



CITY COUNCIL SUBCOMMITTEE ON ADVISORY BODIES

AGENDA

WEDNESDAY, NOVEMBER 20, 2024

CITY COUNCIL SUBCOMMITTEE ON ADVISORY BODIES SPECIAL MEETING – 6:15 PM

MEETING PARTICIPATION INFORMATION CAN BE FOUND AT THE END OF THE
AGENDA

CITY HALL
RIESLING ROOM
1052 S. LIVERMORE AVENUE

NOTICE IS HEREBY GIVEN that the City Council of the City of Livermore will convene a City Council Subcommittee on Advisory Bodies special meeting on November 20, 2024, beginning at 6:15 pm, in the Riesling Room at 1052 S. Livermore Avenue.

This special meeting is being called by Mayor John Marchand. /s/ John Marchand

John P Marchand, Mayor
Brittni Kiick, Council Member

1. CALL TO ORDER

2. ROLL CALL

Council Member Brittni Kiick
Mayor John P. Marchand

3. SPECIAL MEETING ITEM

AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL
SUBCOMMITTEE ON ADVISORY BODIES REGARDING THE SPECIAL MEETING ITEM
WILL BE PROVIDED BY MAYOR MARCHAND.

3.1 Approval of draft minutes - September 30, 2024 Special Meeting.

Recommendation:

Staff recommends the City Council Subcommittee on Advisory Bodies approve the draft minutes.

Staff Report

Attachments:

[1. 2024-09-30 DRAFT Minutes](#)

3.2 Interview of applicants for appointment to the Livermore Housing Authority and Human Services Commission.

Recommendation:

Staff recommends the City Council Subcommittee on Advisory Bodies interview applicants for Livermore Housing Authority and Human Services Commission.

Staff Report

Attachments:

- [1. Dan Knight - Livermore Housing Authority](#)
- [2. Karen Hutchinson - Livermore Housing Authority](#)
- [3. Adam Talarman - Livermore Housing Authority](#)
- [4. Luann Braggs - Livermore Housing Authority](#)
- [5. Christine Stuart - Livermore Housing Authority](#)
- [6. Jagdish Girimaji - Human Services Commission](#)
- [7. Albina Suhail - Human Services Commission](#)
- [8. Cassandra Lopez - Human Services Commission](#)
- [9. Justin Probert - Human Services Commission](#)
- [10. Yanira Guzman - Human Services Commission](#)

4. ADJOURNMENT

**5. HOW TO PARTICIPATE IN THE CITY COUNCIL SUBCOMMITTEE ON
ADVISORY BODIES MEETING**

You can participate in the meeting in a number of ways:

Comments are limited to one comment per person per item regardless of format or time submitted (this includes email and e-comment submissions prior to the meeting as well as live comments during the meeting).

Special Meetings, Workshops - The public will have the opportunity to address the City Council Subcommittee on Advisory Bodies regarding the item that is the subject of the special meeting or workshop. Public comments are limited to a maximum of 3 minutes per person.

Platforms to Participate in Meetings:

Submission of Comments Prior to the Meeting:

Email Comments may be submitted by the public to the City Clerk's Office (cityclerk@LivermoreCA.gov). Items received no later than 12:00 pm on the day of the meeting will be provided to the City Council Subcommittee on Advisory Bodies and available on the City website prior to the meeting. These items will NOT be read into the record.

eComments may be submitted by the public using the eComment link [here](#). Comments may be up to 1000 characters in length and will be accepted up until 4:00 pm the day of the meeting. These items will NOT be read into the record and are viewable by the City Council Subcommittee on Advisory Bodies and the public upon submittal.

Submission of Comments During the Meeting:

Speakers are limited to a maximum of 3 minutes per person. To submit a comment you must complete a speaker card for each item. Speaker cards are available in the City Hall lobby. Indicate on the card the item number you wish to comment on and submit the card directly to the City Clerk prior to the start of the item. Please note that the City Council Subcommittee on Advisory Bodies is prohibited by State law from taking action on any items that are not listed on the agenda. However, if your item requires action, the City Council Subcommittee on Advisory Bodies may place it on a future agenda or direct staff to work with you and/or report to the City Council Subcommittee on Advisory Bodies on the issue.

If you would like to deliver written materials to the City Council Subcommittee on Advisory Bodies as part of your public comments, and are commenting in person, please provide 3 copies to the City Clerk with your speaker card.

The City Council Subcommittee on Advisory Bodies Agenda and Agenda Reports are prepared by City staff and are available for public review 72 hours prior to the City Council Subcommittee on Advisory Bodies meeting in the Civic Center Library, 1188 South Livermore Avenue, Livermore, and at the City Clerk's Office, 1052 South Livermore Avenue, Livermore. The Agenda is also available on the City's website, <http://LivermoreCA.gov/agenda>.

Under Government Code §54957.5, any supplemental material distributed to the members of the City Council Subcommittee on Advisory Bodies after the posting of this agenda will be available for public review in the City Clerk's Office, 1052 South Livermore Avenue, Livermore, and included in the agenda packet available on the City's web site at <http://LivermoreCA.gov/agenda>.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (CODIFIED AT 42 UNITED STATES CODE SECTION 12101 AND 28 CODE OF FEDERAL REGULATIONS PART 35), AND SECTION 504 OF THE REHABILITATION ACT OF 1973, THE CITY OF LIVERMORE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, ANCESTRY, SEX, DISABILITY, AGE OR SEXUAL ORIENTATION IN THE PROVISION OF ANY SERVICES, PROGRAMS, OR ACTIVITIES. TO ARRANGE AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CONTACT THE ADA COORDINATOR AT ADACOORDINATOR@LIVERMORECA.GOV OR CALL (925) 960-4170 (VOICE) OR (925) 960- 4104 (TDD) AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING.



