LIVERMORE
CALIFORNIA

REVISED COMMISSION FOR THE ARTS

AGENDA
TUESDAY, NOVEMBER 19, 2024

COMMISSION FOR THE ARTS REGULAR MEETING – 4:30 PM

*Roll Call updated

MEETING PARTICIPATION INFORMATION CAN BE FOUND AT THE END OF THE AGENDA

CIVIC CENTER MEETING HALL
WILLIAM H. MENDENHALL COMMUNITY ROOM
1016 S. LIVERMORE AVENUE

Cathleen deOrnelas, Chair
Laurence E Milder, Vice Chair
Natalia T Custodio, Commissioner
Thomasin J Dewhurst, Commissioner
Robert Gausman, Commissioner
Rajagopal R Kowligi, Commissioner
Monya Lane, Commissioner
Sabrina Ohnemus, Commissioner
Cher Wollard, Commissioner

1. CALL TO ORDER

2. ROLL CALL

Commissioner Natalia Custudio
Commissioner Thomasin Dewhurst
Commissioner Robert Gausman
Commissioner Rajagopal R Kowligi
Commissioner Monya Lane
Commissioner Sabrina Ohnemus
Commissioner Cher Wollard
Vice Chair Laurence E Milder
Chair Cathleen deOrnelas

3. OPEN FORUM

- In conformance with the Brown Act, no Commission for the Arts action can occur on items presented during Open Forum.
- To provide public comment, please submit a speaker card. When your name is called, walk to the lectern to address the Commission.
- Comments are limited to a maximum of 3 minutes per person, per item. The Chair may reduce the amount of time based on the number of persons wishing to speak.
- Open Forum will conclude after 30 minutes; however, if there are additional speakers, Open Forum will reconvene after Matters for Consideration.

4. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Commission with a single action. Members of the audience wishing to provide public input must submit a speaker card.

4.1 Approval of draft minutes - October 22, 2024 Commission for the Arts Meeting

Recommendation:
Staff recommends the Commission for the Arts approve the draft minutes.

Attachments:
1. 10-22-24 Draft Minutes

5. MATTERS FOR CONSIDERATION

5.1 Discussion of ad hoc committees and subcommittees.

Recommendation:
Staff recommends the Commission for the Arts review the list of subcommittees that will need to be terminated or forwarded for Council approval to become standing subcommittees.

Staff Report
Attachments:
1. Subcommittee List

5.2 Discussion of Bothwell Arts Center program offerings and potential future facility needs.

Recommendation:
Staff recommends the Commission for the Arts receive an update on arts culture programs currently being offered at the Bothwell Arts Center and discuss potential future facility needs and strategies to achieve them.

Staff Report

5.3 Update on progress of the 2024 Commission for the Arts Work Plan

Recommendation:
Staff recommends the Commission for the Arts review and discuss the status of action items on the Commission's 2024 Work Plan.

Staff Report
Attachments:
1. Commission for the Arts 2024 Workplan

5.4 Appoint an Ad Hoc Committee to review Mini Grant applications.

Recommendation:
Staff recommends the Commission for the Arts appoint an Ad Hoc Committee to review Mini Grant applications.

Staff Report

6. COMMITTEE REPORTS AND MATTERS INITIATED BY STAFF AND COMMISSIONERS

7. ADJOURNMENT

To a regular Commission for the Arts meeting on Tuesday, December 17, 2024 at 4:30 pm, Civic Center Meeting Hall, William H. Mendenhall Community Room, 1016 S. Livermore Avenue.

8. HOW TO PARTICIPATE IN THE COMMISSION MEETING

You can participate in the meeting in a number of ways:

Open Forum is an opportunity for the public to speak regarding items not listed on the agenda. Speakers are limited to a maximum of 3 minutes per person. To address the Commission, you must submit a speaker card to the liaison prior to the start of that item. You should be aware that the Commission is prohibited by State law from taking action on any items that are not listed on the agenda. However, if your item requires action, the Commission may place it on a future agenda or direct staff to work with you and/or report to the Commission on the issue.

Other Agenda Items are also open for public input including Consent Calendar or Matters for Consideration items. These comments are also subject to the 3-minute limit.

Submission of Comments Prior to the Meeting:

Email Comments may be submitted by the public to the Commission for the Arts Liaison (arts@LivermoreCA.gov). Items received no later than 12:00 pm on the day of the meeting will be provided to the Commission and available on the City website prior to the meeting. These items will NOT be read into the record.

eComments may be submitted by the public using the eComment link here. Comments may be up to 1000 characters in length and will be accepted up until 3:30 pm the day of the meeting. These items will NOT be read into the record and are viewable by the Commission and the public upon submittal.

Submission of Comments During the Meeting:

Speakers are limited to a maximum of 3 minutes per person. To submit a comment, you must complete a speaker card for each item. Speaker cards are available in the Civic Center Meeting Hall lobby. Indicate on the card the item number you wish to comment on and submit the card directly to the liaison prior to the start of the item. You should be aware that the Commission is prohibited by State law from taking action on any items that are not listed on the agenda. However, if your item requires action, the Commission may place it on a future agenda or direct staff to work with you and/or report to the Commission on the issue.

If you would like to deliver written materials to the Commission for the Arts as part of your public comments, please provide 12 copies to the liaison with your speaker card.

The Commission Agenda and Agenda Reports are prepared by City staff and are available for public review on Thursday evening, prior to the Commission for the Arts meeting at 10162 South Livermore Avenue, Livermore. The Agenda is also available on the City's website, http://livermoreca.gov/agenda.

Under Government Code §54957.5, any supplemental material distributed to the members of the Commission for the Arts after the posting of this agenda will be available for public review at City Hall, 1052 South Livermore Avenue, Livermore, and included in the agenda packet available on the City's web site at http://livermoreca.gov/agenda.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (CODIFIED AT 42 UNITED STATES CODE SECTION 12101 AND 28 CODE OF FEDERAL REGULATIONS PART 35), AND SECTION 504 OF THE REHABILITATION ACT OF 1973, THE CITY OF LIVERMORE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, ANCESTRY, SEX, DISABILITY, AGE OR SEXUAL ORIENTATION IN THE PROVISION OF ANY SERVICES, PROGRAMS, OR ACTIVITIES. TO ARRANGE AN ACCOMMODATION IN ORDER TO PARTICIPATEIN THIS PUBLIC MEETING, PLEASE CONTACT THE ADA COORDINATOR AT ADACOORDINATOR@LIVERMORECA.GOV OR CALL (925) 960-4170 (VOICE) OR (925) 960-4104 (TDD) AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING

CITY OF LIVERMORE
COMMISSION FOR THE ARTS

MEETING MINUTES
October 22, 2024

1. Call to Order

Chair deOrnelas called the meeting to order at 4:30 p.m.

