Call to Order - 5:30 p.m.

Roll Call

Invocation and Pledge of Allegiance

Presentation of Colors by the Honor Guard of the Manassas City Police Department

Staff and Community Presentations

Manassas City Police Department Recognition
(Staff: Douglas Keen, Chief of Police)

Employee of the Month:
- Officer L. Armas: December 2016
- Officer J.M. Casteline: January 2017
- Officer J.P. Armas: February 2017

2016 Employee of the Year:
- Officer B.N. Alexander

Presentation: Law Day 2017 Proclamation
(Staff: Toni Elgart, Deputy City Clerk)

Presentation: Child Abuse Prevention Month Proclamation
Recognition of 2017 Earth Day Poster Contest Winners
(Staff: Monica Boehringer, Refuse/Recycling Coordinator)

Report: Electoral Board Update
(Staff: Susan N. Reed, General Registrar)

City Attorney Report

City Manager Report

Chief of Police Report

Council Time

Mayor Time

1. Consent Agenda

All matters listed under the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

SUGGESTED MOTION: "I move that the Consent Agenda be approved and the readings of the ordinances be dispensed."

SUGGESTED MOTION #2: "I move that Items # and # be removed from the Consent Agenda and be added as Items # and #, respectively, and that the remaining Consent Agenda items be approved as it now appears and the readings of the ordinances be dispensed."

1.1 City Council Minutes: March 27, April 3, and April 17, 2017
(Staff: Andrea P. Madden, Assistant to the City Manager / City Clerk)

Agenda Statement - Minutes
City Council Minutes: March 27, 2017
City Council Minutes: April 3, 2017
1.2 Proclamation: May 1, 2017 as Law Day
(Staff: Toni Elgart, Deputy City Clerk)
Agenda Statement - Law Day 2017 Proclamation
Proclamation: Law Day 2017

1.3 Proclamation: Child Abuse Prevention Month
(Staff: Ronald King, Social Services Director)
Agenda Statement - Child Abuse Prevention Month Proclamation
Proclamation: Child Abuse Prevention Month

1.4 Proclamation: Business Appreciation Month
(Staff: Patrick J. Small, Economic Development Director)
Agenda Statement - Business Appreciation Month Proclamation
Proclamation: Business Appreciation Month

1.5 Resolution 2017-09-R:

(A) Consideration of Resolution 2017-09-R Amending the FY 2017 Budget by Budgeting and Appropriating $47,032 of Airport Capital Projects Fund Balance for Phase III of the Airport’s Signage Plan

(B) Consideration of Resolution 2017-09-R Amending the FY 2017 Budget by Budgeting and Appropriating the Use of $25,130 of General Fund Contingency for the Cost of the April 2017 Special Election and June 2017 Primary Election

Agenda Statement - Resolution 2017-09-R
Resolution 2017-09-R
Detail of Election Costs
Contingency Memo - Elections
Airport Signage Cost Estimate

1.6 Resolution #R-2017-37: Honoring James M. Falls Upon His Retirement
(Staff: Paul York, Finance and Administration Director)
Agenda Statement - Resolution #R-2017-37
Resolution #R-2017-37

1.7 Resolution #R-2017-41: Supporting Fugro Roadware Assessment
(Staff: Steve Burke, Public Works Director)
Agenda Statement - Resolution #R-2017-41
Resolution #R-2017-41
VDOT Agreement
Fugro Roadware Backup

1.8 Resolution #R-2017-43: Advisory Committee for Keep Manassas Beautiful
(Staff: Steve Burke, Public Works Director)
Agenda Statement - Resolution #R-2017-43
Resolution #R-2017-43

1.9 Ordinance #O-2017-09: Personal and Real Estate Interest Disclosures (Second Reading)
(Staff: Martin R. Crim, City Attorney)
Agenda Statement - Ordinance #O-2017-09

1.10 Ordinance #O-2017-12: Animal Ordinance (Second Reading)
(Staff: Martin R. Crim, City Attorney)
Agenda Statement - Ordinance #O-2017-12

2. Ordinances and Resolutions

2.1 Resolution #R-2017-42: Adoption of the Northern Virginia Regional Hazard Mitigation Plan Update
(Staff: Amelia Gagnon, Emergency Management Planner)
Agenda Statement - Resolution #R-2017-42
Resolution #R-2017-42
Presentation: Hazard Mitigation Update

3. Awards, Acknowledgments and Presentations - 7:15 p.m.

3.1 Presentation: Business Appreciation Month Proclamation
(Patrick Small, Economic Development Director)
Agenda Statement - Presentation of Business Appreciation Month Proclamation

4. Citizens' Time - 7:30 p.m.

The citizens' time portion of the agenda is set aside for those citizens who wish to address the Council for less than three minutes each. Citizens need not give prior notice to the City to speak during the citizens' time portion of the agenda. Citizens may address the Council for longer than three minutes if they ask the City Manager for a place on the agenda at least four working days before the meeting.

5. Authorize a Closed Meeting

5.1 Authorization of a Closed Meeting

1. Appointments to Boards, Committees and Commissions
2. Consultation with Legal Counsel Regarding East End Mobile Home Park
Agenda Statement - Authorize a Closed Meeting
6. **Certify the Closed Meeting**

6.1 **Certification of a Closed Meeting**

*Agenda Statement - Certification of a Closed Meeting*

**Adjournment**
Meeting Date: April 24, 2017

Time Estimate: Consent

Agenda Title: City Council Minutes: March 27, April 3, and April 17, 2017

Recommendation: Approve

Motion: If approved as part of the Consent Agenda:

I move that the Consent Agenda be approved and the readings of the ordinances dispensed.

If removed from the Consent Agenda:

I move that the Minutes of March 27, April 3, and April 17, 2017 be approved.

Date Last Considered by City Council: N/A

Summary and/or Comments: N/A

Board - Committee - or Commission Reviewed: N/A

Fiscal Impact: N/A

Staff Contact: Andrea P. Madden, Assistant to the City Manager / City Clerk
amadden@manassasva.gov
(703) 257-8280
March 27, 2017

A Regular Meeting of the Council of the City of Manassas, Virginia was held in Council Chambers, City Hall, on the above date with the following present on roll call: Mayor Harry J. Parrish II, Vice Mayor Marc T. Aveni, Council Members Sheryl L. Bass, Ken D. Elston, Ian T. Lovejoy, Pamela J. Sebesky, and Mark D. Wolfe; Deputy City Manager Bryan Foster, Assistant to the City Manager/City Clerk Andrea P. Madden, Deputy City Clerk Antoinette M. Elgart, City Attorney Martin R. Crim, Chief of Police Douglas W. Keen, Fire and Rescue Chief Rob Clemons, Economic Development Director Patrick J. Small, Finance and Administration Director Paul York, Public Works Director Steven Burke, Communications Manager Patty Prince, and Neighborhood Recreation Supervisor Christen Zenich.

Mayor Parrish called the meeting to order at 5:30 p.m., delivered the invocation, and led those present in the Pledge of Allegiance.

City Attorney Report

Mr. Crim reported on current legal matters and cases, including the continuation of the East End Mobile Home Park hearing to June 16, 2017, legislative actions of the General Assembly and the Governor, and a lawsuit involving two individuals who were injured by an antique fire alarm.

City Manager Report

Mr. Foster stated that he was honored to attend the Prince William Valor Awards last Thursday, where four members of the Fire and Rescue Department and nine members of the Police Department were recognized for their heroic efforts in protecting and serving the community. Mr. Foster congratulated Master Detectives Chris Daniels and Giovani Barahona, Senior Police Officers Dann Villanueva and Tim Urey, and Officers Chris Jones, Nicole Arrington, and Lawrence Outland and thanked each for their outstanding service to the City. Mr. Foster also congratulated Master Tech William Barton, Firefighter/EMTs Brad Fairbanks, Ian Burke, and Dustin Clay and thanked them for their commitment to the citizens of Manassas.

Mr. Foster announced that on Saturday, April 1 from 8:00 a.m. to 12:00 p.m., City residents are invited to participate in Spring RecycleFest at the Manassas Transfer Station on Quarry Road. Residents can drop off household hazardous waste, electronic waste, and up to four boxes of personal documents for shredding. Savers™ will be collecting gently used clothing, accessories, and housewares with proceeds benefiting the Martin K. Alloy Boys & Girls Club in Manassas.

Chief of Police Report

Chief Keen offered his congratulation to all members of Public Safety who were recognized and celebrated at the Prince William Valor Awards.
Chief Keen introduced Lieutenant Steve Neely and Detective Andrew Brooks, who provided a demonstration of a robot acquired through a grant from Firehouse Subs. The robot is an exceptional tool for keeping police officers safe and can provide crucial information in certain situations.

Council Time

Council Member Bass commented on the Valor Awards, upcoming activities involving the Economic Development Authority, and the successful community meeting that was held at Round Elementary to discuss the proposed location for Fire Station #21. Council Member Bass commented on the professionalism of staff and the quality of the presentation and information provided to citizens.

