CITY OF LINCOLN
LIBRARY ADVISORY BOARD / LIBRARY ADVISORY COMMITTEE
August 5, 2026

AS A COURTESY, PLEASE TURN OFF ALL CELL PHONES & ELECTRONIC DEVICES DURING THE MEETING

BOARD / COMMISSION / COMMITTEE

6:00 PM

LINCOLN CITY HALL - FIRST FLOOR MEETING ROOM
600 6th Street
Lincoln, CA 95648

or attend via

ZOOM
register by using this
link:https://us06web.zoom.us/webinar/register/WN_gzrABpPVSZiA66f4eBO7hw
or participate by calling US: +1 (669) 900-6833
use ID# 873 2857 9763
and use *9 to raise hand to speak

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **CITIZENS ADDRESSING THE COMMITTEE (Within the subject matter jurisdiction of the Board / Commission / Committee)**

5. **APPROVAL OF MEETING MINUTES**

5.A Approve the minutes of the May 6, 2026 meeting

6. **NEW AND CONTINUING BUSINESS**

6.A Teen Advisory Board Report

6.B Twelve Bridges High School Parking Maps

7. **UPDATES**

7.A Western Placer Unified School District Updates

7.B Friends of the Lincoln Public Library Updates

7.C Library Director's Updates

8. **NEXT REGULARLY SCHEDULED MEETING: November 4, 2026**

9. **ADJOURNMENT**

NOTE: *Materials related to an item on this Agenda submitted to the Council/Redevelopment Successor Agency after distribution of the agenda packet are available for public inspection in the City Clerk's office at 600 Sixth Street, Lincoln, CA during normal business hours. Such documents are also available on the City of Lincoln's website at https://www.lincolnca.gov/ subject to staff's availability to post the documents before the meeting.*

In compliance with the American with Disabilities Act, the City will provide special assistance for disabled members of the public. The meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need a disability-related modification or accommodation to participate in the meeting, please contact the City Clerk's Office at (916) 434-2490. As a courtesy, please make every effort to inform the Clerk of your needs at least 24 hours prior to the meeting so the City may make reasonable arrangements to ensure accessibility to this meeting.

Pursuant to applicable laws and regulations, including without limitation, California Government Code Section 65009 and/or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (including any action regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, the public hearing.

Levine Act Provisions -- The Levine Act requires a party (or the party's agent(s)) to a proceeding before the City of Lincoln that involves any action or consideration to their contract, license, permit, or other entitlement for use, to disclose any campaign contribution made to City elected or appointed officer totaling more than $500 within the 12 months before the City decision. This includes contributions to Councilmembers, Planning Commissioners and members of other City boards and commissions.

STAFF REPORT

Item Number 5.A

SUBJECT: Approve the minutes of the May 6, 2026 meeting

SUBMITTED BY: Kathryn Hunt

DEPARTMENT: Library

DATE: August 5, 2026

BACKGROUND/INTRODUCTION:
Action minutes from the May 6, 2026 meeting.

ATTACHMENTS:
May 6 2026 Minutes - DRAFT.pdf

Minutes

Library Advisory Board/Library Advisory Committee

May 6, 2026: 6 PM | 600 6th Street, Lincoln CA and on Zoom | ***Meeting called to order by*** David Villegas

In Attendance

Voting Members

Library Advisory Board:

Neil Cochran

Gloria Pilotti-Irey

Joanne Schumacher

Lynne Snyder (arrived after initial roll call)

David Villegas (Chair)

Library Advisory Committee:

Heather Pierce

Jason Price (arrived after initial roll call)

Non-Members

Kathryn Hunt, Director of Library Services

Sean Scully, City Manager

Nita Wracker, Assistant City Manager

Call to Order

The meeting was called to order at 6:03 PM by David Villegas.

Citizens Addressing the Committee

No members of the public spoke on this item.

Approval of the Meeting Minutes

5.A.: Approve minutes of the February 4, 2026 meeting.

Item was initially postponed due to a lack of a quorum. After additional members arrived during item 6.A., roll call was retaken and this item readdressed.

Joanne Schumacher made a motion; Jason Price seconded. The motion passed unanimously.

No members of the public spoke on this item.

