



Lehi City Council Meeting Agenda June 7, 2022

4:00 PM - Lehi City Council Chambers (153 N. 100 E., Lehi, Utah)

1. Welcome and Opening Comment
2. Discussion and Presentation Items
 - 2a.. Round-Up Stock Parade Discussion- Civic Improvement Association
 - 2b.. COPS Grant Discussion- Police Department
 - 2c.. Partnership with Off-Duty Management Discussion- Police Department
 - 2d.. Fiber Network Update
 - 2e.. Parks Update and Discussion
 - 2f.. PARC Fund Recommendations and Discussion- PARC Committee and Lehi City Staff
[2022 PARC Cultural Organization Requests - PARC Advisory Committee Recommendation.pdf](#)
[2022 PARC Cultural Organization Requests - Staff Recommendation- UPDATED.pdf](#)
3. Consideration of Adjourning into a Closed Executive Session to discuss the character, professional competence, or physical or mental health of an individual.
4. Adjournment
 - Public is invited to attend all City Council Work Session Meetings
 - In compliance with the Americans with Disabilities Act, persons in need of special accommodations should contact the City Recorder at 385-201-2269
 - This agenda has been properly posted and a copy provided to the local news media.

City Council Agenda Item Report

Meeting Date: June 7, 2022

Submitted By: Teisha Wilson

Submitting Department:

Item Type: Discussion

Agenda Section: Discussion and Presentation Items

Subject:

Round-Up Stock Parade Discussion- Civic Improvement Association

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: June 7, 2022

Submitted By: Teisha Wilson

Submitting Department:

Item Type: Discussion

Agenda Section: Discussion and Presentation Items

Subject:

COPS Grant Discussion- Police Department

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: June 7, 2022

Submitted By: Teisha Wilson

Submitting Department:

Item Type: Presentation

Agenda Section: Discussion and Presentation Items

Subject:

Partnership with Off-Duty Management Discussion- Police Department

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: June 7, 2022

Submitted By: Teisha Wilson

Submitting Department:

Item Type: Discussion

Agenda Section: Discussion and Presentation Items

Subject:

Fiber Network Update

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: June 7, 2022

Submitted By: Teisha Wilson

Submitting Department:

Item Type: Presentation

Agenda Section: Discussion and Presentation Items

Subject:

Parks Update and Discussion

Suggested Action:

Attachments:

City Council Agenda Item Report

Meeting Date: June 7, 2022

Submitted By: Teisha Wilson

Submitting Department:

Item Type: Discussion

Agenda Section: Discussion and Presentation Items

Subject:

PARC Fund Recommendations and Discussion- PARC Committee and Lehi City Staff

Suggested Action:

Attachments:

[2022 PARC Cultural Organization Requests - PARC Advisory Committee Recommendation.pdf](#)

[2022 PARC Cultural Organization Requests - Staff Recommendation- UPDATED.pdf](#)

2022 PARC Cultural Organization Requests - PARC Advisory Committee Recommendation

PARC Advisory Committee Members: Nicole Kunze (chair), Jill Allgaier, Callin Baker, Jason Bond, Kori Gammon, Lindsay Gehman, Shaye Ruitenbeek

Committee Recommendation

Organization	Request	Requested Amt	Recommended Amt
Hutchings Museum Institute	Storage unit and security costs	\$8,880	\$8,880
Lehi Historical Society and Archives	Subscription fees for online catalog system	\$5,060	\$5,060
Lehi Arts Council	Show rights	\$17,600	\$17,600
Thanksgiving Point Institute	Staff costs	\$300,000	\$40,000 ¹

Total Requested Amount: \$ 331,540

Total Recommended Amount: \$ 71,540

Reasoning for Variations Between Requested Amount and Recommendation

1. Thanksgiving Point's recommended amount is lower than requested for the following reasons:
 - a. The requested amount is approximately 67-75% of the PARC funds reserved for arts and culture and 20-30% of the total estimated PARC funds. The committee feels this is too large of a percentage for one organization, especially given the existing \$100,000 annual donation from Lehi City to the applicant. In comparison, Hogle Zoo received approximately 13% of the total 2020 ZAP tax funds, based on the applicant's presentation and the Salt Lake County budget document.
 - b. The request for staff salaries is too broad. The committee would like to see a more targeted impact.
 - c. The request does not create new programs or opportunities. The funding goes towards existing employees in existing programs and events.
 - d. The measurable impact of the request is low. The committee feels there is no good way to measure how the increase in funds correlates to an increase in impact.

Recommendation for Remaining PARC Funds

If the committee and staff requests are approved by the City Council, additional funds will be remaining from the established 30% for arts and culture. The committee recommends that the City Council roll over the remaining funds for future years. The committee expects to receive more grant applications in future years than this first year because the PARC program will be more widely known and the application period will be longer.

