



City of Manassas, Virginia
City Council Meeting

AGENDA

City Council Special Meeting
Council Chambers
9027 Center Street
Manassas, VA 20110
Monday, June 2, 2025

Purpose: To hold a public hearing on the FY 2026 Budget, including the proposed utility and non-tax rates that support it; to adopt the FY 2026 tax rates and EMS fees; and to conduct the first reading of the FY 2026 utility and non-tax rates.

Call to Order - 5:30 p.m.

Roll Call

1. Consent Agenda

- 1.1 Uncodified Ordinance #O-2025-799: Setting the Tax Year 2025 Personal Property Tax Rate to Support the Fiscal Year 2026 Budget (Second Reading)**
(Staff: Diane Bergeron, Assistant City Manager/Finance Director)
[O-2025-799 2025 Personal Property Tax Rates](#)

2. Public Hearing

- 2.1 Public Hearing: Proposed Fiscal Year 2026 Annual Operating Budget and Five-Year Capital Improvement Program; Increases in Water, Sewer, and Electric Utility Rates; and Increases in EMS Transport Fees**
(Staff: Diane Bergeron, Assistant City Manager/Finance Director)
[ATTH01 Advertisement - FY2026 Budget and Rate Increases](#)

3. Ordinances & Resolutions

- 3.1 Uncodified Ordinance #O-2025-798: Setting the Tax Year 2026 Real Estate Tax Rates to Support the Fiscal Year 2026 Budget (Second Reading)**

(Staff: Diane Bergeron, Assistant City Manager/Finance Director)

[O-2025-798 2026 Real Estate Tax Rates](#)

- 3.2 **Ordinance #O-2025-834: Amending Section 118-571 of Chapter 118 (Utilities) of the Code of Ordinances, City of Manassas (First Reading)**
(Staff: Ana Davis, Utilities Financial Services Manager)
[O-2025-834 Utility Code Change](#)
- 3.3 **Uncodified Ordinance #O-2025-855: Setting the Water Utility Rates, Sewer Utility Rates, and Electric Utility Rates Effective July 1, 2025 (First Reading)**
(Staff: Ana Davis, Utilities Financial Services Manager)
[O-2025-855 Water Sewer Electric Rates](#)
- 3.4 **Uncodified Ordinance #O-2025-856: Setting the Parks, Culture, & Recreation Fee Schedule Effective July 1, 2025 (First Reading)**
(Staff: Matt Arcieri, Planning & Community Development Director / Assistant City Manager)
[O-2025-856 PCR Fee Schedule](#)
- 3.5 **Uncodified Ordinance #O-2025-857: Setting the Airport Fee and Rent Schedule Effective July 1, 2025 (First Reading)**
(Staff: Juan Rivera, Airport Director)
[O-2025-857 Airport Fee and Rent Schedule](#)
- 3.6 **Uncodified Ordinance #O-2025-858: Setting Fire Prevention Permits Fee Schedule Effective July 1, 2025 (First Reading)**
(Staff: Edward Mills, Fire & Rescue Chief)
[O-2025-858 Fire Prevention Permits](#)
- 3.7 **Resolution #R-2025-860: Setting the Schedule of Rates for Emergency Medical Transport Fees**
(Staff: Edward Mills, Fire & Rescue Chief)
[R-2025-860 EMS Fees](#)

4. **Adjournment**



City Council Agenda Item Report

Agenda Item No. 1.1
Submitted by: Sandra Mitchell
Submitting Department: Finance
Meeting Date: June 2, 2025

Item Title

Uncodified Ordinance #O-2025-799: Setting the Tax Year 2025 Personal Property Tax Rate to Support the Fiscal Year 2026 Budget (Second Reading)
(Staff: Diane Bergeron, Assistant City Manager/Finance Director)

Suggested Action and/or Recommendation

Suggested Motion

I move that Uncodified Ordinance #O-2025-799 be approved on the second reading.

Item Type Ordinances
Submitting Department Finance
Meeting Body City Council

Item ID 2025-833
Drafter Sandra Mitchell
Meeting Date June 2, 2025

Fiscal Impact

Operation and Administration of the City for FY 2026

Executive Summary and Background Information

The City Council has held nine (9) budget work sessions and one (1) public hearing to establish the FY 2026 Budget.
Ordinance #O-2025-799 sets the tax year 2025 personal property tax rates to support the Fiscal Year 2026 Budget.

ATTACHMENTS

- [O-2025-799 2025 Personal Property Tax Rates](#)

ORDINANCE # O-2025-799

First Reading:	_____
Second Reading	_____
Enacted	_____
Effective	_____

AN UNCODIFIED ORDINANCE SETTING THE PERSONAL PROPERTY TAX RATES FOR TAX YEAR 2025

1. BE IT ORDAINED that by the City Council of the City of Manassas, Virginia, meeting in regular session this 12th day of May, 2025, that there shall be levied upon personal property within the City of Manassas the following taxes for tax year 2025:
 - (a) The personal property tax year in the City of Manassas is January 1st to December 31st.
 - (b) Machinery and Tools: Two Dollars and Ten Cents (\$2.10) per one hundred dollars (\$100.00) of assessed valuation.
 - (c) Machinery and Tools Used in Semiconductor Manufacturing as defined by Section 58.1-3508.1 of the Code of Virginia (1950), as amended: Seventy-Eight and Four Tenths Cents (\$0.784) per one hundred dollars (\$100.00) of assessed valuation.
 - (d) Programmable Computer Equipment and Peripherals Employed in a Trade or Business as defined by Section 58.1-3506(A)(27) of the Code of Virginia (1950), as amended: Two Dollars and Fifteen Cents (\$2.15) per one hundred dollars (\$100.00) of assessed valuation.
 - (e) Computer equipment and peripherals used in a data center, as defined in Section 58.1-3506(A)(43) of the Code of Virginia (1950), as amended: Three Dollars and Sixty Cents (\$3.60) per one hundred dollars (\$100.00) of assessed valuation.
 - (f) Aircraft as defined by Section 5.1-3506(A)(2) and (3) of the Code of Virginia (1950), as amended: One Thousandth of One Cent (\$0.00001) per one hundred dollars (\$100.00) of assessed valuation.
 - (g) Antique motor vehicles as defined by Section 46.2-100 of the Code of Virginia (1950), as amended: One Thousandth of One Cent (\$0.00001) per one hundred dollars (\$100.00) of assessed valuation.

- (h) Motor vehicles specially equipped to provide transportation for individuals with physical disabilities as provided for by Section 58.1-3506(A)(14) of the Code of Virginia (1950), as amended: One Thousandth of One Cent (\$0.00001) per one hundred dollars (\$100.00) of assessed valuation.
- (i) One motor vehicle owned by certain elderly and handicapped persons as provided for by Section 58.1-3506.1 of the Code of Virginia (1950), as amended: One Thousandth of One Cent (\$0.00001) per one hundred dollars (\$100.00) of assessed valuation.
- (j) One motor vehicle which is owned by each volunteer rescue squad member or volunteer fire department member, or leased by each volunteer rescue squad member or volunteer fire department member as defined by Section 58.1-3506(A)(15) of the Code of Virginia (1950), as amended: One Thousandth of One Cent (\$0.00001) per one hundred dollars (\$100.00) of assessed valuation.
- (k) One motor vehicle which is owned by persons who have been appointed to serve as auxiliary police officers pursuant to Section 58.1-3506(A)(20) of the Code of Virginia (1950), as amended: One Thousandth of One Cent (\$0.00001) per one hundred dollars (\$100.00) of assessed valuation.
- (l) One motor vehicle which is owned by persons who serve as auxiliary, reserve or special deputy sheriffs or leased by persons who serve as auxiliary, reserve or special deputy sheriffs as defined by Section 58.1-3506(A)(32) of the Code of Virginia (1950), as amended: One Thousandth of One Cent (\$0.00001) per one hundred dollars (\$100.00) of assessed valuation.
- (m) One motor vehicle which is owned by persons who serve as auxiliary firefighter or rescue personnel or leased by persons who serve as auxiliary firefighter or rescue personnel as defined by Section 58.1-3506(A)(16) of the Code of Virginia (1950), as amended: One Thousandth of One Cent (\$0.00001) per one hundred dollars (\$100.00) of assessed valuation.
- (n) Vehicles without motive power, used or designed to be used as manufactured homes as defined in § 36-85.3: One Dollar and Seven Cents (\$1.070) per one hundred dollars (\$100.00) of assessed valuation.
- (o) Motor vehicles (i) owned by persons who serve as uniformed members of the Virginia Defense Force pursuant to Article 4.2 (§ 44-54.4 et seq.) of Chapter 1 of Title 44 of the Code of Virginia or (ii) leased by persons who serve as uniformed members of the Virginia Defense Force pursuant to Article 4.2 (§ 44-54.4 et seq.) of Chapter 1 of Title 44 of the Code of Virginia if the person is obligated by the terms of the lease

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Ordinance # O-2025-799

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to pay tangible personal property tax on the motor vehicle: One Thousandth of One Cent (\$0.00001) per one hundred dollars (\$100.00) of assessed valuation.

(p) Business Personal Property: Three Dollars and Sixty Cents (\$3.60) per one hundred dollars (\$100.00) of assessed valuation.

(q) All Tangible Personal Property except as specified in (a) through (o): Three Dollars Sixty Cents (\$3.60) per one hundred dollars (\$100.00) of assessed valuation.

2. This ordinance shall take effect upon its passage on second reading.

Michelle Davis-Younger MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Eric W. Smith, II City Clerk

MOTION:

SECOND:

RE: Ordinance # O-2025-799

ACTION:

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:



City Council Agenda Item Report

Agenda Item No. 2.1
Submitted by: Sandra Mitchell
Submitting Department: Finance
Meeting Date: June 2, 2025

Item Title

Public Hearing: Proposed Fiscal Year 2026 Annual Operating Budget and Five-Year Capital Improvement Program; Increases in Water, Sewer, and Electric Utility Rates; and Increases in EMS Transport Fees

(Staff: Diane Bergeron, Assistant City Manager/Finance Director)

Suggested Action and/or Recommendation

Receive Comments and Close the Public Hearing

Suggested Motion

I move that the Public Hearing be closed.

Item Type Public Hearings
Submitting Department Finance
Meeting Body City Council

Item ID 2025-852
Drafter Sandra Mitchell
Meeting Date June 2, 2025

Fiscal Impact

FY 2026 Annual Operating Budget and Five-Year Capital Improvement Program; Water, Sewer, and Electric Utility Rates; EMS Transport Fees

Executive Summary and Background Information

Virginia Law, Code Section 15.2-2506, requires the City to hold a public hearing on the proposed FY 2026 annual operating budget and capital improvement program. The public hearing was advertised on May 15, 2025 and May 22, 2025.

ATTACHMENTS

- [ATTH01 Advertisement - FY2026 Budget and Rate Increases](#)

**CITY OF MANASSAS, VIRGINIA
PUBLIC HEARINGS

ANNUAL OPERATING BUDGET &
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
AND
INCREASES IN WATER, SEWER, & ELECTRIC
UTILITY RATES
AND
INCREASES IN EMS TRANSPORT FEES

FOR THE FISCAL YEAR ENDING JUNE 30, 2026**

On Monday, June 2, 2025, at the City Council meeting which begins at 5:30 PM in the City Council Chambers, at 9027 Center Street, Manassas, Virginia, a second public hearing will be held to give citizens an opportunity to be heard by the City Council of Manassas regarding the annual operating budget and five-year capital improvement program, increases in water, sewer, and electric utility rates, and increases in EMS transport fees for the fiscal year ending June 30, 2026 (FY 2026).

A summary of the annual operating budget, the five-year capital improvement program, and rate/fee resolutions and ordinances are available for public inspection from 9:00 A.M. to 5:00 P.M. weekdays at City Hall, 9027 Center Street, Manassas, Virginia. This information is viewable at the counter space located to the right of the entrance to City Council Chambers, as well as at the Finance Office and Clerk's Office upon inquiry. The annual operating budget and the five-year capital improvement program can also be viewed at www.manassasva.gov/budget.

The annual operating budget and five-year capital improvement program are for informative and fiscal planning purposes only and are subject to change.

Any person with questions on the accessibility of the public hearing should contact the City Clerk at the above address or by telephone at 703/257-8280 or TTY 7-1-1. Persons needing interpreter services for the deaf must notify the City Clerk no later than May 26, 2025.

LEGAL NOTICE

Annual Operating Budget - Expenditures Required by Section 15.2-2506 of the Code of Virginia

	<u>FY 2025</u>	<u>FY 2026</u>	<u>\$ Increase (Decrease)</u>	<u>% Increase (Decrease)</u>
General Fund	\$ 173,540,000	\$ 158,374,000	(\$15,166,000)	(8.7%)
Social Services Fund	8,800,000	9,540,000	740,000	8.4%
Fire and Rescue Fund	16,275,000	17,025,000	750,000	4.6%
Owens Brooke Fund	40,000	40,000	-	0.0%
PEG Fee Fund	150,000	150,000	-	0.0%
Debt Service Fund	12,950,000	12,932,000	(18,000)	(0.1%)
Sewer Fund	20,620,000	24,020,000	3,400,000	16.5%
Water Fund	17,662,000	20,213,000	2,551,000	14.4%
Electric Fund	54,398,000	52,797,000	(1,601,000)	(2.9%)
Stormwater Fund	3,618,000	2,788,000	(830,000)	(22.9%)
Airport Fund	5,433,000	6,983,000	1,550,000	28.5%
Solid Waste Fund	4,754,000	4,754,000	-	0.0%
Building Maintenance Fund	2,730,000	2,842,000	112,000	4.1%
Vehicle Maintenance Fund	6,100,000	7,463,000	1,363,000	22.3%
Information Technology Fund	6,510,000	7,802,000	1,292,000	19.8%
School Funds	152,900,313	185,524,855	32,624,542	21.3%
Total	<u>\$486,480,313</u>	<u>\$513,247,855</u>	<u>\$26,767,542</u>	<u>5.5%</u>

In addition to the above appropriations, the City Council will consider the reappropriation for Fiscal Year 2026 of the remaining balances for encumbered purchase orders, grant balances, and multi-year capital project balances, estimated to be \$146,500,000 for the City and \$62,000,000 for Manassas City Public Schools.

Annual Operating Budget - Revenues Required by Section 15.2-2506 of the Code of Virginia

	<u>FY 2025</u>	<u>FY 2026</u>	<u>\$ Increase (Decrease)</u>	<u>% Increase (Decrease)</u>
Local Sources				
General Property Taxes	114,040,000	120,621,000	6,581,000	5.8%
Other Local Taxes	29,000,000	29,580,000	580,000	2.0%
Permits, Fees, Licenses	665,000	750,000	85,000	12.8%
Fines & Forfeitures	1,012,000	1,162,000	150,000	14.8%
Interest & Use of Property	5,615,000	6,807,670	1,192,670	21.2%
Charges for Services	10,200,080	10,431,775	231,695	2.3%
Sales & Connections	75,751,000	77,895,450	2,144,450	2.8%
Interdepartmental	16,291,700	17,077,140	785,440	4.8%
Other Local Sources	5,777,970	7,895,100	2,117,130	36.6%
State of Virginia	93,152,609	100,254,057	7,101,448	7.6%
Federal Government	12,871,984	13,008,311	136,327	1.1%
Other Financing Uses	80,720,500	110,702,000	29,981,500	37.1%
Use of Fund Balance	41,382,470	17,063,352	(24,319,118)	(58.8%)
Total	<u>\$486,480,313</u>	<u>\$513,247,855</u>	<u>\$26,767,542</u>	<u>5.5%</u>

The FY 2026 Budget includes increases to Recreation Fees, Fire Permit Fees, and Manassas City Airport Fees and Rents. These resolutions and ordinances are available for public inspection from 9:00 A.M. to 5:00 P.M. weekdays at City Hall, 9027 Center Street, Manassas, Virginia, at the previously mentioned locations.