**CITY COUNCIL SUBCOMMITTEE ON ADVISORY BODIES
STAFF REPORT**

ITEM NO. 3.1

DATE: November 20, 2024
TO: City Council Subcommittee on Advisory Bodies
FROM: Debbie Elam, City Clerk
SUBJECT: Approval of draft minutes - September 30, 2024 Special Meeting.

RECOMMENDED ACTION

Staff recommends the City Council Subcommittee on Advisory Bodies approve the draft minutes.

SUMMARY

DISCUSSION

ATTACHMENTS

1. 2024-09-30 DRAFT Minutes

Prepared by: Helena Graves
Deputy City Clerk

Approved by:

A handwritten signature in black ink, reading "Marianna Marysheva".

Marianna Marysheva
City Manager

Fiscal Review by:

A handwritten signature in black ink, reading "Tina Olson".

Tina Olson
Administrative Services Director

MEETING MINUTES



CITY COUNCIL SUBCOMMITTEE ON ADVISORY BODIES
September 30, 2024

SPECIAL MEETING

1. **CALL TO ORDER** – The meeting of the City Council Subcommittee on Advisory Bodies was called to order by Mayor Marchand at 5:18 pm.

2. **ROLL CALL** – Present: Mayor John Marchand and Council Member Brittni Kiick.

3. **SPECIAL MEETING ITEM**

3.1 Approval of draft minutes – March 6 and 7, 2024 Special Meeting.

Recommendation:

Staff recommended the City Council Subcommittee on Advisory Bodies approve the draft minutes.

Mayor Marchand opened the public comment period.

There were no speakers, and the public comment period was closed.

Per City Council Rules of Procedure 7.10.2c

If no Council Members are eligible to approve the minutes for a City Council meeting, then the City Clerk shall attest to the accuracy of the meeting minutes and enter them into official minute books of the City Council.

3.2 Interview of applicants for appointment to the Livermore Airport Commission, Beautification Committee, Commission for the Arts, and the Interim Building Code Appeals Board.

Recommendation:

Staff recommended the City Council Subcommittee on Advisory Bodies interview applicants for Livermore Airport Commission, Beautification Committee, Commission for the Arts, and the Interim Building Code Appeals Board.

Mayor Marchand opened the public comment period.

There were no speakers, and the public comment period was closed.

THE CITY COUNCIL SUBCOMMITTEE ADMINISTERED INTERVIEWS.

THE FOLLOWING WERE RECOMMENDED FOR APPOINTMENT BY CITY

September 30, 2024

Minutes

COUNCIL:

Airport Commission 3 Vacancies (One Pilot)

Reappointment to regular terms ending November 1, 2028.

- Christopher Dombrowski (Pilot)
- Jon Lavine
- Victoria Schellenberger

Beautification Committee 1 Vacancy

Appointment to an unexpired term ending June 1, 2025, and a regular term ending June 1, 2029.

- John Stein

Commission for the Arts 5 Vacancies

Reappointment to regular terms ending January 1, 2029

- Laurence Milder
- Natalia Custodio
- Thomasin Dewhurst

Appointment to regular terms ending January 1, 2029

- Cynthia Mccahon
- Tracy Sahn

THE SUBCOMMITTEE ON ADVISORY BODIES APPOINTED THE FOLLOWING MEMBERS TO THE INTERIUM BUILDING CODE APPEALS BOARD TO A TERM TENTATIVELY ENDING FEBRUARY 2025:

- Eric Carlson
- Neal Pann
- Richard Jacobs

4. ADJOURNMENT - at 8:43pm

City Council Rules of Procedure 7.10.2c

If no Council Members are eligible to approve the minutes for a City Council meeting, then the City Clerk shall attest to the accuracy of the meeting minutes and enter them into official minute books of the City Council.

ATTEST: _____

DEBORAH L. ELAM, CITY CLERK



**CITY COUNCIL SUBCOMMITTEE ON ADVISORY BODIES
STAFF REPORT**

ITEM NO. 3.2

DATE: November 20, 2024

TO: City Council Subcommittee on Advisory Bodies

FROM: Debbie Elam, City Clerk

SUBJECT: Interview of applicants for appointment to the Livermore Housing Authority and Human Services Commission.

RECOMMENDED ACTION

Staff recommends the City Council Subcommittee on Advisory Bodies interview applicants for Livermore Housing Authority and Human Services Commission.

SUMMARY

The City Council Subcommittee on Advisory Bodies will interview the applicants and make recommendations for appointment by City Council.

DISCUSSION

The City Council Subcommittee on Advisory Bodies will interview the following applicants and make recommendations for appointment by City Council:

Livermore Housing Authority 2 Vacancies (1 Tenant, 62 Years Old+)

(1) Unexpired Term ending January 1, 2027 Tenant, 62 Years Old+

(1) Regular Term ending January 1, 2029

- Dan Knight
- Karen Hutchinson
- Adam Talarman
- Luann Braggs
- Christine Stuart

Human Services Commission 2 Vacancies

(1) Unexpired Term ending November 1, 2026

(1) Unexpired Term ending November 1, 2028

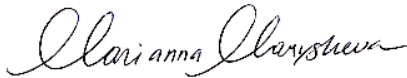
- Jagdish Girimaji
- Albina Suhail
- Cassandra Lopez
- Justin Probert
- Yanira Guzman

ATTACHMENTS

1. Dan Knight - Livermore Housing Authority
2. Karen Hutchinson - Livermore Housing Authority
3. Adam Talarman - Livermore Housing Authority
4. Luann Braggs - Livermore Housing Authority
5. Christine Stuart - Livermore Housing Authority
6. Jagdish Girimaji - Human Services Commission
7. Albina Suhail - Human Services Commission
8. Cassandra Lopez - Human Services Commission
9. Justin Probert - Human Services Commission
10. Yanira Guzman - Human Services Commission

Prepared by: Helena Graves
Deputy City Clerk

Approved by:



Marianna Marysheva
City Manager

Fiscal Review by:



Tina Olson
Administrative Services Director

Advisory Body Application

Profile

Dan B Knight
First Name Middle Initial Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore
City

CA
State

94550
Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Livermore Housing Authority: Submitted

Years residing in Livermore

33

Do you work in Livermore?

