



LYNNWOOD CITY COUNCIL Business Meeting
City Hall Council Chambers 19100 44th Ave W Lynnwood WA 98036
MONDAY, JUNE 8, 2026 6:00 PM

1. CALL TO ORDER
2. FLAG SALUTE
3. LAND ACKNOWLEDGEMENT
4. ROLL CALL
5. MESSAGES AND PAPERS FROM THE MAYOR
6. WRITTEN COMMUNICATIONS AND PETITIONS
7. PRESENTATIONS AND PROCLAMATIONS
 - 7.A [Proclamation: Juneteenth](#) - 15 minutes
Council Member Chelsea Wright
8. PUBLIC COMMENTS AND COMMUNICATIONS - up to 30 minutes
9. COUNCIL COMMENTS AND ANNOUNCEMENTS
10. PUBLIC HEARING
 - 10.A [Public Hearing: 2026 Comprehensive Plan Amendment List \(PAL\)](#) - 15 minutes
Catherine Kato, Senior Planner
11. APPROVAL OF MINUTES
 - 11.A [Minutes Approval](#) - 5 minutes
12. UNANIMOUS CONSENT AGENDA
 - 12.A [Contract Award - RFP 4085 - Job Order Contracting Services](#) - 0 minutes
Eric Peterson, Parks Superintendent
 - 12.B [Contract Supplement: 2027 Watermain Replacement Project](#) - 0 minutes
Pradip Kandel, Engineer and David Mach, City Engineer.
 - 12.C [Contract: Lift Station 14 Improvements Project Design Services](#) - 0 minutes

Erin Duleba, Project Manager and David Mach, City Engineer

12.D [Additional Construction Contract Authority: 40th Ave Water Tank Repairs](#) - 0 minutes

Michael Whaley, Project Manager and David Mach, City Engineer

12.E [Voucher Approval](#) - 0 minutes

Michelle Meyer, Finance Director

12.F [Resolution: Authorizing Grant Application to the Washington State Historical Society](#). - 0 minutes

Monica Thompson, Planning superintendent

13. BUSINESS ITEMS AND OTHER MATTERS

13.A [Youth Council Members Confirmations](#) - 30 minutes

Kelly Schudde, Recreation Superintendent

13.B [Briefing: Economic Development Infrastructure Fund \(EDIF\)](#) - 45 minutes

Jared Bond, Public Works Director; Ben Wolters, Development and Business Services Director

14. NEW BUSINESS

ADJOURN

CITY COUNCIL 7.A
CITY OF LYNNWOOD
CITY COUNCIL

TITLE: Proclamation: Juneteenth

DEPARTMENT CONTACT: Nathan MacDonald, Executive Office

PRESENTER:

Council Member Chelsea Wright

ESTIMATED TIME:

15

SUGGESTED ACTION:

A proclamation is to be read and adopted proclaiming Friday, June 19th, 2026 as Juneteenth.

DEPARTMENT ATTACHMENTS

Description:

[Juneteenth.pdf](#)



LYNNWOOD
WASHINGTON

Proclamation

City of Lynnwood

Recognition of Juneteenth

WHEREAS, in 1619, twenty captured Africans were brought to Virginia as enslaved people, ushering in 246 years of slavery in America; and

WHEREAS, by 1680 as the number of indentured laborers of European descent declined, the enslavement of Africans was widely accepted, and the buying and selling of these human souls became highly profitable in the southern United States; and

WHEREAS, the Emancipation Proclamation of 1863 issued by President Abraham Lincoln freed enslaved people in the 11 Confederate states at war against the Union; however, it wasn't until December of 1865 when Congress required the Confederate states to ratify the 13th Amendment, thereby abolishing chattel slavery and involuntary servitude; and

WHEREAS, slavery remained relatively unaffected in Texas until June 19th, 1865 when Union troops arrived in Galveston, Texas to take control of the state and freed all enslaved people; and

WHEREAS, Juneteenth is a commemoration of June 19th, 1865, and is now celebrated in many communities in the United States with cookouts, parades, prayer services, and poetry readings; and

WHEREAS, Juneteenth is a time to reflect on the injustice endured by the men, women, and children of African descent brought to this nation against their will, but whose legacy of determination to live free paved the way for our continued fight for justice; and

WHEREAS, on June 19th the City of Lynnwood will honor the legacy of Black and African American ancestors by continuing our commitment to cultivate a community where all have a sense of belonging and feel included, valued and welcome; and

NOW, THEREFORE BE IT RESOLVED, that I, Mayor George Hurst and the Lynnwood City Council, hereby proclaim Friday, June 19, 2026 as Juneteenth in the City of Lynnwood, and we encourage everyone to celebrate Juneteenth by strengthening our resolve to dismantle systemic racism, denounce hatred and bigotry and renew our pledge to eradicate racial inequity and social injustice in our communities and throughout the world. And acknowledging and recognizing the contributions of enslaved Africans including culture, economic growth, and development.

George Hurst, Mayor
June 8, 2026

Nick Coelho, City Council President
June 8, 2026

CITY COUNCIL 10.A

**CITY OF LYNNWOOD
CITY COUNCIL**

TITLE: Public Hearing: 2026 Comprehensive Plan Amendment List (PAL)

DEPARTMENT CONTACT: Catherine Kato, Development and Business Services

SUMMARY:

The 2026 Comprehensive Plan Amendment Proposed Amendment List (PAL) is commonly referred to as the docket. The 2026 PAL contains one proposal for consideration by the City Council.

PRESENTER:

Catherine Kato, Senior Planner

ESTIMATED TIME:

15

BACKGROUND:

The Lynnwood Municipal Code (LMC) provides a process for annual consideration of amendments to the City's Comprehensive Plan (LMC 8.90.0400). Review of these amendments is a component of the Planning Commission's annual work program. The Development & Business Services Department compiles and maintains for public review a Proposed Amendment List (PAL), or annual "docket," concerning amendments to the Comprehensive Plan and subarea plans.

The LMC provides for two types of proposals to amend the Plan: applicant-initiated amendments, and city-initiated amendments. This year, we have one city-initiated amendment which has been automatically placed on the PAL for consideration.

SUGGESTED ACTION:

Conduct public hearing, ask clarifying questions of staff.

PREVIOUS COUNCIL ACTIONS:

On May 4, 2026, City Council was briefed by staff on the 2026 PAL and the process.

On January 27, 2025, City Council passed Ordinance No. 3476 adopting the Comprehensive Plan.

On November 24, 2025, City Council passed Ordinance No. 3493 amending the Comprehensive Plan.

On November 24, 2025, City Council passed Ordinance No. 3494 adopting the 2027-2032 TIP.

On November 24, 2025, City Council passed Ordinance No. 3495 adopting the 2027-2032

Capital Facilities Plan for 2027-2032.

DEPARTMENT ATTACHMENTS

Description:

[CC PAL PH Staff Report.pdf](#)

[CC PAL PH Presentation.pdf](#)

Public Hearing: 2026 Comprehensive Plan Annual Amendment Process

Staff Report

Staff Contacts: Catherine Kato, Senior Planner

Summary:

The 2026 Comprehensive Plan Amendment Proposed Amendment List (PAL) is commonly referred to as the docket. The 2026 PAL contains one proposal for consideration for recommendation to the City Council.

Recommended Action:

Conduct public hearing, ask clarifying questions of staff.

Background:

The Lynnwood Municipal Code (LMC) provides a process for annual consideration of amendments to the City's Comprehensive Plan (LMC 8.90.0400). Review of these amendments is a component of the Planning Commission's annual work program. The Development & Business Services Department compiles and maintains for public review a Proposed Amendment List (PAL), or annual "docket," concerning amendments to the Comprehensive Plan and subarea plans.

The LMC provides for two types of proposals to amend the Plan: applicant-initiated amendments, and city-initiated amendments. This year, we have one city-initiated amendment which has been automatically placed on the PAL for consideration.

Analysis and Comment

The 2026 docket consists of one formal amendment. Please note that this review is only regarding the PAL itself and not each individual comprehensive plan amendment item. If a proposed amendment remains on the PAL, the individual amendment will be evaluated by staff and presented for Planning Commission and City Council review in Fall 2026.

The criteria used in the review and approval of plan amendment requests are listed as follows:

1. The proposal is consistent with the provisions of the Growth Management Act and will not result in Plan or regulation conflicts; and
2. The proposal will change the development or use potential of a site or area without creating significant adverse impacts on existing sensitive land uses, businesses, or residents; and
3. The proposed amendment can be accommodated by all applicable public services and facilities, including transportation; and
4. The proposal will help implement the goals and policies of the Lynnwood Comprehensive Plan; and

5. If the proposal could have significant impacts beyond the Lynnwood City Limits, it has been sent to the appropriate Snohomish County officials for review and comment.

The following is a brief summary of the docket item:

1. CPL-26-0001 2026 Appendix Amendments
Revisions are currently being drafted for the Comprehensive Plan Appendix. Current identified changes include an update of the annual demographics cutsheet, inclusion of the updated TIP/CFP and any other new updated plan to the Functional Plans by Reference Page, and the addition of this amendment cycle to the Comprehensive Plan History Page.

Planning Commission Recommendation:

On May 14, 2026, Planning Commission recommended the item be included in the docket.

Next Steps:

This item will come before City Council again on June 22, 2026 for motion.



LYNNWOOD
WASHINGTON

A great deal more

**2026 Comprehensive Plan Annual
Amendment Process
Public Hearing**

City Council
June 8, 2026

Catherine Kato Senior Planner

Annual Comprehensive Plan Amendments

- Per LMC 8.90.0400.C, the City shall accept amendments to the Comprehensive Plan once per year. Annual “call” for amendments is 60 days prior to April 1 each year.
- Amendments can be either applicant or city-initiated.
- The 2026 “Proposed Amendment List” (PAL) consists of one amendment
- The Administrator and Planning Commission’s recommendations are based on preliminary evaluation of the need, urgency and appropriateness of the amendments and criteria.



Docket Process

- Establish final “docket” or PAL
 - April 23 - Planning Commission Briefing
 - May 4 - City Council Briefing Memo
 - May 14 - Planning Commission Public Hearing/Recommendation
 - Planning Commission recommended the item be included in the docket.
 - June 8 - City Council Public Hearing
 - June 22 - City Council Motion on PAL
- Analysis and environmental review of each amendment will be conducted **AFTER** the docket (PAL) is established by Council
- Public hearings will be held by Planning Commission and City Council for each amendment in Fall

2026



Docket Item

2026 Appendix Amendments

Revisions are currently being drafted for the Comprehensive Plan Appendix. Current identified changes include an update of the annual demographics cutsheet, inclusion of the updated TIP/CFP and any other new updated plan to the Functional Plans by Reference Page, and the addition of this amendment cycle to the Comprehensive Plan History Page.



