Borough of Leonia
305 Beechwood Place
Leonia, NJ 07605

Barbara Rae
Borough Clerk

www.leonianj.gov

Meeting: 11/06/19 7:30 PM

Mayor and Council
Meeting - Regular

1 FLAG SALUTE

2 OPEN MEETING STATEMENT - *Conditions of the Open Meetings Act have been met by Notice placed on the Bulletin Board at Borough Hall and notice sent to the Official Newspaper.*

3 ROLL CALL

4 APPOINTMENT - *RES. 2019-243 Appointment of Full Time Borough Administrator*

Oath of Office to Councilwoman-elect Joanne Choi Terrell

RES. 2019-243 Appointment of Full Time Borough Administrator
2019-243 Borough Administrator Full Time.docx

5 PRESENTATION

Rob Costa, Borough Engineer - Retaining Wall project

6 COMMENTS FROM THE PUBLIC - "AGENDA ITEMS ONLY" TWO (2) MINUTES PER SPEAKER OR AT THE DISCRETION OF THE CHAIR

7 REPORTS

A. COUNCIL PRESIDENT ZIEGLER -

Environmental Commission
Fire Commission
Historic Preservation
Shade Tree Commission

B. COUNCILWOMAN DAVIS -

Board of Health
Board of Police Commissioners

C. COUNCILWOMAN FLAIM -

Library
Finance, Administration & Human Services

1

D. COUNCILMAN FUSCO -

Building Department
Planning Board

F. COUNCILWOMAN TERRELL -

Laws and Ordinances
Board of Education

G. MAYOR ZEIGLER

H. BOROUGH ADMINISTRATOR

8 CONSENT RESOLUTIONS

88. RES. 2019-215 Authorize the Award of a Required Disclosure Contract with GZA "GZA Geoenvironmental, Inc." for Site Remediation Authorize the Award of a **Suggested Action: This resolution was tabled on October 7, 2019. A motion to take from the table is required.**
2019-215 Pay to Play Required Disclosure Award--gza updated 1007019.doc
2019-215 back up.pdf

81. RES. 2019-239 Sr. Bus Driver Salary Amendment
2019-239 Sr. Bus Driver Salary Amendment.docx

82. RES. 2019-240 Foveonics Records Management Co.
2019-240 Foveonics Records Management.docx

83. RES. 2019-241 Rejection of Bid 12-2019 Broad Avenue Improvements 7 & 8
2019-241 Reject Bids 13-2019 Broad Ave Rd. Imps. 7 and 8.doc
2019-241 back up.pdf
2019-241 Engineer Letter to Reject Bids.pdf

84. RES. 2019-242 Bill List
2019-242 Bill List.docx
2019-242 Bill list back up.pdf

85. 2019-244 Payment of $20,782.50 to Costa for Expenses of Golf Course Wall
2019-244 Pymt of $20 782 50 to Costa for Golf Course Retain Wall.docx
2019-244 invoice back ups.pdf

86. RES. 2019-245 Authorizing the Sale of Surplus Property Through Public Auction - Police

2019-245 Police Auction.docx
2019-245 Police Auction back up.docx

87. 2019-246 FY 2018 Assistance to Firefighters Grant $272,380.95

2019-246 Accept Grant Award Assistance to Firefighters Grant.docx

2

2019-246 back up.pdf

9 UNFINISHED BUSINESS

Legislative Calendar Update - Council President Ziegler
Shade Tree Ordinance - Councilwoman Terrell

10 NEW BUSINESS

11 COMMENTS FROM THE PUBLIC "AGENDA AND NON-AGENDA ITEMS ONLY" FIVE (5) MINUTES PER SPEAKER OR AT THE DISCRETION OF THE CHAIR

12 CORRESPONDENCE

121. Resignation letter from Councilman Makroulakis

13 CLOSED SESSION - *Whereas the Borough of Leonia desires to meet in private and/or Executive Session to discuss matters that are permitted by the exceptions to the Open Public Meetings Act as indicated herein:*

14 ADJOURNMENT

BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY

RESOLUTION NO. 2019-243

Date: November 6, 2019 Introduced by Seconded by

MEMBER	YES	NO	ABSTAIN	ABSENT
Council President Ziegler				
Councilwoman Davis				
Councilwoman Flaim				
Councilman Fusco				
Councilwoman Terrell				
Mayor Zeigler (tie)				

WHEREAS, Andrea Wardrop has been serving the Borough of Leonia in the position of Interim Borough Administrator since July 15, 2019; and

WHEREAS Ms. Wardrop has expressed her interest in serving the Borough of Leonia as a full time Borough Administrator; and

WHEREAS Ms. Wardrop was interviewed by the Finance and Human Resource Committee; and

WHEREAS it is the recommendation of the Finance and Human Resource Committee that Ms Wardrop be appointed as full time Borough Administrator; and

WHEREAS the Mayor and Council have evaluated the performance of Ms. Wardrop during her service as the Interim Borough Administrator and are in agreement in their full support of her serving the Borough of Leonia as a full time Borough Administrator; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council that Andrea Wardrop is hereby appointed to the position of full time Borough Administrator at a salary and full benefits offered by the Borough and in accordance with a signed contract between the Borough of Leonia and Ms. Wardrop; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to sign said contract between the Borough of Leonia and Ms. Wardrop; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately in accordance with law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on November 6, 2019.

_____
BARBARA RAE, RMC, CMC
Borough Clerk

BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY

RESOLUTION NO. 2019-215

Date: October 7, 2019 Introduced by Seconded by

MEMBER	YES	NO	ABSTAIN	ABSENT
Council President Ziegler				
Councilwoman Davis				
Councilwoman Flaim				
Councilman Fusco				
Councilman Makroulakis				
Councilwoman Terrell				
Mayor Zeigler (tie)				

"Authorize the Award of a Required Disclosure Contract with "GZA GEOENVIRONMENTAL, INC" for Site Remediation

WHEREAS, the Borough of Leonia has a need for Soil and Groundwater Remedial Investigation/Remedial Action at the Former Yamato Texaco Service Station 381 Broad Avenue, Leonia, New Jersey, NJDEP Case No. 90-01-31-1147; 94-04-13-1701-26; 99-03-17-1331-19 through GZA Geoenvironmental Inc. 55 Lane Road, Fairfield , N.J. 07004 as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

WHEREAS, the Sean Canning, Q.P.A., of the Canning Group, LLC has determined and certified in writing that the value of the acquisition will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is for 2019-2020; and

WHEREAS, *GZA Geoenvironmental Inc.* has alerted the Borough of the need for additional groundwater sampling in September of 2019l; and

WHEREAS, in accord with N.J.A.C 5:30-11.6 this change order is in compliance with original scope of work by GZA GeoEnvironmental Inc; and

WHEREAS, *GZA GeoEnvironmental Inc., in* the aggregate is expected to provide more than the pay to play threshold of $17,500.00 at the proposal of $38,600.00 in addition to added change order services of $4,300.00 for a total not to exceed amount of $42,900.00**;** and

WHEREAS, GZA Geoenvironmental Inc., qualifies as a professional service under the New Jersey Local Publics Contract Law N.J.S.A. 40A:11-5; and

WHEREAS, GZA Geoenvironmental Inc., has completed and submitted a Business Entity Disclosure Certification and a Personal Contribution Disclosure form which certifies that GZA Geoenvironmental Inc., has not made any reportable contributions to a political or candidate committee in the *Borough of* Leonia in the previous one year, and that the contract will prohibit GZA Geoenvironmental Inc., from making any reportable contributions through the term of the contract, and

WHEREAS, subject to the governing bodies approval of the 2019 budget and 2020 budget, the Chief Financial Officer hereby certifies that funds NOT TO EXCEED $42,900.00 are available as follows;

Line Item: 01-2010-20-1652-226

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Leonia authorizes the change order of $4,300.00 and authorizes the Mayor to enter into a contract with GZA Geoenvironmental Inc., not to exceed $42,900.00 for the 2019-20 budget year; and,

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and Personal Contribution Disclosure form, Determination of Value is placed on file with this resolution.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on October 7, 2019.

_____
BARBARA RAE, RMC, CMC
Borough Clerk

2019-215

THE CANNING GROUP LLC

45 S. Park Pl 183
Morristown, N.J. 07960
973-706-7813

October 1, 2019

Ms. Andrea Wardrop, Interim Business Administrator
Borough of Leonia
312 Broad Avenue
Leonia, N.J.

Re: Updated Pay to Play Resolution GZA GeoEnvironmental

Dear Administrator, Wardrop

Attached please find an updated non fair and open, Pay to Play resolution for GZA GeoEnvironmental Inc. 55 Lane Road, Fairfield, N.J. 07005. They have successfully completed and forwarded their required Chapter 19, Business Entity Disclosure Contribution forms as well as the Chapter 271, Political Contribution Disclosure forms on March 26, 2019 and will need a new round of forms at that time if our services continue to that point.

Further, their increase in services and cost should not be treated as a traditional change order under the N.J.A.C. 5:30-11.1 et. Seq., The administrative code at N.J.A.C. 5:30-11.6 treats professional services and extraordinary unspecifiable service contracts, slightly different than the traditional change orders found for construction and goods and service contracts.

Accordingly, I have included herein an amended non fair and open resolution, increasing the not to exceed amount to the new level of $42,900.00, reflective of the $4,300.00 increase as requested. Additionally, I have incorporated the change order reference and requirement for governing body approval as required by code. Thank you.

Respectfully
Sean P. Canning
Sean P. Canning, MPA, QPA
Purchasing agent

2019-215

GZA GeoEnvironmental, Inc. 55 Lane Road, Suite 407 Fairfield, NJ 07004 Voice: 973-774-3300 Fax: 973-774-3350		**CHANGE ORDER# 01**

To: ~~Alex Torpey~~ Andrew Wardop Borough of Leonia 312 Broad Avenue Leonia, New Jersey 07605	**Job Name:**	Soil and Groundwater Remedial Investigation	**Date:**	September 24,2019
	Job Location	Former Yamato 381 Broad Avenue	**GZA Project No.**	12.0076827.00
Existing Contract Information:				

Change Order Information:

GZA collected groundwater samples in March and June 2019. Additional groundwater sampling is required in September 2019.

GZA will complete a round of quarterly groundwater sampling and evaluate the presence of contaminant statistical trends. This type of evaluation requires the collection of four quarterly rounds of groundwater data to evaluate whether monitored natural attenuation is occurring in the groundwater at the site. Eight rounds of sampling are required for the statistical analysis.

The wells will be gauged using a multi-phase meter and sampled via conventional purging methods for applicable volatile organic compounds (VOCs) and Base Neutral Compounds. Water quality indicator parameters including pH, conductivity, dissolved oxygen, oxidation-reduction potential, and temperature will be collected for during each sampling round. This task includes costs for field expenses, equipment, and laboratory fees for analyses on a normal turn-around time.

Upon receipt of groundwater sampling data and surveying data, groundwater elevation and depth to water data will be evaluated. The groundwater flow will be calculated and figures depicting flow contours will be generated for each gauging event. Also, groundwater data will be tabulated and evaluated after quality assurance/quality control has been performed.

