Agenda

August 5, 2025
School Board of Manatee County
Regular Board Meeting - 10:00 AM
Walter Miller School Support Center
Board Room

Times Indicated are Approximate

1. CALL TO ORDER

2. READING OF THE DISTRICT'S VISION

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF THE AGENDA

1. Approval of the Agenda Amendments - added after publishing

6. APPROVAL OF MINUTES

1. Approval of the Minutes of the June 17, 2025 School Board Special Meeting Minutes, June 24, 2025 School Board Workshop Minutes, and June 24, 2025 School Board Meeting Minutes

7. RECOGNITION

1. Employee Recognition

8. PUBLIC COMMENTS (UP TO 30 MINUTES)

Public comment is not an open forum to discuss matters unrelated to education, to support or oppose candidates for public office, or to engage in commercial speech attempting to sell a service or product to the School Board or public. Also, public comment is not a forum to attack individual school system employees or Board Members. Any such complaints should be submitted in writing to the Superintendent for appropriate handling. Finally, this is not a forum for addressing issues involving individual students. Because of privacy concerns, such issues should be submitted in writing to the Superintendent for appropriate handling. Each speaker is allowed three minutes to address the Board. Speakers must stand at the podium and not approach the dais.

This is a business meeting of the School Board and the public expects that we conduct it in an orderly, efficient, effective and dignified manner. We request that speakers keep this in mind when making your comments. We also request that the audience keep that in mind and not demonstrate approval or disapproval of what a speaker has said by clapping or booing. The Board appreciates the public's input and will listen attentively, consider each comment, and usually will not respond, enter into debate, or answer questions during comments on agenda items or during the public

comments section.

PUBLIC INPUT INSTRUCTIONS:
1. Before you begin speaking, please provide any handouts to the Agency Clerk.
2. Please identify yourself only by your full name for the record.
3. You have no more than three minutes to speak. Please stop speaking when the bell rings.
4. Florida Law requires all citizens to conduct themselves in an orderly fashion at public meetings.
5. **WARNING:** Any individual who interferes with the expeditious or orderly process of a School Board meeting, will be subject to removal from the meeting pursuant to Section 1001.372(3) Florida Statutes at the discretion of the Chair. Orderly fashion is deemed as, at a minimum (1) no profanity (2) no vulgar language (3) no discourteous, disrespectful, or disparaging conduct.

9. REPORTS AND PRESENTATIONS

1. 2025-2026 New School Year Updates- updated 8/1/2025

10. CONSENT ITEMS

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired by a Board Member, that item will be removed from the Consent Agenda and will be considered later in the agenda.

1. Approval of Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact)
2. Approval of the Waiver(s) of the Manatee Education Association (MEA) Collective Bargaining Agreement (No Financial Impact)
3. Approval to Apply, Accept and Expend the Following Federal Grants for the 2025-2026 School Year: Title I, Part C; Title II, Part A; Title III, Part A; and Title IV, Part A, in the Amount of $4,447,621.69 (Incoming Federal Grant Funds)
4. Approval to Apply, Accept and Expend the 2024-2025 Individuals with Disabilities Education Act (IDEA) Part B, Preschool Entitlement Amendment 2, in the Amount of $846,736.99 (Incoming Federal Grant Funds)
5. Approval to Apply, Accept and Expend the 2025-2026 Individuals with Disabilities Education Act (IDEA), Part B, K-12 Entitlement, in the Amount of $16,277,569.00 (Incoming Federal Grant Funds) - updated 8/1/2025
6. Approval to Apply, Accept and Expend the 2025-2026 Individuals with Disabilities Education Act (IDEA), Part B, Preschool Entitlement, in the Amount of $629,158.05 (Incoming Federal Grant Funds)
7. Approval to Apply, Accept and Expend the Allocation of the 2025-2026 Multiagency Network for Students with Emotional or Behavioral Disabilities (SEDNET) Grant Fund, in the Amount of $117,761.00 (Incoming State Grant Funds)
8. Approval of the Amendment #3 to the 2024-2025 National Farmworker Jobs Program (NFJP) Grant for 2024-2025 (No Financial Impact)
9. Approval of the New Agreement Between the School Board of Manatee County and Church of Hope Ministries, Inc. for On-The-Job Training for Exceptional Student Education Students for June 2025-June 2028 (No Financial Impact)
10. Approval of Affiliation Agreement Between the School District of Manatee County and the University of St. Augustine for Health Sciences from July 1, 2025, through July 1, 2028 (No Financial Impact) - Updated 8/1/2025
11. Approval of Affiliation Agreement Between the School District of Manatee County and

Florida State University College of Social Work and Florida State University School of Communication Science and Disorders from July 1, 2025, through July 1, 2028 (No Financial Impact)

12. Approval to Accept Donation of Book Vending Machine for Braden River Elementary School (Incoming Donation)
13. Approval to Renew the Contract Between Palm Shores Behavioral Health Center and the School District of Manatee County for the 2025-2026 School Year (No Net Financial Impact)
14. Approval to Purchase Chapter One Literacy Program and Tutoring, SDMC No. 26-0060-BS, Estimated in the Amount of $160,000.00 (Multiple Funding Sources)
15. Approval to Purchase ROOTS Education Robotic Equipment, Curriculum and Services, SDMC No. 26-0058-BS, Estimated in the Amount of $200,000.00 (Multiple Funding Sources)
16. Approval to Renew the Contract Between the Early Learning Coalition of Manatee County, Inc. and the School Board of Manatee County for the 2025-2026 School Year, Not to Exceed $5,000.00 (General Funds)
17. Approval to Renew the Contract Between Manatee County Girls, Inc. d/b/a Just for Girls Elementary Alternative Education Program and the School Board of Manatee County for the 2025-2026 School Year (No Net Financial Impact)
18. Approval to Renew the Contract Between Manatee County Girls Club, Inc. d/b/a Just for Girls Middle School Alternative Education Program and the School Board of Manatee County for the 2025-2026 School Year (No Net Financial Impact)
19. Approval of Palmetto High School â€“ Permanent Florida Power and Light Utility Easement 10â€™ (No Financial Impact)
20. Authorization to Negotiate Construction Management At-Risk Services (CM) for High School AAA
21. Approval of Request to Declare Surplus and Dispose of District Tangible Personal Property Greater Than $5,000.00 (Possible Incoming Funds to General Fund)
22. Approval of Proposal on CCTV Security Systems- Installation, Repairs, Part and Accessories, SDMC No. 26-0045-MR, Estimated in the Amount of $2,500,000.00 (Capital Funds)

11. PUBLIC COMMENT FOR NEW BUSINESS ITEMS

12. NEW BUSINESS (DISCUSSION ITEMS PULLED FROM CONSENT)

13. NEW BUSINESS (NON-CONSENT ITEMS)

1. Approval of New Job Description and Position of Foster Care Liaison (Title I & Local Grant)
2. Approval of Reimbursement Resolution 2025-007 for Expenditures consisting of New High School "AAA", Renovations to Moody Elementary School, and an Addition to Lake Manatee K-8 School (the "Improvements") (No Financial Impact)
3. Approval of a Proportionate Share Distribution of the Sales Surtax Revenue Collections to Qualified Charter Schools for Fiscal Year 2025-26 through December 31, 2032 (Capital Funds) - updated August 4, 2025
4. Authorize the Superintendent to Utilize the Flexibility Established Per Florida Statute 1001.42(21) to Establish Strategies that Address the Selection, Placement,

Compensation, and Expectations of Instructional Personnel, Including Executing Memorandum(s) of Understanding, up to $500,000.00 (Multiple Funding Sources)

14. NEW BUSINESS (NO SUPERINTENDENT RECOMMENDATION)

1. Approval of Travel Expense Associated with the School Board Members' Attendance at the Greater Florida Consortium of School Boards Legislative Meeting, August 27-29, 2025, at the St Pete Bayfront Hotel, FL, Not to Exceed $1,000.00 (General Fund)
2. Approval of Travel Expense for School Board Members to Attend the 2024 Manatee Chamber of Commerce Planning Retreat Not to Exceed $5,000.00 (General Fund)
3. Approval of Travel Expense Associated with the School Board Members' Attendance at the Florida School Boards Association (FSBA) Policy, Governance and Bargaining 101 training, at the Hilton, University of Florida Conference Center, Gainesville, FL, Not to Exceed $1,000.00 (General Fund)

15. INFORMATION ONLY (No Board Action Required)

1. School Safety Requirements and Monitoring Reports - 2024-2025 Quarter 4 (No Financial Impact)

16. UPDATES

A. INSTRUCTION UPDATE
B. OPERATIONS UPDATE
C. LEGAL UPDATE

17. SUPERINTENDENT REMARKS

18. BOARD COMMENTS

19. ADJOURNMENT

AGENDA ITEM NO. 5.1

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of the Agenda Amendments - *added after publishing*

Executive Summary
The Chair finds good cause to amend the agenda to include:

Agenda amended Friday August 1, 2025, to **add** agenda section Approval of Minutes **and** Attachments: *Approval of the Minutes of the June 17, 2025 School Board Special Meeting Minutes, June 24, 2025 School Board Workshop Minutes, and June 24, 2025 School Board Meeting Minutes.*

Agenda amended Friday August 1, 2025, to **add** attachment *25-26 New School Year Updates* **to** Reports and Presentation Item *2025-2026 New School Year Updates.*

Agenda amended Friday August 1, 2025, to **replace** attachment **of** Consent item *Approval of Affiliation Agreement Between the School District of Manatee County and the University of St. Augustine for Health Sciences from July 1, 2025, through July 1, 2028 (No Financial Impact).*

Agenda amended Friday August 1, 2025, to **update** attachment **of** Consent item *Approval of Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact).*

*Agenda amended Friday August 1, 2025, to **edit** Executive Summary and Attachment of New Business Item Approval of a Proportionate Share Distribution of the Sales Surtax Revenue Collections to Qualified Charter Schools for Fiscal Year 2025-26 through December 31, 2032 (Capital Funds).*

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent recommends the approval of the agenda amendments.

Financial Impact
No financial Impact

Contact
Submitting Department: School Board

AGENDA ITEM NO. 6.1

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of the Minutes of the June 17, 2025 School Board Special Meeting Minutes, June 24, 2025 School Board Workshop Minutes, and June 24, 2025 School Board Meeting Minutes

Executive Summary
Approval of the Minutes of the June 17, 2025 School Board Special Meeting Minutes, June 24, 2025 School Board Workshop Minutes, and June 24, 2025 School Board Meeting Minutes.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
Approval of the Minutes of the June 17, 2025 School Board Special Meeting Minutes, June 24, 2025 School Board Workshop Minutes, and June 24, 2025 School Board Meeting Minutes.

Financial Impact
No Financial Impact.

Contact
Initiating Department: School Board

Attachments:
June 17, 2025 School Board Special Meeting Minutes
June 24, 2025 Board Workshop Minutes
June 24, 2025 School Board Meeting Minutes

Minutes
June 17, 2025
Updated June 16, 2025
Special Meeting – 11:00 AM
Manatee County School District
215 Manatee Avenue West
Bradenton, FL 34205
www.manateeschools.net

Times Indicated Are Approximate

1) CALL TO ORDER

Attendee Name	Status
Kevin Chapman, Superintendent Chad Choate, Chair Cindy Spray, Vice-Chair Heather Felton, Board Member Charles Kennedy, Board Member Richard Tatem, Board Member Stephen Dye, Board Attorney	Present

Chair Choate called the Meeting to order at 11:01 AM.

2) PLEDGE OF ALLEGIANCE

Chair Choate led the recitation of the Pledge of Allegiance.

3) PUBLIC COMMENT AND RESPONSES (previously #4)

The following public comment was made:

- Steven Zickafoose

4) APPROVAL OF THE AGENDA (previously #3)

4.1. Motion to Approve Agenda as Amended

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Cindy Spray
SECONDER:	Charles Kennedy
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

The Chair finds good cause to amend the agenda to include:

Agenda amended on Monday June 16, 2025, to **update** New Business item attachments *Updated 1 Page Ad - Manatee 2025* **and** *Updated Timeline Manatee 2024.*

Agenda amended on Monday June 16, 2025, to **add** New Business item attachment *Qualities and Qualifications.*

5) Discussion and Approval of Florida School Board Association (FSBA) Superintendent Search Timeline and Details

Chair Choate introduced and asked Dr. Bill Vogel, Board Liaison for the Superintendent Search, to provide an update of the search thus far. Dr. Vogel provided an overview of the District website launch and noted items of interest included on the Website Superintendent Search page such as the advertisement, timeline, and the location of the public feedback regarding applicants.

Ms. Andrea Messina, CEO of FSBA, introduced the team from FSBA that will work on the Superintendent Search. Included in the team were Dr. Demetrius Rice, FSBA Director of Strategic Operations, Dr. Deborah Pace, and Mr. Mike Godreau, of Florida School Board Association (FSBA). Ms. Messina provided an overview of the full Manatee County process that began during the Superintendent Search of 2023. She provided insight regarding the creation of the Qualification and Qualities lists that were proposed.

Ms. Messina requested clarification for the following points of the Superintendent Search:

- Qualification List
- Qualities List
- Timeline
- Advertisement
- Information and Input

Ms. Messina stated that the vote for all changes and edits would take place at the end of the discussion to approve and accept the changes in totality.

Following an in-depth discussion, Ms. Messina reiterated the Board's request to maintain the advertised qualifications, while incorporating the term 'approximately' to introduce flexibility regarding the experience requirement in a school district with 20,000 or more students.

Dr. Rice read into record an idea noted during public comment for addition to the list of qualities: "demonstrated record of supporting parent choice and ensuring equitable opportunities and resources for all students regardless of public-school type". After discussion by the Board, the addition of the aforementioned quality was approved to be added by the Board.

The Board held discussion regarding the timeline.

The Board came to agreement that all items in the application must be complete at time of submission and applicants will not receive a candidate number from FSBA until the packet is complete.

Ms. Messina requested input from the Board regarding the collection of feedback and provided examples of live surveys. Ms. Messina noted there will be slightly different surveys at each stage of the Superintendent Search; with FSBA providing the feedback to the Board after each survey closes.

5.1 Motion to Approve Superintendent Search Attachments Including the Timeline, Qualities, Qualifications, Job Description, and Venues as Discussed, Amended, and Presented

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Cindy Spray
SECONDER:	Charles Kennedy
AYES:	Chad Choate, Cindy Spray, Heather Felton, Charles Kennedy, Richard Tatem

The Board held discussion regarding the panel interview and, after discussion with FSBA representatives, decided the questions would be thematic rather than based on the strategic plan as was the case in the 2023 Superintendent Search.

6) ADJOURNMENT

There being no further business to come before the Board, Chair Choate adjourned the School Board Meeting at 12:17 pm.

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Chad Choate, III
Chairman

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above-mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based. School Board meetings are held in accessible locations. Auxiliary aids will be provided, upon written request received at least 48 hours prior to the meeting, to participants with disabilities.

Minutes
June 24, 2025
Workshop - 9:00 AM
Manatee County School District
215 Manatee Avenue West
Bradenton, FL 34205
www.manateeschools.net

Times Indicated Are Approximate

I) CALL TO ORDER

Attendee Name	Status
Kevin Chapman, Interim Superintendent Joseph Ranaldi, Deputy Superintendent of Operations Derek Jensen, Deputy Superintendent of Instructional Services Rachel Sellers, Deputy Superintendent of Business Services Chad Choate, Chairman Cindy Spray, Vice-Chairman Heather Felton, Board Member Charles Kennedy, Board Member Richard Tatem, Board Member Stephen Dye, Board Attorney Kevin Pendley, General Counsel	Present

Chair Choate called the Workshop to order at 9:01 AM.

II) AGENDA AMENDMENTS

The Chair finds good cause to amend the agenda to include:

Agenda amended on Friday June 20, 2025, to **add** Presentation *Workshop Presentation -2025-2026-General Fund Budget* **to** Workshop item *Overview of the 2025-2026 Budget General Fund*

III) PUBLIC COMMENTS

Public Comments as follows:

- Steven Zicakfoose

IV) WORKSHOP

IV.1. OVERVIEW OF THE 2025-2026 BUDGET - MILLAGE

District staff provided the Ready 2026 Budget 2025-2026 Millage Workshop. Presenters included were the following:

Ms. Rachel Sellers, Deputy Superintendent of Business Services
Ms. Gina Malinak, Director, Budget
Ms. Cathy Miley, Director, Finance

Mr. Derek Jensen, Deputy Superintendent of Instructional Services
Ms. Sharon Scarbrough, Executive Director of Secondary Education

Included in the presentation were the following:

Ready 2026 Budget 2025-2026 Millage Workshop
- Resolution 2024-002 1 Mill Voted Referendum
- Ballot Language
- Projected Revenue

After inquiries by the Board, Mr. Kevin Pendley, General Counsel, noted the Statute 192.091;2;2 and discussed the definition of special assessments referred to therein. The Board held discussion throughout the presentation regarding the millage breakout.

Additional information was provided by Gina Malinak, Budget Director, and Cathy Miley, Finance Director.

Mr. Derek Jensen, Deputy Superintendent of Instructional Services continued the presentation and provided information regarding the following topics:

- Instructional Referendum for Literacy Early Learning ($2,068,590)
    - Goals and Budget Activities
- Instructional Referendum for Achievement STEM ($4,667,095)
    - Goals and Budget Activities
- Instructional Referendum for Safety – Student Safety ($2,000,042)
    - Goals and Budget Activities
- Instructional Referendum for Achievement – Arts ($1,365,115)
    - Goals and Budget Activities
- Instructional Referendum for Achievement – Athletics ($1,620,863)
    - Goals and Budget Activities

The Board held discussion and asked questions throughout the presentation. Chair Choate called a recess to the workshop at 10:46 AM and reconvened the workshop at 11:00 AM.

IV.2. OVERVIEW OF THE 2025-2026 BUDGET GENERAL FUND

The following District staff presented to the Board regarding the General Fund Budget:
- Ms. Rachel Sellers, Deputy Superintendent of Business Services
- Ms. Gina Malinak, Director, Budget
- Ms. Cathy Miley, Director, Finance

The presentation included the following topics:

- Ready 2026 Budget
- Agenda
- Budget Preparation Process – Workshops and Meetings
- 2025-2026 Preliminary Budget – General Fund
- 2025-2026 Legislative Changes
- Mandated Programs in Base FEFP Funding
- 2025-2026 FEFP Budget Revenue – Calculation Schedule and Conference Report
- Revenue Funded by Local Taxable Value of Property
- Millage Rates / Property Values
- 2025-2026 Significant Assumptions for GF Budget
- General Fund - Ending Balance District Policy 6233

- General Fund – Reserve % of Fund Balance History (Estimate for 24-25 & 25-26 End of Fiscal Year)
- General Fund – Reserve % of Fund Balance History (End of Fiscal Year)

The Board asked questions and held discussion during the presentation.

4. ADJOURNMENT

Chair Choate adjourned the Workshop at 12:49 PM.

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Chad Choate, III
Chairman

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above-mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based. School Board meetings are held in accessible locations. Auxiliary aids will be provided, upon written request received at least 48 hours prior to the meeting, to participants with disabilities.

Minutes
June, 24 2025
School Board Meeting – 5:30 PM
Manatee County School District
215 Manatee Avenue West
Bradenton, FL 34205
www.manateeschools.net

Times Indicated Are Approximate

1) CALL TO ORDER

Attendee Name	Status
Kevin Chapman, Superintendent Rachel Sellers, Deputy Superintendent of Business Services Derek Jensen, Deputy Superintendent of Instructional Services Joseph Ranaldi, Deputy Superintendent of Operations Chad Choate, Chair Cindy Spray, Vice-Chair Heather Felton, Board Member Charles Kennedy, Board Member Richard Tatem, Board Member Stephen Dye, Board Attorney Kevin Pendley, General Counsel	Present

Chair Choate called the Meeting to order at 5:31 PM.

2) READING OF THE DISTRICT VISION

The District Vision was read by Board Member Tatem.

3) INVOCATION

The invocation was provided by Mr. Wyatt Broxton.

4) PLEDGE OF ALLEGIANCE

Chair Choate led the recitation of the Pledge of Allegiance.

5) APPROVAL OF THE AGENDA

Vice-Chair Spray pulled Consent item 9.20 **to** Section 11) New-Business (Pulled from Consent)

5.1 Motion to Approve the Agenda as Amended with item 9.20 Moved to New Business (Items Pulled from Consent)

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Heather Felton
SECONDER:	Charles Kennedy

AYES:	Chad Choate, Cindy Spray, Charles Kennedy, Heather Felton, Richard Tatem

The Chair finds good cause to amend the agenda to include:

Agenda amended on Friday June 20, 2025, to **add** Report and Presentation Attachment *2025 School Board Spring and PM3 Data Review-Raw Data.*

Agenda amended on Friday , June 20, 2025 to **update** Executive Summary of Consent item *Approval to Purchase Legal Services, SDMC No. 26-0050-TG, Estimated in the amount of $395,000.00 Annually* (General Fund) and updated funding source in the Title from (External Legal Services) to (General Fund).

Agenda amended on Monday June 23, 2025 to **update** attachment of Consent Item *Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers*

6) APPROVAL OF THE MINUTES

6.1 Motion to Approve the Minutes of the May 20, 2025 Special School Board Meeting and the May 20, 2025, School Board Meeting and Meeting of the Leasing Corporation

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Heather Felton
AYES:	Chad Choate, Cindy Spray, Charles Kennedy, Heather Felton, Richard Tatem

7) PUBLIC COMMENT

The following public comments were made:

- Dr. Laura Eslinger
- Chuck Fradley
- Steven Zickafoose
- Michael Jon Mears
-

8) REPORTS AND PRESENTATIONS

2024-2025 SDMC FAST Progress Monitoring 3 (PM3) Assessment Results

Mr. Derek Jensen, Deputy Superintendent of Instructional Services, and Mr. Evan McCarthy, Director of Research and Assessment, provided a presentation to the Board regarding the PM3 data. Included in the presentation were the following topics:

2024-2025 Spring & FAST PM3 Assessment Results

- FAST Progress Monitoring
- Florida Department of Education's (FLDOE) Family Portal
- School Grade Components
- PM3 Considerations
- 2024-2025 Spring & FAST PM3 Assessment Results
- SDMC PM3 ELA / Reading Results Kg-2nd Grade
- SDMC PM3 ELA / Reading Results 3rd-5th Grade
- SDMC PM3 ELA / Reading Results 6th-8th Grade
- SDMC PM3 ELA / Reading Results 9th-10th Grade

2024-2025 Spring & FAST PM3 Assessment Results | Star Math, FAST Math, B.E.S.T. Algebra 1, B.E.S.T. Geometry

- SDMC PM3 Math Results Kg-2nd grade
- SDMC Middle School Math Progression
- SDMC Mathematics Progression
- SDMC PM3 Above Grade Level Testing in Accelerated Math
- SDMC PM3 Accelerated Math Results
- 3rd-5th Grade
- 6th-8th Grade
- Algebra 1 & Geometry

2024-2025 Spring Assessment Results Florida Science, Florida Biology EOC

- SDMC Spring Science Results 5th & 8th Science Biology

2024-2025 Spring Assessment Results | Florida Civics EOC, Florida U.S. History EOC

- SDMC Spring Social Studies Results Civics & U.S. History

Next Steps

The Board asked questions and held discussion throughout the presentation.

9) CONSENT ITEMS

9.1 Motion to Approve the Consent Agenda as Amended

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Cindy Spray
AYES:	Chad Choate, Cindy Spray, Charles Kennedy, Heather Felton, Richard Tatem

9.1 Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact)

9.2 Approval to Apply, Accept and Expend the 2025-2026 Adult Education Grant Application for Integrated English Literacy and Civics Education in the Amount of $117,283.00 (Incoming Federal Grant Funds)

9.3 Approval to Apply, Accept and Expend the 2025-2026 Adult Education Grant Application for Adult General Education in the Amount of $742,252.00 (Incoming Federal Grant Funds)

9.4 Approval to Apply, Accept and Expend the 2025-2026 Perkins V Postsecondary Grant in the Amount of $182,303.00 (Incoming Federal Grant Funds)

9.5 Approval to Apply, Accept, and Expend the Nita M. Lowery 21st Century Community Learning Centers Ballard and Samoset Grant Request for Application, effective August 2025-July 2026, in the amount of $350,870.00 (Incoming Grant Funds)

9.6 Approval to Apply, Accept and Expend the Nita M. Lowery 21st Century Community Learning Centers Request for Application for Palm View K-8, in the Amount of $225,000.00 (Incoming Grant Funds)

9.7 Approval to Apply, Accept, and Expend the Nita M. Lowery 21st Century Community Learning Centers Request for Application, Effective August 2025-July 2026, for Manatee and Palmetto Elementary Schools, in the Amount of $300,000.00 (Incoming Grant Funds)

9.8 Approval to Apply, Accept, and Expend the Nita M. Lowery 21st Century Community Learning Centers Request for Application, effective August 2025-July 2026, in the amount of $500,000.00 for Lee Middle School and Lincoln Memorial Middle School (Incoming Grant Funds)

9.9 Approval of the Renewal Agreement Between the School District of Manatee County and Cortes Family Physicians, P.A. for Clinical Experience for Manatee Technical College (MTC) Medical Assisting Students for the 2025-2028 School Years (No Financial Impact)

9.10 Approval of the New Agreement Between the School Board of Manatee County and The Hound Lounge LLC for On-The-Job Training for Exceptional Student Education Students for June 2025-June 2028 (No Financial Impact)

9.11 Approval of the New Agreement Between the School District of Manatee County and Jahd Inc. d/b/a Sarasota Apothecary for Clinical Experience for Manatee Technical College (MTC) Pharmacy Technician Students for the 2025-2028 School Years (No Financial Impact)

9.12 Approval of the Memorandum of Understanding (MOU) Between the School Board of Manatee County, Florida and the Jewish Family & Children's Service of the Suncoast, Inc for the 2025-2026 School Year (No Financial Impact)

9.13 Approval of the Memorandum of Understanding (MOU) between United Way Suncoast, Inc. and the School District of Manatee County to Provide Funding for Four (4) Paraprofessional Positions for the 2025-2026 School Year (No Financial Impact)

9.14 Approval to Renew the State of Florida Voluntary Pre-Kindergarten Education Program Provider Contract Between the School District of Manatee County and the Early Learning Coalition of Manatee County for the 2025-2026 School Year (No Net Financial Impact)

9.15 Approval to Renew the Contract Between Easter Seals Southwest Florida, Inc. d/b/a The Lily School for Child Development and the School District of Manatee County for the 2025-2026 School Year (No Net Financial Impact)

9.16 Approval to Renew the Contract Between Community Haven for Adults and Children With Disabilities, Inc. d/b/a Selby Preschool and the School District of Manatee County, Florida for the 2025-2026 School Year (No Net Financial Impact)

9.17 Approval to Purchase Automobile Liability, General Liability, Automobile Physical Damage & Workers Compensation Claims Handling, SDMC No. 26-0044-TG. Estimated in the Amount of $300,000.00 Annually (Workers Compensation Funds)

9.18 Approval of the Use of Sourcewell Contract on Elevators, Escalators, and Moving Walks with Related Equipment, Services and Supplies, SDMC No. 26-0043-MR, Estimated in the Amount of $200,000.00 Annually (Capital Fund)

9.19 Approval to Purchase Assessment Technology Institute Nursing Program, SDMC No. 26-0050-BS, Estimated in the Amount of $250,000.00 Annually (Multiple Funding Sources)

9.20 (Moved to New Business-Discussion Item Pulled from Consent) Approval to Purchase Legal Services, SDMC No. 26-0050-TG, Estimated in the amount of $395,000.00 Annually (General Fund)

9.21 Approval of the Proposal on Behavior and Educational Consulting Services, SDMC No. 26-0005-BS, Estimated in the Amount of $700,000.00 Annually (Multiple Funding Sources)

9.22 Approval of the Bid on Emergency Generators- Annual Inspection, Preventative Maintenance and Repairs, SDMC No. 26-0025-MR, Estimated in the Amount of $300,000.00 Annually (Capital Fund)

9.23 Approval of 2024 Emergency Storm Repairs - Milton Fencing (32 Schools) - Change Order 1 Final - Agreement Between Owner and Willis Smith Construction, Inc., Decrease in the Amount of $189,751.97 (Capital Funds)

9.24 Approval of 2024 Emergency Storm Repairs - Milton Fencing (32 Schools) - Substantial Completion - Agreement Between Owner and Willis Smith Construction, Inc. (No Financial Impact)

9.25 Approval of the Manatee Charter School Renewal Contract for the 2025-2030 School Years (No Net Financial Impact)

9.26 Approval of Palmetto Charter School Renewal Contract for the 2025-2040 School Years (No Net Financial Impact)

9.27 Approval of the K-12 Comprehensive Evidence-Based Reading Plan (CERP) for the 2025-2026 School Year (General Fund)

9.28 Approval for the Manatee High School Football Team to Participate in an Out-Of-State Game in Valdosta, Georgia, September 5-6, 2025 (School Internal Accounts)

10) PUBLIC COMMENT FOR NEW BUSINESS ITEMS

11) NEW BUSINESS (ITEMS PULLED FROM CONSENT)

11.1 Approval to Purchas Legal Services, SDMC No. 26-0050-TG, Estimated in the amount of $395,000.00 Annually (General Fund) (Previously item 9.20)

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Heather Felton

AYES:	Chad Choate, Cindy Spray, Charles Kennedy, Heather Felton, Richard Tatem

Vice-Chair Spray requested information pertaining to the cost of outside counsel for the School District. Information regarding various cases and workload was provided by Mr. Kevin Pendley, General Counsel. The Board held discussion.

Chair Choate called a brief recess at 7:01 PM and reconvened at 7:10 PM

12) NEW BUSINESS (NON-CONSENT ITEMS)

12.1 Approval of Advertising a Notice of Intent to Amend the Code of Student Conduct and to Set a Public Hearing on the Proposed Changes at the Board Meeting Scheduled for July 29, 2025 (General Fund)

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Cindy Spray
AYES:	Chad Choate, Cindy Spray, Charles Kennedy, Heather Felton, Richard Tatem

12.2 Approval of Advertising a Notice of Intent to Amend the Student Progression Plan, and Setting a Public Hearing on the Proposed Amendments at the Board Meeting Scheduled for July 29, 2025 (General Fund)

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Cindy Spray
SECONDER:	Heather Felton
AYES:	Chad Choate, Cindy Spray, Charles Kennedy, Heather Felton, Richard Tatem

12.3 Authorization to Amend Charter Schools Contracts to Share a Portion of the Sales Surtax with Qualified Charter Schools Beginning in 2025-2026 Fiscal Year

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Heather Felton
SECONDER:	Charles Kennedy
AYES:	Chad Choate, Cindy Spray, Charles Kennedy, Heather Felton, Richard Tatem

The Board held discussion. Additional information was provided by Ms. Rachel Sellers, Deputy Superintendent of Business Services and Superintendent Chapman.

Board Member Tatem made a motion to amend motion 12.3.

12.3a Motion to Amend the Motion and Implement the Portion on the Boardwork for Only the fiscal year 2025-2026 and Ask Staff to Bring Back More Information for the Years Going Forward.

The motion was seconded by Board Member Felton.

The Board held discussion regarding changing the item. Board Member Kennedy noted that changing the item to include only 2025-2026 school year increases the uncertainty for the Charters. Board Member Tatem noted he would approve the package as brought to the Board, and have another discussion at a later date if changes to the agreement are possible.

Board Member Tatem withdrew his motion to amend 12.3. The Board returned to vote on 12.3.

13) NEW BUSINESS (NO SUPERINTENDENT RECOMENDATION)

13.1 Motion to Approve the Carr Riggs & Ingram (CRI) Human Resources Compliance Report

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Cindy Spray
SECONDER:	Charles Kennedy
AYES:	Chad Choate, Cindy Spray, Charles Kennedy, Heather Felton, Richard Tatem

13.2 Discussion Regarding the Superintendent Search Process and Forthcoming Interviews

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	
SECONDER:	
AYES:	Chad Choate, Cindy Spray, Charles Kennedy, Heather Felton, Richard Tatem

Dr. Bill Vogel provided an overview of the progress thus far of the Superintendent Search.

Thematic Area Selection:

- Personal Leadership - Tatem
- Instruction, Excellence, and Leadership - Felton
- Business, Finance and Operations – Spray
- Community Relations - Choate
- Performance Accountability - Kennedy

Community Feedback thru FSBA
Best Practices for Staff Distributed
Breakfast and Lunch Sponsors – The Foundation will cover the breakfast and lunches for the finalist events
Venue regarding Meet and Greet – Will be held at the MTC Main Campus.
Pre - Meet and Greet dinner for applicants
Hotel for Applicants
Community and School Tour
Community and School Hosts for finalists
Draft – 3 finalist interview schedules
Draft – Tally Sheet example
Applications received – Next steps

The Board held discussion and asked questions.

14) Information Only

15) Continued Public Comment

16) Updates

Mr. Derek Jensen, Deputy Superintendent of Instructional Services, updated the board on the following:

- Soar in 4 facilities has been completed
- ESOL/Dual Language Institute for Teachers
- ESE Administration Best Practices Training
- MTC Graduations – recent and upcoming

16.2. OPERATIONS UPDATE

Mr. Joseph Ranaldi, Deputy Superintendent of Operations, updated the board on the following:

- Noted recent and upcoming job fairs
- Food and Nutrition Services update regarding Summer Meal program
- Summer transportation and training update
- Award for the Certifications within vehicle maintenance
- Update regarding community rezoning meetings that were concluded June 18, 2025

16.3. LEGAL UPDATE

Mr. Dye, Board Attorney, provided a legal update regarding a response to the tax collector

17) SUPERINTENDENT REMARKS

Noted the upcoming collective bargaining meeting in July

18) BOARD COMMENTS

Board Member Kennedy
- Thanked staff for the work put into creating the workshop and meeting
- Complimented the Board Members regarding the professionalism maintained during meetings

Board Member Tatem
- Safety Briefing – noted climate and altitude differences while traveling
- MTC graduations – past and upcoming

Board Member Felton
- MTC
- FSBA Conference – noted her moving forward within the FSBA
- Palmetto Boys and Girls Club visit

Vice-Chair Spray
- Noted the HR board work and thanked the retirement
- Thanked Mr. McCarthy and Mr. Jensen for the presentation

Chair Choate
- Thanked District staff for all the work to put together the meetings

21) ADJOURNMENT

There being no further business to come before the Board, Chair Choate adjourned the Meeting at 8:39 PM.

_____

Chad Choate, III
Chairman

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above-mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based. School Board meetings are held in accessible locations. Auxiliary aids will be provided, upon written request received at least 48 hours prior to the meeting, to participants with disabilities.

AGENDA ITEM NO. 7.1

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Employee Recognition

Executive Summary
The School Board recognizes Paul (Doug) Wagner

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Contact
Submitting Department: Communications, Family & Community Engagement
Initiated By: Jamie Carson

AGENDA ITEM NO. 9.1

School Board of Manatee County
August 5, 2025 - Regular Board Meeting

Title
2025-2026 New School Year Updates- updated 8/1/2025

Executive Summary
The School Board will be informed of new school year updates regarding safety, operations, instruction, and communications.

Contact
Submitted By: Instructional Services
Item Owners: Derek Jensen and Joe Ranaldi

Attachments:
25-26 New School Year Updates-added after publishing

2025-2026
New School Year Updates

School Board Meeting
August 5, 2025

Opening New Schools

Barbara A. Harvey K-8

- New two-story building for grades 4-8 with 1,365 student stations
- Unique starting times and school model
- Community Events
  - Staff Picnic, July 24
  - Shark Quest, July 29
  - Back to School Night, Aug. 7

Family, Memories, Passion









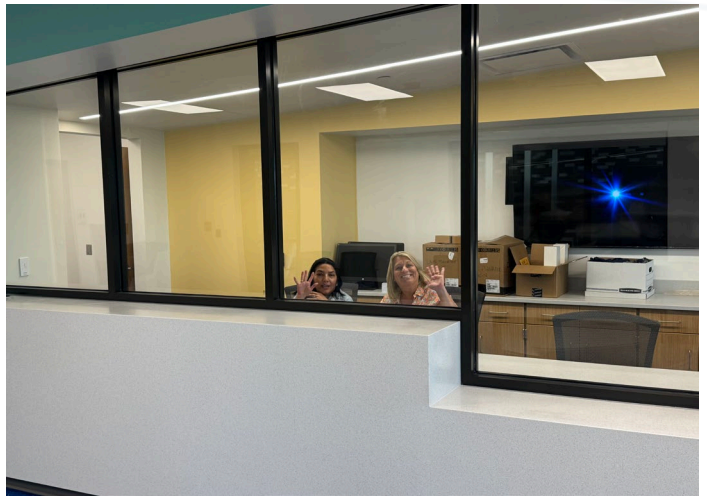
Opening New Schools

Lake Manatee K-8

- New campus with 1,752 student stations for grades K–8.
  - K-5 opens in August 2025
  - 6-8 opens in August 2026
- "Leader in Me" Leadership Development
- Hallways designed around ecosystems
- Community Events
  - Community Day, Aug. 2
  - Back to School Night, Aug. 9

Learn, Lead, Succeed









Improving Our Schools

- **Roof Replacements** – (All Buildings) Abel, Ballard, Moody (Selected Buildings), Southeast High School and Manatee High School
- **Underground chilled and hot water pipe replacement** - Moody Elementary School
- **Fire Alarm System Replacements** – King Middle School, Palmetto Elementary School, Mills Elementary School and Moody Elementary School
- **Flooring Replacements** – Lincoln Middle School and Lee Middle School
- **Gym Floor Replacement** – King Middle School
- **Track Resurfacing (Rubber Tracks)** - Manatee High School, Lakewood Ranch High School and Palmetto High School
- **Playground Replacements** – Palmetto Elementary School, Anna Maria Elementary School and Myakka Elementary School

CONTINUING THIS YEAR…

Soar in 4 at the Bishop Museum

- The **FREE** monthly Soar in 4 family program supports vocabulary and literacy development.
- In addition to touring the Bishop Science Museum, Soar in 4 teaches parents how to use the provided free materials and books to support classroom learning at home.
- Join us once a month on Wednesday to learn as a family and connect with community partners:

Aug. 6	Jan. 7
Sept. 10	Feb. 4
Oct. 1	Mar. 4
Nov. 5	Apr. 1
Dec. 3	Apr. 29



COMING THIS FALL…

The School District of Manatee County is Proud to Host the *SOAR Lab Ribbon Cutting*

- This magical space is designed for children and their grown-ups to **explore**, **discover**, and **learn together**. ✨
- In the Soar Lab, you can build skills that **support school readiness** through play, curiosity, and connection.
- Visitors will experience how the SOAR Lab activates caring adults to be a child's first and most important teacher, empowering them with tools and ideas to support learning through play and exploration.

www.soarin4.org

Elementary Parent-Teacher Conference Nights

Parent-Teacher Conference Nights

- Oct. 16, 2025
- March 26, 2026

Elementary Early Release Days for Teachers

(early dismissal at 1 p.m.)

- Oct. 17, 2025
- Oct. 24, 2025
- March 13, 2026
- April 2, 2026

Purpose and Benefits

- Positive School Experience
- Strong Relationships
- Align Home-School Expectations
- Improved Communication
- Active Involvement
- Collaborative Goal Setting
- Problem-Solving
- Student Support
- Early Intervention
- Personalized Learning
- Improved Academic Performance

School Zone Speed Camera Systems

- The City of Bradenton continues to actively operate school zone speed camera systems at all schools within its jurisdiction.

Locations

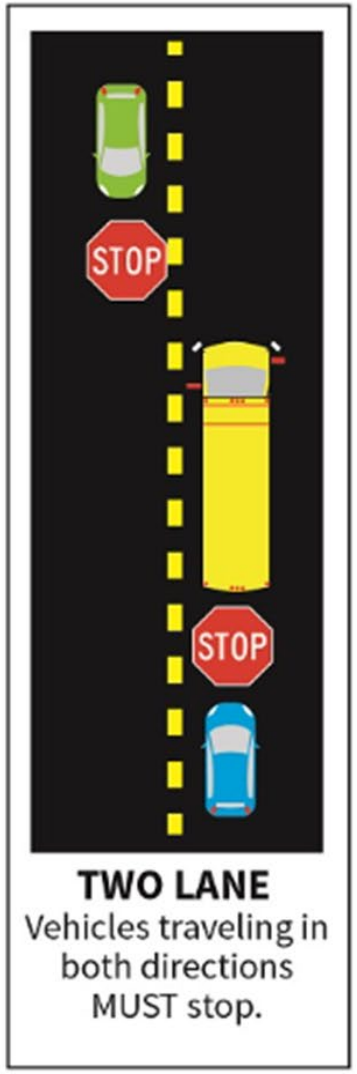
Ballard Elementary School, 1800 9th Ave. W
JP Miller Elementary School, 700 43rd St. W
Manatee Elementary School, 700 15th St. E
Manatee High School, 3300 9th Ave. W
Moody Elementary School, 5400 38th Ave. W
Sugg Middle School, 3700 59th St. W
Prine Elementary School, 3300 Southern Parkway
GD Rogers Elementary School, 500 13th Ave. W
Sea Breeze Elementary School, 3600 71st St. W

- Manatee County has suspended the use of school zone speed cameras but is re-evaluating the possibility of reinstating them in the future.

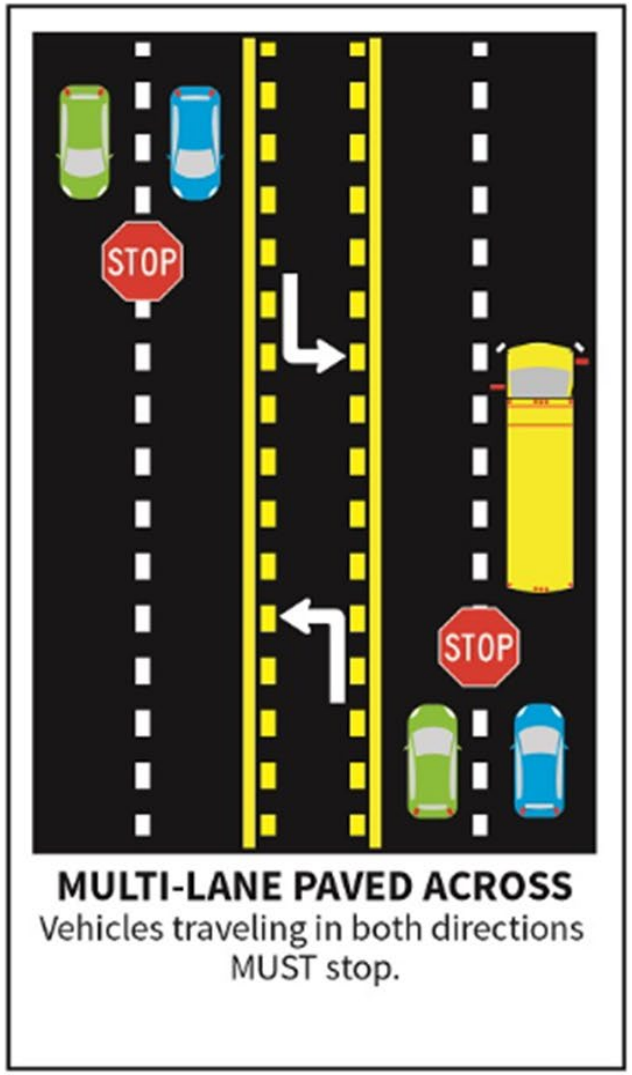
Friendly Reminder… Stop For School Buses!



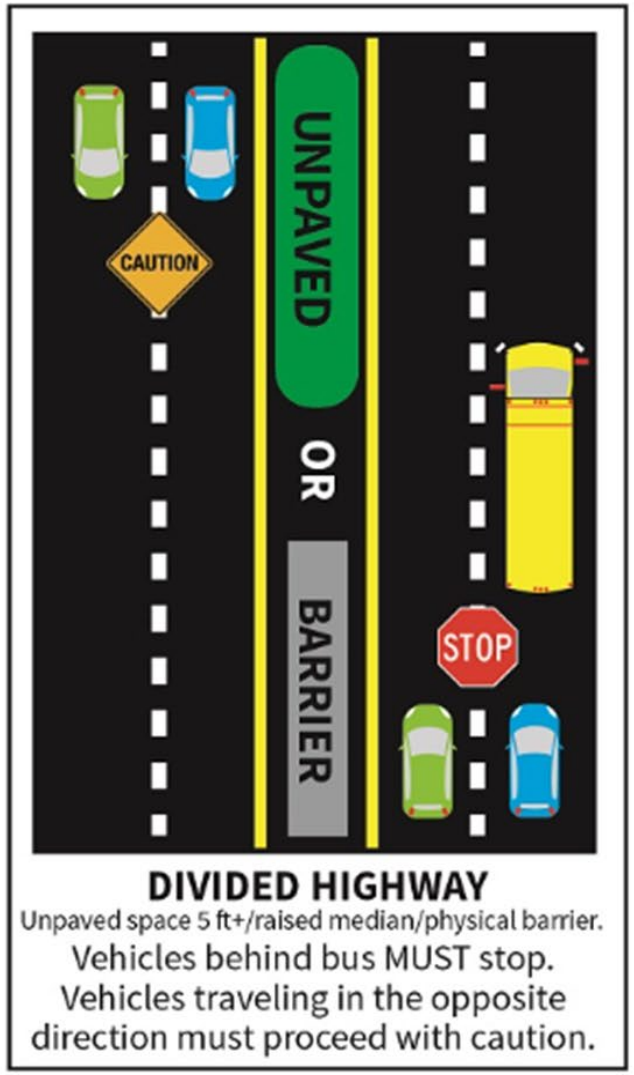
All motorized vehicles and bicycles **MUST** stop for a crossing guard escorting students across the roadway!



TWO LANE
Vehicles traveling in both directions MUST stop.



MULTI-LANE PAVED ACROSS
Vehicles traveling in both directions MUST stop.



DIVIDED HIGHWAY
Unpaved space 5 ft+/raised median/physical barrier.
Vehicles behind bus MUST stop.
Vehicles traveling in the opposite direction must proceed with caution.

Focus on Student Safety: Evolv Expansion



During the 2024-25 school year, Evolv was utilized daily at all District high schools.

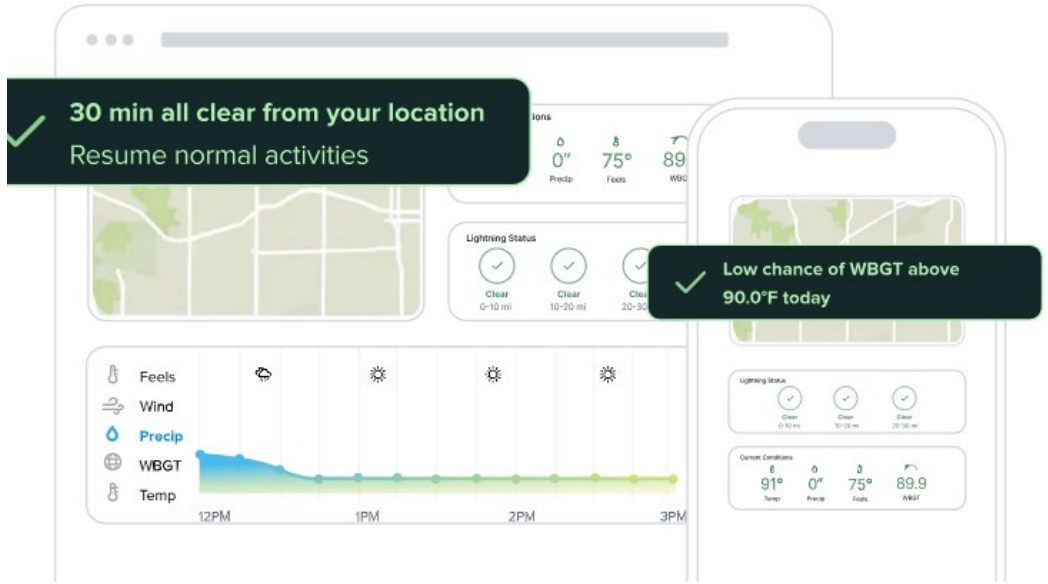
Beginning in the 2025-26 school year, daily Evolv weapons screening will expand to all nine District middle schools.

Focus on Student Safety: Perry Weather

New Districtwide Weather System

- Lightning detection for outdoor events
- "Wet bulb" accuracy for student safety
- Up to date reports on severe weather to assist with student arrivals and dismissals
- Access to local meteorologists for student groups travelling outside of our District

perry weather



Transportation in 2025-26

- We have more than 1,700 school bus stops in our growing county
- Starting the 2025-2026 school year with 100+ School Bus Drivers
- Expecting 20 new buses to be delivered during the 2025-2026 school year
- All new buses will have fully illuminated front and rear “School Bus” signage and stop arms for east county routes
- Stop Arm Camera Pilot Program starting in September







Food and Nutrition Services 2025-26

Summer Update

186,068 Meals Served at 66 Summer Sites

Kids Wellness Fair at Lincoln Park on July 24

Served 500 Meals



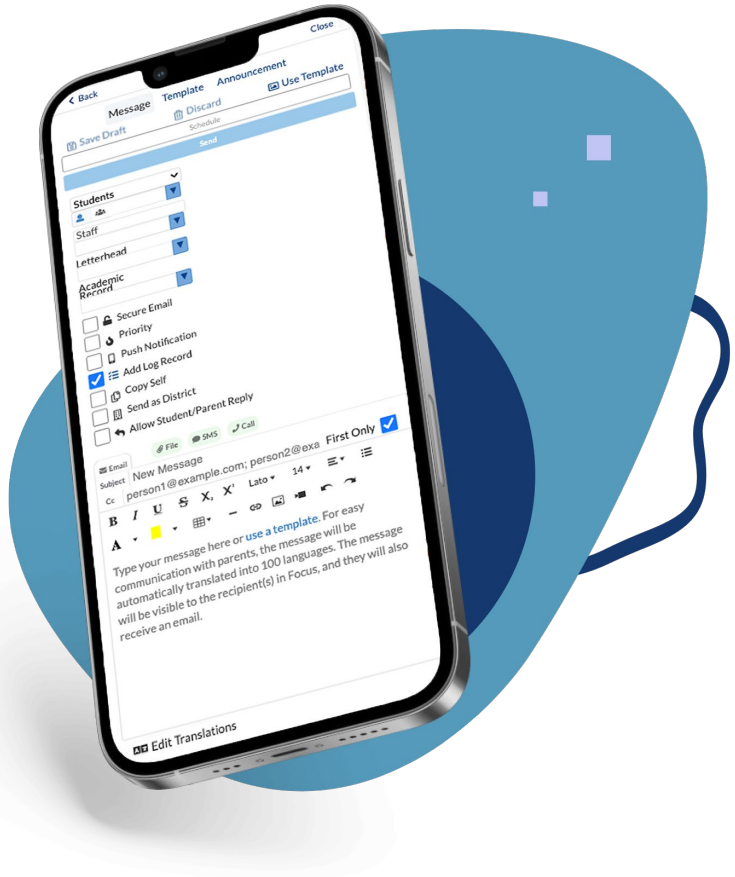
New Menu Items and Limited Time Offers

- Mojo Pork Bowl, Korean Beef Bowl
- Street Corn
- Alfredo Pierogies
- Dill Pickle Pizza
- French Toast Sliders
- Avocado Toast Bar

Improving Our Communication

New Focus Communications Module

- Delivers personalized voice messages, SMS texts, emails, mobile app push notifications, and announcements for staff, parents, and students.
- Translations for 70+ languages supported in all communication types using the text-to-speech call option.
- Advanced scheduling and reporting.



Human Resources: Investing in Our Team

Recruiting a Highly Qualified Staff

- Human Resources continues to recruit and retain a highly qualified workforce that meets the needs of our students, families, and the community.
- Between May 30 and Aug. 1, Human Resources processed over 7,000 transactions in our Human Capital Resource Management System.
  - 423 Hires, 276 Transfers, 118 Rehires
- We will continue to hold in person and online hiring fairs, attend regional college recruitment fairs, and be present at local community events.

Building Capacity Through Training and Support

- This summer, District and building leaders attended student safety and mandatory reporting training with the Manatee County Sherrif's Office to ensure a safe environment for our students.
- All staff will participate in required safety training and updated compliance training in the coming months to establish a safe and supportive school environment.
- Teachers attended three days of professional learning over the summer sharing in our dedication to pursue the district mission to educate and develop all students today for their success tomorrow.

2025-2026
New School Year Updates

School Board Meeting
August 5, 2025

AGENDA ITEM NO. 10.1

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact)

Executive Summary
The personnel listed under change of assignments, promotions, reappointments, reassignments, resignations, retirements, suspensions, terminations, and transfers have been recommended by their principal or immediate supervisor to the Superintendent of Schools.

The personnel recommended for appointments for the 2025-2026 school years have been interviewed by administrative staff members and have applications with favorable references on file in the Human Resources Department.

The lists for Teachers, Paraprofessionals, SAMP, AFSCME and Non-Bargaining for the 2024-2025 school year are available at the School Support Center in Room 106.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 1
Develop a competitive employee salary schedule to keep and attract the best talent and continue to provide quality customer service to our staff and parents

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The Superintendent recommends the approval of appointments, change of assignments, promotions, reappointments, reassignments, resignations, retirements, suspensions, terminations, and transfers (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Human Resources
Initiated By: Dr. Christina Britton

Attachments:
HR Board Material 8.5.25 Meeting - Updated 8.1.25

Hire

Administrative

Type	Name	Department/Location	Position	Effective Date
Hire	Brigham, Jacalyn	ESE	Interpreter, Sign Language (Range $39,080-$73,764)	8-4-2025
Hire	Estevez, Omahara	Daughtrey Elementary School	Graduation Enhancement Tech (Range $43,568-$80,174)	7-28-2025
Hire	Jackson, Diane	Gullett Elementary School	Coord, School (Range $52,555-$97,865)	8-4-2025
Hire	Korda, Tjasa	Early Learning	School Psychologist (Range $64,259-$118,624)	7-21-2025
Hire	Koronkiewicz, Kelsey	Freedom Elementary School	Behavior Specialist (Range $54,472-$99,309)	7-14-2025
Hire	Mattia, Lisa	Lakewood Ranch High School	Nurse, School, RN (Range $41,492-$78,061)	8-4-2025
Hire	Murphy, Jeanne	Bayshore High School	Nurse, School, RN (Range $41,492-$78,061)	8-4-2025
Hire	Sanson, Jessica	Rogers Garden-Bullock Elementary School	Nurse, School, RN (Range $41,492-$78,061)	8-4-2025
Hire	Tillman, Sarah	Moody Elementary School	Nurse, School, RN (Range $41,492-$78,061)	8-4-2025

Educational Support

Type	Name	Department/Location	Position	Effective Date
Hire	Alvarado, Noemi	Gullett Elementary School	Custodian 8 Hr	7-21-2025
Hire	Alves, Debra	Benefits and Compensation	Assistant, Employee Benefits	7-7-2025
Hire	Barr, Mary F	Palmetto High School	Tchr Aide, ESE, 1:1	8-4-2025
Hire	Bauknight, Sheryl	Myakka Elementary School	Tchr Aide, ESE	8-4-2025
Hire	Bickell, Fritz	Security	Safety Guardian	8-4-2025
Hire	Binkowski, Samantha	Blackburn Elementary School	Nurse, School, LPN	8-4-2025
Hire	Brandt, Lisa	Food & Nutrition Services	Food Service-5 hr, Floater	5-12-2025
Hire	Brooks, Michael	Parrish Community High School	Tchr Aide, ESE, 1:1	8-4-2025
Hire	Brown, Emerald	Sea Breeze Elementary School	Tchr Aide, ESE	8-4-2025
Hire	Burdick, Michael	Security	Safety Guardian	8-4-2025
Hire	Cain, Laron	Harvey K8 School	Tchr Aide, ESE	8-4-2025
Hire	Cardenas, David	Security	Safety Guardian	8-4-2025
Hire	Carey, Alexandra	Sea Breeze Elementary School	Tchr Aide, Pre-K Integrated	8-4-2025
Hire	Carmona, Jean	Security	Safety Guardian	8-4-2025
Hire	Catanzaro, Jennifer	Harvey K8 School	Nurse, School, LPN	8-4-2025
Hire	Catuosco, Concetta	McNeal Elementary School	Tchr Aide, Pre-K Integrated	8-4-2025
Hire	Celano, Daniel	Security	Safety Guardian	8-4-2025
Hire	Cherubino, Christopher	Security	Safety Guardian	8-4-2025
Hire	Clark, Maritza	Willis Elementary School	Asst, School Clerical, 10 Mo	7-28-2025
Hire	Claudio Garcia, Marcial	Jain Middle School	Custodian 8 Hr	6-9-2025
Hire	Collins, Lauren	Witt Elementary School	Tchr Aide, ESE	8-4-2025
Hire	Correa, Lisette	Daughtrey Elementary School	Tchr Aide, ESE	8-4-2025
Hire	Creech, Kathy	Kinnan Elementary School	Tchr Aide, ESE	8-4-2025
Hire	Crenshaw, Dariel	School Bus Transportation	Bus Aide	5-12-2025
Hire	Crestani, Lorna	Williams Elementary School	Tchr Aide, ESE	8-4-2025
Hire	Crozier, Robert	Security	Safety Guardian	8-4-2025
Hire	Dailey, Stephanie	Nolan Middle School	Tchr Aide, ESE, 1:1	8-4-2025
Hire	Davis, Debbie	Sugg Middle School	Tchr Asst, MS, ISS	8-4-2025
Hire	Davis, Michelle	Williams Elementary School	Tchr Aide, Pre-K Integrated	8-4-2025
Hire	DeSantis, Michelle	Anna Maria Elementary School	Registrar, School I, ES	8-22-2025
Hire	Ergin, Azra	Moody Elementary School	Clerk, Guidance, ES	7-28-2025
Hire	Exposito, Elizabeth Lauren	Lakewood Ranch High School	Clerk, Guidance	7-14-2025
Hire	Ford, Trevor	Security	Safety Guardian	8-4-2025
Hire	Garcia Ferran, Ignacio	Lake Manatee K-8 School	Custodian 8 Hr	7-21-2025
Hire	Garcia Zuniga, Mayra	Food & Nutrition Services	Worker, Food Service-5 hr	5-12-2025
Hire	Gawronski, Marci	Jain Middle School	Tchr Asst, MS, ISS	8-4-2025
Hire	Giammaria, Brittney	Tara Elementary School	Registrar, School I, ES	7-9-2025
Hire	Gomez Correa, Yarismar	Manatee High School	Custodian 8 Hr	7-21-2025
Hire	Gomez, Angelica	Sugg Middle School	Tchr Asst, Student Intern	8-4-2025
Hire	Gonzalez, Raquel	Ballard Elementary School	Custodian 8 Hr	6-9-2025
Hire	Halko, Amanda	Lincoln Memorial Middle School	Tchr Asst, Student Intern	8-4-2025
Hire	Hall, Jayla	Blackburn Elementary School	Tchr Aide, ESE, 1:1	8-4-2025
Hire	Hemingway, Deanna	Harvey K8 School	Tchr Aide, ESE	8-4-2025
Hire	Hidalgo Vallejo, Tania	Harvey K8 School	Custodian 8 Hr	7-21-2025
Hire	Holland, Cristina	Gullett Elementary School	Asst, School Clerical, 10 Mo	7-28-2025
Hire	Holt, Cheyenne	Daughtrey Elementary School	Tchr Aide, ESE	8-4-2025
Hire	Hostetler, Jennifer	Stewart Elementary School	Tchr Asst, Child Dev. Assoc	8-3-2025
Hire	Human, Joseph	Security	Safety Guardian	8-4-2025
Hire	Island, Christopher	Security	Safety Guardian	8-4-2025
Hire	Jeffrey, Christine	Blackburn Elementary School	Tchr Aide, ESE, 1:1 (IDEA)	8-4-2025
Hire	Jeffrey, Tracy	Williams Elementary School	Tchr Aide, ESE	8-4-2025
Hire	Jimenez Ruiz, Gloria	Jain Middle School	Custodian 8 Hr	7-7-2025
Hire	Justice, Dedra	Parrish Community High School	Tchr Aide, ESE, 1:1	8-4-2025
Hire	Kallas, George	Security	Safety Guardian	8-4-2025
Hire	LaBarge, Kenneth	Security	Safety Guardian	8-4-2025
Hire	Lawrence, Dean	Security	Safety Guardian	8-4-2025
Hire	Lewis, Gracie	Stewart Elementary School	Tchr Aide, Pre-K Integrated	8-4-2025
Hire	Lindsley, Michael	Security	Safety Guardian	8-4-2025
Hire	Marshall, Molly	Williams Elementary School	Tchr Aide, ESE, 1:1	8-4-2025
Hire	McCauley, Julie	Food & Nutrition Services	Worker, Food Service-6 hr	8-6-2025
Hire	Mckibben, Melissa	King Middle School	Tchr Aide, ESE	8-4-2025
Hire	Mejias Hernandez, Yumilka	Palm View K-8 School	Custodian 8 Hr	7-21-2025

Hire	Merlo Tercero, Joenia	Sugg Middle School	Custodian 8 Hr	7-21-2025
Hire	Molthop, Meagan	Johnson K-8 Sch of Int Studies	Tchr Aide, ES	8-4-2025
Hire	Morris, Nijah	Lincoln Memorial Middle School	Tchr Aide, ESE	8-4-2025
Hire	Morse, Megan	Tara Elementary School	Tchr Aide, ESE	8-4-2025
Hire	Muhammads, Allah	Food & Nutrition Services	Worker, Food Service-5 hr	5-12-2025
Hire	Munger, Brett	Bayshore Elementary School	Tchr Asst, Student Intern	8-4-2025
Hire	Nava, Marbelis	Kinnan Elementary School	Asst, School Clerical, 10 Mo	7-28-2025
Hire	Oliva, Ana	Willis Elementary School	Tchr Aide, ESE	8-4-2025
Hire	Ortiz, Richard	Security	Safety Guardian	8-4-2025
Hire	Osornio, Geronimo	Security	Safety Guardian	8-4-2025
Hire	Pacheco, Claudia	Braden River Elementary School	Tchr Aide, ESE, 11	8-4-2025
Hire	Peraza Melgar, Tatiana	Bayshore Elementary School	Tchr Aide, ESOL	8-4-2025
Hire	Perez Luna, Maria	Bayshore High School	Asst, School Clerical, 10 Mo	7-28-2025
Hire	Peters, Laura	Palm View K-8 School	Tchr Aide, ESE	8-4-2025
Hire	Piscopo, James	Security	Safety Guardian	8-4-2025
Hire	Powers, Shelly	Horizons Academy	Paraprofessional, ESE 6-21 yrs	8-4-2025
Hire	Premici, Maria	Prine Elementary School	Tchr Aide, Pre-K Integrated	8-4-2025
Hire	Quintero Vargas, Daniela	Food & Nutrition Services	Worker, Food Service-6 hr	8-6-2025
Hire	Ramirez Cortes, Evelyn	Rogers Garden-Bullock Elementary School	Tchr Aide, ESOL	8-4-2025
Hire	Ramos, Jessenia	Lakewood Ranch High School	Asst, School Clerical, 10 Mo	7-28-2025
Hire	Randenburg, Victoria	Gullett Elementary School	Tchr Aide, Pre-K Integrated	8-4-2025
Hire	Reda, Michael	Security	Safety Guardian	8-4-2025
Hire	Rehnelt, Wayne	Security	Safety Guardian	8-4-2025
Hire	Reynolds, Emma	Parrish Community High School	Tchr Asst, Student Intern	8-4-2025
Hire	Rivera Medina, Andrea	Palm View K-8 School	Tchr Asst, Student Intern	8-4-2025
Hire	Robinson, Jennifer	Harvey K8 School	Tchr Aide, ES	8-4-2025
Hire	Rowe, Shanell	Security	Safety Guardian	8-4-2025
Hire	Salazar, Vanessa	Palm View K-8 School	Tchr Aide, ES, Title I	8-4-2025
Hire	Samuel, Tatyana	Prine Elementary School	Nurse, School, LPN	8-4-2025
Hire	Samuel, Vanesa	Food & Nutrition Services	Worker, Food Service-6 hr	8-6-2025
Hire	Schrock, Arabelle	Abel Elementary School	Tchr Asst, Student Intern	8-4-2025
Hire	Sierra, Armando	Bayshore High School	Teacher Aide, Title I, HS	8-4-2025
Hire	Smith, Wendell	Security	Safety Guardian	8-4-2025
Hire	St Victor Ulysse, Nicole	Tara Elementary School	Custodian 8 Hr	7-21-2025
Hire	Stankovic, Jovana	Lake Manatee K-8 School	Tchr Aide, ES	8-4-2025
Hire	Steadman, Katie	Harvey K8 School	Clerk, Guidance, ES	7-28-2025
Hire	Steele, Erika	Harvey K8 School	Tchr Aide, ESE, 11 (IDEA)	8-4-2025
Hire	Stephenson, Laura	Harvey K8 School	Tchr Asst, Student Intern	8-3-2025
Hire	Strott, Shannon	Palmetto High School	Registrar, School II, HS	7-7-2025
Hire	Taunton, Paul	Security	Safety Guardian	8-4-2025
Hire	Tejada Mancia, Ana	Gullett Elementary School	Custodian 8 Hr	7-7-2025
Hire	Truhan, Christina	Harvey K8 School	Tchr Aide, ESE	8-4-2025
Hire	Urquia, Roberto	School Bus Transportation	Bus Driver	8-3-2025
Hire	Wade, Savannah	Williams Elementary School	Tchr Aide, ES	8-4-2025
Hire	White, Cassandra	Miller Elementary School	Tchr Aide, Pre-K Integrated	8-4-2025
Hire	Whitfield, Ke'myia	Harvey K8 School	Custodian 8 Hr - Harvey NRR	7-21-2025
Hire	Williamson, Wendell	Gullett Elementary School	Head Custodian I	7-21-2025
Hire	Wishon, Keith	Security	Safety Guardian	8-4-2025
Hire	Wolford, Colleen	Tillman Elementary School	Tchr Aide, ESE	8-4-2025
Hire	Youssef, Michael	Security	Safety Guardian	8-4-2025
Hire	Zulme, Patricia	Prine Elementary School	Tchr Aide, ESOL	8-4-2025

Instructional

Type	Name	Department/Location	Position	Effective Date
Hire	Allen, Sondra	Palm View K-8	Tchr, Kindergarten Grand Canyon University Req. #13204	8-4-2025
Hire	Alston, Maury	Manatee Technical College	Instructor, Surgical Tech North Carolina Central University Req. #12634	6-9-2025
Hire	Alvarez, Lindsay	Prine Elementary School	Tchr, Fifth Grade City University of New York Req. #13038	8-4-2025
Hire	Amar, Abbey	Harvey K-8	Tchr, Physical Educ, ES Kent State University Req. #12929	8-4-2025
Hire	Arenas, Monique	Sugg Middle School	Tchr, Language Arts, MS University of Miami Req. #13756	8-4-2025

Hire	Avila, Gabriela	Moody Elementary School	Tchr, Fourth Grade University of Tampa Req. #13641	8-4-2025
Hire	Baker, Emily	Harvey K-8	Tchr, Kindergarten Western Governs University Req. #12947	8-4-2025
Hire	Ballard, Dawn	Palmetto Elementary School	Tchr, PI, VE Asbury College Req. #13200	8-4-2025
Hire	Beary, Kaylen	Gullett Elementary School	Tchr, First Grade University of New Hampshire Req. #13532	8-4-2025
Hire	Bennett, Austin	Braden River High School	Tchr, Language Arts, HS University of South Florida Req. #13418	8-4-2025
Hire	Breitsprecher, Emma	Braden River Middle School	Tchr, VE Winona State University Req. #13269	8-4-2025
Hire	Brillhart, Sheena	Freedom Elementary School	Specialist, Student Support Washburn University Req. #13676	8-4-2025
Hire	Broehm, Diane	Sugg Middle School	Tchr, Science, MS Saint Leo University Req. #13757	8-4-2025
Hire	Brown, Beverly	Manatee Elementary School	Coach, Literacy Bowie State University Req. #13283	8-4-2025
Hire	Brown, Olivia	Haile Middle School	Tchr, Agriculture/Nat Resrcs University of Florida Req. #13030	7-14-2025
Hire	Bruce, Emily	Parrish Community High School	Tchr, Agriculture/Nat Resrcs Abraham Baldwin Agri College Req. #13564	7-21-2025
Hire	Brumley, Kaela	Harvey K-8	Tchr, Fifth Grade University of South Florida Req. #13279	8-4-2025
Hire	Buck, Olivia	Lake Manatee K-8	Tchr, Second Grade Florida Atlantic University Req. #13217	8-4-2025
Hire	Burke, Tara	Lee Middle School	Tchr, Music, MS Stony Brook University Req. #13382	8-4-2025
Hire	Callihan-Dewitt, Kristina	Bayshore Elementary School	Reading Coach, ES - Title I University of Mary Washington Req. #13496	8-4-2025
Hire	Capalit, Ross Ann	Ballard Elementary School	Tchr, ASD Mindanao State University Req. #6461	8-3-2025
Hire	Catalina, Gabrielle	Lakewood Ranch High School	Tchr, Science, HS(Biology) Grand Valley State University Req. #13843	8-4-2025
Hire	Celestino, Courtney	Harvey K-8	Tchr, Fourth Grade University of South Florida Req. #12927	8-4-2025
Hire	Ceschini, Marisa	Williams Elementary School	Tchr, First Grade University of Tampa Req. #13070	8-4-2025
Hire	Ciambrone, Lauren	Bashaw Elementary School	Tchr, Kindergarten State College of Florida Manatee-Sarasota Req. #13089	8-4-2025
Hire	Clem, Kathryn	Johnson K-8 Sch of Int Studies	Tchr, Reading, MS Lindenwood University Req. #13429	8-3-2025
Hire	Contreras-Calderon, Juan	Lee Middle School	Tchr, Social Studies, MS Saint John Vianney Coll Semnry Req. #13491	8-4-2025
Hire	Custis, Cristal	Prine Elementary School	Tchr, Dual Language, ES Temple University Req. #13442	8-4-2025
Hire	D'Angelo, Jennifer	Jain Middle School	Tchr, Mathematics, MS University of Florida Req. #13705	8-4-2025
Hire	DeAngelo, Ruth	Moody Elementary School	Tchr, Kindergarten Saint Petersburg College Req. #13575	8-4-2025
Hire	Deramo, Lisa	Rogers Garden-Bullock Elementary School	Tchr, Fourth Grade West Virgina University Req. #12981	8-4-2025
Hire	DeVoss, Amy	Ballard Elementary School	Tchr, Third Grade University of Central Florida Req. #13850	8-4-2025

Hire	Distasio, Katelyn	Ballard Elementary School	Tchr, Kindergarten Merrimack College Req. #13735	8-4-2025
Hire	Dorman, Emily	Parrish Community High School	Tchr, Language Arts, HS State University of New York System Req. #13185	8-4-2025
Hire	dos Santos Garrido Cabral, Rossana	Moody Elementary School	Tchr, Fourth Grade University of State of Rio De Janeiro - WES Evaluation Req. #13865	8-4-2025
Hire	Dotti, Sharon	Prine Elementary School	Tchr, First Grade Eastern University Req. #13525	8-4-2025
Hire	Faerberboeck, Gretchen	Daughtrey Elementary School	Tchr, Fifth Grade University of South Florida Req. #13369	8-4-2025
Hire	Farnsworth Shinn, Caitlin	Gullett Elementary School	Tchr, Kindergarten University of South Florida Req. #13614	8-4-2025
Hire	Farrar, Emily	Ballard Elementary School	Tchr, Music, ES University of Florida Req. #13170	8-4-2025
Hire	Felton, Brett	Jain Middle School	Tchr, Physical Educ, MS Lindenwood University Req. #13547	8-4-2025
Hire	Ferguson, Corey	King Middle School	Tchr, Mathematics, MS Shawnee State University Req. #13301	8-4-2025
Hire	Francis, Makayla	Braden River Middle School	Tchr, Reading, MS Capella University Req. #13130	8-4-2025
Hire	Francis, Melissa	Braden River Middle School	Tchr, Language Arts, MS Rowan University Req. #13770	8-4-2025
Hire	Geary, Colleen	Prine Elementary School	Tchr, Third Grade Brooklyn College Req. #13018	8-4-2025
Hire	Geldmaker, Jonathan	Lee Middle School	Tchr, Science, MS Saint Leo University Req. #3552	8-3-2025
Hire	Gill, Katie	Mills Elementary School	Tchr, Second Grade Western Governs University Req. #13557	8-4-2025
Hire	Gogoel, Kirsten	Lake Manatee K-8	Tchr, Fifth Grade East Carolina University Req. #13220	8-4-2025
Hire	Gregory, Pamela	Oneco Elementary School	Tchr, Fifth Grade LSU-Shreveport Req. #13437	8-4-2025
Hire	Gummerson, Molly	Lakewood Ranch High School	Tchr, Social Studies, HS Arizona State University Req. #13779	8-4-2025
Hire	Hall, Victoria	Moody Elementary School	Coach, Literacy University of South Florida Req. #2389	8-4-2025
Hire	Harrison, Alexandria	Ballard Elementary School	Tchr, Third Grade Univ So Fla Sarasota-Manatee Req. #13153	8-4-2025
Hire	Heinze, Matthew	Palmetto High School	Tchr, Mathematics, HS University of South Florida Req. #13565	8-4-2025
Hire	Heppding, Christina	Bayshore Elementary School	Tchr, Second Grade King's College Req. #13326	8-4-2025
Hire	Hernandez, Edgardo	Palmetto High School	Tchr, Art, HS University of Central Florida Req. #13384	8-4-2025
Hire	Hernandez, Marisela	Palmetto High School	Tchr, Science, HS University of South Florida Req. #13404	8-4-2025
Hire	Hinojosa, Rachel	Kinnan Elementary School	Tchr, Third Grade University of Phoenix Req. #13415	8-4-2025
Hire	Holden, Jenna	Witt Elementary School	Tchr, EBD/SC Delaware State University Req. #13132	8-4-2025
Hire	Holt, Michael	Palmetto High School	Tchr, Mathematics, HS University of Florida Req. #13250	8-4-2025
Hire	Horn, Ethan	Sugg Middle School	Tchr, Music, MS Florida State University Req. #13439	8-4-2025
Hire	Hudson, Avery	Williams Elementary School	Tchr, Second Grade University of Alabama Req. #13652	8-4-2025

Hire	Hunniford, Whitney	Freedom Elementary School	Counselor, ES Florida State University Req. #13590	8-4-2025
Hire	Jackson, Jacqueline	Williams Elementary School	Tchr, Fifth Grade Marshall University Req. #13077	8-4-2025
Hire	Jeffords, Laura	Harvey K-8	Counselor, ES University of Northern Colorado Req. #12931	8-4-2025
Hire	Jimenez, Julie	Harvey K-8	Pathologist, Speech & Language University of South Florida Req. #13455	8-4-2025
Hire	Jones, Hailey	Southeast High School	Tchr, Agriculture/Nat Resrcs University of Florida Req. #13366	7-14-2025
Hire	Kamay, Andrea	Johnson K-8 School of International Studies	Tchr, Mathematics, MS Florida State University Req. 13092	8-4-2025
Hire	Kauzlarich, Maureen	Lincoln Memorial Middle School	Tchr, Language Arts, MS Purdue University Req. #13570	8-4-2025
Hire	Knight, Laura	Lincoln Memorial Middle School	Tchr, Mathematics, MS Indiana University Req. #13050	8-4-2025
Hire	Kohn, Allison	Daughtrey Elementary School	Tchr, Second Grade Southeastern University Req. #13423	8-4-2025
Hire	Kowle, Daniel	Johnson K-8 School of International Studies	Tchr, Emotion/Behavr Disabl Regent University Req. #13082	8-4-2025
Hire	Krentz, Victoria	Haile Middle School	Tchr, Mathematics, MS Florida State University Req. #13024	8-4-2025
Hire	LaBrosse, Natalia	Freedom Elementary School	Pathologist, Speech & Language University of South Florida Req. #13455	8-4-2025
Hire	Land, Margaret	Daughtrey Elementary School	Tchr, Pre-K Handicapped Eastern Kentucky University Req. #13548	8-4-2025
Hire	Lastimosa, Riza	Braden River Middle School	Tchr, Mathematics, MS Philippine Normal University Req. #13840	8-4-2025
Hire	Leiphart, Kayla	Abel Elementary School	Tchr, Fourth Grade York College of Pennsylvania Req. #13102	8-4-2025
Hire	Lowery, Lyndsey	Southeast High School	Tchr, Science, HS Auburn University Req. #13648	8-4-2025
Hire	Lozano, Candice	Gullett Elementary School	Tchr, Second Grade Florida Gateway College Req. #13793	8-4-2025
Hire	Mann, Donna	Bayshore Elementary School	Third Grade Teacher Bachelor's Degree Req. #13651	8-3-2025
Hire	Mather, Jennifer	Braden River Elementary School	Tchr, Kindergarten Adelphi University Req. #13055	8-4-2025
Hire	Martin, Almark	Oneco Elementary School	Tchr, Fourth Grade College for Leadership & Theological Development Req. #13861	8-4-2025
Hire	Mastin, Shanley	Palmetto High School	Tchr, Science, HS Florida Gulf Coast University Req. #13253	8-4-2025
Hire	McHose, J	Parrish Community High School	Tchr, Mathematics, HS University of Denver Req. #13182	8-4-2025
Hire	McWilliams, Sarah	Willis Elementary School	Tchr, Kindergarten Saint Leo University Req. #12950	8-4-2025
Hire	Middleton, Paige	Prine Elementary School	Tchr, Third Grade University of the Cumberlands Req. #13017	8-4-2025
Hire	Mockensturm, Kaitlyn	Braden River High School	Tchr, Physical Educ, HS Troy University Req. #13728	8-4-2025
Hire	Molnar, Nicole	Harvey K-8	Tchr, VE University of Central Florida Req. #12939	8-4-2025
Hire	Montes, Elise	Lake Manatee K-8	Librarian / Media Spclst, ES University of Rhode Island Req. #13255	8-4-2025
Hire	Moody, Emma	King Middle School	Tchr, Science, MS University of South Florida Req. #13683	8-4-2025
Hire	Murphy, Julia	Blackburn Elementary School	Coordinator, AICE National-Louis University Req. 13839	8-3-2025

Hire	Nash, Michelle	King Middle School	Tchr, Technology Western Governs University Req. #13000	8-3-2025
Hire	Newbanks, Jennifer	Freedom Elementary School	Tchr, Fifth Grade Walden University Req. #13268	8-3-2025
Hire	Newton, Leah	Williams Elementary School	Tchr, Kindergarten Thomas Edison State College Req. #13569	8-3-2025
Hire	Nowakowski, Ryan	Freedom Elementary School	Tchr, Fourth Grade So Illinois Univ - Edwardsville Req. #13271	8-3-2025
Hire	Nystroem, Niondina	Manatee High School	Tchr, Science, HS-One Year Only Eastern Illinois University Req. #13533	8-3-2025
Hire	O'Keefe, Hayley	Harvey K-8	Tchr, Fourth Grade State College of Florida Manatee-Sarasota Req. #12926	8-3-2025
Hire	Orestis, Antonia	Buffalo Creek Middle School	Tchr, Science, MS Univ of Illinois - Chicago Req. #13510	8-3-2025
Hire	Orgill, Whitney	Haile Middle School	Tchr, Science, MS American College of Education Req. #13480	8-3-2025
Hire	Osborn, Anne	Bayshore Elementary School	Tchr, Fifth Grade Cleveland State University Req. #13261	8-3-2025
Hire	Palija, Linda	Daughtrey Elementary School	Tchr, VE National Louis University Req. #13656	8-3-2025
Hire	Papa, Aleshia	Lakewood Ranch High School	Tchr, Mathematics, HS State College of Florida Manatee-Sarasota Req. #13776	8-3-2025
Hire	Parkmond, LaTasha	Palmetto High School	Tchr, Technology Everest University Req. #13247	8-3-2025
Hire	Pascual, Theresa	Parrish Community High School	Tchr, IND/SC Bethel University Req. #13783	8-3-2025
Hire	Perez, Alex	Blackburn Elementary School	Tchr, Music, ES Columbia College Chicago Req. #14026	8-3-2025
Hire	Perry, Thomas	Johnson K-8 School of International Studies	Tchr, Gifted University of West Florida Req. #12987	8-3-2025
Hire	Peters, Julia	Lakewood Ranch High School	Tchr, Language Arts, HS SUNY College at Cortland Req. #13761	8-3-2025
Hire	Petrucci, Laura	Bayshore Elementary School	Third Grade Teacher University of St. Frances Req. #13647	8-3-2025
Hire	Phelps, Isaiah	Sugg Middle School	Tchr, Mathematics, MS University of Central Florida Req. #13288	8-3-2025
Hire	Phillips, Melissa	Sea Breeze Elementary School	Spec, Media, ES Oklahoma Wesleyan University Req. #13899	8-3-2025
Hire	Pierce, Sherie	Southeast High School	Tchr, Art, HS Argosy University Req. #13142	8-3-2025
Hire	Pinto, Jordan	Willis Elementary School	Tchr, Second Grade Bethune-Cookman University Req. #12954	8-3-2025
Hire	Portaleos, Chelsey	Lake Manatee K-8	Tchr, Kindergarten Liberty University Req. #12979	8-3-2025
Hire	Porter, Melissa	Buffalo Creek Middle School	Tchr, Social Studies, MS University of Florida Req. #13045	8-3-2025
Hire	Raab, Lauren	Braden River High School	Tchr, ESOL Resource University of Arizona Req. #13870	8-3-2025
Hire	Rabie, Lisa	Abel Elementary School	Tchr, Fourth Grade Western Michigan University Req. #13758	8-3-2025
Hire	Randt, Korrie	Bayshore Elementary School	Tchr, Third Grade University of North Dakota Req. #13258	8-3-2025
Hire	Raniere, Kristen	Willis Elementary School	Tchr, Third Grade New Mexico State University Req. #12956	8-3-2025
Hire	Reagan-Williams, Kristi	Harvey K-8	Tchr, Second Grade University of South Florida Req. #13948	8-3-2025

Hire	Redinger, Victoria	Lee Middle School	Tchr, Science, MS University of Florida Req. #13056	8-3-2025
Hire	Reynolds, Sarah	Rogers Garden-Bullock Elementary School	Tchr, Fifth Grade University of Bridgeport Req. #13881	8-3-2025
Hire	Rios, Samaria	Johnson K-8 School of International Studies	Tchr, Fourth Grade Grand Canyon University Req. #13088	8-3-2025
Hire	Rivera, Taylor	Palm View K-8	Tchr, Third Grade Florida Gulf Coast University Req. #13462	8-3-2025
Hire	Rush, Samantha	Samoset Elementary School	Tchr, First Grade University of South Florida Req. #13493	8-3-2025
Hire	Scharlow, Hope	Samoset Elementary School	Tchr, Kindergarten South Florida State College Req. #13110	8-3-2025
Hire	Schreiner, Michelle	Willis Elementary School	Tchr, Fourth Grade Florida State University Req. #12957	8-3-2025
Hire	Selbeck, Sandra	Daughtrey Elementary School	Tchr, Dual Language, ES Escuela Colombiana de Ingenieria Req. #13868	8-3-2025
Hire	Shankarappa, Basavaraju	Palmetto High School	Tchr, Science,HS University of Maryland - College Park Req. #13563	8-3-2025
Hire	Shinham, Megan	Braden River High School	Tchr, Art, HS Florida Gulf Coast University Req. #13345	8-3-2025
Hire	Sibbio, Kathleen	Bayshore Elementary School	Tchr, Second Grade Duquesne University Req. #13256	8-3-2025
Hire	Sieracki, Eliane	Lake Manatee K-8	Tchr, Fifth Grade Carroll University Req. #13325	8-3-2025
Hire	Simmons, Nina	Parrish Community High School	Tchr, Social Studies,HS Liberty University Req. #13235	8-3-2025
Hire	Smith, Mark	Johnson K-8 School of International Studies	Tchr, Business Technology Educ Baylor University Req. #13181	8-3-2025
Hire	Smith, Maya	Moody Elementary School	Tchr, First Grade Louisiana State University Req. #13671	8-3-2025
Hire	Snoddy, Caitlin	Samoset Elementary School	Tchr, First Grade Loyola University Chicago Req. #13104	8-3-2025
Hire	Stanaland, Jamie	Williams Elementary School	Tchr, Kindergarten Florida Gulf Coast University Req. #13066	8-3-2025
Hire	Stephens, Elizabeth	Miller Elementary School	Tchr, Fourth Grade University of Central Florida Req. #12982	8-3-2025
Hire	Thigpen, Brittany	Samoset Elementary School	Tchr, Second Grade University of South Florida Req. #13403	8-3-2025
Hire	Thomas, Jeremy	Sugg Middle School	Tchr, Science, MS Florida A&M University Req. #13446	8-3-2025
Hire	Thoresen, Cassandra	Prine Elementary School	Tchr, Third Grade Eastern Mennonite University Req. #13830	8-3-2025
Hire	Thum, Theresa	Williams Elementary School	Tchr, Third Grade National - Louis University Req. #13075	8-3-2025
Hire	Upchurch, Heather	Freedom Elementary School	Tchr, Fourth Grade University of Colorado-Denver Req. #13272	8-3-2025
Hire	Van Aken, Catherine	Bayshore Elementary School	Spec, Medial, ES University of Georgia Req. #13732	8-3-2025
Hire	Vest, William	Jain Middle School	Tchr, Social Studies, MS University of South Florida Req. #13693	8-3-2025
Hire	Vetrano, Lauren	Freedom Elementary School	Tchr, Second Grade Florida State University Req. #13243	8-3-2025
Hire	Wheeler, Patricia	Rogers Garden-Bullock Elementary School	Tchr, Second Grade Southwestern College Req. #13977	8-3-2025
Hire	Williford, Meghan	Lake Manatee K-8	Tchr, Fourth Grade Saint Petersburg College Req. #13219	8-3-2025
Hire	Wise, Spencer	Braden River Middle School	Tchr, Science, MS University of South Florida Req. #13769	8-3-2025

Hire	Wismer, Taylor	Manatee Elementary School	Tchr, Third Grade University of South Florida Req. #13276	8-3-2025
Hire	Wolfe, Jason	Lee Middle School	Tchr, Language Arts, MS University of Florida Req. #13059	8-3-2025
Hire	Wolfe, Lauren	Tara Elementary School	Tchr, Third Grade Florida Gulf Coast University Req. #13395	8-3-2025
Hire	Yow, Kaitlin	Palmetto High School	Tchr, Science, HS Duke University School of Medicine Req. #13310	8-3-2025
Hire	Zaehler, Marcelina	Freedom Elementary School	Tchr, IND/SC New York Medical College Req. #13300	8-3-2025

Promotion

Administrative

Type	Name	Department/Location	Position	Effective Date	
Transfer	Anzelone, Deborah	From: Manatee Elementary School To: Oneco Elementary School	From: Coord, School To: Asst. Principal, ES	8-5-2025	Added 7.31.25
Transfer	Constant, Ermite	From: Professional Support Center To: Johnson K-8	From: Specialist, Federal Programs To: Asst. Principal, MS	8-5-2025	Added 7.31.25
Transfer	Fernandes, Adelina	From: School Support Center To: School Support Center	From: Specialist, Certification To: Coord, Certification	7-1-2025	
Transfer	Sailes Houston, Gladys	From: Lee Middle School To: Sugg Middle School	From: Specialist, Student Support To: Coord, School	8-3-2025	

Educational Support

Type	Name	Department/Location	Position	Effective Date
Transfer	Colon, Sasha	From: Bayshore Elementary School To: Bayshore Elementary School	From: Worker, Food Service-5 hr To: Tchr Aide, ESOL	8-3-2025
Transfer	Horne, Teairra	From: ESE Department To: Samoset Elementary School	From: Tchr Aide, ESE, 1:1 To: Clerk, Guidance	7-27-2025
Transfer	Losada, Carle	From: Harvey Elementary School To: Braden River High School	From: Asst, School Clerical, 10 Mo To: Secretary, School II	7-27-2025
Transfer	Norrington, Bethany	From: Stewart Elementary School To: Stewart Elementary School	From: Clerk, Guidance To: Registrar, School I, ES	8-3-2025
Transfer	OBrien, Meghan	From: Buffalo Creek Middle School To: Harvey K8 at North River Ranch	From: Custodian To: Custodian, Lead I	7-20-2025

Resignation

Administrative

Type	Name	Department/Location	Position	Effective Date	
Resignation	Dunbar, Mazie	Property Rcds & Rcds Retention	Spec, Records Management	7-24-2025	
Resignation	Hemingway Primous, Samara	Daughtrey Elementary School	Asst. Principal, ES	8-2-2025	
Resignation	Lehman, Maria	Oneco Elementary School	Asst. Principal, ES	8-1-2025	Added 7.31.25
Resignation	Young, Angela	Samoset Elementary School	Asst. Principal, ES	8-1-2025	Added 8.1.25

Educational Support

Type	Name	Department/Location	Position	Effective Date
Resignation	Corbett, Kelly	ESE	Secretary II - 12 Mo	8-5-2025
Resignation	Cortese, Lace	Witt Elementary School	Tchr Aide, ES	7-8-2025
Resignation	Harbaugh, Josephine	Nolan Middle School	Tchr Aide, ESE, 1:1	7-30-2025
Resignation	Harris, Elaine	Bashaw Elementary School	Tchr Aide, ES	6-28-2025
Resignation	Hylton, Alecia	Southeast High School	Tchr Aide, HS	6-30-2025
Resignation	Leyva, Monica	Food & Nutrition Services	Worker, Food Service-6 hr	7-17-2025
Resignation	Lombardi, Susan	Ballard Elementary School	Tchr Aide, ES, UWS	7-10-2025
Resignation	Ramirez, Luis	Freedom Elementary School	Custodian 8 Hr	7-3-2025
Resignation	Repetti, Marisa	Horizons Academy	Asst, School Clerical, 11 Mo	7-12-2025
Resignation	Rodriguez Torres, Harold	Johnson K-8 Sch of Int Studies	Custodian 8 Hr	8-2-2025

Instructional

Type	Name	Department/Location	Position	Effective Date
Resignation	Chandler, Braden	Braden River High School	Tchr, VE	7-15-2025
Resignation	Dafeamekpor, Ikedela	Manatee Technical College	Instructor, Nursing	8-6-2025
Resignation	Keen, Bethaney	Manatee High School	Tchr, Mathematics, HS	7-9-2025
Resignation	Lahey, Mallory	Gullett Elementary School	Kindergarten Teacher	8-3-2025
Resignation	McMahon, Keith	Manatee High School	Tchr, Dropout Prevention, HS	7-22-2025
Resignation	Robison, Jared	Oneco Elementary School	Tchr, Art, ES	7-7-2025
Resignation	Valentine, Elizabeth	Nolan Middle School	Tchr, Mathematics, MS	7-11-2025
Resignation	Veen, Shanita	Palmetto Elementary School	Third Grade Teacher	7-8-2025

Retirement

Educational Support

Type	Name	Department/Location	Position	Effective Date
Retirement	Haley, Tammy 35.14 Years of Service	Anna Maria Elementary School	Secretary, Senior School, ES	11-1-2025
Retirement	Krause, Patricia 28.97 Years of Service	Stewart Elementary School	Registrar, School I, ES	8-3-2025

Instructional

Type	Name	Department/Location	Position	Effective Date
Retirement	Freeman, Elijah 20 Years of Service	Buffalo Creek Middle School	Tchr, Mathematics, MS	8-1-2025

Termination

Educational Support

Type	Name	Department/Location	Position	Effective Date
Job Abandonment	Christensen, John	Federal Programs and Grants	Jr Accountant	7-8-2025

Transfer

Administrative

Type	Name	Department/Location	Position	Effective Date	
Transfer	Keats, Krista	From: Rogers Garden Bullock Elementary School To: Samoset Elementary School	From: Asst Principal, ES To: Asst Principal, ES	8-4-2025	Added 8.1.25
Transfer	Rivero, Heather	From: Johnson K-8 To: Daughtrey Elementary School	From: Asst Principal, MS To: Asst Principal, ES	8-4-2025	
Transfer	Sailes Houston, Gladys	From: Lee Middle School To: Sugg Middle School	From: Specialist, Student Support To: Coord, School	8-3-2025	

Educational Support

Type	Name	Department/Location	Position	Effective Date	
Transfer	Baquedano, Manuel	From: Professional Support Center To: Matzke Support Center	From: Tech, Digital Device Install. To: Shipping/Receiving Clerk	7-20-2025	
Transfer	Chambers, Krystle	From: Wakeland Support Center To: Mills Elementary School	From: Food Service-5 hr, Floater To: Worker, Food Service-5 hr	8-3-2025	
Transfer	Greer, Robert	From: Nolan Middle School To: Nolan Middle School	From: Head Custodian II To: Head Custodian II	7-20-2025	Updated 7.31.25
Transfer	Joseph, Joseph	From: Matzke Support Center To: Matzke Support Center	From: Van Operator To: Bus Aide	8-3-2025	

Instructional

Type	Name	Department/Location	Position	Effective Date	
Transfer	Cansdale, Emma	From: Samoset Elementary School To: Abel Elementary School	From: Tchr, Fourth Grade To: Tchr, Fourth Grade	8-4-2025	Added 8.1.25
Transfer	Colley, Lindsey	From: Oneco Elementary School To: Palma Sola Elementary School	From: Tchr, Fifth Grade To: Tchr, Third Grade	8-4-2025	
Transfer	Eurich Plevin, Elizabeth	From: Tillman Elementary School To: Tillman Elementary School	From: Tchr, VE/SC To: Tchr, Kindergarten	8-3-2025	
Transfer	Hodge, Doni	From: Samoset Elementary School To: Abel Elementary School	From: Coordinator, AICE To: Coordinator	8-4-2025	Added 8.1.25
Transfer	Lavigne, Jamie	From: Abel Elementary School To: Samoset Elementary School	From: Tchr, Fourth Grade To: Tchr, Fourth Grade	8-4-2025	Added 8.1.25
Transfer	Lomidze, Nino	From: Abel Elementary School To: Blackburn Elementary School	From: Tchr, Pre-K Handicapped To: Tchr, Intellctual Disabilities	8-3-2025	
Transfer	Swartling, Olivia	From: Harvey K8 at North River Ranch To: Harvey K8 at North River Ranch	From: Tchr, Gifted To: Tchr, Agriculture/Nat Resrcs	7-13-2025	

AGENDA ITEM NO. 10.2

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of the Waiver(s) of the Manatee Education Association (MEA) Collective Bargaining Agreement (No Financial Impact)

Executive Summary
The following school(s) have requested a waiver of the Manatee Education Association's (MEA) Collective Bargaining Agreement in compliance with Appendix B, Section G - Middle School Department Chairpersons and Article V, Section 4.1, Planning Time. The MEA Executive Board has approved the 2025-2026 school year waivers.

Waiver Approved by the MEA Board for 2025-2026:

- King Middle School
- Mills Elementary

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 1
Develop a competitive employee salary schedule to keep and attract the best talent and continue to provide quality customer service to our staff and parents

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The Superintendent recommends approval of the waiver(s) of the Manatee Education Association (MEA) Collective Bargaining Agreement for King Middle School and Mills Elementary School (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Human Resources
Initiated By: Dr. Christina Britton

Attachments:
King Waiver 2526
King Middle School Waiver
Mills Elem Waiver 05.28.25
Mills Elementary Waiver

DOCUMENTATION FOR REQUEST TO WAIVE CONTRACT LANGUAGE

OF MASTER CONTRACT BETWEEN

MANATEE EDUCATION ASSOCIATION AND

SCHOOL BOARD OF MANATEE COUNTY

School requesting waiver: King Middle School

1. Briefly describe the plan and explain why a contract waiver is needed:

King receives 4 allocations for department chairpersons. We have 5 employees who agree to divide the total allocation equally which requires a contract waiver because the listed supplement amount will be changed if the waiver passes.

2. Section of contract for which waiver is requested:

ARTICLE Appendix B, SECTION G

TEXT: Middle School Department Chairpersons # 2,438

3. Date faculty meeting presentation of plan was made: 5/21/25

Documentation to Request Waiver of Contract Language, Cont'd

School: King Middle School

4. Date written copy of contract language was distributed to faculty: 5/21/25

5. Date secret ballot election was held: 5/28/25

6. Vote certification:

a.	Number of full-time teachers:	50
b.	Number of ballots cast:	40
c.	Number voting to request waiver:	34
d.	Number voting not to request waiver:	6

Name	Position
Jon Syre	Teacher
Steve Sperchulo	Teacher

7. My signature indicates I am certifying the procedure for requesting waivers in ARTICLE I, SECTION 2 was followed at King Middle School (School).

Principal

MEA Building Representative

Duquette, Brittany

From: Manatee Education Association
Sent: Thursday, July 10, 2025 12:32 PM
To: Mullen, Michael; Syre, Jonathan
Cc: Janotka, Mimi; Peregoff, Donna; Duquette, Brittany
Subject: King's Waiver

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon,
The purpose of this email is to advise you that the MEA Executive Board has approved the King Middle School teachers' request for a waiver of Appendix B, Section G, Middle School Department Chairpersons.

Please be advised that this waiver is for the '25-'26 work year only and should you wish to waive this or any other section of the contract another waiver will be required.

I have copied Donna Peregoff so the waiver can be added to the next School Board agenda for their approval.

Please let me know if you have any questions.

Pat
Manatee Education Association
1523 6th Avenue West, Suite G-1
Bradenton, FL 34205
(941)747-5091
(941)746-9355 Fax
www.manateeea.org
www.facebook.com/manateeea
Find our members-only Facebook group - search 'MEA Members'
MEA office hours: M-Th 8:30 - 5:00; F 8:30 - 4:00
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Virgil Mills Elementary School

7200 69th Street East, Palmetto, FL 34221 (941)721-2140 fax(941)721-2152
http://www.edline.net/pages/sdmcmillses

Jim Mennes
Principal

Felicia Collett
Assistant Principal

Michelle Metcalf
Senior Secretary

May 23, 2025

Dear Honorable Members of the Manatee County School Board:

This letter is to request a contract waiver for Virgil Mills Elementary in the school year of 2025 - 2026.

We are requesting a waiver to the contract to allow the specials teachers to have two separate planning times instead of one continuous and uninterrupted planning and preparation time.

As stated in Article V section 4.1, elementary and secondary classroom teachers shall have a continuous, uninterrupted planning and/or preparation as provided in this section.

Contract procedures have been followed at our work site as outlined in Article 1 of the contract. We respectfully request your approval of these two items.

Sincerely,

Trisha Roth

Trisha Roth
Union Representative for Mills Elementary
Virgil Mills Elementary School

Virgil Mills Elementary School

7200 69th Street East, Palmetto, FL 34221 (941)721-2140 fax(941)721-2152
http://www.edline.net/pages/sdmcmillses

Jim Mennes
Principal

Felicia Collett
Assistant Principal

Michelle Metcalf
Senior Secretary

May 23, 2025

Dear Members of the Manatee Education Association Board:

This letter is to request a contract waiver for Virgil Mills Elementary in the school year of 2024 - 2025.

We are requesting a waiver to the contract to allow the specials teachers to have two separate planning times instead of one continuous and uninterrupted planning and preparation time.

As stated in Article V section 4.1, elementary and secondary classroom teachers shall have a continuous, uninterrupted planning and/or preparation as provided in this section.

Contract procedures have been followed at our work site as outlined in Article 1 of the contract. We respectfully request your approval of these two items.

Sincerely,

Trisha Roth

Trisha Roth
Union Representative for Mills Elementary
Virgil Mills Elementary School

DOCUMENTATION FOR REQUEST TO WAIVE CONTRACT LANGUAGE

OF MASTER CONTRACT BETWEEN

MANATEE EDUCATION ASSOCIATION AND

SCHOOL BOARD OF MANATEE COUNTY

School requesting waiver: Mills Elementary

1. Briefly describe the plan and explain why a contract waiver is needed:

To make the master schedule work better, Specials teachers have agreed to have two seperate planning times.

2. Section of contract for which waiver is requested:

ARTICLE V, SECTION 4.1

TEXT: Elementary teachers shall have no less than 40 minutes of continuos, uninterupted planning and preperation time.

3. Date faculty meeting presentation of plan was made: 5-15-25

Documentation to Request Waiver of Contract Language, Cont'd

School: Virgil Mills Elementary

4. Date written copy of contract language was distributed to faculty: 5-15-25

5. Date secret ballot election was held: 5-21-25

6. Vote certification:

a.	Number of full-time teachers:	54
b.	Number of ballots cast:	51
c.	Number voting to request waiver:	50
d.	Number voting not to request waiver:	1

Name	Position
Trisha Roth	Building Rep
Michael McDaniel	Building Rep

7. My signature indicates I am certifying the procedure for requesting waivers in ARTICLE V, SECTION 4.1 was followed at Virgil Mills Elementary School.

Principal

Trisha Roth
MEA Building Representative

Duquette, Brittany

From: Manatee Education Association
Sent: Thursday, July 10, 2025 12:35 PM
To: Mennes, James; Roth, Trisha
Cc: Janotka, Mimi; Peregoff, Donna; Duquette, Brittany
Subject: Mills' Waiver Request

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon,
The purpose of this email is to advise you that the MEA Executive Board has approved the Mills Elementary School teachers request for a waiver of Article V, Section 4.1, Planning Time.

Please be advised that this waiver is for the '25-'26 work year only and should you wish to waive this or any other section of the contract another waiver will be required.

I have copied Donna Peregoff so the waiver can be added to the next School Board agenda for their approval.

Please let me know if you have any questions.

Pat
Manatee Education Association
1523 6th Avenue West, Suite G-1
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AGENDA ITEM NO. 10.3

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval to Apply, Accept and Expend the Following Federal Grants for the 2025-2026 School Year: Title I, Part C; Title II, Part A; Title III, Part A; and Title IV, Part A, in the Amount of $4,447,621.69 (Incoming Federal Grant Funds)

Executive Summary
The Every Student Succeeds Act (ESSA) provides an opportunity for school districts to apply for annually allocated funds to support selected federal programs.

Title I, Part C - Is a federal entitlement grant that the district receives on an annual basis. The Migrant Education Program (MEP), is designed to support the educational needs of migrant students. These are children who move frequently due to their families' work in agriculture, fishing, or related seasonal employment.

Title II, Part A - Aims to increase student academic achievement through strategies such as improving teacher and school leader quality and increasing the number of highly qualified and/or infield effective teachers in the classroom and effective school leaders in the schools.

Title III, Part A - Is designed to improve the education of English Language Learners (ELLs) by increasing their English language proficiency and ability to meet the same challenging state academic content and student academic standards expected from all children.

Title IV, Part A - The Student Support and Academic Enrichment (SSAE) grant is intended to increase the district's capacity by aligning goals to ESEA.

The School District of Manatee County (SDMC) oversees and administers state and federal grant awards in compliance with state and federal law. The following are annual federal entitlement grants awarded to the SDMC for the 2025-2026 school year. The total funding each grant is identified below, and totals $4,447,621.69.

- Title I, Part C - $389,430.00
- Title II, Part A - $2,018,617.94
- Title III, Part A - $998,191,00
- Title IV, Part A - $1,041,382.75

Electronic submission of each application is submitted to the Florida Department of Education (FLDOE). These applications are pending School Board approval. If not approved by the school Board, the applications will be withdrawn.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Learn | Goal 4
Develop effective professional development and high-quality instructional coaching for teachers to support rigorous literacy instruction across all grades

Ready To Learn | Goal 6

Expand the availability of relevant literacy training and reading materials for first-time parents and families

Ready For Life | Goal 1
Improve easy access to quality family resources that support student learning

Ready For Life | Goal 3
Provide unique and highly personalized support for English Language Learners

Ready For Life | Goal 8
Expand acceleration opportunities for all middle and high school students

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The Superintendent recommends the approval to apply, accept and expend the following Federal Grants for the 2025-2026 school year: Title I, Part C; Title II, Part A; Title III, Part A; and Title IV, Part A, in the amount of $4,447,621.69 (Incoming Federal Grant Funds).

Financial Impact
There will be no cost to the General Fund.

Contact
Submitting Department: Federal Programs and Grants
Initiated by: Latrina Singleton

Attachments:
25-26 Title I, Part C Application
25-26 T II, Part A Application
25-26 TIII, Part A Application
25-26 TIV, Part A Application



Elementary and Secondary Education Act (ESEA) Federal Programs

Florida's 2025-26 ESEA Federal Programs Application	
Manatee	
Fiscal Contact Information	
Fiscal Contact Name	Catherine Miley Hayden
Title	Director of Finance
Phone Number	(941) 708-8770 ext. 4001
Contact Email	Mileyc@manateeschools.net
Title I, Part A	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title I, Part C	
Program Contact Name	Mario Mendoza
Title	Grant Coordinator
Phone Number	941-751-6550 Ext. 43333
Contact Email	mendozam@manateeschools.net
Title I, Part D, Subpart 2	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title II, Part A	
Program Contact Name	Mario Mendoza
Title	Grant Coordinator
Phone Number	941-751-6550 Ext. 43333
Contact Email	mendozam@manateeschools.net
Title III, Part A	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title IV, Part A	
Program Contact Name	Mario Mendoza
Title	Grant Coordinator
Phone Number	941-751-6550 Ext. 43333
Contact Email	mendozam@manateeschools.net
Title V, Part B, Subpart 2	
Program Contact Name	
Title	
Phone Number	
Contact Email	

Florida 2025-26 ESEA Federal Program Assurances

General Assurances (Click here to access documents related to General Assurances)

Assurance 1: The Local Educational Agency (LEA) has on file with the FDOE, Office of the Comptroller, and a signed statement by the agency head certifying applicant adherence to these General Assurances for Participation in State and Federal Programs. The complete text may be found in Section D of the Green Book. The certification of adherence, currently on file with the FDOE Comptroller's Office, shall remain in effect indefinitely. The certification does not need to be resubmitted with this application unless a change occurs in federal or state law, or there are other changes in circumstances affecting a term, assurance, or condition.

Assurance 2: The LEA assures that they will comply with all applicable supplement not supplant requirements under ESEA. [Sections 1118(b), 1304(c)(2), 1415(b), 2301, 3115(g), 4110, 5232 of the Elementary and Secondary Education Act of 1965, as amended by the Every Student Succeeds Act of 2015].

Assurance 3: The LEA assures that they will comply with the K12 ESEA Common Federal Program Guidance.

Assurance 4: The LEA assures, as appropriate, that stakeholder collaboration across multiple programs will occur as outlined under ESEA.

Assurance 5: The LEA assures that a comprehensive needs assessment is conducted that takes into account information on the academic achievement of children in relation to the challenging state academic standards.

Assurance 6: The LEA assures that timely and meaningful consultation occurs between LEA and private school officials before any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs subject to equitable participation. [Section 8501(a)(1)]

Assurance 7: The LEA assures they will periodically monitor and evaluate the effectiveness of the activities approved within the program application.

Assurance 8: The LEA assures compliance with all state laws and regulations, including the State Board of Education rules.

Title I, Part A: Improving Basic Programs Operated by Local Educational Agencies

Assurance 1: Migratory Children: The LEA assures that migratory and formerly migratory children who are eligible to receive services under Title I are selected to receive such services on the same basis as other children who are selected to receive services under the Title I program. [Section 1112(c)(1)].

Assurance 2: Private Schools: The LEA assures that it will provide services to eligible children attending private elementary schools and secondary schools per section 1117, and timely and meaningful consultation with private school officials regarding such services unless there are no eligible private schools identified. [Section 1112(c)(2)].

Assurance 3: NAEP: The LEA assures that it will participate, if selected, in the National Assessment of Educational Progress (NAEP) in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act [Section 1112(c)(3)].

Assurance 4: Cross Coordination: The LEA assures that it will coordinate and integrate services provided under Title I with other educational services at the LEA or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program. [Section 1112(c)(4)].

Assurance 5: Child Welfare Agency Point of Contact: The LEA assures that it will collaborate with the State or local child welfare agency to designate a point of contact if the corresponding child welfare agency notifies the LEA, in writing, that the agency has designated an employee to serve as a point of contact for the LEA. [Section 1112(c)(5)(A)].

Assurance 6: Certification: The LEA assures that all teachers and paraprofessionals working in a program supported with funds under Title I meet applicable state certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification [Section 1112 (c)(6)].

Assurance 7: Early Childhood Education: The LEA assures that in the case the LEA chooses to use Title I, Part A funds to provide early childhood education services to low-income children below the age of compulsory school attendance, such services comply with the performance standards established under section 641A(a) of the Head Start Act [Section 1112(c)(7)].

Assurance 8: Parents Right-To-Know: The LEA assures parents are notified appropriately according to the "Parents Right-To-Know" provision. [Section 1112(e)(1)(A-B)].

Assurance 9: Collaboration: The local educational agency (LEA) assures that its plan was developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, charter school leaders (in an LEA that has charter schools), administrators (including administrators of programs described in other parts of this Title), other appropriate school personnel, and with parents of children in schools served under Title I. [Section 1112(a)(1)(A)].

Assurance 10: Coordination of Programs: As appropriate, the LEA assures the plan is coordinated with other programs under ESEA, the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Rehabilitation Act of 1973 (20 U.S.C. 701 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.), the Workforce Innovation and Opportunity Act (29 U.S.C. 3101 et seq.), the Head Start Act (42 U.S.C. 9831 et seq.), the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.), the Adult Education and Family Literacy Act (29 U.S.C. 9271 et seq.), and other Acts as appropriate. [Section 1112(a)(1)(B)].

Assurance 11: Child Welfare Agency Procedures: The LEA assures they will collaborate with the state or local child welfare agency to develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged and funded for the duration of the time in foster care. The procedures will: ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 U.S.C. 675(4)(A)); and ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the LEA will provide transportation to the school of origin if: the local child welfare agency agrees to reimburse the LEA for the cost of such transportation; the LEA agrees to pay for the cost of such transportation; or the LEA and the local child welfare agency agree to share the cost of such transportation. [Section 1112(c)(5)(B)]. The LEA assures it will utilize a Best Interest Determination (BID) checklist when determining school placement that will include the following: (i) all factors relating to a student's best interest, (ii) the appropriateness of the school of origin as a continued placement, and (iii) the proximity of the student's new foster care placement to the school of origin.

Assurance 12: Parent Consultation: The LEA assures that in order to receive parent and family engagement funds under section 1116 the agency will conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in programs assisted under Title I consistent with section 1116. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children. [Section 1116(a)(1)].

Assurance 13: School Parent and Family Engagement Policy: The LEA assures that the following requirements outlined in section 1116(b)(1-4) are met: (1) Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of section 1116 (c-f) and Assurances 11c-f. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school; (2) If the school has a parent and family engagement policy that applies to all parents and family members, a such school may amend that policy, if necessary, to meet the requirements of this subsection; (3) If the LEA involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, such agency may amend that policy, if necessary, to meet the requirements of this subsection; and (4) If the plan under section 1112 is not satisfactory to the parents of participating children, the LEA shall submit any parent comments with such plan when such LEA submits the plan to the state. [Section 1116(b)].

Assurance 14: Policy Involvement: The LEA assures that each school served under this part shall meet the following requirements outlined in section 1116(c)(1-5): (1) Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; (2) offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement; (3) involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b)except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; (4) provide parents of participating children — (A) timely information about programs under this part; (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of Florida's challenging academic standards; and (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and (5) If the schoolwide program plan, under section 1114(b), is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the LEA. [Section 1116(c)].

Assurance 15: Shared Responsibilities for Student Achievement: The LEA assures that the following requirements outlined in section 1116(d)(1-2) are met: as a component of the school-level parent and family engagement policy developed under subsection (b), each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and how the school and parents will build and develop a partnership to help children achieve Florida's challenging academic standards. Such compact shall — (1) describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the Florida's challenging academic standards, and the ways in which each parent will be responsible for supporting their children's learning, volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time; and (2) address the importance of communication between teachers and parents on an ongoing basis through, at a minimum — (A) parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the individual child's achievement; (B) frequent reports to parents on their children's progress; (C) reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and (D) ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. [Section 1116(d)].

Assurance 16: Building Capacity for Involvement: To assure the effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school, and LEA funded under Title I will meet the provisional requirements as outlined in section 1116(e)(1-5 and 14). [Section 1116(e)].

Assurance 17: Accessibility: In carrying out the parent and family engagement requirements under Title I, LEAs, and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, in a language such parents understand. [Section 1116(f)].

Assurance 18: Family Engagement in Education Programs: The LEA assures that in a state operating a program under part E of Title IV, each LEA or school that receives assistance under this part shall inform parents and organizations of the existence of the program. [Section 1116(g)].

Assurance 19: Private School Consultation: The LEA assures that after timely and meaningful consultation with appropriate private school officials, it will provide special educational services, instructional services, counseling, mentoring, one-on-one tutoring, or other benefits that address the needs of eligible children identified under section 1115(c); and, ensures that teachers and families of eligible children participate, on an equitable basis, in services and activities according to section 1116. [Section 1117(a)(1)(A) and (B)].

Assurance 20: Private School and LEA Agreement: The LEA assures that after conducting the timely and meaningful consultation with appropriate private school officials, it will submit a copy of the agreement between the LEA and the private school to the FDOE ombudsman in the Office of Grants Management. [Section 1117(b)(1)].

Assurance 21: Affirmation of Agreement: The LEA assures that it will submit to the FDOE ombudsman a written affirmation, signed by officials of each participating private school, that the meaningful consultation required by this section has occurred. The written affirmation shall provide the option for private school officials to indicate such officials' belief that timely and meaningful consultation has not occurred or that the program design is not equitable for eligible private school children. If such officials do not provide such affirmation within a reasonable time, the LEA shall forward the documentation that such consultation has, or attempts at such consultation has taken place to the state educational agency. [Section 1117(b)(5)].

Assurance 22: Supplement, Not Supplant Methodology: The LEA assures that it will be in compliance stipulated in paragraph (1) concerning supplement and not supplant requirements. To address this compliance, the LEA assures that it has a methodology used to allocate state and local funds to each school receiving assistance under this part is in place to ensure that such school receives all of the state and local funds it would otherwise receive if it were not receiving assistance under Title I, Part A. [Section 1118(b)(1-2)].

Assurance 23: Public School and Non-Public School Eligibility Survey (PSES/NPSES): The LEA assures they are in compliance with the PSES and NPSES guidelines to properly rank and serve their Public K-12 schools and to determine Title I, Part A equitable proportion of funds. [Sections 1113(a)(3) and 1117(a)(4)].

Assurance 24: English Language Learners (ELLs) Notification Requirements: The LEA assures that it will comply with the requirements outlined in section 1112(e)(3)(A-B): the use of Title I, Part A and/or Title III funds to provide a language instruction educational program as determined under Title III shall, not later than 30 days after the beginning of the school year, inform parents using the 'Annual Parent Notification Letter' of an English learner identified for participation or participating in such a program. For children who have not been identified as English learners before the beginning of the school year, but are identified as English learners during the such school year, the LEA shall notify the children's parents during the first two weeks of the child being placed in a language instruction educational program using the 'Initial Parent Notification Letter.' [Sections 1112(3)(A) and (B)].

Assurance 25: Comparability: The LEA assures that it will be in compliance with the requirements provided in section 1118(c)(2)(A) to ensure the following comparability requirements are met: an LEA-wide salary schedule; a policy to ensure equivalence among schools in teachers, administrators, and other staff; or a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies. [Section 1118(c)(2)(A)].

Assurance 26: Constitutionally Protected Prayer: The LEA assures they will certify in writing to the Department that no policy of the LEA prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary and secondary schools. An LEA must provide this certification to the Bureau of Federal Educational Programs by October 1 of each year. [Section 8524(b)].

Assurance 27: Schoolwide Programs: The LEA will ensure that all schools operating Schoolwide Programs under Title I, Part A will develop and implement a Schoolwide program plan that is developed in compliance with all requirements per Section 1114 (b).

Title I, Part C: Migrant Education Program

Assurance 1: The LEA assures funds for Migrant Education Program (MEP) will be used only for programs and projects, including the acquisition of equipment, under ESEA, section 1306; and to coordinate such programs and projects with similar programs and projects within the state and in other states, as well as with other Federal programs that can benefit migratory children and their families. [Section 1304(c)(1)].

Assurance 2: The LEA assures programs and projects funded for MEP will be carried out in a manner consistent with the objectives of section 1114, subsections (b) and (d) of section 1115, subsections (b) and (c) of section 1118, and Part F. [Section 1304(c)(2)].

Assurance 3: The LEA assures that in the planning and operation of programs and projects, there is appropriate consultation with parents of migratory children, including parent advisory councils for programs of at least 1 (one) school year in duration, and that all such programs and projects are carried out in a manner that provides for the same parental involvement as is required for programs and projects under section 1116 unless extraordinary circumstances make such provision impractical; and in a format and language understandable to the parents. [Section 1304(c)(3)].

