Agenda
Updated 2.7.2025

February 11, 2025
School Board of Manatee County
Regular Board Meeting - 10:00 AM
Walter Miller School Support Center
Board Room

Times Indicated are Approximate

1. CALL TO ORDER

2. READING OF THE DISTRICT'S VISION | Choate

3. INVOCATION | Pastor Sam Rivera

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF THE AGENDA

1. Approval of the Agenda Amendments - added after publishing

6. APPROVAL OF MINUTES

1. Approval of the Minutes of the January 21, 2025 Special School Board Meeting, January 21, 2025 Regular School Board Meeting, and January 24, 2025 School Board Workshop

7. RECOGNITIONS

1. Black History Month 2025 Proclamation
2. James Tillman - Life and Legacy

8. PUBLIC COMMENTS (UP TO 30 MINUTES)

Public comment is not an open forum to discuss matters unrelated to education, to support or oppose candidates for public office, or to engage in commercial speech attempting to sell a service or product to the School Board or public. Also, public comment is not a forum to attack individual school system employees or Board Members. Any such complaints should be submitted in writing to the Superintendent for appropriate handling. Finally, this is not a forum for addressing issues involving individual students. Because of privacy concerns, such issues should be submitted in writing to the Superintendent for appropriate handling. Each speaker is allowed three minutes to address the Board. Speakers must stand at the podium and not approach the dais.

This is a business meeting of the School Board and the public expects that we conduct it in an orderly, efficient, effective and dignified manner. We request that speakers keep this in mind when making your comments. We also request that the audience keep that in mind and not demonstrate approval or disapproval of what a speaker has said by clapping or booing. The Board appreciates

the public's input and will listen attentively, consider each comment, and usually will not respond, enter into debate, or answer questions during comments on agenda items or during the public comments section.

PUBLIC INPUT INSTRUCTIONS:
1. Before you begin speaking, please provide any handouts to the Agency Clerk.
2. Please identify yourself only by your full name for the record.
3. You have no more than three minutes to speak. Please stop speaking when the bell rings.
4. Florida Law requires all citizens to conduct themselves in an orderly fashion at public meetings.
5. **WARNING:** Any individual who interferes with the expeditious or orderly process of a School Board meeting, will be subject to removal from the meeting pursuant to Section 1001.372(3) Florida Statutes at the discretion of the Chair. Orderly fashion is deemed as, at a minimum (1) no profanity (2) no vulgar language (3) no discourteous, disrespectful, or disparaging conduct.

9. REPORTS AND PRESENTATIONS

1. 2024-2025 Florida Assessment of Student Thinking (FAST) ELA/Reading Progress Monitoring 2 (PM2) Assessment Results

10. CONSENT ITEMS

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired by a Board Member, that item will be removed from the Consent Agenda and will be considered later in the agenda.

1. Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact) -updated 2/7/2025
2. Approval of the Report of Teachers' Out-of-Field Content, Reading, and ESOL (English for Speakers of Other Languages) (No Financial Impact)
3. Proposal for Settlement in the Matter of Jones v. School Board of Manatee County, Manatee County Circuit Court Case No. 2024 CA 001463 (Internal Services Fund)
4. Approval to Apply for the 2025-2026 Manatee County Government Dori Slosberg Driver Education Safety Trust Fund Grant in the Amount of $168,539.00 (Incoming Grant Funds)
5. Approval of Resolution 2025-001 Authorizing Brokerage Account Signatory Changes for the Bayshore High School Krause Scholarship Held at Wells Fargo Advisors (No Financial Impact)
6. Approval of the Use of the School Board of Marion County Bid for Fingerprinting and Background Check Services, SDMC No. 25-0101-BS, Estimated in the amount of $562,000.00 (General Fund)
7. Approval of the Bid for Medical Equipment, Supplies and Services - Catalog Discount, SDMC No. 25-0091-BS, Estimated in the Amount of $175,000.00 (Multiple Funding Sources)
8. Approval of the Bid for Storage Sheds and Carports, Delivered and Installed - Catalog Discount, SDMC No. 25-0094-MR, Estimated in the Amount of $200,000.00 Annually (Multiple Funding Sources)
9. Approval of the Use of Sourcewell Request for Proposal for Electrical Energy Power Generation Equipment with Related Parts, Supplies and Services, SDMC No. 25-0074-MR, Estimated in the Amount of $3,250,000.00 (Local Capital Improvement)
10. Approval of Florida Department of Education - Florida Inventory of School Houses -

Certification of Facilities Data (No Financial Impact)

11. Approval of Harllee Support Center SOAR in 4 Renovations - Amendment 1 Guaranteed Maximum Price - Between Owner and Willis A. Smith Construction, Inc., in the Amount of $609,964.16 (Capital Funds)
12. Approval of MTC Aviation Classroom - Agreement Between Owner and Johnson-Laux Construction, LLC - Preconstruction in the Amount of $84,800.00 (Multiple Funding Sources)
13. Approval of MTC Law Enforcement Academy - Change Order 3 - Agreement Between Owner and A.D. Morgan, Decrease in the Amount of $217,282.50 (Capital Funds)
14. Approval of Tara Elementary School - Campus Addition & Renovation - Change Order 2 and Change Order 3 - Agreement Between Owner and Creative Contractors, Change Order 2 Extension of Contract Time and Change Order 3 Direct Materials Purchase is a Decrease of $53,998.37 (Capital Funds)
15. Approval of Palma Sola Elementary School - Change Order 1 - Agreement Between Owner and McIntyre Elwell & Strammer General Contractors, Inc., Decrease in the Amount of $1,150,025.93 (Capital Funds)
16. Approval of Bayshore High School Roofing - Change Order 2 and Change Order 3 - Agreement Between Owner and Willis A. Smith Contractors, Inc., Change Order 2 Unspent Direct Materials Purchase is an Increase of $461.25 and Change Order 3 Final is a Decrease of $355,019.05 (Capital Funds)
17. Approval of Manatee High School - Painting and Roofing - Substantial Completion (No Financial Impact)
18. Approval for Braden River High School Students to Attend a Career Education Trip to the University of Florida in Gainesville, Florida, and Abraham Baldwin Agricultural College in Tifton, Georgia, April 3-5, 2025 (Multiple Funding Sources)
19. Approval for the Manatee High School Baseball Team to Compete in the I-75 Pile Up Baseball Tournament in Knoxville, Tennessee on April 9-13, 2025 (Booster Club)
20. Approval for the Manatee High School Band Students to Attend and Perform in the Veterans Day Celebrations and Performances in Washington D.C. on November 8th-12th, 2025 (School Internal Account)

11. PUBLIC COMMENT FOR NEW BUSINESS ITEMS

12. NEW BUSINESS (DISCUSSION ITEMS PULLED FROM CONSENT)

13. NEW BUSINESS (NON-CONSENT ITEMS)

1. Approval of the Budget Amendments for December 2024 (No Financial Impact)
2. Revision of the Job Description of Chief Human Resources Office to Executive Director, Human Resources (No Financial Impact)
3. Approval of Advertising a Notice of Intent to Amend School Board Policies, Including New Board Policies, and Setting a Public Hearing at the Board Meeting on March 11, 2025 (General Fund)
4. Approval of First Amendment to Agreement for Purchase and Sale of Property from Rye Ranch, LLC (Educational Impact Fee Credits)
5. Approval of Naming Future Elementary School in Rye Ranch as Rye Ranch Elementary School (No Financial Impact)

14. NEW BUSINESS (NO SUPERINTENDENT RECOMMENDATION)

1. Approval of Travel Expense Associated with the School Board Members' Attendance at the Greater Florida Consortium of School Boards Legislative Meeting, April 2-4, 2025, at the DoubleTree Hilton, Tallahassee, FL, Not to Exceed $3,000.00 (General Fund)
2. Acceptance of the Resignation of Citizen's Financial Oversight Committee Member (No Financial Impact)
3. Board Appointment of Ms. Mary Foreman to be Appointed to the Audit Committee for a Three-Year Term (No Financial Impact)

15. INFORMATION ONLY (No Board Action Required)

1. Year-to-Date Financial Statements Through December 31, 2024 (No Financial Impact)
2. Year-to-Date Charter School Financial Statement Summary Through December 31, 2024 (No Financial Impact)

16. CONTINUED PUBLIC COMMENT (IF NECESSARY)

17. UPDATES
A. INSTRUCTION UPDATE
B. OPERATIONS UPDATE
C. LEGAL UPDATE

18. SUPERINTENDENT REMARKS

19. BOARD COMMENTS

20. ADJOURNMENT

AGENDA ITEM NO. 5.1

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of the Agenda Amendments - *added after publishing*

Executive Summary
The Chair finds good cause to amend the agenda to include:

Agenda amended on Friday February 7, 2024, to **update** Consent Item *Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact)* **attachment** *HR Board Material Updated 2.7.2025.*

Agenda amended on Friday February 7, 2025, to **add** *PM2 ELA Data Presentation* **to** Reports and Presentation item *2024-2025 Florida Assessment of Student Thinking (FAST) ELA/Reading Progress Monitoring 2 (PM2) Assessment Results.*

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent recommends the approval of the agenda amendments.

Financial Impact
No financial Impact

Contact
Submitting Department: School Board

AGENDA ITEM NO. 6.1

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of the Minutes of the January 21, 2025 Special School Board Meeting, January 21, 2025 Regular School Board Meeting, and January 24, 2025 School Board Workshop

Executive Summary
Approval of the minutes of the January 21, 2025 Special School Board Meeting, January 21, 2025 Regular School Board Meeting and January 24, 2025 School Board Workshop.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent recommends the approval of the minutes of the January 21, 2025 Special School Board Meeting, January 21, 2025 Regular School Board Meeting and January 24, 2025 School Board Workshop.

Financial Impact
No Financial Impact.

Contact
Initiating Department: School Board

Attachments:
January 21, 2025 Special Board Meeting Minutes
January 21, 2025 School Board Meeting Minutes
January 24, 2025 Workshop Minutes

Minutes
January 21, 2025
School Board Special Meeting 3:30 PM
Manatee County School District
215 Manatee Avenue West
Bradenton, FL 34205
www.manateeschools.net

Times Indicated Are Approximate

Attendee Name	Status
Jason C Wysong, Superintendent Rachel Sellers, Deputy Superintendent of Business Services Joseph Ranaldi, Deputy Superintendent of Operations Derek Jensen, Deputy Superintendent of Instructional Services Chad Choate, Chair Cindy Spray, Vice-Chair Heather Felton, Board Member Charlie Kennedy, Board Member Richard Tatem, Board Member Stephen Dye, Board Attorney Kevin Pendley, General Counsel	Present

1) CALL TO ORDER

Chair Choate called the special meeting to order at 3:31 PM and turned the meeting over to Mr. Stephen Dye, Board Attorney.

Mr. Dye read the following statement of direction for the Board Members:

Following the filing of the judge's Recommended Order, Exceptions, and any Responses thereto, the matter must be placed on School Board's agenda for consideration. The parties must be provided with notice of the meeting during which the Recommended Order and any Exceptions are being considered.

The School Board should be provided the entire record of the proceedings (i.e., transcript and exhibits from the DOAH hearing). Pursuant to Section 120.57, Florida Statutes, and Rule 28-106.217, Florida Administrative Code, the School Board will determine whether to adopt the Recommended Order.

The Board has choices at this point. The choices are as follows:

- The School Board may choose to adopt the Recommended Order in its entirety as its Final Order
- The School Board may choose to reject or modify conclusions of law or reject findings of fact. Florida Statutes § 120.57 (1)(l).

Should the Board choose to reject or modify a conclusion of law, the Board must state with particularity its reasons for rejection or modification and must make a finding that its substituted conclusion of law is as or more reasonable than that which was rejected or modified.

Rejection or modification of conclusions of law may not form the basis for rejection or modification of findings of fact. The agency may not reject or modify the findings of fact unless the agency first determines from a review of the entire record, and states with particularity in the order, that the findings of fact were not based upon competent substantial evidence or that the proceedings on which the findings were based did not comply with essential requirements of law.

The agency may accept the recommended penalty in a recommended order but may not reduce or increase it without a review of the complete record and without stating with particularity its reasons therefor in the order, by citing to the record in justifying the action.

- Each party is given 15 minutes to present its position on the Recommended Order to the School Board.
- The Superintendent typically makes a recommendation, and the Superintendent's attorney then presents argument to the Board. Time may be reserved for rebuttal.
- The Union/Employee then has an opportunity to present its argument for 15 minutes.

After hearing the positions of the parties, and considering the entire record, the School Board shall issue a Final Order.

2) Special Meeting for Purposes of Convening a Public Hearing in the Matter of Manatee County School Board v. D. Gray

2.1 Public Hearing Concerning Exceptions to DOAH Recommended Order in the Matter of Manatee County School Board v. David Gray, DOAH Case No. 24-1779

Attorney Erin Jackson provided the DOAH statement of fact and the Statement of Exceptions to the School Board.

After presentation, Mr. Gray or his representative was called to make a statement. It was noted that there was no one in attendance.

The Board asked questions and held discussion. Board Member Kennedy made a motion.

2.1a Motion to Approve the Superintendent's Recommendation for Termination Based on the Findings of Facts Laid out by the Final Recommended Order submitted by attorney Jackson on behalf of the Superintendent.

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charlie Kennedy
SECONDER:	Heather Felton
AYES:	Chad Choate, Cindy Spray, Richard Tatem, Heather Felton, Charlie Kennedy

3) ADJOURNMENT

_____

Chad Choate III
Chairman

NOTICE

School Board meetings are held in
accessible locations. Auxiliary aids will be provided, upon written request received at least 48 hours prior to the meeting, to participants with disabilities.

Minutes
January 21, 2025
Updated Jan 17, 2025
Regular Meeting – 5:30 PM
Manatee County School District
215 Manatee Avenue West
Bradenton, FL 34205
www.manateeschools.net

Times Indicated Are Approximate

1) CALL TO ORDER

Attendee Name	Status
Dr. Jason C. Wysong, Superintendent Rachel Sellers, Deputy Superintendent of Business Services Derek Jensen, Deputy Superintendent of Instructional Services Joseph Ranaldi, Deputy Superintendent of Operations Chad Choate, Chair Cindy Spray, Vice-Chair Heather Felton, Board Member Charles Kennedy, Board Member Richard Tatem, Board Member Stephen Dye, Board Attorney Kevin Pendley, General Counsel	Present

Chair Choate called the Meeting to order at 5:30 PM.

2) READING OF THE DISTRICT'S VISION

Vice Chair Spray read the District's Vision.

3) INVOCATION

The invocation was given by Board Member Tatem.

4) COLOR GUARD – Manatee High School

Chair Choate welcomed the Manatee High School JROTC members for the presentation of the Colors. In attendance were the following members:

- Commander Ashley Chollette
- Cadet Bryan Bernabe
- Cadet Josslyn Navas
- Cadet Abigail Freas

Also in attendance was Lieutenant Colonel (Ret) Todd Crawford.

5) PLEDGE OF ALLEGIANCE

Chair Choate led the recitation of the Pledge of Allegiance.

6) APPROVAL OF THE AGENDA

6.1. Motion to Approve Agenda as Amended

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Cindy Spray
SECONDER:	Charles Kennedy
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

The Chair finds good cause to amend the agenda to include:

Agenda amended on Friday January 17, 2025, to add presentation *District Graduation Rate 2024* **to** Reports and Presentation item *Graduation Rate Initiatives and 2023-2024 Data*.

Agenda amended on Friday January 17, 2025, to update the Executive Summary of Consent item *Approval to Enter into a Forty-Eight (48) Month Lease with Evolv Technologies Holdings, Inc. for an Additional eighteen (18) Evolv Express Units, SDMC No. 23-0051-RG, at the Cost of an Additional $1,418.417.14, Total Estimated in the Amount of $2,815,231.84 - Revision 2 (Multiple Funding Sources)*.

7) APPROVAL OF MINUTES

7.1 Motion to Approve the Minutes of the December 10, 2024, School Board Workshop, and the December 10, 2024, School Board Meeting

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Heather Felton
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

8) STUDENT CELEBRATIONS AND RECOGNITIONS

8.1 Sunshine State Scholars

Mr. Mike Barber, Director of Communications, Family and Community Engagement, introduced Ms. Erin Chapman, Advanced Studies Coordinator, who provided a background of the Sunshine State Scholars program and the annual awards program that is held in Orlando. The following students from the School District of Manatee County were introduced:

School District of Manatee County 2025 Sunshine State Scholars are:
- Y (Tina) Dang of Braden River High
- Melisha Guillen-Arana of Southeast High
- Julia Vendramini of Lakewood Ranch High (alt)

Also, in attendance were the following District staff members:
- Erin Chapman – Advanced Studies Coordinator for the District
- Tiffany Spradling – Director Secondary Curriculum and Instruction
- Ginger Collins – Principal of Southeast High School
- Jenni McNally – Math Teacher at Braden River High School
- Dustin Dahlquist – Principal of Lakewood Ranch High School

8.2 National School Counseling Week

Mr. Mike Barber, Director of Communications, Family and Community Engagement, introduced the following district employees:

- Cassandra "Cassie" D'Addeo of Rogers Garden-Bullock Elementary School who was awarded the **Florida School Counselor of the Year**
- Larissa Bennett, District Coordinator of School Counseling who was Awarded **School Counselor Advocate: District Leaders Award**

Also in attendance for the recognition were the following District staff members:
Michael Escorcia – Principal Rogers Garden-Bullock Elementary School
Dr. Laurie Breslin – Executive Director, Student Support and Family Engagement

Superintendent Wysong spoke regarding both recipients of the State level awards, and thanked them each for their hard work and dedication to students and the District.

9) PUBLIC COMMENTS (Up to 30 Minutes)

Public Comments were as follows:

- Joe Roberts

10) REPORTS and PRESENTATIONS

10.1 Graduation Rate Initiatives and 2023-2024 Data

Superintendent Wysong provided background to the presentation and introduced the following District staff:
Dr. Laurie Breslin, Executive Director of Student and Family Engagement
Ms. Sharon Scarbrough, Executive Director of Secondary Schools
Ginger Collins, Principal of Southeast High School
Lisa Lyon, Interim Director of Student Services

The following information was included in the presentation:

- SDMC Historical Graduation Rate
- Overview of Common Language
- Graduation Rate Overview
- State Comparison
- State Graduation Rate Growth
- Contributions to Growth
- Current Initiatives
- School Highlight – Southeast High School
- Path to Continued Success

The Board asked questions and held discussion throughout the presentation. Board Members requested clarification regarding the parameters of how the state, and therefore the district, defines a dropout, and how those student numbers factor into the graduation rate. Also posed for inquiry were the rules pertaining

to graduating students with special needs as well as students on alternative pathways. Information was provided by Ms. Scarbrough, Ms. Collins, and Ms. Lyon.

Dr. Breslin spoke regarding ongoing and new District initiatives to ensure every student is successful in their educational path. Initiatives include increasing opportunities for credit recovery, adding additional alternative pathways for students, increasing access to concordant scores in assessments as well as ongoing professional learning for district and school staff.

Ms. Ginger Collins, Principal of Southeast High School, provided steps Southeast High School has taken to increase their graduation rate as well as specific actions taken at the high school level to encourage students and meet individual needs of every student.

Chair Choate called a brief recess at 7:04pm. Chair called 7:13 PM

11) CONSENT ITEMS

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Cindy Spray
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

1. Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact)

2. Approval of the Report of Teachers' Out-of-Field Content, Reading, and ESOL (English for Speakers of Other Languages) (No Financial Impact)

3. Approval of the Waiver(s) of the Manatee Education Association (MEA) Collective Bargaining Agreement (No Financial Impact)

4. Proposal for Settlement in the Matter of Shimmin v. School Board of Manatee County, Manatee County Circuit Court Case No. 2021 CA 281 (Internal Services Fund)

5. Approval for District Administrators to Attend and Travel to Invited, Partially Reimbursable Events During Semester 2 of 2024-25 (General Fund)

6. Approval of the Superintendent Scholarship Agreement with Florida Prepaid (No Financial Impact)

7. Approval of Non-Institutional Medicaid Provider Agreement (Incoming Federal Funds)

8. Memorandum of Understanding (MOU) between the School District of Manatee County and Big Smiles Florida to Provide Dental Services to Students (No Financial Impact)

9. Approval to Apply, Accept and Expend the Public School District Opioid Recovery Trust Grant in the Amount of $499,999.98 (Incoming Federal Grant Funds)

10. Approval of the Bid for Approval of the Bid for Athletic Equipment, Supplies and Services - Catalog Discount, SDMC No. 25-0092-BS, Estimated in the Amount of $150,000.00 (Multiple Funding Sources)

11. Approval of the Bid on Glazier and Window Treatment Services, SDMC No. 25-0076-KD, Estimated in the Amount of $300,000.00 Annually (Multiple Funding Sources)

12. Approval to Use the State of Florida Department of Management Services/NASPO Value Point Contract No. 25172500-24-ACS (NASPO RFP0223005113) for Tires, Tubes, and Services, SDMC No. 25-0099-KD, Estimated in the Amount of $225,000.00 Annually (Multiple Funding Sources)

13. Approval to Use the State of Florida Department of Management Services/NASPO Value Point Contract No. 43210000-23-NASPO-ACS for Computer Equipment, Peripherals, and Related Services, SDMC No. 24-0097-KD, An Additional $2,000,000.00, Estimated in the Amount of $6,000,000.00 Annually - Revision 1 (Multiple Funding Sources)

14. Approval to Use the State of Florida Department of Management Services/NASPO Value Point Contract No. 44100000-24-NASPO-ACS for Multi-Function Devices and Related Software, Services, and Cloud Solutions, SDMC No. 25-0100-KD, Estimated in the Amount of $3,175,000.00 (Multiple Funding Sources)

15. Approval to Enter into a Forty-Eight (48) Month Lease with Evolv Technologies Holdings, Inc. for an Additional eighteen (18) Evolv Express Units, SDMC No. 23-0051-RG, at the Cost of an Additional $1,418.417.14, Total Estimated in the Amount of $2,815,231.84 - Revision 2 (Multiple Funding Sources) - updated 1/17/2025

16. Approval of the Use of the Omnia Partners/ Pinellas County Schools Invitation to Bid on Job Order Contracting Services in the State of Florida, SDMC No. 2025-03 (No Financial Impact)

17. Approval of Educational Plant Supplemental Survey 6.3, Manatee Technical College (No Financial Impact)

18. Approval of Bayshore High School and Parrish Community High School - Football Field Upgrades - Synthetic Turf - Agreement Between Owner and P.J. Hayes, Inc., d.b.a Tandem Construction in the amount of $4,354,176.64 (Capital Funds)

19. Approval of Lakewood Ranch High School - Roof Replacement - Change Order 1 - Agreement Between Owner and Ajax Building Company - Decrease in the Amount of $474,291.17 (Capital Funds)

20. Approval of Lakewood Ranch High School - Roof Replacement - Change Order 2 Final - Agreement Between Owner and Ajax Building Company, LLC., Decrease in the Amount of $673,328.15 (Capital Funds)

21. Approval of Barbara A. Harvey K-8 at North River Ranch campus- Agreement Between Owner and Bureau Veritas North America, Inc., Amendment 1 - Increase in the Amount of $16,500.00 (Capital Funds)

22. Approval of Barbara A. Harvey K-8 North River Ranch campus - Change Order 2 - Agreement Between Owner and Willis A. Smith Construction, Decrease in the Amount of $6,005,899.48 (Capital Funds)

23. Approval of Lake Manatee K-8 - Agreement Between Owner and Bureau Veritas North America, Inc., Amendment 1 - Increase in the Amount of $26,200.00 (Capital Funds)

24. Approval of Lake Manatee K-8 - Change Order 1 - Agreement Between Owner and NDC Construction Company, Decrease in the Amount of $18,035,489.00 (Capital Funds)

25. Approval to Accept Donation of 2016 International ProStar Diesel Truck for Manatee Technical College (Incoming Donation)

26. Approval of Request to Declare Surplus and Dispose of District Tangible Personal Property Greater Than $5,000.00 (Possible Incoming Funds to General Fund)

27. Approval of Request to Declare Surplus and Dispose of District Vehicles (Possible Incoming Funds to General Fund)

28. Approval of Request to Declare Surplus and Donate District Vehicle (Outgoing Donation)

29. Approval of Request to Declare Surplus and Demolish Portable 257 at a cost of $12,610.00 (Capital Funds)

30. Approval for the Palmetto High School Junior Reserve Officer Training Corps (JROTC) Raider Team to Attend the US Army Cadet Service Championships in Anniston, Alabama, February 6-8, 2025 (No Financial Impact, Funded by US Army)

31. Approval for the Braden River High School Journalism Students to Attend the Columbia Scholastic Press Association Convention in New York, New York, March 18-21, 2025 (School Internal Accounts)

12) PUBLIC COMMENT FOR NEW BUSINESS ITEMS

13) NEW BUSINESS (DISCUSSION ITEMS PULLED FROM CONSENT)

14) NEW BUSINESS (NON-CONSENT ITEMS)

14.1 Motion for Approval of Budget Amendments for November 2024

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Heather Felton
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

Ms. Rachel Sellers, Deputy Superintendent of Business Services, provided an overview of the Budget Amendments for September 2024.

14.2 Motion for Approval of the Annual Comprehensive Financial Report (ACFR) and All Official Parts Thereof for the Fiscal Year Ending June 30, 2024

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Cindy Spray
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

Ms. Rachel Sellers, Deputy Superintendent of Business Services, provided an overview of the ACFR. Ms. Sellers stated the report was provided by Cherry Bekhart Audit Firm, and reviewed by the District Audit Committee prior to presentation to the Board.

14.3 Motion to Approve the District's School Internal Accounts Audit Report as of and for the Year Ended June 30, 2024

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Cindy Spray
SECONDER:	Heather Felton
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

Ms. Rachel Sellers, Deputy Superintendent of Business Services, provided information regarding the audit of the School Internal Accounts. Ms. Sellers stated that per state regulation this audit is reported separately, however, this information is included within the Annual Comprehensive Financial Report.

14.4 Discussion and Selection of a Campus Name for the Barara A. Harvey K-8 Facility serving Grades K-3 Between 2025-2026

Vice-Chair Spray made a motion that was seconded by Board Member Felton for the Board to hold discussion regarding a name designation for the Barara A. Harvey K-8 Facility serving Grades K-3 Between 2025-2026.

The Board held discussion and reviewed the input that was received by the current staff and stakeholders. Chair Choate stated that he was in favor of going with the stakeholder choice of 'Primary' as the campus designation. Board Member Felton stated that after taking all comments into consideration, she was in favor of designation based on location and would support 'at Moccasin Wallow Road' or 'at Copperstone' as the designation for the school.

After discussion was completed, Board Member Felton made the following motion.

14.4a Motion to name the current campus Barbara A. Harvey K-8 at Copperstone

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Heather Felton
SECONDER:	Cindy Spray
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

14.5 Motion to Approve the Revisions to the Job Description of the Director, Purchasing

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Cindy Spray
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

Superintendent Wysong provided an overview of the changes to the job description and stated there is no financial impact or change to the salary schedule.

14.6 Motion to Approval the Job Description change of Director Communications, Family and Community Engagement to Director, Communications

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Heather Felton
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

Superintendent Wysong stated the current Director of Communications will be retiring at the end of the school year. Based on the desire to recruit the best candidate for the position, it was deemed by staff an appropriate time to update the job description and narrow the scope of the position. The Superintendent noted there is no financial impact or change to the salary schedule with the updates made.

Public Comment regarding New Business item 14.7

Public Comments were as follows:

- Dr. Verlin Whilhoit

14.7 Motion to Approve the Recommendation to Place Employee V.W. on Unpaid Administrative Leave Pending a Hearing on the Merits

RESULT:	**Failed [UNANIMOUS]**
MOVER:	Richard Tatem
SECONDER:	Charles Kennedy
AYES:	-None-
NAY	Heather Felton, Cindy Spray, Charles Kennedy, Chad Choate, Richard Tatem

Superintendent Wysong provided his recommendation to the Board.

Chairman Choate recognized Mr. Stephen Dye, Board Attorney, to speak regarding the scope of the motion being presented to the Board. Mr. Dye stated that the Board was to not speak regarding the merits or specifics of the case, and the motion is only whether to place Employee V.W. on unpaid administrative leave while awaiting a hearing on the merits.

After a question posed by Board Member Felton, Mr. Dye, and Mr. Kevin Pendley, General Counsel, provided information regarding past practice of the School District and noted that a change in past practice would set a new precedent for the District. Attorney Dye noted the potential legal and financial ramifications of such an action.

Board Members asked questions and held discussion.

Board Member Kennedy expressed his dissent on the matter, emphasizing that elected officials should have the authority to address employee issues on an individual basis. Board Member Felton concurred with this view.

Mr. Dye, and Mr. Pendley, clarified information regarding the Board's quasi-judicial standing as it relates to the ability to speak of the case to anyone, including constituents.

Superintendent Wysong explained the District's standard procedure for handling all administrative complaints, noting that the process is consistent for every employee, and this case was treated in alignment with past practice.

The Board continued discussion. Board Member Kennedy made a motion to call to question; it was seconded and moved unanimously. The Board moved to vote on agenda item 14.7.

15) NEW BUSINESS (NO SUPERINTENDENT RECOMMENDATION)

15.1. Approval of Travel Expenses Associated with the School Board Members' Attendance at the Florida School Boards Association (FSBA) School Finance Forum, February 6-7, 2025, at the Hilton University of Florida Conference Center, Gainesville, Fl, Not to Exceed $5,000.00

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Cindy Spray
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

15.2 Motion for Approval of Board Members to Travel to Tallahassee Florida for the New School Board Member Part – Two, and/or the Annual Day in the Legislature Event, March 17-21, 2025, with the Florida School Board Association, Not to Exceed $12,000.00 (General Fund)

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Cindy Spray
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

15.3 Motion to Approval Amendment 2 of the Contract for Board Legal Services from Dye, Harrison, Knowles, Kirkland, Pratt & DePaola, PLLC, SDMC No. 18-0071-RG, Estimated in the Amount of $225,000.00 Annually (Multiple Funding Sources)

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Cindy Spray
SECONDER:	Heather Felton
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

15.4 Motion to Approve the Proposed 2025 School Board of Manatee County Legislative Priorities

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Heather Felton
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

16) INFORMATION ONLY (No Board Action Required)

16.1. Year-To-Date Financial Statements Through November 30, 2024

16.2. Year-To-Date Charter School Financial Statement Summary Through November 30, 2024

16.3. Local Wellness Policy 8510 Annual Report 2023-204

16.4 School Safety Requirements and Monitoring Reports- 2024-2025 Quarter 2

17) CONTINUED PUBLIC COMMENT (IF NECESSARY)

18) UPDATES

18.1. INSTRUCTIONAL UPDATE

Mr. Derek Jensen, Deputy Superintendent of Instructional Services, updated the board on the following:

- Noted Upcoming Presentations
- Upcoming District STEM Competitions
- Literacy Week of January 27, 2025
- Update to Manatee County Fair

18.2. OPERATIONS UPDATE

Mr. Joseph Ranaldi, Deputy Superintendent of Operations, updated the board on the following:

- Job fairs (recent and upcoming)
- Pathways to a Teaching Certificate Event
- Food and Nutrition Services Update – Implementation of USDA Farm to School Grant

18.3. LEGAL DEPARTMENT UPDATE

Mr. Stephen Dye, School Board Attorney, provided a brief update regarding the AFSCME Impasse hearing. The case has been assigned to a special master; and stated the hope is the timeline will move faster than originally planned.

19) SUPERINTENDENT REMARKS

Superintendent Wysong updated the Board with the following:

- Thanked the Board for approving the consent agenda and highlighted key items
- Provided an overview of recent School Visits
- Noted upcoming Workshop topics to include District PM2 Math Data

20) BOARD COMMENTS

Board Member Kennedy
Board Member Kennedy spoke regarding the following:

- Thanked the Board for a respectful discussion during the evenings meeting
- Noted recent visits to District Schools with the Superintendent

Board Member Tatem
Board Member Tatem addressed the following points:

- Safety briefing regarding the recent and upcoming cold weather
- Thanked district staff for the work to put together meetings and run the district

Board Member Felton
Board Member Felton addressed the following:

- Congratulated the 2025 Sunshine Scholars and Guidance Counselors for state level awards
- Noted recent and upcoming District visits

Vice-Chair Spray
Vice-Chair Spray provided an update on the following matters:

- Acknowledged retirees listed in the Human Resources (HR) documents
- Noted recent District visits and events
- Reminded District to visit the ongoing Manatee County Fair

Chair Choate
Chair Choate addressed the following:

- Thanked District staff for all the work
- Noted the work within the District to build relationships between staff and students

21) ADJOURNMENT

There being no further business to come before the Board, Chair Choate adjourned the Meeting at 9:13 PM.

_____

Chad Choate, III
Chairman

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above-mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based. School Board meetings are held in accessible locations. Auxiliary aids will be provided, upon written request received at least 48 hours prior to the meeting, to participants with disabilities.

Minutes
January 24, 2025
School Board of Manatee County
Workshop - 10:00 AM
Walter Miller School Support Center
Board Room

Times Indicated are Approximate

1. CALL TO ORDER

Attendee Name	Status
Dr. Jason C. Wysong, Superintendent Rachel Sellers, Deputy Superintendent of Business Services Derek Jensen, Deputy Superintendent of Instructional Services Joseph Ranaldi, Deputy Superintendent of Operations Chad Choate, Chair Cindy Spray, Vice-Chair Heather Felton, Board Member Charles Kennedy, Board Member Richard Tatem, Board Member Stephen Dye, Board Attorney Kevin Pendley, General Counsel	Present

2. AGENDA AMENDMENTS

3. PUBLIC COMMENTS

There was no request for public comment.

4. WORKSHOP

4.1 Audit Committee Quarterly Board Review

Mr. James Daniel, Audit Committee Chairman, provided the quarterly board review from the Audit Committee. His update included the following:

- Status of CRI Engagements
  - Sales Surtax Report
  - Human Resources Compliance
  - Facilities
- Purvis and Gray - new district internal auditor
- RSM, - new external auditor
  - First request is the 5-year risk assessment
- Audit Committee Membership
  - Changes and candidates

The Board asked questions and held discussion. After a question posed by Board Member Kennedy, Mr. Daniel provided clarification regarding an internal name change within Carr Riggs & Ingram LLC.

Vice-Chair Spray noted the request of the Citizen Financial Oversight Committee (CFOC) to use unassigned funds for CRI to help complete the FY 2024/2025 Millage annual report. Mr. Daniel stated that an update to the engagement letter was being worked on to allow the request.

Board Member Tatem requested additional information on the distinction between an external auditor and an internal auditor, as well as the legal requirements and conditions for hiring these services.

Mr. Dye, Board Attorney, arrived at the meeting at 10:17 AM.

4.2. 2024-2025 FAST Progress Monitoring 2 (PM2) Mathematics Assessment Results

Superintendent Wysong provided an overview of the 2024-2025 FAST Progress Monitoring 2 (PM2) Mathematics Assessment Results, and introduced Mr. Derek Jensen, Deputy Superintendent of Instruction and Mr. Evan McCarthy, Director of Research and Assessment.

Mr. Jensen and Mr. McCarthy provided a presentation to the Board. Included in the presentation were the following topics:

2024-2025 FAST Progress Monitoring 2 (PM2) Math Assessment Results
Computer Adaptive Testing
Family Portal
FAST Progress Monitoring
FAST Progress Monitoring: Parent Reports
School Grade Components 2024-2025
Considerations
SDMC PM2 Math Results
    Kg-2nd Grade
SDMC Middle School Math Progression
    Traditional Pathway
    Most Accelerated Pathway
SDMC PM2 Above Grade Level Testing in Accelerated Math
SDMC PM2 Accelerated Math Results
    3rd-5th Grade
    6th-8th Grade
Semester 2 Next Steps

The School Board asked questions and held discussions throughout the presentation. Additional information was provided by Superintendent Wysong.

Mr. Kevin Pendley, General Counsel stated for the record that there was a need to request an Executive Session regarding litigation during the next recess. The motion to recess and conduct the Executive Session was made by Board Member Kennedy and Seconded by Vice-Chair Spray; the motion carried unanimously.

Chair Choate recessed the Workshop at 11:58 AM and reconvened the meeting at 1:01 PM.

4.3. Discussion Regarding Real Property Acquisition

Superintendent Wysong introduced Mr. Joseph Ranaldi, Deputy Superintendent of Operations and Mr. Michael Pendley, Executive Planner of Construction Services. Mr. Ranaldi noted an amendment would be coming before the board at the February 11 meeting pertaining to the Rye Ranch property acquisition. Mr. Pendley highlighted the following amendments to the contract:

- Changes to the Boundary of Property
- Lower purchase price of property
- Adjustment of property improvements and timeframes associated with changes
- Provision to approve $1.9 M to fill and grade the property
- Allow for a Charitable donation in return for the reduced price
- Changes to included fencing

Mr. Pendley noted that there was a last point of conversation to the contract, and requested Board input prior to final drafting and signing of the contract.

- Request for naming rights of the elementary school to be built on the land purchased
    - Property owner request to name school 'Rye Ranch Elementary School'

Board members asked questions and held discussion. Chair Choate noted his support of naming the school Rye Ranch Elementary School, but did not support placing the name as a line item in the contract. Other Board Members agreed with the Chair's stance on the subject.

After a question posed by Board Member Kennedy and Felton, clarification to the naming policy was provided by Mr. Kevin Pendley, General Counsel and Mr. Stephen Dye, Board Attorney.

Superintendent Wysong summarized the Board conversation as follows:

- Staff will create two separate action items for simultaneous Board approval on the consent agenda February 11, 2025
- Item amendment including the changes noted by Mr. Pendley for the consent agenda on February 11, 2025
- Separate item naming the school, will be prepared as an action item designating the future school 'Rye Ranch Elementary School'.
- The language giving naming rights would not be included in the contract

Board member Kennedy stated for the record he would request the naming item to be put on New Business for a separate vote and discussion on February 11, 2025.

4.4. Discussion regarding Proclamations

Board Member Tatem requested a Board discussion regarding proclamations.

Board Member Tatem expressed that his request was to disallow proclamations entirely. The rationale behind this proposal was to prevent the discussion of political topics during board meetings, given the potential for differing viewpoints and the ongoing non-partisan nature of the School Board.

The Board asked questions and held discussions.

Additional information was provided by Board Attorney Dye, who stated there is currently no policy in Manatee County School District regarding Proclamations but agreed it would be ideal to create a policy.

Mr. Kennedy left the meeting at 1:37 PM.

A discussion was held regarding the possibility of voting on proclamations, or requiring unanimous approval. Mr. Kevin Pendley, General Counsel, stated that there was legal precedent that required some votes need to be a super-majority (4-1), since many times a unanimous (5-0) vote is nearly impossible.

The Board continued its discussion concerning the postponement of proclamations until a policy is developed by the District. Mr. Dye indicated that although an official decision cannot be made in a workshop setting due to its informal nature, the Superintendent has been given direction on the matter.

5. ADJOURNMENT

Seeing no farther business of the Board, Chair Choate adjourned the Workshop at 1:45 P.M.

AGENDA ITEM NO. 7.1

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Black History Month 2025 Proclamation

Executive Summary
The School Board honors and celebrates Black History Month 2025.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Contact
Submitting Department: Communications, Family & Community Engagement
Initiated By: Michael Barber

Attachments:
2025 Proclamation Black History Month

PROCLAMATION

Black History Month Proclamation
School District of Manatee County

WHEREAS, the month of February is set aside each year by the United States Congress with the passage of Public Law 99-244 in 1986, to celebrate and remember the vital and significant contributions that black Americans have made to American history and to the richness of American culture; and

WHEREAS, black Americans have made important and vibrant contributions to the history and to the culture of the State of Florida and of Manatee County; and

WHEREAS, black educators have played a prominent role in the history of education in Manatee County, serving in every capacity, from bus driver to teacher to principal to superintendent to School Board Chair; and

WHEREAS, as required by Florida Statute 1003.42(2)(f), the educators of the School District of Manatee County will teach the history and vital contributions of black Americans in helping to build and strengthen American society and celebrate their inspirational stories; and

NOW THEREFORE, BE IT PROCLAIMED by the School Board of Manatee County that the month of February 2025 shall be known, designated, and set aside as: "**Black History Month"** in Manatee District Schools.

Adopted with a quorum present this 11th day of February, 2025.



_____
Chad Choate, III, Chair



_____
Jason C. Wysong, Ed.D. Superintendent

AGENDA ITEM NO. 7.2

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
James Tillman - Life and Legacy

Executive Summary
The School Board remembers and recognizes James Tillman for his contributions to education in the School District of Manatee County and the state of Florida. Tillman Elementary School, located at 1415 29th Street East, in Palmetto, is named in his honor.

Mr. Tillman earned a bachelor's degree and a master's degree in education from Florida A&M University in the 1930s. He taught in Volusia County for eight years before coming to Manatee County where he served for the next 20 years. In Manatee County, Mr. Tillman taught at Lincoln Academy and Lincoln High School which were all black schools during his tenure. In 1964, Mr. Tillman was named Principal at Lincoln High.

"Tillman was a man who stressed the need for basic education and the not always popular philosophy that if you want to advance in the world, you have to depend on yourself," according to a story in the Bradenton Herald in 2023. The story goes on to say that during his time as principal at Lincoln, Mr. Tillman is credited for "increasing the quality of instruction and the emphasis on students' respect for themselves and the school."

Mr. Tillman died unexpectedly in 1965. The school that bears his name opened on January 31, 1966.

Under current Principal Marla Massi-Blackmore, Assistant Principal Megan Kabul, the teachers and staff - Tillman Elementary earned its first A grade from the Florida Department of Education in 2024. The grade was based on student test scores on the Florida Assessment of Student Thinking (FAST). The state has been assigning school grades since the late 1990s.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Contact
Submitting Department: Communications, Family & Community Engagement
Initiated By: Michael Barber

AGENDA ITEM NO. 9.1

School Board of Manatee County
February 11, 2025 - Regular Board Meeting

Title
2024-2025 Florida Assessment of Student Thinking (FAST) ELA/Reading Progress Monitoring 2 (PM2) Assessment Results

Executive Summary
Mr. Derek Jensen, Deputy Superintendent of Instruction, will present data regarding the 2024-2025 Florida Assessment of Student Thinking (FAST) ELA/Reading Progress Monitoring 2 (PM2) Assessment Results.

Contact
Submitting Department: Instructional Services
Initiated By: Derek Jensen

Attachments:
PM2 ELA Data Presentation - added after publishing

2024-2025 FAST Progress Monitoring 2 (PM2) ELA Assessment Results

School Board Meeting
February 11, 2025

FAST Progress Monitoring

FAST
FLORIDA ASSESSMENT OF STUDENT THINKING

Testing Windows

PM1: September 2024

PM2: December 2024 - January 2025

PM3: May 2025

RENAISSANCE

Kindergarten – 2nd Grade

Star Early Literacy

Star Reading

Star Math

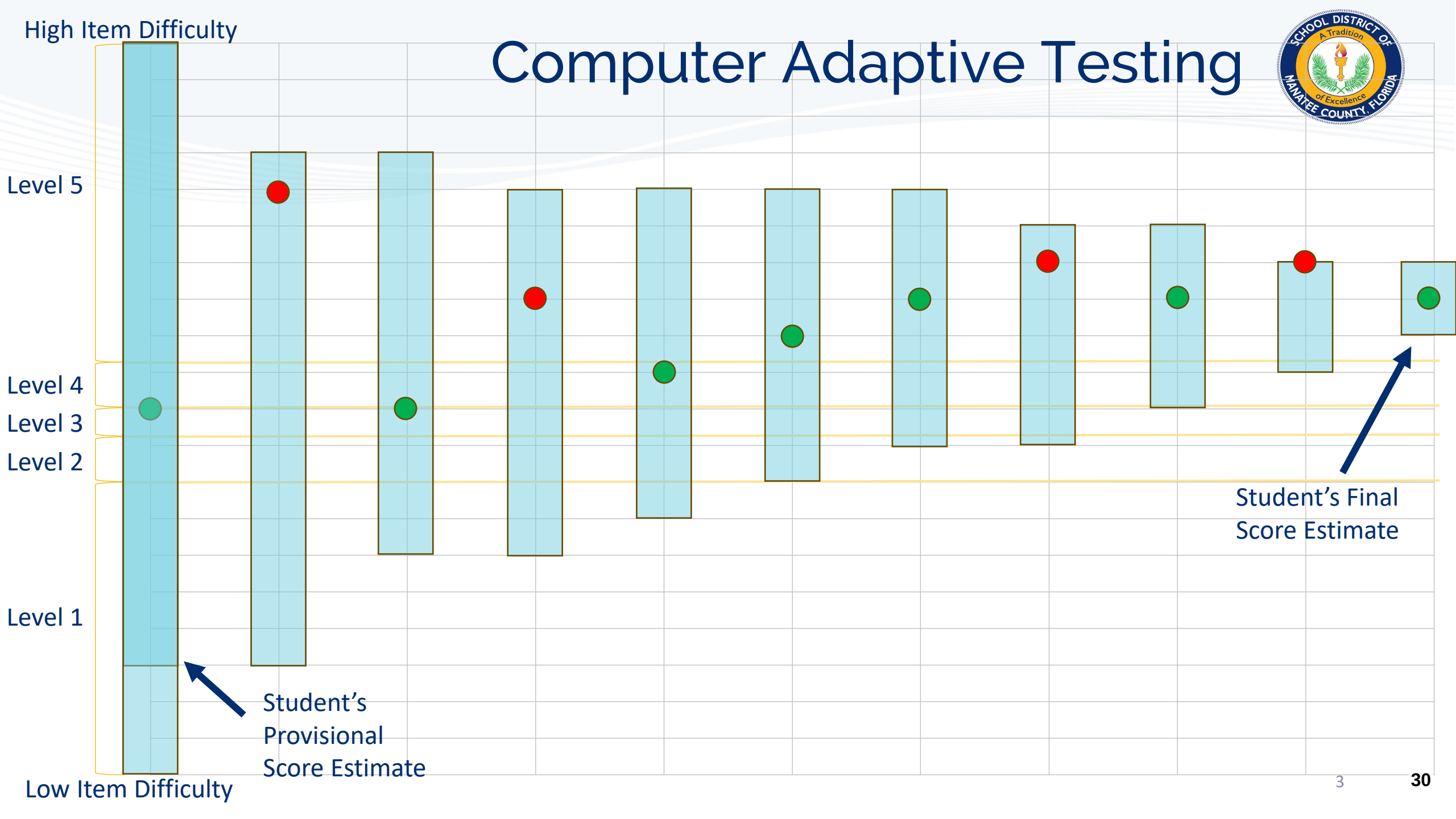
Cambium Assessment

3rd – 10th Grade

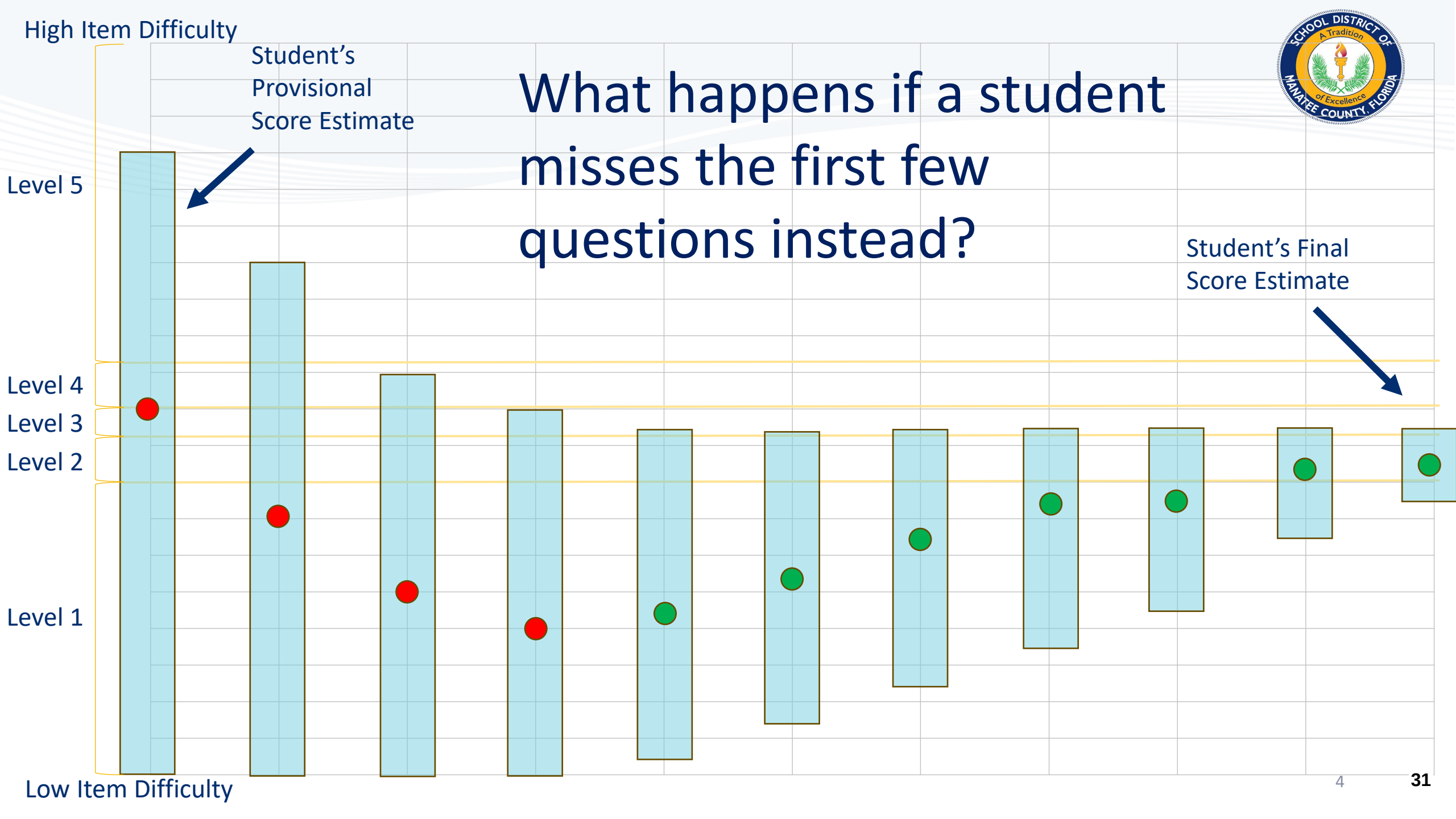
3rd-10th Grade FAST ELA Reading

3rd-8th Grade FAST Mathematics

Computer Adaptive Testing



What happens if a student misses the first few questions instead?



Family Portal

- The results for STAR and FAST ELA Reading, STAR and FAST Mathematics, FAST ELA Reading Retake, and B.E.S.T. EOC assessments are available in the Family Portal.
- Parents can access a student's FAST ELA Reading, FAST Mathematics, FAST ELA Reading Retake, and B.E.S.T. EOC results in the portal using a link provided in Focus
- In the Family Portal, parents can see and print their student's score reports

FAST Progress Monitoring

Parent Guide: Understanding FAST and B.E.S.T. Reports for Families

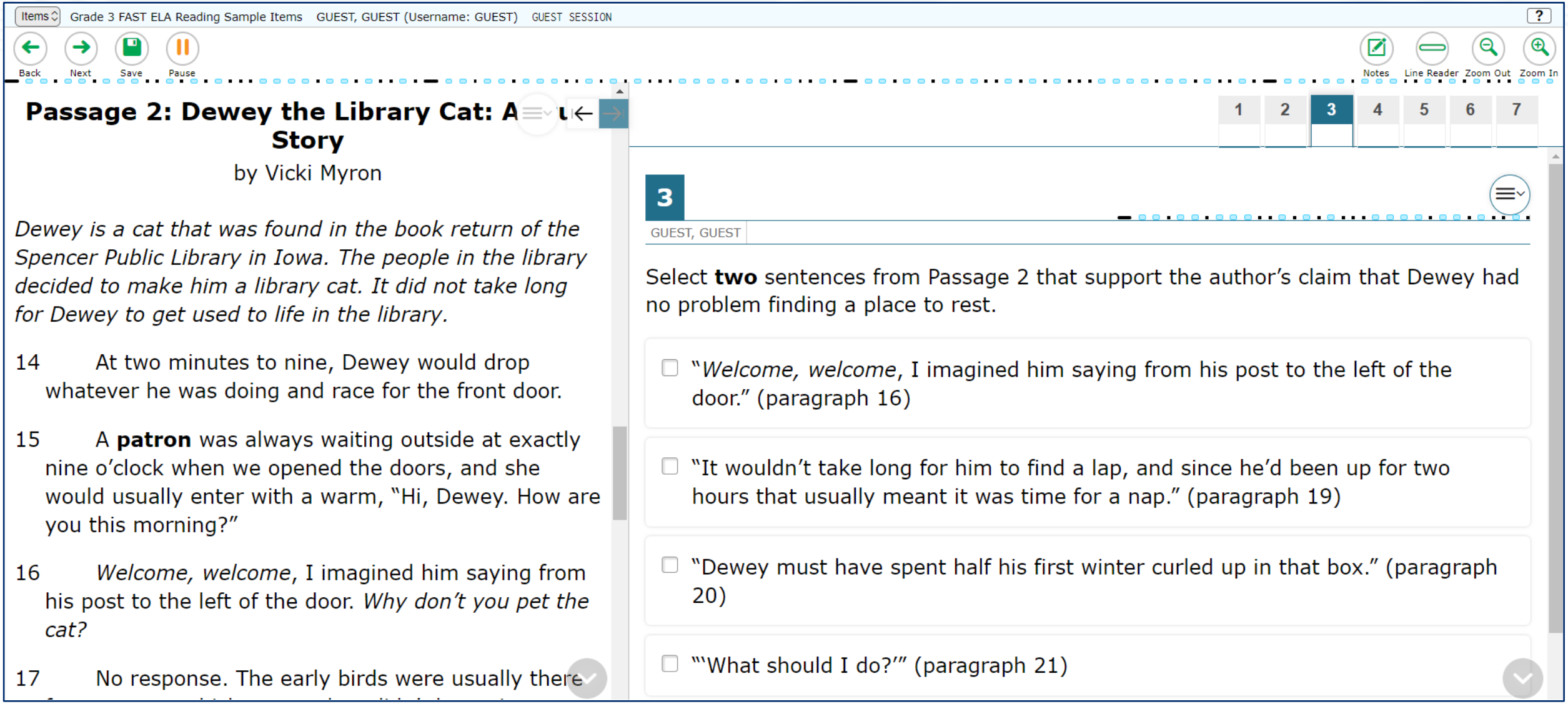
"Each progress monitoring test covers the full "test blueprint," meaning that all content expectations for that subject and grade level are assessed. Therefore, for PM1 and PM2, your student may not yet be at grade level; however, this does not necessarily indicate that a student is not on track to succeed. It is important for teachers and families to understand that score information is intended to provide baseline and mid-year results for PM1 and PM2, respectively. These results are for informational purposes only and should be used to identify areas that may need additional instruction and support. These results should not be considered student achievement designations."

Imagine Yourself in 3rd Grade



Image from Scholastic.com

Sample 3rd Grade Test Item



Families can view sample items at https://flfast.org/families.html

Sample 3rd Grade Test Item

Passage 2: Dewey the Library Cat: A True Story

by Vicki Myron

Dewey is a cat that was found in the book return of the Spencer Public Library in Iowa. The people in the library decided to make him a library cat. It did not take long for Dewey to get used to life in the library.

14 At two minutes to nine, Dewey would drop whatever he was doing and race for the front door.

15 A **patron** was always waiting outside at exactly nine o'clock when we opened the doors, and she would usually enter with a warm, "Hi, Dewey. How are you this morning?"

16 *Welcome, welcome*, I imagined him saying from his post to the left of the door. *Why don't you pet the cat?*

17 No response. The early birds were usually there for a reason, which meant they didn't have time to stop for a cat.

18 *No petting? Fine. There's always another person where you came from—wherever that is.*

19 It wouldn't take long for him to find a lap, and since he'd been up for two hours that usually meant it was time for a nap. Dewey was already so comfortable in the library he had no problem falling asleep in public places. He could fall asleep anywhere. . . .

20 In those days, Iowa provided envelopes with its tax forms, and we always put a box of them out for patrons. Dewey must have spent half his first winter curled up in that box.

21 "I need an envelope," a patron would say nervously, "but I don't want to disturb Dewey. What should I do?"

22 "Don't worry. He's asleep."

23 "But won't it wake him up? He's lying on top of them."

24 "Oh, no, the Dew's dead to the world."

25 The patron would gently roll Dewey to the side and then, far more carefully than necessary, slide out an envelope. it wouldn't have mattered. Dewey was an expert when it came to napping.

26 "Cat hair comes with the envelope," I'd say. "No charge."

Glossary

patron: a person who uses a particular place regularly

Select **two** sentences from Passage 2 that support the author's claim that Dewey had no problem finding a place to rest.

- ☐ "*Welcome, welcome*, I imagined him saying from his post to the left of the door." (paragraph 16)
- ☐ "It wouldn't take long for him to find a lap, and since he'd been up for two hours that usually meant it was time for a nap." (paragraph 19)
- ☐ "Dewey must have spent half his first winter curled up in that box." (paragraph 20)
- ☐ "'What should I do?'" (paragraph 21)
- ☐ "'Cat hair comes with the envelope,' I'd say." (paragraph 26)

Excerpt from *Dewey the Library Cat: A True Story* by Vicki Myron. Copyright © 2010 by Little Brown and Company. Reprinted by permission of Hachette Book Group, Inc., via Copyright Clearance Center.

Families can view sample items at https://flfast.org/families.html

Sample 3rd Grade B.E.S.T. Benchmarks

ELA.3.R.2 Reading Informational Text

Structure

ELA.3.R.2.1: Explain how text features contribute to meaning and identify the text structures of chronology, comparison, and cause/effect in texts.

Central Idea

ELA.3.R.2.2: Identify the central idea and explain how relevant details support that idea in a text.

Purpose and Perspective

ELA.3.R.2.3: Explain the development of an author's purpose in an informational text.

Argument

ELA.3.R.2.4: Identify an author's claim and explain how an author uses evidence to support the claim.

Consideration

- Students lost 7 net instructional days during the first semester due to hurricane impacts; students in many other districts lost fewer/no days
  - Affects comparisons to state results and year to year comparisons

SDMC PM2 ELA/Reading Results

KG-2nd Grade

	2024-2025 FAST PM2 Performance Levels			2024-2025 Level 3+ PM1	2024-2025 Level 3+ PM2	2024-2025 Level 3+ PM1 to PM2 Change	
	1	2	3+	%	%		
KG - State	**40%**	**29%**	**32%**	**9%**	**32%**	**+23%**	↑
KG - Manatee	37%	30%	32%	9%	32%	+23%	↑
1st - State	**40%**	**16%**	**43%**	**24%**	**43%**	**+19%**	↑
1st - Manatee	43%	17%	40%	17%	40%	+23%	↑
2nd - State	**39%**	**24%**	**37%**	**26%**	**37%**	**+11%**	↑
2nd - Manatee	39%	23%	37%	24%	37%	+13%	↑

*Data rounded to nearest percent.

Florida requires:

- KG students to take Star Early Literacy for PM1
- 1st Grade students to take Star Reading for PM3
- 2nd Grade students to take Star Reading for PM1, PM2, & PM3

SDMC requires:

- KG "Probable Readers" to take Star Reading for PM2 & PM3
- 1st & 2nd Grade students to take Star Reading for PM1, PM2, & PM3
- Florida 1st grade students took a combination of Star Early Literacy (42%) and Star Reading (58%) for PM2

SDMC PM2 ELA/Reading Results

KG-2nd Grade

	2024-2025 FAST PM2 Performance Levels			2024-2025 Level 3+ PM1	2024-2025 Level 3+ PM2	PM1 to PM2 Change	
	1	2	3+	%	%		
KG - State	**40%**	**29%**	**32%**	**9%**	**32%**	**+23%**	↑
KG - District	37%	30%	33%	9%	33%	+24%	↑
KG - Charter	39%	32%	29%	11%	29%	+18%	↑
1st - State	**40%**	**16%**	**43%**	**24%**	**43%**	**+19%**	↑
1st - District	42%	18%	40%	17%	40%	+23%	↑
1st - Charter	45%	15%	40%	20%	40%	+20%	↑
2nd - State	**39%**	**24%**	**37%**	**26%**	**37%**	**+11%**	↑
2nd - District	39%	24%	37%	24%	37%	+13%	↑
2nd - Charter	39%	23%	39%	24%	39%	+15%	↑

*Data rounded to nearest percent.

Florida requires:

- KG students to take Star Early Literacy for PM1
- 1st Grade students to take Star Reading for PM3
- 2nd Grade students to take Star Reading for PM1, PM2, & PM3

SDMC requires:

- KG "Probable Readers" to take Star Reading for PM2 & PM3
- 1st & 2nd Grade students to take Star Reading for PM1, PM2, & PM3
- Florida 1st grade students took a combination of Star Early Literacy (42%) and Star Reading (58%) for PM2

SDMC PM2 ELA/Reading Results

KG-2nd Grade

	2024-2025 FAST PM2 Performance Levels			2023-2024 PM2	2024-2025 PM2	PM2 to PM2 Change	
	1	2	3+	%	%		
KG - State	**40%**	**29%**	**32%**	**30%**	**32%**	**+2%**	↑
KG - Manatee	37%	30%	32%	32%	32%	0%	=
1st - State	**40%**	**16%**	**43%**	**43%**	**43%**	**0%**	=
1st - Manatee	43%	17%	40%	34%	40%	+6%	↑
2nd - State	**39%**	**24%**	**37%**	**40%**	**37%**	**-3%**	↓
2nd - Manatee	39%	23%	37%	40%	37%	-3%	↓

Year-to-Year Comparison (Level 3+)

*Data rounded to nearest percent.

Florida requires:

- KG students to take Star Early Literacy for PM1
- 1st Grade students to take Star Reading for PM3
- 2nd Grade students to take Star Reading for PM1, PM2, & PM3

SDMC requires:

- KG "Probable Readers" to take Star Reading for PM2 & PM3
- 1st & 2nd Grade students to take Star Reading for PM1, PM2, & PM3
- Florida 1st grade students took a combination of Star Early Literacy (42%) and Star Reading (58%) for PM2

SDMC PM2 ELA/Reading Results

KG-2nd Grade

	2024-2025 FAST PM2 Performance Levels			Year-to-Year Comparison (Level 3+)			
				2023-2024 PM2	2024-2025 PM2	PM2 to PM2	
	1	2	3+	%	%	Change	
KG - State	**40%**	**29%**	**32%**	**30%**	**32%**	**+2%**	↑
KG - District	37%	30%	33%	31%	33%	+2%	↑
KG - Charter	39%	32%	29%	33%	29%	-4%	↓
1st - State	**40%**	**16%**	**43%**	**43%**	**43%**	**0%**	=
1st - District	42%	18%	40%	34%	40%	+6%	↑
1st - Charter	45%	15%	40%	33%	40%	+7%	↑
2nd - State	**39%**	**24%**	**37%**	**40%**	**37%**	**-3%**	↓
2nd - District	39%	24%	37%	39%	37%	-2%	↓
2nd - Charter	39%	23%	39%	41%	39%	-2%	↓

*Data rounded to nearest percent.

Florida requires:

- KG students to take Star Early Literacy for PM1
- 1st Grade students to take Star Reading for PM3
- 2nd Grade students to take Star Reading for PM1, PM2, & PM3

SDMC requires:

- KG "Probable Readers" to take Star Reading for PM2 & PM3
- 1st & 2nd Grade students to take Star Reading for PM1, PM2, & PM3
- Florida 1st grade students took a combination of Star Early Literacy (42%) and Star Reading (58%) for PM2

SDMC PM2 ELA/Reading Results

3rd-5th Grade

	2024-2025 FAST PM2 Performance Levels			2024-2025 Level 3+		
	1	2	3+	PM1	PM2	PM1 to PM2 Change
				%	%	
3rd - State	**35%**	**25%**	**40%**	**24%**	**40%**	**+16% ↑**
3rd - Manatee	38%	25%	38%	22%	38%	+16% ↑
4th - State	**33%**	**24%**	**43%**	**33%**	**43%**	**+10% ↑**
4th - Manatee	33%	24%	43%	32%	43%	+11% ↑
5th - State	**29%**	**27%**	**43%**	**33%**	**43%**	**+10% ↑**
5th - Manatee	31%	27%	44%	33%	44%	+11% ↑

*Data rounded to nearest percent.

SDMC PM2 ELA/Reading Results

3rd-5th Grade

	2024-2025 FAST PM2 Performance Levels			2024-2025 Level 3+		
	1	2	3+	PM1 %	PM2 %	PM1 to PM2 Change
3rd - State	**35%**	**25%**	**40%**	**24%**	**40%**	**+16% ↑**
3rd - District	39%	24%	38%	21%	38%	+17% ↑
3rd - Charter	36%	28%	36%	22%	36%	+14% ↑
4th - State	**33%**	**24%**	**43%**	**33%**	**43%**	**+10% ↑**
4th - District	32%	24%	43%	33%	43%	+10% ↑
4th - Charter	35%	24%	40%	28%	40%	+12% ↑
5th - State	**29%**	**27%**	**43%**	**33%**	**43%**	**+10% ↑**
5th - District	30%	26%	44%	34%	44%	+10% ↑
5th - Charter	31%	31%	38%	29%	38%	+9% ↑

*Data rounded to nearest percent.

SDMC PM2 ELA/Reading Results

3rd-5th Grade

	2024-2025 FAST PM2 Performance Levels			Year-to-Year Comparison (Level 3+)			
	1	2	3+	2023-2024 PM2 %	2024-2025 PM2 %	PM2 to PM2 Change	
3rd - State	**35%**	**25%**	**40%**	**40%**	**40%**	**0%**	**=**
3rd - Manatee	38%	25%	38%	39%	38%	-1%	↓
4th - State	**33%**	**24%**	**43%**	**41%**	**43%**	**+2%**	**↑**
4th - Manatee	33%	24%	43%	41%	43%	+2%	↑
5th - State	**29%**	**27%**	**43%**	**43%**	**43%**	**0%**	**=**
5th - Manatee	31%	27%	44%	42%	44%	+2%	↑

*Data rounded to nearest percent.

SDMC PM2 ELA/Reading Results

3rd-5th Grade

	2024-2025 FAST PM2 Performance Levels			Year-to-Year Comparison (Level 3+)			
	1	2	3+	2023-2024 PM2 %	2024-2025 PM2 %	PM2 to PM2 Change	
3rd - State	**35%**	**25%**	**40%**	**40%**	**40%**	**0%**	**=**
3rd - District	39%	24%	38%	39%	38%	-1%	↓
3rd - Charter	36%	28%	36%	37%	36%	-1%	↓
4th - State	**33%**	**24%**	**43%**	**41%**	**43%**	**+2%**	**↑**
4th - District	32%	24%	43%	43%	43%	0%	=
4th - Charter	35%	24%	40%	35%	40%	+5%	↑
5th - State	**29%**	**27%**	**43%**	**43%**	**43%**	**0%**	**=**
5th - District	30%	26%	44%	43%	44%	+1%	↑
5th - Charter	31%	31%	38%	38%	38%	0%	=

*Data rounded to nearest percent.

SDMC PM2 ELA/Reading Results

6th-8th Grade

	2024-2025 FAST PM2 Performance Levels			2024-2025 Level 3+			
	1	2	3+	PM1 %	PM2 %	PM1 to PM2 Change	
6th - State	**25%**	**24%**	**51%**	**45%**	**51%**	**+6%**	↑
6th - Manatee	30%	24%	46%	43%	46%	+3%	↑
7th - State	**29%**	**24%**	**48%**	**40%**	**48%**	**+8%**	↑
7th - Manatee	33%	25%	43%	37%	43%	+6%	↑
8th - State	**31%**	**25%**	**44%**	**38%**	**44%**	**+6%**	↑
8th - Manatee	34%	25%	41%	36%	41%	+5%	↑

*Data rounded to nearest percent.

SDMC PM2 ELA/Reading Results

6th-8th Grade

	2024-2025 FAST PM2 Performance Levels			PM1	PM2	PM1 to PM2	
	1	2	3+	%	%	Change	
6th - State	**25%**	**24%**	**51%**	**45%**	**51%**	**+6%**	↑
6th - District	34%	23%	44%	41%	44%	+3%	↑
6th - Charter	24%	25%	52%	47%	52%	+5%	↑
7th - State	**29%**	**24%**	**48%**	**40%**	**48%**	**+8%**	↑
7th - District	39%	22%	39%	34%	39%	+5%	↑
7th - Charter	21%	30%	49%	43%	49%	+6%	↑
8th - State	**31%**	**25%**	**44%**	**38%**	**44%**	**+6%**	↑
8th - District	38%	24%	38%	34%	38%	+4%	↑
8th - Charter	24%	27%	49%	42%	49%	+7%	↑

2024-2025 Level 3+

*Data rounded to nearest percent.

SDMC PM2 ELA/Reading Results

6th-8th Grade

	2024-2025 FAST PM2 Performance Levels			Year-to-Year Comparison (Level 3+)		
	1	2	3+	2023-2024 PM2 %	2024-2025 PM2 %	PM2 to PM2 Change
6th - State	**25%**	**24%**	**51%**	**47%**	**51%**	**+4% ↑**
6th - Manatee	30%	24%	46%	42%	46%	+4% ↑
7th - State	**29%**	**24%**	**48%**	**42%**	**48%**	**+6% ↑**
7th - Manatee	33%	25%	43%	40%	43%	+3% ↑
8th - State	**31%**	**25%**	**44%**	**41%**	**44%**	**+3% ↑**
8th - Manatee	34%	25%	41%	37%	41%	+4% ↑

*Data rounded to nearest percent.

SDMC PM2 ELA/Reading Results

6th-8th Grade

	2024-2025 FAST PM2 Performance Levels			Year-to-Year Comparison (Level 3+)			
	1	2	3+	2023-2024 PM2 %	2024-2025 PM2 %	PM2 to PM2 Change	
6th - State	**25%**	**24%**	**51%**	**47%**	**51%**	**+4%**	↑
6th - District	34%	23%	44%	40%	44%	+4%	↑
6th - Charter	24%	25%	52%	48%	52%	+4%	↑
7th - State	**29%**	**24%**	**48%**	**42%**	**48%**	**+6%**	↑
7th - District	39%	22%	39%	37%	39%	+2%	↑
7th - Charter	21%	30%	49%	48%	49%	+1%	↑
8th - State	**31%**	**25%**	**44%**	**41%**	**44%**	**+3%**	↑
8th - District	38%	24%	38%	34%	38%	+4%	↑
8th - Charter	24%	27%	49%	46%	49%	+3%	↑

*Data rounded to nearest percent.

SDMC PM2 ELA/Reading Results
9th-10th Grade

	2024-2025 FAST PM2 Performance Levels			2024-2025 Level 3+			
	1	2	3+	PM1 %	PM2 %	PM1 to PM2 Change	
9th - State	**29%**	**26%**	**45%**	**40%**	**45%**	**+5%**	↑
9th - Manatee	34%	26%	40%	35%	40%	+5%	↑
10th - State	**30%**	**26%**	**45%**	**38%**	**45%**	**+7%**	↑
10th - Manatee	32%	26%	41%	37%	41%	+4%	↑

*Data rounded to nearest percent.

SDMC PM2 ELA/Reading Results

9th-10th Grade

	2024-2025 FAST PM2 Performance Levels			2024-2025 Level 3+			
	1	2	3+	PM1 %	PM2 %	PM1 to PM2 Change	
9th - State	**29%**	**26%**	**45%**	**40%**	**45%**	**+5%**	↑
9th - District	35%	26%	39%	35%	39%	+4%	↑
9th - Charter	26%	29%	46%	43%	46%	+3%	↑
10th - State	**30%**	**26%**	**45%**	**38%**	**45%**	**+7%**	↑
10th - District	34%	27%	39%	34%	39%	+5%	↑
10th - Charter	21%	24%	55%	52%	55%	+3%	↑

*Data rounded to nearest percent.

SDMC PM2 ELA/Reading Results
9th-10th Grade

	2024-2025 FAST PM2 Performance Levels		
	1	2	3+
9th - State	**29%**	**26%**	**45%**
9th - Manatee	34%	26%	40%
10th - State	**30%**	**26%**	**45%**
10th - Manatee	32%	26%	41%

*Data rounded to nearest percent.

Year-to-Year Comparison (Level 3+)

2023-2024 PM2	2024-2025 PM2	PM2 to PM2 Change	
%	%		
43%	**45%**	**+2%**	**↑**
40%	40%	0%	=
40%	**45%**	**+5%**	**↑**
36%	41%	+5%	↑

SDMC PM2 ELA/Reading Results

9th-10th Grade

	2024-2025 FAST PM2 Performance Levels			Year-to-Year Comparison (Level 3+)		
	1	2	3+	2023-2024 PM2 %	2024-2025 PM2 %	PM2 to PM2 Change
9th - State	**29%**	**26%**	**45%**	**43%**	**45%**	**+2% ↑**
9th - District	35%	26%	39%	38%	39%	+1% ↑
9th - Charter	26%	29%	46%	54%	46%	-8% ↓
10th - State	**30%**	**26%**	**45%**	**40%**	**45%**	**+5% ↑**
10th - District	34%	27%	39%	33%	39%	+6% ↑
10th - Charter	21%	24%	55%	54%	55%	+1% ↑

*Data rounded to nearest percent.

School Grade Components 2024-2025

3rd Grade Reading Achievement
FAST ELA (3)
FAA ELA (3)

Reading Achievement
FAST ELA (3-10)
FAA ELA (3-10)

Math Achievement
FAST Math (3-8), FAA Math (3-8), BEST Algebra 1, FAA Algebra 1, BEST Geometry, FAA Geometry

Science Achievement
NGSSS Science (5th & 8th)
FAA Science (5th & 8th)
NGSSS Biology, FAA Biology

Middle School Acceleration
BEST Algebra 1, FAA Algebra 1, BEST Geometry, FAA Geometry, CAPE Industry Certifications

Graduation Rate
Prior Year Federal Uniform Graduation Rate

Reading Learning Gains (LG)
FAST ELA (3-10)
FAA ELA (3-10)

Math Learning Gains (LG)
FAST Math (3-8), FAA Math (3-8), BEST Algebra 1, FAA Algebra 1, BEST Geometry, FAA Geometry

Social Studies Achievement
NGSSS Civics, FAA Civics, NGSSS US History, FAA US History)

College & Career Acceleration
Prior Year Graduates who have passed one of the following: Dual Enrollment Course, AP exam, AICE Exam, IB Exam, CAPE Industry Certification, Clock Hour Dual Enrollment, ASVAB + JROTC Course

Reading LG of Lowest Quartile (L25)
FAST ELA (3-10)
FAA ELA (3-10)

Math LG of Lowest Quartile (L25)
FAST Math (3-8), FAA Math (3-8), BEST Algebra 1, FAA Algebra 1, BEST Geometry, FAA Geometry

Elementary: 800 pts total
Middle: 900 pts total
High: 1000 pts total
K-8: 1000 pts total

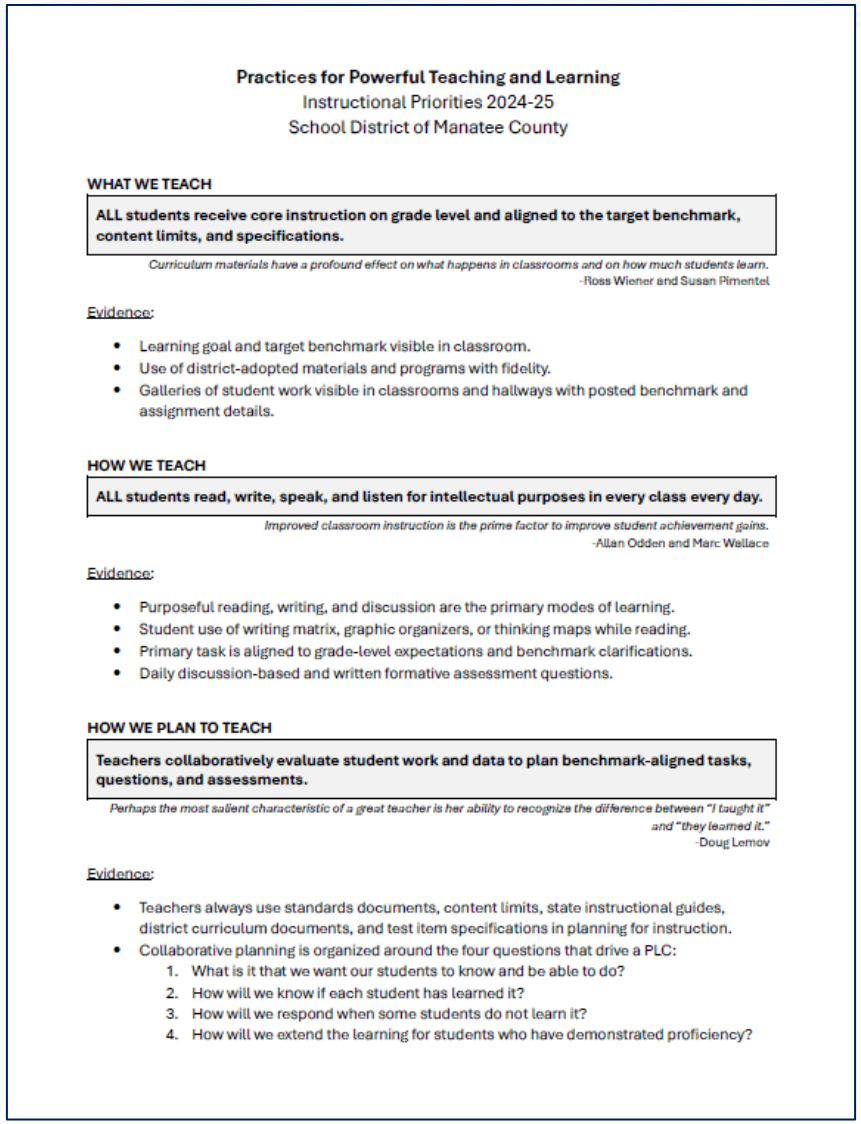
Semester 2 Next Steps

- Teachers and school leaders review data student by student to modify support and schedules as needed based on PM1, PM2, and other data points
- School principal and assistant principal data review and training sessions
- All schools complete and submit Semester 2 action plans based on PM2 data
- Targeted schools will receive individual feedback and support from Instructional Services leadership
- Schedule Spring school visits based on results
- Assessment review and remediation resources provided to teachers and administrators from curriculum team

SDMC Instructional Priorities

A guide to district-wide instructional expectations

- Aligned to the instructional core
- Organized into three key areas:
  - What we teach
  - How we teach
  - How we plan to teach
- Look-Fors guide school visits, instructional rounds, and other structures.



Practices for Powerful Teaching and Learning
Instructional Priorities 2024-25
School District of Manatee County

WHAT WE TEACH

ALL students receive core instruction on grade level and aligned to the target benchmark, content limits, and specifications.

Curriculum materials have a profound effect on what happens in classrooms and on how much students learn.
-Ross Wiener and Susan Pimentel

Evidence:

- Learning goal and target benchmark visible in classroom.
- Use of district-adopted materials and programs with fidelity.
- Galleries of student work visible in classrooms and hallways with posted benchmark and assignment details.

HOW WE TEACH

ALL students read, write, speak, and listen for intellectual purposes in every class every day.

Improved classroom instruction is the prime factor to improve student achievement gains.
-Allan Odden and Marc Wallace

Evidence:

- Purposeful reading, writing, and discussion are the primary modes of learning.
- Student use of writing matrix, graphic organizers, or thinking maps while reading.
- Primary task is aligned to grade-level expectations and benchmark clarifications.
- Daily discussion-based and written formative assessment questions.

HOW WE PLAN TO TEACH

Teachers collaboratively evaluate student work and data to plan benchmark-aligned tasks, questions, and assessments.

Perhaps the most salient characteristic of a great teacher is her ability to recognize the difference between "I taught it" and "they learned it."
-Doug Lemov

Evidence:

- Teachers always use standards documents, content limits, state instructional guides, district curriculum documents, and test item specifications in planning for instruction.
- Collaborative planning is organized around the four questions that drive a PLC:
  1. What is it that we want our students to know and be able to do?
  2. How will we know if each student has learned it?
  3. How will we respond when some students do not learn it?
  4. How will we extend the learning for students who have demonstrated proficiency?

2024-2025 FAST Progress Monitoring 2 (PM2) ELA Assessment Results

School Board Meeting
February 11, 2025

AGENDA ITEM NO. 10.1

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact) *-updated 2/7/2025*

Executive Summary
The personnel listed under change of assignments, promotions, reappointments, reassignments, resignations, retirements, suspensions, terminations, and transfers have been recommended by their principal or immediate supervisor to the Superintendent of Schools.

The personnel recommended for appointments for the 2024-2025 school years have been interviewed by administrative staff members and have applications with favorable references on file in the Human Resources Department.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 1
Develop a competitive employee salary schedule to keep and attract the best talent and continue to provide quality customer service to our staff and parents

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The Superintendent recommends the approval of the appointments, change of assignments, promotions, reappointments, reassignments, resignations, retirements, suspensions, terminations, and transfers (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Human Resources
Initiated By: Richard Bailey

Attachments:
Board Material 2.11.25_updated 2-7-2025

Board Material - February 11, 2025 Revised 2/7/2025

Type	Name	Information/Position/Location	Eff Date
Appointments/Admin			
	Guadagno,Jessica	Behavior Specialist ESE Department **Range: $54,472 - $99,309**	01/21/25
	Slaughter,Kimberley	Spec, Graphic Design & Mktng Communications **Range: $48,813 - $91,101**	01/21/25
	Aguilera Redonet,Mauricio	Field Technician Information Technology **Range: $40,886 -$76,822**	01/21/25
	Rentas,Yeneira L	School Nurse, RN Johnson Middle **Range: $41,492 - $78,061**	01/06/25
	Davila,Meredith	School Social Worker - 10 Mo Dropout Prevention & Alt Ed **Range: $49,521 - $92,426**	01/28/25
	Goffi, Tyler	Purchasing Director School Support Center **Range: $78,974 - $144,938**	Added 2/7/25 02/18/25
Appointments/Para			
	Garcia,Lorena	Tchr Aide, ESOL Bayshore Elementary	01/21/25
	Hernandez-Rivera,Kiara	Tchr Aide, ESOL Bayshore Elementary	01/21/25
	Ramirez,Paola elizabeth	Tchr Aide, ESE, 1:1 Rogers Garden-Bullock ES	01/13/25
	Munoz Cedeno,Dalguis	Tchr Aide, ESOL Moody Elementary	01/07/25
	Ford,Sarah	Tchr Aide, ESE, 1:1 McNeal Elementary	01/06/25
	Jordan,Olivia	Tchr Aide, ESE, 1:1 Witt Elementary	01/06/25

Type	Name	Information/Position/Location	Eff Date
	Campos,Driely	Tchr Aide, ESOL Bashaw Elementary	01/06/25
	Mangin,Mercedes Angelica	Tchr Aide, ESOL Myakka City Elementary	01/06/25
	Wilcox,Crystal	Tchr Aide, ES Moody Elementary	01/06/25
	Kumari,Nidhi	Tchr Aide, ESE Freedom Elementary	01/06/25
	Hamilton,Britanny	Tchr Aide, ESE, 1:1 Witt Elementary	01/06/25
	Ossa Rojas,Edward	Tchr Aide, ESE Roger Garden Elementary	01/06/25
	Hart,Duette	Tchr Aide, ESE, 1:1 Sea Breeze Elementary	01/06/25
	Berg,Olivia Beth	Tchr Aide, ESE Daughtrey Elementary	01/06/25
	Singleton,Vanessa	Tchr Aide, ESE Prine Elementary	01/06/25
	Lopez,Estrella Victoria	Tchr Aide, ESOL Daughtrey Elementary	01/21/25
	Gelabert,Alexandra	Tchr Aide, ESE Sea Breeze Elementary	01/13/25
	Treadwell,Malik	Paraprofessional, ESE 6-21 yrs Palmetto High	01/06/25
	Barnes,Alexis	Clinic Attendant/Health Aide Tillman Elementary	01/21/25
	Moore,Jessica Elizabeth	Tchr Asst, MS, ISS King Middle	01/21/25
Appointments/Prof			
Req. 12389	Barbic,Austin	Tchr, Automotive Parrish Community High School STRAYER UNIVERSTY	01/06/25

Board Material - February 11, 2025 Revised 2/7/2025

Type	Name	Information/Position/Location	Eff Date
Req. 9809	Barfield,Latrele	Tchr, First Grade Blackburn Elementary NATIONAL LOUIS UNIVERSITY	01/21/25
Req. 12585	Caso,Alyssa	Tchr, Kindergarten Sea Breeze Elementary STATE COLLEGE OF FLORIDA MANATEE-SARASOTA	01/21/25
Req. 12134	Casteel,Kayla Jewel	Tchr, Fifth Grade Kinnan Elementary UNIVERSITY OF SOUTHERN INDIAN	01/05/25
Req. 12502	Chance,Lindsay	Tchr, Second Grade Miller Elementary FLORIDA GULF COAST UNIVERSITY	01/21/25
Req. 12484	Covert,Isabel Faith	Tchr, Language Arts, MS Lee Middle EAST STROUDSBURG UNIVERSITY	01/21/25
Req. 12531	Darcy,Roseatta	Tchr, Intellctual Disabilities Parrish Community High School GEORGIAN COURT UNIVERSTY	01/21/25
Req. 12453	Davis,Parker	Tchr, Combination, ES Grds Miller Elementary FLORIDA GULF COAST UNIVERSITY	01/21/25
Req. 12556	Fergusson,Elena	Tchr, Second Grade Moody Elementary UNIVERSITY OF LYNCHBURG	01/21/25
Req. 12287	Fleck,Katherine Elizabeth	Librarian / Media Spclst, ES Samoset Elementary UNIVERSITY OF SOUTHERN SOUTH FLORIDA	01/06/25
Req. 12455	Graber,Hailey	Tchr, Third Grade Gullett Elementary STATE UNIVERSITY OF NEW YORK /BUFFALO STATE UNIVERSTY	01/06/25

Type	Name	Information/Position/Location	Eff Date
Req. 12412	Henderson,Kalila	Tchr, Physical Educ, ES Daughtrey Elementary FLORIDA A&M UNIVERSITY	01/06/25
Req. 11219	Johnson,Paige Eldridge	Tchr, VE/SC Oneco Elementary BRIGHAMN YOUNG UNIVERSITY	01/21/25
Req. 12446	Keen,Bethaney	Tchr, Mathematics, HS Manatee High FLORIDA STATE UNIVERSTY	01/06/25
Req. 12446	List,Jennifer	Tchr, Language Arts, HS Palmetto High WALDEN UNIVERSTY	01/21/25
Req. 12437	Mainer,Angela K	Specialist, Student Support Lincoln Middle NATIONAL LOUIS UNIVERSTY	01/05/25
Req. 12510	Misla,Rebecca M	Tchr, Art, ES Braden River Elementary STATE UNIVERSITY OF NEW YORK SYSTEM	01/21/25
Req. 12033	Moores,Susan	Tchr, Second Grade McNeal Elementary WAYNE STATE UNIVERSTY	01/06/25
Req. 12303	Patrick,Kevin	Tchr, VE/SC Sea Breeze Elementary FLORIDA GULF COAST UNIVERSITY	02/02/25
Req. 11342	Quirino,Amanda	Tchr, Second Grade Blackburn Elementary School STATE COLLEGE OF FLORIDA MANATEE-SARSOTA	01/21/25
Req. 12438	Reid,Andy	Tchr, Science, HS Parrish Community High School GEORGIA STATE UNIVERSTY	01/06/25
Req. 12423	Severson,Beth A.	Tchr, Fourth Grade Freedom Elementary UNIVERSITY OF SOUTH FLORIDA	01/21/25

Type	Name	Information/Position/Location	Eff Date
Req. 12425	Swenson,Sailor	Tchr, Fifth Grade Freedom Elementary UNIVERSITY OF CENTERAL FLORIDA	01/27/25
Appointments/Supp			
	Castillo,Kayra M.	Rep, Customer Svc, Trans School Bus Transporation	12/02/24
	Hernandez Valdez,Ludivina	Secretary, School Manatee Technical College	01/13/25
	Hobaugh,Danielle Elizabeth	Manager, Cafeteria I, Floater Food Service	01/21/25
	Paredes,Maria	Secretary, Administration Professional Support Center	01/27/25
	Pena,Alexandra A	Asst, School Clerical, 10 Mo Lakewood Ranch High	02/02/25
	Rouff,Margaret	Clerk, Bookstore, MTC, P/T Manatee Technical College	01/06/25
	Savage,Jakki	Nurse, School, LPN Harvey Elementary School	01/21/25
	Vasquez,Rachel Michele	Exec Secy, Instruction Curric School Management Elementary	1/21/2025
	Wonderly,Hannah	Asst, School Clerical, 10 Mo Buffalo Creek Middle	01/21/25
	Stephenson,Dale Allen	Safety Guardian Security	01/06/25
	Marte,Awilda Darleny	Head Custodian I Harvey Elementary School	02/03/25
	Pate,Vanzetta E.	Bus Driver School Bus Transportation	01/21/25
	Kelly,Nancy	Worker, Food Service-6 hr Food & Nutrition Services	01/21/25

Board Material - February 11, 2025 Revised 2/7/2025

Type	Name	Information/Position/Location	Eff Date
	Solloway,Jason D.	Custodian Buffalo Creek Middle School	01/21/25
	Carrillo,Laura	Custodian 8 Hr Parrish Community High School	01/21/25
	Ellet,Randy Dan	Bus Driver School Bus Transportation	01/21/25
	Portelles Leyva,Yudieska	Custodian 8 Hr Palm View K-8 School	01/21/25
	Echemendia,Leticia	Custodian 8 Hr Anna Maria Elementary School	01/21/25
	Sheehan,Paul D	Worker, Food Service-6 hr Food & Nutrition Services	01/21/25
	Irilus,Dieufort	Custodian 8 Hr Sea Breeze Elementary School	01/21/25
	Cabrera Espinosa,Jorge	Custodian 8 Hr McNeal Elementary	01/06/25
	Allen,Chrystal Marie	Worker, Food Service-5 hr Food & Nutrition Services	01/06/25
	Alves Vieira,Maria Fatima	Worker, Food Service-5 hr Food & Nutrition Services	01/06/25
	Keyworth,Corey	Custodian 8 Hr Manatee High School	01/06/25
	Kelly,Brian Edward	Custodian, Lead I Buffalo Creek Middle School	01/06/25
	Allison,Candace Nicole	Worker, Food Service-6 hr Food & Nutrition Services	01/21/25
	Bauer,Patcharin	Worker, Food Service-5 hr Food & Nutrition Services	01/21/25
	Lykins,Norma J.	Worker, Food Service-6 hr Food & Nutrition Services	02/02/25

Board Material - February 11, 2025 Revised 2/7/2025

Type	Name	Information/Position/Location	Eff Date
Deceased/Prof	*Clark,Megan Ashlee*	Tchr, Kindergarten Witt Elementary School	12/17/2024
	Wilkes,Bernard	Tchr, Social Studies, HS Lakewood Ranch High School	12/30/2024
	Fairley,Johni	Tchr, Reading, HS Palmetto High School	1/8/2025
Resignations/Admin			
	Ball,Megan	Nurse, School, RN Kinnan Elementary School	01/04/25
	Benoit,Jennifer	Nurse, School, RN Harvey Elementary School	02/01/25
	Maneeley,Elizabeth	Program Specialist Federal Programs and Grants	02/08/25
	Bailey,Richard	Executive Director, Staff Svcs Human Resources	04/02/25
Resignations/Para			
	Derreberry,Vicki	Tchr Aide, ESE, 1:1 Sugg Middle School	01/04/25
	Medina,Johanna	Tchr Aide, ESE Miller Elementary School	01/04/25
	Valdivia Jauregui,Patricia S	Tchr Aide, ESOL Daughtrey Elementary School	01/06/25
	McCue,Melissa	Tchr Aide, ESE McNeal Elementary School	1/7/2025
	Cothron,Bryce Allen	Tchr Aide, ESE, 1:1 Nolan Middle School	1/9/2025
	Eldridge,Della Ruth	Tchr Aide, ESE Nolan Middle School	1/10/2025
	Veystrk,Rosalba	Tchr Aide, ESE, 1:1 Blackburn Elementary School	1/13/2025

Type	Name	Information/Position/Location	Eff Date
	Kaufmann,Jeannette	Tchr Aide, ES Moody Elementary School	01/14/25
	Robinson,Latoria	Tchr Aide, ESE Bashaw Elementary School	1/18/2025
	Concepcion,Orlando	Tchr Aide, ESOL Prine Elementary School	1/21/2025
	Rodriguez Lopez,Tania	Tchr Aide, ESOL Sugg Middle School	1/22/2025
	Limon,Ruth A	Tchr Aide, ESOL Willis Elementary School	2/1/2025
	Franco Penteado Filho,Adriano	Tchr Aide, ESE, 1:1 Jain Middle School	2/1/2025
	Eckes,Alysha	Tchr Aide, ESE, 1:1 Sea Breeze Elementary School	1/15/2025
	Walsh,Jennifer	Tchr Aide, ESE, 1:1 Nolan Middle School	1/10/2025
Resignations/Prof			
	Broxterman,Nicole Tadea	Tchr, Social Studies, MS Lincoln Memorial Middle School	1/23/2025
	Davis,Curtis J.	Specialist, Student Support Sugg Middle School	1/24/2025
	Fumagalli,Sonny	Tchr, First Grade Freedom Elementary School	1/4/2025
	Khurana,Amita	Tchr, VE Braden River Middle School	1/6/2025
	King,Jennifer Anne	Tchr, VE/SC Abel Elementary School	1/18/2025
	Lee,Talia T	Instructor, Health Science Edu Manatee Technical College	7/1/2025

Type	Name	Information/Position/Location	Eff Date
	Nelles,Roy	Tchr, ESE, OJT Southeast High School	1/8/2025
	Nelson,Jacquelyn	Tchr, Third Grade Abel Elementary School	1/4/2025
	Saldivar,Briana	Pathologist, Speech & Language Freedom Elementary School	1/25/2025
	Tutunick,Amy M.	Tchr, Fifth Grade Rogers Garden-Bullock ES	2/1/2025
	Hennessy,Maximilian	Tchr, Science, MS Braden River Middle School	01/25/25
	Blanc,Lindsay Marissa	Tchr, Fourth Grade Prine Elementary School	12/21/24
Resignations/Supp			
	Brightwell,Saran	Nurse, School, LPN Prine Elementary School	2/8/2025
	Brinson,Lakisha Nicole	Bus Driver School Bus Transportation	01/24/25
	Brunette,Catherine A	Bus Driver School Bus Transportation	01/14/25
	Clavijo Ortiz,Ana K	Custodian 8 Hr Palmetto High School	02/01/25
	Franco,Blanca	Custodian 4 Hr Manatee Technical College	01/24/25
	Gallego,Gloria	Custodian 8 Hr Braden River High School	01/08/25
	Garcia,Alba	Custodian 8 Hr Bashaw Elementary School	02/01/25
	Gonzalez,Ruben	Safety Guardian Security	01/17/25

Board Material - February 11, 2025 Revised 2/7/2025

Type	Name	Information/Position/Location	Eff Date
	Gossage,Kim Laverne	Bus Aide School Bus Transportation	02/01/25
	Hernandez Salazar,Vanessa	Custodian 8 Hr Palmetto Elementary School	01/07/25
	Johnson,Steven Gregory	Bus Driver School Bus Transportation	01/29/25
	Lopez Garcia,Yamille	Worker, Food Service-5 hr Food & Nutrition Services	12/18/24
	Olivas,Rick Dimond	Spec, Payroll Payroll	01/04/25
	Penarenas,Luis	Tchr, Adult Ed P/T Manatee Technical College	12/20/24
	Rivero Hernandez,Yanet	Custodian 8 Hr Rogers Garden-Bullock ES	01/28/25
	Rodriguez Gonzalez,Clara	Food Service-5 hr, Floater Food & Nutrition Services	01/14/25
	Shiggs,Alkeina	Worker, Food Service-6 hr Food & Nutrition Services	01/30/25
	Silva,Roberto	Custodian 8 Hr Dropout Prevention & Alt Ed	01/06/25
	Yumart Beltran,Yuleixy	Custodian 8 Hr McNeal Elementary School	01/07/25
	Littler,Denise M.B	Asst, Sch Clerical P/T-Retire Manatee Technical College	12/05/24
	Dengler,Erica Ruth	Manager, Cafeteria I, Floater Food & Nutrition Services	01/06/25
	Bouthillier,Evan	Mechanic, Vehicle Vehicle Mntce / Parts Dept	01/07/25
	Broxterman,Robert	Custodian 8 Hr Buffalo Creek Middle School	

Board Material - February 11, 2025 Revised 2/7/2025

Type	Name	Information/Position/Location	Eff Date
Retirement/Admin			
	Troiani, James	Specialist, Medicaid Business Services	01/04/25
	Nelson,Jeanne M.	Specialist, Instructional Exec Dir, Teaching & Learning	02/15/25
	Lindsey,Scott K.	Engineer, Field Support Information Technology	04/01/25
	Wigginton,Stephen P.	School Social Worker - 10 Mo Dropout Prevention & Alt Ed	02/01/25
Retirement/Para			
	George,Sabrina L.	Tchr Aide, ES Tillman Elementary School	1/16/2025
Retirement/Prof			
	Wagner,Janice L.	Tchr, Dropout Prevention, MS Haile Middle School	02/01/25
	Geary,Maureen L.	Tchr, Second Grade Myakka Elementary School	05/31/25
Retirement/Supp			
	Heath,Heather	Worker, Food Service-6 hr Food & Nutrition Services	03/29/25
	Green,Roderick D.	Technician, Lead Controls Maintenance & Operations	02/08/25
Transfer/Admin			
	Mackey,Daryl Christopher	From: Student Support Specialist Lee Middle School To: Athletic Director Bayshore High School	02/02/25
	Johnson Jr,Robert	From: Safety Guardian Matzke To: Safety & Emergency Manager Matzke	01/19/25

Type	Name	Information/Position/Location	Eff Date
	Kistner,Timothy	From: Admin Technology Technician Bashaw Elementary To: Field Technician Jain Middle School	02/02/25
Transfer/Para			
	Pellot Velez,Johanna	From: School Nurse, LPN ESE Department To: Teacher Aide, ESE Samoset Elementary	01/19/25
	Rubio,Crystal Tyna	From: Bus Driver Matzke To: Teacher Aide, ESOL Daughtrey Elementary	01/08/25
	Rubin,Jill Suzanne	From: Teacher Aide, ESE Witt Elementary To: Pre-K Integrated Teacher Aide Witt Elementary	01/05/25
	Giuliano,Vito	From: Teacher Aide , ESE, 1:1 ESE Department To: Paraprofessional, ESE 6-21 yrs Parrish Community High School	02/02/25
Transfer/Prof			
	Barker,Riane	From: Teacher Aide, ESE Freedom Elementary To: Autism Spectrum Disorder Teacher Freedom Elementary	01/19/25
	Febinger,Peter J.	From: VE Teacher Parrish Community High School To: Hearing Impaired Teacher Professional Support Center	01/19/25
	Fernandes,Rui S.	From: Career Education Counselor Palmetto High To: Other Classroom Teacher Palmetto High	01/19/25
	Poole,Jayrodd A.	From: Teacher Aide, ESE Oneco Elementary To: Third Grade Teacher Oneco Elementary	01/19/25

Type	Name	Information/Position/Location	Eff Date
	Ruiz,Ivana Beatriz	From: Behavior Specialist ESE Department To: VE Teacher Lakewood Ranch High	01/19/25
	Dauphas,Eleanor C.	From: Fourth Grade Teacher Witt Elementary To: Student Support Specialist Johnson Middle	02/16/25
Transfer/Supp			
	Flake,Rebecca	From: Guidance Clerk Palm View Elementary To: School Clerical Assistant, 10 Mo Palm View Elementary	01/05/25
	Deleon,Sasha	From: School Bookkeeper Professional Support Center To: Instructn Curric Bookkeeper Professional Support Center	01/19/25
	Alligood,Mary	From: Teacher Aide, ES Palm View Elementary To: Guidance Clerk Palm View Elementary	01/19/25
	Murrell,Jerrica Janay	From: Secretary II Professional Support Center To: Instr/Cur Date Entry Operator Professional Support Center	01/19/25
	Krayesky,Debra	From: Instruction Curric, Exec Secy School Support Center To: Administration Exec Secy School Support Center	01/05/25
	Boucher,Lynne M	From: Instr/Cur Data Entry Operator Professional Support Center To: MTC State Reports Spec I Manatee Technical College	01/19/25
	Ruiz,Cynthia	From: Senior School Secretary Manatee Technical College To: Financial Aide Specialist Manatee Technical College	02/02/25

Type	Name	Information/Position/Location	Eff Date
	Shallcross,John L.	From: Bus Driver Matzke To: Bus Aide Matzke	02/02/25
	Villarreal Martinez,Idania	From: Custodian 8 Hr Bashaw Elementary To: Custodian 8 Hr McNeal Elementary	01/19/25
	Johnson,Thaddeus	From: Head Custodian/Mntce Unit Mgr School Support Center To: Head Custodian I Matzke	01/19/25
	Hoffman,Terrance .	From: Custodian 8 Hr Sugg Middle To: Head Custodian I Anna Maria Elementary	01/19/25
	English,Tracy	From: Food Service Wrkr, 6 Hr Harllee Middle To: Food Service Wrkr, 6 Hr Floater Wakeland Elementary	01/05/25
	Marriott,Cole A	From: Food Service Wrkr, 5 Hr Braden River High To: Food Service Wrkr, 6 Hr Braden River High	01/19/25
	Perez-Guzman,Mirna	From: Food Service Wrkr, 6 Hr Braden River Middle To: Food Service Wrkr, 6 Hr McNeal Elementary	01/05/25
	Salazar Lopez,Alba Rosa	From: Food Service Wrkr, 5 Hr Willis Elementary To: Food Service Wrkr, 6 Hr Willis Elementary	02/02/25
	Davila Gonzalez,Sandra	From: Food Service Wrkr, 6 Hr Daughtrey Elementary To: Food Service Wrkr, 7 Hr Daughtrey Elementary	01/05/25

Type	Name	Information/Position/Location	Eff Date
	Settles,Kristie Ann	From: Cafeteria Manager I, Floater Wakeland Elementary To: Cafeteria Manager III Lincoln Middle	01/19/25
	Dixon,Ashley Dawn	From: Vehicle Mechanic Matzke To: Lead Vehicle Mechanic Matzke	01/05/25

AGENDA ITEM NO. 10.2

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of the Report of Teachers' Out-of-Field Content, Reading, and ESOL (English for Speakers of Other Languages) (No Financial Impact)

Executive Summary
The Out-of-Field Plan for Manatee County Schools provides that teachers are notified of their out-of-field status at the point that their current certification does not meet the required certification for the subject(s) they are teaching. State School Board Rule 6A-1.0503 provides that any out-of-field teacher must be appointed as out-of-field after verifying that an appropriately certified teacher is unavailable. The School Board appointed the attached list of teachers as out-of-field. These teachers can pass the subject area exam or complete a minimum of six semester hours annually toward certification until such time they can pass the test, if applicable.

The Multicultural and Educational Training Advocacy (META) Consent Decree requires that all teachers of English Language Learners (ELLs) receive training in English for Speakers of Other Languages (ESOL) strategies. The required training hours range from 18 to 300 hours and are categorized by the subject in which the teacher gives instruction. Categories are I, II, III, and IV. The category also drives the timeline for completing training hours. Specifics are given to each teacher at the time of hire or when there is a change of assignment. Category I Teachers who are not ESOL Certified or Endorsed must be reported to the Board as out-of-field. The attached list contains the names of the teachers who must be reported to the Board.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 1
Develop a competitive employee salary schedule to keep and attract the best talent and continue to provide quality customer service to our staff and parents

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The Superintendent recommends approval of the report of teachers' out-of-field content, reading and ESOL (English for Speakers of Other Languages) (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Human Resources
Initiated By: Richard Bailey

Attachments:
2.11FinalreadingOOF
2.11FinalESOLOOF
2.11FinalContentOOF

Out of Field Reading 2/11/25 Board Meeting				
EMPLOYEE_NAME	**SCHOOL_DESCR**	**JOB_CODE_DESCR**	**OOF Description**	**Due Date**
Muniz,Meghan Faith	Abel Elementary School	Tchr, Second Grade	Reading Endorsement Class 3	5/31/2027
Goodhue,Susan	Willis Elementary School	Tchr, Autism Spectrum Disorder	Reading Endorsement	5/31/2026
Alfonso,Maridel Lonceroz	Manatee Elementary School	Tchr, Fifth Grade	Reading Endorsement	5/31/2025
Brack,Elizabeth K.	Witt Elementary School	Tchr, Fourth Grade	Reading Endorsement	5/31/2025
Cadle,Mryia Ann	Witt Elementary School	Tchr, Kindergarten	Reading Endorsement	5/31/2025
Cingle,Brookelynn	Willis Elementary School	Tchr, Third Grade	Reading Endorsement	5/31/2025
Collett,Dana	Willis Elementary School	Tchr, Fifth Grade	Reading Endorsement	5/31/2025
Davis,Stacy	Freedom Elementary School	Tchr, VE	Reading Endorsement	5/31/2025
Gilbank,Kristen J.	Willis Elementary School	Tchr, First Grade	Reading Endorsement	5/31/2025
Hagan,Barbara	Willis Elementary School	Tchr, Kindergarten	Reading Endorsement	5/31/2025
Hunter,Hannah	Willis Elementary School	Tchr, Autism Spectrum Disorder	Reading Endorsement	5/31/2025
Moseley,Lauren	Willis Elementary School	Tchr, Kindergarten	Reading Endorsement	5/31/2025
Padro,Jaycey	Willis Elementary School	Tchr, Second Grade	Reading Endorsement	5/31/2025
Podolan,Megan Nicole	Willis Elementary School	Tchr, Fourth Grade	Reading Endorsement	5/31/2025
Senyshyn,Dana	Willis Elementary School	Tchr, Second Grade	Reading Endorsement	5/31/2025
Tomlin,Suzanne M.	Willis Elementary School	Tchr, Fifth Grade	Reading Endorsement	5/31/2025
Trivedi,Palak	Witt Elementary School	Tchr, First Grade	Reading Endorsement	5/31/2025
Guzman Colon,Wenik	Buffalo Creek Middle School	Tchr, World Language, MS	Reading Endorsement Class 3	1/25/2025
Brinson,Shakeria	Williams Elementary School	Tchr, Kindergarten	Reading Endorsement Class 3	11/1/2023
Brondyke,Sarah J.	Gullett Elementary School	Tchr, Third Grade	Reading Endorsement Class 3	11/1/2023
BURKHART,BRITTNEY S.	Moody Elementary School	Tchr, Third Grade	Reading Endorsement Class 3	11/1/2023
Gleason,Katie L	Palm View K-8 School	Tchr, First Grade	Reading Endorsement Class 3	11/1/2023
Grant,Kimberly A.	Moody Elementary School	Tchr, Music, ES	Reading Endorsement Class 3	11/1/2023
Gulbrandsen,Angela M.	McNeal Elementary School	Tchr, Kindergarten	Reading Endorsement Class 3	11/1/2023
Haacke,Karen	Williams Elementary School	Tchr, First Grade	Reading Endorsement Class 3	11/1/2023
Ingham,Gwyneth U.	McNeal Elementary School	Tchr, Second Grade	Reading Endorsement Class 3	11/1/2023
Kingsley,Dana C	Johnson K-8 Sch of Int Studies	Tchr, Kindergarten	Reading Endorsement Class 3	11/1/2023
Noll,Adrienne Christine	Freedom Elementary School	Tchr, Fifth Grade	Reading Endorsement Class 3	11/1/2023
Stewart,Dawn Delores	Manatee Elementary School	Tchr, Pre-K Handicapped	Reading Endorsement Class 3	11/1/2023
VanSkiver,Wendy Jeanne	Gullett Elementary School	Tchr, Third Grade	Reading Endorsement Class 3	11/1/2023
Rumph,Sylvia A.	Sugg Middle School	Tchr, VE/SC	Reading Endorsement	5/31/2023
Harshaw,Samantha C	Lee Middle School	Tchr, Reading, MS	Reading Endorsement Class 3	5/1/2022
Knips,Sophie	King Middle School	Tchr, Language Arts, MS	Reading Endorsement Class 3	5/31/2021

Out of Field ESOL 2/11/25 Board Meeting					
EMPLOYEE_NAME	**SCHOOL_DESCR**	**JOB_CODE_DESCR**	**OOF Description**	**Date (1)**	**OOF Completed?**
Burt,Thomas	Ballard Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2026	N
Beverly,Camden Rain	Bayshore Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2026	N
Padilla,Christopher D	Bayshore Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2026	N
Rostampour,Michael Maziar	Bayshore Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2026	N
Stanley,Lauren Marie	Bayshore Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2026	N
Baker,Caitlyn Alexandria	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2026	N
Royston,Emily Elizabeth	Myakka Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2026	N
Dubernas,Melissa Noelle	Oneco Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2026	N
Wheeler,Lezlie Charlene	Oneco Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2026	N
Bartoo,Lyndsey	Rogers Garden-Bullock ES	Tchr, Kindergarten	ESOL End. Class 1	8/1/2026	N
Gardner,Karen Rose	Palmetto Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2026	N
Rouse,Brandon	Palmetto High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2026	N
Korompilas,Dena Alexandra	Prine Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2026	N
Baar,Kaylene Jane	Daughtrey Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2026	N
Hidalgo,Susel	Daughtrey Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2026	N
Perez,Elena Marie	Daughtrey Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2026	N
Taffuri,Diana J	Daughtrey Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2026	N
Rademacher,Haley Nicole	Samoset Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2026	N
Bagwell,Tiffany	Tillman Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2026	N
Malone,Meaghan	Sugg Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2026	N
Nestleroad,Chelsea	Sugg Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2026	N
Carpenter,Melissa Kay	Moody Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2026	N
Gilsenan,Nicole	Moody Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2026	N
Jenkins-Wade,Billie	Moody Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2026	N
Martinez,Maria Jose	Abel Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2026	N
Anderson,Micah Sarita	Bashaw Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2026	N
Castiglioni,Emily	Bashaw Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2026	N
Woods,Heather	Bashaw Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2026	N
Manfredi,Jaden	Braden River Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2026	N
Gulsby,Nicole T.	Braden River Middle School	Tchr, Reading, MS	ESOL End. Class 1	8/1/2026	N
Yates,Kaitlynn	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2026	N
Casteel,Kayla Jewel	Kinnan Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2026	N
Korns,Maria	Nolan Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2026	N
Barkasy,Theresa G	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2026	N
Hamilton,Kara	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2026	N
Kepler,Kalei	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2026	N
Masterson,Bianca	McNeal Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2026	N
Veitch,Celeste	Freedom Elementary School	Tchr, Third Grade	ESOL End. Class 2	8/1/2026	N
Dickens,Christina	Willis Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2026	N
Topping,Emily	Williams Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2026	N
Hall,Stephanie	Jain Middle School	Tchr, Intellctual Disabilities	ESOL End. Class 1	8/1/2026	N
Mainstone,Angela Dawn	Jain Middle School	Tchr, Reading, MS	ESOL End. Class 1	8/1/2026	N
Owens,Felicia	Jain Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2026	N
Skelton,Jenna	Jain Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2026	N
Trousas,Cassandra	Jain Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2026	N
Gleason,Jennifer	Harvey Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2026	N
McLaughlin,William	Harvey Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2026	N
Pescuma,Tarynn Ashley	Harvey Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2026	N
Troyer,Amanda	Moody Elementary School	Tchr, Second Grade	ESOL End. Class 1	6/30/2026	N
Alfonso,Raymond Vinarao	Ballard Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2025	N
Simmons,Solanges	Ballard Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025	N
Freitag,Oksana Vitalievna	Bayshore Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2025	N
Ketchum,Kelsey Ann	Bayshore Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025	N
Nichols,Elizabeth Nicole	Bayshore Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2025	N
Wilson,Melissa Jan	Bayshore High School	Tchr, Dance, HS	ESOL End. Class 3	8/1/2025	N
Carson,Camrynn	Manatee High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2025	N
Casey,Matthew	Manatee High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2025	N
Sowa,Audrey	Manatee High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2025	N
Raber,Jillisa	Miller Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025	N
Zavala,Karina	Myakka Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025	N
Comuzzi,Gina M	Oneco Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025	N
Cunningham,Jolissa	Oneco Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2025	N
Lewis,Leanna May	Oneco Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025	N
Satahoo Graham,Aneisha Sherika	Oneco Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2025	N
Davis,Ieshia Nicole	Rogers Garden-Bullock ES	Tchr, Second Grade	ESOL End. Class 1	8/1/2025	N
Gogarty,Ashley	Rogers Garden-Bullock ES	Tchr, Second Grade	ESOL End. Class 1	8/1/2025	N
Lopez,Melissa	Rogers Garden-Bullock ES	Tchr, Second Grade	ESOL End. Class 1	8/1/2025	N
Gleason,Olivia	Palm View K-8 School	Tchr, Dropout Prevention, MS	ESOL End. Class 1	8/1/2025	N
Bailey,Jessica Nicole	Palmetto Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025	N
Del Cuadro,Sierra	Palmetto Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025	N
Diaz,Sarrah Jo	Palmetto Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2025	N
Schaffer,Victoria	Palmetto Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025	N
Townson,Taylor	Palmetto High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2025	N
Danko,Ashley Anne	Prine Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025	N
Early,Michelle Sharice	Prine Elementary School	Tchr, ESOL Resource	ESOL End. Class 1	8/1/2025	N
Larocca,Sara Anne	Prine Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2025	N
Riggins,April L.	Prine Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1	8/1/2025	N
Sardi,Nicole	Prine Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025	N
Whitlock,Paige	Prine Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025	N
Corbett,Katrena Lynn	Daughtrey Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2025	N
Grundy,Molly	Daughtrey Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025	N
Nozell,Susan Elizabeth	Daughtrey Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2025	N
Brubacher,Tiffany Kay	Samoset Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025	N
Meilan,Angela Nicole	Samoset Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025	N
Gratzer,Hope Elizabeth	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2025	N

McFarland,Joseph Anthony	Southeast High School	Tchr, Music, HS	ESOL End. Class 3	8/1/2025	N
Barras,Lynn	Tillman Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025	N
Eurich Plevin,Elizabeth	Tillman Elementary School	Tchr, VE/SC	ESOL End. Class 1	8/1/2025	N
Leupold,Jonathan	Tillman Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2025	N
Willsen,Eric	Tillman Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2025	N
Surdovel,James	Sugg Middle School	Tchr, Reading, MS	ESOL End. Class 1	8/1/2025	N
Huggins,Madison	Moody Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2025	N
Lillemon,Samantha	Moody Elementary School	Tchr, VE/SC	ESOL End. Class 3	8/1/2025	N
Villa,Courtney Raye	Abel Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2025	N
Clark,David	Bashaw Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025	N
Wilds,Wanda Sue	Bashaw Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025	N
Alexander,Stephanie	Sea Breeze Elementary School	Tchr, Pre-K	ESOL End. Class 1	8/1/2025	N
Jones,Brenda Goble	Sea Breeze Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025	N
Michael,Jessica	Sea Breeze Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2025	N
Randle,Rebecca	Sea Breeze Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025	N
Robertson,April	Sea Breeze Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025	N
Tenchavez,Leah	Sea Breeze Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2025	N
Walsh,Brennan	Sea Breeze Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2025	N
Johannessen,Joscelyn Jenna	Tara Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2025	N
Fiore,Remington Tate	Johnson K-8 Sch of Int Studies	Tchr, Gifted	ESOL End. Class 1	8/1/2025	N
Sidnam,Jessica Sunshine	Johnson K-8 Sch of Int Studies	Tchr, First Grade	ESOL End. Class 1	8/1/2025	N
Woods,Lorraine	Witt Elementary School	Tchr, VE/SC	ESOL End. Class 1	8/1/2025	N
Henry,Sylvie Gabrielle	Haile Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2025	N
Lumb,Morgan T	Lakewood Ranch High School	Tchr, Physical Educ, HS	ESOL End. Class 3	8/1/2025	N
McGrath,Mary	Lakewood Ranch High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2025	N
Monoki,Christopher Noel	Lakewood Ranch High School	Tchr, Social Studies, HS	ESOL End. Class 2	8/1/2025	N
Pendzimaz,Kelsye Jean	Kinnan Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2025	N
Williams,Ashley Irene	Kinnan Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2025	N
Sizemore,Mallory Anne	Nolan Middle School	Tchr, Science, MS	ESOL End. Class 2	8/1/2025	N
Bourdeau,Karen Marie	Lee Middle School	Tchr, Intellctual Disabilities	ESOL End. Class 1	8/1/2025	N
Latoja,Joy Diane Molina	Lee Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2025	N
Mercado,Mary Flor Arenas	Lee Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2025	N
Alexander,Katherine	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2025	N
Duball,Cheri	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2025	N
Simmons,DeAndra Vonterrious	Braden River High School	Tchr, Business Technology Educ	ESOL End. Class 1	8/1/2025	N
Masterson,Teresa A	McNeal Elementary School	Tchr, VE/SC	ESOL End. Class 1	8/1/2025	N
Schiffer,Ann Bryant	Freedom Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025	N
O'Donnell,Lori	Willis Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025	N
Cricco,Cristina	Williams Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2025	N
Juntunen,Kevin	Williams Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2025	N
Palero,Blessyl Herrera	Buffalo Creek Middle School	Tchr, Science, MS	ESOL End. Class 1	8/1/2025	N
Angelillo,Joy	Jain Middle School	Tchr, Intellctual Disabilities	ESOL End. Class 1	8/1/2025	N
David,Kimberly	Jain Middle School	Tchr, Reading, MS	ESOL End. Class 1	8/1/2025	N
Moore,David Allen	Jain Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2025	N
McWhorter,Mary Emmaline	Harvey Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025	N
Gonzalez,Alexander	Lincoln Memorial Middle School	Tchr, ESOL Resource	ESOL End. Class 1	8/1/2025	N
Jackson,Maxine Lee	Sable Acad Behavioral Learning	Tchr, Exceptional Student Educ	ESOL End. Class 1	8/1/2025	N
Steiner-Woods,Michelle Nicole	Ballard Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024	N
Wylie,Frances C	Ballard Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024	N
Brown,Robin	Bayshore Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024	N
Markland,Katherine Luby	Bayshore Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024	N
Mosley,Jessica	Bayshore Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024	N
Pugh,Lauren	Bayshore Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024	N
Fields,Vincent	Manatee Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024	N
Furman,Claire	Manatee Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024	N
Jackman,Jeremy	Manatee Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024	N
Boender,Jill J	Miller Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024	N
Casaclang,Aileen	Miller Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2024	N
Marello,Amanda	Miller Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024	N
Miller,Sarah Jeffcoat	Miller Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024	N
Koch,Whitney Carter	Myakka Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024	N
Spencer,Melissa	Myakka Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024	N
Sullivan,Alexandra	Myakka Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024	N
Toso,Claudia Lucia	Myakka Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024	N
AVILA,ANGELITA YBARRA	Oneco Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024	N
Peart,Tracy Ann N	Oneco Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024	N
Viverito,Christin	Rogers Garden-Bullock ES	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024	N
Walker,Catherine J.	Rogers Garden-Bullock ES	Tchr, PI, VE	ESOL End. Class 1	8/1/2024	N
Busick,Katherine	Palm View K-8 School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024	N
Van Horn,Brenda	Palm View K-8 School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024	N
Durham,Destiny	Palma Sola Elementary School	Tchr, Pre-K Integrated	ESOL End. Class 1	8/1/2024	N
Howard,Kelly	Palmetto Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024	N
Corn,Samantha	Palmetto High School	Tchr, Intellctual Disabilities	ESOL End. Class 1	8/1/2024	N
Boyle,Lauren Elizabeth	Prine Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024	N
Dykes,Lindsey	Prine Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024	N
Lyssy,Connie Campbell	Prine Elementary School	Tchr, ESOL Resource	ESOL End. Class 1	8/1/2024	N
Berumen-Marquez,Blanca Margarita	Daughtrey Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024	N
James,Kaitlyn	Daughtrey Elementary School	Tchr, Art, ES	ESOL End. Class 1	8/1/2024	N
McClintock,Lyndsie	Daughtrey Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024	N
Palkovich,Emily G	Daughtrey Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024	N
Ravn,Rachelle	Daughtrey Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024	N
Davis,Michael R	Southeast High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2024	N
Pernia Guerrero,Jorge	Southeast High School	Tchr, ESOL Resource	ESOL End. Class 1	8/1/2024	N
Alimon,Jezreel Kim	Tillman Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2024	N
Facer,Rebecca	Tillman Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024	N
McNear,Koral	Tillman Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024	N
Miller,Joseph Levi	Blackburn Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024	N

Amanfi,Kwame	Sugg Middle School	Tchr, Mathematics, MS	ESOL End. Class 1	8/1/2024	N
McElroy,Jeannine	Sugg Middle School	Tchr, Social Studies, MS	ESOL End. Class 1	8/1/2024	N
Batiz,JoAnne	Moody Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024	N
Kelly-Walford,Carla S	Moody Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024	N
Smith,Gracyn Paige	Moody Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024	N
Jacox,Brianna A	Abel Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024	N
Muniz,Meghan Faith	Abel Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024	N
Danko,Olivia	Bashaw Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024	N
Ketterman,Jared	Bashaw Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024	N
Milhaven,James	Bashaw Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024	N
Pena,Alexandra	Braden River Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2024	N
Hoyden,Melanie	Sea Breeze Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024	N
Dickens,Heather Jean	Johnson K-8 Sch of Int Studies	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024	N
Bartlett,Keary Ann	Witt Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024	N
Hammond,Sarah	Witt Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024	N
Moore,Monica	Braden River High School	Tchr, Other Classroom	ESOL End. Class 3	8/1/2024	N
Montero,Anicel	Mills Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024	N
Wilson,Courtney C.	Mills Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024	N
Jacox,Megan	Willis Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024	N
Huling,Allyson	Williams Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024	N
Kerlin,Rebecca Nichols	Williams Elementary School	Tchr, VE/SC	ESOL End. Class 1	8/1/2024	N
Nazarian,Carianne	Williams Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024	N
Shillinglaw,Beth Ann	Williams Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2024	N
Bellew,Vanessa Sue	Gullett Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024	N
Ferrell,Leann Nichole	Gullett Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024	N
Lopez-Pacheco,Brittaney	Gullett Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024	N
Obrien,Judith Anne	Gullett Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024	N
Carper,Sydni Ann	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2024	N
Lashway,Brianna Christine	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2024	N
Riley,Terry	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2024	N
Kanz,Lyndsey	Harvey Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024	N
Marciniak,Daniel Lynn	Harvey Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024	N
Naylor,Amanda	Harvey Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024	N
Santos,Vickie	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 1	6/30/2024	N
Walters,Molli Martin	Myakka Elementary School	Tchr, Kindergarten	ESOL End. Class 1	1/9/2024	N
Green,Phillip Antonio	Prine Elementary School	Tchr, Third Grade	ESOL End. Class 1	10/3/2023	N
Beck,Karen A.	Bayshore Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2023	N
Nobile,Selina	Bayshore Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2023	N
Bernal,Laura Sofia	Manatee Elementary School	Tchr, ESOL Resource	ESOL End. Class 1	8/1/2023	N
Moreno-Hernandez,Diana M	Oneco Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1	8/1/2023	N
Solano,Gabriella Renee	Oneco Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2023	N
Van Dyke,Carolyn Louise	Oneco Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2023	N
Soto,Brunilda	Rogers Garden-Bullock ES	Tchr, First Grade	ESOL End. Class 1	8/1/2023	N
George,Jenna	Palm View K-8 School	Tchr, Second Grade	ESOL End. Class 1	8/1/2023	N
Jordan,Andrea	Prine Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2023	N
Mazelin,Caitlin	Prine Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2023	N
Anioce,Swenson	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2023	N
Feliciano,Sarah	Tillman Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2023	N
Simpson,Miquela	Abel Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2023	N
Kilguss,Sarah E	Bashaw Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2023	N
Sofos,Melissa Renee	Bashaw Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2023	N
Mynatt,Jessica	Braden River Middle School	Tchr, Science, MS	ESOL End. Class 1	8/1/2023	N
Barber,Coleman	Sea Breeze Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2023	N
Peace,Elizabeth	Sea Breeze Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2023	N
Warren,David O'dell	Sea Breeze Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2023	N
Martinetti,Megan E	Johnson K-8 Sch of Int Studies	Tchr, Second Grade	ESOL End. Class 1	8/1/2023	N
Tollers,Stephanie M	Johnson K-8 Sch of Int Studies	Tchr, First Grade	ESOL End. Class 1	8/1/2023	N
Frisch,Tracylyn	Witt Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2023	N
Vanderford,Michael	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2023	N
Flesche,Kathryn L.	McNeal Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2023	N
Kolomiychenko,Vyacheslav	McNeal Elementary School	Tchr, Combination, ES Grds	ESOL End. Class 1	8/1/2023	N
Radaszewski,Anthony Peter	Williams Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2023	N
Riffle,Jennifer Lynn	Gullett Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2023	N
Williams,Jarrett Dean	Gullett Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2023	N
Darnell,Amanda Nicole	Harvey Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2023	N
Perry,Jaime	Harvey Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2023	N
Schultz,Erin	Harvey Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2023	N
Burton,Carolyn P.	Hospital-Homebound Instruction	Tchr, Hospital/Homebound	ESOL End. Class 1	8/1/2023	N
Deans,Sara S	Palm View K-8 School	Tchr, Second Grade	ESOL End. Class 1	8/1/2022	N
Murphy,Matthew	Prine Elementary School	Tchr, Art, ES	ESOL End. Class 1	8/1/2022	N
Collins,Asia Marie	Tillman Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2022	N
Collins,Jessica	Tillman Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2022	N
Bryant,Andre L.	Braden River Middle School	Tchr, Mathematics, MS	ESOL End. Class 1	8/1/2022	N
Garber,Valerie Janelle	Johnson K-8 Sch of Int Studies	Tchr, Third Grade	ESOL End. Class 1	8/1/2022	N
Schwieterman,John Michael George	Johnson K-8 Sch of Int Studies	Tchr, Third Grade	ESOL End. Class 1	8/1/2022	N
Clark,Ariane Michelle	Braden River High School	Tchr, Science, HS	ESOL End. Class 1	8/1/2022	N
Holt,Kaylinka	Freedom Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2022	N
Gallegos,Tiffany Jade	Williams Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2022	N
Tackett,Laura Katherine	Williams Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2022	N
Jimenez,Katty Maria	Gullett Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2022	N
Guzman Colon,Wenik	Buffalo Creek Middle School	Tchr, World Language, MS	ESOL End. Class 1	8/1/2022	N
Thomas,Katrina Ellen	Anna Maria Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2021	N
Snodgrass,Cailei Marie	Prine Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2021	N
Boone,Jennie Elizabeth	Witt Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2021	N
Haacke,Karen	Williams Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2021	N
Autrey,Stacy	Gullett Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2021	N
Navarra,Samara	Harvey Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2021	N

Walker,Michael F.	Access to Education	Tchr, VE/SC	ESOL End. Class 1	8/1/2021	N
Thornton,Joshua C.	Bashaw Elementary School	Tchr, Physical Educ, ES	ESOL End. Class 4	10/27/2020	N
Gardini,Elizabeth	Abel Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2020	N
Galletta,Kimberly C.	Gullett Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	4/24/2020	N
Boggs,Olivia J.	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2019	N
Lamar,Amber	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2019	N
Clark,Amanda Marlene	Southeast High School	Tchr, TV Production	ESOL End. Class 3	8/1/2019	N
Melo Espinosa,Saharai	Southeast High School	Tchr, World Language, HS	ESOL End. Class 1	8/1/2019	N
Perez Valdez,Ruth Alexandra	King Middle School	Tchr, ESOL Resource	ESOL End. Class 1	8/1/2019	N
Ramos Chesnik,Claudia Marija	Bashaw Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2019	N
Carenza,Kimberly Michelle	Haile Middle School	Tchr, VE	ESOL End. Class 1	8/1/2019	N
Aadson,Tatyana B.	Manatee High School	Tchr, World Language, HS	ESOL End. Class 1	8/1/2007	N
Walker,Dawn C.	District Expenditures	Tchr, Language Arts, HS	ESOL End. Class 1	7/1/2004	N

