Agenda
Regular Meeting and Public Hearing
Updated Nov 9, 2023

November 14, 2023
School Board of Manatee County
Regular Board Meeting - 10:00 AM
Walter Miller School Support Center
Board Room

Times Indicated are Approximate

1. CALL TO ORDER

2. READING OF THE DISTRICT'S VISION | Choate

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. INFORMATION ONLY (No Board Action Required)

1. Year-to-Date Financial Statements Through September 30, 2023
2. Year-to-Date Charter School Financial Statement Summary Through September 30, 2023

6. APPROVAL OF THE AGENDA

1. Agenda Amendments - added after publishing

7. APPROVAL OF MINUTES

1. Approval of the Minutes of the October 10, 2023, School Board Workshop; October 20, 2023 School Board Shade Meeting and Workshop; and October 24, 2023 School Board Meeting

8. STUDENT CELEBRATIONS

1. "I Voted" 2023 Sticker Contest Winner

9. GOOD NEWS MOMENT

1. Good News Moment

10. PUBLIC COMMENTS (UP TO 30 MINUTES)

Public comment is not an open forum to discuss matters unrelated to education, to support or oppose candidates for public office, or to engage in commercial speech attempting to sell a service or product to the School Board or public. Also, public comment is not a forum to attack individual

school system employees or Board Members. Any such complaints should be submitted in writing to the Superintendent for appropriate handling. Finally, this is not a forum for addressing issues involving individual students. Because of privacy concerns, such issues should be submitted in writing to the Superintendent for appropriate handling. Each speaker is allowed three minutes to address the Board. Speakers must stand at the podium and not approach the dais.

This is a business meeting of the School Board and the public expects that we conduct it in an orderly, efficient, effective and dignified manner. We request that speakers keep this in mind when making your comments. We also request that the audience keep that in mind and not demonstrate approval or disapproval of what a speaker has said by clapping or booing. The Board appreciates the public's input and will listen attentively, consider each comment, and usually will not respond, enter into debate, or answer questions during comments on agenda items or during the public comments section.

PUBLIC INPUT INSTRUCTIONS:
1. Before you begin speaking, please provide any handouts to the Agency Clerk.
2. Please identify yourself only by your full name for the record.
3. You have no more than three minutes to speak. Please stop speaking when the bell rings.
4. Florida Law requires all citizens to conduct themselves in an orderly fashion at public meetings.
5. **WARNING:** Any individual who interferes with the expeditious or orderly process of a School Board meeting, will be subject to removal from the meeting pursuant to Section 1001.372(3) Florida Statutes at the discretion of the Chair. Orderly fashion is deemed as, at a minimum (1) no profanity (2) no vulgar language (3) no discourteous, disrespectful, or disparaging conduct.

11. REPORTS AND PRESENTATIONS

1. Audit Committee Report to the Board
2. 2023-2024 School Accountability Update

12. CONSENT ITEMS

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired by a Board Member, that item will be removed from the Consent Agenda and will be considered later in the agenda.

1. Approval of the Report of Teachers Out-of-Field Content, Reading, ESOL (English for Speakers of Other Languages), and/or Long-Term Substitutes (No Financial Impact)
2. Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact)
3. Approval of the Waiver(s) of the Manatee Education Association (MEA) Collective Bargaining Agreement (No Financial Impact)
4. Approval of Freedom Elementary School - Classroom Addition - Change Order 4 - Agreement Between Owner and McIntyre, Elwell & Strammer General Contractors - Return of Unspent Direct Material Purchase (DMP) Funds in the Amount of $15,867.86 (Capital Funds)
5. Authorize the Superintendent to Execute a Certificate of Occupancy for the District Regarding the 2023 Media Centers Renovations (No Financial Impact)
6. Approval of Attached Student Data Privacy Agreement and Authorization for Execution of Same by Boardâ€™s Designee (No Financial Impact)
7. Approval of the Agreement with the Florida Department of Highway Safety and Motor Vehicles for Conducting Commercial Driver License (CDL) Skills Testing Program (No

Financial Impact)

8. Approval to Renew Purchase of Stop Loss Insurance, Contract No. 80-0085, Not to Exceed $333,169.00 (Health Insurance Fund)
9. Approval to Apply, Accept, and Expend the New 2023-2024 National Farmworker Jobs Program Discretionary Competitive Grant in the amount of $286,823.00 (Incoming Grant Funds)
10. Approval to Submit Apprenticeship Standards Allowing Manatee Technical College to Become the Registered Agency for Apprenticeship Programs (No Financial Impact)
11. Approval to Apply, Accept, and Expend Unified School Improvement Grant (UniSIG) for the 2023-2024 School Year, in the Amount of $670,100.00 (Incoming Grant Funds)
12. Approval of Proposed Settlement in the Lawsuit Styled Danielle LaPoint, Ed.D., v. The School Board of Manatee County, Florida, Filed in the Circuit Court of the Twelfth Judicial Circuit in and for Manatee County, Florida, Civil Division, Case Number 2021 CA 4308, and Authorizing the Superintendent, or His Designee, to Execute a Settlement Agreement Resolving All Claims Made by the Plaintiff for $87,500 and in Accordance with Such Other Non-Monetary Terms and Conditions Which are Deemed Acceptable and Appropriate by the Board Attorney and the General Counsel

13. PUBLIC HEARING

1. Public Hearing for Consideration to Adopt and Amend School Board Policies

14. PUBLIC COMMENT FOR NEW BUSINESS ITEMS

15. NEW BUSINESS (DISCUSSION ITEMS PULLED FROM CONSENT)

16. NEW BUSINESS (NON-CONSENT ITEMS)

1. Approval of the Budget Amendments for September 2023
2. Quarterly ESSER Report for Period Ending September 30, 2023
3. Approval to Adopt New Policy and Amend School Board Policies
4. Approval to Adopt New Policy and Amend School Board Policies
5. Approval of the Altria / JUUL Related Settlement Agreement Dated August 19, 2023 (Incoming Funds)

17. NEW BUSINESS (NO SUPERINTENDENT RECOMMENDATION)

1. Approval of the Board's Legal Firm Evaluation for the Period of 2023-2024
2. Board Discussion Regarding Service of Process

18. WORKSHOP ITEM REQUESTS

19. CONTINUED PUBLIC COMMENT (IF NECESSARY)

20. UPDATES
A. Legal Department Update
B. Operations Update
C. Instructional Update

21. SUPERINTENDENT REMARKS

22. BOARD COMMENTS

23. ADJOURNMENT

AGENDA ITEM NO. 5.1

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Year-to-Date Financial Statements Through September 30, 2023

Executive Summary
SBE Rule 6A-1.009, Florida Administrative Code, requires financial statements to be submitted to the Board at least monthly.

General Fund - Expenditures exceeded revenues and transfers by approximately $59 million through the month of September 2023. Revenues have decreased 1.6% and expenditures increased 11% over September 2022.

The beginning unassigned fund balance as of July 1, 2023, was $43 million. The District's unassigned fund balance is projected to be a positive $50.7 million by June 30, 2024.

Capital Project Funds - Expenditures exceeded revenues by $34.6 million through the month of September 2023. The expenses are in line with the amounts budgeted for ongoing Capital Projects. The majority of the capital mileage revenue will be received in December 2023 and January 2024.

Food Service Funds - Expenditures exceeded revenues by $1.4 million through the month of September 2023. The increase in expenditures is due to the additional materials and supplies for the beginning of the year.

Internal Service Funds - Expenditures exceeded revenues by $7.6 million through the month of September 2023.

Health Insurance Fund - Expenditures exceeded revenues by approximately $7.7 million for the month of September, resulting in an ending net position of $5.1 million at the end of September 2023.

Workers Compensation Fund - Revenues exceeded expenditures by approximately $122,761 for the month of September, resulting in an ending net position of $1.7 million at the end of September 2023. Expenditures are in line with prior year claims and amounts budgeted through September 2023.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 4
Maximize the energy efficiency and management of our facilities to remain sustainable and financially responsible

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Contact
Submitting Department: Finance
Initiated By: Cathy Miley

Attachments:

Bank Rec Certification - September 2023
FS Sept 2023

SCHOOL DISTRICT OF MANATEE COUNTY

MEMORANDUM

DATE: October 20, 2023

TO: Jason C. Wysong, Ed. D., Superintendent

FROM: Rachel Sellers, Deputy Superintendent of Business Services

SUBJECT: Certification of Monthly Bank Reconciliation (9/30/2023)

As a response to Audit Finding 2019-001, Finance staff developed the following internal control enhancement: District staff will complete monthly bank reconciliations, and a review with accounting staff will occur on the third Monday of every month, chaired by the Deputy Superintendent of Business Services. At completion of the monthly reconciliation review, the Deputy Superintendent of Business Services will certify the completion of the reconciliation to the Superintendent.

Also available (upon request) are the cash ledger and bank statement summaries that support the "book" and "bank" amounts in the reconciliation, and also screenshots, from the PeopleSoft Treasury module, proving that the September 30, 2023 book-to-bank reconciliation has been completed, with $0 variance.

SCHOOL BOARD

Chad Choate III
Chair

Cindy Spray
Vice Chair

Mary Foreman
Gina Messenger
Richard Tatem

SUPERINTENDENT

Jason C. Wysong, Ed.D.

P.O. Box 9069
Bradenton, FL 34206-9069
215 Manatee Avenue West
Bradenton, FL 34205
941.708.8770
www.manateeschools.net

THE SCHOOL DISTRICT OF MANATEE COUNTY

YEAR TO DATE FINANCIAL REPORT

THROUGH THE

PERIOD ENDING SEPTEMBER 30, 2023

(UNAUDITED)

School District of Manatee County, Florida
Balance Sheet (Unaudited)

	General Fund	Debt Service Funds	Capital Projects Funds	Food Service Fund	Other Special Revenue Funds *	Internal Service Funds	Trust & Agency Funds	Total September 2023	Total September 2022
Assets									
Current Assets									
Cash	37,799,812.64	14,305,354.95	297,531,822.30	10,471,729.07	-	23,544,716.76	1,284,468.92	384,937,904.64	161,926,597.00
Taxes Receivable	-	-	-	-	-	-	-	-	-
Accounts Receivable	1,979,067.99	-	-	-	397.97	129,707.91	59,450.02	2,168,623.89	1,807,519.00
Due From/(To)	9,646,370.05	(318,678.95)	-	-	(9,327,691.10)	-		-	-
Inventory	576,157.96	-	-	578,639.09		-	-	1,154,797.05	1,118,035.00
Investments		39,723.04	-	-	-	-	-	39,723.04	44,567.00
Other Current Assets									
Deposits Receivable	-	-	-		-	-	-	-	-
Prepaid Expense	-	-	-	-	-	-	-	-	-
Due From Other Agencies	1,752,945.60	-	7,731,933.11	2,794,041.55	9,434,512.42	-	51,167.23	21,764,599.91	14,092,308.00
Total Assets	**51,754,354.24**	**14,026,399.04**	**305,263,755.41**	**13,844,409.71**	**107,219.29**	**23,674,424.67**	**1,395,086.17**	**410,065,648.53**	**178,989,026.00**
Liabilities									
Current Liabilities									
Salaries & Wages Payable	14,295,412.64	-	-	-	-	-	-	14,295,412.64	14,317,152.00
Payroll Deductions & WH	9,638,297.67	-	-	-	-	-	-	9,638,297.67	8,864,727.00
Accounts Payable	949,021.30	4,162.18	672,923.86	556,456.16	107,219.29	769,545.40	1,415.78	3,060,743.97	3,188,383.00
Construction Payable	-	-	1,300,471.66	-	-	-	-	1,300,471.66	1,284,026.00
Retainage Payable	-	-	-	-	-	-	-	-	6,901.00
Other Current Liabilities					-				-
Matured Bond/Interest Payable	-	-	-	-	-	-	-	-	-
Accrued Interest Payable	-	-	-	-	-	-	-	-	-
Due To Other Agencies	-	-	-	-	-	-	-	-	-
Sales Tax Payable	3,959.95	-	-	-	-	-	-	3,959.95	325.00
Estimated Unpaid Claims	-	-	-	-	-	16,085,781.00	-	16,085,781.00	13,035,286.00
Long-Term Liabilities	-	-	-	-	-	-	-	-	-
Other Credits									
Section 1011.13 Loan	-	-	-	-	-	-	-	-	-
Unearned Revenue	(6,945.05)	-	-	90,920.13	-	-	-	83,975.08	-
Deferred Revenue	-	-	7,270,785.02	-	-	-	-	7,270,785.02	2,214,732.00
Total Liabilities	24,879,746.51	4,162.18	9,244,180.54	647,376.29	107,219.29	16,855,326.40	1,415.78	51,739,426.99	42,911,532.00
Fund Balances									
Revenues Over (Under) Expenditures	(59,087,365.81)	1,191,168.78	(34,611,217.94)	(1,410,090.70)	-	(7,616,286.68)	272,010.09	(101,261,782.26)	(75,873,116.00)
Nonspendable									
Inventories	643,366.74	-	-	578,639.09	-	-	-	1,222,005.83	1,126,402.00
Restricted									
State Required Carryover	3,482,192.69	-	-	-	-	-	-	3,482,192.69	836,354.00
Food Services	-	-	-	14,028,485.03	-	-	-	14,028,485.03	12,336,359.00
Debt Service	-	12,831,068.08	-	-	-	-	-	12,831,068.08	11,889,269.00
Capital Projects	-	-	330,630,792.81	-	-	-	-	330,630,792.81	125,245,984.00
Other Purposes	10,704,566.12	-	-	-	-	14,435,384.95	1,121,660.30	26,261,611.37	17,760,916.00
Assigned									
Encumbrances	1,821,548.60	-	-	-	-	-	-	1,821,548.60	1,192,246.00
School and Local Programs	7,707,250.16	-	-	-	-	-	-	7,707,250.16	5,298,852.00
Unassigned	61,603,049.23	-	-	-	-	-	-	61,603,049.23	36,264,228.00
Total Fund Balances	26,874,607.73	14,022,236.86	296,019,574.87	13,197,033.42	-	6,819,098.27	1,393,670.39	358,326,221.54	136,077,494.00
Total Liabilities & Fund Balances	**51,754,354.24**	**14,026,399.04**	**305,263,755.41**	**13,844,409.71**	**107,219.29**	**23,674,424.67**	**1,395,086.17**	**410,065,648.53**	**178,989,026.00**

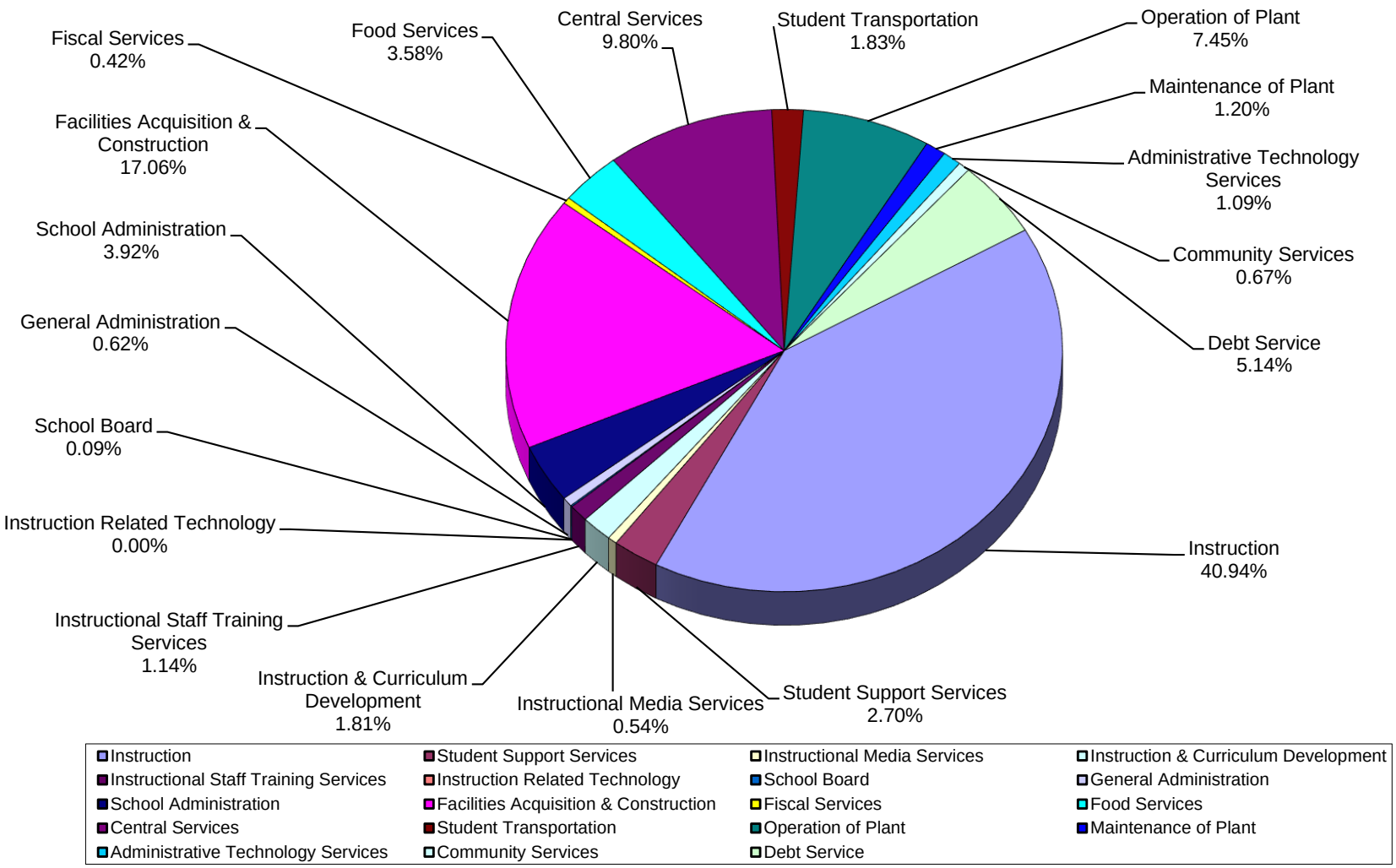
*Fund 49101 - School Internal Funds excluded, will be reported at fiscal year-end. Monthly reports on file with SDMC.

School District of Manatee County, Florida
Statement of Revenues, Expenditures and Changes in Fund Balance (Unaudited)
For Month Ended September 30, 2023

	General Fund	Debt Service Funds	Capital Projects Funds	Food Service Fund	Other Special Revenue Funds*	Internal Service Funds	Trust & Agency Funds	Total September 2023	Total September 2022
REVENUES									
Federal Direct	84,476.01	474,310.14	-	-	820,738.87	-	115,142.15	1,494,667.17	1,227,791.00
Federal Through State	355,458.28	-	-	4,747,029.28	16,026,659.77	-	-	21,129,147.33	26,729,907.00
State	40,980,731.38	-	2,138,583.57	-	-	-	-	43,119,314.95	48,991,437.00
Local	9,734,864.76	165,737.21	18,720,681.31	1,256,389.30	-	9,386,640.31	462,839.33	39,727,152.22	29,172,964.00
Total Revenues	51,155,530.43	640,047.35	20,859,264.88	6,003,418.58	16,847,398.64	9,386,640.31	577,981.48	105,470,281.67	106,122,099.00
EXPENDITURES									
Instruction	74,648,576.46	-	-	-	9,772,608.05	-	303,480.61	84,724,665.12	78,965,670.00
Student Support Services	4,277,884.38	-	-	-	1,314,169.82	-	2,302.00	5,594,356.20	5,549,112.00
Instructional Media Services	1,122,665.55	-	-	-	-	-	188.78	1,122,854.33	1,059,379.00
Instruction & Curriculum Development	1,953,646.91	-	-	-	1,787,119.48	-	-	3,740,766.39	3,592,257.00
Instructional Staff Training Services	315,347.13	-	-	-	2,042,473.41	-	-	2,357,820.54	1,596,546.00
Instruction Related Technology	-	-	-	-	4,113.33	-	-	4,113.33	18,464.00
School Board	184,578.55	-	-	-	-	-	-	184,578.55	238,922.00
General Administration	693,111.45	-	-	-	581,772.22	-	-	1,274,883.67	1,356,363.00
School Administration	8,102,146.98	-	-	-	-	-	-	8,102,146.98	8,003,698.00
Facilities Acquisition & Construction	1,513,151.05	-	33,797,880.62	-	-	-	-	35,311,031.67	21,023,088.00
Fiscal Services	817,761.15	-	-	-	49,492.11	-	-	867,253.26	700,773.00
Food Services	-	-	-	7,413,509.28	-	-	-	7,413,509.28	6,747,271.00
Central Services	3,249,533.99	-	-	-	27,500.12	17,002,926.99	-	20,279,961.10	19,457,450.00
Student Transportation	3,729,183.09	-	-	-	52,813.11	-	-	3,781,996.20	4,003,792.00
Operation of Plant	15,398,822.06	-	-	-	25,060.59	-	-	15,423,882.65	12,969,626.00
Maintenance of Plant	2,471,086.04	-	-	-	16,838.40	-	-	2,487,924.44	2,608,027.00
Administrative Technology Services	2,197,759.68	-	-	-	47,808.00	-	-	2,245,567.68	2,382,186.00
Community Services	1,384,971.31	-	-	-	1,860.00	-	-	1,386,831.31	1,124,777.00
Debt Service	-	10,238,287.18	404,670.85	-	-	-	-	10,642,958.03	10,769,676.00
Total Expenditures	122,060,225.78	10,238,287.18	34,202,551.47	7,413,509.28	15,723,628.64	17,002,926.99	305,971.39	206,947,100.73	182,167,077.00
Excess (Deficiency) of Revenue Over (Under) Expenditures	(70,904,695.35)	(9,598,239.83)	(13,343,286.59)	(1,410,090.70)	1,123,770.00	(7,616,286.68)	272,010.09	(101,476,819.06)	(76,044,978.00)
Other Financing Sources (Uses)									
Other Financing Sources	-	-	215,036.80	-	-	-	-	215,036.80	171,862.00
Other Financing Uses	-	-	-	-	-	-	-	-	-
Transfers In	11,817,329.54	10,789,408.61	-	-	-	-	-	22,606,738.15	17,583,711.00
Transfers Out	-	-	(21,482,968.15)	-	(1,123,770.00)	-	-	(22,606,738.15)	(17,583,711.00)
Total Other Financing Sources (Uses)	11,817,329.54	10,789,408.61	(21,267,931.35)	-	(1,123,770.00)	-	-	215,036.80	171,862.00
Net Change in Fund Balance	(59,087,365.81)	1,191,168.78	(34,611,217.94)	(1,410,090.70)	-	(7,616,286.68)	272,010.09	(101,261,782.26)	(75,873,116.00)
Fund Balances, Beginning	85,961,973.54	12,831,068.08	330,630,792.81	14,607,124.12	-	14,435,384.95	1,121,660.30	459,588,003.80	211,950,610.00
Fund Balances, Ending	26,874,607.73	14,022,236.86	296,019,574.87	13,197,033.42	-	6,819,098.27	1,393,670.39	358,326,221.54	136,077,494.00

*Fund 49101 - School Internal Funds excluded, will be reported at fiscal year-end. Monthly reports on file with SDMC.

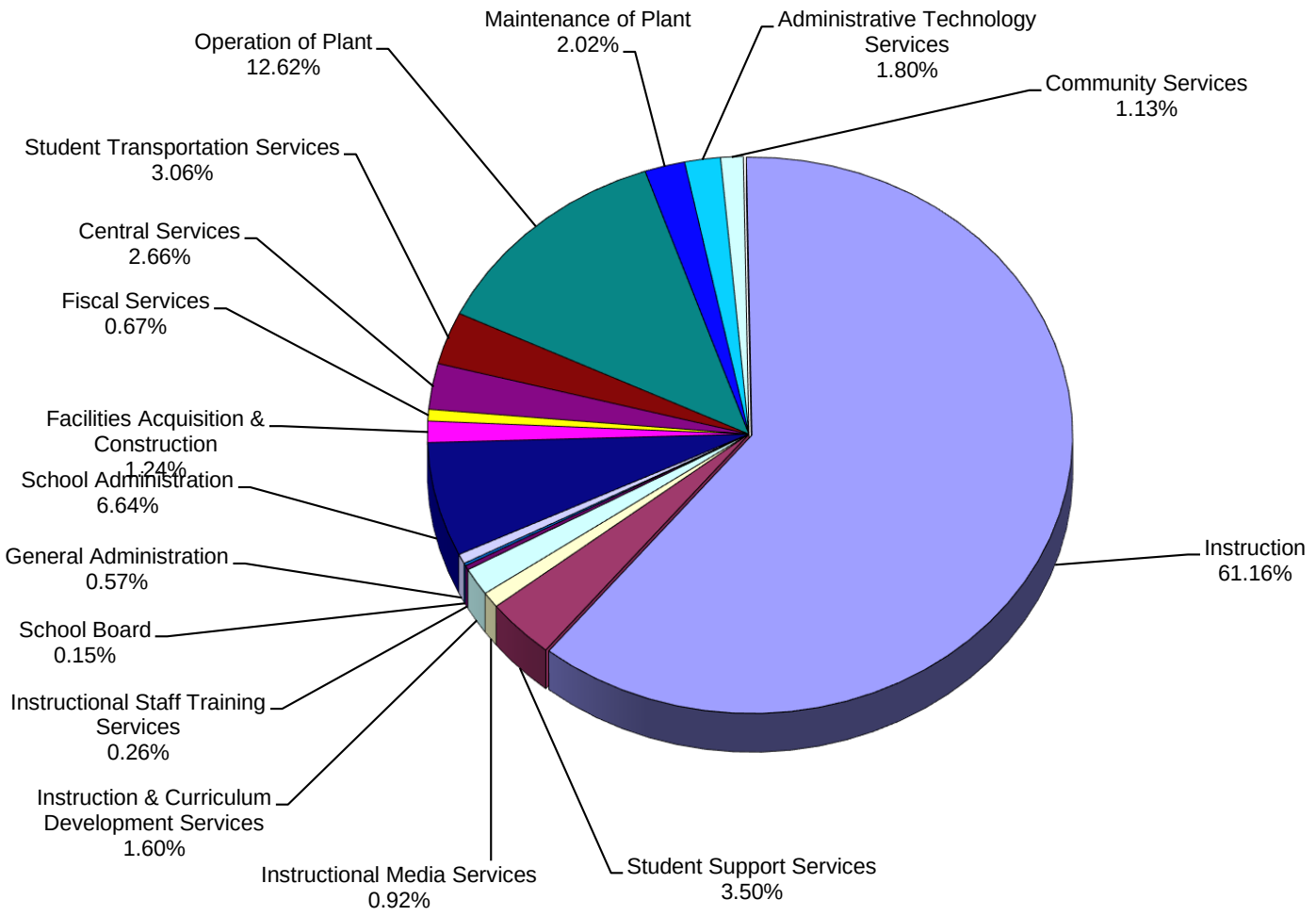
Expenditures by Function - All Funds



School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
General Fund
For Month Ended September 30, 2023