LEGAL NOTICE

Five-Year Capital Improvement Program Required by Section 15.2-2506 of the Code of Virginia (dollars in thousands)

	Total	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
General Gov't	18,360	4,535	10,825	1,500	1,500	-
Culture & Recreation	250	250	-	-	-	-
Public Safety	20,000	-	-	-	-	20,000
Transportation	36,763	21,102	12,042	1,046	1,561	1,012
Sewer	3,300	3,300	-	-	-	-
Water	24,000	3,200	900	3,900	16,000	-
Electric	7,500	1,500	1,500	1,500	1,500	1,500
Stormwater	9,780	662	6,657	2,461	-	-
Airport	104,050	32,900	42,250	1,600	17,100	10,200
Schools	41,582	27,040	8,422	2,040	2,040	2,040
Program Costs:	\$265,585	\$94,489	\$82,596	\$14,047	\$39,701	\$34,752
General Fund	2,765	1,140	225	700	700	-
Sewer Fund	4,395	3,695	300	200	200	-
Water Fund	24,205	3,165	970	3,870	16,200	-
Electric Fund	9,415	1,565	2,550	1,900	1,900	1,500
Stormwater Fund	6,834	662	4,679	1,493	-	-
Airport Fund	30,191	1,480	28,025	32	450	204
School Funds	16,582	2,040	8,422	2,040	2,040	2,040
Bonds	44,105	25,000	-	-	-	19,105
State	16,879	4,679	7,870	1,305	2,007	1,018
Federal	80,371	40,128	12,297	2,277	15,679	9,990
NVTA	4,896	2,774	1,597	-	525	-
Other	24,947	8,161	15,661	230	-	895
Funding Sources:	\$265,585	\$94,489	\$82,596	\$14,047	\$39,701	\$34,752
<i>City Maintenance Projects</i>	<i>34,323</i>	<i>7,333</i>	<i>7,862</i>	<i>6,345</i>	<i>6,621</i>	<i>6,162</i>

Tax Exemption Information for July 1, 2025 to June 30, 2026 Required by Section 58.1-3604 of the Code of Virginia

Assessed value of property exempt from taxation:	\$1,061,312,900
Reduction in tax revenues from tax exemption:	\$13,372,543
Tax exempt property as a percentage of the aggregate assessed value of all real property:	11.90%

Estimated Personal Property Tax Relief for January 1, 2025 to December 31, 2025 From the Commonwealth of Virginia for Qualifying Vehicles

	<u>Current</u>	<u>New</u>
Percentage of Tax Relief For:		
Qualifying Vehicles with assessed value of \$1,000 or less	100.00%	100.00%
Qualifying Vehicles with assessed value of \$1,001 - \$20,000	35.29%	34.58%
Qualifying Vehicles with assessed value over \$20,000 with such percentage applied as a credit to the tax due on the first \$20,000 of assessed value	22.17%	24.39%

EMS Transport Fees Required by Section 32.1-111.14 of the Code of Virginia Effective July 1, 2025

	<u>Current Rate</u>	<u>New Rate</u>
BLS Transport	\$500.00	\$800.00
ALS Transport Level 1	\$600.00	\$1,000.00
ALS Transport Level 2	\$800.00	\$1,200.00
Ground Transport Mileage	\$13.00 per mile	\$15.00 per mile

(BLS = Basic Life Support

ALS = Advanced Life Support)

LEGAL NOTICE

Electric, Water & Sewer Rates Required by Section 15.2-107 of the Code of Virginia Effective July 1, 2025

	<u>Current Rate</u>	<u>New Rate</u>
ELECTRIC RATES (Electric Rates increased by 6.5%)		
Large Power Service - Secondary (LPS)		
Customer Charge (per month)	\$ 156.03	\$ 166.17
Energy Charge (per kWh)	\$ 0.0293	\$ 0.0312
Demand Charge (per KW)	\$ 19.44	\$ 20.70
Large Power Service - Primary (LPP)		
Customer Charge (per month)	\$ 180.03	\$ 191.73
Energy Charge (per kWh)	\$ 0.0289	\$ 0.0308
Demand Charge (per KW)	\$ 19.20	\$ 20.45
Large Power Service Transmission Voltage (LPSTV)	Variable rate, see ordinance for calculation	
Large Power Service Distribution Voltage (LPSDV)	Variable rate, see ordinance for calculation	
Medium General Service (MGS)		
Customer Charge (per month)	\$ 21.91	\$ 23.33
Energy Charge (per kWh)	\$ 0.0536	\$ 0.0571
Demand Charge (per KW)	\$ 13.85	\$ 14.75
Small General Service (SGS)		
Customer Charge (per month)	\$ 21.88	\$ 23.30
Energy Charge (per kWh)	\$ 0.0917	\$ 0.0977
Residential Service (RS)		
Customer Charge (per month)	\$ 15.18	\$ 16.17
Energy Charge (per kWh)	\$ 0.0924	\$ 0.0984
Charges for All Electric Service Classes Have a Power Cost Adjustment (PCA) Fuel Charge Pass Through (per kWh)	Variable	Variable
Private Area Lighting Service (PAL)		
Mercury Vapor Lamps (per month)		
2,200 Lumen, 75 watt	\$ 9.58	\$ 10.20
3,300 Lumen, 100 watt	\$ 12.98	\$ 13.82
7,000 Lumen, 175 watt	\$ 15.04	\$ 16.02
20,000 Lumen, 400 watt	\$ 26.31	\$ 28.02
53,000 Lumen, 1,000 watt	\$ 51.93	\$ 55.31
High Pressure Sodium Vapor Lamps (per month)		
5,800 Lumen, 70 watt	\$ 13.46	\$ 14.33
9,500 Lumen, 100 watt	\$ 14.66	\$ 15.61
16,000 Lumen, 150 watt	\$ 16.62	\$ 17.70
27,500 Lumen, 250 watt	\$ 21.83	\$ 23.25
50,000 Lumen, 400 watt	\$ 31.52	\$ 33.57
8 Foot Upsweep Arm Standard Installation (per month)	\$ 0.37	\$ 0.37
30 Foot Wood Pole Standard Installation (per month)	\$ 4.95	\$ 4.95
WATER AND SEWER RATES (Water Rates increased by 8.5% and Sewer Rates increased by 3%)		
WATER - Residential (RWS)		
Customer Charge (per month)	\$ 10.94	\$ 11.87
Flow Charge - First 5,000 Gallons (per 1,000 gallons)	\$ 3.50	\$ 3.80
Flow Charge - Over 5,000 to 12,000 Gallons (per 1,000 gals)	\$ 3.71	\$ 4.03
Flow Charge - Over 12,000 Gallons:		
November to April (per 1,000 gallons)	\$ 3.71	\$ 4.03
May to October (per 1,000 gallons)	\$ 3.87	\$ 4.20

LEGAL NOTICE

	<u>Current Rate</u>	<u>New Rate</u>
SEWER - Residential (RSS)		
Customer Charge (per month)	\$ 9.87	\$ 10.17
Flow Charge - November to April:		
First 5,000 Gallons (per 1,000 gallons)	\$ 3.17	\$ 3.27
Over 5,000 Gallons (per 1,000 gallons)	\$ 4.59	\$ 4.73
Flow Charge - May to October:		
First 5,000 Gallons (per 1,000 gallons)	\$ 3.17	\$ 3.27
Over 5,000 Gallons (per 1,000 gallons)	\$ 4.59	\$ 4.73
Over 14,000 Gallons if Winter Quarter Average is 10,000 Gallons or Less (per 1,000 gallons)	\$ 0.00	\$ 0.00
Over 14,000 Gallons if Winter Quarter Average is Greater than 10,000 Gallons (per 1,000 gallons)	\$ 4.59	\$ 4.73
UOSA Direct Charge to City for Treatment (per 1,000 gallons)	Variable rate, see ordinance for calculation	
WATER - Commercial and Industrial (CWS)		
Customer Charge (per month):		
3/4" and Under Meter	\$ 15.56	\$ 16.88
1" Meter	\$ 20.87	\$ 22.64
1.5" Meter	\$ 27.83	\$ 30.20
2" Meter	\$ 36.12	\$ 39.19
3" Meter	\$ 64.10	\$ 69.55
4" Meter	\$ 89.84	\$ 97.48
6" Meter	\$ 173.15	\$ 187.87
8" Meter	\$ 275.10	\$ 298.48
10" Meter	\$ 401.10	\$ 435.19
Customer Charge - Multi-Family Residential Apartments Per Unit (per month)		
	\$ 8.99	\$ 9.75
Flow Charge - First 1 Million Gallons (per 1,000 gallons)	\$ 3.96	\$ 4.30
Flow Charge - Over 1 Million Gallons (per 1,000 gallons)	\$ 3.44	\$ 3.73
WATER - Large Users (LUWS)		
Customer Charge (per month)	\$ 401.10	\$ 435.19
Flow Charge - First 25,000 Gallons (per 1,000 gallons)	\$ 3.96	\$ 4.30
Flow Charge - Over 25,000 Gallons (per 1,000 gallons)	\$ 3.23	\$ 3.50
SEWER - Commercial and Industrial (GSS)		
Customer Charge (per month):		
3/4" and Under Meter	\$ 13.59	\$ 14.00
1" Meter	\$ 27.16	\$ 27.97
1.5" Meter	\$ 40.74	\$ 41.96
2" Meter	\$ 53.07	\$ 54.66
3" Meter	\$ 65.80	\$ 67.77
4" Meter	\$ 92.56	\$ 95.34
6" Meter	\$ 145.72	\$ 150.09
8" Meter	\$ 235.06	\$ 242.11
10" Meter	\$ 365.40	\$ 376.36
Customer Charge - Multi-Family Residential Apartments Per Unit (per month)		
	\$ 8.16	\$ 8.40
Flow Charge (per 1,000 gallons)	\$ 4.26	\$ 4.39
UOSA Direct Charge to City for Treatment (per 1,000 gallons)	Variable rate, see ordinance for calculation	
WATER - Hydrant Meter (HMS)		
Customer Charge (per month)	\$ 45.31	\$ 49.16
Flow Charge (per 1,000 gallons)	\$ 5.99	\$ 6.50
WATER - Lake Water Service (LWS)		
Customer Charge (per month)	\$ 82.28	\$ 89.27
Usage Charge (per 1,000 gallons)	\$ 1.43	\$ 1.55



City Council Agenda Item Report

Agenda Item No. 3.1
Submitted by: Sandra Mitchell
Submitting Department: Finance
Meeting Date: June 2, 2025

Item Title

Uncodified Ordinance #O-2025-798: Setting the Tax Year 2026 Real Estate Tax Rates to Support the Fiscal Year 2026 Budget (Second Reading)
(Staff: Diane Bergeron, Assistant City Manager/Finance Director)

Suggested Action and/or Recommendation

Suggested Motion

I move that Uncodified Ordinance #O-2025-798 be approved on second reading.

Item Type Ordinances
Submitting Department Finance
Meeting Body City Council

Item ID 2025-853
Drafter Sandra Mitchell
Meeting Date June 2, 2025

Fiscal Impact

Operation and Administration of the City for FY 2026

Executive Summary and Background Information

The City Council has held nine (9) budget work sessions and one (1) public hearing to establish the FY 2026 Budget.

Ordinance #O-2025-798 sets the tax year 2026 real estate tax rates to support the Fiscal Year 2026 Budget.

ATTACHMENTS

- [O-2025-798 2026 Real Estate Tax Rates](#)

ORDINANCE # O-2025-798

First Reading: _____
Second Reading _____
Enacted _____
Effective _____

AN UNCODIFIED ORDINANCE SETTING THE REAL ESTATE TAX RATES FOR TAX YEAR 2026

1. BE IT ORDAINED that by the City Council of the City of Manassas, Virginia, meeting in regular session this 12th day of May, 2025, that there shall be levied upon real estate within the City of Manassas the following taxes for tax year 2026:

- (a) The real estate tax year in the City of Manassas is July 1st to June 30th.
- (b) Real Estate in the City of Manassas: One Dollar and Seven Cents (\$1.070) per one hundred dollars (\$100.00) of assessed valuation.
- (c) Real Estate in the Manassas Fire and Rescue District: Nineteen Cents (\$0.190) per one hundred dollars (\$100.00) of assessed valuation.
- (d) Real Estate in the Owens Brooke Special Taxing District: Seven and Four Tenths Cents (\$0.074) per one hundred dollars (\$100.00) of assessed valuation.

2. This ordinance shall take effect upon its passage on second reading.

Michelle Davis-Younger MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Eric W. Smith, II City Clerk

May 12, 2025
Ordinance # O-2025-798
Page 2

MOTION:
SECOND:
RE: ORDINANCE # O-2025-798
ACTION:

Votes:
Ayes:
Nays:
Absent from Vote:
Absent from Meeting:



City Council Agenda Item Report

Agenda Item No. 3.2
Submitted by: Sandra Mitchell
Submitting Department: Finance
Meeting Date: June 2, 2025

Item Title

Ordinance #O-2025-834: Amending Section 118-571 of Chapter 118 (Utilities) of the Code of Ordinances, City of Manassas (First Reading)
(Staff: Ana Davis, Utilities Financial Services Manager)

Suggested Action and/or Recommendation

Suggested Motion

I move that Ordinance #O-2025-834 be approved on first reading.

Item Type Ordinances
Submitting Department Finance
Meeting Body City Council

Item ID 2025-834
Drafter Sandra Mitchell
Meeting Date June 2, 2025

Fiscal Impact

Operation and Administration of the City for FY 2026

Executive Summary and Background Information

Section 118-571 of Article V, Division 3 of Chapter 118 of the Code of Ordinances, City of Manassas, relates to the rates and charges of electric service. This ordinance amends the Code to introduce a new electric rate schedule—Large Power Service Distribution Voltage (LPSDV). This schedule will apply to large industrial customers who receive direct service from a Dominion Power substation.

ATTACHMENTS

- [O-2025-834 Utility Code Change](#)

ORDINANCE #O-2025-834

First Reading	_____
Second Reading	_____
Enacted	_____
Effective	_____

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MANASSAS,
VIRGINIA (2002), AS AMENDED, BY AMENDING AND REENACTING
SECTION 118-571 OF CHAPTER 118 (UTILITIES), RELATED TO RATE SCHEDULES**

BE IT ORDAINED by the Council of the City of Manassas, Virginia, meeting in regular session this
2nd day of June, 2025:

1. That section 118-571 of Article V, Division 3 of Chapter 118 of the Code of Ordinances, City of Manassas, Virginia (2002) is hereby amended to read as follows:

Chapter 118 – UTILITIES

ARTICLE V. – ELECTRIC SERVICE

DIVISION 3. – RATES AND SCHEDULES

Section 118-571 – Rate Schedules.

