



CITY COUNCIL SUBCOMMITTEE ON ADVISORY BODIES

AGENDA

WEDNESDAY, SEPTEMBER 17, 2025

CITY COUNCIL SUBCOMMITTEE ON ADVISORY BODIES SPECIAL MEETING – 5:00 PM

MEETING PARTICIPATION INFORMATION CAN BE FOUND AT THE END OF THE
AGENDA

CITY HALL
RIESLING ROOM
1052 S. LIVERMORE AVENUE

NOTICE IS HEREBY GIVEN that the City Council of the City of Livermore will convene a City Council Subcommittee on Advisory Bodies special meeting on September 17, 2025, beginning at 5:00 pm, in the Riesling Room at 1052 S. Livermore Avenue.

This special meeting is being called by Mayor John Marchand. /s/ John Marchand

Evan Branning, Vice Mayor
Kristie Wang, Council Member

1. CALL TO ORDER

2. ROLL CALL

Council Member Kristie Wang
Vice Mayor Evan Branning

3. SPECIAL MEETING ITEM

AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL
SUBCOMMITTEE ON ADVISORY BODIES REGARDING THE SPECIAL MEETING ITEM
WILL BE PROVIDED BY VICE MAYOR BRANNING.

3.1 Approval of draft minutes - May 29, 2025 Special Meeting.

Recommendation:

Staff recommends the City Council Subcommittee on Advisory Bodies approve the draft minutes.

Staff Report

Attachments:

[1. DRAFT 2025-05-29](#)

3.2 Interview of applicants for appointment to the Historic Preservation Commission and Human Services Commission.

Recommendation:

Staff recommends the City Council Subcommittee on Advisory Bodies interview applicants for the Historic Preservation Commission and Human Services Commission.

Staff Report

Attachments:

- [1. Devon Caulfield - Historic Preservation Commission](#)
- [2. Daniel Curtis - Historic Preservation Commission](#)
- [3. Dale Wilkins - Historic Preservation Commission](#)
- [4. Paul Hart - Historic Preservation Commission](#)
- [5. Brittany Neideffer - Historic Preservation Commission](#)
- [6. Tonya Gonzales-Clenney - Human Services Commission](#)
- [7. Yang You - Human Services Commission](#)
- [8. Tracy Nakamura - Human Services Commission](#)
- [9. Steven Cox - Human Services Commission](#)
- [10. Kareem Abdul Williams Sr - Human Services Commission](#)
- [11. Keith Beck - Human Services Commission](#)

4. ADJOURNMENT

**5. HOW TO PARTICIPATE IN THE CITY COUNCIL SUBCOMMITTEE ON
ADVISORY BODIES MEETING**

You can participate in the meeting in a number of ways:

Comments are limited to one comment per person per item regardless of format or time submitted (this includes email and e-comment submissions prior to the meeting as well as live comments during the meeting).

Special Meetings, Workshops - The public will have the opportunity to address the City Council Subcommittee on Advisory Bodies regarding the item that is the subject of the special meeting or workshop. Public comments are limited to a maximum of 3 minutes per person.

Platforms to Participate in Meetings:

Submission of Comments Prior to the Meeting:

Email Comments may be submitted by the public to the City Clerk's Office (cityclerk@LivermoreCA.gov). Items received no later than 12:00 pm on the day of the meeting will be provided to the City Council Subcommittee on Advisory Bodies and available on the City website prior to the meeting. These items will NOT be read into the record.

eComments may be submitted by the public using the eComment link [here](#). Comments may be up to 1000 characters in length and will be accepted up until 4:00 pm the day of the meeting. These items will NOT be read into the record and are viewable by the City Council Subcommittee on Advisory Bodies and the public upon submittal.

Submission of Comments During the Meeting:

Speakers are limited to a maximum of 3 minutes per person. To submit a comment you must complete a speaker card for each item. Speaker cards are available in the City Hall lobby. Indicate on the card the item number you wish to comment on and submit the card directly to the City Clerk prior to the start of the item. Please note that the City Council Subcommittee on Advisory Bodies is prohibited by State law from taking action on any items that are not listed on the agenda. However, if your item requires action, the City Council Subcommittee on Advisory Bodies may place it on a future agenda or direct staff to work with you and/or report to the City Council Subcommittee on Advisory Bodies on the issue.

If you would like to deliver written materials to the City Council Subcommittee on Advisory Bodies as part of your public comments, and are commenting in person, please provide 3 copies to the City Clerk with your speaker card.

The City Council Subcommittee on Advisory Bodies Agenda and Agenda Reports are prepared by City staff and are available for public review 72 hours prior to the City Council Subcommittee on Advisory Bodies meeting in the Civic Center Library, 1188 South Livermore Avenue, Livermore, and at the City Clerk's Office, 1052 South Livermore Avenue, Livermore. The Agenda is also available on the City's website, <http://LivermoreCA.gov/agenda>.

Under Government Code §54957.5, any supplemental material distributed to the members of the City Council Subcommittee on Advisory Bodies after the posting of this agenda will be available for public review in the City Clerk's Office, 1052 South Livermore Avenue, Livermore, and included in the agenda packet available on the City's web site at

<http://LivermoreCA.gov/agenda>.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (CODIFIED AT 42 UNITED STATES CODE SECTION 12101 AND 28 CODE OF FEDERAL REGULATIONS PART 35), AND SECTION 504 OF THE REHABILITATION ACT OF 1973, THE CITY OF LIVERMORE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, ANCESTRY, SEX, DISABILITY, AGE OR SEXUAL ORIENTATION IN THE PROVISION OF ANY SERVICES, PROGRAMS, OR ACTIVITIES. TO ARRANGE AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CONTACT THE ADA COORDINATOR AT ADACOORDINATOR@LIVERMORECA.GOV OR CALL (925) 960-4170 (VOICE) OR (925) 960- 4104 (TDD) AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING.



**CITY COUNCIL SUBCOMMITTEE ON ADVISORY BODIES
STAFF REPORT**

ITEM NO. 3.1

DATE: September 17, 2025
TO: City Council Subcommittee on Advisory Bodies
FROM: Debbie Elam, City Clerk
SUBJECT: Approval of draft minutes - May 29, 2025 Special Meeting.

RECOMMENDED ACTION

Staff recommends the City Council Subcommittee on Advisory Bodies approve the draft minutes.

DECISION TYPE

Administrative

SUMMARY

DISCUSSION

ATTACHMENTS

1. DRAFT 2025-05-29

Prepared by: Helena Graves
Deputy City Clerk

Approved by:

A handwritten signature in blue ink, reading "Marianna A. Burch".

Marianna A. Burch
City Manager

Fiscal Review by:

A handwritten signature in blue ink, reading "Tina Olson".

Tina Olson
Administrative Services Director

DRAFT MEETING MINUTES



CITY COUNCIL SUBCOMMITTEE ON ADVISORY BODIES
May 29, 2025

SPECIAL MEETING

1. **CALL TO ORDER** – The meeting of the City Council Subcommittee on Advisory Bodies was called to order by Mayor Marchand at 5:01 pm.

2. **ROLL CALL** – Present: Mayor John Marchand and Vice Mayor Evan Branning.

3. **SPECIAL MEETING ITEM**

3.1 Approval of draft minutes – November 20, 2024 Special Meeting.

Recommendation:

Staff recommended the City Council Subcommittee on Advisory Bodies approve the draft minutes.

Mayor Marchand opened the public comment period.

There were no speakers, and the public comment period was closed.

MAYOR MARCHAND APPROVED THE MINUTES ON A 1-0 VOTE, VICE MAYOR BRANNING WAS INELIGIBLE TO VOTE SINCE HE WAS NOT A SUBCOMMITTEE MEMBER AT THE NOVEMBER 20, 2024 SPECIAL MEETING.

3.2 Interview of applicants for appointment to the Commission for the Arts, Historic Preservation Commission, Library Board of Trustees, and Livermore Housing Authority.

Recommendation:

Staff recommended the City Council Subcommittee on Advisory Bodies interview applicants for the Commission for the Arts, Historic Preservation Commission, Library Board of Trustees, and Livermore Housing Authority.

Mayor Marchand opened the public comment period.

There were no speakers, and the public comment period was closed.

THE CITY COUNCIL SUBCOMMITTEE ADMINISTERED INTERVIEWS.
THE FOLLOWING WERE RECOMMENDED FOR APPOINTMENT BY CITY COUNCIL:

Commission for the Arts 1 Vacancy

Appointment to an unexpired term ending November 1, 2029

- Tauheeda Babar

Historic Preservation Commission 1 Vacancy

Appointment to a regular term ending May 1, 2029

- Shanavaz Nasarabadi

Library Board of Trustees 3 Vacancies

Appointment to an unexpired term ending June 1, 2026

- Jason Hibono

Reappointment to a regular term ending June 1, 2028

- Lainie Pascall

Appointment to a regular term ending June 1, 2028

- Deborah Halford

Livermore Housing Authority 1 Vacancy

Appointment to an unexpired term ending January 1, 2028

- Terry Buttchen

4. ADJOURNMENT - at 7:47 pm.

APPROVED:

EVAN BRANNING, VICE MAYOR

ATTEST:

HELENA GRAVES, DEPUTY CITY CLERK



**CITY COUNCIL SUBCOMMITTEE ON ADVISORY BODIES
STAFF REPORT**

ITEM NO. 3.2

DATE: September 17, 2025

TO: City Council Subcommittee on Advisory Bodies

FROM: Debbie Elam, City Clerk

SUBJECT: Interview of applicants for appointment to the Historic Preservation Commission and Human Services Commission.

