LIVERMORE
CALIFORNIA

BEAUTIFICATION COMMITTEE

AGENDA
WEDNESDAY, AUGUST 5, 2026

BEAUTIFICATION COMMITTEE REGULAR MEETING – 6:00 PM

MEETING PARTICIPATION INFORMATION CAN BE FOUND AT THE END OF THE AGENDA

CIVIC CENTER MEETING HALL
WILLIAM M. MENDENHALL COMMUNITY ROOM
1016 S. LIVERMORE AVENUE

Tom Bradley, Chair
Ron Kraft, Vice Chair
Ann W Brown, Committee Member
Karen L Jefferson, Committee Member
Andrew Y Wang, Committee Member
Kat Weiss, Committee Member
John D Stein, Committee Member

1. CALL TO ORDER

2. ROLL CALL

Tom Bradley, Chair
Ron Kraft, Vice Chair
Ann W Brown, Committee Member
Karen L Jefferson, Committee Member
John D Stein, Committee Member
Andrew Y Wang, Committee Member
Kat Weiss, Committee Member

3. OPEN FORUM

- In conformance with the Brown Act, no action can occur on items presented during Open Forum.
- To provide public comment, please submit a speaker card. When your name is called, walk to the lectern to address the Beautification Committee.
- Comments are limited to a maximum of 3 minutes per person, per item. The Chair may reduce the amount of time based on the number of persons wishing to speak.
- Open Forum will conclude after 30 minutes; however, if there are additional speakers, Open Forum will reconvene after Matters Initiated.

4. MATTERS FOR CONSIDERATION

4.1 Approval of Draft Minutes - June 3, 2026, Regular Meeting

Recommendation:
Staff recommends the Beautification Committee approve the Draft Minutes.

Staff Report
Attachments:
1. Meeting Minutes June 3, 2026

4.2 Tree Action Permit Appeal – 706 Catalina Drive

Recommendation:
Staff recommends the Beautification Committee hear the appeal of City staff's denial of a Tree Action Permit at 706 Catalina Drive
Staff Report
Attachments:
1. Tree Action Permit
2. Tree Removal Inspection Report
3. Letter of Petition for Tree Removal Appeal

4.3 2026 Beautification Awards ad hoc committee update

Recommendation:
Staff recommends the Beautification Committee receive an update from the 2026 Beautification Awards ad hoc committee.

Staff Report

4.4 Provide final recommendations to staff on the landscape design and volunteering opportunity at the City facility located at 141 N. Livermore Ave.

Recommendation:
Staff recommends the members of the Beautification Committee provide final recommendations to staff on the landscape design and volunteering opportunity at the City facility located at 141 N. Livermore Ave.
Staff Report
Attachments:
1. Draft Landscape Design

5. COMMITTEE REPORTS AND MATTERS INITIATED BY STAFF AND COMMITTEE

This is an opportunity for the Beautification Committee to request staff place items on future agendas. No action can be taken on these items.

6. ADJOURNMENT

To a regular Beautification Committee meeting on Wednesday, September 2, 2026, at 6:00 PM, Civic Center Meeting Hall, William M. Mendenhall Community Room, 1016 S. Livermore Avenue.

7. HOW TO PARTICIPATE IN THE COMMITTEE MEETING

You can participate in the meeting in a number of ways:

Open Forum is an opportunity for the public to speak regarding items not listed on the agenda. Speakers are limited to a maximum of 3 minutes per person. To address the Beautification Committee, you must submit a speaker card to the liaison prior to the start of that item. You should be aware that the Committee is prohibited by State law from taking action on any items that are not listed on the agenda. However, if your item requires action, the Committee may place it on a future agenda or direct staff to work with you and/or report to the Committee on the issue.

Other Agenda Items are also open for public input including Matters for Consideration items. These comments are also subject to the 3-minute limit.

Submission of Comments Prior to the Meeting:

Email Comments may be submitted by the public to the Committee Liaison (beautificationcommittee@LivermoreCA.gov). Items received no later than 12:00 pm on the day of the meeting will be provided to the Committee and available on the City website prior to the meeting. These items will NOT be read into the record.

eComments may be submitted by the public using the eComment here. Comments may be up to 1000 characters in length and will be accepted up until 5:00 pm the day of the meeting. These items will NOT be read into the record and are viewable by the the Commission and the public upon submittal.

