



LIVE OAK CITY COUNCIL

REGULAR MEETING AGENDA APRIL 2, 2025 6:00 PM

MEETING LOCATION
LIVE OAK COUNCIL CHAMBERS
9955 LIVE OAK BOULEVARD
LIVE OAK, CALIFORNIA 95953

MEMBERS OF THE COUNCIL

JERAMY CHAPDELAINE, MAYOR
AARON PAMMA, VICE MAYOR
ASHLEY HERNANDEZ, COUNCILMEMBER
NANCY SANTANA, COUNCILMEMBER
BOB WOTEN, COUNCILMEMBER

RICK CRABTREE,
INTERIM CITY MANAGER

NICOLE ROSSER,
CITY ATTORNEY

The Council may take up any agenda item at any time, regardless of the order listed. Action may be taken on any item on this agenda. Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection at City Hall, 9955 Live Oak Boulevard, Live Oak, during normal business hours. Such documents are also available on the City of Live Oak's website at www.liveoakcity.org, subject to staff's availability to post the documents before the meeting.

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the City Clerk's office at (530) 695-2112 x107. Requests must be made at least 24 hours in advance.

- **Remote Viewing:**

- Members of the public can view a livestream of the meeting online at https://liveoakca.granicus.com/ViewPublisher.php?view_id=1.
- Members of the public can access the Zoom webinar as follows:
 - **Join by Electronic Device:**
<https://us02web.zoom.us/j/87125151400>
 - **Join by Phone:**
1-669-900-6833 or 1-833-548-0282 (Toll Free)
Webinar ID: 871 2515 1400

- **Public Comment:** Members of the public can submit general public comments, as well as comment on specific agenda items in the following ways:
 - **Public Attendance:** Members of the public who attend in person may make comments from the Council Chamber podium.

- **Live Remote Public Comment:** Members of the public can submit a live remote public comment by:
 - *Joining the virtual Council meeting via the link below. When public comment is opened, raise your virtual hand and be called upon to speak for up to 3 minutes.*

<https://us02web.zoom.us/j/87125151400>
 - *Joining the virtual Council meeting by calling the phone number below. When public comment is opened, dial *9 to raise your hand and be called upon to speak for up to 3 minutes.*

 1-669-900-6833 or 1-833-548-0282 (Toll Free)
Webinar ID: 871 2515 1400
 - **Email Public Comment:** Comments from the public on agenda items will be accepted until 1:00 pm on the date of the meeting, via email to the City Clerk at cmenchaca@liveoakcity.org. Comments will be distributed to Council prior to the meeting and attached to the minutes. Please note that emailed comments will NOT be read aloud by staff during the meeting.
 - **eComment Feature:** Comments from the public on agenda items will be accepted until 1:00 pm on the date of the meeting, via the eComment feature at https://liveoakca.granicus.com/ViewPublisher.php?view_id=1. Comments will be distributed to Council prior to the meeting and attached to the minutes. Please note that eComments will NOT be read aloud by staff during the meeting.
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CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE AND INVOCATION****CORRECTIONS AND/OR CHANGES TO THE AGENDA BY CITY MANAGER ONLY****PRESENTATIONS AND RECOGNITIONS**

- A. Proclamation Recognizing the High School Girls' Soccer Team
- B. Proclamation Recognizing the High School Girls' Wrestling Team

PUBLIC COMMENT

Any person wishing to address the City Council on general jurisdictional matters or consent calendar items may do so at this time. If you are commenting on an agenda item, your comments will be heard at the time that item is scheduled for discussion. The City Council adopted a time limit of three minutes per person. The Brown Act does not allow for Council discussion of items not on the agenda. Councilmembers may only a) refer the matter to staff; b) ask for additional information; c) request a report back; or d) provide a limited factual response for items not listed on the agenda.

CONSENT ITEMS

Consent Calendar is passed by one motion with exceptions and separate votes as noted.

- 1. City Council Meeting Minutes
Recommendation: Approve the March 19, 2025, City Council Regular Meeting minutes.
(Clarissa Menchaca, City Clerk)
- 2. City Council Meeting Minutes
Recommendation: Approve the March 25, 2025, City Council Special Meeting minutes.
(Clarissa Menchaca, City Clerk)

ITEMS REMOVED FROM THE CONSENT AGENDA FOR COUNCIL CONSIDERATION AND ACTION**UPDATES AND ANNOUNCEMENTS FROM THE CITY ATTORNEY AND CITY MANAGER****COUNCILMEMBER REPORTS / COMMENTS / REQUESTS****CLOSED SESSION**

After the Closed Session the City Council will leave the Council Chambers and the meeting will be adjourned by operation of law due to lack of a quorum. If there is any reportable Closed Session Action, a report will be made at the beginning of the next regular Council meeting. After the Closed Session Item descriptions are read by the City Attorney, all members of Council, applicable Consultants and Staff are asked to join the Closed Session meeting.

