



CITY COUNCIL

AGENDA

MONDAY, MARCH 3, 2025

SPECIAL MEETING – 5:00 PM

MEETING PARTICIPATION INFORMATION CAN BE FOUND AT THE END OF THE
AGENDA

CIVIC CENTER MEETING HALL
WILLIAM M. MENDENHALL ROOM
1016 S. LIVERMORE AVENUE

NOTICE IS HEREBY GIVEN that the City Council of the City of Livermore will convene a special City Council meeting on March 3, 2025, beginning at 5:00 pm, in the Civic Center Meeting Hall, William M. Mendenhall Room at 1016 S. Livermore Avenue.

This special meeting is being called by Mayor John Marchand. /s/ John Marchand

John P Marchand, Mayor
Evan Branning, Vice Mayor
Ben Barrientos, Council Member
Steven Dunbar, Council Member
Kristie Wang, Council Member

1. CALL TO ORDER

2. ROLL CALL

Council Member Ben Barrientos
Council Member Steven Dunbar
Council Member Kristie Wang
Vice Mayor Evan Branning
Mayor John Marchand

3. SPECIAL MEETING ITEM

AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL REGARDING THE SPECIAL MEETING ITEM WILL BE PROVIDED BY THE MAYOR.

- 3.1 City Council interview and appointment of Planning Commission applicants to two vacancies with regular terms ending March 1, 2029.

Recommendation:

Staff recommends the City Council interview applicants and appoint two Planning Commissioners with regular terms ending March 1, 2029. Applicants were randomly selected to be interviewed in the following order:

Neal Pann
Mark Thompson
Asa Strout
Stephanie Shang
Andrew Paterson
Nadine Horner
Charity Steele

Staff also recommends City Council direct the City Clerk to administer the Oath of Office to the newly appointed Planning Commissioners.

Staff Report

Attachments:

1. [Neal Pann](#)
2. [Mark Thompson](#)
3. [Asa Strout](#)
4. [Stephanie Shang](#)
5. [Andrew Paterson](#)
6. [Nadine Horner](#)
7. [Charity Steele](#)
8. [LMC Section 2.55 Planning Commission](#)

4. ADJOURNMENT

To a Regular City Council meeting on Monday, March 10, 2025 at 7:00 pm, Civic Center Meeting Hall, City Council Chambers, 1016 S. Livermore Avenue.

5. HOW TO PARTICIPATE IN YOUR CITY COUNCIL MEETING

You can participate in the meeting in a number of ways:

Comments are limited to one comment per person per item regardless of format or time submitted (this includes email and e-comment submissions prior to the meeting as well as live comments during the meeting).

Special Meetings, Workshops - The public will have the opportunity to address the City Council regarding the item that is the subject of the special meeting or workshop. Public comments are limited to a maximum of 3 minutes per person.

Platforms to Participate in Meetings:

Submission of Comments Prior to the Meeting:

Email Comments may be submitted by the public to the City Clerk's Office (cityclerk@LivermoreCA.gov). Items received no later than 12:00 pm on the day of the meeting will be provided to the City Council and available on the City website prior to the meeting. These items will NOT be read into the record.

eComments may be submitted by the public using the eComment link [here](#). Comments may be up to 1000 characters in length and will be accepted up until 4:00 pm the day of the meeting. These items will NOT be read into the record and are viewable by the City Council and the public upon submittal.

Submission of Comments During the Meeting:

Speakers are limited to a maximum of 3 minutes per person. To submit a comment in person, you must complete a speaker card for each item. Speaker cards are available in the Civic Center Meeting Hall lobby. Indicate on the card the item number you wish to comment on and submit the card directly to the City Clerk prior to the start of the item. Please note that the City Council is prohibited by State law from taking action on any items that are not listed on the agenda. However, if your item requires action, the City Council may place it on a future agenda or direct staff to work with you and/or report to the City Council on the issue.

If you would like to deliver written materials to the City Council as part of your public comments, and are commenting in person, please provide 10 copies to the City Clerk with your speaker card.

The City Council Agenda and Agenda Reports are prepared by City staff and are available for public review on Tuesday evening, six days prior to the City Council meeting in the Civic Center Library, 1188 South Livermore Avenue, Livermore, and at the City Clerk's Office, 1052 South Livermore Avenue, Livermore. The Agenda is also available on the City's website, <http://LivermoreCA.gov/agenda>.

Under Government Code §54957.5, any supplemental material distributed to the members of the City Council after the posting of this agenda will be available for public review in the City Clerk's Office, 1052 South Livermore Avenue, Livermore, and included in the agenda packet available on the City's web site at <http://LivermoreCA.gov/agenda>.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (CODIFIED AT 42 UNITED STATES CODE SECTION 12101 AND 28 CODE OF FEDERAL REGULATIONS PART 35), AND SECTION 504 OF THE REHABILITATION ACT OF 1973, THE CITY OF LIVERMORE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, ANCESTRY, SEX, DISABILITY, AGE OR SEXUAL ORIENTATION IN THE PROVISION OF ANY SERVICES, PROGRAMS, OR ACTIVITIES. TO ARRANGE AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CONTACT THE ADA COORDINATOR AT ADACOORDINATOR@LIVERMORECA.GOV OR CALL (925) 960-4170 (VOICE) OR (925) 960- 4104 (TDD) AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING.



CITY COUNCIL STAFF REPORT

ITEM NO. 3.1

DATE: March 3, 2025

TO: Honorable Mayor and City Council

FROM: Marianna A. Burch, City Manager

SUBJECT: City Council interview and appointment of Planning Commission applicants to two vacancies with regular terms ending March 1, 2029.

RECOMMENDED ACTION

Staff recommends the City Council interview applicants and appoint two Planning Commissioners with regular terms ending March 1, 2029. Applicants were randomly selected to be interviewed in the following order:

Neal Pann
Mark Thompson
Asa Strout
Stephanie Shang
Andrew Paterson
Nadine Horner
Charity Steele

Staff also recommends City Council direct the City Clerk to administer the Oath of Office to the newly appointed Planning Commissioners.

SUMMARY

The Planning Commission consists of five members who are interviewed and appointed by the City Council. Members are limited to serving two consecutive four-year terms, after which they may be appointed to the Planning Commission following a two-year break in service.

Recruitment for the vacancies began December 13, 2024. Advertisements were published in The Independent newspaper, posted on the City's website, distributed on social media, through the Livermore Joint Unified School District Peachjar email blast, and posters were displayed in downtown kiosks. An informational meeting was held for applicants on January 21, 2025. The application period closed at 5:00 pm on January 27, 2025, and seven applications were received.

At this meeting, the City Council is being asked to interview candidates and appoint two applicants to the Planning Commission to regular terms ending March 1, 2029.

DISCUSSION

The Planning Commission consists of five members who are interviewed and appointed by the City Council. Members are limited to serving two consecutive four-year terms, after which they may be appointed to the Planning Commission following a two-year break in service. Preference is for at least two members to have demonstrated ability in the area of design by virtue of avocation, vocation, talent, and interest in design, architecture, landscape architecture, or a related field.

As of December 9, 2024, there was one Planning Commission vacancy due to the resignation of Steven Dunbar, who was elected to City Council. In addition, Planning Commissioner Daniel Leary completed his term March 1, 2025.

Recruitment for the vacancies began December 13, 2024. Advertisements were published in The Independent newspaper, posted on the City's website, distributed on social media, through the Livermore Joint Unified School District Peachjar email blast, and posters were displayed in downtown kiosks. An informational meeting was held for applicants on January 21, 2025. The application period closed at 5:00 pm on January 27, 2025, and seven applications were received.

The City Council is being asked to interview candidates and appoint two applicants to the Planning Commission to regular terms ending March 1, 2029. Interview questions were determined by an ad-hoc subcommittee of Vice Mayor Branning and Council Member Dunbar. Staff recommends the City Council review the applications, interview the candidates, and appoint two new Planning Commissioners. Municipal Code Chapter 2.55, describing the Planning Commission's membership, duties, and responsibilities, is attached for reference.

The City Clerk will administer the Oath of Office to the newly appointed Planning Commissioners.

FISCAL AND ADMINISTRATIVE IMPACTS

No material fiscal or administrative impacts result from these appointments.

COMMUNITY PILLAR

5: A City That Works

GOAL

2: Engage effectively with the City's advisory bodies

Please note: redaction on applications appears as white boxes.