	Original Budget	Current Budget	YTD Actual	Variance with Current Budget Positive (Negative)	% of YTD Actual to Current Budget	YTD Actual September 2022
REVENUES						
Federal Direct:						
Reserve Officers Training Corps (ROTC)	$ 673,800	$ 673,800	84,476.01	(589,323.99)	13%	$ 93,019
Miscellaneous Federal Direct	2,000	2,000	-	(2,000.00)	0%	-
Total Federal Direct	675,800	675,800	84,476.01	(591,323.99)	13%	93,019
Federal Through State:						
Vocational Education Act	-	22,303	-	(22,303.00)	0%	2,663
Medicaid	1,180,000	1,180,000	49,310.56	(1,130,689.44)	4%	55,536
Individuals with Disabilities	111,000	186,315	54,204.94	(132,109.61)	29%	24,259
Educational Stabilization K-12	-	-	-	-		247,500
Educational Stabilization Workforce	-	-	-	-		-
Educational Stabilization VPK	-	-	-	-		-
Miscellaneous Federal Through State	-	792,645	251,942.78	(540,702.00)	32%	6,756
Total Federal Through State	1,291,000	2,181,262	355,458.28	(1,825,804.05)	16%	336,714
State:						
Florida Education Finance Program (FEFP)	100,158,206	100,158,206	25,872,810.00	(74,285,396.00)	26%	29,343,067
Workforce Development	10,341,269	10,144,293	2,536,074.00	(7,608,219.00)	25%	2,421,852
Workforce Education Performance Incentive	225,000	225,000	-	(225,000.00)	0%	-
CO&DS Withheld for Administrative Expenditures	28,000	28,000	-	(28,000.00)	0%	-
State License Tax	340,481	340,481	12,010.12	(328,470.88)	4%	11,314
Discretionary Lottery	-	-	-	-		-
Categorical Programs:						
Class Size Reduction Operating Funds	49,033,659	49,033,659	12,258,414.00	(36,775,245.00)	25%	12,745,551
Florida School Recognition Funds	-	-	-	-		-
Voluntary Prekindergarten Program	1,850,000	1,850,000	274,278.93	(1,575,721.07)	15%	242,572
Other Miscellaneous State Revenue	508,980	519,182	27,144.33	(492,038.15)	5%	112,797
Total State	162,485,595	162,298,821	40,980,731.38	(121,318,090.10)	25%	44,877,153
Local:						
District School Taxes	340,961,503	340,961,503	109,511.61	(340,851,991.81)	0%	89,400
Lease Revenue	126,000	126,000	49,965.34	(76,034.66)	40%	31,181
Interest on Investments	6,000,000	8,658,557	3,135,061.09	(5,523,495.80)	36%	835,246
Student and Adult a la Carte	-	-	-	-		-
Catering/Specials	-	-	-	-		-
Net Increase (Decrease) in Fair Value	-	-	(190.82)	(190.82)		(320)
Gifts, Grants and Bequests	150	4,172	4,642.30	470.06	111%	1,250
Vending Sales	-	-	-	-		-
Student Fees:						
Adult Gen Ed Course Fees	82,092	82,092	71,750.00	(10,342.05)	87%	46,380
Post Secondary Vocational Ed Course Fees	1,882,674	1,882,674	1,259,406.10	(623,267.90)	67%	1,104,089
Continuing Workforce Education Course Fees	130,887	130,887	-	(130,887.29)	0%	17,940
Capital Improvement Fees	113,170	172,773	125,824.91	(46,948.07)	73%	89,661
Post Secondary Lab Fees	956,000	956,000	862,152.00	(93,848.00)	90%	609,707
Lifelong Learning Fees	6,000	6,000	810.00	(5,190.00)	14%	1,370
GED Testing Fees	12,000	12,000	1,641.25	(10,358.75)	14%	1,568
Other Student Fees	566,427	594,993	431,564.62	(163,427.92)	73%	363,881
Other Fees:						
Preschool Program Fees	700,000	700,000	136,318.20	(563,681.80)	19%	124,580
School Age Child Care Fees	6,350,000	6,350,000	1,333,452.73	(5,016,547.27)	21%	1,387,813
Other Schools, Courses and Classes Fees	19	19	-	(19.17)	0%	2,860
Miscellaneous Local:						
Bus Fees	95,000	95,000	459.34	(94,540.66)	0%	67,498
Transportation Services Rendered for School Activ	80,000	80,000	3,620.34	(76,379.66)	5%	26,023
Sale of Junk	65,000	65,000	33,385.25	(31,614.75)	51%	21,208
Receipt of Federal Indirect Cost Rate	2,500,000	2,500,000	581,863.32	(1,918,136.68)	23%	795,493
Other Miscellaneous Local Sources	2,066,525	2,688,609	1,163,258.66	(1,525,350.27)	43%	869,449
Refund of Prior Year's Expenditures	-	-	1,478.32	1,478.32		(225,854)
Collections for Lost, Damaged and Sold Textbooks	-	35	34.90	-	100%	121
Receipt of Food Service Indirect Costs	1,670,000	1,670,000	428,855.30	(1,241,144.70)	26%	392,403
Total Local	364,363,448	367,736,314	9,734,864.76	(358,001,449.65)	3%	6,652,947
Total Revenues	528,815,843	532,892,198	51,155,530.43	(481,736,667.79)	10%	51,959,833
Expenditures (by Function)						
Current:						
Instruction	387,564,697	384,239,324	74,648,576.46	309,590,747.29	19%	66,863,332
Student Support Services	23,986,953	24,048,643	4,277,884.38	19,770,758.93	18%	3,226,277
Instructional Media Services	5,846,362	5,823,430	1,122,665.55	4,700,763.95	19%	1,057,748
Instruction & Curriculum Development Services	9,230,978	9,464,908	1,953,646.91	7,511,261.24	21%	1,909,914
Instructional Staff Training Services	1,379,015	1,501,941	315,347.13	1,186,593.80	21%	298,894
Instruction-Related Technology	585	585	-	585.37	0%	-
School Board	1,369,794	1,419,794	184,578.55	1,235,215.22	13%	238,922
General Administration	3,009,991	3,182,337	693,111.45	2,489,225.90	22%	561,384
School Administration	37,412,551	37,025,519	8,102,146.98	28,923,372.43	22%	7,993,698
Facilities Acquisition & Construction	6,801,515	7,216,996	1,513,151.05	5,703,845.17	21%	1,436,151
Fiscal Services	3,715,284	3,715,284	817,761.15	2,897,522.64	22%	677,618
Food Services	-	-	-	-		-
Central Services	15,822,725	15,965,717	3,249,533.99	12,716,182.88	20%	3,068,947
Student Transportation Services	21,316,080	21,542,184	3,729,183.09	17,813,001.18	17%	3,826,511
Operation of Plant	50,803,736	50,733,294	15,398,822.06	35,334,472.26	30%	12,834,801
Maintenance of Plant	11,510,549	11,609,912	2,471,086.04	9,138,825.93	21%	2,607,335
Administrative Technology Services	8,713,129	8,728,688	2,197,759.68	6,530,928.81	25%	2,253,414
Community Services	6,518,918	6,968,936	1,384,971.31	5,583,964.53	20%	1,124,777
Debt Service	1,025,000	1,766,418	-	1,766,417.78	0%	-
Total Expenditures	596,027,863	594,953,911	122,060,225.78	472,893,685.31	21%	109,979,723
Excess (Deficiency) of Revenues Over (Under) Expenditures	(67,212,020)	(62,061,713)	(70,904,695.35)	(8,842,982.48)		(58,019,890)
OTHER FINANCING SOURCES (USES)						
Sale of Land	-	-	-	-		-
Transfers In:						
From Capital Project Funds	24,872,578	25,712,223	10,693,559.54	(15,018,663.47)	42%	4,535,711
From Special Revenue Funds	-	1,123,770	1,123,770.00	-	100%	-
Transfers Out:						
To Capital Project Funds	-	-	-	-		-
To Internal Service Funds		-	-	-		-
Total Other Financing Sources (Uses)	24,872,578	26,835,993	11,817,329.54	(15,018,663.47)	44%	4,535,711
Net Change in Fund Balance	(42,339,442)	(35,225,720)	(59,087,365.81)	(23,861,645.95)		(53,484,179)
Fund Balance, Beginning	85,961,974	85,961,974	85,961,973.54	-		50,388,336
Nonspendable	643,367	-		-		-
Restricted	-	-		-		-
Assigned	-	-		-		-
Unassigned	42,979,165	50,736,254		-		
Fund Balance, Ending	$ 43,622,532	$ 50,736,254	26,874,607.73	(23,861,645.95)		$ (3,095,843)

Expenditures by Function - General Fund



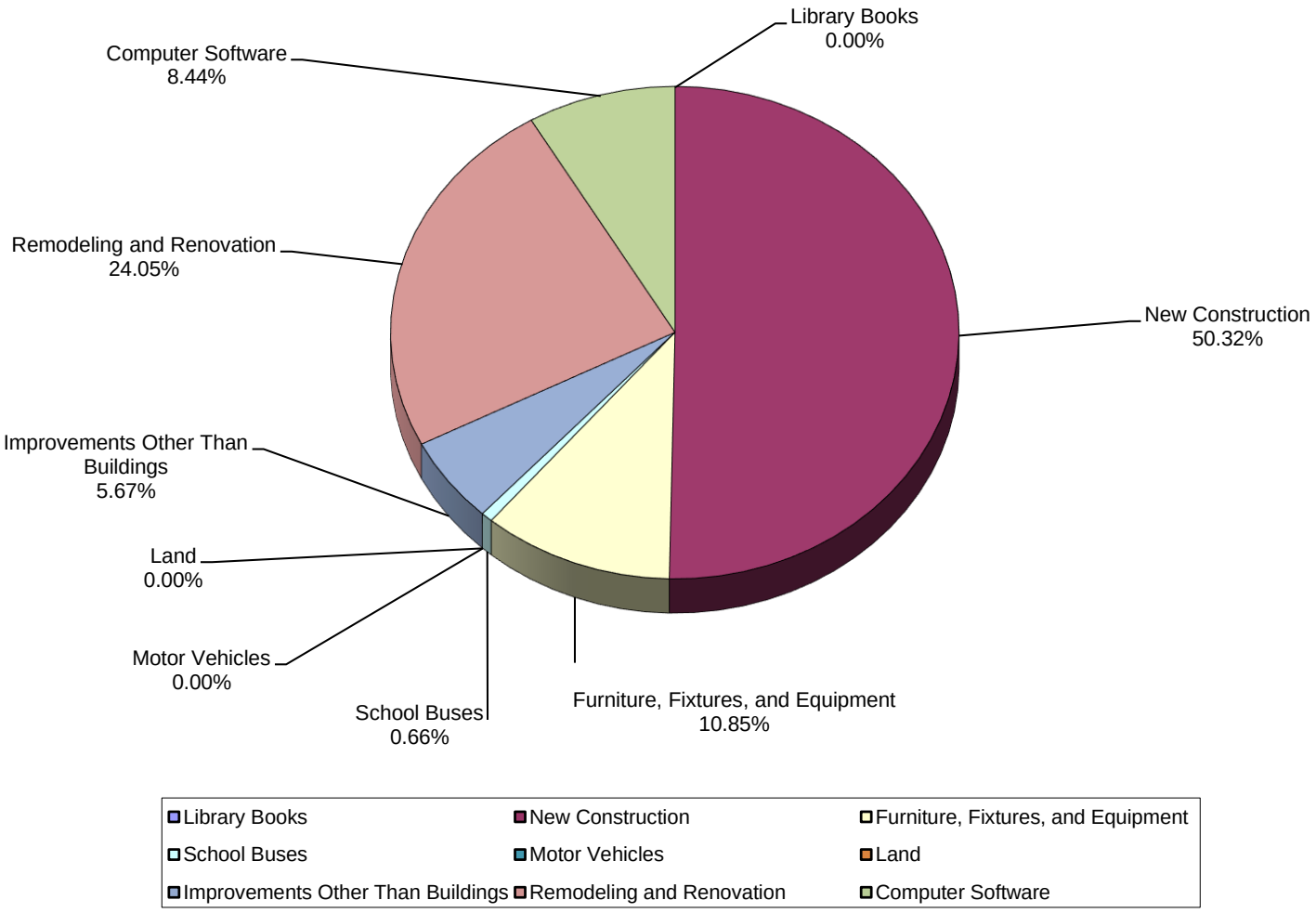
School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Debt Service Funds
For Month Ended September 30, 2023

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual September 2022
REVENUES						
Federal Direct:						
Miscellaneous Federal Direct	$ 1,005,960	$ 1,005,960	474,310.14	(531,649.86)	47%	$ 474,310
Total Federal Direct	1,005,960	1,005,960	474,310.14	(531,649.86)		474,310
State:						
CO&DS Withheld for Bonds	332,550	332,550	-	(332,550.00)	0%	-
SBE/COBI Bond Interest	-	-	-	-		-
Total State	332,550	332,550	-	(332,550.00)	0%	-
Local:						
Interest on Investments	275,000	289,543	255,443.01	(34,100.32)	88%	221,900
Net Increase (Decrease) in the Fair Value	-	105,228	(89,705.80)	(194,933.79)	-85%	(187,187)
Total Local	275,000	394,771	165,737.21	(229,034.11)	42%	34,713
Total Revenues	1,613,510	1,733,281	640,047.35	(1,093,233.97)	37%	509,023
EXPENDITURES						
Current:						
Redemption of Principal	18,635,284	18,635,284	7,785,000.00	10,850,283.61	42%	7,415,000
Interest	16,803,500	16,803,500	2,447,625.00	14,355,875.00	15%	3,135,980
Dues and Fees	45,274	45,274	5,662.18	39,612.14	13%	-
Other Debt Service	-	-	-	-		-
Total Debt Service	35,484,058	35,484,058	10,238,287.18	25,245,770.75	29%	10,550,980
Total Expenditures	35,484,058	35,484,058	10,238,287.18	25,245,770.75	29%	10,550,980
Excess (Deficiency) of Revenues Over (Under) Expenditures	(33,870,548)	(33,750,777)	(9,598,239.83)	24,152,536.78		(10,041,957)
OTHER FINANCING SOURCES (USES)						
Transfers In:						
From Capital Project Funds	34,118,575	34,118,575	10,789,408.61	(23,329,166.39)	32%	10,048,000
Other Financing Sources						
Fair Value of Refunding Bonds	-	-	-	-		-
Premium on Refunding Bonds	-	-	-	-		-
Other Financing Sources	-	-	-	-		-
Total Transfers In & Other Financing Sources	34,118,575	34,118,575	10,789,408.61	(23,329,166.39)		10,048,000
Total Other Financing Sources (Uses)	34,118,575	34,118,575	10,789,408.61	(23,329,166.39)	32%	10,048,000
Net Change in Fund Balances	248,027	367,798	1,191,168.78	823,370.39		6,043
Fund Balances, Beginning	12,831,068	12,831,068	12,831,068.08	-		11,889,269
Fund Balances, Ending	$ 13,079,095	$ 13,198,866	14,022,236.86	823,370.39		$ 11,895,312

School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Capital Projects Funds
For Month Ended September 30, 2023

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual September 2022
REVENUES						
State:						
CO&DS Distributed	$ 1,567,895	$ 1,567,895	-	1,567,894.86	0%	$ -
Interest on CO&DS	28,991	28,991	-	28,991.10	0%	-
Public Education Capital Outlay PECO	4,770,785	4,770,785	-	4,770,785.02	0%	1,880,296
Charter School Cap Outlay PECO	4,492,248	4,922,300	1,082,647.00	3,839,653.00	22%	1,018,224
Other Miscellaneous State Revenue	3,555,937	3,555,937	1,055,936.57	2,500,000.00	30%	1,215,764
Total State Sources	14,415,856	14,845,908	2,138,583.57	12,707,323.98	14%	4,114,284
Local:						
District Capital Taxes	103,930,554	103,930,554	31,713.04	103,898,840.96	0%	24,549
Local Sales Tax	51,689,130	51,689,130	6,704,977.18	44,984,152.82	13%	6,354,075
Interest on Investments	7,515,668	7,515,668	3,377,146.98	4,138,520.79	45%	104,798
Other Miscellaneous Local Sources	909,875	916,175	353,277.52	562,897.48	39%	23,658
Impact Fees	33,150,906	33,150,906	8,253,566.59	24,897,339.36	25%	5,862,623
Refund of Prior Year Expense	-	-	-	-		-
Total Local Sources	197,196,133	197,202,433	18,720,681.31	178,481,751.41	9%	12,369,703
Total Revenues	211,611,988	212,048,340	20,859,264.88	191,189,075.39	10%	16,483,987
EXPENDITURES						
Capital Outlay:						
Library Books	-	-	-	-		-
Audio Visual Materials	-	-	-	-		-
Buildings and Fixed Equipment	312,376,755	313,827,598	16,927,810.44	296,899,787.29	5%	3,333,160
Furniture, Fixtures, and Equipment	18,501,483	18,806,130	3,651,546.33	15,154,584.11	19%	2,252,277
School Buses	2,192,965	2,192,965	223,198.00	1,969,767.22	10%	-
Motor Vehicles	563,446	563,446	-	563,445.72	0%	78,898
Land	1,500,000	1,500,000	-	1,500,000.00	0%	10,000
Improvements Other Than Buildings	11,422,016	11,362,966	1,906,328.49	9,456,637.94	17%	1,527,583
Remodeling and Renovation	79,577,874	79,632,344	8,092,174.11	71,540,169.63	10%	9,527,187
Computer Software	3,658,937	3,658,937	2,840,385.90	818,551.55	78%	2,334,638
Total Capital Outlay	429,793,476	431,544,387	33,641,443.27	397,902,943.46	8%	19,063,743
Other Expenses:						
Charter School Capital Outlay 1.5 M	2,078,883	2,078,883	-	2,078,882.95	0%	-
Charter School Capital Outlay Sales Tax	1,172,133	1,172,133	156,437.35	1,015,695.76	13%	523,194
Total Other Expenses	3,251,016	3,251,016	156,437.35	3,094,578.71		523,194
Debt Service:						
Redemption of Principal	2,283,455	2,283,455	403,088.83	1,880,366.26	18%	215,870
Interest	33,870	33,870	1,582.02	32,288.10	5%	2,826
Dues and Fees	-	-	-	-		-
Total Debt Service	2,317,325	2,317,325	404,670.85	1,912,654.36	17%	218,696
Total Expenditures	435,361,818	437,112,728	34,202,551.47	402,910,176.53	8%	19,805,633
Excess (Deficiency) of Revenues Over (Under) Expenditures	(223,749,829)	(225,064,388)	(13,343,286.59)	211,721,101.14		(3,321,646)
OTHER FINANCING SOURCES (USES)						
Loans	-	-	-	-		-
Certificates of Participation Issued	-	-	-	-		-
Premiums on Certificates of Participation Issued	-	-	-	-		
Proceeds of Lease-Purchase Agreements	-	215,037	215,036.80	-	100%	171,862
Transfers In:						
From General Fund	-	-	-	-		-
Transfers Out:						
To General Fund	(24,872,578)	(25,712,223)	(10,693,559.54)	(15,018,663.47)	42%	(4,535,711)
To Debt Service	(34,118,575)	(34,118,575)	(10,789,408.61)	(23,329,166.39)	32%	(10,048,000)
Total Transfers	(58,991,153)	(59,830,798)	(21,482,968.15)	(38,347,829.86)		(14,583,711)
Total Other Financing Sources (Uses)	(58,991,153)	(59,615,761)	(21,267,931.35)	38,347,829.86	36%	(14,411,849)
Net Change in Fund Balances	(282,740,982)	(284,680,149)	(34,611,217.94)	250,068,931.00		(17,733,495)
Fund Balances, Beginning	330,606,188	330,630,793	330,630,792.81	-		125,245,984
Fund Balances, Ending	$ 47,865,206	$ 45,950,644	296,019,574.87	250,068,931.00		$ 107,512,489

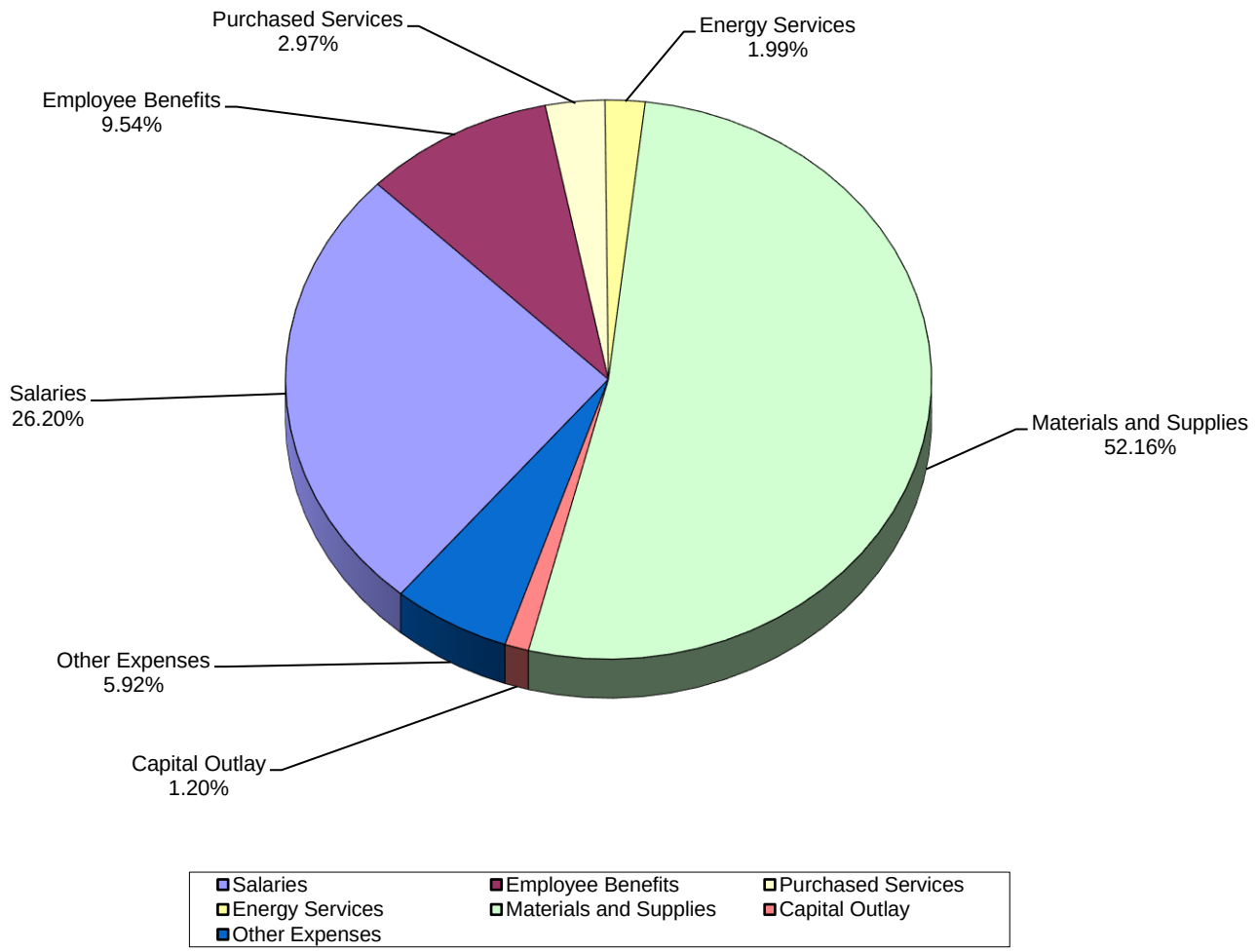
Expenditures by Object - Capital Projects Funds



School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Food Service Fund
For Month Ended September 30, 2023

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual September 2022
REVENUES						
Federal Through State:						
Fresh Fruit & Vegetables	$ -	$ -	-	-		$ -
School Lunch Reimbursement	16,380,000	16,380,000	3,338,893.24	13,041,106.76	20%	2,954,906
School Breakfast Reimbursement	5,670,000	5,670,000	1,152,736.38	4,517,263.62	20%	964,904
After-School Snack Reimbursement	216,066	213,066	21,001.11	192,064.89	10%	18,970
Child Care Food Program	1,081,500	1,081,500	219,061.01	862,438.99	20%	177,777
USDA Donated Commodities	2,213,190	2,213,190	-	2,213,190.00	0%	-
Cash n Lieu of Donated	75,000	75,000	15,337.54	59,662.46	20%	13,282
Summer Food Service Program	619,675	619,675	-	619,675.00	0%	376,559
Other Food Service Revenue	-	-	-	-		890,511
Total Federal Through State	26,255,431	26,252,431	4,747,029.28	21,505,401.72	18%	5,396,909
State:						
School Breakfast Supplement	150,000	150,000	-	150,000.00	0%	-
School Lunch Supplement	170,000	170,000	-	170,000.00	0%	-
Other Miscellaneous State	-	-	-	-		-
Total State	320,000	320,000	-	320,000.00	0%	-
Local:						
Interest on Investments	200,000	200,000	74,705.80	125,294.20	37%	14,511
Student Lunches	3,800,000	3,800,000	699,245.14	3,100,754.86	18%	647,069
Student Breakfasts	-	-	26,761.55	(26,761.55)		-
Adult Breakfast/Lunch	175,000	175,000	30,606.33	144,393.67	17%	18,789
Student/Adult Ala Carte	1,900,000	1,900,000	394,131.85	1,505,868.15	21%	283,062
Catering/Special	48,000	48,000	2,680.27	45,319.73	6%	4,146
Other Food Sales	-	-	52.15	(52.15)		-
Vending Sales	-	-	-	-		-
Cash Over/(Short)	-	-	124.01	(124.01)		(964)
Sale of Junk	-	-	-	-		1,079
Other Miscellaneous Local Sources	130,000	130,000	28,082.20	101,917.80	22%	28,816
Refund of Prior Year Expense	-	-	-	-		694
Total Local	6,253,000	6,253,000	1,256,389.30	4,996,610.70	20%	997,202
Total Revenues	32,828,431	32,825,431	6,003,418.58	26,822,012.42	18%	6,394,111
EXPENDITURES						
Current:						
Salaries	8,896,508	8,896,508	1,942,658.26	6,953,849.74	22%	1,823,169
Employee Benefits	3,482,679	3,482,679	707,475.49	2,775,203.44	20%	609,486
Purchased Services	1,070,938	1,070,938	220,386.44	850,551.12	21%	138,017
Energy Services	635,000	635,000	147,845.68	487,154.32	23%	126,247
Materials and Supplies	18,681,173	18,681,173	3,866,785.08	14,814,387.99	21%	3,269,048
Capital Outlay	2,186,104	2,186,104	89,303.03	2,096,801.25	4%	378,701
Other Expenses	1,820,000	1,820,000	439,055.30	1,380,944.70	24%	402,603
Total Food Service	36,772,402	36,772,402	7,413,509.28	29,358,892.56	20%	6,747,271
Total Expenditures	36,772,402	36,772,402	7,413,509.28	29,358,892.56	20%	6,747,271
Net Change in Fund Balance	(3,943,971)	(3,946,971)	(1,410,090.70)	2,536,880.14		(353,160)
Fund Balance, Beginning	14,607,124	14,607,124	14,607,124.12	-		12,771,125
Fund Balance, Ending	$ 10,663,153	$ 10,660,153	13,197,033.42	2,536,880.14		$ 12,417,965

Expenditures by Object - Food Service Fund

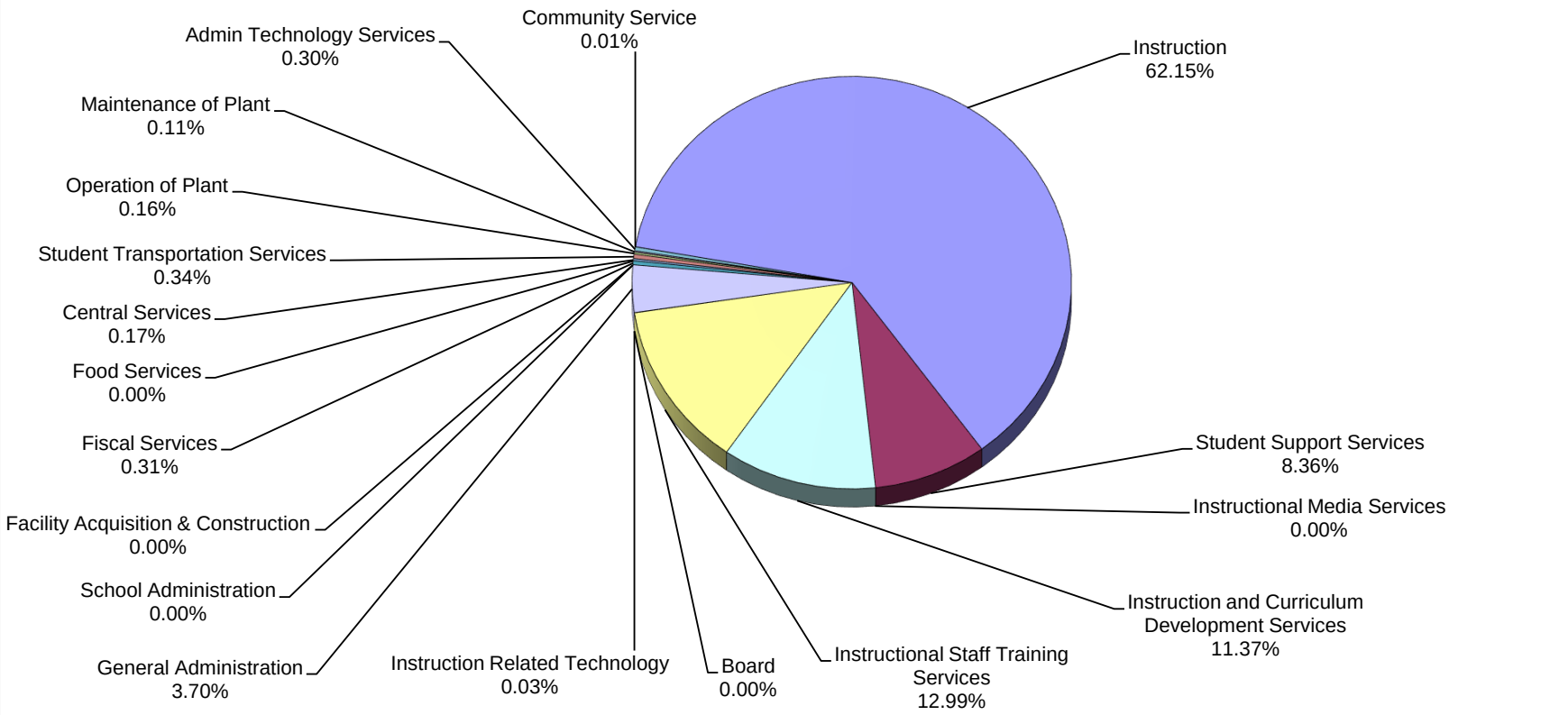


School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Other Special Revenue Funds*
For Month Ended September 30, 2023

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual September 2022
REVENUES						
Federal Direct:						
Other Federal Direct	$ -	$ -	-	-		$ -
Pell	-	662,680	662,192.49	487.90	100%	376,819
Miscellaneous Federal Direct	53,746	53,746	158,546.38	(104,800.38)	295%	173,525
Total Federal Direct	53,746	716,426	820,738.87	(104,312.48)	115%	550,344
Federal Through State:						
Career and Technical Education	-	777,114	52,076.19	725,037.81	7%	99,603
Teacher/Principal Training & Recruiting	-	-	393,524.58	(393,524.58)		285,280
Adult Migrant Education	-	-	78,645.75	(78,645.75)		76,270
Eng Lit and Civics Education	-	95,206	20,424.84	74,781.16	21%	53,405
Individuals with Disabilities Education Act	16,468,765	16,619,687	2,019,152.38	14,600,534.68	12%	1,844,309
Elementary and Secondary Education Act Title I	12,788,029	15,092,549	3,167,568.14	11,924,980.81	21%	3,384,045
Language Instruction Title III	-	1,028,702	203,833.87	824,868.13	20%	367,609
Adult General Education	-	617,662	118,417.90	499,244.10	19%	71,606
21st Century Schools - Title IV	-	1,367,550	238,983.26	1,128,566.74	17%	78,648
Educational Stabilization Funds - K-12	-	228,000	9,403,312.76	(9,175,312.76)	4124%	14,020,256
Educational Stabilization Funds - Workforce		-	248,727.09	(248,727.09)		676,995
Educational Stabilization Funds - VPK		-	56,303.67	(56,303.67)		11,292
Other Federal Through State	-	259,461	25,689.34	233,771.66	10%	26,966
Total Federal Through State	29,256,794	36,085,931	16,026,659.77	20,059,271.24	44%	20,996,284
Total Revenues	29,310,540	36,802,357	16,847,398.64	19,954,958.76	46%	21,546,628
EXPENDITURES						
Current:						
Instruction	15,676,647	20,466,251	9,772,608.05	10,693,642.96	48%	11,955,877
Student Support Services	1,589,670	2,606,476	1,314,169.82	1,292,306.00	50%	2,322,448
Instructional Media Services	-	-	-	-		-
Instruction and Curriculum Development Services	7,884,649	8,607,980	1,787,119.48	6,820,860.79	21%	1,682,283
Instructional Staff Training Services	3,198,449	2,997,669	2,042,473.41	955,195.67	68%	1,297,652
Board	-	-	-	-		-
Instruction Related Technology	2,478	94,736	4,113.33	90,622.36	4%	18,464
General Administration	886,941	1,043,718	581,772.22	461,946.25	56%	794,979
School Administration	-	(180)	-	(180.36)	0%	10,000
Facility Acquisition & Construction	-	-	-	-		-
Fiscal Services	-	14,304	49,492.11	(35,188.50)	346%	23,155
Food Services	-	-	-	-		-
Central Services	20,000	(32,142)	27,500.12	(59,641.80)	-86%	200
Student Transportation Services	51,705	(75,164)	52,813.11	(127,977.58)	-70%	177,281
Operation of Plant	-	(40,911)	25,060.59	(65,972.02)	-61%	134,825
Maintenance of Plant	-	13,838	16,838.40	(3,000.00)	122%	692
Admin Technology Services	-	-	47,808.00	(47,808.00)		128,772
Community Services	-	5,800	1,860.00	3,940.00	32%	-
Total Expenditures	29,310,540	35,702,374	15,723,628.64	19,978,745.77	44%	18,546,628
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	1,099,983	1,123,770.00	(23,787.01)		3,000,000
OTHER FINANCING SOURCES (USES)						
Transfers Out:						
To General Fund	-	(1,099,983)	(1,123,770.00)	23,787.01	102%	-
To Internal Service Fund	-	-	-	-		(3,000,000)
Total Other Financing Sources (Uses)	-	(1,099,983)	(1,123,770.00)	23,787.01		(3,000,000)
Net Change in Fund Balance	-	0	-	(0.00)		-
Fund Balance, Beginning	-	-	-	-		-
Fund Balance, Ending	$ -	$ 0	-	0.00		$ -