☐ Yes ☒ No

Retired from LLNL Deputy AD Operations,
Employer Engineering
Job Title

Education

BS Biology

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

11/13/24

Question applies to Livermore Housing Authority

Are you a tenant of the Livermore Housing Authority?

☐ Yes ☒ No

Question applies to Livermore Housing Authority

If you are a tenant of the Livermore Housing Authority, are you 62 years or older?

☐ Yes ☒ No

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I am interested in participating in solutions for homelessness in Livermore which necessarily include local affordable housing availability. As I understand it, the board is a key source of input to the City leaders. I would like to be part of creating innovative solutions and participating in competent management of scarce resources for Livermore affordable housing.

Summarize your participation in civic or community activities, including years of service.

Youth soccer and baseball coach for 5 years Volunteer at the warming shelter for unhoused for 1 year. Raised 5 children in Livermore

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

Serve as the vehicle for providing housing to low-income individuals and families. The board has a broad vision to address housing but also provide economic advancement strategies, seek partnership with other organizations/entities with scope overlap, and resources for those in their target demographic characteristics.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

Housing authority would serve an advisory function under Goal 7:Expand and preserve the supply of affordable housing opportunities. In particular: ensuring that affordable housing is available for very low-, low- and moderate-income families as well as people with various special needs (i.e., seniors, disabled, homeless, etc.), and ensuring that the housing element includes affordable housing as a key attribute.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

(Could be wrong but. .) Seems this body is to be well informed in all aspects (policy, innovation, politics, challenges, resources) of the key question of housing in the most challenging state in the country. Ideally when this advisory board provides input, that input is high-quality, well-researched, and eminently useful to the City Council.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

Attend meetings and other related functions, be well-prepared for the topic, listen well, advocate for those needing low-income housing, and help the board provide very high quality input and advice to the Council.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Word of Mouth

Upload a Resume

Declarations**Appointment**

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

None

Advisory Body Application

Profile

Karen

First Name

Middle
Initial

Hutchinson

Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Livermore Housing Authority: Submitted

Years residing in Livermore

17

Do you work in Livermore?

☐ Yes ☒ No

Google Cloud via Mackin

Employer

Program Manager

Job Title

Education

UC Berkeley BA California State East Bay MA Upcoming: MBA Program

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☒ Yes ☐ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

N/A Was not able to this months meeting

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I believe that Livermore's beauty should be enhanced through targeted improvements that engage the community through multiple use. For example, beautification of Holmes and East Ave through walkable paths and biking to downtown safely. I believe adding landscaping improvements provide residents with a peaceful environment that brings us together.

Summarize your participation in civic or community activities, including years of service.

I have been a member of the Livermore Valley Education Foundation for several years. I originated and managed the Innovation grant for the program for several years. I have participated in different capacities on several school boards.

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

To makes recommendations to the City Council regarding: Park, roadside, median island and entranceway beautification. Private property maintenance standards. Street tree, ancestral tree and public area landscaping standards. Street decorations. Arbor Day/Earth Day Celebration. Special events related to beautification

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

I believe that all councils prepare and advise the council on goals and priorities in relation to the committee.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I believe the role of this board is to provide analysis and reporting on specific improvements that can be made to Livermore for future spending.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

My expectation is to use my skills in analysis and reporting to provide input as part of the larger committee. I would also expect to present findings to all interested parties.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ City Website

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

KAREN HUTCHINSON

EXPERIENCE

Program Manager

Mackin Talent @ Google Cloud 11/2019 - Present | San Francisco Bay Area, CA

- Google Data Center (GDC) Project Management Tool Project Lead/Scrum Master for data migration and training tracks. Creation of monthly leadership presentations for the Steering Committee on project status. Ensure projects align with business framework and requirements.
- Project manager of Advanced Work Package project. Assisted in the development of user story scenarios and business requirements. Manage, monitor and report on project status. Creation of project artifacts such as Stakeholder Analysis, Schedule, and Communication plan.
- PMO analyst support for additional Google Data Center projects, through creation of artifacts, schedule maintenance, and status reporting.

Senior Manager

Technical Safety Services (TSS) 05/2019 - 11/2019 | San Francisco Bay Area, CA

- Coordinated the incoming workflow of all projects including data, records, reports, and other project-related documentation and artifacts, which increased department productivity by 70%. Managed and supervised 14 direct reports in two departments. Collaborated and coordinated across departments to ensure continued improvement of the reporting process to the client. Reviewed internal departmental processes to ensure that reports met ISO compliance. Managed quality metrics and related requirements per quality management system (QMS).

Program/Project Manager

Livermore Valley Education Foundation | 01/2016 - 08/2019 | Livermore, CA

- Created the Innovation Grant for the Livermore Valley Education Foundation Board. Secured funding for the grant (\$20K per year) through a strategic partnership with the Livermore Rotarian Foundation. Managed the program from inception to implementation. Monitored the approved project's revenue use and purchases. Managed the program grant team. Led the team to analyze the application from LVJUSD educators to ensure that the requests supported innovation and promoted multiple grade-level benefits.

Teacher

Dublin Unified /LUSD | 1/2017 -05/2019

- As a teacher in the elementary and middle school programs, I taught science, math, and writing. Created Project Based Learning curriculum for 1st grade in which students designed, planned and created arcade style games using recyclables. Increased student test scores in eight grade core class by average of 10%.