ATTACHMENTS

1. Neal Pann

2. Mark Thompson
3. Asa Strout
4. Stephanie Shang
5. Andrew Paterson
6. Nadine Horner
7. Charity Steele
8. LMC Section 2.55 Planning Commission

Prepared by: Debbie Elam
City Clerk

Approved by:



Marianna A. Burch
City Manager

Fiscal Review by:



Tina Olson
Administrative Services Director

Advisory Body Application**Profile**

Neal

First Name

Middle
Initial

Pann

Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 3

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Planning Commission: Submitted

Years residing in Livermore

47

Do you work in Livermore?☐ Yes ☒ No

HKIT Architects

Employer

Architect / Project Manager

Job Title

Education

Bachelor of Architecture, California Polytechnic University, San Luis Obispo

Question applies to multiple boards

Are you a registered voter in the City of Livermore☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☒ Yes ☐ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

January 17, 2023

Interests & Experiences

Summarize your participation in civic or community activities, including years of service.

My civic participation includes previously terms on the Planning Commission, Historic Preservation Commission and Community Asset Management Program (CAMP), that included fifteen years of providing fact-based reasons supported by evidence in the record to the Council on decisions involving the General Plan, Development Code and Design Standards and Guidelines. Currently my civic participation includes serving as a member of the Historic Preservation Commission and Building Appeals Board. My community involvement has included being a Scout leader for four years, participation in the yearlong Livermore Chamber of Commerce Leadership Livermore program, graduating in Class 34 of the Livermore Citizens Police Academy and various other community activities include participating in creek cleanups along with community outreach meetings on various projects involving the Livermore community, including serving for six years as a Member of the Board for Livermore Downtown, Inc.

Question applies to Planning Commission

Identify any experience (paid or volunteer) involving land use planning, urban design, architecture, landscape design, or service on other advisory committees with relevant experience.

Coming out of high school, after completing four years of drafting at Granada High school and working for an architect whose office was in located on the second floor of the historic railroad depot, inspired a career in the field of planning and architecture. That experience instilled a passion for the history and esthetics of Livermore. My career as a licensed architect has provided the opportunity to be involved in the planning, design and building of a variety of projects from home remodels, master planned communities and multifamily residential projects including affordable and senior housing developments. All these experiences have provided a broad level of expertise in understanding and implementing land use, zoning and design standards and guidelines.

Question applies to Planning Commission

Referring to the Planning Commission's duties and responsibilities (<https://www.livermoreca.gov/home/showpublisheddocument/9494/638011618>) briefly describe your expectations of the Planning Commission's accomplishments or outcomes and your anticipated contributions as a member of the Planning Commission.

The expectations for the Planning Commission accomplishments and outcomes would be to continue to ensure that the orderly plan and development of the city, including the downtown, is consistent with the General Plan, Development Code and Design Standards, plus the goals and priorities of the Council. The anticipated contributions of a Planning Commissioner are to listen and collaborate with the fellow commissioners and add my experience as a design professional to assist the commission in interpreting the physical implications of a development, its use of details and materials in how those relate to the Livermore's Design Standards and Guidelines.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

One of the duties and responsibilities outlined for the Planning Commission is to support the goals and priorities adopted by the City Council. As a member of the Planning Commission, working as a team with the other commissions, I will work to support a safe community with an economy that prospers with clear environmental leadership that promotes inclusive and inviting spaces and places when reviewing and making recommendations to the City Council on projects presented to the Planning Commission.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Newspaper ad

Upload a Resume

Declarations**Appointment**

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

Neal A. Pann, Architect, LEED AP

Profile

Architect and project manager with practical knowledge leading multi-disciplinary teams for a wide variety of building and project types. Significant experience in all aspects of project management, including project planning, scheduling, budgeting, processing of entitlements, design and construction. History of applying problem solving abilities and conflict resolution skills to implement innovative solutions to complex problems amongst team members, outside consultants, contractors and clients. Excellent verbal and written communication skills required to successfully collaborate in a team environment and deliver project proposals and presentations. Enjoy mentoring peers and less experienced team members in project management principles and practices. Current City of Livermore Historic Preservation Commissioner and, former City of Livermore Planning Commissioner, founder and former co-host of the Archispeak Podcast and founder and host of the Inside the Apple Studio Podcast.

Proficient in AutoCAD, Vectorworks, Adobe (Photoshop, InDesign), Microsoft Office Suite (including, Project), iWork (Pages, Numbers, Keynote), Procore, Autodesk Construction Cloud (PlanGrid), and Bluebeam.

Core Skills

Program - Project Delivery; Preparing/Maintaining Internal Programs and Scheduling.

Design - Project Brief, including Scope of Work; Project Reviews; Document Coordination; Maintain Design Intent; Materials Specifications and Selections; Fittings, Fixtures and Equipment Schedules, Relevant Standards Compliance; Shop Drawing Review; Green Building Design.

Contractor/Consultant - Preparing and Reviewing Contracts; Coordination/Review of Services, Requirements and Proposals; Coordination of Drawings and Design Intent; Site Inspections; Local Authority Approvals and Engagement of Consultants.

Costs - Fee Proposals; Cost Reporting; Cost Projections; Fee Projections and Payment Authorizations.

Internal/Resource - Personnel Management and Resourcing; Team Coordination, Communication Goal Setting and Assessment, Development and Feedback.

Experience

PROJECT MANAGER, HKIT ARCHITECTS; OAKLAND, CA – 2021-CURRENT

Project Manager in construction administration for multifamily and senior residential projects, including coordination with consultants and construction team, RFI responses, reviewing submittals plus shop drawing reviews.

PROJECT MANAGER, AC MARTIN FORMERLY TOGAWA SMITH MARTIN, INC.; PLEASANTON, CA – 2019-2021

Project Manager for the rehabilitation of multifamily residential projects, including scheduling, construction documentation, client and consultant coordination. Zoning research, density studies and concept site design layout for multifamily housing projects. Involved in business development and responding to RFP's.

PROJECT MANAGER, D.R. HORTON; PLEASANTON, CA – 2019-2019

Project Manager responsible for processing of entitlements for several new construction projects, managing scope, schedule and budget. This included coordination of the consultant team for tentative maps, improvement, landscaping, utility and architectural plans, plus engaging with municipalities, public agencies and real estate developers.

- Review City Council meetings and follow up on potential impact fee increases to incorporate into the project budget.
- Study different municipalities General Plan and Zoning code to understand potential inclusionary housing and development requirements and the impacts to the schedule and budget.

ARCHITECT, DAHLIN GROUP ARCHITECTS • PLANNERS; PLEASANTON, CA – 2016-2019

Project architect / manager in charge of multiple clients and working on a variety of residential developments including single-family, multifamily attached townhouse and cluster products plus affordable housing rehabilitation. Managing all aspects of projects from initial meetings, to design, presentations, construction documents and construction administration.

- Managed a team through design development and construction drawings for a 450 unit multifamily project where the team successfully completed the construction drawings within 12 weeks and 40% under budget. Project was a Building Industry Association Community of the Year Merit Award Winner.
- Led a team performing affordable housing rehabilitation projects for a non-profit housing developer, negotiating contracts reviewing invoicing, managing outside consultants and delivering projects on schedule.

PRINCIPAL, NEAL A. PANN, ARCHITECT; LIVERMORE, CA – 2009-2016

Principal architect for commercial tenant improvement and residential construction projects, including new construction and renovations. In charge of marketing, contract negotiations, scheduling and general project management and production.

- Developed project scopes, budgets and timelines with clients.
- Provided consulting services to other design professionals.

PROJECT MANAGER, HUNT HALE JONES; SAN FRANCISCO, CA – 2008-2009

Design and project management for a 200 unit continuing care retirement community (CCRC) in Broussard, Louisiana and a planned residential development in Chung Ching, China. Responsible for the schedule, budget and coordination of consultants.

- Managed CCRC schedule and budget to maintain a 10% value of the fee.
- Completed the design development of 12 custom houses in China at 20% under budget.

DIRECTOR OF ARCHITECTURE, BRADDOCK & LOGAN; DANVILLE, CA – 2006-2008

Directed the design, coordination and management of architects, engineers, landscape architects plus local agencies through the design development process for the approval of multiple planned unit development projects.

- Directed the design and coordination of the Site Development Review process, achieving approval and completion of construction documents for one apartment and two large single-family projects within the City of Dublin in 9 months.

MANAGER OF ARCHITECTURE, RICHMOND AMERICAN HOMES; PLEASANTON, CA – 2004-2006

Forward Planner and subsequent Manager of Architecture which involved reviewing contract proposals, negotiating fees, preparing schedules for multiple residential projects. Managed relationships with design firms, contractors and project work-flow, assuring schedule compliance and monitoring cost objectives.

- Negotiated with planning and building departments to reduce processing schedules by weeks' thereby improving projects' profitability.
- Obtained approvals from the State Department of Water Resources in only 6 months.
- Created and implemented both an electronic storage and drawing archive methodology used throughout the planning department.