2. Roll Call

Members Present: Commissioners Cathleen deOrnelas, Thomasin Dewhurst, Bob Gausman, Rajagopal Kowligi and Laurence Milder

Absent: Commissioners Natalia Custodio, Monya Lane, Sabrina Ohnemus and Cher Wollard

Staff Present: Staff Liaison Theresa De La Vega, Deputy City Attorney Katherine Mirassou, Management Analyst II Allen McFarland and Administrative Clerk II Xochitl Roberts

3. Open Forum

Commissioner Wollard joined the meeting at 4:32 p.m.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

4. Consent Calendar

4.1 Approval of draft minutes – September 24, 2024, Regular Commission for the Arts Meeting.

Recommendation: Staff recommended the Commission for the Arts approve the draft minutes for September 24, 2024, Regular Commission for the Arts Meeting.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

MOTION BY COMMISSIONER GAUSMAN, SECONDED BY COMMISSIONER MILDER, TO APPROVE THE SEPTEMBER 24, 2024, COMMISSION FOR THE ARTS MEETING MINUTES AS SUBMITTED.

VOTE ON THE MOTION:

AYES: COMMISSIONERS DEORNELAS, DEWHURST, GAUSMAN, KOWLIGI AND MILDER
NOES: NONE
ABSTAIN: COMMISSIONER WOLLARD
ABSENT: COMMISSIONERS CUSTODIO, LANE, AND OHNEMUS

5. Matters for Consideration

5.1 Appoint a subcommittee to review High School Senior Arts Awards applications.

Recommendation: Staff recommends the Commission for the Arts appoint a subcommittee to review High School Senior Arts Awards applications.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

THE COMMISSION FOR THE ARTS APPOINTED COMMISSIONERS GAUSMAN (CHAIR), DEORNELAS AND DEWHURST TO A SUBCOMMITTEE TO REVIEW HIGH SCHOOL SENIOR ARTS AWARDS APPLICATIONS.

5.2 Training on the Commission for the Arts' grant application review process and best practices.

Recommendation: Staff recommends the Commission for the Arts receive the training.

Staff Liaison Theresa De La Vega and Deputy City Attorney Katherine Mirrassou presented the item.

Commissioner Wollard provided a comment.

Deputy City Attorney Katherine Mirrasou provided a comment.

Vice Chair Milder provided a comment.

Deputy City Attorney Katherine Mirrasou provided a comment.

Vice Chair Milder provided a comment

Commissioner Kowligi provided a comment.

Deputy City Attorney Katherine Mirrasou provided a comment.

Staff Liaison Theresa De La Vega provided a comment.

Chair deOrnelas provided a comment.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

THE COMMISSION FOR THE ARTS RECEIVED THE TRAINING.

5.3 Staff update on the L-Street Garage Mural Project.

Recommendation: Staff recommends the Commission for the Arts receive the update.

Staff Liaison Theresa De La Vega presented the item.

Commissioner Kowligi provided a comment.

Staff Liaison Theresa De La Vega provided a comment.

Chair deOrnelas provided a comment.

Commissioner Wollard provided a comment.

Commissioner Gausman provided a comment.

Staff Liaison Theresa De La Vega provided a comment.

Commissioner Kowligi provided a comment.

Commissioner Wollard provided a comment.

Commissioner Gausman provided a comment.

Commissioner Dewhurst provided a comment.

Commissioner Wollard provided a comment.

Staff Liaison Theresa De La Vega provided a comment.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

THE COMMISSION FOR THE ARTS RECEIVED THE UPDATE.

5.4 Update from the Partnership Model Subcommittee.

Recommendation: Staff recommends the Commission for the Arts receive the update.

Chair deOrnelas presented the item.

Commissioner Kowligi provided a comment.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

THE COMMISSION FOR THE ARTS RECEIVED THE UPDATE.

5.5 Update from the City-Owned Artwork Subcommittee.

Recommendation: Staff recommends the Commission for the Arts receive the update.

Commissioner Dewhurst presented the item.

Commissioner Wollard provided a comment.

Commissioner Dewhurst provided a comment.

Staff Liaison Theresa De La Vega provided a comment.

Commissioner Gausman provided a comment.

Commissioner Kowligi provided a comment.

Chair deOrnelas provided a comment.

Commissioner Gausman provided a comment.

Commissioner Wollard provided a comment.

Commissioner Kowligi left the meeting at 5:22 p.m.

Chair deOrnelas provided a comment.

Commissioner Wollard provided a comment.

Management Analyst II Allen McFarland provided a comment.

Commissioner Wollard provided a comment.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

THE COMMISSION FOR THE ARTS RECEIVED THE UPDATE.

6. Committee Reports and Matters Initiated by Staff and Commissioner

Staff Liaison Theresa De La Vega provided an update on newly appointed and reappointed Commissioners.

Staff Liaison Theresa De La Vega provided an update that no eligible Public Art Grant applications were received.

Staff Liaison Theresa De La Vega provided an update on the utility box mural located at E. Stanley Boulevard and Wall Street.

The Commission for the Arts requested continuing the discussion regarding the partnership model and updating the list at a future meeting.

The Commission for the Arts requested an item discussing progress on the 2024 Workplan at a future meeting.

The Commission for the Arts requested an item discussing the future of the Bothwell Arts Center at a future meeting.

7. Adjournment

The meeting was adjourned at 5:42 p.m. to a regular *in person* November 19, 2024, Commission for the Arts meeting to begin at 4:30 p.m.

LIVERMORE
CALIFORNIA

COMMISSION FOR THE ARTS STAFF REPORT **ITEM NO. 5.1**

DATE: November 19, 2024

TO: Chairperson and Members of the Commission for the Arts

FROM: Theresa de la Vega, Management Analyst II

SUBJECT: Discussion of ad hoc committees and subcommittees.

RECOMMENDED ACTION

Staff recommends the Commission for the Arts review the list of subcommittees that will need to be terminated or forwarded for Council approval to become standing subcommittees.

