LIVE OAK CITY COUNCIL

REGULAR MEETING AGENDA NOVEMBER 4, 2026 6:00 PM

MEETING LOCATION
LIVE OAK COUNCIL CHAMBERS
9955 LIVE OAK BOULEVARD
LIVE OAK, CALIFORNIA 95953

MEMBERS OF THE COUNCIL

JERAMY CHAPDELAINE, MAYOR
AARON PAMMA, VICE MAYOR
ASHLEY HERNANDEZ, COUNCILMEMBER
NANCY SANTANA, COUNCILMEMBER
BOB WOTEN, COUNCILMEMBER

BENJAMIN MOODY,
CITY MANAGER

NICOLE ROSSER,
CITY ATTORNEY

The Council may take up any agenda item at any time, regardless of the order listed. Action may be taken on any item on this agenda. Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection at City Hall, 9955 Live Oak Boulevard, Live Oak, during normal business hours. Such documents are also available on the City of Live Oak's website at www.liveoakcity.org, subject to staff's availability to post the documents before the meeting.

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the City Clerk's office at (530) 695-2112 x107. Requests must be made at least 24 hours in advance.

Public Participation Options:

- ***Public Comment:*** *Members of the public can submit general public comments, as well as comment on specific agenda items in the following ways:*
    - ***Public Attendance:*** *Members of the public who attend in person may make comments from the Council Chamber podium.*
    - ***Email Public Comment:*** *Comments from the public on agenda items will be accepted until 1:00 pm on the date of the meeting, via email to the City Clerk at cmenchaca@liveoakcity.org. Comments will be distributed to Council prior to the meeting and reflected in the meeting minutes. Please note that emailed comments will NOT be read aloud during the meeting unless an approved accommodations request has been granted.*
- ***Remote Participation – Viewing Only - No Public Participation via Remote:***
    - *The meeting will be livestreamed for public viewing, but not participation, as follows:*
        - *Granicus livestream:* https://liveoakca.granicus.com/ViewPublisher.php?view_id=1.
        - *Zoom livestream:*
            - ***Join by Electronic Device:***
              https://us02web.zoom.us/j/86501806330

- ***Join by Phone:***

1-669-900-6833 or 1-833-548-0282 (Toll Free)
Webinar ID: *865 0180 6330*

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE AND INVOCATION

CORRECTIONS AND/OR CHANGES TO THE AGENDA

PRESENTATIONS AND RECOGNITIONS

PUBLIC COMMENT

Any person wishing to address the City Council on general jurisdictional matters or consent calendar items may do so at this time. If you are commenting on an agenda item, your comments will be heard at the time that item is scheduled for discussion. The City Council adopted a time limit of three minutes per person. The Brown Act does not allow for Council discussion of items not on the agenda. Councilmembers may only a) refer the matter to staff; b) ask for additional information; c) request a report back; or d) provide a limited factual response for items not listed on the agenda.

CONSENT ITEMS

Consent Calendar is passed by one motion with exceptions and separate votes as noted.

1. City Council Meeting Minutes
   Recommendation: Approve the October 21, 2026, City Council Regular Meeting minutes.
   (Clarissa Menchaca, City Clerk)

BUSINESS ITEMS

2. Stop Sign Installation - Allen St. and Linda St.
   Recommendation: Adopt a resolution approving the installation of stop signs and stop legends at the intersection of Allen Street and Linda Street, in all directions, including the eastbound and westbound directions of Allen Street at the Linda Street intersection, and in the northbound direction of Linda Street at the Allen Street intersection.
   (Benjamin Moody, City Manager)

DISCUSSION ITEMS

3. Update on the Sutter Subbasin Groundwater Management Coordination Committee's Progress Towards Presentation and Adoption of the Groundwater Sustainability Plan Amendment
   Recommendation: Receive and File.
   (Jeff Rabo, City Engineer)

4. Cash Analysis
   Recommendation: Receive and File.
   (Ethan Gutierrez, Finance Director)

ITEMS REMOVED FROM THE CONSENT AGENDA FOR COUNCIL CONSIDERATION AND ACTION

UPDATES AND ANNOUNCEMENTS FROM THE CITY ATTORNEY AND CITY MANAGER

COUNCILMEMBER REPORTS / COMMENTS / REQUESTS

ADJOURNMENT

CITY OF LIVE OAK
STAFF REPORT

Date: November 4, 2026

To: Honorable Mayor & Members of the City Council

From: Clarissa Menchaca, City Clerk

Subject: City Council Meeting Minutes

Background:
Submitted for approval are the October 21, 2026, City Council Regular Meeting minutes.