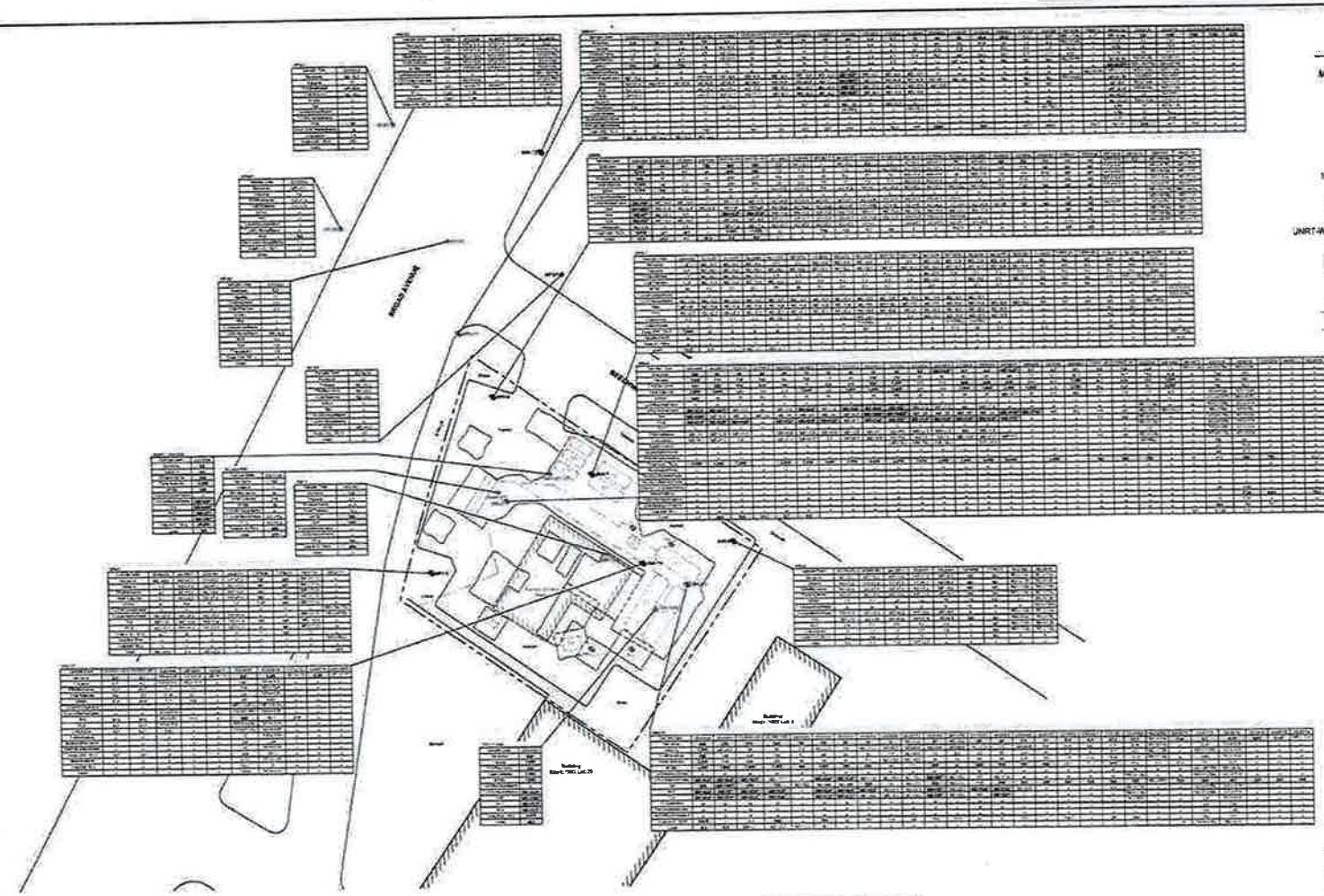
Task Subtotal: $4,300.00

Contract Information:	X Lump Sum	 T&M	All terms & condition rates that were part of the original contract apply to the scope of work and costs described herein.

	$	
Increase by this Change Order	$	**4,300**
Net change by previous Change Orders	$	0
Original Contract Amount	$	38,600
Revised Contract Amount including this Change Order	$	42,900

GZA GEOENVIRONMENTAL, INC.		**CLIENT NAME**	
Printed Name	Mary Kay Morelli	Printed Name	
Date	9/24/2019	Date	
Signature	Mary K Morelli	Signature	

Please return one signed copy to GZA



LEGEND

APPROXIMATE PROPERTY LINE

MW-5 DESIGNATION AND APPROXIMATE LOCATION OF MONITORING WELL

PARAMETER — CONCENTRATION IN ppb

MW-9 DESIGNATION AND APPROXIMATE LOCATION OF ABANDONED MONITORING WELL

TW-1 DESIGNATION AND APPROXIMATE LOCATION OF TEMPORARY WELL POINT

UNRT-WATER DESIGNATION AND APPROXIMATE LOCATION OF GROUNDWATER IN EXCAVATION SAMPLES

DESIGNATION AND APPROXIMATE LOCATION OF FORMER UST

DESIGNATION AND APPROXIMATE LOCATION OF FORMER UST EXCAVATION

FORMER PRODUCT PIPING

FORMER ELECTRIC LINE

SCALE IN FEET

Notes

1) = UST = Underground storage tank
2) = E1 and E2 were former 50,000-gallon unleaded gasoline USTs (Removed 04/05/1999)
3) = E3 was a former 5,000-gallon unleaded gasoline UST (Removed 04/05/1999)
4) = E4 was a former 1,000 gallon heating oil (No. 2) UST (Removed 04/05/1999)
5) = E5 was a former 500-gallon waste oil UST (Removed 04/05/1999)
6) = E6 and E7 were former 2,000-gallon leaded gasoline USTs (Removed 04/14/1999)
7) = E8 through E10 were former 1,000-gallon leaded gasoline USTs (Removed 04/14/1999)
8) = E11 was a former 275-gallon waste oil UST (Removed June 2001) (Listed on Dataminer as Out-of-Service)
9) = GWQS = NJDEP's Groundwater Quality Standards
10) = ft. bg = All depths reported as feet, below grade
11) = ppb = All reported concentrations in parts per billion (µg/L)
12) = -- Not sampled/Not Analyzed/No Standard
13) = MTBE = Methyl Tert Butyl Ether
14) = TBA = Tert Butyl Alcohol
15) = VOCs = Volatile organic compounds
16) = PCE = Tetrachloroethene
17) = TICs = Tentatively identified compounds
18) = TCE = Trichloroethylene
19) = ND = Not detected
20) = ND <RX = The result was ND and was reported as less than the Method Detection Limit (MDL)
21) = ND (<XX) = The result was ND and was reported as less than the Reporting Limit (RL)
22) = * = The result was ND however the MDL or RL was above the GWQS
23) = A,B = Indicates duplicate sample collection
24) = Yellow highlighted concentration value indicate compound(s) exceeded the applicable GWQS at sample location in RED
25) = † = For sampling dates 02/28/18 and later, 1,2-Dibromoethane analyzed via EPA Method 8011 or 504.1
26) = † Split Sample sampled by Scivarsign for Faithful Works Inc and analyzed by APL.
27) = Original wells MW-1, MW-2, MW-3 and MW-4 destroyed during tank excavation activities during April 1999. Locations are approximate.

Parameter	GWQS
Benzene	1
Toluene	600
Ethylbenzene	700
Total Xylenes	1,000
1,2-Dibromoethane	0.03
1,2-Dichloroethane	2
MTBE	70
TBA	100
PCE	1
TCE	1
Total VOC TICS	500
Total BN TICS	500
1-Methylnaphthalene	5
Lead	5

FORMER YAMATO TEXACO SERVICE STATION
381 BROAD AVENUE
BLOCK 1002, LOT 1
LEONIA, NEW JERSEY 07605

DISTRIBUTION OF ORGANIC AND INORGANIC COMPOUNDS DETECTED IN GROUNDWATER

PREPARED BY: GZA GeoEnvironmental, Inc. Engineers and Scientists www.gza.com

PREPARED FOR: BOROUGH OF LEONIA

PROJ MGR: KE	REVIEWED BY: KE	CHECKED BY: MAM	FIGURE
DESIGNED BY: KJD	DRAWN BY: PTMP	SCALE: 1" = 20'	5
DATE: JULY 2019	PROJECT NO. 12.0076827.00	REVISION NO.	SHEET NO.

File: FYTES_Leonia(4) Figure dwg: 5 GWQD Date: 07/15/2019

2019-215

2019-215

GZA

Known for excellence.
Built on trust.

GEOTECHNICAL
ENVIRONMENTAL
ECOLOGICAL
WATER
CONSTRUCTION MANAGEMENT

55 Lane Road
Suite 407
Fairfield, NJ 07004
T: 973-774-3300
F: 973-774-3359
www.gza.com

VIA HAND DELIVERY

March 26, 2019
GZA Proposal No. 12P.000064.20

Borough of Leonia
312 Broad Avenue
Leonia, New Jersey 07605

Attention: ~~Mr. Alex Torpey~~, Borough Administrator
Email: atorpey@leonianj.gov

Re: *Proposal for Soil and Groundwater Remedial Investigation/Remedial Action*
Former Yamato Texaco Service Station
381 Broad Avenue, Leonia, New Jersey
PI No. 025767
NJDEP Case No. 90-01-31-1147; 94-04-13-1701-26; 99-03-17-1331-19

Dear ~~Mr. Torpey,~~

As discussed, Betts Environmental and Alternative Fuels (Betts) has entered into a teaming agreement with GZA GeoEnvironmental, Inc. (GZA) in Fairfield, New Jersey. Your entire Betts project management team has transitioned into GZA and is pleased to submit this proposal to Borough of Leonia for the above-referenced site. This proposal will supersede your existing proposal with Betts. As previously stated, the regulatory deadline for the completion of remedial action at the site is May 6, 2019. Therefore, it is imperative to move this project forward.

This proposal includes the remaining required tasks to complete the NJDEP administrative requirements for the Site's spill cases. The costs presented in the proposal are consistent with the previously presented costs. The following provides the scope of services included in this proposal.

OBJECTIVES

The objectives of GZA's services are to evaluate previously completed subsurface investigation data completed by Betts. This scope of work is to complete the soil and groundwater remedial actions and move the project toward closure with monitored natural attenuation for groundwater under a NJDEP approved groundwater remedial action permit (GWRAP).

In addition, this scope of work shall assist you in complying with the requirements of N.J.S.A. 58:10A, Underground Storage of Hazardous Substances Act and the NJDEP in N.J.A.C. 7:14B-1-13 and 15 (UST Regulations) and the Site Remediation Reform Act (SRRA) and Adoption of Administrative Requirements for the Remediation of Contaminated Sites (ARRCS) Rules, N.J.A.C. 7:26C and the N.J.A.C. 7:26E "Technical Requirements for Site Remediation (TRSR). The proposed field work will be completed in accordance with the NJDEP's August 2005 "Field Sampling Procedures Manual."

and in order to complete the job safety, GZA will air knife to 5 feet, below grade (ft., bg) at each location prior to drilling with the drill rig. The drill cuttings generated will be placed back into the borings.

Prior to the installation of soil borings, New Jersey One Call will be notified, and a private on-site utility location service will be obtained prior to all intrusive activities.