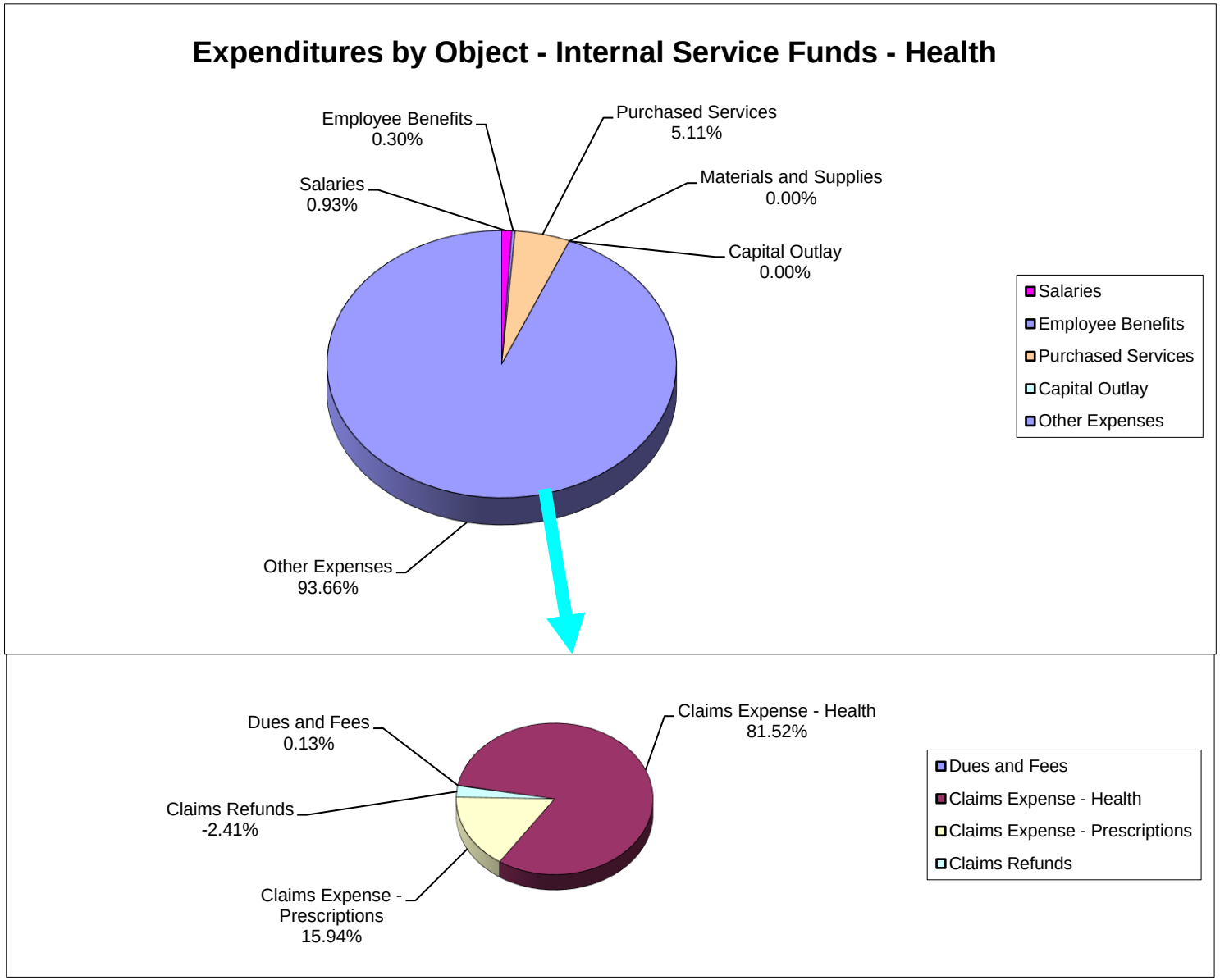
*Fund 49101 - School Internal Funds excluded, will be reported at fiscal year-end. Monthly reports on file with SDMC.
*The Special Revenue Fund Report does not reflect Current Budget for grants that cross fiscal years.

Expenditures by Function - Other Special Revenue Funds



School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Net Position
Internal Service Funds - Health
For Month Ended September 30, 2023

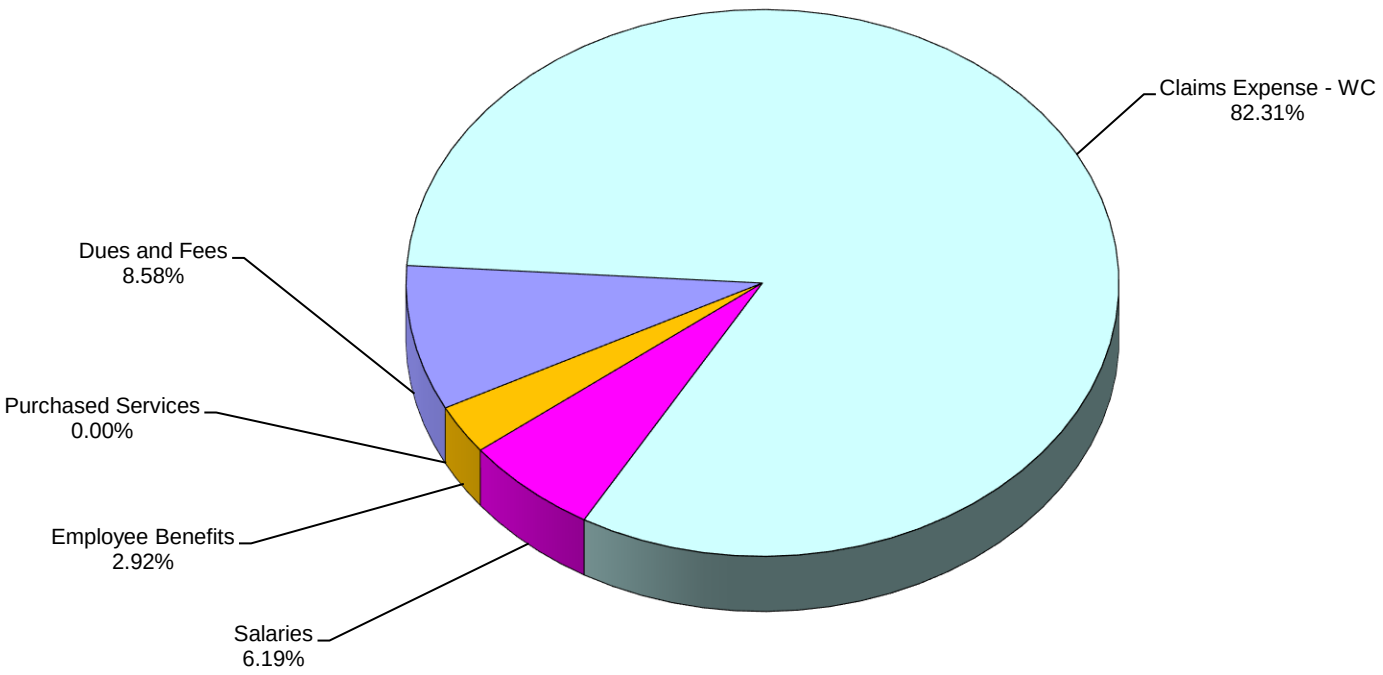
	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual September 2022
REVENUES						
Operating Revenues:						
Premium - Employer	$ 39,401,000	$ 39,401,000	5,891,450.31	33,509,549.69	15%	$ 5,709,485
Premium - Employee	13,391,000	13,391,000	2,056,001.98	11,334,998.02	15%	2,047,298
Premium - Retiree	1,450,000	1,450,000	485,899.92	964,100.08	34%	326,129
Premium - Leave/COBRA	400,000	400,000	80,271.03	319,728.97	20%	73,175
Miscellaneous Local Revenue	-	-	-	-		-
Refund of Prior Year Expenditure	-	-	-	-		-
Total Operating Revenues	54,642,000	54,642,000	8,513,623.24	46,128,376.76	16%	8,156,087
Total Revenues	54,642,000	54,642,000	8,513,623.24	46,128,376.76	16%	8,156,087
EXPENDITURES						
Operating Expenditures:						
Salaries	614,638	614,638	150,626.90	464,011.36	25%	161,507
Employee Benefits	385,765	385,765	48,263.20	337,502.01	13%	56,132
Purchased Services	3,363,406	3,363,806	831,014.40	2,532,791.95	25%	712,009
Materials and Supplies	3,500	3,500	433.82	3,066.18	12%	217
Capital Outlay	-	-	-	-		-
Other Expenses:						
Dues and Fees	22,000	21,600	21,505.45	94.55	100%	20,393
Subs for ATD	-	-	-	-		-
Claims Expense - Health	46,932,000	46,932,000	13,036,615.20	33,895,384.80	28%	12,503,324
Claims Expense - Prescriptions	9,186,581	9,186,581	2,549,184.91	6,637,396.29	28%	2,332,708
E&O Claims	-	-	-	-		-
Claims Refunds - Health	-	-	-	-		-
Claims Refunds - Prescriptions	(1,000,000)	(1,000,000)	(384,973.20)	(615,026.80)	38%	(1,519)
Total Other Expenses	55,140,581	55,140,181	15,222,332.36	39,917,848.84	28%	14,854,906
.						
Total Expenditures	59,507,891	59,507,891	16,252,670.68	43,255,220.34	27%	15,784,771
Operating Income (Loss)	(4,865,891)	(4,865,891)	(7,739,047.44)	(2,873,156.42)		(7,628,684)
Transfers In:						
From General Fund	-	-	-			-
From Special Revenue	-	-	-	-		3,000,000
Total Transfers		-	-			3,000,000
Change in Net Position	(4,865,891)	(4,865,891)	(7,739,047.44)	(2,873,156.42)		(4,628,684)
Net Position, Beginning	12,870,340	12,870,340	12,870,339.72	-		8,444,558
Net Position, Ending	$ 8,004,449	$ 8,004,449	5,131,292.28	(2,873,156.42)		$ 3,815,874


Expenditures by Object - Internal Service Funds - Health
Employee Benefits
0.30%
Purchased Services
5.11%
Salaries
0.93%
Materials and Supplies
0.00%
Capital Outlay
0.00%
Other Expenses
93.66%
Salaries
Employee Benefits
Purchased Services
Capital Outlay
Other Expenses
Dues and Fees
0.13%
Claims Expense - Health
81.52%
Claims Refunds
-2.41%
Claims Expense -
Prescriptions
15.94%
Dues and Fees
Claims Expense - Health
Claims Expense - Prescriptions
Claims Refunds

School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Net Position
Internal Service Funds - Workers Compensation
For Month Ended September 30, 2023

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual September 2022
REVENUES						
Operating Revenues:						
Premium - Employer	$ 3,200,000	3,200,000	873,017.07	2,326,982.93	27%	$ 666,565
Total Operating Revenues	3,200,000	3,200,000	873,017.07	2,326,982.93	27%	666,565
Total Revenues	3,200,000	3,200,000	873,017.07	2,326,982.93	27%	666,565
EXPENDITURES						
Operating Expenditures:						
Salaries	241,506	241,506	46,435.47	195,070.79	19%	35,371
Employee Benefits	90,402	90,402	21,913.63	68,488.67	24%	16,257
Purchased Services	-	-	-	-		-
Other Expenses:						
Dues and Fees	347,891	347,891	64,358.25	283,532.75	18%	65,646
Claims Expense - Workers' Comp	2,787,393	2,787,393	620,077.17	2,167,315.70	22%	502,566
Claims Refund	-	-	(2,528.21)	2,528.21		(16,308)
Total Other Expenses	3,135,284	3,135,284	681,907.21	2,453,376.66	22%	551,904
Total Expenditures	3,467,192	3,467,192	750,256.31	2,716,936.12	22%	603,532
Operating Income (Loss)	(267,192)	(267,192)	122,760.76	389,953.19		63,033
Change in Net Position	(267,192)	(267,192)	122,760.76	389,953.19		63,033
Net Position, Beginning	1,565,045	1,565,045	1,565,045.23	-		2,266,182
Net Position, Ending	$ 1,297,853	1,297,853	1,687,805.99	389,953.19		$ 2,329,215

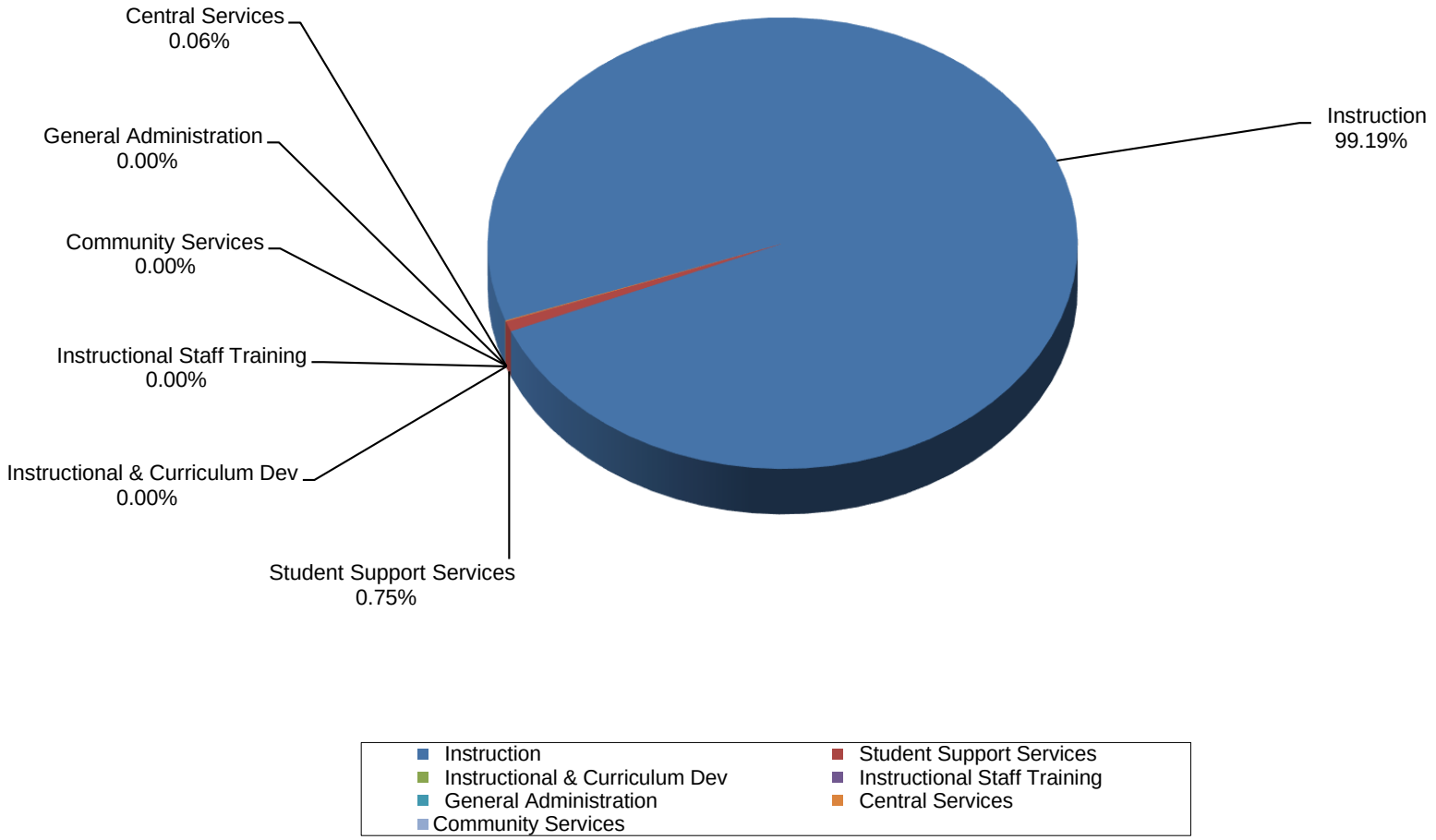
Expenditures by Object - Internal Service Funds
Workers Compensation



School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Net Position
Trust and Agency Funds
For Month Ended September 30, 2023

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual September 2022
REVENUES						
Miscellaneous Federal Direct:						
Federal Direct	$ 215,000	215,000	115,142.15	99,857.85	54%	$ 110,118
Total Federal Direct	215,000	215,000	115,142.15	99,857.85	54%	110,118
Local:						
Gifts, Grants, & Bequests	1,255	6,910	6,910.00	-	100%	20
Financial Aid Fees	226,340	251,651	251,651.43	-	100%	179,321
Other Student Fees	-	-	-	-		-
Other Miscellaneous Local Sources	250,100	250,100	204,277.90	45,822.10	82%	116,406
Total Local	477,695	508,661	462,839.33	45,822.10	91%	295,747
Total Revenues	692,695	723,661	577,981.48	145,679.95	80%	405,865
EXPENDITURES						
Instruction	1,756,034	1,781,345	303,480.61	1,477,864.63	17%	146,461
Student Support Services	6,567	7,722	2,302.00	5,419.71	30%	387
Instructional & Curriculum Dev	27,846	27,346	-	27,346.34	0%	60
Instructional Staff Training	-	-	-	-		-
General Administration	12,656	17,656	-	17,656.33	0%	-
Central Services	7,752	7,752	188.78	7,563.08	2%	1,631
Student Transportation Services	-	-	-	-		-
Admin. Technology Services	-	-	-	-		-
Community Services	3,500	3,500	-	3,500.00	0%	-
Total Expenditures	1,814,355	1,845,321	305,971.39	1,539,350.09	17%	148,539
Change in Net Position	(1,121,660)	(1,121,660)	272,010.09	1,393,670.14		257,326
Net Position, Beginning	1,121,660	1,121,660	1,121,660.30	0.25		945,156
Net Position, Ending	$ -	-	1,393,670.39	1,393,670.39		$ 1,202,482

Expenditures by Function - Trust and Agency Funds



AGENDA ITEM NO. 5.2

School Board of Manatee County
November 14, 2023 - Regular Board Meeting

Title
Year-to-Date Charter School Financial Statement Summary Through September 30, 2023

Executive Summary
Unaudited year-to-date financial statements of the Charter Schools are submitted to the District each month or quarter, depending on each school's reporting requirements. These reports are filed in the District's administrative offices and are available upon request.

The District reviews and summarizes the financial statements; however, cannot certify as to their accuracy. The summary data is provided for information only purposes. Each charter school's Board is responsible for the accuracy of the monthly financial statements submitted to the District.

Note: Annual financial audits are conducted by independent CPAs for each Charter school following the fiscal year end.

Contact
Submitting Department: Business Services
Initiated By: Cathy Miley

Attachments:
Charter Schools Financial Rpt Summary 2023-2024 - Consolidated Sept2023-2.pdf

School District of Manatee County
Summary of Charter School Financial Reports
Fiscal Year 2023-24

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2101 - Manatee School for the Arts & Sciences												
Fund Balance July 1, 2023	**$ 1,086,345.00**	**$ 1,086,345.00**	**$ 1,097,039.00**									
Revenue	86,450.00	205,647.00	312,893.00									
Expense	(14,757.00)	(112,586.00)	(212,116.00)									
Transfers		10,694.00										
Fund Balance, Ending	**$ 1,158,038.00**	**$ 1,190,100.00**	**$ 1,197,816.00**									
Unrestricted/Unassigned Fund Balance	$ 228,933.00	$ 232,451.00	$ 235,618.00									
2102 - Team Success*												
Fund Balance July 1, 2023	**$ 2,488,207.00**	**$ 2,488,207.00**	**$ 3,931,466.00**									
Revenue	-		3,070,880.00									
Expense	-		(3,304,977.00)									
Transfers	-		(563,806.00)									
Fund Balance, Ending	**$ -**	**$ -**	**$ 3,133,563.00**									
Unrestricted/Unassigned Fund Balance			**$ 3,133,563.00**									
2104 - Manatee School for the Arts												
Fund Balance July 1, 2023	**$ 11,355,506.00**	**$ 11,355,506.00**	**$ 9,899,947.00**									
Revenue	1,438,257.00	3,100,732.00	5,687,266.00									
Expense	(1,432,000.00)	(3,313,971.00)	(5,257,989.00)									
Transfers												
Fund Balance, Ending	**$ 11,361,763.00**	**$ 11,142,267.00**	**$ 10,329,224.00**									
Unrestricted/Unassigned Fund Balance	$ 10,068,595.00	$ 9,164,443.00	$ 7,986,926.00									
2120 - Rowlett Middle Academy*												
Fund Balance July 1, 2023	**$ 410,611.00**	**$ 410,611.00**	**$ 410,611.00**									
Revenue			2,058,990.44									
Expense			(1,915,621.05)									
Transfers			(142,066.37)									
Fund Balance, Ending	**$ 410,611.00**	**$ 410,611.00**	**$ 411,914.02**									
Unrestricted/Unassigned Fund Balance			$ 405,749.02									
2121 - Manatee Charter School												
Fund Balance July 1, 2023	**$ 87,846.00**	**$ 87,846.00**	**$ 87,846.00**									
Revenue	363,800.51	1,087,184.68	1,535,121.66									
Expense	(279,319.18)	(797,409.11)	(1,181,584.81)									
Transfers		(180,681.26)	(271,021.89)									
Fund Balance, Ending	**$ 172,327.33**	**$ 196,940.31**	**$ 170,360.96**									
Unrestricted/Unassigned Fund Balance	$ 17,148.00	$ 44,808.00	**$ -**									
2122 - Oasis Middle School												
Fund Balance July 1, 2023	**$ 131,607.00**	**$ 131,607.00**	**$ 93,607.00**									
Revenue	52,773.00	91,690.00	118,924.00									
Expense	(65,256.00)	(121,821.00)	(186,546.00)									
Transfers												
Fund Balance, Ending	**$ 119,124.00**	**$ 101,476.00**	**$ 25,985.00**									
Unrestricted/Unassigned Fund Balance	$ 119,124.00	$ 101,476.00	$ 25,985.00									
2123 - Imagine Charter - North Manatee												
Fund Balance July 1, 2023	**$ 75,805.00**	~~**$ 41,431.00**~~	**$ 165,217.00**									
Revenue	472,882.22	~~1,085,466.34~~	472,880.00									
Expense	(307,136.64)	~~(1,109,765.31)~~	(653,257.00)									
Transfers	(62,125.01)	~~(62,125.01)~~										
Fund Balance, Ending	**$ 179,425.57**	~~**$ (44,992.98)**~~	**$ (15,160.00)**									
Unrestricted/Unassigned Fund Balance	$ 179,425.57	~~$ (238,124.47)~~	$ (15,160.00)									
		* Incorrect submission										
2124 - Imagine Charter- Lakewood Ranch												
Fund Balance July 1, 2023	**$ 110,482.90**	~~**$ 11,407.00**~~	**$ 79,506.00**									
Revenue	366,249.64	~~905,146.41~~	1,558,395.00									
Expense	(524,131.29)	~~(1,126,962.73)~~	(1,626,004.00)									
Transfers	133,757.04	~~(11,233.68)~~										
Fund Balance, Ending	**$ 86,358.29**	~~**$ (221,643.00)**~~	**$ 11,897.00**									
Unrestricted/Unassigned Fund Balance	$ 3,697.61	~~$ (686,963.34)~~	$ 11,897.00									
		* Incorrect submission										
2131 - Palmetto Charter School*												
Fund Balance July 1, 2023	**$ 1,650,340.00**	**$ 1,650,340.00**	**$ 1,650,340.00**									
Revenue			1,055,126.28									
Expense			(863,619.26)									
Transfers												
Fund Balance, Ending	**$ -**	**$ -**	**$ 1,841,847.02**									
Unrestricted/Unassigned Fund Balance			$ 1,841,846.02									
2141 - State College of FL Collegiate School*												
Fund Balance July 1, 2023	**$ 2,381,293.00**	**$ 2,381,293.00**	**$ 2,381,293.00**									
Revenue	-		1,079,015.00									
Expense	-		(581,748.00)									
Transfers	-											
Fund Balance, Ending	**$ -**	**$ -**	**$ 2,878,560.00**									
Unrestricted/Unassigned Fund Balance			$ 2,878,560.00									
2161 - Visible Men Academy												
Fund Balance July 1, 2023	**$ 240,269.72**	**$ 240,269.72**	**$ 240,269.72**									
Revenue	248,348.61	309,631.02	384,737.87									
Expense	(141,601.68)	(276,957.93)	(398,083.62)									
Transfers			3,744.00									
Fund Balance, Ending	**$ 347,016.65**	**$ 272,942.81**	**$ 230,667.97**									
Unrestricted/Unassigned Fund Balance	$ 166,342.00	$ 253,648.49	$ 211,373.65									
2171 - Rowlett Academy for Arts - Elementary*												
Fund Balance July 1, 2023	**$ 2,194,968.00**	**$ 2,194,968.00**	**$ 2,194,968.00**									
Revenue			2,985,424.18									
Expense			(2,535,960.10)									
Transfers			(808,519.55)									
Fund Balance, Ending	**$ -**	**$ -**	**$ 1,835,912.53**									
Unrestricted/Unassigned Fund Balance			$ 1,812,982.53									
2181 - Parrish Charter Academy												
Fund Balance July 1, 2023	**$ 616,828.00**	**$ 616,828.00**	**$ (217,478.00)**									
Revenue	478,235.00	1,127,372.00	1,764,673.00									
Expense	(598,624.00)	(1,308,598.00)	(1,517,500.00)									
Transfers	(37,975.00)	(12,777.00)	(397,580.00)									
Fund Balance, Ending	**$ 458,464.00**	**$ 422,825.00**	**$ (367,885.00)**									
Unrestricted/Unassigned Fund Balance	$ 458,462.00	$ 422,825.00	$ (367,885.00)									
2182 - Lakewood Ranch Preparatory Academy												
Fund Balance July 1, 2023	**$ 462,042.79**	**$ 462,042.79**	**$ 503,807.00**									
Revenue	652,959.83	1,939,319.92	4,246,117.98									
Expense	(301,040.69)	(2,071,854.07)	(3,721,735.63)									
Transfers			(473,478.12)									
Fund Balance, Ending	**$ 813,961.93**	**$ 329,508.64**	**$ 554,711.23**									
Unrestricted/Unassigned Fund Balance	$ 40,647.00	$ 40,647.00	**$ 554,711.02**									
2192 Hola! At MSA												
Fund Balance July 1, 2023	**$ -**	**$ -**	**$ -**									
Revenue		416,641.00	770,216.00									
Expense		(19,019.00)	(121,495.00)									
Transfers												
Fund Balance, Ending	**$ -**	**$ 397,622.00**	**$ 648,721.00**									
Unrestricted/Unassigned Fund Balance		$ 423,242.00	**$ 582,537.00**									

***Quarterly Reports/High Performing**
Missing Monthly/Quarterly Financial Data

NOTE: This is a summary of the unaudited financial statements of the Charter Schools. For audited financial statements, please refer to the Florida Department of Education.

AGENDA ITEM NO. 6.1

School Board of Manatee County
November 14, 2023 - Regular Board Meeting

Title
Agenda Amendments - *added after publishing*

Executive Summary
The Chair finds good cause to amend the agenda to include:

Agenda amended on Friday, November 9, 2023, to **add** consent agenda attachment *Additional Promotion Item November 14, 2023* **to** consent agenda item *Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers item (No Financial Impact).*

Contact
Submitting Department: School Board
Initiated By: Chair Choate

AGENDA ITEM NO. 7.1

School Board of Manatee County
November 14, 2023 - Regular Board Meeting

Title
Approval of the Minutes of the October 10, 2023, School Board Workshop; October 20, 2023 School Board Shade Meeting and Workshop; and October 24, 2023 School Board Meeting

Executive Summary
Approval of the Minutes of the October 10, 2023, School Board Workshop; October 20, 2023 School Board Shade Meeting and Workshop; and October 24, 2023 School Board Meeting.

Contact
Submitting Department: School Board

Attachments:
October 10, 2023 Board Workshop Minutes
October, 20 2023 Board Shade and Workshop Minutes
October 24, 2023 Board Meeting and Public Hearing Minutes

Minutes

October 10, 2023

Board Workshop - 1:00 PM
Manatee County School District
215 Manatee Avenue West
Bradenton, FL 34205
www.manateeschools.net

Times Indicated Are Approximate

I) CALL TO ORDER

Attendee Name	Status
Dr. Jason C. Wysong, Superintendent Chad Choate, Chair Cindy Spray, Vice-Chair Gina Messenger, Board Member Mary Foreman, Board Member Richard Tatem, Board Member Joseph Ranaldi, Deputy Superintendent of Operations Rachel Sellers, Deputy Superintendent of Business Services Derek Jensen, Deputy Superintendent of Instructional Services Stephen Dye, Board Attorney	Present
Pamela D'Agostino, General Counsel	Absent

Minutes: Chair Choate called the Workshop to order at 1:30 PM.

II) PUBLIC COMMENTS

Minutes: There were no requests for Public Comment.

III) WORKSHOP

1. Discussion of the Audit Committee Charter; RFQ Process/Timeline

Minutes: Chair Choate introduced Ms. Ruth Gruett, Director of Purchasing, to provide the background and history of the Audit Committees recommendation for a *Request for Qualifications* (RFQ) and *Request for Pricing* (RFP). Ms. Gruett spoke regarding the two options. Her request for the meeting was for the Board to decide to bid for contract by RFQ or RFP.

