

**LYON COUNTY PARK MEETING AGENDA
PUBLIC WORKS CONFERENCE ROOM
Thursday, November 21, 2024 at 6:30 PM**

1. Call to order

2. Approve Agenda

2.1 Approve Minutes of the August 15, 2024 meeting

[August 15, 2024.pdf](#)

3. Regular Agenda

3.1 Camping Rates

rates are proposed to change to \$25/night when commissioners set the fee schedule

3.2 Twin Lakes Land

Land purchase proposing a meeting with commissioners

3.3 Halloween Event Recap

Recap from the Halloween event

[Potential Sponsor Letter.docx](#)

3.4 Garvin Park Grant

Garvin Park grant recap

3.5 Park Safety

Park safety protocol meeting recap

3.6 Update on Camping Revenue

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3.7 Update regarding Garvin Park Dam replacement

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3.8 Updates on hunting

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3.9 Garvin Park Open House

Open house for Garvin Park dicussion

3.10 Bike Trail event

Upcoming bike trail event

[Visit Marshall Letter.docx](#)

3.11 Update on storage for both 4-H and Fair Board items

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3.12 Volunteers for Stage

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Lyon County Board of Commissioners. This document does not claim to be complete and is subject to change.

Barrier Fee: All Lyon County Board of Commissioners are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact Loren Stomberg at 507-537-6980 early so necessary arrangements can be made.

3.13 Dates for 2025

Select Park Board meeting dates for 2025

4. Adjournment

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Lyon County Board of Commissioners. This document does not claim to be complete and is subject to change.

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LYON COUNTY
REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Approve Minutes of the August 15, 2024 meeting
Originating Department: Parks	Presenter: .

Board Action Requested:

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Background:

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Supporting Documents:

[August 15, 2024.pdf](#)

LYON COUNTY PARK MEETING AGENDA

Public Works Conference Room
Thursday, August 15, 2024 at 6:30 PM

Present: Chris Cordes, Jennifer Evans, Judy Przybilla, Mark Meulebroeck, Terri Downing

Absent: Cody Sleiter, Sara Vanleeuwe

Gary Laleman is in place of Mark Meulebroeck

1. Call to Order

2. Approve Agenda

Motion: Motion to approve the agenda as presented.

Mover: Chris Cordes

Second: Terri Downing

Moved To: Approve

For: Chris Cordes, Jennifer Evans, Judy Przybilla, Mark Meulebroeck, Terri Downing

Motion Result: Passed

2.1 Approve Minutes for the May 16th meeting

[May 16.pdf](#)

Motion: Motion to approve the minutes from the Park Board meeting 5/16/2024.

Mover: Chris Cordes

Second: Jennifer Evans

Moved To: Approve

For: Chris Cordes, Jennifer Evans, Judy Przybilla, Mark Meulebroeck, Terri Downing

Motion Result: Passed

3. Regular Agenda

3.1 Camping Rates

Schroeder indicated the last price change was in 2018 at that time we changed our rate to \$20.00 per night. Comparing with campgrounds that have similar activities and infrastructure rates range from \$25.00 to \$35.00 for electric rates. Maybe if the Park Board could do some of your own checking around and see what you come up with for rates. Graupmann said that if we are going to put in for a change it should be brought to the Commission Board at the first meeting of December for a rate change effective in 2025. Draper said that he camps a lot and what he has seen for camping we are on the light side even with just electric. He felt that at \$25.00 people wouldn't even bat an eye. Schroeder added that we have had an increase in the transient people utilizing the park and that is more in the primitive area. The primitive area will change once the camper cabins come in. Maybe we will not have primitive area but for those who want to tent camp they can always put a tent(s) on a regular camping spot. Graupmann added that when we have the camper cabins they are paying a premium so we probably don't want primitive camping around there. We want them to feel safe. Schroeder asked what the board would like us to have when presenting to the Commission Board. Przybilla suggested looking at the rates of Fort Ridgely because that is similar horse camp sites and amenities to Garvin it is a State

Park and each electric site has water. Draper said it will be hard to find parks with the same amenities and activities to offer. He feels that \$25.00 is a good spot to be at especially if we haven't changed our rates since 2018. Przybilla went over several parks that have similar things to offer. Evans advised it is hard to compare as they vary. Evans said the Park Board members will do some research and bring back their ideas at the next meeting.