Subtotal Task 3: $12,500.00

TASK 4: BURIED UTILITY EVALUATION

GZA will perform a buried utility search at the site and surrounding properties. GZA will also evaluate neighboring properties with buildings within 30 feet of the groundwater plume to determine whether basements or other structures exist, which may be susceptible to vapor hazards. The locations of the buried utilities and buildings will be depicted on a scaled site map. The buried utility search will be conducted by GZA personnel using a calibrated photoionization detector (PID).

GZA will collect PID readings from selected utility locations surrounding the site to assess whether the former discharges at the site are currently impacting the buried utilities surrounding the property.

Subtotal Task 4: $1,300.00

TASK 5: REPORTING

GZA will develop an ongoing Case Inventory Document (CID) for the site spill case. The CID will provide a concise summary of all AOCs, remedial activities conducted at the AOCs and major case components of the project.

This task includes completion of the following reports and applicable NJDEP forms: Preliminary Assessment (PA), Remedial Investigation Report (RIR), Remedial Action Workplan (RAW) for monitored natural attenuation and Final Remedial Action Report (RAR) with groundwater remedial action permit (RAP). The reports and forms will be submitted electronically by the to NJDEP. In accordance with the TRSR, an updated receptor evaluation will be provided with the submittal of RIR/RAR. Upon approval of Groundwater RAP, a Limited Restricted Use Response Action Outcome (L-RAO) will be issued. Costs for the RAO are not included.

Task 5 Subtotal: $12,500.00

TASK 6: *PROJECT MANAGEMENT*

The costs presented for project management includes time related to the setup, administration and accounting for the project. The project management time will include scheduling of field activities, personnel and coordination with the client. Project management time includes time for discussions and/or meetings with the client for all activities to be completed in association with the scope of services outlined above; however, does not include time for additional meetings beyond the scope of this proposal.

Task 6 Subtotal: $3,700.00

BASIS OF BILLINGS

Billings will be based on a lump sum by task basis as presented above. GZA will begin the Scope of Services as described above immediately upon execution of this proposal. The scope of services summarized herein will be

the Communication Plan that works for you, GZA's Principal-in-charge will contact you directly upon our receipt of the signed contract or other authorization to proceed.

CONDITIONS OF ENGAGEMENT

The conditions of our engagement are detailed on the attached Terms and Conditions of Agreement (08/08 Edition/05-9010). This Proposal for Services and the Terms and Conditions of Agreement shall constitute the entire agreement between the parties.

ACCEPTANCE

This proposal may be accepted by signing in the appropriate spaces below and returning one copy to us. The executed agreement must be received prior to initiation of the services described above. This Proposal is valid for 30 days from the date of submittal. Thank you very much for the opportunity to submit this proposal. If you have any questions, please call Mary Kay Morelli at 973-774-3339 or via email at marykay.morelli@gza.com.

Very truly yours,
GZA GEOENVIRONMENTAL, INC.

Kristen English
Senior Project Manager

Benjamin Alter, LSRP
Consultant/Reviewer

Mary Kay Morelli, LSRP
Vice President

Enclosures (or Attachments): Terms and Conditions (08/08 Edition/05-9010)

ATTACHMENT 1

GZA Standard Terms and Conditions

(iii) to require that all of its subcontractors agree and be bound to the obligations set forth in (i) and (ii) above.

c. In the event that you are unable to secure such provisions in the agreement(s) with the construction contractor, you shall promptly notify GZA and GZA shall have the opportunity to negotiate with you reasonable substitute risk allocation and insurance indemnities and protections.

5. **Right of Entry; Site Restoration.** You grant GZA and its subcontractor(s) permission to enter the Site to perform the services. If you do not own the Site, you represent and warrant that the owner has granted permission for GZA to enter the Site and perform the services; you will provide reasonable verification on request; and you will indemnify GZA for any claims by the Site owner related to alleged trespass by GZA or its subcontractors. GZA will exercise reasonable care to limit damage to landscaping, paving, systems and structures at the Site that may occur and you agree to compensate GZA for any restoration it is asked to perform, unless otherwise indicated in the Proposal.

6. **Underground Facilities.** GZA's only responsibility under this Section will be to provide proper notification to the applicable state utility "Call-Before-You-Dig" program. You further agree to assume responsibility for and to defend, indemnify and hold harmless GZA with respect to personal injury and property damages due to GZA's interference with subterranean structures including but not limited to utilities, conduits, pipes, and tanks:

(i) that are not correctly shown on any plans and information you or governmental authorities provide to GZA; or

(ii) that are not correctly marked by the appropriate utility.

7. **Reliance.** The services, information, and other data furnished by you shall be at your expense, and GZA may rely upon all information and data that you furnish, including the accuracy and completeness thereof. You acknowledge that the quality of the services provided by GZA is directly related to the accuracy and completeness of the information and data that you furnish to GZA. **GZA's REPORTS ARE PREPARED FOR AND MADE AVAILABLE FOR YOUR SOLE USE. YOU ACKNOWLEDGE AND AGREE THAT USE OF OR RELIANCE UPON THE REPORT OR THE FINDINGS IN THE REPORT BY ANY OTHER PARTY, OR FOR ANY OTHER PROJECT OR PURPOSE, SHALL BE AT YOUR OR SUCH OTHER PARTY'S SOLE RISK AND WITHOUT ANY LIABILITY TO GZA.**

8. **Lab Tests and Samples.** GZA is entitled to rely on the results of laboratory tests using generally accepted methodologies. GZA may dispose of samples in accordance with applicable laws 30 days after submitting test results to you unless you request in writing for them to be returned to you or to be held longer, in which case you will compensate GZA for storage and/or shipping beyond 30 days.

9. **GZA Professionals.** GZA employees or consultants may act as licensed, certified or registered professionals (including but not limited to Professional Engineers, Licensed Site or Environmental Professionals, or Certified Industrial Hygienists collectively referred to in this section as "GZA Professionals") whose duties may include the rendering of independent professional opinions. You acknowledge that a federal, state or local agency or other third party may audit the services of GZA or other contractor/consultant(s), which audit may require additional services, even though GZA and such GZA Professionals have each performed such services in accordance with the standard of care set forth herein. You agree to compensate GZA for all services performed in response to such an audit, or to meet additional requirements resulting from such an audit, at the rates set forth in the applicable Proposal, amendment or change order.

10. **Hazardous Materials; GZA "Not a Generator".** Before any hazardous or contaminated materials are removed from the Site, you will sign manifests naming you as the generator of the waste (or, if you are not the generator, you will arrange for the generator to sign). You will select the treatment or disposal facility to which any waste is taken. GZA will not be the generator or owner of, nor will it possess, take title to, or assume legal liability for any hazardous or contaminated materials at or removed from the Site. GZA will not have responsibility for or control of the Site or of operations or activities at the Site other than its own. GZA will not undertake, arrange for or control the handling, treatment, storage, removal, shipment, transportation or disposal of any hazardous or contaminated materials at or removed from the Site, other than any laboratory samples it collects or tests. You agree to defend, indemnify and hold GZA harmless for any costs or liability incurred by GZA in defense of or in payment for any legal actions in which it is alleged that GZA is the owner, generator, treater, storer or disposer of hazardous waste.

11. **Limits on GZA's Responsibility.** GZA will not be responsible for the acts or omissions of contractors or others at the Site, except for its own subcontractors and employees. GZA will not supervise, direct or assume control over or the authority to stop any contractor's work, nor shall GZA's professional activities nor the presence of GZA or its employees and subcontractors be construed to imply that GZA has authority over or responsibility for the means, methods, techniques, sequences or procedures of construction, for work site health or safety precautions or programs, or for any failure of contractors to comply with contracts, plans, specifications or laws. Any opinions by GZA of probable costs of labor, materials, equipment or services to be furnished by others are strictly estimates and are not a guarantee that actual costs will be consistent with the estimates.

12. **Changed Conditions.**

a. You recognize the uncertainties related to environmental and geotechnical services, which often require a phased or exploratory approach, with the need for additional services becoming apparent during the initial services. You also recognize that actual conditions encountered

19. Disputes.

a. All disputes between you and GZA shall be subject to non-binding mediation.

b. Either party may demand mediation by serving a written notice stating the essential nature of the dispute, the amount of time or money claimed, and requiring that the matter be mediated within forty-five (45) days of service of notice.

c. The mediation shall be administered by the American Arbitration Association in accordance with its most recent Construction Mediation Rules, or by such other person or organization as the parties may agree upon.

d. No action or suit may be commenced unless mediation has occurred but did not resolve the dispute, or unless a statute of limitation period would expire if suit were not filed prior to such forty-five (45) days after service of notice.

20. Miscellaneous.

a. Massachusetts law shall govern this Agreement.

b. The above terms and conditions regarding Limitation of Remedies and Indemnification shall survive the completion of the services under this Agreement and the termination of the contract for any cause.

c. Any amendment to these Terms and Conditions must be in writing and signed by both parties.

d. Having received these Terms and Conditions, your oral authorization to commence services, your actions, or your use of the Report or Work Product constitutes your acceptance of them.

e. This Agreement supersedes any contract terms, purchase orders or other documents issued by you.

f. Neither party may assign or transfer this Agreement or any rights or duties hereunder without the written consent of the other party.

g. Your failure or the failure of your successors or assigns to receive payment or reimbursement from any other party for any reason whatsoever shall not absolve you, your successors or assigns of any obligation to pay any sum to GZA under this agreement.

h. These Terms and Conditions shall govern over any inconsistent terms in GZA's Proposal.

i. The provisions of this Agreement are severable; if any provision is unenforceable it shall be appropriately limited and given effect to the extent it is enforceable.

j. The covenants and agreements contained in this Agreement shall apply to, inure to the benefit of and be binding upon the parties hereto and upon their respective successors and assigns.

BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY

RESOLUTION NO. 2019-239

Date: November 6, 2019 Introduced by Seconded by

MEMBER	YES	NO	ABSTAIN	ABSENT
Council President Ziegler				
Councilwoman Davis				
Councilwoman Flaim				
Councilman Fusco				
Councilwoman Terrell				
Mayor Zeigler (tie)				

AMENDMENT OF RESOLUTION 2019-227 SALARY – FULL TIME SR. BUS DRIVER

WHEREAS at their meeting held on October 21, 2019, the governing body members adopted Resolution 2019-227 appointing a full-time Senior Bus Driver; and

WHEREAS the salary information provided to the borough for the fuLL time bus driver was incorrect; and

NOW THEREFORE BE IT RESOLVED by the Leonia Borough Council that the salary for the Full Time Sr. Bus Driver Jamie Cardenas is hereby amended to read $39,039.00 per year and said employee is eligible for health benefits and vacation time.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on November 6, 2019.

_____
BARBARA RAE, RMC, CMC
Borough Clerk

BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY

RESOLUTION NO. 2019-240

Date: November 6, 2019 Introduced by Seconded by

MEMBER	YES	NO	ABSTAIN	ABSENT
Council President Ziegler				
Councilwoman Davis				
Councilwoman Flaim				
Councilman Fusco				
Councilwoman Terrell				
Mayor Zeigler (tie)				

AUTHORIZING THE PROCUREMENT OF DOCUMENT MANAGEMENT SERVICES THROUGH FOVEONICS ESCNJ CONTRACTESCNJ 16/17-48

WHEREAS, the Borough of Leonia may by resolution, and without advertising for bids or obtaining quotations, purchase any goods or services under the Educational Services Commission of New Jersey Cooperative Pricing System #65MCESCCPS; and

WHEREAS, the Borough has the need on a timely basis to purchase goods and services utilizing Educational Service Commission of New Jersey Contracts, duly authorized under law to extend contract pricing to local units, per N.J.A.C. 5:34-7 et. Seq.; and

WHEREAS, the Borough intends to enter into contract for procurement of a digitized solutions to archive and web host files, through Foveonics Document Solutions ESCNJ Contract Bid # 16/17-48, under Educational Services Commission of New Jersey approved Cooperative #65MCESCCPS, dated July 1, 2017 through June 30, 2020 in the amount of $61,539.47.

