

TOWNSHIP OF LOWER MERION

**GOVERNANCE &
ADMINISTRATION COMMITTEE**

**WEDNESDAY, JANUARY 21, 2026
7:15 PM (Approximately)**

AGENDA

1. AUTHORIZATION TO ADVERTISE AN ORDINANCE - CHAPTER 7, BOARD OF COMMISSIONERS PROCEDURAL CODE - PERMANENT COMMITTEE NAME CHANGE



Township of Lower Merion
A FIRST CLASS TOWNSHIP

AGENDA ITEM INFORMATION

COMMITTEE: Governance & Administration

ITEM: **AUTHORIZATION TO ADVERTISE AN ORDINANCE - CHAPTER 7, BOARD OF COMMISSIONERS PROCEDURAL CODE - PERMANENT COMMITTEE NAME CHANGE**

Consider for recommendation to the Board of Commissioners authorizing the Township Secretary to advertise notice of intent to adopt an Ordinance to amend the Code of the Township of Lower Merion, Chapter 7, Board of Commissioners Procedural Code, §7-8, Committees, §A(1)(a) thereof, to change the name of the Administrative and Human Resources Committee to the Governance and Administration Committee.

PUBLIC COMMENT

ATTACHMENT(S):

[Issue Briefing - Committee Name Change 01-16-2026.docx](#)

[Draft Ordinance - Chap 7 Committee Name Amendment 01-21-2026.pdf](#)

TOWNSHIP OF LOWER MERION
Governance & Administration Committee

Issue Briefing

Topic: Board of Commissioners Permanent Committee Name Change

Prepared By: Ernie B. McNeely, Township Manager

Date: January 16, 2026

I. Action To Be Considered By The Board:

Authorize the Township Secretary to advertise notice of intent to adopt an Ordinance to amend the Code of the Township of Lower Merion, Chapter 7, Board of Commissioners Procedural Code, §7-8, Committees, §A(1)(a) thereof, to change the name of the Administrative and Human Resources Committee to the Governance and Administration Committee.

II. Why This Issue Requires Board Consideration:

Amendments to the Township Code require the approval of the Board of Commissioners.

III. Current Policy Or Practice (If Applicable): N/A

IV. Other Relevant Background Information:

The Board President recommended renaming the Administrative & Human Resources Committee to the Governance & Administration Committee to more accurately reflect the topics falling within this Committee's areas of oversight. Since the renaming of a permanent Committee of the Board requires an amendment to the Township Code, an ordinance has been prepared to implement this change.

V. Impact On Township Finances:

There is no impact on Township finances.

VI. Recommendation:

Staff recommends authorizing advertisement of this ordinance.

AN ORDINANCE

NO. _____

AN ORDINANCE To Amend The Code Of The Township Of Lower Merion, Chapter 7, Board of Commissioners Procedural Code, Section 7-8, Committees, §A(1)(a) Thereof, To Change The Name Of The Administrative And Human Resources Committee To The Governance And Administration Committee.

The Board of Commissioners of the Township of Lower Merion does hereby enact and ordain:

Section 1. The Code of the Township of Lower Merion, Chapter 7, Board of Commissioners Procedural Code, Article III, Meetings, §7-8, Committees, shall be amended to provide henceforth as follows:

Article III. Meetings

§ 7-8 Committees.

A. Enumeration and jurisdiction.

- (1) There shall be the following permanent committees of the Board of Commissioners, each with a Chair or Co-Chairs and a Vice Chair or Vice Chairs:

(a) ~~Administrative and Human Resources Committee.~~

(b) Building and Planning Committee.

(c) Economic Development Committee.

(d) Finance Committee.

(e) Fire Committee.

(f) Governance and Administration Committee.

(g) Grants and Community Development.

(h) Health Committee.

(i) Intergovernmental Relations.

- (i) Legal Affairs Committee.
- (j) Library Committee.
- (k) Open Space and Township Properties Committee.
- (l) Parks and Recreation Committee.
- (m) Police Committee.
- (n) Public Works Committee.
- (o) Sustainability Committee.

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Section 2. Nothing in this Ordinance or in Chapter 7 of the Code of the Township of Lower Merion, as hereby amended, shall be construed to affect any suit or proceedings in any Court, any rights acquired or liability incurred, any permit issued, or any cause or causes of action existing under the said Chapter 7 prior to the adoption of this amendment.

Section 3. The provisions of this Ordinance are severable, and if any section, sentence, clause, part, or provision thereof shall be held illegal, invalid, or unconstitutional by any Court of competent jurisdiction, such decision of this court shall not affect or impair the remaining sections, sentences, clauses, parts or provisions of this ordinance. It is hereby declared to be the intent of the Board that this ordinance would have been adopted if such illegal, invalid, or unconstitutional section, sentence, clause, part, or provision had not been included herein.

Section 4 This Ordinance shall take effect and be in force from and after its approval as required by law.

Approved by the Board this day of , 2026

BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF LOWER MERION

Todd M. Sinai, President

ATTEST:

Jody L. Kelley, Secretary