ARCHITECT, WILLIAM HEZMALHALCH ARCHITECTS; PLEASANTON, CA – 2003-2004

Prepared design development, construction documents for single-family production homes and coordination with consultants and construction observation.

- Assisted with the training of junior staff in materials and methods used in construction drawings.

PROJECT MANAGER, SDG ARCHITECTS; BRENTWOOD, CA – 2001-2003

Responsible for the coordination, management and executing project goals with a production team on over 25 single family home projects per year. Presented to local review boards and commissions. Participated in interviews for new hires, annual reviews of staff, and scheduled regular meetings with project team to achieve focused project results.

- Presented monthly production team progress and accomplishment updates to entire staff.
- Participated in interviews for new hires.
- Performed annual reviews of production staff.

PROJECT MANAGER, DAHLIN GROUP ARCHITECTS • PLANNERS; SAN RAMON, CA – 1994-2001

Began as a junior drafter and advanced to architect and project manager in charge of multiple clients working on a variety of projects including recreational facilities and residential developments. Managed all aspects of projects from initial meetings, to design, presentations, construction documents and construction administration.

Education | Affiliations

Cal Poly, San Luis Obispo, CA – Bachelor of Architecture

American Institute of Architects

LEED Accredited Professional

Commissioner, Livermore Historic Preservation Commission, 2006-2011, 2024-Current

Commissioner, Livermore Planning Commission, 2011-2019

Board Member, Livermore Downtown Inc., 2019-2024

Interim Building Code Appeals Board Member, Livermore, 2024-Current

Advisory Body Application**Profile****Mark**

First Name

LMiddle
Initial**Thompson**

Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 3

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Planning Commission: Submitted

Years residing in Livermore

16 years

Do you work in Livermore?☐ Yes ☒ No**Walschon Fire Protection Inc.**

Employer

Foreman

Job Title

Education

Associate of Science Degree in Industrial Training

Question applies to multiple boards

Are you a registered voter in the City of Livermore☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

Planning Commission 12/17/24

Interests & Experiences

Summarize your participation in civic or community activities, including years of service.

I am a Key to the City graduate. I am a member of the LPFD CERT team (district 6). I have attended city council meetings and a planning commission meeting. I vote in all local elections, and attend community events. I have 2 children who currently attend East Avenue Middle School and also participate in local youth sports leagues (Fusion, AquaCowboys, Phantoms Lacrosse).

Question applies to Planning Commission

Identify any experience (paid or volunteer) involving land use planning, urban design, architecture, landscape design, or service on other advisory committees with relevant experience.

As a commercial tradesman, I am familiar with reading architectural plans, and I have taken classes in 3D design (AUTOCAD/Revit)

Question applies to Planning Commission

Referring to the Planning Commission's duties and responsibilities (<https://www.livermoreca.gov/home/showpublisheddocument/9494/638011618>) briefly describe your expectations of the Planning Commission's accomplishments or outcomes and your anticipated contributions as a member of the Planning Commission.

I expect The Commission to continue advising the GPAC as they modify and improve the General Plan Update, working towards a clear and successful plan for land use and conservation. I also expect the Commission to continue to give meaning recommendations to the City Council regarding housing development such as the Isabel and Midtown Specific Plans. I will contribute by reading staff reports with curiosity, visiting sites in question if allowed, and attending meetings with intent to contribute with questions and feedback that I hope would contribute to the Staff, the Commission, and the Public.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

In the Safe Community that Thrives section, the Commission should be involved in quite a few the sections involved; with the Housing element, we will be helping satisfy the need for low and moderate income housing. In the Development section, advising the Council on finalizing plans for Arroyo and East tracts. I would think that the Commission would be assisting the Council and Staff with the Transportation section , specifically with making Livermore safer and friendlier to pedestrians and bicyclists.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Word of Mouth


Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

None

Mark Thompson

Professional Experience

Walschon Fire Protection; Sprinkler Fitter 1996 – 2002, 2005 - Today

1996 - Entered the Apprenticeship Program

2001 - Graduated from Apprenticeship Program

2000 - Promoted to Foreman

Proficient and highly experienced in-

- *Installation (New construction and tenant improvement)*
- *Repairs and service work*
- *ITM – Inspection, Testing and Maintenance*
- *Underground install and repair*
- *Specialty systems (Pre-action, dry systems, clean agent)*
- *Pump installation and testing*

United Association Local 483; Instructor August 2017 – Today

- *Apprenticeship Instructor (All levels)*
- *Continuing Education Classes for Journeyman Instructor*
 - *CPR First Aid*
 - *Scissor Lift and Forklift*
 - *Competent Person*
 - *Confined Space*
 - *Construction Falls Hazards and Protections*
 - *Pump Installation and Testing*

Certifications

- *United Association Instructor Training Program Graduate*
- *Certified Trainer in First Aid / CPR*
- *Certified Instructor for Scissor lift and Forklift*
- *Certified Instructor for Construction Falls Hazards and Protections*
- *CPWR Confined Space Certified Trainer*
- *Certified Trainer for OSHA 2264 Permit Required Confined Space Entry*
- *ASSE 15010 Certified (ITM Field Technician)*
- *CalFire AES Certified*
- *OSHA 30 Certified*

- *Disaster Service Worker - Member of the Livermore/Pleasanton Fire Dept. Community Emergency Response Team (CERT)*

- *Graduate of Livermore Key To The City 2024*

Education

Associate of Science Degree in Industrial Training from Washtenaw Community College

Advisory Body Application

Profile

Asa

First Name

Middle
Initial

Strout

Last Name

Pronoun (s)

He/Him

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Planning Commission: Submitted

Years residing in Livermore

35

Do you work in Livermore?

☐ Yes ☒ No

Asana

Employer

Product Owner

Job Title

Education

- LHS Graduate - Associate of Arts Degree - Las Positas College - Bachelors of Science, Business Administration - California State University, East Bay

Question applies to multiple boards

Are you a registered voter in the City of Livermore☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?☒ Yes ☐ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

Most Recent: Planning Commission meeting on 1.17.2023

Interests & Experiences**Summarize your participation in civic or community activities, including years of service.**

Aside from years of volunteering starting at a young age teaching swimming lessons and through various projects with the Boy Scouts of America, I have been extremely active in the community since the early 2010s. I was a founding member and the first president of the Tri-Valley Rotaract club. Rotaract is a part of Rotary International and through this club we raised money and participated in local community events. Events like Military Care Package 'pack outs' for local soldiers on tour, and holding annual fund raisers for local non-profits such as Open Heart Kitchen. I was an active member of this organization for roughly 4.5 years until my first daughter was born in 2017. In 2018 I cofounded Unify Livermore, a non-profit with the goal to spread honest information about Livermore politics to create a more informed and civically engaged Livermore. I have been a member of Unify Livermore's leadership since its founding in 2018. Through Unify Livermore we have developed nonpartisan election content, hosted candidate speaking opportunities, and attended multiple civic engagement meetings. Complimentary to Unify Livermore, I was the co-campaign manager for the grassroots Yes on Measure P campaign in 2020. In 2018 I also participated in Livermore's Key to the City Program. Which is best described as a comprehensive look into Livermore's operations from Finance to Community Safety. It covered almost every area of city involvement and influence with tours of facilities used to help Livermore run as smoothly as possible. This program has a huge impact on how I see local government, as a complex well oiled machine working to provide Livermore with the best possible outcomes with the resources we have. In my opinion, it is a must have program for anyone wanting to get involved in local government. Since 2022 I have been a member of the Livermore General Plan Advisory Committee. There I have been a leading voice showing a clear understanding of the purpose of the committee and the topics presented. My time on the committee has increased my understanding on how decisions are made by the City of Livermore staff and elected officials, and what is expected of citizens representing Livermore as member of an advisory board. My time on the committee has seen me advocating for a good balanced government that will help guide Livermore to be a stronger, more resilient, city.

Question applies to Planning Commission

Identify any experience (paid or volunteer) involving land use planning, urban design, architecture, landscape design, or service on other advisory committees with relevant experience.