SUMMARY

The Commission for the Arts has a list of Subcommittees that need to be reviewed to be compliant with the current Council Rules of Procedures for Subcommittees. Staff recommends the Commission for the Arts review the list of subcommittees that will need to be terminated or forwarded for Council approval to become standing subcommittees.

DISCUSSION

Under Council Rules of Procedure 16.2(3)(b), an advisory body is not authorized to create a standing subcommittee, one that has a continuing subject matter jurisdiction and/or extended duration, without prior City Council approval. The advisory body can create ad hoc committees that are limited to both a defined task and a duration that is less than a year. The Commission for the Arts currently has several committees, described in the attached Subcommittee's List, that either need to be converted to ad hoc committees or approved by City Council to conform with the Rules of Procedure. The current Commission for the Arts Rules of Procedure also needs to be updated to be consistent with the Council's Rules of Procedure on this subject.

Staff recommends the Developer-Initiated Art Subcommittee be recommended as a standing subcommittee for Council approval, and the rest of the subcommittees either be sunset or ad hoc committees that are limited to both a defined task and a duration that is less than a year.

ATTACHMENTS

1. Subcommittee List

Prepared by: Theresa de la Vega
Management Analyst II

Commission for the Arts
Subcommittees

Alignment of Funding Model
(7/25/23 –)
Commissioner Custodio (Chair)
Commissioner deOrnelas
Commissioner Milder
Purpose: review opportunities to better align funding ratio, fees, and funding models with challenges and goals identified in the Creative Livermore Framework

CfA Grants Program Review
(5/23/23 –)
Commissioner Kowligi
Commissioner Milder
Commissioner Ohnemus (Chair)
Purpose: to review the current grant programs, explore ideas and provide recommendations on updates

City-Owned Artwork
(7/23/24 –)
Commissioner Custodio
Commissioner Dewhurst (Chair)
Commissioner Kowligi
Purpose: to create and inventory of City-owned art and develop a plan to manage City-owned art

Community Outreach
(4/26/22 -)
Commissioner Custodio
Commissioner Gausman
Commissioner Lane (Chair)
Purpose: to expand programming opportunities which celebrate and reflect the City of Livermore by connecting and/or collaborating with other artists, arts organizations and other entities that are committed to the Livermore arts efforts

Developer-Initiated Art
(11/28/23 -)
Commissioner Gausman
Commissioner Ohnemus
Commissioner Wollard (Chair)
Purpose: review developer-initiated art proposals and provide input and recommendations to Commission

Livermore Murals
(10/25/16 -)
Commissioner Gausman
Commissioner Wollard
Commissioner Ohnemus (Chair)
Purpose: Review Mural proposals, provide input and make recommendations to the CfA. Explore new opportunities to bring murals to Livermore

Partnership Model
(7/25/23 -)
Commissioner deOrnelas (Chair)
Commissioner Gausman
Commissioner Kowligi
Purpose: Draft a consistent and cohesive approach for Commissioners to leverage in their liaison role with our Community Partners

LIVERMORE
CALIFORNIA

COMMISSION FOR THE ARTS STAFF REPORT **ITEM NO. 5.2**

DATE: November 19, 2024

TO: Chairperson and Members of the Commission for the Arts

FROM: Theresa de la Vega, Management Analyst II

SUBJECT: Discussion of Bothwell Arts Center program offerings and potential future facility needs.

RECOMMENDED ACTION

Staff recommends the Commission for the Arts receive an update on arts culture programs currently being offered at the Bothwell Arts Center and discuss potential future facility needs and strategies to achieve them.

SUMMARY

On October 22, 2024, the Commission for the Arts requested that a discussion of the future of the Bothwell Arts Center and potential alternative facilities be brought back at a future meeting. Staff recommends the Commission for the Arts receive an update on arts culture programs currently being offered at the Bothwell Arts Center and discuss potential future facility needs and strategies to achieve them.

DISCUSSION

On October 22, 2024, the Commission for the Arts requested that a discussion of the future of the Bothwell Arts Center and potential alternative facilities be brought back at a future meeting. Livermore Valley Arts executive director Chris Carter will update the Commission on the programming being offered at the Bothwell, after which the Commission may engage in a discussion of potential arts facility needs and strategies to achieve them.

ATTACHMENTS

Prepared by: Theresa de la Vega
Management Analyst II

LIVERMORE
CALIFORNIA

COMMISSION FOR THE ARTS STAFF REPORT **ITEM NO. 5.3**

DATE: November 19, 2024

TO: Chairperson and Members of the Commission for the Arts

FROM: Theresa de la Vega, Management Analyst II

SUBJECT: Update on progress of the 2024 Commission for the Arts Work Plan

RECOMMENDED ACTION

Staff recommends the Commission for the Arts review and discuss the status of action items on the Commission's 2024 Work Plan.

SUMMARY

On October 22, 2024, Commissioner De Ornelas suggested, and a majority of the Commissioners agreed that a review, discussion, and update of the 2024 Commission for the Arts Work Plan should be added to the November Meeting Agenda. Staff recommends the Commission for the Arts review and discuss the status of action items on the Commission's 2024 Work Plan.

DISCUSSION

On October 22, 2024, Commissioner De Ornelas suggested, and a majority of the Commissioners agreed that a review, discussion, and update of the 2024 Commission for the Arts Work Plan should be added to the November Meeting Agenda. The review, discussion, and update will also help the Commission establish a cadence that may be used for reviewing what had been accomplished in the previous quarter and plan for the next.

ATTACHMENTS

1. Commission for the Arts 2024 Workplan

Prepared by: Theresa de la Vega
Management Analyst II

CITY OF LIVERMORE CALIFORNIA

ANNUAL 2024 WORK PLAN

AND 2023 ACCOMPLISHMENTS

Commission for the Arts

Innovation & Economic Development Department

Staff Liaison
Theresa De La Vega
Administrative Support
Xochitl Roberts

Chair **Cathleen deOrnelas**; Vice-Chair **Laurence E. Milder**; Members **Natalia Custodio, Robert Gausman, Rajagopal R Kowligi, Monya Lane, Sabrina Ohnemus, Cher Wollard**

Projects should be consistent with the City of Livermore 5-Year Strategic Plan and the Advisory Body's Duties and Responsibilities, and a budgeted project.