Submission of Comments During the Meeting:

Speakers are limited to a maximum of 3 minutes per person. To submit a comment, you must complete a speaker card for each item. Speaker cards are available in the Civic Center Meeting Hall lobby. Indicate on the card the item number you wish to comment on and submit the card directly to the liaison prior to the start of the item. You should be aware that the Beautification Committee is prohibited by State law from taking action on any items that are not listed on the agenda. However, if your item requires action, the Committee may place it on a future agenda or direct staff to work with you and/or report to the Committee on the issue.

If you would like to deliver written materials to the Beautification Committee as part of your public comments, please provide 10 copies to the liaison with your speaker card.

The Committee Agenda and Agenda Reports are prepared by City staff and are available for public review on Wednesday evening, six days prior to the Beautification Committee meeting at 1016 South Livermore Avenue, Livermore. The Agenda is also available on the City's website, http://livermoreca.gov/agenda.

Under Government Code §54957.5, any supplemental material distributed to the members of the Beautification Committee after the posting of this agenda will be available for public review at 1052 South Livermore Avenue, Livermore, and included in the agenda packet available on the City's web site at http://livermoreca.gov/agenda.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (CODIFIED AT 42 UNITED STATES CODE SECTION 12101 AND 28 CODE OF FEDERAL REGULATIONS PART 35), AND SECTION 504 OF THE REHABILITATION ACT OF 1973, THE CITY OF LIVERMORE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, ANCESTRY, SEX, DISABILITY, AGE OR SEXUAL ORIENTATION IN THE PROVISION OF ANY SERVICES, PROGRAMS, OR ACTIVITIES. TO ARRANGE AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CONTACT THE ADA COORDINATOR AT ADACOORDINATOR@LIVERMORECA.GOV OR CALL (925) 960-4170 (VOICE) OR (925) 960-4104 (TDD) AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING.

LIVERMORE
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BEAUTIFICATION COMMITTEE STAFF REPORT ITEM NO. 4.1

DATE: August 5, 2026

TO: Chairperson and Members of the Beautification Committee

FROM: Marisa Gan, Management Analyst II

SUBJECT: Approval of Draft Minutes - June 3, 2026, Regular Meeting

RECOMMENDED ACTION

Staff recommends the Beautification Committee approve the Draft Minutes.

SUMMARY

DISCUSSION

ATTACHMENTS

1. Meeting Minutes June 3, 2026

Prepared by: Rebecca Aguilera
Administrative Clerk II

LIVERMORE
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BEAUTIFICATION COMMITTEE
JUNE 3, 2026

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1. CALL TO ORDER

Chair Bradley called the meeting to order at 6:03 PM

2. ROLL CALL

Present: Tom Bradley, Chair
Ron Kraft, Vice Chair
Ann Brown, Committee Member
Kat Weiss, Committee Member
Andrew Wang, Committee Member

Absent: Karen Jefferson, Committee Member
John D Stein, Committee Member

3. OPEN FORUM

Chair Bradley opened the public comment period. There were no comments, and the public comment period was closed.

4. MATTERS FOR CONSIDERATION

4.1 Approval of Draft Minutes - May 6, 2026, Regular Meeting

Recommendation: Staff recommended the Beautification Committee approve the Draft Minutes.

Chair Bradley opened the public comment period. There were no comments, and the public comment period was closed.

ON THE MOTION OF COMMITTEE MEMBER BROWN, SECONDED BY COMMITTEE MEMBER WEISS, AND ON 4-0 VOTE (WITH COMMITTEE MEMBER WANG ABSTAINING DUE TO HIS ABSENCE AT THE MEETING), THE BEAUTIFICATION COMMITTEE APPROVED THE DRAFT MINUTES.

4.2 Provide final recommendations to staff on the landscape design and volunteering opportunity at the city facility location at 141 N. Livermore Ave.

Recommendation: Staff recommended the members of the Beautification Committee provide final recommendations to staff on the landscape design and volunteering opportunity at the City facility located at 141 N. Livermore Ave.