Lead Integration Project Manager at Bank of the West (Consultant)

Tribola Tech 11/2015 - 05/2016 | San Ramon, CA

- Directly managed the OIM Security Integration team of 4 developers, testers and a solution architect. Resolved communication issues on an underperforming hybrid agile/waterfall OIM project that fractured the client/vendor relationship and threatened the completion of the project. Collaborated with the client team to implement the OIM project successfully on time and on budget, saving the vendor \$2M. Presented project status updates directly to the President of the Security Department. Assisted in the realignment of Functional Specifications and solutions to accurately reflect the intended outcomes of the client and vendor.

Senior Manager - PMO Group

Cognizant Technology Solutions |10/2012 - 11/2015 | San Francisco Bay Area, CA

- Project managed cross-functional teams to deliver the program and project deliverables for a SAS End to End forecasting and planning application for Levi Strauss.
- Led a team of four project managers to develop a proposal for the leadership of AT&T on standardizing project processes across regions. Recommendations included the creation of a project management governance board within the C&E organization, which resulted in the creation of the PMO office.

- Used ITIL practices to create “As Is” and “To Be” workflows to establish a department baseline for further planning, implementation, and measurement of improvements for Kaiser IT. Deployed a communications plan to enhance user confidence in changes. Created a change management communication process for Kaiser IT from the ground up.

Senior Program Manager -Supply Chain PMO

AT&T | 10/2003 - 10/2012 | San Ramon, CA

- Designed and managed the creation of a new online natural language based department library to house the training, policy and necessary artifacts in support of the contracting process. Created and implemented the department’s SDLC process from the ground up, utilizing metrics and tracking systems to manage the implementation of system enhancements. Innovated Change Management processes to communicate policy and process changes to the Supply Chain department through a monthly newsletter, Q&A sessions, and training on new application launches. Managed team projects and led 10 staff members in the SDLC process and reported to the PMO Director weekly. Documented and tracked details of each program’s scope, actions, owners and timelines.

TOOLS & TECHNOLOGIES

SQL, GSuite, Visio, Process flows, Service Now, Workfront, HTML, Jira, Agile, MS Office, XML, eBuilder, Smartsheets, Python, Data Warehouse, Infrastructure, SaaS

CERTIFICATIONS & PROFESSIONAL DEVELOPMENT

Cloud Computing: Certificate | In Progress

AWS Solution Architect Certification | In Progress

Certified Scrum Master | 2014-Present

Six Sigma Green Belt Certification | 2010

Management of Information Systems (MIS) Certification | UC Berkeley | 2001

Technical Communications Certification | UC Berkeley | 1999

California State Teaching Credential | CalStateTEACH | 2016

EDUCATION

UNIVERSITY OF CALIFORNIA, DAVIS: Master of Business Administration (MBA) Candidate
CALIFORNIA STATE UNIVERSITY, EAST BAY: Master of Science (MS), Educational Leadership
UNIVERSITY OF CALIFORNIA, BERKELEY: Bachelor of Arts (BA), English Literature

Advisory Body Application

Profile

Adam

First Name

Middle
Initial

Talarman

Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 2

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Livermore Housing Authority: Submitted

Years residing in Livermore

3 years

Do you work in Livermore?

☒ Yes ☐ No

none

Employer

none

Job Title

Education

Some college

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

No

Question applies to Livermore Housing Authority

Are you a tenant of the Livermore Housing Authority?

☒ Yes ☐ No

Question applies to Livermore Housing Authority

If you are a tenant of the Livermore Housing Authority, are you 62 years or older?

☒ Yes ☐ No

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

For years I was homeless myself. I worked in for the homeless shelter and I know how it feels to be put in a homeless situation. It is my passion to part of the community and help in whichever way I can.

Summarize your participation in civic or community activities, including years of service.

No

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

i don't know but i am very interested in learning more about

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I'm only applying for one board the Livermore housing authority

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I'm only applying for one board the Livermore housing authority

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Other

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

None

Advisory Body Application

Profile

Lunn

First Name

G

Middle
Initial

Braggs

Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94551

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Livermore Housing Authority: Submitted

Years residing in Livermore

6

Do you work in Livermore?

☐ Yes ☒ No

unemployeed

Employer

none

Job Title

Education

high school diploma Medical billing and coding

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

no

Question applies to Livermore Housing Authority

Are you a tenant of the Livermore Housing Authority?

☒ Yes ☐ No

Question applies to Livermore Housing Authority

If you are a tenant of the Livermore Housing Authority, are you 62 years or older?

☒ Yes ☐ No

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

based on my experience I realize how important the LHA work is, and I would like to be part of the team that makes a great in pact in the community.

Summarize your participation in civic or community activities, including years of service.

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here:<https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

My understanding is that the members participate in the strategy and evaluation of polices that will affect or benefit the housing authority. The board members are a part of the change that will help maintain a fair approach in the living situation.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

Housing is such an important part on making the city of Livermore a great place to residents and LHA is the center of this effort, for Livermore resident that at risk of homelessness

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

my expectation is to be part of the continuation of the great work that the Livermore commissioner board has accomplish in the last year, I am aware that they were able to bring 100 housing vouchers to serve the Livermore community.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

My life experience of been homeless has gave a personal prospective of what the life of a homeless senior person is like. I have a first hand experience with the process of applying and been approved assistance. I believe my analytical thinking process and compassionate felling will apport a great value to the Livermore Housing commissioner board. I am committed to devote the time and the energy for serious evaluation of all matter before the board.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Other

Upload a Resume

Declarations**Appointment**

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

Profile

Christine

First Name

Middle
Initial

Stuart

Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94551

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 1

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Livermore Housing Authority: Submitted

Years residing in Livermore

8

Do you work in Livermore?

