



LIVE OAK CITY COUNCIL

REGULAR MEETING AGENDA SEPTEMBER 7, 2022 6:00 PM

MEETING LOCATION
LIVE OAK COUNCIL CHAMBERS
9955 LIVE OAK BOULEVARD
LIVE OAK, CALIFORNIA 95953

MEMBERS OF THE COUNCIL

NANCY SANTANA, MAYOR
BOB WOTEN, VICE MAYOR
JERAMY CHAPDELAINE, COUNCILMEMBER
LAKHVIR GHAG, COUNCILMEMBER
J.R. THIARA, COUNCILMEMBER

AARON PALMER,
CITY MANAGER

NICOLE ROSSER,
CITY ATTORNEY

The Council may take up any agenda item at any time, regardless of the order listed. Action may be taken on any item on this agenda. Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection at City Hall, 9955 Live Oak Boulevard, Live Oak, during normal business hours. Such documents are also available on the City of Live Oak's website at www.liveoakcity.org, subject to staff's availability to post the documents before the meeting.

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the City Clerk's office at (530) 695-2112 x107. Requests must be made at least 24 hours in advance.

- **Remote Viewing:**

- Members of the public can view a livestream of the meeting online at https://liveoakca.granicus.com/ViewPublisher.php?view_id=1.
- Members of the public can access the Zoom webinar as follows:
 - **Join by Electronic Device:**
<https://us02web.zoom.us/j/86948811429>
 - **Join by Phone:**
1-669-900-6833 or 1-833-548-0282 (Toll Free)
Webinar ID: 869 4881 1429

- **Public Comment:** Members of the public can submit general public comments, as well as comment on specific agenda items in the following ways:
 - **Public Attendance:** Members of the public who attend in person may make comments from the Council Chamber podium.

- **Live Remote Public Comment:** Members of the public can submit a live remote public comment by:
 - *Joining the virtual Council meeting via the link below. When public comment is opened, raise your virtual hand and be called upon to speak for up to 3 minutes.*

<https://us02web.zoom.us/j/86948811429>
 - *Joining the virtual Council meeting by calling the phone number below. When public comment is opened, dial *9 to raise your hand and be called upon to speak for up to 3 minutes.*

1-669-900-6833 or 1-833-548-0282 (Toll Free)
Webinar ID: 869 4881 1429
 - **Email Public Comment:** Comments from the public on agenda items will be accepted until 1:00 pm on the date of the meeting, via email to the City Clerk at cmenchaca@liveoakcity.org. Comments will be distributed to Council prior to the meeting and attached to the minutes. Please note that emailed comments will NOT be read aloud by staff during the meeting.
 - **eComment Feature:** Comments from the public on agenda items will be accepted until 1:00 pm on the date of the meeting, via the eComment feature at https://liveoakca.granicus.com/ViewPublisher.php?view_id=1. Comments will be distributed to Council prior to the meeting and attached to the minutes. Please note that eComments will NOT be read aloud by staff during the meeting.
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CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE AND INVOCATION****CORRECTIONS AND/OR CHANGES TO THE AGENDA BY CITY MANAGER ONLY****PRESENTATIONS AND RECOGNITIONS**A. Hunger Action Month Proclamation**PUBLIC COMMENT**

Any person wishing to address the City Council on general jurisdictional matters or consent calendar items may do so at this time. If you are commenting on an agenda item, your comments will be heard at the time that item is scheduled for discussion. The City Council adopted a time limit of three minutes per person. The Brown Act does not allow for Council discussion of items not on the agenda.

Councilmembers may only a) refer the matter to staff; b) ask for additional information; c) request a report back; or d) provide a limited factual response for items not listed on the agenda.

CONSENT ITEMS

Consent Calendar is passed by one motion with exceptions and separate votes as noted.

1. City Council Meeting Minutes
Recommendation: Approve the August 17, 2022, City Council Regular Meeting minutes.
(Clarissa Menchaca, City Clerk)
2. Findings to Hold Virtual City Council, Commission, Committee, Board and Other City Bodies Meetings Under AB 361
Recommendation: Adopt resolution making findings and determinations under AB 361 for the continuation of virtual meetings and authorizing virtual City Council, Commission, Board, and other City meetings pursuant to AB 361.
(Nicole Rosser, City Attorney)
3. Purchase of WIMS (Water Information Management Solution) Report System for the Wastewater Treatment Plant
Recommendation: Approve purchase of WIMS software, setup, and training package.
(Ron Walker, Public Works Director)
4. Authorization of the Submittal of a Financial Assistance Application for P Street Sewer Lift Station
Recommendation: Adopt resolution making the findings and determinations authorizing the City Manager or designee to file a Financial Assistance Application for P Street Sewer Lift Station with the California State Water Resources Control Board.
(Aaron Palmer, City Manager)

BUSINESS ITEMS

5. City of Live Oak's Response to the 2021-2022 Sutter County Grand Jury Report
Recommendation: Approve the City of Live Oak's Response to the 2021-2022 Sutter County Grand Jury Report.
(Mayor Nancy Santana)

ITEMS REMOVED FROM THE CONSENT AGENDA FOR COUNCIL CONSIDERATION AND ACTION

UPDATES AND ANNOUNCEMENTS FROM THE CITY ATTORNEY AND CITY MANAGER

COUNCILMEMBER COMMENTS (WRITTEN ONLY)

ADJOURNMENT



**City of Live Oak
Report to City Council**

Meeting Date: September 7, 2022
Title: Hunger Action Month Proclamation
Attachments:

[Proclamation](#)



Proclamation

Hunger Action Month September 2022

WHEREAS, hunger and poverty are issues of grave concern in the United States, the State of California, and the Yuba Sutter community; and

WHEREAS, the City of Live Oak is committed to taking steps to raise awareness about the need to combat hunger in every part of our region and to provide additional resources accessible to local citizens in need; and

WHEREAS, the City of Live Oak is committed to working with the Yuba Sutter Food Bank about the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

WHEREAS, the Yuba Sutter Food Bank serves over 14,000 people every month and distributes 2.3 million pounds of food per year; and

WHEREAS, the Yuba Sutter Food Bank, and other agencies across the Yuba Sutter community will hold numerous events throughout the month of September to bring awareness and attention to encourage involvement in efforts to end hunger in their local communities.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Live Oak, California in partnership with Naomi Cabral, Executive Director of the Yuba Sutter Food Bank hereby recognizes the month of September 2022 as Hunger Action Month in the City of Live Oak and calls this observance to the attention of our citizens.

Dated this 7th day of September, 2022.

Nancy Santana, Mayor

Bob Woten, Vice Mayor

Lakhvir Ghag, Council Member

Jeramy Chapdelaine, Council Member

J.R. Thiara, Council Member



**City of Live Oak
Report to City Council**

Meeting Date: September 7, 2022

Title: City Council Meeting Minutes

Contact Information: Clarissa Menchaca, City Clerk

Recommendation: Approve the August 17, 2022 City Council Regular Meeting minutes.