Recommendation:
Approve the October 21, 2026, City Council Regular Meeting minutes.

Attachments:
Minutes

LIVE OAK CITY COUNCIL

MINUTES
OCTOBER 21, 2026
6:00 PM

MEETING LOCATION
LIVE OAK COUNCIL CHAMBERS
9955 LIVE OAK BOULEVARD
LIVE OAK, CALIFORNIA 95953

MEMBERS OF THE COUNCIL

JERAMY CHAPDELAINE, MAYOR
AARON PAMMA, VICE MAYOR
ASHLEY HERNANDEZ, COUNCILMEMBER
NANCY SANTANA, COUNCILMEMBER
BOB WOTEN, COUNCILMEMBER

BENJAMIN MOODY,
CITY MANAGER

NICOLE ROSSER,
CITY ATTORNEY

CALL TO ORDER

Meeting called to order by Mayor Chapdelaine at Live Oak City Council Chambers, 9955 Live Oak Boulevard, Live Oak, CA at 6:00 p.m.

ROLL CALL

Present: Councilmembers Woten, Hernandez, Vice Mayor Pamma, and Mayor Chapdelaine

Absent: Councilmember Santana

PLEDGE OF ALLEGIANCE AND INVOCATION

Vice Mayor Pamma led the Pledge of Allegiance. Councilmember Woten delivered the invocation.

CORRECTIONS OR CHANGES TO THE AGENDA BY CITY MANAGER ONLY

There were no corrections or changes to the agenda.

PRESENTATIONS AND RECOGNITIONS

There were no presentations or recognitions.

PUBLIC COMMENT

The following member of the public addressed the Council: J.R. Thiara.

CONSENT ITEMS

Consent Calendar is passed by one motion with exceptions and separate votes as noted.

MOTION: **APPROVE THE CONSENT AGENDA.**
(MOTION: PAMMA; SECOND: HERNANDEZ)

VOTE: **MOTION PASSED 4-0-1**
AYES: **COUNCILMEMBERS WOTEN, HERNANDEZ, VICE MAYOR PAMMA, AND MAYOR CHAPDELAINE**
NOES: **NONE**
ABSENT: **COUNCILMEMBER SANTANA**

1. City Council Meeting Minutes
   Clarissa Menchaca, City Clerk
   Council action: October 7, 2026, City Council Regular Meeting minutes approved.

2. 2026 City Hall Holiday Closure
   Benjamin Moody, City Manager
   Council action: Authorized the closure of City Hall to the public from Thursday, December 24, 2026, through Friday, January 1, 2027.

BUSINESS ITEMS

3. Sheriff Contract – Law Enforcement Contract Services
   Benjamin Moody, City Manager

   Benjamin Moody, City Manager, provided a report for the Council.

   Sutter County Sheriff Brandon Barnes addressed questions from the Council.

   Public Comment was opened and closed without any speakers.

   MOTION: AUTHORIZE THE CITY MANAGER TO ENTER INTO A MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT WITH THE COUNTY OF SUTTER, EFFECTIVE DECEMBER 1, 2026, THROUGH NOVEMBER 30, 2027, IN AN AMOUNT NOT TO EXCEED $1,855,000, SUBJECT TO MINOR, NON-SUBSTANTIVE REVISIONS APPROVED BY THE CITY ATTORNEY.
   (MOTION: WOTEN; SECOND: HERNANDEZ)

   VOTE: MOTION PASSED 4-0-1
   AYES: COUNCILMEMBERS WOTEN, HERNANDEZ, VICE MAYOR PAMMA, AND MAYOR CHAPDELAINE
   NOES: NONE
   ABSENT: COUNCILMEMBER SANTANA

ITEMS REMOVED FROM THE CONSENT AGENDA FOR COUNCIL CONSIDERATION AND ACTION

There were no items removed from the Consent Agenda for Council consideration and action.

UPDATES AND ANNOUNCEMENTS FROM THE CITY ATTORNEY AND CITY MANAGER

City Manager Benjamin Moody announced that the Father's House Fall Festival is scheduled for Saturday, and Pumpkin Paint Night will take place on October 28th. A portion of the youth soccer season wraps up this weekend, with the remaining teams concluding their season with a tournament on Halloween day. The Women's Club is working with Parks and Recreation to create decorative bows for the streetlights for the holiday season. Lastly discussions regarding fire services are ongoing, with a meeting planned with Sutter County and the goal of bringing an item forward for consideration at the next meeting.

COUNCILMEMBER COMMENTS

Vice Mayor Pamma shared that he is going to work behind the scenes with staff to prioritize public safety. He also announced several upcoming community events hosted by the Lions Club, including the Craft Fair on November 7th, from 10 a.m. to 4 p.m. at the Community Building, the Annual Turkey Bingo on November 19th at the Community Building, and the Holiday Hog Drawing on December 7th.