Out of Field Content 2/11/25 Board Meeting					
EMPLOYEE_NAME	**SCHOOL_DESCR**	**JOB_CODE_DESCR**	**OOF Description**	**Date Due**	**OOF Completed?**
Chandler,Braden E.	Braden River High School	Tchr, VE	Exceptional Student Education K-12	5/31/2029	N
Eldib,Hoda Meshal	Juvenile Detention Center	Tchr, Dropout Prevention, HS	Exceptional Student Education K-12	2/20/2028	N
Johnson,Susan K.	Johnson K-8 Sch of Int Studies	Tchr, Gifted	Gifted Endorsement Class 3	11/14/2027	N
Jones,Matthew Karl	Haile Middle School	Tchr, Gifted	Gifted Endorsement Class 3	5/31/2027	N
Eldib,Hoda Meshal	Juvenile Detention Center	Tchr, Dropout Prevention, HS	Middle Grades General Science 5-9	2/20/2027	N
Welch,Robert	Sugg Middle School	Tchr, Emotion/Behavr Disabil	Elementary Education K-6	12/2/2026	N
Johnson,Susan K.	Johnson K-8 Sch of Int Studies	Tchr, Gifted	Gifted Endorsement Class 2	11/14/2026	N
Lazzari,Michael	Palmetto High School	Tchr, Intellctual Disabilities	Elementary Education K-6	5/31/2026	N
Jones,Matthew Karl	Haile Middle School	Tchr, Gifted	Gifted Endorsement Class 2	5/31/2026	N
Bertrand,Amanda Louise	McNeal Elementary School	Tchr, Kindergarten	Gifted Endorsement Class 3	5/31/2026	N
Eldib,Hoda Meshal	Juvenile Detention Center	Tchr, Dropout Prevention, HS	English 6-12	2/20/2026	N
Deligiannis,Maria Mina	Manatee Elementary School	Tchr, Second Grade	Readinbg K-12	2/7/2026	N
Lewis,Nicholas	Palm View K-8 School	Tchr, Music, MS	Elementary Education K-6	2/7/2026	N
Narvaez,Cristina	Palmetto Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	2/7/2026	N
Thomas-Stockner,Brigid A.	Palmetto High School	Tchr, Reading, HS	English 6-12	2/7/2026	N
Malone,Christopher	Sugg Middle School	Tchr, Language Arts, MS	Middle Grades English 5-9	2/7/2026	N
Mccoy,Vivian	Sugg Middle School	Tchr, Science, MS	Middle Grades General Science 5-9	2/7/2026	N
Hoffman,Dawn Renee	Abel Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	2/7/2026	N
Sanders,Tracy L.	Horizons Academy	Tchr, VE	Middle Grades Mathematics 5-9	2/7/2026	N
Sanders,Tracy L.	Horizons Academy	Tchr, VE	Middle Grades General Science 5-9	2/7/2026	N
Sanders,Tracy L.	Horizons Academy	Tchr, VE	Social Science 6-12	2/7/2026	N
Conklin,Gregory Steven	Freedom Elementary School	Tchr, VE	Elementary Education K-6	2/7/2026	N
Wilson,Eugena C.	Freedom Elementary School	Tchr, Third Grade	Elementary Education K-6	2/7/2026	N
French,Jennifer B.	Willis Elementary School	Tchr, Third Grade	Elementary Education K-6	2/7/2026	N
Cobb,Sylvia A.	Buffalo Creek Middle School	Tchr, Intellctual Disabilities	Exceptional Student Education K-12	2/7/2026	N
Toglia,Sabrina	Sea Breeze Elementary School	Tchr, Fourth Grade	Elementary Education K-6	1/5/2026	N
Welch,Robert	Sugg Middle School	Tchr, Emotion/Behavr Disabil	Exceptional Student Education K-12	12/2/2025	N
Ottlinghaus,William Patrick	Lee Middle School	Tchr, Mathematics, MS	Mathematics 6-12	12/2/2025	N
Binks,Hilary	Harvey Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	12/2/2025	N
Johnson,Susan K.	Johnson K-8 Sch of Int Studies	Tchr, Gifted	Gifted Endorsement Class 1	11/14/2025	N
Walter,Tabetha A	Braden River High School	Tchr, Drama, HS	Drama 6-12	11/14/2025	N
Brod,Leah Bea	Bayshore Elementary School	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3	11/6/2025	N
Cansdale,Emma Mary	Samoset Elementary School	Tchr, Fourth Grade	Elementary Education K-6	10/27/2025	N
Ison,Kevin Ryan	Mills Elementary School	Tchr, Combination, ES Grds	Elementary Education K-6	10/27/2025	N
Misla,Rebecca M	Braden River Elementary School	Tchr, Art, ES	Elementary Education K-6	9/30/2025	N
Sabatino,Michael	Mills Elementary School	Tchr, Emotion/Behavr Disabil	Exceptional Student Education K-12	9/16/2025	N
Wood,Terry Annette	Prine Elementary School	Tchr, VE/SC	Exceptional Student Education K-12	8/1/2025	N
Hipolito,Dominique Gabrielle Chua	Nolan Middle School	Tchr, Autism Spectrum Disorder	Middle Grades Mathematics 5-9	8/1/2025	N
Calhoun,Katharine Esther	Bayshore High School	Tchr, VE	Mathematics 6-12	5/31/2025	N
Townson,Dana D.	Bayshore High School	Tchr, Electronics	Engineering and Technology Education	5/31/2025	N
Wilcox,Jennifer Elaine	Bayshore High School	Tchr, VE	Mathematics 6-12	5/31/2025	N
Delgado,Edmundo A.	Manatee Elementary School	Tchr, Kindergarten	PreKindergarten/Primary Education PK-3	5/31/2025	N
Shimmell,Mercedes	Manatee Elementary School	Tchr, Kindergarten	PreKindergarten/Primary Education PK-3	5/31/2025	N
Bollmeyer,Lyn M	Manatee High School	Tchr, Art, HS	Art K-12	5/31/2025	N
Kilkowski,Harry J	Manatee High School	Tchr, Mathematics, HS	Mathematics 6-12	5/31/2025	N
Manion,Kyle	Manatee High School	Tchr, VE	Middle Grades General Science 5-9	5/31/2025	N
Manion,Kyle	Manatee High School	Tchr, VE	Social Science 6-12	5/31/2025	N
Manion,Kyle	Manatee High School	Tchr, VE	Exceptional Student Education K-12	5/31/2025	N
Mancuso,David J.	Manatee Technical College	Tchr, Business Technology Educ	Business Education 6-12	5/31/2025	N
Huber,Kelly E.	Myakka Elementary School	Tchr, Fifth Grade	Elementary Education K-6	5/31/2025	N
Allen,Kayci Ann	Oneco Elementary School	Tchr, Third Grade	Elementary Education K-6	5/31/2025	N
Arambulo,Patricia	Rogers Garden-Bullock ES	Tchr, Fourth Grade	Elementary Education K-6	5/31/2025	N
Cummings,Stacy A.	Rogers Garden-Bullock ES	Tchr, Fifth Grade	Elementary Education K-6	5/31/2025	N
Daum,Jennifer	Rogers Garden-Bullock ES	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3	5/31/2025	N
Johnson,Jalla Shandell	Rogers Garden-Bullock ES	Tchr, Third Grade	English 6-12	5/31/2025	N
Ciasto,Kailah Marie	Palm View K-8 School	Tchr, Fourth Grade	Elementary Education K-6	5/31/2025	N
Morvan,Rodney	Palmetto High School	Tchr, Technology	Engineering and Technology Education	5/31/2025	N
Thomas,Alex H	Palmetto High School	Tchr, Physical Educ, HS	Physical Education K-12	5/31/2025	N
Cheek,Jeremiah James	Southeast High School	Tchr, Science, HS	Social Science 6-12	5/31/2025	N
Farrow,Brandon Joshua	Southeast High School	Tchr, Intellctual Disabilities	Elementary Education K-6	5/31/2025	N
McNamara,Hailey Erica	Southeast High School	Tchr, Other Classroom	Business Education 6-12	5/31/2025	N
Murray,Bernatta Dealcia	Tillman Elementary School	Tchr, Pre-K Integrated	Elementary Education K-6	5/31/2025	N
Warnock,Amelia	Tillman Elementary School	Tchr, Autism Spectrum Disorder	Exceptional Student Education K-12	5/31/2025	N
DHaiti,Joseph	Blackburn Elementary School	Tchr, Intellctual Disabilities	Elementary Education K-6	5/31/2025	N
Salinas Carias,Stephanie G.	Sugg Middle School	Tchr, ESOL Resource	English 6-12	5/31/2025	N
Alvarez,Kaitlyn	Moody Elementary School	Tchr, Second Grade	Elementary Education K-6	5/31/2025	N
Davis,Aleceya	Moody Elementary School	Tchr, Fifth Grade	Elementary Education K-6	5/31/2025	N
Grant,Kimberly A.	Moody Elementary School	Tchr, Music, ES	Music K-12	5/31/2025	N
Briggs,Jonathan David	King Middle School	Tchr, Business Technology	Engineering and Technology Education	5/31/2025	N
Ebert,Christian	King Middle School	Tchr, Intellctual Disabilities	Elementary Education K-6	5/31/2025	N
Ebert,Christian	King Middle School	Tchr, Intellctual Disabilities	Exceptional Student Education K-12	5/31/2025	N
Fontaine,Francine	King Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades English 5-9	5/31/2025	N
Fontaine,Francine	King Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades Mathematics 5-9	5/31/2025	N
Fontaine,Francine	King Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades General Science 5-9	5/31/2025	N
Galati,Natasha	King Middle School	Tchr, Autism Spectrum Disorder	Middle Grades English 5-9	5/31/2025	N
Galati,Natasha	King Middle School	Tchr, Autism Spectrum Disorder	Middle Grades Mathematics 5-9	5/31/2025	N
Marconi,Kathy Lynn	King Middle School	Tchr, VE/SC	Middle Grades English 5-9	5/31/2025	N
Marconi,Kathy Lynn	King Middle School	Tchr, VE/SC	English for Speakers of Other Languages (ESOL) K-	5/31/2025	N
Marconi,Kathy Lynn	King Middle School	Tchr, VE/SC	Middle Grades Mathematics 5-9	5/31/2025	N
Marconi,Kathy Lynn	King Middle School	Tchr, VE/SC	Middle Grades General Science 5-9	5/31/2025	N
Marconi,Kathy Lynn	King Middle School	Tchr, VE/SC	Middle Grades Social Science 5-9	5/31/2025	N
Perez,Charlene Rene	King Middle School	Tchr, Language Arts, MS	Middle Grades English 5-9	5/31/2025	N
Czajkowski,Krista	Stewart Elementary School	Tchr, VE	Elementary Education K-6	5/31/2025	N
Bratton,Kamille J	Bashaw Elementary School	Tchr, Emotion/Behavr Disabil	Exceptional Student Education K-12	5/31/2025	N
Drendel,Karrie	Bashaw Elementary School	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3	5/31/2025	N

Rycerz,Cynthia	Braden River Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	5/31/2025	N
Massa,Melissa	Braden River Middle School	Tchr, Mathematics, MS	Middle Grades General Science 5-9	5/31/2025	N
Bayliss,Kathleen C.	Sea Breeze Elementary School	Tchr, Pre-K Integrated	PreKindergarten Disabilities Endorsement	5/31/2025	N
Bayliss,Kathleen C.	Sea Breeze Elementary School	Tchr, Pre-K Integrated	Exceptional Student Education K-12	5/31/2025	N
Sabo,Terry	Johnson K-8 Sch of Int Studies	Tchr, Emotion/Behavr Disabil	Exceptional Student Education K-12	5/31/2025	N
Sidonio,Jenna	Witt Elementary School	Tchr, Emotion/Behavr Disabil	Elementary Education K-6	5/31/2025	N
Jones,Matthew Karl	Haile Middle School	Tchr, Gifted	Gifted Endorsement Class 1	5/31/2025	N
Haushalter,Dawn M.	Lakewood Ranch High School	Tchr, ESOL Resource	Biology 6-12	5/31/2025	N
Haushalter,Dawn M.	Lakewood Ranch High School	Tchr, ESOL Resource	English for Speakers of Other Languages (ESOL) En	5/31/2025	N
Pimentel,Yris	Horizons Academy	Tchr, ESOL Resource	Elementary Education K-6	5/31/2025	N
Snyder,Stephanie Michelle	Kinnan Elementary School	Tchr, Third Grade	Exceptional Student Education K-12	5/31/2025	N
Bankovich,Hilari Leigh	Nolan Middle School	Tchr, Intellctual Disabilities	Elementary Education K-6	5/31/2025	N
Danyluk,Elizabeth Bruno	Nolan Middle School	Tchr, Language Arts, MS	English 6-12	5/31/2025	N
Hipolito,Dominique Gabrielle Chua	Nolan Middle School	Tchr, Autism Spectrum Disorder	Middle Grades English 5-9	5/31/2025	N
Hipolito,Dominique Gabrielle Chua	Nolan Middle School	Tchr, Autism Spectrum Disorder	Social Science 6-12	5/31/2025	N
Benton,Larry D.	Lee Middle School	Tchr, Intellctual Disabilities	Hearing Impaired K-12	5/31/2025	N
Mathis,Holly L.	Lee Middle School	Tchr, Autism Spectrum Disorder	Hearing Impaired K-12	5/31/2025	N
Mathis,Holly L.	Lee Middle School	Tchr, Autism Spectrum Disorder	Middle Grades Mathematics 5-9	5/31/2025	N
Mathis,Holly L.	Lee Middle School	Tchr, Autism Spectrum Disorder	Middle Grades Social Science 5-9	5/31/2025	N
Shelby,Tiara Danielle	Lee Middle School	Tchr, Mathematics, MS	Elementary Education K-6	5/31/2025	N
Chandler,Braden E.	Braden River High School	Tchr, VE	Middle Grades General Science 5-9	5/31/2025	N
Chandler,Braden E.	Braden River High School	Tchr, VE	Social Science 6-12	5/31/2025	N
Foley,Tom	Braden River High School	Tchr, Language Arts, HS	English 6-12	5/31/2025	N
Money,Kaitlin E.	Braden River High School	Tchr, Emotion/Behavr Disabil	Art K-12	5/31/2025	N
Money,Kaitlin E.	Braden River High School	Tchr, Emotion/Behavr Disabil	Mathematics 6-12	5/31/2025	N
Money,Kaitlin E.	Braden River High School	Tchr, Emotion/Behavr Disabil	Physical Education K-12	5/31/2025	N
Davis,Stacy	Freedom Elementary School	Tchr, VE	Elementary Education K-6	5/31/2025	N
Hughes,Holley	Freedom Elementary School	Tchr, Fourth Grade	Elementary Education K-6	5/31/2025	N
Lindquist,Katie	Freedom Elementary School	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3	5/31/2025	N
Tovell,Andrew	Freedom Elementary School	Tchr, Second Grade	Elementary Education K-6	5/31/2025	N
Anderson,Nadine P	Buffalo Creek Middle School	Tchr, Business Technology	Business Education 6-12	5/31/2025	N
Zaccaria,Amanda	Buffalo Creek Middle School	Tchr, Comm Syst Tech Ed	Engineering and Technology Education	5/31/2025	N
Zonta,Joshua J	Buffalo Creek Middle School	Tchr, Intellctual Disabilities	Elementary Education K-6	5/31/2025	N
D'Urso,Caitlyn	Parrish Community High School	Tchr, Science, HS	Chemistry 6-12	5/31/2025	N
Driggers,Katherine	Parrish Community High School	Tchr, VE	Exceptional Student Education K-12	5/31/2025	N
Leonard II,William Fred	Lincoln Memorial Middle School	Tchr, Emotion/Behavr Disabil	Hearing Impaired K-12	5/31/2025	N
Walker,Brandi M.	Access to Education	Tchr, VE/SC	Elementary Education K-6	5/31/2025	N
Borcsok Imri,ZsuZsanna	Palmetto Elementary School	Tchr, VE/SC	Elementary Education K-6	4/1/2025	N
Critzer,Michael	Horizons Academy	Tchr, VE	Exceptional Student Education K-12	3/31/2025	N
Luther,Shannon	Braden River High School	Tchr, Intellctual Disabilities	Elementary Education K-6	2/20/2025	N
Luther,Shannon	Braden River High School	Tchr, Intellctual Disabilities	Exceptional Student Education K-12	2/20/2025	N
Eldib,Hoda Meshal	Juvenile Detention Center	Tchr, Dropout Prevention, HS	Social Science 6-12	2/20/2025	N
Sharbono,Christian C	Horizons Academy	Tchr, VE	English 6-12	2/7/2025	N
Jones Jr,Thirus	Bayshore High School	Tchr, Mathematics, HS	Mathematics 6-12	2/5/2025	N
Baxter,Maurice R.	Manatee Elementary School	Tchr, VE	PreKindergarten/Primary Education PK-3	2/2/2025	N
Brown,Brittanie	Manatee Elementary School	Tchr, Second Grade	Elementary Education K-6	2/2/2025	N
Napoli,Danielle	Bashaw Elementary School	Tchr, Fourth Grade	Elementary Education K-6	2/2/2025	N
Badham,Leanne	Gullett Elementary School	Tchr, Fifth Grade	Elementary Education K-6	1/31/2025	N
Pope,Eleanor S.	Tillman Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	1/30/2025	N
Silva,Jaime S	Horizons Academy	Tchr, Mathematics, HS	Mathematics 6-12	1/16/2025	N
Lanza,Alys	Sugg Middle School	Tchr, Science, MS	Middle Grades General Science 5-9	1/7/2025	N
Steffensen,Kira	Daughtrey Elementary School	Tchr, Second Grade	Elementary Education K-6	1/5/2025	N
Conrad,Natalie Nicole	Bayshore High School	Tchr, Science, HS	Middle Grades Mathematics 5-9	11/27/2024	N
O'Came,Courtney Marie	Kinnan Elementary School	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3	11/13/2024	N
Bartens,Jennifer Ann	Oneco Elementary School	Tchr, Kindergarten	PreKindergarten/Primary Education PK-3	11/3/2024	N
Healy,Kelli Randa	Braden River High School	Tchr, Intellctual Disabilities	Elementary Education K-6	11/1/2024	N
Birakis,Christina Marie	Haile Middle School	Tchr, Science, MS	Middle Grades General Science 5-9	10/23/2024	N
Smith,Carleen M.	Manatee Elementary School	Tchr, Kindergarten	Elementary Education K-6	9/22/2024	N
Smith,Ashley Sasha	Prine Elementary School	Tchr, First Grade	English 6-12	8/1/2024	N
BonRose,Kami Lee	Bayshore Elementary School	Tchr, Kindergarten	Exceptional Student Education K-12	5/31/2024	N
Rupp,Michael	Bayshore High School	Tchr, Physical Educ, HS	Middle Grades Mathematics 5-9	5/31/2024	N
Shimmell,Mercedes	Manatee Elementary School	Tchr, Kindergarten	Elementary Education K-6	5/31/2024	N
Bragg,William E	Manatee High School	Tchr, ESOL Resource	World Language – Spanish K-12	5/31/2024	N
Powley Link,Melissa Anne	Manatee High School	Tchr, Applied Technology	Business Education 6-12	5/31/2024	N
Barco,Adriana	Palmetto High School	Tchr, HS Classroom	World Language – Spanish K-12	5/31/2024	N
Freeman,Cynthia S.	Palmetto High School	Tchr, Reading, HS	English 6-12	5/31/2024	N
Golphin,Richard Edward	Palmetto High School	Tchr, Technology	Business Education 6-12	5/31/2024	N
Johnson,Mackenzie Taylor	Palmetto High School	Tchr, Physical Educ, HS	Middle Grades Mathematics 5-9	5/31/2024	N
Karlsson,Lisbeth	Daughtrey Elementary School	Tchr, Second Grade	Elementary Education K-6	5/31/2024	N
Griggs,Rachel Louise	Samoset Elementary School	Tchr, Third Grade	Elementary Education K-6	5/31/2024	N
Smith,Anthony Charles	Southeast High School	Tchr, Reading, HS	Mathematics 6-12	5/31/2024	N
Samuels,Robert	Sugg Middle School	Tchr, Social Studies, MS	Business Education 6-12	5/31/2024	N
Korschun,Martha	Moody Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	5/31/2024	N
Fitzstephens,Tracey D.	Bashaw Elementary School	Tchr, VE	PreKindergarten/Primary Education PK-3	5/31/2024	N
Day,Christina Lynn	Braden River Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades Mathematics 5-9	5/31/2024	N
Collins,Alison	Sea Breeze Elementary School	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3	5/31/2024	N
Bronson,Jeffrey H.	Johnson K-8 Sch of Int Studies	Tchr, Technology	Engineering and Technology Education	5/31/2024	N
Sabo,Benjamin Thomas	Johnson K-8 Sch of Int Studies	Tchr, Technology	Business Education 6-12	5/31/2024	N
Burke,Catherine A.	Witt Elementary School	Tchr, Fifth Grade	Exceptional Student Education K-12	5/31/2024	N
Long,Benjamin R.	Lakewood Ranch High School	Tchr, Technology	Business Education 6-12	5/31/2024	N
Hermann,Mark L.	Nolan Middle School	Tchr, VE	Elementary Education K-6	5/31/2024	N
Jones III,Sammie Lee	Lee Middle School	Tchr, Social Studies, MS	Exceptional Student Education K-12	5/31/2024	N
Kelly,Marilyn E.	Braden River High School	Tchr, Social Studies, HS	Art K-12	5/31/2024	N
Reeves,Zachary	Braden River High School	Tchr, VE	Elementary Education K-6	5/31/2024	N
Mulligan,Christina	McNeal Elementary School	Tchr, Third Grade	PreKindergarten/Primary Education PK-3	5/31/2024	N
Greene,Kristin Steele Inderwiesen	Freedom Elementary School	Tchr, First Grade	Elementary Education K-6	5/31/2024	N
Rush,Cynthia Lee	Williams Elementary School	Tchr, Pre-K Handicapped	Mathematics 6-12	5/31/2024	N

Mentzer III,John Raymond	Parrish Community High School	Tchr, Social Studies, HS	Social Science 6-12	5/31/2024	N
Drake,Donnalyn	Lincoln Memorial Middle School	Tchr, Resource	Middle Grades English 5-9	5/31/2024	N
Simmons,Brittany Nicole	Lincoln Memorial Middle School	Tchr, Language Arts, MS	Elementary Education K-6	5/31/2024	N
Simpson,Nickesha Natalee	Moody Elementary School	Tchr, Emotion/Behavr Disabil	Elementary Education K-6	5/1/2024	N
Goodhue,Susan	Willis Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	3/21/2024	N
Clark,Robert Dylan	Parrish Community High School	Tchr, Physical Educ, HS	Visually Impaired K-12	2/22/2024	N
Lovin,Tara Williams	Daughtrey Elementary School	Tchr, VE/SC	Elementary Education K-6	2/1/2024	N
Pavon,Ana Gabriela	Williams Elementary School	Tchr, First Grade	Educational Media Specialist PK-12	1/17/2024	N
Hodge,Toni Ann	Willis Elementary School	Tchr, Fourth Grade	Autism Endorsement Year 2	12/13/2023	N
Price,Kavious D	Manatee High School	Tchr, Physical Educ, HS	Exceptional Student Education K-12	11/28/2023	N
Ralston,Emily	Lincoln Memorial Middle School	Tchr, Agriculture/Nat Resrcs	Middle Grades Mathematics 5-9	11/28/2023	N
Horwitz,Chad Stephan	Horizons Academy	Tchr, Other Classroom	Middle Grades General Science 5-9	10/30/2023	N
Esposito,Juliette	Parrish Community High School	Tchr, Social Studies, HS	Elementary Education K-6	10/30/2023	N
Disney,Jessica Lee	Palma Sola Elementary School	Tchr, Autism Spectrum Disorder	PreKindergarten Disabilities Endorsement	10/22/2023	N
Riggio,Joseph M	Tillman Elementary School	Tchr, Art, ES	Elementary Education K-6	10/22/2023	N
Fenton,Michelle S. Cogswell	Harvey Elementary School	Tchr, VE/SC	Exceptional Student Education K-12	10/14/2023	N
Bailey,Michael C.	Parrish Community High School	Tchr, Social Studies, HS	Health K-12	10/4/2023	N
Dykes,Corinne D	Horizons Academy	Tchr, Dropout Prevention, HS	Art K-12	10/2/2023	N
Dykes,Corinne D	Horizons Academy	Tchr, Dropout Prevention, HS	Elementary Education K-6	10/2/2023	N
Dykes,Corinne D	Horizons Academy	Tchr, Dropout Prevention, HS	Mathematics 6-12	10/2/2023	N
Maluchnik,Theresa Ann	Haile Middle School	Tchr, Social Studies, MS	English for Speakers of Other Languages (ESOL) K-	8/1/2023	N
Dejneka,Ulyana Bushnell	Bayshore High School	Tchr, ESOL Resource	Art K-12	5/31/2023	N
Couvertier,Martha	Manatee Elementary School	Tchr, VE	Elementary Education K-6	5/31/2023	N
Hamilton,Sabrina	Manatee Elementary School	Tchr, Fourth Grade	Elementary Education K-6	5/31/2023	N
Mendez,Jessica	Manatee Elementary School	Tchr, Pre-K	Exceptional Student Education K-12	5/31/2023	N
Negroni,Ivette	Manatee Elementary School	Tchr, Second Grade	Exceptional Student Education K-12	5/31/2023	N
Rodgers,Susan D.	Manatee High School	Tchr, Reading, HS	Middle Grades Social Science 5-9	5/31/2023	N
Fishman,Farrah	Oneco Elementary School	Tchr, Second Grade	Elementary Education K-6	5/31/2023	N
CARDER,ARIADNE	Rogers Garden-Bullock ES	Tchr, First Grade	World Language – Spanish K-12	5/31/2023	N
Zuluaga,Diana	Rogers Garden-Bullock ES	Tchr, Second Grade	Elementary Education K-6	5/31/2023	N
Henriquez Mendoza,Daniela L	Palmetto Elementary School	Tchr, First Grade	PreKindergarten/Primary Education PK-3	5/31/2023	N
Kozuch,Samantha	Palmetto High School	Tchr, Physical Educ, HS	Health K-12	5/31/2023	N
Epstein,Nancy	Southeast High School	Tchr, Social Studies, HS	Readinbg K-12	5/31/2023	N
McGarry,Hunter	Tillman Elementary School	Tchr, VE	Autism Endorsement Year 2	5/31/2023	N
Byrd,Angelik M	Moody Elementary School	Tchr, Physical Educ, ES	Exceptional Student Education K-12	5/31/2023	N
Royer,Madison	Moody Elementary School	Tchr, Fourth Grade	Biology 6-12	5/31/2023	N
Bock,Jessie Rey	Gullett Elementary School	Tchr, Second Grade	Elementary Education K-6	5/31/2023	N
Byrd,Angelik M	Moody Elementary School	Tchr, Physical Educ, ES	Elementary Education K-6	2/9/2023	N
Ansbro,Emily	Palmetto High School	Tchr, Language Arts, HS	English 6-12	2/7/2023	N
Coleman,Brittney M	Tara Elementary School	Tchr, Second Grade	Exceptional Student Education K-12	2/7/2023	N
Garner,Alex Galen	Palmetto High School	Tchr, Technology	Mathematics 6-12	1/10/2023	N
Garner,Alex Galen	Palmetto High School	Tchr, Technology	Business Education 6-12	1/10/2023	N
Nolin,Suzanne	Lakewood Ranch High School	Tchr, Intellctual Disabilities	Elementary Education K-6	12/13/2022	N
Hodge,Toni Ann	Willis Elementary School	Tchr, Fourth Grade	Autism Endorsement Year 1	12/13/2022	N
Diss,Amy	Braden River Middle School	Tchr, Family & Cnsumr Sciences	Middle Grades Mathematics 5-9	11/29/2022	N
Nueva,Abigail Salazar	Miller Elementary School	Tchr, VE/SC	Elementary Education K-6	11/21/2022	N
Franklin,Katrina N.	Manatee Elementary School	Tchr, Third Grade	Elementary Education K-6	11/1/2022	N
Schwieterman,John Michael George	Johnson K-8 Sch of Int Studies	Tchr, Third Grade	Gifted Endorsement Class 2	11/1/2022	N
Upson,Stephanie	Williams Elementary School	Tchr, Second Grade	English 6-12	11/1/2022	N
Day,Christina Lynn	Braden River Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades General Science 5-9	10/16/2022	N
Sabo,Benjamin Thomas	Johnson K-8 Sch of Int Studies	Tchr, Technology	Engineering and Technology Education	10/11/2022	N
Murphy,Jack R	Buffalo Creek Middle School	Tchr, Social Studies, MS	Social Science 6-12	10/7/2022	N
Miller,Angela Glenda	Tillman Elementary School	Tchr, VE/SC	Autism Endorsement Year 2	10/5/2022	N
Boyd,Stephanie	Jain Middle School	Tchr, Social Studies, MS	Middle Grades English 5-9	10/5/2022	N
Bailey,Michael C.	Parrish Community High School	Tchr, Social Studies, HS	Earth-Space Science 6-12	10/4/2022	N
Jones,Cary Leigh	Parrish Community High School	Tchr, Technology	Exceptional Student Education K-12	10/4/2022	N
Dorman,Brianne	Sea Breeze Elementary School	Tchr, Kindergarten	Exceptional Student Education K-12	9/15/2022	N
Shreve,Heather	Rogers Garden-Bullock ES	Tchr, Physical Educ, ES	Elementary Education K-6	9/13/2022	N
Brod,Leah Bea	Bayshore Elementary School	Tchr, Pre-K Handicapped	Elementary Education K-6	5/31/2022	N
Bennett,Robert C.	Bayshore High School	Tchr, VE	Autism Endorsement Year 2	5/31/2022	N
Reynolds,Jennifer L.	Manatee High School	Tchr, Science, HS	Gifted Endorsement Class 3	5/31/2022	N
Rodgers,Susan D.	Manatee High School	Tchr, Reading, HS	Middle Grades General Science 5-9	5/31/2022	N
Artis,Heather E.	Rogers Garden-Bullock ES	Tchr, VE	Exceptional Student Education K-12	5/31/2022	N
Pippin,Tami Lynn	Palm View K-8 School	Tchr, VE	Autism Endorsement Year 2	5/31/2022	N
Webb,James H	Palmetto High School	Tchr, Dropout Prevention, HS	Social Science 6-12	5/31/2022	N
Keiper,Keala Pamela Ros	Samoset Elementary School	Tchr, Pre-K Handicapped	Elementary Education K-6	5/31/2022	N
Keiper,Keala Pamela Ros	Samoset Elementary School	Tchr, Pre-K Handicapped	Exceptional Student Education K-12	5/31/2022	N
McGarry,Hunter	Tillman Elementary School	Tchr, VE	Elementary Education K-6	5/31/2022	N
McGarry,Hunter	Tillman Elementary School	Tchr, VE	Autism Endorsement Year 1	5/31/2022	N
Geldmaker,Stephanie	Sugg Middle School	Tchr, VE	Elementary Education K-6	5/31/2022	N
McDaniel,Lauren A.	Tara Elementary School	Tchr, Third Grade	Educational Media Specialist PK-12	5/31/2022	N
Gardner,Kelly Sanford	Lakewood Ranch High School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 2	5/31/2022	N
Wright,Kimberly	Horizons Academy	Tchr, Other Classroom	Mathematics 6-12	5/31/2022	N
John,Melissa K.	Williams Elementary School	Tchr, Second Grade	Exceptional Student Education K-12	5/31/2022	N
Luther,Latece R.	Lincoln Memorial Middle School	Tchr, Physical Educ, MS	Exceptional Student Education K-12	5/31/2022	N
Rainey,Kharma Rae	Access to Education	Tchr, VE/SC	Elementary Education K-6	5/31/2022	N
Hodge,Doni E.	Samoset Elementary School	Tchr, Fourth Grade	Educational Media Specialist PK-12	5/1/2022	N
Kennedy,Ryan M.	Parrish Community High School	Tchr, Physical Educ, HS	English 6-12	2/12/2022	N
Childers,Kelly L.	Bayshore High School	Tchr, VE	Art K-12	1/21/2022	N
Childers,Kelly L.	Bayshore High School	Tchr, VE	Elementary Education K-6	1/21/2022	N
Westendorf,Michelle S.	Miller Elementary School	Tchr, First Grade	Exceptional Student Education K-12	1/11/2022	N
Hammer,Lisa	Bayshore Elementary School	Tchr, First Grade	Educational Media Specialist PK-12	1/10/2022	N
Hammer,Lisa	Bayshore Elementary School	Tchr, First Grade	Elementary Education K-6	1/10/2022	N
Mauk,Kyle	Tillman Elementary School	Tchr, Combination, ES Grds	Exceptional Student Education K-12	12/2/2021	N
Ortiz,Joan P.	Nolan Middle School	Tchr, Science, MS	Middle Grades General Science 5-9	10/21/2021	N
Siegel,Kristin M.	Parrish Community High School	Tchr, Other Classroom	Biology 6-12	10/19/2021	N
Corbett,Brooke E.	Palmetto High School	Tchr, Other Classroom	World Language – Spanish K-12	10/11/2021	N

Searls,Darvin L.	Southeast High School	Tchr, Other Classroom	Exceptional Student Education K-12	10/8/2021	N
Guth,Andrea	Kinnan Elementary School	Tchr, Kindergarten	Elementary Education K-6	10/8/2021	N
Miller,Angela Glenda	Tillman Elementary School	Tchr, VE/SC	Autism Endorsement Year 1	10/5/2021	N
Bailey,Michael C.	Parrish Community High School	Tchr, Social Studies, HS	English 6-12	10/4/2021	N
Bailey,Michael C.	Parrish Community High School	Tchr, Social Studies, HS	Mathematics 6-12	10/4/2021	N
Matyasi,Matthew	Johnson K-8 Sch of Int Studies	Tchr, Science, MS	Middle Grades General Science 5-9	10/2/2021	N
Boardman,Kerri	Braden River Elementary School	Tchr, VE/SC	Elementary Education K-6	9/27/2021	N
Fraley,Leah Nicole	Bayshore Elementary School	Tchr, Kindergarten	Autism Endorsement Year 2	5/31/2021	N
Munive,Daniel A	Bayshore Elementary School	Tchr, ESOL Resource	Exceptional Student Education K-12	5/31/2021	N
Bennett,Robert C.	Bayshore High School	Tchr, VE	Elementary Education K-6	5/31/2021	N
Bennett,Robert C.	Bayshore High School	Tchr, VE	Autism Endorsement Year 1	5/31/2021	N
Neathery,Michele E.	Bayshore High School	Tchr, Reading, HS	English 6-12	5/31/2021	N
Bracciano,Kathryn E	Manatee High School	Tchr, Science, HS	Middle Grades General Science 5-9	5/31/2021	N
Egyed,Peter P.	Manatee High School	Tchr, Autism Spectrum Disorder	Art K-12	5/31/2021	N
Rodgers,Susan D.	Manatee High School	Tchr, Reading, HS	Middle Grades Mathematics 5-9	5/31/2021	N
Muntz,Steve Marshall	Southeast High School	Tchr, Business Technology	Mathematics 6-12	5/31/2021	N
Swinkels,Katherine	Southeast High School	Tchr, Science, HS	Middle Grades General Science 5-9	5/31/2021	N
Ngo,Jacqueline L	Blackburn Elementary School	Tchr, First Grade	World Language – Spanish K-12	5/31/2021	N
Ramirez,Maria Gabriela	Braden River Elementary School	Tchr, Second Grade	Elementary Education K-6	5/31/2021	N
Reeves,Patricia	Braden River Middle School	Tchr, Social Studies, MS	Middle Grades Mathematics 5-9	5/31/2021	N
Gibson,Joseph W.	Haile Middle School	Tchr, Art, MS	Engineering and Technology Education	5/31/2021	N
Vonseggern,Byron	Nolan Middle School	Tchr, Science, MS	Exceptional Student Education K-12	5/31/2021	N
Vasquez,Andrea C	Braden River High School	Tchr, World Language, HS	Elementary Education K-6	5/31/2021	N
Keats,Michelle	Freedom Elementary School	Tchr, Second Grade	Exceptional Student Education K-12	5/31/2021	N
Greene,Caitlyn J	Parrish Community High School	Tchr, Agriculture/Nat Resrcs	Middle Grades General Science 5-9	5/31/2021	N
Rosario,Wilfredo	Sable Acad Behavioral Learning	Tchr, Physical Educ, MS	Exceptional Student Education K-12	5/31/2021	N
Steinberg,Brittney S	Daughtrey Elementary School	Tchr, Kindergarten	Autism Endorsement Year 2	5/1/2021	N
Van Zandt,Mary Beth	Tara Elementary School	Tchr, VE	Elementary Education K-6	1/6/2021	N
Henry,Louis Gerol	Lakewood Ranch High School	Tchr, World Language, HS	Middle Grades Mathematics 5-9	1/3/2021	N
Mauk,Kyle	Tillman Elementary School	Tchr, Combination, ES Grds	Elementary Education K-6	12/2/2020	N
Blank,Christopher	Lakewood Ranch High School	Tchr, Health, HS	Middle Grades General Science 5-9	10/31/2020	N
Paravicini,Scott F.	Lakewood Ranch High School	Tchr, Physical Educ, HS	Mathematics 6-12	10/31/2020	N
Koehlinger,Melissa A.	Lakewood Ranch High School	Tchr, Intellctual Disabilities	Elementary Education K-6	10/3/2020	N
Rodgers,Susan D.	Manatee High School	Tchr, Reading, HS	Middle Grades English 5-9	6/10/2020	N
Fraley,Leah Nicole	Bayshore Elementary School	Tchr, Kindergarten	Autism Endorsement Year 1	5/31/2020	N
Huffman,Julia Marie	Rogers Garden-Bullock ES	Tchr, Third Grade	Elementary Education K-6	5/31/2020	N
Goodyear,Calaina R	Sugg Middle School	Tchr, Social Studies, MS	Exceptional Student Education K-12	5/31/2020	N
Devlin,Brittany	Southeast High School	Tchr, Science, HS	Gifted Endorsement Class 2	5/30/2020	N
Balsai,Gina Maria	Mills Elementary School	Tchr, Pre-K Handicapped	PreKindergarten Disabilities Endorsement	5/30/2020	N
Steinberg,Brittney S	Daughtrey Elementary School	Tchr, Kindergarten	Autism Endorsement Year 1	5/1/2020	N
Bailey,Beth	Sea Breeze Elementary School	Tchr, Kindergarten	Exceptional Student Education K-12	5/1/2020	N
Martin,Roderick	Palmetto High School	Tchr, Mathematics, HS	Mathematics 6-12	3/5/2020	N
Durocher,Christy A.	Lincoln Memorial Middle School	Tchr, Mathematics, MS	Exceptional Student Education K-12	2/14/2020	N
Clark,Christy	Adult Career and Tech Educ	Tchr-Spcl Assgn,Basic Instruct	Engineering and Technology Education	1/8/2020	N
Cruz,Marilyn	Mills Elementary School	Tchr, Pre-K Handicapped	Elementary Education K-6	11/5/2019	N
Woughter,Cari	Manatee Elementary School	Tchr, Fifth Grade	PreKindergarten Disabilities Endorsement	10/19/2019	N
Garrity,Patrick	Manatee High School	Tchr, Other Classroom	Business Education 6-12	10/15/2019	N
Williams,Roshun N.	Lee Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades Mathematics 5-9	10/12/2019	N
Williams,Roshun N.	Lee Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades General Science 5-9	10/12/2019	N
Williams,Roshun N.	Lee Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades Social Science 5-9	10/12/2019	N
Strom,Cary R	Sugg Middle School	Tchr, Dropout Prevention, MS	English 6-12	10/7/2019	N
Yueng-Nieves,Kathryn Paula	Bashaw Elementary School	Tchr, Pre-K	Elementary Education K-6	10/5/2019	N
King,Christopher T.	Parrish Community High School	Tchr, Intellctual Disabilities	Elementary Education K-6	10/3/2019	N
Silva,John L.	Bayshore High School	Tchr, Science, HS	Middle Grades General Science 5-9	5/31/2019	N
Fearon,Victoria A.	Palm View K-8 School	Tchr, VE	Elementary Education K-6	5/31/2019	N
Greene,Nailah D.	Johnson K-8 Sch of Int Studies	Tchr, First Grade	Elementary Education K-6	5/31/2019	N
Cromartie,Kiara Timesha	Lee Middle School	Tchr, Social Studies, MS	English 6-12	5/31/2019	N
Ramos,Laura Lili	Horizons Academy	Tchr, Critical Thinking	Middle Grades Mathematics 5-9	11/1/2018	N
Williams,Tara	Braden River Middle School	Tchr, VE	Social Science 6-12	9/5/2018	N
Henderson,Deanna	Parrish Community High School	Tchr, Science, HS	Social Science 6-12	9/5/2018	N
Mercado,Giovanna	Daughtrey Elementary School	Tchr, Kindergarten	PreKindergarten/Primary Education PK-3	7/13/2018	N
Frech,Aaron	King Middle School	Tchr, Technology	Elementary Education K-6	6/30/2018	N

AGENDA ITEM NO. 10.3

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Proposal for Settlement in the Matter of Jones v. School Board of Manatee County, Manatee County Circuit Court Case No. 2024 CA 001463 (Internal Services Fund)

Executive Summary
This is a general liability case resulting from an incident which occurred on February 2, 2024, at Rogers Garden-Bullock Elementary school in which the District allegedly had potential liability and would incur costs defending this action. A proposed settlement with the Plaintiff was reached among counsel.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 6
Maintain our robust security readiness and safety system across the District

Recommendation
The Superintendent recommends approval of settlement in the matter of Jones v. School Board of Manatee County, Manatee County Circuit Court Case No. 2024 CA 001463 (Internal Services Fund).

Financial Impact
Internal Services Fund

Contact
Submitting Department: Legal
Initiated By: Kimberly Anderson

AGENDA ITEM NO. 10.4

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval to Apply for the 2025-2026 Manatee County Government Dori Slosberg Driver Education Safety Trust Fund Grant in the Amount of $168,539.00 (Incoming Grant Funds)

Executive Summary
In the 2002 Legislative Session, Representative Irv Slosberg introduced a bill which was passed by the Legislature allowing school districts to petition county commissioners to pass a county ordinance to add $3.00 surcharge to all civil traffic violations. Funds generated must be used to pay the direct educational expenses of driver education in county, public and private schools. Manatee County will provide funding from the Dori Slosberg Education Safety Trust Fund Grant in the amount of $168,539.00 for the driver education programs provided by the School Board of Manatee County during the contract period of October 1, 2025 through September 30, 2026.

By providing students with the driver education program, they will build knowledge, good habits, and become a responsible driver in our community.

This grant is pending Board approval, if not approved by the School Board, the application will be withdrawn.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 4
Create an instructional model centered around real-world skills, civic involvement, financial literacy, and arts integration

Recommendation
The Superintendent recommends approval to apply for the 2025-2026 Manatee County Government Dori Slosberg Driver Education Safety Trust Fund Grant in the amount of $168,539.00 (Incoming Grant Funds).

Financial Impact
There is no cost to the General Fund. The School District will receive funds over a one-year period through the grant.

Contact
Submitting Department: Secondary Education
Initiated By: Sharon Scarbrough

Attachments:
Manatee County Slosberg Grant 25_26 SY

Manatee County's Dori Slosberg Funds - Driver's Education Application for FY26.

To qualify for these funds, your program **must benefit Manatee County residents.**

Manatee County will administer these funds, which shall be used for enhancement, and not replacement, of driver education program funds. The funds shall be used for direct educational expenses and shall not be used for administration. Each driver education program receiving funds pursuant to this section shall require that a minimum of 30% of a student's time in the program be behind-the-wheel training. (FL Statute 318.1215)

If you have any questions on this application or process, please contact Kristi Hagen at 941-748-4501, extension 3485.

Helpful Tips

- Limit your use of bullets and other formatting.
- Using the **Next** button on each tabbed section will save your work.
- If you want to save before completing a tabbed section, you need to use the **Save** or **Save & Close** buttons to save your work.
- The **Save & Close** button will close the application and you will be required to sign back in.
- The **Save** button will save your work, but will not close the application.
- You may type your answers in Microsoft Word or other document and then copy and paste into the application.
- To log back into your account, use this link for access to your applications and requirements.

https://www.GrantRequest.com/SID_5955?SA=AM

- Add mail@grantapplication.com to your safe senders list to ensure you receive all system communications.

Organization Information and Contact Information

General Information

Organization Name

School District of Manatee County

Tax ID



85-8012622207C-3

Tax Status



501(c)3

Address

215 Manatee Ave. W.
Bradenton, Fl. 34205

City



Bradenton

State



FL

Zip Code



34205

Phone (941) xxx-xxxx



941-708-8770

Fax Number

Web Address

www.manateeschools.net

Organization Primary Contact

Prefix

Mrs.

First Name

Sharon

Middle Initial

Last Name

Scarbrough

Title

Director of Secondary Education

Office Phone

9417088770

Extension

41172

E-mail

scarbros@manateeschools.net

Request Primary Contact

Same as Organization Primary Contact

Yes

Prefix

Mrs.

First Name

Sharon

Middle Initial

Last Name

Scarbrough

Title

Director of Secondary Education

Office Phone

9417088770

Extension

41172

E-mail

scarbros@manateeschools.net

Required Document Uploads

Guidance: Please click "choose file," then click the "upload" button to ensure your file is loaded properly. If the name of the document is listed on the screen, then it has been uploaded and will be submitted with your application.

Tax Exempt Status Verification

• The letter from Internal Revenue Service stating the tax-exempt status of the agency.
• Governmental agencies may meet this requirement by uploading the current Consumer's Certificate of Exemption from payment of Florida Sales and use tax issued by the Florida Department of Revenue.

Tax Exempt.docx

IRS 990 Tax Return

• The federal tax return public charities file with the Internal Revenue Service. IRS 990, or 990EZ, must be most recent year filed.
• This may not be required for a federal, state, or local governmental agency.

990 (1).docx

Certificate of Liability Insurance Coverage

A Certificate of Insurance as evidence of the agency's current coverage.

[COI] 24-25 Liability - Manatee County (Driver Education Program).pdf

Agency Financial Audit

• Provide a copy of the most recent audit (Section 1010.30, Florida Statutes)
• The required financial audit must be less than 2 years old to receive funding from Manatee County.

Financial Audit.pdf

Program Staff Roster

Please upload a list of your program staff here, complete with names, licensures/certifications, and titles.

Slosberg Grant- Teaching and Endorsement Certificates.pdf

Licenses

Licenses would include any applicable license necessary to operate or house the proposed program, e.g., teaching certificates, FDOT endorsement, program, facility, or professional.

Program Section

PROGRAM & DOCUMENTATION SECTION

Program Description

Please provide a description of your organization's existing driver education program, including how long this program has been provided to residents of Manatee County.

Students in the course will be introduced to traffic laws and defensive driving techniques, as described in the Florida Driving Manual. Testing of traffic laws will be conducted in conjunction with assessment of student driving skills by using the State of Florida Driving Skills Test. All Driver Education instructors are 3rd party administrators. Therefore, all instructors have the ability to test
all students and issue Operator Driver License waivers for the students' Operator License. The current Summer and Saturday program has been provided to Manatee County students for approximately 17 years. The program serves approximately 350 students every school year.

Program Enhancement

Describe how the requested funds will be used to enhance your organization's existing driver education program funding. Be specific in terms of an increase to instructors, vehicles, fuel, books, or other educational expenses.

Funding will enhance the program by utilizing a driver education outreach program in addition to the regular Driver Education courses offered Monday-Friday in each high school. This program is set up to give students the opportunity to take the class outside of the typical school day. This benefits students who cannot fit the course in during the regular school day, as well as students at charter schools where driver education is not offered. With the grant, hiring of instructors will be accomplished, along with fuel cost and maintenance of the vehicles.

Program Schedule and Locations

Describe when and where the program will be offered.
Include days of the week, dates, and times. Also provide specific locations where the program can be observed.

The program will be offered on Saturdays during the Fall and Spring Semester. It will also be offered during Summer School. All classes will be held at Manatee High School. Saturday Class and Summer School will be from 8:00 a.m.-12:15 p.m.

Method Used

Describe the method used for program instruction and how the chosen method will benefit the students.

Method for program instruction will be behind-the-wheel driving. Students will come to class a total of four times during the semester. One day will be setting up student driving schedules, along with a brief discussion of road rules and driving laws. The other three days, students will come back for their behind-the-wheel instruction. Students will drive in pairs and practice the four driving maneuvers

required by the State of Florida to pass the Florida Driving Skills Test. Driving instruction will take place in school parking lots and various roads throughout Manatee County. This will benefit the students by having real life driving experiences, on actual roads, with a certified instructor. Students will be practicing various driving maneuvers while on their driving routes. Students will also be assessed by taking their Skills Driving test at the end of the course.

Program Results

Describe the organization's ability to predict and measure client milestones, track and verify the achievement of determined milestones, and make positive adjustments to the program based on the determined method. What documentation will be available for a program monitor?

If investment funding request is to support program operation Results along with related milestones and verification methods will be determined and entered into the agreement accordingly. For more information on Results First please see https://tinyurl.com/ResultsFirstInfoTips

Method for program instruction will be behind-the-wheel driving. Students will come to class a total of four times during the semester. One day will be setting up student driving schedules, along with a brief discussion of road rules and driving laws. The other three days, students will come back for their behind-the-wheel instruction. Students will drive in pairs and practice the four driving maneuvers required by the State of Florida to pass the Florida Driving Skills Test. Driving instruction will take place in school parking lots and various roads throughout Manatee County. This will benefit the students by having real life driving experiences, on actual roads, with a certified instructor. Students will be practicing various driving maneuvers while on their driving routes. Students will also be assessed by taking their Skills Driving test at the end of the course.

Qualified Personnel

List the qualifications your organization requires for personnel who will work with the students (include instructional and non-instructional). Describe the methods used to verify the qualifications of the personnel, and how they are maintained up-to-date. What documentation will be available for a program monitor?

Kim Cook- Florida teaching certificate in Driver Education.(5 year renewal) FLHSMV Third Party Driver Education Specialist Certificate. (3 years renewal)

Tom Wyar- Florida teaching certificate in Driver Education.(5 year renewal) FLHSMV Third Party Driver Education Specialist Certificate. (3 years renewal)

Matt Hassler- Florida teaching certificate in Driver Education.(5 year renewal) FLHSMV Third Party Driver Education Specialist Certificate. (3 years renewal)

Keith McMahon- Florida teaching certificate in Driver Education.(5 year renewal) FLHSMV Third Party Driver Education Specialist Certificate. (3 years renewal)

Rob Viera- Florida teaching certificate in Driver Education.(5 year renewal) FLHSMV Third Party Driver Education Specialist Certificate. (3 years renewal)

Student Safety

Provide a description of your organization's policy on background checks for personnel who will provide services in this program. What documentation will be available for a program monitor?

All teachers working this program have been fingerprinted and have had a background check prior to receiving employment with the school district. Also, FLHSMV requires all instructors to be fingerprinted and have their background checked yearly. These results are transmitted to the FLHSMV via of LiveScan.

STUDENT INFORMATION DOCUMENTATION

Anticipate Number To Be Served

Please provide the estimated number of students to be served.

350

Student

What documentation will you be able to provide to a program monitor as verification that the individual served is a student in a public or non-public school?

All students will be required to have a School District of Manatee County Student ID number to participate. Furthermore, students are required to use Focus to sign up for the course. Focus is the Manatee County School District's student database and requires students to be actively enrolled in Manatee County Schools for access.

Residency

What documentation will you be able to provide to a program monitor as verification that the individual served is a resident of Manatee County?

Proof of residency will be verified by student's Florida Driver's License indicating a Manatee County address. Also, student information is in Focus. (Manatee School District attendance software)

Time Behind the Wheel

What documentation will you be able to provide to a program monitor as verification that the student has had at least 30% of their time in training behind the wheel (driving the car)?

All students in the program will have their names entered on a spreadsheet. Student time behind the wheel will be recorded, along with the driving dates. Also, each student will have a Student Driving Record that will be handwritten by each instructor. Anecdotal notes, along with driving times will be recorded and kept in a binder for viewing.

Investment and Financial Section

INVESTMENT

A proposed budget is required to be uploaded, see Budget Uploads tab.

Request Amount

168539

Investment Amount Awarded in current Fiscal Year

180708

Is the request for an increased investment?

No

If yes, explain how the increased investment will support the program and the related cost benefit. If no, please enter NA.

N/A

If there are any purchases in the proposed budget, include justification for each. If there are none, enter NA.

Supplies for course- Cones for parking. Printer to print student records.

OTHER FUNDING SOURCES

Please list all other sources of funds or potential funds for this program. Include the funding source and amount of funding provided by each.

SDMC will be contributing funds to the program. The district funds the Driver Education Program during the regular school year at the seven high schools. Funding is used for staffing of teachers, vehicles, and gas/maintenance. The school district will also fund the additional vehicles, maintenance of vehicles and site locations for the Summer and Saturday Program.

ORGANIZATIONAL CAPACITY

Please describe your organization's financial capability to provide and manage the driver education program to include sufficient qualified personnel to ensure a quality program.

This proposal is to renew the Dori Slosberg Safety Grant for the School District of Manatee County, fiscal year 2025-26. The program contact, Tom Wyar, will assume supervision of all Driver Education Programs for the school district. He will serve as the teacher unit for the Lakewood Ranch High School and Driver Education lead teacher for the school district. The funds for this program shall be used for direct educational expenses and shall not be used for administration. SDMC will contribute 10% of FTE

(Fulltime Equivalent Student) funding generated from Tom Wyar's full time salary, which is approximately $73,192, toward the Driver Education Program. These funds, estimated at $7,319, will be enhanced by Slosberg funding to support the remainder of the program.

Budget Uploads

Budget Uploads

Guidance:

This is the budget specific to the **program**, not the organization.

It is advisable to "not have all your eggs in one basket". Reviewing the anticipated program budget will demonstrate the agency's efforts to reduce reliance on Manatee County Children's Services' millage as the only source of funding. This supports efforts in being good stewards of tax-payer dollars.

You will find the Funding Application Program Budget Form at: *https://tinyurl.com/yc7wxbsf* and scrolling to the bottom of the page.

Program Budget

Please use the appropriate downloaded budget template which can be found by clicking here:***Program Budget Template Form***

If there are no expenditures listed for the following itemization documents, please upload a blank document (an upload is required).

FY26 Human Services Funding Application Anticipated Program Budget.xlsx

Itemization of Administrative Expenditures

Please use the appropriate downloaded budget template which can be found by clicking here:***Administrative Expenditures Itemization Template Form***

Updated Itemization Form_Administrative Expenses.xlsx

Itemization of Professional Fee Expenditures

Please use the appropriate downloaded budget template which can be found by clicking here:***Professional Fees Expenditures Itemization Template Form***

Updated Itemization From_Professional Fees.xlsx

Itemization of Miscellaneous Expenses

Please use the appropriate downloaded budget template which can be found by clicking here:***Miscellaneous Expenditures Itemization Template Form***

Updated Itemization Form_Miscellaneous Expenses.xlsx

Program Fee Schedule

Please upload a program fee schedule, if applicable to this program. List program name and applicable fee schedule for participants.

Certification

I, the undersigned, do hereby certify the following:

- that all facts, figures, and representation made in this application are true and accurate
- that all applicable statues, regulations, procedures for program compliance and fiscal contral shall be implemented to ensure proper accountability of any grant funds awarded
- that the funds requested in this application shall not supplant funds that would otherwise be used for the purpose set forth in this application
- that the Driver Education Safety grant funds will be used strictly for direct educational expenses, and shall not be used for the purpose set forth in this application
- that the Driver Education Safety grant funds will be used strictly for direct educational expenses, and shall not be used for administrative costs
- that the submission of this grant application has been duly authorized by the above-noted organization; and
- that I have been duly authorized to act as the representative of the grant application in connection with this application

Signature to Submit Application

Tom Wyar

AGENDA ITEM NO. 10.5

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of Resolution 2025-001 Authorizing Brokerage Account Signatory Changes for the Bayshore High School Krause Scholarship Held at Wells Fargo Advisors (No Financial Impact)

Executive Summary
The stock assets of the Krause Scholarship for the benefit of students at Bayshore High School are held in a brokerage account at Wells Fargo Advisors. This account contains only the shares of stocks originally donated to the school. The person or persons who are signatories to this account are currently unknown. All stock dividends and/or income generated for the stock in this brokerage account are paid by check to Bayshore High School. Bayshore High School maintains an Internal Account to deposit all dividends and/or interest income generated from said stocks.

The original Board work establishing the Krause Scholarship is attached hereto. The intent of the donor was for the school to utilize the income/dividends from the stock to establish a Krause Scholarship for Bayshore High School students annually, as the income allowed.

The Principal of Bayshore High School, Scott Cooper, wishes to utilize a portion of the income derived from the stock held in said Internal account for establishing a Krause Scholarship for the 2024-2025 school year.

There are forms and signature cards to be completed, signed, and returned to Wells Fargo Advisors to update this brokerage account to add the current principal of Bayshore High School, Scott Cooper, and the Executive Director of High Schools, Sharon Scarbrough, as signatories on this account.

The most current value known for the brokerage account is as of November 30, 2024, for $22,429.96. A copy of the Wells Fargo Advisors account statement dated November 30, 2024, is attached hereto. The Bayshore High School Internal Account which maintains the stock dividends and any interest has a value as of January 13, 2025, for $15,511.92. A copy of the Receipts and Disbursements Report is attached hereto. The total estimated combined value is $37,941.88.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Financial Transparency & Capital Planning | Goal 1
Maximize all district resources to enhance the learning environment and ensure financial sustainability.

Recommendation
The Superintendent recommends Approval of Resolution 2025-001 Authorizing Brokerage Account Signatory Changes for the Bayshore High School Krause Scholarship held at Wells Fargo Advisors (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Business Services Department
Initiated By: Rachel Sellers, Deputy Superintendent of Business Services

Attachments:

Bayshore High Internal Account - Krause Scholarship - Stock Dividend Income as of January 13, 2025
Original Board Work from January 22, 2019
Resolution 2025-001 - Authorizing Change of Signatories on Well Fargo Advisors
Wells Fargo November 30, 2024 - Statement Redacted

Receipts and Disbursements Report - Wildcard Search

Bayshore High School

1/13/2025

Account	Month To Date						Year To Date			
	Beg. Mth. Bal	Receipts	Disbursements	Transfers	Encumbrances	Ending Bal.	Receipts	Disbursements	Transfers	Encumbrances
6.64027.000000 KRAUSE SCHOLARSHIP	$15,511.92	$0.00	$0.00	$0.00	$0.00	**$15,511.92**	$309.52	$0.00	$0.00	$0.00
6.64027.451001 KRAUSE SCHOLARSHIP/Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**	$0.00	$0.00	$0.00	$0.00
	$15,511.92	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$15,511.92**	**$309.52**	**$0.00**	**$0.00**	**$0.00**

I certify that the above information is correct

Bookkeeper's Signature - Traci Moore _____ _____
Date

Principal's Signature - Scott Cooper _____ _____
Date

School Board of Manatee County, FL
January 22, 2019 – Regular Meeting
Agenda Item

Title:

Approval of Gift to the School District on behalf of Bayshore High School

Executive Summary
School District policy 7230 states "Any gift conveying title shall be submitted to the School Board for individual acceptance."

During an audit of the school internal accounts, the following was commented on in the management letter to the District. "Bayshore High School has investment in AT&T stock with a fair value of $28,886 at June 30, 2018. The District's investment policy does not allow investments in equity securities".

Upon further review, it was determined this donation made in 1991, was restricted for specific purposes on behalf of Bayshore High School as the "Krause Scholarship". No prior Board approval could be verified. It is the District's position, the investment policy is intended for the investment of excess and/or idle funds and does not apply to donations for specific purposes. This donation falls under policy 7230 Gifts to the School District.

This request for approval aligns with the District's Strategic Plan Goal(s) which state(s):
Goal 3: Financial Stability
Implement and sustain solid financial management practices to establish a strong economic foundation.

The Superintendent recommends approval of donation of AT&T stock to the District on behalf of Bayshore High School for the Krause Scholarship.

Recommendation
Motion and approval of donation of AT&T stock to the District on behalf of Bayshore High School for the Krause Scholarship.

Financial Impact
No financial impact.

Contact:

Prepared by: Tammy Taylor

Initiated by: Heather Jenkins, Finance

School Board Meeting: January 22, 2019

Alfred Krause Scholarship Background Information –November 2108

I believe it was around Christmas, 1990 when Bayshore High Schools elite choral group, then called the Music Makers under the direction of vocal teacher Archie Snyder, performed for the residents of Trailer Estates. Among the residents present were retired engineer Alfred Krause (pronounced Kraus-ee) and his wife. Mr. Krause later came to my office with praises for the performance, and he wanted to support the school with a scholarship in his name. He told the story about how he had been awarded a small scholarship to study engineering when he was a senior in high school in Wisconsin back in the 1930's. He was very encouraged by that recognition. He said he would like to do for Bayshore students.

He was fairly specific when he gave the school some stock which I believe was valued at about $10,000 at the time. He directed us to award no more than the earnings from that stock, as he wanted the scholarship to be fairly small like the one he had gotten. He wanted the value of the stock to grow so the award to be able to continue for many years into the future. He specified that the award should go to an above average student with financial need who wanted to study in the field of sciences and/or technology. He definitely preferred those who were committed to engineering but did not want to limit it. He also specified that the student should attend a degree-granting institution, and he preferred what was then known as Manatee Community College (now State College of Florida). The student was to be selected from a pool of applicants by the Guidance staff at Bayshore.

Since that time there were a few modifications and decisions that were made. At some point I believe he specified the scholarship be named the Alfred Krause Masonic Scholarship. Mr. and Mrs. Krause have both since passed away and there has been turn over in the Guidance staff. During that time the staff generally has tried to limit applicants to those with grade averages above 3.0. I have not been at Bayshore the whole time, but I believe the scholarship has not been awarded every year due to a couple of reasons. There may not have been qualified applicants and if the market did not do well there may not have been funds to make the award. I am not positive about which if any of those occurred, but these scenarios were discussed with me over the years.

I hope this helps provide the needed background to enable Mr. Krause's act of generosity and the scholarship in his name to continue unimpeded for many years to come. Should you require further information, please feel free to contact me.

David Bishop, Counselor and Director of Guidance 1977-2009
634 Buttonwood Dr., Longboat Key, FL 34228
941-545-0625
Dlbishop66@hotmail.com

Resolution 2025-001

Authorization to Appoint Signatories to the Bayshore High School Wells Fargo Advisors' Account

WHEREAS, the School District of Manatee County, Florida, (hereinafter "Organization") pursuant to the following duly certified resolutions, hereby authorizes Wells Fargo Advisors and their affiliates (hereinafter "WFA") to open, reopen, reactivate, and/or remove Organization's Account in the name of the Organization from dormant status, and maintain banking, asset management, brokerage, and other accounts and relationships ("Accounts"). This authorization shall continue in effect until revoked by the Organization by a written notice addressed to WFA and received by WFA.

WHEREAS, the Organization hereby certifies that the following is a full, true, and correct copy of Resolutions duly adopted by the vote of the ruling body of the School District of Manatee County, Florida, the Manatee County School Board, Chad Choate, Chairman, of the Organization, and that such Resolutions have not been rescinded or modified and are in full force and effect, and the Organization further represents and warrants that:

(i) The Organization is fully organized and existing;

(ii) The Organization is empowered to engage in the actions called for by the Resolutions;

(iii) The Resolutions are in accord with and pursuant to the Organization's underlying charter and by-laws;

(iv) The Resolutions are in accord with all constitutional, statutory, and regulatory provisions pertaining to the Organization; and

(v) The persons designated below ("Authorized Individuals") have been duly installed and now hold the offices/positions in the Organization set forth in writing by their respective names and their signatures.

RESOLVED, that the Organization is authorized and empowered to open, maintain, and reactivate banking, asset management, brokerage (including, without limitation, margin, options, and commodities) Accounts with WFA.

RESOLVED, that each of the Authorized Individuals is hereby authorized in the name and on behalf of this Organization to open and maintain such Accounts with WFA as he or she may deem necessary or appropriate, in his or her sole discretion, including, without limitation, checking, savings, asset management, and brokerage (including, without limitation, margin, options, and commodities) accounts and relationships.

RESOLVED, FURTHER, that each of the Authorized Individuals is hereby authorized in the name and on behalf of this Organization to (i) issue any and all instructions, and WFA is authorized to accept such instructions, with respect to the Account(s) including, but not limited to, deposit and withdrawal, the sale or other disposition of stocks, bonds, and other securities or commodities, and (ii) receive and acknowledge the correctness of all

statements of the Accounts, enter into agreement (whether oral or written) with respect to the Accounts, execute any and all documents with respect to the Accounts, and otherwise act with respect to the Accounts as if the Accounts were his or her Accounts only.

RESOLVED, FURTHER, that all matters relating to the Accounts shall be governed by these Resolutions, by the terms of any agreements entered into with respect to the Accounts, and by such internal and external rules and regulations as may be applicable thereto.

RESOLVED FURTHER, that WFA is hereby authorized to honor, receive, certify, or pay all checks, drafts, and other evidences of indebtedness bearing or purporting to bear the signature or the facsimile signature of any Authorized Individual, regardless of whether the purported signature is genuine or resembles the signature or facsimile signature of such Authorized Individual and regardless of who affixed the actual or purported facsimile signature thereon, or by what means the signature or the facsimile thereon may have been affixed thereto.

RESOLVED, FURTHER, that either the Principal of Bayshore High School or the Executive Director of High Schools (or other duly designated officer or officers) of this Organization is hereby authorized to furnish a certified copy of these Resolutions to WFA, and WFA is authorized to deal with the Authorized Individuals under the authority of these Resolutions, unless and until it shall be expressly notified in writing to the contrary by this Organization.

RESOLVED, FURTHER, that all transactions by officers, representatives, employees, or agents of this Organization, on its behalf and in its name prior to the delivery of a certified copy of these Resolutions, are, in all respect, hereby ratified, confirmed, and adopted, nunc pro tunc.

NOW THEREFORE, BE IT RESOLVED that Scott Cooper, Principal of Bayshore High School, and Sharon Scarbrough, Executive Director of High Schools, and their successors appointed to their positions with the School District of Manatee County, are authorized to sign the appropriate paperwork with Wells Fargo Advisors to update the Account and remain as signatories, jointly and severally, on the Account for the benefit of Bayshore High School.

ADOPTED this _____ day of February, 2025.

School Board of Manatee County

By: _____
Chad Choate, III, Chair

WELLS FARGO Advisors

SNAPSHOT
Current period ending November 30, 2024

ACCOUNT NAME: BAYSHORE HIGH SCHOOL

ACCOUNT NUMBER: [redacted]

DEC 11 RECD

0060546 01 AB 0.593 **AUTO T6 0 3681 34210-343801 -C03-P60606-I
BAYSHORE HIGH SCHOOL
5401 34TH ST W
BRADENTON FL 34210-3438

Your Financial Advisor:
WELLS FARGO ADVISORS SOLUTIONS
Phone: 866-636-8339

ONE NORTH JEFFERSON AVE
MAC H0004-014
ST LOUIS MO 63103

If you have more than one account with us, why not link them and receive summary information for your entire household? Contact Your Financial Advisor for more details.

Message from Wells Fargo Advisors

MAKE A GREATER IMPACT BY DONATING STRATEGICALLY. BEFORE YOU DONATE, LEARN WHY AND HOW GIVING IN A TARGETED WAY COULD ENHANCE YOUR IMPACT. LEARN MORE AT WELLSFARGOADVISORS.COM/GIVING.

Investment and Insurance Products are:
- **Not Insured by the FDIC or Any Federal Government Agency**
- **Not a Deposit or Other Obligation of, or Guaranteed by, the Bank or Any Bank Affiliate**
- **Subject to Investment Risks, Including Possible Loss of the Principal Amount Invested**

Wells Fargo Advisors is a trade name used by Wells Fargo Clearing Services, LLC, a registered broker-dealer and non-bank affiliate of Wells Fargo & Company.

General instructions and disclosures

About this statement

Clearing services: Wells Fargo Clearing Services, LLC (Wells Fargo Advisors), an indirect wholly owned subsidiary of Wells Fargo & Company, is a clearing broker-dealer registered with the Securities and Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB) and is a member of the New York Stock Exchange (NYSE), the Financial Industry Regulatory Authority (FINRA) and all principal U.S. exchanges. Wells Fargo Advisors carries your account(s) and acts as your custodian for funds and securities deposited with us directly by you, or as a result of transactions we process for your account. Twice a year, Wells Fargo Advisors publishes on its web site **www.wfclearing.com** a statement of the firm's financial condition. A financial statement of this organization is available for your personal inspection at its offices, or a copy of it will be mailed upon your written request.

Trade date statement and trade details: All activity and positions on this statement are shown as of the date a trade is entered on the brokerage trading system (i.e., the trade date). Proceeds from the sale of securities and costs for the purchase of securities are not transacted through your account until the actual settlement date of the trade. The time of the transactions, the name of the buyer or seller, and the source and amount of any commission or fee will be furnished upon written request.

Pricing of securities: Securities prices on your statement may vary from actual liquidation value. Prices are provided by outside quotation services which we believe are reliable but due to the nature of market data the accuracy cannot be guaranteed. In the absence of such pricing, prices are estimated by Wells Fargo Advisors using available information and its judgment. Such estimates may not reflect actual trades and do not reflect a commitment by the firm to buy or sell at those prices. Securities listed on a national exchange are priced as of the close of the statement period. Unlisted shares may be valued at the current best published "bid-price", and, if none exists, the last reported transaction if occurring within the last 45 days. Prices of securities not actively traded may not be available and are indicated by "N/A." Corporate and municipal bonds and other fixed income securities are priced by a computerized pricing service or, if less actively traded, by utilizing a yield-based matrix system to arrive at an estimated market value. Listed options are priced based on the closing "bid-ask" prices and the last reported trade. Mutual fund shares are priced at net asset value. Shares of direct participation program (DPP) and real estate investment trust (REIT) securities that are not listed on a national exchange are generally illiquid. Because no trading market exists for these investments, their values are estimated. Unless otherwise indicated, the values shown for DPP and REIT securities have been provided by the management of each program and represent that management's estimate of the investor's interest in the net assets of the program. See statement sections for additional pricing information. Values for hedge funds and certain managed futures funds are provided on a month delay basis. Other managed futures funds may be priced more frequently. Long-term certificates of deposit (maturity beyond one year from date of issue) are priced using a market value pricing model. The sale or redemption price of your securities may be higher or lower than the prices shown on your statement. For an actual quote, contact the individual servicing your account.

Estimated annual income/yield: Estimated Annual Income (EAI), when available, reflects the estimated amount you would earn on a security if your current position and its related income remained constant for a year. Estimated Annual Yield (EAY), when available, reflects the current estimated annual income divided by the current value of the security as of the statement closing date. EAI and EAY are estimates and the actual income and yield might be lower or higher than the estimated amounts. EAY reflects only the income generated by an investment. It does not reflect changes in its price, which may fluctuate. The information used to derive these estimates is obtained from various outside vendors; Wells Fargo Advisors is not responsible for incorrect or missing estimated annual income and yields. Past performance is not a guarantee of future results.

Income summary: The Income summary displays all income as recorded in the tax system as of period end date. The totals in the Cash flow snapshot may not match the totals in the Income snapshot due to reclassifications or other corrections made in the tax system. Remember, you may have certain products that are not included in these figures and whose income is only available on the tax forms sent to you at year-end. Reclassifications and other tax reporting requirements may alter these numbers both during and after year end. You should rely only on tax reporting documents. Contact your tax advisor if you have any questions about the tax consequences of your brokerage activity.

Texas designation: If you are a resident of Texas who has purchased mutual fund shares, you may designate a representative to receive notification to assist in avoiding escheatment of assets in your investment account to the State of Texas. The designated representative does not have any rights to your account. Please use the Texas Unclaimed Property link (**https://claimittexas.org/**) to access the Designation of Representative for Notice Request form which you may complete and return to us at **ATTN: H0006-08K, 1 N. Jefferson Ave, St. Louis, MO 63103** or return by email at **clientcontact@firstclearing.com**.

Tax reporting: We are required by federal law to report annually to you and to the Internal Revenue Service (IRS) on Form(s) 1099 interest income, dividend payments and sales proceeds including cost basis information for applicable transactions credited to your account.

About your rights and responsibilities

Questions and complaints about Your Account: This account statement contains important information about your brokerage account, including recent transactions. All account statements sent to you shall be deemed complete and accurate if not objected to in writing within ten days of receipt. We encourage you to review the details in this statement. If you do not understand any of the information in your statement or if you believe there are any inaccuracies or discrepancies in your statement, you should promptly report them to the manager of the Wells Fargo Advisors office listed on the front of your statement. To further protect your rights, including any rights under the Securities Investor Protection Act, any verbal communications with Wells Fargo Advisors should be re-confirmed in writing. Inquiries or complaints about your account statement, including the positions and balances in your account, may be directed to **Wells Fargo Advisors Client Services at (866) 887-2402 or ATTN: H0005-087, 1 N. Jefferson Ave, St. Louis, MO 63103.**

Public disclosure: You may reach FINRA by calling the FINRA BrokerCheck Hotline at **(800) 289-9999** or by visiting the FINRA website at **www.finra.org.** An investor brochure that includes information describing FINRA BrokerCheck is available from FINRA upon request. A brochure describing the FINRA Pricing of Securities Regulation Public Disclosure Program is also available from the FINRA upon request.

MSRB disclosure: A brochure describing the protections available under MSRB rules and how to file a complaint is available at **www.MSRB.org**.

Account protection: Wells Fargo Advisors is a member of the Securities Investor Protection Corporation (SIPC) which protects against the loss of cash and securities held in client accounts of a SIPC member firm in the event of the member's insolvency and liquidation. SIPC coverage is limited to $500,000 per customer, including up to $250,000 for cash. For more information on SIPC coverage, please see the explanatory brochure at **www.sipc.org** or contact SIPC at **(202) 371-8300**. In addition, Wells Fargo Advisors maintains additional insurance coverage provided through London Underwriters (led by Lloyd's of London Syndicates). This additional insurance policy becomes available to clients if their SIPC limit is exhausted and provides additional protection up to a firm aggregate of $1 billion, including up to $1.9 million for cash per client. SIPC does not insure the quality of investments or protect against market losses. SIPC only protects the custody function of their members, which means that SIPC works to restore to clients their securities and cash that are in their accounts when the member firm liquidation begins. Not all investments are protected by SIPC. In general, SIPC does not cover instruments such as unregistered investment contracts, unregistered limited partnerships, fixed annuity contracts, escrow receipts, direct investments, currency, commodities or related contracts, hedge funds and certain other investments.

Investor education: Wells Fargo Advisors publishes on its web site **www.wellsfargoadvisors.com** information on topics of interest to investors as well as market commentary and economic analysis. This information may be found in the "Other Insights" menu. Wells Fargo Advisors has also developed numerous investor education guides to provide you with important information regarding the products and services we offer. These guides may be found in the "Why Invest With Us" menu.

Free credit balances: Free credit balances are not segregated and may be used by Wells Fargo Advisors in the operation of its business in accordance with applicable laws and regulations. You have the right to receive from us in the course of normal business operations, subject to any open commitments in any of your accounts, any free credit balances to which you are entitled.

Investment objectives/Risk tolerances: Please inform us promptly of any material change that might affect your investment objectives, risk tolerances or financial situation, or if you wish to impose or change any reasonable restrictions on the management of your account. A copy of the Investment Advisory Services Disclosure document is available without charge upon request. Please contact the individual denoted on the front of your statement to update your information and to receive a copy of this document.

Option accounts: Pursuant to FINRA Rule 2360, option assignment notices are randomly allocated by an automated process amongst all client short option positions that are subject to exercise, including positions established on the day of assignment. Transaction confirmations that were previously furnished to you provides information on commissions and other charges related to your option transaction executions. Details of our random allocation procedures and copies of transaction confirmations are available upon request.

WELLS FARGO Advisors

SNAPSHOT [redacted]

BAYSHORE HIGH SCHOOL

OCTOBER 1, 2024 - NOVEMBER 30, 2024
ACCOUNT NUMBER: [redacted]

Progress summary

	THIS PERIOD	THIS YEAR
Opening value	**$20,771.75**	**$17,050.12**
Cash deposited	0.00	0.00
Securities deposited	0.00	0.00
Cash withdrawn	-67.26	-969.04
Securities withdrawn	0.00	0.00
Change in value	1,725.47	6,348.88
Closing value	**$22,429.96**	**$22,429.96**

As a Wells Fargo Advisors client, you can upgrade your investment account to add Brokerage Cash Services at no additional cost. Brokerage Cash Services provides access to convenient money movement options including mobile deposit services. It also includes teller deposit services at Wells Fargo branch locations which are provided through a limited purpose Bank account. You'll have access to many more features and benefits to help you manage your finances. It's as simple as talking with Your Financial Advisor. Ask them today about Brokerage Cash Services.

DEC 1 6 REC'D

Portfolio summary

	ASSET TYPE	PREVIOUS VALUE ON SEP 30	%	CURRENT VALUE ON NOV 30	%	ESTIMATED ANN. INCOME
ASSETS	Cash and sweep balances	-175.00	0.00	0.00	0.00	0
	Stocks, options & ETFs	20,946.75	100.00	22,429.96	100.00	969
	Fixed income securities	0.00	0.00	0.00	0.00	0
	Mutual funds	0.00	0.00	0.00	0.00	0
	Asset value	**$20,771.75**	**100%**	**$22,429.96**	**100%**	**$969**

Negative values are not included in percent calculations.

SNAPSHOT [redacted]

BAYSHORE HIGH SCHOOL

OCTOBER 1, 2024 - NOVEMBER 30, 2024
ACCOUNT NUMBER: [redacted]

Cash flow summary

	THIS PERIOD	THIS YEAR
Opening value of cash and sweep balances	**-$175.00**	
Income and distributions	242.26	969.04
Net additions to cash	**$242.26**	**$969.04**
Withdrawals by check	-67.26	-794.04
Other subtractions, transfers & charges	0.00	-175.00
Net subtractions from cash	**-$67.26**	**-$969.04**
Closing value of cash and sweep balances	**$0.00**	

Income summary *

		THIS PERIOD	THIS YEAR
TAXABLE	Qualified dividends	242.26	969.04
	Total taxable income	**$242.26**	**$969.04**
	Total federally tax-exempt income	**$0.00**	**$0.00**
	Total income	**$242.26**	**$969.04**

* Certain distributions made in the current year are reported as prior year income according to IRS regulations. This may cause a difference between Cash Flow and Income Summary totals.

WELLS FARGO Advisors

SNAPSHOT [redacted]

BAYSHORE HIGH SCHOOL

OCTOBER 1, 2024 - NOVEMBER 30, 2024
ACCOUNT NUMBER: [redacted]

Your Financial Advisor

WELLS FARGO ADVISORS SOLUTIONS
Phone: 866-636-8339

ONE NORTH JEFFERSON AVE
MAC H0004-014
ST LOUIS MO 63103

Account profile

Full account name:	BAYSHORE HIGH SCHOOL
Account type:	Standard Brokerage
Brokerage account number:	[redacted]
Tax status:	Non-Profit
Investment objective/Risk tolerance:*	CONSERVATIVE GROWTH
Time horizon:*	LONG TERM (10+ YEARS)
Liquidity needs:*	MODERATE
Cost Basis Election:	First in, First out

*For more information, please visit us at: www.wellsfargoadvisors.com/disclosures

Client service information

Client service:	866-281-7436
Website:	www.wellsfargoadvisors.com

For your consideration

Go paperless. Accessing your account documents online is easy, secure, and costs nothing. Sign on at **wellsfargoadvisors.com**, go to **Portfolio** and select **Statements & Docs**, and then click on the **Delivery Preferences** link. Choose **Paperless - All Docs** or view your Delivery Settings details to select specific account documents for paperless delivery. If you do not have a Username and Password, visit **wellsfargoadvisors.com/signup** or call 1-877-879-2495 for enrollment assistance.

Document delivery status

	Paper	Electronic
Statements:	X	
Trade confirmations:	X	
Tax documents:	X	
Shareholder communications:	X	
Other documents:	X	

BAYSHORE HIGH SCHOOL

OCTOBER 1, 2024 - NOVEMBER 30, 2024
ACCOUNT NUMBER: [redacted]

Portfolio detail

Stocks, options & ETFs

Stocks and ETFs

DESCRIPTION	QUANTITY	CURRENT PRICE	CURRENT MARKET VALUE	ESTIMATED ANNUAL INCOME	ESTIMATED ANNUAL YIELD (%)
AT & T INC T	873	23.1600	20,218.68	969	4.79
WARNER BROS DISCOVERY INC SER A WBD	211	10.4800	2,211.28	N/A	N/A
Total Stocks and ETFs			**$22,429.96**	**$969**	**4.32**
Total Stocks, options & ETFs			**$22,429.96**	**$969**	**4.32**

Activity detail

DATE	ACCOUNT TYPE	TRANSACTION	QUANTITY	DESCRIPTION	PRICE	AMOUNT	CASH AND SWEEP BALANCES
11/01				BEGINNING BALANCE			-175.00
11/01	Cash	DIVIDEND		AT & T INC 110124 873		242.26	67.26
11/04	Cash	CHECK ISSUED		DIV ISS #DV35150158 AS OF 11/01/24		-67.26	0.00

Specific instructions and disclosures

Income on non-reportable accounts
Your income summary is categorized into taxable and tax-exempt income based upon the securities that you hold. Please be aware that, since this is a 1099 non-reportable account, this income will NOT be reported to the IRS, but is being provided to you for informational purposes only.

AGENDA ITEM NO. 10.6

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of the Use of the School Board of Marion County Bid for Fingerprinting and Background Check Services, SDMC No. 25-0101-BS, Estimated in the amount of $562,000.00 (General Fund)

Executive Summary
The School Board of Marion County issued a bid for fingerprinting and background check services, # 4096M. This bid will be used to purchase mobile fingerprinting services, which are needed to comply with a recent change to state law. Specifically, all district employees must be re-fingerprinted and a photograph taken at the time of re-fingerprinting for upload and processing to appropriate databases. This mandate applies to all employees. Employees whose last screening was conducted on or before June 30, 2021, must be rescreened by June 30, 2025. SDMC Human Resources estimates that the District will need to re-screen approximately 4,300 employees by June 30, 2025. This timeline has been provided by the Agency for Health Care Administration, which has not yet opened the database to school districts. The current timeline provided by AHCA calls for a March 2025 launch, leaving SDMC and other districts with approximately 90 days to comply with this mandate.

The requested contract is for the period of February 12, 2025 through December 31, 2025. There is no historical spend for these services.

The Vendor agreed to extend the pricing to the School District of Manatee County under the same terms and conditions as the School Board of Marion County issued a bid. Copies of the bid specifications and pricing are on file in the purchasing department.

Rule 6A-1.012(6), Florida Administrative Code, states "In lieu of requesting competitive solicitations from three (3) or more sources, district school boards may make purchases at or below the specified prices from contracts awarded by other city or county governmental agencies, other district school boards, community colleges, federal agencies, the public or governmental agencies of any state, or from state university system cooperative bid agreements, when the proposer awarded a contract by another entity defined herein will permit purchases by a district school board at the same terms, conditions, and prices (or below such prices) awarded in such contract, and such purchases are to the economic advantage of the district school board."

Approval of this agenda item does not indicate immediate or complete expenditure of funds. Funds will only be expended as budget(s) allow.

The School Board of Marion County awarded their bid to Accurate Background Check, Inc., Ocala, FL, Florida Document No. P00000014684.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Ready To Grow | Goal 6
Maintain our robust security readiness and safety system across the District

Recommendation

The Superintendent recommends approval of the use of The School Board of Marion County bid for fingerprinting and background check services, SDMC No. 25-0101-BS, estimated in the amount of $562,000.00 (General Fund).

Financial Impact

The funding source for this estimated expenditure is General Operating Fund and is included in the approved budget for 2024 - 2025.

Contact

Submitting Department(s): Safety and Security and Human Resources
Initiated By: Paul Damico and Richard Bailey

Attachments:
Participation Agreement

PURCHASING DEPARTMENT
215 Manatee Avenue West
Bradenton, Florida 34205
Direct Line (941) 708-8770 FAX Line (941) 708-8485

PARTICIPATING AGREEMENT, FINGERPRINTING & BACKGROUND CHECK SERVICES – THE SCHOOL BOARD OF MARION COUNTY, SDMC No. 25-0101-BS

This Participating Agreement is made and entered into as of the last date signed below by and between The School Board of Manatee County, Florida, (District) and __**ACCURATE BACKGROUND CHECK, INC.**__ (Contractor).

1. **AUTHORITY**

1.1 The District is authorized by rule 6A-1.012 Florida Administrative Code "to purchase under the current contracts as may be established for any of the public agencies as set forth above at or below the unit price stated therein, if such purchase is to the economic advantage of the district school board, subject to conformance of the items of purchase to the standards and specifications prescribed by the superintendent for said district."

1.2 **The School Board of Marion County** competitively procured and awarded **Fingerprinting and Background Check Services, No 4096MF** and is hereto as Exhibit A, ("Solicitation"). A contract was executed **November 12, 2024** between the parties and is hereto as Exhibit B, ("Authorized Contract").

2. **PURPOSE AND SCOPE**

The purpose of the Participating Agreement is to **purchase fingerprinting and background screening checks for the Clearinghouse requirements** pursuant to the terms and conditions of the Authorized Contract as modified and supplemented herein.

3. **TERM AND RENEWAL**

3.1 **Term:** This Participating Agreement shall become effective on **February 12, 2025** or the date on which the Participating Agreement has been signed by both parties, whichever is later and shall have a term that is coterminous with the Authorized Contract, unless terminated earlier by The School Board of Marion County**.**.

3.2 **Renewal:** Upon agreement of the parties, this Participating Agreement may be renewed for a term that does not exceed the initial or renewal term of the Authorized Contract. Renewal must be in writing and is subject to the same terms and conditions set forth in the Authorized Contract, and any amendments, and this Participating Agreement, and any amendments.

4. **AUTHORIZED CONTRACT TERMS AND EXHIBITS INCORPORATED INTO THE AGREEMENT**

4.1 The following exhibits are attached, incorporated, and made a part of this Participating Agreement:

Exhibit A, Solicitation
Exhibit B, Authorized Contract
Exhibit C, The School Board of Marion County Tabulation
Exhibit D, Contractor Information Form (required if Contractor will be doing work at any District Site)
Exhibit E, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards
Exhibit F, Contractor Affidavit Regarding the Use of Coercion for Labor and Services

In the event of a conflict between the terms and conditions provided in the body of this Participating Agreement and any exhibit, the parties hereby agree that the order of precedence shall be as follows: [list in order of priority].

5. **TERMS SUPPLEMENTAL TO THE AUTHORIZED CONTRACT:** Notwithstanding any provision herein to the contrary, in the event of a conflict between terms in Exhibit B and the terms in this section 5, the terms of this section 5 shall govern.

5.1 **COMPLIANCE WITH JESSICA LUNSFORD ACT:** Contractor and their subcontractors shall comply with the Jessica Lunsford Act (JLA). Contractor/subcontractor shall comply with Sections 1012.465, 1012.467, 1012.468, Florida Statutes, and all other applicable Florida laws governing background screening requirements, fingerprinting and criminal history checks. Contractor, Contractor's personnel and subcontractors who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds shall meet the screening requirements of Section 1012.32, Florida Statutes. That Contractor hereby indemnifies and holds harmless the District for any claims made against the District related to the failure of Contractor or Contractor's personnel or subcontractors to comply with any of the laws referenced in this paragraph or related to Contractor's obligation to comply with the Jessica Lunsford Act and Florida law governing background screening requirements.

For information on JLA, requirements visit http://www.manateeschools.net/jessicalunsford. The Contractor information sheet, Exhibit D, must be completed and returned with the signed contract where the contractor is performing services on any District property.

5.2 **ASSIGNABILITY:** The parties may not assign this Participating Agreement or any right or obligation of this Participating Agreement without prior written consent of the other party.

5.3 **THIRD PARTY BENEFICIARIES:** The parties to this Participating Agreement do not intend that this Participating Agreement benefit any third party, and nothing herein should be construed as consent by either party to be sued by third parties in any matter arising out of this Participating Agreement.

5.4 **GOVERNING LAW:** This Participating Agreement will be governed, construed, and enforced in accordance with the laws of the State of Florida, without regard to its conflicts of laws rules. Each party agrees to comply with all applicable laws in the performance of this Participating Agreement. Venue for resolution of all disputes, whether by mediation, arbitration, or litigation shall lie in Manatee County, Florida. Any controversies or legal problems arising out of this Participating Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the state courts of the Twelfth Judicial Circuit of Manatee County, Florida. The parties forever waive the right to trial by jury for all litigation between the parties arising out of or related to this Participating Agreement. The parties agree to have any such dispute settled by a judge alone, without a jury.

5.5 **INDEPENDENT CONTRACTOR:** Contractor is an independent contractor and District has no supervisory authority or control over Contractor or Contractor's employees in the performance of this Participating Agreement. Neither Contractor nor Contractor's employees shall be deemed agents or employees of District and any representation to the contrary by Contractor or its employees shall constitute a violation of this Participating Agreement and shall be grounds for immediate Termination for Cause. Contractor shall not employ, contract with, or otherwise use the services of any officer or employee of District. Contractor certifies that its owner(s), officers, directors or agents, and members of their Immediate family, do not have an employee relationship or other material Interest with District.

5.6 **INVOICE REQUIREMENTS**: The invoice shall contain the following basic information: the awarded Contractor's name and address, invoice number, date of invoice, description of the service performed, the contract number, purchase order number, and any discounts. The invoice shall be in detail sufficient for a proper pre-audit and post audit thereof. Each bill or invoice must properly identify the services, portion of services, and expenses for which compensation is sought.
PAYMENT: The District complies with the Local Government Prompt Payment Act (sections 218.70-218.80, Florida Statutes). Unless otherwise required by the Local Government Prompt Payment Act, invoice payment is Net 45 days from the date of delivery or the receipt of satisfactory invoice, whichever occurs last, unless invoices specify early payment discounts. All references to currency, monetary values, and dollars set forth herein shall mean United States dollars and all payments hereunder shall be made in United States dollars.

5.7 **INDEMNIFICATION**:
Contractor shall defend, indemnify and hold harmless District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members from any and all liability, losses or damages, including attorneys' fees and costs of defense, which District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the performance of this Participating Agreement by the Contractor, its employees, officers and agents. The parties agree to promptly notify one another of any claims and to cooperate in the defense of all claims towards a goal of settling or otherwise disposing of all claims in a manner that is mutually agreeable to both parties. To the extent permitted by law, each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. The indemnification provisions of this Participating Agreement shall survive termination of this Participating Agreement for any claims that may be filed after the termination date of the Participating Agreement provided the claims are based upon actions that occurred during the performance of this Participating Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statues.

5.8 **SOVEREIGN IMMUNITY:** Contractor acknowledges and agrees that the District does not waive its immunity and nothing herein, including the naming of the District as an additional insured, shall be interpreted or deemed as a waiver of the District's rights, including the limitation of waiver of immunity, as set forth in section 768.28, Florida Statutes, or any other statutes, and district expressly reserves these rights to the full extent allowed by law. All defenses relative to sovereign immunity are expressly reserved by the District.

5.9 **CONTACT WITH STUDENTS:** Unless otherwise specified, the Contractor will have no employees or independent contractors, material men, supplier or anyone involved in any manner with projects resulting from this Participating Agreement shall have direct or indirect contact with students at project sites. A violation of this provision shall result in immediate termination of the offender and issuance of a trespass notice from the School District. Contractor shall be responsible for insuring compliance by all employees, independent contractors and sub-contractors or other persons involved in any manner with projects resulting from this Participating Agreement.

5.10 **STANDARDS OF CONDUCT:** Contractor will be held to the same standards of conduct as District employees while conducting business with District. These standards, as defined in District policies, will apply to Contractor's employees and employees of Contractor's subcontractors.

5.11 **SEVERABILITY:** If any one or more of the provisions of this Participating Agreement should be held contrary to law or public policy, or should for any reason whatsoever be held invalid or unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed separate from the remaining provisions of this Participating Agreement, which remaining provisions shall continue in full force and effect, provided that the rights and obligations of the parties contained herein are not materially prejudiced and the intentions of the parties continue to be effective.

5.12 **WAIVER:** The failure or neglect by any party to enforce any right under this Participating Agreement shall not be deemed to be a waiver of that party's rights. A waiver shall not be effective unless it is in writing and signed by the party who possesses the right to waive enforcement of same.

5.13 **FORCE MAJEURE:** The term "Force Majeure" means circumstances beyond the reasonable control of a party, (such as an act of God, a government restriction, a war, an insurrection, a labor dispute, a financial insolvency, an economic hardship, a strife, a failure of suppliers, communications, or data systems) which delay or prevent the party from performing under the terms of this Participating Agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. If the Force Majeure persists more than 90 days, any party may elect to terminate this Participating Agreement upon written notice per paragraph 5.16, Termination for Convenience.

5.14 **TERMINATION FOR CAUSE:** Either Party may terminate this Participating Agreement for cause in the event of a material breach of this Participating Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Notwithstanding anything herein to the contrary, District may unilaterally terminate this Participating Agreement for refusal by the Contractor to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by Contractor in conjunction with this Participating Agreement.

5.15 **TERMINATION FOR CONVENIENCE:** This Participating Agreement may be terminated by the District or Contractor for any lawful reason or for no reason by giving the other party no less than 30 days written notice of intent to terminate. Contractor shall be entitled to payment and profit for work completed to the time of termination only together with any costs reasonably incurred by Contractor that are directly attributable to the termination, but Contractor shall not be entitled to any other or further recovery against District, including anticipated fees, profit on work not required to be performed, or attorneys' or legal fees and costs.

5.16 **COMPLIANCE WITH THE PUBLIC RECORDS ACT:** By entering into this Participating Agreement, Contractor acknowledges that the portion of its books and records related to this Participating Agreement with District may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because Contractor is performing services on behalf of District, Contractor shall:

a. Keep and maintain public records required by District to perform pursuant to the Participating Agreement.
b. Upon request from District's custodian of public records (identified below), provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Participating Agreement term and following completion of the Participating Agreement if Contractor does not transfer the records to District.
d. Upon completion of this Participating Agreement, transfer, at no cost, to District all public records in possession of Contractor or keep and maintain public records required by District to perform the service. If Contractor transfers all public records to District upon completion of this Participating Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Participating Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District, upon request from District's custodian of public records, in a format that is compatible with the information technology systems of District.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: 941-708-8770, PUBLICRECORDS@MANATEESCHOOLS.NET, 215 MANATEE AVENUE WEST, BRADENTON, FLORIDA, 34205.

5.17 **SCHOOL DISTRICT POLICY:** In accordance with District policy, no contract for providing supplies, equipment or services shall be effective with any individual or business entity in which any board member of District or District's Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which District's Superintendent, any board member of District, or any spouse or child of the foregoing has an employment relationship or a material interest. No District employee may directly or indirectly purchase or recommend for purchase goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112, Florida Statutes.

5.18 **COMPLIANCE WITH REGULATIONS:** Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by Contractor will in no way be a cause for relief from responsibility. Contractor shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this Participating Agreement. Contractor must not be in violation of any zoning or other ordinances in the performance of this Participating Agreement.

5.19 **SAFETY STANDARDS:** All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards there under.

5.20 **TAX EXEMPTIONS:** When purchasing directly from a supplier, District is exempt from Federal Excise, State Sales, and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

5.21 **INSURANCE:** The Contractor shall furnish the School District of Manatee County with proof of:

(1) Statutory Limits of Worker's Compensation in compliance with Chapter 440, Florida Statute, if required.
(2) Comprehensive General Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence.
(3) a. Automobile Liability Insurance in an amount equal to or greater than $1,000,000.00 per person.
b. Automobile Liability Insurance equal to or greater than $1,000,000.00 per occurrence for property damage or $1,000,000.00 combined single limit.
(4) Contractual Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence. Policy must include endorsement for indemnification in the event third party damages are sought against the School District.
(5) Completed Operations Endorsement equal to or greater than $1,000,000.00 per occurrence.
(6) Independent Contractors Endorsement in an amount equal to or greater than $1,000,000.00 per occurrence.

Certificate(s) of Insurance listing The School District of Manatee County, Florida, as an additional insured must be received by District's Risk Manager within 10 days after the Effective Date of this Participating Agreement. Any policy shall include substantially the following provision: The School District of Manatee County, Florida, shall be furnished written notice 30 days in advance of the effective date of any reduction in or cancellation of this policy." Contractor shall immediately notify District upon lapse in coverages required by this Participating Agreement or cancellation of any of the insurance policies. Contractor shall not provide any services under this Participating Agreement during any such period of lapse or after cancellation of the insurance coverages required herein without the express written permission of the District's Risk Manager. District shall be under no obligation to pay Contractor for any services provided or for any costs associated with this Participating Agreement for any period of time concurrent with any lapse in coverage.

5.22 **ENTIRE AGREEMENT:** This Participating Agreement and its Exhibits, if any, constitute the final and entire agreement between the parties with respect to the subject matter contained herein and are intended to be an integration of all prior negotiations and understandings. The Participating Agreement and its Exhibits supersede all prior agreements, negotiations, understandings, and representations, whether written or oral. Consultant and District shall not be bound by any terms, conditions, statements, warranties, or representations, written or oral, not contained herein. This Participating Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument.

5.23 **AMENDMENTS:** This Participating Agreement may not be amended, canceled, changed, discharged, modified, rescinded, supplemented, or terminated other than as expressly provided herein, except by any instrument in writing executed by all parties hereto.

5.24 **BINDING EFFECT:** This Participating Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and permitted assigns.

5.25 **AUTHORITY TO EXECUTE:** The individual executing this Participating Agreement on behalf of the Contractor is duly and fully authorized to execute this Participating Agreement on behalf of the Contractor and to bind the Contractor to each and every condition and covenant of the Participating Agreement.

5.26 **FEDERAL DEBARMENT & SUSPENSION CERTIFICATION:** Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

5.27 **LEGAL FEES AND COSTS:** Each party shall be solely responsible for paying its attorneys' fees and costs and paralegals' fees and costs in any dispute, litigation, trial, appeal, bankruptcy proceedings, post-judgment proceeding, dispute resolution proceeding, settlement negotiation or pre-litigation negotiation, or otherwise arising under this Participating Agreement.

5.28 **TIME OF THE ESSENCE:** Time is of the essence with regard to all dates and times set forth in this Participating Agreement. Any reference herein to time periods of 7 days or less shall, in the computation thereof, exclude Saturdays, Sundays, and legal holidays under the laws of the State of Florida or the United States of America. Any time period provided for herein which shall end on a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America, shall extend to 5 P.M. of the next day that is not a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America. All references herein to times of day shall mean Eastern Standard Time or Eastern Daylight Time, whichever is in effect in Manatee County, Florida, at the relevant time. The term "day" as used herein shall in all cases mean a consecutive 24-hour day running from midnight to midnight (also known as a calendar day).

5.29 **EMPLOYMENT ELIGIBILITY VERIFICATION ("E-VERIFY"):** By entering into a contract with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning July 1, 2023, a private employer with 25 or more employees shall use the E-Verify system to verify a new employee's employment eligibility, located at https://e-verify.uscis.gov/emp. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system.

The Contractor verifies its compliance with the E-Verify System by listing its E-Verify System Number; or by signature and submission of this contract, asserts it does not employ 25 or more employees, and it is not an unauthorized alien, as defined by this statute.

The Contractor will require all Subcontractors who work on this contract to use the E-Verify System for any subcontracted employees hired during this contract. The Contractor will verify Subcontractor's compliance with an affidavit stating whether the Subcontractor uses the E-Verify System as evidenced by Subcontractor's E-Verify System Number or that the Subcontractor is not

an unauthorized alien and does not employ, contract with or subcontract with unauthorized aliens defined by this statute. The Contractor will maintain and provide the Subcontractor's affidavits to the School District on request during this contract.

Termination: With good faith belief that the Contractor knowingly violated this section, the School District will terminate the contract. Further, with good faith believe that the Subcontractor knowingly violated this section, the School District will promptly notify the Contractor and the Contractor will immediately terminate the Contractor's contract with the Subcontractor. A contract terminated for noncompliance with E-Verify is not a breach of contract and may not be considered as such.

To the extent required by applicable law, the Contractor is liable for any additional costs incurred by the School District resulting from a failure to comply with E-Verify. Additional costs may include but are not limited to higher costs for the same services and rebidding costs (if necessary). Likewise, the Contractor will be barred from any other contracts with The District for at least one year after the date the contract was terminated.
CONTRACTOR E-VERIFY NUMBER: _____

5.30 **CERTIFICATION REGARDING SCRUTINIZED ACTIVITIES:** Section 287.135(2)(a), Florida Statutes, prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel. Section 287.135(2)(b), Florida Statutes, further prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of one million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes, or the company is engaged in business operations in Cuba or Syria. Entering into this Agreement constitutes certification by Contractor that it is not listed on any of the following: (a) the Scrutinized Companies that Boycott Israel List, (b) Scrutinized Companies with Activities in Sudan List, or (c) the Scrutinized Companies with Activities in Iran Terrorism Sectors List. Contractor further certifies that it is not engaged in a boycott of Israel or engaged in business operations in Cuba or Syria. Contractor acknowledges that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorney's fees, and/or costs. Contractor further understands that this Agreement with District for goods or services of any amount may be terminated at District's option if Contractor (a) is found to have submitted a false certification, (b) has been placed on the Scrutinized Companies with Activities in Sudan List, (c) has been engaged in business operations in Cuba or Syria, (d) has been placed on a list created pursuant to Section 215.473, Florida Statutes, relating to scrutinized active business operations in Iran, (e) has been placed on the Scrutinized Companies that Boycott Israel List, or (f) is engaged in a boycott of Israel.

5.31 **ACCESS TO AND RETENTION OF DOCUMENTATION:** The District, the United States Department of Education, the Comptroller General of the United States, the Florida Department of Education or any of their duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to work and services to be performed under this Participating agreement for the purpose of audit, examination, excerpting and transcribing. The parties will retain all such required records, and records required under any state or federal rules,

regulations or laws respecting audit, for a period of five District fiscal years after completion or termination of this Participating Agreement.

5.32 **CHILD NEGLECT:** The Contractor and its agents and employees shall be subject to the requirements of §39.201, Florida Statutes, that requires the duty to report all actual or suspected cases of child abuse, abandonment, or neglect to the statewide toll-free telephone number of the central abuse hotline.

5.33 **NOTICE; ELECTRONIC COMMUNICATIONS:** Any and all notices, approvals, claims, consents, demands, requests, or other communications between the parties (Notices) shall be in writing. All Notices pertaining to breach or termination or to designate a different recipient or address for notice shall be given by hand-delivery in person or sent by certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to Contractor:	
If mailed to District:	The School District of Manatee County, Attn: Purchasing Department, POB 9069, Bradenton, FL 34206
If hand-delivered to District:	The School District of Manatee County, Attn: Purchasing Department, 215 Manatee Ave. West, Bradenton, FL 34205

All other Notices shall be hand delivered, sent by certified or registered mail, return receipt requested, sent by facsimile, or sent by electronic mail or other electronic means and addressed to the respective representatives at the addresses they respectively designate. All Notices shall be deemed effective and received upon actual receipt by the party to which such notice is given if hand delivered, sent by facsimile, electronic mail or other electronic means or 5 days after mailing, whichever occurs first.

5.34 **FEDERAL GRANTS TERMS AND CONDITIONS**: When Federal funds are expended by the District, Contractor shall comply with all applicable provisions of Appendix II Part 200 Contract Provisions for non-Federal Entity Contracts Under Federal Awards contained in Exhibit E and as may be amended from time to time.

5.35 **RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS 2 CFR §200.334:** When federal funds are expended by District for any contract resulting from this procurement process, the Contractor certifies that it will comply with the record retention requirements detailed in 2 CFR §200.334. The Contractor further certifies that Contractor will retain all records as required by 2 CFR §200.334 for a period of three years after grantees or sub-grantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

5.36 **OTHER PROVISIONS:**

5.36.1 *POSSESSION OF FIREARMS*: Possession of firearms will not be tolerated on any District property or setting that is under the control and supervision of District for the purpose of school activities approved and authorized by the District. No person who has a firearm in their vehicle may park their vehicle on District property. If any employee or independent contractor of the Contractor, or any of its sub-contractors, is found to have brought a firearm on District property, said individual shall be immediately removed from District property by Contractor and barred from performing further work relative to the Participating Agreement. If a sub-contractor fails to terminate said employee or independent contractor, the Contractor shall terminate its agreement with the sub-

contractor. If Contractor fails to terminate said employee or independent contractor or fails to terminate the agreement with the sub-contractor who fails to terminate said employee or independent contractor, this Participating Agreement may be terminated by District. "Firearm" has the meaning given in Subsection 790.001 Florida Statutes

5.36.2 *CRIMINAL ACTS:* Employment and performing work relative to the Participating Agreement by the Contractor, or any of its subcontractors, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude (as defined by Fla. Admin. Code R. 6A-10.083) will not be tolerated. If it is determined that any person with such criminal history is performing work relative to the Participating Agreement, Contractor agrees to take all steps necessary to remove such person from performing work relative to the Participating Agreement and District property. District shall have the right to terminate this Participating Agreement if the Contractor does not comply with this provision.

5.36.3 *POSSESSION/USE/UNDER THE INFLUENCE OF MIND ALTERING SUBSTANCES:* Possession/use and/or being under the influence of any illegal mind altering substances, such as, but not limited to alcohol and/or substances delineated in Chapter 893, Florida Statutes, by Contractor's employees or independent contractors or its sub-contractors employees or independent contractors will not be tolerated on District property. If any employee or independent contractor is found to have brought and/or used or is under the influence of any illegal mind-altering substances as described above on District property, said employee or independent contractor shall be removed and barred from performing work relative to the Participating Agreement by the Contractor. If a sub-contractor fails to terminate said employee or independent contractor, the Contractor shall terminate its agreement with the sub-contractor. If the Contractor fails to terminate said employee or independent contractor or fails to terminate the agreement with the sub-contractor who fails to terminate said employee or independent contractor, this Participating Agreement may be terminated by District.

REPRESENTATIVES: The individuals listed below shall serve as each party's respective representative and are hereby authorized by the respective party to administer this Participating Agreement on behalf of the respective party.	
CONTRACTOR/COMPANY NAME	ADDRESS
PHONE	EMAIL
TYPE OR PRINT NAME	TITLE
THE SCHOOL DISTRICT OF MANATEE COUNTY	215 MANATEE AVE. WEST, BRADENTON, FL 34205 ADDRESS
PHONE	EMAIL
TYPE OR PRINT NAME	TITLE

SIGNATURES:

Contractor	Date	Deputy Superintendent (up to $49,999.99)	Date
School Principal	Date	Superintendent(nogreaterthan$99,999.99)	Date
General Counsel Approved as to Form and Legal Content	Date	Board Chair (over $100,000.00)	Date

EXHIBIT D

CONTRACTOR INFORMATION FORM

CONTRACTOR NAME: ACCURATE BACKGROUND CHECK, INC.

TELEPHONE NUMBER:

LIST EMPLOYEE(s) THAT WILL BE DOING WORK FOR THE SCHOOL DISTRICT OF MANATEE COUNTY:

Please print clearly and duplicate form as needed. Please list badge expiration for all employees who currently have a contractor's badge. If a designated employee does not have a contractor's badge, indicate their Appointment Date and Time for fingerprinting.

Please reference the District website for JLA requirements: https://www.manateeschools.net/ Page/6689

Last Name, First Name	Contractor/JLA Badge Expiration	Fingerprint Appt Date/Time

Contractor/Contractor Disqualifiable Offenses:

- Any offense listed in s. 943.0435

JLA BADGING IS REQUIRED TO COME ON SCHOOL CAMPUS. FAILURE TO PRESENT THE PROPER BADGE AT THE TIME OF SERVICE WILL RESULT IN DENIAL OF SERVICE

EXHIBIT E

Appendix II to Part 200, Title 2 (up to date as of 9/21/2023)
Contract Provisions for Non-Federal Entity Contracts Under Federal Awards
This content is from the eCFR and is authoritative but unofficial.

Title 2 —Grants and Agreements
Subtitle A —Office of Management and Budget Guidance for Grants and Agreements
Chapter II —Office of Management and Budget Guidance
Part 200 —Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
Source: 85 FR 49543, Aug. 13, 2020, unless otherwise noted.
Source: 85 FR 49539, Aug. 13, 2020, unless otherwise noted.
Authority: 31 U.S.C. 503
Source: 78 FR 78608, Dec. 26, 2013, unless otherwise noted.

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non- Federal entity under the Federal award must contain provisions covering the following, as applicable.

A. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

B. All contracts in excess of $10,000 must address termination for cause and for convenience by the non- Federal entity including the manner by which it will be effected and the basis for settlement.

C. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

D. Davis-Bacon Act, as amended (40 U.S.C. 3141–3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non- Federal entity must report all suspected or reported violations to the Federal awarding agency.

E. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701–3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

F. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

G. Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended—Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal

awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

I. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

J. 200.323 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

K. 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1)Procure or obtain.

(2)Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115–232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115–232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115–232, section 889 for additional information.

(d) See also § 200.471.

L. 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

M. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of ''federally assisted construction contract'' in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, ''Equal Employment Opportunity'' (30 FR 12319, 12935, 3 CFR Part, 1964– 1965 Comp., p. 339), as amended by Executive Order 11375, ''Amending Executive Order 11246 Relating to Equal Employment Opportunity,'' and implementing regulations at 41 CFR part 60, ''Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.''200.322 Domestic preferences for procurements.

EXHIBIT F

Contractor Affidavit Regarding the Use of Coercion for Labor and Services

Contractor Name: _____

Address: _____

Phone Number: _____

Authorized Representative's Name: _____

Authorized Representative's Title: _____

Email Address: _____

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School Board of Manatee County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

_____

Signature of Authorized Representative

AGENDA ITEM NO. 10.7

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of the Bid for Medical Equipment, Supplies and Services - Catalog Discount, SDMC No. 25-0091-BS, Estimated in the Amount of $175,000.00 (Multiple Funding Sources)

Executive Summary
The District issued an invitation to bid on medical equipment, supplies and services catalog discount bid. The purpose of this solicitation was to establish a pre-qualified list of providers for medical equipment, supplies and services – catalog discount for schools and departments on an as needed basis throughout the School District of Manatee County. This will include but is not limited to items such as bandages, first aid kits, EKG machines, heart monitors, blood pressure cuffs, stethoscopes, defibrillators (AEDs), AED supplies, emergency response kits, thermometers, vision and hearing screening tools, simulation mannequins, nursing lab equipment, medical instructional materials, etc. Schools and departments may choose any awarded provider that best fits their needs. Additional vendors may be added as needed. Copies of the bid specifications and pricing are on file in the purchasing department.

Approval of this bid does not indicate immediate or complete expenditure of approved funds. Approved funds will only be expended on an as needed basis throughout the contract period.

The requested contract is for the period of February 11, 2025 through January 14, 2030. This bid is for a period of five (5) years with the option to renew for one (1) additional three (3)-year period through January 14, 2033.

Historical expenditures are as follows:
- YTD 2024 – 2025 (07-01-2024 – 01-21-2025) $21,733.72
- 2023 – 2024 $157,253,37
- 2022 – 2023 $77,335.40

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 9
Advance career-centered programs across the District to provide quality post-high school education and employment opportunities

Ready To Grow | Goal 4
Maximize the energy efficiency and management of our facilities to remain sustainable and financially responsible

Recommendation
The Superintendent recommends approval of the bid for medical equipment, supplies and services – catalog discount, SDMC No. 25-0091-BS, estimated in the amount of $175,000.00 (Multiple Funding Sources).

Financial Impact
The funding source for these annually estimated expenditures are General Operating Funds, Special Projects, Federal Projects, Capital Outlay, and Internal Accounts, and is included in the approved budget for 2024 - 2025.

Contact
Submitting Department(s): Purchasing

Initiated By: Rachel Sellers

Attachments:
Medical Bid Contract of Award

PURCHASING DEPARTMENT
215 Manatee Avenue West
Bradenton, Florida 34205
Direct Line (941) 708-8770 FAX Line (941) 708-8485

CONTRACT OF AWARD AGREEMENT, MEDICAL EQUIPMENT, SUPPLIES AND SERVICES – CATALOG DISCOUNT, SDMC NO. 25-0091-BS

THIS AGREEMENT is entered into by and between The School Board of Manatee County, Florida, hereinafter "District" and _____ (Contractor).

1. **THE WORK**

1.1 Contractor shall perform and render all services as prescribed and required by the Instructions to Proposers, Proposal Form, General Conditions, Specials Conditions, Scope of Work, Specifications, and all other documents forming a part of the Proposal package and any other documents signed by both parties relating to the subject matter of the Agreement, all of which are incorporated by reference as though set forth in full herein for:

MEDICAL EQUIPMENT, SUPPLIES AND SERVICES – CATALOG DISCOUNT, SDMC NO. 25-0091-BS

2. **TERM AND RENEWAL**

2.1 **Term:** The term of this Agreement shall be from **January 15, 2025 through January 14, 2030**. Any deviation from the awarded contract period or cancellation of any item(s) awarded may result in Contractor being barred from doing business with the District, in accordance with District policies and procedures. Multi-year contracts will automatically renew for one (1) year periods during the initial contract period above, unless the District notifies Contractor of intent to rebid or negotiate new terms ninety (90) days prior to the contract anniversary date. This Agreement shall not expire until all work under Purchase Orders issued is completed, accepted and paid for by the District. All indemnification provisions contained in the Agreement shall survive beyond the expiration of the Agreement.

2.2 **Renewal:** Upon agreement of the parties, this Agreement may be renewed for an additional one (1), three (3) year period. Renewal must be in writing and is subject to the same terms and conditions set forth in the Agreement and any amendments.

3. **EXHIBITS INCORPORATED INTO THE AGREEMENT**: The following exhibits are attached, incorporated, and made a part of this Agreement:

3.1 Exhibit A, Solicitation
3.2 Exhibit B, Bid Tabulation
3.3 Exhibit C, Contractor Information Form (required if Contractor will be doing work at any District Site)
3.4 Exhibit D, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards
3.5 Exhibit E, Contractor Affidavit Regarding the Use of Coercion for Labor and Services

4. **TERMS SUPPLEMENTAL TO THE AUTHORIZED SOLICITATION**

4.1 **COMPLIANCE WITH JESSICA LUNSFORD ACT:** Contractor and their subcontractors shall comply with the Jessica Lunsford Act (JLA). Contractor/subcontractor shall comply with Sections 1012.465, 1012.467, 1012.468, Florida Statutes, and all other applicable Florida laws governing background screening requirements, fingerprinting and criminal history checks. Contractor, Contractor's personnel and subcontractors who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds shall meet the screening requirements of Section 1012.32, Florida Statutes. That Contractor hereby indemnifies and holds harmless the District for any claims made against the District related to the failure of Contractor or Contractor's personnel or subcontractors to comply with any of the laws

referenced in this paragraph or related to Contractor's obligation to comply with the Jessica Lunsford Act and Florida law governing background screening requirements.

For information on JLA, requirements visit http://www.manateeschools.net/jessicalunsford. The Contractor information sheet, Exhibit C, must be completed and returned with the signed contract where the contractor is performing services on any District property.

4.2 **ASSIGNABILITY:** The parties may not assign this Agreement or any right or obligation of this Agreement without prior written consent of the other party.

4.3 **THIRD PARTY BENEFICIARIES:** The parties to this Agreement do not intend that this Agreement benefit any third party, and nothing herein should be construed as consent by either party to be sued by third parties in any matter arising out of this Agreement.

4.4 **GOVERNING LAW:** This Agreement will be governed, construed, and enforced in accordance with the laws of the State of Florida, without regard to its conflicts of laws rules. Each party agrees to comply with all applicable laws in the performance of this Agreement. Venue for resolution of all disputes, whether by mediation, arbitration, or litigation shall lie in Manatee County, Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the state courts of the Twelfth Judicial Circuit of Manatee County, Florida. The parties forever waive the right to trial by jury for all litigation between the parties arising out of or related to this Agreement. The parties agree to have any such dispute settled by a judge alone, without a jury.

4.5 **INDEPENDENT CONTRACTOR:** Contractor is an independent contractor and District has no supervisory authority or control over Contractor or Contractor's employees in the performance of this Agreement. Neither Contractor nor Contractor's employees shall be deemed agents or employees of District and any representation to the contrary by Contractor or its employees shall constitute a violation of this Agreement and shall be grounds for immediate Termination for Cause. Contractor shall not employ, contract with, or otherwise use the services of any officer or employee of District. Contractor certifies that its owner(s), officers, directors or agents, and members of their immediate family, do not have an employee relationship or other material Interest with District.

4.6 **INVOICE REQUIREMENTS**: The invoice shall contain the following basic information: the awarded Contractor's name and address, invoice number, date of invoice, description of the service performed, the contract number, purchase order number, and any discounts. The invoice shall be in detail sufficient for a proper pre-audit and post audit thereof. Each bill or invoice must properly identify the services, portion of services, and expenses for which compensation is sought.

4.7 **PAYMENT:** The District complies with the Local Government Prompt Payment Act (sections 218.70-218.80, Florida Statutes). Unless otherwise required by the Local Government Prompt Payment Act, invoice payment is Net 45 days from the date of delivery or the receipt of satisfactory invoice, whichever occurs last, unless invoices specify early payment discounts. All references to currency, monetary values, and dollars set forth herein shall mean United States dollars and all payments hereunder shall be made in United States dollars.

4.8 **INDEMNIFICATION**: Contractor shall defend, indemnify and hold harmless District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members from any and all liability, losses or damages, including attorneys' fees and costs of defense, which District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the performance of this Agreement by the Contractor, its employees, officers and agents. The parties agree to promptly notify one another of any claims and to cooperate in the defense of all claims towards a goal of settling or otherwise disposing of all claims in a manner that is mutually agreeable to both parties. To the extent permitted by law, each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the performance of this Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statutes.

4.9 **SOVEREIGN IMMUNITY:** Contractor acknowledges and agrees that the District does not waive its immunity and nothing herein, including the naming of the District as an additional insured, shall be interpreted or deemed as a waiver of the District's rights, including the limitation of waiver of immunity, as set forth in section 768.28, Florida Statutes, or any other statutes, and District expressly reserves these rights to the full extent allowed by law. all defenses relative to sovereign immunity are expressly reserved by the District.

4.10 **CONTACT WITH STUDENTS:** Unless otherwise specified, Contractor will not permit any employee, independent contractor, material men, supplier or anyone involved in any manner with work pursuant to this Agreement to have direct or indirect contact with students while performing pursuant to this Agreement on District property. A violation of this provision shall result in immediate termination of the offender and the issuance of a trespass notice from District. Contractor shall be responsible for insuring compliance by all employees, independent contractors, subcontractors, or other persons involved in any manner with work pursuant to this Agreement.

4.11 **STANDARDS OF CONDUCT:** Contractor will be held to the same standards of conduct as District employees while conducting business with District. These standards, as defined in District policies, will apply to Contractor's employees and employees of Contractor's subcontractors.

4.12 **SEVERABILITY:** If any one or more of the provisions of this Agreement should be held contrary to law or public policy, or should for any reason whatsoever be held invalid or unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed separate from the remaining provisions of this Agreement, which remaining provisions shall continue in full force and effect, provided that the rights and obligations of the parties contained herein are not materially prejudiced and the intentions of the parties continue to be effective.

4.13 **WAIVER:** The failure or neglect by any party to enforce any right under this Agreement shall not be deemed to be a waiver of that party's rights. A waiver shall not be effective unless it is in writing and signed by the party who possesses the right to waive enforcement of same.

4.14 **FORCE MAJEURE:** The term "Force Majeure" means circumstances beyond the reasonable control of a party, (such as an act of God, a government restriction, a war, an insurrection, a labor dispute, a financial insolvency, an economic hardship, a strife, a failure of suppliers, communications, or data systems) which delay or prevent the party from performing under the terms of this Agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. If the Force Majeure persists more than 90 days, any party may elect to terminate this Agreement upon written notice per paragraph 4.16, Termination for Convenience.

4.15 **TERMINATION FOR CAUSE:** Either Party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Either Party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Notwithstanding anything herein to the contrary, District may unilaterally terminate this Agreement for refusal by the Contractor to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by Contractor in conjunction with this Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statues.

4.16 **TERMINATION FOR CONVENIENCE:** This Agreement may be terminated by the District or Contractor for any lawful reason or for no reason by giving the other party no less than 30 days written notice of intent to terminate. Contractor shall be entitled to payment and profit for work completed to the time of termination only together with any costs reasonably incurred by Contractor that are directly attributable to the termination, but Contractor shall not be entitled to any other or further recovery against District, including anticipated fees, profit on work not required to be performed, or attorneys' or legal fees and costs.

4.17 **COMPLIANCE WITH THE PUBLIC RECORDS ACT:** By entering into this Agreement, Contractor acknowledges that the portion of its books and records related to this Agreement with District may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because Contractor is performing services on behalf of District, Contractor shall:

a. Keep and maintain public records required by District to perform pursuant to the Agreement.
b. Upon request from District's custodian of public records (identified below), provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if Contractor does not transfer the records to District.
d. Upon completion of this Agreement, transfer, at no cost, to District all public records in possession of Contractor or keep and maintain public records required by District to perform the service. If Contractor transfers all public records to District upon completion of this Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District, upon request from District's custodian of public records, in a format that is compatible with the information technology systems of District.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: 941-708-8770, PUBLICRECORDS@MANATEESCHOOLS.NET, 215 MANATEE AVENUE WEST, BRADENTON, FLORIDA, 34205.

4.18 **SCHOOL DISTRICT POLICY:** In accordance with District policy, no contract for providing supplies, equipment or services shall be effective with any individual or business entity in which any board member of District or District's Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which District's Superintendent, any board member of District, or any spouse or child of the foregoing has an employment relationship or a material interest. No District employee may directly or indirectly purchase or recommend for purchase goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112, Florida Statutes.

4.19 **COMPLIANCE WITH REGULATIONS:** Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by Contractor will in no way be a cause for relief from responsibility. Contractor shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this Agreement. Contractor must not be in violation of any zoning or other ordinances in the performance of this Agreement.

4.20 **SAFETY STANDARDS:** All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards there under.

4.21 **TAX EXEMPTIONS:** When purchasing directly from a supplier the District is exempt from Federal Excise, State Sales, and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

4.22 **INSURANCE:** The Contractor shall furnish the School District of Manatee County with proof of:

(1) Statutory Limits of Worker's Compensation in compliance with Chapter 440, Florida Statute, if required.
(2) Comprehensive General Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence.
(3) a. Automobile Liability Insurance in an amount equal to or greater than $1,000,000.00 per person.
b. Automobile Liability Insurance equal to or greater than $1,000,000.00 per occurrence for property damage or $1,000,000.00 combined single limit.
(4) Contractual Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence. Policy must include endorsement for indemnification in the event third party damages are sought against the School District.
(5) Completed Operations Endorsement equal to or greater than $1,000,000.00 per occurrence.
(6) Independent Contractors Endorsement in an amount equal to or greater than $1,000,000.00 per occurrence.

Certificate(s) of Insurance listing The School District of Manatee County, Florida, as an additional insured must be received by District's Risk Manager within 10 days after the Effective Date of this Agreement. Any policy shall include substantially the following provision: The School District of Manatee County, Florida, shall be furnished written notice 30 days in advance of the effective date of any reduction in or cancellation of this policy." Contractor shall immediately notify District upon lapse in coverages required by this Agreement or cancellation of any of the insurance policies. Contractor shall not provide any services under this Agreement during any such period of lapse or after cancellation of the insurance coverages required herein without the express written permission of the District's Risk Manager. District shall be under no obligation to pay Contractor for any services provided or for any costs associated with this Agreement for any period of time concurrent with any lapse in coverage.

4.23 **ENTIRE AGREEMENT:** This Agreement and its Exhibits, if any, constitute the final and entire agreement between the parties with respect to the subject matter contained herein and are intended to be an integration of all prior negotiations and understandings. The Agreement and its Exhibits supersede all prior agreements, negotiations, understandings, and representations, whether written or oral. Consultant and District shall not be bound by any terms, conditions, statements, warranties, or representations, written or oral, not contained herein. This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument.

4.24 **AMENDMENTS:** This Agreement may not be amended, canceled, changed, discharged, modified, rescinded, supplemented, or terminated other than as expressly provided herein, except by any instrument in writing executed by all parties hereto.

4.25 **BINDING EFFECT:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and permitted assigns.

4.26 **AUTHORITY TO EXECUTE:** The individual executing this Agreement on behalf of the Contractor is duly and fully authorized to execute this Agreement on behalf of the Contractor and to bind the Contractor to each and every condition and covenant of the Agreement.

4.27 **FEDERAL DEBARMENT & SUSPENSION CERTIFICATION:** Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

4.28 **LEGAL FEES AND COSTS:** Each party shall be solely responsible for paying its attorneys' fees and costs and paralegals' fees and costs in any dispute, litigation, trial, appeal, bankruptcy proceedings, post-judgment proceeding, dispute resolution proceeding, settlement negotiation or pre-litigation negotiation, or otherwise arising under this Agreement.

4.29 **TIME OF THE ESSENCE:** Time is of the essence with regard to all dates and times set forth in this Agreement. Any reference herein to time periods of 7 days or less shall, in the computation thereof, exclude Saturdays, Sundays, and legal holidays under the laws of the State of Florida or the United States of America. Any time period provided for herein which shall end on a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America, shall extend to 5 P.M. of the next day that is not a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America. All references herein to times of day shall mean Eastern Standard Time or Eastern Daylight Time, whichever is in effect in Manatee County, Florida, at the relevant time. The term "day" as used herein shall in all cases mean a consecutive 24-hour day running from midnight to midnight (also known as a calendar day).

4.30 **EMPLOYMENT ELIGIBILITY VERIFICATION ("E-VERIFY"):** By entering into a contract with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning July 1, 2023, a private employer with 25 or more employees shall use the E-Verify system to verify a new employee's employment eligibility, located at https://e-verify.uscis.gov/emp. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system.

The Contractor verifies its compliance with the E-Verify System by listing its E-Verify System Number; or by signature and submission of this contract, asserts it does not employ 25 or more employees, and it is not an unauthorized alien, as defined by this statute.

The Contractor will require all Subcontractors who work on this contract to use the E-Verify System for any subcontracted employees hired during this contract. The Contractor will verify Subcontractor's compliance with an affidavit stating whether the Subcontractor uses the E-Verify System as evidenced by Subcontractor's E-Verify System Number or that the Subcontractor is not an unauthorized alien and does not employ, contract with or subcontract with unauthorized aliens defined by this statute. The Contractor will maintain and provide the Subcontractor's affidavits to the School District on request during this contract.

Termination: With good faith belief that the Contractor knowingly violated this section, the School District will terminate the contract. Further, with good faith believe that the Subcontractor knowingly violated this section, the School District will promptly notify the Contractor and the Contractor will immediately terminate the Contractor's contract with the Subcontractor. A contract terminated for noncompliance with E-Verify is not a breach of contract and may not be considered as such.

To the extent required by applicable law, the Contractor is liable for any additional costs incurred by the School District resulting from a failure to comply with E-Verify. Additional costs may include but are not limited to higher costs for the same services and rebidding costs (if necessary). Likewise, the Contractor will be barred from any other contracts with The District for at least one year after the date the contract was terminated.
CONTRACTOR E-VERIFY NUMBER: _____

4.31 **Certification Regarding Scrutinized Activities:** Section 287.135(2)(a), Florida Statutes, prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel. Section 287.135(2)(b), Florida Statutes, further prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of one million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes, or the company is engaged in business operations in Cuba or Syria. Entering into this Agreement constitutes certification by Contractor that it is not listed on any of the following: (a) the Scrutinized Companies that Boycott Israel List, (b) Scrutinized Companies with Activities in Sudan List, or (c) the Scrutinized Companies with Activities in Iran Terrorism Sectors List. Contractor further certifies that it is not engaged in a boycott of Israel or engaged in business operations in Cuba or Syria. Contractor acknowledges that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorney's fees, and/or costs. Contractor further understands that this Agreement with District for goods or services of any amount may be terminated at District's option if Contractor (a) is found to have submitted a false certification, (b) has been placed on the Scrutinized Companies with Activities in Sudan List, (c) has been engaged in business operations in Cuba or Syria, (d) has been placed on a list created pursuant to Section 215.473, Florida Statutes, relating to scrutinized active business operations in Iran, (e) has been placed on the Scrutinized Companies that Boycott Israel List, or (f) is engaged in a boycott of Israel.

4.32 **ACCESS TO AND RETENTION OF DOCUMENTATION:** The District, the United States Department of Education, the Comptroller General of the United States, the Florida Department of Education or any of their duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to work and services to be performed under this agreement for the purpose of audit, examination, excerpting and transcribing. The parties will retain all such required records, and records required under any state or federal rules, regulations or laws respecting audit, for a period of five District fiscal years after completion or termination of this Agreement.

4.33 **CHILD NEGLECT:** The Contractor and its agents and employees shall be subject to the requirements of §39.201, Florida Statutes, that requires the duty to report all actual or suspected cases of child abuse, abandonment or neglect to the statewide toll-free telephone number of the central abuse hotline.

4.34 **NOTICE; ELECTRONIC COMMUNICATIONS:** Any and all notices, approvals, claims, consents, demands, requests, or other communications between the parties (Notices) shall be in writing. All Notices pertaining to breach or termination or to designate a different recipient or address for notice shall be given by hand-delivery in person or sent by certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to Contractor:	
If mailed to District:	The School District of Manatee County, Attn: Purchasing Department, POB 9069, Bradenton, FL 34206
If hand-delivered to District:	The School District of Manatee County, Attn: Purchasing Department, 215 Manatee Ave. West, Bradenton, FL 34205

All other Notices shall be hand delivered, sent by certified or registered mail, return receipt requested, sent by facsimile, or sent by electronic mail or other electronic means and addressed to the respective representatives at the addresses they respectively designate. All Notices shall be deemed effective and received upon actual receipt by the party to which such notice is given if hand delivered, sent by facsimile, electronic mail or other electronic means or 5 days after mailing, whichever occurs first.

4.35 **FEDERAL GRANTS TERMS AND CONDITIONS**: When Federal funds are expended by the District, Contractor shall comply with all applicable provisions of Appendix II Part 200 Contract Provisions for non-Federal Entity Contracts Under Federal Awards contained in Exhibit D and as may be amended from time to time.

4.36 **RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS 2 CFR §200.334:** When federal funds are expended by District for any contract resulting from this procurement process, the Contractor certifies that it will comply with the record retention requirements detailed in 2 CFR §200.334. The Contractor further certifies that Contractor will retain all records as required by 2 CFR §200.334 for a period of three years after grantees or sub-grantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

4.37 **OTHER PROVISIONS:**

4.37.1 *POSSESSION OF FIREARMS:* Possession of firearms will not be tolerated on any District property or setting that is under the control and supervision of District for the purpose of school activities approved and authorized by District. No person who has a firearm in their vehicle may park their vehicle on District property. If any employee or independent contractor of Contractor, or any of its subcontractors, is found to have brought a firearm on District property, said individual shall be immediately removed from District property by Contractor and barred from performing further work relative to the Agreement. If a subcontractor fails to terminate said employee or independent contractor, Contractor shall terminate its agreement with the subcontractor. If Contractor fails to terminate said

employee or independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee or independent contractor, this Agreement may be terminated by District. "Firearm" has the meaning given in Section 790.001, Florida Statutes.

4.37.2 *CRIMINAL ACTS:* Employment and performing work relative to the Agreement by the Contractor, or any of its subcontractors, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude (as defined by Fla. Admin. Code R. 6A-10.083) will not be tolerated. If it is determined that any person with such criminal history is performing work relative to the Agreement, Contractor agrees to take all steps necessary to remove such person from performing work relative to the Agreement and District property. District shall have the right to terminate this Agreement if Contractor does not comply with this provision.

REPRESENTATIVES: The individuals listed below shall serve as each party's respective representative and are hereby authorized by the respective party to administer this Agreement on behalf of the respective party.	
CONTRACTOR/COMPANY NAME	ADDRESS
PHONE	EMAIL
TYPE OR PRINT NAME	TITLE
THE SCHOOL DISTRICT OF MANATEE COUNTY	215 MANATEE AVE. WEST, BRADENTON, FL 34205 ADDRESS
PHONE	EMAIL
TYPE OR PRINT NAME	TITLE

SIGNATURES:

Contractor	Date	Deputy Superintendent (up to $24.999.99)	Date
School Principal	Date	Superintendent (no greater than $49,999.99)	Date
General Counsel Approved as to Form and Legal Content	Date	Board Chair (over $49999.99)	Date

EXHIBIT A

SUBMIT TO: All Bids must be submitted via VendorLink--www.myvendorlink.com at the specified date and time below. *It is the Vendor's responsibility to ensure the submittal is uploaded to VendorLink according to bid specifications. We are not responsible for delivery systems.*	*The School District of Manatee County* ***INVITATION TO BID*** PURCHASING DEPARTMENT 215 Manatee Avenue West Bradenton, Florida 34205 **DATE ISSUED: OCTOBER 25, 2024**	
CONTACT PERSON: BETH SHARP TOLLY		
TELEPHONE #: 941-708-8770		
EMAIL ADDRESS: sharpb@manateeschools.net		
BID FOR MEDICAL EQUIPMENT, SUPPLIES AND SERVICES – CATALOG DISCOUNT	NUMBER: **25-0091-BS**	SUBMITTAL DEADLINE: **DECEMBER 5, 2024 @ 3:00 PM**
PRE-BID CONFERENCE - DATE, TIME AND LOCATION: **NONE**		***SUBMITTALS RECEIVED AFTER ABOVE DATE AND TIME WILL NOT BE ACCEPTED***
REQUEST FOR INFORMATION DEADLINE: **NOVEMBER 12, 2024**		
This Bid Submittal and subsequent award by The School District of Manatee County shall constitute a binding and enforceable contract. All Specifications, Terms and Conditions, Addenda, and correspondence of this Contract shall be incorporated into the final award and become an integral part of the Contract. Unless otherwise stipulated in this Contract, no other contract documents shall be issued.		
LEGAL NAME, (herein referred to as "Bidder") As described in the Section Titled "Florida Department of State, Division of Corporations Registration Requirements" within this Invitation to Bid ("ITB"): ***LEGAL* COMPANY NAME:**	**Florida Division of Corporation Document Number** (www.sunbiz.org): **CONTRACTOR E-VERIFY NUMBER:**	
MAILING ADDRESS: CITY – STATE – ZIP: TELEPHONE NO: FAX NO: FEI/EIN Number: Email Address:	I hereby certify that I have read and understand the requirements of this Solicitation and that, I, as the Bidder, will comply with all requirements of this offer and any contract(s) and/or other transactions required by this award. _____ Authorized Signature _____ Typed Name _____ Title Date	

BID SUBMITTAL CHECKLIST

It is the sole responsibility of each Bidder to check VendorLink up to the bid opening date and time, for all addenda issued and for any information regarding this solicitation.