☐ Yes ☒ No

Retired

Employer

Retired

Job Title

Education

BA University of Iowa Graduate school credits Golden Gate University Coaching School SF State

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

Multiple meetings since July 2020

Question applies to Livermore Housing Authority

Are you a tenant of the Livermore Housing Authority?

☐ Yes ☒ No

Question applies to Livermore Housing Authority

If you are a tenant of the Livermore Housing Authority, are you 62 years or older?

☒ Yes ☐ No

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I would like to continue working to support the admirable work of LHA in this community.

Summarize your participation in civic or community activities, including years of service.

I have been working on the LHA board for one term and have facilitated updating their mission, vision and values statements. I have also worked to encourage staff development objectives and more systematic periodic reviews. I also developed an enhanced executive director annual review that includes feedback from all LHA staff members on what is working well, what needs improvement and their input on improvement ideas. I have other political experience in a presidential campaign and with another board of supervisors.

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

LHA serves as an oversight and advisory board which has a vital role in ensuring housing and services for lower income families and individuals.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

LHA works with the City Council on a range of short and long term initiatives to ensure that we meet our mutually agreed objectives.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

Continue to work with LHA board and staff to make housing and services available to low income families and individuals.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

Consulting and advising on a full range of short and long term decisions. Using my extensive communication skills to facilitate active 360 degree communication with all stakeholders.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Other

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

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☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

No accommodation required.

Advisory Body Application

Profile

Jagdish

First Name

Middle
Initial

Girimaji

Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Human Services Commission: Submitted

Years residing in Livermore

4

Do you work in Livermore?

☐ Yes ☒ No

Retired

Employer

Last title - Sr Director

Job Title

Education

M.Sc (Electrical Engineering)

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

I am planning to attend the Nov 12th mtg

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

Human services commission: My understanding is that the commission focuses on ensuring that low-income families, elderly and individuals with disabilities have access to essential services and programs & if so it resonates with my interests & hence my desire to join the board.

Summarize your participation in civic or community activities, including years of service.

I have been associated with community activities through work @ Cisco & not directly myself.

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here:<https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

My take: Act as the primary advisory body to the City Council on improving social conditions in the community, specially representing low and moderate income residents. Ultimate goal would be to deliver better social conditions to low & moderate income groups.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

Of the 5 pillars that define the strategic plan, the first is Safe Community and within that falls Human Services. The key here is to collaborate with community partners, fed agencies for grants and making sure human services are delivered to the most vulnerable folks in the community so they are set up for success.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

Hoping there are KPIs defined and we are measured against those benchmarks.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I am hoping that I can bring my business experience to this endeavor and make an impact. Do not have a clear view of what that will be but, feel can make a difference.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ City Website

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

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☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

Jagdish Girimaji

PROFESSIONAL SUMMARY / OBJECTIVE

Accomplished, data-driven product manager with 20 years' experience in engineering, business development & product management for hardware, software and SaaS—known for exceptional ability to build/motivate teams and exceed customer expectations—seeking challenging opportunity to make a significant contribution.

CORE COMPETENCIES / QUALIFICATIONS

- **Leadership:** Inspire, motivate & create an environment to get the best out of my team
- **Business Strategy:** Ability to develop big picture view & link long-range vision to execution
- **Communication:** Strong written/oral communicator & impactful speaker

KEY ACCOMPLISHMENTS / STRENGTHS

- Delivered highly successful HW, SW & SaaS products from concept to roadmap to launch & adoption
- Good mix of Technical, Business & Product Management expertise
- Established several technical /OEM partnerships to deliver vertical outcomes to customers

EXPERIENCE

Director, Product Management, Cisco, San Jose, CA, 2017 to present

- Lead a team of product managers & technical marketing engineers in taking location services to the cloud.
- Developed and formulated vision and strategy based on LOB & OT use cases derived from market research.
- Took leading role in driving 2 acquisitions from due diligence to team & product integration.
- Have worked closely with sales to close large strategic deals in the order of \$50-\$100M annually.
- Represented Cisco at industry forums, conferences & standards bodies.

Senior Manager, Product Management, Cisco, San Jose, CA, 2014 to 2017

- Identified new opportunities beyond wireless access, resulting in substantial new revenue streams.
- Became go-to person & domain expert within Cisco for location services & wireless security.
- Working closely with Engineering/OEM partner, grew Mobility services platform to \$50M+ run rate business.

Manager, Product Management, Cisco, San Jose, CA, 2009 to 2014

- Led team of product managers in charge of Wireless LAN controller business, with P&L responsibility.
- Defined road map & pricing strategy. Directed GTM & strategic field engagements.
- Collaborated across business units to deliver a new highly successful line of Wireless LAN controllers.
- Played key role in growing business from \$100M to \$200M+ during a two-year period.

Product Manager, Cisco, San Jose, CA, 2004 to 2009

- Responsible for launching Cisco's first outdoor access point product.
- Defined hardware & software strategy, roadmap, feature prioritization & pricing strategy.
- Played key role in transitioning Cisco's wireless business to a software licensing model.

Program Manager, Cisco, San Jose, CA, 2000 to 2002

- Lead a team that played critical role interfacing with stakeholders in certifying solution in a SP network.
- Instrumental in obtaining regulatory approval based on rigorous technical standards.

Business Development Manager, CellNet Data Systems, San Carlos, CA, 1997 to 2000

- Worked closely with utilities to develop use cases beyond automated meter reading to deliver compelling ROI.

EDUCATION

- Certificate in Marketing—University of California, Berkeley
- M.Sc., Electrical Engineering—University of Manitoba, Canada

Advisory Body Application

Profile

Albina

First Name

Middle
Initial

Suhail

Last Name

Pronoun (s)

She/her

Email Address

Home Address

Suite or Apt

livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Human Services Commission: Submitted

Years residing in Livermore

18

Do you work in Livermore?