Strategic Plan
Five-Year Strategic Plan | Livermore, CA (livermoreca.gov)

Rules of Procedure
IN THE CITY COUNCIL OF THE CITY OF LIVERMORE (livermoreca.gov)

2024 WORK PLAN

	Strategic Plan Project	Duty/Responsibility	Proposed Activities	Timeline For Completion
1.	CFA Grants Program Review Community Pillar: Inclusive & Inviting Spaces and Places, Goal 2, Objective 1 *Creative Livermore Framework: Diversity, Equity & Inclusion*	Review the current grant programs, explore ideas and provide recommendations on updates. *CfA Grants Program Review Subcommittee*	1. Create new Grant/Award Program Proposal. 2. Update Grant Program Application Forms. 3. Develop Applicant training material. 4. Update Review forms/checklist. 5. Develop Communication strategy to launch updated program.	FY 2025 Q2-Q4

2.	Alignment of Funding Model Community Pillar: Inclusive & Inviting Spaces and Places, Goal 2 Objective 3 *Creative Livermore Framework: Resources*	Review opportunities to better align our funding ratio, fees, and funding models with challenges and goals identified in the Creative Livermore framework. *CfA Funding Model Subcommittee*	1. Determine if the 80/20 Arts funding ratio accurately reflects the needs and desires of the Livermore community. 2. Determine if the current art fee provides a practical and sustainable resource of funding. 3. Determine if continuously re-funded Project + Program Grants or Mini Grants can have their own funding process.	FY25 – FY26
3.	Partnership Model Community Pillar: Inclusive & Inviting Spaces and Places, Goal 2, Objective 2 *Creative Livermore Framework: Regional Partnerships*	Draft a consistent and cohesive approach for Commissioners to leverage in their liaison role with our Community Partners and create ongoing content to keep partners updated. *CfA Partnership Model Subcommittee*	1. Create Communications Toolkit for consistent messaging with Partners. 2. Establish ongoing reporting process.	FY25 Q2
4.	Livermore Murals Community Pillar: Inclusive & Inviting Spaces and Places, Goal 1, Objective 1 *Creative Livermore Framework: Diversity, Equity & Inclusion*	Review Mural proposals, provide input and make recommendations to the CfA. Explore new opportunities to bring murals to Livermore. *CfA Mural Subcommittee*	1. Utility Box Mural Program launch. 2. Mural Criteria finalization, including a workflow or process document. 3. Request to include Mural Criteria and process documents in the City's municipal code. 4. Investigate possibility of creating an online tool for artists to submit mural ideas/requests.	FY25 Q3
5.	Community Outreach	Expand programming opportunities by connecting and/or collaborating with other	1. Create a Communication Plan that targets all stakeholders; artists, organizations, citizens,	FY25 Q2

	Community Pillar: A City that Works, Goal 6, Objective 1 *Creative Livermore Framework: Aligns with all Cultural plan goals*	artists, arts organizations and other entities that are committed to Livermore arts efforts	etc. and makes them aware of CfA identity, work progress and opportunities. 2. Create plan for Arts Across the Community events.	FY25 Q1-Q3
6.	Developer Initiated Art Projects Community Pillar: Economy That Prospers, Goal 5, Objective 1	Work with Developers to meet the Arts requirements for new construction in Livermore. *Developer Initiated Art Subcommittee*	1. Review developer-initiated art proposals and provide input. 2. Gain approval for project from the CfA.	As needed
7.	CfA Grants Program Community Pillar: A City that Works, Goal 6, Objective 4	Review Public Art grant applications. *Grant Application Review Subcommittee*	1. Review Grant program applications. 2. Provide feedback or question to city staff/artists regarding applications. 3. Obtain approval from CfA for funding of Mini Grants. 4. Work with CfA to provide funding recommendations to City Council for Project & Program Grants. 5. Work with CfA to provide funding recommendations to City Council for Public Art Grants.	FY25 Q1-Q4
8.	Poet Laureate Selection Community Pillar: Inclusive & Inviting Spaces and Places, Goal 1, Objective 1	Assist in selecting City of Livermore Poet Laureate. *Poet Laureate Selection Subcommittee*	1. Interview Poet Laureate candidates, make a recommendation to the Commission and City Council.	FY24 Q4

9.	City Owned Artwork Plan Community Pillar: Inclusive & Inviting Spaces and Places, Goal 1, Objective 1	Develop plan to effectively manage city owned Art pieces so that they can be enjoyed by the public.	1. Create Inventory of City owned Art. 2. Identify City owned spaces to display Art. 3. Recommend additional Art the city should consider obtaining.	FY25
10.	CfA Budget Community Pillar: Inclusive & Inviting Spaces and Places, Goal 2, Objective 3	Create and finalize FY24/25 Public Art Fee Budget. *CfA Commissioners and City Staff*	1. Discuss priorities for the FY24/25 budget cycle and approve recommendation for final Public Art Fee budget. 2. Ensure alignment with CfA Work Plan.	FY24/25 Q3
11.	CfA Workplan Community Pillar: A City that Works, Goal 2, Objective 4	Work with City Staff to create Annual Work plan for CfA. *2024 CfA Workplan Subcommittee*	1. Create Workplan draft and work with Commission to update as necessary.	FY24 Q4

PRIOR YEAR ACCOMPLISHMENTS

	Strategic Plan Project	Duty/Responsibility	Completed Activities	Status
1.	CfA Grants Program	Review grant applications and award recipients. *Grants Application Review Subcommittee*	Mini Grants: 1. FY23 Reviewed 4 Mini Grants, Awarded 3 Mini Grants 2. FY24 Reviewed 2 Mini Grants, Awarded 2 Mini Grants	Completed
2.	CfA Grants Program	Review grant applications and recommend funding decisions to City Council. *Grants Application Review Subcommittee*	Project & Program Grants: 1. FY23 Reviewed 7 Project & Program Grants, Awarded 5 Project & Program Grants 2. FY24 Reviewed 5 Project & Program Grants, Awarded 3 Project & Program Grants	Completed

