



LEE COUNTY BOARD OF COMMISSIONERS
DENNIS WICKER CIVIC CENTER
1801 NASH STREET
SANFORD, NC 27330

Monday, November 15, 2021
6:00 PM

A G E N D A

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

I. ADDITIONAL AGENDA

II. APPROVAL OF CONSENT AGENDA

II.A [Refund and Release Report for October 2021](#)

II.B [Approval of Budget Amendment #11/15/21/09](#)

II.C [Minutes from the November 1, 2021 Regular Meeting](#)

III. PRESENTATION OF RESOLUTION&NBSP;

III.A [Resolution recognizing Pamela Glover for her years of service on the Lee County Juvenile Crime Prevention Council](#)

IV. PUBLIC COMMENTS

V. OLD BUSINESS

V.A [4841-02-21 Lee County Library CM at Risk RFQ recommendation](#)

V.B [Approve Lease of 1218 Central Drive to FirstHealth of the Carolinas](#)

V.C [Minutes from the October 18, 2021 Regular Meeting](#)

V.D [ARPA Fund Allocation Discussion](#)

VI. NEW BUSINESS

VI.A [January BOC Retreat Discussion](#)

VII. MANAGERS REPORTS

VII.A [October 2021 Financial Report](#)

VII.B [County Manager's Monthly Report for November 2021](#)

VIII. COMMISSIONERS' COMMENTS

IX. CLOSED SESSION

IX.A [Minutes from the October 4, 2021 Closed Session](#)

ADJOURN



ITEM #: II.A

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 15, 2021

SUBJECT: Refund and Release Report for October 2021

DEPARTMENT: Tax

CONTACT PERSON: Tracy Lee,

TYPE: Consent Agenda

REQUEST	Approve the Refund and Release Report for October 2021
BUDGET IMPACT	None
ATTACHMENTS	Gen Statute 105.docx RELEASE CODES SPREADSHEET.xls October Real Property Abatement Report.pdf October Personal Property Abatement Report.pdf
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve the Refund and Release Report for October 2021
SUMMARY	

This is a summary of all refunds and/or releases processed during October 2021 for Personal and/or Real property bills.

§ 105-381. Taxpayer's remedies.

(a) Statement of Defense. - Any taxpayer asserting a valid defense to the enforcement of the collection of a tax assessed upon his property shall proceed as hereinafter provided.

- (1) For the purpose of this subsection, a valid defense shall include the following:
 - a. A tax imposed through clerical error;
 - b. An illegal tax;
 - c. A tax levied for an illegal purpose.
- (2) If a tax has not been paid, the taxpayer may make a demand for the release of the tax claim by submitting to the governing body of the taxing unit a written statement of his defense to payment or enforcement of the tax and a request for release of the tax at any time prior to payment of the tax.
- (3) If a tax has been paid, the taxpayer, at any time within five years after said tax first became due or within six months from the date of payment of such tax, whichever is the later date, may make a demand for a refund of the tax paid by submitting to the governing body of the taxing unit a written statement of his defense and a request for refund thereof.

(b) Action of Governing Body. - Upon receiving a taxpayer's written statement of defense and request for release or refund, the governing body of the taxing unit shall within 90 days after receipt of such request determine whether the taxpayer has a valid defense to the tax imposed or any part thereof and shall either release or refund that portion of the amount that is determined to be in excess of the correct tax liability or notify the taxpayer in writing that no release or refund will be made. The governing body may, by resolution, delegate its authority to determine requests for a release or refund of tax of less than one hundred dollars (\$100.00) to the finance officer, manager, or attorney of the taxing unit. A finance officer, manager, or attorney to whom this authority is delegated shall monthly report to the governing body the actions taken by him on requests for release or refund. All actions taken by the governing body or finance officer, manager, or attorney on requests for release or refund shall be recorded in the minutes of the governing body. If a release is granted or refund made, the tax collector shall be credited with the amount released or refunded in his annual settlement.

RELEASE CODE DESCRIPTIONS

1	ALLOWABLE EXEMPTION NOT APPLIED
2	LAND USE DEFERMENT NOT APPLIED OR ABATEMENT MADE AFTER BILLING
3	PROPERTY DOUBLE LISTED BY TAXPAYER OR TAX OFFICE
4	TAX SITUS OF PROPERTY OUTSIDE JURISDICTION
5	REAL PROPERTY DATA IN ERROR
6	PERSONAL PROPERTY DATA IN ERROR
7	PROPERTY LISTED TO INCORRECT OWNER
8	LATE LIST PENALTY
9	TAXPAYER LISTED PERSONAL PROPERTY THEY DID NOT OWN
10	PROPERTY VALUE APPEALED TO ASSESSOR, BOARD OF E&R OR PROPERTY TAX COMMISSION
11	BUSINESS PERSONAL PROPERTY ASSESSMENT: NO LONGER OWNED OR OUT OF BUSINESS
12	PERSONAL PROPERTY SOLD PRIOR TO JAN 1ST.
13	TAX FORECLOSURE SALE
T	TAXPAYER
TO	TAX OFFICE
LR	LAND RECORDS
TA	TAX APPRAISAL
TOS	TAX OFFICE SOFTWARE
TFS	TAX FORECLOSURE SALE
GP	GARBAGE PICKUP
VA	VACANT OR ADJUSTMENT FOR WASTE FEE
CY	CITY OF SANFORD OR TOWN OR BROADWAY
B	BANKRUPTCY SETTLEMENT
A	AUDIT APPEAL OR ERROR

Real Property Abatement Report



Lee County, NC
 From: 10/1/2021
 To: 10/31/2021

Name	Value	County	City	Fire District	Solid Waste	Total	Release Code
2021							
Refund							
RACCOON PATH HOLDINGS	\$57,942.00	\$0.00	\$0.00	\$55.62	\$0.00	\$55.62	TO-4
RACCOON PATH HOLDINGS	\$12,500.00	\$0.00	\$0.00	\$12.00	\$0.00	\$12.00	TO-4
RACCOON PATH HOLDINGS	\$9,400.00	\$0.00	\$0.00	\$9.02	\$0.00	\$9.02	TO-4
RACCOON PATH HOLDINGS	\$9,400.00	\$0.00	\$0.00	\$9.02	\$0.00	\$9.02	TO-4
FORBES FOREST LAND PROPERTY MGMT LLC	\$13,152.00	\$0.00	\$0.00	\$10.52	\$0.00	\$10.52	TO-4
VILLAGE OF CUMNOCK, LLC	\$20,700.00	\$0.00	\$0.00	\$16.56	\$0.00	\$16.56	TO-4
VILLAGE OF CUMNOCK, LLC	\$189,700.00	\$0.00	\$0.00	\$151.76	\$0.00	\$151.76	TO-4
VILLAGE OF CUMNOCK, LLC	\$10,200.00	\$0.00	\$0.00	\$8.16	\$0.00	\$8.16	TO-4
VILLAGE OF CUMNOCK, LLC	\$2,700.00	\$0.00	\$0.00	\$2.16	\$0.00	\$2.16	TO-4
Refund Totals:	\$325,694.00	\$0.00	\$0.00	\$274.82	\$0.00	\$274.82	
Release							
AYERS, LELA E (HEIRS) C/O VICKY EDWARDS	\$7,200.00	\$54.72	\$0.00	\$6.91	\$131.00	\$192.63	TA-5
CALENDINE, JOSEPH CECIL, JR.	\$43,200.00	\$328.32	\$0.00	\$41.47	\$0.00	\$369.79	TO-1
KELLAM, SHERRY	\$0.00	\$0.00	\$0.00	\$0.00	\$131.00	\$131.00	VA
Release Totals:	\$50,400.00	\$383.04	\$0.00	\$48.38	\$262.00	\$693.42	
2020							
Refund							
AYERS, LELA E (HEIRS) C/O VICKY EDWARDS	\$3,000.00	\$23.25	\$0.00	\$2.88	\$107.50	\$133.63	TA-5
Refund Totals:	\$3,000.00	\$23.25	\$0.00	\$2.88	\$107.50	\$133.63	
2019							
Refund							
AYERS, LELA E (HEIRS) C/O VICKY EDWARDS	\$3,000.00	\$23.25	\$0.00	\$2.88	\$107.50	\$133.63	TA-5
Refund Totals:	\$3,000.00	\$23.25	\$0.00	\$2.88	\$107.50	\$133.63	
2018							
Refund							
AYERS, LELA E (HEIRS) C/O VICKY EDWARDS	\$3,000.00	\$23.85	\$0.00	\$2.88	\$107.50	\$134.23	TA-5
Refund Totals:	\$3,000.00	\$23.85	\$0.00	\$2.88	\$107.50	\$134.23	
2017							
Refund							
AYERS, LELA E (HEIRS) C/O VICKY EDWARDS	\$3,000.00	\$23.85	\$0.00	\$2.88	\$102.00	\$128.73	TA-5
Refund Totals:	\$3,000.00	\$23.85	\$0.00	\$2.88	\$102.00	\$128.73	

Personal Property Abatement Report



Lee County, NC
From: 10/1/2021
To: 10/31/2021

Name	Value	County Tax	County Penalty	City Tax	City Penalty	District Tax	District Penalty	Total	Rel. Code
2021									
Release									
BHARAT FORGE ALUMINUM USA	\$13,440,896.00	\$102,150.81	\$10,215.08	\$0.00	\$0.00	\$0.00	\$0.00	\$10,215.08	T-8
HFC PRESTIGE PRODUCTS INC	\$441,510.00	\$3,355.48	\$335.55	\$0.00	\$0.00	\$0.00	\$0.00	\$335.55	T-8
COTY US LLC	\$34,870,030.00	\$265,012.23	\$26,501.22	\$0.00	\$0.00	\$0.00	\$0.00	\$26,501.22	T-8
BHARAT FORGE ALUMINUM USA	\$20,019,845.00	\$0.00	\$0.00	\$124,123.04	\$6,206.15	\$0.00	\$0.00	\$6,206.15	T-8
COTY US, LLC	\$41,448,973.00	\$0.00	\$0.00	\$256,983.63	\$12,849.18	\$0.00	\$0.00	\$12,849.18	T-8
FIELDS, CHRISTOPHER NOLAN	\$3,841.00	\$29.19	\$2.92	\$0.00	\$0.00	\$3.69	\$0.37	\$36.17	T-12
COTY, INC	\$13,183,173.00	\$0.00	\$0.00	\$81,735.67	\$4,086.78	\$0.00	\$0.00	\$4,086.78	T-8
HFC PRESTIGE PRODUCTS INC	\$7,020,463.00	\$0.00	\$0.00	\$43,526.87	\$2,176.34	\$0.00	\$0.00	\$2,176.34	T-8
PENALOZA, JUAN CARLOS	\$5,550.00	\$42.18	\$4.22	\$34.41	\$3.44	\$0.00	\$0.00	\$84.25	T-12
BETHEA, RASHON ALI	\$3,650.00	\$27.74	\$2.77	\$22.63	\$2.26	\$0.00	\$0.00	\$55.41	T-4
HEFLIN, ROBERT HENRY JR	\$15,636.00	\$118.83	\$11.88	\$0.00	\$0.00	\$15.01	\$1.50	\$147.23	T-10
SALAZAR, SIXTO SANCHEZ	\$1,000.00	\$7.60	\$0.76	\$0.00	\$0.00	\$0.80	\$0.08	\$9.24	T-3
PALMIERI, BAROLOMERO JR	\$3,202.00	\$24.34	\$2.43	\$19.85	\$1.99	\$0.00	\$0.00	\$48.61	T-12
PHILLIPS, DEBBIE M	\$8,230.00	\$62.55	\$6.25	\$51.03	\$5.10	\$0.00	\$0.00	\$124.93	T-11
SOUTH, WILLIAM E	\$52,720.00	\$400.67	\$40.07	\$0.00	\$0.00	\$50.61	\$5.06	\$496.41	T-4
Release Totals:	\$130,518,719.00	\$371,231.61	\$37,123.16	\$506,497.13	\$25,331.25	\$70.11	\$7.01	\$63,372.55	
2020									
Refund									
JOHNSON, MERRY L	\$180,200.00	\$1,396.55	\$0.00	\$0.00	\$0.00	\$218.04	\$0.00	\$1,614.59	T-3
Refund Totals:	\$180,200.00	\$1,396.55	\$0.00	\$0.00	\$0.00	\$218.04	\$0.00	\$1,614.59	
Release									
PHILLIPS, DEBBIE M	\$7,480.00	\$57.97	\$5.80	\$44.88	\$4.49	\$0.00	\$0.00	\$113.14	T-11
Release Totals:	\$7,480.00	\$57.97	\$5.80	\$44.88	\$4.49	\$0.00	\$0.00	\$113.14	
2019									
Refund									
JOHNSON, MERRY L	\$224,400.00	\$1,739.10	\$0.00	\$0.00	\$0.00	\$251.33	\$0.00	\$1,990.43	T-3
Refund Totals:	\$224,400.00	\$1,739.10	\$0.00	\$0.00	\$0.00	\$251.33	\$0.00	\$1,990.43	
Release									
PHILLIPS, DEBBIE M	\$6,800.00	\$52.70	\$5.27	\$40.80	\$4.08	\$0.00	\$0.00	\$102.85	T-11
Release Totals:	\$6,800.00	\$52.70	\$5.27	\$40.80	\$4.08	\$0.00	\$0.00	\$102.85	
2018									
Refund									
JOHNSON, MERRY L	\$258,400.00	\$2,054.28	\$0.00	\$0.00	\$0.00	\$289.41	\$0.00	\$2,343.69	T-3
Refund Totals:	\$258,400.00	\$2,054.28	\$0.00	\$0.00	\$0.00	\$289.41	\$0.00	\$2,343.69	
2017									
Refund									
JOHNSON, MERRY L	\$295,800.00	\$2,351.61	\$0.00	\$0.00	\$0.00	\$301.72	\$0.00	\$2,653.33	T-3
Refund Totals:	\$295,800.00	\$2,351.61	\$0.00	\$0.00	\$0.00	\$301.72	\$0.00	\$2,653.33	



ITEM #: II.B

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 15, 2021

SUBJECT: Approval of Budget Amendment #11/15/21/09

DEPARTMENT: Finance

CONTACT PERSON: Candace Confair, Assistant Finance Director

TYPE: Consent Agenda

REQUEST	Approval of Budget Amendment #11/15/21/09
BUDGET IMPACT	See below
ATTACHMENTS	11-15-21-09.pdf
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve Budget Amendment #11/15/21/09
SUMMARY	

Airport - To appropriate funds (\$330,000) to match grant funding for improvements to the south terminal area
Health - To appropriate funds (\$115,000) awarded by the State for reopening schools to various lines
Health - To appropriate Bright Ideas Grant funds (\$19,608) awarded by the State to office/departments supplies
Health - To appropriate AFDO grant funds (\$26,185) from to various lines

MEMO TO: LEE COUNTY BOARD OF COMMISSIONERS

FROM: JOHN A CRUMPTON, LEE COUNTY MANAGER

SUBJECT: BUDGET AMENDMENT:# 11/15/21/09

DATE: November 15, 2021

SECTION I. THE FOLLOWING GENERAL FUND (1100) *REVENUE INCREASES* ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Health	1100-3510-33350	DEHNR Child Health	177,581	115,000	292,581
Health	1100-3510-33660	AFDO Grants	-	26,185	26,185
Health	1100-3510-33670	DEHNR Bioterrorism	73,170	19,608	92,778
TOTAL CHANGES				160,793	

SECTION II. THE FOLLOWING GENERAL FUND (1100) *EXPENSE INCREASES* ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Child Health	1100-5100-44100	Office/Department Supplies	5,823	19,608	25,431
Child Health	1100-5102-44100	Office/Department Supplies	1,845	5,000	6,845
Child Health	1100-5102-44170	Medical/Educational Supplies	2,000	8,000	10,000
Child Health	1100-5102-43400	Conference & Mtg Registration	3,053	1,000	4,053
Child Health	1100-5102-43410	Travel	550	2,000	2,550
Child Health	1100-5102-43510	Telephone	502	1,000	1,502
Child Health	1100-5102-43960	Contracted Services	1,074	90,000	91,074
Child Health	1100-5102-46400	Capital Outlay	-	3,000	3,000
Child Health	1100-5102-46412	Technology Equipment < \$5,000	-	3,000	3,000
Child Health	1100-5102-46416	Technology Equipment < \$500	-	2,000	2,000
Environmental Health	1100-5109-43380	Maintenance-Technology	18,765	450	19,215
Environmental Health	1100-5109-43960	Contracted Services	-	11,917	11,917
Environmental Health	1100-5109-44100	Office/Department Supplies	6,711	1,818	8,529
Environmental Health	1100-5109-44101	Office Supplies Discretionary	-	2,000	2,000
Environmental Health	1100-5109-44170	Medical/Educational Supplies	-	2,500	2,500
Environmental Health	1100-5109-46412	Technology Equipment < \$5,000	1,500	7,500	9,000
TOTAL CHANGES				160,793	

SECTION III. THE FOLLOWING AIRPORT TAX FUND (2106) *REVENUE INCREASES* ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Ad Valorem	2106-3100-31210	2021 Tax Revenue	100,000	280,000	380,000
Fund Balance Appropriated	2106-3990-39900	Fund Balance Appropriated	-	50,000	50,000
TOTAL CHANGES				330,000	

SECTION IV. THE FOLLOWING AIRPORT TAX FUND (2106) *EXPENSE INCREASES* ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Airport	2106-4530-48160	Airport Operating Budget	100,000	330,000	430,000
TOTAL CHANGES				330,000	

KIRK SMITH, CHAIR

JENNIFER GAMBLE, CLERK TO THE BOARD



ITEM #: II.C

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 15, 2021

SUBJECT: Minutes from the November 1, 2021 Regular Meeting

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Deputy County Attorney/Clerk to the Board of Commissioners

TYPE: Consent Agenda

REQUEST	Approve minutes from the November 1, 2021 regular meeting.
BUDGET IMPACT	None
ATTACHMENTS	BOC Minutes 11-1-21 Regular Meeting.docx
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve minutes from the November 1, 2021 regular meeting.
SUMMARY	

A draft of the minutes from the November 1, 2021 regular meeting is enclosed for the Board's review. Any attachments referenced or questions pertaining to minutes can be directed to the Clerk, Jennifer Gamble, at jgamble@leecountync.gov.



LEE COUNTY BOARD OF COMMISSIONERS
MCSWAIN EXTENSION EDUCATION AND AGRICULTURE CENTER
2420 TRAMWAY ROAD
SANFORD, NC 27330

November 1, 2021

MINUTES

Roll Call

Present: Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

CALL TO ORDER

Chairman Kirk Smith called the meeting to order at 6:00 p.m.

INVOCATION

Commissioner Cameron Sharpe led the Board in a moment of silence and the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

I. ADDITIONAL AGENDA

Chairman Smith requested that under Old Business item IV. B Lee County Library Project 4841-01-21 Basic and Supplemental Services Pricing be removed, and under New Business to add V. B. Request for funding from the Airport Tax Reserve Fund by the Sanford-Lee County Regional Airport, and under Manager's Report add VI. B. ARPA/CLFRF funding update.

Motion: Motion to approve the agenda as amended.

Mover: Cameron Sharpe

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

II. APPROVAL OF CONSENT AGENDA

Commissioner Bill Carver submitted proposed revisions to the October 18, 2021 regular meeting minutes and October 4, 2021 Closed Session minutes. These revisions were forwarded to the Board from the Clerk prior to the meeting. Based on concerns expressed by members of the Board and a request to have an opportunity to further review the proposed changes, the Clerk suggested tabling the items until the next meeting.

Motion: Motion to amend Item II. J for the October 18, 2021 Regular Meeting minutes to adopt proposed revisions. Upon discussion, Commissioner Carver withdrew the motion.

Mover: Bill Carver

Motion: Motion to amend Item II. H. to adopt the amended Closed Session minutes as provided by Commissioner Carver. Upon discussion, Commissioner Carver withdrew his motion.

Mover: Bill Carver

Motion: Motion to approve the Consent Agenda as amended tabling the two items related to the October 18, 2021 Regular Meeting Minutes and the October 4, 2021 Closed Session Minutes until the next meeting.