Council Member Elston stated that he witnessed the Manassas City Police Department in action while attending a meeting at Georgetown South; upon hearing that a young girl was missing, the Police Department’s response was quick and professional and the girl was found unharmed. Council Member Elston encouraged the public to take the opportunity to view local theater productions at Osbourn High School and the Hylton Performing Arts Center.

Council Member Sebesky thanked those who attended the community meeting at Round Elementary on March 21, 2017 and congratulated those honored at the Valor Awards. Council Member Sebesky reported on a Virginia Railway Express (VRE) meeting she attended earlier in the month and noted that VRE is asking jurisdictions to send letters of support to the Governor to secure annual funding in the upcoming budget. Council Member Sebesky offered her condolences to the family of Kevin Frye, a City firefighter, a great man, and a dedicated public servant, who passed away last week.

Mayor Time

Mayor Parrish distributed a draft of the letter that Virginia Railway Express (VRE) is requesting be sent to the Governor and asked that it be placed on the April 10, 2017 Consent Agenda for approval.

Mayor Parrish read the following statement regarding the East End Mobile Home Park and asked that it be included in the minutes:

Recently, speakers at Citizens’ Time during City Council meetings have said that there is a buyer ready, willing and able to purchase the mobile home park and keep it open. The City Council has not been presented with this or any other alternative contracts.

In all cases where a prospective purchaser has contacted the City, staff has communicated that the City of Manassas will consider any viable alternatives to the City’s purchase of the property that can be reached with the owner of the property.
The failed infrastructure at the East End Mobile Home Park has become an increasingly chronic public health and safety problem that impacts all residents of the City of Manassas, not just those living at the mobile home park. It is imperative that it be resolved.

A viable alternative must include the following:

- A mutually agreed upon contract between a prospective purchaser and the current owner that includes proof of financing;
- A clear and concise plan for the purchase and repairs with definitive goals and timelines; and
- An irrevocable financial guarantee for the replacement of the private sewer system within a reasonable time period.

Mayor Parrish noted that he would appoint two members of the City Council to serve on a joint facilities committee with two members of the School Board in the near future.

Mayor Parrish stated that, weather permitting, paving projects are scheduled to begin next week, and announced a public meeting regarding Battle Street improvements will be held on Wednesday, March 29, 2017 at 6:00 p.m. in Council Chambers.

1) Consent Agenda

1.1 City Council Minutes: March 13, 14, 15, 20 and 22, 2017
1.2 Agreement: Annual Limited Express License for the Use of E.G. Smith Baseball Complex by the Greater Manassas Baseball League (GMBL)
1.3 First Reading of Ordinance #O-2017-09: Personal and Real Estate Interest Disclosures

COUNCIL MEMBER BASS MOVED that the Consent Agenda be approved as presented and the reading of the ordinances dispensed. Seconded by Council Member Lovejoy and CARRIED UNANIMOUSLY.

2) Ordinances and Resolutions

2.1 First Reading of Ordinance #O-2017-12: Animal Ordinance

Martin Crim, City Attorney, stated that the changes to the Animal Ordinance are primarily updates that ensure the City is in compliance with State Code. Mr. Crim commented that there are some new provisions in the Ordinance, including the tethering of animals and the licensure of pet dealers.

VICE MAYOR AVENI MOVED that Ordinance #O-2017-12, amending the Animal Ordinance, Chapter 18, Articles I through VI of the Code of Ordinances of the City of Manassas, Virginia be approved on first reading. Seconded by Council Member Bass. Roll call vote: AYES – Aveni, Bass, Elston, Lovejoy, Sebesky, and Wolfe. MOTION CARRIED.
3) New Business

3.1 Performance Agreement: Agriculture and Forestry Industries Development (AFID) Grant for BadWolf Public House

Patrick Small, Economic Development Director, stated that earlier this year, the City of Manassas made application to the Commonwealth of Virginia for a grant to support the expansion of Bad Wolf Brewing Company as it partners with the owners of CJ Finz to open BadWolf Public House on Battle Street. The City was awarded $10,000 from the Agriculture and Forestry Industries Development Fund, which must be matched with $10,000 from the City’s Economic Opportunity Fund. The Performance Agreement between the City of Manassas, its Economic Development Authority, and BadWolf Public House spells out the terms and conditions of the award.

COUNCIL MEMBER ELSTON MOVED that the Performance Agreement regarding the Agriculture and Forestry Industries Development (AFID) Grant for BadWolf Public House be approved and the Mayor be given the authorization to sign the agreement. Seconded by Council Member Sebesky. Roll call vote: AYES – Aveni, Bass, Elston, Lovejoy, Sebesky, and Wolfe. MOTION CARRIED.

3.2 Report: CenterFuse – Opening and Operations

Debbie Haight, Executive Director of Historic Manassas, Inc., presented an update on the activities and future plans for CenterFuse, which is expected to open in mid-April. Ms. Haight announced an open house on Friday, April 7, 2017 and encouraged anyone interested in working at the location to apply for a space. Additional information on the exciting opportunities at CenterFuse can be found by visiting CenterFuse.Work, calling (844) 324-9675 (WORK), or stopping by 9071 Center Street in Historic Downtown.

4) Citizens’ Time

The following individuals expressed concerns regarding the proposed location of Fire Station #21:

- John Intihar, Manassas
- John Scancella, Manassas
- Lynn Forkell, Manassas
- Rich Greene, Manassas
- Carl Guerreri, Manassas
- Jimi Weaver, Manassas
- Betsy Scancella, Manassas
- Nicholas Yisak, Manassas
- Adrian Heymer, Manassas
Mayor Parrish read the announcement regarding East End Mobile Home Park once again to ensure members of the audience who were not present earlier in the meeting heard the statement.

The following individuals spoke in support of allowing another interested party to purchase the East End Mobile Home Park (EEMHP), which would allow it to remain open:

- Selfo Sosa, Manassas
- Melissa Watson, Manassas

Joel Barr, a resident of the City of Manassas, spoke in opposition to an increase in tax rates, stating that his home's assessed value has increased more than twenty percent (20%) since purchasing the property.

5) Authorize a Closed Meeting

5.1 Authorization of a Closed Meeting

VICE MAYOR AVENI MOVED that the Council convene in a closed meeting to discuss appointments to Boards, Committees and Commissions, as permitted by Virginia Code § 2.2-3711, Paragraph A (1), for which the Virginia Freedom of Information Act permits discussion in a closed meeting. Seconded by Council Member Bass. Roll call vote: AYES – Aveni, Bass, Elston, Lovejoy, Sebesky, and Wolfe. MOTION CARRIED.

Mayor Parrish announced that the Mayor and City Council would be included in the closed meeting discussion.

The City Council retired to the closed meeting at 6:20 p.m.

6) Certify the Closed Meeting

6.1 Certification of a Closed Meeting

VICE MAYOR AVENI MOVED that the Council certify that, in the closed meeting just concluded, nothing was discussed except the matter (1) specifically identified in the motion to convene in a closed meeting and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Seconded by Council Member Wolfe. Roll call vote: AYES – Aveni, Bass, Elston, Lovejoy, Sebesky, and Wolfe. MOTION CARRIED.

The City Council returned from the closed meeting at 7:24 p.m.
7) **Appointments to Boards, Committees and Commissions**

COUNCIL MEMBER ELSTON MOVED that the following appointments, reappointments, and recommendations from the Personnel Committee be approved:

**Appointments:**
- Jan Alten as a Regular Member to the Architectural Review Board for a four-year term ending June 30, 2021;
- Myra Brent as an Alternate Member to the Architectural Review Board for a four-year term ending June 30, 2021;

**Reappointments:**
- Nancy Hersch Ingram to the Architectural Review Board for a four-year term ending June 30, 2021;
- Missie Duffy to the Beautification Committee for a four-year term ending June 30, 2021;
- Robyn Williams to the Beautification Committee for a four-year term ending June 30, 2021;
- Gene Couvillion to the Citizens Advisory Committee for Cemeteries for a four-year term ending June 30, 2021;

**Recommendations:**
- Dissolve the Traffic Safety Commission as staff fulfills the work of the Commission; and
- Approve the formation of a Recreation & Culture Committee for issues regarding parks, recreation, and culture.

The motion made by Council Member Elston was seconded by Council Member Sebesky and was **CARRIED UNANIMOUSLY**.

A motion was duly made, seconded and **CARRIED UNANIMOUSLY** to adjourn the meeting.

Mayor Parrish declared the meeting adjourned at 8:00 p.m.
A Special Joint Meeting of the Manassas City Public School Board and the City Council of the City of Manassas, Virginia, for the purpose of conducting a budget work session, was called to order in the conference room at Public Works, on the above date with the following present on roll call: Mayor Harry J. Parrish II, Vice Mayor Marc T. Aveni, Council Members Sheryl L. Bass, Ken D. Elston, Ian T. Lovejoy, Pamela J. Sebesky, and Mark D. Wolfe; City Manager W. Patrick Pate, Deputy City Manager Bryan Foster, Assistant to the City Manager/City Clerk Andrea P. Madden, Community Development Director Elizabeth S. Via-Gossman, Finance and Administration Director Paul York, and Budget Manager Diane V. Bergeron.

Mayor Parrish called the meeting to order at 5:33 p.m.

Members of the Manassas City Public School Board and MCPS staff were present.