RECOMMENDED ACTION

Staff recommends the City Council Subcommittee on Advisory Bodies interview applicants for the Historic Preservation Commission and Human Services Commission.

DECISION TYPE

Administrative

SUMMARY

The City Council Subcommittee on Advisory Bodies will interview the applicants and make recommendations for appointment by City Council.

DISCUSSION

The City Council Subcommittee on Advisory Bodies will interview the following applicants and make recommendations for appointment by City Council:

Historic Preservation Commission 2 Vacancies

- (1) Unexpired term ending May 1, 2028
- (1) Unexpired term ending May 1, 2029

- Devon Caulfield
- Daniel Curtis
- Dale Wilkins
- Paul Hart
- Brittany Neideffer

Human Services Commission 3 Vacancies

(1) Unexpired term ending November 1, 2028

(2) Regular Terms ending November 1, 2029

- Tonya Gonzales-Clenney
- Yang You
- Tracy Nakamura
- Steven Cox
- Kareem Abdul Williams Sr
- Keith Beck

ATTACHMENTS

1. Devon Caulfield - Historic Preservation Commission
2. Daniel Curtis - Historic Preservation Commission
3. Dale Wilkins - Historic Preservation Commission
4. Paul Hart - Historic Preservation Commission
5. Brittany Neideffer - Historic Preservation Commission
6. Tonya Gonzales-Clenney - Human Services Commission
7. Yang You - Human Services Commission
8. Tracy Nakamura - Human Services Commission
9. Steven Cox - Human Services Commission
10. Kareem Abdul Williams Sr - Human Services Commission
11. Keith Beck - Human Services Commission

Prepared by: Helena Graves
Deputy City Clerk

Approved by:



Marianna A. Burch
City Manager

Fiscal Review by:



Tina Olson
Administrative Services Director

Advisory Body Application

Profile

Devon

First Name

Middle
Initial

Caufield

Last Name

Pronoun (s)

he/him

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted

Years residing in Livermore

18

Do you work in Livermore?

☒ Yes ☐ No

Target Corporation

Employer

Associate

Job Title

Education

MA in Public History- California State University, East Bay BA in History and Political Science-
Sonoma State University

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: it is recommended that applicants attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

None (August 7th meeting cancelled)

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

As a lifelong Livermore resident with two historical degrees and a passion for the historical research process, I would love to use my skills to give back to the community that I grew up in.

Summarize your participation in civic or community activities, including years of service.

While employed at the Towne Center Books bookstore, I assisted with their free meet-the-author events, in which authors on tour would hold talks with guests at the Last Word patio outside the Bankhead. In high school, I volunteered at Cottage Preschool, gardening and cleaning up the property. (1 year service for each)

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

The purpose of Livermore's Historic Preservation Commission is to preserve Livermore's historical and cultural heritage.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

I anticipate that the Historic Preservation Committee will play a key role in the plan's fourth pillar, creating inclusive and inviting spaces and places. Preserving the History of Livermore's natural spaces and ensuring that the History of the city's downtown is represented in the general plan for the area can play a major role in fostering a sense of place and a shared identity among Livermore residents.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I see this committee working alongside the city council and other advisory bodies to ensure that the city's history is preserved and represented in the council's 5-Year Strategic Plan.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I hold a masters' degree in public history, a specific historical focus dealing with presenting historical facts and concepts to the general public in ways that are interesting and engaging. One of my goals on this committee will be to help develop interesting ways to present aspects of Livermore's history in approachable and inclusive ways.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ City Website

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

Devon Caufield

Skills

- Locating and analyzing relevant sources
- Peer editing
- Experience with Google Docs, Microsoft Word, Spreadsheets
- Detail-oriented
- Grant writing
- Preparing historical material for public viewing

Relevant Experience

- Article “El Negro Primero: Black Exclusion and Erasure in Venezuelan History” published in *East Bay Historia* 2024 <https://www.csueastbay.edu/history/files/docs/east-bay-historia-2024.pdf>
- Presented at the 6th Annual Wanda Washington History Conference
- Curated the digital exhibit *The Battle for Blue Lake: Red Power in 1960s and '70s New Mexico* https://cdn.knightlab.com/libs/timeline3/latest/embed/index.html?source=1PyS3fgYJYMzAtFZ-JjC2NGhMhY1gYEcV_vsl5LTGmG4&font=Default&lang=en&initial_zoom=2&height=650

Work Experience

Fulfillment Specialist | Target (Full time; 40 hours) October 2022 – Present

- Properly preparing, packing, and sorting guest orders for pickup or shipment using the correct materials
- Meeting all guest order promise times to deliver the highest guest satisfaction
- Engaging guests and creating a welcoming experience by authentically greeting all guests
- Properly tracking and organizing workspace and supplies

Sales Associate | Towne Center Books (Full time; 40 hours) July 2021 – September 2022

- Provided excellent customer service for face-to-face and online customers, including cashier duties, retail floor support, and phone assistance
- Performed problem-solving for customers in locating books and assisted with back-ordered or special-ordered items
- Communicated effectively with customers to provide recommendations and suggestions
- Identified relevant inventory the store should carry

Distribution Center Associate | Amazon (Part time; 20 hours) June 2020 – July 2021

- Received and prepared inventory for delivery
- Used technology to sort, scan, and prepare orders
- Sorted, tracked, and bundled packages for final delivery

Education

Master of Arts in History, GPA: 3.92

California State University, East Bay

Bachelor of Arts in History, with a minor in Political Science

Sonoma State University

Dean's List, School of Social Sciences, Major GPA: 3.5

High School Diploma

Granada High School

Academic Honor Roll, Presidential Academic Achievement Award

Activities/Interests

- Persistence and dedication to earn a karate black-purple belt
- Analytical writing and reading
- Hiked Sycamore Grove and Upper Yosemite Falls

City of Livermore
Advisory Body Application

ATTACHMENT 2

Profile

Daniel Curtis
First Name Middle Initial Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore CA 94551
City State Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 2

Primary Phone Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted

Years residing in Livermore

5

Do you work in Livermore?

☒ Yes ☐ No

self President of Triangle Construction
Employer Job Title

Education

high school diploma

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: it is recommended that applicants attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

I have not.

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I requested a demolition permit for an old dairy in Livermore and was interested in what other historical buildings and artifacts are being preserved and or protected in our community

Summarize your participation in civic or community activities, including years of service.

I am currently the President of Alameda County chapter for Sleep in Heavenly Peace where we have bed builds and bed deliveries to children between the ages of 3-17. I have been the President for 5 years and we have built and delivered over 1000 beds. This year we have delivered 250 beds and are projected to hit 400 at the end of the year

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here:<https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I believe our purpose is to represent the applicants to the city. We want to be board that supports, hears, and shares their need to the city for funding and support. We will be the ones that learns the needs of the these applicants and that they are heard with the city.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

We need to be able to vision farther out than just today. We want to be able to prioritize needs while ensuring that all factions are putting into a plan that creates a balance over a period of time while supporting the needs of today. Our job will be to represent the needs of Human Services to the city in a way that promotes good will while also ensuring that everyone is being represented.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

Right now I don't really have any visions of outcome or accomplishments. What I do hope for is that I can find a calling to helping my community beyond what I already do and that I can be a voice for those that don't have one. I would hope that I can contribute where there hasn't been one before. In the end I hope that I can learn more about our community and its needs.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I would hope that my personal experiences coming in as a Disabled Combat Veteran and a business owner with a heart to help those that can't help themselves will bring a new insight that balances the advisory board while learning from others that have been doing this volunteer job.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

- ☒ City Website
- ☒ Social Media (Instagram, Facebook, Twitter, NextDoor, etc.)

 Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

none

Daniel Curtis
Livermore, CA

Objective

Dedicated residential general contractor with 20 years of experience and a Disabled Combat Veteran with 10 years of honorable service in the U.S. Navy. Skilled in project management, budgeting, and team leadership. Passionate about serving vulnerable populations and contributing to the Human Services Commission with a strong commitment to community and service.

Professional Experience

Residential General Contractor

Self-Employed – Livermore, CA
2004 – Present

- Manage budgets, project schedules, and subcontractor teams for residential construction projects.
- Ensure compliance with safety and building regulations while delivering quality housing solutions.
- Apply extensive industry knowledge to support affordable housing initiatives.

U.S. Navy Veteran

1987 – 1997

- Served honorably as a disabled combat veteran.
- Developed leadership, logistics, and operational skills.
- Demonstrated dedication, discipline, and teamwork in high-pressure environments.

Volunteer Leadership & Affiliations

Chapter President

Sleep in Heavenly Peace (SHP), Alameda County – 5 years

- Led delivery of over 1,000 beds to children and families in need.
- Coordinated and motivated more than 2,500 volunteers across community build events.