Mover: Bill Carver

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

II.A "Libraries as Community Hubs for Citizen Science Program" SciStarter Grant 2021-2022

[Libraries As Community Hubs for Citizen02021.pdf](#)

II.B Award of service side arm to retiring deputy, Lieutenant Tim Bolduc with the Lee County Sheriff's Office

[Resolution_11.1.2021 - Service Side Arm for Lieutenant Tim Bolduc.pdf](#)

II.C Kiwanis Club of Lee County Donation

[scan_jkeel_2021-10-21-08-38-39.pdf](#)

II.D Renee Vick Dance Legacy Scholarship

[scan_jkeel_2021-10-21-08-49-54.pdf](#)

II.E Resolution to Dedicate and Name a Baseball Field at Lett Family Park in Memory of Brian Joshua Kindle

[Resolution_10.25.2021 - Brian Joshua Kindle.docx](#)

II.F Bright Ideas Grant Funding awarded by NCDHHS to Lee County Health Department

[514-1 FY22 Lee.pdf](#)

II.G Approval of Budget Amendment #11/01/21/08

[11-01-21-08.pdf](#)

II.H Minutes from the October 4, 2021 Closed Session

II.I Minutes from the October 4, 2021

[BOC Minutes 10-4-21 Regular Meeting.docx](#)

II.J Minutes from the October 18, 2021 Regular Meeting

[BOC Minutes 10-18-21 Regular Meeting.docx](#)

[BOC Minutes 10-18-21 Regular Meeting - Amended.docx](#)

II.K Minutes from the October 18, 2021 Closed Session

III. PUBLIC COMMENTS

No comments were provided.

IV. OLD BUSINESS

IV.A Planning Board Recommendation Regarding a Zoning Map Amendment

An application was submitted by Savannah Livesay Gray to rezone one 2.24-acre tract of land off of Greenwood Road/Rocky Fork Church Road addressed as 2301 Greenwood Road (formerly a portion of a 62.4-acre tract of land that was recently subdivided), located east of the intersection of Rocky Fork Church Road and Greenwood Road, from Residential Restricted (RR) to Residential Agricultural (RA). The subject property is located between 2305 and 2149 Greenwood Road and is identified as a portion of Tax Parcel 9539-84-5224- 00, as depicted on Lee County Tax Map 9539.04 and 9539.02. It is also illustrated as Lot 1 on a 2021 plat labeled Minor Subdivision Survey for Savannah L. Gray, created by Thomas J. Matthews, Professional Land Surveyor and recorded as Plat Cabinet 2021, Slide 96 of the Lee County Register of Deeds Office.

[001-REZ@2301 Greenwood Rd-BINDER.pdf](#)

Motion: Motion that the zoning map amendment is consistent with the Plan San Lee long-range plan designation of Countryside because both the Residential Agricultural (RA) and Residential Restricted (RR) zoning districts are listed as current zoning districts for the long-range plan designation of Countryside

Mover: Dr. Andre Knecht

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

Motion: Motion to approve the proposed zoning map amendment because it is reasonable and in the public interest because the site is already in character with the proposed Residential Agricultural (RA) zoning district, it has access to public water and has an approved septic evaluation on file with the Lee County Environmental Health Department.

Mover: Arianna Lavalley

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

IV.B Lee County Library Project 4841-01-21 Basic and Supplemental Services
Pricing (Placeholder)
Removed.

V. NEW BUSINESS

V.A Lee County Government Website Re-Design, Migration, and Implementation

IT Director Kyle Edwards introduced a website redesign proposal from Revize. A representative from Revize was present to provide additional information and to provide examples of completed projects. The current website is a reiteration of the County's website in 2008. A facelift was provided in 2016/2017, but it was not a functional enhancement. For the last couple of years, staff has been more focused on the website as a core marketing tool for the County. One of the complaints is the ability for departments to update information. Ease of access to search the site is another noted issue. In September, an RFP was sent out directly to seven companies and posted on the website for a month and published in the Sanford Herald. Nine responses were received which varied in price and were able to be narrowed down to four. Two of the vendors didn't meet the specifications because they didn't include a full data migration, and another vendor was not responsive when staff made contact. Staff was looking for a provider that was within budget and could fit the County's long-term goals including focusing on support, security, service level response times, experienced support staff, training opportunities, proactiveness in the lifecycle of the relationship and continual focus as technology moves and changes. Revize is headquartered in Detroit, Michigan. Revize has launched websites for 2,500 municipalities and counties throughout the country. Highlights include updating their system about four times a year so it continuously gets better and the County would not pay extra to benefit from these upgrades as it is included in their pricing. There is also free training any time a new employee comes on board. A couple of key features of the website design include a calendar of events, online forms and a public records request tracker. A product demonstration to provide an overview of the process was provided by the representative from Revize. The demonstration included providing information about their search algorithms and the benefit of it not being like a Google search and a demonstration of how a user could change the language of the site.

[WebsitePres21.pptx](#)

Motion: Motion to authorize the County Manager to approve the purchase order and business agreement associated with scope of work from Revize on the County's website re-design, migration, and implementation.

Mover: Robert Reives

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

V.B Request for funding from the Airport Tax Reserve Fund by the Sanford-Lee County Regional Airport Authority

The Sanford-Lee County Regional Airport Authority met on Thursday, October 28, 2021 and passed a Resolution seeking the Commissioners' approval to withdraw \$330,000 from the Airport Reserve Fund. The funds are needed as a local match to a state grant of \$4.7 million to make improvements to the South Terminal Area. The Airport Authority will be using an additional \$220,000 of funds they have on hand to complete the match. These improvements include additional taxiways and site improvements for additional hanger spaces. The Airport Reserve Fund currently has \$396,260 in the fund. Assistant County Manager/Finance Director Lisa Minter told the Board that they are projecting an additional \$140,000 will be collected by January 6, 2022, and we therefore expect a balance of over \$200,000 to remain in the fund once all FY 21-22 taxes are collected. The area being improved will provide space for small to mid-size hangers, which are in large demand for users of the airport. The airport leases the land for 20 years and the airplane owner then builds the hanger. The number of planes and hangers are increasing, creating additional tax base for the airport. This investment by the State and County will again provide additional growth in the number of planes and in turn tax base for not only the airport but the Deep River Fire Department.

[Funds Request Resolution 10-28-21.pdf](#)

Motion: Motion to approve the request for funding from the Airport Tax Reserve Fund in the amount of \$330,000 from the Sanford-Lee County Regional Airport Authority.

Mover: Robert Reives

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VI. MANAGER'S REPORTS

VI.A Update on Multi-Sports Complex

County Manager John Crumpton stated that on October 20, 2021 the County closed on the 110-acre sports complex property. Now that the land is acquired, the next step is to begin the design process. There are some issues that will need to be addressed before starting construction, including wetland mitigation and access from Highway 42.

Also, staff visited the Magneti Marelli site on Friday. They have stopped operations as of September 30th and are visibly trying to empty the facility. There are some concerns about some things that have been advertised for disposal at an auction next week that staff believes are fixtures to the site. There are some things in the building that Central Carolina Community College and County may need to bid on that are not fixtures, such as overhead cranes that the college would like to keep for training purposes. The County Manager asked for authorization to spend up to \$100,000 for items advertised at auction. County staff is having issues with communication with the company. The purpose of participating in the auction is to protect the interest of the community college and the County. \$100,000 should be able to purchase the cranes and other equipment. Staff is planning to visit the facility before and after the auction to evaluate the property that is left. It is Magneti Marelli's intent to vacate the building by December 31, 2021.

Expenses related to the Magneti Marelli site will be charged to the project funds and reimbursed through financing.

[Multi-sports plat7.pdf](#)

Motion: Motion to direct staff to develop a request for qualifications, seek responses and then make a recommendation of award to the County Commissioners for design of a Multi-Sports Complex on property the County now owns off of Broadway Road in Sanford, North Carolina.

Mover: Robert Reives

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

Motion: Motion to give the Manager permission up to a limit of \$100,000 to purchase items from the Magneti Marelli property.

Mover: Arianna Lavalley

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VI.B ARPA/CLFRF Funding Update

Assistant County Manager/Finance Director Lisa Minter provided an ARPA update to the Board. The funding received by the County as part of ARPA funding is \$11,999,847; Sanford is receiving \$9,588,012; and Broadway is receiving \$ 409,845. Funds may cover costs from March 3, 2021 to December 21, 2026. Funds must be encumbered by December 31, 2024. The first reporting deadline was delayed due to the amount of information that needed to be submitted. The objectives are to address pandemic public health issues, address negative economic impacts of the pandemic, compensate for lost local government revenue growth, aid low income areas and populations and longer-term investments in critical infrastructure. The basic award terms and conditions say the US Treasury Guidelines will need to be complied with under the Uniform Guidance. Compliance is a concern due to running into some issues with some of the ideas that were originally considered. Any project considered must be eligible under ARPA rules and state law authority. Local government must follow federal and state law compliance. These funds cannot be donated to an organization, but the County can contract with an organization for a service the County could provide, similarly to how the County currently contracts with non-profits in the budget process. Commissioner Reives asked about whether organizations contracted with would require bonded individuals handling the money. Subrecipients must be accountable to the Local Government for compliance with all rules and regulations attached to the funds. All funds are subject to audit requirements. There are also restrictions on what can and can't be done with property including an inability to apply funds to property that will be subject to a loan. The County is currently recruiting for a Recovery Funds Manager. A sub-award policy laying out conditions of sub-awards and monitoring will need to be adopted. The School of Government is formulating templates to help meet these requirements. A joint meeting was proposed with the City of Sanford and Town of Broadway to discuss joint projects and prevent a duplication of efforts. Mrs. Minter also requested to schedule a session during the board retreat to discuss potential projects. Another piece is community engagement, which is not a requirement of the County, but something that can be conducted. One issue identified is concerns regarding

community input and not having a full understanding of the rules related to the funds. Commissioner Carver suggested providing information to allow those that may want to provide input the material necessary to base it on. Commissioner Reives requested to have Department Heads included as a part of the community input process. Commissioner Carver asked whether premium pay has been considered. Mrs. Minter stated that it has not been made a priority since it would exclude people who may have been sent home but were working during the pandemic. County Manager John Crumpton stated that staff can provide a breakdown of who would qualify for premium pay if it were to be implemented. Commissioner Carver asked if certain non-profits who may have more familiarity with the rules be identified as potential candidates for receipt of the funds. Mrs. Minter stated that a request for information would need to be put together to seek certain details. Commissioner Reives stated he noticed Wake County set aside a pot of money for non-profits and a separate pot of money for QCT zones. He requested to know more about how this was done. Commissioner Reives recommended to consider whether people are prepared to be recipients and be accountable for the funds, which is why he advised they should be bonded, because otherwise the County will be held accountable for the funds if there was a problem. Chairman Smith asked that the leadership between the Town of Broadway, City of Sanford, Chamber of Commerce and Sanford Area Growth Alliance meet to discuss an all boards meeting. Dr. Crumpton stated that SAGA is proposing an all boards meeting in January, which can include this discussion.

[recovery-funding-categories \(1\).pdf](#)

[LC Board presentation - ARPA 11-1-21.pdf](#)

VII. COMMISSIONERS' COMMENTS

ADJOURN

Motion: Motion to adjourn. The meeting adjourned at 7:30 p.m.

Mover: Robert Reives

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

Kirk D. Smith, Chairman

Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board



ITEM #: III.A

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 15, 2021

SUBJECT: Resolution recognizing Pamela Glover for her years of service on the Lee County Juvenile Crime Prevention Council

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Deputy County Attorney/Clerk to the Board of Commissioners

TYPE: Action Item

REQUEST	Approve "Resolution recognizing Pamela Glover for her years of service on the Juvenile Crime Prevention Council."
BUDGET IMPACT	None
ATTACHMENTS	
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve "Resolution recognizing Pamela Glover for her years of service on the Juvenile Crime Prevention Council."
SUMMARY	

The Board of Commissioner will present a resolution recognizing Pamela Glover for her years of service and outstanding leadership on the Juvenile Crime Prevention Council.



ITEM #: V.A

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 15, 2021

SUBJECT: 4841-02-21 Lee County Library CM at Risk RFQ recommendation

DEPARTMENT: Administration

CONTACT PERSON: Santiago Giraldo,

TYPE: Action Item

REQUEST	Development Services Department recommends the approval of a Resolution Selecting the Construction Manager at Risk Delivery Method and selection of Sanford Contractors/ SAMET Corporation as the Construction Manager at Risk firm for project 4841-02-21 Lee County Library and requests that the BoC Chair has ability to sign a Lee County Legal Department approved contract with Sanford Contractors/ SAMET Corporation once reviewed.
BUDGET IMPACT	The Lee County Library Project has been approved for funding by the BoC.
ATTACHMENTS	4841-02-21 Lee County Library CM at Risk RFQ.pdf Lee County Library Design and CMAR RFQ Award Recommendation and Results 8NOV2021.pdf Resolution_CMAR_Library_2021.docx
PRIOR BOARD ACTION	BoC has approved a design firm for this project.

RECOMMENDATION	1. Motion to approve Resolution Selecting the Construction Manager at Risk Delivery Method for the Lee County Library Project. 2. Motion to approve Development Services Department recommendation of Sanford Contractors/ SAMET Corporation as the Construction Manager at Risk firm for project 4841-02-21 Lee County Library.
SUMMARY	

On June 6, 2021, an RFQ opening was held for Project # 4841-02-21 Lee County Library Construction Manager at Risk RFQ. Six (6) sealed qualifications from a variety of companies from across the region were received. These proposals were reviewed using five factors for selection as described by the RFQ notice. As you know this selection process resulted in four (4) in-person interview requests and two (2) follow reference verification calls for our short list of finalists. Following a review discussion of the four interviewed firms, the selection committee recommends, Sanford Contractors/ SAMET Corporation from Sanford, NC as the Construction Manager at Risk firm for this project. The determination to use CMAR instead of other delivery methods is driven by the highly volatile and fluctuating supply market over the past 18 months as a result of Covid-19. It is assessed that having a fiduciary in this project who will provide performance and payment bonds as required by G.S Chapter 44A, is in the best interests and fiscal responsibility of this project.



November 8, 2021

RE: **Lee County Library CM at Risk RFQ Award Recommendation and Results**
Lee County Project #: 4841-02-21 Lee County Library CM at Risk

On June 6, 2021, an RFQ opening was held for Project #: 4841-02-21 Lee County Library Construction Manager at Risk RFQ. Six (6) sealed qualifications from a variety of companies from across the region were received. These proposals were reviewed using five factors for selection as described by the RFQ Notice. As you know this selection process resulted in four (4) in-person interview requests and three (2) follow reference verification calls for our short list of finalists.

Following a review discussion of the four interviewed firms, the selection committee recommends, **Sanford Contractors/ SAMET Corporation from Sanford, NC** as the Construction Manager at Risk firm for this project.

If there are any specific questions however, please feel free to contact me at (919) 718-4605 or by email at sgiraldo@leecountync.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Santiago Giraldo", is written over a horizontal line.

Santiago Giraldo
Development Services Director

Cc: Lisa Minter
Finance Director, Assistant County Manager
Beth List
Director of Library Services
Jennifer Gamble
Deputy County Attorney



November 8, 2021

RE: **Lee County Library Design and CMAR RFQ Award Recommendation and Results**
Lee County Project #: 4841-01-21 Lee County Library
Lee County Project #: 4841-02-21 CMAR RFQ

Lee County Project #: 4841-01-21 Lee County Library:

On July 2, 2021, an RFQ opening was held for Project #: 4841-01-21 Lee County Library Design RFQ. Fifteen (15) sealed qualifications from a variety of companies from across the region were received. These proposals were reviewed using eleven factors for selection as described by the RFQ Notice.

By a unanimous vote, The Lee County Board of Commissioners approved the recommended firm, Vines Architecture from Durham, NC as the design firm for this project.

Lee County Project #: 4841-02-21 CMAR RFQ:

Simultaneously, on August 17, 2021 in accordance with North Carolina General Statutes 143-128.1 and 143-64.31 Lee County Development services released a separate RFQ to provide Construction Management at Risk (CMAR) services associated with the construction of the new Lee County Library to be located at O.T Sloan Park. The determination to use CMAR instead of other delivery methods is driven by the highly volatile and fluctuating supply market over the past 18 months as a result of Covid-19. It is assessed that having a fiduciary in this project who will provide performance and payment bonds as required by G.S Chapter 44A, is in the best interests and fiscal responsibility of this project.

By a unanimous vote, The Lee County Board of Commissioners approved the recommended firm, Sanford Contractors/ SAMET Corporation from Sanford, NC as the Construction Manager at Risk firm for this project.

If there are any specific questions however, please feel free to contact me at (919) 718-4605 or by email at sgiraldo@leecountync.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Santiago Giraldo", is written over a horizontal line.

Santiago Giraldo
Development Services Director

Cc: Whitney Parrish
County Attorney
Jennifer Gamble
Deputy County Attorney



**RESOLUTION SELECTING THE CONSTRUCTION MANAGEMENT AT RISK
DELIVERY METHOD FOR THE LEE COUNTY LIBRARY**

WHEREAS, Lee County Board of Commissioners has approved the construction of a new Library to replace the existing Lee County Library located at 107 Hawkins Avenue, Sanford, NC 27330; and

WHEREAS, Lee County has compared the advantages and disadvantages of using the Construction Management at Risk method for this project in lieu of the delivery methods identified in N.C.G.S. 143-128(a1)(1) through N.C.G.S. 143-128(a1)(3); and

WHEREAS, Construction Management at Risk provides an opportunity for involvement of the contractor during the design process for the purpose of providing the architect with feedback on constructability, real-time cost implications, scheduling, and other design issues; and

WHEREAS, Construction Management at Risk requires the Construction Manager to use prequalified subcontractors; and,

WHEREAS, Construction Management at Risk allows for transparency of the overall bidding and construction process, including the costs incurred by the Construction Manager; and

WHEREAS, Lee County has concluded the Construction Management at Risk method is in the overall best interest of this project compared to the other delivery methods available in N.C.G.S. 143-128(a1)(1)-(3).

NOW THEREFORE, BE IT RESOLVED, that the Lee County Board of Commissioners selects the project above for the Construction Management at Risk construction delivery method in accordance with N.C.G.S. 143-128.1.

Adopted this _____ day of _____, _____.

Kirk D. Smith, Chair
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board



ITEM #: V.B

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 15, 2021

SUBJECT: Approve Lease of 1218 Central Drive to FirstHealth of the Carolinas

DEPARTMENT: Legal

CONTACT PERSON: Whitney Parrish ,

TYPE: Action Item

REQUEST	Approve Lease of 1218 Central Drive to FirstHealth of the Carolinas
BUDGET IMPACT	Lee County will receive \$5,186.00 per month during the lease
ATTACHMENTS	FH-Lee County Lease Final 12.1.21.docx Public Notice of Lease.pdf Resolution Lease 12.1.21.docx
PRIOR BOARD ACTION	The Board previously approved a 60 day lease
RECOMMENDATION	Approve Lease of 1218 Central Drive to FirstHealth of the Carolinas
SUMMARY	

At its August 16, 2021 meeting, the Board of Commissioners approved a franchise agreement to FirstHealth of the Carolinas to provide emergency and convalescence/transportation services to the citizens and visitors of Lee County. Lee County owns a parcel of land located at 1218 Central Drive and it intends to lease the property to FirstHealth for FirstHealth to utilize as its ambulance headquarters. Staff advertised the intent of the lease in the Sanford Herald on October 12 and is now asking the board to approve the lease to begin December 1, 2021 and is set to expire June 30, 2026.