Brief Description of Each Request

Organization	Request	Brief Description
Hutchings Museum Institute	Storage unit and security costs	A storage unit has already been rented that is temperature, moisture, and pest controlled with security. This grant would pay the rental fee for 12 months. The security costs are for the pink house west of the Legacy Center that the Museum uses for storage. A security system is required for the collections to be insured.
Lehi Historical Society and Archives	Subscription fees for online catalog system	These funds would pay for the archives vendor-hosted collections management system (ArchivEra) subscription fee for 2023, and the Lehi Historical Society and Archives will take high-quality photographs of the Mary Ann Judd Johnson Collection to post on their website.
Lehi Arts Council	Show rights	This grant would pay for the cost of the rights to do the adult theater program and the children's workshop programs. Approving this request will allow the Arts Council to move money around to cover the cost of their facility request of new lighting and sound.
Thanksgiving Point Institute	Staff costs	These funds are requested to go towards employee salaries for their signature experiences and learning & engagement teams. These teams work on the tulip festival, luminaria, garden of quilts, scarecrow festival, summer camps, after school programs, and outreach programs.

2022 PARC Cultural Organization Requests - Staff Recommendation

Staff Recommendation

Organization	Request	Requested Amt	Recommended Amt
Hutchings Museum Institute	Shelving system and storage drawers	\$29,700	\$29,700
Hutchings Museum Institute	Accessible stained-glass side doors	\$95,960	\$0 ¹
Lehi Historical Society and Archives	Historical marker program	\$57,200	\$57,200
Lehi Historical Society and Archives	Shelving system	\$18,200	\$18,200
Lehi Arts Council	Bathroom remodel	\$10,000	TBD – Depends on bid ²
Lehi Arts Council	Sound and lighting	\$20,000	\$0 ³
Lehi Arts Council	Onsite storage sheds	\$30,000	\$30,000
Roots of Humanity Foundation	Stained glass display at Public Safety Building	\$111,000	\$0 ⁴

Total Requested Amount: \$ 372,060

Total Recommended Amount: \$ 135,100 (plus bid for Arts Council bathroom remodel)

Reasoning for Variations Between Requested Amount and Recommendation

1. The FY 2023 budget currently has funding to replace the main doors of the museum for \$40,000 and the new doors will be handicap accessible. Staff does not feel that replacing the side doors is necessary at this time.
2. The requested amount for the Arts Council bathroom remodel is not based on an actual bid. The Arts Council is working with Steve Marchbanks to get a bid to better determine the recommended amount.
3. The funding for sound and lighting for the Arts Council is not needed if the City Council approves the recommended amount of the rights to the shows, per the PARC Advisory Committee's recommendation. The Arts Council can shift their funds around to cover the cost of the sound and lighting if the show rights are approved.
4. The Roots of Humanity-stained glass display at the public safety building is planned to be in the top floor of the main lobby and is not in an area that many residents will see, especially given its size of 3'x12.5'. Also, they do not currently have the remaining funding they need to complete the project. They need an additional \$50,000 of which only \$8,200 has been raised.

Brief Description of Each Request

Organization	Request	Brief Description
Hutchings Museum Institute	Shelving system and storage drawers	The Museum left some shelving behind in the bank building for the Archives when the Museum moved out. These shelves would help make up for the shelving that they lost. This also includes \$1,700 in supplies for the shelving system.
Hutchings Museum Institute	Accessible stained-glass side doors	This funding would provide handicap-accessible side doors to the museum designed in stained glass, which will tell the story of Lehi. The Museum would like to turn these side doors into the main entrance.
Lehi Historical Society and Archives	Historical marker program	The Lehi Historical Society and Archives, the Hadfield Family Trust, and the PARC Program would establish the Lehi, Utah, Historical Marker Program to identify, mark, and preserve the stories of people, places and events in Lehi by installing 36 historical markers over the next five years at some of Lehi's most notable sites. The signs would be installed in the City right-of-way in sidewalks.
Lehi Historical Society and Archives	Shelving system	Approximately 306' linear shelf feet of static cantilever shelving would be installed, and hundreds of books would be assigned a location and entered into their collections management system.
Lehi Arts Council	Bathroom remodel	The Arts Council would like to remodel the bathrooms in the arts building by replacing the toilets, stall, and sinks.
Lehi Arts Council	Sound and lighting	The Arts Council sound and light boards are out-of-date and no longer supported by the manufacturers. They also need new speakers and stage lights.
Lehi Arts Council	Onsite storage sheds	The Arts Council currently uses a semi-trailer and Conex for storage. They would like to purchase three large storage sheds to clean up and better organize the area.
Roots of Humanity Foundation	Stained glass display at Public Safety Building	This project would fund the commissioning of stained-glass windows for the new Lehi Public Safety Building, depicting the historical accounting of law enforcement in Lehi from the Pony Express to the present. The windows would be placed in the second-floor lobby.