3.	Art Show Judging	Judge and select seven winners for the 2023 & 2024 Spring Art Show Award. Judge submissions for the Teen Art Expo. *Spring Arts Show Subcommittee, Teen Art Expo Volunteer Judges, Congressional Art Competition Volunteer Judges*	Spring Art Show Judging: 1. Judged and awarded 7 awards at the 2023 Spring Art Show. 2. Judged and awarded 7 awards at the 2024 Spring Art Show. 3. Judged 38 submissions at the 2023 Teen Art Expo 4. Judged 66 submissions at the 2024 Teen Art Expo 5. Judged Artwork for Congressman Erik Swalwell's Congressional Art Competition	Completed
4.	Community Awards	Review applications, recommend and present awards to graduating students. *2024 High School Senior Arts Awards Subcommittee*	High School Senior Arts Awards: 1. 2024 - Awarded 9 students $600 awards – Livermore High, Granada High & Vineyard Alternative School.	Completed
5.	Developer Initiated Art Projects	Work with Developers to meet the Arts requirements for new construction in Livermore. *Developer Initiated Art Subcommittee*	1. 2023 - Worked with in 1 Developer to review developer-initiated art proposals, provide input and gain approval for project from the CfA.	Completed
6.	Partnership Model	Draft a consistent and cohesive approach for Commissioners to leverage in their liaison role with our Community Partners and create ongoing content to keep partners updated. *CfA Partnership Model Subcommittee*	1. Establish Community Partnership Liaisons. 2. Invited guest Community Partners to present updates to the CfA. (LVA, SPARC, Livermore Library).	Completed
7.	CfA Budget	Create and finalize FY24/25 Public Art Fee Budget. *CfA Commissioners and City Staff*	1. Discuss priorities for the FY24/25 budget cycle and approve recommendation for final Public Art Fee budget.	Complete
8.	CfA Workplan foundation	Create plan to link the work done of the CfA to the Livermore Cultural Arts plan goals. *CfA Workplan Subcommittee*	2. Identify which Livermore Cultural Plan goals the CfA will focus on for the next two years. 3. Create Subcommittees that align to the goal focus areas of the Cultural Arts plan.	Completed Completed Completed

			4. Identify strategic priorities for the CfA Subcommittees that align with the goals of the Cultural Arts plan.	

ONGOING PROJECTS

	Project	Activities
1.	Subcommittee Status Check	Review the need for each subcommittee and address any changes needed including retirement of subcommittee, replacement or members or change in leadership of subcommittees.
2.	Brown Act Training	CfA receives Brown Act training from the City Attorney's office.
3.	CfA status update to City Council	CfA representative to present update on CfA activities, accomplishments, and future plans.
4.	Annual Calendar	Approve proposed annual calendar of meetings/events.
5.	CfA Budget	Discuss priorities for the annual budget cycle and approve recommendation for final Public Art Fee budget.

LIVERMORE
CALIFORNIA

COMMISSION FOR THE ARTS STAFF REPORT **ITEM NO. 5.4**

DATE: November 19, 2024

TO: Chairperson and Members of the Commission for the Arts

FROM: Theresa de la Vega, Management Analyst II

SUBJECT: Appoint an Ad Hoc Committee to review Mini Grant applications.

RECOMMENDED ACTION

Staff recommends the Commission for the Arts appoint an Ad Hoc Committee to review Mini Grant applications.

SUMMARY

DISCUSSION

The Mini Grant Application Review Ad Hoc Committee, made up of three Commissioners, will evaluate the applications and present their recommendations to the full Commission at the regular meeting on December 17, 2024.

ATTACHMENTS

Prepared by: Xochitl Roberts
Senior Clerk

CITY OF LIVERMORE
COMMISSION FOR THE ARTS

MEETING MINUTES
October 22, 2024

1. Call to Order

Chair deOrnelas called the meeting to order at 4:30 p.m.

2. Roll Call

Members Present: Commissioners Cathleen deOrnelas, Thomasin Dewhurst, Bob Gausman, Rajagopal Kowligi and Laurence Milder

Absent: Commissioners Natalia Custodio, Monya Lane, Sabrina Ohnemus and Cher Wollard

Staff Present: Staff Liaison Theresa De La Vega, Deputy City Attorney Katherine Mirassou, Management Analyst II Allen McFarland and Administrative Clerk II Xochitl Roberts

3. Open Forum

Commissioner Wollard joined the meeting at 4:32 p.m.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

4. Consent Calendar

4.1 Approval of draft minutes – September 24, 2024, Regular Commission for the Arts Meeting.

Recommendation: Staff recommended the Commission for the Arts approve the draft minutes for September 24, 2024, Regular Commission for the Arts Meeting.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

MOTION BY COMMISSIONER GAUSMAN, SECONDED BY COMMISSIONER MILDER, TO APPROVE THE SEPTEMBER 24, 2024, COMMISSION FOR THE ARTS MEETING MINUTES AS SUBMITTED.

VOTE ON THE MOTION:

AYES:	COMMISSIONERS DEORNELAS, DEWHURST, GAUSMAN, KOWLIGI AND MILDER
NOES:	NONE
ABSTAIN:	COMMISSIONER WOLLARD
ABSENT:	COMMISSIONERS CUSTODIO, LANE, AND OHNEMUS

5. Matters for Consideration

5.1 Appoint a subcommittee to review High School Senior Arts Awards applications.

Recommendation: Staff recommends the Commission for the Arts appoint a subcommittee to review High School Senior Arts Awards applications.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

THE COMMISSION FOR THE ARTS APPOINTED COMMISSIONERS GAUSMAN (CHAIR), DEORNELAS AND DEWHURST TO A SUBCOMMITTEE TO REVIEW HIGH SCHOOL SENIOR ARTS AWARDS APPLICATIONS.

5.2 Training on the Commission for the Arts' grant application review process and best practices.

Recommendation: Staff recommends the Commission for the Arts receive the training.

Staff Liaison Theresa De La Vega and Deputy City Attorney Katherine Mirrassou presented the item.

Commissioner Wollard provided a comment.

Deputy City Attorney Katherine Mirrasou provided a comment.

Vice Chair Milder provided a comment.

Deputy City Attorney Katherine Mirrasou provided a comment.

Vice Chair Milder provided a comment

Commissioner Kowligi provided a comment.

Deputy City Attorney Katherine Mirrasou provided a comment.

Staff Liaison Theresa De La Vega provided a comment.

Chair deOrnelas provided a comment.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

THE COMMISSION FOR THE ARTS RECEIVED THE TRAINING.

5.3 Staff update on the L-Street Garage Mural Project.

Recommendation: Staff recommends the Commission for the Arts receive the update.

Staff Liaison Theresa De La Vega presented the item.