STATE OF NORTH CAROLINA

LEASE AGREEMENT

COUNTY OF LEE

THIS LEASE AGREEMENT, hereinafter referred to as the "Lease" is made and entered into this 1st of day of October, 2021, (the "Effective Date") between the COUNTY OF LEE, one of the counties of the State of North Carolina and a body both politic and corporate under the laws of the State of North Carolina, hereinafter referred to as "LANDLORD", and FirstHealth of the Carolinas, Inc. a North Carolina non-profit corporation with its principal office and place of business at 155 Memorial Drive, Pinehurst, NC 28374 and hereinafter referred to as "TENANT"; and,

WHEREAS, Landlord and Tenant entered into an emergency medical franchise agreement as of October 1, 2021 pursuant to which Tenant will provide emergency and non-emergency medical services within Lee County, North Carolina; and,

WHEREAS, the Landlord is the owner of the premises herein described and proposes to lease same to Tenant upon the terms and conditions hereinafter set forth; and,

WHEREAS, the Tenant is willing to lease said premises upon such terms and conditions;

NOW, THEREFORE, in consideration of the respective agreements hereinafter contained, the Landlord and Tenant agree as follows:

1. LEASED PREMISES. The premises are described as a building of 7,820 rentable square feet situated on the 1.14-acre tract located at 1218 Central Drive, Sanford NC 27330 (the "Premises") and also identified as Lot No. 2, Central Carolina Professional Park, Sanford, NC.
2. TERM.
 - a. The term of this Lease shall be for five years commencing on the 1st day of December, 2021 ("Commencement Date") and expiring on the 30th day of June, 2026, unless sooner terminated as provided herein.
 - b. Should the Tenant hold over and remain in possession of the Premises after the expiration of this Lease without the written consent of the Landlord, such possession shall be as a month-to-month tenant. During such tenancy, monthly rent shall be payable in an amount equal to the rent paid for the last month of the term hereof plus fifteen percent (15%) of the monthly base rental amount. All other terms and conditions of this Lease shall continue in full force and effect during such tenancy, which shall be terminable by either party upon the delivery of fifteen (15) days prior written notice.
 - c. Tenant shall vacate the Premises in the same good repair as received on the Commencement Date, ordinary wear and tear excepted, and provided Tenant is

not in default under the terms hereof, shall remove from the Premises all Tenant's personal property in order that the Landlord can repossess the Premises on the day this Lease or any extension hereof expires or is sooner terminated. Any removal of Tenant's property by Tenant shall be accomplished in a manner which will minimize any damage or injury to the Premises, and any such damage or injury shall be forthwith repaired by Tenant at its sole cost and expense.

3. RENT.

- a. Tenant shall pay to the Landlord as base rent, without notice or demand and without abatement deduction or setoff, except as elsewhere provided herein, the equal monthly installments of \$5,186.00 on the first day of each and every calendar month during the term of this Lease.
- b. No payment by Tenant or receipt by Landlord of a lesser amount than the monthly payment in this Lease shall be considered anything other than a payment on account of the earliest rent due, nor shall any endorsement or statement on any check or any letter accompanying any check or payment as rent be deemed in accord and satisfaction. Landlord may accept such payment without prejudice to its right to recover the balance of the rent and to pursue any other remedy provided for in this Lease, or otherwise available at law or in equity.
- c. All payments under this Lease to be made by Tenant to Landlord shall be made payable to, and mailed or personally delivered to, Landlord at the following address or such other place as may be designated in writing by Landlord:
Finance Officer
408 Summit Drive
P.O. Box 1968
Sanford, NC 27330
- d. If any rent or other payment under this Lease is not paid when due, it shall bear an interest rate of ten percent (10%) per annum until paid, and in addition, the rental payment shall be subject to a two-hundred dollar (\$200.00) late service charge per month if not paid on or before the tenth (10th) day of each month. However, this provision shall not relieve Tenant from any default.
- e. If applicable in the jurisdiction where the premises are situated, Tenant shall pay and be liable for all rental, sales and use taxes or similar taxes, if any levied or imposed by any city, state, county or other governmental body having authority, such payments to be in addition to all other payments required to be paid to Landlord by Tenant under the terms of this Lease. Any such payment shall be paid concurrently with the payment of the Rent upon which such tax is based.

4. ADDITIONAL RENT. All personal property taxes, charges, costs and expense that Tenant assumes or agrees to pay hereunder, together with all interest and penalties that may accrue thereon in the event of failure of Tenant to pay those items, and all other damages, costs, expense and sums that Landlord may suffer or incur, or that may become due, by reason of any default of Tenant or failure by Tenant to comply with the terms and

conditions of this Lease shall be deemed to be additional rent, and in the event of nonpayment, Landlord shall have all rights and remedies as herein provided for failure to pay rent.

5. USE OF PREMISES.

- a. Tenant shall use and occupy the Premises throughout the term of the Lease solely for the purpose of operating and maintaining emergency medical services vehicles which will be used to provide emergency medical services for the people living and visiting Lee County. Any other use of the premises without Landlord's approval shall constitute a breach of this Lease. Tenant recognizes that these restrictions on the use of the Premises are a material consideration for Landlord to enter into this lease.
- b. Tenant shall comply with all laws, ordinances, rules, regulations and codes of all municipal, county, state and federal authorities pertaining to the use and occupation of the Premises. Tenant shall neither use nor occupy the Premises or any part thereof for any illegal, unlawful, dangerous or hazardous purpose nor shall it conduct its operations in a manner which would constitute a nuisance of any kind.

6. ENVIRONMENTAL COMPLIANCE/HAZARDOUS MATERIALS.

- a. Definitions. "Hazardous Materials" shall mean any material, substance or waste that is or has the characteristic of being hazardous, toxic, ignitable, reactive or corrosive, including without limitation, petroleum, PCB's, asbestos, materials known to cause cancer or reproductive problems and those materials, substances and/or waste, including infectious waste, medical waste, and potential infectious biomedical waste, which are or later become regulated by any local government authority, the state in which the Premise are located or the United States Government, including, but not limited to, substances defined as "Hazardous Substances," "Hazardous Materials," "Toxic Substances," or "Hazardous Waste" in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended 42 U.S.C. 9601, Et seq; the Hazardous Materials Transportation Act, 49 U.S.C. 1801, et seq; the Resource Conservation and Recovery Act, and any law, ordinance or regulation dealing with underground storage tanks; and in the regulations adopted, published and/or promulgated pursuant to said laws, and in any other environmental law, regulation or ordinance now existing or hereinafter enacted (collectively, "Hazardous Materials").
- b. Use of Premises by Tenant: Remediation of Contamination Caused by Tenant.
 - i. Use. Tenant hereby agrees that Tenant and Tenant's officers, directors, employees, representatives, agents, contractors, subcontractors, successors, assigns, sublessees, concessionaires, invitees, and any other occupants of the Premises (referred to collectively herein as the Tenant Representatives) shall not use, generate, manufacture, refine, produce, process, store or dispose of, on, under, or about the Premises or transport

to or from the Premises any Hazardous Materials, except in compliance with applicable Hazardous Materials Laws. Furthermore, Tenant shall at its own expense procure, maintain, and comply with all conditions of, any and all permits, licenses and other governmental and regulatory approvals required for the storage, use or disposal by Tenant or of any of Tenant's Representatives of Hazardous Materials on the Premises, including without limitation, discharge of (appropriately treated) materials or waste into or through any sanitary sewer serving the Premises.

- ii. Remediation. If at any time during the term, any contamination of the Premises by Hazardous Materials shall occur where such contamination is caused by the act or omission of Tenant or Tenant's Representatives ("Tenant Contamination"), at Tenant's sole cost and expense, shall promptly and diligently remove such Hazardous Materials from the Premises or the property or the groundwater underlying the Premises in accordance with the requirements of the applicable Premises in accordance with the requirements of the applicable Hazardous Materials Laws and industry standards then prevailing in the Hazardous Materials management and remediation industry in the state in which the Premises are located. Tenant shall not take any required remedial action in response to any Tenant's Contamination in or about the Premises or enter into any settlement agreement, consent decree, or other compromise in respect to any claims relating to any Tenant's Contamination without first notifying Landlord of Tenant's intention to do so and affording Landlord the opportunity to appear, intervene or otherwise appropriately assert and protect Landlord's interest with respect thereto. In addition to all other rights and remedies of the Landlord hereunder, if Tenant does not promptly and diligently take all steps to prepare and obtain all necessary approvals of a remediation plan for any Tenant's Contamination, and thereafter commence to require remediation of any Hazardous Materials released or discharged in connection with Tenant's Contamination within thirty (30) days after Landlord has reasonably approved Tenant's remediation plan and all necessary approvals and consents have been obtained and thereafter continue to prosecute said remediation to completion in accordance with said approved remediation plan, then Landlord, at its sole discretion, shall have the right, but not the obligation, to cause said remediation to be accomplished, and Tenant shall reimburse Landlord within fifteen (15) business days of Landlord's demand for reimbursement of all amounts reasonably paid by Landlord (together with interest on said amounts at the highest lawful rate until paid), when said demand is accompanied by proof of payment by Landlord of the amounts demanded. Tenant shall promptly deliver to Landlord copies of hazardous waste manifests reflecting the legal and proper disposal of all Hazardous

Materials removed from the Premises as part of Tenant's remediation of any Tenant's Contamination

- iii. Disposition of Hazardous Materials. Except as discharged into the sanitary sewer or otherwise removed from the Premises in strict accordance and conformity with all applicable Hazardous Materials Laws. Tenant shall cause any and all Hazardous Materials removed from the Premises as part of the required remediation of Tenant's Contamination to be removed and transported solely by duly licensed haulers to duly licensed facilities for final disposition of such materials and waste.
- c. Notice of Hazardous Materials Matters. Each party hereto (for purposes of this Paragraph "Notifying Party") shall immediately notify the other party (for the purposes of this Paragraph "Notice Recipient") in writing of: (i) any enforcement, clean-up, removal or governmental or regulatory action instituted, contemplated or threatened concerning the Premises pursuant to any Hazardous Materials Laws; (ii) any claim made or threatened by any person against the Notifying Party or the Premises relating to damage contribution, cost recovery, compensation, loss or injury resulting from or claimed to result from any Hazardous Materials on or about the Premises; and (iii) any reports made to any environmental agency arising out of or in connection therewith, all upon receipt by the Notifying Party of actual knowledge of any of the foregoing matters. Notifying Party shall also supply to Notice Recipient as promptly as possible and in any event within five (5) business days after Notifying Party first receives or sends the same, with copies of all claims, reports, complaints, notices warning or assertive violations relating in any way to Premises or Tenant's use thereof.
- d. Indemnification by Tenant. Tenant shall indemnify, defend (by counsel reasonably acceptable to Landlord), protect and hold Landlord, and each of Landlord's employees, agents, attorneys, successors and assigns, free and harmless from and against any and all claims, actions, causes of action, liabilities, penalties, forfeitures, losses or expenses (including, without limitation, attorneys' fees and costs) or death of or injury to any person or damage to any property whatsoever, arising from or caused in whole or in part, directly or indirectly by (1) any Tenant's Contamination, or (2) Tenant's failure to comply with any Hazardous Materials Laws with respect to the Premises. Tenant's obligations hereunder shall include, without limitation, and whether foreseeable or unforeseeable, all costs of any required or necessary repair, clean up or detoxification or decontamination of the Premises, and the preparation and implementation of any closure, remedial action or other required plans in connection therewith. For purposes of the indemnity provisions hereof, any acts or omissions of Tenant or by employees, agents, assignees, contractors or subcontractors of Tenant or others acting for or on behalf of Tenant (whether or not they are negligent, intentional, willful, or unlawful) shall be strictly attributable to Tenant. The foregoing indemnification by Tenant shall not apply

for conditions other than Tenant's Contamination, so that, without limitation, the indemnification contained in this paragraph shall not extend to conditions prior to the commencement of the Lease term.

- e. Landlord's Representations. Landlord represents to Tenant that as of the Effective Date, Landlord is not aware of the existence of any Hazardous Materials on or about the Premises and that Landlord has not, within the past thirty-six (36) months, received any notice from any governmental entity with respect to the presence of Hazardous Materials on or about the Premises nor of any remedial action to be taken by the Landlord with respect to such Hazardous Materials.
- f. Survival and Duration of Obligations. All representations, warranties, obligations and indemnities made or given under this paragraph shall survive the expiration or earlier termination of this Lease.

7. **UTILITIES AND SERVICES**. All applications and connections for necessary utilities service on the Premises shall be made in the name of the Tenant only and the Tenant shall be solely liable for the utilities charges as they become due including but not limited to, those for sewer, water, gas, electricity, and telephone service.

8. **MAINTENANCE AND REPAIR**.

- a. Tenant's Responsibility. Tenant shall be responsible at its own cost and expense to repair, replace, and maintain in good, safe and substantial condition, the Premises and all improvements erected therein and shall use all reasonable precautions to prevent waste, damage, or injury to the Premises. Tenant covenants to return the Premises at the termination or expiration of this Lease in good condition, fair wear and tear excepted. In making such repairs, Tenant must comply with all laws and ordinances applicable to such work and secure the necessary permits and keep the Premises free from liens as a result of said work.
- b. Landlord's Responsibility. Landlord has no responsibility for maintenance or repair with respect to the building located on the Premises or for maintenance of the grounds of the 1.14 acres. Landlord will be responsible for replacing any major repairs necessary to the exterior of the building or utility systems. However, Tenant will be responsible for maintenance of all normal small repairs. If Tenant is aware of any major repair necessary, it must immediately notify Landlord in order to allow Landlord to inspect the premises. It will be in the discretion of Landlord whether a repair is necessary.

9. **TENANT'S TAXES AND ASSESSMENT**. Tenant covenants and agrees to pay promptly when due all personal property taxes and other taxes and assessments levied and assessed by any governmental authority upon the property of the Tenant in, upon, or about the Premises.

10. **ALTERATION OF PREMISES**. Tenant shall not alter, repair or change the Premises without the prior written consent of Landlord. Unless otherwise provided by written

agreement, all alterations, improvements, and changes that may be required shall be done either by or under the direction of the Landlord, but at the expense of Tenant. Such alterations, improvements, and changes shall remain a part of and be surrendered with the Premises unless the Landlord directs, in writing, at least thirty (30) days prior to termination of the Lease term, the Premises are to be restored to the original condition. Such restoration shall be accomplished within thirty (30) days after the expiration of this Lease at the expense of the Tenant.

11. INSURANCE.

- a. Landlord agrees, at its sole expense, to maintain in full force and effect throughout the term of this Lease general fire and extended coverage insurance including vandalism and general comprehensive liability insurance.
- b. Tenant agrees to maintain comprehensive public liability insurance, in the name of Tenant and naming Landlord as an additional insured, against any liability for injury to or death of persons resulting from any occurrence in or about the Premises and for damage to Property in an amount not less than \$2,000,000.00.
- c. Certificates of insurance showing the premium has been paid should be delivered to each party to the other upon request. All such policies shall provide that they shall not be cancelled nor coverage reduced by the insurer without first giving at least thirty (30) day's prior written notice to other party.
- d. If either party fails to procure and keep in force such insurance, the counter party may procure it, and the cost thereof with interest at the maximum lawful rate shall be payable immediately by Tenant or by Landlord to the counterparty as additional or as a credit against prospective rent.

12. INDEMNIFICATION OF LANDLORD/MUTUAL ASSURANCES.

- a. Tenant as a material part of the consideration to be rendered to Landlord under this Lease, hereby waives all claims against Landlord for damages to goods, wares, and inventory in and about said Premises from any and cause beyond Landlord's control. Tenant shall save Landlord harmless from and on account of any and all damage or injury to any person or to the goods, wares or merchandise of any person arising from the failure of the Tenant to keep the Premises in the condition herein required. Tenant shall indemnify, protect, defend and hold Landlord harmless from and against any and all claims, liabilities, losses, damages and suits arising from Tenant's use, occupancy or enjoyment of the Premises and its facilities or the conduct of Tenant's business or from any activity, work or things done, permitted or suffered by Tenant or its agents and employees in or about the Premises, and Tenant further agrees to indemnify, protect, defend and hold Landlord harmless from and against any and all claims arising from any breach or default in the performance of any obligation on Tenant's part to be performed under the terms of this Lease or arising from any negligence of Tenant or any of its agents, contractors, employees, invitees, or licensees and from and against all costs, attorneys' fees, expenses and liabilities of

any kind incurred in or about any such claim, Tenant, upon notice of Landlord, shall defend the same at Tenant's sole cost and expense by counsel reasonably satisfactory to Landlord. Landlord shall not be liable to Tenant for any damage resulting from the negligence of any owner or occupant of adjoining or contiguous property. Tenant agrees to pay for all reasonable damages to the building as well as all damages to the tenants or occupants thereof caused by the Tenant's negligence, or misuse or neglect of said Premises, its apparatus or appurtenances.

- b. Each party agrees that it will be responsible for the negligent acts, omissions or errors in judgment of its respective employees, agents, officers and directors, and for any costs, loss, damage or expense (including reasonable attorney fees) arising out of the negligent acts, omissions or errors in judgment committed by its agents or employees in carrying out the provisions of this Agreement.

13. MECHANIC'S LIENS. Tenant shall not suffer or permit any mechanic's liens or materialman's liens to be filed against the real property of which the Premises form a part nor against the Tenant's leasehold interest in the Premises.

Landlord shall have the right at all reasonable times to post and keep posted on the Premises any notices which it deems necessary for protection from such liens. If such liens are so filed, Landlord, at its election, may pay and satisfy same and, in such event the sums so paid by Landlord and all actual or other expense, including attorneys' fees so paid by the Landlord, with interest thereon at the rate of ten percent (10%) per annum from the date of payment, shall be deemed to be additional rent due and payable by the Tenant at once without notice and demand.

14. ABANDONMENT OF PREMISES. Tenant shall not vacate or abandon the Premises for a period greater than sixty (60) days at any time during the term of this Lease and if Tenant shall abandon, vacate or surrender the Premises, or be dispossessed by process of law, or otherwise, any personal property belonging to the Tenant and left on the Premises shall be deemed abandoned at the option of the Landlord.

15. LANDLORD'S RIGHT OF ENTRY. Landlord or its agents shall have the right to enter the Premises at reasonable times in order to examine it, to show it to prospective tenants, lenders, ground lessors, and purchasers, or to make such decorations, repairs, alterations, improvements or additions as Landlord shall deem necessary or desirable. Landlord will give Tenant reasonable notice of its requirements, and will be responsible for conducting such work so as not to impair Tenant's use and enjoyment of the Premises. Landlord shall be allowed to take all material into and upon the Premises that may be required therefore without the same constituting an eviction of the Tenant in whole or in part. Tenant's rent shall be abated while decorations, repairs, alterations, improvements or additions are being made by Landlord only when there is a loss or interruption of the business of Tenant.

16. DESTRUCTION OF PREMISES.

- a. In the event of a partial destruction of the Premises during the term of this Lease from any cause not otherwise resulting from, in whole or in part, the negligence or willful misconduct of the Tenant, Landlord shall forthwith repair the same, provided such repair can be made within sixty (60) days under the laws and regulations and in such event rent will be abated until the damage is repaired, in proportion to the part of the Premises which is so rendered untenable. In addition to the above, in the event the building is destroyed to the extent of not less than thirty-three and one-third percent (33-1/3%) of the replacement cost thereof, Landlord may elect to terminate this Lease whether or not the Premises are insured, by written notice to Tenant. A total destruction of the Building situated on said Premises shall terminate this Lease. Notwithstanding the aforesaid provisions, in the event the damage caused by the partial destruction of the Premises cannot be repaired within a period of (6) months from the happening of such damage, then either Landlord or Tenant may terminate this Lease upon written notice to the other.
- b. Any damage or destruction to the Premises caused by the negligent or willful misconduct of Tenant including Tenant's agents, employees, designees or any person or entity operating by authorization of the Tenant such damages shall be repaired at the expense of the Tenant. Should the Tenant fail to make reasonable efforts to remedy the damages within 30 days of the occurrence, Landlord may provide for the repair and assess the cost of the repair to Tenant.

17. TERMINATION.

- a. Upon any material breach which is not cured within the applicable cure period, or termination of the franchise agreement entered into between Tenant and Landlord or upon any material breach of this agreement which is not cured within the applicable cure period, this Lease may be terminated by Landlord on a thirty (30) days written notice.
- b. In the event this Lease is not renewed beyond the initial 60 day term then this Lease may be terminated either upon the consent of both Tenant and Landlord in writing or by Tenant or Landlord providing a six-month prior written notice to the counter party to terminate the Lease.