Chair Bradley opened the public comment period. There were no comments, and the public comment period was closed.

THE BEAUTIFICATION COMMITTEE RECEIVED RECOMMENDATIONS ON THE LANDSCAPE PROJECT AT 141 N. LIVERMORE AVE AND DISCUSSED VOLUNTEER OPPORTUNITIES.

4.3 Receive a presentation from Committee Member Wang on developing an Adopt-a-Road program

Recommendation: Staff recommended the Beautification Committee receive a presentation from Committee Member Wang on developing an Adopt-a-Road program and discuss and provide direction on next steps.

Chair Bradley opened the public comment period. There were no comments, and the public comment period was closed.

THE BEAUTIFICATION COMMITTEE RECEIVED A PRESENTATION FROM COMMITTEE MEMBER WANG REGARDING THE ADOPT-A-ROAD PROGRAM.

4.4 2026 Beautification Awards ad hoc committee update

Recommendation: Staff recommended the Beautification Committee receive an update from the 2026 Beautification Awards ad hoc committee.

Chair Bradley opened the public comment period. There were no comments, and the public comment period was closed.

THE BEAUTIFICATION COMMITTEE RECEIVED AN UPDATE FROM THE BEAUTIFICATION AWARDS AD HOC COMMITTEE.

5. COMMITTEE REPORTS AND MATTERS INITIATED BY STAFF AND COMMITTEE

The Committee requested the following topics be placed on the next agenda:

- Tree Action Permit Appeal-706 Catalina Drive
- Appoint an ad hoc committee for the adopt a spot program
- Provide final direction on Committee participation at 141 N. Livermore Ave
- 2026 Beautification Awards ad hoc committee update
- Sheet mulching workshop opportunities

6. ADJOURNMENT

The meeting was adjourned at 6:57 PM to a regular in-person Beautification Committee meeting on Wednesday, July 1, 2026, at 6:00 PM in the William M. Mendenhall Community Room.

LIVERMORE
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BEAUTIFICATION COMMITTEE STAFF REPORT ITEM NO. 4.2

DATE: August 5, 2026

TO: Chairperson and Members of the Beautification Committee

FROM: Marisa Gan, Management Analyst II

SUBJECT: Tree Action Permit Appeal – 706 Catalina Drive

RECOMMENDED ACTION

Staff recommends the Beautification Committee hear the appeal of City staff's denial of a Tree Action Permit at 706 Catalina Drive

SUMMARY

Staff recommends the Beautification Committee hear the appeal of City staff's denial of a Tree Action Permit at 706 Catalina Drive and deny the appeal because the tree does not meet the criteria for removal.

DISCUSSION

The Livermore Municipal Code Section 12.20 contains the City's Tree Preservation Ordinance (Ordinance), which protects any tree located on private property approved as part of a site plan approval. The Ordinance defines Protected Trees as any native tree species with a trunk circumference of 24 inches or more and non-native trees with a trunk circumference of 60 inches or more. A Tree Action Permit must be submitted and approved by the Public Works Director or their designee in order to lawfully remove a Protected Tree. If a Tree Action Permit for removal is denied, an appeal to the Beautification Committee may be requested.

On February 17, 2026, the City of Livermore received a Tree Action Permit from the property owner of 706 Catalina Drive. The property owner requested to remove one Valley Oak with a circumference of 155 inches from the backyard.

On the application, the property owner listed safety concerns and that it was too close to the house and fence line as the reasons for requesting removal. It states the tree is too close to those structures, the surface roots are causing damage to the patio and walkway, and it prevents reasonable use of the property.

On April 7, 2026, the City Arborist inspected the site and determined the tree is healthy and well-

maintained. It was also determined this Valley Oak is a protected California native tree. There was visible damage to the concrete and no damage to the underground utilities. The Arborist determined there is very little evidence that warrants the removal of the tree and therefore the tree did not meet the criteria for removal consistent with Livermore Municipal Code Section 12.20.210.

On April 29, 2026, City staff sent a letter to the property owner stating that the Tree Action Permit had been denied because it was determined that the tree did not meet the criteria for removal.