Board members asked questions and held discussion. Ms. Rachel Sellers, Deputy Superintendent of Business Services and Ms. Ruth Gruett provided additional information.

After review of the process and timeline recommendation, Ms. Gruett stated the requirements for the RFP needed to be finalized by the November Audit Committee Meeting. Board Member Foreman, Audit

Committee Liaison, confirmed her preference for the Audit Committee to make a recommendation to the School Board and not the Audit Selection Committee due to the potential of a perceived conflict of interest.

Chair Choate noted the consensus of the Board will be to request an RFP and for the Audit Committee to bring their recommendation to the Board for final decision. Ms. Gruett stated that she would begin the process based on the guidance of the Board.

The Board continued discussion on items related to the Audit Committee including attendance, membership, and the continuation of the Audit committee.

Chair Choate called a recess at 2:40 PM and reconvened the meeting at 2:46 PM.

2. District Cell Phone Policy Discussion

Minutes: Mr. George Schrier, Director of Student Services, shared an overview of the Code of Conduct regarding cellular and electronic devices. The following information was included in the presentation:

- Florida Statute 1006.07
- Key Questions included:
- When can cell phones be out/used by students?
- Can teachers or administrators confiscate and keep phones?
- What can students record with their cell phones?
- Current Policy (Code of Conduct)
- Example Models
- Key Considerations

The School Board members asked questions and held discussion about the Florida Statute as well as the District policy. Additional clarification was given by Mr. Schrier who noted that meetings for the 2024-2025 School Year Student Code of Conduct will begin in January 2024.

Mr. Stephen Dye, School Board Attorney, noted that there is no benefit for the district to take possession of a student's phone; rather, to allow the discipline matrix to be followed for corrective steps. The discipline for defiance is the same in both cases. Board Member Tatem noted his request for the least restrictive method regarding confiscation, stating the discipline matrix would be appropriate for the regulation of infractions.

Chair Choate mentioned his concern with confiscation, is the lost teaching time when policy dictates involvement of administration and removal of phones from the classroom. Board Member Foreman noted she does not have any desire to amend the current policy regarding confiscation. Vice-Chair Spray noted her opinion and stated her support of the most restrictive policy. After noting the discipline matrix results for confiscation versus defiance is the same, Board Member Messenger stated her belief in the least restrictive policy of confiscation with the trust the discipline matrix would be appropriate for the regulation of infractions.

Board Members asked questions and held discussion regarding District recording and social media policies. Mr. Dye noted his discussions with Mr. Schrier and the legality of imposing limits regarding school and student content on social media; he also gave an overview of potential school-level discipline for breaching the Student Code of Conduct.

Chair Choate stated the consensus of the Board for all parts of the Electronic and Cellular phone policy is to leave cellphone/electronic usage policy as is for the remainder of the year, and be involved in the updates when the next school year discussion begins in January.

3. Parent / Employee Center

Minutes: Board Member Tatem presented his idea of an employee engagement center to the Board. Several ideas were presented, Mr. Kevin Chapman, Executive Director of Administration, noted the District had a similar program in the past, the Parent Information Center (PIC) that has since been discontinued. Mr. Chapman noted the current District advocacy programs, including Exceptional Student Education (ESE), Transportation, and ESOL.

The Board Members asked questions and held discussion.

Board Member Messenger's recommendation was that the School District does not create a customer service department; stating customer service is every employee's job. Superintendent Wysong provided additional clarification and noted the chain of command for parents and employees within the District when issues arise.

Chair Choate summarized the Boards requests for customer service improvement and asked the Superintendent to research the Board's ideas and report back to the Board.

4. Florida Virtual School (FLVS)/Accommodation of Parent Requests

Minutes Board Member Tatem presented an overview of recent parent requests and issues regarding the topic of Parent requests and accommodations for students regarding Florida Virtual School (FLVS) Classes.

Superintendent Wysong noted that school staffing is not budgeted outside of the school year which creates limited opportunity to fulfil parental requests over the summer and mentioned some conflicts with the ability of schools to allow parent customer service over the summer.

The Board held discussion and asked questions. It was the consensus of the board that accommodation of requests from parents should continue to be made whenever possible.

V) ADJOURNMENT

Minutes: Chair Choate adjourned the Workshop at 5:02 PM.

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Chad Choate, III
Chairman

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above-mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based. School Board meetings are held in accessible locations. Auxiliary aids will be provided, upon written request received at least 48 hours prior to the meeting, to participants with disabilities.

Minutes

October 20, 2023
Board Workshop - 9:00 AM
Manatee County School District
215 Manatee Avenue West
Bradenton, FL 34205
www.manateeschools.net

Times Indicated Are Approximate

I) CALL TO ORDER

Attendee Name	Status
Dr. Jason C. Wysong, Superintendent Chad Choate, Chair Cindy Spray, Vice-Chair Gina Messenger, Board Member Mary Foreman, Board Member Richard Tatem, Board Member Joseph Ranaldi, Deputy Superintendent of Operations Rachel Sellers, Deputy Superintendent of Business Services Derek Jensen, Deputy Superintendent of Instructional Services Stephen Dye, Board Attorney	Present
Pamela D'Agostino, General Counsel	Absent

Minutes: Chair Choate called the Workshop to order at 9:03 AM.

II) EXEMPT SHADE MEETING REGARDING VARIETY OF SECURITY TOPICS

1. Exempt Cybersecurity Shade Meeting

Minutes: Chair Choate announced that the School Board would now hold an exempt Shade Meeting in order to discuss cybersecurity. Pursuant to sections 119.0725, 282.318, 286.0113, and 286.011, Florida Statutes, the Exempt Cybersecurity Meeting is closed to the public.

Attending the Meeting were School Board Members Mary Foreman, Chad Choate, Gina Messenger, Cindy Spray and Richard Tatem; Jason C. Wysong Ed.D., Superintendent of Manatee County Schools; Stephen Dye, School Board Attorney; Joseph Ranaldi, Deputy Superintendent of Operations; Scott Hansen, Chief Technology Officer; and Serge Jorgensen, Founding Partner of Sylint.

Chair Choate asked everyone not listed to leave and closed the Meeting to the Public at 9:04 AM. All public address and recording devices were turned off.

Following the exempt Shade meeting Chair Choate closed the Shade meeting in public and reconvened the Workshop at 10:08AM.

2. Exempt Safety and Security Shade Meeting

Minutes: Chair Choate announced that the School Board will now hold an Exempt Meeting regarding Safety and Security. Pursuant to sections 119.071, 1006.1493, and 286.0113, Florida Statutes, the Exempt Meeting is closed to the public.

Attending the Meeting were School Board Members Richard Tatem, Cindy Spray, Gina Messenger, Chad Choate III, and Mary Foreman; Jason C. Wysong Ed.D., Superintendent of Manatee County Schools; Stephen Dye, School Board Attorney; Scott Tyler, Palmetto PD Chief; Lt. Brian Hall, Holmes Beach PD; Melanie Bevan, Bradenton Police Chief; Rick Wells, Manatee County Sheriff; Joseph Ranaldi, Deputy Superintendent of Operations; Derek Jensen, Deputy Superintendent of Instructional Services; Rachel Sellers, Deputy Superintendent of Business Services; Paul Damico, Chief of Safety and Security; Patrick Bartholomew, Director of Safety and Security; Steven Chronis, Threat Assessment Coordinator; and Sally Porter, Manager of Safety and Emergency.

Chair Choate asked everyone not listed to leave the room and closed the Meeting to the public at 10:10 AM. All public address (P.A.) and recording devices were turned off.

At 11:33 AM, prior to the conclusion of the Meeting, the following participants left the meeting; Scott Tyler, Chief Palmetto PD, Lt. Brian Hall, Holmes Beach PD; Melanie Bevan, Bradenton Police Chief, and Rick Wells, Manatee County Sheriff.

Following the exempt Shade Meeting, Chair Choate closed the meeting in public at 12:05 PM and reconvened the public Workshop at 12:05 PM.

Chair Choate called for a recess of the Workshop and requested the Board and District Staff relocate to the Board Room of the School Support Center (SSC) on the first floor.

Chair Choate reconvened the Workshop at 12:26 PM.

III) PUBLIC COMMENTS

Minutes: There were no request for public comment.

IV) WORKSHOP

1. All Access Library Card

Minutes: Mr. Kevin Chapman, Executive Director of Administration, Mr. Scott Hansen, Chief Technology Officer and Ms. Tammy Parrott, Library Services Manager of the Manatee County Public Library provided an overview and history of the District All Access Library program.

Board Member Tatem noted concern that the program is an opt-out program rather than opt-in, thereby bypassing parental consent that is traditionally needed to use the public library system.

After a question posed by Vice-Chair Spray, Mr. Stephen Dye, School Board Attorney, noted that the more defensible move for the district would be to separate from the District Public Library System due to increased scrutiny.

The School Board asked questions and held discussion.

Chair Choate stated that the consensus of the Board was to keep the existing process and introduce a back-to-school opt-in/-out form at the 2024/2025 school year registration time. Superintendent Wysong stated that the District will research options and report back to the Board.

2. Manatee Technical College Launch Center Update [Formerly Number 3]

Minutes: Due to time constraints, Item 3 was moved to 2.

Mr. Kevin Chapman, Executive Director of Administration, and Dr. Paul Gansemer, Executive Director of Manatee Technical College (MTC) gave an update of the Manatee Technical College Launch Center. Mr. Chapman reported that Senator Boyd and Representative Gregory have chosen to sponsor the District's plan for $8 Million request for state appropriations to create a new Manatee Technical College building.

Dr. Gansemer provided an update and information regarding the newly developed Leadership Apprenticeship United Networking Career-readiness Hub (LAUNCH) Center.

The Campus overview presentation included the following:

- Three Story Building
- 1st Floor- Staff
- 2nd Floor- Adjustable / Flexible Classrooms
- 3rd Floor- Movable/Flexible room space / Certification Testing space

The Board held discussion, additional information was provided by Dr. Gansemer and Mr. Chapman. Chair Choate called a brief recess at 2:17 PM and reconvened the meeting at 2:25PM.

3. Board Conversation Regarding Town Hall Meetings [Formerly Number 2]

Minutes: Vice-Chair Spray noted the lack of Town Hall Meetings in the School District and asked the District to expand on the process of holding such meetings.

Mr. Kevin Chapman, Executive Director of Administration, gave an overview of past practices, as well as informing Vice Chair Spray that Town Hall Meetings have occurred in the past. Mr. Chapman stated that hot topics and new schools require Town Halls to raise community engagement.

Mr. Dye, School Board Attorney, noted that the restrictions on the Board Members were minimal for a self-run town hall; the limitation exists that a singular Board Member may not speak for the Board in totality.

The Board held discussion and asked questions.

Chair Choate summarized the topic of holding Town Halls and noted that the Board Members may hold a public Town Hall meeting, with the recommendation to not involve District staff.

V) ADJOURNMENT

Minutes: Chair Choate adjourned the Workshop at 2:51 PM.

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Chad Choate, III
Chairman

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above-mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based. School Board meetings are held in accessible locations. Auxiliary aids will be provided, upon written request received at least 48 hours prior to the meeting, to participants with disabilities.

Minutes

October 24, 2023

Regular Meeting - 5:00 PM
Manatee County School District
215 Manatee Avenue West
Bradenton, FL 34205
www.manateeschools.net

Times Indicated Are Approximate

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1) CALL TO ORDER

Attendee Name	Status
Dr. Jason C. Wysong, Superintendent Joseph Ranaldi, Deputy Superintendent of Operations Derek Jensen, Deputy Superintendent of Instruction Chad Choate, Chair Cindy Spray, Vice-Chair Gina Messenger, Board Member Mary Foreman, Board Member Richard Tatem, Board Member Stephen Dye, Board Attorney Rachel Sellers, Deputy Superintendent of Business Services Pamela D'Agostino, General Council	Present

Minutes: Chair Choate called the Meeting to order at 5:01 PM.

2) READING OF THE DISTRICT'S VISION

Minutes: Board Member Foreman read the District's Vision.

3) INVOCATION

Minutes: The invocation was given by Pastor Matt Ennis.

4) COLOR GUARD | MANATEE HIGH SCHOOL

Minutes: The Colors were presented by the Parrish Community High School Junior Reserve Officer Training Corps (JROTC) under the direction of Lieutenant Colonel (Ret) K. Todd Crawford.

The Cadets Conducting the Color Guard were as follows:

- US Flag/Commander: Angel Santiago
- FL Flag: Ashely Chollette
- Right Rifle: Drew Schoonover

- Left Rifle: Isia Rodriguez

5) PLEDGE OF ALLEGIANCE

Minutes: Chair Choate led in the recitation of the Pledge of Allegiance.

6) INFORMATION ONLY (No Board Action Required)

7) APPROVAL OF THE AGENDA

7.1 Agenda Amendments

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Gina Messenger
SECONDER:	Mary Foreman
AYES:	Gina Messenger, Mary Foreman, Chad Choate, Cindy Spray, Richard Tatem

Minutes: The Chair found good cause to amend the agenda to include:

Agenda amended Friday October 20, 2023, to **add** attachments *Assurances for Construction Programs (SF-42D)* and *CD511 Lobbying Form For Superintendent Signature* **to** Consent Item *Approval to Apply for an Economic Development Administration (EDA) 2023 Disaster Supplemental Funding Grant in the Amount of $2,170,616.00. (No Financial Impact)*

Agenda amended Monday October 23, 2023 to **amend** New Business (No Superintendent Recommendation) item *Approval of Travel Expense Associated with the School Board Member's Attendance at the Florida School Finance Officers Association (FSFOA) November 2022 Conference, November 13 - November 17, 2022, at the Caribe Royale, Orlando, FL, Not to Exceed $1,400.00* **to** *Approval of Travel Expense Associated with the School Board Member's Attendance at the Florida School Finance Officers Association (FSFOA) November 2023 Conference, November 6 - November 9, 2023, at the Daytona Beach Oceanfront Resort, Daytona Beach, FL, Not to Exceed $1500.00* **and update** Executive Summary to include corrected dates and Not to Exceed amount.

8) APPROVAL OF MINUTES

8.1 Approval of the Minutes of the October 10, 2023, School Board Meeting

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Gina Messenger
SECONDER:	Cindy Spray
AYES:	Gina Messenger, Mary Foreman, Chad Choate, Cindy Spray, Richard Tatem

9) RECOGNITIONS

9.1 Career and Technical Student Organization (CTSO) Winners at National Competition

Minutes: Mr. Mike Barber, Director of Communications, Family and Community Engagement, introduced Dr. Paul Gansemer, Executive Director of Career and Technical Education. Dr. Gansemer provided an overview of the District Career and Technical Student Organization program and introduced the District winners of the national competitions. Dr. Gansemer introduced the following advisors and students.

Braden River High School:

- Advisors: Christy Goehring and Roxanne Hendren
- BioTechnology Design: Sriya Boggavarapu, Joyce Chen, Sheena Kurakula, Kyler Wade, Lauren Wade
- Dragster: Austin Bankuty
- Promotional Design: Joyce Chen

Southeast High School:

- Advisor: Nick Smith
- Engineering Design: Nathan Rupprecht, Tomas Csomor, Brian Lemus-Tejada, Abbi Hite, Diego Caycho-Ricci

King Middle School:

- Advisor: Jonathan Briggs
- Problem Solving: Jordan Grose, Tristan Lindner

Nolan Middle School:

- Advisor: Dominique Bagunu
- Website Design: Eshun Burge, Cate Kitcher, Jenna May, Liam Moseley, Keagen Terry, Jasmin Tinoco.

Palm View K-8:

- Advisors: Deven Schwindt, Robert Mullins
- Technical Drawing: Armando Gonzalez, Luis Rodriguez

Manatee Technical College:

- Instructor: Michael Rendas
- 5-Axis CNC Milling: Aric Edstrom

Also in attendance were the following staff members:

Ms. Kelli Kennedy, Assistant Director of Career and Technical Education and Ms. Christi Clark, Assistant of CTSO and Work-based learning programs.

9.2 National Principals Month

Minutes: October is National Principals Month, and to celebrate, the School Board and Superintendent Wysong welcomed the district educators serving in their first year as Principal. Mr. Mike Barber, Director of Communications, Family and Community Engagement, introduced the following School Principals:

- Dr. Melissa Lundy- Bayshore Elementary School
- Ms. Melissa McCullough- Daughtry Elementary School

- Ms. Melissa Porco – Kinnan Elementary School
- Ms. Adrienne Vos – Blackburn Elementary School (Absent)
- Ms. Irene Nikitopoulos, Haile Middle School
- Ms. Kimone Cooper, Lee Middle School
- Ms. Lorie Starkweather, Sugg Middle School (Absent)
- Mr. Daniel Bradshaw, Parrish Community High School.

9.3. Farm City Week

Minutes: Mr. Mike Barber, Director of Communications, Family and Community Engagement, introduced Ms. Kelli Kennedy, Assistant Director of Career and Technical Education to speak to the Board regarding the history of Farm City Week and receive a School Board Proclamation.

10) Reports and Presentations

10.1. Schematic Design Construction Update on East County K-8

Minutes: Mr. Joseph Ranaldi, Deputy Superintendent of Operations introduced the design team from HKS and Williamson Design Associates including Ms. Jessica Roddenberry from HKS Incorporated and Mr. Brando Fetzer from NDC Construction.

Ms. Jessica Roddenberry from HKS included the following items in her presentation:

- Site location Map
- Overview and Site Plan
- Project Program Level 1
- Project Program Level 2
- Concept
- Birdseye View
- Front Entry
- Courtyard Views

Mr. Brando Fetzer from NDC Construction Company provided the Board with additional information including the following:

- Project Schedule
- Construction Budget

The Board asked questions and held discussion. Additional information was provided by Mr. Joseph Ranaldi, Deputy Superintendent of Operations and Mr. Mike Pendley, Executive Planner, as well as Ms. Jessica Robin Berry from HKS and Mr. Brando Fetzer with NDC.

10.2. The 2024-2025 School District of Manatee County Academic Calendar

Minutes: Dr. Laurie Breslin, Executive Director of Student Support and Family Engagement, introduced the 2023-2025 Academic Calendar. Included in the presentation was the following:

- Academic Calendar Committee Members

- Requirements for the 2023-2025 Academic Calendar
- Option A Calendar
- Option B Calendar
- Approval Timeline

The Board held discussion and asked questions. Additional information was provided by Dr. Breslin and Superintendent Wysong.

11) PUBLIC COMMENTS

Minutes: The Public Comments were as follows:

1. Michael Hartman
2. Heather Felton
3. Betty Sailes Rhodes
4. Mearlina Parhm

Chair Choate called for a recess at 6:49 PM and returned at 7:00 PM.

12) CONSENT ITEMS

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	
SECONDER:	
AYES:	Chad Choate, Gina Messenger, Mary Foreman, Cindy Spray, Richard Tatem

12.1 Approval of Participation for Qualifying School District of Manatee County Students and Advisors to Attend Florida Statewide and National STEM Competitions in the 2023-2024 School Year (Multiple Funding Sources)

12.2 Approval to Apply for an Economic Development Administration (EDA) 2023 Disaster Supplemental Funding Grant in the Amount of $2,170,616.00 (No Financial Impact) - updated Friday October 20, 2023

12.3 Approval of the 2023-2024 District Best Practices Assessment and School Security Risk Assessment Reports (No Financial Impact)

12.4 Approval to Use The Interlocal Purchasing System (TIPS) Contract #220101 on Safety Equipment, Supplies, and Services, SDMC No. 24-0082-KD, Estimated in the Amount of $250,000.00 Annually (Multiple Funding Sources)

12.5 Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact)

12.6 Approval of the Report of Teachers Out-of-Field Content, Reading, ESOL (English for Speakers of Other Languages), and/or Long-Term Substitutes (No Financial Impact)

12.7 Approval of Parrish Community High School Classroom Addition - Amendment 1 - Pre-Construction Agreement Between Owner and Williams Company Tampa in the Amount of $1,595,830.00 (Capital Funds)

12.8 Authorize the Superintendent to execute a Certificate of Occupancy for the District regarding the Freedom Elementary School - Classroom Addition (No Financial Impact)

12.9 Approval of the Bid for Accordion Doors or Walls, Automatic, Overhead, TG Roll-up, Storefront- Maintenance, Repair and Installation, SDMC No. 24-0073-MR, Estimated inthe Amount of $150,000.00 (Local Capital Improvement)

12.10 Approval of the Agreement Between Align Consulting, LLC and the School Board of Manatee County for the 2023-2024 School Year, In the amount of $116,000.00 (Federal Funds)

12.11 Approval of Palma Sola Elementary School Campus Renovations - Pre-Construction Agreement Between Owner and McIntyre Elwell & Strammer General Contractors, Inc. in the Amount of $132,250.00 (Capital Funds)

12.12 Approval of Palma Sola Elementary School Campus Renovations - AE Agreement Between Owner and Fleischman Garcia Maslowski Architecture in the Amount of $1,794,680.00 (Capital Funds)

12.13 Approval of the Bid on Athletic Natural Turf Maintenance, SDMC No. 24-0075-KD, Continued Procurement of Commodity, Estimated in the Amount of $700,000.00 Annually (Multiple Funding Sources)

12.14 Approval of the Bid for Roofing Installation and Repair Services- Commercial, Metal, Shingle, SDMC No. 24-0070-MR, Continued Procurement, Estimated in the Amount of $5,500,000.00 Per Year (Local Capital Improvements)

12.15 Authorize the Superintendent to execute a Certificate of Occupancy for the District regarding the Manatee and Palmetto High School Field Turf Replacement projects (No Financial Impact)

12.16 Approval for the Parrish Community High School Girls Varsity Basketball Team To Participate in the All-State Sugar Bowl National Prep Basketball Classic in Westwego, Louisiana on January 3-7, 2024, (No Financial Impact)

12.17 Approval to Purchase Additional Cyber Security Services, SDMC No. 24-0093-RG, Estimated in the Amount of $50,000.00 (General Fund)

13) PUBLIC COMMENT FOR NEW BUSINESS ITEMS

Minutes: There was no request for public comment.

14) NEW BUSINESS (DISCUSSION ITEMS PULLED FROM CONSENT)

15) NEW BUSINESS (NON-CONSENT ITEMS)

15.1 Approval to Purchase Panorama Education Surveys, No. 24-0076-RG, Estimated in the Amount of $130,000.00 (Multiple Funding Sources)

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	**Gina Messenger**
SECONDER:	**Mary Foreman**
AYES:	**Chad Choate, Cindy Spray, Gina Messenger, Mary Foreman, Richard Tatem**

Minutes: Superintendent Jason Wysong provided an overview on the Panorama Education Survey Contract. After questions from the School Board, Mr. Kevin Chapman, Executive Director of Administration provided additional information.

15.2 Approval of 2023-2024 Salary Schedules for SAMP (Supervisory, Administrative, Managerial and Professional staff), Hourly Non-Bargaining and School Administrator (Multiple Funding Sources)

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	**Mary Foreman**
SECONDER:	**Richard Tatem**
AYES:	**Chad Choate, Cindy Spray, Gina Messenger, Mary Foreman, Richard Tatem**

Minutes: Superintendent Wysong gave the Board additional information regarding the Salary Schedules for SAMP, Hourly Non-Bargaining and School Administrators. The Board held discussion.

15.3 Approval of the Revised Job Description and Position of Chief Operations Officer to Executive Director, School Support Services (No Financial Impact)

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	**Cindy Spray**
SECONDER:	**Gina Messenger**
AYES:	**Chad Choate, Cindy Spray, Gina Messenger, Mary Foreman, Richard Tatem**

Minutes: Superintendent Wysong provided an overview of the Job Description and stated the position would be located at the Matzke and Wakeland Support Centers.

15.4 Approval of Sixth Amendment to Agreement to Purchase Property from Haval Farms, LLC in North River Ranch (No Financial Impact)

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	**Gina Messenger**
SECONDER:	**Richard Tatem**
AYES:	**Chad Choate, Cindy Spray, Gina Messenger, Mary Foreman, Richard Tatem**

Minutes: Mr. Michael Pendley, Executive Planner, gave an update to the Board on the North River Ranch contract and the most recent amendment with Haval Farms, LLC. The Board asked questions and held discussions. Mr. Pendley gave an overview of the amendment and an attachment that was provided to the board directly prior to the meeting.

The Board held discussion and was presented additional information from Mr. Pendley as well as Mr. Joseph Ranaldi, Deputy Superintendent of Operations. It was noted by Mr. Pendley that there was a parcel of property that would not be released to the Developer until the promised upgrades are made to the North River Ranch Property.

16) NEW BUSINESS (NO SUPERINTENDENT RECOMMENDATION)

16.1 Approval of Travel Expense Associated with the School Board Members' Attendance at the FSBA-FADSS Annual Joint Conference, November 28 - December 1, 2023, at the Grand Hyatt Tampa Bay, FL, Not to Exceed $5,600.00

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	**Mary Foreman**
SECONDER:	**Gina Messenger**
AYES:	**Chad Choate, Cindy Spray, Gina Messenger, Mary Foreman, Richard Tatem**

16.2 Approval of Travel Expense Associated with the School Board Member's Attendance at the Florida School Finance Officers Association (FSFOA) November 2022 Conference, November 13 - November 17, 2022, at the Caribe Royale, Orlando, FL, Not to Exceed $1,400.00

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	**Mary Foreman**
SECONDER:	**Cindy Spray**
AYES:	**Chad Choate, Cindy Spray, Gina Messenger, Mary Foreman, Richard Tatem**

17) WORKSHOP ITEM REQUESTS

Minutes: Chair Choate reviewed upcoming workshops and requested that all Board Member requests are submitted directly to the Superintendent for review, and addition, to the Workshop Request Log.

19) UPDATES

LEGAL DEPARTMENT UPDATE

Minutes: Mr. Stephen Dye, School Board Attorney, updated the Board on the following:

Social Media Litigation – shared that attorneys from Kirton, McConkie Law Office will present at the October 27, board workshop and will be available to answer any questions.

OPERATIONS UPDATE

Minutes: Mr. Joseph Ranaldi, Deputy Superintendent of Operations, updated the Board on the following:

Job Fairs – spoke regarding the Operations and Paraprofessionals Job Fair scheduled for October 26.

Transportation – provided an update that the Districts first electric bus will arrive on Thursday, October 26. Additional updates provided on Where's the Bus App, bus driver training, and recruitment.

Food Service – noted that Food and Nutrition Services are testing vegan options in three middle schools and three high schools.

Milk Carton Shortage – provided an update that the School District has not experienced an impact due to the milk carton shortage.

Construction Services- shared that there is a Ribbon Cutting Event at Buffalo Creek Middle School on November 15, 2023, starting at 5:30 PM.

INSTRUCTIONAL UPDATE

Minutes: Mr. Derek Jensen, Deputy Superintendent of Instructional Services, updated the Board on the following:

Holocaust Education Week – noted that Holocaust Education Week is the second week in November and is a K-12 mandate.

Veterans Day – shared that in November students will receive instruction on Medal of Honor Recipients on Veterans Day. Resources from the Florida Department of Education have been shared with teachers to support instruction on this topic.

Victims of Communism – shared that Victims of Communism Day is November 7, and is a K-12 recognition with 45 minutes of instruction in Government.

Science of Reading – provided an update that the University of Florida has completed the first sessions of science of reading professional learning for elementary principals, APs, and literacy coaches.

20) SUPERINTENDENT REMARKS

Minutes: Superintendent Wysong updated the Board on the following:

Consent Agenda - highlighted items approved by the Board in the evenings meeting.

Thank you – recognized Manatee County Law Enforcement for their support during the October 20, 2023, security shade meeting.

Outreach Meetings- shared that he has been meeting with faith-based leaders within the community.

School Advisory Committee (SAC) meetings – provided an update that Cabinet Members are attending SAC meetings.

FADSS Leadership Fundamentals – thanked the Board for allowing him the opportunity to attend the two-day Superintendent training in Tampa.

Entry plan – shared that he will be presenting his Post-100 Day Entry Plan in the October 27, 2023, School Board Workshop.

21) BOARD COMMENTS

Board Member Tatem

Victim of Communism – shared information on the Victims of Communism Organization Manatee.

Safety Moment – spoke about the anxiety of running late while driving.

Feedback – shared that he has received all positive feedback from parents on the school system.

Board Discussion – shared thoughts on "thinking ahead," and his appreciation for this evenings board discussion.

Board Member Foreman

Recognition – commended the debate coach and team at Southeast High School for receiving the Leading Chapter Award.

Public Comment – addressed a public comment that was made in regard to books being reinstated in schools.

Board Discussion – commented on the board discussion held on the K-8 East County Construction.

Board Member Messenger

Board Member Messenger noted she had no updates.

Vice-Chair Spray

Big-Bank Theory – noted that she attended this event at Southeast High School.

Guardian Angels – shared that she toured this location with the Superintendent, staff, and Board Member Foreman.

Samoset visit – commented that she is scheduled to join Dr. Wysong for a school visit on Wednesday, October 25, 2023.

Retirees - recognized staff on their years of service.

Board Discussion – commented on the board discussion held on the K-8 East County Construction.

Chair Choate

Big-Bank Theory – shared that he attended this event at Bayshore H.S.

Appreciation – expressed his appreciation to the Manatee County Sheriffs and Chiefs for participating the Security Shade Meeting on October 20. 2023.

Thank you – expressed his appreciation to the staff.

22) ADJOURNMENT

Minutes: There being no further business to come before the Board, Chair Choate adjourned the Meeting at 8:49 PM.

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Chad Choate, III
Chairman

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above-mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based. School Board meetings are held in accessible locations. Auxiliary aids will be provided, upon written request received at least 48 hours prior to the meeting, to participants with disabilities.

AGENDA ITEM NO. 8.1

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
"I Voted" 2023 Sticker Contest Winner

Executive Summary
Manatee County Supervisor of Elections Michael Bennett oversaw a contest amongst county students to produce the artwork for the “I Voted” sticker to be distributed to voters in Manatee County for the elections being held in March, August and November 2024.

The School Board and Superintendent Wysong will celebrate the contest winner – Lauren Holbrook, a freshman at Manatee High School.