WHEREAS, the Chief Financial Officer certifies the amount of $61,539.47 is available in line item:

04-2150-55-1808-070

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Leonia, authorizes the Mayor to enter into a contract with Foveonics Document Solutions for digitized solutions to archive and web host files, through ESCNJ Contract Bid # 16/17-48, in the amount of $61,539.47.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on November 6, 2019.

_____
BARBARA RAE, RMC, CMC
Borough Clerk

BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY

RESOLUTION NO. 2019-241

Date: November 6, 2019 Introduced by Seconded by

MEMBER	YES	NO	ABSTAIN	ABSENT
Council President Ziegler				
Councilwoman Davis				
Councilwoman Flaim				
Councilman Fusco				
Councilwoman Terrell				
Mayor Zeigler (tie)				

"RESOLUTION OF REJECTION FOR BID # 13-2019 BROAD AVENUE ROAD IMPROVEMENTS SECTIONS 7 & 8

WHEREAS, the Borough of Leonia received responses, publicly read aloud for Bid # 13-2019, on October 29, 2019 at 3:300 P.M. for Broad Avenue Road Improvements Section 7 & 8; and

WHEREAS, the Borough received the following bids, to wit:

Bidder	Lump Sum
D&L Paving Contractors	$519,342.40
Zuccaro Inc	$583,459.20
Your Way Construction Inc.	$708,705.98

and;

WHEREAS, the New Jersey Local Publics Contract Law (N.J.S.A. 40A:11-13.2(a)) allow for rejection of bids by a governing body to reject all bids for circumstances where the lowest bid substantially exceeds the cost estimates for the goods or services; and

WHEREAS, the Borough design engineer, Costa Engineering, has indicated the prices received in response to invitation for bid 13-2019, substantially exceed engineer cost estimates.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Leonia, authorizes the rejection of bid submitted by bidders in response to Bid #13-2019 for the reasons stated in N.J.S.A. 40A:11-13.2(a));

BE IT FURTHER RESOLVED, that the Borough Administrator, Engineer and Purchasing Agent are directed to immediately rebid the project under Bid #13R-2019, Broad Avenue Road Improvements Section 7 & 8.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on November 6, 2019.

_____
BARBARA RAE, RMC, CMC
Borough Clerk

THE CANNING GROUP LLC

45 S. Park Pl 183
Morristown, N.J. 07960
973-706-7813

October 30, 2019

Ms. Andrea Wardrop, Business Administrator
Borough of Leonia
312 Broad Ave.
Leonia, N.J. 07605

Re: Bid # 13-2019 Broad Avenue Road Improvement Projects Section 7 & 8

Dear Ms. Wardrop,

On October 29, 2019 at 3:30 P.M. bids were received in a public opening in Borough Hall regarding Bid 13-2019. The results were as follows:

Bidder	Lump Sum
D&L Paving Contractors	$519,342.40
Zuccaro Inc	$583,459.20
Your Way Construction Inc.	$708,705.98

The bid responses were reviewed in accord with the New Jersey Local Publics Contract Law (N.J.S.A. 40A:11-1 et. Seq.,) for the lowest responsible bidder. After reviewing the responses, the lowest responsible bid was deemed to be in excess of the estimates for project cost as determined by the Boroughs' design engineer, Costa Engineering.

The New Jersey Local Publics Contract Law at N.J.S.A. 40A:11-13.2(a)), allows for a governing body to reject bids when prices are in excess of the design estimates. In this circumstance, that fact is the current reality. Accordingly, I have included a resolution of rejection for all bids. I would recommend the following course of action:

1. Immediately re bid the project under the rebid number 13R-2019.

45 S. Park Pl 183
Morristown, N.J. 07960
973-706-7813

2. Return of the bidders, bid guarantee, and consents of surety within the next 10 days, Sundays and Holidays excepted, as per N.J.S.A. 40A:11-24.

3. Should the Borough necessitate a rejection of those bids, the Borough should pursue a resolution authorizing the initiation of negotiations as allowable under N.J.S.A. 40A:11-5(3).

Thank you

Sean P. Canning

Sean P. Canning, QPA

Qualified Purchasing Agent

BID RESULTS			
BID #	**Bid#13-2019**	**BOROUGH OF LEONIA**	
BID DATE/ TIME	**10/29/2019 3:30 P.M.**	**312 BROAD AVENUE**	
NUMBER OF BIDDERS	**3**		
NAME OF BIDDER	D&L Paving Contractors	Your Way Construction Inc.	Zuccaro Inc
ADDRESS	675 Franklin Ave	404 Colt Street	248 Alberta Dr
CITY, STATE, ZIP	Nutley, N.J. 07110.	Irvington, N.J. 07111	Saddle Brook, N.J. 07663
CONTACT			
TELEPHONE			
FAX			
EMAIL			
INSURANCE REQUIRED FROM VENDOR - DATE RECEIVED			
ADDENDA RECEIPT			
BID GUARANTEE			
CONSENT OF SURETY			
BIDDERS ACKNOWLEDGEMENT OF ADDENDA			
STOCKHOLDER DISCLOSURE			
LIST OF SUBCONTRACTORS			
IRAN CERT			
PUBLIC WORKS CONTRACTOR REGISTRATION			
PUBLIC WORKS CONTRACTOR REGISTRATION DATE			
NON COLLUSION			
EXHIBIT A/B	**ADVISORY**	**ADVISORY**	**ADVISORY**
AA302 /CEIR			
AA201/ DATE			
AA 202/ DATE(S)			
NEW JERSEY BRC			
EXPERIENCE AND QUALIFICATIONS			
DEBARRED FORM			
PERFORMANCE BOND			
LABOR AND MATERIAL BOND			
MAINTENANCE BOND			
ADA			
EQUIPMENT CERT			
PAY TO PLAY ADVISORY			
LUMP SUM PRICE	**$519,342.40**	**$708,705.98**	**$583,459.20**
SUBS			
PWCRA			
BRC			
SUBS			
PWCRA			
BRC			
SUBS			
PWCRA			
BRC			

COSTA ENGINEERING CORPORATION
Professional Engineers • Surveyors • Planners
325 So. River Street, Suite 302, Hackensack, NJ 07601
Tel (201) 487-0015
Fax (201) 487-5122

Please Reply To:
325 So. River Street
Hackensack, NJ 07601

State of NJ Certificate of Authorization No. 276726

October 31, 2019

The Honorable Mayor and Council
Borough of Leonia
312 Broad Avenue
Leonia, NJ 07661

RE: 2019 Broad Avenue Road Improvements (Phase 7 & 8)
Borough of Leonia
Bergen County, New Jersey

Dear Honorable Mayor and Council:

Please be advised that it is my recommendation that the bids received for the **2019 Broad Avenue Road Improvements (Phase 7 & 8)**, be rejected as a result of the bids exceeding our engineering estimate. A Resolution should be memorialized to reject and reauthorization to bid at the upcoming Mayor and Council meeting of Wednesday, November 6, 2019, as we would like to proceed with the re-bid for this project no later than Thursday, November 7, 2019.

Should you require additional information, or, have any questions, please do not hesitate to contact our office at (201) 487-0015.

Very truly yours,

COSTA ENGINEERING CORPORATION

Robert L. Costa, P.E., P.P. & C.M.E.
Leonia Borough Engineer

cc: Andrea Wardrop, Borough Administrator
Brian Chewcaskie Esq., Borough Attorney
Barbara Rae, Borough Clerk

COSTA ENGINEERING CORPORATION
325 SOUTH RIVER STREET
HACKENSACK, NJ 07601

Engineers Estimate

BROAD AVENUE PHASE 7 & 8
BROAD AVENUE (BASE BID)
Borough of Leonia, Bergen County, NJ
10/31/2019