The property owner is appealing to the Beautification Committee as allowed by the Ordinance. City staff recommends that the Beautification Committee deny the Tree Action Permit appeal because the tree does not meet the criteria for removal. If the Beautification Committee recommends the approval of the Tree Action Permit, its justification for removal should be conditioned upon mitigation by the property owner consistent with Livermore Municipal Code Section 12.20.230. The mitigation may consist of the planting of replacement trees on or off site at the sole expense of the property owner and/or by payment to the urban forestry maintenance fund by the property owner as determined by the Director or the Beautification Committee.

ATTACHMENTS

1. Tree Action Permit
2. Tree Removal Inspection Report
3. Letter of Petition for Tree Removal Appeal

Prepared by: Rebecca Aguilera
Administrative Clerk II

SR-12785

ATTACHMENT 1

Send completed form and attachments to:
City of Livermore
Maintenance Division
3500 Robertson Park Road
Livermore, CA 94550

LIVERMORE CALIFORNIA

If you have any questions, call the City's Maintenance Division at (925) 960-8020.

* If permit is approved, I hereby agree to do the work in accordance with City of Livermore's standards and special provisions.

City of Livermore
Tree Action Permit Application

The City of Livermore will reply by email within 30 to 45 calendar days from receipt of your application.
http://www.cityoflivermore.net/citygov/pw/public_works_divisions/maint/maint.htm

SECTION 1: To be completed by property owner. Organizations or trustees must provide proof of authorization.

Name: Mike Williams
Address: 706 Catalina Dr, Livermore **Zip:** 94550
Email: mkbmwilliams@gmail.com **Phone:** 650-245-1677
Location of tree on lot: Back yard (left side fence line)
Must attach a site plan or diagram (NO Google Earth) indicating location of the tree(s) and photo (NO Google Earth) of the tree(s)

Reason (check all that applies):

- [ ] Damaged beyond repair
- [ ] Dead or dying
- [ ] Disease
- [ ] Excessive maintenance
- [X] Hazard (explain)
- [ ] Insects
- [X] Other (explain)
- [ ] Sewer/drain problems (explain)
- [ ] Structural damage (explain)
- [ ] Suckers and seedlings
- [X] Too close to structure(s)

Explanation or comments:

DBH 47"
Located 10'6" from the rear of the house and 11'6" from the left side fence line.

Received
FEB 17 2026
Maint. Service Center

[ ] Check box if additional explanation/comments are attached.

Property Owner's Signature* 2/7/2026 Date

SECTION 2: To be completed by certified arborist (Required. Arborist is not provided by the City of Livermore).

Business Name: Arbortech Tree Care Inc.
Arborist's Name: Ronald Carden :510-881-8733
Certification #: WE-3445A **Exp. Date:** 06/30/2027
Type of tree(s): Valley Oak Tree
# of trees: 1 **Circumference at breast height:** _____ (inches)

General description of problem with tree(s):

10' from house, roots compromised by patio concrete, reasonable use of yard restricted

Recommended Action:

- [X] Remove
- [ ] Trim
- [ ] Root prune
- [ ] Other

Reason for recommendation:

1- Too close to Structure
2- Roots compromised by concrete patio
3- Prevents reasonable use of property

[ ] Check box if additional explanation/comments are attached.

Certified Arborist's Signature* 1/30/26 Date

SECTION 3: To be completed by City of Livermore.

- [ ] **Approved**
- [X] **Denied**

24370 **Work Order #**

Check all applicable:

- [X] Private
- [X] Ancestral
- [ ] Street
- [X] Native
- [ ] Dead or Dying

Staff's Comments: [ ] Check box if there is attachment.

Replacement Species (If replacement is required):

1. _____
2. _____
3. _____

Jeffrey Oase
Inspected By (Print Name) (City Arborist)

Jeffrey Oase 4/29/26
Signature Date

Tim Messa - Public Works Supervisor
Reviewed By (Print Name and Title)

4/29/26
Signature Date

Admin Use Only:

Date application completed _____ Initials _____ Date Accela updated _____ Initials _____

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Tree Removal Inspection Report
(PRIVATE TREES)

706 Catalina Drive

It is the policy of the City to protect all public and PRIVATE TREES from needless removal and every effort is made to preserve and protect public trees until such time removal is warranted and prudent.