I am a current Committee Member on the Livermore General Plan Advisory Committee. For the last three years we have been participating in informational workshops covering a range of topics; for example, Urban Design Standards & trends, the state of housing in Livermore, an overview of commercial/industrial/office space, and understanding the hierarchy of guiding documents the City of Livermore, from the General Plan to Area Specific Plans, that are used to make the decisions within the city. During our discussions I have proven to have a firm understanding of what is expected as a member of the General Plan Committee. I have been able to guide conversation to stay on topic of zoning and how we zone instead of getting caught up in the details like where a fountain would go in a development. During the conversation we had around our housing element and the importance of meeting our RHNA target I meaningful and thoughtful suggestions, specifically around climate policy and affordable housing. Outside of being a member of the General Plan Committee my professional experience is being a Product Owner/Business Analyst in the technology industry. Even though there is no direct experience with land use planning or urban design, my profession requires an understanding of fundamental rules of development and an attention to detail required to be a successful Planning Commissioner. From navigating complex enterprise software implementations to partnering with corporate legal teams to ensure new and existing software functionality is compliant with existing legislation. This has allowed me to develop the necessary skills I believe will apply perfectly to working with the City of Livermore's Planning Department and Legal teams.

Question applies to Planning Commission

Referring to the Planning Commission's duties and responsibilities (<https://www.livermoreca.gov/home/showpublisheddocument/9494/638011618>) briefly describe your expectations of the Planning Commission's accomplishments or outcomes and your anticipated contributions as a member of the Planning Commission.

My expectation of the Planning Commission is to provide a high quality and thorough review of all items presented to the commission. To treat each item equal in importance and merit against the General Plan, Design Standards and Guidelines, Development Code, and Area Specific Plans (when applicable). This is to ensure every item presented to the City Council that has passed through the Planning Commission received the same high quality review. My expectation as an individual Planning Commissioner is to have an in-depth understanding of the documents identified above. I will hold myself accountable to process the information within these documents with understanding and intention, and then use that information to provide insight and determination on an item presented before me. Lastly, I have an expectation of respect. This respect applies to my fellow commissioners, the city staff, the citizens of Livermore (in attendance or not), and respect for the process. To lean on the concept of good government, respect is required to create a clear and fair process where everyone feels the Planning Commission, as an institution, can be worked with easily and fairly.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

As items are put before the Planning Commission each Commissioner should keep each Goal and Priority in the back of their mind. As a Planning Commissioner I will ask myself how the item presented helps the City of Livermore better achieve our Goals and Priorities. Some Goals and Priorities will apply more directly to the decisions made by the Planning Commission; for example, the General Plan Update, Downtown, and Homelessness and Affordable Housing (I look forward to continuing the advancement of Downtown as a member of the Planning Commission after years of work as a citizen), while others may not be presented directly to the Planning Commission. It will be my responsibility as a Planning Commissioner to help the City Council understand development items that come before the council. It will be my responsibility to answer the question of "Can this be build?" This question is answered by reviewing all items presented to the Planning Commission to the City of Livermore's guiding documents. Regardless if a Goal or Priority directly applies to an item, it will be my responsibility as a Planning Commission to do my best to help achieve our goals in my capacity as defined as a member of the Planning Commission.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

- ☒ City Website
- ☒ Word of Mouth

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

ASA STROUT

San Francisco Bay Area, California | [REDACTED]

GO-TO-MARKET PRODUCT OWNER

ANALYTICAL FOCUS

OUTCOME DRIVEN

SELF-STARTER

Driven IT Product Owner capable of delivering practical business process improvements such as increasing forecast visibility in new business units and reduce month end close 85%. A natural collaborator capable of developing productive and positive relationships between organizations.

AREAS OF EXPERTISE

- Led a team of 7 Business Analysts and System Administrators to deliver 100 feature requests per quarter, resulting in significant growth for the company.
- Routinely defined and delivered Go-To-Market system improvements providing time savings of 10% or more across core business functions such as Renewals, Churn, Professional Services, and Quoting.
- Successfully facilitated open communication between cross-functional teams, including Go-To-Market, Legal, Finance, and IT, leading to reduced friction and improved collaboration.

CORE COMPETENCIES

Go-To-Market Strategy
Leadership
Business Process Improvement

Business Operations
Enablement
Reporting

Collaboration
Relationship Building
Business Performance

PROFESSIONAL EXPERIENCE

Product Owner, Customer Experience | Asana – San Francisco, CA

August 2023 - Present

Technology Manager for the Customer Experience, owning application and production improvements for Customer Experience business stakeholders, and delivering world-class operations that enabled teams to focus on critical tasks. Delivering enterprise grade software deployment for Asana's global support organization leveraging state of the art technology.

- **Released an AI Powered chat bot** that successfully answers 30% of Asana user questions and maintains a 50% case deflection rate.
- **Migrated Asana Support and Knowledge from Zendesk to Salesforce** bringing our customer data together on the same CRM enabling our agents faster access to customer data.

Product Owner, Go-To-Market & Senior Business Analyst | Zuora – Redwood City, CA

January 2021 - August 2022

Technology Manager for the Go-To-Market IT team, owning application and production improvements for Go-To-Market business stakeholders, and delivering world-class operations that enabled teams to focus on critical tasks. Managed an international team of Business Analysts, Application Administrators, and Developers using AGILE and SDLC methodology, resulting in the successful execution of Go-To-Market initiatives and programs.

- **Restructured and expanded the IT Applications Go-To-Market team globally** creating clearer responsibilities and a 24 hour development cycle for improved productivity and efficiency.
- **Delivered over 100 high-caliber feature and support requests per quarter** enabling the Go-To-Market Operations teams to focus on, and provide, world-class operations.
- **Oversaw the successful migration from Salesforce Classic to Lightning**, saving over \$150K in contract fees and bringing concept to production-ready in just 3 quarters.

Senior Business Analyst | Zuora – Redwood City, CA**June 2020 - January 2021**

Direct partner between Sales Operations and Customer Success Operations with Zuora's IT Application team, driving innovation by identifying process design changes through business and system process analysis to achieve successful outcomes and accurate data

- **Increased Renewal win rates and Renewal up-sells** while reducing missed Renewals by developing an efficient process for managing customer Renewals and integrating it with Salesforce and Clari to provide Sales Leadership with visibility into a Renewal Forecast.
- **Enhanced Sales and Marketing teams' effectiveness** by implementing Data Enrichment applications that provided standard customer and contact data, facilitating better connections with existing prospects and generating new business opportunities.

Business Analyst | Zuora – Redwood City, CA**July 2017 - June 2020**

Transferred to the growing IT Application team to enhance subject matter expertise and operational excellence, resulting in significant system improvement. Translated complex business operation process changes into technical process designs and requirements that were easily understood by engineering staff, facilitating smooth implementation.

- **Successfully migrated a 3rd party PSA application** into our existing system within just 3 weeks, enabling the invoicing of T&M and expenses by new resources without any billing delays.
- **Implemented a Learning Management System (Skilljar)** that generated over \$250K in its first year while providing valuable analytics to increase course adoption and improve content quality delivered by the Training team.

Global Services Operations Analyst | Zuora – Redwood City, CA**August 2014 - July 2017**

Recruited to restructure Business Operations for Zuora's Global Services team, bringing stability and improving overall performance. Transformed a start-up organization with a 'do just enough' attitude into a mature operation that anticipates business needs and scales with company growth.

- **Streamlined billing and revenue tracking system** by leveraging existing functionality and integrating our PSA application with Zuora's billing platform. This led to a 75% reduction in billing cycle time and near zero billing errors.
- **Transformed the outdated Churn Management solution** into a robust business solution capable of capturing meaningful data and enabled accurate and historical reporting, resulting in increased churn deflection and quarterly net retention growth.
- **Received Global Services Leadership's 'Rookie of the Year'** award for demonstrating dedication and efficiency in making the Global Services team an operational success story.

Sales Operations Associate | Marin Software – San Francisco, CA**September 2013 - August 2014**

As the sole Sales Operations resource, reported directly to the Director of Sales Operations, I fulfilled responsibilities for traditional Sales Operations, as well as serving as Associate Administrator for Salesforce. Successfully delivered timely month-end close, territory update proposals, and sales enablement programs. Additionally, drove key initiatives related to improving the structure and scalability of our Salesforce implementation.

- **Managed process and platform inquiries for 400 global resources**, ensuring technical solutions were optimized and aligned with evolving business needs.
- **Collaborated with HR to develop a new hire checklist** providing day one on-boarding to Salesforce for new hires reducing access delays for Sales resources by 1 week.

Global Services Operations Coordinator | Marin Software – San Francisco, CA**August 2011 - September 2013**

Streamlined business workflows for the Global Services Organization, resulting in increased efficiency and productivity while maintaining and analyzing KPIs and metrics to provide valuable insights to Global Management and the Executive team.

- **Optimized the Customer Support system** by transitioning from an email queue to Salesforce Cases, resulting in reduced missed interactions and increased Customer Support satisfaction scores by double digits.
- **Initiated a project to enhance customer profitability** by identifying individual client costs vs. revenue, enabling leadership to renegotiate contracts with high-cost customers and increase overall revenue.