Item No.	BASE BID Description	Unit	Quantity	Unit Price	Total Cost	D&L Paving Bid Unit Price	D&L Paving Bid Total	Exceeds Original Estimate
1	Item Removed	Doll.	-	-	-	-	-	-
2	Item Removed	Doll.	-	-	-	-	-	-
3	Mobilization	L.S.	1	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	NO
4	Clearing Site (includes Excavation Unclassified & Sawcutting)	L.S.	1	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	NO
5	Final Clean Up	L.S.	1	$ 5,000.00	$ 5,000.00	$ 2,500.00	$ 2,500.00	NO
6	Traffic Directors, Flaggers	Hrs.	40	$ 70.28	$ 2,811.20	$ 70.28	$ 2,811.20	NO
7	Traffic Cones	Unit	50	$ 5.00	$ 250.00	$ 10.00	$ 500.00	YES
8	Traffic Drums	Unit	75	$ 10.00	$ 750.00	$ 0.01	$ 0.75	NO
9	Breakaway Barricade, Type III	Unit	20	$ 10.00	$ 200.00	$ 0.01	$ 0.20	NO
10	Construction Signs	S.F.	200	$ 10.00	$ 2,000.00	$ 10.00	$ 2,000.00	NO
11	Miscellaneous Crush Stone, 3/4"	C.Y.	20	$ 15.00	$ 300.00	$ 30.00	$ 600.00	YES
12	Miscellaneous Concrete	C.Y.	10	$ 100.00	$ 1,000.00	$ 250.00	$ 2,500.00	YES
13	Dense Graded Aggregate, "Virgin"	C.Y.	20	$ 15.00	$ 300.00	$ 35.00	$ 700.00	YES
14	HMA Milling, 3" or less (2" Pay Limit)	S.Y.	6,634	$ 5.00	$ 33,170.00	$ 5.00	$ 33,170.00	NO
15	HMA 12.5 M64 Surface Course, 2" Thick (Includes leveling)	Ton	915	$ 90.00	$ 82,350.00	$ 77.75	$ 71,141.25	NO
16	HMA 19 M64 Base Course, 6" Thick *(if & where directed)	Ton	216	$ 90.00	$ 19,440.00	$ 65.00	$ 14,040.00	NO
17	Reset Manhole Casting *(if & where directed)	Unit	5	$ 200.00	$ 1,000.00	$ 300.00	$ 1,500.00	YES
18	Reconstruct Inlet (Including New Casting) *(if & where directed)	Unit	3	$ 2,000.00	$ 6,000.00	$ 1,800.00	$ 5,400.00	NO
19	Type N ECO Curb Piece (various sizes) *(if & where directed)	Unit	3	$ 300.00	$ 900.00	$ 300.00	$ 900.00	NO
20	Manhole Casting (various sizes) *(if & where directed)	Unit	3	$ 500.00	$ 1,500.00	$ 1,000.00	$ 3,000.00	YES
21	Bicycle Safe Grate *(if & where directed)	Unit	3	$ 300.00	$ 900.00	$ 300.00	$ 900.00	NO
22	Construct type "B" Inlet including New Casting	Unit	3	$ 4,000.00	$ 12,000.00	$ 3,600.00	$ 10,800.00	NO
23	Ductile Iron Pipe, 10" DIP, Storm Sewer *(if & where directed)	L.F.	40	$ 150.00	$ 6,000.00	$ 250.00	$ 10,000.00	YES
24	Belgian Block Header Curb (Includes concrete foundation) *(if & where directed)	L.F.	100	$ 30.00	$ 3,000.00	$ 50.00	$ 5,000.00	YES
25	9"x 18" Concrete Vertical Curb, w/Polypropylene fibers & Sikagard 701W or approved equal	L.F.	2,306	$ 30.00	$ 69,180.00	$ 35.00	$ 80,710.00	YES
26	Detectable Warning Surface (Cast in place)	S.Y.	17	$ 200.00	$ 3,400.00	$ 300.00	$ 5,100.00	YES
27	Concrete Sidewalk, 5" Thick, w/Polypropylene fibers & Sikagard 701W or approved equal *(if & where directed)	S.Y.	1,365	$ 70.00	$ 95,550.00	$ 95.00	$ 129,675.00	YES
28	Concrete Driveway, 6" Thick, w/Polypropylene fibers & Sikagard 701W or approved equal	S.Y.	116	$ 75.00	$ 8,700.00	$ 115.00	$ 13,340.00	YES
29	Concrete Sidewalk at ADA Ramp, 6" Thick, w/Polypropylene fibers & Sikagard 701W or approved equal	S.Y.	58	$ 75.00	$ 4,350.00	$ 125.00	$ 7,250.00	YES
30	24" Traffic Stripes, Hot Extruded Thermoplastic, White, Diagonal Crosswalk	L.F.	477	$ 5.00	$ 2,385.00	$ 4.00	$ 1,908.00	NO
31	24" Traffic Stripes, Hot Extruded Thermoplastic, Yellow, Diagonal Cross Hatch	L.F.	132	$ 5.00	$ 660.00	$ 4.00	$ 528.00	NO
32	12" Traffic Stripes, Hot Extruded Thermoplastic, White, Longitudinal Line White	L.F.	652	$ 3.50	$ 2,282.00	$ 2.00	$ 1,304.00	NO
33	8" Traffic Stripes, Hot Extruded Thermoplastic, White, Diagonal Cross Hatch	L.F.	230	$ 3.50	$ 805.00	$ 2.00	$ 460.00	NO
34	8" Traffic Stripes, Hot Extruded Thermoplastic, Yellow, Diagonal Cross Hatch	L.F.	24	$ 3.50	$ 84.00	$ 2.00	$ 48.00	NO
35	6" Traffic Stripes, Hot Extruded Thermoplastic, White, White Lane	L.F.	718	$ 3.00	$ 2,154.00	$ 1.25	$ 897.50	NO
36	4" Traffic Stripes, Hot Extruded Thermoplastic, White, Parking Stalls	L.F.	1,437	$ 2.00	$ 2,874.00	$ 1.00	$ 1,437.00	NO
37	4" Traffic Stripes, Hot Extruded Thermoplastic, Yellow, Center Lines	L.F.	2,219	$ 2.00	$ 4,438.00	$ 1.00	$ 2,219.00	NO
38	4" Traffic Stripes, Hot Extruded Thermoplastic, Blue, Handicap	L.F.	159	$ 3.00	$ 477.00	$ 1.00	$ 159.00	NO
39	Traffic Markings, Hot Extruded Thermoplastic, Various Colors	S.F.	485	$ 12.00	$ 5,820.00	$ 15.00	$ 7,275.00	YES
40	Yellow/Blue Curb Paint *(if & where directed)	L.F.	400	$ 2.00	$ 800.00	$ 2.00	$ 800.00	NO
41	Traffic Signs (includes Break-a-Way U-Post)	S.F.	79	$ 50.00	$ 3,950.00	$ 45.00	$ 3,555.00	NO
42	Topsoiling, 4" Thick	S.Y.	350	$ 5.00	$ 1,750.00	$ 3.00	$ 1,050.00	NO
43	Fertilizing & Seeding (Tall Fescue or Type A-3/Hydroseed)	S.Y.	350	$ 3.00	$ 1,050.00	$ 2.60	$ 910.00	NO
44	Straw Mulching	S.Y.	350	$ 3.00	$ 1,050.00	$ 0.01	$ 3.50	NO
45	Tree Removal including stump removal	Unit	1	$ 1,000.00	$ 1,000.00	$ 4,000.00	$ 4,000.00	YES
46	Trees 2 & 1/2 Cal. (if and where directed)	Unit	2	$ 400.00	$ 800.00	$ 450.00	$ 900.00	YES
47	1 & 1/2" Clean Crushed Stone	C.Y.	10	$ 15.00	$ 150.00	$ 65.00	$ 650.00	YES
48	Curtain Drain, 8" Perf. Hancor, HDPE	L.F.	25	$ 50.00	$ 1,250.00	$ 100.00	$ 2,500.00	YES
49	Youngstown Andora Juniper	Unit	10	$ 25.00	$ 250.00	$ 55.00	$ 550.00	YES
50	Korean Spice Viburnum	Unit	4	$ 25.00	$ 100.00	$ 100.00	$ 400.00	YES
51	Reset Brick Pavers (Includes granular fill, Tensar Tx5 grl and setting bed)	S.Y.	20	$ 30.00	$ 600.00	$ 125.00	$ 2,500.00	YES
52	Brick Pavers (Includes granular fill, Tensar Tx5 grl and setting bed) *(if & where directed)	S.Y.	200	$ 90.00	$ 18,000.00	$ 135.00	$ 27,000.00	YES
53	Rectangular Rapid Flashing Beacon Assembly (Including all items to construct)	Unit	6	$ 7,000.00	$ 42,000.00	$ 7,000.00	$ 42,000.00	NO
54	Test Pits	C.Y.	5	$ 100.00	$ 500.00	$ 250.00	$ 1,250.00	YES
55	Fuel Price Adjustment	%Allow	1	$ 500.00	$ 500.00	$ 500.00	$ 500.00	NO
56	Asphalt Price Adjustment	%Allow	1	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	NO

TOTAL BASE BID $ 466,780.20 $ 519,342.40

Prepared By: COSTA ENGINEERING CORPORATION

Robert L. Costa P.E., P.P., Borough of Leonia Engineer

BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY

RESOLUTION NO. 2019-242

Date: November 6, 2019 Introduced by Seconded by

MEMBER	YES	NO	ABSTAIN	ABSENT
Council President Ziegler				
Councilwoman Davis				
Councilwoman Flaim				
Councilman Fusco				
Councilwoman Terrell				
Mayor Zeigler (tie)				

BILL LIST

BE IT RESOLVED, that the Mayor and Council hereby authorize the Treasurer to pay the following claims and charge the 2019 Adopted Budget and/or the 2018 Budget Reserves

Current Fund	01	3,188,624.95
Capital	04	14,850.00
Swim Pool	05	1,188.99
Developers Escrow	13	1,837.65
Recreation Activities Trust	20	35,078.76
Animal Control	25	343.00
		$3,241,923.35

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on November 6, 2019.

_____
BARBARA RAE, RMC, CMC
Borough Clerk

BOROUGH OF LEONIA
Cash Requiremnets

Dates: 10/22/19 11/06/19 *Printed: 10/30/19 01:59:02 PM*

Total for	01 CURRENT FUND	3,188,624.95
Total for	04 CURRENT	14,850.00
Total for	05 POOL OPERATING	1,188.99
Total for	13 DEVELOPERS ESCROW	1,837.65
Total for	20 REC ACTIVITIES TRUST	35,078.76
Total for	25 ANIMAL CONTROL	343.00
Total Bill List (see lists attached):		3,241,923.35

CURRENT FUND

PO #	PO Date	Check #	Vendor	Invoice	Amount
190004	01/01/19	0	EAGLE ELEVATOR	366653 BPO - 2019 ELEVATOR	120.00
190025	01/16/19	0	FLAGSHIP DENTAL PLAN OF NJ	1266778 BPO - 2019 DENTAL	5.40
190034	01/16/19	0	LUIS CALDAS CLEANING	6029 BPO 2019 BUILDING	1,784.33
190058	01/17/19	153612	BRIAN CHEWCASKIE	10/11 - 10/25/19 BOROUGH	5,769.24
190122	01/28/19	0	CIT - FINANCE	34200734 BPO - FINANCE	35.00
190132	01/28/19	0	CIT - DPW	34148424 BPO DPW COPIER	126.00
190162	02/05/19	0	CIT	34176670 BPO - LPD COPIER	218.00
190681	04/16/19	0	PROFESSIONAL LANGUAGE	060319 BPO COURT	360.00
190867	05/06/19	0	SP & SK LLC	10719/102119 BPO - COURT	765.00
190941	05/17/19	0	EXCEL TERMITE & PEST	696451 BPO - PEST CONTROL	240.42
191315	07/08/19	0	MARCUS PAULO TOURS	3021 SENIORS- Caesars Bus	975.00
191429	07/18/19	0	OFFICE CONCEPTS GROUP	912083-0 BPO LPD OFFICE	356.39
191645	08/12/19	153614	WASTE MANAGEMENT OF NEW	INVOICE # 0011298-1537-7	24,779.70
191646	08/12/19	0	WASTE MANAGEMENT OF NEW	INVOICE # 0011331-1537-6	576.51
191667	08/12/19	0	ACV ENVIRO	DISPOSAL CHARGES - WORK ON	15,224.64
191727	08/22/19	0	A.M. TERESI	4564 - BPO SR BUS REPAIR	75.00
191887	09/17/19	153614	WASTE MANAGEMENT OF NEW	0011367-1537-0 TIPPING FEES	22,000.50
191888	09/17/19	153614	WASTE MANAGEMENT OF NEW	INVOICE # 0011401-1537-7	1,340.23
191919	09/20/19	0	SHERWIN WILLIAMS	iNVOICE # 3541-8 REPAIRS TO	232.61
191950	09/25/19	0	FRA TECHNOLOGIES, INC.	DOG AND CAT PROGRAM 12/19-	650.00
191974	09/26/19	0	CAPTUREPOINT.COM	Capture Point Software for	2,000.00
191997	09/30/19	0	NEW JERSEY EMERGENCY	0074847 IN ENGINE 1 PM	1,596.26
191998	09/30/19	0	CRYSTAL SPRINGS	DRINKING WATER 9-1-19	147.75
192007	10/01/19	153605	LEONIA BOARD OF EDUCATION	oct 2019 school taxes/debt	1,838,656.00
192014	10/02/19	0	AUTOMOTIVE BRAKE COMPANY	Invoice # 2028855 Repairs	6.22
192015	10/02/19	0	P & G AUTO INC.	INVOICE # 001-146361	180.87
192016	10/02/19	0	AGL WELDING SUPPLY CO. INC.	INVOICE # 0106801 WELDING	385.31
192018	10/02/19	0	C & C TIRE, INC.	INVOICE # 92884 REPAIR TO	60.50
192019	10/02/19	0	FOLEY INCORPORATED	INVOICE # PSIN2222195	585.60
192020	10/02/19	0	FOLEY INCORPORATED	INVOICE # PSIN2223216	203.88
192021	10/02/19	0	NEW JERSEY DOOR WORKS, LLC	Invoice # 128093 Repairs to	2,895.00
192022	10/02/19	0	NATURE'S CHOICE CORP.	INVOICE # 28532-IN TIPPING	491.55
192023	10/02/19	0	NATURE'S CHOICE CORP.	INVOICE # 28534-IN TIPPING	423.75
192024	10/02/19	0	NATURE'S CHOICE CORP.	INVOICE # 28535-IN TIPPING	423.75
192025	10/02/19	0	JACK DOHENY COMPANIES	INVOICE # C31690 REPAIRS TO	581.08
192026	10/02/19	0	A.W. MEYER	INVOICE # 032869-1909	189.90
192027	10/02/19	0	PAGNOZZI PLUMBING & HEATING	INVOICE # PJ8005 REPAIR TO	1,347.35
192028	10/02/19	153608	RACHLES/MICHELE'S OIL CO.	INVOICE # 306124 NO LEAD	2,040.90
192029	10/02/19	0	TILCON NEW YORK, INC.	iNVOICE # 2249043 ASHPHALT	180.00
192030	10/02/19	0	TILCON NEW YORK, INC.	INVOICE # 2249060 ASHPHALT	144.48
192031	10/02/19	0	AUTOMOTIVE BRAKE COMPANY	Invoice # 202990 Repairs to	18.59
192032	10/02/19	0	TILCON NEW YORK, INC.	INVOICE # 2252520 ASHPHALT	591.06
192044	10/04/19	0	LORCO PETROLEM SERVICES	Invoice # 1427737 Service	446.50
192045	10/04/19	0	DAVID WEBER OIL CO.	INVOICE # 473310 MOTOR OIL	570.45
192046	10/04/19	0	SILVER MASON SUPPLY CO.	Invoice # A329204 42 Bags	264.60
192051	10/04/19	153606	MILLENNIUM STRATEGIES	9130 - GRANT WRITERS	3,000.00
192055	10/07/19	153600	NJLM	ANNUAL LEAGUE CONFERENCE -	65.00
192056	10/09/19	153603	EXCEL TERMITE & PEST	monthly yard protection	495.00
192059	10/09/19	153610	SUEZ WATER NEW JERSEY	1006035412222 - HYDRANTS	7,756.06
192062	10/09/19	153604	GSB	48894117 - LVFD LIFE	1,906.00