Assurance 4: The LEA assures that in planning and carrying out such programs and projects, there will be adequate provision for addressing the unmet educational needs of preschool migratory children and migratory children who have dropped out of school. [Section 1304(c)(4)].
Assurance 5: The LEA assures the effectiveness of such programs and projects will be determined, where feasible, using the same standards approaches that will be used to assess the performance of students, schools, and local educational agencies under Title I, Part A. [Section 1304(c)(5)].
Assurance 6: The LEA assures such programs and projects will provide for advocacy and outreach activities for migratory children and their families, to inform such children and families of other education, health, nutrition, and social services to help connect them to such services. [Section 1304(c)(6)].
Assurance 7: The LEA assures that such programs and projects will, to the extent feasible, provide for advocacy and other outreach activities for migratory children and their families, including helping such children and families gain access to other education, health, nutrition, and social services; professional development programs, including mentoring, for teachers and other program personnel; family literacy programs; the integration of information technology into educational and related programs; and programs that facilitate the transition of secondary school students to postsecondary education or employment. [Section 1304(c)(7)].
Assurance 8: The LEA assures they will conduct the transfer of migrant student records according to state-required policies and procedures including actively participating with and meeting all Migrant Student Information Exchange System requirements. [Section 1308(b)(2). 34 Code of Federal Regulations Part 200.85(d)].
Assurance 9: The LEA assures they will assist the state in determining the number of migratory children under Section 1303(a)(1), and the LEA shall give priority to migratory children who have made a qualifying move within the previous 1-year period and who are failing, or most at risk of failing, to meet the challenging State academic standards; or, have dropped out of school. [Section 1304(d). 34 CFR Part 200.89(c). Section 1304(c)(8)].
Assurance 10: The LEA assures they will assist the state to promote interstate and intrastate coordination of services for migratory children, including coordination with other relevant programs and local projects in the state and other states. [Section 1304(b)(3). 34 CFR Part 200.82(b)].
Assurance 11: The LEA assures that a child who ceases to be a migratory child during a school term shall be eligible for services funded through Title I, Part C until the end of such term and may continue to receive such services for one (1) additional school year if comparable services are not available through other programs. Additionally, the LEA assures that migrant students who were eligible for services in secondary school may continue to be served through credit accrual programs until graduation. [ESEA section 1304(e)]."
Title I, Part D, Subpart 2: Neglected and Delinquent Youth
Assurance 1: The LEA assures they shall adhere to the purpose of Section 1420 to provide opportunities for students to meet the same challenging state content standards and student academic achievement standards that all children in Florida are expected to meet. [Sections 1421 and 1425(6)]
Assurance 2: The LEA assures they shall design transitional and supportive programs to meet the needs of children and youth returning to schools within the LEA or other alternative educational programs and assist them in completing their education. [Sections 1422 and 1424].
Assurance 3: The LEA assures they shall, where feasible, involve parents in efforts to improve the educational achievement of their children and prevent further delinquent activities. [Section 1425(8)].
Assurance 4: The LEA assures they shall adhere to the provision of services under section 1423(2) and program requirements under section 1425 for any correctional facility to which the LEA has agreed. [Section 1423].
Assurance 5: The LEA assures they shall evaluate the program not less than once every three years to determine the program's impact on student outcomes. [Section 1431].
Title II, Part A: Supporting Effective Instruction
Assurance 1: The LEA assures they will comply with section 8501 (regarding participation by private school children and teachers). [Section 2102(b)(2)(E)].
Assurance 2: The LEA assures they will coordinate professional development activities authorized under this part with professional development activities provided through other Federal, State, and local programs. [Section 2102(b)(2)(F)].
Assurance 3: The LEA assures they will reduce class size to an evidence-based level, to the extent the State (in consultation with local educational agencies in the State) determines that such evidence is reasonably available, to improve student achievement through the recruiting and hiring of additional effective teachers. [ESSA: Section 2103].
Assurance 4: Collaboration - The local educational agency (LEA) assures that, in developing the application, an LEA shall provide meaningful consultation with teachers, principals, other school leaders, paraprofessionals (including organizations representing such individuals), specialized instructional support personnel, charter school leaders (in an LEA that has charter schools), parents, community partners, and other organizations or partners with relevant and demonstrated expertise in programs and activities. [ESEA section 2102(b)(3)]
Assurance 5: Professional Development - The LEA assures they will meet the statutory professional development definition as provided in ESEA section 8101(42) or other allowable uses of funds under section 2103(b)(3) of the ESEA.
Title III, Part A: English Language Acquisition, Language Enhancement and Academic Achievement
Assurance 1: The LEA assures that it will comply with section 1112(e) – Parents' Rights-to-know, before, and throughout, each school year as of the date of application. [Section 3116(b)(4)(A)].
Assurance 2: The LEA assures that it is not in violation of any State law, including State constitutional law, regarding the education of English learners, consistent with Sections 3125 and 3126. [Section 3116(b)(4)(B)].
Assurance 3: The LEA assures that each school with English learner (EL) students receives funds from non-Federal sources to fulfill the LEA's obligations under Title IV of the Civil Rights Act of 1964 and the Equal Educational Opportunities Act, before using Title III, Part A funds for languages services to EL students. [Section 3115(g)].
Assurance 4: The LEA assures that, if applicable, it will coordinate activities and share relevant data under its plan with local Head Start and Early Head Start agencies, including migrant and seasonal Head Start agencies, and other early childhood education providers. [Section 3116(b)(4)(D)].
Assurance 5: The LEA assures that it will consult with officials of private schools in a timely and meaningful manner to make available equitable Title III, Part A services to eligible English learners and immigrant children attending private schools located within the LEA's geographical boundaries. [Section 8501].
Assurance 6: The LEA assures that the current ELL population has enough students to generate the $10,000 threshold as indicated in Section 3114. [Section 3114 (c)].
Assurance 7: The LEA assures that not more than 2 percent of the LEA's Title III allocation will be used for the cost of administering the project. [Section 3115 (b)].
Title IV, Part A: Student Support and Academic Enrichment
Assurance 1: The LEA assures that it will prioritize the distribution of funds to schools served by the LEA or consortium of such agencies, that :are among the schools with the greatest needs, as determined by a such LEA, or consortium; have the highest percentages or numbers of children counted under section 1124(c); are identified for comprehensive support and improvement under section 1111(c)(4)(D)(i); are implementing targeted support and improvement plans as described in section 1111(d)(2); or are identified as a persistently dangerous public elementary school or secondary school under section 8532. [Section 4106(e)(2)(A)].
Assurance 2: The LEA assures that it will comply with section 8501 regarding equitable participation by private school children and teachers. [Section 4106(e)(2)(B)].
Assurance 3: With the exception of LEAs outlined in special rule ESEA 4106(f), the LEA assures that it will use not less than 20 percent of funds received under this subpart to support one or more of the activities authorized under section 4107, and will coordinate with other schools and community-based services. [Section 4106(e)(2)(C)].

Assurance 4: With the exception of LEAs outlined in the special rule section 4106(f), the LEA assures that it will use not less than 20 percent of funds received under this subpart to support one or more activities authorized under section 4108; coordinate with other schools and community-based services, foster safe, healthy, supportive, and drug-free enviornments that support student achievement; and promote the involvement of parents. [Section 4106(e)(2)(D)].
Assurance 5: With the exception of LEAs outlined in special rule section 4106(f), the LEA assures that it will use a portion of funds received under this subpart to support one or more activities authorized under section 4109(a), including an assurance that the local educational agency, or consortium of local educational agencies, will comply with section 4109(b). [Section 4106(e)(2)(E)].
Assurance 6: The LEA assures that it will annually report to the State for inclusion in the report described in section 4104(a)(2) how funds are being used under this subpart to meet the requirements of subparagraphs (C) through (E). [Section 4106(e)(2)(F)].
Assurance 7: The LEA assures that the LEA, or consortium of such agencies, shall develop its application through consultation with parents, teachers, principals, other school leaders, specialized instructional support personnel, students, community-based organizations, local government representatives (which may include a local law enforcement agency, local juvenile court, local child welfare agency, or local public housing agency), Indian tribes or tribal organizations that may be located in the region served by the local educational agency (where applicable), charter school teachers, principals, and other school leaders (if such agency or consortium of such agencies supports charter schools), and others with relevant and demonstrated expertise in programs and activities designed to meet the purpose of this subpart. [Section 4106(c)(1)]
Assurance 8: With the exception of LEAs outlined in section 4106(d)(2), the LEA, or consortium of such agencies, shall conduct a comprehensive needs assessment of the local educatoinal agency or agencies proposed to be served under this subpart in order to examine needs for imporvement. [Section 4206(d)(1)]. The comprehensive needs assessment outlined in section 4109(b). [Section 4106(e)(2)(E)].
Title V, Part B, Subpart 2: Rural and Low-Income Schools
Assurance 1: The LEA assures that its project funds under Title V, Part B, subpart 2 will be used for any activities authorized under the following ESEA Title programs: Title I, Part A; Title II, Part A; Title III, Part A; Title IV, Part A; and parental involvement activities. [Section 5222(a)].
Assurance 2: The LEA assures that its project funds under Subpart 2 will be used to supplement, and not supplant, any other Federal, State, or local education funds. [Section 5232].
Assurance 3: The LEA assures that 20 percent or more of the children ages 5 through 17 years served by the LEA are from families with incomes below the poverty line. [Section 5221(a)(3)(C) (b)(1)(Ai)-(B)]
Assurance 4: The LEA assures that if eligible for funding under both this subpart and subpart 1, it will not receive funds under both subparts for such fiscal year. [Section 5225(a)]

Elementary and Secondary Education Act (ESEA) Federal Programs
Florida 2025-26 ESEA Federal Program Applications
Project Application (DOE 100A)

UEI Number *XKGXG94KMH65*

Manatee

Program Name Type an "X" in the green box below for the program(s) in which the LEA is applying for funds.		Project Number	TAPS Number	2024-25 Preliminary Allocation	Requested Allocation	Estimated Roll Forward	Total Funds Requested (Sum of Allocation and Estimated Roll)
	Title I, Part A		26A001	$11,577,309.00	$0.00	$0.00	$0.00
	Title I, Part C		26A020	$389,430.00	$389,430.00		$389,430.00
	Title I, Part D, Subpart 2		26A009	$197,744.00	$0.00		$0.00
	Title II, Part A		26A011	$1,656,141.00	$1,656,141.00	$362,476.94	$2,018,617.94
	Title III, Part A		26A014	$950,191.00	$0.00	$0.00	$0.00
	Title IV, Part A		26A120	$911,189.00	$911,189.00	$130,193.75	$1,041,382.75
	Title V, Part B, Subpart 2		26A007	$0.00	$0.00		$0.00

As the official who is authorized to legally bind the agency/organization, I do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

Kevin Chapman

Printed Name of Agency Head

Kevin Chapman (Jun 12, 2025 08:17 EDT)	Interim Superintendent	06/12/2025
Signature of Agency Head	*Title*	*Date*

Florida 2025-26 ESEA Federal Programs Preliminary Allocations

Agency Number	Local Educational Agency	Title I, Part A	Title I, Part C	Title I, Part D, Subpart 2	Title II, Part A	Title III, Part A	Title IV, Part A	Title V, Part B, Subpart 2
10	Alachua	8149604	822076	251,804	1201682	162686	641412	0
15	UF, PK Yonge Devm't Research School	130255	0	0	25876	0	10250	0
20	Baker	1193781	0	0	201660	0	93954	0
30	Bay	8282445	0	137,994	1082718	227231	651867	0
40	Bradford	1255798	0	0	200540	0	98835	96154
50	Brevard	18041573	0	123768	2499136	472715	1419959	0
60	Broward	80071251	95244	264607	11950572	4577290	6302000	0
70	Calhoun	749488	0	0	123496	0	58986	67946
80	Charlotte	4050329	0	0	561830	93644	318779	0
90	Citrus	5702133	0	0	920814	23014	448784	0
100	Clay	6060929	0	0	1054300	202630	477024	0
110	Collier	12078306	3147633	64,018	1743282	1028095	950620	0
120	Columbia	3426515	0	0	598025	18120	269682	311599
130	Miami-Dade	129042677	1376878	186,363	14141336	10622058	10156292	0
140	DeSoto	2233399	380679	0	272406	72084	175777	141602
150	Dixie	986632	0	0	138607	0	77651	65280
160	Duval	56942313	0	258917	6531417	1478457	4481638	0
170	Escambia	20603438	0	190631	2447656	152237	1621590	0
180	Flagler	3170863	0	0	492623	69968	249560	0
190	Franklin	620916	0	0	77162	0	48867	38762
200	Gadsden	4235591	0	0	469769	45499	333360	150653
210	Gilchrist	776638	0	0	128247	16930	61123	0
220	Glades	405825	79779	0	65695	10846	31938	64302
230	Gulf	552240	0	0	92750	0	43462	61974
240	Hamilton	1118963	209514	0	130346	23279	88066	52133
250	Hardee	1929070	436426	0	291639	49864	151825	160081
260	Hendry	3356575	1032768	0	423255	159379	264178	470966
270	Hernando	6680927	0	0	976599	102902	525820	0
280	Highlands	4845881	685094	2845	653786	83724	381393	404146
290	Hillsborough	78055751	1934123	314399	8256821	3311780	6143370	0
300	Holmes	1162212	0	0	168996	0	91470	106407
310	Indian River	4463932	0	0	641316	126048	351331	0
320	Jackson	2349288	0	0	341973	12433	184898	199407
330	Jefferson	602707	0	0	93728	0	47435	22011
340	Lafayette	391156	8510	0	61844	0	30784	37748

350	Lake	12025965	11140	5690	1822745	354867	946501	0
360	Lee	26428661	360333	189208	3698159	2554563	2080064	0
370	Leon	11035826	0	140839	1360772	160966	868572	0
371	FSU Developmental Research School	295882	0	0	53649	0	23285	0
380	Levy	2664340	0	0	329452	29363	209695	187312
390	Liberty	338395	0	36988	53580	0	26631	44096
400	Madison	1120122	15161	0	152267		88157	73768
410	Manatee	11577309	389430	197744	1656141	950191	911189	0
420	Marion	16167512	0	477987	2529489	333440	1272461	0
430	Martin	4036373	0	1423	636421	304077	317680	0
440	Monroe	1839911	0	4268	308700	195620	144808	0
450	Nassau	1803055	0	0	350303	25924	141907	0
460	Okaloosa	6500330	0	82512	1011279	246013	511606	0
470	Okeechobee	2170814	449728	0	319607	85046	170852	207369
480	Orange	69858834	357051	349965	7693990	4260912	5498232	0
490	Osceola	22086752	0	0	2994517	1750393	1738334	0
500	Palm Beach	57332419	1928536	199167	6936163	4589458	4512342	0
510	Pasco	21908190	83840	137994	2627002	699152	1724280	0
520	Pinellas	27916213	0	294482	3518394	892391	2197141	0
530	Polk	44455590	1124111	246113	6047442	1635984	3498872	0
540	Putnam	6783827	98695	0	793639	93247	533918	327260
550	St. Johns	4084500	0	1423	875874	132265	321468	0
557	Florida School for the Deaf and Blind	124958	0	0	15738	0	10000	0
560	St. Lucie	15725200	272976	211970	2098514	861838	1237649	0
570	Santa Rosa	4543721	0	0	875059	39415	357611	0
580	Sarasota	8213596	0	0	1311848	515833	646448	0
590	Seminole	11792788	0	136572	2152304	519536	928148	0
600	Sumter	3170498	0	0	438786	50657	249532	0
610	Suwannee	2566973	229035	0	420058	32140	202031	192270
620	Taylor	1135333	0	0	178202	0	89354	81130
630	Union	652422	0	0	104803	0	51347	0
640	Volusia	20667947	136176	318667	2677771	431712	1626667	0
650	Wakulla	908046	0	0	182955	0	71466	0
660	Walton	2591794	0	0	478037	101315	203985	0
670	Washington	1374079	270101	0	205041	0	108145	108737
685	FAMU Developmental Research School	297126	0	0	30409	0	23383	0
687	FAU A. D. Henderson School	373178	0	0	61450	0	29369	0
708	Florida Department of Corrections	0	0	0	1037		0	0
815	Mater Academy	446879	0	0	56582	35712	35170	0

05E	Odyssey Charter	876398	0	0	89737	10184	92370	0
48C	Florida Virtual School	1173653	0	0	185131	10449	35533	0
48K	United Cerebral Palsy of Central Florida, Inc.	451500	0	0	45751	10317	79422	0
50D	South Tech	1009141	0	0	58618	0	187485	0
53D	Lake Wales	2382149	27897	0	275415	49070	60431	0
98Z	KIPP Miami	767846	0	0	58671	0	82183	0
99H	IDEA	1044220	0	0	276486	149724	68975	0
TBD	DJJ-Florida Scholars Academy	531977	0	0	62312	0	41867	0
TBD	Tallahassee Collegiate Academy	0	0	0	0	0	0	0
	Total	908971643	15962934	4828358	117172202	45254687	71540546	3673113

Title I, Part C

Manatee

Education of Migratory Children

To ensure that migratory children have access to high-quality educational programs and supplemental support services designed to address their unique needs.

Preliminary Allocation	**$389,430.00**
Requested Allocation Amount	$389,430.00

Area of Focus 1	K-12 Instructional Services
Area of Focus 2	Early Childhood
Area of Focus 3	Identification and Recruitment (ID&R) and Out of School Youth (OSY)
Area of Focus 4	Parent & Family Engagement and Support Services
Area of Focus 5	Administrative Costs

Title I, Part C Equitable Services Formula

Number of Students	
A1. LEA Enrollment of Migrant Students	330
A2. Participating Private Schools' Enrollment of Migrant Students	0
A3. Total Enrollment of Migrant Students = A1 + A2	330
Title I, Part C Base Preliminary Allocation	
B1. Total LEA Base Preliminary Allocation (from the allocation tab)	$389,430.00
B2. Administrative Costs (for public and private school programs)	$111,057.82
B3. LEA Base Preliminary Allocation Minus Admin Costs = B1-B2	$278,372.18
Per Pupil Rate	
C1. B3 divided by A3	$843.55
Equitable Services	
Estimated amount of MEP funds to be spent for services to migrant students in private schools= A2 x C1	$0.00

Area of Focus 1: K-12 Instructional Services

A. Describe the LEA's plan for addressing migrant students' needs related to K-12 instructional services. Specify the strategies and interventions the LEA will use to address the following areas: 1) reading/English Language Arts achievement, 2) mathematics achievement, and 3) high school graduation (including dropout prevention and completing accelerated courses or certifications). If applicable, include services that will be provided to migrant students through collaboration with other federal and non-federal programs, per 34 CFR Part 200.83(a)(1)(i).

Section A (K-12 Instructional Services)
The following proposed activities are designed to comprehensively support the academic achievement, engagement, and graduation readiness of migratory students in the School District of Manatee County. Each activity aligns with the goals and allowable uses of Title I, Part C funds and is strategically developed to address the unique educational needs of migratory youth across grade levels. From targeted tutoring and credit recovery to STEM enrichment, summer programming, and access to essential academic resources, these initiatives are grounded in data-driven practices and aligned with Florida's academic standards. Collectively, they aim to reduce educational disruption, close achievement gaps, and ensure that migratory students have equitable opportunities to succeed in school and beyond.
1-1– Migrant Home School Liaison (FTE 1.0) Grades K-8 - To support the academic success of migrant students, a full-time Migrant Home School Liaison (HSL) will be assigned to provide targeted instructional support in English Language Arts (ELA) and Mathematics. This position directly addresses the Reading and Math Measurable Program Objectives (MPOs) for grades 6–8, as outlined in the Title I, Part C program requirements. Using Early Warning System (EWS) indicators, the HSL will identify students in need of academic intervention and deliver individualized or small-group support to improve proficiency and

engagement. A primary focus of the HSL will be to assist secondary students with credit accrual, ensuring they remain on track for promotion and graduation—an essential component of the MEP's goal to reduce educational disruption. School assignments for the HSL will be determined based on migrant student enrollment data to ensure equitable distribution of services across sites with the highest need. This position is designed to enhance academic outcomes, reduce dropout risk, and support the continuity of education for Florida's migratory children.

1-2- School Supplies, Printing, and Local Travel for Graduation Enhancement Technician (Grades 9–12)- To support the Graduation Measurable Program Objectives (MPOs 1–3) for migrant students in grades 9–12, the School District of Manatee County will provide essential resources to a Graduation Enhancement Technician (GET), whose position is funded through an alternate grant source. Title I, Part C funds will supplement this effort by covering the cost of school supplies (Activity 1-3), printing (Activity 1-4), and local travel necessary to deliver targeted services. At the start of the academic year, the GET will conduct a comprehensive review of all migrant high school and middle school student schedules within the first two weeks. This analysis will identify gaps in credit accrual, graduation pathways, and opportunities for placement in accelerated or industry certification courses. Findings will be shared with school administrators and guidance counselors to facilitate timely schedule adjustments. Following this initial review, the GET will work directly with students to support credit recovery, monitor academic progress, and ensure alignment with graduation requirements. This activity directly supports the MEP's goal of reducing educational disruption and increasing high school graduation rates among migratory youth.

1-3- School Supplies for Migrant Students (All Grades)- To support the academic engagement and participation of migratory students across all grade levels, the Title I, Part C Migrant Education Program (MEP) will fund the purchase of school supplies for use at any Manatee County school and for activities outlined in this grant. Supplies will include both traditional academic materials—such as pencils, pens, paper, notebooks, rulers, and erasers—and non-traditional items necessary for hands-on, inquiry-based learning activities. These may include materials such as eggs (for physics experiments like egg drops), masking tape, plastic cups, paper plates, toothpicks, marshmallows or other gummy-like candies, carbonated beverages (e.g., Coca-Cola), and hard candies (e.g., Mentos) used in STEM-related demonstrations. These resources are essential for ensuring equitable access to instructional activities, fostering student engagement, and supporting the academic success of migratory children in alignment with Title I, Part C program goals.

1-4– Printing - Printing for educational purposes will support the Home School Liaison (Activity 1-1) and the GET (Activity 1-2), the middle school tutoring program (Activity 1-5), and the Migrant Summer Camps (Activity 1-6).

1-5- Tutoring for Migrant Students (MPOs 1–4) - This initiative proposes targeted tutoring services for Migrant students at schools such as Nolan Middle and Parrish Community High School. These students often face unique academic and logistical challenges that hinder their ability to maintain progress toward graduation. Many reside in rural areas of Manatee County, often more than 15 miles from school, and lack access to after-school academic support due to transportation barriers. Additionally, there is a shortage of staff trained to meet the specific academic and cultural needs of Migrant students, which further limits their access to consistent academic support.

To address these challenges, the program will provide after-school tutoring from mid-September 2025 through the end of April 2026. Instruction will be delivered by certified teachers, ideally with expertise in English Language Arts and Mathematics, to support students in core academic areas. The program will also include transportation services for at least 50 students to ensure equitable access. Tutoring sessions will be designed to support credit accrual and homework completion, strengthen academic skills in core subjects, and build student confidence and engagement in school.

The program's effectiveness will be measured through four key Measurable Program Objectives (MPOs). First, at least 75 percent of participating students are expected to demonstrate improvement in their core subject grades by the end of the 2025–2026 school year. Second, the percentage of students requiring summer school for credit recovery is projected to decrease by at least 10 percent in summer 2026 compared to summer 2025. Third, transportation services will be provided to a minimum of 50 students to ensure consistent access to tutoring. Finally, participating students are expected to show increased engagement in school, as evidenced by improved attendance and positive teacher feedback.

This ☐ tiative directly supports the academic success and graduation readiness of Migrant students by addressing both instructional and logistical barriers. It aligns with Title I, Part C priorities by promoting educational continuity, reducing academic disruption, and supporting the unique needs of migratory children.

1-6- Migrant Summer Camp (Grades K–12)- The Migrant Summer Camp is a four-week, science-based academic enrichment program designed to address the Reading and Math Measurable Program Objectives (MPOs), as well as Graduation MPOs 1 and 2 under Area of Focus 1. This program will serve migrant students in grades K–8 with a curriculum that integrates vocabulary development, reading comprehension, writing, and hands-on STEM activities. All instructional content is aligned with Florida's Next Generation Sunshine State Standards (NGSSS) for science and mathematics, ensuring students engage with rigorous, grade-level academic expectations.

A key component of the curriculum includes experiential learning through educational field trips, including a visit to a theme park. This field experience is not supplemental—it is essential. The theme park setting provides a real-world context for students to observe and apply scientific concepts such as force, motion, gravity, and energy transfer. These experiences are directly tied to the curriculum and are critical for helping students internalize abstract concepts through tangible, memorable interactions. Many of the program's learning activities are intentionally designed around this experience to reinforce academic vocabulary and deepen conceptual understanding.

Middle and high school students who are behind in credits will participate in credit recovery programs during the summer camp. These students will not be eligible to attend any field trips until they have completed all assigned coursework for the summer. This policy ensures that academic progress remains the top priority and that participation in enrichment activities is earned through demonstrated commitment to graduation goals. While the majority of program costs, including staffing and transportation, will be covered by another grant, Title I, Part C funds will be used to provide essential school supplies (Activity 1-3), printing costs (Activity 1-4), and partial funding for the educational field trips that are integral to the curriculum.

As a result of participating in the Migrant Summer Camp, students will be able to identify and describe the role of forces such as gravity and friction in real-world contexts, including roller coaster dynamics; cite specific and relevant textual evidence to support their analysis; determine the meaning of academic and domain-specific vocabulary; and construct well-organized written responses using scientific language. These outcomes not only align with Florida's academic standards but also support the MEP's mission to reduce educational disruption and promote academic achievement and graduation readiness of migrant students.

1-7- Educational Fees Assistance- To promote equitable access to academic enrichment and support graduation readiness, the Migrant Education Program (MEP) will provide financial assistance for educational program fees directly related to student learning and achievement. This includes covering registration or participation fees for academically focused extracurricular programs such as the Technology Student Association (TSA) and FIRST LEGO League. These nationally recognized organizations engage students in science, technology, engineering, and mathematics (STEM) through hands-on learning, problem-solving, and competitive events that align with Florida's academic standards and the MEP's mission to support student success. In addition, this activity will support the payment of registration fees for standardized assessments that may be used to meet Florida high school graduation requirements. These may include, but are not limited to, the SAT, ACT, or other comparable exams accepted by the Florida Department of Education. By removing financial barriers to these assessments, the MEP ensures that migratory students have the opportunity to fulfill essential graduation criteria and remain on track for timely completion of their secondary education.

This activity is designed to ensure that migrant students can fully participate in high-quality academic programs and assessments that enhance their educational experience and support their path to graduation.

No Title I, Part C funds will be used to address this Area of Focus. If this box is checked then the LEA does not need to complete the next question or the budget section for this Area of Focus.	
B. Describe the funded activities that will be implemented to address Area of Focus 1.	
Activity 1	1-1– Migrant Home School Liaison (FTE 1.0)
Activity 2	1-2- School Supplies, Printing, and Local Travel for Graduation Enhancement Technician (Grades 9-12) – supplies $500.00– i.e. pencils, paper, pens, folders, markers, binders, and more. Also provide printing -$500, and local travel- $1000.

Activity 3	1-3- School Supplies for Migrant Students (All Grades)- i.e. pencils, paper, pens, folders, markers, binders, and more [some STEM related lessons during migrant summer camp will require non-traditional supplies such as: eggs for egg drops, masking tape, plastic cups, paper plates, toothpicks, marshmallows or other gummy-like candy, carbonated drink such as Coca-Cola and hard candy such as Mentos, and other similar non-traditional supplies - Approximately $12, 000.
Activity 4	1-4– Printing – $4000.
Activity 5	1-5- Tutoring for Migrant Students (MPOs 1–4) - NCH - $9000, Transportation $8,000.
Activity 6	1-6- Migrant Summer Camp (Grades K–12)- STEM Field Trip –approximately 70 students attending, in/out county transportation-$4500 and field trip admissions $4500.
Activity 7	1-7 – Educational Fees Assistance – $500.
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List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Use the dropdown to select LEA or Private
6100	160	AOF 1	1	Student Personnel Services-Other Support Personnel	1.00	$53,737.00	LEA

6100	210	AOF 1	1	Student Personnel Services-Retirement		$7,539.30	LEA
6100	220	AOF 1	1	Student Personnel Services-Federal Insurance Contributions Act (FICA)		$4,110.88	LEA
6100	230	AOF 1	1	Student Personnel Services-Group Insurance	231-Health	$12,896.88	LEA
6100	230	AOF 1	1	Student Personnel Services-Group Insurance	232-Life	$123.60	LEA
6100	240	AOF 1	1	Student Personnel Services-Workers' Compensation		$537.37	LEA
6150	330	AOF 1	2	Parental Involvement-Travel		$1,000.00	LEA
6150	390	AOF 1	2	Parental Involvement-Other Purchased Services		$500.00	LEA
6150	510	AOF 1	2	Parental Involvement-Supplies		$500.00	LEA
5100	390	AOF 1	4	Basic (FEFP K-12)-Other Purchased Services		$4,000.00	LEA
5100	510	AOF 1	3	Basic (FEFP K-12)-Supplies		$12,000.00	LEA
7800	790	AOF 1	5	Student Transportation Services-Miscellaneous		$8,000.00	LEA
7800	790	AOF 1	6	Student Transportation Services-Miscellaneous		$4,500.00	LEA
5100	330	AOF 1	6	Basic (FEFP K-12)-Travel		$4,500.00	LEA
5100	730	AOF 1	7	Basic (FEFP K-12)-Dues and Fees		$500.00	LEA
5100	120	AOF 1	5	Basic (FEFP K-12)-Classroom Teacher		$7,336.16	LEA
5100	210	AOF 1	5	Basic (FEFP K-12)-Retirement		$1,029.26	LEA
5100	220	AOF 1	5	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$561.22	LEA
5100	240	AOF 1	5	Basic (FEFP K-12)-Workers' Compensation		$73.36	LEA
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		AOF 1					
		AOF 1				

LEA Total	$123,445.03
Private Total	$0.00
Area of Focus 1 Total	$123,445.03

Area of Focus 2: Early Childhood

A. Describe the LEA's plan for addressing migratory children's needs in the area of Early Childhood Education. Specify the strategies and interventions the LEA will use to increase school readiness for preschool migratory children. If applicable, include services that will be provided to preschool migratory children through collaboration with other federal and non-federal programs, per 34 CFR Part 200.83(a)(1)(i).

Section A (Early Childhood)
To address the Early Childhood Measurable Program Objective (MPO), the Migrant Education Program (MEP) will support the enrollment of eligible migrant children into full-day Voluntary Prekindergarten (VPK) programs. MEP staff will collaborate closely with early childhood service providers, including East Coast Migrant Head Start, Redlands Christian Migrant Association (RCMA), and the School District of Manatee County's Pre-K Department, to identify eligible families and facilitate timely enrollment. These partnerships are essential to ensuring that more migrant children have access to high-quality early learning environments that promote school readiness and long-term academic success.
In addition to enrollment support, MEP staff will provide family outreach, early literacy activities, and parent involvement opportunities tailored to families with young children. These services will be offered flexibly—during mornings, evenings, and school hours—to accommodate the diverse schedules of migrant families and increase participation. While all materials and supplies for this activity will be funded through sources outside of this grant, the coordination and delivery of services will be supported by MEP personnel to ensure continuity and impact.
This activity is designed to build strong foundations for learning, strengthen family engagement, and ensure that migrant children enter kindergarten prepared to thrive.
*All materials and supplies for this activity will be acquired outside this grant.

☐ **No Title I, Part C funds will be used to address this Area of Focus. If this box is checked then the LEA does not need to complete the next question or the budget section for this Area of Focus.**

B. Describe the funded activities that will be implemented to address Area of Focus 2.

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List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	713 (if applicable)	Amount	Use the Dropdown to Select LEA or Private
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A. Describe the LEA's plan for identifying migratory children in its service area and recruiting them to enroll in the LEA's Migrant Education Program, including identifying and serving out-of-school youth (OSY). Specify the strategies and interventions the LEA will use to increase school reengagement rates for OSY. If applicable, include services that will be provided to OSY through collaboration with other federal and non-federal programs.

3-1- Migrant Recruiter – To address the Out-of-School Youth (OSY) Measurable Program Objective (MPO), the Migrant Education Program (MEP) will utilize a dedicated Migrant Recruiter to identify and support OSY who have dropped out of high school within the past year. Once identified, the recruiter will collaborate with other MEP team members to develop individualized strategies that encourage these youth to either return to school or enroll in a high school equivalency program. This targeted outreach is critical to re-engaging disconnected youth and supporting their path toward educational attainment.
In addition to OSY outreach, the Migrant Recruiter plays a central role in the identification and recruitment (ID&R) of all eligible migrant students. This includes maintaining regular communication with school registrars, utilizing a new student enrollment questionnaire, monitoring MSIX and the district's student information system (SIS) for new arrivals, and following up on MSIX alerts. A key area of focus for the upcoming school year will be expanding local partnerships with agri-businesses to strengthen OSY recruitment efforts and improve access to hard-to-reach populations.
The Migrant Recruiter also serves as the MEP's data clerk, maintaining accurate records of Certificates of Eligibility (COEs) and documenting services provided by MEP staff. The recruiter participates in all required training related to COE completion, re-interview procedures, and recertification updates to ensure compliance with federal and state guidelines.
To enhance recruitment during peak agricultural seasons, the MEP team will employ a successful strategy implemented in the past: identifying at least two high-agriculture activity periods and conducting after-hours canvassing. During these efforts, MEP staff will visit migrant camps, farms, packing houses, motels, and neighborhoods at times when workers are more likely to be home. Informational materials—including flyers, door hangers, brochures, and business cards—will be distributed to ensure families who are not present still receive essential program information.
For the upcoming program year, the MEP has set a projected goal of identifying and enrolling at least 25 new OSY and 285 total eligible migrant students, including both new and returning students. These targets are based on historical data, anticipated agricultural activity, and expanded outreach strategies. This activity is vital to ensuring that all eligible migrant children and youth are identified, enrolled, and connected to the educational services and supports they need to succeed.

☐ **No Title I, Part C funds will be used to address this Area of Focus. If this box is checked then the LEA does not need to complete the next question or the budget section for this Area of Focus.**

B. Describe the funded activities that will be implemented to address Area of Focus 3.

Activity 1	3-1- Migrant Recruiter FTE 1.0 (July – Jun) – plus printing-$2000 and local travel-$2000.
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List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (if applicable)	Amount	Use the dropdown to select LEA or Private
6100	160	AOF 3	1	Student Personnel Services-Other Support Personnel	1.00	$37,321.00	LEA
6100	210	AOF 3	1	Student Personnel Services-Retirement		$5,236.14	LEA
6100	220	AOF 3	1	Student Personnel Services-Federal Insurance Contributions Act (FICA)		$2,855.06	LEA
6100	230	AOF 3	1	Student Personnel Services-Group Insurance	231-Health	$8,957.04	LEA
6100	230	AOF 3	1	Student Personnel Services-Group Insurance	232-Life	$85.84	LEA
6100	240	AOF 3	1	Student Personnel Services-Workers' Compensation		$373.21	LEA
6100	330	AOF 3	1	Student Personnel Services-Travel		$2,000.00	LEA
6100	390	AOF 3	1	Student Personnel Services-Other Purchased Services		$2,000.00	LEA
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help shape meeting agendas. Furthermore, the Migrant Advocate will coordinate or participate in additional family engagement events throughout the year that promote literacy, mathematics, and post-secondary opportunities, further supporting the academic success and future readiness of migrant students.
4-3 - Migrant Resource Fairs - The Migrant Education Program (MEP) actively collaborates with a network of local organizations, referred to as "Community Partners," to connect migrant families with a wide range of services and supports available throughout the community. These partnerships are essential in addressing the broader needs of migrant students and their families beyond the classroom. To facilitate access to these resources, the MEP organizes two annual Migrant Resource Fairs, strategically scheduled in early December. These events are held one week apart and take place in two different regions of the county, specifically selected based on the concentration of migrant families residing in those areas. By hosting the fairs in geographically accessible locations, the MEP ensures that families have equitable opportunities to engage with service providers, receive information, and access support that contributes to their overall well-being and academic success.
4-4 – Parent and Family Engagement Events – MEP staff will also participate in several school sponsored events to connect with and engage more Migrant families. Also, the MEP staff have played a central role in creating the Community Resource Fair for our school district, which has led to services provided to Migrant Families. At these Fairs, the school district's Federal Programs Department provides services necessary to families. Community organizations and other school district departments are invited to participate as well. Additionally, the MEP will hold events such as the 40th Annual Migrant Awards Ceremony. This Ceremony is funded outside the MEP Grant. At this Ceremony, the MEP honors graduating seniors for their accomplishments. The MEP works with community organizations, private businesses, private citizens, and non-profits to secure college scholarships for graduating Migrant seniors. These scholarships are then awarded during the event. At this ceremony, we encourage parents and families to continue to be engaged in their children's education. We also encourage the community to continue their involvement in the Migrant Education Program.

No Title I, Part C funds will be used to address this Area of Focus. If this box is checked then the LEA does not need to complete the next question or the budget section for this Area of Focus.

B. Describe the funded activities that will be implemented to address Area of Focus 4.

Activity 1	4-1 – The Migrant Advocate – FTE 1.0 – local travel $1,623.11
Activity 2	4-2 – MPAC Meetings – Printing-$700 | snacks-$700.
Activity 3	4-3 – Migrant Resource Fairs – Rental U-Haul for two Fairs-$500.
Activity 4	4-4 – Parent and Family Engagement Events – Printing communication flyers, brochures, programs, or agendas-$400 | Regular NCH for necessary school staff participation to evening family involvement events-$800 (including all benefits) | Tech Equipment-portable speaker sound system - $800
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List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Use the dropdown to select LEA or Private
6150	160	AOF 4	1	Parental Involvement-Other Support Personnel	1.00	$70,927.00	LEA
6150	210	AOF 4	1	Parental Involvement-Retirement		$9,951.06	LEA
6150	220	AOF 4	1	Parental Involvement-Federal Insurance Contributions Act (FICA)		$5,425.92	LEA
6150	230	AOF 4	1	Parental Involvement-Group Insurance	231-Health	$17,022.48	LEA
6150	230	AOF 4	1	Parental Involvement-Group Insurance	232-Life	$163.13	LEA
6150	240	AOF 4	1	Parental Involvement-Workers' Compensation		$709.27	LEA
6150	390	AOF 4	2	Parental Involvement-Other Purchased Services		$700.00	LEA
6150	510	AOF 4	2	Parental Involvement-Supplies		$700.00	LEA
6150	360	AOF 4	3	Parental Involvement-Rentals		$500.00	LEA
6150	640	AOF 4	4	Parental Involvement-Furniture, Fixtures, and Equipment	649-Tech Related	$800.00	LEA
6150	390	AOF 4	4	Parental Involvement-Other Purchased Services		$400.00	LEA
6150	120	AOF 4	4	Parental Involvement-Classroom Teacher	0.01	$652.10	LEA
6150	210	AOF 4	4	Parental Involvement-Retirement		$91.49	LEA
6150	220	AOF 4	4	Parental Involvement-Federal Insurance Contributions Act (FICA)		$49.89	LEA
6150	240	AOF 4	4	Parental Involvement-Workers' Compensation		$6.52	LEA
6150	330	AOF 4	1	Parental Involvement-Travel		$1,623.11	LEA
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List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If Applicable)	Amount
6300	110	AOF 5	1	Instruction and Curriculum Development Services-Administrator	0.39	$44,022.31
6300	210	AOF 5	1	Instruction and Curriculum Development Services-Retirement		$6,176.33
6300	220	AOF 5	1	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$3,367.71
6300	230	AOF 5	1	Instruction and Curriculum Development Services-Group Insurance	231-Health	$7,413.36
6300	230	AOF 5	1	Instruction and Curriculum Development Services-Group Insurance	232-Life	$101.25
6300	240	AOF 5	1	Instruction and Curriculum Development Services-Workers' Compensation		$440.22
6400	330	AOF 5	2	Instructional Staff Training Services-Travel		$10,500.00

6400	330	AOF 5	3	Instructional Staff Training Services-Travel		$3,400.00
7200	790	AOF 5	4	General Administration (Superintendent's Office)-Miscellaneous		$20,504.59
6300	330	AOF 5	1	Instruction and Curriculum Development Services-Travel		$1,508.94
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		AOF 5			

Click to return to the top of page.

If requesting less than the preliminary allocation, please provide the LEA's justification.

Title I, Part C Summary Budget
DOE 101

Manatee		26A020
Name of LEA	Project Number	TAP Number

Original Application

Requested Allocation Amount **$389,430.00**

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Sevice Level LEA/Private
6100	160	AOF 1	1	Student Personnel Services-Other Support Personnel	1	$ 53,737.00	LEA
6100	210	AOF 1	1	Student Personnel Services-Retirement		$ 7,539.30	LEA
6100	220	AOF 1	1	Student Personnel Services-Federal Insurance Contributions Act (FICA)		$ 4,110.88	LEA
6100	230	AOF 1	1	Student Personnel Services-Group Insurance	231-Health	$ 12,896.88	LEA
6100	230	AOF 1	1	Student Personnel Services-Group Insurance	232-Life	$ 123.60	LEA
6100	240	AOF 1	1	Student Personnel Services-Workers' Compensation		$ 537.37	LEA
6150	330	AOF 1	2	Parental Involvement-Travel		$ 1,000.00	LEA
6150	390	AOF 1	2	Parental Involvement-Other Purchased Services		$ 500.00	LEA
6150	510	AOF 1	2	Parental Involvement-Supplies		$ 500.00	LEA
5100	390	AOF 1	4	Basic (FEFP K-12)-Other Purchased Services		$ 4,000.00	LEA
5100	510	AOF 1	3	Basic (FEFP K-12)-Supplies		$ 12,000.00	LEA
7800	790	AOF 1	5	Student Transportation Services-Miscellaneous		$ 8,000.00	LEA
7800	790	AOF 1	6	Student Transportation Services-Miscellaneous		$ 4,500.00	LEA
5100	330	AOF 1	6	Basic (FEFP K-12)-Travel		$ 4,500.00	LEA
5100	730	AOF 1	7	Basic (FEFP K-12)-Dues and Fees		$ 500.00	LEA
5100	120	AOF 1	5	Basic (FEFP K-12)-Classroom Teacher		$ 7,336.16	LEA
5100	210	AOF 1	5	Basic (FEFP K-12)-Retirement		$ 1,029.26	LEA
5100	220	AOF 1	5	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$ 561.22	LEA
5100	240	AOF 1	5	Basic (FEFP K-12)-Workers' Compensation		$ 73.36	LEA
		AOF 1				$ -	
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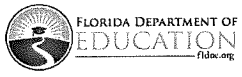
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6100	160	AOF 3	1	Student Personnel Services-Other Support Personnel	1	$	37,321.00	LEA
6100	210	AOF 3	1	Student Personnel Services-Retirement		$	5,236.14	LEA
6100	220	AOF 3	1	Student Personnel Services-Federal Insurance Contributions Act (FICA)		$	2,855.06	LEA
6100	230	AOF 3	1	Student Personnel Services-Group Insurance	231-Health	$	8,957.04	LEA
6100	230	AOF 3	1	Student Personnel Services-Group Insurance	232-Life	$	85.84	LEA
6100	240	AOF 3	1	Student Personnel Services-Workers' Compensation		$	373.21	LEA
6100	330	AOF 3	1	Student Personnel Services-Travel		$	2,000.00	LEA
6100	390	AOF 3	1	Student Personnel Services-Other Purchased Services		$	2,000.00	LEA
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6150	160	AOF 4	1	Parental Involvement-Other Support Personnel	1	$	70,927.00	LEA
6150	210	AOF 4	1	Parental Involvement-Retirement		$	9,951.06	LEA
6150	220	AOF 4	1	Parental Involvement-Federal Insurance Contributions Act (FICA)		$	5,425.92	LEA
6150	230	AOF 4	1	Parental Involvement-Group Insurance	231-Health	$	17,022.48	LEA
6150	230	AOF 4	1	Parental Involvement-Group Insurance	232-Life	$	163.13	LEA
6150	240	AOF 4	1	Parental Involvement-Workers' Compensation		$	709.27	LEA
6150	390	AOF 4	2	Parental Involvement-Other Purchased Services		$	700.00	LEA
6150	510	AOF 4	2	Parental Involvement-Supplies		$	700.00	LEA
6150	360	AOF 4	3	Parental Involvement-Rentals		$	500.00	LEA
6150	640	AOF 4	4	Parental Involvement-Furniture, Fixtures, and Equipment	649-Tech Related	$	800.00	LEA
6150	390	AOF 4	4	Parental Involvement-Other Purchased Services		$	400.00	LEA
6150	120	AOF 4	4	Parental Involvement-Classroom Teacher	0.01	$	652.10	LEA
6150	210	AOF 4	4	Parental Involvement-Retirement		$	91.49	LEA
6150	220	AOF 4	4	Parental Involvement-Federal Insurance Contributions Act (FICA)		$	49.89	LEA
6150	240	AOF 4	4	Parental Involvement-Workers' Compensation		$	6.52	LEA
6150	330	AOF 4	1	Parental Involvement-Travel		$	1,623.11	LEA
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6300	110	AOF 5	1	Instruction and Curriculum Development Services-Administrator	0.39	$ 44,022.31	
6300	210	AOF 5	1	Instruction and Curriculum Development Services-Retirement		$ 6,176.33	
6300	220	AOF 5	1	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$ 3,367.71	
6300	230	AOF 5	1	Instruction and Curriculum Development Services-Group Insurance	231-Health	$ 7,413.36	
6300	230	AOF 5	1	Instruction and Curriculum Development Services-Group Insurance	232-Life	$ 101.25	
6300	240	AOF 5	1	Instruction and Curriculum Development Services-Workers' Compensation		$ 440.22	
6400	330	AOF 5	2	Instructional Staff Training Services-Travel		$ 10,500.00	
6400	330	AOF 5	3	Instructional Staff Training Services-Travel		$ 3,400.00	
7200	790	AOF 5	4	General Administration (Superintendent's Office)-Miscellaneous		$ 20,504.59	
6300	330	AOF 5	1	Instruction and Curriculum Development Services-Travel		$ 1,508.94	
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Elementary and Secondary Education Act (ESEA) Federal Programs

Florida's 2025-26 ESEA Federal Programs Application	
Manatee	
Fiscal Contact Information	
Fiscal Contact Name	Catherine Miley Hayden
Title	Director of Finance
Phone Number	(941) 708-8770 ext. 4001
Contact Email	Mileyc@manateeschools.net
Title I, Part A	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title I, Part C	
Program Contact Name	Marlo Mendoza
Title	Grant Coordinator
Phone Number	941-751-6550 Ext. 43333
Contact Email	mendozam@manateeschools.net
Title I, Part D, Subpart 2	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title II, Part A	
Program Contact Name	Marlo Mendoza
Title	Grant Coordinator
Phone Number	941-751-6550 Ext. 43333
Contact Email	mendozam@manateeschools.net
Title III, Part A	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title IV, Part A	
Program Contact Name	Marlo Mendoza
Title	Grant Coordinator
Phone Number	941-751-6550 Ext. 43333
Contact Email	mendozam@manateeschools.net
Title V, Part B, Subpart 2	
Program Contact Name	
Title	
Phone Number	
Contact Email	

Florida 2025-26 ESEA Federal Program Assurances

General Assurances (Click here to access documents related to General Assurances)

Assurance 1: The Local Educational Agency (LEA) has on file with the FDOE, Office of the Comptroller, and a signed statement by the agency head certifying applicant adherence to these General Assurances for Participation in State and Federal Programs. The complete text may be found in Section D of the Green Book. The certification of adherence, currently on file with the FDOE Comptroller's Office, shall remain in effect indefinitely. The certification does not need to be resubmitted with this application unless a change occurs in federal or state law, or there are other changes in circumstances affecting a term, assurance, or condition.

Assurance 2: The LEA assures that they will comply with all applicable supplement not supplant requirements under ESEA. [Sections 1118(b), 1304(c)(2), 1415(b), 2301, 3115(g), 4110, 5232 of the Elementary and Secondary Education Act of 1965, as amended by the Every Student Succeeds Act of 2015].

Assurance 3: The LEA assures that they will comply with the K12 ESEA Common Federal Program Guidance.

Assurance 4: The LEA assures, as appropriate, that stakeholder collaboration across multiple programs will occur as outlined under ESEA.

Assurance 5: The LEA assures that a comprehensive needs assessment is conducted that takes into account information on the academic achievement of children in relation to the challenging state academic standards.

Assurance 6: The LEA assures that timely and meaningful consultation occurs between LEA and private school officials before any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs subject to equitable participation. (Section 8501(a)(1))

Assurance 7: The LEA assures they will periodically monitor and evaluate the effectiveness of the activities approved within the program application.

Assurance 8: The LEA assures compliance with all state laws and regulations, including the State Board of Education rules.

Title I, Part A: Improving Basic Programs Operated by Local Educational Agencies

Assurance 1: Migratory Children: The LEA assures that migratory and formerly migratory children who are eligible to receive services under Title I are selected to receive such services on the same basis as other children who are selected to receive services under the Title I program. [Section 1112(c)(1)].

Assurance 2: Private Schools: The LEA assures that it will provide services to eligible children attending private elementary schools and secondary schools per section 1117, and timely and meaningful consultation with private school officials regarding such services unless there are no eligible private schools identified. [Section 1112(c)(2)].

Assurance 3: NAEP: The LEA assures that it will participate, if selected, in the National Assessment of Educational Progress (NAEP) in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act [Section 1112(c)(3)].

Assurance 4: Cross Coordination: The LEA assures that it will coordinate and integrate services provided under Title I with other educational services at the LEA or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program. [Section 1112(c)(4)].

Assurance 5: Child Welfare Agency Point of Contact: The LEA assures that it will collaborate with the State or local child welfare agency to designate a point of contact if the corresponding child welfare agency notifies the LEA, in writing, that the agency has designated an employee to serve as a point of contact for the LEA. [Section 1112(c)(5)(A)].

Assurance 6: Certification: The LEA assures that all teachers and paraprofessionals working in a program supported with funds under Title I meet applicable state certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification [Section 1112 (c)(6)].

Assurance 7: Early Childhood Education: The LEA assures that in the case the LEA chooses to use Title I, Part A funds to provide early childhood education services to low-income children below the age of compulsory school attendance, such services comply with the performance standards established under section 641A(a) of the Head Start Act [Section 1112(c)(7)].

Assurance 8: Parents Right-To-Know: The LEA assures parents are notified appropriately according to the "Parents Right-To-Know" provision. [Section 1112(e)(1)(A-B)].

Assurance 9: Collaboration: The local educational agency (LEA) assures that its plan was developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, charter school leaders (in an LEA that has charter schools), administrators (including administrators of programs described in other parts of this Title), other appropriate school personnel, and with parents of children in schools served under Title I. [Section 1112(a)(1)(A)].

Assurance 10: Coordination of Programs: As appropriate, the LEA assures the plan is coordinated with other programs under ESEA, the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Rehabilitation Act of 1973 (20 U.S.C. 701 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.), the Workforce Innovation and Opportunity Act (29 U.S.C. 3101 et seq.), the Head Start Act (42 U.S.C. 9831 et seq.), the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.), the Adult Education and Family Literacy Act (29 U.S.C. 3271 et seq.), and other Acts as appropriate. [Section 1112(a)(1)(B)].

Assurance 11: Child Welfare Agency Procedures: The LEA assures they will collaborate with the state or local child welfare agency to develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged and funded for the duration of the time in foster care. The procedures will: ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 U.S.C. 675(4)(A)); and ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the LEA will provide transportation to the school of origin if: the local child welfare agency agrees to reimburse the LEA for the cost of such transportation; the LEA agrees to pay for the cost of such transportation; or the LEA and the local child welfare agency agree to share the cost of such transportation. [Section 1112(c)(5)(B)]. The LEA assures it will utilize a Best Interest Determination (BID) checklist when determining school placement that will include the following: (i) all factors relating to a student's best interest, (ii) the appropriateness of the school of origin as a continued placement, and (iii) the proximity of the student's new foster care placement to the school of origin.

Assurance 12: Parent Consultation: The LEA assures that in order to receive parent and family engagement funds under section 1116 the agency will conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in programs assisted under Title I consistent with section 1116. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children. [Section 1116(a)(1)].

Assurance 13: School Parent and Family Engagement Policy: The LEA assures that the following requirements outlined in section 1116(b)(1-4) are met: (1) Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of section 1116 (c-f) and Assurances 11c-f. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school; (2) If the school has a parent and family engagement policy that applies to all parents and family members, a such school may amend that policy, if necessary, to meet the requirements of this subsection; (3) If the LEA involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, such agency may amend that policy, if necessary, to meet the requirements of this subsection; and (4) If the plan under section 1112 is not satisfactory to the parents of participating children, the LEA shall submit any parent comments with such plan when such LEA submits the plan to the state. [Section 1116(b)].

Assurance 14: Policy Involvement: The LEA assures that each school served under this part shall meet the following requirements outlined in section 1116(c)(1-5): (1) Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; (2) offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement; (3) involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b)except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; (4) provide parents of participating children — (A) timely information about programs under this part; (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of Florida's challenging academic standards; and (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and (5) if the schoolwide program plan, under section 1114(b), is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the LEA. [Section 1116(c)].

Assurance 15: Shared Responsibilities for Student Achievement: The LEA assures that the following requirements outlined in section 1116(d)(1-2) are met: as a component of the school-level parent and family engagement policy developed under subsection (b), each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and how the school and parents will build and develop a partnership to help children achieve Florida's challenging academic standards. Such compact shall — (1) describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the Florida's challenging academic standards, and the ways in which each parent will be responsible for supporting their children's learning, volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time; and (2) address the importance of communication between teachers and parents on an ongoing basis through, at a minimum — (A) parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the individual child's achievement; (B) frequent reports to parents on their children's progress; (C) reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and (D) ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. [Section 1116(d)].

Assurance 16: Building Capacity for Involvement: To assure the effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school, and LEA funded under Title I will meet the provisional requirements as outlined in section 1116(e)(1-5 and 14). [Section 1116(e)].

Assurance 17: Accessibility: In carrying out the parent and family engagement requirements under Title I, LEAs, and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, in a language such parents understand. [Section 1116(f)].

Assurance 18: Family Engagement in Education Programs: The LEA assures that in a state operating a program under part E of Title IV, each LEA or school that receives assistance under this part shall inform parents and organizations of the existence of the program. [Section 1116(g)].

Assurance 19: Private School Consultation: The LEA assures that after timely and meaningful consultation with appropriate private school officials, it will provide special educational services, instructional services, counseling, mentoring, one-on-one tutoring, or other benefits that address the needs of eligible children identified under section 1115(c); and, ensures that teachers and families of eligible children participate, on an equitable basis, in services and activities according to section 1116. [Section 1117(a)(1)(A) and (B)].

Assurance 20: Private School and LEA Agreement: The LEA assures that after conducting the timely and meaningful consultation with appropriate private school officials, it will submit a copy of the agreement between the LEA and the private school to the FDOE ombudsman in the Office of Grants Management. [Section 1117(b)(1)].

Assurance 21: Affirmation of Agreement: The LEA assures that it will submit to the FDOE ombudsman a written affirmation, signed by officials of each participating private school, that the meaningful consultation required by this section has occurred. The written affirmation shall provide the option for private school officials to indicate such officials' belief that timely and meaningful consultation has not occurred or that the program design is not equitable for eligible private school children. If such officials do not provide such affirmation within a reasonable time, the LEA shall forward the documentation that such consultation has, or attempts at such consultation has taken place to the state educational agency. [Section 1117(b)(5)].

Assurance 22: Supplement, Not Supplant Methodology: The LEA assures that it will be in compliance stipulated in paragraph (1) concerning supplement and not supplant requirements. To address this compliance, the LEA assures that it has a methodology used to allocate state and local funds to each school receiving assistance under this part is in place to ensure that such school receives all of the state and local funds it would otherwise receive if it were not receiving assistance under Title I, Part A. [Section 1118(b)(1-2)].

Assurance 23: Public School and Non-Public School Eligibility Survey (PSES/NPSES): The LEA assures they are in compliance with the PSES and NPSES guidelines to properly rank and serve their Public K-12 schools and to determine Title I, Part A equitable proportion of funds. [Sections 1113(a)(3) and 1117(a)(4)].

Assurance 24: English Language Learners (ELLs) Notification Requirements: The LEA assures that it will comply with the requirements outlined in section 1112(e)(3)(A-B): the use of Title I, Part A and/or Title III funds to provide a language instruction educational program as determined under Title III shall, not later than 30 days after the beginning of the school year, inform parents using the 'Annual Parent Notification Letter' of an English learner identified for participation or participating in such a program. For children who have not been identified as English learners before the beginning of the school year, but are identified as English learners during the such school year, the LEA shall notify the children's parents during the first two weeks of the child being placed in a language instruction educational program using the 'Initial Parent Notification Letter.' [Sections 1112(3)(A) and (B)].

Assurance 25: Comparability: The LEA assures that it will be in compliance with the requirements provided in section 1118(c)(2)(A) to ensure the following comparability requirements are met: an LEA-wide salary schedule; a policy to ensure equivalence among schools in teachers, administrators, and other staff; or a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies. [Section 1118(c)(2)(A)].

Assurance 26: Constitutionally Protected Prayer: The LEA assures they will certify in writing to the Department that no policy of the LEA prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary and secondary schools. An LEA must provide this certification to the Bureau of Federal Educational Programs by October 1 of each year. [Section 8524(b)].

Assurance 27: Schoolwide Programs: The LEA will ensure that all schools operating Schoolwide Programs under Title I, Part A will develop and implement a Schoolwide program plan that is developed in compliance with all requirements per Section 1114 (b).

Title I, Part C: Migrant Education Program

Assurance 1: The LEA assures funds for Migrant Education Program (MEP) will be used only for programs and projects, including the acquisition of equipment, under ESEA, section 1306; and to coordinate such programs and projects with similar programs and projects within the state and in other states, as well as with other Federal programs that can benefit migratory children and their families. [Section 1304(c)(1)].

Assurance 2: The LEA assures programs and projects funded for MEP will be carried out in a manner consistent with the objectives of section 1114, subsections (b) and (d) of section 1115, subsections (b) and (c) of section 1118, and Part F. [Section 1304(c)(2)].

Assurance 3: The LEA assures that in the planning and operation of programs and projects, there is appropriate consultation with parents of migratory children, including parent advisory councils for programs of at least 1 (one) school year in duration, and that all such programs and projects are carried out in a manner that provides for the same parental involvement as is required for programs and projects under section 1116 unless extraordinary circumstances make such provision impractical; and in a format and language understandable to the parents. [Section 1304(c)(3)].

Assurance 4: The LEA assures that in planning and carrying out such programs and projects, there will be adequate provision for addressing the unmet educational needs of preschool migratory children and migratory children who have dropped out of school. [Section 1304(c)(4)].
Assurance 5: The LEA assures the effectiveness of such programs and projects will be determined, where feasible, using the same standards approaches that will be used to assess the performance of students, schools, and local educational agencies under Title I, Part A. [Section 1304(c)(5)].
Assurance 6: The LEA assures such programs and projects will provide for advocacy and outreach activities for migratory children and their families, to inform such children and families of other education, health, nutrition, and social services to help connect them to such services. [Section 1304(c)(6)].
Assurance 7: The LEA assures that such programs and projects will, to the extent feasible, provide for advocacy and other outreach activities for migratory children and their families, including helping such children and families gain access to other education, health, nutrition, and social services; professional development programs, including mentoring, for teachers and other program personnel; family literacy programs; the integration of information technology into educational and related programs; and programs that facilitate the transition of secondary school students to postsecondary education or employment. [Section 1304(c)(7)].
Assurance 8: The LEA assures they will conduct the transfer of migrant student records according to state-required policies and procedures including actively participating with and meeting all Migrant Student Information Exchange System requirements. [Section 1308(b)(2). 34 Code of Federal Regulations Part 200.85(d)].
Assurance 9: The LEA assures they will assist the state in determining the number of migratory children under Section 1303(a)(1), and the LEA shall give priority to migratory children who have made a qualifying move within the previous 1-year period and who are failing, or most at risk of failing, to meet the challenging State academic standards; or, have dropped out of school. [Section 1304(d). 34 CFR Part 200.89(c). Section 1304(c)(8)].
Assurance 10: The LEA assures they will assist the state to promote interstate and intrastate coordination of services for migratory children, including coordination with other relevant programs and local projects in the state and other states. [Section 1304(b)(3). 34 CFR Part 200.82(b)].
Assurance 11: The LEA assures that a child who ceases to be a migratory child during a school term shall be eligible for services funded through Title I, Part C until the end of such term and may continue to receive such services for one (1) additional school year if comparable services are not available through other programs. Additionally, the LEA assures that migrant students who were eligible for services in secondary school may continue to be served through credit accrual programs until graduation. [ESEA section 1304(e)]."
Title I, Part D, Subpart 2: Neglected and Delinquent Youth
Assurance 1: The LEA assures they shall adhere to the purpose of Section 1420 to provide opportunities for students to meet the same challenging state content standards and student academic achievement standards that all children in Florida are expected to meet. [Sections 1421 and 1425(6)]
Assurance 2: The LEA assures they shall design transitional and supportive programs to meet the needs of children and youth returning to schools within the LEA or other alternative educational programs and assist them in completing their education. [Sections 1422 and 1424].
Assurance 3: The LEA assures they shall, where feasible, involve parents in efforts to improve the educational achievement of their children and prevent further delinquent activities. [Section 1425(8)].
Assurance 4: The LEA assures they shall adhere to the provision of services under section 1423(2) and program requirements under section 1425 for any correctional facility to which the LEA has agreed. [Section 1423].
Assurance 5: The LEA assures they shall evaluate the program not less than once every three years to determine the program's impact on student outcomes. [Section 1431].
Title II, Part A: Supporting Effective Instruction
Assurance 1: The LEA assures they will comply with section 8501 (regarding participation by private school children and teachers). [Section 2102(b)(2)(E)].
Assurance 2: The LEA assures they will coordinate professional development activities authorized under this part with professional development activities provided through other Federal, State, and local programs. [Section 2102(b)(2)(F)].
Assurance 3: The LEA assures they will reduce class size to an evidence-based level, to the extent the State (in consultation with local educational agencies in the State) determines that such evidence is reasonably available, to improve student achievement through the recruiting and hiring of additional effective teachers. [ESSA: Section 2103].
Assurance 4: Collaboration - The local educational agency (LEA) assures that, in developing the application, an LEA shall provide meaningful consultation with teachers, principals, other school leaders, paraprofessionals (including organizations representing such individuals), specialized instructional support personnel, charter school leaders (in an LEA that has charter schools), parents, community partners, and other organizations or partners with relevant and demonstrated expertise in programs and activities. [ESEA section 2102(b)(3)]
Assurance 5: Professional Development - The LEA assures they will meet the statutory professional development definition as provided in ESEA section 8101(42) or other allowable uses of funds under section 2103(b)(3) of the ESEA.
Title III, Part A: English Language Acquisition, Language Enhancement and Academic Achievement
Assurance 1: The LEA assures that it will comply with section 1112(e) – Parents' Rights-to-know, before, and throughout, each school year as of the date of application. [Section 3116(b)(4)(A)].
Assurance 2: The LEA assures that it is not in violation of any State law, including State constitutional law, regarding the education of English learners, consistent with Sections 3125 and 3126. [Section 3116(b)(4)(B)].
Assurance 3: The LEA assures that each school with English learner (EL) students receives funds from non-Federal sources to fulfill the LEA's obligations under Title IV of the Civil Rights Act of 1964 and the Equal Educational Opportunities Act, before using Title III, Part A funds for languages services to EL students. [Section 3115(g)].
Assurance 4: The LEA assures that, if applicable, it will coordinate activities and share relevant data under its plan with local Head Start and Early Head Start agencies, including migrant and seasonal Head Start agencies, and other early childhood education providers. [Section 3116(b)(4)(D)].
Assurance 5: The LEA assures that it will consult with officials of private schools in a timely and meaningful manner to make available equitable Title III, Part A services to eligible English learners and immigrant children attending private schools located within the LEA's geographical boundaries. [Section 8501].
Assurance 6: The LEA assures that the current ELL population has enough students to generate the $10,000 threshold as indicated in Section 3114. [Section 3114 (c)].
Assurance 7: The LEA assures that not more than 2 percent of the LEA's Title III allocation will be used for the cost of administering the project. [Section 3115 (b)].
Title IV, Part A: Student Support and Academic Enrichment
Assurance 1: The LEA assures that it will prioritize the distribution of funds to schools served by the LEA or consortium of such agencies, that :are among the schools with the greatest needs, as determined by a such LEA, or consortium; have the highest percentages or numbers of children counted under section 1124(c); are identified for comprehensive support and improvement under section 1111(c)(4)(D)(i); are implementing targeted support and improvement plans as described in section 1111(d)(2); or are identified as a persistently dangerous public elementary school or secondary school under section 8532. [Section 4106(e)(2)(A)].
Assurance 2: The LEA assures that it will comply with section 8501 regarding equitable participation by private school children and teachers. [Section 4106(e)(2)(B)].
Assurance 3: With the exception of LEAs outlined in special rule ESEA 4106(f), the LEA assures that it will use not less than 20 percent of funds received under this subpart to support one or more of the activities authorized under section 4107, and will coordinate with other schools and community-based services. [Section 4106(e)(2)(C)].

Assurance 4: With the exception of LEAs outlined in the special rule section 4106(f), the LEA assures that it will use not less than 20 percent of funds received under this subpart to support one or more activities authorized under section 4108; coordinate with other schools and community-based services, foster safe, healthy, supportive, and drug-free enviornments that support student achievement; and promote the involvement of parents. [Section 4106(e)(2)(D)].
Assurance 5: With the exception of LEAs outlined in special rule section 4106(f), the LEA assures that it will use a portion of funds received under this subpart to support one or more activities authorized under section 4109(a), including an assurance that the local educational agency, or consortium of local educational agencies, will comply with section 4109(b). [Section 4106(e)(2)(E)].
Assurance 6: The LEA assures that it will annually report to the State for inclusion in the report described in section 4104(a)(2) how funds are being used under this subpart to meet the requirements of subparagraphs (C) through (E). [Section 4106(e)(2)(F)].
Assurance 7: The LEA assures that the LEA, or consortium of such agencies, shall develop its application through consultation with parents, teachers, principals, other school leaders, specialized instructional support personnel, students, community-based organizations, local government representatives (which may include a local law enforcement agency, local juvenile court, local child welfare agency, or local public housing agency), Indian tribes or tribal organizations that may be located in the region served by the local educational agency (where applicable), charter school teachers, principals, and other school leaders (if such agency or consortium of such agencies supports charter schools), and others with relevant and demonstrated expertise in programs and activities designed to meet the purpose of this subpart. [Section 4106(c)(1)]
Assurance 8: With the exception of LEAs outlined in section 4106(d)(2), the LEA, or consortium of such agencies, shall conduct a comprehensive needs assessment of the local educatoinal agency or agencies proposed to be served under this subpart in order to examine needs for imporvement. [Section 4206(d)(1)]. The comprehensive needs assessment outlined in section 4109(b). [Section 4106(e)(2)(E)].
Title V, Part B, Subpart 2: Rural and Low-Income Schools
Assurance 1: The LEA assures that its project funds under Title V, Part B, subpart 2 will be used for any activities authorized under the following ESEA Title programs: Title I, Part A; Title II, Part A; Title III, Part A; Title IV, Part A; and parental involvement activities. [Section 5222(a)].
Assurance 2: The LEA assures that its project funds under Subpart 2 will be used to supplement, and not supplant, any other Federal, State, or local education funds. [Section 5232].
Assurance 3: The LEA assures that 20 percent or more of the children ages 5 through 17 years served by the LEA are from families with incomes below the poverty line. [Section 5221(a)(3)(C) (b)(1)(Ai)-(B)]
Assurance 4: The LEA assures that if eligible for funding under both this subpart and subpart 1, it will not receive funds under both subparts for such fiscal year. [Section 5225(a)]

Elementary and Secondary Education Act (ESEA) Federal Programs

Florida 2025-26 ESEA Federal Program Applications

Project Application (DOE 100A)

UEI Number *XKGXG94KMH65*

Manatee

Program Name Type an "X" in the green box below for the program(s) in which the LEA is applying for funds.		Project Number	TAPS Number	2024-25 Preliminary Allocation	Requested Allocation	Estimated Roll Forward	Total Funds Requested (Sum of Allocation and Estimated Roll)
	Title I, Part A		26A001	$11,577,309.00	$0.00	$0.00	$0.00
	Title I, Part C		26A020	$389,430.00	$389,430.00		$389,430.00
	Title I, Part D, Subpart 2		26A009	$197,744.00	$0.00		$0.00
	Title II, Part A		26A011	$1,656,141.00	$1,656,141.00	$362,476.94	$2,018,617.94
	Title III, Part A		26A014	$950,191.00	$0.00	$0.00	$0.00
	Title IV, Part A		26A120	$911,189.00	$911,189.00	$130,193.75	$1,041,382.75
	Title V, Part B, Subpart 2		26A007	$0.00	$0.00		$0.00

As the official who is authorized to legally bind the agency/organization, I do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

Kevin Chapman

Printed Name of Agency Head

Kevin Chapman (Jun 12, 2025 08:12 EDT)	Interim Superintendent	06/12/2025
Signature of Agency Head	*Title*	*Date*

Florida 2025-26 ESEA Federal Programs Preliminary Allocations

Agency Number	Local Educational Agency	Title I, Part A	Title I, Part C	Title I, Part D, Subpart 2	Title II, Part A	Title III, Part A	Title IV, Part A	Title V, Part B, Subpart 2
10	Alachua	8149604	822076	251,804	1201682	162686	641412	0
15	UF, PK Yonge Devm't Research School	130255	0	0	25876	0	10250	0
20	Baker	1193781	0	0	201660	0	93954	0
30	Bay	8282445	0	137,994	1082718	227231	651867	0
40	Bradford	1255798	0	0	200540	0	98835	96154
50	Brevard	18041573	0	123768	2499136	472715	1419959	0
60	Broward	80071251	95244	264607	11950572	4577290	6302000	0
70	Calhoun	749488	0	0	123496	0	58986	67946
80	Charlotte	4050329	0	0	561830	93644	318779	0
90	Citrus	5702133	0	0	920814	23014	448784	0
100	Clay	6060929	0	0	1054300	202630	477024	0
110	Collier	12078306	3147633	64,018	1743282	1028095	950620	0
120	Columbia	3426515	0	0	598025	18120	269682	311599
130	Miami-Dade	129042677	1376878	186,363	14141336	10622058	10156292	0
140	DeSoto	2233399	380679	0	272406	72084	175777	141602
150	Dixie	986632	0	0	138607	0	77651	65280
160	Duval	56942313	0	258917	6531417	1478457	4481638	0
170	Escambia	20603438	0	190631	2447656	152237	1621590	0
180	Flagler	3170863	0	0	492623	69968	249560	0
190	Franklin	620916	0	0	77162	0	48867	38762
200	Gadsden	4235591	0	0	469769	45499	333360	150653
210	Gilchrist	776638	0	0	128247	16930	61123	0
220	Glades	405825	79779	0	65695	10846	31938	64302
230	Gulf	552240	0	0	92750	0	43462	61974
240	Hamilton	1118963	209514	0	130346	23279	88066	52133
250	Hardee	1929070	436426	0	291639	49864	151825	160081
260	Hendry	3356575	1032768	0	423255	159379	264178	470966
270	Hernando	6680927	0	0	976599	102902	525820	0
280	Highlands	4845881	685094	2845	653786	83724	381393	404146
290	Hillsborough	78055751	1934123	314399	8256821	3311780	6143370	0
300	Holmes	1162212	0	0	168996	0	91470	106407
310	Indian River	4463932	0	0	641316	126048	351331	0
320	Jackson	2349288	0	0	341973	12433	184898	199407
330	Jefferson	602707	0	0	93728	0	47435	22011
340	Lafayette	391156	8510	0	61844	0	30784	37748

350	Lake	12025965	11140	5690	1822745	354867	946501	0
360	Lee	26428661	360333	189208	3698159	2554563	2080064	0
370	Leon	11035826	0	140839	1360772	160966	868572	0
371	FSU Developmental Research School	295882	0	0	53649	0	23285	0
380	Levy	2664340	0	0	329452	29363	209695	187312
390	Liberty	338395	0	36988	53580	0	26631	44096
400	Madison	1120122	15161	0	152267		88157	73768
410	Manatee	11577309	389430	197744	1656141	950191	911189	0
420	Marion	16167512	0	477987	2529489	333440	1272461	0
430	Martin	4036373	0	1423	636421	304077	317680	0
440	Monroe	1839911	0	4268	308700	195620	144808	0
450	Nassau	1803055	0	0	350303	25924	141907	0
460	Okaloosa	6500330	0	82512	1011279	246013	511606	0
470	Okeechobee	2170814	449728	0	319607	85046	170852	207369
480	Orange	69858834	357051	349965	7693990	4260912	5498232	0
490	Osceola	22086752	0	0	2994517	1750393	1738334	0
500	Palm Beach	57332419	1928536	199167	6936163	4589458	4512342	0
510	Pasco	21908190	83840	137994	2627002	699152	1724280	0
520	Pinellas	27916213	0	294482	3518394	892391	2197141	0
530	Polk	44455590	1124111	246113	6047442	1635984	3498872	0
540	Putnam	6783827	98695	0	793639	93247	533918	327260
550	St. Johns	4084500	0	1423	875874	132265	321468	0
557	Florida School for the Deaf and Blind	124958	0	0	15738	0	10000	0
560	St. Lucie	15725200	272976	211970	2098514	861838	1237649	0
570	Santa Rosa	4543721	0	0	875059	39415	357611	0
580	Sarasota	8213596	0	0	1311848	515833	646448	0
590	Seminole	11792788	0	136572	2152304	519536	928148	0
600	Sumter	3170498	0	0	438786	50657	249532	0
610	Suwannee	2566973	229035	0	420058	32140	202031	192270
620	Taylor	1135333	0	0	178202	0	89354	81130
630	Union	652422	0	0	104803	0	51347	0
640	Volusia	20667947	136176	318667	2677771	431712	1626667	0
650	Wakulla	908046	0	0	182955	0	71466	0
660	Walton	2591794	0	0	478037	101315	203985	0
670	Washington	1374079	270101	0	205041	0	108145	108737
685	FAMU Developmental Research School	297126	0	0	30409	0	23383	0
687	FAU A. D. Henderson School	373178	0	0	61450	0	29369	0
708	Florida Department of Corrections	0	0	0	1037		0	0
815	Mater Academy	446879	0	0	56582	35712	35170	0

05E	Odyssey Charter	876398	0	0	89737	10184	92370	0
48C	Florida Virtual School	1173653	0	0	185131	10449	35533	0
48K	United Cerebral Palsy of Central Florida, Inc.	451500	0	0	45751	10317	79422	0
50D	South Tech	1009141	0	0	58618	0	187485	0
53D	Lake Wales	2382149	27897	0	275415	49070	60431	0
98Z	KIPP Miami	767846	0	0	58671	0	82183	0
99H	IDEA	1044220	0	0	276486	149724	68975	0
TBD	DJJ-Florida Scholars Academy	531977	0	0	62312	0	41867	0
TBD	Tallahassee Collegiate Academy	0	0	0	0	0	0	0
	Total	908971643	15962934	4828358	117172202	45254687	71540546	3673113

Title II, Part A

Manatee

Supporting Effective Instruction

To increase student achievement consistent with the challenging State academic standards; improve the quality and effectiveness of teachers, principals, and other school leaders; increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and provide low-income and minority students greater access to effective teachers, principals and other school leaders.

Preliminary Allocation	$1,656,141.00
Requested Allocation Amount	$1,656,141.00
Estimated Roll Forward	$362,476.94
Total Funds Requested (Including Roll Forward) (sum of allocation and estimated roll)	$2,018,617.94

Area of Focus 1	Professional Learning
Area of Focus 2	Recruitment and Retention
Area of Focus 3	Prioritize Effective Teachers for High Needs Students
Area of Focus 4	Administrative Costs

Title II, Part A Equitable Services Formula

Number of Students (ages 5-17)	
A1. LEA Total (Including Roll Forward) Enrollment	48198
A2. Participating Private Schools Total Enrollment	851
A3. Total Enrollment = A1 + A2	49049
Title II, Part A Base Preliminary Allocation	
B1. Total LEA Base Preliminary Allocation (from the allocation tab)	$1,656,141.00
B2. Administrative Costs (for public and private school programs)	$770,784.93
B3. LEA Base Preliminary Allocation Minus Admin Costs = B1 - B2	$885,356.07
Per Pupil Rate	
C1. B3 divided by A3	18.05044078
Equitable Services	
Amount LEA must reserve for equitable services for private school teachers and other educational personnel = A2 x C1	$15,360.93

Area of Focus 1: Professional Learning

A. Provide a description of how the LEA will address Professional Learning under this section and how these activities will be aligned with Florida's challenging academic standards.

The professional learning activities and resources described in this section are strategically embedded within the district's comprehensive training plans to ensure alignment with Title II, Part A priorities. These initiatives are designed to build educator capacity at the district, school, and individual levels, fostering a highly effective workforce committed to improving student achievement.
Professional learning is intentionally structured to support continuous academic improvement, promote shared accountability for student outcomes, and align educator development with school improvement and district strategic goals. All activities are grounded in data-driven planning and evidence-based practices, ensuring fidelity of implementation and alignment with Florida's B.E.S.T. Standards and statewide assessment frameworks.
The overarching objective is to enhance student learning by equipping teachers, instructional coaches, principals, and other school leaders with the knowledge, skills, and competencies necessary to meet Florida's rigorous academic expectations. Through differentiated virtual learning libraries, educators will access a wide range of professional development opportunities tailored to both required and self-directed learning needs. These resources are designed to deepen instructional expertise, improve classroom practices, and ultimately increase student achievement.
Digital professional learning platforms will include curated content, effective instructional strategies, and supplemental materials, along with access to content experts and virtual coaching. These supports are aligned with the progression of academic standards and are intended to ensure sustained, job-embedded professional growth.
The scope of work and associated service contracts are included in the supplemental documentation, providing transparency and accountability for the use of Title II, Part A funds in accordance with federal and state guidelines.

☐ No Title II, Part A funds will be used to address this Area of Focus. If this box is checked then the LEA does not need to complete the next question or the budget section for this Area of Focus.

B. Describe the funded activities that will be implemented to address Area of Focus 1

Activity 1	1.1 – Subject Area Specialists FTE 4.0 - the four subject area specialists—(25-26 salary only - $67,543.28, $64,913.69, $73,108.37, and 55,217.27) covering K-5 Social Studies, K-5 Math, K-5 Science, and 6-12 Science are tasked with designing and delivering professional learning aligned with Florida's B.E.S.T. Standards and district goals, and, training on evidence-based instructional strategies and curriculum implementation. They collaborate with teachers and instructional coaches to enhance classroom practices. They use student achievement data to identify instructional needs and inform professional learning priorities. The subject area specialists also monitor and evaluate the impact of professional learning on student outcomes. The effectiveness of this activity will be evaluated by using statewide assessments, with a goal of improving student achievement by at least 5% by the end of the 25-26 school year.
Activity 2	1.2 – Educational Impact – A self-paced professional learning course library – Educational Impact – All staff members within the Manatee County School District will have an unlimited 12-month subscription to the full online academy of personalized and prescriptive professional learning opportunities that include reflection and discussion, application of new learning, and assessment of implementation, approximately $75,000.
Activity 3	1.3 – LinkedIn Learning - This professional learning platform supports learning for both operation and instructional staff in the school district, approximately $52,040.
Activity 4	1.4 – MyPGS – Professional Learning Management system – approximately $82,000.
Activity 5	1-5 Charter Schools - TOTAL $33,869.11 2192, ¡HOLA! Elementary School - ($1,894.44) - Professional Development to support teachers with feedback through data analysis. The intended outcome is to refine the scope and sequence for foundational skills in both English and Spanish through data analysis and teacher development resulting in increased student achievement. Successful training will be assessed through evaluation of lesson plans, classroom walks, and more formally with FAST PM1-2-3 data. 2171, Rowlett Academy - ($3,662.82) - Professional learning using the 7 Habits of Highly Effective People through the certified Leader in Me trainers. The 7 Habits Implementation Coaching Subscription will assist in the continued growth and success in character education and leadership development for students, parents, and staff. This training will ensure a common language around leadership and encourage effective communication. Supporting students' social and emotional learning while providing a safe and supportive learning environment through the 7 Habits programming (Power Time/Power Up Curriculum) will lead to improved overall student academic performance. Data to determine success of the program will be reduction of office/discipline referrals and behavioral notices. 2120, Rowlett Middle Academy - ($2,793.00) - Professional learning using the 7 Habits of Highly Effective People through the certified Leader in Me trainers. The training provided will assist in the continued growth and success of the leadership program for students, parents, and staff, ensure a common language around leadership, and encourage effective communication. The intended outcome is increased student achievement, an increase in average daily attendance, and a reduction in referrals. The success of this activity will be measured by student course and assessment data, behavior and attendance data, as well as staff, student, and parent survey data. 2104, Manatee School for the Arts - ($7,082.25) - Professional training at conferences, leadership workshops, and teacher-led sessions. This PL will allow for more opportunities for skill development, collaboration, and administrative feedback. The intended outcome is to increase student engagement through varied strategies, leading to raised achievement scores across all curricula, as well as to enhance the school culture, leading to more positive spirit, collaboration, and mentorship. STEM-based training has led to increased opportunities for student success, provided effective teacher strategies, improved student engagement, and increased student achievement scores. The value of the PL will continue to be assessed through teacher surveys, observations, and student achievement. 2121, Manatee Charter School - ($2,473.80) - Professional leadership training to assist with the creation of a lead-teacher program to train and coach effective teaching practices. Developing lead teachers' mentorship and coaching skills will increase overall teacher efficacy and performance. The intended outcome is enriched ELA and reading programs, increased student achievement, closed achievement gaps, and a higher quality of education for all students. 2102, Team Success - ($5,374.53) - Targeted training for current and aspiring school leaders including workshops and leadership coaching/mentoring programs to develop highly effective educators. A mentoring program will be created for new or ineffective teachers to acquire necessary skills like classroom management, curriculum planning, and analysis of data. A mentorship program will improve teacher efficacy and pedagogical skills leading to increased student achievement. Effectiveness of the PL will be assessed through teacher knowledge and skill development, classroom observations, an analysis of student achievement data (FAST, EOCs, classroom and benchmark assessments), student engagement, and teacher surveys. 2181, Parrish Charter Academy - ($3,499.23) - Professional learning for leadership development in activities like recruitment, training, mentoring, and professional development, focusing on improving the quality and effectiveness of school leaders. The intended outcome is to increase growth with SWD students, improve test scores, and increase learning gains within the lowest quartile. Participant feedback, performance data, and the impact on student outcomes will be used to determine the effectiveness of the initiatives. 2123, Imagine North Manatee - ($3,283.77) - Professional learning through engagement in professional learning communities (PLCs) with other school leaders and attending professional development facilitated by the Region Curriculum Director, Imagine's National Academic Team, AVID, SDMC, and FLDOE. PL will equip current and aspiring school leaders to develop and support PLCs that use research-based best practices to engage in standards-based planning, instruction, evaluation, and continuous improvement. The intended outcome is to ensure the SGP score for all quartiles of K-2 scholars is at least 55 in both reading and math, to achieve learning gains of lowest 25% of scholars in grades 3-8 ELA and math by 10%, and to increase the percentage of total school accountability points by at least 10%. FAST data will be used to measure the percentage of proficient students in ELA, Math, Writing, Civics, and accelerated coursework (currently Algebra and Geometry). 2131, Palmetto Charter School - ($1,827.42) - Ongoing leadership development for current school administrators through FDOE Charter school and school choice conference as well as Responsive Classroom (RC) training. The conferences provide continuous and ongoing leadership knowledge and acumen to learn and address legislative, financial, and accountability updates. Effectiveness will be measured through successful navigation of changes to the law, finance, accountability, and instructional practices. data through observations, reduction in classroom disruptions, more effective management of classrooms, engaging lessons to drive instruction and student growth, as well as increased supportive feedback provided to instructional faculty and staff. The RC training will provide new or struggling teachers with strategies for teaching social skills, supports for academic achievement, and effective instructional practices. The intended outcome is improvement in student outcomes as messured by reading proficiency scores and formal state assessments. 2124, Imagine School at Lakewood Ranch - ($1,635.90) - Leadership development through workshops on instructional leadership, coaching sessions for new administrators, and collaborative learning communities that foster shared leadership practice by providing training programs, mentorship opportunities, and resources for both current and aspiring school leaders. The intended outcome is to improve literacy rates by at least 15% in all grades. Success will be measured through ongoing formative assessments, benchmark testing, and end-of-year evaluations to track progress and ensure the professional development initiatives are improving student learning.

Activity 6	1-6 Private Schools - TOTAL $15,360.93 *Community Christian School- $7,563.13 - Professional learning opportunities for teachers to better assist ESE students and those struggling with learning to read. Through online or in-person professional learning in dyslexia, SLD, poverty, and other important topics to improve student learning, teachers will gain strategies to improve student achievement. The intended outcome is efficacious teachers with strong pedagogical skills using their knowledge to increase student achievement scores in reading. The effectiveness of the PL will be evaluated using achievement data, a teacher survey, teacher reports, and curriculum assessments. *CES Academy of Bradenton- $2,166.05 - Meaningful professional learning opportunities. The training will focus on how to better support students experiencing poverty, classroom management techniques, and differentiated instruction strategies. The intended outcome is to improve the leadership and pedagogical qualities and effectiveness of teachers and school leaders. The effectiveness of the PL will be evaluated through student curriculum assessments, parent feedback, and teacher observations. *Esther's School Palmetto - $108.30 - Professional Learning opportunities that address students' cognitive and/or social-emotional needs. By expanding teacher in-service opportunities through online (asynchronous), interactive online learning options, or summer training, teachers can develop skills and learn strategies to improve student behavior and achievement outcomes. The intended goal is to increase instructional time and effectiveness by reducing conflict which will result in increased student achievement. The effectiveness of the training will be evaluated through the school satisfaction survey, a decrease in conflict, or an increase in cooperative interactions as reported teachers. *Risen Savior Academy- $685.92 - Professional learning with targeted instructional strategies to address the individual needs of students including small group strategies, differentiated instruction, classroom management, and lesson planning. The intended outcome is efficacious and supportive pedagogy leading to increased individualized learning experiences and student academic growth. The effectiveness of the training will be evaluated through participant Feedback, pre- and post-assessments, student performance, and the application of new skills as identified through observation. St. Joseph Catholic School- $4,837.52 - Professional learning workshops and a book study. The PL from TCM: Building Knowledge and Vocabulary through Rich Informational Text for Grades 3 through 8, and Literacy Footprints: Exploring Word Study: Digging Deeper into Emergent, Early, and Transitional Word Study will focus on the development of pedagogical skills for K–2 teachers. The book study using Marzano's "The New Art and Science of Teaching Reading" and study guide for teachers, administrators, and assistants will further develop skills for reading instruction. The intended outcomes include increased teacher efficacy and instructional effectiveness as well as increased student achievement in reading comprehension. The effectiveness of the PL will be assessed using STAR Testing data tracking quarterly and Terra Nova testing analysis in the spring of 2026.
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List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Use the dropdown to select LEA or Private
6400	130	AOF 1	1	Instructional Staff Training Services-Other Certified	4.00	$279,982.61	LEA
6400	210	AOF 1	1	Instructional Staff Training Services-Retirement		$39,281.56	LEA
6400	220	AOF 1	1	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$21,418.67	LEA
6400	230	AOF 1	1	Instructional Staff Training Services-Group Insurance	231-Health	$43,915.79	LEA
6400	230	AOF 1	1	Instructional Staff Training Services-Group Insurance	232-Life	$599.80	LEA
6400	240	AOF 1	1	Instructional Staff Training Services-Workers' Compensation		$2,799.83	LEA
6400	360	RF: AOF 1	2	Instructional Staff Training Services-Rentals	369-Tech Related	$75,000.00	LEA
6400	360	AOF 1	3	Instructional Staff Training Services-Rentals	369-Tech Related	$52,030.00	LEA
6400	360	RF: AOF 1	4	Instructional Staff Training Services-Rentals	369-Tech Related	$82,000.00	LEA
6400	390	AOF 1	5	Instructional Staff Training Services-Other Purchased Services	394-Charter Distribution	$33,869.11	LEA
6400	510	AOF 1	6	Instructional Staff Training Services-Supplies		$15,360.93	Private
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		AOF 1					

LEA Total (Including Roll Forward)	$630,897.37
Private Total (Including Roll Forward)	$15,360.93
Area of Focus 1 Total (Not Including Roll Forward)	$489,258.30
Estimated Roll Forward Total	$157,000.00
Total Funds Requested (Including Roll Forward)	$646,258.30

Area of Focus 2: Recruitment and Retention

A. Provide a description of the local educational agency's systems of professional growth and improvement, such as induction for teachers, principals, or other school leaders and opportunities for building the capacity of teachers and opportunities to develop meaningful teacher leadership.

The district implements a comprehensive induction program designed to support and develop new educators, ensuring a strong foundation for instructional excellence and long-term retention. This program is a collaborative effort involving school sites, district instructional and operational divisions, and local university partners. Highly qualified clinical educators are selected to mentor new teachers, focusing on pedagogy, instructional strategies, classroom management, effective use of curriculum and assessments, and differentiated instruction.

For educators entering the profession with no prior teaching experience, the district offers a year-long induction program aligned with the District's Teacher Evaluation Model. This program includes monthly in-person sessions supplemented by online coursework that reinforces and extends learning. Educators with at least three years of successful teaching experience and a Florida Professional Certificate participate in a condensed version of the program, attending three in-person sessions based on their hire date (August–October or January–March), along with complementary online modules. All coursework is reviewed by qualified assessors who provide timely, formative feedback to support professional growth. Course topics include Ethics, Safety and Security, The Danielson Framework, Curriculum Resources, Classroom Management, Understanding the Learner, and School Culture and Climate.

In alignment with Title II, Part A's focus on leadership development, the district also invests in a multi-tiered leadership pipeline to build capacity for sustained, systemic improvement. Programs such as Teacher Leaders, Aspiring Leaders, and Level II Principal Development offer research-based, job-embedded learning experiences that cultivate the behaviors, mindsets, and practices of effective school leaders. These initiatives are designed to strengthen instructional leadership and positively impact student outcomes.

All professional learning activities are embedded within the district's strategic training plans and are aligned across the district, school, and individual levels. This ensures coherence in goals and a shared responsibility for improving student achievement. The district's approach is grounded in data analysis and evidence-based planning, with implementation and evaluation activities aligned to Florida's B.E.S.T. Standards and state assessments.

The overarching goal of these professional learning efforts is to close achievement gaps and enhance student learning by equipping educators with the knowledge, skills, and competencies required to meet Florida's rigorous academic expectations. Through targeted, differentiated professional development, the district ensures that teachers and administrators are prepared to deliver high-quality instruction that meets the diverse needs of all students.

☐ No Title II, Part A funds will be used to address this Area of Focus. If this box is checked then the LEA does not need to complete the next question or the budget section for this Area of Focus.

B. Describe the funded activities that will be implemented to address Area of Focus 2.

Activity 1	2.1 – PL Specialists FTE 2.0 - (25-26 salary only - $63,642.67 and $66,215.61) - the two Professional Learning (PL) Specialists play a critical role in supporting educator development and retention through comprehensive professional learning initiatives. They are primarily responsible for implementing the district's induction programs, which are designed to support new teachers through structured, year-long or condensed learning experiences. These programs include both in-person sessions and online coursework aligned with the District's Teacher Evaluation Model, focusing on essential topics such as classroom management, curriculum implementation, ethics, and instructional strategies. The PL Specialists also design and deliver professional development sessions that are aligned with Florida's B.E.S.T. Standards and the district's strategic goals. They provide formative feedback on educator coursework and collaborate with clinical educators and assessors to ensure high-quality mentoring and support. Additionally, they develop and manage digital learning resources, ensuring that professional development materials are accessible, relevant, and tailored to the diverse needs of educators. Beyond induction, the PL Specialists contribute to the district's leadership development efforts by supporting initiatives such as the Teacher Leaders and Aspiring Leaders programs. Through these efforts, they help cultivate leadership skills and promote job-embedded learning experiences that strengthen instructional leadership and improve student outcomes. The effectiveness of this activity will be evaluated by the goal of improving new teacher retention by at least 5% as compared to the previous school year.

Activity 2	2.2 – New Teacher Mentor Program – The intended outcome of this activity is to create safer and healthier learning environments by fostering positive classroom cultures across the district. New teachers will be equipped with the skills to cultivate a sense of belonging and safety among students by building supportive, engaging, and inclusive classrooms. They will also learn strategies to strengthen family involvement, enhancing students' overall educational experiences, and promoting resilience. A key component of this initiative is to improve teacher retention, ensuring that the district does not have to restart foundational training efforts each year. By retaining more newly hired teachers, the benefits of this training—such as improved classroom culture and student well-being—can be sustained and expanded to more classrooms. This continuity will increase the number of students who experience the positive impact of well-supported, well-prepared educators. Accordingly, the district aims to retain at least 10% more newly hired teachers in the 2025–2026 school year than were retained in 2024–2025. As a part of the Comprehensive Needs Analysis, a Human Resources survey indicated that the initiative needed more support, especially by providing a lot more mentors. It was also noted that the mentors themselves required a lot more training to learn "how-to" mentor more effectively. This Activity is seen as a necessary measure to decrease teacher attrition and thereby improve classroom and school culture across the school district. Our current new teacher mentor program provides one mentor for each school in our District. However, the needs at each school vary. For example, some schools hired as many as 16 new teachers this past year while other schools only hired 3 new teachers. We recognize that more mentors are needed to meet the varying demands of all 53 schools. Additionally, feedback from current mentors has also highlighted a need for improvements to our mentor training and a more structured, uniform, and readily accessible teacher training program that includes topics such as Classroom Environment, Classroom Management, Understanding Standards-based Instruction, Understanding the MTSS/RtI Process, teaching ESE students, and teaching ESOL students. Providing this support will help the district retain teacher mentors, recruit more mentors, and ensure a more effective mentoring program across the district. To continue enhancing our District-wide New Teacher Mentor Program, Title II, Part A will: *Contract with Catapult to train mentors on "how to" mentor their mentees. The training cost is $1500 per half-day training session, for approximately 30 participants. A total of 16 training sessions equals $24,000. *$20/HR NCH – plus benefits for teacher mentors participating in Catapult Mentor Training. Estimate 60 teachers at 16 hours per teacher.
Activity 3	2.3 - Gulf Coast Partnership (GCP) - Preparing New Principals – This is a renewal of a leadership program in partnership with the University of South Florida to prepare current assistant principals with the knowledge and skills needed to meet the qualifications of a school principal certification from the Florida Department of Education. – Cost is $1100 per administrator. Expect 10 administrators to join. Total is approximately $11,000.
Activity 4	2.4-Charter Schools - TOTAL $6,723.15 2182, Lakewood Ranch Preparatory Academy - ($5,063.31) - Reduction in class size by recruiting and hiring effective teachers. The goal is to target specific student needs and improve student achievement by lowering the class size. In consultation with local educational agencies in the State, funds will be used to recruit and hire additional effective teachers. Student achievement will be the metric for success of the expenditure of funds 2141, SCF Collegiate School - ($1,659.84) -Developing and implementing initiatives to promote retention of highly qualified and infield effective teachers through teacher stipends, teacher mentoring, and the induction and support for teachers during their first 3 years of employment. Financial incentives will be used to retain teachers who have a record of success helping low-achieving students improve their academic skills, as well as for teacher advancement initiatives that promote professional growth and emphasize multiple career paths. Success will be determined through an evaluation of performance based on SCFCS program rubrics, monthly mentor/mentee meetings, mentor demonstration lessons, and observations.
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List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (if applicable)	Amount	Use the dropdown to select LEA or Private
6400	130	RF: AOF 2	1	Instructional Staff Training Services-Other Certified	2.00	$129,858.28	LEA
6400	210	RF: AOF 2	1	Instructional Staff Training Services-Retirement		$18,219.12	LEA
6400	220	RF: AOF 2	1	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$9,934.16	LEA
6400	230	RF: AOF 2	1	Instructional Staff Training Services-Group Insurance	231-Health	$21,868.13	LEA
6400	230	RF: AOF 2	1	Instructional Staff Training Services-Group Insurance	232-Life	$298.67	LEA
6400	240	RF: AOF 2	1	Instructional Staff Training Services-Workers' Compensation		$1,298.58	LEA
6400	310	RF: AOF 2	2	Instructional Staff Training Services-Professional and Technical Services		$24,000.00	LEA
6400	120	AOF 2	2	Instructional Staff Training Services-Classroom Teacher	0.39	$19,200.00	LEA
6400	210	AOF 2	2	Instructional Staff Training Services-Retirement		$2,693.76	LEA
6400	220	AOF 2	2	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$1,468.80	LEA
6400	240	AOF 2	2	Instructional Staff Training Services-Workers' Compensation		$192.00	LEA
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		AOF 2					
6400	310	AOF 2	3	Instructional Staff Training Services-Professional and Technical Services		$11,000.00	LEA
		AOF 2					
6400	390	AOF 2	4	Instructional Staff Training Services-Other Purchased Services	394-Charter Distributions	$6,723.15	LEA
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Activity 1	3.1 – Teachers on Assignment (TOA) FTE 4.0—(25-26 salary only - $59,171.44, $60,487.09, $62,559.11, and $59,730.73) - serving in roles across K-5 and 6-12 Math, as well as Health, Science, and PE—are tasked with providing targeted instructional support to schools identified as having the highest needs. These educators play a pivotal role in the district's three-tiered system of support, which is informed by a comprehensive risk factor analysis. This analysis includes data such as Title I status, principal tenure, student attendance, discipline trends, academic performance in reading, math, and science, and overall school grades. The TOAs deliver job-embedded professional development tailored to the specific needs of each school. They work directly with teachers and school leaders to enhance instructional planning and delivery, ensuring alignment with district academic priorities and Florida's B.E.S.T. Standards. Their responsibilities include modeling effective teaching strategies, co-planning lessons, analyzing student data to inform instruction, and supporting the implementation of standards-based practices. By providing differentiated, on-site support, the TOAs help build educator capacity and promote continuous instructional improvement. Their work is essential to the district's efforts to close achievement gaps and improve outcomes for students in high-poverty, high-need schools, in alignment with the goals of Title II, Part A. The effectiveness of this activity will be evaluated by using statewide assessments, with a goal of improving student achievement by at least 5% by the end of the 25-26 school year.
Activity 2	3.2 - NCH for ESOL Professional Learning Facilitators - Provide ESOL coursework after hours for content area teachers to grow their skill set to meet the differentiated needs of students with limited English proficiency and academic support for students acquiring a second language, approximately four (4) teachers at $42.18 per hour, for an estimated 50 hours each, approximate total is $8,436, plus benefits.
Activity 3	3.3 - NCH for Gifted Instruction Professional Learning Facilitators - Provide Gifted Instruction coursework after hours for content area teachers to grow their skill set to meet the differentiated needs of Gifted students. Approximately three (3) teachers at, for an estimated 40 hours each, estimated total is $6,400, including benefits.
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List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If Applicable)	Amount	Use the dropdown to select LEA or Private
6400	130	AOF 3	1	Instructional Staff Training Services-Other Certified	4.00	$241,948.37	LEA
6400	210	AOF 3	1	Instructional Staff Training Services-Retirement		$33,945.36	LEA
6400	220	AOF 3	1	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$18,509.05	LEA
6400	240	AOF 3	1	Instructional Staff Training Services-Workers' Compensation		$2,419.48	LEA
6400	230	AOF 3	1	Instructional Staff Training Services-Group Insurance	231-Health	$40,744.11	LEA
6400	230	AOF 3	1	Instructional Staff Training Services-Group Insurance	232-Life	$556.48	LEA
6400	120	AOF 3	2	Instructional Staff Training Services-Classroom Teacher	0.15	$8,436.00	LEA
6400	210	AOF 3	2	Instructional Staff Training Services-Retirement		$1,183.57	LEA
6400	220	AOF 3	2	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$645.35	LEA
6400	240	AOF 3	2	Instructional Staff Training Services-Workers' Compensation		$84.36	LEA
6400	120	AOF 3	3	Instructional Staff Training Services-Classroom Teacher	0.11	$5,198.83	LEA
6400	210	AOF 3	3	Instructional Staff Training Services-Retirement		$729.40	LEA
6400	220	AOF 3	3	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$397.71	LEA
6400	240	AOF 3	3	Instructional Staff Training Services-Workers' Compensation		$21.99	LEA
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						LEA Total (Including Roll Forward)	$354,820.06
						Private Total (Including Roll Forward)	$0.00
						Area of Focus 3 Total (Not Including Roll Forward)	$354,820.06
						Estimated Roll Forward Total	$0.00
						Total Funds Requested (Including Roll Forward)	$354,820.06

Area of Focus 4: Administrative Costs

A. Describe the funded activities that will be implemented to address Area of Focus 4.

Activity 1	4.1 – Coordinators FTE 4.0 - the four coordinators—(25-26 salary only - $80,712.86, $73,100.13, 76,055.20, and $74,560.67) - covering K-5 Math/Science, 6-12 Math, 6-12 Social Studies, and Instructional Projects—play a vital leadership role in managing, supporting, and supervising the work of both the subject area specialists and the Teachers on Assignment (TOAs). Their responsibilities are centered on ensuring coherence, alignment, and effectiveness across all professional learning and instructional support initiatives funded by Title II, Part A. These coordinators oversee the planning and implementation of professional development activities, ensuring that the work of specialists and TOAs aligns with district priorities, Florida's B.E.S.T. Standards, and school improvement goals. They provide strategic direction and guidance to ensure that instructional support is data-driven, evidence-based, and responsive to the needs of schools and educators. In their supervisory role, the coordinators monitor the performance and impact of the specialists and TOAs, offering coaching, feedback, and professional growth opportunities. They facilitate collaboration among team members, promote consistency in instructional practices across grade levels and content areas, and ensure that resources and strategies are effectively shared and implemented. Their leadership ensures that the work of the specialists and TOAs is integrated, impactful, and continuously improving to meet the diverse needs of students and educators across the district.
Activity 2	4.2 – Assistant Director FTE 1.0 - (25-26 salary only - $105,729.50) - This position plays a key leadership role in managing, supporting, and supervising the work of the PL Specialists. This position is responsible for ensuring that all professional learning initiatives are strategically aligned with district goals, Title II, Part A priorities, and Florida's B.E.S.T. Standards. The Assistant Director provides direct oversight of the PL Specialists, guiding their efforts in designing, delivering, and evaluating professional development programs. This includes ensuring that induction programs, leadership development initiatives, and ongoing educator training are cohesive, data-informed, and responsive to the evolving needs of teachers and school leaders. Additionally, the Assistant Director collaborates with other district leaders to align professional learning with broader instructional goals and school improvement plans. This role also facilitates coordination among PL Specialists and other instructional staff to promote consistency and coherence across all training efforts. Through this leadership, the district sustains a strong infrastructure for educator development, helping to build a highly effective workforce and improve student outcomes.
Activity 3	4.3 – Instructional Materials Specialist FTE 1.0 - (25-26 salary only - $74,567.88) - This position oversees the management of instructional resources district-wide, ensuring all materials are aligned with curriculum standards and readily available to schools. This role includes holding monthly meetings with media specialists to coordinate efforts and address resource needs. The specialist also keeps professional learning and curriculum staff informed about available instructional tools and updates. Additionally, they provide targeted professional development to educators on effectively using district-approved materials, supporting consistent and impactful classroom implementation.
Activity 4	4.4 – Indirect Cost at 5.57%.
Activity 5	4.5 - Out of State Travel – Personnel such as the Asst. Director to attend Learning Forward training for two sessions this school year. Session 1 will be in Chicago and Session 2 will be in Boston. Costs include hotel, flight, mileage, per Diem, and other associated travel costs – approximately $6,000.
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List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (if applicable)	Amount
6300	110	AOF 4	1	Instruction and Curriculum Development Services-Administrator	4.00	$304,428.86
6300	210	AOF 4	1	Instruction and Curriculum Development Services-Retirement		$42,711.37
6300	220	AOF 4	1	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$23,288.81
6300	240	AOF 4	1	Instruction and Curriculum Development Services-Workers' Compensation		$3,044.29
6300	230	AOF 4	1	Instruction and Curriculum Development Services-Group Insurance		$51,265.82
6300	230	AOF 4	1	Instruction and Curriculum Development Services-Group Insurance		$700.19
6300	110	AOF 4	2	Instruction and Curriculum Development Services-Administrator	1.00	$105,729.50
6300	210	AOF 4	2	Instruction and Curriculum Development Services-Retirement		$14,833.85
6300	220	AOF 4	2	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$8,088.31
6300	240	AOF 4	2	Instruction and Curriculum Development Services-Workers' Compensation		$1,057.30

6300	230	AOF 4	2	Instruction and Curriculum Development Services-Group Insurance			$17,804.85
6300	230	AOF 4	2	Instruction and Curriculum Development Services-Group Insurance			$243.18
6300	110	AOF 4	3	Instruction and Curriculum Development Services-Administrator		1.00	$74,567.88
6300	210	AOF 4	3	Instruction and Curriculum Development Services-Retirement			$10,461.87
6300	220	AOF 4	3	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)			$5,704.44
6300	240	AOF 4	3	Instruction and Curriculum Development Services-Workers' Compensation			$745.68
6300	230	AOF 4	3	Instruction and Curriculum Development Services-Group Insurance			$12,557.23
6300	230	AOF 4	3	Instruction and Curriculum Development Services-Group Insurance			$171.51
7200	790	AOF 4	4	General Administration (Superintendent's Office)-Miscellaneous			$87,379.99
6400	330	AOF 4	5	Instructional Staff Training Services-Travel			$6,000.00
		AOF 4					
		AOF 4					
		AOF 4				

If requesting less than the preliminary allocation, please provide the LEA's justification.

Title II, Part A Summary Budget

Manatee		26A011
Name of LEA	Project Number	TAPS Number
	Requested Allocation Amount	$1,656,141.00
	Estimated Roll Forward	$362,476.94
	Total Funds Requested (sum of allocation and estimated roll)	$2,018,617.94

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Service Level LEA/Private
6400	130	AOF 1	1	Instructional Staff Training Services-Other Certified	4	$ 279,982.61	LEA
6400	210	AOF 1	1	Instructional Staff Training Services-Retirement		$ 39,281.56	LEA
6400	220	AOF 1	1	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$ 21,418.67	LEA
6400	230	AOF 1	1	Instructional Staff Training Services-Group Insurance	231-Health	$ 43,915.79	LEA
6400	230	AOF 1	1	Instructional Staff Training Services-Group Insurance	232-Life	$ 599.80	LEA
6400	240	AOF 1	1	Instructional Staff Training Services-Workers' Compensation		$ 2,799.83	LEA
6400	360	RF: AOF 1	2	Instructional Staff Training Services-Rentals	369-Tech Related	$ 75,000.00	LEA
6400	360	AOF 1	3	Instructional Staff Training Services-Rentals	369-Tech Related	$ 52,030.00	LEA
6400	360	RF: AOF 1	4	Instructional Staff Training Services-Rentals	369-Tech Related	$ 82,000.00	LEA
6400	390	AOF 1	5	Instructional Staff Training Services-Other Purchased Services	394-Charter Distributio	$ 33,869.11	LEA
6400	510	AOF 1	6	Instructional Staff Training Services-Supplies		$ 15,360.93	Private
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		AOF 1				$ -	
		AOF 1				$ -	
		AOF 1				$ -	
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6400	130	RF: AOF 2	1	Instructional Staff Training Services-Other Certified	2	$	129,858.28	LEA
6400	210	RF: AOF 2	1	Instructional Staff Training Services-Retirement		$	18,219.12	LEA
6400	220	RF: AOF 2	1	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$	9,934.16	LEA
6400	230	RF: AOF 2	1	Instructional Staff Training Services-Group Insurance	231-Health	$	21,868.13	LEA
6400	230	RF: AOF 2	1	Instructional Staff Training Services-Group Insurance	232-Life	$	298.67	LEA
6400	240	RF: AOF 2	1	Instructional Staff Training Services-Workers' Compensation		$	1,298.58	LEA
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						$	-	
6400	310	RF: AOF 2	2	Instructional Staff Training Services-Professional and Technical Services		$	24,000.00	LEA
6400	120	AOF 2	2	Instructional Staff Training Services-Classroom Teacher	0.39	$	19,200.00	LEA
6400	210	AOF 2	2	Instructional Staff Training Services-Retirement		$	2,693.76	LEA
6400	220	AOF 2	2	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$	1,468.80	LEA
6400	240	AOF 2	2	Instructional Staff Training Services-Workers' Compensation		$	192.00	LEA
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		AOF 2				$	-	
6400	310	AOF 2	3	Instructional Staff Training Services-Professional and Technical Services		$	11,000.00	LEA
		AOF 2				$	-	
6400	390	AOF 2	4	Instructional Staff Training Services-Other Purchased Services	394-Charter Distributio	$	6,723.15	LEA
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6400	130	AOF 3	1	Instructional Staff Training Services-Other Certified		4	$ 241,948.37	LEA
6400	210	AOF 3	1	Instructional Staff Training Services-Retirement			$ 33,945.36	LEA
6400	220	AOF 3	1	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)			$ 18,509.05	LEA
6400	240	AOF 3	1	Instructional Staff Training Services-Workers' Compensation			$ 2,419.48	LEA
6400	230	AOF 3	1	Instructional Staff Training Services-Group Insurance	231-Health		$ 40,744.11	LEA
6400	230	AOF 3	1	Instructional Staff Training Services-Group Insurance	232-Life		$ 556.48	LEA
6400	120	AOF 3	2	Instructional Staff Training Services-Classroom Teacher		0.15	$ 8,436.00	LEA
6400	210	AOF 3	2	Instructional Staff Training Services-Retirement			$ 1,183.57	LEA
6400	220	AOF 3	2	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)			$ 645.35	LEA
6400	240	AOF 3	2	Instructional Staff Training Services-Workers' Compensation			$ 84.36	LEA
6400	120	AOF 3	3	Instructional Staff Training Services-Classroom Teacher		0.11	$ 5,198.83	LEA
6400	210	AOF 3	3	Instructional Staff Training Services-Retirement			$ 729.40	LEA
6400	220	AOF 3	3	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)			$ 397.71	LEA
6400	240	AOF 3	3	Instructional Staff Training Services-Workers' Compensation			$ 21.99	LEA
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6300	110	AOF 4	1	Instruction and Curriculum Development Services-Administrator	4.00	$ 304,428.86	
6300	210	AOF 4	1	Instruction and Curriculum Development Services-Retirement		$ 42,711.37	
6300	220	AOF 4	1	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$ 23,288.81	
6300	240	AOF 4	1	Instruction and Curriculum Development Services-Workers' Compensation		$ 3,044.29	
6300	230	AOF 4	1	Instruction and Curriculum Development Services-Group Insurance		$ 51,265.82	
6300	230	AOF 4	1	Instruction and Curriculum Development Services-Group Insurance		$ 700.19	
6300	110	AOF 4	2	Instruction and Curriculum Development Services-Administrator	1.00	$ 105,729.50	
6300	210	AOF 4	2	Instruction and Curriculum Development Services-Retirement		$ 14,833.85	
6300	220	AOF 4	2	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$ 8,088.31	
6300	240	AOF 4	2	Instruction and Curriculum Development Services-Workers' Compensation		$ 1,057.30	
6300	230	AOF 4	2	Instruction and Curriculum Development Services-Group Insurance		$ 17,804.85	
6300	230	AOF 4	2	Instruction and Curriculum Development Services-Group Insurance		$ 243.18	
6300	110	AOF 4	3	Instruction and Curriculum Development Services-Administrator	1.00	$ 74,567.88	
6300	210	AOF 4	3	Instruction and Curriculum Development Services-Retirement		$ 10,461.87	
6300	220	AOF 4	3	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$ 5,704.44	
6300	240	AOF 4	3	Instruction and Curriculum Development Services-Workers' Compensation		$ 745.68	
6300	230	AOF 4	3	Instruction and Curriculum Development Services-Group Insurance		$ 12,557.23	
6300	230	AOF 4	3	Instruction and Curriculum Development Services-Group Insurance		$ 171.51	
7200	790	AOF 4	4	General Administration (Superintendent's Office)-Miscellaneous		$ 87,379.99	
6400	330	AOF 4	5	Instructional Staff Training Services-Travel		$ 6,000.00	
		AOF 4				$ -	
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Elementary and Secondary Education Act (ESEA) Federal Programs
Florida 2025-26 ESEA Federal Program Applications
Project Application (DOE 100A)
UEI Number *XKGXG94KMH65*
Manatee

Program Name Type an "X" in the green box below for the program(s) in which the LEA is applying for funds.		Project Number	TAPS Number	2024-25 Preliminary Allocation	Requested Allocation	Estimated Roll Forward	Total Funds Requested (Sum of Allocation and Estimated Roll)
	Title I, Part A		26A001	$4,036,373.00	$0.00	$0.00	$0.00
	Title I, Part C		26A020	$389,430.00	$0.00		$0.00
	Title I, Part D, Subpart 2		26A009	$197,744.00	$0.00		$0.00
	Title II, Part A		26A011	$1,656,141.00	$0.00	$0.00	$0.00
	Title III, Part A		26A014	$950,191.00	$950,191.00	$48,000.00	$998,191.00
	Title IV, Part A		26A120	$911,189.00	$0.00	$0.00	$0.00
	Title V, Part B, Subpart 2		26A007	$0.00	$0.00		$0.00

As the official who is authorized to legally bind the agency/organization, I do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

Kevin Chapman

Printed Name of Agency Head

Kevin Chapman (Jun 5, 2025 14:52 EDT) *Signature of Agency Head*	Interim Superintendent *Title*	06/05/2025 *Date*

Title III, Part A

Manatee

English Language Acquisition, Language Enhancement and Academic Achievement Act

To improve the education of English Learners (ELs) through enhancement of language proficiency and state academic achievement.

Preliminary Allocation	**$950,191.00**
Requested Allocation Amount	$950,191.00
Estimated Roll Forward	**$48,000.00**
Total Funds Requested (Including Roll Forward) (sum of allocation and estimated roll)	**$998,191.00**

Area of Focus 1	English Language Proficiency
Area of Focus 2	Supplemental Professional Development Learning
Area of Focus 3	Parental and Community Participation
Area of Focus 4	Administrative Costs (Direct grant administration not to exceed 2% of Allocation)

Title III, Part A Equitable Services Formula

Number of Students	
A1. LEA EL Enrollment	7802
A2. Participating Private Schools' EL Enrollment	118
A3. Total Enrollment of EL Students = A1 + A2	7920
Title III, Part A Base Preliminary Allocation	
B1. Total LEA Base Preliminary Allocation (from the allocation tab)	$950,191.00
B2. Administrative Costs (for public and private school programs)	$71,542.08
B3. LEA Base Preliminary Allocation Minus Admin Costs = B1 - B2	$878,648.92
Per Pupil Rate	
C1. B3 divided by A3	$110.94
Equitable Services	
Amount LEA reserves for equitable services for private schools with ELL students = A2 x C1	$13,090.98

Area of Focus 1: English Language Proficiency

A. Describe how the LEA will use Title III, Part A funds to supplement English Language Proficiency activities within the English Learner student population. Include the data sources used to determine the need for the funded activities.

To determine the types of research–based supplementary services and materials needed to provide quality education to English Language Learners (ELLs) and former ELLs, the staff of the School District of Manatee County's ESOL Program, along with the Office of Assessment and Accountability, analyze data based on ACCESS 2.0 for ELLs, FAST results, Lexia English, and Summit K-12 data. Input from parents that attended district advisory council meetings is considered when making decisions regarding supplementary services offered to ELLs as well as surveys completed by both parents and teachers from various meetings and trainings throughout the school year. All participants in the ESOL Department's professional learning sessions complete surveys at the end of the trainings. This input from teachers, bilingual paraprofessionals and administrators is considered when planning activities, purchasing supplemental materials, and developing professional learning sessions are all designed to increase the academic achievement of ELLs in Manatee County.
Data on the progress of ELLs in Manatee County is presented to the district's administrators including the Superintendent, Executive Director of Curriculum, Elementary and Secondary Executive Directors, and site-based administrators. Data from 2024-2025 school year indicates that teachers continue to need professional development in preparing their English Language Learners to be academically successful in content area classes. Support for all schools will continue through professional learning sessions and collaboration with district level Instructional Coaches, ESOL Resource Teachers, and District ESOL Specialists. The ESOL Department will continue to train all staff at each of our schools on how ACCESS 2.0 for ELLs scores can improve instruction of English language learners. The ESOL Department will offer two Summer Institutes to K-12 teachers (one for elementary and one for secondary teachers) on integrating best practices for instructing English Language Learners with the goal of increasing the academic achievement of ELLs in these content area classes.

B. Describe the funded activities that will be implemented to address Area of Focus 1.

Activity 1	District ESOL Specialists, ESOL Resource Teachers and tutors will continue to provide support services to 29 elementary, 8 middle, 7 high, 3 alternative, 3 K-8 and 16 charter schools.
Activity 2	SDMC will offer a summer science camp for middle school ELLs as an enrichment program. This program is based on the Next Generation Science Standards and gives students hands-on exposure to the standards they are taught in middle school.

Activity 3	SDMC will use Lexia English in conjunction with support provided by the ESOL Resource Teachers and ESOL Specialists for recently identified English Language Learners and ELLs scoring at a level 1 or 2 on the ACCESS 2.0 test of English language acquisition. This program will provide native language assistance in learning foundational reading skills as a supplemental program. The ESOL Resource Teachers and ESOL Specialists will provide on-going training to school and district staff on the use of Lexia English including the areas of usage, growth, and other data reports. Purchase 2,000 licenses at $108.00 each.
Activity 4	SDMC will continue using Summit K-12 with secondary ELL students enrolled in English Language Development courses. This program is designed to assist newcomers and provides supplemental lessons geared towards improving students' listening, speaking, reading, and writing. Purchase of 800 licenses at $28.10 each.
Activity 5	SDMC will provide on-going training for ESOL Bilingual Paraprofessionals, ESOL Teachers, content area teachers and district personnel on the best instructional practices and English language development standards to support ELLs in mainstream classroom settings.
Activity 6	Private schools will use Raz-Plus to support ELLs in acquiring English as a second language. Raz-Plus uses mull-leveled resources aligned with the WIDA standards.
Activity 7	Supplies for private schools to support language acquisition. Supplies include notebooks, markers, pencils, paper, construction paper and workbooks.
Activity 8	Secondary teachers will work with the district ESOL Specialists to create curriculum maps and exemplar lessons for the English Language Development and English through ESOL courses that support English language acquisition.
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List the detailed activities that will be implemented to address this Area of Focus.