☐ Yes ☒ No

Ross, Inc

Employer

Senior Specialist, HR

Job Title

Education

MBA in Human Resources BA in Psychology and Labor and Industrial Relations

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

Will attend Nov 12, 2024 meeting

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

As a Livermore resident for 18 years and a parent to children who have grown up in this wonderful city, I feel a deep connection to our community and a strong desire to give back. Watching my kids grow, learn, and thrive here has given me a sense of gratitude and pride, and I see serving on this Advisory Body as an opportunity to contribute positively to the place we've called home. I'm eager to help make our city an even better place for all its residents, bringing my experience and commitment to strengthening services that will benefit families, support well-being, and foster community connections.

Summarize your participation in civic or community activities, including years of service.

No prior experience

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here:<https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

The purpose of an Advisory Body for Human Services is to provide guidance, insights, and recommendations to support the effective delivery of services that address individuals' and communities' social, economic and health related needs. This body works to ensure that programs are inclusive, responsive to the communicate needs and align with policies thus helping shape programs that enhance service accessibility, thereby improving quality, and promoting well-being.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

The City of Livermore's Strategic Plan outlines a five-year roadmap to guide budgeting and priorities across five key pillars: public safety and resilience, economic growth, environmental stewardship, inclusive community spaces, and fiscal responsibility. The plan reflects community input and supports Livermore's mission of creating a thriving, inclusive, and sustainable city. The Human Services Advisory Body will play a crucial role in helping the City Council implement this plan by advising on policies, programs, and initiatives that support public safety, housing, human services, and community engagement. Their insights will help ensure that city resources effectively address residents' needs and contribute to a safe, prosperous, and inclusive Livermore.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

My expectations for this Advisory Body's accomplishments center around making a tangible, positive impact on Livermore's quality of life. I hope to see the body identify and advocate for critical human services that address the unique needs of our community, from housing support and public safety initiatives to programs that enhance health, resilience, and social equity. I also expect the Advisory Body to foster strong connections between the City Council, city staff, and community members, ensuring that diverse voices are represented in policy decisions. Ultimately, I envision the Advisory Body helping to create a more supportive, inclusive, and engaged Livermore by working to fulfill the goals outlined in the City's Strategic Plan.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

My anticipated contribution to the Advisory Body would be grounded in my background in human resources, where I've developed skills in strategic planning, community engagement, and supporting organizational goals. I can bring a collaborative approach to our work, encouraging diverse perspectives and data-driven decisions that help address priority areas like housing, public safety, and human services. By leveraging my experience in HR, I aim to contribute meaningfully to initiatives that reflect residents' needs and help Livermore achieve a thriving, resilient, and inclusive community.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ City Website

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

NA

Albina Suhail, MBA, PHR, SPHR, SHRM-CP

Livermore, CA 94550

Profile Summary

Dynamic and results-driven professional with expertise in recruitment, HR, workforce management, employee engagement, change management, and legal compliance. Equipped with exceptional interpersonal skills, the ability to collaborate across all organizational levels, and a proven commitment to achieving business goals with integrity and work ethic.

CAREER PROGRESSION

SR. SPECIALIST, HR | Ross, Inc, Dublin, CA ■ August 2021- Present

Act as a strategic advisor to business groups, guiding hiring decisions that align with best practices. Manage the full recruitment lifecycle, from screening and interviews to reference checks and onboarding, ensuring hires fit the company's goals.

Talent Acquisition and Management

- Proactively develop and implement strategic plans to reduce the average lead time in the hiring process.
- Employ innovative and effective recruitment methods to attract top talent while assessing organizational needs and creating tailored strategies that align with and support key business objectives

Communication Skills

- Build strong relationships with stakeholders to ensure recruitment processes are executed at the highest standard and aligned with hiring team and business needs.
- Effectively resolve recruitment challenges with professionalism, offering timely guidance and solutions.

Effective Leadership

- Foster strong, collaborative relationships with team members and business partners at all levels by embodying the organization's values and vision.
- Take the lead in recommending improvements to streamline and enhance the talent acquisition process.

Change Management

- Contribute to Search Firm Optimization (SFO) project to streamline vendor management, improving efficiency and reducing recruitment costs.
- Contribute to the GREAT team model which fosters seamless collaboration, ensuring efficient execution and successful adaptation to new talent acquisition strategies.

STAFFING MANAGER | Robert Half, Pleasanton, CA ■ November 2017 - June 2020

Accountable for the full-cycle recruitment operations and directives including talent acquisition, workforce management, and recruitment process to meet the demands of both employer and employees in attaining the organizational objectives.

Strategic Collaboration Across Stakeholders for Optimal Talent Selection

- Collaborated with business leaders to identify top candidates that meet role qualifications, while working closely with candidates to understand their needs and ensuring alignment with the open positions, facilitating informed hiring decisions.
- Successfully established competitive employee benefits, including salary, health assistance, and additional incentives, to attract and retain top talent.

Experience in Multi-Level Talent Acquisition

- Led the end-to-end recruitment process for full-time and part-time positions across all organizational levels, including executive roles, staff, and assistants.
- Successfully filled vacancies in diverse departments such as Accounting, Finance, HR, and Administration by adhering to recruitment best practices and ensuring alignment with organizational goals.

Strategic Recruitment and Talent Optimization

- Devised an effective recruiting strategy, resource management, problem resolution to attain organizational growth and goals.

- Implemented data-driven recruitment strategies, using metrics to make informed adjustments to hiring plans.

RECRUITER | New Cal Realty, Pleasanton, CA ■ December 2010 – August 2016

Strategically accomplished to deliver full-cycle recruitment process and engaged on the daily recruiting and outsourcing duties.