This item aligns with the District’s Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Contact
Submitting Department: Communications, Family & Community Engagement
Initiated By: Michael Barber

AGENDA ITEM NO. 9.1

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Good News Moment

Executive Summary
The School Board recognizes a "Good News" story promoting the achievements and successes of our students, schools and employees found on the District's Good News page at manateeschools.net/goodnews.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Contact
Submitting Department: Communications, Family & Community Engagement
Initiated By: Michael Barber

AGENDA ITEM NO. 11.1

School Board of Manatee County
November 14, 2023 - Regular Board Meeting

Title
Audit Committee Report to the Board

Executive Summary
Audit Committee Chair will provide an update to the Board regarding recent Audit Committee Meetings. Topics will include the following:

1) Election of new Committee Chair

2) Recommend to the Board: Retain Cherry Bekaert as External Auditor

3) Recommend approval of Audit Reports from Carr, Riggs, Ingram (CRI) as follows:
- Manatee Technical College Point of Sale
- Contract Compliance
- Manatee Technical College Financial Aid

4) Discussion regarding the CRI Sales Surtax Report

5) Discussed the Draft Request for Proposal for Internal Audit Services for Internal Audit Services

6) Considered the recent discussion by the School Board regarding need for an Audit Committee

Contact
Submitting Department: School Board

AGENDA ITEM NO. 11.2

School Board of Manatee County
November 14, 2023 - Regular Board Meeting

Title
2023-2024 School Accountability Update

Executive Summary
Mr. Derek Jensen, Deputy Superintendent of Instructional Services, will present an update to the Board regarding School Year 2023-2024 School accountability information.

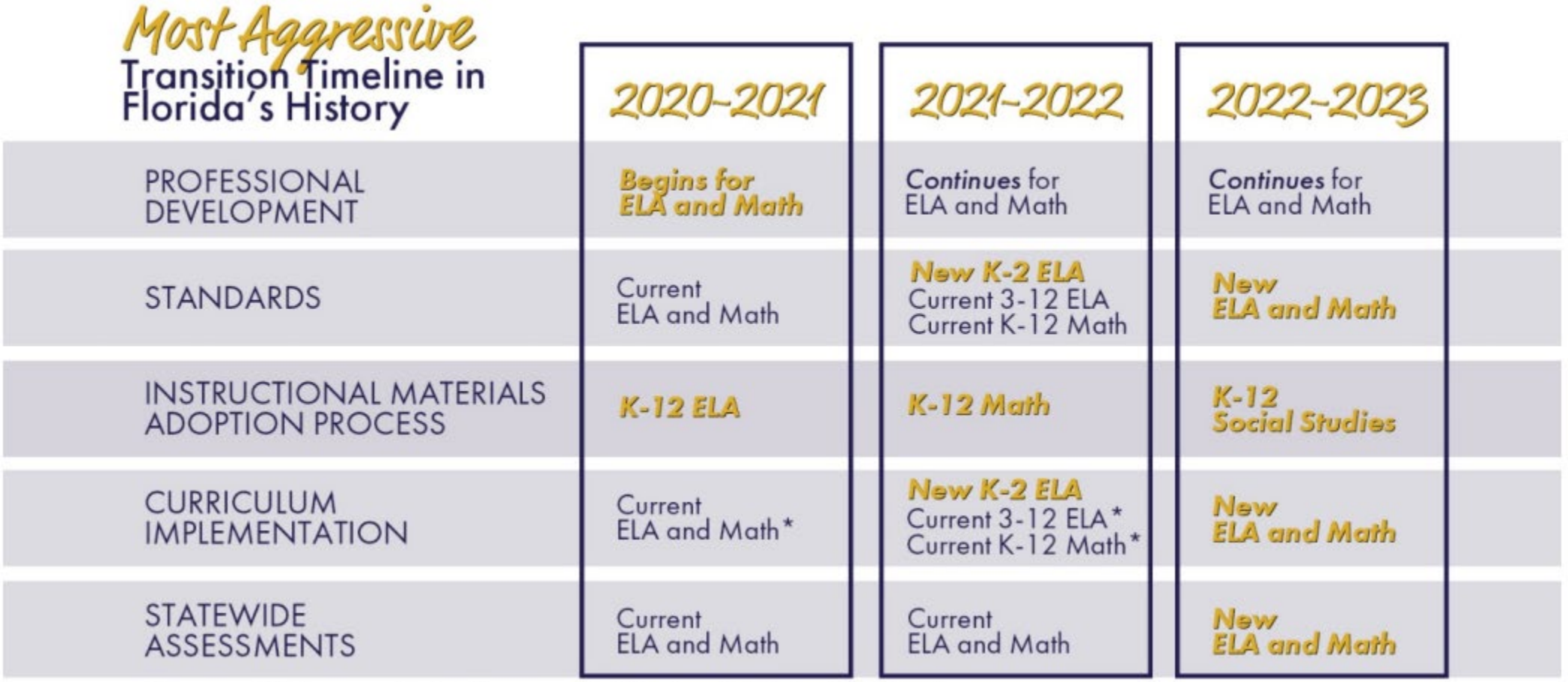
Contact
Submitting Department: Instruction Services
Initiated by: Derek Jensen

Attachments:
School Accountability Presentation 11-14-2023

2023-2024
School Accountability Update

11/14/2023

B.E.S.T. Transition Timeline

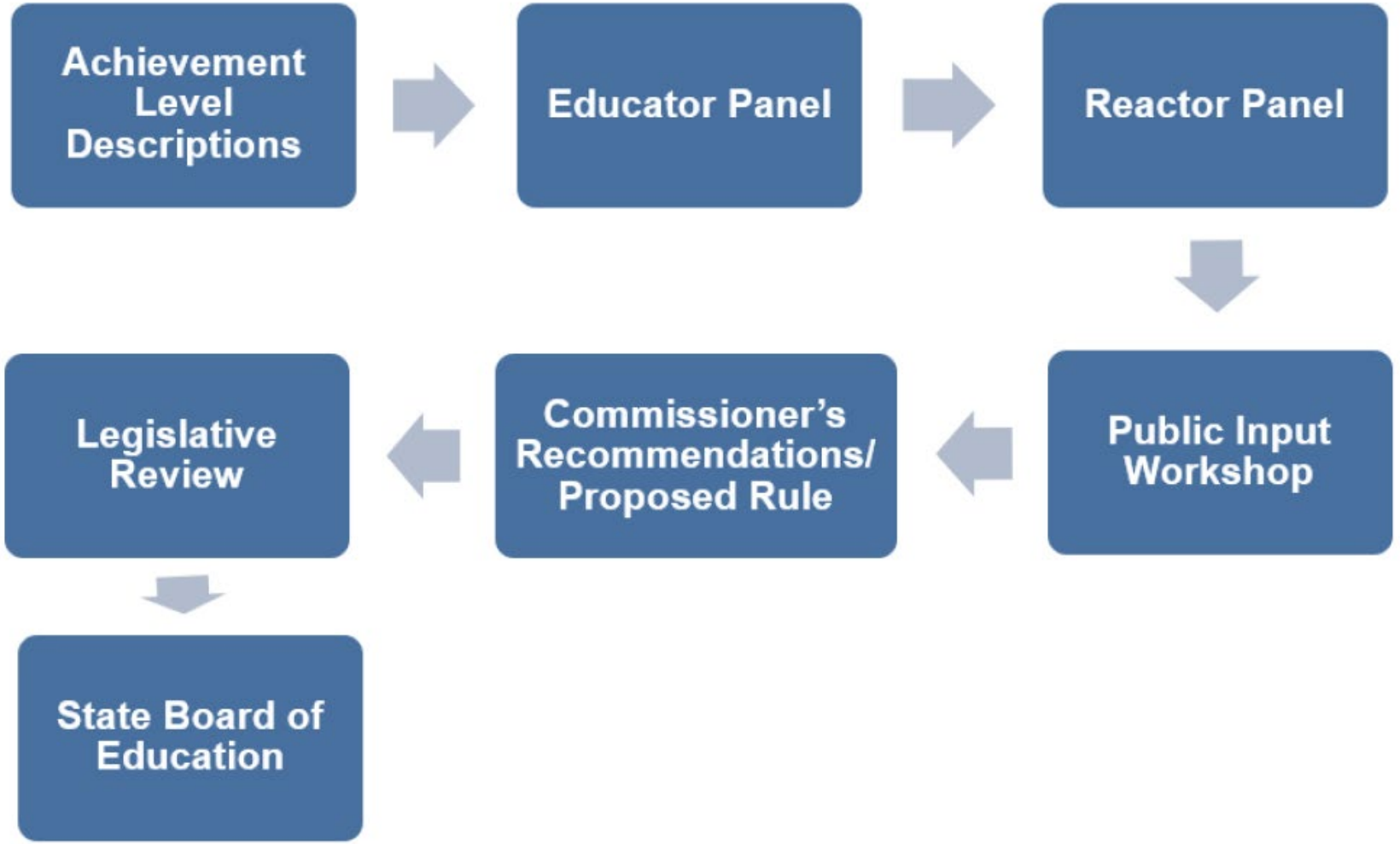


*Recommended since current statewide assessments still in place, but this is a district decision.

Standard Setting Process

- Standard Setting is a process of deriving levels of performance on educational or professional assessments, by which decisions or classifications of persons will be made.
- Test scores can be used to group students into meaningful Achievement Levels.
- Standard setting is the process whereby we “draw the lines” that separate the test scores into various Achievement Levels.
- Standard Setting is a process that is required when implementing new standards and new assessments.

Standard Setting Process



Standard Setting Process

- State Board adopted new scale score & achievement level cuts and achievement level labels for FAST on October 18th. (Rule 6A-1.09422)
- Hope to see updated/retrofitted test results for Spring 2022-2023 and PM1 2023-2024 by mid-December on the new scales/levels.

Achievement Level Labels

	FSA Labels		FAST Labels
Level 5	Mastery	→	Exemplary
Level 4	Proficient	→	Proficient
Level 3	On Grade Level	→	On Grade Level
Level 2	Below Satisfactory	→	Below Grade Level
Level 1	Inadequate		Well Below Grade Level

Standard Setting Process cont. (Scale Score Differences)

3rd grade ELA

	FSA Scale		FAST Scale
Level 5	330-360		225-260
Level 4	315-329	→	213-224
Level 3	300-314	→	201-212
Level 2	285-299	→	186-200
Level 1	240-284		140-185

6th grade ELA

	FSA Scale		FAST Scale
Level 5	356-391		250-284
Level 4	339-355	→	237-249
Level 3	326-338	→	225-236
Level 2	309-325	→	209-224
Level 1	259-308		161-208

10th grade ELA

	FSA Scale		FAST Scale
Level 5	378-412		271-308
Level 4	362-377	→	258-270
Level 3	350-361	→	247-257
Level 2	334-349	→	230-246
Level 1	284-333		179-229

3rd grade Math

	FSA Scale		FAST Scale
Level 5	327-360		225-260
Level 4	311-326	→	209-224
Level 3	297-310	→	198-208
Level 2	285-296	→	183-197
Level 1	240-284		140-182

6th grade Math

	FSA Scale		FAST Scale
Level 5	356-390		254-287
Level 4	339-355	→	239-253
Level 3	325-338	→	229-238
Level 2	310-324	→	213-228
Level 1	260-309		168-212

Geometry

	FSA Scale		FAST Scale
Level 5	533-575		432-475
Level 4	521-532	→	423-431
Level 3	499-520	→	404-422
Level 2	486-498	→	385-403
Level 1	425-485		325-384

2022-23 Informational Baseline Grades

- Should be released in early Winter 2023-24
- 2022-23 school and district grades will be informational baseline grades. Schools will not be subject to sanctions or penalties that would otherwise occur as a result of the 2022-23 rating.
- Due to the absence of learning gains, the initial school grading scale for the 2022-23 informational baseline grades shall be set so that the percentage of schools that earn an “A,” “B,” “C,” “D,” and “F” is statistically equivalent to the 2021-22 school grades results.
- Mirrors the “hold harmless” approach used during 2014-15 when the state transitioned from the FCAT 2.0 to FSA.
- No VAM scores in 2022-23

2022-2023 Informational Baseline Grades

Reading Achievement
FAST ELA (3-10)
FAA ELA (3-10)

Math Achievement
FAST Math (3-8), FAA Math (3-8), BEST Algebra 1, FAA Algebra 1, BEST Geometry, FAA Geometry

Science Achievement
NGSSS Science (5th & 8th)
FAA Science (5th & 8th)
NGSSS Biology, FAA Biology

Middle School Acceleration
BEST Algebra 1, FAA Algebra 1, BEST Geometry, FAA Geometry, CAPE Industry Certifications

Graduation Rate
Prior Year Federal Uniform Graduation Rate

Social Studies Achievement
NGSSS Civics, FAA Civics, NGSSS US History, FAA US History)

College & Career Acceleration
Prior Year Graduates who have passed one of the following: Dual Enrollment Course, AP exam, AICE Exam, IB Exam, CAPE Industry Certification, Clock Hour Dual Enrollment, ASVAB + JROTC Course

- School Grade Scale to be set based on 2021-2022 distribution of grades for each school type
- No negative impacts for School Accountability based on Informational Baseline Grades

Elementary: 300 pts total
K-8: 500 pts total
Middle: 500 pts total
High: 600 pts total

2023-2024 School Grade Components

3rd Grade Reading Achievement
FAST ELA (3)
FAA ELA (3)

Reading Achievement
FAST ELA (3-10)
FAA ELA (3-10)

Math Achievement
FAST Math (3-8), FAA Math (3-8), BEST Algebra 1, FAA Algebra 1, BEST Geometry, FAA Geometry

Science Achievement
NGSSS Science (5th & 8th)
FAA Science (5th & 8th)
NGSSS Biology, FAA Biology

Middle School Acceleration
BEST Algebra 1, FAA Algebra 1, BEST Geometry, FAA Geometry, CAPE Industry Certifications

Graduation Rate
Prior Year Federal Uniform Graduation Rate

- 2023-2024 School Grade Scales not yet set.
- Learning Gains and L25 calculations expected to work the same as before
- B.E.S.T. Writing test will not impact School Accountability in 2023-2024
- Science and Social Studies tests and results will run through the FAST platform

Reading Learning Gains (LG)
FAST ELA (3-10)
FAA ELA (3-10)

Math Learning Gains (LG)
FAST Math (3-8), FAA Math (3-8), BEST Algebra 1, FAA Algebra 1, BEST Geometry, FAA Geometry

Social Studies Achievement
NGSSS Civics, FAA Civics, NGSSS US History, FAA US History)

College & Career Acceleration
Prior Year Graduates who have passed one of the following: Dual Enrollment Course, AP exam, AICE Exam, IB Exam, CAPE Industry Certification, Clock Hour Dual Enrollment, ASVAB + JROTC Course

Reading LG of Lowest Quartile (L25)
FAST ELA (3-10)
FAA ELA (3-10)

Math LG of Lowest Quartile (L25)
FAST Math (3-8), FAA Math (3-8), BEST Algebra 1, FAA Algebra 1, BEST Geometry, FAA Geometry

Elementary: 800 pts total
K-8: 1000 pts total
Middle: 900 pts total
High: 1000 pts total

2023-2024
School Accountability Update

11/14/2023

AGENDA ITEM NO. 12.1

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval of the Report of Teachers Out-of-Field Content, Reading, ESOL (English for Speakers of Other Languages), and/or Long-Term Substitutes (No Financial Impact)

Executive Summary
The Out-of-Field Plan for Manatee County Schools provides that teachers are notified of their out-of-field status at the point that their current certification does not meet the required certification for the subject(s) they are teaching. State School Board Rule 6A-1.0503 provides that any out-of-field teacher must be appointed as out-of-field after verifying that an appropriately certified teacher is unavailable. The School Board appointed the attached list of teachers as out-of-field. These teachers can pass the subject area exam or complete a minimum of six semester hours annually toward certification until such time they can pass the test, if applicable.

The Multicultural and Educational Training Advocacy (META) Consent Decree requires that all teachers of English Language Learners (ELLs) receive training in English for Speakers of Other Languages (ESOL) strategies. The required training hours range from 18 to 300 hours and are categorized by the subject in which the teacher gives instruction. Categories are I, II, III, and IV. The category also drives the timeline for completing training hours. Specifics are given to each teacher at the time of hire or when there is a change of assignment. Category I Teachers who are not ESOL Certified or Endorsed must be reported to the Board as out-of-field. The attached list contains the teachers' names that must be reported to the Board.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 1
Develop a competitive employee salary schedule to keep and attract the best talent and continue to provide quality customer service to our staff and parents

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The Superintendent recommends approval of the report of teachers out-of-field content, reading, ESOL (English for Speakers of Other Languages), and/or long-term substitutes. (No Financial Impact)

Financial Impact
There is no financial impact.

Contact
Submitting Department: Human Resources
Initiated By: Richard Bailey

Attachments:
OOF Content BM 11.14.2023
OOF ESOL BM 11.14.2023
OOF Reading BM 11.14.2023

OOF Content BM 11.14.2023				
EMPLOYEE_NAME	**SCHOOL_DESCR**	**JOB_CODE_DESCR**	**OOF Description**	**Due Date**
Gretz,Gina Gamble	Johnson K-8 Sch of Int Studies	Tchr, Gifted	Gifted Endorsement Class 3	5/31/2026
Bertrand,Amanda Louise	McNeal Elementary School	Tchr, First Grade	Gifted Endorsement Class 3	5/31/2026
Spence,Jessica J.	McNeal Elementary School	Tchr, First Grade	Gifted Endorsement Class 3	5/31/2026
Walker,Brandi M.	Access to Education	Tchr, Exceptional Student Educ	Exceptional Student Education K-12	5/31/2025
Gretz,Gina Gamble	Johnson K-8 Sch of Int Studies	Tchr, Gifted	Gifted Endorsement Class 2	5/31/2025
Bertrand,Amanda Louise	McNeal Elementary School	Tchr, First Grade	Gifted Endorsement Class 2	5/31/2025
Spence,Jessica J.	McNeal Elementary School	Tchr, First Grade	Gifted Endorsement Class 2	5/31/2025
Hunter,Hannah	Willis Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	5/31/2025
Woods,Lorraine	Witt Elementary School	Tchr, VE/SC	Elementary Education K-6	5/31/2025
Noga,Vjola	King Middle School	Tchr, Intellctual Disabilities	Elementary Education K-6	12/19/2024
Smith,Carleen M.	Manatee Elementary School	Tchr, Third Grade	Elementary Education K-6	9/22/2024
Zavala,Karina	Myakka Elementary School	Tchr, Second Grade	Elementary Education K-6	8/1/2024
Gobbo,Gabriella M	Abel Elementary School	Tchr, Pre-K Handicapped	PreKindergarten Disabilities Endorsement	5/31/2024
Walker,Brandi M.	Access to Education	Tchr, Exceptional Student Educ	Elementary Education K-6	5/31/2024
Mcintosh,Beth S.	Anna Maria Elementary School	Tchr, Art, ES	Art K-12	5/31/2024
Cruz De Diego,Maria Jesus	Ballard Elementary School	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3	5/31/2024
Werneke,Teresa Lynn	Ballard Elementary School	Librarian / Media Spclst, ES	Educational Media Specialist PK-12	5/31/2024
Fitzstephens,Tracey D.	Bashaw Elementary School	Tchr, VE	PreKindergarten/Primary Education PK-3	5/31/2024
BonRose,Kami Lee	Bayshore Elementary School	Tchr, VE/SC	Exceptional Student Education K-12	5/31/2024
Harrah,Kiara Celeste	Bayshore Elementary School	Tchr, Third Grade	Elementary Education K-6	5/31/2024
Ketchum,Kelsey Ann	Bayshore Elementary School	Tchr, First Grade	PreKindergarten/Primary Education PK-3	5/31/2024
Bigler,Cynthia L.	Bayshore High School	Tchr, Physical Educ, HS	Physical Education K-12	5/31/2024
Broxterman,Nicole Tadea	Bayshore High School	Tchr, Science, HS	Middle Grades General Science 5-9	5/31/2024
Montone,Daniel Bryan	Bayshore High School	Tchr, Mathematics, HS	Mathematics 6-12	5/31/2024
Rupp,Michael	Bayshore High School	Tchr, Mathematics, HS	Middle Grades Mathematics 5-9	5/31/2024
Frank,Anna	Blackburn Elementary School	Tchr, VE	Exceptional Student Education K-12	5/31/2024
Miller,Joseph Levi	Blackburn Elementary School	Tchr, Kindergarten	Elementary Education K-6	5/31/2024
Serrano,Theresa	Blackburn Elementary School	Tchr, Intellctual Disabilities	Elementary Education K-6	5/31/2024
Walker,Amanda	Blackburn Elementary School	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3	5/31/2024
Pena,Alexandra	Braden River Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	5/31/2024
Kelly,Marilyn E.	Braden River High School	Tchr, Art, HS	Art K-12	5/31/2024
Reeves,Zachary	Braden River High School	Tchr, VE	Elementary Education K-6	5/31/2024
Swales,Cynthia Ann	Braden River High School	Tchr, VE	Middle Grades Mathematics 5-9	5/31/2024
Day,Christina Lynn	Braden River Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades English 5-9	5/31/2024
Lamaitis,Erin	Braden River Middle School	Spec, Media, MS	Middle Grades English 5-9	5/31/2024
Malcomb,Allison	Buffalo Creek Middle School	Tchr, Science, MS	Middle Grades General Science 5-9	5/31/2024
Karlsson,Lisbeth	Daughtrey Elementary School	Tchr, Second Grade	Elementary Education K-6	5/31/2024
Kennedy,Charles Arthur	Daughtrey Elementary School	Tchr, Physical Educ, ES	Music K-12	5/31/2024
Nozell,Susan Elizabeth	Daughtrey Elementary School	Tchr, Fifth Grade	Elementary Education K-6	5/31/2024
Riley,Rebecca Ruth	Daughtrey Elementary School	Tchr, Kindergarten	Elementary Education K-6	5/31/2024
Bragg,William E	Haile Middle School	Tchr, World Language, MS	World Language – Spanish K-12	5/31/2024
Fauchier-Johnson,Angela Brooke	Haile Middle School	Tchr, Science, MS	Middle Grades General Science 5-9	5/31/2024
Henry,Sylvie Gabrielle	Haile Middle School	Tchr, Language Arts, MS	Middle Grades English 5-9	5/31/2024
Brown,Janice	Harvey Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	5/31/2024
Ferris,Laura	Horizons Academy	Tchr, VE	Exceptional Student Education K-12	5/31/2024
Bronson,Jeffrey H.	Johnson K-8 Sch of Int Studies	Tchr, Technology	Engineering and Technology Education	5/31/2024
Gretz,Gina Gamble	Johnson K-8 Sch of Int Studies	Tchr, Gifted	Gifted Endorsement Class 1	5/31/2024
Sabo,Benjamin Thomas	Johnson K-8 Sch of Int Studies	Tchr, Technology	Business Education 6-12	5/31/2024
DeGiulio,Jessica Marie	King Middle School	Tchr, Intellctual Disabilities	Elementary Education K-6	5/31/2024
Galati,Natasha	King Middle School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	5/31/2024
Galloza,Jezlyn M	Kinnan Elementary School	Tchr, Fourth Grade	Elementary Education K-6	5/31/2024
Martinez,Diana Rose Supnad	Kinnan Elementary School	Tchr, Intellctual Disabilities	Elementary Education K-6	5/31/2024
Williams,Ashley irene	Kinnan Elementary School	Tchr, Fifth Grade	Elementary Education K-6	5/31/2024
Bourdeau,Karen Marie	Lee Middle School	Tchr, Intellctual Disabilities	Elementary Education K-6	5/31/2024
Mullins,Ryan Alexander	Lee Middle School	Tchr, Reading, MS	Middle Grades General Science 5-9	5/31/2024
Neuman,Belen Jacqueline	Lee Middle School	Tchr, World Language, MS	Readinbg K-12	5/31/2024
Hall,Brianna D	Lincoln Memorial Middle School	Tchr, Intellctual Disabilities	Elementary Education K-6	5/31/2024
Delgado,Edmundo A.	Manatee Elementary School	Tchr, Third Grade	Elementary Education K-6	5/31/2024
Powley Link,Melissa Anne	Manatee High School	Tchr, Applied Technology	Business Education 6-12	5/31/2024
Long,Benjamin R.	Manatee Technical College	Tchr, Industrial Education	Business Education 6-12	5/31/2024
Bertrand,Amanda Louise	McNeal Elementary School	Tchr, First Grade	Gifted Endorsement Class 1	5/31/2024
Spence,Jessica J.	McNeal Elementary School	Tchr, First Grade	Gifted Endorsement Class 1	5/31/2024
Kammou,Hadda	Moody Elementary School	Tchr, Fourth Grade	Elementary Education K-6	5/31/2024
Korschun,Martha	Moody Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	5/31/2024

Rivero,Luis Alan	Oneco Elementary School	Tchr, Physical Educ, ES	Physical Education K-12	5/31/2024
Simmons,Brittany Nicole	Oneco Elementary School	Tchr, Fifth Grade	Elementary Education K-6	5/31/2024
Hrubes,Jill	Palmetto Elementary School	Tchr, Pre-K Handicapped	Autism Endorsement Year 1	5/31/2024
Hrubes,Jill	Palmetto Elementary School	Tchr, Pre-K Handicapped	Autism Endorsement Year 2	5/31/2024
Miller,Melanie A.	Palmetto Elementary School	Librarian / Media Spclst, ES	Educational Media Specialist PK-12	5/31/2024
Narvaez,Cristina	Palmetto Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 2	5/31/2024
Barco,Adriana	Palmetto High School	Tchr, World Language, HS	World Language – Spanish K-12	5/31/2024
Corn,Samantha	Palmetto High School	Tchr, Intellctual Disabilities	Elementary Education K-6	5/31/2024
Freeman,Cynthia S.	Palmetto High School	Tchr, Reading, HS	English 6-12	5/31/2024
Golphin,Richard Edward	Palmetto High School	Tchr, Technology	Business Education 6-12	5/31/2024
Lang,Mackenzie	Palmetto High School	Tchr, Language Arts, HS	English 6-12	5/31/2024
Townson,Taylor	Palmetto High School	Tchr, Language Arts, HS	English 6-12	5/31/2024
Blalock,Michael	Parrish Community High School	Tchr, Science, HS	Biology 6-12	5/31/2024
Braun,Natalie Mary	Parrish Community High School	Tchr, Intellctual Disabilities	Elementary Education K-6	5/31/2024
Mentzer III,John Raymond	Parrish Community High School	Tchr, Social Studies, HS	Social Science 6-12	5/31/2024
Alberry,Erika L.	Rogers Garden-Bullock ES	Tchr, VE/SC	Elementary Education K-6	5/31/2024
Burga Perez,Bruno	Rogers Garden-Bullock ES	Tchr, First Grade	Elementary Education K-6	5/31/2024
White,Charlie A.	Rogers Garden-Bullock ES	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3	5/31/2024
Hermann,Mark L	Sable Acad Behavioral Learning	Tchr, VE/SC	Elementary Education K-6	5/31/2024
Jackson,Maxine Lee	Sable Acad Behavioral Learning	Tchr, Exceptional Student Educ	Elementary Education K-6	5/31/2024
Maloney,Charisse	Sable Acad Behavioral Learning	Elementary Teacher	Elementary Education K-6	5/31/2024
Denny,Rachel Louise	Samoset Elementary School	Tchr, Fourth Grade	Elementary Education K-6	5/31/2024
DiStefano,Anthony	Samoset Elementary School	Tchr, Fifth Grade	Elementary Education K-6	5/31/2024
Collins,Alison	Sea Breeze Elementary School	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3	5/31/2024
Smith,Anthony Charles	Southeast High School	Tchr, Mathematics, HS	Mathematics 6-12	5/31/2024
Little,Aaron	Sugg Middle School	Tchr, Science, MS	Middle Grades General Science 5-9	5/31/2024
Samuels,Robert	Sugg Middle School	Tchr, Technology	Business Education 6-12	5/31/2024
Alimon,Jezreel Kim	Tillman Elementary School	Tchr, Autism Spectrum Disorder	Exceptional Student Education K-12	5/31/2024
Leupold,Jonathan	Tillman Elementary School	Tchr, Fourth Grade	Elementary Education K-6	5/31/2024
Shimmell,Mercedes	Tillman Elementary School	Tchr, Kindergarten	Elementary Education K-6	5/31/2024
Hunter,Hannah	Willis Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 2	5/31/2024
Burke,Catherine A.	Witt Elementary School	Tchr, Fifth Grade	Exceptional Student Education K-12	5/31/2024
Woods,Lorraine	Witt Elementary School	Tchr, VE/SC	Exceptional Student Education K-12	5/31/2024
Simpson,Nickesha Natalee	Moody Elementary School	Tchr, Emotion/Behavr Disabil	Elementary Education K-6	5/1/2024
Goodhue,Susan	Willis Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	3/21/2024
Clark,Robert Dylan	Parrish Community High School	Tchr, Physical Educ, HS	Visually Impaired K-12	2/22/2024
Armer,Harry	King Middle School	Tchr, Mathematics, MS	Middle Grades Mathematics 5-9	2/8/2024
Hunter,Stephanie	Bashaw Elementary School	Tchr, VE/SC	Elementary Education K-6	2/6/2024
Fernandez,Lesly	Buffalo Creek Middle School	Tchr, Science, MS	Middle Grades General Science 5-9	2/6/2024
Drake,Donnalyn	Lincoln Memorial Middle School	Tchr, Reading, MS	Middle Grades English 5-9	2/6/2024
DeCicco,Anthony	Manatee High School	Tchr, Dropout Prevention, HS	Health K-12	2/6/2024
Von Versen,Vanessa	Blackburn Elementary School	Tchr, Second Grade	Elementary Education K-6	2/5/2024
Braendel,Patricia C	Prine Elementary School	Tchr, VE/SC	Elementary Education K-6	2/5/2024
Lovin,Tara Williams	Daughtrey Elementary School	Tchr, VE/SC	Elementary Education K-6	2/1/2024
Mihalik,Donald Lee	Lakewood Ranch High School	Tchr, Language Arts, HS	English 6-12	1/24/2024
Altes,Amanda Jade	Moody Elementary School	Tchr, Fourth Grade	Elementary Education K-6	1/24/2024
McNear,Koral	Tillman Elementary School	Tchr, Second Grade	Elementary Education K-6	1/22/2024
Pavon,Ana Gabriela	Williams Elementary School	Tchr, VE/SC	Educational Media Specialist PK-12	1/17/2024
Milhaven,James	Bashaw Elementary School	Tchr, Fifth Grade	Elementary Education K-6	1/9/2024
Thompson,Sherryce	Blackburn Elementary School	Tchr, First Grade	Elementary Education K-6	1/9/2024
Franco Rengifo,Valentina	Bashaw Elementary School	Tchr, Kindergarten	Elementary Education K-6	1/8/2024
Broom,Sara Anne	Prine Elementary School	Tchr, Combination, ES Grds	Elementary Education K-6	12/21/2023
Noga,Vjola	King Middle School	Tchr, Intellctual Disabilities	Exceptional Student Education K-12	12/19/2023
Nolin,Suzanne	Lakewood Ranch High School	Tchr, Intellctual Disabilities	Exceptional Student Education K-12	12/13/2023
Hodge,Toni Ann	Willis Elementary School	Tchr, Fourth Grade	Autism Endorsement Year 2	12/13/2023
Washington,Paula	Daughtrey Elementary School	Tchr, Second Grade	Elementary Education K-6	11/28/2023
Miller,Craig Louis	King Middle School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	11/28/2023
Ralston,Emily	Lincoln Memorial Middle School	Tchr, Agriculture/Nat Resrcs	Middle Grades Mathematics 5-9	11/28/2023
Price,Kavious D	Manatee High School	Tchr, Physical Educ, HS	Exceptional Student Education K-12	11/28/2023
Masterson,Teresa A	McNeal Elementary School	Tchr, VE/SC	PreKindergarten Disabilities Endorsement	11/28/2023
Braun,Natalie Mary	Parrish Community High School	Tchr, Intellctual Disabilities	Exceptional Student Education K-12	11/28/2023
Cray,Laura	Tara Elementary School	Tchr, Emotion/Behavr Disabil	Elementary Education K-6	11/22/2023
Velez,Arlene	Kinnan Elementary School	Specialist, Student Support	Gifted Endorsement Class 3	11/1/2023
Patton-Roark,Bruce Kerry	Manatee Elementary School	Tchr, Second Grade	Elementary Education K-6	10/31/2023
Birakis,Christina Marie	Haile Middle School	Tchr, Science, MS	Middle Grades General Science 5-9	10/30/2023
Riggio,Joseph M	Johnson K-8 Sch of Int Studies	Tchr, Physical Educ, ES	Elementary Education K-6	10/22/2023