Phase 1 Next Steps - Establish Final Docket

- **Tonight, June 8** - City Council Hearing
- **June 22** - City Council Motion



CITY COUNCIL 11.A

**CITY OF LYNNWOOD
CITY COUNCIL**

TITLE: Minutes Approval

DEPARTMENT CONTACT: Nathan MacDonald, Executive Office

ESTIMATED TIME:

5

SUGGESTED ACTION:

Approve the minutes of the April 27, 2026, City Council Business Meeting, the City Council Special Business Meeting on May 4, 2026, the City Council Work Session on May 4, 2026, the City Council Business Meeting on May 11, 2026, the City Council Work Session on May 18, 2026, the City Council Work Session on May 20, 2026, and the May 26, 2026, City Council Business Meeting.

DEPARTMENT ATTACHMENTS

Description:

[04-27-26 BM Minutes.pdf](#)

[05-04-26 WS Minutes.pdf](#)

[05-04-26 SBM Minutes.pdf](#)

[5-11-26 BM Minutes.pdf](#)

[05-20-26 WS Minutes.pdf](#)

[05-18-26 WS Minutes.pdf](#)

[05-26-26 BM Minutes.pdf](#)



**CITY OF LYNNWOOD
CITY COUNCIL BUSINESS MEETING MINUTES
April 27, 2026**

1. CALL TO ORDER

The meeting was called to order at 6:00 pm

2. FLAG SALUTE

3. LAND ACKNOWLEDGEMENT

4. ROLL CALL

Present:

Mayor George Hurst
Council President Nick Coelho
Council Vice President Derica Escamilla
Councilmember Isabel Mata
Councilmember Bryce Owings
Councilmember David Parshall
Councilmember Chelsea Wright

City Attorney Lisa Marshall

Absent:

Councilmember Robert Leutwyler

5. MESSAGES AND PAPERS FROM THE MAYOR

6. WRITTEN COMMUNICATIONS AND PETITIONS

Written communications were provided by 3 community members.

7. PRESENTATIONS AND PROCLAMATIONS

7.A Proclamation: National Day of Prayer

Councilmember Mata read the proclamation for the National Day of Prayer. The proclamation was received by Pastor Hector Garfias-Toledo from Trinity Lutheran Church, Pastor Wyatt Martin from Alderwood Community Church, Pastor Kent Landrum from Northwest Church, Flavel Martins from the Church of Jesus Christ of Latter Day Saints, Chaplain Michelle Hutchinson from the Bureau of Alcohol, Tobacco, Firearms and Explosives, Pastor Dwayne Brown from Romans 116 Church, Pastor Jason Murphy and Mary Murphy from the Open Door Baptist Church, Ted Heikel from the St. Thomas More Parish and Director Harjinder Pal Singh and Gogan Singh from The Gurdwara Sikh Center of Seattle (Bothell).

7.B Proclamation: Older Americans Month

Councilmember Parshall read the proclamation for Older Americans Month. The proclamation was received by Senior Center Recreation Coordinator Shelley Coster, Recreation Superintendent Kelly Schudde, Lynnwood Senior Center Foundation Chair Sydney Hoard, Lynnwood Senior Center Foundation Treasurer Terry Strausser, Lynnwood Senior Center Foundation Board Member Tim Radtke, Lynnwood Senior Center Foundation Board Member Don Quarders, Community Member Ted Heikel and Community Member Beverly Heikel.

7.C Proclamation: Public Service Recognition Week

Councilmember Wright read the proclamation for Public Service Recognition Week. The proclamation was received by Commander Brian Jorgensen, Deputy Fire Marshall Alex Jenness, Human Services Coordinator Kyle Ward, Interim Assistant City Administrator Lynn Sordel, Utility Supervisor Alex Serna, Planning Manager Karl Almgren and City Clerk Nathan MacDonald.

8. PUBLIC COMMENTS AND COMMUNICATIONS

Public Comment was given by 10 community members.

9. COUNCIL COMMENTS AND ANNOUNCEMENTS

10. PUBLIC HEARING

10.A Public Hearing: Mobile Food Vendor Permitting

Development and Business Services Planning Manager Karl Almgren and Planner Brian Kirk provided an overview of current and proposed revisions to address mobile food vendors including food trucks.

1 community member provided input.

The council took a 5 minute break at 7:56 pm.

11. APPROVAL OF MINUTES

Moved by Councilmember Owings to approve the minutes of the April 6, 2026 City Council Work Session, the April 13, 2026 City Council Business Meeting, April 15, 2026 Council Work Session, and the April 20, 2026 City Council Work Session. The motion passed unanimously.

12. UNANIMOUS CONSENT AGENDA

The following items were approved by Unanimous Consent:

12.A Voucher Approval

Approve claims in the amount of \$3,583,124.13 for the period of 4/3/26 through 4/16/26.

Approve payroll in the amount of \$1,744,120.76 dated 4/17/26.

13. BUSINESS ITEMS AND OTHER MATTERS

14. NEW BUSINESS

15. EXECUTIVE SESSION

15.A Executive Session pursuant to RCW 42.30.110.1(i)(ii) regarding potential litigation

The Council went into Executive Session at 8:08 pm.

ADJOURNMENT

The meeting was adjourned from Executive Session at 8:23 pm



**CITY OF LYNNWOOD
CITY COUNCIL WORK SESSION MINUTES
May 04, 2026**

1. CALL TO ORDER

The meeting was called to order at 6:15 pm.

2. ROLL CALL

Present

Mayor George Hurst
Council President Nick Coelho
Council Vice President Derica Escamilla
Councilmember Robert Leutwyler
Councilmember Isabel Mata
Councilmember Bryce Owings
Councilmember David Parshall
Councilmember Chelsea Wright

3. MAYOR COMMENTS

4. COUNCIL COMMENTS

5. COMMENTS AND QUESTIONS ON MEMO ITEMS

6. WORK SESSION ITEMS

6.A OPPORTUNITY ZONES 2.0 DRAFT RESOLUTION

Sarah Cho, City Center Program Manager, presented a draft resolution to Council for discussion and provided updates and asked Council for feedback or recommendations.

6.B BRIEFING: PRE-APPROVED DETACHED ACCESSORY DWELLING UNITS (DADUs)

Karl Almgren, AICP, Community Planning Manager, gave a presentation on DADUs, how DADUs can increase housing supply, programs featuring pre-approved plans, site development considerations, and streamlined checklists.

6.C BRIEFING: 2026 COMPREHENSIVE PLAN AMENDMENT LIST (PAL)

Karl Almgren, AICP, Community Planning Manager, provided an overview of the 2026 Comprehensive Plan Amendment List, including the annual amendment process, opportunities for public comment, review procedures and criteria, and the timeline for an upcoming public hearing.

6.D BRIEFING: INTERIM PAID SURFACE PARKING ORDINANCE

Zack Spencer, Planner, and Karl Almgren, AICP, Community Planning Manager, provided an update on the six-month temporary use of fee-based surface parking.

Council took a break from 7:26 pm – 7:31 pm

6.E BRIEFING: USE AND DISPLAY OF U.S. FLAG, STATE FLAG AND OTHER FLAGS POLICY

Joel Faber, Parks, Recreation and Cultural Arts Director, and Lisa Marshall, City Attorney, gave a presentation and history of the current city flag policy and Wilcox Park. Council provided comments, input and potential compromises to consider.

7. NEW BUSINESS

7.A AWC Certificate of Municipal Leadership

Mayor Hurst recognized Council President Coelho for completing the AWC Certificate of Municipal Leadership program. President Coelho then challenged his fellow Councilmembers to obtain certification by next year. Mayor Hurst and Councilmember Leutwyler was also recognized for completing the program.

ADJOURN

The meeting was adjourned at 8:34 pm.



**CITY OF LYNNWOOD
CITY COUNCIL SPECIAL BUSINESS MEETING MINUTES
MAY 4, 2026**

1. CALL TO ORDER AND FLAG SALUTE

The meeting was called to order at 5:45 pm.

2. ROLL CALL

Present:

Mayor George Hurst
Council President Nick Coelho
Council Vice President Derica Escamilla
Councilmember Robert Leutwyler
Councilmember Isabel Mata
Councilmember Bryce Owings
Councilmember David Parshall
Councilmember Chelsea Wright

3. EXECUTIVE SESSION Pursuant to RCW 42.30.110(1)(g)

Council was in executive session from 5:46 pm – 5:56 pm.

4. NEW BUSINESS

4.A Assistant City Administrator Confirmation

Council President Coelho moved to confirm Monisha Harrell for the Assistant City Administrator position.

Voting For: Chelsea Wright, Robert Leutwyler, Nick Coelho, Derica Escamilla, Isabel Mata, David Parshall, Bryce Owings

Voting Against: None

Motion Passed Unanimously

ADJOURN

The meeting was adjourned at 6:00 pm.



**CITY OF LYNNWOOD
CITY COUNCIL BUSINESS MEETING MINUTES
May 11, 2026**

1. CALL TO ORDER

The meeting was called to order at 6:00 pm

2. FLAG SALUTE

3. LAND ACKNOWLEDGEMENT

4. ROLL CALL

Present:

Mayor George Hurst
Council President Nick Coelho
Council Vice President Derica Escamilla
Councilmember Robert Leutwyler
Councilmember Isabel Mata
Councilmember Bryce Owings
Councilmember David Parshall

City Attorney Lisa Marshall

Council President Coelho attended the meeting via Zoom.

Absent:

Councilmember Chelsea Wright

5. MESSAGES AND PAPERS FROM THE MAYOR

6. WRITTEN COMMUNICATIONS AND PETITIONS

Written communications were provided by 1 community member.

7. PRESENTATIONS AND PROCLAMATIONS

7.A Proclamation: Asian American, Native Hawaiian, and Pacific Islanders Heritage Month

Council Vice President Escamilla read the proclamation for Asian American, Native Hawaiian, and Pacific Islanders Heritage Month. The proclamation was received by Jill Ochanta from B Thai, Cecilia Du from C2 Education, Bina Bogoti from Moonsun, Mick Nijher from Unity Business Advisors and Phong Nguyen from Anna's Home Furnishings.

7.B Proclamation: Memorial Day

Council Vice President Escamilla read the proclamation for Memorial Day. The proclamation was received by members of the Purple Heart Society and Gold Star Families.

7.C Proclamation: Public Works Week

Councilmember Leutwyler read the proclamation for Public Works Week. The proclamation was received by Public Works Director Jared Bond and various Public Works staff members.