Attachments:

[Minutes](#)



LIVE OAK CITY COUNCIL

REGULAR MEETING AGENDA AUGUST 17, 2022 6:00 PM

MEMBERS OF THE COUNCIL

NANCY SANTANA, MAYOR
BOB WOTEN, VICE MAYOR
JERAMY CHAPDELAIN, COUNCILMEMBER
LAKHVIR GHAG, COUNCILMEMBER
J.R. THIARA, COUNCILMEMBER

AARON PALMER,
CITY MANAGER

NICOLE ROSSER,
CITY ATTORNEY

MEETING LOCATION
LIVE OAK COUNCIL CHAMBERS
9955 LIVE OAK BOULEVARD
LIVE OAK, CALIFORNIA 95953

CALL TO ORDER

Meeting called to order by Mayor Santana at Live Oak City Council Chambers, 9955 Live Oak Boulevard, Live Oak, CA at 6:08 pm.

ROLL CALL

Present: Councilmembers Thiara, Ghag, Chapdelaine, Vice Mayor Woten, and Mayor Santana

PLEDGE OF ALLEGIANCE AND INVOCATION

Councilmember Ghag led the Pledge of Allegiance. Vice Mayor Woten delivered the invocation.

CORRECTIONS AND/OR CHANGES TO THE AGENDA BY CITY MANAGER ONLY

Item 4 – *Adoption of the City of Live Oak's Response to the 2021-2022 Sutter County Grand Jury Report* – This item was removed from the agenda in its entirety and will return at the September 7, 2022, Council meeting.

PUBLIC COMMENT

The following member of the public addressed the Council: Lisa Strange.

CONSENT ITEMS

Consent Calendar is passed by one motion with exceptions and separate votes as noted.

MOTION: APPROVE THE CONSENT AGENDA, WITH THE EXCEPTION OF ITEM 2 WHICH WAS PULLED FOR FURTHER DISCUSSION.
(MOTION: GHAG; SECOND: WOTEN)

VOTE: MOTION PASSED UNANIMOUSLY

1. City Council Meeting Minutes
Clarissa Menchaca, City Clerk
Council action: August 3, 2022, City Council Regular Meeting minutes approved.
2. Findings to Hold Virtual City Council, Commission, Committee, Board and Other City Bodies Meetings Under AB 361
Nicole Rosser, City Attorney

This item was removed from the Consent Agenda for further discussion at the request of Councilmember Thiara.

BUSINESS ITEMS

3. Purchase of Patrol Vehicles
Raj Gill, Lieutenant

Lieutenant Raj Gill provided a report for the Council.

Public Comment was opened and closed without any speakers.

MOTION: APPROVE THE PROPOSED USE OF STATE COPS FUNDS TO REPLACE TWO PATROL VEHICLES FOR TOTAL COST OF \$140,528.63.
(MOTION: GHAG; SECOND: CHAPDELAINE)

VOTE: MOTION PASSED UNANIMOUSLY

4. Adoption of the City of Live Oak's Response to the 2021-2022 Sutter County Grand Jury Report
Nancy Santana, Mayor

This item was removed from the agenda in its entirety and will return at the September 7, 2022, Council meeting.

ITEMS REMOVED FROM THE CONSENT AGENDA FOR COUNCIL CONSIDERATION AND ACTION

2. Findings to Hold Virtual City Council, Commission, Committee, Board and Other City Bodies Meetings Under AB 361
Nicole Rosser, City Attorney

Nicole Rosser, City Attorney, addressed questions from the Council.

MOTION: ADOPT RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR THE CONTINUATION OF VIRTUAL MEETINGS AND AUTHORIZING VIRTUAL CITY COUNCIL, COMMISSION, BOARD, AND OTHER CITY MEETINGS PURSUANT TO AB 361.
(MOTION: GHAG; SECOND: SANTANA)

VOTE: MOTION PASSED UNANIMOUSLY

Reference Resolution No. 24-2022.

UPDATES AND ANNOUNCEMENTS FROM THE CITY ATTORNEY AND CITY MANAGER

Aaron Palmer, City Manager, announced the last day of the pool is Sunday, August 28, 2022. Additionally, the Live Oak Festival will be held on Saturday, September 17, 2022, and there will be a circus in town from September 15-19, 2022. Lastly, Mr. Palmer highlighted soccer registrations have ended, with 433 kids registered.

COUNCILMEMBER COMMENTS (WRITTEN ONLY)

There were no written councilmember comments.

ADJOURNMENT

Mayor Santana adjourned the meeting at 6:37 pm.

Nancy Santana, Mayor

ATTEST:

Clarissa Menchaca, City Clerk



City of Live Oak Report to City Council

Meeting Date: September 7, 2022

Title: Findings to Hold Virtual City Council, Commission, Committee, Board and Other City Bodies Meetings Under AB 361

Contact Information: Nicole Rosser, City Attorney

Background: On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means. As the City Council is well aware, this allowed City Council meetings to be conducted by Zoom with councilmembers and staff all joining from remote locations.

The suspension of certain provisions of the Brown Act was further extended by the Governor on June 11, 2021 by the issuance of Executive Order N-08-21 which continued to allow for complete virtual City Council (and other legislative body) meetings until September 30, 2021.

On September 16, 2021, Governor Newsom signed AB 361 to amend the Brown Act to allow legislative bodies to meet via teleconference during a proclaimed state of emergency in accordance with procedures established by AB 361 rather than under the Brown Act's more narrow standard rules. AB 361 allows legislative bodies to meet virtually, provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees.

AB 361 preserves many of the provisions of the earlier executive orders, while also adding new requirements to the management of remote and teleconference public meetings in order to better achieve the levels of transparency that the Brown Act demands. Specifically, AB 361 imposes two new rules on remote public meetings:

1. Local governments and agencies hosting teleconference meetings in lieu of traditional in-person public meetings must permit direct public comment during the teleconference, and must leave open the opportunity for public comment until the comment period for a given item is closed during the

ordinary course of the meeting. The opportunity to make public comment must be of a sufficient duration so as to allow actual public participation.

2. Any action by the governing body during a public teleconference meeting must occur while the agency is actively and successfully broadcasting to members of the public through a call-in option or an internet-based service option. If a technical disruption within the agency's control prevents members of the public from either viewing the meeting of the public agency, or prevents members of the public from offering public comment, the agency must cease all action on the meeting agency until the disruption ends and the broadcast is restored. Action taken during an agency-caused disruption may be challenged as a violation of the Brown Act.

The City has been implementing the above stated requirements for conducting public meetings and is in full compliance with AB 361, thus there will be no change of the currently established procedures. Teleconference accessibility via call-in option or an internet-based service option (via the Zoom Webinars platform) is listed on the published agenda for each meeting as well as on the City's website and the City provides access for public comment opportunities in real time.

In order to continue to qualify for AB 361's waiver of in-person meeting requirements, the Council must adopt a resolution making the findings required by AB 361. This resolution will become a standing item on the City Council's agenda, it must be approved at every meeting until the proclaimed state of emergency is ended. The findings must include (a) state or local officials continue to recommend measures to promote social distancing, or that (b) an in-person meeting would constitute an imminent risk to the safety of attendees. The findings need not be in the form of a resolution, but a resolution is helpful in formalizing these findings.

The enclosed resolution makes the required findings under AB 361, and if adopted, it will allow the City to continue to offer teleconference accessibility for public meetings, to help mitigate the spread of COVID-19, as well as during other state-proclaimed emergencies where physical attendance may present a risk.