The following documents must be submitted electronically:

- ☐ Invitation to Bid Form *(Page 1*)
- ☐ Form of Proposal - Pricing, Delivery and Warranty Submittal
- ☐ No Bid Response Submittal Form OR Bidder Acknowledgement (*APPENDIX A or B)*
- ☐ Bidder's Experience and Qualifications (APPENDIX C)
- ☐ Bidder' References
- ☐ Bidder's Statement of Principal Place of Business (APPENDIX D)
- ☐ Bidder's Statement of Financial Qualification (APPENDIX E)
- ☐ Drug-free Workplace Certification (APPENDIX F)
- ☐ Federal Debarment and Suspension Certification (APPENDIX G)
- ☐ Scrutinized Company Certification (APPENDIX H)
- ☐ Byrd Anti-Lobbying Amendment (APPENDIX I)
- ☐ Employment Eligibility Verification ("E-VERIFY") (APPENDIX J)
- ☐ Anti-Discrimination Amendment (APPENDIX K)
- ☐ Contractor Affidavit Regarding the Use of Coercion for Labor and Services (APPENDIX L)
- ☐ Contract of Award Agreement

SECTION 1. SCOPE

The purpose of this solicitation is to establish a pre-qualified list of providers of medical equipment, supplies and services – catalog discounts for schools and departments on an as needed basis throughout the School District of Manatee County. This will include but is not limited to items such as bandages, antiseptics, gloves, first aid kits, stethoscopes, EKG machines, heart monitors, EEG machines, nerve conduction study equipment, brain imaging devices, braces, crutches, splints, X-ray machines, child-sized blood pressure cuffs, pediatric stethoscopes, infant warmers, ultrasound machines, portable X-ray machines, dermatoscopes, skin biopsy instruments, ultrasound machines, colposcopes, defibrillators (AEDs), AED supplies, emergency response kits, trauma stretchers first aid kits, thermometers, vision and hearing screening tools, simulation mannequins, nursing lab equipment, medical textbooks, etc.. Schools and departments may choose any awarded provider.

SECTION 2. SPECIAL CONDITIONS

1. **Term:** The intent of this Contract is to establish a Contract for a period of five (5) year(s) from the date of award, during which time the successful Bidder(s) shall guarantee fixed discounts on catalog pricing on items awarded, as specified in this Solicitation. The anticipated contract period commences on **January 15, 2025 through January 14, 2030**.

2. **Contract Renewals:** The School District of Manatee County reserves the right to renew any or all prices, terms, conditions, and specifications of this Contract, for one (1) additional three (3) year period, upon mutual agreement by both the School District of Manatee County and the Awarded Bidder. Renewals must be evidenced, in writing, with the Signature of the Awarded Bidder's authorized representative and the School District of Manatee County.

3. **Contract Extension**: In addition to any renewal options contained herein, the School District of Manatee County has the right to extend the Contract for the period of time necessary for the School District of Manatee County to release, award, and implement a replacement Invitation to Bid (ITB) for the commodities and/or contractual services provided through this Contract. Such extension shall be based upon the same prices, terms, and conditions as the existing ITB.

4. **Additional Vendors:** The School District of Manatee County reserves the right to increase the pool of companies to provide the services included in the ITB, if deemed necessary by the School District of Manatee County, subject to approval, additional providers will be added to the pool of awarded companies. Regardless as to the year a company is added to the pool of awarded companies, all awards will be terminated at the end of this ITB. Procedures for adding vendors will be at the discretion of the School District.

5. **E-Verify:** The School District of Manatee County and all parties the district contracts with must provide contractors E-Verify number is accordance with Florida Statute 448.95.

6**. Insurance:** Indemnification shall be in accordance with section 725.06, 725.08 Florida Statute "as applicable". The successful proposer shall furnish the School District of Manatee County with proof of:

(1) Statutory Limits of Worker's Compensation in compliance with Chapter 440, Florida Statute, if required.

(2) Comprehensive General Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence.

If policy is on a "CLAIMS MADE" basis, contractor's insurance carrier will identify policy as such and indicate in writing the number of claims paid by this policy and reserves outstanding. Policy aggregates must equal at least two (2) times the occurrence limit.

(3) a. Automobile Liability Insurance in an amount equal to or greater than $1,000,000.00 per person.

b. Automobile Liability Insurance equal to or greater than $1,000,000.00 per occurrence for property damage or $1,000,000.00 combined single limit.

(4) Contractual Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence. Policy must include endorsement for indemnification in the event third party damages are sought against the School District.

(5) Completed Operations Endorsement equal to or greater than $1,000,000.00 per occurrence.

(6) Independent Contractors Endorsement in an amount equal to or greater than $1,000,000.00 per occurrence.

(7) Additional Insured Endorsement: The School District of Manatee County shall be named as an additional insured on all policies that are required by these specifications.

(8) Cancellation Notice: All policies in effect shall contain cancellation endorsements providing thirty (30) days written notice of such cancellation, non-renewal and/or reduction in coverage limits prior to the effective date of such cancellation, non-renewal and/or reduction.

(9) Contractor shall maintain at all times during the construction of the project a "Builders Risk" policy equal to the amount of the project, and shall include, as a minimum the following coverages: Fire, Extended Coverage, Vandalism and Malicious Mischief. (All Risk policies are preferred.)

**Contractor(s)/Vendor(s) providing Professional Services shall provide evidence of at least $1,000,000.00 of Professional Liability Insurance coverage.

SECTION 3. SPECIFICATIONS

Scope of Work: The purpose of this solicitation is to establish a pre-qualified list of providers of medical equipment, supplies and services – catalog discounts for schools and departments on an as needed basis throughout the School District of Manatee County. This will include but is not limited to items such as bandages, antiseptics, gloves, first aid kits, stethoscopes, EKG machines, heart monitors, EEG machines, nerve conduction study equipment, brain imaging devices, braces, crutches, splints, X-ray machines, child-sized blood pressure cuffs, pediatric stethoscopes, infant warmers, ultrasound machines, portable X-ray machines, dermatoscopes, skin biopsy instruments, ultrasound machines, colposcopes, defibrillators (AEDs), AED supplies, emergency response kits, trauma stretchers first aid kits, thermometers, vision and hearing screening tools, simulation mannequins, nursing lab equipment, medical textbooks, etc.. Schools and departments may choose any awarded provider.

Awarded bidders shall be in a favorable position to compete for the District's business, and those who offer the highest discounts and lowest net prices for items, which comply with specifications and otherwise meet requirements, should obtain the largest volume of business. Purchases shall be made on an as required basis. Orders will be placed with vendors via purchase orders, P Cards (internet, phone and in-store pickup). Orders will be delivered to the District's warehouse or directly to a school site. Shipping instructions will be noted on the order and must be noted on the outside of all packages and invoices.

The awarded contractor shall notify SDMC of backorders or inability to respond within the response time proposed as soon as possible. Upon receipt of such notification, SDMC reserves the right to cancel the order. Delivery when promised is paramount to successful performance of the awarded contract.

Secondary Quoting: SDMC reserves the right to obtain quotes from all awarded Contractors of this Bid. SDMC will issue a document outlining the specifics for each project and a Scope of Work for quoting purposes.

Discount: Bids shall be submitted in the form of a percentage (%) discount, deducted (-) from current, unaltered, published list prices that are in general circulation, and in effect at the time of product ordering. **There is no specific list of items for this bid**. We are requesting bids for firm fixed percentage (%) discount off on-line "catalog prices" published by your company or in store shelf pricing. List prices shall not be custom or solely developed, created, maintained, altered, revised, changed, modified, or utilized for purposes of the bid and resulting contract, if awarded. Discount offered shall be firm and fixed during the term of contract and be applicable to all payment methods. It is understood that published listed prices may be updated and changed on a periodic basis. Such changes shall not be selective to SDMC but must apply to Bidder's entire customer base.

Single/Multiple Discount: The District prefers that discount offered apply to the entire catalog product line. However, should it not be standard practice in the normal course of business to offer a single percentage discount, multiple discounts may be offered for separate product categories, catalogs and manufactures if clearly defined on Form of Proposal.

Price Verification: Unit price shall be easily derived and verifiable from a documented source that is readily accessible such as published catalog, descriptive price list or internet website. In no case shall unit price charged exceed calculated price based on discount bid. The published list prices shall not be custom or solely developed for purposes of the bid and resulting contract, if awarded.

Online Ordering: If access to an electronic catalog requires a user ID and password, the bidder will be responsible for setting the School District users up to gain access to the catalog. School District representative shall be notified if changes occur to the awarded vendor's website that will affect use by the School District.

Any On-Line Catalog will be monitored by the School District and at its sole discretion reserved the right to terminate the agreement, if in their opinion the on-line catalog reflects unacceptable increases.

Freight Terms: The District prefers that discount offered include all delivery charges. However, Bidder may make exception on Form of Proposal should it be standard business practice to list shipping charge as a separate line item on invoice. Any shipping charges billed by Bidder shall be customary and reasonable in accordance with industry standards and confirmed with District site at time of price quotation. All orders shall be shipped F.O.B. Destination (multiple locations), inside delivery, freight prepaid and included, with title to goods transferring to the District at time of receipt and acceptance. No common carrier charges shall be honored by the School District. All approved vendors will be responsible for supplying all labor, materials and equipment required for the delivery of items as directed, at the delivery locations. A minimum of twenty-four (24) hours' advance notification of delivery is required from all freight carriers. Complete documentation of all charges must accompany each invoice for payment.

Location: School addresses can be located on the purchasing website:
www.manateeschools.net/cms/lib/FL02202357/Centricity/domain/1146/vendor%20information/School_Locator_Map.pdf

Additional Charges: Bidder shall delineate any customary charges not specifically listed on Form of Proposal.

Quantity Discount: Bidder is encouraged to offer additional quantity discounts for one time delivery of large single orders of single items or any assortment of items. It is anticipated that Department shall periodically solicit quotations for large volume orders based on quantity discount. Bidder may list quantity discount on Form of Proposal or choose to offer discount on a quote basis at time of order.

Advantage Discounts: Bidder shall pass-on to the District all rebates and special promotions offered by manufacturer. The District shall also accept any additional discounts and price incentives offered by Bidder provided that the new pricing is lower than what would otherwise be available through the contract. It is agreed and understood that should Bidder offer more favorable promotional or contract pricing to the general trade or other entity for the same specification with similar quantities and conditions, the price under this contract shall immediately be reduced to the lower price.

Area Representative
Bidder should indicate on the Bid Price Sheet the name, phone number and email address, of the vendor representative(s) who will provide quotes to the schools and departments and will be available for consultations when requested and provide assistance with any order issues. This information will be provided to all District staff to use when requesting quotes and must be kept accurate and updated in order for awarded vendors to continue to have an opportunity to receive request for quotes for medical equipment, supplies and services.

It is the Bidder's responsibility to update their sales representative contact information for the duration of this contract by notifying via email the purchasing agent of any changes.

It is the Bidder's responsibility to ensure the person listed as their sales representative is fully aware of the terms and conditions of this bid and that they provide prices at the lowest prices possible when a request is made.

Quotes
All quotes submitted to SDMC shall clearly identify the list price, discount percentage, unit price and the extended price.

Price: The unit price, as indicated on invoice, shall be determined by applying the proposed percentage (%) discount to the published cost or price list to obtain the net delivered price. Unit price shall be easily derived and verifiable from a documented source that is readily accessible or available such as a published catalog, descriptive price list or website. It is essential that all discounts or price list be presented in a format that allows for clear calculation of total cost to ease in auditing invoices. Published list prices shall not be custom or solely developed for the purposes of the bid and resulting contract, if awarded. Unless as otherwise permitted and expressly stated herein, discount offered shall be inclusive of all order processing, handling, supervision, delivery, insurance, profit and any other direct and indirect cost associated with the performance of the contract. No other charges or surcharges shall be applicable to this contract and shall not be honored by the District.

Substitutes: Unapproved substitutes shall not be allowed. If items are not available, the Purchasing Agent must be contacted prior to shipment in order to determine if a substitute is acceptable.

New Items: New items appearing in the awarded bidder's catalog(s) released after the bid opening date are to be covered under the resulting contract as if these items were originally included in the catalog(s) submitted with the bid.

Training: The successful bidder shall include the cost of training when requested in the specifications. If necessary, successful bidder(s) must be willing to offer training and support as needed to the District. Training may include, but not be limited to company introduction, setting up new users for online ordering, and a review of catalog bid discounts.

Warranty: Tools and Equipment- warranty terms and length offered shall be stated in the proposal. If no warranty, then proposal shall state same. The warranty period shall commence upon date of acceptance by SDMC. All warranty documents shall be provided with the order.

FORM OF PROPOSAL

Bidder shall provide all information as requested below which shall serve as a basis for order processing and product pricing**.** Failure to indicate any exceptions shall be construed to mean acceptance of terms and conditions as specified. However, the inclusion of any additional terms and conditions not specifically allowed or otherwise found unacceptable may cause rejection of Bid. Should sufficient space not be provided to enable a complete response, Bidder may submit an attachment to their Bid response.

Failure to provide all information as requested may result in disqualification of Bid.

Bidder shall input a discount percentage (%) amount, for one or more defined product categories/catalog/manufacture as represented in proposed catalog or website. Discount offered shall be applicable to all payment methods.

PRICING AND WARRANTY

Item	Description	Discount Off List Price (0% -100%)	Exceptions/Exclusions
1	**Mobility Aids** - Canes, Crutches, Walkers, Wheelchairs, etc.	%	
2	**Emergency Equipment** -Defibrillators and Defibrillator Pads, AED Machines, Etc.	%	
3	**Medical supplies** - Bandages, Gauzes, Gloves, Needles, Antiseptics, Wound Clips, PPE, Etc.	%	
4	**Patient Care Equipment -** Compass Chair, Changing Table, Electric Lifts, Toileting Sling, Etc.	%	
5	**Medical Furniture -** Medical Monitors, Medical Carts, Medical Cabinets, Etc.	%	
6	**Imaging Equipment -** X-Ray Unit, Ultrasounds, Operatory Lights, Etc.	%	
7	**Training Equipment -** Manikins, Task Trainers, Simulators, Anatomical Models, Clinical Skills Trainers, Specialized Training Kits, Etc.	%	
8	**Sterilization Equipment -** Autoclaves, Ultraclave, Compressor/Vacuum Pump, Sterilizer Units, Etc.	%	
9	**Durable Medical Equipment (DME) -** Hospital Beds, Home Oxygen Equipment, Infusion Pumps, Patient Lifts, Etc.	%	
10	**Respiratory Equipment -** Nebulizers, CPAP Machines, Oxygen Concentrators	%	
11	**Diagnostic Equipment –** Stethoscopes, Blood Pressure Monitors, Thermometers, Vision And Hearing Screening Tools, Etc.	%	
12	**Educational Materials - Medical** Textbooks & Reference Books, Training Dvds and Online Courses, Charts and Posters, Interactive Software, Clinical Training Medications (Placebos For Practice), Etc.	%	
13	**Training** – Onsite Training on Equipment (Cost Per Hour) If additional options or pricing is available, please provide details. Include separate page if needed.		
14	**Installation** – Installation of Equipment		
15	**Balance of Line Product Discount** (Items or Categories not listed)		
16	**Website** - Can your company create a customized website that integrates with our contract pricing? (Yes or No)	■Yes or ☐No	`
17	**Free Shipping**	☐Yes or ☐No	

General Freight Terms (Check (☑) all that apply)

☐ Free, Prepaid & Included in Discount Offered

☐ **$**_____ minimum order amount to receive free shipping

Free Shipping Applies to:

☐ all products offered

☐ only product category #: __ ___ ___ ___

☐ Prepaid & Added to Invoice

☐ Shipping Billed @ ____**%** of total order

☐ Bill actual amount

Applies to:

☐ all products offered

☐ only product category #: ___ ___ ___ ___ ___ ___ ___ ___

Exceptions to General Freight Terms: _____

_____

Additional Charges that may apply: _____

Quantity Discount offered? ☐ Yes ☐ No

If yes, quantity discount shall be offered on a: ☐ quote basis at time of order or ☐ as follows:

_____

_____

Designated Account Representative (Inside Sales)

Name: _____Title: _____

Phone #: _____ Email: _____

Designated Account Representative (Outside Sales)

Name: _____Title: _____

Phone #: _____ Email: _____

Quotation Requests

Requests for price quotations shall be sent to: ☐ Account Rep. (Inside Sales) ☐ Account Rep. (Outside Sales) ☐ Other: _____

Purchasing Card

Does your company accept Mastercard Purchasing Card as a form of Payment? ☐ Yes ☐ No

Can product orders be placed online and paid with a Pcard? ☐Yes or ☐No

Exceptions: _____

Please include as an attachment to Bid response an explanation of your company's online ordering process and requirements, including any procedures that apply to P-Card purchases.

Product/Pricing Information (Check ☑ as applicable)

Product Information shall be provided in the following format:
☐ Electronic Catalog(s) ☐ Descriptive Price List ☐ On-line Catalog Website

Product list prices shall be verified by accessing the following:
☐ Electronic Catalog(s) ☐ Descriptive Price List ☐ On-line Catalog Website

Product Catalog:
Submitted ☐ With Bid Response ☐ Under Separate Mailing ☐ Not Submitted/Not Available

Website address for online catalog: _____

Price Adjustments

The District may, in its sole discretion, make an equitable adjustment in the contract terms and/or pricing if pricing or availability of supply are affected by extreme and unforeseen volatility in the marketplace, that is, by circumstances that satisfy all of the following criteria:

a) The volatility is due to causes wholly beyond the vendor's control
b) The volatility affects the marketplace or industry, not just the particular vendor's source of supply
c) The effect on pricing or availability of supply is substantial
d) The volatility so affects the vendor that continued performance of the contract would result in substantial loss or financial hardship.

The determination as to whether a situation represents "extreme" volatility of the marketplace and/or whether the effect on pricing or availability is "substantial" shall be solely at the discretion of the District.

WARRANTY AND SERVICE PROVISION: Bidder must state in spaces provided below complete descriptions of any warranties given by manufacturer and dealer. The Statement shall include availability of service, repair parts, and time normally required to effect repair on equipment contained in the bid. Further, the statement shall also indicate who is to be responsible for any transportation charges that may be accrued in effecting equipment repair within the provisions of applicable warranties.

MANUFACTURER'S WARRANTY: _____

_____

DEALER'S WARRANTY: _____

_____

LOCATION OF REPAIR SERVICES: _____

_____

AVAILABILITY OF REPAIR PARTS: _____

_____

ESTIMATED TIME TO EFFECT REPAIR: _____

_____

RESPONSIBLE FOR WARRANTY SERVICE TRANSPORTATION CHARGE:
_____

_____

SECTION 4. INSTRUCTIONS TO BIDDERS

1. **Bid Submittal Instructions:** Bidder shall submit Bid Submittal in accordance with the instructions and schedule included in the solicitation containing these specifications and documents. Bid Submittals not conforming to the instructions provided herein may be subject to disqualification at the sole option of the School District of Manatee County.

2. **Bid Requirements:** The following Appendices, upon which information is required, must be completed and provided with the Bid Submittal:
   - ☐ *Invitation to Bid Form (Page 1)*
   - ☐ *Form of Proposal - Pricing, Delivery and Warranty Submittal*
   - ☐ *No Bid Response Submittal Form OR Bidder Acknowledgement (APPENDIX A or B)*
   - ☐ *Bidder's Experience and Qualifications (APPENDIX C)*
   - ☐ *Bidder' References*
   - ☐ *Bidder's Statement of Principal Place of Business (APPENDIX D)*
   - ☐ *Bidder's Statement of Financial Qualification (APPENDIX E)*
   - ☐ *Drug-free Workplace Certification (APPENDIX F)*
   - ☐ *Federal Debarment and Suspension Certification (APPENDIX G)*
   - ☐ *Scrutinized Company Certification (APPENDIX H)*
   - ☐ *Byrd Anti-Lobbying Amendment (APPENDIX I)*
   - ☐ Employment Eligibility Verification ("E-VERIFY") (APPENDIX J)
   - ☐ Anti-Discrimination Amendment (APPENDIX K)
   - ☐ Contractor Affidavit Regarding the Use of Coercion for Labor and Services (APPENDIX L)
   - ☐ Contract of Award Agreement

3. **"No Bid" Response Submittal Form**: If Bidder is not providing a Bid Submittal in response to this Contract, Bidder shall complete and submit the "No Bid" Response Submittal Form electronically prior to the due date established in this Contract via www.myvendorlink.com.

4. **Electronic Submission**: Bidder shall submit Bid Submittal electronically through VendorLink at www.myvendorlink.com. **Contact VendorLink support@vendorlink.com if technical difficulties arise during proposal submission**.
   i. Upload files only in Excel (.xls or .xlsx), Adobe Portable Document (.pdf), or .ZIP file formats.
   ii. Enable printing on files submitted.
   iii. Clearly identify the ITB Number, Name, Submission Date, and Bidder Name on Invitation to Bid Cover Sheet.
   iv. Complete the Invitation to Bid Cover Sheet on Bidder's using the following information:
      a. Business Name;
      b. Complete Business Address;
      c. Name(s) and contact information of key personnel.
   v. Separate and identify each part of the submission.

5. **Withdrawal:** Bidders may withdraw, alter, and resubmit Bid Submittals through VendorLink at any time prior to the due date and time of this Contract. Any Bid Submittals not withdrawn will constitute an irrevocable offer, for a period of 90 days, to provide The School District of Manatee County with the services specified in the proposal. The School District of Manatee County may request clarifications and additional information after proposal submission.

6. **Signature:** All Bid Submittals must be signed by an officer or employee having authority to legally bind Bidder. Any corrections of unit prices must be initialed. Corrections made using correction fluid (white out) is not permissible and may result in the rejection of a Bidder's proposal. Bidders should become familiar with any local conditions which may, in any manner, affect the product or service required. Bidders are required to carefully examine the ITB terms and to become thoroughly familiar with any and all conditions and requirements that may in any manner affect the work to be performed under this Contract. No additional allowance will be made due to lack of knowledge of these conditions.

7. **Florida Department of State, Division of Corporations Registration Requirements:** Bidders that are required to be registered with the Florida Department of State, Division of Corporations or who are incorporated within the State of Florida must furnish their Florida document number, and written documentation of "active" status. All registered Bidders must have an active status in order to be eligible to do business with the School District of Manatee County. Bidder(s) doing business under a fictitious name must submit the Bid Submittal using the company's complete registered legal name, i.e., ABC, Inc. d/b/a XYZ Company. To register with the State of Florida, visit: www.Sunbiz.org.

8. **Fingerprinting, Badges, and the Jessica Lunsford Act:** The Jessica Lunsford Act was enacted on September 1, 2005 in response to the tragic abduction and death of Jessica Lunsford. This law affects a Bidder's business operations and employees if they are under Contract with the School District of Manatee County.
    - 8.1. The Awarded Bidder and any of its employees performing services hereunder shall comply with the Jessica Lunsford Act, effective September 1, 2005. "Non-instructional school district employees or contractual personnel who are permitted access on school grounds when students are present, who have direct contact with students or who have access to, or control of school funds must meet level 2 screening requirements as described in s.1012.32. Contractual personnel shall include any vendor, individual, or entity under Contract with a school or the school board." See Section 1012.465, F.S.
    - 8.2. Florida statute requires all vendors, contractors and subcontractors of the School District of Manatee County to undergo a FDLE/FBI Level II background screening and be fingerprinted in any one of the following conditions apply:
        - 1.2.1. Vendor employees will be on school grounds when students are present;
        - 1.2.2. Vendor employees will have direct contact with students; or
        - 1.2.3. Vendor employees will have access to or control of school funds.
    - 8.3. Vendors meeting the above conditions shall carry the School District of Manatee County badge or the State-Wide ID Badge.

9. **Insurance Capacity Verification:** Awarded Bidder(s) shall provide proof of insurance prior to execution of this Contract. Receipt of proof of insurance shall not be construed as an approval of Awarded Bidder's insurance or a release or waiver of Awarded Bidder's obligation to provide insurance required by this Contract. Awarded Bidder agrees to the following as it relates to all above required insurance:
    - 9.1 All insurance shall be written with an insurance company licensed to issue insurance in the State of Florida and shall maintain an A.M. Best financial strength rating of A (VI).
    - 9.2 All insurance shall be primary and not contributory to any other insurance carried by the School District of Manatee County. This shall also apply to any self-insurance maintained by the School District of Manatee County.
    - 9.3 Awarded Bidder shall notify the School District of Manatee County's Risk Management Department within thirty (30) days of any material changes or notice of cancellation Awarded Bidder received from its insurer on above required insurance.
    - 9.4 Awarded Bidder shall provide evidence of all insurance in the form of a Certificate of Insurance and specify any deductible or retention applicable to above required insurance.
    - 9.5 To the extent permitted by law, Awarded Bidder's insurance shall contain a waive rights to recover from the School District of Manatee County or its insurance.
    - 9.6 Any required insurance that Awarded Bidder self-insures or carries retentions in excess of Ten Thousand Dollars ($10,000.00) shall be pre-approved by the School District of Manatee County's Risk Management Department and referenced in an addendum to this Contract.

SECTION 5. KEY EVENTS & DATES

KEY EVENTS & DATES

October 25, 2024	Bid notice e-mailed to prospective bidders via VendorLink & bidding documents posted on the VendorLink website.
November 12, 2024	Questions/Clarifications due
November 14, 2024	Addenda posted to the e-procurement service website (www.myvendorlink.com).
December 5, 2024	Bids due @ 3 p.m. E.T. Bidder shall submit Bid Submittal electronically through VendorLink at www.myvendorlink.com/
*December 10, 2024	Evaluation meeting - If needed, evaluation of bids to make selection of contractor(s). Additional information will be posted if an evaluation meeting is needed.
*December 17, 2024	Notice of Intent to Award posted on the e-procurement service website (www.myvendorlink.com).
*January 14, 2025	School Board Award of Bid

*If the time allotted to evaluate bids and make the selection of contractors as stated above proves to be insufficient, the evaluation meeting(s), posting of the Notice of Intent to Award and the Board approval date could slip two weeks or more. Continue to monitor our website or contact the Purchasing Department for more specific information as to when meeting(s) and notice(s) will be posted.

EXHIBIT B

NOTICE OF INTENT TO AWARD

BID ON MEDICAL EQUIPMENT SUPPLIES AND SERVICES - CATALOG DISCOUNT, SDMC. No. 25-0091-BS

CONTRACT PERIOD: FEBRUARY 12, 2025 THROUGH JANUARY 14, 2030

FOR BOARD APPROVAL ON FEBRUARY 11, 2025

Posted - 1/15/2025 3:25 PM

TABULATION OF BIDS ON MEDICAL EQUIPMENT, SUPPLIES AND SERVICES - CATALOG DISCOUNT, SDMC No. 25-0091-BS

Bids Due: 3:00 p.m., December 5, 2024

BIDDERS	Item 1. Mobility Aids	Item 2. Emergency Equipment	Item 3. Medical Supplies	Item 4. Patient Care Equipment	Item 5. Medical Furniture	Item 6. Imaging Equipment
Winter Park, FL Florida Document No. L03000030200 Aeroclave, LLC	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Miami, FL Florida Document No. L14000133871 Agni Enterprises, LLC DBA Head to Heels Safety	No Bid	No Bid	**20%**	No Bid	No Bid	No Bid
Brisbane, CA Florida Document No. M23000015696 Avive Solutions, Inc.	No Bid	**10% - 30%**	No Bid	No Bid	No Bid	No Bid
Pittsburgh, PA Florida Document No. M98000000045 Fisher Scientific Company, LLC	No Bid	No Bid	0% - 30% (6)(7)	No Bid	**0% - 30% (6)(7)**	No Bid
Henrico, VA Florida Document No. M05000000754 McKesson Medical Surgical Gov. Solutions, LLC	(a)	(a)	(a)	(a)	(a)	(a)
New Milford, CT Florida Document No. Not Required Medicaleshop, Inc.	**1% - 30%**	No Bid	**1% - 5%**	**1% - 30%**	No Bid	No Bid
Fort Atkinson, WI Florida Document No. M20000008203 Nasco Education, LLC	**0% - 10% (12)**	No Bid	**0% - 10% (12)**	No Bid	**0% - 10% (12)**	No Bid

TABULATION OF BIDS ON MEDICAL EQUIPMENT, SUPPLIES AND SERVICES - CATALOG DISCOUNT, SDMC No. 25-0091-BS

Bids Due: 3:00 p.m., December 5, 2024

BIDDERS	Item 1. Mobility Aids	Item 2. Emergency Equipment	Item 3. Medical Supplies	Item 4. Patient Care Equipment	Item 5. Medical Furniture	Item 6. Imaging Equipment
Redmond, WA Florida Document No. F99000003369 Physio Control, Inc. Stryker Sales LLC	No Bid	**25% (13)** **20% (14)**	No Bid	No Bid	No Bid	No Bid
Monaca, PA Florida Document No. F15000004079 Pocket Nurse Enterprises, Inc.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Lincolnshire, IL Florida Document No. M18000002236 Quill, LLC	**10%**	**10%**	**10%**	**10%**	**10%**	No Bid
Rolling Meadows, IL Florida Document No. F02000001426 School Health Corporation	**14%**	**14%**	**14%**	**14%**	**14%**	No Bid
St. Charles, IL Florida Document No. P21000004622 School Nurse Supply, Inc.	**10%**	**10%**	**10%**	**10%**	**10%**	**10%**
Greenville, WI Florida Document No. M20000008762 School Specialty, LLC	**14% - 30% (19)**	**14% - 30% (19)**	**14% - 30% (19)**	**14% - 30% (19)**	**14% - 30% (19)**	**14% - 30% (19)**
West Long Branch, NJ Florida Document No. F19000002969 Unipak Corporation	No Bid	No Bid	**21%**	No Bid	No Bid	No Bid

TABULATION OF BIDS ON MEDICAL EQUIPMENT, SUPPLIES AND SERVICES - CATALOG DISCOUNT, SDMC No. 25-0091-BS

Bids Due: 3:00 p.m., December 5, 2024

BIDDERS	Item 7. Training Equipment	Item 8. Sterilization Equipment	Item 9. Durable Medical Equipment (DME)	Item 10. Respiratory Equipment	Item 11. Diagnostic Equipment	Item 12. Educational Materials - Medical
Aeroclave, LLC	No Bid	**9% (1)**	No Bid	No Bid	No Bid	No Bid
Agni Enterprises, LLC DBA Head to Heels Safety	No Bid	No Bid	**20%**	**20%**	No Bid	No Bid
Avive Solutions, Inc.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Fisher Scientific Company, LLC	**0% - 30% (6)(7)**	**0% - 30% (6)(7)**	No Bid	No Bid	**0% - 30% (6)(7)**	No Bid
McKesson Medical Surgical Gov. Solutions, LLC	(a)	(a)	(a)	(a)	(a)	(a)
Medicaleshop, Inc.	No Bid	No Bid	**1% - 30%**	**1% - 5%**	**1% - 5%**	No Bid
Nasco Education, LLC	**0% - 10% (12)**	No Bid	**0% - 10% (12)**	No Bid	**0% - 10% (12)**	**0% - 10% (12)**

TABULATION OF BIDS ON MEDICAL EQUIPMENT, SUPPLIES AND SERVICES - CATALOG DISCOUNT, SDMC No. 25-0091-BS

Bids Due: 3:00 p.m., December 5, 2024

BIDDERS	Item 7. Training Equipment	Item 8. Sterilization Equipment	Item 9. Durable Medical Equipment (DME)	Item 10. Respiratory Equipment	Item 11. Diagnostic Equipment	Item 12. Educational Materials - Medical
Physio Control, Inc.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Pocket Nurse Enterprises, Inc.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Quill, LLC	No Bid	No Bid	**10%**	No Bid	**10%**	**10%**
School Health Corporation	**14%**	**14%**	**14%**	**14%**	**14%**	**14%**
School Nurse Supply, Inc.	**10%**	**10%**	**10%**	**10%**	**10%**	**10%**
School Specialty, LLC	**14% - 30% (19)**	**14% - 30% (19)**	**14% - 30% (19)**	**14% - 30% (19)**	**14% - 30% (19)**	**14% - 30% (19)**
Unipak Corporation	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON MEDICAL EQUIPMENT, SUPPLIES AND SERVICES - CATALOG DISCOUNT, SDMC No. 25-0091-BS

Bids Due: 3:00 p.m., December 5, 2024

BIDDERS	Item 13. Training	Item 14. Installation	Item 15. Balance of Line Product Discount	Item 16. Customized Website	Item 17. Free Shipping	Quantity Discount
Aeroclave, LLC	No Bid	No Bid	No Bid	No	No	No
Agni Enterprises, LLC DBA Head to Heels Safety	No Bid	No Bid	No Bid	Yes	Yes (2)(3)(4)	Yes
Avive Solutions, Inc.	No Bid	No Bid	**10% - 30% (12)**	Yes	Yes (5)	
Fisher Scientific Company, LLC	No Bid	No Bid	No Bid	Yes	Yes	No
McKesson Medical Surgical Gov. Solutions, LLC	No Bid	No Bid	(a)	Yes	Yes (8)	No
Medicaleshop, Inc.	No Bid	**(9)**	No Bid	No	No	No
Quote # 58286 Nasco Education, LLC	No Bid	No Bid	**0% - 10% (12)**	No	No	

TABULATION OF BIDS ON MEDICAL EQUIPMENT, SUPPLIES AND SERVICES - CATALOG DISCOUNT, SDMC No. 25-0091-BS

Bids Due: 3:00 p.m., December 5, 2024

BIDDERS	Item 13. Training	Item 14. Installation	Item 15. Balance of Line Product Discount	Item 16. Customized Website	Item 17. Free Shipping	Quantity Discount
Physio Control, Inc. Stryker Sales LLC	No Bid	No Bid	No Bid	Yes	No	No
Pocket Nurse Enterprises, Inc.	No Bid	No Bid	**0% - 5%**	Yes	No	Yes
Quill, LLC	No Bid	No Bid	**10%**	Yes	Yes	Yes
School Health Corporation	No Bid	No Bid	**14%**	Yes	Yes (17)	Yes
School Nurse Supply, Inc.	No Bid	No Bid	**10%**	Yes	Yes (18)	Yes
School Specialty, LLC	No Bid	**(20)**	**14% - 30% (19)**	Yes	No (21)	No
Unipak Corporation	No Bid	No Bid	No Bid	No	Yes	No

TABULATION OF BIDS ON MEDICAL EQUIPMENT, SUPPLIES AND SERVICES - CATALOG DISCOUNT, SDMC No. 25-0091-BS

Bids Due: 3:00 p.m., December 5, 2024

NOTES:

(1) See Price List Attached to Bid for Specialized Equipment List.
(2) Free Shipping on orders above $250.00
(3) Bulk and service order delivery
(4) Additional Charges for Lift gate service and inside delivery
(5) Free Shipping on orders above $500.
(6) See Pricing Agreement Up to (30)% off from catalog pricing from current published list prices for our full Fisher Science Education product portfolio. Fisher Science Education items are indicated with an orange tag on our website www.fisheredu.com. Discount excludes non-catalog, personal protection equipment, sale/clearance items, items that end with "ND", special order- (refrigerated, frozen or live products), Life Technologies products, rush shipments and equipment with white glove service. No item will be discounted below Fisher Science Education's cost. All items are subject to a cost plus 15% safety net.
(7) Reference: Account 495340-001
(8) $100.00 Minimum order for free shipping
(9) Call for quote
(10) $100.00 Minimum order for free shipping. A shipping fee of $10.00 applies on orders below $100.00.
(11) Free Shipping on orders above $199.00 (Exclusions may apply). Orders under $50.00 will be charged a small order handling fee of $5.00.
(12) Must use vendor quote # when ordering.
(13) AED discounted at 25%
(14) AED Accessories and disposals 20%
(15) A service charge of $20.00 applies on orders below $50.00.
(16) 3% charge for pcard payments
(17) Orders must be over @125.00 to receive free shipping. $12.95 shipping charge for orders under $125.00
(18) $99.00 Minimum order for free shipping. A shipping fee of $12.95 applies on orders below $99.00.
(19) 14% off furniture, equipment and A/V, 35% Supplies
(20) Must be quoted at time of need.
(21) Shipping Charges - Item Prefix 5 = $11.95 Minimum or 20% charge based on NET subtotal, Item Prefix 9 = $11.95 minimum or free over $69 based on NET subtotal, Item Prefix 6 = Free Freight

Non-Responsive:

(a) Bid received with unacceptable changes to terms and conditions of bid.

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, (as altered by section 110.123(3)(d)(4)), OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

EXHIBIT C

CONTRACTOR INFORMATION FORM

CONTRACTOR NAME: _____

TELEPHONE NUMBER: _____

LIST EMPLOYEE(s) THAT WILL BE DOING WORK FOR THE SCHOOL DISTRICT OF MANATEE

COUNTY: Please print clearly and duplicate form as needed. Please list badge expiration for all employees who currently have a contractor's badge. If a designated employee does not have a contractor's badge, indicate their Appointment Date and Time for fingerprinting.

Please reference the District website for JLA requirements: https://www.manateeschools.net/

Page/6689

Last Name, First Name	Contractor/JLA Badge Expiration	Fingerprint Appt Date/Time

Contractor/Contractor Disqualifiable Offenses:

- Any offense listed in s. 943.0435

JLA BADGING IS REQUIRED TO COME ON SCHOOL CAMPUS. FAILURE TO PRESENT THE PROPER BADGE AT THE TIME OF SERVICE WILL RESULT IN DENIAL OF SERVICE

EXHIBIT D

Appendix II to Part 200, Title 2 (up to date as of 9/21/2023)

Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

This content is from the eCFR and is authoritative but unofficial.

Title 2 —Grants and Agreements

Subtitle A —Office of Management and Budget Guidance for Grants and Agreements
Chapter II —Office of Management and Budget Guidance
Part 200 —Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
Source: 85 FR 49543, Aug. 13, 2020, unless otherwise noted.
Source: 85 FR 49539, Aug. 13, 2020, unless otherwise noted.
Authority: 31 U.S.C. 503
Source: 78 FR 78608, Dec. 26, 2013, unless otherwise noted.
Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non- Federal entity under the Federal award must contain provisions covering the following, as applicable.

A. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

B. All contracts in excess of $10,000 must address termination for cause and for convenience by the non- Federal entity including the manner by which it will be effected and the basis for settlement.

C. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

D. Davis-Bacon Act, as amended (40 U.S.C. 3141–3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non- Federal entity must report all suspected or reported violations to the Federal awarding agency.

E. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701–3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under

40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

F. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

G. Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended—Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

I. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

J. 200.323 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

K. 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain.

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115–232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment

produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115–232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115–232, section 889 for additional information.

(d) See also § 200.471.

L. 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

M. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of ''federally assisted construction contract'' in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, ''Equal Employment Opportunity'' (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, ''Amending Executive Order 11246 Relating to Equal Employment Opportunity,'' and implementing regulations at 41 CFR part 60, ''Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.''200.322 Domestic preferences for procurements.

EXHIBIT E

Contractor Affidavit Regarding the Use of Coercion for Labor and Services

Contractor Name: _____

Address: _____

Phone Number: _____

Authorized Representative's Name: _____

Authorized Representative's Title: _____

Email Address: _____

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School Board of Manatee County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

_____

Signature of Authorized Representative

AGENDA ITEM NO. 10.8

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of the Bid for Storage Sheds and Carports, Delivered and Installed - Catalog Discount, SDMC No. 25-0094-MR, Estimated in the Amount of $200,000.00 Annually (Multiple Funding Sources)

Executive Summary
The purpose of this bid is to provide and install storage sheds and carports. Several structures sustained hurricane damage at Braden River High School, Parrish Community High School, Lincoln Middle, Haile Middle, and Mona Jain Middle which need to be replaced. This project includes replacing the damaged structures and ensuring that the new installations adhere to the latest safety standards and building codes. The new sheds and carports will provide enhanced durability and protection, offering a long-term solution to withstand future weather-related challenges. The commitment to quality and safety is paramount as we undertake this essential project to restore and improve the infrastructure of these educational institutions. The recommended award is to the only responsive company.

The requested contract is for the period of February 12, 2025, through February 11, 2030. This bid is for a period of three (3) years with the option to renew for two additional one-year periods.

Historical expenditures are as follows:
Fiscal Year 2023-2024: $26,485.40
Fiscal Year 2022-2023: $10,172.00
Fiscal Year 2021-2022: $37,648.00

Approval of this bid does not indicate immediate or complete expenditure of approved funds. Approved funds will only be expended on an as-needed basis throughout the contract period.

Documentation is on file in the Purchasing Department.

The bid is recommended for award to:
Brandon Sheds and Gazebos, Inc. Brandon, FL, state, Florida Document No. P980000667438

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 4
Maximize the energy efficiency and management of our facilities to remain sustainable and financially responsible

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of the bid for storage sheds and carports, delivered and installed - catalog discount, SDMC No. 25-0094-MR, estimated in the amount of $200,000.00 annually (Multiple Funding Sources).

Financial Impact
The funding source for this annually estimated expenditure is Local Capital Improvement, and/or General Fund

and is included in Maintenance, Operations & Central Distribution Warehouse Department, schools and various Departments approved budget for 2024-2025.

For hurricane damaged related items, the District will be seeking reimbursement from FEMA.

Contact

Submitting Departments: Maintenance, Operations & Central Distribution Warehouse and Purchasing
Items Owner: Todd Henson

Attachments:
25-0094 tabulation
Contract of award agreement Supplier Signed

NOTICE OF INTENT TO AWARD

BID ON STORAGE SHEDS AND CARPORTS DELIVERED AND INSTALLED, SDMC No. 25-0094-MR

CONTRACT PERIOD: FEBRUARY 11, 2025 THROUGH FEBURARY 10, 2028

BOARD APPROVAL ON JANUARY 21, 2025

TABULATION OF BID ON STORAGE SHEDS AND CARPORTS DELIVERED AND INSTALLED, SDMC No. 25-0094-MR

Proposals Due: 3:00 p.m., Tuesday, January 14, 2025

	PRICING AND WARRANTY		
	Manufacturer/ catalog offered		
Bidder's Name	**List of Manufactures / catalog offered**	**Discount Off List Price (0%-100%)**	**Exceptions/Exclusions**
Brandon Sheds and Gazebos	Lark Builders	0-5%	(1)

	Manufacturer/ catalog offered		
Bidder's Name	**List of Manufactures / catalog offered**	**Discount Off List Price (0%-100%)**	**Exceptions/Exclusions**
Brandon Sheds and Gazebos	American Carports Metal Structures	0-20%	(1)

	Balance of Line Product Discount (miscellaneous parts or manufacturers not listed)		
Bidder's Name	**List of Manufactures / catalog offered**	**Discount Off List Price (0%-100%)**	**Exceptions/Exclusions**
Brandon Sheds and Gazebos	No Bid	No Bid	

Bidder's Name	**Installation Fee**	**Delivery Fee**
Brandon Sheds and Gazebos	**(2)**	**(2)**

Bidder's Name	**The District is requesting a blended labor rate for projects outside the scope of services as specified in the Form of Proposal. This blended rate does not include materials, equipment, or other related items necessary to complete any requested work outside the scope of services as specified in the Form of Proposal.**	
	14. Repair Technician- standard working hours (Monday through Friday 7:00 a.m. - 5:00 p.m.) hourly rate.	**15. Repair Technician- non-standard working hours (Monday through Friday prior to 7:00 a.m. and after 5:00 p.m. and Saturday and Sunday), hourly rate**
Brandon Sheds and Gazebos	$100.00	$125.00

NOTES:

1) To give Manatee County best price possible we will offer current market pricing for steel or discount off of current catalog.

2) Installation included in price, if needed additional rates may apply, Up to 10% of total cost.

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

PURCHASING DEPARTMENT
215 Manatee Avenue West
Bradenton, Florida 34205
Direct Line (941) 708-8770 FAX Line (941) 708-8485

CONTRACT OF AWARD AGREEMENT, SDMC No. 25-0094-MR

THIS AGREEMENT is entered into by and between The School Board of Manatee County, Florida, hereinafter "District" and Brandon Sheds and Gazebos (Contractor).

1. **THE WORK**

1.1 Contractor shall perform and render all services as prescribed and required by the Instructions to Proposers, Proposal Form, General Conditions, Specials Conditions, Scope of Work, Specifications, and all other documents forming a part of the Proposal package and any other documents signed by both parties relating to the subject matter of the Agreement, all of which are incorporated by reference as though set forth in full herein for:

STORAGE SHEDS AND CARPORTS DELIVERED AND INSTALLED- CATALOG DISCOUNT, SDMC No. 25-0094-MR

2. **TERM AND RENEWAL**

2.1 **Term:** The term of this Agreement shall be from February 11, 2025 through January 14, 2030. Any deviation from the awarded contract period or cancellation of any item(s) awarded may result in Contractor being barred from doing business with the District, in accordance with District policies and procedures. Multi-year contracts will automatically renew for one (1) year periods during the initial contract period above, unless the District notifies Contractor of intent to rebid or negotiate new terms ninety (90) days prior to the contract anniversary date. This Agreement shall not expire until all work under Purchase Orders issued is completed, accepted and paid for by the District. All indemnification provisions contained in the Agreement shall survive beyond the expiration of the Agreement.

2.2 **Renewal:** Upon agreement of the parties, this Agreement may be renewed for an additional two, one year period(s). Renewal must be in writing and is subject to the same terms and conditions set forth in the Agreement and any amendments.

3. **EXHIBITS INCORPORATED INTO THE AGREEMENT**: The following exhibits are attached, incorporated, and made a part of this Agreement:

3.1 Exhibit A, Solicitation
3.2 Exhibit B, Bid Tabulation
3.3 Exhibit C, Contractor Information Form (required if Contractor will be doing work at any District Site)
3.4 Exhibit D, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards
3.5 Exhibit E, Contractor Affidavit Regarding the Use of Coercion for Labor and Services

4. **TERMS SUPPLEMENTAL TO THE AUTHORIZED SOLICITATION**

4.1 **COMPLIANCE WITH JESSICA LUNSFORD ACT:** Contractor and their subcontractors shall comply with the Jessica Lunsford Act (JLA). Contractor/subcontractor shall comply with Sections 1012.465, 1012.467, 1012.468, Florida Statutes, and all other applicable Florida laws governing background screening requirements, fingerprinting and criminal history checks. Contractor, Contractor's personnel and subcontractors who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds shall meet the screening requirements of Section 1012.32, Florida Statutes. That Contractor hereby indemnifies and holds harmless the District for any claims made against the District related to the

failure of Contractor or Contractor's personnel or subcontractors to comply with any of the laws referenced in this paragraph or related to Contractor's obligation to comply with the Jessica Lunsford Act and Florida law governing background screening requirements.

For information on JLA, requirements visit http://www.manateeschools.net/jessicalunsford. The Contractor information sheet, Exhibit C, must be completed and returned with the signed contract where the contractor is performing services on any District property.

4.2 **ASSIGNABILITY:** The parties may not assign this Agreement or any right or obligation of this Agreement without prior written consent of the other party.

4.3 **THIRD PARTY BENEFICIARIES:** The parties to this Agreement do not intend that this Agreement benefit any third party, and nothing herein should be construed as consent by either party to be sued by third parties in any matter arising out of this Agreement.

4.4 **GOVERNING LAW:** This Agreement will be governed, construed, and enforced in accordance with the laws of the State of Florida, without regard to its conflicts of laws rules. Each party agrees to comply with all applicable laws in the performance of this Agreement. Venue for resolution of all disputes, whether by mediation, arbitration, or litigation shall lie in Manatee County, Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the state courts of the Twelfth Judicial Circuit of Manatee County, Florida. The parties forever waive the right to trial by jury for all litigation between the parties arising out of or related to this Agreement. The parties agree to have any such dispute settled by a judge alone, without a jury.

4.5 **INDEPENDENT CONTRACTOR:** Contractor is an independent contractor and District has no supervisory authority or control over Contractor or Contractor's employees in the performance of this Agreement. Neither Contractor nor Contractor's employees shall be deemed agents or employees of District and any representation to the contrary by Contractor or its employees shall constitute a violation of this Agreement and shall be grounds for immediate Termination for Cause. Contractor shall not employ, contract with, or otherwise use the services of any officer or employee of District. Contractor certifies that its owner(s), officers, directors or agents, and members of their immediate family, do not have an employee relationship or other material Interest with District.

4.6 **INVOICE REQUIREMENTS**: The invoice shall contain the following basic information: the awarded Contractor's name and address, invoice number, date of invoice, description of the service performed, the contract number, purchase order number, and any discounts. The invoice shall be in detail sufficient for a proper pre-audit and post audit thereof. Each bill or invoice must properly identify the services, portion of services, and expenses for which compensation is sought.

4.7 **PAYMENT:** The District complies with the Local Government Prompt Payment Act (sections 218.70-218.80, Florida Statutes). Unless otherwise required by the Local Government Prompt Payment Act, invoice payment is Net 45 days from the date of delivery or the receipt of satisfactory invoice, whichever occurs last, unless invoices specify early payment discounts. All references to currency, monetary values, and dollars set forth herein shall mean United States dollars and all payments hereunder shall be made in United States dollars.

4.8 **INDEMNIFICATION**: Contractor shall defend, indemnify and hold harmless District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members from any and all liability, losses or damages, including attorneys' fees and costs of defense, which District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members

may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the performance of this Agreement by the Contractor, its employees, officers and agents. The parties agree to promptly notify one another of any claims and to cooperate in the defense of all claims towards a goal of settling or otherwise disposing of all claims in a manner that is mutually agreeable to both parties. To the extent permitted by law, each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the performance of this Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statutes.

4.9 **SOVEREIGN IMMUNITY:** Contractor acknowledges and agrees that the District does not waive its immunity and nothing herein, including the naming of the District as an additional insured, shall be interpreted or deemed as a waiver of the District's rights, including the limitation of waiver of immunity, as set forth in section 768.28, Florida Statutes, or any other statutes, and District expressly reserves these rights to the full extent allowed by law. all defenses relative to sovereign immunity are expressly reserved by the District.

4.10 **CONTACT WITH STUDENTS:** Unless otherwise specified, Contractor will not permit any employee, independent contractor, material men, supplier or anyone involved in any manner with work pursuant to this Agreement to have direct or indirect contact with students while performing pursuant to this Agreement on District property. A violation of this provision shall result in immediate termination of the offender and the issuance of a trespass notice from District. Contractor shall be responsible for insuring compliance by all employees, independent contractors, subcontractors, or other persons involved in any manner with work pursuant to this Agreement.

4.11 **STANDARDS OF CONDUCT:** Contractor will be held to the same standards of conduct as District employees while conducting business with District. These standards, as defined in District policies, will apply to Contractor's employees and employees of Contractor's subcontractors.

4.12 **SEVERABILITY:** If any one or more of the provisions of this Agreement should be held contrary to law or public policy, or should for any reason whatsoever be held invalid or unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed separate from the remaining provisions of this Agreement, which remaining provisions shall continue in full force and effect, provided that the rights and obligations of the parties contained herein are not materially prejudiced and the intentions of the parties continue to be effective.

4.13 **WAIVER:** The failure or neglect by any party to enforce any right under this Agreement shall not be deemed to be a waiver of that party's rights. A waiver shall not be effective unless it is in writing and signed by the party who possesses the right to waive enforcement of same.

4.14 **FORCE MAJEURE:** The term "Force Majeure" means circumstances beyond the reasonable control of a party, (such as an act of God, a government restriction, a war, an insurrection, a labor dispute, a financial insolvency, an economic hardship, a strife, a failure of suppliers, communications, or data systems) which delay or prevent the party from performing under the terms of this Agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. If the

Force Majeure persists more than 90 days, any party may elect to terminate this Agreement upon written notice per paragraph 4.16, Termination for Convenience.

4.15 **TERMINATION FOR CAUSE:** Either Party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Either Party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Notwithstanding anything herein to the contrary, District may unilaterally terminate this Agreement for refusal by the Contractor to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by Contractor in conjunction with this Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statues.

4.16 **TERMINATION FOR CONVENIENCE:** This Agreement may be terminated by the District or Contractor for any lawful reason or for no reason by giving the other party no less than 30 days written notice of intent to terminate. Contractor shall be entitled to payment and profit for work completed to the time of termination only together with any costs reasonably incurred by Contractor that are directly attributable to the termination, but Contractor shall not be entitled to any other or further recovery against District, including anticipated fees, profit on work not required to be performed, or attorneys' or legal fees and costs.

4.17 **COMPLIANCE WITH THE PUBLIC RECORDS ACT:** By entering into this Agreement, Contractor acknowledges that the portion of its books and records related to this Agreement with District may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because Contractor is performing services on behalf of District, Contractor shall:

a. Keep and maintain public records required by District to perform pursuant to the Agreement.
b. Upon request from District's custodian of public records (identified below), provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if Contractor does not transfer the records to District.
d. Upon completion of this Agreement, transfer, at no cost, to District all public records in possession of Contractor or keep and maintain public records required by District to perform the service. If Contractor transfers all public records to District upon completion of this Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District, upon request from District's custodian of public records, in a format that is compatible with the information technology systems of District.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: 941-708-8770, PUBLICRECORDS@MANATEESCHOOLS.NET, 215 MANATEE AVENUE WEST, BRADENTON, FLORIDA, 34205.

4.18 **SCHOOL DISTRICT POLICY:** In accordance with District policy, no contract for providing supplies, equipment or services shall be effective with any individual or business entity in which any board member of District or District's Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which District's Superintendent, any board member of District, or any spouse or child of the foregoing has an employment relationship or a material interest. No District employee may directly or indirectly purchase or recommend for purchase goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112, Florida Statutes.

4.19 **COMPLIANCE WITH REGULATIONS:** Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by Contractor will in no way be a cause for relief from responsibility. Contractor shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this Agreement. Contractor must not be in violation of any zoning or other ordinances in the performance of this Agreement.

4.20 **SAFETY STANDARDS:** All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards there under.

4.21 **TAX EXEMPTIONS:** When purchasing directly from a supplier the District is exempt from Federal Excise, State Sales, and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

4.22 **INSURANCE:** The Contractor shall furnish the School District of Manatee County with proof of:

(1) Statutory Limits of Worker's Compensation in compliance with Chapter 440, Florida Statute, if required.
(2) Comprehensive General Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence.
(3) a. Automobile Liability Insurance in an amount equal to or greater than $1,000,000.00 per person.
b. Automobile Liability Insurance equal to or greater than $1,000,000.00 per occurrence for property damage or $1,000,000.00 combined single limit.
(4) Contractual Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence. Policy must include endorsement for indemnification in the event third party damages are sought against the School District.
(5) Completed Operations Endorsement equal to or greater than $1,000,000.00 per occurrence.
(6) Independent Contractors Endorsement in an amount equal to or greater than $1,000,000.00 per occurrence.

Certificate(s) of Insurance listing The School District of Manatee County, Florida, as an additional insured must be received by District's Risk Manager within 10 days after the Effective Date of this

Agreement. Any policy shall include substantially the following provision: The School District of Manatee County, Florida, shall be furnished written notice 30 days in advance of the effective date of any reduction in or cancellation of this policy." Contractor shall immediately notify District upon lapse in coverages required by this Agreement or cancellation of any of the insurance policies. Contractor shall not provide any services under this Agreement during any such period of lapse or after cancellation of the insurance coverages required herein without the express written permission of the District's Risk Manager. District shall be under no obligation to pay Contractor for any services provided or for any costs associated with this Agreement for any period of time concurrent with any lapse in coverage.

4.23 **ENTIRE AGREEMENT:** This Agreement and its Exhibits, if any, constitute the final and entire agreement between the parties with respect to the subject matter contained herein and are intended to be an integration of all prior negotiations and understandings. The Agreement and its Exhibits supersede all prior agreements, negotiations, understandings, and representations, whether written or oral. Consultant and District shall not be bound by any terms, conditions, statements, warranties, or representations, written or oral, not contained herein. This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument.

4.24 **AMENDMENTS:** This Agreement may not be amended, canceled, changed, discharged, modified, rescinded, supplemented, or terminated other than as expressly provided herein, except by any instrument in writing executed by all parties hereto.

4.25 **BINDING EFFECT:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and permitted assigns.

4.26 **AUTHORITY TO EXECUTE:** The individual executing this Agreement on behalf of the Contractor is duly and fully authorized to execute this Agreement on behalf of the Contractor and to bind the Contractor to each and every condition and covenant of the Agreement.

4.27 **FEDERAL DEBARMENT & SUSPENSION CERTIFICATION:** Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

4.28 **LEGAL FEES AND COSTS:** Each party shall be solely responsible for paying its attorneys' fees and costs and paralegals' fees and costs in any dispute, litigation, trial, appeal, bankruptcy proceedings, post-judgment proceeding, dispute resolution proceeding, settlement negotiation or pre-litigation negotiation, or otherwise arising under this Agreement.

4.29 **TIME OF THE ESSENCE:** Time is of the essence with regard to all dates and times set forth in this Agreement. Any reference herein to time periods of 7 days or less shall, in the computation thereof, exclude Saturdays, Sundays, and legal holidays under the laws of the State of Florida or the United States of America. Any time period provided for herein which shall end on a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America, shall extend to 5 P.M. of the next day that is not a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America. All references herein to times of day shall mean Eastern Standard Time or Eastern Daylight Time, whichever is in effect in Manatee County, Florida, at the

relevant time. The term "day" as used herein shall in all cases mean a consecutive 24-hour day running from midnight to midnight (also known as a calendar day).

4.30 **EMPLOYMENT ELIGIBILITY VERIFICATION ("E-VERIFY"):** By entering into a contract with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning July 1, 2023, a private employer with 25 or more employees shall use the E-Verify system to verify a new employee's employment eligibility, located at https://e-verify.uscis.gov/emp. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system.

The Contractor verifies its compliance with the E-Verify System by listing its E-Verify System Number; or by signature and submission of this contract, asserts it does not employ 25 or more employees, and it is not an unauthorized alien, as defined by this statute.

The Contractor will require all Subcontractors who work on this contract to use the E-Verify System for any subcontracted employees hired during this contract. The Contractor will verify Subcontractor's compliance with an affidavit stating whether the Subcontractor uses the E-Verify System as evidenced by Subcontractor's E-Verify System Number or that the Subcontractor is not an unauthorized alien and does not employ, contract with or subcontract with unauthorized aliens defined by this statute. The Contractor will maintain and provide the Subcontractor's affidavits to the School District on request during this contract.

Termination: With good faith belief that the Contractor knowingly violated this section, the School District will terminate the contract. Further, with good faith believe that the Subcontractor knowingly violated this section, the School District will promptly notify the Contractor and the Contractor will immediately terminate the Contractor's contract with the Subcontractor. A contract terminated for noncompliance with E-Verify is not a breach of contract and may not be considered as such.

To the extent required by applicable law, the Contractor is liable for any additional costs incurred by the School District resulting from a failure to comply with E-Verify. Additional costs may include but are not limited to higher costs for the same services and rebidding costs (if necessary). Likewise, the Contractor will be barred from any other contracts with The District for at least one year after the date the contract was terminated.
CONTRACTOR E-VERIFY NUMBER: _N/A_____

4.31 **Certification Regarding Scrutinized Activities:** Section 287.135(2)(a), Florida Statutes, prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel. Section 287.135(2)(b), Florida Statutes, further prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of one million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes, or the company is engaged in business operations in Cuba or Syria. Entering into this Agreement constitutes certification by Contractor that it is not listed on any of the following: (a) the Scrutinized Companies that Boycott Israel List, (b) Scrutinized Companies with Activities in Sudan List, or (c) the Scrutinized Companies with Activities in Iran Terrorism Sectors List. Contractor further certifies that it is not engaged in a boycott of Israel or engaged in business

operations in Cuba or Syria. Contractor acknowledges that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorney's fees, and/or costs. Contractor further understands that this Agreement with District for goods or services of any amount may be terminated at District's option if Contractor (a) is found to have submitted a false certification, (b) has been placed on the Scrutinized Companies with Activities in Sudan List, (c) has been engaged in business operations in Cuba or Syria, (d) has been placed on a list created pursuant to Section 215.473, Florida Statutes, relating to scrutinized active business operations in Iran, (e) has been placed on the Scrutinized Companies that Boycott Israel List, or (f) is engaged in a boycott of Israel.

4.32 **ACCESS TO AND RETENTION OF DOCUMENTATION:** The District, the United States Department of Education, the Comptroller General of the United States, the Florida Department of Education or any of their duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to work and services to be performed under this agreement for the purpose of audit, examination, excerpting and transcribing. The parties will retain all such required records, and records required under any state or federal rules, regulations or laws respecting audit, for a period of five District fiscal years after completion or termination of this Agreement.

4.33 **CHILD NEGLECT:** The Contractor and its agents and employees shall be subject to the requirements of §39.201, Florida Statutes, that requires the duty to report all actual or suspected cases of child abuse, abandonment or neglect to the statewide toll-free telephone number of the central abuse hotline.

4.34 **NOTICE; ELECTRONIC COMMUNICATIONS:** Any and all notices, approvals, claims, consents, demands, requests, or other communications between the parties (Notices) shall be in writing. All Notices pertaining to breach or termination or to designate a different recipient or address for notice shall be given by hand-delivery in person or sent by certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to Contractor:	Brandon Sheds and Gazebos-Gerald Turner 1325 West Brandon BLVD Brandon, FL 33511
If mailed to District:	The School District of Manatee County, Attn: Purchasing Department, POB 9069, Bradenton, FL 34206
If hand-delivered to District:	The School District of Manatee County, Attn: Purchasing Department, 215 Manatee Ave. West, Bradenton, FL 34205

All other Notices shall be hand delivered, sent by certified or registered mail, return receipt requested, sent by facsimile, or sent by electronic mail or other electronic means and addressed to the respective representatives at the addresses they respectively designate. All Notices shall be deemed effective and received upon actual receipt by the party to which such notice is given if hand delivered, sent by facsimile, electronic mail or other electronic means or 5 days after mailing, whichever occurs first.

4.35 **FEDERAL GRANTS TERMS AND CONDITIONS**: When Federal funds are expended by the District, Contractor shall comply with all applicable provisions of Appendix II Part 200 Contract Provisions for non-Federal Entity Contracts Under Federal Awards contained in Exhibit D and as may be amended from time to time.

4.36 **RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS 2 CFR §200.334:** When federal funds are expended by District for any contract resulting from this procurement process, the Contractor certifies that it will comply with the record retention requirements detailed in 2 CFR §200.334. The Contractor further certifies that Contractor will retain

all records as required by 2 CFR §200.334 for a period of three years after grantees or sub-grantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

4.37 **OTHER PROVISIONS:**

4.37.1 *POSSESSION OF FIREARMS:* Possession of firearms will not be tolerated on any District property or setting that is under the control and supervision of District for the purpose of school activities approved and authorized by District. No person who has a firearm in their vehicle may park their vehicle on District property. If any employee or independent contractor of Contractor, or any of its subcontractors, is found to have brought a firearm on District property, said individual shall be immediately removed from District property by Contractor and barred from performing further work relative to the Agreement. If a subcontractor fails to terminate said employee or independent contractor, Contractor shall terminate its agreement with the subcontractor. If Contractor fails to terminate said employee or independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee or independent contractor, this Agreement may be terminated by District. "Firearm" has the meaning given in Section 790.001, Florida Statutes.

4.37.2 *CRIMINAL ACTS:* Employment and performing work relative to the Agreement by the Contractor, or any of its subcontractors, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude (as defined by Fla. Admin. Code R. 6A-10.083) will not be tolerated. If it is determined that any person with such criminal history is performing work relative to the Agreement, Contractor agrees to take all steps necessary to remove such person from performing work relative to the Agreement and District property. District shall have the right to terminate this Agreement if Contractor does not comply with this provision.

REPRESENTATIVES: The individuals listed below shall serve as each party's respective representative and are hereby authorized by the respective party to administer this Agreement on behalf of the respective party.	
CONTRACTOR/COMPANY NAME BRANDON SHEDS AND GAZEBOS	ADDRESS 1325 WEST BRANDON BLVD BRANDON, FL 33511
PHONE 813-657-9772	EMAIL GTURNER@BRANDONSHEDSINC.COM
TYPE OR PRINT NAME GERALD TURNER	TITLE OWNER
THE SCHOOL DISTRICT OF MANATEE COUNTY	215 MANATEE AVE. WEST, BRADENTON, FL 34205 ADDRESS
PHONE 941-708-8770	EMAIL RYAN@MANATEESCHOOLS.NET
TYPE OR PRINT NAME MELODY RYAN	TITLE CAPITAL BUYER

SIGNATURES:

Contractor	1-17-25 Date	Deputy Superintendent (up to $49.999.99)	Date
School Principal	Date	Superintendent (no greater than $99,999.99)	Date
General Counsel Approved as to Form and Legal Content	Date	Board Chair (over $100.000.00)	Date

EXHIBIT A

SUBMIT TO: All Bids must be submitted via VendorLink--www.myvendorlink.com at the specified date and time below. *It is the Vendor's responsibility to ensure the submittal is uploaded to VendorLink according to bid specifications. We are not responsible for delivery systems.*	*The School District of Manatee County* ***INVITATION TO BID*** PURCHASING DEPARTMENT 215 Manatee Avenue West Bradenton, Florida 34205 **DATE ISSUED: DECEMBER 2, 2024**	
CONTACT PERSON: Melody Ryan		
TELEPHONE #: 941-708-8770 ext 41129		
EMAIL ADDRESS: ryan@manateeschools.net		
BID FOR STORAGE SHEDS AND CARPORTS – CATALOG DISCOUNT	NUMBER: **25-0094-MR**	SUBMITTAL DEADLINE: **January 14, 2025 @ 3:00 PM**
PRE-BID CONFERENCE - DATE, TIME AND LOCATION: **NONE**		***SUBMITTALS RECEIVED AFTER ABOVE DATE AND TIME WILL NOT BE ACCEPTED***
REQUEST FOR INFORMATION DEADLINE: **December 16, 2024**		
This Bid Submittal and subsequent award by The School District of Manatee County shall constitute a binding and enforceable contract. All Specifications, Terms and Conditions, Addenda, and correspondence of this Contract shall be incorporated into the final award and become an integral part of the Contract. Unless otherwise stipulated in this Contract, no other contract documents shall be issued.		
LEGAL NAME, (herein referred to as "Bidder") As described in the Section Titled "Florida Department of State, Division of Corporations Registration Requirements" within this Invitation to Bid ("ITB"): ***LEGAL* COMPANY NAME:**	**Florida Division of Corporation Document Number** (www.sunbiz.org): **CONTRACTOR E-VERIFY NUMBER:**	
MAILING ADDRESS: CITY – STATE – ZIP: TELEPHONE NO: FAX NO: FEI/EIN Number: Email Address:	I hereby certify that I have read and understand the requirements of this Solicitation and that, I, as the Bidder, will comply with all requirements of this offer and any contract(s) and/or other transactions required by this award. _____ Authorized Signature _____ Typed Name _____ Title Date	

BID SUBMITTAL CHECKLIST

It is the sole responsibility of each Bidder to check VendorLink up to the bid opening date and time, for all addenda issued and for any information regarding this solicitation.

The following documents must be submitted electronically:

- ☐ Invitation to Bid Form
- ☐ Form of Proposal - Pricing, Delivery and Warranty Submittal
- ☐ Bidder Acknowledgement
- ☐ Bidder's Experience and Qualifications
- ☐ Bidder' References
- ☐ Bidder's Statement of Principal Place of Business
- ☐ Bidder's Statement of Financial Qualification
- ☐ Drug-free Workplace Certification
- ☐ Federal Debarment and Suspension Certification
- ☐ Scrutinized Company Certification
- ☐ Byrd Anti-Lobbying Amendment
- ☐ Employment Eligibility Verification ("E-VERIFY")
- ☐ Anti-Discrimination Amendment
- ☐ Contractor Affidavit Regarding the Use of Coercion for Labor and Services
- ☐ Proof of Experience

SECTION 1. SCOPE

SDMC is seeking Bids from experienced and qualified vendors interested in providing the goods and services for storage sheds and carports as referenced herein. The provision of the goods and services herein include, but not limited to, the delivery and installation of storage sheds, carports and ancillary items and the provision of all related labor, materials, supervision, equipment, incidentals, and related items necessary to complete the requests in accordance with the specifications herein. The purpose of this solicitation is to establish a pre-qualified list of providers offering a catalog discounts. Schools and departments may choose any awarded provider.

SECTION 2. SPECIAL CONDITIONS

1. **Term:** The intent of this Contract is to establish a Contract for a period of five (3) year(s) from the date of award, during which time the successful Bidder(s) shall guarantee fixed discounts on catalog pricing on items awarded, as specified in this Solicitation. The anticipated contract period commences on **February 11, 2025 through January 14, 2030**.

2. **Contract Renewals:** The School District of Manatee County reserves the right to renew any or all prices, terms, conditions, and specifications of this Contract, for one (1) additional two (2) year period, upon mutual agreement by both the School District of Manatee County and the Awarded Bidder. Renewals must be evidenced, in writing, with the Signature of the Awarded Bidder's authorized representative and the School District of Manatee County.

3. **Contract Extension**: In addition to any renewal options contained herein, the School District of Manatee County has the right to extend the Contract for the period of time necessary for the School District of Manatee County to release, award, and implement a replacement Invitation to Bid (ITB) for the commodities and/or contractual services provided through this Contract. Such extension shall be based upon the same prices, terms, and conditions as the existing ITB.

4. **Additional Vendors:** The School District of Manatee County reserves the right to increase the pool of companies to provide the services included in the ITB, if deemed necessary by the School District of Manatee County, subject to approval, additional providers will be added to the pool of awarded companies. Regardless as to the year a company is added to the pool of awarded companies, all awards will be terminated at the end of this ITB. Procedures for adding vendors will be at the discretion of the School District.

5. **E-Verify:** The School District of Manatee County and all parties the district contracts with must provide contractors E-Verify number is accordance with Florida Statute 448.95.

6. **Insurance:** Indemnification shall be in accordance with section 725.06, 725.08 Florida Statute "as applicable". The successful proposer shall furnish the School District of Manatee County with proof of:

(1) Statutory Limits of Worker's Compensation in compliance with Chapter 440, Florida Statute, if required.

(2) Comprehensive General Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence.

If policy is on a "CLAIMS MADE" basis, contractor's insurance carrier will identify policy as such and indicate in writing the number of claims paid by this policy and reserves outstanding. Policy aggregates must equal at least two (2) times the occurrence limit.

(3) a. Automobile Liability Insurance in an amount equal to or greater than $1,000,000.00 per person.

b. Automobile Liability Insurance equal to or greater than $1,000,000.00 per occurrence for property damage or $1,000,000.00 combined single limit.

(4) Contractual Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence. Policy must include endorsement for indemnification in the event third party damages are sought against the School District.

(5) Completed Operations Endorsement equal to or greater than $1,000,000.00 per occurrence.

(6) Independent Contractors Endorsement in an amount equal to or greater than $1,000,000.00 per occurrence.

(7) Additional Insured Endorsement: The School District of Manatee County shall be named as an additional insured on all policies that are required by these specifications.

(8) Cancellation Notice: All policies in effect shall contain cancellation endorsements providing thirty (30) days written notice of such cancellation, non-renewal and/or reduction in coverage limits prior to the effective date of such cancellation, non-renewal and/or reduction.

(9) Contractor shall maintain at all times during the construction of the project a "Builders Risk" policy equal to the amount of the project, and shall include, as a minimum the following coverages: Fire, Extended Coverage, Vandalism and Malicious Mischief. (All Risk policies are preferred.)

**Contractor(s)/Vendor(s) providing Professional Services shall provide evidence of at least $1,000,000.00 of Professional Liability Insurance coverage.

SECTION 3. SPECIFICATIONS

Scope of Work: SDMC is seeking Bids from experienced and qualified vendors interested in providing the goods and services for storage sheds and carports as referenced herein. The provision of the goods and services herein include, but not limited to, the delivery and installation of storage sheds, carports and ancillary items and the provision of all related labor, materials, supervision, equipment, incidentals, and related items necessary to complete the requests in accordance with the specifications herein. The purpose of this solicitation is to establish a pre-qualified list of providers offering a catalog discounts. Schools and departments may choose any awarded provider.

Experience: The Bidder shall have been in the provision of the required goods and services herein for a minimum of three (3) year(s) and shall provide proof along with the bid (including but not limited to articles of incorporation, business tax receipts). Failure to provide said proof may be grounds for rejection of Bid. The Bidder must prove validity of the stated documents to be in effect at the time of bid opening. The Bidder must provide written evidence that it maintains a permanent place of business and have adequate equipment, finances, and personnel to furnish the goods and services offered satisfactorily and expeditiously.

Service Response Requirements: The Contractor must begin work as soon as possible after receipt of the PO and must complete work in the timeframe established by SDMC and contractor. If work does not commence or is not completed by the timelines established herein, SDMC reserves the right to cancel the purchase order and issue a new PO to an alternate Contractor. Repeated failure to commence or complete work within the prescribed times shall constitute default and will be grounds for termination of any contract based on this Bid.

The Contractor must provide a firm cost for requested work, prior to issuance of a PO for the work. Written quotes must be received within **ten (10)** business days of the request. SDMC may request a not-to-exceed quote for the provision of services under the Agreement. If approved, the Contractor shall be paid for provided goods and services up to the quoted amount. The Contractor must inspect the work and indicate any exceptions or exclusions on the quote.

The Contractor must provide a written estimate within **three (3)** business days for any work beyond expected to go beyond the original scope of work and Purchase Order. Verbal confirmation is not to be considered as permission to work, except in health, life and safety situations. In such a case, a written estimate of labor and materials will be sent to the appropriate Maintenance department within twenty-four (24) hours of verbal notification.

The Contractor must complete repairs within the timeframes established herein. If a delay is not the Contractor's fault, SDMC may grant an extension to the work completion time.

The Scope of work shall not be expanded beyond the originally approved Purchase Order without the Coordinator's written approval.

LABOR/REPAIR/STANDARD HOURS/NON-STANDARD HOURS:

Service calls will be dispatched to the Contractor through the managers or designee from the Building Department. The Contractor shall respond to the facility requiring emergency service no later than forty-eight (48) hours from the time of notification, unless otherwise noticed.

Standard hours/non-standard hours: All services provided Monday through Friday (7:00 a.m. through 5:00 p.m.) will be paid at the standard specified hourly rate. All other work performed will be paid at the non-standard specified rate. Non-standard working hours are those before 7:00 a.m. or after 5:00 p.m. and at any time on Saturday or Sunday.

Note: Payment for overtime work at the hourly rate for non-standard working hours will be approved only with prior authorization from the representative of the Mechanical Systems Department. The Contractor may elect to perform work after standard working hours and incur any additional expense.

Labor hourly rates will commence and end at the SDMC locations or specified job site as needed. Cost of transportation of workers to this point is the responsibility of the Contractor and should be included in the hourly rates.

All repairs shall be performed using a time and materials basis. Contractor must provide written cost of repairs to project manager for authorization to proceed.

Delivery: Unless otherwise stated in this solicitation delivery is called for only between the hours of 7:00 a.m. and 5:00 p.m. Monday through Friday, excluding SDMC holidays, unless otherwise specified. Vendor is required to email and or call the Project Coordinator 48 hours prior to delivery and installation. Must be able to deliver district wide, no location of utilities, no preparation of site. Shed vendor is not responsible for any electrical or plumbing hook up.

Re/Post Inspections: Inspections shall be completed within three (3) business days of contact by the Maintenance Department. If repairs are found to not have corrected, as instructed by the inspection report, the Contractor will have 24 hours to return to the facility to satisfactory condition and correct any deficiencies identified in the inspection report. Unsatisfactory repair services must be readdressed at NO CHARGE to SDMC. If the post/re-inspection determines that additional services are required to meet applicable code(s), SDMC shall compensate the Contractor based on the additional goods and services as reported to the Maintenance Department and supported by the hourly verification report and proper documentation.

Defective Goods: The Contractor shall agree to accept, for full credit and return shipping charges, the return of any defective item received (whether defective in workmanship, inferior quality, or in defective packaging) which is unusable for its intended purpose

Documentation Requirements: SDMC shall issue a purchase order for all required work. The Contractor shall not begin work without a purchase order. The invoice and supporting documents shall be properly completed prior to the issuance of payment.

Job Completion: SDMC will assign a Coordinator to oversee all work for adherence to promised schedules and as well as quality of work from the start date through the project's completion. All work is subject to inspection throughout the life of the project and prior to submittal of final payment. The Contractor must note the following on each invoice:
• Date(s) of work.
• Campus arrival and departure times.

• Description of work performed.
• List of materials used.
• Cost of materials (receipts or other documentation supporting material costs must be attached to invoice).
• Documentation must be signed by the project coordinator. The signed copy may be sent to coordinator.
• Billed charges shall be based on the School Board-approved bid. No additional travel fees shall be approved.

Repairs that were initially not done properly and must be readdressed will be done so at NO CHARGE to SDMC. However, if the re-inspection or post inspection uncovers or determines additional work must be completed to bring the facility up to code, the repair Contractor will be paid accordingly based on time and materials as reported to the Maintenance Department.

Product Specifications:

Floors: Floors shall be a minimum of 5/8" thick tongue and groove plywood. NO flake board is allowed.

Metal Stud Framing. 16" on center 48" x 72"

Doors. Doors shall be a minimum of 3 ½" thick.

Maximum Wind Load All sheds are to be engineered to withstand at least 150 MPH through 180 MPH wind loads per Florida Building Code, in addition to any applicable local, state, and Federal regulations and codes and any SDMC requirements. Contractor must abide by all State of Florida Statutes.

Warranty: The effective date on all warranties shall begin at the time of complete installation and acceptance by SDMC.

Length of Warranty: The warranty for individually purchased products or equipment, after delivery and acceptance by the school or department, shall be for one (1) year or manufacturer's warranty, whichever is greater. Labor shall have a warranty of one (1) year from the date of completion. Rework for incomplete, insufficient, or failed work under a current warranty shall be at no cost to SDMC. A "No Charge" invoice shall be submitted on all warranty repairs detailing all products replaced including dimensions and quantity in writing. The Contractor must repair or replace all defects in material or workmanship which are discovered or exist during said one (1) year period. All labor, products, and transportation shall be at the Contractor's expense. The Contractor shall respond to all warranty requests within twenty-four (24) hours of notification.

Debris Removal: It will be the sole responsibility of the Contractor to dispose of all construction debris at an authorized landfill and all incurred costs shall be borne by the Contractor. Material cleared from site and disposed on adjacent or nearby property will not be considered as having been disposed of properly. The Contractor shall keep the premises free of debris and unusable materials resulting from their work. As work progresses or upon request by the SDMC authorized representative or Project Coordinator, the Contractor shall remove such debris and materials from property. SDMC dumpsters shall not be used, if SDMC determines Contractor is using SDMC dumpster's Contractor shall incur pickup and dump fee.

Discount: Bids shall be submitted in the form of a percentage (%) discount, deducted (-) from current, unaltered, published list prices that are in general circulation, and in effect at the time of product ordering. **There is no specific list of items for this bid**. We are requesting bids for firm fixed percentage (%) discount off "catalog prices or list price" published by your company. Discount offered shall be firm and fixed during the term of contract. It is understood that published listed prices may be updated and changed on a periodic basis.

Single/Multiple Discount: The District prefers that discount offered apply to the entire catalog product line. However, should it not be standard practice in the normal course of business to offer a single percentage discount, multiple discounts may be offered for separate product categories, catalogs and manufactures if clearly defined on Form of Proposal.

Price Verification: Unit price shall be easily derived and verifiable from a documented source that is readily accessible such as published catalog, descriptive price list or internet website. In no case shall unit price charged exceed calculated price based on discount bid. The published list prices shall not be custom or solely developed for purposes of the bid and resulting contract, if awarded.

Location: School addresses can be located on the purchasing website:
www.manateeschools.net/cms/lib/FL02202357/Centricity/domain/1146/vendor%20information/School_Locator_Map.pdf

Additional Charges: Bidder shall delineate any customary charges not specifically listed on Form of Proposal.

Quotes: All quotes submitted to SDMC shall clearly identify the list price, discount percentage, unit price and the extended price.

Price: The unit price, as indicated on invoice, shall be determined by applying the proposed percentage (%) discount to the published cost or price list to obtain the net delivered price. Unit price shall be easily derived and verifiable from a documented source that is readily accessible or available such as a published catalog, descriptive price list or website. It is essential that all discounts or price list be presented in a format that allows for clear calculation of total cost to ease in auditing invoices.

New Items: New items appearing in the awarded bidder's catalog(s) released after the bid opening date are to be covered under the resulting contract as if these items were originally included in the catalog(s) submitted with the bid.

FORM OF PROPOSAL

Bidder shall provide all information as requested below which shall serve as a basis for order processing and product pricing**.** Failure to indicate any exceptions shall be construed to mean acceptance of terms and conditions as specified. However, the inclusion of any additional terms and conditions not specifically allowed or otherwise found unacceptable may cause rejection of Bid. Should sufficient space not be provided to enable a complete response, Bidder may submit an attachment to their Bid response.

Failure to provide all information as requested may result in disqualification of Bid.

Bidder shall input a discount percentage (%) amount, for one or more defined product categories/catalog/manufacture as represented in proposed catalog or website. Discount offered shall be applicable to all payment methods.

PRICING AND WARRANTY

Item	List of Manufacturers/catalog offered	Discount Off List Price (0% - 100%)	Exceptions/Exclusions
1		%	
2		%	
3		%	
4		%	
5		%	
6		%	
7		%	
8		%	
9		%	
10		%	
11	Balance of Line Product Discount (miscellaneous parts or manufacturers not listed)	%	

Installation and Delivery

12	Installation Fee	**$**
13	Delivery Fee	**$**

The District is requesting a blended labor rate for projects outside the scope of services as specified in the Form of Proposal. This blended rate does not include materials, equipment, or other related items necessary to complete any requested work outside the scope of services as specified in the Form of Proposal.

12	Repair Technician- standard working hours (Monday through Friday 7:00 a.m. - 5:00 p.m.), hourly rate	$
13	Repair Technician- non-standard working hours (Monday through Friday prior to 7:00 a.m. and after 5:00 p.m., and Saturday and Sunday), hourly rate	$

Designated Account Representative

Name: _____Title: _____

Phone #: _____ Email: _____

Product Information shall be provided in the following format:
☐ Electronic Catalog(s) ☐ Descriptive Price List ☐ On-line Catalog Website

Product list prices shall be verified by accessing the following:
☐ Electronic Catalog(s) ☐ Descriptive Price List ☐ On-line Catalog Website

Product Catalog:
Submitted ☐ With Bid Response ☐ Under Separate Mailing ☐ Not Submitted/Not Available

Price Adjustments

The District may, in its sole discretion, make an equitable adjustment in the contract terms and/or pricing if pricing or availability of supply are affected by extreme and unforeseen volatility in the marketplace, that is, by circumstances that satisfy all of the following criteria:

a) The volatility is due to causes wholly beyond the vendor's control
b) The volatility affects the marketplace or industry, not just the particular vendor's source of supply
c) The effect on pricing or availability of supply is substantial
d) The volatility so affects the vendor that continued performance of the contract would result in substantial loss or financial hardship.

The determination as to whether a situation represents "extreme" volatility of the marketplace and/or whether the effect on pricing or availability is "substantial" shall be solely at the discretion of the District.

WARRANTY AND SERVICE PROVISION: Bidder must state in spaces provided below complete descriptions of any warranties given by manufacturer and dealer. The Statement shall include availability of service, repair parts, and time normally required to effect repair on equipment contained in the bid. Further, the statement shall also indicate who is to be responsible for any transportation charges that may be accrued in effecting equipment repair within the provisions of applicable warranties.

MANUFACTURER'S WARRANTY: _____

_____

DEALER'S WARRANTY: _____

_____

LOCATION OF REPAIR SERVICES: _____

_____

AVAILABILITY OF REPAIR PARTS: _____

_____

ESTIMATED TIME TO EFFECT REPAIR: _____

_____

RESPONSIBLE FOR WARRANTY SERVICE TRANSPORTATION CHARGE:
_____

_____

CONTRACTORS RESPONSIBILITIES FOR SERVICES ONLY

The Contractor shall be responsible for the protection of all buildings, structures, and utilities that are underground, above ground, or on the surface from their operations that may be hazardous and/or damaging to said facilities.

The Contractor shall be responsible for the protection of all personnel against hazards and/or injuries due to their construction operation at the work site.

Contractor shall be responsible for correction and/or replacement according to local codes and School District's satisfaction of all water lines, sanitary lines, electrical lines, curbs, sidewalks, streets, parking lots, grassed areas, etc., broken or damaged as the result of Contractor's operations.

Contractor shall be responsible to safeguard all of their tools, equipment, signs, barricades, etc. while operating on any School District properties. The School District of Manatee County assumes no responsibility for any act of theft or vandalism which may occur while Contractor's equipment is located on any School District site.

Contractor shall not inhibit access to school sites during pursuit of any work specified herein.

Contractor shall leave all work sites in a neat and orderly fashion at the end of each workday.

The Contractor shall be responsible to ensure frequent pick-up of all rubbish, refuse, scrap materials, and debris as a result of their operations so that work sites present a neat and orderly appearance at all times. All rubbish, scrap, etc. shall be transported from the premises. Rubbish shall **NOT** be deposited as fill on the work site. At completion of work, the contractor shall remove all work materials, tools, construction equipment, machinery and surplus materials from the work site and shall leave project in ready to use condition.

Contractor or a representative, daily while working on School Sites shall sign in at the school's Main Office prior to commencing any work and shall sign out at the school's Main Office prior to leaving campus unless prior written exception has been obtained.

Contractor shall remedy any and all damages to property by acts of omission, or vandalism which occur as a result of their work.

Contractor shall provide due care at all times while performing any task at any School District controlled location to cordon off, barricade, and/or post signs to maintain a safe distance to avoid creating hazardous conditions for pedestrians, property and vehicles.

The Contractor shall at all times enforce strict discipline and good order among their employees and shall not employ any unfit person or anyone not skilled in the task assigned to them.

The Contractor shall supervise and direct the work, using their best skill and attention. The contractor shall be solely responsible for all construction means, methods, techniques, work sequences and procedures for coordinating all portions of the work under this contract.

The Contractor shall be responsible to the School District of Manatee County for the acts and omissions of their employees, subcontractors and their owners and employees and any other persons performing any of the work under a contract with the Contractor.

The Contractor shall take field measurements and verify field conditions and shall carefully compare such field measurements and conditions and any other information known to the Contractor as may be provided by the owner before commencing activities. Errors, inconsistencies or omissions discovered shall be reported to the School District Project Manager at once.

The Contractor shall not be held liable neither for delays caused by the district nor those caused by the scheduling of inspections.

The Contractor shall be responsible for the appearance of all working personnel assigned to the project at all times and their compliance with School District Policies and Rules stated in the Instructions to Bidders.

The Contractor shall be responsible for off-loading, unpacking/uncrating all materials and equipment at the job site and install railings in accordance with specifications herein and all attachments.

Contractor shall ensure all work is installed straight, level, plumb and in a workmanlike manner.

The Contractor's invoice must be itemized indicating cost or list price and percentage mark up or discount as specified herein, labor, freight, etc. to provide a complete accounting of items purchased and services performed. Failure to do so may result in delayed payments.

The Contractor shall not proceed with any project until a written purchase order has been received from the School District of Manatee County.

The Contractor shall obtain prior approval on all costs before any additional work is performed beyond the scope of the original project.

The Contractor shall provide a construction work schedule and submit it to the School District Project Manager. The schedule shall include estimated commencement and completion dates as requested.

The Contractor shall provide an emergency after-hour telephone number and contact person for emergencies which occur after hours and on weekends.

Should any employee in the performance of this contract encounter materials that they suspect are embedded with asbestos they should stop all work at the site and not disturb the area of

suspicion, call their appropriate Supervisor and advise them of the discovery. The Supervisor shall contact the School District Project Manager immediately for review and analysis of the suspected materials.

The Contractor shall promptly correct all work rejected by the owner as defective or as failing to conform to the contract documents whether observed before or after substantial completion and whether or not fabricated, installed or completed. The Contractor shall bear all costs of correcting such rejected work.

SECTION 4. INSTRUCTIONS TO BIDDERS

1. **Bid Submittal Instructions:** Bidder shall submit Bid Submittal in accordance with the instructions and schedule included in the solicitation containing these specifications and documents. Bid Submittals not conforming to the instructions provided herein may be subject to disqualification at the sole option of the School District of Manatee County.

2. **Bid Requirements:** The following Appendices, upon which information is required, must be completed and provided with the Bid Submittal:
   - ☐ Invitation to Bid Form
   - ☐ Form of Proposal - Pricing, Delivery and Warranty Submittal
   - ☐ Bidder Acknowledgement
   - ☐ Bidder's Experience and Qualifications
   - ☐ Bidder' References
   - ☐ Bidder's Statement of Principal Place of Business
   - ☐ Bidder's Statement of Financial Qualification
   - ☐ Drug-free Workplace Certification
   - ☐ Federal Debarment and Suspension Certification
   - ☐ Scrutinized Company Certification
   - ☐ Byrd Anti-Lobbying Amendment
   - ☐ Employment Eligibility Verification ("E-VERIFY")
   - ☐ Anti-Discrimination Amendment
   - ☐ Contractor Affidavit Regarding the Use of Coercion for Labor and Services
   - ☐ Proof of Experience

3. **Electronic Submission**: Bidder shall submit Bid Submittal electronically through VendorLink at www.myvendorlink.com. **Contact VendorLink technical support at support@evendorlink.com, if technical difficulties arise during proposal submission**.
   i. Upload files only in Excel (.xls or .xlsx), Adobe Portable Document (.pdf), or .ZIP file formats.
   ii. Enable printing on files submitted.
   iii. Clearly identify the ITB Number, Name, Submission Date, and Bidder Name on Invitation to Bid Cover Sheet.
   iv. Complete the Invitation to Bid Cover Sheet on Bidder's using the following information:
      a. Business Name;
      b. Complete Business Address;
      c. Name(s) and contact information of key personnel.
   v. Separate and identify each part of the submission.

4. **Withdrawal:** Bidders may withdraw, alter, and resubmit Bid Submittals through VendorLink at any time prior to the due date and time of this Contract. Any Bid Submittals not withdrawn will constitute an irrevocable offer, for a period of 90 days, to provide The School District of

Manatee County with the services specified in the proposal. The School District of Manatee County may request clarifications and additional information after proposal submission.

5. **Signature:** All Bid Submittals must be signed by an officer or employee having authority to legally bind Bidder. Any corrections of unit prices must be initialed. Corrections made using correction fluid (white out) is not permissible and may result in the rejection of a Bidder's proposal. Bidders should become familiar with any local conditions which may, in any manner, affect the product or service required. Bidders are required to carefully examine the ITB terms and to become thoroughly familiar with any and all conditions and requirements that may in any manner affect the work to be performed under this Contract. No additional allowance will be made due to lack of knowledge of these conditions.

6. **Florida Department of State, Division of Corporations Registration Requirements:** Bidders that are required to be registered with the Florida Department of State, Division of Corporations or who are incorporated within the State of Florida must furnish their Florida document number, and written documentation of "active" status. All registered Bidders must have an active status in order to be eligible to do business with the School District of Manatee County. Bidder(s) doing business under a fictitious name must submit the Bid Submittal using the company's complete registered legal name, i.e., ABC, Inc. d/b/a XYZ Company. To register with the State of Florida, visit: www.Sunbiz.org.

7. **Fingerprinting, Badges, and the Jessica Lunsford Act:** The Jessica Lunsford Act was enacted on September 1, 2005 in response to the tragic abduction and death of Jessica Lunsford. This law affects a Bidder's business operations and employees if they are under Contract with the School District of Manatee County.
    7.1. The Awarded Bidder and any of its employees performing services hereunder shall comply with the Jessica Lunsford Act, effective September 1, 2005. "Non-instructional school district employees or contractual personnel who are permitted access on school grounds when students are present, who have direct contact with students or who have access to, or control of school funds must meet level 2 screening requirements as described in s.1012.32. Contractual personnel shall include any vendor, individual, or entity under Contract with a school or the school board." See Section 1012.465, F.S.
    7.2. Florida statute requires all vendors, contractors and subcontractors of the School District of Manatee County to undergo a FDLE/FBI Level II background screening and be fingerprinted in any one of the following conditions apply:
        1.2.1. Vendor employees will be on school grounds when students are present;
        1.2.2. Vendor employees will have direct contact with students; or
        1.2.3. Vendor employees will have access to or control of school funds.
    7.3. Vendors meeting the above conditions shall carry the School District of Manatee County badge or the State-Wide ID Badge.

8. **Insurance Capacity Verification:** Awarded Bidder(s) shall provide proof of insurance prior to execution of this Contract. Receipt of proof of insurance shall not be construed as an approval of Awarded Bidder's insurance or a release or waiver of Awarded Bidder's obligation to provide

insurance required by this Contract. Awarded Bidder agrees to the following as it relates to all above required insurance:

8.1 All insurance shall be written with an insurance company licensed to issue insurance in the State of Florida and shall maintain an A.M. Best financial strength rating of A (VI).

8.2 All insurance shall be primary and not contributory to any other insurance carried by the School District of Manatee County. This shall also apply to any self-insurance maintained by the School District of Manatee County.

8.3 Awarded Bidder shall notify the School District of Manatee County's Risk Management Department within thirty (30) days of any material changes or notice of cancellation Awarded Bidder received from its insurer on above required insurance.

8.4 Awarded Bidder shall provide evidence of all insurance in the form of a Certificate of Insurance and specify any deductible or retention applicable to above required insurance.

8.5 To the extent permitted by law, Awarded Bidder's insurance shall contain a waive rights to recover from the School District of Manatee County or its insurance.

8.6 Any required insurance that Awarded Bidder self-insures or carries retentions in excess of Ten Thousand Dollars ($10,000.00) shall be pre-approved by the School District of Manatee County's Risk Management Department and referenced in an addendum to this Contract.

SECTION 5. KEY EVENTS & DATES

KEY EVENTS & DATES

December 2, 2024	Bid notice e-mailed to prospective bidders via VendorLink & bidding documents posted on the VendorLink website.
December 16, 2024	Questions/Clarifications due
December 17, 2024	Addenda posted to the e-procurement service website (www.myvendorlink.com).
January 14, 202	Bids due @ 3 p.m. E.T. Bidder shall submit Bid Submittal electronically through VendorLink at www.myvendorlink.com/
*January 17, 2025	Evaluation meeting - If needed, evaluation of bids to make selection of contractor(s). Additional information will be posted if an evaluation meeting is needed.
*January 22, 202	Notice of Intent to Award posted on the e-procurement service website (www.myvendorlink.com).
*February 11, 2025	School Board Award of Bid

*If the time allotted to evaluate bids and make the selection of contractors as stated above proves to be insufficient, the evaluation meeting(s), posting of the Notice of Intent to Award and the Board approval date could slip two weeks or more. Continue to monitor our website or contact the Purchasing Department for more specific information as to when meeting(s) and notice(s) will be posted.

SECTION 6. GENERAL TERMS AND CONDITIONS

ASSIGNMENT:
Neither party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the prior written consent of the other party (not to be unreasonably withheld.) If this matter pertains to a school that becomes a Charter School, this contract may be cancelled by the School District upon thirty days written notice and the School Board will be released of any and all obligations under this contract.

GENERAL BIDDER'S INFORMATION: Interested vendors are advised that the School District of Manatee County (District) will not consider bids which contain an escalation clause for the initial contract period. It is understood that normal bid processing time will be 30 - 60 days after opening date of bid and that prices reflected by this bid will be firm through bid processing time and the delivery of items awarded.

No price escalations (increases) will be permitted during the initial term of this contract. Price de-escalation (decrease) is permissible at any time during the contract term. The District reserves the right to require a decrease based on industry pricing indicators (PPI and CPI) Contractors may request a price increase at renewal, if any. Price increase requests must be based on the Producer Price Index (PPI) Table Containing PPI-U All Items Indexes and Annual Percent Changes, http://data.bls.gov index for related commodity, final demand, seasonally adjusted, and may not exceed 4 percent.

The price increase request must be submitted 30 days before the expiration of the Contract, to the Contract Administrator, in writing and substantiated by a copy the appropriate (meaning specific to that Contractor's commodity code) PPI index.

PURCHASE TERMS AND CONDITIONS: This bid, and the corresponding contract of award agreement and purchase orders will constitute the complete agreement. The School District of Manatee County will not accept proposed terms and conditions that are different than those contained in this Invitation for Bid, including pre-printed text contained on catalogs, price lists, other descriptive information submitted or any other materials. By virtue of submitting a bid, vendor agrees to not submit to any School District of Manatee County employee, for signature, any document that contains terms and conditions that are different than those contained herein and that in the event any document containing any term or condition that differs from those contained herein is executed, said document shall not be binding on the School District of Manatee County.

MINOR IRREGULARITIES/RIGHT TO REJECT: The District reserves the right to accept or reject any and all bids, or separable portions thereof, and to waive any minor irregularity, technicality, or omission if the District determines that doing so shall serve the Districts' best interests. The District may reject any response not submitted in the manner specified by the solicitation documents.

CLARIFICATIONS OR REVISIONS: The District reserves the right to seek clarifications or request any information deemed necessary for proper evaluation of submissions from all respondents deemed eligible for Contract award. Failure to provide requested information may result in rejection of the response.

EX PARTE COMMUNICATION: To assure proper and fair evaluation of submissions, after submissions are received the District prohibits ex parte communication initiated by the submitter to Board members and discourages ex parte communication initiated by the submitter to any District official or employee evaluating or considering the submissions prior to the time a decision has been made. Communication between a submitter and the District will be initiated by the appropriate District official, employee or designated consultant in order to obtain information or clarification needed to develop a proper and accurate evaluation of the submission. Ex parte communication may be grounds for disqualifying the offending submitter from consideration or award of the contract then in evaluation or any future contract.

PURCHASES BY OTHER PUBLIC AGENCIES: With the consent and agreement of the successful bidder(s), purchases may be made under this bid by other governmental agencies within the State of Florida. Such purchases shall be governed by the same terms and conditions as stated herein.

CANCELLATION: Notwithstanding any other provision of this invitation, any agreement resulting from this invitation may be unilaterally canceled by the School District of Manatee County via either of these two methods at the District's sole discretion:

1. In the event any of the provisions of the awarded bid are violated by the vendor, the School District of Manatee County may give written notice to the vendor stating the violations or deficiencies and demanding their cure. If those violations or deficiencies are not cured to the School District's reasonable satisfaction within five (5) days of the vendor's receipt of the notice, the agreement may immediately thereafter be canceled by written notification to the vendor; or

2. The School District of Manatee County may terminate any agreement resulting from this invitation at any time, with or without cause, upon thirty (30) days written notice to the other party.

AUTHORITY: The School Board of Manatee County, Florida is the sole legal entity having authority to award a bid or bind the School District in regard to any agreement resulting from this invitation. The Superintendent of Schools acts as the Chief Executive Officer of the Manatee County School District and shall have, and is hereby delegated by the School Board, authority to issue any notice, effect any cancelation, perform any inspection, or take any other action to ensure compliance with the terms of this invitation or any agreement resulting there from on the School Board's behalf without further action by the School Board.

CLARIFICATION OF BIDS: **Bidders shall submit via Vendorlink any questions regarding this bid. Only questions submitted electronically through Vendorlink will be answered and/or included in an addendum**. See "Key Events & Date" section for deadline date. Questions received after the date posted in the "Key Events & Date" section will not be acknowledged. Changes to the bid which have a material effect shall be communicated to bidders only by written addenda.

ADDENDA TO BIDS**:** From time to time, addenda's may be issued to this bid. Any such addenda will be posted on (www.myvendorlink.com). Such notices will contain clarifications to details of the solicitation and/or responses to questions submitted during the preview period. Each respondent is responsible for monitoring these sites for information concerning this solicitation.

EVALUATION COMMITTEE MEETING: Evaluation meetings will be open to the public pursuant to Florida State Statue 286.011 and noticed on the District Web Site (www.manateeschools.net) and on the School District bulletin board located in the lobby at the School Support Center, 215 Manatee Avenue West, Bradenton, Florida, 34205. Any portion of a public meeting at which a negotiation with a vendor is conducted pursuant to a competitive solicitation, at which a vendor makes an oral presentation as part of the competitive solicitation, or at which a vendor answers questions as part of a competitive solicitation is exempt from Florida Statue 286.011. See Key Events and Dates page contained herein.

LINE ITEM BID CORRECTIONS: The use of correction fluid or erasures to correct line item bid prices and/or quantities are not acceptable. Corrections must be by line outs of the incorrect figures, writing in of correct figures and initialing of the corrections by the originator. Correction fluid or erasure corrected bids will be considered nonresponsive for the corrected items only.

BUDGETARY LIMITATIONS: The School District of Manatee County reserves the right to reject any item or items and/or increase or decrease quantities as required due to budgetary limitations.

NON-FUNDING CLAUSE: In the event sufficient budgeted funds are not available for a new fiscal period, the Purchasing Department shall notify the vendor of such an occurrence and the contract shall terminate on the last day of the current fiscal period without penalty or expense to the District.

AWARDS: The School District of Manatee County reserves the right to make award(s) on an individual, multiple, lump sum or low total basis.

PUBLIC RECORDS: Any material submitted in response to this Solicitation will become a public record pursuant to Chapter 119, Florida Statutes, when the District receives the responses. Any claim of confidentiality is waived upon submission, unless addressed as set forth below. A Vendor's response to this solicitation shall be a public record and subject to production, disclosure, inspection and copying consistent with the requirements of Chapter 119, Florida Statutes. All information in a Vendor's response (including, without limitation, technical and price information) will be a matter of public record, subject to the provisions of Florida's Public Records Act, Chapter 119, Florida Statutes, regardless of copyright status. Submission of a response to this solicitation shall constitute a waiver of any copyright protection which might otherwise apply to the District's production, disclosure, inspection and copying of such response and contract, or any part thereof, except those parts asserted to be exempt under Chapter 119, Florida Statutes. The response, upon submission shall be the property of the District (except those parts asserted to be exempt in the manner set forth below), and the District, in its sole discretion, shall have the right to use, reproduce, and disseminate the response. The District reserves the right to use any and all information contained in a response received to this solicitation. Any content submitted to the District which is asserted to be exempt under Chapter 119, Florida Statutes, shall be set forth on a page or pages separate from the rest of the response, and clearly marked "exempt," "confidential," or "trade secret" (as applicable), with the statutory basis for such claim of exemption, confidentiality, or trade secret specifically identified in writing on each and every such page. Failure to segregate and so identify any such content shall constitute a waiver of any claimed exemption, confidentiality, or trade secret as applied to the portion of the response or other document in which the content is set forth.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICABILITY OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS:

Public Records Custodian, Communications/Public Records Associate,
215 Manatee Avenue W.
(941) 708-8770
Bradenton, Florida, 34205
publicrecords@manateeschools.net

NOTIFICATION OF AWARD: After award by the School Board of Manatee County, bidders are invited to visit our website www.myvendorlink.com.

PURCHASING CARDS: The School District of Manatee County may choose to use a "P-Card" for ordering of goods and materials or payment of invoices under this bid. The Bidder, by submitting a bid, agrees to accept this manner of payment and may not add additional handling charges or service fees to purchases made with the District's Purchasing Card(s). Refusal to accept this condition may cause the bid to be declared nonresponsive, or result in revocation of the contract, if already awarded. A secured customized website for the School District of Manatee County will be setup with password capabilities which reflect pricing awarded on this bid at the discretion of the School District. No third-party payment, i.e., Pay pal will be considered.

VISITOR IDENTIFICATION SYSTEM: A Visitor Identification System has been implemented by the School District of Manatee County. A driver's license or government issued photo id will be required for scanning into the system and a visitor's pass will be issued to individuals visiting district sites.

COMPLIANCE REQUIREMENTS: Vendors/Bidders acknowledge and understand that the projects contemplated by this contract are being constructed on public property owned by the School District of Manatee County, which property may at various times during construction be occupied by students, teachers, parents and school administrators. Accordingly, in order to secure the property, protect students and staff, and otherwise comply with applicable law, the vendor/bidder agrees to all provisions and instructions contained in this bid document and agrees that the failure of vendor/bidder to comply with any of these provisions and instructions may result in the termination of this contract by the School District of Manatee County.

CONTACT WITH STUDENTS: To extent not otherwise indicated, no employees or independent contractors, material men, supplier or anyone involved in any manner with projects resulting from this bid shall have direct or indirect contact with students at project sites. A violation of this provision shall result in immediate termination of the offender and issuance of a trespass notice from the School District. Vendor/Bidder shall be responsible for insuring compliance by all employees, independent contractors and sub-contractors or other persons involved in any manner with projects resulting from this bid.

STANDARDS OF CONDUCT: Vendors awarded a contract will be held to the same standards of conduct as employees of the School District of Manatee County while conducting business with the District. These standards, as defined in School Board Policies, will apply not only to employees of the vendor, but also to the employees of its sub-contractors.

PREVIOUS PERFORMANCE: Documented poor performance of contractors on previous contracts with the School District of Manatee County or other governmental entity will be considered during evaluation and may be sufficient cause not to award.

VARIANCE TO BID DOCUMENTS: For the purpose of bid evaluation, bidders must clearly stipulate any or all variances to the bid documents or specifications, no matter how slight. If variations are not stated in the vendor's bid proposal, it shall be construed that the bid proposal submitted fully complies in every respect with our bid documents.

BIDDER'S ERRORS: Where unit price and total price cannot be reconciled, the quoted unit price shall govern. Where numerical price and written price cannot be reconciled, the written price shall govern. No submissions or amendments made after bid or proposal opening shall be considered.

BID TABULATIONS: After approval by the School Board of Manatee County, bid tabulations will be available for review on the e-procurement service website (www.myvendorlink.com).

NOTICE OF INTENT TO AWARD BIDS: Once bids are evaluated and a recommendation for award is received by the Purchasing Department, a Notice of Intent to

Award will be posted on the e-procurement service website(www.myvendorlink.com).Therecommendation for award is not official until this notice is posted.

CONFLICTS OF INTEREST AND KICKBACKS: Any bidder giving or offering to any employee and/or official of the School District of Manatee County, either directly or indirectly, any rebate, percentage of contract, money or other things of value as an inducement or intended inducement, in the procurement of this or any other bid, shall be deemed in violation of this agreement, in addition to being in violation of any other municipal, county, state and federal laws and/or ordinances.

IDENTIFICATION: The contractor and sub-contractors shall be required to see that their personnel maintain visible personal identification on each employee. Vendor's employees must be appropriately attired (including shirt). Employees shall be required to dress neatly without vulgar or otherwise offensive apparel, commensurate with the location and types of tasks being performed.

SCHOOL DISTRICT POLICY: In accordance School Board of Manatee County Policy and Procedures, no contract for providing supplies, equipment or services shall be affected with any individual or business entity in which any member of the School Board of Manatee County or the Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which the Superintendent, Board Member or their spouse or child has an employment relationship or a material interest. No School Board employee may directly or indirectly purchase or recommend for purchase of goods or services from any business organization in which his/her spouse or child has a material interest as defined in Florida Statutes 112.

USE OF OTHER CONTRACTS: The School Board of Manatee County reserves the right to utilize any other School District of Manatee County contract, any State of Florida contract, any contract awarded by any other city or county governmental agencies, other school board, other community college/state university system cooperative bid agreement, or to directly negotiate/purchase per School Board policy and/or State Board Rule 6A-1.012, as currently enacted or as amended from time to time, in lieu of any offer received or award made as a result of this bid if it in its best interest to do so. The District hereby notifies interested parties that the purchasing agreements and state term contracts, available under s. 287.056 of the Department of Management Services have been reviewed for the subject of this solicitation.

NON-EXCLUSIVE AGREEMENT: This bid does NOT establish an exclusive arrangement between the district and vendor. The district reserves, but is not limited to, the following rights:

The unrestricted right to use others to perform work, provide services or deliver the same or similar products as described herein when it is to the economic benefit of the district.

The unrestricted right to separately bid any work, products or services as described herein when it is to the economic benefit of the District.

DISPUTE: Bid tabulations with recommendations will be posted on the e-procurement service website (www.myvendorlink.com). A bidder who wishes to file a protest pertaining to a bid must file such notice in accordance with procedures prescribed by Florida Statute 120.57(3), Florida Administrative Code 28-110 and School District Policy 7.15. The notice must be filed with the Purchasing Director.

Any person who is adversely affected by the District's decision or intended decision shall file with the Purchasing Director, a notice of protest in writing within seventy-two (72) hours after the posting of the bid tabulation or Notice of Intent to Award and shall file a formal written protest within ten (10) calendar after filing the notice of protest. With respect to a protest of the specifications contained in an Invitation for Bid or Request for Proposal, the notice of protest shall be filed in writing within seventy-two (72) hours after the receipt of notice of the project plan and specification or intended project plan and specifications in an Invitation for Bid or Request for Proposal, and the formal written protest shall be filed within 10 days after the date the notice of protest is filed. Failure to file a notice of protest or failure to file a formal written protest shall constitute a waiver of proceedings under this chapter. The formal written protest shall state with particularity the facts and law upon which the protest is based. Saturdays, Sundays, and legal holidays shall be excluded in the computation of the seventy-two (72) hour time periods provided in this paragraph.

Any person who files an action protesting a decision or intended decision pertaining to a bid pursuant to Florida Statute 120.57(3)(b), shall post at the time of filing the formal written protest, a bond payable to the School District of Manatee County in an amount equal to one percent (1%) of the total estimated contract value, but not less than $500 nor more than $5,000, which bond shall be conditioned upon the payment of all costs which may be adjudged against the protester in the administrative hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bond, a cashier's check, treasurer's check, bank draft of any national or state bank payable to the School District of Manatee County will be an acceptable form of security. If, after

completion of the administrative hearing process and appellate court proceedings, the District prevails, it shall recover all costs and charges which shall be included in the final order or judgment, including charges made by the Division of Administrative Hearings, but excluding attorney's fees. Upon payment of such costs and charges by the protester, the remainder, if any, of the protest security shall be returned. If the protester prevails, protester shall recover from the district all costs and charges which are included in the final order of judgment, excluding attorney's fees.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed in Florida Statute 120.57(3), shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

COMPLIANCE WITH REGULATIONS: Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by the bidder will in no way be a cause for relief from responsibility. The bidder shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this contract. The successful bidder(s) must not be in violation of any zoning or other ordinances in the performance of this contract.

VENUE: The laws of the State of Florida shall govern this contract. Venue shall be in Manatee County, Florida and the sole and exclusive jurisdiction to resolve any disputes arising under the contract shall be in the county or circuit court for Manatee County, Florida.

INDEMNITY: Indemnifications as specified in section 725.06, 725.08 Florida Statute "as applicable", the bidder agrees to indemnify and hold the School Board of Manatee County harmless from all third party claims and all costs, including attorney's fees incurred by the School Board in defending same to the extend such claims are based on a defect in a product or part thereof, supplied hereunder, or failure of such product or part thereof to conform.

CANCELLATION OR CHANGES IN SPECIFICATIONS: The Board reserves the right to cancel an awarded bid without penalty or negotiate changes to specifications as required by changes to local, State or U. S. Government regulations concerning the contents of products desired.

UNAUTHORIZED ALIENS: The School District of Manatee County considers the employment of unauthorized aliens by the vendor/bidder, or any of its sub-contractors, a violation of the Immigration and Naturalization Act. Vendor/Bidder shall screen those working on the project site to ensure no unauthorized aliens are present at any time. If it is determined that an unauthorized alien is working on the Project, the Vendor/Bidder shall immediately take all steps necessary to remove such unauthorized alien from the property and the project.

PUBLIC ENTITY CRIMES CERTIFICATE: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in section 287.017, Florida Statute, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

NONCOMPLIANCE WITH CONTRACT: It is expected that the delivery and/or completion dates as annotated on this bid will be firm dates. Any deviation from the contracted completion date must be approved in writing by the Purchasing Office of the School District of Manatee County. Failure to complete the contract within the time agreement or cancellation of any item(s) awarded may result in your company being barred from doing business with the School District of Manatee County, in accordance with School District Policies and Procedures. Other assessments as outlined elsewhere in this document may also apply. Termination for cause includes terminations under 287.135, F.S.

PURCHASE ORDER NUMBER: The School District of Manatee County's purchase order number must appear on all packages, labels, cartons, packing slips, bills of lading, invoices and all correspondence referring to all orders. Orders received without the purchase order number prominently displayed shall be subject to refusal and return at the vendor's expense.

TAX EXEMPTIONS: When purchasing directly from a supplier the School District of Manatee County, Florida is exempt from Federal Excise, State Sales and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

INVOICES: The Contractor agrees that bills and invoices for fees or other compensation services or expenses shall cite the purchase order number, work order number, date of service, location of job, and name of person requesting the work. The invoice shall be submitted to the Accounts Payable Department within ten (10) working days upon completion of the job. The invoice shall be in detail sufficient for a proper pre-audit and post audit thereof. Each bill or invoice must properly identify the services, portion of services, and

expenses for which compensation is sought. A copy of all applicable materials, rental, or sub-contractor invoices must be included with the invoicing to SDMC. The Contractor's invoice will also reflect a breakdown of all standard hours and non-standard hours worked.

DEFAULTS: If the Bidder defaults after the Board awards a bid, the Bidder shall pay to the School District of Manatee County, as liquidated damages, an amount equal to five percent (5%) of the unit prices times the quantity of each item in question, or $25.00, whichever amount is larger. If the bid pricing was expressed as a lump sum amount, the amount due will be five percent (5%) of the remaining value of the contract. A successful bidder who fails to pay said liquidated damages within fifteen (15) days after notification that liquidated damages are due, shall lose eligibility to transact business with the School District of Manatee County for a period of not less than one (1) year, but no more than two (2) years after the date of the default. Thereafter, the bidder may request to be reinstated to the active vendor list(s).

In addition, failure of any delivered item to conform to specifications as bid shall constitute a default in the contract and shall be subject to return or replacement at the buyer's option. Failure to deliver one (1) or more items on two (2) or more consecutive deliveries will be viewed as delivery default and will be considered grounds for canceling all awarded items and sites. Penalties may be assessed when failure to deliver places a financial burden on the School Board.

PAYMENT TERMS: SDMC complies with the Florida Prompt Payment Act (ss. 218.70-218.80). Invoice payment is Net 45 days from the date of delivery or the receipt of satisfactory invoice, whichever occurs last, unless invoices specify early payment discounts. All payments, other than payments for construction services, due and not made within the time specified by this section bear interest from 30 days after the due date at the rate of 1 percent per month on the unpaid balance.

MINIMUM ORDER: Bids requiring minimum quantity and/or dollar purchases will be considered only if determined to be in the best interest of the School District.

UNITS OF MEASURE AND LOT SIZES: The item units of measure shall be as indicated on the Form of Proposal. If manufacturer's standard packaging is different than the quantity listed, it shall be the vendor's responsibility to convert the bid price to the requested unit of measure. Bids received for items which have not been converted to the requested units of measure shall be considered nonresponsive for that item. Additionally, bidders must indicate the units of measure they are able to supply.

POSSESSION OF FIREARMS: Possession of firearms will not be tolerated on the project or any School District of Manatee County property. No person who has a firearm in their vehicle may park their vehicle on School District property. Furthermore, no person may possess or bring a firearm on School District property. If any employee or independent contractor of the vendor/bidder, or any of its sub-contractors, is found to have brought a firearm on School District property, said employee or independent contractor shall be immediately removed and terminated from the project by the vendor/bidder. If a sub-contractor fails to terminate said employee or independent contractor, the vendor/bidder shall terminate its agreement with the sub-contractor. If the vendor/bidder fails to terminate said employee or independent contractor or fails to terminate the agreement with the sub-contractor who fails to terminate said employee or independent contractor, this agreement may be terminated by the School District of Manatee County. "Firearm" means any weapon (including a starter gun or antique firearm) which will, is designed to, or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any destructive devise, or any machine gun. Powder actuated construction nailers and fasteners are excluded from this definition.

CRIMINAL ACTS: Employment on the project by the Vendor/Bidder, or any of its sub-contractors, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude will not be tolerated. If it is determined that any person with such criminal history is on the project site, the Vendor/Bidder agrees to take all steps necessary to remove such person from the project and the property. The School District of Manatee County shall have the right to terminate this agreement if the Vendor/Bidder does not comply with this provision.

POSSESSION/USE/UNDER THE INFLUENCE OF MIND ALTERING SUBSTANCES: Possession/use and/or being under the influence of any illegal mind altering substances, such as, but not limited to alcohol and/or substances delineated in Chapter 893, Florida Statutes, by Vendor/Bidder's employees or independent contractors or its sub-contractors employees or independent contractors will not be tolerated on School District property. If any employee or independent contractor is found to have brought and/or used or is under the influence of any illegal mind-altering substances as described above on School District property, said employee or independent contractor shall be removed and terminated from the project by the Vendor/Bidder. If a sub-contractor fails to terminate said employee or independent contractor, the Vendor/Bidder shall terminate its agreement with the sub-contractor. If the Vendor/Bidder fails to terminate said employee or independent contractor or

fails to terminate the agreement with the sub-contractor who fails to terminate said employee or independent contractor, this agreement may be terminated by the School District of Manatee County.

COPELAND "ANTI-KICKBACK" ACT (34 CFR 80.36(i)(4): All vendors, contractors and sub-contractors must comply with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor Regulations (29 CFR Part 3).

DAVIS-BACON ACT: as amended (40 U.S.C. 3141–3148): When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations.

"STEVENS AMENDMENT" (Public Law 100.463, Section 8136): For the purpose of complying with Public Law 100.163 noticing the use of federal funds this notice incorporates by reference the Districts SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS and notifies parties that the approximated expenditure of Federal funds in this procurement is estimated at 30% of the contract volume. This report can be found on the District website (www.manateeschools.net) contained in the Comprehensive Annual Financial Report (CAFR), SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS for the fiscal year of this Solicitation.

CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. 3701–3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions, which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

SAFETY STANDARDS: All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards there under.

MATERIAL SAFETY DATA SHEETS: Any items bid which contain substances found on the current State of Florida Toxic Substances List must include with shipment the appropriate Material Safety Data Sheets (MSDS).

SAMPLES: The School District of Manatee County reserves the right to request samples to be submitted at a later date for evaluation purposes, even though not specifically called for in the original specifications. Upon such request, samples shall be provided at no expense to the School District.

Samples not destroyed in testing will be available for return to all vendors upon notification by the Purchasing Department. Samples will be returned at no expense to the School District. Samples for which no return authorization has been received after thirty (30) days of notification shall be considered donations to the School District by the vendor.

INSPECTION: All items shall be subject to inspection after receipt at destination. Any deviation from the specifications, shortage of weights and/or any commodities that are found to be inferior or otherwise not in conformity with the specifications, the School District of Manatee County shall have the right to reject. Further, the rendering of inferior products or poor service, shall constitute a Breach of Contract and upon receipt of written notification of unsatisfactory performance, the contract shall be terminated immediately.

BRANDS: Bidders shall indicate for each item bid; the name and model of the brand being bid. An example of the brand desired may be provided for each item contained in this bid. This is done to provide the bidder with information regarding the nature and quality of the materials required and is not meant to restrict bidding

to that particular brand, unless the term "No Equivalent will be accepted" or "Only" appears on the Form of Proposal. However, if the item bid varies from the one described descriptive literature in the form of catalogs or brochures which illustrate the product sufficiently for evaluation must accompany the submitted bid for consideration. Bids received without this information or with insufficient information, as determined by the Evaluation Committee, will not be considered. Once an item is awarded from this bid to a successful bidder, no substitution of brands will be permitted. If the bidder does not indicate that an item proposed to be furnished is other than specified, the specified item shall be supplied by the bidder upon issuance of a purchase order.

QUALIFIED PRODUCTS LIST (QPL): The product(s) listed herein is the only product(s) for which bids will be accepted. Bids submitted for any other product(s) will not be considered. Vendors who wish to have their products added to the QPL for future bids must, at their own expense, have the appropriate tests performed and submit acceptable results to the Purchasing Department. Contact the Purchasing Department for specific instructions.

TESTING: If, after delivery of the products by the successful bidder, the quality of any product shipped is questionable, the School District reserves the right to have it tested by the Florida Department of Agriculture or by an independent testing facility. In the event test results prove the product does not meet specifications, the cost of the testing shall be borne by the vendor and upon return of all unused materials, the vendor shall refund the entire purchase cost.

FACILITY INSPECTION: The School District of Manatee County reserves the right to inspect or have their representatives inspect the supplier's facilities at any time.

DELIVERY DATES: Delivery time shall be in accordance with time frames stipulated on the Form of Proposal by each vendor. Any delivery including back ordered items, not made within the specified period of time may be assessed a one percent (1%) per day late charge unless prior written approval is obtained from the Purchasing Department. Assessment of such charge will be applied to all sums owing said vendor. Assessment of said charge will be at the sole discretion of the School District of Manatee County and administered by the Purchasing Manager. Other assessments as outlined elsewhere in this document may also apply.

OVER SHIPMENTS/INCORRECT SHIPMENTS: Vendors will be notified of over shipments and/or incorrect shipments. If return authorization is not received within thirty (30) days, such items shall be considered as donations to the School District.

PALLETIZED SHIPMENTS: All shipments, except foam products, shall be palletized. The School District of Manatee County reserves the right of refusal at the delivery location for unpalletized shipments. No additional shipping charges shall be incurred due to refusal of shipment.

DELIVERY NOTICE: Vendors shall notify the School District of Manatee County forty-eight (48) hours prior to delivery to ensure availability of receiving personnel. The School District reserves the right of refusal at delivery location if prior notice has not been received.

FREIGHT CHARGES: Successful bidder(s) shall ship all materials F.O.B. DESTINATION. Shipments sent freight collect will be subject to refusal at receiving point.

FREIGHT CLAIMS: It shall be the responsibility of the shipper to replace damaged and/or lost shipments. Freight inspection reports will be furnished to the shipper promptly upon receipt from the carrier; however, it will be the shipper's responsibility to file a claim against the carrier.

DRUG FREE WORK PLACE CERTIFICATION: In accordance with section 287.087, Florida Statute, whenever two or more bids, proposals or replies that are equal with respect to price, quality, and service are received by the School District of Manatee County for the procurement of commodities or contractual services, a reply received from a business which certifies that it has implemented a Drug Free Workplace Program by signing the enclosed Drug Free Workplace Certification Form, shall be given preference in the award process.

DEBARMENT AND SUSPENSION: (Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

EQUAL EMPLOYMENT OPPORTUNITY: Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964– 1965 Comp., p. 339),

as amended by Executive Order 11375, ''Amending Executive Order 11246 Relating to Equal Employment Opportunity,'' and implementing regulations at 41 CFR part 60, ''Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.''

ANTI-DISCRIMINATION: a. the bidder certifies that they are in compliance with the non-discrimination clause contained in Section 202, Executive Order 11246, as amended by Executive Order 11375 relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin. The provisions of the ADA Act of 1990 pertaining to employment shall also be applicable. b. the bidder shall not discriminate on the basis of race, gender, gender identity or expression, religion, national origin, ethnicity, sexual orientation, age or disability in the solicitation, selection, hiring, or treatment of sub-contractors, vendors, suppliers, or commercial customers. Bidder shall provide equal opportunity for sub-contractors to participate in all of its public sector and private sector sub-contracting opportunities, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts to remedy the effects of marketplace discrimination that has occurred or is occurring in the marketplace. Bidder understands and agrees that violation of this clause is a material breach of the contract and may result in contract determination, debarment, or other sanctions.

MINORITY, SMALL, AND WOMEN OWNED BUSINESS: School District of Manatee County encourages the use of Minority Owned Businesses, Small Businesses, and Women Owned Businesses. Contractor agrees to ensure small businesses, minority owned businesses and women's business enterprises are used whenever possible, such as when participation as partners, joint-venture's, prime contractor, sub-contractors, and in contracting opportunities.

RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT: If the Federal award meets the definition of ''funding agreement'' under 37 CFR §401.2 (a) and the recipient or sub recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that ''funding agreement,'' the recipient or sub recipient must comply with the requirements of 37 CFR Part 401, ''Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,'' and any implementing regulations issued by the awarding agency.

CLEAN AIR ACT: (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended—Contracts and sub grants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201).

BYRD ANTI-LOBBYING AMENDMENT: (31 U.S.C. 1352)—Contractors that apply or bid for an award of $100,000 or more must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

SECTION 6002 OF THE SOLID WASTE DISPOSAL ACT: The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. (78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014).

RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS: 2 CFR §200.333: When federal funds are expended by SDMC for any contract resulting from this procurement process, the vendor certifies that it will comply with the record retention requirements detailed in 2 CFR §200.333. The vendor further certifies that vendor will retain all records as required by 2 CFR §200.333 for a period of three years after grantees or sub-grantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

APPENDIX A

BIDDER ACKNOWLEDGEMENT

District of Manatee County
Purchasing Department
215 Manatee Avenue West
Bradenton, FL 34205

The Bidder acknowledges that he has read, understands and agrees to the terms and conditions stated in the Instructions to Bidders contained in this bid.

PURCHASES BY OTHER PUBLIC AGENCIES - With the consent and agreement of the successful bidder(s), purchases may be made under this bid by other governmental agencies within the State of Florida. Such purchases shall be governed by the same terms and conditions as stated herein.

The Bidder further declares that he has examined the requirements and specifications for the materials to be furnished and has read all special provisions listed therein prior to the opening of bids.

The Bidder proposes and agrees, if this proposal is accepted, to contract with the School District of Manatee County, in the form of contract specified, to deliver the materials/services listed, at the prices set forth, F.O.B. Destination, School Warehouse, One Matzke Way, Bradenton, Florida, 34208.

ADDITIONAL PURCHASES: In the event additional purchases are desired, prices shall remain in effect through _____.

WARRANTY: Materials/Services are guaranteed against defects in materials and workmanship for a period of _____.

Company Name: _____

Print Name: _____

Signature: _____ Date: _____

APPENDIX B

BIDDER'S EXPERIENCE AND QUALIFICATIONS

In providing responses to the following questions, if Bidder answers 'Yes' to any of the questions below, then describe the circumstances, current status, and ultimate disposition of each matter using a separate page attached to this document.

1. Years in business under present name:_____Years performing work specialty: _____
   Licenses currently valid and inforce: _____

2. Bidder's Representative
   Provide the following information for the representative assigned to this contract. Representative will assist in the overall coordination of services to include but not be limited to quoting projects and resolving issues with invoices, etc.:

   Name:_____Phone #:_____Cell #: _____

   Email:_____

3. Has Bidder been declared in default ofany contract? ☐Yes ☐No

4. Has Bidder ever forfeited on any performance bond payment issued by a Surety company on any contract? ☐Yes ☐No

5. Has an uncompleted Contract been assigned by Bidder's Surety company on any payment of performance bond issued to Bidder arising from its failure to fully discharge all contractual obligations there under? ☐Yes ☐No

6. Within the past three (3) years, has Bidder filed for reorganization, protection from creditors, or dissolution under the bankruptcy statutes? ☐Yes ☐No

7. Is Bidder now the subject of any litigation in which an adverse decision might result in a material change in Bidder's financial position or future viability? ☐Yes ☐No

8. Is Bidder currently involved in any state of a fact-finding, negotiations, or resistance to a merger, friendly acquisition or hostile take-over, either as atarget or as a pursuer?
   ☐Yes ☐No

9. References: Provide three references from agencies to which Bidder has provided goods or services to in the past two (2) years. At least one reference should be a public school system.

BIDDER'S REFERENCES

Reference # 1

Organization Name:_____ Telephone #: _____

Contact Name:_____ E-mail Address: _____

Scope of Work Provided: _____

Project Dollar Value:_____ Present Contract Status: _____

Contract Dates: _____

Reference # 2

Organization Name:_____ Telephone #: _____

Contact Name:_____ E-mail Address: _____

Scope of Work Provided: _____

Project Dollar Value:_____ Present Contract Status: _____

Contract Dates: _____

Reference # 3

Organization Name:_____ Telephone #: _____

Contact Name:_____ E-mail Address: _____

Scope of Work Provided: _____

Project Dollar Value:_____ Present Contract Status: _____

Contract Dates: _____

The School District of Manatee County is authorized to check our company's previous performance and contact references.

_____

Authorized Signature

APPENDIX C

BIDDER'S STATEMENT OF PRINCIPAL PLACE OF BUSINESS

If Bidder's principal place of business is outside of the state of Florida, write Bidder's name and political subdivision (county or municipality) where Bidder's principal place of business is located.

Name of Bidder: _____

Bidder's principal place of business (County and State): _____

Pursuant to Section 287.084(2), F.S., "a vendor whose principal place of business is outside this state must accompany any written bid, proposal or reply documents with a written opinion of an attorney at law licensed to practice law in that foreign state, as to the preferences, if any or none, granted by the law of that state, or political subdivision, to its own business entities whose principal places of business are in that foreign state in the letting of any or all public contracts."

The Attorney for an Out of State Bidder shall complete the following:

Legal Opinion Regarding State Bidding Preferences

Bidder's principal place of business is in the State of _____and it is my legal opinion that the laws of that state *do not grant a preference* in the letting of any or all public contracts to business entities whose principal places of business are in that state.
Or
Bidder's principal place of business is in the State of_____and it is my legal opinion that the laws of that state *grant the following preference(s)* in the letting of any or all public contracts to business entities whose principal places of business are in that state. (Please describe applicable preference(s) and identify applicable state laws):

Legal Opinion Regarding Political Subdivision Preference

Bidder's principal place of business is in the political subdivision of_____and it is my legal opinion that the laws of that political subdivision *do not grant a preference* in the letting of any or all public contracts to business entities whose principal places of business are in that state.
Or
Bidder's principal place of business is in the political subdivision of_____and it is my legal opinion that the laws of that political subdivision *grant the following preference(s)* in the letting of any or all public contracts to business entities whose principal places of business are in that state. (Please describe applicable preference(s) and identify applicable state laws:

Signature of out of state Bidder's attorney: _____

Printed name of out of state Bidder's attorney: _____

Address of out of state Bidder's attorney: _____

Telephone number of out of state Bidder's attorney: _____

Email of out of state Bidder's attorney: _____

Attorney's state(s) of bar admission: _____

APPENDIX D

BIDDER'S STATEMENT OF FINANCIAL QUALIFICATION

The following questions are presented to evaluate a Bidder's financial ability, capacity and/or resources to acquire and maintain the required staffing for this Contract. If Bidder answers 'Yes' to any of the questions below, then Bidder shall describe the circumstances, current status, and ultimate disposition of each matter using a separate page and attach it to this document.