CURRENT FUND

PO #	PO Date	Check #	Vendor	Invoice	Amount
192084	10/15/19	0	QUIKTEKS	003939 USB KVM SWITCH KIT	86.00
192092	10/15/19	0	CLEARY GIACOBBE ALFIERI	74271 - TAX APPEALS	917.25
192093	10/15/19	153611	VERIZON	250-719-456-0001-59 - LPD	3,206.62
192094	10/15/19	153610	SUEZ WATER NEW JERSEY	10004342412222/100018482333	1,076.16
192101	10/16/19	0	UNITED AUTO PARTS	DPW - VEHICLE PARTS	90.77
192105	10/16/19	0	LERCH, VINCI, & HIGGINS	33882 - MEET W CFO, PREPARE	350.00
192108	10/16/19	0	COUNTY OF BERGEN	2019 BLANCE DUE COUNTY	859,208.87
192109	10/16/19	0	COUNTY OPEN SPACE TRUST	2019 COUNTY TAXES BLALANCE	36,970.00
192127	10/17/19	0	PUBLIC SERVICE ELECTRIC &	602706290340 - Field House	144.26
192129	10/17/19	0	FJB MANAGEMENT SOLUTIONS	REC OE- Hostile Work Env	75.00
192130	10/17/19	0	TJ STORFF LANDSCAPING, INC.	Rec- OE TJ STORFF all	565.00
192134	10/17/19	0	OFFICE CONCEPTS GROUP	QT - 44200-0 ADMIN OFFICE	425.31
192141	10/22/19	0	LAURA A. CARUCCI,	00002755 ATTENDANCE PB	250.00
192148	10/22/19	153614	WASTE MANAGEMENT OF NEW	INV#0011434-1537-8 TIPPING	22,703.25
192149	10/22/19	153614	WASTE MANAGEMENT OF NEW	INV#0011468-1537-6	829.67
192152	10/22/19	153609	SOUTH JERSEY ENERGY	2042410ES - COMMERCIAL	85.87
192153	10/22/19	153607	PUBLIC SERVICE ELECTRIC &	7040223708 - FORT LEE RD &	30.42
192158	10/23/19	0	NJMMA	ANNUAL AWARDS LUNCHEON -	45.00
192161	10/23/19	0	SUEZ WATER NEW JERSEY	10005342912222 - WATER SVCE	27.84
192163	10/23/19	0	CANON FINANCIAL SERVICES,	20603936 BPO - COPIER LEASE	528.66
192164	10/23/19	0	BERGEN COUNTY MUNICIPAL JIF	SEWER BACKUP CLAIMS 7/1 -	413.27
192165	10/23/19	0	ACTION DATA SERVICES	65789/65790 BPO - PAYROLL	331.87
192166	10/23/19	0	SUEZ WATER NEW JERSEY	10003145712222 - WOOD	38.02
192169	10/23/19	0	VERIZON WIRELESS	9840180147 - LPD AIRCARDS	474.87
192182	10/25/19	0	OFFICE CONCEPTS GROUP	OFFICE AND MEDICAL SUPPLIES	503.79
192183	10/25/19	0	ALETA ZYGIEL RN	3RD QUARTER MILAGE	139.11
192186	10/25/19	0	WELLS FARGO FINANCIAL	REC OE- BLANKET PO FOR	626.00
192187	10/25/19	0	TREASURER STATE OF NEW	3RD QUARTER MARRIAGE	225.00
192191	10/25/19	0	OFFICE CONCEPTS GROUP	Rec OE- Office Concepts	425.05
192193	10/28/19	153613	FAIRVIEW DIESEL INC.	14586 - REPLACE EJECTORS ON	2,615.00
192194	10/28/19	153615	WM RECYCLE AMERICA	M177195 - NET BALANCE DUE	2,866.93
192196	10/18/19	0	NORTH JERSEY MEDIA GROUP	000435843 - FACILITIES	10.45
192201	10/28/19	0	NORTH JERSEY MEDIA GROUP	0004358071/0004357949	95.95
192205	10/28/19	0	ACTION DATA SERVICES	65906/66018 - PAYROLL SVCE	2,423.88
192207	10/30/19	153616	JPM	10/7/19 THRU 10/30/19	17,617.50
10034300	10/25/19	100343	PAYROLL ACCOUNT	CURRENT PAYROLL 102519	287,291.11
10241900	10/24/19	102419	UNEMPLOYMENT TRUST ACCOUNT	deposit went into current	1,623.82
Total Fund 01 CURRENT FUND					3,188,624.95

CURRENT

PO #	PO Date	Check #	Vendor	Invoice	Amount
0	11/06/19	0	CURRENT ACCOUNT	PO 190421 - EV CAR BATTERY	7,425.00
20002500	11/06/19	200025	CURRENT ACCOUNT	PO 190421 - VOLT EV BATTERY	7,425.00
Total Fund			**04 CURRENT**		14,850.00

POOL OPERATING

PO #	PO Date	Check #	Vendor	Invoice	Amount
192124	10/17/19	0	VERIZON	Verizon October 6th Bill	172.65
192126	10/17/19	0	PUBLIC SERVICE ELECTRIC &	603205750074 - PSE&G Pool	1,016.34
Total Fund 05 POOL OPERATING					1,188.99

DEVELOPERS ESCROW

PO #	PO Date	Check #	Vendor	Invoice	Amount
192113	10/17/19	0	PERINO, SHELLEY	ESCROW RELEASE 105 LEONIA	835.00
192115	10/17/19	0	ROBYN PLATIS	ESCROW RELEASE 212 WARWICK	990.00
192140	10/22/19	0	NORTH JERSEY MEDIA GROUP	0004355943 Notice of	12.65
Total Fund 13 DEVELOPERS ESCROW					1,837.65

REC ACTIVITIES TRUST

PO #	PO Date	Check #	Vendor	Invoice	Amount
190262	02/07/19	0	TRUE GREEN COMMERCIAL	112186751 BPO SYLCAN PK	375.00
191741	08/27/19	0	PAGNOZZI PLUMBING & HEATING	Pool-Pagnozzi plumbing for	4,700.00
191839	09/10/19	0	BEN LIANG	109081 - Refund for Fall	25.00
191975	09/26/19	0	CAPTUREPOINT.COM	ACTIVITIES-CAPTUREPOINT	1,440.00
192077	10/15/19	0	ALL PRO TENNIS	Activities-All Pro Tennis,	2,205.00
192078	10/15/19	0	LYNNE MAROTTA	Activities-Lynne Marotta	1,812.00
192079	10/15/19	0	AJTERRELL CONSULTING, LLC	ACTIVITIES-ALLEN TERREL	2,672.00
192080	10/15/19	0	STL ACADEMY	ACTIVITIES, STL ACADEMY	1,278.00
192082	10/15/19	0	AMY PRIEST	ACTIVITIES-AMY PRIEST YOGA	1,040.00
192083	10/15/19	0	KIDDIEGYM USA	ACTIVITIES-TABLE TENNIS FOR	1,320.00
192119	10/17/19	0	TYLER DANIEL	Activities-Tyler daniels	3,000.00
192122	10/17/19	0	BSN SPORTS	21150267 - Inflating	22.49
192125	10/17/19	0	SHARON SNYDER	#112-7439600-3347427 -	62.94
192128	10/17/19	0	MICHAELA ALSTON	109374 - Michaela Alston	35.00
192131	10/17/19	0	LEONIA MUSIC MAKERS	Rec Activities-leonia makes	200.00
192132	10/17/19	0	ROB MATTHEWSON	TREATSTREET BPO PGOTOGRAPHY	250.00
192151	10/22/19	0	VERIZON - FIOS	955942777000173 BPO Verizon	119.99
192154	10/22/19	0	TYLER DANIEL	Activities - BGC Tyler	56.05
192181	10/25/19	0	EVANNIE RAMOS	Activities- Evannie Ramos	340.00
192188	10/25/19	0	MOORE'S HARDWARE OF LEONIA	Moore's Hardware - Key	26.29
20008100	10/25/19	200081	PAYROLL ACCOUNT	REC ACT PR 102519	14,099.00
Total Fund 20 REC ACTIVITIES TRUST				35,078.76	

ANIMAL CONTROL

PO #	PO Date	Check #	Vendor	Invoice	Amount
191533	07/31/19	0	MGL PRINTING SOLUTIONS	DOG TAGS- 400 BRASS CAT	334.00
191949	09/25/19	0	NJ DEPT HEALTH & SR SVCE.	DOG REPORT JULY 2019	3.60
192185	10/25/19	0	NJ DEPT HEALTH & SR SVCE.	SEPTEMBER DOG REPORT 2019	5.40
Total Fund 25 ANIMAL CONTROL					343.00
Total All Funds					3,241,923.35

BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY

RESOLUTION NO. 2019-244

Date: November 6, 2019 Introduced by Seconded by

MEMBER	YES	NO	ABSTAIN	ABSENT
Council President Ziegler				
Councilwoman Davis				
Councilwoman Flaim				
Councilman Fusco				
Councilwoman Terrell				
Mayor Zeigler (tie)				

RESOLUTION AUTHORIZING PAYMENT IN THE AMOUNT OF $20,782.50 TO COSTA ENGINEERING FOR PRELIMINARY EXPENSES FOR THE GOLF COURSE DRIVE RETAINING WALL PROJECT

WHEREAS, Costa Engineering has submitted two (2) invoices for preliminary work conducted during the months of June through August 2019 for the retaining wall project at Golf Course Drive; and

WHEREAS, the work performed took place between the dates of July 8, 2019 and September 20, 2019; and

WHEREAS, the Borough Administrator has reviewed the invoices and approves of the work conducted as well as the detailed fees included on invoices #20028 dated September 25, 2019 and #19968 dated August 15, 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, that authorization is provided to pay Costa Engineering Corporation of Hackensack, New Jersey, $20,782.50 for preliminary work performed on the Golf Course Drive Retaining Wall Project.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on November 6, 2019.