EDUCATION

Bachelors of Science, Business Administration | California State University, East Bay – Hayward, CA

IT Information Library Foundations Certification (ITIL)



Asa Strout <[REDACTED]>

Asa Strout Planning Commission Application

1 message

Sblend Sblendorio <[REDACTED]>
To: Asa Strout <[REDACTED]>

Mon, Jan 27, 2025 at 10:09 AM

Dear Asa,

I am pleased to hear that you have applied for an open position on the Livermore Planning Commission. You will make a fine addition to the Commission. Over the years that I've known you, you've shown a unique desire to make Livermore a safe, healthy, welcoming city. In other words, you live your life with the City's mission as your guiding principle. You decided to raise your family in Livermore to add to the diverse fabric of Livermore's residents. You have served on the City's General Plan Advisory Committee seeking to maintain Livermore's wonderful history while moving it forward as part of the greater Bay Area. I highly recommend you as a planning commissioner.

Sblend Sblendorio
AttorneyD: +1.925. [REDACTED]
O: +1.925. [REDACTED]
M: +1.408. [REDACTED][email](#) [vcard](#) [bio](#)[click here](#) to send us files securely**HOGE ■ FENTON**A member of **Mackrell International**, a Global Network of Independent Law Firms

Profile

Stephanie

First Name

Middle
Initial

Shang

Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Planning Commission: Submitted

Years residing in Livermore

28

Do you work in Livermore?

☒ Yes ☐ No

Lawrence Livermore National
Laboratory

Employer

Deputy Director, Executive
Communications

Job Title

Education

MA. Journalism, Ohio State

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☒ Yes ☐ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

1/21/2025

Interests & Experiences

Summarize your participation in civic or community activities, including years of service.

Active in civic and community activities with over 10 years of service, including the following:
 --Chair of the Livermore 2045 General Plan Advisory Committee for the City of Livermore (Oct 2021-present) --Pedrozzi Scholarship Foundation (May 2013-present) on the Outreach and Development Committees, as well as a scholarship application reviewer --Quest Science (January 2020-present) in capital campaigns, development initiatives, and communications

Question applies to Planning Commission

Identify any experience (paid or volunteer) involving land use planning, urban design, architecture, landscape design, or service on other advisory committees with relevant experience.

As Chair of the Livermore General Plan Advisory Committee since October 2021, I have led efforts to review and provide feedback on key elements of the City of Livermore's 2045 General Plan, particularly focusing on land use planning, urban design, and architecture. In this role, I have worked closely with other committee members, city planners, and the community to ensure that development strategies align with the city's growth vision, sustainability goals, and aesthetic standards. My role as the chair has given me insight and knowledge as I facilitate productive discussions, synthesizing diverse perspectives, and advising the project team on effective outreach strategies to ensure that the plan reflects the needs and aspirations of Livermore residents.

Question applies to Planning Commission

Referring to the Planning Commission's duties and responsibilities (<https://www.livermoreca.gov/home/showpublisheddocument/9494/63801161>) briefly describe your expectations of the Planning Commission's accomplishments or outcomes and your anticipated contributions as a member of the Planning Commission.

Drawing from my experience as Chair of the General Plan Advisory Committee, I anticipate contributing to thoughtful discussions on urban design, land use planning, and long-term development strategies. I am committed to fostering inclusive dialogue, balancing economic development with environmental sustainability, and ensuring that the Commission's decisions are well-informed and align with the city's vision for the future. As evident during all advisory committee meetings, I aspire to a transparent and collaborative process that ensures thoughtful, sustainable growth while preserving Livermore's unique character. I hope to support the Commission in reviewing and guiding development projects that enhance our community's livability, promote responsible land use, and reflect the values of residents.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

Given my familiarity with the City of Livermore's next General Plan, I anticipate that the Planning Commission will play a pivotal role in supporting the City Council's efforts to implement the 5-year Strategic Plan by ensuring that land use, development, and zoning decisions align with the community's values and long-term objectives. By aligning development with the General Plan, Climate Action Plan, and other guiding documents, the Commission will ensure that resources are effectively allocated to projects that uphold the City's vision, mission, and values. The Commission will help guide growth in a way that supports the five Community Pillars, particularly by reviewing projects that enhance fiscal sustainability, promote environmental stewardship, and contribute to a vibrant and livable city. Additionally, the Commission will provide input on initiatives that drive measurable progress toward the goals and objectives of the Strategic Plan, ensuring that Livermore's development supports both short-term actions and long-term community needs.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Word of Mouth

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

Stephanie Shang

Summary of Expertise

Strategic and executive communications, including 20+ years leading cross-functional teams and partnering with senior executives in fast-paced, technical domains

- **Executive communications:** develop strategic framework, process, and implementation of large-scale communication projects and deliverables—including stakeholder communications, multimedia storytelling, speaker notes, websites, print and digital content—to maximize effectiveness of the executive teams (see testimonials from senior management on next page)
- **Leading/managing communication teams:** effective execution of complex, rapid, simultaneous projects—including budget/timeline planning, managing multidisciplinary professionals (UX/research/content), and measuring success—while supporting institutional mission and values
- Winner of 3 international awards and 13 national awards
- Advanced proficiency: Content management systems (Drupal, WordPress, Confluence), Adobe Creative Suite, Microsoft Office, OneDrive, SharePoint, Jira
- Certification: Interaction Design Specialty, User Experience Management

Recent Experiences

Lawrence Livermore National Laboratory

Deputy Director, Executive Communications, Office of Strategic Communications
(Director's Office), *present*

Provide strategic directions and implement omnichannel communications for a U.S. national laboratory with a budget of \$3.2 billion to achieve critical impact and outcomes.

- **Change Agent:** Set agile and responsive communication strategies and resource-allocation in growth/downsizing trajectories and crises.
- **Savvy Storyteller:** Communicate complex, technical concepts in a clear and engaging way to stakeholders, public, and policymakers while managing multimedia teams and product deliverables—including websites, videos, animations, 3D rendering, print publications, exhibits, news releases, executive keynote presentations, etc.
- **Trusted Partner:** Partner with subject experts, stakeholder, and senior executives to deploy and implement complex, high-impact, or controversial media campaigns.
- **Team Builder:** Transform the roles of communications, including hiring team members and budget management, most recently grew the team 3 folds under direct report.

Multiple communications lead roles/webmaster

Develop and implement complex communications initiatives and products for both internal and external stakeholders—including briefings, websites, field budget reviews, newsletters, reports,

publications • Manage and develop user-driven web architectural framework • Work with UX developers and designers to build websites from conception to launch • Develop and implement standards and processes for better communications asset management and resource allocations.

Community Outreach and Leadership

Chair, General Plan Advisory Committee, City of Livermore (Volunteer, Oct 2021–present)

As the chairperson of an advisory committee, review the City of Livermore 2045 General Plan update and provide feedback throughout the update, serve as liaisons to the broader community, and advise the project team on effective outreach and engagement.

Pedrozzi Scholarship Foundation (Volunteer, May 2013–present)

Outreach Committee • Development Committee • Scholarship Applications reviewer

Quest Science (Volunteer, January 2020–present)

Assist in capital campaign and other development initiatives to build the first science center in Livermore, CA • Contribute to consistent messaging and engagement • Write and publish email newsletters • Develop and Update web content

Education

M.A. in Journalism

The Ohio State University, Columbus, Ohio

Advisory Body Application

Profile

Andrew

First Name

S

Middle
Initial

Paterson

Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94550

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 3

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Planning Commission: Submitted

Years residing in Livermore

30

Do you work in Livermore?

☒ Yes ☐ NoLawrence Livermore National
Laboratory

Employer

Information System Security
Engineer

Job Title

Education

BS - Computer Science - CSU Hayward (East Bay)

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

01/07/2025 - Casino 580

Interests & Experiences

Summarize your participation in civic or community activities, including years of service.

Heritage Guild Board 2000 - 2002 First Presbyterian Church Nominating Committee 2015 - 2018 Veterans of Foreign Wars 2019 - Present

Question applies to Planning Commission

Identify any experience (paid or volunteer) involving land use planning, urban design, architecture, landscape design, or service on other advisory committees with relevant experience.

Most of my experience is in policy and compliance as it relates to internet security.

Question applies to Planning Commission

Referring to the Planning Commission's duties and responsibilities (<https://www.livermoreca.gov/home/showpublisheddocument/9494/63801161>) briefly describe your expectations of the Planning Commission's accomplishments or outcomes and your anticipated contributions as a member of the Planning Commission.