- (a) Customer service, upon request, will provide any customer with a copy of the rate schedules and terms and conditions under which electricity is supplied.
- (b) Each customer will be placed in the proper rate schedule in accordance with a fee schedule established by an uncodified ordinance enacted by the city council. The following is a list of uncodified schedules:
 - (1) Residential service: RS (non-demand billing).
 - (2) Small general service: SGS - Up to 10 kw (non-demand billing).
 - (3) Medium general service: MGS - 10 kw to 100 kw (demand billing).
 - (4) Large power secondary: LPS - 100 kw and up (demand billing).
 - (5) Large power primary: LPP - 100 kw and up (demand billing).
 - (6) Large power service transmission voltage: LPSTV - Greater than 6,000 kw (demand billing).
 - (7) Large Power service distribution voltage: LPSDV – direct supply from a non-City substation, with maximum metered KW determined greater than 100 KW.

(8) Private area lights: PAL

(9) Fuel and purchase power cost adjustment: PCA

This ordinance shall become effective upon second reading.

BY ORDER OF THE COUNCIL

Michelle Davis-Younger Mayor
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Eric W. Smith II City Clerk

MOTION:

SECOND:

RE: **Ordinance #O-2025-834**

ACTION:

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:



City Council Agenda Item Report

Agenda Item No. 3.3
Submitted by: Sandra Mitchell
Submitting Department: Finance
Meeting Date: June 2, 2025

Item Title

Uncodified Ordinance #O-2025-855: Setting the Water Utility Rates, Sewer Utility Rates, and Electric Utility Rates Effective July 1, 2025 (First Reading) (Staff: Ana Davis, Utilities Financial Services Manager)

Suggested Action and/or Recommendation

Suggested Motion

I move that Uncodified Ordinance #O-2025-855 be approved on first reading.

Item Type Ordinances
Submitting Department Finance
Meeting Body City Council

Item ID 2025-855
Drafter Sandra Mitchell
Meeting Date June 2, 2025

Fiscal Impact

Operation and Administration of the City for FY 2026

Executive Summary and Background Information

The City Council has held nine (9) budget work sessions and two (2) public hearing to establish the FY 2026 Budget.

Ordinance #O-2025-855 sets the water utility rates, sewer utility rates, and electric utility rates effective July 1, 2025.

ATTACHMENTS

- [O-2025-855 Water Sewer Electric Rates](#)

ORDINANCE # O-2025-855

First Reading:	_____
Second Reading	_____
Enacted	_____
Effective	_____

AN UNCODIFIED ORDINANCE SETTING WATER, SEWER, AND ELECTRIC UTILITY RATES IN THE CITY OF MANASSAS FOR FISCAL YEAR 2026

BE IT ORDAINED by the Council of the City of Manassas, Virginia, meeting in regular session this 2nd day of June, 2025, that the Uncodified Ordinance O-2024-18 setting the Water, Sewer, and Electric Rates is repealed effective July 1, 2025, and that the following rates are established effective July 1, 2025.

Water Rate Schedule:

- Commercial / Industrial Water Service (CWS) (2 pages)
- Hydrant Meter Service (HMS) (2 pages)
- Lake Water Service (LWS) (2 pages)
- Large User Water Service (LUWS) (2 pages)
- Residential Water Service (RWS) (2 pages)

Sewer Rate Schedule:

- Residential Sewer Service (RSS) (2 pages)
- Non-Residential Sewer Services (GSS) (2 pages)
- UOSA Cost Recovery (UOSA) (2 pages)

Electric Rate Schedule:

- Large Power Service – Primary (LPP) (2 pages)
- Large Power Service – Secondary (LPS) (2 pages)
- Large Power Service Transmission Voltage (LPSTV) (7 pages)
- Large Power Service Distribution Voltage (LPSDV) (7 pages)
- Fuel & Purchased Power Cost Adjustment Clause (PCA) (2 pages)
- Medium General Service (MGS) (2 pages)
- Private Area Lighting Service (PAL) (3 pages)
- Residential Service (RS) (2 pages)
- Small General Service (SGS) (2 pages)

Michelle Davis-Younger MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Eric W. Smith, II City Clerk

MOTION:

SECOND:

RE: **Ordinance # O-2025-855**

ACTION:

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

CITY OF MANASSAS

WATER RATE SCHEDULE

COMMERCIAL / INDUSTRIAL WATER SERVICE
Rate Schedule - CWS

Effective: July 1, 2025

Page 1 of 2

The City of Manassas (the "**City**") shall charge and collect for retail water service on the basis of this **Rate Schedule - CWS**. The City's General Terms & Conditions For Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Water System (the "**System**").

APPLICABILITY

This rate schedule is applicable to all metered water service required by Customer for commercial use.

MONTHLY RATE

Customer Charge

Meter sizes 3/4" and under	\$ 16.88 per month
1" Meter	\$ 22.64 per month
1.5" Meter	\$ 30.20 per month
2" Meter	\$ 39.19 per month
3" Meter	\$ 69.55 per month
4" Meter	\$ 97.48 per month
6" Meter	\$187.87 per month
8" Meter	\$298.48 per month
10" Meter	\$435.19 per month

Customer Charge Multi-Family Residential
Apartments Per Unit

\$9.75 per month

Flow Charge Per 1,000 Gallons Metered:

First 1 million Gallons	\$4.30 per 1,000 Gallons
Over 1 Million Gallons	\$3.73 per 1,000 Gallons

The amount computed at the MONTHLY RATE shall be subject to taxes, assessments, or surcharges imposed by any governmental authority, which are assessed on the basis of revenues from water service or volumes of water produced or sold by the City.

CITY OF MANASSAS

WATER RATE SCHEDULES

**COMMERCIAL / INDUSTRIAL WATER SERVICE
Rate Schedule - CWS**

Effective: July 1, 2025

Page 2 of 2

MINIMUM CHARGE

The monthly minimum charge shall be the sum of the Customer Charge and all applicable rate adjustments.

PAYMENT

Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

SINGLE METER APPORTIONMENT

Where water is supplied to more than one owner, family or occupant through a single service pipe on which there is a meter, the City will not undertake to apportion the charges for such water service among the several owners, occupants or families so served. The monthly bill for such water service shall be rendered to the Customer through whose premises such service pipe first passes. If the Customer has paid a business privilege license tax in connection with a business for which such water is used, the minimum charge shall be a single Customer Charge and the monthly bill shall be the Customer Charge plus the flow charge for the total amount of water metered. In all other cases, there shall be one bill issued to the Customer through whose premises the service pipe first passes and the minimum charge shall include a Customer Charge for each owner, occupant or family served from that service pipe and the monthly bill shall be the sum of the Customer Charges plus the flow charge for the total amount of water metered.

INTERRUPTION OF SERVICE

The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of water service from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City and the System.

The Customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the delivery of water service by the City from the System.

CITY OF MANASSAS
WATER RATE SCHEDULE
HYDRANT METER SERVICE
Rate Schedule - HMS

Effective: July 1, 2025

Page 1 of 2

The City of Manassas (the "**City**") shall charge and collect for retail water service on the basis of this **Rate Schedule - HMS**. The City's General Terms & Conditions For Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Water System (the "**System**").

APPLICABILITY

This rate schedule is applicable to all hydrant metered water service required by Customer for use only on hydrants located in the City of Manassas.

MONTHLY RATE

Customer Charge	\$49.16 per Month
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METERED WATER CHARGE

Flow Charge Per 1,000 Gallons Metered:	
All Metered Water	\$6.50 per 1,000 Gallons

The amount computed shall be subject to taxes, assessments, or surcharges imposed by any governmental authority, which are assessed on the basis of revenues from water service or volumes of water produced or sold by the City. Additionally, a penalty of \$100 shall be charged for any reading not received by the 1st of the month following usage.

MINIMUM CHARGE

The monthly minimum charge shall be the sum of the Customer Charge and all applicable rate adjustments.

PAYMENT

Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

CITY OF MANASSAS

WATER RATE SCHEDULES

**HYDRANT METER WATER SERVICE
Rate Schedule - HMS**

Effective: July 1, 2025

Page 2 of 2

OTHER TERMS AND CONDITIONS OF SERVICE

The uncodified Ordinance O#2012-19 provides for details on issuance of hydrant meters under Section 118-171 Manassas Code of Ordinances.

An issuance contract must be signed, an account set up, and a refundable deposit paid before hydrant meters can be issued.

Deposit Charge for Large Meter (Normally 3 inch)	-	\$2,000
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Deposit for Small Meter (Normally 5/8ths inch)	-	\$1,000
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Use of any unauthorized hydrant meter on any city water system hydrant, will be grounds for suspension of termination of hydrant service and justification for confiscation of any such foreign meter. A penalty of \$100 will be billed to the user and the confiscated meter returned to the issuing agency. Reinstatement of hydrant meter privileges shall be at the discretion of the Utility.

All conditions as provided for in the issuance contract, and contained in the Manassas Code of Ordinances Article III Division 6 Section 118-171 must be complied with and failure to do so will result in cessation of service, forfeiture of the deposit, and other remedy as allowed by law.

CITY OF MANASSAS
RAW WATER RATE SCHEDULE
LAKE WATER SERVICE
Rate Schedule - LWS

Effective: July 1, 2025

Page 1 of 2

The City of Manassas (the "**City**") shall charge and collect for raw Lake Manassas water service on the basis of this **Rate Schedule - LWS**. The City's General Terms & Conditions For Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available to golf courses surrounding Lake Manassas (the "**Lake**"), subject to the approval of the City. Currently approved courses include Robert Trent Jones, Virginia Oaks and Lake Manassas. Consideration for approval of additional golf courses will be based on an assessment of the accumulative effect that the additional users will have on the City's ability to maintain the lake at an appropriate level for providing the volume and quality of water to its current Customers.

APPLICABILITY

This rate schedule is applicable to all metered raw Lake water service required by Customers for uses for other than human consumption purposes, unless specified otherwise in the Uncodified Ordinance that sets this rate schedule.

MONTHLY RATE

Customer Charge	\$89.27 per month
Usage Charge	\$ 1.55 per 1,000 Gallons Metered

The amount computed at the MONTHLY RATE shall be subject to taxes, assessments or surcharges imposed by any governmental authority, which is assessed on the basis of revenues from water service or volumes of water produced or sold by the City.

MINIMUM CHARGE

The monthly minimum charge shall be the sum of the Customer Charge and all applicable rate adjustments.

PAYMENT

Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

CITY OF MANASSAS
RAW WATER RATE SCHEDULE

LAKE WATER SERVICE
Rate Schedule - LWS

Effective: July 1, 2025

Page 2 of 2

SINGLE METER APPORTIONMENT

Where water is supplied to more than one owner or occupant through a single service pipe on which there is a meter, the City will not undertake to apportion the charges for such water service among the several owners or occupants so served. The monthly bill for such water service shall be rendered to the Customer through whose premises such service pipe first passes. If the Customer has paid a business privilege license tax in connection with a business for which such water is used, the minimum charge shall be a single Customer Charge and the monthly bill shall be the Customer Charge plus the flow charge for the total amount of water metered. In all other cases, there shall be one bill issued to the Customer through whose premises the service pipe first passes and the minimum charge shall include a Customer Charge for each owner or occupant served from that service pipe and the monthly bill shall be the sum of the Customer Charges plus the flow charge for the total amount of water metered.

INTERRUPTION OF SERVICE

The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of water service from the Lake facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City and the Lake.

The City, through the authority of the Water Supply Advisory Task Force, may impose restrictions on the withdrawal of Lake water in times of drought in accordance with the City's Drought Contingency Plan.

If the City is no longer willing to provide this service, it will notify the golf courses not less than one year before termination of service.

CROSS CONNECTION AND BACKFLOW PROTECTION

The customer is responsible for ensuring that there are no cross connections from the water service line to any possible potable water source. In addition, the Customer is responsible for ensuring that appropriate backflow devices are installed.

The Customer shall notify the City immediately of any defects, troubles or accidents that may in any way affect the delivery of water service by the City from the Lake.

CITY OF MANASSAS
WATER RATE SCHEDULE
LARGE USER WATER SERVICE
Rate Schedule - LUWS

Effective: July 1, 2025

Page 1 of 2

The City of Manassas (the "**City**") shall charge and collect for retail water service on the basis of this **Rate Schedule - LUWS**. The City's General Terms & Conditions For Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Water System (the "**System**").

APPLICABILITY

This rate schedule is applicable to all metered water service required by LUWS customers. LUWS is defined as any customer using eighteen (18) million gallons per month based upon a 12 month average.

MONTHLY RATE

Customer Charge	\$ 435.19 per month
Flow Charge Per 1,000 Gallons Metered:	
First 25,000 Gallons	\$ 4.30 per 1,000 Gallons
Over 25,000 Gallons	\$ 3.50 per 1,000 Gallons

The amount computed at the MONTHLY RATE shall be subject to taxes, assessments, or surcharges imposed by any governmental authority, which are assessed on the basis of revenues from water service or volumes of water produced or sold by the City.

MINIMUM CHARGE

The monthly minimum charge shall be the sum of the Customer Charge and all applicable rate adjustments.

PAYMENT

Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

CITY OF MANASSAS

WATER RATE SCHEDULES

**LARGE USER WATER SERVICE
Rate Schedule - LUWS**

Effective: July 1, 2025

Page 2 of 2

SINGLE METER APPORTIONMENT

Where water is supplied to more than one owner, family or occupant through a single service pipe on which there is a meter, the City will not undertake to apportion the charges for such water service among the several owners, occupants or families so served. The monthly bill for such water service shall be rendered to the Customer through whose premises such service pipe first passes. If the Customer has paid a business privilege license tax in connection with a business for which such water is used, the minimum charge shall be a single Customer Charge and the monthly bill shall be the Customer Charge plus the flow charge for the total amount of water metered. In all other cases, there shall be one bill issued to the Customer through whose premises the service pipe first passes and the minimum charge shall include a Customer Charge for each owner, occupant or family served from that service pipe and the monthly bill shall be the sum of the Customer Charges plus the flow charge for the total amount of water metered.

INTERRUPTION OF SERVICE

The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of water service from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City and the System.

The Customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the delivery of water service by the City from the System.

CITY OF MANASSAS
WATER RATE SCHEDULE
RESIDENTIAL WATER SERVICE
Rate Schedule - RWS

Effective: July 1, 2025

Page 1 of 2

The City of Manassas (the "**City**") shall charge and collect for retail water service on the basis of this **Rate Schedule - RWS**. The City's General Terms & Conditions For Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Water System (the "**System**").

APPLICABILITY

This rate schedule is applicable to all metered water service required by Customer for residential use.