18. Default. If Tenant fails to pay any rent or other sum due hereunder at the time set forth in this Lease, and if Tenant continues to fail to pay same within five (5) days after written notice from the Landlord, or in the event Tenant fails to perform or observe any other covenant to be performed by Tenant under this Lease and continues to fail to perform or observe same for a period of fifteen (15) days after receipt of written notice from the Landlord pertaining thereto (or a reasonable period of time, if using due diligence, if such default cannot be cured within said fifteen (15) day period), then Tenant shall be deemed

to have breached this Lease and Landlord, at its option, may have any remedies available to it by law.

19. NOTICE. All notices and consents required or permitted under this Lease shall be given in writing and delivered in person or by United States mail, by certified or registered mail, return receipt requested, in which case it shall be deemed delivered two (2) days after deposit in the US Mail. Notice to the Landlord, if mailed, shall be addressed as follows:

Lee County Manager
408 Summit Drive
P.O. Box 1968
Sanford, NC 27330

Notice to Tenant, if mailed, shall be addressed as follows:
FirstHealth of the Carolinas, Inc.
155 Memorial Drive
Pinehurst, NC 28374
Attn: Chief Executive Officer

20. ASSIGNMENT AND SUBLETTING. Tenant shall not assign or sublease all or any part of the Premises under this Lease, except with the prior written consent of the Landlord.
21. ATTORNEY'S FEES. In the event the Landlord must commence a legal or equitable action arising out of this Lease, the Landlord shall be entitled to recover all fees, costs and expenses, together with reasonable attorney's fees incurred in connection with such action.
22. GOVERNING LAW/VENUE. This Lease shall be governed by the laws of the State of North Carolina. Any actions under this Agreement are subject to North Carolina law.
23. QUIET ENJOYMENT. Landlord warrants that Tenant shall be granted peaceable and quiet enjoyment of the Premises free from any eviction or interference by Landlord if Tenant pays the rent and other charges provided herein, and otherwise fully punctually performs the terms and conditions imposed on Tenant.
24. EXTENSION. This lease may be extended upon written addendum signed by the parties. Any extension of the lease must be executed and only extended for such term not more than 10 years in the aggregate and upon compliance with the terms and procedures set forth in North Carolina General Statute 160A-272.
25. CORPORATE AUTHORITY. Each of the persons executing this Lease on behalf of Tenant does hereby covenant and warrant that Tenant is a duly authorized and existing corporation, that Tenant was and is qualified to do business in the State of North

Carolina, that the corporation has full right and authority to enter into this Lease and that each person signing on behalf of the corporation was authorized to do so.

26. EXECUTION OF LEASE. This Lease shall not become effective or in force until all of the required signatories below have executed this Lease.

In WITNESS WHEREOF, the parties hereto have caused this Lease to be executed in their corporate names by duly authorized officers the day and year first above written.

LANDLORD
COUNTY OF LEE

Chair, Board of Commissioners

ATTEST:

Jennifer Gamble
Deputy County Attorney/Clerk to the Board

TENANT
FIRSTHEALTH OF THE CAROLINAS, Inc.

ATTEST:

Secretary, First Health of the Carolinas, Inc.

0900 LEGALS

**City of Sanford
Public Notice
Municipal Service District
Expenditure Hearing**

A public hearing on the Municipal Service District expenditures will be held at 6:00 PM on the 19th day of October, 2021 in the Exhibition Hall of the Dennis Wicker Civic Center, 1801 Nash Street, Sanford, NC 27330.

Any citizen having questions or comments regarding the above referenced item may contact Bonnie Davis, Sanford City Clerk, at (919)777-1111.

All interested parties are invited to attend this meeting.

Phillip Hal Hegwer
City Manager

**NORTH CAROLINA
LEE COUNTY**

NOTICE TO CREDITORS

THE UNDERSIGNED, having qualified as Executor of the Estate of Nancy Borge a/k/a Nancy Healy Borge, Nancy Ann Borge, deceased late of Lee County, this is to notify all persons, firms, and corporations having claims against said Estate to present them to the undersigned on or before the 20th day of December, 2021 or this Notice will be pleaded in bar of their recovery. All persons indebted to said estate please make immediate payment to the undersigned.

This the 21st day of September, 2021.

Lisa Orlando
Executor
1228 Pineburr Lane
Sanford, NC 27330

September 21, 28, October 5, 12, 2021

**NORTH CAROLINA
LEE COUNTY**

NOTICE TO CREDITORS

THE UNDERSIGNED, having qualified as Executor of the Estate of Martha M. Fogle, deceased late of Lee County, this is to notify all persons, firms, and corporations having claims against said Estate to present them to the undersigned on or before the 3rd day of January, 2022 or this Notice will be pleaded in bar of their recovery. All persons indebted to said estate please make immediate payment to the undersigned.

0900 LEGALS

PUBLIC NOTICE

**LEASE OF COUNTY
PROPERTY**

The Board of Commissioners of Lee County, North Carolina intends to enter into a lease of the following County-owned property:

Being all of Lot 2, containing 1.14 acres, as shown by map entitled "Survey for Central Carolina Professional Park", prepared by Bracken & Associates, RLS, dated 12/8/98 and recorded in Plat Cabinet 9, Slide 15-1, Lee County Registry and recorded in Book 674, Page 942 in the Lee County Register of Deeds.

The County intends to extend the current lease of the property to FirstHealth of the Carolinas, a non-profit corporation chartered under the laws of the State of North Carolina for a term of five (5) years to coincide with the expiration of the EMS Franchise expiring on June 30, 2026. In consideration of the lease, FirstHealth of the Carolinas will pay Lee County Government \$5,186.00 per month during the lease term while utilizing the facility to provide the citizens and visitors of Lee County emergency medical and convalescent/transportation services during the term of this lease. All persons interested in this lease are invited to attend the meeting of the Lee County Board of Commissioners to be held in the Exhibition Hall at the Dennis A. Wicker Center, 1801 Nash Street, Sanford, NC at 6:00 P.M., On Monday, November 15, 2021. At this time, the board intends to authorize the lease of the above described property.

Jennifer Gamble,
Clerk to the Board

NOTICE TO CREDITORS

The undersigned having qualified as Executor of the Estate of Ima Jean McDuffie, Deceased, late of Lee County, North Carolina, this is to notify all persons, firms, and corporations having claims against the estate to present them to the undersigned at the office of G. Hugh Moore, Attorney at Law, 1401 Woodland Avenue, Post Office Box 194, Sanford, North Carolina 27330, on or before the 28th day of December, 2021, or this Notice will be pleaded in bar of their recovery. All persons indebted to the estate will please make immediate payment.

0900 LEGALS

undersigned on or before the 10th day of January 2022 or this Notice will be pleaded in bar of their recovery. All persons indebted to said estate please make immediate payment to the undersigned.

This the 12th day of October, 2021.

James Cleveland Collins
Executor
295 Longstreet Road
Sanford, NC 27330

October 12, 19, 29,
November 2, 2021

NOTICE TO CREDITORS

The undersigned having qualified as Executor of the Estate of Thomas Barry Spivey, Deceased, late of Lee County, North Carolina, this is to notify all persons, firms, and corporations having claims against the estate to present them to the undersigned at the office of G. Hugh Moore, Attorney at Law, 1401 Woodland Avenue, Post Office Box 194, Sanford, North Carolina 27330, on or before the 11th day of January, 2022, or this Notice will be pleaded in bar of their recovery. All persons indebted to the estate will please make immediate payment.

This the 5th day of October, 2021.

Ellen Jackson Spivey
Executor of the Estate of
Thomas Barry Spivey

G. Hugh Moore
Attorney at Law

October 5, 12, 19, 26, 2021

Notice to Creditors

Having qualified as Administrator of the Estate of Mary Elizabeth Williams, late of 4201 River Run Dr. Sanford, Lee County, North Carolina, the undersigned does hereby notify all persons, firms and corporations having claims against the estate of said decedent to exhibit them to the undersigned at 342 Hill Street, Asheboro, North Carolina 27203, on or before the 27th day of December, 2021 or this notice will be pleaded in bar of their recovery. All persons, firms and corporations indebted to the said estate will please make immediate payment to the undersigned.

This the 20th day of September, 2021.

Shaun L. Hayes, Attorney
for James Ronald Williams
Administrator, of the
Estate of Mary Elizabeth

0900 LEGALS

demand of the holder of the Note secured by said Deed of Trust, the undersigned Goddard & Peterson, PLLC (Substitute Trustee) will offer for sale at the courthouse door in the City of Sanford, Lee County, North Carolina, or the customary location designated for foreclosure sales, on October 26, 2021 at 10:30 AM and will sell to the highest bidder for cash the following real estate situated in the County of Lee, North Carolina and being more particularly described in the above referenced Deed of Trust, together with all improvements located thereon: Address of Property: 277 Triple Lakes Road, Sanford, NC 27330 Tax Parcel ID: 9630-42-3720-00 Present Record Owner: James A. Tomlinson and Helen J. Tomlinson Trustee may, in the Trustee's sole discretion, delay the sale for up to one hour as provided in N.C.G.S. §45-21.23. Said property is sold subject to applicable Federal and State laws. A deposit of five percent (5%) of the amount of the bid or seven hundred fifty Dollars (\$750.00), whichever is greater, is required and must be tendered in the form of certified funds at the time of the sale. Should the property be purchased by a third party, that party must pay the excise tax, any Land Transfer Tax, as well as the court costs of Forty-Five Cents (\$0.45) per One Hundred Dollars (\$100.00) required by N.C.G.S. §7A-308(a)(1). The real property described above is being offered for sale "AS IS, WHERE IS" and will be sold subject to all superior liens, unpaid taxes, and special assessments. Neither the Substitute Trustee nor the holder of the Note secured by the Deed of Trust being foreclosed, nor the officers, directors, attorneys, employees, agents or authorized representatives of either the Substitute Trustee or the holder of the Note make any representation or warranty relating to the title or any physical, environmental, health or safety conditions existing in, on, at or relating to the property being offered for sale, and any and all responsibilities or liabilities arising out of or in any way relating to any such condition expressly are disclaimed. The sale will be held open for ten (10) days for upset bids as required by law. If the Trustee or Substitute Trustee is unable to convey title to this property for any reason, the sole remedy of the purchaser is the return of the deposit. Reasons of



RESOLUTION AUTHORIZING THE LEASE OF 1.14 ACRES OF LAND TO
FIRSTHEALTH OF THE CAROLINAS FOR THE PURPOSE OF OPERATING AN EMS
FACILITY

WHEREAS, FirstHealth of the Carolinas is a nonprofit corporation chartered under the law of the State of North Carolina; and

WHEREAS, on August 16, 2021, Lee County Government awarded a franchise for emergency medical and convalescence/transportation services in Lee County to FirstHealth of the Carolinas; and

WHEREAS, Lee County owns a 1.14 acre tract of land, Lot 2 as shown by map entitled “Survey for Central Carolina Professional Park,” which will be leased by FirstHealth of the Carolinas for FirstHealth of the Carolinas to utilize as its ambulance headquarters; and

WHEREAS, FirstHealth of the Carolinas will pay to Lee County Government \$5,186.00 per month during the lease, which is set to expire June 30, 2026; and

WHEREAS, Lee County Staff published notice of the Lee County Board of Commissioner’s intent to adopt the lease of and said publication was published in *The Sanford Herald* on October 12, 2021 and at least thirty days has passed since said notice was provided; and

NOW THEREFORE, BE IT RESOLVED:

1. The Board of Commissioners desires for FirstHealth of the Carolinas to provide emergency medical and convalescence/transportation services in Lee County.
2. Subject to North Carolina General Statute 160A-272, the Board of Commissioners published notice of its intent to extend the lease with FirstHealth of the Carolinas at least thirty days prior to the adoption of this resolution.
3. Staff is authorized to prepare a lease and the Chair is authorized to execute the lease.

Adopted this _____ day of _____, _____.

Kirk D. Smith, Chair
Lee County Board of Commissioners



ITEM #: V.C

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 15, 2021

SUBJECT: Minutes from the October 18, 2021 Regular Meeting

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Deputy County Attorney/Clerk to the Board of Commissioners

TYPE: Action Item

REQUEST	Approve minutes from the October 18, 2021 regular meeting.
BUDGET IMPACT	None
ATTACHMENTS	BOC Minutes 10-18-21 Regular Meeting.docx BOC Minutes 10-18-21 Regular Meeting - Amended.docx
PRIOR BOARD ACTION	This item was tabled at the November 1, 2021 Board of Commissioners meeting for the purpose of reviewing proposed revisions submitted by Commissioner Carver.
RECOMMENDATION	Approve minutes from the October 18, 2021 regular meeting. This item was tabled at the November 1, 2021 regular meeting to consider proposed revisions submitted by Commissioner Carver. The Board will need to review the proposed revisions and decide whether to incorporate them into the adopted minutes.
SUMMARY	

Enclosed is a draft of the minutes from the October 18, 2021 regular meeting previously provided by the Clerk along with a version including proposed revisions submitted by Commissioner Carver for the Board's review and approval. Requests for attachments referenced in the minutes or questions related to minutes can be directed to the Clerk to the

Board at jgamble@leecountync.gov.



LEE COUNTY BOARD OF COMMISSIONERS
DENNIS WICKER CIVIC CENTER
1801 NASH STREET
SANFORD, NC 27330

October 18, 2021

MINUTES

Roll Call

Present: Bill Carver, Mark Lovick, Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith

CALL TO ORDER

Chairman Kirk Smith called the meeting to order at 6:00 p.m.

INVOCATION

Commissioner Mark Lovick provided an invocation and led the Board in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

I. ADDITIONAL AGENDA

Chairman Kirk Smith requested the addition of a Closed Session for economic development and a Closed Session to discuss a personnel matter. Chairman Smith also requested to move the Resolution recognizing the Lee County Health Department following the Public Hearing for a Zoning Map Amendment as item III. B. Commissioner Reives requested that map G be added to the redistricting discussion at letter B under Old Business.

Motion: Motion to approve the agenda as amended.

Mover: Arianna Lavalley

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

II. APPROVAL OF CONSENT AGENDA

Motion: Motion to approve the Consent Agenda as presented.

Mover: Cameron Sharpe

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

II.A Refund and Release Report for September 2021

[Gen Statute 105.docx](#)

[RELEASE CODES SPREADSHEET.xls](#)

[September Real Property Abatement Report.pdf](#)

[September Personal Property Abatement Report.pdf](#)

II.B Approval of Budget Amendment #10/18/21/07

[10-18-21-07.pdf](#)

II.C Approval for Lee County Libraries to accept \$1600 stipend for NASA @ My Library partnership.

III. PUBLIC HEARING

III.A Zoning Map Amendment Application and Staff Report

Planning Administrator Amy McNeill presented a zoning map amendment. An application was submitted by Savannah Livesay Gray to rezone one 2.24 acre tract of land off of Greenwood Road/Rocky Fork Church Road addressed as 2301 Greenwood Road, formerly a portion of a 62.4 acre tract of land that was recently subdivided, located east of the intersection of Rocky Fork Church Road and Greenwood Road, from Residential Restricted (RR) to Residential Agricultural (RA). The subject property is located between 2305 and 2149 Greenwood Road and is identified as a portion of the Tax Parcel 9359-84-5224-00, as depicted on Lee County Tax Map 9539.04 and 9539.02. It is also illustrated as Lot 1 on a 2021 plat labeled Minor Subdivision Survey for Savannah L. Gray, created by Thomas J. Matthews, Professional Land Surveyor and recorded as Plat Cabinet 2021, Slide 96 of the Lee County Register of Deeds Office. This is a standard general use zoning request meaning no building or site plans are required as part of this process. At this time, Chairman Smith opened the public hearing for comment. The following person spoke in favor of the proposed rezoning:

- Perry Gray, 5948 Ponderosa Road, Sanford, NC

Chairman Smith closed the public hearing.

[001-REZ__V_Greenwood_Rd-BINDER \(1\).pdf](#)

III.B Recognition of the Lee County Health Department

Commissioner Knecht asked to recognize the Health Department Staff for a job well done. Vice Chair Arianna Lavallee proceeded to read a Resolution recognizing the Lee County Health Department.

Motion: Motion to approve the Resolution recognizing the Lee County Health Department Efforts in Response to the COVID-19 Pandemic.

Mover: Arianna Del Palazzo

Moved To: Approve

For: 7 - Arianna Del Palazzo, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick
Motion Result: Passed

IV. PUBLIC COMMENTS

The following people spoke during the public comments section of the meeting:

- Linda Rhodes, 602 North Vance Street, Sanford, NC (Redistricting)
- Cathy Griffith, 304 South Main Street, Broadway, NC (Redistricting)
- Lacrechia Reives, 473 Oak Branch Lane, Sanford, NC (Redistricting)
- Theresa Spinx, 409 San Lee Drive, Sanford, NC (Redistricting)
- Phillip Checkchs, 2215 Southern Road, Sanford, NC (Requesting a full forensic audit of elections by a third party)
- Gladys McAuley, 2100 Eveton Lane, Sanford, NC (Redistricting)
- Vonda Reives, 2117 Jasany Drive, Sanford, NC (Redistricting)
- Brenda Johnson, 815 West Macintosh Street, Sanford, NC (Redistricting)
- Sandra Thompson, 99 Ravens Nest Lane, Cameron, NC (Redistricting)
- Former Representative Leslie Cox, 508 Olde Towne Drive, Sanford, NC (Redistricting)

County Attorney Whitney Parrish read the following e-mails that were submitted prior to the meeting:

- Southern Coalition Mitchell Brown OBO Brenda Johnson, 815 West McIntosh Street, Sanford, NC mitchellbrown@scsj.org (Redistricting)
- Cynthia Wooten, 800 West McIntosh Street, Sanford, NC cintg53@yahoo.com (Redistricting)
- Carol Abbey, 538 Perth Drive, Sanford, NC cabbey@charter.net (Redistricting)
- Cleo Bryant, cleo99bryant@yahoo.com (Redistricting)
- Ann McCracken, awmccracken@charter.net (Redistricting)
- John Kirkman, kirkman3307@charter.net (Redistricting)
- bbadiyah@aol.com (Redistricting)

V. OLD BUSINESS

V.A Vote on Redistricting Plan and Resolution

Strategic Services Director Don Kovasckitz reminded the Board that at the last meeting the Board took action to direct staff to prepare a Resolution for the adoption of redistricting Plan F. Following conversation from the meeting, staff was also asked to create a Plan G, removing 50% of the population moved from District 2 into District 1. 647 was the population and 316 were moved from the proposed District 1 to District 2. Plan A, Plan F, and Plan G were illustrated for the Board. Plan A included the least amount of changes to bring the districts into the 5% deviation compliance. For Plan F, some of the population that follows the 421 bypass that was in District 4 was moved to District 2 since some of the population was moved out of District 2 into District 1. Commissioner Reives stated that the minority population was reduced in District 3 by 8% and Plan F inserts 3.8% more white people in exchange. Commissioner Knecht stated that the closest highway boundary and total population was used to make sure that Plan F meets the redistricting parameters. Commissioner Sharpe stated that map A moved one boundary line while map F moved about 3 lines. Chairman Smith stated that Plan A has the fingers that give the gerrymandered appearance. Commissioner Sharpe stated that he thinks the end game is to put Commissioner Reives out of the next election. Knecht stated the intent behind the map was not to oust Commissioner Reives, it is compact, it keeps the precincts and maintains the majority-minority district. Commissioner Carver stated that compactness speaks to the smoothness in which a district is drawn, which is not represented in Plan A. He stated that there are lots of acceptable plans for compactness, however Plan F was selected based on the two rows that define the northeast boundary of District 1. Section 2 of the Voter Rights Act requires that people look to make sure someone has not been disenfranchised based on the changes. Commissioner Carver stated that his argument was based on what he felt was consistent with the terms of the Voters Rights Act. Commissioner Reives requested voting age population percentages, which County Attorney Whitney Parrish stated that voting age population was provided. Don Kovasckitz stated that the voting age information was pulled from the census block data, not the number of registered voters. Kovasckitz provided a breakdown of the voter age population by race for each of the considered plans A, F, and G. After further discussion, Vice Chair Lavallee requested to call the question.

[Resolution Redistricting 2021 Plan F.docx](#)

Motion: Motion to adopt Plan A.