The City Clerk reported that the news media had been notified of the meeting in accordance with the Freedom of Information Act.

The City Clerk read the Notice of Special Meeting acknowledged by all Council Members stating that the Special Meeting was called for the following purposes:
1. As per the attached agenda dated April 3, 2017; and
2. Other pertinent business for the operation of the City.

1) Work Session: Discussion Items

1.1 Presentation: Manassas City Public Schools (MCPS) FY 2018

School Board Vice-Chair Scott Albrecht offered opening remarks, highlighting the challenges and opportunities facing the public schools. Vice-Chair Albrecht then introduced Andy Hawkins, Finance Director for the MCPS, who provided a detailed report of the School Board’s FY 2018 Operating Budget and CIP.

1.2 General Discussion of FY 2018 Budgets

Questions regarding the gifted and talented program, Pre-K services, transportation funding, salaries, enrollment, capital projects, and the expected population growth at Osbourn High School were posed.

A motion was duly made, seconded and CARRIED UNANIMOUSLY to adjourn the meeting.

Mayor Parrish declared the meeting adjourned at 6:38 p.m.
A Special Meeting of the Council of the City of Manassas, Virginia, for the purpose of conducting a closed meeting and budget work session, was called to order in the second floor conference room at City Hall, on the above date with the following present on roll call: Mayor Harry J. Parrish II, Vice Mayor Marc T. Aveni, Council Members Sheryl L. Bass, Ian T. Lovejoy, and Pamela J. Sebesky; City Manager W. Patrick Pate, Deputy City Manager Bryan Foster, Assistant to the City Manager/City Clerk Andrea P. Madden, Finance and Administration Director Paul York, Budget Manager Diane V. Bergeron, Commissioner of the Revenue Douglas Waldron, Treasurer Patricia Richie-Folks, Police Chief Doug W. Keen, Fire and Rescue Chief Rob Clemons, Community Development Director Elizabeth S. Via-Gossman, Planning and Zoning Manager Matthew Arcieri, and Senior Planner Kelly Davis.

Mayor Parrish called the meeting to order at 5:33 p.m.

Absent from the meeting was Council Member Mark D. Wolfe.

Council Member Ken D. Elston arrived at 5:40 p.m.

The City Clerk reported that the news media had been notified of the meeting in accordance with the Freedom of Information Act.

The City Clerk read the Notice of Special Meeting acknowledged by all Council Members stating that the Special Meeting was called for the following purposes:
1. As per the attached agenda dated April 17, 2017; and
2. Other pertinent business for the operation of the City.

1) Work Session: Discussion Items

1.1 Discussion of Capital Projects

Mr. Pate reviewed various capital projects, including the Public Safety building, Fire Station No. 21, a library within the City, and Dean Park.

1.2 General Discussion & Follow-Up Questions

Mr. Pate presented and reviewed a staff committee's recommendations for FY 2018 non-profit contributions.

Fire Station No. 21

Ms. Via-Gossman and Chief Clemons presented a Site Alternatives Analysis for Fire Station No. 21.

Ms. Via-Gossman stated that all information presented to the City Council will be available on the website for citizens and uploaded to the City Council's iPads.
2) **Authorize a Closed Meeting**

**2.1 Authorization of a Closed Meeting**

VICE MAYOR AVENI MOVED that the Council convene in a closed meeting to discuss or consider the acquisition of real property for a public purpose, or of the disposition of publicly held real property, since discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the City, as permitted by Virginia Code § 2.2-3711 Paragraph A (3), for which the Virginia Freedom of Information Act permits discussion in a closed meeting. Seconded by Council Member Bass. Roll call vote: AYES – Aveni, Bass, Elston, Lovejoy, and Sebesky. ABSENT – Wolfe. **MOTION CARRIED.**

Mayor Parrish announced that the Mayor and City Council, the City Manager, the Deputy City Manager, the Fire and Rescue Chief, the Community Development Director, the Planning and Zoning Manager, and the Senior Planner would be included in the closed meeting discussion.

The City Council retired to the closed meeting at 7:10 p.m.

3) **Certify the Closed Meeting**

**3.1 Certification of a Closed Meeting**

VICE MAYOR AVENI MOVED that the Council certify that, in the closed meeting just concluded, nothing was discussed except the matter (1) specifically identified in the motion to convene in a closed meeting and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Seconded by Council Member Sebesky. Roll call vote: AYES – Aveni, Bass, Elston, Lovejoy, and Sebesky. ABSENT – Wolfe. **MOTION CARRIED.**

The City Council returned from the closed meeting at 8:15 p.m.

A motion was duly made, seconded and **CARRIED UNANIMOUSLY** to adjourn the meeting.

Mayor Parrish declared the meeting adjourned at 8:18 p.m.
Motion: If approved as part of the Consent Agenda:
I move that the Consent Agenda be approved and the readings of the ordinances dispensed.

If removed from the Consent Agenda:
I move that the Proclamation designating May 1, 2017 as Law Day be approved.

Date Last Considered by City Council: N/A

Summary and/or Comments: N/A

Board – Committee – or Commission Reviewed: N/A

Fiscal Impact: N/A

Staff Contact: Toni Elgart, Deputy City Clerk
telgart@manassasva.gov
(703) 257-8304
WHEREAS, the United States Congress has statutorily designated May 1 as the annual day for commemoration of Law Day, an occasion of public acknowledgement of our Nation’s heritage of justice, liberty, and equality under the law; and

WHEREAS, the American Bar Association has designated the 2017 Law Day theme to be “The Fourteenth Amendment: Transforming American Democracy” in recognition of the numerous contributions to American law and society of one of the most often cited constitutional enactments; and

WHEREAS, the Prince William County Bar Association, serving the lawyers and judges of the Thirty-First Judicial Circuit in Virginia, including those practicing in the City of Manassas, has adopted the American Bar Association’s 2017 Law Day theme; and

WHEREAS, the Fourteenth Amendment greatly expanded the constitutional protections available to all through its clauses guaranteeing due process and equal protection and has served as the vehicle by which many of the protections in the Bill of Rights have been found to be enforceable against state and local government actions that infringe upon fundamental liberties; and

WHEREAS, the Fourteenth Amendment has served as the basis of and inspiration for landmark civil rights legislation and court decisions protecting and advancing the rights of Americans; and

WHEREAS, promoting public understanding of the roots of our freedom is an important component in the civic education of the citizens of the United States and of the Commonwealth of Virginia.

NOW THEREFORE, I, Harry J. Parrish II, Mayor of the City of Manassas, Virginia and on behalf of the Manassas City Council, hereby proclaim May 1, 2017 as

“LAW DAY”

in the City of Manassas and encourage citizens to commemorate the day by attending law-related educational programs that reach students, senior citizens and community groups.

ATTEST:

Harry J. Parrish II Mayor
On behalf of the City Council
of Manassas, Virginia

Andrea P. Madden City Clerk
City of Manassas  
Manassas City Council  
9027 Center Street  
Manassas, VA 20110

Meeting Date: April 24, 2017  
Time Estimate: Consent  
Agenda Title: Proclamation: Child Abuse Prevention Month  
Recommendation: Approve  
Motion:  
If approved as part of the Consent Agenda:  
I move that the Consent Agenda be approved and the readings of the ordinances dispensed.  

If removed from the Consent Agenda:  
I move that the Proclamation for Child Abuse Prevention Month be approved.  

Date Last Considered by City Council: N/A  
Summary and/or Comments: N/A  
Board – Committee – or Commission Reviewed: N/A  
Fiscal Impact: N/A  
Staff Contact: Ron King, Director of Social Services  
rking@manassasva.gov  
(703) 257-2329
WHEREAS, preventing child abuse and neglect is a community problem that depends on involvement among people throughout the community; and

WHEREAS, child maltreatment occurs when people find themselves in stressful situations, without community resources, and don’t know how to cope; and

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

WHEREAS, all citizens should become involved in supporting families in raising their children in a safe, nurturing environment; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among families, social services agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community.

NOW THEREFORE, I, Harry J. Parrish II, Mayor of the City of Manassas, Virginia and on behalf of the Manassas City Council, hereby proclaim the month of April 2017 as

“CHILD ABUSE PREVENTION MONTH”

in the City of Manassas, and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and neglect and strengthening the communities in which we live and call this observance to the attention of all our citizens.

ATTEST:

______________________________ ___________________________
Harry J. Parrish II              Mayor Andrea P. Madden       City Clerk
On behalf of the City Council of Manassas, Virginia
Meeting Date: April 24, 2017

Time Estimate: Consent Agenda

Agenda Title: Proclamation: Business Appreciation Month

Recommendation: Approve Proclamation

Motion: If approved as part of the Consent Agenda:
I move that the Consent Agenda be approved and the readings of the ordinances dispensed.

If removed from the Consent Agenda:
I move that the Proclamation designating the month of May 2017 as Business Appreciation Month be approved.