_____
BARBARA RAE, RMC, CMC
Borough Clerk

BOROUGH OF LEONIA

312 Broad Avenue
Leonia, NJ 07605
Tel 201-592-5780 x221 Fax 201-592-5746

PURCHASE ORDER

Purchase Order Number
NO: 19-1961
This number must appear on all packages, invoices, and correspondence.

VOUCHER MUST BE RETURNED FOR PAYMENT

1

Ship to: BOROUGH OF LEONIA
312 BROAD AVE
LEONIA, NJ 07605

Vendor: COSTA ENGINEERING CORP
325 SO. RIVER ST., SUITE 302

HACKENSACK, NJ 07601

FOB DESTINATION FREIGHT PREPAID & CHARGED BACK

PAYMENT RECORD	
CHECK DATE	CHECK NO

Account 04-2150-55-1808-051 **IMPROVEMENT AUTHORIZATIONS – ORD 2018-8 MULTIPURPOSE – PUBLIC**

Vendor Code 5064 **Date of Order** 09/25/19 **Requisition #** 0

Quantity	Unit	Description of Materials or Service	Unit Price	Extended
1.0000		19968 -RETAINING WALL COLLAPSE SERVICES RENDERED THROUGH 8/9/19	10,352.500	10,352.50

Purchase Order Total: **10,352.50**

THIS ORDER IS TAX EXEMPT PER NJSA 54:32B-9(a)(1) TAX EXEMPT ID NO. #22-6002027

RECEIVED
SEP 30 2019
COSTA ENGINEERING CORP.

Proof of Business Registration Certificate is Mandatory. P.L. 2004 57.

CLAIMANT'S CERTIFICATION	OFFICER'S OR EMPLOYEE'S CERTIFICATION	APPROVAL TO PURCHASE
I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT THEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE. (X) _____ VENDOR SIGN HERE PRESIDENT OFFICIAL POSITION DATE 223 040 979 TAX ID NO OR SOCIAL SECURITY NO	HAVING KNOWLEDGE OF THE FACTS IN THE COURSE OF REGULAR PROCEDURES, I CERTIFY THAT THE MATERIALS AND SUPPLIES HAVE BEEN RECIEVED OR THE SERVICES RENDERED; SAID CERTIFICATION IS BASED ON DELIVERY SLIPS ACKNOWLEDGED BY A MUNICIPAL OFFICIAL OR EMPLOYEE OR OTHER REASONABLE PROCEDURES. _____ DEPARTMENT HEAD VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS ADDRESS ABOVE	DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW Andrea L. Wardyga _____ COUNCIL MEMBER APPROVAL _____ REVIEWED BY TREASURER'S OFFICE

VOUCHER COPY - SIGN AT X AND RETURN FOR PAYMENT

BOROUGH OF LEONIA

312 Broad Avenue
Leonia, NJ 07605
Tel 201-592-5780 x221 Fax 201-592-5746

PURCHASE ORDER

Purchase Order Number
NO: 19-1988
This number must appear on all packages, invoices, and correspondence.

VOUCHER MUST BE RETURNED FOR PAYMENT

1

Ship to: BOROUGH OF LEONIA
312 BROAD AVE
LEONIA, NJ 07605

Vendor: COSTA ENGINEERING CORP
325 SO. RIVER ST., SUITE 302

HACKENSACK, NJ 07601

FOB DESTINATION FREIGHT PREPAID & CHARGED BACK

PAYMENT RECORD	
CHECK DATE	CHECK NO

Account 04-2150-55-1808-051 **IMPROVEMENT AUTHORIZATIONS -- ORD 2018-8 MULTIPURPOSE -- PUBLIC**

Vendor Code 5064 **Date of Order** 09/25/19 **Requisition #** 0

Quantity	Unit	Description of Materials or Service	Unit Price	Extended
1.0000		20028 RETAINING WALL COLLAPSE THRU 092019	10,430.000	10,430.00

Purchase Order Total: **10,430.00**

THIS ORDER IS TAX EXEMPT PER NJSA
54:32B-9(a)(1) TAX EXEMPT ID NO. #22-6002027

RECEIVED
OCT 02 2019

Proof of Business Registration Certificate is Mandatory. P.L. 2004 57.

CLAIMANT'S CERTIFICATION

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THE CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM, THAT THE AMOUNT THEREIN STATED IS JUSTLY DUE AND OWING, AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE

(X)

VENDOR SIGN HERE 10/2/19

OFFICIAL POSITION President DATE

TAX ID NO OR SOCIAL SECURITY NO 223040979

OFFICER'S OR EMPLOYEE'S CERTIFICATION

HAVING KNOWLEDGE OF THE FACTS IN THE COURSE OF REGULAR PROCEDURES, I CERTIFY THAT THE MATERIALS AND SUPPLIES HAVE BEEN RECIEVED OR THE SERVICES RENDERED. SAID CERTIFICATION IS BASED ON DELIVERY SLIPS ACKNOWLEDGED BY A MUNICIPAL OFFICIAL OR EMPLOYEE OR OTHER REASONABLE PROCEDURES

DEPARTMENT HEAD

VENDOR MUST SIGN CERIFICATION STATEMENT ON THIS VOUCHER.
MAIL VOUCHER & ITEMIZED BILLS ADDRESS ABOVE

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

Andrea L. Wardyga

COUNCIL MEMBER APPROVAL

REVIEWED BY TREASURER'S OFFICE

VOUCHER COPY - SIGN AT X AND RETURN FOR PAYMENT

BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY

RESOLUTION NO. 2019-245

Date: November 6, 2019 Introduced by Seconded by

MEMBER	YES	NO	ABSTAIN	ABSENT
Council President Ziegler				
Councilwoman Davis				
Councilwoman Flaim				
Councilman Fusco				
Councilwoman Terrell				
Mayor Zeigler (tie)				

AUTHORIZING THE SALE OF SURPLUS PROPERTY THROUGH PUBLIC AUCTION

WHEREAS, the Borough of Leonia is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the New Jersey Local Publics Contract Law at N.J.S.A 40A:11-36, allows for the disposal of public property at public auction, providing advertised notice not more than 14 days, nor less than 7 days prior to auction; and

WHEREAS, the Borough is desirous of selling said surplus property in an "as is" condition without express or implied warranties; and

WHEREAS, Municibid holds New Jersey State Contract #T2581 - Auctioneering Services: Internet Auctions to Sell Surplus Property; and

WHEREAS, N.J.A.C5:34-7.29 allows local units to engage in state cooperatives in excess of the bid threshold without public bidding

NOW, THEREFORE BE IT RESOLVED by the Borough of Leonia in the County of Bergen as follows:

1. The sale of the surplus property shall be conducted through Municibid pursuant to New Jersey State Contract #T2581 in accordance with the terms and conditions of the contract.
2. The sale will be conducted online,
3. The sale is being conducted pursuant to Local Finance Notice 2008-9.
4. A list of the surplus property to be sold is as follows: see attached list
5. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
6. The Borough reserves the right to accept or reject any bid submitted.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on November 6, 2019.

_____
BARBARA RAE, RMC, CMC
Borough Clerk

Leonia Police Department

1 Wood Park, Leonia, New Jersey 07605
Tel: (201) 944-0800 / Fax: (201) 592-6907

Thomas P. Rowe
Chief of Police

Captain Scott Tamagny
Executive Officer

AUCTION INVENTORY

November 2019
Itemized list of items to be placed on the auction:

(3) Sets of Bach audio / video towers
(1) Beats solo headphone set
(1) Bach Home audio theatre set
(1) Brother Fax machine (Boro Hall)
(10) Wooden desks
(1) Large wooden table 7ft
(1) Elgin Peligan street sweeper

209 Solar Panels from the DPW's roof

BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY

RESOLUTION NO. 2019-246

Date: November 6, 2019 Introduced by Seconded by

MEMBER	YES	NO	ABSTAIN	ABSENT
Council President Ziegler				
Councilwoman Davis				
Councilwoman Flaim				
Councilman Fusco				
Councilwoman Terrell				
Mayor Zeigler (tie)				

Approval to accept a grant award from the Department of Homeland Security Fiscal Year (FY) 2018 FEMA - Assistance to Firefighters Grant (AFG) and commit to providing a 5% non-Federal match

WHEREAS, the Borough of Leonia was awarded a FY 2018 FEMA - Assistance to Firefighters Grant (AFG) in the amount of $272,380.95; and,

WHEREAS, the guidelines of accepting the award require the Borough of Leonia to provide a 5% cash match in the amount of $13,619.05; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Leonia that the Borough of Leonia is hereby authorized to accept a grant from the FEMA – Assistance to Firefighters Grant for mobile and portable radios in the amount of $272,380.95; and

BE IT FURTHER RESOLVED THAT the Mayor and Clerk are hereby authorized to execute the required Contract Agreement and/or take all other steps necessary to effectuate the receipt of the grant monies.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on November 6, 2019.

_____
BARBARA RAE, RMC, CMC
Borough Clerk

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

FEMA

John Biondi
LEONIA, BOROUGH OF
LEONIA POLICE DEPARTMENT 1 WOOD PARK
LEONIA, NJ 07605

EMW-2018-FO-05860

Dear John Biondi,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2018 Assistance to Firefighters Grant (AFG) funding opportunity has been approved in the amount of $272,380.95 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00 percent of the Federal funds awarded, or $ 13,619.05 for a total approved budget of $ 286,000.00 . Please see the FY 2018 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2018 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

Bridget Bean
Acting Assistant Administrator
Grant Programs Directorate

Summary Award Memo

Program: Fiscal Year 2018 Assistance to Firefighters Grant
Recipient: LEONIA, BOROUGH OF
DUNS number: 116914685
Award number: EMW-2018-FO-05860

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient`s project or projects submitted as part of the recipient`s application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program`s purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for FY2018 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded

The amount of the award is detailed in the attached Obligating Document for Award. The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	$0.00
Fringe Benefits	$0.00
Travel	$0.00
Equipment	$286,000.00
Supplies	$0.00
Contractual	$0.00
Construction	$0.00
Other	$0.00
Federal	$272,380.95
Non-Federal	$13,619.05
Total	$286,000.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA`s prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2018 AFG NOFO.

Approved request details:

Equipment

Mobile Radios (must be P-25 Compliant)

DESCRIPTION

The LFD will purchase 11 dual band (VHF/UHF? Mobile Radios to replace our existing radios which are 21 years old and no longer usable/repairable.