MONTHLY RATE

Customer Charge	\$11.87 per Month
Flow Charge First 5,000 Gallons Metered:	\$ 3.80 per 1,000 Gallons
Over 5,000 Gallons to 12,000 Gallons Metered:	\$ 4.03 per 1,000 Gallons
<u>November – April</u>	
Flow Charge Per 1,000 Gallons Metered:	
All Metered Water Over 12,000 Gallons	\$4.03 per 1,000 Gallons
<u>May – October</u>	
Flow Charge Per 1,000 Gallons Metered:	
All Metered Water Over 12,000 Gallons	\$4.20 per 1,000 Gallons
<u>All Metered Flow over 14,000 Gallons Surcharge</u>	\$2.26 per 1,000 Gallons

The amount computed at the MONTHLY RATE shall be subject to taxes, assessments, or surcharges imposed by any governmental authority, which are assessed on the basis of revenues from water service or volumes of water produced or sold by the City.

MINIMUM CHARGE

The monthly minimum charge shall be the sum of the Customer Charge and all applicable rate adjustments.

PAYMENT

Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

CITY OF MANASSAS
WATER RATE SCHEDULES
RESIDENTIAL WATER SERVICE
Rate Schedule - RWS

Effective: July 1, 2025

Page 2 of 2

SINGLE METER APPORTIONMENT

Where water is supplied to more than one owner, family or occupant through a single service pipe on which there is a meter, the City will not undertake to apportion the charges for such water service among the several owners, occupants or families so served. The monthly bill for such water service shall be rendered to the Customer through whose premises such service pipe first passes. If the Customer has paid a business privilege license tax in connection with a business for which such water is used, the minimum charge shall be a single Customer Charge and the monthly bill shall be the Customer Charge plus the flow charge for the total amount of water metered. In all other cases, there shall be one bill issued to the Customer through whose premises the service pipe first passes and the minimum charge shall include a Customer Charge for each owner, occupant or family served from that service pipe and the monthly bill shall be the sum of the Customer Charges plus the flow charge for the total amount of water metered.

INTERRUPTION OF SERVICE

The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of water service from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City and the System.

The Customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the delivery of water service by the City from the System.

Meter Testing

Customer requested meter testing will be performed in accordance with the provisions of Sec. 118-103. A deposit of \$75.00 must accompany a customer requested test of servicing water meter.

CITY OF MANASSAS
SEWER RATE SCHEDULE

RESIDENTIAL SEWER SERVICE
Rate Schedule – RSS

Effective: July 1, 2025

Page 1 of 2

The City of Manassas (the "**City**") shall charge and collect for residential sewer service on the basis of this **Rate Schedule - RSS**. The City's General Terms & Conditions For Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Sewer System (the "**System**").

APPLICABILITY

This rate schedule is applicable to all sewer service required by Customer exclusively for domestic purposes for individual (single family) private residences, individually metered apartment units and farm homes.

This rate schedule includes a summer sewer cap of 14,000 Gallons of metered water when the winter quarter billing (January, February, & March) average consumption is **10,000 gallons** per month **or less**. There is no summer sewer cap when winter quarter average monthly consumption is greater than 10,000 gallons.

This rate schedule is not applicable to businesses, licensed boarding or rooming houses, fraternity or sorority houses advertised as such, educational institutions or facilities, apartment houses including the common facility requirements, or the common facility requirements of residences also used for business purposes, evidenced by any form of advertising including a separate white page telephone listing, which will be served under the appropriate general service rate schedule.

MONTHLY RATE

Customer Charge	\$ 10.17 per month
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Flow Charge Per 1,000 Gallons Metered Water:

Billing Months of November through April:

First 5,000 Gallons Metered Water	\$ 3.27 per 1,000 Gallons
All Metered Water Over 5,000 Gallons	\$ 4.73 per 1,000 Gallons

CITY OF MANASSAS

SEWER RATE SCHEDULE

**RESIDENTIAL SEWER SERVICE
Rate Schedule – RSS**

Effective: July 1, 2025

Page 2 of 2

Monthly Rate (Continued)

Billing Months of May through October:

First 5,000 Gallons	\$ 3.27 per 1,000 Gallons
Over 5,000 Gallons	\$ 4.73 per 1,000 Gallons
Over 14,000 Gallons if Winter Quarter	
Average is 10,000 Gallons or less	\$ 0.00 per 1,000 Gallons
Over 14,000 Gallons if Winter Quarter	
Average is greater than 10,000 Gallons	\$ 4.73 per 1,000 Gallons

In addition to the above monthly flow rate per 1,000 gallons, a separate line item for the treatment cost by UOSA will be listed in accordance with the UOSA Cost Recovery rate schedule UOSA-1. The amount computed at the MONTHLY RATE shall be subject to taxes, assessments or surcharges imposed by any governmental authority which are assessed on the basis of revenues from sewer service or volumes of waste water collected and/or treated by the CITY.

PAYMENT

Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

INTERRUPTION OF SERVICE

The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of water service from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City and the System.

The Customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the delivery of water service by the City from the System.

EXCEPTION

The City may declare this sewer cap not applicable during such times as drought or emergency so as to be consistent with, drought management in accordance with the Drought Emergency Ordinance, or management of any other emergency as declared by the City of Manassas.

CITY OF MANASSAS

SEWER RATE SCHEDULE

NON-RESIDENTIAL SEWER SERVICE Rate Schedule – GSS

Effective: July 1, 2025

Page 1 of 2

The City Manassas (the "**City**") shall charge and collect for non- residential sewer service on the basis of this **Rate Schedule - GSS**. The City's General Terms & Conditions for Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Sewer System (the "**System**").

APPLICABILITY

This rate schedule is applicable to all sewer service required by Customer for non-residential purposes as defined in Rate Schedule RSS.

MONTHLY RATE

Customer Charge

Meter sizes 3/4" and under	\$ 14.00 per month
1" Meter	\$ 27.97 per month
1.5" Meter	\$ 41.96 per month
2" Meter	\$ 54.66 per month
3" Meter	\$ 67.77 per month
4" Meter	\$ 95.34 per month
6" Meter	\$150.09 per month
8" Meter	\$242.11 per month
10" Meter	\$376.36 per month

Customer Charge Multi-Family Residential

Apartments Per Unit	\$8.40 per month
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Flow Charge Per 1,000 Gallons Metered Water:

All Metered Water	\$4.39 per 1,000 Gallons
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In addition to the above monthly flow rate per 1,000 gallons, a separate line item for the treatment cost by UOSA will be listed in accordance with the UOSA Cost Recover rate schedule UOSA-1. The amount computed at the MONTHLY RATE shall be subject to taxes, assessments or surcharges imposed by any governmental authority which are assessed on the basis of revenues from sewer service or volumes of waste water collected and/or treated by the City.

CITY OF MANASSAS

SEWER RATE SCHEDULE

**NON-RESIDENTIAL SEWER SERVICE
Rate Schedule – GSS**

Effective: July 1, 2025

Page 2 of 2

PAYMENT

Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

INTERRUPTION OF SERVICE

The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee continuous sewer collection service from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City and the System.

The Customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the sewer collection service by the City from the System.

CITY OF MANASSAS

SEWER RATE SCHEDULES

UOSA COST RECOVERY

Rate Schedule UOSA-1

Effective July 1, 2004

Page 1 of 2

Pursuant to this **Rate Schedule UOSA-1**, the City of Manassas (the “**City**”) shall charge and collect for charges by the Upper Occoquan Sewage Authority (“**UOSA**”) for the City of Manassas (the “**City**”) share of the UOSA: (i) operation and maintenance expenses; (ii) reserve maintenance charges; and (iii) debt service payments. The City’s General Terms and Conditions for Utility Services are incorporated by reference as a part of this rate schedule.

APPLICABILITY: This rate schedule is applicable to all sewer service required by all Manassas Utility Sewer System (“**System**”) customers whose sewer collection service charges are billed pursuant to the City’s published residential and non-residential sewer service rate schedules

MONTHLY RATE: The monthly rate will be calculated from UOSA invoices for the current calendar quarter and the City’s projections of the current calendar quarter volumes of waste water to be collected and delivered to UOSA for treatment. The flow rate per 1,000 gallons (“**kg**”) will be calculated pursuant to the following formula.

$$R = (A + B + C - D + T) / E$$

Where:

R = the monthly UOSA cost recovery rate per kg;

A = the UOSA quarterly operation and maintenance charges,

B = the UOSA quarterly reserve maintenance charges;

C = the UOSA quarterly debt service payment charges;

D = the quarterly UOSA charges allocated to Micron;

E = the City’s estimate of waste water that will be collected and billed for during the quarter based on the actual sewer volumes collected and billed for during the same quarter of the prior fiscal year; and

T = an adjustment for the over- or under-recovery of the City’s costs during the prior calendar quarter.

The charges computed pursuant to the monthly rate R shall be subject to taxes, assessments or surcharges imposed by any governmental authority which are assessed on the basis of revenues from sewer service or volumes of waste water collected and/or treated.

PAYMENT: Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

CITY OF MANASSAS

SEWER RATE SCHEDULES

UOSA COST RECOVERY

Rate Schedule UOSA-1

Effective July 1, 2004

Page 2 of 2

INTERRUPTION OF SERVICE: The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee continuous sewer treatment service from UOSA and shall not be liable for damages occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of UOSA or the City of Manassas, Virginia, including but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City, the System and UOSA.

The customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the sewer collection service provided by the City and, therefore, the sewer treatment services provided by UOSA.

CITY OF MANASSAS
ELECTRIC RATE SCHEDULES
LARGE POWER SERVICE - PRIMARY
Rate Schedule - LPP

Effective: July 1, 2025

Page 1 of 2

The City of Manassas (the "**City**") shall charge and collect for large power service at primary voltages on the basis of this **Rate Schedule - LPP**. The Fuel & Purchased Power Cost Adjustment Clause and the City's General Terms & Conditions For Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Electric System (the "**System**").

APPLICABILITY

This rate schedule is applicable to all electric service required by Customer for lighting, power and any other purpose, other than residential service as defined in Rate Schedule RS, where service to the Customer is at a primary voltage, as defined hereinafter, and the Customer's maximum metered KW demand is greater than 100 KW and for which no other specific rate schedule is available. For any new customer in an existing location, the 12 month history of the location will be used to determine the applicable rate schedule.

CHARACTER OF SERVICE

Service under this rate schedule shall be alternating current, 60 Hertz, three phase, at the City's option of the standard primary voltages available from the System. For the purposes of this rate schedule, primary voltages are defined as greater than 600 volts. Standby or resale service is not permitted under this rate schedule.

MONTHLY RATE

Customer Charge	\$ 191.73	per month
Energy Charge (All Metered kWh)	\$ 0.0308	per kWh
Demand Charge (All Billing KW)	\$ 20.45	per KW

The above rate per kWh will be adjusted plus or minus in accordance with the formula specified in the Fuel & Purchased Power Cost Adjustment Clause. The amount computed at the MONTHLY RATE shall be subject to taxes, assessments, or surcharges imposed by any governmental authority, which are assessed on the basis of revenues from electric service or volumes of electricity purchased or sold by the City.

CITY OF MANASSAS
ELECTRIC RATE SCHEDULES
LARGE POWER SERVICE - PRIMARY
Rate Schedule - LPP

Effective: July 1, 2025

Page 2 of 2

MINIMUM CHARGE

The monthly minimum charge shall be the sum of the Customer Charge, the Demand Charge and all applicable rate adjustments.

DETERMINATION OF BILLING DEMAND

The Billing Demand each month shall be the greater of:

- a. The highest average KW measured in any fifteen minute interval during the billing month; or
- b. One hundred (100) KW.

POWER FACTOR ADJUSTMENT

The monthly metered KW demand may be adjusted to an equivalent 90.0% power factor for the purpose of establishing the monthly Billing Demand when the power factor at the point of delivery to the Customer is determined to be less than 90.0%. Such adjustment will be deferred for six (6) months at a new point of delivery to allow for corrective action by the Customer.

PAYMENT

Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

INTERRUPTION OF SERVICE

The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of electric power and energy from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City, the System or the bulk power supplier(s) to the System.

The Customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the delivery of electric service by the City from the System.

CITY OF MANASSAS
ELECTRIC RATE SCHEDULES
LARGE POWER SERVICE – SECONDARY
Rate Schedule - LPS

Effective: July 1, 2025

Page 1 of 2

The City of Manassas (the "**City**") shall charge and collect for large power service at secondary voltages on the basis of this **Rate Schedule - LPS**. The Fuel & Purchased Power Cost Adjustment Clause and the City's General Terms & Conditions for Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Electric System (the "**System**").

APPLICABILITY

This rate schedule is applicable to all electric service required by Customer for lighting, power and any other purpose, other than residential service as defined in Rate Schedule RS, where service to the Customer is at a secondary voltage, as defined hereinafter, and the Customer's maximum metered KW demand is greater than 100 KW and for which no other specific rate schedule is available. For any new customer in an existing location, the 12 month history of the location will be used to determine the applicable rate schedule.

CHARACTER OF SERVICE

Service under this rate schedule shall be alternating current, 60 Hertz, single phase, at the City's option of the standard secondary voltages available from the System. For the purposes of this rate schedule, secondary voltages are defined as 600 volts or less. If the equipment utilized by the Customer has the potential of imposing adverse impacts on the System, the City may, at its sole option, provide three phase service pursuant to the provisions of the General Terms & Conditions For Utility Service. Standby or resale service is not permitted under this rate schedule.

MONTHLY RATE

Customer Charge	\$ 166.17	per month
Energy Charge (All Metered kWh)	\$ 0.0312	per kWh
Demand Charge (All Billing KW)	\$ 20.70	per KW

The above rate per kWh will be adjusted plus or minus in accordance with the formula specified in the Fuel & Purchased Power Cost Adjustment Clause. The amount computed at the MONTHLY RATE shall be subject to taxes, assessments, or surcharges imposed by any governmental authority, which are assessed on the basis of revenues from electric service or volumes of electricity purchased or sold by the City.

CITY OF MANASSAS

ELECTRIC RATE SCHEDULES

**LARGE POWER SERVICE - SECONDARY
Rate Schedule - LPS**

Effective: July 1, 2025

Page 2 of 2

MINIMUM CHARGE

The monthly minimum charge shall be the sum of the Customer Charge, the Demand Charge and all applicable rate adjustments.

DETERMINATION OF BILLING DEMAND

The Billing Demand each month shall be the greater of:

- a. The highest average KW measured in any fifteen minute interval during the billing month; or
- b. One hundred (100) KW.

POWER FACTOR ADJUSTMENT

The monthly metered kW demand may be adjusted to an equivalent 90.0% power factor for the purpose of establishing the monthly Billing Demand when the power factor at the point of delivery to the Customer is determined to be less than 90.0%. Such adjustment will be deferred for six (6) months at a new point of delivery to allow for corrective action by the Customer.

PAYMENT

Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

INTERRUPTION OF SERVICE

The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of electric power and energy from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City, the System or the bulk power supplier(s) to the System.

The Customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the delivery of electric service by the City from the System.