Date Last Considered by City Council: April 25, 2016

Summary and/or Comments: Each year in May the Commonwealth of Virginia and individual localities pause to recognize the many contributions that private enterprise and entrepreneurs make to the quality of life for their citizens. Our nation has a strong history of fostering free enterprise which enables corporations and individuals to create wealth for shareholders and owners. A direct public benefit results when these businesses employ people, pay taxes and give freely of their resources to improve the communities in which they operate. The attached proclamation and upcoming Business Appreciation Breakfast on Thursday, May 11 is an exhibition of the gratitude felt by the City of Manassas.

Board – Committee – or Commission Reviewed: N/A

Fiscal Impact: N/A

Staff Contact: Patrick Small, Economic Development Director
psmall@manassasva.gov
(703) 257-8881
Proclamation

WHEREAS, businesses play a pivotal role in strengthening our Commonwealth by embracing job creation and innovative technologies, and by employing a diverse workforce to preserve the economic well-being of all our citizens; and

WHEREAS, The City of Manassas is pleased to have a thriving base of business and industry to support the local economy; and

WHEREAS, these businesses provide essential employment opportunities, provide local tax revenues, and make other significant contributions to our community that promote both educational opportunities for our children and a variety of activities, thereby increasing the quality of life of our citizens; and

WHEREAS, Business Appreciation events offer the citizens of the City of Manassas a unique opportunity to recognize City businesses for the essential role they play in moving the Commonwealth of Virginia forward.

NOW, THEREFORE, I, Harry J. Parrish II, Mayor of the City of Manassas, Virginia and on behalf of the Manassas City Council hereby proclaim May 2017 as

BUSINESS APPRECIATION MONTH

in the City of Manassas and salute our existing businesses and industries by virtue of this proclamation.

ATTEST:

Harry J. Parrish II Mayor Andrea P. Madden City Clerk
On Behalf of the City Council Of Manassas, Virginia
City of Manassas
Manassas City Council
9027 Center Street
Manassas, VA 20110

Meeting Date: April 24, 2017

Time Estimate: Consent

Agenda Title: Resolution 2017-09-R:

(A) Amending the FY 2017 Budget by Budgeting and Appropriating $47,032 of Airport Capital Projects Fund Fund Balance for Phase III of the Airport’s Signage Plan

(B) Amending the FY 2017 Budget by Budgeting and Appropriating the Use of $25,130 of General Fund Contingency for the Cost of the April 2017 Special Election and June 2017 Primary Election

Recommendation: Approve Resolution 2017-09-R

Motion: If approved as part of the Consent Agenda:
I move that the Consent Agenda be approved and the readings of the ordinances dispensed.

If removed from the Consent Agenda:
I move that Resolution 2017-09-R be approved.

Date Last Considered by City Council: N/A

Summary and/or Comments: Items included in this Resolution were reviewed by Finance Committee.

Board – Committee – or Commission Reviewed: Finance Committee – April 12, 2017 (Recommended Approval 3/0)

Fiscal Impact: (A) $47,032 – Airport Capital Projects Fund Fund Balance

(B) $25,130 – General Fund Contingency
| Staff Contact: | (A) Jolene Berry, Senior Airport Operations  
jberry@manassasva.gov  
(703) 257-8279  

(B) Susan N. Reed, General Registrar  
sreed@manassasva.gov  
(703)-257-8230 |
RESOLUTION 2017-09-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 24th day of April, 2017, that the following funds be budgeted and appropriated as shown.

<table>
<thead>
<tr>
<th>ACCOUNT NO.</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRPORT FUND</td>
<td></td>
</tr>
<tr>
<td>Revenue:</td>
<td></td>
</tr>
<tr>
<td>57599100-346100 C3783 Airport Capital Projects Fund Balance</td>
<td>$ 47,032</td>
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<tr>
<td>Expenditure:</td>
<td></td>
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<tr>
<td>57505800-439000 C3783 Airport Location Signs Project</td>
<td>$ 47,032</td>
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</table>

For: Airport Location Signs Phase III

<table>
<thead>
<tr>
<th>ACCOUNT NO.</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>GENERAL FUND</td>
<td></td>
</tr>
<tr>
<td>Expenditure:</td>
<td></td>
</tr>
<tr>
<td>10010081-495001 General Fund Contingency</td>
<td>$ (25,130)</td>
</tr>
<tr>
<td>10010701-411020 Board &amp; Election Stipends</td>
<td>$ 14,200</td>
</tr>
<tr>
<td>10010701-435000 Printing</td>
<td>$ 3,855</td>
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<tr>
<td>10010701-439000 Other Purchased Services</td>
<td>$ 2,950</td>
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<tr>
<td>10010701-454001 Operating Leases</td>
<td>$ 1,225</td>
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<tr>
<td>10010701-461000 Supplies</td>
<td>$ 2,900</td>
</tr>
</tbody>
</table>

For: General Fund Contingency for April 2017 Special Election & June 2017 Primary Election
This resolution shall take effect upon its passage.

Harry J. Parrish II  
MAYOR  
On Behalf of the City Council  
of Manassas, Virginia

ATTEST:

__________________________________  
Andrea P. Madden  
City Clerk
### ELECTION COSTS

<table>
<thead>
<tr>
<th></th>
<th>Quantity</th>
<th>Unit Cost</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Election Officials</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Election Official Wages April/June</td>
<td>14,200</td>
<td></td>
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<tr>
<td><strong>Purchased Services</strong></td>
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<td>Programming</td>
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<td>L&amp;A Testing</td>
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<td>Shipping</td>
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<td><strong>Other Charges</strong></td>
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<td>Copier Lease</td>
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<td>Black Copies (3 months)</td>
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<td>March Voter Notices (Black)</td>
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<td><strong>Total</strong></td>
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<td><strong>Supplies</strong></td>
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<tr>
<td>Paper</td>
<td>3.00</td>
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<td>Thumb Drives</td>
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<td>Legal Size Paper</td>
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<td>Envelops #11 Window</td>
<td>26.00</td>
<td>50.00</td>
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<td>Craft LG Envelop</td>
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<td>Table Skirts</td>
<td>12.00</td>
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<td>Laminating Pouches</td>
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<td>Avery ColorCoded Labels</td>
<td>6.00</td>
<td>4.00</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>2,900</td>
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<tr>
<td><strong>Total Election Costs</strong></td>
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<td></td>
<td>25,130</td>
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</table>
## FY 2017 General Fund Contingency

<table>
<thead>
<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/23/2017</td>
<td>2017-07-R</td>
<td>Additional Supplies/Equipment for Voting Machines</td>
<td>(10,000)</td>
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<tr>
<td>4/12/2017</td>
<td>2017-09-R</td>
<td>Special Election Costs</td>
<td>(25,130)</td>
</tr>
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</table>

### ADOPTED BUDGET

$311,940

### REMAINING BALANCE

$276,810
February 16, 2017

Attn: Richard C. Allabaugh
Airport Operations
Manassas Regional Airport
10600 Harry J. Parrish Blvd.
Ph: 703-257-8402
railabaugh@manassasva.gov

Subject: Manassas Regional Airport – Phase 3 Signage Cost Estimate

Dear Richard,

Thank you again for the opportunity to provide a price quote for Phase 3 of the Signage Project at Manassas Regional Airport. Below, please find the revised itemized breakdown for the cost of each sign type to fabricate and install, as well as cost for removal of existing signage. Lastly we also show an hourly cost for design change.

<table>
<thead>
<tr>
<th>Description</th>
<th>Qty</th>
<th>Unit Cost</th>
<th>Extended Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highway Signs</td>
<td>2</td>
<td>$600.72 fabrication</td>
<td>$1,201.44</td>
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<tr>
<td>-</td>
<td>2</td>
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</tr>
<tr>
<td>Tenant Directional D1, 7 flags</td>
<td>1</td>
<td>$1,701.10 fabrication</td>
<td>$1,701.10</td>
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<tr>
<td>- Walkerman Dr.</td>
<td>1</td>
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<td>$440.00</td>
</tr>
<tr>
<td>Tenant Directional D2, 8 flags</td>
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<td>$1,876.44 fabrication</td>
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<tr>
<td>- Terminal Loop</td>
<td>1</td>
<td>$440.00 installation</td>
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</tr>
<tr>
<td>Tenant Directional D3, 3 flags</td>
<td>1</td>
<td>$999.74 fabrication</td>
<td>$999.74</td>
</tr>
<tr>
<td>- Arwood Ln</td>
<td>1</td>
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</tr>
<tr>
<td>Tenant Directional D4, 3 flags</td>
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<tr>
<td>- Observation Rd</td>
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<tr>
<td>Tenant Directional D5, 3 flags</td>
<td>1</td>
<td>$999.74 fabrication</td>
<td>$999.74</td>
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<tr>
<td>- James Page Le Ctr.</td>
<td>1</td>
<td>$440.00 installation</td>
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<tr>
<td>Area Tenant Pylon</td>
<td>7</td>
<td>$2,313.00 fabrication</td>
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<tr>
<td>-</td>
<td>7</td>
<td>$2,106.00 stone base</td>
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<tr>
<td>-</td>
<td>7</td>
<td>$843.00 installation</td>
<td>$5,901.00</td>
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<tr>
<td>Existing Orientation Sign Removal</td>
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<td>$2,800.00</td>
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<td>Existing Area Tenant Pylon Removal</td>
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<tr>
<td>Design Changes</td>
<td>TBD</td>
<td>$58.00 /per hour</td>
<td>TBD</td>
</tr>
</tbody>
</table>

Quote Summary

Total Project for Fabrication & Installation: $47,032.20
Total Project for Removal of Existing Signs: $5,800.00

Total Project Value cost shown above includes the cost of all drawings, samples, and permits.