As a member of the Planning Commission, my expectations for the Commission's accomplishments and outcomes would include: Expectations for the Planning Commission's Accomplishments: 1. Comprehensive Planning: Successfully advising the City Council on the adoption and maintenance of a comprehensive General Plan that aligns with the city's future growth and development goals. 2. Public Engagement: Enhancing public interest and participation in city planning processes, ensuring that community voices are heard and considered in decision-making. 3. Regulatory Oversight: Effectively reviewing and making recommendations on amendments to the General Plan, Development Code, and Zoning Map to ensure they meet the city's evolving needs. 4. Project Evaluation: Conducting thorough evaluations of development projects to ensure compliance with city codes, land use compatibility, and design standards. 5. Policy Implementation: Supporting the implementation of city policies and priorities as set by the City Council, ensuring alignment with broader city objectives. Anticipated Contributions as a Member: 1. Strategic Insight: Providing strategic insights and recommendations based on a thorough understanding of planning principles and community needs. 2. Stakeholder Engagement: Actively engaging with community members, stakeholders, and city staff to foster collaboration and consensus-building. 3. Informed Decision-Making: Utilizing data and evidence-based approaches to inform decisions and recommendations to the City Council. 4. Advocacy for Best Practices: Promoting best practices in urban planning and sustainable development to enhance the quality of life in Livermore. 5. Commitment to Transparency: Upholding transparency and accountability in all Commission activities, ensuring that processes are open and accessible to the public. By focusing on these areas, I aim to contribute to the Planning Commission's mission of guiding Livermore's growth and development in a way that reflects the community's values and aspirations.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

The Planning Commission is expected to play a crucial role in assisting the City Council with the implementation of the Strategic Plan by providing expert guidance, community insights, and recommendations. Here's how they can contribute: 1. Expert Guidance and Recommendations: - Offer specialized knowledge and expertise in areas such as public safety, housing, transportation, and environmental stewardship to inform City Council decisions. - Review and provide feedback on proposed initiatives and projects to ensure alignment with strategic goals. 2. Community Engagement and Representation: - Act as a liaison between the City Council and the community, ensuring that community values and concerns are reflected in the implementation of the plan. - Facilitate community outreach and engagement efforts to gather input and foster public support for strategic initiatives. 3. Monitoring and Evaluation: - Assist in tracking the progress of strategic objectives and goals, providing regular updates and assessments to the City Council. - Identify potential challenges and opportunities for improvement in the implementation process. 4. Resource Allocation and Prioritization: - Advise on the allocation of resources to ensure that limited resources are directed towards the most impactful projects and initiatives. - Help prioritize strategic actions based on community needs and organizational capacity. 5. Policy Development and Advocacy: - Support the development of policies that align with the strategic plan's objectives and advocate for necessary legislative or regulatory changes. - Collaborate with regional and state partners to advance the city's strategic priorities. By fulfilling these roles, the Planning Commission will be instrumental in ensuring that the City Council's strategic vision is effectively translated into actionable outcomes that benefit the Livermore community.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

- ☒ City Website
- ☒ Word of Mouth

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

- ☒ I Agree

Personal Privacy

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- ☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

none required

Profile

Nadine _____ R _____ Horner _____
First Name Middle Initial Last Name

Pronoun (s)

Email Address

Home Address

Suite or Apt

Livermore _____
City

CA _____
State

94550 _____
Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 4

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Planning Commission: Submitted

Years residing in Livermore

24

Do you work in Livermore?

☒ Yes ☐ No

Lawrence Livermore
National Laboratory _____
Employer

Retired 2024 _____
Job Title

Education

Master of Business Administration, Saint Mary's College of California Bachelor of Science, Marketing, Clarion University of Pennsylvania

Question applies to multiple boards

Are you a registered voter in the City of Livermore

☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?

☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

Tuesday, December 17, 2024

Interests & Experiences

Summarize your participation in civic or community activities, including years of service.

24 years of service to our community: Tri-Valley Education Collaborative, Business Representative Bankhead Theater's Rae Dorough Speakers Series, President Rotary Club of Livermore Valley, International Youth Exchange Officer Valley Dance Theater, President Las Positas College Foundation, Chair Livermore Chamber of Commerce, Board Member Pedrozzi Scholarship Foundation, Board Member UNCLE Credit Union, Board Member Chabot-Las Positas Community College District Chancellor Selection Team City of Livermore Police Chief Selection Team Livermore-Amador Symphony Financial Review Chair

Question applies to Planning Commission

Identify any experience (paid or volunteer) involving land use planning, urban design, architecture, landscape design, or service on other advisory committees with relevant experience.

Land Use Planning: I coordinated and implemented an extensive directional signage program with the City of Livermore, Alameda County, Caltrans and Sandia National Laboratories to direct visitors to LLNL and Sandia campuses. This program required updating more than 50 outdated signs, adding new signage and coordinating a consistent design that complied with multiple agency regulations. Architecture: Instrumental in developing the Lab's Open Campus concept. Explained planning details with multiple government agencies and business stake holders which required me to have an understanding of land use concepts. Urban Design: Represented the Lab and contributed to the Livermorium Plaza project over many years which activated an underutilized corner in the heart of our downtown.

Question applies to Planning Commission

Referring to the Planning Commission's duties and responsibilities (<https://www.livermoreca.gov/home/showpublisheddocument/9494/638011618>) briefly describe your expectations of the Planning Commission's accomplishments or outcomes and your anticipated contributions as a member of the Planning Commission.

I expect to advise the City Council on the General Plan currently under review. It is important in that it guides the development of our city. I also expect to advise the Council on issues related to city growth and development. I expect to review development applications to the city for adherence to our Zoning and Subdivision Ordinances. I expect to engage the public and encourage citizen participation in development matters.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

The City Council's 5-year Strategic plan revolves around five pillars - all of them essential to our city and within the purview of the Planning Commission. Safe Community that Thrives - we need to be prepared, safe and housed. I attended the planning commission meeting where the new Cornerstone housing project was reviewed. I look forward to bringing more affordable housing to our city. Economy that Prospers - major developments in the right places, working with staff to implement projects on the scale of Isabel neighborhood. Environmental Stewardship - as a planning commissioner I would encourage buildings and projects to be environmentally sustainable. Inclusive and Inviting Spaces - the City has incorporated design review within the Planning Commission; design is subjective, but it should reflect the character of our community. A City that Works - I look forward to being considered for the planning commission, an essential advisory board, and being a part of a city that works!

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Word of Mouth



Upload a Resume

Declarations

Appointment

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☒ I Agree

Personal Privacy

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☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.

Nadine Horner, MBA**SUMMARY**

- Exceptional interpersonal and business communication skills; warm, intuitive and diplomatic
- Excels at building and maintaining partnerships with stakeholders
- Brings long-standing relationships with the City of Livermore Staff and Elected leaders
- Adept at strategic planning and issues management; resourceful and proactive problem-solver
- Proven project management skills; able to plan and successfully manage large, complex projects
- Effective team leader and motivator

EMPLOYMENT**Lawrence Livermore National Laboratory (LLNL) - Livermore, CA**

World-renowned research and science laboratory with 9,500 employees.

Senior Advisor, Office of Government and External Affairs

2022 – 2024

External Relations Officer, Public Affairs Office

2004 – 2022

Responsibilities include overseeing external relations and outreach initiatives; serving as primary contact for community leaders, state congressional representatives, educational institutions and non-governmental organizations; and identifying emerging community issues and concerns and formulating response strategies.

Project Management Experience Includes:

- Spearhead LLNL's largest community outreach program, the Helping Others More Effectively (HOME) Campaign, an annual employee fundraising drive for non-profit agencies that is the East Bay's most generous employee giving campaign.
 - o \$3.4 million benefitting more than 700 non-profit organizations chosen by employees.
 - o Improved communication and developed processes such as online giving that increased employee participation and giving each year since 2007, despite economic downturn.
 - o Researched and wrote plan incorporating industry best practices to increase efficiency, lower administration cost and ensure compliance with foundation and corporate giving laws; result in a savings of \$200,000.
- Developed and implemented plan to create LLNL Community Gift Program, which awards \$100,000 to more than 30 community organizations annually. Plan included award criteria, application process, website development, application review and communications plan for awarding gifts.
- Oversee LLNL-sponsored Tri-Valley Science and Engineering Fair, affiliated with Intel International Science and Engineering Fair, the world's largest pre-college science fair. Improved process and communications with local science teachers, resulting in a 20% increase in applications over 6 years. Manage and motivate more than 150 employee volunteers who serve as mentors and judges.

Nadine Horner, MBA
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Livermore Chamber of Commerce - Livermore, CA

Leading non-profit business organization in Livermore, with more than 700 members and a budget of \$300,000.