8. PUBLIC COMMENTS AND COMMUNICATIONS

Public Comment was given by 6 community members.

9. COUNCIL COMMENTS AND ANNOUNCEMENTS

10. PUBLIC HEARING

10.A Public Hearing: Interim Paid Parking Ordinance

Community Planning Manager Karl Almgren and Planner Zach Spencer provided an overview of the proposed Interim Paid Parking Ordinance.

5 community members provided input.

The council took a 7 minute break at 7:53 pm.

11. APPROVAL OF MINUTES

None

12. UNANIMOUS CONSENT AGENDA

The following items were approved by Unanimous Consent:

12.A Resolution: Opportunity Zones 2.0

Adopt consent agenda as read including adoption of Resolution No. 2026-07 supporting the implementation of the Lynnwood City Center and South Lynnwood Neighborhood Plan including making application for the Opportunity Zone 2.0.

12.B Voucher Approval

Approve claims in the amount of \$1,403,305.17 for the period of 4/17/26 through 5/3/26.

Approve payroll in the amount of \$1,804,201.85 dated 5/1/26.

13. BUSINESS ITEMS AND OTHER MATTERS

13.A Interview and Appoint: Lodging Tax Advisory Committee (LTAC) Applicant Emily Sorenson

Tourism Project Manager Ryan Bush introduced Lodging Tax Advisory Committee Position 3 applicant Emily Sorenson.

Moved by Councilmember Mata to appoint Emily Sorenson to Lodging Tax Advisory Committee Position 3 for a term ending December 31st 2026.

13.B Ordinance: Mobile Food Vendor Permitting

Community Planning Manager Karl Almgren and Planner Brian Kirk presented on the proposed Mobile Food Vendor Permitting Ordinance.

Moved by Councilmember Mata to approve Ordinance No. 3508 an ordinance of the City Council of the City of Lynnwood, Washington amending LMC Chapter 3.104 Fees and Charges; LMC Chapter 8.35 Use Regulations, LMC Chapter 8.90 Administration and Permit Processes, and LMC Chapter 8.99 Definitions; repealing LMC Chapter 5.18 Mobile Food Vendors; providing for severability; establishing an effective date; and providing for summary publication.

Voted For: Bryce Owings, Nick Coelho, Derica Escamilla, Isabel Mata, David Parshall, Robert Leutwyler

Voted Against: None

Motion Passed: 6-0

14. NEW BUSINESS

Moved by Councilmember Parshall to approve and advance a letter to Sound Transit supporting the completion of the Everett Link extension and the ST3 package. The motion passed unanimously.

15. EXECUTIVE SESSION

None

ADJOURNMENT

The meeting was adjourned from Executive Session at 8:35 pm



**CITY OF LYNNWOOD
CITY COUNCIL WORK SESSION MINUTES
May 20, 2026**

1. CALL TO ORDER

The meeting was called to order at 6:00 pm.

2. ROLL CALL

Present

Mayor George Hurst
Council Vice President Derica Escamilla
Councilmember Robert Leutwyler
Councilmember Isabel Mata
Councilmember Bryce Owings
Councilmember David Parshall
Councilmember Chelsea Wright

Absent

Council President Nick Coelho

3. MAYOR COMMENTS

4. COUNCIL COMMENTS

5. COMMENTS AND QUESTIONS ON MEMO ITEMS

6. WORK SESSION ITEMS

6.A Snohomish County LEAD Update

Ashley Dawson, LEAD Program Director, Snohomish County, presented an overview of the LEAD program's approach to addressing behavioral health issues through coordinated strategies aimed at enhancing support services and public safety. She discussed referral processes, candidate eligibility criteria, program outcomes, and current funding.

6.B Annexation Discussion & History

Karl Almgren, Community Planning Manager, and Ben Wolters, Development and Business Services Director, gave an overview of annexation policies, barriers to annexation, history of annexation and factors and considerations for future.

Input and perspectives regarding annexation and regional partnerships were provided by State Representative Cindy Ryu, Snohomish County Executive Director Tom Teigen, and State Senator Jesse Salomon.

Council took a break from 7:29 pm – 7:35 pm

6.C Council Liaison Reports

Council liasons provided updates for their respective boards and commissions roles.

7. NEW BUSINESS

7.A Proposed Amendments to LMC 2.12

Mayor Hurst discussed proposed amendments to LMC 2.12 to extend the interim Finance Director term from 90 days to 6 months which is consistent with other appointed Director positions and to allow appointment of a qualified individual outside City employment.

ADJOURN

The meeting was adjourned at 8:28 pm.



**CITY OF LYNNWOOD
CITY COUNCIL WORK SESSION MINUTES
May 18, 2026**

1. CALL TO ORDER

The meeting was called to order at 6:00 pm.

2. ROLL CALL

Present

Mayor George Hurst
Council President Nick Coelho attended via Zoom
Council Vice President Derica Escamilla
Councilmember Robert Leutwyler
Councilmember Isabel Mata
Councilmember Bryce Owings
Councilmember Chelsea Wright

Absent

Councilmember David Parshall

3. MAYOR COMMENTS

4. COUNCIL COMMENTS

5. COMMENTS AND QUESTIONS ON MEMO ITEMS

6. WORK SESSION ITEMS

6.A DBS Building Division Manager

Annie Vandenkooy, Human Resources Director, presented a proposed job description for a new Development and Business Services position, and Ben Wolters, DBS Director, explained the rationale for delaying approval until August.

6.B 147 Opioid Spending Plan Update

Kyle Ward, Human Services Coordinator, provided an update on the 147 Opioid Spending Plan, highlighting the top two organizations selected for contract awards through the RFP process.

6.C FIFA Preparation Update

Deputy Chief Steichen and Ryan Bush, Tourism Project Manager, provided an update on 2026 FIFA World Cup preparations, including local business engagement, updated visitor projections, increased foot traffic, Sound Transit and Light Rail, traffic impacts, and expanded Zip Commute. Lynnwood Police outlined safety planning, security measures and risk, and potential impacts from watch parties and other events.

6.D Community Justice Center Update

Deputy Chief Zatylny introduced Gregg Curtis, Jail Manager, who provided an update on staffing, the transition from Wellpath to Healthcare Delivery Services, potential grants, group treatment goals, and additional staffing needs. Dr. Mercy Wainaina of New Era Mental Health described in-custody and wraparound services, and Andrea Mullins, Community Support Specialist, outlined connections to housing, case management, and treatment services.

Council took a break from 7:53 pm – 8:01 pm

6.E Transportation Benefit District Sales Tax Renewal

David Mach, City Engineer, and Jared Bond, Public Works Director, briefed on the Transportation Benefit District (TBD) Sales Tax, noting that vehicle tab fees and the voter-approved 0.1% sales tax fund street maintenance and transportation projects, with the sales tax set to expire March 31, 2027. They provided an overview of completed projects and request Council approve continuation of the 0.1% sales tax in 2027.

6.F Minimum Wage Increase

Councilmember Mata gauged Council support for increasing the minimum wage in Lynnwood and discussed ideas for early community engagement, including resident and business outreach, surveys, flyers, further research, and a potential fall roundtable discussion.

7. NEW BUSINESS

ADJOURN

The meeting was adjourned at 8:59 pm.



**CITY OF LYNNWOOD
CITY COUNCIL BUSINESS MEETING MINUTES
May 26, 2026**

1. CALL TO ORDER

The meeting was called to order at 6:00 pm

2. FLAG SALUTE

3. LAND ACKNOWLEDGEMENT

4. ROLL CALL

Present:

Mayor George Hurst
Council President Nick Coelho
Councilmember Robert Leutwyler
Councilmember Isabel Mata
Councilmember Bryce Owings
Councilmember David Parshall
Councilmember Chelsea Wright

City Attorney Lisa Marshall

Absent:

Council Vice President Derica Escamilla

5. MESSAGES AND PAPERS FROM THE MAYOR

6. WRITTEN COMMUNICATIONS AND PETITIONS

Written communications were provided by 2 community members.

7. PRESENTATIONS AND PROCLAMATIONS

7.A Proclamation: Pride Month

Councilmember Mata read the proclamation for Pride Month. The proclamation was received by Philip Lipson and Charlotte LeFevre from Lynnwood Pride, Assistant City Administrator Monisha Harrell, Anthony, Rhiannon Ross, Ray and Alicia Quinby from Strange Magic Tattoo and Alex Campbell from Edmonds Pride

8. PUBLIC COMMENTS AND COMMUNICATIONS

Public Comment was given by 10 community members.

9. COUNCIL COMMENTS AND ANNOUNCEMENTS

10. PUBLIC HEARING

None.

11. APPROVAL OF MINUTES

None.

12. UNANIMOUS CONSENT AGENDA

The following items were approved by Unanimous Consent:

12.A Contract Award - RFP 4024 - Opioid Recovery and Prevention Services

Approve the request to enter agreements with Sound Pathways and YWCA Seattle-King Snohomish for the total not-to-exceed amount of \$500,000.00 or \$250,000 each.

12.B Contract: 33rd Ave W Ring Road Project

Authorize the Mayor to enter into and execute, on behalf of the City, a contract with David Evans and Associates, Inc. for design services for the 33rd Ave W Ring Road Project in an amount not to exceed a total contract value of \$300,000.

12.C Approval of Building Division Manager Position

Adopt Ordinance 3509 an ordinance of the City Council of the City of Lynnwood, Washington amending exhibit A to Ordinance 3504 to include a new position of Building Division Manager at pay grade 624 and providing for severability, establishing an effective date and providing for summary publication.

12.D Contract Supplement: WWTP Upgrades Phase 2 Owner Advisor Services Amendment

Authorize the Mayor to enter into and execute on behalf of the City, a contract supplement of \$430,810.00 with KBA, Inc. for WWTP Major Upgrades Owner Advisor services, in an amount not to exceed a total contract value of \$830,810.00.

12.E Voucher Approval

Approve claims in the amount of \$3,740,584.20 for the period of 5/4/26 through 5/17/26.

Approve payroll in the amount of \$1,715,004.99 dated 5/15/26.

13. BUSINESS ITEMS AND OTHER MATTERS

13.A Ordinance: Interim Paid Parking Ordinance

Development and Business Services Director Ben Wolters and Community Planning Manager Karl Almgren briefed the council on the proposed Interim Paid Parking ordinance.

Moved by Council President Coelho to approve Interim Ordinance No. 3510 adopting changes to permitted uses to the Lynnwood Municipal Code Chapter 8.35 Use Regulations, amending LMC Chapter 8.90 Administration and Permit Processes, providing for severability, establishing an effective date, and providing for summary publication.