1. Has Bidder been declared in default of any contract? ☐Yes ☐No

2. Has Bidder forfeited payment of performance bond issued by a surety company on any contract? ☐Yes ☐No

3. Has an uncompleted contract been assigned by Bidder's surety company on any payment of performance bond issued to Bidder arising from its failure to fully discharge all contractual obligations thereunder? ☐Yes ☐No

4. Within the past three (3) years, has Bidder filed for reorganization, protection from creditors, or dissolution under the bankruptcy statutes? ☐Yes ☐No

5. Is Bidder now the subject of any litigation in which an adverse decision might result in a material change in Bidder's financial position or future viability? ☐Yes ☐No

6. Is Bidder currently involved in any state of a fact-finding, negotiations, or resistance to a merger, friendly acquisition, or hostile take-over, either as a target or as a pursuer? ☐Yes ☐No

7. License Sanctions: List any regulatory or license agency sanctions. The School Board may perform a background check on Bidder with all state and regulatory agencies.
_____
_____
_____
_____

8. Bidder must provide the name and address of all persons or entities serving or intending to serve as principals in Bidder's firm.
_____
_____
_____
_____
_____

_____
Company Name

_____
Corporate Name of Bidder (Typed)

_____
Authorized Representative's Signature Date

APPENDIX E

DRUG FREE WORKPLACE CERTIFICATION

I hereby swear or affirm that this company has established a drug-free workplace program by completing the following requirements:

1) Published a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2) Informed employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3) Given each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

4) In the statement specified in subsection (1), notified the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the work place no later than five (5) days after such conviction.

5) Imposed a sanction on or required the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

_____

Company Name

_____

Signature of Contractor's Authorized Official

_____

Name and Title (Printed)

_____

Date

APPENDIX F

FEDERAL DEBARMENT CERTIFICATION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing *Executive Order 12549*, *Debarment and Suspension*, *7 CFR Part 3017*, *Section 3017.510*, *Participants responsibilities*. The regulations were published as ***Part IV of the January 30, 1989, Federal Register (pages 4722-4733)***

*** ***BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE*** ***

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

_____

Company Name

_____

Signature of Contractor's Authorized Official

_____

Name and Title of Contractor's Authorized Official

_____

Date

Form AD-1048 (1/92)

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Form AD-1048 (1/92)

APPENDIX G

SCRUTINIZED COMPANY CERTIFICATION

I hereby swear and affirm that as if the date below this company is not listed on a Scrutinized Companies list created pursuant to 215.4725, 215.473, or 287.135, Florida Statutes. Pursuant to 287.135, Florida Statutes I further affirm that:

1. This company is not participating in a boycott of Israel such that is not refusing to deal, terminating business activities, or taking other actions to limit commercial relations with Israel, or persons or entities doing business in Israel or in Israeli-controlled territories, in a discriminatory manner.
2. This Company does not appear on the Scrutinized Companies with Activities in Sudan List where the State Board of Administration has established the following criteria:
    a. Have a material business relationship with the government of Sudan or a government-created project involving oil related, mineral extraction, or power generation activities, or
    b. Have a material business relationship involving the supply of military equipment, or
    c. Impart minimal benefit to disadvantaged citizens that are typically located in the geographic periphery of Sudan, or
    d. Have been complicit in the genocidal campaign in Darfur.
3. This Company does not appear on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List where the State Board of Administration has established the following criteria:
    a. Have a material business relationship with the government of Iran or a government-created project involving oil related or mineral extraction activities, or
    b. Have made material investments with the effect of significantly enhancing Iran ‘s petroleum sector.
4. This Company is not engaged in business operations in Cuba or Syria.

_____

Company Name

_____

Signature of Contractor’s Authorized Official

_____

Name and Title of Contractor’s Authorized Official

_____

Date

The scrutinized company list is maintained by the State Board of Administration and available at http://www.sbafla.com/

APPENDIX H
BYRD ANTI-LOBBYING AMENDMENT, 31 U.S.C. § 1352 (as amended) CERTIFICATION

Contractors who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient."
APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING
Certification for Contracts, Grants, Loans, and Cooperative Agreements (To be submitted with each bid or offer exceeding $100,000)
The undersigned [Contractor] certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or Current as of 1-9-17 11 cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure. The Contractor, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

_____

Company Name

_____

Signature of Contractor's Authorized Official

_____

Name and Title of Contractor's Authorized Official

_____

Date

APPENDIX I

Employment Eligibility Verification ("E-VERIFY")

By entering into a contract with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning January 1, 2021, every public employer, Contractor and Subcontractor shall register with and use the United States Department of Homeland Security's E-Verify system, located at https://e-verify.uscis.gov/emp to verify the work authorization status of all newly hired employees. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system.

The Contractor verifies its compliance with the E-Verify System by listing its E-Verify System Number on this document; by signature and submission of this contract, asserts it does not hire any employees, and it is not an unauthorized alien, as defined by this statute.

The Contractor will require all Subcontractors who work on this contract to use the E-Verify System for any subcontracted employees hired during this contract. The Contractor will verify Subcontractor's compliance with an affidavit stating whether the Subcontractor uses the E-Verify System as evidenced by Subcontractor's E-Verify System Number or that the Subcontractor is not an unauthorized alien and does not employ, contract with or subcontract with unauthorized aliens defined by this statute. The Contractor will maintain and provide the Subcontractor's affidavits to the School District on request during this contract.

Termination: With good faith belief that the Contractor knowingly violated this section, the School District will terminate the contract. Further, with good faith believe that the Subcontractor knowingly violated this section, the School District will promptly notify the Contractor and the Contractor will immediately terminate the Contractor's contract with the Subcontractor. A contract terminated for noncompliance with E-Verify is not a breach of contract and may not be considered as such.

To the extent required by applicable law, the Contractor is liable for any additional costs incurred by the School District resulting from a failure to comply with E-Verify. Additional costs may include but are not limited to higher costs for the same services and rebidding costs (if necessary). Likewise, the Contractor will be barred from any other contracts with the School Board for at least one year after the date the contract was terminated.

CONTRACTOR E-VERIFY NUMBER: _____

_____

Company Name

_____

Signature of Contractor's Authorized Official

_____

Name and Title of Contractor's Authorized Official

_____

Date

APPENDIX J

ANTI-DISCRIMINATION AMENDEMENT

The Proposer agrees to comply with the provisions of the Civil Rights Act of 1991, The Civil Rights Act of 1964, and The Americans with Disabilities Act, Age Discrimination in Employment Act, Section 1000.05, Florida Statutes, and The Pregnancy Discrimination Act. Said Proposer further agrees not to discriminate on the basis of race, sex, national origin, religion, handicap, age or marital status.

BUSINESS/COMPANY NAME: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP CODE: _____

TELEPHONE NUMBER: _____

FAX NUMBER: _____

*SIGNATURE: _____ DATE _____

NAME AND TITLE: (Typed) _____

EMAIL ADDRESS: _____

APPENDIX K

Contractor Affidavit Regarding the Use of Coercion for Labor and Services

Contractor Name: _____

Address: _____

Phone Number: _____

Authorized Representative's Name: _____

Authorized Representative's Title: _____

Email Address: _____

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School Board of Manatee County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

_____

Signature of Authorized Representative

EXHIBIT B

NOTICE OF INTENT TO AWARD

BID ON STORAGE SHEDS AND CARPORTS DELIVERED AND INSTALLED, SDMC No. 25-0094-MR

CONTRACT PERIOD: FEBRUARY 11, 2025 THROUGH JANUARY 14, 2030

BOARD APPROVAL ON JANUARY 21, 2025

TABULATION OF BID ON STORAGE SHEDS AND CARPORTS DELIVERED AND INSTALLED, SDMC No. 25-0094-MR

Proposals Due: 3:00 p.m., Tuesday, January 14, 2025

Bidder's Name	PRICING AND WARRANTY Manufacturer/ catalog offered List of Manufactures / catalog offered	Discount Off List Price (0%-100%)	Exceptions/Exclusions
Brandon Sheds and Gazebos	Lark Builders	0-5%	(1)

Bidder's Name	Manufacturer/ catalog offered List of Manufactures / catalog offered	Discount Off List Price (0%-100%)	Exceptions/Exclusions
Brandon Sheds and Gazebos	American Carports Metal Structures	0-20%	(1)

Bidder's Name	Balance of Line Product Discount (miscellaneous parts or manufacturers not listed) List of Manufactures / catalog offered	Discount Off List Price (0%-100%)	Exceptions/Exclusions
Brandon Sheds and Gazebos	No Bid	No Bid	

Bidder's Name	Installation Fee	Delivery Fee
Brandon Sheds and Gazebos	(2)	(2)

Bidder's Name	The District is requesting a blended labor rate for projects outside the scope of services as specified in the Form of Proposal. This blended rate does not include materials, equipment, or other related items necessary to complete any requested work outside the scope of services as specified in the Form of Proposal.	
	14. Repair Technician- standard working hours (Monday through Friday 7:00 a.m. - 5:00 p.m.) hourly rate.	15. Repair Technician- non-standard working hours (Monday through Friday prior to 7:00 a.m. and after 5:00 p.m. and Saturday and Sunday), hourly rate
Brandon Sheds and Gazebos	$100.00	$125.00

NOTES:

1) To give Manatee County best price possible we will offer current market pricing for steel or discount off of current catalog.

2) Installation included in price, if needed additional rates may apply, Up to 10% of total cost.

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

EXHIBIT C

CONTRACTOR INFORMATION FORM

CONTRACTOR NAME:

TELEPHONE NUMBER:

LIST EMPLOYEE(s) THAT WILL BE DOING WORK FOR THE SCHOOL DISTRICT OF MANATEE

COUNTY: Please print clearly and duplicate form as needed. Please list badge expiration for all employees who currently have a contractor's badge. If a designated employee does not have a contractor's badge, indicate their Appointment Date and Time for fingerprinting.

Please reference the District website for JLA requirements: https://www.manateeschools.net/ Page/6689

Last Name, First Name	Contractor/JLA Badge Expiration	Fingerprint Appt Date/Time

Contractor/Contractor Disqualifiable Offenses:

- Any offense listed in s. 943.0435

JLA BADGING IS REQUIRED TO COME ON SCHOOL CAMPUS. FAILURE TO PRESENT THE PROPER BADGE AT THE TIME OF SERVICE WILL RESULT IN DENIAL OF SERVICE

EXHIBIT D

Appendix II to Part 200, Title 2 (up to date as of 9/21/2023)

Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

This content is from the eCFR and is authoritative but unofficial.

Title 2 —Grants and Agreements

Subtitle A —Office of Management and Budget Guidance for Grants and Agreements
Chapter II —Office of Management and Budget Guidance
Part 200 —Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
Source: 85 FR 49543, Aug. 13, 2020, unless otherwise noted.
Source: 85 FR 49539, Aug. 13, 2020, unless otherwise noted.
Authority: 31 U.S.C. 503
Source: 78 FR 78608, Dec. 26, 2013, unless otherwise noted.
Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non- Federal entity under the Federal award must contain provisions covering the following, as applicable.

A. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

B. All contracts in excess of $10,000 must address termination for cause and for convenience by the non- Federal entity including the manner by which it will be effected and the basis for settlement.

C. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

D. Davis-Bacon Act, as amended (40 U.S.C. 3141–3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non- Federal entity must report all suspected or reported violations to the Federal awarding agency.

E. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701–3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the

basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

F. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

G. Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended—Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

I. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

J. 200.323 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

K. 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain.

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115–232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115–232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115–232, section 889 for additional information.

(d) See also § 200.471.

L. 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

M. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of ''federally assisted construction contract'' in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, ''Equal Employment Opportunity'' (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, ''Amending Executive Order 11246 Relating to Equal Employment Opportunity,'' and implementing regulations at 41 CFR part 60, ''Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.''200.322 Domestic preferences for procurements.

APPENDIX K

Contractor Affidavit Regarding the Use of Coercion for Labor and Services

Contractor Name: Brandon Sheds and Gazebos

Address: 1325 West Brandon Blvd Brandon, FL 33511

Phone Number: 813-657-9772

Authorized Representative's Name: Gerald Turner

Authorized Representative's Title: Owner

Email Address: Gturner@brandonshedsinc.com

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School Board of Manatee County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

Signature of Authorized Representative

AGENDA ITEM NO. 10.9

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of the Use of Sourcewell Request for Proposal for Electrical Energy Power Generation Equipment with Related Parts, Supplies and Services, SDMC No. 25-0074-MR, Estimated in the Amount of $3,250,000.00 (Local Capital Improvement)

Executive Summary
Sourcewell issues the request for proposal for electrical energy power generation equipment with related parts, supplies and services no. 092222. The primary focus of this solicitation is on electrical energy power generation equipment including related parts, accessories, enclosures, fuel tanks, automatic transfer switches, paralleling equipment, switch gears, connection boxes, controls, alarm modules, batteries, block heaters, and networking tools. Related services, including design, customization, engineering, commissioning, installation, delivery, maintenance, repair, training and operation, service and maintenance agreements, decommissioning and repurposing, custom shop work, and rental services. The District will be adding campus wide generators at Miller Elementary, Gullett Elementary, Mills Elementary and Sugg Middle School.

The requested contract is for the period through November 22, 2026, with the option to renew 1 additional 1-year period.

Historical expenditures are as follows:
There are no past expenditures for this agenda item.

Vendors agreed to extend the pricing to the School District Manatee County under the same terms and conditions as the Manatee County Bid. Copies of the proposal specifications and pricing are on file in the purchasing department.

Rule 6A-1.012(6), Florida Administrative Code, states "In lieu of requesting competitive solicitations from three (3) or more sources, district school boards may make purchases at or below the specified prices from contracts awarded by other city or county governmental agencies, other district school boards, community colleges, federal agencies, the public or governmental agencies of any state, or from state university system cooperative bid agreements, when the proposer awarded a contract by another entity defined herein will permit purchases by a district school board at the same terms, conditions, and prices (or below such prices) awarded in such contract, and such purchases are to the economic advantage of the district school board."

Approval of this agenda item does not indicate immediate or complete expenditure of funds. Funds will only be expended as budget(s) allow.
Sourcewell awarded their proposal to:
Caterpillar Inc., Tallahassee, FL, Florida Document No. P10071- Approved dealer Ring Power
Cummins Inc., Tallahassee, FL, Florida Document No. P23896
Generac Power Systems, Plantation, FL, Florida Document No. F10000001435 - Approved dealer ACF Standby Systems
Kohler Power Systems, Plantation, FL, Florida Document No. P33613 - Approved dealers TAW (a division of Integrated Power Service)
MTU America/Roll-Royce Solutions America Inc, Tallahassee, FL, Florida Document No. F99000004059 - Approved dealers Stewart & Stevenson FDDA

Additional suppliers and dealers may be added as needed throughout the contract period.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 4
Maximize the energy efficiency and management of our facilities to remain sustainable and financially responsible

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of Sourcewell request for proposal for electrical energy power generation equipment with related parts, supplies and services, SDMC no. 25-0074-MR, estimated in the amount of $3,250,000.00 (Local Capital Improvement).

Financial Impact
The funding source for this estimated expenditure is Local Capital Improvement and is included in Maintenance, Operations & Central Distribution Warehouse Department approved budget for 2024-2025.

Contact
Submitting Departments: Maintenance, Operations & Central Distribution Warehouse and Purchasing
Initiated By: Todd Henson

Attachments:
Comment, Review, AWARD-Electrical Energy Power 092222

DocuSign Envelope ID: 98EB962C-02BE-4E42-8B14-86F42281C90B

COMMENT AND REVIEW
to the
REQUEST FOR PROPOSAL (RFP) #092222
Entitled

Electrical Energy Power Generation Equipment with Related Parts, Supplies, and Services

The following advertisement was placed August 4, 2022 on the Sourcewell website www.sourcewell-mn.gov, Sourcewell Procurement Portal https://proportal.sourcewell-mn.gov, Biddingo, Merx, PublicPurchase.com, The New York State Contract Reporter www.nyscr.ny.gov, *USA Today,* South Carolina's *The State,* August 5, 2022 in Oregon's *Daily Journal of Commerce*, and on August 4 and August 11, 2022 in *The Oklahoman*:

> *Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Electrical Energy Power Generation Equipment with Related Parts, Supplies, and Services to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [https://proportal.sourcewell-mn.gov]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than September 22, 2022, at 4:30 p.m. Central Time, and late proposals will not be considered.*

The solicitation process was conducted through the Sourcewell Procurement Portal. The following parties expressed interest in the solicitation by registering for this opportunity within the portal:

Air Unlimited, Inc.	Merryman-Farr, LLC
Alco Building Solutions	Nebraska Generator Service, LLC
All Phase Contracting, Inc.	Pioneer Power Mobility
Alliance North America, Inc.	Power Conditioning Computer Services, Inc.
Apeiron Energy, Inc.	Power Technique North America, LLC
Caterpillar Inc.	PowerSecure, Inc.
Construction Industry Center	Prairie Fibre-Optic Group, Inc.
Construction Reporter	Prime Vendor, Inc.
Cummins Inc.	Pro-Tech Power Sales
DD DANNAR, LLC	PWXPress
Duke Electric (1977), Ltd.	Reelstrong, LLC
Electric Power Systems International, Inc.	Regina Construction Association

DocuSign Envelope ID: 98EB962C-02BE-4E42-8B14-86F42281C90B

Facility Improvement Corp.	Rolls-Royce Solutions America, Inc. (MTU Americas, Inc.)
Fermata, LLC	Siemens Industry, Inc.
Finning International, Inc.	supplyFORCE
ForeFront Power, LLC	Taylor Power Systems, Inc.
Generac Power Systems Inc.	The X-Group of Companies (Turbine X Energy, Inc.)
Genie Retail Energy	UNITED RENTALS (NORTH AMERICA), INC.
GovZERO	Valor Holdings, LLC
IM Supply Company	Veteran Electrical Supply
In-Charge Energy, Inc.	Volvo Construction Equipment North America
Interstate Power Systems	Warshauer Electric Supply
Kohler Power Systems	WESCO
Lindsay Allison International	Wesco Distribution Canada
Mainspring Energy	X Group of Companies
Melanite Group, Ltd.	

All Proposals remained sealed within the Sourcewell Procurement Portal until the scheduled due date and time. Proposals were electronically opened, and the list of all Proposers was made publicly available on the Sourcewell Procurement Portal, on September 22, 2022, at 4:31:32 pm CT. Proposals were received from the following:

Caterpillar Inc.
Cummins Inc.
DD DANNAR, LLC
Fermata, LLC
Generac Power Systems Inc.
Kohler Power Systems
MTU Americas, Inc., dba Rolls-Royce Solutions America, Inc.
PowerSecure, Inc.
Taylor Power Systems, Inc.
The X-Group of Companies (Turbine X Energy, Inc.)

Proposals were reviewed by the Proposal Evaluation Committee:

Kim Austin, MBA, CPPB, Procurement Lead Analyst
James Voelker, CPCM, CFCM, Procurement Lead Analyst
Brandon Town, CPSM, CPSD, Procurement Analyst
Craig West, Procurement Analyst

The findings of the Proposal Evaluation Committee are summarized as follows:

The Proposal Evaluation Committee applied the Sourcewell RFP evaluation criteria and determined that all proposal responses met the scope and mandatory submittal requirements and were evaluated.

Caterpillar Inc. offers a full line of turn-key diesel and natural gas generator sets from 20 to 4000 kW, microgrid and battery energy solutions. Caterpillar has an expansive network of 800 dealers across the United States and Canada. They also provide Sourcewell participating entities with an extensive service network of over 20,000

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service technicians, 468 locations, over 8,000 service bays and 8,500 field service trucks. Caterpillar's pricing reflects a range of significant discounts from list pricing.

Cummins Inc. brings a complete line of diesel and natural gas/propane commercial generator products, transfer switches, and related services. Cummins will provide service to Sourcewell participating entities through their 230 branch locations throughout the United States and Canada. Cummins also has 3,400 certified technicians operating throughout North America. Cummins offers a discount from fair market value or typical sales price on equipment, products, and services.

Generac Power Systems Inc. manufactures a comprehensive selection of light towers, stationary, portable, residential, and mobile generators. Their sales staff and distribution network provide coverage throughout the United States and Canada to serve Sourcewell participating entities. Generac offers multiple power source options to include LP vapor, LP liquid, natural gas, well gas, and diesel/Bi-Fuel in their generator solutions. They are offering competitive range of discounts off MSRP by product line.

Kohler Power Systems is offering a full line of turnkey diesel and natural gas generators, Automatic Transfer Switches (ATS), switchgear, paralleling equipment, and microgrid solutions. With an extensive distribution network throughout the United States and Canada, Kohler is well prepared to serve Sourcewell participating entities. Kohler offers participating entities competitive discounts from configured list price.

MTU Americas, Inc., dba Rolls-Royce Solutions America, Inc., has a long history of providing standby, emergency, continuous, prime, diesel, gas, and propane generators and power generation solutions. Their sales and service teams, along with their distributors, are ready to serve Sourcewell participating entities across the United States and Canada. Their standby generator set product line is designed, manufactured, and warrantied for an 85% load factor. They are offering Sourcewell participating entities solid pricing discounts.

For these reasons, the Sourcewell Proposal Evaluation Committee recommends award of Sourcewell Contract #092222 to:

Caterpillar Inc.	#092222-CAT
Cummins Inc.	#092222-CMM
Generac Power Systems Inc.	#092222-GNR
Kohler Power Systems	#092222-KOH
MTU Americas, Inc., dba Rolls-Royce Solutions America, Inc.	#092222-RYC

The preceding recommendations were approved on November 17, 2022.

DocuSigned by:
Kim Austin
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Kim Austin, MBA, CPPB, Procurement Lead Analyst

DocuSigned by:
James Voelker
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James Voelker, CPCM, CFCM, Procurement Lead Analyst

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DocuSigned by:
Brandon Town
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Brandon Town, CPSM, CPSD, Procurement Analyst

DocuSigned by:
Craig West
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Craig West, Procurement Analyst

STATEMENT OF COMPLIANCE

As Executive Director for Sourcewell, I have reviewed the recommendation of the Evaluation Committee and the accompanying support materials documenting the process followed for **RFP #092222** for **Electrical Energy Power Generation Equipment with Related Parts, Supplies, and Services**.

The committee accepted, deemed responsive, evaluated, and recommended proposals for award. Under authority granted in Sourcewell's bylaws, the recommendations set forth above are approved.

I hereby certify:

1. Sourcewell is a government agency, created and authorized by Minnesota law to provide cooperative procurement contracts.

2. The procurement process and resulting contracts have been awarded in compliance with the laws of the State of Minnesota (Minnesota Statutes Chapter 471 and Minnesota Statutes Section 123A.21), and in conformity to Sourcewell's Procurement Policy.

DocuSigned by:
Chad Coauette
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Dr. Chad Coauette
Executive Director/CEO

AGENDA ITEM NO. 10.10

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of Florida Department of Education - Florida Inventory of School Houses - Certification of Facilities Data (No Financial Impact)

Executive Summary
The State Requirements for Educational Facilities (SREF) requires school districts to review the Florida Inventory of School Houses (FISH) prior to April 1 of each year and certify to the Office of Educational Facilities that the inventory is current and accurate pursuant to applicable statutes and rules.

The educational facilities inventory data contained in the Florida Inventory of School Houses for the School District of Manatee County has been reviewed, and staff has determined that the data is current and accurate pursuant to applicable statutes and rules.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of Florida Department of Education - Florida Inventory of School Houses - Certification of Facilities Data (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

Attachments:
Florida Dept. of Educ. OEF FISH Certification

FLORIDA DEPARTMENT OF EDUCATION
OFFICE OF EDUCATIONAL FACILITIES
FLORIDA INVENTORY OF SCHOOL HOUSES
CERTIFICATION OF FACILITIES DATA

WHEREAS, Section 1013.03(3), F.S., states in part that the Department of Education must, "Require boards to submit other educational plant inventories data…."

WHEREAS, Section 1013.31(1)(d), F.S., states in part, "...School districts shall periodically update their inventory of educational facilities…."

WHEREAS, State Requirements for Educational Facilities, Section 6.1(5)(c) requires that, "Prior to April 1 of each year, each district shall review the Florida Inventory of School Houses and shall certify to the Office that the inventory is current and accurate."

THEREFORE, on behalf of the School Board of Manatee County, the authorized representatives whose signatures appear below hereby certify that, to the best of their knowledge, the educational facilities inventory data for the district contained in the Florida Inventory of School Houses is current and accurate pursuant to applicable statutes and rules.

Michael Pendley (Jan 13, 2025 10:44 EST)
Director of Facilities Planning

01/13/2025
Date

Reginald Goff 01/14/2025

Superintendent

Date

Board Chair

Date

Return signed form to:
Office of Educational Facilities
Florida Department of Education
325 West Gaines Street, Room 1054
Tallahassee, Florida 32399-0400

OEF FISH CERT
Rule 6A-2.0010, FAC

Effective November 2012

AGENDA ITEM NO. 10.11

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of Harllee Support Center SOAR in 4 Renovations - Amendment 1 Guaranteed Maximum Price - Between Owner and Willis A. Smith Construction, Inc., in the Amount of $609,964.16 (Capital Funds)

Executive Summary
The purpose of the requested action is to enter into an agreement between Owner and Willis A. Smith Construction, Inc. for the Harllee Support Center, Building 4, SOAR in 4 renovations. The scope of work consists of select interior demolition within the existing approximately 5,300 sf facility including the removal of the existing HVAC system and associated components, designated non-load bearing walls, associated electrical conduit, outlets to panels and devices, existing ceiling tile, grid, and flooring. Furnish and install a new HVAC system and associated components, power for new lighting and applicable FF&E equipment, interior walls, flooring, painting, and ceiling finishes required for the Soar in 4 learning environment.

Harllee Support Center, Building 4 - SOAR in 4 Renovations - Project Summary and Contract Summary are attached for reference.

The Construction Management Agreement is available for review at the Department of Construction Services.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of Harllee Support Center SOAR in 4 Renovations - Amendment 1 Guaranteed Maximum Price - between Owner and Willis A. Smith Construction, Inc., in the amount of $609,964.16 (Capital Funds).

Financial Impact
The amount of Amendment 1 is $609,964.16. This Guaranteed Maximum Price to date including Amendment 1 is $618,724.16 and is included in the total project budget of $695,000.00. **Project funded by Capital Funds.**

Contact
Submitting Department: Construction Services
Initiated by: Reginald Goff

Attachments:
HRM SSC SOAR in 4 Project Summary
HRM SSC SOAR in 4 GMP Amendment 1 WSC
HRM SSC SOAR in 4 CM Contract Summary
HRM SSC SOAR in 4 GMP Summary
HRM SSC SOAR in 4 GMP Proposal

Harllee Support Center Bldg 4 Renovations

PROJECT DIRECTOR: Reginald Goff

ARCHITECT/ENGINEER:	Bwas.Design, PLLC	Currently on the District's Continuing Contracts List
CONSTRUCTION MANAGER:	Willis A. Smith Construction, Inc.	Currently on the District's Continuing Contracts List
BUILDING OFFICIAL:		Currently on the District's Continuing Contracts List

PROJECT BUDGET: $ 695,000.00 (8/6/2024) 2023/2024 Original Project Budget (5 year capital)

Substantial Completeion	TBD	Preconstruction Agreement (10/29/2024)
	6/5/2025	Amendment 1 GMP - (02/11/2025)

HISTORY: Harllee Middle School was originally built in 1974 and has 1129 student stations. The school was re-roofed in 1992 and underwent extensive renovations during 1997 & 1998. The original doors and door hardware from 1974 were reused in these renovations. More recent improvements include upgrades to the storm water and sewer systems (2001-2004), renovation of twenty seven (27) existing classrooms and ancillary spaces to accommodate seven (7) new multi toilet restrooms, office space, new clinic and twelve (12) classrooms (2016).

SCOPE: The scope of work consists of the interior demolition of the existing approximately 5,300 sf facility which includes removal of existing HVAC system and associated components, designated non-load bearing walls, associated electrical conduit, outlets to panels and devices, existing ceiling tile, grid, and floorings. Furnish and install new HVAC system and associated components, power for new lighting and applicable FF&E equipment, interior wall, floor and ceiling finishes required for the Soar in 4 learning environment.

INCLUDED IN 5-YEAR WORK PLAN: yes

ARCHITECT/ENGINEER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	October 24, 2023	Approved	Currently on the District's Continuing Contracts List
Agreement:	$ 55,100.00	August 6, 2024	Approved	Architectural/Engineering Services
TOTAL	$ 55,100.00			

CONSTRUCTION MANAGER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	October 24, 2023	Approved	Currently on the District's Continuing Contracts List
Agreement:	$ 8,760.00	October 29, 2024	Approved	Pre-Construction Services
Amendment 1	$ 609,964.16	February 11, 2025	Pending	Garuanteed Maximum Price (GMP)
TOTAL	$ 618,724.16			

BUILDING OFFICIAL

ITEM	$$	Date	Board Action	Notes
Agreement:	$ 4,300.00	January 3, 2025	N/A	Plans Review, Permitting, Inspections & Fire Marshal Services - Universal Engineering Sciences
TOTAL	$ 4,300.00			

OTHER BOARD WORK

ITEM	$$	Date	Board Action	Notes
Agreement:	$ 2,735.00	October 29, 2024	N/A	Limited Asbestos & Lead Paint Survey - OHC
	$ -			
TOTAL	$ -			

SCHOOL BOARD OF MANATEE COUNTY
DEPARTMENT OF CONSTRUCTION SERVICES

AMENDMENT TO THE AGREEMENT BETWEEN
OWNER & CONSTRUCTION MANAGER

Amendment #: 1 **Amendment Date:** _____

This form is to be used for any revision to the established Agreement Between Owner & Construction Manager.

Project Name: Harllee SSC Bldg 4 – Soar in 4
Construction Manager: Willis A. Smith Construction, Inc.
Construction Manager Address: 5001 Lakewood Ranch Blvd, Suite 100
Sarasota, FL 34240

The work is as follows: The interior demolition of the existing approximately 5,300 sf facility which includes removal of existing HVAC system and associated components, designated non-load bearing walls, associated electrical conduit, outlets to panels and devices, existing ceiling tile, grid, and floorings. Furnish and install new HVAC system and associated components, power for new lighting and applicable FF&E equipment, interior wall, floor and ceiling finishes required for the Soar in 4 learning environment.

This amendment is to be attached to and become a part of the subject agreement and in no other way alters terms and conditions thereof.

Contract Time will be (~~increased~~) (~~decreased~~) (unchanged) By: _____

Date of Substantial Completion including this amendment: June 5, 2025

Amount of Amendment:	$ 609,964.16
Previous Amount of Pre-Construction:	$ 8,760.00
New Total Amount:	$ 618,724.16

CONSTRUCTION MANAGER:

By: _____ By: _____

Dawn M. Laidlaw Nathan Carr, Vice President

As Witnessed:

_____ Willis A. Smith Construction, Inc.
(Name of Corporation)

(Corporate Seal)

OWNER:
SCHOOL BOARD OF MANATEE COUNTY, FLORIDA:

Approved As to Form: _____, Project Director

_____, Director

_____, Deputy Superintendent

Superintendent of Schools: _____

School Board Chairman: _____

AGREEMENT BETWEEN OWNER AND CONSTRUCTION MANAGER
CONTRACT SUMMARY

Project and Location:

Harllee Support Center Building 4 -SOAR in 4 Renovations
6423 9th Street East, Bradenton, FL 34203
Manatee County, Florida

Total Project Budget:

Design Services	$ 55,100.00
Construction Services	$ 584,000.00
Owner Services	$
FF& E Technology	N/A
Total Project Budget	$ 695,000.00

Project Schedule:

Date of Anticipated Notice to Proceed (Pre-Construction)	October 30, 2024
Date of Anticipated Notice to Proceed (Construction)	February 12, 2025
Date of Substantial Completion	June 5, 2025
Date of Final Completion	July 5, 2025

Architect/Engineer ("AE")

Bwas Design, PLLC
1201 6th Avenue West, Bradenton, FL 34205
Shannon Barrier, AIA, NCARB; (662) 415-2933
Email: shannon@bwas.design.com

Construction Manager ("CM")

Willis A. Smith Construction
5001 Lakewood Ranch Blvd, Suite 100
Sarasota, Florida 34240; Office: (941) 366-3116
Email: ncarr@willissmith.com

Section 1.3, Paragraph 1.3.4 Owner Construction Services Budget:

Construction Costs	$	470,714.00 @ GMP Approval
General Conditions	$	83,896.77 @ GMP Approval
Overhead and Profit (CM Fee)	$	44,368.86 @ GMP Approval
Preconstruction	$	8,760.00
Unforeseen Conditions	$	6,534.00 @ GMP Approval
Bond	$	4,450.53 @ GMP Approval
TOTAL	**$**	**618,724.16 @ GMP Approval**

Section 1.3, Definitions:

Paragraph 1.3.5.2 (a) Construction Phase Services: Construction Management Fee of **$44,368.86 @ GMP Approval**

Section 6.1, Reimbursable Costs:

Paragraph 6.1.2 List of Reimbursable Costs: Total "Not to Exceed" Costs of Reimbursable Costs: **$83,896.77 @GMP Approval**

Section 6.3, Cost of Work:

Paragraph 6.3.1.6: Labor Burden included within the Cost of Work at the blended rate of **48.65%** of wages and **48.65%** of salaries.

Paragraph 6.3.1.7: Cost of premiums for all bonds and insurance, including Builder's Risk and General Liability insurance (bonds will be charged at the rate of **0.735%** amount or the invoice amount and General Liability insurance will be charged at the rate of **1.20%** of the GMP amount or the invoice amount)

Paragraph 6.3.1.11: Preconstruction Costs in the amount of **$8,760.00**

Paragraph 6.3.1.12: Costs associated with the Investigative Report in the total amount of **N/A** will be invoiced monthly and will be paid for by the Owner at the time of GMP approval.

Paragraph 6.3.1.13: Costs not included in the Total "Not to Exceed" Reimbursable Costs listed in 6.1: Safety Awards **0%**

Article 16: Special Provisions:

Paragraph 16.2.1 Employment Eligibility Verification ("E-Verify"): E-Verify Number: **261677**

Exhibits: Exhibits "B" "D" & "F" are attached for reference.

EXHIBIT A

EXHIBIT A

Construction Managers Application and Certificate for Payment

Project: _____ Date: _____

Owner: School District of Manatee County Request #: _____

Department of Construction Services Period ending: _____

Project Director: _____

Architect: _____ Project #: _____

ORIGINAL CONTRACT SUM	
DMP Change Orders Approved to date	
Amendments Approved to date	
CONTRACT SUM TO DATE	
COMPLETED AND STORED TO DATE	
RETAINANGE HELD	
TOTAL EARNED LESS RETAINAGE	
LESS PREVIOUS CERTIFICATES OF PAYMENT	
CURRENT PAYMENT DUE	
BALANCE TO FINISH	

CONSTRUCTION MANAGER CERTIFICATE FOR PAYMENT

The undersigned Construction Manager certifies that to the best of the Construction Manager's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Construction Manager for Work for which previous Certificates of Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

CONSTRUCTION MANAGER:

By: _____ Date: _____

State of Florida
County of: _____
Subscribed and sworn to before me on this ____ day of _____, 20__.

Notary Public: _____
My commission expires: _____

ARCHITECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Construction Manager is entitled to payment of the AMOUNT CERTIFIED.

ARCHITECT: AMOUNT CERTIFIED: $_____

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the owner or Contractor under this Contract.

OWNER APPROVAL

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Owner certifies that the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Construction Manager is entitled to payment of the AMOUNT CERTIFIED.

By Project Director: _____ Date: _____

By DCS Director: _____ Date: _____

EXHIBIT B

LIST OF CM EMPLOYEES

EMPLOYEE	TITLE	% TIME ON JOB
Nathan Carr	Senior Project Manager	As needed
Katie Kominos	Project Manager	As needed
Superintendent on Duty	Superintendent	100%

EXHIBIT C

DOCUMENTS REQUIRED TO REQUEST FINAL PAYMENT

_____ 1. Final Pay Request (1 copy with original signatures)

_____ 2. Consent of Surety to make Final Payment (signed and sealed), if required

_____ 3. Power of Attorney from Surety for Release of Final Payment (signed, sealed and dated same as Consent of Surety), if required

_____ 4. CM Affidavit of Contract Completion

_____ 5. Satisfactory Conclusion or Release of Lien from all subcontractors or vendors who have filed Notice to Owner, filed Intent to Lien, or have indicated non-payment from CM.

CLOSEOUT DOCUMENTS REQUIRED TO RELEASE FINAL PAYMENT

Submit one (1) hard copy and one (1) electronic copy of the following:

_____ 1. One (1) Year Warranty from date of Substantial Completion (if phased project, provide warranty for each portion based on Substantial Completion dates)

_____ 2. As-Built documents submitted to the A/E for final AutoCad preparation.

_____ 3. Operations manuals, shop drawings, submittals, brochures, subcontractor/vendor list (with telephone numbers and addresses) keying schedule, paint schedule and other items required by the Contract Documents

_____ 4. Recorded system operations training and attendance lists (i.e. HVAC, controls, fire alarm, etc.)

_____ 5. Roof Warranty naming School Board of Manatee County as the Owner (if applicable)

_____ 6. Other special warranties as required by Contract Documents, naming School Board of Manatee County as the Owner

_____ 7. A/E Certificate "Specification of No Asbestos-Containing Materials"

_____ 8. CM Certificate "Use of No Asbestos-Containing Materials"

_____ 9. Certificate(s) of Occupancy as required (if phased project, provide Certificate of Occupancy for each phase)

By submitting this completed form, the CM affirms that all required closeout documentation is accurate and complete, so that final payment may be released.

Project Number: _____

Project Name: _____

CM Signature: _____ Date: _____

Project Director Signature: _____ Date: _____

EXHIBIT D

CONSTRUCTION TEAM REPRESENTATIVES

SBMC Project Director	Reginald Goff
SBMC Project Assistant	Patricia Ledezma
Architect	Bwas Design, PLLC
Consulting Engineers	ME3 Engineering
Structural Engineer	N/A
Mechanical Engineer	ME3 Engineering
Electrical Engineer	ME3 Engineering
Construction Manager	Willis A. Smith Construction, Inc.
SBMC Instructional Member	Roy Shaw
SAC Member	N/A

EXHIBIT E

PROJECT MANAGEMENT INFORMATION SYSTEM (PMIS) REPORT FORMAT

The purpose of this report is to share high level project information with the Owner. CM will provide one (1) hard copy and one (1) electronic copy of the PMIS with each application for payment.

1. Cover Sheet

    - Project Name
    - Construction Team
    - Date of Report

2. Executive Summary

    - Brief Project Description
    - Summary of Status of Job

3. Contract Cost Status

    - Contract Amendments and Change Orders
    - Direct Material Purchasing Status/Sales Tax Savings
    - Unforeseen Conditions Fund (Expenditures and Balance)
    - Allowances (Expenditures and Balance)

4. Project Schedule

    - Updated Progress Schedule

5. Critical Issues

    - Any Project items requiring prompt attention or action

6. Subcontractor/Vendor Listing

    - Subcontract Commitment Status

7. Progress Photographs

    - Aerial photos
    - Other Photos include dated photographs to provide a visual representation of work in place.

EXHIBIT F

A. Project Description:

The scope of work consists of the interior demolition of the existing approximately 5,300 sf facility which includes removal of existing HVAC system and associated components, designated non-load bearing walls, associated electrical conduit, outlets to panels and devices, existing ceiling tile, grid, and floorings. Furnish and install new HVAC system and associated components, power for new lighting and applicable FF&E equipment, interior wall, floor and ceiling finishes required for the Soar in 4 learning environment.

SCHOOL DISTRICT OF MANATEE COUNTY
DEPARTMENT OF CONSTRUCTION SERVICES

G.M.P. BUDGET SUMMARY

Project: **Harllee Support Center Bldg 4 SOAR in 4** Date: January 20,2015

Contractor: **Willis A. Smith Construction, Inc.**

ITEM	ITEM AMOUNT	TOTAL AMOUNT
Construction Expenses:		
02C - Demolition	$23,165.00	
06A - General Works	$13,164.00	
06E - Architectural Woodwork/Casework	$22,150.00	
09A - Framing and Drywall	$19,010.00	
09D - Ceilings (Includes Alternate/Allowance # 4)	$31,564.00	
09E - Flooring	$25,435.00	
09I - Painting and Coatings	$21,370.00	
10A - Specialties	$10,813.00	
12A - Window Treatments (Alternates #1 & #2)	$7,384.00	
22A - Plumbing	$9,950.00	
23A - HVAC (Includes Alternate #3)	$173,620.00	
26A - Electrical	$113,089.00	
Sub Total		**$470,714.00**
Early Procurement Amendment Board Approved (Date)		
Sub Total		**$0.00**
General Conditions:		
01A - General Conditions	$76,664.00	
Insurance/Risk Management (1.2%)	$7,232.77	
Sub Total		**$83,896.77**
Overhead & Profit (Overall Project)		
Contractor Fee/Overhead	$44,368.86	
Sub Total		**$44,368.86**
Pre-Construction Expenses		
Preconstruction Costs Inlcuded in Amendment 1	$8,760.00	
Sub Total		**$8,760.00**
Unforseseen Conditions:		
Unforseen Conditions Fund	$6,534.00	
Sub Total		**$6,534.00**
Bond:		
Payment/Performance Bond	$4,450.53	
Sub Total		**$4,450.53**
GMP TOTAL		**$618,724.16**

Preconstruction		**$ (8,760.00)**

Amendment 1 Amount		**$ 609,964.16**



SDMC SOAR N4

Guaranteed Maximum Price (GMP)

January 10, 2025

WILLIS SMITH CONSTRUCTION

bwas design

SCHOOL DISTRICT OF MANATEE COUNTY, FLORIDA
A Tradition of Excellence

TABLE OF CONTENTS

1. Qualifications and Clarifications
2. Estimate Summary
3. Alternates
4. General Conditions

SDMC SOAR N4 | **Guaranteed Maximum Price**

School District Manatee County | 1/10/2025

QUALIFICATIONS & CLARIFICATIONS

Scope of Work

- Complete Construction Management (CM) services for your project.
- All work to be per drawings and specifications prepared by bwas design dated October 24, 2024, as listed in Exhibits C (plans log) and D (specifications log), unless otherwise noted in the qualifications and clarifications listed below.
- Pre-bid RFI responses: Pre-bid RFI #'s 1 - 2.
- Includes Revision # 1 dated November 12, 2024 for Architectural Drawings.
- Proposal does not include cost/time impacts pertaining to permit plan review comments received after the date of this proposal.
- The Project Schedule shall be 2 Months based on the attached Project Schedule. Construction to commence after issuance of building permit and receipt of executed contract or Purchase Order. Project schedule/Substantial Completion date to be adjusted based on lead times and submittal approval, if needed.
- Proposal is good until February 18, 2025. Contract/PO receipt after this date is subject to repricing and schedule impact evaluation.

Guaranteed Maximum Price

● The Guaranteed Maximum Price (GMP) for your project is	$	609,964

Clarifications

General

- Proposal is based on normal working hours (Monday - Friday 7:00am - 3:30pm).
- Includes sales tax on all materials provided to the project. If tax exempt, owner may elect to purchase materials over $10,000 directly for tax savings.
- The amount for Payment/Performance Bond included in this GMP is a lump sum value.
- The amount for Insurance/Risk Management included in this GMP shall be billed as a lump sum value upon approval of this GMP and issuance of the Notice to Proceed.
- Builders risk insurance is not included and to be provided by the owner.
- Willis Smith Construction has included reasonable assumptions as to the intent of the design documents and has included construction assemblies, materials, and equipment as reasonably inferred in order to comply with standard school construction practices and budget constraints. Willis Smith Construction shall not be held responsible for design document errors, omissions, conflicts, incompleteness, discrepancies, "most stringent applied" requirements, and/or general notes, specifications, or details that do not appear to be applicable to this project.
- The Contractor Fee/Overhead included in this GMP is a lump sum value.
- Retainage shall not be held on "soft cost" portions of the work such as General Conditions, Carpentry/Installations, Insurance, Bonds, and Fee/Overhead.
- This GMP is a total project GMP, not a line item GMP. Funds may be moved between line items within the SOV via the district's Budget Transfer form (UCF/BT) without use of Unforeseen Conditions Fund.
- Notice To Proceed (NTP) issuance to be derived from a mutually agreed upon field start date and adjusted based on lead times and/or A/E submittal approval.
- Includes badging and requirements for compliance with Jessica Lunsford Act.
- It is understood that the design team reviewed, and, to the extent appropriate, incorporated Owner's Design Standards into the contract documents. This project was custom designed for the County's use and potentially deviates from the Guidelines where appropriate and/or directed by the County. In addition, it is understood that Owner has reviewed the plans and accepts this scope of work as designed by ARCHITECT and its consultants. Owner's Design Standards are not included in this project by reference and are not included in this proposal.
- Building electric and water consumption costs/fees for use during construction are paid by owner and not included here.

Doors/Frames/Hardware

- No door, door frame, or hardware scope is included with exception of what is required for demolition.

Specialties

- Fire extinguisher cabinets are included as semi recessed per Fire Extinguisher Legend on A0.00 ILO fully recessed cabinets per RCP/HVAC/Plumbing note 17 on A0.02.
- Diamond Life Gear magnetic panels (as keyed "ALT1" on Finish Schedule) is included in base bid in lieu of IdeaPaint Pull wallcovering.

Signage

- Included signage is limited to 12 total room name and fish number signs as detailed on "General Note" on A1.01.

QUALIFICATIONS & CLARIFICATIONS

HVAC

- Commissioning is not included.

Electrical

- Access control and/or modifications to access control is not included.
- Commissioning is not included.
- Leviton data connectors and Syston cable included for low voltage.

Allowances

- None at this time.

Alternates

- See Alternates Tab.

Exclusions

- Builder's Risk Insurance, including all deductibles
- Environmental/soil/water exploration, contamination, monitoring, cleanup, remediation/replacement, disposal - none is shown in contract documents.
- Unsuitable Material Removal.
- Furnish or installation of any owner-furnished equipment not specifically called out on Contract Documents as responsibility of CM.
- Building Permit Fees
- Impact Fees
- Utility and Gas Connection Fees, Meters and Service
- Cable, Fiber and Internet Fees
- Materials Testing Services (Hazardous Materials, Geotechnical, Concrete, Soils, etc.)
- Full Size Mock-Ups
- Furniture, Fixtures, Appliances and Equipment
- Terminations, Servers, Racks, Patch Panels, etc.
- Access Control, CCTV and Security Systems
- Audio Visual and Paging Systems
- Record As-built documents in CAD format.
- Code upgrades or corrections unless specifically identified by a keynote on the drawings.
- Relocation or rework of existing systems, piping, raceways not specifically key noted on the bid documents.
- Removal, storage, delivery or reinstallation of owner-furnished equipment, furnishing, etc.
- Supporting or resupporting of existing pipes, conduit, wire, ductwork shown to remain above ceiling, as this cannot be quantified until ceilings are
- Major floor leveling, floating, patching of existing floors and decks.
- Fireproofing/ firestopping, labeling, smoke sealing, or drywall repair of existing walls.
- Backing/ blocking in existing walls unless specifically key noted on the drawings.
- Moisture mitigation and/or mold removal/remediation
- UL certifications of existing equipment/systems, and/or existing work.
- Hazardous materials survey/abatement, asbestos abatement, lead paint abatement.
- Microbiologically Influenced Corrosion (MIC) testing or treatment.

SDMC SOAR N4
School District Manatee County

Guaranteed Maximum Price
January 10, 2025

Schedule	2 Months
Project Area (Square Feet)	4,990

DIVISION	SCOPE OF WORK	TOTAL	COMMENTS
01A	General Conditions	76,664	
02C	Demolition	23,165	Forristall
06A	General Works	13,164	
06E	Architectural Woodwork/Casework	22,150	Fusion Industries
09A	Framing and Drywall	19,010	HBS
09D	Ceilings	12,514	Bolcor
09E	Flooring	25,435	Spectra
09I	Painting and Coatings	21,370	Jamestown
10A	Specialties	10,813	Labor for specialties installation in 06A.
10B	Signage	0	Included in 10A.
12A	Window Treatments	0	See alternates tab.
22A	Plumbing	9,950	LaGasse Plumbing
23A	HVAC	28,922	Power Air
26A	Electrical	113,089	Michael J. Looney Electrical
	SUBTOTAL	376,246	
	Unforseen Conditions Fund	1,500	
	SUBTOTAL	$ 377,746	
	Preconstruction Expenses		$8760 included in original PO
	SUBTOTAL	$ 377,746	
	Insurance/Risk Management	4,533	1.20%
	Builder's Risk Insurance	0	*By Owner*
	SUBTOTAL	$ 382,279	
	Contractor Fee/Overhead	30,582	8.00%
	SUBTOTAL	$ 412,861	
	Payment/Performance Bond	3,035	0.735%
	GRAND TOTAL	**$ 415,896**	
	Accepted Alternates	$ 194,068	
	GRAND TOTAL WITH ALTERNATES	$ 609,964	

SDMC SOAR N4
School District Manatee County

Proposed Alternates
January 10, 2025

NO.	DESCRIPTION	DIRECT COSTS	TOTAL MARKUP	TOTAL AMOUNT	ACCEPTED (Y/N)	ACCEPTED AMOUNT	COMMENTS
	Contractual Alternates				**SUBTOTAL**	**$194,068**	*Totals from items below this line*
1	SD1 - RB Basics Manual Roller Shade	3,928	526	4,454	Y	4,454	
2	SD1 - Window Film	3,456	463	3,919	Y	3,919	
3	Mechanical Equipment Replacement (one unit will be installed after completion of balance of project and require a shutdown of the building)	144,698	19,393	164,091	Y	164,091	Elect item 3 or 4, not both. Item 4 is included within item 3.
4	Mechanical Equipment Replacement of units 1-4, excluding outdoor air unit OAU	33,548	4,496	38,044	N	-	Elect item 3 or 4, not both. Item 4 is included within item 3.
4	Acoustical Wall Panels Allowance (roughly 300 octogons)	19,050	2,553	21,603	Y	21,603	Placeholder, pending adjusted pricing. Panels are included to be direct attached with no furring.
5	Magnetic board alternate is included in base pricing	0	0	0	N	-	
	Voluntary Alternates				**SUBTOTAL**	**$0**	*Totals from items below this line*
1	Not Applicable		0	0	N	-	
	ALTERNATES TOTAL					**$194,068**	

SDMC SOAR N4

School District Manatee County

January 10, 2025

GENERAL CONDITIONS

Direct Management Costs	Months	Allocation	Hours	Hourly Rate	Total	
Project Executive	2.50	5%	22	150	3,250	
Project Manager	2.50	50%	217	106	22,966	
Superintendent	2	100%	347	90	31,200	
Administrative Assistant	3	10%	43	47	2,037	
					Subtotal	$59,453

Direct Administrative Costs	Quantity	Unit	Unit Cost	Total	
Correspondence (Postage/Courier Services)	2	MO	20	40	
Photographs	1	LS	400	400	
Plan Cost	1	LS	200	200	
Jessica Lunsford Act	2	MO	75	150	
Project Management Information Systems (PMIS)	2	MO	401	802	
				Subtotal	$1,592

Direct Safety Costs	Quantity	Unit	Unit Cost	Total	
Safety Consultant	2	MO	350	700	
Fire Extinguishers	2	EA	50	100	
				Subtotal	$800

Direct Transportation Costs	Quantity	Unit	Unit Cost	Total	
Vehicle Fuel	2	MO	400	800	
				Subtotal	$800

Direct Job Office Costs	Quantity	Unit	Unit Cost	Total	
Job Office Supplies	2	MO	75	150	
Job Office Equipment	2	MO	75	150	
				Subtotal	$300

Direct Field Costs	Quantity	Unit	Unit Cost	Total	
Dumpsters	9	PULL	650	5,629	
Temporary Toilets	2	MO	500	1,000	
Ice and Cups	2	MO	50	100	
Temporary Lighting	2	MO	1,000	2,000	
Final Cleaning	4,990	SF	1.00	4,990	
				Subtotal	$13,719

General Conditions Total	$76,664

AGENDA ITEM NO. 10.12

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of MTC Aviation Classroom - Agreement Between Owner and Johnson-Laux Construction, LLC - Preconstruction in the Amount of $84,800.00 (Multiple Funding Sources)

Executive Summary
The purpose of the requested action is to approve the Agreement between Owner and Johnson-Laux Construction, LLC. This agreement authorizes preconstruction services necessary to provide an aviation technology training facility.

The scope of work will provide a classroom facility to be constructed at Sarasota Bradenton International Airport (SRQ). The classroom portion will include a general lab/multipurpose instruction space and associated support facilities. The building will be sited based on existing conditions and will make use of the existing parking lot and entry drive.

MTC Aviation Classroom Project Summary and Contract Summary are attached for reference.

The Construction Management Agreement is available for review at the Department of Construction Services.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of MTC Aviation Classroom - Agreement between Owner and Johnson-Laux Construction, LLC - Preconstruction in the amount of $84,800.00 (Multiple Funding Sources).

Financial Impact
The construction management fee for preconstruction services is not to exceed $84,800.00 and is included in the total project budget requirement of $8,000,000.00. A Guaranteed Maximum Price proposal will be completed after the construction documents are developed. **Project funded by MTC funds and State PECO Grant Funds.**

Contact
Submitting Department: Construction Services
Initiated by: Reginald Goff

Attachments:
MTC Aviation Classroom Project Summary
MTC Aviation Classroom CM Contract Summary
MTC Aviation Classroom Exhibits
MTC Aviation Classroom Precon Proposal 1.22.25

MTC Aviation Classroom

PROJECT DIRECTOR:	David Wildes	
ARCHITECT/ENGINEER:	Schenkel & Shultz, Inc.	Currently on the District's Continuing Contracts
CONSTRUCTION MANAGER:	Creative Contractors, Inc.	Contract Terminated 01/14/2025
CONSTRUCTION MANAGER:	Johnson-Laux Construction, LLC	Selected by Board Approval to use the Omnia Partners/Pinellas County Schools Invitation to Bid on Job Contracting Services in the State of Florida, SDMC No. 2025-03
BUILDING OFFICIAL:		
PROJECT BUDGET:	$8,000,000.00	(11/17/2022) Original Project Budget (MTC/PECO Grant Funds)

HISTORY: Manatee Technical College was originally located on 34th Street West in west Bradenton. All but two (2) of the buildings on the original campus have been demolished. New campuses were constructed on State Road 70 at Caruso Road and on Lakewood Ranch Boulevard north of State Road 70. To meet workforce demand the School Board entered into a lease agreement with the Sarasota Manatee Aviation Authority to allow construction of an aviation technology training facility on airport land.

SCOPE: THE ORIGINAL SCOPE OF WORK included design services for a five thousand square foot classroom/lab building and adjoining ten thousand square foot hangar. Revised project scope shall include design services for a fourteen thousand square foot classroom/lab building only with an expected construction cost of $6,400,000.00. The hangar will be constructed as a separate project. The building will be sited based on existing conditions and will make use of the existing parking lot and entry drive.

INCLUDED IN 5-YEAR WORK PLAN: No

ARCHITECT/ENGINEER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	May 24, 2022	Approved	Currently on the District's Continuing Contracts List
Agreement:	$ 468,708.00	June 11, 2024	Approved	Architectural / Engineering Services
Amendment 1:	$ 139,209.00	December 10, 2024	Approved	Amendment 1 Scope Change
TOTAL	$ 607,917.00			

CONSTRUCTION MANAGER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	May 24, 2022	Approved	Selected through the Request for Qualifications process
Agreement:	$ 36,884.00	June 11, 2024	Approved	Pre-Construction Services - Creative Contractors, Inc. - Terminated
Agreement:	$ 84,800.00	February 11, 2025	Pending	Pre-Construction Services - Johnson-Laux Construction, LLC
Amendment:				
TOTAL	$ 121,684.00			

BUILDING OFFICIAL

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	May 24, 2022	Approved	Currently on the District's Continuing Contracts List
Agreement:				Plans Review, Permitting, Inspections & Fire Marshal Services
Amendment:				
TOTAL	$ -			

OTHER BOARD WORK

ITEM	$$	Date	Board Action	Notes
Agreement:	$ -			
Agreement:	$ -			
TOTAL	$ -			

AGREEMENT BETWEEN OWNER AND CONSTRUCTION MANAGER
CONTRACT SUMMARY

Project and Location:

Manatee Technical College – Aviation Classroom
Sarasota Bradenton International Airport (SRQ)
7990 15th Street East. Sarasota, FL 34243, Manatee County, Florida

Total Project Budget:

Design Services	$	460,000.00
Construction Services	$	6,400,000.00
Owner Services	$	468,094.00
FF& E Technology		671,906.00
Total Project Budget	$	8,000,000.00

Project Schedule:

Date of Anticipated Notice to Proceed	February 13, 2025
Date of Substantial Completion	TBD @ GMP Approval
Date of Final Completion	TBD @ GMP Approval

Architect/Engineer ("AE")

Schenkel & Shultz, Inc.
2801 Fruitville Road, Suite 200, Sarasota, Florida 34237
Phone: (941) 952-5875; Fax: (941) 957-3630
kdean@schenkelshultz.com

Construction Manager ("CM")

Johnson-Laux Construction, LLC.
650 Garden Commerce Parkway, Suite 100, Winter Garden, FL 34787
Office: (407) 908-2455
kevin@johnson-laux.com

Section 1.3, Paragraph 1.3.4 Owner Construction Services Budget:

Construction Costs	TBD @ GMP Approval
General Conditions	TBD @ GMP Approval
Overhead and Profit (CM Fee)	TBD @ GMP Approval
Preconstruction	$ 84,800.00
Unforeseen Conditions	TBD @ GMP Approval
Bond	TBD @ GMP Approval
TOTAL	TBD @ GMP Approval

Section 1.3, Definitions:

Paragraph 1.3.5.2 (a) Construction Phase Services: Construction Management Fee of **$ TBD @ GMP Approval**

Section 6.1, Reimbursable Costs:

Paragraph 6.1.2 List of Reimbursable Costs: Total "Not to Exceed" Costs of Reimbursable Costs: **$ TBD @ GMP Approval**

Section 6.3, Cost of Work:

Paragraph 6.3.1.6: Labor Burden included within the Cost of Work at the blended rate of **TBD @ GMP Approval %** of wages and **TBD @ GMP Approval** % of salaries.

Paragraph 6.3.1.7: Cost of premiums for all bonds and insurance, including Builder's Risk and General Liability insurance (bonds will be charged at the rate of **1.00%** amount or the invoice amount and General Liability insurance will be charged at the rate of **0.75%** of the GMP amount or the invoice amount)

Paragraph 6.3.1.11: Preconstruction Costs in the amount of $**74,800.00**

Paragraph 6.3.1.12: Costs associated with the Investigative Report in the total amount of **$10,000.00** will be invoiced monthly and will be paid for by the Owner at the time of GMP approval.

Paragraph 6.3.1.13: Costs not included in the Total "Not to Exceed" Reimbursable Costs listed in 6.1: Safety Awards 0.0%

Article 16: Special Provisions:

Paragraph 16.2.1 Employment Eligibility Verification ("E-Verify"): E-Verify Number: **436011**

Exhibits: "A" through "F" are attached for reference.

EXHIBIT A

EXHIBIT A

Construction Managers Application and Certificate for Payment

Project: _____ Date: _____
Owner: School District of Manatee County Request #: _____
Department of Construction Services Period ending: _____
Project Director: _____
Architect: _____ Project #: _____

ORIGINAL CONTRACT SUM	
DMP Change Orders Approved to date	
Amendments Approved to date	
CONTRACT SUM TO DATE	
COMPLETED AND STORED TO DATE	
RETAINANGE HELD	
TOTAL EARNED LESS RETAINAGE	
LESS PREVIOUS CERTIFICATES OF PAYMENT	
CURRENT PAYMENT DUE	
BALANCE TO FINISH	

CONSTRUCTION MANAGER CERTIFICATE FOR PAYMENT

The undersigned Construction Manager certifies that to the best of the Construction Manager's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Construction Manager for Work for which previous Certificates of Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

CONSTRUCTION MANAGER:

By: _____ Date: _____

State of Florida
County of: _____
Subscribed and sworn to before me on this ____ day of _____, 20__.

Notary Public: _____
My commission expires: _____

ARCHITECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Construction Manager is entitled to payment of the AMOUNT CERTIFIED.

ARCHITECT: AMOUNT CERTIFIED: $_____

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the owner or Contractor under this Contract.

OWNER APPROVAL

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Owner certifies that the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Construction Manager is entitled to payment of the AMOUNT CERTIFIED.

By Project Director:_____ Date: _____

By DCS Director:_____ Date: _____

EXHIBIT B

LIST OF CM EMPLOYEES

EMPLOYEE	TITLE	% TIME ON JOB
Kevin Johnson	President	10
Kirk Wallace	Development Manager	25 (preconstruction)
Jonathan Pedrique	Project Manager	50% (Preconstruction)
Mitchell Thomas	Director of Preconstruction	25% (Preconstruction)
Robert Smith	Estimator	50% (Preconstruction)
TBD	Project Manager	100% (Construction)
TBD	Project Engineer	100% Construction)
TBD	Project Coordinator	50% (Construction)
TBD	Superintendent	100% (Construction)

EXHIBIT C

DOCUMENTS REQUIRED TO REQUEST FINAL PAYMENT

_____ 1. Final Pay Request (1 copy with original signatures)

_____ 2. Consent of Surety to make Final Payment (signed and sealed), if required

_____ 3. Power of Attorney from Surety for Release of Final Payment (signed, sealed and dated same as Consent of Surety), if required

_____ 4. CM Affidavit of Contract Completion

_____ 5. Satisfactory Conclusion or Release of Lien from all subcontractors or vendors who have filed Notice to Owner, filed Intent to Lien, or have indicated non-payment from CM.

CLOSEOUT DOCUMENTS REQUIRED TO RELEASE FINAL PAYMENT

Submit one (1) hard copy and one (1) electronic copy of the following:

_____ 1. One (1) Year Warranty from date of Substantial Completion (if phased project, provide warranty for each portion based on Substantial Completion dates)

_____ 2. As-Built documents submitted to the A/E for final AutoCad preparation.

_____ 3. Operations manuals, shop drawings, submittals, brochures, subcontractor/vendor list (with telephone numbers and addresses) keying schedule, paint schedule and other items required by the Contract Documents

_____ 4. Recorded system operations training and attendance lists (i.e. HVAC, controls, fire alarm, etc.)

_____ 5. Roof Warranty naming School Board of Manatee County as the Owner (if applicable)

_____ 6. Other special warranties as required by Contract Documents, naming School Board of Manatee County as the Owner

_____ 7. A/E Certificate "Specification of No Asbestos-Containing Materials"

_____ 8. CM Certificate "Use of No Asbestos-Containing Materials"

_____ 9. Certificate(s) of Occupancy as required (if phased project, provide Certificate of Occupancy for each phase)

By submitting this completed form, the CM affirms that all required closeout documentation is accurate and complete, so that final payment may be released.

Project Number: _____

Project Name: _____

CM Signature: _____ Date: _____

Project Director Signature: _____ Date: _____

EXHIBIT D

CONSTRUCTION TEAM REPRESENTATIVES

SBMC Project Director	Dave Wildes
SBMC Project Assistant	Patricia Ledezma
Architect	Schenkel & Shultz, Inc.
Consulting Engineers	Schenkel & Shultz, Inc.
Structural Engineer	BBM Structural Engineers, Inc.
Mechanical Engineer	TLC Engineering Solutions
Electrical Engineer	TLC Engineering Solutions
Construction Manager	Johnson-Laux Construction, LLC
SBMC Instructional Member	Paul (Doug) Wagner
SAC Member	N/A

EXHIBIT E

PROJECT MANAGEMENT INFORMATION SYSTEM (PMIS) REPORT FORMAT

The purpose of this report is to share high level project information with the Owner. CM will provide one (1) hard copy and one (1) electronic copy of the PMIS with each application for payment.

1. Cover Sheet

   - Project Name
   - Construction Team
   - Date of Report

2. Executive Summary

   - Brief Project Description
   - Summary of Status of Job

3. Contract Cost Status

   - Contract Amendments and Change Orders
   - Direct Material Purchasing Status/Sales Tax Savings
   - Unforeseen Conditions Fund (Expenditures and Balance)
   - Allowances (Expenditures and Balance)

4. Project Schedule

   - Updated Progress Schedule

5. Critical Issues

   - Any Project items requiring prompt attention or action

6. Subcontractor/Vendor Listing

   - Subcontract Commitment Status

7. Progress Photographs

   - Aerial photos
   - Other Photos include dated photographs to provide a visual representation of work in place.

EXHIBIT F

A. Project Description:

The scope of work will provide construction management services for a classroom facility to be constructed at Sarasota Bradenton International Airport (SRQ). The classroom portion will include a general lab/multipurpose instruction space and associated support facilities. The building will be sited based on existing conditions and will make use of the existing parking lot and entry drive, per Johnson-Laux Construction, LLC, proposal dated January 22, 2025.

JOHNSON LAUX CONSTRUCTION

650 GARDEN COMMERCE PARKWAY
SUITE 100
WINTER GARDEN, FL 34787
OFFICE 407-770-2180
FAX 407-770-2181

January 22, 2025

David Wildes
Project Coordinator
Construction Services Department
1 Matzke Way, Building 7
Bradenton, 34208

RE: **Manatee Technical College (MTC) Aviation Facility "Classroom Building"**

Dear Mr. Wildes,

Please accept our Preconstruction Services proposal for the MTC Aviation Facility Classroom Building portion of the Project.

Our proposed services include but are not limited to:

Program Verification/Schematic Design Phase

- Establish List of all AHJ Approvals/Roles and Responsibilities/Milestone dates:
  - SRQ Project Approval
  - SRQ Stormwater/Credits Process/Review (EG Solutions)
  - Fire Hydrant Flow Tests
  - Utilities Coordination (Water, Power, Sanitary, Stormwater, Communications)
  - Geotechs
  - Surveys
  - Traffic Study/Exclusion Waiver
  - Protected Species Environmental Report
  - CATEX
  - 7460
  - Site Plan Approval
  - SRQ TCP
  - Fencing Coordination/AOA Access
  - FPL Coordination
- Comment on AE's Selection of Systems & Materials
- Value Analysis/ Alternatives (v. life cycle)
- Phasing Study (overview of project execution)
- Market analysis (availability of labor and material)
- Constructability Review
- Site Utilization Plan (Prelim)
- Cost Estimates

Design Development Phase

- Continue with all AHJ Approvals/Roles and Responsibilities/Milestone dates, etc.
- Engage Private Provider Plan Reviewer
- Comment on AE's Selection of Systems Materials
- Value Analysis/ Alternatives (v. life cycle)
- Phasing Study (overview of project execution)
- Market analysis (availability of labor and material)
- Constructability Review
- Site Utilization Plan (Prelim)
- Construction Phasing Plan (Prelim)
- Construction Schedule (Prelim)
- Cost Estimates
- General Conditions & General Requirements Negotiation

Construction Documents Phase

- Continue with all AHJ Approvals/Roles and Responsibilities/Milestone dates, etc.
- Assist/Coordinate Private Provider Building Plan Review Process
- Constructability Review
- Finalize Site Logistics Plan
- Construction Phasing Plan
- Inclement Weather Plan
- Construction Schedule
- Vendor Bidding
- Guaranteed Maximum Price Proposal

The cost for the preconstruction services is **$74,800.00 plus an investigation allowance of $10,000.00 for a total of $84,800.00,** and is based on all the tasks defined within the aforementioned preconstruction phase deliverables. This fee proposal is explicitly based on the scope of preconstruction services, duration, and level of effort associated with the construction budget, and one GMP.

Very truly yours,
Johnson-Laux Construction LLC

Kevin Johnson

Kevin Johnson
President

AGENDA ITEM NO. 10.13

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of MTC Law Enforcement Academy - Change Order 3 - Agreement Between Owner and A.D. Morgan, Decrease in the Amount of $217,282.50 (Capital Funds)

Executive Summary
The purpose of the requested action is to approve Change Order 3 to the Agreement between Owner and A.D. Morgan, which will decrease the Guaranteed Maximum Price by $217,282.50 for materials purchased under the Direct Materials Purchase Program and reflects a $13,086.95 in sales tax savings.

MTC Law Enforcement Academy Project Summary is attached for reference.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of MTC Law Enforcement Academy - Change Order 3 - Agreement Between Owner and A.D. Morgan, decrease in the amount of $217,282.50 (Capital Funds).

Financial Impact
The amount of Change Order 3 is a decrease of $217,282.50. The revised Guaranteed Maximum Price is $5,988,527.62 and is included in the total project budget of $7,010,000.00. **Project is funded by Capital Funds.**

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

Attachments:
MTC Law Academy Project Summary
MTC Law Academy Change Order 3

MANATEE TECHNICAL COLLEGE - MTC LAW ACADEMY - Firing & Driving Range

PROJECT DIRECTOR: Mike Pendley

ARCHITECT/ENGINEER:	Fawley Bryant Architecture	Currently on the District's Continuing Contracts
CONSTRUCTION MANAGER:	A.D. Morgan	Currently on the District's Continuing Contracts
BUILDING OFFICIAL:	GFA International	Currently on the District's Continuing Contracts

PROJECT BUDGET:	$7,010,000.00	(2/13/2024) Revised Project Budget
	$4,770,000.00	Revised Project Budget
	$4,000,000.00	(07/27/21) Original Project Budget
SUBSTANTIAL COMPLETION:	11/27/2024	Amendment 3 Final GMP (2/27/2024)
	1/27/2025	Change Order 1 (11/12/2024)
	2/21/2025	Change Order 2 (12/10/2024)

HISTORY: Manatee Technical College was originally located on 34th Street West in west Bradenton. All but two (2) of the buildings on the original campus have been demolished. New campuses were constructed on State Road 70 at Caruso Road and on Lakewood Ranch Boulevard north of State Road 70. The legislature approved a grant to partially fund the Florida Law Enforcement Academy. The School Board subsequently entered into a lease agreement with the City of Bradenton. The lease agreement allows the School Board to construct the Firing/Driving Range - Florida Law Enforcement Academy on their property.

SCOPE: The scope of work will include, but is not limited to, outdoor shooting lanes with backstops, small classroom building, regulation driving pad, parking area, and associated sitework and stormwater retention. The shooting range and driving pad will be located off of Taylor Road between SR 64 and SR 70.

INCLUDED IN 5-YEAR PLAN: Yes

ARCHITECT/ENGINEER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	October 27, 2020	Approved	Currently on the District's Continuing Contracts
Agreement:	$ 320,000.00	July 27, 2021	Approved	Architectural/Engineering Services
Phase I Plans:	$ -	December 14, 2021	Approved	Schematic Design
Ltr of Commitment:	$ -	December 14, 2021	Approved	AE Letter of Commitment
Amend 1:	$ 24,947.00	August 9, 2022	Approved	Addl svcs - Relocation on the site
TOTAL	$ 344,947.00			

CONSTRUCTION MANAGER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	October 27, 2020	Approved	Currently on the District's Continuing Contracts
Agreement:	$ 12,250.00	July 27, 2021	Approved	Pre-Construction Services
Ltr of Commitment:	$ -	December 14, 2021	Approved	CM Letter of Commitment
Amendment 1:	$ 2,503.02	August 9, 2022	Approved	Addl svcs - Relocation on the site
Amendment 2:	$ 1,981,479.00	December 13, 2022	Approved	Partial GMP
Amendment 3:	$ 4,437,976.98	February 27, 2024	Approved	Guaranteed Maximum Price (GMP)
Change Order 1:	$ (215,458.88)	November 12, 2024	Approved	Change Order 1- Direct Materials Purchases
Change Order 2:	$ (12,940.00)	December 10, 2024	Approved	Change Order 2- Direct Materials Purchases
Change Order 3:	$ (217,282.50)	February 11, 2025	Pending	Change Order 3- Direct Materials Purchases
TOTAL	$ 5,988,527.62			

BUILDING OFFICIAL

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	October 27, 2020	Approved	Currently on the District's Continuing Contracts
Agreement:	$ 27,500.00	October 28, 2021	N/A	Plans Review, Permitting & Inspections Svcs
Amend #1:	$ -			
TOTAL	$ 27,500.00			

OTHER BOARD WORK

ITEM	$$	Date	Board Action	Notes
	$ 21,000.00	June 24, 2024	N/A	Materials Testing
TOTAL	$ 21,000.00			

SCHOOL BOARD OF MANATEE COUNTY
Department of Construction Services
Change Order

PROJECT: Manatee Technical College
MTC Law Academy - Firing & Shooting Range
SDMC# 3951520140

CHANGE ORDER NUMBER: 3

CHANGE ORDER DATE:

TO: (Contractor) The A.D. Morgan Corporation
716 N. Renellie Dr.
Tampa, FL 33609

ARCHITECT'S PROJECT NO: 1 N/A

CONTRACT FOR: General Construction

CONTRACT DATE: June 29, 2022

You are directed to make the following changes in this Contract:
Deduct the value of Owner Direct Purchase Materials.

Cost Code	PO #	Sub	Vendor	Materials	DMP Total
	131497	Utility Group of Florida	Superior Asphalt	Concrete	$ (217,282.50)

Total of Summary	$ (217,282.50)

Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Time.

The original (Contract Sum)(~~Guaranteed Maximum Price~~) was	$ 12,250.00
Net Changes by previously authorized Change Orders and/or Amendments	$ 6,193,560.12
The (~~Contract Sum~~)(Guaranteed Maximum Price) prior to the Change Order was	$ 6,205,810.12
The (~~Contract Sum~~)(Guaranteed Maximum Price) will be (~~increased~~)(decreased)(~~unchanged~~) by this Change Order	$ (217,282.50)
The new (~~Contract Sum~~)(Guaranteed Maximum Price) including this Change Order will be	$ 5,988,527.62
The Contract time will be (~~increased~~)(~~decreased~~)(unchanged) by	(0) days
The date of Substantial Completion as of the date of the Change Order is	2/21/2025

Fawley Bryant Architecture	The A.D. Morgan Corporation	School Board of Manatee County
Architectural Firm	Construction Manager	Owner
John Ward, Sr Project Mgr	John Kalaf, Vice President	1 Matzke Way
5391 Lakewood Ranch Blvd N. Ste 300	716 N. Renellie Dr.	Bradenton, FL 34208
Sarasota, FL 34240	Tampa, FL 33609	
By:	By:	By:
Date:	Date:	Date:

School District of Manatee County

Submit Invoices To: Department of Construction Services
1 Matzke Way • Bradenton, FL 34208
Email: constructionservices@manateeschools.net

Accounts Payable
Telephone (941) 708-8770
FAX Line (941) 708-8698

Construction Services
Telephone (941) 708-8800
FAX Line (941) 708-8832

SHIP TO: c/o Utility Group of Florida LLC
MTC Shooting Range & Driving Pad
SR 64 and Becker Rd.
Myakka City, FL 34251

Vendor Name: Superior Asphalt, Inc.
Address: 4703 15th Street East
Bradenton, FL 34203
Telephone: (941)374-9578
Fax:
Contact: Linda Marino
Fed ID: 65-1115948

DESCRIPTION	UM	UNIT COST	EXTENSION
Concrete		217,282.50	217,282.50

SUBTOTAL **$217,282.50**

Tax Savings **$13,086.95**

Verified By Logan Mushro
[CONSTRUCTION MANAGER]

Approved By Michael Pendley (Jan 8, 2025 13:08 EST)
SDMC PROJECT DIRECTOR

Approved By Reginald Gaines (Jan 8, 2025 13:51 EST)
SDMC DIRECTOR

Date:

Date: 01/08/2025

Date: 01/08/2025

AGENDA ITEM NO. 10.14

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of Tara Elementary School - Campus Addition & Renovation - Change Order 2 and Change Order 3 - Agreement Between Owner and Creative Contractors, Change Order 2 Extension of Contract Time and Change Order 3 Direct Materials Purchase is a Decrease of $53,998.37 (Capital Funds)

Executive Summary
The purpose of the requested action is to approve Change Order 2 extending the contract time to accommodate unforeseen conditions and establish the new Substantial Completion Date as October 27, 2025. Change Order 3 Direct Materials Purchase to the Agreement Between Owner and Creative Contractors, which will decrease the Guaranteed Maximum Price (GMP) by $53,998.37 for materials purchased under the Direct Materials Purchase Program and a reflect a $3,339.91 sales tax savings.

Tara Elementary School - Campus Renovation & Addition - Project Summary Sheet is attached for reference.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of Tara Elementary School - Campus Addition & Renovation - Change Order 2 and Change Order 3 - Agreement between Owner and Creative Contractors, Change Order 2 extension of Contract Time and Change Order 3 Direct Materials Purchase is a decrease of $53,998.37 (Capital Funds).

Financial Impact
There is no financial impact for Change Order 2 and the amount of Change Order 3 is a decrease of $53,998.37. The revised Guaranteed Maximum Price is $26,662,759.75 and is included in the total project budget of $35,529.423.00. **Project is funded by Capital Funds.**

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

Attachments:
Tara Elementary School- Campus Addition & Renovations -Summary Sheet
Tara ES - Campus Addition & Renovation - Change Order 2
Tara ES - Campus Addition & Renovation - Change Order 3

Tara Elementary School - Addition and Campus Renovations

PROJECT DIRECTOR: Michelle Begue

ARCHITECT/ENGINEER:	Sweet Sparkman Architects, Inc.	Currently on the District's Continuing Constracts List
CONSTRUCTION MANAGER:	Creative Contractors, Inc.	Currently on the District's Continuing Constracts List
BUILDING OFFICIAL:	Nova Engineering & Environmental, LLC	Currently on the District's Continuing Constracts List

PROJECT BUDGET:

$	35,259,423.00	(01/26/23) Revised Project Budget
$	31,449,423.19	(7/27/2022) Revised Project Budget
$	29,935,782.00	(09/07/21) Original Project Budget

HISTORY: Tara Elementary was built in 1992 with 737 permanent student stations and currently has an additional 144 relocatable student stations. A technology retrofit project was completed in 1996, improvements were made to the school's drop off lane in 2007 and chiller replacement in 2009. This project was initiated due to numerous flooding incidents and repeated repairs by Maintenance & Operations.

SUBTANTIAL COMPLETION:	8/29/2025	Amemd 5 GMP (8/22/2023)
	10/27/2025	Change Order 2 (1/21/2025)

SCOPE: The Project scope of work includes, but is not limited to, a campus-wide renovation and addition. Included in this project are required site improvements, adding four (4) classrooms, improve traffic queuing, roof replacement, cabinetry and millwork as needed, doors and windows, painting, acoustical tile, flooring (VCT and carpet), building signage, plumbing, new mechanical system, upgrade to LED lighting throughout the campus, upgrades to include fencing and Administration/Reception Areas Enhancements and removal of portables.

DEPARTMENT OF EDUCATION APPROVED SPOT SURVEY: Yes

INCLUDED IN 5-YEAR WORK PLAN: Yes

ARCHITECT/ENGINEER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$0	December 14, 2021	Approved	Selection Process
Agreement:	$ 1,966,079.00	July 26, 2022	Approved	Architectural/Engineering Services
Amendment 1:	$ 170,992.00	February 14, 2023	Approved	Add'l Architectural/Engineering Services
Amendment 2:	$ 17,680.00	August 8, 2023	Approved	Add't Architectural/Engineering Services
TOTAL	$ 2,154,751.00			

CONSTRUCTION MANAGER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	December 14, 2021	Approved	Selection Process
Agreement:	$ 74,206.00	July 26, 2022	Approved	Preconstruction Services
Amendment 1:	$ 247,589.00	February 28, 2023	Approved	Add'l Pre-Construction Services
Amendment 2:	$ 4,071,696.00	Mach 28, 2023	Approved	Add'l Pre-Construction Services
Amendment 3:	$ 222,212.11	June 13, 2023	Approved	Add'l Pre-Construction Services
Amendment 4:	$ 6,437,439.82	July 25, 2023	Approved	Add'l Pre-Construction Services
Amendment 5:	$ 20,349,213.67	August 22, 2023	Approved	Guaranteed Maximum Price
Change Order 1:	$ (4,685,598.48)	September 10, 2024	Approved	Deduction for Owner Direct Purchase of Materials
Change Order 2:	$ -	February 11, 2025	Pending	Extension of Contract
Change Order 2:	$ (53,998.37)	February 11, 2025	Pending	Deduction for Owner Direct Purchase of Materials
TOTAL	$ 26,716,758.12			

BUILDING OFFICIAL

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$0	December 14, 2021	Approved	Selection Process
	$47,460.00	August 8, 2022	N/A	Building Official
TOTAL	$47,460.00			

OTHER BOARD WORK

ITEM	$$	Date	Board Action	Notes
Agreement:	$8,350.00	July 22, 2022	N/A	Asbestos Survey
Agreement:	$41,100.00	October 04, 2022	N/A	Commissioning
Agreement:	$24,000.00	September 20, 2022	N/A	Construction Documentation
Agreement:	$18,900.00	August 02,2022	N/A	Property Survey
Agreement:	$6,500.00	March 09, 2023	N/A	Subsurface Soil Exploration and Geotechnigal Eng.
Agreement:	$2,760.00		N/A	RF Site Survey
TOTAL	$101,610.00			

SCHOOL BOARD OF MANATEE COUNTY
Department of Construction Services
Change Order

PROJECT:	Tara Elementary School Addition & Renovations CCI Project #202218	CHANGE ORDER NUMBER:	2 (Two)
		CHANGE ORDER DATE:	
TO: Creative Contractors, Inc. 101 Creative Way Clearwater, Fl. 37759		ARCHITECT'S PROJECT NO:	22674
		CONTRACT FOR:	General Construction
		CONTRACT DATE:	July 27, 2022

You are directed to make the following changes in this Contract:

Extend contract time by 28 days due to unforeseen conditions per the attached letter dated 11/21/24

Total of Summary	$	-

Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Time.

The original (Contract Sum) was.....	$	74,206.00
Net Changes by previously authorized Change Orders and/or Amendments.....	$	31,328,150.60
The (Guaranteed Maximum Price) prior to the Change Order was.....	$	26,716,758.12
The (Contract Sum)(Guaranteed Maximum Price) will be (decreased) by this Change Order.....		($0.00)
The new (Contract Sum)(Guaranteed Maximum Price) including this Change Order will be.....	$	26,716,758.12
The Contract time will be changed by		(28) Days
The date of Substantial Completion as of the date of the Change Order is.....		October 27, 2025

Sweet Sparkman Architecture & Interiors	Creative Contractors, Inc.	School Board of Manatee County
Architectural Firm	Construction Manager	Owner
1819 Main Street Suiote 400	101 Creative way	1 Matzke Way
Sarasota, Fl. 34236	Clearwater , Fl. 33759	Bradenton, FL 34208
By:	By:	By:
Date: 12/13/24	Date: 12.10.24	Date:

CREATIVE CONTRACTORS INC.

November 21, 2024

Michelle Begue' Project Director
School District of Manatee County
Department of Construction Services
1 Matzke Way, Building #7
Bradenton, Fl. 34208

Michelle –

Per discussions regarding the unforeseen conditions and weather impacts that have affected the project to date, we respectfully request additional time to be able to complete the project per the following delays we have incurred:

1) Due to an existing structural condition above the storefront of building 1A, a new steel tube beam was required which caused a delay of 10 days.
2) There was an engineering adjustment to the roof truss framing for the addition that caused a delay of the dry-in of the roof of 2 days.
3) In addition to the above we have had 3 hurricanes, Debbie (4 days lost), Helene (6 days lost) and Milton (6 days lost) that caused delays of 16 days.

The original substantial completion date for the project was September 29, 2025 Currently, we are projecting a substantial completion date of October 27, 2025 per the attached schedule and are requesting a 28-day extension to achieve this.

This substantial completion date does not include any time or work scope for the disconnection/removal of portables, sitework or playgrounds/track in the portables which are not included in the GMP.

We appreciate your help in addressing the time extension in a future Change Order as has been discussed and look forward completing the project successfully as a team.

Sincerely,

Van Mitchell
Regional Manager/Senior Project Manager
Creative Contractors, Inc.

SCHOOL BOARD OF MANATEE COUNTY
Department of Construction Services
Change Order

PROJECT:	Tara Elementary School Addition & Renovations CCI Project #202218	CHANGE ORDER NUMBER:	3 (Three)
		CHANGE ORDER DATE:	
TO: Creative Contractors, Inc. 101 Creative Way Clearwater, Fl. 37759		ARCHITECT'S PROJECT NO:	22674
		CONTRACT FOR:	General Construction
		CONTRACT DATE:	July 27, 2022

You are directed to make the following changes in this Contract:

Deduction for Owner Direct purchase of materials for fire protection buildings 2,3 & 4 (see attached)

PO#00125504 - Reliable Automatic Sprinklers	$	(10,383.60)
PO#00125505 - Core & Main Fire Protection	$	(43,614.77)
Total of Summary	$	(53,998.37)

Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Time.

The original (Contract Sum) was.....	$	74,206.00
Net Changes by previously authorized Change Orders and/or Amendments.....	$	26,642,552.12
The (Guaranteed Maximum Price) prior to the Change Order was.....	$	26,716,758.12
The (Contract Sum)(Guaranteed Maximum Price) will be (decreased) by this Change Order.....	$	(53,998.37)
The new (Contract Sum)(Guaranteed Maximum Price) including this Change Order will be.....	$	26,662,759.75
The Contract time will be (unchanged) by.....		(0) Days
The date of Substantial Completion as of the date of the Change Order is.....		October 27, 2025

Sweet Sparkman Architecture & Interiors	Creative Contractors, Inc.	School Board of Manatee County
Architectural Firm	Construction Manager	Owner
1819 Main Street Suiote 400	101 Creative way	1 Matzke Way
Sarasota, Fl. 34236	Clearwater , Fl. 33759	Bradenton, FL 34208
By: [signature]	By: [signature]	By:
Date: 12/13/24	Date: 12.10.24	Date:

School District of Manatee County

Submit Invoices To: Department of Construction Services
1 Matzke Way • Bradenton, FL 34208
Email: constructionservices@manateeschools.net

RECEIVED
By CG at 1:05 pm, Sep 13, 2024

Accounts Payable
Telephone (941) 708-8770
FAX Line (941) 708-8698

Construction Services
Telephone (941) 708-88
FAX Line (941) 708-88

SHIP TO: c/o ST. PETERSBURG FIRE PROTECTION
Tara Elementary School
6950 Linger Lodge Road East
Bradenton, FL 34203

Vendor Name: RELIABLE AUTOMATIC SPRINKLER CO.
Address: 3475 W D JUDGE DRIVE, STE 170, ORLANDO, FL 32808
Telephone: 800-801-3097
Fax: 800-862-0934
Contact Name: JOHN BECKA
Fed ID:

DESCRIPTION - ALL BLDG 1	UM	UNIT COST	EXTENSION
FLEX HEADS AND BRACKETS FOR BLDG 2-3-4		$ 10,383.60	$ 10,383.60
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -

SUBTOTAL $ 10,383.60

Tax Savings $ 673.02

Verified By Creative Contractors, Inc. **Date:** 8/26/24

Approved By Michelle Begue (Sep 13, 2024 15:08 EDT) SDMC Project Director **Date:** 09/13/2024

Approved By [illegible] (Sep 25, 2024 15:26 EDT) SDMC Director **Date:** 09/13/2024

PGM:OEC32601 CUSTOMER PRICE WORK SHEET (ORDER TYPE: RG) PAGE: 1
RUN DATE: 08/26/24 CUSTOMER: 180093 ST. PETERSBURG FIRE PROTECTION

DATE ENTERED..: 08/26/24
TERMS.....: N59 NET 60 DOI
SALESPERSON...: 17E SHAWN SIMMONS

ITEM/CATEGORY/DESCRIPTION	LIST PRICE	ON-FILE MULTPLR	INVOICE PRC	QUANTITY	EXT AMOUNT	NET.NET PRC	EXT.NET.NET
RFLEX31LBR 503S RASCOFLEX,#RFB31T,3/4"X31",BRAIDED HOSE	114.50	0.1750	20.04	180	1,122.24	20.04	3,607.20
RFLEX31BR 503S RASCOFLEX,#RFB31H,1/2"X31",BRAIDED HOSE	114.50	0.1750	20.04	160	1,022.04	20.04	3,206.40
RFLEXBRACK 503S RASCOFLEX,#RF24BRKT,24",BRACKET	60.01	0.1750	10.50	340	1,123.50	10.50	3570.00

SUBTOTAL:	10,383.60	10,383.60
ESTIMATED TAX:	0.00	
ORDER TOTAL:	10,383.60	

NO FREIGHT

School District of Manatee County

Submit Invoices To: Department of Construction Services
1 Matzke Way • Bradenton, FL 34208
Email: constructionservices@manateeschools.net

RECEIVED
By CG at 1:06 pm, Sep 13, 2024

Accounts Payable
Telephone (941) 708-8770
FAX Line (941) 708-8698

Construction Services
Telephone (941) 708-88
FAX Line (941) 708-88

SHIP TO: c/o ST. PETERSBURG FIRE PROTECTION
Tara Elementary School
6950 Linger Lodge Road East
Bradenton, FL 34203

Vendor Name: CORE AND MAIN FIRE PROTECTION
Address: 1801 B MASSARO BLVD
Telephone: 813-620-9058
Fax: N/A
Contact Name: RYAN SHULER
Fed ID:

DESCRIPTION - BLDG 1 ONLY	UM	UNIT COST	EXTENSION
BUILDING 2-3-4-FAB+MATERIALS+HEADS		$ 43,614.77	$ 43,614.77
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -

SUBTOTAL $ 43,614.77

Tax Savings $ 2,666.89

Verified By Creative Contractors, Inc. **Date:** 8/26/24

Approved By Michelle Begue (Sep 13, 2024 14:58 EDT) SDMC Project Director **Date:** 09/13/2024

Approved By Reginald Gore (Sep 13, 2024 15:27 EDT) SDMC Director **Date:** 09/13/2024

AGENDA ITEM NO. 10.15

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of Palma Sola Elementary School - Change Order 1 - Agreement Between Owner and McIntyre Elwell & Strammer General Contractors, Inc., Decrease in the Amount of $1,150,025.93 (Capital Funds)

Executive Summary
The purpose of the requested action is to approve Change Order 1 to the Agreement between Owner and McIntyre Elwell & Strammer General Contractors, Inc., which will decrease the Guaranteed Maximum Price by $1,150,025.93 for materials purchased under the Direct Materials Purchase Program and reflects a $69,401.56 in sales tax savings.

Palma Sola Elementary School Campus Renovations Project Summary is attached for reference.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of Palma Sola Elementary School - Change Order 1 - Agreement Between Owner and McIntyre Elwell & Strammer General Contractors, Inc., Decrease in the Amount of $1,150,025.93 (Capital Funds)

Financial Impact
The amount of Change Order 1 is a decrease of $1,150,025.93. The revised Guaranteed Maximum Price to date is 24,990,416.24 and is included in the total project budget of $31,645,066.00. **Project is funded by Capital Funds.**

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

Attachments:
PSE Campus Renovation Project Summary
PSE Campus Reno CO 1 DMP

Palma Sola Elementary School Campus Renovation

PROJECT DIRECTOR: David Wildes

ARCHITECT/ENGINEER:	Fleischman Garcia Maslowski Architecture	Selected through the Request for Qualifications process
CONSTRUCTION MANAGER:	McIntyre Elwell & Strammer General Contractors, Inc.	Selected through the Request for Qualifications process
BUILDING OFFICIAL:	Bureau Veritas North America, Inc	Currently on the District's Continuing Contracts List

PROJECT BUDGET:	$31,645,066.00	(5/15/2024) Revised Project Budget (Capital Funds)
	$29,000,000.00	(10/24/2023) Original Project Budget
SUBSTANTIAL COMPLETION:	**October 2, 2026**	Amendment 1 GMP Phase 1 (9/10/2024)

HISTORY: The Palma Sola Elementary School campus was originally constructed in 1961 and currently contains 740 student stations on a 16-acre site. The District completed major building additions in 1990 and 2007, and added a parent drive lane and other site improvements in 2017.

The School Board approved a Castaldi Analysis and Report recommending replacement of the existing facility on May 19, 2022. The initial school program was approved at the March 31, 2023 Workshop to include 508 student stations with core facilities for 596 students. After the April 26, 2024 Board Workshop, the campus size was revised to 441 student stations with core facilities for 513 students.

SCOPE: THE SCOPE OF WORK includes renovation and partial replacement of the existing campus facilities to provide 441 student stations with core facilities for 513 students. The work will include demolition of Buildings 1 through 17, renovation of Building 18, and associated site and utility work to provide a complete and functional facility.

INCLUDED IN 5-YEAR WORK PLAN: Yes

ARCHITECT/ENGINEER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -		Approved	Selected through the Request for Qualifications process
Agreement:	$ 1,794,680.00	October 24, 2023	Approved	Architectural / Engineering Services
Agreement 1:	$ 31,700.00	December 12, 2023	Approved	Architectural / Engineering Services - SUE
TOTAL	$ 1,826,380.00			

CONSTRUCTION MANAGER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -		Approved	Selected through the Request for Qualifications process
Agreement:	$ 132,250.00	October 24, 2023	Approved	Pre-Construction Services
Amendment 1:	$ 1,898,570.12	September 10, 2024	Approved	Phase I - Guaranteed Maximum Price
Amendment 2:	$ 1,985,391.08	October 29, 2024	Approved	Phase II - Guaranteed Maximum Price
Amendment 3:	$ 22,124,230.97	December 10, 2024	Approved	Phase III - Guaranteed Maximum Price
Change Order:	$ (1,150,025.93)	February 11, 2025	Pending	Change Order 1 - Direct Materials Purchase
	$ -			
TOTAL	$ 24,990,416.24			

BUILDING OFFICIAL

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	October 24, 2024	Approved	Currently on the District's Continuing Contracts List
Agreement:	$ 152,000.00	February 13, 2024	Approved	Plans Review, Permitting, Inspections & Fire Marshal Services
TOTAL	$ 152,000.00			

OTHER BOARD WORK

ITEM	$$	Date	Board Action	Notes
Agreement:	$ 18,000.00	February 12, 2024	N/A	Geotechnical Engineering Evaluation - Ardaman
Agreement:	$ 19,850.00	September 6, 2024	N/A	Electrical Inspection/Testing - Bright Future Electric
Agreement:	$ 5,765.00	September 5, 2024	N/A	Asbestos Testing - OHC
Agreement:	$ 20,000.00	January 13, 2025	N/A	Construction Documents - Multivista
TOTAL	$ 63,615.00			

SCHOOL BOARD OF MANATEE COUNTY
Department of Construction Services
Change Order

PROJECT: **PALMA SOLA ES CAMPUS RENOVATIO**
MCSD# 3951531215
6806 5th NW
Bradenton, FL 34209

CHANGE ORDER NUMBER: **001**

CHANGE ORDER DATE:

TO: (Contractor):
McIntyre Elwell & Strammer GC, Inc.
1645 Barber Road
Sarasota, FL 34240

CONTRACT / PO NUMBER **CON397**

CONTRACT FOR: **Construction Mgmnt**

MES-24-024

CONTRACT DATE: ***10/24/2023***

You are directed to make the following changes in this Contract:

Deduct the value of Owner Purchase Order written per Direct Materials Purchase Program

Cost Code	PO #	Sub	Vendor	Materials		DMP Total
02-012	129305	Bennett Contracting	Mack Concete	Storm Structures	$	(66,179.00)
02-012	129306	Bennett Contracting	Fortiline Waterworks	Underground Utilties	$	(167,393.78)
03-016	130683	B&M Masonry	Maschmeyer Concrete	Concrete	$	(215,124.00)
03-016	130684	B&M Masonry	Maschmeyer Concrete	Block Cell Fill	$	(104,210.00)
03-016	130335	B&M Masonry	White Cap, LP	Rebar	$	(97,262.25)
03-037		Gulfshore Drywall	FBM	Drywall	$	(247,936.90)
03-058		Southern Equip.	Engery Task Force	Underground Piping & Fittings	$	(146,590.00)
03-059		BCI Intergrated	Electric Supply	Fuses	$	(105,330.00)
				Total of Summary	**$**	**(1,150,025.93)**

Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Time.

The original (***Contract Sum)*** ~~(Guaranteed Maximum Price)~~ was	$	132,250.00
Net Changes by previously authorized Change Orders and/or Amendments	$	26,008,192.17
The ~~(Contract Sum)~~ ***(Guaranteed Maximum Price)*** prior to the Change Order was	$	26,140,442.17
The ~~(Contract Sum)~~***(Guaranteed Maximum Price)*** will be ~~(increased)~~***(decreased)*** ~~(unchanged)~~ by this Change Order	$	(1,150,025.93)
The new ~~(Contract Sum)~~ ***(Guaranteed Maximum Price)*** including this Change Order will be	$	24,990,416.24
The Contract time will be ~~(increased)~~~~(decreased)~~***(unchanged)*** by		(0) Days
The date of Substantial Completion as of the date of the Change Order is		October 2, 2026

Fleischman Garcia Maslowski Architecturure	**McIntyre Elwell & Strammer General Contractors, Inc.**	**School Board of Manatee County**
Architectural Firm	Construction Manager	Owner
324 Hyde Park Avenue #300	1645 Barber Road	1 Matzke Way
Tampa, FL 33606	Sarasota, FL 34240	Bradenton, FL 34208
By:	By:	By:
	Mark T. Freeman, President	
Date:	Date:	Date:

School District of Manatee County

Submit Invoices To: Department of Construction Services
1 Matzke Way • Bradenton, FL 34208
Email: constructionservices@manateeschools.net

Accounts Payable
Telephone (941) 708-8770
FAX Line (941) 708-8698

Construction Services
Telephone (941) 708-8800
FAX Line (941) 708-8832

SHIP TO: **Palma Sola Elementary - Campus Renovation**
c/o Bennett Contracting
6806 5th NW
Bradenton, FL 34209

DMP-001

Vendor Name: Mack Concrete Industries
Address: PO Box 157
Astatula, FL 34705
Telephone: 352-742-2333
Fax: 352-742-0799
Contact: Brett Claflin
Email: bclaflin@mackconcrete.com
Fed ID: 34-0934842

DESCRIPTION	UM	UNIT COST	EXTENSION
See attached Quote #QF73209 Rev 2			$66,179.00
for Storm Structures			

SUBTOTAL **$66,179.00**

Tax Savings **$4,020.74 (6%+ $50)**

Verified By Connor Cummings **Connor Cummings, CM**
Date: 11/18/24

Approved By David Wildes **SDMC PROJECT DIRECTOR**
Date: 11/21/2024

Approved By Reginald Gort (Nov 21, 2024 17:18 EST) **SDMC DIRECTOR**
Date: 11/21/2024

School District of Manatee County

Submit Invoices To: Department of Construction Services
1 Matzke Way • Bradenton, FL 34208
Email: constructionservices@manateeschools.net

Accounts Payable
Telephone (941) 708-8770
FAX Line (941) 708-8698

Construction Services
Telephone (941) 708-8800
FAX Line (941) 708-8832

SHIP TO: **Palma Sola Elementary - Campus Renovation**
c/o Bennett Contracting
6806 5th NW
Bradenton, FL 34209

Vendor Name: Fortiline Waterworks
Address: 2074 47th Street
Sarasota, FL 34234
Telephone: 941-343-8994
Fax: N/A
Contact: Claire Franks, Sales / John Dolby Manager
Email: claire.franks@fortiline.com
Fed ID: 57-0819190

DESCRIPTION	UM	UNIT COST	EXTENSION
See attached Quote #6564989 for Underground Utilties			
Storm Drainage			$94,631.90
Sanitary Sewer			$9,881.88
Potable Water			$23,100.40
Fire Line			$39,779.60

SUBTOTAL $ 167,393.78

Tax Savings $ 10,093.63 (6%+ $50)

Verified By Connor Cummings, CM
Connor Cummings, CM
McIntyre Elwell & Strammer GC, Inc.
Date: 11/18/2024

Approved By David Wildes
SDMC PROJECT DIRECTOR
Date: 11/22/2024

Approved By Reginald Cox (Nov 22, 2024 13:53 EST)
SDMC DIRECTOR
Date: 11/22/2024

Vendor # 8298

School District of Manatee County

Submit Invoices to: Department of Construction Services
1 Matzke Way • Bradenton, FL 34208
Email: constructionservices@manateeschools.net

Acounts Payable
Telephone: 941-708-8770
Fax Line: 941-708-8698

Construction Services
Telephone: 941-708-8800
Fax Line: 941-708-8832

Ship to: **Palma Sola Elementary Campus Renovation**
c/o B&M Masonry, Inc.
6806 5th NW
Bradenton, FL 34209

Vendor Name: Maschmeyer Concrete
Address: 13455 Reeder Rd
Palmetto, FL 34221
Telephone: 813-508-9878
Contact: David Goulding - 813-508-9878
Fed ID 31-1207217

DESCRIPTON	UM	UNIT COST	EXTENSION
3000 PSI Regular -Foundations	470	$158.00	$ 74,260.00
3000 PSI Regular W/HRWR -Foundations & SOG	730	$164.00	$ 119,720.00
3000 PRPM W/ HRWR Tie Beams/Tie Columns	72	$170.00	$ 12,240.00
Fuel Per Yard	1272	$4.00	$ 5,088.00
Environmental Per Yard	1272	$3.00	$ 3,816.00

SUBTOTAL: $ 215,124.00

Tax Savings: $ 12,957.44

Verified By: Connor Cummings — Connor Cummings, PM — Date:

Approved by: David Wildes — SDMC Project Director — Date: 12/18/2024

Approved by: Kevin Hart (Kevin Hart (Dec 18, 2024 08:50 EST)) — SDMC Director — Date: 12/18/2024

Vendor # 8298

School District of Manatee County

Submit Invoices to: Department of Construction Services
1 Matzke Way • Bradenton, FL 34208
Email: constructionservices@manateeschools.net

Acounts Payable
Telephone: 941-708-8770
Fax Line: 941-708-8698

Construction Services
Telephone: 941-708-8800
Fax Line: 941-708-8832

Ship to: **Palma Sola Elementary Campus Renovation**
c/o B&M Masonry, Inc.
6806 5th NW
Bradenton, FL 34209

Vendor Name: Maschmeyer Concrete
Address: 13455 Reeder Rd
Palmetto, FL 34221
Telephone: 813-508-9878
Contact: David Goulding - 813-508-9878
Fed ID 31-1207217

DESCRIPTON	UM	UNIT COST	EXTENSION
8" CMU	34000	$1.73	$ 58,820.00
8" Bond Beams	3100	$2.10	$ 6,510.00
3,000 PSI Cell Fill	220	$165.00	$ 36,300.00
Fuel Per Yard	220	$4.00	$ 880.00
Environmental Per Yard	220	$3.00	$ 660.00
Fuel Per Truck CMU's	26	$40.00	$ 1,040.00

SUBTOTAL: $ 104,210.00

Tax Savings: $ 6,302.60

Verified By: Connor Cummings — Digitally signed by Connor Cummings, DN: C=US, E=ccummings@mesgc.com, CN=Connor Cummings, Date: 2024.12.06 14:55:04-05'00'
Connor Cummings, PM
Date:

Approved by: David Wildes
SDMC Project Director
Date: 12/18/2024

Approved by: Regina Boyd (Dec 18, 2024 08:49 EST)
SDMC Director
Date: 12/18/2024

School District of Manatee County

Submit Invoices to: Department of Construction Services
1 Matzke Way • Bradenton, FL 34208
Email: constructionservices@manateeschools.net

Acounts Payable
Telephone: 941-708-8770
Fax Line: 941-708-8698

Construction Services
Telephone: 941-708-8800
Fax Line: 941-708-8832

Ship to: **Palma Sola Elementary Campus Renovation**
c/o B&M Masonry, Inc.
6806 5th NW
Bradenton, FL 34209

Vendor Name: White Cap, LP
Address: P.O. Box 4852
Orlando, FL 32802
Telephone: 813-626-6200
Contact: Heather Hartman PH: 813.299.1191
Email:
Fed ID 26-0100647

DESCRIPTON	UM	UNIT COST	EXTENSION
Reinforcing Bars- Rebar	94.89	$1,025.00	$ 97,262.25

SUBTOTAL: $ 97,262.25

Tax Savings: $ 5,885.74

Verified By: Connor Cummings — Digitally signed by Connor Cummings, DN: C=US, E=ccummings@mesgc.com, CN=Connor Cummings, Date: 2024.12.06 14:58:32-05'00'
Connor Cummings, PM
Date:

Approved by: David Wilder
SDMC Project Director
Date: 12/10/2024

Approved by: Reginald Scott (Dec 10, 2024 09:31 EST)
SDMC Director
Date: 12/10/2024

School District of Manatee County

Submit Invoices to: Department of Construction Services
1 Matzke Way • Bradenton, FL 34208
Email: constructionservices@manateeschools.net

Acounts Payable
Telephone: 941-708-8770
Fax Line: 941-708-8698

Construction Services
Telephone: 941-708-8800
Fax Line: 941-708-8832

Ship to: **Palma Sola Elementary Campus Renovation**
c/o Gulfshore Drywall, Inc.
6806 5th NW
Bradenton, FL 34209

Vendor Name: **Foundation Building Materials, LLC (FBM)**
Address: **Branch #55 - 1688 Global Ct**
1688 Global Ct
Sarasota, FL 34240-7867
Contact: **Bryan Mathew**
PH: **941-926-4494**
Fed ID **27-4538887**

DESCRIPTON	UM	UNIT COST	EXTENSION
Framing & Drywall Supplies based on Quote #955015682-00 dated 12/16/2024			**$ 247,936.90**

SUBTOTAL: **$ 247,936.90**

Tax Savings: **$ 14,926.21** **(6%+$50)**

Verified By: Connor Cummings — Digitally signed by Connor Cummings, DN: C=US, E=ccummings@masgc.com, CN=Connor Cummings, Date: 2025.01.13 13:34:09-05'00'
Connor Cummings, PM
Date:

Approved by: David Wildes
SDMC Project Director
Date: 01/16/2025

Approved by: Reginald Gort (Jan 17, 2025 08:23 EST)
SDMC Director
Date: 01/17/2025

School District of Manatee County

Submit Invoices to: Department of Construction Services
1 Matzke Way • Bradenton, FL 34208
Email: constructionservices@manateeschools.net

Acounts Payable
Telephone: 941-708-8770
Fax Line: 941-708-8698

Construction Services
Telephone: 941-708-8800
Fax Line: 941-708-8832

Ship to: **Palma Sola Elementary Campus Renovation**
c/o Southern Equipment
6806 5th NW
Bradenton, FL 34209

Vendor Name: Energy Task Force
Address: 2501 Clark Street
Apopka, FL 32703
Telephone: 407-557-5147
Email:
Contact: JR Epifano
Fed ID 92-3039113

DESCRIPTON	UM	UNIT COST	EXTENSION
Quotation #102824JR - Under Ground Pipe & Fittings	**1**	**$146,590.00**	**$ 146,590.00**

SUBTOTAL: $ 146,590.00

Tax Savings: $ 8,845.40

Verified By: Connor Cummings — Digitally signed by Connor Cummings, DN: C=US, E=ccummings@mesgc.com, CN=Connor Cummings, Date: 2025.01.16 15:12:26-05'00'
Connor Cummings, PM

Approved by: _____
SDMC Project Director

Approved by: _____
SDMC Director

Date: _____ Date: _____ Date: _____

School District of Manatee County

Submit Invoices to: Department of Construction Services
1 Matzke Way • Bradenton, FL 34208
Email: constructionservices@manateeschools.net

Acounts Payable
Telephone: 941-708-8770
Fax Line: 941-708-8698

Construction Services
Telephone: 941-708-8800
Fax Line: 941-708-8832

Ship to: **Palma Sola Elementary Campus Renovation**
c/o BCI Integrated
6806 5th NW
Bradenton, FL 34209

Vendor Name: Electric Supply
Address: 4407 N Manhattan
Tampa, FL 33614
Telephone: 813-872-1894
Email:
Contact: Mike Gergel Ext. 1383
Fed ID

DESCRIPTON	UM	UNIT COST	EXTENSION
Quotation Job #45391			
Fuses		**$77,500.00**	**$77,500.00**
Eaton Switches		**$8,630.00**	**$8,630.00**
Eaton GF Testing		**$2,800.00**	**$2,800.00**
MSBD		**$16,400.00**	**$16,400.00**

SUBTOTAL: $ 105,330.00

Tax Savings: $ 6,369.80

Verified By: Connor Cummings — Digitally signed by Connor Cummings, DN: C=US, E=ccummings@mesgc.com, CN=Connor Cummings, Date: 2025.01.20 06:53:06-05'00'
Connor Cummings, PM

Approved by: _____
SDMC Project Director

Approved by: _____
SDMC Director

Date: _____ Date: _____ Date: _____

AGENDA ITEM NO. 10.16

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of Bayshore High School Roofing - Change Order 2 and Change Order 3 - Agreement Between Owner and Willis A. Smith Contractors, Inc., Change Order 2 Unspent Direct Materials Purchase is an Increase of $461.25 and Change Order 3 Final is a Decrease of $355,019.05 (Capital Funds)

Executive Summary
The purpose of the requested action is to approve Change Order 2 Unspent Direct Materials Purchase and Change Order 3 Final to the Agreement between Owner and Willis A. Smith Contractors, Inc., which will increase the Construction Manager's agreement by $461.25 and a decrease of $355,019.05. Change Order 3 Final reconciles the contract and deducts the unexpended funds to close out the project.

Bayshore High School Project Summary Sheet is attached for reference.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of Bayshore High School Roofing - Change Order 2 and Change Order 3 - Agreement Between Owner and Willis A. Smith Contractors, Inc., Change Order 2 Unspent Direct Materials Purchase is an increase of $461.25 and Change Order 3 Final is a decrease of $355,019.05 (Capital Funds).

Financial Impact
The amount of Change Order 2 Unspent Direct Materials Purchase is an increase of $461.25 and Change Order 3 Final is a decrease of $355,019.05. The revised Guaranteed Maximum Price is $1,483,130.00 and is included in the total project budget of $3,000,000.00. **Project is funded by Capital Funds.**

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

Attachments:
BHS Roofing Summary Sheet
BHS Roofing CO2 -Unused DMP Funds WSC
BHS Roofing CO3 -Unused Funds WSC

Bayshore High School Roofing

PROJECT DIRECTOR: Michelle Begue

ARCHITECT/ENGINEER:	Plunkett Raysich Architects, LLP	Currently on the District's Continuing Contracts List
CONSTRUCTION MANAGER:	Willis A. Smith Construction, Inc.	Currently on the District's Continuing Contracts List
BUILDING OFFICIAL:	Universal Engineering Services, LLC	Currently on the District's Continuing Contracts List

PROJECT BUDGET: $ 3,000,000.00 (7/08/2022) Original Project Budget

SUBSTANTIAL COMPLETION:	8/9/2024	Amendment 1 GMP (04/23/24)
	8/6/2024	Substantial Completion (09/24/2024)

HISTORY: Bayshore High School was completed in 1997. Building 6 was completed in 2007,and #5 was completed in 2017 The site consists of one parcel containing 46 acres, located at 5323 34th Street West in Bradenton. The total existing student station count is 2478. Roof replacement is required due to the existing roofs having exceeded their normal service life.

SCOPE: The Scope of Work includes, but is not limited to, the replacement of existing roof membranes and flashings with new on Building #1, #2, #3, #4, #8 and #16. Existing roof membranes have exceeded their useful life and require replacement. Additionally, work will include the replacement of Building #6 parapet coping.

INCLUDED IN 5-YEAR WORK PLAN: Yes

ARCHITECT/ENGINEER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$0	January 24, 2023	Approved	Currently on the District's Continuing Contracts List
Agreement:	$ 94,500.00	June 13, 2023	Approved	Architectural/Engineering Services
Amendment 1:				
Amendment 2:				
TOTAL	$ 94,500.00			

CONSTRUCTION MANAGER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$0	January 24, 2023	Approved	Currently on the District's Continuing Contracts List
Agreement:	$ 30,000.00	June 13, 2023	Approved	Pre-Construction Services
Amendment 1:	$ 2,531,000.00	April 23, 2024	Approved	GMP Guaranteed Maximum Price
Change Order 1:	$ (723,312.20)	August 27, 2024	Approved	Change Order 1 - Direct Material Purchases
Substantial Completion:	$ -	September 24, 2024	Approved	Substantial Completion
Change Order 2:	$ 461.25	February 11, 2025	Pending	Change Order 2 - Unspent Direct Material Purchases
Change Order 3:	$ (355,019.05)	February 11, 2025	Pending	Change Order 3 - Final - Return Unforeseen Funds
TOTAL	$ 1,483,130.00			

BUILDING OFFICIAL

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	January 24, 2023	Approved	Currently on the District's Continuing Contracts List
	$27,000.00	May 24, 2023	Approved	Plan Reviews, Permits & Inspection Services
TOTAL				

OTHER BOARD WORK

ITEM	$$	Date	Board Action	Notes
Agreement:	$ -			
TOTAL	$0.00			

SCHOOL BOARD OF MANATEE COUNTY
Department of Construction Services
Change Order

PROJECT: Bayshore High School Roofing
CON-370

TO: Willis A. Smith Construction, Inc.
5001 Lakewood Ranch Blvd.
Sarasota, FL 34240

CHANGE ORDER NUMBER: 2

CHANGE ORDER DATE:

ARCHITECT'S PROJECT NO: N/A

CONTRACT FOR: General Construction

CONTRACT DATE: June 13, 2023

You are directed to make the following changes in this Contract:

Returned balance of Direct Materials Purchased ..... $ 461.25

Cost Code	PO #	Sub	Vendor	Materials	DMP Total
7-300	116581	McEnany Roofing	Seamans	Roofing	$ 461.25

Total of Summary $461.25

Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Time.

The original Contract Sum was:	$ 30,000.00
Net Changes by previously authorized Change Orders and/or Amendments:	$ 1,807,687.80
The Guaranteed Maximum Price prior to the Change Order was:	$ 1,837,687.80
The Guaranteed Maximum Price will be **(increased)** by this Change Order:	$ 461.25
The new Guaranteed Maximum Price including this Change Order will be:	**$ 1,838,149.05**
The Contract time will be unchanged by:	(0) Days
The date of Substantial Completion as of the date of the Change Order is:	August 6, 2024

Plunkett Raysich Architects, LP	Willis A. Smith Construction, Inc.	School Board of Manatee County
Architectural Firm	Construction Manager	Owner
1970 Main Street, Suite 201	5001 Lakewood Ranch Blvd.	1 Matzke Way
Sarasota, FL 34236	Sarasota, FL 34240	Bradenton, FL 34208
By:	By:	By:
David Burdwood, AIA	Nathan Carr, Vice President	
Date:	Date: 1/22/2024	Date:

SCHOOL BOARD OF MANATEE COUNTY
Department of Construction Services
FINAL Change Order

PROJECT: Bayshore High School Roofing
CON-370

TO: Willis A. Smith Construction, Inc.
5001 Lakewood Ranch Blvd.
Sarasota, FL 34240

CHANGE ORDER NUMBER: 3

CHANGE ORDER DATE:

ARCHITECT'S PROJECT NO: N/A

CONTRACT FOR: General Construction

CONTRACT DATE: June 13, 2023

You are directed to make the following changes in this Contract:

Return Unspent Unforseen Conditions Fund	$ (355,019.05)

Total of Summary	($355,019.05)

Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Time.

The original Contract Sum was:	$ 30,000.00
Net Changes by previously authorized Change Orders and/or Amendments:	$ 1,808,149.05
The Guaranteed Maximum Price prior to the Change Order was:	$ 1,838,149.05
The Guaranteed Maximum Price will be **(decreased)** by this Change Order:	$ (355,019.05)
The new Guaranteed Maximum Price including this Change Order will be:	**$ 1,483,130.00**
The Contract time will be unchanged by:	(0) Days
The date of Substantial Completion as of the date of the Change Order is:	August 6, 2024

Plunkett Raysich Architects, LP	Willis A. Smith Construction, Inc.	School Board of Manatee County
Architectural Firm	Construction Manager	Owner
1970 Main Street, Suite 201	5001 Lakewood Ranch Blvd.	1 Matzke Way
Sarasota, FL 34236	Sarasota, FL 34240	Bradenton, FL 34208
By:	By:	By:
David Burdwood, AIA	Nathan Carr, Vice President	
Date:	Date: 1/22/2024	Date:

AGENDA ITEM NO. 10.17

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of Manatee High School - Painting and Roofing - Substantial Completion (No Financial Impact)

Executive Summary
The purpose of the requested action is to authorize the superintendent, or his designee, to execute a Certificate of Occupancy for Manatee High School - Painting and Roofing. Substantial Completion has been established by the Project Architect, Building Official, Construction Manager, and the Department of Construction Services as December 3, 2024.

Substantial Completion is defined as the facility being sufficiently completed so that it can be utilized for its intended purpose. Substantial Completion Certificates require Board approval. There is no fiscal impact or additional budget requirements for the Board to acknowledge that the project is Substantially Complete.

Manatee High School Painting and Roofing Project Summary is attached for reference.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of Manatee High School - Painting and Roofing - Substantial Completion (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

Attachments:
MHS Painting & Roofing Summary Sheet
MHS Paint Roof Substantial Completion WSC

Manatee High School - Painting & Re-Roofing

PROJECT DIRECTOR: John Williams

ARCHITECT/ENGINEER:	Williamson Dacar Associates, Inc.	Currently on the District's Continuing Contracts List
CONSTRUCTION MANAGER:	Creative Contractors, Inc.	Currently on the District's Continuing Contracts List
BUILDING OFFICIAL:	Universal Engineering Services, Inc.	Currently on the District's Continuing Contracts List

PROJECT BUDGET: $ 3,500,000.00 (7/8/2022) Original Project Budget

SUBSTANTIAL COMPLETION:	3/29/2025	Amendment 1 GMP (03/19/24)
	12/3/2024	Substantial Completion (02/11/2025) Pending

HISTORY: Manatee High School was reconstructed beginning in 1997. In 2007 and 2010, the District purchased lots adjacent to the school for future campus expansion. In 2023, renovations to the football stadium grandstand seating and parking were renovated. In 2015, the kitchen HVAC system was replaced. Currently renovations to the CCTV Studio 618 are being conducted. The site consists of one parcel containing 32 acres, located at 902 33rd Street Court West in Bradenton. The total existing student stations is 2753. Roof replacement is required due to the existing roof have exceeded their normal service life.

SCOPE: THE SCOPE OF WORK includes, but is not limited to, the replacement of existing roof membranes and flashings with new on buildings #1, #2, #3, #4, #9, #10 and #11. The existing roof membranes have exceeded their useful life and require replacement. Additionally painting the exposed steel roof structure between buildings #2 and #5. Painting other exposed steel between buildings #2 and #5 and paint west elevation of building #2.

INCLUDED IN 5-YEAR WORK PLAN: Yes

ARCHITECT/ENGINEER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	January 24, 2023	Approved	Currently on the District's Continuing Contracts List
Agreement:	$ 137,879.00	July 25, 2023	Approved	Architectural/Engineering Services
TOTAL	$137,879.00			

CONSTRUCTION MANAGER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	January 24, 2023	Approved	Currently on the District's Continuing Contracts List
Agreement:	$ 22,225.00	June 13, 2023	Approved	Pre-Construction Services
Amendment 1:	$ 3,249,622.40	March 19, 2024	Approved	Guaranteed Maximum Price - GMP
Substantial Completion	0.00	February 11, 2025	Pending	Substantial Completion
Change Order 1:				Direct Material Purchase
Change Order 2:				Unspent Direct Materials Purchase
Final Change Order:				Final Change Order
TOTAL	$ 3,271,847.40			

BUILDING OFFICIAL

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	January 24, 2023	Approved	Currently on the District's Continuing Contracts List
	$ 33,750.00	June 5, 2023	Approved	Plan Reviews, Permits & Inspection Services
TOTAL	$ 33,750.00			

OTHER BOARD WORK

ITEM	$$	Date	Board Action	Notes
Agreement:	$ 10,268.00	June 5, 2023	Not Required	Professional Services - PBA Infrared
Agreement:	$ 3,847.00	June 5, 2023	Not Required	Professional Services - OCH Asbestos & Lead Testing
	$ 1,100.00	July 19, 2023	Not Required	Professional Services - PBA Lightning Inspection
TOTAL	$ 15,215.00			

SUBSTANTIAL COMPLETION

Project: Manatee High School Painting and Roofing
Location: 902 33rd Street Court West
Bradenton, FL 34205

Project Number: 3951532120

Contract Date: 6/13/23

Owner: School Board of Manatee County
c/o Dept of Construction Services
1 Matzke Way
Bradenton, FL 34208

AE: Williamson Dacar Associates, Inc
2605 Enterprise Rd. E, Suite 200
Clearwater, FL 33759

CM: Creative Contractors, Inc. CON 369
101 Creative Way
Clearwater, FL 33759

Date of Issuance: 12/03/24

Project or Designated Portion shall include:

Preconstruction services as authorized 06/13/23
Construction services as authorized 03/19/24. This includes replacement of existing roof membranes and flashings with new on Buildings 1,2,3,4,9,10 and 11. Additionally, painting exposed steel roof structure between Buildings 2 and 5 and west elevation of Building 2.

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion thereof designated above is hereby established as:

Tuesday, December 3, 2024

which is also the date of commencement of applicable warranties required by the Contract Documents except as stated below:

N/A

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

Williamson Dacar Associates, Inc. — ARCHITECTURAL FIRM
BY
1/22/25 — DATE

The Contractor will complete or correct the Work on the list of items attached hereto within ( ) _____ days from the above date of Substantial Completion.

Creative Contractors, Inc. — CONTRACTOR
BY Jerry Siminski
1.22.25 — DATE

The owner accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof at 5:00 pm (time) on 12/03/2024 (date).

SCHOOL BOARD OF MANATEE COUNTY — OWNER
BY
DATE

The CM shall provide security, maintenance, utilities, repairs to damage to the Work and insurance until completion of the attached punchlist(s). If there are no punchlist(s) attached, the Owner will assume these items at the SC date.

AGENDA ITEM NO. 10.18

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval for Braden River High School Students to Attend a Career Education Trip to the University of Florida in Gainesville, Florida, and Abraham Baldwin Agricultural College in Tifton, Georgia, April 3-5, 2025 (Multiple Funding Sources)

Executive Summary
The School District of Manatee County's agriculture teachers train students in all aspects of agriscience and provide leadership, support, and resources to prepare students with the necessary technical skills, student leadership, career focus, and academic excellence needed to succeed in both careers and postsecondary education. To that end, Braden River High School will be taking Agriculture students to visit the University of Florida (UF) in Gainesville, Florida, and Abraham Baldwin Agricultural College (ABAC) in Tifton, Georgia. Students will participate in tours of both campuses and hear presentations about the admissions process, student life and financial aid opportunities that may be significant for Florida Agriculture students. This trip aligns with the goals of our strategic plan to increase exposure to postsecondary options.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 9
Advance career-centered programs across the District to provide quality post-high school education and employment opportunities

Recommendation
The Superintendent recommends approval for Braden River High School students to attend a career education trip to the University of Florida in Gainesville, Florida, and Abraham Baldwin Agricultural College in Tifton, Georgia, April 3-5, 2025 (Multiple Funding Sources).

Financial Impact
There will be no cost to the General Fund. Cost of $1,800.00, related to transportation rental and substitute teachers, is included in funding supported by the Perkins V Career and Technical Education Secondary Grant for 2024-2025. Other costs, totaling $2,983.00, will be covered by school internal funds from fundraising and parent donations.

Contact
Submitting Department: Adult, Career and Technical Education
Initiated By: Dr. Paul Gansemer

Attachments:
BRHS Field Trip Packet

School Board of Manatee County

Travel Authorization Routing Form

2024-2025

Date:	1/6/2025	EE Name	Megan Krueger	EE#	[redacted]
School/Site:	Braden River HS	Return To	Quentin Waid ext 43051		
Telephone:	941-751-8230	Extension:	31155		

Dates of Travel: 4/3/25 - 4/5/25

Funding Source: *Budgeted, Grants, Internal*: ACT - Referendum, Internal, Students

Number of Participants: 21 total; 18 students, 3 advisors

Detailed Description of Travel

You will need to attach all backup documentation to this form (Cost Worksheet, Agenda, Quotes, Conference Paperwork, Etc.)

Some BRHS FFA Members have the opportunity to tour an in-state University and an out-of-state college where they can potentially attend. Please see attached tentative itinerary, cost breakdown for students, and letter of intent.

Total Estimated Cost:	Amount	
Hotel	$2,800.00	Hotel paid for by students and internal
Mileage	$1,200.00	Three vehicle rentals paid for by ACT
Air	$0.00	
Meals	$0.00	
Conference Fees	$0.00	
Other	$1,337.70	Sub needed for three teachers for two days, tour and tickets paid for by students/internal
Total	$5,337.70	$2,537.70 **Estimated Cost from Participant Page for ACT**

Chartstring:	Fund	Function	Cost Center	Object	Program	PCBU	Project	Activity	Total
Sub	42101	52010	0762	431002	15001	SDMC4	4932304245	5300000000	$854.70
Rental Vehicles	42101	52010	0762	436001	15001	SDMC4	4932304245	5300000000	$1,200.00
Hotel	42101	52010	0762	433005	15001	SDMC4	4932304245	5300000000	$2,800.00
College Tour	42101	52010	0762	433005	15001	SDMC4	4932304245	5300000000	$483.00
								Total:	$5,337.70

Approval Signatures:

Wendell Butler Jr (Jan 9, 2025 08:29 EST)	01/09/2025	Sharon Scarbrough	01/09/2025
Principal / Department Head / Director	**Date**	**Executive Director of Secondary Schools**	**Date**
Leonardo Ramirez	01/09/2025	William Kelley (Jan 9, 2025 10:20 EST)	01/09/2025
Reviewer	**Date**	**Director of Risk Management**	**Date**
Quentin Waid	01/09/2025	Derek Jensen (Jan 13, 2025 07:55 EST)	01/13/2025
Project Assistant	**Date**	**Deputy Superintendent**	**Date**
Dr. Paul M. Gansemer	01/09/2025		
Executive Director of ACT	**Date**	**Superintendent**	**Date**

School District of Manatee County

Travel Participants

	Employee ID	Employee Name
1	[redacted]	Megan Krueger
2	[redacted]	Karly Bell
3	[redacted]	Jonathan Heavner
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		

Total Count:

3

School District of Manatee County Field Trip Request Form – Mandatory Form

(To be attached to the Field Trip Coordinator's Travel Authorization with the associated Expense Worksheet)

Today's Date: 1/6/2025 Field Trip Dates: 4/3/25 - 4/5/25 School: Braden River HS
Date/Time of Departure from school: 4/3/25; 7:00 am
Date/Departure time from field trip location: 4/5/25; 5:00 pm
Date/Arrival time back at school: 4/5/25; 10:00 pm
Field Trip Coordinator: Megan Krueger
Trip Destination – Name: University of Florida and Abraham Baldwin Agricultural College
Address: 157 Gale Lemerand Dr. Gainesville FL 32611; 2802 Moore Hwy, Tifton GA 31793 Phone: 352-375-4683/229-391-5001 Website: www.UFL.edu/www.abac.edu
Brief Description/Educational Purpose of the Trip:
Some BRHS FFA Members have the opportunity to tour an in-state University and an out-of-state college where they can potentially attend.
Please see attached tentative itinerary, cost breakdown for students, and letter of intent.

Field Trip Type:

☐ Type "A" (single or partial day trip in pre-approved category)
☐ Type "B" * (single or partial day trip that requires District pre-approval)
☑ Type "C" * (all overnight or out of state trips require additional approvals as defined in the signature section below.)

* Must submit to District Office for required pre-approval. See Page 5 of the School District Field Trip Handbook for timelines. Note that water-related field trips and Educational Tour Groups are Type "B." Please provide as much information as possible in this regard to expedite approval.

Group Going: Braden River HS FFA # of Chaperones: 3 # of Students: 18

Choose the type of transportation:

_____ School Bus (bus requisition 20 days prior to trip)
_____ Special Needs Bus Is Required
_____ District Vans/Cars: Driver must be District approved.
_____ Walking: If Walking, define route: _____
_____
Are there sidewalks and pedestrian crossings? _____
_____ Charter Bus from Purchasing Department Approved List (Contact Purchasing)
X Rental Vehicle from Purchasing Approved Company. Driver must be District approved.
_____ Educational Tour Group Name: _____ Contact Info: _____
_____ *District Employee driving their own car. Driver must be District approved.
Name of District Employee: _____
Address of District Employee: _____
Phone # District Employee: _____
Year, Type, & Make of Vehicle: _____

***If more than one, complete same information on an additional separate sheet that must be attached.**

_____ Other Provider of transportation _____
Name of Provider: _____
Address of Provider: _____
Phone # Provider: _____
Year, Type, & Make of Vehicle: _____

This provider MUST be an approved driver by the Principal.

Information about the Funding of the trip:

Funding/Costs _____
Transportation Cost $1200 - 3 rental vans
Other Cost $854.70 - subs / 3283.00 - Hotel and Tour/Ticket total

Internal Account# 42073
Admission Fee _____
Cost per student $123 - Partial Hotel and Tour/Ticket
Total Cost of the Trip _____

Source funding the trip: Select all that apply.

____ Discretionary __x__ District __x__ Internal Accounts __X__ Students/ Pay

____ Other – Explain: _____

Requirements for District Employee Approved Drivers: Check one the following.

__X__ ***Proof*** *of personal automobile liability insurance, copy of driver's license and proof of successful completion of Defensive driving course through Staff Development* ***are all attached for all district employee drivers.***

__X__ ***Verification*** *of insurance, driver's license, and successful completion of Defensive driving course through Staff Development must be signed below by the Principal or Executive Director.*

Paul Gansemer	Dr. Paul M. Gansemer	01/09/2025
Name of Principal/Executive Director verifying	*Signature*	*Date*

I have read the Field Trip Handbook and fully understand and accept my responsibilities as Field Trip Coordinator.

Megan Krueger	01/09/2025
Signature of Field Trip Coordinator	*Date*

Wendell Butler Jr (Jan 9, 2025 08:29 EST)	
Initial Approval Principal Signature/Date	*Signature of Sponsor/Date (Initial Approval of Request)*
01/09/2025	
	Signature of Department/Team Chair/Date
Wendell Butler Jr (Jan 9, 2025 08:29 EST)	
Final Approval Principal Signature/Date (*Acknowledgement that Field Trip Checklist form has been returned two days prior to Field Trip.*)	*Signature of Activities Director (H.S.)/Date*

Type "B" and "C" Signature Approvals Below Dr. Paul M. Gansemer

Sharon Scarbrough	01/09/2025 01/09/2025
Executive Director of School Management/Date	*(Required for Type "B" and "C" Field Trips)*
William Kelley (Jan 9, 2025 10:20 EST)	01/09/2025
Director of Risk Management/Date	*(Required for Type "B" and "C" Field Trips)*
Derek Jensen (Jan 13, 2025 07:55 EST)	01/13/2025
Deputy Superintendent of Instructional Services/Date	*(Required for Type "C" Field Trips)*
Superintendent/Date	*(Required for Out-of-State Field Trips. International Field Trips require Board approval)*

After receiving all necessary approvals for the Field Trip, complete the Field Trip Procedures Checklist (Appendix B) and return all documentation to the Principal at least two days prior to the trip.

MIS 41-01012. Approved 09/2024 Expires 09/2029
Distribution: School Management

ACT Estimated In/Out of State Travel Authorization Worksheet

This attachment is required for all Travel Authorizations (TA) for Adult, Career & Technical Education (ACT) Dept. only.

Teacher: Megan Krueger Worksite: Braden River HS Sch. Phone & Ext. # 941-751-8230 x31155

Event: BRHS FFA College Tours Teacher Cell # [redacted]

Will you have other responsibilities during this event, (i.e. judging) List Driving, coordinating tours

Departure date: 4/3/25 Return date: 4/5/25

# of chaperones attending 0 # of students attending: 18 # of Teacher/Advisors attending: 3

Names of all SDMC Employees receiving NCH from ACT associated with the trip: List Names.

Megan Krueger, Jonathan Heavner, Karly Bell

Are you chaperoning for another school? _____ *Yes /* X *No, If yes, what school:* _____

Description	ACT Sponsored	Internal Sponsored	Other Comments – *(Are the expenses listed below for you and/or your entire group?*
Registration: To be paid from funding source. No reimbursement	$0	$0	Teacher: $_____ x _____ = $_____ Student: $_____ x _____ _____
Teacher Meals	$0	$0	B/$6x___=$____ L/$11____=$_____. D/$19x_____=$____ Total Meals $_____.
Hotel – Forward hotel confirmation if ACT is prepaying.	$0	$2,800	Rate $ 200 X 2 Nights x 7 Rms Total Rooms $ 2,800
Teacher Mileage/Parking (Attach Mileage from a map service)	$0	$0	Park$_____x ____ days = $_____ Total Park Miles_____x $.67 = $_____ Total Miles
☐ Ground Trans. ☐ Airport Shuttle ☐ Taxi (check one)	$0	$0	
☐ Est. Airfare ☐ Bus (check one)	$0	$0	Baggage fee $____ x ____# bags=$_____.
☑ Rental Vehicle *Must be a certified driver.	$1,200	$0	* Submit Driver's License, Car Insurance & Defensive Driving Course Certificate.
Fuel for Rental Vehicle	$0	$ 0	
NCH for Chaperoning - Max 12 hrs per day.	$0	$0	Refer to timesheet for hourly breakdown
Substitute for classroom $155.40-Title I, $142.45, Non-Title I (per day)	$854.70	$0	# of Subs 3 x 2 # days = total $ 854.70 **Remember to Enter your ATD in HCM Module
Other	$0	$483.00	Tolls, etc.
Total Estimated Expenses	$2,054.70	$3,283.00	

- **Prof. Dev. Registration**: ACT requests registration be paid from the funding source. No reimbursements will be approved.
- **Hotel Reservation:** Forward the reservation confirmation(s) for prepayment once arrangements are made.
- **Meals:** Reimbursed only for advisors during the national conferences and certain professional development events. No meals will be paid in advance of a trip. Other meals can be reimbursed using your school's internal accounts if approved by the school administration and academy, if applicable.
- **Signed and dated receipts** for registration, parking, shuttles, taxi, baggage, tolls, fuel, mileage, etc. must be attached to your Expense Report. If cash was used, the receipt must indicate so in the transaction. Do not include any personal transaction(s) on the same receipt. **For credit card usage:** You must attach a photocopy of the front and back of the credit card that was used for the purchase. On the photocopy of the credit card, you must cover the first 12 digits of the account number but leave your name and the last 4 digits visible or you can provide a redacted statement showing the expense posted.
- **Vehicle Rental:** Rental Invoices must be attached to Expense Report to claim fuel reimbursement.

The above expenses are only estimates and are subject to change.

MIS 41-01173 Approved 09/2024 Expires 09/2029
Distribution: School Management

Rev. 09/2024 Transportation: ACT Estimated In/Out of State Travel Auth. Form

Field Trip & Transportation Request

Advisor: Attach to Your Travel Authorization Package

Only educational curricular trips, with a direct link to the classroom curricula, will be approved and financially supported by the Adult, Career and Technical Education (ACT) Department ONLY.

Name: Megan Krueger Cell# [redacted] School Phone & Ext. 941-751-8230 x31155
Field Trip Date(s): 4/3/2025 - 4/5/2025 School Braden River HS
Field Trip Coordinator/Teacher Megan Krueger Event BRHS FFA College Tours
Trip Destination: University of Florida and Abraham Baldwin Agricultural College; 157 Gale Lemerand Dr. Gainesville FL 32611, 2802 Moore Hwy, Tifton GA 31793
Address and Hotel
Is this location your only destination? X Yes / ____ No If no, specify where else you will be visiting:

Educational Purpose of the trip: Some BRHS FFA Members have the opportunity to tour an in-state University and an out-of-state college where they can potentially attend.
Please see attached tentative itinerary, cost breakdown for students, and letter of intent.

Check one: Field Trip Type
___ Type A (CTSO/CTE *single or partial day*) X Type C (CTSO/CTE *all overnight, beyond 250 miles or out of state*)
Group Going: Braden River HS FFA Est. # Students: 18 # Advisors: 3 # Chaperones: 0
Names of **District Employee** Chaperones Attending: Megan Krueger, Karly Bell, and Jonathan Heavner

TRANSPORTATION BY:
____School Bus/ 3 Rental Veh. (Enter Qty)/ ____ Charter Bus/ ____Airline/ ____ No Dist. Trans. Provided
COMPLETE FOR BUS BELOW:
Departing Pick up Location, Date & Estimated Time _____
Reloading, Date and Time:_____ Back to Origination by: _____
Transportation Paid by: _____ ACT _____ Internal

COMPLETE FOR RENTALS:
Rental-Qty. & Type: 3 Mini- Van/ ____7 Pass. SUV/ ____Lg. SUV/ ____4 Pass. Car
Pick up/Drop off Enterprise Location: _____ 817 1st Street East; Bradenton OR X LWR Branch near BRHS
Pick up Date & Time 4/2/2025 - 3:00 pm Rental Return Date & Time 4/5/2025 - 10 pm
District Employee Certified Drivers of Vans are: Megan Krueger, Karly Bell, Jonathan Heavner
_____ I have read the Field Trip Handbook and fully understand and accept my responsibilities as Field Trip Coordinator and/or teacher chaperon making this request.

ESTIMATED FUNDING SECTION MUST BE COMPLETED by Advisor: *Check all that apply:*
Internal Acct Name & # FFA 42070
Estimated per student (PS):
Registration Fee (PS) $ 0 Transportation (PS) $ 0 Other (PS)$ 23 Hotel Share Per Night $ 50
Estimated cost to be collected from each student toward expenses above $ 123 _____No Cost to Student

How the Trip is Funded: *Check all that apply:*
X **Internal** ____**ACT** ____**Student** ____**Your School** ____**Discretionary** ____**District** ____**Other**

Megan Krueger / 01/09/2025 [redacted] Wendell Butler Jr (Jan 9, 2025 08:29 EST) / 01/09/2025
Teacher/Advisor Signature *Date* *Principal's Signature* *Date*

Other Principal's Signature Required if Chaperoning Students from Another School. (Include Justification Letter when taking students from another school).

Other School _____ *Other Principal's Signature* _____ *Date* _____

Approved by Executive Director for ACT Dr. Paul M. Jansemer Date 01/09/2025

MIS 41-01174 Approved 09/2024 Expires 09/2029
Distribution: School Management

AGENDA ITEM NO. 10.19

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval for the Manatee High School Baseball Team to Compete in the I-75 Pile Up Baseball Tournament in Knoxville, Tennessee on April 9-13, 2025 (Booster Club)

Executive Summary
The Manatee High School Baseball team has been invited to compete in the annual I-75 Pile Up baseball tournament in Tennessee. This is an invite-only tournament. This opportunity will provide district student-athletes exposure to out of state colleges to help further their academic and athletic endeavors. The trip will also focus on two visits to post-secondary academic institutions for the student-athletes to experience.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 8
Expand acceleration opportunities for all middle and high school students

Recommendation
The Superintendent recommends approval for the Manatee High School baseball team to complete in the I-75 Pile Up Baseball Tournament in Knoxville, Tennessee on April 9-13, 2025 (Booster Club).

Financial Impact
There is no cost to the General Fund. The trip is funded through the Manatee High School Booster Club.

Contact
Submitting Department: Secondary Education
Initiated By: Sharon Scarbrough

Attachments:
MHS Baseball Team travel to Knoxville, TN 4.9.25-4.13.25

School District of Manatee County Field Trip Request Form – Mandatory Form

(To be attached to the Field Trip Coordinator's Travel Authorization with the associated Expense Worksheet)

Today's Date: 1/6/25 Field Trip Dates: 4/9 - 4/13 School: MANATEE HS
Date/Time of Departure from school: ~~4/8~~ 4/9 6:00 AM
Date/Departure time from field trip location: 4/13 6:00 AM
Date/Arrival time back at school: 4/13 8:00 pm
Field Trip Coordinator: NOLAN NEIMAN
Trip Destination – Name: I-75 PICK UP TOWNY LOUDON, TN
Address: 11340 campbell lakes dr Knoxville TN Phone: 865-966-0302 Website:
Brief Description/Educational Purpose of the Trip:
BASEBALL TOWNY + COLLEGE CAMPUS VISITS (GA Gwinett college, Univ of TN, MARYVILLE COLLEGE)

Field Trip Type:

_ Type "A" (single or partial day trip in pre-approved category)
_ Type "B" * (single or partial day trip that requires District pre-approval)
X Type "C" * (all overnight or out of state trips require additional approvals as defined in the signature section below)

* Must submit to District Office for required pre-approval. See Page 5 of the School District Field Trip Handbook for timelines. Note that water-related field trips and Educational Tour Groups are Type "B." Please provide as much information as possible in this regard to expedite approval.

Group Going: BASEBALL # of Chaperones: 8 # of Students: 20

Choose the type of transportation:

_____ School Bus (bus requisition 20 days prior to trip)
_____ Special Needs Bus Is Required
_____ District Vans/Cars: Driver must be District approved.
_____ Walking: If Walking, define route: _____
Are there sidewalks and pedestrian crossings? _____
X Charter Bus from Purchasing Department Approved List (Contact Purchasing)
_____ Rental Vehicle from Purchasing Approved Company. Driver must be District approved.
_____ Educational Tour Group Name: _____ Contact Info: _____
_____ *District Employee driving their own car. Driver must be District approved.
Name of District Employee: _____
Address of District Employee: _____
Phone # District Employee: _____
Year, Type, & Make of Vehicle: _____

***If more than one, complete same information on an additional separate sheet that must be attached.**

_____ Other Provider of transportation _____
Name of Provider: _____
Address of Provider: _____
Phone # Provider: _____
Year, Type, & Make of Vehicle: _____

This provider MUST be an approved driver by the Principal.

Information about the Funding of the trip:

Funding/Costs 0
Transportation Cost 0
Other Cost 0

Internal Account# N/A
Admission Fee 0
Cost per student 0
Total Cost of the Trip 0

BOOSTER CLUB TO PAY ENT

Source funding the trip: Select all that apply.

___ Discretionary ___ District ___ Internal Accounts ___ Students/ Pay

X Other – Explain Booster Club

Requirements for District Employee Approved Drivers: Check one the following.

N/A

_____ ***Proof*** *of personal automobile liability insurance, copy of driver's license and proof of successful completion of Defensive driving course through Staff Development* ***are all attached for all district employee drivers***

_____ ***Verification*** *of insurance, driver's license, and successful completion of Defensive driving course through Staff Development must be signed below by the Principal or Executive Director.*

Name of Principal/Executive Director verifying	*Signature*	*Date*

I have read the Field Trip Handbook and fully understand and accept my responsibilities as Field Trip Coordinator.

Nolan Neeman — *Signature of Field Trip Coordinator*

1/6/25 — *Date*

Initial Approval Principal Signature/Date 1/7/25

Signature of Sponsor/Date (Initial Approval of Request) 1/6/25

Signature of Department/Team Chair/Date

Final Approval Principal Signature/Date
(Acknowledgement that Field Trip Checklist form has been returned two days prior to Field Trip)

Signature of Activities Director (H.S.)/Date 1/6/25

Type "B" and "C" Signature Approvals Below

Sharon Scarbrough

Executive Director of School Management/Date *(Required for Type "B" and "C" Field Trips)*

William Kelley (Jan 17, 2025 14:20 EST)

Director of Risk Management/Date *(Required for Type "B" and "C" Field Trips)*

Deputy Superintendent of Instructional Services/Date *(Required for Type "C" Field Trips)*

Superintendent Date *(Required for Out-of-State Field Trips. International Field Trips require Board approval)*

After receiving all necessary approvals for the Field Trip, complete the Field Trip Procedures Checklist (Appendix B) and return all documentation to the Principal at least two days prior to the trip.

MIS 41-01012 Approved 09/2024 Expires 09/2029
Distribution: School Management

AGENDA ITEM NO. 10.20

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval for the Manatee High School Band Students to Attend and Perform in the Veterans Day Celebrations and Performances in Washington D.C. on November 8th-12th, 2025 (School Internal Account)

Executive Summary
Fifty Manatee High School Band students will travel to Washington D.C. to perform in Veterans Day Celebrations along with their Band Director Carlos Galletti. The band has been invited to perform and honor our nation's veterans based on their recent success in performance evaluations and long history of excellence.

Students will perform in a ceremony at the World War II Memorial, as well as participate in a wreath laying ceremony in Arlington National Cemetery. Students will also tour our nation's capital and be given an opportunity to learn about our country's history at: the Smithsonian Museums of American History and Natural History, the National Gallery of Art, the Vietnam Veterans Memorial, Ford's Theater, the US Capitol Building, and the White House.

This opportunity will allow students the chance to perform in new venues, create national awareness of Manatee High School's band program, learn about American History in a blending of music and social studies curriculum, create lasting memories and bonds with other classmates, and show their appreciation for veterans on a national stage.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 8
Expand acceleration opportunities for all middle and high school students

Recommendation
The Superintendent recommends approval for the Manatee High School band students to attend and perform in the Veterans Day celebrations and performances in Washington D.C. on November 8th-12th, 2025 (School Internal Account).

Financial Impact
There is no cost to the General Fund. The entire trip will be covered by the school's band boosters' internal account and student fundraising.

Contact
Submitting Department: Secondary Education
Initiated By: Sharon Scarbrough

Attachments:
MHS Band travel to Washington DC 11.8.2025-11.12.2025

School District of Manatee County Field Trip Request Form – Mandatory Form

(To be attached to the Field Trip Coordinator's Travel Authorization with the associated Expense Worksheet)

Today's Date: 11/6/2025 Field Trip Dates: 11/9 - 11/12/25 School: Manatee HS
Date/Time of Departure from school: 6:00am 11/8/25
Date/Departure time from field trip location: 11/11/25 10:00pm
Date/Arrival time back at school: 11/12/25 2:30pm
Field Trip Coordinator: Gallett
Trip Destination – Name: Washington DC [Sonesta Select Rosslyn Hotel, Capitol Building, White House
Address: 1533 Clarendon Blvd, Arlington VA 22209 Phone: 703-528-2222 Website: sonesta.com
Brief Description/Educational Purpose of the Trip:
The Band will be traveling to Washington DC to learn about the nation's Capital as well as participate & perform in Veteran's Day celebrations.

Field Trip Type:

_ Type "A" (single or partial day trip in pre-approved category)
_ Type "B" * (single or partial day trip that requires District pre-approval)
X Type "C" * (all overnight or out of state trips require additional approvals as defined in the signature section below.)

* Must submit to District Office for required pre-approval. See Page 5 of the School District Field Trip Handbook for timelines. Note that water-related field trips and Educational Tour Groups are Type "B." Please provide as much information as possible in this regard to expedite approval.

Group Going: Band # of Chaperones: 12 # of Students: 40

Choose the type of transportation:

_____ School Bus (bus requisition 20 days prior to trip)
_____ Special Needs Bus Is Required
_____ District Vans/Cars: Driver must be District approved.
_____ Walking: If Walking, define route: _____
_____
Are there sidewalks and pedestrian crossings? _____
X Charter Bus from Purchasing Department Approved List (Contact Purchasing)
_____ Rental Vehicle from Purchasing Approved Company. Driver must be District approved.
_____ Educational Tour Group Name: _____ Contact Info: _____
_____ *District Employee driving their own car. Driver must be District approved.
Name of District Employee: _____
Address of District Employee: _____
Phone # District Employee: _____
Year, Type, & Make of Vehicle: _____

***If more than one, complete same information on an additional separate sheet that must be attached.**

_____ Other Provider of transportation _____
Name of Provider: _____
Address of Provider: _____
Phone # Provider: _____
Year, Type, & Make of Vehicle: _____

This provider MUST be an approved driver by the Principal.

Information about the Funding of the trip:

Funding/Costs_____ Internal Account#_____
Transportation Cost_____ Admission Fee _____
Other Cost_____ Cost per student 100
Total Cost of the Trip_____

Source funding the trip: Select all that apply.

____ Discretionary ____ District ____ Internal Accounts X Students/ Pay

X Other – Explain: Band Booster Account (External)

Requirements for District Employee Approved Drivers: Check one the following.

_____ ***Proof*** *of personal automobile liability insurance, copy of driver's license and proof of successful completion of Defensive driving course through Staff Development* ***are all attached for all district employee drivers.***

_____ ***Verification*** *of insurance, driver's license, and successful completion of Defensive driving course through Staff Development must be signed below by the Principal or Executive Director.*

Name of Principal/Executive Director verifying	*Signature*	*Date*

I have read the Field Trip Handbook and fully understand and accept my responsibilities as Field Trip Coordinator.

Signature of Field Trip Coordinator — *Date* 1/6/2025

Initial Approval Principal Signature/Date 1/9/25 — *Signature of Sponsor/Date (Initial Approval of Request)*

Signature of Department/Team Chair/Date 1/7/25

Final Approval Principal Signature/Date
(Acknowledgement that Field Trip Checklist form has been returned two days prior to Field Trip.)

Signature of Activities Director (H.S.)/Date 1/7/25

Type "B" and "C" Signature Approvals Below

Sharon Scarbrough

Executive Director of School Management/Date *(Required for Type "B" and "C" Field Trips)*

William Kelley (Jan 27, 2025 11:54 EST)

Director of Risk Management/Date *(Required for Type "B" and "C" Field Trips)*

Derek Jensen (Jan 28, 2025 08:12 EST)

Deputy Superintendent of Instructional Services/Date *(Required for Type "C" Field Trips)*

Superintendent/Date *(Required for Out-of-State Field Trips. International Field Trips require Board approval)*

After receiving all necessary approvals for the Field Trip, complete the Field Trip Procedures Checklist (Appendix B) and return all documentation to the Principal at least two days prior to the trip.

MIS 41-01012, Approved 09/2024 Expires 09/2029
Distribution: School Management

AGENDA ITEM NO. 13.1

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of the Budget Amendments for December 2024 (No Financial Impact)

Executive Summary
State Board of Administration Rule 6A-1.007(2) states, "The School Board shall approve amendments to the district school budget whenever the function and object amounts in the accounts prescribed by the State Board for the budget form are changed in the original budget approved by the School Board."

The following table reflects changes in fund balance by fund for the month of December 2024.

	General Fund	Debt Service	Capital Outlay	Federal Funds	Food Service	Internal Service*	Trust & Agency
Budgeted Ending Fund Balance 11/30/2024	$51,839,453	$14,155,986	$118,730,375	$0	$10,223,931	$13,385,386	$0
Fiscal Impact	$72,026	$23,118	$(428,203)	$0	$0	$0	$0
Budgeted Ending Fund Balance 12/31/2024	$51,911,479	$14,179,104	$118,302,172	$0	$10,223,931	$13,385,386	$0

*Self-insurance Health Fund and Worker's Compensation Fund

General Fund budgeted ending fund balance increased by $72,026 mainly due to reduced estimates for utilities $1.1 million, substitutes $516,000, and terminal payments $440,000 based on trends partially offset by computer refresh $2.0 million.

Debt Service Fund budgeted ending fund balance increased by $23,118 due to interest on investments.

Capital Outlay Fund budgeted ending fund balance decreased by $428,203 primarily due to High School Field Synthetic Turf upgrade project $627,648 and Rowlett Charter School 2024-25 Tech Grant $89,497 partially offset by increased estimate of interest on investments $300,000.

There were no other changes to the budgeted ending fund balances.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of the budget amendments for December 2024 (No Financial Impact).

Financial Impact
The General Fund budgeted ending assigned/unassigned fund balance as of December 31,2024 is 8.59%.

Contact
Submitting Department: Budget Department
Initiated By: Gina Maliniak

Attachments:
Budget Amendments - Summary - December, 2024
Budget Amendments - Combined - December, 2024

December 2024 Budget Amendment Summary
All Funds

Year	2025
Posting Period	6
Entry Type	(All)

Row Labels	Sum of YTD Current
1	**-$72,026**
3	
10101 General Fund	-$492,454
10102 General Fund Grants	-$24,494
4	
10101 General Fund	$420,428
10102 General Fund Grants	$24,494
2	**-$23,119**
3	
29123 Lease Purchase Bond 2023	-$10
29190 Lease Purchase Bond 2015	-$10
29193 Lease Purchase Bond 2017	-$30
29196 Lease Purchase Bond 2016	-$9
29901 QSCB 2010	-$23,059
3	**$428,203**
3	
39192 Sales Tax Proceeds	-$150,000
39197 Impact Fees	-$150,000
4	
37023 Local Capital Improvement 2223	$0
37024 Local Capital Improvement 2324	$0
37025 Local Capital Improvement 2425	$634,132
39123 COPS Series 2023A	$0
39192 Sales Tax Proceeds	$94,071
39197 Impact Fees	$0
4	**$0**
3	
41001 Food Services	-$100
42201 Federal Non Cash Advance	-$109,043
4	
41001 Food Services	$100
42101 Federal Cash Advance	$0
42201 Federal Non Cash Advance	$109,043
7	**$0**
3	
71101 Self-Insurance - Health	$120,984
4	
71101 Self-Insurance - Health	-$120,984
8	**$0**
3	
85001 Financial Aid Fee Trust	-$26,218
85002 Donations & Scholarship Fund	-$2,125
4	
85001 Financial Aid Fee Trust	$26,218
85002 Donations & Scholarship Fund	$2,125
Grand Total	**$333,058**

Capital Fund
December 2024 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(303,480,407)	(303,480,407)	-	0.00%	
3XX	Revenues	(222,799,496)	(223,229,880)	(430,385)	0.19%	
3XX	Transfers In and Other Funding Sources	(145,962,880)	(145,962,880)	-	0.00%	
74X	Facility Acquisition and Construction	492,659,978	493,383,104	723,126	0.15%	
92X	Debt Service	1,940,053	1,946,021	5,968	0.31%	
97X	Transfer Out	58,912,376	59,041,870	129,494	0.22%	
9XX	Budgeted Fund Balance	118,730,375	118,302,172	(428,203)	-0.36%	

Debt Service Fund
December 2024 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(13,864,339)	(13,864,339)	-	0.00%	
3XX	Revenues	(1,637,407)	(1,660,525)	(23,119)	1.41%	
3XX	Transfers In	(33,994,051)	(33,994,051)	-	0.00%	
92X	Debt Service	35,339,811	35,339,811	-	0.00%	
9XX	Budgeted Fund Balance	14,155,986	14,179,104	23,119	0.16%	

General Fund
December 2024 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(112,741,820)	(112,741,820)	-	0.00%	
3XX	Revenues	(585,890,805)	(586,407,753)	(516,948)	0.09%	
3XX	Transfers In and Other Funding Sources	(25,061,165)	(25,061,165)	-	0.00%	
5XX	Instructional	440,864,898	439,862,631	(1,002,268)	-0.23%	
61X	Student Support Services	29,142,731	29,123,350	(19,382)	-0.07%	
62X	Instructional Media Services	5,762,149	5,762,149	-	0.00%	
63X	Instruction and Curriculum Development	9,642,918	9,740,331	97,413	1.01%	
64X	Instructional Staff Training	2,280,610	2,308,950	28,340	1.24%	
65X	Instructional Technology	147	147	-	0.00%	
71X	Board	1,712,123	1,720,673	8,550	0.50%	
72X	General Admin Superintendent	4,460,321	4,446,540	(13,781)	-0.31%	
73X	School Administration	38,646,402	38,639,171	(7,231)	-0.02%	
74X	Facility Acquisition and Construction	11,577,584	11,606,646	29,061	0.25%	
75X	Fiscal Services	3,896,745	3,838,121	(58,624)	-1.50%	
77X	Central Services	17,614,208	18,247,719	633,511	3.60%	
78X	Transportation	21,512,107	21,499,722	(12,385)	-0.06%	
79X	Operation of Plant	53,007,851	52,005,515	(1,002,336)	-1.89%	
81X	Maintenance of Plant	12,826,695	12,792,232	(34,463)	-0.27%	
82X	Administrative Technology	9,161,880	11,145,909	1,984,030	21.66%	**1**
91X	Community Services	8,047,308	7,861,796	(185,512)	-2.31%	
92X	Debt Service	822,150	822,150	-	0.00%	
97X	Transfer Out	875,508	875,508	-	0.00%	
9XX	Budgeted Fund Balance	51,839,453	51,911,479	72,026	0.14%	

Reference 1 - Comments for Functional Changes over 5%:	Budget Amendment
Computer Refresh	2,000,000
Other misc adjustments	(15,970)
Total	1,984,030

General Fund

December 2024 Budget Amendment Summary

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
1	6	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	82030	Site Support	411104	Adm/Direct Term (Annual Leave	9798	13706	Terminal Pay				Payroll Adjustments 11/21/24	0000120142	(15,970.39)
1	6	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	82010	Administrative Technology Se	436002	Rentals Software	9571	00000	Discretionary				Focus Analytics	0000121198	20,028.00
1	6	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	82010	Administrative Technology Se	464401	Computer Hardware-Non-Cap	9571	00000	Discretionary				Focus Analytics	0000121198	(20,028.00)
1	6	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	82010	Administrative Technology Se	464401	Computer Hardware-Non-Cap	9571	00000	Discretionary				IT Computer Purchase	0000121362	2,000,000.00
1	6	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	82010	Administrative Technology Se	464401	Computer Hardware-Non-Cap	9571	00000	Discretionary				Computer Funds from Discretionary to Central Computer	0000121486	(2,000,000.00)
1	6	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	82010	Administrative Technology Se	464401	Computer Hardware-Non-Cap	9571	35177	Central Computer Purchase				Computer Funds from Discretionary to Central Computer	0000121486	2,000,000.00
1																		Total		1,984,029.61

Health Insurance Fund
December 2024 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(13,363,719)	(13,363,719)	-	0.00%	
3XX	Revenues	(59,404,925)	(59,283,941)	120,984	-0.20%	
3XX	Transfers In	-	-	-	n/a	
75X	Fiscal Services	176,000	176,000	-	0.00%	
77X	Central Services	61,592,861	61,471,877	(120,984)	-0.20%	
9XX	Budgeted Fund Balance	10,999,783	10,999,783	-	0.00%	

Workers Comp Fund
December 2024 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(1,991,038)	(1,991,038)	-	0.00%	
3XX	Revenues	(4,600,000)	(4,600,000)	-	0.00%	
77X	Central Services	4,205,435	4,205,435	-	0.00%	
9XX	Budgeted Fund Balance	2,385,603	2,385,603	-	0.00%	

Trust & Agency Fund
December 2024 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(1,247,081)	(1,247,081)	-	0.00%	
3XX	Revenues	(948,702)	(977,046)	(28,343)	2.99%	
5XX	Instructional	2,141,882	2,168,100	26,218	1.22%	
61X	Student Support Services	4,390	4,390	-	0.00%	
63X	Instruction and Curriculum Development	25,428	17,928	(7,500)	-29.49%	**1**
72X	General Admin Superintendent	13,839	15,964	2,125	15.35%	**2**
76X	Food Services	100	100	-	0.00%	
77X	Central Services	6,374	6,374	-	0.00%	
79X	Operation of Plant	270	270	-	0.00%	
91X	Community Services	3,500	11,000	7,500	214.29%	**3**
9XX	Budgeted Fund Balance	-	-	-	n/a	

Reference 1 - Comments for Functional Changes over 5%:	Budget Amendment
Other misc adjustments	(7,500)
Total	(7,500)

Reference 2 - Comments for Functional Changes over 5%:	Budget Amendment
Other misc adjustments	2,125
Total	2,125

Reference 3 - Comments for Functional Changes over 5%:	Budget Amendment
Other misc adjustments	7,500
Total	7,500

Trust & Agency Fund

December 2024 Budget Amendment Summary

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
1	6	KK_DET_BUD	SDMC1	Transfer Adjus	Posted	85002	Donations & Scholarship Fund	63010	Instruction and Curricul	459001	Other Materials and Supplies	9305	36028	Project Heart				Move funds to pay for Salvation A	0000120964	(7,500.00)
1																		Total		(7,500.00)

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	6	KK_DET_BUD	SDMC1	Adjustment	Posted	85002	Donations & Scholarship Fund	72010	General Administration	439001	Other Purchased Services	9617	00000	Discretionary				Daily Receipts 12/10/24	0000120641	375.00
2	6	KK_DET_BUD	SDMC1	Adjustment	Posted	85002	Donations & Scholarship Fund	72010	General Administration	439001	Other Purchased Services	9617	00000	Discretionary				Daily Receipts 12/12/24	0000120907	375.00
2	6	KK_DET_BUD	SDMC1	Adjustment	Posted	85002	Donations & Scholarship Fund	72010	General Administration	439001	Other Purchased Services	9617	00000	Discretionary				Daily Receipts 12/18/24	0000121252	250.00
2	6	KK_DET_BUD	SDMC1	Adjustment	Posted	85002	Donations & Scholarship Fund	72010	General Administration	439001	Other Purchased Services	9617	00000	Discretionary				Daily Receipts 12/19/24	0000121328	375.00
2	6	KK_DET_BUD	SDMC1	Adjustment	Posted	85002	Donations & Scholarship Fund	72010	General Administration	439001	Other Purchased Services	9617	00000	Discretionary				Daily Receipts 12/20/24	0000121999	125.00
2	6	KK_DET_BUD	SDMC1	Adjustment	Posted	85002	Donations & Scholarship Fund	72010	General Administration	439001	Other Purchased Services	9617	00000	Discretionary				Daily Receipts 12/16/24	0000122294	625.00
2																		Total		2,125.00

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	6	KK_DET_BUD	SDMC1	Transfer Adjus	Posted	85002	Donations & Scholarship Fund	91010	Community Services	439001	Other Purchased Services	9305	36028	Project Heart				Move funds to pay for Salvation A	0000120964	7,500.00
3																		Total		7,500.00

Special Revenue Fund
December 2024 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	-	-	-	n/a	
3XX	Revenues	(46,977,017)	(47,086,060)	(109,043)	0.23%	
3XX	Transfers In and Other Funding Sources	-	-	-	n/a	
5XX	Instructional	23,730,563	23,734,070	3,507	0.01%	
61X	Student Support Services	3,437,814	3,547,961	110,147	3.20%	
62X	Instructional Media Services	-		-	n/a	
63X	Instruction and Curriculum Development	12,375,451	12,351,721	(23,730)	-0.19%	
64X	Instructional Staff Training	5,089,720	5,104,784	15,063	0.30%	
65X	Instructional Technology	23,468	23,468	-	0.00%	
71X	Board	-		-	n/a	
72X	General Admin Superintendent	1,696,705	1,696,705	-	0.00%	
73X	School Administration	414,459	414,459	-	0.00%	
74X	Facility Acquisition and Construction	-		-	n/a	
75X	Fiscal Services	(93,077)	(93,077)	-	0.00%	
76X	Food Services	(3,716)	(3,716)	-	0.00%	
77X	Central Services	(9,196)	(9,196)	-	0.00%	
78X	Transportation	226,687	231,242	4,555	2.01%	
79X	Operation of Plant	78,063	78,063	-	0.00%	
81X	Maintenance of Plant	-		-	n/a	
82X	Administrative Technology	(1,578)	(1,578)	-	0.00%	
91X	Community Services	11,655	11,155	(500)	-4.29%	
97X	Transfer Out	-	-	-	n/a	
9XX	Budgeted Fund Balance	-	-	-	n/a	
	The full report is available upon request of the Budget Department at the School Support Center Office					

Food Service Fund
December 2024 Budget Amendment Summary

Function	FunctionDescr	Final Budget	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(12,588,545)	(12,588,545)	-	0.00%	
3XX	Revenues	(36,033,090)	(36,033,090)	-	0.00%	
3XX	Other Funding Source	(600)	(700)	(100)	16.67%	**1**
76X	Food Services	38,384,958	38,385,058	100	0.00%	
97xx	Transfers Out	13,346	13,346	-	0.00%	
9XX	Budgeted Fund Balance	10,223,931	10,223,931	-	0.00%	

Reference 1 - Comments for Functional Changes over 5%:	Budget Amendment
Other misc adjustments	(100)
Total	(100)

Food Service Fund
December 2024 Budget Amendment Summary

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
1	6	KK_REV_BUD	SDMC1	Adjustment	Posted	41001	Food Services	30000	Revenue	374201	Other Loss Recovery	9516	00000	Discretionary				Daily Receipts 12/10/24	0000120639	(100.00)
1																		Total		(100.00)

AGENDA ITEM NO. 13.2

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Revision of the Job Description of Chief Human Resources Office to Executive Director, Human Resources (No Financial Impact)

Executive Summary
The revisions of the job description include changes to the title; job goal; knowledge, skills, and abilities; and performance responsibilities. The new title is Executive Director, Human Resources.

This request for approval aligns with the District's Strategic Plan Goal 3: Develop an innovative leadership development program and succession-planning model to attract and support quality school and District leaders.

The Superintendent recommends approval of the revised job description of Chief Human Resources Officer to Executive Director, Human Resources.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 3
Develop an innovative leadership development program and succession-planning model to attract and support quality school and District leaders

Recommendation
Motion and approval of the revised job description of Chief Human Resources Officer to Executive Director, Human Resources (No Financial Impact).

Financial Impact
There is no financial impact associated with the revisions.

Contact
Submitting Department: Human Resources

Attachments:
77304 Executive Director Staff Services SUP187 CHRO-Redlined
77304 Executive Director Staff Services SUP187 Executive Director HR-Clean

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: EXECUTIVE DIRECTOR, HUMAN RESOURCES~~CHIEF HUMAN RESOURCES OFFICER~~
State Title: Executive Director, Staff Services
SENIOR MANAGEMENT
JOB DESCRIPTION

JOB GOAL:
Provide leadership, direction, and guidance for the strategic initiatives and day-to-day operations of the Human Resources department, including finding, selecting, strategically deploying, and retaining exemplary talent for all positions in the organization in order to meet the district's mission of improved student learning and achievement. Develop~~s~~ and implement~~s~~ strategic goals in recruitment, selection, induction, deployment, performance management and retention for all employees with a strong focus on teacher and principal effectiveness.
~~Plan, organize, direct, coordinate, and supervise the operations of the Human Resource Services Division and Labor Relations; serve as a member of the Superintendent's Cabinet.~~

QUALIFICATIONS:
1. Master's degree from an accredited educational institution.
2. Certification in Educational Leadership or Educational Administration, or certification as a Human Resources professional, preferred.
~~1.~~3. Minimum of five (5) years of experience building and leading high-performing teams.
~~2.~~4. Minimum of five (5) years successful experience in leadership positions with human resources functions.~~,~~ ~~business or public administration, including experience in human resource management and labor relations. Minimum of five (5) years' experience in a senior leadership role in Human Resources.~~
~~3. Preferred certification in Educational Leadership or Educational Administration.~~

KNOWLEDGE, SKILLS, AND ABILITIES:
~~State-of-the-art~~ Knowledge of c~~C~~urrent theories, techniques, and methodologies for~~of~~ personnel and management functions. Knowledge of federal and state ~~Education Code, Government Code, and Administrative Code related to~~ personnel policies, rules, and regulations, including~~. Federal statutes, orders, and regulations related to personnel practices such as fair employment practices,~~ FLSA, ADA, and FMLA. Knowledge of a~~A~~dministrative and collective bargaining practices and techniques. Knowledge of p~~P~~rinciples and techniques of budget preparation and control. ~~Oral and written communication skills.~~ Knowledge of p~~P~~rinciples and practices of educational leadership.~~administration and supervision. Applicable laws, codes, regulations, policies, and procedures.~~ Possession of ~~I~~interpersonal skills using tact, patience, and courtesy. Ability to ~~O~~operate~~ion of~~ a computer and assigned software, including development and maintenance of spreadsheets and reports. ~~,~~ Ability to p~~P~~rovide leadership and direction to the Human Resources department ~~Services Division~~. Ability to a~~A~~nalyze problems, make decisions, and be responsible for those decisions. Ability to c~~C~~ommunicate effectively, both orally and in writing, with staff and community in a multiethnic educational environment. Ability to p~~P~~repare comprehensive narrative and statistical reports. Ability to m~~M~~aintain current knowledge of ~~applicable~~ relevant provisions of applicable federal, state and district laws, rules, and regulations and to ~~. I~~interpret, apply, and explain rules, regulations, policies, and procedures. Ability to e~~E~~stablish and maintain cooperative and effective working relationships with others. ~~Operate a computer and assigned office equipment.~~ Ability to a~~A~~nalyze situations accurately and adopt an effective course of action. Ability to m~~M~~eet schedules and time-lines, ~~. W~~work independently with little direction, and ~~. P~~plan and organize work. ~~Select, train, and evaluate performance of assigned personnel.~~

REPORTS TO:
Deputy Superintendent of Operations

SUPERVISES:
Assigned Personnel

PERFORMANCE RESPONSIBILITIES:
Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.

1. Direct, coordinate, and control the provision of personnel and management services, including certificated personnel, classified personnel, employee benefits, compensation administration, labor relations, ethics, and leadership development.
2. Develop and maintain a departmental culture in which principals and principal supervisors are viewed as a primary focus for all human resource work.
3. Develop and maintain a departmental culture in which there is a commitment to continuous improvement of human resource processes with a focus on quality, efficiency, and responsive service to all stakeholders.
~~1.~~4. Develop and maintain an organizational culture that is people-centered and focused on continuous improvement, especially related to human resources processes and systems.
~~2. Direct the Risk Management program with special focus on Insurance and Workers' Comp.~~
~~3.~~5. Direct the Employee Benefits operation including the district self-insured health program. Serve as Chairperson of the school district's Health Insurance Committee.
~~4.~~6. Plan and recommend programs, policies, goals and objectives, and priorities for the provision of human resources management and coordinate division activities with other divisions, departments, and staff functions.
~~5.~~7. Direct the implementation of human resources planning, recruitment, selection, employment, placement, discipline and due process, employee counseling, separation, and other related services and operations.
~~6.~~8. Provide input and recommendations concerning labor relations programs, including recommending new or revised labor relations policies.
9. Serve as a member of the district's collective bargaining teams, providing resources, data and other support to the Chief Negotiator as needed.
10. Develop a strategic vision and direction for the division in alignment with the strategic direction of the ~~district, and~~district and be accountable for implementation and accomplishment of results.
11. Collaborate with the Deputy Superintendent of Instruction and principal supervisors to ensure that current principals have the supports needed to become high-performing site-based human resource leaders.
12. Collaborate with the Deputy Superintendent of Instruction and principal supervisors to ensure a robust leadership development system is in place to produce a strong principal talent pipeline.
13. Collaborate with the Deputy Superintendent for Operations and the Deputy Superintendent for Business Services to ensure the development and maintenance of strong system of leadership development within non-instructional departments.
~~7.~~14. Serve as an advisor to the Superintendent related to succession planning guidance and support for key roles throughout the organization.
~~8.~~15. Direct the preparation and administration of the division budget and ensure efficient and effective use of fiscal, material, and human resources to accomplish division goals and objectives.
~~9.~~16. Plan and direct a program of performance evaluation and accountability for all district staff.
~~10.~~17. Direct the preparation and maintenance of a variety of narrative and statistical reports, records, and files related to assigned activities.
~~11.~~18. Select, train, and evaluate performance of assigned personnel.
~~12.~~19. Keep well informed about current trends and best practices in area of responsibility.
~~13.~~20. Attend meetings and conferences which promote professional growth and will benefit the District.
~~14.~~21. Promote and support professional development for self and other.
~~15.~~22. Serve as an advisor ~~Provide advice~~ to the Superintendent and Deputy Superintendent of Operations as to the personnel status of the school system and the wise use of personnel resources.
~~16.~~23. Maintain good public relations with applicants, parents, business and community groups to provide information and receive feedback.
~~17.~~24. Exhibit proactive leadership, confidence and commitment to the vision and mission of the District.
~~18.~~25. Respond quickly, accurately, and judiciously to school needs, concerns, and emergency situations.
~~19.~~26. Provide relevant information and data to others in a timely manner.
~~20.~~27. Prepare all required reports and maintain all appropriate records.
~~21.~~28. Assist in the preparation of the Board meeting agenda, preparing ~~divisional related~~ action items of routine and priority nature, as well as timely reports.
~~22.~~29. Prepare policy drafts, rules and procedures for the Deputy Superintendent of Operations. ~~for Board approval.~~

~~23.~~30. Serve as a member of the Superintendent's ~~Senior~~ Leadership Team.
~~24. Exercise proactive leadership in promoting the vision and mission of the District.~~
~~25.~~31. Perform other related duties as assigned.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
06/03/2013

Revised:
07/22/2013
01/06/2015
06/12/2018
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D16
SHORT TITLE: SUP187
STATE JOB CODE: 77304

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: EXECUTIVE DIRECTOR, HUMAN RESOURCES
State Title: Executive Director, Staff Services
SENIOR MANAGEMENT
JOB DESCRIPTION

JOB GOAL:
Provide leadership, direction, and guidance for the strategic initiatives and day-to-day operations of the Human Resources department, including finding, selecting, strategically deploying, and retaining exemplary talent for all positions in the organization in order to meet the district's mission of improved student learning and achievement. Develop and implement strategic goals in recruitment, selection, induction, deployment, performance management and retention for all employees with a strong focus on teacher and principal effectiveness.

QUALIFICATIONS:
1. Master's degree from an accredited educational institution.
2. Certification in Educational Leadership or Educational Administration, or certification as a Human Resources professional, preferred.
3. Minimum of five (5) years of experience building and leading high-performing teams.
4. Minimum of five (5) years successful experience in leadership positions with human resources functions.

KNOWLEDGE, SKILLS, AND ABILITIES:
Knowledge of current theories, techniques, and methodologies for personnel and management functions. Knowledge of federal and state personnel policies, rules, and regulations, including FLSA, ADA, and FMLA. Knowledge of administrative and collective bargaining practices and techniques. Knowledge of principles and techniques of budget preparation and control. Knowledge of principles and practices of educational leadership. Possession of interpersonal skills using tact, patience, and courtesy. Ability to operate a computer and assigned software, including development and maintenance of spreadsheets and reports. Ability to provide leadership and direction to the Human Resources department. Ability to analyze problems, make decisions, and be responsible for those decisions. Ability to communicate effectively, both orally and in writing, with staff and community in a multiethnic educational environment. Ability to prepare comprehensive narrative and statistical reports. Ability to maintain current knowledge of relevant provisions of applicable federal, state and district laws, rules, and regulations and to interpret, apply, and explain rules, regulations, policies, and procedures. Ability to establish and maintain cooperative and effective working relationships with others. Ability to analyze situations accurately and adopt an effective course of action. Ability to meet schedules and timelines, work independently with little direction, and plan and organize work.

REPORTS TO:
Deputy Superintendent of Operations

SUPERVISES:
Assigned Personnel

PERFORMANCE RESPONSIBILITIES:
Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.

1. Direct, coordinate, and control the provision of personnel and management services, including certificated personnel, classified personnel, employee benefits, compensation administration, labor relations, ethics, and leadership development.
2. Develop and maintain a departmental culture in which principals and principal supervisors are viewed as a primary focus for all human resource work.
3. Develop and maintain a departmental culture in which there is a commitment to continuous improvement of human resource processes with a focus on quality, efficiency, and responsive service to all stakeholders.

4. Develop and maintain an organizational culture that is people-centered and focused on continuous improvement, especially related to human resources processes and systems.
5. Direct the Employee Benefits operation including the district self-insured health program. Serve as Chairperson of the school district's Health Insurance Committee.
6. Plan and recommend programs, policies, goals and objectives, and priorities for the provision of human resources management and coordinate division activities with other divisions, departments, and staff functions.
7. Direct the implementation of human resources planning, recruitment, selection, employment, placement, discipline and due process, employee counseling, separation, and other related services and operations.
8. Provide input and recommendations concerning labor relations programs, including recommending new or revised labor relations policies.
9. Serve as a member of the district's collective bargaining teams, providing resources, data and other support to the Chief Negotiator as needed.
10. Develop a strategic vision and direction for the division in alignment with the strategic direction of the district and be accountable for implementation and accomplishment of results.
11. Collaborate with the Deputy Superintendent of Instruction and principal supervisors to ensure that current principals have the supports needed to become high-performing site-based human resource leaders.
12. Collaborate with the Deputy Superintendent of Instruction and principal supervisors to ensure a robust leadership development system is in place to produce a strong principal talent pipeline.
13. Collaborate with the Deputy Superintendent for Operations and the Deputy Superintendent for Business Services to ensure the development and maintenance of strong system of leadership development within non-instructional departments.
14. Serve as an advisor to the Superintendent related to succession planning guidance and support for key roles throughout the organization.
15. Direct the preparation and administration of the division budget and ensure efficient and effective use of fiscal, material, and human resources to accomplish division goals and objectives.
16. Plan and direct a program of performance evaluation and accountability for all district staff.
17. Direct the preparation and maintenance of a variety of narrative and statistical reports, records, and files related to assigned activities.
18. Select, train, and evaluate performance of assigned personnel.
19. Keep well informed about current trends and best practices in area of responsibility.
20. Attend meetings and conferences which promote professional growth and will benefit the District.
21. Promote and support professional development for self and other.
22. Serve as an advisor to the Superintendent and Deputy Superintendent of Operations as to the personnel status of the school system and the wise use of personnel resources.
23. Maintain good public relations with applicants, parents, business and community groups to provide information and receive feedback.
24. Exhibit proactive leadership, confidence and commitment to the vision and mission of the District.
25. Respond quickly, accurately, and judiciously to school needs, concerns, and emergency situations.
26. Provide relevant information and data to others in a timely manner.
27. Prepare all required reports and maintain all appropriate records.
28. Assist in the preparation of the Board meeting agenda, preparing action items of routine and priority nature, as well as timely reports.
29. Prepare policy drafts, rules and procedures for the Deputy Superintendent of Operations.
30. Serve as a member of the Superintendent's Leadership Team.
31. Perform other related duties as assigned.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
06/03/2013

Revised:
07/22/2013
01/06/2015
06/12/2018
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D16
SHORT TITLE: SUP187
STATE JOB CODE: 77304

AGENDA ITEM NO. 13.3

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of Advertising a Notice of Intent to Amend School Board Policies, Including New Board Policies, and Setting a Public Hearing at the Board Meeting on March 11, 2025 (General Fund)

Executive Summary
Policies to be updated include the following:

Bylaw 0143.1
Bylaw 0149.1
Policy 2431.06
Policy 4430.03
Policy 7540.07
Policy 8405
Policy 8710

The purpose of the requested amendment is to update the following School Board policies to conform to current legislation and statutes.

Approving the advertising and setting Public Hearing assures compliance with the provisions of Section 120.54 (3)(a)1, Florida Statutes (2021).

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
Approval of advertising a Notice of Intent to Amend School Board Policies, including new Board Policies, and setting a Public Hearing at the Board Meeting on March 11, 2025 (General Fund).

Financial Impact
The cost to implement this agenda item will not exceed $200.00 for advertising in the newspaper. The funding source for this expenditure is the General Operating Fund and is included in the Board's approved budget for the 2024-2025 school year.

Contact
Submitting Department: Administration
Initiated By: Kevin Chapman

Attachments:
Board Policies for February 11 Board Meeting

Approval of Advertising a Notice of Intent to Amend School Board Policies and Setting a Public Hearing at the Board Meeting on March 11, 2025

Bylaw 0143.01 – Residence Areas (Revised)
Revisions made per change in state statute.

Bylaw 0149.1 – Public Expressions of Members (Revised)
Revisions made per SDMC.

Policy 2431.06 – Name, Image, and Likeness (NIL) in Athletics (New)
The Florida High School Athletics Association (FHSAA) revised its Bylaws (Article 9 - Student Eligibility) to outline requirements for student-athletes desiring to use and benefit from their Name, Image, and Likeness (NIL). Thus, the provisions of this policy largely track the FHSAA's Bylaws.

Policy 4430.03 – Sick Leave (Revised)
Revisions made per SDMC.

Policy 7540.07 – Artificial Intelligence (AI) (New)
New policy for SDMC that includes SDMC revisions.

Policy 8405 – School Safety and Security (Revised)
Revisions due to recent FLDOE rulemaking and legislative changes.

Policy 8710 – Insurance, Risk Management, and Claims Settlement (Revised)
Revisions made per SDMC.

0143.1 - **RESIDENCE AREAS**

As provided by law, the School Board may make any changes it deems necessary in the boundaries of any Board member residence area ~~in odd-numbered years~~, provided that such a change shall not be made in the 270 days before a general election, and that no changes would disqualify an incumbent member during his/her elected term.

For the purpose of nominating and electing Board members, Manatee County shall be divided into five (5) Board member residence areas, which shall be numbered one (1) to five (5) inclusive, so that each area will be, as nearly as practicable, equal in population.

The Board may make any change which it deems necessary in the boundaries of any Board residence area at any meeting of the Board~~; provided that such changes shall be made only in odd-numbered years~~, ~~and~~ provided ~~further,~~ that no change which would affect the residence qualifications of any incumbent member shall disqualify such incumbent member during the term of which s/he is elected.

Such changes in boundaries shall be shown by resolution spread upon the minutes of the Board, and shall be recorded in the office of the Clerk of the Circuit Court, and shall be published at least once in a newspaper published in the county within thirty (30) days after the adoption of the resolution or as otherwise provided by law. A certified copy of this resolution shall be transmitted to the office of the Secretary of State.

~~Beginning with the 2012 elections, the Board member residence areas shall be as indicated on the attached map and legal descriptions and is subject to changes in accordance with this policy.~~

Revised 4/13/21

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F.S. 1001.36(2)

~~**Last Modified by Juli Schlarb on March 2, 2023**~~

0149.1 – PROCLAMATIONS AND PUBLIC EXPRESSIONS OF MEMBERS

The School Board of Manatee County does not consider or adopt proclamations on agendas of meetings and workshops.

Any School Board member may honor or commemorate individuals, groups, or celebratory events during his/her respective comment time at Board meetings.

Individual School Board members may make public statements on school matters to local media and/or to local or State officials.

Board members should, when writing or speaking on school matters to the media, legislators, and other officials, make it clear that their views do not necessarily reflect the views of the Board or of their colleagues on the Board.

Revised 4/13/21

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Book: Local Policies for Update
Section: Special Update - Sept 2024
Title: New Policy - Special Update - Sept 2024 - NAME, IMAGE, AND LIKENESS (NIL) IN ATHLETICS
Number: po2431.06

2431.06 - **NAME, IMAGE, AND LIKENESS (NIL) IN ATHLETICS**

The School Board recognizes the rights of student-athletes to use and benefit from their name, image, and likeness (NIL) in various activities. However, students are still required to comply with Florida law, the rules of the State Board of Education, and the policies of the Board as they relate to the conduct of student athletes and the administration and financial control of the athletic program. Likewise, student athletes must comply with all applicable bylaws of the Florida High School Athletics Association (FHSAA). Failure to adhere to any of these laws, rules, and/or regulations may, among other things, impact the amateur status of a student athlete.

Prohibited NIL Activities

In accordance with FHSAA bylaws, student athletes:

A. are prohibited from making any reference to and will not otherwise use or authorize others to use the uniforms, logos, mascots, insignia, or identifying marks of a District or FHSAA member school, the FHSAA, the National Federation of State High School Athletic Associations (NFHS), and/or any FHSAA, NFHS, or member school event, game, or championship when engaging in any NIL activity. Student athletes are prohibited from monetizing their NIL with the use of their school's uniform, equipment, logo, name, proprietary patents, products, and/or copyrights associated with a District or FHSAA member school, NFHS, and/or School District, either in public, print, or social media platforms, unless granted authorization by prior written consent from the school, District or governing body of the school, or association, respectively;

B. may not endorse or promote any third-party entities, goods, or services during school-/District-sponsored activities or FHSAA activities;

C. may not make any reference to FHSAA, NFHS, school, or District accolades or championships in NIL activities for which they are compensated;

D. are prohibited from engaging in any NIL activities involving the following categories of products and services:

1. adult entertainment products and services;

2. alcohol, tobacco, vaping, and nicotine products;

3. cannabis products;

4. controlled substances;

5. prescription pharmaceuticals;

6. gambling, including sports betting, the lottery, and betting in connection with video games, online games, and mobile devices;

7. weapons, firearms, and ammunition;

8. political or social activism; and

9. NIL collectives.

NIL activities and agreements shall not be used to recruit student athletes to attend a particular school in order to participate in interscholastic athletics.

NIL Collectives

NIL collectives are independent entities, organizations, and groups that seek to direct or provide, either directly or indirectly, incentives to student athletes based on the student athletes' NIL. NIL collectives are independent from, and not affiliated with, the Board or District.

District Personnel

No District employee, athletic department staff member, or representative of a school's athletic interests as defined in FHSAA bylaws may form, direct, offer, provide, or otherwise engage in any activity outlined in FHSAA bylaws related to NILs and are subject to all prohibitions set forth therein.

Amateur Status and Other Implications

Student athletes engaging in NIL activities or entering into NIL agreements under FHSAA bylaws are solely responsible for determining whether their actions may impact their eligibility under the rules and regulations of the National Collegiate Athletic Association (NCAA), National Association of Intercollegiate Athletics (NAIA), National Junior College Athletic Association (NJCAA), and/or the governing body of the sport in which they may participate, and are encouraged to contact such organizations. Compliance with this policy does not ensure that a student athlete's amateur status or eligibility to participate under the rules of the governing body of their sport will not be

impacted.

Student athletes are further encouraged to seek legal counsel and tax advice when contemplating their participation in an NIL activity or whether to enter into an NIL agreement.

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Legal References
F.S. 1001.41
F.S. 1001.42
F.S. 1006.20
FHSAA Bylaws

Professionals and hourly non-bargaining employees who are appointed to work half-time or more shall earn one (1) day of paid sick leave for each full month of employment. Earned sick leave shall be pro-rated in proportion to the number of hours employed per day. Sick leave may not be used before it is earned and credited.

In an effort to prevent the spread of infectious illnesses, employees should not report to work while they are ill. Employees should remain home if they are sick. Employees who report to work ill may be sent home in accordance with these guidelines. Factors to be considered in making this determination include, but are not limited to, is the employee having issues performing his/her duties; does s/he pose a possible risk or danger to themselves or others while performing work duties; is s/he required to travel on behalf of the District; does s/he pose a risk to co-workers and/or students. Employees may be required to provide a doctor's note stating they are able to return to work. Time away from work will follow the standard attendance policy.

A. Accrual

1. Four (4) days of earned sick leave credit shall be annually advanced at the end of the first month of employment of each contract year, and one (1) day of sick leave will be advanced at the end of each successive month of employment. However, each employee is entitled to earn no more than one (1) day of sick leave times the number of months of employment during the year of employment.

2. An employee who is in an active pay status, including leave with pay, shall earn sick leave for each month in which s/he receives pay for one (1) day more than half the number of work days during that month.

3. If the employee terminates his/her employment and has not accrued the four (4) days of sick leave available to him/her, the School Board may withhold the average daily amount for the days of sick leave used but unearned by the employee.

4. Sick leave shall be cumulative from year to year.

B. Use

1. An employee taking sick leave shall notify the appropriate supervisor and file a certificate of absence before beginning the leave, if possible. In an emergency, the certificate of absence may be filed immediately following return to duty.

2. Sick leave may be taken for the following reasons:

   a. when the employee is unable to perform his/her duty in the school on account of personal sickness, accident, disability, or extended personal illness, and consequently has to be absent from his/her work;

   b. for the illness or death of the employee's spouse, child, father, mother, brother, sister, other close relative, or member of the employee's own household;

   c. as personal leave with pay for up to half of the accrual days given per fiscal year; and

d. for the maternity or paternity of the employee or the employee's spouse, child, other close relative, or member of the employee's own household.

C. Transfer

1. From Other Public Schools

Sick leave may not be transferred from other public schools in Florida funded through the Florida Education Finance Program, except as approved by the Board.

2. From Department of Children and Family Services (DCF)

Educational personnel in DCF residential care facilities who are employed by the Board under the provisions of F.S. 402.22(1)(d) may request, and the Board shall accept, a lump sum transfer of accumulated sick leave for such person employed by the Board in a position that is eligible to accrue sick leave under policies of the Board.

3. To Family Members

An employee may authorize transfer of accrued sick leave to his/her spouse, child, parent, or sibling, who is also a District employee, provided that the transfer relates to one of the reasons set forth in Paragraph (B)(2) herein.

The personnel administrator approving the leave may require documentation of the recipient's relationship to the authorizing employee.

(F.S. 1012.61(2)(e)1)

~~4. To Other Board Employees~~

~~An employee may donate (i.e., authorize transfer of) his/her accrued sick leave to another Board employee, provided that the transfer relates to one of the reasons set forth in Paragraph (B)(2) herein. The authorizing employee must retain at least five (5) days of sick leave, as of the time of donation under this policy.~~

~~The recipient must provide documentation from the treating physician of the illness, accident, or injury for which leave is needed.~~

~~The recipient must anticipate the need for at least three (3) days of sick leave in order to receive transfers under this policy.~~

~~Any transferred sick leave that is not used as anticipated shall be returned to the authorizing administrator, upon the recipient's return to work. In the case of multiple donors, the unused leave will be returned pro rata to each donor.~~

~~The person receiving the transfer may not use the donated sick leave until s/he has exhausted all of his/her own accrued sick leave, excluding sick leave from a sick leave bank, if the recipient participated in a sick leave bank.~~

~~Donated sick leave shall have no value for terminal pay.~~

~~(F.S. 1012.61(2)(e)2)~~

-

D. Terminal

1. The terminal sick leave benefit shall be provided in a manner consistent with Florida Statutes for all employees as defined by Florida Retirement System (FRS) rules at the time of the employee's retirement.

2. If a retiree who has previously received terminal pay benefits returns to active employment, they are not eligible for additional terminal pay benefits.

3. General provisions: Only those sick days earned during employment with the Board shall be used to calculate terminal pay benefits.

4. Benefits upon Normal or Early Retirement

   Employees shall be eligible for terminal sick pay benefits at the time of their retirement from the Board if they elect to take normal or early retirement as defined by FRS rules at the time of their retirement. Benefits will be paid in accordance with the following criteria:

   a. Beginning year twenty-six (26) and thereafter, the daily rate of pay multiplied by 100% times the number of days of sick leave accumulated.

   b. Beginning year sixteen (16) through completion of year twenty-five (25) the daily rate of pay multiplied by seventy-five percent (75%) times the number of days of sick leave accumulated.

   c. From zero (0) year to the completion of the 15th year of service in Manatee County, the daily rate of pay multiplied by fifty (50%) times the number of days of sick leave accumulated.

The employee's average base salary rate over the last five (5) years of employment with the School District will be used to calculate terminal pay benefits.

Revised 8/11/20
Revised 7/27/21

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Legal

F.S. 112.08
F.S. 112.21
F.S. 120.54
F.S. 402.22
F.S. 1001.41
F.S. 1001.42(5)
F.S. 1001.43(11)
F.S. 1012.22
F.S. 1012.23
F.S. 1012.61
F.S. 1012.62
F.S. 1012.66

7540.07 - **ARTIFICIAL INTELLIGENCE (AI)**

The School Board recognizes the positive impact that Artificial Intelligence (AI) technology may have in the District's educational program and operations. The Superintendent is authorized to support the use of artificial intelligence technology when its use is consistent with the District's mission, goals, and operational integrity.

Any use of artificial intelligence technology in the District's educational program or operations must be in accordance with State and Federal law as well as Board policies. ~~policies ( ) including, but not limited to the following: Policy 5500 – *Student Conduct*; Policy 5517 – *Anti-Harassment*; Policy 5517.01 – *Bullying and Harassment*; Policy 2266 – *Nondiscrimination on the Basis of Sex in Education Programs and Activities;* Policy 8330 – *Student Records*; Policy 7540.03 – *Student Internet Safety and Acceptable Use*; Policy 7540.01 – Technology Privacy; Policy 7540.02 – Web Content, Services, and Apps~~ and ~~Policy 7540.04 – *Staff Technology Acceptable Use and Safety.*~~ Any use of artificial intelligence technology must comply with all applicable state and federal laws, rules, and regulations and shall not be used to discriminate against any protected class of individuals.

Student use of Artificial Intelligence and Natural Language Processing Tools (AI/NLP tools)

Unauthorized use of AI/NLP tools is considered a form of plagiarism per Policy 7540.03 and any student found using these tools without permission or in a prohibited manner will be disciplined in accordance with the Student Code of Conduct.

Notwithstanding the preceding, students can use AI/NLP tools in the school setting if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical and responsible manner including proper citation. Teachers have the discretion to authorize students to use AI/NLP tools for the following uses:

A. Research assistance: AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.

B. Data Analysis: AI/NLP tools can be used to help students to analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments – e.g., scientific experiments and marketing research.

C. Language translation: AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.

D. Writing assistance: AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills.

E. Accessibility: AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to read texts and AI-powered translation tools can help students with hearing impairments understand spoken language.

As outlined above, under appropriate circumstances, AI/NLP tools can be effectively used as a supplement to and not a replacement for traditional learning methods. Consequently, with prior teacher permission/consent, students can use such resources to help them better understand and analyze information and/or access course materials. If a student has any questions about whether they are permitted to use AI/NLP tools for a specific class assignment, they should ask their teacher.

Violation of this policy may result in disciplinary consequences. Students may be disciplined for violations, up to and including suspension or expulsion.

School District of Manatee County (SDMC) staff may employ AI for administrative and instructional functions as follows:

Allowable Staff Uses:

- Automating repetitive administrative tasks such as scheduling, reminders, email management and communication
- Using tools to assist in creating educational content ensuring proper citation of AI usage
- Adaptive learning platforms that customize teaching to individual student needs
- Augmented feedback and grading that delivers individualized feedback on student assignments
- Leveraging real-time translation services to support multilingual communication
- Accessibility Tools
- Research assistance providing data analysis and citation generation

Unallowable Staff Uses:

- Unauthorized data access
- Collecting or storing student/staff data in violation of privacy laws
- Health data analysis without explicit consent from the individuals concerned

SDMC reserves the authority to immediately suspend or revoke access to user accounts to ensure the safety of students, employees, SDMC data, property, and technological assets

Staff may be disciplined for violations, up to and including suspension or termination of employment.

The administration will refer any illegal acts to law enforcement.

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8405 - **SCHOOL SAFETY AND SECURITY**

The School Board is committed to maintaining a safe, secure, and drug-free environment in all of the District's schools.

School crime and violence are multifaceted problems that need to be addressed in a manner that utilizes all available resources in the community through a coordinated effort of District personnel, law enforcement agencies, first responders, and families. The Board further believes that school administrators and local law enforcement officials must work together to provide for the safety and welfare of students while they are at school or a school-related event or are on their way to and from school.

The Superintendent, in conjunction with the School Safety Specialist, shall develop a *School Safety and Security Plan* with input from representatives of the local law enforcement and first responder agencies.

Included within the District's School Safety and Security Plan shall be a District Active Assailant Response Plan (DAARP). The DAARP shall include, at a minimum, procedures addressing the following:

A. security assessments;

B. roles and responsibilities of District personnel;

C. roles and responsibilities of Safe-School Officers (Policy 8407 - *Safe-School Officers*);

D. information sharing;

E. training of District personnel and exercises/drills, including training standards;

F. identification of Safe Spaces and Command Posts;

G. response to the threat of an active assailant, including the following three (3) strategies: evading or evacuating, taking cover or hiding, and responding to or fighting back;

H. response to the presence of an active assailant on school grounds;

I. communication with law enforcement prior to and after law Enforcement arrives on school grounds;

J. responsibilities prior to law enforcement arrival;

K. responsibilities when law enforcement arrives on school grounds;

L. communication with the public; and

M. post-incident recovery.

The District will adopt its DAARP annually by October 1.

Further, by October 1st of each year, the Superintendent shall certify to the Office of Safe Schools and document in the Florida Safe Schools Assessment Tool that all school personnel has received annual training on the procedures contained in the District's DAARP.

School Safety Specialist

The Superintendent is responsible for designating the District's School Safety Specialist. The School Safety Specialist must be a school administrator employed by the District or a law enforcement officer employed by the Manatee County Sheriff's Office. Prior to appointing a law enforcement officer to serve as the School Safety Specialist, the Superintendent must verify that the law enforcement officer has met all statutory requirements and has been authorized and approved by the Manatee County Sheriff's Office to serve as the School Safety Specialist.

By August 1 of each year, the District will submit the School Safety Specialist's name, phone number, and email address to the Office of Safe Schools at SafeSchools@fldoe.org. The District will notify the Office of Safe Schools within one (1) school day whenever there is a change related to the contact information for the School Safety Specialist.

A. Training

Within thirty (30) calendar days of appointment, the District's School Safety Specialist must complete and thereafter maintain certificates of completion of the following online Federal Emergency Management Agency Independent Study courses: Multi-Hazard Planning for Childcare; Introduction to the Incident Command System, ICS 100; Preparing for Mass Casualty Incidents: A Guide for Schools, Higher Education, and Houses of Worship; Multi-Hazard Emergency Planning for Schools; and Planning for the Needs of Children in Disasters.

Within one (1) year of appointment, and annually thereafter, the District School Safety Specialist must earn a certificate of completion of school safety specialist training provided by the Office of Safe Schools.

The District's School Safety Specialist shall earn, or designate one (1) or more individuals to earn, certification as a youth mental health awareness and assistance trainer as set forth in F.S. 1012.584.

B. Responsibilities

The School Safety Specialist is responsible for the supervision and oversight for all school safety and security personnel, policies, and procedures in the District, including at charter schools. The School Safety Specialist's responsibilities include, but are not limited to, the following:

1. reviewing at least annually District and charter schools policies and procedures for compliance with Florida law and applicable rules, as provided by F.S. 1006.07 (6)(a)1., including the District's timely and accurate submission of school environmental safety incident reports to the Department pursuant to F.S. 1001.212;

   The School Safety Specialist is responsible for submitting all Board and District charter school policies and procedures pertaining to the health, safety, or welfare of students to the Office of Safe Schools by July 1 of each year.

2. providing necessary training and resources to students and staff in matters relating to youth mental health awareness and assistance; emergency procedures, including active shooter training; and school safety and security;

3. serving as the District liaison with local public safety agencies and national, State, and community agencies and organizations in matters of school safety and security;

4. conduct annually on or before October 1, in collaboration with the appropriate public safety agencies, a school security risk assessment at each District school using the Florida Safe Schools Assessment Tool developed by the Office of Safe Schools;

   The District will report to FLDOE by October 15th of each year that all public schools within the District have completed the assessment using the Florida Safe Schools Assessment Tool. For purposes of this section, public safety agencies means a functional division of a public agency which provides firefighting, law enforcement, medical, or other emergency services.

   The District will ensure the accuracy of current school listings within the Florida Safe Schools Assessment Tool application, including school name, address, and MSID number. The District will report to the Office of Safe Schools via e-mail within five (5) school days of a school opening or closing, or when any other change occurs that impacts the accuracy of the District-provided information in the Florida Safe Schools Assessment Tool.

5. coordinating with appropriate public safety agencies, as defined in F.S. 365.171, that are designated as first responders to a school's campus to conduct a tour of such campus once every three (3) years and to provide recommendations related to school safety. Completion of such tours and any recommendations must be documented in each school's security risk assessment within the Florida Safe Schools Assessment Tool;

Any changes related to school safety, emergency issues, and recommendations provided by the public safety agencies will be considered as part of the recommendations by the School Safety Specialist to the Board.

6. providing, or arranging for the provision of, youth mental health awareness and assistance training to all school personnel within the District as set forth in F.S. 1012.584, F.A.C. 6A-1.094120 and F.A.C. 6A-1.0018;

   By July 1st of each year, the Superintendent shall certify to the FLDOE, in a format determined by the FLDOE, that at least eighty percent (80%) of school personnel in elementary, middle, and high schools have received the training required under this paragraph.

   The training program shall include, but is not limited to, the following:

   a. an overview of mental illnesses and substance abuse disorders and the need to reduce the stigma of mental illness;

   b. information on the potential risk factors and warning signs of emotional disturbance, mental illness, or substance use disorders, including, but not limited to, depression, anxiety, psychosis, eating disorders, and self-injury, as well as common treatments for those conditions and how to assess those risks; and

   c. information on how to engage at-risk students with skills, resources, and knowledge required to assess the situation, and how to identify and encourage the student to use appropriate professional help and other support strategies, including, but not limited to, peer, social, or self-help care.

7. coordinating with charter schools to address charter school safety requirements as set forth under Florida law and F.A.C. 6A-1.0018;

   The School Safety Specialist must coordinate with charter school personnel to allow input access to the Florida Safe Schools Assessment Tool. Where input access is restricted to District personnel, the School Safety Specialist is responsible for gathering information from charter schools so that Florida Safe Schools Assessment Tool reporting requirements, including those for FortifyFL, threat management teams and active assailant response plans, include data from charter schools.

8. completing surveys provided by the Office of Safe Schools regarding Safe-School officer assignment;

9. investigating and responding to notices from the Office of Safe Schools containing suspected deficiencies at a District school and at or by a charter school.

C. Identification of and Corrections to Instances of Noncompliance with Florida Laws and Rules Relating to Safety

The School Safety Specialist is responsible for identifying and correcting instances of noncompliance with F.A.C. 6A-1.0018 or any other Florida laws or rules relating to safety at any District school. Such actions may include, but are not limited to, the following:

1. resolving deficiencies relating to Safe-School officer coverage by no later than the next school day;

2. notifying the Office of Safe Schools within twenty-four (24) hours at SafeSchools@fldoe.org of any deficiencies relating to Safe-School officer coverage and any instance of noncompliance that is determined to be an imminent threat to the health, safety, or welfare of students or staff. The notification must contain particularized facts beyond noncompliance with rules or Florida Statutes that explain the imminent threat;

3. notifying the Office of Safe Schools within three (3) days at SafeSchools@fldoe.org of any instance of noncompliance not corrected within sixty (60) days;

4. the School Safety Specialist shall identify any instances of noncompliance through their duties identified throughout this policy;

Additionally, if and when any employee of the District becomes aware of an instance of noncompliance at a school with a requirement of this policy or other State law or rules relating to student safety must notify the School Safety Specialist within twenty-four (24) hours, unless such noncompliance involves an imminent threat to the health, safety, or welfare of students or staff. In such instances, notice must be provided immediately.

5. If the School Safety Specialist identifies, or is made aware of an instance of noncompliance by an employee, the School Safety Specialist shall investigate the alleged noncompliance and, if it is determined that there was an instance of noncompliance, the School Safety Specialist shall develop a written plan of correction no later than seven (7) days following their investigation. Alleged noncompliance that creates an imminent threat to the health, safety, or welfare of students or staff shall be addressed immediately and in accordance with subsections (1) through (3) above.

D. Response to Notice of Suspected Deficiency from the Office of Safe Schools

The School Safety Specialist is responsible for notifying the Superintendent within immediately and no later than the same day of receipt of any notice of suspected deficiency the School Safety Specialist receives from the Office of Safe Schools.

E. When the notice of suspected deficiency concerns a failure to have a Safe-School officer established or assigned at each school facility, as required by F.S. 1006.12, the School Safety Specialist must respond in writing and verify to the Office of Safe Schools that the school(s) identified in the notice have a Safe-School officer on site by the next school day. In all other cases, the School Safety Specialist must respond in writing to the Office of Safe Schools within five (5) school days and verify that the District or school has corrected the suspected deficiency, or within that same time period, submit a written plan describing how the District will bring the identified school(s) into compliance. The plan must include an estimated date of completion and an explanation of alternate security measures designed to maintain a safe learning environment.

Recommendations of the School Safety Specialist

Based on the findings of the school security risk assessment, the School Safety Specialist must provide recommendations to the Superintendent and Board which identify strategies and activities that the Board should implement in order to address the findings and improve school safety and security. The School Safety Specialist's report to the Board shall also include school safety recommendations made by public safety agencies. The Board will review the school security risk assessment findings and the recommendations of the School Safety Specialist at a publicly noticed Board meeting to provide the public an opportunity to hear the Board members discuss and take action. The *School Safety and Security Plan* is, however, confidential and is not subject to review or release as a public record.

The School Safety Specialist shall report the school security risk assessment findings and recommendations and the Board's action(s) to the Office of Safe Schools no later than thirty (30) days after the Board meeting and prior to November 1 of each year. The School Safety Specialist shall also submit a best-practices assessment in the Florida Safe Schools Assessment Tool.

As a part of the *School Safety and Security Plan*, the Board shall verify that it has procedures in place for keeping schools safe and drug-free that include (see also, Form 8330 F15 entitled Checklist of Policies and Guidelines Addressing No Child Left Behind Act of 2001):

A. safety and security best practices;

B. appropriate and effective school discipline policies that prohibit disorderly conduct, the illegal possession of weapons and the illegal use, possession, distribution, and sale of tobacco, alcohol, and other drugs by students;

C. security procedures at school and while students are on the way to and from school;

D. prevention activities that are designed to maintain safe, disciplined and drug-free environments;

E. a code of conduct or policy for all students that clearly states the responsibilities of students, teachers, and administrators in maintaining a classroom environment that:

1. allows a teacher to communicate effectively to all students in the class;
2. allows all students in the class the opportunity to learn;
3. has consequences that are fair, and developmentally appropriate;
4. considers the student and the circumstances of the situation; and
5. is enforced accordingly.

Threat Management Coordinator

The Superintendent will designate a Threat Management Coordinator to oversee threat management at all public K-12 District schools, including charter schools sponsored by or under contract with the District, in accordance with the requirements set forth in Florida law and State Board of Education rules.

The Superintendent will report the name and contact information of the Threat Management Coordinator to the Office of Safe Schools by July 1 of every year. Any changes in the name and contact information of the Threat Management Coordinator will be updated with the Office of Safe Schools within one (1) school day of the change.

Mental Health Coordinator

The Board shall identify a mental health coordinator for the District. The mental health coordinator shall serve as the District's primary point of contact regarding the District's coordination, communication, and implementation of student mental health policies, procedures, responsibilities, and reporting. The mental health coordinator is responsible for:

A. Coordinating with the Office of Safe Schools, established pursuant to F.S. 1001.212.

B. Maintaining records and reports regarding student mental health as it relates to school safety and the mental health assistance allocation under F.S. 1011.62(14).

C. Facilitating the implementation of District policies relating to the respective duties and responsibilities of the District, the Superintendent, and District Principals.

D. Coordinating with the School Safety Specialist on the staffing and training of threat management teams and facilitating referrals to mental health services, as appropriate, for students and their families.

E. Coordinating with the School Safety Specialist on the training and resources for students and District staff relating to youth mental health awareness and assistance.

F. Reviewing annually the District's policies and procedures related to student mental health for compliance with Florida law and alignment with current best practices and make recommendations, as needed, for amending such policies and procedures to the Superintendent and the Board.

Safety and Security Best Practices

The Superintendent shall develop administrative procedures for the prevention of violence on school grounds, including the assessment and intervention with individuals whose behavior poses a threat to the safety of the school community.

The Board shall adopt, in coordination with local law enforcement agencies and local governments, a family reunification plan to reunite students and employees with their families in the event that a school is closed or unexpectedly evacuated due to a natural or man-made disaster. The reunification plan must be reviewed annually and updated, as applicable.

Persistently Dangerous Schools

The Board has set forth the rules with regard to expected behavior in Policy 5500 - *Student Conduct* and has established the consequences for violating the policy on student conduct in Policy 5600 - *Student Discipline*. The Board recognizes that not only Federal, but also State law requires that the District report annually incidents which meet the statutory definition of violent criminal offenses that occur in a school, on school grounds, on a school conveyance, or at a school-sponsored activity, as well as those incidents that would be a Gun-Free Schools Act violation. It is further understood that the Florida Department of Education will then use the data for the offenses identified in the Department's Unsafe School Choice Option Policy to determine whether or not a school is considered persistently dangerous.

Pursuant to the Board's stated intent to provide a safe school environment, school administrators are expected to respond appropriately to any and all violations of the Student Code of Conduct, especially those of a serious, violent nature. In any year where the number of reportable incidents of violent criminal offenses in any school exceeds the threshold number established in State law, the Superintendent shall

1) discuss this at the annual meeting for the purpose of reviewing the *School Safety and Security Plan* so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year.

2) convene a meeting of the building administrator, representative(s) of the local law enforcement agencies and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.

The Superintendent shall make a report to the Board about this plan of corrective action and shall recommend approval and adoption of it.

In the unexpected event that the number of reportable incidents in three (3) consecutive school years exceeds the statutory threshold and the school is identified as persistently dangerous, the Superintendent shall offer parents and eligible students the opportunity to transfer to another school within the District that serves the same grades. If there is another school within the District serving the same grades, the transfer shall be completed in a timely manner. If there is not another school within the District that serves the same grades, then parents and eligible students will be advised that, although Federal and State law provides for an opportunity to transfer, they will be unable to do so.

In addition, the Superintendent shall

1) discuss this at the annual meeting for the purpose of reviewing the *School Safety and Security Plan* so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year.

2) convene a meeting of the building administrator, representative(s) of the local law enforcement agencies and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.

If a school in a neighboring district is identified as persistently dangerous and there is not another school or public school academy in that district, the District will admit students from that school in accordance with Board Policy 5113.

Victims of Violent Crime

The Board further recognizes that, despite the diligent efforts of school administrators and staff to provide a safe school environment, an individual student may be a victim of a violent crime in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. In accordance with Federal and State laws, the parents or the eligible student shall be offered the opportunity to transfer to another school within the District that serves the same grades. If there is another school serving the same grades, the transfer shall be completed in a timely manner. If there is not another school serving the same grades, the parents or eligible student will be advised that, although they have the right to transfer, they will be unable to do so.

Threat Management Teams

The purpose of the threat management team is to establish a process focusing on behaviors that pose a threat to school safety while serving as a preventative measure to identify needs and provide support to students. This process is also known as a care assessment. Threat management teams are responsible for the coordination of resources and assessment and intervention with students whose behavior may pose a threat to the safety of school staff or students.

Upon the availability of a State-wide behavioral threat management operational process developed pursuant to F.S. 1001.212, all threat management teams shall use the operational process.

Each school-based threat management team must meet as often as needed to fulfill its duties of assessing and intervening with persons whose behavior may pose a threat to school staff or students, but no less than monthly. Threat management teams shall maintain documentation of their meetings, including meeting dates and times, team members in attendance, cases discussed, and actions taken.

A. Location and Membership

1. Threat management teams are located at each school in the District and composed of individuals with expertise in counseling, instruction, school administration, and law enforcement. All members of the threat management team must be involved in the threat assessment and threat management process and final decision-making. At least one (1) member of the threat management team must have a personal familiarity with the individual who is the subject of the threat assessment. If no member of the threat management team has such familiarity, an instructional personnel or administrative personnel who is personally familiar with the individual who is the subject of the threat assessment must consult with the threat management team for the purpose of assessing the threat. The instructional or administrative personnel who provides such consultation shall not participate in the decision-making process.

    a. The counseling team member must be a school-based mental health services provider who is able to access student mental health records.

    b. The law enforcement team member must be a sworn law enforcement officer, as defined by F.S. 943.10, including a School Resource Office, school-safety officer, or other active law enforcement officer. At a minimum, a law enforcement officer serving on a threat management team must have access to local Records Management System information, the Criminal Justice Information System, and the Florida Crime Information Center and National Crime Information Center databases. Officers serving on school-based threat management teams must also have clearance to review Criminal Justice Information and Criminal History Record Information.

2. The Board authorizes the Superintendent to create procedures for the purpose of:

    a. identifying team participants by position and role;

    b. designating the individuals (by position) who are responsible for gathering and investigating information; and

    c. identifying the steps and procedures to be followed from initiation to conclusion of the threat assessment inquiry or investigation.

B. Responsibilities and Activities of Threat Management Teams

The responsibilities and activities of threat management teams include but are not limited to, the following:

1. identification of individuals in the school community to whom threatening behavior should be reported and provide guidance to students, faculty, and staff regarding recognition of threatening or aberrant behavior that may represent a threat to the community, school, or self;

2. ~~upon the availability of the Florida-specific behavioral threat assessment instrument developed pursuant to F.S. 1001.212,~~ all threat management teams shall use ~~that instrument~~the Florida Harm Prevention and Threat Management Instrument when evaluating the behavior of students who may pose a threat to the school, school staff, or students, and to coordinate intervention and services for such students;

3. consult with law enforcement when a student exhibits a pattern of behavior, based upon previous acts or the severity of an act, that would pose a threat to school safety;

4. consult with law enforcement when a student commits more than one (1) misdemeanor to determine if the act should be reported to law enforcement;

5. if a preliminary determination is made by the threat management team that a student poses a threat of violence or physical harm to himself/herself or others, the threat management team will report its determination to the Superintendent;

   The Superintendent shall immediately attempt to notify the student's parent or legal guardian. However, nothing in this paragraph precludes District personnel from acting immediately to address an imminent threat.

6. if a preliminary determination is made by the threat management team that a student poses a threat of violence to themself or others or exhibits significantly disruptive behavior or need for assistance, authorized members of the threat management team may obtain criminal history record information pursuant to F.S. 985.04(1);

   Members of the threat management team may not disclose any criminal history record information obtained pursuant to this paragraph or otherwise use any record of an individual beyond the purpose for which such disclosure was made to the threat management team.

7. create procedures related to engaging behavioral health crisis resources.

All reported threats, even those determined not to be a threat, must be documented by the threat management team. Documentation must include the evaluation process and any resultant action.

Upon availability, the District and each school will use the threat management portal developed by the Office of Safe Schools pursuant to F.S. 1001.212.

C. Sharing of Information

The District and other agencies and individuals that provide services to students experiencing, or at risk of, an emotional disturbance or a mental illness and any service or support provider contracting with such agencies may share with each other records or information that are confidential or exempt from disclosure under F.S. Chapter 119 if the records or information are reasonably necessary to ensure access to appropriate services for the student or to ensure the safety of the student or others.

D. Immediate Mental Health or Substance Abuse Crisis

If an immediate mental health or substance abuse crisis is suspected, school personnel shall follow steps established by the threat management team to engage behavioral health crisis resources. Behavioral health crisis resources, including, but not limited to, mobile crisis teams and school resource officers trained in crisis intervention shall provide emergency intervention and assessment, make recommendations, and refer the student for appropriate services. Onsite school personnel shall report all such situations and actions taken to the threat management team, which shall contact the other agencies involved with the student and any known service providers to share information and coordinate any necessary follow-up actions. Upon the student's transfer to a different school, the threat management team shall verify that any intervention services provided to the student remain in place until the threat management team of the receiving school independently determines the need for intervention services.

E. Threat Assessment Report

The threat management team shall prepare a threat assessment report ~~required by the Florida-specific behavioral threat assessment instrument developed pursuant to F.S. 1001.212~~using the Florida Harm Prevention and Threat Management Instrument. A threat assessment report, all corresponding documentation, and any other information required by the ~~Florida-specific behavioral threat assessment instrument~~Florida Harm Prevention and Threat Management Instrument in the threat management portal is an education record.

F. Behavior Threat Assessment Instrument Training

All threat management team members must be trained on the ~~Department's behavior threat assessment instrument~~Florida Harm Prevention and Threat Management Instrument in accordance with Florida law.

G. Office of Safe Schools Reporting

Each threat management team shall report quantitative data on its activities to the Office of Safe Schools, including all activities during the previous school year. The School Safety Specialist will report this information to the Office of Safe Schools.

Beginning in the 2022-2023 school year, the total number of threat assessments conducted, disaggregated by the total number of non-threats, the total number of transient threats, the number of substantive threats, and the sex, race, and grade level of all students assessed by the threat assessment team. The initial reporting period for the Florida Model Instrument will be from January 1-May 31 annually, and information will be due by June 15 annually.

H. Threat Assessment Records

Threat assessment records shall be maintained in accordance with Policy 8330 - *Student Records* and Florida law.

Referral to Mental Health Services

All school personnel who receive training pursuant to F.S. 1012.584 shall be notified of the mental health services that are available in the District.

School Environmental Safety Incident Reporting

The superintendent is responsible for ensuring the accurate and timely reporting of incidents related to school safety and discipline in accordance with Florida law and rules promulgated by FL DOE. Parents of District students have a right to access school safety and discipline incidents as reported pursuant to F.S. 1006.07 (9) and will be timely notified of threats, unlawful acts, and significant emergencies pursuant to F.S. 1006.07 (4) and (7).

Student Crime Watch Program

The Board shall implement a Student Crime Watch Program to promote responsibility among students and improve school safety. Through a Board resolution, the Board will require each school Principal to distribute information (including a reference to Policy 8406) at their respective schools notifying students and the community as to how they can anonymously relay information concerning unsafe and potentially harmful, dangerous, violent, or criminal activities, or the threat of these activities, to appropriate public safety agencies and school officials.

Promotion of School Safety Awareness

In furtherance of Policy 8406 (*Reports of Suspicious Activity and Potential Threats to Schools*), the Board shall promote the use of the Florida Department of Education's mobile suspicious reporting tool (FortifyFL) and the consequences of knowingly submitting false information on the District's website, in newsletters, on school campuses, and in school publications. FortifyFL shall also be installed on all mobile devices issued to students and bookmarked on all computer devices issued to students.

The District and all school staff will retain records demonstrating that the requirements of F.A.C. 6A-1.008 are met and provide such records to the Office of Safe Schools upon request.

F.S. 1001.212
F.S. 1006.07
F.S. 1006.13
F.S. 1006.1493
Florida Safe Schools Assessment Tool
Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates (U.S. Secret Service and U.S. Department of Education)
F.A.C. 6A-1.0018
F.A.C. 6A-1.0019
F.A.C. 6AER23-02

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F.S. 1001.212

F.S. 1006.07

F.S. 1006.13

F.S. 1006.1493

Florida Safe Schools Assessment Tool

Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates (U.S. Secret Service and U.S. Department of Education)

F.A.C. 6A-1.0018

F.A.C. 6A-1.0019

F.A.C. 6AER23-02

Last Modified by Frankie St James on April 22, 2024

8710 - **INSURANCE, RISK MANAGEMENT, AND CLAIMS SETTLEMENT**

The General Counsel or, Director of Risk Management shall negotiate with commercial insurance carriers for the type and amount of insurance policies necessary to protect the District from major financial losses.

Insurance for a given coverage shall be obtained at the lowest possible cost, assuming that service and company reliability are satisfactory.

The District may choose to retain the cost of certain liabilities (self- insure) through a risk management program as found in F.S. 768.28.

Settlement of Certain Legal Claims

The Board authorizes itsthe General Counsel, Director of Risk Management, **or Superintendent's designee** to settle personal injury, property damage, and workers' compensation claims not exceeding $24,999.9915,000.

The Board authorizes the superintendent, after consultation with the General Counsel, Director of Risk Management, **or designee**, to settle personal injury, property damage, and workers' compensation claims in the amount of $99,999.9950,000 or less.

Revised 10/23/18

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F.S. 768.28

F.S. 1001.32(3)

F.S. 1001.42

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AGENDA ITEM NO. 13.4

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of First Amendment to Agreement for Purchase and Sale of Property from Rye Ranch, LLC (Educational Impact Fee Credits)

Executive Summary
The School Board entered into an agreement to purchase an 18+/- acre parcel from Rye Ranch, LLC in April 2023. The site is being acquired for an elementary school and it is located approximately 1.1 miles south of the intersection of Rutland Road and North Rye Road. There is currently no road or utilities to the site, therefore, the Agreement requires the seller to make utility and roadway improvements to the site for the benefit of the School Board.

This First Amendment to the Agreement establishes the purchase price at $2,200,000.00 which is less than the average of the two appraisals, establishes that the cost of the land will be paid through impact fee credits provided to the seller, specifies the road and utility improvements to be provided by seller with dates, requires the seller to fill and mass grade the site at an additional cost not to exceed $1,900,000.00 in impact fee credits, and provides the form of any necessary easements.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of first amendment to agreement for purchase and sale of property from Rye Ranch, LLC (Educational Impact Fee Credits).

Financial Impact
The financial impact will be the existing Earnest Money Deposit in the amount of $10,000.00. and up to $4,100,000.00 in impact fee credits. **This is funded by Educational Impact Fee Credits.**

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

Attachments:
First Amendment to Agrmt for Purchase & Sale of Property-Rye Ranch

FIRST AMENDMENT TO AGREEMENT FOR PURCHASE AND SALE OF PROPERTY

This First Amendment to Agreement for Purchase and Sale of Property (this "Amendment") is made and entered into this ____ day of _____, 2025, by and between Rye Ranch, LLC, a Florida limited liability company ("Seller"), and The School Board of Manatee County, Florida, a public body corporate ("School Board").

WITNESSETH:

WHEREAS, Seller and School Board entered into that certain Agreement for Purchase and Sale of Property dated April 5, 2023 (the "Agreement"), for the sale and purchase of that certain tract of land consisting of approximately 18 acres located in Manatee County, Florida, and as further described in the Agreement (the "Property"); and

WHEREAS, Seller and School Board desire to modify and amend the Agreement as set forth herein.

NOW THEREFORE, in consideration of the execution of this Amendment and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller and School Board agree to modify and amend the Agreement as follows:

1. **RECITALS**. The foregoing recitals are true and correct and are incorporated herein.

2. **CONFLICT**. In the event of any conflict between this Amendment and the Agreement, the terms of this Amendment shall apply.

3. **DEFINITIONS**. All capitalized terms not otherwise defined in this Amendment shall have the meanings given in the Agreement.

4. **GENERAL DEPICTION OF ELEMENTARY SCHOOL SITE**. Seller and School Board acknowledge and agree that Exhibit "A" of the Agreement shall be deleted in entirety and replaced with the general depiction of the Elementary School Site attached to this Amendment as **Exhibit A**.

5. **PURCHASE PRICE; ASSIGNMENT OF EDUCATIONAL FACILITIES IMPACT FEE CREDITS**. Seller and School Board acknowledge and agree that in accordance with Sections 2 and 3 of Article II of the Agreement, the purchase price for the Property shall be Two Million Two Hundred Thousand and 00/100 Dollars ($2,200,000.00) (the "Purchase Price"). For clarification purposes, Seller and School Board further acknowledge and agree that Seller's and School Board's agreement of the Purchase Price for the Property pursuant to this Amendment shall automatically terminate any right that Seller and/or School Board may have had to terminate the Agreement in accordance with Section 3 of Article II of the Agreement. Notwithstanding the foregoing and subject to Section 7 of this Amendment, Seller and School Board acknowledge and agree that pursuant to this Amendment, School Board shall be deemed to have exercised its right to elect to utilize the Assignment of Educational Facilities Impact Fee Credits in lieu of the cash consideration of the Purchase Price in accordance with Section 2 of Article II of the Agreement, provided that the Assignment of Educational Facilities Impact Fee Credits shall not occur until the completion of the Improvements in accordance with Section 7 of this Amendment. Seller and School Board further acknowledge and agree that Section 2 of Article II of the Agreement shall be further amended to reflect that if any Educational Facilities Impact Fees are paid within the Rye Ranch development project (Manatee County Project Number PDMU-19-16(Z)(G)) prior to the delivery of the Assignment of Educational Facilities Impact Fee Credits to Seller, then Seller shall have the right to utilize the Assignment

of Educational Facilities Impact Fee Credits to receive a dollar-for-dollar refund from School Board for any such Educational Facilities Impact Fees paid.

Seller and School Board further acknowledge and agree that Exhibit "C" of the Agreement shall be deleted in entirety and replaced with the form Assignment of Educational Facilities Impact Fee Credits attached here to as **Exhibit C**. This Section 5 of this Amendment shall survive Closing.

6. **FEASIBILITY PERIOD**. Seller and School Board acknowledge and agree that the Feasibility Period under the Agreement shall be extended to February 28, 2025. For clarification purposes, Seller and School Board further acknowledge and agree that (i) the extension of the Feasibility Period under the Agreement pursuant to this Amendment includes extending any dates and/or deadlines subject to the Feasibility Period under the Agreement and (ii) School Board shall have no right to further extend the Feasibility Period under the Agreement unless otherwise agreed to in writing by Seller and School Board.

7. **IMPROVEMENTS**. Seller and School Board acknowledge and agree Section 10 of Article II of the Agreement shall be deleted in entirety and replaced with the following:

10. **Improvements**. Seller has agreed to cause the "completion" of the improvements set forth below (the "Improvements") in substantial accordance with the construction plans attached hereto as **Exhibit B** (the "Plans"). Seller shall cause the "completion" of the Improvements no later than April 30, 2026 (the "Outside Date for Improvements Completion") unless otherwise set forth below:

a.) (i) a Minimum 4" sanitary sewer lateral stubbed within 25' of the Elementary School Site as set forth in the Plans allowing for the Elementary School Site to connect to the Manatee County sanitary sewer force main; (ii) a minimum 8" potable water lateral stubbed within 25' of the Elementary School Site as set forth in the Plans allowing for the Elementary School Site to connect to the Manatee County potable water system; and (iii) a minimum 6" reclaimed water lateral stubbed within 25' of the Elementary School Site as set forth in the Plans allowing for the Elementary School Site to connect to the Manatee County reclaimed water system. As further set forth in this Agreement, the School Board shall be provided reasonable utility easements as necessary to extend said utilities to the Elementary School. The foregoing utility improvements shall be deemed "complete" upon the installation of the improvements substantially in accordance with the Plans and the adjacent utility systems connected to the foregoing utility laterals being turned over (constructed, substantially complete and placed into service) to Manatee County.

b.) An extension of Legacy Preserve Drive to the east of the Elementary School Site and Cloverfield Lane to the north of the Elementary School Site as generally depicted in the Plans, including a driveway connection from Legacy Preserve Drive to the Elementary School Site as generally depicted in the Plans (to be extended by School Board into the Elementary School Site) and a driveway connection from Cloverfield Lane to the Elementary School site as generally depicted in the Plans. As further set forth in this Agreement, the School Board shall be provided reasonable access easements as necessary to access the Elementary School. The foregoing road improvements shall be deemed "complete" upon the construction of foregoing road improvements substantially in accordance with the Plans and the dedication and/or conveyance of the extension of Legacy Preserve Drive and Cloverfield Lane as set forth in the Plans to Manatee County and/or the Northlake Stewardship District.

c.) The surrounding project's stormwater plan and system shall be designed and constructed at no cost to SCHOOL BOARD to provide for receipt of the Elementary School Site stormwater drainage and retention needs so that no additional retention shall be required on the Elementary School Site. The SCHOOL BOARD, however, shall be required to construct any connections to said storm water system, the design and construction of said connections to be reviewed and approved by North Lake Communities, Inc. (the master developer of Rye Ranch) and the Northlake Stewardship District which shall not be unreasonably delayed or denied. As further set forth in this Agreement, the School Board shall be provided

reasonable drainage easements as necessary to accommodate the stormwater from the Elementary School Site. The impervious area on the Elementary School Site shall not exceed ninety percent (90%) of the entire Elementary School Site. The foregoing stormwater system work shall be deemed "complete" upon the excavation and stabilization of SWF #11C and the installation of corresponding drainage system components providing the outfall out of SWF #11C as depicted in the Plans substantially in accordance with the Plans.

d.) The Elementary School Site shall be mass graded to the elevations set forth in the Plans (+/- 0.2'), including clearing/grubbing, placing, compacting and grading fill material, and substantially seeding and mulching the filled areas (with any slopes greater than 15% sodded) (to the extent the School Board contractors are not immediately accessing said areas) (the "School Site Mass Grading"). The cost of the foregoing material, work and oversight related to the School Site Mass Grading, including, but not limited to the cost of the fill material, is anticipated to be One Million Six Hundred Thousand Twenty Thousand and 00/100 Dollars ($1,620,000.00) (the "School Site Mass Grading Costs"). Upon completion of the School Site Mass Grading, School Board shall assign to Seller Educational Facilities Impact Fee Credits in an amount equal to the School Site Mass Grading Costs. Notwithstanding anything to the contrary herein, Seller and School Board acknowledge and agree the School Site Mass Grading Costs shall not exceed One Million Nine Hundred Thousand and 00/100 Dollars ($1,900,000.00) without the prior written consent of School Board. The assignment of Educational Facilities Impact Fees for the School Site Mass Grading Costs shall be subject to the same terms and conditions as the Assignment of Educational Facilities Impact Fee Credits for the Purchase Price, as described in Article II, Section 2, of this Agreement, and shall be conveyed pursuant to the form Assignment of Educational Facilities Impact Fee Credits attached hereto as **Exhibit D**. The School Site Mass Grading shall be substantially complete prior to the Closing Date within the "Initial School Site Mass Grading Area" depicted on the attached **Exhibit E** and complete as to the Elementary School Site no later than one hundred twenty (120) days following Closing, subject to any extensions set forth in this Agreement, including, but not limited to, any extensions as a result any modification(s) to the Plans and the corresponding infrastructure and/Improvements requested by School Board and approved by Seller in accordance with this Section 10 of Article II of this Agreement. The School Site Mass Grading as to any portion of the Elementary School Site shall be "complete" upon completion of the respective portion of the School Site Mass Grading and delivery of applicable geotechnical in-place density reports (showing compaction for a reasonable sample of the area to 95% minimum modified proctor) and as-built drawings confirming the respective portion of the School Site Mass Grading was completed substantially in accordance with the Plans.

School Board has reviewed the Plans and acknowledges and agrees the Improvements will be constructed and/or installed in substantial accordance with the Plans. Any modification to the Plans and the corresponding infrastructure and/Improvements at the request of School Board and approved by Seller shall be at the School Board's sole cost and expense plus ten percent (10%), provided that any School Board requested modification(s) to the Plans and corresponding infrastructure and/Improvements that is approved by Seller shall result in the automatic extension of the corresponding deadline for a respective Improvement, including the Outside Date for Improvements Completion, for a period equal to the number of days that it takes Seller to review, approve, process, and complete such modification(s) to the Plans (including any corresponding governmental agency review) and complete the installation/construction of the corresponding infrastructure and/Improvements. Seller and School Board further acknowledge and agree that because the completion of a portion of the Improvements will be following the Closing Date, School Board shall have the right of, but not the obligation to, self-help as it relates to the completion of the Improvements in the event that Seller fails to complete the Improvements in accordance with Section 10 of Article II of the Agreement by the Outside Date for Improvements Completion (or other completion date for a specific Improvement set forth in this Section 10 of Article II of the Agreement). In the event that School Board exercises its right of self-help, Seller and School Board acknowledge and agree that the actual and verifiable costs and fees related to School Board's completion of the Improvements plus ten percent

(10%) shall be proportionately deducted from the amount of Educational Facilities Impact Fee Credits being assigned to Seller in accordance with the Agreement. This Section 10 of Article II of this Agreement shall survive Closing.

8. **CLOSING**. Seller and School Board acknowledge and agree that Section 12 of Article II of the Agreement shall be deleted in its entirety and replaced with the following:

> 12. **Closing**. Seller and School Board acknowledge and agree that the closing of the transaction contemplated by this Agreement (the "Closing") shall occur on or before fifteen (15) days following the expiration of the Feasibility Period (the "Closing Date"). Closing shall be held at the offices of Dye, Harrison, Knowles, Kirkland, Pratt & DePaola, PLLC, 1206 Manatee Avenue West, Bradenton, Florida (who also serve as the School Board Attorneys), and can be conducted through the use of electronic mail and overnight document couriers (i.e., no requirement for a physical meeting). Possession of the Elementary School Site shall be delivered to the SCHOOL BOARD by SELLER at Closing.

9. **ASSIGNMENT**. Seller and School Board acknowledge and agree that the ninety (90) day time period set forth in Section 5 of Article III of the Agreement (as it relates to Seller's assignment of the Agreement) shall be amended to require that any Seller's assignment of the Agreement shall be no later than February 28, 2025. For clarification purposes, Seller and School Board further acknowledge and agree that this Amendment removes the ninety (90) day time period requirement set forth in Section 5 of Article III of the Agreement (as it relates to Seller's assignment of the Agreement). All other provisions of Section 5 of Article III of the Agreement shall remain in effect.

10. **CHARITABLE CONTRIBUTION**. Seller and School Board acknowledge and agree that the agreed upon Purchase Price for the Property is considerably less than the appraised value of the Property (i.e., $3,200,000.00) (the "Appraised Value"), and therefore, the difference between the Appraised Value and the Purchase Price (i.e., $1,000,000.00) shall be deemed a non-cash charitable contribution from Seller to a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code (the "Charitable Contribution"). Seller and School Board further acknowledge and agree that because of the Charitable Contribution, the Agreement shall be deemed a "bargain sale" from Seller to a tax-exempt organization under Section 170 of the Internal Revenue Code (the "Bargain Sale"), and therefore, School Board shall promptly execute any documents requested by Seller related the Charitable Contribution and/or the Bargain Sale, including, but not limited to, Form 8283 of the Internal Revenue Service. Seller holds School Board harmless in the event the Charitable Contribution is disallowed. This Section 10 of this Amendment shall survive Closing.

11. **EASEMENTS**. No later than fifteen (15) days prior to the end of the Feasibility Period, Seller and School Board (through it's Superintendent) shall substantially agree upon the forms of the easements to be granted by each party to the other at Closing (the "Easements") including, but not limited to: (i) a perpetual and non-exclusive access easement for the benefit of School Board; (ii) a perpetual and non-exclusive utility easement for the benefit of School Board; (iii) a perpetual and non-excusive drainage easement for the benefit of School Board; (iv) a perpetual and non-exclusive access and drainage easement for the benefit of Seller (or Seller's assigns); (v) a temporary, non-exclusive access easement for the benefit of Seller (or Seller's assigns); (vi) a temporary, non-exclusive construction easement for the benefit of Seller (or Seller's assigns); (vii) a temporary, non-exclusive utilities easement for the benefit of Seller (or Seller's assigns); and (viii) a temporary, non-exclusive maintenance easement for the benefit of Seller (or Seller's assigns). Upon Seller and School Board substantially agreeing to the forms of the Easements, Seller and School Board acknowledge and agree that the Easements shall be automatically added as an exhibit to the Agreement as well as automatically added to the list of closing documents set forth in Section 14 of Article II of the Agreement. Seller and School Board further acknowledge and agree that Escrow Agent shall record the Easements and the other recordable closing documents set forth in Section 14 of Article II

of the Agreement in the order set forth in the closing instructions letter to be provided by Seller to School Board and Escrow Agent prior to Closing, provided that Seller shall have the right to have any of the Easements recorded prior to Closing and have such recorded Easements inserted into Exhibit "B" of the Deed. In the event the parties are unable to agree in writing on the Easements prior to the end of the Feasibility Period despite the parties' good faith attempt to agree to the Easements, either party may terminate this Agreement whereby the Earnest Money shall be returned to SCHOOL BOARD and neither party shall have any further obligation hereunder except for those provisions which specifically survive termination of this Agreement. Neither party can terminate this Agreement pursuant to this Section 11 of this Amendment without giving the other party sixty (60) days written notice.

12. **FENCING**. School Board acknowledges and agrees the fencing to be located on the north and east sides of the Elementary School Site (as depicted in **Exhibit A** attached hereto) to be installed by School Board shall be black or bronze three-rail aluminum fence substantially similar to the fencing depicted in **Exhibit F** attached hereto. Notwithstanding the foregoing, in the event that School Board reasonably determines that the estimated cost for the three-rail aluminum fence in the described area will exceed One Hundred Ten Thousand and 00/100 Dollars ($110,000.00), School Board may substitute the three-rail aluminum fence with a vinyl clad chain link fence, provided that prior to School Board making such substitution, Seller may elect to (but shall not be required to) reduce the amount of the Educational Facilities Impact Fee Credits by the actual cost for the three-rail aluminum fence that exceeds One Hundred Ten Thousand and 00/100 Dollars ($110,000.00), in which case, School Board shall proceed with the three-rail aluminum fence. This Section 12 of this Amendment shall survive Closing.

13. **RATIFICATION**. Except as modified and amended by the terms of this Amendment, all other terms, covenants, and conditions of the Agreement, and the rights and obligations of Seller and School Board thereunder shall remain in full force and effect and are hereby ratified and confirmed.

14. **BINDING**. This Amendment and all the terms and provisions hereof shall be binding upon and shall enure to the successors and assigns of Seller and School Board hereto.

15. **WARRANTY OF AUTHORITY**. Each of the individuals signing below for the respective parties represents and warrants to the other that (i) it has the full power and authority to execute and carry out the terms of this Amendment, and (ii) the person executing this Amendment on behalf of a party represents and warrants to the other that they have the authority to enter into this Amendment on behalf of such party, and to bind such party.

16. **COUNTERPARTS; SIGNATURES**. This Amendment may be executed in any number of counterparts and by each of the undersigned on separate counterparts, and each such counterpart shall be deemed to be an original, but all such counterparts put together shall constitute but one and the same Amendment. Signatures to this Amendment transmitted by .pdf, electronic mail, or other electronic means shall be treated as originals in all respects for purposes of this Amendment.

[Signature Page to Follow]

IN WITNESS WHEREOF, Seller and School Board have caused this First Amendment to Agreement for Purchase and Sale of Property to be executed on the date written above.

SELLER:

Rye Ranch, LLC,
a Florida limited liability company

By: _____

Name: _____

Title: _____

SCHOOL BOARD:

The School Board of Manatee County, Florida,
a public body corporate

By: _____

Name: Chad Choate, III

Title: Chairman

ATTEST:

By: _____

Name: Jason C. Wysong, Ed.D.

Title: Superintendent

APPROVED AS TO LEGAL FORM AND SUFFICIENCY

Stephen Dye (Jan 27, 2025 10:40 EST) 01/27/2025

Stephen R. Dye, Esq

School Board Attorney

MP Mikel Pendley 01/27/2025

Reginald Goff 01/27/2025

KP 01/27/2025

EXHIBIT A

GENERAL DEPICTION OF ELEMENTARY SCHOOL SITE

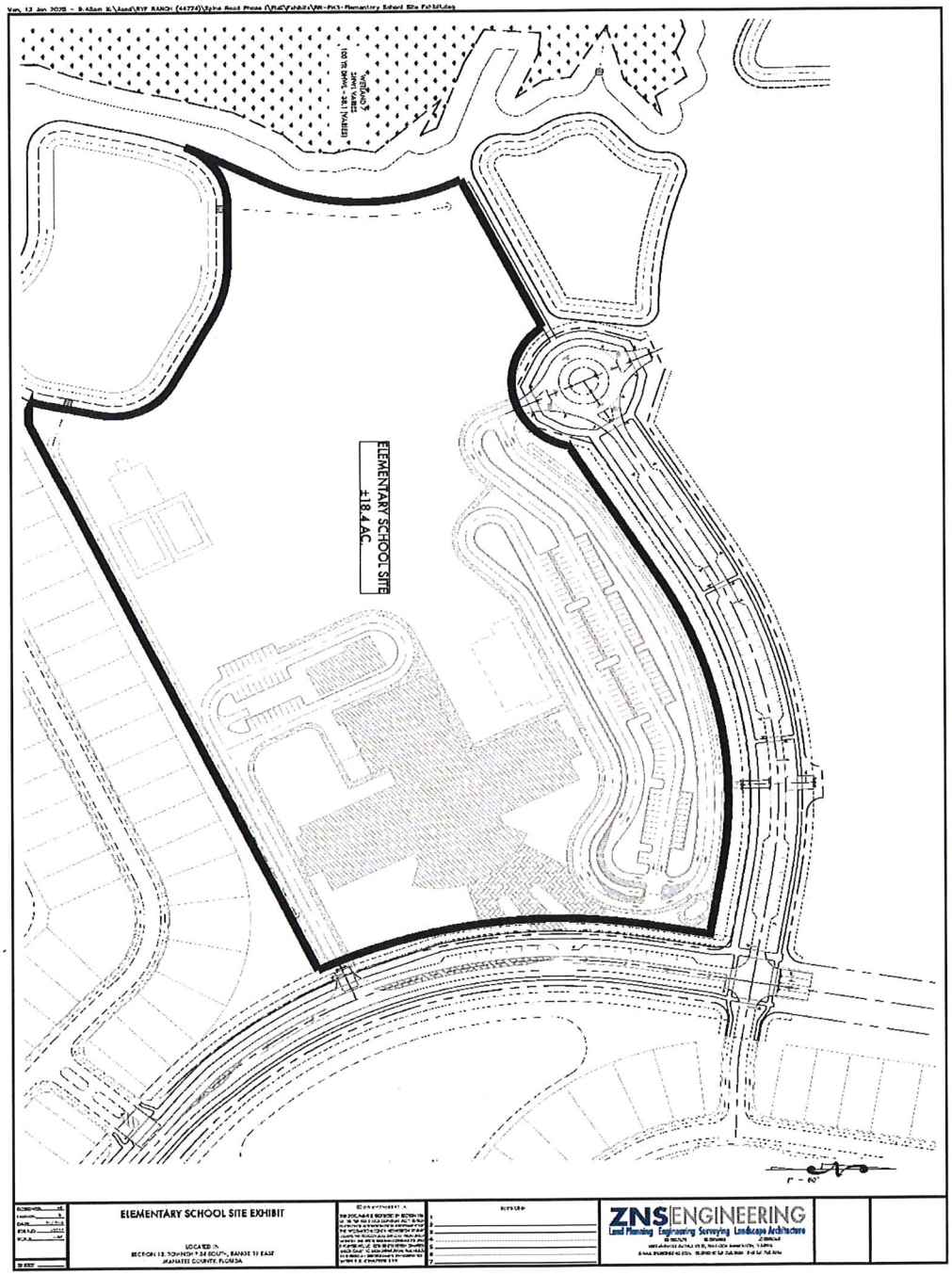


EXHIBIT B

CONSTRUCTION PLANS

[35 PAGES STARTING ON THE FOLLOWING PAGE]

PLN2408-0068

1700 NORTH RYE RD, PARRISH 34219

1/13/2025 8:03:50 AM

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

General Conditions

TRANSPORTATION PLANNING

No Objection- See Conditional Acceptance Memo

The School Site Plan (SSP) was not submitted nor reviewed with the operational analysis. If the ultimate school site plan presents substantial changes in term of number of students and type, number, and location of access points, a revised operational analysis should be submitted.

ENVIRONMENTAL PLANNING

EPS Stipulations

1. All other applicable state or federal permits shall be obtained prior to commencement of development.

2. The following items must be completed in accordance with the approved Final Site Plan and inspected by Planning Department's Environmental Planning Section staff prior to Certificate of Completion issuance:

- Nuisance, exotic plant species removal

When ready for the above-noted inspection(s), please contact Environmental Field Inspections at 941/748-4501 ext. 6895

3. The applicant shall install, implement, and maintain appropriate erosion and sediment controls that minimize soil erosion and offsite sedimentation. Environmental staff shall inspect the BMPs identified in the SWPPP to ensure that they are installed, maintained, and operating correctly and effectively until such time that the stormwater discharges associated with construction activity are eliminated and all disturbed soils at the site have been stabilized, and temporary erosion and sediment control measures have been removed.

When ready for the above-noted inspection(s), please contact Environmental Field Inspections at 941/748-4501 ext. 6895

4. If wells are encountered, a Well Management Plan for the proper protection and abandonment of existing wells shall be submitted for review.

Please contact Manatee County Environmental Protection Division at 941-742-5980 regarding wells.

DEVELOPMENT REVIEW

Development Review Conditions

DEVELOPMENT REVIEW CONDITIONS:

Please provide One (1) Approved Stamped full size plan set sent directly to the attention of Public Works Department Infrastructure Inspections at 1022-26th Avenue East, Bradenton, FL. 34208.

PLEASE NOTE: Contractor is required to submit a dust control plan for Infrastructure Inspection Division approval, 2 weeks prior to the preconstruction meeting or any site clearing. All dust abatement shall follow the requirements outlined in the Public Works Tech memo for dust control on the Public Works Department Standards webpage.

Notify Infrastructure Inspections Division Manager prior to the start of construction at infrastructure@mymanatee.org.

1.Any Offsite Improvements within the Manatee County Right-Of-Way (ROW) as depicted on the approved "Construction Drawings" and/or "Final Site Plans", as applicable, shall require a "Temporary Traffic Control Plan" (TTCP) based on the minimum requirements provided in the Manual of Uniform Traffic Control Devices (MUTCD) and/or Manatee County Transportation Standard 3.1.4 (Road/Lane Closure Procedures). The TTCP shall be submitted to Infrastructure Inspections Division Manager prior to the start of said construction. Infrastructure Inspections Division Manager at infrastructure@mymanatee.org, for specific requirements.

2.Prior to Certificate of Completion (COC) it must be demonstrated that any "Roadway Improvements" and/or "Storm Water Improvements", including roadway and storm water installations have been installed and accepted by all entities. This includes final infrastructure inspection approval for the roadway improvement and storm water facilities. Contact Infrastructure Inspections Division Manager at: infrastructure@mymanatee.org, infrastructure Inspection Division of the Public Works Department to discuss all infrastructure inspection criteria.

3.Prior to COC it must be demonstrated to the zoning inspector that any "Utility Extensions" required have been formally placed into service. Copies of the accepted record drawings, signed placement into service certifications and written acceptance from the Florida Department of Health must be provided to this office for permanent public record purposes. Contact infrastructure Inspections Division Manager at infrastructure@mymanatee.org, for procedural information.

4.A "Right Of Way Use Permit" shall be required for any improvements within the Manatee County Right of Way.

7.Prior to COC, any associated "Utility Easements and/or Drainage Easements", "Ingress/Egress Easements", "Sidewalk Easements", Drainage, Flowage and Maintenance Easements and ROW Dedication as depicted on the Plan to be recorded in the public records must be drafted by the Property Acquisition Division (PA staff). Applicant must provide a recent title report (less than 6 months old) and a sketch and legal description of the easement area to PA staff. PA staff will draft all necessary documentation and provide the documents to Applicant for execution. Once executed, the documents shall be returned to PA staff to present to the Board of County Commissioners for acceptance and recording in the public record. A copy of the accepted and recorded documents shall be provided to this office prior to the commencement or scheduling of any future final zoning inspections. Please note, the property owner will be responsible for Recording Fees. Checks should be made payable to Manatee County Clerk of Court. Please contact Property Acquisition Division at 941-748-4501 for further information and to coordinate the easement process.

UTILITY CONSTRUCTION PLAN CONDITIONS:

1.All potable water, reclaimed water, and sanitary sewer construction shall be in accordance with the approved Construction Plan.

2.Project lies within the Braden River Utilities (BRU) service area. The applicant or Engineer of Record must obtain permission to connect, and the tap or cut-in must be coordinated with BRU. Manatee County inspects and tests the BRU mains and services as shown on the approved construction plans.

3.Directional Drill: Any change to a directional drill horizontal or vertical alignment, ARV locations, and/or drill entrance and exit locations must be processed through a formal Construction Plan modification.

4.FDOT permit(s) must be obtained prior to beginning construction.

5.FDEP water and wastewater permit(s) must be obtained prior to beginning construction, or provide determination letter stating it is not necessary.

6.Temporary backflow devices or "jumpers" utilized during pipeline construction must be certified that they have been tested annually per the Florida Building Code, Plumbing, Chapter 3, Section 312.9 and Chapter 6, Section 608, and Manatee County Board Resolution R87-125. Annual certification must be valid at the time of installation and presented to the inspector upon request.

UTILITY PSP, GDP, PPLAT, SP, Z PLAN CONDITIONS:

1.Connection to the County water and wastewater system is required pursuant to the Manatee County Comprehensive Plan. The cost of connection, including the design, permitting and construction of off-site extensions of lines, shall be the responsibility of the Applicant. Such off-site extension shall be designed and constructed in accordance with the applicable County Master Plan. The connection shall be designed, engineered and permitted by the Applicant consistent with Manatee County Public Works Standards and approved by County Engineer through the Development Services review process for the project.

2.This project is in the coastal high hazard area the potable water and reclaimed water shall be master metered. All potable water and reclaimed water facilities downstream of the master meter and all sanitary sewer facilities within the development shall be privately owned and maintained. Furthermore, the applicant shall adhere to any special construction requirements for utilities within the coastal high hazard area that are in place at the time of Final Site Plan submittal. Such special construction requirements may include but are not limited to installation of leak proof manhole covers, and/or controlling the elevation that any at or above grade potable water, reclaimed water or sanitary sewer facility or appurtenance is installed.

SURETY:

A "Performance Surety" for 130% of the total estimated cost shall be posted with Manatee County, to assure the completion of the required public and private improvements if development is to be platted before completion of required improvements or before final "COC" approval. Land Development Code Section 337.5. These shall be submitted with the Final Plat submittal per the Final Plat checklist. For any questions regarding Security or Security Forms, please contact: Bond Coordinator, Manatee County Public Works Dept., Fiscal Services Division, (941) 708-7450. Once public improvements are certified, the performance security will be released and replaced with a 3 year defect security.

A "Defect Surety" of 10% shall be posted with Manatee County for the purpose of correcting any construction, design or material defects or failures within County rights-of way or easements related to this improvement before final "COC" approval. Land Development Code Section 337.6. This shall be submitted with the Bill of Sale at the time of certification.

CERTIFICATION:

Residential

For "Certification", a letter (signed and sealed) or a letter requesting final zoning inspection approval (aka) "Certificate of Completion" (COC) approval from the property owner shall be submitted to Infrastructure Inspections with the Public Works Department once the project is 100% complete and meets substantial compliance with the approved plans. This certification shall include all Site Plan requirements including but not limited to Right of Way and easement dedications, a copy of the confirmation letter for "Record Drawing" submittal to the SWFWMD and all associated required improvements. A Final Zoning Inspection will be completed within 48 hours (two working days). If inadequate, a Deficiency Notice will be forwarded to the Engineer of record and or the owner noting same. Certifications listing outstanding construction or substantial deviations are considered STATUS/PROGRESS reports.

RECORD DRAWINGS:

1.See Public Works Transportation Standards Section 3.10 DRAINAGE, PAVING and GRADING RECORD DRAWINGS for instructions and submittal procedures. To assist in expediting the "Paving, Grading and Drainage" "Record Drawing" FINAL Submittal and "Final Acceptance Letter", please provide one set of plans and one digital PDF directly to Public Works Infrastructure Inspections. Contact infrastructure@mymanatee.org.

2.See Public Works Utility Standards Sections 1.15 and 1.16 RECORD DRAWINGS for instructions and submittal procedures. To assist in expediting the "Utility" "Record Drawing" for FINAL Submittal and "Final Acceptance Letter", please provide one set of plans and one digital PDF directly to Public Works Infrastructure Inspections. Contact infrastructure@mymanatee.org.

General Notes

TRAFFIC ENGINEERING

No Objection

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

Stormwater - Darin Rice - CR - Review Complete - 1/2/2025

Transportation Planning - Prony BonnaireFils - CR - Review Complete - 1/8/2025

Traffic Engineering - Karla Ripley - CR - Review Complete - 12/16/2024

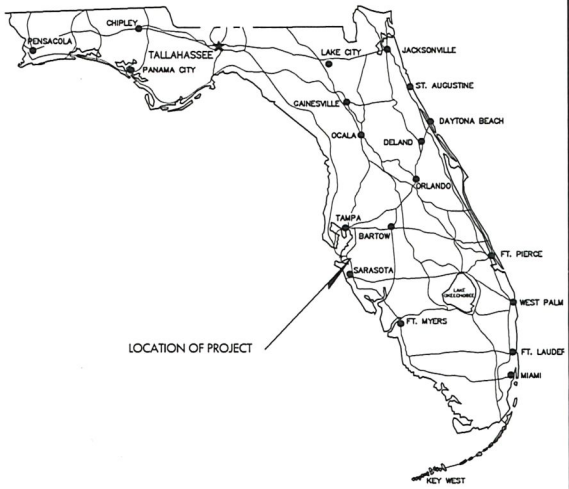
Development Review - Sunny Fu - CR - Review Complete - 1/10/2025

Environmental Planning - Kara Koenig - CR - Review Complete - 12/18/2024

CONSTRUCTION PLANS

TO SERVE

RYE RANCH ROADWAY IMPROVEMENTS - PHASE III



LOCATED IN

SECTIONS 1 & 11 & 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST

MANATEE COUNTY, FLORIDA



VICINITY MAP

UTILITY TABLE		
	SOURCE	OWNERSHIP
POTABLE WATER	MANATEE COUNTY	MANATEE COUNTY
WASTEWATER	MANATEE COUNTY	MANATEE COUNTY
RECLAIMED/ IRRIGATION WATER	MANATEE COUNTY	MANATEE COUNTY

- [X] COVER SHEET 01
- [X] AERIAL SITE PLAN 02
- [X] GENERAL NOTES 03
- [X] BEST MANAGEMENT PRACTICES PLAN 04
- [X] BEST MANAGEMENT PRACTICES DETAILS 05
- [X] OVERALL SITE PLAN 06
- [X] LEGACY PRESERVE DRIVE SITE PLAN 07
- [X] CLOVERFIELD RUN SITE PLAN 08
- [X] LEGACY PRESERVE DRIVE SIGNAGE & STRIPING PLAN 09
- [X] CLOVERFIELD LANE SIGNAGE & STRIPING PLAN 10
- [X] OVERALL GRADING & DRAINAGE PLAN 11
- [X] LEGACY PRESERVE DRIVE GRADING & DRAINAGE PLAN 12
- [X] CLOVERFIELD LANE GRADING & DRAINAGE PLAN 13
- [X] TYPICAL CROSS SECTIONS 14
- [X] SECTIONS 15-15A
- [X] OVERALL UTILITY PLAN 16
- [X] PLAN & PROFILE KEY SHEET 17
- [X] LEGACY PRESERVE PLAN & PROFILE 18-19
- [X] CLOVERFIELD LANE PLAN & PROFILE 20-21
- [X] DRAINAGE DETAILS 22-24
- [X] ROAD DETAILS 25-26
- [X] UTILITY DETAILS 27-28
- [X] LANDSCAPE PLANS LS-01-LS-02
- [X] LANDSCAPE SCHDULE LS-03
- [X] LANDSCAPE NOTES LS-04
- [X] LANDSCAPE DETAILS LS-05

[X] INCLUDED IN THIS SET

Digitally signed by Joseph Collins
Date: 2024.12.12 15:45:05-05'00'

Digitally signed by Michael Ferdinand
Date: 2024.12.12 15:44:28-05'00'

ZNS ENGINEERING
Land Planning Engineering Surveying Landscape Architecture
EB 0027476 LB 0006982 LC 0000365
1023 MANATEE AVENUE WEST, 7TH FLOOR, BRADENTON, FL 34205
E-MAIL: ZNS@ZNSENG.COM TELEPHONE 941.748.8080 FAX 941.748.3316

PREPARED FOR:
RYE RANCH, LLC
35100 SR 64 E
MYAKKA CITY, FL 34251

PROJECT DATA:
RYE RANCH ROADWAY IMPROVEMENTS PHASE III
45677

MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
SIGNATURE

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SHEET 01

Thu, 12 Dec 2024 – 1:45pm X:\Acad\RYE RANCH (4477)\Sjhs Road Phase 1\ENG\RR-PH3-COV.dwg

Thu, 12 Dec 2024 – 1:45pm X:\Acad\RYE RANCH (44774)\Spine Road Phase I\ENG\RR-PH3-AER.dwg

APPROVED
Manatee County Florida
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

SWF #12R ±1.15 AC.
SWF #11Q ±3.06 AC.
SWF #5R ±1.72 AC.
FUTURE RYE RANCH DEVELOPMENT
SCHOOL PARCEL ±18.40 AC.
CLOVERFIELD LANE
RYE RANCH PHASE VII PLN2409-00167, CURRENTLY IN REVIEW
SWF #17 ±2.89 AC.
SWF #5 (2.20 AC)
CLOVERFIELD RUN
LEGACY PRESERVE DRIVE
RYE RANCH PHASE I PLN2110-00078, CURRENTLY UNDER CONSTRUCTION
NIGHT STAR TER
GARDEN GROVE WAY
CANE PATCH CT
SWF #2 (2.35 AC)
SWF #3 (4.89 AC)
SWF #4 (1.83 AC)
CCC RD
SWF #9 (2.01 AC)
LEGACY PRESERVE
PINEBERRY XING
ANGERSWEET XING
SWF #7 (1.38 AC)

1" = 100'

DESIGNED MF DRAWN RH DATE 12/2024 JOB NO 45677 SCALE 1"= 100' ARF-1 SHEET 02	AERIAL SITE PLAN FOR RYE RANCH ROADWAY IMPROVMENTS PHASE III LOCATED IN SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST MANATEE COUNTY, FLORIDA	©ZNS ENGINEERING, LC. THIS DOCUMENT IS PROTECTED BY SECTION 106 OF THE UNITED STATES COPYRIGHT ACT. REPRODUCTION OR UTILIZATION OF THE DOCUMENT OR THE INFORMATION CONTAINED HEREON BY ANY MEANS WHATSOEVER IS STRICTLY PROHIBITED WITHOUT THE PRIOR WRITTEN CONSENT OF ZNS ENGINEERING, LC. CONSENT IS HEREBY GRANTED SPECIFICALLY TO GOVERNMENTAL AGENCIES TO REPRODUCE THE DOCUMENT IN COMPLIANCE WITH F.S. CHAPTER 119.	REVISIONS 1 2 3 4 5 6 7	ZNS ENGINEERING Land Planning Engineering Surveying Landscape Architecture EB 0027474 LB 0006783 LC 0000365 1023 MANATEE AVENUE WEST, 7TH FLOOR, BRADENTON, FL 34205 E-MAIL: ZNS@ZNS-ENG.COM TELEPHONE 941.748.8080 FAX 941.748.3316	MICHAEL FERDINAND PROFESSIONAL ENGINEER 77753

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

PROJECT NOTES

1. THE SITE IS CURRENTLY ZONED PDMU.
2. THE SITE IS DESIGNATED AS FLOOD ZONE 'X' ON F.I.R.M. PANEL 12081C0211F, EFFECTIVE DATE 8/10/2021, AND IS NOT LOCATED WITHIN A FLOODWAY.
3. THERE ARE NO KNOWN FOUNDATIONS, MOUNDS OR HIDDEN AREAS OF HISTORIC ORIGIN, EXISTING EASEMENTS, PLATTED STREETS LOCATED ON THIS SITE.
4. THERE ARE NO KNOWN EXISTING WELLS WITHIN THE BOUNDARIES OF THIS PLAN. WELLS SHALL BE CAPPED AND ABANDONED BY A LICENSED CONTRACTOR.
5. COMMON OPEN SPACE SHALL BE OWNED AND MAINTAINED BY THE PROPERTY OWNERS ASSOCIATION OR SPECIAL DISTRICT.
6. STREET LIGHTS MAY BE INSTALLED AT THE DEVELOPER'S OPTION & WILL MEET SECTION 806 OF THE MANATEE COUNTY LAND DEVELOPMENT CODE.
7. THERE WILL BE PROPOSED SIGNS TO IDENTIFY THE SUBDIVISION & WILL MEET SECTION 600 OF THE MANATEE COUNTY LAND DEVELOPMENT CODE.
8. INFRASTRUCTURE CONSTRUCTION WILL COMMENCE IN 2024 AND WILL BE COMPLETED WITHIN THREE YEARS UPON CONSTRUCTION PLAN APPROVAL AND CERTIFICATE OF LEVEL OF SERVICE APPROVAL.
9. SANITARY SEWER, POTABLE WATER AND RECLAIM WATER WILL BE CONSTRUCTED TO MANATEE COUNTY STANDARDS AND PUBLICLY MAINTAINED.
10. SUBDIVISION STREETS SHALL BE CONSTRUCTED TO MANATEE COUNTY TRANSPORTATION DEPARTMENT HIGHWAY, TRAFFIC & STORMWATER STANDARDS AND OWNED & MAINTAINED BY MANATEE COUNTY
11. SEDIMENTATION AND EROSION CONTROL MEASURES WILL BE IN COMPLIANCE WITH SECTION 303, APPENDIX A-19 OF THE MANATEE COUNTY LAND DEVELOPMENT CODE. TO PREVENT SEDIMENTARY RUNOFF DURING CONSTRUCTION, STAKED SILT SCREENS OR INLET DEBRIS CONTROL SCREENS ARE TO BE PLACED AT STORM INLETS, OUTFALL LOCATIONS AND ADJACENT PROPERTY LINES AS REQUIRED PRIOR TO ANY CONSTRUCTION ACTIVITIES. THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING THE SEDIMENTATION BARRIERS IN A WORKING MANNER FOR THE DURATION OF CONSTRUCTION AND SHOULD BE CHECKED DAILY. SILTATION ACCUMULATIONS GREATER THAN THE LESSER OF 12 INCHES OR ONE-HALF OF THE DEPTH OF THE SEDIMENTATION BARRIER SHALL BE IMMEDIATELY REMOVED AND REPLACED IN UPLAND AREAS. IN ADDITION TO SPECIFIED EROSION CONTROL LOCATIONS, THE CONTRACTOR SHALL PERFORM DAILY SITE INSPECTIONS FOR POTENTIAL EROSION PROBLEMS. IF PROBLEMS OCCUR, THE CONTRACTOR IS RESPONSIBLE FOR INSTALLING APPROPRIATE EROSION CONTROL IMMEDIATELY. THE CONTRACTOR IS RESPONSIBLE FOR REMOVING TEMPORARY EROSION CONTROL DEVICES FOLLOWING COMPLETION OF ALL CONSTRUCTION AND FINAL STABILIZATION.
12. NOTIFY MANATEE COUNTY ENVIRONMENTAL PLANNING DIVISION (EPD) WATER QUALITY DIVISION PRIOR TO THE INITIATION OF CONSTRUCTION. A PRE CONSTRUCTION INSPECTION OF THE SEDIMENTATION AND EROSION CONTROL (S&EC) DEVICES MAY BE REQUIRED AND WILL BE THE OPTION OF THE EPD STAFF
13. CONTRACTOR SHALL LOCATE EROSION CONTROL MEASURES (ECM'S) ALONG WETLAND BUFFERS AS IDENTIFIED ON PLAN. EXOTIC NUISANCE SPECIES LOCATED WITHIN WETLAND BUFFER SHALL BE MANUALLY REMOVED WITH CARE TAKEN TO PROTECT EXISTING NATIVE VEGETATION UNLESS OTHERWISE SPECIFICALLY ADDRESSED ON THE APPROVED PLANS. IN THOSE INSTANCES WHERE ADDITIONAL AREAS OF THE WETLAND BUFFER ARE SO HEAVILY VEGETATED WITH EXOTIC NUISANCE SPECIES AS TO MAKE MANUAL REMOVAL UNFEASIBLE, THE CONTRACTOR SHALL PROVIDE PROJECT ENGINEER AND MANATEE COUNTY ENVIRONMENTAL MANAGEMENT DIVISION SHOP DRAWING SHOWING LIMITS OF ADDITIONAL MECHANIZED CLEARING WITHIN BUFFER, PLANS TO RELOCATE ECM'S AND PROPOSED STABILIZATION OF CLEARING WITHIN WETLAND BUFFERS. ALL PROPOSED MODIFICATIONS TO LOCATIONS OF ECM'S, SOIL STABILIZATION, SHOP DRAWINGS AND PROCESSING FOR APPROVAL SHALL BE THE FINANCIAL RESPONSIBILITY OF THE CONTRACTOR.
14. TRAFFIC CONTROL DEVICES THAT DO NOT CONFORM TO THE LATEST EDITION OF THE MANATEE COUNTY TRANSPORTATION DEPARTMENT - HIGHWAY, TRAFFIC AND STORMWATER STANDARDS WITHIN THE PUBLICLY MAINTAINED RIGHT-OF-WAY WILL REQUIRE A SIGN AND HARDWARE DIAGRAM AND, IF ACCEPTABLE, AN EXECUTED MAINTENANCE AGREEMENT PRIOR TO APPROVAL OF CONSTRUCTION PLANS.
15. ALL CONTOURS/ELEVATIONS UTILIZED ON THESE PLANS ARE NAVD 1988 DATUM. THE CONVERSION FROM THE NGVD 1929 TO THE NAVD 1988 IS -0.951'.
16. THE WATER SOURCE FOR IRRIGATION WILL BE MANATEE COUNTY RECLAIMED WATER.

DRAINAGE AND GRADING NOTES

1. ALL CONSTRUCTION IS TO BE STAKED IN THE FIELD BY OR UNDER THE SUPERVISION OF A FLORIDA REGISTERED LAND SURVEYOR.
2. THE CONTRACTOR IS TO PROVIDE THE ENGINEER OF RECORD WITH REPRODUCIBLE RECORD DRAWINGS SHOWING ALL IMPROVEMENT LOCATIONS AND ELEVATIONS IN ACCORDANCE WITH LATEST MANATEE COUNTY PLANNING, PERMITTING AND INSPECTIONS (MCPI) AND SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT (SWFWMD) STANDARDS. THE CONTRACTOR SHALL ALSO PROVIDE FIVE SETS OF PRINTS (PDF), SIGNED AND SEALED BY A PROFESSIONAL LAND SURVEYOR, OF THE RECORD DRAWINGS TO THE ENGINEER OF RECORD. THESE RECORD DRAWINGS SHALL BE CERTIFIED TO THE OWNER, APPROPRIATE GOVERNMENTAL AGENCIES AND TO ZNS ENGINEERING L.C. RECORD DRAWINGS SHALL SPECIFICALLY INCLUDE STORMWATER FACILITY LOCATIONS, INCLUDING TOP OF BANK, UNDERDRAIN AND CONTROL STRUCTURES, SHALL BE PERFORMED BY A REGISTERED LAND SURVEYOR AND REVIEWED BY THE ENGINEER OF RECORD PRIOR TO ACCEPTANCE AND PAYMENT. BENCH MARKS WITH THE ELEVATION CLEARLY AND PERMANENTLY MARKED ARE TO BE PLACED ON THE TOP OF ALL PROPOSED OUTFALL CONTROL STRUCTURES. RECORD DRAWINGS OF ALL MITIGATION AREAS INCLUDING ELEVATIONS, ZONES AND LIMITS SHALL BE PERFORMED BY A REGISTERED LAND SURVEYOR AND REVIEWED BY THE ENGINEER OF RECORD PRIOR TO ACCEPTANCE AND PAYMENT. THE RECORD DRAWINGS SHALL SPECIFICALLY INCLUDE THE SURFACE AREA OF STORMWATER FACILITY AREAS AT NORMAL WATER ELEVATION (NWL), AT HIGH WATER ELEVATION (HWL=25 YEAR), TOP OF BANK AND ALL MITIGATION AND/OR LITTORAL SHELF AREAS.
3. ALL PIPE LENGTHS SHOWN ON PLAN VIEW ARE TO THE END OF THE MITERED END SECTION. REFER TO MITERED END SECTION DETAIL FOR LENGTH OF PIPE TO BE INCLUDED IN PRICE FOR MITERED END SECTION.
4. MANATEE COUNTY STANDARDS CALL FOR UNDERDRAIN WHERE THE WATER TABLE IS LESS THAN 4 INCHES UNDER THE SUB-BASE, PER MANATEE COUNTY STANDARDS.
5. TOPOGRAPHIC AND PROPERTY SURVEYS GIVING LOT SIZE, GROUND ELEVATIONS, OBSTRUCTIONS ON SITE, LOCATIONS AND DEPTHS OF SEWERS, CONDUITS, PIPES, EXISTING STRUCTURES, CURBS, PAVEMENTS, TRACTS, AND SOIL BORING DATA GIVING THE NATURE OF GROUND AND SUBSURFACE CONDITIONS HAVE BEEN OBTAINED FROM RELIABLE SOURCES. THE ACCURACY OF THIS DATA IS NOT GUARANTEED, AND IS FURNISHED SOLELY AS AN ACCOMMODATION TO THE CONTRACTOR. USE OF THIS DATA SHALL BE MADE AT THE CONTRACTOR'S DISCRETION. NO ADDITIONAL COMPENSATION WILL BE GRANTED DUE TO THE CONTRACTOR'S LACK OF KNOWLEDGE OF SITE CONDITIONS. PRIOR TO BID SUBMISSION, THE CONTRACTOR SHALL CONDUCT ANY ADDITIONAL SURVEYS AND SOILS TESTS HE MAY DEEM NECESSARY TO VERIFY THE ACCURACY OF THE INFORMATION PROVIDED.
6. THE CONTRACTOR SHALL VERIFY TOPOGRAPHY AND SATISFY HIMSELF AS TO THE EXTENT OF FILL NECESSARY TO ACHIEVE FINISHED GRADE PRIOR TO AWARD OF CONTRACT. THERE SHALL BE NO CLAIM FOR EXTRAS NOTWITHSTANDING SPI PLAN REVISIONS PROMULGATED SUBSEQUENT TO AWARD OF CONTRACT.
7. ROADSIDE UNDERDRAIN SHOWN ON PLAN IS MINIMUM AND EXTENSION SHALL BE REQUIRED AS DETERMINED NECESSARY BY THE ENGINEER OF RECORD AND/OR MCPWD INSPECTION DEPARTMENT DURING THE COURSE OF CONSTRUCTION. CONTRACTOR AND OWNER SHALL VERIFY WITH GEOTECHNICAL ENGINEER OF RECORD THE FINAL LIMITS OF UNDERDRAIN PRIOR TO THE PROJECT CERTIFICATE OF COMPLETION (a.k.a. COC).
8. ALL BIDDERS ARE HEREBY ADVISED THAT ALL EXCAVATION ON THIS PROJECT MUST COMPLY WITH FLORIDA STATUTE 90-96 "TRENCH SAFETY ACT", AND THAT THE COST OF COMPLIANCE IS TO BE INCLUDED IN HIS BASE BID. THE BIDDER SHALL INDICATE ON THE BID FORM THE COSTS ASSOCIATED WITH COMPLIANCE.
9. SUITABLE FILL MATERIAL FROM STORMWATER FACILITIES EXCAVATION SHALL BE UTILIZED FOR PROJECT FILL PER GRADING SPECIFICATIONS. UNSUITABLE MATERIAL SHALL BE PLACED IN OPEN AREAS ONLY AS DIRECTED BY THE PROJECT ENGINEER AND SOILS ENGINEER.
10. THE CONTRACTOR SHALL SUBMIT SHOP DRAWINGS FOR ALL STRUCTURES PRIOR TO INSTALLATIONS.
11. REFER TO GRADING DETAIL SHEETS FOR CROSS SECTION DETAILS.
12. REFER TO GEOTECH REPORT & CONSTRUCTION TECHNICAL SPECIFICATIONS FOR COMPACTION REQUIREMENTS, GRASSING/SODDING REQUIREMENTS, AND PAVING CONSTRUCTION MATERIAL SPECIFICATIONS.
13. ALL FILL AREAS ARE TO BE CONSTRUCTED IN 12" MAXIMUM LIFTS.
14. NEITHER SILT, CLAY, NOR LIME ROCK SHALL BE USED AS STRUCTURAL FILL MATERIAL
15. THE CONTRACTOR IS TO REVIEW SOILS TESTS AS PERFORMED BY THE SOIL CONSULTANT AND IS ENCOURAGED TO CONDUCT ON-SITE TESTING TO SATISFY HIMSELF AS TO ACTUAL LIMITS OF REMOVAL AND REPLACEMENT OF UNSUITABLE MATERIALS PRIOR TO BIDDING.
16. ANY UNSUITABLE MATERIALS SHALL NOT BE PLACED IN ANY STRUCTURAL AREAS OR ROADWAY AND SHALL COMPLY WITH FDOT INDEXES 120-001 & 120-002.
17. PER MANATEE COUNTY LDC 801.3 - STORMWATER MANAGEMENT STANDARDS. 1.MINIMUM FLOOR ELEVATION MIN. 6" ABOVE SURROUNDING GRADE.
    - SINGLE FAMILY: 21" ABOVE STREET GRADE ALONG FRONTAGE.
    - NONRESIDENTIAL SITES >18" TOP OF BANK POND/SWALE OR NEAREST TOP OF STRUCTURE. PER SWFWMD MINIMUM FINISHED FLOOR ELEVATION MUST BE ABOVE FLOOD PLAIN & ABOVE THEE 100 YEAR DESIGN STORM.
18. THE CONTRACTOR IS TO PROVIDE THE ENGINEER OF RECORD WITH VERIFICATION OF LOT GRADES PRIOR TO FINAL ACCEPTANCE OF THE PROJECT.
19. CONTRACTOR TO SEED OR SOD ALL DISTURBED AREAS OR AS SPECIFIED PER PLANS.
20. ALL CONTROL STRUCTURES SHALL HAVE A SEPARATE TOP SLAB TO ALLOW FOR FINAL ADJUSTMENT TO DESIGN GRADE. PRECAST CONTROL STRUCTURES SHALL BE CAST SO AS TO ALLOW A MINIMUM OF 6" OF BRICK ADJUSTMENT FOR CONSTRUCTION OF THE WSR(S).
21. ALL PROPOSED CONSTRUCTION IS TO MEET OR EXCEED LATEST APPLICABLE MANATEE COUNTY TRANSPORTATION DEPARTMENT STANDARDS AND IS TO MEET ENGINEER'S SPECIFICATIONS.
22. TV VIDEO INSPECTION IS REQUIRED FOR ALL RCP STORMWATER PIPES WHICH CONVEY RUNOFF FROM STREETS (PUBLIC OR PRIVATE).
23. STORM PIPE MAY BE RCP, HIGH DENSITY POLYETHYLENE (HDPE) AND/OR HIGH-PERFORMANCE (HP) STORM PIPE PER MANATEE COUNTY STANDARD 3.2.4. DESIGN DEPTHS MUST MEET OR EXCEED MINIMUM COVER REQUIREMENTS TO PREVENT FLOATATION. HDPE/HP SHALL BE INSTALLED PER THE MANUFACTURER'S INSTALLATION INSTRUCTIONS.
24. LASER PROFILE IS REQUIRED FOR ALL ADS/HDPE STORMWATER PIPES WHICH CONVEY RUNOFF STREETS (PUBLIC OR PRIVATE). FOR PIPE 48 INCHES OR LESS IN DIAMETER, PROVIDE THE ENGINEER A VIDEO DVD AND REPORT USING LOW BARREL DISTORTION VIDEO EQUIPMENT WITH LASER PROFILE TECHNOLOGY, NON-CONTACT MICROMETER AND ASSOCIATED SOFTWARE (OR APPROVED EQUAL) THAT PROVIDES:
25. ACTUAL RECORDED LENGTH AND WIDTH MEASUREMENTS OF ALL CRACKS WITHIN THE PIPE.
    A. ACTUAL RECORDED SEPARATION MEASUREMENT OF ALL PIPE JOINTS.
    B. PIPE OVALITY REPORT.
    C. DEFLECTION MEASUREMENTS AND GRAPHICAL DIAMETER ANALYSIS REPORT IN TERMS OF X AND Y AXIS
    C. FLAT ANALYSIS REPORT.
26. REPRESENTATIVE DIAMETER OF THE PIPE.
    A. PIPE DEFORMATION MEASUREMENTS, LEAKS, DEBRIS, OR OTHER DAMAGE OR DEFECTS.
    B. DEVIATION IN PIPE LINE AND GRADE, JOINT GAPS, AND JOINT MISALIGNMENT.

UTILITY NOTES

1. ALL CONSTRUCTION IS TO BE STAKED IN THE FIELD BY OR UNDER THE SUPERVISION OF A FLORIDA REGISTERED LAND SURVEYOR. RECORD DRAWINGS SHALL BE PROVIDED BY THE SURVEYOR.
2. THE CONTRACTOR IS RESPONSIBLE FOR THE PRODUCTION OF REPRODUCIBLE RECORD DRAWINGS. PRIOR TO SCHEDULING OF ANY UNDERGROUND UTILITY PRESSURE TESTS, CONTRACTOR SHALL HAVE OBTAINED (FROM A PROFESSIONAL SURVEYOR) ALL NECESSARY FIELD DATA REQUIRED FOR THE PRODUCTION OF RECORD DRAWINGS. SAID RECORD DRAWINGS ARE TO MEET THE REQUIREMENTS OF MANATEE COUNTY HEALTH DEPARTMENT & MANATEE COUNTY PUBLIC WORKS UTILITY STANDARDS AND FDEP. THE CONTRACTOR SHALL PROCESS SAID DRAWINGS THROUGH MANATEE COUNTY PUBLIC WORKS DEPARTMENT AND UPON COMPLETION SHALL PROVIDE TWO REPRODUCIBLE MYLARS AND FIVE SETS OF PRINTS OF THE RECORD DRAWINGS, SIGNED AND SEALED BY A PROFESSIONAL LAND SURVEYOR TO THE ENGINEER. THESE RECORD DRAWINGS SHALL BE CERTIFIED TO THE OWNER, APPROPRIATE GOVERNMENTAL AGENCIES, AND ZNS ENGINEERING L.C.

   IF CONSTRUCTION STAKEOUT IS PROVIDED BY THE OWNER, THE CONTRACTOR SHALL ACCURATELY RECORD THE LOCATION OF ALL WORK THAT MAY SUBSEQUENTLY BECOME CONCEALED OR INACCESSIBLE, AS WELL AS MARK OR EXPOSE UNDERGROUND FACILITIES AS NECESSARY TO FACILITATE THE PREPARATION OF THE RECORD DRAWINGS BY THE OWNER, AND PROVIDE SAID INFORMATION TO THE OWNER.
3. WATERMAINS ARE TO BE PIGMENTED, COLOR BLUE, DR-18, C-900 PVC WATER SERVICES, WHERE LOCATED UNDER PAVEMENT, TO BE ENCASED IN ASTM 2241, SDR-21 PVC MAINTAIN A MINIMUM OF 36" COVER.
4. FIRELINE MAINS SHALL BE CONSTRUCTED PER LATEST NFPA 24 GUIDELINES, UNDERGROUND SUPPLY LINE MATERIAL SHALL BE DUCTILE IRON PIPE (DIP) OR DR14 WITH RESTRAINED JOINTS.
5. GRAVITY SANITARY SEWERS ARE TO BE PIGMENTED, COLOR GREEN, SDR 26, PVC AND CONFORMING TO ASTM D-3034. MAINTAIN A MINIMUM OF 36" COVER.
6. SANITARY SEWER FORCEMAINS ARE TO BE PIGMENTED, COLOR GREEN, DR-18, C-900 PVC. MAINTAIN A MINIMUM OF 36" COVER.
7. RECLAIMED WATERMAINS ARE TO BE PIGMENTED, COLOR PURPLE, DR-18, C-900 PVC. MAINTAIN A MINIMUM OF 36" COVER UNLESS OTHERWISE LABELLED ON THE PLAN.
8. LOCATIONS, CLEARANCES AND SEPARATION REQUIREMENTS PER MANATEE COUNTY PUBLIC WORKS STANDARDS, UTILITY STANDARDS MANUAL (USM)UG-2, UG-17 AND SECTION 1.9.7 H THROUGH 1.9.7.J.
9. CONTRACTOR IS RESPONSIBLE FOR ALL GOVERNMENTAL CONSTRUCTION FEES AND CHARGES. I.E. INSPECTIONS AND TESTING FEES AND MUST BE PAID TO MANATEE COUNTY PRIOR TO CONSTRUCTION PLAN APPROVAL. HOWEVER, IMPACT FEES (IIF), IF APPLICABLE, TO BE PAID BY THE OWNER.
10. TOPOGRAPHIC AND PROPERTY SURVEYS GIVING LOT SIZE, GROUND ELEVATIONS, OBSTRUCTIONS ON SITE, LOCATIONS AND DEPTHS OF SEWERS, CONDUITS, PIPES, EXISTING STRUCTURES, CURBS, PAVEMENTS, TRACTS, AND SOIL BORING DATA GIVING THE NATURE OF GROUND AND SUBSURFACE CONDITIONS HAVE BEEN OBTAINED FROM RELIABLE SOURCES. THE ACCURACY OF THIS DATA IS NOT GUARANTEED, AND IS FURNISHED SOLELY AS AN ACCOMMODATION TO THE CONTRACTOR. USE OF THIS DATA SHALL BE MADE AT THE CONTRACTOR'S DISCRETION. NO ADDITIONAL COMPENSATION WILL BE GRANTED DUE TO THE CONTRACTOR'S LACK OF KNOWLEDGE OF SITE CONDITIONS. PRIOR TO BID SUBMISSION, THE CONTRACTOR SHALL CONDUCT ANY ADDITIONAL SURVEYS AND SOILS TESTS NECESSARY TO VERIFY THE ACCURACY OF THE INFORMATION PROVIDED.
11. ALL NEW TAPS TO MANATEE COUNTY POTABLE WATER LINES SHALL INCLUDE A TEMPORARY 2" (MINIMUM) JUMPER SYSTEM, UNLESS SPECIFICALLY NOTED OTHERWISE IN THE PLANS. PLEASE REFER MANATEE COUNTY PUBLIC WORKS UTILITY STANDARDS MANUAL (USM) UW-21 & UW-22.
    THE DIAMETER OF A TAP SHALL BE AT LEAST 2" SMALLER THAN THE INSIDE DIAMETER OF THE/OUGH MAIN PER MANATEE COUNTY PUBLIC WORKS STANDARDS, UTILITY STANDARDS MANUAL (USM) SPECIFICATION 1.9.5.D.
12. JUMPER SYSTEM SHALL INCLUDE ALL NECESSARY FITTINGS, PIPE, VALVES AND BACKFLOW PREVENTER (FEBCO 870 OR APPROVED EQUAL).
13. SANITARY SEWER, POTABLE WATER AND RECLAIM WATER WILL BE DEDICATED UPON COMPLETION AND ACCEPTANCE BY MANATEE COUNTY FOR MAINTENANCE BY MANATEE COUNTY PUBLIC WORKS DEPARTMENT, UNLESS OTHERWISE NOTED ON THE PLAN SET.
14. MANATEE COUNTY PUBLIC WORKS UTILITY STANDARDS ARE THE MINIMUM ALLOWABLE WATER AND/OR WASTEWATER CONSTRUCTION STANDARDS. WHERE ANY NOTE OR DETAIL ON THESE PLANS CONFLICT WITH THE MANATEE COUNTY PUBLIC WORKS UTILITY STANDARDS THE MORE STRINGENT INTERPRETATION, AS DETERMINED BY THE COUNTY INFRASTRUCTURE INSPECTOR, SHALL BE APPLIED.

GENERAL CONSTRUCTION NOTES

1. ALL PROPOSED CONSTRUCTION IS TO MEET OR EXCEED LATEST APPLICABLE MANATEE COUNTY PUBLIC WORKS UTILITY STANDARDS AND IS TO MEET ENGINEER'S SPECIFICATIONS. ALL PROPOSED WATER AND SEWER CONSTRUCTION IS TO BE PUBLICLY OWNED AND MAINTAINED FOLLOWING COMPLETION AND ACCEPTANCE, UNLESS OTHERWISE NOTED ON THE PLAN SET. RIGHT OF WAY AND OTHER OFF-SITE IMPROVEMENTS SHALL BE PUBLICLY OWNED AND MAINTAINED FOLLOWING COMPLETION AND ACCEPTANCE UNLESS OTHERWISE NOTED.
2. THE CONTRACTOR IS TO COORDINATE THE LOCATION AND ELEVATION OF ALL FP&L, GTE AND IRRIGATION SERVICE SLEEVES WITH RESPECTIVE AGENCY PRIOR TO CONSTRUCTION.
3. THE CONTRACTOR IS TO ASSURE HIMSELF THAT ALL UNDERGROUND UTILITIES AND STORM SEWER IS CONSTRUCTED, TESTED AND OPERATIONAL PRIOR TO ANY ROADWAY CONSTRUCTION.
4. ALL PROPOSED ELECTRICAL AND COMMUNICATION SERVICES ARE TO BE LOCATED UNDERGROUND AS DIRECTED BY RESPECTIVE AGENCY.
5. CURBING AT SIDEWALK INTERSECTIONS TO BE RECESSED FOR PEDESTRIAN RAMPS. RAMPS TO BE CONSTRUCTED AT TIME OF CURB RADII.
6. CONTRACTOR TO OBTAIN APPLICABLE PERMITS PRIOR TO COMMENCEMENT OF CONSTRUCTION.
7. THE CONTRACTOR IS RESPONSIBLE FOR COORDINATION AND ISSUANCE OF ALL COMMENCEMENT AND/OR PROGRESS NOTICES TO GOVERNMENTAL AGENCIES DURING THE COURSE OF CONSTRUCTION, AS REQUIRED FOR INSPECTION, TESTING AND TRACKING PER APPLICABLE AGENCY PERMIT CONDITIONS.
8. CONTRACTOR IS RESPONSIBLE FOR OBTAINING AND COMPLYING WITH ALL PERMIT CONDITIONS AND STIPULATIONS FOR ALL LOCAL, REGIONAL AND STATE AGENCIES, INCLUDING, BUT NOT LIMITED TO, FINAL SITE PLANS, UTILITIES, DRAINAGE, FUGITIVE PARTICULATES AND EROSION.
9. ALL UTILITIES AND/OR DRAINAGE SHOWN AS EXISTING WERE DERIVED FROM THE BEST AVAILABLE INFORMATION. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THE ACTUAL LOCATION, SIZE, TYPE AND AMOUNT OF EXISTING UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR TO NOTIFY SUNSHINE UNDERGROUND FACILITIES NOTIFICATION (1-800-432-4770), MCPWD AND FP&L 48 HOURS MINIMUM PRIOR TO START OF CONSTRUCTION FOR POSSIBLE UTILITY LOCATIONS NOT SHOWN ON PLANS.
10. RIGHT OF WAY USE PERMIT TO BE OBTAINED BY THE CONTRACTOR FOR OFF-SITE CONSTRUCTION.
11. THE CONTRACTOR IS RESPONSIBLE FOR ESTIMATING AND CALCULATING ALL CUT AND FILL QUANTITIES PRIOR TO BID SUBMISSION THE CONTRACTOR SHALL CONDUCT ANY ADDITIONAL SURVEYS AND SOIL TESTS HE DEEMS NECESSARY TO CALCULATE THE CUT AND FILL QUANTITIES PROPERLY. ADDITIONAL SURVEYS AND TESTS MADE BY THE CONTRACTOR SHALL BE MADE AT NO ADDITIONAL COST TO THE OWNER.
12. ALL EASEMENTS AS SHOWN WITHIN THE PROJECT BOUNDARY LIMITS ARE TO BE CONSIDERED PUBLIC (UNLESS OTHERWISE STATED). EASEMENTS TO BE GRANTED IN CONJUNCTION WITH RECORD PLAT PROCESSING.
13. CONTRACTOR IS RESPONSIBLE FOR CONSTRUCTING ALL COMMON AREA SIDEWALK AND RAMPS. LOT FRONT SIDEWALK WILL BE CONSTRUCTED AT A LATER DATE.
14. EXCAVATION OF RETENTION PONDS SHALL CEASE UPON CONTACT WITH SILT AND CLAY LAYERS AS IDENTIFIED IN THE GEOTECHNICAL REPORT UPON CONSULTATION WITH PROPERTY OWNER.
15. CONTRACTOR IS TO VERIFY WITH GEOTECHNICAL ENGINEER OF RECORD THE LIMITS OF ANY AREAS ONSITE OR OFFSITE THAT REQUIRE REMUCKING (REMOVAL OF UNSUITABLE SOILS) PRIOR TO THE COMMENCEMENT OF ANY BACKFILLING/FILLING.
16. ALL OF THE SIGNING AND PAVEMENT MARKINGS SHALL BE PROVIDED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MUTCD, FDOT DESIGN STANDARDS AND THE MANATEE COUNTY PUBLIC WORKS DEPARTMENT HIGHWAY, TRAFFIC AND STORMWATER STANDARDS. TRAFFIC CONTROL DEVICES THAT DO NOT CONFORM TO THESE DOCUMENTS, AND THAT ARE WITHIN THE PUBLICLY MAINTAINED RIGHT-OF-WAY, IF ACCEPTABLE, WILL REQUIRE AN EXECUTED MAINTENANCE AGREEMENT PRIOR TO APPROVAL OF CONSTRUCTION PLANS.
17. ALL STREET NAME SIGN SHOP DRAWINGS ARE TO BE REVIEWED BY THE EOR AND MANATEE COUNTY PRIOR TO INSTALLATION AND THE SIGNS SHALL BE DESIGNED WITH BLOCK NAMES, NUMBERS, COLORS AS FOLLOWS.
    A. PRIVATE STREETS INTERSECTING WITH PUBLIC ROADS: THE STREET NAME SIGNS SHALL BE WHITE TEXT ON BLUE BACKGROUND. THE TEXT SHALL BE 6" & SERIES, UPPER/LOWER CASE.
    B. PUBLIC STREETS: THE STREET NAME SIGNS SHALL BE WHITE TEXT ON GREEN BACKGROUND. THE TEXT SHALL BE 6" & SERIES, UPPER/LOWER CASE AND INCLUDE BLOCK NUMBERS.
    C. EMERGENCY ACCESS MAINTENANCE. THE STREET NAME SIGNS SHALL BE WHITE TEXT ON BROWN BACKGROUND. THE TEXT SHALL BE 6" SERIES UPPER/LOWER CASE.

EROSION CONTROL NOTES

1. SEDIMENTATION AND EROSION CONTROL MEASURES WILL BE IN COMPLIANCE WITH SECTION 305, APPENDIX A-19 OF THE MANATEE COUNTY LAND DEVELOPMENT CODE. TO PREVENT SEDIMENTARY RUNOFF DURING CONSTRUCTION, STAKED HAYBALES, STAKED SILT SCREENS OR INLET DEBRIS CONTROL SCREENS ARE TO BE PLACED AT STORM INLETS, OUTFALL LOCATIONS AND ADJACENT PROPERTY LINES AS REQUIRED PRIOR TO ANY CONSTRUCTION ACTIVITIES. THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING THE SEDIMENTATION BARRIERS IN A WORKING MANNER FOR THE DURATION OF CONSTRUCTION AND SHOULD BE CHECKED DAILY. SILTATION ACCUMULATIONS GREATER THAN THE LESSER OF 12 INCHES OR ONE-HALF OF THE DEPTH OF THE SEDIMENTATION BARRIER SHALL BE IMMEDIATELY REMOVED AND REPLACED IN UPLAND AREAS. IN ADDITION TO SPECIFIED EROSION CONTROL LOCATIONS, THE CONTRACTOR SHALL PERFORM DAILY SITE INSPECTIONS FOR POTENTIAL EROSION PROBLEMS. IF PROBLEMS OCCUR, THE CONTRACTOR IS RESPONSIBLE FOR INSTALLING APPROPRIATE EROSION CONTROL IMMEDIATELY. THE CONTRACTOR IS RESPONSIBLE FOR REMOVING TEMPORARY EROSION CONTROL DEVICES FOLLOWING COMPLETION OF ALL CONSTRUCTION AND FINAL STABILIZATION.
2. NOTIFY MANATEE COUNTY ENVIRONMENTAL PLANNING - ENVIRONMENTAL REVIEW SECTION PRIOR TO THE INITIATION OF CONSTRUCTION. A PRE CONSTRUCTION INSPECTION OF THE SEDIMENTATION AND EROSION CONTROL (S&EC) DEVICES MAY BE REQUIRED AND WILL BE THE OPTION OF THE ENVIRONMENTAL PLANNING - ENVIRONMENTAL REVIEW STAFF.
3. CONTRACTOR SHALL LOCATE EROSION CONTROL MEASURES (ECM'S) ALONG WETLAND BUFFERS AS IDENTIFIED ON PLAN. EXOTIC NUISANCE SPECIES LOCATED WITHIN WETLAND BUFFER SHALL BE MANUALLY REMOVED WITH CARE TAKEN TO PROTECT EXISTING NATIVE VEGETATION UNLESS OTHERWISE SPECIFICALLY ADDRESSED ON THE APPROVED PLANS. IN THOSE INSTANCES WHERE ADDITIONAL AREAS OF THE WETLAND BUFFER ARE SO HEAVILY VEGETATED WITH EXOTIC NUISANCE SPECIES AS TO MAKE MANUAL REMOVAL UNFEASIBLE, THE CONTRACTOR SHALL PROVIDE PROJECT ENGINEER AND MANATEE COUNTY ENVIRONMENTAL REVIEW SECTION SHOP DRAWING SHOWING LIMITS OF ADDITIONAL ENHANCED CLEARING WITHIN BUFFER, PLANS TO RELOCATE ECM'S AND PROPOSED STABILIZATION OF CLEARING WITHIN WETLAND BUFFERS. ALL PROPOSED MODIFICATIONS TO LOCATIONS OF ECM'S, SOIL STABILIZATION, SHOP DRAWINGS AND PROCESSING FOR APPROVAL SHALL BE THE FINANCIAL RESPONSIBILITY OF THE CONTRACTOR.

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PROFESSIONAL ENGINEER 77752
SIGNATURE

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REVISIONS	BY
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GENERAL NOTES
FOR
RYE RANCH ROADWAY IMPROVEMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 33 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGNED MF
DRAWN BC
DATE 07/2024
JOB NO 4507
SCALE N/A
SHEET 01

Thu, 12 Dec 2024 - 1:45pm X:\Acad\RYE RANCH (4477)\Spine Road Phase 1\ENG\RR-PH3--GN.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

Manatee County FLORIDA

EROSION AND SEDIMENTATION CONTROL PLAN

MANATEE COUNTY, OFFICE OF THE COUNTY ADMINISTRATOR
ADMINISTRATIVE PROCEDURES FOR LAND DEVELOPMENT
LDC SECTION 353

LDC SECTION 353: EROSION AND SEDIMENTATION CONTROL PLAN (ESCP)

ALL APPLICATIONS FOR ESCP SUBMITTED PURSUANT TO SECTION 353 OF THE LDC SHALL INCLUDE A PLAN WHICH IDENTIFIES THE FOLLOWING:

1. DETAILS OF CONSTRUCTION SEQUENCING, DEWATERING ACTIVITIES AND SUMP LOCATIONS, STOCKPILE AREAS AND/OR DEPOSITION AREAS FOR EXCAVATED MATERIALS.
   a. DESCRIPTION OF LAND CLEARING/DISTURBING ACTIVITIES, EXISTING SITE CONDITIONS AND ADJACENT LAND USES/AREAS THAT MIGHT BE AFFECTED BY LAND CLEARING/DISTURBANCES. CLEARING AND GRUBBING OF EXISTING VEGETATION. EXISTING STRUCTURES TO BE DEMOLISHED AND HAULED OFFSITE.
   b. IDENTIFICATION OF STOCKPILE AREAS AND/OR DEPOSITION AREAS FOR EXCAVATED MATERIALS. TEMPORARY STOCKPILE AREAS ARE TO BE LOCATED WITHIN THE LIMITS OF THE SILT FENCE. EXCAVATED MATERIALS ARE TO BE USED AS FILL ONSITE. NO STOCKPILE AREAS ARE TO REMAIN UPON COMPLETION OF THE PROJECT.
   c. DESCRIPTION OF POTENTIAL ON-SITE PROBLEM AREAS SUCH AS STEEP GRADE CHANGES, HIGHLY ERODIBLE SOILS, AREAS ADJACENT TO WETLANDS, SURFACE WATERS, OR UPLAND PRESERVATION AREAS.
      ONSITE GRADED AREAS NEXT TO WETLANDS ARE DEMARKED AS TEMPORARY BUFFER IMPACTS WITHIN THIS PLAN SET.
   d. CONSTRUCTION SCHEDULING, INCLUDING THE EXPECTED STARTING AND STABILIZATION DATES. CONSTRUCTION IS ANTICIPATED TO COMMENCE IN 2024 UPON CONSTRUCTION PLAN APPROVAL.
   e. IDENTIFICATION OF DISTURBED AREAS WHERE CONSTRUCTION WILL NOT BE ONGOING AND FINAL GRADE WILL NOT BE ACHIEVED WITHIN FOURTEEN (14) DAYS, AND AN INDICATION OF TEMPORARY STABILIZATION MEASURES.
      FINAL GRADE WILL BE ACHIEVED WITHIN FOURTEEN (14) DAYS, AND TEMPORARY STABILIZATION WILL BE IMPLEMENTED IF THIS CAN NOT BE ACHIEVED.
2. DETAILS OF BEST MANAGEMENT PRACTICES AND FUGITIVE PARTICULATE ABATEMENT METHODS.
   a. DETAILS, DRAWINGS AND CROSS-SECTIONS OF EROSION AND SEDIMENT CONTROL DEVICES, IF DIFFERENT FROM THE APPROVED FINAL SITE PLAN/CONSTRUCTION PLANS, AND WHEN THEY WILL BE INSTALLED.
      TO BE DETERMINED
   b. MAINTENANCE PROGRAM FOR EROSION AND SEDIMENT CONTROL DEVICES INCLUDING INSPECTION FREQUENCY AND MAINTENANCE ACTIVITIES.
      TO BE DETERMINED BY CONTRACTOR PRIOR TO STARTING PROJECT.
   c. HAUL ROUTES AND DETAILS OF APRON STABILIZATION AT INGRESS/EGRESS POINTS TO RIGHTS-OF-WAY.
      HAUL ROUTES ARE TO ENTER/EXIT THE SITE ALONG MUSKOGEE ROAD TO THE WESTERN BOUNDARY VIA N. RYE RD. AND ON THE EASTERN BOUNDARY VIA CR 675
   d. DETAILS/LOCATION OF EQUIPMENT WASHING AREA.
      WASH AREA WILL BE ADJACENT TO THE CONSTRUCTION ENTRANCE.
   e. DETAILS OF FUGITIVE PARTICULATE ABATEMENT METHODS. WATER TRUCK WILL BE AVAILABLE DURING DRY PERIODS.
      A WATER TRUCK WILL BE AVAILABLE DURING DRY PERIODS.
   f. CONTRACTOR INFORMATION, INCLUDING A TWENTY-FOUR HOUR, SEVEN-DAY CONTACT AND PHONE NUMBERS.
      A CONTRACTOR HAS NOT BEEN HIRED AT THIS TIME.

IF APPLICABLE:

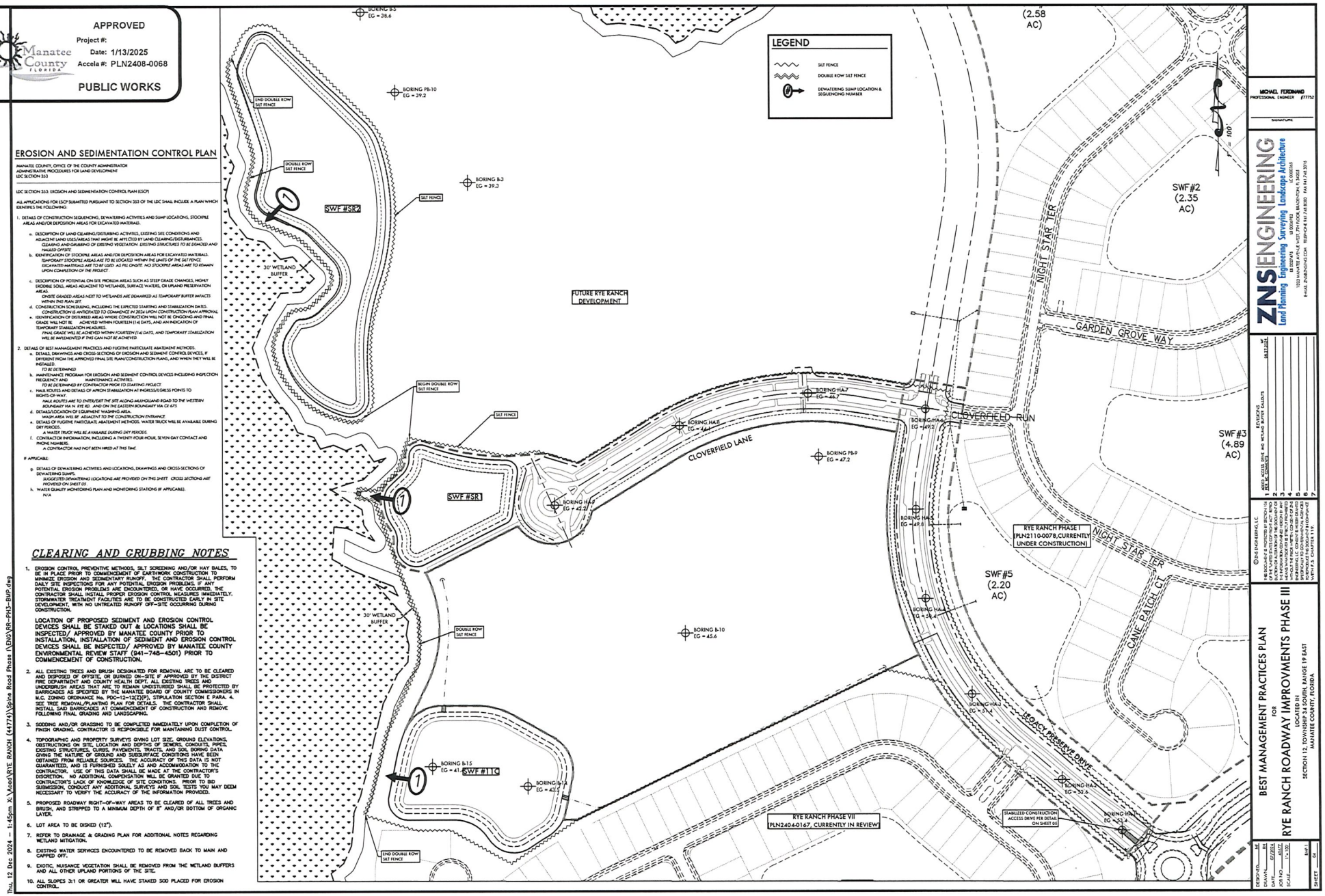
   g. DETAILS OF DEWATERING ACTIVITIES AND LOCATIONS, DRAWINGS AND CROSS-SECTIONS OF DEWATERING SUMPS.
      SUGGESTED DEWATERING LOCATIONS ARE PROVIDED ON THIS SHEET. CROSS SECTIONS ARE PROVIDED ON SHEET 05.
   h. WATER QUALITY MONITORING PLAN AND MONITORING STATIONS (IF APPLICABLE).
      N/A

CLEARING AND GRUBBING NOTES

1. EROSION CONTROL PREVENTIVE METHODS, SILT SCREENING AND/OR HAY BALES, TO BE IN PLACE PRIOR TO COMMENCEMENT OF EARTHWORK CONSTRUCTION TO MINIMIZE EROSION AND SEDIMENTARY RUNOFF. THE CONTRACTOR SHALL PERFORM DAILY SITE INSPECTIONS FOR ANY POTENTIAL EROSION PROBLEMS. IF ANY POTENTIAL EROSION PROBLEMS ARE ENCOUNTERED, OR HAVE OCCURRED, THE CONTRACTOR SHALL INSTALL PROPER EROSION CONTROL MEASURES IMMEDIATELY. STORMWATER TREATMENT FACILITIES ARE TO BE CONSTRUCTED EARLY IN SITE DEVELOPMENT, WITH NO UNTREATED RUNOFF OFF-SITE OCCURRING DURING CONSTRUCTION.

   LOCATION OF PROPOSED SEDIMENT AND EROSION CONTROL DEVICES SHALL BE STAKED OUT & LOCATIONS SHALL BE INSPECTED/ APPROVED BY MANATEE COUNTY PRIOR TO INSTALLATION. INSTALLATION OF SEDIMENT AND EROSION CONTROL DEVICES SHALL BE INSPECTED/ APPROVED BY MANATEE COUNTY ENVIRONMENTAL REVIEW STAFF (941-748-4501) PRIOR TO COMMENCEMENT OF CONSTRUCTION.

2. ALL EXISTING TREES AND BRUSH DESIGNATED FOR REMOVAL ARE TO BE CLEARED AND DISPOSED OF OFFSITE, OR BURNED ON-SITE IF APPROVED BY THE DISTRICT FIRE DEPARTMENT AND COUNTY HEALTH DEPT. ALL EXISTING TREES AND UNDERBRUSH AREAS THAT ARE TO REMAIN UNDISTURBED SHALL BE PROTECTED BY BARRICADES AS SPECIFIED BY THE MANATEE BOARD OF COUNTY COMMISSIONERS IN M.C. ZONING ORDINANCE No. PDC-12-13(Z)(P), STIPULATION SECTION E PARA. 4. SEE TREE REMOVAL/PLANTING PLAN FOR DETAILS. THE CONTRACTOR SHALL INSTALL SAID BARRICADES AT COMMENCEMENT OF CONSTRUCTION AND REMOVE FOLLOWING FINAL GRADING AND LANDSCAPING.
3. SODDING AND/OR GRASSING TO BE COMPLETED IMMEDIATELY UPON COMPLETION OF FINISH GRADING. CONTRACTOR IS RESPONSIBLE FOR MAINTAINING DUST CONTROL.
4. TOPOGRAPHIC AND PROPERTY SURVEYS GIVING LOT SIZE, GROUND ELEVATIONS, OBSTRUCTIONS ON SITE, LOCATION AND DEPTHS OF SEWERS, CONDUITS, PIPES, EXISTING STRUCTURES, CURBS, PAVEMENTS, TRACTS, AND SOIL BORING DATA GIVING THE NATURE OF GROUND AND SUBSURFACE CONDITIONS HAVE BEEN OBTAINED FROM RELIABLE SOURCES. THE ACCURACY OF THIS DATA IS NOT GUARANTEED, AND IS FURNISHED SOLELY AS AID AND ACCOMMODATION TO THE CONTRACTOR. USE OF THIS DATA SHALL BE MADE AT THE CONTRACTOR'S DISCRETION. NO ADDITIONAL COMPENSATION WILL BE GRANTED DUE TO CONTRACTOR'S LACK OF KNOWLEDGE OF SITE CONDITIONS. PRIOR TO BID SUBMISSION, CONDUCT ANY ADDITIONAL SURVEYS AND SOIL TESTS YOU MAY DEEM NECESSARY TO VERIFY THE ACCURACY OF THE INFORMATION PROVIDED.
5. PROPOSED ROADWAY RIGHT-OF-WAY AREAS TO BE CLEARED OF ALL TREES AND BRUSH, AND STRIPPED TO A MINIMUM DEPTH OF 8" AND/OR BOTTOM OF ORGANIC LAYER.
6. LOT AREA TO BE DISKED (12").
7. REFER TO DRAINAGE & GRADING PLAN FOR ADDITIONAL NOTES REGARDING WETLAND MITIGATION.
8. EXISTING WATER SERVICES ENCOUNTERED TO BE REMOVED BACK TO MAIN AND CAPPED OFF.
9. EXOTIC, NUISANCE VEGETATION SHALL BE REMOVED FROM THE WETLAND BUFFERS AND ALL OTHER UPLAND PORTIONS OF THE SITE.
10. ALL SLOPES 3:1 OR GREATER WILL HAVE STAKED SOD PLACED FOR EROSION CONTROL.



MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
SIGNATURE

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PHONE: (941) 748-2315 FAX: (941) 748-2316
E-MAIL: ZNS@ZNSENGINEERING.COM

DESCRIPTION	BY
1 ADDED ACCESS DRIVE AND WETLAND BUFFER CALLOUTS	MF 8.12.2025
2	
3	
4	
5	
6	
7	

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BEST MANAGEMENT PRACTICES PLAN
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 35 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGN: MF
DRAWN: BC
DATE: 07/2024
JOB NO: 4507
SCALE: 1" = 100'
SHEET: 04

Thu, 12 Dec 2024 - 1:45pm X:\Acad\RYE RANCH (4477A)\Spine Road Phase 1\ENG\RR-PH3-BMP.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

NOTES:

1. PROTECTIVE BARRICADES TO PROTECT 100% OF CANOPY UNLESS OTHERWISE SPECIFIED.
2. CONTRACTOR SHALL MAINTAIN THE BARRIERS UNTIL ALL PAVING, CONSTRUCTION AND HEAVY EQUIPMENT IS OUT OF THE AREA.
3. TREE BARRICADES TO BE CONSTRUCTED OF CHAIN LINK FENCE (NEW OR USED) UNLESS OTHERWISE SPECIFIED.
4. WHERE SILT FENCE IS REQUIRED TO BE INSTALLED WITHIN DRIP LINES OF TREES TO BE PRESERVED, CONTRACTOR SHALL NOT TRENCH SILT FENCE IN, INSTEAD EITHER INSTALL SILT FENCE ON GRADE OR USE HAY BALES WITHIN DRIP LINES.
5. NO DEBRIS, FILL MATERIALS OR CONSTRUCTION ACTIVITY SHALL OCCUR WITHIN CONFINES OF BARRIER.
6. PROTECT DESIGNATED TREES SCHEDULED TO REMAIN AGAINST:
   UNNECESSARY CUTTING,
   BREAKING OR SKINNING OF ROOTS,
   SKINNING OR BRUISING OF BARK,
   STOCKPILING CONSTRUCTION OR EXCAVATION MATERIALS WITHIN DRIP LINE.
   EXCESS FOOT AND ALL VEHICULAR TRAFFIC
   PARKING VEHICLES WITHIN DRIP-LINE.
7. PROVIDE WATER TO TREES AS REQUIRED TO MAINTAIN THEIR VIGOR.
8. WHEN NECESSARY TO CUT ROOT OVER 1" DIAMETER OF TREES TO REMAIN, CUT MUST BE A CLEAN, PERPENDICULAR CUT MADE WITH SAWS OR LOPPERS TO AVOID FRAYING OR DECAYING TREE ROOT SYSTEMS. TEMPORARILY COVER EXPOSED ROOTS WITH WET BURLAP TO PREVENT DRYING AND COVER WITH EARTH AS SOON AS POSSIBLE.

NOTE TO SILT FENCE INSTALLER: TO FACILITATE "EFFECTIVE" PRESERVATION OF TREES (THOSE WITH DRIP LINES DEPICTED ON PLAN) SILT FENCE SHALL NOT BE TRENCHED IN WITHIN DRIP LINES OF TREES WHERE AVOIDABLE. IF UNAVOIDABLE THEN EITHER INSTALL SILT FENCE AT GRADE (NO TRENCHING) OR USE HAY BALES IN THESE LOCATIONS.

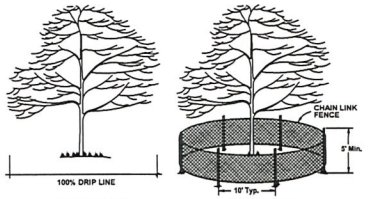


DIAGRAM "A" N.T.S. DIAGRAM "B" N.T.S.

TREE PROTECTION DETAILS

NOT TO SCALE

STORMWATER POLLUTION PREVENTION PLAN INSPECTION REPORT FORM

Inspections must occur at least once a week and within 24 hours of the end of a storm event that is 0.50 inches or greater.

Project Name: _____ FDEP NPDES Stormwater Identification Number: FTLR10_____

Location	Rain data	Type of control (see below)	Date installed /modified	Current Condition (see below)	Corrective Action/ Other Remarks

Condition Code:
G = Good M = Marginal, needs maintenance or replacement soon P = Poor, needs immediate maintenance or replacement
C = Needs to be cleaned O = Other

Control Type Codes

1. Silt Fence	10. Storm drain inlet protection	19. Reinforced soil retaining system	28. Tree protection
2. Earth dikes	11. Vegetative buffer strip	20. Gabion	29. Detention pond
3. Structural diversion	12. Vegetative preservation area	21. Sediment Basin	30. Retention pond
4. Swale	13. Retention Pond	22. Temporary seed / sod	31. Waste disposal / housekeeping
5. Sediment Trap	14. Construction entrance stabilization	23. Permanent seed / sod	32. Dam
6. Check dam	15. Perimeter ditch	24. Mulch	33. Sand Bag
7. Subsurface drain	16. Curb and gutter	25. Hay Bales	34. Other
8. Pipe slope drain	17. Paved road surface	26. Geotextile	
9. Level spreaders	18. Rock outlet protection	27 Rip-rap	

Inspector information:

Name Qualification Date

The above signature also shall certify that this facility is in compliance with the Stormwater Pollution Prevention Plan and the State of Florida Generic Permit for Stormwater Discharge from Large and Small Construction Activities if there are not any incidents of non-compliance identified above.

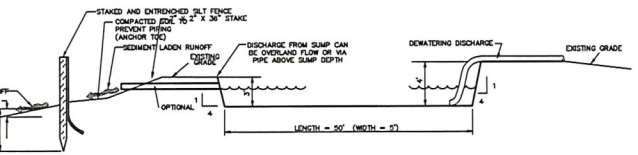
* * * * * *

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Name (Responsible Authority) Date

STORMWATER POLLUTION PREVENTION PLAN

1. CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLETING THE "STORMWATER POLLUTION PREVENTION PLAN INSPECTION REPORT FORM", WHICH WILL BE KEPT ON SITE BY THE CONTRACTOR. INSPECTIONS MUST OCCUR AT LEAST ONCE A WEEK AND WITHIN 24 HOURS OF THE END OF A STORM EVENT THAT IS 0.50 INCHES OR GREATER.



NOTES:

1. CONTRACTOR TO INSURE THAT DEWATERING ACTIVITIES DO NOT CAUSE EROSION AND THAT SUMP IS UTILIZED TO ALLOW FOR PARTICLE SEDIMENTATION. IF ANY TURBID DISCHARGES ARE OBSERVED CONTRACTOR IS TO NOTIFY ENGINEER AND CORRECTIVE ACTIONS WILL BE PRESCRIBED.
2. SEDIMENT SUMPS AND DISCHARGE EROSION CONTROL ARE TO BE IMPLEMENTED BEFORE ANY DEWATERING ACTIVITIES OR EARTHWORK CONSTRUCTION.
   DEWATERING SYSTEMS SHALL BE INSPECTED BY MANATEE COUNTY ENVIRONMENTAL REVIEW SECTIONS (ERS) (941-748-4501) PRIOR TO INITIATION OF ANY DEWATERING/OFF-SITE DISCHARGES.
   STORMWATER TREATMENT FACILITIES INCLUDING OUTFALLS PER DETAIL ARE TO BE CONSTRUCTED AFTER SEDIMENT SUMPS.
3. SUMP SIZE BASED UPON MAXIMUM DEWATERING DISCHARGE OF 5 cfs. CONTRACTOR IS TO NOTIFY ENGINEER IF GREATER DISCHARGE IS PROPOSED SO SUMP SIZE CAN BE RECALCULATED PER SWFWMD SECTION 3.2.4.8.
4. DEWATERING WITHDRAWALS ARE TO BE FROM THE TOP OF THE WATER AREAS TO ALLOW FOR THE ADEQUATE SETTLING OF PARTICLES AND INSURE WATER QUALITY.
5. CONTRACTOR IS TO NOTIFY SWFWMD OF ANY MODIFICATIONS PROPOSED BY THE CONTRACTOR TO THE DEWATERING PLAN. CONTRACTOR IS RESPONSIBLE FOR PREPARATION OF ANY REQUIRED PLANS AND PROCESSING OF SAME.
6. DISCHARGE FROM SUMPS SHOULD MAXIMIZE OVERLAND FLOW PRIOR TO ENTERING OUTFALL. STAKED HAYBALES WILL BE USED TO MINIMIZE SILTATION RUNOFF. CONTRACTOR IS RESPONSIBLE FOR UTILIZING ADEQUATE HAYBALES AT DISCHARGE LOCATIONS TO PREVENT SCOURING.

   CONTRACTOR IS RESPONSIBLE FOR IMPLEMENTATION AND INSPECTIONS FOR COMPLIANCE WITH THE "STORMWATER POLLUTION PREVENTION PLAN" AND THE "FDEP GENERIC PERMIT FOR STORMWATER DISCHARGE FROM LARGE AND SMALL CONSTRUCTION ACTIVITIES" DURING CONSTRUCTION. "STORMWATER POLLUTION PREVENTION PLAN INSPECTION REPORT FORMS" TO BE USED TO DOCUMENT AND CERTIFY INSPECTIONS. INSPECTIONS MUST OCCUR AT LEAST ONCE A WEEK AND WITHIN 24 HOURS OF THE END OF A STORM EVENT THAT IS 0.50 INCHES OR GREATER. THE "STORMWATER POLLUTION PREVENTION PLAN", "STORMWATER POLLUTION PREVENTION PLAN INSPECTION REPORT FORMS" AND THE "FDEP GENERIC PERMIT FOR STORMWATER DISCHARGE FROM FROM LARGE AND SMALL CONSTRUCTION ACTIVITIES" TO BE LOCATED AT THE OFFICE OF THE PROJECT OWNER/OPERATOR:

   THE EXPECTED DURATION OF THE DEWATERING PROCESSES IS APPROXIMATELY 90 DAYS, WHICH WILL NOT REQUIRE A WATER USE PERMIT. DEWATERING ACTIVITIES EXCEEDING 120 DAYS SHALL REQUIRE A WATER USE PERMIT.

SEDIMENT SUMP COMPUTATIONS
MAX PARTICLE DIAMETER = d = 0.01 cm
SETTLING VELOCITY = V = 0.023 fps
FLOW THROUGH VELOCITY = V = 0.53 fps
ASSUMED DEWATERING DISCHARGE RATE =Q=5 cfs
ASSUMED SUMP DEPTH = H = 2 ft
L = LENGTH OF SUMP
W = WIDTH OF SUMP

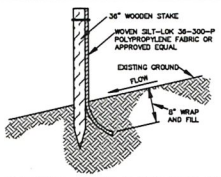
$$L = \frac{H*V}{V_t} = \frac{2*0.53}{0.023}$$

$$W = \frac{Q}{H*V_t} = \frac{5}{2*0.53}$$

USE SUMP = 50' X 5' X 2'

DEWATERING DETAIL

N.T.S.



STAKED SILT BARRIER DETAIL

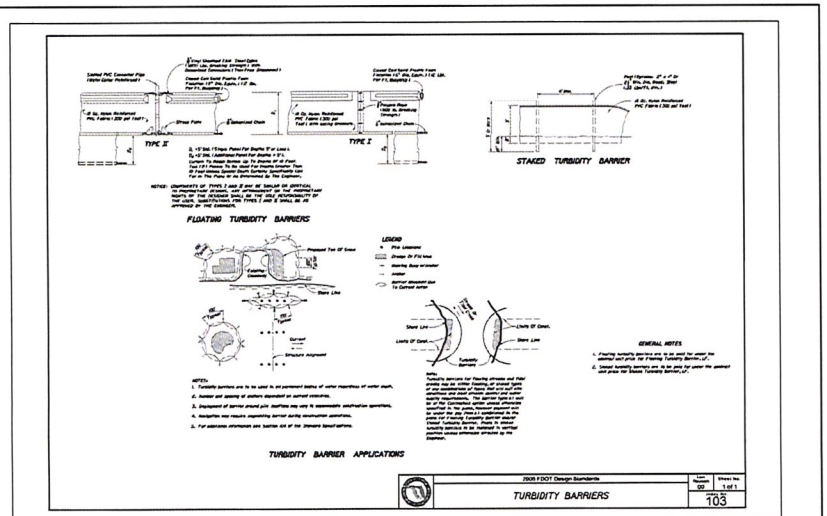
N.T.S.

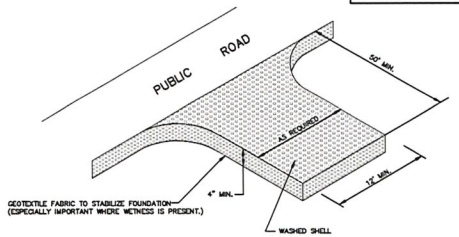
EROSION CONTROL NOTES:

1. TO PREVENT SEDIMENTARY RUNOFF DURING CONSTRUCTION, STAKED SILT SCREENS OR INLET DEBRIS CONTROL SCREENS ARE TO BE PLACED AT STORM INLETS, OUTFALL LOCATIONS AND ADJACENT PROPERTY LINES AS REQUIRED PRIOR TO ANY CONSTRUCTION ACTIVITIES.

   SEDIMENT AND EROSION CONTROL DEVICES SHALL BE INSTALLED AND THEN VERIFIED/INSPECTED BY MANATEE COUNTY ENVIRONMENT REVIEW STAFF (941-748-4501) PRIOR TO COMMENCEMENT OF CONSTRUCTION.

   THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING THE SEDIMENTATION BARRIERS IN A WORKING MANNER FOR THE DURATION OF CONSTRUCTION AND SHOULD BE CHECKED DAILY. SILTATION ACCUMULATIONS GREATER THAN THE LESSER OF 12 INCHES OR ONE-HALF OF THE DEPTH OF THE SEDIMENTATION BARRIER SHALL BE IMMEDIATELY REMOVED AND REPLACED IN UPLAND AREAS. IN ADDITION TO SPECIFIED EROSION CONTROL LOCATIONS, THE CONTRACTOR SHALL PERFORM DAILY SITE INSPECTIONS FOR POTENTIAL EROSION PROBLEMS. IF PROBLEMS OCCUR, THE CONTRACTOR IS RESPONSIBLE FOR INSTALLING APPROPRIATE EROSION CONTROL IMMEDIATELY. STORMWATER TREATMENT FACILITIES INCLUDING OUTFALL PER DETAIL ARE TO BE CONSTRUCTED EARLY IN SITE DEVELOPMENT, WITH NO OFF-SITE UNTREATED RUN-OFF OCCURRING DURING CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR REMOVING TEMPORARY EROSION CONTROL DEVICES FOLLOWING COMPLETION OF ALL CONSTRUCTION AND FINAL STABILIZATION.
2. CONTRACTOR TO KEEP CONSTRUCTION ACTIVITIES AND EQUIPMENT TO A MINIMUM AT OUTFALL LOCATIONS WHICH DISCHARGE TO EXISTING JURISDICTIONAL AREAS. FLOATING OR STAKED TURBIDITY BARRIERS MAY BE USED IN LIEU OF STAKED HAYBALES/SILT SCREENS WHERE WARRANTED.
3. ALL EROSION CONTROL MEASURES SHALL BE MAINTAINED IN-PLACE UNTIL THE SITE HAS BEEN STABILIZED AND REVEGETATED.
4. CONSTRUCTION METHOD AND MATERIALS TO BE IN ACCORDANCE WITH SECTION 104-6 OF THE FLORIDA DEPARTMENT OF TRANSPORTATION STANDARD CONSTRUCTION SPECIFICATIONS.
   a) JOINTS OF THE FILTER FABRIC MUST BE OVERLAPPED AND PROPERLY CONNECTED TO PREVENT ANY OPENING FROM OCCURRING.
5. SILT SCREENS MAY ALSO REPRESENT CONSTRUCTION LIMITS BARRIERS. THEY SHALL BE ERECTED PRIOR TO INITIATION OF SITE CLEARING OPERATIONS NEAR WETLANDS, BUFFER AREAS AND ANY OTHER AREAS SHOWN AS PRESERVED OR PROTECTED FROM CONSTRUCTION ACTIVITIES. FAILURE TO INSTALL AND MAINTAIN BARRIERS/SILT SCREENS SHALL BE CAUSE FOR PUNITIVE FINANCIAL PENALTIES. FINANCIAL PENALTIES (PUNITIVE AND REGULATORY), CONSULTING FEES AND ESTIMATED COST OF RESTORATION WILL BE DEDUCTED FROM SUBSEQUENT PAYMENT REQUESTS.





STABILIZED CONSTRUCTION ACCESS DRIVE

N.T.S.

MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
SIGNATURE

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E-mail: ZNS@ZNSENG.COM

NO.	DATE	REVISIONS
1		
2		
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5		
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7		

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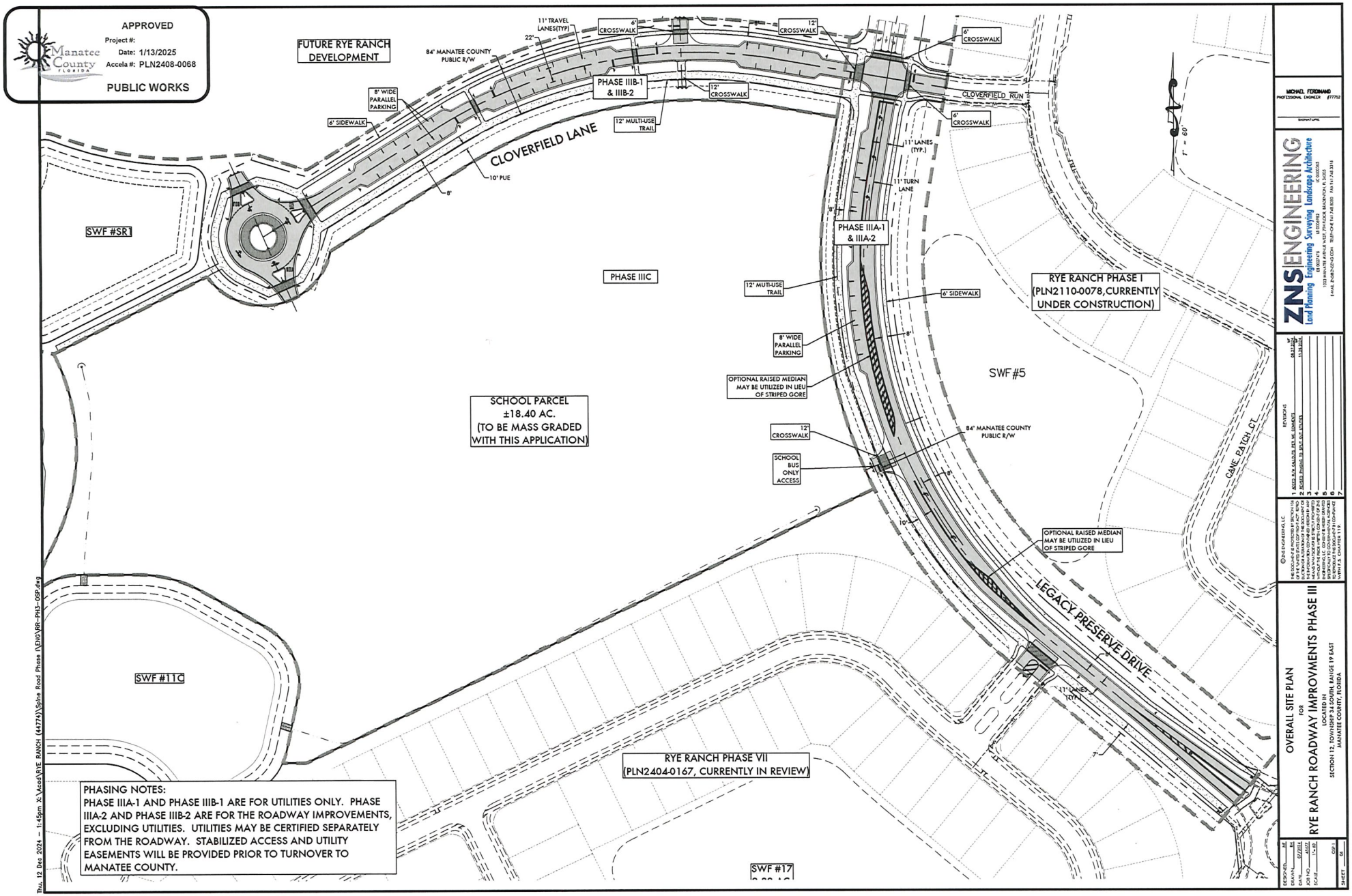
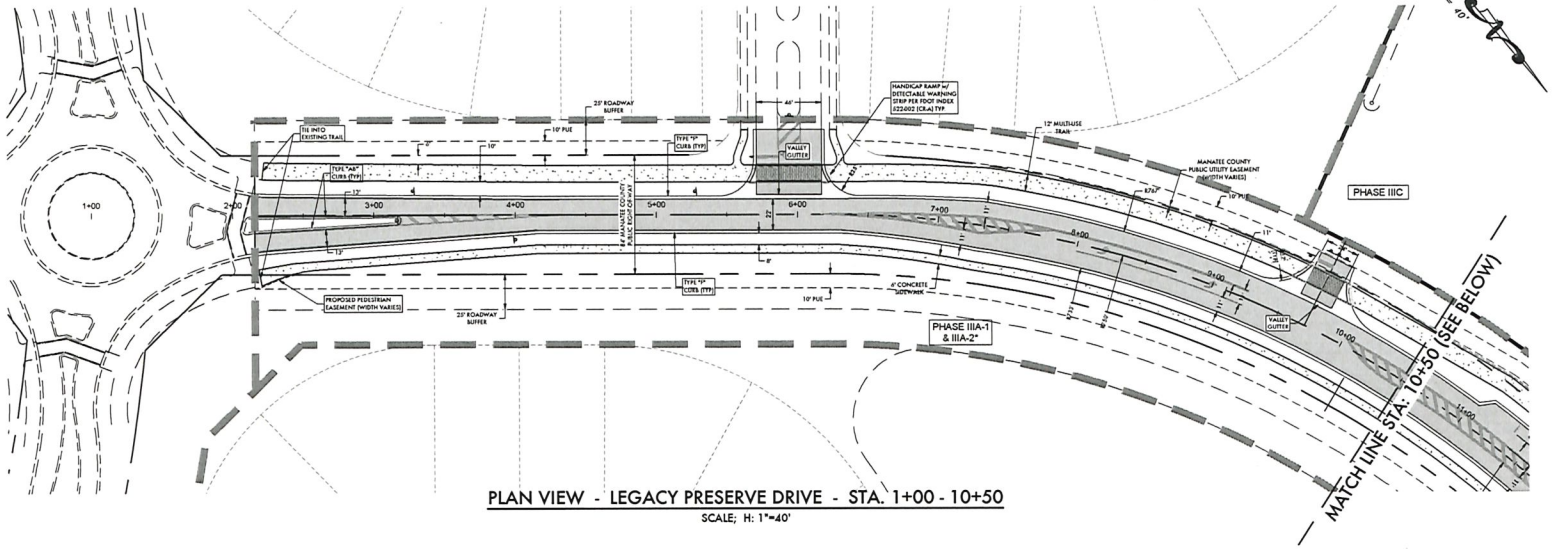
BEST MANAGEMENT PRACTICES DETAILS
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGNED MF
DRAWN RH
DATE 07/2024
JOB NO. 4477A
SCALE AS SHOWN
SHEET 03 of 3

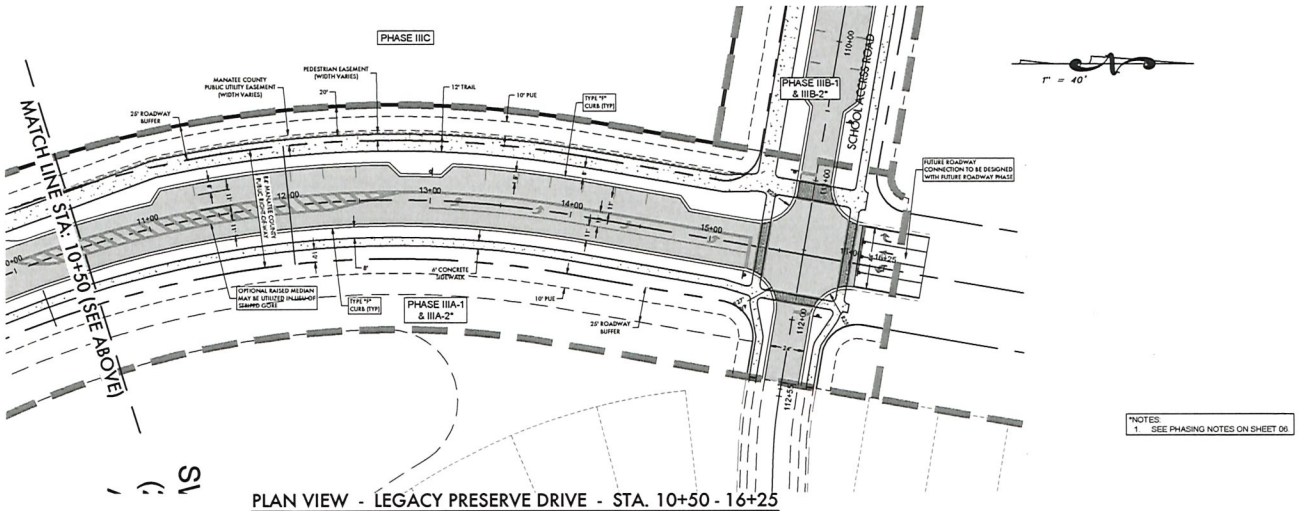
Thu, 12 Dec 2024 - 1:45pm X:\Acad\RYE RANCH (4477A)\Spine Road Phase 1\ENG\RR-PH3-BMP.dwg


APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS
FUTURE RYE RANCH DEVELOPMENT
84' MANATEE COUNTY PUBLIC R/W
11' TRAVEL LANES(TYP)
22'
6' CROSSWALK
12' CROSSWALK
8' WIDE PARALLEL PARKING
6' SIDEWALK
PHASE IIIB-1 & IIIB-2
12' MULTI-USE TRAIL
CLOVERFIELD LANE
10' PUE
8'
SWF #SR1
PHASE IIIC
PHASE IIIA-1 & IIIA-2
CLOVERFIELD RUN
11' LANES (TYP.)
11' TURN LANE
r = 60'
RYE RANCH PHASE I (PLN2110-0078, CURRENTLY UNDER CONSTRUCTION)
SWF #5
OPTIONAL RAISED MEDIAN MAY BE UTILIZED IN LIEU OF STRIPED GORE
SCHOOL PARCEL ±18.40 AC. (TO BE MASS GRADED WITH THIS APPLICATION)
SCHOOL BUS ONLY ACCESS
CANE PATCH CT
LEGACY PRESERVE DRIVE
SWF #11C
RYE RANCH PHASE VII (PLN2404-0167, CURRENTLY IN REVIEW)
SWF #17
PHASING NOTES:
PHASE IIIA-1 AND PHASE IIIB-1 ARE FOR UTILITIES ONLY. PHASE IIIA-2 AND PHASE IIIB-2 ARE FOR THE ROADWAY IMPROVEMENTS, EXCLUDING UTILITIES. UTILITIES MAY BE CERTIFIED SEPARATELY FROM THE ROADWAY. STABILIZED ACCESS AND UTILITY EASEMENTS WILL BE PROVIDED PRIOR TO TURNOVER TO MANATEE COUNTY.
MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
ZNS ENGINEERING
Land Planning Engineering Surveying Landscape Architecture
OVERALL SITE PLAN
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA
Thu, 12 Dec 2024 - 1:45pm X:\Acad\RYE RANCH (44774)\Spine Road Phase 1\ENG\RR-PH1-OSP.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS



PLAN VIEW - LEGACY PRESERVE DRIVE - STA. 1+00 - 10+50
SCALE; H: 1"=40'



*NOTES:
1. SEE PHASING NOTES ON SHEET 06

PLAN VIEW - LEGACY PRESERVE DRIVE - STA. 10+50 - 16+25
SCALE; H: 1"=40', V: 1"=4'

MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752

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EB 0027141 LB 0026783 LC 0000265
1723 13th Street West, Palmetto, Florida 34221 PH 941.748.3315
EMAIL ZNS@ZNSENG.COM SURVEY@ZNSENG.COM FAX 941.748.3316

REVISIONS
1 ADDED PHASE IV, ROAD ALIGNMENTS 11/13/2024 MF
2
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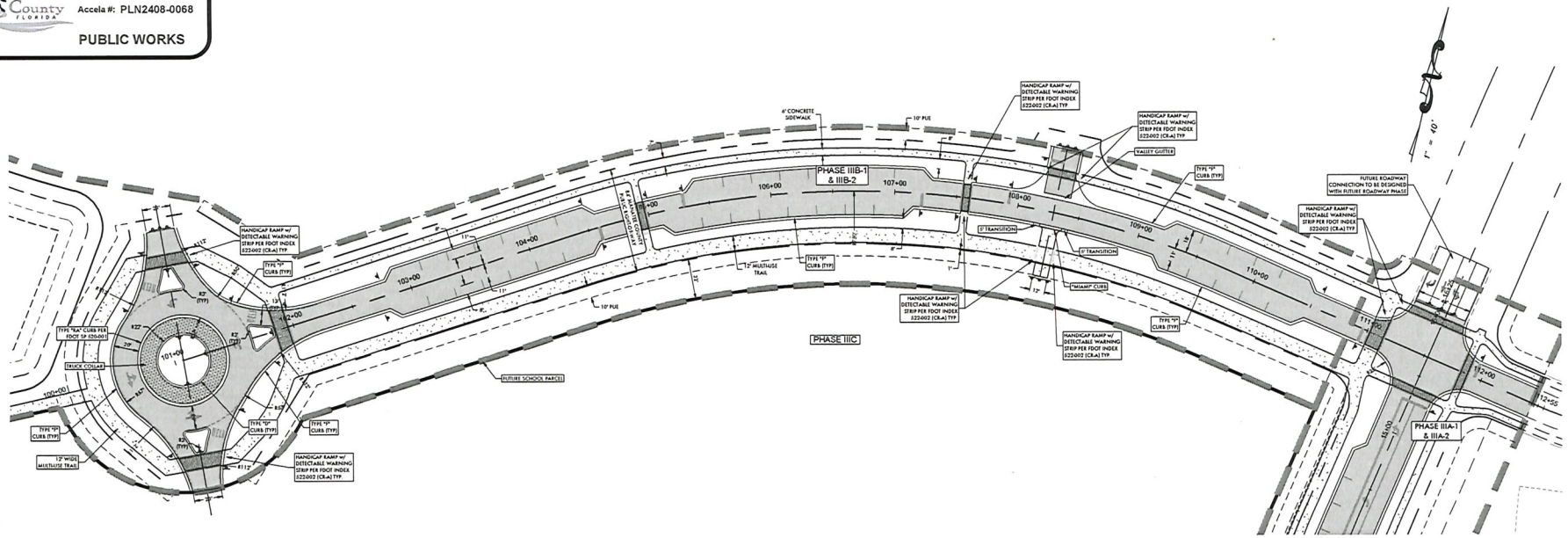
LEGACY PRESERVE DRIVE SITE PLAN
FOR
RYE RANCH ROADWAY IMPROVEMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGNED MF
DRAWN BH
DATE 07/2024
JOB NO. 4107
SCALE 1"=40'
SHEET 07

Thu, 12 Dec 2024 – 1:45pm X:\Acad\RYE RANCH (4477A)\Spine Road Phase I\ENG\RR-PH3-SP.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS



PLAN VIEW - CLOVERFIELD LANE - STA. 100+00 - 112+55
SCALE; H: 1"=40'

*NOTES:
1. SEE PHASING NOTES ON SHEET 06

MICHAEL FERDINAND
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REVISIONS
1 ADD P/A, CALLOUTS, PER W. COMMENTS 04.17.2025
2 ADDED Phasing, TO SHT. PER COMMENTS 11.19.2025
3
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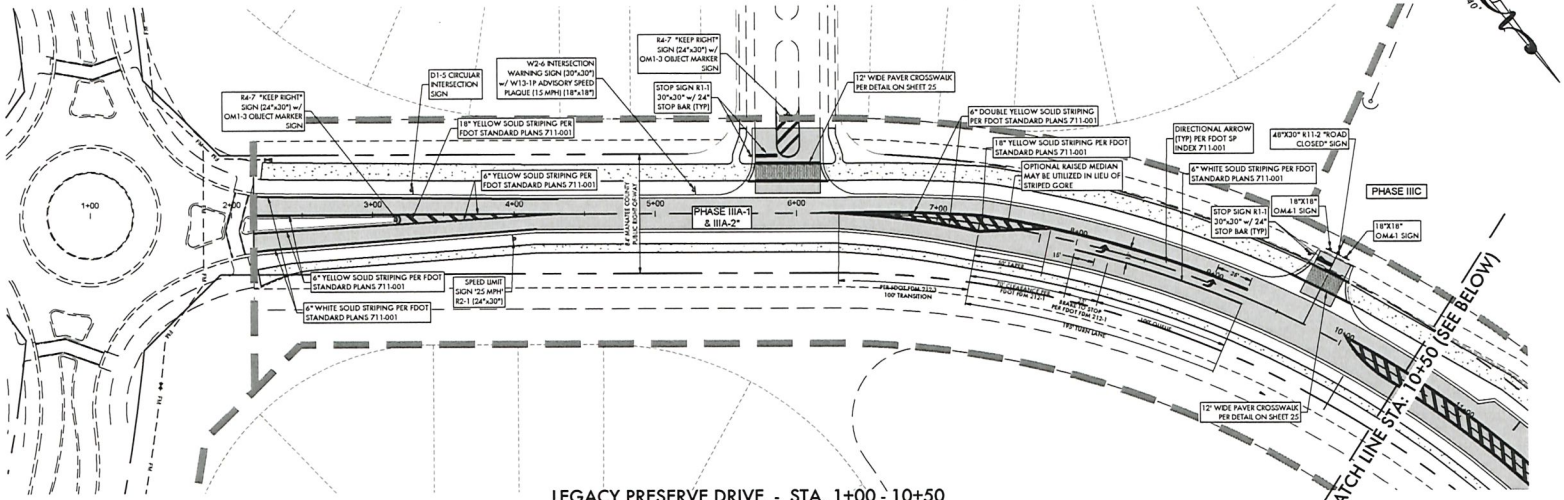
CLOVERFIELD LANE SITE PLAN
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGNED: AF
DRAWN: BH
DATE: 12/2024
JOB NO.: 4377
SCALE: 1"=40'
SHEET: 05

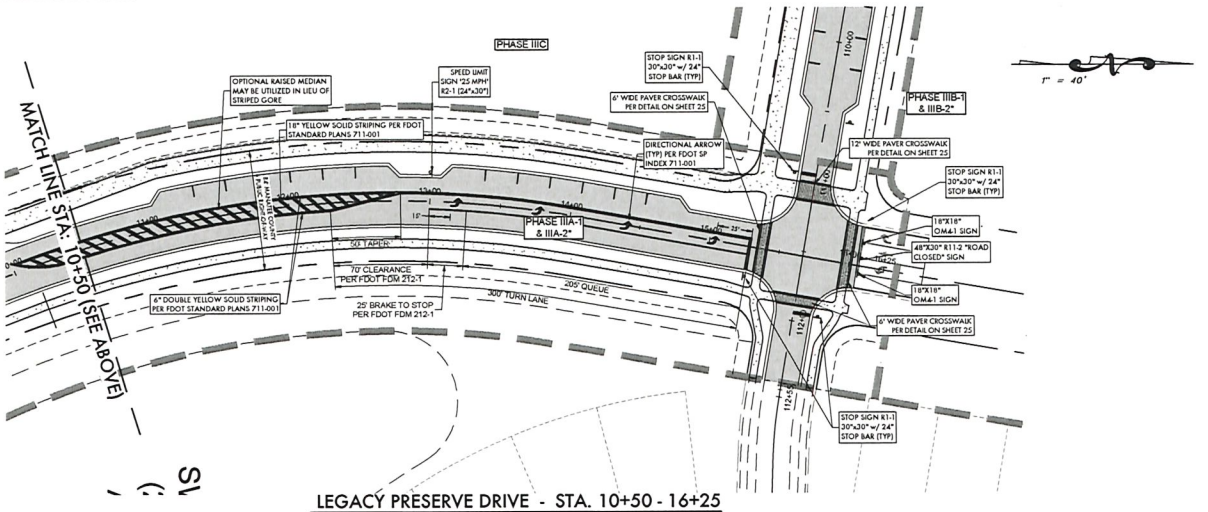
Thu, 12 Dec 2024 - 1:46pm X:\Acad\RYE RANCH (4477#)\Spine Road Phase 1\ENG\RR-PH3-SP.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS



LEGACY PRESERVE DRIVE - STA. 1+00 - 10+50
SCALE; H: 1"=40'

NOTES:
1. RAISED PAVEMENT MARKERS (RPM'S) TO BE INSTALLED PER FDOT INDEX 706-001.
2. SEE PHASING NOTES ON SHEET 06



LEGACY PRESERVE DRIVE - STA. 10+50 - 16+25
SCALE; H: 1"=40', V: 1"=4'

MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
SIGNATURE

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REVISIONS
1 ADD R/W DEDICATION PER RW COMMENTS 06.17.2024
2 REVISE CONFIGURATION TO MEET PAVER COMMENTS 11.12.2024
3 REVISE PHASING TO MEET RW COMMENTS 11.18.2024
4
5
6
7

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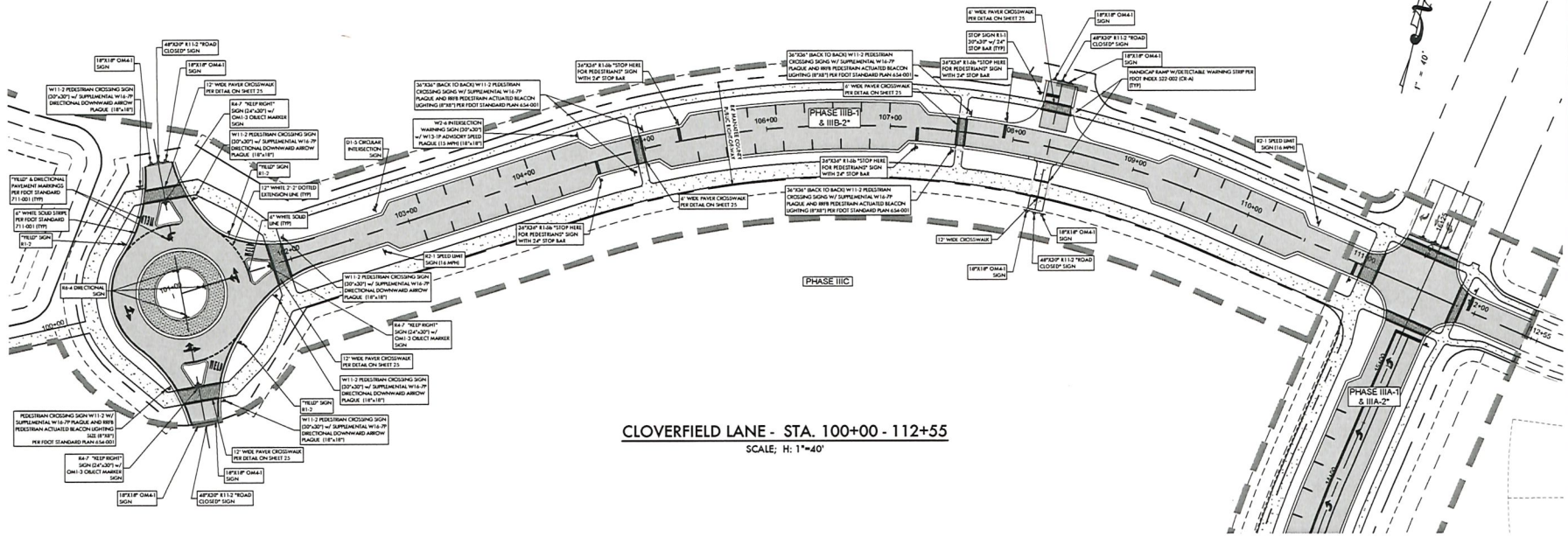
LEGACY PRESERVE DRIVE SIGNAGE & STRIPING PLAN
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGN: MF
DRAWN: BH
DATE: 8/2024
JOB NO: 4377
SCALE: 1"=40'
SHEET: 09

Thu, 12 Dec 2024 – 1:46pm X:\Acad\RYE RANCH (4477A)\Spine Road Phase I\ENG\RR-PH3-SS.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS



CLOVERFIELD LANE - STA. 100+00 - 112+55
SCALE; H: 1"=40'

NOTES:
1. RAISED PAVEMENT MARKERS (RPM'S) TO BE INSTALLED PER FDOT INDEX 706-001.
2. SEE PHASING NOTES ON SHEET 06

MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
SIGNATURE

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LC 0000165
EB 0027478
LA 0001762

REVISIONS
1 ADDED R/W CALLOUTS PER MC COMMENTS 12/12/24
2 REVISED CROSSWALKS TO BRICK PAVER CROSSWALKS 12/19/24
3 REVISED PHASING TO SPLIT OUT UTILITIES 1/13/25
4
5
6
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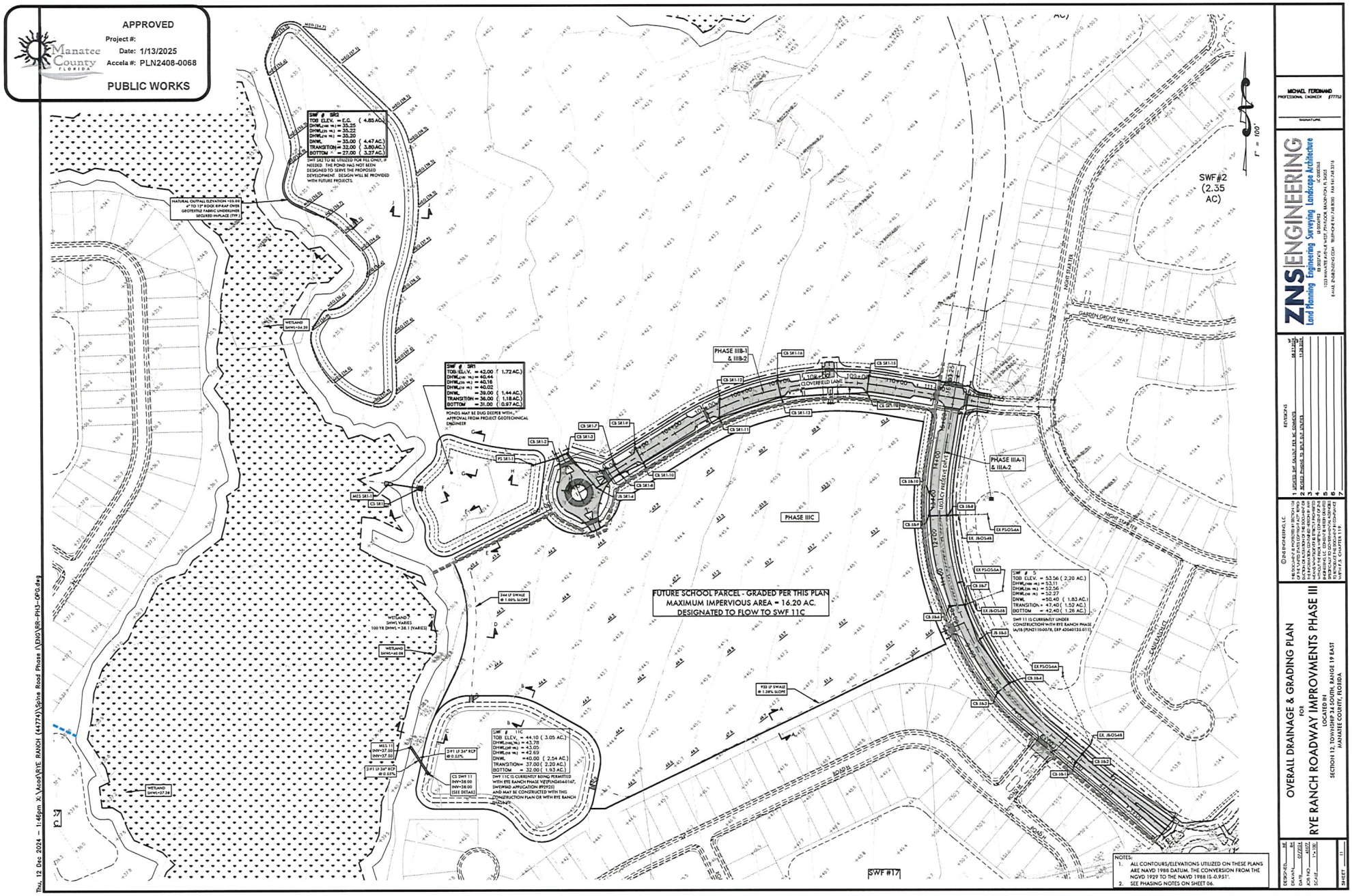
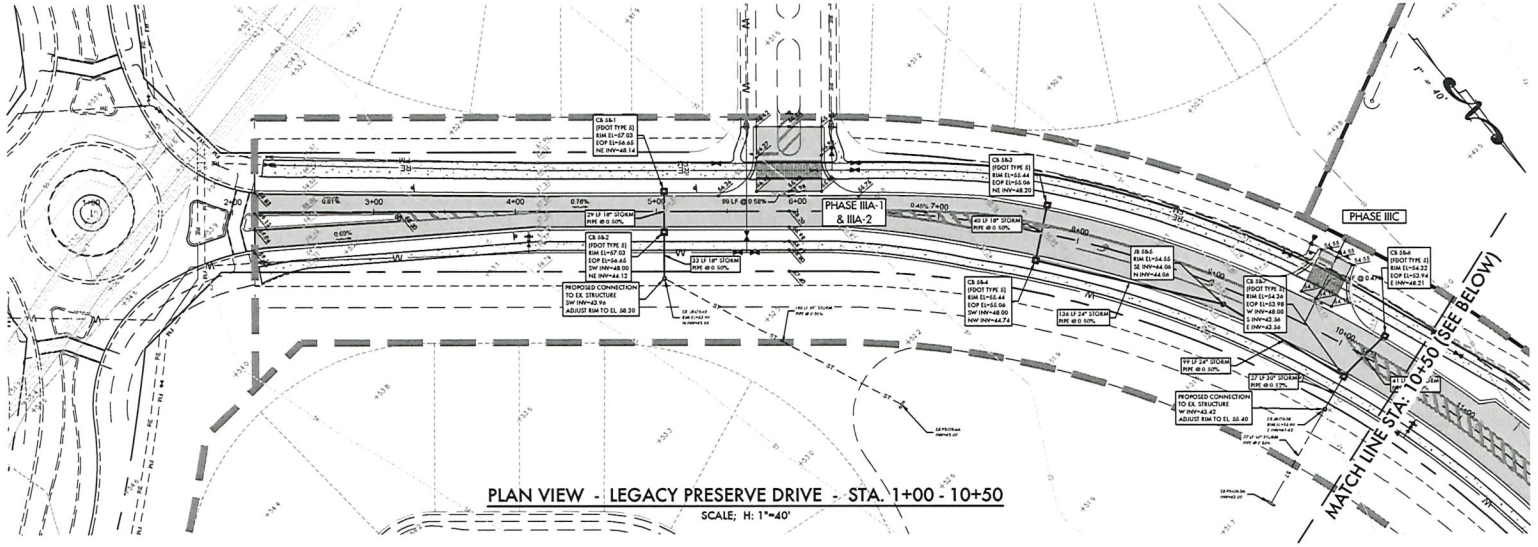
CLOVERFIELD LANE SIGNAGE & STRIPING PLAN
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
CLOVERFIELD LANE
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGN: MF
DRAWN: BH
DATE: 8/2024
JOB NO: 4107
SCALE: 1"=40'
SHEET: 13

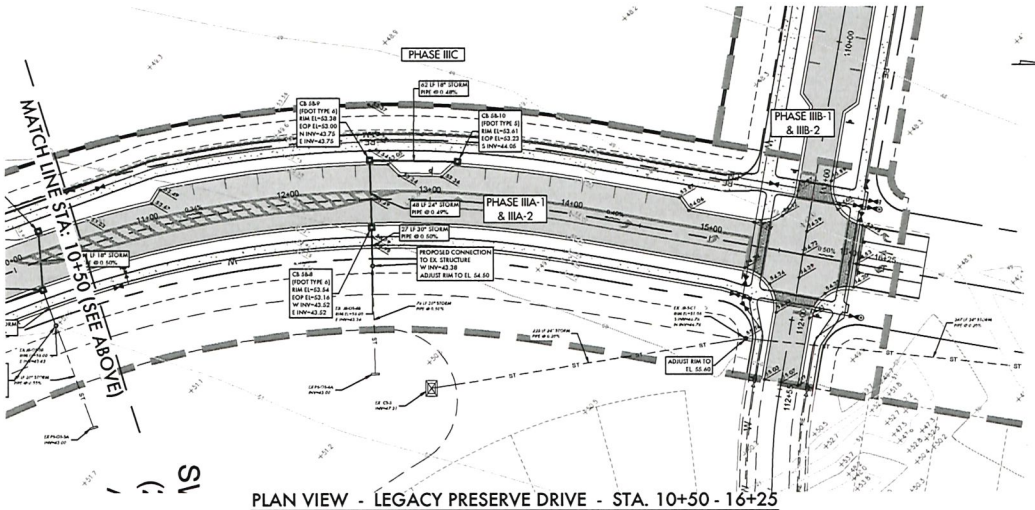
Thu, 12 Dec 2024 – 1:46pm X:\Acad\RYE RANCH (4477#)\Spine Road Phase 1\ENG\RR-PH3-SS.dwg


APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS
SWF #2 (2.35 AC)
SWF #17
PHASE IIIB-1 & IIIB-2
PHASE IIIA-1 & IIIA-2
PHASE IIIC
FUTURE SCHOOL PARCEL - GRADED PER THIS PLAN
MAXIMUM IMPERVIOUS AREA = 16.20 AC.
DESIGNATED TO FLOW TO SWF 11C
CLOVERFIELD LANE
GARDEN GROVE WAY
NORTH STAR TER
SOUTH STAR TER
GRANDWOOD
SWF # 3R1
TOB ELEV. = 42.00 (1.72 AC.)
DHWL(10 YR.) = 40.44
DHWL(25 YR.) = 40.16
DHWL(10 YR.) = 40.02
DHWL = 39.00 (1.44 AC.)
TRANSITION = 36.00 (1.18 AC.)
BOTTOM = 31.00 (0.97 AC.)
PONDS MAY BE DUG DEEPER WITH... APPROVAL FROM PROJECT GEOTECHNICAL ENGINEER
SWF # 5
TOB ELEV. = 53.56 (2.20 AC.)
DHWL(100 YR.) = 53.11
DHWL(25 YR.) = 52.56
DHWL(10 YR.) = 52.27
DHWL = 50.40 (1.83 AC.)
TRANSITION = 47.40 (1.52 AC.)
BOTTOM = 42.40 (1.26 AC.)
SWF 11 IS CURRENTLY UNDER CONSTRUCTION WITH RYE RANCH PHASE IA/1B (PLN2110160078, ERP 43048133.011)
SWF # 11C
TOB ELEV. = 44.10 (3.05 AC.)
DHWL(100 YR.) = 43.78
DHWL(25 YR.) = 43.05
DHWL(10 YR.) = 42.69
DHWL =40.00 (2.54 AC.)
TRANSITION= 37.00 (2.20 AC.)
BOTTOM = 32.00 (1.93 AC.)
SWF 11C IS CURRENTLY BEING PERMITTED WITH RYE RANCH PHASE 1E/2N/2A (43160167, SWFWMD APPLICATION #892920) AND MAY BE CONSTRUCTED WITH THIS CONSTRUCTION PLAN OR WITH RYE RANCH PHASE 2
SWF 3R2
TOB ELEV. = E.C. (4.83 AC.)
DHWL(100 YR.) = 35.25
DHWL(25 YR.) = 35.22
DHWL(10 YR.) = 35.20
DHWL = 35.00 (4.47 AC.)
TRANSITION = 32.00 (3.80 AC.)
BOTTOM = 27.00 (3.27 AC.)
SWF 3R2 TO BE UTILIZED FOR FILL LIMIT, IF NEEDED. THE POND HAS NOT BEEN DESIGNED TO SERVE THE PROPOSED DEVELOPMENT. DESIGN WILL BE PROVIDED WITH FUTURE PROJECTS.
NATURAL OUTFALL ELEVATION =33.00
6"TO 12" ROCK RIP-RAP OVER GEOTEXTILE FABRIC UNDERLINER SEQUIRED IN PLACE (TYP.)
244 LF SWALE @ 1.50% SLOPE
922 LF SWALE @ 1.38% SLOPE
2-91 LF 36" RCP @ 0.55%
MES 11C (INV=37.50) (INV=37.50)
CS SWF 11 (INV=38.00 INV=38.00 (SEE DETAIL)
WETLAND SHWL=37.39
WETLAND SHWL=40.08
WETLAND SHWL VARIES 100 YR DHWL = 38.1 (VARIES)
WETLAND SHWL=34.39
NOTES:
1. ALL CONTOURS/ELEVATIONS UTILIZED ON THESE PLANS ARE NAVD 1988 DATUM. THE CONVERSION FROM THE NGVD 1929 TO THE NAVD 1988 IS -0.951.
2. SEE PHASING NOTES ON SHEET 06.
OVERALL DRAINAGE & GRADING PLAN
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA
ZNS ENGINEERING
Land Planning Engineering Surveying Landscape Architecture
MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
SHEET 11
Thu, 12 Dec 2024 - 1:46pm X:\Acad\RYE RANCH (44774)\Spine Road Phase 1\ENG\RR-PH3-OPD.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS



PLAN VIEW - LEGACY PRESERVE DRIVE - STA. 1+00 - 10+50
SCALE; H: 1"=40'



PLAN VIEW - LEGACY PRESERVE DRIVE - STA. 10+50 - 16+25
SCALE; H: 1"=40', V: 1"=4'

NOTES:
1. ALL CONTOURS/ELEVATIONS UTILIZED ON THESE PLANS ARE NAVD 1988 DATUM. THE CONVERSION FROM THE NGVD 1929 TO THE NAVD 1988 IS -0.951'.
2. SEE PHASING NOTES ON SHEET 06.

MICHAEL FERDINAND
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REVISIONS
1 RCAD Phasing, TS, DPLR, ROW, UTILITIES 11.26.24
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THIS PLAN IS COMPLIANT WITH F.S. CHAPTER 119

LEGACY PRESERVE DRIVE DRAINAGE & GRADING PLAN
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGNED MF
DRAWN BS
DATE 9/2024
JOB NO 1447
SCALE 1"=40'
DG 1
SHEET 12

Thu, 12 Dec 2024 – 1:47pm X:\Acad\RYE RANCH (44774)\Spine Road Phase 1\ENG\RR-PH3-06.dwg

Thu, 12 Dec 2024 – 1:47pm X:\Acad\RYE RANCH (44774)\Spine Road Phase I\ENG\RR-PH3-DG.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS
Manatee County, Florida

MATCH LINE (SEE ABOVE)

MATCH LINE (SEE ABOVE)

PLAN VIEW - CLOVERFIELD LANE - STA. 100+00 - 112+55
SCALE: H: 1"=40'

PLAN VIEW - SWF SR1
SCALE: H: 1"=40'

MATCH LINE (SEE BELOW)

1" = 40'

NOTES:
1. ALL CONTOURS/ELEVATIONS UTILIZED ON THESE PLANS ARE NAVD 1988 DATUM. THE CONVERSION FROM THE NGVD 1929 DATUM IS -0.91'.
2. SEE PHASING NOTES ON SHEET DG.

DESIGNED: MF
DRAWN: BH
DATE: 07/2024
JOB NO.: 45577
SCALE: 1"=40'
DG 2
SHEET 13

CLOVERFIELD LANE DRAINAGE & GRADING PLAN
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

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REVISIONS
1 REVISED Phasing, TO SPLIT OUT UTILITIES — 11.26.2024
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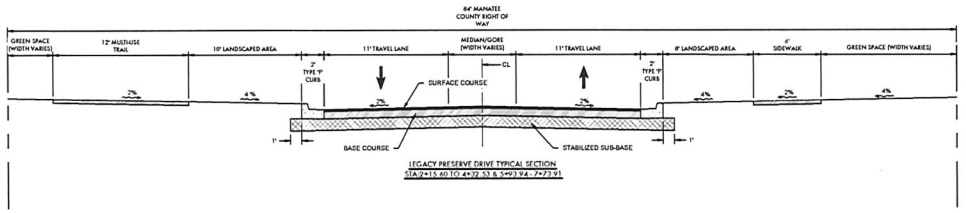
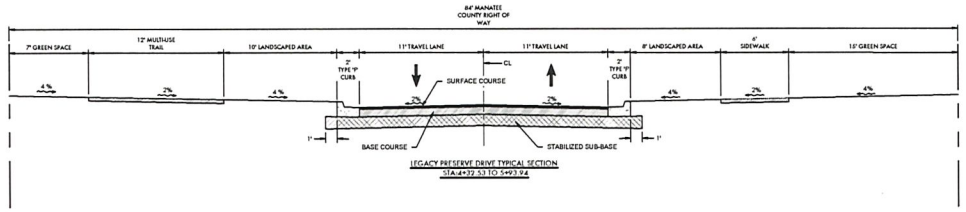
SIGNATURE
MICHAEL FERRARO
PROFESSIONAL ENGINEER #77753

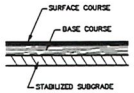
APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS



LEGACY PRESERVE DRIVE TYPICAL SECTION
STA:7+15.60 TO 4+32.53 & 5+93.94 - 7+73.91



LEGACY PRESERVE DRIVE TYPICAL SECTION
STA:4+32.53 TO 5+93.94

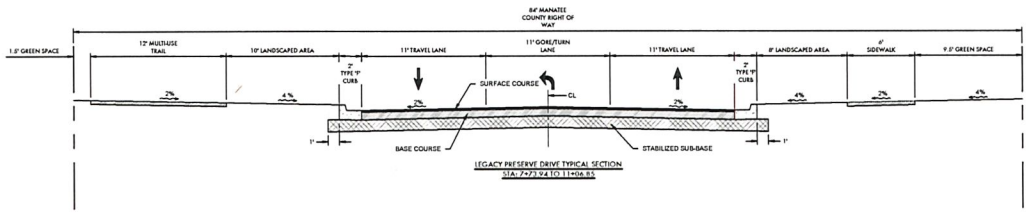


SURFACE COURSE
ASPHALTIC CONCRETE SHALL BE 1-1/4" TYPE S-I OR SP EQUIVALENT (FIRST LIFT) AND 3/4" TYPE S-III OR SP EQUIVALENT (SECOND LIFT).

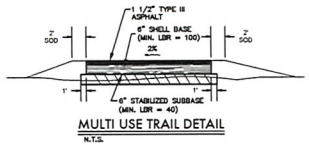
BASE COURSE
BASE SHALL BE 8" LIMEROCK, LBR 100 PER FDOT STANDARD SPECIFICATIONS, SECTION 285, LATEST EDITION. OTHER BASE MATERIALS FOR OPTIONAL BASE GROUP 9 PER FDOT STANDARD SPECIFICATIONS, SECTION 285, LATEST EDITION MAY BE USED WITH PRIOR APPROVAL BY THE DEPARTMENT DIRECTOR OR DESIGNEE.

STABILIZED SUB-BASE
12" STABILIZED SUB-BASE SHALL BE PER FDOT STANDARD SPECIFICATIONS, SECTIONS 160 AND 914, LATEST EDITION.

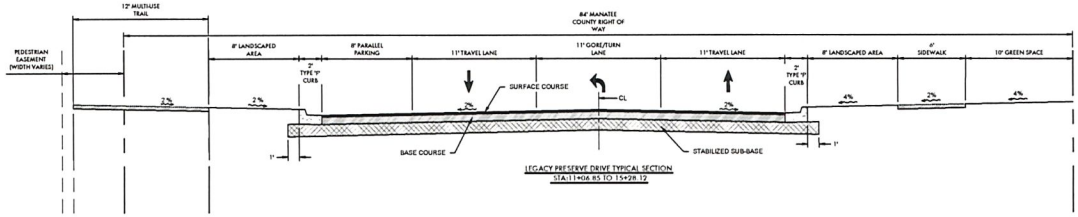
ROADWAY PAVEMENT DETAIL
N.T.S.



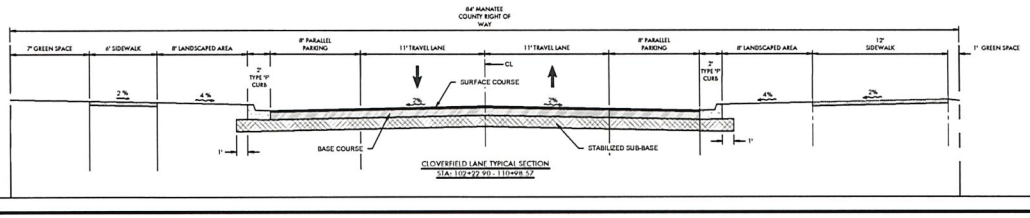
LEGACY PRESERVE DRIVE TYPICAL SECTION
STA: 7+73.94 TO 11+06.85



MULTI USE TRAIL DETAIL
N.T.S.



LEGACY PRESERVE DRIVE TYPICAL SECTION
STA:11+06.85 TO 15+28.12



CLOVERFIELD LANE TYPICAL SECTION
STA: 102+22.90 - 110+98.57

MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
SIGNATURE

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REVISIONS
1 REVISED PER DEPARTMENT COMMENTS 11.13.24

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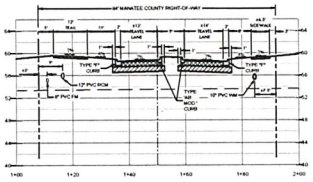
TYPICAL CROSS SECTIONS
FOR
RYE RANCH ROADWAY IMPROVEMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGNED: M
DRAWN: BH
DATE: 07/2024
JOB NO: 4077.1
SCALE:
SHEET: 14

Thu, 12 Dec 2024 - 1:47pm X:\Acad\RYE RANCH (4077A)\Site Road Phase I\ENG\RR-PH3-TYPSEC.dwg

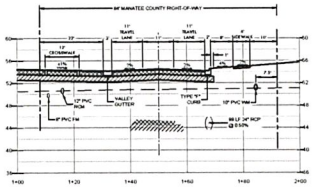
APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

Manatee County FLORIDA



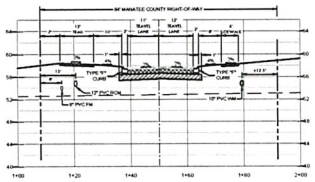
SECTION STA: 2+50

SCALE: V= 1"=20' ; H = 1"=10'



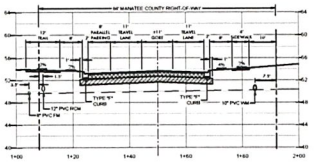
SECTION STA: 9+71

SCALE: V= 1"=20' ; H = 1"=10'



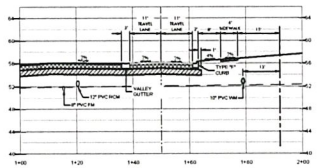
SECTION STA: 4+00

SCALE: V= 1"=20' ; H = 1"=10'



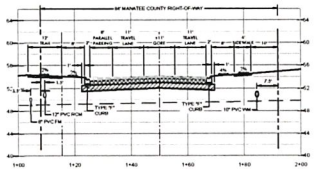
SECTION STA: 12+00

SCALE: V= 1"=20' ; H = 1"=10'



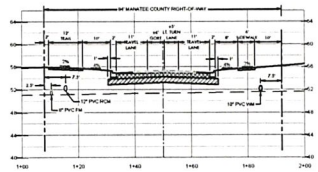
SECTION STA: 6+00

SCALE: V= 1"=20' ; H = 1"=10'



SECTION STA: 14+00

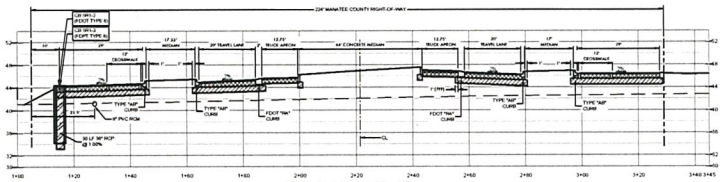
SCALE: V= 1"=20' ; H = 1"=10'



SECTION STA: 8+00

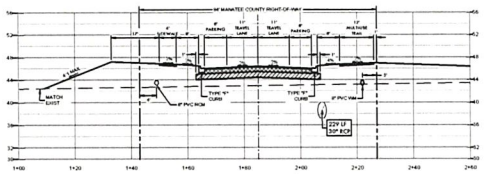
SCALE: V= 1"=20' ; H = 1"=10'

LEGACY PRESERVE DRIVE



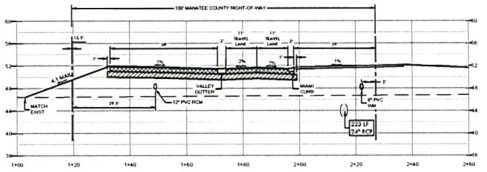
SECTION STA: 101+07

SCALE: V= 1"=20' ; H = 1"=10'



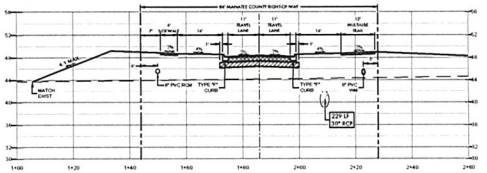
SECTION STA: 103+00

SCALE: V= 1"=20' ; H = 1"=10'



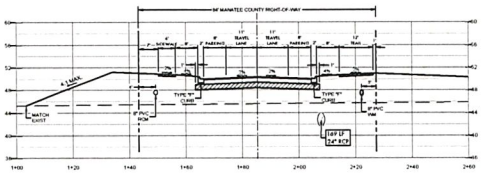
SECTION STA: 108+30

SCALE: V= 1"=20' ; H = 1"=10'



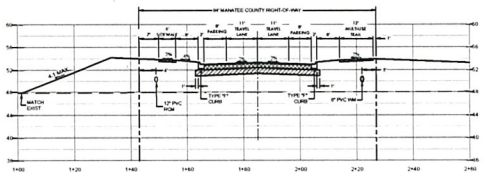
SECTION STA: 105+00

SCALE: V= 1"=20' ; H = 1"=10'



SECTION STA: 107+00

SCALE: V= 1"=20' ; H = 1"=10'



SECTION STA: 110+00

SCALE: V= 1"=20' ; H = 1"=10'

CLOVERFIELD LANE

MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752

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CROSS SECTIONS
FOR
RYE RANCH ROADWAY IMPROVEMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGNED: MF
DRAWN: RH
DATE: 07/2024
JOB NO: 4077A
SCALE:
SHEET: 15

Thu, 12 Dec 2024 - 1:49pm X:\Acad\RYE RANCH (4477A)\Spine Road Phase I\ENG\RR-Ph3-XSEC.dwg

Thu, 12 Dec 2024 – 1:49pm X:\Acad\RYE RANCH (44774)\Spine Road Phase I\ENG\RR-PH3-XSEC.dwg

Manatee County, Florida
APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

DESIGNED: MF
DRAWN: RH
DATE: 07/2024
JOB NO: 44774
SCALE:
SHEET: 15A

TYPICAL CROSS SECTIONS
FOR
RYE RANCH ROADWAY IMPROVEMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

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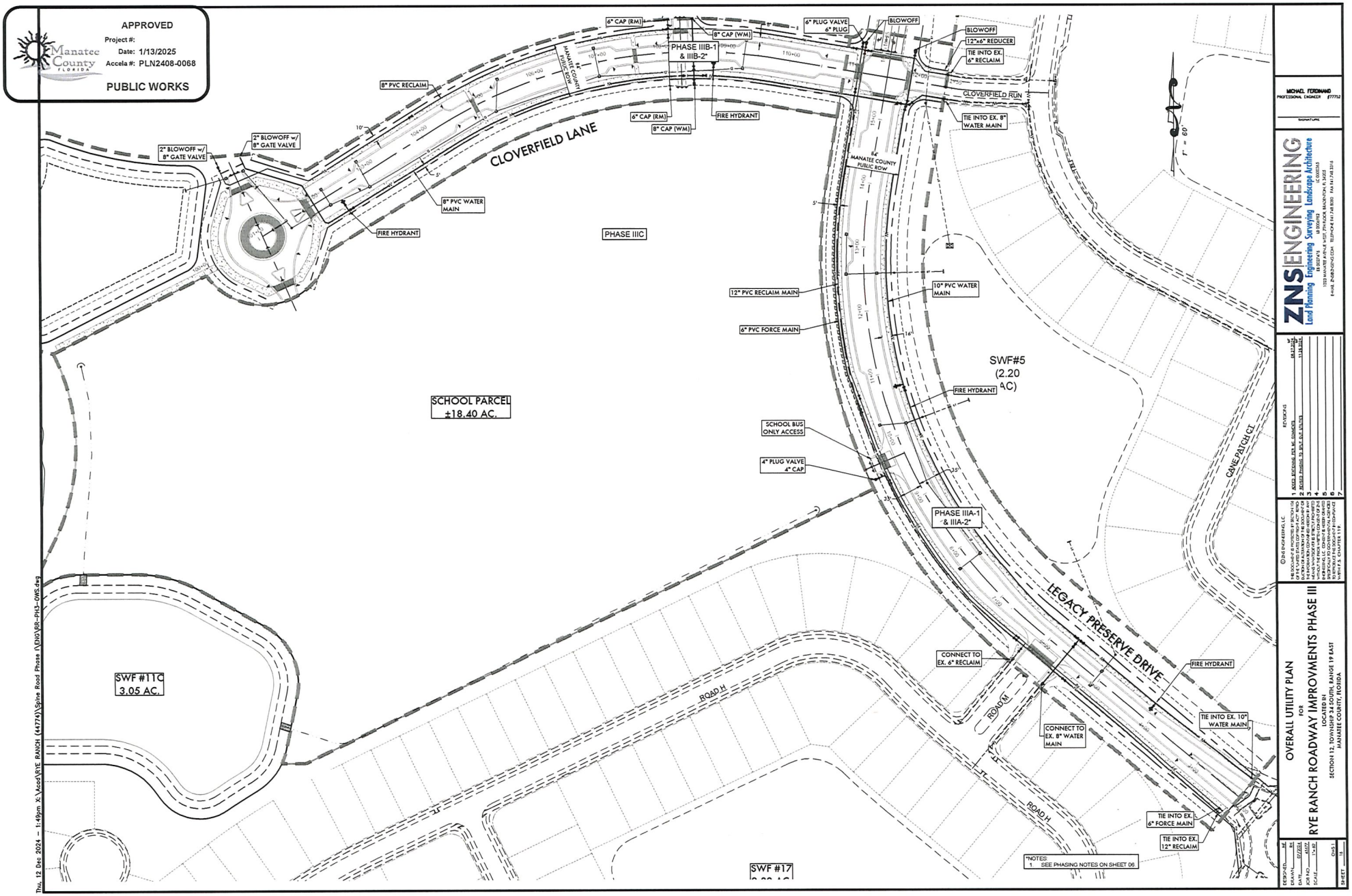
SIGNATURE:
MICHAEL FERNANDO
PROFESSIONAL ENGINEER
#77752


APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS
CLOVERFIELD LANE
CLOVERFIELD RUN
LEGACY PRESERVE DRIVE
CANE PATCH CT
PHASE IIIB-1 & IIIB-2*
PHASE IIIC
PHASE IIIA-1 & IIIA-2*
SCHOOL PARCEL ±18.40 AC.
SWF#5 (2.20 AC)
SWF #11C 3.05 AC.
SWF #17
ROAD H
8" PVC RECLAIM
8" PVC WATER MAIN
12" PVC RECLAIM MAIN
6" PVC FORCE MAIN
10" PVC WATER MAIN
FIRE HYDRANT
2" BLOWOFF w/ 8" GATE VALVE
6" CAP (RM)
8" CAP (WM)
6" PLUG VALVE 6" PLUG
BLOWOFF
12"x6" REDUCER
TIE INTO EX. 6" RECLAIM
TIE INTO EX. 8" WATER MAIN
SCHOOL BUS ONLY ACCESS
4" PLUG VALVE 4" CAP
CONNECT TO EX. 6" RECLAIM
CONNECT TO EX. 8" WATER MAIN
TIE INTO EX. 10" WATER MAIN
TIE INTO EX. 6" FORCE MAIN
TIE INTO EX. 12" RECLAIM
*NOTES:
1. SEE PHASING NOTES ON SHEET 06
MANATEE COUNTY PUBLIC ROW
1" = 60'
OVERALL UTILITY PLAN
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA
ZNS ENGINEERING
Land Planning Engineering Surveying Landscape Architecture
MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
Thu, 12 Dec 2024 - 1:49pm X:\Acad\RYE RANCH (44774)\Spine Road Phase 1\ENG\RR-PH3-OWS.dwg

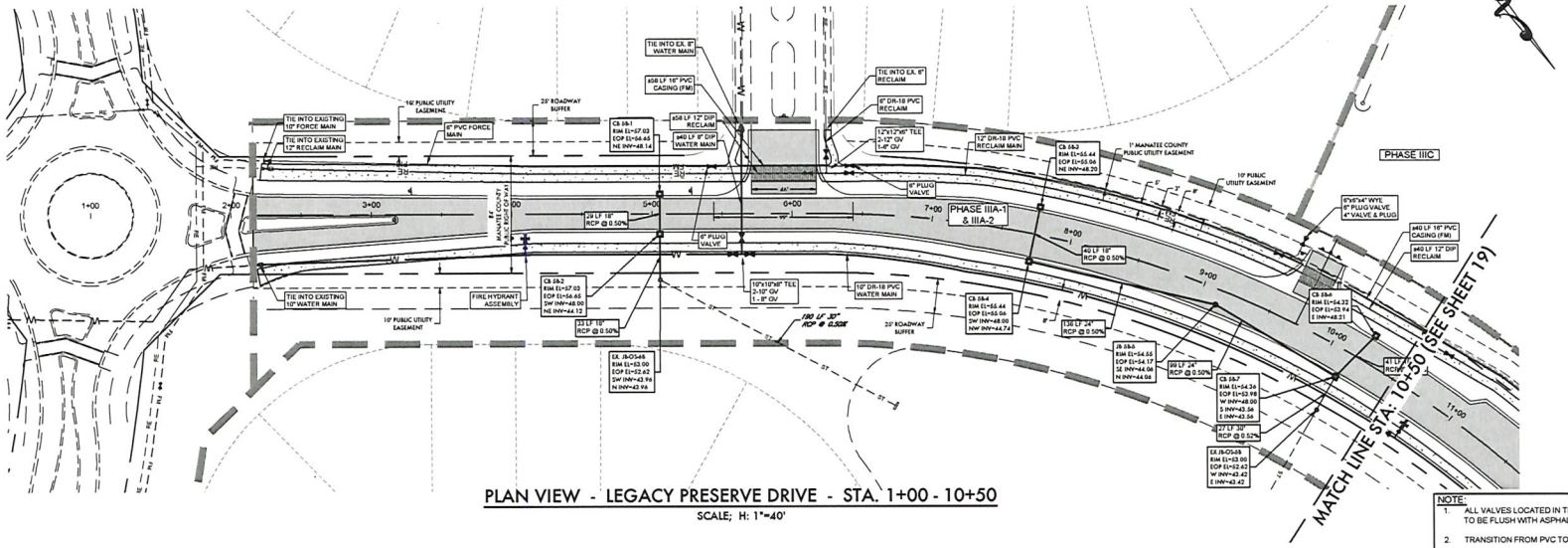
Thu, 12 Dec 2024 – 1:49pm X:\Acad\RYE RANCH (44774)\Spine Road Phase I\ENG\RR-PH3-OPP.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

SHEET 20
SHEET 21
SHEET 19
SHEET 18
CLOVERFIELD LANE
LEGACY PRESERVE DRIVE
CANE PATCH CT
GARDEN GROVE WAY
SWFF#5 (1.20 AC)
SWFF#4 (1.83 AC)
SWFF#3 (4.89 AC)
SWFF#2 (1.72 AC)
SWFF#1 (3.55 AC)
1" = 80'

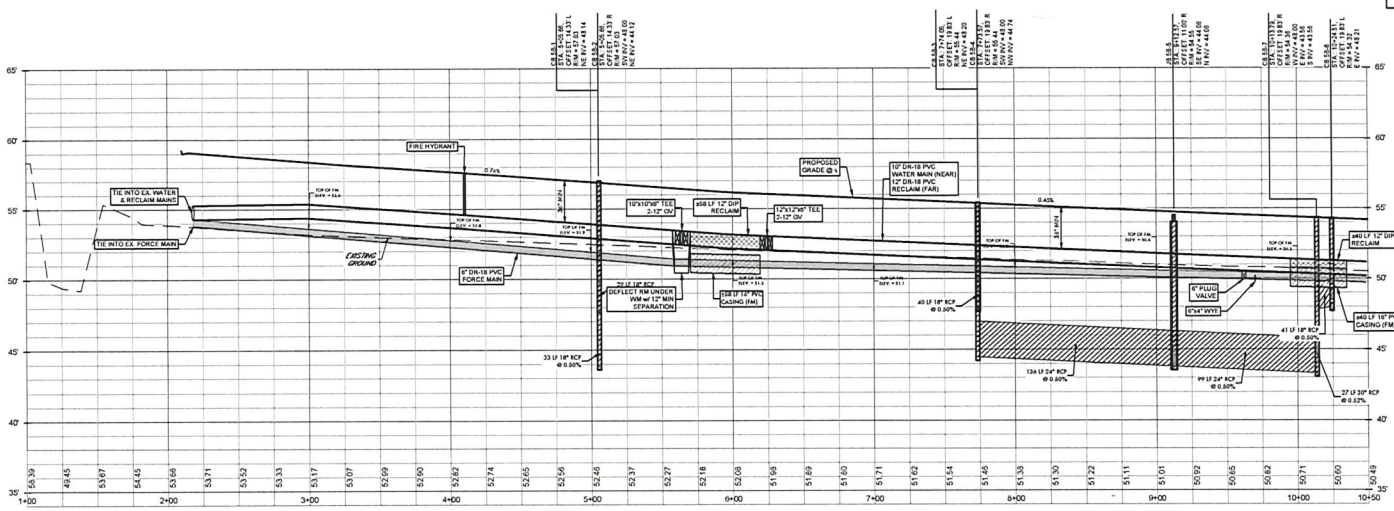
DESIGNED	MF	OVERALL PLAN & PROFILE KEY SHEET FOR RYE RANCH ROADWAY IMPROVMENTS PHASE III LOCATED IN SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST MANATEE COUNTY, FLORIDA	© ZNS ENGINEERING, LC THIS DOCUMENT IS PROTECTED BY SECTION 106 OF THE UNITED STATES COPYRIGHT ACT. REPRODUCTION OR ALTERATION OF THIS DOCUMENT OR THE INFORMATION CONTAINED HEREON BY ANY MEANS WHATSOEVER IS STRICTLY PROHIBITED WITHOUT THE PRIOR WRITTEN CONSENT OF ZNS ENGINEERING, LC. CONSENT IS HEREBY GRANTED SPECIFICALLY TO GOVERNMENTAL AGENCIES TO REPRODUCE THIS DOCUMENT IN COMPLIANCE WITH F.S. CHAPTER 119.	REVISIONS 1 2 3 4 5 6 7	ZNS ENGINEERING Land Planning Engineering Surveying Landscape Architecture EB 0027474 LB 0006783 LC 0000365 1723 MANATEE AVENUE WEST, 7TH FLOOR BRADENTON, FL 34205 E-MAIL: ZNS@ZNSENG.COM TELEPHONE 941.748.8080 FAX 941.748.3316	DESCRIPTION MICHAEL FERDINAND PROFESSIONAL ENGINEER #77767
DRAWN	BH				
DATE	07/2024				
JOB NO	45477				
SCALE	1"=80'				
KEY	1				
SHEET	17				

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

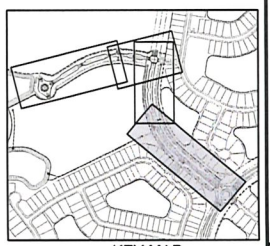


PLAN VIEW - LEGACY PRESERVE DRIVE - STA. 1+00 - 10+50
SCALE; H: 1"=40'

NOTE:
1. ALL VALVES LOCATED IN THE ASPHALT MULTI-USE TRAIL TO BE FLUSH WITH ASPHALT PER DETAIL ON SHEET 28.
2. TRANSITION FROM PVC TO DIP w/ MJ FITTINGS.
3. SEE PHASING NOTES ON SHEET 06



PROFILE - LEGACY PRESERVE DRIVE - STA. 1+00 - 10+50
SCALE; H: 1"=40', V: 1"=4'



KEY MAP

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EMAIL@ZNSENGINEERING.COM

MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752

	DESCRIPTION	DATE
1	1ST CPC REVIEW SHEET NUMBER AND DATE VALUE CALLOUT	08.27.2024
2	REVISED PHASING TO 3PH AT 1ST STUB	11.14.2024
3		
4		
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7		

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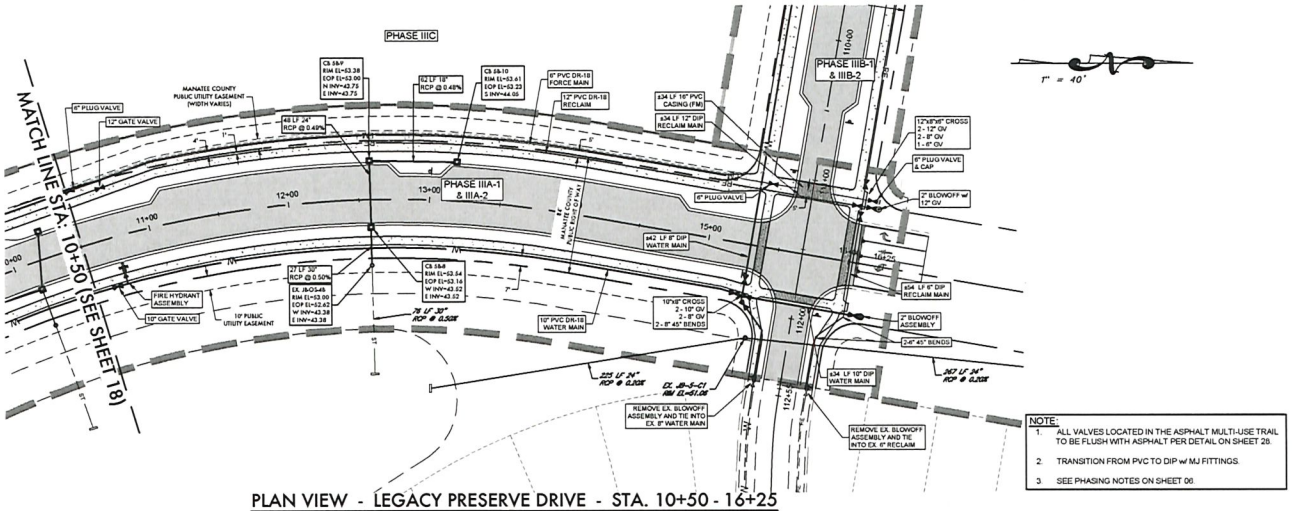
LEGACY PRESERVE DRIVE PLAN & PROFILE
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGN: MF
DRAWN: BH
DATE: 07/2024
JOB NO: 4327
SCALE: 1"=40'
SHEET: 18

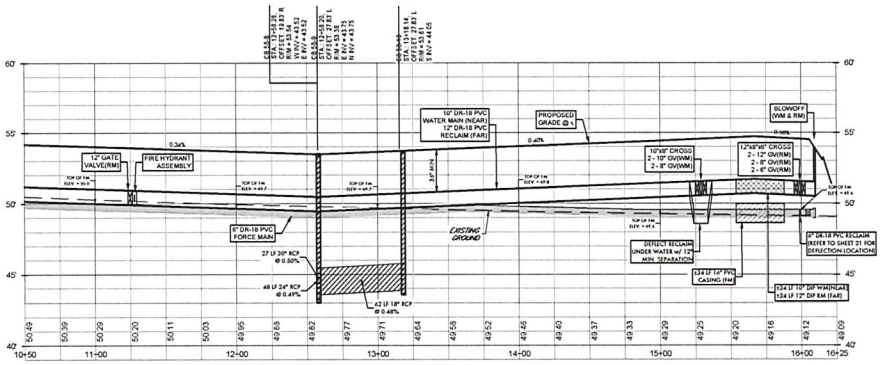
Thu, 12 Dec 2024 - 1:50pm X:\Accel\RYE RANCH (4427#)\Spine Road Phase 1\ENG\RR-PH3-PP.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS



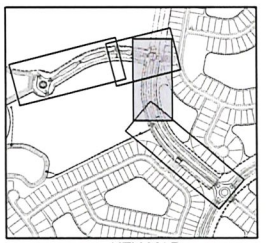
PLAN VIEW - LEGACY PRESERVE DRIVE - STA. 10+50 - 16+25

SCALE; H: 1"=40', V: 1"=4'



PROFILE - LEGACY PRESERVE DRIVE - STA. 10+50 - 16+25

SCALE; H: 1"=40', V: 1"=4'



KEY MAP

MICHAEL FERDINAND
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E-MAIL ZNS@ZNSENGINEERING.COM

NO.	BY	DESCRIPTION	DATE
1	MF	10"W/8" MIDDLE SHEET NAMES	08.27.2024
2	MF	ADDED Phasing To 30% Subs Plans	11.26.2024
3			
4			
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6			
7			

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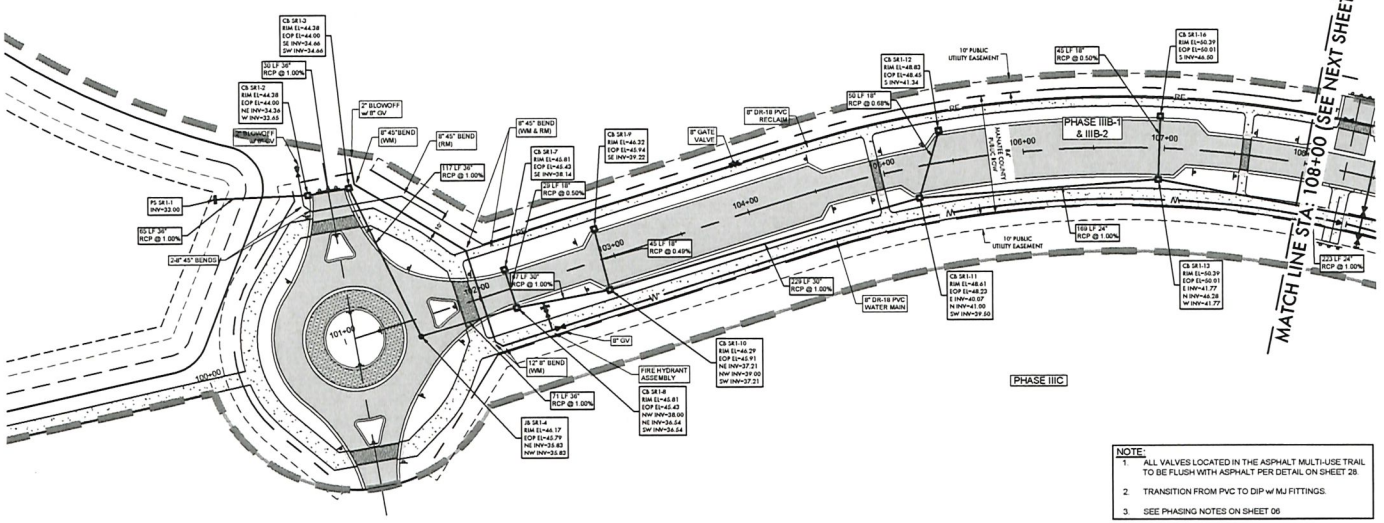
LEGACY PRESERVE DRIVE PLAN & PROFILE
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGN: MF
DRAWN: BH
DATE: 07/2024
JOB NO: 4507
SCALE: 1"=40'
SHEET: 17

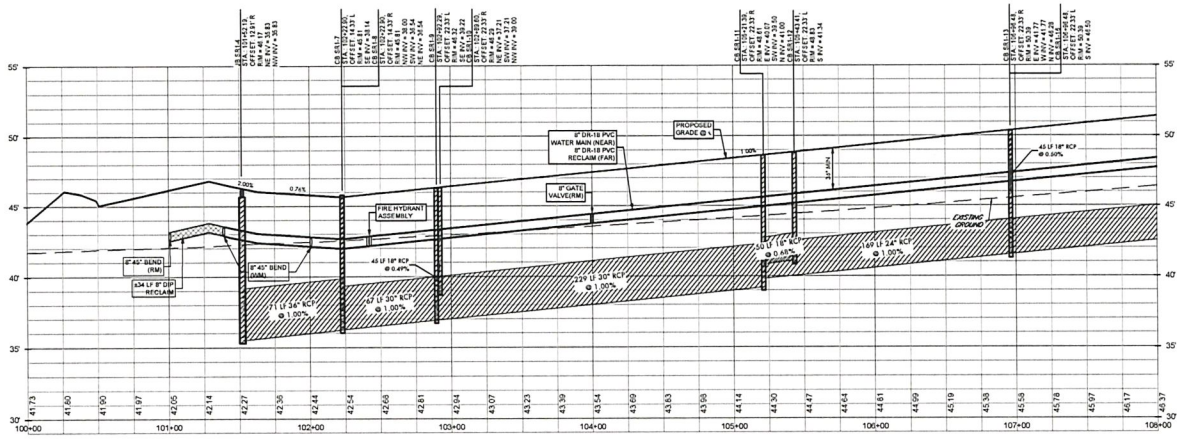
Thu, 12 Dec 2024 - 1:50pm X:\Acad\RYE RANCH (4477A)\Spine Road Phase 1\DWG\RR-PH3-PP.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS



NOTE:
1. ALL VALVES LOCATED IN THE ASPHALT MULTI-USE TRAIL TO BE FLUSH WITH ASPHALT PER DETAIL ON SHEET 28.
2. TRANSITION FROM PVC TO DIP w/ MJ FITTINGS.
3. SEE PHASING NOTES ON SHEET 06

PLAN VIEW - CLOVERFIELD LANE - STA. 100+00 - 108+00
SCALE; H: 1"=40'



PROFILE - CLOVERFIELD LANE - STA. 100+00 - 108+00
SCALE; H: 1"=40', V: 1"=4'



KEY MAP

MICHAEL FERDINAND
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E-MAIL: ZNS@ZNSENG.COM TELEPHONE 941.748.8808 FAX 941.748.3317

	DATE	BY
1	BOARD PHASING TO BE SUBMITTED	11.14.2024
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3		
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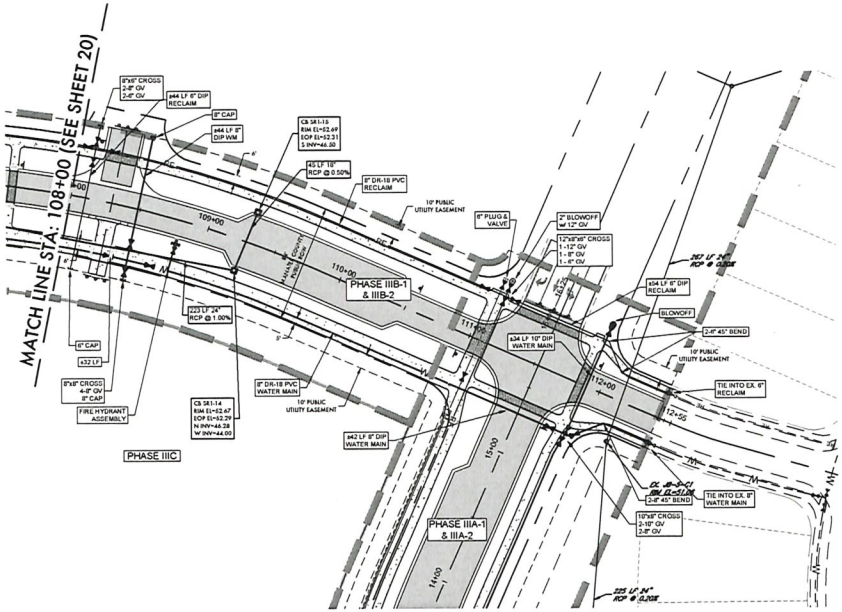
CLOVERFIELD LANE PLAN & PROFILE
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 S., RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGN: JM
DRAWN: BS
DATE: 07/2024
JOB NO: 4577
SCALE: 1"=40'
SHEET: 29

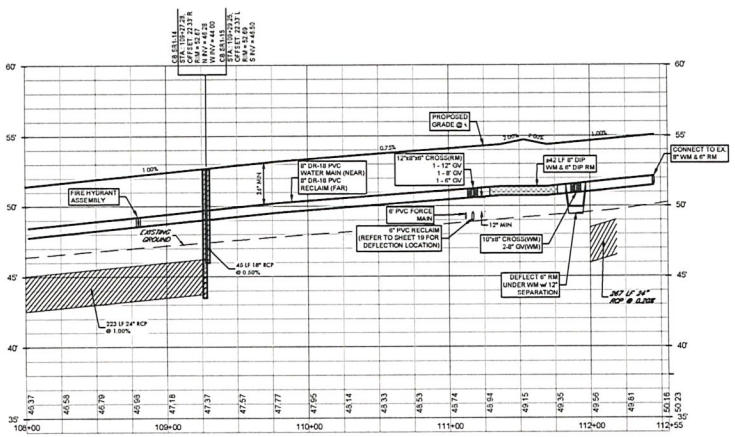
Thu, 12 Dec 2024 - 1:50pm X:\Acad\RYE RANCH (4477A)\Spine Road Phase 1\ENG\RR-PH3-PP.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

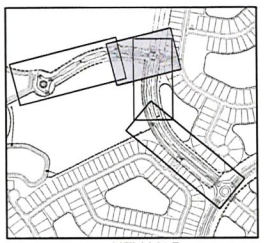


NOTE:
1. ALL VALVES LOCATED IN THE ASPHALT MULTI-USE TRAIL TO BE FLUSH WITH ASPHALT PER DETAIL ON SHEET 28.
2. TRANSITION FROM PVC TO DIP w/ MJ FITTINGS.
3. SEE PHASING NOTES ON SHEET 06.

PLAN VIEW - CLOVERFIELD LANE - STA. 108+00 - 112+55
SCALE; H: 1"=40'



PROFILE - CLOVERFIELD LANE - STA. 108+00 - 112+55
SCALE; H: 1"=40', V: 1"=4'



KEY MAP

MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
SIGNATURE

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E-mail: ZNS@ZNSENGINEERING.COM HELPFUL@ZNSENGINEERING.COM FAX 941.748.3316

NO.	BY	DATE	REVISIONS
1	RDD	11/14/24	REVISED PHASING TO SPLIT OUT UTILITIES
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3			
4			
5			
6			
7			

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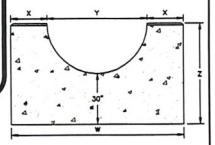
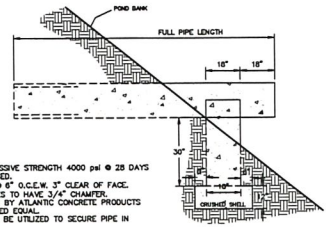
CLOVERFIELD LANE PLAN & PROFILE
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 35 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGNED: MF
DRAWN: RH
DATE: 07/2024
JOB NO: 6107
SCALE: 1"=40'
SHEET: 21

Thu, 12 Dec 2024 - 1:50pm X:\Acad\RYE RANCH (44774)\Spine Road Phase I\ENG\RR-PH3-PP.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS
Manatee County FLORIDA





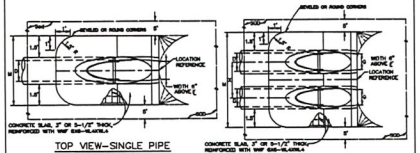
NOTES:
1. CONCRETE COMPRESSIVE STRENGTH 4000 psi @ 28 DAYS TYPE II CEMENT USED.
2. REINFORCING #5 @ 6" O.C.E.W. 3" CLEAR OF FACE.
3. ALL EXPOSED EDGES TO HAVE 3/4" CHAMFER.
4. AS MANUFACTURED BY ATLANTIC CONCRETE PRODUCTS OR OTHER APPROVED EQUAL.
5. ANCHOR STRAP TO BE UTILIZED TO SECURE PIPE IN PLACE.

PIPE DIA. (IN.)	W	X	Y	Z
24	70	18	34	47
30	78	18	42	51
36	84	18	48	54
42	100	21	58	59

RCP SUPPORT
N.T.S.

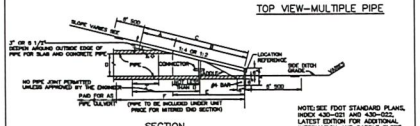
ROUND PIPE
DIMENSIONS AND QUANTITIES

	D	X	A	B	C	E	F	G	M SINGLE PIPE	M DOUBLE PIPE	M TRIPLE PIPE	M QUAD. PIPE
2:1 SLOPE												
4:1 SLOPE												



TOP VIEW–SINGLE PIPE

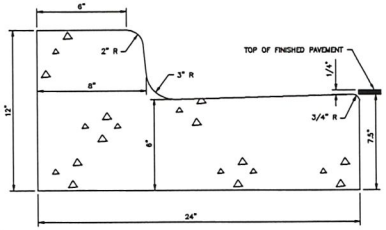
TOP VIEW–MULTIPLE PIPE



SECTION

NOTE: SEE FDOT STANDARD PLANS, INDEX 430-021 AND 430-022, LATEST EDITION FOR ADDITIONAL INFORMATION AND SADDLE SLOPE REQUIREMENTS.

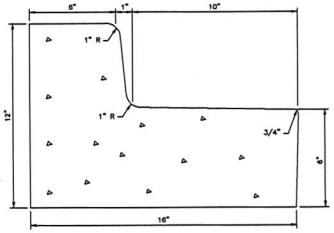
MANATEE COUNTY PUBLIC WORKS DEPARTMENT		MITERED END SECTION FOR ROUND, SINGLE AND MULTIPLE PIPES	102.3
REV.BY / DATE	4/26/22 DATE OF B.O.C.C. APPROVAL		



TYPE F
CURB & GUTTER

NOTES:
A. CLASS 1 CONCRETE 3,000 PSI AT 28 DAYS.
B. CURB AND GUTTER SHALL MEET FDOT STANDARD SPECIFICATIONS AND FDOT STANDARD PLANS, INDEX 520-001, LATEST EDITION.

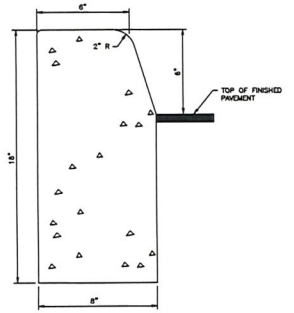
MANATEE COUNTY PUBLIC WORKS DEPARTMENT		TYPE F CURB & GUTTER	201.2
REV.BY / DATE	4/26/22 DATE OF B.O.C.C. APPROVAL		



TYPE AB
MODIFIED CURB & GUTTER

NOTES:
A. CLASS 1 CONCRETE 3,000 PSI AT 28 DAYS.
B. CURB AND GUTTER SHALL MEET FDOT STANDARD SPECIFICATIONS AND FDOT STANDARD PLANS, INDEX 520-001, LATEST EDITION.

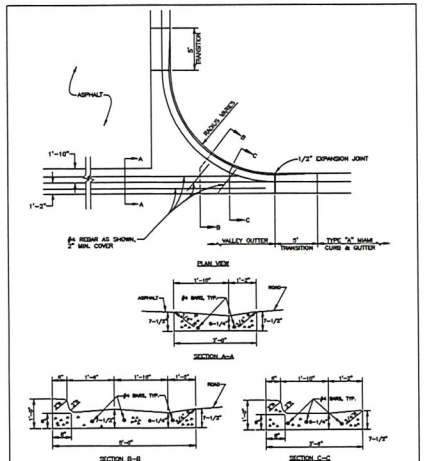
MANATEE COUNTY PUBLIC WORKS DEPARTMENT		TYPE AB MODIFIED CURB & GUTTER	201.3
REV.BY / DATE	4/26/22 DATE OF B.O.C.C. APPROVAL		



TYPE D
CURB

NOTES:
A. CLASS 1 CONCRETE 3,000 PSI AT 28 DAYS.
B. CURB AND GUTTER SHALL MEET FDOT STANDARD SPECIFICATIONS AND FDOT STANDARD PLANS, INDEX 520-001, LATEST EDITION.

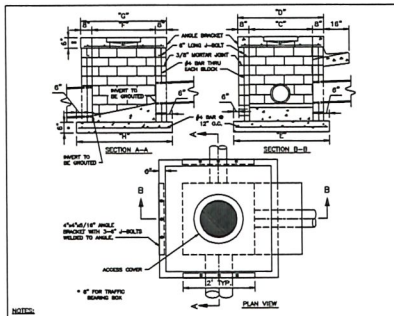
MANATEE COUNTY PUBLIC WORKS DEPARTMENT		TYPE D CURB	201.4
REV.BY / DATE	4/26/22 DATE OF B.O.C.C. APPROVAL		



3' VALLEY CROSSING

NOTES:
A. CLASS 1 CONCRETE 3,000 PSI AT 28 DAYS.

MANATEE COUNTY PUBLIC WORKS DEPARTMENT		VALLEY CROSSING	201.5
REV.BY / DATE	4/26/22 DATE OF B.O.C.C. APPROVAL		

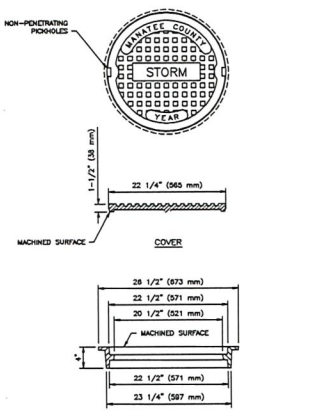


NOTES:
A. DETAIL IS PROVIDED FOR REFERENCE ONLY. A SIGNED AND SEALED SITE SPECIFIC DESIGN BY A LICENSED PROFESSIONAL ENGINEER MUST BE SUBMITTED TO MANATEE COUNTY.

DIMENSION INDEX FOR BLOCK CONSTRUCTION

PIPE SIZE	TYPE	"C"	"D"	"E"	"F"	"G"	"H"
15"	RCP	2'8"	4'	5'	4'	5'4"	6'4"
12"x18"	RCP	2'8"	4'	5'	4'	5'4"	6'4"
18"	RCP	2'8"	4'	5'	4'	5'4"	6'4"
14"x23"	RCP	2'8"	4'	5'	4'	5'4"	6'4"
24"	RCP	3'4"	4'8"	5'8"	4'	5'4"	6'4"
19"x30"	RCP	4'	5'4"	6'4"	4'	5'4"	6'4"
30"	RCP	4'	5'4"	6'4"	4'	5'4"	6'4"
24"x38"	RCP	5'	6'4"	7'4"	4'	5'4"	6'4"
34"x53"	RCP	6'	7'4"	8'4"	4'	5'4"	6'4"
36"	RCP	5'	6'4"	7'4"	4'	5'4"	6'4"
42"	RCP	5'	6'4"	7'4"	4'	5'4"	6'4"
48"	RCP	6'	7'4"	8'4"	4'	5'4"	6'4"
66"	RCP	8'3"	9'8"	10'8"	4'8"	6'0"	7'0"

MANATEE COUNTY PUBLIC WORKS DEPARTMENT		TYPICAL CONCRETE BLOCK BOX	202.0
REV.BY / DATE	4/26/22 DATE OF B.O.C.C. APPROVAL		



NOTES:
A. USF 1110, M306 RATED RING AND COVER.
B. MATERIAL: ASTM-A48 CLASS 35B GRAY IRON.

MANATEE COUNTY PUBLIC WORKS DEPARTMENT		ACCESS COVER FOR STORMWATER JUNCTION BOX (PUBLIC)	203.1
REV.BY / DATE	4/26/22 DATE OF B.O.C.C. APPROVAL		

MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
SIGNATURE

ZNS ENGINEERING
Land Planning Engineering Surveying Landscape Architecture
LB 8007476 LC 0000353
1723 MANATEE AVENUE WEST BRADENTON, FLORIDA 34205 PHONE 941.748.8808 FAX 941.748.3316
E-MAIL ZNS@ZNSENGINEERING.COM

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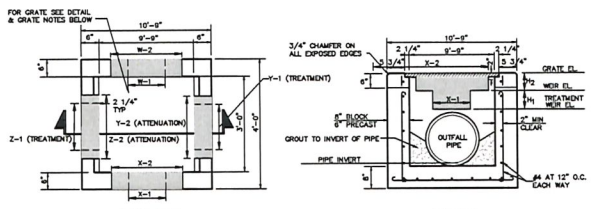
DRAINAGE DETAILS
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 S., RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGN: MF
DRAWN: BS
DATE: 07/2024
JOB NO.: 4076
SCALE: N.T.S.
SHEET: 21

Thu, 12 Dec 2024 - 1:50pm X:\Acad\RYE RANCH (4477A)\Spine Road Phase 1\ENG\RR-PH3-00.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS



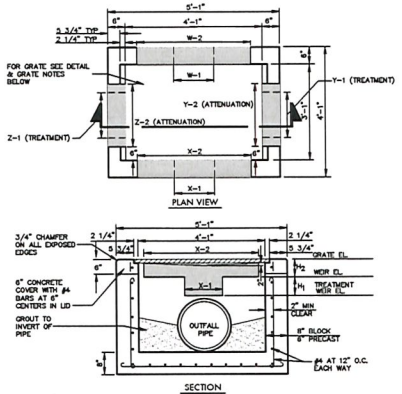
NOTES:
1. PER FDOT STANDARD PLAN 425-052
2. CONTRACTOR TO SUBMIT SHOP DRAWINGS FOR APPROVAL PRIOR TO CONSTRUCTION, SHOULD ANY VARIANCE OF THIS DETAIL BE NECESSARY.
3. BENCH MARKS WITH THE ELEVATIONS CLEARLY AND PERMANATELY MARKED ARE TO BE PLACED ON THE TOP OF ALL OUTFALL CONTROL STRUCTURES.
4. GREASE/OIL SKIMMER TO BE ATTACHED TO WINDOW SIDE OF STRUCTURE (PER DETAIL).
5. ALL CONTROL STRUCTURES SHALL HAVE A SEPARATE TOP SLAB TO ALLOW FOR FINAL ADJUSTMENT TO DESIGN GRADE. PRECAST CONTROL STRUCTURES SHALL BE CAST SO AS TO ALLOW A MINIMUM OF 6" OF BRICK ADJUSTMENT FOR CONSTRUCTION OF THE WEIRS.
6. OUTFALL PIPE TO BE INSTALLED ON SIDE OF BOX WITHOUT WINDOW.

GRATE NOTES:
1. ALL GRATES TO BE GALVANIZED STEEL.
2. TRAFFIC BEARING GRATE TO BE U.S. FOUNDRY NO. 6611.
3. NON-TRAFFIC BEARING GRATE TO BE U.S. FOUNDRY NO. 6606.
4. GRATE TO BE CHAINED TO STRUCTURE PER F.D.O.T. SPECIFICATIONS.

GRATE

C.S. NUMBER	GRATE ELEVATION	"W-1" (ft.)	"W-2" (ft.)	"Y-1" (ft.)	"Y-2" (ft.)	"Y-3" (ft.)	"Z-1" (ft.)	"Z-2" (ft.)	TREATMENT WEIR ELEVATION	ATTENUATION WEIR ELEVATION	PIPE INVERT	PIPE DIA
SWF #11C	43.10	---	---	49	96	---	24	---	---	40.00	40.75	38.00	(2) 36"

TYPE "H" INLET DETAIL (4-GRATE)
N.T.S.



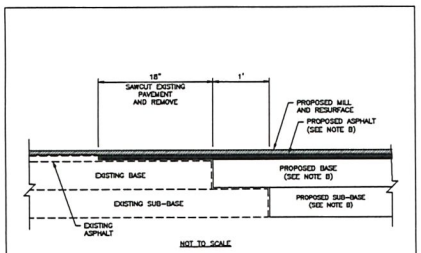
C.S. NUMBER	GRATE ELEVATION	"W-1" (inches)	"W-2" (inches)	"Y-1" (inches)	"Y-2" (inches)	"Y-3" (inches)	"Z-1" (inches)	"Z-2" (inches)	TREATMENT WEIR ELEVATION	TREATMENT WEIR HEIGHT (ft)	ATTENUATION WEIR ELEVATION
SR1	41.00	0	0	18	16	0	0	0	0	38.00	0.16	39.16

TYPE "D" CONTROL STRUCTURE DETAIL
N.T.S.

NOTES:
1. PER FDOT STANDARD PLAN 425-052
2. CONTRACTOR TO SUBMIT SHOP DRAWINGS FOR APPROVAL PRIOR TO CONSTRUCTION, SHOULD ANY VARIANCE OF THIS DETAIL BE NECESSARY.
3. BENCH MARKS WITH THE ELEVATIONS CLEARLY AND PERMANATELY MARKED ARE TO BE PLACED ON THE TOP OF ALL OUTFALL CONTROL STRUCTURES.
4. GREASE/OIL SKIMMER TO BE ATTACHED TO WINDOW SIDE OF STRUCTURE (PER DETAIL).
5. ALL CONTROL STRUCTURES SHALL HAVE A SEPARATE TOP SLAB TO ALLOW FOR FINAL ADJUSTMENT TO DESIGN GRADE. PRECAST CONTROL STRUCTURES SHALL BE CAST SO AS TO ALLOW A MINIMUM OF 6" OF BRICK ADJUSTMENT FOR CONSTRUCTION OF THE WEIRS.
6. OUTFALL PIPE TO BE INSTALLED ON SIDE OF BOX WITHOUT WINDOW.

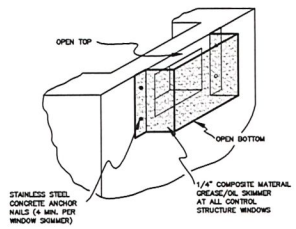
GRATE NOTES:
1. ALL GRATES TO BE GALVANIZED STEEL.
2. TRAFFIC BEARING GRATE TO BE U.S. FOUNDRY NO. 6626.
3. NON-TRAFFIC BEARING GRATE TO BE U.S. FOUNDRY NO. 6607.
4. GRATE TO BE CHAINED TO STRUCTURE PER F.D.O.T. SPECIFICATIONS.

GRATE

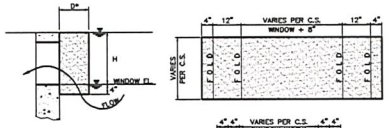


NOTES:
A. LIMITS OF MILL AND RESURFACE - EDGE OF PAVEMENT TO EDGE OF PAVEMENT AND 25' BEYOND LIMITS OF CONSTRUCTION.
B. ASPHALT, BASE, AND SUB-BASE SHALL MATCH EXISTING THICKNESS OR THE APPLICABLE COUNTY STANDARD TYPICAL SECTION, WHICHEVER IS GREATER.
C. SIGNAGE AND MARKING PLAN SHALL ACCOMPANY CONSTRUCTION PLAN.

MANATEE COUNTY PUBLIC WORKS DEPARTMENT		ROAD CONNECTION DETAIL	403.3
REV.BY	DATE		
	4/26/22		
	DATE OF B.O.C.C. APPROVAL		

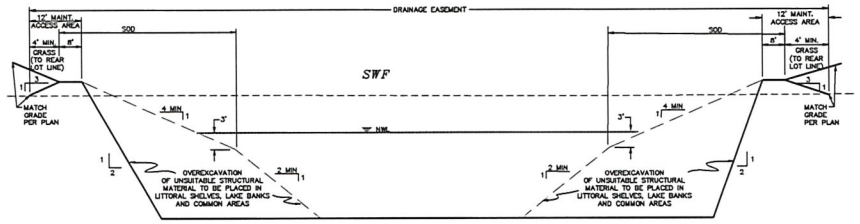


ISOMETRIC



* NOTE:
SKIMMER DEPTH(D) TO BE 12" MIN OR 4" GREATER THAN TOTAL WEIR HEIGHT(H) WHICHEVER IS GREATER.

GREASE/OIL SKIMMER DETAIL
N.T.S. (TO BE USED ON ALL CONTROL STRUCTURES)



TYPICAL SWF SECTION
N.T.S.

* NOTES:
1. THE DETENTION OR RETENTION AREA SHALL NOT BE EXCAVATED TO A DEPTH THAT BREACHES AN AQUITARD SUCH THAT IT WOULD ALLOW FOR LESSER QUALITY WATER TO PASS, EITHER WAY, BETWEEN THE TWO SYSTEMS. IN THOSE GEOGRAPHICAL AREAS OF THE DISTRICT WHERE THERE IS NOT AN AQUITARD PRESENT, THE DEPTH OF THE POND SHALL NOT BE EXCAVATED TO WITHIN (2) FEET OF THE UNDERLYING LIMESTONE WHICH IS PART OF A DRINKING WATER AQUIFER.
2. SUITABLE FILL MATERIAL FROM RETENTION PONDS AS DESCRIBED IN THE GEOTECHNICAL REPORT IS LIMITED TO SOILS CLASSIFIED AS SAND, SAND WITH SILT, AND CLAYEY/SILTY SAND.

MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
SIGNATURE

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DRAINAGE DETAILS
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGN'D: JM
DRAWN: BS
DATE: 07/2024
JOB NO: 4677
SCALE: N.T.S.
SHEET: 21

Thu, 12 Dec 2024 - 1:50pm X:\Acad\RYE RANCH (4477A)\Spine Road Phase I\ENG\RR-PH3-00.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

Manatee County FLORIDA

GENERAL NOTES:

TABLE OF CONTENTS:

SHEET	DESCRIPTION
1	General Notes and Legends
2	Type 5 and 6 Dimensional Details
3	Type 5 and 6 Reinforcing and Bar Bending Details
4	Precast Dimensional and Reinforcing Details
5	Type 44 Plate Dimensional and Reinforcing Details
6	Alternate Welded Wire Reinforcing (WWR) Details
7	Grate, Anchor, and Grouting Details

CURB INLETS TOPS

FY 2023-24 STANDARD PLANS — CURB INLET TOP TYPES 5 AND 6 — INDEX 425-021 — SHEET 1 of 7

TYPE 5 AND 6 DIMENSIONAL DETAILS

FY 2023-24 STANDARD PLANS — CURB INLET TOP TYPES 5 AND 6 — INDEX 425-021 — SHEET 2 of 7

TYPE 5 AND 6 REINFORCING AND BAR BENDING DETAILS

FY 2023-24 STANDARD PLANS — CURB INLET TOP TYPES 5 AND 6 — INDEX 425-021 — SHEET 3 of 7

PRECAST DIMENSIONAL AND REINFORCING DETAILS

FY 2023-24 STANDARD PLANS — CURB INLET TOP TYPES 5 AND 6 — INDEX 425-021 — SHEET 4 of 7

CAST-IN-PLACE DIMENSIONAL AND REINFORCING DETAILS

FY 2023-24 STANDARD PLANS — CURB INLET TOP TYPES 5 AND 6 — INDEX 425-021 — SHEET 5 of 7

ALTERNATE WELDED WIRE REINFORCING (WWR) DETAILS

FY 2023-24 STANDARD PLANS — CURB INLET TOP TYPES 5 AND 6 — INDEX 425-021 — SHEET 6 of 7

GRATE, ANCHOR, AND GROUTING DETAILS

FY 2023-24 STANDARD PLANS — CURB INLET TOP TYPES 5 AND 6 — INDEX 425-021 — SHEET 7 of 7

MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
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DRAINAGE DETAILS
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGN BY: MF
DRAWN: BH
DATE: 07/2024
JOB NO: 4677.1
SCALE: N.T.S.
SHEET: 34

Thu, 12 Dec 2024 - 1:51pm X:\Acad\RYE RANCH (4477.1)\Sphe Road Phase I\ENG\RR-PH3-00.dwg

APPROVED
Project #:
Date: 1/13/2025
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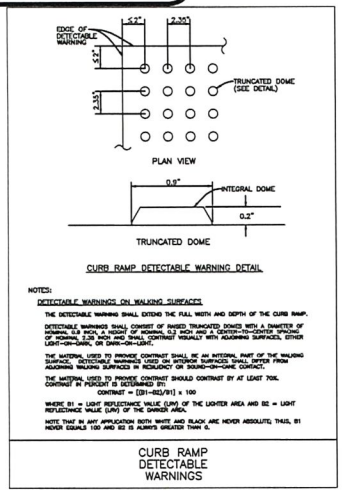
PUBLIC WORKS



CURB RAMP DETECTABLE WARNING DETAIL

NOTES:

DETECTABLE WARNINGS ON WALKING SURFACES

THE DETECTABLE WARNING SHALL EXTEND THE FULL WIDTH AND DEPTH OF THE CURB RAMP.

DETECTABLE WARNINGS SHALL CONSIST OF RAISED TRUNCATED DOMES WITH A DIAMETER OF NOMINALLY 0.9 INCH, A HEIGHT OF NOMINALLY 0.2 INCH AND A CENTER-TO-CENTER SPACING OF NOMINALLY 2.35 INCHES AND SHALL CONTRAST VISUALLY WITH ADJOINING SURFACES, EITHER LIGHT-ON-DARK, OR DARK-ON-LIGHT.

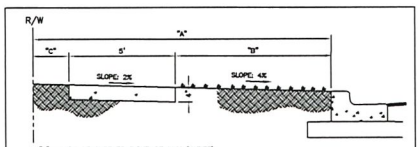
THE MATERIAL USED TO PROVIDE CONTRAST SHALL BE AN INTEGRAL PART OF THE WALKING SURFACE. DETECTABLE WARNINGS USED ON INTERIOR SURFACES SHALL DIFFER FROM ADJOINING WALKING SURFACES IN RESILIENCY OR SOUND-ON-CANE CONTACT.

THE MATERIAL USED TO PROVIDE CONTRAST SHOULD CONTRAST BY AT LEAST 70%. CONTRAST IN PERCENT IS DETERMINED BY:
CONTRAST = [(B1-B2)/B1] x 100

WHERE B1 = LIGHT REFLECTANCE VALUE (LRV) OF THE LIGHTER AREA AND B2 = LIGHT REFLECTANCE VALUE (LRV) OF THE DARKER AREA.

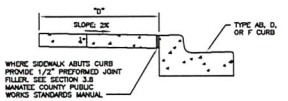
NOTE THAT IN ANY APPLICATION BOTH WHITE AND BLACK ARE NEVER ABSOLUTE; THUS, B1 NEVER EQUALS 100 AND B2 IS ALWAYS GREATER THAN 0.

CURB RAMP DETECTABLE WARNINGS



"A"= BACK OF CURB TO RIGHT-OF-WAY (VARIES)
"B"= UNPAVED AREA (VARIES)
"C"= VARIES, SEE DETAILS 401.1-401.10

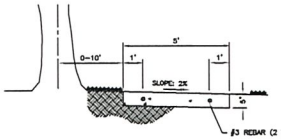
TYPICAL SIDEWALK LOCATION



"D"= SIDEWALK WIDTH SHALL BE 6' STANDARD, WHERE SIDEWALK ABUTS TYPE AB, D, OR F CURB.

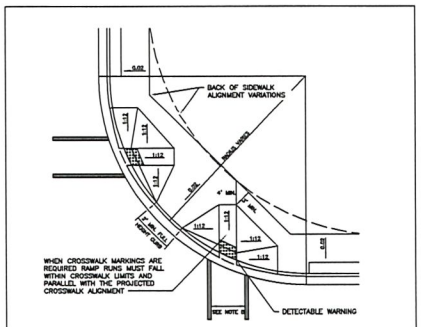
SEE SECTION 3.8 SIDEWALKS, MANATEE COUNTY PUBLIC WORKS STANDARDS MANUAL, FOR FURTHER INFORMATION.

ALTERNATE SIDEWALK LOCATION



SIDEWALK LOCATION CLOSE TO TREES

MANATEE COUNTY PUBLIC WORKS DEPARTMENT			
REV.BY / DATE	4/26/22 DATE OF B.O.C.C. APPROVAL	SIDEWALK REQUIREMENTS	301.0



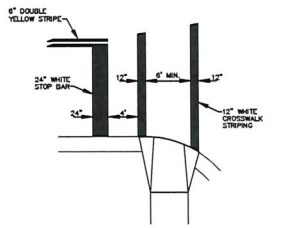
NOTES:

A. CURB RAMPS ARE TO BE LOCATED AS SHOWN ON THE PLANS.

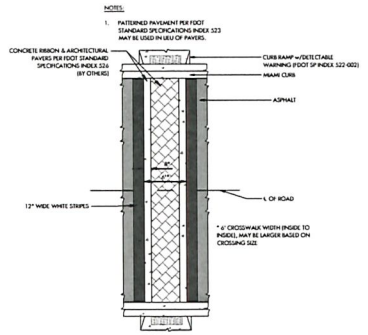
B. CROSSWALK WIDTHS AND CONFIGURATION VARY; MUST CONFORM TO FDOT STANDARD PLANS, INDEX 711-001, LATEST EDITION.

C. FOR COMPLETE DETECTABLE WARNING AND CURB RAMP DETAILS, SEE FDOT STANDARD PLANS, INDEX 522-002, LATEST EDITION.

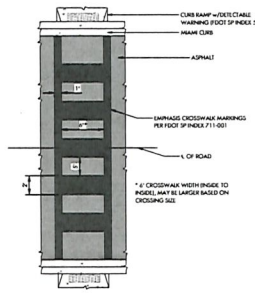
MANATEE COUNTY PUBLIC WORKS DEPARTMENT			
REV.BY / DATE	4/26/22 DATE OF B.O.C.C. APPROVAL	CURB RAMP	302.0



CROSSWALK STRIPING DETAIL
N.T.S.



TRAFFIC BEARING PAVER CROSSWALK DETAIL
N.T.S.



EMPHASIS CROSSWALK DETAIL
N.T.S.

MICHAEL FERDINAND
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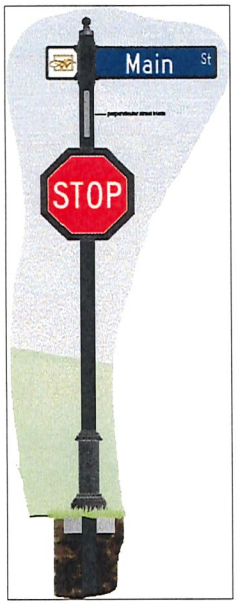
ROAD DETAILS
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGN: AF
DRAWN: BH
DATE: 01/2025
JOB NO.: 4074
SCALE: N.T.S.
SHEET 25

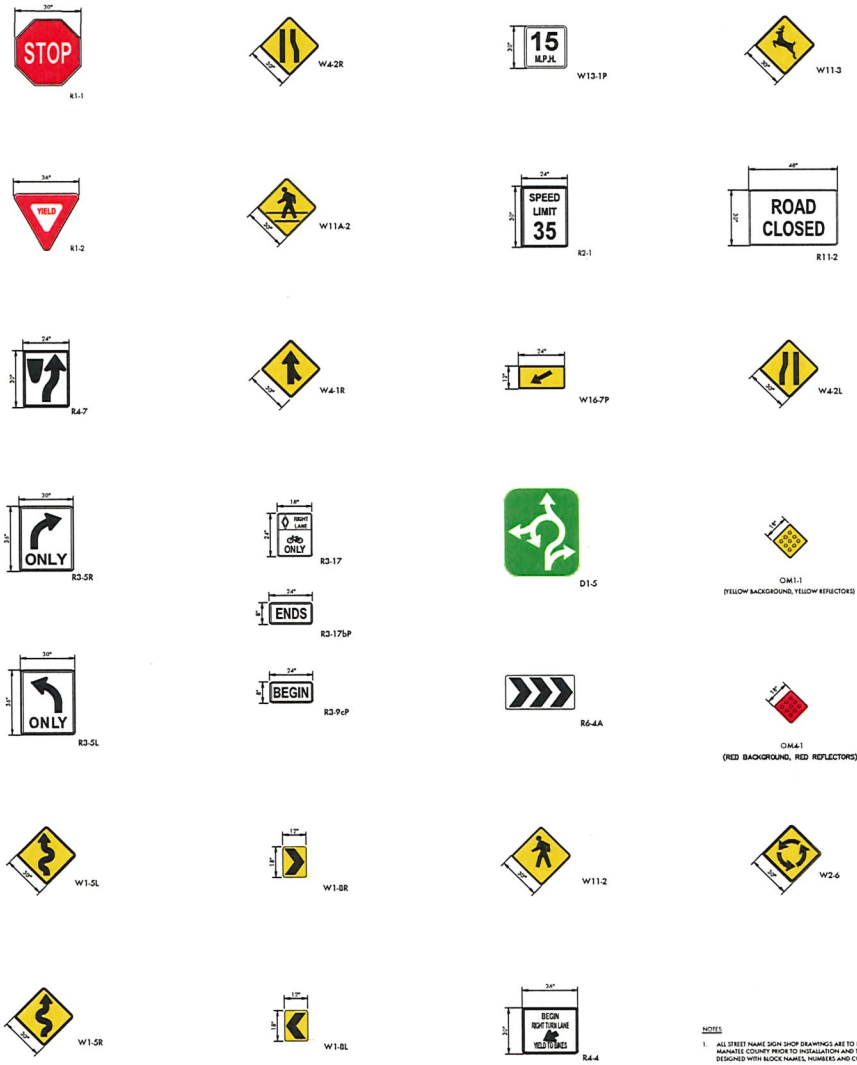
Thu, 12 Dec 2024 - 1:51pm X:\Acad\RYE RANCH (4477A)\Sylvia Road Phase II\ENG\RR-PH3-R0.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS



NOTE:
PROJECT SIGNAGE POST WILL BE OF SIMILAR DESIGN, TO BE DETERMINED AND NOT HELD TO SPECIFIC DESIGN SHOWN HERE.

TYPICAL SIGN DETAILS



ROAD SIGN DETAILS
N.T.S.

NOTES
1. ALL STREET NAME SIGN SHOP DRAWINGS ARE TO BE REVIEWED BY MANATEE COUNTY PRIOR TO INSTALLATION AND THE SIGNS SHALL BE DESIGNED WITH BLOCK NAMES, NUMBERS AND COLORS AS FOLLOWS:
   A. PRIVATE STREETS INTERSECTING WITH PUBLIC ROADS: THE STREET NAME SIGNS SHALL BE 6" B SERIES UPPER/LOWER CASE WHITE TEXT ON BLUE BACKGROUND.
   B. PUBLIC STREETS: THE STREET NAME SIGNS SHALL BE 6" B SERIES UPPER/LOWER CASE WHITE TEXT ON GREEN BACKGROUND.
   C. EMERGENCY ACCESS MAINTENANCE STREETS: THE STREET NAME SIGNS SHALL BE 6" B SERIES UPPER/LOWER CASE WHITE TEXT ON BROWN BACKGROUND.
2. ALL OF THE SIGNING AND PAVEMENT MARKINGS SHALL BE PROVIDED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MUTCD, FDOT DESIGN STANDARDS AND THE MANATEE COUNTY PUBLIC WORKS DEPARTMENT OF HIGHWAY, TRAFFIC AND STORMWATER STANDARDS. TRAFFIC CONTROL DEVICES THAT DO NOT CONFORM TO THESE DOCUMENTS, AND THAT ARE WITHIN THE PUBLICLY MAINTAINED RIGHT-OF-WAY, IF APPLICABLE, WILL REQUIRE AN EXECUTED MAINTENANCE AGREEMENT PRIOR TO APPROVAL OF CONSTRUCTION PLANS.

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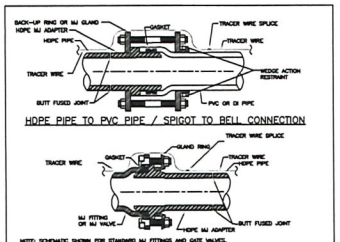
ROAD DETAILS
FOR
RYE RANCH ROADWAY IMPROVEMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 S., RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGN: MF
DRAWN: BH
DATE: 07/2024
JOB NO: 4072
SCALE: N.T.S.
SHEET: 29

Thu, 12 Dec 2024 - 1:51pm X:\Acad\RYE RANCH (4417A)\Spine Road Phase I\ENG\R8-PH3-R0.dwg

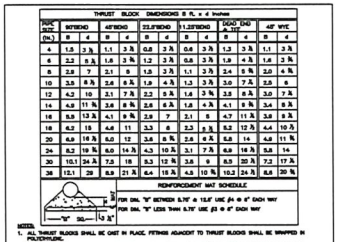
APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS



NOTE: SCHEMATIC SHOWN FOR STANDARD MJ FITTINGS AND GATE VALVES.

NOTES:
1. ONE TRACER WIRE SHALL BE SECURED TO THE PIPE FOR ALL TYPES OF PIPELINE INSTALLATIONS.
2. CONTRACTOR SHALL NOT USE MECHANICAL MEANS TO ALIGN PIPE AND FITTINGS FOR ATTACHMENT. THE PIPE SHALL NOT BE "SPRUNG" LOADED.

MANATEE COUNTY PUBLIC WORKS DEPARTMENT	HDPE TO PVC OR DI PIPE ADAPTER	UG-6
REV.BY DATE — SEPT 12, 2023 DATE OF APPROVAL		



THRUST BLOCK DIMENSIONS B ft, x d inches

PIPE SIZE	90°/BEND		45°/BEND		22.5°/BEND		11.25°/BEND		DEAD END		45° WYE	
(in.)	B	x	B	x	B	x	B	x	B	x	B	x
4	1.5	3 ½	1.1	3 ½	0.6	3 ½	0.6	3 ½	1.2	3 ½	1.1	3 ½
6	2.3	5 ½	1.6	3 ½	1.3	3 ½	0.8	3 ½	1.9	4 ½	1.6	3 ½
8	2.9	7	2.1	5	1.5	3 ½	1.1	3 ½	2.4	5 ½	2.0	4 ½
10	3.5	8 ½	2.6	6 ½	1.9	4 ½	1.3	3 ½	3.0	7 ½	2.5	6
12	4.2	10	3.1	7 ½	2.3	5 ½	1.6	3 ½	3.5	8 ½	3.0	7 ½
14	4.8	11 ½	3.6	8 ½	2.6	6 ½	1.8	4 ½	4.1	9 ½	3.4	8 ½
16	5.5	13 ½	4.1	9 ½	2.9	7	2.1	5	4.7	11 ½	3.8	9 ½
18	6.2	15	4.6	11	3.3	8	2.3	5 ½	5.2	12 ½	4.4	10 ½
20	6.9	16 ½	5.0	12	3.6	8 ½	2.6	6 ½	5.8	14	4.8	11 ½
24	8.2	19 ½	6.0	14 ½	4.3	10 ½	3.1	7 ½	6.9	16 ½	5.8	14
30	10.1	24 ½	7.5	18	5.3	12 ½	3.8	9	8.5	20 ½	7.2	17 ½
36	12.1	29	8.9	21 ½	6.4	15 ½	4.5	10 ½	10.2	24 ½	8.6	20 ½

REINFORCEMENT MAT SCHEDULE
FOR DIM. "B" BETWEEN 0.75' & 1.5' USE #4 @ 6" EACH WAY
FOR DIM. "B" LESS THAN 0.75' USE #3 @ 6" EACH WAY

NOTES:
1. ALL THRUST BLOCKS SHALL BE CAST IN PLACE. FITTINGS ADJACENT TO THRUST BLOCKS SHALL BE WRAPPED IN POLYETHYLENE.
2. THIS TABLE IS BASED ON WATER PRESSURE=150 PSI WITH AN ALLOWABLE SOIL BEARING PRESSURE=2000 PSF, CONCRETE STRENGTH f'c =3000 PSI, REINFORCEMENT fy =60.0 KSI. THRUST BLOCK SHALL BE CAST AGAINST FIRM UNDISTURBED SOIL.
3. FOR LARGER "x" DIMENSIONS IT IS NECESSARY TO CHECK THAT PIPE IS SUFFICIENTLY DEEP TO ALLOW 1/3 MIN. SOIL COVER OVER TOP EDGE OF THRUST BLOCK.
4. RESTRAINED JOINTS MAY BE USED IN LIEU OF THRUST BLOCKS TO SAVE SPACE. HOWEVER, WHERE THRUST BLOCKS AND RESTRAINED JOINTS ARE CALLED OUT/ILLUSTRATED IN THE DETAILS, BOTH SHALL BE INSTALLED.

MANATEE COUNTY PUBLIC WORKS DEPARTMENT	CONCRETE THRUST BLOCKS	UG-7
REV.BY DATE — SEPT 12, 2023 DATE OF APPROVAL		

REQUIRED LENGTH OF RESTRAINED JOINT PIPE FOR C900-16 PVC PIPE (DR-18)

MAIN PIPE SIZE	HORIZ. BENDS		TEES				REDUCERS				PLUGS & VALVES
	90°	45°	22.5°	SIZE	LENGTH	SIZE	LENGTH				
24	90	38	18	24"x24"	24"x20"	24"x16"	24"x12"	24"x8"	24"x6"	24"x4"	214
20	78	33	16	20"x20"	20"x16"	20"x12"	20"x8"	20"x6"	20"x4"		184
16	66	27	13	16"x16"	16"x12"	16"x8"	16"x6"	16"x4"			151
12	52	22	10	12"x12"	12"x8"	12"x6"	12"x4"				116
10	44	18	8	10"x10"	10"x8"	10"x6"	10"x4"				100
8	37	15	7	8"x8"	8"x6"	8"x4"					83
6	29	12	6	6"x6"	6"x4"						63
4	21	8	4	4"x4"							48

NOTES:
1. RESTRAIN 11.25° BENDS 50% OF LENGTH FOR 22.5° BENDS.
2. ALL VALVES AND FITTINGS SHALL BE RESTRAINED TO THE CONNECTING SECTIONS OF PIPE.
3. ALL ISOLATION VALVES MUST BE PROPERLY ANCHORED OR RESTRAINED TO RESIST A 150 PSI TEST PRESSURE IN EITHER DIRECTION.
4. PIPE SIZES ARE GIVEN IN INCHES.
5. RESTRAINED PIPE LENGTHS ARE GIVEN IN FEET.
6. LENGTHS SHOWN ARE FOR A TEST PRESSURE OF 150 PSI.
7. THE RESTRAINED LENGTHS SHOWN IN THESE TABLES ARE BASED ON SOIL CLASSIFICATION SP WITH AWWA TYPE 3 TRENCH CONDITIONS, 150 PSI TEST PRESSURE, 3 FEET OF COVER AND 1.5 FACTOR OF SAFETY. ACTUAL BURY CONDITIONS MUST BE DETERMINED BY THE ENGINEER OF RECORD AND THE RESTRAINED LENGTHS MODIFIED ACCORDINGLY.
8. RESTRAINED LENGTHS TO BE APPLIED TO PIPELINES PER DETAIL UG-10 RESTRAINED LENGTHS FOR PIPE.
9. ALL RESTRAINED JOINT HARDWARE SHALL CONFORM TO 1.11.17 OF THE PUBLIC WORKS UTILITIES STANDARDS MANUAL.
10. ALL THREE "LEGS" OF TEES SHALL BE RESTRAINED PER THE STATED LENGTH IN THE TABLE.

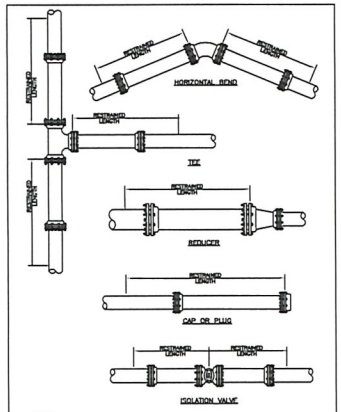
MANATEE COUNTY PUBLIC WORKS DEPARTMENT	RESTRAINED LENGTHS FOR PVC PIPE	UG-8
REV.BY DATE — SEPT 12, 2023 DATE OF APPROVAL		

REQUIRED LENGTH OF RESTRAINED JOINT PIPE FOR DIP (POLY-WRAPPED)

MAIN PIPE SIZE	HORIZ. BENDS		TEES				REDUCERS				PLUGS & VALVES
	90°	45°	22.5°	SIZE	LENGTH	SIZE	LENGTH				
36	142	59	28	36"x36"	36"x30"	36"x24"	36"x20"	36"x16"	36"x12"	36"x8"	453
30	124	51	23	30"x30"	30"x24"	30"x20"	30"x16"	30"x12"	30"x8"		391
24	105	44	21	24"x24"	24"x20"	24"x16"	24"x12"	24"x8"	24"x6"	24"x4"	327
20	92	38	18	20"x20"	20"x16"	20"x12"	20"x8"	20"x6"	20"x4"		280
16	77	33	15	16"x16"	16"x12"	16"x8"	16"x6"	16"x4"			231
12	61	25	12	12"x12"	12"x8"	12"x6"	12"x4"				181
10	53	22	10	10"x10"	10"x8"	10"x6"	10"x4"				153
8	44	19	9	8"x8"	8"x6"	8"x4"					139
6	34	14	7	6"x6"	6"x4"						96
4	24	10	5	4"x4"							69

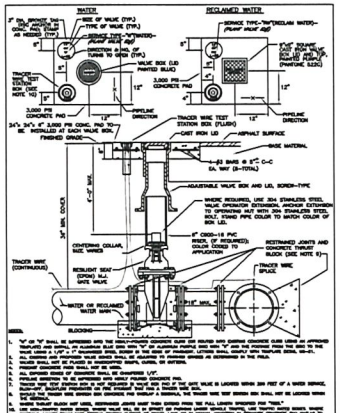
NOTE:
1. SEE UG-8, RESTRAINED LENGTHS FOR PVC PIPE DETAIL FOR NOTES 1 THROUGH 10 THAT ARE ALSO APPLICABLE TO RESTRAINED LENGTHS FOR DIP.

MANATEE COUNTY PUBLIC WORKS DEPARTMENT	RESTRAINED LENGTHS FOR DIP	UG-9
REV.BY DATE — SEPT 12, 2023 DATE OF APPROVAL		

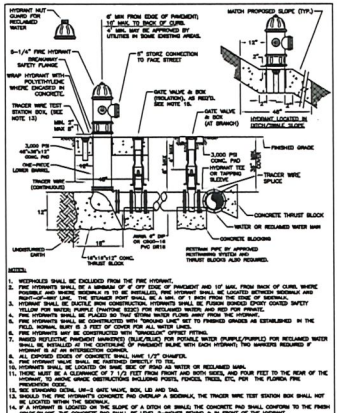


NOTE:
1. SEE DETAIL UG-8 RESTRAINED LENGTHS FOR PVC PIPE FOR NOTES 1 THROUGH 10 THAT ARE ALSO APPLICABLE TO RESTRAINED LENGTHS FOR PIPE.

MANATEE COUNTY PUBLIC WORKS DEPARTMENT	RESTRAINED LENGTHS FOR PIPE	UG-10
REV.BY DATE — SEPT 12, 2023 DATE OF APPROVAL		

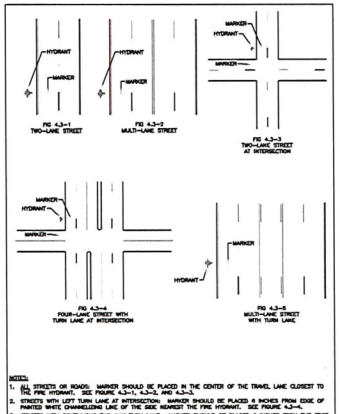


MANATEE COUNTY PUBLIC WORKS DEPARTMENT	GATE VALVE, BOX, LID AND TAG	UW-2
REV.BY DATE — SEPT 12, 2023 DATE OF APPROVAL		



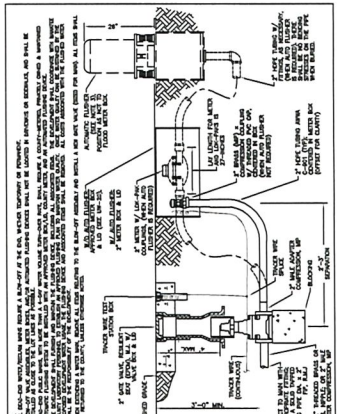
NOTES:
1. WEEPHOLES SHALL BE ENCLOSED FROM THE FIRE HYDRANT.
2. FIRE HYDRANTS SHALL BE A MINIMUM OF 5' OFF EDGE OF PAVEMENT AND 10' MIN. FROM BACK OF CURB, WHERE POSSIBLE. IT IS NOT PERMITTED TO BE INSTALLED IN A SWALE. FIRE HYDRANT SHALL BE LOCATED BETWEEN MIDBLOCK AND RIGHT-OF-WAY LINE. THE STEAMER PORT SHALL BE A MIN. OF 1 INCH FROM THE EDGE OF SIDEWALK.
3. HYDRANT SHALL BE DUCTILE IRON CONSTRUCTION. HYDRANTS SHALL BE FUSION BONDED EPOXY COATED SAFETY YELLOW FOR WATER, PURPLE (PANTONE 522C) FOR RECLAIMED WATER, AND RED FOR PRIVATE.
4. FIRE HYDRANTS SHALL BE PLACED SO THAT NORMAL WATER FLOW IS AWAY FROM THE HYDRANT.
5. FIRE HYDRANTS SHALL BE INSTALLED TO THE FINISHED GRADE AS ESTABLISHED IN THE FIELD. NORMAL BURY IS 3 FEET OF COVER FOR ALL WATER LINES.
6. FIRE HYDRANTS MAY BE CONSTRUCTED WITH "SWIVELLOCK" OFFSET FITTING.
7. RAISED REFLECTIVE PAVEMENT MARKERS (BLUE/BLUE FOR POTABLE (PURPLE/PURPLE) FOR RECLAIMED WATER SHALL BE INSTALLED AT THE CENTERLINE OF PAVEMENT INLINE WITH EACH HYDRANT; TWO MARKERS REQUIRED IF HYDRANT IS AT THE INTERSECTION CORNER.
8. ALL EXPOSED EDGES OF CONCRETE SHALL HAVE 1/2" CHAMFER.
9. ALL EXPOSED PIPE AND FITTINGS SHALL BE PAINTED TO THE
10. HYDRANTS SHALL BE LOCATED ON SAME SIDE OF ROAD AS WATER OR RECLAIMED MAIN.
11. THERE MUST BE A CLEARANCE OF 7 1/2 FEET FROM FRONT AND BOTH SIDES, AND FOUR FEET TO THE REAR OF THE HYDRANT, TO ANNUL WHICH OBSTRUCTIONS INCLUDING POSTS, FENCES, TREES, ETC. FOR THE FLUSHA FIRE HYDRANT.
12. SEE STANDARD DETAIL UW-3 GATE VALVE, BOX, LID AND TAG.
13. SHOULD THE FIRE HYDRANT'S CONCRETE PAD DISPLAY A SIDEWALK, THE TRACER WIRE TEST STATION BOX SHALL NOT BE LOCATED WITHIN THE SIDEWALK.
14. IF A HYDRANT IS LOCATED ON THE SLOPE OF A DITCH OR SWALE THE CONCRETE PAD SHALL CONFORM TO THE FINISH GRADE/SLOPE. THE CONCRETE PAD SHALL BE LEVEL 3-INCHES BEHIND AT A POINT OF THE HYDRANT.
15. ALL HYDRANTS SHALL BE PAINTED SAFETY YELLOW FOR POTABLE WATER AND PURPLE FOR RECLAIMED WATER. A PHYSICAL BARRIER IS REQUIRED (I.E. ROADWAY, FENCE, SWALE, BERM, ETC.) BETWEEN THE BRANCH GATE VALVE AND THE HYDRANT.
16. SEE SECTION 1.11 HYDRANTS IN THE PUBLIC WORKS UTILITY STANDARDS MANUAL FOR FURTHER DETAILS.

MANATEE COUNTY PUBLIC WORKS DEPARTMENT	FIRE HYDRANT ASSEMBLY	UW-5
REV.BY DATE — SEPT 12, 2023 DATE OF APPROVAL		



NOTES:
1. ALL STREETS OR ROADS: MARKER SHOULD BE PLACED IN THE CENTER OF THE TRAVEL LANE CLOSEST TO THE FIRE HYDRANT. SEE FIGURE 4.3-1, 4.3-2, AND 4.3-3.
2. STREETS WITH LEFT TURN LANE AT INTERSECTION: MARKER SHOULD BE PLACED 6 INCHES FROM EDGE OF PAINTED WHITE CHANNELIZING LINE OF THE SIDE NEAREST THE FIRE HYDRANT. SEE FIGURE 4.3-4.
3. STREETS WITH CONTINUOUS TWO-WAY TURN LANE: MARKER SHOULD BE PLACED 6 INCHES FROM THE EDGE OF THE PAINTED YELLOW DIVIDER LINE ON THE SIDE NEAREST THE FIRE HYDRANT. SEE FIGURE 4.3-5.
4. MARKER SHALL BE BLUE/BLUE RAISED RETROREFLECTIVE PAVEMENT MARKER.

MANATEE COUNTY PUBLIC WORKS DEPARTMENT	HYDRANT LOCATION MARKERS – BLUE (RPMs)	UW-6
REV.BY DATE — SEPT 12, 2023 DATE OF APPROVAL		



MANATEE COUNTY PUBLIC WORKS DEPARTMENT	2" BLOW-OFF ASSEMBLY	UW-8
REV.BY DATE — SEPT 12, 2023 DATE OF APPROVAL		

*NOTE: METER FOR THE AUTOMATIC FLUSHERS ARE THE RESPONSIBILITY OF THE DEVELOPER.

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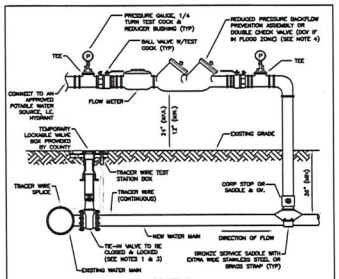
UTILITY DETAILS
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGN: JM
DRAWN: BH
DATE: 07/2024
JOB NO.: 4076
SCALE: NTS
SHEET: 37

Thu, 12 Dec 2024 – 1:51pm X:\Acad\RYE RANCH (4477)\Spine Road Phase I\ENG\RR-PH3-UD.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS



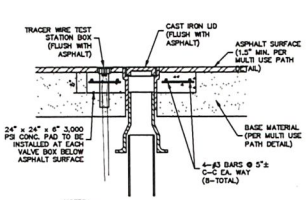
PROFILE

NOTES:
1. FOR TIE-IN VALVE, SEE DETAIL UW-3 FOR TAPPING SLEEVE VALVE AND UW-2 FOR GATE VALVE.
2. CORPORATION STOP CONNECTIONS TO WATER MAINS SHALL BE AT A SUFFICIENT DISTANCE FROM NEW TAPPING SLEEVE & VALVE (TIE-IN VALVE), ALL CORPORATION STOP TAPS SHALL BE PLACED NO CLOSER THAN 36" OR A DISTANCE EQUAL TO (1) MAIN PIPE DIAMETER PLUS (2) TAP DIAMETERS (WHICHEVER IS LARGER) FROM THE NEW TIE-IN VALVE (TAPPING VALVE & SLEEVE). SIZE-ON-SIZE TAPS ARE NOT ALLOWED. A CUT-IN TEE SHALL BE USED.
3. IF THE EXISTING WATER MAIN IS LOCATED UNDER PAVEMENT OR CLOSE TO THE ROADWAY, BOTH JUMPER CORPORATION STOPS MAY CONNECT TO THE NEW WATER MAIN LOCATED OUTSIDE OF THE PAVEMENT. AN ADDITIONAL GATE VALVE SHALL BE INSTALLED AND THE VALVE MAY BE LOCATED AT THE ROW LINE. PIPING AND APPURTENANCES BETWEEN THE EXISTING MAIN AND ISOLATION VALVE AND JUMPER SHALL BE DISINFECTED BY SPRAYING OR SWABBING.
4. BACKFLOW PREVENTION ASSEMBLY SHALL BE STRUCTURALLY SUPPORTED.
5. THE TIE-IN VALVE SHALL REMAIN CLOSED AND THE LOCKABLE VALVE BOX SHALL BE LOCKED BY MANATEE COUNTY. THE TIE-IN VALVE SHALL REMAIN CLOSED AND LOCKED UNTIL THE NEW SYSTEM HAS BEEN CLEARED FOR USE BY THE FDEP AND ALL OTHER PERTINENT AGENCIES. AFTER CLEARANCE IS OBTAINED, THE LOCKABLE VALVE BOX SHALL BE REMOVED, RETURNED TO THE COUNTY, AND REPLACED WITH A STANDARD VALVE BOX.
6. IN THE EVENT THE LOCKED TIE-IN VALVE MUST BE OPENED, THE VALVE SHALL ONLY BE OPERATED BY MANATEE COUNTY PERSONNEL.
7. SEE DETAIL UW-27 FOR ADDITIONAL JUMPER CONNECTION NOTES.

MANATEE COUNTY PUBLIC WORKS DEPARTMENT		TEMPORARY JUMPER CONNECTION–HYDRANT AVAILABLE	UW–25
REV.BY	DATE	SEPT 12, 2023 DATE OF APPROVAL	

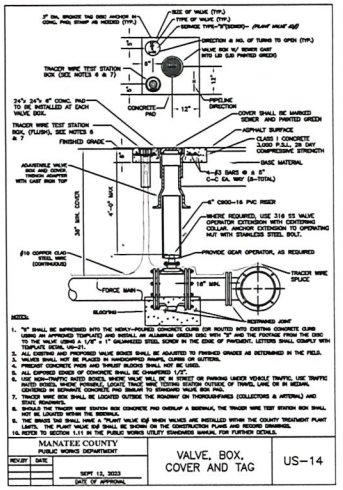
1. A 2-INCH MINIMUM TEMPORARY JUMPER CONNECTION IS REQUIRED AT ALL CONNECTIONS BETWEEN EXISTING ACTIVE POTABLE WATER MAINS AND PROPOSED NEW WATER MAIN IMPROVEMENTS WITH THE FOLLOWING EXCEPTIONS:
   a. PROJECTS THAT INCLUDE A PERMANENT BACKFLOW PREVENTER AT THE RIGHT-OF-WAY WHICH IS ADJACENT TO THE EXISTING WATER MAIN;
   b. PROJECTS THAT INCLUDE NEW WATER MAINS THAT ARE LESS THAN OR EQUAL TO 18 LINEAR FEET IN LENGTH; OR
   c. OTHER PROPOSED CASES THAT ARE APPROVED BY MANATEE COUNTY AND THE CONSTRUCTION DRAWINGS SPECIFICALLY STATE THAT A TEMPORARY JUMPER CONNECTION IS NOT REQUIRED.
2. A TEMPORARY JUMPER SHALL BE USED AND BE CONNECTED TO AN APPROVED POTABLE WATER SOURCE (E.G., EXISTING FIRE HYDRANT, EXISTING MAIN, EXISTING SERVICE TAP OR TANK TRUCK, ETC.) AS SHOWN IN THE STANDARD TEMPORARY JUMPER DETAIL UW–25 OR UW–26.
3. A TEMPORARY JUMPER SHALL BE USED FOR FLUSH, FLUSHING AND FOR DISINFECTION OF ANY NEW MAIN OF ANY SIZE. THE TEMPORARY JUMPER CONNECTION SHALL BE MAINTAINED UNTIL AFTER THE FILLING, FLUSHING, TESTING AND DISINFECTION OF THE NEW MAIN HAS BEEN SUCCESSFULLY COMPLETED AND CLEARANCE FOR USE FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) HAS BEEN OBTAINED.
4. THE LOCATION AND ORIENTATION OF TEMPORARY JUMPERS ASSOCIATED WITH CONNECTIONS TO EXISTING WATER MAINS THAT ARE LOCATED UNDER THE ROADWAY PAVEMENT SHALL BE APPROVED ON A CASE–BY–CASE BASIS.
5. PIPE AND FITTINGS USED FOR CONNECTING THE NEW PIPE TO THE EXISTING PIPE SHALL BE DISINFECTED PRIOR TO INSTALLATION IN ACCORDANCE WITH AWWA C651, LATEST EDITION, UNLESS APPROVED OTHERWISE. THE TAPPING SLEEVE, AND EXTENSION OF THE EXISTING MAIN TO BE TAPPED, PIPING WITHIN THE JUMPER, AND NEW PIPING SHOWN ON STANDARD TEMPORARY JUMPER DETAIL UW–25 OR UW–26 SHALL BE DISINFECTED BY SPRAYING OR SWABBING PER SECTION 4.5 OF AWWA C651.
6. THE JUMPER SHALL INCLUDE A FLOW METER TO ENSURE THAT THE FLOW FROM THE SUPPLY SOURCE IS AT A CONSTANT MEASURED RATE WHILE CHLORINATING THE NEW MAIN. THE CHLORINE CONCENTRATION SHALL BE MEASURED AT REGULAR INTERVALS TO ENSURE THAT IT IS FED AT A CONSTANT RATE OF NOT LESS THAN 25 MILLIGRAMS PER LITER (MG/L) OF FREE CHLORINE.
7. THE JUMPER CONNECTION SHALL ALSO BE USED TO MAINTAIN A MINIMUM PRESSURE OF 20 PSI IN THE NEW MAINS CONTINUOUSLY AFTER DISINFECTION AND UNTIL FDEP CLEARANCE LETTER IS OBTAINED.
8. ALL TEMPORARY BACKFLOW PREVENTION ASSEMBLY OR "JUMPERS" UTILIZED DURING PIPELINE CONSTRUCTION MUST SHOW CERTIFICATION THAT THEY HAVE BEEN TESTED ANNUALLY AND PASSED ACCORDING TO THE FLORIDA BUILDING CODE, PLUMBING SECTION, CHAPTER 3, SECTION 312.8.1, 312.8.2, CHAPTER 6, SECTION 608, AND RESOLUTION R07–125. ANNUAL CERTIFICATION MUST BE VALID AT TIME OF INSTALLATION AND PROVIDED TO THE MANATEE COUNTY INSPECTOR UPON REQUEST.
9. ALL INSTALLATION AND MAINTENANCE OF THE TEMPORARY JUMPER CONNECTION AND ASSOCIATED BACKFLOW PREVENTION ASSEMBLY, FLOW METER, FITTINGS, VALVES, ETC., SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
9. TEMPORARY JUMPER SIZE DEPENDS ON THE SITUATION: JUMPERS LARGER THAN 2–INCHES MAY BE USED FOR FLUSHING PURPOSES OR IF PARTIAL FIRE PROTECTION IS REQUIRED DURING INITIAL CONSTRUCTION, AS DETERMINED BY THE ENGINEER OF RECORD OR FIRE DEPARTMENT.
10. PRIOR TO REMOVAL OF THE TEMPORARY JUMPER, THE NEWLY–CONSTRUCTED WATER SYSTEM SHALL HAVE RECEIVED CLEARANCE FROM THE FDEP.
11. AFTER RECEIPT OF CLEARANCE FOR USE BY FDEP, MANATEE COUNTY, AND ALL OTHER PERTINENT AGENCIES, THE CONTRACTOR SHALL REMOVE THE TEMPORARY JUMPER CONNECTION AND COMPLETE THE WATER MAIN. ALL CORPORATION STOPS LEFT–IN–PLACE ARE TO BE CLOSED AND PLUGGED WITH 2–INCH BRASS.
12. IF THE TEMPORARY JUMPER IS LOCATED WITHIN A STANDARD PIPE LENGTH AWAY FROM THE PROPOSED TIE–IN AND A SMALL STANDARD LENGTH OF PIPE IS USED FOR COMPLETING THE CONNECTION, THEN THE COUNTY WILL PERFORM A VISUAL INSPECTION AND A SEPARATE HYDROSTATIC TEST MAY NOT BE REQUIRED.
   IF MULTIPLE LENGTHS OF PIPES ARE USED TO COMPLETE THE CONNECTION, THEN A SEPARATE HYDROSTATIC TEST WILL BE REQUIRED. THE HYDROSTATIC TEST SHALL BE PERFORMED BETWEEN THE PROPOSED TIE–IN VALVE AND THE FIRST DOWNSTREAM VALVE FROM THE TEMPORARY JUMPER LOCATION.

MANATEE COUNTY PUBLIC WORKS DEPARTMENT		TEMPORARY JUMPER CONNECTION NOTES	UW–27
REV.BY	DATE	SEPT 12, 2023 DATE OF APPROVAL	



NOTES:
1. ASPHALT TO BE INSTALLED OVER CONCRETE PAD WHERE VALVE IS LOCATED IN ASPHALT MULTI–USE PATH.
2. VALVE PER MC DETAIL UW–2 OR US–14.

ASPHALT VALVE PAD DETAIL
N.T.S.



NOTES:
1. "V" SHALL BE IMPRESSED INTO THE NEWLY–POURED CONCRETE CURB OR ROUTED INTO EXISTING CONCRETE CURB USING AN APPROVED TEMPLATE) AND INSTALL AN ALUMINUM GREEN DISC WITH "V" AND THE FOOTAGE FROM THE DISC TO THE VALVE USING A 1/4" x 1" GALVANIZED STEEL SCREW IN THE CENTER OF PAVEMENT. LETTERS SHALL COMPLY WITH TEMPLATE DETAIL UW–27.
2. THE TOP OF ALL ADJUSTED VALVE BOXES SHALL BE ADJUSTED TO FINISHED GRADES AS DETERMINED IN THE FIELD.
3. VALVES SHALL NOT BE PLACED IN HANDICAPPED RAMPS, CURBS OR GUTTERS.
4. PRECAST CONCRETE PADS AND THRUST BLOCKS SHALL NOT BE USED.
5. ALL EXPOSED EDGES OF CONCRETE SHALL BE CHAMFERED 1/2".
6. USE NON–TRAFFIC RATED BOXES, WHERE VALVE WILL BE IN STREET OR PARKING UNDER VEHICLE TRAFFIC, USE TRAFFIC RATED BOXES. WHERE POTABLE LIGHT TRACE WIRE TESTING STATION OUTSIDE OF TRAVEL LANE OR IN MEDIAN, CONTAINED IN BOWMAN CONCRETE PAD, SIMILAR TO STANDARD VALVE BOX PAD.
7. TRACER WIRE BOX SHALL BE LOCATED OUTSIDE THE ROADWAY ON THOROUGHFARES (COLLECTORS & ARTERIAL) AND SIDEWALKS.
8. SHOULD THE TRACER WIRE STATION BOX CONCRETE PAD OVERLAP A SIDEWALK, THE TRACER WIRE TEST STATION BOX SHALL NOT BE LOCATED WITHIN THE SIDEWALK.
9. THE BRASS TAG SHALL HAVE A "PLANT VALVE (V#) WHEN VALVES ARE INSTALLED WITHIN THE COUNTY TREATMENT PLANT LIMITS. THE PLANT VALVE (V#) SHALL BE SHOWN ON THE CONSTRUCTION PLANS AND RECORD DRAWINGS.
10. REFER TO SECTION 1.11 IN THE PUBLIC WORKS UTILITY STANDARDS MANUAL FOR FURTHER DETAILS.

MANATEE COUNTY PUBLIC WORKS DEPARTMENT		VALVE, BOX, COVER AND TAG	US–14
REV.BY	DATE	SEPT 12, 2023 DATE OF APPROVAL	

MICHAEL FERDINAND
PROFESSIONAL ENGINEER #77752
SIGNATURE

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REVISIONS
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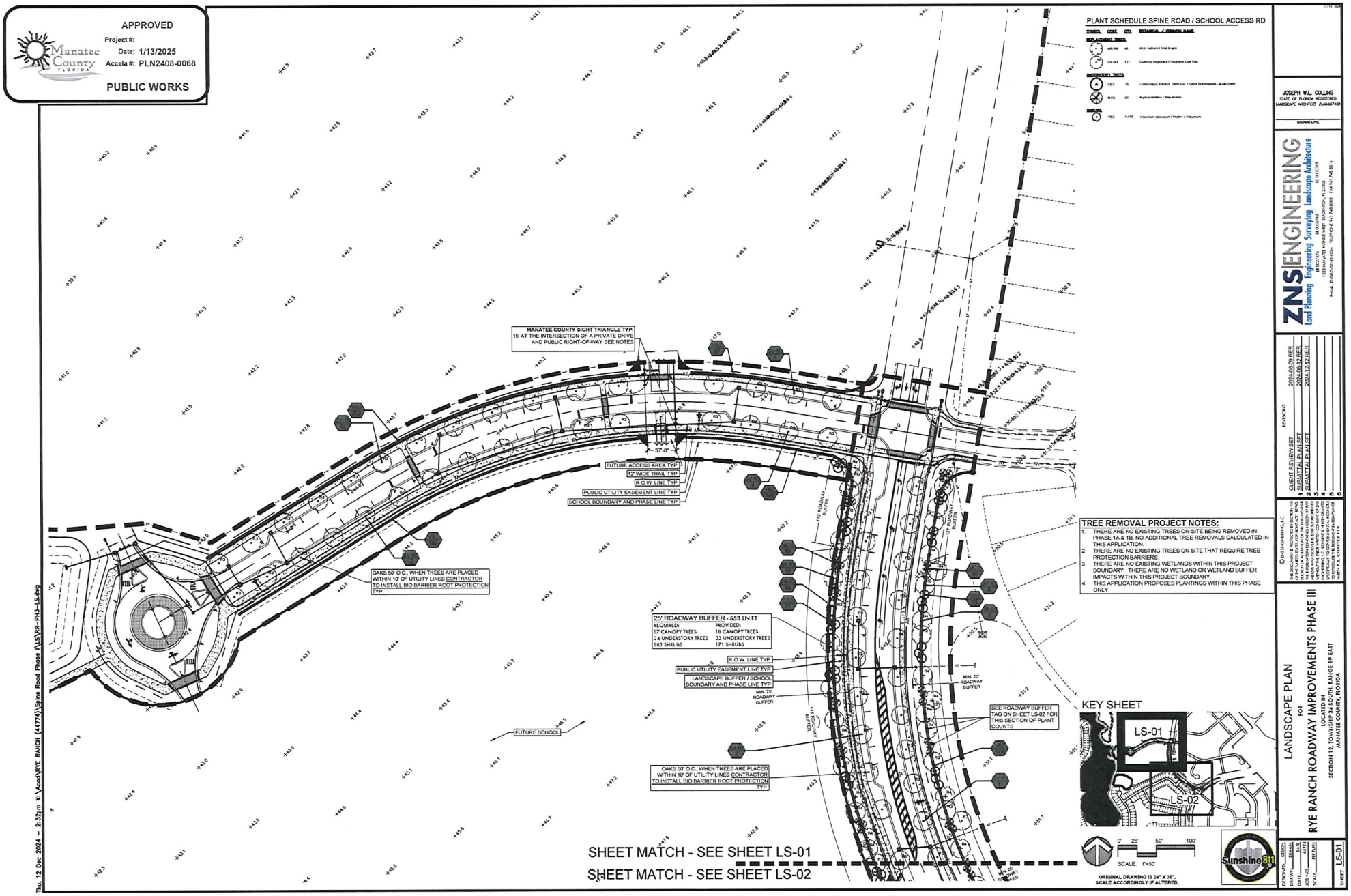
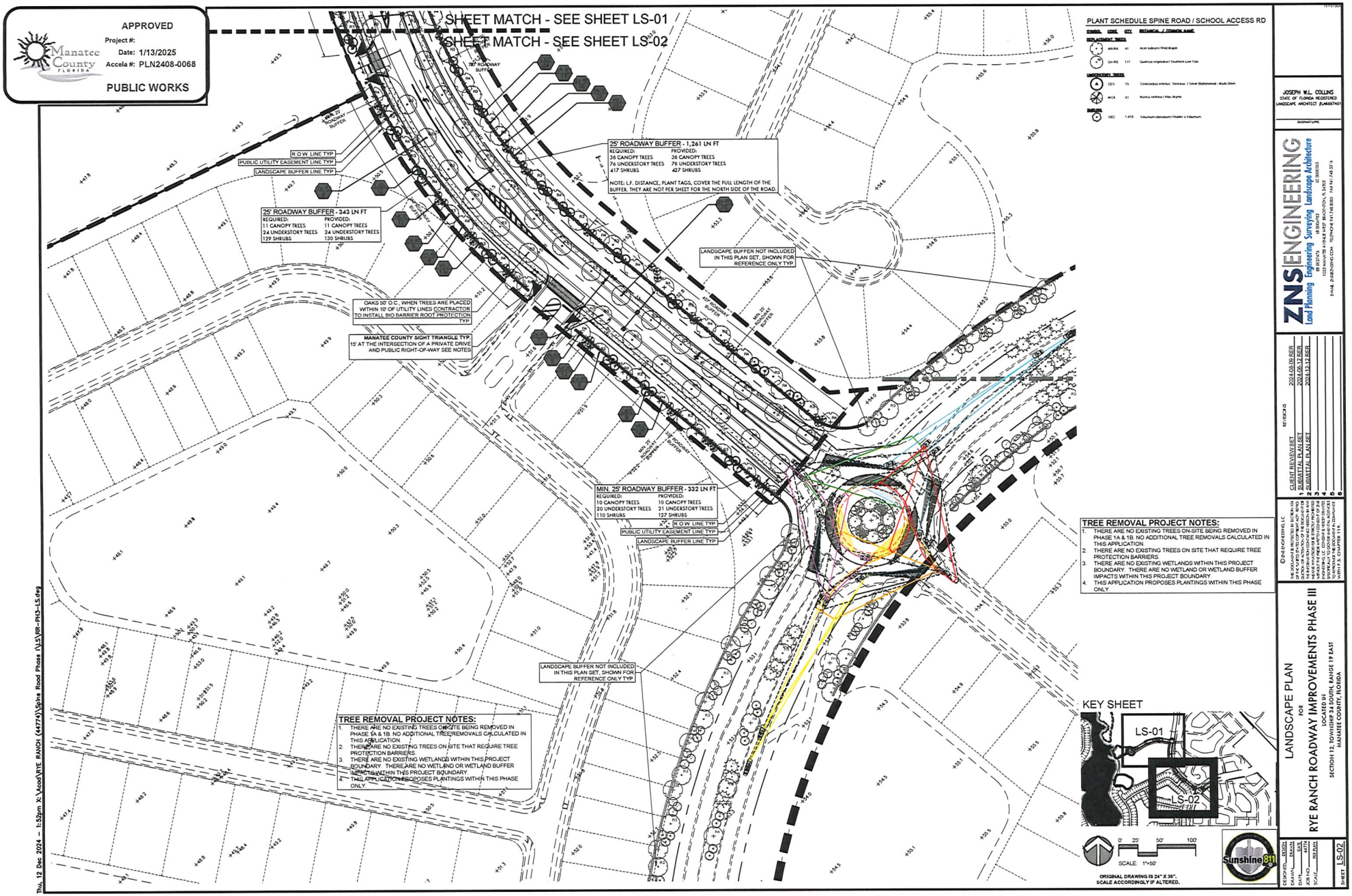
UTILITY DETAILS
FOR
RYE RANCH ROADWAY IMPROVMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 35 S., RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGN: JAF
DRAWN: BG
DATE: 07/2024
JOB NO: 4477.1
SCALE: N.T.S.
SHEET: 28

Thu, 12 Dec 2024 - 1:51pm X:\ACAD\RYE RANCH (4477.1)\Sylvie Road Phase I\ENG\RR-PH3-U0.dwg


APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS
PLANT SCHEDULE SPINE ROAD / SCHOOL ACCESS RD
MANATEE COUNTY SIGHT TRIANGLE TYP. 15' AT THE INTERSECTION OF A PRIVATE DRIVE AND PUBLIC RIGHT-OF-WAY SEE NOTES
FUTURE ACCESS AREA TYP
12' WIDE TRAIL TYP
R.O.W. LINE TYP
PUBLIC UTILITY EASEMENT LINE TYP
SCHOOL BOUNDARY AND PHASE LINE TYP
OAKS 50' O.C., WHEN TREES ARE PLACED WITHIN 10' OF UTILITY LINES CONTRACTOR TO INSTALL BIO BARRIER ROOT PROTECTION TYP
25' ROADWAY BUFFER - 553 LN FT
REQUIRED: 17 CANOPY TREES 34 UNDERSTORY TREES 183 SHRUBS
PROVIDED: 18 CANOPY TREES 33 UNDERSTORY TREES 171 SHRUBS
LANDSCAPE BUFFER / SCHOOL BOUNDARY AND PHASE LINE TYP
MIN. 25' ROADWAY BUFFER
FUTURE SCHOOL
SEE ROADWAY BUFFER TAG ON SHEET LS-02 FOR THIS SECTION OF PLANT COUNTS
TREE REMOVAL PROJECT NOTES:
1. THERE ARE NO EXISTING TREES ON-SITE BEING REMOVED IN PHASE 1A & 1B. NO ADDITIONAL TREE REMOVALS CALCULATED IN THIS APPLICATION.
2. THERE ARE NO EXISTING TREES ON SITE THAT REQUIRE TREE PROTECTION BARRIERS.
3. THERE ARE NO EXISTING WETLANDS WITHIN THIS PROJECT BOUNDARY. THERE ARE NO WETLAND OR WETLAND BUFFER IMPACTS WITHIN THIS PROJECT BOUNDARY.
4. THIS APPLICATION PROPOSES PLANTINGS WITHIN THIS PHASE ONLY.
KEY SHEET
LS-01
LS-02
SHEET MATCH - SEE SHEET LS-01
SHEET MATCH - SEE SHEET LS-02
SCALE: 1"=50'
ORIGINAL DRAWING IS 24" X 36". SCALE ACCORDINGLY IF ALTERED.
JOSEPH W.L. COLLINS
STATE OF FLORIDA REGISTERED LANDSCAPE ARCHITECT (LA#6674041)
SIGNATURE
ZNS ENGINEERING
Land Planning Engineering Surveying Landscape Architecture
CLIENT REVIEW SET 2024-09-09 EER
1 SUBMITTAL PLAN SET 2024-09-12 EER
2 SUBMITTAL PLAN SET 2024-12-12 EER
LANDSCAPE PLAN
FOR
RYE RANCH ROADWAY IMPROVEMENTS PHASE III
SECTION 12, TOWNSHIP 33 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA
SHEET LS-01
Thu, 12 Dec 2024 – 2:32pm K:\Accd\RYE RANCH (44774)\Spine Road Phase 1\LS\R-PH3-LS.dwg


APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS
SHEET MATCH - SEE SHEET LS-01
SHEET MATCH - SEE SHEET LS-02
PLANT SCHEDULE SPINE ROAD / SCHOOL ACCESS RD
25' ROADWAY BUFFER - 1,261 LN FT
REQUIRED: 38 CANOPY TREES, 76 UNDERSTORY TREES, 417 SHRUBS
PROVIDED: 38 CANOPY TREES, 79 UNDERSTORY TREES, 427 SHRUBS
NOTE: L.F. DISTANCE, PLANT TAGS, COVER THE FULL LENGTH OF THE BUFFER. THEY ARE NOT PER SHEET FOR THE NORTH SIDE OF THE ROAD.
25' ROADWAY BUFFER - 343 LN FT
REQUIRED: 11 CANOPY TREES, 24 UNDERSTORY TREES, 129 SHRUBS
PROVIDED: 11 CANOPY TREES, 24 UNDERSTORY TREES, 130 SHRUBS
MIN. 25' ROADWAY BUFFER - 332 LN FT
REQUIRED: 10 CANOPY TREES, 20 UNDERSTORY TREES, 110 SHRUBS
PROVIDED: 10 CANOPY TREES, 21 UNDERSTORY TREES, 127 SHRUBS
R.O.W. LINE TYP
PUBLIC UTILITY EASEMENT LINE TYP
LANDSCAPE BUFFER LINE TYP
LANDSCAPE BUFFER NOT INCLUDED IN THIS PLAN SET, SHOWN FOR REFERENCE ONLY TYP
OAKS 50' O.C., WHEN TREES ARE PLACED WITHIN 10' OF UTILITY LINES CONTRACTOR TO INSTALL BIO BARRIER ROOT PROTECTION TYP
MANATEE COUNTY SIGHT TRIANGLE TYP. 15' AT THE INTERSECTION OF A PRIVATE DRIVE AND PUBLIC RIGHT-OF-WAY SEE NOTES
TREE REMOVAL PROJECT NOTES:
1. THERE ARE NO EXISTING TREES ON-SITE BEING REMOVED IN PHASE 1A & 1B. NO ADDITIONAL TREE REMOVALS CALCULATED IN THIS APPLICATION.
2. THERE ARE NO EXISTING TREES ON SITE THAT REQUIRE TREE PROTECTION BARRIERS.
3. THERE ARE NO EXISTING WETLANDS WITHIN THIS PROJECT BOUNDARY. THERE ARE NO WETLAND OR WETLAND BUFFER IMPACTS WITHIN THIS PROJECT BOUNDARY.
4. THIS APPLICATION PROPOSES PLANTINGS WITHIN THIS PHASE ONLY
KEY SHEET
LS-01
LS-02
SCALE: 1"=50'
ORIGINAL DRAWING IS 24" X 36". SCALE ACCORDINGLY IF ALTERED.
JOSEPH W.L. COLLINS
STATE OF FLORIDA REGISTERED LANDSCAPE ARCHITECT (LA6667401)
ZNS ENGINEERING
Land Planning Engineering Surveying Landscape Architecture
CLIENT REVIEW SET 2024-08-09 RER
1 SUBMITTAL PLAN SET 2024-08-12 RER
2 SUBMITTAL PLAN SET 2024-12-12 RER
LANDSCAPE PLAN
FOR
RYE RANCH ROADWAY IMPROVEMENTS PHASE III
LOCATED IN PARTS OF SECTION 12, TOWNSHIP 34 S., RANGE 19 EAST
MANATEE COUNTY, FLORIDA
SHEET LS-02
Thu, 12 Dec 2024 - 1:52pm X:\Acad\RYE RANCH (44774)\Spine Road Phase 1\LS\RR-PH3-LS.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

Manatee County FLORIDA

Sunshine 811

NATIVE PLANT REQUIREMENTS:

160 TREES PROVIDED: 30% = 48 NATIVE TREES REQUIRED / 160 TREES ARE NATIVE = 100% NATIVE TREES PROVIDED

1,440 SHRUBS PROVIDED: 30% = 432 SHRUBS REQUIRED / 1,440 SHRUBS ARE NATIVE = 100% NATIVE SHRUBS PROVIDED

CLEARANCES AT METERS AND BACKFLOW SYSTEMS:

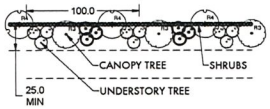
- METERS LESS THAN 3" - A 3' MINIMUM CLEARANCE FROM LANDSCAPE PLANTS AND THE EDGE OF THE METER SLAB.
- METERS LARGER THAN 3" - A 6' MINIMUM CLEARANCE FROM LANDSCAPE PLANTS AND EDGE OF METER SLAB.
- 10' MINIMUM CLEARANCE BETWEEN TREES AND METER ASSEMBLIES, ASSEMBLY SLABS AND FIRE LINE BACKFLOW PREVENTION ASSEMBLIES.
- 7.5' MINIMUM CLEARANCE FROM FRONT AND BOTH SIDES AND 4' TO THE REAR OF ALL FIE HYDRANTS AND ABOVE GRADE OBSTRUCTIONS INCLUDING POSTS, FENCES OR TREES PER THE FLORIDA FIRE PREVENTION CODE.
- STREET SIDE OF METER ASSEMBLIES AND FIRE LINE BACKFLOW PREVENTION ASSEMBLIES SHALL REMAIN OPEN AND FREE OF PLANTING MATERIALS.
- TREES SHALL NOT BE PLANTED OR LOCATED WITHIN 10' OF ANY POTABLE WATER MAIN, RECLAIMED WATER MAIN, SANITARY FORCE MAIN, GRAVITY SANITARY SEWER MAIN, SANITARY CLEAN OUTS OR POTABLE / RECLAIMED / FORCE MAIN APPURTENANCES SUCH AS METERS, HYDRANTS, BACKFLOW PREVENTION ASSEMBLIES THAT ARE OWNED AND MAINTAINED BY MANATEE COUNTY.
- AN APPROVED ROOT BARRIER SHALL BE USED WHERE TREES ARE PLANTED CLOSER THAN 10'

GENERAL IRRIGATION NOTES:

1. A FULL IRRIGATION DESIGN PLAN WILL BE CREATED AT THE TIME OF CONSTRUCTION AS A DESIGN / BUILD SYSTEM BY THE OWNERS IRRIGATION CONSULTANT AND SUPPLY TO THE COUNTY AN AS-BUILT DOCUMENT THAT INCLUDES THE BELOW REQUIREMENTS PER THE LDC SECTION 701.11.
2. THE IRRIGATION SYSTEM SHALL BE A 100% AUTOMATIC IRRIGATION SYSTEM THAT SERVICES ALL LANDSCAPE AREAS INCLUDING EXISTING PLANT COMMUNITIES AND PROPOSED PLANTINGS.
3. THE SYSTEM SHALL INCLUDE A RAIN MOISTURE SHUT-OFF DEVICE AND BE LOCATED OUTSIDE OF IRRIGATION SPRAY PATTERNS, TREE CANOPIES, STRUCTURES AND BUILDING EVES WHERE IT CAN RECEIVE RAINFALL (VERIFY LOCATION WITH OWNER PRIOR TO INSTALLATION).
4. THE SYSTEM SHALL INCLUDE DRIP OR MICRO-JET MATERIALS OR LOW TRAJECTORY SPRAY NOZZLES WHERE APPLICABLE.
5. THE ENTIRE SYSTEM SHALL USE THE LOWEST QUALITY WATER THAT ADEQUATELY AND SAFELY MEETS THE NEEDS OF THE SYSTEM. **THE WATER SOURCE SHALL BE FROM ON-SITE STORM WATER, SHALLOW WELL FROM A RETENTION POND, PRESSURIZED RECLAIMED OR GRAY WATER. THE USE OF POTABLE WATER FOR IRRIGATION WILL NOT BE ALLOWED ANYWHERE ON THE PROJECT SITE PER PUBLIC WORKS STANDARDS MANUAL 1.1.3.B EXEPT WITHIN POOL AMENITY AREAS.**
7. **PER FLORIDA HEALTH CODE 64E-9.004.1(E), PLANTINGS WITHIN A POOL AMENITY AREA SHALL BE IRRIGATED FROM A POTABLE WATER SOURCE. A SEPARATE METER AND CONNECTION SHALL BE PART OF THE CONTRACT. SEE FINAL IRRIGATION DESIGN DRAWINGS.**
8. IF RECLAIMED WATER IS THE SOURCE FOR THE IRRIGATION SYSTEM, EACH COMPONENT INCLUDING BUT NOT LIMITED TO VALVES, VALVE BOXES, PIPE, SPRAY HEADS AND ROTOR HEADS; SHALL BE CLEARLY MARKED PURPLE IN COLOR.
9. THE IRRIGATION PLAN WILL SHOW THE LOCATION AND TYPE OF WATER SOURCE, SIZE OF WATER SUPPLY, BACKFLOW PREVENTION DEVICES, LOCATION OF MAIN LINE, SPRAY HEADS OR DRIP LINES TO FULLY OPERATE THE SYSTEM. THE IRRIGATION PLAN SHALL ALSO SHOW THE LOCATION OF SLEEVING UNDER ROADWAY MATERIALS, CONNECTION LINES, ELECTRICAL REQUIREMENTS AND LOCATION OF CONTROL BOX.
10. THE IRRIGATION SYSTEM(S) SHALL BE PROPERLY MAINTAINED AND OPERATED CONSISTENT WITH COUNTY-WIDE WATERING SCHEDULES.
11. SLEEVES FOR IRRIGATION SHALL BE INSTALLED PRIOR TO CONSTRUCTION OF ROADWAYS, CURBING, CONCRETE WALKS, AND ALL FLATWORK. COORDINATE THE SCHEDULE OF INSTALLATION WITH THE SITE CONTRACTOR AND ALL OTHER TRADES.
12. LOCATE ALL PIPE AND EQUIPMENT OUTSIDE OF HARDSCAPE AREAS AND WITHIN PLANTING BEDS. MAINLINE LOOPS SHALL BE LOCATED WITHIN COMMON AREAS ONLY AND 2.0' MINIMUM OUTSIDE OF LOT LINES UNLESS OTHERWISE SHOWN ON THE PLANS. SUB-MAINS MAY EXTEND ONTO INDIVIDUAL LOTS.
13. BUBBLERS, TURF ROTORS AND TURF SPRAYS, AND DRIP SHALL BE ZONED SEPARATELY.
14. ALL VALVES SHALL BE INSTALLED IN LOCKING VALVE BOXES - INCLUDING QUICK COUPLERS AND LOCATED WITHIN PLANTING BEDS. BOXES IDENTIFIED BY THE LANDSCAPE ARCHITECT THAT ARE LOCATED OUTSIDE OF PLANTING BEDS SHALL BE RELOCATED BY THE CONTRACTOR AT NO COST TO THE OWNER.
15. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL REQUIRED PERMITS AND CONNECTION INSPECTIONS INCLUDING BUT NOT LIMITED WATER SOURCE CONNECTIONS, RENTAL OF TEMPORARY METER, RIGHT-OF-WAY USE AND FINAL METERS.
16. THE IRRIGATION CONTRACTOR SHALL SUBMIT DIGITAL COPIES OF AN AS-BUILT PLAN TO THE LANDSCAPE ARCHITECT AND OWNER AT SUBSTANTIAL COMPLETION OF THE CONTRACT. THE OWNER SHALL SUBMIT A COPY OF THE AS-BUILT PLANS TO GOVERNING MUNICIPALITY.
17. THESE DRAWINGS MAY EITHER BE AUTOCAD DWG FILES OR PDF FILES WHICH CLEARLY DIMENSION EACH VALVE BOX, SPLICE BOX, MAINLINE JUNCTION AND CHANGE OF DIRECTION, CONTROLLER WIRE LOCATION, CONTROLLER LOCATION AND EACH END OF EACH SLEEVE. TWO (2) DIMENSIONS SHALL BE PROVIDED FROM FIXED ABOVE-GROUND PERMANENT REFERENCE POINTS (BUILDING CORNERS, PC OR PT AT BACK OF CURB, CENTER OF MANHOLES).

PLANT SCHEDULE SPINE ROAD / SCHOOL ACCESS RD

SYMBOL	CODE	QTY	BOTANICAL / COMMON NAME	CAL.	HT.	SPRD.	CONT.	NATIVE
REPLACEMENT TREES								
	AR-R4	41	Acer rubrum / Red Maple	4" Cal.	14' - 16' Ht.	6' - 8' Sprd.	95 Gal. Min.	Yes
	QV-R3	117	Quercus virginiana / Southern Live Oak	3" Cal.	12' - 14" Ht.	5' - 6' Sprd.	95 Gal. Min.	Yes
UNDERSTORY TREES								
	CES	75	Conocarpus erectus `Sericeus` / Silver Buttonwood - Multi-Stem	Multi	10' - 12' Ht.	4' - 5' Sprd.	45 Gal. Min.	Yes
	MC6	81	Myrica cerifera / Wax Myrtle	Multi	6' - 8' Ht.	5' - 6' Sprd.	45 Gal. Min.	Yes
SYMBOL	CODE	QTY	BOTANICAL / COMMON NAME	CONT.	HT.	SPRD.	SPACING	NATIVE
SHRUBS								
	VB2	1,410	Viburnum obovatum / Walter`s Viburnum	3 Gal.	30" Min. Ht.	18"- 24" Spr.	3.0' O.C.	Yes



SPECIAL APPROVAL SINGLE FAMILY RESIDENTIAL ROADWAY BUFFER
SHALL MEET THE FOLLOWING CRITERIA:
PLANTINGS PER 100 LN FT OR FRACTION THEREOF:

- **CANOPY TREES: 3 QTY (3" CALIPER, 12' HT x 5' SPRD.)**
- **UNDERSTORY TREES: 6 QTY EVERGREEN (2" CALIPER, 6' HT x 3' SPRD.)**
- **SHRUBS: 33 QTY EVERGREEN (30" HT. MINIMUM AT TIME OF PLANTING)**
- **EXISTING TREES TO REMAIN ARE COUNTED TOWARD REQUIRED PLANTINGS WHERE APPLICABLE**

25' THROUGHFARE ROADWAY BUFFER

(LDC SECTIONS 403.12.D.5, 701.4.B.2 AND 902.7.C.2.c)

PROJECT SUMMARY:

REQUIRED:	PROVIDED:
76 CANOPY TREES	76 CANOPY TREES
151 UNDERSTORY TREES	156 UNDERSTORY TREES
822 SHRUBS	855 SHRUBS

* BUFFER TREES SHALL CALCULATE TOWARD REPLACEMENT TREES (3" AND 4" CALIPER),
ADDITIONAL PLANTS SHOWN IN THE PLANT SCHEDULE ARE TO MEET REPLACEMENT REQUIREMENTS AND/OR ENHANCEMENT PLANTINGS ABOVE THE CODE MINIMUM REQUIREMENT QUANTITY

COUNTY PLANT MATERIAL SPECIFICATIONS: (LDC SECTION 701.8)

- ALL PLANT MATERIALS USED SHALL CONFORM TO THE STANDARDS FOR FLORIDA OR BETTER AS DESCRIBED IN "GRADES AND STANDARDS FOR NURSERY PLANTS", STATE OF FLORIDA, DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES, DIVISION OF PLANT INDUSTRY, 5TH EDITION, 2015 OR APPROVED EQUAL BY THE LANDSCAPE ARCHITECT.
- TREES SHALL MEET FLORIDA GRADE #1 QUALITY OR BETTER
- PLANTINGS SHALL BE DROUGHT TOLERANT SPECIES
- LOCATION OF PLANTINGS SHALL MEET COUNTY VISIBILITY STANDARDS LDC SECTION 1002 AND FDOT INDEX 546 CLEAR SIGHT WINDOW STANDARDS. ALL PLANTINGS SHALL BE MAINTAINED IN A MANNER BY THE OWNER TO ADHERE TO VISIBILITY STANDARDS
- PLANT SIZES PER LDC SECTION 701.8
  CANOPY TREE - 2-1/2" CALIPER, 10' HEIGHT x 4' SPREAD
  UNDERSTORY TREE - 1-1/2" CALIPER, 6' HEIGHT
  PALM TREE - 15' OVERALL HEIGHT (O.A.H.)
  MAXIMUM 40% OF REQUIRED TREES MAY BE PALM TREES
  GROUPING OF 2 PALMS MINIMUM = 1 CANOPY TREE
  SHRUB HEDGE - 3 GALLON, 24" HEIGHT
  SHRUB IN VUA ISLANDS - 1 GALLON, 8" HEIGHT
- ALL LANDSCAPE AREAS WITHIN VEHICLE USE AREAS (V.U.A.) SHALL BE PROTECTED BY WHEEL STOPS OR CURBING
- VEHICLE USE AREA (V.U.A) ISLAND TREES SHALL BE INSTALLED WITH TRUNKS A MINIMUM OF 6.0' FROM BACK OF CURB ADJACENT TO DRIVE AISLE AND HAVE A 4.0' MINIMUM CLEAR TRUNK
- SOD AND MULCH QUANTITIES GIVEN FOR REFERENCE ONLY, CONTRACTOR SHALL VERIFY ALL SQUARE FOOTAGES PRIOR TO SUBMITTING A BID OR INSTALLATION. IT IS RECOMMENDED FOR CONTRACTOR TO ADD A MINIMUM OF 10% FOR LOSS, COMPACTION AND/OR SLOPES.

LANDSCAPE ARCHITECT REQUIREMENTS:

1. REMOVE AND LEGALLY RECYCLE ALL PLASTIC FROM THE CONSTRUCTION SITE AND PLANTING BED AREAS; INCLUDING BUT NOT LIMITED TO, PLASTIC WRAPPING, PLASTIC DRINKING BOTTLES AND CAPS AND ALL GENERAL PLASTIC FROM CONSTRUCTION ACTIVITIES. THE LANDSCAPE ARCHITECT SHALL REVIEW THE SITE PRIOR TO THE INSTALLATION OF PLANTING MATERIALS TO CONFIRM DEBRIS AND PLASTIC HAS BEEN REMOVED. EVIDENCE OF PLASTIC WITHIN PLANTING BEDS MAY REQUIRE REPLACING MATERIALS AT NO COST TO THE OWNER. GENERAL SITE CLEAN-UP AND LEGAL PLASTIC RECYCLING SHALL BE PART OF THE SCOPE WORK AND CONTRACT.
2. FINISHED GRADE SHALL BE COMPLETED AND APPROVED BY THE OWNERS CIVIL ENGINEER REPRESENTATIVE PRIOR TO THE PLACEMENT OF ANY PLANTING MATERIAL AND INCLUDE A HOLD DOWN ELEVATION FOR PLANTING BEDS ADJACENT TO HARDSCAPE MATERIALS.
3. THE LANDSCAPE ARCHITECT RESERVES THE RIGHT TO REFUSE ANY PLANT MATERIALS OR OTHER FINISH MATERIALS NOT MEETING ALL OF THE SPECIFICATIONS SHOWN HERE WITHIN. ANY PLANTS OR OTHER FINISH MATERIALS NOT MEETING THE SPECIFICATIONS WILL BE REJECTED AND REQUIRE REPLACEMENT THAT MEETS THE SPECIFICATION AT NO ADDITIONAL COST TO THE OWNER.
4. IT IS RECOMMENDED THAT THE CONTRACTOR SUBMIT SHOP DRAWING PHOTOS OF EACH PLANT TO THE LANDSCAPE ARCHITECT FOR APPROVAL BY THE OWNER PRIOR TO ORDERING, TAGGING, DELIVERY OR INSTALLATION. PHOTOS OF TREES SHALL INCLUDE A TREE HEIGHT MEASURING STICK MARKED WITH 1' FOOT INCREMENT LINES AND BE "STRAIGHT AND PLUMB" IN THE PHOTO.
5. AT THE REQUEST OF THE CONTRACTOR OR OWNER, THE LANDSCAPE ARCHITECT CAN BE AVAILABLE TO TAG AND SELECT INDIVIDUAL PLANTS AT THE NURSERY GROWERS FIELD. A SCHEDULED MEETING MUST BE MADE 3 DAYS MINIMUM IN ADVANCE PRIOR TO THE INSTALLATION DATE.
6. THE PLAN SHOWS THE LOCATION OF PLANTINGS TO COORDINATE WITH PARKING ISLANDS, UTILITIES, ARCHITECTURAL FEATURES, DOORS AND WINDOWS OR STRUCTURES IN THE FIELD. THE LANDSCAPE ARCHITECT MAY REQUEST THE CONTRACTOR TO STAKE IN THE FIELD THE EXACT LOCATION OF PLANTS FOR REVIEW AND APPROVAL. FIELD ADJUSTMENTS MAY BE REQUESTED PRIOR TO INSTALLATION.
7. PRIOR TO ISSUANCE OF CERTIFICATE OF OCCUPANCY (C.O.), THE LANDSCAPE ARCHITECT SHALL PROVIDE A WRITTEN, SEALED OR NOTARIZED CERTIFICATE THAT VERIFIES THE INSTALLATION OF IRRIGATION AND PLANTING MATERIALS HAVE BEEN COMPLETED IN ACCORDANCE WITH THE APPROVED PLAN OR PLAT. A SCHEDULED CERTIFICATION MEETING MUST BE MADE 3 DAYS MINIMUM IN ADVANCE PRIOR TO THE FIELD REVIEW AND CERTIFICATION DATE.
8. IT IS RECOMMENDED THE CONTRACTOR BE PRESENT DURING THE SITE VISIT TO TAKE NOTE OF ITEMS AND IMMEDIATELY ADDRESS OUTSTANDING ITEMS BEFORE LEAVING THE JOB SITE.
9. REVIEW OF THE PLANTING MATERIALS SHALL INCLUDE, BUT NOT BE LIMITED TO, THE BELOW ITEMS:
   - MEASURING OF TREE HEIGHTS, CALIPER SIZE, BRANCH STRUCTURE AND ALL SPECIFICATION REQUIREMENTS.
   - THE MEASURING OF CONTAINER SIZE, HEIGHT AND FORM OF SHRUB PLANTINGS.
   - THE OBSERVATION OF INSTALLATION METHODS, ROOTBALL HEIGHT RELATIVE TO SURROUNDING GRADE AND FINAL LOCATION OF PLANTINGS IN COMPARISON TO THE PLAN AND ON-SITE STRUCTURES, INCLUDING UTILITIES, BUILDINGS, DOORS AND WINDOWS.
   - THE OBSERVATION OF EACH IRRIGATION SYSTEM ZONE SUCCESSFULLY OPERATING AND THE SUBMITTAL OF SYSTEM AS-BUILT DRAWINGS SHOWING LOCATION OF SYSTEM COMPONENTS. SUBMITTAL OF THE THE CONTROL MANUAL TO THE OWNER SHALL BE REQUIRED.
   - THE OBSERVATION OF THE STABILIZED PLANTING MATERIALS SUCH AS ROCK, MULCH OR OTHER FINISHED MATERIALS.

MANATEE COUNTY VISIBILITY TRIANGLE CLEAR SIGHT WINDOWS:

LDC CHAPTER 10, SECTION 1002.1, MANATEE PUBLIC WORKS STANDARD MANUAL AND FDOT 2020 DESIGN MANUAL
THE OWNER IS RESPONSIBLE TO MAINTAIN ALL PLANTINGS TO BE OUTSIDE SIGHT VISIBILITY TRIANGLES.

MANATEE COUNTY SIGHT TRIANGLE

- VISIBILITY TRIANGLE SHALL ADHERE TO THE MANATEE COUNTY PUBLIC WORKS HIGHWAY AND TRAFFIC STANDARDS MANUAL - DETAIL 600.7, 600.8 AND 600.9
- 30' AT THE INTERSECTION OF 2 PUBLIC RIGHT-OF-WAYS.
- 15' AT THE INTERSECTION OF A PRIVATE DRIVEWAY AND PUBLIC RIGHT-OF-WAY
- 10' AT THE INTERSECTION OF CURB AND DRIVE AISLE WITHIN (VUA) VEHICULAR USE AREA PARKING LOTS
- ADDITIONAL REQUIREMENTS WHERE UNUSUAL TOPOGRAPHY OR TRAFFIC PATTERNS ARE NEEDED TO PROTECT PEDESTRIAN OR VEHICULAR SAFETY
- CLEAR OPEN SPACE BETWEEN 2-1/2' FEET AND 9' FEET ABOVE GRADE
- TREE TRUNKS TRIMMED OF FOLIAGE TO 9' FEET ABOVE GRADE
- SHRUBS, PLANTINGS AND GROUNDCOVER TRIMMED TO 2-1/2' FEET ABOVE GRADE

JOSEPH W.L. COLLINS
STATE OF FLORIDA REGISTERED LANDSCAPE ARCHITECT (LA0667401)
SIGNATURE

ZNS ENGINEERING
Land Planning Engineering Surveying Landscape Architecture
EB 0027474 LC 0000343
1223 MANATEE AVENUE WEST BRADENTON, FL 34205
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REVISIONS	DATE
CLIENT REVIEW SET	2024-05-09 RER
1 SUBMITTAL PLAN SET	2024-06-12 RER
2 SUBMITTAL PLAN SET	2024-12-12 RER
3	
4	
5	
6	

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LANDSCAPE SCHEDULE
FOR
RYE RANCH ROADWAY IMPROVEMENTS PHASE III
TOWNSHIP 34 SOUTH, RANGE 19 EAST
SECTION 12,
MANATEE COUNTY, FLORIDA

DESIGN: JDG/CH
DRAWN: EE/MA
CHECK: EE/MA
DATE: 12/12/24
JOB NO.: 4477A
SCALE: AS SHOWN

SHEET LS-03

Thu, 12 Dec 2024 - 1:52pm X:\Accel\PVE RANCH (4477A)\Spine Road Phase 1\LSVR--PH3--LS.dwg

Thu, 12 Dec 2024 – 1:52pm X:\Acad\RYE RANCH (44774)\Sphs Road Phase I\LS\RR-PH3-LS.dwg

APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

Manatee County, Florida

Sunshine 811

LANDSCAPE ARCHITECT REQUIREMENTS:

THE LANDSCAPE ARCHITECT SHALL BE A REGISTERED LANDSCAPE ARCHITECT AND SHALL BE PART OF THE OVERALL PROJECT CONTRACT COST. THE LANDSCAPE ARCHITECT EXPECTS THE CONTRACTOR TO HAVE CORRESPONDENCE(S) PRIOR TO ORDERING, SHIPPING OR INSTALLATION OF ANY MATERIALS. CONTRACTOR RESPONSIBILITY: BY SUBMITTING A BID TO INSTALL THE WORK AS SHOWN, INDICATES THAT THE CONTRACTOR HAS REVIEWED THE SCOPE AND PLANS AND METHODS TO INSTALL THE WORK AND HAS FULLY REVIEWED ALL THE REQUIREMENTS OF THE PROJECT.

1. **GRADING AND SLOPES:** THE CONTRACTOR IS RESPONSIBLE TO REJECT THE SITE AND NOT INSTALL PLANTS UNTIL AMENDED SOILS HAVE BEEN INSTALLED OR GRADING CONDITIONS APPROVED. IMPROPER DRAINAGE IMPACTING PLANTS SHALL NOT VOID THE WARRANTY AND MAY REQUIRE REPLACEMENT OF PLANTINGS AT NO EXPENSE TO THE OWNER.
2. **PLASTIC AND RECYCLING:** REMOVE AND LEGALLY RECYCLE ALL PLASTIC FROM THE CONSTRUCTION SITE AND PLANTING BED AREAS; INCLUDING BUT NOT LIMITED TO, PLASTIC WRAPPING, PLASTIC DRINKING BOTTLES AND CAPS AND ALL GENERAL PLASTIC CONSTRUCTION MATERIALS TO CONFIRM DEBRIS AND PLASTIC HAS BEEN REMOVED. EVIDENCE OF PLASTIC WITHIN PLANTING BEDS MAY REQUIRE REPLACING MATERIALS AT NO COST TO THE OWNER. GENERAL SITE CLEAN-UP AND LEGAL PLASTIC RECYCLING SHALL BE PART OF THE SCOPE WORK AND CONTRACT. PLASTIC IS NOT ACCEPTABLE WITHIN PLANTING BED AREAS.
3. **SITE CLEANUP AND FINAL PRESENTATION:** AT THE TIME OF SITE INSPECTION AND PRIOR TO SUBSTANTIAL COMPLETION, THE SITE AND CONSTRUCTION DEBRIS INCLUDING, BUT NOT LIMITED TO, PLASTIC, CONCRETE CHUNKS, NAILS, SOIL, SAND, METAL, CARDBOARD OR PAPER SHALL BE VISIBLE ON SITE. THE CONTRACTOR IS RESPONSIBLE TO CLEAN THE SITE PRIOR TO REQUESTING INSPECTION. FAILURE TO REMOVE DEBRIS AND SOIL CLODS ARE NOT ACCEPTABLE WITHIN PLANTING BED AREAS.
4. **LOCATION:** THE PLAN SHOWS THE LOCATION OF PLANTINGS TO COORDINATE WITH PARKING LIS, AND UTILITIES, ARCHITECTURAL FEATURES, DOORS AND WINDOWS OR STRUCTURES IN THE FIELD. THE LANDSCAPE ARCHITECT MAY REQUEST THE CONTRACTOR TO STAKE IN THE FIELD THE EXACT LOCATION OF PLANTS FOR REVIEW AND APPROVAL. FIELD ADJUSTMENTS MAY BE REQUESTED PRIOR TO INSTALLATION. SEE LOCATION OF PLANTING NOTES
5. **SOIL SHOP DRAWINGS:** IT IS REQUIRED THE CONTRACTOR SUBMIT A SAMPLE OF THE AMENDED SOIL TO THE LANDSCAPE ARCHITECT FOR REVIEW AND APPROVAL PRIOR TO INSTALLATION. FOR ESTABLISHMENT OF THE SCOPE AND COST OF THE PROJECT. NO AMENDMENTS AND WILL VOID THE PLANT WARRANTY. AMENDMENTS SHALL BE PART OF THE SCOPE AND COST OF THE PROJECT. NO GRAVEL, BOULDERS OR SOIL CLODS ARE ACCEPTABLE WITHIN PLANTING BED AREAS. PLASTIC, GRAVEL, BOULDERS, CONCRETE OR SOIL CLODS ARE NOT ACCEPTABLE WITHIN PLANTING BED AREAS.
6. **QUALITY OF PLANTS:** THE LANDSCAPE ARCHITECT RESERVES THE RIGHT TO REFUSE ANY PLANT MATERIALS OR OTHER FINISH MATERIALS NOT MEETING THE SPECIFICATIONS WILL BE REJECTED AND REQUIRE REPLACEMENT THAT MEETS THE SPECIFICATION AT NO ADDITIONAL COST TO THE OWNER
7. **PLANT SHOP DRAWINGS:** IT IS REQUIRED THE CONTRACTOR SUBMIT SHOP DRAWING PHOTOS OF EACH PLANT TO THE LANDSCAPE ARCHITECT FOR APPROVAL BY THE OWNER PRIOR TO ORDERING. TAGGING DELIVERY OR INSTALLATION. PHOTOS OF TREES SHALL INCLUDE A TREE HEIGHT MEASURING STICK MARKED WITH 1 FOOT INCREMENT LINES AND BE STRAIGHT AND PLUMB IN THE PHOTO.
8. **TAGGING OF PLANTS:** AT THE REQUEST OF THE CONTRACTOR OR OWNER, THE LANDSCAPE ARCHITECT CAN BE AVAILABLE TO TAG AND PRIOR TO THE INSTALLATION DATE. IT IS REQUIRED THE CONTRACTOR SCHEDULE A MINIMUM OF 2 WEEKS IN ADVANCE NURSERY GROWERS FIELD. A SCHEDULED MEETING MUST BE MADE 3 DAYS MINIMUM IN ADVANCE
9. **PLANT AND IRRIGATION MATERIAL APPROVAL:** REVIEW OF THE PLANTING MATERIALS SHALL INCLUDE, BUT NOT BE LIMITED TO, THE FOLLOWING ITEMS:
   - THE MEASURING OF CONTAINER SIZE, HEIGHT AND FORM OF SHRUB PLANTINGS
   - THE OBSERVATION OF INSTALLATION METHODS, ROOTBALL HEIGHT RELATIVE TO SURROUNDING GRADE AND FINAL LOCATION OF PLANTINGS IN COMPARISON TO THE PLAN AND ON SITE STRUCTURES, INCLUDING UTILITIES, BUILDINGS, ROOF OVERHANGS, DOORS AND WINDOWS
   - THE OBSERVATION OF EACH IRRIGATION SYSTEM ZONE SUCCESSFULLY OPERATING AND THE SUBMITTAL OF SYSTEM AS-BUILT DRAWINGS SHOWING LOCATION OF SYSTEM COMPONENTS. SUBMITTAL OF THE CONTROL MANUAL TO THE OWNER SHALL BE REQUIRED
   - THE OBSERVATION OF THE STABILIZED PLANTING MATERIALS SUCH AS ROCK, MULCH OR OTHER MATERIALS. EXPOSED SOILS WITHIN THE PROJECT BOUNDARY SHALL BE ACCEPTABLE
   - REMOVAL OF GROWER NURSERY TAGS, RIBBONS OR TAPE AFTER INSTALLATION FROM EACH PLANT, TREE OR SHRUB
10. **OWNERSHIP AND MAINTENANCE:** THE CONTRACTOR SHALL OWN, MAINTAIN, PRUNE AND FERTILIZE THE PLANTINGS WHETHER STOCKPILED OR INSTALLED UNTIL SUBSTANTIAL COMPLETION OR OWNER APPROVAL
11. **INSPECTION AND CERTIFICATE OF OCCUPANCY:** PRIOR TO ISSUANCE OF CERTIFICATE OF OCCUPANCY (C.O.), THE LANDSCAPE ARCHITECT SHALL PROVIDE A WRITTEN, SEALED OR NOTARIZED CERTIFICATE THAT VERIFIES THE CONDITION OF THE SITE AND INSTALLATION OF IRRIGATION AND PLANTING MATERIALS HAVE BEEN COMPLETED IN ACCORDANCE WITH THE APPROVED PLAN AND ALL BUFFER PLANTINGS SHALL BE EXCLUSIVE OF ANY RIGHT-OF-WAY SETBACK OR FUTURE DEDICATIONS.
12. **FUTURE R.O.W. SETBACKS:** PER LDC SECTION 701.4.8.2 - ALL BUFFER PLANTINGS SHALL BE EXCLUSIVE OF ANY RIGHT-OF-WAY SETBACK OR FUTURE DEDICATIONS.
13. **DRAINAGE SWALES:** PER LDC SECTION 701.8 A.16 - TREES AND SHRUBS SHALL NOT BE PLACED WITHIN THE MIDDLE (DORSO) TWO-THIRDS OF ANY DRAINAGE SWALE OR WITHIN 2 FEET FROM THE CENTERLINE OF SWALE, WHICHEVER IS GREATER. MATURE PLANTINGS SHALL NOT OBSTRUCT POSITIVE DRAINAGE

- THE CONTRACTOR SHALL STAKE THE LOCATION OF PLANTINGS IN THE FIELD FOR REVIEW AND APPROVAL BY THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION. COORDINATE ON SITE FIELD MEETINGS PRIOR TO INSTALLATION DATES
- THE CONTRACTOR SHALL NOTIFY THE OWNERS REPRESENTATIVE OR LANDSCAPE ARCHITECT OF ALL DISCREPANCIES BETWEEN THE PLAN AND FIELD CONDITIONS OR COUNTY SETBACK REQUIREMENTS PRIOR TO INSTALLATION

LOCATION OF PLANTINGS:

1. **CLEAR SIGHT TRIANGLE:** PER LDC SECTION 901.3.V - ALL DRAINAGE EASEMENTS AND INGRESS/EGRESS EASEMENTS SHALL BE ON CLEAR AND LEVEL GROUND FREE OF OBSTRUCTIONS, INCLUDING PLANTING MATERIALS.

WETLAND BUFFER ENHANCEMENT / UPLAND HABITAT RESTORATION:

1. THE COMPREHENSIVE PLAN POLICY 3.3.2.2 REQUIRES THE PRESERVATION OF NATIVE UPLAND HABITAT AND BE DESIGNATED ON THE GENERAL DEVELOPMENT PLAN (GDP), SITE PLAN AND POST-CONSTRUCTION (%) PERCENTAGE HABITAT RETAINED SHALL BE SHOWN ON THE PLAN
2. ENVIRONMENTAL REPORT AND HABITAT DELINEATION MAP PROVIDED BY: ENTER ENVIRONMENTAL COMPANY, DATE OF REPORT AND APPLICABLE AREAS. (WETLAND DELINEATION, UPLAND PRESERVATION, EXOTIC SPECIES MANAGEMENT, FLUCCS AND HABITAT AREAS)
3. AN APPROVED (EPD) FLORIDA ENVIRONMENTAL RESOURCE PERMIT SHALL BE APPROVED BY (SWFWMD) SOUTH WEST FLORIDA WATER MANAGEMENT DISTRICT PRIOR TO ANY CONSTRUCTION ACTIVITIES. A COPY OF THE PERMIT SHALL BE PART OF THE CONSTRUCTION PLANS
4. THE LANDWARD EXTENT OF WETLAND SHALL BE DETERMINED IN ACCORDANCE WITH THE FLORIDA ADMINISTRATIVE CODE CHAPTER 62-340 ALL WETLAND CONSERVATION AREAS, WETLAND BUFFERS AND UPLAND SHALL BE IDENTIFIED ON THE PLANS
2. **WETLAND BUFFER SETBACKS** - PER LDC SECTION 401.5.E.11: A FIFTEEN (15) FOOT SETBACK IS REQUIRED BETWEEN WETLAND BUFFERS AND ADJACENT STRUCTURES (BUILDING AND/OR WALLS)
3. **WETLAND BUFFER RESTORATION AND ENHANCEMENT** - PER LDC SECTIONS 706.7.A, 706.7.C, 706.7.D:
   - **PROHIBITED ACTIVITIES:** DEVELOPMENT AND/OR THE REMOVAL OR DISTURBANCE OF EARTH, TREES, SHRUBBERY AND OTHER PLANTS WITH WETLAND BUFFERS.
   - **PERMANENT IMPACTS:** IMPACTS TO DESIRABLE VEGETATION ARE CONSIDERED PERMANENT IMPACTS AND SHALL REQUIRE MITIGATION PER THE ENVIRONMENTAL NARRATIVE
   - **TEMPORARY IMPACTS:** IMPACTS TO WETLAND BUFFERS MAY BE CONSIDERED TEMPORARY IF:
     - THERE IS NO EXISTING DESIRABLE VEGETATION REMOVED FROM THE FULL WIDTH OF WETLAND BUFFERS - SEE EXOTIC / NUISANCE SPECIES NOTE
     - NATIVE PLANTINGS SHALL BE PROVIDED IN ALL WETLAND BUFFER AREAS WHERE THERE IS NUISANCE EXOTIC REMOVAL AND GAPS IN NATIVE VEGETATION
     - AS ADDITIONAL PROTECTION FOR WETLANDS AND REPLACEMENT OF UPLAND HABITAT LOSS, WETLAND BUFFERS SHALL BE ENHANCED WITH SUPPLEMENTAL PLANTINGS SIZED AND SPACED AS REQUIRED FOR NEW PLANTINGS
     - REQUIRED PLANT MATERIALS WHICH ARE REMOVED OR DIE SHALL BE REPLACED WITHIN 30 DAYS
4. **WETLAND CONSERVATION AREA IMPACTS:** IMPACTS TO WETLAND CONSERVATION AREAS AND/OR WETLAND BUFFERS SHALL BE MITIGATED FOR AT A RATIO OF 2:1 OR AS OTHERWISE DETERMINED IN ACCORDANCE TO THE ENVIRONMENTAL REPORT AND ONGOING REMOVAL OF NUISANCE OR EXOTIC VEGETATION.
5. **WETLAND CONSERVATION RESTORATION:** - PER LDC SECTION 706.6.1. FIVE (5) ACRES OF ENHANCED OR RESTORED WETLANDS SHALL BE PROVIDED FOR EVERY ONE (1) ACRE OF WETLAND IMPACT OR FOR EVERY ACRE OF IMPACTED HERBACEOUS WETLANDS ALTERED. SEE CIVIL PLANS FOR MITIGATION AREA CALCULATIONS.
6. **CERTIFICATION** - PER LDC SECTION 706.7.D.4: PRIOR TO FINAL PLAT APPROVAL OR ISSUANCE OF CERTIFICATE OF OCCUPANCY, THE ENGINEER OF RECORD SHALL SUBMIT A WRITTEN CERTIFICATION TO THE COUNTY VERIFYING ALL BUFFER ENHANCEMENTS HAVE BEEN COMPLETED WITH SUCCESSFUL GROWTH AND ESTABLISHMENT.

VISIBILITY CLEARANCES AND SIGHT STOPPING DISTANCES:

LDC CHAPTER 10, SECTION 1002.1 MANATEE PUBLIC WORKS STANDARD MANUAL
THE CORNER TRIANGLE AREA SHALL BE MAINTAINED AND ADJACENT PLANTINGS TO BE OUTSIDE SIGHT VISIBILITY TRIANGLES

MANATEE COUNTY 50/H TRIANGLE
- VISIBILITY TRIANGLE SHALL ADHERE TO THE MANATEE COUNTY PUBLIC WORKS HIGHWAY AND TRAFFIC STANDARDS MANUAL, DETAILS 600.8 AND 600.9
- 10' AT THE INTERSECTION OF A PRIVATE DRIVEWAY AND PUBLIC RIGHT-OF-WAY
- 10' AT THE INTERSECTION OF CURB AND DRIVE AISLE WITHIN (NA) VEHICULAR USE AREA
- ADDITIONAL REQUIREMENTS WHERE UNUSUAL TOPOGRAPHY OR TRAFFIC PATTERNS ARE NEEDED TO PROTECT PEDESTRIAN OR VEHICULAR SAFETY
- TREE TRUNKS TRIMMED OF FOLIAGE TO 6' FEET ABOVE GRADE
- SHRUBS, PLANTINGS AND GROUNDCOVER TRIMMED TO 2-1/2' FEET ABOVE GRADE

STATE OF FLORIDA FDOT 2022 MANUAL OF UNIFORM MINIMUM STANDARDS
(ON FLORIDA GREENBOOK)
- SIGHT DISTANCE AT UNSIGNALIZED ACCESS SHALL ADHERE TO RESIDENTIAL STREET DESIGN CHAPTER 16, ARTICLE C, TABLE 16-3 AND C.2.e.
- BASED ON DESIGN SPEED OF TRAVEL

2023 DESIGN MANUAL INTERSECTION SIGHT DISTANCE
- BASED ON DESIGN SPEED OF TRAVEL
- 2 LANE OR 4 LANE WITH TURN LANES ROADWAY
- 2 LANE OR 4 LANE WITH NO TURN LANES
- MEDIUM IS 25+ FEET OR LARGER TO ALLOW FOR A PAUSE LOCATION
- ASSHTO CASE F LEFT TURN FROM HIGHWAY

CLEARANCES AT METERS AND BACKFLOW SYSTEMS:

1. METERS LESS THAN 3" - A 3' MINIMUM CLEARANCE FROM LANDSCAPE PLANTS AND THE EDGE OF THE METER SLAB
2. METERS LARGER THAN 3" - A 6' MINIMUM CLEARANCE FROM LANDSCAPE PLANTS AND EDGE OF METER SLAB
3. 10' MINIMUM CLEARANCE BETWEEN TREES AND METER ASSEMBLIES. ASSEMBLY SLABS AND FIRE LINE BACKFLOW PREVENTION ASSEMBLIES
4. 7.5' MINIMUM CLEARANCE FROM FRONT AND BOTH SIDES AND 4' TO THE REAR OF ALL FIRE HYDRANTS AND ABOVE GRADE OBSTRUCTIONS INCLUDING POSTS, FENCES OR TREES PER THE FLORIDA FIRE PREVENTION CODE
5. STREET SIDE OF METER ASSEMBLIES AND FIRE LINE BACKFLOW PREVENTION ASSEMBLIES SHALL REMAIN OPEN AND FREE OF PLANTING MATERIALS
6. TREES SHALL NOT BE PLANTED OR LOCATED WITHIN 10' OF ANY POTABLE WATER MAIN, SANITARY CLEAN OUTS FOR POTABLE / RECLAIMED / FORCE MAIN APPURTENANCES SUCH AS METERS, HYDRANTS, BACKFLOW PREVENTION ASSEMBLIES THAT ARE OWNED AND MAINTAINED BY MANATEE COUNTY.
7. AN APPROVED ROOT BARRIER SHALL BE USED WHERE TREES AREA PLANTED CLOSER THAN 10

EXOTIC / NUISANCE PLANT SPECIES MANAGEMENT:

MANATEE COUNTY LAND DEVELOPMENT CODE, SECTION 701.5.E AND 706.7.D

1. ALL EXOTIC / NUISANCE SPECIES SHALL BE REMOVED FROM WETLAND BUFFERS AND UPLAND PORTIONS OF THE DEVELOPMENT.
2. THE DEVELOPER AGREES TO PERFORM AN ANNUAL EXOTIC INSPECTION DURING THE DEVELOPMENT PROCESS. ANY IDENTIFIED EXOTICS WILL BE REMOVED IN ACCORDANCE WITH APPROVED METHODOLOGY PLUS ONE ADDITIONAL CLEANUP IN ACCORDANCE WITH PROCEDURES AS ESTABLISHED BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION.
3. ALL REMOVAL OF EXOTIC AND NUISANCE PLANT SPECIES EXISTING ON THE SITE SHALL BE COMPLETED AND INSPECTED BY EPD STAFF PRIOR TO FINAL PLAT APPROVAL OR THEY MUST BE BONDED. (PER PHASE IF APPLICABLE)
4. ENHANCEMENT / RESTORATION PLANT QUANTITIES ARE TO BE DETERMINED IN THE FIELD AFTER THE REMOVAL OF EXOTIC / NUISANCE SPECIES AND BASED ON THE HEALTH, CONDITION AND DENSITY OF NATIVE PRESERVATION AREAS BEHIND THE REMOVED EXOTIC / NUISANCE SPECIES. ALL PLANTINGS SHALL BE INSTALLED IN ACCORDANCE WITH THE APPROVED PLANTING PLAN. ALL EXOTIC SPECIES, TREES AND SHRUBS / GROUNDCOVER ARE TO BE INSTALLED IN ACCORDANCE WITH PLANT SIZES AND SPACING SHOWN IN ACCORDANCE WITH THE WETLAND BUFFER AND UPLAND HABITAT ENHANCEMENT / RESTORATION PLANTING PLAN. ALL PLANTING QUANTITIES MAY BE REDUCED WITH THE PRESERVATION OF EXISTING NATIVE VEGETATION.
5. ANNUAL INSPECTIONS AND REMOVAL OF UP AND EXOTIC AND NUISANCE SPECIES WILL BE CONTINUED WITHIN COMMON AREAS BY THE OWNER FOR THE LIFE OF THE PROJECT.