Disney,Jessica Lee	Palma Sola Elementary School	Tchr, Pre-K Handicapped	PreKindergarten Disabilities Endorsement	10/22/2023
Jackson,Joseph Bertschinger	Lee Middle School	Tchr, VE	Elementary Education K-6	10/20/2023
McGill,Kasey	Parrish Community High School	Tchr, VE	Exceptional Student Education K-12	10/16/2023
Fenton,Michelle S. Cogswell	Harvey Elementary School	Tchr, VE/SC	Exceptional Student Education K-12	10/14/2023
Bailey,Michael C.	Parrish Community High School	Tchr, Social Studies, HS	Health K-12	10/4/2023
Lejarzar,Gary Wayne	Tillman Elementary School	Tchr, Combination, ES Grds	Elementary Education K-6	10/4/2023
Dykes,Corinne D	Horizons Academy	Tchr, Dropout Prevention, HS	Art K-12	10/2/2023
Dykes,Corinne D	Horizons Academy	Tchr, Dropout Prevention, HS	Elementary Education K-6	10/2/2023
Dykes,Corinne D	Horizons Academy	Tchr, Dropout Prevention, HS	Mathematics 6-12	10/2/2023
Robinson,Tamya	Lincoln Memorial Middle School	Tchr, Technology	Engineering and Technology Education	9/26/2023
Shaffer,Amy C.	Abel Elementary School	Librarian / Media Spclst, ES	Educational Media Specialist PK-12	5/31/2023
Ehresmann-Dryer,Gail	Blackburn Elementary School	Tchr, VE/SC	Elementary Education K-6	5/31/2023
Frank,Anna	Blackburn Elementary School	Tchr, VE	Elementary Education K-6	5/31/2023
Pena,Alexandra	Braden River Elementary School	Tchr, Autism Spectrum Disorder	Exceptional Student Education K-12	5/31/2023
Pena,Alexandra	Braden River Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 2	5/31/2023
Bock,Michael	Braden River High School	Tchr, Dropout Prevention, HS	Mathematics 6-12	5/31/2023
Reeves,Zachary	Braden River High School	Tchr, VE	Exceptional Student Education K-12	5/31/2023
Daly,Stefania D.	Buffalo Creek Middle School	Specialist, Student Support	Business Education 6-12	5/31/2023
Guasp-Santos,Edwin	Buffalo Creek Middle School	Tchr, Science, MS	Middle Grades General Science 5-9	5/31/2023
James,Kaitlyn	Daughtrey Elementary School	Tchr, Art, ES	Elementary Education K-6	5/31/2023
Geldmaker,Stephanie	Freedom Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 2	5/31/2023
Bock,Jessie Rey	Gullett Elementary School	Tchr, Second Grade	Elementary Education K-6	5/31/2023
Baucom,Ellen	Harvey Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 2	5/31/2023
Redden,Melanie J.	Harvey Elementary School	Librarian / Media Spclst, ES	Educational Media Specialist PK-12	5/31/2023
Couvertier Mojica,Martha	Manatee Elementary School	Tchr, VE/SC	Elementary Education K-6	5/31/2023
Hamilton,Sabrina	Manatee Elementary School	Tchr, Fourth Grade	Elementary Education K-6	5/31/2023
Jackman,Jeremy	Manatee Elementary School	Tchr, Fifth Grade	Elementary Education K-6	5/31/2023
Mendez,Jessica	Manatee Elementary School	Tchr, Pre-K	Exceptional Student Education K-12	5/31/2023
Negroni,Ivette	Manatee Elementary School	Tchr, Kindergarten	Exceptional Student Education K-12	5/31/2023
Rodgers,Susan D.	Manatee High School	Tchr, Reading, HS	Middle Grades Social Science 5-9	5/31/2023
Lawlor,Whitney	Mills Elementary School	Tchr, Pre-K Handicapped	Autism Endorsement Year 2	5/31/2023
Byrd,Angelik M	Moody Elementary School	Tchr, Physical Educ, ES	Exceptional Student Education K-12	5/31/2023
Grant,Kimberly A.	Moody Elementary School	Tchr, Music, ES	Music K-12	5/31/2023
Keen,Christine N.	Myakka Elementary School	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3	5/31/2023
Brod,Leah Bea	Oneco Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 2	5/31/2023
Fishman,Farrah	Oneco Elementary School	Tchr, Third Grade	Elementary Education K-6	5/31/2023
Erhardt Jr,Bruce Jeffery	Palm View K-8 School	Tchr, Social Studies, MS	Middle Grades General Science 5-9	5/31/2023
Henriquez Mendoza,Daniela L	Palmetto Elementary School	Tchr, Dual Language, ES	PreKindergarten/Primary Education PK-3	5/31/2023
Hrubes,Jill	Palmetto Elementary School	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3	5/31/2023
Narvaez,Cristina	Palmetto Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 1	5/31/2023
Kozuch,Samantha	Palmetto High School	Tchr, Physical Educ, HS	Health K-12	5/31/2023
CARDER,ARIADNE	Rogers Garden-Bullock ES	Tchr, Kindergarten	World Language – Spanish K-12	5/31/2023
Zuluaga,Diana	Rogers Garden-Bullock ES	Tchr, Second Grade	Elementary Education K-6	5/31/2023
DiStefano,Anthony	Samoset Elementary School	Tchr, Fifth Grade	Middle Grades General Science 5-9	5/31/2023
Davis,Michael R	Southeast High School	Tchr, Reading, HS	Readinbg K-12	5/31/2023
Epstein,Nancy	Southeast High School	Tchr, Social Studies, HS	Readinbg K-12	5/31/2023
McGarry,Hunter	Tillman Elementary School	Tchr, VE	Autism Endorsement Year 2	5/31/2023
Ceruti,Kaitlyn	Williams Elementary School	Tchr, Emotion/Behavr Disabil	Autism Endorsement Year 2	5/31/2023
Hunter,Hannah	Willis Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 1	5/31/2023
Buchek,Tiffany Brea	Braden River Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	2/28/2023
Byrd,Angelik M	Moody Elementary School	Tchr, Physical Educ, ES	Elementary Education K-6	2/9/2023
Ansbro,Emily	Palmetto High School	Tchr, Language Arts, HS	English 6-12	2/7/2023
Coleman,Brittney M	Tara Elementary School	Tchr, Second Grade	Exceptional Student Education K-12	2/7/2023
Garner,Alex Galen	Palmetto High School	Tchr, Technology	Mathematics 6-12	1/10/2023
Garner,Alex Galen	Palmetto High School	Tchr, Technology	Business Education 6-12	1/10/2023
Nolin,Suzanne	Lakewood Ranch High School	Tchr, Intellctual Disabilities	Elementary Education K-6	12/13/2022
Hodge,Toni Ann	Willis Elementary School	Tchr, Fourth Grade	Autism Endorsement Year 1	12/13/2022
Diss,Amy	Braden River Middle School	Tchr, Family & Cnsumr Sciences	Middle Grades Mathematics 5-9	11/29/2022
Washington,Paula	Daughtrey Elementary School	Tchr, Second Grade	Educational Media Specialist PK-12	11/23/2022
Nueva,Abigail Salazar	Miller Elementary School	Tchr, VE/SC	Elementary Education K-6	11/21/2022
Franklin,Katrina N.	Manatee Elementary School	Tchr, Third Grade	Elementary Education K-6	11/1/2022
Wilkes,Bernard	Lakewood Ranch High School	Tchr, Social Studies, HS	Social Science 6-12	10/21/2022
Day,Christina Lynn	Braden River Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades General Science 5-9	10/16/2022
Suchy,Michael Joseph	Manatee High School	Tchr, VE	Physical Education K-12	10/12/2022
Sabo,Benjamin Thomas	Johnson K-8 Sch of Int Studies	Tchr, Technology	Engineering and Technology Education	10/11/2022
Murphy,Jack R	Buffalo Creek Middle School	Tchr, Social Studies, MS	Social Science 6-12	10/7/2022

Weingold,Kevin	Buffalo Creek Middle School	Tchr, VE/SC	Exceptional Student Education K-12	10/7/2022
Boyd,Stephanie	Jain Middle School	Tchr, Social Studies, MS	Middle Grades English 5-9	10/5/2022
Miller,Angela Glenda	Tillman Elementary School	Tchr, VE	Autism Endorsement Year 2	10/5/2022
Bailey,Michael C.	Parrish Community High School	Tchr, Social Studies, HS	Earth-Space Science 6-12	10/4/2022
Jones,Cary Leigh	Parrish Community High School	Tchr, Technology	Exceptional Student Education K-12	10/4/2022
Wilson,Lynndsey	Sugg Middle School	Tchr, VE	Middle Grades General Science 5-9	10/3/2022
Dickens,Heather Jean	Bashaw Elementary School	Tchr, Kindergarten	PreKindergarten/Primary Education PK-3	9/30/2022
Dorman,Brianne	Sea Breeze Elementary School	Tchr, First Grade	Exceptional Student Education K-12	9/15/2022
Shreve,Heather	Rogers Garden-Bullock ES	Tchr, Physical Educ, ES	Elementary Education K-6	9/13/2022
Phillips,Dianne J.	Williams Elementary School	Tchr, Pre-K Handicapped	Elementary Education K-6	8/1/2022
Morris,Barbara	Horizons Academy	Tchr, Social Studies, HS	Exceptional Student Education K-12	6/30/2022
Artis,Heather E.	Abel Elementary School	Tchr, Kindergarten	Exceptional Student Education K-12	5/31/2022
Rainey,Kharma Rae	Access to Education	Tchr, Exceptional Student Educ	Elementary Education K-6	5/31/2022
Calcorzi,Angel A.	Bayshore Elementary School	Tchr, Fifth Grade	Elementary Education K-6	5/31/2022
Bennett,Robert C.	Bayshore High School	Tchr, VE	Autism Endorsement Year 2	5/31/2022
Baity,Reggie	Blackburn Elementary School	Specialist, Student Support	Elementary Education K-6	5/31/2022
Dowling,Jennifer	Braden River Middle School	Tchr, Mathematics, MS	Elementary Education K-6	5/31/2022
Lamaitis,Erin	Braden River Middle School	Spec, Media, MS	Educational Media Specialist PK-12	5/31/2022
Geldmaker,Stephanie	Freedom Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	5/31/2022
Geldmaker,Stephanie	Freedom Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 1	5/31/2022
Baucom,Ellen	Harvey Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 1	5/31/2022
Wright,Kimberly	Horizons Academy	Tchr, Resource	Mathematics 6-12	5/31/2022
Gardner,Kelly Sanford	Lakewood Ranch High School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 2	5/31/2022
Luther,Latece R.	Lincoln Memorial Middle School	Tchr, Physical Educ, MS	Exceptional Student Education K-12	5/31/2022
Reynolds,Jennifer L.	Manatee High School	Tchr, Science, HS	Gifted Endorsement Class 3	5/31/2022
Rodgers,Susan D.	Manatee High School	Tchr, Reading, HS	Middle Grades General Science 5-9	5/31/2022
Lawlor,Whitney	Mills Elementary School	Tchr, Pre-K Handicapped	Autism Endorsement Year 1	5/31/2022
Walton,Ronald J.	Moody Elementary School	Specialist, Student Support	Elementary Education K-6	5/31/2022
Brod,Leah Bea	Oneco Elementary School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	5/31/2022
Brod,Leah Bea	Oneco Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 1	5/31/2022
Pippin,Tami Lynn	Palm View K-8 School	Tchr, VE	Autism Endorsement Year 2	5/31/2022
Webb,Jim H	Palmetto High School	Tchr, Dropout Prevention, HS	Social Science 6-12	5/31/2022
Cummins,Kristy Lynne	Parrish Community High School	Tchr, Emotion/Behavr Disabil	Exceptional Student Education K-12	5/31/2022
Hudson,Le' Nora Lateisha	Rogers Garden-Bullock ES	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3	5/31/2022
Keiper,Keala Pamela Ros	Samoset Elementary School	Tchr, Kindergarten	Elementary Education K-6	5/31/2022
Keiper,Keala Pamela Ros	Samoset Elementary School	Tchr, Kindergarten	Exceptional Student Education K-12	5/31/2022
Benjoud,Omar	Southeast High School	Tchr, VE	Exceptional Student Education K-12	5/31/2022
McDaniel,Lauren A.	Tara Elementary School	Tchr, Second Grade	Educational Media Specialist PK-12	5/31/2022
McGarry,Hunter	Tillman Elementary School	Tchr, VE	Elementary Education K-6	5/31/2022
McGarry,Hunter	Tillman Elementary School	Tchr, VE	Autism Endorsement Year 1	5/31/2022
Pope,Eleanor S.	Tillman Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 2	5/31/2022
Ceruti,Kaitlyn	Williams Elementary School	Tchr, Emotion/Behavr Disabil	Autism Endorsement Year 1	5/31/2022
John,Melissa K.	Williams Elementary School	Tchr, Second Grade	Exceptional Student Education K-12	5/31/2022
Hodge,Doni E.	Daughtrey Elementary School	Tchr, First Grade	Educational Media Specialist PK-12	5/1/2022
Buchek,Tiffany Brea	Braden River Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 2	2/28/2022
Storm,Megan	Lakewood Ranch High School	Tchr, Intellctual Disabilities	Elementary Education K-6	2/12/2022
Kennedy,Ryan M.	Parrish Community High School	Tchr, VE	English 6-12	2/12/2022
Childers,Kelly L.	Bayshore High School	Tchr, VE	Art K-12	1/21/2022
Childers,Kelly L.	Bayshore High School	Tchr, VE	Elementary Education K-6	1/21/2022
Westendorf,Michelle S.	Miller Elementary School	Tchr, First Grade	Exceptional Student Education K-12	1/11/2022
Hammer,Lisa	Bayshore Elementary School	Tchr, First Grade	Educational Media Specialist PK-12	1/10/2022
Hammer,Lisa	Bayshore Elementary School	Tchr, First Grade	Elementary Education K-6	1/10/2022
Mauk,Kyle	Tillman Elementary School	Tchr, Physical Educ, ES	Exceptional Student Education K-12	12/2/2021
Russell,Jessica M	Jain Middle School	Tchr, Other Classroom	Middle Grades Mathematics 5-9	10/30/2021
Van Serke,Kelly D.	Buffalo Creek Middle School	Spec, Media, MS	Engineering and Technology Education	10/28/2021
Ortiz,Joan P.	Nolan Middle School	Tchr, Science, MS	Middle Grades General Science 5-9	10/21/2021
Pellicone,Jessica	Samoset Elementary School	Tchr, Art, ES	Art K-12	10/20/2021
Siegel,Kristin M.	Parrish Community High School	Tchr, Other Classroom	Biology 6-12	10/19/2021
Day,Christina Lynn	Braden River Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades Mathematics 5-9	10/16/2021
Corbett,Brooke E.	Palmetto High School	Tchr, Other Classroom	World Language – Spanish K-12	10/11/2021
Guth,Andrea	Kinnan Elementary School	Tchr, Kindergarten	Elementary Education K-6	10/8/2021
Searls,Darvin L.	Southeast High School	Tchr, Other Classroom	Exceptional Student Education K-12	10/8/2021
Miller,Angela Glenda	Tillman Elementary School	Tchr, VE	Autism Endorsement Year 1	10/5/2021
Bailey,Michael C.	Parrish Community High School	Tchr, Social Studies, HS	English 6-12	10/4/2021
Bailey,Michael C.	Parrish Community High School	Tchr, Social Studies, HS	Mathematics 6-12	10/4/2021
Wilson,Lynndsey	Sugg Middle School	Tchr, VE	Middle Grades English 5-9	10/3/2021

Matyasi,Matthew	Johnson K-8 Sch of Int Studies	Tchr, Science, MS	Middle Grades General Science 5-9	10/2/2021
Mezzina,Sabrina Lisa	King Middle School	Tchr, VE	Elementary Education K-6	10/1/2021
Callihan,Amanda Lynn	Jain Middle School	Counselor MS	Middle Grades English 5-9	9/30/2021
Boardman,Kerri	Braden River Elementary School	Tchr, VE/SC	Elementary Education K-6	9/27/2021
Pollack Servoss,Fay K.	Rogers Garden-Bullock ES	Librarian / Media Spclst, ES	Middle Grades General Science 5-9	9/24/2021
Uhlinger,Chad C.	Braden River Middle School	Tchr, Mathematics, MS	Mathematics 6-12	9/23/2021
Forero,Emily T	Gullett Elementary School	Tchr, Third Grade	Elementary Education K-6	9/22/2021
Cobb,Sylvia A.	Buffalo Creek Middle School	Tchr, Intellctual Disabilities	Elementary Education K-6	9/10/2021
Munive,Daniel A	Bayshore Elementary School	Tchr, Third Grade	Exceptional Student Education K-12	5/31/2021
Bennett,Robert C.	Bayshore High School	Tchr, VE	Elementary Education K-6	5/31/2021
Bennett,Robert C.	Bayshore High School	Tchr, VE	Autism Endorsement Year 1	5/31/2021
Neathery,Michele E.	Bayshore High School	Tchr, Reading, HS	English 6-12	5/31/2021
Routhier,Charles F.	Bayshore High School	Tchr, Business Technology	Business Education 6-12	5/31/2021
McIntosh,Maria Gabriela- Ramirez	Braden River Elementary School	Tchr, Dual Language, ES	Elementary Education K-6	5/31/2021
Vasquez,Andrea C	Braden River High School	Tchr, World Language, HS	Elementary Education K-6	5/31/2021
Reeves,Patricia	Braden River Middle School	Tchr, Social Studies, MS	Middle Grades Mathematics 5-9	5/31/2021
Leonard,Angela C.	Buffalo Creek Middle School	Tchr, Gifted	Gifted Endorsement Class 3	5/31/2021
Keats,Michelle	Freedom Elementary School	Tchr, Second Grade	Exceptional Student Education K-12	5/31/2021
Gibson,Joseph W.	Haile Middle School	Tchr, Art, MS	Engineering and Technology Education	5/31/2021
Klaput,Joseph	Haile Middle School	Tchr, Mathematics, MS	Middle Grades Mathematics 5-9	5/31/2021
Ngo,Jacqueline L	Johnson K-8 Sch of Int Studies	Tchr, First Grade	World Language – Spanish K-12	5/31/2021
Soudijn,Cheryl A.	Johnson K-8 Sch of Int Studies	Tchr, Pre-K Integrated	Exceptional Student Education K-12	5/31/2021
Galati,Natasha	King Middle School	Tchr, Autism Spectrum Disorder	Exceptional Student Education K-12	5/31/2021
Gardner,Kelly Sanford	Lakewood Ranch High School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 1	5/31/2021
Bracciano,Kathryn E	Manatee High School	Tchr, Science, HS	Middle Grades General Science 5-9	5/31/2021
Egyed,Peter P.	Manatee High School	Tchr, Autism Spectrum Disorder	Art K-12	5/31/2021
Reynolds,Jennifer L.	Manatee High School	Tchr, Science, HS	Gifted Endorsement Class 2	5/31/2021
Rodgers,Susan D.	Manatee High School	Tchr, Reading, HS	Middle Grades Mathematics 5-9	5/31/2021
Roth,Trisha L.	Mills Elementary School	Librarian / Media Spclst, ES	Educational Media Specialist PK-12	5/31/2021
Aguado,Sarah Elizabeth	Moody Elementary School	Tchr, VE/SC	Elementary Education K-6	5/31/2021
Vonseggern,Byron	Nolan Middle School	Tchr, Science, MS	Exceptional Student Education K-12	5/31/2021
Perez,Brenda M	Oneco Elementary School	Tchr, Second Grade	Educational Media Specialist PK-12	5/31/2021
Pippin,Tami Lynn	Palm View K-8 School	Tchr, VE	Autism Endorsement Year 1	5/31/2021
Greene,Caitlyn J	Parrish Community High School	Tchr, Agriculture/Nat Resrcs	Middle Grades General Science 5-9	5/31/2021
Bomar,Brittani J.	Prine Elementary School	Tchr, Resource	Exceptional Student Education K-12	5/31/2021
Rosario,Wilfredo	Sable Acad Behavioral Learning	Tchr, Physical Educ, MS	Exceptional Student Education K-12	5/31/2021
Brydson,Raynard E.	Sea Breeze Elementary School	Specialist, Student Support	Elementary Education K-6	5/31/2021
Muntz,Steve Marshall	Southeast High School	Tchr, Other Classroom	Mathematics 6-12	5/31/2021
Swinkels,Katherine	Southeast High School	Tchr, Science, HS	Middle Grades General Science 5-9	5/31/2021
Pope,Eleanor S.	Tillman Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 1	5/31/2021
Martinez,Stephanie Lynn	Willis Elementary School	Tchr, VE/SC	Exceptional Student Education K-12	5/31/2021
Devlin,Brittany	Jain Middle School	Tchr, Science, MS	Gifted Endorsement Class 3	5/30/2021
Steinberg,Brittney S	Bayshore Elementary School	Tchr, First Grade	Autism Endorsement Year 2	5/1/2021
Buchek,Tiffany Brea	Braden River Elementary School	Tchr, Autism Spectrum Disorder	Autism Endorsement Year 1	2/28/2021
Highley,Tamara J.	Access to Education	Tchr, Exceptional Student Educ	Elementary Education K-6	2/7/2021
Brust,Doris	Lincoln Memorial Middle School	Tchr, Emotion/Behavr Disabil	Art K-12	2/7/2021
Tate,Deonta	Palmetto High School	Tchr, TV Production	Art K-12	1/6/2021
Van Zandt,Mary Beth	Tara Elementary School	Tchr, VE	Elementary Education K-6	1/6/2021
Henry,Louis Gerol	Lakewood Ranch High School	Tchr, World Language, HS	Middle Grades Mathematics 5-9	1/3/2021
Mauk,Kyle	Tillman Elementary School	Tchr, Physical Educ, ES	Elementary Education K-6	12/2/2020
Cruz,Marilyn	Mills Elementary School	Tchr, Pre-K Handicapped	Autism Endorsement Year 2	11/5/2020
Blank,Christopher	Lakewood Ranch High School	Tchr, Health, HS	Middle Grades General Science 5-9	10/31/2020
Paravicini,Scott F.	Lakewood Ranch High School	Tchr, Physical Educ, HS	Mathematics 6-12	10/31/2020
Wilson,Lynndsey	Sugg Middle School	Tchr, VE	Middle Grades Mathematics 5-9	10/23/2020
Bishop,Meghan Kathleen	Southeast High School	Coordinator, IB	Middle Grades General Science 5-9	10/7/2020
Koehlinger,Melissa A.	Lakewood Ranch High School	Tchr, Intellctual Disabilities	Elementary Education K-6	10/3/2020
Wilson,Lynndsey	Sugg Middle School	Tchr, VE	Middle Grades Social Science 5-9	10/3/2020
Timmons,Brett W.	Southeast High School	Tchr, Other Classroom	English 6-12	9/18/2020
Rodgers,Susan D.	Manatee High School	Tchr, Reading, HS	Middle Grades English 5-9	6/10/2020
Leonard,Angela C.	Buffalo Creek Middle School	Tchr, Gifted	Gifted Endorsement Class 2	5/31/2020
Zachary,Cassidy	Freedom Elementary School	Tchr, Intellctual Disabilities	Exceptional Student Education K-12	5/31/2020
Reynolds,Jennifer L.	Manatee High School	Tchr, Science, HS	Gifted Endorsement Class 1	5/31/2020
Huffman,Julia Marie	Rogers Garden-Bullock ES	Tchr, Third Grade	Elementary Education K-6	5/31/2020
Hair,Robbin J.	Samoset Elementary School	Tchr, Pre-K Handicapped	Exceptional Student Education K-12	5/31/2020
Goodyear,Calaina R	Sugg Middle School	Tchr, Social Studies, MS	Exceptional Student Education K-12	5/31/2020
Devlin,Brittany	Jain Middle School	Tchr, Science, MS	Gifted Endorsement Class 2	5/30/2020

Balsai,Gina Maria	Samoset Elementary School	Tchr, Pre-K Handicapped	PreKindergarten Disabilities Endorsement	5/30/2020
Steinberg,Brittney S	Bayshore Elementary School	Tchr, First Grade	Autism Endorsement Year 1	5/1/2020
Mainer,Angela K	Braden River Middle School	Specialist, Student Support	Elementary Education K-6	5/1/2020
Bailey,Beth	ESE	Tchr, Hearing Impaired	Elementary Education K-6	5/1/2020
Bailey,Beth	ESE	Tchr, Hearing Impaired	Exceptional Student Education K-12	5/1/2020
Martin,Roderick	Palmetto High School	Tchr, Mathematics, HS	Mathematics 6-12	3/5/2020
VanCleave,Kristen F.	Samoset Elementary School	Counselor ES	Elementary Education K-6	2/15/2020
Durocher,Christy A.	Lincoln Memorial Middle School	Tchr, Mathematics, MS	Exceptional Student Education K-12	2/14/2020
Clark,Christy	Adult Career and Tech Educ	Tchr-Spcl Assgn,Basic Instruct	Engineering and Technology Education	1/8/2020
Cruz,Marilyn	Mills Elementary School	Tchr, Pre-K Handicapped	Elementary Education K-6	11/5/2019
Cruz,Marilyn	Mills Elementary School	Tchr, Pre-K Handicapped	Autism Endorsement Year 1	11/5/2019
Woughter,Cari	Manatee Elementary School	Tchr, Fifth Grade	PreKindergarten Disabilities Endorsement	10/19/2019
Garrity,Patrick	King Middle School	Tchr, Dropout Prevention, MS	Business Education 6-12	10/15/2019
Williams,Roshun N.	Lee Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades Mathematics 5-9	10/12/2019
Williams,Roshun N.	Lee Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades General Science 5-9	10/12/2019
Williams,Roshun N.	Lee Middle School	Tchr, Emotion/Behavr Disabil	Middle Grades Social Science 5-9	10/12/2019
Trefil,Elsa D.	Williams Elementary School	Tchr, VE	Elementary Education K-6	10/12/2019
Strom,Cary R	Sugg Middle School	Tchr, Dropout Prevention, MS	English 6-12	10/7/2019
Yueng-Nieves,Kathryn Paula	Freedom Elementary School	Tchr, Pre-K Integrated	Elementary Education K-6	10/5/2019
King,Christopher T.	Haile Middle School	Tchr, Autism Spectrum Disorder	Elementary Education K-6	10/3/2019
Timmons,Brett W.	Southeast High School	Tchr, Other Classroom	Social Science 6-12	9/18/2019
Devlin,Brittany	Jain Middle School	Tchr, Science, MS	Gifted Endorsement Class 1	8/1/2019
Silva,John L.	Bayshore High School	Tchr, Science, HS	Middle Grades General Science 5-9	5/31/2019
Leonard,Angela C.	Buffalo Creek Middle School	Tchr, Gifted	Gifted Endorsement Class 1	5/31/2019
Greene,Nailah D.	Johnson K-8 Sch of Int Studies	Tchr, First Grade	Elementary Education K-6	5/31/2019
Fearon,Victoria A.	Palm View K-8 School	Tchr, Language Arts, MS	Elementary Education K-6	5/31/2019
Bailey,Michael C.	Parrish Community High School	Tchr, Social Studies, HS	Social Science 6-12	5/31/2019
Koci,Stanley William	Sea Breeze Elementary School	Specialist, Student Support	Middle Grades General Science 5-9	5/31/2019
Deppen,Julie	Willis Elementary School	Tchr, Third Grade	Middle Grades English 5-9	5/31/2019
Pellicone,Jessica	Samoset Elementary School	Tchr, Art, ES	Engineering and Technology Education	3/20/2019
Thill,Katherine Lynne	Freedom Elementary School	Tchr, Fourth Grade	Elementary Education K-6	3/2/2019
Ramos,Laura Lili	Horizons Academy	Tchr, Critical Thinking	Middle Grades Mathematics 5-9	11/1/2018
Timmons,Brett W.	Southeast High School	Tchr, Other Classroom	Middle Grades General Science 5-9	9/18/2018
Williams,Tara	Braden River Middle School	Tchr, VE	Social Science 6-12	9/5/2018
Henderson,Deanna	Parrish Community High School	Tchr, Science, HS	Social Science 6-12	9/5/2018
Mercado,Giovanna	Daughtrey Elementary School	Tchr, Kindergarten	PreKindergarten/Primary Education PK-3	7/13/2018
Frech,Aaron	King Middle School	Tchr, Technology	Elementary Education K-6	6/30/2018
Maddox,Annette S.	Rogers Garden-Bullock ES	Tchr, Intellctual Disabilities	Elementary Education K-6	2/6/2006

OOF ESOL BM 11.14.2023				
EMPLOYEE_NAME	**SCHOOL_DESCR**	**JOB_CODE_DESCR**	**OOF Description**	**Due Date**
King,Jennifer Anne	Abel Elementary School	Tchr, VE/SC	ESOL End. Class 1	8/1/2025
Villa,Courtney Raye	Abel Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2025
Alfonso,Raymond Vinarao	Ballard Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2025
Clark,David	Bashaw Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025
Cuda,Brittany	Bashaw Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2025
Duba,Arlene Mag-Aso	Bayshore Elementary School	Tchr, Emotion/Behavr Disabil	ESOL End. Class 1	8/1/2025
Capellan,Maria Margarita	Blackburn Elementary School	Tchr, Intellctual Disabilities	ESOL End. Class 1	8/1/2025
Fostin,Ashley	Blackburn Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025
Alexander,Katherine	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2025
Duball,Cheri	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2025
Duncan,William	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2025
Atunrase,Keaira	Daughtrey Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2025
Corbett,Katrena Lynn	Daughtrey Elementary School	Tchr, Resource	ESOL End. Class 1	8/1/2025
Grundy,Molly	Daughtrey Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025
Simmons,Solanges	Daughtrey Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025
Wieland,Catherine Amanda	Daughtrey Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025
McWhorter,Mary Emmaline	Harvey Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025
David,Kimberly	Jain Middle School	Tchr, Reading, MS	ESOL End. Class 1	8/1/2025
Gretz,Gina Gamble	Johnson K-8 Sch of Int Studies	Tchr, Gifted	ESOL End. Class 1	8/1/2025
Pendzimaz,Kelsye Jean	Kinnan Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2025
Mathis,Holly L.	Lee Middle School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2025
Mercado,Mary Flor Arenas	Lee Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2025
Casey,Matthew	Manatee High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2025
Eurich Plevin,Elizabeth	Miller Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2025
Raber,Jillisa	Miller Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025
Couey,Kristah Elizabeth	Moody Elementary School	Reading Coach, ES	ESOL End. Class 1	8/1/2025
Huggins,Madison	Moody Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2025
Sidnam,Jessica Sunshine	Moody Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025
Trautner,Tracy	Moody Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025
Guevara,Stephanie M.	Myakka Elementary School	Tchr, Art, ES	ESOL End. Class 1	8/1/2025
Comuzzi,Gina M	Oneco Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025
Cunningham,Jolissa	Oneco Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2025
Lewis,Leanna May	Oneco Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025
Palero,Blessyl Herrera	Oneco Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2025
Gleason,Olivia	Palm View K-8 School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025
McCaw,Kelsey	Palm View K-8 School	Teacher, Other Classroom	ESOL End. Class 1	8/1/2025
Parkerson,Cathy	Palm View K-8 School	Tchr, VE/SC	ESOL End. Class 1	8/1/2025
Alcantara Jimenez,Ana	Palmetto Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025
Bailey,Jessica Nicole	Palmetto Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025
Del Cuadro,Sierra	Palmetto Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025
Diaz,Yesenia	Palmetto Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2025
Mondell,Amber Renee	Palmetto Elementary School	Tchr, VE/SC	ESOL End. Class 1	8/1/2025
Schaffer,Victoria	Palmetto Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025
Simmons,DeAndra Vonterrious	Palmetto High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2025
Dodd,Paige	Prine Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025
Early,Michelle Sharice	Prine Elementary School	Specialist, Student Support	ESOL End. Class 1	8/1/2025
Sciortino,Nicole	Prine Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025
Wallace,Sara Anne	Prine Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2025
Davis,Ieshia Nicole	Rogers Garden-Bullock ES	Tchr, Second Grade	ESOL End. Class 1	8/1/2025
Gogarty,Ashley	Rogers Garden-Bullock ES	Tchr, Second Grade	ESOL End. Class 1	8/1/2025
Guzman,Bridget	Rogers Garden-Bullock ES	Tchr, First Grade	ESOL End. Class 1	8/1/2025
Lopez,Melissa	Rogers Garden-Bullock ES	Tchr, Second Grade	ESOL End. Class 1	8/1/2025
Brubacher,Tiffany Kay	Samoset Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025
Meilan,Angela Nicole	Samoset Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2025
Alexander,Stephanie	Sea Breeze Elementary School	Tchr, Pre-K	ESOL End. Class 1	8/1/2025
Grooms,Megan Alyssa	Sea Breeze Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025
Jones,Brenda Goble	Sea Breeze Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025
Michael,Jessica	Sea Breeze Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2025

Randle,Rebecca	Sea Breeze Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025
Walsh,Brennan	Sea Breeze Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2025
Gratzer,Hope Elizabeth	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2025
Huffman,Erin Rose	Stewart Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2025
Surdovel,James	Sugg Middle School	Tchr, Reading, MS	ESOL End. Class 1	8/1/2025
Johannessen,Joscelyn Jenna	Tara Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2025
Barras,Lynn	Tillman Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2025
Banks,Richelle	Williams Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2025
Cricco,Cristina	Williams Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2025
Juntunen,Kevin	Williams Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2025
O'Donnell,Lori	Willis Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2025
Wykes,Allison C	Witt Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2025
Jacox,Brianna A	Abel Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024
Muniz,Meghan Faith	Abel Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024
Nelson,Jacquelyn B	Abel Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024
Crowe,Taylor	Ballard Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Cusack,Tracey Boyd	Ballard Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Steiner-Woods,Michelle Nicole	Ballard Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024
Wylie,Frances C	Ballard Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024
Danko,Olivia	Bashaw Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Hazlewood,Cassandra	Bashaw Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024
Ketterman,Jared	Bashaw Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024
Prucnell,Jennifer	Bashaw Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024
Brown,Robin	Bayshore Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024
Costello-Murray,Patricia Ann	Bayshore Elementary School	Tchr, Reading, ES	ESOL End. Class 1	8/1/2024
Mosley,Jessica	Bayshore Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024
Nuccitelli,Tara	Bayshore Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024
Pugh,Lauren	Bayshore Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024
Wolfe,Jaisa	Bayshore Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024
Case,Denise Kruger	Braden River Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Mulcahy,Catherine	Braden River Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2024
Moore,Monica	Braden River High School	Tchr, Other Classroom	ESOL End. Class 3	8/1/2024
Rochester,Eddie	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2024
Berumen-Marquez,Blanca Margarita	Daughtrey Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Cowan,Caroceka Sarica	Daughtrey Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2024
McClintock,Lyndsie	Daughtrey Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024
Palkovich,Emily G	Daughtrey Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024
Ravn,Rachelle	Daughtrey Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024
Imhoff,Cayse Jayne	Freedom Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024
Bellew,Vanessa Sue	Gullett Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024
Lopez-Pacheco,Brittaney	Gullett Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024
Chaney,Mary Elizabeth	Harvey Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024
Kanz,Lyndsey	Harvey Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024
Murphy,Shelby A	Harvey Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024
Naylor,Amanda	Harvey Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024
Kotler,Michelle	Jain Middle School	Tchr, VE	ESOL End. Class 1	8/1/2024
Evers,Robin M	Johnson K-8 Sch of Int Studies	Tchr, VE	ESOL End. Class 1	8/1/2024
Sharbono,Christian C	Johnson K-8 Sch of Int Studies	Tchr, Emotion/Behavr Disabil	ESOL End. Class 1	8/1/2024
Shareshian,Michael C	King Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2024
Shenning,DeeAnah Augusta	King Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2024
Cox,Chelsea A	Kinnan Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1	8/1/2024
Keech-Babcock,Kari Jaclyn	Lakewood Ranch High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2024
Davis,Andrea	Lincoln Memorial Middle School	Tchr, Intellctual Disabilities	ESOL End. Class 1	8/1/2024
Deligiannis,Maria Mina	Manatee Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024
Fields,Vincent	Manatee Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024
Furman,Claire	Manatee Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Hendricks,Corey	Manatee High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2024
Boender,Jill J	Miller Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Casaclang,Aileen	Miller Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2024
Marello,Amanda	Miller Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024

Miller,Sarah Jeffcoat	Miller Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024
Wade,Victoria	Miller Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024
Watkins,Jodi	Miller Elementary School	Reading Coach, ES	ESOL End. Class 1	8/1/2024
Montero,Anicel	Mills Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024
Wilson,Courtney C.	Mills Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024
Batiz,JoAnne	Moody Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024
Kelly-Walford,Carla S	Moody Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024
Smith,Gracyn Paige	Moody Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024
Davis,Ashley E.	Myakka Elementary School	Tchr, VE/SC	ESOL End. Class 1	8/1/2024
Koch,Whitney Carter	Myakka Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024
Spencer,Melissa	Myakka Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024
Sullivan,Alexandra	Myakka Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024
Toso,Claudia Lucia	Myakka Elementary School	Tchr, Dual Language, ES	ESOL End. Class 1	8/1/2024
AVILA,ANGELITA YBARRA	Oneco Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024
Blanco,Elizabeth A	Oneco Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024
Ruch,Jacquelyn Joy	Oneco Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Taleff,Jessica Marie	Oneco Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2024
Woellmer,Brittney T	Oneco Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Tinl,Maleah L	Palm View K-8 School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2024
Van Horn,Brenda	Palm View K-8 School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024
Durham,Destiny	Palma Sola Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Howard,Kelly	Palmetto Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024
Carper,Sydni Ann	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2024
Lashway,Brianna Christine	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2024
Riley,Terry	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2024
Boyle,Lauren Elizabeth	Prine Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024
Dykes,Lindsey	Prine Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2024
Lyssy,Connie Campbell	Prine Elementary School	Tchr, ESOL Resource	ESOL End. Class 1	8/1/2024
Sears,Lauren Summer	Prine Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Blanco-Lopez,Aidaliz	Rogers Garden-Bullock ES	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Chindamo,Carina	Rogers Garden-Bullock ES	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2024
Rush,Cynthia Lee	Rogers Garden-Bullock ES	Tchr, PI, VE	ESOL End. Class 1	8/1/2024
Viverito,Christin	Rogers Garden-Bullock ES	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024
Walker,Catherine J.	Rogers Garden-Bullock ES	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2024
Hoyden,Melanie	Sea Breeze Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2024
Madrid,Alexis Rae	Sea Breeze Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024
Capalit,Ross Ann	Southeast High School	Tchr, Intellctual Disabilities	ESOL End. Class 1	8/1/2024
Guyre,Brendan C	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2024
Piscopo,Louis J	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2024
Amanfi,Kwame	Sugg Middle School	Tchr, Mathematics, MS	ESOL End. Class 1	8/1/2024
Cobb,Lucieann	Sugg Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2024
McElroy,Jeannine	Sugg Middle School	Tchr, Social Studies, MS	ESOL End. Class 1	8/1/2024
Facer,Rebecca	Tillman Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024
Huling,Allyson	Williams Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024
Nazarian,Carianne	Williams Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2024
Shillinglaw,Beth Ann	Williams Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2024
Gilbank,Kristen J.	Willis Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Jacox,Megan	Willis Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2024
Klecka,Nicole	Willis Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2024
Moseley,Lauren	Willis Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024
Bartlett,Keary Ann	Witt Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2024
Hammond,Sarah	Witt Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2024
Li,Stephanie	Sea Breeze Elementary School	Tchr, Third Grade	ESOL End. Class 1	1/24/2024
Walters,Molli Martin	Myakka Elementary School	Tchr, Kindergarten	ESOL End. Class 1	1/9/2024
Collado,Evelyn	Daughtrey Elementary School	Tchr, First Grade	ESOL End. Class 1	10/4/2023
Nonova,Albena	Lee Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	10/4/2023
Walter,Tess	Samoset Elementary School	Tchr, Third Grade	ESOL End. Class 1	10/4/2023
Green,Phillip Antonio	Prine Elementary School	Tchr, Third Grade	ESOL End. Class 1	10/3/2023
Darnell,Amanda Nicole	Abel Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2023
Simpson,Miquela	Abel Elementary School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2023

Tobias,Kayla	Abel Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2023
Sawyer,Teri Leah	Bashaw Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2023
Adams,Mariah	Bayshore Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2023
Beck,Karen A.	Bayshore Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2023
Nobile,Selina	Bayshore Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2023
Callahan,Heather	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2023
Perry,Sarah A.	Bayshore High School	Tchr, VE	ESOL End. Class 3	8/1/2023
Chanelo Rodriguez,Edith Rocio	Blackburn Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2023
Bono,Noelle	Braden River Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2023
Messer,Kathleen	Braden River Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2023
Mynatt,Jessica	Braden River Middle School	Tchr, Science, MS	ESOL End. Class 1	8/1/2023
Alston,Holly I	Buffalo Creek Middle School	Tchr, Mathematics, MS	ESOL End. Class 1	8/1/2023
Tympanick,Katherine	Daughtrey Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2023
Kilguss,Sarah E	Exec Dir, Teaching & Learning	Tchr-Spcl Assgn,Basic Instruct	ESOL End. Class 1	8/1/2023
Baialardo,Sonny	Freedom Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2023
Milazzo,Lauren	Gullett Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2023
Riffle,Jennifer Lynn	Gullett Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2023
Williams,Jarrett Dean	Gullett Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2023
Schultz,Erin	Harvey Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2023
Williams,Jaime	Harvey Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2023
Burton,Carolyn P.	Hospital-Homebound Instruction	Tchr, Hospital/Homebound	ESOL End. Class 1	8/1/2023
Arsalai,Sadaf M	Jain Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2023
Hamel,Kelly L	Jain Middle School	Specialist, Student Support	ESOL End. Class 1	8/1/2023
Alvarez,Daniel	Johnson K-8 Sch of Int Studies	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2023
Martinetti,Megan E	Johnson K-8 Sch of Int Studies	Tchr, Second Grade	ESOL End. Class 1	8/1/2023
Tollers,Stephanie M	Johnson K-8 Sch of Int Studies	Tchr, First Grade	ESOL End. Class 1	8/1/2023
Bluemlein,Alexis	Kinnan Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2023
Vanderford,Michael	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2023
Bernal,Laura Sofia	Manatee Elementary School	Tchr, ESOL Resource	ESOL End. Class 1	8/1/2023
Fidura,Monica	Manatee Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2023
Montijo,Jennifer Lynn	Manatee Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2023
Cole,Emily Jean	McNeal Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2023
Flesche,Kathryn L.	McNeal Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2023
Byrne,Adrianna Marie	Moody Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2023
Kolomiychenko,Vyacheslav	Moody Elementary School	Tchr, Combination, ES Grds	ESOL End. Class 1	8/1/2023
Moreno-Hernandez,Diana M	Oneco Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1	8/1/2023
Romain,Kenicka Patrice	Oneco Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2023
Solano,Gabriella Renee	Oneco Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2023
Van Dyke,Carolyn Louise	Oneco Elementary School	Tchr, Resource	ESOL End. Class 1	8/1/2023
George,Jenna	Palm View K-8 School	Tchr, Second Grade	ESOL End. Class 1	8/1/2023
Akers,Jennifer Kaye	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2023
Hyde,Katherine	Parrish Community High School	Tchr, Physical Educ, HS	ESOL End. Class 3	8/1/2023
Jordan,Andrea	Prine Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2023
Mazelin,Caitlin	Prine Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2023
Soto,Brunilda	Rogers Garden-Bullock ES	Tchr, First Grade	ESOL End. Class 1	8/1/2023
Barber,Coleman	Sea Breeze Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2023
Harvey,Chondra Tootle	Sea Breeze Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2023
Peace,Elizabeth	Sea Breeze Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2023
Warren,David O'dell	Sea Breeze Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2023
Anioce,Swenson	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2023
Hogue,Kenneth Carrington	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2023
Hogue,Rebekah	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2023
Hamilton-Smith,Lookerisha	Sugg Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2023
Miller,Jessica Laine	Sugg Middle School	Tchr, Reading, MS	ESOL End. Class 1	8/1/2023
Feliciano,Sarah	Tillman Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2023
Kerchner,Lisa	Tillman Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2023
Radaszewski,Anthony Peter	Williams Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2023
Botros,Carrie	Willis Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2023
Frisch,Tracylyn	Witt Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2023
Lavigne,Jamie	Abel Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2022

Angstadt,Sandy	Anna Maria Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2022
Coberly,Wendy	Bashaw Elementary School	Tchr, Pre-K Integrated	ESOL End. Class 1	8/1/2022
Fairley,Johni	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2022
Lockhart,Megan Ann	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2022
Morales-Correa,Meagan	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2022
Anderson,Jessica L	Blackburn Elementary School	Coordinator	ESOL End. Class 1	8/1/2022
Bratton,Kamille J	Blackburn Elementary School	Specialist, Student Support	ESOL End. Class 1	8/1/2022
Austin,Taylor Nicole	Braden River Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2022
Bryant,Andre L.	Braden River Middle School	Tchr, Mathematics, MS	ESOL End. Class 1	8/1/2022
Guzman Colon,Wenik	Buffalo Creek Middle School	Tchr, World Language, MS	ESOL End. Class 1	8/1/2022
Luchuk,Mary A	Buffalo Creek Middle School	Tchr, Emotion/Behavr Disabil	ESOL End. Class 1	8/1/2022
Hajduk,Michelle	Daughtrey Elementary School	Reading Coach, ES	ESOL End. Class 1	8/1/2022
Thompson,Monique	Freedom Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2022
Abend,Tristan Louis	Jain Middle School	Tchr, Reading, MS	ESOL End. Class 1	8/1/2022
Garber,Valerie Janelle	Johnson K-8 Sch of Int Studies	Tchr, Third Grade	ESOL End. Class 1	8/1/2022
Gomes,Lisa	Kinnan Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2022
Coetzee,Nicolette M	Lakewood Ranch High School	Tchr, Social Studies, HS	ESOL End. Class 1	8/1/2022
Gimmi,Alexander	Lakewood Ranch High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2022
Lubbers,Jess William	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2022
Page,Anita E	Manatee Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2022
Campbell,Patricia A.	McNeal Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2022
Murphy,Bonnie H	Miller Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2022
Vicens,Sarah Lyn	Miller Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2022
Childress,Ashley N	Mills Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2022
Hennessy-Seguin,Megan	Myakka Elementary School	Reading Coach, ES	ESOL End. Class 1	8/1/2022
Weems,Kristen Marie	Myakka Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2022
Griffon,Joy L.	Oneco Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2022
Kelly,Debra Ann	Oneco Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2022
Deans,Sara S	Palm View K-8 School	Tchr, Third Grade	ESOL End. Class 1	8/1/2022
Ramon,Samantha	Palmetto Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2022
Murphy,Matthew	Prine Elementary School	Tchr, Art, ES	ESOL End. Class 1	8/1/2022
Sasso,Kristina	Prine Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2022
Walker,Kaylee	Rogers Garden-Bullock ES	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2022
Daspit,Katie Lyn	Samoset Elementary School	Tchr, Resource	ESOL End. Class 1	8/1/2022
Walter,Maddison Claire	Samoset Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2022
Highers,Jamie S.	Stewart Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2022
Collins,Asia Marie	Tillman Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2022
Collins,Jessica	Tillman Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2022
Gallegos,Tiffany Jade	Williams Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2022
Tackett,Laura Katherine	Williams Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2022
Walker,Michael F.	Access to Education	Tchr, Exceptional Student Educ	ESOL End. Class 1	8/1/2021
Thomas,Katrina Ellen	Anna Maria Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2021
Adriano,Victoria Catherine	Ballard Elementary School	Specialist, Student Support	ESOL End. Class 1	8/1/2021
Cardozo,Chelsea A.	Ballard Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2021
Davidson,Spirit Marie	Ballard Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2021
Hardin,Kerri Nicole	Ballard Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2021
Heasley,Cherie Michelle	Ballard Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2021
Morgan,Melissa Elizabeth	Bashaw Elementary School	Librarian / Media Spclst, ES	ESOL End. Class 1	8/1/2021
Wilson,Paige	Bayshore Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2021
Lentzke,Rose M.	Bayshore High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2021
Eidson,Kaehla Jo	Braden River Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2021
Lehman,Tracie Leigh	Braden River Elementary School	Tchr, Combination, ES Grds	ESOL End. Class 1	8/1/2021
Gould,Allicia	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2021
Riccio,Christine M	Buffalo Creek Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2021
Schroeder,Claire Anna	Daughtrey Elementary School	Specialist, Student Support	ESOL End. Class 1	8/1/2021
Lane,Barbara Ann	Freedom Elementary School	Tchr, Pre-K Integrated	ESOL End. Class 1	8/1/2021
Autrey,Stacy	Gullett Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2021
Pawlik,Lauren Yasia	Gullett Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2021
Bickford,Heidemarie	Haile Middle School	Tchr, Reading, MS	ESOL End. Class 1	8/1/2021
Coppola,Alison	Harvey Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2021

Navarra,Samara	Harvey Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2021
Wolff,Eric M.	Horizons Academy	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2021
Kingsley,Dana C	Johnson K-8 Sch of Int Studies	Tchr, Kindergarten	ESOL End. Class 1	8/1/2021
Vogt,Samantha Lynn	Kinnan Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2021
Haushalter,Dawn M.	Lakewood Ranch High School	Tchr, ESOL Resource	ESOL End. Class 1	8/1/2021
McCray,Juliette L.	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2021
Harshaw,Samantha C	Lee Middle School	Tchr, Reading, MS	ESOL End. Class 1	8/1/2021
Baker,Matthew	Manatee High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2021
Stiebeling,Megan A	Miller Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2021
Schultes,Ashley P	Mills Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2021
Saavedra,Amy Jo	Moody Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2021
Dominguez,Olivia	Oneco Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2021
Krakowski,Michelle M.	Oneco Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2021
Mitchell,Raven Aisha	Oneco Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2021
Slattery,Jennifer Lynn	Oneco Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2021
Steiner,Kati	Oneco Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2021
Best,Rebecca	Palmetto High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2021
DePatie,Alison Layne	Parrish Community High School	Tchr, Social Studies, HS	ESOL End. Class 1	8/1/2021
Lenard,Rachel	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2021
Williams,Bradley Matthew	Parrish Community High School	Tchr, Science, HS	ESOL End. Class 1	8/1/2021
Bagley,Katie E	Prine Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2021
Gomez Ojeda,Arelys D.	Prine Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2021
Schabel,Kaytlynn Marie	Prine Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2021
Babakarkhil,Sakhi	Samoset Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2021
Jaimes,Maria D.	Samoset Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2021
Sartori Amsberry,Phoebe Viola	Sea Breeze Elementary School	Tchr, Music, ES	ESOL End. Class 4	8/1/2021
Cartwright,Elizabeth G.	Southeast High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2021
Jackson,Brandi L.	Sugg Middle School	Tchr, Mathematics, MS	ESOL End. Class 1	8/1/2021
Haacke,Karen	Williams Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2021
Seiler,Tracy A.	Witt Elementary School	Tchr, Third Grade	ESOL End. Class 1	5/17/2021
Thornton,Joshua C.	Bashaw Elementary School	Tchr, Physical Educ, ES	ESOL End. Class 4	10/27/2020
Gardini,Elizabeth	Abel Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2020
Scott,Tracey	Abel Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2020
Fallgren,Regina N.	Anna Maria Elementary School	Tchr, Gifted	ESOL End. Class 1	8/1/2020
Pond,Kelli	Ballard Elementary School	Specialist, Student Support	ESOL End. Class 1	8/1/2020
Llamas,Jacqueline	Braden River Middle School	Tchr, Social Studies, MS	ESOL End. Class 1	8/1/2020
Moore,Peggy L.	Buffalo Creek Middle School	Tchr, Social Studies, MS	ESOL End. Class 1	8/1/2020
Holly,Elizabeth Anne	Daughtrey Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2020
Reed,Melissa J	Daughtrey Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2020
Tucker,Janele Catherine	Daughtrey Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2020
Peterson,Lisa Ann	Freedom Elementary School	Tchr, VE/SC	ESOL End. Class 1	8/1/2020
Schmitz,Lucas Mark	Freedom Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2020
Brondyke,Sarah J.	Gullett Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2020
VanSkiver,Wendy Jeanne	Gullett Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2020
Ferreira,Rebecca A	Harvey Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2020
Peters,David A.	Harvey Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2020
Fontaine,Francine	King Middle School	Tchr, Emotion/Behavr Disabil	ESOL End. Class 1	8/1/2020
Knips,Sophie	King Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2020
Winfield,Meigan W.	King Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2020
Wikstrom,Kristin J	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2020
Sandberg,Sarah Anna	Manatee High School	Tchr, VE	ESOL End. Class 1	8/1/2020
BURKHART,BRITTNEY S.	Moody Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2020
Hale,Anne	Moody Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2020
Petrucci,Laura Ann	Moody Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2020
Roche,Rita L	Moody Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2020
Mayoral,Melissa	Oneco Elementary School	Reading Coach, ES	ESOL End. Class 1	8/1/2020
Severo,Pamela	Palm View K-8 School	Tchr, Third Grade	ESOL End. Class 1	8/1/2020
Smith,Olivia Nicole	Palma Sola Elementary School	Tchr, VE/SC	ESOL End. Class 1	8/1/2020
Tschiember,Darlene	Palmetto Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2020
Santiago,Loida	Palmetto High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2020

Post,Kristy	Parrish Community High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2020
Springer,Stephanie	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2020
Stanford,Allyson	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2020
Pinckney,Lesley Dione	Prine Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2020
Townsend,Emily B.	Rogers Garden-Bullock ES	Tchr, Autism Spectrum Disorder	ESOL End. Class 1	8/1/2020
McCarron,Aurora Jean	Sea Breeze Elementary School	Tchr, VE/SC	ESOL End. Class 1	8/1/2020
Watts,Ali Nicole	Sea Breeze Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2020
Torregrosa,Chelsea M	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2020
Russ,Carrie N.	Sugg Middle School	Tchr, Social Studies, MS	ESOL End. Class 1	8/1/2020
Ruiz,Justin	Tillman Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2020
Connolly,Karen M.	Williams Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2020
Brooks,Lisa	Willis Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2020
Candelora Baker,Nicole Emily	Abel Elementary School	Tchr, Third Grade	ESOL End. Class 1	7/1/2020
Galletta,Kimberly C.	Gullett Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	4/24/2020
Urban,Tiffany Anne	Ballard Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2019
Hughes,Holley	Bashaw Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2019
Moeller,Renee M	Bashaw Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2019
Ramos Chesnik,Claudia Marija	Bashaw Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2019
Boggs,Olivia J.	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2019
Erby,Lisa Denise	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2019
Lamar,Amber	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2019
Garcia,Frances	Blackburn Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2019
Cochran,Elizabeth Mikala	Braden River Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2019
Chalmers,Wendi Lynn	Buffalo Creek Middle School	Tchr, Social Studies, MS	ESOL End. Class 1	8/1/2019
Hosker,Jeanne M.	Buffalo Creek Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2019
Cromartie-Pindell,Doris W	Daughtrey Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2019
Ventling,Olivia C.	Daughtrey Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2019
Rumbaugh,Meghan Leigh	Gullett Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2019
Shea,Julie	Gullett Elementary School	Tchr, VE/SC	ESOL End. Class 1	8/1/2019
Carenza,Kimberly Michelle	Haile Middle School	Tchr, VE	ESOL End. Class 1	8/1/2019
Perez Valdez,Ruth Alexandra	King Middle School	Tchr, ESOL Resource	ESOL End. Class 1	8/1/2019
Merrill,Kendra	Kinnan Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2019
Luck,Michelle M.	Lee Middle School	Tchr, Science, MS	ESOL End. Class 1	8/1/2019
Givens,Phyllis K.	Manatee Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2019
Gulbrandsen,Angela M.	McNeal Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1	8/1/2019
Peters,Tina M.	McNeal Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2019
Boyd,Malinda A.	Miller Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2019
Mckenzie,Stephanie Kay	Miller Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2019
Jett,Sarah E	Moody Elementary School	Specialist, Student Support	ESOL End. Class 1	8/1/2019
Coston,William F	Nolan Middle School	Tchr, Intellctual Disabilities	ESOL End. Class 1	8/1/2019
Jones,Kimberly Ann	Oneco Elementary School	Librarian / Media Spclst, ES	ESOL End. Class 1	8/1/2019
Paternostro,Nicole	Parrish Community High School	Tchr, Other Classroom	ESOL End. Class 1	8/1/2019
Small,Tyler P.	Parrish Community High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2019
Graczyk,Alycia Dawn	Prine Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2019
Wagstaff,Michele Lynn	Prine Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2019
McKellick,Amber K.	Sea Breeze Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2019
Melo Espinosa,Saharai	Southeast High School	Tchr, World Language, HS	ESOL End. Class 1	8/1/2019
Bixler,Kathleen A.	Williams Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2019
Collett,Dana	Willis Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2019
Murphy,Jennifer A.	Johnson K-8 Sch of Int Studies	Reading Coach, ES	ESOL End. Class 1	6/1/2019
Clark,Julie L	Bashaw Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2018
Fruchey,Samantha	Bayshore Elementary School	Reading Coach, ES	ESOL End. Class 1	8/1/2018
Rulhe,Heather Lyn	Bayshore Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2018
Comegno,Iris Chela	Braden River Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2018
Balatoni,Albana	Daughtrey Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2018
Noll,Adrienne Christine	Freedom Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2018
Jandula,Sommer Brooke	Kinnan Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2018
Thomas,Sheree A.	Lee Middle School	Reading Coach, MS	ESOL End. Class 1	8/1/2018
Gilbert,William	Manatee High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2018
Gibson,Dana D.	McNeal Elementary School	Tchr, Gifted	ESOL End. Class 1	8/1/2018