Voted For: Chelsea Wright, Robert Leutwyler, Nick Coelho, Isabel Mata, David Parshall, Bryce Owings

Voted Against: None

Motion Passed: 6-0

13.B Ordinance: Transportation Benefit District Sales Tax Renewal

Public Works Director Jared Bond briefed the council on the proposed Transportation Benefit District Sales Tax Renewal ordinance.

Moved by Councilmember Leutwyler to adopt ordinance 3511, an ordinance of the City Council of the City of Lynnwood, Washington, imposing a sales and use tax of one-tenth of one percent within the boundaries of the Lynnwood Transportation Benefit District for the purpose of financing the costs associated with transportation improvements in the District as authorize by RCW 36.73.065 and RCW

82.14.0455; providing for severability and establishing an effective date; and providing for summary publication.

Voted For: Nick Coelho, David Parshall, Isabel Mata, Bryce Owings, Robert Leutwyler, Chelsea Wright

Voted Against: None

Motion Passed: 6-0

13.C Ordinance: Amendment to LMC 2.12.035

Moved by Councilmember Parshall to approve Ordinance No. 3512 adopting changes to Lynnwood Municipal Code Chapter 2.12.035 relating to the appointment of an interim finance director, providing for severability, establishing an effective date, and providing for summary publication.

Voted For: David Parshall, Bryce Owings, Robert Leutwyler, Nick Coelho, Isabel Mata, Chelsea Wright

Voted Against: None

Motion Passed: 6-0

13.D Proposed revisions to Flag Policy

The Council reviewed the proposed revisions to City Policy EXE-006-2025 relating to the use of flags on City property with language that now includes the City Council.

14. NEW BUSINESS

None

15. EXECUTIVE SESSION

None

ADJOURNMENT

The meeting was adjourned at 7:21 pm

CITY COUNCIL 12.A

**CITY OF LYNNWOOD
CITY COUNCIL**

TITLE: Contract Award - RFP 4085 - Job Order Contracting Services

DEPARTMENT CONTACT: Brady Schach, Parks, Recreation and Cultural Arts

SUMMARY:

Through extensive RFP process and with the assistance of the Gordian group, the City has completed a solicitation for JOC services, and is requesting approval to award three contracts to FORMA, Burton, and Centennial.

PRESENTER:

Eric Peterson, Parks Superintendent

ESTIMATED TIME:

0

BACKGROUND:

The City's Public Works and Parks departments are often in need of contractors to perform standard work on City property. Gordian is a national firm that provides Job Order Contracting (JOC) solutions necessary to facilitate a JOC program. A JOC program will expedite the process of soliciting for construction projects by giving the City access to a large catalogue of pre-priced work that can be performed under these programs, allowing for the departments to work directly with Gordian, as needed. Gordian helped the City conduct a robust solicitation to field proposals. Through our solicitation we received a total of 8 proposals from qualified candidates. By way of evaluation, our scoring help identify the top three firms, which were all selected for award – Forma, Burton, and Centennial. These firms will now provide on-call services for us at a fixed rate for each

SUGGESTED ACTION:

Approve the request to award three not-to-exceed \$4,000,000.00 contracts to FORMA, Burton, and Centennial to provide Job Order Contracting Services to the City for up to 3 years.

PREVIOUS COUNCIL ACTIONS:

Council was presented with the initial request for contract award at the 6/1 Council meeting.

FUNDING:

Through the JOC solicitation we have determined that the three highest scoring firms are the most qualified to provide the proposed services. The cost for each contract will be not-to-exceed \$4,000,000.00 over the course of a three year agreement.

VISIONS AND PRIORITIES ALIGNMENT:

This allows PW and Parks to quickly and efficiently ensure that all areas of the City are well maintained and are safe and accessible to all.

DEPARTMENT ATTACHMENTS

Description:

[4085 - JOC Services - Proc Report.pdf](#)

PROCUREMENT REPORT
Contract Award: Job Order Contracting Services
Contract Award in Excess of \$100k

<p>Type of Contract: Public Works Contract</p>
<p>Term of Contract: 3 years</p>
<p>Background/Purpose of Contract: The City's Public Works and Parks departments are often in need of contractors to perform standard work on City property. Gordian is a national firm that provides Job Order Contracting (JOC) solutions necessary to facilitate a JOC program. A JOC program will expedite the process of soliciting for construction projects by giving the City access to a large catalogue of pre-priced work that can be performed under these programs, allowing for the departments to work directly with Gordian, as needed.</p> <p>Gordian helped the City conduct a robust solicitation to field proposals. Through our solicitation we received a total of 8 proposals from qualified candidates. By way of evaluation, our scoring help identify the top three firms, which were all selected for award – Forma, Burton, and Centennial.</p> <p>These firms will now provide on-call services for us at a fixed rate for each specific service, as determined by the price catalog each firm completed as part of the proposal submission.</p>
<p>Cost (includes sales tax if applicable): There is a City License Fee of 1.95% of the cost of each project that is procured through the Gordian JOC program. There is also a 3.05% fee for the value of the work ordered for a total of 5% for each project coordinated by Gordian. These fees will only be applicable to work performed – there were no set costs for entering the contract with Gordian.</p> <p>Each awarded contract will be for an amount up to \$4,000,000.00 over the course of 2 years with the option for a final third year, for a not-to-exceed total of \$12,000,000.00 across three agreements. We are not obligated to expend all funds. Remaining contract budget can be shared with other local municipalities via piggyback.</p>
<p>Advanced Planning: The Gordian team assisted the procurement department with outreach, preparing bid documents, and providing opportunity for several pre-proposal meetings. They also assisted us with the evaluation process once all submissions had been fielded, to ensure compliance with Washington standards all the way around.</p>
<p>Method of Procurement: Not-To-Exceed</p>
<p>Solicitation: RFP</p>
<p>Recommended Action: Approve the request to award three not-to-exceed \$4,000,000.00 contracts to FORMA, Burton, and Centennial to provide Job Order Contracting Services to the City for up to 3 years.</p>
<p>Procurement Officer: Brady Schach, Buyer</p>
<p>Date: May, 26, 2026</p>

CITY COUNCIL 12.B

**CITY OF LYNNWOOD
CITY COUNCIL**

TITLE: Contract Supplement: 2027 Watermain Replacement Project

DEPARTMENT CONTACT: Pradip Kandel, Public Works

SUMMARY:

Supplement contract with Otak, Inc. to include detailed engineering and design services for the preparation of construction bid-ready documents for the 2027 Watermain Replacement Project.

PRESENTER:

Pradip Kandel, Engineer and David Mach, City Engineer.

ESTIMATED TIME:

0

BACKGROUND:

The current request is to supplement an existing contract with Otak, Inc. to include detailed engineering and design services to produce a construction bid-ready package for the 2027 Watermain Project. The initial contract was signed by the Mayor pursuant to Lynnwood Municipal Code 2.92.020(A) as the contract authority was below \$100,000. As Otak, Inc. is currently working on the preliminary design, it is essential to supplement the contract to advance the project to final design to get it construction ready.

This project aims to replace several critical, high-risk steel water mains throughout the City that have been identified by Operations and Maintenance staff as leak-prone, high-risk, and requiring frequent maintenance. Many of these steel water mains are at or beyond their service life and are in need of replacement to help prevent sudden failures and potential service disruptions. The City recognizes that a phased approach is necessary to replace all of these pipes because of the significant budgetary need to replace them all at once. The current work relates to Phase 1.

Phase 1 (scheduled for 2026 design and 2027 construction) includes selected high-criticality locations identified by the City's Operations and Maintenance (O&M) staff.

Previously authorized design fee: \$78,443.87, Additional design fee required (this supplement): \$194,415.00, Management reserve requested (this supplement): \$27,285.87, New total contract authority: \$300,144.74

SUGGESTED ACTION:

Authorize the Mayor to enter into and execute on behalf of the City, a contract supplement

with Otak, Inc. for design services related to the 2027 Watermain Replacement Project, in an amount not to exceed a new total contract value of \$300,144.74.

PREVIOUS COUNCIL ACTIONS:

N/A

FUNDING:

The project is not paid for by the General Fund but will be funded by 412 Utility Capital Fund. The project costs are consistent with the adopted (2025-2026) biennial budget and are anticipated to be consistent in future budgets.

VISIONS AND PRIORITIES ALIGNMENT:

The City of Lynnwood Community Vision states that the City is to be a welcoming city that builds a healthy and sustainable environment. The 2027 Watermain Replacement Project supports that vision and provides an important improvement to the City's water distribution infrastructure. The project will replace aging and high-risk water mains to meet current and future demand, reducing the risk of pressure pipe failures that could have catastrophic impacts, as well as minimizing the risk of service disruptions to the public.

DEPARTMENT ATTACHMENTS

Description:

CITY COUNCIL 12.C

**CITY OF LYNNWOOD
CITY COUNCIL**

TITLE: Contract: Lift Station 14 Improvements Project Design Services

DEPARTMENT CONTACT: Erin Duleba, Public Works

SUMMARY:

Contract with Wilson Engineering, LLC to provide design services for the sanitary sewer Lift Station 14 Improvements Project.

PRESENTER:

Erin Duleba, Project Manager and David Mach, City Engineer

ESTIMATED TIME:

0

BACKGROUND:

City of Lynnwood's sanitary sewer Lift Station 14 is located adjacent to Embassy Suites hotel near the intersection of 44th Ave W and 20800 block. Sewage from Lift Station 14 is pumped to Lift Station 10 (near the light rail station) which then pumps to the Wastewater Treatment Plant.

Lift Station 14 was constructed in 1990 and is reaching the end of its useful life. Upgrades to the facility and upsizing of the pumps are needed in order for the lift station to accommodate the anticipated upcoming development within the basin.

This project is identified in the City's long range planning documents as project SE2005049A. The project scope has shifted from originally a full facility replacement to now a renovation project in order to meet the City's financial goals while also meeting the increasing capacity demands of the basin. This project will triple the site's flow capacity to allow for an upcoming development (Polaris) and have additional capacity for anticipated growth in the basin at a cost that is fiscally prudent.

SUGGESTED ACTION:

Authorize the Mayor to enter into and execute on behalf of the City, a contract with Wilson Engineering, LLC for design engineering services related to the sanitary sewer Lift Station 14 Improvements Project, in an amount not to exceed a total contract value of \$330,000.00.

PREVIOUS COUNCIL ACTIONS:

May 8, 2023 Business Meeting Item 11.B, Consultant Contract Supplement: Sewer Lift Station 14 Replacement.

FUNDING:

The project costs are consistent with the adopted (2025-26) biennial budget and are anticipated to be consistent with future budgets.

The project costs are not being paid for by the general fund. They are being paid for by Utility Fund 412.