Optimized Recruitment and Talent Management for Employee Retention and Growth

- Led the full recruitment process, including sourcing, initial screening, interviewing, and onboarding of qualified candidates.
- Reduced employee turnover by 50% through the creation of incentive programs that rewarded top performers and boosted retention.
- Played a key role in talent management by developing innovative recruitment networks and creating operational training modules to enhance employee skills and support career advancement.

EDUCATION

Master of Business Administration in Human Resources | California State University, East Bay, CA

Bachelor of Arts in Labor Studies and Industrial Relations, and Psychology | Rutgers University, New Brunswick, NJ

TECHNICAL SKILLS

Salesforce | SAP Concur | Boolean Search | Job Boards | Microsoft Office Suite (Word, Excel, PowerPoint & Outlook) | Avature | Taleo

Advisory Body Application

Profile

Cassandra

First Name

Middle
Initial

Lopez

Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 3

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Human Services Commission: Submitted

Years residing in Livermore

3

Do you work in Livermore?

☐ Yes ☒ NoPleasanton Unified School
District

Employer

District Administrative
Secretary

Job Title

Education

Some college, enrolled in UMASS, working towards a BA.

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☐ Yes ☒ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

City Council 10/14/2024

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I want to join the Human Services Advisory Committee because I believe in the power of community support. I care deeply about helping people access essential resources and improving local programs. My goal is to work with others to improve gaps and support marginalized groups. This role will also help me learn from different viewpoints, so I can contribute effectively to our community.

Summarize your participation in civic or community activities, including years of service.

I played a key role in organizing and launching an annual neighborhood reunion in Modesto, which has since evolved into a community committee recognized by the Stanislaus Latino Chamber of Commerce. We started this neighborhood reunion in 2011, and it was held annually for three consecutive years. After a break during the committee's restructuring, the reunion returned in 2024 with support and recognition by the Stanislaus Latino Chamber of Commerce, the Modesto Police Department and City Council. I also actively participate as a member of my union's negotiation team where I have been involved for a year and continue to serve. Contributing to discussions and advocating for fair terms and conditions on behalf of our members. My involvement includes collaborating with colleagues to address key issues, preparing proposals, and representing our collective interests in dialogue with management and superintendents. Through this experience, I helped strengthen our union's position and foster unity among members during the negotiation process.

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

The Advisory Body emphasizes the importance of alignment between the Center's operations and city policies while engaging the local community effectively.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

I believe the advisory committee will help improve the five-year plan by sharing useful ideas and reporting feedback from the community. Their contributions will ensure that the plan addresses the needs and concerns of residents.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I want the city advisory committee to listen to the community and share their ideas with the City Council. They should express what people need and want. Their job is to help everyone work together for better decisions. I expect their work to make more people happy with city choices, help the community feel involved, and create a better place for everyone.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

As a member of the city human services Advisory Body, I will share my thoughts on what the community needs. I will take part in discussions and offer ideas that reflect residents' concerns. I plan to collect feedback from the community to ensure their voices are heard. I will also work with other members to create effective plans that improve services for everyone. My goal is to make a positive impact and help find solutions that benefit the community.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ City Website

Upload a Resume

Declarations**Appointment**

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

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☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

none.

Advisory Body Application

Profile

Justin

First Name

C.

Middle
Initial

Probert

Last Name

Pronoun (s)

He/Him

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Human Services Commission: Submitted

Years residing in Livermore

11

Do you work in Livermore?

☐ Yes ☒ No

Semi-Retired, exploring new opportunities

Employer

Nonprofit Executive
Management Consultant and
Advisor

Job Title

Education

B.S. in Social Science, minor in Psychology from Cal Poly San Luis Obispo

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

11/12/2024

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I have enjoyed a thirty-year career in the nonprofit sector focused on a variety of social needs including long stints at the national leader in fiscal sponsorship (Tides); primary prevention strategies with one of the leading national agencies in public health (Prevention Institute); in public policy (Prevention Institute and Greenbelt Alliance) and most recently in public-private partnerships and capital campaigns (San Francisco Parks Alliance). It is through these experiences that I believe I have a lot to offer to the Human Services Commission.

Summarize your participation in civic or community activities, including years of service.

Recent Graduate of City of Livermore Key to the City Program (August - October 2024)
 Advisor at Urban Sprouts (San Francisco Nonprofit) (September 2020 - February 2024)
 Advisor at Conservatory of Flowers (San Francisco Recreation and Parks Department) (November 2019 - June 2022) Treasurer, Finance Chair, Executive Committee (Senior Support Program of the Tri-Valley) (October 2019 - September 2022) Treasurer, Executive Committee (Tri-Valley Housing Opportunity Center) (May 2013 - October 2014) Board Member at Tri-Valley Housing Scholarship Program at Las Positas College via Abode Services (Fremont nonprofit) (January 2012 - December 2013) City of Pleasanton Housing Commission and Housing Authority (May 2010 - December 2013) Leadership Pleasanton Class of 2012 Working Essentials Program (San Francisco nonprofit) Board Member (June 1999 - November 2004)

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

To learn and hear about the various local nonprofit community partners that are providing much needed services to our community - to support and assist with the grant funding cycle processes while utilizing a scoring rubric for determination of funding awards - support, collaborate and ultimately recommend policy revisions when necessary to City of Livermore Human Services Department staff.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

While the work of this Commission intersects with a variety of the Community Pillars outlined in the five-year strategic plan I anticipate mostly supporting the goals of "A Safe Community that Thrives" while not ignoring the intrinsic and intertwined benefits to the "Economy that Prospers" pillar.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

Through partnership with various local nonprofit agencies my expectations involve a transparent, efficient and effective service delivery approach allowing for successful outcomes based on metrics that can be clearly conveyed to the Commission prior to each grant funding cycle disbursement.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

As a humble community servant I will bring my decades of nonprofit organizational effectiveness and efficiency skills and focus coupled with a deep financial and operational background to bear all the while striving for improved outcomes to addressing some of the most critical issues a City can face - that is, the unhoused and homeless population, food insecurity and other vital social needs through thoughtful grant procurement and distribution.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

- ☒ Word of Mouth
- ☒ Other

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

- ☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

- ☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

N/A

Profile

Yanira

First Name

Guzman

Last Name

Middle
Initial

Pronoun (s)

she/her/ella

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Human Services Commission: Submitted

Years residing in Livermore

18

Do you work in Livermore?