Lastly, it is important to note that having virtual meetings under the provisions of AB 361 is optional. If the Council wishes, it may meet in person or in a hybrid format.

Fiscal Impacts:

None.

Recommendation:

Adopt resolution making findings and determinations under AB 361 for the continuation of virtual meetings and authorizing virtual City Council, Commission, Board, and other City meetings pursuant to AB 361.

Attachments:

[Resolution](#)

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIVE OAK MAKING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR THE CONTINUATION OF VIRTUAL MEETINGS AND AUTHORIZING VIRTUAL CITY COUNCIL, COMMISSION, BOARD, AND OTHER CITY MEETINGS PURSUANT TO AB 361

The City Council of the City of Live Oak does hereby find, order and resolve as follows:

WHEREAS, all meetings of the Live Oak City Council are open and public, as required by the Ralph M. Brown Act (Cal. Gov't Code section 54950 et seq.), so that any member of the public may attend, participate and view the legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions and requirements; and

WHEREAS, Government Code section 54953(e) requirements include but are not limited to (1) the existence of a state of emergency declared by the Governor pursuant to Government Code section 8625 and (2) State or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic and as of the date of this Resolution, the proclaimed state of emergency remains in effect; and

WHEREAS, on March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20, which suspended and modified the teleconferencing requirements under the Brown Act (California Government Code Section 54950 et seq.) to allow local legislative bodies to hold public meetings via teleconference; and

WHEREAS, on June 11, 2021, Governor Gavin Newsom issued Executive Order N-08021, which extended the provisions of N-29-20 concerning the conduct of public meetings through September 30, 2021, and the Governor subsequently signed legislation revising Brown Act requirements for teleconferenced public meetings (Assembly Bill 361, referred to hereinafter as "AB 361"); and

WHEREAS, to preserve public health and safety, the State Public Health Officer has issued various orders and guidance regarding COVID-19 prevention measures, which includes references and a statement of support for social distancing recommendations; and

WHEREAS, the California Department of Industrial Relations has issued COVID-19 Prevention regulations in Title 8 of the California Code of Regulations (Section 3205 et seq.); and

WHEREAS, based on the foregoing, the City Council finds that (1) the Governor's Proclaimed State of Emergency as a result of the COVID-19 pandemic is currently in effect and has not been terminated, and (2) State officials have imposed or recommended measures to promote social distancing; and

WHEREAS, the City Council has considered the circumstances of the state of emergency, including all information relate to this matter, the associated staff report; and

WHEREAS, in light of the foregoing, the City Council desires to continue to have the flexibility to meet via tele/video conference and the City Council finds that it and its legislative bodies shall be permitted to conduct their meetings by teleconferencing without compliance with Government Code section 54953(b)(3) pursuant to section 54953(e), and such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed by section 54953(e)(2).

NOW, THEREFORE BE IS RESOLVED, FOUND AND ORDERED by the Live Oak City Council as follows:

1. The facts set forth in the above recitals are true and correct and incorporated into this resolution by reference.
2. As a result of the continuing COVID-19 state of emergency declared by Governor Newsom, State officials continue to impose or recommend measures to promote social distancing based on the State Public Health Officer's guidance and recommendations supporting social distancing and the Department of Industrial Relations' issuance of COVID-19 Prevention regulations through Title 8 of the California Code of Regulations, section 3205 et seq. promoting social distancing in the workplace.
3. Under the present circumstances, the City Council by and through its City Manager, is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
4. This Resolution shall take effect immediately upon adoption and shall be effective until the earlier of (i) Thirty (30) days from adoption of this Resolution or (ii) such time as the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which its legislative bodies may continue to teleconference without compliance with Section 54953(b)(3).
5. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

PASSED AND ADOPTED by the City Council of the City of Live Oak this 7th day of September, 2022, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Nancy Santana, Mayor

ATTEST:

Clarissa Menchaca, City Clerk



City of Live Oak Report to City Council

Meeting Date:	September 7, 2022
Title:	Purchase of WIMS (Water Information Management Solution) Report System for the Wastewater Treatment Plant
Contact Information:	Ron Walker, Director of Public works
Background:	The state-issued discharge permit for the wastewater treatment plant requires multiple reporting on a monthly, quarterly, semi-annual, and annual basis. For the past 10-plus years, staff has utilized a reporting tool built and maintained by Bill Lewis who provides contract wastewater consulting services for the City. Last year, Bill informed staff of his intention to fully retire, and thus he will no longer be supporting his reporting tool. Staff contacted the City of Yuba City, the City of Colusa, and the City of Lincoln to find out what reporting building tool they were using, and all were either using the WIMS system or their staff stated that they would like to change to the WIMS system. The Lab Director at the City of Yuba City indicated that, because they are using the same system it is possible for laboratory data to be directly loaded into the report building tool, thus helping to eliminate manual input mistakes. Staff has obtained a quote for the WIMS Report System of \$49,167.
Fiscal Impacts:	Budget-Approved Item
Recommendation:	Approve purchase of WIMS software, setup, and training package.
Attachments:	

[Quote](#)
[PowerPoint Presentation](#)



Quote 00012424

Details:

Created On: 13 Jul 2022
Expires On: 29 Jul 2022

Prepared For:

Tony Wright
5302517447
twright@liveoakcity.org

City of Live Oak
9955 Live Oak Blvd.
Live Oak, California 95953
United States

Submitted By:

Brian Rhoades
brian.rhoades@aquaticinformatics.com



Quote Summary

Product	Sales Price	Term	Qty	Total Price
WM-SW WIMS BASE DATA MANAGEMENT SOFTWARE, DVD	\$0.00		1.0	\$0.00
WM-MU KTO: WM Multi Computer License	\$5,355.00		1.0	\$5,355.00
WM-MU-CONUSR WIMS CONCURRENT USER LICENSE	\$1,173.00		2.0	\$2,346.00
WM-SCADA-INT WIMS STD SCADA/HIST IF- list on web	\$3,570.00		1.0	\$3,570.00
WIMS-SCDA_INT-STRTUP WIMS SCADA Interface Configuration and Training <i>Implementation and training service to configure a SCADA interface with the WIMS software. The customer's participation is critical for successful implementation of the interface with the customer providing; a fully configured SCADA system to feed the WIMS software along with a complete list detailing the SCADA tags to be configured. The interface will be configured remotely via several implementation sessions as required based on the specific interface, this service includes remote training on the specific configuration so additional configuration can be undertaken by the customer if required. This service includes the configuration of one SCADA interface from the available SCADA interface list. This service includes:</i> • project admin • kickoff meeting to determine network topography, server name(s), and set project schedule • interface installation and configuration • configuration of variable cross-referencing select tag, set statistic, determine and set Start\Stop times, filters, and/or filter data • verification of auto-import and any reconfiguration of variables, if needed • training session on how to configure import of additional variables and how to initiate a manual import. • project close-out meeting	\$3,700.00		1.0	\$3,700.00
WM-LIMS-INT WIMS STD LIMS IF-list on web	\$3,570.00		1.0	\$3,570.00