Mayor Chapdelaine discussed his attendance at the Regional Housing Authority Board of Commissioners meeting and the Sacramento Area Council of Governments meeting. He thanked the Sheriff for his continued efforts in serving the community and expressed appreciation to residents for attending the meeting and participating.

ADJOURNMENT

Mayor Chapdelaine adjourned the meeting at 6:45 pm.

Jeramy Chapdelaine, Mayor

ATTEST:

Clarissa Menchaca, City Clerk

CITY OF LIVE OAK
STAFF REPORT

Date: November 4, 2026

To: Honorable Mayor & Members of the City Council

From: Benjamin Moody, City Manager

Subject: Stop Sign Installation - Allen St. and Linda St.

Summary: Recommendation: Adopt a resolution approving the installation of stop signs and stop legends at the intersection of Allen Street and Linda Street, in all directions, including the eastbound and westbound directions of Allen Street at the Linda Street intersection, and in the northbound direction of Linda Street at the Allen Street intersection.

Fiscal Impact: $3,500 - Fund 14 Streets / Roads

Purpose:
To enhance safety for pedestrians, cyclists, and vehicles at the subject location in the City.

Background:
The residential neighborhood near the intersection of Linda Street and Allen Street has experienced concerns regarding unsafe turning movements and a disregard for pedestrians at the intersection, typically from traffic enroute to the City Soccer Complex. The intersection was constructed in the past without stop signs being placed at three legs of the four-leg intersection.

Analysis:
The Public Works Department has reviewed and performed an evaluation of the subject intersection utilizing CA MUTCD standards, traffic and accident data, analyzed site visibility issues, and considered pedestrian travel around the location.

Due to a combination of concerns including, establishing clear traffic control delineation for the intersection, and increased use of pedestrians crossing the roadways, staff recommends the installation of the following improvements:

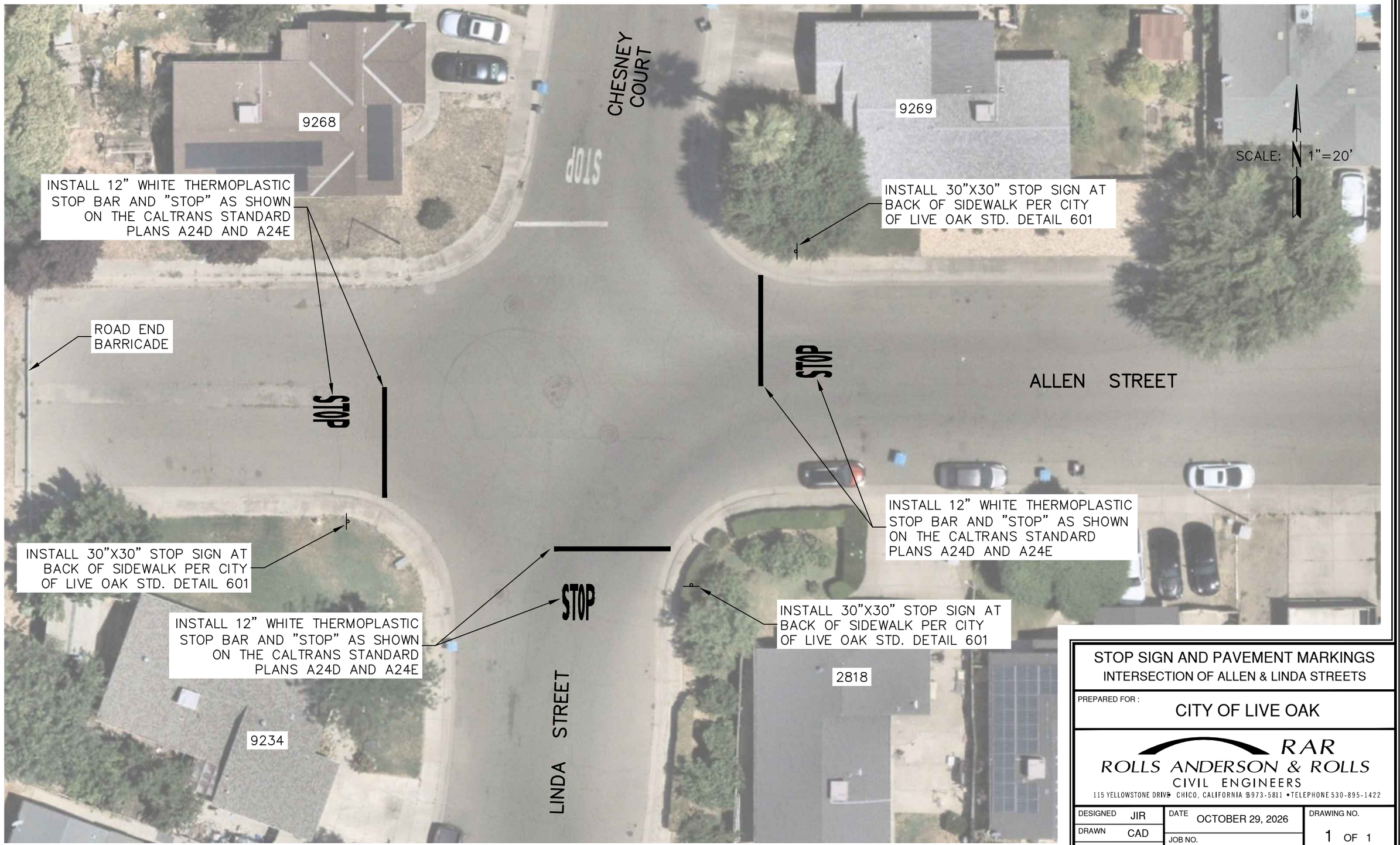
One-way stops for east and westbound traffic on Allen Street at Linda Street, and for northbound traffic on Linda Street at Allen Street.