Commissioner Kowligi provided a comment.

Staff Liaison Theresa De La Vega provided a comment.

Chair deOrnelas provided a comment.

Commissioner Wollard provided a comment.

Commissioner Gausman provided a comment.

Staff Liaison Theresa De La Vega provided a comment.

Commissioner Kowligi provided a comment.

Commissioner Wollard provided a comment.

Commissioner Gausman provided a comment.

Commissioner Dewhurst provided a comment.

Commissioner Wollard provided a comment.

Staff Liaison Theresa De La Vega provided a comment.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

THE COMMISSION FOR THE ARTS RECEIVED THE UPDATE.

5.4 Update from the Partnership Model Subcommittee.

Recommendation: Staff recommends the Commission for the Arts receive the update.

Chair deOrnelas presented the item.

Commissioner Kowligi provided a comment.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

THE COMMISSION FOR THE ARTS RECEIVED THE UPDATE.

5.5 Update from the City-Owned Artwork Subcommittee.

Recommendation: Staff recommends the Commission for the Arts receive the update.

Commissioner Dewhurst presented the item.

Commissioner Wollard provided a comment.

Commissioner Dewhurst provided a comment.

Staff Liaison Theresa De La Vega provided a comment.

Commissioner Gausman provided a comment.

Commissioner Kowligi provided a comment.

Chair deOrnelas provided a comment.

Commissioner Gausman provided a comment.

Commissioner Wollard provided a comment.

Commissioner Kowligi left the meeting at 5:22 p.m.

Chair deOrnelas provided a comment.

Commissioner Wollard provided a comment.

Management Analyst II Allen McFarland provided a comment.

Commissioner Wollard provided a comment.

Chair deOrnelas opened the public comment period.

There were no speakers, and the public comment period was closed.

THE COMMISSION FOR THE ARTS RECEIVED THE UPDATE.

6. Committee Reports and Matters Initiated by Staff and Commissioner

Staff Liaison Theresa De La Vega provided an update on newly appointed and reappointed Commissioners.

Staff Liaison Theresa De La Vega provided an update that no eligible Public Art Grant applications were received.

Staff Liaison Theresa De La Vega provided an update on the utility box mural located at E. Stanley Boulevard and Wall Street.

The Commission for the Arts requested continuing the discussion regarding the partnership model and updating the list at a future meeting.

The Commission for the Arts requested an item discussing progress on the 2024 Workplan at a future meeting.

The Commission for the Arts requested an item discussing the future of the Bothwell Arts Center at a future meeting.

7. Adjournment

The meeting was adjourned at 5:42 p.m. to a regular *in person* November 19, 2024, Commission for the Arts meeting to begin at 4:30 p.m.

LIVERMORE
CALIFORNIA

COMMISSION FOR THE ARTS STAFF REPORT **ITEM NO. 5.1**

DATE: November 19, 2024

TO: Chairperson and Members of the Commission for the Arts

FROM: Theresa de la Vega, Management Analyst II

SUBJECT: Discussion of ad hoc committees and subcommittees.

RECOMMENDED ACTION

Staff recommends the Commission for the Arts review the list of subcommittees that will need to be terminated or forwarded for Council approval to become standing subcommittees.

SUMMARY

The Commission for the Arts has a list of Subcommittees that need to be reviewed to be compliant with the current Council Rules of Procedures for Subcommittees. Staff recommends the Commission for the Arts review the list of subcommittees that will need to be terminated or forwarded for Council approval to become standing subcommittees.

DISCUSSION

Under Council Rules of Procedure 16.2(3)(b), an advisory body is not authorized to create a standing subcommittee, one that has a continuing subject matter jurisdiction and/or extended duration, without prior City Council approval. The advisory body can create ad hoc committees that are limited to both a defined task and a duration that is less than a year. The Commission for the Arts currently has several committees, described in the attached Subcommittee's List, that either need to be converted to ad hoc committees or approved by City Council to conform with the Rules of Procedure. The current Commission for the Arts Rules of Procedure also needs to be updated to be consistent with the Council's Rules of Procedure on this subject.

Staff recommends the Developer-Initiated Art Subcommittee be recommended as a standing subcommittee for Council approval, and the rest of the subcommittees either be sunset or ad hoc committees that are limited to both a defined task and a duration that is less than a year.

ATTACHMENTS

1. Subcommittee List

Prepared by: Theresa de la Vega
Management Analyst II

Commission for the Arts
Subcommittees

Alignment of Funding Model
(7/25/23 –)
Commissioner Custodio (Chair)
Commissioner deOrnelas
Commissioner Milder
Purpose: review opportunities to better align funding ratio, fees, and funding models with challenges and goals identified in the Creative Livermore Framework

CfA Grants Program Review
(5/23/23 –)
Commissioner Kowligi
Commissioner Milder
Commissioner Ohnemus (Chair)
Purpose: to review the current grant programs, explore ideas and provide recommendations on updates

City-Owned Artwork
(7/23/24 –)
Commissioner Custodio
Commissioner Dewhurst (Chair)
Commissioner Kowligi
Purpose: to create and inventory of City-owned art and develop a plan to manage City-owned art

Community Outreach
(4/26/22 -)
Commissioner Custodio
Commissioner Gausman
Commissioner Lane (Chair)
Purpose: to expand programming opportunities which celebrate and reflect the City of Livermore by connecting and/or collaborating with other artists, arts organizations and other entities that are committed to the Livermore arts efforts

Developer-Initiated Art
(11/28/23 -)
Commissioner Gausman
Commissioner Ohnemus
Commissioner Wollard (Chair)
Purpose: review developer-initiated art proposals and provide input and recommendations to Commission

Livermore Murals
(10/25/16 -)
Commissioner Gausman
Commissioner Wollard
Commissioner Ohnemus (Chair)
Purpose: Review Mural proposals, provide input and make recommendations to the CfA. Explore new opportunities to bring murals to Livermore

Partnership Model
(7/25/23 -)
Commissioner deOrnelas (Chair)
Commissioner Gausman
Commissioner Kowligi
Purpose: Draft a consistent and cohesive approach for Commissioners to leverage in their liaison role with our Community Partners

LIVERMORE
CALIFORNIA

COMMISSION FOR THE ARTS STAFF REPORT ITEM NO. 5.2

DATE: November 19, 2024

TO: Chairperson and Members of the Commission for the Arts

FROM: Theresa de la Vega, Management Analyst II

SUBJECT: Discussion of Bothwell Arts Center program offerings and potential future facility needs.