MANASSAS UTILITY COMMISSION
City of Manassas, Virginia

ELECTRIC RATE SCHEDULES
Large Power Service Transmission Voltage
Rate Schedule – LPSTV

Effective: July 1, 2025

Page 1 of 3

The Manassas Utility Commission (the "**Commission**") shall charge and collect for large power service at transmission voltages on the basis of this **Rate Schedule - LPSTV**. The Commission's General Terms & Conditions For Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Electric System (the "**System**") at locations on or near the System transmission facilities.

APPLICABILITY

This rate schedule is applicable to all electric service required by Customer for lighting, power and any other purpose, other than residential service as defined in Rate Schedule RS, where service to the Customer is at transmission voltage, as defined hereinafter, and the Customer's maximum metered KW demand is greater than 6,000 KW and for which no other specific rate schedule is available.

CHARACTER OF SERVICE

Service under this rate schedule shall be alternating current, 60 Hertz, three phase, at transmission voltages available from the System. For the purposes of this rate schedule, transmission voltages are defined as equal to or greater than 69 kV. Partial standby service may be available at the discretion of the City of Manassas ("City"). The generation made available for standby will be reimbursed by the Customer by paying the fuel cost for the backup generation resources.

MAINTENANCE OF DELIVERY POINT EQUIPMENT

The basis of this rate schedule is that Customers afforded the rates herein shall be responsible for the costs for the City to maintain and operate the substation. While the substations in the City are owned by the City the responsibility of all maintenance and operation costs shall be reimbursed on the monthly bill by the Customer.

Any maintenance replacement items not budgeted that are needed during the year at the substation to operate the facility in a safe, reliable manner and to keep the substation operational shall be paid for by the Customer. This shall include the transformers, controls, relays, regulators, metering, and other miscellaneous equipment. These costs will be billed as part of the monthly bill unless other arrangements are made between the City and the Customer.

MANASSAS UTILITY COMMISSION
City of Manassas, Virginia

ELECTRIC RATE SCHEDULES
Large Power Service Transmission Voltage
Rate Schedule - LPSTV

Effective: July 1, 2025

Page 2 of 3

MONTHLY BILLING RATE

The Monthly Billing Rate shall be the sum of the following:

- a. Charges to the City from its wholesale power suppliers that can be assigned or allocated either directly, by metered energy consumption, or by other appropriate calculation to the Customer, which are applicable to the electric service provided to the Customer hereunder. Such charges shall include, but not be limited to those described in attached hereto Appendix "B" of VMEA/City of Manassas Contract.
- b. The amount equal to one twelfth (1/12) of the annual operating and maintenance charge for the City owned Substation facilities exclusively used by or reasonably allocated to the Customer. Such facilities shall include future additions and replacements. Approval of the additions or replacements shall be as the Commission deems appropriate or as detailed in a separate agreement between the City and the Customer.
- c. Direct costs such as extraordinary items or debt service related to City owned facilities exclusively used by or reasonably allocated to the Customer. Such facilities shall include future additions and replacements. Approval of the additions or replacements shall be as the Commission deems appropriate or as detailed in a separate agreement between the City and the Customer.
- d. Added to the total billing resulting from a., b., and c., above shall be a charge to provide for an operating margin to cover Administration and Indirect Costs of providing service, and shall be \$8,000 per month.

MONTHLY MINIMUM CHARGE

The monthly minimum charge shall be the sum of all charges in the above MONTHLY BILLING RATE, but not less than the greater of (1) any minimum bill amount set forth in the monthly billing rate for electric service between the Customer and the Commission, or (2) \$500.00.

MONTHLY ADJUSTMENT OF BILL FOR TAXES, ETC.

The amount computed at the MONTHLY BILLING RATE shall be subject to taxes, assessments or surcharges imposed by any governmental authority which are assessed on the basis of revenues from electric service or volumes of electricity purchased or sold by the Commission.

MANASSAS UTILITY COMMISSION
City of Manassas, Virginia

ELECTRIC RATE SCHEDULES
Large Power Service Transmission Voltage
Rate Schedule – LPSTV

Effective: July 1, 2024

Page 3 of 3

PAYMENT

Payment is due in the office of the City Treasurer by 2:00 PM on the date specified on the bill.

INTERRUPTION OF SERVICE

The Commission will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of electric power and energy from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the Commission, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the Commission, the System or the bulk power supplier(s) to the System.

The Customer shall notify the Commission immediately of any defects, troubles or accident which may in any way affect the delivery of electric service by the Commission from the System.

APPENDIX B

SUPPLEMENTAL REQUIREMENTS SCHEDULE

SUPPLEMENTAL POWER AND ENERGY REQUIREMENTS FOR VMEA PARTICIPANTS

AVAILABILITY

This schedule is applicable to the supply by VMEA of the supplemental Requirements of the Participant pursuant to the terms of the “Amended and Restated Power Sales Contract” between the Participant and VMEA. All of the applicable provisions of the Amended and Restated Power Sales Contract shall apply to service under this Supplemental Requirements Schedule and the provisions of the Amended and Restated Power Sales Contract shall control if there is any conflict with the provisions of this schedule.

SERVICE AVAILABLE

Service hereunder shall be three-phase, 60 Hertz alternating current electricity at the nominal voltage(s) of the Delivery Point(s) and within the delivery voltage range pursuant to the provisions of the “VEPCO Contract”.

MONTHLY RATE

The monthly billing to the Participant shall be the sum of the following applicable charges and credits as calculated below. Such charges and credits shall be based upon the metered loads and calculated charges and credits for the current monthly period, as used by VEPCO in its billings to VMEA.

- A. Energy Charge
- B. Fuel Charge
- C. Transmission / Distribution Charges
- D. Facilities and Reactive Charges
- E. Credits for Participant’s Generation
- F. Coincidence Factor Charges
- G. Annual True-Up Charges
- H. Dominion Nuclear Decommissioning Expenses
- I. Other Charges and Credits

VMEA and the Participant acknowledge that even though the below description of the component charges and credits are intended to be general in nature, VMEA shall flow-through the charges and credits that it receives from VEPCO in the same manner as the charges and credits are incurred to the extent reasonably possible.

Each of the Charges shall be calculated as follows:

- A. Demand Charge - Demand charge equal to the Dominion Virginia Power Wholesale Demand Rate as charged to VMEA minus the Demand Credit of \$0.00 per KW shall be allocated and charged to the Participant using the Generation Billing Demand determined below:
1. the Participant's hourly kW demand measured at the Participant's Delivery Point(s) coincident with VEPCO's monthly peak demand used to determine the VMEA monthly kW demand charge; plus
 2. the measured kW output coincident with VEPCO's monthly peak demand used to determine the VMEA monthly kW demand charge of non-Excluded Resources, as defined by the Amended and Restated Power Sales Contract, that are located behind the Delivery Point on the Participant's system and are subject to dispatch by VEPCO; less
 3. the Participant's SEPA kW Allocation for the billing period, and the measured kW output coincident with VEPCO's peak demand used to determine the VMEA monthly kW demand charge of other Excluded Resources, as defined by the Amended and Restated Power Sales Contract, to the extent the Excluded Resources are not located behind the Participant's Delivery Point(s). (No adjustment will be made for Excluded Resources that are located behind the Participant's Delivery Point(s).)
- B. Energy Charge - The monthly energy costs incurred by VMEA pursuant to the VEPCO Contract shall be allocated and charged to the Participant using the Billing Energy determined below:
1. the energy measured at the Participant's Delivery Point(s) during the billing period; plus
 2. the measured kWh output, during the billing period used by VEPCO to determine the VMEA monthly energy charge, of non-Excluded Resources, as defined by the Amended and Restated Power Sales Contract, that are located behind the Delivery Point on the Participant's system and are subject to dispatch by VEPCO; less
 3. the Participant's SEPA kWh Allocation for the billing period, and the measured kWh output, during the billing period used by VEPCO to determine the VMEA monthly energy charge, of Excluded Resources, as defined by the Amended and Restated Power Sales Contract, to the extent the Excluded Resources are not located behind the Participant's Delivery Point(s). (No adjustment will be made for Excluded Resources that are located behind the Participant's Delivery Point(s).)
- C. Fuel Charge - The monthly fuel costs incurred by VMEA pursuant to the VEPCO Contract shall be allocated and charged to the Participant using the Billing Energy as determined in "B".
- D. Transmission / Distribution / Ancillary Service Charges - The Transmission / Distribution / Ancillary Service Charges shall be calculated as follows:
1. the monthly transmission costs incurred by VMEA pursuant to the VEPCO Contract shall

be allocated and charged to the Participant using the Transmission Billing Demand, which shall be calculated using the Participant's hourly kW demand measured at the Participant's Delivery Point(s) coincident with VEPCO's annual peak demand used to determine the VMEA monthly kW transmission charge except that the Participant's SEPA kW Allocation is not subtracted from the measured demand.

2. the monthly distribution costs incurred by VMEA pursuant to the VEPCO Contract shall be directly assigned to the Participant.
 3. the monthly ancillary service charges incurred by VMEA pursuant to the VEPCO Contract shall be allocated to the Participant using the same load ratio share as used in the billing for such services from VEPCO to VMEA.
- E. Facilities and Reactive Charges - The monthly facilities and reactive charges incurred by VMEA for transmission and distribution service pursuant to the VEPCO Contract shall be directly assigned to the Participant.
- F. Credits for Participant's Generation - Credits for Participant's Generation shall be calculated as follows:
1. the credits for participant's generation received by VMEA pursuant to the VEPCO Contract shall be directly assigned to the Participant; except
 2. in the event of a Participant resource being unavailable when dispatched by VEPCO and VMEA reserve generation capacity is dispatched, then the credit for generation received by VMEA pursuant to the VEPCO Contract shall be allocated and credited to the Participant based on the Participant's pro-rata ownership share in the VMEA reserve generation capacity.

- G. Coincidence Factor Charges – Coincidence Factor Charges shall be calculated as follows:

The monthly coincidence factor charges incurred by VMEA due to the ratio of the sum of the twelve monthly VMEA coincident peaks divided by sum of the twelve monthly VMEA non-coincident peaks being below the defined ratio pursuant to the VEPCO Contract shall be allocated to the Participant only in the event that the ratio of the sum of the Participant demands during the same twelve monthly VMEA coincident peaks divided by the sum of the Participant demands during the same twelve monthly VMEA non-coincident peaks is below the defined ratio pursuant to the VEPCO Contract. In such event, VMEA shall allocate the coincidence factor charges to the Participant based upon a pro-rata share of all other Participants demands that also contributed to VMEA incurring the coincidence factor charge.

- H. Annual True-Up Charges – Annual True-Up Charges shall be calculated each year for the prior year as follows:

1. The Demand and Energy Charges in "A" and "B" above shall be subject to an annual true-up pursuant to the VEPCO Contract. The true-up shall be applied in equal amounts in the billings for the months of July, August and September.
2. The annual true-up charges shall be allocated to the Participant using a weighted average of the applicable monthly Generation Billing Demand and Billing Energy amounts used

to allocate the VMEA costs to the Participant in the prior year.

- I. Dominion Nuclear Decommissioning Expenses - Dominion Nuclear Decommissioning Expenses shall be calculated as follows:

The costs incurred from VEPCO by VMEA including annual funding requirements for nuclear decommissioning of North Anna Units 1 and 2, for Surry Units 1 and 2, and for any other nuclear generation resources that are in service during the term of the Amended and Restated Power Sales Contract and require the collection of decommissioning costs shall be billed in twelve installments during each year. The costs shall be allocated to the Participant using the average Generation Billing Demand from the prior calendar year.

- J. Other Charges and Credits – Other Charges and Credits shall be calculated as follows:

In the event that VMEA incurs other power supply related costs and credits from VEPCO or another supplier and such cost or credit is not recoverable under any of the other Charges contained herein, then such cost or credit shall be flowed-through this Other Charges and Credits and shall be allocated to the Participant in same manner incurred to the extent reasonably possible. Other charges shall include VMEA Administrative, General, and/or Overhead expenses associated with City/VMEA contract administration.

MANASSAS UTILITY COMMISSION
City of Manassas, Virginia

ELECTRIC RATE SCHEDULES
Large Power Service Distribution Voltage
Rate Schedule – LPSDV

Effective: July 1, 2025

Page 1 of 3

The City of Manassas (the "**City**") shall charge and collect for large power service at primary voltages on the basis of this **Rate Schedule - LPSDV**. The Fuel & Purchased Power Cost Adjustment Clause and the City's General Terms & Conditions for Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Electric System (the "**System**").

APPLICABILITY

This rate schedule is applicable to all electric service required by Customer for lighting, power and any other purpose, other than residential service as defined in Rate Schedule RS, where service to the Customer is at a primary distribution voltage directly supplied from a Dominion Virginia Power substation, as defined hereinafter, and the Customer's maximum metered KW demand is greater than 100 KW and for which no other specific rate schedule is available. For any new customer in an existing location, the 12 month history of the location will be used to determine the applicable rate schedule.

CHARACTER OF SERVICE

Service under this rate schedule shall be alternating current, 60 Hertz, three phase, at the City's option of the standard primary voltages available from the System. For the purposes of this rate schedule, primary voltages are defined as greater than 600 volts. Standby or resale service is not permitted under this rate schedule.

MANASSAS UTILITY COMMISSION
City of Manassas, Virginia

ELECTRIC RATE SCHEDULES
Large Power Service Distribution Voltage
Rate Schedule - LPSDV

Effective: July 1, 2025

Page 2 of 3

MONTHLY BILLING RATE

The Monthly Billing Rate shall be the sum of the following:

- a. Charges to the City from its wholesale power suppliers that can be assigned or allocated either directly, by metered energy consumption, or by other appropriate calculation to the Customer, which are applicable to the electric service provided to the Customer hereunder. Such charges shall include, but not be limited to those described in attached hereto Appendix "B" of VMEA/City of Manassas Contract.
- b. The amount equal to two (2) percent of the monthly bill for the City's Administrative and General costs.
- c. Direct costs such as extraordinary items or debt service related to City owned facilities exclusively used by or reasonably allocated to the Customer. Such facilities shall include future additions and replacements. Approval of the additions or replacements shall be as the City deems appropriate or as detailed in a separate agreement between the City and the Customer.

MONTHLY MINIMUM CHARGE

The monthly minimum charge shall be the sum of all charges in the above MONTHLY BILLING RATE, but not less than the greater of (1) any minimum bill amount set forth in the monthly billing rate for electric service between the Customer and the City, or (2) \$500.00.

MONTHLY ADJUSTMENT OF BILL FOR TAXES, ETC.

The amount computed at the MONTHLY BILLING RATE shall be subject to taxes, assessments or surcharges imposed by any governmental authority which are assessed on the basis of revenues from electric service or volumes of electricity purchased or sold by the City.

**MANASSAS UTILITY COMMISSION
City of Manassas, Virginia**

**ELECTRIC RATE SCHEDULES
Large Power Service Distribution Voltage
Rate Schedule – LPSDV**

Effective: July 1, 2025

Page 3 of 3

PAYMENT

Payment is due in the office of the City Utilities Customer Service by 2:00 PM on the date specified on the bill.

INTERRUPTION OF SERVICE

The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of electric power and energy from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City, the System or the bulk power supplier(s) to the System.

The Customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the delivery of electric service by the City from the System.