Responsibilities included representing the business community to local and state government, educational institutions and Tri-Valley organizations. Developed and led long-range business, fiscal and infrastructure planning efforts to deliver profitability.

President and CEO

2002 – 2004

- Reinvigorated flagging organization: raised visibility, added value to membership, restored credibility and achieved profitability for the first time in the Chamber's history.
- Increased outreach to previously neglected groups and identified and implemented effective non-dues revenue opportunities, resulting in:
 - o 27% increased Chamber membership and retention rate increase from 72% to 86%.
 - o 2002 profits that exceeded targets by \$46,000, a 256% increase from 2001.
 - o Cash reserves of \$60,000 at the end of fiscal year 2002, a first in the history of the organization
- Designed comprehensive leadership development adult education program for future community leaders that showed a 50% in participation from 2002 to 2003, by leveraging partnerships with City of Livermore and Livermore Valley Joint Unified School District.
- Managed and motivated staff of six and more than 100 volunteers.
- Built strategic relationships and partnerships with owners and managers of small to large business in Livermore.

American Society of Association Executives (ASAE) - Washington, D.C.

Premier association for non-profit organization management, with more than 25,000 members worldwide.

Director, Office of the Executive Vice President

1999 – 2001

- Managed activities and relationships with 66 chapters of association executives affiliated with ASAE.
- Developed plans, identified strategies and directed implementation to achieve board's organizational objectives.
- Managed division's budget of more than \$1 million.
- Served as liaison between board of directors and 12 special interest section managers to define association policy and ensure accurate communication across organization.
- Planned and managed quarterly meetings for leaders of national philanthropic organizations such as American Diabetes Association and American Association of Museums.

Associate Director of Marketing, Education Services

1994 – 1999

- Initiated and planned integrated multimedia marketing campaigns for major conventions and education seminars, providing 40% of ASAE's gross revenue.
- Developed marketing plans for 15-20 educational courses per year.
- Developed marketing plan for annual meetings between member organizations and their representatives on Capitol Hill.

Nadine Horner, MBA
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EDUCATION AND LEADERSHIP**MBA**

Saint Mary's College of California - Moraga, CA

BS, Marketing

Clarion University of Pennsylvania - Clarion, PA

Leadership:

- Certified Association Executive, American Society of Association Executives, 1998
Credential earned by passing a rigorous written examination. Re-certification is required every three years by demonstrating competency in 10 areas of non-profit management.
- Lawrence Livermore Laboratory Women's Association, President 2014
- Leadership California - 2005

COMMUNITY SERVICE

- Valley Dance Theater, President
- Tri-Valley Education Collaborative, Business Representative
- Bankhead Theater's Rae Dorough Speakers Series, Vice President
- Rotary Club of Livermore Valley, International Youth Exchange Officer
- Las Positas College Foundation Chair
- Livermore Chamber of Commerce Board Member
- Pedrozzi Scholarship Foundation Board Member
- UNCLE Credit Union Board Member
- Chabot-Las Positas Community College District Chancellor Selection Team
- City of Livermore Police Chief Selection Team
- Livermore-Amador Symphony Financial Review Chair

Non-Profit lectures given to the following organizations:

- Tri-Valley Nonprofit Alliance
- Circles for Change
- Open Heart Kitchen
- Culinary Angels
- Livermore Cultural Arts Council

INTERESTS AND ACTIVITIES

- Marathon running
- Home remodeling
- Reading

Profile

Charity

First Name

L

Middle
Initial

Steele

Last Name

Pronoun (s)

she/her/hers

Email Address

Home Address

Suite or Apt

Livermore

City

CA

State

94551

Postal Code

Question applies to multiple boards

What district do you live in? (If you do not know, please use the locator map here: <https://www.livermoreca.gov/home/showdocument?id=9380&t=637980465688676789> *)

☒ District 1

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Planning Commission: Submitted

Years residing in Livermore

9.5

Do you work in Livermore?

☒ Yes ☐ No

TreSource, Inc.

Employer

CEO, Consultant

Job Title

Education

Master of Science in Psychology with a concentration in Behavior Analysis; Board Certified Behavior Analyst (BCBA)

Question applies to multiple boards

Are you a registered voter in the City of Livermore☒ Yes ☐ No

Question applies to multiple boards

Are you currently on a City of Livermore Advisory Body?☐ Yes ☒ No

Question applies to multiple boards

Meeting Attendance: you must attend at least one meeting prior to submitting an application. Which meeting(s) did you attend?

1/21/2025

Interests & Experiences**Summarize your participation in civic or community activities, including years of service.**

My involvement in civic and community activities comes from a genuine love for Livermore and desire to contribute meaningfully and create positive experiences for others. Since January 2024, I've been a board member for Livermore Downtown, Inc., where I get to work with city leaders, local business owners, and neighbors to support tourism and keep our downtown vibrant. I've served on committees for budgeting, events, and sponsorships, where I've had the chance to collaborate on projects that really reflect what makes our community special. As Chair of the Documents Committee, I've focused on making sure our governance practices are up-to-date, transparent, and fair, something I think is so important for earning and keeping trust in what we do. On a personal level, I'm deeply connected to Livermore's unique character, and I seldom miss an opportunity to enjoy all it has to offer. Whether it's hiking in the hills, biking by the creek, or walking my pups around May Nissen park, I have a strong adoration for how much natural beauty is woven into our town. Downtown holds a special place in my heart, too. I love that I can take a short walk from my home to enjoy downtown Livermore, where the blend of old and new comes to life. The historic buildings tell the story of our town's rich past, the fountains create a relaxing and welcoming atmosphere, and the thoughtful renovations and new projects bring fresh energy to the area. One of my favorite things to do is share our town with family and friends. Whether it's taking them wine tasting, grabbing dinner at one of our eclectic restaurants, visiting our incredible Farmer's Market, or catching a show at the Bankhead Theater, I love giving them a "taste of Livermore." It's always so rewarding to see them appreciate the same things that make me so proud to live here. These experiences have given me a greater appreciation for how Livermore balances preserving its history with welcoming thoughtful growth. It's that mix of old and new, community pride, and natural beauty that inspires me to stay involved and do my part to keep Livermore as exceptional as it is.

Question applies to Planning Commission

Identify any experience (paid or volunteer) involving land use planning, urban design, architecture, landscape design, or service on other advisory committees with relevant experience.

My experience with land use planning and design is a mix of professional collaboration and personal projects that have allowed me to engage closely with the principles of architecture, urban design, and creating functional spaces. As a board member for Livermore Downtown, Inc., I have had the opportunity to contribute to initiatives aimed at enhancing our city's built-environment while fostering community engagement. This includes collaborating with city leaders and local stakeholders on projects that align with Livermore's downtown development goals, which not only serve practical needs but also capture the essence of our community's identity, history, and values. Beyond my formal roles, I have gained hands-on experience through managing five large-scale home renovation projects. These projects required obtaining city permits and approved construction plans, working closely with architects, contractors, and designers to ensure compliance with regulations while achieving innovative and functional results. From reimagining layouts to creating open-concept living spaces to designing outdoor areas that seamlessly blend with indoor environments, each project taught me the importance of balancing aesthetics, practicality, and sustainability. These efforts demanded careful planning, adaptability, and attention to detail, qualities I bring to every endeavor. Together, these experiences have given me a thoughtful, solution-focused perspective on urban planning and design, emphasizing collaboration and creating spaces that truly serve their community.

Question applies to Planning Commission

Referring to the Planning Commission's duties and responsibilities (<https://www.livermoreca.gov/home/showpublisheddocument/9494/638011618>), briefly describe your expectations of the Planning Commission's accomplishments or outcomes and your anticipated contributions as a member of the Planning Commission.

The Planning Commission plays a key role in connecting Livermore's vision with its future growth by ensuring that projects and policies align with the City Council's established plans and goals. As a commissioner, I will bring my education, professional experience, and deep connection to Livermore to thoroughly review, understand, and apply the technical content of key planning documents such as the General Plan, Specific Plans, Active Transportation Plan, Municipal and Development Codes, and Design Standards and Guidelines. My focus will be on ensuring that each project is consistent with city policies and serves the broader goals outlined in the Council's strategic plans. My professional background, volunteer service, and connection to Livermore equip me with the skills and motivation to approach this work with diligence and integrity. If inconsistencies arise, I will collaborate with staff to seek clarification and address any issues, ensuring my determinations are well-informed and based on a comprehensive understanding of the city's planning framework. I am committed to listening carefully to the community, staff, and fellow commissioners to ensure that each project is fully understood before decisions are made. Where flexibility exists, I will work to enhance projects in ways that align with Livermore's vision for sustainability, inclusivity, and smart growth. The flexibility of my business enables me to dedicate the necessary time and focus to this role, ensuring each project receives the attention it deserves. Ultimately, my goal is to support the Planning Commission in conducting meticulous reviews, providing the City Council with the thorough groundwork needed to make informed decisions on a project's compliance that support Livermore's character and future.