RECOMMENDED ACTION

Staff recommends the Commission for the Arts receive an update on arts culture programs currently being offered at the Bothwell Arts Center and discuss potential future facility needs and strategies to achieve them.

SUMMARY

On October 22, 2024, the Commission for the Arts requested that a discussion of the future of the Bothwell Arts Center and potential alternative facilities be brought back at a future meeting. Staff recommends the Commission for the Arts receive an update on arts culture programs currently being offered at the Bothwell Arts Center and discuss potential future facility needs and strategies to achieve them.

DISCUSSION

On October 22, 2024, the Commission for the Arts requested that a discussion of the future of the Bothwell Arts Center and potential alternative facilities be brought back at a future meeting. Livermore Valley Arts executive director Chris Carter will update the Commission on the programming being offered at the Bothwell, after which the Commission may engage in a discussion of potential arts facility needs and strategies to achieve them.

ATTACHMENTS

Prepared by: Theresa de la Vega
Management Analyst II

LIVERMORE
CALIFORNIA

COMMISSION FOR THE ARTS STAFF REPORT **ITEM NO. 5.3**

DATE: November 19, 2024

TO: Chairperson and Members of the Commission for the Arts

FROM: Theresa de la Vega, Management Analyst II

SUBJECT: Update on progress of the 2024 Commission for the Arts Work Plan

RECOMMENDED ACTION

Staff recommends the Commission for the Arts review and discuss the status of action items on the Commission's 2024 Work Plan.

SUMMARY

On October 22, 2024, Commissioner De Ornelas suggested, and a majority of the Commissioners agreed that a review, discussion, and update of the 2024 Commission for the Arts Work Plan should be added to the November Meeting Agenda. Staff recommends the Commission for the Arts review and discuss the status of action items on the Commission's 2024 Work Plan.

DISCUSSION

On October 22, 2024, Commissioner De Ornelas suggested, and a majority of the Commissioners agreed that a review, discussion, and update of the 2024 Commission for the Arts Work Plan should be added to the November Meeting Agenda. The review, discussion, and update will also help the Commission establish a cadence that may be used for reviewing what had been accomplished in the previous quarter and plan for the next.

ATTACHMENTS

1. Commission for the Arts 2024 Workplan

Prepared by: Theresa de la Vega
Management Analyst II

CITY OF LIVERMORE CALIFORNIA

ANNUAL 2024 WORK PLAN

AND 2023 ACCOMPLISHMENTS

Commission for the Arts

Innovation & Economic Development Department

Staff Liaison
Theresa De La Vega
Administrative Support
Xochitl Roberts

Chair **Cathleen deOrnelas**; Vice-Chair **Laurence E. Milder**; Members **Natalia Custodio, Robert Gausman, Rajagopal R Kowligi, Monya Lane, Sabrina Ohnemus, Cher Wollard**

Projects should be consistent with the City of Livermore 5-Year Strategic Plan and the Advisory Body's Duties and Responsibilities, and a budgeted project.

Strategic Plan
Five-Year Strategic Plan | Livermore, CA (livermoreca.gov)

Rules of Procedure
IN THE CITY COUNCIL OF THE CITY OF LIVERMORE (livermoreca.gov)

2024 WORK PLAN

	Strategic Plan Project	Duty/Responsibility	Proposed Activities	Timeline For Completion
1.	CFA Grants Program Review Community Pillar: Inclusive & Inviting Spaces and Places, Goal 2, Objective 1 *Creative Livermore Framework: Diversity, Equity & Inclusion*	Review the current grant programs, explore ideas and provide recommendations on updates. *CfA Grants Program Review Subcommittee*	1. Create new Grant/Award Program Proposal. 2. Update Grant Program Application Forms. 3. Develop Applicant training material. 4. Update Review forms/checklist. 5. Develop Communication strategy to launch updated program.	FY 2025 Q2-Q4

2.	Alignment of Funding Model Community Pillar: Inclusive & Inviting Spaces and Places, Goal 2 Objective 3 *Creative Livermore Framework: Resources*	Review opportunities to better align our funding ratio, fees, and funding models with challenges and goals identified in the Creative Livermore framework. *CfA Funding Model Subcommittee*	1. Determine if the 80/20 Arts funding ratio accurately reflects the needs and desires of the Livermore community. 2. Determine if the current art fee provides a practical and sustainable resource of funding. 3. Determine if continuously re-funded Project + Program Grants or Mini Grants can have their own funding process.	FY25 – FY26
3.	Partnership Model Community Pillar: Inclusive & Inviting Spaces and Places, Goal 2, Objective 2 *Creative Livermore Framework: Regional Partnerships*	Draft a consistent and cohesive approach for Commissioners to leverage in their liaison role with our Community Partners and create ongoing content to keep partners updated. *CfA Partnership Model Subcommittee*	1. Create Communications Toolkit for consistent messaging with Partners. 2. Establish ongoing reporting process.	FY25 Q2
4.	Livermore Murals Community Pillar: Inclusive & Inviting Spaces and Places, Goal 1, Objective 1 *Creative Livermore Framework: Diversity, Equity & Inclusion*	Review Mural proposals, provide input and make recommendations to the CfA. Explore new opportunities to bring murals to Livermore. *CfA Mural Subcommittee*	1. Utility Box Mural Program launch. 2. Mural Criteria finalization, including a workflow or process document. 3. Request to include Mural Criteria and process documents in the City's municipal code. 4. Investigate possibility of creating an online tool for artists to submit mural ideas/requests.	FY25 Q3
5.	Community Outreach	Expand programming opportunities by connecting and/or collaborating with other	1. Create a Communication Plan that targets all stakeholders; artists, organizations, citizens,	FY25 Q2