Volunteer

Habitat for Humanity – 2015

- Assisted in building affordable homes for underserved families.

Member

Veterans of Foreign Wars (VFW)

American Legion

Education

High School Diploma

Skills

- Construction Project Management & Budgeting
- Leadership & Team Coordination
- Veteran Experience & Community Service Commitment
- Proficient with Email, Microsoft Word, Google Docs, Zoom
- English (Fluent)

Profile

Dale _____ Wilkins _____
First Name Middle Initial Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore _____
City

CA _____
State

94550 _____
Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted

Years residing in Livermore

15

Do you work in Livermore?

☒ Yes ☐ No

Retired _____ Senior Litigation Attorney _____
Employer Job Title

Education

Menlo-Atherton High School, Atherton CA - graduated 1971 (college preparatory coursework, multiple competitive athletics) College of San Mateo, San Mateo CA - graduated 1975 (Associate in Arts degree, college preparatory coursework, competitive athletics) California Polytechnic State University, San Luis Obispo CA - graduated 1979 (Bachelor of Science degree - Natural Resources Management with honors) Golden Gate University School of Law, San Francisco CA - graduated 1992 (Doctor of Jurisprudence degree with honors). Key to the City Program, Livermore CA - graduate

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: it is recommended that applicants attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

August 7, 2025

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

As a former National Park Service park ranger prior to attending law school, I was employed at two significant National Historic Parks in the United States: Appomattox Court House National Historical Park (Appomattox, VA) and Fort Point National Historic Site (San Francisco, CA). During each of these employments, my primary responsibility was "historical interpretation" of the significance for these important National sites, including period representation; conducting speaking tours for up to 300 visitors interpreting the sites; and research of the overall significance and importance of both Appomattox and Fort Point. Additionally, I am an avid history buff and quite interested in the history of the Livermore Valley and surrounding area. As such, I am confident that I would be an excellent addition to the Historic Preservation Commission for the City of Livermore.

Summarize your participation in civic or community activities, including years of service.

City of Menlo Park Beautification Commission - during 1980s. City of Livermore Key to the City Program - during 2018 or 2019 (i.e. prior to the Covid-19 pandemic)

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

There should be no question that the City of Livermore has a significant number of historic resources that, in my opinion, should be clearly catalogued; interpreted for the lay persons of our community and visitors to the community; and most importantly protected in perpetuity. The mission statement sets forth these important ideals in a clear and concise statement to which I very much agree.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

Most importantly, on Page 5 of the Five-Year Strategic Plan, it is indicated the "City's Vision" is to " . . . envision a future that honors our shared history and respects our environment as we seek equitable access to opportunity for all." This statement encapsulates the purpose of the Historic Preservation Commission to identify that "shared history" and enable it to be easily accessed to community members and visitors alike. The energy of commission members for such identification and interpretation of important historical resources within the community is vital to achieve this stated vision. Further, on Page 26 of the Five-Year Strategic Plan, with the Community Pillars section listing the creation of "inclusive and inviting spaces and places" the plan has unambiguously identified such spaces to be celebratory of our history, with historic preservation identified as Goal #5. No better words or description could have been used in the Five-Year Strategic Plan as CELEBRATING OUR HISTORY which I anticipate is a strong purpose for the Historic Preservation Commission advisory body.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

As noted above, my expectations of the Historic Preservation Commission advisory body would be to assertively assist the Livermore City Council by advising the council members of the details of historic sites, buildings, features, and other possible areas of their importance in being recognized and proactively protected for future generations. In my opinion, this is paramount and such a responsibility can only be conducted with clear factual evidence documented via historical record when available.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

As noted above, I have practical experience and a genuine interest in historical preservation with my service as a National Park Service park ranger in the two national historical sites noted above. Additionally, as a Senior Litigation Attorney for the past 30 years, I have ample and significant training in factual interpretation, advisory methods, and extensive experience using my training and personal speaking skills to reach consensus among disparate parties. An important skill that I possess is that of a willing listener before reaching a decision on the merits. In summary, I anticipate my contributions to the Historic Preservation Commission for the City of Livermore would be very valuable and well received by the Livermore City Council. A detailed resume of my legal employment is available at your request.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ City Website

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

None

Profile

Paul Hart
First Name Middle Initial Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore
City

CA
State

94550
Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 3

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted

Years residing in Livermore

4

Do you work in Livermore?

☐ Yes ☒ No

Tesla Parts Supervisor
Employer Job Title

Education

Ball State University - business admin / 2000-2004

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: it is recommended that applicants attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

0

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

Interested in serving my community

Summarize your participation in civic or community activities, including years of service.

Volunteered at Cherry Street Missions soup kitchen in Toledo, Ohio from 2012-2018. Served meals to homeless and in the final year I coordinated volunteers during the holiday season. Assisted an after school boxing program for disadvantaged youths with International boxing club in the Toledo, Ohio area from 2016-2019. Also helped with "knock out Parkinson's" group during the same time.

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

Identify and survey historic resources Issue recommendations Guidance and recognition
Promoting heritage within the community

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

The Livermore Historical Commission acts as a key advisory body under the City's Historic Preservation Program. Its role directly contributes to one of the strategic plan's five pillars by preserving community heritage, guiding property modifications, and assisting City Council in policy implementation that reflects Livermore's vision for a historically rooted, inclusive, and vibrant future.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

The Livermore Historical Commission acts as a key advisory body under the City's Historic Preservation Program. Its role directly contributes to one of the strategic plan's five pillars by preserving community heritage, guiding property modifications, and assisting City Council in policy implementation that reflects Livermore's vision for a historically rooted, inclusive, and vibrant future.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

My role would be to help preserve Livermore's historical identity, advise on development proposals, and serve as a link between the City and its residents in protecting and celebrating the city's heritage.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Word of Mouth

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

Paul Hart

Additional Roles

2021 – HIAB USA:
SAP Training Coordinator for
Waltco Parts Team Integration

2020 – HIAB USA:
Salesforce Leadership Team
Member

2020- HIAB USA:
Cargotec Google Guide

2017 – HIAB USA:
MultiLift Product Specialist –
Parts

2010-2012 – Norfolk Southern:
Lake Division Safety Committee
Member

2007 – Norfolk Southern:
Assistant Training Coordinator

Computer Skills

Salesforce
SAP
Google Suite
Microsoft Word
Microsoft Excel
QlikView
QlikSense
AS400

EXPERIENCE

January 2023 – January 2025
Digital Services • HIAB USA – Livermore, CA

- Expanded the digital services department by showcasing and selling the training simulator, HiConnect subscriptions, and other digital products. Exceeded target for HiSkill sales by over 250 units, and HiConnect subscriptions by over 40%.
- Contributed to the ongoing enhancement of their telematic solutions by collecting feedback from both internal and external sources and collaborating with the team to incorporate dashboard updates. Increased user engagement in the HiConnect portal, engaged in API application projects, and expanded the customer dashboards capabilities by introducing new KPI metrics.
- Assisted in refining our product lineup for HiSkill. Collaborated with the development team to expand training simulator content through customer feedback gathering and training program testing. Worked alongside HIAB product managers to enhance realism, and incorporate best safety practice measures in current simulator modules.

August 2022 – January 2023
Parts Manager • Turf and Industrial Equipment – Santa Clara, CA

- Monitored inventory levels by placing daily, weekly and monthly orders with vendors and manufacturers. Developed protocols to manage stock with monthly and annual returns, daily cycle counts, and annual inventory checks.
- Accomplished department objectives by managing staff; planning and evaluating department activities. Maintained staff by recruiting, hiring and training employees in accordance with established best practices.
- Ensured the profitable operations of the department by creating profit and loss reports, gross margin adjustments, freight arrangements with vendors, creating sales programs as well as maintaining a high level of customer service and satisfaction.

February 2022 - August 2022
Parts Supervisor • Peterson CAT – San Leandro, CA

- Developed, monitored and enforced guidelines and strategies within the department to increase sales, promote best safety practices, and enhance communication within the team.
- Worked in partnership with customers and also internal Sales and Service managers to meet deadlines, complete projects within budget and achieve a high level of customer satisfaction.
- Management of parts stock and inventory while working closely with distribution centers and the manufacturers international supply chain to supply parts in a timely manner.

August 2016 – February 2022
Parts Sales Executive • HIAB USA – Concord, CA

- Managed a portfolio of assigned accounts totaling over 15 million in annual sales with expected growth targets, rebate and discount programs, and web-based marketing campaigns. Exceeded expectations with 35% growth for entire account portfolio from 2016-2022.
- Built and maintained relationships with existing and new customers. Serve as the lead point of contact for all customer account management matters while identifying areas of improvement and opportunity to meet sales quotas.
- Increased site traffic and user accounts for HIAB Parts Webshop by 60% from 2016 to 2022. Managed and promoted sales campaigns through digital marketing and data driven KPI to facilitate account growth.

Advisory Body Application

Profile

Brittany

First Name

R

Middle
Initial

Neideffer

Last Name

Pronoun (s)

she/her

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94551

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 1

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted

Years residing in Livermore

17

Do you work in Livermore?