VISIONS AND PRIORITIES ALIGNMENT:

The Lynnwood Community Vision states that the City is to “be a welcoming city that builds a healthy and sustainable environment.” The Lift Station 14 Improvements project supports that vision and results in an important improvement to the City’s infrastructure that links City of Lynnwood programs, policies, comprehensive plans, mission, and ultimately the Community Vision. The program provides infrastructure supporting a healthy and sustainable environment for all citizens.

DEPARTMENT ATTACHMENTS

Description:

CITY COUNCIL 12.D

**CITY OF LYNNWOOD
CITY COUNCIL**

TITLE: Additional Construction Contract Authority: 40th Ave Water Tank Repairs

DEPARTMENT CONTACT: Michael Whaley, Public Works

SUMMARY:

Authorize additional construction contract authority with T. Bailey, LLC. for work associated with warranty repairs and other repairs to the water storage tank.

PRESENTER:

Michael Whaley, Project Manager and David Mach, City Engineer

ESTIMATED TIME:

0

BACKGROUND:

The City of Lynnwood owns and operates two (2) steel water storage tanks. Periodic upgrades and maintenance are required to keep both tanks operational. A construction contract was awarded to Award Construction, Inc by Council on 11/13/2023 for improvements to both water tanks and other facility upgrades in the amount of \$2,503,984.00.

During construction, damage was caused to the west tank's outer shell during welding operations resulting in the city pursuing an independent contractor to repair the damage under contract warranty conditions. On November 24th, 2025, Council awarded T. Bailey, LLC a contract to perform warranty repair work in the amount of \$146,213.00. After T. Bailey began work, additional damage related to the warranty work was discovered in the interior of the tank. On March 9, 2026, Council approved additional contract authority in the amount of \$50,000.00 to cover this extra repair work. After the tank was drained and a large access hole was cut into the side of the tank, inspectors were able to access the interior of the tank. Their inspections found additional warranty related deficiencies and other items unrelated to the warranty work. To facilitate these additional repairs, an additional \$200,000.00 will be needed for a new total contract value of \$396,213.00.

Some of the work items include: floor patches due to corrosion, spot coating repair, replumb interior columns, repair perimeter grout, repair vent, repair level gauge, and install cathodic protection.

SUGGESTED ACTION:

Authorize additional construction contract authority for the Water Tank Repair project with T. Bailey, LLC for additional repair work associated with the 40th Ave W Water Tank facility, increasing the previously approved contract value of \$196,213.00 to a new total contract value not to exceed \$396,213.00.

PREVIOUS COUNCIL ACTIONS:

November 24, 2025, Business Meeting Item 10J, Bid Award 40th Ave Tank Repairs
March 9, 2026, Business Meeting Item 12D, Additional Construction Contract Authority 40th Ave Water Tank Repairs

FUNDING:

The project costs are consistent with the adopted (2025-26) biennial budget and are anticipated to be consistent with future budgets. This project is budgeted out of Fund 412. There is no impact to the City's General Fund.

VISIONS AND PRIORITIES ALIGNMENT:

The Lynnwood Community Vision state that the City is to be a welcoming city that builds a healthy and sustainable environment. The Water Tank Repair project supports that vision and results in important maintenance to the City's infrastructure that links City of Lynnwood programs, policies, comprehensive plans, mission, and ultimately the Community Vision. This project provides infrastructure supporting a healthy and sustainable environment for all citizens.

DEPARTMENT ATTACHMENTS

Description:

CITY COUNCIL 12.E
CITY OF LYNNWOOD
CITY COUNCIL

TITLE: Voucher Approval

DEPARTMENT CONTACT: Michelle Meyer, Finance

SUMMARY:

Voucher Approval

PRESENTER:

Michelle Meyer, Finance Director

ESTIMATED TIME:

0

SUGGESTED ACTION:

Approve claims in the amount of \$1,573,937.38 for the period of 5/18/26 through 5/31/26.
Approve payroll in the amount of \$1,782,603.41 dated 5/29/26.

DEPARTMENT ATTACHMENTS

Description:

CITY COUNCIL 12.F

**CITY OF LYNNWOOD
CITY COUNCIL**

TITLE: Resolution: Authorizing Grant Application to the Washington State Historical Society.

DEPARTMENT CONTACT: Monica Thompson, Parks, Recreation and Cultural Arts

SUMMARY:

Approve the authorizing resolution to submit a grant application to the Washington State Historical Society.

PRESENTER:

Monica Thompson, Planning superintendent

ESTIMATED TIME:

0

BACKGROUND:

This authorizing resolution is required as part of the grant application. This resolution does not obligate funds at this time, but serves as an intent to provide the matching funds if the project is awarded.

The City is seeking grant funding from the Washington State Historical Society in their Heritage Capital Program (HCP) for the Heritage Park Roof Replacement Project for the replacement of the aging shingle roofs on three structures: Humble House, Wicker's Building, and the Water Tower (portion not renovated in 2022). The project will remove and dispose of deteriorated roofing, provide inspection and repair of underlying sheathing as needed, and install new, historically appropriate shingle roofing to protect the buildings from weather damage, extend their useful life, and preserve structural integrity. This work ensures these heritage assets remain safe, accessible, and preserved for public education and community use.

The HCP grant is for facilities projects that provide public access to history. HCP was created by the Washington State Legislature through the enactment of RCW 27.34.330, which also established HCP as a program of the Washington State Historical Society (WSHS).

Through the application and review process, the Washington State Historical Society will develop a ranked list of projects to recommend for funding as part of the agency's total funding request for the 2027-2029 biennium. The full ranked list of applications is forwarded to the Governor and the Legislature for deliberation as part of the state's capital budget. After the Legislature approves and the Governor signs the capital budget, funding is guaranteed and

applicants will be notified of an award. If our project is funded in the City's Capital Budget and approved in the State's Capital Budget, the City will enter into a formal funding agreements in summer 2027.

This project is identified in the adopted Parks, Recreation & Cultural Arts Capital Facilities Plan.

SUGGESTED ACTION:

Suggested Action: Authorize Mayor to execute resolution authorizing the submittal of a grant application to the Washington State Historical Society: Heritage Capital Project program for the 2027-2029 biennium.

PREVIOUS COUNCIL ACTIONS:

December 11, 2023: ParksLove: An Equitable Park and Trail Capital Plan was adopted by Resolution 2023-10 which identifies Heritage Park Facility/Building Roof Improvements as a priority project.

FUNDING:

Approving this resolution does not obligate funds at this time. The total project budget authorization will be requested in the City's 2027/2028 Capital Budget.

VISIONS AND PRIORITIES ALIGNMENT:

These projects align with the City's vision to "invest in preserving and expanding parks, recreation and community programs."

DEPARTMENT ATTACHMENTS

Description:

[Resolution- WSHS Heritage Capital Project Grant.docx](#)



RESOLUTION NO. 2026-XX

**A RESOLUTION OF THE CITY OF LYNNWOOD, WASHINGTON,
AUTHORIZING APPLICATION FOR GRANT FUNDING ASSISTANCE FOR A
WASHINGTON STATE HISTORICAL SOCIETY HERITAGE CAPITAL PROJECT
GRANT FOR THE HERITAGE PARK ROOF REPLACEMENTS PROJECT**

WHEREAS, the Heritage Capital Projects (HCP) program was created in 1995 by an act of the Washington State Legislature which enacted RCW 27.34.330 establishing HCP as a program of the Washington State Historical Society. It provides a path to capital funds for projects that increase public access to history through historic preservation and historic interpretation; and

WHEREAS, the City’s adopted Parkslove Plan: A Park and Trail Capital Plan includes a comprehensive list of park and recreation capital facility needs; and

WHEREAS, the replacement of the aging shingle roofs on three structures, including Humble House, Wicker’s Building, and the Water Tower located at Heritage Park within the City of Lynnwood is a project that will ensure these heritage assets remain safe, accessible, and preserved for public education and community use (the “Heritage Park Roof Replacements Project”); and

WHEREAS, the Project has been identified within the City’s Parks, Recreation & Cultural Arts Department’s Capital Facilities project list; and

WHEREAS, upon completion of the Project, the buildings will continue to serve as an interpretive site within Heritage Park by allowing visitors to view the restored exterior, and also allowing entry to the interior spaces of the Water Tower, which serves as a classroom, meeting room and event rental space, the Wicker’s Building, which serves as a gallery and museum space, and the Humble House, which serves as the genealogy library; and

WHEREAS, through the Heritage Capital Project grant the State of Washington may reimburse up to 33.33% of total project costs and requires a 2-to-1 financial match; and

38 WHEREAS, the Project has received support from a diverse group of community
39 organizations including the Northwest Veterans Museum, Sno-Isle Genealogical Society,
40 Lynnwood Parks Foundation, and the community at large; now, therefore

41
42 THE CITY COUNCIL OF THE CITY OF LYNNWOOD, WASHINGTON, DO RESOLVE AS
43 FOLLOWS:
44

45 Section 1. The City of Lynnwood, through its Parks, Recreation & Cultural Arts
46 Department, is authorized to apply for funding assistance managed by the Washington State
47 Historical Society for the Heritage Park Roof Replacements Project referenced above.
48

49 Section 2. The Lynnwood City Council finds that it is in the best interests of the
50 public to obtain a grant from the Washington State Historical Society Heritage Capital Projects
51 Program to complete the Project.
52

53 Section 3. The City intends to commit the matching cost share funds towards the
54 Project, if approved through the 2027/2028 Capital Budget adoption.
55

56 Section 4. The Mayor is authorized to act as a representative/agent for the City of
57 Lynnwood to make formal application to the Washington State Historical Society for grant
58 assistance regarding all matters related to the Project, including but not limited to, full
59 authority to: (1) approve submittal of a grant application to the Office, (2) enter into a project
60 agreement(s) on behalf of our organization, (3) sign any amendments thereto on behalf of our
61 organization, (4) make any decisions and submissions required with respect to the Project, and
62 (5) designate a Project contact to implement the day-to-day management of the grants.
63

64 Section 5. This Resolution is deemed to be part of the formal grant application for
65 the Project to the Washington State Historical Society.
66

67 This Resolution shall be in full force and effect from and after its adoption and approval.
68

69 PASSED BY THE CITY COUNCIL, the _____ day of June, 2026.
70

71 APPROVED:
72

73 _____
74 George Hurst, Mayor
75

76 ATTEST/AUTHENTICATED:
77

78 _____
79 Sandra Fujioka, Interim Finance Director
80

81

82
83 FILED WITH ADMINISTRATIVE SERVICES: 06/08/26
84 PASSED BY THE CITY COUNCIL: 06/08/26
85 RESOLUTION NUMBER: 2026-xx

CITY COUNCIL 13.A

**CITY OF LYNNWOOD
CITY COUNCIL**

TITLE: Youth Council Members Confirmations

DEPARTMENT CONTACT: Joel Faber, Parks, Recreation and Cultural Arts

SUMMARY:

Appoint Youth Council members to positions 1 thru 15, based on the recommendation of the Youth Council selection committee.