APPENDIX B
SUPPLEMENTAL REQUIREMENTS SCHEDULE

**SUPPLEMENTAL POWER AND ENERGY REQUIREMENTS
FOR
VMEA PARTICIPANTS**

AVAILABILITY

This schedule is applicable to the supply by VMEA of the supplemental Requirements of the Participant pursuant to the terms of the “Amended and Restated Power Sales Contract” between the Participant and VMEA. All of the applicable provisions of the Amended and Restated Power Sales Contract shall apply to service under this Supplemental Requirements Schedule and the provisions of the Amended and Restated Power Sales Contract shall control if there is any conflict with the provisions of this schedule.

SERVICE AVAILABLE

Service hereunder shall be three-phase, 60 Hertz alternating current electricity at the nominal voltage(s) of the Delivery Point(s) and within the delivery voltage range pursuant to the provisions of the “VEPCO Contract”.

MONTHLY RATE

The monthly billing to the Participant shall be the sum of the following applicable charges and credits as calculated below. Such charges and credits shall be based upon the metered loads and calculated charges and credits for the current monthly period, as used by VEPCO in its billings to VMEA.

- A. Energy Charge
- B. Fuel Charge
- C. Transmission / Distribution Charges
- D. Facilities and Reactive Charges
- E. Credits for Participant’s Generation
- F. Coincidence Factor Charges
- G. Annual True-Up Charges
- H. Dominion Nuclear Decommissioning Expenses
- I. Other Charges and Credits

VMEA and the Participant acknowledge that even though the below description of the component charges and credits are intended to be general in nature, VMEA shall flow-through the charges and credits that it receives from VEPCO in the same manner as the charges and credits are incurred to the extent reasonably possible.

Each of the Charges shall be calculated as follows:

- A. Demand Charge - Demand charge equal to the Dominion Virginia Power Wholesale Demand Rate as charged to VMEA minus the Demand Credit of \$0.00 per KW shall be allocated and charged to the Participant using the Generation Billing Demand determined below:
1. the Participant's hourly kW demand measured at the Participant's Delivery Point(s) coincident with VEPCO's monthly peak demand used to determine the VMEA monthly kW demand charge; plus
 2. the measured kW output coincident with VEPCO's monthly peak demand used to determine the VMEA monthly kW demand charge of non-Excluded Resources, as defined by the Amended and Restated Power Sales Contract, that are located behind the Delivery Point on the Participant's system and are subject to dispatch by VEPCO; less
 3. the Participant's SEPA kW Allocation for the billing period, and the measured kW output coincident with VEPCO's peak demand used to determine the VMEA monthly kW demand charge of other Excluded Resources, as defined by the Amended and Restated Power Sales Contract, to the extent the Excluded Resources are not located behind the Participant's Delivery Point(s). (No adjustment will be made for Excluded Resources that are located behind the Participant's Delivery Point(s).)
- B. Energy Charge –The monthly energy costs incurred by VMEA pursuant to the VEPCO Contract shall be allocated and charged to the Participant using the Billing Energy determined below:
1. the energy measured at the Participant's Delivery Point(s) during the billing period; plus
 2. the measured kWh output, during the billing period used by VEPCO to determine the VMEA monthly energy charge, of non-Excluded Resources, as defined by the Amended and Restated Power Sales Contract, that are located behind the Delivery Point on the Participant's system and are subject to dispatch by VEPCO; less
 3. the Participant's SEPA kWh Allocation for the billing period, and the measured kWh output, during the billing period used by VEPCO to determine the VMEA monthly energy charge, of Excluded Resources, as defined by the Amended and Restated Power Sales Contract, to the extent the Excluded Resources are not located behind the Participant's Delivery Point(s). (No adjustment will be made for Excluded Resources that are located behind the Participant's Delivery Point(s).)
- C. Fuel Charge – The monthly fuel costs incurred by VMEA pursuant to the VEPCO Contract shall be allocated and charged to the Participant using the Billing Energy as determined in "B".

D. Transmission / Distribution / Ancillary Service Charges - The Transmission / Distribution / Ancillary Service Charges shall be calculated as follows:

1. the monthly transmission costs incurred by VMEA pursuant to the VEPCO Contract shall be allocated and charged to the Participant using the Transmission Billing Demand, which shall be calculated using the Participant's hourly kW demand measured at the Participant's Delivery Point(s) coincident with VEPCO's annual peak demand used to determine the VMEA monthly kW transmission charge except that the Participant's SEPA kW Allocation is not subtracted from the measured demand.
2. the monthly distribution costs incurred by VMEA pursuant to the VEPCO Contract shall be directly assigned to the Participant.
3. the monthly ancillary service charges incurred by VMEA pursuant to the VEPCO Contract shall be allocated to the Participant using the same load ratio share as used in the billing for such services from VEPCO to VMEA.

E. Facilities and Reactive Charges - The monthly facilities and reactive charges incurred by VMEA for transmission and distribution service pursuant to the VEPCO Contract shall be directly assigned to the Participant.

F. Credits for Participant's Generation - Credits for Participant's Generation shall be calculated as follows:

1. the credits for participant's generation received by VMEA pursuant to the VEPCO Contract shall be directly assigned to the Participant; except
2. in the event of a Participant resource being unavailable when dispatched by VEPCO and VMEA reserve generation capacity is dispatched, then the credit for generation received by VMEA pursuant to the VEPCO Contract shall be allocated and credited to the Participant based on the Participant's pro-rata ownership share in the VMEA reserve generation capacity.

G. Coincidence Factor Charges – Coincidence Factor Charges shall be calculated as follows:

The monthly coincidence factor charges incurred by VMEA due to the ratio of the sum of the twelve monthly VMEA coincident peaks divided by sum of the twelve monthly VMEA non-coincident peaks being below the defined ratio pursuant to the VEPCO Contract shall be allocated to the Participant only in the event that the ratio of the sum of the Participant demands during the same twelve monthly VMEA coincident peaks divided by the sum of the Participant demands during the same twelve monthly VMEA non-coincident peaks is below the defined ratio pursuant to the VEPCO Contract. In such event, VMEA shall allocate the coincidence factor charges to the Participant based upon a pro-rata share of all other Participants demands that also contributed to VMEA incurring the coincidence factor charge.

H. Annual True-Up Charges – Annual True-Up Charges shall be calculated each year for the prior year as follows:

1. The Demand and Energy Charges in "A" and "B" above shall be subject to an annual true-up pursuant to the VEPCO Contract. The true-up shall be applied in equal amounts in the

billings for the months of July, August and September.

2. The annual true-up charges shall be allocated to the Participant using a weighted average of the applicable monthly Generation Billing Demand and Billing Energy amounts used to allocate the VMEA costs to the Participant in the prior year.

- I. Dominion Nuclear Decommissioning Expenses - Dominion Nuclear Decommissioning Expenses shall be calculated as follows:

The costs incurred from VEPCO by VMEA including annual funding requirements for nuclear decommissioning of North Anna Units 1 and 2, for Surry Units 1 and 2, and for any other nuclear generation resources that are in service during the term of the Amended and Restated Power Sales Contract and require the collection of decommissioning costs shall be billed in twelve installments during each year. The costs shall be allocated to the Participant using the average Generation Billing Demand from the prior calendar year.

- J. Other Charges and Credits – Other Charges and Credits shall be calculated as follows:

In the event that VMEA incurs other power supply related costs and credits from VEPCO or another supplier and such cost or credit is not recoverable under any of the other Charges contained herein, then such cost or credit shall be flowed-through this Other Charges and Credits and shall be allocated to the Participant in same manner incurred to the extent reasonably possible. Other charges shall include VMEA Administrative, General, and/or Overhead expenses associated with City/VMEA contract administration.

CITY OF MANASSAS

ELECTRIC RATE SCHEDULES

FUEL & PURCHASED POWER COST ADJUSTMENT CLAUSE

Rate Schedule PCA

Effective October 1, 2011

Page 1 of 2

Pursuant to this **Rate Schedule PCA**, the Manassas Utility City (the “**City**”) shall charge and collect for monthly charges for fuel and purchased power costs on the basis of the provisions of this Rate Schedule – PCA, by the Virginia Municipal Electric Association (“**VMEA**”) as a result of charges by Dominion Virginia Power (“**Dominion**”) for the City of Manassas (the “**City**”). The City’s General Terms and Conditions for Utility Services are incorporated by reference as a part of this rate schedule.

APPLICABILITY: This rate schedule is applicable to all electric service required by all Manassas Utility Electric System (“**System**”) customers whose electric service charges are billed pursuant to the City’s published electric service rate schedules, except energy sales associated with Private Area Lighting service.

Also, this rate schedule is currently applicable to the sales of energy by the City and is included by reference in the City’s various electric rate schedules, however, should the charge be applicable or calculated based on other than energy, the same amount, fashion, method, and per unit amount, will be used as charged to the City.

MONTHLY RATE: The monthly rate (formerly formula rate) will be the amount of PCA charge per unit times the volume of electricity (ie: energy in kWh) billed to the customer for that billing period. The amount of PCA will be equal to the amount charged by Dominion Virginia Power on a monthly basis and established per Section 4.4 of the Amended and Restated Agreement for the Purchase of Electricity for resale between Virginia Dominion Electric Power Company and the Virginia Municipal Electric Association No. 1.

As an example for a residential customer using 1,000 kWh for their current billed consumption and a fuel charge to the City of \$.02 per kWh would pass to the customer as a charge as follows:

PCA Charge 1,000 kWh @ \$0.0200 per kWh equals \$20.00

The charges computed pursuant to the monthly PCA rate shall be subject to taxes, assessments or surcharges imposed by any governmental authority which are assessed on the basis of revenues from electric service or volumes of electricity sold.

PAYMENT: Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

CITY OF MANASSAS

ELECTRIC RATE SCHEDULES

FUEL & PURCHASED POWER COST ADJUSTMENT CLAUSE

Rate Schedule PCA

Effective October 1, 2011

Page 2 of 2

INTERRUPTION OF SERVICE: The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of electric power and energy from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City, the System or the bulk power supplier(s) to the System.

The Customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the delivery of electric service by the City from the System.

**CITY OF MANASSAS
ELECTRIC RATE SCHEDULES**

**MEDIUM GENERAL SERVICE
Rate Schedule - MGS**

Effective: July 1, 2025

Page 1 of 2

The City of Manassas (the "**City**") shall charge and collect for medium general service electric service on the basis of this **Rate Schedule - MGS**. The Fuel & Purchased Power Cost Adjustment Clause and the City's General Terms & Conditions For Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Electric System (the "**System**").

APPLICABILITY

This rate schedule is applicable to all electric service required by Customer for lighting, power and any other purpose, other than residential service as defined in Rate Schedule RS, where the Customer's metered kW demand is greater than 10 KW but less than 100 KW and for which no other specific rate schedule is available. If the Customer's maximum metered KW demand exceeds 100 KW for any two months during any twelve month period, the City will transfer the Customer to the then applicable large general service rate schedule. For any new customer in an existing location, the 12 month history of the location will be used to determine the applicable rate schedule.

CHARACTER OF SERVICE

Service under this rate schedule shall be alternating current, 60 Hertz, single phase, at the City's option of the standard voltages available from the System. If the equipment utilized by the Customer has the potential of imposing adverse impacts on the System, the City may, at its sole option, provide three phase service pursuant to the provisions of the General Terms & Conditions For Utility Service. Standby or resale service is not permitted under this rate schedule.

MONTHLY RATE

Customer Charge	\$ 23.33	per month
Energy Charge (All Metered kWh)	\$ 0.0571	per kWh
Demand Charge (All Billing KW)	\$ 14.75	per KW

The above rate per kWh will be adjusted plus or minus in accordance with the formula specified in the Fuel & Purchased Power Cost Adjustment Clause. The amount computed at the MONTHLY RATE shall be subject to taxes, assessments, or surcharges imposed by any governmental authority, which are assessed on the basis of revenues from electric service or volumes of electricity purchased or sold by the City.

CITY OF MANASSAS
ELECTRIC RATE SCHEDULES
MEDIUM GENERAL SERVICE
Rate Schedule - MGS

Effective: July 1, 2025

Page 2 of 2

MINIMUM CHARGE

The monthly minimum charge shall be the sum of the Customer Charge, the Demand Charge and all applicable rate adjustments.

DETERMINATION OF BILLING DEMAND

The Billing Demand each month shall be the greater of:

- a. The highest average KW measured in any fifteen minute interval during the billing month; or
- b. Ten (10) KW.

POWER FACTOR ADJUSTMENT

The monthly metered KW demand may be adjusted to an equivalent 90.0% power factor for the purpose of establishing the monthly Billing Demand when the power factor at the point of delivery to the Customer is determined to be less than 90.0%. Such adjustment will be deferred for six (6) months at a new point of delivery to allow for corrective action by the Customer.

PAYMENT

Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

INTERRUPTION OF SERVICE

The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of electric power and energy from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City, the System or the bulk power supplier(s) to the System.

The Customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the delivery of electric service by the City from the system.

CITY OF MANASSAS

ELECTRIC RATE SCHEDULES

PRIVATE AREA LIGHTING SERVICE

Rate Schedule – PAL

Effective: July 1, 2025

Page 1 of 3

The City of Manassas (the "**City**") shall charge and collect for private area lighting service on the basis of this **Rate Schedule - PAL**. The City's General Terms & Conditions for Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Electric System (the "**System**").

APPLICABILITY

This rate schedule is applicable to year-round private outdoor area lighting service. Lighting fixtures and the services to be provided pursuant to this rate schedule shall be at locations that are easily and economically accessible to City equipment and personnel for construction and maintenance. Lamps will be operated approximately 4,000 hours per year per lamp from dusk to dawn as controlled by photo-electric controls.

CHARACTER OF SERVICE

Service under this rate schedule shall be alternating current, 60 Hertz, single phase, at the City's option of the standard primary voltages available from the System. Standby or resale service is not permitted under this rate schedule.

MONTHLY RATE

The following rates are based on overhead service on existing wood poles.

Limited to Existing Installations:

Mercury Vapor Lamps:

2,200 Lumen,	75 Watt	\$ 10.20 per month
3,300 Lumen,	100 Watt	\$ 13.82 per month
7,000 Lumen,	175 Watt	\$ 16.02 per month
20,000 Lumen,	400 Watt	\$ 28.02 per month
53,000 Lumen,	1,000 Watt	\$ 55.31 per month

Available to Existing & New Installations:

High Pressure Sodium Vapor Lamps:

5,800 Lumen,	70 Watt	\$ 14.33 per month
9,500 Lumen,	100 Watt	\$ 15.61 per month
16,000 Lumen,	150 Watt	\$ 17.70 per month
27,500 Lumen,	250 Watt	\$ 23.25 per month
50,000 Lumen,	400 Watt	\$ 33.57 per month

CITY OF MANASSAS

ELECTRIC RATE SCHEDULES

**PRIVATE AREA LIGHTING SERVICE
Rate Schedule – PAL**

Effective: July 1, 2025

Page 2 of 3

MONTHLY RATE (Cont.)

The following charges shall be added to the above monthly rates per fixture installations other than the standard installation of overhead service on an existing wood pole with an upsweep arm not over six (6) feet in length.