Question applies to multiple boards

Review the City Council's 5-Year Strategic Plan (You may review them here: <https://www.livermoreca.gov/government/city-council/five-year-strategic-plan>) Briefly describe how you anticipate this Advisory Body will assist the City Council in implementing the plan. (If you are applying for more than one Advisory Body, please include a response for each Advisory Body.)

I see the Planning Commission as an important partner in helping the City Council implement Livermore's 5-Year Strategic Plan. The Commission's role is to act as an additional set of trained eyes to ensure that development is consistent with the planning rules which in turn align with the City's key priorities, like fostering a thriving economy, promoting inclusivity, and prioritizing environmental sustainability. If any inconsistencies arise during the review process, I would work collaboratively with staff to seek clarification and address issues before a proposal advances. My goal is to contribute to the Planning Commission's efforts to provide thoughtful, well-prepared input that supports Livermore's vision for a vibrant and inclusive future.

What else would you like the City Council to know about you? If you would like to provide additional information (resume, personal website, etc.) please use the Upload Resume button.

Question applies to multiple boards

How did you hear about this vacancy?

☒ Other

Upload a Resume

Declarations

Appointment

I acknowledge that I may be recommended for appointed to any Advisory Body at the discretion of the City Council.

☒ I Agree

Personal Privacy

I acknowledge that resumes submitted become part of the City Council agenda and the City recommends not including personal information such as home address, email, telephone number or photo. Any personal information on a resume will be redacted.

☒ I Agree

Question applies to multiple boards

Please let us know if there is any kind of accommodation you require.



Charity Steele, M.S., BCBA
Strategic Planning Consultant | Author
Livermore Downtown Inc. Board Member

[REDACTED]
 Livermore, CA 94551

Dedicated professional with a strong commitment to community development, collaboration, and thoughtful growth. Experienced in working with diverse stakeholders, supporting ethical governance, and contributing to strategic planning efforts. Brings a practical perspective to discussions about land use and community needs, emphasizing inclusive, functional, and sustainable outcomes that reflect shared values.

KEY QUALIFICATIONS

- **Collaborative Expertise:** Skilled in bringing together diverse stakeholders, including board members, businesses, and residents, to achieve common goals while fostering open communication, trust, and resourceful problem-solving in dynamic situations.
- **Analytical Visionary:** Strength in strategic thinking, enabling the identification of innovative solutions and pathways for community development and planning initiatives.
- **Organizational Leadership:** Demonstrated ability to lead and organize committees to address community needs, adapt policies, and promote sustainable growth through teamwork and foresight.
- **Transparent Decision-Making:** Committed to ethical practices, public engagement, and information-driven decisions that align with community values and long-term objectives.
- **Resourceful Learner:** Driven by a passion for learning, understanding, and applying knowledge, with the ability to use new information to make decisions consistent with established rules.

PROFESSIONAL EXPERIENCE

Board Member, Livermore Downtown, Inc.

January 2024-Present

- Collaborate with fellow board members and the Executive Director, the City of Livermore, and local business owners to promote tourism and attract investments while preserving community safety and integrity.
- Serve on committees to oversee budgeting, event creation, business support, and fundraising initiatives.
- Chair the Bylaws Committee to ensure governance aligns with ethical and legal standards.

Independent Consultant & Board Member, Akiva Systems, LLC

June 2023-Present

- Provide strategic advice on ethical and professional practices in innovative technology solutions.
- Contribute to marketing strategies that connect products with community needs.
- Support discussions on development and application of new technologies in alignment with public benefit.

CEO, TreSource, Inc.

January 2020-Present

- Spearhead the development of resources and mentorship programs to support professionals in service-based industries.
- Oversee the creation of educational tools focusing on legal, ethical, and business practices.
- Coordinate public-facing events that emphasize professional growth and community impact.

CEO, Regular or Special Education Services, Inc.

January 2010-Present

- Conduct assessments and implement development plans in collaboration with stakeholders, focusing on creating accessible, inclusive environments.
- Design interventions and evaluate their impact, emphasizing measurable outcomes and stakeholder satisfaction.
- Develop and deliver training programs, ensuring alignment with regulatory standards and professional best practices.

CIVIC AND COMMUNITY CONTRIBUTIONS

- Managed five large-scale residential renovations, gaining practical experience in architecture, landscape design, and creating functional spaces.
- Engaged in discussions with architects, contractors, and designers to ensure compliance, innovative use of space, and alignment with community standards.
- Advocated for transparent governance and effective policymaking as Chair of the Bylaws Committee for Livermore Downtown, Inc.

PROFESSIONAL ACCOMPLISHMENTS

- **Author, *The Business of Behavior: The Behaviorist's Roadmap to Independent Practice*** (Published March 2021)
 - Conducted research and analysis to develop actionable insights for professionals.
 - Managed all aspects of the publication process, showcasing organizational and project management skills.
 - Emphasized principles of sustainable development, stakeholder engagement, and ethical practices.
- **Podcast Host, *Independent Behavior Analyst in Business*** (Launched September 2024)
 - Created a platform to provide education and resources on professional and community development topics.
- **Presenter, BACB CEU Workshop** (March 2022)
 - Delivered a 3-hour ethics workshop focused on preparing professionals for independent practice.

EDUCATION

Board Certified Behavior Analyst #1-10-7130

May 2010-Present

Master of Science in Psychology (Behavior Analysis emphasis)

California State University, Stanislaus

December 2009

Bachelor of Science in Psychology

California State University, Stanislaus

June 2005

PROFESSIONAL AFFILIATIONS AND CERTIFICATIONS

- BACB Authorized Continuing Education (ACE) Provider (Since 2020)
- Member, California Association for Behavior Analysts (Since 2007)

REFERENCES

Available upon request.

Chapter 2.55 PLANNING COMMISSION*

Sections:

[2.55.010](#) Members.

[2.55.020](#) Duties and responsibilities.

*Code reviser's note: Ord. 1786 adopts a new Ch. 2.52, Planning Commission, which numerically conflicts with the preexisting Ch. 2.52, Redevelopment Agency. The new chapter has therefore been renumbered as Ch. 2.55.

2.55.010 Members.*

The Planning Commission shall consist of five members, all of whom must be residents of the City of Livermore. Preference is for at least two members to have demonstrated ability in the area of design by virtue of avocation, vocation, talent, and interest in design, architecture, landscape architecture, or a related field. (Ord. 2065 § 1(A), 2018; Ord. 1860 § 3, 2009; Ord. 1786 § 2, 2006)

*At the time of the initial consolidation of the design review committee with the Planning Commission, all members currently serving on the design review committee shall become members of the Planning Commission along with the currently appointed members of the Planning Commission. Temporarily, the maximum number of members of the Planning Commission shall be eight. Members shall serve until they voluntarily resign or are not re-appointed by City Council after their initial new term or reach the new term limits set forth in Exhibit B, attached to Ordinance 1860. As maximum terms expire, no appointments or re-appointments will be made until the Planning Commission consists of five members, at which time the maximum number of members will remain at five.

2.55.020 Duties and responsibilities.

The Planning Commission shall have the powers imposed upon city planning commissions by Section 65000 et seq., incorporated by reference, of the Government Code of the State of California. In addition, the Planning Commission shall have the following duties and responsibilities:

- A. Advise the City Council in the adoption and maintenance of a comprehensive general plan for the physical growth and development of the City. Such plan shall reflect the future goals of the City and, after its adoption by the City Council, shall represent the City's policy on matters of physical growth. It shall also serve to guide the general location of future public facilities and improvements, and to aid in the encouragement and regulation of private development;
- B. Serve as an advisory body to the City Council on matters related to city growth and development and on such matters as may be requested by the Council;
- C. Promote public interest in planning and encourage citizen participation in the formulation of the general plan;
- D. Engage in a program of acquainting the public with the problems and alternate solutions relating to the local physical environment;
- E. Interpret and implement the development code as approved by the City Council and as required by the development code; and
- F. Interpret and implement the design standards and guidelines as approved by the City Council and as required by the development code. (Ord. 2065 § 1(A), 2018; Ord. 1901 § 3 (Exh. A § 4), 2010; Ord. 1860 § 4, 2009; Ord. 1786 § 2, 2006)

The Livermore Municipal Code is current through Ordinance 2167, passed October 28, 2024.

Disclaimer: The City Clerk's Office has the official version of the Livermore Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.