☐ Yes ☒ No

Dublin Unified School District

Employer

Teacher

Job Title

Education

BA Interdisciplinary Studies from California Institute of Integral Studies Teaching Credential from CSUEB

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: it is recommended that applicants attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

I have not attended any, but would like to attend the meeting planned for September 4

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

This commission combines two of my favorite things: History and local government! As someone who was raised in Livermore I've also always had an appreciation for the historical sites this town has to offer.

Summarize your participation in civic or community activities, including years of service.

I admittedly don't have much formal experience. I have been a teacher in DUSD for eight years an elected leader of the Dublin Teachers Association going on three years, I have attended many school board meetings both as a union representative and also as a teacher in the district. While I lack formal experience in Civic participation I have taught Civics all eight years of my teaching career and like to think I know a thing or two about how government works.

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here:<https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

My understanding of the purpose of the Historical Preservation Commission is to first preserve historically, culturally, artistically valuable sites throughout the city. As I teach my students, however, history is meaningless by itself and the value is made by engaging the community in the meaning-making process through education and celebration of the values and achievements these historical sites represent. So planning different education programs and events is an important part of the work this commission ought to be engaged in. Finally, making recommendations on any required retrofitting and restoration required for historical sites.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

This commission helps further many of the goals outlined in the 5-year plan. An appreciation of shared history helps forge stronger community ties, and a strong, connected community is perhaps one of the most important factors in crime prevention. Organizing events that celebrate history and shared values helps build communities. It will also help build a more inclusive community by highlighting the accomplishments of diverse groups throughout Livermore's history.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I expect this body to preserve and protect significant sites while organizing events that engage and educate the community.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I hope that bringing my appreciation and understanding of history to the commission will be valuable in some way. I have also lived in Livermore for half of my life, and as I begin starting my own family here I have developed a much deeper appreciation for the city and all that it has to offer.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Other

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

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☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

Advisory Body Application

Profile

Tonya

First Name

D

Middle
Initial

Gonzales-clenney

Last Name

Pronoun (s)

she/her/hers

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94551

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 2

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Human Services Commission: Submitted

Years residing in Livermore

24

Do you work in Livermore?

☒ Yes ☐ NoCenter for Community
Dispute Settlement

Employer

Assistant Executive Director

Job Title

Education

BA Psychology, CSUEB MS Counseling, CSUEB

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: it is recommended that applicants attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

I have not attended a meeting. The last two were cancelled

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I would like to serve on the Health and Human Services Committee because I am committed to contributing to the well-being of my community. I believe strong communities are built when residents actively participate in shaping programs and services that support individuals and families. By serving, I hope to listen, learn, and lend my skills to initiatives that improve access, equity, and quality of life for all. This opportunity aligns with my desire to give back in a meaningful way and to be part of thoughtful, collaborative solutions to the challenges our community faces.

Summarize your participation in civic or community activities, including years of service.

I have been actively involved in community service for more than a decade through a variety of organizations. I served as a level leader in a multi-level Girl Scout troop for nearly nine years starting in 2015, and also coordinated fall product sales for four years and cookie sales for four years. I have been on the Board of Directors for PFLAG for three years and began serving as Treasurer in January. From 2012 to 2014, I volunteered with both the Tri-Valley Basket Brigade, which provides Thanksgiving meal baskets to families in need, and TEDx Livermore. I also volunteered at the Livermore Pride event in 2019, and have regularly volunteered at my son's schools over the years, supporting classrooms, events, and parent-led activities. These experiences reflect my long-standing commitment to supporting families, youth, and community connection.

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I see the purpose of the Health and Human Services Advisory Body as bringing community voices to the table when it comes to meeting social and health needs in Livermore. It's about listening to what residents need, helping local agencies connect with resources and funding, and making sure city leaders understand the real challenges families and individuals are facing. To me, this group plays an important role in keeping communication open between the community and the City Council so that decisions are grounded in what will truly improve people's lives

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

I see the Health and Human Services Advisory Body playing a hands-on role in helping bring the City Council's Five-Year Strategic Plan to life, especially in the areas of public safety and resilience, inclusive community spaces, and equitable access to services. By advising on programs that meet social and health needs, helping secure grants for local agencies, and elevating voices from all parts of our community, this Committee ensures that city resources are responsive to what residents actually need. The committee will support healthy, resilient neighborhoods by shaping initiatives that reflect livable priorities, such as lifting up families, supporting seniors, and promoting health and well-being, all while helping Livermore make progress on its strategic goals.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

My expectation is that the Health and Human Services Advisory Body will help strengthen Livermore's ability to meet the social and health needs of our residents. I hope the Body will provide meaningful input on policies and programs, assist local agencies in securing resources and grant funding, and ensure that community voices are heard in city decision-making. Ultimately, I anticipate outcomes that increase equity, expand access to services, and foster stronger connections between residents and the City Council.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

As a member of the Health and Human Services Advisory Body, I hope to contribute by bringing my passion for community service and my experience working with families, youth, and local nonprofits. I want to listen to what residents are saying, help lift up those voices, and work with the group to find practical ways to support the City Council's goals. I bring a collaborative spirit, a willingness to do the work, and a genuine desire to see Livermore continue to be a place where people feel supported, connected, and valued

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Other



Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

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☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

Tonya Gonzales-Clenney
Curriculum Vitae



EDUCATION

California State University, East Bay
 M.S. in Counseling

May 2025

California State University, East Bay
 B.A. in Psychology with Honors

2000

PROFESSIONAL EXPERIENCE

Substitute School Counselor, Amador Valley High School March 2025 – May 2025

Joined School Counseling team (.60 FTE) to manage a caseload of students including, but not limited to: parent & student meetings, 504 meetings, junior status notifications, monitoring senior for progress towards graduation, and working on course scheduling tasks for the next school year.

School Counseling Internship, Amador Valley High School August 2024 – May 2025

Managed a caseload of 10 students with their academic, social-emotional, and college and career needs. Duties include academic scheduling, transcript reviews, WASC planning, district-wide ASCA School Counselor training, ASCA Closing the Gap project, academic presentations, COST meetings, Departmental Collaboration meetings, and Administrative Collaboration meetings. Presented five monthly Mindfulness Workshops in the Wellness Center.

Counseling Trainee, Las Positas Student Health & Counseling August 2024 – May 2025

Supported clients in their personal, academic, and mental well-being, goals, growth, and development. Worked closely with Student Health & Wellness staff and my supervisor to ensure client documents are up to date and that I'm providing counseling services that are helpful and ethical.

Counseling Trainee, CSUEB Community Counseling Clinic June 2024 – May 2025

Supported clients in their personal and mental well-being, goals, growth, and development. Worked closely with my Supervisor, the CCC Director, and the CCC Coordinator to ensure that client documents are up to date and to ensure that I'm providing counseling services that are helpful and ethical.

School Counseling Internship, Southgate Elementary School Jan 2024 – May 2024

Managed a caseload of 5 students with their academic and social-emotional needs, observed my supervisor's counseling sessions, and assisted with classroom presentations and group counseling sessions around emotional regulation, mindfulness, and being a good friend.

ADDITIONAL EXPERIENCE

Assistant Executive Director, CCDS 2020 - Present
 Non-profit mediation services for Neighborhood and Day-of-Court mediation programs

Virtual Administrative Assistant, Various Companies 2017 - Present
 Provide virtual operations administrative assistance, create newsletters, prepare reports, edit Magazine, update websites, and event planning.

Administrative Assistant-Report Coordinator, OrgMetrics LLC 2012 - 2020
 Prepare and coordinate partnering reports, provide administrative assistance to the entire office as needed.

Program Director, Tri-Valley Youth Court 2008 - 2018
 Non-profit youth-led restorative justice program, manage and train 100+ youth court volunteers (both youth and adult)

Anger Management Group Facilitator, Anger Management Solutions 2007 - 2009
 Facilitated adult and teen anger management groups for self-referred, court referred, and school referred clients.

Administrative Assistant, Stanford University School of Medicine 1991 - 2006
 High Risk Infant Clinic, Neonatal Developmental Medicine. High Risk Infant Clinic, Research Laboratories, NICHD Network, and Division HR Assistant.

AWARDS, CERTIFICATES, AND HONORS

Member Psi Chi, International Honor Society 2000
 Pupil Personnel Services Credential 2025

PROFESSIONAL DEVELOPMENT WORKSHOPS ATTENDED

Neurodivergence Unveiled: Reframing Trauma, Identity,
 and Care for the Neurodivergent Client 2025
 Trauma-Informed Approaches & Practices 2024
 Basic Restorative Practices, Intl. Institute for Restorative Practices 2015

SERVICE ACTIVITIES

Board Treasurer, PFLAG Tri-Valley 2022 – present
 Girl Scout Level Leader 2015 – 2024

MEMBERSHIPS

The California Association of Marriage and Family Therapists
 The California Association of School Counselors
 The American Association of School Counselors

SKILLS

Counseling, Academic Counseling, Small Group Facilitation, Psychology, Restorative Justice, Mediation, Conflict Resolution, Anger Management, Research, Grants, Microsoft Office, Google Workspace

Advisory Body Application

Profile

Yang

First Name

Middle
Initial

You

Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94551

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 2

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Human Services Commission: Submitted

Years residing in Livermore

8

Do you work in Livermore?