		Area of	Activity		FTE		

Function	Object	Focus	Number	Activity Description	(If applicable)	Amount	Use the dropdown to select LEA or Private
6300	130	AOF 1	1,2,3,4,5	Instruction and Curriculum Development Services-Other Certified	3.5 (4 @75% and 1 @50%)	$253,626.94	LEA
6300	210	AOF 1		Instruction and Curriculum Development Services-Retirement		$35,583.85	LEA
6300	231	AOF 1			Health Insurance	$42,710.78	LEA
6300	232	AOF 1			Life Insurance	$583.34	LEA
6300	240	AOF 1		Instruction and Curriculum Development Services-Workers' Compensation		$2,536.27	LEA
6300	220	AOF 1		Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$19,402.45	LEA
5100	130	AOF 1	1,2,3,4,5	Basic (FEFP K-12)-Other Certified	1.00	$50,879.95	LEA
5100	210	AOF 1		Basic (FEFP K-12)-Retirement		$7,138.46	LEA
5100	220	AOF 1		Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$3,892.32	LEA
5100	231	AOF 1			Health Insurance	$8,568.18	LEA
5100	232	AOF 1			Life Insurance	$117.02	LEA
5100	240	AOF 1		Basic (FEFP K-12)-Workers' Compensation		$508.80	LEA
6300	369	AOF 1	3,4	Instruction and Curriculum Development Services-Technology-Related Rentals		$238,840.00	LEA
5100	510	RF: AOF 1	1,2,3,4,5	Basic (FEFP K-12)-Supplies		$10,000.00	LEA
5100	610	RF: AOF 1	1,2,3,4,5	Basic (FEFP K-12)-Library Books		$23,000.00	LEA
5100	519	AOF 1	3,4	Basic (FEFP K-12)-Technology Related Supplies		$25,805.60	LEA
6300	510	RF: AOF 1	1,2,3,4,5	Instruction and Curriculum Development Services-Supplies		$5,000.00	LEA
6300	390	AOF 1	1,2,3,4,5	Instruction and Curriculum Development Services-Other Purchased Services	Printing for Specialists	$6,000.00	LEA
6300	330	AOF 1	1,2,3,4,5	Instruction and Curriculum Development Services-Travel	Local Mileage	$10,000.00	LEA
7800	790	RF: AOF 1		Student Transportation Services-Miscellaneous		$8,680.97	LEA
6300	369	AOF 1	6	Instruction and Curriculum Development Services-Technology-Related Rentals		$4,280.13	Private
5100	510	AOF 1	7	Basic (FEFP K-12)-Supplies		$8,810.85	Private
6300	120	AOF 1	8	Instruction and Curriculum Development Services-Classroom Teacher		$15,000.00	LEA
6300	210	AOF 1		Instruction and Curriculum Development Services-Retirement		$2,104.50	
6300	220	AOF 1		Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)	FICA	$1,147.50	
6300	240	AOF 1		Instruction and Curriculum Development Services-Workers' Compensation		$150.00	
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LEA Total (Including Roll Forward)	$767,874.93
Private Total (Including Roll Forward)	$13,090.98
Area of Focus 1 Total (Not Including Roll Forward)	$737,686.94
Estimated Roll Forward Total	$46,680.97
Total Funds Requested (Including Roll Forward)	$784,367.91

Area of Focus 2: Supplemental Professional Learning

A. Describe how the LEA will use Title III, Part A funds to supplement professional learning for personnel responsible for serving English Learners.

Supplementary professional learning activities supported by Title III funding will increase teachers' abilities to effectively instruct English Language Learners. The ESOL Department will deliver week-long, voluntary summer institutes for all teachers. The purpose of these institutes is to continue to offer strategies and support for teachers that need assistance in making content comprehensible for their English Learners.
The ESOL department will also offer trainings specifically designed on English Language Development Standards, the Florida State Standards, Understanding ACCESS 2.0 for ELLs score reports, Grading of ELLs, and additional training for teachers of science and social studies on increasing achievement of ELLs. The ESOL Director and Specialists will also attend state and national conferences to keep current on Title III and ESOL state and federal updates and the latest research and subsequent innovations regarding the most effective methods of instruction for ELLs.

B. Describe the funded activities that will be implemented to address Area of Focus 2.

Activity 1	SDMC will continue to provide on-site training and support to teachers by ESOL Specialists and ESOL Resource Teachers at schools on the best instructional strategies for ELLs. This also includes training for tutors and teachers in the extended day and extended year programs, as well as on supplementary programs including Ellevation, Lexia,S Summit K12 and Inside (textbook for ELD courses), and the English development standards to support ELLs in mainstream classroom settings.
Activity 2	The ESOL Specialists and Director of ESOL will use ACCESS 2.0 for ELLs results to create trainings for individual schools (and administrators) on how to use ACCESS results to drive lesson planning and instruction for ELLs at their unique levels of English language proficiency.
Activity 3	The ESOL Director and ESOL Specialists will attend state and national conferences, including those focused on the implementation of the B.E.S.T. standards and English language development standards, and to keep current with the newest research and subsequent innovations regarding the most effective instruction of ELLs. These conferences include FASFEPA, FABES, Sanibel Leadership, ECTAC, and in-state Dual Language conferences/meetings.
Activity 4	The ESOL District and ESOL Specialists will continue to work with District Instructional Specialists on integrating the English Language Development Standards into the district curriculums for all core subject areas.
Activity 5	The ESOL Department will make sure that administrators, teachers, ESOL Bilingual Paraprofessionals have access to all avaible WIDA trainings offered in-person and online.
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List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Use the dropdown to select LEA or Private
6400	310	AOF 2	1,2,3,4,5	Instructional Staff Training Services-Professional and Technical Services	Subs for teachers	$5,000.00	LEA
6400	730	AOF 2	1,2,3,4,5	Instructional Staff Training Services-Dues and Fees		$3,000.00	LEA
6400	330	AOF 2	1,2,3,4,5		Travel (conferences)	$10,000.00	LEA
6400	510	AOF 2	1,2,3,4,5	Instructional Staff Training Services-Supplies		$10,000.00	LEA
6400	310	AOF 2	1,2,3,4,5	Instructional Staff Training Services-Professional and Technical Services		$42,275.00	LEA
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Activity 4	The ESOL Specialists will continue to work with the District Curriculum Specialists to provide support to parents. During the 2024-2025 school year, there were 82 parent meetings held at both the school and district level. Meetings held at the District level had parents providing input on the District ELL Plan, learning about adult learning opportunities through various community agencies, and support for assisting their children's' academics at home.
Activity 5	Increase parent awareness of services available in Manatee County Schools through continued outreach in the family's native language where feasible, using newsletters and Connect Ed phone calls in the native language as well as web-based resource tools found on the Title III page of the school districts website.
Activity 6	Update the Spanish Facebook page with information that is beneficial to the parents of ELLs. Also, answer the Spanish 'hotline' where parents can call and speak to a native Spanish speaker to have all their questions answered
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List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (if applicable)	Amount	Use the dropdown to select LEA or Private
6300	160	AOF 3	1,2,3,4,5,6	Instruction and Curriculum Development Services-Other Support Personnel	1.00	$51,167.10	LEA
6300	210	AOF 3		Instruction and Curriculum Development Services-Retirement		$7,178.74	LEA

6300	220	AOF 3		Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)	FICA	$3,914.28	LEA
6300	231	AOF 3			Health Insurance	$8,616.54	LEA
6300	232	AOF 3			Life Insurance	$117.68	LEA
6300	240	AOF 3		Instruction and Curriculum Development Services-Workers' Compensation		$511.67	LEA
6150	370	AOF 3	2,3,5	Parental Involvement-Communications	Postage	$500.00	LEA
		AOF 3					
		AOF 3					
		AOF 3				

Private Total (Including Roll Forward)	$0.00
Area of Focus 3 Total (Not Including Roll Forward)	$72,006.01
Estimated Roll Forward Total	$0.00
Total Funds Requested (Including Roll Forward)	$72,006.01

Area of Focus 4: Administrative Costs

A. Describe the activities that will be implemented to address Area of Focus 4.
Direct administrative costs are not to exceed 2 percent of the total allocation. Indirect administrative costs may not exceed the restricted rate defined by the FDOE Comptroller's Office. LEAs may claim both direct administrative cost and restricted indirect costs.

Activity 1	Administrative Costs (not to exceed 2%).
Activity 2	Negotiated Indirect Cost of 5.57%.
Activity 3	
Activity 4	
Activity 5	
Activity 6	
Activity 7	
Activity 8	
Activity 9	
Activity 10	
Activity 11	
Activity 12	
Activity 13	
Activity 14	
Activity 15	
Activity 16	
Activity 17	
Activity 18	
Activity 19	
Activity 20	
Activity 21	

Activity 22	
Activity 23	
Activity 24	
Activity 25	

List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount
7500	160	AOF 4	1	Fiscal Services-Other Support Personnel	0.23	$14,375.55
7500	210	AOF 4		Fiscal Services-Retirement		$2,016.89
7500	220	AOF 4		Fiscal Services-Federal Insurance Contributions Act (FICA)		$1,099.73
7500	231	AOF 4			Health Insurance	$2,420.84
7500	232	AOF 4			Life	$33.06
7500	240	AOF 4		Fiscal Services-Workers' Compensation		$143.76
7200	792	AOF 4	2		Indirect Cost	$50,133.22
7200	792	RF: AOF 4	2		Indirect Cost for RF	$1,319.03
		AOF 4				
		AOF 4				
		AOF 4			

		AOF 4					
		AOF 4					
		AOF 4					
		AOF 4					
		AOF 4					
		AOF 4					
		AOF 4					
		AOF 4					
		AOF 4					
		AOF 4					
		AOF 4					
		AOF 4					
		AOF 4					

Area of Focus 4 Total	$70,223.05
Estimated Roll Forward Total	$1,319.03
Total Funds Requested (Including Roll Forward)	$71,542.08

Area of Focus		LEA Total (Including Roll Forward)	Private Total (Including Roll Forward)	Area of Focus Total (Not Including Roll Forward)	Estimated Roll Forward Total	Area of Focus Grand Total	Percent of Allocation
Area of Focus 1	English language Proficiency	$767,874.93	$13,090.98	$737,686.94	$46,680.97	$784,367.91	77.64%
Area of Focus 2	Supplemental Professional Development	$70,275.00	$0.00	$70,275.00	$0.00	$70,275.00	7.40%
Area of Focus 3	Parental and Community Participation	$72,006.01	$0.00	$72,006.01	$0.00	$72,006.01	7.58%
Area of Focus 4	Administrative Costs			$70,223.05	$1,319.03	$71,542.08	7.39%
	Grand Total	**$910,155.94**	**$13,090.98**	**$950,191.00**	**$48,000.00**	**$998,191.00**	**100.00%**

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If requesting less than the preliminary allocation, please provide the LEA's justification.



Elementary and Secondary Education Act (ESEA) Federal Programs

Florida's 2025-26 ESEA Federal Programs Application	
Manatee	
Fiscal Contact Information	
Fiscal Contact Name	Catherine Miley Hayden
Title	Director of Finance
Phone Number	(941) 708-8770 ext. 4001
Contact Email	Mileyc@manateeschools.net
Title I, Part A	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title I, Part C	
Program Contact Name	Marlo Mendoza
Title	Grant Coordinator
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Title I, Part D, Subpart 2	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title II, Part A	
Program Contact Name	Marlo Mendoza
Title	Grant Coordinator
Phone Number	941-751-6550 Ext. 43333
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Title III, Part A	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title IV, Part A	
Program Contact Name	Marlo Mendoza
Title	Grant Coordinator
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Contact Email	mendozam@manateeschools.net
Title V, Part B, Subpart 2	
Program Contact Name	
Title	
Phone Number	
Contact Email	

Florida 2025-26 ESEA Federal Program Assurances

General Assurances (Click here to access documents related to General Assurances)

Assurance 1: The Local Educational Agency (LEA) has on file with the FDOE, Office of the Comptroller, and a signed statement by the agency head certifying applicant adherence to these General Assurances for Participation in State and Federal Programs. The complete text may be found in Section D of the Green Book. The certification of adherence, currently on file with the FDOE Comptroller's Office, shall remain in effect indefinitely. The certification does not need to be resubmitted with this application unless a change occurs in federal or state law, or there are other changes in circumstances affecting a term, assurance, or condition.

Assurance 2: The LEA assures that they will comply with all applicable supplement not supplant requirements under ESEA. [Sections 1118(b), 1304(c)(2), 1415(b), 2301, 3115(g), 4110, 5232 of the Elementary and Secondary Education Act of 1965, as amended by the Every Student Succeeds Act of 2015].

Assurance 3: The LEA assures that they will comply with the K12 ESEA Common Federal Program Guidance.

Assurance 4: The LEA assures, as appropriate, that stakeholder collaboration across multiple programs will occur as outlined under ESEA.

Assurance 5: The LEA assures that a comprehensive needs assessment is conducted that takes into account information on the academic achievement of children in relation to the challenging state academic standards.

Assurance 6: The LEA assures that timely and meaningful consultation occurs between LEA and private school officials before any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs subject to equitable participation. [Section 8501(a)(1)]

Assurance 7: The LEA assures they will periodically monitor and evaluate the effectiveness of the activities approved within the program application.

Assurance 8: The LEA assures compliance with all state laws and regulations, including the State Board of Education rules.

Title I, Part A: Improving Basic Programs Operated by Local Educational Agencies

Assurance 1: Migratory Children: The LEA assures that migratory and formerly migratory children who are eligible to receive services under Title I are selected to receive such services on the same basis as other children who are selected to receive services under the Title I program. [Section 1112(c)(1)].

Assurance 2: Private Schools: The LEA assures that it will provide services to eligible children attending private elementary schools and secondary schools per section 1117, and timely and meaningful consultation with private school officials regarding such services unless there are no eligible private schools identified. [Section 1112(c)(2)].

Assurance 3: NAEP: The LEA assures that it will participate, if selected, in the National Assessment of Educational Progress (NAEP) in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act [Section 1112(c)(3)].

Assurance 4: Cross Coordination: The LEA assures that it will coordinate and integrate services provided under Title I with other educational services at the LEA or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program. [Section 1112(c)(4)].

Assurance 5: Child Welfare Agency Point of Contact: The LEA assures that it will collaborate with the State or local child welfare agency to designate a point of contact if the corresponding child welfare agency notifies the LEA, in writing, that the agency has designated an employee to serve as a point of contact for the LEA. [Section 1112(c)(5)(A)].

Assurance 6: Certification: The LEA assures that all teachers and paraprofessionals working in a program supported with funds under Title I meet applicable state certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification [Section 1112 (c)(6)].

Assurance 7: Early Childhood Education: The LEA assures that in the case the LEA chooses to use Title I, Part A funds to provide early childhood education services to low-income children below the age of compulsory school attendance, such services comply with the performance standards established under section 641A(a) of the Head Start Act [Section 1112(c)(7)].

Assurance 8: Parents Right-To-Know: The LEA assures parents are notified appropriately according to the "Parents Right-To-Know" provision. [Section 1112(e)(1)(A-B)].

Assurance 9: Collaboration: The local educational agency (LEA) assures that its plan was developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, charter school leaders (in an LEA that has charter schools), administrators (including administrators of programs described in other parts of this Title), other appropriate school personnel, and with parents of children in schools served under Title I. [Section 1112(a)(1)(A)].

Assurance 10: Coordination of Programs: As appropriate, the LEA assures the plan is coordinated with other programs under ESEA, the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Rehabilitation Act of 1973 (20 U.S.C. 701 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.), the Workforce Innovation and Opportunity Act (29 U.S.C. 3101 et seq.), the Head Start Act (42 U.S.C. 9831 et seq.), the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.), the Adult Education and Family Literacy Act (29 U.S.C. 3271 et seq.), and other Acts as appropriate. [Section 1112(a)(1)(B)].

Assurance 11: Child Welfare Agency Procedures: The LEA assures they will collaborate with the state or local child welfare agency to develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged and funded for the duration of the time in foster care. The procedures will: ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 U.S.C. 675(4)(A)); and ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the LEA will provide transportation to the school of origin if: the local child welfare agency agrees to reimburse the LEA for the cost of such transportation; the LEA agrees to pay for the cost of such transportation; or the LEA and the local child welfare agency agree to share the cost of such transportation. [Section 1112(c)(5)(B)]. The LEA assures it will utilize a Best Interest Determination (BID) checklist when determining school placement that will include the following: (i) all factors relating to a student's best interest, (ii) the appropriateness of the school of origin as a continued placement, and (iii) the proximity of the student's new foster care placement to the school of origin.

Assurance 12: Parent Consultation: The LEA assures that in order to receive parent and family engagement funds under section 1116 the agency will conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in programs assisted under Title I consistent with section 1116. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children. [Section 1116(a)(1)].

Assurance 13: School Parent and Family Engagement Policy: The LEA assures that the following requirements outlined in section 1116(b)(1-4) are met: (1) Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of section 1116 (c-f) and Assurances 11c-f. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school; (2) If the school has a parent and family engagement policy that applies to all parents and family members, a such school may amend that policy, if necessary, to meet the requirements of this subsection; (3) If the LEA involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, such agency may amend that policy, if necessary, to meet the requirements of this subsection; and (4) If the plan under section 1112 is not satisfactory to the parents of participating children, the LEA shall submit any parent comments with such plan when such LEA submits the plan to the state. [Section 1116(b)].

Assurance 14: Policy Involvement: The LEA assures that each school served under this part shall meet the following requirements outlined in section 1116(c)(1-5): (1) Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; (2) offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement; (3) involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b)except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; (4) provide parents of participating children — (A) timely information about programs under this part; (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of Florida's challenging academic standards; and (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and (5) if the schoolwide program plan, under section 1114(b), is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the LEA. [Section 1116(c)].
Assurance 15: Shared Responsibilities for Student Achievement: The LEA assures that the following requirements outlined in section 1116(d)(1-2) are met: as a component of the school-level parent and family engagement policy developed under subsection (b), each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and how the school and parents will build and develop a partnership to help children achieve Florida's challenging academic standards. Such compact shall — (1) describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the Florida's challenging academic standards, and the ways in which each parent will be responsible for supporting their children's learning, volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time; and (2) address the importance of communication between teachers and parents on an ongoing basis through, at a minimum — (A) parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the individual child's achievement; (B) frequent reports to parents on their children's progress; (C) reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and (D) ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. [Section 1116(d)].
Assurance 16: Building Capacity for Involvement: To assure the effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school, and LEA funded under Title I will meet the provisional requirements as outlined in section 1116(e)(1-5 and 14). [Section 1116(e)].
Assurance 17: Accessibility: In carrying out the parent and family engagement requirements under Title I, LEAs, and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, in a language such parents understand. [Section 1116(f)].
Assurance 18: Family Engagement in Education Programs: The LEA assures that in a state operating a program under part E of Title IV, each LEA or school that receives assistance under this part shall inform parents and organizations of the existence of the program. [Section 1116(g)].
Assurance 19: Private School Consultation: The LEA assures that after timely and meaningful consultation with appropriate private school officials, it will provide special educational services, instructional services, counseling, mentoring, one-on-one tutoring, or other benefits that address the needs of eligible children identified under section 1115(c); and, ensures that teachers and families of eligible children participate, on an equitable basis, in services and activities according to section 1116. [Section 1117(a)(1)(A) and (B)].
Assurance 20: Private School and LEA Agreement: The LEA assures that after conducting the timely and meaningful consultation with appropriate private school officials, it will submit a copy of the agreement between the LEA and the private school to the FDOE ombudsman in the Office of Grants Management. [Section 1117(b)(1)].
Assurance 21: Affirmation of Agreement: The LEA assures that it will submit to the FDOE ombudsman a written affirmation, signed by officials of each participating private school, that the meaningful consultation required by this section has occurred. The written affirmation shall provide the option for private school officials to indicate such officials' belief that timely and meaningful consultation has not occurred or that the program design is not equitable for eligible private school children. If such officials do not provide such affirmation within a reasonable time, the LEA shall forward the documentation that such consultation has, or attempts at such consultation has taken place to the state educational agency. [Section 1117(b)(5)].
Assurance 22: Supplement, Not Supplant Methodology: The LEA assures that it will be in compliance stipulated in paragraph (1) concerning supplement and not supplant requirements. To address this compliance, the LEA assures that it has a methodology used to allocate state and local funds to each school receiving assistance under this part is in place to ensure that such school receives all of the state and local funds it would otherwise receive if it were not receiving assistance under Title I, Part A. [Section 1118(b)(1-2)].
Assurance 23: Public School and Non-Public School Eligibility Survey (PSES/NPSES): The LEA assures they are in compliance with the PSES and NPSES guidelines to properly rank and serve their Public K-12 schools and to determine Title I, Part A equitable proportion of funds. [Sections 1113(a)(3) and 1117(a)(4)].
Assurance 24: English Language Learners (ELLs) Notification Requirements: The LEA assures that it will comply with the requirements outlined in section 1112(e)(3)(A-B): the use of Title I, Part A and/or Title III funds to provide a language instruction educational program as determined under Title III shall, not later than 30 days after the beginning of the school year, inform parents using the 'Annual Parent Notification Letter' of an English learner identified for participation or participating in such a program. For children who have not been identified as English learners before the beginning of the school year, but are identified as English learners during the such school year, the LEA shall notify the children's parents during the first two weeks of the child being placed in a language instruction educational program using the 'Initial Parent Notification Letter.' [Sections 1112(3)(A) and (B)].
Assurance 25: Comparability: The LEA assures that it will be in compliance with the requirements provided in section 1118(c)(2)(A) to ensure the following comparability requirements are met: an LEA-wide salary schedule; a policy to ensure equivalence among schools in teachers, administrators, and other staff; or a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies. [Section 1118(c)(2)(A)].
Assurance 26: Constitutionally Protected Prayer: The LEA assures they will certify in writing to the Department that no policy of the LEA prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary and secondary schools. An LEA must provide this certification to the Bureau of Federal Educational Programs by October 1 of each year. [Section 8524(b)].
Assurance 27: Schoolwide Programs: The LEA will ensure that all schools operating Schoolwide Programs under Title I, Part A will develop and implement a Schoolwide program plan that is developed in compliance with all requirements per Section 1114 (b).
Title I, Part C: Migrant Education Program
Assurance 1: The LEA assures funds for Migrant Education Program (MEP) will be used only for programs and projects, including the acquisition of equipment, under ESEA, section 1306; and to coordinate such programs and projects with similar programs and projects within the state and in other states, as well as with other Federal programs that can benefit migratory children and their families. [Section 1304(c)(1)].
Assurance 2: The LEA assures programs and projects funded for MEP will be carried out in a manner consistent with the objectives of section 1114, subsections (b) and (d) of section 1115, subsections (b) and (c) of section 1118, and Part F. [Section 1304(c)(2)].
Assurance 3: The LEA assures that in the planning and operation of programs and projects, there is appropriate consultation with parents of migratory children, including parent advisory councils for programs of at least 1 (one) school year in duration, and that all such programs and projects are carried out in a manner that provides for the same parental involvement as is required for programs and projects under section 1116 unless extraordinary circumstances make such provision impractical; and in a format and language understandable to the parents. [Section 1304(c)(3)].

Assurance 4: The LEA assures that in planning and carrying out such programs and projects, there will be adequate provision for addressing the unmet educational needs of preschool migratory children and migratory children who have dropped out of school. [Section 1304(c)(4)].
Assurance 5: The LEA assures the effectiveness of such programs and projects will be determined, where feasible, using the same standards approaches that will be used to assess the performance of students, schools, and local educational agencies under Title I, Part A. [Section 1304(c)(5)].
Assurance 6: The LEA assures such programs and projects will provide for advocacy and outreach activities for migratory children and their families, to inform such children and families of other education, health, nutrition, and social services to help connect them to such services. [Section 1304(c)(6)].
Assurance 7: The LEA assures that such programs and projects will, to the extent feasible, provide for advocacy and other outreach activities for migratory children and their families, including helping such children and families gain access to other education, health, nutrition, and social services; professional development programs, including mentoring, for teachers and other program personnel; family literacy programs; the integration of information technology into educational and related programs; and programs that facilitate the transition of secondary school students to postsecondary education or employment. [Section 1304(c)(7)].
Assurance 8: The LEA assures they will conduct the transfer of migrant student records according to state-required policies and procedures including actively participating with and meeting all Migrant Student Information Exchange System requirements. [Section 1308(b)(2). 34 Code of Federal Regulations Part 200.85(d)].
Assurance 9: The LEA assures they will assist the state in determining the number of migratory children under Section 1303(a)(1), and the LEA shall give priority to migratory children who have made a qualifying move within the previous 1-year period and who are failing, or most at risk of failing, to meet the challenging State academic standards; or, have dropped out of school. [Section 1304(d). 34 CFR Part 200.89(c). Section 1304(c)(8)].
Assurance 10: The LEA assures they will assist the state to promote interstate and intrastate coordination of services for migratory children, including coordination with other relevant programs and local projects in the state and other states. [Section 1304(b)(3). 34 CFR Part 200.82(b)].
Assurance 11: The LEA assures that a child who ceases to be a migratory child during a school term shall be eligible for services funded through Title I, Part C until the end of such term and may continue to receive such services for one (1) additional school year if comparable services are not available through other programs. Additionally, the LEA assures that migrant students who were eligible for services in secondary school may continue to be served through credit accrual programs until graduation. [ESEA section 1304(e)]."
Title I, Part D, Subpart 2: Neglected and Delinquent Youth
Assurance 1: The LEA assures they shall adhere to the purpose of Section 1420 to provide opportunities for students to meet the same challenging state content standards and student academic achievement standards that all children in Florida are expected to meet. [Sections 1421 and 1425(6)]
Assurance 2: The LEA assures they shall design transitional and supportive programs to meet the needs of children and youth returning to schools within the LEA or other alternative educational programs and assist them in completing their education. [Sections 1422 and 1424].
Assurance 3: The LEA assures they shall, where feasible, involve parents in efforts to improve the educational achievement of their children and prevent further delinquent activities. [Section 1425(8)].
Assurance 4: The LEA assures they shall adhere to the provision of services under section 1423(2) and program requirements under section 1425 for any correctional facility to which the LEA has agreed. [Section 1423].
Assurance 5: The LEA assures they shall evaluate the program not less than once every three years to determine the program's impact on student outcomes. [Section 1431].
Title II, Part A: Supporting Effective Instruction
Assurance 1: The LEA assures they will comply with section 8501 (regarding participation by private school children and teachers). [Section 2102(b)(2)(E)].
Assurance 2: The LEA assures they will coordinate professional development activities authorized under this part with professional development activities provided through other Federal, State, and local programs. [Section 2102(b)(2)(F)].
Assurance 3: The LEA assures they will reduce class size to an evidence-based level, to the extent the State (in consultation with local educational agencies in the State) determines that such evidence is reasonably available, to improve student achievement through the recruiting and hiring of additional effective teachers. [ESSA: Section 2103].
Assurance 4: Collaboration - The local educational agency (LEA) assures that, in developing the application, an LEA shall provide meaningful consultation with teachers, principals, other school leaders, paraprofessionals (including organizations representing such individuals), specialized instructional support personnel, charter school leaders (in an LEA that has charter schools), parents, community partners, and other organizations or partners with relevant and demonstrated expertise in programs and activities. [ESEA section 2102(b)(3)]
Assurance 5: Professional Development - The LEA assures they will meet the statutory professional development definition as provided in ESEA section 8101(42) or other allowable uses of funds under section 2103(b)(3) of the ESEA.
Title III, Part A: English Language Acquisition, Language Enhancement and Academic Achievement
Assurance 1: The LEA assures that it will comply with section 1112(e) – Parents' Rights-to-know, before, and throughout, each school year as of the date of application. [Section 3116(b)(4)(A)].
Assurance 2: The LEA assures that it is not in violation of any State law, including State constitutional law, regarding the education of English learners, consistent with Sections 3125 and 3126. [Section 3116(b)(4)(B)].
Assurance 3: The LEA assures that each school with English learner (EL) students receives funds from non-Federal sources to fulfill the LEA's obligations under Title IV of the Civil Rights Act of 1964 and the Equal Educational Opportunities Act, before using Title III, Part A funds for languages services to EL students. [Section 3115(g)].
Assurance 4: The LEA assures that, if applicable, it will coordinate activities and share relevant data under its plan with local Head Start and Early Head Start agencies, including migrant and seasonal Head Start agencies, and other early childhood education providers. [Section 3116(b)(4)(D)].
Assurance 5: The LEA assures that it will consult with officials of private schools in a timely and meaningful manner to make available equitable Title III, Part A services to eligible English learners and immigrant children attending private schools located within the LEA's geographical boundaries. [Section 8501].
Assurance 6: The LEA assures that the current ELL population has enough students to generate the $10,000 threshold as indicated in Section 3114. [Section 3114 (c)].
Assurance 7: The LEA assures that not more than 2 percent of the LEA's Title III allocation will be used for the cost of administering the project. [Section 3115 (b)].
Title IV, Part A: Student Support and Academic Enrichment
Assurance 1: The LEA assures that it will prioritize the distribution of funds to schools served by the LEA or consortium of such agencies, that :are among the schools with the greatest needs, as determined by a such LEA, or consortium; have the highest percentages or numbers of children counted under section 1124(c); are identified for comprehensive support and improvement under section 1111(c)(4)(D)(i); are implementing targeted support and improvement plans as described in section 1111(d)(2); or are identified as a persistently dangerous public elementary school or secondary school under section 8532. [Section 4106(e)(2)(A)].
Assurance 2: The LEA assures that it will comply with section 8501 regarding equitable participation by private school children and teachers. [Section 4106(e)(2)(B)].
Assurance 3: With the exception of LEAs outlined in special rule ESEA 4106(f), the LEA assures that it will use not less than 20 percent of funds received under this subpart to support one or more of the activities authorized under section 4107, and will coordinate with other schools and community-based services. [Section 4106(e)(2)(C)].

Assurance 4: With the exception of LEAs outlined in the special rule section 4106(f), the LEA assures that it will use not less than 20 percent of funds received under this subpart to support one or more activities authorized under section 4108; coordinate with other schools and community-based services, foster safe, healthy, supportive, and drug-free enviornments that support student achievement; and promote the involvement of parents. [Section 4106(e)(2)(D)].
Assurance 5: With the exception of LEAs outlined in special rule section 4106(f), the LEA assures that it will use a portion of funds received under this subpart to support one or more activities authorized under section 4109(a), including an assurance that the local educational agency, or consortium of local educational agencies, will comply with section 4109(b). [Section 4106(e)(2)(E)].
Assurance 6: The LEA assures that it will annually report to the State for inclusion in the report described in section 4104(a)(2) how funds are being used under this subpart to meet the requirements of subparagraphs (C) through (E). [Section 4106(e)(2)(F)].
Assurance 7: The LEA assures that the LEA, or consortium of such agencies, shall develop its application through consultation with parents, teachers, principals, other school leaders, specialized instructional support personnel, students, community-based organizations, local government representatives (which may include a local law enforcement agency, local juvenile court, local child welfare agency, or local public housing agency), Indian tribes or tribal organizations that may be located in the region served by the local educational agency (where applicable), charter school teachers, principals, and other school leaders (if such agency or consortium of such agencies supports charter schools), and others with relevant and demonstrated expertise in programs and activities designed to meet the purpose of this subpart. [Section 4106(c)(1)]
Assurance 8: With the exception of LEAs outlined in section 4106(d)(2), the LEA, or consortium of such agencies, shall conduct a comprehensive needs assessment of the local educatoinal agency or agencies proposed to be served under this subpart in order to examine needs for imporvement. [Section 4206(d)(1)]. The comprehensive needs assessment outlined in section 4109(b). [Section 4106(e)(2)(E)].
Title V, Part B, Subpart 2: Rural and Low-Income Schools
Assurance 1: The LEA assures that its project funds under Title V, Part B, subpart 2 will be used for any activities authorized under the following ESEA Title programs: Title I, Part A; Title II, Part A; Title III, Part A; Title IV, Part A; and parental involvement activities. [Section 5222(a)].
Assurance 2: The LEA assures that its project funds under Subpart 2 will be used to supplement, and not supplant, any other Federal, State, or local education funds. [Section 5232].
Assurance 3: The LEA assures that 20 percent or more of the children ages 5 through 17 years served by the LEA are from families with incomes below the poverty line. [Section 5221(a)(3)(C) (b)(1)(Ai)-(B)]
Assurance 4: The LEA assures that if eligible for funding under both this subpart and subpart 1, it will not receive funds under both subparts for such fiscal year. [Section 5225(a)]

Elementary and Secondary Education Act (ESEA) Federal Programs

Florida 2025-26 ESEA Federal Program Applications

Project Application (DOE 100A)

UEI Number *XKGXG94KMH65*

Manatee

Program Name: Type an "X" in the green box below for the program(s) in which the LEA is applying for funds.		Project Number	TAPS Number	2024-25 Preliminary Allocation	Requested Allocation	Estimated Roll Forward	Total Funds Requested (Sum of Allocation and Estimated Roll)
	Title I, Part A		26A001	$11,577,309.00	$0.00	$0.00	$0.00
	Title I, Part C		26A020	$389,430.00	$389,430.00		$389,430.00
	Title I, Part D, Subpart 2		26A009	$197,744.00	$0.00		$0.00
	Title II, Part A		26A011	$1,656,141.00	$1,656,141.00	$362,476.94	$2,018,617.94
	Title III, Part A		26A014	$950,191.00	$0.00	$0.00	$0.00
	Title IV, Part A		26A120	$911,189.00	$911,189.00	$130,193.75	$1,041,382.75
	Title V, Part B, Subpart 2		26A007	$0.00	$0.00		$0.00

As the official who is authorized to legally bind the agency/organization, I do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

Kevin Chapman

Printed Name of Agency Head

Kevin Chapman (Jun 23, 2025 10:42 EDT)	Interim Superintendent	
Signature of Agency Head	*Title*	*Date*

Florida 2025-26 ESEA Federal Programs Preliminary Allocations

Agency Number	Local Educational Agency	Title I, Part A	Title I, Part C	Title I, Part D, Subpart 2	Title II, Part A	Title III, Part A	Title IV, Part A	Title V, Part B, Subpart 2
10	Alachua	8149604	822076	251,804	1201682	162686	641412	0
15	UF, PK Yonge Devm't Research School	130255	0	0	25876	0	10250	0
20	Baker	1193781	0	0	201660	0	93954	0
30	Bay	8282445	0	137,994	1082718	227231	651867	0
40	Bradford	1255798	0	0	200540	0	98835	96154
50	Brevard	18041573	0	123768	2499136	472715	1419959	0
60	Broward	80071251	95244	264607	11950572	4577290	6302000	0
70	Calhoun	749488	0	0	123496	0	58986	67946
80	Charlotte	4050329	0	0	561830	93644	318779	0
90	Citrus	5702133	0	0	920814	23014	448784	0
100	Clay	6060929	0	0	1054300	202630	477024	0
110	Collier	12078306	3147633	64,018	1743282	1028095	950620	0
120	Columbia	3426515	0	0	598025	18120	269682	311599
130	Miami-Dade	129042677	1376878	186,363	14141336	10622058	10156292	0
140	DeSoto	2233399	380679	0	272406	72084	175777	141602
150	Dixie	986632	0	0	138607	0	77651	65280
160	Duval	56942313	0	258917	6531417	1478457	4481638	0
170	Escambia	20603438	0	190631	2447656	152237	1621590	0
180	Flagler	3170863	0	0	492623	69968	249560	0
190	Franklin	620916	0	0	77162	0	48867	38762
200	Gadsden	4235591	0	0	469769	45499	333360	150653
210	Gilchrist	776638	0	0	128247	16930	61123	0
220	Glades	405825	79779	0	65695	10846	31938	64302
230	Gulf	552240	0	0	92750	0	43462	61974
240	Hamilton	1118963	209514	0	130346	23279	88066	52133
250	Hardee	1929070	436426	0	291639	49864	151825	160081
260	Hendry	3356575	1032768	0	423255	159379	264178	470966
270	Hernando	6680927	0	0	976599	102902	525820	0
280	Highlands	4845881	685094	2845	653786	83724	381393	404146
290	Hillsborough	78055751	1934123	314399	8256821	3311780	6143370	0
300	Holmes	1162212	0	0	168996	0	91470	106407
310	Indian River	4463932	0	0	641316	126048	351331	0
320	Jackson	2349288	0	0	341973	12433	184898	199407
330	Jefferson	602707	0	0	93728	0	47435	22011
340	Lafayette	391156	8510	0	61844	0	30784	37748

350	Lake	12025965	11140	5690	1822745	354867	946501	0
360	Lee	26428661	360333	189208	3698159	2554563	2080064	0
370	Leon	11035826	0	140839	1360772	160966	868572	0
371	FSU Developmental Research School	295882	0	0	53649	0	23285	0
380	Levy	2664340	0	0	329452	29363	209695	187312
390	Liberty	338395	0	36988	53580	0	26631	44096
400	Madison	1120122	15161	0	152267		88157	73768
410	Manatee	11577309	389430	197744	1656141	950191	911189	0
420	Marion	16167512	0	477987	2529489	333440	1272461	0
430	Martin	4036373	0	1423	636421	304077	317680	0
440	Monroe	1839911	0	4268	308700	195620	144808	0
450	Nassau	1803055	0	0	350303	25924	141907	0
460	Okaloosa	6500330	0	82512	1011279	246013	511606	0
470	Okeechobee	2170814	449728	0	319607	85046	170852	207369
480	Orange	69858834	357051	349965	7693990	4260912	5498232	0
490	Osceola	22086752	0	0	2994517	1750393	1738334	0
500	Palm Beach	57332419	1928536	199167	6936163	4589458	4512342	0
510	Pasco	21908190	83840	137994	2627002	699152	1724280	0
520	Pinellas	27916213	0	294482	3518394	892391	2197141	0
530	Polk	44455590	1124111	246113	6047442	1635984	3498872	0
540	Putnam	6783827	98695	0	793639	93247	533918	327260
550	St. Johns	4084500	0	1423	875874	132265	321468	0
557	Florida School for the Deaf and Blind	124958	0	0	15738	0	10000	0
560	St. Lucie	15725200	272976	211970	2098514	861838	1237649	0
570	Santa Rosa	4543721	0	0	875059	39415	357611	0
580	Sarasota	8213596	0	0	1311848	515833	646448	0
590	Seminole	11792788	0	136572	2152304	519536	928148	0
600	Sumter	3170498	0	0	438786	50657	249532	0
610	Suwannee	2566973	229035	0	420058	32140	202031	192270
620	Taylor	1135333	0	0	178202	0	89354	81130
630	Union	652422	0	0	104803	0	51347	0
640	Volusia	20667947	136176	318667	2677771	431712	1626667	0
650	Wakulla	908046	0	0	182955	0	71466	0
660	Walton	2591794	0	0	478037	101315	203985	0
670	Washington	1374079	270101	0	205041	0	108145	108737
685	FAMU Developmental Research School	297126	0	0	30409	0	23383	0
687	FAU A. D. Henderson School	373178	0	0	61450	0	29369	0
708	Florida Department of Corrections	0	0	0	1037		0	0
815	Mater Academy	446879	0	0	56582	35712	35170	0

05E	Odyssey Charter	876398	0	0	89737	10184	92370	0
48C	Florida Virtual School	1173653	0	0	185131	10449	35533	0
48K	United Cerebral Palsy of Central Florida, Inc.	451500	0	0	45751	10317	79422	0
50D	South Tech	1009141	0	0	58618	0	187485	0
53D	Lake Wales	2382149	27897	0	275415	49070	60431	0
98Z	KIPP Miami	767846	0	0	58671	0	82183	0
99H	IDEA	1044220	0	0	276486	149724	68975	0
TBD	DJJ-Florida Scholars Academy	531977	0	0	62312	0	41867	0
TBD	Tallahassee Collegiate Academy	0	0	0	0	0	0	0
	Total	908971643	15962934	4828358	117172202	45254687	71540546	3673113

Title IV, Part A

Manatee

Student Support and Academic Enrichment Projects

To improve students' academic achievement by increasing school LEA capacity to provide all students with access to a well-rounded education; improve school conditions for student learning; and increase the use of technology to enhance the academic achievement and digital literacy of all students.

Preliminary Allocation	**$911,189.00**
Requested Allocation Amount	$911,189.00
Estimated Roll Forward	**$130,193.75**
Total Funds Requested (Including Roll Forward) (sum of allocation and estimated roll)	**$1,041,382.75**

LEAs receiving $30,000 or More: MUST focus on three Areas of Focus (Well-Rounded Educational Opportunities, Safe and Healthy Conditions, and Effective Use of Technology)
LEAs receiving less than $30,000: Only required to focus on one of the Areas of Focus (Well-Rounded Educational Opportunities, Safe and Healthy Conditions, and Effective Use of Technology)

Area of Focus 1	Well-Rounded Educational Opportunities
Area of Focus 2	Safe and Healthy Conditions
Area of Focus 3	Effective Use of Technology
Area of Focus 4	Administrative Costs which includes indirect costs (Direct grant administration not to exceed 2% of Allocation)

Title IV, Part A Equitable Services Formula	
Number of Students (ages 5-17)	
A1. LEA Total Enrollment	48198
A2. Participating Private Schools Total Enrollment	858
A3. Total Enrollment = A1 + A2	49056
Title IV, Part A Base Preliminary Allocation	
B1. Total LEA Base Preliminary Allocation	$911,189.00
B2. Administrative Costs (AOF 4 total [direct costs not exceeding 2% + indirect costs – roll forward funds])	$65,273.84
B3. LEA Base Preliminary Allocation Minus Admin Costs = B1 - B2	$845,915.16
Per Pupil Rate	
C1. B3 divided by A3	$17.24
Equitable Services	
Amount LEA must reserve for equitable services for private schools = A2 x C1	$14,795.24

Describe how the LEA will engage with stakeholders during the design and development of the district application. Include the types and number of stakeholders that will be engaged and the method of engagement.

The School District of Manatee County's Comprehensive Needs Assessment collected data and/or information from many sources, capturing many stakeholders across the system. Parent input was captured quantitatively through surveys conducted district-wide, as well as by Title I, Part A and Title I, Part C. Qualitative parental input also came at community and school district events as they discussed many of the needs and challenges, they face today. These events also served to capture input from community organizations that participated in assisting families. Moreover, information regarding needs and challenges was also collected from school staff, and many school district departments. Some of the departments included Curriculum (all subject areas), Project Heart, ESOL, ESE, Music & Performing Arts, Drop Out Prevention, and Human Resources. Finally, the CNA included an analysis of academic performance data which included district Benchmark Assessments and FAST Progress Monitoring 1, 2, and 3.

During the design and development period of the 25-26 Title IV, Part A grant, the School District of Manatee County engaged in consultation with stakeholders that included membership of each group outlined in statute. The stakeholders were engaged in consultation as follows:

*Parents (4,700+) – through surveys, quantitative parent input of needs and ideas were captured by the Panorama Family-School Relationship Survey – Spring 2024 (2,425), 25-26 Title I, Part A (2,906) and 25-26 Title I, Part C (11), and furnished to Title IV, Part A. Qualitative parental input at individual school events and also Community Resource Fairs were also provided by Parents as they engaged in Q&A and sharing of ideas at these events (300+ attended events).

*Students (9,481) - through Title I, Part A survey grades 4-5 (4,184) and grades 6-12 (5,297).

*Teachers (700+) – through Mentor Reflection survey (50+), Title I, Part A survey (645), and at various trainings and meetings.

*Principals and Asst. Principals (30) New Educator & Teacher Mentor Survey. Also, other qualitative input gained from principals through individual meetings with the coordinator.

*School leaders (14+) through meetings at the district level, Department meetings, input gained through SCG consultations, and at some school sites. These meetings include leaders from Curriculum (all subject areas), Project Heart, ESOL, ESE, Music & Performing Arts, Drop Out Prevention, and Human Resources.

*Community members and Organizations (20+) through various meetings. Examples include monthly Whole Child Manatee (includes county wide non-profits to discuss issues and learn about resources provided by each individual organization) community organizations such as MCR Health, Manatee Migrant Head Start, and Project Light participated in assisting families.

Area of Focus 1: Well-Rounded Educational Opportunities

A. Describe the program objectives and intended outcomes for activities under this Area of Focus, if applicable.

The School District of Manatee County's Comprehensive Needs Assessment collected data and/or information from many sources, capturing many stakeholders across the system. Parent input was captured quantitatively through surveys conducted district-wide, as well as by Title I, Part A and Title I, Part C. Qualitative parental input also came at community and school district events as they discussed many of the needs and challenges, they face today. These events also served to capture input from community organizations that participated in assisting families. Moreover, information regarding needs and challenges was also collected from school staff, other government agencies such as law enforcement, and many school district departments. Some of the departments included Curriculum (all subject areas), Project Heart, ESOL, ESE, Music & Performing Arts, Drop Out Prevention, and Human Resources. Finally, the CNA included an analysis of academic performance data which included district Benchmark Assessments and FAST Progress Monitoring 1, 2, and 3.

As a result of our Comprehensive Needs Assessment, the School District of Manatee County aims to improve the overall academic achievement of students. To achieve this objective, Activities in AOF 1 will focus on strategies to close the achievement gap of student sub-groups whose data indicates there is a need for additional support. The data led to the identification of ELL students and Migrant students for additional support. FAST Progress Monitoring results show that these two student subgroups are underperforming when compared to their peers, especially in ELA. FAST ELA PM3, results for the district show that approximately 50% of all students were proficient. ESOL and Migrant student proficiency in ELA was only 27% at the elementary school level overall for this same assessment. It is also worth noting a declining proficiency rate as the students get older, with 10th grade ESOL and Migrant students at only 15% proficient in ELA. Additionally, it is well established that poverty is a leading factor common to many subgroups who underperform academically. For example, only 41% of Free & Reduced Lunch status students were proficient. Therefore, other Activities in Area of Focus 1 will also seek to connect to students who are impacted by poverty.

1-1 Dual Language Specialist – FTE 0.5 – The School District of Manatee County would like to expand on a Dual Language Program to enhance academic achievement by fostering bilingualism and biliteracy. The intended outcome of this activity is for the Dual Language Program to accelerate learning of participating students at a higher rate than students participating in regular educational programs. Dual Language programs can promote cognitive benefits such as problem-solving and critical thinking skills. More importantly, this can increase options for families seeking a well-rounded education with a bilingual education option at the elementary school level. The Dual Language Specialist would be responsible for fostering the development and implementation of a Dual Language instructional program by utilizing and/or supporting the use of research-based and innovative strategies. The Dual Language Specialist would also be responsible for working cooperatively with other staff members and departments.

1-2 Summer Academic Enrichment Programs – for June of 2026 - Summer academic enrichment programs can be academically beneficial for students and our school district. The intended outcome of the Summer Academic Enrichment Programs is for ESOL and Migrant Students to continue learning during the summer months when many of these students could experience a summer learning loss slide. Recently, we have been experiencing an increasing need for Title 4, Part A to assist with funding these supplemental programs for the summer of 2026. These programs will address several needs documented in our Comprehensive Needs Analysis.

*Preventing Learning Loss - Summer break often leads to a loss of academic skills and knowledge. Enrichment programs can help mitigate this loss by providing structured learning opportunities during the break.

*Closing the Achievement Gap - These programs can be particularly beneficial for students from low-income families or those who are academically at risk. By offering additional educational support during the summer, schools can help narrow the achievement gap between different student groups.

*Exploration of Interests – This can aid in the overall Engagement of students in school. Enrichment programs often offer opportunities for students to explore subjects and activities outside of the regular curriculum. This can help spark interests and passions that students may not have had the chance to discover during the school year.

*Social Development and Behavior - Beyond academics, these programs can also support social and emotional development by providing opportunities for teamwork, leadership, and personal growth in a structured environment.

Overall, summer academic enrichment programs can help students stay engaged in learning, prevent regression, and provide additional support to those who need it, ultimately leading to improved academic outcomes.

Two programs this grant would assist include:

-Enrichment Summer Camps 2026 –

-(Myakka City Elementary) Students in grades K-5 will participate in a 4-week science-based summer program focusing on vocabulary, reading, writing and hands-on activities. Field trips will support the curriculum and vocabulary. Support for this activity will include Salary and benefits for eight (8) K-5 teachers, plus Transportation costs to and from school. This camp is projected to support 85 students.

-(Nolan MS) Students in grades 6th through 8th will participate in a 4-week STEM-based summer program focusing on vocabulary, reading, writing and hands-on activities. Field trips will support the curriculum and vocabulary. Middle School and High school students (Grades 6-12) will have the opportunity to participate in credit recovery programs if they are behind in credits. They must complete credit recovery to participate in STEM-based camp activities. Support for this activity will include Salary and benefits for four (4) 6-12 teachers, and two (2) paraprofessionals, plus transportation costs to and from school. This camp is projected to support over 50 students.

-(Sugg MS) Camp Creator 2026 - Science Enrichment Camp combines STEM skills for an innovative, out-of-school-time program for middle school ELLs and is based on the NGSS (Next Generation Science Standards). Students will work with their peers to become critical thinkers and problem solvers while experiencing an interactive curriculum. Support for this activity will include Salary and benefits for one (1) 6-12 teachers, one(1) paraprofessionals, and one (1) GET. Transportation costs to and from one school site. This camp is projected to support over 85 students.

1-3 – Migrant & ESOL Graduation Enhancement Tech (GET) - FTE 1.0 - The Graduation Enhancement Tech will be responsible for working with approximately 150 assigned Migrant and ESOL students. Most of these students will be in high school; however, a few may also be in middle school. The GET will assist these students in meeting academic goals. The GET will provide tutoring, provide resources, and/or referrals to outside services when needed. This position will act as a bridge between home and school, as well as provide guidance and support to families. One example of a planned action for the person in this position will be reviewing assigned high school and middle school class schedules by the end of the first two weeks of school. After an individual student schedule analysis, the findings will be communicated to their respective school administration and school guidance counselors for changes. This communication will include all potential opportunities for credit accrual towards graduation and for Accelerated/Certification Course placements. After analyzing student schedules at the start of the school year, the GET will then shift their focus to helping students with credit accrual and helping high school students meet graduation requirements. Strategies the GET will utilize include:

-Collaborating with school social workers, guidance counselors, teachers, and school leaders to develop systemic strategies to identify and support students who are frequently absent.

-Partner with Social Worker to provide access to Health Services, community referral for clothing, food, housing, and medical assistance.

-Work towards more Parent Involvement- parent participation in school-based conferences, meetings, and school events.

- Develop relationships with parents/guardians, community organizations, and area agencies.

-Conduct home visits.

-Provide mentoring, on-going emotional support, and personal contact with at-risk students.

-Develop and implement individual intervention strategies to increase student attendance including developing the social and emotional skills of students.

The intended outcome of the Migrant & ESOL Graduation Enhancement Tech (GET) is to increase the 25-26 graduation rate of Migrant students with a goal of increasing the rate by at least 5% from what it was during the 24-25 school year.

1-4 Tutoring for ESOL-Migrant-Project Heart Students – This tutoring initiative aims to support ESOL, Migrant, and Project Heart students at schools such as Nolan Middle and Parrish Community HS in maintaining academic progress and earning necessary credits. The target outcome is a minimum 10% reduction in the number of students needing summer school for credit recovery in 25-26, relative to the 24–25 school year. There is a need for a tutoring program specifically designed to meet the needs of ESOL (English for Speakers of Other Languages) and Migrant students at school. These schools have more than 50 students enrolled who are unable to assist tutoring due to transportation. These students live well over 15 miles away from school, in rural Manatee County farms. Another challenge is the unavailability of enough staff who can accommodate ESOL and Migrant students or can communicate effectively with their parents due to a language barrier.

A tutoring program specifically designed for this student population can help ensure that they receive the necessary support and guidance to help them overcome the challenges they face. Such a program can help them develop their English language skills, assist them with their homework, and help students gain the confidence they need to fully participate, academically and socially. This tutoring program is projected to run from mid-September 2025 through the end of April 2026. it is estimated that more than 50 students would require transportation for tutoring. Teachers will tutor students, preferably one with expertise in ELA and the other with expertise in Math.

The intended outcome of Tutoring for ESOL-Migrant-Project Heart Students is for more students to stay on track with credits earned. The goal is for at least a 10% decrease in the percentage of students needing to attend summer school for credit recovery in the summer of 25-26 as compared to the summer of the 24-25 school year.

1-5 Homeless & Unaccompanied Youth Graduation Enhancement Techs (GET) - FTE 2.0 - The intended outcome of the Homeless & Unaccompanied Youth Graduation Enhancement Techs (GET) is to increase the 25-26 graduation rate of this targeted student population by at least 3% as compared to what it was at the end of the 24-25 school year. The Graduation Enhancement Techs will be responsible for working with an estimated 2000+ students. The GET will assist these students in meeting academic goals. The GET will provide tutoring, provide resources, and/or referrals to outside services when needed. This position will act as a bridge between home and school, as well as provide guidance and support for families. The GET will focus on helping students with credit accrual and helping high school students meet graduation requirements. Strategies the GET will utilize include:

-Collaborating with school social workers, guidance counselors, teachers, and school leaders to develop systemic strategies to identify and support students who are frequently absent.
-Partner with Social Worker to provide access to Health Services, community referral for clothing, food, housing, and medical assistance.
-Work towards more Parent Involvement- parent participation in school-based conferences, meetings, and school events.
- Develop relationships with parents/guardians, community organizations, and area agencies.
-Conduct home visits.
-Provide mentoring, on-going emotional support, and personal contact with at-risk students.
-Develop and implement individual intervention strategies to increase student attendance including developing the social and emotional skills of students.
1-6 Charter Schools -
*2102, Team Success - $23,227.99 - This Title IV grant will address the literacy needs for students in KG through 8th grade. Based on various assessment data (Benchmark/classroom assessments and FAST scores), our students need additional support in literacy. Lexia Core and Lexia PowerUP are online programs. Lexia Core focuses on foundational literacy skills for students in K-5, while Lexia PowerUp Literacy is designed for students in grades 6-12, focusing on accelerating literacy for struggling readers. Both programs are rooted in the science of reading. After the initial diagnostic, students will use the online literacy program to address individual learning needs/gaps. The effectiveness of this activity will be determined through a comparison Between Progress Monitoring 1 and 3, at least 60% of students demonstrated growth in FAST Reading scores.
*2104, Manatee School for the Arts - $30,607.86 - The Title 4 grant will help us to expand our STEM program and start a new engineering program, which includes TSA. The data has shown an increase in interest and participation in our high school Robotics program. We do not have anything available for middle school and want to build a new program that feeds into our high school. We plan to hire a TSA specific teacher who specializes in TSA and robotics. The grant will also be used for start-up costs for equipment, supplies, and other costs. The grant will not cover everything but will help. We plan to raise money for the additional costs, along with budgeting for STEM. We hope to see an increase in STEM participation, and we hope to be very competitive at the state, regional, and national level for TSA. We realize we are going into year one and it may take time to build a high-level competitive team.
*2122, Oasis Middle Charter School - $810.46 - Students need to learn the Art of Giving of themselves by utilizing their abilities/personal resources to aid, assist and help provision for the needs of others. Student surveys and teacher input were used to identify need. Students will participate in a school service-learning project. Grant funds will be used to cover the cost for a teacher accountable to manage the project. The goal is to promote personal growth and development in students through making connections with others in the school community; fostering genuine concern and compassion. self-awareness, collaboration and teamwork. The effectiveness of this activity will be measured by a 10% decrease in the need to learn the Art of Giving in the 25-26 school year student and teacher surveys.
*2124, Imagine School at Lakewood Ranch - $7,069.99 - The school challenge/need that the Title 4 Grant will address is the lack of funds to purchase equipment for our Physical Education and Fine Arts programs. We identified this need based on our objective of developing enrichment programs, with a primary focus on the P.E., music and theatre departments. By securing the grant, we can overcome this financial hurdle and provide our students with the necessary resources to enhance their interests and skills in Fine Arts and their physical health through instructional practices and settings. The purchases made through the Title 4 Grant will be utilized to address this need by acquiring the required the P.E., music and theatre equipment. The P.E. Equipment will provide a dedicated space for our students to enhance their academic experience and showcase their physical abilities through various strength training, stretching activities, etc. The music and theatre equipment will enhance the space for the students to showcase their talents and perform in front of their peers, parents, and the community. It's an exciting way to enhance their confidence, stage presence, and overall performance skills. We believe that these additions will further enrich their educational experience and foster a love for Physical Education and Fine Arts programs. With these new resources, our students will have direct access to weight training resources, a performance space, and other tools that will enable them to explore and develop. Through the implementation of this activity, our specific goal is to increase exposure to various skills related to physical health and artistic development, ability, and performance. We aim to provide our students with a well-rounded education that goes beyond academic achievements. To measure the success of this activity, we will track the participation and engagement of our scholars. Additionally, we will assess their progress and growth in terms of musical skills, self-expression, and overall enjoyment of the arts. To include feedback from all stakeholders, surveys request feedback on the enrichment programs will be provided mid-year and end-of-year to gauge the areas that is still a challenge within this initiative.
*2131, Palmetto Charter School - $7,897.69- PCS hired a full-time Spanish teacher for the 2024-2025 school year. In previous years, PCS was limited to offering Spanish to only 8th grade students for high school credit (FLVS). In subsequent years, the addition of an in-person Spanish teacher will

help our plans to grow our foreign language offerings, providing Spanish as an upper elementary and middle school elective, and increasing the number of students entering Spanish I in 8th grade. The Title IV grant (25-26) will assist PCS in retaining a full-time Spanish teacher for upper elementary and middle school students, as well as bolster our 8th grade Spanish offerings in years to come. The funds will help maintain a competitive salary for an in-person foreign language instructor. During the 24-25 school year, two goals continue. First, 8th-grade Spanish I students will successfully pass the course and earn high school credit. Likewise, this goal will help a secondary goal of ensuring students are well prepared for Spanish II when they head to high school (in-person teacher and secondary effects of instruction, etc.). We will use student passing rates and GPAs as data to measure the success of the activity. Second, continued offering of upper elementary and middle school elective classes to assist with foreign language introduction, development, and acquisition to scaffold and prepare students for the Spanish I course. We will use student enrollment in Spanish I (for their 8th grade year), with a focus on increasing enrollment, as a measure for the success of this activity. This goal may take some time as our school grows (course offerings increasing as schedule permits).
*2141, SCF Collegiate School - $7,173.45- Students need after school care...and the electives at SCFCS are limited. More Arts and PE classes after school are needed for a well-rounded education. The plan is to pay stipends for teachers who are offering a variety of options, foreign language, fitness, art, photography, etc. Offerings change annually. The goal/outcome is to offer arts and fitness to students as well as a safe place after school. The effectiveness of this activity will be Measured by a 10% increase in attendance [of these classes as compared to the previous school year.
*2181, Parrish Charter Academy – Up to $15,122.87- Participate in District Activities (1.3, 1.5, 2.2, and 2.4) - Activities will also include other forms of professional development such as a conference or a teacher-led training.
*2182, Lakewood Ranch Preparatory Academy - $21,882.47 - Improving access to foreign language, supporting college and career counseling, improving government and civics instruction. Funds will be used to [pay partial salaries] of staff. We hope to have a 100% graduation rate and college advising. We also hope to start foreign language education at the elementary school.
*2191, Bradenton Bay High School - $1,810.61 - [Funds will pay for the] Costs of coordinating help sessions, campus trips and guest speakers for students. Provide students the opportunity to visit post-secondary options and have guest speakers visit campus to motivate student success. The effectiveness of this activity will be measured by achieving the goal of 100% of students having access to post-secondary options measured by closing survey.
*2192, IHOLA! Elementary School - $7,863.20 - 2024-25 FAST PM 1-2 data show a need for understanding the Math BEST standards. This instruction is done in a Math Club format from grade 2-5. Acaletics math support materials for Grade 2-5. A formal math club block will be assigned and monitored with admin support. [The effectiveness of this activity will be measured by] 50% of all level 1 students showing one year's growth as evidenced by the PM3 FAST data.
1-7 Private Schools
*CES Academy of Bradenton - $2,069.26 - A current challenge the school is facing is providing an opportunity for making real-life connections to course content. This data comes from student assessments, parent feedback, and teacher observations. The plan to address this issue will be to provide experiential learning opportunities through field trip experiences. Will only pay student admissions. The effectiveness of this activity will be measured through student assessment, parent feedback, and teacher observations with a goal of 10% improvement in the results when comparing last school year's results to the end of the 25-26 school year. Travel = $2,069.26

*Community Christian School - $7,449.35- Math data shows that achievement scores for most grades (K-12) showed below average performance. There has been a trend in declining assessment data. Funds will be used for supplies $1,000.00 such as clocks, 10-frames, calculators, flash cards, and connecting cubes to support student achievement in math. Money will be used to have a day at school for students to experience real-life math skills as they prepare to leave high school. Money will also be used for math-related field trips. Will pay only student admissions = $6,449.35.

*Risen Savior Academy - $655.27 - Our students currently need to strengthen and reinforce their foundational math skills. NWEA Math assessments show that while students are progressing along a continuum, specific foundational skills are not easily being reinforced consistently throughout the school year. Purchasing a subscription to IXL Learning for Mathematics will provide our students with the opportunity to consistently work on foundational math skills throughout the school year. This program allows us to create personalized learning plans for each student, helping them achieve mastery in the skills they need. The goal is to achieve consistent improvement in students' math skills and mastery. NWEA assessments will provide data to track the ongoing progress of these skills for each student, as well as across the entire school. The goal is for at least 60% of students to make growth by the end of the school year. Tech Related Rental = $655.27

*St. Joseph Catholic School - $4,621.36 - A current challenge/need is to increase access to STEAM learning for all students in grades K through 4. Critical thinking and problem-solving skills need to begin early in learning. Over the past few years, we have concentrated on Grades 4 through 8 with our STREAM activities. However, these skills need to begin earlier, and the utilization of targeted STEAM resources will benefit students in grades K—4 and strengthen the overall program. Students will have opportunities for project-based learning and lessons involving collaboration, creative thinking, and problem-solving. Class rubrics and classroom presentations by students will be used for assessment to measure students understanding and learning. Supplies = $4,621.36

B. Describe how the LEA will periodically evaluate the effectiveness of the activities carried out under this Area of Focus based on objectives and outcomes, if applicable.

1-1- Dual Language Specialist – FTE 0.5 - The effectiveness of this activity will be measured by utilizing the 25-26 FAST PM 1 to FAST PM 3, comparing scores of students participating in Dual Language versus students not participating in Dual Language.
1-2- Summer Academic Enrichment Programs – for June of 2026 – Students will be given a pre and post-test with a goal of 75% or more students demonstrating growth.
1-3 – Migrant & ESOL Graduation Enhancement Tech (GET) - FTE 1.0 – The effectiveness of this activity will be measured by tracking the graduation rate of migrant students in our school district. Our goal is to increase the graduation rate for the 2025–2026 school year by at least 5% compared to the 2024–2025 rate.
1-4 Tutoring for ESOL-Migrant-Project Heart Students – The effectiveness of this activity be determined by reduction in the percentage of students requiring summer school for credit recovery in the 25-26 school year by at least 10%, compared to the summer of 24-25.
1-5 Homeless & Unaccompanied Youth Graduation Enhancement Techs (GET) - FTE 2.0 – The effectiveness of this activity will be measured by achieving a minimum 3% increase in the 2025–2026 graduation rate, relative to the 2024–2025 school year.

1-6 Charter Schools –
*2102, Team Success - The effectiveness of this activity will be determined through a comparison Between Progress Monitoring 1 and 3, at least 60% of students demonstrated growth in FAST Reading scores.
*2104, Manatee School for the Arts- The effectiveness of this activity will be reflected in an increase in STEM participation, better competitive outcome at the state, regional, and national level for TSA.
*2122, Oasis Middle Charter School - The effectiveness of this activity will be measured by a 10% decrease in the need to learn the Art of Giving in the 25-26 school year student and teacher surveys.
*2124, Imagine School at Lakewood Ranch - To measure the success of this activity, we will track the participation and engagement of our scholars. Additionally, we will assess their progress and growth in terms of musical skills, self-expression, and overall enjoyment of the arts.
*2131, Palmetto Charter School - The effectiveness of this activity will be measured by student passing rates and GPAs a as well as increased student enrollment in Spanish I (for their 8th grade year).
*2141, SCF Collegiate School - The effectiveness of this activity will be measured by a 10% increase in attendance in these classes as compared to the previous school year.
*2181, Parrish Charter Academy – The effectiveness of this activity will be measured by an increase in student engaged in the classroom and a decrease in teacher turnover rates.
*2182, Lakewood Ranch Preparatory Academy - The effectiveness of this activity will be measured by an increased graduation rate and involvement in college advising.
*2191, Bradenton Bay High School - The effectiveness of this activity will be measured by achieving the goal of]100% of students having access to post-secondary options measured by the closing survey.
*2192, ¡HOLA! Elementary School - The effectiveness of this activity will be measured by 50% of all level 1 students showing one year's growth as evidenced by the PM3 FAST data.
1-7 Private Schools –
*CES Academy of Bradenton - The effectiveness of this activity will be measured through student assessments, parent feedback, and teacher observations with a goal of 10% improvement in the results when comparing last school year's results to the end of the 25-26 school year.
*Community Christian School - The effectiveness of this activity will be measured by an increase in achievement test scores.
*Risen Savior Academy - The effectiveness of this activity will be determined if at least 60% of students make growth by the end of the school year.
*St. Joseph Catholic School - The effectiveness of this activity will be measured using class rubrics and classroom presentations by students to measure students understanding and learning.

No Title IV, Part A funds will be used to address this Area of Focus. If this box is checked then the LEA does not need to complete the next question or the budget section for this Area of Focus.

C. Describe the funded activities that will be implemented to address Area of Focus 1.

Activity 1	1-1- Dual Language Specialist – FTE 0.5
Activity 2	1-2- Summer Academic Enrichment Programs – for June of 2026 *for transportation to and from school, *approximately $23,000 staff salary and benefits at three sites (approximately 1 teacher, 1 paraprofessional and 1 GET). *Field trips – Basic (FEFP K-12)-Travel: Student admissions for field trips | Approximately 250 students at three school sites attending several field trips – Estimates are - Manatee Tech College, 40 students, FREE admission | Myakka Tree Umph, 50 students, student admission $42 | Nolan Tree Umph, 40 students, student admission $42 | University of South Florida, 80 students, FREE admission | FL Aquarium, 50 students, student admission $28.80 | Busch Gardens, 70 students, student admission $62 | approximate total cost - $1000 *Supplies - $100 *Printing - $100
Activity 3	1-3 – Migrant & ESOL Graduation Enhancement Tech (GET) - FTE 1.0 – $100 printing, $1000 local travel, and $100 supplies.
Activity 4	1-4- Tutoring for ESOL-Migrant-Project Heart Students – approximately 2 Teachers for 2.25 hours per day for an estimated 49 days of tutoring. Approximate costs- teachers $19,000, transportation $10,000.
Activity 5	1-5 Homeless & Unaccompanied Youth Graduation Enhancement Techs (GET) - FTE 2.0.
Activity 6	1-6 Charter Schools – See Narrative.
Activity 7	1-7 Private Schools – See Narrative.
Activity 8	
Activity 9	

Activity 10	
Activity 11	
Activity 12	
Activity 13	
Activity 14	
Activity 15	
Activity 16	
Activity 17	
Activity 18	
Activity 19	
Activity 20	
Activity 21	
Activity 22	
Activity 23	
Activity 24	
Activity 25	

List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (if applicable)	Amount	Use the dropdown to select LEA or Private
6300	130	AOF 1	1	Instruction and Curriculum Development Services-Other Certified	0.5	$36,093.26	LEA
6300	210	AOF 1	1	Instruction and Curriculum Development Services-Retirement		$5,063.88	LEA
6300	220	AOF 1	1	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$2,761.13	LEA
6300	230	AOF 1	1	Instruction and Curriculum Development Services-Group Insurance		$6,078.10	LEA
6300	230	AOF 1	1	Instruction and Curriculum Development Services-Group Insurance		$83.01	LEA
6300	240	AOF 1	1	Instruction and Curriculum Development Services-Workers' Compensation		$360.93	LEA
7800	790	AOF 1	2	Student Transportation Services-Miscellaneous		$15,741.24	LEA
7800	360	AOF 1	2	Student Transportation Services-Rentals		$1,000.00	LEA
5100	120	AOF 1	2	Basic (FEFP K-12)-Classroom Teacher		$10,000.00	LEA
5100	210	AOF 1	2	Basic (FEFP K-12)-Retirement		$1,403.00	LEA
5100	220	AOF 1	2	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$765.00	LEA
5100	240	AOF 1	2	Basic (FEFP K-12)-Workers' Compensation		$100.00	LEA
5100	150	AOF 1	2	Basic (FEFP K-12)-Paraprofessional		$6,000.00	LEA
5100	210	AOF 1	2	Basic (FEFP K-12)-Retirement		$841.80	LEA

5100	220	AOF 1	2	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$459.00	LEA
5100	240	AOF 1	2	Basic (FEFP K-12)-Workers' Compensation		$60.00	LEA
6150	160	AOF 1	2	Parental Involvement-Other Support Personnel		$3,000.00	LEA
6150	210	AOF 1	2	Parental Involvement-Retirement		$420.90	LEA
6150	220	AOF 1	2	Parental Involvement-Federal Insurance Contributions Act (FICA)		$229.50	LEA
6150	240	AOF 1	2	Parental Involvement-Workers' Compensation		$30.00	LEA
5100	330	AOF 1	2	Basic (FEFP K-12)-Travel		$1,000.00	LEA
5100	510	AOF 1	2	Basic (FEFP K-12)-Supplies		$100.00	LEA
5100	390	AOF 1	2	Basic (FEFP K-12)-Other Purchased Services	Printing	$100.00	LEA
6150	160	AOF 1	3	Parental Involvement-Other Support Personnel	1	$44,325.41	LEA
6150	210	AOF 1	3	Parental Involvement-Retirement		$6,218.86	LEA
6150	220	AOF 1	3	Parental Involvement-Federal Insurance Contributions Act (FICA)		$3,390.89	LEA
6150	230	AOF 1	3	Parental Involvement-Group Insurance		$7,464.40	LEA
6150	230	AOF 1	3	Parental Involvement-Group Insurance		$101.95	LEA
6150	240	AOF 1	3	Parental Involvement-Workers' Compensation		$443.25	LEA
6150	510	AOF 1	3	Parental Involvement-Supplies		$100.00	LEA
6150	390	AOF 1	3	Parental Involvement-Other Purchased Services		$100.00	LEA
6150	330	AOF 1	3	Parental Involvement-Travel		$1,000.00	LEA
5100	120	AOF 1	4	Basic (FEFP K-12)-Classroom Teacher		$15,487.45	LEA
5100	210	AOF 1	4	Basic (FEFP K-12)-Retirement		$2,172.89	LEA
5100	220	AOF 1	4	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$1,184.79	LEA
5100	240	AOF 1	4	Basic (FEFP K-12)-Workers' Compensation		$154.87	LEA
7800	790	AOF 1	4	Student Transportation Services-Miscellaneous		$10,000.00	LEA
6150	160	AOF 1	5	Parental Involvement-Other Support Personnel	2	$88,650.82	LEA
6150	210	AOF 1	5	Parental Involvement-Retirement		$12,437.71	LEA
6150	220	AOF 1	5	Parental Involvement-Federal Insurance Contributions Act (FICA)		$6,781.79	LEA
6150	230	AOF 1	5	Parental Involvement-Group Insurance		$14,928.80	LEA
6150	230	AOF 1	5	Parental Involvement-Group Insurance		$203.90	LEA
6150	240	AOF 1	5	Parental Involvement-Workers' Compensation		$886.51	LEA
5100	394	AOF 1	6		394 Charter Distributions	$108,343.72	LEA
6400	394	AOF 1	6		394 Charter Distributions	$15,122.87	LEA
5100	330	AOF 1	7	Basic (FEFP K-12)-Travel		$8,518.61	Private
5100	369	AOF 1	7	Basic (FEFP K-12)-Technology-Related Rentals		$655.27	Private
5100	510	AOF 1	7	Basic (FEFP K-12)-Supplies		$5,621.36	Private
					LEA Total (Including Roll Forward)	$431,191.63	
					Private Total (Including Roll Forward)	$14,795.24	
					Area of Focus 1 Total (Not Including Roll Forward)	$445,986.87	
					Estimated Roll Forward Total	$0.00	
					Total Funds Requested (Including Roll Forward)	$445,986.87	
Area of Focus 2: Safe and Healthy Conditions							
A. Describe the program objectives and intended outcomes for activities under this Area of Focus, if applicable.							

A. Describe the program objectives and intended outcomes for activities under this Area of Focus, if applicable.

In Area of Focus 2, the School District of Manatee County will focus on supporting two overarching strategies. First, this grant will fund Activities that will improve student academic achievement by improving and promoting a positive school/classroom culture across all our school sites. Second, this grant will fund Activities that promote positive experiences for Parental Involvement and Community Involvement.

2-1- Transportation Liaison for Project Heart and Migrant Students (FTE 1.0) - This activity aims to increase attendance rates among Project Heart and migrant students in the 2025–2026 academic year, with measurable improvement over the 2024–2025 school year figures. Many students experiencing homelessness and migrant students routinely experience transportation to school hardships. This position is being established to aid these two vulnerable populations. The person holding this position would be able to expedite requests, examine and implement changes in policy, and help families. Some of the responsibilities would include (but not limited to):

-Working with school-based leadership as liaison for student transportation issues.

-Fostering strong ongoing partnerships between parents, community stakeholders, the Transportation Department, and the School Board.

-Analyzing student transportation programs, policies, and procedures. Recommends/implements action plans designed to improve student transportation operations.

-Recommending and/or implementing new disciplinary procedures as appropriate.

-Assisting and responding to parental, staff, and public inquiries involving the Transportation Department.

-Evaluating and modifying routes considering district route design guidelines, route path, stop locations, blind corners, narrow roads, safe crossings, traffic density, road obstacles, and efficiencies.

-Supervising the accuracy of distance measurement from pupil's home to school to verify qualification for transportation.

The effectiveness of this activity will be measured by comparing the attendance rate of the targeted student population in the 2025–2026 school year to that of 2024–2025, with a goal of achieving at least a 5% improvement.

2-2- New Teacher Mentor Program – The Title IV, Part A grant began supplementing this Activity three years ago. The intended outcome of this activity is to create safer and healthier learning environments by fostering positive classroom cultures across the district. New teachers will be equipped with the skills to cultivate a sense of belonging and safety among students by building supportive, engaging, and inclusive classrooms. They will also learn strategies to strengthen family involvement, enhancing students' overall educational experiences, and promoting resilience. A key component of this initiative is to improve teacher retention, ensuring that the district does not have to restart foundational training efforts each year. By retaining more newly hired teachers, the benefits of this training—such as improved classroom culture and student well-being—can be sustained and expanded to more classrooms. This continuity will increase the number of students who experience the positive impact of well-supported, well-prepared educators. Accordingly, the district aims to retain at least 10% more newly hired teachers in the 2025–2026 school year than were retained in 2024–2025. As a part of the Comprehensive Needs Analysis, a Human Resources survey indicated that the initiative needed more support, especially by providing a lot more mentors. It was also noted that the mentors themselves required a lot more training to learn "how-to" mentor more effectively. This Activity is seen as a necessary measure to decrease teacher attrition and thereby improve classroom and school culture across the school district.

Our current new teacher mentor program provides one mentor for each school in our District. However, the needs at each school vary. For example, some schools hired as many as 16 new teachers this past year while other schools only hired 3 new teachers. We recognize that more mentors are needed to meet the varying demands of all 53 schools. Additionally, feedback from current mentors has also highlighted a need for improvements to our mentor training and a more structured, uniform, and readily accessible teacher training program that includes topics such as Classroom Environment, Classroom Management, Understanding Standards-based Instruction, Understanding the MTSS/RtI Process, teaching ESE students, and teaching ESOL students. Providing this support will help the district retain teacher mentors, recruit more mentors, and ensure a more effective mentoring program across the district. To continue enhancing our District-wide New Teacher Mentor Program, we will provide stipends for approximately 80 mentors at school sites across the district to help support mentoring activities.

2-3 School-Based Health Center - Providing At-Risk Teens physical and mental health access through a School Based Health Center (SBHC) in collaboration with MCR Health. The School Based Health Center (SBHC) is a multi-year project that has resulted as a collaboration between the School District of Manatee County and MCR Health, a Federally Qualified Health Center (FQHC). This SBHC was the first of its kind in Manatee County. The MOU signed between both parties in the spring of 2019 accelerated the opening by identifying Southeast High School due to its Title I status and survey results from students, parents, and school staff. After renovating two portables, one designated for clinical services and other designated for behavioral health services, the School Based Health Center at Southeast High School's Grand Opening has held on February 10, 2020.

This Title IV, Part A funding is essential to funding the positions of personnel critical to making the SBHC work. These positions include:

-SBHC Graduation Enhancement Tech (GET) FTE 1.0 - The Graduation Enhancement Technician (GET) will support at-risk teens by connecting them with behavioral health services and other necessary support resources. Students may be referred through the school clinic, school counselors, or the discipline office. Once a referral is made, staff will complete a referral form and submit it to the SBHC Social Worker at Southeast High School. The GET will meet with the student and their guardian to assess the student's needs. If those needs extend beyond the scope of the GET's role, the student will be referred to MCR Health. MCR Health will continue to provide additional services through other positions funded within the Southeast High School-Based Health Center.

-SBHC Clerical Clinic Aid (FTE 1.0) - Will assist the SBHC staff with the collection of data, creating/maintaining Excel spreadsheets and PowerPoint presentations, accessing necessary student data, and other office duties. In addition, this position will assist with the implementation of the activities associated with the SBHC, including communicating with partners and medical providers, family engagement activities, patient outreach, and community outreach.

-MCR Health will fund all other medical personnel, which includes another Social Worker, a nurse/medical assistant, and a Pediatric Nurse Practitioner.
Other Important Project and/or Logistical Information:
-The clinical portable has a check-in desk/waiting area, three fully equipped exam rooms, a lab for specimen collection and some testing. A process was developed for referrals from the school clinic to the School Based Health Center.
-The Behavioral Health/Counseling Portable is staffed with an MCR Health Social Worker, a School District Social Worker. This portable has a check/in desk/waiting area, separate offices for the staff, and a large group counseling room for student groups.
-MCR Health also has a dental bus that provides dental screenings, cleanings, fluoride varnish, oral health education, dental sealants and referrals to a dentist if needed. This service will be set up periodically throughout the year.
-MCR Health also has a vision bus that provides exams/refractions, eyeglasses and contact lenses prescriptions and fittings, and diagnosis and treatment of eye disease. This service will be set up periodically throughout the year.
-Any student attending Southeast High School, grades 9-12, will be able to receive services at Southeast High School's SBHC. Southeast High School serves approximately 1,645 students.
-The SBHC is open Monday-Friday, 7:30 AM-3:30 PM and follows the school district's holiday and student calendar.
-MCR Health has set up Telehealth at 5 elementary schools and our SBHC. School nurses at the five elementary schools can link directly to our MCR Health SEHS Nurse Practitioner for telehealth.
-As part of the SBHC registration process, current medical dental and vision health insurance information is requested on each student. The student's corresponding health insurance will be billed for services provided. If it is determined that a student has no health insurance, then MCR Health will collect income and family size information. This information is used to see if students or families are eligible for Medicaid, other insurance, or a sliding fee scale. This information is communicated to the MCR Health Outreach/Eligibility team for further follow up.
-Noting that the need for the SBHC was more difficult to quantify prior to its opening.
To measure the effectiveness of this activity, we will compare the number of visits for the 24-25 and 25-26 School Years, with a goal to increase the number of visits by 10% or more.
2-4- Graduation Enhancement Tech (GET) for Foster Care Students – FTE 0.5 - Students in foster care face significant barriers to academic success, including frequent school changes, trauma, and lack of consistent adult advocacy. These challenges often result in lower academic achievement, higher absenteeism, and increased behavioral concerns. The district-wide GET will serve as a liaison between schools, child welfare agencies, caregivers, and community partners. Their responsibilities will include:
-Ensuring educational stability by supporting school-of-origin placements in accordance with ESSA.
-Monitoring academic performance, attendance, and behavior to identify early signs of distress.
-Coordinating access to academic interventions, mental health services, and basic needs resources.
-Providing direct support and counseling to foster youth.
-Facilitating peer support groups to build resilience and social-emotional skills.
-Communicating to school staff about the unique needs of students in foster care and promoting trauma-informed practices.
-The effectiveness of this activity will be measured by utilizing the 25-26 attendance rate for targeted student population and comparing it to 24-25 attendance rate, with a 5% improvement goal.
2-5 Charter Schools -
*2120, Rowlett Middle Academy - $12,070.71 - Title IV funds will be used to help RMA cultivate and maintain safe and healthy conditions for learning by providing school based mental health services and counseling. Discipline data from referrals in FOCUS and infractions and positive behaviors documented in our HERO K12 PBIS system was used to support this need. Contract with a licensed psychologist to provide additional hours for school-based mental health services, counseling, and student evaluations. By providing additional school-based mental health services, counseling, and evaluations, identified students will demonstrate increased academic engagement resulting in a 5% increase in school attendance rate when compared to the previous school year.
*2121, Manatee Charter School - $10,691.20 - We have seen an increase in students who are in need of mental health-related services. We have over 15 students on a waiting list from families that are waiting to see our mental health therapist at school and need additional funds to allocate longer hours for the therapist to be at our school. Funds will go towards our third-party related services that assist with Youth Mental Health needs through INVO Health. Increase the hours for our therapist to service our students who need critical mental health therapy to set them up for success in school and in life. The effectiveness of this activity will be measured by utilizing the 25-26 attendance rate for targeted student population and comparing it to 24-25 attendance rate, with a 5% improvement goal.
*2123, Imagine North Manatee - $14,191.70 - Imagine North Manatee will use Title IV funding to cultivate a safe and healthy school by employing a Licensed Clinical Social Worker who will contribute to the school's effectiveness in reducing the frequency of exclusionary discipline by addressing the social and emotional needs of high needs students. The social worker will also provide job-embedded professional learning to help teachers improve their supportive instructional practices and restorative discipline techniques. Imagine North Manatee will use Title IV funding to cover approximately 20% of the school's full-time Licensed Clinical Social Worker. The school's social worker provides school-based mental health services and counseling to address the social emotional needs of high-need and high-risk scholars. Students who receive an exclusionary discipline consequence are referred to the social worker to ensure their underlying social and emotional needs are identified and addressed in a supportive manner that maximizes campus safety. In addition, evidence-based DESSA assessments provide research-backed, valid, and reliable data, which is used by the social worker to form counseling groups and identify mental health, social, and emotional needs. By May 2026, Imagine North Manatee will decrease the percentage of students whose Behavioral Intervention Referral for a violation of the Code of Conduct results in an exclusionary discipline referral by 2%, when compared to Quarters 1-3 in 2024-2025. Also, by May 2026, Imagine North Manatee will decrease the percentage of students identified as "Need for Instruction" with the DESSA-mini by 1%, when compared to October 2025.
*2171, Rowlett Academy - $15,829.87 - Rowlett is requesting funding to provide school based mental health services, counseling, and evaluations. We identified this need through an increase in requests for mental health referrals, and the need for more small group counseling. Rowlett Academy plans to hire a full-time Psychologist for the 2025-2026 school year (and allocate all Title IV, Part A funds towards the Psychologist's salary). Rowlett Academy's goal is to meet the mental health needs of our students by adding a full-time Psychologist. The Psychologist can provide mental health counseling which will address mental health issues such as anxiety, depression, and bullying, to name a few. We will track the number of IST meeting requests and consents for the year and compare it to the previous year.
2-6 Teacher Assistant for At-Risk Students at the Port (FTE 1.0) - To support students who are failing or at risk of failing, this initiative proposes the placement of a full-time Teacher Assistant at the Port. These students often face significant challenges, including prior trauma, systemic barriers, and disrupted educational pathways. Without targeted academic and behavioral support, they are at increased risk of disengagement and dropping out. The Teacher Assistant will provide direct instructional support, mentoring, and individualized interventions to help students build resilience and re-engage with their education. This role is essential in creating a structured, supportive environment that encourages consistent attendance, academic improvement, and positive decision-making. By fostering resilience and academic confidence, the initiative aims to reduce the likelihood of reoffending and support successful transitions back into traditional school settings. Intended Outcome: Increase the number of at-risk students at the Port who attend classes regularly by at least three additional students, reaching a minimum of 10 students during the 2025–2026 school year, compared to the 2024–2025 baseline.

B. Describe how the LEA will periodically evaluate the effectiveness of the activities carried out under this Area of Focus based on objectives and outcomes, and how the activities will promote the involvement of parent and families, if applicable.
2-1- Transportation Liaison for Project Heart and Migrant Students (FTE 1.0) - To assess the effectiveness of this activity, attendance rates for the targeted student population in 2025–2026 will be analyzed and compared to the 2024–2025 rates. The objective is to realize a minimum 5% increase in attendance. 2-2- New Teacher Mentor Program – The success of this initiative will be measured by achieving its aim to improve teacher retention, with a specific goal of retaining at least 10% more newly hired teachers in 2025–2026 than were retained in 2024–2025. 2-3- School-Based Health Center – The success of this initiative will be measured by comparing the number of last year's visits to the number of this year's visits, with a goal of increasing the number of visits by 10%. 2-4-Graduation Enhancement Tech (GET) – for Foster Care Students – FTE 0.5 - The effectiveness of this activity will be measured by utilizing the 25-26 attendance rate for targeted student population and comparing it to 24-25 attendance rate, with a 5% improvement goal. 2-5 Charter Schools – See Narrative. 2-6 Teacher Assistant for At-Risk Students at the Port (FTE 1.0) - The effectiveness of this activity will be determined by achieving the Intended Outcome: Increase the number of at-risk students at the Port who attend classes regularly by at least three additional students, reaching a minimum of 10 students during the 2025–2026 school year, compared to the 2024–2025 baseline.
☐ No Title IV, Part A funds will be used to address this Area of Focus. If this box is checked then the LEA does not need to complete the next question or the budget section for this Area of Focus.

C. Describe the funded activities that will be implemented to address Area of Focus 2.	
Activity 1	2-1- Transportation Liaison for Project Heart and Migrant Students (FTE 1.0)
Activity 2	2-2- New Teacher Mentor Program –$1464 per teacher, plus benefits-stipends for approximately 80 additional mentors at school sites.
Activity 3	2-3- School-Based Health Center – -Graduation Enhancement Tech (GET) – FTE 1.0 |approximately Printing $750 | local travel $600 | supplies (i.e.- band aids, sanitizer, pens, pencils, paper, notebooks, scissors, folders) $500. -Clerical Clinic Aid – FTE 1.0 | approximately Printing $750 | supplies (i.e.- band aids, sanitizer, pens, pencils, paper, notebooks, scissors, folders) $500.
Activity 4	2-4- -Graduation Enhancement Tech (GET) – for Foster Care Students – FTE 0.5
Activity 5	2-5 Charter Schools – See Narrative.
Activity 6	2-6 Teacher Assistant for At-Risk Students at the Port (FTE 1.0) - no printing, no supplies, no local travel.
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List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (if applicable)	Amount	Use the dropdown to select LEA or Private
7800	110	AOF 2	1	Student Transportation Services-Administrator	1	$55,542.75	LEA
7800	210	AOF 2	1	Student Transportation Services-Retirement		$7,792.65	LEA
7800	220	AOF 2	1	Student Transportation Services-Federal Insurance Contributions Act (FICA)		$4,249.02	LEA
7800	230	AOF 2	1	Student Transportation Services-Group Insurance		$9,353.40	LEA
7800	230	AOF 2	1	Student Transportation Services-Group Insurance		$127.75	LEA
7800	240	AOF 2	1	Student Transportation Services-Workers' Compensation		$555.43	LEA
6400	120	AOF 2	2	Instructional Staff Training Services-Classroom Teacher		$117,120.00	LEA
6400	220	AOF 2	2	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$8,959.68	LEA
6150	160	AOF 2	3	Parental Involvement-Other Support Personnel	1	$50,916.84	LEA
6150	210	AOF 2	3	Parental Involvement-Retirement		$7,143.63	LEA
6150	220	AOF 2	3	Parental Involvement-Federal Insurance Contributions Act (FICA)		$3,895.14	LEA
6150	230	AOF 2	3	Parental Involvement-Group Insurance		$8,574.40	LEA
6150	230	AOF 2	3	Parental Involvement-Group Insurance		$117.11	LEA
6150	240	AOF 2	3	Parental Involvement-Workers' Compensation		$509.17	LEA
6130	150	AOF 2	3	Health Services-Paraprofessional	1	$22,717.45	LEA
6130	210	AOF 2	3	Health Services-Retirement		$3,187.26	LEA
6130	220	AOF 2	3	Health Services-Federal Insurance Contributions Act (FICA)		$1,737.88	LEA
6130	230	AOF 2	3	Health Services-Group Insurance		$3,825.62	LEA
6130	230	AOF 2	3	Health Services-Group Insurance		$52.25	LEA
6130	240	AOF 2	3	Health Services-Workers' Compensation		$227.17	LEA
6150	390	AOF 2	3	Parental Involvement-Other Purchased Services		$752.58	LEA

6150	330	AOF 2	3	Parental Involvement-Travel		$600.00	LEA
6150	510	AOF 2	3	Parental Involvement-Supplies		$500.00	LEA
6130	390	AOF 2	3	Health Services-Other Purchased Services		$752.58	LEA
6130	510	AOF 2	3	Health Services-Supplies		$500.00	LEA
6150	160	AOF 2	4	Parental Involvement-Other Support Personnel	0.5	$22,136.00	LEA
6150	210	AOF 2	4	Parental Involvement-Retirement		$3,105.68	LEA
6150	220	AOF 2	4	Parental Involvement-Federal Insurance Contributions Act (FICA)		$1,693.40	LEA
6150	230	AOF 2	4	Parental Involvement-Group Insurance		$3,727.70	LEA
6150	230	AOF 2	4	Parental Involvement-Group Insurance		$50.91	LEA
6150	240	AOF 2	4	Parental Involvement-Workers' Compensation		$221.36	LEA
6140	394	AOF 2	5		394 Charter Distributions	$38,591.78	LEA
6110	394	AOF 2	5		394 Charter Distributions	$14,191.70	LEA
5100	150	RF: AOF 2	6	Basic (FEFP K-12)-Paraprofessional	1	$31,807.71	
5100	210	RF: AOF 2	6	Basic (FEFP K-12)-Retirement		$4,462.62	
5100	220	RF: AOF 2	6	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$2,433.29	
5100	230	RF: AOF 2	6	Basic (FEFP K-12)-Group Insurance		$5,356.42	

5100	230	RF: AOF 2	6	Basic (FEFP K-12)-Group Insurance		$73.16	
5100	240	RF: AOF 2	6	Basic (FEFP K-12)-Workers' Compensation		$318.08	
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LEA Total (Including Roll Forward)	$393,428.29
Private Total (Including Roll Forward)	$0.00
Area of Focus 2 Total (Not including Roll Forward)	$393,428.29
Estimated Roll Forward Total	$44,451.28
Total Funds Requested (Including Roll Forward)	$437,879.57

Area of Focus 3: Effective Use of Technology

A. Describe how the program objectives and intended outcomes for activities under this Area of Focus, if applicable.

3-1- Future of Education Technology Conference (FETC) 2026 – We will send three district representatives to this conference. The intended outcome is that these two representatives will bring back knowledge, skills, new insights, and ideas to continue to grow our district's ability to effectively implement technology with ultimate goal of student achievement. This conference will provide sessions that will present innovative solutions and cutting-edge strategies, all geared with education in mind.

B. Describe how the LEA will periodically evaluate the effectiveness of the activities carried out under this Area of Focus based on objectives and outcomes, if applicable.

3-1- Future of Education Technology Conference (FETC) 2026 – The effectiveness of this Activity will be measured through the identification and successful implementation of two or more new cutting-edge strategies or innovative solutions learned through attendance and participation at this conference.

☐ No Title IV, Part A funds will be used to address this Area of Focus. If this box is checked then the LEA does not need to complete the next question or the budget section for this Area of Focus.

C. Describe the funded activities that will be implemented to address Area of Focus 3.

Activity 1	3-1- Future of Education Technology Conference (FETC) 2026 – Three (3) All-Access Advance Early Bird Registrations-$990 each, (3) Hotel Rooms-$225 per night for (4) nights, milage for out-of-county travel, and per diem for (3) employees for (4) days. The approximate total cost is $6,500.
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List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (if applicable)	Amount	Use the dropdown to select LEA or Private
6400	330	AOF 3	1	Instructional Staff Training Services-Travel		$6,500.00	LEA
		AOF 3					

		AOF 3					
		AOF 3					
		AOF 3					

	Estimated Roll Forward Total $0.00
	Total Funds Requested (Including Roll Forward) $6,500.00
Area of Focus 4: Administrative Costs	
A. Describe the funded activities that will be implemented to address Area of Focus 4. **Direct administrative costs are not to exceed 2 percent of the total allocation. Indirect administrative costs may not exceed the restricted rate defined by the FDOE Comptroller's Office.** **LEAs may claim both direct administrative cost and restricted indirect costs.**	
Activity 1	4-1 Title IV, Part A Grant Coordinator (FTE 0.11) - will help facilitate planning, organizing, developing, and guidance for the use of Title IV grant funds, including grant writing and amendment writing. Also, the Coordinator will gather necessary documentation of program initiative implementation and monitoring/evaluation of Title IV, Part A Grant Activities. Approximately $18,223.78.
Activity 2	4-2 – Indirect Cost – 5.57%
Activity 3	4-3 - ROLL FORWARD Title IV, Part A Grant Coordinator (FTE 0.5) - This activity is not to be included in the calculation of the 2% Administrative cap.
Activity 4	4-4 ROLL FORWARD Indirect costs - 5.57%
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Activity 24	
Activity 25	

List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (if applicable)	Amount
6300	110	AOF 4	1	Instruction and Curriculum Development Services-Administrator	0.11	$12,306.55
6300	210	AOF 4	1	Instruction and Curriculum Development Services-Retirement		$1,726.61
6300	220	AOF 4	1	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$941.45
6300	230	AOF 4	1	Instruction and Curriculum Development Services-Group Insurance		$2,072.42
6300	230	AOF 4	1	Instruction and Curriculum Development Services-Group Insurance		$28.31
6300	240	AOF 4	1	Instruction and Curriculum Development Services-Workers' Compensation		$123.07
7200	790	AOF 4	2	General Administration (Superintendent's Office)-Miscellaneous		$48,075.43
6300	110	RF: AOF 4	3	Instruction and Curriculum Development Services-Administrator	0.50	$56,438.85
6300	210	RF: AOF 4	3	Instruction and Curriculum Development Services-Retirement		$7,918.37
6300	220	RF: AOF 4	3	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$4,317.57
6300	230	RF: AOF 4	3	Instruction and Curriculum Development Services-Group Insurance		$9,504.30
6300	230	RF: AOF 4	3	Instruction and Curriculum Development Services-Group Insurance		$129.81
6300	240	RF: AOF 4	3	Instruction and Curriculum Development Services-Workers' Compensation		$564.39
7200	790	RF: AOF 4	4	General Administration (Superintendent's Office)-Miscellaneous		$6,869.18
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Area of Focus 4 Total (Not Including Roll Forward)	$65,273.84
Estimated Roll Forward Total	$85,742.47
Total Funds Requested (Including Roll Forward)	$151,016.31

Area of Focus		LEA Total (Including Roll Forward)	Private Total (Including Roll Forward)	Area of Focus Total	Estimated Roll Forward Total	Area of Focus Grand Total	Percent of Allocation
Area of Focus 1	Well-Rounded Educational Opportunities	$431,191.63	$14,795.24	$445,986.87	$0.00	$445,986.87	48.95%
Area of Focus 2	Safe and Healthy Conditions	$393,428.29	$0.00	$393,428.29	$44,451.28	$437,879.57	43.18%
Area of Focus 3	Effective Use of Technology	$6,500.00	$0.00	$6,500.00	$0.00	$6,500.00	0.71%
Area of Focus 4	Administrative Costs			$65,273.84	$85,742.47	$151,016.31	7.16%
	Grand Total	**$831,119.92**	**$14,795.24**	**$911,189.00**	**$130,193.75**	**$1,041,382.75**	**100.00%**

Click to return to top of page.

If requesting less than the preliminary allocation, please provide the LEA's justification.

Title IV, Part A Summary Budget
DOE 101

Manatee		25A120
Name of LEA	Project Number	TAPS Number
	Requested Allocation Amount	$911,189.00
	Estimated Roll Forward	$130,193.75
	Total Funds Requested (sum of allocation and estimated roll)	$1,041,382.75

Function	Object			Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Service Level LEA/Private
6300	130	Instruction	Other Cert	AOF 1	1	Instruction and Curriculum Development Services-Other Certified	0.5	$36,093.26	LEA
6300	210	Instruction	Retiremen	AOF 1	1	Instruction and Curriculum Development Services-Retirement		$5,063.88	LEA
6300	220	Instruction	Federal Ins	AOF 1	1	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$2,761.13	LEA
6300	230	Instruction	Group Insu	AOF 1	1	Instruction and Curriculum Development Services-Group Insurance		$6,078.10	LEA
6300	230	Instruction	Group Insu	AOF 1	1	Instruction and Curriculum Development Services-Group Insurance		$83.01	LEA
6300	240	Instruction	Workers' C	AOF 1	1	Instruction and Curriculum Development Services-Workers' Compensation		$360.93	LEA
7800	790	Student T	Miscellane	AOF 1	2	Student Transportation Services-Miscellaneous		$15,741.24	LEA
7800	360	Student T	Rentals	AOF 1	2	Student Transportation Services-Rentals		$1,000.00	LEA
5100	120	Basic (FEF	Classroom	AOF 1	2	Basic (FEFP K-12)-Classroom Teacher		$10,000.00	LEA
5100	210	Basic (FEF	Retiremen	AOF 1	2	Basic (FEFP K-12)-Retirement		$1,403.00	LEA
5100	220	Basic (FEF	Federal Ins	AOF 1	2	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$765.00	LEA
5100	240	Basic (FEF	Workers' C	AOF 1	2	Basic (FEFP K-12)-Workers' Compensation		$100.00	LEA
5100	150	Basic (FEF	Paraprofes	AOF 1	2	Basic (FEFP K-12)-Paraprofessional		$6,000.00	LEA
5100	210	Basic (FEF	Retiremen	AOF 1	2	Basic (FEFP K-12)-Retirement		$841.80	LEA
5100	220	Basic (FEF	Federal Ins	AOF 1	2	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$459.00	LEA
5100	240	Basic (FEF	Workers' C	AOF 1	2	Basic (FEFP K-12)-Workers' Compensation		$60.00	LEA
6150	160	Parental In	Other Sup	AOF 1	2	Parental Involvement-Other Support Personnel		$3,000.00	LEA
6150	210	Parental In	Retiremen	AOF 1	2	Parental Involvement-Retirement		$420.90	LEA
6150	220	Parental In	Federal Ins	AOF 1	2	Parental Involvement-Federal Insurance Contributions Act (FICA)		$229.50	LEA
6150	240	Parental In	Workers' C	AOF 1	2	Parental Involvement-Workers' Compensation		$30.00	LEA
5100	330	Basic (FEF	Travel	AOF 1	2	Basic (FEFP K-12)-Travel		$1,000.00	LEA
5100	510	Basic (FEF	Supplies	AOF 1	2	Basic (FEFP K-12)-Supplies		$100.00	LEA
5100	390	Basic (FEF	Other Pur	AOF 1	2	Basic (FEFP K-12)-Other Purchased Services	Printing	$100.00	LEA
6150	160	Parental In	Other Sup	AOF 1	3	Parental Involvement-Other Support Personnel	1	$44,325.41	LEA
#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!
6150	210	Parental In	Retiremen	AOF 1	3	Parental Involvement-Retirement		$6,218.86	LEA
6150	220	Parental In	Federal Ins	AOF 1	3	Parental Involvement-Federal Insurance Contributions Act (FICA)		$3,390.89	LEA
6150	230	Parental In	Group Insu	AOF 1	3	Parental Involvement-Group Insurance		$7,464.40	LEA
6150	230	Parental In	Group Insu	AOF 1	3	Parental Involvement-Group Insurance		$101.95	LEA
6150	240	Parental In	Workers' C	AOF 1	3	Parental Involvement-Workers' Compensation		$443.25	LEA
6150	510	Parental In	Supplies	AOF 1	3	Parental Involvement-Supplies		$100.00	LEA

6150	390	Parental In	Other Pur	AOF 1	3	Parental Involvement-Other Purchased Services		$100.00	LEA
6150	330	Parental In	Travel	AOF 1	3	Parental Involvement-Travel		$1,000.00	LEA
5100	120	Basic (FEFF	Classroom	AOF 1	4	Basic (FEFP K-12)-Classroom Teacher		$15,487.45	LEA
5100	210	Basic (FEFF	Retiremen	AOF 1	4	Basic (FEFP K-12)-Retirement		$2,172.89	LEA
5100	220	Basic (FEFF	Federal Ins	AOF 1	4	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$1,184.79	LEA
5100	240	Basic (FEFF	Workers' C	AOF 1	4	Basic (FEFP K-12)-Workers' Compensation		$154.87	LEA
7800	790	Student Tr	Miscellane	AOF 1	4	Student Transportation Services-Miscellaneous		$10,000.00	LEA
6150	160	Parental In	Other Sup	AOF 1	5	Parental Involvement-Other Support Personnel	2	$88,650.82	LEA
6150	210	Parental In	Retiremen	AOF 1	5	Parental Involvement-Retirement		$12,437.71	LEA
6150	220	Parental In	Federal Ins	AOF 1	5	Parental Involvement-Federal Insurance Contributions Act (FICA)		$6,781.79	LEA
6150	230	Parental In	Group Insu	AOF 1	5	Parental Involvement-Group Insurance		$14,928.80	LEA
6150	230	Parental In	Group Insu	AOF 1	5	Parental Involvement-Group Insurance		$203.90	LEA
6150	240	Parental In	Workers' C	AOF 1	5	Parental Involvement-Workers' Compensation		$886.51	LEA
5100	394	Basic (FEFF	#N/A	AOF 1	6		394 Charter Distributions	$108,343.72	LEA
6400	394	Instruction	#N/A	AOF 1	6		394 Charter Distributions	$15,122.87	LEA
5100	330	Basic (FEFF	Travel	AOF 1	7	Basic (FEFP K-12)-Travel		$8,518.61	Private
5100	369	Basic (FEFF	Technolog	AOF 1	7	Basic (FEFP K-12)-Technology-Related Rentals		$655.27	Private
5100	510	Basic (FEFF	Supplies	AOF 1	7	Basic (FEFP K-12)-Supplies		$5,621.36	Private
		#N/A	#N/A						
7800	110	Student Tr	Administra	AOF 2	1	Student Transportation Services-Administrator	1	$55,542.75	LEA
7800	210	Student Tr	Retiremen	AOF 2	1	Student Transportation Services-Retirement		$7,792.65	LEA
7800	220	Student Tr	Federal Ins	AOF 2	1	Student Transportation Services-Federal Insurance Contributions Act (FICA)		$4,249.02	LEA
7800	230	Student Tr	Group Insu	AOF 2	1	Student Transportation Services-Group Insurance		$9,353.40	LEA
7800	230	Student Tr	Group Insu	AOF 2	1	Student Transportation Services-Group Insurance		$127.75	LEA
7800	240	Student Tr	Workers' C	AOF 2	1	Student Transportation Services-Workers' Compensation		$555.43	LEA
6400	120	Instruction	Classroom	AOF 2	2	Instructional Staff Training Services-Classroom Teacher		$117,120.00	LEA
6400	220	Instruction	Federal Ins	AOF 2	2	Instructional Staff Training Services-Federal Insurance Contributions Act (FICA)		$8,959.68	LEA
6150	160	Parental In	Other Sup	AOF 2	3	Parental Involvement-Other Support Personnel	1	$50,916.84	LEA
6150	210	Parental In	Retiremen	AOF 2	3	Parental Involvement-Retirement		$7,143.63	LEA
6150	220	Parental In	Federal Ins	AOF 2	3	Parental Involvement-Federal Insurance Contributions Act (FICA)		$3,895.14	LEA
6150	230	Parental In	Group Insu	AOF 2	3	Parental Involvement-Group Insurance		$8,574.40	LEA
6150	230	Parental In	Group Insu	AOF 2	3	Parental Involvement-Group Insurance		$117.11	LEA
6150	240	Parental In	Workers' C	AOF 2	3	Parental Involvement-Workers' Compensation		$509.17	LEA
6130	150	Health Ser	Paraprofes	AOF 2	3	Health Services-Paraprofessional	1	$22,717.45	LEA
6130	210	Health Ser	Retiremen	AOF 2	3	Health Services-Retirement		$3,187.26	LEA
6130	220	Health Ser	Federal Ins	AOF 2	3	Health Services-Federal Insurance Contributions Act (FICA)		$1,737.88	LEA
6130	230	Health Ser	Group Insu	AOF 2	3	Health Services-Group Insurance		$3,825.62	LEA
6130	230	Health Ser	Group Insu	AOF 2	3	Health Services-Group Insurance		$52.25	LEA
6130	240	Health Ser	Workers' C	AOF 2	3	Health Services-Workers' Compensation		$227.17	LEA
6150	390	Parental In	Other Pur	AOF 2	3	Parental Involvement-Other Purchased Services		$752.58	LEA
6150	330	Parental In	Travel	AOF 2	3	Parental Involvement-Travel		$600.00	LEA
6150	510	Parental In	Supplies	AOF 2	3	Parental Involvement-Supplies		$500.00	LEA
6130	390	Health Ser	Other Pur	AOF 2	3	Health Services-Other Purchased Services		$752.58	LEA
6130	510	Health Ser	Supplies	AOF 2	3	Health Services-Supplies		$500.00	LEA
6150	160	Parental In	Other Sup	AOF 2	4	Parental Involvement-Other Support Personnel	0.5	$22,136.00	LEA
6150	210	Parental In	Retiremen	AOF 2	4	Parental Involvement-Retirement		$3,105.68	LEA
6150	220	Parental In	Federal Ins	AOF 2	4	Parental Involvement-Federal Insurance Contributions Act (FICA)		$1,693.40	LEA
6150	230	Parental In	Group Insu	AOF 2	4	Parental Involvement-Group Insurance		$3,727.70	LEA
6150	230	Parental In	Group Insu	AOF 2	4	Parental Involvement-Group Insurance		$50.91	LEA

6150	240	Parental In	Workers' C	AOF 2	4	Parental Involvement-Workers' Compensation		$221.36	LEA
6140	394	Psychologi	#N/A	AOF 2	5		394 Charter Distributions	$38,591.78	LEA
6110	394	Attendanc	#N/A	AOF 2	5		394 Charter Distributions	$14,191.70	LEA
5100	150	Basic (FEF	Paraprofes	RF: AOF 2	6	Basic (FEFP K-12)-Paraprofessional	1	$31,807.71	
5100	210	Basic (FEF	Retiremen	RF: AOF 2	6	Basic (FEFP K-12)-Retirement		$4,462.62	
5100	220	Basic (FEF	Federal Ins	RF: AOF 2	6	Basic (FEFP K-12)-Federal Insurance Contributions Act (FICA)		$2,433.29	
5100	230	Basic (FEF	Group Insu	RF: AOF 2	6	Basic (FEFP K-12)-Group Insurance		$5,356.42	
5100	230	Basic (FEF	Group Insu	RF: AOF 2	6	Basic (FEFP K-12)-Group Insurance		$73.16	
5100	240	Basic (FEF	Workers' C	RF: AOF 2	6	Basic (FEFP K-12)-Workers' Compensation		$318.08	
		#N/A	#N/A	AOF 2					
		#N/A	#N/A	AOF 2					
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		#N/A	#N/A	AOF 2					
		#N/A	#N/A	AOF 2					
		#N/A	#N/A	AOF 2					
6400	330	Instructior	Travel	AOF 3	1	Instructional Staff Training Services-Travel		$6,500.00	LEA
		#N/A	#N/A	AOF 3					
		#N/A	#N/A	AOF 3					
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		#N/A	#N/A	AOF 3					
6300	110	Instructior	Administra	AOF 4	1	Instruction and Curriculum Development Services-Administrator	0.11	$12,306.55	
6300	210	Instructior	Retiremen	AOF 4	1	Instruction and Curriculum Development Services-Retirement		$1,726.61	
6300	220	Instructior	Federal Ins	AOF 4	1	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$941.45	
6300	230	Instructior	Group Insu	AOF 4	1	Instruction and Curriculum Development Services-Group Insurance		$2,072.42	
6300	230	Instructior	Group Insu	AOF 4	1	Instruction and Curriculum Development Services-Group Insurance		$28.31	
6300	240	Instructior	Workers' C	AOF 4	1	Instruction and Curriculum Development Services-Workers' Compensation		$123.07	
7200	790	General A	Miscellane	AOF 4	2	General Administration (Superintendent's Office)-Miscellaneous		$48,075.43	
6300	110	Instructior	Administra	RF: AOF 4	3	Instruction and Curriculum Development Services-Administrator	0.50	$56,438.85	0.5
6300	210	Instructior	Retiremen	RF: AOF 4	3	Instruction and Curriculum Development Services-Retirement		$7,918.37	
6300	220	Instructior	Federal Ins	RF: AOF 4	3	Instruction and Curriculum Development Services-Federal Insurance Contributions Act (FICA)		$4,317.57	
6300	230	Instructior	Group Insu	RF: AOF 4	3	Instruction and Curriculum Development Services-Group Insurance		$9,504.30	
6300	230	Instructior	Group Insu	RF: AOF 4	3	Instruction and Curriculum Development Services-Group Insurance		$129.81	
6300	240	Instructior	Workers' C	RF: AOF 4	3	Instruction and Curriculum Development Services-Workers' Compensation		$564.39	
7200	790	General A	Miscellane	RF: AOF 4	4	General Administration (Superintendent's Office)-Miscellaneous		$6,869.18	
		#N/A	#N/A	AOF 4					
		#N/A	#N/A	AOF 4					
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		#N/A	#N/A	AOF 4					
		#N/A	#N/A	AOF 4					

Original Application				
Focus Area	Total			Percentage:
AOF 1	##########			48.95%
AOF 2	##########			43.18%
AOF 3	$ 6,500.00			0.71%
AOF 4	$ 65,273.84			7.16%
AOF TOTAL:	##########			100.00%

AGENDA ITEM NO. 10.4

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title

Approval to Apply, Accept and Expend the 2024-2025 Individuals with Disabilities Education Act (IDEA) Part B, Preschool Entitlement Amendment 2, in the Amount of $846,736.99 (Incoming Federal Grant Funds)

Executive Summary

The Individuals with Disabilities Education Act (IDEA) Preschool Grants program is a federal grant program that provides special education and related services to children with disabilities ages 3–5. The program is authorized by Part B, Section 619 of IDEA. The goal is to ensure that children receive free appropriate special education in their least restrictive environment. The FDOE has provided additional roll forward amounts and allocation adjustments to the PreK IDEA Grant for the 2024-2025 school year in the amount of $244,295.88. In July 2024, the Board approved $603,441.11, which brings the total amount of funding for the 2024-2025 school year to $846,736.99. The 2024-2025 PreK IDEA Grant Budget Amendment 2 includes salary and benefits for psychological, occupational, physical, speech, language pathology and behavioral services, supplies, materials, contracted services, and set aside funds for approved parentally placed private school students. This amendment will allow monies to be spent to support PreK students with disabilities by June 30, 2025.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 1
Improve easy access to quality family resources that support student learning

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation

The Superintendent recommends approval to apply, accept and expand the 2024-2025 Individuals with Disabilities Education Act (IDEA) Part B, Preschool Entitlement Amendment 2, in the amount of $846,736.99. (Incoming Federal Grant Funds)

Financial Impact

The School District of Manatee County will receive the 2024-2025 Individuals with Disabilities Education Act (IDEA) Part B, Preschool Entitlement budget of $846,736.99. There is no cost to the General Fund.

Contact

Submitting Department: Early Learning
Initiated By: Dr. Sheila Halpin

Attachments:
IDEA Part B PreK Amendment 2 - signed

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	**A) Agency Name:**	**DOE USE ONLY**
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	School District of Manatee County	Date Received
B) Program Name: Idea Part B, Preschool Entitlement **TAPS Number: 25C002**		**Project Number (DOE Assigned)** **410-2675B-5CP01**

C) Amendment Type	**D) Amendment Request Contact Information**	
☐ Program x Budget **Amendment Number:** 2	Contact Name: Dr. Sheila Halpin	Telephone Numbers: **941-751-6550**
	Mailing Address: **PO BOX 9069 Bradenton, FL 34206**	E-mail Addresses: HalpinS@manateeschools.net

E) Required Signature and Certification

I, Kevin Chapman, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Signature of Agency Head	Title	Date
Kevin Chapman (Jun 23, 2025 11:34 EDT)	**Interim Superintendent**	
Signature of Charter Head	Title	Date

F) Narrative

The attached amendment includes reassigning funds to meet the needs of preschool students with disabilities in Manatee County, roll-forward funds, and allocation increases.

Area of Focus 1: Student Achievement- To purchase content area manipulatives to support the developmental standards.
Area of Focus 2: Screening and Evaluation- To provide developmental screenings, multidisciplinary evaluations, and eligibility determination for young children suspected of having delays or disabilities.
Area of Focus 3: Compliance- Adjustment made to support the new calculation for PreK proportional share based upon State requirements.

Instructions for Completion of DOE 150
Project Amendment Request

A. Enter Agency Name

B. Enter Program Name and TAPS number as listed on the original Project Award Notification.

C. Enter Amendment Type – Refer to Project Application and Amendment Procedures for Federal and State Programs (Green Book) for definitions of Program and Budget amendments.

D. Enter Amendment Request Contact Information for the person who is responsible for the project.

E. Complete Required Signature. **Note:** Application amendments signed by officials other than the Superintendent, or President/Chairman of the Board, must have a letter of authorization to sign on the behalf of said official, attached to the DOE 150 when the application amendment is submitted.

F. Provide sufficient narrative to describe and justify the type of amendment being requested. Narrative should include the purpose of the amendment and description of the amended services or budget changes – i.e. changes in scope or objectives, changes in deliverables or work tasks and how these changes affect the original application. Any budget change will require details on the increase/decrease and how the change affects the original application.

Attach Budget Amendment Narrative Form (DOE 151) if this amendment requires budget changes.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) Manatee County School District
District/Agency Name

B) 410-2675B-5CP01/25C002
Project Number/TAPS Number

C) 2
Amendment Number

D) Total Project Amount Currently Approved
$ 846,736.99

E) Total Project Amount resulting from this Budget Amendment
$ 846,736.99

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
6140	130	**Other Certified Personnel:** Increase 1 Psychologist to provide services, support, and full evaluations for Prek students with disabilities.This is to maintain complinace for the increase of referrals of children ages 3-5.	1		**$ 15,000.00**
6140	210	**Employee Benefits:** Retirement @ 13.63%			**$ 2,044.50**
6140	220	**Employee Benefits:** Social Security @ 7.65%			**$ 1,147.50**
6140	231	**Employee Benefits:**. Health Insurance @16.60%.			**$ 2,490.00**
6140	232	**Employee Benefits:** Life Insurance @ .23%			**$ 34.50**
6140	240	**Employee Benefits:** Workers Compensation @ 1.50%			**$ 225.00**
5200	120	**Classroom Teachers:** Speech and Language Pathologist (1.75 @100%) to provide speech and language services, support, and evaluations for PreK students with disabilities. Reduction due to unfilled position and unused funds.	**1.75**	**$ 11,000.00**	
5200	210	**Employee Benefits:** Retirement @ 13.63%		**$ 1,499.30**	
5200	220	**Employee Benefits:** Social Security @ 7.65%		**$ 841.50**	
5200	231	**Employee Benefits:**. Health Insurance @16.60%.		**$ 1,826.00**	
5200	232	**Employee Benefits:** Life Insurance @ .23%		**$ 25.30**	
5200	240	**Employee Benefits:** Workers Compensation @ 1.50%		**$ 165.00**	
(1-2) 6300	130	**Other Certified Instructional Personnel:** Pre-K specialist (1 @ 10%) to assist with services for Pre-K students with disabilities, coordinates evaluations, manages the set up of new pre-k classrooms, attends IEP meetings.	**0.1**	**$ 4,000.00**	
(1-2) 6300	210	**Employee Benefits:** Retirement for PreK Specialist and ESE Specialist. Retirement @ 13.63%.		**$ 545.20**	
(1-2) 6300	220	**Employee Benefits:** Social Security for PreK Specialist and ESE Specialist. Social Security @ 7.65%.		**$ 306.00**	
(1-2) 6300	231	**Employee Benefits:** Group Insurance Health and Hospitalization forPreK Specialist and ESE Specialist. Health Insurance @16.60%.		**$ 664.00**	
(1-2) 6300	232	**Employee Benefits:** Life Insurance for PreK Specialist and ESE Specialist. Life Insurance @ .23%.		**$ 9.20**	
(1-2) 6300	240	**Employee Benefits:** Workers Compensation for PreK Specialist. Workers Compensation @ 1.50%.		**$ 60.00**	
			Total	**$20,941.50**	**$ 20,941.50**

DOE 151
Revised July 2022

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

AGENDA ITEM NO. 10.5

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval to Apply, Accept and Expend the 2025-2026 Individuals with Disabilities Education Act (IDEA), Part B, K-12 Entitlement, in the Amount of $16,277,569.00 (Incoming Federal Grant Funds) - updated 8/1/2025

Executive Summary
The 2025-2026 Individuals with Disabilities Education Act (IDEA) Part B, K - 12 entitlement budget includes funds for several positions including: Interpreters, Child Find Specialists, Teachers' Aides, Teachers' Assistants, health related positions, a Parent Support position, Curriculum Specialists, Behavior Specialists, Behavior Technicians, two Associate Directors, two ESE Coordinators, ESE Specialists/Resource Compliance Specialists, ESE Program Specialists, administrative assistants, and a junior accountant.

In addition, the budget includes funds for: benefits related to these positions, professional learning for staff, supplies to support students with disabilities, a proportionate share for services to support nonprofit private schools and charter schools, and contracted services for speech, occupational and physical therapy. The grant period ends June 30, 2026.

If the grant is not approved by the School Board, the application will be withdrawn.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval to apply, accept and expend the 2025-2026 Individuals with Disabilities Education Act (IDEA), Part B, K-12 Entitlement, in the Amount of $16,277,569.00 (Incoming Federal Grant Funds)

Financial Impact
The School District of Manatee County will receive the 2025-2026 Individuals with Disabilities Education Act (IDEA) Part B, K-12 Entitlement budget of $16,277,569.00. The grant period ends June 30, 2026.