- 3. Public Employee Recruitment: Interim City Manager, Pursuant to California Government Code Section 54957(b)
- 4. Public Employee Performance Evaluation Pursuant to California Government Code Section 54957: City Manager

5. Public Employee Discipline/Dismissal/Release Pursuant to California Government Code Section 54954.5

ADJOURNMENT



**City of Live Oak
Report to City Council**

Meeting Date:

April 2, 2025

Title:

Proclamation Recognizing the High School Girls' Soccer Team



**City of Live Oak
Report to City Council**

Meeting Date: April 2, 2025

Title: Proclamation Recognizing the High School Girls' Wrestling Team



**City of Live Oak
Report to City Council**

Meeting Date: April 2, 2025

Title: City Council Meeting Minutes

Contact Information: Clarissa Menchaca, City Clerk

Recommendation: Approve the March 19, 2025, City Council Regular Meeting minutes.

Attachments:

[Minutes](#)



LIVE OAK CITY COUNCIL

MINUTES
MARCH 19, 2025
6:00 PM

MEETING LOCATION
LIVE OAK COUNCIL CHAMBERS
9955 LIVE OAK BOULEVARD
LIVE OAK, CALIFORNIA 95953

MEMBERS OF THE COUNCIL

JERAMY CHAPDELAINE, MAYOR
AARON PAMMA, VICE MAYOR
ASHLEY HERNANDEZ, COUNCILMEMBER
NANCY SANTANA, COUNCILMEMBER
BOB WOTEN, COUNCILMEMBER

RICK CRABTREE,
INTERIM CITY MANAGER

NICOLE ROSSER,
CITY ATTORNEY

CALL TO ORDER

Meeting called to order by Mayor Chapdelaine at Live Oak City Council Chambers, 9955 Live Oak Boulevard, Live Oak, CA at 6:00 pm.

ROLL CALL

Present: Councilmembers Woten, Santana, Vice Mayor Pamma, and Mayor Chapdelaine

Appeared via teleconference: Councilmember Hernandez

PLEDGE OF ALLEGIANCE AND INVOCATION

Vice Mayor Pamma led the Pledge of Allegiance. Councilmember Santana delivered the invocation.

MOTION: APPROVE COUNCILMEMBER HERNANDEZ'S REMOTE APPEARANCE.
(MOTION: WOTEN; SECOND: CHAPDELAINE)

VOTE: MOTION PASSED UNANIMOUSLY

CORRECTIONS AND/OR CHANGES TO THE AGENDA BY CITY MANAGER ONLY

There were no corrections and/or changes.

PRESENTATIONS AND RECOGNITIONS

There were no presentations and/or recognitions.

PUBLIC COMMENT

The following member of the public submitted a written comment: Esteban Alvarez.

The following member of the public addressed the Council: Beverly Smith.

CONSENT ITEMS

Consent Calendar is passed by one motion with exceptions and separate votes as noted.

MOTION: APPROVE THE CONSENT AGENDA.
(MOTION: HERNANDEZ; SECOND: WOTEN)

VOTE: MOTION PASSED UNANIMOUSLY

1. City Council Meeting Minutes
Clarissa Menchaca, City Clerk
Council action: February 18, 2025, City Council Special Meeting minutes approved.
2. City Council Meeting Minutes
Clarissa Menchaca, City Clerk
Council action: March 5, 2025, City Council Regular Meeting minutes approved.

BUSINESS ITEMS

3. City Council Consideration of Appointments to City of Live Oak Planning Commission
Laura Stewart, Associate Planner

Laura Stewart, Associate Planner, provided a report for the Council.

The following applicants addressed the Council: Harry Sidhu, Alan Deala, Dan Johnson, Cruz Mora, Marcus Prasad, and Liz Skutley.

Public Comment was opened and closed without any speakers.

MOTION: NOMINATE LIZ SKUTLEY TO THE LIVE OAK PLANNING COMMISSION, WITH A TERM ENDING JANUARY 31, 2029 AND ALAN DEALA, WITH A TERM ENDING JANUARY 31, 2027.
(MOTION: WOTEN; SECOND: HERNANDEZ)

VOTE: MOTION PASSED UNANIMOUSLY

4. Approval of Interfund Advance to the Water Fund
James Ramsey, Finance Director

James Ramsey, Finance Director, provided a report for the Council.

The following member of the public addressed the Council: J.R. Thiara.

MOTION: APPROVE INTERFUND ADVANCE.
(MOTION: SANTANA; SECOND: WOTEN)

MOTION: AMEND MOTION TO LOAN THE \$3.5 MILLION IN TOTAL ON JUNE 30, 2025.
(MOTION: PAMMA)

AMENDMENT ACCEPTED BY COUNCILMEMBERS WOTEN AND SANTANA.

VOTE: MOTION PASSED UNANIMOUSLY

5. Financial Status Report
James Ramsey, Finance Director

James Ramsey, Finance Director, provided a report for the Council.

The following member of the public addressed the Council: J.R. Thiara.

MOTION: RECEIVE AND FILE.
(MOTION: WOTEN; SECOND: SANTANA)

VOTE: MOTION PASSED UNANIMOUSLY

6. Water Rate Study
James Ramsey, Finance Director

James Ramsey, Finance Director, introduced the item.