City staff evaluates each tree considered for removal on a case-by-case basis. The criteria listed below are used by City staff when evaluating trees for possible removal. The criteria are not listed in order of importance.

City staff inspected the tree on 4/7/26. The healthy Valley Oak Tree approximately 45'X85' is in the backyard of the residence. This tree is a California Native and is on the City Ancestral Tree List. The CBH (Circumference at Breast Height) is 155". Its growth is decurrent with a global shaped canopy. Tree structure and growth habits are exceptional. The tree overhangs the roof and the fence on all three sides. There is some decay where large limb pruning has taken place and little dieback. The pruning has been otherwise exceptional. Canopy creates much debris spread across the backyard and on the roof. The roots have caused parts of the concrete patio to be pushed up creating an uneven surface. Concrete patio can be repaired or replaced.

Due to the positive impacts this tree provides to the neighborhood, and lack of evidence that supports the removal The City of Livermore denies the removal of the Valley Oak Tree.

Section 12.20.210 Findings for removing PRIVATE trees.
C. Findings. A tree permit may be approved only if such approval is based upon at least one of the following findings:

What is the circumference of the tree (CBH)? 155"

Is the tree in good health? Yes

Is the tree a public nuisance? No

Is the tree in danger of falling? No

What is the proximity to existing or proposed structures? **Home** - 10'-7" **Fence** – 12'

Does the tree interfere with or impact utility services? No

ATTACHMENT 2

Is there damage to infrastructure or private property? Yes, some concrete patio.

Is there production of invasive suckers or seedlings leading to excessive maintenance requirements? No

Are there pests or disease endangering other trees or plants with infection or infestation that cannot be controlled or remedied through reasonable preservation and/or preventative procedures and practices? No

Does the tree need to be removed or relocated to enable the reasonable and conforming use of the subject property, or adjoin property, which is otherwise prevented by the presence of the tree? No

Is the tree identified as a non-native tree? No

Is the tree identified as an ancestral tree? Yes

Is the tree of unique importance to the public based on its size, appearance, location, or historical and/or cultural significance? Yes

Please check one or more of the following conditions that exists.
Nearing the end of its useful life. ☐

Blocking access to sunlight. ☒

Amount of litter or debris resulting in hazard to public safety/welfare or damage to the property. ☐

Overhanging a residential structure and cannot be trimmed to alleviate this condition. ☒

Damaging other landscaping. ☒

Grown out of scale with the portion of the yard it occupies. ☒

Ongoing maintenance of the tree is an unmanageable burden to the property owner. ☐

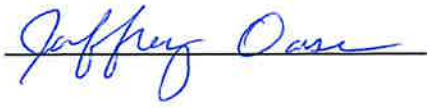
Checklist
Tree Action Permit Completed and Attached ☐ Photos attached ☒

Copies for Beautification Committee ☐

Name: Jeffrey Oase Date: 4/8/26
Print name and title (city arborist)

https://cilivermorecaus-my.sharepoint.com/personal/jmoase_livermoreca_gov/Documents/Jeffs Docs/Trees/Jeff's 2026 Tree Permits/Catalina Drive 706/Catalina Drive 706.docx

ATTACHMENT 2

Signature: 

Michael Williams
706 Catalina Dr.
Livermore, Ca 94550
mkbmwilliams@gmail.com
(650) 245-1677

May 15, 2026

Tree Action Permit Application Appeals
3500 Robertson Park Road
Livermore, CA 94550

Subject: Appeal Request for Removal of Heritage Oak Tree Due to Safety and Property Risk Concerns

Dear Appeal Committee,

I respectfully submit this appeal requesting approval to remove the Heritage Oak tree located on my property at 706 Catalina Drive in Livermore. While I understand and appreciate the City of Livermore's commitment to preserving heritage trees, the specific circumstances surrounding this tree have created significant safety, structural, and financial concerns that can no longer be reasonably mitigated.