We look forward to working with you on this project.

Best regards,

Michael Licari

Accepted: _____________________________
Print: ________________________________
Title: ________________________________
Date: ________________________________

Michael Licari
Color-Ad, Inc.
Ph: 703 631 9100 (Ext. 3149)
City of Manassas
Manassas City Council
9027 Center Street
Manassas, VA 20110

Meeting Date: April 24, 2017
Time Estimate: Consent Agenda
Agenda Title: Resolution #R-2017-37: Honoring James M. Falls Upon His Retirement
Recommendation: Approve Resolution #R-2017-37

Motion: If approved as part of the Consent Agenda:
I move that the Consent Agenda be approved and the readings of the ordinance dispensed.

If removed from the Consent Agenda:
I move that Resolution #R-2017-37 be approved.

Date Last Considered by City Council: N/A
Summary and/or Comments: James Falls, Purchasing Manager, will be retiring on April 28, 2017 after 34 years of service to the City of Manassas.
Board – Committee – or Commission Reviewed: N/A
Fiscal Impact: None
Staff Contact: Paul York, Finance & Administration Director
pyork@manassasva.gov
(703) 257-8234
WHEREAS, James M. Falls began his employment with the City of Manassas on August 16, 1982 as a Storeroom Clerk in the Electric Department, with the employee number of two hundred and eighty-one (281); and

WHEREAS, Mr. Falls’ position was reclassified throughout the years with new titles including Electric Engineer Technician in 1984 and Material Storeroom Supervisor in 1988. On July 1, 1993, Mr. Falls was tasked with planning, organizing, and directing a Central Purchasing Department for the City; and

WHEREAS, Mr. Falls assumed the role of the Purchasing Manager and accomplished much, including the establishment of centralized purchasing in 1993 and the writing of the Purchasing Policy and Procedure Manual. In 1994, Mr. Falls received his Certified Professional Public Buyer (CPPB) Certification; and

WHEREAS, over his 34 year tenure with the City, Mr. Falls has represented the City in various capacities on professional organizations, including the National Institute of Governmental Procurement (NIGP) and the Virginia Association of Governmental Purchasing (VAGP). Mr. Falls served for three years as the Chair of the VAGP Education Board and as an At-Large Member for two years; and

WHEREAS, while serving as Purchasing Manager, Mr. Falls provided his expertise and guidance on the implementation of the HTE System and the new ERP System, Tyler Munis. Mr. Falls completed the implementation of the purchasing card system, published a pocket-purchasing guide for employees, prepared an internal purchasing / inventory procedure manual, and the Online Purchasing Card transaction review and approval process. Mr. Falls continues to update the City’s purchasing documents and contact to reflect the changes to the City’s policies and procedures and the Virginia Public Procurement Act (VPPA); and

WHEREAS, Mr. Falls received an award from VAGP in “Appreciation for his Outstanding Services,” and has received numerous commendations and words of appreciation from City staff for his support, dedication, and loyalty; and

WHEREAS, Mr. Falls has proven to be a positive influence and valuable asset to the City of Manassas and will be greatly missed by all who have known and worked with him.
NOW, THEREFORE, BE IT RESOLVED that I, Harry J. Parrish II, Mayor of the City of Manassas and on behalf of the Manassas City Council, hereby publicly commend, recognize, and thank

JAMES M. FALLS

for his exceptional dedication and professionalism in serving the City and its residents. Furthermore, the Manassas City Council wishes James M. Falls good health, happiness, and the fulfillment that he so richly has earned in his upcoming retirement.

Harry J. Parrish II             Mayor
On behalf of the City Council
Of Manassas, Virginia

ATTEST:

______________________________
Andrea P. Madden                        City Clerk

Votes:
Ayes:
Nays:
Absent from Vote:
Absent from Meeting:
Meeting Date: April 24, 2017

Time Estimate: Consent Agenda

Agenda Title: Resolution #R-2017-41: Supporting Fugro Roadware Assessment

Recommendation: Approve Resolution #R-2017-41 supporting Fugro Roadware Assessment

Motion: If approved as part of the Consent Agenda: I move that the Consent Agenda be approved and the readings of the ordinances dispensed.

If removed from the Consent Agenda: I move that Resolution #R-2017-41 be approved.

Date Last Considered by City Council: N/A

Summary and/or Comments: VDOT allows municipalities to utilize their contractor, Fugro Roadware, to perform assessment of road and sidewalk condition. The assessment of our road condition has been completed, and assessment of sidewalks will be conducted within the next three months. The cost for these services is $34,803.

Board – Committee – or Commission Reviewed: N/A

Fiscal Impact: N/A

Staff Contact: Steve Burke, PE, Director of Public Works
sburke@manassasva.gov
(703) 257-8476
WHEREAS, the Virginia Department of Transportation (VDOT) has a contractor, specifically Fugro Roadware (Fugro), that can perform condition assessment of road, sidewalks, and other road features; and

WHEREAS, the City of Manassas (City) desires to assess the condition of our roads and sidewalks; and,

WHEREAS, VDOT has developed a Project Administration Agreement that will facilitate Fugro to complete the desired assessment of City's roads and sidewalks;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Manassas, Virginia hereby:

1. Endorse and support a Project Administration Agreement with VDOT for Fugro to perform the services described within the Agreement;

2. Approve the budgeted expenditure of up to $34,803 to cover the City's costs related to the project; and

3. Authorize the City Manager or his designee to execute the Agreement on behalf of the City and to do all things necessary and proper to implement its terms.

Harry J. Parrish II Mayor
On behalf of the City Council of Manassas, Virginia
April 24, 2017
Regular Meeting
Res. No. R-2017-41

ATTEST:

___________________________
Andrea P. Madden, City Clerk

Votes:
Ayes:
Nays:
Absent from Vote:
Absent from Meeting:
VDOT PROJECT ADMINISTRATION AGREEMENT

CITY OF MANASSAS

UPC 108951

THIS AGREEMENT, made and executed in triplicate on this the ___________ day of ______, 201_, between the COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT" and the CITY OF MANASSAS, hereinafter referred to as the "CITY."

WITNESSETH

WHEREAS, the CITY has expressed its desire to have the DEPARTMENT administer the work as described in Appendix B, and such work for each improvement shown is hereinafter referred to as the Project; and

WHEREAS, the funds as shown in Appendix A have all been allocated by the CITY to finance the project; and

WHEREAS, the CITY has requested that the DEPARTMENT design and construct this project in accordance with the scope of work described in Appendix B, and the DEPARTMENT has agreed to perform such work; and

WHEREAS, both parties have concurred in the DEPARTMENT's administration of the project identified in this Agreement and its associated Appendices A and B in accordance with applicable federal, state, and local law and regulations; and

WHEREAS, the CITY's governing body has, by resolution, which is attached hereto, authorized its designee to execute this Agreement; and

WHEREAS, Section 33.2-209 of the Code of Virginia authorizes both the DEPARTMENT and the CITY to enter into this Agreement;

NOW THEREFORE, in consideration of the promises and mutual covenants and agreements contained herein, the parties hereto agree as follows:

A. The DEPARTMENT shall:

1. Complete said work as identified in Appendix B, advancing such diligently, and all work shall be completed in accordance with the schedule established by both parties.

2. Perform or have performed, and remit all payments for, all preliminary engineering, right-of-way acquisition, construction, contract administration, and inspection services activities for the project(s) as required.
3. Bill the CITY upon successful delivery to and acceptance of pavement data and images by the CITY. VDOT will provide a copy of the Contractor’s invoice and payment voucher to the CITY.

4. Notify the CITY of additional project expenses resulting from unanticipated circumstances and provide detailed estimates of additional costs associated with those circumstances. The DEPARTMENT will make all efforts to contact the CITY prior to performing those activities.

B. The CITY shall:

1. Make payment to VDOT within 30 days of acceptance of invoice from VDOT.

2. Accept responsibility for any additional project costs resulting from unforeseeable circumstances, but only after concurrence of the CITY and modification of this Agreement.

C. Funding by the CITY shall be subject to annual appropriation or other lawful appropriation by the CITY Council.

D. Should funding be insufficient and CITY funds be unavailable, both parties will review all available options for moving the project forward, including but not limited to, halting work until additional funds are allocated, revising the project scope to conform to available funds, or cancelling the project.

E. Should the project be cancelled as a result of the lack of funding by the CITY, the CITY shall be responsible for any costs, claims and liabilities associated with the early termination of any construction contract(s) issued pursuant to this agreement.

F. This Agreement may be terminated by either party upon 60 days advance written notice. Eligible expenses incurred through the date of termination shall be reimbursed to the DEPARTMENT subject to the limitations established in this Agreement.

THIS AGREEMENT, when properly executed, shall be binding upon both parties, their successors and assigns.