WIMS-LIMS_INT-STRTP WIMS LIMS Interface Configuration and Training <i>Implementation and training service to configure a LIMS interface with the WIMS software. The customer's participation is critical for successful implementation of the interface with the customer providing; a fully complete list of Sample Locations and Analyte Codes. The interface will be configured remotely via several implementation sessions as required based on the specific interface, this service includes remote training on the specific configuration so additional configuration can be undertaken by the customer if required. In cases where the Generic LIMS interface is used, one(1) custom query to pull the sample location, analyte, units, result, timestamp, and the two User Defined (LIMS_UD1 & LIMS_UD2) is included. If additional data fields are requested, custom services will be required.</i> <i>This service includes:</i> • project admin • kickoff meeting to determine network topography, server name(s), and set project schedule • interface installation and configuration • configuration of variable cross-referencing select sample location, analyte, and option fields when needed • verification of auto-import and any reconfiguration of variables, if needed • training session on how to configure import of additional variables and how to initiate a manual import • Project close-out meeting	\$3,700.00		1.0	\$3,700.00
DMWIMS-SPT-BAS WIMS Basic Support & Maint	\$0.00	12 mos	1.0	\$0.00
DM_WIMSHRLY-EXP WIMS IIM Expert Services <i>Hourly Services, Expert</i>	\$383.00		12.0	\$4,596.00
DM_WIMS-SERVICES WIMS Services <i>Remote Hourly services for minor prog, DB admin, reports, etc</i>	\$230.00		81.0	\$18,630.00
WIMS-RMTTRN WIMS Remote Training <i>Remote training will consist of four - 3 hour sessions delivered via MS Teams or WebEx. One session will be used for basic WIMS training and overview. Two sessions of advanced topics such as report design and variable creation/modification. The final session will include WIMS administrator training and .</i> <i>- remote training requires internet access and the ability of the trainer to share control of the trainee's PC</i>	\$3,700.00		1.0	\$3,700.00



- AQUARIUS
- SEDARU
- AQUATIC COMPLIANCE PLATFORM
- TOKAY
- AQUATIC COMPLIANCE & OPERATIONS
- WIMS
- LINKO
- WATERTRAX

AA-WIMS Aquatic Academy User Subscription - WIMS <i>Annual user subscription to the Aquatic Academy, a state-of-the-art learning management system for superior customer education and training. Provides access to online courses for WIMS software and is available 24x7x365. Users will learn at their own pace on their own schedule and complete quizzes and earn a final certification to ensure comprehension. All courses are available to take as many times as desired. The Aquatic Academy is an ideal solution for new users, refresher training for power users and everything in between.</i>	\$0.00	12 mos	4.0	\$0.00
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Summary of Products & Services Software Licenses (One-Time License Fees): \$14,841.00 USD Professional Services (One-Time Service Fees): \$34,326.00 USD Recurring Annual Fees (SaaS & SMA): \$0.00 USD	GRAND TOTAL:	\$49,167.00 USD
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Order Details

To proceed with a purchase, please sign this quote (preferably via DocuSign) and provide us with a Purchase Order (PO) so we can process your order and provide you with payment instructions. Please email your Purchase Order to brian.rhoades@aquaticinformatics.com and please reference quote **00012424**.

Brian Rhoades
brian.rhoades@aquaticinformatics.com

Aquatic Informatics Inc.
1999 Broadway, Suite 830
Denver, CO 80202
FEIN: 47-2917533

Terms and Conditions

By signing this quote, you are agreeing to the Aquatic Informatics' Terms and Conditions (located at <https://aquaticinformatics.com/terms-conditions/>) and online Service Offering and Service Level Agreement (see links below). This agreement is made between the customer named above ("Subscriber") and Aquatic Informatics Inc., having an address at 1999 Broadway, Suite 830, Denver, CO 80202 ("Provider"), and sets forth the terms and conditions on which Aquatic Informatics will supply Products and Services to the customer.

All Aquatic Informatics Software, Except WIMS:

- [SaaS: Services Offering and Service Level Agreement](https://aquaticinformatics.com/saas-service-offering/)
<https://aquaticinformatics.com/saas-service-offering/>
- [On-Premise: Software License Agreement](https://aquaticinformatics.com/on-premise-software/)
<https://aquaticinformatics.com/on-premise-software/>

WIMS Software Only:

- [SaaS: WIMS Online Services Offering and Service Level Agreement](https://aquaticinformatics.com/wims-online-saas/)
<https://aquaticinformatics.com/wims-online-saas/>
- [On-Premise: WIMS On-Premise Software License Agreement](https://aquaticinformatics.com/wims-on-premise/)
<https://aquaticinformatics.com/wims-on-premise/>



Electronic Acceptance
Expiration Date: Must be signed by 29 Jul 2022

Subscriber: City of Live Oak

Subscriber Signature: Per:

Name: Tony Wright

Title:

Date:

Subscriber Details: Phone: 5302517447
Email: twright@liveoakcity.org

Company: City of Live Oak
9955 Live Oak Blvd.
Live Oak, California 95953
United States

Provider: Aquatic Informatics

Provider Signature: Per:

Name:

Title:

Date:

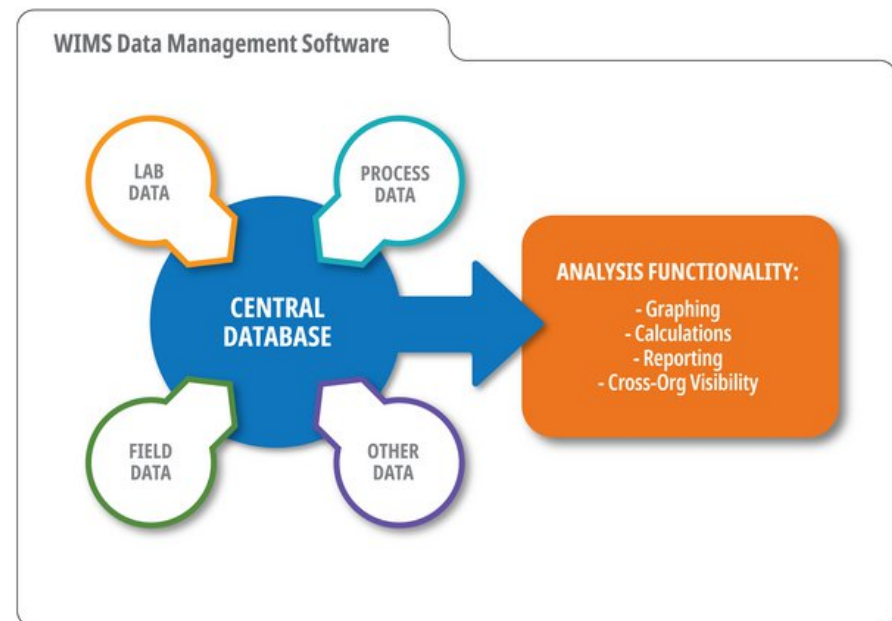
WIMS

(Water Information Management Solutions)