QUANTITY	UNIT PRICE	TOTAL
11	$6,000.00	$66,000.00

BUDGET CLASS

Equipment

CHANGE FROM APPLICATION

Unit price from **$13,465.00** to **$6,000.00**

JUSTIFICATION

This reduction is because the cost you requested for [Mobile radios] exceeds the average price range calculated from market research and prior awards for the same item.

Portable Radios (must be P-25 Compliant, limited to number of AFG approved seated positions)

DESCRIPTION

The LFD will purchase four new P-25 compliant APX CS G6500 portable radios to be placed in our two chief's vehicles.

QUANTITY	UNIT PRICE	TOTAL
4	$5,000.00	$20,000.00

BUDGET CLASS

Equipment

CHANGE FROM APPLICATION

Unit price from **$7,200.00** to **$5,000.00**

JUSTIFICATION

This reduction is because the cost you requested for [Portable radios] exceeds the average price range calculated from market research and prior awards for the same item.

Portable Radios (must be P-25 Compliant, limited to number of AFG approved seated positions)

DESCRIPTION

The LFD will purchase 40 new dual band radios (VHF/UHF) to replace existing 21 year old radios that are currently inoperable, broken, or damaged and need to be replaced.

QUANTITY	UNIT PRICE	TOTAL
40	$5,000.00	$200,000.00

BUDGET CLASS

Equipment

CHANGE FROM APPLICATION

Unit price from **$11,529.00** to **$5,000.00**

JUSTIFICATION

This reduction is because the cost you requested for [Portable radios] exceeds the average price range calculated from market research and prior awards for the same item.

Agreement Articles

Program: Fiscal Year 2018 Assistance to Firefighters Grant
Recipient: LEONIA, BOROUGH OF
DUNS number: 116914685
Award number: EMW-2018-FO-05860

Table of contents

Article 1	Assurances, Administrative Requirements, Cost Principles, Representations and Certifications
Article 2	DHS Specific Acknowledgements and Assurances
Article 3	Acknowledgement of Federal Funding from DHS
Article 4	Activities Conducted Abroad
Article 5	Age Discrimination Act of 1975
Article 6	Americans with Disabilities Act of 1990
Article 7	Best Practices for Collection and Use of Personally Identifiable Information (PII)
Article 8	Civil Rights Act of 1964 – Title VI
Article 9	Civil Rights Act of 1968
Article 10	Copyright
Article 11	Debarment and Suspension
Article 12	Drug-Free Workplace Regulations
Article 13	Duplication of Benefits
Article 14	Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX
Article 15	Energy Policy and Conservation Act
Article 16	False Claims Act and Program Fraud Civil Remedies
Article 17	Federal Debt Status
Article 18	Federal Leadership on Reducing Text Messaging while Driving
Article 19	Fly America Act of 1974
Article 20	Hotel and Motel Fire Safety Act of 1990
Article 21	Limited English Proficiency (Civil Rights Act of 1964, Title VI)
Article 22	Lobbying Prohibitions
Article 23	National Environmental Policy Act
Article 24	Nondiscrimination in Matters Pertaining to Faith-Based Organizations

Article 25 Non-supplanting Requirement
Article 26 Notice of Funding Opportunity Requirements
Article 27 Patents and Intellectual Property Rights
Article 28 Procurement of Recovered Materials
Article 29 Rehabilitation Act of 1973
Article 30 Reporting of Matters Related to Recipient Integrity and Performance
Article 31 Reporting Subawards and Executive Compensation
Article 32 SAFECOM
Article 33 Terrorist Financing
Article 34 Trafficking Victims Protection Act of 2000
Article 35 Universal Identifier and System of Award Management (SAM)
Article 36 USA Patriot Act of 2001
Article 37 Use of DHS Seal, Logo and Flags
Article 38 Whistleblower Protection Act
Article 39 Acceptance of Post Award Changes
Article 40 Prior Approval for Modification of Approved Budget
Article 41 Disposition of Equipment Acquired Under the Federal Award
Article 42 Environmental Planning and Historic Preservation

Article 1 **Assurances, Administrative Requirements, Cost Principles, Representations and Certifications**

DHS financial assistance recipients must complete either the Office of Management and Budget(OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances -Construction Programs as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations(C.F.R) Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

Article 2 **DHS Specific Acknowledgements and Assurances**

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. 1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS. 2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance. 3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. 4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance. 5. Recipients of federal financial assistance from DHS must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award or, for State Administering Agencies, thirty (30) days from receipt of the DHS Civil Rights Evaluation Tool from DHS or its awarding component agency. Recipients are required to provide this information once every two (2) years, not every time an award is made. After the initial submission for the first award under which this term applies, recipients are only required to submit updates every two years, not every time a grant is awarded. Recipients should submit the completed tool, including supporting materials to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool. .

Article 3 **Acknowledgement of Federal Funding from DHS**

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article 4 **Activities Conducted Abroad**
Recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article 5 **Age Discrimination Act of 1975**
Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article 6 **Americans with Disabilities Act of 1990**
Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101–12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article 7 **Best Practices for Collection and Use of Personally Identifiable Information (PII)**
Recipients who collect PII are required to have a publically-available privacy policy that describes standards on the usage and maintenance of PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy template as useful resources respectively.

Article 8 **Civil Rights Act of 1964 – Title VI**
Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article 9 **Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (See 42 U.S.C. § 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D)

Article 10 **Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article 11 **Debarment and Suspension**

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, and 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article 12 **Drug-Free Workplace Regulations**

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. 8101).

Article 13 **Duplication of Benefits**

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies, to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions, or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article 14 **Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX**

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972 Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article 15 **Energy Policy and Conservation Act**

Recipients must comply with the requirements of The Energy Policy and Conservation Act Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article 16 **False Claims Act and Program Fraud Civil Remedies**

Recipients must comply with the requirements of The False Claims Act, 31 U.S.C. § 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. § 3801-3812 which details the administrative remedies for false claims and statements made.

Article 17 **Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article 18 **Federal Leadership on Reducing Text Messaging while Driving**

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

Article 19 **Fly America Act of 1974**

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article 20 **Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of1990, 15 U.S.C. § 2225a, recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, codified as amended at 15 U.S.C. § 2225.

Article 21 Limited English Proficiency (Civil Rights Act of 1964, Title VI)
Recipients must comply with the Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance https://www.dhs.gov/guidancepublished-help-department-supported-organizations-provide-meaningfulaccess-people-limited and additional resources on http://www.lep.gov.

Article 22 Lobbying Prohibitions
Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article 23 National Environmental Policy Act
Recipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article 24 Nondiscrimination in Matters Pertaining to Faith-Based Organizations
It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statues, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article 25 Non-supplanting Requirement
Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Article 26 Notice of Funding Opportunity Requirements
All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated hereby reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

Article 27 Patents and Intellectual Property Rights

Unless otherwise provided by law, recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

Article 28 Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article 29 Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of1973, Pub. L. No. 93-112 (1973) (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 30 Reporting of Matters Related to Recipient Integrity and Performance

If the total value of the recipient's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds $10,000,000 for any period of time during the period of performance of this federal financial assistance award, the recipient must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article 31 Reporting Subawards and Executive Compensation

Recipients are required to comply with the requirements set forth in the government-wide Award Term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article 32 SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article 33 Terrorist Financing
Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article 34 Trafficking Victims Protection Act of 2000
Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000, (TVPA) codified as amended by 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.

Article 35 Universal Identifier and System of Award Management (SAM)
Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article 36 USA Patriot Act of 2001
Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.

Article 37 Use of DHS Seal, Logo and Flags
Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article 38 Whistleblower Protection Act
Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

Article 39 Acceptance of Post Award Changes
In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@dhs.gov if you have any questions.

Article 40 Prior Approval for Modification of Approved Budget

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. § 200.308. DHS/FEMA is also utilizing its discretion to impose an additional restriction under 2 C.F.R. § 200.308(e) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the Federal share is greater than the simplified acquisition threshold (currently $250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 41 Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award by the recipient or its subrecipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

Article 42 Environmental Planning and Historic Preservation

DHS/FEMA funded activities that may require an EHP review are subject to FEMA's Environmental Planning and Historic Preservation (EHP) review process. This review does not address all Federal, state, and local requirements. Acceptance of Federal funding requires recipient to comply with all Federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize Federal funding.DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders. To access the FEMA's Environmental and Historic Preservation (EHP) screening form and instructions go to the DHS/FEMA website at: https://www.fema.gov/media-library/assets/documents/90195. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. Failure to provide requisite information could result in delays in the release of grant funds.If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered, applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Obligating document

1.Agreement No.	2. Amendment No.	3. Recipient No.	4. Type of Action	5. Control No.
EMW-2018-FO-05860	N/A	22-6002027	AWARD	WX02674N2019T

6. Recipient Name and Address	7. Issuing FEMA Office and Address	8. Payment Office and Address
LEONIA, BOROUGH OF 1 WOOD PARK LEONIA, NJ 07605	Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646	FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742

9. Name of Recipient Project Officer	9a. Phone No.	10. Name of FEMA Project Coordinator	10a. Phone No.
Dan Neu	201-592-5796	Assistance to Firefighters Grant Program	1-866-274-0960

11. Effective Date of This Action	12. Method of Payment	13. Assistance Arrangement	14. Performance Period
09/13/2019	OTHER - FEMA GO	COST SHARING	09/20/2019 to 09/19/2020 **Budget Period** 09/20/2019 to 09/19/2020

15. Description of Action a. (Indicate funding data for awards or financial changes)

Program Name Abbreviation	Assistance Listings No.	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
AFG	97.044	2019-F8-GB01 - P431-xxxx-4101-D	$0.00	$272,380.95	$272,380.95	$13,619.05
		Totals	$0.00	$272,380.95	$272,380.95	$13,619.05

b. To describe changes other than funding data or financial changes, attach schedule and check here:
N/A

~~**16.FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)**~~
This field is not applicable for digitally signed grant agreements

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICAL (Name and Title) Bridget Bean, Acting Assistant Administrator Grant Programs Directorate	DATE 09/13/2019

Subject: RE: FEMA GO Registration

Megan O'Brien <MOBrien@m-strat.com> Wed, Sep 18, 9:47
to John Biondi, Thomas Rowe, Catherine Kapura

You are viewing an attached message. The Borough of Leonia Mail can't verify the authenticity of attached messages.

Good Morning,

It looks like the award is for $272,380.95! The award package is attached to this email for your review. To accept t award, you must login into the FEMA Go portal. https://go.fema.gov/login?redirect=%2F

The username is trowe@leonianj.gov
Password: Leoniafire2019!

Please login and review. You can also create other users to be associated with the account once inside the portal. Congratulations again!

Thank you,

Megan O'Brien
Grants Manager
Millennium Strategies
60 Columbia Road
Building B, Suite 230
Morristown, NJ 07960
Phone: 973-226-3329
Cell: 732-500-5216
Fax: 973-292-0832

From: Thomas Rowe <trowe@leonianj.gov>
Sent: Wednesday, September 18, 2019 9:38 AM
To: Megan O'Brien <MOBrien@m-strat.com>
Subject: Fwd: FEMA GO Registration

Thomas Rowe
Chief of Police
Borough of Leonia
201.592.5762 (Office)

Begin forwarded message:

From: FEMA GO <no-reply@fema.dhs.gov>
Date: September 18, 2019 at 9:25:55 AM EDT
To: <trowe@leonianj.gov>
Subject: FEMA GO Registration