THIS AGREEMENT may be modified in writing upon mutual agreement of both parties.
IN WITNESS WHEREOF, each party hereto has caused this Agreement to be executed by its duly authorized representatives as of the day, month, and year first herein written.

CITY OF MANASSAS, VIRGINIA:

Typed or Printed Name of Signatory

Signature of Witness

COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION:

Chief of Policy
Commonwealth of Virginia
Department of Transportation

Signature of Witness

Attachments
Appendix A (UPC 108951)
Appendix B (UPC 108951)
Appendix A

City of Manassas

Project Number: UPC 108951
Locality: City of Manassas

<table>
<thead>
<tr>
<th>Project Identification and Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Scope:</strong> Pavement Data Collection, Analysis Services (approximately 165 miles) and asset extraction of sidewalks and sidewalk ramps (approximately 137 miles)</td>
</tr>
<tr>
<td><strong>From:</strong> City-wide</td>
</tr>
<tr>
<td><strong>To:</strong></td>
</tr>
</tbody>
</table>

The Work will be performed in accordance with all terms and conditions of the contract #44182 (RFP 152675-FH) “Pavement Data Collection and Evaluation Services” by VDOT’s Contractor.

Locality Project Manager Contact Info: Steven Schrank, sschrunk@ci.manassas.va.us
Department Project Coordinator Contact Info: Raja Shekharan, Raja.Shekharan@vdot.virginia.gov Ph. 804-786-0870

<table>
<thead>
<tr>
<th>Estimated Project Costs</th>
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</thead>
<tbody>
<tr>
<td><strong>Phase</strong></td>
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<tr>
<td>Preliminary Engineering</td>
</tr>
<tr>
<td>Right-of-Way &amp; Utilities</td>
</tr>
<tr>
<td>Construction</td>
</tr>
<tr>
<td>Total Estimated Cost</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Financing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A</strong></td>
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<tr>
<td>Local Funds</td>
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<td>$34,803</td>
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</table>

<table>
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<tr>
<th>Estimated Payment</th>
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<tbody>
<tr>
<td><strong>FY2017</strong></td>
</tr>
<tr>
<td>$34,803</td>
</tr>
</tbody>
</table>

This attachment is certified and made an official attachment to this document by the parties of this agreement.

Authorized Locality Official and date

Authorized VDOT Official Recommendation and date

Typed or printed name of person signing

Typed or printed name of person signing
Appendix B

Project Number: (UPC 108951)  Locality: City of Manassas

<table>
<thead>
<tr>
<th>Project Scope</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work Description:</td>
</tr>
<tr>
<td>From:</td>
</tr>
<tr>
<td>To:</td>
</tr>
</tbody>
</table>

The Work will be performed in accordance with all terms and conditions of the contract #44182 (RFP 152675-FH) “Pavement Data Collection and Evaluation Services” by VDOT Contractor.

Locality Project Manager Contact Info: Steven Schrank, sschrank@ci.manassas.va.us
Department Project Coordinator Contact Info: Raja Shekharan Ph. 804-786-0870

Detailed Scope of Services

Fugro Roadware Inc. (FRDW) will collect and process approximately 165 lane miles of pavement data with a fully configured ARAN in the City of Manassas. FRDW will also complete and inventory of the City’s sidewalks and sidewalk ramps (approximately 135 miles).

The City of Manassas will provide the detailed inventory and mileage data for collection to FRDW with a copy to VDOT. FRDW will provide all the data and the images for the inventory provided by the City of Manassas as per the specifications in the VDOT Contract #44182 (RFP 152675-FH).

The City of Manassas may reduce or add mileage (not to exceed 25% of the above mentioned total mileage) per its discretion, subject, however to the condition that the City and VDOT agree to any estimated additional costs associated with the work and the City agrees to reimburse VDOT for any such additional costs. FRDW will ensure the data is collected and processed following the highest Pavement Evaluation industry standard operation procedures and protocols.

This work will be performed in accordance of all terms and conditions of the VDOT Contract #44182 (RFP 152675-FH)

---

This attachment is certified and made an official attachment to this document by the parties of this agreement

Authorized Locality Official and date

Typed or printed name of person signing

Authorized VDOT Official Recommendation and date

Typed or printed name of person signing
May 12, 2016

Mr. Sims,

Please proceed with the work related to this quote in an amount not to exceed $23,364.00. The City of Manassas will issue a Purchase Order on or after July 1st, 2016 since the deliverables are attributable to our FY 2017 budget. As discussed over the telephone this morning the City of Manassas will be provided an ESRI .shp file that can be integrated into our Cartegraph software system as an additional deliverable.

As discussed, we approve of you initiating the work as soon as possible, processing the data for the required 8-9 week period, and returning the finished product to the City of Manassas no later than September 30th, 2016.

Thanks for your flexibility in getting this work scheduled.

Sincerely,

[Signature]

Patrick Moore
Assistant Director of Public Works
703/257-8266
February 10, 2017

Dear Steven:

Fugro Roadware is pleased to provide this quotation to the City of Manassas. Pricing is for asset extraction of Sidewalks and Sidewalk Ramps.

To complete this inventory, Fugro Roadware will be using the collected High Definition Right-of-Way (ROW) images and our Surveyor software (see Figure 1). Surveyor uses the City's Linear Reference System (LRS) reference images collected by the Automated Road Analyzer (ARAN), to capture, extract, measure, and store data on the City's Sidewalks and Sidewalk ramps. Attribute data is input through mouse interactions with customizable drop-down menus and through the keyboard e.g. for comments and conditions of the associated asset. The Surveyor software includes built-in templates for asset type identification, asset editor, video playback tools, measurement of width, height, length offset, interactive data tools, pop up asset browser, etc.

Figure 1 – Surveyor Software

Fugro Roadware's Surveyor program has been in use since 1994, providing asset inventory data to almost a dozen state agencies and multiple municipalities. Since 2008, Fugro has extracted and delivered greater than 70 different asset types totaling 5.1 million unique assets on over 216,000 miles of road.
Table 1 includes the cost estimate for creation of an inventory of Sidewalks and Sidewalk Ramps for the City of Manassas.

Table 1 – Sidewalk and Sidewalk Ramps inventory for the City of Manassas

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>PRICE PER UNIT</th>
<th>QUANTITY</th>
<th>EXTENDED PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Project Setup</td>
<td>$5,000.00</td>
<td>1</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>2</td>
<td>Sidewalks</td>
<td>$16.00</td>
<td>137</td>
<td>$2,192.00</td>
</tr>
<tr>
<td>3</td>
<td>Sidewalk Ramps (ADA)</td>
<td>$15.00</td>
<td>137</td>
<td>$2,055.00</td>
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<tr>
<td>4</td>
<td>MUTCD Signs</td>
<td>$16.00</td>
<td>137</td>
<td>$2,192.00</td>
</tr>
</tbody>
</table>

**TOTAL** $11,439.00

**Terms of Purchase**

1. All prices are in US dollars and do not include applicable taxes or expenses.
2. This quotation is valid for 30 days from the date of issue.

If you have any questions or require clarification, please do not hesitate to contact me at (814) 762-4480 or via e-mail at lgordon@fugro.com.

Yours sincerely,
On Behalf of Fugro Roadware

Lutrell Gordon
Project Manager
Meeting Date: April 24, 2017

Time Estimate: Consent Agenda

Agenda Title: Resolution #R-2017-43: Advisory Committee for Keep Manassas Beautiful

Recommendation: Approve Resolution #R-2017-43

Motion: If approved as part of the Consent Agenda:
I move that the Consent Agenda be approved and the readings of the ordinances dispensed.

If removed from the Consent Agenda:
I move that Resolution #R-2017-43 be approved.

Date Last Considered by City Council: N/A

Summary and/or Comments: The Citizens Advisory Committee on Solid Waste is requesting the City Council designate it, along with representatives from the Beatification Committee, to serve as the Advisory Committee to Keep Manassas Beautiful.

Board – Committee – or Commission Reviewed: April 20, 2017 – Personnel Committee (Recommended Approval 3/0)

Fiscal Impact: N/A

Staff Contact: Steve Burke, Public Works Director
sburke@manassasva.gov
(703) 257-8476
MOTION: April 24, 2017
Regular Meeting
Res. No. R-2017-43

SECOND: Res. No. R-2017-43

RE: ADVISORY COMMITTEE FOR KEEP MANASSAS BEAUTIFUL

WHEREAS, Keep America Beautiful is a national organization that inspires and educates people to take action every day to improve and beautify their community environment through programs to end littering and promote recycling; and

WHEREAS, Keep America Beautiful has partnered with more than six hundred states, counties, and cities to share resources and support events, including America Recycles Day; and

WHEREAS, the continued success of City sponsored events, including RecycleFest, Project Recycle Runway, and the work currently underway on Recycling and the Civil War, has drawn the attention of Keep America Beautiful; and

WHEREAS, Keep America Beautiful contacted the City of Manassas in 2016 with an invitation to join the organization as an affiliate member; and

WHEREAS, In November of 2016, the Citizens Advisory Committee on Solid Waste voted to apply for affiliation with Keep America Beautiful; and

WHEREAS, the City was notified in March 2017 that its application to Keep America Beautiful was accepted and the process of affiliation training to establish Keep Manassas Beautiful is forthcoming.