Report Building Tool for Mandated Reporting

Wims

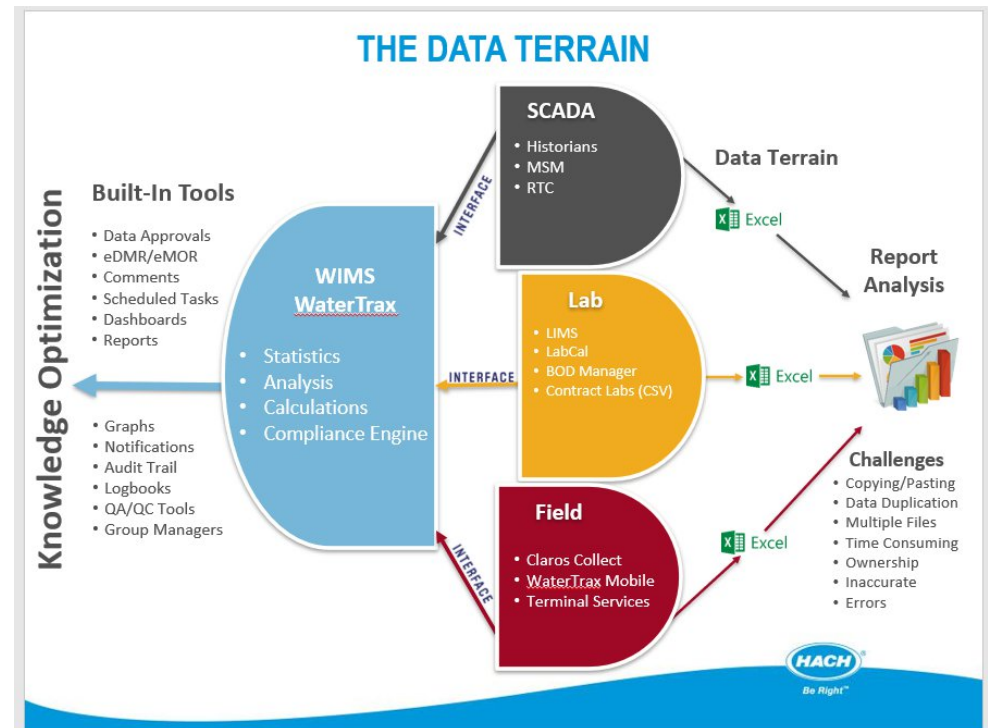
With SCADA you can get the data, but with WIMS you can run calculations, and modeling, and can build key performance indicators (KPIs).



Wims

Improve Operations to Save Time,
Money and Energy.

- Easily identify cost reduction opportunities by comparing data from throughout your operation
- Quickly compare data in unique ways to get new perspectives of your operation
- Configure graphs for trend analysis, correlations and control charting.
- Historical records are safely stored and always available.



Wims

Efficient Reporting and Visualization
Saves Valuable Time and Provides
Insights.

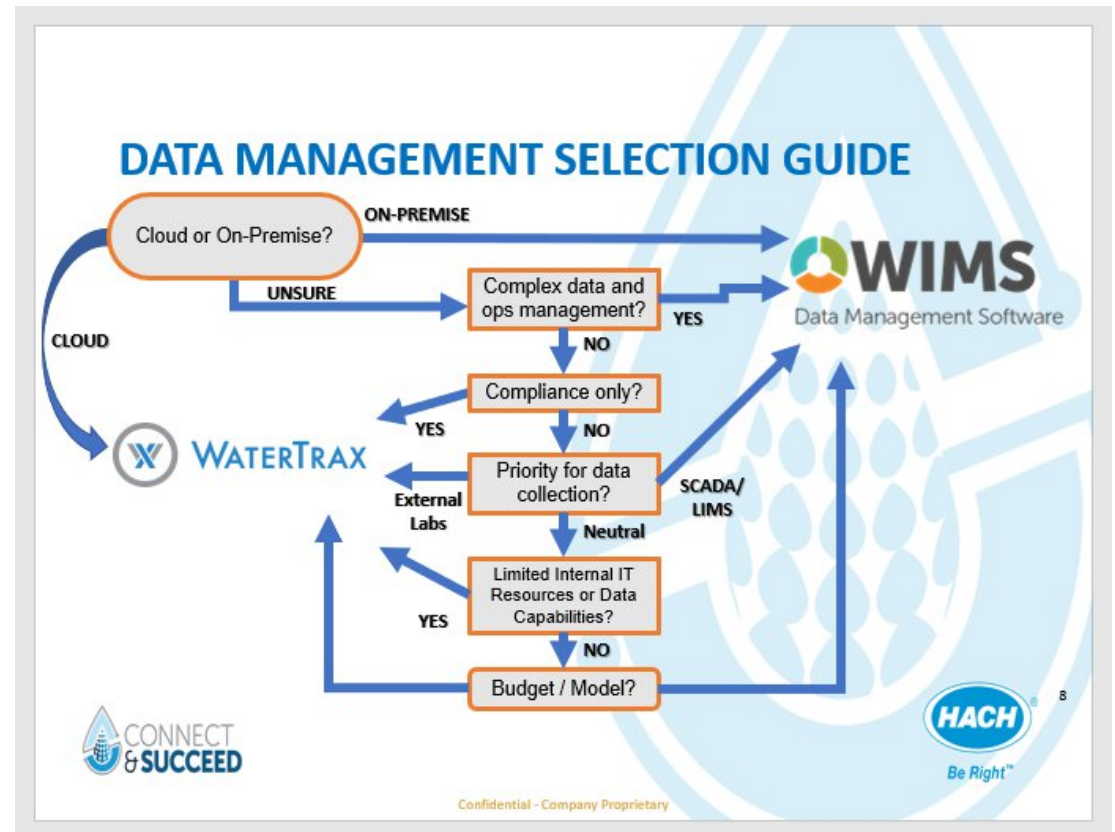
Example

Plant KPI Trend Report

Month	Influent Flow MGD	Influent BOD mg/L	Influent TSS mg/L	Primary Eff BOD Load lbs/Day	MLSS mg/L	Food/Microorganism Ratio	Solids Retention Time Days	Sludge Volume Index mL/g	Effluent BOD mg/L	Effluent TSS mg/L
Jan 2008	3.05	285	208	5,116	3,684	0.0793	52.01	117.4	22	21
Feb 2008	3.06	275	204	4,922	3,623	0.0770	54.22	120.3	30	21
Mar 2008	3.02	285	206	5,099	3,669	0.0793	51.07	119.7	24	23
Apr 2008	3.04	285	206	5,073	3,661	0.0791	51.18	117.7	24	23
May 2008	3.10	285	206	5,181	3,678	0.0802	51.64	121.7	22	22
Jun 2008	2.99	285	206	5,007	3,665	0.0779	52.43	119.2	21	20
Jul 2008	3.04	285	206	5,099	3,669	0.0793	51.07	118.3	23	23
Aug 2008	3.03	288	206	5,056	3,673	0.0786	51.21	120.2	25	23
Sep 2008	3.58	276	198	5,535	3,627	0.0860	48.66	123.4	30	22
Oct 2008	6.99	249	175	9,105	3,709	0.1391	15.60	115.2	27	24
Nov 2008	3.05	236	206	5,093	3,649	0.0794	51.18	119.6	25	23
Dec 2008	3.05	228	206	5,098	3,665	0.0793	51.18	120.4	20	22
Jan 2009	3.02	271	216	5,075	3,663	0.0787	52.01	119.6	31	21
Feb 2009	5.66	248	297	7,608	3,539	0.6258	1,049.59	113.5	690	37
Mar 2009	3.05	285	208	5,116	3,684	0.0793	52.01	117.4	22	21
Apr 2009	3.06	275	204	4,922	3,623	0.0770	54.22	120.3	30	21
May 2009	3.05	285	208	5,116	3,684	0.0793	52.01	117.4	22	21
Jun 2009	3.06	275	204	4,922	3,623	0.0770	54.22	120.3	30	21
Jul 2009	3.02	285	206	5,099	3,669	0.0793	51.07	119.7	24	23
Aug 2009	3.04	285	206	5,073	3,661	0.0791	51.18	117.7	24	23
Sep 2009	3.10	285	206	5,181	3,678	0.0802	51.64	121.7	22	22
Oct 2009	2.99	285	206	5,007	3,665	0.0779	52.43	119.2	21	20
Nov 2009	3.04	285	206	5,099	3,669	0.0793	51.07	118.3	23	23
Dec 2009	3.03	288	206	5,056	3,673	0.0786	51.21	120.2	25	23
Minimum	2.99	228	175	4,922	3,539	0.0770	15.60	113.5	20	20
Maximum	6.99	288	297	9,105	3,709	0.6258	1,049.59	123.4	690	37
Total	80.10	6,616	5,007	128,655	87,799	2.5059	2,204.14	2,858.3	1,255	546
Average	3.34	276	209	5,361	3,658	0.1044	91.84	119.1	52	23