Mover: Robert Reives

For: 3 - Robert Reives, Cameron Sharpe, Mark Lovick

Against: 4 - Arianna Lavallee, Dr. Andre Knecht, Kirk Smith, Bill Carver

Motion Result: Failed

Motion: Motion to adopt Plan G.

Mover: Robert Reives

For: 3 - Robert Reives, Cameron Sharpe, Mark Lovick

Against: 4 - Arianna Lavallee, Dr. Andre Knecht, Kirk Smith, Bill Carver

Motion Result: Failed

Motion: Motion to adopt the Resolution for redistricting Plan F.

Mover: Arianna Lavallee

For: 4 - Arianna Lavallee, Dr. Andre Knecht, Kirk Smith, Bill Carver

Against: 3 - Robert Reives, Cameron Sharpe, Mark Lovick

Motion Result: Passed

V.B Request to begin installation of "In God We Trust" motto

On January 20, 2021, Mr. Rick Lanier, representing the "Us Motto Action Committee" requested to appear before the Board to discuss and present renditions of placing the US motto "In God We Trust" on the exterior of the new courthouse, the County Administration Building and the Commissioners' chambers at no cost to the County. The Committee would like to begin installation and according to the previously adopted resolution, installation can occur once there is an agreement in writing. County Attorney Whitney Parrish provided a proposed agreement related to the installation.

[2021-4 RESOLUTION Supporting the Display of In God We Trust At the Courthouse.pdf](#)

[Lee County US Motto.pdf](#)

Motion: Motion to approve the Memorandum with the US Motto Action Committee for the installation of "In God We Trust" at the new Courthouse, the County Administration building, and the Commissioners' chambers.

Mover: Arianna Lavallee

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VI. NEW BUSINESS

VI. A Moved to Item III. B

VI.B Grant drain field easement on property owned at 9641-62-3897-00

Lee County owns a parcel of land located at Lot 13 Ivey Drive (off Beulah Brown Road). The individual across the street, located at 3511 Ivey Drive has requested Lee County grant an easement for her septic tank that impacts Lee County's land. After receiving this request, staff researched to determine why the County owns the land. In the Board of Commissioners' meeting minutes from November 16, 1992 in which the County sought a CDBG grant for the Beulah Brown Road area for housing rehab, relocation, water line extensions and road improvements. Specifically, in 1993 the County purchased Lot 13 Ivey Drive from CAMCO Builders for just compensation. In the minutes from the August 19, 1996 Board meeting that state specifically that lot was purchased to provide areas for septic tanks and drain fields in connection with Beulah Broad Road CDBG project. The homeowner that utilizes Lee County's land is the same owner from the 1990s and whose house had recently been destroyed in a fire. Environmental Health Staff could not find a recorded easement, the policies of requiring an easement may have changed, but is necessary to receive one now. Since the intent of purchasing this land was for this reason, staff is recommending the Board allow the easement and authorize the Chair to sign any paperwork necessary. County Attorney Whitney Parrish stated that

she was contacted by a property owner regarding the granting of property for a drainfield.

[1992 - 11-16-92 Regular Meeting.pdf](#)

[Resolution for Lot 13.pdf](#)

[1992 - 11-16-92 Regular Meeting.pdf](#)

[964162389700_20211012.pdf](#)

Motion: Motion to grant drain field easement on property owned at 9641-62-3897-00.

Mover: Cameron Sharpe

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VII. MANAGERS REPORTS

VII.A September 2021 Financial Report

Assistant County Manager Lisa Minter presented the September 2021 Financial Report, a copy of which is attached and included in these minutes.

[September 2021 Financial Report.pdf](#)

[monthly sales tax analysis2021-2022.pdf](#)

[historical sales tax analysis.pdf](#)

[countywide sales tax analysis 2021-2022.pdf](#)

VII.B Monthly Manager's Report

County Manager John Crumpton presented the monthly manager's report for the month of October 2021, a copy of which is attached and included in these minutes. A COVID update was provided with weekly case count, positive cases by age and time period, weekly case count by race, by ethnicity, by gender, and weekly breakthrough cases. An update was provided on the status of the mountain bike trails at San-Lee Park. Work has begun on the intermediate/higher level jump line. Looking at completing the trails by Thanksgiving. After a discussion with staff regarding the upcoming meeting schedule a change to the meeting schedule is proposed. The December 6th meeting is the same night as the Sanford Christmas Parade and because the third Monday is the week of Christmas, the County Manager proposed meeting on Monday, December 13th and in January to move the meetings to the 2nd and 4th Monday (10th and 24th) with the Annual Budget Retreat scheduled for January 27th - 28th, 2022. The County Manager expressed that due to partisanship and other issues going on it has made it difficult to do the redistricting in house, thus he asked for the record to show that he recommended an independent third party be used to redraw the district maps in the future so staff is not placed in the middle.

[County_Managers_Monthly_Report_Oct_2021.docx](#)

[Monthly Managers Report September 2021.docx](#)

[9.27.21 Agenda.pdf](#)

[2021 OCT_Director_Report.pdf](#)

[10.13.21 Lee County Library Board Agenda.pdf](#)

[October TRC Agenda for 10.28.21.pdf](#)

Motion: Motion to modify the meeting schedule in December to one meeting on December 13th and modify the January schedule to the 2nd and 4th Monday on January 10th and 24th with the annual budget kickoff/retreat meeting being held on January 27th and 28th, 2022.

Mover: Robert Reives

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VIII. COMMISSIONERS' COMMENTS

IX. CLOSED SESSION

Motion: Motion to go into closed session per N.C. General Statute Section 143-318.11(a)(4) to discuss the location and expansion of business and Section 143-318.11(a)(6) to discuss a personnel matter.

Mover: Arianna Lavalley

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

Commissioner Reives departed the meeting at 7:55 p.m.

Motion: Motion to go out of Closed Session. Departed at 8:36 p.m.

Mover: Dr. Andre Knecht

Moved To: Approve

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

ADJOURN

Motion: Motion to adjourn. The meeting adjourned at 8:39 p.m.

Mover: Cameron Sharpe

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

Kirk D. Smith, Chairman
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board



LEE COUNTY BOARD OF COMMISSIONERS
DENNIS WICKER CIVIC CENTER
1801 NASH STREET
SANFORD, NC 27330

October 18, 2021

MINUTES

Roll Call

Present: Bill Carver, Mark Lovick, Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith

CALL TO ORDER

Chairman Kirk Smith called the meeting to order at 6:00 p.m.

INVOCATION

Commissioner Mark Lovick provided an invocation and led the Board in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

I. ADDITIONAL AGENDA

Chairman Kirk Smith requested the addition of a Closed Session for economic development and a Closed Session to discuss a personnel matter. Chairman Smith also requested to move the Resolution recognizing the Lee County Health Department following the Public Hearing for a Zoning Map Amendment as item III. B. Commissioner Reives requested that map G be added to the redistricting discussion at letter B under Old Business.

Motion: Motion to approve the agenda as amended.

Mover: Arianna Lavalley

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

II. APPROVAL OF CONSENT AGENDA

Motion: Motion to approve the Consent Agenda as presented.

Mover: Cameron Sharpe

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

II.A Refund and Release Report for September 2021

[Gen Statute 105.docx](#)

[RELEASE CODES SPREADSHEET.xls](#)

[September Real Property Abatement Report.pdf](#)

[September Personal Property Abatement Report.pdf](#)

II.B Approval of Budget Amendment #10/18/21/07

[10-18-21-07.pdf](#)

II.C Approval for Lee County Libraries to accept \$1600 stipend for NASA @ My Library partnership.

III. PUBLIC HEARING

III.A Zoning Map Amendment Application and Staff Report

Planning Administrator Amy McNeill presented a zoning map amendment. An application was submitted by Savannah Livesay Gray to rezone one 2.24 acre tract of land off of Greenwood Road/Rocky Fork Church Road addressed as 2301 Greenwood Road, formerly a portion of a 62.4 acre tract of land that was recently subdivided, located east of the intersection of Rocky Fork Church Road and Greenwood Road, from Residential Restricted (RR) to Residential Agricultural (RA). The subject property is located between 2305 and 2149 Greenwood Road and is identified as a portion of the Tax Parcel 9359-84-5224-00, as depicted on Lee County Tax Map 9539.04 and 9539.02. It is also illustrated as Lot 1 on a 2021 plat labeled Minor Subdivision Survey for Savannah L. Gray, created by Thomas J. Matthews, Professional Land Surveyor and recorded as Plat Cabinet 2021, Slide 96 of the Lee County Register of Deeds Office. This is a standard general use zoning request meaning no building or site plans are required as part of this process. At this time, Chairman Smith opened the public hearing for comment. The following person spoke in favor of the proposed rezoning:

- Perry Gray, 5948 Ponderosa Road, Sanford, NC

Chairman Smith closed the public hearing.

[001-REZ__V_Greenwood_Rd-BINDER \(1\).pdf](#)

III.B Recognition of the Lee County Health Department

Commissioner Knecht asked to recognize the Health Department Staff for a job well done. Vice Chair Arianna Lavallee proceeded to read a Resolution recognizing the Lee County Health Department.

Motion: Motion to approve the Resolution recognizing the Lee County Health Department Efforts in Response to the COVID-19 Pandemic.

Mover: Arianna Del Palazzo

Moved To: Approve

For: 7 - Arianna Del Palazzo, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick
Motion Result: Passed

IV. PUBLIC COMMENTS

The following people spoke during the public comments section of the meeting:

- Linda Rhodes, 602 North Vance Street, Sanford, NC (Redistricting)
- Cathy Griffith, 304 South Main Street, Broadway, NC (Redistricting)
- Lacrechia Reives, 473 Oak Branch Lane, Sanford, NC (Redistricting)
- Theresa Spinx, 409 San Lee Drive, Sanford, NC (Redistricting)
- Phillip Checkchs, 2215 Southern Road, Sanford, NC (Requesting a full forensic audit of elections by a third party)
- Gladys McAuley, 2100 Eveton Lane, Sanford, NC (Redistricting)
- Vonda Reives, 2117 Jasany Drive, Sanford, NC (Redistricting)
- Brenda Johnson, 815 West Macintosh Street, Sanford, NC (Redistricting)
- Sandra Thompson, 99 Ravens Nest Lane, Cameron, NC (Redistricting)
- Former Representative Leslie Cox, 508 Olde Towne Drive, Sanford, NC (Redistricting)

County Attorney Whitney Parrish read the following e-mails that were submitted prior to the meeting:

- Southern Coalition Mitchell Brown OBO Brenda Johnson, 815 West McIntosh Street, Sanford, NC mitchellbrown@scsj.org (Redistricting)
- Cynthia Wooten, 800 West McIntosh Street, Sanford, NC cintg53@yahoo.com (Redistricting)
- Carol Abbey, 538 Perth Drive, Sanford, NC cabbey@charter.net (Redistricting)
- Cleo Bryant, cleo99bryant@yahoo.com (Redistricting)
- Ann McCracken, awmccracken@charter.net (Redistricting)
- John Kirkman, kirkman3307@charter.net (Redistricting)
- bbadiyah@aol.com (Redistricting)

V. OLD BUSINESS

V.A Vote on Redistricting Plan and Resolution

Strategic Services Director Don Kovasckitz reminded the Board that at the last meeting the Board took action to direct staff to prepare a Resolution for the adoption of redistricting Plan F. Following conversation from the meeting, staff was also asked to create a Plan G, removing 50% of the population moved from District 2 into District 1. 647 was the population and 316 were moved from the proposed District 1 to District 2. Plan A, Plan F, and Plan G were illustrated for the Board. Plan A included the least amount of changes to bring the districts into the 5% deviation compliance. For Plan F, some of the population that follows the 421 bypass that was in District 4 was moved to District 2 since some of the population was moved out of District 2 into District 1. Commissioner Reives stated that the minority population was reduced in District 3 by 8% and Plan F inserts 3.8% more white people in exchange. Commissioner Knecht stated that the closest highway boundary and total population was used to make sure that Plan F meets the redistricting parameters. Commissioner Sharpe stated that map A moved one boundary line while map F moved about 3 lines. Chairman Smith stated that Plan A has the fingers that give the gerrymandered appearance. Commissioner Sharpe stated that he thinks the end game is to put Commissioner Reives out of the next election. Knecht stated the intent

behind the map was not to oust Commissioner Reives, it is compact, it keeps the precincts and maintains the majority-minority district. Commissioner Carver addressed the process followed to define Plan F. The first step was to address the total population count in each of the four districts. Looking at the infinite number of possible ways to redistrict, why is Plan F acceptable (based on the Voting Rights Act)? Natural boundaries were used to define a change in the northeast portion of District 1 (Poplar Springs Church Road and Lick Creek Road) instead of choosing a line of selected census blocks. Precinct integrity was maintained in District 3 by not shifting portions of Carolina Trace to District 2. Since population from District 2 was moved to District 1, the loss in population was compensated for by moving a northern piece of District 4 defined by a natural boundary to District 2. Choices were made in a sequence specified in the Voting Rights Act, population distribution, compactness, continuity, natural boundaries, and then a check was made to ensure someone or group was not disenfranchised. Looking at the change in percentages (of minorities) to District 1, Commissioner Carver felt it would be hard to argue that a minority candidate would not be elected or reelected in that district. He said the argument is made that Plan F was designed and is acceptable based on the Voting Rights Act adding that there was no motivation at the beginning of designing Plan F to intentionally disenfranchise anyone. A review of Plan F showed that there was not a significant change to the percentages of minorities in District 1. Commissioner Reives requested voting age population percentages, which County Attorney Whitney Parrish stated that voting age population was provided. Don Kavasckitz stated that the voting age information was pulled from the census block data, not the number of registered voters. Kavasckitz provided a breakdown of the voter age population by race for each of the considered plans A, F, and G. After further discussion, Vice Chair Lavallee requested to call the question.

[Resolution Redistricting 2021 Plan F.docx](#)

Motion: Motion to adopt Plan A.

Mover: Robert Reives

For: 3 - Robert Reives, Cameron Sharpe, Mark Lovick

Against: 4 - Arianna Lavallee, Dr. Andre Knecht, Kirk Smith, Bill Carver

Motion Result: Failed

Motion: Motion to adopt Plan G.

Mover: Robert Reives

For: 3 - Robert Reives, Cameron Sharpe, Mark Lovick

Against: 4 - Arianna Lavallee, Dr. Andre Knecht, Kirk Smith, Bill Carver

Motion Result: Failed

Motion: Motion to adopt the Resolution for redistricting Plan F.

Mover: Arianna Lavallee

For: 4 - Arianna Lavallee, Dr. Andre Knecht, Kirk Smith, Bill Carver

Against: 3 - Robert Reives, Cameron Sharpe, Mark Lovick

Motion Result: Passed

V.B Request to begin installation of "In God We Trust" motto

On January 20, 2021, Mr. Rick Lanier, representing the "Us Motto Action Committee" requested to appear before the Board to discuss and present renditions of placing the US motto "In God We Trust" on the exterior of the new courthouse, the County Administration Building and the Commissioners' chambers at no cost to the County. The Committee would like to begin installation and according to the previously adopted resolution, installation can occur once there is an agreement in

writing. County Attorney Whitney Parrish provided a proposed agreement related to the installation.

[2021-4 RESOLUTION Supporting the Display of In God We Trust At the Courthouse.pdf](#)

[Lee County US Motto.pdf](#)

Motion: Motion to approve the Memorandum with the US Motto Action Committee for the installation of "In God We Trust" at the new Courthouse, the County Administration building, and the Commissioners' chambers.

Mover: Arianna Lavallee

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VI. NEW BUSINESS

VI. A Moved to Item III. B

VI.B Grant drain field easement on property owned at 9641-62-3897-00

Lee County owns a parcel of land located at Lot 13 Ivey Drive (off Beulah Brown Road). The individual across the street, located at 3511 Ivey Drive has requested Lee County grant an easement for her septic tank that impacts Lee County's land. After receiving this request, staff researched to determine why the County owns the land. In the Board of Commissioners' meeting minutes from November 16, 1992 in which the County sought a CDBG grant for the Beulah Brown Road area for housing rehab, relocation, water line extensions and road improvements. Specifically, in 1993 the County purchased Lot 13 Ivey Drive from CAMCO Builders for just compensation. In the minutes from the August 19, 1996 Board meeting that state specifically that lot was purchased to provide areas for septic tanks and drain fields in connection with Beulah Broad Road CDBG project. The homeowner that utilizes Lee County's land is the same owner from the 1990s and whose house had recently been destroyed in a fire. Environmental Health Staff could not find a recorded easement, the policies of requiring an easement may have changed, but is necessary to receive one now. Since the intent of purchasing this land was for this reason, staff is recommending the Board allow the easement and authorize the Chair to sign any paperwork necessary. County Attorney Whitney Parrish stated that she was contacted by a property owner regarding the granting of property for a drainfield.

[1992 - 11-16-92 Regular Meeting.pdf](#)

[Resolution for Lot 13.pdf](#)

[1992 - 11-16-92 Regular Meeting.pdf](#)

[964162389700_20211012.pdf](#)

Motion: Motion to grant drain field easement on property owned at 9641-62-3897-00.

Mover: Cameron Sharpe

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VII. MANAGERS REPORTS

VII.A September 2021 Financial Report

Assistant County Manager Lisa Minter presented the September 2021 Financial Report, a copy of which is attached and included in these minutes.

[September 2021 Financial Report.pdf](#)

[monthly sales tax analysis2021-2022.pdf](#)

[historical sales tax analysis.pdf](#)

[countywide sales tax analysis 2021-2022.pdf](#)

VII.B Monthly Manager's Report

County Manager John Crumpton presented the monthly manager's report for the month of October 2021, a copy of which is attached and included in these minutes. A COVID update was provided with weekly case count, positive cases by age and time period, weekly case count by race, by ethnicity, by gender, and weekly breakthrough cases. An update was provided on the status of the mountain bike trails at San-Lee Park. Work has begun on the intermediate/higher level jump line. Looking at completing the trails by Thanksgiving. After a discussion with staff regarding the upcoming meeting schedule a change to the meeting schedule is proposed. The December 6th meeting is the same night as the Sanford Christmas Parade and because the third Monday is the week of Christmas, the County Manager proposed meeting on Monday, December 13th and in January to move the meetings to the 2nd and 4th Monday (10th and 24th) with the Annual Budget Retreat scheduled for January 27th - 28th, 2022. The County Manager expressed that due to partisanship and other issues going on it has made it difficult to do the redistricting in house, thus he asked for the record to show that he recommended an independent third party be used to redraw the district maps in the future so staff is not placed in the middle.

[County_Managers_Monthly_Report_Oct_2021.docx](#)

[Monthly Managers Report September 2021.docx](#)

[9.27.21 Agenda.pdf](#)

[2021 OCT_Director_Report.pdf](#)

[10.13.21 Lee County Library Board Agenda.pdf](#)

[October TRC Agenda for 10.28.21.pdf](#)

[REVISED MONTHLY REPORT SEPTEMBER 2021.pdf](#)

Motion: Motion to modify the meeting schedule in December to one meeting on December 13th and modify the January schedule to the 2nd and 4th Monday on January 10th and 24th with the annual budget kickoff/retreat meeting being held on January 27th and 28th, 2022.

Mover: Robert Reives

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VIII. COMMISSIONERS' COMMENTS

IX. CLOSED SESSION

Motion: Motion to go into closed session per N.C. General Statute Section 143-318.11(a)(4) to discuss the location and expansion of business and Section 143-318.11(a)(6) to discuss a personnel matter.

Mover: Arianna Lavallee

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

Commissioner Reives departed the meeting at 7:55 p.m.

Motion: Motion to go out of Closed Session. Departed at 8:36 p.m.

Mover: Dr. Andre Knecht

Moved To: Approve

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

ADJOURN

Motion: Motion to adjourn. The meeting adjourned at 8:39 p.m.