NOW, THEREFORE, BE IT RESOLVED that the Manassas City Council, meeting in regular session on April 24, 2017, designates the Citizens Advisory Committee on Solid Waste, along with representatives from the Beautification Committee, to serve as the Advisory Committee for Keep Manassas Beautiful and provide counsel, direction, and planning of projects dedicated to litter prevention, waste reduction, and community improvements, largely through volunteerism.

Harry J. Parrish II Mayor
On behalf of the City Council of Manassas, Virginia
April 24, 2017
Regular Meeting
Res. No. R-2017-43

ATTEST:

_______________________________
Andrea P. Madden          City Clerk

Votes:
Ayes:
Nays:
Absent from Vote:
Absent from Meeting:
City of Manassas
Manassas City Council
9027 Center Street
Manassas, VA 20110

Meeting Date: April 24, 2017

Time Estimate: Consent Agenda

Agenda Title: Ordinance #O-2017-09: Personal and Real Estate Interest Disclosures (Second Reading)

Recommendation: Approve Ordinance #O-2017-09 on Second Reading

Motion: If approved as part of the Consent Agenda:
I move that the Consent Agenda be approved and the readings of the ordinances dispensed.

If removed from the Consent Agenda:
I move that Ordinance #O-2017-09 be approved on second reading.

Date Last Considered by City Council: December 8, 2014

Summary and/or Comments:
The City Council of the City of Manassas has determined that it is in the best interest of the City of Manassas to amend the Personal and Real Estate Interest Disclosure Ordinance, Chapter 2, Article IV, Division 2, by revising Section 2-162 and repealing Section 2-166 of the Manassas City Code of Ordinances in order to bring the city’s financial interest disclosure requirements into compliance with the State and Local Government Conflict of Interest Act, Code of Virginia Sections 2.2-3100, et seq.

Board – Committee – or Commission Reviewed:
Personnel Committee – March 16, 2017 (Recommended Approval 2/0)

Fiscal Impact: N/A

Staff Contact:
Martin R. Crim, City Attorney
mcrim@vfnlaw.com

Andrea P. Madden, Assistant to the City Manager / City Clerk
amadden@manassasva.gov
(703) 257-8280
Meeting Date: April 24, 2017

Time Estimate: Consent

Agenda Title: Ordinance #O-2017-12: Animal Ordinance (Second Reading)

Recommendation: Approve Ordinance #O-2017-12 on second reading.

Motion: If approved as part of the Consent Agenda:
I move that the Consent Agenda be approved and the readings of the ordinances dispensed.

If removed from the Consent Agenda:
I move that Ordinance #O-2017-12 be approved on second reading.

Date Last Considered by City Council: October 25, 2006

Summary and/or Comments: As part of our periodic review of City ordinances, the Attorney's office and the Police Department have updated the animal ordinance to be consistent with state law. In addition, the amended animal ordinance includes a new provision that addresses the tethering of animals, a revised animal noise provision, a provision that addresses feeding stray animals, a provision that requires permits and inspections for pet shops, and a provision for dog licenses for the life of the dog. The lifetime licenses provision has a delayed effective date to permit the Treasurer's office to amend its forms and procedures.

Board – Committee – or Commission Reviewed: None

Fiscal Impact: None

Staff Contact: Martin R. Crim, City Attorney
mcrim@vfnlaw.com
(703) 369-4738
Meeting Date: April 24, 2017

Time Estimate: 10 Minutes

Agenda Title: Resolution #R-2017-42: Adoption of the Northern Virginia Regional Hazard Mitigation Plan Update

Recommendation: Approve Resolution #R-2017-42

Motion: I move that Resolution #R-2017-42 be approved.

Date Last Considered by City Council: April 9, 2012

Summary and/or Comments: The Disaster Mitigation Act of 2000 requires all localities to update the Hazard Mitigation Plan every five years; the last update occurred in the spring of 2012.

The Northern Virginia Hazard Mitigation Plan Update is a multi-jurisdictional plan with nineteen localities including the City of Manassas, aimed to reduce the impact of a full range of natural and man-made hazards facing the region.

The full plan can be viewed at the following site: http://www.fairfaxcounty.gov/oem/mitigation/draft_hazard_mitigation_plan-reduced.pdf

Board – Committee – or Commission Reviewed: N/A

Fiscal Impact: N/A

Staff Contact: Amelia Gagnon, Emergency Management Planner agagnon@manassasva.gov (703) 257-8062
MOTION: April 24, 2017
Regular Meeting
Res. No. R-2017-42

SECOND: Res. No. R-2017-42

RE: ADOPTION OF THE NORTHERN VIRGINIA REGIONAL HAZARD MITIGATION PLAN UPDATE

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments, develop, adopt and update natural hazard mitigation plans in order to receive certain federal assistance; and

WHEREAS, the Northern Virginia Regional Hazard Mitigation Plan has been prepared in accordance with Federal Emergency Management Agency (FEMA) requirements at 44 C.F.R. 201.6; and

WHEREAS, a Mitigation Advisory Committee (*MAC), comprised of representatives from the Counties of Arlington, Fairfax, Loudoun, and Prince William; the Cities of Alexandria, Fairfax, Falls Church, Manassas, and Manassas Park; and, Dumfries, Haymarket, Herndon, Leesburg, Lovettsville, Middleburg, Purcellville, Occoquan, Round Hill, and Vienna, was convened in order to assess the risks of hazards facing the Northern Virginia region, and to make recommendations on actions to be taken to mitigate these hazards; and

WHEREAS, the plan incorporates the comments, ideas and concerns of the community and of the public in general, which this plan is designed to protect, ascertained through a series of public meetings, publication of the draft plan, press releases, and other outreach activities.

NOW, THEREFORE, BE IT RESOLVED that the City Council recognizes that recent events of the derecho, Hurricane Sandy, and Winter Storm Jonas are captured in the current FEMA approved pending adoption update of the local Hazard Mitigation Plan. Being committed to mitigation planning and activities, the City of Manassas City Council calls on the Office of Emergency Management and other affected agencies, as part of the next update, to fully endeavor to identify, evaluate, and include these events and their impacts as part of the next update cycle.

BE IT FURTHER RESOLVED, the Manassas City Council, meeting in regular session on April 24, 2017, does hereby adopt the Northern Virginia Hazard Mitigation Plan Update dated March 2017 and resolves to execute the actions in the plan.
April 24, 2017
Regular Meeting
Res. No. R-2017-42

ATTEST:

____________________________________
Andrea P. Madden          City Clerk

Votes:
Ayes:
Nays:
Absent from Vote:
Absent from Meeting:
Mitigation Plan Overview

• Purpose
  – Protect life, safety, and property by reducing the potential for future damages and economic losses that result from natural hazards
  – Requirement to apply for mitigation funds under the Disaster Mitigation Act of 2000
  – Requirement for the Community Rating System (CRS)

• Overview
  – Public document
  – Regional plan (19 participating jurisdictions)
  – 5 year cycle, last approved by the City Council in April of 2012
Mitigation Plan Overview

- Project Timeline / Status
  - Began in December of 2015
  - Risk assessment
  - Mitigation strategies
  - Draft plan submitted to the Virginia Department of Emergency Management (VDEM) and the Federal Emergency Management Agency (FEMA) late 2016
  - Received conditional approval from FEMA on March 8, 2017.
  - Next Steps ➔ Formally adopt by governing body
Hazard Mitigation Assistance

The Disaster Mitigation Act of 2000 requires local governments to develop and adopt FEMA-approved hazard mitigation plans as a condition for receiving certain types of non-emergency disaster assistance.

- Hazard Mitigation Grant Program (HMGP) – Assists in implementing long-term hazard mitigation measures following a Presidential major disaster declaration. Generally 15% of total Federal assistance provided to a state following a major disaster declaration.

- Pre-Disaster Mitigation Grant Program (PDM) – Provides funds for hazard mitigation planning and projects on an annual basis.

- Flood Mitigation Assistance Grant Program (FMA) – Provides funds for projects to reduce or eliminate risk of flood damage to buildings that are insured under NFIP.
# Planning Participants

<table>
<thead>
<tr>
<th>4 Counties</th>
<th>10 Towns</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arlington County</td>
<td>Town of Dumfries</td>
</tr>
<tr>
<td>Fairfax County</td>
<td>Town of Haymarket</td>
</tr>
<tr>
<td>Loudoun County</td>
<td>Town of Herndon</td>
</tr>
<tr>
<td>Prince William County</td>
<td>Town of Leesburg</td>
</tr>
<tr>
<td><strong>5 Cities</strong></td>
<td></td>
</tr>
<tr>
<td>City of Alexandria</td>
<td>Town of Middleburg</td>
</tr>
<tr>
<td>City of Fairfax</td>
<td>Town of Purcellville</td>
</tr>
<tr>
<td>City of Falls Church</td>
<td>Town of Occoquan</td>
</tr>
<tr>
<td>City of Manassas</td>
<td>Town of Round Hill</td>
</tr>
<tr>
<td>City of Manassas Park</td>
<td>Town of Vienna</td>
</tr>
</tbody>
</table>
Planning Participants

- Numerous Agencies and Organizations
  - American Red Cross
  - Community Emergency Response Teams (CERTs)
  - Citizen Corps
  - Public Safety
  - Public Works
  - Council of Governments
  - Regional Hospital Coordination Center
  - County School Boards
- Public Involvement: The plan was open for public comment twice for a two-week period during the planning process
Hazard Identification & Risk Assessment (HIRA)

Conducting a risk assessment provides the foundation for the rest of the hazard mitigation planning process.