Wims

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City of Live Oak Report to City Council

Meeting Date: September 7, 2022

Title: Authorization of the Submittal of a Financial Assistance Application for P Street Sewer Lift Station

Contact Information: Aaron Palmer, City Manager

Location: City Wide

Background: The City Council previously received a Report of Sewer Lift Station Evaluations dated July 15, 2019 prepared by Operations and Permitting Specialists, Bill Lewis Principal Engineer. The Report recommended the complete rehabilitation of P Street Sewer Lift Station. The City Council awarded the design of the project to KSN Engineering on October 7, 2020. The design is complete. City staff recently became aware of the possibility to obtain funding for this project from the CSWRCB. This funding is prioritized toward small, disadvantaged communities. Based on 2020 census data, Live Oak meets the criteria to apply for potential funding.

To obtain the funding, a complete package of information is required to be submitted. Staff has already submitted a brief preliminary application. This application was reviewed by the SWRCB staff and was determined to potentially meet funding eligibility. The SWRCB recommended that a full application be submitted. The complete application will consist of several packages including a General Information, Technical, Environmental, Financial Security, and Final Budget Approval.

Once the packages are reviewed and approved by the SWRCB, they will determine funding options ranging from not allowed, low interest loan, and loan with full principal forgiveness (grant) for project expenses taking place after Final Package is approved. Expenses taking place prior to Final Package approval can not be reimbursed.

Further, City Council action and authorization will be required prior to acceptance of any loan or loan principal forgiveness documents.

Fiscal Impacts: None.

Recommendation: Adopt resolution making the findings and determinations authorizing the City Manager or designee to file a Financial Assistance Application for P Street Sewer Lift Station with the California State Water Resources Control Board (CSWRCB).

Attachments:

[General Information Package P Street Resolution](#)



STATE WATER RESOURCES CONTROL BOARD
Division of Financial Assistance
P. O. Box 944212, Sacramento, CA 94244-2120

GENERAL INFORMATION PACKAGE

The General Application and attachments may be submitted in one of three ways. Applicants are encouraged to utilize the Financial Assistance Application Submittal Tool (FAAST) to streamline the application submittal and review process, but if that will create a hardship, email or mail can be utilized instead:

- 1.) Apply online via the FAAST: <https://faast.waterboards.ca.gov>

To submit a CWSRF Construction Application in FAAST, you must complete all the tabs in FAAST and attach (at minimum) the General Information Package. (Note: Once the CWSRF Construction Application has been uploaded, you must still complete the application by clicking on the "Submit" button.) Once the CWSRF Construction Application is submitted in FAAST, a project manager will be assigned to help the applicant complete the application process.

To submit additional documents for the same project, **DO NOT** start a new application, instead click on the Submitted Applications link on the Main Menu and choose the project from the list of previously submitted applications. Open the Attachments tab, and then the Post-Submission sub-tab. Choose a document from the Attachment Category dropdown list and then select the file to upload. The project manager will receive an email notification letting them know you have submitted additional information for review.

If you need assistance, you can also contact the FAAST Help Desk, which is staffed Monday through Friday 8am through 5pm, at 1-866-434-1083 or FAAST_ADMIN@waterboards.ca.gov.

- 2.) To submit a CWSRF Construction Application via email, please use the following email address:

CleanWaterSRF@waterboards.ca.gov.

- 3.) To submit a CWSRF Construction Application via mail, please use the following address:

State Water Resources Control Board
Division of Financial Assistance
P.O. Box 944212
Sacramento, CA 94244-2120.

General Application Instructions

Section I - Applicant Information

Applicant Name – Enter the entity that will be the legal signatory to a financing agreement.

Street Address, City, State, Zip – Enter the applicant's physical street address. The Zip+4 Code can be found at <https://tools.usps.com/go/ZipLookupAction!input.action>.

Applicant Type – Enter one of the following entity types:

- Public – local or state agencies (including cities, counties, and districts with wastewater authority)
- Native American Tribe
- Nonprofit
- Other – please specify

County – Enter the County where the project will be physically located.

Charter City/County – Indicate if the applicant is a charter city/county.

Mailing Address, City, State, Zip – Enter the applicant's mailing address, if different from the street address.

Applicant Total Population – Enter the total applicant service area population.

Current year median household income (MHI) – Enter the current year median household income of the applicant or project service area.

Congressional District(s) – Enter the Congressional district(s) where the project will be physically located. If the project will span multiple Congressional Districts (i.e., a pipeline project), list all affected districts. A map of California Congressional Districts can be found at <http://house.gov/representatives/find/>.

State Senate District(s) & State Assembly District(s) – Enter the State Senate district(s) and State Assembly district(s) where the project will be physically located. Refer to <http://findyourrep.legislature.ca.gov/>.

Data Universal Numbering System (DUNS) No. - If you don't already have a DUNS number, you can get more information at <http://fedgov.dnb.com/webform/index.jsp>. This number is required to receive CWSRF financing.

Federal Tax ID No. – Enter the Federal tax identification number of the applicant.

Regional Water Board - Check the Regional Water Quality Control Board (Regional Water Board) jurisdiction(s) where the project will be physically located or affected by the project. A list of Regional Water Boards can be found at http://www.waterboards.ca.gov/publications_forms/publications/factsheets/docs/region_brds.pdf

Authorized Representative Name, Title – Identify the person who has the authority to represent the applicant and sign documents pertaining to the funding application. If the applicant is a public agency or has a governing board, the application must include a copy of a resolution adopted by the governing body designating its authorized representative and authorizing the submission of an application. If the applicant does not have a governing board, then it must provide documentation supporting the authorization of the authorized representative. It is advisable to designate the title of the position authorized to sign and submit an application rather than naming a specific person. The funding application must be signed by the authorized representative.

Auth. Rep. Phone & Email - Enter the authorized representative's telephone number and email address.

Contact Person Name – Enter the name of the person who is the day-to-day contact for the project. This person should be able to answer general questions about the project and application.

Contact Person Phone & Email – Enter the contact person's telephone number and email.