Mover: Cameron Sharpe

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

Kirk D. Smith, Chairman
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board



ITEM #: V.D

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 15, 2021

SUBJECT: ARPA Fund Allocation Discussion

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Deputy County Attorney/Clerk to the Board of Commissioners

TYPE: Information

REQUEST	Consider authorizing the allocation of up to 10% of the CSLFRF to administer and manage CSLFRF programs and compliance requirements.
BUDGET IMPACT	TBD
ATTACHMENTS	
PRIOR BOARD ACTION	BOC has previously taken action to allocate funding toward a ARPA grant manager position.
RECOMMENDATION	**Discussion only** Recommendation from Commissioner Bill Carver: Approve the allocation of up to 10% of the CSLFRF to administer and manage CSLFRF programs and compliance requirements.
SUMMARY	

The compliance requirements for the CSLFRF are daunting. Allocating up to 10% of the funds for administration will ease the demands on county staff and increase the opportunity to fully use the ARPA funds.



ITEM #: VI.A

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 15, 2021

SUBJECT: January BOC Retreat Discussion

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Deputy County Attorney/Clerk to the Board of Commissioners

TYPE: Information

REQUEST	Discuss submitting agenda items for the January Board retreat.
BUDGET IMPACT	N/A
ATTACHMENTS	
PRIOR BOARD ACTION	N/A
RECOMMENDATION	** Discussion Only ** Recommendation from Commissioner Bill Carver: Ask the County Manager to collect agenda items for the January board retreat and prepare as necessary to support the discussions.
SUMMARY	

The 2021 board retreat was helpful in that much time was spent on informing new and veteran commissioners on a variety of topics. It was a rare opportunity to discuss issues at length and shape the direction of the county for the coming year. Commissioners are encouraged to propose and discuss topics which could promote planning, policy, and funding initiatives for 2022 and give the staff time to prepare necessary information for the discussions. The hope is to create more of a workshop experience in addition to the staff providing us information.



ITEM #: VII.A

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 15, 2021

SUBJECT: October 2021 Financial Report

DEPARTMENT: Finance

CONTACT PERSON: Lisa Minter, Assistant County Manager/Finance Director

TYPE: Information

REQUEST	N/A - Information only
BUDGET IMPACT	N/A
ATTACHMENTS	October 2021 Financial Report.pdf monthly sales tax analysis2021-2022.pdf historical sales tax analysis2021-2022.pdf countywide sales tax analysis 2021-2022.pdf
PRIOR BOARD ACTION	N/A
RECOMMENDATION	N/A - Information only
SUMMARY	

Attached is the monthly financial report for October 2021. Please remember that sales tax revenues run three months behind. Tax collections as a percentage of budget through October 2021 are 1.79% ahead of the same period last year. In reviewing expenditures, the percentage used target is 33.3%. Many of our departments are above the target due to the inclusion of encumbrances. If encumbrances are excluded, Governing Body and IT are over the target. Governing Body is over due to annual dues that have been paid. IT is over the target due to expenses related to the purchase of equipment and annual maintenance contracts. Sales tax reports showing distributions for sales through August 2021 are attached.

Lee County
Monthly Financial Report
For the Month Ended
October 31, 2021

General Fund

	For the year ending June 30, 2021				For the year ending June 30, 2022				
	20-21 Budget	YTD Thru 10/31/20	October 2020	% Used	21-22 Budget	YTD Thru 10/31/20	October 2021	Encumbrances	% Used
Revenues									
Ad Valorem Taxes	45,942,187	9,877,175.88	2,257,767.30	21.50%	48,116,740	11,208,484.64	2,187,430.99		23.29%
Local Option Sales Taxes	14,235,492	1,453,840.48	1,453,840.48	10.21%	18,944,306	1,710,821.84	1,710,821.84		9.03%
Other Taxes and Licenses	512,648	211,794.63	44,854.17	41.31%	584,574	325,504.55	60,287.76		55.68%
Unrestricted Intergovernmental	563,889	-	-	0.00%	470,657	-	-		0.00%
Restricted Intergovernmental	9,418,785	1,646,742.84	539,165.82	17.48%	9,830,921	1,692,950.99	544,356.53		17.22%
Permits and Fees	264,083	111,841.10	31,401.92	42.35%	269,192	131,320.70	33,175.30		48.78%
Sales and Services	3,067,770	621,974.06	227,469.05	20.27%	3,046,249	893,102.71	228,659.08		29.32%
Investment Earnings	300,000	8,385.17	254.82	2.80%	100,000	5,713.03	3,923.30		5.71%
Miscellaneous	345,119	91,546.64	30,143.82	26.53%	352,770	52,297.23	35,452.87		14.82%
Total Revenues	74,649,973	14,023,300.80	4,584,897.38	18.79%	81,715,409	16,020,195.69	4,804,107.67		19.60%
Expenditures									
General Government									
Governing Body	248,778	91,365.37	25,492.54	36.73%	224,076	75,518.16	14,351.17	9,571.10	37.97%
Administration	657,995	187,003.65	44,451.30	28.42%	715,246	179,784.44	46,903.81	38,524.19	30.52%
Human Resources	484,435	140,229.77	41,454.52	28.95%	552,402	141,280.61	39,261.18	91,490.97	42.14%
Finance	580,479	200,817.60	55,506.02	34.60%	628,273	204,350.08	71,658.58	37,285.00	38.46%
Internal Services	860,752	267,706.03	76,705.53	31.10%	844,913	265,219.43	45,547.83	46,700.42	36.92%
Tax Administration	1,755,104	543,009.87	150,101.80	30.94%	1,958,870	569,496.95	164,870.17	295,934.27	44.18%
Strategic Services	470,540	165,466.75	64,150.16	35.17%	489,557	169,415.50	44,992.43	7,468.50	36.13%
County Attorney	379,592	101,070.42	27,905.35	26.63%	405,636	119,759.36	30,871.19	24,983.75	35.68%
Court Facilities	126,100	(33,356.38)	20.86	-26.45%	14,452	1,458.77	599.68	27,216.48	198.42%
Elections	596,212	120,749.54	54,698.52	20.25%	508,285	75,780.18	20,548.65	4,180.10	15.73%
Register of Deeds	396,896	95,320.40	28,014.19	24.02%	441,771	107,184.70	33,831.58	31,027.44	31.29%
IT	1,483,241	640,252.46	110,528.55	43.17%	2,520,313	1,253,380.28	92,925.99	273,872.00	60.60%
General Services	4,615,012	1,242,705.01	386,311.01	26.93%	4,776,530	1,211,855.72	359,332.38	522,183.66	36.30%
Total	12,655,136	3,762,340.49	1,065,340.35	29.73%	14,080,324	4,374,484.18	965,694.64	1,410,437.88	41.09%
Public Safety									
Sheriff	7,595,773	2,211,805.68	684,498.56	29.12%	8,604,383	2,720,904.50	773,905.91	283,858.77	34.92%
Jail	2,509,762	731,316.67	211,606.44	29.14%	2,671,694	732,860.21	231,058.40	519,313.72	46.87%
911 Communications	407,126	129,101.00	32,275.25	31.71%	380,261	126,753.68	31,688.42	-	33.33%
State Fire Control Contribution	100,194	14,662.03	7,445.95	14.63%	104,127	19,119.02	-	85,007.98	100.00%
Medical Examiner	70,000	14,750.00	10,550.00	21.07%	70,000	16,100.00	8,050.00		23.00%
Juvenile Detention	101,000	1,220.00	-	1.21%	81,500	12,322.00	6,710.00	-	15.12%
Emergency Medical Services	593,763	197,921.00	49,480.25	33.33%	950,890	234,000.83	83,333.33	-	24.61%
Emergency Services	320,127	110,826.02	25,666.66	34.62%	375,510	90,190.97	28,300.30	29,644.56	31.91%
Fire Marshall	358,870	91,663.08	34,199.68	25.54%	355,293	89,207.06	26,959.34	11,649.52	28.39%
Total	12,056,615	3,503,265.48	1,055,722.79	29.06%	13,593,658	4,041,458.27	1,190,005.70	929,474.55	36.57%

Lee County
Monthly Financial Report
For the Month Ended
October 31, 2021

	For the year ending June 30, 2021				For the year ending June 30, 2022				
	20-21 Budget	YTD Thru 10/31/20	October 2020	% Used	21-22 Budget	YTD Thru 10/31/20	October 2021	Encumbrances	% Used
Economic/Physical Development									
Planning	521,126	250,347.00	125,173.50	48.04%	544,825	272,412.50	136,206.25	-	50.00%
Economic Development	1,083,999	162,146.34	80,955.03	14.96%	836,873	164,083.38	80,951.19	-	19.61%
Cooperative Extension	282,081	68,446.22	20,415.52	24.26%	289,596	70,147.42	20,387.67	6,000.00	26.29%
Conservation	130,387	41,431.94	13,062.07	31.78%	171,646	44,183.61	13,500.14	31,168.60	43.90%
Total	2,017,593	522,371.50	239,606.12	25.89%	1,842,940	550,826.91	251,045.25	37,168.60	31.91%
Health and Welfare									
Health Department	4,179,162	854,762.32	357,206.54	20.45%	4,699,537	1,222,255.14	390,101.35	278,317.56	31.93%
Mental Health	240,000	80,000.00	20,000.00	33.33%	240,000	80,000.00	20,000.00	-	33.33%
Social Services-Admin	7,611,616	2,234,574.95	701,057.41	29.36%	8,017,761	2,170,582.75	664,786.03	138,254.82	28.80%
Social Services-Programs	1,455,507	144,060.02	39,104.69	9.90%	1,336,635	148,757.99	52,242.33	49,653.34	14.84%
Human Services Nonprofits	43,000	10,666.69	4,666.67	24.81%	49,000	16,333.32	4,083.33	-	33.33%
Senior Services - Transportation	1,002,969	213,904.17	62,569.47	21.33%	1,113,400	282,467.99	84,093.68	230,817.05	46.10%
Senior Services - General	1,174,662	315,171.45	96,553.05	26.83%	1,266,720	348,770.74	110,725.28	80,835.34	33.91%
JCPC	205,084	65,599.46	16,355.99	31.99%	205,084	66,698.37	16,523.40	134,161.71	97.94%
Emergency and Contingency	45,000	-	-	0.00%	45,000	-	-	-	0.00%
Total	15,957,000	3,918,739.06	1,297,513.82	24.56%	16,973,137	4,335,866.30	1,342,555.40	912,039.82	30.92%
Education									
School Current Expense	18,912,278	6,304,092.68	1,576,023.17	33.33%	19,300,524	6,430,174.68	1,607,543.67	-	33.32%
School Capital Outlay	2,285,506	533,824.00	133,375.50	23.36%	2,032,506	449,168.68	112,292.17	-	22.10%
CCCC Current Expense & Civic Ctr.	3,103,458	1,034,486.00	258,621.50	33.33%	3,154,030	1,051,343.32	262,835.83	-	33.33%
CCCC Special Appropriation	160,000	-	-	0.00%	200,000	-	-	-	0.00%
CCCC Capital Outlay	55,000	18,333.32	4,583.33	33.33%	75,000	25,000.00	6,250.00	-	33.33%
Total	24,516,242	7,890,736.00	1,972,603.50	32.19%	24,762,060	7,955,686.68	1,988,921.67	-	32.13%
Cultural and Recreational									
Libraries	798,485	206,807.38	61,010.52	25.90%	858,999	224,496.87	73,115.78	16,907.88	28.10%
Parks and Recreation	1,528,030	345,127.15	89,510.54	22.59%	1,914,542	502,615.90	174,428.75	241,097.05	38.85%
Nonprofits	10,500	3,500.04	875.01	33.33%	10,500	3,500.04	875.01	-	33.33%
Total	2,337,015	555,434.57	151,396.07	23.77%	2,784,041	730,612.81	248,419.54	258,004.93	35.51%
Debt Service	11,516,746	1,422,330.52	617,037.50	12.35%	11,124,976	1,264,266.49	588,912.50	-	11.36%
Total Expenditures	81,056,347	21,575,217.62	6,399,220.15	26.62%	85,161,136	23,253,201.64	6,575,554.70	3,547,125.78	31.47%
Revenues Over (Under) Expenditures	(6,406,374)	(7,551,916.82)	(1,814,322.77)	N/A	(3,445,727)	(7,233,005.95)	(1,771,447.03)	N/A	N/A

Lee County
Monthly Financial Report
For the Month Ended
October 31, 2021

	For the year ending June 30, 2021				For the year ending June 30, 2022				
	20-21 Budget	YTD Thru 10/31/20	October 2020	% Used	21-22 Budget	YTD Thru 10/31/20	October 2021	Encumbrances	% Used
Other Financing Sources (Uses):									
Transfers From Other Funds	3,691,172	-	-	0.00%	350,293	-	-	-	0.00%
Transfers to Other Funds	(764,000)	-	-	0.00%	(1,781,602)	-	-	-	0.00%
Total Other Financing Sources (Uses)	2,927,172	-	-	0.00%	(1,431,309)	-	-	-	0.00%
Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing (Uses)	(3,479,202)	(7,551,916.82)	(1,814,322.77)	217.06%	(4,877,036)	(7,233,005.95)	(1,771,447.03)	N/A	N/A
Appropriated Fund Balance	3,479,202	-	-	0.00%	4,877,036	-	-	-	0.00%
Revenues, Other Financing Sources and Appropriated Fund Balance Over (Under) Expenditures and Other Financing Uses	-	(7,551,916.82)	(1,814,322.77)	N/A	-	(7,233,005.95)	(1,771,447.03)	N/A	N/A

Lee County
Sales Tax Distribution
2021-2022

Date	For the Month of	Total Distribution	Article 39	Article 40			Article 42			Article 44	Art. 44 *524	Article 46
				Total	Co. (70%)	Sch (30%)	Total	Co. (40%)	Sch (60%)			
	Jul-21	1,710,821.84	678,928.61	377,495.07	264,246.55	113,248.52	384,021.85	153,608.74	230,413.11	-	27,408.95	242,967.36
	Aug-21	1,555,747.45	592,705.61	371,283.26	259,898.28	111,384.98	346,178.86	138,471.54	207,707.32		27,408.95	218,170.77
	Sep-21				-	-		-	-			
1st qtr totals		<u>3,266,569.29</u>	<u>1,271,634.22</u>	<u>748,778.33</u>	<u>524,144.83</u>	<u>224,633.50</u>	<u>730,200.71</u>	<u>292,080.28</u>	<u>438,120.43</u>	<u>-</u>	<u>54,817.90</u>	<u>461,138.13</u>
	Oct-21				-	-		-	-			
	Nov-21				-	-		-	-			
	Dec-21				-	-		-	-			
2nd qtr totals		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Jan-22				-	-		-	-			
	Feb-22				-	-		-	-			
	Mar-22				-	-		-	-			
3rd qtr totals		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Apr-22				-	-		-	-			
	May-22				-	-		-	-			
	Jun-22				-	-		-	-			
4th qtr totals		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Grand total		3,266,569.29	1,271,634.22	748,778.33	524,144.83	224,633.50	730,200.71	292,080.28	438,120.43	-	54,817.90	461,138.13
Budget			5,575,850.00	3,225,320.00	2,257,724.00	967,596.00	3,179,208.00	1,271,683.00	1,907,525.00	-	277,869.00	1,977,245.00
% of budget received			22.81%		23.22%	23.22%		22.97%	22.97%		19.73%	23.32%

HISTORICAL ANALYSIS OF SALES TAX RECEIVED

Based on actual monthly distributions

ARTICLE 39	Population	JULY	AUGUST	SEPTEMBER	1st QUARTER	2nd QUARTER	3rd QUARTER	4th QUARTER	Total	Period % change
FY 21-22		678,928.61	592,705.61	-	1,271,634.22	-	-	-	1,271,634.22	9.40%
FY 20-21		576,215.81	586,136.92	653,881.92	1,816,234.65	1,799,303.12	1,846,574.05	2,048,429.02	7,510,540.84	20.04%
FY 19-20		479,134.82	493,984.93	511,847.58	1,484,967.33	1,534,708.12	1,540,141.76	1,697,028.61	6,256,845.82	7.66%
FY 18-19		457,178.26	458,428.55	448,928.20	1,364,535.01	1,625,278.33	1,400,161.52	1,421,622.58	5,811,597.44	5.37%
FY 17-18		416,928.65	434,145.37	487,724.27	1,338,798.29	1,494,690.50	1,268,292.95	1,413,405.11	5,515,186.85	4.65%
FY 16-17		402,806.10	416,848.26	433,251.26	1,252,905.62	1,348,897.15	1,273,486.28	1,394,972.37	5,270,261.42	
ARTICLES 40 & 42										
FY 21-22		761,516.92	717,462.12		1,478,979.04	-	-	-	1,478,979.04	16.60%
FY 20-21		648,664.99	619,725.88	671,337.32	1,939,728.19	2,006,038.47	1,958,910.72	2,227,476.88	8,132,154.26	17.40%
FY 19-20		564,735.21	575,867.44	568,922.73	1,709,525.38	1,763,478.33	1,638,881.44	1,814,977.14	6,926,862.29	5.84%
FY 18-19		506,396.05	523,627.70	512,746.17	1,542,769.92	1,744,766.09	1,553,618.94	1,703,309.15	6,544,464.10	5.87%
FY 17-18		493,429.48	494,817.32	525,632.77	1,513,879.57	1,623,359.21	1,418,460.09	1,625,908.01	6,181,606.88	4.86%
FY 16-17		460,978.30	484,191.31	477,810.40	1,422,980.01	1,531,135.72	1,401,083.45	1,540,133.61	5,895,332.79	5.20%
FY 15-16		466,881.30	445,744.26	446,455.17	1,359,080.73	1,395,844.31	1,343,802.45	1,505,447.38	5,604,174.87	
ARTICLE 44										
FY 21-22		27,408.95	27,408.95		54,817.90	-	-	-	54,817.90	14.35%
FY 20-21		23,969.61	23,969.61	23,983.43	71,922.65	71,907.87	71,979.42	75,402.11	291,212.05	3.81%
FY 19-20		23,154.11	23,154.11	23,153.31	69,461.53	69,464.81	69,481.17	72,111.34	280,518.85	6.54%
FY 18-19		21,708.82	21,783.65	21,922.09	65,414.56	65,346.23	66,005.99	66,526.87	263,293.65	5.69%
FY 17-18		20,637.11	20,809.85	20,677.25	62,124.21	61,938.48	61,912.32	63,147.63	249,122.64	7.16%
FY 16-17		19,571.19	19,265.47	19,359.47	58,196.13	57,637.45	57,624.14	59,025.63	232,483.35	
ARTICLE 46										
FY 21-22		242,967.36	218,170.77		461,138.13	-	-	-	461,138.13	10.19%
FY 20-21		204,990.07	213,516.82	225,896.55	644,403.44	622,621.09	644,882.55	730,420.04	2,642,327.12	21.42%
FY 19-20		172,364.97	175,693.54	179,619.64	527,678.15	546,792.07	523,036.18	578,630.15	2,176,136.55	6.43%
FY 18-19		159,989.39	163,400.99	153,817.60	477,207.98	572,577.26	489,534.17	511,154.72	2,050,474.13	5.47%
FY 17-18		148,167.88	154,558.94	168,838.69	471,565.51	525,689.08	444,946.77	501,838.92	1,944,040.28	4.35%
FY 16-17		141,152.73	149,578.29	152,816.21	443,547.23	479,618.17	445,485.58	494,436.49	1,863,087.47	
TOTAL										
FY 21-22		1,710,821.84	1,555,747.45		3,266,569.29	-	-	-	3,266,569.29	12.75%
FY 20-21		1,453,840.48	1,443,349.23	1,575,099.22	4,472,288.93	4,499,870.55	4,522,346.74	5,081,728.05	18,576,234.27	18.77%
FY 19-20		1,239,389.11	1,268,700.02	1,283,543.26	3,791,632.39	3,914,443.33	3,771,540.55	4,162,747.24	15,640,363.51	6.62%
FY 18-19		1,145,272.52	1,167,240.89	1,137,414.06	3,449,927.47	4,007,967.91	3,509,320.62	3,702,613.32	14,669,829.32	5.61%
FY 17-18		1,079,163.12	1,104,331.48	1,202,872.98	3,386,367.58	3,705,677.27	3,193,612.13	3,604,299.67	13,889,956.65	4.74%
FY 16-17		1,024,508.32	1,069,883.33	1,083,237.34	3,177,628.99	3,417,288.49	3,177,679.45	3,488,568.10	13,261,165.03	