PRESENTER:

Kelly Schudde, Recreation Superintendent

ESTIMATED TIME:

30

BACKGROUND:

Youth Council candidates submitted their applications by the due date of April 30, 2026. The Youth Council review committee reviewed applications and selected applicants in May. Potential Youth Council candidates attended a meet and greet on Thursday, May 28, or Saturday, May 30.

The names below acknowledge the members of the Youth Council Task Group, whose dedication, planning and collaborative efforts laid the foundation for the Youth Council. The work presented today and in the future is the result of their commitment to creating meaningful opportunities for youth engagement and leadership in our community:

Brandon Elliott

Celeste Hernandez

Danielle Ngiedi

Deinah Cobb

Derica Escamilla

George Hurst

Jinie Chon

Josh Binda

Luis LaRoche

Olympia Edwards

Ruth Cassidy

Sally Guzman

Sheena Wood

Thom Garrard

Vivek Prakriya

Wally Webster

SUGGESTED ACTION:

Appoint the following Youth Council candidates in the following positions:

- Position #1 - Alice Pham - expires 6/1/27
- Position #2 - Aryan Jadal - expires 6/1/27
- Position #3 - Hasset Kassa - expires 6/1/27
- Position #4 - Isabella M Mckenzie - expires 6/1/27
- Position #5 - Jade Mok - expires 6/1/27
- Position #6 - Jerico Magat - expires 6/1/27
- Position #7 - Karas Younan - expires 6/1/27
- Position #8 - Valerie Pena - expires 6/1/27
- Position #9 - Yanet Mengistu - expires 6/1/28
- Position #10 - Nana Abena Leo-Nkoah - expires 6/1/28
- Position #11 - Brady Cooper - expires 6/1/28
- Position #12 - Dawin Elliston - expires 6/1/28
- Position #13 - Dzanan Dozic - expires 6/1/28
- Position #14 - Maegan Thai - expires 6/1/28
- Position #15 - Makayla Chappelle - expires 6/1/28

PREVIOUS COUNCIL ACTIONS:

Council Approved Youth Council on 8/11/2025.

VISIONS AND PRIORITIES ALIGNMENT:

Mission Statement

Our mission is to empower young leaders with a voice in their community, fostering belonging, equity, and purpose. Through leadership, civic engagement, and collaboration, we create an inclusive platform where youth are heard and can drive positive change.

Purpose

Representation & Advocacy – Giving youth a voice in government and decision-making
Leadership & Growth – Developing skills through mentorship and service
Community & Engagement – Building connections and making an impact E
Empowerment & Agency – Creating opportunities for youth to lead their own future

Vision

The youth council is an advisory commission of the City of Lynnwood to be composed of youth representatives whose duties shall be:

To provide a forum for youth to express their views on issues affecting their community
To encourage civic engagement and participation in local government among young residents
To collaborate with the city council and city departments on initiatives that benefit youth and the wider community
To promote leadership development through mentorship, training, and community service projects

DEPARTMENT ATTACHMENTS

Description:

CITY COUNCIL 13.B

**CITY OF LYNNWOOD
CITY COUNCIL**

TITLE: Briefing: Economic Development Infrastructure Fund (EDIF)

DEPARTMENT CONTACT: Jared Bond, Public Works

SUMMARY:

Briefing on Economic Development Infrastructure Fund (EDIF)

PRESENTER:

Jared Bond, Public Works Director; Ben Wolters, Development and Business Services Director

ESTIMATED TIME:

45

BACKGROUND:

See attached presentation for detailed information. Staff will provide a brief history of what EDIF is, when it was created, why it was paused, and how it could be revised if it was to be reinstated again.

SUGGESTED ACTION:

None, discussion only

PREVIOUS COUNCIL ACTIONS:

Enacted by Ordinance 3110 in 2015.
Suspended by Ordinance 3382 in 2020.

FUNDING:

None currently.

DEPARTMENT ATTACHMENTS

Description:

[EDIF Presentation.pptx](#)

Economic Development Infrastructure Fund (EDIF)

City Council Work Session – June 8, 2026



Economic Development Infrastructure Fund (EDIF)



Purpose:

- Funding for infrastructure improvements that make private development projects more feasible and attractive
- Supporting transportation, utility, streetscape, and other public facility projects tied to economic growth
- Encouraging redevelopment and higher-density mixed-use development in targeted areas
- Leveraging public investment to stimulate additional private-sector investment and job creation

Economic Development Infrastructure Fund (EDIF)



- Originally implemented by Council in 2015 (LMC 3.1 06)
- Funding came from two sources:

Funding Source #1: Construction Sales Tax

- Periodic spikes in construction related sales tax (from construction of buildings/heavy construction)
- Annual revenue above \$1 M was transferred into EDIF (LMC 3.1 06.030)

Funding Source #2: Building Permits

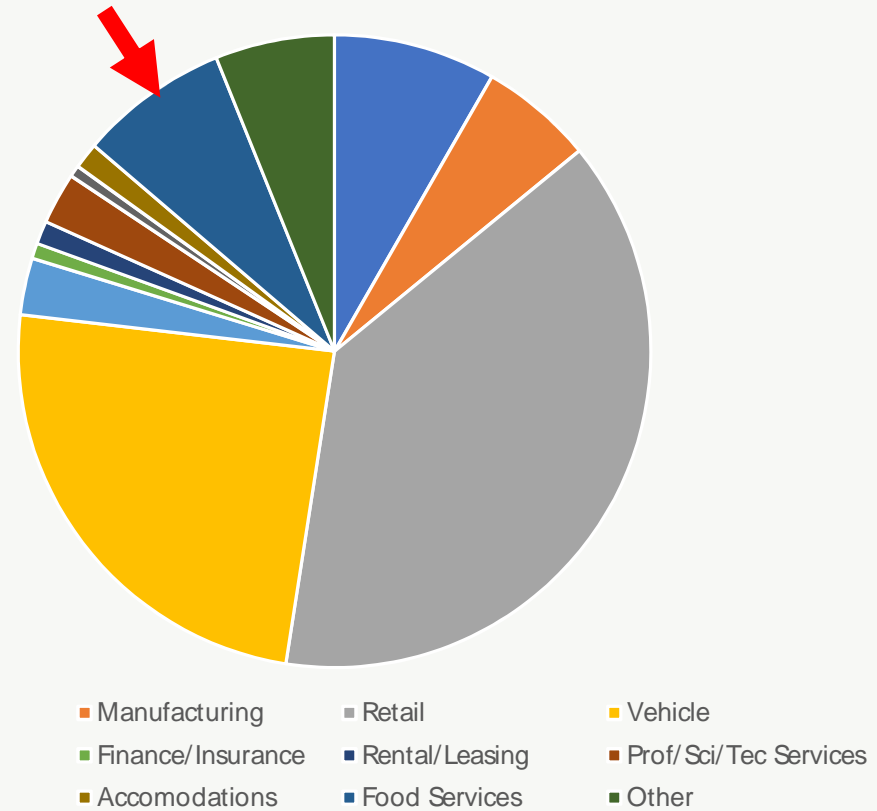
- New building construction requires a city issued building permit
- The city's share of the plan review fee for projects with a value greater than \$10M was allocated to EDIF
- Ordinance 3382 removed this funding source in 2020

Economic Development Infrastructure Fund (EDIF)

2025 City Sales Tax Revenue (by category)

Category	Total Sales Tax
Construction	\$2,490,000
Manufacturing	\$1,740,000
Retail	\$11,530,000
Vehicle	\$7,330,000
Information	\$870,000
Finance/Insurance	\$240,000
Rental/Leasing	\$360,000
Prof/Sci/ Tech Services	\$790,000
Arts/Ent/Rec	\$180,000
Accommodations	\$400,000
Food Services	\$2,300,000
Other	\$1,800,000

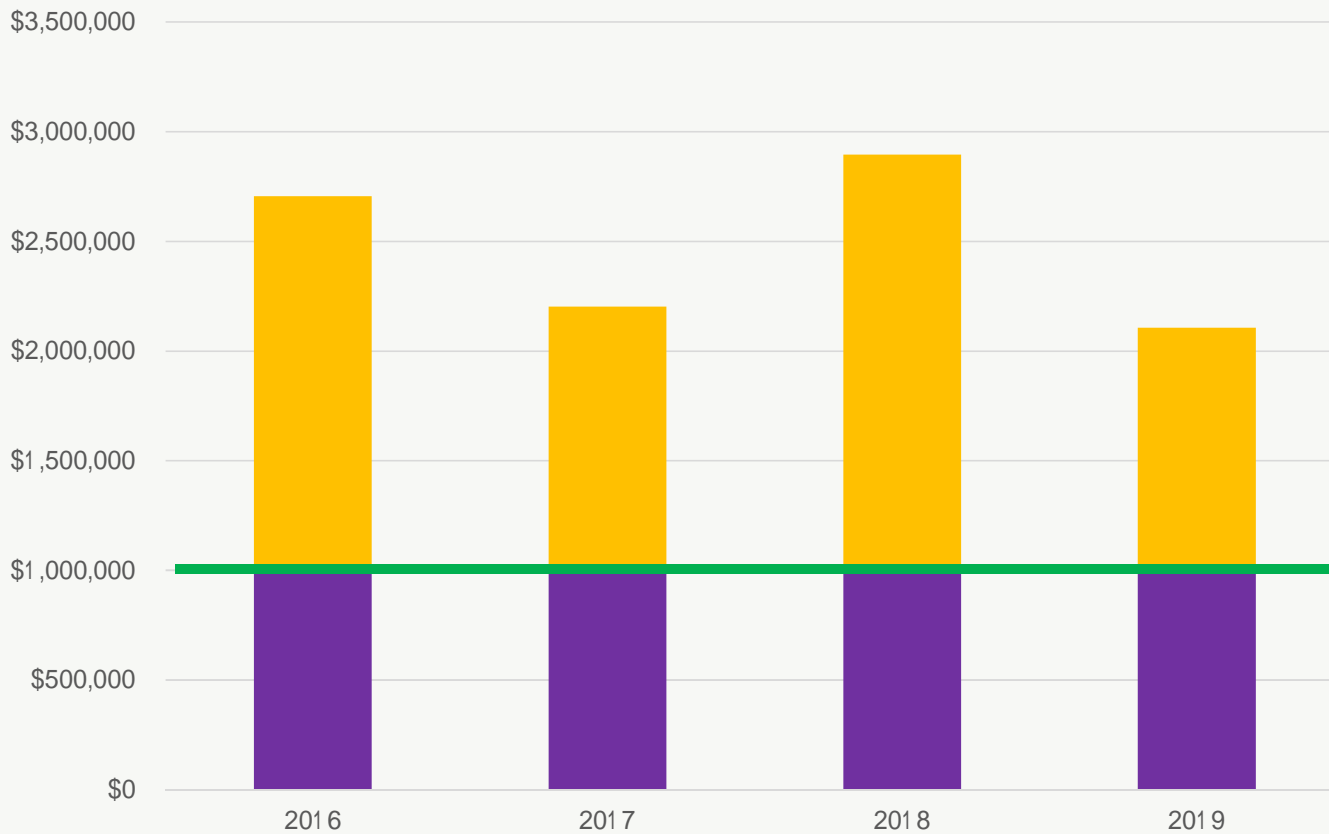
Construction is third highest after retail (#1) and vehicle (#2)