Local Counsel Name – Enter the name of the applicant's general counsel.

Local Counsel Phone & Email – Enter the local counsel's telephone number and email.

Section II - Project Information and Proposed Schedules

Project Title – Enter the title or name of the project.

Project Description and Objectives – Provide a brief description of the project and its objectives.

Current Status of Plans and Specifications - Provide the current status in % complete.

Amount of Assistance Requested - Provide the amount of assistance requested.

Total Project Cost (If More Than the Amount of Assistance Requested) – Provide the total project cost.

Project Location – Enter the physical location for the project, if different from the street or mailing addresses.

Project Location – Latitude & Longitude – Enter the latitude and longitude of the project location.

NPDES Permit or WDR Order No. – Enter the National Pollutant Discharge Elimination System Permit number or the Waste Discharge Requirement number.

Population Served by Project – Enter the population served by the Project.

Estimated Project Schedule – Provide an estimated or actual date for the following:

- Adopt Environmental Documents
- 100% Plans & Specifications
- Start of Construction/Implementation
- Complete Construction/Implementation

Environmental Consultations - Provide the following:

- Name of other Federal agencies involved in this project related to federal environmental requirements
- Contact information for the named agencies
- Brief descriptions of the status of these consultations

Other Consultations - Provide the following:

- Name of other Federal agencies involved in this project (e.g. planning, CEQA/NEPA consultation, funding, etc.)
- Contact information for the named agencies
- Brief descriptions of the status of these consultations

Partnering Agencies – Provide the name and contact information of all other agencies that have an interest in the project, their contact information if known, and brief description of their roles.

Section III – Attachments

Potential Flags Worksheet – To avoid potential delays later in the application process, it is required that the applicant complete and submit this worksheet with the General Information Package to alert the Division staff of any issues that may potentially affect the application review.

Priority Score Estimation Worksheet – It is recommended that the applicant complete and submit this worksheet with the General Information Package. Submitting the completed worksheet is optional.

Certification and Signature of Authorized Representative

- ✓ Print the name and title of the authorized representative.
- ✓ Sign and date the application.

General Application Form

I. APPLICANT INFORMATION			
Applicant Name: City of Live Oak			
Street Address: 9955 Live Oak Boulevard		City: Live Oak	State: CA Zip+4 Code: 95953
Applicant Type: ☒ Public ☐ Indian Tribe ☐ Nonprofit ☐ Other: Specify:			
County: Sutter		Charter City/County: ☐ Yes ☒ No	
Mailing Address: 9955 Live Oak Boulevard		City: Live Oak	State: CA Zip+4 Code: 95953-2311
Applicant Total Population: 9285			
Current year median household income (MHI): 57551 https://www.census.gov/quickfacts/liveoakcitycalifornia2020 dollars.			
Congressional District(s): 03			
State Senate District(s): 04			
State Assembly District(s): 03			
Data Universal Numbering System (DUNS) No.: 609370622		Federal Tax ID No.: 94-6000358	
Regional Water Board where the project will take place: ☐ 1 (North Coast) ☐ 2 (San Francisco Bay) ☐ 3 (Central Coast) ☐ 4 (Los Angeles) ☒ 5 (Central Valley) ☐ 6 (Lahontan) ☐ 7 (Colorado River) ☐ 8 (Santa Ana) ☐ 9 (San Diego)			
Authorized Representative Name: Aaron Palmer		Title: City Manager	
Phone No.: (530) 695-2112		Email Address: apalmer@liveoakcity.org	
Contact Person Name: William Lewis			
Phone No.: (530) 923-3862		Email Address: Williamplewis@outlook.com	
Local Counsel Name: Nicole Rosser			
Phone No.: (530) 742-7371		Email Address: nrosser@yubasutterlaw.com	
II. PROJECT INFORMATION AND PROPOSED SCHEDULE			
Project Title: Rehabilitation of P Street Sewage Lift Station			
Project Description and Objectives: <i>(Enter a brief description of the project and its objectives)</i> Rebuild Lift station on same site. New Wetwell, electrical system, flow metering, generator, odor control. Improve system reliability.			
Current Status of Plans & Specifications: Percent (%): 99%			
Amount of Assistance Requested: \$5,000,000			
Total Project Cost (If More Than the Amount of Assistance Requested): \$5,400,000			
Project Location Street Address: 9500 P Street		City: Live Oak	State: CA Zip+4 Code: 95953
Project Location - Latitude: 39.269260		Project Location - Longitude: -121.666340	
NPDES Permit or WDR Order No.: R5-2017-0085-018 NPDES CAG585001			
Population Served by Project: 9285			
Currently Estimated Project Schedule:		Estimated or Actual Date	
Adopt Environmental Documents		CEQA is complete, if NEPA TBD	
100% Plans & Specifications		10/1/2022	
Start of Construction/Implementation		1/1/2023	
Complete Construction/Implementation		10/1/2023	

Environmental Consultations

Please list other Federal agencies that have been involved in or completed consultations related to Federal environmental requirements, their contact information if known, and brief descriptions of the status of these consultations.

N/A - CEQA Categorical Exemption complete and is through the Clearing House. If CEQA Plus is required schedule TBD.

Other Consultations

Please list other Federal agencies that have been involved in this project (e.g. planning, CEQA/NEPA consultation, funding, etc.), their contact information if known, and brief descriptions of the status of these consultations.

N/A

Partnering Agencies

Please list all other agencies that have an interest in this project, their contact information if known, and brief descriptions of their roles.

N/A

III. ATTACHMENTS

Complete and attach the [SRF Flags Worksheet](#) to the General Information Package. (Required for all applications)



Complete and attach the [Priority Score Estimation Worksheet](#) to the General Information Package. (Optional)

CERTIFICATION AND SIGNATURE OF AUTHORIZED REPRESENTATIVE

To the best of my knowledge and belief, I certify that I am authorized to submit this application; the information provided in this application is true and correct; the documentation has been duly authorized by the governing body of the applicant; and the entity possesses the legal authority to apply for the financing and enter into a financing agreement with the State Water Resources Control Board and to finance and construct the proposed facilities.

Name of Authorized Representative: Aaron Palmer

Title: City Manager

Signature of Authorized Representative:

Date:

Resolution No.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIVE OAK AUTHORIZING THE SUBMITTAL OF A FINANCIAL ASSISTANCE APPLICATION FOR P STREET SEWER LIFT STATION TO THE STATE WATER RESOURCES CONTROL BOARD

WHEREAS, the City of Live Oak (the "Entity") received a Report evaluating the condition of City Sewer Lift Stations prepared by Operations and Permitting Specialists dated July 15, 2019 (the "Study"); and

WHEREAS, the Study recommends the complete rehabilitation of P Street Sewer Lift Station; and

WHEREAS, the City is a small disadvantaged community and financial assistance is required for the construction of the recommended P Street Rehabilitation Project (the "Project").

NOW, THEREFORE, the City Council of the City of Live Oak does hereby resolve:

SECTION 1. The City Manager (the "Authorized Representative") or designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the construction, Construction Management, Construction Inspection, and other associated construction activities of the Project.