COUNTY-WIDE
HISTORICAL ANALYSIS OF SALES TAX RECEIVED
Based on actual monthly distributions

ARTICLE 39

	Population	JULY	AUGUST	SEPTEMBER	1st QUARTER	2nd QUARTER	3rd QUARTER	4th QUARTER	Total	Period % change
FY 21-22		1,084,958.13	974,198.81		2,059,156.94	-	-	-	2,059,156.94	11.63%
FY 20-21		924,953.57	919,646.65	1,014,772.47	2,859,372.69	2,877,655.59	2,900,242.50	3,239,677.82	11,876,948.60	19.24%
FY 19-20		781,374.77	801,764.27	815,738.51	2,398,877.55	2,476,806.75	2,415,016.01	2,670,091.31	9,960,791.62	7.22%
FY 18-19		725,823.89	736,581.68	720,790.85	2,183,196.42	2,550,767.66	2,225,516.25	2,330,519.33	9,289,999.66	5.32%
FY 17-18		681,049.61	699,402.65	768,952.49	2,149,404.75	2,363,841.30	2,028,615.93	2,278,679.43	8,820,541.41	4.62%

ARTICLES 40 & 42

FY 21-22	1,031,500.67	971,826.95		2,003,327.62	-	-	-	2,003,327.62	16.34%
FY 20-21	880,619.93	841,332.52	911,399.63	2,633,352.08	2,723,374.14	2,659,394.03	3,019,423.77	11,035,544.02	17.52%
FY 19-20	765,322.38	780,408.64	770,997.27	2,316,728.29	2,389,844.66	2,220,992.46	2,462,826.14	9,390,391.55	6.05%
FY 18-19	684,898.65	708,204.38	693,487.18	2,086,590.21	2,359,789.24	2,101,263.49	2,306,908.04	8,854,550.98	5.70%
FY 17-18	668,975.80	670,857.36	712,635.97	2,052,469.13	2,200,898.07	1,923,102.46	2,200,657.04	8,377,126.70	4.76%

ARTICLE 44

FY 21-22	37,126.36	37,126.36		74,252.72	-	-	-	74,252.72	14.09%
FY 20-21	32,540.87	32,540.87	32,559.63	97,641.37	97,621.29	97,718.43	102,207.93	395,189.02	3.92%
FY 19-20	31,378.16	31,378.16	31,377.07	94,133.39	94,137.87	94,160.06	97,841.94	380,273.26	6.75%
FY 18-19	29,361.09	29,462.29	29,649.54	88,472.92	88,380.54	89,272.87	90,097.97	356,224.30	5.51%
FY 17-18	27,979.14	28,213.33	28,033.56	84,226.03	83,974.19	83,938.72	85,474.51	337,613.45	7.07%

ARTICLE 46

FY 21-22	242,967.36	218,170.77		461,138.13	-	-	-	461,138.13	10.19%
FY 20-21	204,990.07	213,516.82	225,896.55	644,403.44	622,621.09	644,882.55	730,420.04	2,642,327.12	21.42%
FY 19-20	172,364.97	175,693.54	179,619.64	527,678.15	546,792.07	523,036.18	578,630.15	2,176,136.55	6.13%
FY 18-19	159,989.39	163,400.99	153,817.60	477,207.98	572,577.26	489,534.17	511,154.72	2,050,474.13	5.47%
FY 17-18	148,168.88	154,558.94	168,838.69	471,566.51	525,689.08	444,946.77	501,838.92	1,944,041.28	4.35%

TOTAL

FY 21-22	2,396,552.52	2,201,322.89	-	4,597,875.41	-	-	-	4,597,875.41	13.52%
FY 20-21	2,043,104.44	2,007,036.86	2,184,628.28	6,234,769.58	6,321,272.11	6,302,237.51	7,091,729.56	25,950,008.76	18.45%
FY 19-20	1,750,440.28	1,789,244.61	1,797,732.49	5,337,417.38	5,507,581.35	5,253,204.71	5,809,389.54	21,907,592.98	6.60%
FY 18-19	1,600,073.02	1,637,649.34	1,597,745.17	4,835,467.53	5,571,514.70	4,905,586.78	5,238,680.06	20,551,249.07	5.50%
FY 17-18	1,526,173.43	1,553,032.28	1,678,460.71	4,757,666.42	5,174,402.64	4,480,603.88	5,066,649.90	19,479,322.84	4.70%



ITEM #: VII.B

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 15, 2021

SUBJECT: County Manager's Monthly Report for November 2021

DEPARTMENT: Administration

CONTACT PERSON: Jennifer Gamble, Deputy County Attorney/Clerk to the Board of Commissioners

TYPE: Information

REQUEST	County Manager John Crumpton will present a monthly report for the month of December 2021.
BUDGET IMPACT	None
ATTACHMENTS	County_Managers_Monthly_Report_NOV_2021.docx Monthly Tax Collection Managers Report October 2021.docx November TRC Agenda [11.02.21].pdf Permit_Issuance_Report Oct. 2021.pdf 2021 OCT_Library_Director_Report.pdf 2021 NOV_Library_Director_Report.pdf 10.20.21 Parks and Rec Commission Agenda.pdf
PRIOR BOARD ACTION	N/A
RECOMMENDATION	None
SUMMARY	

County Manager John Crumpton will present a monthly report for the month of December 2021 providing project updates, a summary of upcoming events, and department reports.

County Manager's Report – November 15, 2021

Ongoing Projects

Courthouse & Government Center Renovations – Work continues in the Main Courthouse Building. Renovations continue to the old Register of Deeds and District Attorneys and Magistrate Courtroom areas. Work at the courthouse should be completed before the holidays. Work at the Government Center is still ongoing. Phases 1 & 2 are anticipated to be complete November 22. Phase 3 will start immediately after completion of the first two phases. We expect completion of this entire project in the first quarter of next year (2022).

Historic Courthouse Grant – No update at this time.

Parking Lot Projects – Fred Smith, Inc. is in various stages on the parking lot projects for the Courthouse, Board of Elections, and Douglas Drive. All of these projects should be completed by the end of November. BAR Construction has begun the renovations of the Hillcrest Parking lot. This project will be completed by the end of November.

Parks and Recreation Projects – Bob Hales Center – This project is essentially complete. We continue to work on punch list items with the contractor and are having issues with them completing the work and addressing some quality issues. Legal is now involved and we will keep the Board updated as we progress. The estimate for AC being placed inside the gym came in around \$150,000. Staff will be recommending that we add this project to ARP list.

Horton Pool Design – Design for the upgrades to the Horton Pool continue. This project should be ready for bid in December or early January.

Park Master Plan Projects – Phase 1 at Horton and Kiwanis Children's Parks are complete. Sidewalks and the new basketball courts at Temple Park are nearing completion. The contractor is also working on the monument to the history of the park and should be complete by December 1. Adding playground equipment to Phase 1 in this park is something staff wants to discuss once we get closer to the completion of all the parks and Government Center projects. Work on the tennis courts at O.T. Sloan continues. Completion of this phase of the Master Plan should be completed by December 1. The contractor was awarded additional time based on weather delays.

Other Items

COVID-19 Update – The Manager will provide an update at the meeting.

San-Lee Mountain Bike Trails – Gravity Park – Black Diamond Designs has completed the dedicated return and emergency trail, green/beginner level trail – 1, a blue intermediate level jump line – trail 2, and is 90 percent complete with the third trail, which will be an intermediate/advanced level trail. The contractor is including many of the features that the public requested through our online survey. The local chapter of the

International Mountain Bike Association (IMBA) – Back to Dirt Conservancy –hosted a community bike ride this past Saturday, November 13. The ride started and ended at the Back to Dirt Bike Shop and rode to San-Lee Park to look at the trails and then returned to the shop for food and drinks.

Reports

Tax Report – Attached please find the Tax Collection Summary Report for October 2021.

Community Development/Activity Summary – The Technical Review Committee Agenda for the December 2, 2021 meeting is attached.

Building Inspections Report – Attached please find the permit issuance report for October 2021. Please note the new summary format of the report.

Parks and Recreation Agenda – The Parks and Recreation Advisory Board agenda for their October 20, 2021 meeting is attached.

Library – The Library Director’s Report for November is attached.

Upcoming Meetings/Events:

November 25 & 26 – Thanksgiving Holiday – County Offices Closed

December 13 (Meeting Schedule Change) – Commissioners Strategic Planning Workshop – 4:00 p.m. – McSwain Center

December 13 (Meeting Schedule Change) – Commissioners Regular Meeting (Organizational Meeting) – 6:00 p.m. – McSwain Center

December 23, 24 & 27 – Christmas Holiday – County Offices Closed

December 31 – New Year’s Holiday – County Offices Closed

January 10 (Meeting Schedule Change) – Commissioners Regular Meeting – 6:00 p.m. – McSwain Center

January 17 – Martin Luther King, Jr. Holiday – County Offices Closed

January 24 (Meeting Schedule Change) – Commissioners Regular Meeting – 6:00 p.m. – Civic Center

January 20 – Tentative date for All Boards Meeting hosted by SAGA – Venue and time TBD

January 27 & 28 – Commissioners Annual Workshop/Budget Kickoff Meeting – Thursday 6:00 pm until 9:00 pm – Friday 8:30 am until 3:00 pm – Location TBD



Memo

To: John Crumpton, County Manager

From: Michael Brown, Tax Administrator

Date: November 1, 2021

Re: Monthly Forced Collection Efforts report for October 2021

October 2021	
Accounts researched	2,661
Accounts Updated with Collection info	476
October total collections (all)	\$ 2,915,050.81
October collections for county only (G01)	\$ 1,790,471.07
Debt Setoff Updated	2,550 bills totaling \$949,399.83
Funds Received from Debt Setoff	\$ 645.26
Garnishments/Attachments Issued	140
Employee List Requested	41
Employee List Entered	6

Sanford/Lee County Zoning & Design Review Dept.

115 Chatham Street, Sanford, NC 27330 Phone 919-718-4656

SANFORD / LEE COUNTY / BROADWAY

TECHNICAL REVIEW COMMITTEE (TRC) MEMO

TO: SANFORD / LEE COUNTY / BROADWAY (TRC) MEMBERS

Sanford/Lee Co. Community Development Dept.: Marshall Downey, Director

Sanford/Lee Co. Community Development Dept.: David Montgomery, Long Range-Transportation Planner

Sanford/Lee Co. Zoning & Design Review Dept.: Thomas Mierisch, Planner I

Sanford/Lee Co. Zoning & Design Review Dept.: Amy J. McNeill, Zoning Administrator

Sanford/Lee County Building Inspections Dept.: Chris Riggins, Inspections Administrator

Sanford Public Works Dept. / Engineering Division: Mary DePina, Civil Engineer II

Sanford Fire Dept.: Wayne Barber, Chief & Ken Cotten, Deputy Chief / Fire Marshal

Sanford Police Dept.: Jamie Thomas, Assistant Police Chief

Lee County Office of Emergency Services: Shane Seagroves, Director

Lee County Strategic Services Dept.: Don Kvaschitz, GIS Administrator

Lee County Schools: Reid Cagle, Transportation Director & Dr. Andy Bryan, Lee Co. Schools Superintendent

NCDOT: Janet James, Assistant District Engineer, Division 8, District 2

CC: TRC "CC" Members, Project Managers/Designers

FROM: SANFORD/LEE COUNTY ZONING & DESIGN REVIEW DEPT.

DATE: 11.01.2021

RE: TRC agenda for December 2, 2021. There will be a **virtual meeting held** among staff and applicants via HD Meeting (Office Suite). Please send in all comments pertaining to these projects to me by **December 9, 2021** (thomas.mierisch@sanfordnc.net):

TRC-11-51-21

Glendale Circle – Concept Plan Review

LOCATION: 0 Lemon Springs Road

LEE CO. PIN NO.: 9651-16-7689-00

ZONING: R-20 (Residential Mixed)

ACRES: 14.9 +/-

DESCRIPTION: Two prospective concept plans for a proposed residential subdivision; one with 27 lots and another option with 20 lots, respectively.

UTILITIES: proposed access to public water and public sewer.

STREET(s): proposed access to Lemon Springs Road (NCDOT-maintained)

JURISDICTION: subject property is within corporate city limits of Sanford

APPLICANT: Matt Marsh | 978.223.3284 | mmarsh@marsh-partners.com

PROJECT MANAGER: Ken Bright, PE | 919.356.4687 | kwbright@kenbrightengineering.com

PLANNER: Thomas Mierisch | 919.718.4656 ext. 5396 | thomas.mierisch@sanfordnc.net

NOTE(S): The subject property must be rezoned to be developed in the manner proposed.

TRC-11-52-21

The Provisions at Courtland – Major Subdivision Plan Review

LOCATION: 2300 W. Courtland Drive (located next to Christian Provision Ministries)

LEE CO. PIN NO.: 9642-80-0627-00

ZONING: Rezoned to R-6-C conditional zoning in August, from R-20, C-2, LI

ACRES: 10-acre portion of an approximately 134 +/- acre parent tract

IF YOU ARE UNABLE TO ATTEND THE MEETING, PLEASE FORWARD REVIEW COMMENTS &/OR QUESTIONS TO THE PROJECT PLANNER. Thank you.

DESCRIPTION: Proposed 53-lot residential major subdivision for single-family detached homes.

UTILITIES: Proposed extension of existing public water and public sewer mains.

STREET(s): Existing access along W. Courtland Drive, an NCDOT-maintained roadway.

JURISDICTION: Subject properties are within corporate City limits.

APPLICANT: Jarrod Hilliard | 919.352.2834 | jhilliard@jhilliardengineering.com

PROJECT MANAGER: Charles Mellette | 919.774.9462 | bishop@chrisitanprovision.com

PLANNER: Thomas Mierisch | 919.718.4656 ext. 5396 | thomas.mierisch@sanfordnc.net

TRC-11-53-21

Pentair Aquatic Systems, Ltd. – Commercial Plan Review

LOCATION: 1618 Hawkins Avenue (between Burns Rd. and McNeill Rd.; south of US 421 Hwy)

LEE CO. PIN NO.: 9643-78-4292-00

ZONING: LI (Light Industrial)

ACRES: 35.17 +/-

DESCRIPTION: Construction of a 33,825 sq. ft. addition onto the rear side of an existing manufacturing building at the Pentair Aquatic Systems Sanford Operations facility. Water, sewer, and fire protection services for the building addition will be served by extensions of the existing plumbing systems internal to the building. Adequate parking exists on site, so no new parking is proposed.

UTILITIES: Existing access to public water and public sewer.

STREET(s): Existing access along Hawkins Avenue, an NCDOT-maintained road.

JURISDICTION: Subject property is within corporate City limits.

APPLICANT: Steve Miller | 919.319.6716 | smiller@clhdesignpa.com

PROJECT MANAGER: Brad Olan | 919.566.8109 | brad.olan@pentair.com

PLANNER: Thomas Mierisch | 919.718.4656 ext. 5396 | thomas.mierisch@sanfordnc.net

TRC-11-54-21

ABC Store Renovation at 4470 S. NC 87 Hwy – Concept Plan Review

LOCATION: 4470 S. NC 87 Hwy (formerly BP Gas Station & Convenience Store)

LEE CO. PIN NO.: 9660-39-9237-00

ZONING: C-2 (General Commercial)

ACRES: 1.99 +/-

DESCRIPTION: Renovation of existing commercial building, including an addition, to be utilized as a retail store for City of Sanford Alcoholic Beverage Control.

UTILITIES: Existing access to public water and public sewer.

STREET(s): Existing access along NC 87 Hwy, and Harvey Faulk Road, both are NCDOT-maintained roads.

JURISDICTION: Subject property is within corporate City limits.

APPLICANT: Lee Dowd | 919.776.2520 | sanabc@windstream.net

PROJECT MANAGER: Tim Sherman | 919.775.2355 | tim@sherman-arch.com

PLANNER: Thomas Mierisch | 919.718.4656 ext. 5396 | thomas.mierisch@sanfordnc.net

TRC-11-55-21

Hawkins Avenue Self-Storage Expansion – Commercial Plan Review

LOCATION: 3303 & 3309 Hawkins Avenue

LEE CO. PIN NO.: 9644-49-2269-00; 9644-49-2180-00; 9644-49-2093-00

ZONING: HC (Highway Commercial)

ACRES: 2.46 +/-

DESCRIPTION: Expansion of the existing adjacent Elite Storage Mini-Storage facility. Addition of two new buildings with dry detention stormwater management.

UTILITIES: Existing access to public water.

STREET(s): Existing access along Hawkins Avenue, an NCDOT-maintained road.

JURISDICTION: Subject property is in Lee County jurisdiction.

APPLICANT: Jeff Foster | 919.367.8790, ext. 105 | jeff@cegroupinc.com

PROJECT MANAGER: Chris Morgan | 910.944.0881 | chris@rhetson.com

PLANNER: Thomas Mierisch | 919.718.4656 ext. 5396 | thomas.mierisch@sanfordnc.net

TRC-11-56-21

Broadway Road Self-Storage Expansion – Commercial Plan Review

LOCATION: 904 Broadway Road

LEE CO. PIN NO.: 9652-92-1997-00

ZONING: LI (Light Industrial)

ACRES: 1.81 +/-

DESCRIPTION: Replace existing mini-storage facility with upgraded buildings in a two-stage process. Accommodation of future NCDOT widening is taken into consideration.

UTILITIES: Existing access to public water.

STREET(s): Existing access along Broadway Road, an NCDOT-maintained road.

JURISDICTION: Subject property is within corporate city limits of Sanford.

APPLICANT: Jeff Foster | 919.367.8790, ext. 105 | jeff@cegroupinc.com

PROJECT MANAGER: Chris Morgan | 910.944.0881 | chris@rhetson.com

PLANNER: Thomas Mierisch | 919.718.4656 ext. 5396 | thomas.mierisch@sanfordnc.net

TRC-11-57-21

Liberty Tire Recycling (CCEP Lot # 14) – Commercial Plan Review

LOCATION: 0 Womack Road (just north of the intersection of Enterprise Park Drive and Womack Road)

LEE CO. PIN NO.: 9645-77-5741-00

ZONING: CCEP CZ

ACRES: 9.5 +/-

DESCRIPTION: Construction of a 5,100sf open-sided storage building, and gravel outdoor storage area for Liberty Tire Recycling, with water service, sanitary service, storm drainage, and a water quality pond.

UTILITIES: Existing access to public water and public sewer.

STREET(s): Existing access along Womack Road, an NCDOT-maintained road.

JURISDICTION: Subject property is within the corporate city limits of Sanford.

APPLICANT: Jacob Hudson | 919.867.8790, ext. 110 | jacob@cegroupinc.com

PROJECT MANAGER: Tony Rhetson | 910.944.0081 | tony@rhetson.com

PLANNER: Thomas Mierisch | 919.718.4656 ext. 5396 | thomas.mierisch@sanfordnc.net

TRC-11-58-21

Tramway North Apartments – Concept Plan Review

LOCATION: 0 Jefferson Davis Hwy (behind the radio station on US 1 Hwy and the VA Clinic on Broadway Rd.)

LEE CO. PIN NO.: 9631-65-5307-00

ZONING: C-2 (General Commercial)

ACRES: 20.05 +/-

DESCRIPTION: Development of five (5) 24-unit and two (2) 36-unit apartment buildings (192 units total) and associated amenities.

UTILITIES: Existing access to public water and public sewer.

STREET(s): Existing access along Jefferson Davis Hwy / US 1 Hwy, an NCDOT-maintained road.

JURISDICTION: Subject property is within the corporate city limits of Sanford.