☒ Yes ☐ No

The Career Gem

Employer

Founder/CEO

Job Title

Education

M.A. Education, San Francisco State University B.A. Sociology, UC Berkeley

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

10/08/2024

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I am extremely interested in serving on the Human Services Commission because its focus on listening to the needs of our community, and finding ways to provide assistance and/or solutions to their more pressing needs.

Summarize your participation in civic or community activities, including years of service.

I recently served 4 years as an elected trustee for the Livermore Valley Joint Unified School District, where I led conversations regarding the academic success of our English Learner student population as well as the recovery phase after Covid shelter in place. With the November 2024 election, I am not rolling off of school board and interested in pursuing other civic engagement opportunities.

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

As a member of the Human Services Commission, the goal of the advisory board is to provide all Livermore residents with the resources needed to live a dignified life within our city. This commission requires listening to the various perspectives of community members and find ways, solutions, or alternatives to provide the greatest positive impact for our residents.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

Our city is made up of its human population and I believe each person wants to live a life with dignity. The City's strategic plan addresses the components that heavily influence one's ability to live with dignity. They are: 1) a safe community to thrive, 2) economy that prospers, 3) environmental stewardship, 4) inclusive and inviting spaces and places, and 5) a city that works or operates well. I believe residents want to feel safe, want to earn a living, care about their surroundings, want to feel seen and heard, and want to know that they can get help from the city, when asked. As a member of the Human Services Advisory Board (should I be selected) is to ensure that we keep the center our community's needs, which align with the city's strategic plan.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

The Human Services Commission's "discusses community social needs, assists local agencies in procuring grant funds." It's important to provide services to our community and to increase revenue to continue to provide those services; I'd also like to see how we can continue providing services with ongoing funding and/or look for ways to continue funding - should grants be time-limited.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

There are multiple ways that I will contribute to the Human Services Commission. As a Livermore resident for 18 years, I've learned and have personally experienced the many services, specifically the affordable homeownership program that the city offers. In addition, I am fully bilingual in English and Spanish and can communicate with the Spanish-speaking community to gain their perspective for our city. Furthermore, having served as a trustee for the Livermore Valley Joint Unified School District, as well as my years working within public education, I have a deep understanding of how the public education system operates and how the city and schools can continue to collaborate to serve our city's residents.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Newspaper ad

Upload a Resume

Declarations**Appointment**

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☒ I Agree

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☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

YANIRA GUZMÁN, PMP

Leadership Development Leader · Career Coach

Engaging career coach and corporate trainer with 13+ years' experience creating curriculum and delivering learning plans in both the public and private sectors. Known for effectively breaking down complex concepts and offerings into concise and simple topics. Establish and cultivate relationships between workforce and community-based organizations within the San Francisco Bay Area, with an emphasis on promoting Latinos and first-generation college graduates.

Highly articulate and effective communicator with the ability to develop rapport with executive management, business partners, and internal teams. *Fully bilingual in English and Spanish.* Excellent interpersonal, presentation, training, and group facilitation with diverse communities. Core competencies include:

Instructor Led Trainings

Employee and Customer Engagement

Career Readiness and Preparation

Community Partnerships

PROFESSIONAL EXPERIENCE

Career and Leadership Development

- Spearheaded and lead bimonthly Talent Talk online series empowering and educating people of color for the workforce. Past topics included: Women of Color Executives, Get it Girl! Negotiate for You, Intern it Up, etc.
- Designed and facilitated 3-Day Career Boot Camp for Women. Provided tangible tools and soft skills training for women to reskill and upskill their career trajectory.
- Provide 1:1 coaching and career preparation skills to jobseekers, resulting in their increased confidence and income, as well as securing jobs.

Community Organizing and Engagement

- Successfully elected to school board representing ~13,000 students of which 30% are Latino.
- Oversaw and led an online political campaign during Covid19, organizing the Latino vote, and secured 1 of two open seats, among five candidates.
- Connect with and serve as a liaison with the Spanish-speaking community regarding school related events.

Training and Enablement

- Manage sales enablement plan lifecycle for Watson Talent business channels. Recognized and awarded the Reimagining Sales Enablement Award for Q2 2019 as the *first* enterprise business unit to curate all Watson Talent enablement into Seismic.
- Conceived of and implemented Train the Trainer methodology of Watson Classroom solutions, resulting in \$200,000 cost savings and increased efficiency.
- Successfully launched, implemented, and trained 100+ K-12 educators on Watson Classroom solution across 15 school districts nationwide.

WORK HISTORY

Founder , THE CAREER GEM, Livermore, CA	01/20 – Present
School Board Trustee , LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT, Livermore, CA	12/20 – Present
Leadership Development Specialist , CEN, Redwood City, CA	01/21 – 06/22
IBM, San Jose, CA	08/12 – 07/20
Sales Enablement Manager , Watson Talent	12/18 – 07/20
Implementation Consultant , Watson Education	08/14 – 12/18
Managing Consultant , Global Business Services	08/12 – 08/14

EDUCATION

Master of Arts, Education, San Francisco State University • **Bachelor of Arts, Sociology**, University of California Berkeley

CERTIFICATIONS AND SOFTWARE

IBM Design Thinking • IBM Digital Learning Developer • Smartsheet, MS Project, MS Office, Slack, Visio