Contact
Submitting Department: Exceptional Student Education
Submitted By: Joshua Bennett

Attachments:
Project Application 7-22-25
IDEA Grant - Fully Signed 7-30-25.- Added after publishing

FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION

Please return to:	A) Program Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	IDEA, Part B, K-12 Entitlement 25-26 **TAPS NUMBER:** 26C001	Date Received
B) Name and Address of Eligible Applicant:		**Project Number (DOE Assigned)** XXX-2636B-6CB01

C) **Total Funds Requested:**	D) **Applicant Contact & Business Information**	
25-26 Funds Allocated = $12,977,569 Estimated Roll Forward = $ 3,300,000.00 Total = $16,277,569.00	Contact Name: Joshua Bennett Fiscal Contact Name: Esmeralda Gomez	Telephone Numbers: 941-751-6550 Ext 43217
DOE USE ONLY **Total Approved Project:** $	Mailing Address: 2501 63rd Ave E. Bradenton, FL 34203	E-mail Addresses: bennettj@manateeschools.net
	Physical/Facility Address: 2501 63rd Ave E. Bradenton, FL 34203	UEI number: 10012962 FEIN number: F596000728046

CERTIFICATION

I, _____Kevin Chapman _____, *(Please Type Name)* as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E) _____ Interim Superintendent _____ _____

Signature of Agency Head | Title | Date

A) School District of Manatee County- IDEA 2025-2026 Name of Eligible Recipient	TAPS Number
B) Project Number **(DOE Use Only)**	**26C001**

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

(1) Function	(2) Object	(3) Account Title & Narrative	(4) FTE Position	(5) Amount
5200	120	**Classroom Teachers**: Hearing Impaired Teachers (4 @ 100%) to provide services and supports to students with disabilities.	4	$222,941.00
5200	120	**Classroom Teachers**: Speech & Language Pathologist (2 @ 100%) to provide Speech and Language services, support and evaluations for students with disabilities.	2	$122,246.00
5200	120	**Classroom Teachers**: Teachers Visually Impaired Teachers (4 @ 100%) to provide services and support to students with disabilities.	4	$220,046.00
5200	160	**Non-Contracted**: Professional Learning for district and school-based ESE personnel, ie. Teachers,Behavior Specialists, ESE specialists, Program Ppecialists, SLPs, OTs, and PTs for after-school hours, or during the summer months, to support SWDs. This professional learning can be content-based, program-based, or focused on mental health. Hours per person not to exceed 40 hours. Funds to Include ESY for the 24-25 and 25-26 school years.		$80,000.00
5200	160	**Non-Contracted**: Registrar and clerk NCH for after-school hours, or during summer months to support SWDs up to 10,000.00.		$10,000.00
5200	210	**Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to all budgeted hearing, speech, language, and visually impaired teachers on the IDEA budget.		$91,929.00
5200	220	**Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to hearing, speech, language, and visually impaired teachers in the IDEA budget.		$50,125.00
5200	231	**Employee Benefits**: Health and Hospitalization Group Insurance for ESE Program Staff. Benefits apply to hearing, speech, language, and visually impaired teachers in the IDEA budget.		$110,341.00
5200	232	**Employee Benefits:** Life Insurance for Exceptional - ESE Programs. Benefits apply to hearing, speech, language, and visually impaired teachers in the IDEA budget.		$1,507.00
5200	240	**Employee Benefits**: Workers Compensation for Exceptional - ESE Programs. Benefits apply to all 5200 personnel on the IDEA budget.		$6,552.00

5200	130	**Other Certified Instructional Personnel**: Interpreters/Sign Language Translators (6 @ 100%) to support students who are deaf and/or hard of hearing in the Least Restrictive Environment supporting SWD		$294,803.00
5200	210	**Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to all budgeted interpreters on the IDEA budget.		$41,361.00
5200	220	**Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to interpreters in the IDEA budget.		$22,552.00
5200	231	**Employee Benefits**: Health and Hospitalization Group Insurance for ESE Program Staff. Benefits apply to interpreters in the IDEA budget.		$49,645.00
5200	232	**Employee Benefits:** Life Insurance for Exceptional - ESE Programs. Benefits apply to interpreters in the IDEA budget.		$678.00
5200	240	**Employee Benefits**: Workers Compensation for Exceptional - ESE Programs. Benefits apply to all 5200 personnel on the IDEA budget.		$2,948.00
5200	150	**Teacher Aides**: For Access to Education Program, to support students with disabilities (1 @ 100%)	1	$23,000.00
5200	150	**Teacher Aides** 1:1 (90 @ 100%) will be used to support students with disabilities	90	$2,117,450.00
5200	150	**Aides:** Behavior Technicians up to 11 (@ 50%) to provide behavior interventions for students with or without disabilities	5.5	$232,042.00
5200	210	**Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to budgeted 5200 personnel (aids) on the IDEA budget.		$332,861.00
5200	220	**Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to all 5200 personnel (aides) on the IDEA budget.		$181,496.00
5200	231	**Employee Benefits**: Health and Hospitalization Group Insurance for ESE Program Staff. Benefits apply to all 5200 personnel on the IDEA budget.		$399,528.00
5200	232	**Employee Benefits:** Life Insurance for Exceptional - ESE Programs. Benefits apply to all budgeted 5200 personnel on the IDEA budget.		$5,457.00
5200	240	**Employee Benefits**: Workers Compensation for Exceptional - ESE Programs. Benefits apply to all 5200 personnel on the IDEA budget.		$23,725.00
5200	310	**Professional and Technical Services**: Physical, occupational, hearing, vision, speech and language therapy services provided for students with disabilities. Vision testing, hearing evaluations and psychological evaluations. Service hours are based on 187 days 7 hrs per day @ $55.50 per hour for approximately 110 staff members. Also included in this, are vendor's for interpreters, audiologists and psychiatrists as needed for ESE students IEPs.		$3,500,000.00

5200	310	**Professional and Technical Services:** Professional Learning contracted through providers of core Access Curriculum (TeachTown/EnCore), presenters at internal professional learning conference for ESE Teachers related to instruction of SWD's. Up to 350 people throughout the school year and summer.		$50,000.00
5200	330	**Travel:** In county for up to 380 staff traveling to schools to support students with disabilities. For continued testing, evaluations, and counseling as needed for ESE students. Mileage rates are paid at that state-approved rate and are adjusted annually to match (currently $.67/mile)		$16,000.00
5200	369	**Technology Related Rentals**: Lesson Pix ($5500), Zones of Regulation Digital Curriculum ($1260), Communication technology materials ($2588), Imagine learning ($2000) for Edgenuity curriculum for Hospital Homebound.		$11,349.00
5200	390	**1-2 Other Purchased Services**: For nonprofit private schools - to support their students with disabilities through reimbursement of occupational therapy, physical therapy and speech/language/pathology services. To also include purchased supplemental materials, curriculum or software. Includes 23/24 roll forward 187 days at 7.5 hrs per day @ $54.00 would cover up to 40 Therapists. Materials to include but not limited to based off of needs per private school request. Instructional software and remediation programs.		$ 365,245.34
5200	390	**Other Purchased Services**: Printing for documents to be used in support of students with disabilities copies for $ 1 to $200.		$500.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation to Palmetto Charter School, to support their students with disabilities.		$23,391.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Manatee School for the Arts, to support their students with disabilities.		$58,652.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Rowlett Elementary, 42993, and Rowlett Middle 20818, to support their students with disabilities.		$66,417.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Imagine Lakewood Ranch to support their students with disabilities.		$25,700.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Lakewood Ranch Prep Academy to support their students with disabilities.		$23,395.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Parrish Charter School to support their students with disabilities		$35,520.00

5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Bradenton Bay to support their students with disabilities.		$8,379.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Manatee Charter School to support their students with disabilities.		$14,729.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for !Hola! to support their students with disabilities.		$12,995.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Oasis Middle School to support their students with disabilities.		$2,889.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools to support students with disabilities. Imagine Charter School North Manatee, State College of Florida Collegiate School, Team Success and Manatee School of Arts and Sciences.		$35,332.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Visible Men, to support their students with disabilities.		$4,043.00
5200	510	**Supplies:** Materials, Supplies to support students with disabilities, assistive technology items, hearing aid batteries, laminate sheets for classroom, supplies, Kevlar sleeves, testing protocols, office supply materials to support students with disabilities. Cost varies between $.99 - $399 allowing up to 380 staff members to replenish and purchase as needed items for ESE students through out the year.		$49,000.00
5200	641	**Furniture, Fixtures and Equipment Capitalized:** To support students with disabilities, with needs of hearing aid equipment and visually impaired equipment and therapeutic support equipment which will include Theroform machine, standers, lifts or chairs. Cost varies between $99.99 - $10,000 allowing up to 20 staff members to replenish and purchase as needed items for ESE students through out the year.		$30,000.00
5200	642	**Furniture, Fixtures and Equipment Non-Capitalized:** To support students with disabilities that have needs which will include therapy chairs and adjustable tables. Cost varies between $99.99 - $4999 allowing up to 103 staff members to replenish and purchase as needed items for ESE students through out the year.		$60,000.00
5201	150	**1 -1 Aides \Behavior Technicians**: (11@ 25%) to provide behavior interventions for students with or without disabilities CEIS personnel on the IDEA budget.		$122,358.00
5201	210	**1-1 Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to all budgeted CEIS personnel on the IDEA budget.		$17,167.00

5201	220	**1-1 Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to CEIS personnel on the IDEA budget.		$9,361.00
5201	231	**1-1 Employee Benefits**: Health and Hospitalization for Exceptional - ESE Programs. Benefits apply to CEIS personnel on the IDEA budget.		$20,605.00
5201	232	**1-1 Employee Benefits**: Life Insurance for Exceptional - ESE Programs Benefits apply to CEIS personnel on the IDEA budget.		$281.00
5201	240	**1-1 Employee Benefits:** Workers Compensation for Exceptional - ESE Programs. Benefits apply to CEIS		$1,224.00
5200	310	**Professional and Technical Services**: Includes contracted behavior specialists and Behavior Technicians to support students with or without disabilities demonstrating significant behavioral/mental health difficulties. 74% of funding.		$368,590.00
5201	310	**1-1 Professional and Technical Services**: Includes contracted behavior specialists and Behavior Technicians to support students with or without disabilities demonstrating significant behavioral/mental health difficulties. 26% of Funding.		$131,410.00
6130	110	**Administrators:** School Health Services Specialist (1 @ 30%) to provide medical/health related support to students with disabilities.	0.3	$21,677.00
6130	150	**Aides**: Health Aides (3 @ 100%) for Access to Education Program to provide medical/health related support to students with disabilities.	3	$69,062.00
6130	150	**Aides**: Health Aides for Sable Program (1 @ 100%) to provide medical/health related support to students with disabilities.	1	$22,833.00
6130	160	**Other Support Personnel**: School LPNs (1 @ 100%) to provide medical/health related support to students with disabilities.	1	$45,594.00
6130	210	**Employee Benefits:** Retirement for Health Services: Benefits apply to all budgeted 6130 personnel on the the IDEA budget.		$22,331.00
6130	220	**Employee Benefits:** Social Security for Health Services: Benefits apply to all budgeted 6130 personnel on the the IDEA budget.		$12,176.00
6130	231	**Employee Benefits:** Health and Hospitalization for Exceptional - ESE Programs. Benefits apply to all 6130 personnel on the IDEA budget.		$26,804.00
6130	232	**Employee Benefits:** Group Insurance Life Insurance Benefits apply to all budgeted 6130 personnel on the the IDEA budget.		$366.00
6130	240	**Employee Benefits:** Workers Compensation for Health Services. Benefits apply to all budgeted 6130 personnel on the the IDEA budget.		$1,592.00

6300	110	**Administrators:** Exceptional Student Education Cluster Coordinators (3 @ 80%) who will provide interventions and support to students with disabilities.	3	$214,706.00
6300	110	**Administrators:** Associate Director (2 @ 100%) to assist the Director to ensure compliance with IDEA and delivery of programs and services supporting students with disabilities and students suspected of having a disability (Child Find activities)	2	$260,788.00
6300	110	**Other Certified Personnel** ESE Behavior Specialists (10@ 90%) to provide services and support students with disabilities.	9	$652,032.00
6300	110	**Administrators**: Other Support Personnel Accountant (1 @50%)will support with financial documentation and review related to the IDEA Grant which supports students with disabilities.	0.5	$29,466.00
6300	130	**Other Certified Instructional Personnel**: Curriculum Specialist (2 @ 100%) who will provide support to students with disabilities at schools throughout the district. One will provide support for SWDs at the Harlee Campus: Access to Education.	2	$172,154.00
6300	130	**Other Certified Instructional Personnel:** Exceptional Student Education Specialists and Program Specialists (20@ 100%) to provide services and support students with disabilities, the assurance of compliance, attend IEP meetings and support ESE calssrooms and teachers at schools.	20	$1,252,735.00
6300	130	**Certified Instructional Personnel:** Pre K Specialist (1 @ 100% and 1 @ 40%) to provide services and support to the Pre K students with disabilities, housed out of the Evaluation Center, also supervises the creation of new ESE Pre K classrooms, creates orders for materials, furniture and equipment for classrooms and trains Pre K teachers of SWD. Is responsible for initial staffings and ESE Pre-K placement.	1.4	$100,737.00
6300	160	**Other Support Personnel**: Secretary II. 12 month (3 @ 100%) Adminstrative secretary. (1@ 100%) Jr Accountant (1@80 %)To provide support in the form of secretarial duties and data management of students with disabilities.	4.8	$192,000.00
6300	210	**Employee Benefits**: Retirement for Instruction and Curriculum Development, all budgeted 6300 personnel.		$403,309.00
6300	220	**Employee Benefits**: Social Security for Instruction and Curriculum Development, all budgeted 6300 personnel.		$219,908.00
6300	231	**Employee Benefits:** Health and Hospitalization for Exceptional - ESE Programs. Benefits apply to all 6300personnel on the IDEA budget.		$484,086.00
6300	232	**Employee Benefits:** Life Insurance for Instruction and Curriculum Development, all budgeted 6300 personnel.		$6,612.00
6300	240	**Employee Benefits:** Workers Compensation for Instruction and Curriculum Development, all budgeted 6300 personnel.		$28,746.00

6300	330	**Travel**: In county for up to 380 staff members to travel to schools and other district locations in support of students with disabilities. To include but not limited to complete evaluations, redo evaluation or provide counseling for ESE students through out the district. Including ESE Specialist and compliance specialist. Mileage rates are paid at that state approved rate and are adjusted annually to match (currently $.54/mile).		$5,000.00
6300	330	**Travel**: Out of County for up to 50 staff members traveling to meetings in support of students with disabilities. Examples of meetings include but not limited to Family Cafe, LAA Representative Training, FSAA, IND. To allow staff to continue educating and introducing new and improved programs for ESE students. Mileage rates are paid at that state-approved rate and are adjusted annually to match (currently $.54/mile). The training will take place over the school year.		$8,000.00
6300	510	**Supplies:** and materials for up to 380 staff members working to support students with disabilities. Materials to include files, notebooks and labels for student files and behavior plans, flash drives, laminating sheets, Velcro for visual aid boards and timers for behavior specialists. Cost varies between $.99 - $159.99. Allowing staff to replenish items as needed.		$89,032.94
6300	510	**Supplies:** Books and Materials for Professional Learning for ESE staff to include ESE Teachers, Specialists, Coordinators, Related Service Personell and Paraprofessionals. Individual items are less than $1000		$10,000.00
6301	110	**1-1 Other Certified Personnel** Professional Crisis Management trainer (1@ 100%) to provide services and support students through CEIS	1	$95,940.00
6301	110	**1-1Other Certified Personnel** ESE Behavior Specialists (10@ 10%) to provide services and support students with disabilities.	1	$72,448.00
6301	110	**1-1 Other Certified Instructional Personnel**: ESE School Based Behavior Specialists (25 @ 60 % CEIS) to provide services and support students with disabilities, with a concentration on addressing behavior issues and finding solutions, and assurance of compliance.	25	$953,375.00
6301	210	**1-1 Employee Benefits**: Retirement for Other Certified Instruction Personnel ESE Behavior Specialists under CEIS.		$157,383.00
6301	220	**1-1 Employee Benefits**: Social Security for Other Certified Instruction Personnel ESE Behavior Specialists under CEIS.		$85,815.00
6301	231	**1-1 Employee Benefits**: Group Insurance Health and Hospitalization for Other Certified Instruction Personnel ESE Behavior Specialists under CEIS.		$188,905.00
6301	232	**1-1 Employee Benefits**: Group Insurance Life Insurance for Other Certified Instruction Personnel ESE Behavior Specialists under CEIS.		$2,580.00

6301	240	**1-1 Employee Benefits**: Workers Compensation for Other Certified Instruction Personnel ESE Behavior Specialists under CEIS.		$11,218.00
7200	792	**Indirect Cost:** Miscellaneous Indirect Costs at 5.57%		$640,392.72
7730	730	**Dues and Fees**: For professional organizations and conferences. Up to 50 staff members to attend conferences for training regarding support and services for students with disabilities, i.e.; CASE, FASA, Visions. Including but not limited to the following positions and titles; ESE Director, ESE Asst Director, ESE Coordinator, ESE Compliance Specialist, ESE Lead Psychologist, ESE OT/PT Program Specialist, ESE IND Program Specialist, ESE Teachers. Sponsor a group of school leaders to attend training to increase support for SWD's on school campuses. Mileage rates are paid at that state-approved rate and are adjusted annually to match (currently$.54/mile) Annual national Certificate of Clinical Competence, CCC, for district-hired SLPs.		$10,000.00
			C) Total	**$16,277,569.00**

STAFF COORDINATION FORM

TO:		BOARD MEETING DATE: (if applicable)	LOG NUMBER:
Kevin Chapman, Interim Superintendent		8/5/25	
THRU: Joshua Bennett	PREPARED BY: Laurie Beauregard	DATE PREPARED: 7/22/25	DUE DATE: 7/22/25
SUBJECT: IDEA, Part B, K - 12 Entitlement 25-26		ACTION REQUIRED	
		X APPROVAL	
		X SIGNATURE	
		COORDINATION	
		INFORMATION	

ACTION SUMMARY: 1. Purpose	To acquire the interim superintendent's signature on the DOE 100A allowing the district to accept grant funding.
2. Background	The FLDOE has provided the preliminary entitlement allocation for the IDEA K-12 Entitlement Allocation. The district must indicate acceptance prior to the state deadline of July 31st to allow for the release of funds prior to August 1st.
3.Discussion	The FDOE Division of Public Schools, Bureau of Exceptional Education and Student Services (BEESS) issued an updated 2025-2026 IDEA, Part B, K-12 allocation to the School District of Manatee County on July 17, 2025. The due date for this application is July 31, 2025. The purpose of these funds is to ensure all children with disabilities, ages 3 through 21, have the right to a free appropriate public education designed to meet their individual needs and prepare them for employment and independent living. Funds shall be used to supplement the excess cost of providing special education and related services to students with disabilities (SWD). This updated allocation replaces the July 22, 2025 School Board approved application. The school district has been allocated $12,977,569 for the 2025-2026 school year and has incorporated an estimated roll forward of $3,300,000 to total $16,277,569. This is a slight increase from the original application of $15,781,595.25
4.Recommendation	That the interim superintendent sign the attached DOE 100A for the IDEA K-12 Entitlement allocation for the preliminary amount of $16,277,569.00

STAFF COORDINATION/APPROVAL

OFFICE	ACTION	NAME	DATE OUT	SIGNATURE
ESE Director	Review	Joshua Bennett	07/23/2025	Joshua Bennett
Finance	Review	Veronica Arellano	07/23/2025	Veronica Arellano
Finance	Review	Cathy Miley-Hayden	07/30/2025	Cathy Miley
Executive Director	Review	Laurie Breslin	07/30/2025	
Deputy Superintendent	Review	Derek Jensen	07/30/2025	
Interim Superintendent	Review & Sign	Kevin Chapman	07/30/2025	Kevin Chapman (Jul 30, 2025 11:44:46 EDT)

Encl: Tab A

Tab B

FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION

Please return to:	A) Program Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	IDEA, Part B, K-12 Entitlement 25-26 **TAPS NUMBER:** 26C001	Date Received
B) Name and Address of Eligible Applicant:		**Project Number (DOE Assigned)** XXX-2636B-6CB01

C) Total Funds Requested:	D) Applicant Contact & Business Information	
25-26 Funds Allocated = $12,977,569 Estimated Roll Forward = $ 3,300,000.00 Total = $16,277,569.00	Contact Name: Joshua Bennett Fiscal Contact Name: Esmeralda Gomez	Telephone Numbers: 941-751-6550 Ext 43217
DOE USE ONLY **Total Approved Project:** $	Mailing Address: 2501 63rd Ave E. Bradenton, FL 34203	E-mail Addresses: bennettj@manateeschools.net
	Physical/Facility Address: 2501 63rd Ave E. Bradenton, FL 34203	UEI number: 10012962 FEIN number: F596000728046

CERTIFICATION

I, Kevin Chapman, *(Please Type Name)* as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E)	Interim Superintendent	07/30/2025
Kevin Chapman (Jul 30, 2025 11:44:46 EDT) Signature of Agency Head	Title	Date

A) School District of Manatee County- IDEA 2025-2026 Name of Eligible Recipient	TAPS Number
B) Project Number **(DOE Use Only)**	26C001

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

(1) Function	(2) Object	(3) Account Title & Narrative	(4) FTE Position	(5) Amount
5200	120	**Classroom Teachers**: Hearing Impaired Teachers (4 @ 100%) to provide services and supports to students with disabilities.	4	$222,941.00
5200	120	**Classroom Teachers**: Speech & Language Pathologist (2 @ 100%) to provide Speech and Language services, support and evaluations for students with disabilities.	2	$122,246.00
5200	120	**Classroom Teachers**: Teachers Visually Impaired Teachers (4 @ 100%) to provide services and support to students with disabilities.	4	$220,046.00
5200	160	**Non-Contracted**: Professional Learning for district and school-based ESE personnel, ie. Teachers,Behavior Specialists, ESE specialists, Program Ppecialists, SLPs, OTs, and PTs for after-school hours, or during the summer months, to support SWDs. This professional learning can be content-based, program-based, or focused on mental health. Hours per person not to exceed 40 hours. Funds to Include ESY for the 24-25 and 25-26 school years.		$80,000.00
5200	160	**Non-Contracted**: Registrar and clerk NCH for after-school hours, or during summer months to support SWDs up to 10,000.00.		$10,000.00
5200	210	**Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to all budgeted hearing, speech, language, and visually impaired teachers on the IDEA budget.		$91,929.00
5200	220	**Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to hearing, speech, language, and visually impaired teachers in the IDEA budget.		$50,125.00
5200	231	**Employee Benefits**: Health and Hospitalization Group Insurance for ESE Program Staff. Benefits apply to hearing, speech, language, and visually impaired teachers in the IDEA budget.		$110,341.00
5200	232	**Employee Benefits:** Life Insurance for Exceptional - ESE Programs. Benefits apply to hearing, speech, language, and visually impaired teachers in the IDEA budget.		$1,507.00
5200	240	**Employee Benefits**: Workers Compensation for Exceptional - ESE Programs. Benefits apply to all 5200 personnel on the IDEA budget.		$6,552.00

5200	130	**Other Certified Instructional Personnel**: Interpreters/Sign Language Translators (6 @ 100%) to support students who are deaf and/or hard of hearing in the Least Restrictive Environment supporting SWD		$294,803.00
5200	210	**Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to all budgeted interpreters on the IDEA budget.		$41,361.00
5200	220	**Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to interpreters in the IDEA budget.		$22,552.00
5200	231	**Employee Benefits**: Health and Hospitalization Group Insurance for ESE Program Staff. Benefits apply to interpreters in the IDEA budget.		$49,645.00
5200	232	**Employee Benefits:** Life Insurance for Exceptional - ESE Programs. Benefits apply to interpreters in the IDEA budget.		$678.00
5200	240	**Employee Benefits**: Workers Compensation for Exceptional - ESE Programs. Benefits apply to all 5200 personnel on the IDEA budget.		$2,948.00
5200	150	**Teacher Aides**: For Access to Education Program, to support students with disabilities (1 @ 100%)	1	$23,000.00
5200	150	**Teacher Aides** 1:1 (90 @ 100%) will be used to support students with disabilities	90	$2,117,450.00
5200	150	**Aides:** Behavior Technicians up to 11 (@ 50%) to provide behavior interventions for students with or without disabilities	5.5	$232,042.00
5200	210	**Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to budgeted 5200 personnel (aids) on the IDEA budget.		$332,861.00
5200	220	**Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to all 5200 personnel (aides) on the IDEA budget.		$181,496.00
5200	231	**Employee Benefits**: Health and Hospitalization Group Insurance for ESE Program Staff. Benefits apply to all 5200 personnel on the IDEA budget.		$399,528.00
5200	232	**Employee Benefits:** Life Insurance for Exceptional - ESE Programs. Benefits apply to all budgeted 5200 personnel on the IDEA budget.		$5,457.00
5200	240	**Employee Benefits**: Workers Compensation for Exceptional - ESE Programs. Benefits apply to all 5200 personnel on the IDEA budget.		$23,725.00
5200	310	**Professional and Technical Services**: Physical, occupational, hearing, vision, speech and language therapy services provided for students with disabilities. Vision testing, hearing evaluations and psychological evaluations. Service hours are based on 187 days 7 hrs per day @ $55.50 per hour for approximately 110 staff members. Also included in this, are vendor's for interpreters, audiologists and psychiatrists as needed for ESE students IEPs.		$3,500,000.00

5200	310	**Professional and Technical Services:** Professional Learning contracted through providers of core Access Curriculum (TeachTown/EnCore), presenters at internal professional learning conference for ESE Teachers related to instruction of SWD's. Up to 350 people throughout the school year and summer.		$50,000.00
5200	330	**Travel:** In county for up to 380 staff traveling to schools to support students with disabilities. For continued testing, evaluations, and counseling as needed for ESE students. Mileage rates are paid at that state-approved rate and are adjusted annually to match (currently $.67/mile)		$16,000.00
5200	369	**Technology Related Rentals**: Lesson Pix ($5500), Zones of Regulation Digital Curriculum ($1260), Communication technology materials ($2588), Imagine learning ($2000) for Edgenuity curriculum for Hospital Homebound.		$11,349.00
5200	390	**1-2 Other Purchased Services**: For nonprofit private schools - to support their students with disabilities through reimbursement of occupational therapy, physical therapy and speech/language/pathology services. To also include purchased supplemental materials, curriculum or software. Includes 23/24 roll forward 187 days at 7.5 hrs per day @ $54.00 would cover up to 40 Therapists. Materials to include but not limited to based off of needs per private school request. Instructional software and remediation programs.		$ 365,245.34
5200	390	**Other Purchased Services**: Printing for documents to be used in support of students with disabilities copies for $ 1 to $200.		$500.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation to Palmetto Charter School, to support their students with disabilities.		$23,391.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Manatee School for the Arts, to support their students with disabilities.		$58,652.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Rowlett Elementary, 44749, and Rowlett Middle 21668, to support their students with disabilities.		$66,417.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Imagine Lakewood Ranch to support their students with disabilities.		$25,700.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Lakewood Ranch Prep Academy to support their students with disabilities.		$23,395.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Parrish Charter School to support their students with disabilities		$35,520.00

5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Bradenton Bay to support their students with disabilities.		$8,379.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Manatee Charter School to support their students with disabilities.		$14,729.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for !Hola! to support their students with disabilities.		$12,995.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Oasis Middle School to support their students with disabilities.		$2,889.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools to support students with disabilities. Imagine Charter School North Manatee, State College of Florida Collegiate School, Team Success and Manatee School of Arts and Sciences.		$35,332.00
5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Visible Men, to support their students with disabilities.		$4,043.00
5200	510	**Supplies:** Materials, Supplies to support students with disabilities, assistive technology items, hearing aid batteries, laminate sheets for classroom, supplies, Kevlar sleeves, testing protocols, office supply materials to support students with disabilities. Cost varies between $.99 - $399 allowing up to 380 staff members to replenish and purchase as needed items for ESE students through out the year.		$49,000.00
5200	641	**Furniture, Fixtures and Equipment Capitalized:** To support students with disabilities, with needs of hearing aid equipment and visually impaired equipment and therapeutic support equipment which will include Theroform machine, standers, lifts or chairs. Cost varies between $99.99 - $10,000 allowing up to 20 staff members to replenish and purchase as needed items for ESE students through out the year.		$30,000.00
5200	642	**Furniture, Fixtures and Equipment Non-Capitalized:** To support students with disabilities that have needs which will include therapy chairs and adjustable tables. Cost varies between $99.99 - $4999 allowing up to 103 staff members to replenish and purchase as needed items for ESE students through out the year.		$60,000.00
5201	150	**I -1 Aides \Behavior Technicians**: (11@ 25%) to provide behavior interventions for students with or without disabilities CEIS personnel on the IDEA budget.		$122,358.00
5201	210	**1-1 Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to all budgeted CEIS personnel on the IDEA budget.		$17,167.00

5201	220	**1-1 Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to CEIS personnel on the IDEA budget.		$9,361.00
5201	231	**1-1 Employee Benefits**: Health and Hospitalization for Exceptional - ESE Programs. Benefits apply to CEIS personnel on the IDEA budget.		$20,605.00
5201	232	**1-1 Employee Benefits**: Life Insurance for Exceptional - ESE Programs Benefits apply to CEIS personnel on the IDEA budget.		$281.00
5201	240	**1-1 Employee Benefits:** Workers Compensation for Exceptional - ESE Programs. Benefits apply to CEIS		$1,224.00
5200	310	**Professional and Technical Services**: Includes contracted behavior specialists and Behavior Technicians to support students with or without disabilities demonstrating significant behavioral/mental health difficulties. 74% of funding.		$368,590.00
5201	310	**1-1 Professional and Technical Services**: Includes contracted behavior specialists and Behavior Technicians to support students with or without disabilities demonstrating significant behavioral/mental health difficulties. 26% of Funding.		$131,410.00
6130	110	**Administrators:** School Health Services Specialist (1 @ 30%) to provide medical/health related support to students with disabilities.	0.3	$21,677.00
6130	150	**Aides**: Health Aides (3 @ 100%) for Access to Education Program to provide medical/health related support to students with disabilities.	3	$69,062.00
6130	150	**Aides**: Health Aides for Sable Program (1 @ 100%) to provide medical/health related support to students with disabilities.	1	$22,833.00
6130	160	**Other Support Personnel**: School LPNs (1 @ 100%) to provide medical/health related support to students with disabilities.	1	$45,594.00
6130	210	**Employee Benefits:** Retirement for Health Services: Benefits apply to all budgeted 6130 personnel on the the IDEA budget.		$22,331.00
6130	220	**Employee Benefits:** Social Security for Health Services: Benefits apply to all budgeted 6130 personnel on the the IDEA budget.		$12,176.00
6130	231	**Employee Benefits:** Health and Hospitalization for Exceptional - ESE Programs. Benefits apply to all 6130 personnel on the IDEA budget.		$26,804.00
6130	232	**Employee Benefits:** Group Insurance Life Insurance Benefits apply to all budgeted 6130 personnel on the the IDEA budget.		$366.00
6130	240	**Employee Benefits:** Workers Compensation for Health Services. Benefits apply to all budgeted 6130 personnel on the the IDEA budget.		$1,592.00

6300	110	**Administrators:** Exceptional Student Education Cluster Coordinators (3 @ 80%) who will provide interventions and support to students with disabilities.	3	$214,706.00
6300	110	**Administrators:** Associate Director (2 @ 100%) to assist the Director to ensure compliance with IDEA and delivery of programs and services supporting students with disabilities and students suspected of having a disability (Child Find activities)	2	$260,788.00
6300	110	**Other Certified Personnel** ESE Behavior Specialists (10@ 90%) to provide services and support students with disabilities.	9	$652,032.00
6300	110	**Administrators**: Other Support Personnel Accountant (1 @50%)will support with financial documentation and review related to the IDEA Grant which supports students with disabilities.	0.5	$29,466.00
6300	130	**Other Certified Instructional Personnel**: Curriculum Specialist (2 @ 100%) who will provide support to students with disabilities at schools throughout the district. One will provide support for SWDs at the Harlee Campus: Access to Education.	2	$172,154.00
6300	130	**Other Certified Instructional Personnel:** Exceptional Student Education Specialists and Program Specialists (20@ 100%) to provide services and support students with disabilities, the assurance of compliance, attend IEP meetings and support ESE calssrooms and teachers at schools.	20	$1,252,735.00
6300	130	**Certified Instructional Personnel:** Pre K Specialist (1 @ 100% and 1 @ 40%) to provide services and support to the Pre K students with disabilities, housed out of the Evaluation Center, also supervises the creation of new ESE Pre K classrooms, creates orders for materials, furniture and equipment for classrooms and trains Pre K teachers of SWD. Is responsible for initial staffings and ESE Pre-K placement.	1.4	$100,737.00
6300	160	**Other Support Personnel**: Secretary II. 12 month (3 @ 100%) Adminstrative secretary. (1@ 100%) Jr Accountant (1@80 %)To provide support in the form of secretarial duties and data management of students with disabilities.	4.8	$192,000.00
6300	210	**Employee Benefits**: Retirement for Instruction and Curriculum Development, all budgeted 6300 personnel.		$403,309.00
6300	220	**Employee Benefits**: Social Security for Instruction and Curriculum Development, all budgeted 6300 personnel.		$219,908.00
6300	231	**Employee Benefits:** Health and Hospitalization for Exceptional - ESE Programs. Benefits apply to all 6300personnel on the IDEA budget.		$484,086.00
6300	232	**Employee Benefits:** Life Insurance for Instruction and Curriculum Development, all budgeted 6300 personnel.		$6,612.00
6300	240	**Employee Benefits:** Workers Compensation for Instruction and Curriculum Development, all budgeted 6300 personnel.		$28,746.00

6300	330	**Travel**: In county for up to 380 staff members to travel to schools and other district locations in support of students with disabilities. To include but not limited to complete evaluations, redo evaluation or provide counseling for ESE students through out the district. Including ESE Specialist and compliance specialist. Mileage rates are paid at that state approved rate and are adjusted annually to match (currently $.54/mile).		$5,000.00
6300	330	**Travel**: Out of County for up to 50 staff members traveling to meetings in support of students with disabilities. Examples of meetings include but not limited to Family Cafe, LAA Representative Training, FSAA, IND. To allow staff to continue educating and introducing new and improved programs for ESE students. Mileage rates are paid at that state-approved rate and are adjusted annually to match (currently $.54/mile). The training will take place over the school year.		$8,000.00
6300	510	**Supplies:** and materials for up to 380 staff members working to support students with disabilities. Materials to include files, notebooks and labels for student files and behavior plans, flash drives, laminating sheets, Velcro for visual aid boards and timers for behavior specialists. Cost varies between $.99 - $159.99. Allowing staff to replenish items as needed.		$89,032.94
6300	510	**Supplies:** Books and Materials for Professional Learning for ESE staff to include ESE Teachers, Specialists, Coordinators, Related Service Personell and Paraprofessionals. Individual items are less than $1000		$10,000.00
6301	110	**1-1 Other Certified Personnel** Professional Crisis Management trainer (1@ 100%) to provide services and support students through CEIS	1	$95,940.00
6301	110	**1-1Other Certified Personnel** ESE Behavior Specialists (10@ 10%) to provide services and support students with disabilities.	1	$72,448.00
6301	110	**1-1 Other Certified Instructional Personnel**: ESE School Based Behavior Specialists (25 @ 60 % CEIS) to provide services and support students with disabilities, with a concentration on addressing behavior issues and finding solutions, and assurance of compliance.	25	$953,375.00
6301	210	**1-1 Employee Benefits**: Retirement for Other Certified Instruction Personnel ESE Behavior Specialists under CEIS.		$157,383.00
6301	220	**1-1 Employee Benefits**: Social Security for Other Certified Instruction Personnel ESE Behavior Specialists under CEIS.		$85,815.00
6301	231	**1-1 Employee Benefits**: Group Insurance Health and Hospitalization for Other Certified Instruction Personnel ESE Behavior Specialists under CEIS.		$188,905.00
6301	232	**1-1 Employee Benefits**: Group Insurance Life Insurance for Other Certified Instruction Personnel ESE Behavior Specialists under CEIS.		$2,580.00

6301	240	**1-1 Employee Benefits**: Workers Compensation for Other Certified Instruction Personnel ESE Behavior Specialists under CEIS.		$11,218.00
7200	792	**Indirect Cost:** Miscellaneous Indirect Costs at 5.57%		$640,392.72
7730	730	**Dues and Fees**: For professional organizations and conferences. Up to 50 staff members to attend conferences for training regarding support and services for students with disabilities, i.e.; CASE, FASA, Visions. Including but not limited to the following positions and titles; ESE Director, ESE Asst Director, ESE Coordinator, ESE Compliance Specialist, ESE Lead Psychologist, ESE OT/PT Program Specialist, ESE IND Program Specialist, ESE Teachers. Sponsor a group of school leaders to attend training to increase support for SWD's on school campuses. Mileage rates are paid at that state-approved rate and are adjusted annually to match (currently$.54/mile) Annual national Certificate of Clinical Competence, CCC, for district-hired SLPs.		$10,000.00
			C) Total	**$16,277,569.00**

AGENDA ITEM NO. 10.6

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title

Approval to Apply, Accept and Expend the 2025-2026 Individuals with Disabilities Education Act (IDEA), Part B, Preschool Entitlement, in the Amount of $629,158.05 (Incoming Federal Grant Funds)

Executive Summary

The Individuals with Disabilities Education Act (IDEA) Preschool Grants program is a federal grant program that provides special education and related services to children with disabilities ages 3–5. The program is authorized by Part B, Section 619 of IDEA. The goal is to ensure that children receive free appropriate special education in their least restrictive environment. Approval of the IDEA Part B Preschool Entitlement Grant will allow the funds to be utilized to support Prekindergarten students with disabilities for the 2025-2026 school year.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 1
Improve easy access to quality family resources that support student learning

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation

The Superintendent recommends approval to apply, accept and expend the 2025-2026 Individuals with Disabilities Education Act (IDEA) Part B, Preschool Entitlement, in the amount of $629,158.05. (Incoming Federal Grant Funds)

Financial Impact

The School District of Manatee County will receive the 2025-2026 Individuals with Disabilities Education Act (IDEA) Part B, Preschool Entitlement budget of $629,158.05. The grant period ends June 30, 2026.

Contact

Submitting Department: Early Learning
Submitted By: Dr. Sheila Halpin

Attachments:
IDEA Part B 2025-26 rev072225

FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION

Please return to:	A) Program Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	IDEA, Part B, Preschool Entitlement 25-26 **TAPS NUMBER:** 26C002	Date Received
	B) Name and Address of Eligible Applicant: School District of Manatee County PO Box 9069 Bradenton, FL 34206	**Project Number (DOE Assigned)** XXX-2676B-6CP01

C) Total Funds Requested:	D) Applicant Contact & Business Information	
25-26 Funds Allocated = $388,599.00 **Estimated Roll Forward = $240,599.05** **Total = $629,158.05**	Contact Name: Dr. Sheila Halpin Fiscal Contact Name: Sasha DeLeon	Telephone Numbers: 941-751-6550
	Mailing Address: P.O Box 9069 Bradenton, FL 34206	E-mail Addresses: halpins@manateeschools.net
DOE USE ONLY **Total Approved Project:** $	Physical/Facility Address: 215 Manatee Ave West, Bradenton, FL 34205	UEI number: XKGXG94KMH65 FEIN number: F596000728046

CERTIFICATION

I, Kevin Chapman, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E) _____ Interim Superintendent_____ _____

Signature of Agency Head | Title | Date

A) **School District of Manatee County**	**TAPS Number**
Name of Eligible Recipient	
B) **410-2676B-6CP01**	26C002
Project Number **(DOE Use Only)**	

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

(1) Function	(2) Object	(3) Account Title & Narrative	(4) FTE Position	(5) Amount
5200	120	**Classroom Teachers**: Speech & Language Pathologist (2@ 100%) to provide speech and language services, support, evaluations for Pre-K students with disabilities.	2	$ 143,376.00
5200	210	**Employee Benefits**: Retirement for SLP. Retirement @ 14.03%		$ 20,116.00
5200	220	**Employee Benefits**: Social Security for SLPs.Social Security @ 7.65%		$ 10,968.00
5200	231	**Employee Benefits:** Group Insurance Health and Hospitalization for SLPs. Health Insurance @ 16.84%		$ 24,145.00
5200	232	**Employee Benefits:** Life Insurance for SLPs. Life Insurance @ .23%		$ 330.00
5200	240	**Employee Benefits**: Workers Compensation for SLPs. Workers Compensation @ 1.00%		$ 1,434.00
(I-2) 5200	390	**Other Purchase Services:** For non profit - to support their students with disabilities through reimbursment of occupational therapy physical therapy and speech language pathology services. To also include purchased supplemental materials, curriculum or software.		$ 16,064.85
6190	130	**Other Certified Instructional Personnel:** Child Find Specialist (1 @ 50%) to support the identification of students with disabilities who will attend non-profit private schools.	0.5	$ 20,652.53
6190	210	**Employee Benefits:** Retirement for Child Find Specialist. Retirement @ 14.03%		$ 2,897.50
6190	220	**Employee Benefits**: Social Security for Child Find Specialist. Social Security @ 7.65%		$ 1,579.92
6190	231	**Employee Benefits**: Group Insurance Health and Hospitalization for Child Find Specialist. Health Insurance @ 16.84%		$ 3,477.89
6190	232	**Employee Benefits**: Life Insruance for Child Find Specialist. Life Insurance @ .23%		$ 47.50
6190	240	**Employee Benefits:** Workers Compensation for Child Find Specialist. Workers Compensation @ 1.00%		$ 206.53
(I-1) 6190	130	**Other Certified Instructional Personnel:** Child Find Specialist (1 @ 50%) to support the identification of students with disabilities who will attend non-profit private schools.	0.5	$ 20,652.53
(I-1) 6190	210	**Employee Benefits:** Retirement for Child Find Specialist. Retirement @ 14.03%		$ 2,897.50
(I-1) 6191	220	**Employee Benefits**: Social Security for Child Find Specialist. Social Security @ 7.65%		$ 1,579.92
(I-1) 6191	231	**Employee Benefits**: Group Insurance Health and Hospitalization for Child Find Specialist. Health Insurance @ 16.84%		$ 3,477.89
(I-1) 6190	232	**Employee Benefits**: Life Insruance for Child Find Specialist. Life Insurance @ .23%		$ 47.50
(I-1) 6190	240	**Employee Benefits:** Workers Compensation for Child Find Specialist. Workers Compensation @ 1.00%		$ 206.53
6300	130	**Other Certified Instructional Personnel:** Pre K Specialist (1 @ 60%) to assist with services for Pre-K students with disabilities, coordinates evaluations, manages the set up of new pre k classrooms, attends IEP meetings.	0.6	$ 46,413.66

6300	210	**Employee Benefits:** Retirement for PreK Specialist. Retirement @ 14.03%		$ 6,512.00
6300	220	**Employee Benefits**: Social Security for PreK Specialist. Social Security @ 7.65%		$ 3,551.00
6300	231	**Employee Benefits**: Group Insurance Health and Hospitalization for PreK Specialist. Health Insurance @ 16.84%		$ 7,816.00
6300	232	**Employee Benefits**: Life Insurance for PreK Specialist. Life Insurance @ .23%		$ 107.00
6300	240	**Employee Benefits:** Workers Compensation for PreK Specialist. Workers Compensation @ 1.00%		$ 464.00
6300	130	**Other Certified Instructional Personnel:** PreK Specialist (1@ 100%) to provide services and support Pre-K students with disabilities and support ESE teachers at schools	1	$ 105,673.00
6300	210	**Employee Benefits**: Retirement for Pre K Specialist. Retirement @ 14.03%		$ 14,826.00
6300	220	**Employee Benefits:** Social Security for Pre K Specialist. Social Security @ 7.65%		$ 8,084.00
6300	231	**Employee Benefits**: Group Insurance Health and Hospitalization for Pre K Specialist. Health Insurance @ 16.84%		$ 17,795.00
6300	232	**Employee Benefits:** Life Insruance for Pre K Specialist. Life Insurance @ .23%		$ 243.00
6300	240	**Employee Benefits:** Workers Compensation for Pre K Specialist. Workers Compensation @ 1.00%		$ 1,057.00
6140	130	**Other Certified Personnel:** (1 at 50%) Psychologist to provide services, support, and full evaluations for Prek students with disabilities.	0.5	$ 20,500.00
6140	210	**Employee Benefits**: Retirement for Pre K Psychologist. Retirement @ 14.03%		$ 2,876.15
6140	220	**Employee Benefits:** Social Security for Psychologist. Social Security @ 7.65%		$ 1,568.25
6140	231	**Employee Benefits**: Group Insurance Health and Hospitalization for Psychologist. Health Insurance @ 16.84%		$ 3,452.20
6140	232	**Employee Benefits:** Life Insruance for Psychologist. Life Insurance @ .23%		$ 47.15
6140	240	**Employee Benefits:** Workers Compensation for Psychologist. Workers Compensation @ 1.00%		$ 205.00
(I-1) 6140	130	**Other Certified Personnel:** (1 @ 50%) Psychologist to provide services, support, and full evaluations for Prek students with disabilities.	0.5	$ 20,500.00
(I-1) 6140	210	**Employee Benefits**: Retirement for Psychologist. Retirement @ 14.03%		$ 2,876.15
(I-1) 6140	220	**Employee Benefits:** Social Security for Psychologist. Social Security @ 7.65%		$ 1,568.25
(I-1) 6140	231	**Employee Benefits:** Group Insurance Health and Hospitalization for Psychologist. Health Insurance @ 16.84%		$ 3,452.20
(I-1) 6140	232	**Employee Benefits:** Life Insurance for Psychologist. Life Insurance @ .23%		$ 47.15
(I-1) 6140	240	**Employee Benefits:** Workers Compensation for Psychologist. Workers Compensation @ 1.00%		$ 205.00
5200	160	**Non-Contracted Hourly-** To provide services, support, and evaluations for Prek students with disabilities which may include but are not limited to Speech and Language, Psychological, Occupational, Physical Therapy, behavioral, and eligibility compliance. 10 staff members at 20 hours at an average of $41 an hour.		$ 8,000.00

5200	210	**Employee Benefits:** Retirement @ 14.03% which may include but are not limited to Speech and Language, Psychological, Occupational, Physical Therapy, behavioral, and eligibility compliance		$ 1,122.40
5200	220	**Employee Benefits:** Social Security @ 7.65% which may include but are not limited to Speech and Language, Psychological, Occupational, Physical Therapy, behavioral, and eligibility compliance		$ 612.00
5200	240	**Employee Benefits:** Workers Compensation @ 1.50% which may include but are not limited to Speech and Language, Psychological, Occupational, Physical Therapy, behavioral, and eligibility compliance		$ 80.00
5200	310	**Professional and Technical Services:** To increase services, support, and evaluations for Prek students with disabilities, which may include up to 12 evaluators that include but are not limited to Speech and Language, Psychological, Occupational, Physical Therapy, behavioral, and eligibility compliance for additional summer support. This is needed to maintain compliance for increased referrals of children ages 3-5.		$ 3,000.00
5200	510	**Supplies:** Testing protocols to support the PreK Evaluation Center and Evaluation Center Psychologists, SLPs, OT, and PTs for use with students with disabilities. Protocals range from $15-$220		$ 5,000.00
5200	310	**Professional and Technical Services:** 1 sub per semester per each PreK ESE teacher for paper work $150 daily sub rate		$ 28,500.00
5200	510	**Supplies**: Materials and supplies to aid classroom instruction of Pre-K students with disabilities to include but not limited to materials to support fine motor (paper, schissors, pencils, crayons, markers), Literacy (books, alphabet play, phonological awareness), Curriculum support materials for the 4 units of study (Nature supplies, Builiding Supplies, and Earth and Space supplies). Materials to also support students with communication and behavioral needs. Supplies range from $5-$225.		$ 7,313.74
7200	792	Miscellaneous Indirect cost @ 5.57%		$ 31,533.16
			C) TOTAL	**$ 629,158.05**

AGENDA ITEM NO. 10.7

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval to Apply, Accept and Expend the Allocation of the 2025-2026 Multiagency Network for Students with Emotional or Behavioral Disabilities (SEDNET) Grant Fund, in the Amount of $117,761.00 (Incoming State Grant Funds)

Executive Summary
The School District of Manatee County is the fiscal agent for the Department of Education discretionary project Multiagency Network for Students with Emotional or Behavioral Disabilities (SEDNET) which services Manatee, Sarasota and Charlotte Counties.

The 2025-2026 SEDNET grant provides the salary for one SEDNET manager as well as funds for training, travel and other support to meet the needs of students identified as Emotionally/Behaviorally Disabled or students being considered for such an eligibility. SEDNET also provides support for students in need of mental health services and is particularly discussed in Senate Bill 7026.

The allocation for the 2025-2026 SEDNET Grant is $117,761.00. The funds are broken down by $76,258.00 from Individuals with Disabilities Education Act (IDEA), Part B and $41,503.00 from General Appropriations Act Individuals with Disabilities Education Act (IDEA) Trust Fund.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 1
Improve easy access to quality family resources that support student learning

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The Superintendent recommends approval to apply, accept and expend the allocation of the 2025-2026 Multiagency Network for Students with Emotional or Behavioral Disabilities (SEDNET) Grant Fund in the amount of $117,761.00 (Incoming State Grant Funds).

Financial Impact
There will be no cost to the General Fund. The District will receive the 2025-2026 SEDNET budget of $117,761.00.

Contact
Submitting Department: Exceptional Student Education
Initiated By: Joshua Bennett, Director of ESE

Attachments:
SEDNET Fully Signed

STAFF COORDINATION FORM

TO:		BOARD MEETING DATE: (if applicable)	LOG NUMBER:
Kevin Chapman, Interim Superintendent		8/5/2025	
THRU: Joshua Bennett	PREPARED BY: Laurie Beauregard	DATE PREPARED: 6/25/2025	DUE DATE: 6/25/2025

SUBJECT:	ACTION REQUIRED	
A Multi-Agency Network for students with Emotional or Behavioral Disabilities (SEDNET)	X	APPROVAL
	X	SIGNATURE
		COORDINATION
		INFORMATION

ACTION SUMMARY: 1. Purpose	To obtain approval and signature from the Interim Superintendent, Kevin Chapman
2. Background	Manatee County is the fiscal agent for the SEDNET grant which serves Manatee, Desoto, and Sarasota Counties.
3.Discussion	SEDNET is a FLDOE Discretionary Project which assists students and families identified as or suspected of having Emotional or Behavioral Disabilities. Services are provided to students and families in Manatee, Sarasota, and Desoto County (Region 8A.) The total number of the two grants is projected to be $117,761.00 This application is pending school board approval and will be withdrawn should the board not approve.
4.Recommendation	Please review and sign

STAFF COORDINATION/APPROVAL

OFFICE	ACTION	NAME	DATE OUT	SIGNATURE
ESE Director	Review	Joshua Bennett	06/25/2025	Joshua Bennett
Finance	Review	Veronica Arellano	06/25/2025	Veronica Arellano
Finance	Review	Cathy Miley-Hayden	06/25/2025	Cathy Miley
Executive Director	Review	Laurie Breslin	06/26/2025	[illegible]
Deputy Superintendent	Review	Derek Jensen	06/26/2025	[illegible]
Interim Superintendent	Review	Kevin Chapman	06/26/2025	Kevin Chapman (Jun 26, 2025 09:15 EDT)

Encl: Tab A

Tab B

FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION

Please return to:	A) Program Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	SEDNET (Multiagency Service Network for Students with Emotional and Behavioral Disabilities) **TAPS NUMBER:** 26C017	Date Received
B) Name and Address of Eligible Applicant: School District of Manatee County 215 Manatee Avenue West Bradenton, FL 34205		**Project Number (DOE Assigned)** 410-2626C-6CD02

C) Total Funds Requested:	D) Applicant Contact & Business Information	
$76,258	Contact Name: Joshua Bennett Fiscal Contact Name: Cathy Miley 941-708-8770 X41111	Telephone Numbers: (941)751-6550 ext# 43217
DOE USE ONLY **Total Approved Project:** $	Mailing Address: 250 163rd Ave Bradenton, FL 34203	E-mail Addresses: bennettj@manateeschools.net
	Physical/Facility Address: 250 163rd Ave Bradenton, FL 34203	UEI number: FEIN number: 858012622207

CERTIFICATION

I, Kevin Chapman, *(Please Type Name)* as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E)	Interim Superintendent	06/26/2025
Kevin Chapman (Jun 26, 2025 09:15 EDT) Signature of Agency Head	Title	Date

FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION

Please return to:	A) Program Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	SEDNET (Multiagency Service Network for Students with Emotional and Behavioral Disabilities) **TAPS NUMBER:** 26C018	Date Received
B) Name and Address of Eligible Applicant: School District of Manatee County 215 Manatee Avenue West Bradenton, FL 34205		**Project Number (DOE Assigned)** 410-2626D-6CDT3

C) Total Funds Requested:	D) Applicant Contact & Business Information	
$41,503	Contact Name: Joshua Bennett Fiscal Contact Name: Cathy Miley 941-708-8770 X41111	Telephone Numbers: (941)751-6550 extension 43217
DOE USE ONLY **Total Approved Project:** $	Mailing Address: 250 163rd Ave Bradenton, FL 34203	E-mail Addresses: bennettj@manateeschools.net
	Physical/Facility Address: 250 163rd Ave Bradenton, FL 34203	UEI number: FEIN number: 858012622207

CERTIFICATION

I, _____Kevin Chapman_____, (*Please Type Name)* as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E)	_____Interim Superintendent_____	06/26/2025
Kevin Chapman (Jun 26, 2025 09:15 EDT) Signature of Agency Head	Title	Date

A) **School District of Manatee**
Name of Eligible Recipient

B) **410-2626C-6CD02**
Project Number **(DOE Use Only)**

TAPS Number
26C017

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

(1) Function	(2) Object	(3) Account Title & Narrative	(4) FTE Position	(5) Amount
5100	510	Supplies Supplies including manipulatives, sensory items, and materials needed for trainings, calming corners, or administrative duties.	0	$6,201.46
6300	110	Salary for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts.	0.65	$42,872.05
6300	210	Retirement for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts. 14.03%	0	$6,014.95
6300	220	FICA for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts. 7.65%	0	$3,279.71
6300	231	Health and Hospitalization for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts. 16.84%	0	$7,219.65
6300	232	Life Insurance for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts. .23%	0	$98.61
6300	240	Woker's Compensation for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts. 1.00%	0	$428.72
6300	330	Local Travel for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts.	0	$1,000
6300	331	travel for purposes of the SEDNET Required meetings and travel to oversee deliverables for Desoto, Manatee, and Sarasota Counties.	0	$5,119
7200	790	Indirect Costs Miscellaneous: Indirect Costs at 5.57%	0	$4,023.46
			C) TOTAL	**$76,258.00**

A) **School District of Manatee**
Name of Eligible Recipient

B) **410-2626D-6CDT3**
Project Number **(DOE Use Only)**

TAPS Number
26C018

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

(1) Function	(2) Object	(3) Account Title & Narrative	(4) FTE Position	(5) Amount
5100	510	Supplies Supplies including manipulatives, sensory items, and materials needed for trainings, calming corners, or administrative duties.	0	$3,552.03
6300	110	Salary for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts.	0.35	$23,084.95
6300	210	Retirement for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts. 14.03%	0	$3,238.82
6300	220	FICA for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts. 7.65%	0	$1,766.00
6300	231	Health and Hospitalization for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts. 16.84%	0	$3,887.51
6300	232	Life Insurance for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts. 23%	0	$53.10
6300	240	Woker's Compensation for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts. 1.00%	0	$230.85
6300	330	Local Travel for SEDNET Region 8A Project Manager to oversee SEDNET deliverables for Desoto, Manatee, and Sarasota School Districts.	0	$1,000
6300	331	Travel: Out of County for SEDNET Region 8A Project Manager to travel for purposes of the SEDNET Required meetings and travel to oversee deliverables for Desoto, Manatee, and Sarasota	0	$2,500
7200	790	Indirect Costs Miscellaneous: Indirect Costs at 5.57%	0	$2,189.75
			C) TOTAL	**$41,503.00**

AGENDA ITEM NO. 10.8

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of the Amendment #3 to the 2024-2025 National Farmworker Jobs Program (NFJP) Grant for 2024-2025 (No Financial Impact)

Executive Summary
The National Farmworker Jobs Program (NFJP), formerly known as the Adult Migrant and Seasonal Farmworker Program, is funded by the Department of Labor as authorized by the Workforce Innovation and Opportunity Act of 2014, Title I, Section 167. In Florida, NFJP is administered through the Florida Department of Education, Division of Career and Adult Education, Farmworker Career Development Office. The funding priority is to strengthen the ability of eligible farm workers and their families to achieve economic self-sufficiency. Program year 2024-2025 is a continuation year for these discretionary funds. Manatee's Farmworker Career Development Program (FCDP) is under the direction of the Adult, Career and Technical Education Department of the School District of Manatee County. The Program has been serving disadvantaged migrant and seasonal farm workers in Manatee County continuously since 1998. This program resides in building 5 across the District's Office of Student Assignment in Palmetto. FCDP is geographically closer to where the highest concentration of farmworker lives in Manatee County.

The purpose of this amendment is to increase funds for salary and benefits that will allow the Program to extend their services for the allowable extension period of July-September. This will allow the Program to continue operation and services until next program year's grant is approved and disbursed.

A copy of the Amendment # 3 and Grant application are attached for review.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 9
Advance career-centered programs across the District to provide quality post-high school education and employment opportunities

Recommendation
The Superintendent recommends approval of the amendment # 3 to the 2024-2025 National Farmworker Jobs Program (NFJP) Grant for 2024-2025 (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Adult, Career and Technical Education
Initiated By: Dr. Paul Gansemer

Attachments:
Amendment 3 National Farmworker Jobs Program Grant
Farmworker Career Development Program Grant Application 2024-2025

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please Return to:	**A) Agency Name:**	**DOE USE ONLY**
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	National Farmworker Jobs Program WIOA Section 167 Discretionary, Fiscal Year 2024-2025	Date Received
B) Program Name: Farmworker Career Development Program **School District of Manatee County** **215 Manatee Ave W** **Bradenton, FL 34205** **TAPS Number: 25B001**		**Project Number (DOE Assigned)** **410-4055C-5CFJ1**

C) Amendment Type	**D) Amendment Request Contact Information**	
☐ Program ☒ Budget **Amendment Number:** __#3_____	Contact Name: Anibal J. Rosario Planas, FCDP Coordinator	Telephone Numbers: **941-751-7947 ext. 42099**
	Mailing Address: **Farmworker Career Development Program** **1400 1st Ave E** **Palmetto, FL 34221**	E-mail Addresses: rosarioplanasa@manateeschools.net

E) Required Signature and Certification

I, _Kevin Chapman___, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I certify that all expenditure will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body authorization for the submission of this application amendment.

_____	_Interim Superintendent _____	_____
Signature of Agency Head Pending Board Approval	Title	Date

F) Narrative

Signatures requested for approval of Amendment #3, PY2024-2025. The purpose of this amendment is to increase funds for salary and benefits that will allow the Program to extend their services for the allowable extension period of July-September. This will allow the Program to continue operation and services until next program year's grant is approved and disbursed.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A School District of Manatee County / FCDP
District/Agency Na

B) 410-4055C-5CEJ1/TAPS 25B0
Project Number/TAPS Number

C #3
Amendment Number

D) Total Project Amount Currently Approved
$237,195.00

E) Total Project Amount resulting from this Budget Amendment
$237,195.00

F Line Item Descriptio

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
6190	112	Staff Salaries: Increase allocation of funds to cover Coordinator salary through the extension period of this project.		3,507.15	
6190	210	Staff Benefits: Increase allocation of funds to cover Retirement for Coordinator through the extension period of this project.		467.88	
6190	220	Staff Benefits: Increase allocation of funds to cover Social Security for Coordinator through the extension period of this project.		85.22	
6190	240	Staff Benefits: Increase allocation of funds to cover Workers Compensation for Coordinator through the extension period of this project.		46.44	
6190	161	Staff Salaries: Increase allocation of funds to cover Recruiter/Case Manager through the extension period of this project.		2,142.00	
6190	210	Staff Benefits: Increase allocation of funds to cover Retirement for 1 Case Manager through the extension period of this project.		285.81	
6190	220	Staff Benefits: Increase allocation of funds to cover Social Security for 1 Case Manager through the extension period of this project.		52.05	
6190	231	Staff Benefits: Increase allocation of funds to cover Health Insurance for 1 Case Manager through the extension period of this project.		179.34	
6190	240	Staff Benefits: Increase allocation of funds to cover Workers Compensation for 1 Case Manager through the extension period of this project.		28.36	
6190	161	Staff Salaries: Increase allocation of funds to cover Bookkeeper/Case manager salary through the extension period of this project.		2,141.00	
6190	210	Staff Benefits: Increase allocation of funds to cover Retirement for Bookkeeper through the extension period of this project.		285.80	
6190	220	Staff Benefits: Increase allocation of funds to cover Social Security for Bookkeeper through the extension period of this project.		52.05	
6190	240	Staff Benefits: Increase allocation of funds to cover Workers Compensation for Bookkeeper through the extension period of this project.		28.36	
6190	231	Staff Benefits: Decrease unspent funding for Health Insurance for Coordinator.			2,260.70
6190	232	Staff Benefits: Decrease unspent funding for Life Insurance for Coordinator.			27.06

6190	232	Staff Benefits: Decrease unspent funding for Life Insurance for 1 Case Manager.			21.06
6190	231	Staff Benefits: Decrease unspent funding for Health Insurance for Bookkeeper.			217.20
6190	232	Staff Benefits: Decrease unspent funding for Life Insurance for Bookkeeper.			22.95
6190	330	Travel: Decrease unspent funding for transportation for recruitment and services.			487.31
6190	390	Other Purchased Services-Copying and Printing: Decrease unspent funding for printing.			1.98
6190	519	Technology Related Supplies: Decrease unspent funding for printer catriges.			365.41
5350/5400	520	Textbooks/e-books (Clients): Decrease unspent funding for books.			104.17
5350/5400	590	Other Materials and Supplies (Clients): Decrease unspent funding for materials.			1.22
6190	730	Tuition Fees (Clients): Decrease unspent funding for assistance for participant tuition costs.			4,697.40
5350/5400	790	Miscellaneous Allowances: Decrease unspent funding for stipends.			1,095.00
			Total	9,301.46	9,301.46

Function	Object	Account Description	Cost Ctr	Project	Project Description	Activity	Activity Description	Budget	Expense	Encumbrance	Pre-Encumbrance	Available Budget*	% Available
53500	452001	Textbooks	9323	4932304825	Farmworker's 24-25	5350000000	Vocational Adult	781.56	677.39	0	0	104.17	13.33
53500	459001	Other Materials and Supplies	9323	4932304825	Farmworker's 24-25	5350000000	Vocational Adult	4,251.06	4,249.84	0	0	1.22	0.03
53500	473001	Dues and Fees	9323	4932304825	Farmworker's 24-25	5350000000	Vocational Adult	24,444.26	19,746.86	0	0	4,697.40	19.22
53500	479001	Miscellaneous Expense	9323	4932304825	Farmworker's 24-25	5350000000	Vocational Adult	19,025.00	17,930.00	0	0	1,095.00	5.76
54010	452001	Textbooks	9323	4932304825	Farmworker's 24-25	5400000000	Adult General	16.99	16.99	0	0	0	0
54010	473001	Dues and Fees	9323	4932304825	Farmworker's 24-25	5400000000	Adult General	328	328	0	0	0	0
61910	411201	Other SAMP Regular Pay	9323	4932304825	Farmworker's 24-25	6190000000	Other Pupil Personnel Services	49,225.41	45,638.34	0	0	3,587.07	7.29
61910	416101	NB Support Regular Pay	9323	4932304825	Farmworker's 24-25	6190000000	Other Pupil Personnel Services	74,459.35	68,101.01	0	0	6,358.34	8.54
61910	416102	NB Support Overtime Pay	9323	4932304825	Farmworker's 24-25	6190000000	Other Pupil Personnel Services	0	0	0	0	0	0
61910	421103	Retirement System	9323	4932304825	Farmworker's 24-25	6190000000	Other Pupil Personnel Services	16,858.22	15,480.35	0	0	1,377.87	8.17
61910	422001	FICA	9323	4932304825	Farmworker's 24-25	6190000000	Other Pupil Personnel Services	9,497.59	8,330.14	0	0	1,167.45	12.29
61910	423101	Health & Hospitalizations	9323	4932304825	Farmworker's 24-25	6190000000	Other Pupil Personnel Services	22,450.97	20,152.41	0	0	2,298.56	10.24
61910	423201	Life Insurance	9323	4932304825	Farmworker's 24-25	6190000000	Other Pupil Personnel Services	316.87	245.8	0	0	71.07	22.43
61910	424001	Worker's Compensation	9323	4932304825	Farmworker's 24-25	6190000000	Other Pupil Personnel Services	1,889.85	1,726.98	0	0	162.87	8.62
61910	433001	Local Travel	9323	4932304825	Farmworker's 24-25	6190000000	Other Pupil Personnel Services	1,332.18	844.87	0	0	487.31	36.58
61910	433003	Out of County Travel	9323	4932304825	Farmworker's 24-25	6190000000	Other Pupil Personnel Services	425.45	425.45	0	0	0	0
61910	439002	Printing	9323	4932304825	Farmworker's 24-25	6190000000	Other Pupil Personnel Services	200	198.02	0	0	1.98	0.99
61910	451901	Supplies Tech Related	9323	4932304825	Farmworker's 24-25	6190000000	Other Pupil Personnel Services	900	534.59	0	0	365.41	40.6
61910	473001	Dues and Fees	9323	4932304825	Farmworker's 24-25	6190000000	Other Pupil Personnel Services	58	58	0	0	0	0
61910	473001	Dues and Fees	9323	4932304825	Farmworker's 24-25	5350000000	Vocational Adult	0	0	0	0	0	0
72010	479005	Indirect Costs	9323	4932304825	Farmworker's 24-25	7200000000	General Adminstration	10,734.24	8,908.37	0	0	1,825.87	17.01
								$237,195.00	**$213,593.41**	**$0.00**	**$0.00**	**$23,601.59**	

FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION

Please return to:	A) Program Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	National Farmworker Jobs Program WIOA Section 167 Discretionary, Competitive Fiscal Year 2024-2025 **TAPS NUMBER: 25B001**	Date Received
B) Name and Address of Eligible Applicant: **Farmworker Career Development Program, School District of Manatee County** **1400 1st Ave. East Palmetto, FL 34221** **Building 5**		**Project Number (DOE Assigned)**

C) Total Funds Requested:	D) Applicant Contact & Business Information	
$273,272	Contact Name: Paul M. Gansemer, Ed.D. Executive Director Adult, Career and Technical Education Fiscal Contact Name: Amanda Means Accountant/Grants	Telephone Numbers: **941-751-6550 ext. 43206** **941-708-8770 ext. 41148**
DOE USE ONLY **Total Approved Project:** $	Mailing Address: The School District of Manatee County. 215 Manatee Avenue West, Bradenton, FL 34205	E-mail Addresses: gansemerp@manateeschools.net meansa@manateeschools.net
	Physical/Facility Address: **1400 First Ave. E Palmetto, FL 34221**	UEI number: XKGXG94KMH65 FEIN number: F596000728046

CERTIFICATION

I, Dr. Jason Wysong, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E)	Superintendent	07/18/2024
Signature of Agency Head PENDING BOARD APPROVAL	Title	Date

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM 101S

A) Name of Eligible Recipient/Fiscal Agent:	**The School District of Manatee County**
B) DOE Assigned Project Number:	
C) TAPS Number:	**25B001**

(1)	(2)	(3)	(4)	(5)	(6)
FUNCTION	**OBJECT**	**Account Title and Narrative**	**FTE POSITION**	**AMOUNT**	**% Allocated to This Project**
7200	792	**Indirect Cost** (4.74%) to cover district-level grants accounting & finance related to this grant		$12,366.90	100%
6190	112	**Staff Salaries**: for one full-time (FT) Coordinator Staff Salaries: for one full-time (FT) Coordinator to provide leadership and participate in performing participant services from enrollment to assessments, training programs and securing an in-demand occupation; responsible for identifying and providing outreach opportunities to secure participant services and participant enrollment. The total cost for the one position listed in (5), a Coordinator (1.0 FTE), is charged for this project. Therefore, the percentage of the cost for Salaries and Benefits allocated to this project is 100%.	1	$59,122.00	100%
6190	210	**Staff Benefits:** Retirement for Coordinator @ 13.63%		$8,058.33	100%
6190	220	**Staff Benefits:** Social Security for Coordinator @ 7.65%		$4,522.83	100%
6190	231	**Staff Benefits**: Health Insurance for Coordinator @ 16.60%		$9,814.25	100%
6190	232	**Staff Benefits:** Life Insurance for Coordinator @ 0.23%		$135.98	100%
6190	240	**Staff Benefits:** Workers Compensation for Coordinator @ 1.50%		$886.83	100%

6190	161	**Staff Salaries:**Staff Salaries: for 1 FT Bookkeeper/Case Manager, dedicated to the Farmworker Program, performing data entry per program policies and Federal regulations. Provide participant support for individual career services, with allowances and stipends; with tuition assistance, materials and supplies; and textbooks required for course training that will lead to in demand positions. Assist Coordinator with tracking participant service needs per state supportive services policy 22-03. Keep track of expenditures vs budget, enter purchase requisitions and reconcile them, control and request Stipends for allowances and measurable skills gains, and assist Coordinator with preparation of annual budget for participant needs - all within district policies.	1	$44,855.43	100%
6190	210	**Staff Benefits:** Retirement for Bookkeeper @ 13.63%		$6,113.79	100%
6190	220	**Staff Benefits:** Social Security for Bookkeeper @ 7.65%		$3,431.44	100%
6190	231	Staff Benefits: Health Insurance for Bookkeeper@ 16.60%		$7,446.00	100%
6190	232	Staff Benefits: Life Insurance for Bookkeeper @ 0.23%		$103.17	100%
6190	240	**Staff Benefits:** Workers Compensation for Bookkeeper @ 1.50%		$672.83	100%
6190	161	**Staff Salaries:** 1 FT Recruiter/Case Manager - Job Duties: program recruitment, assessment, counseling, placement, job development, referrals, retention, follow-up and monitoring of participants.	1	$44,626.19	100%
6190	210	**Staff Benefits:** Retirement for 1 Case Manager @ 13.63%		$6,082.55	100%
6190	220	**Staff Benefits:** Social Security for 1 Case Manager @ 7.65%		$3,413.90	100%
6190	231	**Staff Benefits:** Health Insurance for1 Case Manager @ 16.60%		$7,407.95	100%
6190	232	**Staff Benefits**: Life Insurance for 1 Case Manager @ 0.23%		$102.64	100%
6190	240	**Staff Benefits:** Workers Compensation for 1 Case Manager @ 1.25%		$669.39	100%
6190	330	**Travel:** Will support mileage for 1 Recruiter, 1 Coordinator, 1 bookkeeper to travel in and out of the county for recruitment purposes, supportive services, job placements, etc. The mileage estimated for travel for district staff to and from the county office to other school sites, farms, businesses, home visits, etc. was estimated to be 5,223.88 miles annually @ **$0.67**/mile		$3,500	100%
5350	790	**Miscellaneous - Allowances:** to pay participants who are enrolled in training a stipend in accordance with FL-DOE Support Services Policy.		$18,200	100%
6190	390	**Other Purchased Services-Copying and Printing:** For brochures and printed materials to use for program outreach and recruiting participants into the program.		$200	100%

5350/5400	590	**Other Materials & Supplies (Clients):** Cost of educational supplies (uniforms, shoes, safety glasses, tools, and kits) as needed for participants to use in approved classes/programs that lead to in demand occupations and for when a job placement requires their own tools.		$4,000	100%
6190	519	**Technology Related Supplies:** Cost of printer cartridges, paper, toner, jump drives for the program office to maintain participant files and give supplies to participant if needed.		$900	100%
5350/5400	520	**Textbooks/e-Books (Clients):** Cost of textbooks and workbooks that are required for participants to take approved training and/or classes that will lead to in demand occupations.		$3,500	100%
5350/5400	730	**Tuition Fees (Clients):** to pay for tuition and required tuition related fees, certification and testing fees for participants entering adult, career and technical education,classes that will lead to in demand occupations.		$23,139.60	100%
			D) TOTAL	**$ 273,272.00**	**100%**

DOE ATTESTATION (Program and Grants Management)

The cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

April 2022 **DOE 101S**

(A) District / Agency Name:		FLORIDA DEPARTMENT OF EDUCATION	(F) Agency Number: 410
School District of Manatee County		PROJECT DISBURSEMENT REPORT	(G) Grant Number:
(B) Project Name: Farmworker Careeer Development Pr		Workforce Innovation and Opportunity Act, Title I, Section 167	(H) Project Code:
(C) Effective Approval Date: July 1, 2024		Migrant and Seasonal Farmworkers	(I) Contact Person Name:
(D) Termination Date: June 30, 2025		☐ Interim Report ☐ Final Report	Amanda Means
(E) Total Project Funds:	$ 273,272.00	*(INSTRUCTIONS ON PAGE 3)*	(J) Phone: (941)708-8770

(1) Function Code	(2) Object Code	(3) Description of Disbursement	(4) Budget Amount	(5) Total Disbursements As of / /	(6) Obligations	(7) Unobligated Balance	(8) Current Disbursement Reported
ADMINISTRATION							
7200	792	Indirect Costs	$ 12,366.90	$ -	$ -	$ 12,366.90	$ -
			$ -	$ -	$ -	$ -	$ -
(9) TOTAL ADMINISTRATIVE COST			$ 12,366.90	$ -	$ -	$ 12,366.90	$ -
STAFF COSTS							
6190	112, 161	Staff Salaries	$ 148,603.62	$ -	$ -	$ 148,603.62	$ -
		Temporary/Contract Staff Salaries	$ -	$ -	$ -	$ -	$ -
6190	210, 220, 231, 232, 240	Staff Benefits	$ 58,861.53	$ -	$ -	$ 58,861.53	$ -
		Workman's Compensation (can include in benefits)	$ -	$ -	$ -	$ -	$ -
		Other Staff Insurance (Group, Liability)	$ -	$ -	$ -	$ -	$ -
6190	330	Travel	$ 3,500.00	$ -	$ -	$ 3,500.00	$ -
			$ -	$ -	$ -	$ -	$ -
(10) TOTAL STAFF COSTS			$ 210,965.15	$ -	$ -	$ 210,965.15	$ -
RELATED ASSISTANCE							
		Emergency Assistance (Other Services)	$ -	$ -	$ -	$ -	$ -
			$ -	$ -	$ -	$ -	$ -
			$ -	$ -	$ -	$ -	$ -
(11) TOTAL RELATED ASSISTANCE			$ -	$ -	$ -	$ -	$ -
SUPPORTIVE SERVICES							
		Heatlh Care (Professional and Technical Services)	$ -	$ -	$ -	$ -	$ -
		Child Care (Other Purchased Services)	$ -	$ -	$ -	$ -	$ -
5350	790	Allowances (Miscellaneous)	$ 18,200.00	$ -	$ -	$ 18,200.00	$ -
		Transportation - Clients (Miscellaneous)	$ -	$ -	$ -	$ -	$ -
		Work Experience Wages (Other Personal Services)	$ -	$ -	$ -	$ -	$ -
			$ -	$ -	$ -	$ -	$ -
(12) TOTAL SUPPORTIVE SERVICES			$ 18,200.00	$ -	$ -	$ 18,200.00	$ -

OTHER PROGRAM COSTS							
		Background Check (Professional Services)	$ -	$ -	$ -	$ -	$ -
		Insurance - Clients	$ -	$ -	$ -	$ -	$ -
		Rentals (land, buildings, equipment)	$ -	$ -	$ -	$ -	$ -
		Technology Related Rentals	$ -	$ -	$ -	$ -	$ -
		Communications (postage, phone service)	$ -	$ -	$ -	$ -	$ -
		Telephone & Other Communications (internet)	$ -	$ -	$ -	$ -	$ -
6190	390	Printing and Copying (Other Services)	$ 200.00	$ -	$ -	$ 200.00	$ -
		Supplies (instructional, custodial, maintenance)	$ -	$ -	$ -	$ -	$ -
6190	519	Technology Related Supplies (flashdrives, ink)	$ 900.00	$ -	$ -	$ 900.00	$ -
5350/5400	520/529	Textbooks (workbooks, e-books)	$ 3,500.00	$ -	$ -	$ 3,500.00	$ -
		Technology Related Textbooks (electronic books)	$ -	$ -	$ -	$ -	$ -
5350/5400	590	Other Materials and Supplies (uniforms, kits, tools)	$ 4,000.00	$ -	$ -	$ 4,000.00	$ -
		Non-Capitalized Computer Hardware	$ -	$ -	$ -	$ -	$ -
		Technology Related Non-Capitalized Equipment	$ -	$ -	$ -	$ -	$ -
		Dues and Fees - Staff (training/registration fees)	$ -	$ -	$ -	$ -	$ -
		Dues and Fees - Clients (tuition/training fees)	$ 23,139.60	$ -	$ -	$ 23,139.60	$ -
			$ -	$ -	$ -	$ -	$ -
(13) TOTAL OTHER PROGRAM COSTS			$ 31,739.60	$ -	$ -	$ 31,739.60	$ -
(14) TOTAL COSTS			**$273,272**	**$ -**	**$ -**	**$ 273,272**	**$ -**

(15) CERTIFICATION (COMPLETE ON LAST PAGE ONLY)

I hereby certify that I have reviewed this disbursement report and that all items shown above are in accordance with applicable laws and regulations and have been classified properly according to this district's/agency's current chart of accounts. All records necessary to substantiate these items are available for review by the state and federal monitoring staff. I further certify that as a disbursement report, all disbursements; were obligated after the project approval date and prior to the termination fate; have not been reported previously; and were not used for matching funds on this or any special project. Further, all inventory items included have been entered properly on the inventory records required by state and federal regulations.

DOE 599
Rev. 05/08/20 Report Number ____
Page ___ of ____

Certified Correct by:

Finance Officer or Authorized Representative

DOE USE	Audited By: _____ Date: ____/____/_____

Vendor/Subrecipient Determination Checklist for Federally Funded Contracts

This checklist is a tool for the Department's contract managers to use to evaluate the applicability of Title 2 Code of Federal Regulations (2 CFR) Part 200, Subpart F to non-federal entities. Non-federal entities is defined by 2 CFR Part 200, Subpart A as a state, local government or non-profit organization.

Federal Awarding Agency: Florida Department of Education_____CFDA No._____

Title of Federal Program: Farmworker Career Development Program

Name of Non-Federal Entity: School District of Manatee County

Type of Entity: School District **Contract/Grant No.:**_____
(Non-profit, State, Local government)

Contract Agreement Period: _____

Part A. Vendor/Subrecipient Evaluation

This checklist will assist in determining a provider's/grantee's status as either subrecipient or vendor. As a subrecipient, a provider/grantee who expends federal awards would be subject to audit under the provisions of 2 CFR, Part 200, Subpart F. Payments received for goods or services provided as a vendor would not be considered federal awards or financial assistance and are not subject to audit under the provisions of 2 CFR, Part 200, Subpart F.

YES	NO	
☒	☐	1) Does the Non-Federal entity determine who is eligible to receive Federal financial assistance?
☒	☐	2) Does the Non-Federal entity have its performance measured against whether the objectives of the Federal program are met (e.g., number of students to be seen etc.)?
☒	☐	3) Does the Non-Federal entity have responsibility for programmatic decision making (e.g., making decisions regarding eligibility etc.)?
☒	☐	4) Does the Non-Federal entity have responsibility for adherence to applicable Federal program compliance requirements (does DOE monitor the Non-federal entity for compliance)?
☐	☒	5) Does the Non-Federal entity use the Federal funds to carry out its own program as compared to providing goods or services for a program of the pass-through entity?

Part B. Conclusion

Based on your analysis in Part A above, if **any** of the answers is **yes**, then there is a subrecipient relationship and the Non-Federal entity is subject to 2 CFR, Part 200, Subpart F. Otherwise, the provider/grantee is a **vendor** and is **not** subject to 2 CFR, Part 200, Subpart F.

DETERMINATION: ☐ SUBRECIPIENT ☐ VENDOR

Completed By: _____ _____
Contract Manager's Name/Title Contract Supervisor

Date: _____ Telephone:_____

Comments: _____

NARRATIVE SECTION

1. Project Abstract or Summary

The Farmworker Career Development Program (FCDP) of the School District of Manatee County is currently operating a National Farmworker Jobs Program and has done so, since 1965. In the 2024-2025 program year, the FCDP will serve Total Participants Goal of 67 Adult and 54 Youth in Manatee, Sarasota and Charlotte Counties agricultural farm workers and their families with specific concentration in big farming communities where they reside.

Our primary purpose is to strengthen the ability of eligible farm workers and their families to achieve economic self-sufficiency. The FCDP mission is to provide leadership in the delivery of educational, training, supportive and job placement services to chronically underserved, undereducated and underemployed farm worker families. The FCDP goal is to help eligible farm workers and their dependents obtain sustainable, unsubsidized, full-time, non-agricultural employment with benefits. In helping them reach this goal, the FCDP also helps farmworkers increase knowledge of non-agricultural career opportunities and employability skills, helps them increase social skills and obtain the education and job skills to prepare them to enter the non-agricultural workforce, stabilizing families.

Program design includes career services, training, and related services, including basic education, occupational and workforce training, job placement, supportive services, including referral to appropriate community agencies, and emergency assistance.

2. Project Need

The geographic service area of FCDP of the School District of Manatee County is Manatee, Sarasota, and Charlotte Counties. According to the latest available (2017) Census of Agriculture, United States Department of Agriculture (USDA) National Agricultural Statistics Service, the three-county region (Region 5) had 8,848 migrant and seasonal farmworkers. (That number is now 4,436). The largest number resides in Manatee County, where migrant farmworkers account for 7,703 (46%) of agricultural workers in this region. Of the migrant and seasonal farmworkers, Manatee FCDP serves, 87% of the region's farmworkers reside here permanently, and 100% are either US citizens or legal permanent residents (70% US citizens, 30% residents). In Manatee County the highest concentration of farmworkers is found in the rural areas of Palmetto, Ellenton, Parrish, Myakka, and the 15th Street corridor intersecting Manatee and Sarasota with Palmetto having the largest concentration. Farmworker family income is below federal poverty level; most earn less than $10,000 per year-though this is starting to change as growers need to pay more to keep labor. The NORTH PORT-SARASOTA-BRADENTON workforce region's population is 335,300 in May 2023, with the agriculture industry continues to diminish, using Temporary Agricultural Worker Program (H2-A) workers, or replacing labor with technology. The agricultural industry is feeling the strain of labor shortages due to stricter policies limiting the number of migrant workers, new state labor laws, rising labor costs, and fewer young people pursuing careers in farming. To combat this problem, many commercial farmers are turning to robots. It becomes increasingly important to assist our farm workers to prepare for and to find non-agricultural employment. The 2017-18 FCDP Characteristics Report indicates over 66% of this population lacks any marketable skills; 58% is between the ages of 16-21; 32% drops-out of school; 60% lacks transportation; 15% has limited English skills, 100% has reading and math skills below 9th grade, 66% has more than three barriers to overcome to obtain full-time employment;

and 86% is unemployed. This population needs basic education and intensive job training, which they can access through the Farmworker Program. The FCDP develops partnerships for participants to take advantage of English literacy, General Educational Development (GED) preparation and testing, job training, and apprenticeships to prepare them for high-skill, high-wage, and high-demand occupations. The biggest challenges are family issues such as proper nutrition, abuse, education, bills, job training, lack of transportation, which are primary concerns when helping participants achieve education, training, and employment goals in the small amount of time we must work with them. Partnerships with community agencies allow us to work collaboratively to provide participants with the support they need.

3. Labor Market Assessment

According to the Florida Department of Economic Opportunity, Bureau of Labor Market Statistics 2023, nonagricultural employment in May 2023, in the North Port-Sarasota-Bradenton Metropolitan Statistical Area (MSA) was 335,300, an increase of 9,000 jobs (+2.8 percent) over the year, below the National Average of 3.4% during the same time period. The Leisure and Hospitality (+6.8 percent); Mining, Logging, and Construction (+5.9 percent); Information (+5.0 percent); and Manufacturing (+4.3 percent) industries grew faster in the metro area than statewide over the year. The North Port-Sarasota-Bradenton MSA had the second highest annual job growth compared to all the metro areas in the state in the Information (+200 jobs) industry. The North Port-Sarasota-Bradenton MSA had the second fastest annual job growth rate compared to all the metro areas in the state in the Information (+5.0 percent) industry. The North Port-Sarasota-Bradenton MSA had the third fastest annual job growth rate compared to all the metro areas in the state in the Mining, Logging, and Construction (+5.9 percent) industry. The industries gaining jobs over the year were Education and Health Services (+3,800 jobs); Leisure and Hospitality (+3,200

jobs); Mining, Logging, and Construction (+1,700 jobs); Manufacturing (+800 jobs); Trade, Transportation, and Utilities (+800 jobs); Information (+200 jobs); Other Services (+200 jobs); and Financial Activities (+100 jobs). The Government (-1,800 jobs) industry lost jobs over the year. The Professional and Business Services industry was unchanged in jobs over the year.

4. **Project Design and Implementation (a-h)**

a. Objectives and Timelines

The goal is to serve 121 participants during the 2024-2025 program year to strengthen their ability to achieve economic self-sufficiency.

Objectives: FCDP will provide career services to 121 participants, training services to 100, related assistance services to 45, and emergency assistance to 18.

Outcomes: 46 will enter employment, 46 will exit the program, 46 will obtain a credential, and 46 will achieve a literacy/numeracy gain.

Timeline: All activities of this project are carried out year-round; the office is open 12 months. Recruitment begins July 1. Training begins in August. Job placement, career services, related assistance services and emergency assistance are going on every day including weekends through June 30. Quarterly progress is outlined in the Plan vs. Actual Activity Report.

b. Participant Assessments

During the comprehensive assessment process, all program participants are pre-tested to determine their reading and math levels. This includes participants enrolled in Adult Basic Education (ABE), English for Speakers of other Languages (ESOL), General Educational Development (GED), Employability Skills, Career and Technical Education (CTE), Paid Work Experience (PWE), and On-the-Job Training (OJT). After intake, participants who can speak English are given the Test of

Adult Basic Education (TABE). Limited English proficient (LEP) students are given Comprehensive Adult Student Assessment Systems (CASAS).

Upon enrollment in Manatee Technical College (MTC)-Adult Education program, Limited English Proficiency students (LEP) are assessed with the Florida Department of Education (FLDOE) approved Comprehensive Adult Student Assessment Systems (CASAS), a test used for basic skills, for placement in English literacy classes.

For Program Year 2024-25 it is planned that all program participants will complete a formal career assessment. "*My Next Move*" of Occupational Information Network (O*NET) online is the new Interest Profiler used by our Case Managers to help clients to find out what their interests are and how they relate to the world of work. The sections include sixty questions that cover self-assessment, occupational search, occupational requirements, interest and skills, new work options, and academic/college preparation. Upon completion, the case manager counsels each participant and assists in the completion of the Individual Employment Plan that establishes goals and steps to obtain full-time employment with benefits.

Using the assessment information, Department of labor Employment and Training Administration (DOLETA's) suite of online career tools, the labor market demands and the training programs available, the case manager develops a comprehensive Individual Employment Plan (IEP) for each participant which is aligned to both the participant's career aptitude and Workforce Innovation Opportunity (WIOA) guidelines and which takes into consideration the student's needs, background, barriers, and goals for employment. The purpose of the IEP is to set a realistic program goal and the steps to remove barriers to employment. This is not an ESE IEP, but a plan focused on Educational and Training Goals. The case manager proposes a recommended schedule

based on testing results, past vocational experience, personal qualities, student interest, educational background, and class/program availability. If On the Job Training (OJT) or Paid Work Experience is indicated, an appropriate site is located for the participant. As the participant nears the end of his/her training, a post-test is administered documenting both possible employability enhancements and determining a participant's academic progress.

c. Training and Other Services

i. Adult Participants:

Initial Assessment/Post Assessment: Initial assessment includes the Test of Adult Basic Education (TABE) and O*Net Online career interest inventory. An initial assessment will determine eligibility and evaluate the needs. Eligible applicants are selected according to their need, which includes educational/vocational deficiencies and economic factors. Client motivation and interest and availability of programs designed for client's needs are also considered. The program orientation carried out by the coordinator includes a general introduction to program services of counseling, training, and job placement. Each participant is given a student handbook and informed of Farmworker Education Program Policies and Procedures.

Diagnostic Testing: During the comprehensive assessment process, all program participants are pre-tested to determine their reading and math levels. This includes participants enrolled in Adult ABE, ESOL, GED, Employability Skills, Vocational Education, Work Experience (WE), and OJT. The Test of Adult Basic Education (TABE), Level A, is the standardized test of basic skills used by both the Adult Education and Vocational Departments. Limited English Proficiency (LEP) are given a CASAS Placement Test, if unable to comprehend the TABE.

For Program Year 2024-25, it is planned that all 121 program participants will complete a formal vocational assessment system. The system, *My Next Move*, covers twelve interrelated sections including self-assessment, occupational search, occupational requirements, interest and skills, new work options, academic/college preparation, financial aid, career planning, decision-making, and short-term or four-year course strategies. Once testing is finished, the case manager counsels each participant and assists in the completion of the Individual Employment Plan that establishes goals and the steps to complete these goals. If On the Job Training (OJT) or Work Experience (WE) is indicated, an appropriate site is located for the participant.

As the participant nears the end of his/her training, a post-test is administered documenting both possible employability enhancements and determining a participant's academic progress. For reliable measurement purposes, every attempt is made to administer the same test as the pre-test (TABE, CASAS).

Technology-Based English Instruction: If English instruction is deemed necessary for participants enrolling in a specific career/technical education program, they will have the opportunity to participate concurrently in technology-based English instruction using Internet-based programs such as *Burlington English*, *Native Accent*, *Rosetta Stone*, or *Common Core Achievement* available via Manatee County Schools Adult General Education program.

Career-Oriented Service Plan: In accordance with our partnership with CareerSource, the FCDP serves as a resource center where information on training programs and local, regional, and state labor market is available to all customers. Bulletin boards display job openings and are updated weekly. So that clients may receive additional assistance, FCDP recruiters help all clients enroll in the ***Employ Florida Marketplace*** system. Assistance for WAGES and unemployment

compensation is provided by the CareerSource Suncoast Career Centers in Bradenton, Sarasota, and Venice.

Training Providers: The three Jobs and Career Resource Centers of the CareerSource Suncoast (formerly Workforce Board), Manatee, and Suncoast Technical Colleges, Hillsborough Community College, Manatee Chamber of Commerce, the Latin Chamber of Commerce and State College of Florida play vital roles in the Economic Development Council to develop vocational training that meets the workforce demand in our area. These organizations are training providers for our students.

Employment Transition and Placement Services: Job development and placement are important from the first day of entry into the program. The scheduling, training, counseling, and testing of students are focused on the successful job placement of trainees. This program is used for participants who do not desire classroom training at their time of application. Program staff will provide participants with job leads in area in-demand occupations and will assist them in obtaining and transitioning to meaningful careers.

Career Counseling: Career counseling is also provided by program staff after the initial assessment. Job market demands of the service area are explained to the applicant as well as future employment trends and what barriers an applicant may have to overcome to meet the requirements to obtain full time employment. After enrollment in the FCDP, our clients will receive career counseling by the career counselors of Manatee Technical College.

Training Services –For Program Year 2024-25 at least 121 clients will be enrolled in Training Services: Career and Technical Education, including customized tutoring/training in a specific occupation, entrepreneur training for self-employment, and apprenticeships.

Occupational Skills and Vocational Training: The migrant and seasonal farm workers that enroll in our program can participate in over 50 career training programs offered at Manatee Technical College, 40 programs at Suncoast Technical College (STC), and over 20 programs at Charlotte Technical College (CTC) to prepare for demand occupations, many of which are High- Skill, High-Wage. Most of these career training programs allow students to be career ready in less than a year. For the Migrant and Seasonal Farmworker (MSFW) Youth, enrollment opportunities will center on continuing education, dropout prevention, mentoring, pre-apprenticeships, apprenticeships, and more while partnering with Local Public School, High School Equivalency Program, City Campaigns on Adolescent Pregnancy, Substance Abuse Prevention Coalitions, Local Court Service Units, Paid and unpaid work experience, Local Employer Referrals from American Job Centers' Business Services Teams, Local Chamber of Commerce, Occupational skills training, Regional Workforce Council, Education offered concurrently with workforce preparation and training for a specific occupation, Leadership development opportunities, Local Mentoring Partnerships, Local Service-Learning Network, Supportive services, Department of Human and Community Services, Legal services, Follow-up services, and other services. With many workforce and labor studies indicating that two out of three jobs created between now and 2030 will require education and training beyond high school but less than a four-year degree, we highly recommend career/technical education/training for our participants. Graduation and/or certification from these programs will lead to higher wages and long-term job retention.

On-the-Job Training: The Farmworker Program has offered an On-the-Job Training (OJT) component with businesses that provide both specific training and a wage that will enable the

participant to maintain a decent standard of living. Potential employers will be identified by networking through Chamber of Commerce organizations.

Training Related Job Placements: To ensure job placement occurs in training related jobs, we conduct a realistic assessment of each of the participants, considering their skills and capabilities. Also, during the assessment process, the participants learn about the occupations in high demand and the characteristics of the potential employers.

Job Placement Strategies: The primary goal of our program is job placement. The staff holds group and individual training on resume writing, dressing appropriately for work, interview skills, communication skills, job searching in today's world via the Internet. Farm worker staff works very closely with some of the county's largest employers to place completers in jobs and has a high success rate doing so.

Monitoring and Follow-Up Strategies: In order to assist a client in maintaining his/her job, the staff maintains supportive contact with the client and makes site visits. Job progress and any job-related problems are discussed and resolved. In addition, employer contacts are conducted after 30 days and after three, six and nine months.

Related Assistance Services: For Program Year 2024-25, 50 clients will receive Related Assistance Services. Many farm workers need a variety of supportive services in order to successfully reach their program goals. Some of these necessary services will be paid for by project funds, while other services will be obtained through referrals to area agencies in order to achieve the maximum utilization of all available funds. Our program will directly pay for allowances, tuition, books, and uniforms to participants who need these services.

Literacy Training and Adult Education. Individualized classroom settings and computer labs are offered at sites throughout the Manatee School District. The instructional programs are of sufficient intensity and duration for participants to achieve substantial learning gains. Individual education goals achievable within the project period are established for all students upon initial enrollment. Manatee Adult Education uses instructional practices and curricula that incorporate reading, writing and math skills. The activities build on a strong foundation of research-based instruction and other effective educational practices. Instructional software includes *Burlington English, GED®* Internet-based programs, *Rosetta Stone*, and *Native Accent*. Instructional activities provide learning in real-life context to ensure students have skills needed to compete in the workplace and exercise the rights and responsibilities of citizenship.

Enabling Support Service Opportunities: For School Year 2024-2025 all training participants will be eligible for a basic allowance of $10.00 for each day of attendance in a classroom training activity, (i.e., vocational training, ABE, GED, Employability Skills, and Career Exploration) not to exceed $100 per week.

Emergency Assistance: Manatee Farmworker Career Development Program will provide food, fuel, and rent emergency assistance to 12 farm workers via Agricultural and Labor Program (ALPI).

ii. **MSFW/NFJP Youth Services:**

Objective Assessment: For MSFW youth between 18 and 24 years of age FCDP sub recipients should assess the MSFW youth's occupational skills, prior work experience, employability, and needs to determine whether the National Farmworker Jobs Program (NFJP) youth or NFJP adult program would best meet the needs of the participant. NFJP participants cannot be designated as

both NFJP youth and NFJP adult. They must be categorized as one or the other upon enrollment, and their outcomes reported accordingly. Any questions regarding the categorization of an NFJP participant as an NFJP Youth or NFJP Adult should be referred to the FCDP State Office for resolution. Individuals who meet the respective program eligibility requirements may participate in both NFJP and other Workforce Innovation Opportunity Act (WIOA) youth programs (e.g., WIOA Youth) concurrently. To find possible partners for referral or co-enrollment of an MSFW youth participant, coordinate with the local CareerSource agency to determine whether a Standing Youth Committee has been designated. Standing Youth Committee members will be familiar with the local organizations who are serving youth, including those who provide services under the following US Department of Labor (USDOL) grant initiatives: WIOA Youth formula grants - focusing primarily on Out-of-School Youth.

NFJP Youth Program Elements: FCDP sub-recipients may provide activities and services to NFJP youth that include but are not limited to: Adult career services and training; Youth workforce investment activities specified in WIOA; Life skills activities, which may include self- and interpersonal-skills development; Community service projects; and other activities and services that conform to the use of funds for youth activities described in 20 Code Federal Regulations (CFR) §681. Under the WIOA Youth Program, local programs are required to offer the following program elements to each participant. NFJP youth participants should also have access to these 14 elements through the One-stop System, of which NFJP is a required partner. Based on each NFJP youth's IEP, referrals, and co-enrollments to various desired WIOA Youth program elements not provided by NFJP can be pursued through local One-stop partners or other partner programs. Tutoring, study skills training, and instruction lead to a high school diploma includes services such

as providing academic support, helping a youth identify areas of academic concern, assisting with overcoming learning obstacles, or providing tools and resources to develop learning strategies. Dropout prevention strategies intended to lead to a high school diploma include activities that keep a young person in-school and engaged in a formal learning and/or training setting. Alternative secondary school services are services that assist youth who have struggled in traditional secondary education. Dropout recovery services are those that assist youth who have dropped out of school. Both types of services help youth to re-engage in education that leads to the completion of a recognized high school equivalent. A WIOA Youth work experience is a planned, structured learning experience that takes place in a workplace for a limited period, and may take place in the private for-profit sector, the non-profit sector, or the public sector. A key difference for WIOA youth work experiences (as compared to work experiences for adults and dislocated workers), is that they include academic and occupational education. The educational component may occur concurrently or sequentially with the work experience. Occupational Skills Training is an organized program of study that provides specific vocational skills that lead to proficiency in performing actual tasks and technical functions required by certain occupational fields at entry, intermediate, or advanced levels. Such training must: Be outcome-oriented and focused on an occupational goal specified in the individual service strategy; Be of enough duration to impart the skills needed to meet the occupational goal; and Lead to the attainment of a recognized postsecondary credential. Education Offered Concurrently with Workforce Preparation Educational opportunities offered to WIOA youth must be offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster.

Leadership development opportunities are opportunities that encourage responsibility, confidence, employability, self-determination, and other positive social behaviors through: Exposure to postsecondary educational possibilities; Community and service- learning projects; Peer- centered activities, including peer mentoring and tutoring; Organizational and teamwork training; Training in decision-making; Citizenship training, including life skills like parenting and work behavior; Civic engagement activities that promote the quality of life in a community; and Other leadership activities that place youth in leadership roles, such as serving on a Standing Youth Committee. Supportive Services for WIOA youth are services that enable an individual to participate in WIOA activities. These include, but are not limited to: Linkages to community services; Assistance with transportation; Assistance with childcare and dependent care; Assistance with housing; Needs-related payments; Assistance with educational testing; Reasonable accommodations for youth with disabilities; Legal aid services; Referrals to health care; Assistance with uniforms or other appropriate work attire and work-related tools, including such items as eyeglasses and protective eye gear; Assistance with books, fees, school supplies, and other necessary items for students enrolled in postsecondary education classes; and Payments and fees for career and training- related applications, tests, and certifications.

d. Apprenticeship Capability: Manatee FCDP plans to enroll interested participants in local Registered Apprenticeship Programs (RAPs), a proven work-based learning model offering learners structured on- the-job training. All participants will be made aware of apprenticeship as an excellent training and employment option. Participants will be determined during the Comprehensive Assessment and Individual Employment Plan phases of the program, focusing on those participants who have an interest and aptitude for the career paths offered by the local RAPs.

The staff has met with Steve Seville, the Region's Apprenticeship and Training Representative for Florida (FCDP Manatee Advisory Board Member) and continues to establish quarterly meetings to develop relationships for participant employment/enrollment and follow-up and to stay apprised of new developments with Registered Apprenticeships.

e. Collaboration with Local Agencies

The FCDP has an excellent partnership and a good referral system with community and business organizations, farm owners, Manatee District Schools, and programs serving the farm worker population. Agencies providing supportive services are the Association of Farm Worker Opportunity Programs, Catholic Charities, East Coast Migrant Head Start Program, Career Source Suncoast, Manatee County Health Department, Legal Services of Manasota, Family Services, Goodwill, HOPE, and Migrant Education Program. Health services are provided by MCR Health Services (formerly known as Manatee County Rural Health Services), Manatee Memorial Hospital Indigent Program, and We Care Manatee. Facilities are provided by Falkner Farms, and School District of Manatee County. Legal services are provided by Gulf Coast Legal Services. Domestic violence advocacy is provided by Helping Out People Every Day (HOPE) Family Services. Shelter and emergency services are provided by Salvation Army of Manatee County. Food and clothes are provided by Meals on Wheels, Goodwill, and Stillpoint House of Prayer. Tutoring, counseling, and training for farmworker youth are provided by CareerSource Suncoast.

f. Collaboration with the Local Workforce Development Board (LWDB)

A fully executed Memorandum Of Understanding (MOU), with current signature, is included in this application. The FCDP has had an MOU with CareerSource Suncoast (Region 18 Workforce Board) since the year 2000. We have an excellent partnership with them. One of the local

CareerSource Florida Regional Team is present at MTC Monday through Thursday—MTC provides an office for their staff to work directly with students. The Collaboration agreement is attached.

g. Local Advisory Board

The Manatee FCDP Local Advisory Council (LAC) has been in existence for many years and very active since 1998. The Manatee LAC follows state guidelines for its organizational structure and how business is conducted. The overall mission of the LAC is to assist in program planning, marketing, and to provide information regarding job availability and placement possibilities to benefit participants' success. Local issues to discuss during the School Year 2024-25, sponsorships, apprenticeships, community needs for skills, jobs and trainings. Four LAC meetings are scheduled for the 2024-25 school year.

h. Evidence of Capability

The Farmworker Career Development Program of School District of Manatee County (SDMC) has been successfully operating since 1965. Since 1998, our program has helped establish a family literacy site in Falkner Migrant Camp in Myakka City, offering English and ABE classes, heat & stress, Pesticides and Occupational Safety and Health Administration (OSHA) training, tutoring, free health care services and other trainings. We have a long history of meeting or exceeding our communities' educational and training expectations, as well as goals and deliverables for federal, state, and local grants.

5. <u>Recruitment/Enrollment Plan</u>

The Recruitment Enrollment Plan consists of the dissemination and sharing of information about the FCDP to migrant and seasonal farmworkers, as well as collaborating agencies, the local

community, and other organized entities. FCDP Manatee uses a variety of outreach and recruitment strategies in English, Spanish, and Creole. Program promotions are done with the Migrant Education Program during their Migrant Resource Fairs, CareerSource Suncoast One-Stop Centers annual Job Fair, MCR (Manatee County Rural) Health Services Fairs, and East Coast Migrant Head Start Project in Myakka Annual Backpack Giveaway Sponsored by MCR and Tropicana. Home and school visits are made in areas where large concentrations of farmworkers reside. Information is disseminated through community events sponsored by FCDP Farmworker Appreciation Day, Sporting events, and free health clinics. Announcements are made in local news media including Spanish language publications, as well as through attendance at CareerSource Suncoast board meetings and other interagency meetings. Manatee Technical College also promotes the program on the college website in English, Spanish, Haitian Creole, or any other language using Google Translate. MTC's website, Facebook page, Twitter, and You-Tube channel include news releases, photos of events, and general information on Manatee FCDP. Information includes services the FCDP offers, where and when services can be obtained, and information on program eligibility.

6. Budget

To accomplish the goals of this project, Manatee requests to use the project budget to pay for **staff costs** for salaries and benefits of three Farm Worker Career Development staff: a Coordinator (1.0 FTE), a Bookkeeper/Case Manager (1.0 FTE), and one full-time Case Manager/Recruiter(1.0 FTE). The staffing arrangement for this large program meets or exceeds the optimal staffing patterns directed by FLDOE, as well as the salary/benefit criteria at less than 80% (Manatee is at 76%) of the allocation. Travel will support mileage within the county and Out of County travel for outreach and recruitment,

meetings, etc. Total for In and Out of County travel will not exceed $3,500. Out of county travel will cover staff expenses for recruitment in Sarasota, Ruskin, Arcadia, Wimauma, Wauchula and Charlotte County, state, and national conferences, as well as meetings outside Manatee County. Other expenses include Related Assistance, Allowance/stipend that will assist participants for training attendance, as an aid for transportation, gas, etc. and for measurable skills gain for training completion, as well as for placements. A Stipend per program year for participants obtaining a recognized credential and one for Job Placement following guidelines. Per Justification for having a bookkeeper/support services provider: While located at Manatee Technical College (MTC) until 2018 our program was under their grants manager who made sure bookkeeping for FCDP was done. Upon releasing our program to a stand-alone project under Manatee County Schools Adult, Career and Technical Education (ACT), all program duties became the coordinator's responsibility. Since Internal Control does not allow the coordinator to handle bookkeeper duties, a bookkeeper was needed to continue the program. Upon our move, the accountant for adult education suggested for Carolina to move from secretary position to bookkeeping as she was already doing part of it at MTC. This would also grant her access to our budget reports and different tasks. Several adjustments were made for PY2019-2020 to promote her to Bookkeeper, though she continued and continues to assist with many secretarial and other support services duties. By School District Standards, this program cannot function without a bookkeeper. Though housed with the Manatee County Schools Adult, Career and Technical Education (ACT) we are a stand-alone program, totally responsible for our being. This has been and continues to be since PY2018-19.

Other Program Costs, Materials and Supplies (clients) $4,000 for uniforms and items/tools

required in classes and/or training as well as for job placements; Tuition dues and fees $23,139.60 for classes, testing and industry certifications for participants enrolled in training programs such as in adult education, career and technical education; Textbooks and Workbooks $3,500 for class requirement or term; Printing and Copying $200; Supplies and consumables (staff) $900. **Indirect cost** is figured at the district approved rate of 4.74%. All expenses are allowable, realistic, accurate, and clearly relate to and reflect project activities, objectives, and outcomes. In-kind contributions include the office space and utilities, which are valued at $35,000 and support services (academic and career counseling and financial aid), valued at $75,000, provided by Manatee Technical College, for a combined in-kind of $110,000 from the School District of Manatee County.

7. For Federal Programs - General Education Provisions Act (GEPA)

In accordance with Section 427 of the General Education Provisions Act (GEPA) Public Law 103-382: Manatee County School Board prohibits discrimination and harassment in all its forms. 1. No person shall, on the basis of race, color, religion, sex, age, national or ethnic origin, marital status, disability, or on the basis of the use of a language other than English, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity, or in any employment conditions practices conducted by this School District, except as provided by law. 2. The School Board shall comply with all state and federal legislation, including but not limited to Title V, Title VI, Title VII, Americans with Disabilities Act of 1990 (ADA), designed to protect the civil rights of all applicants, employees, and students.

Accommodations and modifications for students with disabilities: Adult students with disabilities must self-identify and request such services. Students with disabilities are provided accommodations as needed in such areas as instructional methods and materials, assignments,

assessments, time demands, schedules, learning environment, assistive technology, and special communication systems. Other support services include personnel, such as interpreters, readers, and tutors. Schools are handicapped accessible. Outreach is done in English, Spanish, and Haitian Creole.

8. Support for Strategic Imperative

The Manatee Farmworker Career Development Program incorporates Florida's State Board of Education Strategic Plan Goals 1, 2, 3, and 4. Goal 1, Highest Student Achievement: increase college readiness and success, is incorporated by using federal- and state- approved assessment instruments to inform Individual Employment Plans (IEPs), direct instruction and effect student/participant outcomes. Goal 2, Seamless Articulation/Maximum Access: expand and maintain student access, is incorporated via MTC's Career Pathways Program including state and local articulation agreements and by encouraging enrollment in postsecondary education and training. Goal 3, Skilled Workforce/Economic Development: prepare for careers, is incorporated by students entering Registered Apprenticeship Programs, earning the Ready to Work credential, enrolling in programs that prepare for High-Skill High-Wage High-Demand occupations, and/or earning a postsecondary certification, a nationally recognized industry certification, or professional license. Goal 4, Quality Efficient Services is incorporated by supporting each priority and creating an environment of high expectations.

Project Performance Accountability Information, Instructions, and Forms

The FCDP State Office has already populated this form with the required information.

- Sign and submit this form with the proposal as printed.
- Refer to Checklist (last page of this RFP) for proper placement of this form in the proposal package.

Project Performance Accountability Form

Definitions

- **Scope of Work / Tasks** - The major tasks that the sub-recipient is required to perform. The specific activities performed to complete the Scope of Work.
- **Deliverables** - The products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable.
- **Evidence** - The tangible proof.
- **Due Date** - Date for completion of tasks.

Scope of Work /Tasks/Activities	Deliverables	Evidence	Due Date
1) Total Participants Enrolled - Number of applicants who meet the WIOA, Title I, Section 167 eligibility requirements and are provided career services, training services, youth services, and/or related assistance services.	100% of FDOE negotiated goal; pending notification from USDOL.	Management Information System of the FCDP State Office.	Submit the Monthly Balance Performance Report by the fifth of the month following the month for which activities are reported.
2) Total Participants Entering Employment – Number of participants that are job placed after receipt of Career Services, Training Services, Youth Services and/or Related Assistance Services.			
3) Total Participants Entering a Training Service – Number of participants that have entered a minimum of one training service, such as vocational, occupational, on-the-job training, cooperative education, or entrepreneurial training.			
4) Total Participants Exiting – Number of participants who meet the WIOA, Title I, Section 167 eligibility requirements and are provided career services, training services, youth services, and/or related assistance services.			
USDOL CORE INDICATORS OF PERFORMANCE	**Deliverables**	**Evidence**	**Due Date**
Reportable Individuals - an individual who receives only related assistance services that do not require significant involvement of grantee staff time; and do not require a career assessment by grantee staff of an individual's skills, education, or career objectives (including all emergency assistance services). Any individual receiving only emergency services is counted as a reportable individual.	100% of FDOE negotiated goal; pending notification from USDOL.	Management Information System of the FCDP State Office.	FCDP State Office will provide to sub recipient by the following quarter after quarter close out.
Employment Rate - 2nd Quarter After Exit - The percentage of participants who are in unsubsidized employment during the second quarter after exit from the program (For Title I Youth, the indicator is the percentage of participants in education or training activities, or in unsubsidized employment during the second quarter after exit).			
Employment Rate - 4th Quarter After Exit - The percentage of participants who are in unsubsidized employment during the fourth quarter after exit from the program (For Title I Youth, the indicator is the percentage of participants in education or training activities, or in unsubsidized employment during the fourth quarter after exit).			

Median Earnings - 2nd Quarter After Exit - The median earnings of participants who are in unsubsidized employment during the second quarter after exit from the program.	100% of FDOE negotiated goal; pending notification from USDOL.	Management Information System of the FCDP State Office.	FCDP State Office will provide sub-recipient by the following quarter after quarter close out.
Credential Attainment - The percentage of those participants enrolled in an education or training program (excluding those in on-the-job training [OJT] and customized training) who attain a recognized postsecondary credential or a secondary school diploma, or its recognized equivalent, during participation in or within one year after exit from the program. A participant who has attained a secondary school diploma or its recognized equivalent is included in the percentage of participants who have attained a secondary school diploma or its recognized equivalent only if the participant also is employed or is enrolled in an education or training program leading to a recognized postsecondary credential within one year after exit from the program.			
Measurable Skill Gains - The percentage of program participants who, during a program year, are in an education or training program that leads to a recognized postsecondary credential or employment and who are achieving measurable skill gains, defined as documented academic, technical, occupational, or other forms of progress, towards such credential or employment.			
Effectiveness in Serving Employers – The percentage of participants who are in unsubsidized employment during the fourth quarter after exit from the program with the same employer as they were in the second quarter after exit.	To be determined, pending notification from USDOL.		

Coordinator Signature: _____ Date Submitted: 7/11/2024

Director Signature: Dr. Paul M. Gansemer 07/16/2024

Dr. Paul Gansemer, Executive Director of Adult, Career & Technical Education

3. **Labor Market Assessment (Data)**

a) Provide a comprehensive Labor Market Assessment (LMA) for the service area(s) of the project from Employ Florida by completing the below chart using the following link: Employ Florida - Labor Market Facts. **No other LMA sources will be accepted.**

Include the service area that was used to establish LMA data.

Labor Market Assessment Chart	
Answer the following:	**Provide a written response in the space below:**
1. What are **top 10** industries that currently employ the most workers in the local services area?	1. Retail Trade- 1,492 Establishments; 22,689 Employees. 2. Health Care and Social Assistance- 1,404 Establishments; 18,882 Employees. 3. Accomodation and Food Services- 897 Establishments; 16,050 Employees. 4. Construction- 1,861 Establishments; 12,573 Employees. 5. Manufacturing- 569 Establishments; 9,013 Employees. 6. Administrative and Support and Waste Management and Remediation Services- 1,291 Establishments, 7,661 Employees. 7. Professional, Scientific, and Technical Services- 2,148 Establishments; 6,436 Employees. 8. Other Services (Except Public Administration)- 1,075 Establishments, 5,429 Employees. 9. Wholesale Trade- 607 Establishments; 4,766 Employees 10. Arts, Entertainment, and Recreation- 245 Establishments; 4,388 Employees.
2. What are the top 10 **industries** predicted to have the most future job openings/growth in the local service area?	1. Special Trade Contractors- +2,682 Employment Change. 2. Food Services and Drinking Places – +2,069 Employment Change. 3. Ambulatory Health Care Services- +1,989 Employment Change. 4. Educational Services- +1,600 Employment Change. 5. Administrative and Support Services- +1,425 Employment Change. 6. Self-Employed Workers- +1,240 Employment Change. 7. Professional, Scientific, and Technical Services- +1,029 Employment Change. 8. Nursing and Residential Care Facilities- +976 Employment Change. 9. Clothing and Clothing Accessories Stores- +547 Employment Change. 10. Construction of Buildings- +538 Employment Change.
3. What are the top 10 **occupations** predicted to have the most future job openings/growth in the local service area?	1. Retail Salesperson- 346 Annual Average Openings. 2. Waiters and Waitresses- 224 Annual Average Openings. 3. Combined Food Preparation and Serving Workers, Including Fast Food- 206 Annual Average Openings. 4. Cashiers- 197 Annual Average Openings. 5. Customer Service Representatives- 157 Annual Average Openings. 6. Landscaping and Groundskeeping Workers- 111 Annual Average Openings. 7. Construction Laborers- 100 Annual Average Openings. 8. Stock Clerks and Order Fillers- 99 Annual Average Openings. 9. Cooks, Restaurant- 92 Annual Average Openings. 10. Secretaries and Administrative Assistants, Except Legal, Medical, and Executive- 86 Annual Average Openings.
4. What will be the 10 fastest growing **industries** (by percentage change of jobs) in the local	1. Special Trade Contractors- 6.27% Annual Change 2. Wood Product Manufacturing- 5.00% Annual Change

service area?	3. Nonmetallic mineral product manufacturing- 4.67% Annual Change 4. Construction of Buildings- 4.37% Annual Change 5. Water Transportation- 3.98% Annual Change 6. Furniture and Home Furnishings Stores- 3.94% Annual Change 7. Heavy and Civil Engineering Construction- 3.88% Annual Change 8. Nursing and Residential Care Facilities- 3.55% Annual Change 9. Ambulatory Health Care Services- 3.41% Annual Change 10. Management of Companies and Enterprises- 2.93% Annual Change
5. What will be the 10 fastest growing **occupations** (by percentage change of jobs) in the local service area?	1. Plasters and Stucco Masons- 9.46% Annual Change 2. Drywall and Ceiling Tile Installers- 6.33% Annual Change 3. Roofers- 6.26% Annual Change 4. Cargo and Freight Agents- 6.25% Annual Change 5. Cost Estimators- 6.13% Annual Change 6. Sheet Metal Workers- 5.99% Annual Change 7. Cement Masons and Concrete Finishers- 5.57% Annual Change 8. Physician Assistants- 5.47% Annual Change 9. Health Specialties Teachers, Postsecondary- 5.06% Annual Change 10. Health Diagnosing and Treating Practitioners, All Other- 5.00% Annual Change
6. What trainings are offered in the **agricultural** and **service** industries within the local service area?	Zero openings available, according to Employ Florida.
7. What **employment** opportunities are available in the agricultural and service industries within the local service area?	Harvesters First-Line Supervisors • Agricultural Crops • Horticultural Workers Farmworkers and Laborers: • Crop • Nursery • Greenhouse • Farm • Ranch • Aquacultural Animals

b) All applicants must submit a prospective Targeted Occupation List (TOL) for the funded program year for review and approval. The TOL should include mean and entry level wages for demand occupations in the local regional service area. Applicants may not encumber participant training funds on programs not identified on the approved TOL. Applicants should focus on apprenticeship and pre-apprenticeship training opportunities for their participants and include these on their TOL. Example of CareerSource TOL can be found in in **Attachment I** and Regional Demand Occupation information can be obtained for each area at http://www.floridajobs.org/workforce-statistics/publications-and-reports/labor-market-information-reports/regional-demand-occupations-list.

c) All applicants must submit a prospective Eligible Training Provider List (ETPL) for the funded program year for review and approval. Applicants may not encumber participant training funds on agencies/trainers not identified on the approved ETPL. Applicants should focus on apprenticeship and pre-apprenticeship trainings, which should also be included in the ETPL. Example of CareerSource ETPLs can be found in **Attachment J** and through each respective regional workforce board; use the following link to locate regional workforce board websites: https://careersourceflorida.com/career-services/.