Eight (8) foot upsweep arm	\$0.37 per month
Thirty (30) foot wood pole	\$4.95 per month
Special Installations:	The difference in cost between special installation and standard installation.

The cost of special installations may be paid by the Customer as a one time charge at the time of installation or monthly at 1.65% of the cost of the excess facilities.

PAYMENT

Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

SPECIAL CONDITIONS

The City will furnish, operate and maintain the facilities required for service under this rate schedule. Service at locations where existing System poles and facilities are not available will be made at the discretion of the City and at an additional charge to recover the cost of installing poles and conductors and to recover increased costs of maintenance.

The following conditions shall apply to all facilities installed by the City under this rate schedule:

The cost of repairing facilities damaged by acts of vandalism shall be billed to the Customer at the actual cost to the City, including all appropriate overheads.

The City shall, at the request of the Customer, relocate or change existing equipment and, other than the replacement of a mercury vapor fixture with a high-pressure sodium vapor fixture, the Customer shall reimburse the City for any and all such relocations or changes at the City's actual costs, including appropriate overheads.

Extensions of any lighting facilities will be made by the City only where, in the sole opinion of the City, the annual revenues justify the estimated cost, including appropriate overheads.

CITY OF MANASSAS

ELECTRIC RATE SCHEDULES

**PRIVATE AREA LIGHTING SERVICE
Rate Schedule – PAL**

Effective: July 1, 2024

Page 3 of 3

SPECIAL CONDITIONS (Cont.)

New private area lighting facilities shall be of a form and substance consistent with the CITY's approved standard configuration for private area lighting at the time of the Customer's application for service. Where a non-standard lighting configuration is requested by the Customer, all maintenance and replacement costs shall be paid by the Customer should the CITY agree to the installation of such non-standard facilities.

All service and necessary maintenance will be performed only during the regular scheduled working hours of the City. The City shall have forty-eight (48) hours, after notification by the Customer, to replace all burned out lamps.

INTERRUPTION OF SERVICE

The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of electric power and energy from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City, the System or the bulk power supplier(s) to the System.

The Customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the delivery of electric service by the City from the System.

CITY OF MANASSAS
ELECTRIC RATE SCHEDULES
RESIDENTIAL SERVICE
Rate Schedule - RS

Effective: July 1, 2025

Page 1 of 2

The City of Manassas (the "**City**") shall charge and collect for residential electric service on the basis of this **Rate Schedule - RS**. The Fuel & Purchased Power Cost Adjustment Clause and the City's General Terms & Conditions for Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Electric System (the "**System**").

APPLICABILITY

This rate schedule is applicable to all electric service required by Customer exclusively for domestic purposes for individual (single family) private residences, individually metered apartment units and farm homes.

This rate schedule is not applicable to businesses, licensed boarding or rooming houses, fraternity or sorority houses advertised as such, educational institutions or facilities, apartment houses including the common facility requirements, or the common facility requirements of residences also used for business purposes, evidenced by any form of advertising including a separate white page telephone listing, which will be served under the appropriate general service rate schedule.

CHARACTER OF SERVICE

Service under this rate schedule shall be alternating current, 60 Hertz, single phase, at the City's option of the standard voltages available from the System. Standby or resale service is not permitted under this rate schedule.

MONTHLY RATE

Customer Charge	\$ 16.17 per month
Energy Charge (All Metered kWh)	\$ 0.0984 per kWh

The above rate per kWh will be adjusted plus or minus in accordance with the formula specified in the Fuel & Purchased Power Cost Adjustment Clause. The amount computed at the MONTHLY RATE shall be subject to taxes, assessments, or surcharges imposed by any governmental authority, which are assessed on the basis of revenues from electric service or volumes of electricity purchased or sold by the City.

CITY OF MANASSAS
ELECTRIC RATE SCHEDULES
RESIDENTIAL SERVICE
Rate Schedule - RS

Effective: July 1, 2025

Page 2 of 2

MINIMUM CHARGE

The monthly minimum charge shall be the sum of the Customer Charge, and all applicable rate adjustments.

PAYMENT

Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

INTERRUPTION OF SERVICE

The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of electric power and energy from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City, the System or the bulk power supplier(s) to the System.

The Customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the delivery of electric service by the City from the System.

CITY OF MANASSAS
ELECTRIC RATE SCHEDULES
SMALL GENERAL SERVICE
Rate Schedule - SGS

Effective: July 1, 2025

Page 1 of 2

The City of Manassas (the "**City**") shall charge and collect for small general service electric service on the basis of this **Rate Schedule - SGS**. The Fuel & Purchased Power Cost Adjustment Clause and the City's General Terms & Conditions for Utility Services are incorporated by reference as a part of this rate schedule.

AVAILABILITY

This rate schedule is available throughout the entire territory served by the Manassas Electric System (the "**System**").

APPLICABILITY

This rate schedule is applicable to all electric service required by Customer for lighting, power and any other purpose, other than residential service as defined in Rate Schedule RS, where the Customer's KW demand is not metered or the metered KW demand is less than 10 KW. If the Customer's maximum metered KW demand exceeds 10 KW for any two months during any twelve-month period, the City will transfer the Customer to the then applicable general service rate schedule. For any new customer in an existing location, the 12 month history of the location will be used to determine the applicable rate schedule.

CHARACTER OF SERVICE

Service under this rate schedule shall be alternating current, 60 Hertz, single phase, at the City's option of the standard voltages available from the System. If the equipment utilized by the Customer has the potential of imposing adverse impacts on the System, the City may, at its sole option, provide three phase service pursuant to the provisions of the General Terms & Conditions For Utility Service. Standby or resale service is not permitted under this rate schedule.

MONTHLY RATE

Customer Charge	\$ 23.30 per month
Energy Charge (All Metered kWh)	\$ 0.0977 per kWh

The above rate per kWh will be adjusted plus or minus in accordance with the formula specified in the Fuel & Purchased Power Cost Adjustment Clause. The amount computed at the MONTHLY RATE shall be subject to taxes, assessments, or surcharges imposed by any governmental authority, which are assessed on the basis of revenues from electric service or volumes of electricity purchased or sold by the City.

CITY OF MANASSAS
ELECTRIC RATE SCHEDULES
SMALL GENERAL SERVICE
Rate Schedule - SGS

Effective: July 1, 2025

Page 2 of 2

MINIMUM CHARGE

The monthly minimum charge shall be the sum of the Customer Charge, and all applicable rate adjustments.

PAYMENT

Payment is due in the office of the Department of Utilities by 2:00 PM on the date specified on the bill.

INTERRUPTION OF SERVICE

The City will make reasonable provisions to insure satisfactory and continuous service, but does not guarantee a continuous supply of electric power and energy from the System facilities and shall not be liable for damage occasioned by interruptions of service or failure to commence delivery caused by acts of God, or the public enemy, or for any cause reasonably beyond the control of the City, including, but not limited to, the failure or breakdown of facilities, floods, fire, strikes, or actions or orders of any agency having jurisdiction in the premises, or for interruptions which are necessary for inspection, repair, or changes in the equipment and facilities of the City, the System or the bulk power supplier(s) to the System.

The Customer shall notify the City immediately of any defects, troubles or accident which may in any way affect the delivery of electric service by the City from the System.



City Council Agenda Item Report

Agenda Item No. 3.4
Submitted by: Sandra Mitchell
Submitting Department: Finance
Meeting Date: June 2, 2025

Item Title

Uncodified Ordinance #O-2025-856: Setting the Parks, Culture, & Recreation Fee Schedule Effective July 1, 2025 (First Reading)
(Staff: Matt Arcieri, Planning & Community Development Director / Assistant City Manager)

Suggested Action and/or Recommendation

Suggested Motion

I move that Uncodified Ordinance #O-2025-856 be approved on first reading.

Item Type Ordinances
Submitting Department Finance
Meeting Body City Council

Item ID 2025-856
Drafter Sandra Mitchell
Meeting Date June 2, 2025

Fiscal Impact

Operation and Administration of the City for FY 2026

Executive Summary and Background Information

The City Council has held nine (9) budget work sessions and two (2) public hearing to establish the FY 2026 Budget.

Ordinance #O-2025-856 sets the parks, culture, and recreation fee schedule effective July 1, 2025.

ATTACHMENTS

- [O-2025-856 PCR Fee Schedule](#)

ORDINANCE # O-2025-856

First Reading: _____
Second Reading _____
Enacted _____
Effective _____

AN UNCODIFIED ORDINANCE ESTABLISHING THE PARK, CULTURE & RECREATION FEE SCHEDULE FOR ALL RENTALS, PERMITS, PROGRAMS, ADMISSION, SERVICES, HISTORIC AND CULTURAL FEES

BE IT ORDAINED that by City Council of the City of Manassas, Virginia, meeting in regular session this 2nd day of June, 2025, that Ordinance # O-2023-06 is repealed effective July 1, 2025 and that the following fee schedule is established effective July 1, 2025.

ATHLETIC FIELDS

Fee Type	Description	Effective July 1, 2025	Per
Premier Field	Natural Turf	\$50.00	hour
Premier Field	Artificial Turf	\$50.00	hour
Game Field	Natural Turf	\$20.00	hour
Practice Field	Natural Turf	\$10.00	hour
Open Grass Field	Natural Turf (without field goals)	\$5.00	hour
Field Lights		\$5.00	hour
Batting Cage		Free	hour
Track		\$5.00	hour
Track and Field Facilities	Long jump and shot put	\$7.00	hour
Tournament – Non-profit		\$100 + hourly rate	field/day
Tournament -For Profit		\$150 + hourly rate	field/day
Tournament - Deposit		50%	event
Athletic Field Prep	Request for lining, grooming, mowing, etc.	per contract price + admin fee	field/day

PARKS

Fee Type	Description	Effective July 1, 2025	Per
Picnic Pavilion		\$40.00	hour
Picnic Area		\$30.00	hour
Concession Stand	2-hour block	\$40.00	block

EVENT VENUES (HARRIS PAVILION, MUSEUM LAWN, MAE MERCHANT EXHIBIT HALL, ANNABURG LAWN AND COURTYARD, AND LIBERIA GROUNDS)

Fee Type	Description	Effective July 1, 2025	Per
Weekdays	Monday -Thursday	\$115.00	hour
Weekends/Holidays	Friday - Sunday/Holidays	\$125.00	hour
Weekends/Holidays (Large Events)	Friday – Sunday/Holidays (Attendance over 200 and/or requiring a Special Event Permit)	\$175.00	hour
Non-profit Discount		50%	event

COMMUNITY CENTER

Fee Type	Description	Effective July 1, 2025	Per
Classroom		\$30.00	hour
Multipurpose Room/Gym Weekdays	Monday - Thursday	\$115.00	hour
Multipurpose Room/Gym Weekends/Holidays	Friday – Sunday/ Holidays	\$125.00	hour
Non-profit Discount		50%	rental

SPORT COURTS (OUTDOOR)

Fee Type	Description	Effective July 1, 2025	Per
Tennis Court		\$6.00	hour
Tennis Court with Pickleball Lines	Pickleball use only	\$4.50	hour

Fee Type	Description	Effective July 1, 2025	Per
Pickleball Court		\$6.00	hour
Lights		Free	hour
Basketball Court	Outdoor	\$4.00	hour
Futsal Court		\$10.00	hour
Multi-Use Court		\$4.00	hour
Skate Park		\$50.00	hour
Private Lessons	Any type of sport courts	\$25 + hourly rate	session
Tournament	Any type of sport courts	\$25 + hourly rate	court/day

STONEWALL PARK POOL

Fee Type	Description	Effective July 1, 2025	Per
Pool Facility Rental		\$50.00	hour
Swim Lane Rental		\$7.00	swim lane/hour
Pool Picnic Pavilion	4-hour block	\$50 + admission fees	block
Pool Admission -Infant	Age 3 & under	Free	person
General Pool Admission	Ages 4-59	\$7.00	person
Senior/Military Discount	Age 60+/military	50%	purchase
General Pool Admission – After 4pm	After 4pm to closing	\$3.75	purchase
Pool Admission -Group Day Pass	Max 4 people	\$25.00	pass
Pool Pass – 25 visits		\$125.00	pass
Pool Admission - Group Rate Discount	10-20 people	10%	purchase
Pool Admission – Large Group Rate Discount	20+ people	20%	purchase

PARKS, CULTURE & RECREATION PROGRAMS

Fee Type	Description	Effective July 1, 2025	Per
Programs and Workshops		\$5.00 - \$100.00	person
Lectures (local)	≤ 20 miles of Museum, 2-hour max	\$60.00	lecture

Fee Type	Description	Effective July 1, 2025	Per
Lectures (non-local)	> 20 miles of Museum, 2-hour max	\$70.00	lecture
Special Request Tour (Non-PK12)	Manassas Museum or Historic Site	\$60.00	tour
Bus Tour		Priced upon request	tour
Education Trunk – City Schools	City of Manassas Schools (Public, Private, or Homeschool)	Free	rental
Education Trunk - 1-Week Rental	Schools - all other jurisdictions (Public, Private, or Homeschool)	\$45.00	week
Education Trunk - 2-Week Rental	Schools – all other jurisdictions (Public, Private, or Homeschool)	\$70.00	2 weeks
Classroom Program	City of Manassas Schools (Public, Private, or Homeschool)	Free	classroom, 35 students max
Classroom Program	Schools - all other jurisdictions (Public, Private, or Homeschool)	\$85.00	classroom, 35 students max
PK-12 Guided Tour	City of Manassas Schools (Public, Private, or Homeschool)	Free	classroom, 35 students max
PK-12 Guided Tour	Schools - all other jurisdictions (Public, Private, or Homeschool)	\$50.00	classroom, 35 students max
PK-12 Hands-on Activity or Craft	Available as add-on to any Tour, Classroom Program, or Trunk rental only.	\$20.00	activity, 35 students max
Half Day Camp	M-F, 4-hour max	\$200.00	week/ person
Full Day Camp	M-F, 8-hour max	\$400.00	week/ person
Camp Extended Care	\$30 am or pm \$60 am and pm		week/ person
Ticket Discount	Manassas Museum Associates, PCR Volunteers, Military, Senior (60+)	10%	ticket

MANASSAS MUSEUM

Fee Type	Description	Effective July 1, 2025	Per
Admission	All visitors	Free	
Community Room		\$60.00	hour
Digital Image	600 dpi copied to USB drive	\$35.00	image
Digital Image	600 dpi sent via email - first image no charge	\$10.00	image
Permission to Publish -Scholar	One-time scholarly use	\$50.00	image
Permission to Publish - Commercial	One-time commercial use	\$100.00	image
Permission to Publish - Scholar Cover	One-time scholarly use on cover	\$100.00	image
Permission to Publish - Commercial Cover	One-time commercial use on cover	\$200.00	image
Research Fee - 30 Minutes		Free	1/2 hour
Research Fee - Additional 30 Minutes		\$25.00	1/2 hour

ECHOES GIFT SHOP

Fee Type	Description	Effective July 1, 2025	Per
Manassas Museum Associate/PCR Volunteer Discount		10%	purchase
Senior/Military Discount		15%	purchase
City of Manassas Government & Schools Discount		20%	purchase
Prince William County & City of Manassas Park Government & Schools Discount		10%	purchase

BUSINESS SERVICES

Fee Type	Description	Effective July 1, 2025	Per
Equipment Rentals	Event equipment (tables, chairs, stage, etc.)	\$1.00 -\$100.00	each
Security Deposit	Event venues and Community Center multipurpose room/ gym	\$250.00	event
Trash Fee		per contract price + admin fee	service
Shipping & Handling	UPS Delivery	\$6-15.00	package
Staff Attendant - After Hours	Weekdays after 5pm; weekends/ holidays	\$30.00	hour/staff
Additional Restroom Cleaning		per contract price + admin fee	service
Late Payment/ Cancellation Fee		25%	invoice
Administrative Processing Fee		\$50.00	application

REFUND POLICY

Designated Area	No Refund	Full Refund
Park & Athletic Field Facilities	Requests received less than 7 days prior to the event.	Requests received at least 7 days prior to the event.
Community Center and Community Room	Requests received less than 7 days prior to the event.	Requests received at least 7 days prior to the event.
Event Venue & Tournaments	Requests received less than 45 days prior to the event.	Requests received at least 45 days prior to the event.
Inclement Weather	Requests received more than 48 hours after the event.	Requests received less than 48 hours after the event.
Late Payment/ Cancellation Fee	Non-refundable	N/A
Administrative Processing Fee	Non-Refundable	N/A



City Council Agenda Item Report

Agenda Item No. 3.5
Submitted by: Sandra Mitchell
Submitting Department: Finance
Meeting Date: June 2, 2025

Item Title

Uncodified Ordinance #O-2025-857: Setting the Airport Fee and Rent Schedule Effective July 1, 2025
(First Reading)
(Staff: Juan Rivera, Airport Director)

Suggested Action and/or Recommendation

Suggested Motion

I move that Uncodified Ordinance #O-2025-857 be approved on first reading.

