CITY OF LINCOLN
LIBRARY ADVISORY BOARD / LIBRARY ADVISORY COMMITTEE
November 4, 2026

AS A COURTESY, PLEASE TURN OFF ALL CELL PHONES & ELECTRONIC DEVICES DURING THE MEETING

BOARD / COMMISSION / COMMITTEE

6:00 PM

LINCOLN CITY HALL - FIRST FLOOR MEETING ROOM
600 6th Street
Lincoln, CA 95648

or attend via

ZOOM
register by using this
link:https://us06web.zoom.us/webinar/register/WN_gzrABpPVSZiA66f4eBO7hw
or participate by calling US: +1 (669) 900-6833
use ID# 873 2857 9763
and use *9 to raise hand to speak

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **CITIZENS ADDRESSING THE COMMITTEE (Within the subject matter jurisdiction of the Board / Commission / Committee)**

5. **APPROVAL OF MEETING MINUTES**

5.A Approve the minutes of the August 5, 2026 meeting

6. **NEW AND CONTINUING BUSINESS**

6.A Measure F Update

6.B Family Art Night 2026

7. **UPDATES**

7.A Western Placer Unified School District Updates

7.B Friends of the Lincoln Public Library Updates

7.C Library Director's Updates

8. **NEXT REGULARLY SCHEDULED MEETING: February 3, 2027**

9. **ADJOURNMENT**

NOTE: *Materials related to an item on this Agenda submitted to the Council/Redevelopment Successor Agency after distribution of the agenda packet are available for public inspection in the City Clerk's office at 600 Sixth Street, Lincoln, CA during normal business hours. Such documents are also available on the City of Lincoln's website at https://www.lincolnca.gov/ subject to staff's availability to post the documents before the meeting.*

In compliance with the American with Disabilities Act, the City will provide special assistance for disabled members of the public. The meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need a disability-related modification or accommodation to participate in the meeting, please contact the City Clerk's Office at (916) 434-2490. As a courtesy, please make every effort to inform the Clerk of your needs at least 24 hours prior to the meeting so the City may make reasonable arrangements to ensure accessibility to this meeting.

Pursuant to applicable laws and regulations, including without limitation, California Government Code Section 65009 and/or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (including any action regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, the public hearing.

Levine Act Provisions -- The Levine Act requires a party (or the party's agent(s)) to a proceeding before the City of Lincoln that involves any action or consideration to their contract, license, permit, or other entitlement for use, to disclose any campaign contribution made to City elected or appointed officer totaling more than $500 within the 12 months before the City decision. This includes contributions to Councilmembers, Planning Commissioners and members of other City boards and commissions.

STAFF REPORT

Item Number 5.A

SUBJECT:	Approve the minutes of the August 5, 2026 meeting
SUBMITTED BY:	Kathryn Hunt
DEPARTMENT:	Library
DATE:	November 4, 2026

BACKGROUND/INTRODUCTION:
Action minutes from the August 5, 2026 meeting.

ATTACHMENTS:
August 5 2026 Minutes - DRAFT.pdf

Minutes

Library Advisory Board/Library Advisory Committee

August 5, 2026: 6 PM | 600 6th Street, Lincoln CA and on Zoom | ***Meeting called to order by*** David Villegas

In Attendance

Voting Members

Library Advisory Board:

Neil Cochran

Gloria Pilotti-Irey

Joanne Schumacher

Lynne Snyder

David Villegas (Chair)

Library Advisory Committee:

Heather Pierce

Ashley Sandor

Non-Members

Kathryn Hunt, Director of Library Services

Call to Order

The meeting was called to order at 6:01 PM by David Villegas.

Citizens Addressing the Committee

No members of the public spoke on this item.

Approval of the Meeting Minutes

5.A.: Approve minutes of the May 6, 2026 meeting.

No discussion or comments from the board.

Lynne Snyder made a motion; Joanne Schumacher seconded. The motion passed unanimously.