Economic Development Infrastructure Fund (EDIF)



2016-2019 Historic EDIF Revenue (Excluding Building Permit Revenue)



Over 4 years:
\$5.9M (60%) EDIF
\$4M (40%) General fund

← **\$1 M Bar**

Economic Development Infrastructure Fund (EDIF)



- EDIF was permanently placed on hold by Council in 2020 during the 2021-22 budget process due to:
 - Concern over potential lower sales tax revenue during COVID
 - preserve flexibility during a financially uncertain period
- Over the 4 years that it was in place, it generated \$9.4M:
 - Construction Sales Tax: \$5.9M
 - Building Permits: \$2.9M
 - Interest: \$640K

Economic Development Infrastructure Fund (EDIF)



To date, what was EDIF revenue spent on?

- Fund 357 (Other Gov Capital) South Lynnwood Improvement Project
- Fund 360 (Transportation Capital)
 - 196th St SW Improvement
 - EVLE Lynnwood Corridor (33rd and 184th future light rail station)
 - 42nd Ave W (City Center grid street)
 - 198th & 44th ROW Acquisition (Merlone Geier/Northline Village)
 - ADA Ramps & Sidewalk Program (sidewalk along Veteran's Park)
 - Beech Road Improvement
 - 33rd Ave Ringroad (Costco traffic)
 - 38th Ave & 194th Ringroad (PFD redevelopment)
- Fund 370 (Facilities Capital) City Hall, NAB, DBS Move Project
- Fund 380 (Parks & Rec Capital) Scriber Creek Trail

Economic Development Infrastructure Fund (EDIF)



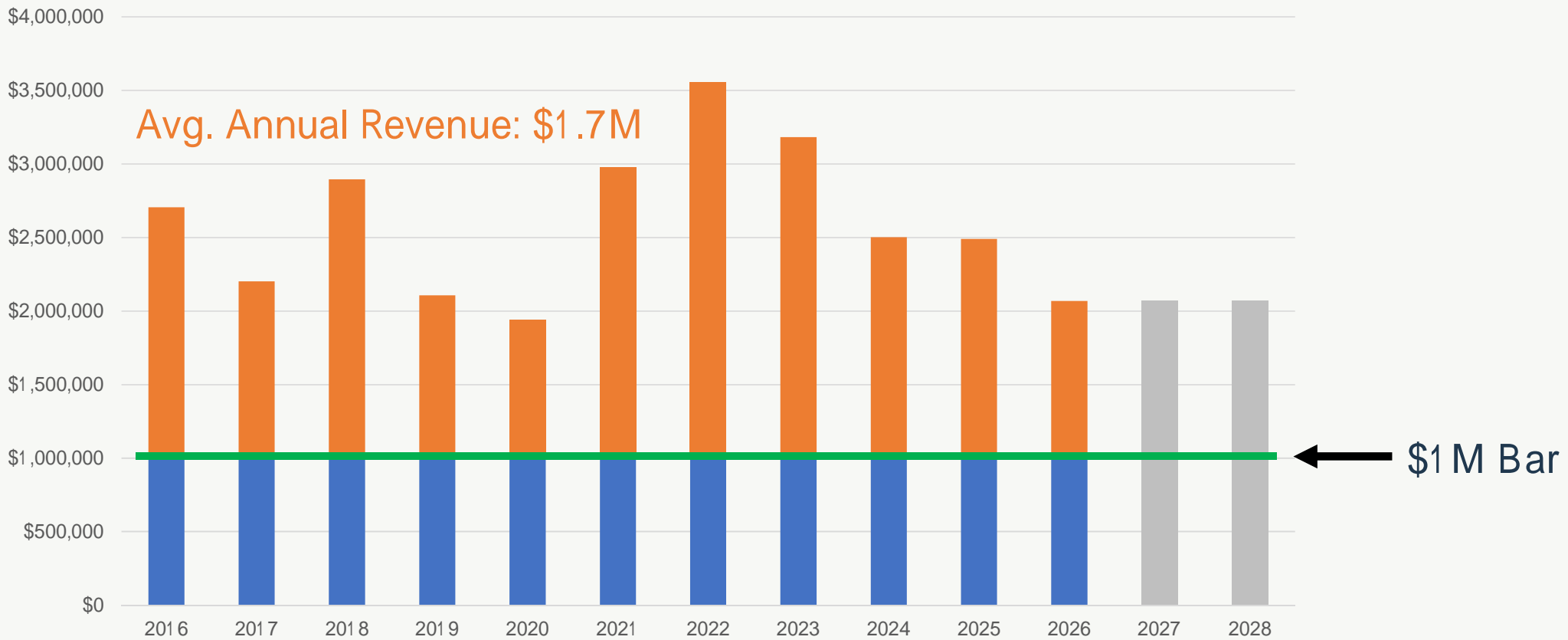
Potential next steps:

- Consider reinstating EDIF by ordinance
- Consider adjusting the funding “bar” higher than \$1 M annually

Economic Development Infrastructure Fund (EDIF)



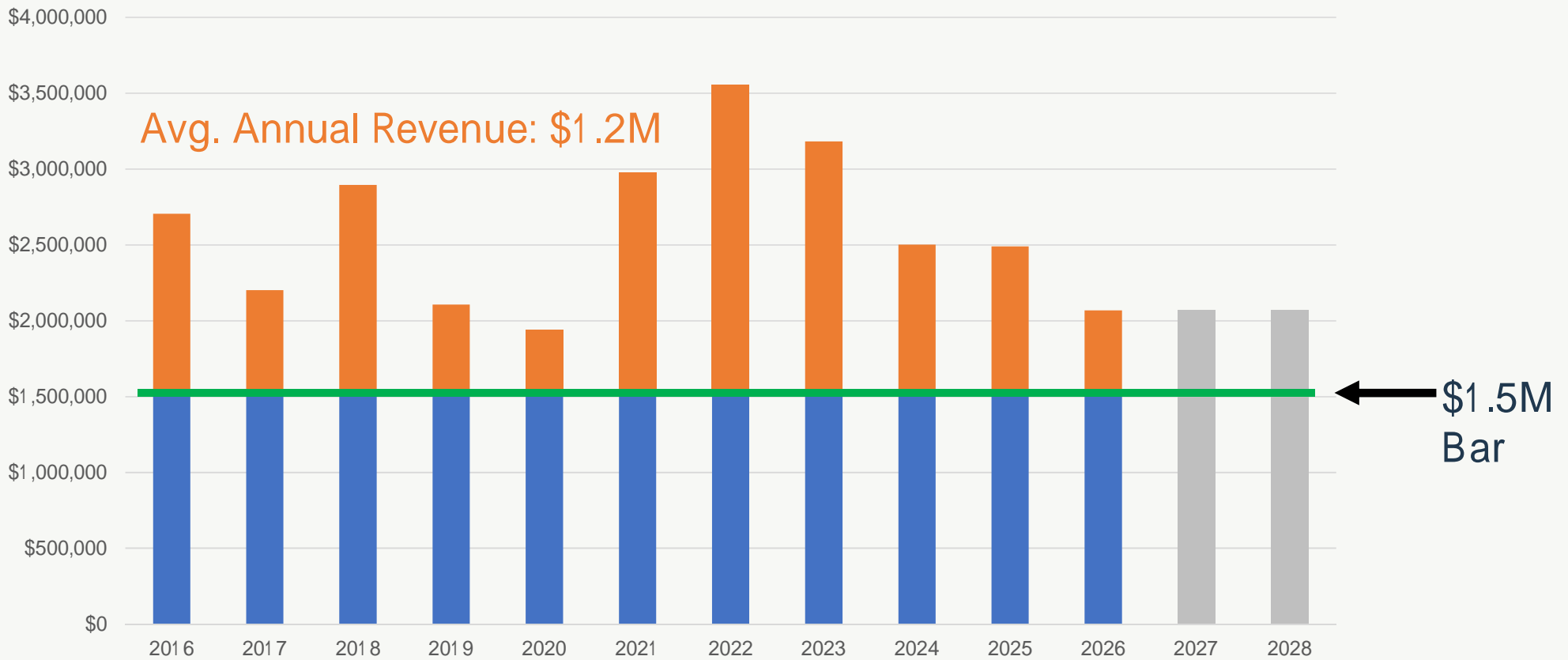
Set funding “bar” at anything above \$1 M per year



Economic Development Infrastructure Fund (EDIF)



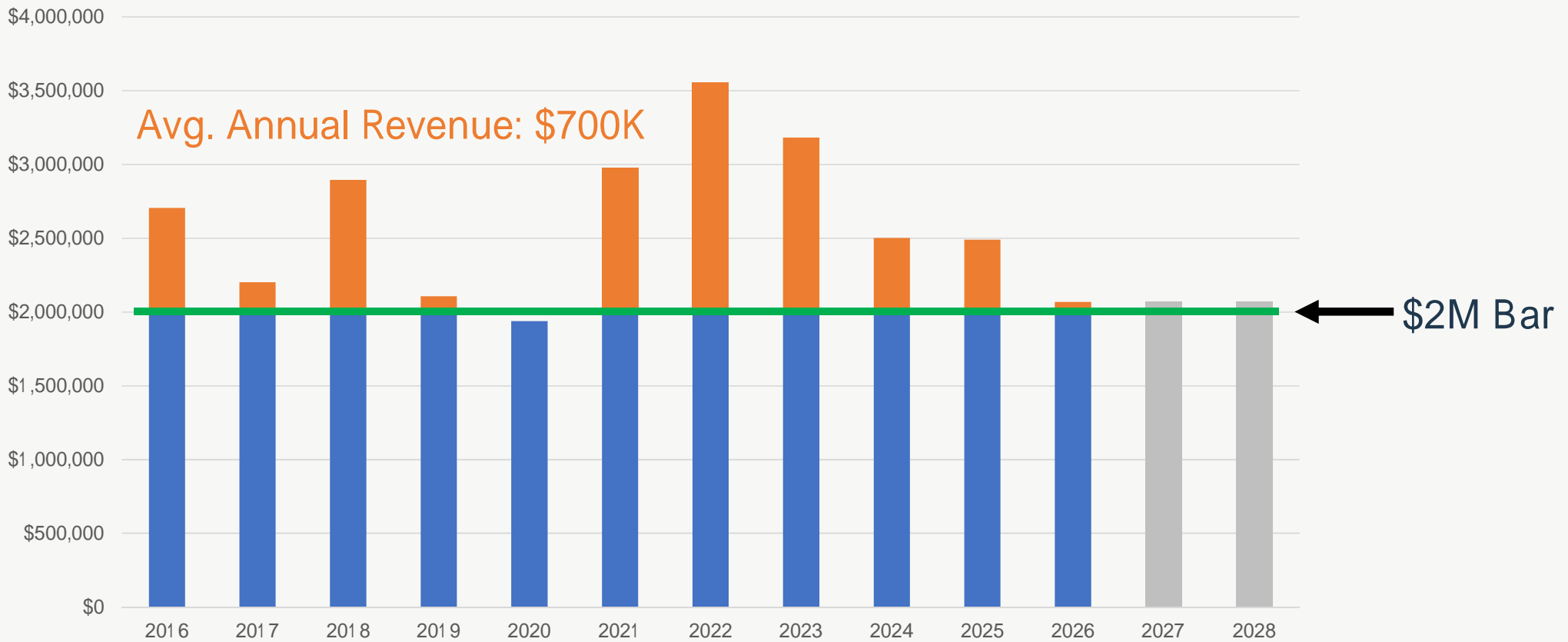
Set funding “bar” at anything above \$1.5M per year



Economic Development Infrastructure Fund (EDIF)



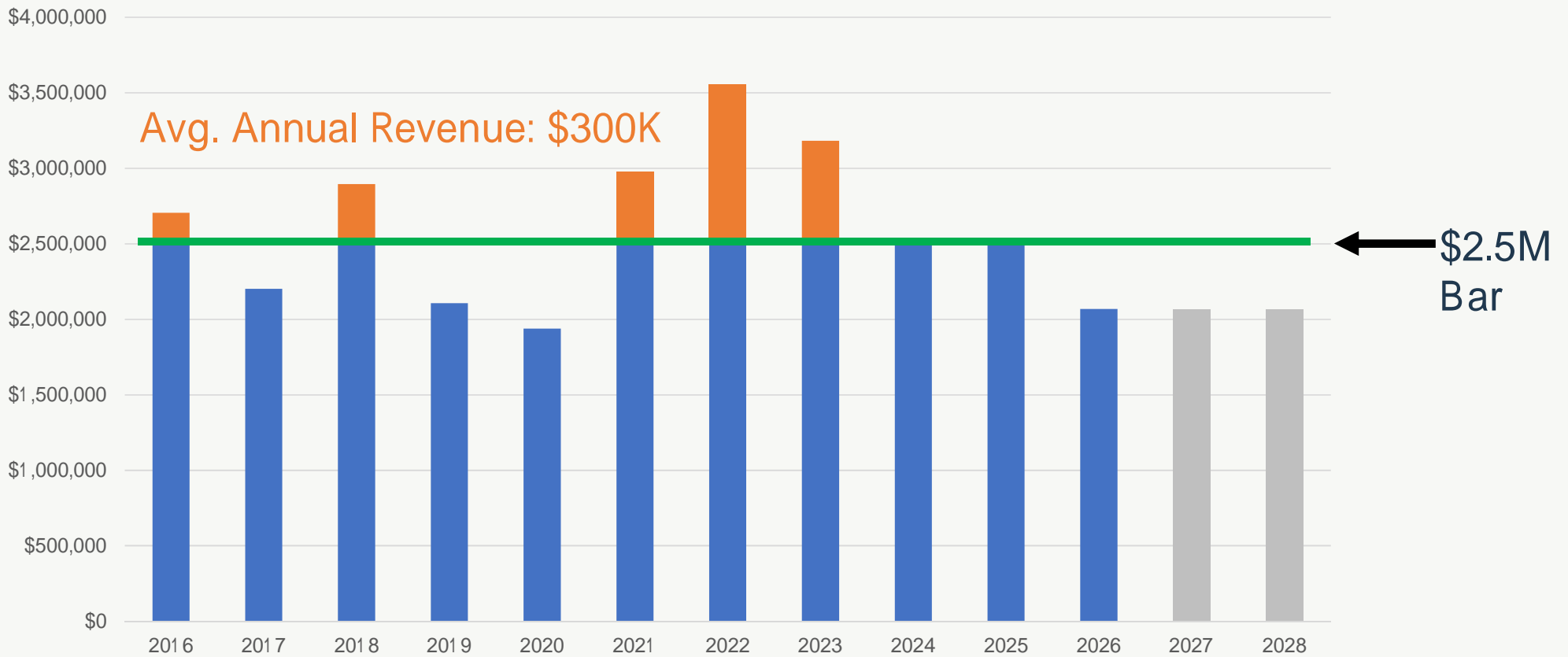
Set funding “bar” at anything above \$2M per year



Economic Development Infrastructure Fund (EDIF)



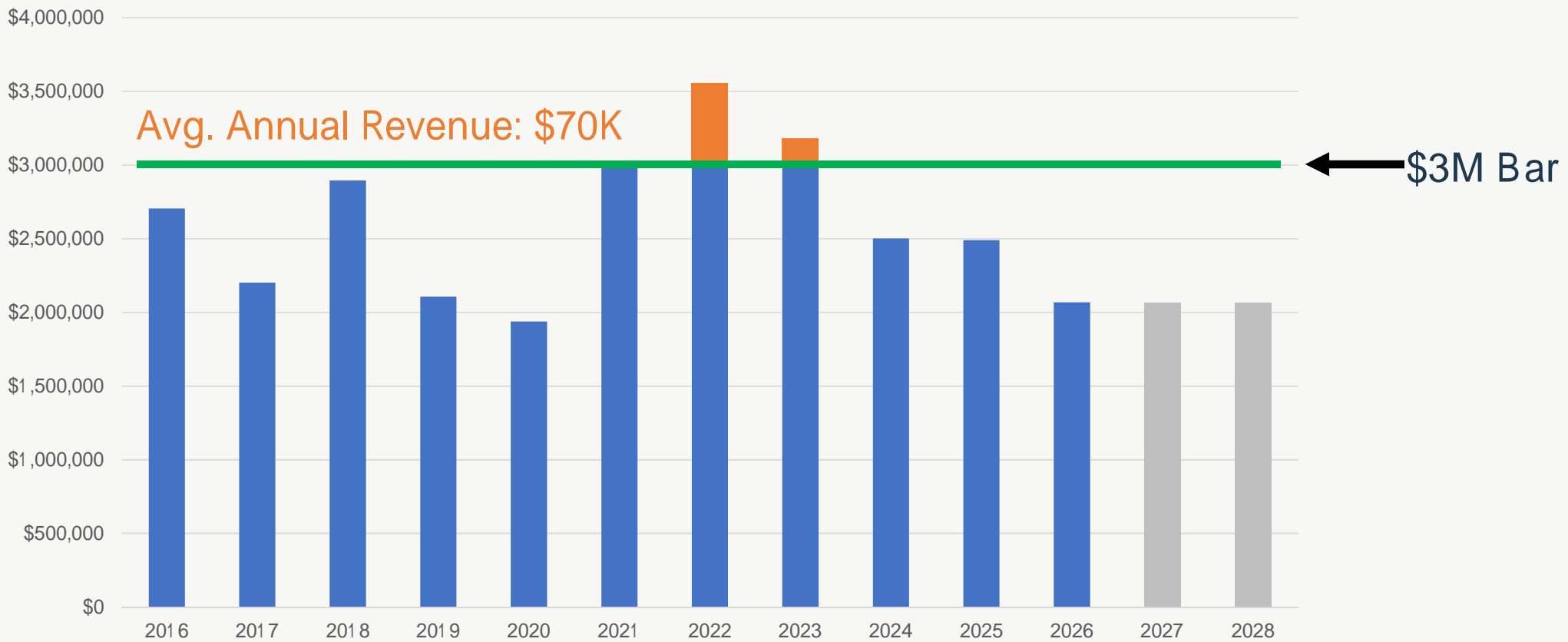
Set funding “bar” at anything above \$2.5M per year



Economic Development Infrastructure Fund (EDIF)



Set funding “bar” at anything above \$3M per year



Economic Development Infrastructure Fund (EDIF)



Potential options for setting the “bar”:

- The goal is to set the “bar” at a level that does not inadvertently negatively affect the general fund
- Use unplanned excess revenue to reinvest back into the community and potentially spur additional growth

Option	“Bar”	Annual Revenue
Option 1	\$1 M	\$1.7M
Option 2	\$1.5M	\$1.2M
Option 3	\$2M	\$700K
Option 4	\$2.5M	\$300K
Option 5	\$3M	\$70K
Option 6	\$3.5M	\$0K

Economic Development Infrastructure Fund (EDIF)



Potential options for adjusting the “bar”:

- Option 1: Fixed at \$XXX annually
- Option 2: Finance Director adjusts each year by inflation
- Option 3: Finance Director adjusts each year - Set at the lowest annual revenue of the prior three years annual revenue
- Option 4: Council adjusts every two years coincide with the budget process
- Option 5: Predetermined schedule, for example, \$2M in the first 2 years, then \$2.1M for 2 years, then \$2.2M...

Economic Development Infrastructure Fund (EDIF)

Potential future EDIF projects:

- Events Center Redevelopment
- City Center Town Square Park
- 42nd Ave W Grid Street
- Northline Village



Economic Development Infrastructure Fund (EDIF)



Recommendation:

- Wait till Q4 2026 before taking any further action with EDIF
- As part of the 2027-28 budget process, we will have a better understanding of future sales tax forecasts and where to set the “bar”
- Future action could include:
 - Reinstate EDIF with construction sales tax only; Do not fund with building permits because this revenue is needed for DBS staffing (plan review and inspections)
 - Set the construction sales tax “bar” at \$XXX annually (fixed)
 - Reinstate EDIF in 2026 so that it is in place for the next development cycle (it may be a few years until it generates substantial revenue, but that’s okay)