New and Continuing Business

6.A.: Public Spending Priorities & Funding

Sean Scully provided a presentation on the financial position of the City's General Fund, highlighting the City's historic growth, the impact of the Great Recession, and the current status of the fund. This included a discussion of the General Fund's reliance on property taxes; the overall low levels of staff-per-resident and spending-per-resident in General Fund departments, including public safety; and the potential of a future sales tax measure to meet the community's expectations for fire, police, and library services.

A discussion followed that addressed: the loss of income from Sierra College in future budget cycles; comparisons to other municipalities with local sales taxes; duration of a proposed sales tax; implementation of additional fire services; retail growth and economic development; property tax discussions with Placer County; potential funding impact for the library; community oversight measures; what advocacy for or against a measure might look like; and potential financial impact on residents.

No members of the public spoke on this item.

6.B.: Summer Reading 2026

Hunt provided an overview of the Library's Summer Reading Program, including a description of the program, its positive impact on participants, participation statistics from 2025, and what participation in 2026 will look like. This included an overview of the digital platform Beanstack, and its use in the Your Next Chapter reading challenge.

A brief discussion followed that included discussion of links to Beanstack.

No members of the public spoke on this item.

Updates

7.A.: WPUSD Update

Heather Pierce provided an update on events at Twelve Bridges High School, including graduation, the solar project impacting school parking, safety coordination between the school and the library, and increased enrollment at TBHS next year. District wide, the name and mascot for the new K-8 school in the district was finalized as Liberty Pointe Lions.

Jason Price asked about the marketing of the Your Next Chapter contest, and how the district could assist in sharing that information. Joanne Schumacher asked about the impact of the solar project on parking and the possibility of time-limited parking. Gloria Irey mentioned concerns with parking with third-party users of the school facilities, and a brief discussion followed. A brief discussion on the reasons for the safety collaboration between the school and the library also followed.

No members of the public spoke on this item.

7.B.: Friends of the Lincoln Public Library (FOLL) Update

Gloria Pilotti Irey provided the report, highlighting the one-page summary of FOLL's 2025 annual report, including the $72,000 spent in support of library services and the commitments for 2026. Gloria also highlight the upcoming Big Day of Giving and upcoming book sale. Neil Cochran shared about a Union Pacific grant FOLL recently applied to, and brief discussion of the grant followed.

No members of the public spoke on this item.

7.C.: Library Director Update

Drawing from the report in the agenda packet, Kathryn Hunt highlighted:

- Improvements to the library space, including changes to public computers, teen fiction, and teen graphic novel collections.

- The upcoming library closure to allow for improvements to the Willow Room and Lobby, as well as reconfigured space for the main Fiction, Non-Fiction, Large Print, and New Release collections.
- Record attendance for Fairy Tale Day.

No members of the public spoke on this item.

Request for Information

Kathryn Hunt mentioned she was still planning to bring the Teen Advisory Board to the next meeting. David Villegas asked about Library presence at the Fourth of July Parade.

No members of the public spoke on this item.

Next Regularly Scheduled Meeting

August 5, 2026

Meeting adjourned at 7:54 PM.

Minutes submitted by Kathryn Hunt, Director of Library Services
Audio/video recording of the meeting available at https://www.lincolnca.gov/en/our-government/watch-live.aspx

STAFF REPORT

Item Number 6.A

SUBJECT: Teen Advisory Board Report

SUBMITTED BY: Kathryn Hunt

DEPARTMENT: Library

DATE: August 5, 2026

BACKGROUND/INTRODUCTION:

The Lincoln Public Library has had a Teen Advisory Board (TAB) since 2021. TABs are a nationwide library best practice encouraged by the Young Adult Library Services Association (YALSA). TAB provides a volunteer leadership opportunity for high school students in Lincoln and the surrounding community. Through this experience, TAB members are able to build practical skills related to event planning and management, make an impact on both library services and the community, gain a greater understanding of the role of libraries, and build friendships. The Library expands its ability to serve the community and gains invaluable insight into how the Library can best support our youth.

Currently, the TAB is composed of 14 members from six different high schools. The majority of members are in their second year on the TAB.

FINDINGS/ANALYSIS:

Applying to TAB:

In order to ensure a meaningful experience for all TAB volunteers, the TAB is limited to 10-14 members. Previously accepted members who desire to continue on and who have met the performance expectations the previous year are automatically continued into the next year. Most TAB applicants participate for multiple years.