☒ Yes ☐ NoLivermore Valley Joint
Unified School District

Employer

substitute
teacher/paraeducator

Job Title

Education

1. Master of Statistics (M.Stat), Statistics and Econometrics (Aug. 2013 – May.2015), University of Utah – Salt Lake City, UT 2. Master of Science (M.S.), Economics (Aug. 2010 – May. 2013), University of Utah – Salt Lake City, UT 3. Universidad de Oviedo, Spain (Summer 2012) – Intensive Spanish Language Study 4. Bachelor of Science, Finance (Sep. 2006 – Jul. 2010), Jiangsu University – China

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☐ Yes ☒ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: it is recommended that applicants attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

Sep 09, 2025 - 7:00pm

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I am interested in serving on the Livermore Human Services Commission to support equitable access to essential services for all members of our community. As a substitute teacher and paraeducator in the Livermore Valley Joint Unified School District, I work closely with students and families from diverse backgrounds. This experience has deepened my understanding of the real-world challenges that many in our community face—including housing instability, food insecurity, and access to mental health resources. I am currently pursuing a Paralegal Certificate at Cal State East Bay, where I am focusing on civil rights and public interest law. My legal studies have strengthened my commitment to advocacy and my belief that local government plays a vital role in protecting and uplifting underserved populations. Combining my background in education and law, I hope to bring both practical insight and a justice-centered perspective to the Commission's work. I am passionate about helping Livermore build a more inclusive and supportive community, and I would be honored to contribute to that mission through public service.

Summarize your participation in civic or community activities, including years of service.

From 2011 to 2017, I served as a Project Leader with the Utah Community Research Group, where I led a university-based initiative focused on lifelong learning and adult education. Through this role, I contributed to community development by designing and analyzing surveys that helped improve student retention and outreach efforts. My work supported more inclusive and accessible educational programs for diverse learner populations, reflecting my ongoing commitment to community engagement and data-driven service.

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

The Livermore Human Services Commission serves as the principal advisory body to the City Council on community social needs—particularly those of low- and moderate-income residents. Its key responsibilities include: 1. Advising the City Council on social conditions and human services strategies, including public education, housing, health, grants, and outreach. 2. Providing feedback and recommendations regarding the Multi-Service Center, such as which services to offer and how to operate the space effectively. 3. Ensuring compliance with federal citizen participation requirements—like the Housing and Community Development Act of 1974 and Cranston-Gonzalez Affordable Housing Act of 1990—by facilitating public engagement and transparency in funding and programs. 4. Reviewing and proposing allocations for federal and local human services funds, including the Community Development Block Grant (CDBG) and HOME Investment Partnership Program. 5. Acting as a community forum that collects public input, evaluates social needs, and communicates findings and recommendations to the City Council. In essence, the Commission plays a pivotal role in shaping how Livermore responds to critical human services needs, from grant-making to public outreach and policy guidance.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

The Livermore Human Services Commission plays a key role in advancing the City Council's 2023–2028 Strategic Plan, particularly under the pillar “A Safe Community That Thrives.” This pillar emphasizes expanding and improving access to human services, supporting affordable housing, and strengthening partnerships with nonprofits—all central to the Commission's mission. Specifically, the Commission helps implement Goal 8: Expand and improve access to human services by: 1. Recommending funding allocations to nonprofit providers using federal and local grants, 2. Advising on services at the Multi-Service Center and other support facilities, 3. Facilitating collaboration among service organizations, and 4. Identifying unmet needs in areas such as housing stability, food access, mental health, and wellness. Through community engagement, needs assessments, and grant oversight, the HSC ensures that City resources are aligned with equity, inclusion, and sustainability—key values in the strategic plan. By amplifying community voices and supporting targeted service delivery, the Commission directly helps the City Council achieve its vision of a healthy, welcoming, and resilient Livermore.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I believe the Human Services Commission should help ensure that Livermore's most vulnerable residents have access to essential support services. I expect the Commission to make thoughtful, equitable funding recommendations, based on real community needs and data, and to strengthen partnerships between the City and local nonprofits. Ultimately, I hope the Commission's work leads to measurable improvements in housing stability, mental health support, and overall quality of life for underserved populations in Livermore. I also see it as a platform to amplify community voices and promote inclusive, transparent decision-making.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

As a member of the Human Services Commission, I hope to contribute a balanced perspective grounded in both education and legal understanding. My work as a substitute teacher and paraeducator in the Livermore Valley Joint Unified School District has given me firsthand insight into the challenges local families face—particularly in housing, food security, and access to mental health services. Through this experience, I've seen how unmet social needs affect children and their ability to thrive. Currently, I am pursuing a paralegal certificate with a focus on civil rights and public interest law, which has deepened my commitment to equity and informed policy. I plan to bring a thoughtful, detail-oriented, and community-centered approach to reviewing grant proposals, evaluating service gaps, and advising on inclusive strategies. My goal is to help ensure that the City's resources are directed toward programs that make a meaningful, measurable impact—especially for underserved populations in Livermore.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Word of Mouth

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

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☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

NA

YANG YOU (ANNA)

PROFESSIONAL EXPERIENCE

Substitute Teacher / Education Paraprofessional

Livermore Valley Joint Unified School District | Nov 2024 – Present

- Provide academic and behavioral support to students in special education programs
- Assist in the implementation of instructional plans and interventions
- Supervise and train individual and small groups of students
- Maintain a structured and effective learning environment
- Provide first aid and non-medical assistance as needed

Project Leader

Utah Community Research Group | Jan 2011 – Jan 2017

- Led a university lifelong learning segmentation study
- Designed and pretested qualitative and quantitative questionnaires
- Collected, coded, and analyzed data samples
- Provided actionable insights that improved student retention and targeted marketing

Teaching Assistant – MBA Program

David Eccles School of Business | Dec. 2013 – May 2015

- Provided technical support for course management and Canvas setup
- Reviewed and prepared class materials
- Graded homework and evaluated class participation

Academic Consultant

University of Utah | Feb. 2011 – May 2013

- Advised students in mathematics, economics, and statistics
- Developed academic skill-building strategies
- Recognized as an effective and engaging consultant

EDUCATION

California State University – East Bay

Paralegal Certificate Program (Expected 2026)

Coursework: Legal Writing · Legal Research · Litigation

University of Utah – Salt Lake City, UT

Master of Statistics (M.Stat), Statistics | May 2015

Master of Science (M.S.), Economics | May 2013

Jiangsu University – Zhenjiang, China

Bachelor of Science (B.S.), Finance | Jul 2010

Exchange Program: Universidad de Oviedo, Spain – Intensive Spanish Language Study (Summer 2012)

KEY SKILLS

- Legal Research
- Legal Writing
- Litigation Support
- Microsoft Office
- Data Analysis
- Administrative Coordination
- Mandarin
- Shanghainese

Honors: O. Ernest Grua Jr. & Jeanette C. Grua Internship Scholarship

Publication: “The Establishment of Regional Financial Risks Early-Warning System and an Empirical Study on Jiangsu Province,” Economic Research Guide, China, Oct. 2010

Advisory Body Application

Profile

Tracy

First Name

L

Middle
Initial

Nakamura

Last Name

Pronoun (s)

she/her

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Human Services Commission: Submitted

Years residing in Livermore

46

Do you work in Livermore?

☐ Yes ☒ No

Self

Employer

Volunteer

Job Title

Education

Master of Public Health, San Jose State University, 8/2012 Bachelor of Arts, Integrative Biology, University of California, Berkeley, 5/2001

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☒ Yes ☐ No

Question applies to multiple boards

Meeting Attendance: it is recommended that applicants attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

Current Human Services Commissioner. I have attended nearly every meeting for the last 4 years.

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

With a background in public health and community relations, I have been committed to improving the health and wellbeing of underserved groups starting in college and throughout my career. In college I had volunteer internships with organizations serving homeless people in Berkeley and Alameda County as a whole. These experiences shaped the direction of my education and career. I developed an interest in public health policy and pursued meaningful work - first in community relations, and then in the healthcare sector. During my employment sabbatical, I have leaned in to volunteer opportunities for strengthening my community. This has included serving as a Human Services Commissioner for the last 4 years, as well as serving in elected and appointed roles supporting Livermore schools. Along the way I earned a master of public health with an emphasis in community health education. My graduate education further cemented my commitment to social justice and health equity. An appointment to Livermore's Human Services Commission would allow me to bring this passion to my hometown. I have experience developing policies, implementing and evaluating programs, conducting assessments, and making funding decisions. I would love to put these skills to work for my city.

Summarize your participation in civic or community activities, including years of service.