Fiscal Impact:
Costs associated with the installation of the stop locations is estimated at approximately

$3,500. Installation will be performed by City staff. The City's Streets / Roads Fund 14, has sufficient funding programmed for the project.

Recommendation:
Adopt a resolution approving the installation of stop signs and stop legends at the intersection of Allen Street and Linda Street, in all directions, including the eastbound and westbound directions of Allen Street at the Linda Street intersection, and in the northbound direction of Linda Street at the Allen Street intersection.

Attachments:
Allen & Linda Street Plat-17x11 Sign & Marking Exhibit
Resolution for Stop Sign Installation



STOP SIGN AND PAVEMENT MARKINGS

INTERSECTION OF ALLEN & LINDA STREETS

PREPARED FOR :

CITY OF LIVE OAK

RAR
ROLLS ANDERSON & ROLLS
CIVIL ENGINEERS
115 YELLOWSTONE DRIVE • CHICO, CALIFORNIA 95973-5811 • TELEPHONE 530-895-1422

DESIGNED JIR	DATE OCTOBER 29, 2026	DRAWING NO. 1 OF 1
DRAWN CAD	JOB NO.	
CHECKED		

S:\Cities\Live Oak\LO 2026 – Allen Street Sign & Markings\Allen & Linda Street Plot.dwg 10/30/26 12:23:01 PM

Resolution No.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIVE OAK AUTHORIZING THE INSTALLATION OF STOP SIGNS AT THE INTERSECTION OF LINDA STREET AND ALLEN STREET

WHEREAS, the Public Works Director recommends placing stop signs and stop bars at the intersection of Allen Street and Linda Street, in all directions, including the eastbound and westbound directions of Allen Street at the Linda Street intersection, and in the northbound direction of Linda Street at the Allen Street intersection; and

WHEREAS, it has been determined by the City Council that such provisions are in the public interest.
interest.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Live Oak that the Public Works Department is hereby authorized and directed to install stop signs and stop bars at the intersection of Allen Street and Linda Street, in all directions, including the eastbound and westbound directions of Allen Street at the Linda Street intersection, and in the northbound direction of Linda Street at the Allen Street intersection.

PASSED AND ADOPTED by the City Council of the City of Live Oak this 4th day of November, 2026, by the following vote:

AYES:
NOES:
ABSENT:
NOT VOTING:

APPROVED:

_____
Jeramy Chapdelaine, Mayor

ATTEST:

_____
Clarissa Menchaca, City Clerk

CITY OF LIVE OAK
STAFF REPORT

Date: November 4, 2026

To: Honorable Mayor & Members of the City Council

From: Jeff Rabo, City Engineer

Subject: Update on the Sutter Subbasin Groundwater Management Coordination Committee's Progress Towards Presentation and Adoption of the Groundwater Sustainability Plan Amendment

---

Background:
A verbal presentation will be provided during the City Council meeting. No written staff report has been prepared.

Recommendation:
Receive and File.

CITY OF LIVE OAK
STAFF REPORT

Date: November 4, 2026

To: Honorable Mayor & Members of the City Council

From: Ethan Gutierrez, Finance Director

Subject: Cash Analysis

Background:
A verbal presentation will be provided during the City Council meeting. No written staff report has been prepared.

Recommendation:
Receive and File.