The library accepts applications for TAB year-round, but staff review applications each October. Select applicants then complete an in-person interview with an interview panel made up of library staff and current TAB members. Successful applicants then begin the following January.

Serving on TAB:

TAB members are expected to commit to one calendar year of participation, unless they are graduating at mid-year. While on TAB, members are expected to:

- Attend monthly meetings, training and events
- Communicate effectively through email and online tools
- Set goals and work well with other team members to achieve them
- Represent the TAB and Library positively and professionally

TAB Activities

Activities that the TAB and its members participate in include, but are not limited to:

- Providing input and suggestions on library services, either through formal processes (such as during our 2025 Community Outreach project) or informally in monthly meetings.
- Promoting library services to peers and schools
- Judging entries for the Summer Youth Writing Contest and run the associated Youth Literary Festival
- Running semi-regular family programs, including Stickerpalooza, craft events, and the Summer Ice Cream Social.
- Moderating a monthly Teen Book Club
- Maintaining a monthly book display, highlighting parts of the YA collection
- Providing additional support for major library programs such as Family Art Night (where TAB is responsible for leading one of the art projects) and Summer Reading.

STAFF REPORT

Item Number 6.B

SUBJECT: Twelve Bridges High School Parking Maps

SUBMITTED BY: Kathryn Hunt

DEPARTMENT: Library

DATE: August 5, 2026

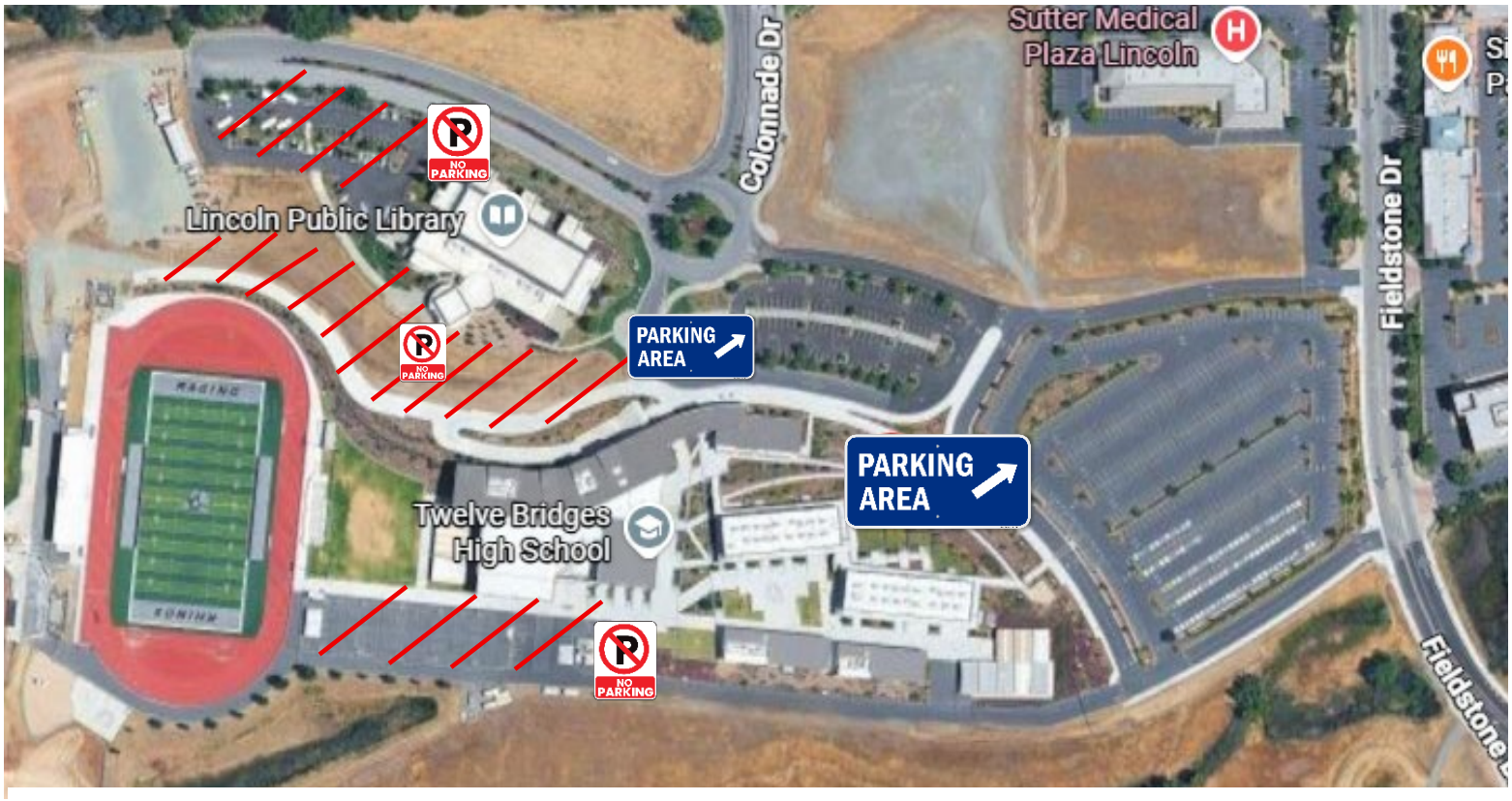
BACKGROUND/INTRODUCTION:

Since Twelve Bridges High School opened in 2021, discussions of the best way to limit parking impacts have been an ongoing conversation. At the May 6, 2026 LAB/LAC meeting, there was a discussion of the impact of parking from third party renters of the school site, and what communication may help limit those impacts in the future. In response to this, WPUSD staff developed the two attached flyers to provide to renters of the TBHS site. One of these maps is for weekend events, while the other is for weekday events.

ATTACHMENTS:
TBHS Parking Weekdays.pdf

TBHS Parking.pdf

TWELVE BRIDGES HIGH SCHOOL PARKING



🚫 **NO PARKING in the lot behind the Library**

🚫 **NO PARKING behind the TBHS campus/school buildings**

🚫 **DO NOT drive on the sidewalk leading down to the field or park in the dirt areas adjacent to the sidewalk**

✅ **ALL coaches, athletes, and families, can**

PARK IN FRONT OF THE TBHS ADMINISTRATION BUILDING

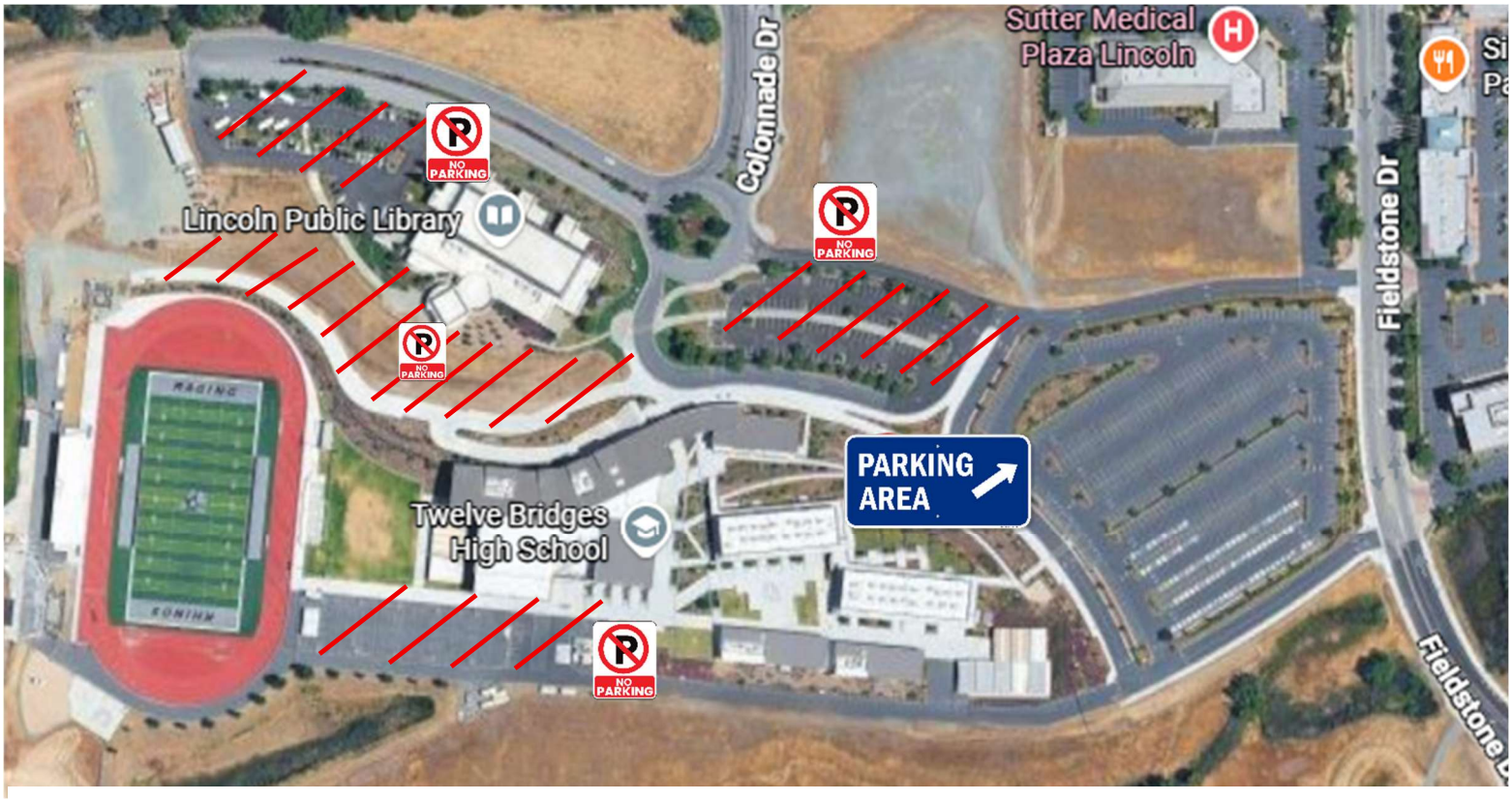
AND

THE FIELDSTONE DRIVE PARKING LOT

Please help us maintain a safe and accessible campus by parking only in designated areas.

⚠️ **FAILURE TO FOLLOW THESE PARKING REQUIREMENTS MAY RESULT IN THE TERMINATION OF FACILITY USE PRIVILEGES.**

TWELVE BRIDGES HIGH SCHOOL PARKING



🚫 **NO PARKING in the lot behind the Library**