IRRIGATION NOTES:

1. A FULL IRRIGATION DESIGN PLAN WILL BE CREATED AT THE TIME OF CONSTRUCTION AS A DESIGN BUILD SYSTEM BY THE OWNERS IRRIGATION CONSULTANT AND SUPPLY TO THE CONTRACTOR. IT IS MUST DOCUMENT THAT INCLUDES THE BELOW REQUIREMENTS PER THE LDC SECTION 701.11
2. THE IRRIGATION SYSTEM SHALL BE A 100% AUTOMATIC IRRIGATION SYSTEM THAT SERVICES ALL LANDSCAPE AREAS INCLUDING EXISTING PLANT COMMUNITIES AND PROPOSED PLANTINGS
3. THE IRRIGATION PLAN SHALL INCLUDE A RAIN MOISTURE SHUT-OFF DEVICE AND BE LOCATED OUTSIDE OF IRRIGATION SPRAY PATTERNS, TREE CANOPIES, STRUCTURES AND BUILDING EVES WHERE IT CAN RECEIVE RAINFALL (VERIFY LOCATION WITH OWNER PRIOR TO INSTALLATION)
4. THE SYSTEM SHALL INCLUDE DRIP OR MICRO-JET MATERIALS OR LOW TRAJECTORY SPRAY NOZZLES WHERE APPLICABLE
5. THE SYSTEM SHALL BE DESIGNED TO THE LOWEST QUALITY WATER THAT REQUENTLY AND SHALL MEETS THE NEEDS OF THE SYSTEM. **THE WATER SOURCE SHALL BE FROM ON-SITE STORM WATER, SHALLOW WELL FROM A RETENTION POND, A PRESSURIZED RECLAIMED OR GRAY WATER SOURCE. THE USE OF POTABLE WATER FOR IRRIGATION SHALL NOT BE PERMITTED WITHIN THE COUNTY'S JURISDICTION UNLESS NO OTHER SOURCE IS AVAILABLE.**
6. **PER FLORIDA HEALTH CODE 64E-8.006 (6)E, PLANTINGS WITHIN A POOL AMENITY AREA SHALL BE IRRIGATED FROM A POTABLE WATER SOURCE, A SEPARATE METER AND CONNECTION**
7. IF RECLAIMED WATER IS THE SOURCE FOR THE IRRIGATION SYSTEM, EACH COMPONENT INCLUDING BUT NOT LIMITED TO VALVES, VALVE BOXES, PIPE, SPRAY HEADS AND ROTOR HEADS, SHALL BE CLEARLY MARKED PURPLE IN COLOR.
8. THE IRRIGATION PLAN WILL SHOW THE LOCATION AND TYPE OF WATER SOURCE, SIZE OF THE LOCATION OF SLEEVING UNDER ROADWAY MATERIALS, CONNECTION LINES, ELECTRICAL REQUIREMENTS AND LOCATION OF CONTROL BOX
9. IRRIGATION SYSTEMS SHALL BE DESIGNED TO PREVENT IRRIGATION OF IMPERVIOUS AREAS. THE IRRIGATION SYSTEM SHALL BE PERMANENTLY MAINTAINED AND OPERATED CONSISTENT WITH COUNTY-IMPOSED WATERING SCHEDULES.
10. SLEEVES FOR IRRIGATION SHALL BE INSTALLED PRIOR TO CONSTRUCTION OF ROADWAYS, CURBING, CONCRETE WALKS AND ALL FLATWORK. COORDINATE THE SCHEDULE OF INSTALLATION WITH THE SITE CONTRACTOR AND ALL OTHER TRADES.
11. BACKFLOW PREVENTION DEVICES SHALL BE LOCATED WITHIN PLANTING BEDS. MANUFACTURER COVERS SHALL BE LOCATED WITHIN COMMON AREAS ONLY. AND 2'-0" MINIMUM OUTSIDE OF LOT LINES UNLESS OTHERWISE SHOWN ON THE PLANS. SUBMAING MAY EXTEND ONTO INDIVIDUAL LOTS
12. BUBBLERS, TURF ROTORS AND TURF SPRAYS, AND DRIP SHALL BE ZONED SEPARATELY
13. ALL VALVES SHALL BE INSTALLED IN LOCKING VALVE BOXES - INCLUDING GATE VALVES THAT ARE LOCATED OUTSIDE OF PLANTING BEDS SHALL BE RELOCATED BY THE CONTRACTOR AT NO COST TO THE OWNER
14. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL REQUIRED PERMITS AND CONNECTION FEES. INCLUDING BUT NOT LIMITED TO, METER, BACKFLOW PREVENTER, TEMPORARY METER, RIGHT-OF-WAY USE AND FINAL METERS
15. THE IRRIGATION CONTRACTOR SHALL SUBMIT DIGITAL COPIES OF AN AS-BUILT PLAN TO THE LANDSCAPE ARCHITECT AND OWNER AT SUBSTANTIAL COMPLETION OF THE CONTRACT. THE OWNER SHALL SUBMIT A COPY OF THE AS-BUILT PLANS TO GOVERNING MUNICIPALITY
16. THE IRRIGATION PLAN SHALL SHOW THE LOCATION OF VALVE BOXES - INCLUDING GATE VALVES THAT ARE LOCATED OUTSIDE OF PLANTING BEDS SHALL BE RELOCATED BY THE CONTRACTOR AT NO COST TO THE OWNER
17. THE IRRIGATION PLAN SHALL SHOW THE LOCATION AND TYPE OF WATER SOURCE, SIZE OF DIMENSION EACH VALVE BOX, SPLICE BOX, MAINLINE JUNCTION AND CHANGE OF DIRECTION, CONTROLLER WIRE LOCATION, CONTROLLER LOCATION AND EACH END OF EACH SLEEVE TWO POINTS BUILDING CORNERS, PC OR PT AT BACK OF CURB, CENTER OF MANHOLES)
18. **COMMON SPACES SHALL RECEIVE IRRIGATION BY A CONTROLLED ZONED SYSTEM**
19. **THE DEVELOPER MAY HAVE A NATIONAL CONTRACT WITH A SPECIFIC IRRIGATION MANUFACTURER. THE COMMON SPACES AND LOT IRRIGATION SYSTEMS ARE FROM THE SAME MANUFACTURER TO ENSURE SIMILAR PEAK FLOW RATES (HUNTER, RAINBIRD, OTHER)**

PLANTINGS UNDER OR NEAR OVERHEAD UTILITY LINES

DESIGNED: DESIGN
DRAWN: DRAWN
DATE: DATE
JOB NO.: 44774
SCALE: PER PLANS
SHEET: LS-04

LANDSCAPE NOTES
FOR
RYE RANCH ROADWAY IMPROVEMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

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REVISIONS	
CLIENT REVIEW SET	2024-08-09 RER
1 SUBMITTAL PLAN SET	2024-08-12 RER
2 SUBMITTAL PLAN SET	2024-12-12 RER
3	
4	
5	
6	

ZNS ENGINEERING
Land Planning Engineering Surveying Landscape Architecture
EB 0027475 LB 0006782 LC 0000365
1023 MANATEE AVENUE WEST BRADENTON, FL 34205
E-MAIL: ZNS@ZNSENG.COM TELEPHONE 941.748.8080 FAX 941.748.3316

JOSEPH M.L. COLLINS
STATE OF FLORIDA REGISTERED
LANDSCAPE ARCHITECT #6666667
SIGNATURE

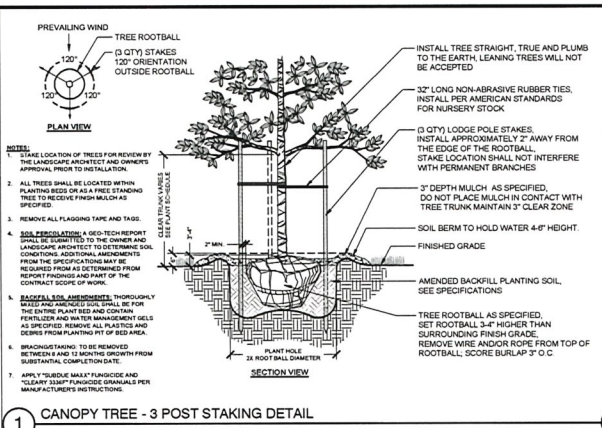
APPROVED
Project #:
Date: 1/13/2025
Accela #: PLN2408-0068
PUBLIC WORKS

SOIL MATERIAL SPECIFICATIONS:

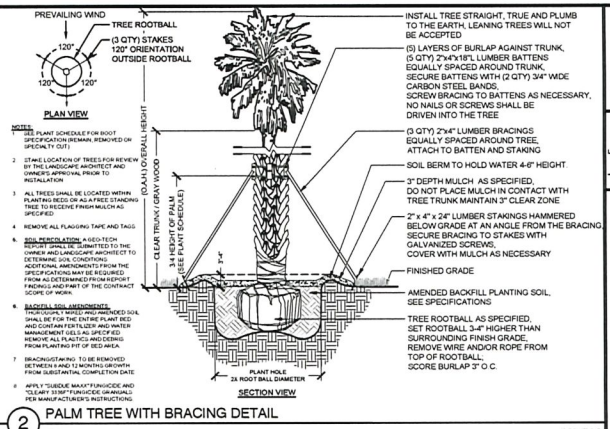
- SOIL AMENDMENT FOR THE ENTIRE PLANTING BED AREAS (NOT JUST INDIVIDUAL PLANTINGS) SHALL BE PART OF THE SCOPE OF WORK AND CONTRACT.
- ALL BACKFILL SOIL MIXTURES SHALL CONTAIN THE BEST NATIVE ON-SITE TOPSOIL, 20% PEAT AND NO LESS THAN 0.50 PERCENT ORGANIC MATTER. MIX NATIVE SOIL AND AMENDMENTS THOROUGHLY WITH THE BEFORE BACKFILLING PLANTS. THE LANDSCAPE ARCHITECT RESERVES TO REFUSE INSTALLED PLANTINGS IF THE SOIL HAS NOT BEEN AMENDED.
- SEE PLANTING DETAILS AND NOTES FOR PLANTING BED SOIL AMENDMENT.
- SOIL SHALL BE FREE OF GRAVEL, STONES, RUBBLE, TRASH, SOIL CLODS, PLASTIC AND CONSTRUCTION DEBRIS.
- SUBMIT A SHOP DRAWING AND SOIL SAMPLE TO THE LANDSCAPE ARCHITECT FOR APPROVAL PRIOR TO ORDERING, SHIPPING OR INSTALLATION.

GENERAL PLANTING NOTES:

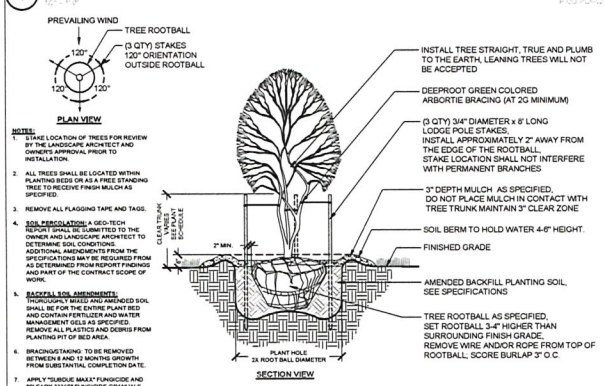
1. LANDSCAPE NOTES ARE ALL INCLUSIVE. ALL QUESTIONS CONCERNING THE LANDSCAPE PLAN, DETAILS, AND SPECIFICATIONS SHALL BE DIRECTED TO THE LANDSCAPE ARCHITECT (941) 748-8080.
2. REVIEW THE GENERAL NOTES, PLANT MATERIAL LIST, PLANS, DETAILS, AND WRITTEN SPECIFICATIONS (IF PROVIDED). THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR IMPLEMENTING THE LANDSCAPE PLAN AS DRAWN AND DIRECTED BY THE NOTES AND SPECIFICATIONS. CONTACT THE LANDSCAPE ARCHITECT WHEN SIGNIFICANT FIELD CHANGES REQUIRE PLAN REVISIONS.
3. NO SUBSTITUTIONS SHALL BE MADE WITHOUT THE WRITTEN CONSENT OF THE OWNER OR LANDSCAPE ARCHITECT.
4. PLANT COUNT TOTALS IN THE PLANT MATERIALS LIST ARE FOR THE CONVENIENCE OF THE LANDSCAPE CONTRACTOR. IN THE EVENT OF VARIATION BETWEEN QUANTITIES SHOWN ON THE PLANT LIST AND THE PLANS, THE PLANS SHALL CONTROL. IMPROVISATIONS MADE BY THE LANDSCAPE CONTRACTOR SHALL BE NO CAUSE FOR ADDITIONAL COSTS TO THE OWNER.
5. SOD, MULCH, AND TOPSOIL QUANTITIES SHALL BE THE RESPONSIBILITY OF THE LANDSCAPE CONTRACTOR. ANY QUANTITIES NOTED ON THE PLANS ARE FOR REFERENCE ONLY. SODDING OF SWALES SHALL BE THE RESPONSIBILITY OF THE LANDSCAPE CONTRACTOR; HOWEVER, SOD FOR RETENTION AREAS (LAKE BANKS AND DRY RETENTION PONDS) SHALL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.
6. SEE ENGINEERING (CIVIL) PLANS FOR ADDITIONAL SITE INFORMATION.
7. ALL PLANTS FURNISHED BY THE LANDSCAPE CONTRACTOR SHALL BE FLORIDA NO. 1 QUALITY OR BETTER IN ACCORDANCE WITH GRADES AND STANDARDS FOR NURSERY PLANTS, STATE OF FLORIDA 5TH EDITION (AUGUST 2015) & AS AMENDED. THE OWNER AND/OR LANDSCAPE ARCHITECT SHALL DETERMINE THE ACCEPTABILITY OF ALL PLANT MATERIAL SUPPLIED BY THE LANDSCAPE CONTRACTOR. SPECIMEN MATERIAL SHALL BE APPROVED BEFORE INSTALLATION.
8. ALL B&B OR "FIELD GROWN" MATERIAL (EXCEPT PALMS) SHALL BE OBTAINED FROM "ROOTS PLUS" CERTIFIED NURSERIES.
9. ALL PLANT MATERIAL THAT HAS BEEN FIELD TAGGED BY THE LANDSCAPE ARCHITECT SHALL REMAIN TAGGED UNTIL FINAL ACCEPTANCE OF THE PROJECT. ALL MATERIAL NOT TAGGED BY LANDSCAPE ARCHITECT IS SUBJECT TO REJECTION. REJECTED PLANT MATERIAL SHALL BE REPLACED AT CONTRACTORS EXPENSE UNTIL ACCEPTABLE MATERIAL IS PROVIDED.
10. IT SHALL BE THE LANDSCAPE CONTRACTORS FINANCIAL RESPONSIBILITY TO PREVENT PLANTS AND TREES FROM FALLING OR BEING BLOWN OVER; AND TO REPLACE ALL PLANTS WHICH ARE DAMAGED AT NO ADDITIONAL COST TO THE OVER FOR SUSTAINED WINDS OF LESS THAN 65 MPH.
11. MAINTENANCE SHALL BEGIN AFTER EACH PLANT HAS BEEN INSTALLED AND CONTINUE UNTIL FINAL ACCEPTANCE BY THE LANDSCAPE ARCHITECT. MAINTENANCE SHALL INCLUDE: PRUNING, MULCHING, WEEDING, REPLACEMENT OF STICKS OR DEAD PLANTS, WATERING (INCLUDING THE COST OF EQUIPMENT SUCH AS A WATER TRUCK), AND ANY OTHER CARE WHICH IS NECESSARY FOR PROPER GROWTH OF PLANT MATERIAL.
12. ALL PLANT MATERIAL SHALL BE FULLY GUARANTEED FOR A PERIOD OF ONE (1) YEAR FOLLOWING FINAL ACCEPTANCE BY THE OWNER. RELOCATED MATERIALS AND OWNER SUPPLIED MATERIALS ARE EXEMPT. DURING THE WARRANTY PERIOD THE LANDSCAPE CONTRACTOR WILL NOT BE HELD RESPONSIBLE FOR THEFT, VANDALISM, OR UNUSUAL ACTS OF GOD.
13. ALL TRIMMING OF EXISTING TREES SHALL BE CONDUCTED OR OVERSEEN BY A CERTIFIED ARBORIST.
14. AT INSTALLATION, ALL TRANSPORT MATERIAL SHALL BE REMOVED FROM THE PLANTS AND DISPOSED OF OFF-SITE. PLANTS SHALL BE REMOVED FROM CONTAINERS. FLAGGING, TAGS (UNLESS TAGGED BY OWNER OR LANDSCAPE ARCHITECT), AND TAPE SHALL BE REMOVED. UPON PLANTING, ALL TWINE, ROPE AND WIRE SHALL BE REMOVED. IF BALLED AND BURLAPPED MATERIAL IS SHIPPED WITH WIRE BASKET, THE WIRE BASKET SHALL BE CUT IN FOUR (4) PLACES AND FOLDED DOWN INTO PLANTING HOLE. THE TOP HALF (1/2) OF THE BURLAP SHALL BE REMOVED FROM THE ROOTBALL.
15. PLANTING AREA SOILS SHALL BE FREE OF STICKS, STONES AND DEBRIS LARGER THAN 1" IN DIAMETER, AS WELL AS, ANY OTHER MATERIAL THAT MAY BE TOXIC OR OTHERWISE HARMFUL TO PLANT GROWTH. SOIL SHALL BE IN ACCORDANCE WITH ASTM D5268- STANDARD SPECIFICATION FOR TOPSOIL USED FOR LANDSCAPING PURPOSES. TREE PLANTING PITS SHALL BE TESTED FOR PERCOLATION PRIOR TO TREE INSTALLATION - 2" PER HOUR MIN.
16. ALL BACKFILL SOIL MIXTURES SHALL CONTAIN BEST ON-SITE TOPSOIL, 20% PEAT, AND AMENDMENTS AS PER NOTES AND DETAILS. PH LEVELS SHALL BE BETWEEN 6.5 AND 7.5. IT SHALL BE THE LANDSCAPE CONTRACTOR'S RESPONSIBILITY TO ACHIEVE THE PROPER PH LEVEL. MIX ORGANIC SOIL AMENDMENTS THOROUGHLY WITH THE NATIVE SOIL BEFORE BACKFILLING PLANTS.
17. ALL AREAS TO RECEIVE TURF AND/OR PLANTINGS SHALL BE TREATED WITH PRE-EMERGENT HERBICIDE (PER MANUFACTURER'S RECOMMENDATIONS)
18. TREES SHALL BE INSTALLED WITH TOP OF ROOTBALL 2" ABOVE FINISH GRADE. STAKE ALL TREES. SEE TREE PLANTING DETAILS.
19. ALL TREES SHALL BE PLANTED WITH MYCOR TREE SAVER (3oz PER 1" CAL.) AND PHC HEALTHY START MACRO TABLETS (21 GRAM - 4 PER 1" CAL.) - SEE MANUFACTURERS SPECIFICATIONS FOR INSTALLATION METHOD (PLANT HEALTH CARE, INC. 941-751-9455, JOHN DEERE LANDSCAPES 941-721-8882,SOUTHEAST PARTNERS 239-267-0156, PROFESSIONAL SUPPLY (561) 289-4511 AND UNIVERSAL SUPPLY 954-979-060) - OR APPROVED EQUAL.
20. ALL PALMS SHALL BE PLANTED WITH MYCOR PALM SAVER - SEE MANUFACTURERS SPECIFICATIONS FOR APPLICATION RATE AND INSTALLATION METHOD (PLANT HEALTH CARE, INC. 1-800-421-9051) - OR APPROVED EQUAL.
21. ON NON-IRRIGATED SITES OR AREAS, TREES AND PALMS SHALL ALSO RECEIVE TERRA-SORB HYDRO GEL (PLANT HEALTH CARE INC.) AS PER MANUFACTURER SPECIFICATIONS - OR APPROVED EQUAL.
22. ALL TREES AND SHRUBS SHALL RECEIVE 1/2 LB. OF MILORGANITE PER FOOT OF HEIGHT; GROUND COVERS SHALL BE FERTILIZED AS PER LABEL INSTRUCTIONS - OR APPROVED EQUAL. IN ALL INSTANCES, FERTILIZER SHALL BE MIXED IN EVENLY WITH BACKFILL MATERIAL.
23. ALL SHRUBS AND GROUNDCOVER SHALL ALSO RECEIVE PHC HEALTHY START MACRO TABLETS (21 GRAM - 1 PER 1 GAL., 2 PER 3 GAL., 3 PER 5 GAL., 4 PER 10 GAL., AND 5 PER 15 GAL.). INSTALL AS PER MANUFACTURERS DIRECTIONS.
24. ONLY PRUNE TREES AND SHRUBS TO REMOVE DEAD OR DAMAGED FOLIAGE - OR TO COMPENSATE FOR ROOT LOSS CAUSED BY TRANSPLANTING. MAKE CERTAIN TO RETAIN THE PLANT MATERIAL'S NATURAL FORM WHEN PRUNING. NEVER CUT THE CENTRAL GROWTH LEADER OF A TREE, OR INSTALL ANY TREE THAT HAS HAD THE CENTRAL GROWTH LEADER CUT. ALL TREES SHALL BE TRIMMED FOR CLEAR TRUNK UNLESS OTHERWISE SPECIFIED.
25. WHERE PLANTING AREAS ABUT HARDSCAPE, FINISHED SOIL LEVEL SHALL BE THREE INCHES (3") BELOW TOP OF ADJACENT SURFACE.
26. PRE-EMERGENT HERBICIDE TO BE APPLIED IN ALL PLANTING AREAS INCLUDING NEW TURF AREA, IN ADVANCE OF NEW LANDSCAPING INSTALLATION. EXISTING WEEDS TO BE FULLY ERADICATED WITH A MINIMUM 2 APPLICATIONS OF SPRAY HERBICIDE. CONTRACTOR TO FOLLOW ALL APPLICABLE JURISDICTIONAL GUIDELINES RELATED TO APPLICATION OF ALL HERBICIDE, FUNGICIDE AND FERTILIZER AND SHALL NOTIFY L.A. BY WRITTEN REPORT OF APPLICATION DATES, PRODUCTS AND QUANTITIES.
27. ALL PLANTING AREAS SHALL RECEIVE MULCH AT THE RATE OF 1 CUBIC YARD PER 110 SF. OF AREA (THIS EQUALS A 3" MULCH DEPTH) - UNLESS OTHERWISE NOTED. SEE PLANT MATERIALS LIST FOR SPECIFICATIONS. KEEP MULCH SIX INCHES (6") BACK FROM ALL TREE TRUNKS.
28. ALL DISTURBED ARES SHALL BE SODDED WITH BAHIA UNLESS OTHERWISE NOTED. COORDINATE WITH SITE CONTRACTOR.
29. SOD SHALL BE INSTALLED WITH TIGHT JOINTS, ROLLED AND FERTILIZED AT TIME OF INSTALLATION. ALL SOD SHALL BE FREE OF NUISANCE SPECIES, INVASIVE AND EXOTIC WEEDS OR THEIR SEED.
30. THE LANDSCAPE CONTRACTOR SHALL CALL 811 OR WWW.CALL811.COM TO FIELD LOCATE EXISTING UTILITIES AND SECURE A PERMIT NUMBER PRIOR TO BEGINNING WORK. USE DUE CAUTION AROUND THE UTILITIES. THE LANDSCAPE CONTRACTOR SHALL BE HELD RESPONSIBLE FOR ANY DAMAGE DONE TO EXISTING UTILITIES.
31. LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATION OF ACTIVITIES WITH ALL OTHER CONTRACTORS ON THE JOB SITE.
32. ALL LANDSCAPE MATERIALS INSTALLED WITHIN THE PUBLIC RIGHT-OF-WAY SHALL BE INSTALLED TO MEET STATE AND LOCAL CODES AND REGULATIONS.
33. THE LANDSCAPE CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO PROTECT ALL EXISTING STRUCTURES AND VEGETATION ON SITE THAT IS TO REMAIN AND SHALL BE HELD RESPONSIBLE FOR ANY DAMAGE CAUSED BY HIS OPERATIONS.
34. THE JOB SITE IS TO REMAIN ORGANIZED. EXCESS WASTE MATERIAL SHALL BE REMOVED DAILY FROM THE SITE AND DISPOSED OF IN A LEGAL MANNER.
35. UPON COMPLETION OF ALL LANDSCAPE MATERIAL INSTALLATION, AN INSPECTION FOR ACCEPTANCE SHALL BE HELD. THE LANDSCAPE CONTRACTOR SHALL NOTIFY THE LANDSCAPE ARCHITECT SEVEN (7) DAYS PRIOR TO THE COMPLETION DATE.
36. THIS PROJECT HAS BEEN DESIGNED BY ZNS ENGINEERING LC., IN ACCORDANCE WITH LOCAL JURISDICTIONAL REQUIREMENTS. SHOULD THE DESIGN OR SPECIFICATIONS NOT DIRECTLY ALIGN WITH LOCAL JURISDICTIONAL REQUIREMENTS, THE JURISDICTIONAL REQUIREMENTS SHALL PREVAIL.
37. ADDITIONAL INSTALLED PLANT MATERIAL (NOT NOTED ON THE PLANS) SHALL BE THE RESPONSIBILITY OF THE DESIGNER/INSTALLER OF THE ADDITIONAL MATERIAL TO VERIFY THAT IT IS ALSO IN ACCORDANCE WITH ALL JURISDICTIONAL REQUIREMENTS.
38. VUA PARKING LOT PLANTINGS - NO TREE OR SHRUB OF MORE THAN 2' IN HEIGHT SHALL BE LOCATED WITHIN 2' OF THE EDGED OF THE VEHICLE USE AREA LANDSCAPING PER **LDC 701.3.5 SEE DETAILS**



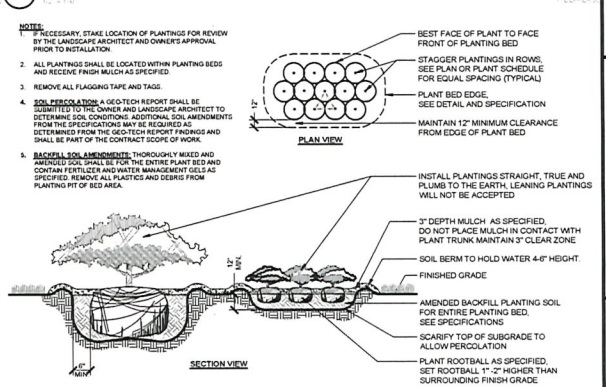
1 CANOPY TREE - 3 POST STAKING DETAIL



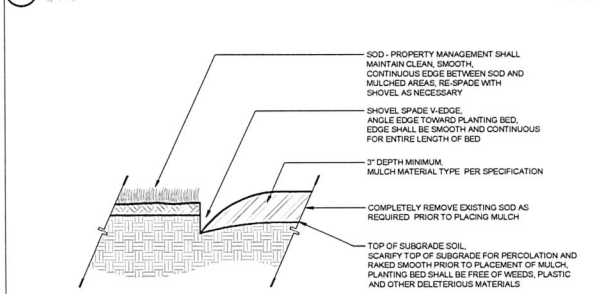
2 PALM TREE WITH BRACING DETAIL



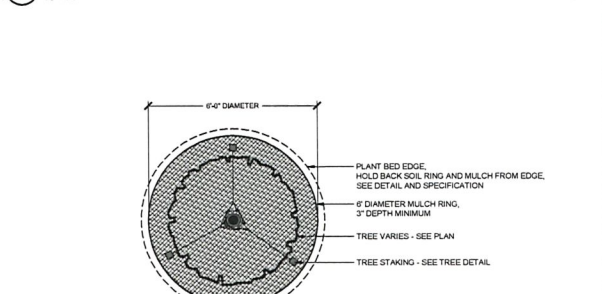
3 MULTI-TRUNK TREE - 3 POST STAKING DETAIL



4 SHRUB AND GROUNDCOVER DETAIL



5 PLANT BED EDGE DETAIL



6 FREE STANDING MULCH RING DETAIL

JOSEPH W.L. COLLINS
STATE OF FLORIDA REGISTERED LANDSCAPE ARCHITECT FLA#667401
SIGNATURE

ZNS ENGINEERING
Land Planning Engineering Surveying Landscape Architecture
LB 8527 LC 26012
1323 MANATEE AVENUE WEST BRADENTON, FL 34205
E-MAIL ZNS@ZNSENG.COM TELEPHONE 941.748.8161 FAX 941.748.8131

REVISIONS	
CLIENT REVIEW SET	2024-09-09 RER
1 SUBMITTAL PLAN SET	2024-09-12 RER
2 SUBMITTAL PLAN SET	2024-12-12 RER
3	
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LANDSCAPE DETAILS
FOR
RYE RANCH ROADWAY IMPROVEMENTS PHASE III
LOCATED IN
SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST
MANATEE COUNTY, FLORIDA

DESIGNED RER/CH
DRAWN RER/CH
CHECKED RER
DATE 12/4/24
JOB NO 4417A
SCALE AS NOTED

SHEET LS-05

Thu, 12 Dec 2024 – 1:52pm X:\ACAD\RYE RANCH (4417A)\Sp5a Road Phase 1\LS\DR-PH3-LS.dwg

EXHIBIT C

MASTER ASSIGNMENT OF
EDUCATIONAL FACILITIES IMPACT FEE CREDITS

The School Board of Manatee County, Florida, a public body corporate ("Credit Assignor"), for good and valuable consideration received, does hereby assign and provide to _____, a _____ ("Credit Assignee"), Educational Facilities Impact Fee Credits (the "Impact Fee Credits") in the amount of Two Million Two Hundred Thousand and 00/100 Dollars ($2,200,000.00) issued in consideration for the sale and transfer of real property as described in that Agreement for Purchase and Sale of Property dated April 5, 2023, as amended, by and between Credit Assignor and Credit Assignee, as an assignee, and Credit Assignee accepts this assignment and transfer. Credit Assignor agrees that the Impact Fee Credits shall be freely assignable by Credit Assignee, subject only to completion and processing of basic documentation by Credit Assignor to memorialize the assignment, and the Impact Fee Credits may be used at any location within Manatee County. If any Educational Facilities Impact Fees are paid within the Rye Ranch development project (Manatee County Project Number PDMU-19-16(Z)(G)) prior to the delivery of this Assignment of Educational Facilities Impact Fee Credits to Credit Assignee, then Credit Assignee shall have the right to utilize this Assignment of Educational Facilities Impact Fee Credits to receive a dollar-for-dollar refund from Credit Assignor for any such Educational Facilities Impact Fees paid.

CREDIT ASSIGNEE:

_____,
a _____

By: _____
Name: _____
Title: _____

Date: _____

CREDIT ASSIGNOR:
THE SCHOOL BOARD OF MANATEE COUNTY, FLORIDA, a public body corporate

By: _____
Name: Chad Choate, III
Title: Chairman

Date: _____

ATTEST:

_____
Jason C. Wysong, Ed.D.
Superintendent

APPROVED AS TO LEGAL
FORM AND SUFFICIENCY

_____
Stephen R. Dye, Esq
School Board Attorney

EXHIBIT D

MASTER ASSIGNMENT OF
EDUCATIONAL FACILITIES IMPACT FEE CREDITS

The School Board of Manatee County, Florida, a public body corporate ("Credit Assignor"), for good and valuable consideration received, does hereby assign and provide to _____, a _____ ("Credit Assignee"), Educational Facilities Impact Fee Credits (the "Impact Fee Credits") in the amount of _____ issued in consideration for the School Site Mass Grading Costs as described in that Agreement for Purchase and Sale of Property dated April 5, 2023, as amended, by and between Credit Assignor and Credit Assignee, as an assignee, and Credit Assignee accepts this assignment and transfer. Credit Assignor agrees that the Impact Fee Credits shall be freely assignable by Credit Assignee, subject only to completion and processing of basic documentation by Credit Assignor to memorialize the assignment, and the Impact Fee Credits may be used at any location within Manatee County. If any Educational Facilities Impact Fees are paid within the Rye Ranch development project (Manatee County Project Number PDMU-19-16(Z)(G)) prior to the delivery of this Assignment of Educational Facilities Impact Fee Credits to Credit Assignee, then Credit Assignee shall have the right to utilize this Assignment of Educational Facilities Impact Fee Credits to receive a dollar-for-dollar refund from Credit Assignor for any such Educational Facilities Impact Fees paid.

CREDIT ASSIGNEE:

_____,
a _____

By: _____
Name: _____
Title: _____

Date: _____

CREDIT ASSIGNOR:
THE SCHOOL BOARD OF MANATEE COUNTY, FLORIDA, a public body corporate

By: _____
Name: Chad Choate, III
Title: Chairman

Date: _____

ATTEST:

_____
Jason C. Wysong, Ed.D.
Superintendent

APPROVED AS TO LEGAL
FORM AND SUFFICIENCY

_____
Stephen R. Dye, Esq

School Board Attorney

EXHIBIT E

INITIAL SCHOOL SITE MASS GRADING AREA

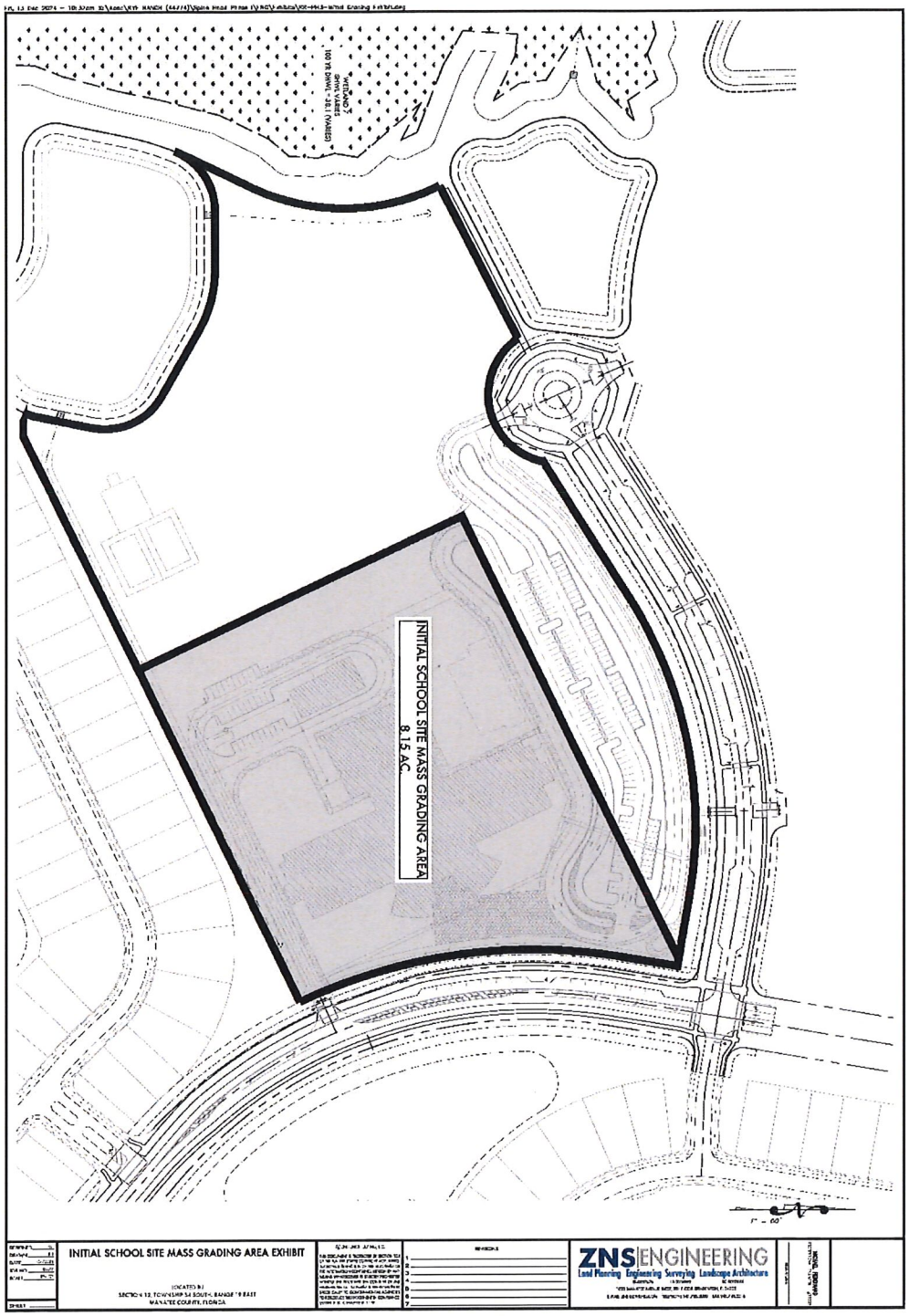


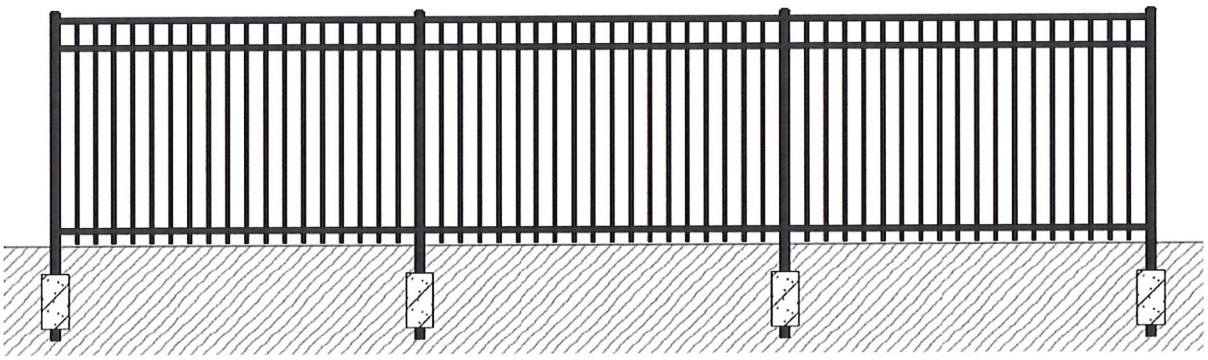
EXHIBIT F

FENCING DETAIL

72" AVALON INDUSTRIAL
Aluminum Fence

72" Height
(Measurements listed are from bottom of fence to top of rail)
Fence is constructed from the following materials:

- 1½" x 1⅝" channels
- 1" x 1" pickets
- 2-1/2" x 2-1/2" x 9' posts on 96" centers
- Posts installed 36" +/- in ground
- Concrete around each post
- Standard post caps
- Mechanical assembly
- Powder coated finish



AGENDA ITEM NO. 13.5

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of Naming Future Elementary School in Rye Ranch as Rye Ranch Elementary School (No Financial Impact)

Executive Summary
The School Board entered into an agreement to purchase an elementary school site from Rye Ranch, LLC in April 2023, and a First Amendment to the Agreement is being presented to the School Board as a separate agenda item. The School Board discussed naming options at the School Board Workshop on January 24, 2025, and this item is consistent with that discussion.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
In congruence with the discussion held during the School Board Workshop on January 24, 2025, and in accordance with Board Policy 7250, the Superintendent recommends the School Board name the future elementary school in Rye Ranch as Rye Ranch Elementary School (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

AGENDA ITEM NO. 14.1

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Approval of Travel Expense Associated with the School Board Members' Attendance at the Greater Florida Consortium of School Boards Legislative Meeting, April 2-4, 2025, at the DoubleTree Hilton, Tallahassee, FL, Not to Exceed $3,000.00 (General Fund)

Executive Summary
School Board Members Spray and Felton, would like to attend the Greater Florida Consortium of School Boards Legislative Meeting, April 2-4, 2025, at the DoubleTree Hilton, Tallahassee, FL.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Learn | Goal 4
Develop effective professional development and high-quality instructional coaching for teachers to support rigorous literacy instruction across all grades

Recommendation
Approval of Travel Expense Associated with the School Board Members' Attendance at the Greater Florida Consortium of School Boards Legislative Meeting, April 2-4, 2025, at the DoubleTree Hilton, Tallahassee, FL Not to Exceed $3,000.00 (General Fund).

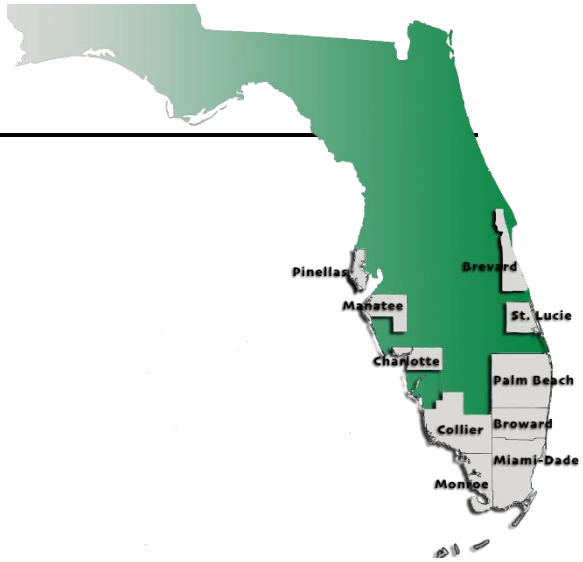
Financial Impact
The financial impact to the District will not exceed $3,000.00. The source of funds is the General Fund and is included in the School Board approved budget for 2024-2025.

Contact
Submitting Department: School Board

Attachments:
April 2-3 2025 GFCSB Meeting Save the Date
Travel Expense Worksheet GFCSB Tallahassee

Greater Florida Consortium of School Boards

Caprice Edmond
301 4th Street SW
Largo, FL 33770
(727) 588-6300



January 20, 2025

TO: GFCSB Members

FROM: President Caprice Edmond

S A V E T H E D A T E

THE
GREATER FLORIDA CONSORTIUM
OF SCHOOL BOARDS
WILL HAVE A

MEETINGS AND DINNER

DoubleTree by Hilton Hotel, Tallahassee, FL
101 South Adams Street
Tallahassee, FL 32301

Tuesday, April 1, 2025
EARLY ARRIVALS
10 rooms reserved ($229.00 rate)

Wednesday, April 2, 2025
30 rooms reserved ($229.00 rate)
GFCSB Meeting/Dinner (Hotel Ballroom) – 6:30pm-9:00pm

Thursday, April 3, 2025
Legislative Meetings (Senate Room 231) – 9:00am-4:00pm
(Lunch provided)

Click here to make hotel reservations online, or by phone at (877) 800-2652
Group Code: GCSB
DEADLINE: March 7, 2025

RSVP Tom Cerra – (305)513-9995 tomcerra@gmail.com

Travel Expense Worksheet						
Expense	# Attending	# of Nights	Per diem			
Mileage						
574	2	1	0.655	**751.94**		
Hotel/Resort fee						
319.00	2	2		**1,276.00**		
				0.00		
Registration						
				0.00		
Food						
Breakfast	2	2	11.00	44.00		
Lunch	2	2	11.00	44.00		
Dinner	2	2	19.00	76.00		
				164.00		
Total Expenses Anticipated				**2,191.94**		

AGENDA ITEM NO. 14.2

School Board of Manatee County
February 11, 2025 - Regular Board Meeting
Action Item

Title
Acceptance of the Resignation of Citizen's Financial Oversight Committee Member (No Financial Impact)

Executive Summary
Senator Michael Bennett submitted his notification of resignation January 24, 2024. Senator Bennett was a member of the CFOC since November 2024.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
Accept the resignation of Citizen Financial Oversight Committee Member, Senator Michael Bennett (No Financial Impact).

Financial Impact
No Financial Impact

Contact
Submitting Department: School Board

Attachments:
Resignation of Michael Bennett

Laura and all. Please remove me from this committee as we are moving to Sarasota. It was a bit unexpected to happen this soon but the retirement location became available. So sorry this won't work for me now.
Thanks to all of your patience with getting me on board even though it did not ew
Sent from my iPhone Senator Michael Bennett

AGENDA ITEM NO. 14.3

School Board of Manatee County
February 11, 2025 - Regular Board Meeting

Title
Board Appointment of Ms. Mary Foreman to be Appointed to the Audit Committee for a Three-Year Term (No Financial Impact)

Executive Summary
Mr. James Daniel, Audit Committee Chair, and School Board Audit Committee Liaison Kennedy, recommend Ms. Mary Foreman for appointment to the Audit Committee for the three-year term of of 2025-2028.

Ms. Foreman's resume is attached for review.

Contact
Submitting Department: School Board

Attachments:
Mary Foreman resume

MARY K. FOREMAN, C.P.A.

5306 26th Ave. Ct. W.
Bradenton, FL 34209-5661
mforeman@bradentoncpa.com
941-524-1228

EMPLOYMENT

School District of Manatee County, Bradenton, FL 2020 to 2024
Elected School Board Member

Mary K. Foreman, P.A., C.P.A., Bradenton, FL, 2001 to present
Certified Public Accounting Practice

Adair, Fuller, Witcher & Malcom, P.A., C.P.A.'s, Fort Lauderdale, FL, 1993 to 2001
Senior Manager, Tax Department

Ernst & Young, Certified Public Accountants, Fort Lauderdale, FL, 1985 to 1993
Manager, Tax Department

Northern Trust Bank, Miami FL, 1984 to 1985
Supervisor, Trust Tax Department

Ahearn, Jasco & Co., Certified Public Accountants, Pompano Beach, FL, 1977 to 1984
Senior Accountant

PROFESSIONAL

Certified Public Accountant, 1978

School District of Manatee County Audit Committee and Auditor Selection Committee
Past member and committee chairperson

Florida Institute of Certified Public Accountants, Member

Florida School Finance Officer Association, Member

EDUCATION

B.B.A., Florida Atlantic University, 1977. Major: Accounting. Graduated with honors.

AGENDA ITEM NO. 15.1

School Board of Manatee County
February 11, 2025 - Regular Board Meeting

Title
Year-to-Date Financial Statements Through December 31, 2024 (No Financial Impact)

Executive Summary
Florida Administrative Code Rule 6A-1.008, requires the Superintendent to submit a financial statement to the Board at least monthly.

General Fund - Expenditures exceeded revenues and transfers by approximately $33.4 million through the month of December. Revenues have decreased 31.5% and expenditures increased 7.6% over December 2023.

The beginning unassigned fund balance as of July 1, 2024, was $49.2 million. The District's unassigned fund balance is projected to be a positive $50.4 million by June 30, 2025.

Capital Project Funds - Expenditures exceeded revenues by $71.7 million through the month of December 2024. The expenses are in line with the amounts budgeted for ongoing Capital Projects. The majority of the capital millage revenue will be received in December 2024 and January 2025.

Food Service Fund - Expenditures exceeded revenues by $1.4 million through the month of December, resulting in an ending fund balance of $11.2 million at the end of December 2024. Expenditures exceeded revenues due to the hurricanes in September and October. There was a loss of approximately $1.2 million in revenue for seven less school days and power loss that resulted in approximately $300,000 in food that was disposed of due to spoilage.

Internal Service Funds - Expenditures exceeded revenues by $1.7 million through the month of December 2024.

- Health Insurance Fund - Expenditures exceeded revenues by approximately $2.8 million through the month of December, resulting in an ending net position of $10.6 million at the end of December 2024.
- Workers' Compensation Fund - Revenues exceeded expenditures by approximately $1.1 million through the month of December, resulting in an ending net position of $3.0 million at the end of December 2024. Expenditures are in line with prior year claims and amounts budgeted through December 2024.

Contact
Submitting Department: Finance
Initiated By: Cathy Miley

Attachments:
Financial Statement - December 2024

The School District of Manatee County



Year to Date Financial Report
through the
Period Ending December 31, 2024

(Unaudited)

School District of Manatee County, Florida
Balance Sheet (Unaudited)
December 31, 2024

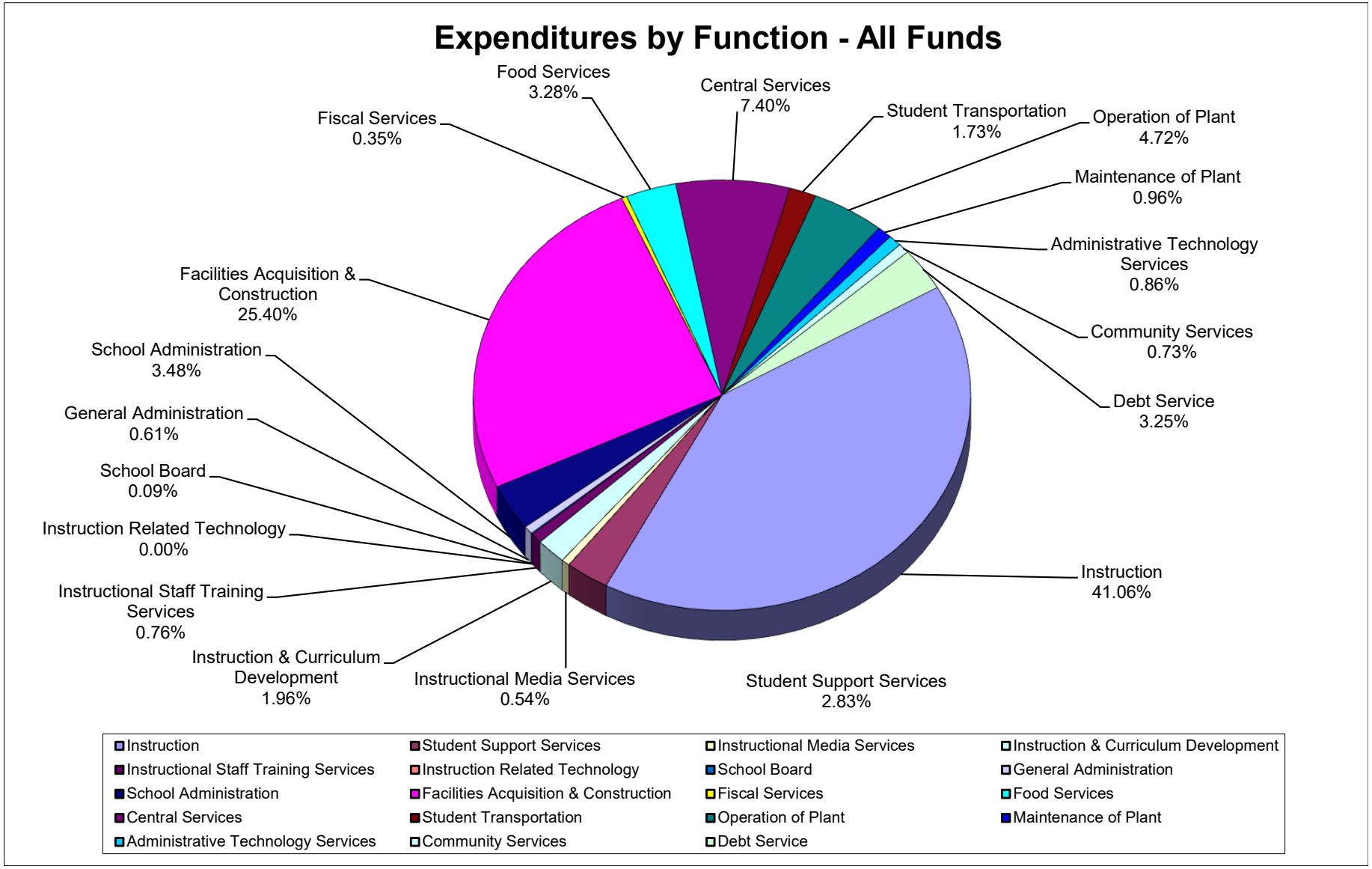
	General Fund	Debt Service Funds	Capital Projects Funds	Food Service Fund	Other Special Revenue Funds *	Internal Service Funds	Trust & Agency Funds	Total December 2024	Total December 2023
Assets									
Current Assets									
Cash	147,345,224	19,957,836	231,908,662	8,818,961	-	29,780,591	1,581,564	439,392,840	670,011,990
Taxes Receivable	-	-	-	-	-	-	-	-	-
Accounts Receivable	3,095,380	-	-	-	1,284	7,270	83,590	3,187,524	2,789,416
Due From/(To)	1,379,948	(363,515)	-	-	(1,016,433)	-		-	-
Inventory	527,288	-	-	650,116		-	-	1,177,404	1,170,357
Investments		33,736	-	-	-	-	-	33,736	39,723
Other Current Assets									
Deposits Receivable	-	-	-		-	-	-	-	-
Prepaid Expense	-	-	-	-	-	-	-	-	-
Due From Other Agencies	215,951	-	7,060,039	2,274,589	1,062,214	-	-	10,612,793	15,959,058
Total Assets	**152,563,791**	**19,628,058**	**238,968,701**	**11,743,666**	**47,066**	**29,787,861**	**1,665,154**	**454,404,297**	**689,970,543**
Liabilities									
Current Liabilities									
Salaries & Wages Payable	15,331,262	-	-	-	-	-	-	15,331,262	17,831,435
Payroll Deductions & WH	8,930,473	-	-	-	-	-	-	8,930,473	10,207,588
Accounts Payable	1,012,524	-	236,605	433,183	47,066	-	3,422	1,732,800	936,903
Construction Payable	-	-	183,193	-	-	-	-	183,193	25,111
Retainage Payable	-	-	-	-	-	-	-	-	-
Other Current Liabilities					-				
Matured Bond/Interest Payable	-	4,958,796	-	-	-	-	-	4,958,796	4,900,319
Accrued Interest Payable	-	-	-	-	-	-	-	-	-
Due To Other Agencies	-	-	-	-	-	-	-	-	-
Sales Tax Payable	61	-	-	-	-	-	-	61	3,960
Estimated Unpaid Claims	-	-	-	-	-	16,143,342	-	16,143,342	16,085,781
Long-Term Liabilities	-	-	-	-	-	-	-	-	-
Other Credits									
Section 1011.13 Loan	48,000,000	-	-	-	-	-	-	48,000,000	58,000,000
Unearned Revenue	(7,425)	-	-	149,220	-	-	-	141,795	109,902
Deferred Revenue	-	-	6,741,494	-	-	-	-	6,741,494	7,270,785
Total Liabilities	**73,266,895**	**4,958,796**	**7,161,292**	**582,403**	**47,066**	**16,143,342**	**3,422**	**102,163,215**	**115,371,784**
Fund Balances									
Revenues Over (Under) Expenditures	(33,444,924)	804,923	(71,672,998)	(1,427,281)	-	(1,710,238)	414,651	(107,035,867)	115,010,755
Nonspendable									
Inventories	517,798	-	-	650,116	-	-	-	1,167,914	1,222,006
Restricted									
State Required Carryover	9,077,460	-	-	-	-	-	-	9,077,460	3,482,193
Food Services	-	-	-	11,938,429	-	-	-	11,938,429	14,028,485
Debt Service	-	13,864,339	-	-	-	-	-	13,864,339	12,831,068
Capital Projects	-	-	303,480,407	-	-	-	-	303,480,407	330,630,793
Other Purposes	15,072,849	-	-	-	-	15,354,757	1,247,081	31,674,687	26,261,611
Assigned									
Encumbrances	1,534,954	-	-	-	-	-	-	1,534,954	1,821,549
School and Local Programs	2,156,312	-	-	-	-	-	-	2,156,312	7,707,250
Unassigned	84,382,446	-	-	-	-	-	-	84,382,446	61,603,049
Total Fund Balances	79,296,896	14,669,261	231,807,409	11,161,263	-	13,644,519	1,661,732	352,241,081	574,598,759
Total Liabilities & Fund Balances	**152,563,791**	**19,628,058**	**238,968,701**	**11,743,666**	**47,066**	**29,787,861**	**1,665,154**	**454,404,297**	**689,970,543**

*Fund 49101 - School Internal Funds excluded, will be reported at fiscal year-end. Monthly reports on file with SDMC.

School District of Manatee County, Florida
Statement of Revenues, Expenditures and Changes in Fund Balance (Unaudited)
For Month Ended December 31, 2024

	General Fund	Debt Service Funds	Capital Projects Funds	Food Service Fund	Other Special Revenue Funds*	Internal Service Funds	Trust & Agency Funds	Total December 2024	Total December 2023
REVENUES									
Federal Direct	$ 301,699	$ 480,361	$ -	$ -	$ 1,292,071	$ -	$ 163,304	$ 2,237,434	2,251,132
Federal Through State	1,041,522	-	-	12,353,271	33,336,102	-	-	46,730,895	52,533,422
State	95,562,891	-	4,302,197	149,143	-	-	-	100,014,231	88,957,965
Local	149,515,299	314,763	80,233,100	3,145,958	-	28,788,572	487,896	262,485,589	420,007,349
Total Revenues	246,421,411	795,124	84,535,297	15,648,372	34,628,172	28,788,572	651,199	411,468,148	563,749,868
EXPENDITURES									
Instruction	192,500,662	-	-	-	21,262,276	-	230,227	213,993,165	199,910,765
Student Support Services	12,063,605	-	-	-	2,706,714	-	493	14,770,812	14,579,587
Instructional Media Services	2,790,557	-	-	-	-	-	1,323	2,791,880	2,817,102
Instruction & Curriculum Development	4,684,362	-	-	-	5,520,503	-	2,380	10,207,244	8,391,612
Instructional Staff Training Services	753,694	-	-	-	3,213,508	-	-	3,967,202	4,659,395
Instruction Related Technology	-	-	-	-	119	-	-	119	4,119
School Board	467,133	-	-	-	-	-	-	467,133	513,013
General Administration	1,705,757	-	-	-	1,458,114	-	2,125	3,165,996	2,868,587
School Administration	18,048,938	-	-	-	78,912	-	-	18,127,850	17,170,930
Facilities Acquisition & Construction	3,867,285	-	128,538,379	-	-	-	-	132,405,664	75,176,735
Fiscal Services	1,752,071	-	-	-	46,812	-	-	1,798,883	1,930,269
Food Services	-	-	-	17,076,353	-	-	-	17,076,353	17,605,282
Central Services	8,026,586	-	-	-	38,282	30,498,810	-	38,563,678	40,509,889
Student Transportation	8,927,478	-	-	-	99,136	-	-	9,026,614	8,910,066
Operation of Plant	24,429,096	-	-	-	192,436	-	-	24,621,531	25,635,164
Maintenance of Plant	5,009,903	-	-	-	-	-	-	5,009,903	5,096,768
Administrative Technology Services	4,470,705	-	-	-	-	-	-	4,470,705	4,327,935
Community Services	3,809,315	-	-	-	11,363	-	-	3,820,677	3,377,976
Debt Service	85,052	15,896,811	967,681	-	-	-	-	16,949,544	17,132,101
Total Expenditures	293,392,198	15,896,811	129,506,059	17,076,353	34,628,172	30,498,810	236,548	521,234,953	450,617,297
Excess (Deficiency) of Revenue Over (Under) Expenditures	(46,970,787)	(15,101,687)	(44,970,762)	(1,427,981)	-	(1,710,238)	414,651	(109,766,805)	113,132,571
Other Financing Sources (Uses)									
Other Financing Sources	-	-	2,730,238	700	-	-	-	2,730,938	1,878,184
Other Financing Uses	-	-	-	-	-	-	-	-	-
Transfers In	13,538,882	15,906,610	13,018	-	-	-	-	29,458,510	35,296,503
Transfers Out	(13,018)	-	(29,445,492)	-	-	-	-	(29,458,510)	(35,296,503)
Total Other Financing Sources (Uses)	13,525,864	15,906,610	(26,702,236)	700	-	-	-	2,730,938	1,878,184
Net Change in Fund Balance	(33,444,924)	804,923	(71,672,998)	(1,427,281)	-	(1,710,238)	414,651	(107,035,867)	115,010,755
Fund Balances, Beginning	112,741,820	13,864,339	303,480,407	12,588,545	-	15,354,757	1,247,081	459,276,949	459,588,004
Fund Balances, Ending	$ 79,296,896	$ 14,669,261	$ 231,807,409	$ 11,161,263	$ -	$ 13,644,519	$ 1,661,732	$ 352,241,081	574,598,759

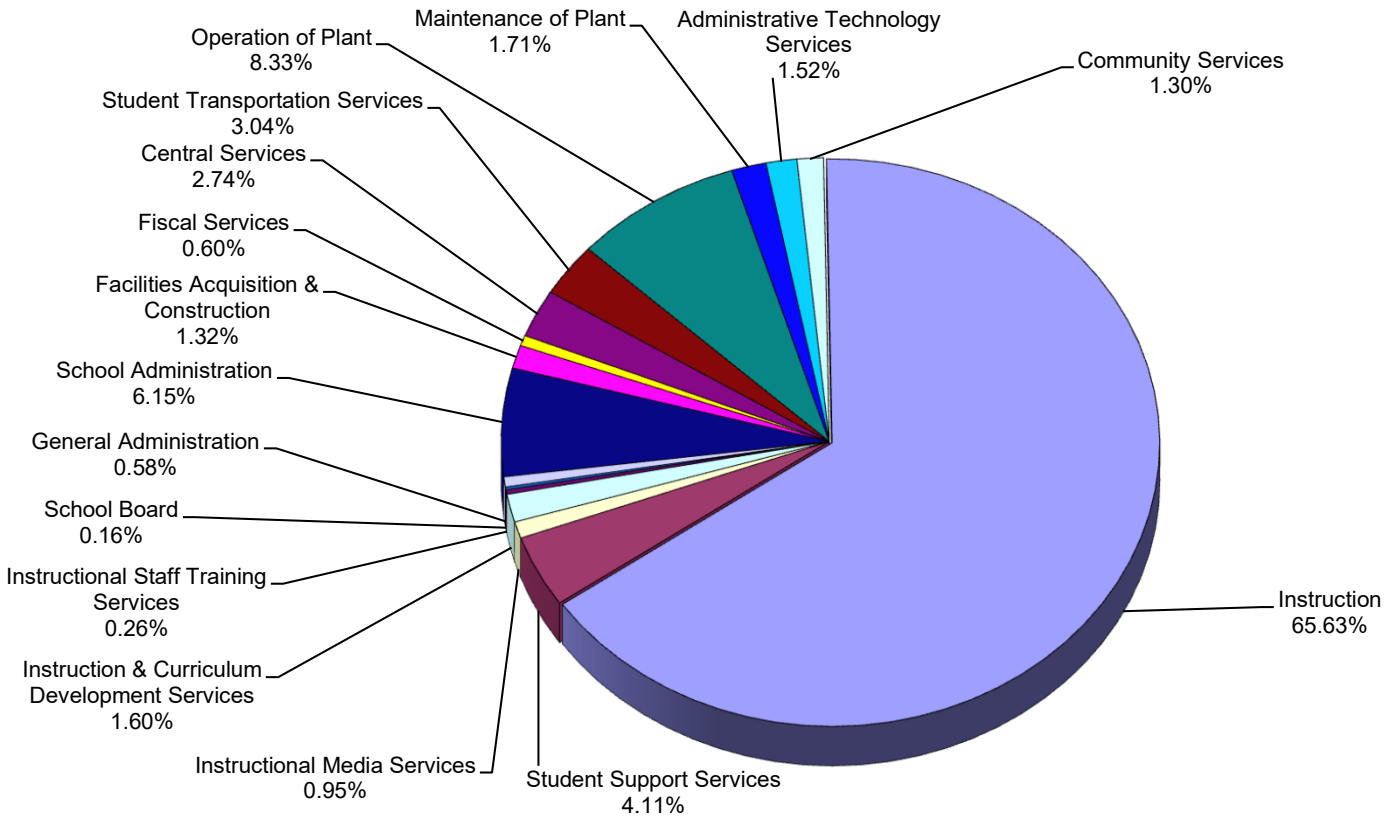
*Fund 49101 - School Internal Funds excluded, will be reported at fiscal year-end. Monthly reports on file with SDMC.


Expenditures by Function - All Funds
Food Services 3.28%
Central Services 7.40%
Fiscal Services 0.35%
Student Transportation 1.73%
Operation of Plant 4.72%
Maintenance of Plant 0.96%
Administrative Technology Services 0.86%
Facilities Acquisition & Construction 25.40%
Community Services 0.73%
School Administration 3.48%
Debt Service 3.25%
General Administration 0.61%
School Board 0.09%
Instruction Related Technology 0.00%
Instruction 41.06%
Instructional Staff Training Services 0.76%
Instruction & Curriculum Development 1.96%
Instructional Media Services 0.54%
Student Support Services 2.83%
Instruction
Student Support Services
Instructional Media Services
Instruction & Curriculum Development
Instructional Staff Training Services
Instruction Related Technology
School Board
General Administration
School Administration
Facilities Acquisition & Construction
Fiscal Services
Food Services
Central Services
Student Transportation
Operation of Plant
Maintenance of Plant
Administrative Technology Services
Community Services
Debt Service

School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
General Fund
For Month Ending December 31, 2024

	Original Budget	Current Budget	YTD Actual	Variance with Current Budget Positive (Negative)	% of YTD Actual to Current Budget	YTD Actual December 2023
REVENUES						
Federal Direct:						
Reserve Officers Training Corps (ROTC)	$ 720,000	720,000	$ 300,919	$ (419,081)	42%	284,091
Miscellaneous Federal Direct	3,584	2,174,980	780	(2,174,200)	0%	4,615
Total Federal Direct	723,584	2,894,980	301,699	(2,593,281)	10%	288,706
Federal Through State:						
Vocational Education Act	-	22,972	11,249	(11,723)	49%	4,928
Medicaid	905,000	905,000	184,068	(720,932)	20%	359,598
Individuals with Disabilities	115,000	115,794	75,028	(40,766)	65%	156,236
Educational Stabilization K-12	-	-	-	-		-
Educational Stabilization Workforce	-	-	-	-		-
Educational Stabilization VPK	-	-	-	-		-
Miscellaneous Federal Through State	-	1,531,270	771,177	(760,093)	50%	967,738
Total Federal Through State	1,020,000	2,575,036	1,041,522	(1,533,514)	40%	1,488,500
State:						
Florida Education Finance Program (FEFP)	118,431,370	118,876,445	59,382,180	(59,494,265)	50%	53,620,146
Workforce Development	10,347,179	10,347,179	5,173,584	(5,173,595)	50%	5,072,148
Workforce Education Performance Incentive	600,000	657,750	351,822	(305,928)	53%	335,852
CO&DS Withheld for Administrative Expenditures	31,200	31,200	-	(31,200)	0%	-
State License Tax	360,000	360,000	189,431	(170,569)	53%	188,059
Discretionary Lottery	-	-	-	-		-
Categorical Programs:						
Class Size Reduction Operating Funds	50,400,319	50,400,319	25,200,162	(25,200,157)	50%	24,516,828
Florida School Recognition Funds	-	3,176,777	3,176,777	-	100%	-
Voluntary Prekindergarten Program	2,256,570	2,256,570	1,081,802	(1,174,768)	48%	1,072,697
Other Miscellaneous State Revenue	51,520	882,500	1,007,133	124,632	114%	627,794
Total State	182,478,158	186,988,740	95,562,891	(91,425,850)	51%	85,433,525
Local:						
Required Local Effort & District Nonvoted Operating Discr	286,869,142	286,869,142	102,779,448	(184,089,694)	36%	253,835,953
District Voted Additional Operating Tax	75,511,751	75,511,751	26,803,513	(48,708,238)	35%	-
Lease Revenue	294,600	329,350	146,403	(182,947)	44%	135,837
Interest on Investments	11,000,000	11,326,827	6,547,359	(4,779,468)	58%	6,292,096
Student and Adult a la Carte	-	-	-	-		-
Catering/Specials	-	-	-	-		-
Net Increase (Decrease) in Fair Value	-	1,976	(153)	(2,129)	-8%	1,039
Gifts, Grants and Bequests	-	2,518	2,518	-	100%	4,602
Vending Sales	-	-	-	-		63
Student Fees:						
Adult Gen Ed Course Fees	140,000	127,900	127,900	-	100%	130,920
Post Secondary Vocational Ed Course Fees	1,960,000	2,241,759	2,241,759	-	100%	1,744,085
Continuing Workforce Education Course Fees	135,000	46,111	46,111	-	100%	46,518
Capital Improvement Fees	184,000	224,463	201,362	(23,101)	90%	163,800
Post Secondary Lab Fees	1,300,000	1,498,285	1,498,285	-	100%	1,254,082
Lifelong Learning Fees	6,000	6,000	1,318	(4,682)	22%	1,442
GED Testing Fees	24,000	24,000	8,131	(15,869)	34%	4,573
Other Student Fees	215,400	833,002	833,002	-	100%	627,100
Other Fees:						
Preschool Program Fees	955,500	955,500	462,070	(493,430)	48%	494,759
School Age Child Care Fees	6,485,000	6,485,000	3,058,345	(3,426,655)	47%	3,243,337
Other Schools, Courses and Classes Fees	17,200	17,200	7,267	(9,933)	42%	10,092
Miscellaneous Local:						
Bus Fees	65,000	65,000	30,797	(34,203)	47%	22,683
Transportation Services Rendered for School Activities	35,000	35,000	13,154	(21,846)	38%	19,040
Sale of Junk	184,000	184,000	50,348	(133,652)	27%	111,346
Receipt of Federal Indirect Cost Rate	1,400,000	1,400,000	1,463,075	63,075	105%	1,448,320
Other Miscellaneous Local Sources	2,509,225	4,029,875	2,098,602	(1,931,273)	52%	1,734,445
Refund of Prior Year's Expenditures	-	-	9,182	9,182		1,765
Collections for Lost, Damaged and Sold Textbooks	-	2,165	2,165	-	100%	35
Receipt of Food Service Indirect Costs	2,000,000	2,000,000	1,083,337	(916,663)	54%	982,448
Total Local	391,290,818	394,216,824	149,515,299	(244,701,525)	38%	272,310,381
Total Revenues	575,512,560	586,675,581	246,421,411	(340,254,170)	42%	359,521,112
Expenditures (by Function)						
Current:						
Instruction	436,533,273	440,130,459	192,500,662	247,629,797	44%	177,163,298
Student Support Services	30,119,211	29,123,350	12,063,605	17,059,744	41%	10,608,314
Instructional Media Services	5,750,308	5,762,149	2,790,557	2,971,592	48%	2,763,724
Instruction & Curriculum Development Services	9,038,935	9,740,331	4,684,362	5,055,969	48%	4,115,540
Instructional Staff Training Services	2,017,134	2,308,950	753,694	1,555,256	33%	707,493
Instruction-Related Technology	147	147	-	147	0%	-
School Board	1,630,123	1,720,673	467,133	1,253,541	27%	512,013
General Administration	4,440,064	4,446,540	1,705,757	2,740,782	38%	1,410,684
School Administration	38,952,677	38,639,171	18,048,938	20,590,233	47%	16,828,022
Facilities Acquisition & Construction	9,185,506	11,606,646	3,867,285	7,739,361	33%	2,811,674
Fiscal Services	3,881,577	3,838,121	1,752,071	2,086,051	46%	1,793,271
Food Services	-	-	-	-		-
Central Services	16,646,461	18,247,719	8,026,586	10,221,133	44%	7,587,871
Student Transportation Services	21,243,010	21,499,722	8,927,478	12,572,244	42%	8,618,910
Operation of Plant	53,906,399	52,005,515	24,429,096	27,576,419	47%	25,197,604
Maintenance of Plant	12,340,728	12,792,232	5,009,903	7,782,329	39%	4,991,929
Administrative Technology Services	9,114,384	11,145,909	4,470,705	6,675,204	40%	4,139,915
Community Services	6,944,106	7,861,796	3,809,315	4,052,482	48%	3,372,127
Debt Service	655,377	822,150	85,052	737,098	10%	36,000
Total Expenditures	662,399,420	671,691,579	293,392,198	378,299,381	44%	272,658,389
Excess (Deficiency) of Revenues Over (Under) Expenditures	(86,886,860)	(85,015,998)	(46,970,787)	38,045,211		86,862,723
OTHER FINANCING SOURCES (USES)						
Other Loss Recovery	-	-	-	-		-
Transfers In:						
From Capital Project Funds	24,916,839	25,047,819	13,538,882	(11,508,937)	54%	17,298,503
From Special Revenue Funds	-	13,346	-	(13,346)	0%	1,314,596
Transfers Out:						
To Capital Project Funds	-	(875,508)	(13,018)	(862,490)	1%	-
To Internal Service Funds		-	-	-		-
Total Other Financing Sources (Uses)	24,916,839	24,185,658	13,525,864	(11,522,283)	56%	18,613,099
Net Change in Fund Balance	(61,970,021)	(60,830,341)	(33,444,924)	27,385,417		105,475,822
Fund Balance, Beginning	112,741,820	112,741,820	112,741,820	-		85,961,974
Nonspendable	517,798	517,798		-		-
Restricted	1,009,672	1,009,672		-		-
Assigned	-	-		-		-
Unassigned	49,244,329	50,384,009		-		
Fund Balance, Ending	$ 50,771,799	51,911,479	$ 79,296,896	$ 27,385,417		191,437,796

Expenditures by Function - General Fund



Instruction	Student Support Services	Instructional Media Services
Instruction & Curriculum Development Services	Instructional Staff Training Services	Instruction-Related Technology
School Board	General Administration	School Administration
Facilities Acquisition & Construction	Fiscal Services	Food Services
Central Services	Student Transportation Services	Operation of Plant
Maintenance of Plant	Administrative Technology Services	Community Services

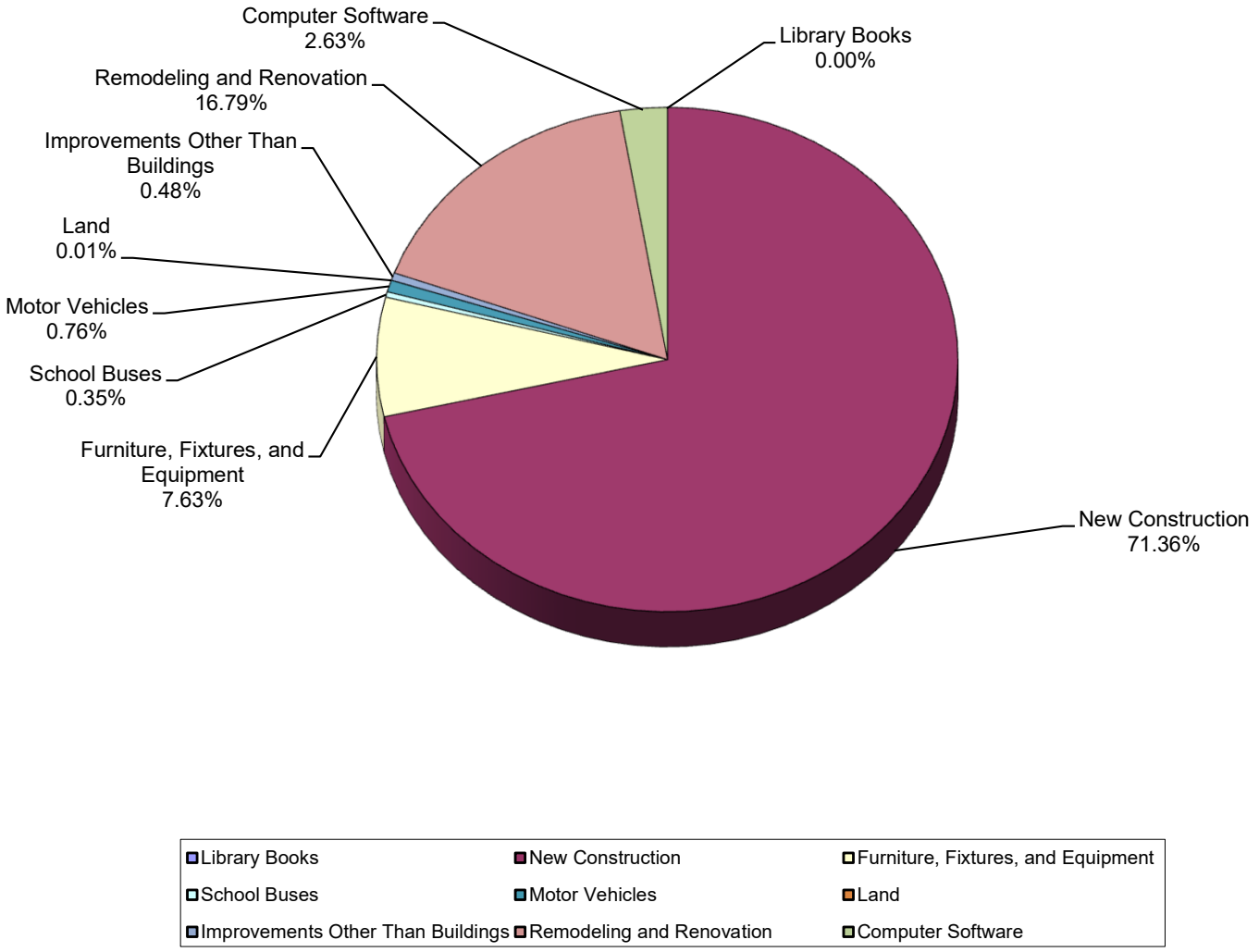
School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Debt Service Funds
For Month Ended December 31, 2024

	Original Budget	Current Budget	YTD Actuals	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual December 2023
REVENUES						
Federal Direct:						
Miscellaneous Federal Direct	$ 1,005,960	$ 1,005,960	$ 480,361	$ (525,599)	48%	474,310
Total Federal Direct	1,005,960	1,005,960	480,361	(525,599)		474,310
State:						
CO&DS Withheld for Bonds	339,800	339,800	-	(339,800)	0%	-
SBE/COBI Bond Interest	-	-	-	-		-
Total State	339,800	339,800	-	(339,800)	0%	-
Local:						
Interest on Investments	275,000	424,111	279,652	(144,459)	66%	265,202
Net Increase (Decrease) in the Fair Value	-	(109,345)	35,111	144,457	-32%	11,411
Total Local	275,000	314,765	314,763	(2)	100%	276,613
Total Revenues	1,620,760	1,660,525	795,124	(865,401)	48%	750,923
EXPENDITURES						
Current:						
Redemption of Principal	20,034,323	20,034,323	8,175,000	11,859,323	41%	7,785,000
Interest	15,289,128	15,289,128	7,714,776	7,574,351	50%	8,839,065
Dues and Fees	16,360	16,360	7,035	9,325	43%	7,311
Other Debt Service	-	-	-	-		-
Total Debt Service	35,339,811	35,339,811	15,896,811	19,443,000	45%	16,631,376
Total Expenditures	35,339,811	35,339,811	15,896,811	19,443,000	45%	16,631,376
Excess (Deficiency) of Revenues						
Over (Under) Expenditures	(33,719,051)	(33,679,285)	(15,101,687)	18,577,598		(15,880,453)
OTHER FINANCING SOURCES (USES)						
Transfers In:						
From Capital Project Funds	33,994,051	33,994,051	15,906,610	(18,087,441)	47%	16,683,404
Other Financing Sources						
Fair Value of Refunding Bonds	-	-	-	-		-
Premium on Refunding Bonds	-	-	-	-		-
Other Financing Sources	-	-	-	-		-
Total Transfers In & Other Financing Sources	33,994,051	33,994,051	15,906,610	(18,087,441)		16,683,404
Total Other Financing Sources (Uses)	33,994,051	33,994,051	15,906,610	(18,087,441)	47%	16,683,404
Net Change in Fund Balances	275,000	314,765	804,923	490,157		802,951
Fund Balances, Beginning	13,864,339	13,864,339	13,864,339	-		12,831,068
Fund Balances, Ending	$ 14,139,339	$ 14,179,104	$ 14,669,261	$ 490,157		13,634,019

School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Capital Project Funds
For Month Ended December 31, 2024

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual December 2023
REVENUES						
State:						
CO&DS Distributed	$ 1,712,268	$ 1,771,556	$ -	$ 1,771,556	0%	-
Interest on CO&DS	55,566	55,566	-	55,566	0%	-
Public Education Capital Outlay PECO	3,748,001	3,748,001	748,001	3,000,000	20%	-
Charter School Cap Outlay PECO	6,745,480	6,745,480	2,818,605	3,926,875	42%	2,321,557
Other Miscellaneous State Revenue	4,341,987	4,472,372	735,591	3,736,781	16%	1,048,011
Total State Sources	16,603,303	16,792,975	4,302,197	12,490,778	26%	3,369,568
Local:						
District Capital Taxes	113,267,626	113,267,626	40,669,799	72,597,827	36%	77,370,470
Local Sales Tax	53,756,695	53,756,695	17,959,349	35,797,346	33%	18,093,160
Interest on Investments	6,382,709	6,682,709	3,649,116	3,033,593	55%	6,205,328
Other Miscellaneous Local Sources	79,875	79,875	18,028	61,847	23%	828,278
Impact Fees	32,650,000	32,650,000	17,936,808	14,713,192	55%	16,633,941
Refund of Prior Year Expense	-	-	-	-		-
Total Local Sources	206,136,905	206,436,905	80,233,100	126,203,805	39%	119,131,177
Total Revenues	222,740,208	223,229,880	84,535,297	138,694,583	38%	122,500,746
EXPENDITURES						
Capital Outlay:						
Library Books	-	-	-	-		-
Audio Visual Materials	-	-	-	-		-
Buildings and Fixed Equipment	364,905,398	359,024,466	91,722,904	267,301,562	26%	42,017,561
Furniture, Fixtures, and Equipment	16,324,706	23,638,056	9,801,055	13,837,001	41%	10,059,445
School Buses	2,691,705	2,691,705	447,513	2,244,192	17%	341,967
Motor Vehicles	634,686	998,264	973,408	24,856	98%	311,949
Land	5,000,000	5,000,000	10,000	4,990,000	0%	-
Improvements Other Than Buildings	6,212,701	7,363,101	620,660	6,742,441	8%	2,148,023
Remodeling and Renovation	79,024,468	84,968,468	21,583,452	63,385,016	25%	13,488,177
Computer Software	4,112,187	4,078,006	3,379,386	698,619	83%	3,079,275
Total Capital Outlay	478,905,851	487,762,065	128,538,379	359,223,687	26%	71,446,398
Other Expenses:						
Charter School Capital Outlay 1.5 M	5,329,781	5,329,781	-	5,329,781	0%	-
Charter School Capital Outlay Sales Tax	201,761	291,258	-	291,258	0%	904,662
Total Other Expenses	5,531,542	5,621,039	-	5,621,039		904,662
Debt Service:						
Redemption of Principal	1,819,333	1,870,749	899,016	971,733	48%	447,267
Interest	-	68,665	68,665	-	100%	17,458
Dues and Fees	-	6,607	-	6,607	0%	-
Total Debt Service	1,819,333	1,946,021	967,681	978,340	50%	464,725
Total Expenditures	486,256,726	495,329,125	129,506,059	365,823,065	26%	72,815,785
Excess (Deficiency) of Revenues Over (Under) Expenditures	(263,516,518)	(272,099,244)	(44,970,762)	227,128,482		49,684,960
OTHER FINANCING SOURCES (USES)						
Loans	-	-	-	-		-
Lease Agreements and SBITAs	401,797	2,170,507	2,170,507	-		-
Insurance Loss Recovery	-	2,916,864	559,730	2,357,134	19%	-
Certificates of Participation Issued	140,000,000	140,000,000	-	140,000,000	0%	-
Premiums on Certificates of Participation Issued	-	-	-	-		-
Proceeds of Lease-Purchase Agreements	-	-	-	-		1,878,184
Transfers In:						
From General Fund	-	875,508	13,018	862,490	1%	-
Transfers Out:						
To General Fund	(24,916,840)	(25,047,819)	(13,538,882)	(11,508,937)	54%	(17,298,503)
To Debt Service	(33,994,051)	(33,994,051)	(15,906,610)	(18,087,441)	47%	(16,683,404)
Total Transfers	(58,910,890)	(59,041,870)	(29,445,492)	(29,596,379)		(33,981,907)
Total Other Financing Sources (Uses)	81,490,906	86,921,009	(26,702,236)	(113,623,245)	-31%	(32,103,723)
Net Change in Fund Balances	(182,025,611)	(185,178,235)	(71,672,998)	113,505,237		17,581,238
Fund Balances, Beginning	303,480,407	303,480,407	303,480,407	-		330,630,793
Fund Balances, Ending	$ 121,454,796	$ 118,302,172	$ 231,807,409	$ 113,505,237		348,212,030

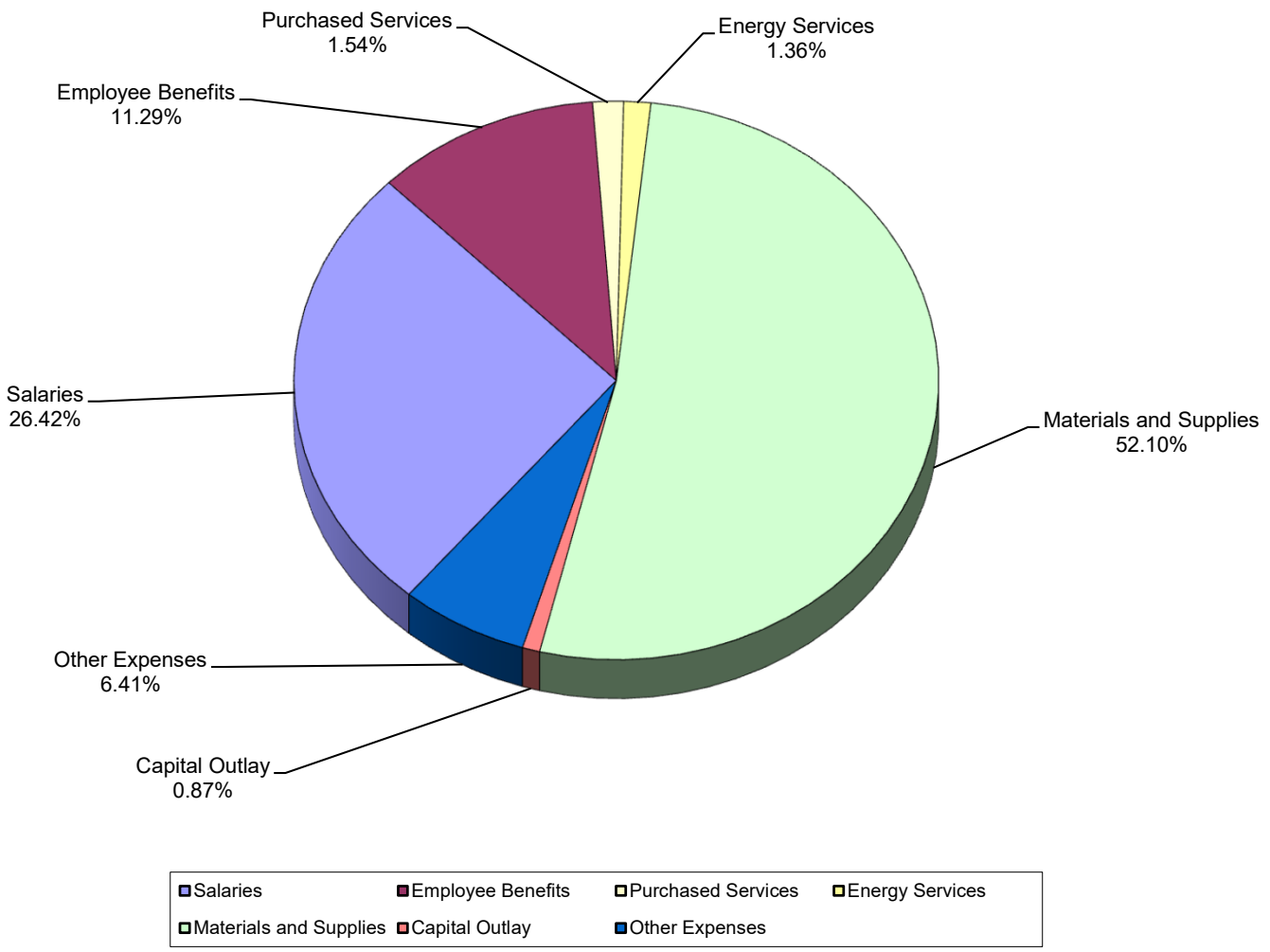
Expenditures by Object - Capital Projects Funds



School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Food Service Funds
For Month Ended December 31, 2024

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual December 2023
REVENUES						
Federal Through State:						
Fresh Fruit & Vegetables	$ -	$ -	28,662	$ (28,662)		-
School Lunch Reimbursement	18,026,000	18,026,000	8,524,980	9,501,020	47%	8,199,857
School Breakfast Reimbursement	6,814,900	6,352,400	3,116,387	3,236,013	49%	3,009,878
After-School Snack Reimbursement	135,725	135,725	89,997	45,728	66%	54,927
Child Care Food Program	1,262,525	1,262,525	545,896	716,629	43%	584,446
USDA Donated Commodities	2,213,190	2,213,190	-	2,213,190	0%	-
Cash n Lieu of Donated	80,000	80,000	36,968	43,032	46%	40,699
Summer Food Service Program	-	-	-	-		-
Other Food Service Revenue	-	37,250	10,382	26,868	28%	1,134,782
Total Federal Through State	28,532,340	28,107,090	12,353,271	15,753,819	44%	13,024,589
State:						
School Breakfast Supplement	150,000	150,000	71,304	78,696	48%	72,507
School Lunch Supplement	170,000	170,000	77,839	92,161	46%	82,365
Other Miscellaneous State	-	-	-	-		-
Total State	320,000	320,000	149,143	170,857	47%	154,872
Local:						
Interest on Investments	420,000	420,000	100,740	319,260	24%	177,980
Student Lunches	4,400,000	4,400,000	1,872,581	2,527,419	43%	1,871,372
Student Breakfasts	-	-	-	-		26,807
Adult Breakfast/Lunch	190,000	190,000	46,651	143,349	25%	79,862
Student/Adult Ala Carte	2,400,000	2,400,000	1,033,225	1,366,775	43%	1,053,847
Catering/Special	46,000	46,000	20,184	25,816	44%	11,147
Other Food Sales	-	-	-	-		68
Vending Sales	-	-	-	-		-
Cash Over/(Short)	-	-	(233)	233		165
Sale of Junk	-	-	1,875	(1,875)		-
Other Miscellaneous Local Sources	150,000	150,000	70,935	79,065	47%	73,329
Refund of Prior Year Expense	-	-	-	-		-
Total Local	7,606,000	7,606,000	3,145,958	4,460,042	41%	3,294,577
Total Revenues	36,458,340	36,033,090	15,648,372	20,384,718	43%	16,474,038
EXPENDITURES						
Current:						
Salaries	9,602,000	9,602,000	4,510,787	5,091,213	47%	4,594,648
Employee Benefits	3,701,161	3,701,161	1,928,639	1,772,522	52%	1,737,059
Purchased Services	865,243	872,765	263,337	609,428	30%	337,426
Energy Services	650,000	650,000	231,647	418,353	36%	296,000
Materials and Supplies	20,481,050	20,796,796	8,897,393	11,899,403	43%	9,011,245
Capital Outlay	940,000	940,000	149,414	790,586	16%	331,326
Other Expenses	1,821,000	1,822,336	1,095,137	727,199	60%	992,648
Total Food Service	38,060,454	38,385,058	17,076,353	21,308,705	44%	17,300,352
Total Expenditures	38,060,454	38,385,058	17,076,353	21,308,705	44%	17,300,352
Excess (Deficiency) of Revenues Over (Under) Expenditures	(1,602,114)	(2,351,968)	(1,427,981)	(923,986)		(826,314)
OTHER FINANCING SOURCES (USES)						
Other Loss Recovery	-	700	700	-	100%	-
Transfers Out:						
To General Fund	-	(13,346)	-	(13,346)	0%	-
	-	-	-	-		-
Total Other Financing Sources (Uses)	-	(12,646)	700	(13,346)		-
Net Change in Fund Balance	(1,602,114)	(2,364,614)	(1,427,281)	(937,332)		(826,314)
Fund Balance, Beginning	12,588,545	12,588,545	12,588,545	-		14,607,124
Fund Balance, Ending	$ 10,986,431	$ 10,223,931	11,161,263	$ (937,332)		13,780,810

Expenditures by Object - Food Service Fund

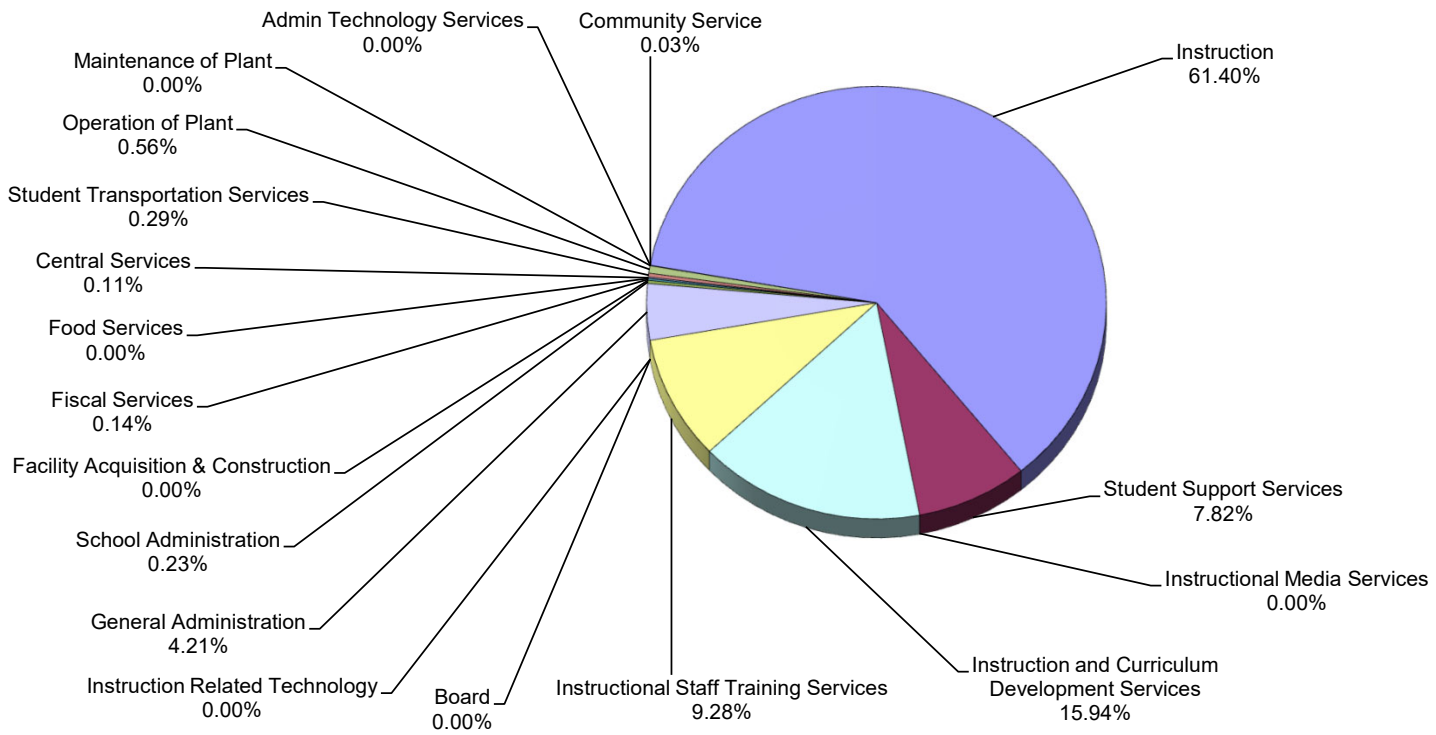


School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Other Special Revenue Funds*
For Month Ended December 31, 2024

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual December 2023
REVENUES						
Federal Direct:						
Other Federal Direct	$ -	$ -	$ -	$ -		-
Pell	-	1,138,754	1,122,798	15,957	99%	973,781
Miscellaneous Federal Direct	-	305,994	169,273	136,721	55%	392,857
Total Federal Direct	-	1,444,748	1,292,071	152,678	89%	1,366,638
Federal Through State:						
Career and Technical Education	-	707,671	310,694	396,977	44%	181,650
Teacher/Principal Training & Recruiting	2,256,044	2,241,601	968,873	1,272,728	43%	773,391
Adult Migrant Education	-	237,195	149,773	87,422	63%	147,867
Eng Lit and Civics Education	-	117,283	75,392	41,891	64%	58,722
Individuals with Disabilities Education Act	19,190,477	19,308,238	6,912,976	12,395,262	36%	5,523,845
Elementary and Secondary Education Act Title I	13,503,107	17,789,922	8,045,392	9,744,529	45%	6,985,695
Language Instruction Title III	-	1,050,443	695,083	355,360	66%	508,263
Adult General Education	-	742,252	367,244	375,008	49%	416,333
21st Century Schools - Title IV	-	1,375,870	527,537	848,333	38%	533,304
Educational Stabilization Funds - K-12	-	-	14,908,911	(14,908,911)		22,362,670
Educational Stabilization Funds - Workforce		-	(529)	529		182,967
Educational Stabilization Funds - VPK		-	-	-		86,748
Other Federal Through State	-	2,070,837	374,757	1,696,079	18%	259,877
Total Federal Through State	34,949,628	45,641,311	33,336,102	12,305,209	73%	38,021,332
Total Revenues	34,949,628	47,086,060	34,628,172	12,457,887	74%	39,387,970
EXPENDITURES						
Current:						
Instruction	16,943,101	23,734,070	21,262,276	2,471,794	90%	22,365,701
Student Support Services	1,188,789	3,547,961	2,706,714	841,247	76%	3,964,026
Instructional Media Services	-	-	-	-		52,000
Instruction and Curriculum Development Services	10,700,171	12,351,721	5,520,503	6,831,218	45%	4,276,072
Instructional Staff Training Services	4,626,843	5,104,784	3,213,508	1,891,276	63%	3,951,902
Board	-	-	-	-		1,000
Instruction Related Technology	2,456	23,468	119	23,349	1%	4,119
General Administration	1,347,066	1,696,705	1,458,114	238,591	86%	1,457,903
School Administration	-	414,459	78,912	335,547	19%	342,908
Facility Acquisition & Construction	-	-	-	-		14,000
Fiscal Services	-	(93,077)	46,812	(139,889)	-50%	136,998
Food Services	-	(3,716)	-	(3,716)	0%	304,930
Central Services	77,000	(9,196)	38,282	(47,478)	-416%	174,390
Student Transportation Services	64,203	231,242	99,136	132,106	43%	291,156
Operation of Plant	-	78,063	192,436	(114,372)	247%	437,560
Maintenance of Plant	-	-	-	-		104,839
Admin Technology Services	-	(1,578)	-	(1,578)	0%	188,020
Community Services	-	11,155	11,363	(208)	102%	5,850
Total Expenditures	34,949,628	47,086,060	34,628,172	12,457,887	74%	38,073,374
Excess (Deficiency) of Revenues Over (Under) Expenditures	(0)	-	-	-		1,314,596
OTHER FINANCING SOURCES (USES)						
Transfers Out:						
To General Fund	-	-	-	-		(1,314,596)
To Internal Service Fund	-	-	-	-		-
Total Other Financing Sources (Uses)	-	-	-	-		(1,314,596)
Net Change in Fund Balance	(0)	(0)	-	(0)		(0)
Fund Balance, Beginning	-	-	-	-		-
Fund Balance, Ending	$ (0)	$ (0)	$ -	$ (0)		(0)

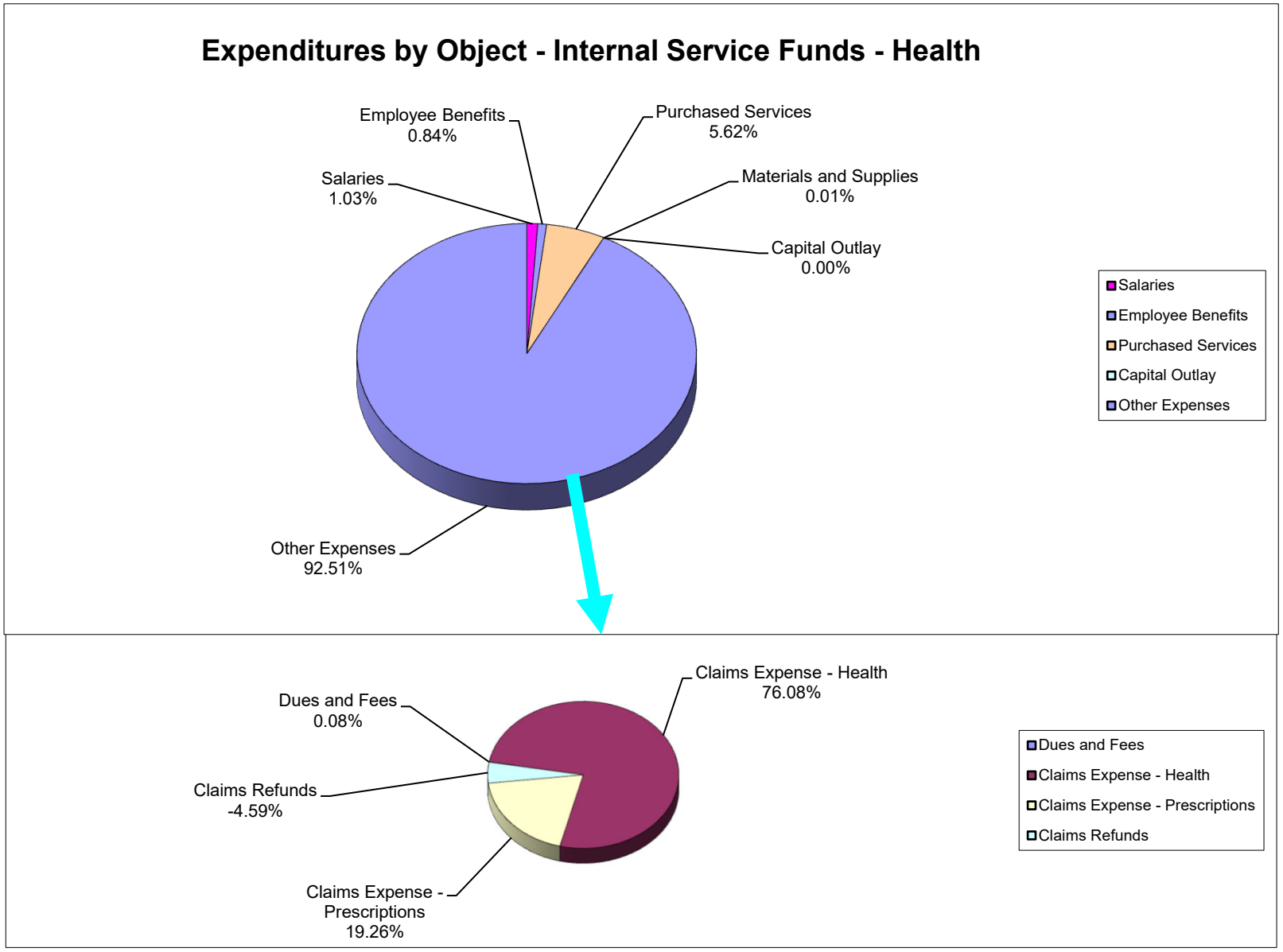
*Fund 49101 - School Internal Funds excluded, will be reported at fiscal year-end. Monthly reports on file with SDMC.
*The Special Revenue Fund Report does not reflect Current Budget for grants that cross fiscal years.

Expenditures by Function - Other Special Revenue Funds



School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Internal Service Funds - Health
For Month Ended December 31, 2024

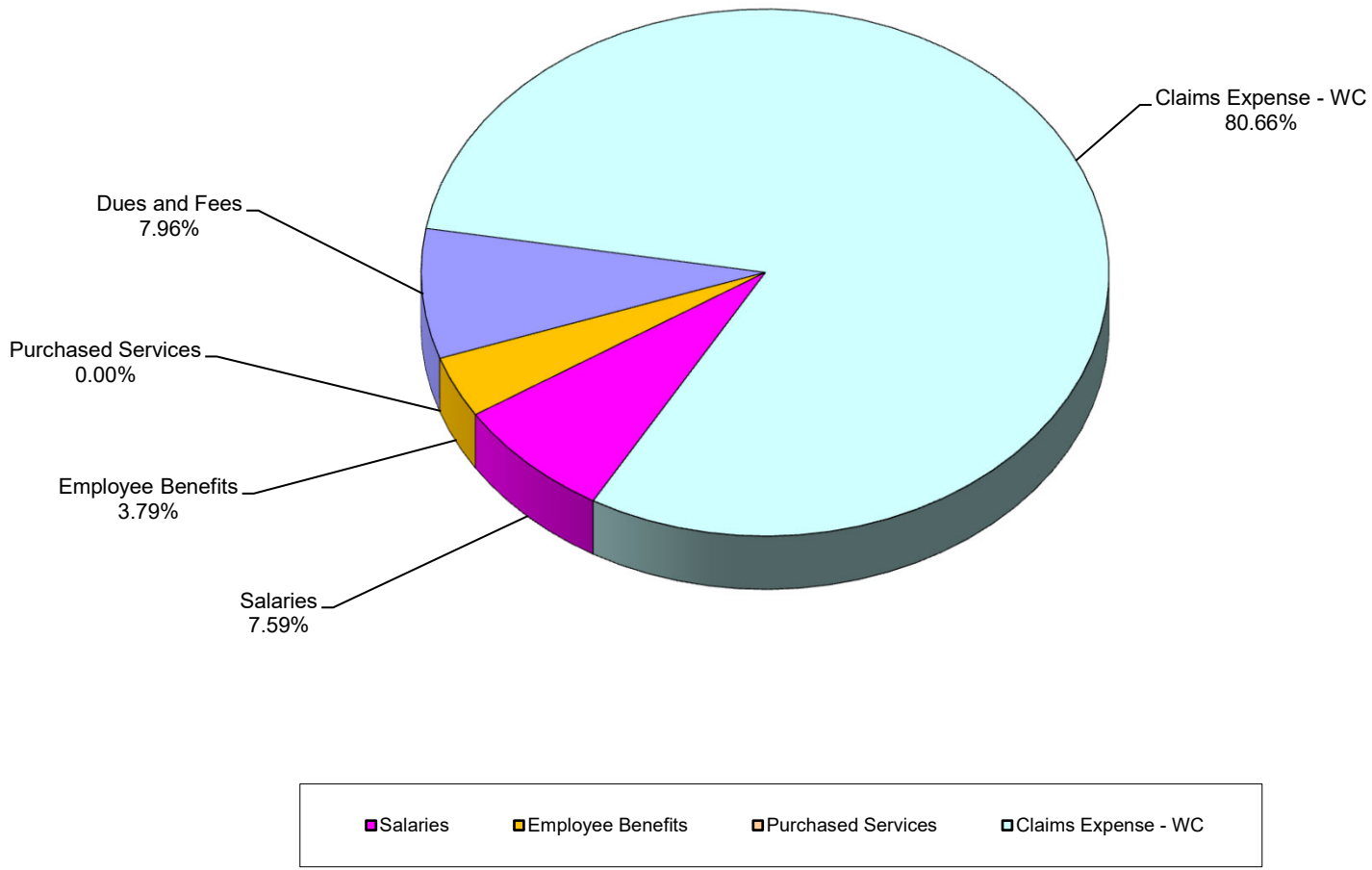
	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual December 2023
REVENUES						
Operating Revenues:						
Premium - Employer	$ 43,648,050	$ 43,648,050	$ 19,502,263	$ 24,145,787	45%	16,006,973
Premium - Employee	14,016,875	14,016,875	6,331,124	7,685,751	45%	5,528,685
Premium - Retiree	1,350,000	1,350,000	554,504	795,496	41%	678,328
Premium - Leave/COBRA	390,000	390,000	183,655	206,345	47%	213,631
Miscellaneous Local Revenue	-	-	-	-		-
Refund of Prior Year Expenditure	-	(120,984)	(120,984)	-	100%	-
Total Operating Revenues	59,404,925	59,283,941	26,450,562	32,833,380	45%	22,427,617
Total Revenues	59,404,925	59,283,941	26,450,562	32,833,380	45%	22,427,617
EXPENDITURES						
Operating Expenditures:						
Salaries	576,357	576,401	301,918	274,483	52%	308,444
Employee Benefits	553,471	553,471	245,290	308,181	44%	293,280
Purchased Services	3,037,433	3,697,433	1,641,178	2,056,255	44%	1,502,100
Materials and Supplies	2,500	2,500	1,625	875	65%	902
Capital Outlay	-	-	-	-		-
Other Expenses:						
Dues and Fees	22,506	22,506	22,506	-	100%	21,505
Subs for ATD	-	-	-	-		-
Claims Expense - Health	46,675,594	47,179,442	22,641,471	24,537,972	48%	24,236,617
Claims Expense - Prescriptions	10,901,000	11,184,375	5,731,854	5,452,521	51%	5,176,648
E&O Claims	-	-	-	-		-
Claims Refunds - Health	-	(951,721)	(749,399)	(202,322)	79%	-
Claims Refunds - Prescriptions	-	(616,531)	(616,531)	-	100%	(710,414)
Total Other Expenses	57,599,100	56,818,071	27,029,901	29,788,170	48%	28,724,356
.						
Total Expenditures	61,768,861	61,647,877	29,219,913	32,427,964	47%	30,829,082
Operating Income (Loss)	(2,363,936)	(2,363,936)	(2,769,351)	(405,415)		(8,401,465)
Transfers In:						
From General Fund	-	-	-			-
From Special Revenue	-	-	-	-		-
Total Transfers		-	-			-
Change in Net Position	(2,363,936)	(2,363,936)	(2,769,351)	(405,415)		(8,401,465)
Net Position, Beginning	13,363,719	13,363,719	13,363,719	-		12,870,340
Net Position, Ending	$ 10,999,783	$ 10,999,783	10,594,368	(405,415)		4,468,875


Expenditures by Object - Internal Service Funds - Health
Employee Benefits
0.84%
Purchased Services
5.62%
Salaries
1.03%
Materials and Supplies
0.01%
Capital Outlay
0.00%
Other Expenses
92.51%
Salaries
Employee Benefits
Purchased Services
Capital Outlay
Other Expenses
Claims Expense - Health
76.08%
Dues and Fees
0.08%
Claims Refunds
-4.59%
Claims Expense -
Prescriptions
19.26%
Dues and Fees
Claims Expense - Health
Claims Expense - Prescriptions
Claims Refunds

School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Internal Service Funds - Workers Compensation
For Month Ended December 31, 2024

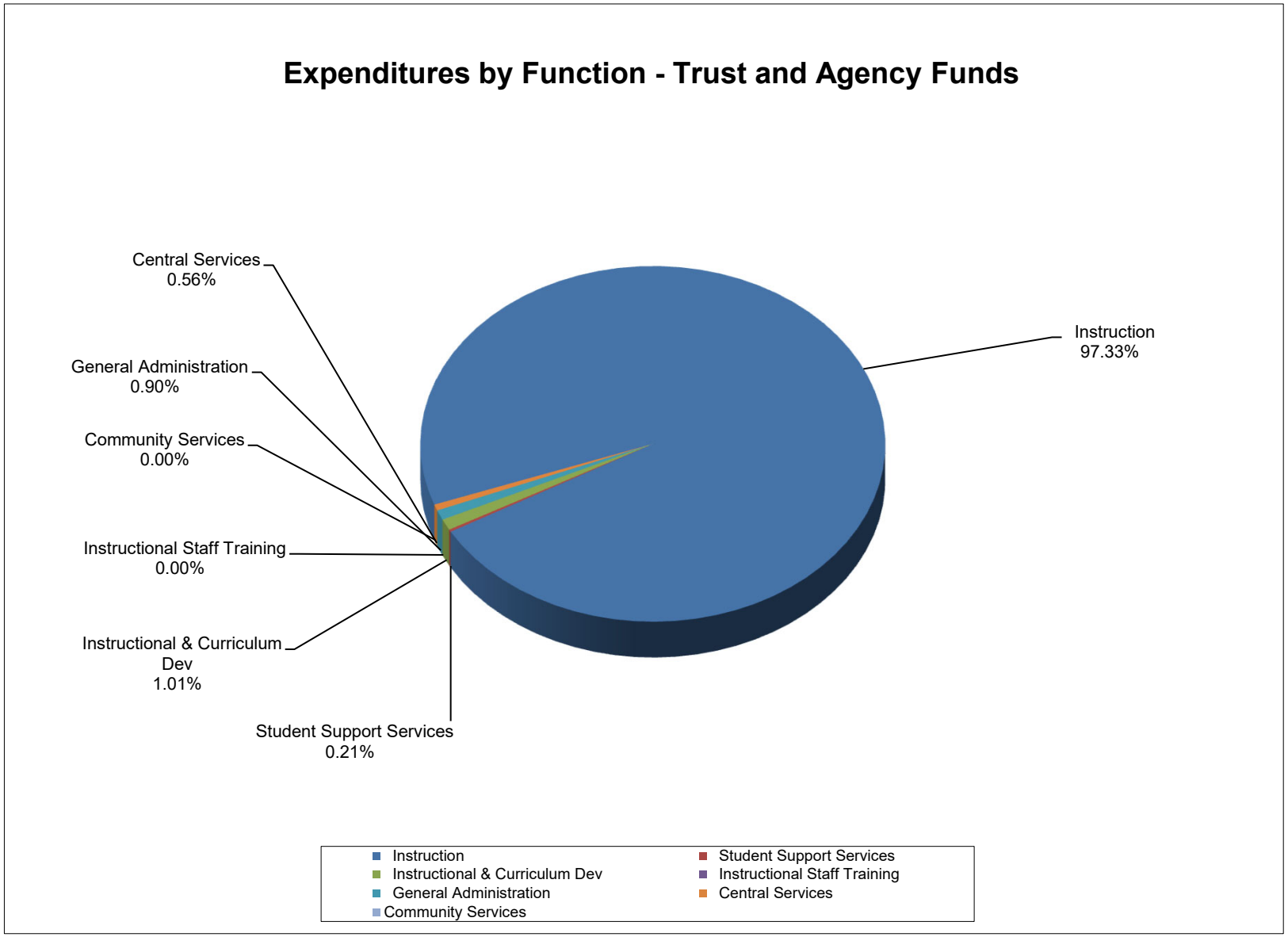
	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual December 2023
REVENUES						
Operating Revenues:						
Premium - Employer	$ 4,600,000	$ 4,600,000	$ 2,338,010	$ 2,261,990	51%	1,951,136
Total Operating Revenues	4,600,000	4,600,000	2,338,010	2,261,990	51%	1,951,136
Total Revenues	4,600,000	4,600,000	2,338,010	2,261,990	51%	1,951,136
EXPENDITURES						
Operating Expenditures:						
Salaries	184,035	184,035	97,093	86,942	53%	94,515
Employee Benefits	72,896	72,896	48,418	24,478	66%	46,375
Purchased Services	-	-	-	-		-
Other Expenses:						
Dues and Fees	388,293	388,173	101,841	286,331	26%	135,998
Claims Expense - Workers' Comp	3,560,212	3,560,332	1,034,742	2,525,590	29%	1,646,498
Claims Refund	-	-	(3,197)	3,197		(4,839)
Total Other Expenses	3,948,505	3,948,505	1,133,386	2,815,118	29%	1,777,657
Total Expenditures	4,205,435	4,205,435	1,278,897	2,926,538	30%	1,918,547
Operating Income (Loss)	394,565	394,565	1,059,113	664,549		32,589
Change in Net Position	394,565	394,565	1,059,113	664,549		32,589
Net Position, Beginning	1,611,743	1,991,038	1,991,038	-		1,565,045
Net Position, Ending	$ 2,006,308	$ 2,385,603	$ 3,050,152	$ 664,549		1,597,634

Expenditures by Object - Internal Service Funds
Workers Compensation



School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Trust and Agency Funds
For Month Ended December 31, 2024

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual December 2023
REVENUES						
Miscellaneous Federal Direct:						
Federal Direct	$ 229,161	$ 229,161	$ 163,304	$ 65,857	71%	121,477
Total Federal Direct	229,161	229,161	163,304	65,857	71%	121,477
Local:						
Gifts, Grants, & Bequests	-	25,035	25,035	-	100%	8,756
Financial Aid Fees	260,000	402,726	402,726	-	100%	337,600
Other Student Fees	-	-	-	-		-
Other Miscellaneous Local Sources	320,124	320,124	60,134	259,990	19%	269,492
Total Local	580,124	747,885	487,896	259,990	65%	615,848
Total Revenues	809,285	977,046	651,199	325,847	67%	737,326
EXPENDITURES						
Instruction	2,005,374	2,168,100	230,227	1,937,873	11%	381,766
Student Support Services	1,580	4,390	493	3,897	11%	7,247
Instructional & Curriculum Dev	25,428	17,928	2,380	15,548	13%	-
Instructional Staff Training	-	-	-	-		-
General Administration	13,839	15,964	2,125	13,839	13%	-
Food Service	-	100	-	100	0%	-
Central Services	6,374	6,374	1,323	5,051	21%	1,378
Operation of Plant	270	270	-	270	0%	-
Admin. Technology Services	-	-	-	-		-
Community Services	3,500	11,000	-	11,000	0%	-
Total Expenditures	2,056,365	2,224,127	236,548	1,987,578	11%	390,391
Change in Net Position	(1,247,081)	(1,247,081)	414,651	1,661,732		346,935
Net Position, Beginning	1,247,081	1,247,081	1,247,081	-		1,121,660
Net Position, Ending	$ 0	$ 0	$ 1,661,732	$ 1,661,732		1,468,595


Expenditures by Function - Trust and Agency Funds
Central Services
0.56%
General Administration
0.90%
Community Services
0.00%
Instructional Staff Training
0.00%
Instructional & Curriculum
Dev
1.01%
Student Support Services
0.21%
Instruction
97.33%
Instruction
Instructional & Curriculum Dev
General Administration
Community Services
Student Support Services
Instructional Staff Training
Central Services

AGENDA ITEM NO. 15.2

School Board of Manatee County
February 11, 2025 - Regular Board Meeting

Title
Year-to-Date Charter School Financial Statement Summary Through December 31, 2024 (No Financial Impact)

Executive Summary
Unaudited year-to-date financial statements of the Charter Schools are submitted to the District each month or quarter, depending on each school's reporting requirements. These reports are filed in the District's administrative offices and are available upon request.

The District reviews and summarizes the financial statements; however, cannot certify as to their accuracy. The summary data is provided for information only purposes. Each Charter School's Board is responsible for the accuracy of the monthly financial statements submitted to the District.

Note: Annual financial audits are conducted by independent CPAs for each Charter School following the fiscal year end.

Contact
Submitting Department: Business Services
Initiated By: Cathy Miley

Attachments:
Charter Schools Financial Rpt Sum 24-25-Consolidated 2024-12

School District of Manatee County
Summary of Charter School Financial Reports
Fiscal Year 2024-25

	JUL	AUG	SEP	OCT	NOV	DEC
2101 - Manatee School for the Arts & Sciences (2)						
Fund Balance July 1, 2024	**$ 1,182,990.00**	**$ 1,182,990.00**	**$ 1,182,990.00**	**$ 1,095,089.00**	**$ 1,095,089.00**	**$ 1,095,089.00**
Revenue	85,054.00	215,600.00	326,311.00	476,168.00	599,930.00	713,194.00
Expense	(31,503.00)	(155,365.00)	(283,044.00)	(397,170.00)	(490,564.00)	(621,971.00)
Transfers						
Fund Balance, Ending	**$ 1,236,541.00**	**$ 1,243,225.00**	**$ 1,226,257.00**	**$ 1,174,087.00**	**$ 1,204,455.00**	**$ 1,186,312.00**
Unrestricted/Unassigned Fund Balance	$ 24,445.00	$ 31,159.00	$ 27,827.00	$ (61,091.00)	$ (57,049.00)	$ 146,613.00
2102 - Team Success* (2)						
Fund Balance July 1, 2024			**$ 3,471,538.00**			**$ 3,471,538.00**
Revenue			3,598,004.00			$ 7,325,599.00
Expense			(4,239,741.00)			(8,099,081.00)
Transfers			(481,120.00)			(525,572.00)
Fund Balance, Ending			**$ 2,348,681.00**			**$ 2,172,484.00**
Unrestricted/Unassigned Fund Balance			$ 2,180,412.00			$ 2,004,572.00
2104 - Manatee School for the Arts (2)						
Fund Balance July 1, 2024	**$ 10,765,785.00**	**$ 10,765,785.00**	**$ 6,118,877.00**	**$ 6,118,877.00**	**$ 6,118,877.00**	**$ 6,118,877.00**
Revenue	1,757,360.00	3,934,801.00	5,917,344.00	8,104,970.00	10,586,812.00	12,676,568.00
Expense	(1,618,107.00)	(3,216,446.00)	(4,560,432.00)	(5,934,974.00)	(7,732,637.00)	(9,571,420.00)
Transfers		(292,421.00)				
Fund Balance, Ending	**$ 10,905,038.00**	**$ 11,191,719.00**	**$ 7,475,789.00**	**$ 8,288,873.00**	**$ 8,973,052.00**	**$ 9,224,025.00**
Unrestricted/Unassigned Fund Balance	$ 10,309,386.00	$ 10,893,893.00	$ 7,475,789.00	$ 8,288,873.00	$ 8,973,052.00	$ 8,955,934.00
2120 - Rowlett Middle Academy* (2)						
Fund Balance July 1, 2024			**$ 422,804.00**			**$ 422,804.00**
Revenue			1,747,298.52			3,639,430.11
Expense			(1,923,121.98)			(3,479,677.17)
Transfers			(130,521.17)			(318,460.88)
Fund Balance, Ending	**$ -**	**$ -**	**$ 116,459.37**	**$ -**	**$ -**	**$ 264,096.06**
Unrestricted/Unassigned Fund Balance			$ 60,809.98			$ 215,360.37
2121 - Manatee Charter School (2)						
Fund Balance July 1, 2024	**$ 203,748.62**	**$ 203,748.62**	**$ 203,748.62**	**$ 203,748.62**	**$ 203,748.62**	**$ 203,748.62**
Revenue	502,133.71	1,015,816.42	1,542,977.94	2,079,461.40	2,615,669.12	3,154,052.22
Expense	(179,487.51)	(591,717.92)	(960,934.87)	(1,824,940.86)	(2,287,721.02)	(2,778,803.51)
Transfers	(89,673.96)	(179,347.92)	(269,021.88)	(29,802.67)	(119,476.63)	(190,960.84)
Fund Balance, Ending	**$ 436,720.86**	**$ 448,499.20**	**$ 516,769.81**	**$ 428,466.49**	**$ 412,220.09**	**$ 388,036.49**
Unrestricted/Unassigned Fund Balance	$ 362,874.62	$ 386,528.80	456,149.41	$ 362,137.55	$ 351,599.69	$327,416.09
2122 - Oasis Middle School (2)						
Fund Balance July 1, 2024	**$ (146,230.00)**	**$ (146,230.00)**	**$ (146,231.00)**	**$ (278,739.00)**	**$ (278,739.00)**	**$ (278,739.00)**
Revenue	59,260.00	178,717.00	247,261.00	307,869.00	393,934.00	457,619.00
Expense	(41,921.00)	(105,746.00)	(168,720.00)	(227,349.00)	(281,690.00)	(340,550.00)
Transfers						
Fund Balance, Ending	**$ (128,891.00)**	**$ (73,259.00)**	**$ (67,690.00)**	**$ (198,219.00)**	**$ (166,495.00)**	**$ (161,670.00)**
Unrestricted/Unassigned Fund Balance	$ (128,891.00)	$ (73,259.00)	$ (67,689.00)	$ (198,218.00)	$ (166,495.00)	$ (161,670.00)
2123 - Imagine Charter - North Manatee (2)						
Fund Balance July 1, 2024	**$ 716,217.00**	**$ 716,217.00**	**$ 182,916.00**	**$ 182,916.00**	**$ 182,916.00**	**$ 182,916.00**
Revenue	598,373.00	1,377,855.00	2,160,099.00	2,681,972.00	3,306,320.00	4,274,264.00
Expense	(632,835.00)	(1,463,851.00)	(2,209,084.00)	(2,983,634.00)	(3,575,769.00)	(4,273,767.00)
Transfers						
Fund Balance, Ending	**$ 681,755.00**	**$ 630,221.00**	**$ 133,931.00**	**$ (118,746.00)**	**$ (86,533.00)**	**$ 183,413.00**
Unrestricted/Unassigned Fund Balance	$ 681,755.00	$ 630,221.00	$ 133,931.00	$ (118,746.00)	$ (86,533.00)	$ 183,413.00
2124 - Imagine Charter- Lakewood Ranch (2)						
Fund Balance July 1, 2024	**$ 367,344.00**	**$ 367,344.00**	**$ 2,721.00**	**$ 2,721.00**	**$ 2,721.00**	**$ 2,721.00**
Revenue	453,087.00	744,319.00	1,523,818.00	1,806,702.00	2,308,201.00	3,073,340.00
Expense	(557,449.00)	(865,765.00)	(1,537,398.00)	(2,035,283.00)	(2,563,027.00)	(3,070,768.00)
Transfers						
Fund Balance, Ending	**$ 262,982.00**	**$ 245,898.00**	**$ (10,859.00)**	**$ (225,860.00)**	**$ (252,105.00)**	**$ 5,293.00**
Unrestricted/Unassigned Fund Balance	$ 190,033.00	$ 245,898.00	$ (10,859.00)	$ (225,860.00)	$ (252,105.00)	$ 5,293.00
2131 - Palmetto Charter School* (2)						
Fund Balance July 1, 2024			**$ 1,896,687.00**			**$ 1,896,687.00**
Revenue			1,108,230.91			2,389,805.07
Expense			(1,010,676.65)			(2,058,578.38)
Transfers						
Fund Balance, Ending			**$ 1,994,241.26**			**$ 2,227,913.69**
Unrestricted/Unassigned Fund Balance			$ 1,994,241.26			$ 2,227,913.69

School District of Manatee County
Summary of Charter School Financial Reports
Fiscal Year 2024-25

	JUL	AUG	SEP	OCT	NOV	DEC
2141 - State College of FL Collegiate School* (2)						
Fund Balance July 1, 2024			**$ 2,734,464.00**			**$ 2,734,464.00**
Revenue			1,071,470.00			2,285,990.00
Expense			(653,548.00)			(1,803,292.00)
Transfers						
Fund Balance, Ending			**$ 3,152,386.00**			**$ 3,217,162.00**
Unrestricted/Unassigned Fund Balance			$ 3,152,386.00			$ 3,217,162.00
2161 - Visible Men Academy (2)						
Fund Balance July 1, 2024	**$ 182,837.13**	**$ 182,837.13**	**$ 537,782.13**	**$ 537,782.13**	**$ 537,782.13**	**$ 537,782.13**
Revenue	85,008.52	176,834.82	605,446.26	678,341.80	781,034.40	1,075,875.96
Expense	(144,367.48)	(301,939.69)	(771,603.87)	(1,199,954.10)	(1,340,558.89)	(1,532,812.55)
Transfers		7,408.00	11,029.00	7,418.00	18,218.00	21,831.00
Fund Balance, Ending	**$ 123,478.17**	**$ 65,140.26**	**$ 382,653.52**	**$ 23,587.83**	**$ (3,524.36)**	**$ 102,676.54**
Unrestricted/Unassigned Fund Balance	$ 104,183.85	$ 45,845.94	$ 357,359.20	$ (1,706.49)	$ (28,818.68)	$ 60,897.22
2171 - Rowlett Academy for Arts - Elementary* (2)						
Fund Balance July 1, 2024			**$ 2,117,523.00**			**$ 2,117,523.00**
Revenue			2,401,184.60			5,628,933.64
Expense			(2,595,486.78)			(5,047,359.47)
Transfers			(247,257.42)			(385,458.64)
Fund Balance, Ending			**$ 1,675,963.40**			**$ 2,313,638.53**
Unrestricted/Unassigned Fund Balance			$ 1,608,024.28			$ 2,245,699.41
2181 - Parrish Charter Academy (2)						
Fund Balance July 1, 2024	**$ 2,687,729.00**	**$ 2,687,729.00**	**$ 2,687,729.00**	**$ 2,687,729.00**	**$ 2,687,729.00**	**$ 2,687,729.00**
Revenue	697,832.00	1,423,281.00	2,201,498.00	3,064,305.00	3,967,109.00	4,718,822.00
Expense	(964,973.00)	(1,652,104.00)	(2,643,072.00)	(3,406,824.00)	(4,063,578.00)	(4,761,136.00)
Transfers	41.00	422,108.00	372,027.00	230,313.00	137,101.00	56,647.00
Fund Balance, Ending	**$ 2,420,629.00**	**$ 2,881,014.00**	**$ 2,618,182.00**	**$ 2,575,523.00**	**$ 2,728,361.00**	**$ 2,702,062.00**
Unrestricted/Unassigned Fund Balance	$ 1,454,823.00	$ 2,881,014.00	$ 2,613,183.00	$ 2,570,522.00	$ 2,723,361.00	$ 2,697,063.00
2182 - Lakewood Ranch Preparatory Academy (2)						
Fund Balance July 1, 2024	**$ 370,824.39**	**$ 370,824.39**	**$ 509,530.00**	**$ 509,530.00**	**$ 509,530.00**	**$ 509,530.00**
Revenue	947,490.17	2,451,418.64	3,784,665.73	5,282,215.18	7,113,408.46	8,735,310.10
Expense	(565,224.50)	(1,612,538.38)	(2,670,370.66)	(3,771,125.49)	(5,205,524.15)	(5,999,460.94)
Transfers	(378,179.62)	(756,359.23)	(1,190,383.84)	(1,587,178.46)	(1,983,973.08)	(2,380,767.70)
Fund Balance, Ending	**$ 374,910.44**	**$ 453,345.42**	**$ 433,441.23**	**$ 433,441.23**	**$ 433,441.23**	**$ 864,611.46**
Unrestricted/Unassigned Fund Balance	$ 17,606.74	$0.00	$0.00	$ 433,441.23	$0.00	**$ 431,161.23**
2192 Hola! At MSA (2)						
Fund Balance July 1, 2024	**$ 9,396.00**	**$ 9,396.00**	**$ (930,510.00)**	**$ (930,510.00)**	**$ (930,510.00)**	**$ (930,510.00)**
Revenue	344,606.00	768,847.00	1,205,357.00	2,509,992.00	2,959,167.00	4,246,936.00
Expense	(317,501.00)	(721,069.00)	(1,188,025.00)	(1,570,060.00)	(1,963,398.00)	(2,352,960.00)
Transfers						
Fund Balance, Ending	**$ 36,501.00**	**$ 57,174.00**	**$ (913,178.00)**	**$ 9,422.00**	**$ 65,259.00**	**$ 963,466.00**
Unrestricted/Unassigned Fund Balance	$ 21,515.00	$ 50,775.00	$ (913,178.00)	$ 9,422.00	$ 65,259.00	$ 963,466.00
2191 ALS dba Bradenton Bay Charter						
Fund Balance July 1, 2024	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Revenue	78,853.00	315,299.00	444,031.00	579,145.00	691,082.00	800,373.00
Expense	(76,487.00)	(227,890.00)	(340,511.00)	(485,397.00)	(660,034.00)	(775,406.00)
Transfers		(185,216.00)	(185,216.00)	(280,770.00)		
Fund Balance, Ending	**$ 2,366.00**	**$ (97,807.00)**	**$ (81,696.00)**	**$ (187,022.00)**	**$ 31,048.00**	**$ 24,967.00**
Unrestricted/Unassigned Fund Balance	$ 2,366.00	$ (97,807.00)	$ (81,696.00)	$ (187,022.00)	$ 31,048.00	$ 24,967.00

***Quarterly Reports/High Performing**

(1)Adjusted Charter school beginning fund balance to properly reflect the unaudited beginning fund balance as of 7/1/2024.
(2) Adjusted Charter school beginning fund balance to properly reflect the Audited Ending fund balance 6/30/24
(3) Financial Statements need to be provided

NOTE: This is a summary of the unaudited financial statements of the Charter Schools. For audited financial statements, please refer to Florida Department of Education.