Treasurer, Friends of Joe Michell School (elected position) 6/2023 – present - Manage \$150,000 annual budget, ensure proper accounting controls, perform fiscal analysis & budgetary monitoring, and provide timely reporting to Board & community members. - Established Finance Committee to promote budgetary collaboration and transparency. - Developed online expense approval process to improve documentation and expedite payments. Human Services Commissioner, City of Livermore (appointed position) 10/2021 – present - Evaluate 20+ housing & human services grant applications per cycle. Make funding recommendations to address the needs of homeless, senior, and other vulnerable populations. - Served on ad hoc committees to streamline annual grant application and associated rubric. - Elected Chair in 2024 and Co-chair in 2023. LCAP Advisory Committee Member, Livermore Valley Joint Unified School District (appointed position) 1/2021 to 5/2023 - Collaborated with 20+ LCAP representatives and school district staff to identify guiding principles and actionable goals for the Local Control and Accountability Plan (LCAP). - Reviewed the current Local Control and Accountability Plan (LCAP), monitored progress toward goals, and provided ongoing input into the development of the LCAP. Board Secretary, Holy Cross Lutheran School (appointed position) 8/2018 to 7/2021 - Maintained accurate records pertaining to Board activities and decisions. School Site Council (SSC) Representative, Joe Michell School (elected position) 9/2019 to 5/2021 - Reviewed/approved annual Single Plan for Student Achievement and Safety Plan. Reporting Volunteer, Cornerstone Fellowship 9/2016 to 2/2020 - Executed and refined monthly reports to support engagement analytics. Board Secretary, Faith Chapel Assembly of God (elected position) 3/2013 to 2/2017 - Maintained accurate records pertaining to Board activities and decisions. - Established & administered organization's Google for Nonprofits infrastructure. - Instituted online records retention for Board documents.

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

The Human Services Commission is responsible for advising the City Council on allocating funding from Housing and Community Development grants; monitoring use of such funds; apprising the City Council on matters regarding housing needs and health and social welfare within our community (both ongoing and through an annual report); making recommendations to the City Council regarding organizations operating from the Multi-Service Center; and creating time and space for community members to discuss social needs and potential solutions. We also collaborate with our counterparts in Pleasanton and Dublin to identify and address regional priorities.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

The work of the Human Services commission is at the heart of Pillar 1, Goal 8 of the 2023-2028 Strategic Plan. Our grant process ensures that \$1,000,000 annually in federal and local funding are invested in the most promising programs to address housing & housing services, food security, healthcare needs, and other critical safety net services that our most vulnerable populations rely on. We also collaborate with our counterparts in Pleasanton and Dublin to identify and address regional priorities. We also partner with City staff to advocate for additional funding for enriching our grant program.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I anticipate that the Human Services Commission will work with City staff to assess community needs; use findings to establish priorities and inform funding decisions; identify and strengthen relationships with nonprofit organizations serving the housing needs and physical and mental wellbeing of community members; develop strategies to address immediate needs of unhoused community members; and identify the root causes of homelessness in our area and collaborate with community partners to address these factors with an integrated, multi-faceted approach.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

As a Human Services Commissioner, I expect to participate in working groups composed of other Commissioners, City staff, other representatives from other City Commissions, community partners, and community members at large as needed to assess the state of the housing needs and wellbeing of Livermore residents; work with community partners to develop concrete strategies to addressing such needs; and work with other Commissioners to advise City Council members on priorities and identify gaps in support. I bring many skills to support these efforts: needs assessment, fiscal analysis & management; program development and evaluation, quantitative and qualitative data analysis, continuous quality improvement methodology, toolkit development, and experience evaluating and funding grant proposals.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Other

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

n/a

Tracy Nakamura, MPH

Livermore, CA | [REDACTED]

Human Services Commissioner

Seeking appointment to a second term on the Human Services Commission. I will continue to apply my analytical expertise, program management experience, and commitment to social justice to advance the Commission's work in making Livermore a safe community that thrives.

Skills

- Needs assessment
- Program evaluation
- Project management
- Workflow analysis & process mapping
- Fiscal analysis & budgeting
- Continuous quality improvement
- Nonprofit partner management
- Toolkit development
- Quantitative & qualitative data analysis
- Reporting & data visualization

Work Experience

Family Sabbatical

7/2014 – present

- Substantial community involvement through elected, appointed, and voluntary service roles.

Senior Business Analyst, Hill Physicians Medical Group

2/2013 – 7/2014

- Developed end-to-end process maps to identify gaps and opportunities for improvement through stakeholder interviews, job shadowing, workshop sessions, and independent research.
- Designed and implemented performance dashboards using established benchmarks to monitor goals across multiple Accountable Care Organization partnerships using quantitative and qualitative metrics.
- Partnered with data analytics team to reduce data lag for key performance indicators.
- Supported complex, multi-organization projects through meeting facilitation, standardizing documentation, and monitoring deliverables.

Project Manager, Hill Physicians Medical Group

7/2012 – 2/2013

- Developed complex process map of data inputs and outputs across multiple electronic clinical management systems to inform data governance decisions.
- Partnered with software developers to achieve electronic health record (EHR) Meaningful Use (MU) targets. Implemented automated member education outreach and shared decision-making referrals.
- Provided subject matter expertise to effectively integrate Healthwise Knowledgebase with proprietary content on major website redesign project.
- Produced a multi-method formative evaluation of a pre-surgical education program through analyzing and interpreting quantitative and qualitative data.

Health Educator, Hill Physicians Medical Group

2/2011 – 7/2012

- Developed strategies for disseminating shared decision-making tools and measuring use.
- Partnered with software developers to implement reporting tools to support key objectives.
- Documented business requirements, produced statements of work (SOW), developed test cases, and conducted thorough user acceptance testing (UAT).
- Chaired health education website steering committee to develop strategic content, increase website engagement by 35%, and prepare for major website redesign project.

Project Coordinator, Hill Physicians Medical Group

4/2005 – 1/2011

- Project management of print newsletter, including content development, production schedule management, editing & proofreading, managing vendor relationships, and budgeting.
- Business owner of online registration and Healthwise Knowledgebase products. Identified requirements, developed test cases, conducted extensive UAT for system implementations and upgrades, owned vendor relationships, and trained end users.
- Organizational development coach: conducted stakeholder assessment and facilitated cross-functional team in planning, executing and evaluating rapid-cycle improvement activities.

Policy Intern, Community Health Partnership

6/2010 – 11/2010

- Evaluated Patient Advocacy program & identified solutions for bringing diverse stakeholder expectations into alignment.

Community Relations Specialist, Mervyn's

8/2001 – 3/2005

- Program management: Developed, implemented, and evaluated community relations initiatives and major sponsorships to meet key business objectives.
- Coordinated partnerships with more than 60 nonprofit and government agencies simultaneously to provide work-appropriate attire to more than 1,000 job training participants per year.

Community Leadership & Public Service

Treasurer, Friends of Joe Michell School (elected position)

6/2023 – present

- Manage \$150,000 annual budget, ensure proper accounting controls, perform fiscal analysis & budgetary monitoring, and provide timely reporting to Board & community members.
- Established Finance Committee to promote budgetary collaboration and transparency.
- Developed online expense approval process to improve documentation and expedite payments.

Human Services Commissioner, City of Livermore (appointed position)

10/2021 – present

- Evaluate 20+ housing & human services grant applications per cycle. Make funding recommendations to address the needs of homeless, senior, and other vulnerable populations.
- Served on ad hoc committees to streamline annual grant application and associated rubric.

LCAP Advisory Committee Member (appointed position)

1/2021 – 5/2023

Livermore Valley Joint Unified School District

- Collaborated with 20+ LCAP representatives and school district staff to identify guiding principles and actionable goals for the Local Control and Accountability Plan (LCAP).

Board Secretary, Holy Cross Lutheran School (appointed position)

8/2018 – 7/2021

- Maintained accurate records pertaining to Board activities and decisions.

Reporting Volunteer, Cornerstone Fellowship

8/2016 – 2/2020

- Executed and refined monthly reports to support engagement analytics.

Board Secretary, Faith Chapel Assembly of God (elected position)

3/2013 – 2/2017

- Documented Board activities & decisions and instituted online records retention.

Education

Master of Public Health, San Jose State University**Bachelor of Arts, Integrative Biology, University of California, Berkeley**

Profile

Steven M Cox
First Name Middle Initial Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore CA 94550
City State Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 3

Primary Phone Alternate Phone

Which Boards would you like to apply for?

Human Services Commission: Submitted

Years residing in Livermore

Yes

Do you work in Livermore?

☐ Yes ☒ No

City of San Ramon Recreation Supervisor
Employer Job Title

Education

California State University, East Bay 2006 Specialized M.S. in Recreation Management
California State University, Chico 2002 B.S. in Marketing

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: it is recommended that applicants attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

August 12, 2025

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I want to better understand and support an at-risk population while ensuring that all Livermore residents have access to safe supportive spaces. Serving on the Human Services Advisory Body would give me the opportunity to contribute to my community by learning more about the needs of our unhoused community, helping with meaningful funding recommendations, and understanding the grant process that supports vital services. I would like to expand my knowledge of available resources to the unhoused community and to work collaboratively to improve the quality of life for those most in need.

Summarize your participation in civic or community activities, including years of service.

With over 20 years of experience in city, county, and private municipal operations, I have dedicated my career to public service and community development. As a Recreation Supervisor, I oversee the operations of a Senior Center and additional community facilities, manage large-scale City special events, and lead full-time and part-time staff. My work includes strategic planning, budget development, regulatory compliance, and policy review. I am committed to fostering inclusive community spaces and supporting programs that enhance quality of life for all residents.