🚫 **NO PARKING in front of the TBHS Administration Building**

🚫 **NO PARKING behind the TBHS campus/school buildings**

🚫 **DO NOT drive on the sidewalk leading down to the field or park in the dirt areas adjacent to the sidewalk**

✅ **ALL coaches, athletes, families, spectators, and visiting teams MUST PARK IN THE FIELDSTONE DRIVE PARKING LOT**

Please help us maintain a safe and accessible campus by parking only in designated areas.

⚠️ **FAILURE TO FOLLOW THESE PARKING REQUIREMENTS MAY RESULT IN THE TERMINATION OF FACILITY USE PRIVILEGES.**

STAFF REPORT

Item Number 7.A

SUBJECT: Western Placer Unified School District Updates

SUBMITTED BY: Kathryn Hunt

DEPARTMENT: Library

DATE: August 5, 2026

BACKGROUND/INTRODUCTION:
Verbal update from representatives of Western Placer Unified School District.

STAFF REPORT

Item Number 7.B

SUBJECT: Friends of the Lincoln Public Library Updates

SUBMITTED BY: Kathryn Hunt

DEPARTMENT: Library

DATE: August 5, 2026

BACKGROUND/INTRODUCTION:

Verbal update from representatives of the Friends of the Lincoln Public Library.

STAFF REPORT

Item Number 7.C

SUBJECT: Library Director's Updates

SUBMITTED BY: Kathryn Hunt

DEPARTMENT: Library

DATE: August 5, 2026

FINDINGS/ANALYSIS:

Circulation & Visits

Library check-outs and visits are on track to meet or slightly exceed last year's numbers.

Collections & Materials

- Library materials were reorganized in May. New releases, main fiction, main non-fiction, and large print materials were moved to new areas in the library. This reorganization created increased room for high-interest items, such as large print and fiction materials, and increased the visibility of the new releases. Public opinion of the change has been overwhelmingly positive, and staff will review circulation statistics at the end of the calendar year to see any numerical impacts.
- Staff have continued to purchase additional local titles for Libby, using funds that previously would have been directed to Hoopla. These titles were chosen to decrease wait times for Lincoln Public Library cardholders with holds on popular items, as well as to ensure highly anticipated new releases are in the collection. Staff are reviewing circulation reports monthly and continuing to refine our collection development criteria for Libby.
- ZipBook funding was removed from the Governor's Budget at the last minute, reducing the state funding for the program to $0. Staff are working with the Friends of the Lincoln Public Library, the Lincoln Hills Foundation, and reviewing the departmental budget in order to continue to fund patron-driven collection development.

Facilities

In May, worn flooring in the Willow Room and the Lobby was replaced. In addition, the lobby and study rooms were repainted, and the central furniture in the lobby was removed to improve visibility and safety. The City's facility staff are still completing upgrades to the

drinking fountains in the lobby.

Parking:

- No unanticipated impacts to parking since the last meeting.
- The Junior Rhino 2026 schedule has been announced, with home games scheduled for August 8, August 29, September 19, October 3, and October 17.

Outreach

- Library staff are planning to attend the WPUSD Back to School Resource Fair. Last year, staff spoke to over 200 families and made dozens of accounts. We are grateful to partner with WPUSD for this event, which greatly increases our ability to reach and serve families in the downtown area.

Library Hold Lockers:

Library hold lockers continue to provide access to roughly 30% of all holds. The Twelve Bridges Lockers are frequently at capacity, though patrons rarely wait for more than one additional day for a locker. Community Center locker use increased substantially over the summer months.

Programs & Events:

- Select previous programs in May, June, and July:
  - We joined libraries across the coast as part of **One Coast, One Book**. This year's selection is George Takei's graphic novel memoir, They Called Us Enemy. We hosted book clubs with this title and provided access to Los Angeles Public Library's live-streamed interview with George Takei. This interview was attended or viewed 3400 times by library patrons up and down the west coast!
  - Our annual **Youth Summer Writing Contest** closed on July 31. This contest invites children and teens to submit their short stories and poetry to be reviewed by the TAB and potentially published in our annual anthology. We also offered short story and poetry workshops for youth over the summer to support our young writers.
  - **Summer Reading 2026** began June 1 and continued through July 31. Just shy of 1000 readers participated, completing over 5900 hours of reading over 8 weeks.
  - **Lisa See** came and spoke on her latest book, *Daughters of the Sun and Moon*, on July 30. This event was held at Sun City Lincoln Hills, and supported by the Friends of the Lincoln Public Library.
- Upcoming programs in August, September, and October include:
  - Staff are preparing for **class tours** in August and September, as the new school year begins.
  - **Family Art Night** and the **Tiny Art Show** return on October 10th, encouraging all of our community to engage in creative pursuits.

- The Teen Advisory Board will be reviewing our Youth Summer Writing Contest entries in advance of our **Youth Literary Festival** in November.

ATTACHMENTS:
Library Monthly Reports Apr May Jun 2026.pdf

April 2026

at the Lincoln Public Library

LINCOLN PUBLIC LIBRARY

Your Next Chapter Concludes

This month was the end of "Your Next Chapter", the elementary school-based reading contest offered with support from the Friends of the Lincoln Public Library and Western Placer Unified School District. Students read approximately 2500 hours in 8 weeks. Carlin C. Coppin was the winning school with 989 hours, with Scott Leaman Elementary coming in second with 964 hours of reading.



Major April Activities

Marcus Bridgewater

We discussed gardening and personal growth with Marcus Bridgewater, author of our 2026 Read Across Lincoln title, in a virtual author visit.

Fairytale Day

Over 600 people joined us for our annual Fairytale Day, where they completed crafts, took home books, and took pictures with princesses and princes.

Volunteer Appreciation

We celebrated our 250+ active volunteers, who donate over 1000 hours every month to the Library and FOLL. FOLL provided treats during National Volunteer Week, while staff sent out personal thank you cards.

Select Upcoming Events

- The Library will be closed May 18 - 25 for renovations to the lobby, Willow Room, and study rooms. Staff will also be reorganizing parts of the collection during this closure.
- The Library will be taking part in the One Coast, One Book program throughout May.
- All events are on our online calendar: https://calendar.lincolnca.gov/library/

Next Month's Priorities

In May staff will be focusing on:

- Reorganizing parts of the library collection
- Opening the Youth Summer Writing Contest
- Preparing for Summer Reading 2025

Library Service Highlight:

Community Events

Free library events offer unique experiences and build community for our residents.



Throughout the year, the Library offers community events that encourage literacy, build community, and provide meaningful experiences for our residents.

These include:

- Fairytale Day
- Lincoln Book Festival
- Author Visits
- Family Art Night
- Candlelight Concerts

Many of these events draw hundreds of attendees. The Library is proud to offer a diverse range of experiences that enrich the lives of all of our residents, and build a positive relationship between the Library and the people of Lincoln.

April by the numbers

35,904 items borrowed

30,378 were physical items and 5526 were digital

24,630 visits to the Library

Plus, 242 new patrons joined the library!

39 programs and events

Community members attended programs 1815 times

223 volunteers

honored as part of Volunteer Appreciation Month

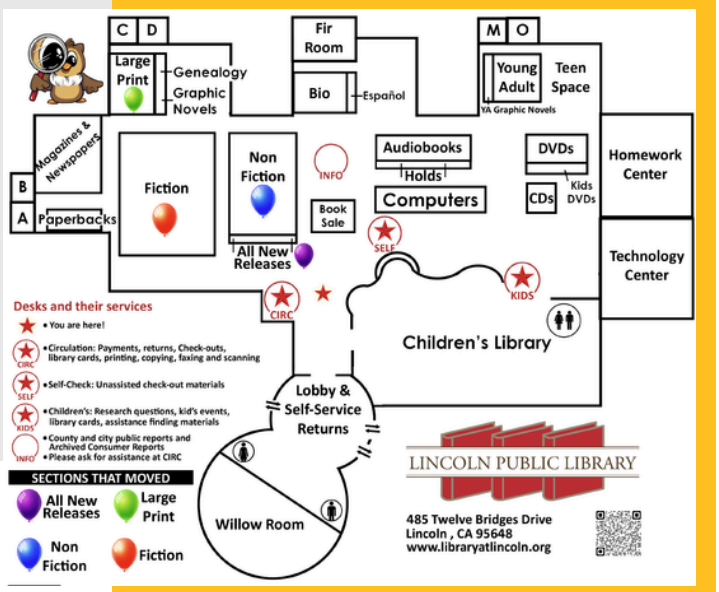
May 2026

at the Lincoln Public Library

LINCOLN PUBLIC LIBRARY

New Library Organization

In May, library staff completed one of the first major reorganizations of the Twelve Bridges Library. While the shelves remained in the same places, new release items, fiction, non-fiction, and large print titles moved to new locations. These changes created more room for in-demand items in the fiction and large print locations, and made the new releases more visible to our patrons. So far, the public has loved the new layout.



Major May Activities

One Coast, One Book

We joined libraries across the west coast in one of the country's largest book clubs! We hosted in-person and virtual book clubs focused on the One Coast, One Book selection, *They Called Us Enemy* by George Takei.

Library Renovations

During our closure, worn flooring was replaced in the lobby and Willow Room, paint was refreshed throughout the lobby and study rooms, and visbility in the lobby was improved.

Grant Applications

With approval from the City Manager, staff submitted grant applications for the ZipBooks and California Library Literacy Services' Adult and Family Literacy programs

Select Upcoming Events

- Summer Reading begins June 1
- Summer Youth Writing Contest opens June 1, with a short story workshop for young writers on June 23.
- The Library transitions to Summer Hours on June 6.
- All events are on our online calendar: https://calendar.lincolnca.gov/library/

Next Month's Priorities

In June, staff will be focusing on:

- Summer Reading Program
- Summer Writing Contest

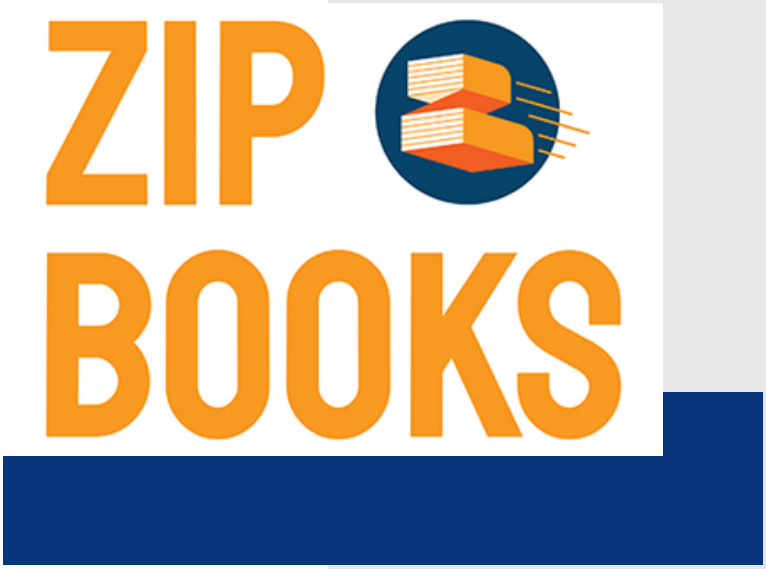
Library Service Highlight:

ZipBooks

Funded by the State of California, ZipBooks allows the library to build a collection responsive to our community.

ZipBooks provides library patrons with speedy access to books that the library does not already own. A patron simply requests the item, the library purchases it from Amazon, and the book is shipped directly to the patron's home. When finished, the patron returns the book, and the library adds it to the collection. Because Zip Books is a user-driven program, the library collection becomes more closely matched to the needs of the local community.

The library has successfully applied for and received state grants to fund the ZipBooks program since 2018, and has added thousands of patron requested titles as a result. The Friends of the Lincoln Public Library provide additional financial support for this program annually, to help the library meet community demand.



May by the numbers



36,384 items borrowed

30,537 were physical items and 5847 were digital



16,935 visits to the Library

Plus, 189 new patrons joined the library!



31 programs and events

Community members attended programs 675 times



822 items picked up from lockers

35% of holds directed to the hold lockers

June 2026

at the Lincoln Public Library

LINCOLN PUBLIC LIBRARY

Summer Youth Writing Contest

Each summer, we invite youth throughout Placer County to submit poetry and short stories to our Summer Youth Writing Contest. Aspiring authors can also attend free workshops by professional authors and poets to help them create their submissions. After the contest closes in July, entries are judged by the Teen Advisory Board and winners are published in a special anthology. This program was originally designed by the Teen Advisory Board, and is funded by the Friends of the Lincoln Public Library.



Major June Activities

Summer Shelving Volunteers

This summer, sixteen high school students are joining the Library's volunteer team as summer shelving volunteers. Designed to assist students who need community service hours for graduation or honor societies, these volunteers help us respond to increased use during Summer Reading. This year, many of these volunteers have more than doubled the minimum 25 hour time commitment!

The Plot Thickens!

Summer Reading 2026 is mystery themed, and the first month included a puppet show, take home crafts, in-library scavenger hunts, and a special quest for the Book Fairy's missing tiara.

Select Upcoming Events

- Summer Reading ends July 31
- Submissions to the Youth Summer Writing Contest are due July 31
- A Poetry Writing Workshop for youth will be held with 916 Ink on July 20
- Lisa See will be visiting the library on July 30
- All events are on our online calendar: https://calendar.lincolnca.gov/library/

Next Month's Priorities

In July, staff will be focusing on:

- Lisa See's Author Visit
- Summer Reading Program
- Summer Writing Contest
- Preparing for the 2026 school year
- Reporting out on completed grants

Library Service Highlight:

Summer Reading

Summer learning loss can result in some students falling years behind - Summer Reading can help prevent that.

Studies show that students lose critical reading and math skills during summer holidays. Yet, simply reading and engaging in learning activities over the summer can prevent this loss. The Library's annual Summer Reading Program is designed to provide structure and incentive for everyone to keep reading during the summer.

It's not only students who benefit! Pre-readers gain essential foundational literacy skills while being read to, and reading decreases stress and improves mental health for people of all ages.



May by the numbers

39,202 items borrowed

33,599 were physical items and 5603 were digital

22,707 visits to the Library

Plus, 358 new patrons joined the library!

34 programs and events

Community members attended programs 1389 times

688 items picked up from lockers

31% of holds directed to the hold lockers