No members of the public spoke on this item.

New and Continuing Business

6.A.: Teen Advisory Board Report

Kathryn Hunt introduced the members of the Teen Advisory Board. Members Leah Wang, Abby Muller, and Adelina Olvera spoke about their experience on the Board. They highlighted the ways that the TAB provides an opportunity for teens to develop leadership skills, serve the community, and provide feedback to the library. They also highlighted favorite programs, such as the ornament making event, Teen Book Club, and the Youth Literary Festival.

A discussion followed that addressed: upcoming TAB events, the impact of TAB-supported library events, the impact of TAB on career exploration and employment, personal development through the program, the support of the Friends for the program, and the value of libraries for young people.

A member of the public shared that is was such an exciting program to see, and how proud she was of her niece for being able to impact the community through the program. Another member of the public thanked the library for the program, as well as for starting the meeting with the pledge of allegiance.

6.B.: Twelve Bridges High School Parking Maps

Hunt introduced that this item was a follow up from a request at the last meeting. Heather Piece shared that these maps were developed in conjunction with the district office to be included in the facility rental packets for third party renters at Twelve Bridges High School. These would be included in communications with renters to ensure they knew what parking is available and what is not. However, the ability of the library or the school district to enforce parking during events would continue to be constrained by staffing.

A brief discussion followed that included discussion of the amount of spaces available, the solar project at Twelve Bridges High School, time-restricted parking options and the limits to enforcement, collaboration with the Jr. Rhinos around parking, parking permits for students, temporary parking lots, school pick-up impacts, and the overall improvement of parking at the library over the last four years, even as the number of student drivers and events has increased.

No members of the public spoke on this item.

Updates

7.A.: WPUSD Update

Heather Pierce provided an update on events at Twelve Bridges High School, including a leadership meeting held in the Library's Willow Room, plans for the beginning of the school year, and overall growth of the district. Ashley Sandor also spoke to the high enrollment in the District, as well as the R4ALL literacy initiative being conducted at Lincoln High School in school years 2027 and 2028.

A brief discussion followed regarded freshman registration numbers, graduating class sizes, the impact of AI, cell phone and technology usage policies, and staffing challenges.

No members of the public spoke on this item.

7.B.: Friends of the Lincoln Public Library (FOLL) Update

Gloria Pilotti Irey provided the report, highlighting $21,000 raised during Big Day of Giving, the success of the June book sale and the Lisa See author visit, increases in membership, and the support of the ZipBooks program after state funds were cut. Gloria also highlight upcoming events like Family Art Night and the November Book Sale.

No members of the public spoke on this item.

7.C.: Library Director Update

Drawing from the report in the agenda packet, Kathryn Hunt highlighted:

- The loss of state funding for ZipBooks, and the commitment of FOLL and the LHF to keep the program moving forward.
- Changes to library notifications
- Reconfiguration of library collections and the positive response from the public
- The success of Lisa See's visit, attended by 400 people with more turned away.

No members of the public spoke on this item.

Request for Information

Neil Cochran mentioned the upcoming election, and the local tax measure that would be present on the ballot.

No members of the public spoke on this item.

Next Regularly Scheduled Meeting

November 4, 2026

Meeting adjourned at 7:06 PM.

Minutes submitted by Kathryn Hunt, Director of Library Services
Audio/video recording of the meeting available at https://www.lincolnca.gov/en/our-government/watch-live.aspx

STAFF REPORT

Item Number 6.A

SUBJECT: Measure F Update

SUBMITTED BY: Kathryn Hunt

DEPARTMENT: Library

DATE: November 4, 2026

BACKGROUND/INTRODUCTION:
Update on the outcome of Measure F, as available.

STAFF REPORT

Item Number 6.B

SUBJECT: Family Art Night 2026

SUBMITTED BY: Kathryn Hunt

DEPARTMENT: Library

DATE: November 4, 2026

BACKGROUND/INTRODUCTION:

Presentation on the Library's Family Art Night event, held on October 10, 2026.