SECTION 2. This Authorized Representative, or their designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

SECTION 3. The Authorized Representative, or their designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

PASSED AND ADOPTED by the City Council of the City of Live Oak this 7th day of September, 2022, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

APPROVED:

Nancy Santana, Mayor

ATTEST:

Clarissa Menchaca, City Clerk



City of Live Oak Report to City Council

Meeting Date:	September 7, 2022
Title:	City of Live Oak's Response to the 2021-2022 Sutter County Grand Jury Report
Contact Information:	Mayor Nancy Santana
Location:	City Wide
Background:	The 2021-2022 Sutter County Grand Jury looked at the City of Live Oak. The Grand Jury made five findings and four recommendations. The Grand Jury asked that the Mayor respond to the findings and recommends in the report. The Mayor's response is attached for the City Council to approve. Once approved, the response will be forwarded to the Sutter County Grand Jury.
Fiscal Impacts:	None.
Recommendation:	Approve the City of Live Oak's Response to the 2021-2022 Sutter County Grand Jury Report.
Attachments:	

[Letter Intro to City Response](#)
[Grand Jury Response](#)



September 7, 2022

The Honorable Sarah H. Heckman
Presiding Judge of the Sutter County Superior Court
1175 Civic Center Boulevard
Yuba City, CA 95993

To the honorable and presiding Judge Heckman:

I am herewith submitting the response to the findings and recommendations of the 2020-2021 Grand Jury Final Report. I have responded to the following reports as requested by the Sutter County Grand Jury:

- F1 - When the LO city council did not appoint a council person to fill the vacant council seat it cost the citizens of Live Oak financially.
- F2 - The City Council of Live Oak did not pass the budget in a timely fashion.
- F3 - The City Council of Live Oak scheduled a budget workshop to resolve the budget deadlock, but all members of the council did not attend.
- F4 - The City Council of Live Oak did not pass the authorization to collect the annual CFDs and special assessments by September 2021, therefore these could not be added to the tax rolls.
- F5 - This year's CFD taxes could not be collected. This has cost the city over \$800,000 in budget reserves.

I want to thank the honorable Judge Sarah H. Heckman and the Grand Jurors for their service to the residents of Sutter County. Grand Jury service and Judicial services requires a great amount of time and effort, and each juror's and judge's dedication is truly appreciated. I would be happy to meet with the Grand Jury to discuss any or all of these issues.

Sincerely,

Mayor
Nancy Santana

Please accept this response on behalf of the Live Oak City Council regarding the findings of the Grand Jury for FY 2020/2021. It has been my honor to get to know the Grand Jury members and to provide an overview of the Live Oak City Council. I want to express my appreciation of the Grand Jury and the role they play in helping to bring deficiencies to our attention. I have reviewed the proposed report and offer the following responses to both the "Findings" and the "Recommendations" suggested by the Grand Jury.

Findings

The following is the City of Live Oak's official response to the Grand Jury's five findings:

F1: When the City of Live Oak did not appoint a council person to fill the vacant council seat, it cost the citizens of Live Oak financially.

Response: Disagrees in part. The City of Live Oak had nine applicants for the open City Council seat. Six of those were moved to a vote, and each of the six candidates failed on a 2-2 vote each time. Five of the six candidates Santana and Woten voted yes and Thiara and Ghag voted no. The sixth candidate Thiara and Ghag voted yes and Woten and Santana voted no. However, it should be noted that we disagree in part because not all candidates are necessarily qualified to fill the position.

F2: The City Council did not pass the budget in a timely fashion.

Response: Agree. The City Council was presented with the final 2021-2022 Annual Budget for approval at the June 2, 2021, meeting and it was moved to the June 16, 2021, meeting. The budget was then tabled at the June 16, 2021, meeting. There was a budget workshop and then a special council meeting to approve the budget. However, only Council Members Woten and Santana were present. Council Members Thiara and Ghag were absent. At the following seven meetings the budget was presented for adoption and failed each time to a 2-2 vote. The dates for those seven meetings were, June 29, 2021; July 7, 2021; July 14, 2021; June 21, 2021; August 4, 2021; September 9, 2021; September 15, 2021. Each time Council Members Woten and Santana voted yes while Council Members Thiara and Ghag voted no. At the December 20, 2021, Council meeting, the City Council passed the 2021-2022 Annual Budget by a vote 4-0. It is to note that the original budget that was presented to the City Council on June 29, 2021, for approval was the same that was passed at the December 20, 2021, Council meeting. There were no changes between the original presented budget and the budget that was adopted.

F3: The City Council of Live Oak scheduled a budget workshop to resolve the budget deadlock, but all members of the Council did not attend.

Response: Agree. At the request of Council Member Thiara, a Budget Workshop was scheduled for June 29, 2021. Council Members Woten and Santana attended; however, Council Members Thiara and Ghag did not attend. The Grand Jury did commend the two Council Members who took part in the scheduled budget workshop as well as commended them in making a great effort to work cooperatively with the rest of the Council.

F4: The City Council of Live Oak did not pass the authorization to collect the annual CFDs and special assessments by September 2021, therefore these could not be added to the tax rolls.

Response: Agree. The 92-1 and 2004-1 CFDs were presented to the City Council for adoption on August 4, 2021 and failed on a 2-2 vote. Council Members Woten and Santana voted yes while Council Members Thiara and Ghag voted no.

The special assessments were presented to the City Council for adoption on September 1, 2021 and failed on a 2-2 vote. Council Members Woten and Santana voted yes while Council Members Thiara and Ghag voted no.

F5: This years CFDs could not be collected. This has cost the City over \$800,000 in budget reserves.

Response. Agree. CFDs were presented to the City Council for adoption. Council Members Woten and Santana voted yes while Council Members Thiara and Ghag voted no, resulting in over \$800,000 in lost Revenues. Instead of the City taking funds out of the general fund, the City used the ARPA funding to make up the difference for the lost revenue.

Recommendations

The following is the City of Live Oak's official response to the Grand Jury's five recommendations:

R1: The City Council of Live Oak will pass the budget in a timely fashion.

Response: The recommendation has been implemented. The City Council passed the 2022-2023 Annual Budget ahead of schedule on May 18, 2022, by a vote of 4-1. This is approximately 6 weeks before the State's deadline to have such budgets adopted.

R2: The City Council of Live Oak will establish budget workshop dates with sufficient time to resolve any concerns prior to voting on the budget resolution.

Response: The recommendation has been implemented. The FY 2022-2023 Annual Budget had three workshops. Those dates were: March 30, 2022; April 6, 2022; and April 20, 2022.

R3: All members of the City Council will participate in any budget workshops to understand the proposed budget and to discuss areas of concerns.

Response: The recommendation has been implemented. All five Council Members attended all three budget workshops for the FY 2022-2023 Annual Budget.

R4: The City Council of Live Oak will pass the authorization to collect the annual CFDs and special assessments in a timely manner, so that these levies can be added to the current year's tax rolls.

Response: The recommendation has been implemented in part. The CFDs 92-1 and 2004-1 were adopted for collection at the August 3, 2022, City Council meeting by a vote of 3-2. The special assessments will be placed on a City Council meeting for adoption once received by the Sutter County Assessor's Office.

The mayor is grateful for the recommendations of the Grand Jury. If the Grand Jury would like to discuss any of these issues in greater detail, please feel free to contact the mayor.

Mayor Nancy Santana