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

The Human Services Advisory Body provides feedback to the City Council on social service needs within Livermore, for low- and moderate-income residents. It helps look at policies and priorities for the multi-service center, advises on the allocation of resources and funding, ensures public participation in federal housing and development programs, and supports efforts to secure grants that address unmet social needs

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

The Human Services Advisory Committee can support the implementation of the City Council's 5-Year Strategic Plan by advising on community needs, providing funding recommendations that align with Council priorities, and by ensuring that initiatives look at the quality of life for all Livermore residents.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

The Human Services Advisory Body can help identify community needs, recommend funding priorities, advise on policies for the multi-service center, and ensure public input affecting low and moderate income residents. It should contribute to providing the City Council with informed decisions on access to essential human services.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

As a Livermore resident for the past 15 years and a local government professional with over two decades of experience, I will bring a practical and informed perspective to the Human Services Advisory Committee. My background in community services and policy implementation will help me contribute to meaningful discussions around funding priorities and service delivery.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ City Website

[REDACTED]

Declarations**Appointment**

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

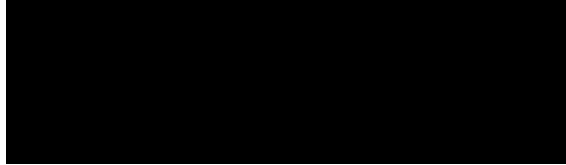
☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

N/A

Steven Cox



A results-oriented leader with 20+ years of experience in City, County, and private municipal operations, executive management, and staff supervision. Expertise in strategic planning, regulatory compliance, budget management, and sustainability initiatives. Proven ability to develop and implement effective policies, foster collaborative relationships, and achieve operational excellence.

Professional Experience**City of San Ramon****2016 – Current****Recreation Supervisor*****Responsible for Senior Center Facility Operations, Rentals, Staffing Supervision, and Large City Special Events***

Provide supervision and oversight for daily operations of community facility and additional sites, staffing all facilities for continuous operations; recruit, train, supervise, and evaluate full-time and part-time staff; prepare program area budgets and monitor the revenue and expenditures; set goals and objectives for program area and monitor fulfillment; review program area policy, and provide recommendations for improvement.

- Spearhead the planning and execution of large-scale events such as the **Art and Wind Festival**, serving over 40,000 attendees and the 4th of July Summer Concerts serving 15,000 attendees.
 - Lead sustainability initiatives for City events, incorporating waste reduction and recycling strategies
 - Awarded infrastructure grant from Contra Costa County
- Oversee the RFP and contract management for the event contractors
- Previously supervised 30 year-round part-time facility staff, including hiring, training, scheduling, and discipline
- Oversaw 4 community centers' schedules, including their daily operations, programs and rentals
 - Responsible for the online picnic rental program
 - Reduced program waste at the Senior Center through the introduction of the Environmental County Funding initiative to purchase a commercial dishwasher to reduce waste and composting
 - Assisted with 3510 grant for Senior Express vans and maintaining them
 - Incorporated Van Driver initiative using Contract drivers instead of volunteer drivers
- Had worked with former Program Manager to develop and review Senior Foundation MOU
 - Reviewed and approved the San Ramon Foundations Special Event proposals and applications
- Provide all necessary support for approved events
- Senior Advisory Committee and Library Advisory Committee Staff Liaison
- Supervised operations of 2 community gardens
- Planned and oversaw two community fitness runs
- Managed City Commemorative/Memorial program
- Successfully increased sponsorships for the Art and Wind Festival and Senior Outreach program
- Awarded community grant through Kaiser Permanente
- Write and present staff reports to the Commission and the City Council

City of San Ramon**2011 – 2016****Recreation Coordinator*****Responsible for Independent Contractors, Contract Classes and Camps, and Part Time Staff***

Planned, organized, and provided supervision and oversight for assigned recreation activities, camps, and classes; trained and supervised full and part-time staff; developed schedules; prepared program budget;

conducted outreach and marketing with community groups.

- Oversaw and managed 60 Independent Contractors, including their schedules, fees, payments, and budget
 - Approximately 200 different camps and classes a year
 - Teen Centers, Summer camps, Youth Classes, Fitness Classes, 55+ classes, Active Membership
- Collaborated with San Ramon Unified School District to offer a program at 12 different elementary school sites
- Plan, implement and execute two community runs in San Ramon
- Supervised 1 full time staff and 10 part time staff
- Created an all-day 2 site teen summer camp program
- Re-invigorated teen centers to full capacity at all 4 sites
- Teen Council Staff Advisor

City of San Ramon

2006 - 2011

Recreation Coordinator

Responsible for Senior, Adult, and Therapeutic Programs

Planned and coordinated senior and therapeutic recreation programs, events, and activities, including scheduling the activities of temporary and volunteer staff; prepared program area budget.

- Managed the Senior Center and Community Garden for daily usage by the public
- Oversaw and organized Senior programs, part-time staff, volunteers, newsletter, and website for Senior Center
 - Managed daily Contra Costa County food program at the site
- Planned and scheduled usage of the Senior Express Van Program, travel program, and lunch program at the Senior Center
 - Initiated transition volunteer van program to MV Transit
- Created a new series of recreational Therapeutic Programs
- Partnered with Special Olympics to offer 6 new sports programs in San Ramon
- Created the new Future Leader In Training program
- Increased community outreach amongst locally senior engaged organizations

City of San Ramon

PT 2004-2005 FT 2005 - 2006

Recreation Technician

Responsible for After School Enrichment Program

Performed a variety of technical support related to recreation programs in the City of San Ramon, including coordinating the work of independent contractors.

- Expanded After School Enrichment program to all 11 San Ramon elementary schools
- Scheduled, promoted, and coordinated classes and summer camps with independent contractors
- Worked closely with San Ramon Unified School District
- Co-Authored successful application for Top 100 Communities in America for Young People

The Greater Concord Chamber of Commerce

2004-2004

Membership Services

- Developed marketing strategies to increase membership, and maintain retention
- Created a local business workshop for start-ups and small businesses

- Increased brand recognition in the Concord community

O.C. Jones and Sons, Inc.

2002-2003

Estimator Assistant

- Researched job data to be used in estimators bid
- Reviewed job submittals
- Compiled job data and submitted relevant research results to respective contractors and subcontractors
- Shop assistant

Contra Costa County

1998-2001

Summer Laborer

- Performed routine manual labor as a member of a street maintenance or clean-up crew
- Used various hand-powered tools in the of assigned area of work such for patching pavement, pothole repair, crack seal, sign repair, cutting and clearing undergrowth from drainage channels and culverts
- Directed traffic by motioning with flag when construction work obstructs normal traffic routes Served as asphalt and chip seal ground crew member

Education

California State University, East Bay

2006

Specialized M.S. in Recreation Management

California State University, Chico

2002

B.S. in Marketing

Boards and Committees Representative

Alameda County Mosquito Abatement District Board of Trustee Member

CPRS Aging Section President 2023

California Parks and Recreation Society Member

- Served as CPRS District 3 President in 2011

Training

Special District Leadership Academy LERN Certified Program Planner

Professional Food Manager & Certified Lifeguard

Youth Mental Health Aide Certified DMV Class B Passenger License

San Ramon Police Community Academy

Community Memberships Service

Community Emergency Response Team (CERT) member Special Olympic Coach for Bocce Ball and Bowling

Elected as Executive Vice President of Associated Student at CSU Chico

CSU Presidents Series with Mikhail Gorbachev

Referendum for Recreation Center

Rebranded Associated Students Logo

Elected as Graduate Student representative at Associated Students CSU East Bay

A.S. presenter series Michael Franti & Spearhead

Selected as Greek Man of the Year 2001

Other

Small Business Owner & Hold 3 design patents

Profile

Kareem Abdul Williams Sr.
First Name Middle Initial Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore CA 94551
City State Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 1

Primary Phone Alternate Phone

Which Boards would you like to apply for?

Human Services Commission: Submitted

Years residing in Livermore

2 years

Do you work in Livermore?

☐ Yes ☒ No

Self-employed 1099 Cna
Employer Job Title

Education

Joseph x senior Clark high School New Orleans Louisiana certified nursing assistant firefighter one firefighter II fire science business marketing and sales degree from suno University in New Orleans Louisiana also I took several certificate programs over the last 20 years in California and New Orleans

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: it is recommended that applicants attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

May 29 2025

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I think I Kareeme Williams after regaining housing at the vineyard 2.0 with the great help of the mayor and all the people in his staff would be a great asset to this Livermore body and board and the council due to me being unhoused and now being housed and clearly receiving an award for helping others and advocating for others as I continue to say as long as I'm alive I will advocate for those who are on house and always honor those who advocate for those who are our house and this board is for me and I am for the board and I am forever and did it to the city of Livermore please consider me KAREEM ABDUL WILLIAMS to be one of the board members I HAVE VEEN ON BOTH THE OUTSIDE AND ON THE INSIDE OF HOUSING AS WELL I HAVE SEEN A LOT OF SITUATIONS AS I WORK TO YOU TO WORK AS A NURSE AND A CUTE AND A CHRONIC HOSPITALS AND SEEN THE SUFFERING IN THE MENTAL HEALTH STRUGGLES THAT PEOPLE DEAL WITH WITHIN THE COMMUNITIES FROM THE TRI-VALLEY TO THE EAST BAY AS I TRAVEL AS A NURSE AND CONTINUE TO BE A FIRST RESPONDER I WILL BE CLEARLY AN ASSET TO THE BOARD DUE TO ME HAVING AN OPEN AND A CLEAR UNDERSTANDING OF WHAT ON HOUSE AND HOUSE IS ALL ABOUT SO PLEASE ALLOW ME MR WILLIAMS WHO LIVES AT THE VINEYARD 2.0 AT A 2.5 TO HAVE THE OPPORTUNITY TO SERVE THE COMMUNITY and work with others and become a gray board for the future endeavors for the city of Livermore in the great citizens of the city of Livermore

Summarize your participation in civic or community activities, including years of service.