STAFF REPORT

Item Number 7.A

SUBJECT: Western Placer Unified School District Updates

SUBMITTED BY: Kathryn Hunt

DEPARTMENT: Library

DATE: November 4, 2026

BACKGROUND/INTRODUCTION:

Verbal update from representatives of Western Placer Unified School District.

STAFF REPORT

Item Number 7.B

SUBJECT: Friends of the Lincoln Public Library Updates

SUBMITTED BY: Kathryn Hunt

DEPARTMENT: Library

DATE: November 4, 2026

BACKGROUND/INTRODUCTION:

Verbal update from representatives of the Friends of the Lincoln Public Library.

STAFF REPORT

Item Number 7.C

SUBJECT: Library Director's Updates

SUBMITTED BY: Kathryn Hunt

DEPARTMENT: Library

DATE: November 4, 2026

FINDINGS/ANALYSIS:

Circulation & Visits

Library check-outs and visits remain on track to meet last year's numbers.

Collections & Materials

- Library materials were reorganized in May. Preliminary reporting shows up to a 17% increase in circulation for Fiction titles over a six-month period, and a 5% increase in circulation for Non-Fiction titles.
- Staff have continued to purchase additional local titles for Libby, using funds that previously would have been directed to Hoopla. These titles were chosen to decrease wait times for Lincoln Public Library cardholders with holds on popular items, as well as to ensure highly anticipated new releases are in the collection. Digital circulation remains on track to meet or exceed last year's numbers.

Facilities

- Upgrades have been made to the drinking fountains in the lobby, which can now easily fill water bottles. Additional interior painting has been completed, and additional protection for the walls has been installed in the library's study rooms. This will help prevent damage from chairs being backed into the walls and preserve the paint for a longer period of time.
- In addition, the Friends of the Library approved funding to refresh the furniture in the toddler section of the children's library, as well as add interactive toys for our youngest visitors. These items have been ordered and will be installed once they all arrive.
- On October 13, the City Council approved a lease agreement for the historic Carnegie Library to be used as the new Lincoln Clay Arts Center. This follows numerous discussions of the Carnegie building, library services, and economic development in

downtown; the most recent of these discussions was at the City Council retreat in June 2026. This does not affect immediate or short-term library services, as library services ceased at the Carnegie in 2011 and budget limitations prevent the opening of a secondary library branch in the immediate future. The Library remains committed to serving residents in the downtown area, including working towards a permanent downtown library location. Sustainable ongoing operating funding remains the primary challenge to a downtown library location.

Parking:

Parking impacts throughout the Jr. Rhino's season and back to school have been extremely minimal. Access to the library has been maintained throughout, with almost no complaints.

Outreach

Library staff have approved preliminary design direction for the outreach van and are awaiting the final design proof before install. The design shares elements with the book lockers, created a unified Library presence in the community.

Library Hold Lockers:

Library hold lockers continue to provide access to roughly 30% of all holds.

Programs & Events:

- Select previous programs in August, September, October:
  - **Little Explorers** returned in September. This program
  - **Family Art Night** and the annual **Tiny Art Show** were held on October 10th.
  - The first session of **Read With A Rhino**, a joint program with the Twelve Bridges High School Honor Society, was held on October 26. This program helps young students improve their reading skills by reading with or be read to by high school students.
- Upcoming programs in November, December, and January include:
  - **Youth Literary Festival** will be held on November 7th. This event celebrates the young authors who were selected from publication from our Youth Summer Writing Contest. Authors receive their copies of the published anthology, read their work, and have the opportunity to sign copies for friends and family. Conceived of by the inaugural Teen Advisory Board cohort, this is now an annual tradition.
  - **Dinovember** returns in November. This month-long celebration of the prehistoric helps encourage our young families to visit the library.
  - We are finalizing the December date for our **Holiday Candlelight Concert**.
  - Regular programs such as Little Explorers, Family Storytime, Read to Dog, and Mother Goose on the Loose continue through the fall/winter quarter.

ATTACHMENTS:
Preliminary Design Direction for Library Outreach Van.pdf

Library Monthly Reports July Aug Sept 2026.pdf

Preliminary Design Direction for Library Outreach Van:



July 2026

at the Lincoln Public Library

LINCOLN PUBLIC LIBRARY

Lisa See comes to Lincoln

With support from the Friends of the Lincoln Public Library and the Kilaga Spring Library, we were delighted to welcome best-selling author Lisa See to Lincoln. 400 people attended the event at the Orchard Creek Ballroom, with over a hundred more unable to attend due to capacity limits. Lisa See and Library Director Kathryn Hunt discussed her new book, *Daughters of the Sun and Moon*, as well as Lisa See's journey as a writer. Attendees had an opportunity to ask questions and have books signed. Feedback from the event was overwhelming positive, and we appreciate FOLL for making this possible!



Major July Activities

Youth Summer Writing Contest

We received over 85 entries to our annual Youth Summer Writing Contest from young authors in Placer County. These entries will be reviewed by our Teen Advisory Board for publication in our annual anthology.

TAB Ice Cream Social

Our Teen Advisory Board offered their annual ice cream social in July. Over 150 people attended.

Grant Notifications

Library recieved a 2026/2027 award for the Adult Literacy Program. State funding for the popular ZipBooks program was cut from Govenor's Budget.

Select Upcoming Events

- The Library will be at the WPUSD Back to School Resource Fair on August 8
- The Library returns to regular hours on Monday, August 124
- All events are on our online calendar: https://calendar.lincolnca.gov/library/

Next Month's Priorities

In August, staff will be focusing on:

- Welcoming TBHS students to the 2027 school year
- Transitioning to regular hours
- Planning fall events like our Family Art Night

Library Service Highlight:

Author Events

Author events allow our community to come together and connect with the personalities behind their favorite books.

The Library offers author visits both virtually and in-person. In person author visits often feature significant local voices, but can also offer access to nationally acclaimed authors like Lisa See. These events build ocmmunity and connect residents to each other and creative works they care about.

Virtual events allow access to authors who otherwise would be inaccessible to our community. Regardless of format, participants can ask questions, learn about an author's creative process, and discover books that reflect new perspectives and experiences.

These events also often enhance other library events, such as Battle of the Books, Read Across Lincoln, and our multiple book clubs.



July by the numbers

38,076 items borrowed

32,634 were physical items and 5442 were digital

19,661 visits to the Library

Plus, 309 new patrons joined the library!

28 programs and events

Community members attended programs 1536 times

804 items picked up from lockers

30% of all holds were sent to the lockers

August 2026

at the Lincoln Public Library

LINCOLN PUBLIC LIBRARY

Back to School

Students returned to Twelve Bridges High School on August 20th. On August 24th, the Lincoln Public Library returned to its regular hours, which include additional morning hours to support students. All TBHS students receive a limited library account connected to their student ID, unless the family has opted out of the program. Students actively use the library during off periods, flex periods, and at lunch. In addition, staff offer teachers the opportunity to bring their classes to the library for interactive tours, helping set students up for success.

Major August Activities

WPUSD Back to School Outreach

Library staff attended the annual Back to School Fair held by WPUSD. Staff created over 20 new library cards and spoke to over 150 community members.

Master Gardeners

The Placer County Master Gardeners continue to provide free educational sessions monthly. These are tied to our region and season, making them useful for both beginning and advanced gardeners.

Pencil Puch Party

Our Teen Advisory Board helped 75 young people get ready for school with their annual Pencil Puch decorating event.

Select Upcoming Events

- September is Library Card Sign Up Month. A special edition library card design will be available hroughout the month.
- All events are on our online calendar: https://calendar.lincolnca.gov/library/

Next Month's Priorities

In September, staff will be focusing on:

- Library Card Sign Up Month
- Supporting TBHS students with additional tours and resources
- Developing fall and winter events

Library Service Highlight:

Community Space

The Library provides essential space for our community members to come together and reach their goals.

With over 40,000 square feet and 100 seats, the Lincoln Public Library offers a safe, welcoming "third space" for our community members. Seating varies from comfortable cushioned chairs for reading to small study rooms with tables and white boards. WiFi is available throughout the Library, as are electrical outlets.

One patron thanked staff for the calm, welcoming environment the Library offered. She had used the Library as a home base while she completed her graduate program, which allowed her to accept her dream job in Washington, D.C.. She thanked staff for "providing a wonderful space that let me reach my career goals and move forward."

In addition, the Library offers several community rooms for rent. These are heavily utilized by our partners at WPUSD, individuals, non-profits, and businesses in the area.



Some plushie visitors enjoy library seating.

August by the numbers

34,684 items borrowed

29,050 were physical items and 5634 were digital

22,252 visits to the Library

Plus, 739 new patrons joined the library! (inc. TBHS students)

30 programs and events

Community members attended programs 2052 times

645 items picked up from lockers

28% of holds were picked up at the lockers

SEPTEMBER 2026

at the Lincoln Public Library

LINCOLN PUBLIC LIBRARY

National Library Card Sign-Up Month

Each September, libraries across the United States invest extra time and energy highlighting the value of the library accounts for their residents. This year, we again celebrated with a special, limited-edition library card that features Booker, the mascot of the Lincoln Public Library and the Friends of the Lincoln Public Library. This card was drawn and designed by seasonal Library Assistant Liz Gainer. We also added a new, permanent design featuring Booker.



Major September Activities

Little Explorers

September saw the return of **Little Explorers**, a play-based learning experience for ages 1-4. Each session includes multiple activity stations that encourage children to explore through play in a welcoming, semi-structured environment. Activities are designed to support:

- Imaginative thinking and creativity
- Language development
- Early math and literacy skills
- Fine-motor development
- Social-emotional learning
- Parent-child interaction and bonding

Library staff also submitted a grant for additional funds to support this program and other play-based learning in the Library.

Select Upcoming Events

- Family Art Night is **Saturday, October 10, from 5-8 PM.** This event, which supports the creativity of our community, brought in hundreds of residents last year.
- All month long, teens can celebrate **Teentober** with our Teen Activity Packet.
- All events are on our online calendar: https://calendar.lincolnca.gov/library/

Next Month's Priorities

In October, staff will be focusing on major fall programs like Family Art Night and the Youth Literary Festival. Staff will also complete annual reports for the State on library services.

Library Service Highlight:

Adult and Family Literacy

Each year, dozens of residents achieve their goals with the support of our Adult & Literacy Program.

Funded jointly by the City of Lincoln and the California State Library, the Adult & Family Literacy (AFL) program at the library provides 1:1 support to adults struggling with reading and writing.

Library staff coordinate volunteers to meet weekly with adult learners, who set their own goals - anything from reading a book for fun for the first time to applying for a new job. In the past year, 23 learners continued to make progress, 16 learners joined the program, and over 2300 hours of volunteer time was completed. In addition, three participants completed their citizenship journeys with the support of the program.

This program also supports our Career Online High School program, the Conversation Club for English language learners, and the Grammar Glub.



Adult Literacy Learner Jiyeon after taking her Oath of Allegiance and becoming a US Citizen.

September by the numbers

35,781 items borrowed

30,651 were physical items and 5,130 were digital

26,562 visits to the Library

Plus, 300 new patrons joined the library!

29 programs and events

Community members attended programs 967 times

759 items picked up from lockers

34% of holds were picked up at the lockers