The four basic components of a risk assessment are to:

1. Identify hazards;
2. Profile hazard events;
3. Inventory assets and
4. Estimate losses
Significant changes from 2010

- Extreme cold was removed from winter storm
- Extreme heat was removed from drought
- Extreme temperatures was added as a hazard (heat and cold)
- Regional mitigation actions were removed

Rationales:
- It’s possible to have occurrences of extreme temperatures in the absence of other hazard events
- Extreme cold is not necessarily a component of winter storm
- Extreme heat is not necessarily a component of a drought
- Mitigation actions are incorporated for each jurisdiction
## Hazard Identification & Overall Regional Risk

<table>
<thead>
<tr>
<th>Hazard</th>
<th>Probability</th>
<th>Impact</th>
<th>Spatial Extent</th>
<th>Warning Time</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flood</td>
<td>Highly Likely</td>
<td>Critical</td>
<td>Moderate</td>
<td>6-12 hours</td>
<td>Less than one week</td>
</tr>
<tr>
<td>Winter Storm</td>
<td>Highly Likely</td>
<td>Critical</td>
<td>Moderate</td>
<td>6-12 hours</td>
<td>Less than one week</td>
</tr>
<tr>
<td>High Wind / Severe Storms</td>
<td>Highly Likely</td>
<td>Critical</td>
<td>Moderate</td>
<td>12-24 hours</td>
<td>Less than one week</td>
</tr>
<tr>
<td>Tornado</td>
<td>Highly Likely</td>
<td>Critical</td>
<td>Moderate</td>
<td>0-12 hours</td>
<td>Less than one week</td>
</tr>
<tr>
<td>Drought</td>
<td>Likely</td>
<td>Moderate</td>
<td>Moderate</td>
<td>3-6 months</td>
<td>More than one month</td>
</tr>
<tr>
<td>Earthquake</td>
<td>Possible</td>
<td>Critical</td>
<td>Moderate</td>
<td>Less than 6 hours</td>
<td>Less than one week</td>
</tr>
</tbody>
</table>
## Hazard Identification & Overall Regional Risk

<table>
<thead>
<tr>
<th>Hazard</th>
<th>Probability</th>
<th>Impact</th>
<th>Spatial Extent</th>
<th>Warning Time</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landslide</td>
<td>Unlikely</td>
<td>Critical</td>
<td>Moderate</td>
<td>Less than 6 hours</td>
<td>Less than one week</td>
</tr>
<tr>
<td>Wildfire</td>
<td>Unlikely</td>
<td>Critical</td>
<td>Small</td>
<td>Less than 6 hours</td>
<td>Less than one week</td>
</tr>
<tr>
<td>Geologic (sinkholes / karst / land subsidence)</td>
<td>Very Low</td>
<td>Moderate</td>
<td>Low</td>
<td>6-12 hours</td>
<td>Less than one week</td>
</tr>
<tr>
<td>Dam Failure</td>
<td>Possible</td>
<td>Critical</td>
<td>Moderate</td>
<td>Less than 6 hours</td>
<td>Less than one week</td>
</tr>
<tr>
<td>Extreme Temps</td>
<td>Likely</td>
<td>Minor</td>
<td>Large</td>
<td>More than 24 hours</td>
<td>Less than one week</td>
</tr>
</tbody>
</table>
Citywide Hazard Ranking

<table>
<thead>
<tr>
<th></th>
<th>Flood</th>
<th>Wind</th>
<th>Tornado</th>
<th>Winter Weather</th>
<th>Drought</th>
<th>Earthquake</th>
<th>Landslide</th>
<th>Wildfire</th>
<th>Karst</th>
</tr>
</thead>
</table>

Table 7.37: Hazard Ranking for City of Manassas
Regional Goals and Strategies

• **Goal 1**: Improve the quality and utilization of best available data for conducting detailed hazard risk assessments and preparing meaningful mitigation action plans.

• **Goal 2**: Increase the capability of the Northern Virginia jurisdictions to successfully mitigate hazards to include participation in grant programs, revision of codes, and expansion of programs such as the Community Rating System, and continuation or expansion of outreach programs.

• **Goal 3**: Develop and maintain specific plans to minimize the effects of known hazards in the region.
Regional Goals and strategies

- **Goal 4**: Improve existing local policies, codes, and regulations to reduce or eliminate the impacts of known hazards. This includes maintaining continued compliance with the NFIP for all participating jurisdictions.

- **Goal 5**: Investigate and implement a range of structural and non-structural projects that will reduce the effects of hazards on public and private property throughout the region.

- **Goal 6**: Increase the public’s awareness of hazard risks in the Northern Virginia region, while also educating residents and businesses on the mitigation measures available to minimize those risks.
Mitigation Recommendations

- Outreach
- Public Messaging
- Training
- Structural mitigation of critical facilities

A full list of city mitigation actions can be found in Chapter 7 of the plan.
Plan Maintenance

• **Continued Public Involvement**
  – Advertising proposed changes
  – Maintenance and/or periodic review activities will be advertised on the City website
  – Plan will be accessible via public websites
  – Significant changes or amendments may require a public hearing

• **Monitoring, Evaluation and Enhancement**
  – Annual progress reports from each jurisdiction on their mitigation action plan
  – Disaster or other circumstance may indicate the need for a revision
Next Steps: Adoption Process

Formally adopt by governing body (formal resolution)

Plan Approval Process

1. Submit plan to VDEM for State Review
2. State submits plan to FEMA Region III for review
3. FEMA issues “approvable pending adoption”
4. Local jurisdictions adopt plan and submit resolutions
5. FEMA issues approval letter and final plan review tool
Questions/Comments
<table>
<thead>
<tr>
<th><strong>Meeting Date:</strong></th>
<th>April 24, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Time Estimate:</strong></td>
<td>5 Minutes</td>
</tr>
<tr>
<td><strong>Agenda Title:</strong></td>
<td>Presentation: Business Appreciation Month Proclamation</td>
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<tr>
<td><strong>Recommendation:</strong></td>
<td>Present Proclamation</td>
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<td><strong>Motion:</strong></td>
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<td><strong>Date Last Considered by City Council:</strong></td>
<td>April 25, 2016</td>
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<tr>
<td><strong>Summary and/or Comments:</strong></td>
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<td><strong>Board – Committee – or Commission Reviewed:</strong></td>
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<tr>
<td><strong>Fiscal Impact:</strong></td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Staff Contact:</strong></td>
<td>Patrick Small, Economic Development Director <a href="mailto:psmall@manassasva.gov">psmall@manassasva.gov</a> (703) 257-8881</td>
</tr>
</tbody>
</table>
**City of Manassas**
Manassas City Council
9027 Center Street
Manassas, VA 20110

<table>
<thead>
<tr>
<th>Meeting Date:</th>
<th>April 24, 2017</th>
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<tr>
<td>Time Estimate:</td>
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<td>Agenda Title:</td>
<td>Authorization of a Closed Meeting</td>
</tr>
<tr>
<td>Recommendation:</td>
<td>Authorize a Closed Meeting</td>
</tr>
</tbody>
</table>

**Motion:** I move that Council convene in a closed meeting to discuss appointments to Boards, Committees or Commissions and to consult with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically the East End Mobile Home Park, as permitted by Virginia Code Sec. 2.2-3711 Paragraph A (1) and A (7) (Part 2), for which the Virginia Freedom of information Act permits discussion in a closed meeting.

<table>
<thead>
<tr>
<th>Date Last Considered by City Council:</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Summary and/or Comments:</strong></td>
<td>If the City Council votes to hold a closed meeting, the Council will be required to certify by motion that the meeting was held in conformance with the amended Virginia Freedom of Information Act.</td>
</tr>
<tr>
<td><strong>Board – Committee – or Commission Reviewed:</strong></td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Fiscal Impact:</strong></td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Staff Contact:**
W. Patrick Pate, City Manager
ppate@manassasva.gov
(703) 257-8212
Meeting Date: April 24, 2017

Time Estimate: N/A

Agenda Title: Certification of the Closed Meeting

Recommendation: Certify the Closed Meeting

Motion: I move that the Council certify that, in the closed meeting just concluded, nothing was discussed except the matter (1) specifically identified in the motion to convene in a closed meeting and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion.

Date Last Considered by City Council: N/A

Summary and/or Comments: If the City Council votes to hold a closed meeting, the Council will be required to certify by motion that the meeting was held in conformance with the amended Virginia Freedom of Information Act.

Board – Committee – or Commission Reviewed: N/A

Fiscal Impact: N/A

Staff Contact: W. Patrick Pate, City Manager
ppate@manassasva.gov
(703) 257-8212