Item Type Ordinances
Submitting Department Finance
Meeting Body City Council

Item ID 2025-857
Drafter Sandra Mitchell
Meeting Date June 2, 2025

Fiscal Impact

Operation and Administration of the City for FY 2026

Executive Summary and Background Information

The City Council has held nine (9) budget work sessions and two (2) public hearing to establish the FY 2026 Budget.

Ordinance #O-2025-857 sets the airport fee and rent schedule effective July 1, 2025.

ATTACHMENTS

- [O-2025-857 Airport Fee and Rent Schedule](#)

ORDINANCE #O-2025-857

First Reading:
Second Reading:
Enacted:
Effective:

**AN UNCODIFIED ORDINANCE ESTABLISHING THE MANASSAS REGIONAL
AIRPORT FEE AND RENT SCHEDULE EFFECTIVE JULY 1, 2025**

WHEREAS, the Manassas Regional Airport (Airport) has been designated by the Federal Aviation Administration (FAA) as a public use General Aviation Reliever Airport; and

WHEREAS, the City Council has approved transitioning the Manassas Regional Airport to a Commercial Service Airport and Landing Fees, Passenger Facility Charges (PFC), and Remain Overnight (RON) ramp fees will be determined in accordance with FAA policies and regulations, and to cover the operating expenses of the airport; and

WHEREAS, the FAA requires that the Airport maintain a fee and rental structure for the facilities and services at the Airport that will make the airport as self-sustaining as possible; and

WHEREAS, the Airport Commission has reviewed and recommended the following fee and rent structure.

BE IT ORDAINED that, by the City Council of the City of Manassas, Virginia, meeting in regular session this 2nd day of June, 2025, Ordinance #O-2024-20 is repealed effective July 1, 2025 and that the following fee schedule is established effective July 1, 2025.

Airport I.D. Badge Fees	
New & Renewal AOA Badge	\$25.00
New & Renewal SIDA Badge	\$35.00
Unreturned Badge Fee	\$200.00
1st Lost or Stolen Badge Replacement	\$100.00
2nd Lost or Stolen Badge Replacement	\$150.00
3rd Lost or Stolen Badge Replacement	\$200.00
Car Rental Company Fees	
Annual Non-Franchise Operator	\$10.00
Annual Non-Tenant Operator	\$20.00
Commercial Operating Permit Fees	
Annual Non-Franchise Operator	\$25.00
Annual Non-Tenant Operator	\$680.00
Conference Room Cleaning Fee	\$150.00
Crop Dusting Permit fee (per day)	\$25.00
Fuel Flowage Fees	
Non-Commercial Fuel Flowage Fee (per gallon)	\$0.13
Security Surcharge (per gallon)	\$0.02

Hangar Rent – East Side	
Monthly Storage Unit	\$220.50
Monthly 40' Unit	\$378.00
Monthly 42' Unit	\$428.40
Monthly 42' End Unit	\$530.25
Monthly 45' Unit	\$456.75
Monthly 48' Unit	\$530.25
Monthly 48' End Unit	\$588.00
Hangar Rent – Box Hangars	
Monthly 50' by 60' Unit	\$1,575.00
Monthly 60' by 60' Unit	\$2,100.00
Hangar Rent - West Side	
Monthly End Unit	\$404.25
Monthly Regular Unit	\$351.75
Landing Fees¹ (Per 1,000 lbs. of MLW)	TBD
Late Fees	
East and West T-Hangars (non-commercial)	\$30.00
Tie-Downs (Single and Twin Engine)	\$10.00
Hangar Lockout	\$100.00
Key Replacement Fee	\$50.00
Callout Fee	\$50.00
Nightly Blimp Tie-Down Fee	\$75.00
Passenger Facility Charge³ (PFC)	TBD
Remain Overnight (RON) Ramp² Fee	TBD
Special Event Fee (per day)	
Full Day	\$800.00
Half Day	\$400.00
Hourly	\$125.00
Special Events – Late Application	
Full Day	\$100.00
Half Day	\$50.00
Hourly	\$25.00
Special Media Permit Fee	
Photo (per day)	\$250.00
Movie (per day)	\$500.00
Security Fees	
Fingerprinting Fee (per applicant)	\$30.00
Background Check (per applicant)	\$30.00
Airfield Vehicle Sticker (AOA)	\$10.00
Terminal Office Space (per sq. ft.)	\$36.58
Tie-Down Rent	
Monthly Single Engine	\$85.00
Monthly Twin Engine	\$95.00
Vehicle/Pedestrian Deviation	
Vehicle/Pedestrian Deviation – 1 st Offense	\$250.00
Vehicle/Pedestrian Deviation – 2 nd Offense	\$500.00
Vehicle/Pedestrian Deviation – 3 rd Offense	\$1,000.00

1. Aircraft under 12,500 lbs.
2. Based Aircraft
3. An aircraft that departs from the airport for another destination and is forced to return and land at the airport because of meteorological conditions, mechanical or operating causes or for any similar emergency or precautionary reason.
4. Any aircraft owned and operated by the United States government and its agencies, non-commercial aircraft owned and operated by foreign governments on a flight authorized by the Department of State, or commercial aircraft on a flight dedicated to carrying foreign heads of state and not operating as a commercial flight.
5. Non-revenue, test flights approved by the Airport Director that may be required to meet operational safety or Federal Aviation Administration (FAA) certification requirements.
6. The Airport Director may waive landing fee payments, in his or her discretion, for medical, charity or non-profit events, on an infrequent basis.

³Per Enplaned Passenger; PFC based on FAA approved projects only.

ATTEST:

MOTION:
SECOND:
RE: O-2025-857
ACTION:

Absent from Meeting:



City Council Agenda Item Report

Agenda Item No. 3.6
Submitted by: Sandra Mitchell
Submitting Department: Finance
Meeting Date: June 2, 2025

Item Title

Uncodified Ordinance #O-2025-858: Setting Fire Prevention Permits Fee Schedule Effective July 1, 2025 (First Reading)
(Staff: Edward Mills, Fire & Rescue Chief)

Suggested Action and/or Recommendation

Suggested Motion

I move that Uncodified Ordinance #O-2025-858 be approved on first reading.

Item Type Ordinances
Submitting Department Finance
Meeting Body City Council

Item ID 2025-858
Drafter Sandra Mitchell
Meeting Date June 2, 2025

Fiscal Impact

Operation and Administration of the City for FY 2026

Executive Summary and Background Information

The City Council has held nine (9) budget work sessions and two (2) public hearing to establish the FY 2026 Budget.

Ordinance #O-2025-858 sets the fire prevention permits fee schedule effective July 1, 2025.

ATTACHMENTS

- [O-2025-858 Fire Prevention Permits](#)

ORDINANCE # O-2025-858

First Reading: _____
Second Reading: _____
Enacted: _____
Effective: _____

AN UNCODIFIED ORDINANCE ESTABLISHING A FEE SCHEDULE FOR PERMITS REQUIRED BY ARTICLE V, §60-43, OF THE CODE OF ORDINANCES, CITY OF MANASSAS, VIRGINIA (1978), AS AMENDED, GENERALLY RELATING TO PERMIT FEES DESCRIBED IN THE STATEWIDE FIRE PREVENTION CODE

BE IT ORDAINED that by the City Council of the City of Manassas, Virginia, meeting in regular session this 2nd day of June, 2025, that Ordinance # O-2019-20 is repealed effective July 1, 2025, and that the following fee schedule is established effective July 1, 2025.

FIRE PROTECTION SYSTEM PERMIT:

New System Permit	1.5% of System Cost + \$107 per fire system inspection. The minimum fee shall be \$100.
Training Surcharge	1.25% of the permit fee. This surcharge is in addition to the State mandated training surcharge.
Request for Fire Code Modification	\$100.00
Re-inspection Fee of New Permit	100% of Original Permit Fee after a reinspection is completed and the original discrepancies have not been abated.

ANNUAL FIRE PREVENTION CODE PERMITS:

A permit for the **Retail Sale or Wholesale of Fireworks** shall incur a fee of **\$1,500.00**.

Permit Type with Fee of \$200.00
Aerosol level 2 or 3 storage/handle > 500 lbs. total
Amusement building special
Assembly use occupancy
Asphalt (tar) kettle (operation of)
Aviation facility
Battery lead acid system > 50 gallons
Blasting
Bonfire and other outdoor burning
Bowling establishments, pin and lane refinishing
Combustible fiber storage > 100 cu ft.
Combustible dust production see SFPC
Commercial Cooking Establishment
Compressed gas storage/ use other see SFPC
Compressed gas storage/use Propane (LPG)
Cryogenic liquid storage/use see SFPC

Cutting and welding
Dry cleaning business operation
Dust production processes
Educational use group occupancy
Energy Storage Systems
Fireworks sale retail/wholesale
Fireworks pyrotechnic display - indoor or outdoor
Fruit ripening processes
Flammable solid storage/use >200 lbs.
Flammable combustible liquid storage use or application
Floor finishing with class I or class II flammable liquid
Fumigation and thermal insecticide fogging
Hazardous production materials
Hazmat production facility – semiconductor
Hazmat storage/use/transport/handle classified as: corrosive/ toxic/ highly toxic/ oxidizer/ organic peroxide/ pyrophoric/ unstable/ water reactive
High piled storage >500 sq. ft.
Hot work operation (roofing, paint removal) see SFPC
Industrial additives
Industrial oven
Liquefied petroleum gases (installation of containers over 2,000 gallons of water capacity and all installations at public places)
Lumber yard/woodworking plant > 100,000 board ft.
Magnesium storage/use > 10 lbs.
Matches (manufacture or storage > 25 cases)
Miscellaneous combustible storage >2500 cu ft.
Mobile Food Prep Vehicles
Open flame, torch, or candle use in assembly occupancy
Organic coatings (manufacture of more than one gallon per day)
Oxidizer liquid solid see SFPC
Pesticides
Plant extrication facilities
Propane consumer exchange
Refrigeration equipment - flammable see SFPC
Spray booth/dipping/powder coating – flammable
State Licensing
Storage of combustible or flammable materials (in excess of 2,500 cubic ft.)
Tent or air supported structure >900 sf & >50 occupants
Tire rebuilding plant
Tire scrap storage outside >2500 cu ft.
Tire scrap storage inside building any amount
Unstable water reactive (see SFPC)
Vehicle repair shop/garage
Waste-material handling facility
Wrecking, junking and waste handling plants

Facility Inspection Fees in any fixed facility requiring a permit in table 107.2 of the Virginia Statewide Fire Prevention Code will incur **no charge** if completed within the two-hour permit period, and a charge of **\$75/hr.** thereafter.

If an annual fee is not paid prior to expiration of an existing permit, a **Late Fee** of 100% of the Original Permit Fee will be assessed.

This ordinance shall take effect July 1, 2025.

Michelle Davis-Younger MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Eric W. Smith, II City Clerk

MOTION:

SECOND:

RE: **Ordinance # O-2025-858**

ACTION:

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:



City Council Agenda Item Report

Agenda Item No. 3.7
Submitted by: Sandra Mitchell
Submitting Department: Finance
Meeting Date: June 2, 2025

Item Title

Resolution #R-2025-860: Setting the Schedule of Rates for Emergency Medical Transport Fees
(Staff: Edward Mills, Fire & Rescue Chief)

Suggested Action and/or Recommendation

Suggested Motion

I move that Resolution #R-2025-860 be approved.

Item Type Ordinances
Submitting Department Finance
Meeting Body City Council

Item ID 2025-860
Drafter Sandra Mitchell
Meeting Date June 2, 2025

Fiscal Impact

Operation and Administration of the City for FY 2026

Executive Summary and Background Information

The City Council has held nine (9) budget work sessions and two (2) public hearing to establish the FY 2026 Budget.

Resolution R-2025-860 set the schedule of rates for emergency medical transport fees effective July 1, 2025.

ATTACHMENTS

- [R-2025-860 EMS Fees](#)

MOTION: _____
SECOND: _____

June 2, 2025
Regular Meeting
Res. No. R-2025-860

**RE: RESOLUTION PROVIDING A SCHEDULE OF RATES FOR
EMERGENCY MEDICAL TRANSPORT FEES**

WHEREAS, Section 60-32 of the Code of Ordinances for the City of Manassas, Virginia, authorizes collection of service fees for emergency medical transport; and,

WHEREAS, the City of Manassas Fire and Rescue Department, in keeping with current budgeting needs, has considered costs associated with emergency transport services involving Basic Life Support (BLS), Advanced Life Support (ALS) at Level 1 and 2, as well as Ground Transport Mileage expenses; and,

WHEREAS, the following schedule of rates for Emergency Transport Fees is appropriate:

BLS Transport	\$800.00
ALS Transport Level 1	\$1,000.00
ALS Transport Level 2	\$1,200.00
Ground Transport Mileage	\$15.00 per mile

NOW, THEREFORE, BE IT RESOLVED by the Council for the City of Manassas, Virginia, meeting in regular session this 2nd day of June, 2025, that Resolution #R-2019-46 is repealed effective July 1, 2025, and that the aforementioned rate schedule be adopted and become effective July 1, 2025.

Michelle Davis-Younger Mayor
On behalf of the City Council
of Manassas, Virginia

ATTEST:

Eric W. Smith, II City Clerk

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting: