CITY OF LINCOLN
ECONOMIC DEVELOPMENT COMMITTEE
December 10, 2025

AS A COURTESY, PLEASE TURN OFF ALL CELL PHONES & ELECTRONIC DEVICES DURING THE MEETING

BOARD / COMMISSION / COMMITTEE

9:00 AM

Whitney Eklund, Councilmember
John Reedy, Councilmember
Sean Scully, City Manager
Erin Frye, Economic Development & Communications Specialist
Daniella Stepek, Economic Development Specialist

Melanie Borchardt, Member
Andrea Faria, Member
Joann Hilton, Chairperson
Faraz Mahmood, Member
Jason Price, Vice Chairperson
David Riccitiello, Member

CITY HALL
First Floor Community Meeting Room
600 Sixth Street
Lincoln, CA 95648

or attend via
ZOOM
register by using this link:
https://us06web.zoom.us/webinar/register/WN_soOckqMMR4ah16Jesqf_Cg
or participate by calling US: +1 (669) 900-6833
use ID# 884 8306 6022 and use *9 to raise your hand to speak

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CITIZENS ADDRESSING THE COMMITTEE (Within the subject matter jurisdiction of the Board / Commission / Committee)

5. PRESENTATIONS

5.A Spotlight Speaker Jess Christiansen, Event Coordinator/Co-owner of Old Town Pizza

5.B Entitlement HUD Grant Presentation (Frankie Lewington, Root Policy Research)

6. APPROVAL OF MEETING MINUTES

6.A Approval of Meeting Minutes, November 12, 2025

7. SUBCOMMITTEE REPORT OUT

8. STAFF UPDATES

9. NEW AND CONTINUING BUSINESS

9.A Appointments of 2026 Chairperson and Vice Chairperson

9.B Permit Assistance Program (Daniella Stepek)

9.C Business Spotlight Program (Erin Frye)

9.D Remaining ARPA Fund Distribution (Placer County Conservation Program and Downtown Lincoln Association) (Erin Frye)

10. NEXT REGULARLY SCHEDULED MEETING - January 14, 2026

11. ADJOURNMENT

NOTE: *Materials related to an item on this Agenda submitted to the Council/Redevelopment Successor Agency after distribution of the agenda packet are available for public inspection in the City Clerk's office at 600 Sixth Street, Lincoln, CA during normal business hours. Such documents are also available on the City of Lincoln's website at https://www.lincolnca.gov/ subject to staff's availability to post the documents before the meeting.*

In compliance with the American with Disabilities Act, the City will provide special assistance for disabled members of the public. The meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need a disability-related modification or accommodation to participate in the meeting, please contact the City Clerk's Office at (916) 434-2490. As a courtesy, please make every effort to inform the Clerk of your needs at least 24 hours prior to the meeting so the City may make reasonable arrangements to ensure accessibility to this meeting.

Pursuant to applicable laws and regulations, including without limitation, California Government Code Section 65009 and/or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (including any action regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, the public hearing.

Levine Act Provisions -- The Levine Act requires a party (or the party's agent(s)) to a proceeding before the City of Lincoln that involves any action or consideration to their contract, license, permit, or other entitlement for use, to disclose any campaign contribution made to City elected or appointed officer totaling more than $500 within the 12 months before the City decision. This includes contributions to Councilmembers, Planning Commissioners and members of other City boards and commissions.

STAFF REPORT

Item Number 5.A

SUBJECT:	Spotlight Speaker Jess Christiansen, Event Coordinator/Co-owner of Old Town Pizza
SUBMITTED BY:	City Clerk
DEPARTMENT:	City Manager's Office
DATE:	December 10, 2025

STAFF REPORT

Item Number 5.B

SUBJECT:	Entitlement HUD Grant Presentation (Frankie Lewington, Root Policy Research)
SUBMITTED BY:	City Clerk
DEPARTMENT:	City Manager's Office
DATE:	December 10, 2025

STAFF REPORT

Item Number 6.A

SUBJECT: Approval of Meeting Minutes, November 12, 2025

SUBMITTED BY: City Clerk

DEPARTMENT: City Clerk's Office

DATE: December 10, 2025

ATTACHMENTS:
EDC MEETING MINUTES - 11.12.2025.docx

MINUTES
CITY OF LINCOLN
ECONOMIC DEVELOPMENT COMMITTEE
November 12, 2025

The meeting was conducted in person at City Hall, 600 6th Street, Lincoln, CA, and virtually on Zoom.

1. **CALL TO ORDER by Chairperson Joann Hilton at 9:02am.**

2. **ROLL CALL:** Committee members present:
   Melanie Borchardt
   Andrea Faria
   Joann Hilton, Chairperson
   Faraz Mahmood
   David Riccitiello

   Members absent: Jason Price

   Staff and Council Liaisons Present: Whitney Eklund, Councilmember
   John Reedy, Councilmember
   Nita Wracker, Assistant City Manager
   Erin Frye, Economic Dev. Specialist
   Daniella Stepek, Economic Dev. Spec.
   Kristi McKenney, Deputy City Attorney

3. **PLEDGE OF ALLEGIANCE –** led by Andrea Faria.

4. **CITIZENS ADDRESSING THE COMMITTEE (Within the subject matter jurisdiction of the Board / Commission / Committee)**

   Sela Greenhouse, Lincoln resident.

5. **PRESENTATIONS – Spotlight Speaker** – Clifton Taylor, Taylor Builders/Lincoln Potters
   Clifton Taylor presented to the Committee with a lengthy discussion following.

6. **APPROVAL OF MEETING MINUTES**
   6.A Meeting minutes of October 8, 2025

   Member Riccitiello motioned to approve the meeting minutes, motion was seconded by Member Faraz. Motion passed unanimously by the following voice vote:

   AYES: Borchardt, Faria, Hilton, Mahmood, Riccitiello
   NOES: None
   ABSENT: Price

7. **SUBCOMMITTEE REPORT OUT** – none.

8. **STAFF UPDATES**
   8.A Downtown Master Plan + Objective Design and Development Standards

   Nita Wracker, Assistant City Manager/Interim Community Development Director presented to the Committee with a lengthy discussion following.

DRAFT

8.B Innovation Hub

Sean Scully, City Manager presented to the Committee with a brief discussion following.

9. NEW AND CONTINUING BUSINESS – none.

10. NEXT REGULARLY SCHEDULED MEETING – December 10, 2025 at 9:00am.

11. **ADJOURNMENT**
Chairperson Hilton adjourned the meeting at 10:28am.

Submitted by Hope Ithurburn, City Clerk

_____
Hope Ithurburn, City Clerk

STAFF REPORT

Item Number 9.A

SUBJECT:	Appointments of 2026 Chairperson and Vice Chairperson
SUBMITTED BY:	City Clerk
DEPARTMENT:	City Manager's Office
DATE:	December 10, 2025

STAFF REPORT

Item Number 9.B

SUBJECT:	Permit Assistance Program (Daniella Stepek)
SUBMITTED BY:	City Clerk
DEPARTMENT:	City Manager's Office
DATE:	December 10, 2025

STAFF REPORT

Item Number 9.C

SUBJECT:	Business Spotlight Program (Erin Frye)
SUBMITTED BY:	City Clerk
DEPARTMENT:	City Manager's Office
DATE:	December 10, 2025

STAFF REPORT

Item Number 9.D

SUBJECT:	Remaining ARPA Fund Distribution (Placer County Conservation Program and Downtown Lincoln Association) (Erin Frye)
SUBMITTED BY:	City Clerk
DEPARTMENT:	City Manager's Office
DATE:	December 10, 2025