Criteria

- *The service area(s) used for the LMA chart is identified.*
- *The LMA chart is completed in full for the identified service area(s) includes – at a minimum:*

- *Current local area industries with the most employees*
- *Projections for occupations and industries with the most future job openings*
- *Projections for fastest growing occupations and industries*

- *The applicant has provided a TOL that reflects the industries included in the chart.*
  - *Specific job opportunities, mean wages and demand occupations are included*
- *The applicant has provided an ETPL that includes apprenticeship and pre-apprenticeship training.*

Note:

- The applicant's TOL and ETPL <u>are not included</u> in the maximum page count for the Narrative Components.

4. <u>Project Design and Implementation</u>

a. Objectives and Timelines

Below "Projected Performance Targets PY 24/25" chart outlines the expected goals for each service area. Use this chart to complete the following two questions.

Projected Performance Targets for PY 24/25

	Areas and Counties Served	Total Participants Goal		Enter Employment Goal		Credential Goals		Measurable Skill Gain Goal		Reportable Individual Goal	
		Adult	Youth	Adult	Youth	Adult	Youth	Adult	Youth	Adult	Youth
1	**Putnam** St. Johns, Volusia	49	40	20	14	20	14	20	14	8	4
3	**Hillsborough** Pinellas, Pasco	73	60	29	21	29	21	29	21	8	4
4	**Polk**	79	65	32	23	32	23	32	23	8	4
5	**Manatee** Sarasota, Charlotte	67	54	27	19	27	19	27	19	8	4
6	**South Florida** Desoto, Hardee, and Highlands	67	55	27	19	27	19	27	19	8	4
7	**Indian River** Martin, Okeechobee, St. Lucie	92	75	37	26	37	26	37	26	8	4
8	**Collier** Glades, Palm Beach, Glades, Hendry, Lee	85	70	34	25	34	25	34	25	8	4
9	**Miami-Dade** Monroe, Broward	96	81	38	28	38	28	38	28	8	4
	Total	608	500	244	175	244	175	244	175	64	32

1. Identify the measurable objectives for the proposed project using the below performance target plan chart for both adult and youth participants. Refer to the "Projected Performance Targets PY 24/25" Chart for expected goals by area. Use these goals as a guideline to establish the measurable objectives for the program.

Performance Target Plan for PY 24/25		
Performance Measures	**ADULT**	**YOUTH**
Total Participants	67	54
Attained a Credential	27	19
Entered Employment	27	19
Measurable Skill Gains	27	19
Reportable Individuals	8	4

2. Describe the timeline to complete the measurable objectives identified above for the proposed project using the below chart for program participants. The program plan should include specific and realistic plans to achieve the above goals and successfully address the needs of the target population or other identified needs.

Timeline for PY 24/25

Quarters	Plan to Achieve Measurable Objectives
Quarter 1: July – September	17 Adults, 14 Youth
Quarter 2: October – December	17 Adults, 14 Youth
Quarter 3: January – March	17 Adults, 13 Youth
Quarter 4: April – June	16 Adults, 13 Youth

Criteria

- *The Performance Target Plan Chart is complete and contains objectives that are clearly specified, measurable, qualitative, challenging, yet achievable, and address all expected goals of the proposed project.*
- *The Timeline Chart is complete and includes specific, realistic, and consistent plans that align with the measurable objectives that are outlined in the previous chart and will successfully address the needs of the target population or other identified needs.*

b. Participant Assessments

1. Explain how the program will assess participants: career goals using an interest profiler assessment and academic levels in reading, language, and mathematics specifically by answering the following. Additional detailed information regarding participant assessment requirements is in **Attachment E**.
   a) Which interest profiler assessment tool will be utilized? (Such as USDOL's O*NET My Next Move)
   b) Which academic assessment tool will be utilized to evaluate participants (reading, math and language levels): Test of Adult Basic Education (TABE), Comprehensive Adult Student Assessment System (CASAS), or combination of both?
   c) Who will conduct the academic assessment? (Examples: awarded applicant, local education agency, CareerSource board)?
2. Explain how the program will align participants' career assessment (Interest Profiler), and Test of Adult Basic Education (TABE) or Comprehensive Adult Student Assessment System (CASAS) results to match participants with appropriate service options to achieve their goals. Specifically, to create the participants Individual Employment Plan (IEP) and monitor their Measurable Skill Gains (MSG).

   Criteria

   - *Cleary identify the career assessment tool, academic assessment tools, and how they will be administered.*
   - *Procedures and methodology used to complete the participant's Individual Employment Plan (IEP) are described relate to the participants assessment results and are appropriate to the target population.*

c. Training and Other Services

NFJP participants are split into adult and youth categories at the time of enrollment, both receive training and other services. Further information can be found in **Attachments C & D**. Use this information to answer the following questions.

1. **Adult Participants:**

Explain the training and other services to be provided that will help farmworker adults and their families overcome socio-economic and educational barriers to promote self-sufficiency. The plan should include the strategies that will be used to place participants in jobs that will lead to long-term retention. Complete the below chart explaining the planned allowable activities and services, include who will provide those services: awarded applicant agency or if they will be referred out to other agencies and include those agencies and referral process as appropriate. Planned services should include the program's capacity to serve participants virtually.

Sections listed in the chart are required unless otherwise noted, additional services can be added by referring to **Attachment C** for details; add additional lines for services as needed.

Planned Allowable Activities and Services	
Career Services	**How program plans to offer services that will be provided:**
• Basic Career Services	Determine if a participant is eligible to receive assistance. Assist Participant with job search, resume preparation and introduce them to the labor market where they can match their skills with labor market employers.
• Individualized Career Services	Complete Initial Assessment as well as aptitude assessment to complete and develop the IEP Plan with Participant on a step-by-step plan to obtain Career Training that will lead to full-time high pay employment.
• Follow up Services	Maintain contact with Participant after placement to advise on work ethic questions or guidance
Training Services	
• Occupational Skills Training	Provide paid work experience matching career training to help

	individual the training skills to maintain a full-time job.
• Registered Apprenticeship	Refer to Stephen Seville (Apprenticeship Programs DOE) and CareerSource Suncoast.
• On the Job Training (*optional*)	
Related Assistance Services	
• Emergency Assistance to Reportable Individuals	We will refer Reportable Individuals to ALPI for Emergency Assistance for Housing/Rent, Food, Gas/Transportation.
• Pesticide and worker safety training (*optional*)	

Criteria

- *Virtual capacity to serve participants is included.*
- *Plans to provide Career Services are clearly described and include at a minimum:*
  - *Outreach, Eligibility Determination, Initial Assessment*
  - *Job search, placement assistance, career counseling*
  - *Developing individual employment plans (IEP)*
  - *Short-term pre-vocational services*
  - *Quarterly follow up processes*
  - *Supportive services that are clearly identified and will enable participants to overcome barriers.*
- *Plans to provide Training Services that meet demand occupations and lead to long-term job retention are clearly described and include at a minimum:*
  - *Occupational Skills Training*
  - *Registered Apprenticeship and pre-apprenticeship*
- *Plan to provide Related Assistance Services are clearly described and include at a minimum:*
  - *Emergency Assistance to Reportable Individuals*
- *Gaps or weaknesses in services are explained, including the nature and magnitude of the gaps and/or weaknesses.*

2. **Youth Participants: 14 Elements**

Describe how the project will serve NFJP Youth by completing the below chart indicating how the 14 program elements will be provided. All applicants are required to offer all 14 program elements to each youth participant. Based on each NFJP youth's Individual Employment Plan (IEP), referrals and co-enrollments to various desired Youth program elements not provided by the applying program can be pursued through local One-stop CareerSource partners or other partner programs. The plan should identify if the service will be provided by the awarded applicant agency or if they will be referred to other specific agencies and include those agencies and referral process as appropriate. Planned services should include the program's capacity to serve participants virtually. **Refer to Attachment D** for details on serving NFJP Youth including the 14 program elements.

Planned Youth Required Services	
Youth Program Elements	**How program plans to offer services that will be provided:**
1. Tutoring, Study Skills Training, Instruction, and Dropout Prevention	Study skills-training for students in specific study skills mode, good study habits, instruction with practice, and constructive feedback after feedback.
2. Alternative Secondary School Dropout Recovery Services	Utilizing current organizational tools and agency specific/ Workforce.
3. Paid and Unpaid Work Experience	On the job training opportunities-paid on the job learning.
4. Occupational Skills Training	Occupational Skills Training criteria with results focused on generating a post-secondary credential.
5. Education Offered Concurrently with Workforce Preparation	Specific Occupational Training.
6. Leadership Development Opportunities	Training decision making, including determining priorities and problem solving.
7. Youth Supportive Services	Assistance with educational testing. Referrals to community partnerships for services.
8. Adult Mentoring	Career options exposure that includes job requirements & Employability Prospects/Viability.
9. Follow up Services	Provide access to activities that help youth prepare for/transition to postsecondary education & training.

10. Comprehensive Guidance and Counseling	Career Counseling.
11. Financial Literacy Education	Teach youth about credit reports, credit scores, and protecting against identity theft.
12. Entrepreneurial Skills Training	Important basics regarding starting and running a business.
13. Services that Provide Labor Market Information	Employ Florida Labor Market information in local area.
14. Postsecondary Preparation and Transition Activities	Successful completion of HS Diploma, GED or equivalency assessment.

Criteria

- *The Planned Youth Required Services chart is complete and includes the applicant's plan for serving youth with specific, realistic, and concise plans that align with the 14 program elements as detailed in Attachment D.*
- *Virtual capacity to serve participants is included.*

d. Apprenticeship Capability (Optional)

Describe how the project will enroll participants in Registered Apprenticeship programs in the below chart.
This should include capability for enrolling participants in local pre-apprenticeship programs as well. Explain in detail the programs involvement with Registered Apprenticeship programs. Include the contact information for the programs regional Apprenticeship Training Representative (ATR) Registered Apprenticeship Programs. **Refer to Attachment C** for details on registered apprenticeships.

Apprenticeship Capability	
Local Registered Apprenticeship Training Representative (ATR):	
ATR Contact Information: ○ Phone ○ Email ○ Address	
List Local Apprenticeship & Pre-Apprenticeship Programs:	
Number of participants placed in apprenticeship programs:	
Plan to enroll participants into registered apprenticeship and pre-apprenticeship programs:	
Past successes and challenges:	

Criteria

- *The Apprenticeship Capability chart is complete and includes:*
  - *The applicant's plan for enrolling participants in Registered Apprenticeship programs with specific, realistic, and concise strategies.*
  - *The region's Apprenticeship Training Representative (ATR) contact information and local Registered Apprenticeship programs.*
  - *Specific data relating to previous apprenticeship performance.*
  - *Successes and specific challenges with plans to overcome these in the future.*

e. Collaboration with Local Agencies

1. Describe the project's plan for collaborating and/or sub-contracting with agency resources in the community that will provide services to the farmworker population. The plan should demonstrate coordination of services with other available resources in the community, such as establishing strong links with elementary, secondary, and postsecondary educational institutions, one-stop centers, job training programs, and social service agencies. The activities and expected contributions of each partner should be clearly identified in the plan and include any referral processes to coordinate efforts if necessary.

2. Each applicant **MUST** submit (a minimum of five) fully executed signed Collaboration Agreements (at least two of the five must be an employer.) Template example of a Collaboration Agreement is in **Attachment F)**

At a minimum, the following data elements are required in each Collaboration Agreement:

- Agency Name
- Contact Person
- E-mail
- Address
- Phone Number
- Brief written description of the types of services to be provided – instructional, employment and/or other
- Timeline for services to be provided
- Total funding amount to the sub-recipient – if applicable
- Signed and dated

Notes: The applicant is solely responsible for all programmatic, reporting, and fiscal management of the project and ensuring that sub-recipients who provide instructional services accurately report **ALL** required data for the program.
The signed Collaborative Agreement(s) are not included in the maximum page count for the Narrative Components.

Criteria

- *The activities coordinate with other available resources in the community, such as establishing strong links with educational institutions, one-stop centers, job training programs, and social service agencies.*
- *The roles, activities and expected contributions of each collaborative partner are clearly stated in the Collaboration Agreement and are aligned with the proposed project.*
- *At least 5 Collaboration Agreements are included and are signed by both partners (the applicant and the collaborating agency head).*
    - *At least 1 agreement is with an employer*

ACF Sarasota Bay Area Chef's Association GNJ
FL007900025
4748 Beneva Road
Sarasota, FL 34233
Brian Knecht @ (941) 924-1365 x-62438
Fax #: (941) 921-7902
Email: Brian_knecht@sarasota.k12.fl.us
TRADE(S) REGISTERED:
Cook (Hotel & Rest);

Apprenticeship to Careers at AdventHealth, INJ
2020-FL-75893
4200 Sun N' Lake Blvd.
Sebring, FL 33872
Elsie Graves @ (863) 402-3366
Email: elsie.graves@adventhealth.com
TRADE(S) REGISTERED:
Advanced Patient Care Technician;

Bartelt Packaging, LLC Apprenticeship INJ
2020-FL-75839
5501 N. Washington Blvd
Sarasota, FL 34243
Jennifer Rains @ (941) 359-4000
Fax #: (941) 359-4089
Email: jennifer.rains@promacbuilt.com
TRADE(S) REGISTERED:
Machine Assembler;

CareerSource Suncoast Apprenticeship Program GNJ
2018-FL-71010
1112 Manatee Avenue East
Bradenton, FL 34208
Anthony Gagliano @ (941) 343-8819
Email: agagliano@careersource.com
TRADE(S) REGISTERED:
Tool and Die Maker; Additive Manufacturing Technician (Manufacturing and Production Technician); Industrial Production Supervisor (Manager); Project Manager;

Child Care Apprenticeship Program of Manatee GNJ
FL007900014
6305 State Road 70 East
Bradenton, FL 34203
Michelle Meluch @ 941-798-0395
Fax #: 941-751-1453
Email: muluchm@manateeschools.net
TRADE(S) REGISTERED:
Child Care Development Specialist;

City of Venice Fire Department IJ
FL007830022
200 N. Grove St.
Venice, FL 33592
Tyler Eaton @ (941) 480-3030
Fax #: (941) 480-3224
Email: teaton@venicefl.gov
TRADE(S) REGISTERED:
Fire Fighter;

Coastline K9 Apprenticeship INJ
2022-FL-103943
1470 - 9th Street, SW
Naples, FL 34117
Alyssa Innis @ (239) 312-0453
Email: info@coastlinek9.com
TRADE(S) REGISTERED:
Animal Trainer (Service Dog Trainer);

Collier County Government Apprenticeship Program INJ
FL006110148
3301 Tamiami Trail East
Naples, FL 34112
James Williams @ (239) 252-8380
Fax #: (239) 739-3795
Email: James.williams@colliercountyfl.gov
TRADE(S) REGISTERED:
Electrician; Plumber; Heating & Air-Conditioning Installer-Servicer;

Community Connection Services Apprenticeship Program, GNJ
2018-FL-70790
1832 Handcock Bridge Parkway
Cape Coral, FL 33990
Darryl Clare PhD @ (239) 645-2217
Email: Geo_doctor@msn.com
TRADE(S) REGISTERED:
Child Care Development Specialist (840);

Early Learning Coalition of Sarasota County Childcare Apprenticeship Program, GNJ
2023-FL-121458
1750 - 17th Street, Bldg. L
Sarasota, FL 34234
Barbara Papantonakis @ (904) 954-4830
Email: mail@elcsarasota.org
TRADE(S) REGISTERED:
Child Care Development Specialist;

Englewood Area Fire Control District IJ
FL007880008
599 South Indiana Avenue
Englewood, FL 34223-3787
Kirk Gaskell @ (941) 474-3311
Fax #: (941) 473-2600
Email: lane@englewood-fire.com
TRADE(S) REGISTERED:
Fire Fighter;

Fleet Force Truck Driving School GNJ
2023-FL-116331
c/o SCF Bradenton
5840 - 26th Street, W.
Bradenton, FL 34207
Laura Engelhardt @ (863) 294-1112 ext. 1005
Email: laura@drivefleetforce.com
TRADE(S) REGISTERED:
Heavy and Tractor Trailer Truck Drive (CB);

Florida Swimming Pool Association GNJ
2020-FL-75282
2555 Porter Lake Drive, Suite 106
Sarasota, FL 34240
Mary Anderson @ (941) 952-9293
Fax #: (941) 366-7433
Email: mary@floridapoolpro.com
TRADE(S) REGISTERED:
Swimming Pool Service Technician;

Glades Electric Cooperative, Inc., IJW
FL007780009
26733 US Hwy 27 East
Moore Haven, FL 33471
Kyle Altman @ (863) 946-6246
Email: kaltman@gladeselectric.com
TRADE(S) REGISTERED:
Line Erector;

Heartland Air Conditioning Apprenticeship Program GNJ
FL007920005
600 West College Drive
Avon Park, FL 33825
Thomas Bush @ (863) 784-7117
Fax #: (863) 453-9442
Email: Thomas.Bush@southflorida.edu
TRADE(S) REGISTERED:
Heating & Air-Conditioning Installer-Servicer;

Heartland Electrical Apprenticeship Program GNJ
FL007890015
600 West College Drive
Avon Park, FL 33825
Fred Hayes @ (863) 991-1089
Fax #: (863) 453-9442
Email: Fred.hayes@southflorida.edu
TRADE(S) REGISTERED:
Electrician;

Heartland Plumbers Apprenticeship Program GNJ
FL007920004
600 West College Drive
Avon Park, FL 33825
Thomas Bush @ (863) 784-7117
Fax #: (863) 453-9442
Email: Thomas.Bush@southflorida.edu
TRADE(S) REGISTERED:
Plumber;

Immokalee Technical College/CME Manufacturing Apprenticeship Program, GNJ
2022-FL-112336
508 N. 9th Street
Immokalee, FL 34142
Aaron Paquette @ (239) 377-9900
Email: Paquetaa@collierschools.com
TRADE(S) REGISTERED:
Advanced Manufacturing and Production Technology (CB); Machinist (CB);

Lee County Apprenticeship Program GNJ
2021-FL-88323
2855 Colonial Boulevard
Fort Myers, FL 33966
Brian Granstra @ (239) 939-6380
Email: brianrg@leeschools.net
TRADE(S) REGISTERED:
Software/Application Developer;

Lee County Board of County Commissioners Apprenticeship Program INJ
2019-FL-73670
1825 Hendry Street, 3rd Floor
Ft. Myers, FL 33901
Marion Osborne @ (239) 553-2245
Fax #: (239) 485-2052
Email: mosborne@leegov.com
TRADE(S) REGISTERED:
Electrician; Heating & Air-Conditioning Installer-Servicer; Plumber;

Lee County Electric Cooperative, Inc. IJ
FL006100147
4980 Bayline Drive
North Fort Myers, FL 33917
Greg Allen @ (239) 656-2157
Fax #: (239) 494-2855
Email: greg.allen @icec.net
TRADE(S) REGISTERED:
Electric Meter Repairer; Electrician, Substation; Line Installer-Repairer;

Lorenzo Walker Technical College Apprenticeship Program, GNJ
2020-FL-75938
3702 Estey Avenue
Naples, FL 34104
Bruce Rutila @ (239) 377-1300
Email: rutilb@collierschools.com
TRADE(S) REGISTERED:
Heating & Air-Conditioning Install/-Servicer;

M.A.C.C.A. GNJ (Manasota Air Conditioning Contractors Association) GNJ
FL001970020
1532 U.S. Highway 41 Bypass S., #144
Venice, FL 34293
Robin Parsons @ (941) 404-3407
Email: info@macca.us
TRADE(S) REGISTERED:
Heating & Air-Conditioning Installer-Servicer;

M.A.C.C.A. (Manasota Air Conditioning Contractors Association) GNJ
2022-FL-113823
1532 U.S. Highway 41 Bypass S., #144
Venice, FL 34293-1032
Robin Parsons @ (941) 404-3407
Email: robin@macca.us
TRADE(S) REGISTERED:
Heating, Air Conditioning, and Refrigeration Mechanics and Installers (CB);

Manasota Masonry Apprenticeship GNJ
FL001970018
P.O. Box 19799
Sarasota, FL 34276
Ted Podgis @ (941) 224-3787
Fax #: (941) 377-8971
Email: tedpodgis@earthlink.net
TRADE(S) REGISTERED:
Bricklayer (Constr);

Manasota PHCC Plumbing Apprenticeship Program, Inc. GNJ
FL001950012
c/o Suncoast Technical College
4748 Beneva Road
Sarasota, FL 34233
Robbie Wolf @ (941) 924-1365 ext. 62472
Email:
Robbie.wolf@sarasotacountyschools.net
TRADE(S) REGISTERED:
Plumber;

Moorings Park Apprenticeship Program, INJ
2018-FL-71348
120 Moorings Park Drive
Naples, FL 34015
Billie Rapor @ (239) 430-6350
Email: Wraper@mooringspark.org
amckinney@relatedgroup.com
TRADE(S) REGISTERED:
Cook (Hotel & Restaurant);

New Town Healthcare Apprenticeship Program, GNJ
2022-FL-112662
P. O. Box 2785
Sarasota, FL 34230
Carol Taylor @ (813) 562-5503
Email: Calta03@hotmail.com
TRADE(S) REGISTERED:
Dental Assistant (CB); Office Manager/ Administrative Services (Dental Office Administrator); Medical Secretary (Dental Office Coordinator)

North Port Fire Rescue District IJ
FL007870016
4980 City Center Blvd.
North Port, FL 34286
Raymond Coyle @ (941) 240-8150
Fax #: (941) 240-8182
Email: Rcoyle@cityofnorthport.com
TRADE(S) REGISTERED:
Fire Medic;

Peace River Electric Cooperative Inc. IJ
FL003050001
220 Knight Road
Wauchula, FL 33873
Kim Gough @ (863) 767-4680
Fax #: (863) 767-4693
Email: Kim.gough@preco.org
TRADE(S) REGISTERED:
Line Installer Repairer;

Sarasota Child Care Apprenticeship Program GNJ
FL007910008
c/o Sarasota County Technical Institute
4748 Beneva Road
Sarasota, FL 34233-1756
Beth Ellis @ (941) 924-1365 x-62247
Fax #: (941) 921-7902
Email: Beth_ellis@sarasota.k12.fl.us
TRADE(S) REGISTERED:
Child Care Development Specialist;

Sarasota County Fire Department JATC
FL007830023
400 N. Beneva Road
Sarasota, FL 34232
J. Nilson @ (941) 861-2190
Fax #: (941) 361-6884
Email:
TRADE(S) REGISTERED:
Fire Medic;

Southwest Florida Chapter Masonry Association of Florida, Inc. GNJ
FL001950010
P.O. Box 112319
Naples, FL 34108
Daniel Kroker @ (402) 320-1195
Email: dan@masonryeducation.org
TRADE(S) REGISTERED:
Bricklayer (Constr);

The School District of Highlands County Apprenticeship Program INJ
2020-FL-75447
426 School Street
Sebring, FL 33870
Andrew Lethbridge @ (863) 471-5555
Fax #: (863) 471-5673
Email: lethbria@highlands.k12.fl.us
TRADE(S) REGISTERED:
Electrician; Heating & Air-Conditioning Mechanic & Installer;

Tri-County Apprenticeship Academy GNJ
FL004040001
13830 Jetport Commerce Parkway, Suite 5
Ft. Myers, FL 33913
Christine Sardina @ (239) 225-0995
Fax #: (239) 225-0997
Email: csardina@tcaafl.com
TRADE(S) REGISTERED:
Electrician; Pipe Fitter (Const); Pipe Fitter (Sprinkler Systems); Plumber; Telecommunications Tech.; Heating & Air-Conditioning Installer-Servicer;

Technical Education Council, LLC GNJ
2019-FL-72946
168 Sarasota Center Boulevard
Sarasota, FL 34240
Shaun Vaupel @ (941) 363-1632
Email:
info@technicaleducationcouncil.com
TRADE(S) REGISTERED:
Electrical Technician (Low Voltage Technician); Electrician; Roofer;

Amerikey Locksmith, LLC - INJ
2022-FL-114328
7256 FL-54
New Port Richey, FL 34653
Paul Micklow @ (727) 992-4143
Email: amerikeylocksmith1@gmail.com
TRADE(S) REGISTERED:
Locksmith (CB);

AmSkills Apprenticeship Program GNJ
2019-FL-72596
4606 Darlington Road
Holiday, FL 34609
Tom Mudano @ (727) 301-1282 x-122
Email: tmudano@amskills.org
TRADE(S) REGISTERED:
CNC Set-Up Prog - Milling And Turning
Manual Machinist; Mechatronics
Technician; Robotics Technician;

Armstrong Elevator Apprenticeship Program, INJ
2022-FL-111495
9225 Ulmerton Road, Suite 318
Largo, FL 33771
Roy Armstrong @ (727) 323-3800
Fax #: (727) 584-5704
Email: armstrong.elevator@gmail.com
TRADE(S) REGISTERED:
Elevator Constructor;

Bay Area Building Maintenance Apprenticeship GNJ
FL007900005
c/o PTEC
6100 - 154th Avenue North
Clearwater, FL 33760
Bert Pruitt @ (727) 538-7167 ext. 2158
Fax #: (727) 538-7203
Email: pruittg@pcsb.org
TRADE(S) REGISTERED:
Maintenance Repairer, Building;

Bay Area Electrical Apprenticeship Program GNJ
FL006010005
c/o PTEC
6100 - 154th Avenue North
Clearwater, FL 33760
Jackie Dombrowski @ (727) 538-7167 ext. 2070
Fax #: (727) 538-7203
Email: rodriguez-mauth@pcsb.org
TRADE(S) REGISTERED:
Electrician;

Central Florida Heat and Frost Insulators and Allied Workers JATT
FL007680001
709 South Evers Street
Plant City, FL 33563-5401
Jacob Walker @ (813) 752-0767
Fax #: (813) 659-3311
Email: aw67jac@aol.com
TRADE(S) REGISTERED:
Insulation Worker;

Central Florida Plumbing Academy GNJ
FL002080009
2107 West Kathleen Street
Tampa, FL 33607
Joseph Gonzalez @ (813) 251-1980
Fax #: (813) 254-6610
Email: cfpa@cfpaeducate.com
TRADE(S) REGISTERED:
Plumber;

Child Care Apprenticeship Program of Pasco County GNJ
FL001940004
c/o Marchman Technical College
7825 Campus Drive
New Port Richey, FL 34653
Andrea Walker @ (727) 774-1711
Fax #: (727) 774-1791
Email: awalker@pasco.k12.fl.us
TRADE(S) REGISTERED:
Child Care Development Specialist;

Child Care Apprenticeship Program of Pinellas GNJ
FL007890019
c/o 3733 Quail Forrest Drive
Tarpon Springs, FL 34688
Diane Berset @ (927) 943-7722
Fax #: (727) 399-9150
Email: mcgreevyn@pcsb.org
TRADE(S) REGISTERED:
Child Care DevelopmentSpecialist;

City of St. Petersburg IJW
FL007860011
1650 3rd Avenue North
St. Petersburg, FL 33713
Jason Venable @ (727) 892-5630
Fax #: (727) 892-5109
Email: Jason.venable@stpete.org
TRADE(S) REGISTERED:
Automobile Mechanic (Automotive Technician); Maintenance Mechanic (Plant); Maintenance Technician, Municipal (Roadway Technician); Meter Repairer; Landscape Technician; Pipefitter (Stormwater); Pipefitter (Wastewater); Pipefitter (Water); Maintenance Repairer, Building;

FDOT District Seven Apprenticeship Program IJW
FL006040001
5211 Ulmerton Road
Clearwater, FL 33760
James Newell @ (727) 575-8325
Fax #: (727) 570-3050
Email: James.newell@dot.state.fl.us
TRADE(S) REGISTERED:
Maintenance Repairer, Building;

Florida Gulf Coast Chapter ABC, Inc. GNJ
FL007720004
2008 North Himes Avenue
Tampa, FL 33607-3104
Nick Nowell @ (813) 879-8064
Fax #: (813) 876-1970
Email: nicknowell@abcflgulf.org
TRADE(S) REGISTERED:
Carpenter; Electrician; Plumber; Heating & Air Conditioning Installer-Servicer; Sheet Metal Worker; Pipe Fitter; Roofer; Sprinkler Fitter;

Florida West Coast Carpenters JAC
FL007700001
7930 US Highway 301 North
Tampa, FL 33637-6805
Brian Paturalski @ (813) 988-3997
Email: brian@floridacarpenters.org
TRADE(S) REGISTERED:
Carpenter;

Florida West Coast Operating Engineers JAC
FL007900013
208 E. Terrace Drive
Plant City, FL 33563
Adrian Lacey @ (813) 856-5602
Fax #: (813) 623-1381
Email: alacey@iuoe487.org
TRADE(S) REGISTERED:
Operating Engineer;

IMPACT Social Ventures INJ
2022-FL-113583
1901 - 59th Way, North
St. Petersburg, FL 33710
Melissa Chapman @ (727) 307-5855
Email: admin@sailfuture.org
TRADE(S) REGISTERED:
Yacht/Maritime Engineer (Motorboat Mechanic) (HY);

Independent Electrical Contractors Florida West Coast Chapter (IEC FWCC) GNJ
FL007820007
4710 N Grady Ave
Tampa, FL 33614
Mark Kempton @ (727) 499-0727
Fax #: (727) 499-0732
Email: membership@iecflorida.org
TRADE(S) REGISTERED:
Electrician; Telecommunications Technician (VDV); Residential Wireman; Field Service Engineer;

International Union of Elevator Constructors (IUEC) LU #74 JAC
FL003030002
7805 Professional Place
Tampa, FL 33637-6745
Norm Loper @ (813) 988-0950
Fax #: (813) 988-0950
Email: norlope33559@gmail.com
TRADE(S) REGISTERED:
Elevator Constructor;

Lake Sumter State College Apprenticeship Program GNJ
2021-FL-80240
9501 US Highway 441
Leesburg, FL 34788
Dr. Amy Albee-Levine @ (352) 435-6331
Email: albeelea@lssc.edu
TRADE(S) REGISTERED:
Electrician (Hybrid);

Learning Alliance Corporation Apprenticeship GNJ
2021-FL-80626
5910 Breckenridge Parkway, Suite B
Tampa, FL 33610
Cesar Ruiz @ (813) 261-6018
Email: farnold@mylearningalliance.com
TRADE(S) REGISTERED:
Computer Support Specialist (Information Technology Technician)(HY); Cybersecurity Support Technician (CB); Database Technician (Cloud Administrator) (CB); Digital Marketer (Internet Marketing Specialist)(CB); Multimedia Producer (Technical Director) (CB); Telecommunications Technician (Broadband Technician)(HY); Industrial Manufacturing Technician (CB); Line Erector; Solar Energy Technician (CB);

Masonry Contractors Association of Florida, Inc. GNJ (Gulf Coast Area)
FL001950009
P.O. Box 2505
Valrico, FL 33595
Donna Henson @ (239) 201-6089
Email: donna@floridamasonry.com
TRADE(S) REGISTERED:
Bricklayer (Constr);

Paragon Cyber Solutions INJ
2020-FL-79545
400 N. Ashley Drive, Suite 2050
Tampa, FL 33602
Courtney Jackson @ (813) 603-7233
Fax #: (813) 358-7711
Email: admin@paragoncybersolutions.com
TRADE(S) REGISTERED:
Cyber Security Support Technician (CB);

Pasco County Child Care Apprenticeship IJW
FL007900011
7227 Land O'Lakes Blvd.
Land O'Lakes, FL 34639
Barbara Donaghy @ (727) 774-1711
Fax #: (727) 774-1791
Email: bdonaghy@pasco.k12.fl.us
TRADE(S) REGISTERED:
Child Care Development Specialist;

Pasco-Hernando State College Apprenticeship Program GNJ
2021-FL-87901
10230 Ridge Road
New Port Richey, FL 34654
Dr. Marcia Austin @ (727) 816-3264
Email: austinm@phsc.edu
TRADE(S) REGISTERED:
Maintenance Repair Worker (Multi-Family Facilities); Home Performance Laborer (Residential);

Peoples Gas System IJW
2020-FL-74484
8416 Palm River Rd.
Tampa, FL 33619
Craig Booher @ (813) 223-0800
Email: cjbooher@tecoenergy.com
TRADE(S) REGISTERED:
Gas Utility Worker (Natural Gas Pipeline Technician);

Pinellas Association of Plumbing, Heating & Cooling Contractors GNJ
FL006990005
901 34th Street
St. Petersburg, FL 33711
Ray Gorman @ (727) 893-2500 ext. 2587
Email: info@paphcc.com
TRADE(S) REGISTERED:
Plumber;

Pinellas County Schools Child Care Apprenticeship INJ
FL001970009
c/o PTEC
6100 154th Avenue North
Clearwater, FL 33760
Nancy McGreevy @ (727) 538-7176 x-2407
Fax #: (727) 538-7203
Email: mcgreevyn@pcsb.org
TRADE(S) REGISTERED:
Child Care Development Specialist;

Pinellas Park Fire Department Apprenticeship Program IJ
FL006120148
11350 43RD Street North
Pinellas Park, FL 33762
Daren Anderson @ (727) 224-6010
Fax #: (727) 541-0812
Email: ANDERSONDAR@pcsb.org
TRADE(S) REGISTERED:
Firefighter;

Pinellas Technical College Apprenticeship Program, GNJ
2023-FL-116617
6100 - 154th Avenue, N.
Clearwater, Florida 33760
Kimberly Barker @ (727) 538-7167
Email: barkerki@pcsb.org
TRADE(S) REGISTERED:
Vehicle Electrical/Electronic Systems (CB);

Pinellas Technical College Facilities Maintenance Apprenticeship Program GNJ
2022-FL-110600
6100 - 154th Avenue, North
Clearwater, FL 33760
Kimberly Barker @ (727) 538-3588 Ext. 2302
Email: barkerki@pcsb.org
TRADE(S) REGISTERED:
Building Maintenance Repairer;

Power Design, Inc. INJ
2019-FL-73394
11600 Ninth Street North
St. Petersburg, FL 33716
Cynthia Bastos @ (727) 497-3258
Email: cbastos@powerdesigninc.us
TRADE(S) REGISTERED:
Electrician;

Powertown Line Construction Apprenticeship INJ
FL006156743
11223 East Highway 92
Seffner, FL 33584
Steve Magenheimer @ (813) 374-9298
Fax #: (813) 443-4691
Email: smagenheimer@powertown.net
TRADE(S) REGISTERED:
Line Installer / Repairer; Transmission Line Worker (Line Distribution Technician)(CB));

RACCA, Inc. GNJ (Refrigeration, Air-Conditioning Contractors Association)
FL001960008
c/o Pinellas Technical College
6100 154th Avenue North
Clearwater, FL 33760
Keane Bismarck @ (813) 253-9859
Fax #: (813) 234-6720
Email: apprenticeship@racca-florida.org
TRADE(S) REGISTERED:
Heating & Air-Conditioning Installer-Servicer; Refrigeration Mechanic;

SECO Energy IJW
2022-FL-111641
P.O. Box 301 (293 S. Hwy. 301)
Sumterville, FL 33585
Steve Balius @ (352) 569-9682
Email: steve.balius@secoenergy.com
TRADE(S) REGISTERED:
Line Erector (Lineman);

St. Petersburg College Apprenticeship Program GNJ
2019-FL-73782
c/o Career Connections
13805 - 58th Street, North
Clearwater, FL 33760
Jennifer Bodnar @ (727) 398-8469
Email: Bodnar.Jennifer@SPCollege.edu
TRADE(S) REGISTERED:
Community Health Worker; Computer Support Specialist; IT Analyst (Computer Systems Analyst); Application Developer;

St. Petersburg Fire and Rescue IJ
FL007840013
400 Dr. M.L. King Drive South
St. Petersburg, FL 33701
Richard Gandi @ (727) 893-7694
Fax #: (727) 893-7935
Email: Richard.Gandi@stpete.org
TRADE(S) REGISTERED:
Fire Fighter;

Sundt Construction Apprenticeship Program INJ
2023-FL-116037
400 N. Tampa Street, 15th Floor
Tampa, FL 33602
Josue Ponce @ (480) 476-5181
Email: japonce@sundt.com
TRADE(S) REGISTERED:
Form Builder Carpenter (Industrial Carpenter) (HY);

Tampa Area Electrical JATC
FL007880004
5625 Harney Road
Tampa, FL 33610-7115
David McCraw @ (813) 621-3002 x-101
Fax #: (813) 628-0278
Email: david.mccraw@tampajatc.org
TRADE(S) REGISTERED:
Electrician;

Tampa Bay Machining Apprenticeship GNJ
FL007900006
c/o PTEC
6100 - 154th Avenue North
Clearwater, FL 33634
Richard McConnaughey @ (727) 538-7167 x 2062
Fax #: (727) 538-7203
Email: mcconnaugheyr@pcsb.org
TRADE(S) REGISTERED:
Mold Maker; Machinist; Tool & Die Maker; Numerical Control Machine Operator; CNC operator Turning; CNC Operator Milling and Turning; CNC Setup Programmer Turning; CNC Operator Milling; CNC Setup Programmer Milling; CNC Setup Programmer Milling and Turning;

Tampa Bay Pipe Trades JATC
FL007630001
3601 McIntosh Road
Dover, FL 33527-4830
Lee Middleton @ (813) 754-4054
Fax #: (813) 659-2184
Email: Leemiddleton10@gmail.com
TRADE(S) REGISTERED:
Pipe Fitter (Constr); Plumber; Heating & Air Conditioning Installer/Servicer;

Tampa Electric Company (TECO) IJW
FL003020002
P.O. Box 111
Tampa, FL 33601-0111
Sam Nowakowski @ (813) 635-1759
Fax #: (813) 635-1705
Email: omnowakowski@tecoenergy.com
TRADE(S) REGISTERED:
Line Installer Repairer; Electrician, Substation; Field Service Engineer;

Tampa Electrical Residential Wireman JATC
FL003000002
5625 Harney Road
Tampa, FL 33610-7115
David McCraw @ (813) 621-3002
Fax #: (813) 628-0278
Email: david.mccraw@tampajatc.org
TRADE(S) REGISTERED:
Residential Wireman;

Tampa Electrical Telecommunications JATC
FL003000001
5625 Harney Road
Tampa, FL 33610-7115
David McCraw @ (813) 621-3002
Fax #: (813) 628-0278
Email: david.mccraw@tampajatc.org
TRADE(S) REGISTERED:
Telecommunications Technician;

Tampa General Hospital INJ
2017-FL-712
1 Tampa General Circle
Tampa, FL 33606
Diane Lerch @ (813) 844-5529
Email: dlerch@tgh.org
TRADE(S) REGISTERED:
Hospital Information Management Hospital Coder;

Tampa Ironworkers JAC
FL007570002
P.O. Box 18
Mango, FL 33550-0018
Kevin Wehling @ (813) 623-1515
Fax #: (813) 621-4427
Email: kwehling@iwl397.com
TRADE(S) REGISTERED:
Structural-Steel Worker (Ironworker);

Tampa Millwrights JAC
FL007670002
9711 U.S. Highway 92
Tampa, FL 33610-5929
Guy Carter @ (813) 620-0175
Fax #: (813) 630-4445
Email: mwcarter@tampabay.rr.com
TRADE(S) REGISTERED:
Millwright;

Tampa Ship, LLC - INJ
2022-FL-112759
1130 McClosky Boulevard
Tampa, FL 33605
Stephanie Edwards @ (228) 323-2634
Email: Stephanie.edwards@chouest.com
TRADE(S) REGISTERED:
Electrician (Ship & Boat);

The Fishel Company INJ
FL003030005
2020 U.S. Highway 92 East, Suite 100
Plant City, FL 33563-3979
Darin Joyce @ (352) 214-0515
Fax #: (813) 764-0576
Email: dljoyce@teamfishel.com
TRADE(S) REGISTERED:
Line Installer Repairer

Trade Up Academy HVAC Apprentice Program, GNJ
2022-FL-111520
201 E. Kennedy Boulevard
Tampa, FL 33602
Kelly Robichaud @ (239) 229-1548
Email:
krobichaud@apexservicepartners.com
TRADE(S) REGISTERED:
Heating, Air Conditioning, and
Refrigeration Mechanics and Installers
(CB);

TransCare EMT Apprenticeship Program, INJ
2022-FL-112367
1 Crisis Center Plaza
Tampa, FL 33613
Christopher Jones @ 813-964-1964
Email: cjones@crisiscenter.com
TRADE(S) REGISTERED:
Emergency Medical Technician (CB);

Versa Tile & Marble, Inc. Apprenticeship Program INJ
2023-FL-116622
3840 N. 50th Street, Suite 1350
Tampa, FL 33619
Nicholas Womack @ (813) 441-8624
Email: contact@versatilemi.com
TRADE(S) REGISTERED:
Ceramic Tile Installer - Tile Setter;

Withlacoochee River Electric Cooperative Inc., INJ
FL008870017
P.O. Box 278
Dade City, FL 33523-0278
James Monbarren @ (352) 567-5133 ext 5220
Fax #: (352) 567-3343
Email: jmonbarren@wrec.net
TRADE(S) REGISTERED:
Electric Meter Repairer; Electrician,
Substation; Line Erector;

Evidence of Capability - Past Performance		
Performance Measures	**PY 22/23**	**PY 23/24**
Total Participants	39	45
Entered Employment	17	24
Attained a Credential	6	30
Measurable Skill Gains	41	47

Criteria

- *Number of participants served during the specified period is reasonable and demonstrates capability to operate a successful workforce development program.*
- *Prior program monitoring findings, recommendations and commendations are included as evidence of experience, success and challenges.*
- *Participant outcomes for educational and occupational achievements are provided and includes (at a minimum):*
    - *Total Participants*
    - *Credential Rate*
    - *Measurable Skill Gains*
    - *Entered Employment*

5. Recruitment / Enrollment Plan

Describe the methods/strategies to recruit participants and share information about the proposed project for farmworker populations. Information should include services to be offered, where and when services can be obtained, and information on eligibility for qualification and receipt of services. Recruitment visits should incorporate proactive outreach and recruitment efforts, such as the following:

- Visiting local farms.
- Identify day labor and health care organizations serving farmworkers and their families.
- Visiting local school sites, or community locations where farmworkers are found.
- Attend interagency meetings and share FCDP service offerings.
- Present program essentials through the use of radio, television, and print media.

Criteria

- *The applicant's enrollment plan will use effective and realistic means to reach the appropriate audiences, including the target population(s), the local community, and other organized entities when indicated.*
- *The methods and strategies used to promote services provided by the applicant are innovative.*
- *The applicants' plan reflects a thorough grasp of the proposed project and the positive impact on the targeted population(s).*
- *The applicant has a clear understanding of NFJP eligibility requirements.*

6. Budget

a) Budget Narrative Component - **Describe** a budget that reflects objectives and proposed costs of the project. **Explain** how project funds will be used in a cost-effective and cost-efficient manner, alone or in combination with other resources **to meet the planned performance goals**. Planned expenditures should be realistic, reasonable, support project activities and objectives and should focus on performance improvement. Additional budget details are available in **Attachment E.**

b) Describe any in-kind contributions that will be made by the applicant and assign a monetary value to the contributions.

c) Complete the **DOE 101S, Budget Narrative Form.** The form is available at the following link: DOE 101 S and includes instructions and example tabs.

Criteria

- *The budget narrative is thorough, specific, and supports the proposed project.*
- *The proposed project budget presents expenses that are necessary, allowable, allocable, accurate, and clearly relate to and reflect project activities, objectives, and outcomes.*
- *The costs are reasonable in relation to the objectives, design, and potential significance of the proposed project.*
- *The required personnel, professional and technical services, and / or travel for the proposed project are clearly and adequately explained as detailed in Attachment E.*
- *The justification for each expenditure is reasonable, allowable and clearly explained.*

Attachment A
Allocation Chart

The Allocation Chart is subject to change based on the final federal allocation. All awardees will be notified regarding their final allocation prior to the issuance of their PY 2023-2024, DOE 200, Award Notification.

Method of payment will be Federal cash advances made by state warrant or electronic funds transfer (EFT). Requests for federal cash advance must be made through FDOE's Florida Grants System (FLAGS).

Sub-recipient Allocations and Counties Served for TAPS _____ PY 2024-2025		Agency Number	Amount Recommended
Regions 7, 8, 9, 10 &11	Putnam County School District: Serving Alachua, Bradford, Clay, Duval, Flagler, Marion, Nassau, Union, Putnam, St. Johns, Volusia Counties	540-TBD	$201,002
Region 14, 15 & 16	Hillsborough County Public Schools: Serving Hillsborough, Pinellas and Pasco Counties	290-TBD	$300,373
Region 17	The School Board of Polk County, FL Serving Polk County	530-TBD	$325,216
Region 18 & 24	The School District of Manatee County: Serving Charlotte, Manatee and Sarasota Counties	410-TBD	$273,272
Region 19	South Florida State College: Serving Desoto, Hardee and Highlands County	282-TBD	$275,530
Region 19 & 20	Indian River State College: Serving Indian River, Martin, Okeechobee and St. Lucie Counties	562-TBD	$377,160
Region 21 & 24	The School Board of Collier County: Serving Hendry, Collier, Lee, Glades and Palm Beach Counties	110-TBD	$350,059
Regions 22 & 23	Miami-Dade Community Action and Human Services Department: Serving Broward, Miami-Dade and Monroe Counties	761-TBD	$399,745
		Total Aid to District	**$2,502,357**

Attachment B
Target Population

Eligibility for participation in WIOA §685.100 Section 167 NFJP program follow TEGLs & State Regulations:

- MSFW Adult and MSFW Youth (aged 14-24).
- Must be a citizen or national of the United States, a lawfully admitted permanent resident alien, refugee, asylee, or parolee, or other individual legally authorized to work in the United States [WIOA Section 188 (a)(5)].
- Must have not violated Section 3 of the Military Selective Service Act by knowingly and willfully failing to register for the Selective Service registration [20CFR §667.250; WIOA Section 189 (h).
- A low-income individual who faces multiple barriers to economic self-sufficiency (WIOA Section 3(36) (A)(B)) TEGL No. 18-16 Change 1.
- Must have performed labor for wages in occupations and industries within agricultural production and agricultural services for 12 consecutive months out of the 24 months prior to proposal for the program involved [20 CFR §685.110].
- The individual receives half of his/her total support from the eligible farmworker's family during the eligibility determination period.
- Follow all applicable TEGLs and updates to policies.

Attachment C
Program Purpose and Overview of Allowable Activities and Services

The program's purpose is to strengthen the ability of eligible Florida farmworkers and their families to achieve economic self-sufficiency. The program serves eligible farmworkers and their dependents (Refer to **Attachment B**) that have the following socio-economic and educational barriers, as identified by the United States Department of Labor for WIOA, Title I, Section 167 funded programs:

• Dropout	• Unemployment claimant
• Unemployed	• Unemployment funds exhausted
• Limited English proficient	• Offender or parolee
• English reading below grade 9	• Individuals with disability
• Math skill below grade 9	• Single parent with dependent under 18
• Migrant Farmworker	• Pregnant / parenting youth
• Seasonal Farmworker	• Long term agriculture employed
• Economically disadvantaged	• Lacks work history outside agriculture
• Food stamp recipient	• Transportation hardship
• Veteran	• Homelessness
• Foster youth	

Allowable Program Activities

To meet the education, training and employment needs of farmworkers and their families, program funds shall be used to provide individuals with **Career Services** and **Training Services** as described in Section 134, paragraph (d)(2) of the Act. These services must reflect the needs of the farmworkers and their dependents in the service areas and include the services and training necessary to achieve each participant's employment goals.

Career Services

Services to be delivered by the program are listed below and are authorized by 20CFR §678.45-430

Basic Career Services:

- Eligibility determinations.
- Outreach, intake, and orientation to the information and services available through the workforce system.
- Initial assessment of skill levels, aptitudes, abilities, and supportive service needs.
- Labor exchange services, including
  - Job search and placement assistance and career counseling; and
  - Appropriate recruitment and other business services on behalf of employers.
- Provision of referrals to and coordination of activities with other programs and services.
- Labor market information, including listings of job vacancies and the skills needed to obtain these jobs, and the occupations that are in demand in the local area and the earnings and skill requirements for such occupations.
- Information about the performance and cost of eligible training providers.
- Information about how the local workforce investment area is performing on performance measures.
- Information about supportive services available in the area and referral to these services.
- Information about applying for unemployment compensation; and
- Assistance with establishing eligibility for non-WIOA programs of financial aid for training and education programs.

Individualized Career Services are to be provided by local areas as appropriate to help individuals obtain or retain employment, and may include the following:

- Comprehensive and specialized assessments of skill levels and service needs, which may include use of diagnostic testing and other assessment tools, in-depth interviewing and evaluation to identify employment barriers and appropriate employment goals.
- Developing an individual employment plan (IEP).
- Group counseling.
- Individual counseling.
- Career planning.

- Short-term pre-vocational services, including the development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct.
- Internships and work experiences that are linked to careers.
- Workforce preparation activities.
- Financial literacy services: educating participants on how to create budgets; set up bank accounts; manage spending, credit, and debt; make informed financial decisions; understand identity theft and the significance of credit reports and scores; etc.
- Out-of-area job search and relocation assistance; and
- English language acquisition and integrate education and training programs.

Follow-up services must be provided, as appropriate, including counseling regarding the workplace, for participants in adult or dislocated worker workforce investment activities who are placed in unsubsidized employment, for up to 12 months after the first day of employment.

Work Experience

An internship or work experience is a planned, structured learning experience that takes place in a workplace for a limited period. Work experience can be conducted in the private, nonprofit and public sectors. Work experience may be paid or unpaid, as appropriate and consistent with other laws, such as the Fair Labor Standards Act [20CFR §680.180]. Labor standards apply in any work experience setting where an employee/employer relationship, as defined by the Fair Labor Standards Act, exists.

Training Services

Training services may include the following [WIOA sec. 134(C)(3)(D) and 167(D) and 20 CFR §680.200]:

- Occupational skills training, including training for nontraditional employment.
- On-the-job training (OJT).
- Registered Apprenticeship.
- Incumbent worker training.
- Programs that combine workplace training with related instruction, which may include cooperative education programs.
- Training programs operated by the private sector.
- Skills upgrading and retraining.
- Entrepreneurial training.
- Transitional jobs.
- Job readiness training provided in combination with services listed above.
- Adult education and literacy activities, including activities of English language acquisition and integrated education and training programs, provided concurrently or in combination with training services; and
- Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.

On-the-Job-Training

FCDP sub-recipients may utilize on-the-job training (OJT) as a training strategy to increase participant skills and to incentivize hiring of participants. OJT is provided under a contract between the sub-recipient with an employer in the public, non-profit, or private sectors. Through the OJT contract, occupational training is provided for the WIOA participant in exchange for the reimbursement, typically up to 50 percent of the wage rate of the participant, for the extraordinary costs of providing the training and supervision related to the training. In limited circumstances, the reimbursement may be up to 75 percent of the wage rate of the participant [WIOA sec. 134(c)(3)(h) and 20 CFR §680.700].

The OJT contract must be limited to the period of time required for the participant to become proficient in the occupation for which the training is being provided. In determining the appropriate length of time, FCDP sub recipients should give consideration to the skill requirements of the occupation, the academic and occupational skill level of the participant, prior work experience, and the participant's individual employment plan [WIOA sec. 3(44) and 20 CFR §680.700]. FCDP sub-recipients must not contract with an employer who has exhibited a pattern of failing to provide OJT participants with continued long-term employment with wages, benefits, and working conditions equal to those provided to regular employees who have worked as similar length of time and are doing the same type of work [WIOA sec. 194(4) and 20CFR§680.700].

Customized Training

Customized training is designed to meet the specialized skill needs or requirements of one or more employers. Customized training is conducted through a commitment by the employer to retain the individual after successful completion of training. The employer is required to pay a significant share of the cost of the training. Customized training offers opportunities for employers to train individuals in their specific needs and gives the individual a chance to learn and gain desired skills specific to an employer or industry. [cf. State of Florida WIOA Unified Plan Two-Year Modification]

Registered Apprenticeship (Optional)

Registered Apprenticeship is a highly structured training system in which the apprentice works full-time during the day for a sponsoring employer, learning the skills of the trade through On-the-Job Training with a journey worker / mentor. Registered Apprenticeship is a commitment of a few years; not suitable for someone who cannot commit to a long-term training program.

- Apprentices earn a progressive wage - as their skills increase, their wages increase.
- A minimum of 144 hours of related instruction for each year of apprenticeship is required.
- Related instruction is organized related supplemental instruction in technical subjects related to the occupation.
- Most programs utilize local technical schools or community colleges for the related classroom instruction.
- Depending on the trade, the program can last 1 to 5 years, with the average at 4 years.
- There are no tuition fees for registered apprentices for related instruction provided through Local Education Agencies (LEA) as stipulated in Florida Statute 1009.25. The only costs would be tools, books, and materials needed for the trade.
- Upon completion of the program, an apprentice is issued a nationally recognized Completion of Apprenticeship certificate by the State of Florida.

Applicants seeking entrance into a registered apprenticeship program must apply to the registered program sponsor. Each registered apprenticeship program operates independently and establishes its proposal process and minimum qualifications. Most programs' minimum qualifications require the following of all applicants.

- being at least 18 years of age,
- possess a High School Diploma or a high school equivalency diploma,
- possess a valid drivers' license and
- be physically able to perform the work of the trade.

For a complete list of registered apprenticeship occupations in Florida, visit: http://www.fldoe.org/academics/career-adult-edu/apprenticeship-programs/

(Florida Department of Education Division of Career and Adult Education Apprenticeship Section). By positioning apprenticeships as a proven model that helps employers build a highly skilled workforce, education and workforce partners are breaking through systemic barriers to strengthen the state's sector strategy initiatives.

Related Assistance Services

Related assistance can include, but is not limited to, the following activities [WIOA sec. 167(d) and 20 CFR §§685.110 and 380]:

- Emergency assistance.
- English language and literacy instruction.
- Pesticide and worker safety training.
- Work clothing.
- Transportation assistance.
- Housing (including permanent housing); and
- School dropout prevention and recovery activities.

Attachment D
Enrolling and Serving MSFW Youth

Under WIOA, FCDP sub-recipients may provide youth services to Florida farmworkers or dependents aged 14-24. NFJP youth (Refer to **Attachment B**) may face many of the same barriers to employment that adult farmworkers do, such as lack of transportation, lack of diploma or high school equivalency, and farmworker status. In addition to these barriers, many youth participants face additional barriers, such as lack of basic life or employability skills, challenging family situations or homelessness, a history of substance abuse, or justice involvement. Because of this potential combination of barriers, many participants can best be served by programs and services that are designed specifically for youth participants.

NFJP Youth Enrollment

When enrolling a farmworker Youth as an NFJP Youth participant, FCDP sub-recipients should follow these steps:

- Make an eligibility determination based on TEGL 18-16, Change 1, and policy.
- Provide intake basic skills and career assessments.
- Develop an individual service strategy as part of the NFJP Youth's IEP, including which youth program would be appropriate for the individual; and
- Provide career, training, and related services or activities to the youth using the 14 elements.

NFJP participants between the ages of 14-24 can be identified as "**Youth**". Participants between ages 18 and 24 can be identified as "**Adults**" or "**Youth**" based on target needs. Assessments of the participant's skills, career-readiness, literacy, and supportive service needs should be taken into consideration when determining the appropriate program(s) for young adults. If, for example, they have already gained occupational skills through education or training, prior work experiences, and family responsibilities, they should be enrolled as an NFJP Adult. Other participants might benefit from specific youth services based on their personal characteristics, such as maturity, drug and alcohol abuse, homelessness, foster care status, family abuse/neglect, literacy challenges, pregnancy, and lack of employability skills. NFJP participants cannot be designated as both NFJP youth and adult. They must be categorized as one or the other upon enrollment, and their outcomes reported accordingly.

FCDP sub-recipients should look to enroll out of school youth and / or high school dropouts so as not to compete with secondary schools who offer similar programs to youth. Sub-recipients should look for opportunities to enroll youth in adult education programs with identifiable career pathway initiatives aligned to high demand careers.

Career pathway strategies are imperative to the farmworker demographic; coordination of adult education, workforce development, and social services help youth obtain the skills needed to achieve economic self-sufficiency. Career pathways for adult education not only coordinates residents and adult education learners with career resources but attempts to provide structured work-based learning opportunities, targeted training and other services to accelerate the educational and career advancement of the individual, and an opportunity for the acquisition of at least one micro-credential of value and one postsecondary credential. By aligning programming, funding and services within and across the community, providers assist individuals with the transition into and out of education and training programs and employment.

Objective Assessment

As discussed above, for NFJP youth between 18 and 24 years of age FCDP sub-recipients should assess the farmworker youth's occupational skills, prior work experience, employability, and needs to determine whether the NFJP youth or NFJP adult program would best meet the needs of the participant. To conduct an objective assessment the methods used by the sub-recipient should include:

- Structured in-depth interviews.
- Skills and aptitude assessments.
- Performance assessments (for example, skills or work samples, including those that measure interest and capability to train in nontraditional employment).
- Interest or attitude inventories.
- Career guidance instruments.

NFJP participants cannot be designated as both NFJP "Adult" and NFJP "Youth". They must be categorized as one or the other upon enrollment, and their outcomes reported accordingly. Upon identifying a participant, it cannot be changed and must be kept as an "Adult" or "Youth" as originally identified.

Any questions regarding the categorization of an NFJP participant as an NFJP Adult or an NFJP Youth should be referred to the FCDP State Office for resolution.

NFJP Youth Co-enrollment

Individuals who meet the respective program eligibility requirements may participate in both NFJP and other WIOA youth programs (e.g., WIOA Youth) concurrently. Co-enrollment can facilitate effective partnerships and cost sharing across programs and can also provide the youth with access to further resources and services. FCDP sub-recipients should leverage these partnerships whenever possible, while also identifying and tracking the funding streams to avoid double-dipping and duplication of services.

To find possible partners for referral or co-enrollment of an NFJP youth participant, coordinate with the local CareerSource agency to determine whether a Standing Youth Committee has been designated. Standing Youth Committee members will be familiar with the local organizations who are serving youth, including those who provide services under the following USDOL grant initiatives:

- WIOA Youth formula grants – focusing primarily on Out-of-School Youth
- YouthBuild – education and construction skills for youth ages 16-24
- REO – re-entry programs and services for ex-offenders, including young adults
- Job Corps – career development services for youth ages 16-24.

NFJP Youth 14 Program Elements

FCDP sub-recipients may provide activities and services to NFJP youth that include but are not limited to:

- Adult career services and training.
- Youth workforce investment activities specified in WIOA.
- Life skills activities, which may include self- and interpersonal skills development.
- Community service projects; and
- Other activities and services that conform to the use of funds for youth activities described in 20 CFR §681.

WIOA Youth Program Elements

Under the WIOA Youth Program, local programs are required to offer the following program elements to each participant. NFJP youth participants should also have access to these 14 elements through the One-stop System, of which NFJP is a required partner. Based on each NFJP youth's IEP, referrals and co-enrollments to various desired WIOA Youth program elements not provided by NFJP can be pursued through local One-stop partners or other partner programs.

1. Tutoring, Study Skills Training, Instruction, and Dropout Prevention

Tutoring, study skills training, and instruction lead to a high school diploma includes services such as providing academic support, helping a youth identify areas of academic concern, assisting with overcoming learning obstacles, or providing tools and resources to develop learning strategies. Tutoring, study skills training, and instruction can be provided one-on-one, in a group setting, or through developed resources and workshops. Dropout prevention strategies intended to lead to a high school diploma include activities that keep a young person in-school and engaged in a formal learning and/or training setting. Strategies include, but are not limited to, tutoring, literacy development, active learning experiences, after-school opportunities, and individualized instruction.

2. Alternative Secondary School and Dropout Recovery Services

Alternative secondary school services are services that assist youth who have struggled in traditional secondary education. Dropout recovery services are those that assist youth who have dropped out of school. Both types of services help youth to re-engage in education that leads to the completion of a recognized high school equivalent.

Examples of activities under this program element include:

- Basic education skills training.
- Individualized academic instruction.
- English as a Second Language training.
- Credit recovery.
- Counseling and educational plan development.

3. Paid and Unpaid Work Experience

A WIOA Youth work experience is a planned, structured learning experience that takes place in a workplace for a limited period, and may take place in the private for-profit sector, the non-profit sector, or the public sector. Work experiences provide the youth participant with opportunities for career exploration and skill development.

A key difference for WIOA youth work experiences (as compared to work experiences for adults and dislocated workers), is that they include academic and occupational education. The educational component may occur concurrently or sequentially with the work experience. This means that workforce preparation activities, basic academic skills, and hands-on occupational skills training are to be taught within the same time frame and connected to training in a specific occupation, occupational cluster, or career pathway.

Some types of work experiences might include:

- Summer employment.
- Pre-apprenticeship programs.
- Internships and job-shadowing.
- OJT opportunities.

4. Occupational Skills Training

Occupational Skills Training is an organized program of study that provides specific vocational skills that lead to proficiency in performing actual tasks and technical functions required by certain occupational fields at entry, intermediate, or advanced levels. Such training must:

- Be outcome-oriented and focused on an occupational goal specified in the individual service strategy.
- Be of sufficient duration to impart the skills needed to meet the occupational goal; and
- Lead to the attainment of a recognized postsecondary credential.

5. Education Offered Concurrently with Workforce Preparation

Educational opportunities offered to WIOA youth must be offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster. This should reflect an integrated education and training model where basic skills and occupational training are taught within the same time frame and connected to a specific occupation, occupational cluster, or career pathway.

6. Leadership Development Opportunities

Leadership development opportunities are opportunities that encourage responsibility, confidence, employability, self-determination, and other positive social behaviors through:

- Exposure to postsecondary educational possibilities.
- Community and service-learning projects.
- Peer-centered activities, including peer mentoring and tutoring.
- Organizational and teamwork training.
- Training in decision-making.
- Citizenship training, including life skills like parenting and work behavior.
- Civic engagement activities that promote the quality of life in a community; and
- Other leadership activities that place youth in leadership roles, such as serving on a Standing Youth Committee.

7. Youth Supportive Services

Supportive Services for WIOA youth are services that enable an individual to participate in WIOA activities. These include, but are not limited to:

- Linkages to community services.
- Assistance with transportation.
- Assistance with childcare and dependent care.
- Assistance with housing.
- Needs-related payments.
- Assistance with educational testing.
- Reasonable accommodations for youth with disabilities.
- Legal aid services.
- Referrals to health care.
- Assistance with uniforms or other appropriate work attire and work-related tools, including such items as eyeglasses and protective eye gear.
- Assistance with books, fees, school supplies, and other necessary items for students enrolled in postsecondary education classes.
- Payments and fees for career and training-related proposals, tests, and certifications.

8. Adult Mentoring

Adult mentoring for WIOA youth must last at least 12 months and may take place both during the program and following exit from the program. It must be a formal relationship between a youth participant and an adult mentor that includes structured activities through which the mentor offers guidance, support, and encouragement to develop the competence and character of the mentee. It may also be offered in the workplace where the youth is matched with an employer or employee of a company. Group mentoring and mentoring remotely are acceptable, provided the youth is additionally matched with an individual mentor with whom he/she interacts face-to-face.

9. Follow-up Services

Follow-up services are critical services provided after a WIOA youth exits the program to help ensure the youth is successful in employment and/or postsecondary education and training. Exit is recorded for a youth when 90 consecutive days of no services are received, retroactive to the last date of service. Follow-up services may include regular contact with a youth participant's employer, including assistance in addressing work-related problems that arise. Follow-up services do not extend exit, and for WIOA youth may also include:

- Supportive services.
- Mentoring and/or coaching.
- Financial literacy education.
- Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services.
- Activities that help youth prepare for and transition to postsecondary education and training.

All WIOA youth participants must be offered an opportunity to receive follow-up services that align with the individual service strategies identified in their IEP. Furthermore, follow-up services must be provided to all participants for a minimum of 12 months after program exit, unless the participant declines to receive follow-up services, or the participant cannot be located or contacted. Follow-up services may be provided beyond 12 months at the State or local WDB's discretion, even if the participant by then is older than 24. The types of services provided, and the duration of services must be determined based on the needs of the individual; therefore, the type and intensity of follow-up services may differ for each participant. Follow-up services must include more than only a contact attempted or made for securing documentation to report a performance outcome. Comparatively, follow-up services for participants in adult or dislocated worker programs who are placed in unsubsidized employment must be provided for up to 12 months after the first day of employment.

10. Comprehensive Guidance and Counseling

Comprehensive guidance and counseling provide individualized counseling to participants. This includes drug and alcohol abuse counseling, mental health counseling, and referral to partner programs, as appropriate. When referring participants to necessary counseling that cannot be provided by the local WIOA Youth program or its service providers, the sub-recipient must coordinate with the organization it refers to in order to ensure continuity of service.

11. Financial Literacy Education

Financial literacy education refers to activities that provide WIOA youth with the knowledge and skills they need to achieve long-term financial stability. This education encompasses information and activities on a range of topics, such as creating budgets; setting up checking and saving accounts; managing spending, credit, and debt; understanding credit reports and credit scores; and protecting against identify theft.

The financial literacy education program element may include activities that:

- Support the ability of participants to create budgets, initiate checking and savings accounts at banks, and make informed financial decisions.
- Support participants in learning how to effectively manage spending, credit, and debt, including student loans, consumer credit, and credit cards.
- Teach participants about the significance of credit reports and credit scores; what their rights are regarding their credit and financial information; how to determine the accuracy of a credit report and how to correct inaccuracies; and how to improve or maintain good credit.
- Support a participant's ability to understand, evaluate, and compare financial products, services, and opportunities and to make informed financial decisions.
- Educate participants about identity theft, ways to protect themselves from identify theft, and how to resolve cases of identity theft, and in other ways understand their rights and protections related to personal identity and financial data.
- Support activities that address the financial literacy needs of non-English speakers, including providing support through the development and distribution of multilingual financial literacy and education materials.
- Support activities that address the financial literacy needs of youth with disabilities, including connecting them to benefits-planning and work-incentives counseling.
- Provide financial education that is age appropriate, timely, and provides opportunities to put lessons into practice, such as providing access to safe and affordable financial products that enable money management and savings; and
- Implement other approaches to help participants gain the knowledge, skills, and confidence to make informed financial decisions that enable them to attain greater financial health and stability by using high quality, age-appropriate, and relevant strategies and channels, including, where possible, timely and customized information, guidance, tools, and instruction.

12. Entrepreneurial Skills Training

Entrepreneurial skills training provides the basics of starting and operating a small business, and develops the skills associated with entrepreneurship. Such skills may include, but are not limited to, the ability to:

- Take initiative.

- Creatively seek out and identify business opportunities.
- Develop budgets and forecast resource needs.
- Understand various options for acquiring capital and the trade-offs associated with each option.
- Communicate effectively and market oneself and one's ideas.

Approaches to teaching youth entrepreneurial skills include, but are not limited to, the following:

- Entrepreneurship education introduces the values and basics of starting and running a business. Entrepreneurship education programs often guide youth through the development of a business plan and may include simulations of business start-up and operation.
- Enterprise development that provides support and services that incubate and help youth develop their own businesses. Enterprise development programs go beyond entrepreneurship education by helping youth access small loans or grants needed to begin business operation, and by providing more individualized attention to the development of viable business ideas.
- Experiential programs that provide youth with experience in the day-to-day operation of a business. These programs may involve the development of a youth-run business that young people participating in the program work in and manage; or they may facilitate placement in apprentice or internship positions with adult entrepreneurs in the community.

13. Services that Provide Labor Market Information

Labor market information refers to services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area and includes career awareness, career counseling, and career exploration services. Labor market information also identifies employment opportunities, and provides knowledge of job market expectations, including education and skill requirements and potential earnings. Numerous tools and proposals are available that are user-friendly and can be used to provide labor market and career information to youth. These tools can be used to help youth make appropriate decisions about education and careers.

14. Postsecondary Preparation and Transition Activities

These services include helping youth explore postsecondary education options, including technical training schools, community colleges, four-year colleges and universities, and Registered Apprenticeship programs.
Examples of other postsecondary preparation and transition activities include:

- Assisting youth to prepare for SAT/ACT testing.
- Assisting with college admission proposals.
- Searching and applying for scholarships and grants.
- Filling out the proper financial aid proposals and adhering to changing guidelines; and
- Connecting youth to postsecondary education programs.

FCDP Sub-recipients will provide guidance for youth based on the results of assessments to assist them with their transition options. One of the goals of Florida's strategic vision for WIOA implementation is improving career exploration, educational attainment and skills training for in-demand industries and occupations for Florida youth that lead to enhanced employment, career development, credentialing and postsecondary education opportunities. FCDP sub recipients will guide the youth while keeping this goal in mind and assist them on their pathway to help them realize "The American Dream" of opportunity and success through hard work.

Integrated Education and Training

To transition to postsecondary education and training programs and eventually obtain employment leading to economic self-sufficiency, while exercising the rights and responsibilities of citizenship, an Integrated Education and Training (IET) service approach is used. The Division of Career and Adult Education (DCAE) promotes the planning, development and implementation of an integrated education and training (IET) service approach by providing concurrent and contextualized adult education and literacy activities in combination with workforce preparation activities and workforce training for a specific occupation or occupational cluster for the purpose of educational and career advancement.

The State of Florida WIOA Unified Plan outlines courses such as English Literacy for Career and Technical Education (ELCATE). This course is designed for ESOL students who have a goal of enrolling in a career and technical program; helps prepare students for a successful transition to and completion of career and technical education. As well as Adult ESOL College and Career Readiness Course, which is designed to improve advanced ESOL students' abilities to communicate in English, allowing them to acquire secondary level English language skills. College and career readiness standards are integrated into this course with the intention of successful transition to and completion of postsecondary education. [cf. State of Florida WIOA Unified Plan] With this coordination of efforts in place, FCDP sub recipients can greatly assist MSFW youth with their transition activities.

Common Performance Measures for Youth

The employment rate for Title I Youth is slightly different from the adult. Under WIOA, a Title I Youth in education or training programs would count positively towards both Employment Rate Measures (2nd and 4th quarter), as would employment.

Youth Employment/Education/Training Rate – 2nd Quarter after Exit is the percentage of participants in education or training activities, or in unsubsidized employment, during the second quarter after exit.

Youth Employment/Education/Training Rate – 4th Quarter after Exit is the percentage of program participants who are in education or training activities, or in unsubsidized employment, during the fourth quarter after exit from the program.

Attachment E
Special Conditions for WIOA, Section 167 Project Awards Form

General

The sub-recipients agree to comply with the requirements of the Workforce Innovation and Opportunity Act (WIOA) and all federal regulations, policies, or procedures that may replace or modify WIOA Title I, Section 167. The sub-recipient agrees to fully perform the services prescribed in the Project Proposal and will comply with the Florida Department of Education (FDOE) Green Book General Assurance, Terms and Conditions for Participation of Federal and State programs, which are required to be signed and submitted to FDOE prior to the issuance of grant award notification. The Department has the option of reducing project funding due to a project's failure to meet performance goals, meet minimum data accuracy requirements, or comply with the resolution of program, fiscal, or data validation / monitoring findings.

Operational Guidelines and Internal Procedures

Sub-recipients must implement project operations as instructed in WIOA, Title I, Section 167, USDOL guidance notices/letters, all FCDP State Office policy related technical assistance papers, memos, and manuals no later than July 31 of the program year. The FCDP State Office requires the use of an online database Management Information System (MIS), Employ Florida, to conduct and manage daily business. The database is used to enter, update, and store participants' information. Access to Employ Florida requires successful completion of a Level 2 Security Background check every 5 years and completion of the Department of Economic Opportunity's Tier I training. In addition, The Department of Revenue's SUNTAX is used to confirm participants' wages and employer information.

Program Branding

An organization name and logo are the centerpiece of a brand and set the stage for how an organization is perceived among its key stakeholders. All funded agencies must ensure that the office(s) supported by these funds are named, "Farmworker Career Development Program of Grant Host Agency Name" and that all program promotional materials, web sites, agreements, memoranda of understanding, and contracts use this name (and the associated program logo) to identify and describe program services. In addition, telephone and email forms of communication should include this name as part of the ongoing effort to brand the program statewide as one whose main purpose is to build sustainable and rewarding careers for eligible farmworkers.

NFJP Eligibility Determination

Sub-recipients will be required to have coordinators and all intake/case management staff successfully complete NFJP eligibility certification training provided by the FCDP State Office to determine and document participant eligibility for the FCDP program. Instructions on how to maintain source documentation validating eligibility criteria and entering applicable eligibility data into Employ Florida provided for this purpose will be included in this eligibility certification training.

Project Planning and Placement Process

- **Individual Employment Plans** – The Individual Employment Plan (IEP) with associated counseling notes will be completed for each participant in Employ Florida prior to receipt of training services in accordance with FCDP State Office policy. The IEP establishes employment, education, and support goals for the individual, denotes barriers, and provides a service plan.

- **Assessment** – The participant's initial assessment is to evaluate the career goals with an interest profiler, such as USDOL's O*NET My Next Move. The next step is to assess the participant's academic levels in reading, language, and mathematics, through administration of the TABE or CASAS within 60 days of NFJP Enrollment. If a participant falls below the 9th grade level, they are considered basic skills deficient and this should be reflected in their application.

  Additionally, they will need to posttest (TABE or CASAS) each year until they are no longer basic skills deficient. The test scores and interest profiler should support a specific employment goal. The following steps in the planning process are the development of a specific plan of action to improve any deficiencies in language and academic areas, the development and/or improvement of specific work-related skills through work-based experiences, career and technical coursework, or other postsecondary skill development program, and employability skills. Where possible, IEP goals should be accomplished concurrently instead of sequentially; and, always kept current.

For NFJP Youth, the initial education and training goals must be linked to a career pathway ultimately resulting in the attainment of the overarching participant employment goal. The completed IEP must be signed electronically by the participant with a signature pad once the IEP is established and for any subsequent IEP updates. The original IEP and any updates must be stored electronically in the Staff Documents Section of Employ Florida.

- **Participant Monthly Contact**– It is critically important that participant progress on accomplishing various steps identified in the IEP will be monitored monthly with participants. Participant's progress should be documented in Employ Florida with a monthly case note titled "Monthly Contact – Month".

- **Job-Driven Training** – All training provided to FCDP participants should be focused on ultimately resulting in a high-wage regionally in demand job for the participant and be provided by either the host educational agency or through a training provider identified on the sub-recipient's Eligible Training Provider List (ETPL).

- **Eligible Training Provider List (ETPL)** – All sub-recipients must submit to the FCDP State Office a prospective ETPL for the funded program year with the grant proposal for review and approval. Sub-recipients may not encumber participant training funds on agencies/trainers not identified on the approved ETPL and/or received state office approval. In addition, all sub-recipients should focus on training opportunities for their participants. Each training provider must complete a training vendor application and submit the required attachments. The sub-recipient will use these completed applications to compile the prospective ETPL. All vendor applications must be included with the ETPL sent to the FCDP State Office.

- **Targeted Occupation List (TOL)** - All sub-recipients must submit to the State Office a prospective TOL for the funded program year with the grant proposal for review and approval. Sub-recipients may not encumber participant training funds on programs not identified on the approved TOL and/or received state office approval. In addition, all sub-recipients should focus on apprenticeship and pre-apprenticeship training opportunities for their participants.

- **Placement and Transition** – Since the focus of the FCDP is to find meaningful and sustainable careers for farmworkers, sub-recipients are expected to include in their project design strategies for assisting the target population with employment placement and transition services. These strategies should include the development of working partnerships with the local CareerSource team, prospective employers, and other community agencies charged with providing employment assistance to jobseekers. All placement and transition related activity provided to eligible participants should be documented in the case notes and the appropriate placement sections of Employ Florida. (Policy No. 17-01).

- **Quarterly Narrative Reports (QNR)** – This is a federal requirement that includes participant success stories. All sub-recipients must submit a quarterly narrative report on the last day of each quarter; September 30, December 31, March 31 and June 30. Refer to **Attachment N** for a sample and specific formatting requirement.

- **Follow-Up Activities** – USDOL guidelines regarding this federal program require an organized, consistent, and accurate follow-up and process to be established for all eligible participants after their exit from the program. FCDP State Office guidelines regarding the structure, timing, and form of this follow-up must be adhered to ensure participants receive every assistance possible to be successful, but also, to ensure the accurate reporting of employment related performance data to USDOL. Follow-up wage information should be obtained from a valid external source such as wage records or direct employer contact and notated in Employ Florida.

Work Experience, Employability Skills, and Workforce System Access

- **Employ Florida Registration** - All FCDP participants must be registered in Employ Florida during the participant intake process. This registration includes the appropriate selection training type that will be included in the NFJP module of Employ Florida.

- **Employability Skills** – All FCDP participants will be provided employability skills training prior to their exit from the program through either a sub-recipient provided stand-alone program or through referral to an external provider who is listed on the sub-recipient's ETPL.

- **Work Experience** – Work experience (paid or unpaid) may be used to supplement employability skill training for participants who have been identified in the IEP as needing additional work-related experience before exited with employment. All work experience must be consistent with the participant's IEP. Paid Work Experience must be for a limited period and be administered in keeping with State Office policies. Participants may not be enrolled in paid Work Experience for more than 300 total hours without written approval from the State Director.

- **Collaboration with Local Agencies** – Sub-recipients must submit a list of 25 collaborative contacts on a quarterly basis. See sample provided.

- **Local Advisory Board** – A Local Advisory Board (LAB) must be established to assist participants to obtain meaningful employment. The LAB must operate within the guidelines set forth by the FCDP State Office for Local Advisory Board operations. Members of this Board should be comprised of key stakeholders in the community who will be able to inform the sub-recipients of any career opportunities for their NFJP participants. Membership shall include a minimum of two community employers. For additional LAB members, refer to FDOE's list of business partners at: http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/business-partners.stml

- **Title I Migrant Education Office** – Collaboration with the Title I Migrant Education Office(s) who serve migrant children in the service area of the FCDP is required and shall be documented with a signed collaboration agreement. This agreement should identify the specific way the collaboration will take place to include shared outreach efforts, program awareness building, and identification of ways in which program participants may benefit from this collaboration. It may be value-added to have a representative from the local Title I Migrant Education Office be an active member of the Local Advisory Board.

- **Other Agencies** – Local agencies who service the same targeted population of farmworkers may also be included.

- **Training Providers** – Training Provider agreements must be completed for each training provider listed on the ETPL and submitted to the FCDP State Office with the grant proposal. (Refer to ETPL section in this attachment)

Personnel Requirements

- **Time and Effort Reporting** – The sub-recipient agrees that staff whose total annual compensation is derived from WIOA Title I, Sections 167 funds shall contribute 100% of compensated time to completion of approved WIOA Title I, Section 167 project activities. The sub-recipient **must** submit to the State Office the Time and Effort form in September and March of the project year to document the staff's work 100% on a single cost objective. Time and Efforts forms are to be maintained for a period of five years.

- **Personal Activities Report (PAR)** – Sub-recipient staff positions funded in part by WIOA Title I, Section 167 funds in combination with any other funds will be charged on a proportional basis based on actual activities. The sub-recipient **must** submit to the FCDP office the PAR forms by the 6th of the following month. PAR forms are to be maintained for a period of five years. In addition, regardless of the funding source, all coordinators must document and submit the PAR form demonstrating a minimum of 50% of time spent on leading the program site. Coordinators who spend 100% of their time leading the program site do not need to submit a PAR form.

- **Position Descriptions and Personnel Selection** Assigned FCDP staff leader must work at least 50% of their time for the program. The FCDP State Office will review the position descriptions of all project funded positions to ensure they document the required knowledge, skills, and abilities for positions supporting the FCDP project. Salary schedules will be verified for each applicable job description. All personnel must attend ongoing professional development sessions provided by the FCDP State Office, complete required certifications related to their specific position, and continuously seek to upgrade and enhance their professional skills related to effectively building participant career plans, project management best practices, and developing employment-seeking and referral skills.

- **Personnel Related Changes** – Sub-recipients will immediately notify the FCDP State Office of any changes to personnel, salary, or FTEs. The FCDP office staff must be informed of the sub-recipient interview process, be provided with any new position descriptions and final candidate resumes to ensure they meet the minimum standards outlined in the applicable job description. The state approvals must be received by the sub-recipient prior to the candidate's job offer. All Personnel hired will be required to attend and complete "New Staff Training" provided by the FCDP State Office. Upon State Director's approval for proposed changes, sub-recipients will submit their approved Staffing Form, **Attachment H**, within ten (10) days of the change to the budget specialist. Any changes to salary or benefits as outlined on the originally approved Staffing Form must be pre-approved by the State Director before any grant funds are encumbered for this purpose and will require an amendment.

- **Staffing Parameters** – Staffing and associated salary/benefits should meet staffing patterns outlined in the chart below. The staffing expenditures allocated to this grant, should include cost from July through June of the program year. Requests to vary from this staffing model must be submitted to the State Director for approval. Any variations must be temporary, strongly justified to avoid jeopardizing the overarching goal of assisting farmworkers to build sustainable and rewarding careers. Staff must be employees of the sub-recipient; staffing may not be contracted out to vendors or other agencies. The sub-recipient **must** receive prior written authorization from the FCDP State Office prior to making any changes to direct personnel costs charged to

the budget.

Sub-Recipient Minimum Staff	Maximum Salary Plus Benefits Allocation Percentage
2.0 FTE	80% of Project Funding

Criteria

- *The assigned FCDP leader must work at least 50% for the program.*
- *Outreach and recruitment are a program requirement and must be included in the 101S budget narrative for every staff member regardless of job title.*
- *All activities and services listed in **Attachments C** and **E must** be included as job responsibilities in 101S budget narrative, including, but not limited to the following:*
  - *Outreach and recruitment.*
  - *Career Services.*
  - *Training services.*
  - *Related Assistance Services.*
  - *Assessments.*
  - *Individual Employment Plans (IEP) for participants.*
  - *Placement and follow-up of employment.*
  - *Follow Up Activities monitored quarterly.*
  - *Collaboration with local agencies Workforce (CareerSource).*

Sample of Budget Narrative:

Staff Salary for (Local Job Position Title): FCDP team leader responsible for program compliance, staff development, all program and participants services; plan and participate in program outreach and participant recruitment with local agencies and advisory groups
Staff Salary for (Local Job Position Title): Responsible for program outreach, participant recruitment, participant assessments, participant services: employment plans, placements and follow up activities

Fiscal Management

- **Cost Standards** - The sub-recipient agrees that WIOA Title I, Section 167 funds may only be used for activities allowable under WIOA Title I, Section 167. Costs must be necessary and reasonable for proper and efficient performance and administration of the project. A cost is allocable to a particular project grant if the goods or services involved are chargeable or assigned to such project grant in accordance with relative benefits received. This would include the cost for compensation of employees for the time devoted and identified specifically to the performance of the project, cost of materials acquired, consumed, or expended specifically for the purpose of the project, and equipment and other approved capital expenditures.

- **Program** Costs - The sub-recipient agrees that administration expenses for the program year may not exceed five (5%) percent, including indirect cost, of total expenditures on the final report. Total expenditures are defined as the amount reported as Total All Categories (line 13) on the Florida Department of Education's Form DOE-599, Project Disbursement Report. Administration expenses are defined as those expenses reported in the Total Administration (line 9) cost category on the State of Florida, Department of Education's Form DOE-599, Project Disbursement Report.

- **Travel Costs** - The sub-recipient agrees that all staff charging travel costs to WIOA Title I, Section 167 funds must derive their salary from WIOA Title I, Section 167 funds and the travel must relate to WIOA Title I, Section 167 activities.

- **Travel Approval** - Sub-recipients must request prior permission in writing from the FCDP State Director for approval to charge out-of-state travel. Approval will be given only if such travel supports the goals of WIOA Title I, Section 167. Travel must comply with Section 112.061, Florida Statutes, as outlined in Section H of the **Green Book**, available at: Green Book

- **Project Amendments – Green Book Section B – page B-1** – Requests for realignment of funds between approved budget categories and any requests for additional funds prior to the end of the project year must be submitted to the FCDP State Office for review and approval using the appropriate budget and project amendment forms identified in the Green Book: Green Book,

Forms Project Amendment Request (DOE150) and Budget Amendment Narrative Form (DOE 151).

- **Electronic Budget and Monthly Disbursement Reports** – Funded agencies will be required to send the State Office an electronic version (Excel) of the Budget Narrative Form, DOE 101S, at the beginning of the program year and agree to generate the monthly DOE-599, Project Disbursement Report, using the e599 (electronic 599) workbooks provided by the State Office at the beginning of the program year. Final certified copies of the DOE 599 must be submitted monthly to the FDOE Comptroller's office no later than twenty (20) days following the close of the reporting month indicating the amount of funds expended (by budget category) for this project during the reporting month. A copy of these monthly DOE 599s must be provided to the State Office at the same time the originals are forwarded to FDOE.

- **Close-Out** – Each project must be closed out promptly after expiration or termination. The final expenditure report is due to the Office of the Comptroller no later than September 20 following the close of the Program Year. One copy must be submitted to the FCDP State Office. If the business operations of the sub-recipient agency are suspended, such agency will deliver the most current program records within 30 days of the close of business to the FCDP State Office. The FCDP State Office may terminate the project award for cause. In this event, a written termination notice will be prepared by the FCDP State Office to become effective thirty (30) days after such notice is given. In closing out projects, the following shall be observed: The closeout of a project does not affect the retention period for records or access rights by federal or state personnel. If a project is closed out without an audit, FDOE retains the right to disallow any appropriate amount after considering any recommended disallowances resulting from a subsequent audit.

Program Non-Compliance Policy
The sub-recipient agrees that the FDOE may discontinue the project award, not refund the sub-recipient, or impose special conditions if the sub-recipient has failed to provide services specified herein or in the project award or failed to achieve goals and identified performance standards.

Property Standards
The sub-recipient may purchase items/property with a value or cost less than $1,000 without prior written approval from the FCDP State Office. However, all purchases must be necessary for the support of staff and/or participants and considered allowable activities WIOA Title I, Section 167. Sub-recipients must request written permission to purchase items/property with a value or cost of $1,000 or more. Property is defined as equipment, fixtures, and other tangible personal property of a non-consumable and non-expendable nature, with a value or cost of $1,000 or more and the normal expected life is one year or more. The sub-recipient agrees that items purchased with WIOA Section 167 funds and defined as property with a cost of $1,000 or more may be inventoried by the FDOE.

Record Retention
The sub-recipient agrees to retain all records pertinent to the project award including financial, statistical, property and participant records, and supporting documentation for five years from the final closing date of the project award. If there is ongoing litigation or an outstanding audit involving those records, the sub-recipient shall retain the records until resolution of the litigation or audit.

Audits
Private nonprofit organizations must provide an audit prepared in accordance with U. S. Department of Labor laws and regulations to the Office of the Comptroller and the Farmworker Career Development State Office.

Signature of Authorized Agency Representative — Date: 7/11/2024

Coordinator FCDP-SDMC
Title:

CareerSource Suncoast
One-Stop Career Center
Memorandum of Understanding

I. Purpose

It is the purpose of this Memorandum of Understanding (MOU) to state the conditions under which the Career Center Partner, The **School Board of Manatee County – Farmworkers Career Development Program,** hereinafter referred to as **Farmworkers Career Development Program or Partner,** whose address is 215 Manatee Ave. West, Bradenton, Fl 34205, will implement and provide services, as shall be described herein, in partnership with the **Suncoast Workforce Board, Inc. dba CareerSource Suncoast (CSS),** whose address is 3660 N. Washington Blvd., Sarasota Fl. 34234, to eligible clients Local Workforce Development Board 18 as required under the Workforce Innovation and Opportunity Act (WIOA, [2014]). The cornerstone of the Act is its one- stop customer service delivery system. The One-stop System assures coordination between the activities authorized in and linked to this Act. The attached Infrastructure Funding Agreement (IFA) is a mandatory component of the MOU and contains an infrastructure costs budget, and important part of the overall operating budget which included applicable career services and shared operating costs and services among partners.

Activities within this MOU include the cooperative workforce training, employment and economic development efforts of CSS and the Partner and the actions to be taken by each to assure the coordination of their efforts in accordance with state issued requirements. This agreement is intended workforce services in Manatee and Sarasota Counties. In addition, this agreement will establish joint processes and procedures that will enable the Partner to integrate with the current Career Center service delivery system resulting in a seamless and comprehensive array of education, human service, job training, and other workforce development services to persons with disabilities and significant barriers to employment within Manatee and Sarasota Counties.

The parties to this document agree to coordinate and perform the activities and services described herein within the scope of legislative requirements governing the parties' respective programs, services, and agencies.

II. Services Provided

The Manatee Board of County Commissioners and Sarasota Board of County Commissioners have designated career Source Suncoast to act as the administrative entity, grant recipient and fiscal agent for this local workforce development area.

CareerSource will perform the following functions:

1. Coordinate with the Partner to provide access to workforce services and programs through the One-stop System in accordance with published policies and procedures which include the way the services will be coordinated and delivered through the One-stop System. Workforce services and programs include, but are not limited to, the allowable activities described in the WIOA and related legislation for: WIOA adult, dislocated worker and youth programs; Wagner-Peyser; Unemployment Insurance (UI); Veterans programs; Trade Adjustment Assistance (TAA); Temporary Assistance for Needy Families (TANF) program; adult education and family literacy; Perkins Act programs; and Vocational Rehabilitation.

2. Coordinate with the Partner to ensure that the needs of job seekers, youth, and individuals with barriers to employment, including individuals with disabilities, are addressed in providing access to services, including access to appropriate technology and materials that are available through the One-stop Career Center System.

3. Coordinate with the Partner for the funding of the infrastructure costs of the one-stop career centers and the funding of shared services and operating costs in accordance with 29 U.S.C § 3151 and any state infrastructure funding mechanism requirements issued by the State of Florida. See Section V – Infrastructure Cost.

4. Maintain the statewide "CareerSource" branding of each center.

5. Maintain and operate at least one comprehensive one-stop career center within the local workforce development area that shall be open to the public from 8:30 am until 5:00 pm, Monday through Friday (excluding recognized holidays, staff development days and emergency situations.)

6. Model CareerSource core values and maintain a professional working environment and abide by all its policies, rules, and procedures and applicable Florida statutes and rules.

7. Review this MOU annually and solicit feedback from the Partner regarding improvements, changes, and/or additions.

The Partner agrees to perform the following functions:

1. Coordinate with CareerSource to provide access to its workforce services and programs in accordance with published policies and procedures which include the manner in which the services will be coordinated and delivered through the One-stop System.

2. Coordinate with CareerSource to ensure that the needs of job seekers, youth, and individuals with barriers to employment, including individuals with disabilities, are addressed in providing access to services, including access to technology and materials that are available through the One-stop System.

3. Coordinate with CareerSource for the funding of any required infrastructure costs of the one-stop career centers and the funding of shared services and operating costs in accordance with 29 U.S.C § 3151 and any infrastructure funding mechanism requirements issued by the State of Florida. See Section V – Infrastructure Cost.

4. Provide CareerSource Suncoast management feedback regarding the performance of the partnership, including its effectiveness and success.

5. Participate in periodic meetings to provide updates on the partners' programs and procedures to CareerSource staff.

III. Methods of Internal Referral

Internal cross-referral procedures will be developed and/or reassessed based upon availability of funding, services and program need to ensure that high quality and convenient services are available to potentially eligible customers of the One-Stop Career Center system. These procedures include active use of the Crosswalk agency-to-agency online referral system and access to the reports generated by this system as agreed upon with CSS staff.

CareerSource Suncoast
One-Stop Career Center
Memorandum of Understanding

IV. Confidentiality of Records

In the event that either party to this MOU obtains access to any records, files, or other information of the other party in connection with, or during the performance of this MOU, then that party shall keep all such records, files or other information confidential, and shall comply with all laws and regulations concerning the confidentiality of such records, files or other information to the same extent as such laws and regulations apply to the other party.

V. Infrastructure Costs and Insurance

Costs of the infrastructure of the one-stop centers are in accordance with the requirements of the Workforce Innovation and Opportunity Act; federal cost principles; and all other applicable legal requirements. Infrastructure Funding Agreements (IFAs) are renewed annually with funding budget and operational cost updates and will effectively become an addendum to this MOU upon signatures of all parties of this MOU.

For Partners co-located physically in the career center, the Partner agrees to provide CSS a current Certificate of Insurance for General Liability, listing CSS as additional insured, on an annual basis. Additionally, Partner shall carry Contents Insurance for all property located in the CSS Career Center, if applicable. CSS is not responsible for lost or damaged contents.

VII. Term

This MOU is effective July 01, 2023 through June 30, 2026, or the date last executed by both parties, whichever is later. This MOU may be terminated for convenience at any time by either party upon thirty (30) days written notice.

Neither this MOU nor any provision hereof may be changed, waived, discharged, or terminated orally, but only by an instrument in writing signed by each of the parties to this Agreement.

VIII. Merger

This MOU constitutes and expresses the entire and integrated understanding and agreement between the parties hereto, superseding, incorporating, and merging all prior understandings, agreements, and discussions relating to the transactions contemplated hereby, and no agreements, understandings, prior negotiations, prior discussions, warranties, representations or covenants not herein expressed shall be binding upon the parties.

IX. Third Party Beneficiary

This MOU is for the benefit of CareerSource, the Partner, and the Manatee Board of County Commissioners and the Sarasota Board of County Commissioners and no third party is an intended beneficiary.

X. Governance

The accountability and responsibility for the One-stop System's organizational activity and accomplishments will rest with CareerSource Suncoast, the Manatee Board of County Commissioners, and the Sarasota Board of County Commissioners. Pursuant to the Workforce Innovation and Opportunity Act of 2014, the local Board in partnership with the CEOs shall conduct oversight with respect to the One-stop System.

CareerSource Suncoast
One-Stop Career Center
Memorandum of Understanding

VIII. Notifications/Agency Contacts

All notifications and correspondence regarding this MOU shall be directed to the designated agency contacts outlined below.

Partner Agency

Contact Name:	**Doug Wagner**
Phone:	**941-707-8770 ext. 41217**
E-mail:	**wagnerd@manateeschools.net**

CareerSource Suncoast:

Contact Name:	**Christina Witt**
Phone:	**941-315-9020**
E-mail:	cwitt@careersourcesc.com

IX. Signatures

IN WITNESS WHEREOF, Partner and CSS have caused this Memorandum of Understanding to be duly executed as of the date set forth below.

LWDB: CareerSource Suncoast

Name: Joshua Matlock

Title: President/CEO

Signature: Joshua Matlock (Jun 12, 2023 08:08 EDT)

Date: 06/12/2023

Partner Agency: Farmworker Career Development Program

Name: Doug Wagner

Title: Deputy Superintendent

Signature: Doug Wagner (Jun 12, 2023 07:47 EDT)

Date: 06/12/2023

Chief Local Elected Officials

Manatee Board of County Commissioners

Name: George Kruse

Title: Manatee County Commissioner

Signature: George Kruse (Jun 12, 2023 08:42 EDT)

Date: 06/12/2023

Sarasota Board of County Commissioners

Name: Joe Neunder

Title: Sarasota County Commissioner

Signature: Joe Neunder (Jun 12, 2023 08:45 EDT)

Date: 06/12/2023

INFRASTRUCTURE FUNDING AGREEMENT

ONE-STOP CAREER CENTER SYSTEM

BY AND BETWEEN CAREERSOURCE SUNCOAST

AND

SCHOOL BOARD OF MANATEE COUNTY – FARMWORKERS CAREER DEVELOPMENT PROGRAM

I.PARTIES

This Infrastructure Agreement ("IFA") is made pursuant to the Workforce Innovation Act of 2014 ("the Act") and is entered into **School Board of Manatee County – Farmworkers Career Development Program**, hereinafter referred to as School Board of Manatee County – Farmworkers Career Development Program or Partner and Suncoast Workforce Board, Inc., dba CareerSource Suncoast ("CSS").

The contact information for Partner is as follows:

Name:	Anibal Rosario Planas
Title:	Program Coordinator
Phone:	941-410-4947 x 42099
Email:	RosarioPlanasA@manateeschools.net

II. Purpose

The Workforce Innovation & Opportunity Act (WIOA) is an affirmation of the work that has been done in Florida to build the workforce development system. The cornerstone of the Act is its American Job Center (AJC) One-Stop customer delivery system. The AJC One-Stop system assures coordination between the activities authorized in and linked to the Act.

WIOA requires Local Workforce Development Boards (LWDB) to develop and finalize Infrastructure Funding Agreements (IFA) with all required partners that carry out their programs in the local area.

The purpose of this agreement is to establish a financial plan, including terms and conditions, to fund the services and operating costs of the AJC One-Stop customer delivery system. The Parties to this Infrastructure Agreement (IFA) agree that joint funding is a necessary foundation for an integrated service delivery system. The goal of the operating budget is to develop a funding mechanism that:

- Establishes and maintains the local workforce delivery system at a level that meets the needs of the job seekers and businesses in the Local area,
- Reduces duplication and maximizes program impact through the sharing of services, resources, and technologies among Partners (thereby improving each program's effectiveness),
- Reduces duplication by establishing data sharing as it relates to participant records for outcome information,

- Reduces overhead costs for any one partner by streamlining and sharing financial, procurement, and facility costs, and
- Ensures that costs are appropriately shared by determining contributions based on the proportionate use of the One-Stop centers and relative benefits received and requiring that all funds be spent solely for allowable purposes in a manner consistent with the applicable authorizing statutes and all other applicable legal requirements, including the Uniform Guidance.

The Partners consider this One-Stop operating budget as the master budget necessary to maintain the high standard One-Stop delivery system. It includes the following cost categories, as required by WIOA and its implementing regulations:

- Infrastructure costs (also separately outlined in the Infrastructure Funding Agreement (IFA)),
- Career services, and
- Shared services.

All costs included in the IFA, allocated according to Partners' proportionate use and relative benefits received and will be reconciled on a quarterly basis. The One-Stop operating budget is transparent and negotiated among Partners on an equitable basis to ensure costs are shared appropriately. All Partners negotiated in good faith and sought to establish outcomes that are reasonable and fair.

III. Partners

Each Partner commits to cross-training of staff, as appropriate, and to providing other professional learning opportunities that promote continuous quality improvement.

Partners will further promote system integration to the maximum extent feasible through:

- Effective communication, information sharing, and collaboration with the One-Stop operator,
- Joint planning, policy development, and system design processes,
- Commitment to the joint goals, strategies, and performance measures,
- The use of common and/or linked data management systems and data sharing methods, as appropriate
- Leveraging of resources including other public agency and non-profit organization services.
- Participation in a continuous improvement process designed to boost outcomes and increase customer satisfaction, and
- Participation in scheduled Partner meetings to exchange information in support of the above and encourage program and staff integration.

iv. One-Stop Operating Budget

The purpose of this section is to establish a financial plan, including terms and conditions, to fund the services and operating cost of the One-Stop Centers. The Local Workforce Development Board based the budget on all costs associated with operating the America Job Center.

CareerSource Suncoast One-Stop Operating budget		
Infrastructure Funding Agreement Budget		
PY 24-25 for Comprehnesive Career Center		
Sarasota Career Center		
3660 North Washington Blvd. , Sarasota		
	Estimated IFA Budget	
Infrastructure Costs:		
Office Rent includes utilities, bldg maint	$ 242,674.76	
Copier Usage and maint for clients	$3,694	
Internet, Phone, Fax	$32,872	
Atlas Maintenance and Kiosk Software	$12,136	
Website Maintenance	$3,069	
Microsoft Defender and Enterprise Mobility	$6,230	
Labs Computer Software Maintenance(59)	$9,019	
Total Infastructure Costs		$309,695
Additional Services:		
IT Services Crosswalk Maintenance	$1,496	
		$1,563
Total One Stop Operating Budget		**$311,258**
FTEs Supporting the American Job Center		27
Cost per FTE = $311,191/27 FTEs		**$11,526**
Direct Linkage/Virtual Presence - 0.1 x Cost per FTE		**$1,153**

v. Cost Allocation Methodology

All required Partners have agreed to provide access to their programs in the comprehensive One-Stop Career Center and contribute to the infrastructure costs. Partners will have staff co-located in the Center (on a full or part-time basis) or will provide access via direct linkage as outlined in Attachment A (Partner On-site Representation Schedule} and will fund operating costs based on a percentage of the partner's annual FTE. (All costs included in the IFA, allocated according to Partners' proportionate use and relative benefits received, and will be reconciled on a quarterly basis.)

Required partners who have elected not to have staff co-located in the AJC will utilize a "direct linkage" that will allow customers to connect with partner program staff to access services. Cross-trained front desk and other physically co-located staff can assist in providing information and referrals to the direct-linkage partners. Partners utilizing direct linkage must contribute to the infrastructure cost equivalent to a minimum of 0.1 FTE or 4 hours per week (1 FTE is equivalent to 40 hours/week).

The LWDB selected the cost allocation bases to determine overall Partner contributions. This was done in an effort:

a) To remedy the imbalance of non-physically represented Partners, and

b) To comply with the requirement of Partners' contributions having to be in proportion to the Partners' use of the AJC and relative benefits received.

As outlined in the MOU, the costs of the infrastructure of AJC One-Stop Center will be funded in accordance with the requirements of the Workforce Innovation and Opportunity Act; federal cost principles; and all other applicable legal requirements.

VI. PARTNER CONTRIBUTION (Based on all costs associated with the operation of the American Job Center)

Below is the partner contribution cost determination:

Estimated Cost per FTE	Estimated Infrastructure Costs Total Partner FTE _____/_____=_____
Partner Physical Presence Contribution (*partners who elected to have their representatives in the One-Stop on a FT or PT basis to serve customers)*	1 FTE x Estimated Cost per FTE 1 FTE x $11,526 = $11,526 (**1 FTE represents 40 hours/week commitment)**
Partner Direct Linkage/Visual Presence Contribution *(Partner who elects not to have their representative in the one-stop but offer a technology option to serve customers.)*	Minimum of 0.1 FTE or 4 hours per week 0.1 FTE x $ 11,526 = $1,153 **(0.1 FTE represents 4 hours/week commitment)**

FUNDING TYPES AND SOURCES

The permissible types of funds used for infrastructure costs and additional costs of operating a local One-Stop delivery system (i.e., partner's program or administrative funds) may differ depending upon the partners program's authorizing law and implementing regulations. The funds that may be used also differ based on whether the amount that must be contributed by a partner for infrastructure costs is determined under the Local Funding Model or the State Funding Model. (Copy of the TEGL 17- 16: Infrastructure Funding of the One-Stop Delivery System can be found at: TRAINING AND EMPLOYMENT GUIDANCE LETTER No. 17-16 | U.S. Department of Labor (dol.gov).

Types. Funding for infrastructure costs and additional costs may be in the form of:

(1) CASH, NON-CASH and THIRD-PARTY IN-KIND CONTRIBUTIONS*
(2) Funding from philanthropic organizations or other private entities; or
(3) Other alternative financing options (described in WIOA sec. 121(c)(2)(A)(ii) and 20 CFR 678.715, 34 CFR 361.715, and 34 CFR 463.715.

Some partner programs may have statutory or regulatory prohibitions against using certain types of these contributions or on how the program may treat these contributions for fiscal accountability purposes under the respective program's requirements.

*

Cash

Cash funds provided to the Local WDB or its designee by one-stop Partners, either directly or by an interagency transfer, or by a third party.

Non-Cash

- Expenditures incurred by one-stop Partners on behalf of the one-stop center; and
- Non-cash contributions or goods or services contributed by a Partner program and used by the One-Stop center.

The value of non-cash and third-party in-kind contributions must be fairly evaluated in accordance with the Uniform Guidance at 2 CFR 200.306.

Third-party In-kind

Contributions of space, equipment, technology, non-personnel services, or other like items to support the infrastructure costs associated with one-stop operations, by a non-- one-stop Partner to:

Sources: The source of funds that may be used to pay for infrastructure costs depends on the requirements regarding use of funds under the law authorizing the partner program that is contributing the funding. The infrastructure funding may be from funds classified as administrative, program, or both, depending on the partner programs' requirements.

VII. Cost Reconciliation

The source of funds that may be used to pay for infrastructure costs depends on the requirements regarding use of funds under the law authorizing the partner program that is contributing the funding.

The Partner agrees to submit Infrastructure Funding agreement reports on a quarterly basis for the LWDB (CSS) to complete a reconciliation of budgeted and actual costs and updates of the allocation basis.

All Parties agree that a bi-annual reconciliation of budgeted and actual costs and update of the allocation basis will be provided for the review.

The LWDB will submit invoices (if applicable) to the Partners and send a copy of the updated budget to all Parties. Partners will communicate any disputes with costs in the invoice or the budget to the LWDB in writing. The LWDB will review the disputed cost

items and respond accordingly to the Partner. When necessary, the LWDB will revise the invoice and the adjusted budget upon resolution of the dispute.

One-Stop delivery system infrastructure costs are defined as non-personnel costs that are necessary for the general operation of the OSCC, including, but not limited to: Rental of the facilities; Utilities and maintenance; Equipment, including assessment-related products and assistive technology for individuals with disabilities; and,technology to facilitate access to the One-Stop delivery system, including technology used for the center's planning and outreach activities. This may also include the costs associated with the development and use of the common identifier (i.e., American Job Center signage) and supplies, as defined in Uniform Guidance at 2 CFR 200.94, to support the general operation of the One-Stop center (WIOA sec.121 (h)(4) and 20 CFR 678.700(a), and 34 CFR 446.700(a)).

Non-personnel costs are costs that are not compensation for personnel costs. For example, technology-related services performed by vendors or contractors are non-personnel costs and may be identified as infrastructure costs if they are necessary for the general operation of the One-Stop center. Such costs would include service contracts with vendors or contractors, equipment, and supplies.

Personnel services include salaries, wages, and fringe benefits of the employees of partner programs or their subrecipients, as described in 2 CFR 200.430-200.431 of the Uniform Guidance. For example, allocable salary and fringe costs of partner program staff who work on information technology systems (e.g., common performance and reporting outcomes) for use by the One-Stop center as a whole would be personnel costs. The costs of a shared welcome desk or greeter directing employers and customers to the services or staff that are available in that One-Stop center is a personnel expense. These costs, therefore, could not be included in infrastructure costs but are included in "additional costs."

All Parties to this IFA recognize that infrastructure costs are applicable to all required Partners, whether they are physically located in the One-Stop Career Center (OSCC) or not. Each partner's contributions to these costs, however, may vary, as these contributions are based on the proportionate use and relative benefit received, consistent with the Partner programs' authorizing laws and regulations and the Uniform Guidance.

VII. Term

The Term of this IFA shall commence on **July 1, 2024** or the date last executed by both parties, whichever is later, through **June 30, 2025**. The IFA will be reviewed and renewed annually for successive one-year terms as an amendment to this agreement. This IFA may be terminated for convenience at any time by either party upon thirty (30) days written notice. Neither this IFA nor any provision hereof may be changed, waived, discharged or terminated orally, but only by an instrument in writing signed by each of the parties to this Agreement.

IX. Amendments and Modifications

Neither this IFA nor any provision hereof may be changed, waived, discharged or terminated orally, but only by an instrument in writing signed by each of the parties to this Agreement sent via certified, return receipt requests, U. S. Mail.

X. Merger

This IFA constitutes and expresses the entire and integrated understanding and agreement between the parties hereto, superseding, incorporating, and merging all prior understandings, agreements, and discussions relating to the transactions contemplated hereby, and no agreements, understandings, prior negotiations, prior discussions, warranties, representations or covenants not herein expressed shall be binding upon the parties.

XI. Third Party Beneficiary

The Parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this IFA. None of the Parties intend to directly or substantially benefit a third party by this IFA. The Parties agree that there are no third-party beneficiaries to this /FA and that no third party shall be entitled to assert a claim against any of the Parties based upon this IFA.

XII. Governance

The accountability and responsibility for the One-Stop career center system's organizational activity and accomplishments will rest with CSS. Pursuant to the Act CareerSource shall conduct oversight with respect to the One-Stop delivery system. Any dispute concerning this IFA will be resolved in accordance with CSS.

XIIII. Dispute Resolution

If an issue arises involving this IFA, both parties will make every effort to reach a resolution in a timely and efficient manner. Either partner may request a face-to-face meeting of the local partners to identify and discuss the issue. If resolved and no further action is deemed necessary by the partners, the issue and the resolution will be documented in writing.

If not resolved, the issue and the efforts to resolve will be documented and forwarded to the President/CEO of CareerSource Suncoast and the Director of the Partner organization. A joint decision shall be issued within sixty calendar days of receipt.

If dissatisfied with the decision, the dispute may be filed with the State of Florida Department of Economic Opportunity (DEO) and the Commissioner of the Education to review concerns and determine resolution. DEO and DOE may remand the issue back to the President/CEO of CareerSource Suncoast and to the Director of the Partner organization, Partner or impose other remedies to resolve the issue.

The remainder of this page intentionally left blank

XIV. Signatures

IN WITNESS WHEREOF, Partner and CSS have caused this Memorandum of Understanding to be duly executed as of the date set forth below.

LWDB: CareerSource Suncoast

Name: Joshua Matlock

Title: President/CEO

Signature: Joshua Matlock
Joshua Matlock (Jul 2, 2024 15:51 EDT)

Date: 07/02/2024

Partner Agency: Farmworker Career Development Program

Name: Doug Wagner

Title: Director

Signature: Doug Wagner
Doug Wagner (Jul 2, 2024 13:08 EDT)

Date: 07/02/2024

Chief Local Elected Officials

Manatee Board of County Commissioners

Name: George Kruse

Title: Manatee County Commissioner

Signature:
George W Kruse (Jul 2, 2024 17:24 EDT)

Date: 07/02/2024

Sarasota Board of County Commissioners

Name: Ron Cutsinger

Title: Sarasota County Commissioner

Signature: Ron Cutsinger
Ron Cutsinger (Jul 10, 2024 05:58 EDT)

Date: 07/10/2024

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Attachment A

Partner On-Site Representation Schedule
Comprehensive One Stop Center - American Job Center **Estimated Infrastructure Cost** $311,191
Sarasota Location

Required Program Partners	Governance	Local Grantee	# of Staff	% of Total FTEs	Partner Contribution	Physical or Virtual Presence
WIOA Adult, Youth, Dislocated Wkr - Formual Funds, TANF, SNAP, RESEA	DOL & HHS	CSS	21.00	77.78%	$242,037	Physical
Wagner Peyser	DOL	CSS	1.94	7.19%	$22,360	Physical
Veteran Program	DOL	CSS	2.00	7.41%	$23,051	Physical
Trade Adjustment Act - TAA	DOL	CSS	0.06	0.22%	$692	Physical
Senior Community Employment Program	DOL	AARP - Manatee/Sarasota	0.10	0.37%	$1,153	Virtual
Adult Education & Literacy-GED	DOE	SCSB	1.00	3.70%	$11,526	Physical
Adult Education & Literacy-GED	DOE	MCSB	0.10	0.37%	$1,153	Virtual
Migrant Seasonal Farmworker Jobs Program	DOL/DOE	MCSB	0.10	0.37%	$1,153	Virtual
Vocational Rehabilitation	DOE	VR	0.10	0.37%	$1,153	Virtual
Division of Blind Services	DOE	FL Div BS	0.10	0.37%	$1,153	Virtual
Job Corp	DOL	JC	0.10	0.37%	$1,153	Virtual
CSBG	HHS	SC Health & Human Svs	0.10	0.37%	$1,153	Virtual
CSBG	HHS	Manatee Community Action Agency	0.10	0.37%	$1,153	Virtual
Dept Housing & Urban Development	HUD	MC Housing Authority	0.10	0.37%	$1,153	Virtual
Dept Housing & Urban Development	HUD	SC Housing Authority	0.10	0.37%	$1,153	Virtual
Totals			**27.00**	**100.00%**	**$311,191**	

Estimated Cost per FTE - Physical Presence **$11,526**
Estimated Cost for 0.10 FTE - Virtual Presence **$1,153**

Farmworker Career Development Program,

School District of Manatee County

To whom it may concern:

The following are examples of the Agreements of Collaboration for the Farmworker Career Development Program and their Community Partners during the 2023-2024 School Year. The purpose of the Agreements is to establish community relationships that will allow us to better help our participants in achieving their educational and professional goals. These agreements will benefit School District Community Partners, as well as the FCDP students and participants that we serve. They are included in the Grant as examples to comply with grant application requisites.

Once the Grant is approved by the SDMC Board and the Department of Education, the Program Staff will be able to complete new agreements for the year 2024-2025.

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Cindy Spray
Vice Chair

Mary Foreman
Gina Messenger
Richard Tatem

SUPERINTENDENT

Jason C. Wysong, Ed.D.

SCHOOL DISTRICT OF MANATEE COUNTY

Agreement of Collaboration for Services to the Farmworker Population
(July 1, 2023 – June 30, 2024)

We agree to continue to collaborate to provide services to migrant and seasonal farmworkers and their dependents in the community to strengthen their ability to achieve economic self-sufficiency. This agreement is submitted to satisfy National Farmworker Jobs Program requirements during the 2023-2024 project year for the Farmworker Career Development Program (FCDP) of the School District of Manatee County and is between the FCDP and Family Resources (FR).

The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, un-subsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will provide outreach opportunities to FR and will refer farmworkers and their dependents to FR as appropriate.

The primary role of FR is to provide crisis counseling, safe shelter, and respite for runaway and homeless teens. Activities in Manatee County include individual and family counseling, truancy program, safe place education, and SafePlace2B for teens. Expectations: FR will provide outreach opportunities to the FCDP and will refer individuals to the FCDP as appropriate.

By working together, the FCDP and FR establish a strong linkage to help ensure accessibility to supportive services for the farmworker community year-round.

Andy Coble — Andrew R. Coble (Jul 10, 2023 08:34 CDT) — Date Jul 10, 2023
Chief Operating Officer
Family Resources
361 6th Avenue West, Bradenton, FL 34205
941-741-3575
acoble@family-resources.org

Antonio Román-Pérez, Coordinator — Antonio Roman-Perez — Date 07-10-2023
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
O: 941-751-7947 x 42099
roman-pereza@manateeschools.net

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Bradenton, FL 34205
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The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, un-subsidized, full-time, nonagricultural employment.
Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will provide outreach opportunities to MCR and will refer farmworker families to MCR as appropriate.

The primary role of MCR is to provide provides access to health care services to all patients including the underserved and uninsured, regardless of race, sex, disability, or economic status. Activities include primary care, dental care, and preventive health education. Expectations: MCR will provide outreach opportunities to the FCDP and will refer individuals to the FCDP as appropriate.

By working together, the FCDP and MCR establish a strong linkage to help ensure accessibility to health services for the farmworker community year- round.

Dr. Melvin Price, President/CEO _____ Date 7/26/2023
MCR Health, Inc.
101 Riverfront Blvd. Ste. 100. Bradenton, FL 34205
941-776-4000

Antonio Román-Pérez, Coordinator Antonio Román-Pérez Date 07-10-2023
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
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roman-pereza@manateeschools.net

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The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, un-subsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will provide outreach opportunities to ECMHSP and will refer farmworker families to ECMHSP as appropriate.

The primary role of ECMHSP is to provide licensed childcare to prepare children of migrant and seasonal farmworkers for success. Activities include holistic, high-quality early childhood education services in a nurturing and culturally sensitive environment. Expectations: ECMHSP will provide outreach opportunities to the FCDP and will refer individuals to the FCDP as appropriate.

By working together, the FCDP and ECMHSP establish a strong linkage to help ensure accessibility to supportive services for the farmworker community October-May.

Aníbal Rosario Planas _____ 2/14/2024_
Aníbal J. Rosario Planas, Coordinator — Date
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
O: 941-751-7947 x 42099
roman-pereza@manateeschools.net

_____ 2/14/24
Daniel Jaime, Head Start Administrator — Date
East Coast Migrant Head Start Project
600 North Broadway Avenue, Bartow, FL 33830
863-299-7100
djaime@ecmhsp.org

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Bradenton, FL 34206-9069
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SCHOOL DISTRICT OF MANATEE COUNTY

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We agree to continue to collaborate to provide services to migrant and seasonal farmworkers and their dependents in the community to strengthen their ability to achieve economic self-sufficiency. This agreement is submitted to satisfy National Farmworker Jobs Program requirements during the 2023-2024 project year for the Farmworker Career Development Program (FCDP) of the School District of Manatee County (under the supervision of the Department of Adult, Career and Technical Education) and is between Haitian Connection of Manasota and the FCDP of Manatee County.

The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, un-subsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will provide outreach opportunities to Haitian Connection of Manasota and their community efforts as appropriate.

Haitian Connection of Manasota Inc (HCOM) is non-profit organization that aims to build and connect Haitian communities in the Manatee and Sarasota County areas by promoting Haitian culture, wellness, and education. Expectations: HCOM will provide outreach opportunities to the FCDP and will refer individuals to the FCDP as appropriate.

By working together, the FCDP and HCOM establish a strong linkage to help ensure accessibility to supportive services for the farmworker community.

Aníbal Rosario Planas — 2/28/2024

Aníbal J. Rosario Planas, Coordinator — Date
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
O: 941-751-7947 x 42099
rosarioplanasa@manateeschools.net

Marc H. Alexis — Feb 28, 2024
Marc H. Alexis (Feb 28, 2024 11:48 EST)

Marc Alexis, Founder/President — Date
Haitian Connection of Manasota
www.manasotahaitianconnection.org
Ph:941-278-6456, 941-536-3537
marcalexis@hcom1804.org

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SCHOOL DISTRICT OF MANATEE COUNTY

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We agree to continue to collaborate to provide services to migrant and seasonal farmworkers and their dependents in the community to strengthen their ability to achieve economic self-sufficiency. This agreement is submitted to satisfy National Farmworker Jobs Program requirements during the 2023-2024 project year for the Farmworker Career Development Program (FCDP) of the School District of Manatee County (under the supervision of the Department of Adult, Career and Technical Education) and is between the FCDP and Children's Home Society at Blanche H. Daughtrey Elementary School (CHS).

The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, un-subsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will provide outreach opportunities to CHS and will support CHS community efforts as appropriate.

The primary role of CHS is to Establish community partnerships that can provide services and support to the families being served at Blanche H. Daughtrey Elementary School. Expectations: CHS will provide outreach opportunities to the FCDP and will refer individuals to the FCDP as appropriate.

By working together, the FCDP and CHS establish a strong linkage to help ensure accessibility to supportive services for the farmworker community.

Aníbal Rosario Planas — 2/15/2024
Aníbal J. Rosario Planas, Coordinator — Date
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
O: 941-751-7947 x 42099
rosarioplanasa@manateeschools.net

JEssie Garcia — Feb 15, 2024
JEssie Garcia (Feb 15, 2024 12:08 EST)
Jesse Garcia, Community Partnership School Director — Date
Children's Home Society
Blanche H. Daughtrey Elementary School
515 63rd Ave E, Bradenton, FL 34203
941-751-7023
Jessie.garcia@chsfl.org

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The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, un-subsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will provide outreach opportunities to Hardee County MEP and will support Hardee County MEP community efforts as appropriate.

The primary role of Hardee County MEP is to serve and support students from Migrant/Seasonal farm working families in Hardee County. Expectations: Hardee County MEP will provide outreach opportunities to the FCDP and will refer individuals to the FCDP as appropriate.

By working together, the FCDP and Hardee County MEP establish a strong linkage to help ensure accessibility to supportive services for the farmworker community.

Aníbal Rosario Planas — 2/26/2024
Aníbal J. Rosario Planas, Coordinator — Date
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
O: 941-751-7947 x 42099
rosarioplanasa@manateeschools.net

Luisa Villegas — Feb 26, 2024
Luisa Villegas (Feb 26, 2024 13:38 EST)
Luisa Villegas, Migrant Advocate — Date
Migrant Education Program
Hardee County School District
230 S. Florida Avenue, Wauchula, FL 33873
O: 863-767-0662 x 1314
lvillegas@hardee.k12.fl.us

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Bradenton, FL 34205
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SCHOOL DISTRICT OF MANATEE COUNTY

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The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, un-subsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will provide outreach opportunities to Manatee County MEP and will support Manatee County MEP community efforts as appropriate. Additionally, FCDP will refer families to the Manatee County MEP as appropriate.

The primary role of Manatee County MEP is to serve and support students from Migrant/Seasonal farm working families in Manatee County. Expectations: Manatee County MEP will provide outreach opportunities to the FCDP and will refer individuals to the FCDP as appropriate.

By working together, the FCDP and Manatee County MEP establish a strong linkage to help ensure accessibility to supportive services for the farmworker community.

Aníbal Rosario Planas _____ 2/27/2024_
Aníbal J. Rosario Planas, Coordinator — Date
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
O: 941-751-7947 x 42099
rosarioplanasa@manateeschools.net

Mario Mendoza (Feb 27, 2024 09:12 EST) _____ Feb 27, 2024
Mario K. Mendoza, Program Coordinator — Date
Migrant Education Program
Manatee County School District
2501 63rd Ave E, Bradenton, FL 34203
O: 941-751-6550 x 43333
mendozam@manateeschools.net

P.O. Box 9069
Bradenton, FL 34206-9069
215 Manatee Avenue West
Bradenton, FL 34205
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SCHOOL DISTRICT OF MANATEE COUNTY

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The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, un-subsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will provide outreach opportunities to Whole Child Manatee and their community efforts as appropriate. FCDP will also refer families to Whole Child Manatee for services as appropriate.

Whole Child Manatee is an organization that aims to build connections between agencies in the Manatee County area to provide a wide variety of services to families in need, specially looking out for the wellbeing of children. They provide assistance in the way of referrals to agencies in the area, coordination of services, assistance to apply for benefits, among others. Expectations: Whole Child Manatee will provide outreach opportunities to the FCDP and will refer individuals to the FCDP as appropriate.

By working together, the FCDP and Whole Child Manatee establish a strong linkage to help ensure accessibility to supportive services for the farmworker community.

Aníbal Rosario Planas _____ 3/06/2024
Aníbal J. Rosario Planas, Coordinator — Date
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
O: 941-751-7947 x 42099
rosarioplanasa@manateeschools.net

Kim Ross _____ Mar 6, 2024
Kim Ross, Coordinator — Date
Whole Child Manatee
Ph: 941-749-3059, ext. 3092
kim.ross@mymanatee.com

P.O. Box 9069
Bradenton, FL 34206-9069
215 Manatee Avenue West
Bradenton, FL 34205
941.708.8770
www.manateeschools.net

SCHOOL BOARD

Chad Choate III
Chair

Cindy Spray
Vice Chair

Mary Foreman
Gina Messenger
Richard Tatem

SUPERINTENDENT

Jason C. Wysong, Ed.D.

SCHOOL DISTRICT OF MANATEE COUNTY

Agreement of Collaboration for Services to the Farmworker Population
(July 1, 2023 – June 30, 2024)

We agree to continue to collaborate to provide services to migrant and seasonal farmworkers and their dependents in the community to strengthen their ability to achieve economic self-sufficiency. This agreement is submitted to satisfy National Farmworker Jobs Program requirements during the 2023-2024 project year for the Farmworker Career Development Program (FCDP) of the School District of Manatee County (under the supervision of the Department of Adult, Career and Technical Education) and is between Goodwill Manasota and the FCDP of Manatee County.

The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, un-subsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will provide outreach opportunities to Goodwill and will refer participants to their Jobs Plus Program as appropriate.

Goodwill Manasota provides job opportunities in the community and has programs to help individuals develop skills necessary to advance in the workforce. Expectations: Goodwill Manasota will provide outreach opportunities to the FCDP and will refer participants to their program as appropriate.

By working together, the FCDP and Goodwill Manasota establish a strong linkage to help ensure accessibility to supportive services for the farmworker community.

Aníbal Rosario Planas — 3/14/2024

Aníbal J. Rosario Planas, Coordinator — Date
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
O: 941-751-7947 x 42099
rosarioplanasa@manateeschools.net

Natalie Caukwell — Mar 14, 2024
Natalie Caukwell (Mar 14, 2024 14:59 EDT)

Natalie Caukwell — Date
Jobs Plus Language Program Manager
Goodwill Manasota
2150 Whitfield Industrial Way
Sarasota, FL 34243
O: 941-355-2721 x 297
Natalie.caukwell@gimi.org

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941.708.8770
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SCHOOL BOARD

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SUPERINTENDENT

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215 Manatee Avenue West
Bradenton, FL 34205
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SCHOOL DISTRICT OF MANATEE COUNTY

Agreement of Collaboration for Services to the Farmworker Population
(July 1, 2023 – June 30, 2024)

We agree to continue to collaborate to provide services to migrant and seasonal farmworkers and their dependents in the community to strengthen their ability to achieve economic self-sufficiency. This agreement is submitted to satisfy National Farmworker Jobs Program requirements during the 2023-2024 project year for the Farmworker Career Development Program (FCDP) of the School District of Manatee County (under the supervision of the Department of Adult, Career and Technical Education) and is between Unidos Now and the FCDP of Manatee County.

The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, un-subsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will provide outreach opportunities to Unidos Now and their community efforts as appropriate. FCDP will also refer families to Unidos Now for services as appropriate.

Unidos Now seeks to elevate the quality of life of the growing Hispanic/Latino community in the Manatee and Sarasota region through education, integration and civic engagement. Expectations: Unidos Now will provide outreach opportunities to the FCDP and will refer individuals to the FCDP as appropriate.

By working together, the FCDP and Unidos Now establish a strong linkage to help ensure accessibility to supportive services for the farmworker community.

Aníbal Rosario Planas — 3/18/2024

Aníbal J. Rosario Planas, Coordinator — Date
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
O: 941-751-7947 x 42099
rosarioplanasa@manateeschools.net

Evelyn ALmodovar — Mar 18, 2024
Evelyn ALmodovar (Mar 18, 2024 16:34 EDT)

Evelyn Almodóvar, Executive Director — Date
Unidos Now
evelyn@unidosnow.org

SCHOOL BOARD

Chad Choate III
Chair

Cindy Spray
Vice Chair

Mary Foreman
Gina Messenger
Richard Tatem

SUPERINTENDENT

Jason C. Wysong, Ed.D.

SCHOOL DISTRICT OF MANATEE COUNTY

Agreement of Collaboration for Services to the Farmworker Population
(July 1, 2023 – June 30, 2024)

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The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, unsubsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will provide outreach opportunities to HOPE Family Services and will refer participants to their Program as appropriate.

HOPE Family Services provides emergency and supportive services to victims of domestic violence. Expectations: HOPE Family Services will provide outreach opportunities to the FCDP and will refer participants to their program as appropriate.

By working together, the FCDP and HOPE Family Services establish a strong linkage to help ensure accessibility to supportive services for the farmworker community.

Aníbal Rosario Planas — 3/14/2024

Aníbal J. Rosario Planas, Coordinator — Date
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
O: 941-751-7947 x 42099
rosarioplanasa@manateeschools.net

Charlyn Young — Mar 19, 2024
Charlyn Young (Mar 19, 2024 16:40 EDT)

Charlyn Young — Date
CEO
HOPE Family Services
PO BOX 1624
Bradenton, FL 34206
O: 941-747-8499
char.young@hopefamilyservices.org

P.O. Box 9069
Bradenton, FL 34206-9069
215 Manatee Avenue West
Bradenton, FL 34205
941.708.8770
www.manateeschools.net

SCHOOL BOARD

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Chair

Cindy Spray
Vice Chair

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Richard Tatem

SUPERINTENDENT

Jason C. Wysong, Ed.D.

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Bradenton, FL 34205
941.708.8770
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SCHOOL DISTRICT OF MANATEE COUNTY

Agreement of Collaboration for Services to the Farmworker Population (July 1, 2023 – June 30, 2024)

We agree to continue to collaborate to provide services to migrant and seasonal farmworkers and their dependents in the community to strengthen their ability to achieve economic self-sufficiency. This agreement is submitted to satisfy National Farmworker Jobs Program requirements during the 2023-2024 project year for the Farmworker Career Development Program (FCDP) of the School District of Manatee County (under the supervision of the Department of Adult, Career and Technical Education) and is between the FCDP and Gulfcoast Legal Services (GLS).

The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, unsubsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will refer farm workers and their dependents to GLS as appropriate.

The primary role of GLS is to provide legal services to vulnerable individuals, including those living in poverty, low-wage workers, persons with disabilities, the homeless, and the elderly. Activities include comprehensive civil legal services, provided by Florida Bar licensed attorneys. Expectations: GLS will provide legal services to FCDP participants, provided that participants qualify for GLS services.

By working together, the FCDP and GLS establish a strong linkage to help ensure accessibility to legal services for eligible farmworkers and their families year-round.

Theresa Prichard, Esq. — 03/20/2024 (Date)
Chief Executive Officer
Gulfcoast Legal Services, Inc.
501 1st Ave N, Suite 420
St. Petersburg, FL 33701
727-821-0726
theresap@gulfcoastlegal.org

Anibal Rosario Planas — 3/20/2024 (Date)
Anibal J. Rosario Planas, Coordinator
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg.
5
Palmetto, FL 34221
O: 941-751-7947 x 42099
rosarioplanasa@manateeschools.net

SCHOOL BOARD

Chad Choate III
Chair

Cindy Spray
Vice Chair

Mary Foreman
Gina Messenger
Richard Tatem

SUPERINTENDENT

Jason C. Wysong, Ed.D.

SCHOOL DISTRICT OF MANATEE COUNTY

Agreement of Collaboration for Services to the Farmworker Population
(July 1, 2023 – June 30, 2024)

We agree to continue to collaborate to provide services to migrant and seasonal farmworkers and their dependents in the community to strengthen their ability to achieve economic self-sufficiency. This agreement is submitted to satisfy National Farmworker Jobs Program requirements during the 2023-2024 project year for the Farmworker Career Development Program (FCDP) of the School District of Manatee County (under the supervision of the Department of Adult, Career and Technical Education) and is between the Marauders/Pirates organization and the FCDP of Manatee County.

The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, un-subsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will provide outreach opportunities to the Marauders, outlining their positive impact to our community in general and the farm working community of Manatee County in particular.

The Pirates/Marauders organization brings America's pastime to our community through the Pittsburgh Pirates' Spring Training as well as Minor League action with the Bradenton Marauders. But this organization also supports our community through various events which they host and/or sponsor, promoting sports and healthy lifestyle, supporting education, minorities, and even our farm working community. Expectations: The Bradenton Marauders will provide outreach opportunities to the FCDP and will provide in-kind donations if/when possible.

By working together, the FCDP and The Bradenton Marauders establish a strong linkage to help ensure accessibility to supportive services for the farmworker community.

Aníbal Rosario Planas — 3/21/2024

Aníbal J. Rosario Planas, Coordinator — Date
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
O: 941-751-7947 x 42099
rosarioplanasa@manateeschools.net

Haley Diess — 3/21/24

Haley Diess, Coordinator, — Date
Fan & Community Engagement
Bradenton Marauders / Pirates
haley.diess@pirates.com

P.O. Box 9069
Bradenton, FL 34206-9069
215 Manatee Avenue West
Bradenton, FL 34205
941.708.8770
www.manateeschools.net

Attachment G
Local Advisory Board

I. Principles

This document is authored to provide the protocols for the administration and parliamentary function of the Farmworker Career Development Program (FCDP) of [Insert Local Agency Name] Local Advisory Board.

II. Purpose

The purpose of this Board shall be to advise, assist, support and advocate for the FCDP on matters related to employment opportunities for clients served by our agency. Members are volunteers who share an expert knowledge of career data, skill sets and competency requirements for specific occupations in the agricultural and service industries. The specific purposes of the Board may include the following responsibilities:

- help recruit participants into the program.
- assist in placing participants at their employment sites.
- assist by offering job mentoring, coaching or shadowing opportunities for participants.
- facilitate cooperation and communication between the FCDP program and the community.
- offer recommendations for program improvement.
- be familiar with employment data and number of workers needed by target occupations within the community, advise the FCDP staff on economic development opportunities and available resources in the community.
- assist in the process of setting priorities: participating in ongoing planning activities that secure third-party endorsements, networking introductions, and attending meetings.
- support recruitment and outreach by sharing / communicating program offerings and expanding profile visibility to other community businesses.

III. Planning Meetings

Meetings are planned jointly and focused on specific industry content, issues or opportunity. The general planning process involves reviewing past minutes and collaborating jointly to create the next meetings' agenda.

- The Local Advisory Board shall meet quarterly.
- Meeting content can be set jointly and based on area employment needs.
- Local Advisory Board meetings calendar will be provided to the FCDP State Office **at the beginning of the grant cycle.**
- Each meeting shall focus on specific employment related issues that impact participant placements and opportunities.
- Meetings can be held at subrecipients' various locations to enable community members to become familiar with each facility or at employment locations. Industry employment locations serve as a great means of providing recognition regarding employment resources accessible to participants (two-way marketing opportunity).
- Identify people to serve in the roles of secretary, chairperson and vice chairperson via voting.

IV. Meeting Minutes

Meeting minutes must be kept and include:

- Date, time and location of the meeting.
- Attendees (name, title, organization name and contact information) (use sign-in sheet as a guide).
- Summary of site meeting facility or featured program offerings / employer opportunities.
- Topics discussed with summary of the content and presenters.
- Decisions, recommendations or motions made by the committee attendees or advisory board members (1 community member from at least five external agencies for a total of **5 members, at least 2 must be employers and 1 from CareerSource**).
- Action steps / follow up measures or agenda items for the next meeting.
- Address resolutions or responses to questions or recommendations made at the previous meeting.
- The secretary distributes meeting minutes to all attendees and provides a copy to the State Office within 2 weeks of the meeting.

Additional information regarding FCDP Local Advisory Boards can be found at the following link:
http://www.fldoe.org/academics/career-adult-edu/farmworker-jobs-edu-program/

Manatee County School District
Farmworkers Career Development
Program (FCDP)

ADVISORY BOARD CHARTER/BY-LAWS

I. Principles

This document is authored to provide the protocols for the administration and parliamentary function of the **Manatee County School District** Farmworkers Career Development Program (FCDP) Advisory Board.

II. Purpose

The purpose of this Board shall be to advise, assist and support and advocate for the Farmworkers Career Development Program on matters that will strengthen employment opportunities for clients served by our agency. Members are volunteers who share an expert knowledge of the career tasks and competency requirements for specific occupations. The specific purposes of the Board may include the following responsibilities:

- help recruit students into the program.
- assist in placing students at employment sites.
- assist by offering job mentoring and shadowing opportunities for students.
- facilitate cooperation and communication between the FCDP program and the community.
- offer recommendations for program improvement.
- study number of workers needed by target occupation in the community advice the FCDP staff on economic development opportunities in the community.
- assist the program in setting priorities, including participating in ongoing planning activities of the program.
- third-party endorsements, introductions, making themselves available to attend meetings when appropriate.
- support and advocate the FCDP program by helping to raise our profile and visibility.

III. Relationship of Board Members to Manatee County School District FCDP

It is the role and sole prerogative of the **Manatee County School District FCDP** to enact policy. The advisory Board is expected to offer recommendations for program improvement and to provide information relevant to policies which impact the FCDP students, program, and employment opportunities within the community.

IV. Members

Inaugural board members shall be selected and appointed by the program administrator. Subsequent board members may be nominated for appointment by both the administrator and the Nominating Board. Members shall represent a cross-section of community leaders and stakeholders and clients served by the program.

Term: Member terms shall be three years. No member shall serve more than two consecutive terms, but a former member may be re-appointed after a one-year absence from the board.

Composition: The Advisory Board shall consist of five (5) no more than nine (9) members. Positions and vacancies are filled as the Board requires, specifically if there are specific areas of expertise required to meet the needs of the service population.

There will always be at least one person on the Board who represents the regional workforce agency, in addition to a current or former enrollee/student served by the program.

V. Organizational Structure

Officers: The Board will have a chair, vice chair, and recording secretary who are elected for one-year terms by the membership.

Elections will be held at the first meeting of the new membership year.

These officers shall be the Executive Council for the advisory Board, in addition to the program administrator who will be an ex officio member of all Boards--standing and ad hoc.

Duties of officers shall be those commonly ascribed to these offices. Officers shall be elected by simple majority of appointed members.

VI. Procedural Rules

By-Laws: The Board will adopt a set of written by-laws at the organizational meeting of the Board. The by-laws govern Board operation. By-laws require a two-thirds vote for adoption or change.

Board Orientation Training: All Board members are required to participate in Board Orientation Training. The training will be conducted by the program administrator, as outlined in the Board manual.

Meetings: A quorum shall consist of a simple majority of appointed members. The Board will meet at least four times per year. Written notice of upcoming meetings will be sent to Board members at least ten days before a meeting.

Minutes: Minutes of each meeting will be kept. Copies will be provided to the program administrator and Board membership within two weeks after a meeting.

Recommendations and Reports: Board recommendations and reports will be submitted in writing to the board. Documents will include both suggested action and justification for suggestions. The board will respond/react to such recommendations/reports in writing.

Dismissal: Members who are absent without reasonable cause from tree successive meetings will be considered to have resigned their seat. The Board will move to fill the position.

Public Announcements: While members are expected and encouraged to discuss the FCDP of services within the community members shall not report opinions expressed in meetings, nor shall they report independently on-Board action.

VII. Sub-Committees

Standing Committees of the Advisory Board will be as follows:

- Public Relations/Outreach,
- Workforce Training and Opportunities,
- Financial Literacy, and
- Ad hoc Sub-Committees shall be appointed by the program administrator as needed to accomplish the program of work.

VIII. Parliamentary Authority

Except as otherwise provided in its By-laws, the advisory Board shall be governed in its proceedings by the current edition of Robert's Rules of Order, Newly Revised.

Decisions will commonly be made by consensus. A formal vote shall be taken when a decision is required and it is to be documented for future reference as policy or in response to an action item, or if the decision requires referral to a higher authority.

Bylaws adopted [to be updated in August 2024]
Bylaws amended [most recent amendment date]

Farmworker Career Development Program
School District of Manatee County
Local Advisory Board

Marc Alexis (Chair)	Haitian Connection of Manasota	marcalexis@hcom1804.org	941-536-3537
Jessie Garcia (Co-Chair)	Children's Home Society	Jessie.Garcia@chsfl.org	941-751-7023 x.58003
Orlando Alvarado (Secretary)	East Coast Migrant Head Start	oalvarado@ECMHSP.org	863-220-7268
Ann Marie Colonna	Take Stock in Children	colonnaa@manateeschools.net	941-209-7375
Mario Mendoza	Migrant Education Program Manatee County	mendozam@manateeschools.net	941-751-6550 x.43333
Arely Gutierrez	Migrant Education Program Manatee County	GutierrezA@Manateeschools.net	941-751-6550 x.43362
Daniel Jaime	East Coast Migrant Head Start	djaime@ecmhsp.org	863-285-8210
Nirma Marrero-Padilla	East Coast Migrant Head Start	nmarrero@ecmhsp.org	941-322-6064
Craig Warzecha	Bradenton Marauders	Craig.Warzecha@pirates.com	941-269-4790
Karena Ballard	Bradenton Marauders	Karena.Ballard@pirates.com	412-323-5000 x.4358
Sean Hunt	Bradenton Marauders	Sean.Hunt@pirates.com	941-269-4790
Jose Cordovez	CareerSource Suncoast	jcordovez@careersourcesc.com	941-800-3360
Linda Benavides	Centerstone	Linda.Benavides@centerstone.org	941-782-4226
Yadira Leyja	Centerstone	Yadira.Leyja@centerstone.org	941-782-4226
Nelly Nelson	UFL	nelly.nelson@ufl.edu	941-722-4524 x.1854
William De La Torres, Pastor	St. Mary's Episcopal Church	wdelat@hotmail.com	941-722-5292
Mabiolka Ramirez	Tropicana	mabiolka.ramirez@tropicana.com	941-742-2237
Esperanza Gamboa	MCR Health	egamboa@mcr.health	941-776-4000
Adonis Lopez Pina	MCR Health	alopezpina@mcr.health	941-776-4000
Andrea Gonzalez Fonseca	MCR Health	agonzalezfonseca@mcr.health	941-776-4000
Lisa Murray	Gulf Coast Legal Services	lisam@gulfcoastlegal.org	941-746-6151 x.122
Catrese Estes Allen	Boys & Girls Clubs	catrese.estesallen@bgcmanatee.org	941-761-2582 x.110
Sandra Alves	Family Resources	salves@Family-Resources.org	941-741-3575
Teresita Matos-Post	Beth-El Farm Working Ministry	teresita@beth-el.org	813-773-7599
Stephen Seville	DOE, Apprenticeship Programs	Stephen.Seville@fldoe.org	941-363-7223
Natalie Caukwell	Goodwill	Natalie.Caukwell@gimi.org	941-355-2721 x.293
Margie Genter	Goodwill	margieg@gimi.org	941-355-2721 x.155

Sara Torres	Whole Child Manatee	sara.torres@mymanatee.org	941-749-3059
Char Young	HOPE Family Services	char.young@HOPEFAMILYSERVICE.ORG	941-747-8499
Dora Amaro	HOPE Family Services	dora.amaro@HOPEFAMILYSERVICE.ORG	941-747-8499
Laurel Lynch	HOPE Family Services	Laurel.lynch@hopefamilyservice.org	941-730-0074
Alexandra DeMartino	UnidosNow	alex@unidosnow.org	941-363-6259
Evelyn Almodóvar	UnidosNow	evelyn@unidosnow.org	941-363-6259
Luisa Villegas	Migrant Education Program Hardee County	lvillegas@hardee.k12.fl.us	863-767-0662 x.1314
Dr. Paul Gansemer	ACT, School District of Manatee County	GansemerP@Manateeschools.net	941-751-6550 ext. 43206

ATTACHMENT H

PY 2024-2025 Staffing Breakout Form

NFJP/Workforce Innovation and Opportunity Act, Section 167

Project / Agency: Farmworker Career Development Program/Manatee County School District TAPS 25B001

	(1) Position Title	(2) FTE	(3) Name of Staff Member	(4) Total Annual Salary	(5) Total Annual Benefits	(6) Benefits %	(7) Total Salary Charged to WIOA 167	(8) Salary %	(9) Total Benefits Charged to WIOA 167	(10) Total Benefits %
1.	Coordinator	1.00	Anibal Rosario Planas	$59,122	$23,418	*40%*	*$59,122*	*100%*	$23,418	*40%*
2.	Bookkeeper/Recruiter	1.00	Carolina Prokic	$44,855	$17,767	*40%*	*$44,855*	*100%*	$17,767	*40%*
3.	Recruiter/Case Manager	1.00	Mary Ann Guerrero	$44,626	$17,676	*40%*	*$44,626*	*100%*	$17,676	*40%*
4.										
	Subtotals			$148,604	$58,861		$148,604		$58,861	
	Total Salary and Benefits Charged to WIOA 167						$148,604		$58,861	
	(11) Total Salary + Benefits Charged to WIOA 167									**$207,465**
	(12) Grant Amount:		$273,272	Total Staff + Benefits Amount:			**$207,465**	Allocation %		**76%**

ALLOCATION % NOT TO EXCEED CHART BELOW

Supervisor Signature: Dr. Paul M. Gansemer

Dr. Paul Gansemer, Executive Director of Adult, Career & Technical Education

Date: 07/16/2024

* Coordinators NOT funded by grant will be required to complete monthly Personnel Activity Reports (PAR)

(1) Enter the position title and include any vacant positions

(2) Enter the FTE (Full Time Emloyee)

(3) Enter the name of the staff member

(4) Enter the total annual salary of each staff member

(5) Enter the total annual benefits of each staff member

(6) The percentage of benefits to salary will auto populate (Example: $11,700 divided by annual salary of $45,000 is 26%)

(7) Enter the total salary charged to WIOA Section 167

(8) The percentage of salary charged to WIOA Section 167 will auto populate

(9) Enter the total benefits charged to WIOA Section 167

(10) The percentage of of benefits charged will auto populate (Example: $5,850 divided by total annual benefits $11,700 is 50%)

(11) The total salary and benefits will auto populate

(12) Enter the Grant Amount and the grant allocation will auto populate. **The Allocation is not to exceed the chart below:**

Size Site	*Coordinator	Case Management	Recruitment/ Placement	Office Support	**Total FTE	***Salary/Benefit Percentage
Small	1.0 FTE	.50 FTE	-	-	1.50 FTE	< 74% Alloc
Medium	1.0 FTE	1.0 FTE	.50 FTE	-	2.50 FTE	< 75% Alloc
Large	1.0 FTE	1.5 FTE	.50 FTE	.50 FTE	3.50 FTE	< 76% Alloc
X-Large	1.0 FTE	2.0 FTE	.50 FTE	.50 FTE	4.00 FTE	< 77% Alloc

* **Coordinator** must work and be paid at least 50% from the grant Allocation.
** **Total FTE** for any position can be combined with other positions to create a 1.0 FTE position. Personnel hired on a part-time contractual basis should be included in this FTE count.
*** **Salary/Benefit Percentage** - FTE amount and type may vary from recommended model as long as Salary/Benefit Percentage is met.

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: COORDINATOR, FARMWORKER CAREER DEVELOPMENT PROGRAM
State Title: Specialist/Manager Pupil Personnel Services
JOB DESCRIPTION

JOB GOAL:
To provide leadership, coordination and supervision of the Farmworker Career Development Program serving adult migrant and seasonal farm workers.

QUALIFICATIONS:
1. Bachelor's Degree from an accredited institution.
2. Three (3) years' experience working with minority cultures and workforce development.
3. Experience in managerial/supervision, preferred.
4. Proficiency in English/Spanish.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of current trends, research, and best practices related to Migrant Education. Ability to read and interpret applicable laws, rules, policies, and procedures. Ability to communicate effectively orally and in writing in Spanish/English. Ability to plan, organize, and prioritize. Ability to use basic computer hardware and software. Ability to develop and manage budgets. Knowledge of federal, state and District rules, regulations, and policies as they relate to Migrant education and workforce development. Ability to work cooperatively with others.

REPORTS TO:
Executive Director, Adult, Career and Technical Education or designee

SUPERVISES:

Program Specialist	Youth Counselor
Program Recruiter	Case Manager
Secretary	

PERFORMANCE RESPONSIBILITIES:
1. Coordinate and supervise the Farmworker Career Development Program.
2. Comply with local policies, state and federal guidelines for the operation of the Farmworker Career Development Program.
3. Establish the procedures, schedules and forms for the operation of the program.
4. Complete and monitor the grant applications and reports on the program.
5. Collect and verify the data collection for the Farmworker Career Development Program.
6. Maintain the budgets and fiscal data for the program.
7. Represent the program before related agencies, other school programs and the business community.
8. Facilitate the recruitment, screening, eligibility and placement of participants in the program.
9. Monitor the progress of participants in the program.
10. Review and approve each application to determine compliance.
11. Counsel individual and small groups as required.
12. Supervise the preparation of weekly payroll information.
13. Initiate job placement procedures.
14. Assess each client and develop an appropriate educational program based on need.
15. Assist in organizing Farmworker Career Development Program Advisory Committee.
16. Serve on District, state or community councils or committees as assigned or appropriate.
17. Represent the District in a positive and professional manner.
18. Maintain expertise in assigned areas to fulfill project goals and objectives.
19. Supervise assigned personnel, conduct annual performance appraisals and make recommendations for appropriate employment actions.
20. Prepare or oversee the preparation of all required reports and maintain all appropriate records.
21. Perform other tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:

Revised:
07/08/2002
05/14/2007
04/10/2018
06/12/2018

SALARY SCHEDULE: SAMP
PAY GRADE: D09
SHORT TITLE: ICD002
STATE JOB CODE: 61010

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: BOOKKEEPER, SCHOOL
State Title: Bookkeeper, School
JOB DESCRIPTION

JOB GOAL:
To manage the school funds in a fair and equitable manner through accurate accountability and amicable relationships with all stakeholders.

QUALIFICATIONS:
1. High School Diploma or equivalent supplemented by business courses in bookkeeping or accounting.
2. Minimum of three (3) years of successful experience in bookkeeping or responsible account clerk work experience.
3. Comparable amount of training and experience may be substituted for the minimum qualifications.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge and ability to perform computer data entry, word processing and text management activities on terminals and/or microcomputers as required. Knowledge of the principles and practices of bookkeeping and the ability to apply this knowledge to work situations. Knowledge of the laws, rules and regulations controlling budgetary, internal record keeping activities and contract procedures. Ability to prepare complete and accurate accounting reports and statements. Ability to keep complex records, to assemble and organize data and to prepare reports from such records. Ability to operate typewriter and other standard office machines. Ability to type at a prescribed rate of speed. Ability to communicate effectively both orally and in writing.

REPORTS TO:
Principal/Director

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Receive and receipt all monies deposited with the school.
2. Process all purchase orders in compliance with District policy.
3. Maintain all accounting records in compliance with District policy.
4. Assist staff to utilize funds and deposit funds in compliance with District policy.
5. Assist Principal/Director in the preparation of the annual budget for supplies and equipment.
6. Requisition supplies and equipment as requested by Principal/Director and/or staff.
7. Monitor all budget funds and grant monies assigned to the school.
8. Receive all supplies and equipment and distribute to appropriate staff members.
9. Maintain professional relationships with all personnel.
10. Develop and submit reports as required.
11. Attend workshops for updating software information and other professional growth needs.
12. Prepare materials for auditors and cooperate fully with audit needs.
13. Keep the Principal/Director well informed on all aspects of fund production and expenditures.
14. Pay all bills in a timely manner.
15. Communicate with vendors as needed.
16. Demonstrate initiative in the performance of assigned responsibilities.
17. Provide for a safe and secure workplace.
18. Model and maintain high ethical standards.
19. Maintain confidentiality regarding school matters.
20. Maintain positive relationships with staff and vendors.
21. Participate in workshops and training sessions as required.
22. Communicate effectively with staff and vendors.
23. Respond to inquiries and concerns in a timely manner.
24. Prepare all required reports and maintain all appropriate records.

25. Follow all School Board policies, rules and regulations.
26. Exhibit interpersonal skills to work as an effective team member.
27. Demonstrate support for the School District and its goals and priorities.
28. Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
Revised: 07/08/2002, 05/22/2018

SALARY SCHEDULE: SUPPORT
PAYGRADE: 29
SHORT TITLE: SCA040 (11 Month, Middle School), SCA024 (12 Month, High School)
STATE JOB CODE: 73097

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: RECRUITER, MIGRANT
State Title: Recruiter, Migrant Education
JOB DESCRIPTION

JOB GOAL:
To recruit and identify migrant children and youth, serve as a liaison between school, students and the family and ultimately promote educational success.

QUALIFICATIONS:
1. High School Diploma or approved equivalency diploma.
2. Ability to speak, read and write Spanish/English.
3. Valid Florida Driver's License.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of current trends, research and best practices related to migrant education. Ability to read and interpret laws, rules, policies and procedures. Knowledge of community resources. Ability to communicate effectively orally and in writing in Spanish/English. Skilled in human interaction and conflict resolution. Ability to make presentations. Extensive knowledge of the organization, operation, programs and goals of the SDMC's Migrant Education Department. Knowledge of federal, state and District rules, regulations and policies as they relate to job functions. Ability to exercise independent judgment in assigned duties. Ability to work cooperatively with others. Ability to be flexible.

REPORTS TO:
Coordinator, Migrant

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. To meet with and interview prospective migrant students and their families to determine eligibility for program services.
2. Assist students and parents with school registration and orientation.
3. Accept and act upon referrals from migrant staff and other school personnel.
4. Facilitate communication between home and school through phone calls, home, and work site visits.
5. To inform students and parents/guardians of available services and act as liaison with other social service agencies to facilitate access.
6. Provide interpretation, translation and transportation services as needed.
7. Assist with parent involvement activities.
8. To distribute educational packets or other appropriate items to support OSYs.
9. Coordinate with local growers, crew leaders and other agencies to establish possibilities for recruiting migrant youth.
10. Maintain outreach logs and other required records.
11. Work flexible hours, including some evenings and weekends.
12. Use personal car for local and out-of-town travel.
13. Refer OSYs to appropriate educational and/or training programs.
14. Maintain confidentiality regarding school/workplace matters.
15. Meet and deal effectively with the general public, staff members, students, parents, administrators and other contact persons using tact and good judgment.
16. Exhibit interpersonal skills to work as an effective team member.
17. Model and maintain high ethical standards.
18. Represent the District in a positive and professional manner.
19. Keep supervisor informed of potential problems or unusual events.
20. Follow federal and state laws as well as School Board policies, rules and regulations.
21. Prepare all required reports and maintain all appropriate records.
22. Maintain expertise in assigned area to fulfill project goals and objectives.
23. Perform other tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 25 pounds of force occasionally, and/or up to 20 pounds of force frequently as needed

to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid in accordance with the agreement negotiated between the Manatee Education Association (MEA) and the School Board of Manatee County. Length of the work year and hours of employment shall be those in accordance with the agreement negotiated between the MEA and the School Board of Manatee County.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved: 07/08/2002

Revised:
04/12/2016
05/22/2018

SALARY SCHEDULE: SUPPORT
PAY GRADE: 30
SHORT TITLE: STS031, STS032, STS140
STATE JOB CODE: 61023

School District of Manatee County
12-Month SAMP Salary Schedule 2023 - 2024

Pay Grade	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
D01	$35,780	$36,511	$37,247	$37,990	$38,749	$39,525	$40,315	$41,121	$41,947	$42,782	$43,437	$44,507	$45,402	$46,308	$47,235	$48,181	$49,144	$50,128	$51,131	$52,156	$53,260	$57,770	$58,925	$60,104	$61,307	$62,533	$63,783	$65,059	$66,360
D02	$37,956	$38,730	$39,509	$40,296	$41,100	$41,924	$42,765	$43,615	$44,488	$45,379	$46,288	$47,213	$48,155	$49,119	$50,104	$51,107	$52,127	$53,171	$54,234	$55,321	$56,499	$61,102	$62,324	$63,571	$64,843	$66,140	$67,462	$68,812	$70,188
D03	$40,282	$41,105	$41,927	$42,769	$43,619	$44,496	$45,381	$46,294	$47,218	$48,161	$49,123	$50,106	$51,114	$52,129	$53,173	$54,237	$55,324	$56,429	$57,554	$58,704	$59,900	$64,599	$65,890	$67,209	$68,552	$69,923	$71,322	$72,748	$74,203
D04	$42,733	$43,583	$44,460	$45,346	$46,253	$47,176	$48,123	$49,085	$50,070	$51,069	$52,086	$53,131	$54,193	$55,275	$56,384	$57,508	$58,663	$59,835	$61,036	$62,254	$63,559	$68,370	$69,738	$71,132	$72,556	$74,007	$75,487	$76,997	$78,537
D05	$45,288	$46,211	$47,137	$48,080	$49,043	$50,026	$51,027	$52,046	$53,082	$54,151	$55,231	$56,338	$57,457	$58,614	$59,783	$60,979	$62,197	$63,445	$64,716	$66,005	$67,419	$72,351	$73,799	$75,274	$76,780	$78,316	$79,882	$81,480	$83,109
D06	$48,092	$49,071	$50,059	$51,053	$52,076	$53,119	$54,185	$55,263	$56,369	$57,494	$58,646	$59,820	$61,017	$62,235	$63,483	$64,750	$66,044	$67,368	$68,710	$70,088	$71,547	$76,606	$78,138	$79,700	$81,295	$82,920	$84,578	$86,270	$87,995
D07	$50,982	$52,024	$53,072	$54,129	$55,214	$56,322	$57,445	$58,594	$59,762	$60,960	$62,179	$63,419	$64,691	$65,987	$67,300	$68,650	$70,021	$71,424	$72,854	$74,310	$75,835	$81,019	$82,640	$84,293	$85,978	$87,699	$89,452	$91,241	$93,066
D08	$54,090	$55,192	$56,295	$57,426	$58,571	$59,745	$60,938	$62,157	$63,400	$64,671	$65,962	$67,283	$68,626	$69,997	$71,397	$72,827	$74,283	$75,769	$77,286	$78,832	$80,481	$85,806	$87,523	$89,273	$91,058	$92,880	$94,738	$96,632	$98,565
D09	$57,400	$58,571	$59,738	$60,938	$62,155	$63,400	$64,670	$65,957	$67,281	$68,625	$69,994	$71,395	$72,825	$74,283	$75,768	$77,283	$78,830	$80,407	$82,008	$83,655	$85,344	$90,817	$92,634	$94,487	$96,377	$98,304	$100,270	$102,276	$104,321
D10	$59,659	$60,876	$62,092	$63,337	$64,607	$65,896	$67,213	$68,560	$69,930	$71,326	$72,752	$74,210	$75,693	$77,209	$78,751	$80,325	$81,933	$83,572	$85,244	$86,947	$88,695	$94,212	$96,095	$98,018	$99,978	$101,978	$104,017	$106,098	$108,220
D11	$63,309	$64,598	$65,889	$67,209	$68,549	$69,922	$71,319	$72,749	$74,203	$75,686	$77,204	$78,747	$80,318	$81,927	$83,568	$85,237	$86,942	$88,678	$90,453	$92,256	$94,072	$99,747	$101,742	$103,777	$105,853	$107,970	$110,130	$112,332	$114,579
D12	$67,154	$68,525	$69,898	$71,296	$72,723	$74,176	$75,652	$77,171	$78,711	$80,292	$81,897	$83,532	$85,205	$86,904	$88,646	$90,423	$92,230	$94,071	$95,954	$97,873	$99,806	$105,656	$107,769	$109,925	$112,123	$114,366	$116,653	$118,986	$121,365
D13	$71,208	$72,662	$74,115	$75,595	$77,110	$78,650	$80,224	$81,828	$83,463	$85,134	$86,838	$88,572	$90,343	$92,151	$93,992	$95,879	$97,793	$99,746	$101,743	$103,779	$105,847	$111,874	$114,112	$116,394	$118,722	$121,096	$123,518	$125,988	$128,509
D14	$75,563	$77,105	$78,647	$80,222	$81,827	$83,459	$85,133	$86,834	$88,566	$90,339	$92,150	$93,990	$95,874	$97,789	$99,742	$101,741	$103,770	$105,847	$107,970	$110,124	$112,291	$118,519	$120,889	$123,307	$125,774	$128,289	$130,854	$133,472	$136,141
D15	$77,807	$79,396	$80,984	$82,599	$84,249	$85,939	$87,654	$89,410	$91,199	$93,022	$94,881	$96,781	$98,715	$100,694	$102,703	$104,757	$106,853	$108,987	$111,171	$113,392	$115,631	$121,876	$124,313	$126,799	$129,335	$131,922	$134,560	$137,251	$139,996
D16	$85,690	$87,438	$89,182	$90,969	$92,790	$94,647	$96,541	$98,467	$100,441	$102,450	$104,498	$106,589	$108,720	$110,889	$113,114	$115,370	$117,679	$120,036	$122,439	$124,884	$127,393	$134,097	$136,779	$139,514	$142,305	$145,151	$148,054	$151,015	$154,036
D17	$92,651	$94,540	$96,435	$98,363	$100,328	$102,333	$104,389	$106,471	$108,602	$110,776	$112,990	$115,251	$117,558	$119,908	$122,302	$124,749	$127,247	$129,791	$132,386	$135,031	$137,691	$144,755	$147,651	$150,603	$153,615	$156,688	$159,822	$163,019	$166,279
D18	$100,174	$102,178	$104,222	$106,305	$108,432	$110,600	$112,812	$115,068	$117,371	$119,716	$122,111	$124,554	$127,045	$129,586	$132,177	$134,821	$137,518	$140,268	$143,074	$145,935	$150,342	$154,152	$157,235	$160,380	$163,587	$166,859	$170,196	$173,600	$177,072

School District of Manatee County

12-Month Hourly, Non-Bargaining Schedule 2023 - 2024

Pay Grade	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
21																	$15.23	$16.22	$16.54	$16.87	$17.21	$17.55	$17.90	$18.26	$18.63	$19.00	$19.38	$19.76
22														$15.32	$15.66	$15.99	$16.17	$17.19	$17.53	$17.88	$18.24	$18.60	$18.98	$19.36	$19.74	$20.14	$20.54	$20.95
23											$15.29	$15.59	$15.98	$16.30	$16.59	$16.95	$17.10	$18.14	$18.50	$18.87	$19.25	$19.64	$20.03	$20.43	$20.84	$21.25	$21.68	$22.12
24								$15.29	$15.59	$15.98	$16.30	$16.60	$17.08	$17.48	$17.82	$18.00	$19.10	$19.49	$19.87	$20.27	$20.68	$21.09	$21.51	$21.93	$22.37	$22.82	$23.27	
25						$15.29	$15.59	$15.98	$16.30	$16.60	$17.08	$17.40	$17.82	$18.25	$18.62	$18.80	$19.89	$20.30	$20.71	$21.11	$21.54	$21.96	$22.41	$22.86	$23.31	$23.78	$24.26	
26				$15.29	$15.59	$15.98	$16.30	$16.60	$17.08	$17.40	$17.82	$18.15	$18.63	$19.07	$19.47	$19.66	$20.78	$21.19	$21.62	$22.05	$22.49	$22.94	$23.40	$23.86	$24.34	$24.83	$25.32	
27			$15.29	$15.59	$15.98	$16.30	$16.60	$17.08	$17.40	$17.82	$18.15	$18.63	$19.08	$19.49	$19.90	$20.34	$20.51	$21.68	$22.12	$22.56	$23.01	$23.48	$23.94	$24.42	$24.91	$25.41	$25.91	$26.43	
28	$15.29	$15.59	$15.98	$16.30	$16.60	$17.08	$17.40	$17.82	$18.15	$18.63	$19.08	$19.49	$19.89	$20.41	$20.88	$21.25	$21.53	$22.69	$23.14	$23.61	$24.08	$24.56	$25.05	$25.55	$26.06	$26.57	$27.10	$27.64
29	$15.98	$16.30	$16.60	$17.08	$17.40	$17.82	$18.15	$18.63	$19.08	$19.49	$19.89	$20.41	$20.83	$21.36	$21.82	$22.25	$22.50	$23.68	$24.16	$24.63	$25.13	$25.64	$26.15	$26.67	$27.21	$27.76	$28.32	$28.89
30	$16.60	$17.08	$17.40	$17.82	$18.15	$18.63	$19.08	$19.49	$19.89	$20.41	$20.83	$21.36	$21.77	$22.31	$22.78	$23.25	$23.46	$24.67	$25.17	$25.67	$26.19	$26.70	$27.24	$27.79	$28.35	$28.92	$29.50	$30.08
31	$17.40	$17.82	$18.15	$18.63	$19.08	$19.49	$19.89	$20.41	$20.83	$21.36	$21.77	$22.31	$22.69	$23.26	$23.80	$24.32	$24.53	$25.79	$26.31	$26.84	$27.37	$27.92	$28.48	$29.05	$29.63	$30.22	$30.83	$31.44
32	$18.15	$18.63	$19.08	$19.49	$19.89	$20.41	$20.83	$21.36	$21.77	$22.31	$22.69	$23.26	$23.86	$24.40	$24.99	$25.52	$25.72	$27.03	$27.57	$28.12	$28.68	$29.25	$29.84	$30.44	$31.05	$31.67	$32.30	$32.95
33	$19.08	$19.49	$19.89	$20.41	$20.83	$21.36	$21.77	$22.31	$22.69	$23.26	$23.86	$24.40	$24.97	$25.53	$26.13	$26.70	$26.96	$28.25	$28.82	$29.39	$29.98	$30.58	$31.19	$31.82	$32.46	$33.11	$33.77	$34.45
34	$19.89	$20.41	$20.83	$21.36	$21.77	$22.31	$22.69	$23.26	$23.86	$24.40	$24.97	$25.53	$26.09	$26.72	$27.35	$27.90	$28.20	$29.52	$30.10	$30.71	$31.32	$31.95	$32.59	$33.24	$33.91	$34.59	$35.28	$35.99
35	$20.83	$21.36	$21.77	$22.31	$22.69	$23.26	$23.86	$24.40	$24.97	$25.53	$26.09	$26.72	$27.41	$27.95	$28.61	$29.17	$29.44	$30.86	$31.48	$32.10	$32.74	$33.39	$34.06	$34.74	$35.43	$36.14	$36.86	$37.61
36	$21.77	$22.31	$22.69	$23.26	$23.86	$24.40	$24.97	$25.53	$26.09	$26.72	$27.41	$27.95	$28.68	$29.30	$29.98	$30.57	$30.88	$32.25	$32.89	$33.55	$34.22	$34.91	$35.61	$36.32	$37.05	$37.79	$38.54	$39.31
37	$22.69	$23.26	$23.86	$24.40	$24.97	$25.53	$26.09	$26.72	$27.41	$27.95	$28.68	$29.30	$29.92	$30.64	$31.37	$31.99	$32.30	$33.73	$34.41	$35.09	$35.80	$36.51	$37.24	$37.98	$38.74	$39.51	$40.31	$41.11
38	$23.86	$24.40	$24.97	$25.53	$26.09	$26.72	$27.41	$27.95	$28.68	$29.30	$29.92	$30.64	$31.42	$32.16	$32.88	$33.54	$33.87	$35.31	$36.01	$36.73	$37.47	$38.21	$38.99	$39.77	$40.56	$41.37	$42.20	$43.05
39	$24.97	$25.53	$26.09	$26.72	$27.41	$27.95	$28.68	$29.30	$29.92	$30.64	$31.42	$32.16	$32.88	$33.60	$34.35	$35.04	$35.38	$36.94	$37.68	$38.43	$39.20	$39.98	$40.78	$41.60	$42.44	$43.29	$44.15	$45.04
40	$26.09	$26.72	$27.41	$27.95	$28.68	$29.30	$29.92	$30.64	$31.42	$32.16	$32.88	$33.60	$34.32	$35.18	$36.01	$36.71	$37.12	$38.63	$39.40	$40.19	$41.00	$41.82	$42.65	$43.51	$44.39	$45.27	$46.17	$47.10
41	$27.41	$27.95	$28.68	$29.30	$29.92	$30.64	$31.42	$32.16	$32.88	$33.60	$34.32	$35.18	$36.01	$36.91	$37.76	$38.54	$38.89	$40.47	$41.27	$42.10	$42.94	$43.80	$44.68	$45.57	$46.49	$47.42	$48.36	$49.33
42	$28.68	$29.30	$29.92	$30.64	$31.42	$32.16	$32.88	$33.60	$34.32	$35.18	$36.01	$36.91	$37.70	$38.57	$39.42	$40.23	$40.61	$42.25	$43.10	$43.96	$44.84	$45.74	$46.65	$47.58	$48.54	$49.51	$50.51	$51.52

School District of Manatee County

12-Month **Referendum** Hourly, Non-Bargaining Schedule 2023 - 2024

Pay Grade	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
21													$15.25	$15.45	$15.78	$16.10	$16.23	$17.22	$17.54	$17.87	$18.21	$18.55	$18.90	$19.26	$19.63	$20.00	$20.38	$20.76
22											$15.38	$15.60	$16.10	$16.32	$16.66	$16.99	$17.17	$18.19	$18.53	$18.88	$19.24	$19.60	$19.98	$20.36	$20.74	$21.14	$21.54	$21.95
23							$15.24	$15.68	$15.98	$16.29	$16.59	$16.98	$17.30	$17.59	$17.95	$18.10	$19.14	$19.50	$19.87	$20.25	$20.64	$21.03	$21.43	$21.84	$22.25	$22.68	$23.12	
24					$15.24	$15.68	$15.98	$16.29	$16.59	$16.98	$17.30	$17.60	$18.08	$18.48	$18.82	$19.00	$20.10	$20.49	$20.87	$21.27	$21.68	$22.09	$22.51	$22.93	$23.37	$23.82	$24.27	
25				$15.24	$15.68	$15.98	$16.29	$16.59	$16.98	$17.30	$17.60	$18.08	$18.40	$18.82	$19.25	$19.62	$19.80	$20.89	$21.30	$21.71	$22.11	$22.54	$22.96	$23.41	$23.86	$24.31	$24.78	$25.26		
26		$15.24	$15.68	$15.98	$16.29	$16.59	$16.98	$17.30	$17.60	$18.08	$18.40	$18.82	$19.15	$19.63	$20.07	$20.47	$20.66	$21.78	$22.19	$22.62	$23.05	$23.49	$23.94	$24.40	$24.86	$25.34	$25.83	$26.32
27	$15.68	$15.98	$16.29	$16.59	$16.98	$17.30	$17.60	$18.08	$18.40	$18.82	$19.15	$19.63	$20.08	$20.49	$20.90	$21.34	$21.51	$22.68	$23.12	$23.56	$24.01	$24.48	$24.94	$25.42	$25.91	$26.41	$26.91	$27.43
28	$16.29	$16.59	$16.98	$17.30	$17.60	$18.08	$18.40	$18.82	$19.15	$19.63	$20.08	$20.49	$20.89	$21.41	$21.88	$22.25	$22.53	$23.69	$24.14	$24.61	$25.08	$25.56	$26.05	$26.55	$27.06	$27.57	$28.10	$28.64
29	$16.98	$17.30	$17.60	$18.08	$18.40	$18.82	$19.15	$19.63	$20.08	$20.49	$20.89	$21.41	$21.83	$22.36	$22.82	$23.25	$23.50	$24.68	$25.16	$25.63	$26.13	$26.64	$27.15	$27.67	$28.21	$28.76	$29.32	$29.89
30	$17.60	$18.08	$18.40	$18.82	$19.15	$19.63	$20.08	$20.49	$20.89	$21.41	$21.83	$22.36	$22.77	$23.31	$23.78	$24.25	$24.46	$25.67	$26.17	$26.67	$27.19	$27.70	$28.24	$28.79	$29.35	$29.92	$30.50	$31.08
31	$18.40	$18.82	$19.15	$19.63	$20.08	$20.49	$20.89	$21.41	$21.83	$22.36	$22.77	$23.31	$23.69	$24.26	$24.80	$25.32	$25.53	$26.79	$27.31	$27.84	$28.37	$28.92	$29.48	$30.05	$30.63	$31.22	$31.83	$32.44
32	$19.15	$19.63	$20.08	$20.49	$20.89	$21.41	$21.83	$22.36	$22.77	$23.31	$23.69	$24.26	$24.86	$25.40	$25.99	$26.52	$26.72	$28.03	$28.57	$29.12	$29.68	$30.25	$30.84	$31.44	$32.05	$32.67	$33.30	$33.95
33	$20.08	$20.49	$20.89	$21.41	$21.83	$22.36	$22.77	$23.31	$23.69	$24.26	$24.86	$25.40	$25.97	$26.53	$27.13	$27.70	$27.96	$29.25	$29.82	$30.39	$30.98	$31.58	$32.19	$32.82	$33.46	$34.11	$34.77	$35.45
34	$20.89	$21.41	$21.83	$22.36	$22.77	$23.31	$23.69	$24.26	$24.86	$25.40	$25.97	$26.53	$27.09	$27.72	$28.35	$28.90	$29.20	$30.52	$31.10	$31.71	$32.32	$32.95	$33.59	$34.24	$34.91	$35.59	$36.28	$36.99
35	$21.83	$22.36	$22.77	$23.31	$23.69	$24.26	$24.86	$25.40	$25.97	$26.53	$27.09	$27.72	$28.41	$28.95	$29.61	$30.17	$30.44	$31.86	$32.48	$33.10	$33.74	$34.39	$35.06	$35.74	$36.43	$37.14	$37.86	$38.61
36	$22.77	$23.31	$23.69	$24.26	$24.86	$25.40	$25.97	$26.53	$27.09	$27.72	$28.41	$28.95	$29.68	$30.30	$30.98	$31.57	$31.88	$33.25	$33.89	$34.55	$35.22	$35.91	$36.61	$37.32	$38.05	$38.79	$39.54	$40.31
37	$23.69	$24.26	$24.86	$25.40	$25.97	$26.53	$27.09	$27.72	$28.41	$28.95	$29.68	$30.30	$30.92	$31.64	$32.37	$32.99	$33.30	$34.73	$35.41	$36.09	$36.80	$37.51	$38.24	$38.98	$39.74	$40.51	$41.31	$42.11
38	$24.86	$25.40	$25.97	$26.53	$27.09	$27.72	$28.41	$28.95	$29.68	$30.30	$30.92	$31.64	$32.42	$33.16	$33.88	$34.54	$34.87	$36.31	$37.01	$37.73	$38.47	$39.21	$39.99	$40.77	$41.56	$42.37	$43.20	$44.05
39	$25.97	$26.53	$27.09	$27.72	$28.41	$28.95	$29.68	$30.30	$30.92	$31.64	$32.42	$33.16	$33.88	$34.60	$35.35	$36.04	$36.38	$37.94	$38.68	$39.43	$40.20	$40.98	$41.78	$42.60	$43.44	$44.29	$45.15	$46.04
40	$27.09	$27.72	$28.41	$28.95	$29.68	$30.30	$30.92	$31.64	$32.42	$33.16	$33.88	$34.60	$35.32	$36.18	$37.01	$37.71	$38.12	$39.63	$40.40	$41.19	$42.00	$42.82	$43.65	$44.51	$45.39	$46.27	$47.17	$48.10
41	$28.41	$28.95	$29.68	$30.30	$30.92	$31.64	$32.42	$33.16	$33.88	$34.60	$35.32	$36.18	$37.01	$37.91	$38.76	$39.54	$39.89	$41.47	$42.27	$43.10	$43.94	$44.80	$45.68	$46.57	$47.49	$48.42	$49.36	$50.33
42	$29.68	$30.30	$30.92	$31.64	$32.42	$33.16	$33.88	$34.60	$35.32	$36.18	$37.01	$37.91	$38.70	$39.57	$40.42	$41.23	$41.61	$43.25	$44.10	$44.96	$45.84	$46.74	$47.65	$48.58	$49.54	$50.51	$51.51	$52.52

PY 2023-2024 Local Targeted Occupations List

Workforce Development Area 18 - Manatee and Sarasota Counties
Sorted by Standard Occupational Classification Code
Effective July 1, 2023

SOC Code†	HSHW††	Occupational Title†	FLDOE Training Code†††	Data Source††††
111011	HSHW	Chief Executives	5	R
111021	HSHW	General and Operations Managers	4	R
112021	HSHW	Marketing Managers	5	S
112022	HSHW	Sales Managers	5	S
113021	HSHW	Computer and Information Systems Managers	5	S
113031	HSHW	Financial Managers	5	R
113071	HSHW	Transportation, Storage, and Distribution Managers	4	S
113121	HSHW	Human Resources Managers	5	S
119013	HSHW	Farmers, Ranchers, and Other Agricultural Managers	4	S
119021	HSHW	Construction Managers	4	R
119032	HSHW	Education Administrators, Kindergarten through Secondary	5	R
119033	HSHW	Education Administrators, Postsecondary	5	S
119041	HSHW	Architectural and Engineering Managers	5	S
119051	HSHW	Food Service Managers	4	R
119111	HSHW	Medical and Health Services Managers	5	R
119141		Property, Real Estate, and Community Association Managers	4	R
131020	HSHW	Buyers and Purchasing Agents	4	R
131031	HSHW	Claims Adjusters, Examiners, and Investigators	3	S
131041	HSHW	Compliance Officers	3	R
131051	HSHW	Cost Estimators	4	S
131071	HSHW	Human Resources Specialists	5	R
131081	HSHW	Logisticians	5	R
131111	HSHW	Management Analysts	5	R
131121		Meeting, Convention, and Event Planners	4	S
131141	HSHW	Compensation, Benefits, and Job Analysis Specialists	4	S
131151	HSHW	Training and Development Specialists	5	R
131161	HSHW	Market Research Analysts and Marketing Specialists	5	R
132011	HSHW	Accountants and Auditors	5	R
132052	HSHW	Personal Financial Advisors	5	S
132072	HSHW	Loan Officers	4	S
151211	HSHW	Computer Systems Analysts	4	R
151212	HSHW	Information Security Analysts	3	S
151231	HSHW	Computer Network Support Specialists	3	S
151232		Computer User Support Specialists	3	R
151241	HSHW	Computer Network Architects	5	S
151244	HSHW	Network and Computer Systems Administrators	4	R
172051	HSHW	Civil Engineers	5	S
172071	HSHW	Electrical Engineers	5	S
172072	HSHW	Electronics Engineers, Except Computer	5	S
172112	HSHW	Industrial Engineers	5	S
172141	HSHW	Mechanical Engineers	5	S
172199	HSHW	Engineers, All Other	5	S
173011	HSHW	Architectural and Civil Drafters	3	S
173023	HSHW	Electrical and Electronic Engineering Technologists and Technicians	4	S
173031		Surveying and Mapping Technicians	3	R
194021		Biological Technicians	4	S
211018		Substance Abuse, Behavioral Disorder, and Mental Health Counselors	5	R
211093		Social and Human Service Assistants	3	R
211099		Community and Social Service Specialists, All Other	5	S
212011	HSHW	Clergy	5	R
232011		Paralegals and Legal Assistants	3	R
251011	HSHW	Business Teachers, Postsecondary	5	S
251199	HSHW	Postsecondary Teachers, All Other	4	S
252012	HSHW	Kindergarten Teachers, Except Special Education	5	S
252021	HSHW	Elementary School Teachers, Except Special Education	5	R
252022	HSHW	Middle School Teachers, Except Special and Career/Technical Education	5	R

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Workforce Development Area 18 - Manatee and Sarasota Counties
Sorted by Standard Occupational Classification Code
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SOC Code†	HSHW††	Occupational Title†	FLDOE Training Code†††	Data Source††††
252031	HSHW	Secondary School Teachers, Except Special and Career/Technical Education	5	S
252052	HSHW	Special Education Teachers, Kindergarten and Elementary School	5	S
271024		Graphic Designers	4	S
272012	HSHW	Producers and Directors	5	S
273031	HSHW	Public Relations Specialists	5	S
273091		Interpreters and Translators	4	S
274011		Audio and Video Technicians	4	S
274021		Photographers	3	L
291071	HSHW	Physician Assistants	5	S
291126	HSHW	Respiratory Therapists	4	S
291141	HSHW	Registered Nurses	4	R
291292	HSHW	Dental Hygienists	4	R
292010		Clinical Laboratory Technologists and Technicians	4	R
292031		Cardiovascular Technologists and Technicians	3	S
292032	HSHW	Diagnostic Medical Sonographers	3	S
292034	HSHW	Radiologic Technologists and Technicians	3	R
292052		Pharmacy Technicians	3	S
292055		Surgical Technologists	3	S
292061		Licensed Practical and Licensed Vocational Nurses	3	R
312011	HSHW	Occupational Therapy Assistants	4	S
312021	HSHW	Physical Therapist Assistants	4	S
319011		Massage Therapists	3	L
319091		Dental Assistants	3	R
319092		Medical Assistants	3	R
319097		Phlebotomists	3	S
332011		Firefighters	3	R
333051	HSHW	Police and SheriffÆs Patrol Officers	3	R
351011	HSHW	Chefs and Head Cooks	3	R
351012		First-Line Supervisors of Food Preparation and Serving Workers	3	R
371011		First-Line Supervisors of Housekeeping and Janitorial Workers	3	S
371012		First-Line Supervisors of Landscaping, Lawn Service, and Groundskeeping Workers	3	S
372021		Pest Control Workers	3	S
395094		Skin Care Specialists	3	L
411011		First-Line Supervisors of Retail Sales Workers	3	S
411012	HSHW	First-Line Supervisors of Non-Retail Sales Workers	4	R
413021		Insurance Sales Agents	3	S
413031	HSHW	Securities, Commodities, and Financial Services Sales Agents	5	R
414011	HSHW	Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products	3	S
414012		Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	3	R
431011	HSHW	First-Line Supervisors of Office and Administrative Support Workers	4	R
433031		Bookkeeping, Accounting, and Auditing Clerks	4	R
435011		Cargo and Freight Agents	3	S
436013		Medical Secretaries and Administrative Assistants	3	R
471011	HSHW	First-Line Supervisors of Construction Trades and Extraction Workers	4	R
472031		Carpenters	3	R
472044		Tile and Stone Setters	3	S
472051		Cement Masons and Concrete Finishers	3	S
472073		Operating Engineers and Other Construction Equipment Operators	3	R
472081		Drywall and Ceiling Tile Installers	3	S
472111		Electricians	3	R
472121		Glaziers	3	S
472141		Painters, Construction and Maintenance	3	S
472152		Plumbers, Pipefitters, and Steamfitters	3	R
472181		Roofers	3	S
472211		Sheet Metal Workers	3	S
474011	HSHW	Construction and Building Inspectors	3	R

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Workforce Development Area 18 - Manatee and Sarasota Counties
Sorted by Standard Occupational Classification Code
Effective July 1, 2023

SOC Code†	HSHW††	Occupational Title†	FLDOE Training Code†††	Data Source††††
491011	HSHW	First-Line Supervisors of Mechanics, Installers, and Repairers	3	R
492022		Telecommunications Equipment Installers and Repairers, Except Line Installers	3	S
492098		Security and Fire Alarm Systems Installers	3	S
493011	HSHW	Aircraft Mechanics and Service Technicians	3	S
493021		Automotive Body and Related Repairers	3	L
493023		Automotive Service Technicians and Mechanics	3	R
493031		Bus and Truck Mechanics and Diesel Engine Specialists	3	R
493042		Mobile Heavy Equipment Mechanics, Except Engines	3	R
493051		Motorboat Mechanics and Service Technicians	3	S
499021		Heating, Air Conditioning, and Refrigeration Mechanics and Installers	3	R
499041		Industrial Machinery Mechanics	3	R
499052		Telecommunications Line Installers and Repairers	3	S
499062		Medical Equipment Repairers	3	S
499071		Maintenance and Repair Workers, General	3	R
511011	HSHW	First-Line Supervisors of Production and Operating Workers	3	R
512051		Fiberglass Laminators and Fabricators	3	L
514041		Machinists	3	S
514121		Welders, Cutters, Solderers, and Brazers	3	R
531047		First-Line Supervisors of Transportation and Material Moving Workers, Except Aircraft Cargo Handling Supervisor	3	R
532011	HSHW	Airline Pilots, Copilots, and Flight Engineers	4	S
532012	HSHW	Commercial Pilots	3	S
533032		Heavy and Tractor-Trailer Truck Drivers	3	R
533052		Bus Drivers, Transit and Intercity	3	S
537051		Industrial Truck and Tractor Operators	3	R

†SOC Code and Occupational Title refers to Standard Occupational Classification codes and titles.
††HSHW = High Skill/High Wage = (Mean Wage - $26.19/hour & Entry Wage - $16.72/hour).
†††FLDOE (Florida Department of Education) Training Code:
3 = Post Secondary Adult Vocational Certificate
4 = Community College Credit/Degree
5 = Bachelor's Degree
††††Data Source:
R = Meets regional wage and openings criteria based on state Labor Market Statistics employer survey data.
S = Meets statewide wage and openings criteria based on state Labor Market Statistics employer survey data.
L = Meets local review criteria.

Sources: Florida Department of Economic Opportunity (DEO), Bureau of Labor Market Statistics, 23-24 Regional Demand Occupations List (RDOL)
Local Business & Industry Input/Data

PY 2021-2022 Eligible Training Provider List

Workforce Development Area 18 - Manatee and Sarasota Counties

Effective July 1, 2021

Access Computer Training **1537 Dale Mabry Hwy, Suite 101** **Lutz, FL 33548** **(813) 326-2628** www.accesscomputertraining.com	Credential	SOC Code	CIP Code	Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
A+ Certification Prep (A+CERT)	Cert	151151	110103	84	$ 4,545	$ -	$ 4,545	No Data	No Data	No Data	9/9/9
Business Application (BAPP)	Cert	431011	520401	156	$ 5,000	$ -	$ 5,000	100%	82%	$17.75	9/9/9
Introduction to Bookkeeping	Cert	433031	520302	32	$ 2,500	$ -	$ 2,500	100%	66%	$16.00	9/9/9
Microsoft Advanced Office-Administrative Serv Manager	Cert	431011	520204	24	$ 1,500	$ -	$ 1,500	No Data	No Data	No Data	9/9/9
Microsoft Excel (EXCELALL)	Cert	431011	520204	40	$ 1,500	$ -	$ 1,500	100%	100%	$16.00	9/9/9
Microsoft Office (MSALL)	Cert	431011	520204	124	$ 3,500	$ -	$ 3,500	No Data	No Data	No Data	9/9/9
Microsoft Office Fundamentals (MSFUND)	Cert	431011	520411	36	$ 1,500	$ -	$ 1,500	100%	100%	$15.50	9/9/9
Network+ Certification Prep (NET+CERT)	Cert	151151	110103	42	$ 2,545	$ -	$ 2,545	No Data	No Data	No Data	9/9/9
Security+ Certification Prep	Cert	151151	111006	42	$ 2,545	$ -	$ 2,545	No Data	No Data	No Data	9/9/9

Center for Technology Training **1300 N West Shore Blvd., Suite 235** **Tampa, FL 33607** **(813) 341-8594** www.cttschool.com	Credential	SOC Code	CIP Code	Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Business Applications Specialist	Cert	151151	520401	90	$ 4,995	$ -	$ 4,995	100%	96%	$ 19.43	9/9/9
Ethical Hacking and Forensics	Cert	151122	111003	39	$ 5,990	$ -	$ 5,990	100%	25%	$ 51.72	9/9/9
Information Security Professional (Security+)	Cert	151122	111003	24	$ 2,495	$ -	$ 2,495	34%	100%	$ 51.72	9/9/9
Information Systems Security Professional	Cert	151122	111003	32	$ 4,495	$ -	$ 4,495	75%	25%	$ 51.78	9/9/9
Linux + - Network System Administrator	Cert	151142	111003	33	$ 3,495	$ -	$ 3,495	No Data	70%	$ 51.78	9/9/9
MCDBA Microsoft Database Technologies	Cert	151141	110802	100	$ 8,495	$ -	$ 8,495	100%	98%	$ 48.60	9/9/9
Microsoft Network Administration -MCSA-MNA	Cert	151142	111001	156	$ 9,495	$ -	$ 9,495	No Data	No Data	$ 43.00	9/9/9
Network Administrator - MCSE-MNE	Cert	151142	111001	130	$ 8,495	$ -	$ 8,495	100%	100%	$ 43.00	9/9/9
Network and Computer Systems Administrator (CCNA)	Cert	151142	111001	33	$ 3,995	$ -	$ 3,995	60%	56%	$ 43.00	9/9/9
Network Technician (Network+)	Cert	151152	110901	24	$ 2,495	$ -	$ 2,495	75%	34%	$ 43.00	9/9/9
PC Repair Technician (A+ prep)	Cert	151151	111006	72	$ 3,495	$ -	$ 3,495	100%	96%	$ 27.00	9/9/9
PowerPack Club Membership Database - Web	Cert	151141	110801	379	$ 18,995	$ -	$ 18,995	No Data	No Data	$ 47.79	9/9/9
Project Management	Cert	111021	520201	40	$ 4,995	$ -	$ 4,995	68%	45%	$ 40.52	9/9/9
SEO & Social Media Professional	Cert	151151	110801	24	$ 3,495	$ -	$ 3,495	95%	25%	$ 41.10	9/9/9
Web Design Professional	Cert	151151	110801	24	$ 8,995	$ -	$ 8,995	70%	33%	$ 41.10	9/9/9
Webmaster Foundation	Cert	151134	110801	24	$ 4,995	$ -	$ 4,995	100%	100%	$ 41.10	9/9/9

Charlotte Technical Center - (CTC) **18150 Murdock Circle** **Port Charlotte, FL** **(941) 255-7000** www.yourcharlotteschools.net/ctc	Credential	SOC Code	CIP Code	Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Air-Conditioning, Refrigeration & Heating Technology 1	Cert	499021	150501	750	$ 4,957	$ -	$ 4,957	100%	76%	$ 17.31	9/10/9
Automotive Services Technology I	Cert	493023	470604	1050	$ 6,614	$ -	$ 6,614	76%	24%	$ 17.24	9/10/9
Dental Assisting Technology and Management - ATD	Cert	319091	510601	1230	$ 4,950	$ -	$ 4,950	100%	60%	$ 17.74	10/10/10
Practical Nursing	Cert	292061	513901	1350	$ 6,419	$ -	$ 6,419	85%	40%	$ 20.14	11/11/11
Technology Support Services	Cert	151151	151202	600	$ 2,209	$ -	$ 2,209	100%	8%	$ 16.17	10/10/10

Notes:

> ITA = WIOA Individual Training Account/CSS Scholarship

> Basic Skills Grade Level R = Reading, M = Math, L= Language

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Workforce Development Area 18 - Manatee and Sarasota Counties

Effective July 1, 2021

Computer Coach IT Training **5005 N. Hesperides St** **Tampa, FL 33614** **(813) 947-0552** www.computercoach.com	**Credential**	**SOC Code**	**CIP Code**	**Clock Hours**	**Total Cost ITA**	**Other Costs Non-ITA**	**Total Cost ITA & Non-ITA**	**Graduation Rate**	**Placement Rate**	**Average Wage at Placement**	**Basic Skills Grade Level R / M / L**
Business Office Specialist	Cert	433031	520302	104	$ 5,000	$ -	$ 5,000	80%	75%	$ 25.00	9/9/9
Cloud Integration Specialist	Cert	151152	111003	96	$ 7,500	$ -	$ 7,500	100%	80%	$ 40.00	9/9/9
Computer Support Technician	Cert	151151	110901	180	$ 10,500	$ -	$ 10,500	75%	83%	$ 30.00	9/9/9
Cyber Security Specialist	Cert	151122	110901	200	$ 13,000	$ -	$ 13,000	100%	96%	$ 24.00	9/9/9
Data Specialist	Cert	151141	110802	120	$ 8,500	$ -	$ 8,500	100%	100%	$ 25.00	9/9/9
Digital Marketing Specialist	Cert	131161	521402	76	$ 6,500	$ -	$ 6,500	100%	89%	$ 25.00	9/9/9
Front End Web Development	Cert	151134	118001	200	$ 13,000	$ -	$ 13,000	100%	75%	$ 50.00	9/9/9
Full Stack Web Development	Cert	151134	110801	200	$ 13,000	$ -	$ 13,000	100%	100%	$ 50.00	9/9/9
IT Network Administrator	Cert	151142	111001	120	$ 7,500	$ -	$ 7,500	100%	100%	$ 20.00	9/9/9
IT Security Professional	Cert	151142	110101	120	$ 10,500	$ -	$ 10,500	100%	100%	$ 35.00	9/9/9
Project Management Specialist	Cert	111021	520201	96	$ 10,500	$ -	$ 10,500	100%	84%	$ 40.00	9/9/9
Service Management	Cert	111021	520201	96	$ 10,500	$ -	$ 10,500	100%	100%	$ 25.00	9/9/9
Fleet Force Driving School **4950 Recker Hwy, Bldg 9** **Winter Haven, FL 33880** **(404) 799-6978** www.fleetforcetruckdrivingschool.com	**Credential**	**SOC Code**	**CIP Code**	**Clock Hours**	**Total Cost ITA**	**Other Costs Non-ITA**	**Total Cost ITA & Non-ITA**	**Graduation Rate**	**Placement Rate**	**Average Wage at Placement**	**Basic Skills Grade Level R / M / L**
Class A CDL License Certification	Cert	533032	490205	160	$ 6,771	$ -	$ 6,771	93%	78%	$ 24.00	N/A
Class B CDL License Certification	Cert	533032	490205	40	$ 2,721	$ -	$ 2,721	95%	98%	$ 18.00	N/A
Galen College of Nursing **11101 Roosevelt Blvd. N.** **St. Petersburg, FL 33716** **(727) 722-9292** www.galencollege.edu/	**Credential**	**SOC Code**	**CIP Code**	**Credit / Clock Hours**	**Total Cost ITA**	**Other Costs Non-ITA**	**Total Cost ITA & Non-ITA**	**Graduation Rate**	**Placement Rate**	**Average Wage at Placement**	**Basic Skills Grade Level R / M / L**
Associate Degree in Nursing - LPN to RN Bridge	AS/RN	291141	513801	99	$ 36,125	$ -	$ 36,125	60%	99%	$ 37.24	11/11/11
Associate Degree in Nursing (AS) Two-Year Option	AS/RN	291141	513801	107	$ 47,995	$ -	$ 47,995	43%	98%	$ 24.08	11/11/11
Baccalaureate Degree in Nursing (BSN), Prelicensure Opt	RN	291141	513801	160	$ 72,965	$ -	$ 72,965	No Data	65%	$ 38.47	11/11/11
Practical Nursing(PN) Diploma	Cert	292061	513901	1440	$ 22,941	$ -	$ 22,941	53%	97%	$ 24.08	11/11/11
Manatee Technical College (MTC) **6305 State Road 70 East** **Bradenton, FL 34203** **(941) 751-7900** www.ManateeTech.edu	**Credential**	**SOC Code**	**CIP Code**	**Clock Hours**	**Total Cost ITA**	**Other Costs Non-ITA**	**Total Cost ITA & Non-ITA**	**Graduation Rate**	**Placement Rate**	**Average Wage at Placement**	**Basic Skills Grade Level R / M / L**
Accounting Operations	Cert	433031	520302	900	$ 3,915	$ -	$ 3,915	94%	73%	$ 20.03	10/10/10
Administrative Office Specialist	Cert	431011	520401	1050	$ 4,027	$ -	$ 4,027	73%	71%	$ 24.99	10/10/10
Advanced Manufacturing & Production Technology	Cert	511011	150406	600	$ 2,586	$ -	$ 2,586	100%	100%	$ 27.78	9/9/9
Applied Cybersecurity	Cert	151122	111003	750	$ 3,151	$ -	$ 3,151	No Data	No Data	$ 52.23	9/10/9
Automotive Collision Technology Technician	Cert	493021	470603	1400	$ 6,462	$ -	$ 6,462	78%	71%	$ 23.72	9/9/9
Automotive Services Technology	Cert	493023	470604	1800	$ 7,062	$ -	$ 7,062	100%	95%	$ 18.39	9/10/9
Baking and Pastry Arts	Cert	351011	120501	600	$ 3,805	$ -	$ 3,805	96%	33%	$ 27.93	9/9/9
Building Trades and Construction Design Technology	Cert	499071	460415	900	$ 6,588	$ -	$ 6,588	83%	75%	$ 18.98	9/9/9
Business Management and Analysis	Cert	111021	520201	900	$ 3,332	$ -	$ 3,332	No Data	No Data	$ 42.08	9/9/9
Manatee Technical College (MTC) continued on page 3											
Notes:											
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Manatee Technical College (MTC) continued from page 2

Manatee Technical College (MTC) 6305 State Road 70 East Bradenton, FL 34203 (941) 751-7900 www.ManateeTech.edu	Credential	SOC Code	CIP Code	Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
CNC Production Specialist	Cert	514012	480503	600	$ 2,757	$ -	$ 2,757	No Data	No Data	$ 26.75	9/10/9
Computer Systems & Information Technology	Cert	151122	110901	900	$ 3,751	$ -	$ 3,751	67%	72%	$ 52.23	9/10/9
Dental Assisting Technology and Management	Cert	319091	510601	1230	$ 6,516	$ -	$ 6,516	96%	100%	$ 16.00	10/10/10
Digital Design	Cert	271024	100303	1200	$ 5,337	$ -	$ 5,337	94%	71%	$ 24.60	9/9/9
Digital Video Technology	Cert	274011	100105	900	$ 4,227	$ -	$ 4,227	75%	67%	$ 17.11	9/9/9
Drafting	Cert	173011	151301	1500	$ 4,580	$ -	$ 4,580	100%	100%	$ 24.17	9/10/9
Electricial & Instrumentation Technology I	Cert	472111	150404	1000	$ 3,976	$ -	$ 3,976	86%	100%	$ 20.06	10/11/10
Electrician	Cert	472111	460302	1500	$ 6,618	$ -	$ 6,618	48%	50%	$ 20.06	9/9/9
Fire Fighter/Emergency Medical Technician Combined	Cert	332011	430203	792	$ 5,970	$ -	$ 5,970	94%	100%	$ 23.00	10/10/10
Heating Ventiliation AC Ref - HVAC	Cert	499021	150501	1350	$ 4,984	$ -	$ 4,984	93%	78%	$ 20.96	9/10/9
Heating Ventiliation AC Ref - HVAC/R1	Cert	499021	470201	750	$ 2,907	$ -	$ 2,907	89%	69%	$ 20.06	9/10/9
Industrial Technology	Cert	173026	150612	1600	$ 4,917	$ -	$ 4,917	No Data	No Data	$ 23.65	9/9/9
Machining Technologies	Cert	514035	480503	1500	$ 5,991	$ -	$ 5,991	92%	73%	$ 19.00	9/9/8
Marine Services Technology	Cert	493051	470616	1350	$ 5,565	$ -	$ 5,565	96%	73%	$ 26.89	9/9/9
Massage Therapy	Cert	319011	513501	750	$ 3,245	$ -	$ 3,245	63%	86%	$ 21.03	10/10/10
Medical Assisting	Cert	319092	510801	1300	$ 5,984	$ -	$ 5,984	93%	71%	$ 17.23	10/10/10
Medical Coder / Biller	Cert	292071	510707	1110	$ 4,495	$ -	$ 4,495	100%	71%	$ 21.20	11/10/11
Medical Lab Assisting	Cert	292012	510802	465	$ 2,746	$ -	$ 2,746	100%	82%	$ 19.00	11/9/11
Optometric Assisting	Cert	292081	511802	1080	$ 4,496	$ -	$ 4,496	100%	75%	$ 18.53	11/9/11
Pharmacy Technician	Cert	292052	510805	1050	$ 4,419	$ -	$ 4,419	100%	90%	$ 16.87	10/11/10
Plumbing	Cert	472152	460503	1080	$ 5,000	$ -	$ 5,000	No Data	No Data	$ 20.32	9/9/9
Police & Law Enforcement Academy	Cert	333051	430107	770	$ 4,381	$ -	$ 4,381	89%	91%	$ 22.00	10/10/10
Practical Nursing	Cert	292061	513901	1350	$ 6,733	$ -	$ 6,733	100%	98%	$ 16.00	11/11/11
Professional Culinary Arts & Hospitality	Cert	119051	120503	1200	$ 7,018	$ -	$ 7,018	91%	78%	$ 27.41	9/9/9
Surgical Technology	Cert	292055	510909	1330	$ 6,918	$ -	$ 6,918	59%	44%	$ 16.10	11/10/11
Web Development	Cert	151199	110801	1050	$ 3,375	$ -	$ 3,375	87%	83%	$ 29.20	9/9/9
Welding Technology	Cert	514121	480508	1050	$ 5,906	$ -	$ 5,906	96%	56%	$ 20.64	9/9/9
Welding Technology - Advanced	Cert	514121	480508	750	$ 4,321	$ -	$ 4,321	86%	100%	$ 20.64	9/9/9

Meridian College 7020 Professional Parkway East Sarasota, FL 34240 (941) 377-4880 www.meridian.edu	Credential	SOC	CIP Code	Credit / Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Dental Assistant	Cert	319091	510601	900	$ 16,109	$ -	$ 16,109	70%	76%	$ 15.50	10/10/10
Diagnostic Medical Ultrasound	AS	292032	510910	1392	$ 42,409	$ -	$ 42,409	71%	75%	$ 23.00	12/12/12
Medical Administration	AS	292071	510707	1152	$ 39,409	$ -	$ 39,409	100%	100%	$ 17.20	12/12/12
Medical Assistant	Cert	319092	510801	660	$ 19,209	$ -	$ 19,209	69%	80%	$ 15.75	10/10/10
Medical Assisting - Associate Degree	AS	319092	510801	1236	$ 38,409	$ -	$ 38,409	60%	70%	$ 16.25	12/12/12
Medical Insurance Billing & Coding	Cert	292071	510707	576	$ 20,309	$ -	$ 20,309	93%	70%	$ 16.25	10/10/10

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My Learning Alliance - Knowledge Quest Solutions 5910-A Breckenridge Pkwy Tampa, FL 33610 (813) 802-4558 www.mylearningalliance.com	Credential	SOC Code	CIP Code	Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Broadband Digital Installer	Cert	492022	150305	304	$ 10,000	$ -	$ 10,000	85%	81%	$ 17.00	9/9/9
Project Business Controller	Cert	151151	520211	300	$ 7,500	$ -	$ 7,500	No Data	No Data	$ 16.00	9/9/9
New Horizons Computer Learning Center **5402 W Laurel St.** **Tampa, FL 33607** **(813) 387-3500** www.nhtampabay.com	**Credential**	**SOC Code**	**CIP Code**	**Clock Hours**	**Total Cost ITA**	**Other Costs Non-ITA**	**Total Cost ITA & Non-ITA**	**Graduation Rate**	**Placement Rate**	**Average Wage at Placement**	**Basic Skills Grade Level R / M / L**
Cisco® Implemen - Admin Cisco® Solutions v1.0 (CCNA)	Cert	151143	110901	73	$ 5,990	$ -	$ 5,990	90%	82%	$ 34.61	9/9/9
Cisco® Cybersecurity Oper Fundamentals v1.0 (CBROPS)	Cert	151122	110901	40	$ 4,295	$ -	$ 4,295	90%	85%	$ 34.61	9/9/9
CompTIA A+	Cert	151152	110101	40	$ 2,995	$ -	$ 2,995	98%	89%	$ 26.00	9/9/9
CompTIA Network +	Cert	151152	110501	36	$ 2,995	$ -	$ 2,995	98%	86%	$ 20.00	9/9/9
CompTIA IT Fundamentals+ Certification ITF+	Cert	151152	111003	40	$ 2,475	$ -	$ 2,475	99%	98%	$ 25.00	9/9/9
CompTIA Security +	Cert	151152	111003	36	$ 2,995	$ -	$ 2,995	97%	88%	$ 35.00	9/9/9
ITIL® 4 Foundation	Cert	151142	110901	24	$ 1,895	$ -	$ 1,895	100%	87%	$ 40.00	9/9/9
Project Management Professional (PMP)	Cert	119199	110901	36	$ 3,895	$ -	$ 3,895	99%	88%	$ 37.00	9/9/9
Roadmaster Drivers School, Inc. **5025 Orient Road** **Tampa, FL 33610** **(727) 342-6420** www.roadmaster.com	**Credential**	**SOC Code**	**CIP Code**	**Clock Hours**	**Total Cost ITA**	**Other Costs Non-ITA**	**Total Cost ITA & Non-ITA**	**Graduation Rate**	**Placement Rate**	**Average Wage at Placement**	**Basic Skills Grade Level R / M / L**
Commercial Truck Driver Training	Cert	533032	490205	160	$ 7,563	$ -	$ 7,563	85%	81%	$ 16.83	NA
State College of Florida (SCF) Manatee-Sarasota **5840 26th Street West** **Bradenton, FL 34207** **(941) 752-5000** www.scf.edu	**Credential**	**SOC Code**	**CIP Code**	**Credit / Clock Hours**	**Total Cost ITA**	**Other Costs Non-ITA**	**Total Cost ITA & Non-ITA**	**Graduation Rate**	**Placement Rate**	**Average Wage at Placement**	**Basic Skills Grade Level R / M / L**
AWS Cloud Integration Specialist	Cert	151152	111002	96	$ 7,500	$ -	$ 7,500	No Data	No Data	$ 40.00	9/9/9
Azure Database Fundamentals	Cert	151142	111001	100	$ 7,500	$ -	$ 7,500	No Data	No Data	$ 40.00	9/9/9
Business Administration, Management 1706	AS	111021	520201	60	$ 9,235	$ -	$ 9,235	10%	72%	$ 20.00	13/13/13
Business Administration, Management 2006	AS	111021	520201	60	$ 9,508	$ -	$ 9,508	6%	72%	$ 25.00	13/13/13
Business Administration, Marketing	AS	112021	521401	60	$ 9,100	$ -	$ 9,100	44%	100%	$ 25.00	13/13/13
Business Administration, Business Entrepreneurship	AS	112021	520703	60	$ 9,323	$ -	$ 9,323	100%	100%	$ 18.00	13/13/13
Business Operations 3036	Cert	111021	520201	18	$ 3,084	$ -	$ 3,084	68%	No Data	$ 23.19	13/13/13
Business Specialist 3037	Cert	111021	520201	12	$ 2,237	$ -	$ 2,237	75%	No Data	$ 23.19	13/13/13
Computer Information Technology	AS	151151	110103	60	$ 9,104	$ -	$ 9,104	100%	100%	No Data	13/13/13
CompTIA A+	Cert	151151	151202	40	$ 3,500	$ -	$ 3,500	No Data	No Data	No Data	9/9/9
CompTIA ITF+ Fundamentals	Cert	151152	111003	40	$ 3,500	$ -	$ 3,500	No Data	No Data	No Data	9/9/9
CompTIA Network +	Cert	151152	110501	36	$ 3,500	$ -	$ 3,500	No Data	No Data	$ 20.00	9/9/9
CompTIA Security +	Cert	151152	111003	36	$ 3,500	$ -	$ 3,500	No Data	No Data	$ 30.00	9/9/9
Construction Management Technology	AS	119021	460412	60	$ 8,683	$ -	$ 8,683	75%	75%	$ 35.00	13/13/13
Criminal Justice Technology Specialist	Cert	333012	430103	24	$ 3,319	$ -	$ 3,319	69%	69%	$ 21.35	13/13/13

State College of Florida (SCF) continued on page 5

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State College of Florida (SCF) continued from page 4

State College of Florida (SCF) Manatee-Sarasota 5840 26th Street West Bradenton, FL 34207 (941) 752-5000 www.scf.edu	Credential	SOC Code	CIP Code	Credit / Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Cyber Security Specialist	Cert	151122	111001	440	$ 7,500	$ -	$ 7,500	No Data	No Data	$ 30.00	9/9/9
Database Administrator	Cert	151141	110203	15	$ 2,362	$ -	$ 2,362	2%	No Data	$ 25.82	13/13/13
Dental Hygiene 2029	AS	292021	510602	88	$ 17,615	$ -	$ 17,615	80%	100%	$ 28.84	13/13/13
Ethical Hacking and Forensics	Cert	151122	111003	124	$ 3,500	$ -	$ 3,500	No Data	No Data	$ 16.00	9/9/9
Front End Web Development	Cert	151199	110801	200	$ 7,500	$ -	$ 7,500	No Data	No Data	$ 20.00	9/9/9
Full Stack Web Development	Cert	151131	110201	640	$ 14,900	$ -	$ 14,900	No Data	No Data	$ 50.00	9/9/9
Microsoft Azure Cloud Fundamentals	Cert	151142	111001	150	$ 7,500	$ -	$ 7,500	No Data	No Data	$ 40.00	9/9/9
Microsoft Office (MSALL)	Cert	431011	520204	124	$ 3,500	$ -	$ 3,500	No Data	No Data	$ 15.50	9/9/9
Microsoft Power Platform Fundamentals	Cert	151151	110103	250	$ 3,500	$ -	$ 3,500	No Data	No Data	$ 25.00	9/9/9
Network Infrastructure	Cert	151152	111001	21	$ 2,983	$ -	$ 2,983	1%	No Data	$ 22.18	13/13/13
Network Security 3007	Cert	151122	111001	30	$ 4,439	$ -	$ 4,439	0%	No Data	$ 23.77	13/13/13
Network Server Administrator 3006	Cert	151142	111001	24	$ 3,797	$ -	$ 3,797	2%	No Data	$ 26.28	13/13/13
Network Systems Technology 2027	AS	151122	111001	60	$ 8,456	$ -	$ 8,456	57%	80%	$ 22.00	13/13/13
Nursing (Artic-to BS Degree)	AS	291141	513801	72	$ 12,116	$ -	$ 12,116	85%	100%	$ 28.00	13/13/13
Paralegal/Legal Assisting	AS	232011	220302	64	$ 9,863	$ -	$ 9,863	7%	71%	$ 17.00	13/13/13
Physical Therapy Assistant	AS	312021	510806	74	$ 10,900	$ -	$ 10,900	95%	80%	$ 30.00	13/13/13
Python Data Specialist	Cert	151131	110802	250	$ 3,500	$ -	$ 3,500	No Data	No Data	$ 25.00	9/9/9
Radiography 2023	AS	292034	510907	77	$ 12,105	$ -	$ 12,105	75%	92%	$ 25.00	13/13/13
Risk Management, Insurance Services 2046	AS	111021	520201	60	$ 9,201	$ -	$ 9,201	2%	No Data	$ 25.00	13/13/13
Technology Project Manager 2047	AS	151199	111005	60	$ 9,634	$ -	$ 9,634	1%	95%	$ 20.00	13/13/13

Suncoast Technical College (STC) 4748 Beneva Road Sarasota, FL 34233 (941) 924-1365 www.suncoast.edu	Credential	SOC Code	CIP Code	Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Accounting Operations	Cert	433031	520302	800	$ 4,450	$ -	$ 4,450	100%	89%	$ 15.60	10/10/10
Advanced Manufacturing & Production Technology	Cert	511011	520205	600	$ 2,242	$ -	$ 2,242	No Data	No Data	$ 20.25	9/9/9
Automotive Service Technology	Cert	493023	470604	1800	$ 9,380	$ -	$ 9,380	100%	100%	$ 18.39	9/10/9
Building Trades & Construction Design Tech (Express)	Cert	499071	460415	150	$ 1,715	$ -	$ 1,715	No Data	No Data	$ 17.96	9/9/9
Building Trades & Construction Design Technology	Cert	499071	460415	900	$ 6,254	$ -	$ 6,254	No Data	No Data	$ 17.96	9/9/9
Business Management & Analysis	Cert	111021	520201	900	$ 4,725	$ -	$ 4,725	100%	100%	$ 17.74	9/9/9
Carpentry	Cert	472031	460201	1200	$ 5,493	$ -	$ 5,493	No Data	No Data	$ 15.70	9/9/9
CNC Production Specialist	Cert	514012	480503	600	$ 3,327	$ -	$ 3,327	new	new	$ 20.90	9/10/9
Computer Systems & Information Technology	Cert	151152	110901	900	$ 3,337	$ -	$ 3,337	89%	88%	$ 21.03	9/10/9
Correctional Officer	Cert	333012	430102	420	$ 3,594	$ -	$ 3,594	100%	100%	$ 23.15	9/9/9
Crossover from Corr Officer to Law Enf Officer	Cert	333051	430107	518	$ 5,117	$ -	$ 5,117	100%	80%	$ 25.65	10/10/10
Digital Design	Cert	271024	100303	1200	$ 5,139	$ -	$ 5,139	100%	78%	$ 16.88	9/9/9
Digital Video Technology	Cert	274011	100105	900	$ 3,747	$ -	$ 3,747	No Data	56%	$ 15.63	9/9/9
Drafting	Cert	173011	151301	1500	$ 5,948	$ -	$ 5,948	100%	100%	$ 20.00	9/10/9
Electrician	Cert	472111	460302	1500	$ 6,670	$ -	$ 6,670	No Data	No Data	$ 16.29	9/9/9
Fire Fighter	Cert	332011	430203	492	$ 5,559	$ -	$ 5,559	95%	72%	$ 21.34	10/10/10
FL Law Enforcement Officer	Cert	333051	430107	770	$ 4,752	$ -	$ 4,752	100%	80%	$ 26.65	10/10/10
Heating Ventiliation AC Ref HVAC/R 1	Cert	499021	150501	750	$ 3,911	$ -	$ 3,911	85%	86%	$ 17.16	9/10/9
Industrial Machinery Maintenance & Repair	Cert	499041	470303	1350	$ 5,442	$ -	$ 5,442	100%	100%	$ 20.25	9/9/9

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Suncoast Technical College (STC) 4748 Beneva Road Sarasota, FL 34233 (941) 924-1365 www.suncoast.edu	Credential	SOC Code	CIP Code	Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Marine Service Technology	Cert	493051	470616	1350	$ 9,179	$ -	$ 9,179	86%	96%	$ 16.00	9/9/9
Medical Administrative Specialist	Cert	436013	510716	1050	$ 5,234	$ -	$ 5,234	83%	80%	$ 16.74	10/10/10
.Net Application Development & Programming	Cert	151151	110203	1050	$ 4,200	$ -	$ 4,200	No Data	No Data	$ 39.77	9/9/9
Plumbing	Cert	472152	460503	1080	$ 5,558	$ -	$ 5,558	No Data	100%	$ 17.07	9/9/9
Practical Nursing	Cert	292061	513901	1350	$ 7,747	$ -	$ 7,747	93%	85%	$ 19.52	11/11/11
Precision Machining	Cert	514041	480503	1500	$ 3,327	$ -	$ 3,327	84%	100%	$ 17.00	9/9/9
Professional Culinary Arts & Hospitality	Cert	119051	120503	1200	$ 6,118	$ -	$ 6,118	100%	76%	$ 19.91	9/9/9
Surgical Technology	Cert	292055	510909	1350	$ 7,795	$ -	$ 7,795	88%	80%	$ 15.60	11/11/11

Suncoast Trucking Academy 28040 Airpark Dr. #104 Punta Gorda, FL 33982 (941) 347-7445 www.suncoasttrucking.com	Credential	SOC Code	CIP Code	Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Heavy and Tractor-Trailer Truck Drivers (Class A CDL)	Cert	533032	490205	160	$ 5,795	$ -	$ 5,795	84%	63%	$ 21.91	9/9/9

Registered Apprenticeship Programs

CareerSource Suncoast 1112 Manatee Ave E Bradenton, FL 34232 (941) 358-4200 www.careersourcesuncoast.com	Credential	SOC Code	CIP Code	Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Completion Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Tool & Die Maker	Cert	514111	480507	576	$ 10,080	$ -	$ 10,080	No Data	No Data	$ 17.75	Dplm/GED

Florida Makes 800 North Magnolia Ave, Suite 1800 Orlando, FL 32803 (407) 450-7206 www.floridamakes.com	Credential	SOC Code	CIP Code	Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Completion Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Industrial Manufacturing Technician	Cert	170326	150613	200	$ 1,190	$ -	$ 1,190	No Data	No Data	No Data	Dplm/GED

Manasota Air Conditioning Contracting Association 1532 US Highway 41 Bypass S. #144 Venice, FL 34293 (941) 404-3407 www.macca.us	Credential	SOC Code	CIP Code	Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Completion Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Heating and Air Conditioning Installer/Servicer	Cert	499021	470201	144	$ 1,084	$ -	$ 1,084	100%	100%	$ 17.00	Dplm/GED

Tampa Area Electrical JATC 5625 Harney Road Tampa, FL 33610 (813) 621-3002 www.tampajatc.org	Credential	SOC Code	CIP Code	Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Completion Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Electrician	Cert	472111	460302	694	$ 5,200	$ -	$ 5,200	75%	100%	$ 30.84	Dplm/GED

Technical Education Council (TEC) 168 Sarasota Center Blvd. Sarasota, Fl 34240. (941) 363-1632 www.technicaleducationcouncil.com	Credential	SOC Code	CIP Code	Clock Hours	Total Cost ITA	Other Costs Non-ITA	Total Cost ITA & Non-ITA	Completion Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Electrician	Cert	472111	460302	144	$ 4,000	$ -	$ 4,000	75%	100%	$ 18.00	12/12/12

Notes:

> ITA = WIOA Individual Training Account/CSS Scholarship

> Basic Skills Grade Level R = Reading, M = Math, L= Language

Attachment N
Sample Format of Quarterly Narrative Reports

FCDP Quarterly Narrative Report
Program Coordinator Quarterly Accomplishment Summary

Due Dates: 9/27/24; 12/27/24; 3/28/25; & 6/27/25

Location Name: _____

Person Completing Report: _____

Be sure to use well thought out sentences/bullet items that are clear (good grammar, complete ideas, and correct spelling) to highlight the program's unique attributes. This summary will be used to submit a report to DOL highlighting your successful program implementation and best practices for this quarter.

Summary of Grant Progress

Provide an executive summary of FCDP activities, both planned and completed progress with current implementation. Grant activities should be aligned with the goals and objectives that you identified in the grant Statement of Work (SOW) and approved work plan/timeline. For the current quarter, please include a description of all new and ongoing elements.

Identify the following items:

- Services supported by the grant.
- Important activities completed, partnership development and coordinated agency support.
- Performance improvement actions/steps completed to meet the performance goals; and
- Additional activities performed by both your team and any additional partners.

This may include information about services and training activities to supplement site data.

Identify supportive services and specialized participant services, that can be accessed at your location:

- Describe the type(s) of services offered during this quarter.
- How services were delivered, received by participants; and
- How offerings contributed to a participant's ability to fully participate in FCDP grant-funded activities to achieve their employment goal(s).

Progress toward Grant Performance Goals

Describe the progress of the project goals, benchmarks, milestones, special events, important deadlines, and deliverables identified in your grant.

- Provide updates on the progress of the approved project timeline/work plan and program activities.
- Utilize the timeline in the grant's SOW to identify all major program activities and training for this reporting quarter. Paint a picture of project flow that includes start and end dates, schedule of activities, projected outcomes, and identified results. Show how your timeline plan is updated each quarter based on data results. Identify actual date(s) and activities upon completion.
- Share identified challenges or concerns and your plan to mitigate or resolve the identified issue. (Identify administrative barriers, statutory barriers, or other challenges faced as part of ensuring equitable use, service delivery and outcome achievements.)
- Describe your action steps or key focus areas planned for the project in the following quarter.

Development and Implementation of Effective Practices and Program Model Strategies.

Describe how the program model is achieving the program's intended purpose and the goals/objectives with activities outlined in the grant application and work plan.

Reflect how equity is considered in the development and implementation of the program. "Equity" means the consistent and systematic fair, just, and impartial treatment for all individuals, including individuals who belong to underserved communities, disabled or veteran participants.

Include or identify the following aspects:

- Description of outreach and/or recruitment process/activities.
- Examples of the development and implementation of educational or training programs.
- Identify engaging industry sectors and collaborating employers that impact results.
- Describe how you are aligning policies and procedures to enhance program quality.
- Identify the measuring systems used and unique manner you track performance.
- Share new, enhanced or existing curricular programs or industry training; and
- Identify new career assistance tools or resources that produce enhanced results.

Describe how any development and implementation activities (such as those outlined above) contribute to use of services by qualified participants and facilitate resources access for Adults and Youth.

Describe or identify any lessons learned or best practices and how this insight will improve program quality and services.

Updates Regarding Strategic Partnership Activities

Describe how partners are working with you to implement the project and collaborate in the dynamic growth process to offer quality employment opportunities for participants. Reflect on the achieved successes/outcomes because of such interactions and their impact on your program. Reflect critically on your partnerships and how this collaboration contributes to broader discussions to increase participant success.

Describe critical aspects of the grant partnership activities, including establishing and maintaining strategic partnerships, during the reporting period. What is working well for your area?

Subrecipients may also want to address the following:

- What is the level of partner engagement during the current phase of the project?
- Outline specific roles and contributions of each partner during this quarter.
- Identify any challenges encountered/resolved in the development and management of the partnership.
- Report new partners that have made a positive impact, identify any previous partners that may have left the project and share possible reasons; and
- Share any innovations that you are implementing in strategic partnership.

Employer Engagement Strategies & Updates

Share information related to promising practices and strategies that have strengthened existing employer partnerships and any efforts to develop new employer partnerships. Discuss how diversity impacts identification of, engagement with, and services provided to employers and employer associations.

Report the efforts that have been undertaken to receive feedback from local area employers to identify their employee pipeline needs and engage local employers to interview, assess, train, and/or hire program participants.

Subrecipients may also want to address the following items:

- Increased employer involvement (example: employers serving as mentors, etc.).
- Program staff and employers identifying ways to encourage continuous improvement to hire program participants.
- New employer partnerships (e.g., increased number of employers); and

- Positive employment outcomes for program participants (e.g., employers support the hiring and advancement of program participants).

Please attach the list of new partners/collaborating agencies. Include the name of the agency, their purpose or mission, their contact person (name and title) and contact information. What need you plan to meet by incorporating this new partnership and how you will collaborate. (Required 25 contacts per quarter).

Key Issues and Technical Assistance Needs.

Identify any grant challenges and related technical assistance needs.

Summarize significant opportunities, issues, or challenges (such as under-enrollment) encountered during the quarter and any resolution of issues and challenges identified in previous quarters. Furthermore, describe actions taken or plans to address issues.

Describe questions the subrecipient may have, as well as any technical assistance needs.

Significant Activities, Accomplishments, and Success Stories.

- Provide any additional, in-depth information regarding promising approaches, new processes, and/or lessons learned that are not addressed elsewhere in the report.
- Report any other significant activities and accomplishments.

Describe in detail promising approaches, innovative processes, lessons learned, and grant- and participant-level success stories in this section each quarter, as appropriate.

Additionally, if appropriate, and with the participant's permission, please highlight at least one or grant or participant "success story" from the program per quarter. When documenting participant success stories, please use format provided and include the following:

- Background, problem, issue, or concern prior to program involvement.
- Response or intervention provided by the project; and
- Results and outcomes, including who benefited and what changed or improved.

Grantees may also include promising practices and success stories as attachments to the report.

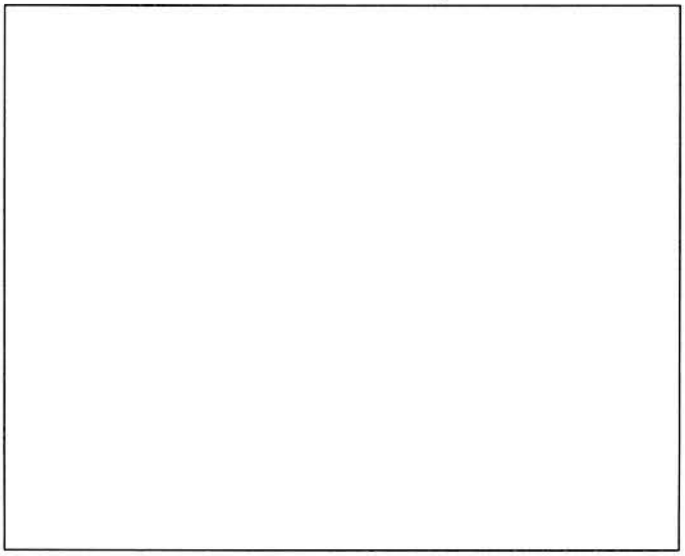
Data (Evidence and Program Evaluation):

Provide information on how data evidence and evaluations are developed and applied/used at your location as part of the decision-making process.

- Describe how the subrecipient uses/plans to use data, evidence, and needs assessment evaluation findings to make improvements to programs and determine which strategies to implement. Include a description regarding accomplishments, strategies being implemented, and changes that positively impact success.
- Provide an update regarding the participation and status of any evaluations, data systems used or required as part of the funding announcement or award process. Please include any requests for technical assistance related to these requirements.
- Include information regarding the subrecipients' participation in any studies or evaluations not required as part of the grant award, including any internal evaluations. Please describe the study, any data sources, and whether a third party is managing this project and share the findings with the state office.
- As part of the above stated process, or as a separate stand-alone data analysis project, is the subrecipient using, or have plans to use, administrative data to better understand the grant program or the population it serves? If so, what external data sources has the subrecipient been able to use or planned/desired to use? If so, what research or management questions do/can these data systems help the subrecipient answer?

SAMPLE Format

Farmworker Success Story Picture Box



Participant Name: _____

State ID Number: _____

Youth or Adult (Please circle one)

How did this participant learn about FCDP and what drove him/her to contact your team?

Participants Background & History:

Training Enrollment Area/Service Request/Goal Purpose:

Employment Placement (Location, Title, etc.) & Earning Rate:

Future Goals & Aspirations:

National Farmworker Jobs Program
Discretionary Fiscal Year 2024-2025

- **Place all items requested in the order indicated below**.
- Include only the items requested. (Do not include **Instruction** pages).
- Place page numbers on every page consecutively, at the bottom, beginning with the DOE 100A as page 1. Page numbers written by hand are permissible if electronic numbering is a problem.
- Include this form in the proposal package.

PLACEMENT ORDER	ITEM	APPLICANT	FDOE STAFF ✓ Check appropriate box below	
		Indicate Page Numbers Below	Complete	Incomplete
1	DOE 100A, Project Proposal – with original signature	1		
2	DOE 101S, Budget Narrative Form	2-4		
	DOE 599, Project Disbursement Form	5-6		
3	Projected Equipment Purchases Form or other equipment documentation - if applicable	N/A		
	Narrative Components			
4	1. Project Abstract or Summary (2 page maximum)	7		
	2. Project Need	8-9		
	3. Labor Market Assessment	9-10		
	4. Project Design and Implementation (a-h)	10-22		
	a. Objectives and Timelines	10		
	b. Participant Assessments	10-11		
	c. Training and Other Services	11-20		
	i. Adult Participants:	11-17		
	ii. Youth Participants	17-20		
	d. Apprenticeship Capability	20		
	e. Collaboration with Local Agencies	20-21		
	f. Collaboration with the LWDB	21		
	g. Local Advisory Board	21-22		
	h. Evidence of Capability	22		
	5. Recruitment/Enrollment Plan	22-23		
	6. Budget	23-25		
	7. General Education Provisions Act (GEPA)-one page	25-26		
	8. Support Strategic Imperatives	26		
5	9. Project Performance Accountability	27-28		
	Attachments			
6	Allocation Chart	29		
7	Target Population	30		
8	Program Purpose and Overview of Allowable Activities Services	31-33		
9	Enrolling and Serving MSFW Youth Program	34-40		
10	Special Conditions for WIOA Project Awards Form	40-44		
11	Collaboration Agreements	45-70		
12	Local Advisory Board	71-76		
13	FY 2024 Staffing Breakout Form, Job Descriptions and Salary Schedules	77-86		
14	Targeted Occupation List	87-89		
15	Eligible Training Provider List	90-95		
16	Quarterly Narrative Report Format	96-99		
17	Projected Invoice Schedule Form - *if applicable*	N/A		
18	Risk Analysis (DOE 610 or DOE 620) - *if applicable*	N/A		
19	Contractual Service Agreements – *if applicable*	N/A		
20	Proposal Review Criteria and Checklist	100		

AGENDA ITEM NO. 10.9

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of the New Agreement Between the School Board of Manatee County and Church of Hope Ministries, Inc. for On-The-Job Training for Exceptional Student Education Students for June 2025-June 2028 (No Financial Impact)

Executive Summary
The School Board has, over the years, contracted with numerous providers for on-the-job training (OJT) career experiences for Exceptional Student Education (ESE) students as they transition from school to work.

In order for students to continue to fully participate in this type of on-the-job career experience program, it is necessary for each of the participating providers to sign an agreement with the school system.

This agreement will provide high school ESE students who are enrolled in a career experience course to earn elective credits towards a standard diploma. The program satisfies course credit requirements, as well as places emphasis on career and employability skills. An ESE teacher or job coach will provide supervision of the students. In addition, for ESE students who qualify for supported employment services through Vocational Rehabilitation (VR), Employment Specialists will assist both businesses and ESE students regarding work accommodations and modifications when necessary for job success. Students that participate in the OJT program at this job site will be taught, but are not limited to, skills in maintenance, custodial, and stocking skills.

A copy of the agreement is attached for review.

New Agreement: Church of Hope, Inc. - Lenworth Gordon

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 4
Create an instructional model centered around real-world skills, civic involvement, financial literacy, and arts integration

Recommendation
The Superintendent recommends approval of the new agreement between the School Board of Manatee County and Church of Hope Ministries, Inc. for on-the-job training for Exceptional Student Education students for June 2025-June 2028 (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Adult, Career and Technical Education
Initiated By: Dr. Paul Gansemer

Attachments:
Career Experience Agreement with Church Of Hope Ministries, Inc., Board Date 08.05.2025

The School District of Manatee County, Florida
Affiliation Agreement for Career Experience with Church Of Hope Ministries, Inc.

This Agreement is entered into by and between The School District of Manatee County, Florida, (District) and Church Of Hope Ministries, Inc. (Affiliate).

WHEREAS, it is of mutual interest and benefit to District and Affiliate that students enrolled in the Career Experience Program and qualified as Exceptional Students, are provided the opportunity and benefit of the facilities of Affiliate for gainful employability skills and workplace competencies.

NOW, THEREFORE, in consideration of the premises, which are hereby deemed to be incorporated into this Agreement as an integral part hereof and not mere recital hereto, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Affiliate and District hereby agree as follows:

1. **DISTRICT RESPONSIBILITIES:** District shall perform all of the following duties and obligations with due diligence, due care and in good faith:

   A. District shall provide a Teacher of Exceptional Education/Job Coach (Teacher) to be available on a daily basis to work with the identified students. Teacher will collaborate with the assigned site personnel to ensure that students' meet identified curriculum framework competencies and has the authority, after consultation with Affiliate, to discontinue the training of any student when Teacher deems discontinuance appropriate.

   B. District shall provide transportation for the students to the worksite and back to the selected school center each day.

   C. District shall require all participating students subscribe to the school accident insurance coverage and that evidence of this coverage be presented for each student to Affiliate if requested.

   D. District shall provide general liability "student in practicum" insurance coverage, covering any negligent acts committed by a student while enrolled in any on-the-job educational training programs.

2. **AFFILIATE RESPONSIBILITIES:** Affiliate shall perform all of the following duties and obligations with due diligence, care, and in good faith.

   A. The personnel of Affiliate will recognize students as participants in an educational program and will be willing to cooperate as appropriate to make arrangements for teaching situations for students that will contribute to their growth and development of skills.

   B. Affiliate shall certify to District that it is licensed to operate in the State of Florida.

C. Affiliate shall designate personnel to serve as role-model trainers for students.

D. Affiliate shall not compensate students for their participation in the career experiences.

E. Affiliate shall provide students with emergency medical care (first aid) in the event of an accident or injury. In the event of accident, injury, or serious illness of any student, Affiliate will immediately notify the Teacher. Affiliate shall not be responsible for notifying the appropriate emergency contact for students; all responsibility to notify appropriate emergency contacts for students shall fall upon District and specifically the Teacher.

F. Affiliate shall maintain business liability insurance.

G. Affiliate shall identify work areas for training students as deemed appropriate by Affiliate's management staff.

H. Affiliate shall provide on-site supervision in specified training areas with the cooperation of the Teacher.

I. Affiliate shall consider students who meet competency requirements for future employment.

3. **PROVISION OF FACILITIES AND EQUIPMENT:** Affiliate shall provide appropriate space designated for the experience, plus any equipment, expendable supplies and services necessary for the proper operation of the experience. In connection with the foregoing, Affiliate shall be responsible for compliance of its facility and its personnel with any state or federal statutes, regulations, rulings or orders related to safe work practices and environment.

4. **NONDISCRIMINATION AND ANTI-HARASSMENT:** District and Affiliate shall not discriminate nor tolerate harassment on the basis of race, color, national origin, sex (including sexual orientation, gender status, or gender identity), disability (including HIV, AIDS, or sickle cell trait), pregnancy, marital status, age (except as authorized by law), religion, military status, ancestry, or genetic information, or any other classes which are considered protected classes by State and/or Federal law.

5. **INCIDENT/INJURY REPORTING:** District shall be responsible for advising its personnel and students to report any incident/injury that occurs during the experience or that is witnessed as having occurred at any location of Affiliate. Neither District, Affiliate, nor their respective personnel shall be responsible for any medical care, counseling or other necessary follow-up as a consequence of such incident/injury. District shall be responsible for compliance by District, by its personnel, and by the students with any state or federal statutes, regulations, rulings or orders related to safe work practices and environment.

6. **INSURANCE:** During the term of this Agreement and any extension thereof, District shall maintain, at its own cost and expense, professional liability insurance for all assigned students with minimum coverage of at least $1 million per occurrence and $3 million in the aggregate. If such coverage is pursuant to a claims-made policy, and it is terminated for any reason during the term of this Agreement or during a period of three (3) years after the termination of this Agreement, then District will obtain and maintain tail or prior acts coverage for a period of three (3) years after termination

thereof. In addition, District agrees to maintain general liability insurance to cover its actions and those of its personnel and Workers' Compensation coverage (in such amounts as may be required by law) for its personnel. Upon request of Affiliate, District will provide a certificate of insurance verifying coverage, and District will notify Affiliate in writing within two (2) business days of any cancellation or adverse modification of such insurance coverage. If District fails to obtain or maintain the insurance required hereunder, Affiliate at its option may terminate this Agreement.

Affiliate shall obtain and maintain professional liability and general liability insurance in the minimum amounts of $1 million per occurrence and $3 million in the aggregate per annum that provides coverage for activities that Affiliate and their employees participate in pursuant to this Agreement. Evidence of professional and general liability insurance coverage shall be provided to District annually unless requested earlier. Affiliate shall give District thirty (30) days prior written notice to the extent Affiliate has such notice of impending cancellation or termination of such insurance and, upon cancellation or termination thereof, shall immediately notify District. In the event that Affiliate maintains claims-made coverage, and Affiliate's coverage is terminated within three (3) years of the date on which District ceases to participate or have Students participate in the Experience or District employees facilitate participation in the Experience pursuant to this Agreement, Affiliate Site shall obtain "tail coverage," or other prior acts coverage, if such coverage is available, in the amount stated above until the expiration of three (3) years from the last date on which District, any Student or any District employee participated or facilitated in the Experience, as contemplated by this Agreement. Failure to secure and maintain the insurance coverage required by this Agreement shall constitute a material default and the Agreement may be terminated by District.

7. INDEPENDENCE OF THE PARTIES:

Affiliate is an independent contractor and District has no supervisory authority or control over Affiliate or Affiliate's employees in the performance of this Agreement. Neither Affiliate nor Affiliate's employees shall be deemed agents or employees of District and any representation to the contrary by Affiliate or its employees shall constitute a violation of this Agreement and shall be grounds for immediate Termination for Cause. Affiliate shall not employ, contract with, or otherwise use the services of any officer or employee of District. Affiliate certifies that its owner(s), officers, directors or agents, and members of their Immediate family, do not have an employee relationship or other material interest with District.

8. TERM; EXTENSION; TERMINATION:

A. Term and Extension: This Agreement shall be in effect for a period of three school years commencing on the date of execution by all parties and terminating on June 30, 2025. The parties may agree to mutually extend the Agreement for a period of three additional years in writing on or before June 30, 2028.

B. Termination for Cause: Affiliate shall be considered in material breach of this Agreement and such breach will be considered cause for District to terminate this Agreement, in whole or in part, as further set forth herein, for any of the following reasons: (1) failure to properly and timely perform in accordance with the Agreement; (2) the bankruptcy or insolvency or a general assignment for the benefit of creditors by Affiliate or by any of Affiliate's principals, partners, officers or directors; (3) failure to obey laws, ordinances, regulations or other codes of conduct, or (4) otherwise materially breaching this Agreement. District shall promptly notify Affiliate in writing of the determination and the reason(s) for the termination, together with

the effective date of the termination. Payments made to Affiliate or recoveries by District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Notwithstanding anything herein to the contrary, District may unilaterally terminate this Agreement for refusal by Affiliate to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by Affiliate in conjunction with this Agreement.

C. Termination for Convenience: Upon not less than 30 days advance written notice, District may terminate this Agreement, in whole or in part, for District's convenience and without cause in accordance with this clause.

D. Effect of Illegality: If a legislative body, a court of competent jurisdiction or an administrative agency having authority to regulate any of the parties, holds this Agreement or the obligations to be performed hereunder to be illegal under this Agreement, then the parties agree to engage in good faith negotiations towards amending the Agreement.

9. MISCELLANEOUS PROVISIONS:

A. Compliance with Jessica Lunsford Act: Affiliate shall comply with the Jessica Lunsford Act (JLA). Affiliate shall comply with Sections 1012.465, 1012.467, 1012.468, Florida Statutes, and all other applicable Florida laws governing background screening requirements, fingerprinting and criminal history checks. Affiliate and Affiliate's personnel who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds shall meet the screening requirements of Section 1012.32, Florida Statutes. Affiliate hereby indemnifies and holds harmless District for any claims made against District related to the failure of Affiliate or Affiliate's personnel to comply with any of the laws referenced in this paragraph or related to Affiliate's obligation to comply with the Jessica Lunsford Act and Florida law governing background screening requirements.

B. Assignment: Neither party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the prior written consent of the other party (not to be unreasonably withheld.) If this matter pertains to a school that becomes a charter school, this Agreement may be cancelled by District upon thirty days written notice and District shall be released of any and all obligations under this Agreement.

C. Entire Agreement: This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements, proposals or representations, written or oral, concerning its subject matter. The parties shall not be bound by any terms, conditions, statements, warranties, or representations, written or oral, not contained herein.

D. Amendments; Waivers: No modification or amendment of any provision of this Agreement will be effective unless in writing and signed by both parties. The failure or neglect by any party to enforce any right under this Agreement shall not be deemed to be a waiver of that party's rights. A waiver shall not be effective unless it is in writing and signed by the party who possesses the right to waive enforcement of same.