	Community Pillar: A City that Works, Goal 6, Objective 1 *Creative Livermore Framework: Aligns with all Cultural plan goals*	artists, arts organizations and other entities that are committed to Livermore arts efforts	etc. and makes them aware of CfA identity, work progress and opportunities. 2. Create plan for Arts Across the Community events.	FY25 Q1-Q3
6.	Developer Initiated Art Projects Community Pillar: Economy That Prospers, Goal 5, Objective 1	Work with Developers to meet the Arts requirements for new construction in Livermore. *Developer Initiated Art Subcommittee*	1. Review developer-initiated art proposals and provide input. 2. Gain approval for project from the CfA.	As needed
7.	CfA Grants Program Community Pillar: A City that Works, Goal 6, Objective 4	Review Public Art grant applications. *Grant Application Review Subcommittee*	1. Review Grant program applications. 2. Provide feedback or question to city staff/artists regarding applications. 3. Obtain approval from CfA for funding of Mini Grants. 4. Work with CfA to provide funding recommendations to City Council for Project & Program Grants. 5. Work with CfA to provide funding recommendations to City Council for Public Art Grants.	FY25 Q1-Q4
8.	Poet Laureate Selection Community Pillar: Inclusive & Inviting Spaces and Places, Goal 1, Objective 1	Assist in selecting City of Livermore Poet Laureate. *Poet Laureate Selection Subcommittee*	1. Interview Poet Laureate candidates, make a recommendation to the Commission and City Council.	FY24 Q4

9.	City Owned Artwork Plan Community Pillar: Inclusive & Inviting Spaces and Places, Goal 1, Objective 1	Develop plan to effectively manage city owned Art pieces so that they can be enjoyed by the public.	1. Create Inventory of City owned Art. 2. Identify City owned spaces to display Art. 3. Recommend additional Art the city should consider obtaining.	FY25
10.	CfA Budget Community Pillar: Inclusive & Inviting Spaces and Places, Goal 2, Objective 3	Create and finalize FY24/25 Public Art Fee Budget. *CfA Commissioners and City Staff*	1. Discuss priorities for the FY24/25 budget cycle and approve recommendation for final Public Art Fee budget. 2. Ensure alignment with CfA Work Plan.	FY24/25 Q3
11.	CfA Workplan Community Pillar: A City that Works, Goal 2, Objective 4	Work with City Staff to create Annual Work plan for CfA. *2024 CfA Workplan Subcommittee*	1. Create Workplan draft and work with Commission to update as necessary.	FY24 Q4

PRIOR YEAR ACCOMPLISHMENTS

	Strategic Plan Project	Duty/Responsibility	Completed Activities	Status
1.	CfA Grants Program	Review grant applications and award recipients. *Grants Application Review Subcommittee*	Mini Grants: 1. FY23 Reviewed 4 Mini Grants, Awarded 3 Mini Grants 2. FY24 Reviewed 2 Mini Grants, Awarded 2 Mini Grants	Completed
2.	CfA Grants Program	Review grant applications and recommend funding decisions to City Council. *Grants Application Review Subcommittee*	Project & Program Grants: 1. FY23 Reviewed 7 Project & Program Grants, Awarded 5 Project & Program Grants 2. FY24 Reviewed 5 Project & Program Grants, Awarded 3 Project & Program Grants	Completed

3.	Art Show Judging	Judge and select seven winners for the 2023 & 2024 Spring Art Show Award. Judge submissions for the Teen Art Expo. *Spring Arts Show Subcommittee, Teen Art Expo Volunteer Judges, Congressional Art Competition Volunteer Judges*	Spring Art Show Judging: 1. Judged and awarded 7 awards at the 2023 Spring Art Show. 2. Judged and awarded 7 awards at the 2024 Spring Art Show. 3. Judged 38 submissions at the 2023 Teen Art Expo 4. Judged 66 submissions at the 2024 Teen Art Expo 5. Judged Artwork for Congressman Erik Swalwell's Congressional Art Competition	Completed
4.	Community Awards	Review applications, recommend and present awards to graduating students. *2024 High School Senior Arts Awards Subcommittee*	High School Senior Arts Awards: 1. 2024 - Awarded 9 students $600 awards – Livermore High, Granada High & Vineyard Alternative School.	Completed
5.	Developer Initiated Art Projects	Work with Developers to meet the Arts requirements for new construction in Livermore. *Developer Initiated Art Subcommittee*	1. 2023 - Worked with in 1 Developer to review developer-initiated art proposals, provide input and gain approval for project from the CfA.	Completed
6.	Partnership Model	Draft a consistent and cohesive approach for Commissioners to leverage in their liaison role with our Community Partners and create ongoing content to keep partners updated. *CfA Partnership Model Subcommittee*	1. Establish Community Partnership Liaisons. 2. Invited guest Community Partners to present updates to the CfA. (LVA, SPARC, Livermore Library).	Completed
7.	CfA Budget	Create and finalize FY24/25 Public Art Fee Budget. *CfA Commissioners and City Staff*	1. Discuss priorities for the FY24/25 budget cycle and approve recommendation for final Public Art Fee budget.	Complete
8.	CfA Workplan foundation	Create plan to link the work done of the CfA to the Livermore Cultural Arts plan goals. *CfA Workplan Subcommittee*	2. Identify which Livermore Cultural Plan goals the CfA will focus on for the next two years. 3. Create Subcommittees that align to the goal focus areas of the Cultural Arts plan.	Completed Completed Completed

			4. Identify strategic priorities for the CfA Subcommittees that align with the goals of the Cultural Arts plan.	

ONGOING PROJECTS

	Project	Activities
1.	Subcommittee Status Check	Review the need for each subcommittee and address any changes needed including retirement of subcommittee, replacement or members or change in leadership of subcommittees.
2.	Brown Act Training	CfA receives Brown Act training from the City Attorney's office.
3.	CfA status update to City Council	CfA representative to present update on CfA activities, accomplishments, and future plans.
4.	Annual Calendar	Approve proposed annual calendar of meetings/events.
5.	CfA Budget	Discuss priorities for the annual budget cycle and approve recommendation for final Public Art Fee budget.

LIVERMORE
CALIFORNIA

COMMISSION FOR THE ARTS STAFF REPORT **ITEM NO. 5.4**

DATE: November 19, 2024

TO: Chairperson and Members of the Commission for the Arts

FROM: Theresa de la Vega, Management Analyst II

SUBJECT: Appoint an Ad Hoc Committee to review Mini Grant applications.

RECOMMENDED ACTION

Staff recommends the Commission for the Arts appoint an Ad Hoc Committee to review Mini Grant applications.

SUMMARY

DISCUSSION

The Mini Grant Application Review Ad Hoc Committee, made up of three Commissioners, will evaluate the applications and present their recommendations to the full Commission at the regular meeting on December 17, 2024.

ATTACHMENTS

Prepared by: Xochitl Roberts
Senior Clerk