APPLICANT: Mitch Craig | 919.367.8790 | mitch@cegroupinc.com

PROJECT MANAGER: Tony Bornhorst | 910.944.0081 | tony@rhetson.com

PLANNER: Thomas Mierisch | 919.718.4656 ext. 5396 | thomas.mierisch@sanfordnc.net



PERMIT ISSUANCE SUMMARY (10/01/2021 TO 10/31/2021) FOR CITY OF SANFORD/LEE COUNTY/ BROADWAY

Permit Type	Permit Work Class*	Permits Issued	Square Feet	Valuation	Fees Paid
Building (Non-Residential)	Addition	2	8,325	\$2,035,492.00	\$2,325.00
	Alteration	6	1,196	\$165,526.00	\$835.22
	New	1	6,865	\$800,000.00	\$2,933.30
	Other	1	0	\$0.00	\$0.00
BUILDING (NON-RESIDENTIAL) TOTAL:		10	16,386	\$3,001,018.00	\$6,093.52
Building (Residential)	Accessory Structure	6	4,386	\$152,727.00	\$511.82
	Addition	7	2,677	\$171,935.00	\$492.37
	Manufactured Home	4	0	\$0.00	\$260.00
	Modular	2	3,708	\$270,000.00	\$340.00
	New	18	54,402	\$3,375,500.00	\$10,700.40
	Other	5	0	\$152,314.00	\$435.53
	Renovations	10	64	\$373,491.00	\$1,196.23
BUILDING (RESIDENTIAL) TOTAL:		52	65,237	\$4,495,967.00	\$13,936.35
Change of Occupancy	Change of Occupancy	1	0	\$0.00	\$60.00
CHANGE OF OCCUPANCY TOTAL:		1	0	\$0.00	\$60.00
Demolition	Residential	1	0	\$0.00	\$590.00
DEMOLITION TOTAL:		1	0	\$0.00	\$590.00
Electrical (Non-Residential)	Addition	2	3,880	\$1,455,842.00	\$260.00
	Alteration	38	1,196	\$658,102.00	\$4,240.00
	Miscellaneous	4	0	\$2,648,325.00	\$610.00
	New Construction	2	0	\$0.00	\$470.00
	Power Restoration	2	0	\$0.00	\$120.00
	Service Change	1	0	\$0.00	\$75.00
ELECTRICAL (NON-RESIDENTIAL) TOTAL:		49	5,076	\$4,762,269.00	\$5,775.00
Electrical (Residential)	Accessory Structure	4	2,352	\$91,000.00	\$240.00
	Addition	2	1,568	\$170,000.00	\$235.00
	Alteration	10	64	\$130,000.00	\$1,125.00
	Manufactured Home	4	0	\$0.00	\$220.00
	Miscellaneous	17	0	\$267,995.77	\$1,230.00
	Modular	1	0	\$0.00	\$75.00
	New Construction	29	34,554	\$2,489,660.00	\$3,840.00
	Pool	3	0	\$0.00	\$180.00
	Power Restoration	2	0	\$0.00	\$120.00
	Repair	2	0	\$0.00	\$120.00
	Service Change	7	0	\$0.00	\$525.00
ELECTRICAL (RESIDENTIAL) TOTAL:		81	38,538	\$3,148,655.77	\$7,910.00
Fire	Fire Alarm	4	114,931	\$3,210,796.00	\$2,498.62
	Fire Operational	1	0	\$0.00	\$400.00
	Fire Suppression	4	266,480	\$14,150,418.00	\$2,501.70
FIRE TOTAL:		9	381,411	\$17,361,214.00	\$5,400.32
Mechanical	Non-Residential	15	580	\$247,000.00	\$1,893.50
	Residential	97	31,029	\$2,632,677.00	\$8,431.00

* Double-click the Permit Work Class Name while in the browser to see Permit details for that Work Class.

PERMIT ISSUANCE SUMMARY (10/01/2021 TO 10/31/2021)

Permit Type	Permit Work Class*	Permits Issued	Square Feet	Valuation	Fees Paid
MECHANICAL TOTAL:		112	31,609	\$2,879,677.00	\$10,324.50
Plumbing (Non-Residential)	New	3	4,150	\$297,560.00	\$598.00
	Other	5	0	\$45,000.00	\$812.00
PLUMBING (NON-RESIDENTIAL) TOTAL:		8	4,150	\$342,560.00	\$1,410.00
Plumbing (Residential)	Alteration	5	1,568	\$170,000.00	\$444.50
	Manufactured Home	2	0	\$0.00	\$100.00
	Modular	2	2,280	\$336,266.00	\$142.00
	New	26	21,680	\$1,611,532.28	\$3,245.50
	Other	5	0	\$0.00	\$327.50
PLUMBING (RESIDENTIAL) TOTAL:		40	25,528	\$2,117,798.28	\$4,259.50
Pool	Residential	2	0	\$0.00	\$120.00
POOL TOTAL:		2	0	\$0.00	\$120.00
Sign	New	4	114	\$0.00	\$240.00
	Other	2	0	\$0.00	\$60.00
SIGN TOTAL:		6	114	\$0.00	\$300.00
GRAND TOTAL:		371	568,049	\$38,109,159.05	\$56,179.19

* Double-click the Permit Work Class Name while in the browser to see Permit details for that Work Class.



Lee County Libraries

REPORT OF LIBRARY ACTIVITY

MONTH OF: SEPTEMBER 2021

Respectfully submitted by: Beth List, Library Director

Report Date: Wednesday, October 13th, 2021

Useful Stats	AUGUST 2020	AUGUST 2021	SEPTEMBER 2020	SEPTEMBER 2021
Circulations:	2753	7972	2689	7748
Door Count:	0	4991	0	3360
Curbside Pick-Ups:	530	71	565	57
e-Inc Check Outs:	2155	2249	3045	2120
NC Kids Check Outs:	271	356	2007	460
Website Views:	3543	3612	3377	2920
WiFi Use:	354	612	368	645

Other:

Current Facebook Followers: 1686

Current Instagram Followers: 713

Current YouTube subscribers: 133

Programs & Community Outreach

- NASA@ My Library:** The Lee County Libraries is one of just 60 libraries nationwide to be a part of the NASA@ My Library initiative. NASA@ My Library is an education initiative created to increase and enhance STEAM (science, technology, engineering, arts, and math) learning opportunities for library patrons throughout the nation, including geographic areas and populations currently underrepresented in STEAM education. Lee County Libraries will hold public programs that explore NASA science and technology, specifically around NASA's newest next-generation telescope launch (December 2021), the first telescope images (spring 2022), and as part of the Collaborative Summer Library Program (summer 2022). We will also be collaborating with Lee County 4-H, J Glenn Edwards Elementary School, and our local NASA Solar System Ambassador Dan Combs.
- Science in the Stacks:** Our partnership with UNC Chapel Hill Graduate Students started in September with their Science in the Stack program. The program foundation is to bring science knowledge and activities to the library for kids of all ages. September's theme was "Oceanology". October's theme will be: "Why do Leaves Change Colors?" Next program scheduled for 10/12 @3:30PM
- SciStarter:** Lee County Libraries is one of just 10 libraries nationwide to participate in the Libraries as Community Hubs for Citizen Science Grant. This grant will allow libraries to build citizen science kits and scale them nationally to broaden participation in citizen science. We will be building 3 Pollinator kits, 3 Measuring the Light in the Night kits, and 3 Exploring Biodiversity kits.
- Leap into Science:** Lee County Libraries was selected as an educator for the Leap into Science program. Leap into Science is a national program that integrates open-ended science activities with children's books for young children and their families.
- Outreach Story Time** has resumed at Tiny Tots. We will visit on-site once a month to hold a Story Time with the class.

- **Books-To-Go** Outreach currently delivers books to 14 Lee County residents and 11 institutions each month. We have partnerships with Lee County Enrichment Center, Lee County Wellness Center, Liberty Commons Nursing & Rehabilitation Center, Parkview Assisted Living, Sanford Manor, Skill Creation, TLC Home, Lee County Jail, Helping Hands Clinic, Navigation Center and Bayberry Retirement Inn.
- The library will be at the **Downtown Sanford Streetfest** and Fireworks on October 9th as well as the Holiday Artisan Market on November 13th. We will offer library card sign up, information about programs and services as well as a children's craft.
- Our YouTube channel had 258 views in September 2021. Because we are offering in person story times we have cut back on the number of videos posted. Throwback Mini Story Times were posted on Mondays and most of the Wednesday Story Times that were broadcasted on Facebook Live were converted to YouTube videos
- Hybrid virtual and in-person programming now being offered weekly or monthly:
 - Mini Story Times posted on YouTube every Monday at 10 AM.
 - In-person Story Times every Wednesday and Thursday at 10 AM as well as on Facebook LIVE. Video posted to YouTube shortly afterward.
 - Getting Crafty with Teens & Adults posted to YouTube on the 1st Thursdays at 10 AM. September craft: "Nail Polish Coffee Mugs"; October craft: "Candy Corn Wreath"
 - Banned Book Club meets in-person with virtual option on the 3rd Tuesday of the month at 6 PM. September book title: "Hunger Games"; October book title: "Stephen King Reader's Choice"
 - LCL STEAM Club posts on YouTube on the 3rd Thursdays at 10 AM. September topic: "3D Printing"; October topic: "Let's Make Invisible Ink"
 - LCL History Club premieres on Facebook LIVE on the 4th Thursdays at 3:30 PM and then is posted to YouTube. September topic: "Hispanic Heritage Month"; October topic: "Spooky Stories of Sanford"
- * Website: <http://library.leecountync.gov>
- * Facebook: <http://facebook.com/LeeCountyLibrarySanfordNC>
- * Youtube: Lee County Libraries NC
- * Instagram: @leecountylibrariesnc

Patron Services & NC Cardinal

- The process for StudentAccess 2021-2022 is underway. The files have been received and are being uploaded in to the system. Information is being sent out to parents/students next week.
- Person County has recently joined NC Cardinal. We now have 57 Counties participating in NC Cardinal totaling 203 branches across the state. 5 more counties are slated for onboarding in the next year. There are currently 7.5 million materials in our catalog!
- Public access hours are Monday/Wednesday/Friday from 9 AM – 5 PM, Tuesday/Thursday from 9 AM – 8 PM, and Saturdays from 12 PM – 4 PM.
- Curbside Pick-up Service is offered whenever the library is open.

- “Print from home” is available to patrons through our website. Free WiFi through the library or through WiFi offered through our Park and Learn Grant with NC Student Connect is available 24/7 in our parking lots.
- Book drops are open 24/7. The main library book drop is emptied daily.
- Currently the Broadway branch remains closed however we continue to empty the book drop twice a week and pull holds from the collection.

Collections

- Top circulating location for August 2021 was Easy Fiction (picture books). The next top 3 locations were: Adult Fiction; Adult Large Print Fiction; and Adult Video (DVDs).
- Story Time Bags are available in our catalog and are displayed out in the Children's Department. All have been checked out this month! We have 6 bags currently available: “Bugs! Bugs! Bugs!” (All about bugs); “Happy Campers!” (All about camping); “Let's Dance!” (All about dancing - in memory of Kamilah Davis); “When I Grow Up!” (All about different occupations); “Namaste & Be Mindful! (All about Yoga). We have 6 more bags coming soon!
- Weeding project has begun in Juvenile Non-Fiction

Personnel, Meetings & Training

- We welcome Sarah Wall as our Youth Services Librarian I. Sarah is a UNC Chapel Hill grad and has recently moved to Sanford!
- We also welcome Laura McGinn as our new fulltime Library Assistant I. Laura is currently a part time Library Assistant at LCL and is finishing up her degree online at App State!
- Staff has completed several hours of Professional Development this past month in areas including: NCLive; Scistarters; N@ML Training, Leap Into Science Training; Astro Adventure Galactic Quest Training; Cosmic Claw Galactic Quest Training; NC Cares 360 Training and NC Cardinal.
- Brittany represented the library at the Crisis Intervention Meeting, the September Commissioner Meeting, the Youth Pathways for Prosperity Meeting
- Beth and Brittany did a presentation for the Sanford Rotary Club on September 21st. The topic was Literacy.

Library Space & Safety Improvements

- We purchased 3 wire rack shelving units for our Resource Sharing Department. The entire area was reorganized.
- The library is set up with social distancing regulations in place. Barriers, signage and thoughtful placement of furniture have all been put in place to ensure patron and staff safety.

Important Dates to remember:

- *Next meeting will be Wednesday, November 10th, 2021 at 5:30 pm in the auditorium.*



REPORT OF LIBRARY ACTIVITY MONTH OF: OCTOBER 2021

Respectfully submitted by: Beth List, Library Director

Report Date: Wednesday, November 10th, 2021

Useful Stats	SEPTEMBER 2020	SEPTEMBER 2021	OCTOBER 2020	OCTOBER 2021
Circulations:	2689	7748	3862	8,446
Door Count:	0	3360	672	PENDING
Curbside Pick-Ups:	565	57	320	PENDING
e-Inc Check Outs:	3045	2120	883	PENDING
NC Kids Check Outs:	2007	460	2025	461
Website Views:	3377	2920	3249	2,643
WiFi Use:	368	645	374	724

Other:

Current Facebook Followers: 1,715

Current Instagram Followers: 727

Current YouTube subscribers: 138

Programs & Community Outreach

- **Story Times:** Delisa and Sarah worked on 8 in-house story times that averaged 12 children and 10 adults per program. Overall story time attendance was 90 children and 86 adults. Themes included "Telling Your Story", "Owls" and "Halloween".
- **History Club Highlight** - Virtual History Club's theme was Spooky Stories of Sanford and has 79 views! Jeremy and Jordan collaborated with Jimmy Haire on this program.
- **Galactic Quest with Lee County 4-H:** 10 children participated in the month of October "The kids really seemed to enjoy the hands-on activities, especially the activity where they made a hydraulic-powered claw. They got to see the suggested design in the book but also had access to different materials to play around with. In the end, most of the participants were able to make functioning claws and the couple who didn't brought some extra materials home to see if they could complete it." _ Sarah Walls, Youth Services Librarian
- **Halloween Activities:** 53 people participated in our In-Person Spooky Scavenger Hunt and 37 people participated in our In-Person Drop-In Craft of decorating Trick or Treat Bags on Saturday, October 30th.
- The library will be at the **Artisan Holiday Market** at the Farmer's Market in Downtown Sanford on November 13th. We will offer library card sign up, information about programs and services as well as a children's craft.
- Our YouTube channel had 258 views in September 2021. Wednesday Story Times are broadcasted on Facebook Live and then converted to YouTube videos

- Hybrid virtual and in-person programming now being offered weekly or monthly:
 - Mini Story Times posted on YouTube every Monday at 10 AM.
 - In-person Story Times every Wednesday and Thursday at 10 AM as well as on Facebook LIVE. Video posted to YouTube shortly afterward.
 - Getting Crafty with Teens & Adults posted to YouTube on the 1st Thursdays at 10 AM. October craft: "Candy Corn Wreath"
 - Banned Book Club meets in-person with virtual option on the 3rd Tuesday of the month at 6 PM. October book title was: "Stephen King Reader's Choice"
 - LCL STEAM Club posts on YouTube on the 3rd Thursdays at 10 AM. October topic: "Let's Make Invisible Ink"
 - LCL History Club premieres on Facebook LIVE on the 4th Thursdays at 3:30 PM and then is posted to YouTube. October topic: "Spooky Stories of Sanford"; November topic: "Notable Native Americans"
- * Website: <http://library.leecountync.gov>
- * Facebook: <http://facebook.com/LeeCountyLibrarySanfordNC>
- * Youtube: Lee County Libraries NC
- * Instagram: @leecountylibrariesnc

Patron Services & NC Cardinal

- NC Cardinal will perform an update from 3.5.4 to 3.7.1 on November 13th, 2021.
- StudentAccess 2021-2022 is completed and all students are in our system as of October 2021. Information was sent out to the students via PeachJar in October, more details will be sent out in the next permissible batch of digital flyers.
- Public access hours are Monday/Wednesday/Friday from 9 AM – 5 PM, Tuesday/Thursday from 9 AM – 8 PM, and Saturdays from 12 PM – 4 PM.
- Curbside Pick-up Service is offered whenever the library is open.
- "Print from home" is available to patrons through our website. Free WiFi through the library or through WiFi offered through our Park and Learn Grant with NC Student Connect is available 24/7 in our parking lots.
- Book drops are open 24/7. The main library book drop is emptied daily.
- Currently the Broadway branch remains closed; we continue to monitor the book drop and pull holds from the collection.

Collections

- Top circulating location for August 2021 was Easy Fiction (picture books). The next top 3 locations were: Adult Fiction; Adult Large Print Fiction; and Adult Video (DVDs).
- Staff continues to weed Juvenile Non-Fiction and Juvenile Biography.

Personnel, Meetings & Training

- Director Beth List attended the county workshop for updating the Lee County Strategic Plan on October 13th.
- Director Beth List presented to the UNC CIDD on October 15th regarding digital access through the library.
- Beth List and Brittany Newman attended the ribbon cutting for the renovated Kiwanis Children's Park on October 15th.
- Beth List, Brittany Newman and Allison Sills attended the North Carolina Library Association Conference October 18th through October 21st, 2021.
- Staff reviews were completed with all who have worked for the library for more than 1 full year.
- Beth List attended training for the upcoming NC Cardinal upgrade scheduled for November 13th, 2021.
- Brittany Newman, Community Engagement Librarian is attending a Diversity Audit training and formulate ideas on how to diversify our collection.
- We have been accepted into participating with SLNC Gale Analytics – more to come.
- Staff has completed several hours of Professional Development this past month in areas including: LibraryNCLive; Scistarters; N@ML Training, Leap Into Science Training; Astro Adventure Galactic Quest Training; Cosmic Claw Galactic Quest Training; NC Cares 360 Training and NC Cardinal.
- Staff will begin assessments for computer skills through Northstar academy in November. Staff will be required to learn/practice/test in various computer skills and submit successful completion to admin. for their professional development files.
- Beth and Brittany attended the Resource Fair with Experience 180 on October 27th, 2021 .

Library Space & Safety Improvements

- Brittany, Jeremy, Allison and Beth spent the day on October 22nd clearing out the Book Sale Storage room, disseminating the donations and discarded materials and either boxing up for Better World Books, putting out into the Book Sale room or placing into storage. The Friends of the Library purchased four wire racks for the storage room and Beth will cover the organization procedure with the membership at their next meeting.
- The mask mandate for staff will be eased on Monday, November 8th, 2021 by the county. The library is set up with social distancing regulations in place. Barriers, signage and thoughtful placement of furniture have all been put in place to ensure patron and staff safety.
-

Important Dates to remember:

- *The libraries will be closed for Veteran's Day on Thursday, November 11th, 2021.*
- *The libraries will be closed for Thanksgiving Holiday Thursday, November 25th through Sunday, November 28th, 2021.*
- *Next Board Meeting is tentatively scheduled for Wednesday, December 8th, 2021 at 5:30PM*



Parks and Recreation Advisory Committee

Meeting Agenda

Location: San-Lee Park Nature Center

Time: 5:30pm

Date: October 20th, 2021

I. MEETING CALLED TO ORDER

II. AGENDA ADJUSTMENTS / APPROVAL OF AGENDA

III. CONSENT

- a) Meeting Minutes August 23rd, 2021

III. PUBLIC COMMENT

V. OLD BUSINESS

- a) Update on Fall Athletics and Programs

VI. NEW BUSINESS

- a) Hidden Artists of Sanford Art Show
- b) Renee Vick Dance Legacy Scholarship, Inc Donation
- c) Lett Family Park Donation – Brian Kindle Field Sign
- d) November's Meeting
- e) Mountain Bike Trail Names
- f) Kiwanis Club of Lee County Donation

VI. Additional Comments

VII. Adjournment



ITEM #: IX.A

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 15, 2021

SUBJECT: Minutes from the October 4, 2021 Closed Session

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Deputy County Attorney/Clerk to the Board of Commissioners

TYPE: Action Item

REQUEST	Approve minutes from the October 4, 2021 Closed Session.
BUDGET IMPACT	None
ATTACHMENTS	
PRIOR BOARD ACTION	This item was tabled at the November 1, 2021 Board of Commissioners meeting to consider proposed revisions submitted by Commissioner Carver.
RECOMMENDATION	Approve minutes from the October 4, 2021 Closed Session. This item was tabled at the November 1, 2021 Board of Commissioners meeting to consider proposed revisions submitted by Commissioner Carver. The Board will need to consider whether to incorporate the proposed revisions into the adopted minutes.
SUMMARY	

Minutes from the October 4, 2021 Closed Session along with the proposed revisions submitted by Commissioner Carver have been provided to the Board for review under a separate cover.