E. Governing Law: This Agreement will be governed by the laws of the State of Florida, without regard to its conflicts of laws rules. Each party agrees to comply with all applicable laws in the performance of this Agreement. All disputes are to be resolved in Manatee County, Florida by binding Arbitration before the American Arbitration Association or other mutually agreed and similar forum. The costs of such dispute will be borne by the individual party.

F. Indemnification: Affiliate shall defend, indemnify and hold harmless District, its officers, employees, and agents, and the School District of Manatee County, Florida, and its members from any and all liability, losses or damages, including attorneys' fees and costs of defense, which District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the performance of this Agreement by Affiliate, its employees, officers and agents. The parties agree to promptly notify one another of any claims and to cooperate in the defense of all claims towards a goal of settling or otherwise disposing of all claims in a manner that is mutually agreeable to both parties. To the extent permitted by law, each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the performance of this Agreement.

G. Confidentiality: The parties agree to maintain confidential records and information pursuant to applicable law, including, but not limited to, the Americans with Disabilities Act, the Family and Medical Leave Act, Family Educational Rights and Privacy Act, the Genetic Information Nondiscrimination Act, the Health Insurance Portability and Accountability Act. Regarding data storage and breaches, Affiliate shall employ commercial best practices for ensuring the security of all District data including, but not limited to, electronic, spoken and paper information accessed, used, created, maintained, disposed of, or otherwise handled in the course of Affiliate's performance of this Agreement. In the event of a breach of security as defined in Section 501.171, Florida Statutes, Affiliate shall notify District immediately, but no later than ten days following a determination of a breach of data security. Additionally, Affiliate shall fully cooperate, at its own expense, with District regarding District's statutory notification requirements. This cooperation includes law enforcement and auditors. Additionally, the parties acknowledge that District as a local governmental entity is subject to the State of Florida's public record laws. Should a request be made for disclosure of confidential records of Affiliate, District shall provide notice to the other party who may then, at its discretion, respond to the request. Should Affiliate not disclose the records or documents, Affiliate will defend and indemnify District for any fees and costs which are incurred or taxed against District because of the non-disclosure. Should Affiliate require confidential student information or personally identifiable information as a "school official," it may enter into a separate data privacy and sharing agreement with District.

H. Sovereign Immunity: Affiliate acknowledges and agrees that District does not waive its immunity and nothing herein, including the naming of District as an additional insured, shall be interpreted or deemed as a waiver of District's rights, including the limitation of waiver of immunity, as set forth in Section 768.28, Florida Statutes, or any other statutes, and District expressly reserves these rights to the full extent allowed by law. All defenses relative to sovereign immunity are expressly reserved by District.

I. Contact with Students: Unless otherwise specified, Affiliate will not permit any employee, independent contractor, material men, supplier or anyone involved in any manner with work pursuant to this Agreement on District property. A violation of this provision shall result in immediate termination of the offender and issuance of a trespass notice from District. Affiliate shall be responsible for insuring compliance by all employees, independent contractors and subcontractors or other persons involved in any manner with work pursuant to this Agreement.

J. Standards of Conduct: Affiliate will be held to the same standards of conduct as District employees while conducting business with District. These standards, as defined in District policies, will apply to Affiliate's employees and employees of Affiliate's subcontractors.

K. Severability: If any one or more of the provisions of this Agreement should be held contrary to law or public policy, or should for any reason whatsoever be held invalid or unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed separate from the remaining provisions of this Agreement, which remaining provisions shall continue in full force and effect, provided that the rights and obligations of the parties contained herein are not materially prejudiced and the intentions of the parties continue to be effective.

L. Force Majeure: The term "Force Majeure" means circumstances beyond the reasonable control of a party, (such as an act of God, a government restriction, a war, an insurrection, a labor dispute, a financial insolvency, an economic hardship, a strife, a failure of suppliers, communications or data systems) which delay or prevent the party from performing under the terms of this Agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. In the event that the Force Majeure persists more than 90 days, the party may elect to terminate this Agreement for convenience upon written notice.

M. Equal Opportunity: Affiliate shall not discriminate on the basis of race, color, ethnicity, sex, national origin, religion, disability, pregnancy, age, ancestry, genetic information, or marital status.

N. Federal Debarment & Suspension Certification: A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), ''Debarment and Suspension.'' SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

O. Compliance With The Public Records Act: By entering into this Agreement, Affiliate acknowledges that the portion of its books and records related to this Agreement with District may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because Affiliate is performing services on behalf of District, Affiliate shall:

i. Keep and maintain public records required by District to perform pursuant to the Agreement.

ii. Upon request from District's custodian of public records (identified below), provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if Affiliate does not transfer the records to District.

iv. Upon completion of this Agreement, transfer, at no cost, to District all public records in possession of Affiliate or keep and maintain public records required by District to perform the service. If Affiliate transfers all public records to District upon completion of this Agreement, Affiliate shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Affiliate keeps and maintains public records upon completion of this Agreement, Affiliate shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District, upon request from District's custodian of public records, in a format that is compatible with the information technology systems of District.

IF AFFILIATE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO AFFILIATE'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: 215 MANATEE AVENUE W., BRADENTON, FLORIDA, 34205 (941) 708-8770, PUBLICRECORDS@MANATEESCHOOLS.NET.

P. School District Policy: In accordance with District Policy, no contract for providing supplies, equipment or services shall be effective with any individual or business entity in which any board member of District or District's Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which District's Superintendent, any board member of District, or any spouse or child of the foregoing has an employment relationship or a material interest. No District employee may directly or indirectly purchase or recommend for purchase goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112, Florida Statutes.

Q. Compliance with Regulations: Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by Affiliate will in no way be a cause for relief from responsibility. Affiliate shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this Agreement. Affiliate must not be in violation of any zoning or other ordinances in the performance of this Agreement.

R. Safety Standards: All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards thereunder.

S. Tax Exemptions: When purchasing directly from a supplier, District is exempt from Federal Excise, State Sales and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

T. Possession of Firearms: Possession of firearms will not be tolerated on any District property or setting that is under the control and supervision of District for the purpose of school activities approved and authorized by District. No person who has a firearm in their vehicle may park their vehicle on District property. If any employee or independent contractor of Affiliate, or any of its subcontractors, is found to have brought a firearm on District property, said individual shall be immediately removed from District property by Affiliate and barred from performing further work relative to the Agreement. If a subcontractor fails to terminate said employee or independent contractor, Affiliate shall terminate its agreement with the subcontractor. If Affiliate fails to terminate said employee or independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee or independent contractor, this Agreement may be terminated by District. "Firearm" has the same meaning given in Section 790.001, Florida Statutes.

U. Criminal Acts: Employment and performing work relative to the Agreement by Affiliate, or any of its subcontractors, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude (as defined by Fla. Admin. Code R. 6A-10.083) will not be tolerated. If it is determined that any person with such criminal history is performing work relative to the Agreement, Affiliate agrees to take all steps necessary to remove such person from performing work relative to the Agreement and District property. District shall have the right to terminate this Agreement if Affiliate does not comply with this provision.

V. Possession/Use/Under the Influence of Mind-Altering Substances: Possession/use and/or being under the influence of any illegal mind-altering substances, such as, but not limited to alcohol and/or substances delineated in Chapter 893, Florida Statutes, by Affiliate employees or independent contractors or its subcontractors' employees or independent contractors will not be tolerated on District property. If any employee or independent contractor is found to have brought and/or used or is under the influence of any illegal mind-altering substances as described above on District property, said employee or independent contractor shall be removed and barred from performing work relative to the Agreement by Affiliate. If a

subcontractor fails to terminate said employee or independent contractor, Affiliate shall terminate its agreement with the subcontractor. If Affiliate fails to terminate said employee or independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee or independent contractor, this Agreement may be terminated by District.

W. Headings: The headings of the various sections and paragraphs in this Agreement are inserted for the convenience of the parties and shall not affect the meaning, construction or interpretation of this Agreement.

X. Counterparts: This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument.

IN **WITNESS WHEREOF,** Church Of Hope Ministries, Inc. and The School District of Manatee County, Florida have duly executed this Agreement.

THE SCHOOL DISTRICT OF MANATEE COUNTY

Date_____ By:

_____

Superintendent, School District of Manatee County

Date_____ By:

_____

Chair, School Board of Manatee County

Date_____ By:

_____

General Counsel

Date 7-1-2025 By: _____

(Affiliate Authorized Signature)

Title: DIRECTOR

Vendor Affidavit Regarding the Use of Coercion for Labor and Services

Vendor Name: Church Of Hope Ministries, Inc.

Address: 701 18TH STREET, W., PALMETTO, FL 34221

Phone Number: 510-717-8221

Authorized Representative's Name: LENWORTH GORDON

Authorized Representative's Title: DIRECTOR

Email Address: CAGENT@COGENTCOMMUNICATIONS.COM

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School District of Manatee County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

Signature of Authorized Representative

AGENDA ITEM NO. 10.10

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of Affiliation Agreement Between the School District of Manatee County and the University of St. Augustine for Health Sciences from July 1, 2025, through July 1, 2028 (No Financial Impact) - Updated 8/1/2025

Executive Summary
Over many years the School District of Manatee County has partnered with colleges and universities to provide clinical experiences for their students participating in various programs. Partnerships of this kind have allowed agencies to provide their students with practical application of learned theory while the District exercises its civil duty to give back to the community. This experience will allow a cooperative effort between the University of St. Augustine for Health Sciences and the School District of Manatee County and will provide participating students with hands-on facilitated experiential learning.

The purpose of this agreement is to provide a comprehensive learning experience for participating students and to build a relationship between University of St. Augustine for Health Sciences future graduates and eventual workforce applicants.

The agreement is for a term of 3 years, expiring on July 1, 2028.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent recommends approval of Affiliation Agreement between the University of St. Augustine for Health Sciences and the School District of Manatee County from July 1, 2025, through July 1, 2028 (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitted Department: Professional Learning
Initiated By: Terra Ward

Attachments:
Approved University of St. Augustin Agreement.- updated 8/1/2025

AFFILIATION AGREEMENT
For Field Experience/Internship Placement

I. PARTIES

THIS AFFILIATION AGREEMENT ("Agreement") is made by and between the **UNIVERSITY OF ST AUGUATINE FOR HEALTH SCIENCES, LLC**, a private body corporate of the State of **California**, acting for and on behalf of the **University of St Augustine for Health Sciences, LLC** hereinafter referred to as **"University"** and School District of Manatee County hereinafter referred to as **"District,"** and collectively referred to as "Parties."

II. PURPOSE OF AGREEMENT

It is mutually agreed that the purpose of this Agreement is to provide a learning experience ("Program") for University students ("Participants") pursuing degrees in Education to fulfill student teaching requirements. Therefore, in consideration of the mutual promises contained herein, the Parties agree as set forth herein.

III. GENERAL PROVISIONS OF AGREEMENT

A. Effective Date and Term: This Agreement shall be effective immediately upon signing of all parties to the agreement, and shall remain in effect for **3 Years** and no later than June 30, 2028 **(Not to exceed three years)**.

B. Non-discrimination: Both Parties agree that there will be no discrimination in placement of Participants because of race, color, religion, sex, national origin, age, handicap, or marital status and agree to adhere to the provisions of applicable Federal and State Laws regarding discrimination.

C. Termination: This Agreement may be terminated by either Party upon ninety (90) days written notice to the other Party, such notice is to be provided. In the event this Agreement is terminated pursuant to this paragraph, District agrees that no Participants currently participating in a Program will be denied the opportunity to complete the Program, even if the effective date of termination occurs prior to the completion date of the Program. In such event, all applicable provisions of this Agreement, including the right to request withdrawal of any Participant pursuant to Section VI, shall remain in force during the period from the effective date of termination, until the Program is completed. The District may remove participants from the Program for reasons other than termination of the Agreement.

IV. RESPONSIBILITIES OF THE UNIVERSITY

It shall be the responsibility of the University to:

A. Plan and administer the University educational program for its students and be responsible for the enrollment of its students in University courses, including the student teaching clinical placement.

B. Work with designated District staff to determine the placement sites for Participants in the Program, including dates and the number of Participants to be placed.

C. Designate a person or persons to coordinate and act as liaison with the appropriate District personnel.

D. Provide the District with a list of Participants within an agreed upon time prior to the start of each Program.

E. Ensure that Participants have the necessary didactic prerequisites to maximize the learning experience at the District.

F. Communicate with the District's coordinator and Participant to assess Participant's progress as necessary.

G. Inform Participants that they are responsible for complying with the rules and policies of the District, including recognition of the confidential nature of information regarding the District's students and their records.

H. Cooperate fully with District and its counsel in the defense of any claims against District in any way arising out of or connected with District's affiliation with University pursuant to this Agreement.

I. Instruct Participants of any Human Resource District requirements for criminal background checks and drug screenings prior to the Participant's participation in the Program at District. All costs associated with such requirements shall be the responsibility of Participant. Any Participant who has not completed the required background or drug screenings, or who has not passed the required screening according to District standards, shall not be eligible to participate in the Program.

J. Compliance with Jessica Lunsford Act: The School District of Manatee County and State of Florida, requires all Internship individuals that come in contact with students to comply with the Jessica Lunsford Act (JLA) which consists of a level II background screening via fingerprinting. Vendors, individuals or entities under contract with the School Board required to go on school grounds when students are present, must comply with the requirements of the law and agree to indemnify and hold harmless the School District for any claims made against the School Board related to the failure to comply with Section 1012.465 and Section 1012.32 Florida Statutes. For information on JLA requirements and how to comply visit http://www.manateeschools.net/. Level II background checks will be conducted at the cost of the intern**.**

K. The University shall require that all Participants comply with all applicable FERPA requirements, as well as applicable District policies and procedures related to education records.

L. University agrees to comply with all applicable requirements of FERPA in performance of this Agreement.

V. RESPONSIBILITIES OF THE DISTRICT

It shall be the responsibility of the District to:

A. Be responsible for the conduct of its operations, supervision of its staff, and the education of District students.

B. Designate a coordinator from its staff to act as the liaison with University in connection with this Agreement.

C. Determine, in consultation with University, the Participants who will be placed at District schools.

D. Provide an appropriate orientation of Participants to its facilities and its policies and procedures.

E. Provide opportunities for a Participant learning experience with appropriate supervision.

F. Assign teachers, in consultation with University, to serve as supervising teachers for the evaluation of the Participants. Supervising teachers shall complete evaluation forms provided by University. Supervising teachers selected by District will (a) assist in orienting Participants to the school, the classroom and the pupils; (b) explain relevant school and district policies, rules and regulations to Participants; (c) provide prompt and substantive feedback to Participants regarding performance activities and interactions with District personnel, pupils and parents; (d) complete evaluation of Participant progress and submit them to University after reviewing them with Participants; (e) immediately inform the University coordinator of any concerns regarding a Participant; (f) establish a time to meet and discuss with Participants their activities, impressions, reflections, and suggestions for goals and areas of improvement. Videotaping of classroom and students is expressly prohibited at all times.

G. Retain ultimate responsibility for student learning and curricular standards during the course of the Program.

H. Allow Participants, at their own expense, to use school cafeterias and other similar services available to employees in the District.

I. Permit the Participants to have access to student education records as necessary for participation in the Program and in accordance with District policies provided. Participants treat education records as confidential, pursuant to the Family Educational Rights and Privacy Act ("FERPA") and its implementing regulations.

J. District agrees to comply with all applicable requirements of FERPA in performance of this Agreement

VI. REQUEST FOR WITHDRAWAL OF PARTICIPANT

The District may request the University to withdraw any Participant from its facilities whose conduct or work with students or personnel is not in accordance with the policies and procedures of the District or is detrimental to the operation of the District's programs or activities. District and University agree to work cooperatively to avoid disruption to the Program, if possible, and if deemed necessary, University agrees to withdraw such Participant.

VII. MISCELLANEOUS

A. Insurance and Indemnification:

University of St Augustine for Health Sciences, LLC agrees to defend indemnify and hold harmless the School Board, their agents, employees, officers and Board Members against and all third-party claims, losses, damages, expenses, or liabilities arising from any action or failure to act with respect to this agreement to the extent provided by law. When pertaining to a services contract, University of St Augustine for Health Sciences, LLC will obtain at its own cost and expense general liability insurance with minimum coverage amounts of at least one million dollars per occurrence and three million dollars in excess coverage and such insurance will name The School Board, their Board Members and School District Employees as an additional insured. To the extent applicable University of St Augustine for Health Sciences, LLC will maintain and furnish workers compensation insurance. A certificate of insurance will be furnished within ten business days from the execution of this agreement. Failure to provide such insurance allows the School District, the election to immediately terminate this agreement. Certain employees are subject to written waiver of indemnification . To the extent permitted by law, each party agrees to

be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. This provision shall survive the termination or expiration of the Agreement for any claims based upon actions that occurred during the performance of this Agreement.

B. Compliance with Florida's Public Records Act:

By entering into this Agreement, University acknowledges that the portion of its books and records related to this Agreement with District may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because University is performing services on behalf of District, University shall:

1. Keep and maintain public records required by District to perform pursuant to the Agreement
2. Upon request from District's custodian of public records (identified below), provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if University does not transfer the records to District.
4. Upon completion of this Agreement, transfer, at no cost, to District all public records in possession of University or keep and maintain public records required by District to perform the service. If University transfers all public records to District upon completion of this Agreement, University shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If University keeps and maintains public records upon completion of this Agreement, University shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District, upon request from District's custodian of public records, in a format that is compatible with the information technology systems of District.

IF UNIVERSITY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE UNIVERSITY'S DUTY TO PROVIDE PUBLIC RECORDS
RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

215 MANATEE AVENUE W.
BRADENTON,
FLORIDA, 34205
(941) 708-8770
PUBLICRECORDS@MANATEESCHOOLS.NET

C. Confidentiality:

The Parties agree to maintain confidential records and information pursuant to applicable law, including, but not limited to, the Americans with Disabilities Act, the Family and Medical Leave Act, Family Educational Rights and Privacy Act, the Genetic Information Nondiscrimination Act, the Health Insurance Portability and Accountability Act. Regarding data storage and breaches, University shall employ commercial best practices for ensuring the security of all District data including, but not limited to, electronic, spoken and paper information accessed, used, created, maintained, disposed of, or otherwise handled in the course of University's performance

of this Agreement. In the event of a breach of security as defined in Section 501.171, Florida Statutes, University shall notify District immediately, but no later than ten days following a determination of a breach of data security. Additionally, University shall fully cooperate, at its own expense, with District regarding District's statutory notification requirements. This cooperation includes law enforcement and auditors. Additionally, the Parties acknowledge that District as a local governmental entity is subject to the State of Florida's public record laws. Should a request be made for disclosure of confidential records of University, District shall provide notice to the other party who may then, at its discretion, respond to the request. Should University not disclose the records or documents, University will defend and indemnify District for any fees and costs which are incurred or taxed against District because of the non-disclosure. Should University require confidential student information or personally identifiable information as a "school official," it may enter into a separate data privacy and sharing agreement with District.

D. Sovereign Immunity:

University acknowledges and agrees that the District does not waive its immunity and nothing herein, including the naming of the District as an additional insured, shall be interpreted or deemed as a waiver of the District's rights, including the limitation of waiver of immunity, as set forth in Section 768.28, Florida Statutes, or any other statutes, and District expressly reserves these rights to the full extent allowed by law. All defenses relative to sovereign immunity are expressly reserved by the District.

E. Independent Contractor:

The relationship of the Parties hereunder shall be an independent contractor relationship, and not an employment, joint venture, or partnership relationship. Neither Party shall have the power to bind the other Party or contract in the name of the other Party. All persons employed by a Party in connection with operations under this Agreement shall be considered employees of that Party and shall in no way, either directly or indirectly, be considered employees or agents of the other Party. Participants shall not be considered employees of District and are not entitled to any of the benefits accorded to District employees, including, but not limited to participation in employee benefit plans, unemployment compensation, and workers' compensation. Participants are placed with the District to receive clinical field experience as part of their academic curriculum; those duties performed by a Participant are not performed as an employee, but in fulfillment of academic requirements, and are performed under supervision. University shall not employ, contract with, or otherwise use the services of any officer or employee of District. University certifies that its owner(s), officers, directors or agents, and members of their immediate family, do not have an employee relationship or other material interest with District.

F. Entirety of Agreement:

This Agreement represents the entire understanding and agreement between the Parties with respect to the subject matter hereof, and supersedes all of the negotiations, understandings and representations (if any) made by and between such Parties. None of the terms and provisions hereof may be amended, supplemented, waived or changed orally, but only by a writing signed by each of the Parties hereto.

G. Choice of Laws:

This Agreement shall be construed and enforced in accordance with the laws of the State of Florida. Each Party agrees to comply with all applicable laws in the performance of this Agreement. Venue for resolution of all disputes, whether by mediation, arbitration, or litigation shall lie in Manatee County, Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the state courts of the Twelfth Judicial Circuit of Manatee County, Florida. The parties forever waive the right to trial by jury for all litigation between the Parties arising out of or related to this Agreement. The Parties agree to have any such dispute settled by a judge alone, without a jury.

H. Assignment:
This Agreement may not be assigned, in whole or in part, by either Party without the prior written consent of the other Party.

I. No Third-Party Beneficiaries:
The Parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. Neither Party intends to directly or substantially benefit

J. Severability:
In the event that any one or more of the sections paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences clauses or provisions had never been included herein.

K. Waiver:
The Parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any Party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the Party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

L. Captions:
The captions, section designations, section numbers, article numbers, titles and headings appearing in the Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

M. Covid-19 Clause**:**
The University of St Augustine for Health Sciences, LLC agrees to comply with the District's COVID-19 protocols.

O. Notices; Electronic Communications:
Any and all notices, approvals, claims, consents, demands, requests, or other communications between the Parties (Notices) shall be in writing. All Notices pertaining to breach or termination or to designate a different recipient or address for notice shall be given by hand-delivery in person or sent by certified mail, postage prepaid, return receipt requested, and addressed as follows

To District:	ATTN: Professional Learning Professional Support Center, 2501 63rd Ave. E., Bradenton, FL 34203 941-751-6550
To University:	ATTN: Clinical Services Contract Administrator University of St Augustine for Health Sciences 1 News Place St Augustine, FL 32086

All other Notices shall be hand delivered, sent by certified or registered mail, return receipt requested, sent by facsimile, or sent by electronic mail or other electronic means and addressed to the respective representatives at the addresses they respectively designate. All Notices shall be deemed effective and received upon actual receipt by the party to which such notice is given if hand delivered, sent by facsimile, electronic mail or other electronic means or 5 days after mailing, whichever occurs first.

P. Counterparts:

This Agreement may be executed in any number of counterparts, each of which when so executed and delivered, shall be an original; but such counterparts shall together constitute but one and the same instrument.

Q. Employment Eligibility Verification (E-Verify):

By entering into this Agreement, the Parties understand and agree to comply with the provisions of Section 448.095, Florida Statutes. University affirms and represents that it is registered with, and uses the E-Verify system, and will continue to use the E-Verify system. Compliance with Section 448.095, Florida Statutes, includes, but is not limited to, utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide University with an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. University shall maintain a copy of all such affidavits for the duration of the Agreement.

SIGNATURES TO AGREEMENT

IN WITNESS WHEREOF, the undersigned have executed this Agreement the day and year first above written.

District: School District of Manatee County	University:
_____	_____
Signature	Signature
_____	Brian Goldstein, Ph.D.
Printed Name	Printed Name
_____	President and Chief Academic Officer
Title	Title
_____	_____
Date	Date

Approved as to Form:

_____
School District of Manatee County
General Counsel

AGENDA ITEM NO. 10.11

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of Affiliation Agreement Between the School District of Manatee County and Florida State University College of Social Work and Florida State University School of Communication Science and Disorders from July 1, 2025, through July 1, 2028 (No Financial Impact)

Executive Summary
Over many years the School District of Manatee County has partnered with colleges and universities to provide clinical experiences for their students participating in various programs. Partnerships of this kind have allowed agencies to provide their students with practical application of learned theory while the District exercises its civil duty to give back to the community. This experience will allow a cooperative effort between Florida State University and the School District of Manatee County and will provide participating students with hands-on facilitated experiential learning.

The purpose of this agreement is to provide a comprehensive learning experience for participating students and to build a relationship between FSU future graduates and eventual workforce applicants.

The agreement is for a term of 3 years, expiring on July 1, 2028.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent recommends approval of affiliation agreement between the School District of Manatee County and Florida State University College of Social Work and Florida State University School of Communication Science and Disorders from July 1, 2025, through July 1, 2028 (No Financial Impact).

Attachments will be added as soon as available.

Financial Impact
There is no financial impact.

Contact
Submitting Department: Professional Learning
Initiated By: Terra Ward

Attachments:
Manatee School 8.1.25 updated

Docusign Envelope ID: 44AECCE0-27BD-416E-B4F8-AC224802F139

AFFILIATION AGREEMENT
For Field Experience/Internship Placement

I. PARTIES

THIS AFFILIATION AGREEMENT ("Agreement") is made by and between the Florida State University Board of Trustees, a public body corporate of the State of Florida, acting for and on behalf of the Florida State University College of Social Work, hereinafter referred to as **"University"** and School District of Manatee County hereinafter referred to as **"District,"** and collectively referred to as "Parties."

II. PURPOSE OF AGREEMENT

It is mutually agreed that the purpose of this Agreement is to provide a learning experience ("Program") for University students ("Participants") pursuing degrees in Social Work to fulfill student teaching requirements. Therefore, in consideration of the mutual promises contained herein, the Parties agree as set forth herein.

III. GENERAL PROVISIONS OF AGREEMENT

A. Effective Date and Term: This Agreement shall be effective immediately upon signing of all parties to the agreement, and shall remain in effect for three (3) years from the date of execution.

B. Non-discrimination: Both Parties agree that there will be no discrimination in placement of Participants because of race, color, religion, sex, national origin, age, handicap, or marital status and agree to adhere to the provisions of applicable Federal and State Laws regarding discrimination.

C. Termination: This Agreement may be terminated by either Party upon ninety (90) days written notice to the other Party, such notice is to be provided. In the event this Agreement is terminated pursuant to this paragraph, District agrees that no Participants currently participating in a Program will be denied the opportunity to complete the Program, even if the effective date of termination occurs prior to the completion date of the Program. In such event, all applicable provisions of this Agreement, including the right to request withdrawal of any Participant pursuant to Section VI, shall remain in force during the period from the effective date of termination, until the Program is completed. The District may remove participants from the Program for reasons other than termination of the Agreement.

IV. RESPONSIBILITIES OF THE UNIVERSITY

It shall be the responsibility of the University to:

A. Plan and administer the University educational program for its students and be responsible for the enrollment of its students in University courses, including the student teaching clinical placement.

B. Work with designated District staff to determine the placement sites for Participants in the Program, including dates and the number of Participants to be placed.

C. Designate a person or persons to coordinate and act as liaison with the appropriate District personnel.

D. Provide the District with a list of Participants within an agreed upon time prior to the start of each Program.

E. Ensure that Participants have the necessary didactic prerequisites to maximize the learning experience at the District.

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F. Communicate with the District's coordinator and Participant to assess Participant's progress as necessary.

G. Inform Participants that they are responsible for complying with the rules and policies of the District, including recognition of the confidential nature of information regarding the District's students and their records.

H. Cooperate fully with District and its counsel in the defense of any claims against District in any way arising out of or connected with District's affiliation with University pursuant to this Agreement.

I. Instruct Participants of any Human Resource District requirements for criminal background checks and drug screenings prior to the Participant's participation in the Program at District. All costs associated with such requirements shall be the responsibility of Participant. Any Participant who has not completed the required background or drug screenings, or who has not passed the required screening according to District standards, shall not be eligible to participate in the Program.

J. Compliance with Jessica Lunsford Act: The School District of Manatee County and State of Florida, requires all Internship individuals that come in contact with students to comply with the Jessica Lunsford Act (JLA) which consists of a level II background screening via fingerprinting. Vendors, individuals or entities under contract with the School Board required to go on school grounds when students are present, must comply with the requirements of the law and agree to indemnify and hold harmless the School District for any claims made against the School Board related to the failure to comply with Section 1012.465 and Section 1012.32 Florida Statutes. For information on JLA requirements and how to comply visit http://www.manateeschools.net/. Level II background checks will be conducted at the cost of the intern and/or University.

K. The University shall require that all Participants comply with all applicable FERPA requirements, as well as applicable District policies and procedures related to education records.

L. University agrees to comply with all applicable requirements of FERPA in performance of this Agreement.

V. RESPONSIBILITIES OF THE DISTRICT

It shall be the responsibility of the District to:

A. Be responsible for the conduct of its operations, supervision of its staff, and the education of District students.

B. Designate a coordinator from its staff to act as the liaison with University in connection with this Agreement.

C. Determine, in consultation with University, the Participants who will be placed at District schools.

D. Provide an appropriate orientation of Participants to its facilities and its policies and procedures.

E. Provide opportunities for a Participant learning experience with appropriate supervision.

F. Assign teachers, in consultation with University, to serve as supervising teachers for the evaluation of the Participants. Supervising teachers shall complete evaluation forms provided by University. Supervising

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teachers selected by District will (a) assist in orienting Participants to the school, the classroom and the pupils; (b) explain relevant school and district policies, rules and regulations to Participants; (c) provide prompt and substantive feedback to Participants regarding performance activities and interactions with District personnel, pupils and parents; (d) complete evaluation of Participant progress and submit them to University after reviewing them with Participants; (e) immediately inform the University coordinator of any concerns regarding a Participant; (f) establish a time to meet and discuss with Participants their activities, impressions, reflections, and suggestions for goals and areas of improvement. Videotaping of classroom and students is expressly prohibited at all times.

G. Retain ultimate responsibility for student learning and curricular standards during the course of the Program.

H. Allow Participants, at their own expense, to use school cafeterias and other similar services available to employees in the District.

I. Permit the Participants to have access to student education records as necessary for participation in the Program and in accordance with District policies provided. Participants treat education records as confidential, pursuant to the Family Educational Rights and Privacy Act ("FERPA") and its implementing regulations.

J. District agrees to comply with all applicable requirements of FERPA in performance of this Agreement

VI. REQUEST FOR WITHDRAWAL OF PARTICIPANT

The District may request the University to withdraw any Participant from its facilities whose conduct or work with students or personnel is not in accordance with the policies and procedures of the District or is detrimental to the operation of the District's programs or activities. District and University agree to work cooperatively to avoid disruption to the Program, if possible, and if deemed necessary, University agrees to withdraw such Participant.

VII. MISCELLANEOUS

A. Insurance and Indemnification:

The University is a public body corporate of the State of Florida and its employees and agents are thereby covered for comprehensive general and professional liability by its state risk management and/or self-insurance program(s) pursuant to Florida law as set forth and more fully described hereinbelow. The University avers and warrants that all participating employees and agents of the University are provided personal protection for general and professional liability claims that arise from their official functions by the State Risk Management Trust Fund pursuant to Chapter 284, Florida Statutes, subject to the limitations set forth in §768.28, Florida Statutes ($200,000 / $300,000). The University further avers and warrants that the Florida State University College of Medicine Self-Insurance Program, authorized and established pursuant to §1004.24, Florida Statutes, and Board of Governors of the State of Florida Regulation 10.001, when applicable, provides general liability protection and professional patient care liability protection for the students of Florida State University while engaged in pre-approved course of study and training programs (when not subject to the immunity as described in §768.28, Florida Statutes), for the rendering of, or failure to render, Professional Health Care Services, and provides the following student coverage limits: Patient General Liability: $1,000,000 per occurrence, with an annual $3,000,000 aggregate, and Professional Liability: $1,000,000 per occurrence, with an annual $3,000,000 aggregate. The foregoing shall be deemed sufficient and acceptable in meeting all University obligations with regard to general and professional liability insurance for its employees, agents, and students, as applicable. Nothing in this agreement is intended to be construed or interpreted as (1) denying

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either party any remedy or defense available to it under state laws; (2) the consent of the State of Florida or any of its agents and agencies to be sued; or (3) a waiver of sovereign immunity of the State or the University beyond any waiver explicitly stated in state statutes.

The University is a public body corporate of the State of Florida and is not statutorily or legislatively authorized to indemnify other parties to its agreements. To the extent permitted by law, the parties agree that, as to any claims for damages brought or asserted by non-parties to the Agreement, each party hereto agrees to be fully responsible for damages for the acts or omissions of its own employees and agents while acting within the scope of their employment or agency and arising out is its obligations under the Agreement, and neither party shall be responsible for the acts or omissions of the other party's employees or agents. This recognition by the parties hereto is intended to be consistent with the State of Florida's waiver of sovereign immunity pursuant to section 768.28, Florida Statutes, and it does not alter said waiver or extend the liability of either party beyond the limits established in section 768.28, Florida Statutes. This section shall survive termination or suspension of this Agreement.

B. Compliance with Florida's Public Records Act:

By entering into this Agreement, University acknowledges that the portion of its books and records related to this Agreement with District may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because University is performing services on behalf of District, University shall:

1. Keep and maintain public records required by District to perform pursuant to the Agreement
2. Upon request from District's custodian of public records (identified below), provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if University does not transfer the records to District.
4. Upon completion of this Agreement, transfer, at no cost, to District all public records in possession of University or keep and maintain public records required by District to perform the service. If University transfers all public records to District upon completion of this Agreement, University shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If University keeps and maintains public records upon completion of this Agreement, University shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District, upon request from District's custodian of public records, in a format that is compatible with the information technology systems of District.

IF UNIVERSITY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE UNIVERSITY'S DUTY TO PROVIDE PUBLIC RECORDS
RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

215 MANATEE AVENUE W.
BRADENTON,
FLORIDA, 34205
(941) 708-8770

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PUBLICRECORDS@MANATEESCHOOLS.NET

C. Confidentiality:

The Parties agree to maintain confidential records and information pursuant to applicable law, including, but not limited to, the Americans with Disabilities Act, the Family and Medical Leave Act, Family Educational Rights and Privacy Act, the Genetic Information Nondiscrimination Act, the Health Insurance Portability and Accountability Act. Regarding data storage and breaches, University shall employ commercial best practices for ensuring the security of all District data including, but not limited to, electronic, spoken and paper information accessed, used, created, maintained, disposed of, or otherwise handled in the course of University's performance of this Agreement. In the event of a breach of security as defined in Section 501.171, Florida Statutes, University shall notify District immediately, but no later than ten days following a determination of a breach of data security. Additionally, University shall fully cooperate, at its own expense, with District regarding District's statutory notification requirements. This cooperation includes law enforcement and auditors. Additionally, the Parties acknowledge that District as a local governmental entity is subject to the State of Florida's public record laws. Should a request be made for disclosure of confidential records of University, District shall provide notice to the other party who may then, at its discretion, respond to the request. Should University not disclose the records or documents, University will defend and indemnify District for any fees and costs which are incurred or taxed against District because of the non-disclosure. Should University require confidential student information or personally identifiable information as a "school official," it may enter into a separate data privacy and sharing agreement with District.

D. Sovereign Immunity:

Both Parties acknowledge and agree that the other Party does not waive its immunity and nothing herein shall be interpreted or deemed as a waiver of their rights, including the limitation of waiver of immunity, as set forth in Section 768.28, Florida Statutes, or any other statutes, and the Parties expressly reserve these rights to the full extent allowed by law. All defenses relative to sovereign immunity are expressly reserved by both Parties.

E. Independent Contractor:

The relationship of the Parties hereunder shall be an independent contractor relationship, and not an employment, joint venture, or partnership relationship. Neither Party shall have the power to bind the other Party or contract in the name of the other Party. All persons employed by a Party in connection with operations under this Agreement shall be considered employees of that Party and shall in no way, either directly or indirectly, be considered employees or agents of the other Party. Participants shall not be considered employees of District and are not entitled to any of the benefits accorded to District employees, including, but not limited to participation in employee benefit plans, unemployment compensation, and workers' compensation. Participants are placed with the District to receive clinical field experience as part of their academic curriculum; those duties performed by a Participant are not performed as an employee, but in fulfillment of academic requirements, and are performed under supervision. University shall not employ, contract with, or otherwise use the services of any officer or employee of District. University certifies that its owner(s), officers, directors or agents, and members of their immediate family, do not have an employee relationship or other material interest with District.

F. Entirety of Agreement:

This Agreement represents the entire understanding and agreement between the Parties with respect to the subject matter hereof, and supersedes all of the negotiations, understandings and representations (if any) made by and between such Parties. None of the terms and provisions hereof may be amended, supplemented, waived or changed orally, but only by a writing signed by each of the Parties hereto.

G. Choice of Laws:

This Agreement shall be construed and enforced in accordance with the laws of the State of Florida. Each Party agrees to comply with all applicable laws in the performance of this Agreement. Venue for resolution of all

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disputes, whether by mediation, arbitration, or litigation shall lie in the county of residence of the defendant. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the state courts of the Twelfth Judicial Circuit of Manatee County, Florida. The parties forever waive the right to trial by jury for all litigation between the Parties arising out of or related to this Agreement. The Parties agree to have any such dispute settled by a judge alone, without a jury.

H. Assignment:

This Agreement may not be assigned, in whole or in part, by either Party without the prior written consent of the other Party.

I. No Third-Party Beneficiaries:

The Parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement.

J. Severability:

In the event that any one or more of the sections paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences clauses or provisions had never been included herein.

K. Waiver:

The Parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any Party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the Party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

L. Captions:

The captions, section designations, section numbers, article numbers, titles and headings appearing in the Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

M. Notices; Electronic Communications:

Any and all notices, approvals, claims, consents, demands, requests, or other communications between the Parties (Notices) shall be in writing. All Notices pertaining to breach or termination or to designate a different recipient or address for notice shall be given by hand-delivery in person or sent by certified mail, postage prepaid, return receipt requested, and addressed as follows:

To District:	ATTN: Professional Learning, Professional Support Center, 2501 63rd Ave. E., Bradenton, FL 34203 941-751-6550
To University:	Florida State University College of Social Work

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296 Champions Way
University Center, Building C - Suite 2500
Tallahassee, FL 32306-2570

All other Notices shall be hand delivered, sent by certified or registered mail, return receipt requested, sent by facsimile, or sent by electronic mail or other electronic means and addressed to the respective representatives at the addresses they respectively designate. All Notices shall be deemed effective and received upon actual receipt by the party to which such notice is given if hand delivered, sent by facsimile, electronic mail or other electronic means or 5 days after mailing, whichever occurs first.

O. Counterparts:

This Agreement may be executed in any number of counterparts, each of which when so executed and delivered, shall be an original; but such counterparts shall together constitute but one and the same instrument.

P. Employment Eligibility Verification (E-Verify):

By entering into this Agreement, the Parties understand and agree to comply with the provisions of Section 448.095, Florida Statutes. University affirms and represents that it is registered with, and uses the E-Verify system, and will continue to use the E-Verify system. Compliance with Section 448.095, Florida Statutes, includes, but is not limited to, utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide University with an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. University shall maintain a copy of all such affidavits for the duration of the Agreement.

SIGNATURES TO AGREEMENT

IN WITNESS WHEREOF, the undersigned have executed this Agreement the day and year first above written.

District: School District of Manatee County	University:
	Signed by: David Springer 0CCA23805593482...
Signature	Signature
	David Springer, Ph.D., :LCSW
Printed Name	Printed Name
	Dean
Title	Title
	8/1/2025 | 10:53 AM EDT
Date	Date

Approved as to Form:

School District of Manatee County
General Counsel

AGENDA ITEM NO. 10.12

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval to Accept Donation of Book Vending Machine for Braden River Elementary School (Incoming Donation)

Executive Summary
Braden River Elementary School has received a generous donation of an Inchy Bookworm Vending Machine from the Braden River Elementary PTO. The vending machine will be used as a reading incentive where students are given coins to celebrate their success in reading. The coins can then be used in the vending machine where the student can select a free book to keep.

Inchy Bookworm Vending Machine
SN# 23290289325
Estimated value $6,540.00

A copy of the donation form is attached for review.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 6
Continue implementation of innovative technology advancements that improve classroom and school environments for exceptional learning

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent recommends the approval to accept donation of book vending machine for Braden River Elementary School (Incoming Donation).

Financial Impact
There is no cost to the General Fund. The amount of $6,540.00 will be added to the District's property records.

Contact
Submitting Department: Property Records/Records Management
Initiated By: Scott Hansen

Attachments:
Donation Form-BRE Book Vending Machine

THE SCHOOL DISTRICT OF MANATEE COUNTY, FL
DONATION FORM

SCHOOL/DEPT Braden River Elementary COST CENTER 0651

Type of Donation: ☐ Cash $_____ ☑ Property

DESCRIPTION OF DONATION (Make, Model, Year/Age, Color)	Serial No.	Donation Fair Market Value	New or Used (N/U)
Inchy bookworm	232902893 25	$ $6540	New
Vending machine		$	
Custom BRE wrap		$	
		$	
		$	

Contributions made to the School District of Manatee County are deductible under section 170 of the Internal Revenue Service Code if exclusively for public purpose.

I affirm that this property is being legally donated without any liens, debts or riders.

Donor's Signature: _____ Date: 5/29/25

Donor's Name: BRE PTO

Address: 6125 River Club Blvd

City, State, Zip: Bradenton FL 34202

Signature of person receiving goods: _____ Date: 5/29/25

Administrator Approval Signature: Mary Oliva Date: 5/29/25

If a value is established at the current fixed asset threshold of $5,000 or more, email completed form to Property Records Supervisor. These items require Board acceptance. If value is below the fixed threshold, keep on file at your site.

FOR PROPERTY RECORDS USE ONLY

Board Approval Yes ☐ Date _____ No ☐ N/A ☐

Property Record Number: _____

AGENDA ITEM NO. 10.13

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval to Renew the Contract Between Palm Shores Behavioral Health Center and the School District of Manatee County for the 2025-2026 School Year (No Net Financial Impact)

Executive Summary
Palm Shores Behavioral Center is a fully licensed specialty residential treatment center designed to re-establish healthy behaviors while successfully transitioning residents back into the family, home, school, and community. The Palm Shores Behavioral Center serves patients grades 6-12 with various cognitive functioning levels. Every effort is made to provide the highest quality comprehensive mental health care and educational services for at-risk children, adolescents, and families.

The contract renewal will allow The School District of Manatee County and Palm Shores Behavioral Health Center to continue to provide an educational program for exceptional students that will also include community awareness, skill training, and work experience.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 1
Improve easy access to quality family resources that support student learning

Ready For Life | Goal 2
Ensure that all staff are trained to respond to students impacted by trauma and adverse childhood experiences, including highly effective student services and mental health supports

Recommendation
The Superintendent recommends approval to renew the contract between Palm Shores Behavioral Health Center and the School District of Manatee County for the 2025-2026 School Year (No Net Financial Impact).

Financial Impact
The School District of Manatee County will reimburse Palm Shores Behavioral Health Center 95 percent of the weighted Full Time Equivalency (FTE) based upon FTE generated during the 2025-2026 school year. The maximum number of full-time equivalent students to be funded under this agreement is sixty-five (65). Students receiving services from the agency generate state funds through the Florida Education Finance Program (FEFP). There are no matching requirements.

Contact
Submitting Department: Exceptional Student Education
Initiated By: Joshua Bennett

Attachments:
Palm Shores

AGREEMENT BETWEEN
PREMIER BEHAVIORAL HEALTH SOLUTIONS OF FL,
D/8/A/ PALM SHORES/SUNCOAST BEHAVIORAL HEALTH CENTER
AND
THE SCHOOL DISTRICT OF MANATEE COUNTY, FLORIDA

This agreement ("Agreement") is entered in by and between Premier Behavioral Health Solutions of FL, d/b/a/ Palm Shores Behavioral Health Center, 1324 37th Avenue East, Bradenton, FL, 34208 and Suncoast Behavioral Health Center, 4480 51st St. West, Bradenton, FL, 34210, hereinafter referred to as "Palm Shores/Suncoast," and The School District of Manatee County, Florida, whose address is 215 Manatee Avenue West, Bradenton, Florida, 34205, hereinafter referred to as the "School District," and shall be in effect from August 11, 2025 until June 30, 2026

I. Nature and Purpose of the Agreement

A. Palm Shores/Suncoast, a non-educational agency, operates a facility where school age children receive mental and behavioral health care while residing at the facility. It is the intent of this Agreement to govern provision of education services to students who are residents of Florida who receive treatment at Palm Shores/Suncoast during the pendency of this Agreement.

8. All students admitted to a Palm Shores/Suncoast program must be educated by Palm Shores/Suncoast consistent with state and federal legal requirements. The School District shall provide Florida Public Schools Full-Time Equivalent ("FTE") funding for students participating in the Palm Shores/Suncoast residential treatment program, pursuant to the terms of this Agreement.

II. Palm Shores/Suncoast' Duties under the Agreement

B. To designate a staff member to be responsible for Palm Shores/Suncoast' obligations under this agreement and to respond to day-to-day operational questions from School District staff concerning the provision of education to students receiving treatment at Palm Shores/Suncoast.

8. To provide medical and/or therapeutic care and treatment to students who have entered the Palm Shores/Suncoast facility for treatment, which may include, but is not limited to, psychiatric care and treatment, psycho-social care and treatment, psychological evaluations and other medical/therapeutic services as appropriate, at no cost to the School District, *i.e.,* the student receiving care and treatment has been placed at the facility by a parent, guardian, or entity other than the School District and no part of the student's medical and/or therapeutic care and treatment is to be paid by the School District.

C. A School District-approved Release of Information form shall be provided to parents/guardians of students receiving treatment at Palm Shores/Suncoast to obtain their written consent enabling the School District and Palm Shores/Suncoast to share relevant written and verbal

information concerning the student, as well as all educational records concerning students participating in the medical and/or therapeutic treatment program at Palm Shores/Suncoast. Palm Shores/Suncoast shall be solely responsible for maintaining all health records concerning each student receiving treatment at Palm Shores/Suncoast, in accordance with and subject to the Health Insurance Portability and Accountability Act ("HIPAA"). Records maintained by Palm Shores/Suncoast concerning the education of any student receiving treatment at Palm Shores/Suncoast shall become part of that student's permanent student record maintained by the School District, as defined by the Family Educational Rights and Privacy Act ("FERPA") and such records must be supplied to the School District upon request-and/or automatically upon transfer or discharge of the student from Palm Shores/Suncoast. All student records must be maintained in a manner and form consistent with School District policy and state and federal law to ensure confidentiality of the records as prescribed by FERPA and Florida Statutes Chapter 1002. All requests for release of records protected by and subject to FERPA and Florida Statutes Chapter 1002 shall be processed by Palm Shores/Suncoast in accordance with the notice, consent, hearing, and transfer of rights requirements contained within those laws.

D. Palm Shores/Suncoast shall provide classroom space for instruction and provide a safe and secure learning environment for all students accessing the virtual program who are being provided care and treatment at Palm Shores/Suncoast, to include appropriate student-to- behavioral-staff supervision at all times.

E. Palm Shores/Suncoast, for itself and its officers, employees, agents, representatives, contractors, or sub-contractors, shall fully indemnify and hold the School District and its officers and employees harmless for and from any claim, loss, damage or liability caused by negligence, misfeasance, or malfeasance by Palm Shores/Suncoast, its officers, employees, agents, representative, contractors, or sub-contractors, in the performance of or relating to the performance of the duties imposed by Palm Shores/Suncoast by this Agreement, and any covenant and provision hereof, including but not limited to, defending the School District and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon the School District, or payment of any and all costs, damages, judgments, or losses incurred by or imposed upon the School District. Palm Shores/Suncoast shall indemnify and hold the School District harmless from any claim, loss, damage, or liability caused by negligence, misfeasance, or malfeasance by Palm Shores/Suncoast, its officers, employees, agents, representative, contractors, or sub-contractors, in the performance of or relating to the performance of the duties imposed by this Agreement. Palm Shores/Suncoast shall immediately give the School District written notice of any and all claims asserted against the School District. The School District shall have the right but not the obligation to participate in any defense of the School District undertaken by Palm Shores/Suncoast pursuant to this section.

F. Palm Shores/Suncoast shall provide an educational program for all students in 6th- 12th grade, not to exceed 18 years of age participating in its residential treatment programs designed to allow students in treatment to continue with their education. This obligation shall include the following:

i. Palm Shores shall have written policies for scope of services offered to students in Palm Shores/Suncoast treatment programs, to include policies concerning admission, discharge,

educational philosophy, maintenance and dissemination of records, personnel policies, and description of staff duties. Palm Shores/Suncoast' written policies must include a separate policy governing provision of emergency medical care to students while residing at Palm Shores/Suncoast.

ii. Palm Shores/Suncoast will ensure each child shall have on file certification of immunizations for the prevention of those communicable diseases for which immunization is required by the Florida Department of Health. Palm Shores/Suncoast shall further ensure that each student admitted to the Palm Shores/Suncoast program shall have certification of a school-entry health examination performed within one (1) year prior to enrollment in school. Palm Shores/Suncoast shall be responsible for reporting to the county health department director or administrator annual reports of compliance with provision of school health examinations and immunizations.

iii. Palm Shores/Suncoast shall provide classroom space and a safe and secure learning environment for all students who receive services under this contract. Palm Shores/Suncoast shall provide adequate and appropriate textbooks, education materials, and supplies for students in its programs, as well as classroom technology if needed to provide appropriate instruction, over and above the twenty (20) computers to be provided by the School District pursuant to this Agreement.

iv. Palm Shores/Suncoast shall represent and warrant to the School District that its officers, administrators, directors, or any other employees or agents with authority to bind Palm Shores/Suncoast shall read and shall be familiar with Florida Statutes Sections 1012.32, 1012.321, 1012.465, 1012.467, and 1012.468, regarding background investigations. Palm Shores/Suncoast covenants to comply with all requirements contained in the above-cited statutes and shall provide the School District with proof of compliance upon request. Palm Shores/Suncoast agrees to indemnify and hold harmless the School District, its officers, agents, employees, representatives, and assigns, from any liability in the form of physical or mental injury, death, or property damage resulting from Palm Shores/Suncoast' failure to comply with the requirements of this paragraph and with all statutory citations contained herein.

v. All Palm Shores/Suncoast school personnel and/or independent contractors who come in contact with students on the premises of the Palm Shores/Suncoast facility shall fully comply with Sections 1012.465-1012.467, Florida Statutes ("The Jessica Lunsford Act") and at a minimum, Palm Shores/Suncoast must ensure that any Palm Shores/Suncoast personnel and/or independent contractors performing any services under this agreement who are permitted access to students have been Level 2 screened as set forth in Section 1012.32, Florida Statutes. Palm Shores/Suncoast further agrees to indemnify and hold harmless the School District for any claims, causes of action, damages, fees (including attorney's fees), or costs that may result from Palm Shores/Suncoast' breach of any provision of The Jessica Lunsford Act and/or this section of the Agreement.

vi. Any instructional personnel employed by or who contract with Palm Shores/Suncoast to provide educational services to students at Palm Shores/Suncoast shall possess the appropriate professional certification required by the State District of Education. Teachers with temporary certification must participate in the School District's certification program, or another

comparable certification program, for which the teacher must pay the cost of participation. For teachers with temporary certifications, Palm Shores/Suncoast must provide documentation the teacher(s) have applied for certification including a timeline for steps being taken to obtain professional certification. Palm Shores/Suncoast shall further be responsible for notifying parents of students in writing when a teacher is teaching out of his/her area of certification, in the form of individual letters or as a notice readily accessible to the parents of all relevant students. All instructional personnel will be required to possess endorsements/certifications as required by law, including reading endorsement/certification to provide Tier III interventions as Palm Shores/Suncoast will ensure Tier III interventions are provided by statute.

vii. All Palm Shores/Suncoast staff who work with or come in contact with students must be fingerprinted and processed pursuant to Florida law, to include a criminal background check processed by the School District and submitted to the Florida Department of Law Enforcement and the Federal Bureau of Investigation. Any subsequent arrests of staff who work with or come in contact with students must be reported to the School District immediately upon discovery by Palm Shores/Suncoast.

viii. A personnel file shall be maintained by Palm Shores/Suncoast for each employee who works with or comes in contact with students at Palm Shores/Suncoast, which shall include the individual's resume, transcripts, letters of reference, certification and/or licensure records, and all background check information as required by The Jessica Lunsford Act and any other required background check documents that would be maintained concerning the employee by Palm Shores/Suncoast in the ordinary course of business.

ix. Any instructional programs offered at Palm Shores/Suncoast for students shall meet the requirements of the Florida Education Code and include curricular offerings consistent with the Florida Course Code directory. Teacher assignments will be determined by prescribed course codes and the specified area(s) of certification, including Exceptional Student Education ("ESE") certification. Teachers of record at Palm Shores/ Suncoast must be able to be entered into the School District's student information system. Edgenuity teachers will not be entered into the School District's student information system and may not be considered teachers of record. It is the intention of Palm Shores/Suncoast and the School District that the Edgenuity virtual education program assists Palm Shores/Suncoast in meeting its responsibilities to offer appropriate instructional programs to students in residential treatment at Palm Shores/Suncoast as a supplementary program, not as the sole source of educational instruction for students at Palm Shores/Suncoast.

x. All students at Palm Shores/Suncoast will participate in standardized testing as required by the State of Florida and the State District of Education, pursuant to the testing administration schedule followed by the School District for its students.

xi. The instructional day and year shall be consistent with Florida Statutes Section 1011.60, prescribing 180 actual teaching days per school year, or the hourly equivalent of 180 actual teaching days as prescribed in State District of Education Rule 6A- 1.04511. There shall be, at a minimum, five (5) hours of instruction daily and one (1) hour of planning daily for instructional staff. All

teachers will be responsible for the planning, development, and delivery of standards-based instructional activities aligned to Florida's B.E.S.T. standards.

xii. Instruction of students shall be delivered through a variety of instructional techniques to address students' academic levels and learning styles based on entry assessments, past records, and if applicable, the student's Individual Education Plan ("IEP"). Palm Shores/Suncoast may use School District-approved assessments to determine proficiency if no state standardized assessment scores are available for a student at the time of admission.

xm. Students who are non-proficient in reading and/or math on a standardized assessment for two (2) or more consecutive years are required to receive enhanced instruction through a course or courses that will assist in building the student's skills in the deficient area(s) and improve test-taking strategies as such intervention will be delivered as per statute.

xiv. For students with IEPs, instructional personnel at Palm Shores/Suncoast shall provide individualized instruction and educational services consistent with each student's IEP, regardless of the content area being taught. Likewise, appropriately licensed and/or credentialed personnel shall deliver any and all related services in accordance with a student's IEP, including but not limited to, speech therapy, language therapy, physical therapy, and/or occupational therapy. Palm Shores/Suncoast shall provide all information required by the State District of Education for each Speech/Language Pathologist assigned to work with students at Palm Shores/Suncoast. The information required to be reported to the State District of Education to earn FTE may change from time to time.

xv. With assistance from the School District's Exceptional Student Education specialist, as described herein, Palm Shores/Suncoast shall maintain proper documentation of the provision of Exceptional Student Education to students with IEPs at Palm Shores/Suncoast. An IEP meeting shall be convened as soon as reasonably possible upon a student's admission to Palm Shores/Suncoast, to include appropriate members of the IEP team as required by law, and at least one employee of Palm Shores/Suncoast familiar with the student's education and treatment regimen at Palm Shores/Suncoast, to ensure the student's IEP is designed to confer a free and appropriate public education. Student will not be barred from receiving educational services at Palm Shores/Suncoast while ESE paperwork is being obtained by Palm Shores/Suncoast from the receiving school district. Students may be found eligible for Hospital Homebound placement if accomplished in compliance with State District of Education and School District rules, regulations, and procedures, with parental consent as appropriate.

xvi. Palm Shores/Suncoast shall develop plans under Section 504 of the Rehabilitation Act of 1973 for eligible students with disabilities, consistent with federal law and implementing regulations governing provision of accommodations and related services to qualifying students.

xvii. Instructional personnel shall possess or be in the process of obtaining an English for Speakers of Other Languages ("ESOL") endorsement as required by the Florida Education Code and State District of Education Rules. Documentation must be provided to the School District concerning

efforts by all teachers of students at Palm Shores/Suncoast to ensure the ESOL requirement is being met on an annual basis.

xviii. Palm Shores/Suncoast shall develop individual plans for limited English proficient students according to state and federal law that includes specific individualized long-term goals and short-term instructional objectives for reading, writing, mathematics, and science. The plan should also identify diagnostic assessments, intervention strategies, and progress updates for determining progress toward achieving the goals and objectives of the required plan and a schedule for addressing and measuring student progress pursuant to the required plan.

xix. Palm Shores/Suncoast shall maintain all student records and student data required to participate in the Florida Education Finance Program ("FEFP"), including documentation required to obtain funding for special programs, including Exceptional Student Education programs.

xx. Palm Shores/Suncoast shall request and document requests for all student records, transcripts, withdrawal forms, and ESE records, including IEPs, on the date of a student's entry to the Palm Shores/Suncoast program. Palm Shores/Suncoast shall report the non-attendance of students to the office of the School District's Supervisor of Dropout Prevention in accordance with the Florida Department of Education, Florida Education Finance Program (FEFP) guidelines.

xxi. Palm Shores/Suncoast shall be responsible for maintaining and providing all required State District of Education and School District reports concerning student academic progress to parents in the appropriate home language, pursuant to the Florida Education Code and School District Rules. Palm Shores/Suncoast shall accurately maintain all student data on the School District's student information system, to which the School District shall provide Palm Shores/Suncoast appropriate and necessary access.

xxii. Palm Shores/Suncoast shall comply with all reporting requirements contained in state law and School District Rules regarding the restraint and/or seclusion of students.

xxiii. Palm Shores/Suncoast shall provide meals for students participating in its treatment programs.

III. The School District's Duties under this Agreement

A. The School District shall reimburse Palm Shores/Suncoast for delivery of the program services described herein in an amount equal to ninety-five percent (95%) of the weighted FTE funding generated per year for the actual number of eligible students enrolled in the program during the official FTE survey weeks conducted by the State District of Education. The number of FTE will be adjusted in accordance with any adjustment made by the Florida State Legislature or the State District of Education. The maximum number of full-time equivalent students to be funded under this agreement for Palm Shores is sixty five (65) FTEs based on provision of documentation of internal review. The maximum number of full-time equivalent students to funded under this agreement for Suncoast is forty (40) FTEs based on provision of documentation of internal review. Payments for August through December 2025 will be made on the basis of an estimate of the February 2025 FTE count. Payments for January through March 2026 will be adjusted in accordance with actual October 2025 FTE counts and an estimate for the February 2026 counts. The payments for April

through June will be based on the actual counts for October 2025 and February 2026. In addition, the School District will pay Palm Shores/Suncoast its proportional share of allocations for Supplemental Academic Instructional ("SAI") funding, the Exceptional Student Education Guaranteed Allocation, and Public-School Technology. The School District will pay Palm Shores/Suncoast its proportional share of federal funding for eligible students. If there is a loss of funding because of the School District exceeding the cap on any area of the FTE, there will be a proportional decrease in funding to Palm Shores/Suncoast.

B. The School District shall provide a designated School Board employee, and Exceptional Student Education Specialist, to be compensated solely by the School District, for the duration of the 2025-2026 school year, who shall be responsible for maintaining Exceptional Student Education compliance records for all students in residential treatment at Palm Shores/Suncoast who have been found eligible to receive special education and related services pursuant to the Individuals with Disabilities Education Act ("IDEA"). The Exceptional Student Education Specialist shall act as the local education agency ("LEA") representative for the School District with respect to all students in treatment at Palm Shores/Suncoast and will be responsible for ensuring that all state and federal procedural requirements pertaining to the education of students with disabilities who have Individual Education Plans ("IEP") are followed. This will include preparing notices of IEP meetings, ensuring attendance of all necessary members of the IEP team, and virtually maintaining all records in Peer of IEP meetings, to include conference notes, data, and any other documents related to a student's IEP that would normally be maintained in the virtual environment by the School District's Exceptional Student Education Department in the ordinary course of business. The Specialist so designated shall not be responsible for delivering substantive educational services and/or therapies pursuant to any student's IEP.

C. The School District will provide training for Palm Shores/Suncoast teachers to obtain the ESOL endorsement at no cost to Palm Shores/Suncoast. The School District will provide the Annual Proficiency Test for English Language Development offered through the State of Florida at no cost. The School District will bill Palm Shores/Suncoast for the IDEA Proficiency Test (IPT) at the same cost the District pays). The School District will provide modeling and training to the Palm Shores/Suncoast test administrator for the above-mentioned assessments at no cost.

D. The School District agreements contained in paragraphs (A)-(D) above shall not obligate the School District to any further provision of programs, personnel, or funding for the benefit or use of Palm Shores/Suncoast in educating students participating in its treatment programs.

E. The School District shall provide initial diagnostic and evaluation services to determine whether a student is eligible for an IEP or Section 504 Plan. Likewise, the School District conducts re-

evaluations of students already participating in an ESE program or receiving Section 504 accommodations, including but not limited to, screening and evaluations of students to determine if the use of an assistive technology device and/or other specialized equipment is necessary for the student to obtain a free and appropriate public education. Palm Shores/Suncoast staff may be requested to provide data, written input, or verbal input at IEP meetings or Section 504 meetings, for the purpose of providing initial diagnostic of evaluation services or re-evaluations to students with disabilities or students suspected of having disabilities who are being served or have been served at Palm Shores/Suncoast during the period of this Agreement, and Palm Shores/Suncoast staff shall provide such assistance.

IV. The Parties' Shared Duties and Agreements

A. Each party to this Agreement shall designate a contact person to address unforeseen questions or problems arising out of this Agreement during its term. The School District designates its Director of Exceptional Student Education, or his/her designee, as its contact person. The School District does not waive its right to attempt to achieve resolution of issues arising from the Agreement via legal counsel. Palm Shores/Suncoast designates Bill Jordan, Palm Shores' Chief Executive Officer, as its contact person and reserves the right to employ legal counsel to assist in negotiating resolution of issues arising from the Agreement. The parties shall attempt to resolve disputes via negotiations and if possible, reduce a negotiated resolution of a disputed issue to writing, which shall then be attached to and incorporated by reference into this Agreement as a clarifying interpretation, upon the express written consent of both parties to the amendment.

B. The parties agree this contract shall become effective August 11, 2025, and shall terminate June 30, 2026, or upon sixty (60) days' written notice by either party, without cause.

C. Both parties agree that they do not discriminate on the basis of race, sex, marital status, national origin, religion, handicap, or age. All parties to this agreement are subject to the provisions of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1974, the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, the Family Educational Rights and Privacy Act, the Health Insurance Portability and Accountability Act, the Individuals with Disabilities Education Act, and the Florida Civil Rights laws as codified in state statute.

D. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida without regard to any choice of law provisions. The Parties agree that the Circuit Court for the Twelfth Judicial Circuit, Manatee County, Florida (hereinafter the "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, and agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Twelfth Judicial Circuit Court ("Court"). Each party consents to the jurisdiction of the Court, acknowledges that the Court has jurisdiction over this Agreement, and that the Court shall retain jurisdiction for the purposes of implementing and enforcing the terms of this Agreement.

E. The parties agree that School District staff will be permitted to review, in person, the

academic program provided by Palm Shores/Suncoast for the benefit of Manatee County students and confer with Palm Shores/Suncoast staff at reasonable times. Further, the School District and Palm Shores/Suncoast agree to abide by all procedures and guidelines developed and mutually agreed upon by both parties regarding the implementation of this Agreement.

F. Any Extended School Year services for which a student with an IEP is found eligible will be the responsibility of Palm Shores/Suncoast, not the School District.

G. Public Records Notice: Palm Shores/Suncoast and the School District are required to comply with the Florida Public Records Law, Chapter 119, Florida Statutes, in the performance of their duties under this contract. With respect to Palm Shores/Suncoast' obligations under Chapter 119, Florida Statutes, the facility must:

i. Keep and maintain public records required by the School District to perform the services specified herein.

ii. Upon request from the District's custodian of public records, provide the School District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in the Chapter 119, Florida Statues, or as otherwise provided by law.

iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if Palm Shores/Suncoast does not transfer the records to the School District.

iv. Upon completion of the contract, transfer, at no cost, to the School District all public records in possession of Palm Shores/Suncoast or keep and maintain public records required by the School District to perform the service. If Palm Shores/Suncoast transfers all public records to the School District upon completion of the contract, Palm Shores/Suncoast shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Palm Shores/Suncoast keeps and maintains public records upon completion of the contract, Palm Shores/Suncoast shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School District, upon request of the School District's custodian of public records, in a format that is compatible with the information technology systems of the School District.

v. The failure of Palm Shores/Suncoast to comply with the provisions set forth herein shall constitute a default and material breach of this Agreement, which may result in immediate termination, with no penalty to the School District.

vi. Notwithstanding the foregoing, the parties recognize that the School District is subject to the provisions of the Florida Public Records Law, as codified in Chapter 119, Florida Statutes. In the event that the School District is served with a request to disclose any information Palm Shores/Suncoast deems confidential, pursuant to the requirements of applicable law, a judicial or governmental request, requirement or order or otherwise, the School District will promptly notify Palm

Shores/Suncoast in order to provide Palm Shores/Suncoast sufficient time to object to such request and pursue a court order protecting the disclosure of such information at Palm Shores/Suncoast' sole costs and expense. Palm Shores/Suncoast shall notify the School District, in writing, of its intent to seek protection of the Confidential Information within 10 days of receipt of the School District's notification. Palm Shores/Suncoast' failure to notify the School District of its intent to seek protection shall authorize the disclosure of the requested information and shall authorize the School District to comply with the disclosure request. If Palm Shores/Suncoast notifies the School District of its intent to seek a court order protecting the disclosure of the information, then the School District will take reasonable steps to cooperate with Palm Shores/Suncoast in contesting such request, requirement, or order or in otherwise protecting Palm Shores/Suncoast' rights prior to disclosure.

H. It is mutually agreed and understood that the services provided by Palm Shores/Suncoast to the District pursuant to this Agreement are rendered by Palm Shores/Suncoast to the District as an independent contractor, and nothing contained in this Agreement shall be construed as creating an employment relationship, a partnership, a joint venture, or a principal/agent relationship between the District and Palm Shores/Suncoast. In this regard, neither Palm Shores/Suncoast nor any of Palm Shores/Suncoast' agents, representatives, employees, or independent contractors shall be deemed to be employed by the District for purposes of any tax or contribution levied by, under or in accordance with any federal, state, or local laws with respect to employment or compensation for employment, or for any purpose whatsoever. In addition, neither Palm Shores/Suncoast nor any of its employees, agents, representatives, or independent contractors shall be entitled to any fringe benefits, including participation in any health insurance, dental, retirement, or any other defined benefit or deferred compensation plans established or offered by the District to or for the benefit of any of the School District's employees. Palm Shores/Suncoast shall render services hereunder as an independent contractor, and any duties of Palm Shores/Suncoast arising out of this Agreement shall be owed solely to the District (or its Affiliates) and not for the benefit of any third parties. Palm Shores/Suncoast shall not have any right or authority during the term of this agreement to assume or create any obligations or responsibility, expressed or implied, on behalf of or in the name of the District (or any of its Affiliates) in any way. Palm Shores/Suncoast covenants and agrees with School District that Palm Shores/Suncoast shall pay when due all taxes or contributions levied by, or in accordance with, any federal, state, or local law due with respect to any of Palm Shores/Suncoast' employees, agents, or independent contractors for any and all purposes whatsoever.

I. Notwithstanding any other provision of the agreement, the parties hereby acknowledge and agree that the School District of Manatee County, Florida, as an agency of the state of Florida, is a sovereign entity that is by law immune from suit except to the extent specified in §768.28, Florida Statutes. No provision of this agreement shall constitute, or be interpreted as, a waiver of sovereign immunity, and all defenses relative to sovereign immunity shall be preserved.

J. This Agreement may be modified subject to revenue shortfalls which reduce School District funding. Any such modification shall be proportionate to the School's District reduction.

K. Employment Eligibility Verification ("E-VERIFY"): By entering into a contract with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning January 1,

2021, every public employer, Contractor and Subcontractor shall register with and use the United States Department of Homeland Security's E-Verify system, located at https://e-verify.uscis.gov/emp to verify the work authorization status of all newly hired employees. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system. The Contracted Site agrees to execute the attached E-Verify form annexed to this agreement.

L. **IF THE VENDOR HAS QUESTIONS REGARDING THE APPLICABILITY OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLICRECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS:**

Public Records Custodian
215 Manatee Avenue W.
Bradenton, Florida, 34205
(941) 708-8770
publicrecords@manateeschools.net

M. This agreement will be governed by the internal laws of the State of Florida, without regard to its conflicts of laws rules. Each party agrees to comply with all applicable laws in the performance of this agreement. All disputes are to be resolved in Manatee County, Florida by binding Arbitration before the American Arbitration Association or other mutually agreed and similar forum. The cost of such dispute will be borne by the individual party.

N. Termination for cause: The School District reserves the right to terminate this contract in whole or in part at any time before the date of completion, in the event it is determined that the provider has failed to comply with the conditions of the agreement. The School District shall promptly notify the Provider in writing of the determination and the reasons for the termination, together with the effective date of the termination. Payments made to Providers or recoveries by the School Board under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Termination for cause includes terminations under 215.4725, F.S.

Termination or Convenience: Termination of this contract in whole or in part may be made by School District of Manatee County when the district determines that the continuation of the contract would not produce beneficial results commensurate with the further expenditure of funds or in furtherance of the goals and directives of the School District of Manatee County. Termination may be initiated within 30 days' notice when Board approval is not required and subject to Board approval when required.

O. This agreement constitutes the entire agreement between the parties and supersedes

all prior agreements, proposals, or representations, whether written or oral, concerning its subject matter. This agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument. The terms of this agreement will supersede any conflicting terms in any counterpart, exhibit, or attachment. No modification, amendment, or waiver of any provision of this agreement will be effective unless in writing and signed by both parties. Notice is by writing sent certified mail. In the event of conflict, the terms of this agreement shall govern.

Intentionally left blank

THE PARTIES REPRESENT THAT THEY HAVE THOROUGHLY DISCUSSED ALL ASPECTS OF THIS AGREEMENT WITH THEIR RESPECTIVE ATTORNEY(S), THAT THEY FULLY UNDERSTAND ALL OF ITS PROVISIONS, AND THAT THEY ARE VOLUNTARILY ENTERING INTO THIS AGREEMENT WITH THE FULL KNOWLEDGE OF LITS LEGAL SIGNIFICANCE AND WITH THE INTENT TO BE LEGALLY BOUND BY ITS TERMS.

IN WITNESS WHEREOF, the parties hereto have caused these twelve (12) pages document to be executed by their undersigned officials as duly authorized.

E-Verify Number: 1318055

PREMIER BEHAVIORAL HEALTH SOLUTIONS OF FL, D/B/A PALM SHORES BEHAVIORAL HEALTH CENTER

Palm Shores Behavioral Health Ctr, CEO — Date: 7/9/2025

Kevin Chapman (Jul 14, 2025 14:30 EDT)

Kevin Chapman, Interim Superintendent — Date: 07/14/2025

Chad Choate III, Board Chair — Date

Approved to:

Kevin Pendley (Jul 14, 2025 13:26 EDT)

Legal Department — Date: 07/14/2025

EXHIBIT C

Contractor Affidavit Regarding the Use of Coercion for Labor and Services

Contractor Name: Palm Shores Behavioral Health Ctr.

Address: 1324 37th Avenue East, Bradenton FL 34208

Phone Number: 941 792.2222

Authorized Representative's Name: Bill Jordan

Authorized Representative's Title: Group CEO

Email Address: Bill.Jordan@uhsinc.com

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School Board of Manatee County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

Signature of Authorized Representative

AGENDA ITEM NO. 10.14

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title

Approval to Purchase Chapter One Literacy Program and Tutoring, SDMC No. 26-0060-BS, Estimated in the Amount of $160,000.00 (Multiple Funding Sources)

Executive Summary

The Chapter One Tutoring program is being renewed for the 2024–2025 school year and will continue in five elementary schools: Daughtrey, Manatee, Oneco, Samoset, and Rogers Garden. The program is designed for kindergarten through second grade students, the program provides high-impact, evidence-based literacy tutoring grounded in the science of reading.

Tutors deliver one-to-one Tier 2 intervention focused on foundational reading skills—phonological awareness, phonics, and fluency. Students receive 1–4 short sessions per week, each lasting 5–8 minutes. Participating schools also receive unlimited access to Chapter One's web-based software.

The program aims to close instructional gaps and improve reading proficiency, as measured by FAST, with the goal of having more students reading on grade level by the end of third grade.

Approval of this agenda item does not indicate immediate or complete expenditure of approved funds. Approved funds will only be expended on an as needed as budget allows. The requested contract is for the period of August 27, 2025 through June 30, 2026.

Historical expenditures are as follows:

- 2024-2025 $126,000.00
- 2023-2024 $111,800.00

Florida Statutes Section 1010.04(4)(a) "The State Board of Education may, by rule, provide for alternative procedures for school districts and Florida College System institutions for bidding or purchasing in cases in which the character of the item requested renders competitive bidding impractical."

Subsection 6A-1.012(11) F.A.C. states, "The requirement for requesting competitive solicitations for commodities or contractual services from three or more sources is hereby waived as authorized by Section 1010.04(4)(a), F.S., for: (a) The purchase by district school boards of professional services which shall include, without limitation, artistic services; academic program reviews; lectures by individuals; auditing services not subject to Section 218.391, F.S.; legal services, including attorney, paralegal, expert witness, court reporting, appraisal or mediator services; and health services involving examination, diagnosis, treatment, prevention, medical consultation or administration; and, (b) The purchase by district school boards of educational services and any type of copyrighted materials including, without limitation, educational tests, textbooks, printed instructional materials, computer software, films, filmstrips, videotapes, dvds, disc or tape recordings, digital recordings, or similar audio-visual materials, and for library and reference books, and printed library cards where such materials are purchased directly from the producer or publisher, the owner of the copyright, an exclusive agent within the state, a governmental agency or a recognized educational institution;"

State Board Rule 6A-1.012(14) states, "A district school board, when acquiring, whether by purchase, lease, lease with option to purchase, rental or otherwise, information technology, as defined in Section 282.004(11), F.S., may make any acquisition through the competitive solicitation process as described herein or by direct

negotiation and contract with a vendor or supplier, as best fits the needs of the school district as determined by the school board."

The supplier for this purchase is Chapter One NFP Corp., Odessa, Florida, Fla. Document No. F21000003852.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Learn | Goal 1
Refine the elementary instructional model to strengthen the focus on foundational literacy skills in meeting each student's needs

Recommendation
The Superintendent recommends approval to purchase Chapter One literacy program and tutoring, SDMC No. 26-0060-BS, estimated in the amount of $160,000.00 (multiple funding sources).

Financial Impact
The funding source for these expenditures are General Fund, CERP, Grants and various other school and District departments funds and is included in the Curriculum and Professional Learning Department and school's proposed budget for 2024-2025.

Contact
Submitting Departments: Elementary Curriculum and Purchasing

Initiated By: Alison Nichols and Tyler Goffi

Attachments:
Chapter One Quote 25-26
Chapter One MOU 25-26

Chapter One NFP
13553 State Road 54, Suite #50
Odessa, FL 33556 US
kim@chapterone.org
www.chapterone.org

ADDRESS
Alison Nichols
Manatee County School District
215 Manatee Avenue West
Bradenton, FL 34202
United States

Estimate 1404

DATE 07/21/2025

EXPIRATION DATE 08/21/2025

DESCRIPTION	QTY	RATE	AMOUNT
2025-2026 High Impact Tutoring Services for 4 K-2 Classrooms (Up to 20 Students per Classroom) at Oneco Elementary	4	7,767.00	31,068.00
2025-2026 High Impact Tutoring Services for 4 K-2 Classrooms (Up to 20 Students per Classroom) at Manatee Elementary	4	7,767.00	31,068.00
2025-2026 High Impact Tutoring Services for 4 K-2 Classrooms (Up to 20 Students per Classroom) at Samoset Elementary	4	7,767.00	31,068.00
2025-2026 High Impact Tutoring Services for 4 K-2 Classrooms (Up to 20 Students per Classroom) at Rogers Garden Elementary	4	7,767.00	31,068.00
2025-2026 High Impact Tutoring Services for 4 K-2 Classrooms (Up to 20 Students per Classroom) at Daughtrey Elementary	4	7,767.00	31,068.00
Additional Cost per Student over 20	0	388.00	0.00

TOTAL **$155,340.00**

Accepted By

Accepted Date



MOU STATEMENT OF WORK

Chapter One (formerly Innovations for Learning, IFL) is pleased to partner with Manatee County Public Schools (hereinafter the "District") effective August 1, 2025, through June 30, 2026 to combine efforts to improve student achievement in literacy.

Chapter One will provide the following:

Chapter One K-3 Literacy Program including High Impact Tutoring® and Online Reading Support to provide research-based, individualized reading practice for students in grades K-3 as detailed below. CHAPTER ONE will provide unlimited access to the CHAPTER ONE web-based software during the term of this contract to the participating schools and classrooms.

High Impact Tutoring

- CHAPTER ONE will hire and provide Early Literacy Interventionists (ELIs) to work in the participating schools. All ELIs are qualified and trained by CHAPTER ONE in the delivery of our systematic and explicit high impact instructional model with the highest fidelity. All ELIs will be knowledgeable of and agree to adhere to the Child Safety and Protection Guidelines set forth by CHAPTER ONE; as well as, complying with District guidelines. CHAPTER ONE will conduct and clear ELIs through Level I Background checks that are updated monthly and agrees to have ELIs meet any additional background requirements the District requires.
- The ELIs will work with students in participating classrooms for 60 minutes per day.
- Each participating child will receive 1-4 instructional conferences each week from 5-7 minutes in duration, based upon need.
- ELIs will collaborate with the school and participating teachers on the best method for conferencing and will meet on-site at the school while students are in attendance on campus.
- CHAPTER ONE will provide student login credentials for students to access our student portal for timely and immediate reinforcement of conferencing instruction, by interacting with 14 different reinforcement activities in the portal for 10-15 each day. Student portal practice time may be completed any time during the school day that fits in the classroom schedule.
- CHAPTER ONE will provide login credentials to both teachers and administrators into the High Impact Tutoring system for full transparency into the work being done. Reports that illustrate student progress and activity are available on demand within the portal.
- Complete High Impact Tutoring curriculum software for K-3.
- All tech set up to support the implementation

OPTIONAL Online Supported Reading for Grade 1 Classrooms

First grade students may participate in our Online Supported Reading program (an online, screen sharing program that pairs first grade students with corporate-based volunteers for additional 1:1 reading and phonics support.. A minimum of 10 students per classroom will be selected. CHAPTER ONE will provide the complete program for participating classrooms which includes: access to the software; a laptop and headphones; all administrative tasks including corporate tutor recruitment, tutor training, background checks, teacher/student training, tutor station set up, and technical support.

Program Support for Online Supported Reading
The IFL ELI will deliver implementation and support services for each participating classroom. Professional development begins in the fall with an initial 45-minute mandatory training for participating teachers. On-going support will be provided to each site throughout the year.

Technical Support
CHAPTER ONE will provide unlimited email and chat support to all participating school staff. Unlimited CHAPTER ONE phone tech support will be available to a designated school representative along with the ELIs.

CHAPTER ONE Executive Leadership Briefings and Communications
CHAPTER ONE will offer Implementation Status Briefings (mid-year, end of year) to the Principal and/or delegated leadership team to ensure open lines of communication at all levels. In addition, participating principals will receive monthly status reports and the opportunity to meet with their ELI on-site.

The School(s) will provide the following:
- Identify and notify teachers for participation in the CHAPTER ONE implementation.
- Share assessment data with CHAPTER ONE including pre- and post-assessment scores when applicable.
- Meet with CHAPTER ONE staff as appropriate to support the implementation.
- Support and facilitate connectivity into the participating classrooms for ELIs assigned to the campus.
- Support and facilitate communication to parents for students participating in the program, as needed.
- Collaborate on public relations and press-related requests regarding the CHAPTER ONE implementation.

Principal(s) will:
- Agree to support the fidelity of the implementation in participating classrooms.
- Designate one school staff member to act as the key point of contact and communication for implementation purposes.
- Ensure pre- and post-assessments are administered and shared with CHAPTER ONE
- Ensure that teachers collaborate with ELIs to establish a mutually agreed upon schedule and access into the classrooms.

First Grade Online Reading Support Teachers will:

- Support the program and check the classroom online tutoring laptop each morning before the first scheduled tutoring session.
- Take daily attendance
- Notify tutors through the online Messaging Center if there is a sudden change in schedule for the day.

High Impact Tutoring Teachers Will:

- Support the High Impact Tutoring program by permitting the ELIs to work with students individually and by establishing a mutually agreed upon schedule and access into the classroom for conferencing to occur for 60 minutes each day.
- Allow the ELIs to perform her/his work as directed by CHAPTER ONE
- Implement the use of the CHAPTER ONE student portal as part of the classroom's station rotation during the literacy block for 10-15 minutes daily or assigning it to students as an activity to be completed during the school day.

.

This Agreement shall commence on August 1, 2025 through June 30, 2026. This agreement is governed by the laws of the State of Florida.

Total # of Participating Classrooms:

High Impact Tutoring for Kindergarten, Grade 1, and Grade 2 students in 4 classrooms at each participating school.

Participating Schools: Oneco, Rogers Garden, Samoset, Manatee, and Daughtrey Elementary Schools

An additional cost of $388 per student per school year will be assessed in classrooms with more than 20 students.

****Partnership Fees: $155,340 for 20 classrooms with up to 20 students per classroom.***

We look forward to a successful partnership to benefit the students of Manatee Public Schools.

Chapter One NFP

Agreed to by:

Kim Whitten



President & CEO

Manatee County Public Schools

Agreed to by:

AGENDA ITEM NO. 10.15

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval to Purchase ROOTS Education Robotic Equipment, Curriculum and Services, SDMC No. 26-0058-BS, Estimated in the Amount of $200,000.00 (Multiple Funding Sources)

Executive Summary
The School District of Manatee County is continuing its investment in robotics training systems from ROOTS Education to support hands-on STEM learning across middle schools, high schools, as well as Manatee Technical College (MTC). These systems include robotic arms and auxiliary devices for the arm that could include conveyor belts, wireless units, sensor and actuator packages, collaborative ("cobot") tables, curriculum, installation, and training. Additional components may be purchased based on program needs.

ROOTS Education has been a trusted provider for many years, equipping students with essential skills in robotics operation, coding, and automation. As programs are added, product is purchased for the program to provide the same education at each school that has the engineering program. The equipment is tailored to the educational level with more advanced systems being deployed at high schools and MTC to match the educational needs of the students. In addition, some programs will have advanced equipment specific for the school.

For the school year of 2024-25, plans were made to purchase equipment for schools and to obtain the new unit for Parrish Community High School for the reopening of the engineering program in the new building. Due to unforeseen challenges, the plans were put on hold so that the funding could be used for other projects in the career and technical education (CTE) classrooms. As a result, ROOTS-related spending was lower than anticipated. For 2025–26, the district will prioritize outfitting the newly reopened engineering program at Parrish Community High School and will also allocate funds for repairs, training, curriculum, and additional units at other participating schools.

This initiative directly supports student achievement by aligning with the State of Florida's educational frameworks and preparing students for industry-recognized certifications and careers in robotics and advanced manufacturing. Engineering instructors at the middle and high school levels will integrate this equipment into their classrooms to teach students essential, transferable skills in robotic operation, coding, and logistical reasoning—skills that are foundational for success in today's technology-driven workforce.

Approval of this agenda item does not indicate immediate or complete expenditure of approved funds. Funds will only be expended as budget(s) allow. The requested contract is for the period of July 23, 2025 through July 22, 2026.

Historical expenditures are as follows:
- 2024-2025 $6,500.00
- 2023-2024 $177,025.25
- 2022-2023 $188,559.00

State Board Rule 6A-1.012(12)(d) states: "Commodities or contractual services available only from a single source may be exempted from the competitive solicitation requirements. When a district school board believes that commodities or contractual services are available only from a single source, the district school board shall electronically or otherwise publicly post a description of the commodities or contractual services sought for a

period of at least 7 business days. The description must include a request that prospective vendors provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the district school board, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the district school board shall provide notice of its intended decision to enter a single source contract in the manner specified in Section 120.57(3), F.S., and may negotiate on the best terms and conditions with the single source vendor."

State Board Rule 6A-1.012(14) states, “A district school board, when acquiring, whether by purchase, lease, lease with option to purchase, rental or otherwise, information technology, as defined in Section 282.004(11), F.S., may make any acquisition through the competitive solicitation process as described herein or by direct negotiation and contract with a vendor or supplier, as best fits the needs of the school district as determined by the school board.”

The District has reviewed sole source information and has fully complied with all sole source requirements. Documentation is on file the purchasing department.

The supplier for this purchase is ROOTS Education Co., LLC, Venice, Florida, Fla. Document No. L21000346944.

This item aligns with the District’s Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 9
Advance career-centered programs across the District to provide quality post-high school education and employment opportunities

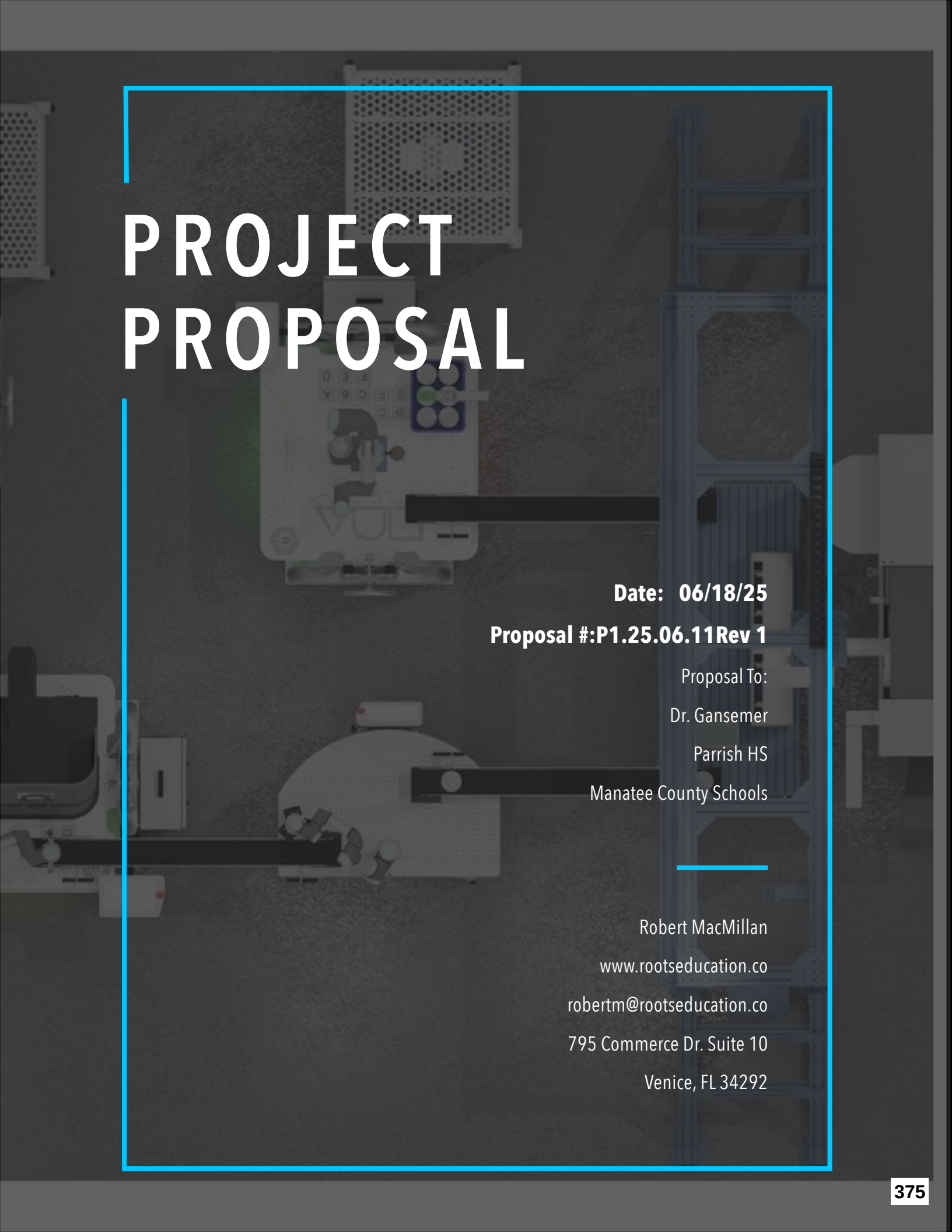
Recommendation
Superintendent recommends approval to ROOTS Education robotic equipment, curriculum and services, SDMC No. 26-0058-BS, estimated in the amount of $200,000.00 (Multiple Funding Sources).

Financial Impact
The funding source for these expenditures are Referendum Funds, VOC/CTE Funds, General Fund, Grant Funds and is included is the Adult, Career and Technical (ACT) Department and various school site and departments proposed budget for 2025-2026.

Contact
Submitting Departments: Adult, Career and Technical (ACT) Department and Purchasing

Initiated By: Dr. Paul Gansemer and Tyler Goffi

Attachments:
PCHS Quote



PROJECT PROPOSAL

Date: 06/18/25

Proposal #:P1.25.06.11Rev 1

Proposal To:

Dr. Gansemer

Parrish HS

Manatee County Schools

Robert MacMillan

www.rootseducation.co

robertm@rootseducation.co

795 Commerce Dr. Suite 10

Venice, FL 34292

ABOUT OUR COMPANY



At ROOTS Education Co. (REC), we provide kits so students can build systems, outfitting students, organizations, and educational institutions with valuable Career and Technical Education (CTE) services. Through assessments, curriculum, simulation, and our (patented) adaptable hands-on lab training technology, ROOTS fully prepares students to step confidently into further education and high-earning advanced manufacturing and technology careers.

Program blueprints show that students emerge from ROOTS learning programs with full competencies beyond those offered by major competing bodies. ROOTS develops students' capabilities in a wide array of fields, such as advanced CTE programs in automation, advanced manufacturing, and the rapidly expanding field of collaborative robotics (Cobots). Through the diversified education and credentialing ecosystem REC offers, ROOTS students learn a complimentary variety of essential life and career skills, improving student education and employability outcomes.

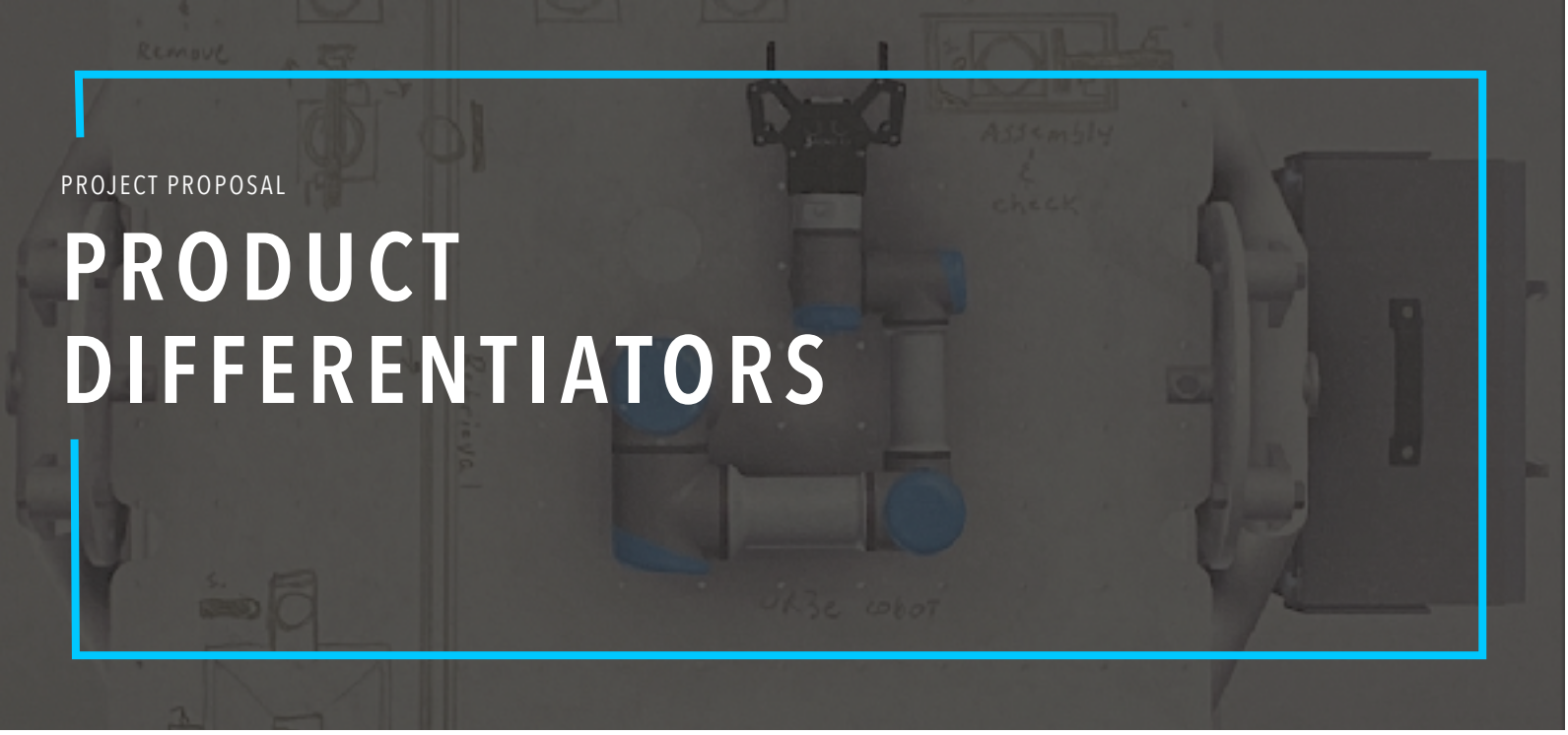
Why ROOTS?

• Our concept is to collaborate with schools with a blank slate, identifying components and needs so students can be heavily involved with assembly, validation, programming & operation of a robotic work cell. This allows you to teach from a system that addresses local workforce needs. We provide the tools to guide students through theory, complimented by experiential learning with hands-on engagement during/ after the theory. In our more advanced levels, the students install, wire, program, fabricate, calibrate, teach, strategize, and develop their process all while competing and creating their own manufacturing cell.

- Each level educates students and instructors about science, technology, and engineering within the world of robotics to better understand Industry 4.0, and to create Employee 4.0.
- Our system is an engineered, customized approach that freely allows build and teardown, imagination, and integration.

• Working in advanced manufacturing requires a broad understanding of the factory's processes.
Strategic training utilizing hardware and software creates a diverse base of innovators and problem-solvers.

• Industry 4.0 is a rapid evolution in how modern manufacturing operates. Student 4.0 requires access to equipment which enhances the educator's ability to keep pace with the ever-changing industry.
• Backed by our 70+ years in manufacturing.
• Backed by 100+ robotic installations on multiple continents.
• Training industry workers since 2004 in robotics best practices.
• Strategic partnerships in multiple states to improve cost and timing to you.
• ROOTS stays current as industry experts in manufacturing consulting.



PROJECT PROPOSAL

PRODUCT DIFFERENTIATORS

KEY INPUTS:

1. Industrial Grade Cobots
2. Open sourced, so students can contribute to real world problems by becoming developers, not just followers
3. Safety Oriented
4. Designed for core integration with OEM equipment
5. Project (Lab) Based Curriculum
6. Designed to be installed by students with ROOTS oversight.
7. Simulator tools so all students can contribute at the same time
8. Independent interactive learning modules
9. Flexible to accommodate reconfiguration, repurposing and processing
10. Flexible to add and remove accessories
11. Flexible to enable creativity and imagination
12. Retained value to be sold back into Industry for new equipment
13. Onsite, Certificate based Train-the-Trainer offerings.

WHAT MAKES US DIFFERENT - " STUDENTS PUT THEIR PHONES DOWN":

1. Co-collaboration to meet specific needs
2. Private and customized training website
3. Designed for your region, for your employers
4. Minds-on, Hands-on approach
5. Designed to enable creativity, imagination and applied engineering
6. We focus on integration (most challenging part of manufacturing)
7. We create excitement, engagement, leaders and team skills - separating our programs from others
8. We range from a mix of Science and Art to create Technicians and Application Engineering prospects
9. Air tight curriculum (instructors don't require prior knowledge of robotics)
10. Expandable, can be networked and integrated with other equipment
11. Creative design allows students to make reconfigure, repurpose
12. Designed with Safety Training devices
13. Designed with Troubleshooting devices
14. Free Simulator software for all students
15. Provides project based tasks so students can solve problems in a team environment
16. Introduction to engineering skills are created with application based tools
17. Open source for students who prefer coding and development (Python based)
18. Industry 4.0 compatible

ABOUT YOUR KIT

The ROOTS Advantage:

A *Strategic Investment* for Your School's Future
Investing in the ROOTS Education system is not just an educational upgrade; it's a strategic financial decision that generates significant returns for your students, educators, and budget. As a Florida-based leader in industrial robotics education, ROOTS empowers your school to cultivate lasting success and lead the way in Industry 4.0.
Unlock Sustainable Funding Through Florida's CAPE Act:
Direct FTE Generation: For every student who earns a CAPE-eligible industry certification through ROOTS, your school directly generates additional Full-Time Equivalent (FTE) funding via the Florida Career and Professional Education (CAPE) Act.
High-Value Certifications: Our programs lead to pathways for nationally recognized certifications, including CAROL 4.0 (Collaborative Action Robotics Occupational Learning), which is explicitly Florida-CAPE eligible for funding.
Program Sustainability: state funding generated is reinvested directly into your school's programs, creating a powerful, self-sustaining model for equipment, curriculum, and ongoing professional development.
Teacher Incentives: Classroom teachers who lead students to certification attainment are eligible for state-funded bonuses, motivating excellence and fostering dedication in STEM education.
The TURN-KEY INSTALLATION OF A **MEDALLION PROCESSING LEARNING FACTORY**: With the procurement of this LEARNING FACTORY your students enjoy the practical knowledge of integrating and programming advanced components with Collaborative Robots. Raw materials will be presented to the system in variable configurations. Each station will perform the necessary processes to achieve a sorted, machined, and inspected product for visitors and students. This Learning Factory will emulate the standards in industry while challenging the students to overcome real-world scenario hurdles. Moreover, with Roots Curriculum and Train the Trainer instruction, the curriculum is designed that the instructor can re-create the integration process on their own for future cohorts. The students will have a class where they can assemble, integrate, and program this successfully; giving them firsthand training and knowledge of the parts required to integrate a robot and prepare them for the future. This system will have the flexibility year-over-year for re-purposing and re-inventing new ways to learn, un-learn and re-learn.
Additional capabilities allow the trainer to be utilized by 20 + students simultaneously. to grow and change as the students become more adept and confident. Utilizing parallel learning strategies, a COBOT computer simulator, and project based learning, allows the entire class to be engaged and designing projects that will ultimately all work harmoniously as they are integrated together. Each class will start from the very beginning, assembling the stations from scratch if desired, imagining the unlimited ways the different modules can interact with each other, network among the other module teams and collaborate to reach the end goal…A fully operation robotic space that incorporates the latest technology available.The students will have opportunity to manipulate robots and create code to make the robot perform functions.

Highlights:

- Open interfaces which conform to industrial standards
- Plug & produce methods
- Motivating, practical project exercises
- Fast conversion for various training scenarios
- Flexible robot cells to industry standards
- Solid and reliable machine networking
- We cover the local industries processes and needs such as electrical engineering, mechatronics, manufacturing, and maintenance.

Timeline:

This system has a 10-14 week lead-time. This quote is valid until July 31, 2025.

OUR PRODUCT PRICING STRUCTURE

	Rate	Qty
• **Description:** This station provides hands-on training with an automated **pick and place system**, demonstrating the precision and efficiency of robotic assembly in manufacturing. Students will learn how the UR5e robot, supported by a **complete vision system**, achieves **robotic guidance** for accurate component acquisition, performs **component sorting**, and facilitates **component measurement** before precise placement. The station also emphasizes **data gathering and analysis** to optimize assembly processes and ensure quality control. • **Key Equipment: UR5e collaborative robot arm**, automated conveyor system, specialized End-of-Arm Tooling (**EOAT** such as a custom gripper), complete **vision system** for robot guidance, ROOTS Flextop 2 adjustable table, and all necessary sensors and cabling. • **Key Parameters:** Robot programming for precise pick-and-place operations; Integration of vision systems for part recognition, inspection, and guidance; Synchronization of robot motion with conveyor systems; Configuration of EOAT for various components; Implementation of safety protocols for collaborative robot workspaces.	$99,175	1

CAROL 4.0 Certification

Further enhancing our curriculum's impact, the **CAROL 4.0 Certification** is a cornerstone of ROOTS Education, representing a nationally recognized credential in industrial robotics and advanced manufacturing. This rigorous certification validates a student's proficiency in operating, programming, and troubleshooting robotic systems, providing valuable experience with Industry 4.0 and automated systems, thereby opening **facets of advanced educational paths**. Crucially, the **sustainability of our programs is enhanced by CAPE funding** that goes directly back to the school when students successfully pass the CAROL 4.0 certification.

• ENGINEERING, DELIVERY, INSTALLATION/CURRICULUM/LMS (FIRST YEAR) The package includes Engineering, Labor, Pre-Assembly, 1 day of onsite delivery/setup, 1 day of virtual training and and 3 days of Train-the-trainer at the site. This also includes travel and expenses for these days. In addition to the **discounted** LMS subscription that is included and will be invoiced annually after the first year.	$53,456	1

- Preferred Client Discounts applied to this Proposal: Reduced LMS subscription price - 10%; Addition of Flexible Training Module and 2 additional Train the Trainer days allotted. Savings Total: $2,631.00

Purchase Price:	$150,120

Picture For Reference Only

EXCLUSIONS

- *Costs nor labor for facility changes*
- *Costs nor labor for demo work*
- *Costs nor labor for utilities (all utilities within 6' of equipment i.e. air drops, electrical drops, water drops, drains, exhaust)*
- *Costs nor labor for required permits*
- *Payment to vendors (unless specifically hired by Roots Education Co.)*
- *Costs nor labor for rigging/unloading from trucks*
- *Costs nor labor to secure storage of materials*
- *Costs nor labor for waste management*
- *Costs nor labor for safety equipment / PPE*
- *Equipment for potential (simple) fabrication during assembly*

TERMS AND CONDITIONS OF SALE

1. In consideration of the services to be performed by the Company, payment due upon materials delivered or services rendered, Net 30 Days.
2. For all Labor, hardware, additional expenses, or Change Orders, terms are Net 30 Days.
3. Terms may not be changed without written consent of ROOTS Education Co., LLC.
4. **THIS PROPOSAL IS VALID FOR 30 DAYS FROM DATE POSTED ON COVER PAGE.**

ACCEPTANCE

Unless a contrary provision is found on the face hereof, quotations may be withdrawn without notice at any time before receipt by the Company of an acceptance in writing. In addition, purchase orders received more than 30 days after date of quotation shall be subject to acceptance by the Company.

QUOTATIONS

All quotations are limited to the items and quotations of items herein specified. The company assumes no responsibility for the furnishing of any other equipment or material. Delivery lead times are currently 8 - 12 months. All lead times are subject to production capacities and build times, and may extend past predicted delivery timeframes listed here. Delivery lead times do NOT include assembly or operation.

PRICES

Unless otherwise specified all prices are f.o.b. our office and are subject to change without notice unless a firm order is placed with the Company within thirty (30) days from the date of quotation.

TAXES

The amount of any applicable tax or other government charge upon the sale, shipment and/or use of goods covered by this quotation shall be added to the price and shall be paid by the Purchaser.

CANCELLATION

In the event of any cancellation of the order by either party, Buyer shall pay to Seller the costs and expenses (including all expenses and all commitments to its suppliers and subcontractors) incurred by Seller prior to receipt of notice of such cancellation from Buyer plus Sellers usual rate of profit for the same or similar work

PAYMENTS

The customer will be invoiced per the payment schedule noted above.

LIMITED WARRANTY

(a.) Without limiting any other provision set forth herein, any and all product warranties will be limited to those available to Customer from the OEM (original equipment manufacturer) only. OEM warranties are contingent upon proper use of the products in the applications for which they were intended and shall not apply to products that are materially modified or subjected to unusual physical or electrical stress, misuse, abuse, or unauthorized repair. Customer is solely responsible for its machine's compliance with applicable regulations for machine guarding and safe operating practices. Unless otherwise noted, regulatory compliance of the system is the responsibility of the Customer. All software products are fully warranted for content, but operationally are provided "as is" and "with all faults", and the Company makes no warranty that the operation of software products will be uninterrupted or error-free.

(b.) Without limiting any other provision in this Agreement, and subject to the above Limitation of Liability paragraph, the Company warrants that it will perform the services specified in the section entitled "Scope of Work" in a quality and workmanlike manner; provided, however, that the foregoing sentence is not intended to, and does not, (i) warrant the performance of the system or other assembled products in a manner other than as specifically set forth in the performance specifications stated in the section entitled "Scope of Work" or (ii) warrant any product other than as expressly set forth in the preceding paragraph .

SOLICITATION OF PERSONNEL OR EMPLOYEES:

Customer agrees that during the term of this Agreement and for a period of 12 months after the expiration or termination date of this Agreement, it will not, without prior written consent of the Company solicit, hire, contract with, nor engage the services of, any employee of the Company with whom Customer has worked directly in conjunction with performance of services.

DELIVERY

The Company shall not be liable for delays or non-performance caused, directly or indirectly, by invasion, insurrection, riot, war, military or usurped power or by order of any civil or military authority, or by fire, flood, strike or labor difficulty, or by any other cause, whether of the same or different nature.

Unless otherwise specified, deliveries quoted are figured from the date of receipt of complete technical data and approved drawings. Unless otherwise specified equipment will be boxed or crated at our discretion for its protection against normal handling. Provisions for preservation, water-proofing, etc., are special and extra.

GENERAL

To the extent that any warranty or conditions of sale of any other manufacturer's equipment being supplied by the Company are more limiting that the Company's, then the Company's warranty and conditions of sale shall be correspondingly limited.The Company's liability shall be determined solely by those terms and conditions of sale. Orders

EXAMPLE PROJECTS



Sarasota County

HIGH SCHOOL PROJECT

This project consists of two High School units designed to be mobile and travel through each High School in the district for roughly eight weeks per session.



Valencia

VOTECH PROJECT

This project consists of one vocational level project that replaced a Fanuc robot on an education cart. Students are the integrator, ROOTS provides the initial instruction, and the teacher takes over following the initial training.



Suncoast Technical

VOTECH PROJECT

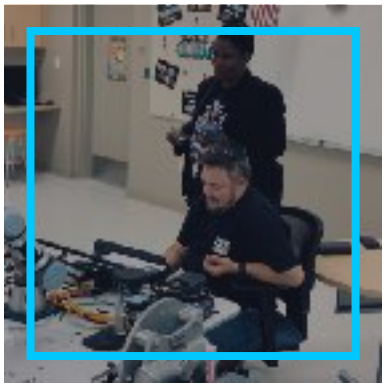
This project consists of a dual-enrollment program where High School students and adults install the robotic package by following instructions and ROOTS initial training.



Immokalee Tech

VOTECH PROJECT

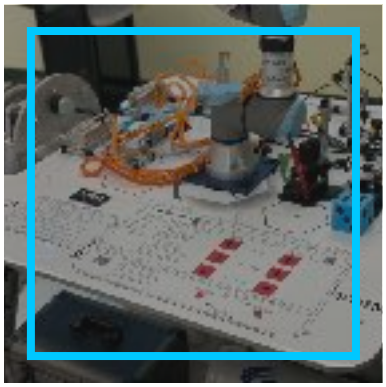
One of our most advanced Level 3 systems, Immokalee Tech, integrates a machining course with robotic training to prepare students for automated machine tending. This feeder project led to significant advancement in additional robotic training.



Manatee County

HIGH & MIDDLE SCHOOLS

With ten systems and counting, Manatee County has contracted ROOTS to procure and install systems in every Middle and High School in the county. These are pre-built systems with curriculum, including a Train-the-Trainer program to create pathways to manufacturing careers.



Manatee Tech

VOTECH PROJECT

This project began with one unit and continually added equipment and robots to accompany a learning factory model. Employers in the area work with the school for testing and simulation, and students rebuild new processes during each cohort

OUR COMPANY FOCUS

ROOTS' Vision is to be a recognized leader in education development, creating pathways into industry, allowing institutions of any size to succeed with flexible and value-based solutions.

Implementing this concept in your school system bridges the gaps between local industry, further education, and the competencies of your future workforce by ensuring that skills evolution is addressed.

The ROOTS Education Company meets the demand with:

1. Project-based 5E learning, simulating Industry 4.0 manufacturing processes and developing real-world problem-solving skills
2. Open interfaces which conform to industrial standards
3. Plug & produce methods
4. Motivating, practical, hands-on project exercises
5. Flexible and upgradeable robot cells configured to industry standards

The ROOTS Education Company differentiates itself with:

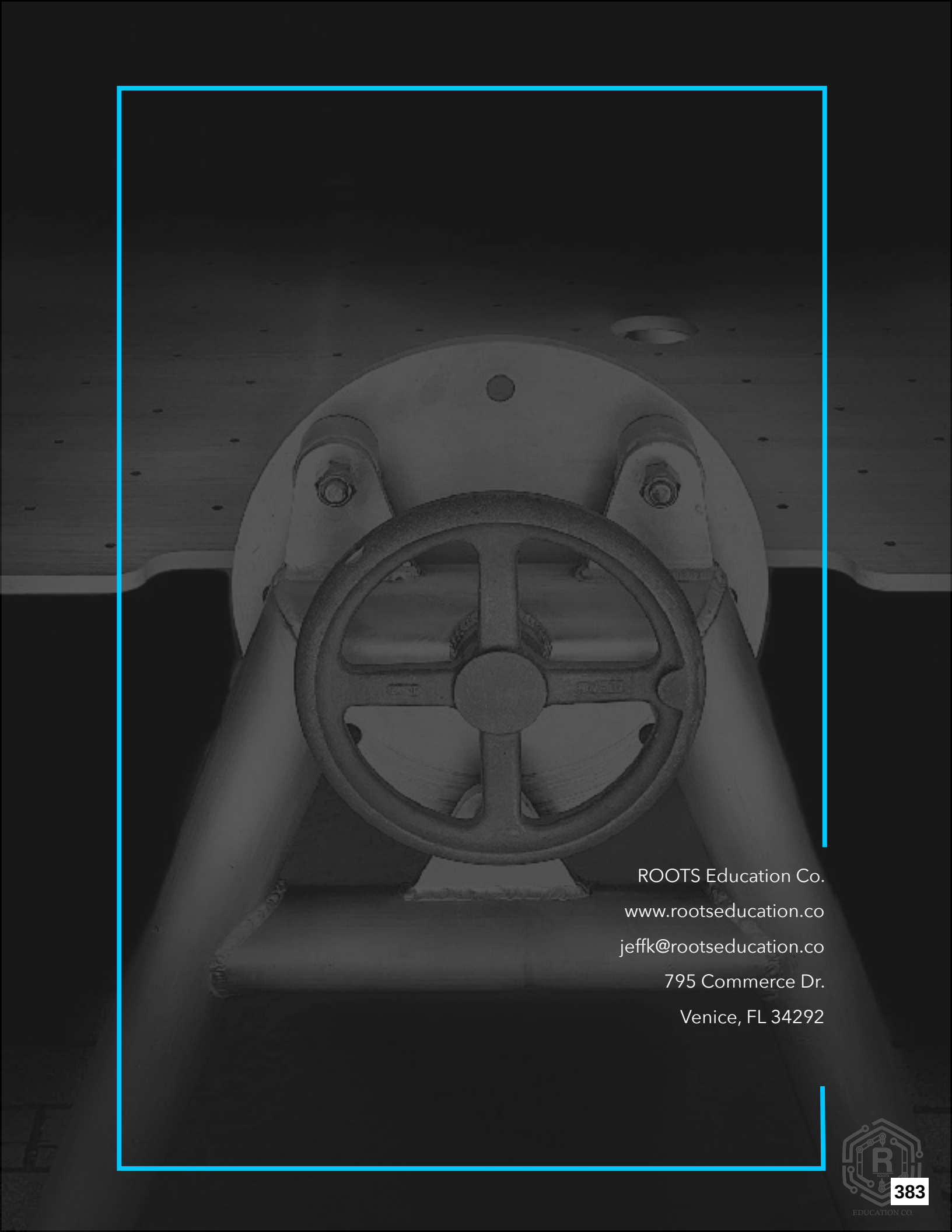
1. Flexibility to integrate multiple robots and instruments to create a customized manufacturing cell with HMI's & PLC's
2. Designed for future maintenance & operational training
3. Lab exercises that require project management & teamwork
4. Designed for advanced troubleshooting disciplines
5. Designed to utilize industry best practices & tools to measure and validate installation requirements
6. Designed to provide project-based learning
7. Roots can perform maintenance, inventory of components, tear it down and do it again for the next class!

"The illiterate of the 21st century will not be those who cannot read and write, but those who cannot learn, unlearn, and relearn."

ALVIN TOFFLER

Author of Future Shock

"What is in the market today does not meet the needs of industry. Tech education is not adaptable, agile, or creative, and most robotic systems sold into schools do not come with curriculum. Schools are stuck with proprietary, expensive and inflexible offerings that aren't maintainable and do not hold their value. Students are not learning the deep skills required, and many programs are not flexible to changing industry needs – nothing is filling the gap." - Sara Hand - SparkGrowth



ROOTS Education Co.
www.rootseducation.co
jeffk@rootseducation.co
795 Commerce Dr.
Venice, FL 34292

AGENDA ITEM NO. 10.16

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval to Renew the Contract Between the Early Learning Coalition of Manatee County, Inc. and the School Board of Manatee County for the 2025-2026 School Year, Not to Exceed $5,000.00 (General Funds)

Executive Summary
The Early Learning Coalition of Manatee County, Inc. and their approval sites, provide infant/childcare for teen parents attending district schools. Section 1003.54, Florida Statutes, provides that teen parents attending their regular schools are entitled to childcare. Due to transportation and liability issues, it is beneficial for childcare to be provided in a reasonable proximity to the school the parents attend.

The Early Learning Coalition of Manatee County. Inc. and their approved sites will continue to provide infant/childcare services for children of teen parents directly through Early Learning Coalition of Manatee County, Inc. and via a subcontract with any other suitable licensed childcare providers, as required by state statute.

This contract will ensure that all students will have an opportunity for quality learning experience. The SDMC has been able to take advantage of external funding sources to reduce this cost for the District from 2022-2025.

Historical expenditures are as follows:

- 2024-2025 $1,373.47
- 2023-2024 $10,145.16
- 2022-2023 $19,182.47

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Learn | Goal 3
Increase ES enrollments in accelerated courses and identification of gifted and talented students

Ready To Learn | Goal 4
Develop effective professional development and high-quality instructional coaching for teachers to support rigorous literacy instruction across all grades

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent recommends approval to renew the contract between the Early Learning Coalition of Manatee County, Inc. and the School Board of Manatee County for the 2025-2026 school year, not to exceed $5,000.00 (General Funds).

Financial Impact
The cost to implement this agenda item will not exceed $5,000.00 per year. The funding source for this annual expenditure is General Funds and is included in the Dropout Prevention Department proposed budget for the

2025-2026 school year.

Contact
Submitting Department: Student Services
Initiated By: Lisa Lyon

Attachments:
2025-2026 Early Coalition Agreement

EARLY LEARNING COALITION OF MANATEE COUNTY, INC.
AND
THE SCHOOL BOARD OF MANATEE COUNTY, FLORIDA
For 2025–2026 School Year

This contract is entered into by and between **EARLY LEARNING COALITION OF MANATEE COUNTY, INC.,** 600 8th Avenue W. Ste. 100, Palmetto Florida 34221, hereinafter referred to as "the Coalition" and **THE SCHOOL BOARD OF MANATEE COUNTY, FLORIDA** whose address is 215 Manatee Avenue West, Bradenton, Florida 34205, hereafter referred to as "the Board", and is effective July 1, 2025 and expires June 30, 2026.

I. The Coalition Agrees:

A. To administer through legally operating "Provider", verified childcare services for eligible children of teen parents in full-time membership in the Florida Education Finance Program in attendance at their assigned schools or verified as working in an approved on-the-job training course placement with the on-the-job (OJT) teacher of record and timecards. Students employed after school will need to have an extended childcare contract with the Early Learning Coalition of Manatee County, Inc. Providers will follow the School Readiness Contract. Coalition Providers listed with a School Readiness Contract in probationary status will not be permitted to accept children of teen parents.

B. That the hours of service will be 6:30 a.m. to 6:00 p.m. or as agreed upon by both parties, based on teen-parent school hours.

C. To bill the Board based on the total number of students receiving services from the Coalition.

D. To use the Board's approved calendar to indicate the number of school days billed in each month. ESE students may exceed the 180-school day calendar.

E. To assign a student identification number for each child including all appropriate data for reporting.

F. To submit the required weekly attendance reports by the 10th day of the following month to the "Board."

G. To grant access by the School District, the Florida Department of Education, the Auditor

General's Office, the appropriate federal agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Coalition or any contractor which are directly pertinent to specific contract for the purpose of making audit examination, excerpts, and transcriptions.

H. To ensure the below contracted childcare provider obligations:

- To be responsible for maintaining the program as required by the Florida Administrative Code Chapter 65C-22 Childcare Licensing standards and any other.

- To provide developmentally appropriate learning activities for children of teen parents. The Coalition will ensure that all library materials and classroom materials are age appropriate, do not contain objectionable material, and are compliant with Florida Statute(s). All curriculum must be Florida Department of Education approved, including all required policies within House Bill (HB) 7.

- To provide equipment to meet minimum specifications of Department of Children and Families guidelines.

- To ensure the appropriate supervision of the childcare program.

- To provide developmental screenings using Ages and Stages Questionnaire – 3rd edition for children of teen parents.

- To submit notification of registrations and withdrawals of students within 24 hours of enrollment/withdrawal to the appropriate Board personnel.