Alison Lechowicz, Project Manager at Lechowicz & Tseng Municipal Consultants, provided a report for the Council.

The following member of the public addressed the Council: Jerry Stewart.

MOTION: APPROVE WATER RATE STUDY AND AUTHORIZE MAILING OF PROPOSITION (PROP) 2018 NOTICES.
(MOTION: WOTEN; SECOND: HERNANDEZ)

VOTE: MOTION PASSED 4-1

AYES: COUNCILMEMBERS WOTEN, HERNANDEZ, VICE MAYOR PAMMA, AND MAYOR CHAPDELAINE

NOES: COUNCILMEMBER SANTANA

DISCUSSION ITEMS

7. Review and Possible Revisions to Backflow Prevention Device Maintenance Policies/Ordinances
Rick Crabtree, Interim City Manager

Nicole Rosser, City Attorney, provided a report for the Council.

Scott Rolls, City Engineer, and Jeff Nelson, Interim Public Works Director, addressed questions from the Council.

Public Comment was opened and closed without any speakers.

Council action: Research how other municipalities and agencies manage backflow prevention maintenance.

**Clerk's Note: Council recessed at 9:07 pm and reconvened at 9:11 pm.

ITEMS REMOVED FROM THE CONSENT AGENDA FOR COUNCIL CONSIDERATION AND ACTION

There were no items removed from the Consent Agenda for Council consideration and action.

UPDATES AND ANNOUNCEMENTS FROM THE CITY ATTORNEY AND CITY MANAGER

There were no updates or announcements from the City Attorney or City Manager.

COUNCILMEMBER COMMENTS

Councilmember Santana touched on her attendance at the Dinner with Firefighters.

Vice Mayor Pamma discussed his attendance at the Sutter-Yuba Association of REALTORS Legislative Committee meeting and his attendance at a meeting with Sutter County. Vice Mayor Pamma touched on his tour of the Wastewater Treatment Plant, city wells, and lift stations. Vice Mayor Pamma highlighted the opportunity for a pet vaccination clinic in Live Oak.

Mayor Chapdelaine discussed his attendance at the Sutter Butte Flood Control Agency meeting and his attendance at a meeting with Sutter County.

CLOSED SESSION

8. Public Employee Performance Evaluation Pursuant to California Government Code Section 54957: City Manager
9. Public Employee Discipline/Dismissal/Release Pursuant to California Government Code Section 54954.5

ADJOURNMENT

Mayor Chapdelaine adjourned the meeting at 9:19 pm.

Jeremy Chapdelaine, Mayor

ATTEST:

Clarissa Menchaca, City Clerk



**City of Live Oak
Report to City Council**

Meeting Date: April 2, 2025

Title: City Council Meeting Minutes

Contact Information: Clarissa Menchaca, City Clerk

Recommendation: Approve the March 25, 2025, City Council Special Meeting minutes.

Attachments:

[Minutes](#)



LIVE OAK CITY COUNCIL

SPECIAL MEETING MINUTES MARCH 25, 2025 5:30 PM

MEETING LOCATION
LIVE OAK COUNCIL CHAMBERS
9955 LIVE OAK BOULEVARD
LIVE OAK, CALIFORNIA 95953

MEMBERS OF THE COUNCIL

JERAMY CHAPDELAINE, MAYOR
AARON PAMMA, VICE MAYOR
ASHLEY HERNANDEZ, COUNCILMEMBER
NANCY SANTANA, COUNCILMEMBER
BOB WOTEN, COUNCILMEMBER

RICK CRABTREE,
INTERIM CITY MANAGER

NICOLE ROSSER,
CITY ATTORNEY

CALL TO ORDER

Meeting called to order by Mayor Chapdelaine at Live Oak City Council Chambers, 9955 Live Oak Boulevard, Live Oak, CA at 5:32 pm.

ROLL CALL

Present: Councilmembers Woten, Santana, Hernandez, Vice Mayor Pamma, and Mayor Chapdelaine

PLEDGE OF ALLEGIANCE AND INVOCATION

Vice Mayor Pamma led the Pledge of Allegiance. Councilmember Hernandez delivered the invocation.

CLOSED SESSION

1. Public Employee Performance Evaluation Pursuant to California Government Code Section 54957: City Manager
2. Public Employee Discipline/Dismissal/Release Pursuant to California Government Code Section 54954.5

CLOSED SESSION REPORT

No anticipated reportable action.

ADJOURNMENT

Mayor Chapdelaine adjourned the meeting at 5:35 pm.

Jeramy Chapdelaine, Mayor

ATTEST:

Clarissa Menchaca, City Clerk



**City of Live Oak
Report to City Council**

Meeting Date:

April 2, 2025

Title:

Public Employee Recruitment: Interim City Manager, Pursuant to California
Government Code Section 54957(b)



**City of Live Oak
Report to City Council**

Meeting Date:

April 2, 2025

Title:

Public Employee Performance Evaluation Pursuant to California Government
Code Section 54957: City Manager



**City of Live Oak
Report to City Council**

Meeting Date:

April 2, 2025

Title:

Public Employee Discipline/Dismissal/Release Pursuant to California
Government Code Section 54954.5