Well at this time I stated I regained housing after being homeless the day that covid started and not having anyone to be around me I just asked all the higher Powers as I looked up in the sky the first day of being homeless if I could never get to go back home please allow me to be myself because I believed in myself as I was taught and I knew I was a strong person and I wasn't smart I became smarter over the last few years and so now I believe that since I've been here and Livermore I make it my mission and my goal to not just offer money or food or any assistance but to make sure that people understand that my main message as a person who is housed at the new vineyard 2.0 with the great help of the mayor of Livermore and all his cabin that to receive help and to get healthy and not be homeless you must receive services within the great state of California and the tri valley area not just food and clothes you need to be in a shelter that's provided to you with the opportunity that's given so services start with the vineyard 2.0 and other places in the tri valley area that means that you are first on track to receive a chance to be house just like I have been Kareem A Williams and I'm forever indebted and grateful so I stop and speak to all those who I see sleeping outside the road no matter what time of day and night it is and regardless they want something to eat or not I go to the nearest store and I buy fruits vegetables so just whatever I can get them and I just be on my way so and I'm going to do that to the day whatever happens I'm just going to keep being in debt towards me been giving the great opportunity to move into the new VINEYARD 2.0 where THERE A GREAT PLACE FOR ALL TO EAT NO MATTER THE COLOR IM SPEAKING ABOUT THE Open Heart Kitchen WHICH HELPS MAKE EVERYONE COMPLETE THANKS ALL WHOM WORK FOR A BETTER LIFE FOR ALL WHOM ARE UNHOUSED IN THE TRI VALLEY ARE IN LIVERMORE CA I'm so thankful thank you so much

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I just want to help do to me being house after being unhousing Livermore California I'm always indebted and grateful for the mayor and all his cabin and those were homeless and suffering women to help images on the street I believe I will be a great person and a spokesman for the rosary board and the committee for the city of Livermore going forward thank you

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

Oh as far as my accomplishments I make contact with the police officer Alameda California where I was homicide and after making time cut but police officer he was found out he was the chief of police newly sworn in and regretted we created a great friendship and a bond as I can honestly say before this time I looked at police officers like most African American young men that they would never have a real understanding of who I was and what I was living for but all that changed after making contact during covid this police officer showed me this respect and that habitat for humanity from a police officer and I gained a new understanding and a super early loving feeling towards all police officers worldwide especially in the state of California so what that means I believe that might clear strong understanding police officers do everyday as superheroes putting their life on a line to protect not just the citizens but the leadership not just to leadership with the lands and the existing growth for the community I believe that with my understanding in my vision and where I came from and where I believe I want to be interested in the tri valley a little more California area I will be a great access to this board

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I just have a great understanding of I read people as well as I read books I don't judge people but I do read people and books and I believe after being displaced and add it to my life and made me stronger and I understood that I have to receive services and I couldn't just be freelancing it on the street but lastly I believe every day is mother's Day when she honor to women and lastly I do believe that those are on how should have the same opportunity there's those who are housed and rent and pay mortgages and lastly I was a little league baseball together and stand United together forever

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

None Selected

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

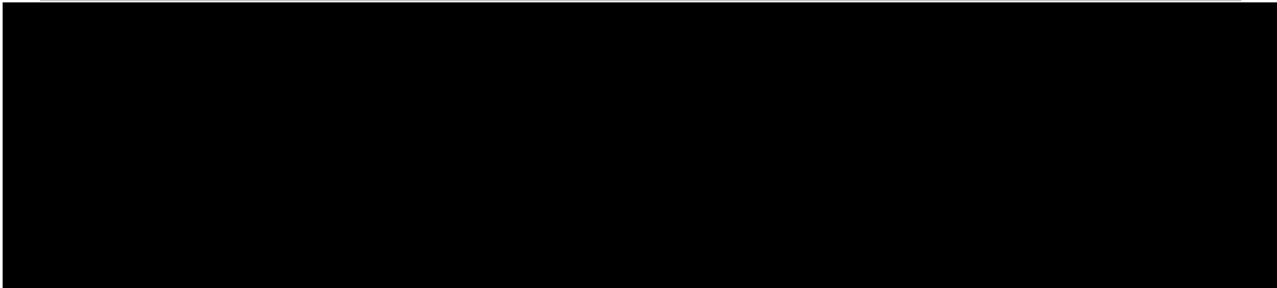
Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.



Advisory Body Application

Profile

Keith

First Name

L

Middle
Initial

Beck

Last Name

Pronoun (s)

Him/He

Email Address

Home Address

Suite or Apt

LIVERMORE

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Human Services Commission: Submitted

Years residing in Livermore

9+

Do you work in Livermore?

☐ Yes ☒ NoRetired, Previously a
business owner in Livermore

Employer

Retired, Previously a
business owner in Livermore

Job Title

Education

BA, University of Redlands

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: it is recommended that applicants attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

August 12, 2025

Interests & Experiences

Question applies to multiple boards

Briefly explain your interest in serving on the Advisory Body(s) you have selected. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

I have an interest in the Human Services Commission. I have held positions as an HP Manager with a major department store chain, had my own small business in Livermore with approximately 40-50 employees, and was on the LARPD Personnel Commission for approximately 5 years.

Summarize your participation in civic or community activities, including years of service.

I was on the LARPD Personnel Commission for approximately 5 years. I am an active member of the Livermore Rotary club for 14 years and am presently a substitute teacher for LVUSD.

Question applies to multiple boards

Briefly describe your interpretation of the purpose of this Advisory Body. To learn more you may visit the website found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>, then click the link on the left hand side and chose the Advisory Body you are interested in (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

Human Services Commission. I think this is a vital role within our community with a ever changing needs and regulations and challenges for our city. I would like to see if my background knowledge and skill set might be a help and support to this commission.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

it sounds like the Human Services Commission can be involved in most all of the 5-Year strategic plan. This would include but not be limited to the areas of public safety, housing services, literacy, job opportunities, community events, inviting places and events and quality public services.

Question applies to multiple boards

Briefly describe your expectations of this Advisory Body's accomplishments or outcomes. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

My personal expectations would be to add as much support to the key elements of the 5-year plan and the present experiences of the members of the Human Services Commission.

Question applies to multiple boards

Describe your anticipated contributions as a member of this Advisory Body. (If applying for more than one Advisory Body, please include a response for each Advisory Body.)

As mentioned above, i have had experience in the capacity of a Human Resources Manager with a retail establishment with over 20,000 employees and I have started my own business from scratch with hiring and implementing and managing a human resources program for my business. I believe my business knowledge will serve me well in this advisory capacity as well.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Newspaper ad



Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

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☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

none

Keith Beck



Experienced Business Manager with a focus on Administration

Seeking to leverage my experience in business, operations, strategic planning, and staff management to excel in an administrative role. I bring a strong background in multitasking, decision making, and business management, with a focus on maintaining high levels of customer satisfaction.

Work Experience

Visiting Angels Owner/Executive Director

Started a company that supported and aided seniors in their homes.

Visiting Angels Owner/Executive Director

Visiting Angels

Started a company that supported and aided seniors in their homes.

Executive Director/owner

June 2007 - October 2022 • Livermore

- **Managed overall business operations, focusing on administrative tasks and efficiency.**
- **Developed and implemented strategic plans to streamline administrative processes.**
- **Led a team, providing guidance and leadership to ensure smooth administrative operations.**
- **Oversaw budgeting and financial management, ensuring accurate record-keeping and financial reporting.**
- **Maintained a high level of customer satisfaction through effective administrative support and communication.**

Proforma Pacific Systems Owner, President

May 1986 - June 2022

Started a company that produced graphic programs and logo identity programs for businesses.

Mervyn's Department Stores

October 1972 - May 1986

Manager of Stores Personnel Services

Peace Corp

July 1969 - August 1970

Peace Corps Volunteer

Teacher of English as a Second Language

Education

Cal State Long Beach, Long Beach, CA

September 1976 - October 1976

MBA program Incomplete due to a job transfer

Cal State University, Long Beach

MBA program, 15 units

University of Redlands, July 1965 - September 1969 •

Redlands, CA

Bachelors degree, BA English Literature

Licenses and Certifications

Certified Senior Advisor, CSA Institute, August 2009

Essential education is supporting and aiding seniors and the legal requirements

Skills

Decision Making Administrative Support Budgeting and Financial Management Multitasking

Customer Satisfaction Team Leadership Strategic Planning Business Management

Volunteering

Rotary Club of Livermore

Board member and volunteer worker

April 2009 - Present • Livermore

Currently retired