- To maintain daily attendance records with documentation of excused absences. These records are to be submitted to the appropriate school registrar at the end of each week. Teen parents will notify the Provider and school district of absences after three consecutive days. Provider must attempt to determine need for continued care and notify school district if the child will or will not be returning. Any student accumulating five (5) consecutive unexcused days will be withdrawn and payment to the provider will be terminated on the sixth (6) day.

- To provide general liability and accident insurance for workers and children.

- To require each child who is entitled to initial admittance to any school in this state to present certification of a school-entry health examination performed within one (1) year prior to enrollment in school. Each child should also present or have on file a certification of immunization for the prevention of those communicable diseases for which immunization is required by the Department of Health. A copy of the birth certificate for each child being enrolled by the student should be on record.

- To maintain health records on each student. Where appropriate, schools should use forms approved and provided by the Department of Health. These records become a part of each student's permanent record, to be transferred when the student transfers, is promoted, or changes schools.

- To provide copies of credentials for childcare workers, supervisors, and administrators, including, but not limited to, CDA certificates, CDS certificates, community college degrees, college/university degrees, licenses, teacher certificates, etc. to the extent required. The instructional program will provide and deliver Tier 3 interventions by reading endorsed or certified teachers to those students as required by Federal and State Law.

- Not to use or disclose any information concerning a recipient of services under this contract for any purpose not in conformity with state and federal regulations except on written consent of the recipient of his parent or guardian where authorized by law.

- To develop written policies concerning the care of students in emergencies, clinical and administrative records, and insurance coverage.

- Coalition will assure that the PROVIDER will comply with all statutory and administrative requirements for the protection of children, specifically reporting suspected child abuse or neglect or other reportable events under Chapter 39.201 F.S. by calling the ABUSE Hotline at (800) 962-2873.

- Coalition will assure that the PROVIDER will immediately report to the ELC-Manatee any unusual incidents that involve the health and safety of children or an event that would put the ELC- Manatee and/or the School District at risk or cause a negative public reaction.

- The Coalition will NOT provide transportation for students.

II. Food Service Agreement

A. Any and all separate contract for Food Services is unaffected by this Contract and will remain in full force and effect. The school shall provide food service to its students consistent with applicable Florida Statutes. If the School elects to participate in the National School Lunch Program, it shall follow all applicable federal rules and regulations. If the school chooses to contract with the School District of Manatee County for meals, a separate agreement will be required. All terms of those separate agreements are subject to separate and distinct negotiations, renewal, and expiration.

III. The Board Agrees

A To reimburse the Coalition for off-site contracted childcare and direct support services at the following daily rates to be determined on an annual basis:

FULL-TIME daily rates – the costs indicated below represents the cost for a full day of services:

<12 months	=$55.08
12 <24 months	=$42.76
24 <36 months	=$39.12
36 <48 months	=$33.54

48 <60 months	=$31.45
60 <72 months	=$29.35
School Age	=$27.10

B. That this contract shall become effective July 1, 2025 and terminate June 30, 2026. The full- time daily rates will be determined on an annual basis

C. To pay for Coalition childcare system non-direct/support services on behalf of the teenage participants. The childcare system support services will be paid at a rate of 5% of services which will be rendered each month and included in the monthly invoice.

IV. The Coalition and The Board Mutually Agree

A. That this contract shall be null and void if the State of Florida does not fund teen parent childcare programs.

B. The Coalition may terminate this Contract with or without cause by giving the Board thirty (30) calendar days written notice of its intent to cease the Teenage Pregnancy Program (TAPP) Services.

C. The Board may terminate this Contract "without cause" by giving the Coalition (30) calendar days written notice that it will cease Teenage Pregnancy Program funding.

D. In each of the above cases the notice period is based upon the date of receipt of the notice by the receiving party, as documented by a return receipt request.

E. The School District and Board will be permitted to review the program provided by the Coalition and confers with its staff at reasonable times. Further, the Board and the Coalition agree to abide by all procedures and guidelines developed and mutually agreed upon by both parties regarding the implementation of the contract.

F. The parties agree that they shall attempt in Good Faith to resolve unforeseen questions or any problems arising during the administration of the contract. The negotiated resolution of the unforeseen problems or questions shall be reduced to writing, which shall then be attached to and made part of this contract as a clarifying interpretation.

G. This agreement shall be governed by the laws of the state of Florida and governing regulatory rules, excepting Florida laws regarding choice of law. Any action brought to enforce this agreement shall be brought exclusively before the appropriate court in and for Manatee County, Florida.

H. This contract may be modified subject to revenue shortfall. The modification shall be proportionate to the Board's reduction.

V. Terms and Conditions

A. This Agreement shall become effective on the Agreement Date, or the date on which the agreement has been signed by both parties, whichever is later, and shall have a term not to exceed one year.

B. Neither party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the prior written consent of the other party (not to be unreasonably withheld.) If this matter pertains to a school that becomes a Charter School, this contract may be canceled by the School District upon thirty days written notice and the School District will be released of any and all obligations under this contract.

C. The School District of Manatee County and State of Florida requires all Providers/subcontracts to comply with the Jessica Lunsford Act (JLA) which consists of a level II background screening via fingerprinting. Providers, individuals, or entities under contract with the School District required to go on school grounds when students are present, must comply with the requirements of the law and agree to indemnify and hold harmless the School District for any claims made against the School District related to the failure to comply with Section 1012.465 and Section 1012.32 Florida Statutes. For information on JLA requirements and how to comply visit: http://www.manateeschools.net.

D. This agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements, proposals, or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any of any provision of this agreement will be effective unless in writing and signed by both parties.

E. This agreement will be governed by the internal laws of the State of Florida, without regard to its conflicts of laws rules. Each party agrees to comply with all applicable laws in the performance of this agreement. All disputes are to be resolved in Manatee County, Florida by binding Arbitration before the American Arbitration Association or other mutually agreed and similar forum. The costs of such dispute will be borne by the individual party.

F. The parties are independent contractors. This agreement does not create a partnership, franchise, joint venture, agency or employment relationship between the parties. It is expressly acknowledged that the School Board does not direct or control the work or services to be performed, or how to perform such work or services.

G. The Coalition agrees to defend indemnify and hold harmless the School District, their agents, employees, officers, and Board Members against any and all third-party claims, losses, damages, expenses, or liabilities arising from any action or failure to act with respect to this agreement to the extent provided by law. When pertaining to a services contract Coalition will obtain at its own cost and expense general liability insurance with minimum coverage amounts of at least one million dollars per occurrence and three million dollars in excess coverage and such insurance will name The School Board, their Board Members and School District Employees as an additional insured. To the extent applicable Provider will maintain and furnish workers compensation insurance. A certificate of insurance will be furnished within ten business days from the execution of

this agreement. Failure to provide such insurance allows the School District, the election to immediately terminate this agreement. Certain employees are subject to written waiver of indemnification.

H. Confidentiality is pursuant to Florida Public Records Act and all Federal, State and Local Statutes, including but not limited to Trademark Protection, Copyright protection, Family Educational Rights and Privacy Act of 1996, Health Insurance Portability and Accountability Act of 1996, Family Medical Leave Act of 1993, Americans with Disabilities Act of 1990, and Genetic Information Non-Discrimination Act of 2008.

I. The parties acknowledge and agree that the School District, a political subdivision of the State of Florida, is a sovereign entity that is by law immune from suit except to the extent specified in Section 768.28 Florida Statutes. No provision of the agreement shall constitute, or be interpreted as, a waiver of sovereign immunity, and all defenses relative to sovereign immunity shall be preserved.

J. The Coalition will be held to the same standards of conduct as employees of the School District of Manatee County while conducting business with the District. These standards, as defined in School Board Policies, will apply not only to employees of the Provider, but also to the employees of its sub- contractors.

K. If any provision of this agreement is held to be contrary to law, the provision will be subjected to modification and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law, and the remaining provisions of this agreement will remain in effect. No failure or delay by either party to exercise a right under this agreement will be a waiver of that right.

L. The term "FORCE MAJEURE" means circumstances beyond the reasonable control of a party, (such as an act of God, government restrictions, wars, civil unrest, labor disputes, financial insolvency, economic hardship, strife, failure of suppliers, pandemic, communications, or data systems) which delay or prevent the party from performing under the terms of this agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. In the event that the Force Majeure persists more than 90 days, the party may elect to terminate this agreement upon written notice.

M. The Coalition agrees to comply with the provisions of the Civil Rights Act of 1991, The Civil Rights Act of 1964, and The Americans with Disabilities Act, Age Discrimination in Employment Act, Section 1000.05, Florida Statutes, and The Pregnancy Discrimination Act and the Family Medical Leave Act. Said Provider further agrees not to discriminate on the basis of race, sex, national origin, religion, handicap, disability, sexual orientation, age or marital status.

N. This agreement is subject to the requirement by Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017.510 and/or 34 CFR Part 85, Section 85.510.

O. Termination for Cause. The School Board reserves the right to terminate this contract in whole or in part at any time before the date of completion, in the event it is determined that the provider has failed to comply with the conditions of the agreement. The School Board shall promptly notify the Provider in writing of the determination and the reasons for the termination, together with the effective date of the termination. Payments made to the Provider or recoveries by the School Board under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Termination for cause includes terminations under 215.4725, F.S.

P. Termination for Convenience. Termination of this contract in whole or in part may be made by the School Board of Manatee County when the Board determines that the continuation of the contract would not produce beneficial results commensurate with the further expenditure of funds or in furtherance of the goals and directives of the School Board of Manatee County. Termination may be initiated within 30 days' notice when Board approval is not required and subject to Board approval when required.

Q. CUSTODIAN OF PUBLIC RECORDS:
IF THE COALITION HAS QUESTIONS REGARDING THE APPLICABILITY OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS:

215 Manatee Avenue W.
Bradenton, Florida 34205
(941) 708-8770
publicrecords@manateeschools.net

R. The Florida Sunshine Law is a series of laws designed to guarantee that the public has access to meetings and public records of governmental bodies in Florida, Section 286.011 Florida Statutes. et. seq. and Section 119.01 Florida Statutes. et. seq. Provider hereby acknowledges and agrees to comply with The Florida "Sunshine" Law, including but, not limited to keeping and maintaining all records that relate and/or pertain to the terms of this agreement available for inspection and copying, public records requests, internal audits and for any other informational purpose.

S. In accordance with School Board of Manatee County Policy and Procedures, no contract for providing supplies, equipment or services shall be affected with any individual or business entity in which any member of the School Board or the Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which the Superintendent, Board Member or their spouse or child has an employment relationship or a material interest. No School Board employee may directly or indirectly purchase or recommend for purchase of goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112 Florida Statutes.

T. Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by the Provider will in no way be a cause for relief from responsibility. The Provider shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this contract. The Provider must not be in violation of any zoning or other ordinances in the performance of this contract.

U. All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards thereunder.

V. When purchasing directly from a supplier the School District of Manatee County, Florida is exempt from Federal Excise, State Sales, and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

W. All vendors, Providers and sub-contractors must comply with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor Regulations (29 CFR Part5).

X. Possession of firearms are not permitted on any School District of Manatee County property. No person who has a firearm in their vehicle may park their vehicle on School District property. If any employee or independent contractor of the Provider, or any of its sub-contractors, is found to have brought a firearm on School District property, said employee or independent contractor shall be immediately removed and terminated from the project by the Provider. If a sub- contractor fails to remove said employee or independent contractor, the Provider shall terminate its agreement with the sub-contractor. “Firearm” has the meaning given in Subsection 790.001(6) Florida Statutes.

Y. Employment on Provider’s property by the Provider, or any of its subcontractor, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude will not be tolerated. If it is determined that any person with such criminal history is on the project site, the Provider agrees to take all steps necessary to remove such person from the project and the property. The School District of Manatee County shall have the right to terminate this agreement if the Provider does not comply with this provision.

Z. Possession/use and/or being under the influence of any illegal mind altering substances, including, but not limited to alcohol and/or substances delineated in Chapter 893, Florida Statutes, by Provider’s employees or independent contractors or its sub- contractors’ employees or independent contractors will not be tolerated on School District property. If any employee or independent contractor is found to have brought and/or used or is under the influence of any illegal mind-altering substances as described above on School District property, said employee or independent contractor shall be removed and terminated from the project by the Provider. If a sub-contractor fails to terminate said employee or independent contractor, the Provider shall terminate its agreement with the sub-contractor. If the Provider fails to terminate said employee or independent contractor or fails to terminate the agreement with the sub- contractor who fails to terminate said employee or independent contractor, this agreement may be terminated by the School District of Manatee County.

AA. This agreement constitutes the entire agreement between the parties and supersedes all prior agreements, proposals or representations, whether written or oral, concerning its subject matter. This agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument. The terms of this agreement will supersede any conflicting terms in any counterpart, exhibit or attachment. No modification, amendment, or waiver of any provision of this agreement will be effective unless in writing and signed by both parties. Notice is by writing sent certified mail. In the event of conflict, the terms of this agreement shall govern.

BB. Employment Eligibility Verification ("E-VERIFY"): By entering into a contract with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages, or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.092, Florida Statues and beginning January 1, 2021, every public employer, Contractor and Subcontractor shall register with and use the United States Department of Homeland Security's E-Verify system, located at https://e-verify.uscis.gov/emp to verify the work authorization status of all newly hired employees. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system. The Contracted Site agrees to execute the attached E-Verify form annexed to this agreement.

CC. Entire Agreement: This is the entire agreement and supersedes any prior agreements oral and/or in writing. Any modification of this agreement must be in writing and mutually agreed to by all parties.

(THIS SPACE INTENTIONALLY LEFT BLANK)

IN WITNESS THEREOF, the parties hereto have caused this ten (10) page contract to be executed by their undersigned officials as duly authorized.

SCHOOL BOARD OF MANATEE COUNTY

By:

_____ _____

Superintendent Date
School District of Manatee County

By:

_____ _____

Chad Choate, Chair, School Board of Manatee County Date

By:

_____

General Counsel

EARLY LEARNING COALITION OF MANATEE COUNTY, INC.

Darrell King 6.10.25

Darrell King, CEO Date

Witness 06/10/25

Witness Date

AGENDA ITEM NO. 10.17

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval to Renew the Contract Between Manatee County Girls, Inc. d/b/a Just for Girls Elementary Alternative Education Program and the School Board of Manatee County for the 2025-2026 School Year (No Net Financial Impact)

Executive Summary
Manatee County Girls Club, Inc. d/b/a Just for Girls Elementary Alternative Education Program focuses to provide an educational program making reading a primary focus and to maintain a safe and secure learning environment for all students participating in the alternative education program. This renewed contract between Manatee County Girls Club, Inc. d/b/a Just for Girls Elementary School Alternative Program and the School Board of Manatee County will allow up to one-hundred sixteen (116) students to participate in the Just for Girls Elementary Alternative Program. This effort supports the District's commitment to strengthening learning opportunities for all students.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Learn | Goal 3
Increase ES enrollments in accelerated courses and identification of gifted and talented students

Ready To Learn | Goal 4
Develop effective professional development and high-quality instructional coaching for teachers to support rigorous literacy instruction across all grades

Ready For Life | Goal 2
Ensure that all staff are trained to respond to students impacted by trauma and adverse childhood experiences, including highly effective student services and mental health supports

Ready For Life | Goal 7
Implement additional research-based initiatives that support first generation college students by expanding literacy-building opportunities and critical thinking elements in secondary classrooms

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent recommends approval to renew the contract between Manatee County Girls Club, Inc. d/b/a Just for Girls Elementary Alternative Education Program and the School Board of Manatee County for the 2025-2026 school year. (No Net Financial Impact)

Financial Impact
The District will reimburse Manatee County Girls Club, Inc. d/b/a Just for Girls Elementary Alternative Program 95% of the weighted Full-Time Equivalency (FTE) based upon FTE generated during the 2025-2026 school year. The maximum number of full-time equivalent students to be funded under the agreement is one-hundred sixteen (116).

Contact
Submitting Department: Student Services
Initiated By: Lisa Lyon

Attachments:
2025-2026 Just For Girls Elementary Program

MANATEE COUNTY GIRLS CLUB, INC., dba JUST FOR GIRLS
ELEMENTARY ALTERNATIVE EDUCATION PROGRAM
AND
THE SCHOOL BOARD OF MANATEE COUNTY, FLORIDA
For 2025-2026 School Year

This contract is entered into by and between **MANATEE COUNTY GIRLS CLUB, INC., dba JUST FOR GIRLS**, whose corporate office is located at 1011 21st Street East, Bradenton, Florida 34208, hereinafter referred to as "the Provider" and **THE SCHOOL BOARD OF MANATEE COUNTY, FLORIDA**, whose address is 215 Manatee Avenue West, Bradenton, Florida 34205, hereinafter referred to as "the Board", and is effective July 22, 2025 and expires June 30, 2026.

I. The Provider Agrees to Provide the Following:

ADMINISTRATION

A. To follow the School District of Manatee County Student Code of Conduct and the Policy and Procedural Manual.

B. To provide an educational program in accordance with Florida Statute and with this agreement for students in grades K-5, and to be held at the Just for Girls facility located at 1011 21st Street East, Bradenton, Florida 34208.

C. To designate a staff member to be responsible for the administration of the contract and for the supervision of the educational program.

D. To have written procedures for admission, dismissal, and separation of students.

E. To require each child who is entitled to initial admittance to any school in this state to present certification of a school-entry health examination performed within one (1) year prior to enrollment in school. Each child should also present or have on file certification of immunization for the prevention of those communicable diseases for which immunization is required by the Department of Health.

F. To provide appropriate health screenings of students at the proper age.

G. To maintain health records on each student. Where appropriate, schools should use forms approved and provided by the Department of Health. These records become a part of each student's permanent record, to be transferred when the student transfers, is promoted, or changes schools.

H. To have a written philosophy, curriculum, and methodology for each special program to be provided to each student placed under this contract.

I. To provide classroom space, furniture and equipment for the teachers and students participating

in the alternative education program.

J. To provide and continually maintain a safe and secure learning environment for all students who enter under this contract.

K. To coordinate the implementation of curriculum, instruction and assessment according to statute.

L. To evaluate teachers and maintain rigor in the instructional program.

TEACHER CERTIFICATION AND OTHER REQUIREMENTS

A. That the program is staffed by professionally qualified instructional personnel and must have all certifications and endorsements as required by Florida Statute and State Board Rules.

B. Teachers shall also possess or be in the process of obtaining English for Speakers of other Languages (ESOL) endorsement as required by Florida Statute and State Board Rules. Documentation must be provided concerning what is being done to meet the ESOL requirement on an annual basis.

C. To require all teachers with temporary certification to participate in the district's certification program, or another comparable certification program. The Provider or teacher participant will pay for the cost of participation.

D. To provide documentation that teachers with temporary certification have applied for certification including a timeline for steps being taken to obtain professional certification.

E. To require that all staff have level II screening and be fingerprinted and processed by the Board or another qualified processor and the Federal Bureau of Investigation for criminal background checks. Any subsequent arrests should be reported to any site administrator and the school district.

F. That a personnel file shall be maintained on each employee documenting the qualifications of personnel: resume, transcripts, letters of reference, certification (if applicable). Copies of documents should be sent to Human Resources to be maintained in a district file.

EDUCATIONAL PROGRAM

A. To implement its educational and related programs as mutually agreed upon with the School District of Manatee County. The instructional program will provide and deliver tiered interventions for reading and mathematics by reading endorsed or certified teachers to those students as required by Federal and State Law.

B. To make reading a primary focus of the curriculum and provide sufficient resources to identify and provide specialized instruction for students who are reading below grade level. The reading curriculum and instructional strategies shall be consistent with Florida Standards and grounded in scientifically based reading research.

C. The contracting site will ensure that all library materials and classroom materials are age appropriate, do not contain objectionable material, and compliant with Florida Statute(s). All curriculum must be DOE approved.

D. To adopt the District's plan for English Language Learners, or implement an alternate District-approved plan.

E. To establish the current incoming baseline standard of student academic achievement, the outcomes to be achieved, and the method of measurement that will be used, as described in the approved Application or otherwise described in this contract.

F. That the instructional day and year is consistent with statutes, taking into account the number of school hours or school days provided the student by the district.

G. That the instructional program shall meet the requirements of the Florida Statutes and include curricular offerings consistent with the Florida Course Code Directory. Teacher assignments will be determined as prescribed by course codes and the specified area(s) of certification, including Exceptional Student Education (ESE) certification.

H. That a rigorous reading requirement is provided for reading and language arts programs as the primary component of its school improvement plan.

I. That a quarterly report is submitted to the district school contact on the progress of students toward increased reading achievement.

J. To notify parents in writing when a teacher is teaching out of his/her area of certification. This notification can be in the form of individual letters or appear as a notice in the Provider's newsletter. Copies of this notification should be sent to the Director of Student Services.

K. That instruction shall be delivered through a variety of instructional techniques to address students' academic levels and learning styles based on entry assessments and past records.

L. That all teachers shall be responsible for the planning, development, and delivery of standards-based instructional activities aligned to the Florida standards.

M. To document the provision of ESE services, including obtaining, reviewing and determining whether the current Individual Education Plan (IEP) is appropriate. An IEP meeting will be convened within fifteen (15) school days of entry to the program.

N. To develop plans under Section 504 of the Rehabilitation Act of 1973 for eligible students with disabilities, individual English Language Learning (ELL) plans for limited English proficient students and Multi-Tiered System of Support (MTSS) for non-ESE students according to Florida Statutes that includes specific individualized long-term goals and short-term instructional objectives for reading, writing, mathematics, and science. The plan should also identify diagnostic assessments, intervention strategies, progress updates, and a schedule for determining progress toward achieving goals and objectives of the plans mentioned above.

O. To ensure that MTSS and IEPs are used by all instructional personnel to assist in providing individualized instruction and educational services to students, regardless of the content area they are teaching. There should also be a strong emphasis on appropriate agency coordination.

P. To provide regular and special education services to students in accordance with the student's MTSS or IEP as governed by Florida laws and IDEA.

Q. To provide Speech, Language, Physical and/or Occupational Therapy as defined in the student's program.

R. To provide an opportunity for parents or guardians to participate to the extent necessary in the

review of placement process.

To develop and implement a School Improvement Plan as required by section 1002.33(9)(n), Florida Statutes and applicable State Board of Education Rules or applicable federal law.

ASSESSMENTS

A. State required assessments: All students at the JFG Elementary Alternative Education Program, at the expense of the provider, will participate in all State assessment programs and assessments required by law. The Provider shall facilitate required alternate assessments and comply with state reporting procedures.

B. If an IEP, 504 Plan and/or an EP for a student indicate accommodations or an alternate assessment for participation in a State assessment, or District assessment, as applicable, the Provider will facilitate the accommodations or alternate assessment and comply with State reporting procedures at the provider's expense.

C. All personnel involved with any aspect of the testing process must abide by State and District policies, procedures, and standards regarding test administration, test security, test audits, and reporting of test results. The Board shall invite the Provider's staff to District-offered training related to State assessment administration and, as applicable, District Assessment administration, at no cost to the Provider. The Provider shall designate a testing coordinator and shall be responsible for proper test administration. The Provider shall permit the Board to monitor and/or proctor all aspects of the Provider's test administration.

D. The Provider shall, at its expense, provide adequate technological infrastructure to support all required online test administration.

E. Student Promotion/Graduation: The Provider's student promotion policy shall be consistent with the provisions of the Provider's Plan. The Provider will adopt the Board's student progression plan.

RECORDS AND REPORTS

A. To designate a staff member to serve as Registrar.

B. To maintain student records in a manner and form prescribed by the Board, the State of Florida, and federal agencies. Records shall include data required to participate in the Florida Education Finance Program (FEFP), including the documentation for special programs such as Exceptional Student Education (ESE). These records must be retained for a period of three (3) years beyond the final payments and after all other pending matters are closed. Failure to maintain accurate records required for an audit may result in forfeiture of earned FTE payments. The content of these records shall include, but not be limited to the following:

1. A copy of the student's individualized education plan (IEP);
2. Assessment data, including grade level proficiency in reading, writing, and mathematics, and performance on any state or standardized tests;
3. A copy of the student's permanent cumulative record;
4. A copy of the student's academic transcript; and
5. A portfolio reflecting the student's academic accomplishments.

C. To request and document requests for all student educational records, transcripts, withdrawal forms, and ESE records, including Individual Education Plans (IEPs), on the date of student entry to the program. Each school district shall provide these students' educational records no later than five (5) school days after the receipt of the request.

D. To report the non-attendance of students to the office of Dropout Prevention/Alternative Education in accordance with Florida Department of Education, Florida Education Finance Program (FEFP) guidelines.

E. To report to the county health department director or administrator annual reports of compliance with the provisions of school health examinations and immunizations.

F. To be responsible for all Florida Department of Education and The Board's district reports, reporting student academic progress to parents in the appropriate home language according to the requirements in statute and for communication with the students' home schools when necessary.

G. To accurately maintain student data on the district's student information system.

H. To comply with FERPA requirements and the district's procedures to protect the confidentiality of student records and information and assure it will provide the parent or guardian, or the student if beyond the age eighteen (18) the right of access, copies, amendments and hearings. Personally, identifiable records or reports of a pupil or student, and any personal information contained therein are confidential. Release of the above-mentioned reports, records, or information requires the written consent of the student or students' parent or guardian.

I. To submit monthly cost reports to the district to account for expenditures of all state, local, and federal funds.

MANAGEMENT AND FINANCE:

A. To develop written policies concerning the care of students in emergencies, clinical and administrative records, and insurance coverage. To maintain both general liability insurance as well as worker's compensation insurance in the amounts of one million dollars.

B. To grant access by the School District, the Florida Department of Education, the Auditor General's Office, the appropriate federal agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit examination, excerpts, and transcriptions.

C. That one hundred percent (100%) of the formula-based categorical funds generated by these students and disbursed by the BOARD, must be spent on appropriate categorical purchases for the students.

FOOD SERVICE AGREEMENT

A. Any and all separate contract for Food Services is unaffected by this Contract and will remain in full force and effect. The School shall provide food service to its students consistent with applicable Florida Statutes. If the School elects to participate in the National School Lunch Program, it shall

follow all applicable federal rules and regulations. If the school chooses to contract with the School District of Manatee County for meals, a separate agreement will be required. All terms of those separate agreements are subject to separate and distinct negotiations, renewal and expiration.

TRANSPORTATION AGREEMENT

A. The contracted site will be responsible for any and all transportation of students. The School District of Manatee County will not provide transportation for any students of the contracted site.

II. THE BOARD AGREES:

A. To reimburse the provider for delivery of the program services in an amount equal to 95% of the weighted FTE funding generated per year for the actual number of eligible students enrolled in the program during the official FTE survey weeks conducted by the Florida Department of Education. The funding will be adjusted in accordance with any adjustment made by the Florida State Legislature or the Florida Department of Education. The maximum number of full-time equivalent students to be funded under this agreement is ONE HUNDRED SIXTEEN (116) unweighted FTEs. Payments for August through December will be made on the basis of an estimate of the FTE count. Payments for January through March will be adjusted in accordance with actual October FTE count and an estimate for the February count. The payments for April through June will be based on the actual counts for October and February. In addition, the Board will pay the Provider its proportional share of allocations for Educational Enrichment Allocation (EEA), the Exceptional Student Education Guaranteed Allocation and Class Size Reduction Funding. It is further understood by the Board and the Provider that if there is a loss of funding because of the district exceeding the cap on any area of the FTE, there will be a proportional decrease in funding to the Provider.

B. To provide screening to determine if the use of Assistive technology devices and other specialized equipment is necessary for an exceptional student to benefit from education.

C. To provide the initial diagnostic and evaluation services for an exceptional student. Any further evaluations will be the responsibility and at the expense of the Provider.

D. To provide referrals and allow communication between the District and Provider's staff as needed regarding available openings and opportunities for students who are failing to thrive in a traditional school setting.

E. To allow communication between District and Provider's staff as needed regarding openings and opportunities for students who are not thriving in a traditional school setting.

SCHOOL IMPROVEMENT

A. To offer technical assistance and support through the Board's staff including the participation in and approval of the school improvement process and assist with the implementation of the School Improvement Plan (SIP).

B. To ensure that the SIP is based on issues relevant to budget, training, instructional materials, technology, staffing, and student support services. The SIP is implemented as evidenced through adequate school improvement progress reports and annual evaluations.

C. To ensure that student achievement is measured through testing data recognized by the Florida Department of Education and the School District of Manatee County, Just for Girls will ensure that its

active students take the Florida Assessment of Student Thinking (FAST) in English Language Arts (ELA) and Mathematics during Progress Monitor 1 (PM1), Progress Monitor 2 (PM2), and Progress Monitor 3 (PM3). The School District of Manatee County will measure program effectiveness at Just for Girls on the basis of student learning growth from PM1 to PM2, PM2 to PM3, PM1 to PM3, and prior year PM3 to current year PM3. Student learning growth determinations may include statistical analysis of performance of Just for Girls students to similarly situated students attending public schools. Additionally, Just for Girls will annually earn a Florida Department of Education School Improvement Rating of "Commendable" or "Maintaining."

III. **The Provider and The Board Mutually Agree:**

A. That the staff of the Board will be permitted to review the program provided by the Provider and confer with its staff at reasonable times. Further, the Board and the Provider agree to abide by all procedures and guidelines developed and mutually agreed upon by both parties regarding the implementation of the contract.

B. That unforeseen questions or any problems arising during the administration of the contract between parties shall be resolved through negotiations. The negotiated resolution of the unforeseen problems or questions shall be reduced to writing, which shall then be attached to and made part of this contract as a clarifying interpretation.

C. That this contract shall become effective July 22, 2025 and terminate June 30, 2026, or by termination by either party with thirty (30) days written notice by either party.

D. To develop a mutually agreed upon school improvement plan (SIP), as required by statute. The SIP must be specific to the program.

IV. This contract may be modified subject to revenue shortfall which reduces district funding. This modification shall be proportionate to the Board's reduction.

V. **Terms and Conditions:**

A. This Agreement shall have a term not to exceed one year unless cancelled by either party as enumerated in Section II (C).

B. Neither party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the prior written consent of the other party (not to be unreasonably withheld.) If this matter pertains to a school that becomes a Charter School, this contract may be canceled by the School District upon thirty days written notice and the School District will be released of any and all obligations under this contract.

C. The School District of Manatee County and State of Florida requires all Providers/subcontractors to comply with the Jessica Lunsford Act (JLA) which consists of a level II background screening via fingerprinting. Providers, individuals or entities under contract with the School District required to go on school grounds when students are present, must comply with the requirements of the law and agree to indemnify and hold harmless the School District for any claims made against the School District related to the failure to comply with Section 1012.465 and Section 1012.32 Florida Statutes. For information on JLA requirements and how to visit: http://www.manateeschools.net/

D. This agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment or waiver of any provision of this agreement will be effective unless in writing and signed by both parties.

E. This agreement will be governed by the internal laws of the State of Florida, without regard to its conflicts of laws and rules. Each party agrees to comply with all applicable laws in the performance of this agreement. All disputes are to be resolved in Manatee County, Florida by binding Arbitration before the American Arbitration Association or other mutually agreed and similar forum. The costs of such dispute will be borne by the individual party.

F. The parties are independent contractors. This agreement does not create a partnership, franchise, joint venture, agency or employment relationship between the parties. It is expressly acknowledged that the School District does not direct or control the work or services to be performed, or how to perform such work or services under this agreement.

G. The Provider agrees to defend indemnify and hold harmless the School District, their agents, employees, officers and Board Members against any and all third-party claims, losses, damages, expenses, or liabilities arising from any action or failure to act with respect to this agreement to the extent provided by law. When pertaining to a services contract Provider will obtain at its own cost and expense general liability insurance with minimum coverage amounts of at least one million dollars per occurrence and three million dollars in excess coverage and such insurance will name The School Board, their Board Members and School District employees as an additional insured. To the extent applicable Provider will maintain and furnish workers compensation insurance. A certificate of insurance will be furnished within ten business days from the execution of this agreement. Failure to provide such insurance allows the School District, the election to immediately terminate this agreement. Certain employees are subject to written waiver of indemnification.

H. Confidentiality is pursuant to Florida Public Records Act and all Federal, State and Local Statutes, including but not limited to Trademark Protection, Copyright protection, Family Educational Rights and Privacy Act of 1996, Health Insurance Portability and Accountability Act of 1996, Family Medical Leave Act of 1993, Americans with Disabilities Act of 1990, and Genetic Information Non-Discrimination Act of 2008.

I. The parties acknowledge and agree that the School District, a political subdivision of the State of Florida, is a sovereign entity that is by law immune from suit except to the extent specified in Section 768.28 Florida Statutes. No provision of the agreement shall constitute, or be interpreted as, a waiver of sovereign immunity, and all defenses relative to sovereign immunity shall be preserved.

J. Provider will be held to the same standards of conduct as employees of the School District of Manatee County while conducting business with the District. These standards, as defined in School Board Policies, will apply not only to employees of the Provider, but also to the employees of its sub- contractors.

K. If any provision of this agreement is held to be contrary to law, the provision will be subjected to modification and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law, and the remaining provisions of this agreement will remain in effect. No failure or delay by either party to exercise a right under this agreement will be a waiver of that right.

L. The term "FORCE MAJEURE" means circumstances beyond the reasonable control of a party, (such as an act of God, government restrictions, wars, insurrections, labor disputes, financial insolvency, economic hardship, strife, failure of suppliers, communications or data systems) which delay or prevent the party from performing under the terms of this agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. In the event that the Force Majeure persists more than 90 days, the party may elect to terminate this agreement upon written notice.

M. The Provider agrees to comply with the provisions of the Civil Rights Act of 1991, The Civil Rights Act of 1964, and The Americans with Disabilities Act, Age Discrimination in Employment Act, Section 1000.05, Florida Statutes, and The Pregnancy Discrimination Act and the Family Medical Leave Act. Said Provider further agrees not to discriminate on the basis of race, sex, national origin, religion, handicap, disability, sexual orientation, age or marital status. Notwithstanding the foregoing, the parties acknowledge and agree that the alternative education program the Provider offers, pursuant to this Agreement, is a single-sex program and student enrollment is limited to girls.

N. This agreement is subject to the requirement by Executive Order 12549, Department and Suspension, 7 CFR Part 3017.510 and/or 34 CFR Part 85, Section 85.510.

O. Termination for Cause. The School District reserves the right to terminate this contract in whole or in part at any time before the date of completion, in the event it is determined that the provider has failed to comply with the conditions of the agreement. The School District shall promptly notify the Provider in writing of the determination and the reasons for the termination, together with the effective date of the termination. Payments made to Providers or recoveries by the School District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Termination for cause includes terminations under 215.4725, F.S.

P. Termination for Convenience. Termination of this contract in whole or in part may be made by School District of Manatee County when the district determines that the continuation of the contract would not produce beneficial results commensurate with the further expenditure of funds or in furtherance of the goals and directives of the School District of Manatee County. Termination may be initiated within 30 days' notice when Board approval is not required and subject to Board approval when required.

Q. **CUSTODIAN OF PUBLIC RECORDS:**
IF THE PROVIDER HAS QUESTIONS REGARDING THE APPLICABILITY OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS:

215 Manatee Avenue W.
Bradenton, Florida 34205
(941) 708-8770
publicrecords@manateeschools.net

R. The Florida Sunshine Law is a series of laws designed to guarantee that the public has access to the public records of governmental bodies in Florida, Section 286.011 Florida Statutes. et. seq. and Section 119.01 Florida Statutes. et. seq. Provider hereby acknowledges and agrees to comply with The Florida "Sunshine" Law, including but, not limited to keeping and maintaining all records that relate and/or pertain to the terms of this agreement available for inspection and copying, public records requests, internal audits and for any other informational purpose.

S. In accordance with School Board of Manatee County Policy and Procedures, no contract for providing supplies, equipment or services shall be affected with any individual or business entity in which any member of the School Board or the Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which the Superintendent, Board Member or their spouse or child has an employment relationship or a material interest. No School Board employee may directly or indirectly purchase or recommend for purchase of goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112 Florida Statutes.

T. Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by the Provider will in no way be a cause for relief from responsibility. The Provider shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this contract. The Provider must not be in violation of any zoning or other ordinances in the performance of this contract.

U. All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards there under.

V. When purchasing directly from a supplier the School District of Manatee County, Florida is exempt from Federal Excise, State Sales and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

W. All vendors, providers and sub-contractors must comply with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor Regulations (29 CFR Part 5).

X. Possession of firearms will not be tolerated on the project or any School District of Manatee County property. No person who has a firearm in their vehicle may park their vehicle on School District property. Furthermore, no person may possess or bring a firearm on School District property, except as authorized by School Board policy. If any employee or independent contractor of the Provider, or any of its sub-contractors, is found to have brought a firearm on School District property, said employee or independent contractor shall be immediately removed and terminated from the project by the Provider. If a sub-contractor fails to terminate said employee or independent contractor, the Provider shall terminate its agreement with the sub-contractor. If the Provider fails to terminate said employee or independent contractor or fails to terminate the agreement with the sub- contractor who fails to terminate said employee or independent contractor, this agreement may be terminated by the School District of Manatee County. "Firearm" has the meaning given in Subsection 790.001(6) Florida Statutes.

Y. The School will comply with all applicable provisions of the Marjory Stoneman Douglas High School Public Safety Act, including the following:

a. Section 1006.12, relating to safe-school officer;
b. Section 1006.07(7), relating to threat management teams;
c. Section 1006.07(9), relating to School Environmental Safety Incident Reporting;
d. Section 1006.07(6)(c), relating to adopting an active assailant response plan;
e. Section 943.082(4)(b), relating to the mobile suspicious activity reporting tool;
f. Section 1012.584, relating to youth mental health awareness and assistance training.

Z. Employment on the project by the Provider, or any of its subcontractor, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude will not be tolerated. If it is determined that any person with such criminal history is on the project site, the Provider agrees to take all steps necessary to remove such person from the project and the property. The School District of Manatee County shall have the right to terminate this agreement if the Provider does not comply with this provision.

AA. Possession/use and/or being under the influence of any illegal mind-altering substances, such as, but not limited to alcohol and/or substances delineated in Chapter 893, Florida Statutes, by Provider's employees or independent contractors or its sub- contractors' employees or independent contractors will not be tolerated on School District property. If any employee or independent

contractor is found to have brought and/or used or is under the influence of any illegal mind-altering substances as described above on School District property, said employee or independent contractor shall be removed and terminated from the project by the Provider. If a sub- contractor fails to terminate said employee or independent contractor, the Provider shall terminate its agreement with the sub-contractor. If the Provider fails to terminate said employee or independent contractor or fails to terminate the agreement with the sub-contractor who fails to terminate said employee or independent contractor, this agreement may be terminated by the School District of Manatee County.

BB. This agreement constitutes the entire agreement between the parties and supersedes all prior agreements, proposals or representations, whether written or oral, concerning its subject matter.

This agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument. The terms of this agreement will supersede any conflicting terms in any counterpart, exhibit or attachment. No modification, amendment, or waiver of any provision of this agreement will be effective unless in writing and signed by both parties. Notice is by writing sent certified mail. In the event of conflict, the terms of this agreement shall govern.

CC. Employment Eligibility Verification ("E-VERIFY"): By entering into a contract with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning January 1, 2021, every public employer, Contractor and Subcontractor shall register with and use the United States Department of Homeland Security's E-Verify system, located at https://e-verify.uscis.gov/emp to verify the work authorization status of all newly hired employees. The Parties may not enter into a contract unless each party registers with and uses the federal E- Verify system. The Contracted Site agrees to execute the attached E-Verify form annexed to this agreement.

{THE REMAINDER OF THE PAGE IS INTENTIONALLY LEFT BLANK}

IN WITNESS THEREOF, the parties hereto have caused this twelve (12) pages contract to be executed by their undersigned officials as duly authorized.

SCHOOL BOARD OF MANATEE COUNTY

Superintendent Date
School District of Manatee County

Board Chair Date
School Board of Manatee County

Approved as to form

General Counsel

MANATEE COUNTY GIRLS CLUB, d/b/a JUST FOR GIRLS MIDDLE SCHOOL ALTERNATIVE PROGRAM

Becky Canesse, CEO 7.10.25 Date

Witness 7-10-25 Date

AGENDA ITEM NO. 10.18

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval to Renew the Contract Between Manatee County Girls Club, Inc. d/b/a Just for Girls Middle School Alternative Education Program and the School Board of Manatee County for the 2025-2026 School Year (No Net Financial Impact)

Executive Summary
Manatee County Girls Club, Inc. d/b/a Just for Girls Middle School Alternative Education Program focuses to provide an educational program making reading a primary focus and to maintain a safe and secure learning environment for all students participating in the alternative education program. This renewed contract between Manatee County Girls Club, Inc. d/b/a Just for Girls Middle School Alternative Education Program and the School Board of Manatee County will allow up to fifty (50) students to participate in the Just for Girls Middle School alternative Education Program. This effort supports the District's commitment to strengthening leaning opportunities for all students.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Learn | Goal 3
Increase ES enrollments in accelerated courses and identification of gifted and talented students

Ready To Learn | Goal 4
Develop effective professional development and high-quality instructional coaching for teachers to support rigorous literacy instruction across all grades

Ready For Life | Goal 2
Ensure that all staff are trained to respond to students impacted by trauma and adverse childhood experiences, including highly effective student services and mental health supports

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent recommends approval to renew the contract between Manatee County Girls Club, Inc. d/b/a Just for Girls Middle School Alternative Education Program and the School Board of Manatee County for the 2025-2026 school year.

Financial Impact
The District will reimburse Manatee County Girls Club, Inc. d/b/a Just for Girls Middle School Alternative Education Program 95% of the full-time equivalency (FTE) based upon the FTE generated during the 2025-2026 school year. The maximum number of full-time equivalent students to be funded under this agreement is fifty (50).

Contact
Submitting Department: Student Services
Initiated By: Lisa Lyon

Attachments:
2025-2026 Just For Girls Middle School Program

MANATEE COUNTY GIRLS CLUB, INC., dba JUST FOR GIRLS
MIDDLE SCHOOL ALTERNATIVE EDUCATION PROGRAM
AND
THE SCHOOL BOARD OF MANATEE COUNTY, FLORIDA
For 2025-2026 School Year

This contract is entered into by and between **MANATEE COUNTY GIRLS CLUB, INC., dba JUST FOR GIRLS**, whose corporate office is located at 1011 21st Street East, Bradenton, Florida 34208, hereinafter referred to as "the Provider" and **THE SCHOOL BOARD OF MANATEE COUNTY, FLORIDA,** whose address is 215 Manatee Avenue West, Bradenton, Florida 34205, hereafter referred to as "the Board", and is effective July 22, 2025 and expires June 30, 2026.

I. The Provider Agrees to Provide the Following:

ADMINISTRATION

A. To follow the School District of Manatee County Student Code of Conduct and the Policy and Procedural Manual.

B. To provide an educational program in accordance with Florida Statutes and with this agreement for students in grades 6 – 8, and to be held at the Just for Girls facility located at 1500 10th Street West, Palmetto, Florida 34221.

C. To designate a staff member to be responsible for the administration of the contract and for the supervision of the educational program.

D. To have written procedures for admission, dismissal, and separation of students.

E. To require each child who is entitled to initial admittance to any school in this state to present certification of a school-entry health examination performed within one (1) year prior to enrollment in school. Each child should also present or have on file certification of immunization for the prevention of those communicable diseases for which immunization is required by the Department of Health.

F. To provide appropriate health screenings of students at the properage.

G. To maintain health records on each student. Where appropriate, schools should use forms approved and provided by the Department of Health. These records become a part of each student's permanent record, to be transferred when the student transfers, is promoted, or changes schools.

H. To have a written philosophy, curriculum, and methodology for each special program to be provided to each student placed under this contract.

I. To provide classroom space, furniture and equipment for the teachers and students participating in the school program.

J. To provide and continually maintain a safe and secure learning environment for all students who enter under this contract.

K. To coordinate the implementation of curriculum, instruction, and assessment according to statute.

L. To evaluate teachers and maintain rigor in the instructional program.

TEACHER CERTIFICATION AND OTHER REQUIREMENTS

A. That the program is staffed by professionally qualified instructional personnel and must have all certifications and endorsements as required by Florida Statute and State Board Rules.

B. Teachers shall also possess or be in the process of obtaining English for Speakers of other Languages (ESOL) endorsement as required by Florida Statute and State Board Rules. Documentation must be provided concerning what is being done to meet the ESOL requirement on an annual basis.

C. To require all teachers with temporary certification to participate in the district's certification program, or another comparable certification program. The Provider or teacher participant will pay for the cost of participation.

D. To provide documentation that teachers with temporary certification have applied for certification including a timeline for steps being taken to obtain professional certification.

E. To require that all staff have level II screening and be fingerprinted and processed by the Board or another qualified processor and the Federal Bureau of Investigation for criminal background checks. Any subsequent arrests should be reported to any site administrator and the school district.

F. That a personnel file shall be maintained on each employee documenting the qualifications of personnel: resume, transcripts, letters of reference, certification (if applicable). Copies of documents should be sent to Human Resources to be maintained in a district file.

EDUCATIONAL PROGRAM

A. To implement its educational and related programs as agreed upon by the School District of Manatee County. The instructional program will provide and deliver Tier 3 interventions by reading endorsed or certified teachers to those students as required by Federal and State Law.

B. The contracting site will ensure that all library materials and classroom materials are age appropriate, do not contain objectionable material, and compliant with Florida Statute(s). All curriculum must be DOE approved.

C. To make reading a primary focus of the curriculum and provide sufficient resources to identify and provide specialized instruction for students who are reading below grade level. The reading curriculum and instructional strategies shall be consistent with Florida Standards and grounded in scientifically based reading research.

D. To adopt the District's plan for English Language Learners, or implement an alternate District approved plan.

E. To establish the current incoming baseline standard of student academic achievement, the outcomes to be achieved, and the method of measurement that will be used, as described in

the approved Application or otherwise described in this contract.

F. That the instructional day and year is consistent with statutes, taking into account the number of school hours or school days provided the student by the district.

G. That the instructional program shall meet the requirements of the Florida Statutes and include curricular offerings consistent with the Florida Course Code Directory. Teacher assignments will be determined as prescribed by course codes and the specified area(s) of certification, including Exceptional Student Education (ESE)certification.

H. That a rigorous reading requirement is provided for reading and language arts programs as the primary component of its school improvement plan.

I. That a quarterly report is submitted to the district school contact on the progress of students toward increased reading achievement.

J. To notify parents in writing when a teacher is teaching out of his/her area of certification. This notification can be in the form of individual letters or appear as a notice in the Provider's newsletter. Copies of this notification should be sent to the Director of Student Services.

K. That instruction shall be delivered through a variety of instructional techniques to address students' academic levels and learning styles based on entry assessments and past records.

L. That all teachers shall be responsible for the planning, development, and delivery of standards-based instructional activities aligned to the Florida standards.

M. To document the provision of ESE services, including obtaining, reviewing and determining whether the current Individual Education Plan (IEP) is appropriate. An IEP meeting will be convened within fifteen (15) school days of entry to the program.

N. To develop plans under Section 504 of the Rehabilitation Act of 1973 for eligible students with disabilities, individual English Language Learning (ELL) plans for limited English proficient students and Multi-Tiered Systems of Support (MTSS) for non-ESE students according to Florida Statute that includes specific individualized long-term goals and short- term instructional objectives for reading, writing, mathematics, and science. The plan should also identify diagnostic assessments, intervention strategies, progress updates, and a schedule for determining progress toward achieving goals and objectives of the plans mentioned above.

O. To ensure that MTSS and IEPs are used by all instructional personnel to assist in providing individualized instruction and educational services to students, regardless of the content area they are teaching. There should also be a strong emphasis on appropriate agency coordination.

P. To provide regular and special education services to students in accordance with the student's MTSS or IEP as governed by Florida laws and IDEA.

Q. To provide Speech, Language, Physical and/or Occupational Therapy as defined in the student's program.

R. To provide an opportunity for parents or guardians to participate to the extent necessary in the review of placement process.

S. To develop and implement a School Improvement Plan as required by section 1002.33(9)(n), Florida Statutes and applicable State Board of Education Rules or applicable federal law.

ASSESSMENTS

A. State required assessments: All students at the JFG Middle School Alternative Education Program, at the expense of the provider, will participate in all State assessment programs and assessments required by law. The Provider shall facilitate required alternate assessments and comply with state reporting procedures.

B. If an IEP, 504 Plan and/or an EP for a student indicate accommodations or an alternate assessment for participation in a State assessment, or District assessment, as applicable, the Provider will facilitate the accommodations or alternate assessment and comply with State reporting procedures at the provider's expense.

C. All personnel involved with any aspect of the testing process must abide by State and District policies, procedures, and standards regarding test administration, test security, test audits, and reporting of test results. The Board shall invite the Provider's staff to District-offered training related to State assessment administration and, as applicable, District Assessment administration, at no cost to the Provider. The Provider shall designate a testing coordinator and shall be responsible for proper test administration. The Provider shall permit the Board to monitor and/or proctor all aspects of the Provider's test administration.

D. The Provider shall, at its expense, provide adequate technological infrastructure to support all required online test administration.

E. Student Promotion/Graduation: The Provider's student promotion policy shall be consistent with the provisions of the Provider's Plan. The Provider will adopt the Board's student progression plan.

RECORDS AND REPORTS

A. To designate a staff member to serve as Registrar.

B. To maintain student records in a manner and form prescribed by the Board, the State of Florida, and federal agencies. Records shall include data required to participate in the Florida Education Finance Program (FEFP), including the documentation for special programs such as Exceptional Student Education (ESE). These records must be retained for a period of three (3) years beyond the final payments and after all other pending matters are closed. Failure to maintain accurate records required for an audit may result in forfeiture of earned FTE payments. The content of these records shall include, but not be limited to the following:

1. A copy of the student's individualized education plan (IEP);
2. Assessment data, including grade level proficiency in reading, writing, and mathematics, and performance on any state or standardized tests;
3. A copy of the student's permanent cumulative record;
4. A copy of the student's academic transcript; and
5. A portfolio reflecting the student's academic accomplishments.

C. To request and document requests for all student educational records, transcripts, withdrawal forms, and ESE records, including Individual Education Plans (IEPs), on the date of student entry to the program. Each school district shall provide these students' educational records no later than five (5) school days after the receipt of the request.

D. To report the non-attendance of students to the office of Dropout Prevention/Alternative Education in accordance with Florida Department of Education, Florida Education Finance Program (FEFP) guidelines.

E. To report to the county health department director or administrator annual reports of compliance with the provisions of school health examinations and immunizations.

F. To be responsible for all Florida Department of Education and The Board's district reports, reporting student academic progress to parents in the appropriate home language according to the requirements in statute and for communication with the students' home schools when necessary.

G. To accurately maintain student data on the district's student information system.

H. To comply with FERPA requirements and the district's procedures to protect the confidentiality of student records and information and assure it will provide the parent or guardian, or the student if beyond the age eighteen (18) the right of access, copies, amendments and hearings. Personally, identifiable records or reports of a pupil or student, and any personal information contained therein are confidential. Release of the above-mentioned reports, records, or information requires the written consent of the student or students' parent or guardian.

I. To submit monthly cost reports to the district to account for expenditures of all state, local, and federal funds.

MANAGEMENT AND FINANCE

A. To develop written policies concerning the care of students in emergencies, clinical and administrative records, and insurance coverage. To maintain both general liability insurance as well as worker's compensation insurance in amounts of one million dollars.

B. To grant access by the School District, the Florida Department of Education, the Auditor General's Office, the appropriate federal agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit examination, excerpts, and transcriptions.

C. That one hundred percent (100%) of the formula-based categorical funds generated by these students and disbursed by the BOARD, must be spent on appropriate categorical purchases for the students.

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TRANSPORTATION AGREEMENT

The contracted site will be responsible for any and all transportation of students. The School District of Manatee County will not provide transportation for any students of the contracted site.

II. THE BOARD AGREES:

A. To reimburse the provider for delivery of the program services in an amount equal to 95% of the weighted FTE funding generated per year for the actual number of eligible students enrolled in the

program during the official FTE survey weeks conducted by the Florida Department of Education. The funding will be adjusted in accordance with any adjustment made by the Florida State Legislature or the Florida Department of Education. The maximum number of full-time equivalent students to be funded under this agreement is FIFTY (50) unweighted FTEs. Payments for August through December will be made on the basis of an estimate of the FTE count. Payments for January through March will be adjusted in accordance with actual October FTE count and an estimate for the February count. The payments for April through June will be based on the actual counts for October and February. In addition, the Board will pay the Provider its proportional share of allocations for the Educational Enrichment Allocation (EEA), the Exceptional Student Education Guaranteed Allocation and Class Size Reduction Funding. It is further understood by the Board and the Provider that if there is a loss of funding because of the district exceeding the cap on any area of the FTE, there will be a proportional decrease in funding to the Provider.

B. To provide screening to determine if the use of Assistive technology devices and other specialized equipment is necessary for an exceptional student to benefit from education.

C. To provide the initial diagnostic and evaluation services for an exceptional student. Any further evaluations will be the responsibility and at the expense of the Provider.

D. To allow communication between District and Provider's staff as needed regarding available openings and opportunities for students who are not thriving in a traditional school setting.

SCHOOL IMPROVEMENT

A. To offer technical assistance and support through the Board's staff including the participation in and approval of the school improvement process and assist with the implementation of the School Improvement Plan (SIP).

B. To ensure that the SIP is based on issues relevant to budget, training, instructional materials, technology, staffing, and student support services. The SIP is implemented as evidenced through adequate school improvement progress reports and annual evaluations.

C. To ensure that student achievement is measured through testing data recognized by the Florida Department of Education and the School District of Manatee County, Just for Girls will ensure that its active students take the Florida Assessment of Student Thinking (FAST) in English Language Arts (ELA) and Mathematics during Progress Monitor 1 (PM1), Progress Monitor 2 (PM2), and Progress Monitor 3 (PM3). The School District of Manatee County will measure program effectiveness at Just for Girls on the basis of student learning growth from PM1 to PM2, PM2 to PM3, PM1 to PM3, and prior year PM3 to current year PM3. Student learning growth determinations may include statistical analysis of performance of Just for Girls students to similarly situated students attending public schools. Additionally, Just for Girls will annually earn a Florida Department of Education School Improvement Rating of "Commendable" or "Maintaining."

III. The Provider and The Board Mutually Agree:

A. That the staff of the Board will be permitted to review the program provided by the Provider and confer with its staff at reasonable times. Further, the Board and the Provider agree to abide by all procedures and guidelines developed and mutually agreed upon by both parties regarding the implementation of the contract.

B. That unforeseen questions or any problems arising during the administration of the contract between parties shall be resolved through negotiations. The negotiated resolution of the

unforeseen problems or questions shall be reduced to writing, which shall then be attached to and made part of this contract as a clarifying interpretation.

C. That this contract shall become effective July 22, 2025, and terminate June 30, 2026, or by termination by either party with thirty (30) days written notice by either party.

D. To develop a mutually agreed upon school improvement plan (SIP), as required by statute. The SIP must be specific to the program.

IV. This contract may be modified subject to revenue shortfall which reduces district funding. This modification shall be proportionate to the Board's reduction.

V. Terms and Conditions:

A. This Agreement shall have a term not to exceed one year unless cancelled by either party as enumerated herein.

B. Neither party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the prior written consent of the other party (not to be unreasonably withheld.) If this matter pertains to a school that becomes a Charter School, this contract may be canceled by the School District upon thirty days written notice and the School District will be released of any and all obligations under this contract.

C. The School District of Manatee County and State of Florida requires all Providers/subcontractors to comply with the Jessica Lunsford Act (JLA) which consists of a level II background screening via fingerprinting. Providers, individuals, or entities under contract with the School District required to go on school grounds when students are present, must comply with the requirements of the law and agree to indemnify and hold harmless the School District for any claims made against the School District related to the failure to comply with Section 1012.465 and Section 1012.32 Florida Statutes. For information on JLA requirements and how to comply visit: http://www.manateeschools.net/

D. This agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements, proposals, or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this agreement will be effective unless in writing and signed by both parties.

E. This agreement will be governed by the internal laws of the State of Florida, without regard to its conflicts of laws and rules. Each party agrees to comply with all applicable laws in the performance of this agreement. All disputes are to be resolved in Manatee County, Florida by binding Arbitration before the American Arbitration Association or other mutually agreed and similar forum. The costs of such dispute will be borne by the individual party.

F. The parties are independent contractors. This agreement does not create a partnership, franchise, joint venture, agency or employment relationship between the parties. It is expressly acknowledged that the School District does not direct or control the work or services to be performed, or how to perform such work or services under this agreement.

G. The Provider agrees to defend indemnify and hold harmless the School District, their agents, employees, officers, and Board Members against any and all third-party claims, losses, damages, expenses, or liabilities arising from any action or failure to act with respect to this agreement to the extent provided by law. When pertaining to a services contract Provider will obtain at its own cost and expense general liability insurance with minimum coverage amounts of at least one million dollars per occurrence and three million dollars in excess coverage and such insurance will name

The School Board, their Board Members and School District Employees as an additional insured. To the extent applicable, the Provider will maintain and furnish workers compensation insurance. A certificate of insurance will be furnished within ten business days from the execution of this agreement. Failure to provide such insurance allows the School District, the election to immediately terminate this agreement. Certain employees are subject to written waiver of indemnification.

H. Confidentiality is pursuant to Florida Public Records Act and all Federal, State and Local Statutes, including but not limited to Trademark Protection, Copyright protection, Family Educational Rights and Privacy Act of 1996, Health Insurance Portability and Accountability Act of 1996, Family Medical Leave Act of 1993, Americans with Disabilities Act of 1990, and Genetic Information Non-Discrimination Act of2008.

I. The parties acknowledge and agree that the School District, a political subdivision of the State of Florida, is a sovereign entity that is by law immune from suit except to the extent specified in Section 768.28 Florida Statutes. No provision of the agreement shall constitute, or be interpreted as, a waiver of sovereign immunity, and all defenses relative to sovereign immunity shall be preserved.

J. The Provider will be held to the same standards of conduct as employees of the School District of Manatee County while conducting business with the District. These standards, as defined in School Board Policies, will apply not only to employees of the Provider, but also to the employees of its sub-contractors.

K. If any provision of this agreement is held to be contrary to law, the provision will be subjected to modification and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law, and the remaining provisions of this agreement will remain in effect. No failure or delay by either party to exercise a right under this agreement will be a waiver of thatright.

L. The term "FORCE MAJEURE" means circumstances beyond the reasonable control of a party, (such as an act of God, government restrictions, wars, insurrections, labor disputes, financial insolvency, economic hardship, strife, failure of suppliers, communications, or data systems) which delay or prevent the party from performing under the terms of this agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. In the event that the Force Majeure persists more than 90 days, the party may elect to terminate this agreement upon written notice.

M. The Provider agrees to comply with the provisions of the Civil Rights Act of 1991, The Civil Rights Act of 1964, and The Americans with Disabilities Act, Age Discrimination in Employment Act, Section 1000.05, Florida Statutes, and The Pregnancy Discrimination Act and the Family Medical Leave Act. Said Provider further agrees not to discriminate on the basis of race, sex, national origin, religion, handicap, disability, sexual orientation, age or marital status. Notwithstanding the foregoing, the parties acknowledge and agree that the alternative education program the Provider offers pursuant to this Agreement is a single-sex program, and student enrollment is limited to girls.

N. This agreement is subject to the requirement by Executive Order 12549, Department and Suspension, 7 CFR Part 3017.510 and/or 34 CFR Part 85, Section 85.510.

O. Termination for Cause. The School District reserves the right to terminate this contract in whole or in part at any time before the date of completion, in the event it is determined that the provider has failed to comply with the conditions of the agreement. The School District shall promptly notify the Provider in writing of the determination and the reasons for the termination, together with the effective date of the termination. Payments made to Providers or recoveries by the School District under contracts terminated for cause.

P. Termination for Convenience. Termination of this contract in whole or in part may be made by School District of Manatee County when the district determines that the continuation of the contract would not produce beneficial results commensurate with the further expenditure of funds or in furtherance of the goals and directives of the School District of Manatee County. Termination may be initiated within 30 days' notice when Board approval is not required and subject to Board approval when required.

Q. CUSTODIAN OF PUBLIC RECORDS:

IF THE PROVIDER HAS QUESTIONS REGARDING THE APPLICABILITY OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS:

215 Manatee Avenue W.
Bradenton, Florida 34205
(941) 708-8770
publicrecords@manateeschools.net

R. The Florida Sunshine Law is a series of laws designed to guarantee that the public has access to the public records of governmental bodies in Florida, Section 286.011 Florida Statutes. et. seq. and Section 119.01 Florida Statutes. et. seq. Provider hereby acknowledges and agrees to comply with The Florida "Sunshine" Law, including but, not limited to keeping and maintaining all records that relate and/or pertain to the terms of this agreement available for inspection and copying, public records requests, internal audits and for any other informational purpose.

S. In accordance with School Board of Manatee County Policy and Procedures, no contract for providing supplies, equipment or services shall be affected with any individual or business entity in which any member of the School Board or the Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which the Superintendent, Board Member or their spouse or child has an employment relationship or a material interest. No School Board employee may directly or indirectly purchase or recommend for purchase of goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112 Florida Statutes.

T. Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by the Provider will in no way be a cause for relief from responsibility. The Provider shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this contract. The Provider must not be in violation of any zoning or other ordinances in the performance of thiscontract.

U. All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards thereunder.

V. When purchasing directly from a supplier the School District of Manatee County, Florida is exempt from Federal Excise, State Sales and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

W. All vendors, providers, and sub-contractors must comply with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor Regulations (29 CFR Part 5).

X. Possession of firearms will not be tolerated on the project or any School District of Manatee County property. No person who has a firearm in their vehicle may park their vehicle on School District property. Furthermore, no person may possess or bring a firearm on School District property, except as authorized by School Board policy. If any employee or independent contractor of the Provider, or any of its sub-contractors, is found to have brought a firearm on School District property, said employee or independent contractor shall be immediately removed and terminated from the project by the Provider. If a sub-contractor fails to terminate said employee or independent contractor, the Provider shall terminate its agreement with the sub-contractor. If the Provider fails to terminate said employee or independent contractor or fails to terminate the agreement with the sub- contractor who fails to terminate said employee or independent contractor, this agreement may be terminated by the School District of Manatee County. "Firearm" has the meaning given in Subsection 790.001(6) Florida Statutes.

Y. The School will comply with all applicable provisions of the Marjory Stoneman Douglas High School Public Safety Act, including the following:

a. Section 1006.12, relating to safe-school officer;
b. Section 1006.07(7), relating to threat management teams;
c. Section 1006.07(9), relating to School Environmental Safety Incident Reporting;
d. Section 1006.07(6)(c), relating to adopting an active assailant response plan;
e. Section 943.082(4)(b), relating to the mobile suspicious activity reporting tool;
f. Section 1012.584, relating to youth mental health awareness and assistance training.

Z. Employment on the project by the Provider, or any of its subcontractor, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude will not be tolerated. If it is determined that any person with such criminal history is on the project site, the Provider agrees to take all steps necessary to remove such person from the project and the property. The School District of Manatee County shall have the right to terminate this agreement if the Provider does not comply with this provision.

AA. Possession/use and/or being under the influence of any illegal mind-altering substances, such as, but not limited to alcohol and/or substances delineated in Chapter 893, Florida Statutes, by Provider's employees or independent contractors or its sub- contractors' employees or independent contractors will not be tolerated on School District property. If any employee or independent contractor is found to have brought and/or used or is under the influence of any illegal mind-altering substances as described above on School District property, said employee or independent contractor shall be removed and terminated from the project by the Provider. If a sub- contractor fails to terminate said employee or independent contractor, the Provider shall terminate its agreement with the sub-contractor. If the Provider fails to terminate said employee or independent contractor or fails to terminate the agreement with the sub-contractor who fails to terminate said employee or independent contractor, this agreement may be terminated by the School District of Manatee County.

BB. This agreement constitutes the entire agreement between the parties and supersedes all prior agreements, proposals or representations, whether written or oral, concerning its subject matter. This agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument. The terms of this agreement will supersede any conflicting terms in any counterpart, exhibit, or attachment.

CC. Employment Eligibility Verification ("E-VERIFY"): By entering into a contract with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning January 1, 2021, every public employer, Contractor and Subcontractor shall register with and use the

United States Department of Homeland Security's E-Verify system, located at https://e-verify.uscis.gov/emp to verify the work authorization status of all newly hired employees. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system. The Contracted Site agrees to execute the attached E-Verify form annexed to this agreement.

{THE REMAINDER OF THE PAGE IS INTENTIONALLY LEFT BLANK}

IN WITNESS THEREOF, the parties hereto have caused these thirteen (13) pages contract to be executed by their undersigned officials as duly authorized.

SCHOOL BOARD OF MANATEE COUNTY

Superintendent Date
School District of Manatee County

School Board Chair Date
School District of Manatee County

MANATEE COUNTY GIRLS CLUB, INC., d/b/a JUST FOR GIRLS ELEMENTARY ALTERNATIVE PROGRAM

7.18.25

Becky Canesse, CEO Date

AGENDA ITEM NO. 10.19

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of Palmetto High School – Permanent Florida Power and Light Utility Easement 10' (No Financial Impact)

Executive Summary
Palmetto High School is located at 1200 17th Street West, Palmetto. The School District has undertaken a construction project for a new restroom building located on the northeast side of the existing Palmetto High School football field. Florida Power and Light (FPL) is the electric service provider for this school. There is an FPL electric line serving buildings 37 and 38, but the new restroom building was built where the current line is located. FPL requires that the line be relocated outside of the perimeter of the new restroom building, and they require an easement for the relocated electric service.

This 10' wide underground utility easement is being provided for the benefit of FPL at Palmetto High School. This easement will allow FPL access to the site to install and maintain underground power lines at their convenience. There are no improvements planned in the area of the easement other than a sidewalk.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of Palmetto High School – Permanent Florida Power and Light Utility Easement 10' (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

Attachments:
FPL Utility Easement & Exhibit A

Work Request No. _____

Sec. 11, Twp 34S, Rge 17E

Parcel I.D.: 2423700000
(Maintained by County Appraiser)

UNDERGROUND EASEMENT (BUSINESS)

This Instrument Prepared By

Name: Jeff Keene
Co. Name: Florida Power & Light Company
Address: 700 Universe Boulevard
Juno Beach, Florida 33408

Reserved for Circuit Court

The undersigned, in consideration of the payment of $1.00 and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, grant and give to Florida Power & Light Company, its affiliates, licensees, agents, successors, and assigns ("FPL"), a non-exclusive easement forever for the construction, operation and maintenance of underground electric utility facilities (including cables, conduits, appurtenant equipment, and appurtenant above-ground equipment) to be installed from time to time; with the right to reconstruct, improve, add to, enlarge, change the voltage as well as the size of, and remove such facilities or any of them within an easement described as follows:

See Exhibit "A" ("Easement Area")

Together with the right to permit FPL to attach or place wires to or within any facilities hereunder and lay cable and conduit within the Easement Area and to operate the same for FPL's communications purposes in connection with electric service; the right of ingress and egress to the Easement Area at all times; the right to clear the land and keep it cleared of all trees, undergrowth and other obstructions within the Easement Area; the right to trim and cut and keep trimmed and cut all dead, weak, leaning or dangerous trees or limbs outside of the Easement Area, which might interfere with or fall upon the lines or systems of communications or power transmission or distribution; and further grants, to the fullest extent the undersigned has the power to grant, if at all, the rights hereinabove granted on the Easement Area, over, along, under and across the roads, streets or highways adjoining or through said Easement Area.

IN WITNESS WHEREOF, the undersigned has signed and sealed this instrument on _____, 2025.

Signed, sealed and delivered in the presence of:

_____
(Witness' Signature)

Print Name: _____
(Witness)

Address: 215 Manatee Avenue W., Bradenton, Florida 34205

_____
(Witness' Signature)

Print Name: _____
(Witness)

Address: 215 Manatee Avenue W., Bradenton, Florida 34205

Grantor:

THE SCHOOL BOARD OF MANATEE COUNTY, FLORIDA, a public body corporate

By: _____

Print Name: Chad Choate III, Chairman

Print Address: 215 Manatee Avenue W.
Bradenton, Florida 34205

Pendley 07/15/2025

Reginald Goff 07/15/2025

KP 07/21/2025

ATTEST:

_____
Kevin Chapman, Interim Superintendent

APPROVED AS TO LEGAL FORM AND SUFFICIENCY:

Stephen R. Dye (Jul 21, 2025 10:08 EDT) 07/21/2025

Stephen R. Dye, Esq.
School Board Attorney

STATE OF FLORIDA AND COUNTY OF MANATEE. The foregoing instrument was acknowledged before me by [ ] physical presence or [ ] on-line notarization, this _____ day of _____, 2025, by Chad Choate III, the Chairman of the School Board of Manatee County, a public body corporate, who is personally known to me or has produced _____ as identification, and who did (did not) take an oath.

(Type of Identification)

My Commission Expires:

_____
Notary Public, Signature
Print Name _____

EXHIBIT A

DESCRIPTION:

A 10.00 FT. WIDE FLORIDA POWER AND LIGHT COMPANY EASEMENT, LYING 5.0 FEET EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE, TO WIT:

COMMENCE AT THE INTERSECTION OF THE EASTERLY RIGHT-OF-WAY OF "14TH AVENUE WEST" AND THE NORTHERLY RIGHT-OF-WAY OF "17TH STREET WEST"; THENCE N00°29'36"E, ALONG SAID EASTERLY RIGHT-OF-WAY OF "14TH AVENUE WEST", A DISTANCE OF 1281.25 FEET; THENCE S89°29'34"E, A DISTANCE OF 616.04 FEET TO THE INTERSECTION WITH THE CENTERLINE OF THAT CERTAIN FLORIDA POWER AND LIGHT COMPANY EASEMENT, AS RECORDED IN OFFICIAL RECORDS BOOK 2314, PAGE 6714, PUBLIC RECORDS OF MANATEE COUNTY, FLORIDA FOR A POINT OF BEGINNING; THENCE RUN THE FOLLOWING COURSES ALONG SAID EASEMENT CENTERLINE: RUN S17°26'28"E, 177.52 FEET; THENCE S00°03'23"W, 130.00 FEET; THENCE S23°54'11"W, A DISTANCE OF 130.00 FEET TO THE INTERSECTION WITH THE CENTERLINE OF AFORESAID FLORIDA POWER AND LIGHT COMPANY EASEMENT, AS RECORDED IN OFFICIAL RECORDS BOOK 2314, PAGE 6714 AND THE TERMINUS POINT OF SAID EASEMENT CENTERLINE, BEING AND LYING IN SECTION 11, TOWNSHIP 34 SOUTH, RANGE 17 EAST, MANATEE COUNTY, FLORIDA.

SURVEYORS NOTES:

NORTHINGS & EASTINGS SHOWN HEREON ARE BASED ON THE FLORIDA STATE PLANE COORDINATE SYSTEM, WEST ZONE NAD 83 (2011) AS ESTABLISHED BY UTILIZING THE FLORIDA DEPARTMENT OF TRANSPORTATION (F.D.O.T.) FLORIDA PERMANENT REFERENCE NETWORK.

BEARINGS ARE BASED ON AN ASSUMED MERIDIAN, WITH A BEARING OF N00°29'36"E FOR THE EASTERLY RIGHT-OF-WAY LINE OF "14TH AVENUE WEST".

THIS SKETCH AND DESCRIPTION IS CERTIFIED TO THE SCHOOL DISTRICT OF MANATEE COUNTY AND TO FLORIDA POWER AND LIGHT COMPANY.

THIS ITEM HAS BEEN ELECTRONICALLY SIGNED AND SEALED BY KENNETH C. KOLARIK, PSM #5116, USING A DIGITAL SIGNATURE AND DATE. PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

Kenneth Kolarik 2025.07.02 10:56:23 -04'00'

JULY 2, 2025
DATE OF CERTIFICATE

KENNETH C. KOLARIK
PROFESSIONAL SURVEYOR & MAPPER
FLORIDA CERTIFICATE NO. 5116

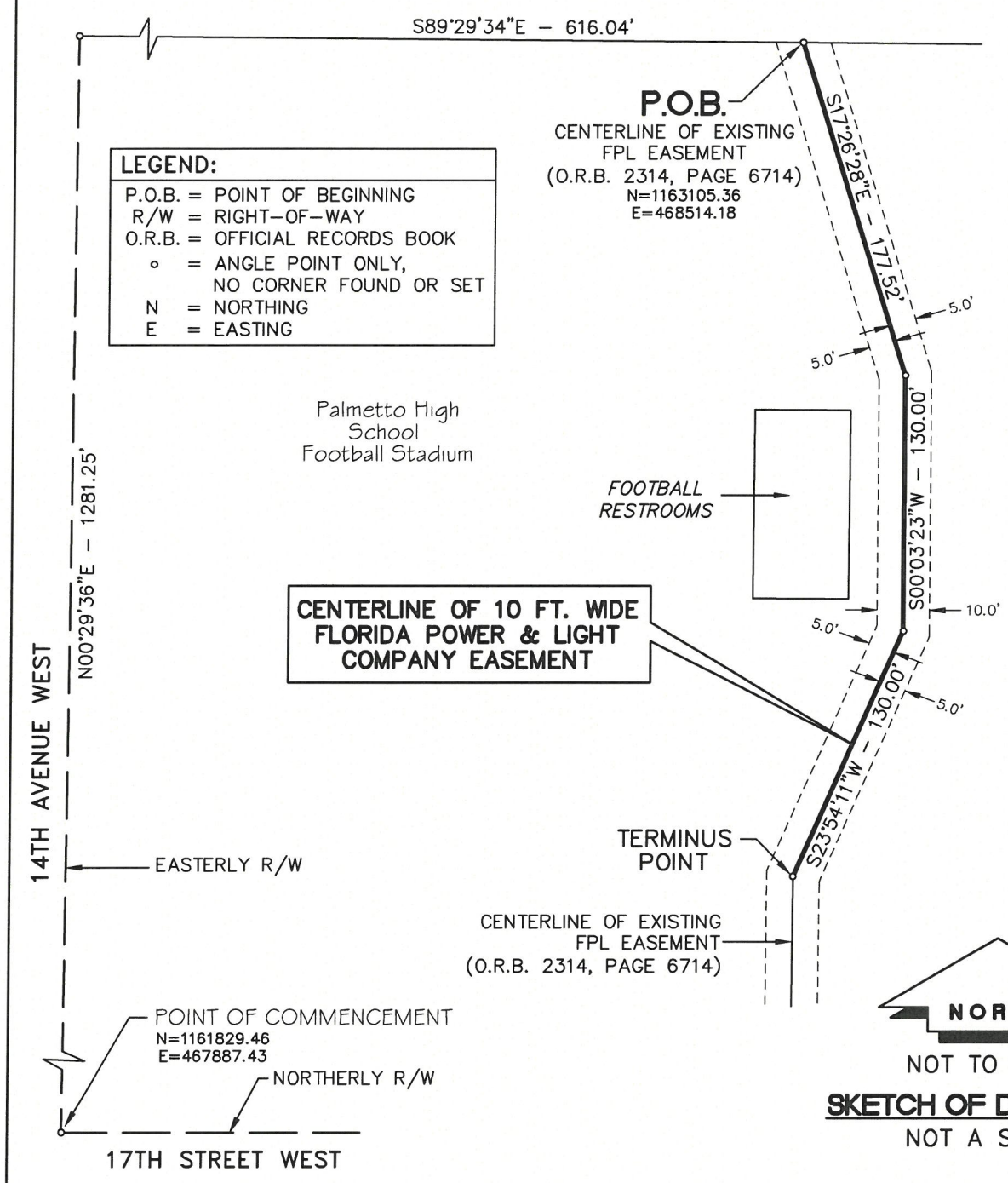
REFER TO SHEET 2 OF 2 FOR SKETCH
FLORIDA CERTIFICATE OF AUTHORIZATION NUMBER, LB 8103.
NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.

JOB NUMBER: P31525

SHEET NUMBER 1 OF 2

GANNETT FLEMING | TRANSYSTEMS
503 8TH AVENUE WEST
PALMETTO, FLORIDA 34221
PHONE 941.722.4561

SECTION 11, TOWNSHIP 34 SOUTH, RANGE 17 EAST



NOT TO SCALE

SKETCH OF DESCRIPTION

NOT A SURVEY

REFER TO SHEET 1 OF 2 FOR DESCRIPTION

JOB NUMBER: P31525 DRAWN BY: SJK SCALE: NONE SHEET NUMBER 2 OF 2

GANNETT FLEMING | TRANSYSTEMS

503 8TH AVENUE WEST
PALMETTO, FLORIDA 34221
PHONE 941.722.4561

AGENDA ITEM NO. 10.20

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Authorization to Negotiate Construction Management At-Risk Services (CM) for High School AAA

Executive Summary
The purpose of the requested action is to accept the rankings of the Selection Committee and authorize staff to begin negotiations for Construction Management At-Risk Services (CM) with the highest-ranked firm.

High School AAA:
Dates of Advertisement: April 27, 2025, May 4, 2025, and May 11, 2025
Date of Final Evaluation: July 10, 2025

Ranking of Interviewed Firms:
Number One Firm: Gilbane Building Company
Number Two Firm: Willis Smith Construction
Number Three Firm: Ajax Building Company

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 4
Maximize the energy efficiency and management of our facilities to remain sustainable and financially responsible

Recommendation
The Superintendent recommends approval of Authorization to Negotiate Construction Management At-Risk Services (CM) for High School AAA, no financial impact.

Financial Impact
There is no financial impact.

Contact
Submitting Department: Purchasing and Construction Services
Initiated by: Regi Goff

Attachments:
HIgh School AAA CM INTERVIEW-FINAL RANKING

FINAL EVALUATION

REQUEST FOR QUALIFICATIONS CONSTRUCTION MANAGEMENT at RISK

HIGH SCHOOL AAA, SDMC NO. 2025-06

Interviews/Final Evaluation Committee Meeting July 10, 2025, 9:00 AM

Interviews/Final Ranking REQUEST FOR QUALIFICATIONS CONSTRUCTION MANAGEMENT at RISK
HIGH SCHOOL AAA
Submittals Due: May 26, 2025 at 12:00 p.m.,

Responding Firm	Ordinal Rank
Gilbane Building Company	1
Willis Smith Construction	2
Ajax Building Company	3

"Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes."

AGENDA ITEM NO. 10.21

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of Request to Declare Surplus and Dispose of District Tangible Personal Property Greater Than $5,000.00 (Possible Incoming Funds to General Fund)

Executive Summary
Schools and departments have reported various items as obsolete, traded in on new equipment, unaccounted for, used for parts or stolen, and have requested the items be disposed.

School Board of Manatee County Policy 7320 - Sale, Transfer or Disposal of Real or Tangible Personal Property, outlines the procedures to be followed in the acquisition, supervision, accountability, control, transfer and disposal of the District's property.

Items are declared surplus in order to remove them from inventory accountability at the present Cost Center and dispose of them as provided for in Florida Statute 274. Disposition may involve any of the following: sale by public auction, sale or transfer to another governmental entity, scrap for reusable parts, recycled, donation to a School Board designated receiver, or abandonment at a public landfill.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 6
Continue implementation of innovative technology advancements that improve classroom and school environments for exceptional learning

Recommendation
The Superintendent recommends the approval of request to declare surplus and dispose of District tangible personal property greater than $5,000.00 (Possible Incoming Funds to General Fund).

Financial Impact
There is no cost to the General Fund. The amount of $570.60 will be removed from the District's property records. All revenue generated through auction and/or recycling will be placed in the District's General Fund.

Contact
Submitting Department: Property Records/Records Management
Initiated By: Scott Hansen

Attachments:
Surplus List - 8-5-25

Tag Number	Descr	Serial ID	Acq Date	Tran Amt	NBV	Comment
242567	STEAMER CONVECTION ACCUTEMP	39564	5/1/2013	$ 14,500.00	$ -	OBSOLETE
242838	STEAMER CLEVELAND 36CGM300	1304230000677	5/22/2013	$ 17,005.00	$ -	OBSOLETE
274811	CABINET ESI 600 BASE 32X1200		9/22/2014	$ 5,320.00	$ -	OBSOLETE
292581	COUNTER LOWTEMP FOOD 60CFIMOD	116D64860C	9/28/2016	$ 5,267.00	$ 570.60	OBSOLETE
				$ 42,092.00	$ 570.60	

AGENDA ITEM NO. 10.22

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of Proposal on CCTV Security Systems- Installation, Repairs, Part and Accessories, SDMC No. 26-0045-MR, Estimated in the Amount of $2,500,000.00 (Capital Funds)

Executive Summary
This bid includes installing new security systems and repairing existing systems throughout the District. Funding has been allocated for district-wide upgrades to security camera systems in this year's Capital Budget. In addition, the implementation of vape detection technology is being installed with all high schools completed and installations beginning in middle schools. The committee recommends awarding contracts to the supplier offering the best value and to a parts supply house.

The contract covers the period from September 1, 2025 to August 31, 2028. The bid is for one year, with an option to renew for two additional one-year terms.
Historical expenditures are as follows:
Fiscal Year 2024-2025: $2,366,994.48
Fiscal Year 2023-2024: $3,108,884.94
Fiscal Year 2022-2023: $2,828,308.20

Approval of this bid does not indicate immediate or complete expenditure of approved funds. Approved funds will only be expended on an as needed basis throughout the contract period.

Evaluation prices are based on Florida Statute 287.084, Preference to Florida Business in procurement of Personal Property and Services, giving preference to vendors located in Florida, effective July 1, 2012.

The bid is recommended for award to:

Castle Security, Inc. dba Safehouse Security Solutions, Sarasota, FL, Florida Document No. P19000070803
Silmar Electronics, Inc., Miami, FL, Florida Document No. 275645
Additional suppliers may be added as needed throughout the contract period.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 4
Maximize the energy efficiency and management of our facilities to remain sustainable and financially responsible

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of the proposal on CCTV Security Systems- installation, repairs, parts and accessories, SDMC No. 26-0045-MR, estimated in the amount of $2,500,000.00 (Capital Funds).

Financial Impact
The funding source for this annually estimated expenditure is Local Capital Improvement and is included in

Maintenance, Operations & Central Distribution Warehouse Department and is included in the proposed or approved budget for 2025-2026 **(Capital Funds).**

Contact
Submitting Departments: Maintenance, Operations & Central Distribution Warehouse and Purchasing
Initiated By: Todd Henson

Attachments:
26-0045-MR

NOTICE OF INTENT TO AWARD

REQUEST FOR PROPOSAL ON CCTV SECURITY SYSTEMS-INSTALLATION, REPAIR, PARTS AND ACCESSORIES, MCSD No. 26-0045-MR

CONTRACT PERIOD: SEPTEMBER 1, 2025 THROUGH AUGUST 31, 2028

FOR BOARD APPROVAL ON AUGUST 5, 2025

TABULATION FOR REQUEST FOR PROPOSAL ON CCTV SECURITY SYSTEMS-INSTALLATION, REPAIR, PARTS AND ACCESSORIES, MCSD No. 26-0045-MR

Bids Due: 3:00 p.m., Tuesday, July 1, 2025

PROPOSERS	**Executive Summary of Company** **25 Points**	**Qualifications** **35 Points**	**License** **10 Points**	**Cost** **30 Points**
Advanced Cable Connection, Inc.	25.00	35.00	10.00	10.00
Alarm and Communication Systems, Inc.	25.00	35.00	10.00	4.00
Castle Security, Inc. dba Safehouse Security Solutions	**25.00**	**35.00**	**10.00**	**22.00**
Convergint LLC	25.00	35.00	10.00	13.00
Everon Solutions, LLC	25.00	35.00	10.00	11.00
Integrated Security Consultants	25.00	35.00	10.00	13.00
Integrated Fire and Security Solutions, Inc.	25.00	35.00	10.00	14.00
Mission Critical Solutions (MCS)	25.00	35.00	10.00	18.00
Silmar Electronics, Inc.	N/A	N/A	N/A	N/A

TABULATION FOR REQUEST FOR PROPOSAL ON CCTV SECURITY SYSTEMS-INSTALLATION, REPAIR, PARTS AND ACCESSORIES, MCSD No. 26-0045-MR

Bids Due: 3:00 p.m., Tuesday, July 1, 2025

PROPOSERS	**MAXIMUM POINTS ALLOWED 100 Points**
Advanced Cable Connection, Inc.	80.00
Alarm and Communication Systems, Inc.	74.00
Castle Security, Inc. dba Safehouse Security Solutions	**92.00**
Convergint LLC	83.00
Everon Solutions, LLC	81.00
Integrated Security Consultants	83.00
Integrated Fire and Security Solutions, Inc.	84.00
Mission Critical Solutions (MCS)	88.00
Silmar Electronics, Inc.	N/A

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

NOTICE OF INTENT TO AWARD

REQUEST FOR PROPOSAL ON CCTV SECURITY SYSTEMS-INSTALLATION, REPAIR, PARTS AND ACCESSORIES, MCSD No. 26-0045-MR

CONTRACT PERIOD: SEPTEMBER 1, 2025 THROUGH AUGUST 31, 2028

FOR BOARD APPROVAL ON AUGUST 5, 2025

TABULATION FOR REQUEST FOR PROPOSAL ON CCTV SECURITY SYSTEMS-INSTALLATION, REPAIR, PARTS AND ACCESSORIES, MCSD No. 26-0045-MR

Bids Due: 3:00 p.m., Tuesday, July 1, 2025

Bidder's Name	1. TECHICIAN-standard working hours (Monday through Friday 7:00 a.m. - 5:00 p.m.), hourly rate		2. TECHICIAN-non-standard working hours (Monday through Friday prior to 7:00 a.m. and after 5:00 p.m., and Saturday and Sunday), hourly rate or holidays.	
	Bid Price	Notes	Bid Price	Notes
Advanced Cable Connection, Inc.	$95.00		$135.00	
Alarm and Communication Systems, Inc.	$120.00		$260.00	
Castle Security, Inc. dba Safehouse Security Solutions	**$50.00**		**$75.00**	
Convergint LLC	$112.50		$168.00	
Everon Solutions, LLC	$105.00		$125.00	
Integrated Security Consultants	$95.00		$115.00	
Integrated Fire and Security Solutions, Inc.	$75.00	(1)	$112.50	(2)
Mission Critical Solutions (MCS)	$65.00		$110.00	
Silmar Electronics, Inc.-Miami	No Bid		No Bid	

Bidder's Name	3. MANUFACTIURER								
	Altronix Product Line			Ditek Product Line			Edco Product Line		
	% Discount Off	MSRP/Dealer	Notes	% Discount Off	MSRP/Dealer	Notes	% Discount Off	MSRP/Dealer	Notes
Advanced Cable Connection, Inc.	5%	MSRP		10%	MSRP		10%	MSRP	
Alarm and Communication Systems, Inc.	10%	Dealer	or greater	10%	Dealer		10%	Dealer	
Castle Security, Inc. dba Safehouse Security Solutions	**40%**	**MSRP**		**35%**	**MSRP**		**20%**	**MSRP**	
Convergint LLC	15%	MSRP		15%	MSRP		15%	MSRP	
Everon Solutions, LLC	18%			18%			18%		
Integrated Security Consultants	12%	Dealer		12%	Dealer		12%	Dealer	
Integrated Fire and Security Solutions, Inc.	15%	MSRP		15%	MSRP		15%	MSRP	
Mission Critical Solutions (MCS)	20%	MSRP		25%	MSRP		25%	MSRP	
Silmar Electronics, Inc.-Miami	**10%**			**10%**			No Bid		

Bidder's Name	3. MANUFACTIURER								
	Elk Product Line			Infinova Product Line			LG Product Line		
	% Discount Off	MSRP/Dealer	Notes	% Discount Off	MSRP/Dealer	Notes	% Discount Off	MSRP/Dealer	Notes
Advanced Cable Connection, Inc.	10%	MSRP		10%	MSRP		5%	MSRP	
Alarm and Communication Systems, Inc.	10%	Dealer		No Bid			10%	Dealer	
Castle Security, Inc. dba Safehouse Security Solutions	**12%**	**MSRP**		No Bid			**15%**	**MSRP**	
Convergint LLC	15%	MSRP		15%	MSRP		15%	MSRP	
Everon Solutions, LLC	18%			18%			18%		
Integrated Security Consultants	12%	Dealer		12%	Dealer		12%	Dealer	
Integrated Fire and Security Solutions, Inc.	15%	MSRP		15%	MSRP		15%	MSRP	
Mission Critical Solutions (MCS)	30%	MSRP		25%	MSRP		20%	MSRP	
Silmar Electronics, Inc.-Miami	**10%**			No Bid			No Bid		

TABULATION FOR REQUEST FOR PROPOSAL ON CCTV SECURITY SYSTEMS-INSTALLATION, REPAIR, PARTS AND ACCESSORIES, MCSD No. 26-0045-MR

Bids Due: 3:00 p.m., Tuesday, July 1, 2025

Bidder's Name	3. MANUFACTIURER								
	Napco Product Line			Network Video System (NVT) Product Line			Open Eye Product Line		
	% Discount Off	MSRP/Dealer	Notes	% Discount Off	MSRP/Dealer	Notes	% Discount Off	MSRP/Dealer	Notes
Advanced Cable Connection, Inc.	10%	MSRP		10%	MSRP		10%	MSRP	
Alarm and Communication Systems, Inc.	10%	Dealer		10%	MSRP		10%	Dealer	
Castle Security, Inc. dba Safehouse Security Solutions	**29%**	**MSRP**		**25%**	**MSRP**		**25%**	**MSRP**	
Convergint LLC	15%	MSRP		15%	MSRP		15%	MSRP	
Everon Solutions, LLC	18%			18%			18%		
Integrated Security Consultants	12%	Dealer		12%	Dealer		12%	Dealer	
Integrated Fire and Security Solutions, Inc.	15%	MSRP		15%	MSRP		15%	MSRP	
Mission Critical Solutions (MCS)	25%	MSRP		20%	MSRP		25%	MSRP	
Silmar Electronics, Inc.-Miami	**10%**			No Bid			No Bid		

Bidder's Name	3. MANUFACTIURER								
	Power Sonic Product Line			Rokonet Product Line			Samsung Product Line		
	% Discount Off	MSRP/Dealer	Notes	% Discount Off	MSRP/Dealer	Notes	% Discount Off	MSRP/Dealer	Notes
Advanced Cable Connection, Inc.-Tampa	10%	MSRP		5%	MSRP		10%	MSRP	
Alarm and Communication Systems, Inc.	10%	Dealer		10%	Dealer		10%	Dealer	
Castle Security, Inc. dba Safehouse Security Solutions	No Bid			**32%**	**MSRP**		**18%**	**MSRP**	
Convergint LLC	15%	MSRP		15%	MSRP		15%	MSRP	
Everon Solutions, LLC	18%			18%			18%		
Integrated Security Consultants	12%	Dealer		12%	Dealer		12%	Dealer	
Integrated Fire and Security Solutions, Inc.	15%	MSRP		15%	MSRP		15%	MSRP	
Mission Critical Solutions (MCS)	20%	MSRP		20%	MSRP		25%	MSRP	
Silmar Electronics, Inc.-Miami	**10%**			No Bid			No Bid		

Bidder's Name	3. MANUFACTIURER								
	Sentrol Product Line			Liquid Crystal Display LCD			Balance of Product Line		
	% Discount Off	MSRP/Dealer	Notes	% Discount Off	MSRP/Dealer	Notes	% Discount Off	MSRP/Dealer	Notes
Advanced Cable Connection, Inc.	10%	MSRP		5%	MSRP		10%	MSRP	
Alarm and Communication Systems, Inc.	10%	Dealer		10%	Dealer	LG or Samsung	10%	Dealer	Siemens Security
Castle Security, Inc. dba Safehouse Security Solutions	No Bid			**12%**	**MSRP**	**All Manufacturers**	**15%**	**MSRP**	
Convergint LLC	15%	MSRP		15%	MSRP		15%	MSRP	
Everon Solutions, LLC	18%			18%		Samsung	18%		
Integrated Security Consultants	12%	Dealer		12%	Dealer		12%	Dealer	
Integrated Fire and Security Solutions, Inc.	15%	MSRP		15%	MSRP		15%	MSRP	
Mission Critical Solutions (MCS)	25%	MSRP		25%	MSRP	Samsung	20%	MSRP	
Silmar Electronics, Inc.-Miami	No Bid			No Bid			No Bid		

TABULATION FOR REQUEST FOR PROPOSAL ON CCTV SECURITY SYSTEMS-INSTALLATION, REPAIR, PARTS AND ACCESSORIES, MCSD No. 26-0045-MR

Bids Due: 3:00 p.m., Tuesday, July 1, 2025

Bidder's Name	4. Monitoring						5. Rental of Equipment MAXIMUM OF 10% MARKUP		
	Fire System 74 sites			Security System 103 sites					
	Monthly	X 12	Notes	Monthly	X 12	Notes			Notes
Advanced Cable Connection, Inc.	$1,875.00	$22,500.00		$1,545.00	$18,540.00		10%		
Alarm and Communication Systems, Inc.	No Bid	No Bid		No Bid	No Bid		10%		
Castle Security, Inc. dba Safehouse Security Solutions	**$20/$240 site/year**	**$17,760.00**		**$15/$180 site/year**	**$18,540.00**		**10%**		
Convergint LLC	$20/$240 site/year	$17,760.00		$15/$180 site/year	$18,540.00		10%		
Everon Solutions, LLC	$48.50/$582	$43,068.00		$44.00/$528.00	$54,384.00		5%		
Integrated Security Consultants	$2,220.00	$26,640.00		$1,854.00	$22,248.00		8%		
Integrated Fire and Security Solutions, Inc.	$25/$300	$22,200.00		$22.50/$270	$27,810.00		10%		
Mission Critical Solutions (MCS)	$1,850.00	$22,200.00		$2,575.00	$30,900.00		10%		
Silmar Electronics, Inc.-Miami	No Bid			No Bid			10%		

NOTES:

1) 2 hour minimum applies

2) 3 hour minimum applies

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

AGENDA ITEM NO. 13.1

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of New Job Description and Position of Foster Care Liaison (Title I & Local Grant)

Executive Summary
Foster care students in Manatee County need a dedicated individual to serve as an advocate and liaison to properly navigate the many disruptions that they face in the foster care system. Due to changes in the McKinney-Vento Homeless Assistance Act, as reauthorized by Every Student Succeeds Act, a school district should carefully consider the roles of each position before assigning the Foster Care Liaison position to staff. The general role of the district Foster Care Liaison is to facilitate district compliance with state and federal laws as they relate to children and youth in foster care, and to collaborate with the child welfare agency to address educational barriers that prevent children and youth in foster care from being identified, enrolled, attending, and succeeding in school. The proposed pay grade for the position is C09 on the 11-month School Administrator Supervisory, Administrative, Managerial, and Professional (SAMP) salary schedule.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 3
Develop an innovative leadership development program and succession-planning model to attract and support quality school and District leaders

Recommendation
The Superintendent recommends approval of the new job description and position of Foster Care Liaison. (Title I & Local Grant)

Financial Impact

The salary range for the position is from $54,472 to $99,309, plus benefits and is included in the budget for 2025-2026 school year. (Title I & Local Grant)

Contact
Submitting Department: Human Resources
Initiated by: Christina Britton

Attachments:
63101 Program Specialist [Foster Care Liaison]

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: FOSTER CARE LIAISON
State Title: Program Specialist
JOB DESCRIPTION

JOB GOAL:
To facilitate district compliance with state and federal laws as they relate to children and youth in foster care, and to collaborate with the child welfare agency to address educational barriers that prevent children and youth in foster care from being identified, enrolled, attending, and succeeding in school.

QUALIFICATIONS:
1. Bachelor's degree in social work, education, counseling, or a related field from an accredited institution. Master's degree preferred.
2. Previous experience working with homeless or at-risk populations, preferably in an educational setting.
3. Valid driver's license and access to transportation for off-site visits and outreach activities, as needed.

KNOWLEDGE, SKILLS, AND ABILITIES:
Deep understanding of child welfare policies, including the Title I, Part A provisions, and the Foster Care Program guidelines. Familiarity with the Family Educational Rights and Privacy Act (FERPA) and other data protection regulations. Knowledge of evidence-based practices and research on educational stability. Ability to analyze complex situations, identify key issues, and develop effective solutions. Proficient in Microsoft Office suite and data management software. Ability to exercise independent judgment in assigned duties. Ability to handle sensitive information with confidentiality. Ability to work occasional evening or weekend hours for outreach events and meetings. Ability to handle exposure to sensitive or emotionally challenging situations related to homelessness and poverty.

REPORTS TO:
Director, Federal Programs and Grants

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:

1. Coordinate with the corresponding child welfare agency point of contact on the implementation of the Title I, Part A provisions.
2. Coordinate with the Foster Care Program Supervisor at DCF.
3. Attend training and professional development opportunities to improve district implementation efforts.
4. Serve as the primary contact person for DCF and social workers.
5. Lead and document the development of a process for making best interest determinations.
6. Facilitate the transfer of records.
7. Facilitate immediate enrollment.
8. Facilitate data sharing with the child welfare agencies, consistent with FERPA and other privacy protocols.
9. Develop and coordinate local transportation procedures.
10. Manage best interest determinations and transportation cost disputes.
11. Ensure that children in foster care are enrolled in and regularly attending school.
12. Provide professional development and training to school staff on the Title I, Part A provisions and educational needs of children in foster care, as needed.
13. Identify and assess homeless students within the school district, maintaining confidentiality and sensitivity.
14. Travel within and outside the school district and surrounding community as necessary.
15. Travel within and outside the state for National conferences as necessary.
16. Keep supervisor informed of potential problems or unusual events.
17. Serve on district, state or community councils or committees as assigned or appropriate.
18. Represent the district in a positive and professional manner.
19. Assist in implementing the District's goals and strategic commitments.

20. Attend training sessions, conferences, and workshops to keep abreast of current practices, programs, and legal issues.
21. Prepare or oversee the preparation of all required reports and maintain all appropriate records.
22. Demonstrate initiative in identifying potential problems or opportunities for improvement and take appropriate action.
23. Perform other tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: C09
SHORT TITLE: STSXXX
STATE JOB CODE: 63101

AGENDA ITEM NO. 13.2

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of Reimbursement Resolution 2025-007 for Expenditures consisting of New High School "AAA", Renovations to Moody Elementary School, and an Addition to Lake Manatee K-8 School (the "Improvements") (No Financial Impact)

Executive Summary
The Reimbursement Resolution authorizes the Board to reimburse itself for capital expenditures incurred with respect to the above-referenced Improvements from proceeds of tax-exempt debt. The Reimbursement Resolution does not obligate the Board to issue any debt, but merely provides the ability to reimburse any capital costs incurred prior to the issuance of any associated tax-exempt debt for these Improvements, in order to meet the requirements of Section 1.150-2 of the Treasury Regulations promulgated under the Internal Revenue Code of 1986, as amended. (No Financial Impact)

New High School "AAA" $107.5M
Moody Elementary School $30M for renovations
Lake Manatee K-8 Addition $17.5M

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 4
Maximize the energy efficiency and management of our facilities to remain sustainable and financially responsible

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Interim Superintendent recommends the approval of reimbursement resolution 2025-007 for expenditures for the Improvements (No Financial Impact).

Financial Impact
No financial impact.

Contact
Submitting Department: Business Services
Initiated By: Rachel P. Sellers, Deputy Superintendent of Business Services

Attachments:
Resolution 2025-007 - Reimbursement Resolution

RESOLUTION 2025-007

A RESOLUTION OF THE SCHOOL BOARD OF MANATEE COUNTY, FLORIDA IN REGARD TO REIMBURSEMENT OF CERTAIN COSTS RELATING TO CERTAIN EDUCATIONAL FACILITY CAPITAL IMPROVEMENTS WITHIN THE SCHOOL DISTRICT OF MANATEE COUNTY.

BE IT RESOLVED BY THE SCHOOL BOARD OF MANATEE COUNTY, FLORIDA:

SECTION 1. FINDINGS. It is hereby found, determined and declared as follows:

(A) the School Board of Manatee County, Florida (the "School Board"), as the governing body of the School District of Manatee County, Florida (the "District"), has incurred or expects to incur various costs in relation to certain educational facility capital improvements to be located within the District consisting of new High School "AAA," renovations to Moody Elementary School and an addition to Lake Manatee K-8 School (collectively, the "Improvements");

(B) the School Board has determined it is in its best interest to finance such costs from proceeds of tax-exempt debt, including, without limitation, from the proceeds of any certificates of participation which may be issued in conjunction with the lease-purchase of such Improvements, and to reimburse itself for costs incurred with respect to such facilities prior to the issuance of such tax-exempt debt (herein referred to as the "Debt Obligations"); and

(C) the United States Department of Treasury has issued various regulations in regard to reimbursement of governmental costs through the issuance of such Debt Obligations.

SECTION 2. OFFICIAL INTENT TO REIMBURSE. It is the intent of the School Board to reimburse various costs and expenditures relating to the acquisition, construction and equipping of the Improvements to be located within the District, all of which costs and expenditures represent capital expenditures to be paid from the District's Capital Projects - Section 1011.71(2), F.S., Local Capital Improvement Fund and Capital Projects – Other Capital Projects Fund. It is reasonably expected that such reimbursement shall come from the issuance of Debt Obligations which are not expected to exceed, in the aggregate, $155,000,000. It is currently the intention of the School Board to pay such Debt Obligations from the proceeds of its capital outlay millage budgeted and appropriated for such purpose and other legally available revenues. The expenditures to be reimbursed shall

be consistent with the School Board's budgetary and financial policy as being the type of expenditures which are paid on a long-term basis.

SECTION 3. RECORDS. The School Board shall comply with all applicable law in regard to the public availability of records of official acts (i.e., adoption of this resolution) by public entities such as the School Board, including making this resolution available to public inspection.

SECTION 4. COMPLIANCE WITH TAX LAW. It is the intent of this resolution to meet the requirements of Treasury Regulations Section 1.150-2 and to be a declaration of official intent under such Section.

SECTION 5. EFFECTIVE DATE. This resolution shall be effective immediately upon its adoption.

Passed and Adopted at a regular meeting this 5th day of August 2025.

THE SCHOOL BOARD OF MANATEE COUNTY, FLORIDA

By:_____
Chad Choate, III, Chairman

(SEAL)

ATTEST:

_____
Kevin Chapman
Interim Superintendent/Secretary

AGENDA ITEM NO. 13.3

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of a Proportionate Share Distribution of the Sales Surtax Revenue Collections to Qualified Charter Schools for Fiscal Year 2025-26 through December 31, 2032 (Capital Funds) - *updated August 4, 2025*

Executive Summary
At the June 24, 2025 School Board Meeting, the Board approved the authorization to amend charter school contracts to share a portion of the Sales Surtax revenue collections, on a graduated scale with qualified charter schools beginning in 2025-2026 fiscal year. Shared distributions shall start at 50% in 2025-2026, 60% in 2026-2027, 80% in 2027-2028, and 100% thereafter.

Disbursements to qualified charter schools will be based on actual sales tax revenue collected from the Financial Management department of Manatee County less Maximum Annual Debt Service (as defined in the hereinafter defined Sales Tax Bond Resolution) payments and any other payments related to the District's Sales Tax Revenue Bonds, Series 2017. ~~and a~~ Any additional bonds issued pursuant to the Sales Tax Revenue Bond Resolution adopted on February 18, 2003, as amended and supplemented (the Sales Tax Bond Resolution) and payments ~~on~~ *from* *on* any future debt obligations ~~to~~ *will* be paid, in whole or in part, ~~on~~ *from* the District's proportionate share from sales tax revenues in effect ~~will~~ for the current resolution that expires ~~in~~ December 31, 2032.

The qualified charter schools proportionate share will be based on charter school FTE per most recent FDOE surveys in effect for that month (not charter school projections). Charter School agreements will need to be amended to include capital fund/surtax distribution.

The charter schools will be required to provide detailed system-generated monthly and annual expenditure reports from each charter school to the District for monitoring and audit purposes by the independent citizens committee. Once final FTE information is available, reconciliation of the sales tax revenue to FTE will be performed, and any adjustments will be made to the following monthly disbursement. It will be the responsibility of the charter schools to spend their funds appropriately and have the expenditures of those funds audited annually to ensure compliance with the tax resolution language no later than nine months after fiscal year end. If the funds are not spent in accordance with Section 1013.62, Florida Statutes, the District is permitted to take recourse with the qualified charter school. The charter schools are required to account for all revenues and expenditures per Florida Statutes 212.055 and 1013.62.

The district's responsibility will be to equitably disburse funds based on unrestricted revenue collections (Maximum Annual Debt Service payments and any other payments *related to the District's* ~~required by the~~ Sales Tax *Revenue* Bonds, *Series 2017.* ~~Resolution and~~ *Any additional Bonds issued and* payments ~~on~~ *from* any future debt obligations ~~to~~ *will* be paid, in whole or in part, *from the District's proportionate share* from sales tax revenues *in effect for the current sales tax resolution that expires December 31, 2032;* ~~will be deducted before allocating revenue to Charters~~) and revenue collections disbursed will be reconciled with final FTE calculations.

Procedures for the Sales Surtax Tax Revenue Share updated July 15, 2025, is attached hereto and made a part hereof by reference.

The edits on 8/1/2025 in the Executive Summary have been added for clarity.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 4
Maximize the energy efficiency and management of our facilities to remain sustainable and financially responsible

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
Superintendent recommends approval of a proportionate share distribution of the Sales Surtax Revenue Collections to qualified charter schools for FY 2025-2026 through December 31, 2032 (Capital Funds).

Financial Impact
Revision of the 5-year capital plan projects funded by Sales Surtax Revenue projected proportionate share through Fiscal Year 2029-2030 totaling $45,874,523 (Capital Funds).

Contact
Submitting Departments: Business Services
Initiated by: Rachel Sellers, Deputy Superintendent of Business Services

Attachments:
Procedures_for_Sales_Surtax_Tax_Revenue_Share - updated 8/4/2025

PROCEDURES FOR SALES TAX REVENUE SHARE

Disbursements to qualified charter schools will be based on actual sales tax revenue collected from the Financial Management Department of Manatee County less Maximum Annual Debt Service (as defined in the hereinafter defined Sales Tax Bond Resolution) payments and any other payments related to the District's Sales Tax Revenue Bonds, Series 2017. Any additional Bonds issued pursuant to the Sales Tax Revenue Bond Resolution adopted on February 18, 2003, as amended and supplemented (the "Sales Tax Bond Resolution") and payments from any future debt obligations will be paid, in whole or in part, from the District's proportionate share from sales tax revenues in effect for the current sales tax revenues that expires in December 31, 2032. The qualified charters schools proportionate share will be based on charter school FTE per most recent FDOE surveys in effect for that month (not charter school projections). Charter School agreements will need to be amended to include capital fund/surtax distribution. The charter schools will be required to provide detailed system generated monthly and annual expenditures reports from each charter schools to the district for monitoring and audit purposes by an independent citizens committee. Once final FTE information is available, reconciliation of the sales tax revenue to FTE will be performed and any adjustment will be made to the following monthly disbursement. It will be the responsibility of each charter school to spend their funds appropriately, and to have the expenditures of those funds audited annually to ensure compliance with the tax resolution language no later than 9 months after fiscal year end. The district's responsibility will be to equitably disburse funds based on unrestricted revenue collections (Maximum Annual Debt Service payments and any other payments related to the District's Sales Tax Revenue Bonds, Series 2017. Any additional Bonds issued and payments from any future debt obligations will be paid, in whole or in part, from the District's proportionate share from sales tax revenues in effect for the current sales tax resolution that expires in December 31, 2032.) and revenue collections disbursed will be reconciled with final FTE calculations.

If the funds are not spent in accordance with Section 1013.62, Florida Statutes the District is permitted to take recourse with the qualified charter school.

District share on a graduated scale sales surtax for Charter Schools in 2025-2026, will be 50% of their proportionate share of the district's anticipated revenue collected less Sales Tax Revenue Bond debt service payments. This amount will be divided by district's total capital outlay FTE equivalent membership and the total number of FTE equivalent of each eligible charter school, then multiplied by eligible Charter School FTE per the most recent FDOE survey in effect. A roll in method of shared distribution starting with 50% in 25/26, 60% in 26/27, 80% in 27/28, and 100% thereafter. Sales Tax revenues have historically increased 4% per year. The Charter Schools are required to account for all revenues and expenditures per Florida Statutes Section 212.055 and 1013.62.

AGENDA ITEM NO. 13.4

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Authorize the Superintendent to Utilize the Flexibility Established Per Florida Statute 1001.42(21) to Establish Strategies that Address the Selection, Placement, Compensation, and Expectations of Instructional Personnel, Including Executing Memorandum(s) of Understanding, up to $500,000.00 (Multiple Funding Sources)

Executive Summary
Florida Statue 1001.42(21) states, "To free schools with a school grade of “D” or “F” from contract restrictions that limit the school’s ability to implement programs and strategies needed to improve student performance, a district school board may adopt salary incentives or other strategies that address the selection, placement, compensation, and expectations of instructional personnel and provide principals with the autonomy described in s. 1012.28(8)."

In Manatee County, one (1) district-operated school received a 'D' grade for 2024-2025:

- Samoset Elementary

The purpose of this item is to authorize the Superintendent to develop and implement the programs and strategies needed to ensure academic improvement at this school for the 2025-2026 school year.

This item aligns with the District’s Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 1
Develop a competitive employee salary schedule to keep and attract the best talent and continue to provide quality customer service to our staff and parents

Recommendation
The Superintendent recommends authorization be given to the Superintendent to utilize the flexibility established per Florida Statute 1001.42(21) to establish strategies that address the selection, placement, compensation, and expectations of instructional personnel, including executing Memorandum(s) of Understanding, up to $500,000.00 (Multiple Funding Sources).

Financial Impact
The funding sources to implement salary incentives or other strategies that address the selection, placement, compensation, and expectations of instructional personnel will be the General Fund and other state and federal grants, including UniSIG.

Contact
Submitting Department: Instructional Services
Initiated by: Derek Jensen

AGENDA ITEM NO. 14.1

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of Travel Expense Associated with the School Board Members' Attendance at the Greater Florida Consortium of School Boards Legislative Meeting, August 27-29, 2025, at the St Pete Bayfront Hotel, FL, Not to Exceed $1,000.00 (General Fund)

Executive Summary
School Board Members Spray and Felton, Kennedy would like approval of Travel Expense Associated with the School Board Members' Attendance at the Greater Florida Consortium of School Boards Legislative Meeting, August 27-29 2025, at the St Pete Bayfront Hotel, FL, Not to Exceed $1,000.00 (General Fund)

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Learn | Goal 4
Develop effective professional development and high-quality instructional coaching for teachers to support rigorous literacy instruction across all grades

Recommendation
Approval of Travel Expense Associated with the School Board Members' Attendance at the Greater Florida Consortium of School Boards Legislative Meeting, August 27-29 2025, at the St Pete Bayfront Hotel, FL, Not to Exceed $1,000.00 (General Fund).

Financial Impact
The financial impact to the District will not exceed $1,000.00. The source of funds is the General Fund and is included in the School Board approved budget for 2025-2026.

Contact
Submitting Department: School Board

Attachments:
Travel Expense Worksheet GFCSB

Travel Expense Worksheet						
Expense	# Attending	# of Nights	Per diem			
Mileage						
25	4	2	0.655	**65.50**		
Hotel/Resort fee						
149.00	1	1		**149.00**		
				0.00		
Registration						
0.00	3			**0.00**		
Food						
Breakfast	4	2	11.00	88.00		
Lunch	4	2	11.00	88.00		
Dinner	4	2	19.00	152.00		
				328.00		
Total Expenses Anticipated				**542.50**		

AGENDA ITEM NO. 14.2

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of Travel Expense for School Board Members to Attend the 2024 Manatee Chamber of Commerce Planning Retreat Not to Exceed $5,000.00 (General Fund)

Executive Summary
Board Members Spray, Tatem and Kennedy need approval of Travel Expense for School Board Members to Attend the 2025 Manatee Chamber of Commerce Planning Retreat Not to Exceed $5,000.00 (General Fund)

Florida Statute 1001.39 (2021) requires that when School Board members travel outside of the District and request reimbursement of travel expenses in excess of $500.00, they are required to obtain prior confirmation from the School Board that the travel is for official school board business and that it complies with the rules of the State Board of Education.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The School Board Approval of Travel Expense for School Board Members to Attend the 2025 Manatee Chamber of Commerce Planning Retreat Not to Exceed $5,000.00 (General Fund)

Financial Impact
The source of funds for this item is the General Fund and is included in the School Board approved budget for 2025-2026.

Contact
Submitting Department: School Board
Initiated by: Laura Cox

Attachments:
Travel Expense Worksheet

Travel Expense Worksheet						
Expense	# Attending	# of Nights	Per diem			
Mileage (total)						
124	3	1	0.655	**243.66**		
Hotel/day						
159.00	1	3		**477.00**		
159.00	2	1		**318.00**		
Resort fee/day						
39.00	3	3		**351.00**		
Parking / day-max						
32.00	3	2		**192.00**		
Registration						
725.00	3			**2,175.00**		
Food						
Breakfast	3	2	11.00	66.00		
Lunch	3	2	11.00	66.00		
Dinner	3	2	19.00	114.00		
				246.00		
Total Expenses Anticipated				**4,002.66**		

AGENDA ITEM NO. 14.3

School Board of Manatee County
August 5, 2025 - Regular Board Meeting
Action Item

Title
Approval of Travel Expense Associated with the School Board Members' Attendance at the Florida School Boards Association (FSBA) Policy, Governance and Bargaining 101 training, at the Hilton, University of Florida Conference Center, Gainesville, FL, Not to Exceed $1,000.00 (General Fund)

Executive Summary
School Board Member Heather Felton would like to attend the Florida School Boards Association (FSBA) Policy, Governance and Bargaining 101 training, at the Hilton, University of Florida Conference Center, Gainesville, FL.

Policy and Governance Training:
The school board is accountable to its citizens for the governance and management of the schools and for the results achieved. A well-written policy establishes the parameters within which the district operates. Policy represents ideas designed to bring action, the kind of action the policymaker wants. It tells the school community what the board wants and why.
Policy development is a continual process, and FSBA's Policy Forum is designed to help you better understand this important governance role. This forum aids in effective policy development by combining the expertise and experience policy development experts and the experience of our FSBA consultants.
The content of this forum is designed to:

- Distinguish the reasons for establishing school district policies.
- Determine the school board's role in policymaking.
- Identify the characteristics of school board policies.
- Examine the elements for success in achieving policy power.
- Discuss the difference between policy and regulations/procedures.
- Learn the specifics of a step-by-step approach for policy adoption, including statutory parameters.
- Understand the relationship between policy adoption and strategic planning in establishing priorities and budget initiatives which support the shared vision of the school district.
- Discuss the key components to effective policy development, adoption and maintenance, and the importance of keeping the district policy manual updated.
- Explore methods of informing the public about school district policies.

Bargaining 101:
This forum offers both new and veteran school board members a knowledge base of the role they play in employee bargaining in Florida. Interacting with employee unions and their members places the school board in the position of balancing policy and politics. Also, increased demands on public education require labor contracts to be creative and responsive to internal and external (i.e., public) perceptions of a school district's priorities. When properly conducted, the bargaining process can be an effective means for accomplishing the school board's philosophical and programmatic goals.
The following topics are covered:

- introduction to bargaining – historical perspective and legal requirements
- the bargaining process
- mediation
- impasse and legislative hearings
- the political climate and impact of bargaining

Florida Statute § 1001.39 (2022) requires that when School Board members travel outside of the District and

request reimbursement of travel expenses in excess of $500.00, they are required to obtain prior confirmation from the School Board that the travel is for official school board business and that it complies with the rules of the State Board of Education.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Learn | Goal 4
Develop effective professional development and high-quality instructional coaching for teachers to support rigorous literacy instruction across all grades

Recommendation

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Financial Impact
Financial Impact
The financial impact to the District will not exceed $1,000.00. The source of funds is the General Fund and is included in the School Board approved budget for 2025-2026.

Contact
Submitting Department: School Board

Attachments:
Travel Expense Worksheet FSBA Bargaining policy

Travel Expense Worksheet						
Expense	# Attending	# of Nights	Per diem			
Mileage						
167	1	2	0.655	**109.39**		
Hotel/Resort fee						
169.00	1	2		**338.00**		
				0.00		
Registration						
250.00	1			**250.00**		
155.00	1			**155.00**		
Food						
Breakfast	1	2	11.00	22.00		
Lunch	1	2	11.00	22.00		
Dinner	1	2	19.00	38.00		
				82.00		
Total Expenses Anticipated				**779.39**		

AGENDA ITEM NO. 15.1

School Board of Manatee County
August 5, 2025 - Regular Board Meeting

Title

School Safety Requirements and Monitoring Reports - 2024-2025 Quarter 4 (No Financial Impact)

Executive Summary

Pursuant to Florida Statute 1001.212 and Florida Administrative Code 6A-1.0018, the attached document reports findings of District Compliance Inspections conducted by the SDMC School Safety Specialist and the Florida Office of Safe Schools relating to school safety, reporting, and training. This state administrative rule also provides notice of the procedures and criteria utilized by the Office of Safe Schools to monitor school districts and individual schools for compliance with those requirements.

For this reporting period, there were no deficiencies that remain uncorrected. The District is in compliance.

Contact

Submitting Department: Safety & Security
Initiated By: Paul Damico

Attachments:
Manatee_District_Inspection_Report OSS June 2025 Quarter 4.pdf
Manatee_District_Inspection_Report SSS June 2025 Quarter 4.pdf

Office of Safe Schools
4th Quarter Inspections

District	Number of Schools Inspected or Reinspected	Percentage of Schools Inspected or Reinspected	Number of Inspected Schools With No School Safety Requirement Deficiencies	Percentage of Inspected Schools With No School Safety Requirement Deficiencies
Manatee	8	10.81%	2	25%

School Safety Specialist
4th Quarter Inspections

District	Number of Schools Inspected or Reinspected	Percentage of Schools Inspected or Reinspected	Number of Inspected Schools With No School Safety Requirement Deficiencies	Percentage of Inspected Schools With No School Safety Requirement Deficiencies
Manatee	17	25%	13	76.5%