The tree is located in extremely close proximity to my home, and its continued growth presents an increasing risk to the structure and occupants of the property. The root system has already caused visible damage to the surrounding exterior ground surfaces, including soil displacement and hardscape movement adjacent to the home. These conditions raise serious concerns regarding long-term impacts to the home's foundation and structural stability. Several areas near the base of the house have shown signs of uneven ground movement consistent with root intrusion and expansion.

In addition to the physical risks, the tree poses a substantial liability issue related to homeowner's insurance coverage. Insurance providers are becoming increasingly strict regarding large trees located near residential structures, particularly when there is documented concern for foundation damage, branch failure, or potential property loss during storms or high-wind conditions. I am concerned that continued retention of the tree may result in increased premiums, denial of coverage, or future claim disputes should damage occur. This places an unreasonable financial burden and ongoing risk on the property owner.

The size and location of the oak also create safety hazards for the home itself. Large overhanging limbs extend toward the structure, and the tree's proximity leaves little margin should branches fail during storms, drought stress, or natural aging. Even with regular maintenance and pruning, the underlying risks associated with the tree's location cannot be fully eliminated.

I have made every effort to consider alternatives before seeking removal. However, based on the tree's position relative to the home, the ongoing ground and structural concerns, and the increasing insurance and liability risks, removal appears to be the most responsible long-term solution to protect both the property and public safety.

I respectfully ask the City to consider these cumulative factors and grant approval for removal of the Heritage Oak tree. I remain willing to comply with any reasonable mitigation measures, including replacement planting or additional landscaping requirements, in accordance with City guidelines.

Thank you for your time and consideration of this appeal. I appreciate the City's thoughtful review of this matter and look forward to working cooperatively toward a resolution that balances environmental preservation with legitimate safety and property protection concerns.

Sincerely,



LIVERMORE
CALIFORNIA

BEAUTIFICATION COMMITTEE STAFF REPORT ITEM NO. 4.3

DATE: August 5, 2026

TO: Chairperson and Members of the Beautification Committee

FROM: Marisa Gan, Management Analyst II

SUBJECT: 2026 Beautification Awards ad hoc committee update

RECOMMENDED ACTION

Staff recommends the Beautification Committee receive an update from the 2026 Beautification Awards ad hoc committee.

SUMMARY

The annual Beautification Awards recognize efforts of our community members to encourage community improvements and recognize those individuals dedicated to enhancing the City's visual image. The Beautification Award ad hoc committee will discuss outreach efforts for the 2026 Beautification Award and the Community Service Award.

DISCUSSION

Annually, the Beautification Awards recognizes the efforts of our community members in enhancing and increasing the aesthetic attraction of Livermore. An ad hoc committee for the 2026 Beautification Awards was appointed at the February 4, 2026 Beautification Committee meeting. The ad hoc committee will present outreach efforts that have been completed and update Committee Members on upcoming outreach efforts. The awards will be presented to the winners at the November 23, 2026 City Council meeting.

ATTACHMENTS

Prepared by: Rebecca Aguilera
Administrative Clerk II

LIVERMORE
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BEAUTIFICATION COMMITTEE STAFF REPORT **ITEM NO. 4.4**

DATE: August 5, 2026

TO: Chairperson and Members of the Beautification Committee

FROM: Marisa Gan, Management Analyst II

SUBJECT: Provide final recommendations to staff on the landscape design and volunteering opportunity at the City facility located at 141 N. Livermore Ave.

RECOMMENDED ACTION

Staff recommends the members of the Beautification Committee provide final recommendations to staff on the landscape design and volunteering opportunity at the City facility located at 141 N. Livermore Ave.

SUMMARY

Staff recommends the members of the Beautification Committee provide final recommendations to staff on the landscape design and volunteering opportunity at the City facility located at 141 N. Livermore Ave.

DISCUSSION

Committee Member Weiss has drafted a landscape design for the project site at 141 N. Livermore Ave. The members of the Beautification Committee will provide final recommendations on the landscape design and the volunteer opportunities for the project. The project is located on City property that is utilized by the City's Housing and Human Services Department.

ATTACHMENTS

1. Draft Landscape Design

Prepared by: Rebecca Aguilera
Administrative Clerk II

Draft Landscape Design for Project at 141 N. Livermore Ave

