



Lehi City Council Meeting

Agenda

October 3, 2023

4:00 PM - Lehi City Council Chambers (153 N. 100 E., Lehi, Utah)

1. Welcome and Opening Comment
2. Discussion and Presentation Items
 - 2.a. HIVEs/Just for Kids appreciation presentation
 - 2.b. CDBG application and review process discussion
[Lehi Funding Memo PY24.docx - Google Docs.pdf](#)
3. Adjournment
 - Public is invited to attend all City Council Work Session Meetings
 - In compliance with the Americans with Disabilities Act, persons in need of special accommodations should contact the City Recorder at 385-201-2269
 - This agenda has been properly posted and a copy provided to the local news media.

City Council Agenda Item Report

Meeting Date: October 3, 2023

Submitted By: Teisha Wilson

Submitting Department:

Item Type: Presentation

Agenda Section: Discussion and Presentation Items

Subject:

HIVEs/Just for Kids appreciation presentation

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: October 3, 2023

Submitted By: Teisha Wilson

Submitting Department:

Item Type: Discussion

Agenda Section: Discussion and Presentation Items

Subject:

CDBG application and review process discussion

Suggested Action:

Attachments:

[Lehi Funding Memo PY24.docx - Google Docs.pdf](#)



MEMO

To: Lehi City Council

From: Jessica DeLora and Debby Lauret, MAG Community and Economic Development

Date: 10/3/23

Re: CDBG Application Process Proposal for PY24

Background

As MAG staff prepare for the upcoming CDBG application cycle, we want to clarify the City's/Council's interest in considering applications from outside organizations. As you know, there's been a slow and small shift in recent years toward considering and awarding applications from non-city entities for public service projects (i.e., UCCJC and Holbrook Center). HUD allows up to 15% of Lehi's total annual allocation to fund Public Services (non-profit agencies) in the service area. Last year's allocation would have allowed up to **\$43,995** to go to Public Service Agencies. The Holbrook Center and Children's Justice Center were funded for a total of \$35,000.

MAG supports the positive impact these awards have made to address critical community needs, and we know that other non-profit service providers are interested in applying for Lehi CDBG funds to provide better services to Lehi residents but are as of now unaware of the opportunities. The following proposal creates a standard application submission and review process for funding consideration.

Proposal

We propose the following changes for the upcoming program year:

1. The City Council establishes community priorities for the CDBG program. (Examples include eliminating food insecurity or mental health services.)
2. MAG sends a notice of funding availability to eligible agencies in the community and hosts a “How to Apply” workshop to provide an overview of the program requirements and aims.
3. MAG determines the eligibility of each application and forwards them to Lehi City for review.
4. The City organizes a staff panel to review the applications and prioritizes them according to need and Council priorities. The City staff panel makes a funding recommendation to the Council for review and approval.