3.2 Shelter reservations

Schroeder indicated that the new shelters are just beautiful. In regarding the shelters and reservations what will be the expectations of the staff if we require a reservation and a fee. Draper asked about the current use of it. Schroeder said from what they have seen currently they are seeing more afternoons but had an event on Friday and again on Sunday. Draper ask so, say if used on Saturday and Sunday is it expected to be cleaned Saturday for Sunday. Schroeder indicated that is not the current procedure. Evans said at least you should have a deposit if they destroy would destroy something. Graupmann added that damage could be wether it was reserved or not. Cordes brought up the wedding and noise. Graupmann said we have rules for quiet time for campers that maybe we need rules for non-campers that are attending an event. Who enforces the rules for the shelters is that the host or staff. Draper said if you have the rules you need to have someone enforce them. Graupmann said if we are going to have reservations maybe a 4-hour blocks with 10 pm being the end time. Downing said they had gone to a graduation party at a park in a city and they had wood signs and posted who had it rented and from what time. Schroeder said there used to be a kiosk by the main playground we could put that back. Then that could show who has it rented and the shelter rules. Schroeder ask if there is any interest in charging to rent the shelter. Draper said maybe we should wait and see how it goes for a year. Graupmann said you could post what the park staff does for procedure. Cordes he agrees we should see how it goes the rest of this year. Evans said charging does add expectations. If there isn't a charge then it changes what they expect. Schroeder added that with the camper cabin grant we are replacing the shelter in the ball park that could also be used for gatherings.

3.3 Hunting in Park

The County Commission Board approved hunting not to start until November 1st. This is a discussion about how we want to get the word out. Evans suggested to do signage at the park. Schroeder said yes, we can add it to the kiosk. He added that Brooke indicated that she can mail a notice to the past hunters that had registered because we would have those address.

3.4 Tour of construction

Schroeder asked do we want to do a tour or more so or do we want to do an open house. Przybilla said an open house event would be a good idea. Downing asked if it would be this year or next. Schroeder said that parks staff would like the landscape completed first. We should start thinking about dates and what you would like to do. Evans said she likes around this time as there isn't as many bugs. Przybilla said we should look at early August to avoid the Fair/State Fair and schools starting. Early August was also suggested because of the Lyon County Park staffers' schedule's (Brooke, Spencer, and Roger) being really busy at that time. Draper said

there should be a committee, and the planning should start this fall. Przybilla suggested an ad hoc committee be formed in the next month or two and made up of volunteers from this board to help the staff with developing and coordinating the Open House event (which would also include helping with reaching out to vendors and potential volunteers, coordinating activities, and determining if donations are needed and reaching out for donations if needed). Schroeder said that parking could be an issue. There was a discussion of having a horse and buggy from parking location to where the actives are taking place. Przybilla added it would be fun to have Studio One come out with a drone and record it. We could have drawing for free weekend of camping. Graupmann said we should update the site to block it off from camping for this event. Schroeder said yes, we could do that then we could use the camping loops for parking and/or different activities. Przybilla said that Brooke should send out an email to the groups for volunteers (ideas provided) and utilize the volunteers for assisting in different activities and other delegated activities as needed. Graupmann added that there should be a discussion about setting a budget. Evans said we should get something on the calendar.

3.5 Acquiring land at Twin Lake Park

Schroeder indicated that we have talked in the past about acquiring land by Twin Lakes. It would be nice to have some sort of buffer between the fields and the park. Evans questioned if it is even available. Schroeder said at one point one of the brothers said to let them know if we wanted more land. Evans inquired on how much land we are looking at. Schroeder said he could make a phone call to see what is available and for how much. Cordes said a buffer would be good. Przybilla said if not available for sale could there be an easement use to have a trail in there. Schroeder added that land acquisition is something that can use legacy funding 90%. Laleman said he feels if the opportunity and the money is there to buy it with the way land is going it won't stay available. Graupmann said there is money for Capital Expense ideas so we need a wish list.

Przybilla said being we have some items that look like they have fiscal pieces for the County Board that maybe we should look at a September meeting: camping fees, open house, land aquisition. Schroeder said we could try sharing information by email and then we could do a zoom meeting if necessary. He will send out emails separate by subject.

4. Adjournment

Motion: Motion to adjourn the meeting.

Mover: Terri Downing

Seconder: Chris Cordes

Moved To: Approve

For: Chris Cordes, Jennifer Evans, Judy Przybilla, Mark Meulebroeck, Terri Downing

Motion Result: Passed

LYON COUNTY

REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Camping Rates
Originating Department: Parks	Presenter: Brooke Kor

Board Action Requested:

rates are proposed to change to \$25/night when commissioners set the fee schedule

Background:

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LYON COUNTY

REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Twin Lakes Land
Originating Department: Parks	Presenter: Brooke Kor

Board Action Requested:

Land purchase proposing a meeting with commissioners

Background:

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LYON COUNTY

REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Halloween Event Recap
Originating Department: Parks	Presenter: Brooke Kor

Board Action Requested:

Recap from the Halloween event

Background:

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Supporting Documents:

[Potential Sponsor Letter.docx](#)

Dear [Sponsors Name]

I hope this message finds you well. We are excited to announce our Halloween Trail Event, set to take place at Garvin Park October 17th and 18th, 2025. This will be our fifth year hosting this event. This year (2024) just over 1,800 attendees made their way through our event in the two days. This event once again, promises to be a thrilling experience for the community.

We are reaching out to you with an opportunity to partner with us as a sponsor for this event. Your support would not only help bring this festive celebration to life, but also provide your company with significant exposure to a diverse audience. As a sponsor, you will have the chance to showcase your business through various promotional channels, including event signage, social media mentions, advertising located along the trail, and more.

We offer several sponsorship packages to suit different levels of involvement and would be happy to discuss these options with you in detail. Your contribution will go a long way in ensuring the success of our Halloween event and providing a memorable experience for all attendees.

Thank you for considering our request. We look forward to the possibility of partnering with you and making this Halloween event in 2025 a spooktacular success!

Thanks

Brooke Kor

Lyon County Parks

LYON COUNTY

REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Garvin Park Grant
Originating Department: Parks	Presenter: Brooke Kor

Board Action Requested:

Garvin Park grant recap

Background:

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LYON COUNTY

REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Park Safety
Originating Department: Parks	Presenter: Brooke Kor

Board Action Requested:

Park safety protocol meeting recap

Background:

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LYON COUNTY

REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Update on Camping Revenue
Originating Department: Parks	Presenter: Brooke Kor

Board Action Requested:

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Background:

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LYON COUNTY

REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Update regarding Garvin Park Dam replacement
Originating Department: Parks	Presenter: Brooke Kor

Board Action Requested:

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Background:

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LYON COUNTY

REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Updates on hunting
Originating Department: Parks	Presenter: Brooke Kor

Board Action Requested:

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Background:

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LYON COUNTY

REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Garvin Park Open House
Originating Department: Parks	Presenter: Brooke Kor

Board Action Requested:

Open house for Garvin Park dicussion

Background:

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LYON COUNTY

REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Bike Trail event
Originating Department: Parks	Presenter: Brooke Kor

Board Action Requested:

Upcoming bike trail event

Background:

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Supporting Documents:

[Visit Marshall Letter.docx](#)

Good Morning Brooke & Roger,

We are working with Bike MS to host their Ride Across MN. Marshall was selected to be the Start / Finish Location. The Event will take place Sunday July 20th - Friday July 25th

I have Collin from Bike MS CC'd here as well but we thought the fairgrounds would be a great location for the Registration, overnight & a place to park cars for the week.

150 Cars Parked from Sunday - Friday

200 Tent Campers, 15 RV's BUT No Power or Sewer needed

as well as a "room" or I thought the 4H Barn to host registration for the bikers.

Let us know if this would work to host at the Fairgrounds! Thanks so much,

Tentative Schedule for Marshall is below:

DATE	TIME	RIDE DAY #	ACTIVITY	OVERNIGHT #
SUNDAY, JULY 20	<ul style="list-style-type: none">• NOON (STAFF ARRIVES)• 3PM-5PM REGISTRATION• OVERNIGHT CAMPING	"Day 0"	REGISTRATION MARSHALL	N1 - MARSHALL
MONDAY, JULY 21	<ul style="list-style-type: none">• 5AM (staff arrives)• 5:30-7:45am BREAKFAST• 6am-8:30am – LUGGAGE VOLUNTEERS• 9am WE ARE OUT	D1	D1 START MARSHALL TO GRANITE FALLS	N2 – GRANITE FALLS
TUESDAY, JULY 22		D2	D2 GRANITE FALLS TO WILLMAR	N3 – WILLMAR
WEDNESDAY, JULY 23		D3	D3 WILLMAR LOOP DAY GLACIAL LAKES STATE TRAIL	N4 – WILLMAR
THURSDAY, JULY 24		D4	D4 WILLMAR TO GRANITE FALLS	N5 – GRANITE FALLS

FRIDAY, JULY 25	<ul style="list-style-type: none"> 8am staff arrives to set up finish line 10am – First riders finish 4pm – Last riders 6pm – WE ARE OUT 	D5	D5 GRANITE FALLS TO MARSHALL FINISH	NA
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Marketing & Relationships

Cassi Weiss

📞 507-537-1865

📱 612-590-9581

🌐 VisitMarshallmn.com

🌐 RedBaronArena.com

📍 1651 Victory Drive
Marshall Minnesota

LYON COUNTY

REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Update on storage for both 4-H and Fair Board items
Originating Department: Parks	Presenter: Brooke Kor

Board Action Requested:

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Background:

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LYON COUNTY

REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Volunteers for Stage
Originating Department: Parks	Presenter: Brooke Kor

Board Action Requested:

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Background:

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LYON COUNTY

REQUEST FOR BOARD ACTION

Requested Board Date: 11/21/24	Item: Dates for 2025
Originating Department: Parks	Presenter: Brooke Kor

Board Action Requested:

Select Park Board meeting dates for 2025

Background:

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