Sirota,Leigh M.	Mills Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	8/1/2018
Frisbie,Jason E.	Willis Elementary School	Tchr, Physical Educ, ES	ESOL End. Class 1	8/1/2018
Smith,Jennifer M.	Mills Elementary School	Tchr, Kindergarten	ESOL End. Class 1	7/1/2018
Winston,Lora A	Haile Middle School	Tchr, Social Studies, MS	ESOL End. Class 1	8/4/2017
Baranowski,Kimberly	Blackburn Elementary School	Tchr, VE	ESOL End. Class 1	8/1/2017
Stevens,Samantha Ashley	Kinnan Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2017
Velez,Arlene	Kinnan Elementary School	Specialist, Student Support	ESOL End. Class 3	8/1/2017
Neri,Anna Marie	Miller Elementary School	Tchr, Combination, ES Grds	ESOL End. Class 1	8/1/2017
Cline,Ka L.	Myakka Elementary School	Tchr, Music, ES	ESOL End. Class 1	8/1/2017
Nelson,Stacie Lynn	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2017
Pena,Olga Tereza	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2017
Lima,Fernanda	Prine Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2017
Wright,Kelly	Tara Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2017
Boswell,Courtney Raye	Willis Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2017
Cannon,Angela Marie	Witt Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	8/1/2017
Carroll,Laura B.	Horizons Academy	Tchr, Reading, HS	ESOL End. Class 1	1/1/2017
Fluellen-Reitwiesner,Regina F.	Jain Middle School	Tchr, VE	ESOL End. Class 1	12/5/2016
Keogh,Joseph R	Bayshore Elementary School	Tchr, Kindergarten	ESOL End. Class 1	8/1/2016
Baty,Jennifer W.	ESE	Pathologist, Speech & Language	ESOL End. Class 1	8/1/2016
Kudelko,David M.	Gullett Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2016
Holmes,Harold	Oneco Elementary School	Tchr, Emotion/Behavr Disabil	ESOL End. Class 1	8/1/2016
English,Cristen M.	Rogers Garden-Bullock ES	Reading Coach, ES	ESOL End. Class 1	8/1/2016
Nunn,Kristen Marie	Witt Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2016
Mcclone,Jillian B.	Bashaw Elementary School	Tchr, First Grade	ESOL End. Class 1	5/8/2016
Grant,Jennifer M.	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 1	12/14/2015
Gleason,Katie L	Palm View K-8 School	Tchr, First Grade	ESOL End. Class 1	12/14/2015
Ajani-Smith,Leonilla	Access to Education	Tchr, Exceptional Student Educ	ESOL End. Class 1	8/1/2015
Delgado Vazquez,Mirla	Daughtrey Elementary School	Tchr, ESOL Resource	ESOL End. Class 1	8/1/2015
Baker,Sarah A.	Freedom Elementary School	Tchr, Second Grade	ESOL End. Class 1	8/1/2015
Waldrop,Stephanie K.	Mills Elementary School	Tchr, First Grade	ESOL End. Class 1	7/1/2015
Miller,Cory D.	Horizons Academy	Tchr, Science, MS	ESOL End. Class 1	6/1/2015
Rambo,Christopher A.	Gullett Elementary School	Tchr, First Grade	ESOL End. Class 1	8/1/2014
Mason,Debra	Tillman Elementary School	Tchr, Third Grade	ESOL End. Class 1	8/1/2014
Ingham,Gwyneth U.	McNeal Elementary School	Tchr, Second Grade	ESOL End. Class 1	7/1/2014
Anderson,Heather L.	Jain Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	6/12/2014
Cummins,Anthony C.	Parrish Community High School	Tchr, Reading, HS	ESOL End. Class 1	8/1/2013
Bizek,Sara B.	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 1	8/1/2013
Keenan,Cara G.	McNeal Elementary School	Tchr, VE	ESOL End. Class 1	7/1/2013
Holbrook,Colleen V.	Miller Elementary School	Tchr, Second Grade	ESOL End. Class 1	7/1/2013
Lyons,Michelle N.	Moody Elementary School	Counselor ES	ESOL End. Class 1	7/1/2013
Barquero Diaz,Lillian Esther	Bayshore High School	Tchr, ESOL Resource	ESOL End. Class 1	2/20/2013
Bowers,Ann E.	Braden River Middle School	Tchr, VE	ESOL End. Class 1	8/1/2012
Baxter,Maurice R.	Manatee Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1	8/1/2012
Padgett,Nancy A.	McNeal Elementary School	Counselor ES	ESOL End. Class 1	8/1/2012
Douglas,Kelli D.	Palmetto High School	Tchr, VE	ESOL End. Class 1	8/1/2012
Lyons,Kathleen M.	Johnson K-8 Sch of Int Studies	Tchr, Fourth Grade	ESOL End. Class 1	7/1/2012
Nickerson,Susan Victoria	Palmetto Elementary School	Tchr, Fourth Grade	ESOL End. Class 1	2/11/2012
Violette,David G.	Willis Elementary School	Librarian / Media Spclst, ES	ESOL End. Class 1	7/1/2011
D'Urso,Maureen F	Palmetto High School	Tchr, VE	ESOL End. Class 1	4/19/2011
Norman-Webb,Michelle	Southeast High School	Tchr, Music, HS	ESOL End. Class 1	1/19/2011
Phillips,Kristen L.	Harvey Elementary School	Tchr, Kindergarten	ESOL End. Class 1	7/1/2010
Kanai,Kazuki	Kinnan Elementary School	Tchr, ESOL Resource	ESOL End. Class 1	7/1/2010
Babroski,Angela C.	Haile Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	8/1/2009
Morris,Amy E.	Miller Elementary School	Tchr, VE	ESOL End. Class 1	10/25/2007
Aadson,Tatyana B.	Manatee High School	Tchr, World Language, HS	ESOL End. Class 1	8/1/2007
Odell,Keltie B.	Manatee High School	Tchr, Business Technology	ESOL End. Class 1	8/1/2007
Cropsey,Mary L.	Jain Middle School	Tchr, Reading, MS	ESOL End. Class 1	6/19/2006
Lynch,Sarah M.	Stewart Elementary School	Tchr, Fifth Grade	ESOL End. Class 1	4/26/2006
Ralston,Tammy M.	Manatee Technical College	Tchr, Exceptional Student Educ	ESOL End. Class 1	1/20/2006
Hinton,Renee P.	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1	6/24/2005

Walker,Dawn C.	District Expenditures	Tchr, Language Arts, HS	ESOL End. Class 1	7/1/2004
Mccaw,Lauren A.	Gullett Elementary School	Specialist, Student Support	ESOL End. Class 1	6/30/2004
Phillips,Erika S.	Johnson K-8 Sch of Int Studies	Tchr, World Language, MS	ESOL End. Class 1	5/30/2004
Palmiere,Kelly M.	Braden River Middle School	Tchr, Language Arts, MS	ESOL End. Class 1	5/2/2003
Wardell,Amy L.	Gullett Elementary School	Tchr, Physical Educ, ES	ESOL End. Class 1	12/3/2002
Tillett,Julie D.	Palmetto High School	Tchr, Agriculture/Nat Resrcs	ESOL End. Class 1	6/1/2001
Sweetland,Emilee R.	Lincoln Memorial Middle School	Reading Coach, MS	ESOL End. Class 1	5/8/2001
Dacosta,Maria H.	Sea Breeze Elementary School	Tchr, Physical Educ, ES	ESOL End. Class 1	12/6/2000
Overby,Molly Greene	Gullett Elementary School	Tchr, Second Grade	ESOL End. Class 1	6/18/1998
Perkins,Sonja M.	Johnson K-8 Sch of Int Studies	Tchr, Science, MS	ESOL End. Class 1	5/23/1998
Russin,Laura L.	Braden River High School	Tchr, Science, HS	ESOL End. Class 1	8/21/1997
Muldoon,Michael W.	ESE	Tchr, Spcl Assgnmt, ESE	ESOL End. Class 1	8/1/1992

OOF Reading BM 11.14.2023				
EMPLOYEE_NAME	**SCHOOL_DESCR**	**JOB_CODE_DESCR**	**OOF Description**	**Due Date**
Hughes,Holley	Bashaw Elementary School	Tchr, Third Grade	Reading Endorsement Class 1	11/1/2021
Fruchey,Samantha	Bayshore Elementary School	Reading Coach, ES	Reading Endorsement Class 1	11/1/2021
Lentzke,Rose M.	Bayshore High School	Tchr, Reading, HS	Reading Endorsement Class 1	5/31/2020
Lentzke,Rose M.	Bayshore High School	Tchr, Reading, HS	Reading Endorsement Class 2	5/31/2021
Lentzke,Rose M.	Bayshore High School	Tchr, Reading, HS	Reading Endorsement Class 3	5/31/2023
Wilson,Paige	Bayshore Elementary School	Tchr, Third Grade	Reading Endorsement Class 1	11/1/2021
Guzman Colon,Wenik	Buffalo Creek Middle School	Tchr, World Language, MS	Reading Endorsement Class 1	1/25/2023
Compton,Kathryn Lee	Miller Elementary School	Tchr, Kindergarten	Reading Endorsement Class 1	11/1/2019
Tucker,Janele Catherine	Daughtrey Elementary School	Tchr, Third Grade	Reading Endorsement Class 1	11/1/2021
Holbrook,Colleen V.	Miller Elementary School	Tchr, Second Grade	Reading Endorsement Class 1	11/1/2020
Holbrook,Colleen V.	Miller Elementary School	Tchr, Second Grade	Reading Endorsement Class 2	11/1/2021
Holbrook,Colleen V.	Miller Elementary School	Tchr, Second Grade	Reading Endorsement Class 3	11/1/2022
Noll,Adrienne Christine	Freedom Elementary School	Tchr, Fifth Grade	Reading Endorsement Class 1	11/1/2021
Keen,Christine N.	Myakka Elementary School	Tchr, Pre-K Handicapped	Reading Endorsement Class 1	11/1/2021
Keen,Christine N.	Myakka Elementary School	Tchr, Pre-K Handicapped	Reading Endorsement Class 2	11/1/2022
Keen,Christine N.	Myakka Elementary School	Tchr, Pre-K Handicapped	Reading Endorsement Class 3	11/1/2023
Brondyke,Sarah J.	Gullett Elementary School	Tchr, Third Grade	Reading Endorsement Class 1	11/1/2021
VanSkiver,Wendy Jeanne	Gullett Elementary School	Tchr, Third Grade	Reading Endorsement Class 1	11/1/2021
Coppola,Alison	Harvey Elementary School	Tchr, Second Grade	Reading Endorsement Class 1	11/1/2021
Kingsley,Dana C	Johnson K-8 Sch of Int Studies	Tchr, Kindergarten	Reading Endorsement Class 1	11/1/2021
Knips,Sophie	King Middle School	Tchr, Language Arts, MS	Reading Endorsement Class 2	5/31/2020
Perez Valdez,Ruth Alexandra	King Middle School	Tchr, ESOL Resource	Reading Endorsement Class 1	10/1/2020
Stevens,Samantha Ashley	Kinnan Elementary School	Tchr, First Grade	Reading Endorsement Class 1	11/1/2021
Vogt,Samantha Lynn	Kinnan Elementary School	Tchr, Third Grade	Reading Endorsement Class 1	11/1/2021
Newsome,Gwendolyn L.	Palm View K-8 School	Tchr, First Grade	Reading Endorsement Class 1	11/1/2021
Newsome,Gwendolyn L.	Palm View K-8 School	Tchr, First Grade	Reading Endorsement Class 2	11/1/2022
Newsome,Gwendolyn L.	Palm View K-8 School	Tchr, First Grade	Reading Endorsement Class 3	11/1/2023
Reyes,Claudia R	Palm View K-8 School	Tchr, ESOL Resource	Reading Endorsement Class 1	11/1/2021
Reyes,Claudia R	Palm View K-8 School	Tchr, ESOL Resource	Reading Endorsement Class 2	11/1/2022
Reyes,Claudia R	Palm View K-8 School	Tchr, ESOL Resource	Reading Endorsement Class 3	11/1/2023
Gimmi,Alexander	Lakewood Ranch High School	Tchr, Reading, HS	Reading Endorsement Class 3	10/27/2023
Harshaw,Samantha C	Lee Middle School	Tchr, Reading, MS	Reading Endorsement Class 1	5/1/2020
Santiago,Loida	Palmetto High School	Tchr, Reading, HS	Reading Endorsement Class 1	10/10/2019
Santiago,Loida	Palmetto High School	Tchr, Reading, HS	Reading Endorsement Class 2	10/10/2020
Santiago,Loida	Palmetto High School	Tchr, Reading, HS	Reading Endorsement Class 3	10/10/2021
Mullins,Ryan Alexander	Lee Middle School	Tchr, Reading, MS	Reading Endorsement	5/31/2024
DeDomenico,Lorianne Marie	Manatee Elementary School	Reading Coach, ES	Reading Endorsement	5/31/2024
Woughter,Cari	Manatee Elementary School	Tchr, Fifth Grade	Reading Endorsement Class 1	11/1/2021
Hajduk,Michelle	Daughtrey Elementary School	Reading Coach, ES	Reading Endorsement Class 1	11/1/2021
Hajduk,Michelle	Daughtrey Elementary School	Reading Coach, ES	Reading Endorsement Class 2	11/1/2022
Hajduk,Michelle	Daughtrey Elementary School	Reading Coach, ES	Reading Endorsement Class 3	11/1/2023
Gulbrandsen,Angela M.	McNeal Elementary School	Tchr, Pre-K Handicapped	Reading Endorsement Class 1	11/1/2021
Ingham,Gwyneth U.	McNeal Elementary School	Tchr, Second Grade	Reading Endorsement Class 1	11/1/2021
Compton,Kathryn Lee	Miller Elementary School	Tchr, Kindergarten	Reading Endorsement Class 2	11/1/2020
Vicens,Sarah Lyn	Miller Elementary School	Tchr, Kindergarten	Reading Endorsement Class 1	11/1/2021
Garcia,Frances	Blackburn Elementary School	Tchr, Kindergarten	Reading Endorsement Class 3	11/1/2023
Childress,Ashley N	Mills Elementary School	Tchr, Third Grade	Reading Endorsement Class 1	11/1/2021
Schultes,Ashley P	Mills Elementary School	Tchr, Third Grade	Reading Endorsement Class 1	11/1/2021
BURKHART,BRITTNEY S.	Moody Elementary School	Tchr, Fifth Grade	Reading Endorsement Class 1	11/1/2021
Grant,Kimberly A.	Moody Elementary School	Tchr, Music, ES	Reading Endorsement Class 1	11/1/2021
Knips,Sophie	King Middle School	Tchr, Language Arts, MS	Reading Endorsement Class 1	5/31/2019
Dominguez,Olivia	Oneco Elementary School	Tchr, Kindergarten	Reading Endorsement Class 1	11/1/2021
Kelly,Debra Ann	Oneco Elementary School	Tchr, Third Grade	Reading Endorsement Class 1	11/1/2021
Krakowski,Michelle M.	Oneco Elementary School	Tchr, First Grade	Reading Endorsement Class 1	11/1/2021
Mitchell,Raven Aisha	Oneco Elementary School	Tchr, Second Grade	Reading Endorsement Class 1	11/1/2021
Murphy,Jennifer A.	Johnson K-8 Sch of Int Studies	Reading Coach, ES	Reading Endorsement Class 1	11/1/2021
Murphy,Jennifer A.	Johnson K-8 Sch of Int Studies	Reading Coach, ES	Reading Endorsement Class 2	11/1/2022
Murphy,Jennifer A.	Johnson K-8 Sch of Int Studies	Reading Coach, ES	Reading Endorsement Class 3	11/1/2023
Slattery,Jennifer Lynn	Oneco Elementary School	Tchr, Kindergarten	Reading Endorsement Class 1	11/1/2021
Deans,Sara S	Palm View K-8 School	Tchr, Third Grade	Reading Endorsement Class 1	11/1/2021
Gleason,Katie L	Palm View K-8 School	Tchr, First Grade	Reading Endorsement Class 1	11/1/2021

Ramon,Samantha	Palmetto Elementary School	Tchr, Fifth Grade	Reading Endorsement Class 1	11/1/2021
Tschiember,Darlene	Palmetto Elementary School	Tchr, Kindergarten	Reading Endorsement Class 1	11/1/2021
Bailey,Michael C.	Parrish Community High School	Tchr, Social Studies, HS	Reading Endorsement	10/4/2019
Ranck,Kerri	Parrish Community High School	Tchr, Other Classroom	Reading Endorsement	8/2/2023
Murphy,Matthew	Prine Elementary School	Tchr, Art, ES	Reading Endorsement Class 1	11/1/2021
Pinckney,Lesley Dione	Prine Elementary School	Tchr, Kindergarten	Reading Endorsement Class 1	11/1/2021
Schabel,Kaytlynn Marie	Prine Elementary School	Tchr, First Grade	Reading Endorsement Class 1	11/1/2022
English,Cristen M.	Rogers Garden-Bullock ES	Reading Coach, ES	Reading Endorsement Class 1	11/1/2021
Keiper,Keala Pamela Ros	Samoset Elementary School	Tchr, Kindergarten	Reading Endorsement Class 1	11/1/2021
Walter,Maddison Claire	Samoset Elementary School	Tchr, First Grade	Reading Endorsement Class 1	11/1/2021
Torregrosa,Chelsea M	Southeast High School	Tchr, Language Arts, HS	Reading Endorsement Class 1	5/31/2019
Frederick,Donna	Sugg Middle School	Tchr, Language Arts, MS	Reading Endorsement Class 1	8/1/2020
Rumph,Sylvia A.	Sugg Middle School	Tchr, VE/SC	Reading Endorsement	5/31/2023
Haacke,Karen	Williams Elementary School	Tchr, First Grade	Reading Endorsement Class 1	11/1/2021

AGENDA ITEM NO. 12.2

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact)

Executive Summary
The personnel listed under change of assignments, promotions, reappointments, reassignments, resignations, retirements, suspensions, terminations, and transfers have been recommended by their principal or immediate supervisor to the Superintendent of Schools.

The personnel recommended for appointments for the 2023-2024 school years have been interviewed by administrative staff members and have applications with favorable references on file in the Human Resources Department.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 1
Develop a competitive employee salary schedule to keep and attract the best talent and continue to provide quality customer service to our staff and parents

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The Superintendent recommends the approval of the appointments, change of assignments, promotions, reappointments, reassignments, resignations, retirements, suspensions, terminations, and transfers. (No Financial Impact)

Financial Impact
There is no financial impact.

Contact
Submitting Department: Human Resources
Initiated By: Richard Bailey

Attachments:
HR Board Material November 14, 2023
November 14, 2023 Additional Promotion Item - added Nov 9, 2023

Type		Information/Position/Location	Eff Date
Appointment/Admin			
	Borkowski, Tammilyn	School Psychologist Professional Support Center **(Range $62,527-$110,945)**	10/16/2023
Appointment/Para			
	Allford, Anthony	Physical Education Tech Jain Middle	10/16/2023
	Britus, Rebecca	Teacher Aide, ESE Miller Elementary	10/15/2023
	Bungard, Cathy	Teacher Aide, ESE, One-on-One Braden River High	10/16/2023
	Christianson, Stevie	Teacher Aide, ESE Palma Sola Elementary	10/16/2023
	Coppa, John	Teacher Aide, ES, Title I Samoset Elementary	10/16/2023
	Everett, Wirneyla	Teacher Aide, ESOL Prine Elementary	10/16/2023
	Gibson, Autumn	Teacher Aide, ES Rogers Garden-Bullock Elementary	10/16/2023
	Ginkinger, Sarah	Teacher Aide, ESE Harvey Elementary	10/16/2023
	Gissendanner, Angela	Teacher Aide, ES, Title I Samoset Elementary	10/30/2023
	Harbin, Marion	Teacher Aide, ES, Title I Moody Elementary	10/16/2023
	Hernandez Amaya, Erika	Teacher Aide, ES Daughtrey Elementary	10/16/2023
	Jankovska Poposka, Jovana	Teacher Aide, ESE Freedom Elementary	10/16/2023
	Koch, Sara	Classroom Sub Lincoln Middle	10/16/2023
	Marcinkiewicz, Jillian	Teacher Aide, ESE	10/16/2023

Type		Information/Position/Location	Eff Date
		Miller Elementary	
	Martin, Christine	Classroom Sub Rogers Garden-Bullock Elementary	10/15/2023
	Mathis, Jessica	Teacher Aide, ES Gullett Elementary	10/16/2023
	Montalvo, Omayra	Home School Liaison Bayshore Elementary	10/16/2023
	Moreland, Stephanie	Classroom Sub Bashaw Elementary	10/16/2023
	Mundt, Abigail	Classroom Sub Buffalo Creek Middle	10/29/2023
	Purvis-Maddox, Kentisha	Teacher Aide, ESE Braden River High	10/16/2023
	Saldana, Storm	Teacher Aide, ESE Palma Sola Elementary	10/16/2023
	Soranno, Stephen	Teacher Assistant, MS, ISS King Middle	10/16/2023
	Tamburin, Jordann	Teacher Aide, ESE Palmetto High	10/22/2023
	Taylor, Donte'	Teacher Aide, ESE, One-on-One Parrish Community High	10/16/2023
	Wilson, Dynasty	Teacher Aide, ESE Tillman Elementary	10/16/2023
	Young, Ashley	Teacher Aide, ESE Lakewood Ranch High	10/16/2023
Appointment/Prof			
Req. 10253	*Ansbro, Kenneth*	Teacher, Reading, HS Parrish Community High **M.S. Nova Southeastern University**	10/30/2023
Req. 10128	*Brantley, Katie*	Teacher, Language Arts, HS Parrish Community High **B.A. University of Alabama**	10/30/2023

Type		Information/Position/Location	Eff Date
Req. 10076	*Bratkowski, Kristen*	Teacher, Pre-K Handicapped Freedom Elementary **M.A. University of Phoenix**	10/30/2023
Req. 8918	*Brown, Kimberly*	Teacher, Technology Jain Middle **B.A. Ashford University**	10/16/2023
Req. 10150	*Broxson, Shane*	Teacher, Mathematics, HS Bayshore High **B.S. Florida Gulf Coast University**	10/16/2023
Req. 10171	*Cenizario, Katherine*	Second Grade Teacher Gullett Elementary **B.A. University of Florida**	10/16/2023
Req. 9257	*Jenei, Andrea*	Teacher, Pre-K Handicapped Miller Elementary **M.S. Touro College**	10/16/2023
Req. 9330	*Johnson, Robert*	Fourth Grade Teacher Bayshore Elementary **B.S. Texas State University**	10/16/2023
Req. 8527	*Kelly-Walford, Carla*	Fifth Grade Teacher Moody Elementary **Bachelor of Education International University of the Caribbean, Jamaica**	10/16/2023
Req. 10205	*Leonard, William*	Teacher, Dropout Prevention, MS Lincoln Middle **B.A. University of South Florida**	10/16/2023
Req. 9477	*Nichols, Elizabeth*	Fifth Grade Teacher Bayshore Elementary **B.A. University of South Florida**	10/16/2023
Req. 8796	*Riggins, April*	Teacher, Pre-K Handicapped Prine Elementary **B.S. State College of Florida**	10/30/2023
Req. 8716	*Rostampour, Michael*	Fourth Grade Teacher Bayshore Elementary **B.S. University of Nebraska**	10/16/2023

Type		Information/Position/Location	Eff Date
Req. 10075	Swain, Andrea	Teacher, Pre-K Handicapped Bashaw Elementary **B.S. Brescia University**	10/16/2023
Appointment/Supp			
	Cirruzzo, Joseph	Cafeteria Manager I, Floater Wakeland Support Center	10/16/2023
	Fogg, Angela	Bus Aide Matzke Support Center	10/16/2023
	Garcia, Abby	Bus Driver Matzke Support Center	10/16/2023
	Garza, Mayra	Secretary II - 12 Mo. School Support Center	10/16/2023
	Gould, Joanne	Food Service Worker - 5 Hr. Lakewood Ranch High	10/16/2023
	Hernandez Jimenez, Maria	Custodian 8 Hr. King Middle	10/16/2023
	Kunjappan, Dasmon	Bus Driver Matzke Support Center	10/16/2023
	Lopez Blanco, Tatiana	Custodian 8 Hr. Harvey Elementary	10/16/2023
	Martinez, Rafael	Custodian 8 Hr. Manatee Elementary	10/16/2023
	Moore, Steven	Bus Driver Matzke Support Center	10/16/2023
	Ortiz, Christina	Food Service Worker - 6 Hr. Sugg Middle	10/16/2023
	Pena, Andrea	Guidance Clerk Lakewood Ranch High	10/29/2023
	Rzepnicki, Brian	Food Service Assistant Manager Parrish Community High	10/16/2023
	Senecharles, Marie	Bus Aide Matzke Support Center	10/16/2023

Type		Information/Position/Location	Eff Date
	Thomas, Dakeveya	Bus Aide Matzke Support Center	10/16/2023
Resignation During Investigation			
	Matthews, Jenna	Kindergarten Teacher Mills Elementary	11/3/2023
	Woodham, Jill	Food Services Worker-6 Hr. Lakewood Ranch High	10/24/2023
Resignation/Admin			
	Dickinson, Wendy	Professional Learning Specialist School Support Center	10/7/2023
	Olson, Terri	School Nurse, RN Palm View K-8	10/21/2023
	Plazza, Andrea	Sign Language Interpreter Prine Elementary	10/26/2023
Resignation/Para			
	Cederman, Vera	Classroom Sub Palm View K-8	10/24/2023
	Harbin, Marion	Teacher Aide, ES, Title I Moody Elementary	10/21/2023
	Hebert, Remi	Classroom Sub Parrish Community High	10/21/2023
	Hutchinson, Lori	Classroom Sub Miller Elementary	9/29/2023
	Jean, Rosalene	Teacher Aide, ES Daughtrey Elementary	10/14/2023
	Lose, Krista	Teacher Aide, ESE Harvey Elementary	10/28/2023
	Lubrino, Steven	Classroom Sub Lakewood Ranch High	10/13/2023
	Rodgers, Katherine	Teacher Aide, ES Daughtrey Elementary	11/17/2023
	Salem, Melissa	Health Aide	11/2/2023

Type		Information/Position/Location	Eff Date
		Palm View K-8	
	Sidonio, Jenna	Teacher Aide, ESE, One-on-One Witt Elementary	10/21/2023
	Whatley, Sandra	Teacher Aide, ESE Johnson K-8	10/28/2023
	Young, Isabella	Teacher Assistant, MS, ISS Nolan Middle	12/22/2023
Resignation/Prof			
	Brod, Leah	Teacher, ASD Oneco Elementary	10/27/2023
	Meilan, Angela	Third Grade Teacher Samoset Elementary	12/22/2023
	Rodd, Katelyn	Teacher, Social Studies, MS Buffalo Creek Middle	11/2/2023
	Saavedra, Amy	Fourth Grade Teacher Moody Elementary	11/2/2023
	Sears, Lauren	First Grade Teacher Prine Elementary	10/28/2023
	Smith, Lyndsey	Third Grade Teacher Mills Elementary	10/21/2023
	Tello Polack, Rossana	Kindergarten Teacher Bashaw Elementary	10/7/2023
	Vassell, Sherriann	Kindergarten Teacher Manatee Elementary	9/30/2023
Resignation/Supp			
	Becerra De Socorro, Miriam	Custodian 8 Hr. Braden River Middle	10/20/2023
	Bianchi, Gina	MTC Steward/Event & Cater Facility Manatee Technical College	10/13/2023
	DiAddezio, Michael	Lead Custodian I Braden River Middle	10/10/2023
	Farmer, Robert	Head Custodian I	10/25/2023

Type		Information/Position/Location	Eff Date
		School Support Center	
	Hoffman, Terrance	Custodian 8 Hr. Haile Middle	10/11/2023
	Lacasse, Margaret	Senior School Secretary, ES Samoset Elementary	10/21/2023
	Prophete, Schnaider	Bus Driver Matzke Support Center	10/19/2023
	Ritter Gonzalez, Johanna	Food Service Worker - 5 Hr. Gullett Elementary	10/13/2023
	Stamper, Jill	School Clerical Assistant, 10 Mo. Palmetto High	10/14/2023
	Wardlaw, Jasmine	Clerical Assistant II Matzke Support Center	10/2/2023
Retirement/Admin			
	Marmo, Virginia	School Psychologist - 11 Mo. Professional Support Center **24.37 Years**	1/1/2024
	Maxwell, Susan	Dual Language Specialist Professional Support Center **9.58 Years**	1/1/2024
	Roman-Perez, Antonio	Adult Migrant Program Coordinator Professional Support Center **5.50 Years**	1/1/2024
Retirement/Prof			
	Kleer, Marcia	Teacher, Mathematics, HS Palmetto High **10.30 Years**	11/4/2023
	Rogers, Christina	Kindergarten Teacher Freedom Elementary **30.10 Years**	10/28/2023
Retirement/Support			
	Lilly, Michelle	Bus Aide Matzke Support Center **10.50 Years**	1/1/2024
Termination/Para			
	Connors, Tiona	Teacher Aide, ES	10/14/2023

Type		Information/Position/Location	Eff Date
		Tillman Elementary	
	Johnson, John	Teacher Aide, ES Rogers Garden-Bullock Elementary	10/20/2023
	Lopez, Aidali	Teacher Aide, ESE, One-on-One Nolan Middle	10/21/2023
Termination/Prof			
	Bazin, Paudelaire	Third Grade Teacher Blackburn Elementary	10/11/2023
	Dang, Angd	Baking & Pastry Arts Instructor Manatee Technical College	9/30/2023
Termination/Support			
	Haden-Francis, Dontavia	Food Service Floater - 5 Hr. Wakeland Support Center	10/13/2023
	Hines, Shamanieta	Bus Aide Matzke Support Center	9/5/2023
	Jasiek, Axel	Bus Driver Matzke Support Center	10/6/2023
	Mcdonald, Terinesha	Bus Aide Matzke Support Center	10/4/2023
	Williams Glenn, Jatesha	Food Service Worker - 5 Hr. Tillman Elementary	10/5/2023
Transfer/Admin			
	Carr, Anthony	From: Safety Guardian Matzke Support Center To: Lead Guardian Matzke Support Center	10/29/2023
	Dindar, Serkan	From: Field Technician Manatee Technical College To: Data Center Support Engineer School Support Center	11/13/2023
	Fruchey, Samantha	From: Reading Coach, ES Bayshore Elementary To: Professional Learning Specialist School Support Center	11/13/2023
	Johnson, Brittany	From: Info Application Coordinator	10/15/2023

Type		Information/Position/Location	Eff Date
		Professional Support Center To: Sr. Field Support Engineer Professional Support Center	
	Schmitz, Angela	From: Student Support Specialist Horizons Academy To: Neglected/Delinquent Transition Spclst. Professional Support Center	10/30/2023
Transfer/Para			
	Conely, TZiah	From: Teacher Aide, ESE Manatee High To: Teacher Assistant, Driver Education Manatee High	10/15/2023
	Gomez Montero, Raquel	From: Teacher Aide, ESOL Samoset Elementary To: Teacher Aide, ESOL Southeast High	10/15/2023
	Lay, Sara	From: Teacher Aide, Pre-K Lakewood Ranch High To: Teacher Assistant, Child Dev. Assoc. Lakewood Ranch High	10/15/2023
	Pernia Guerrero, Jorge	From: Bus Aide Matzke Support Center To: Teacher Assistant, HS, ISS Southeast High	10/15/2023
Transfer/Prof			
	Babroski, Angela	From: Teacher, Dance, HS Manatee High To: Teacher, Language Arts, MS Haile Middle	10/15/2023
	Czaia, Ariana	From: Classroom Sub Manatee High To: Teacher, Dance, HS Manatee High	10/15/2023
	Harris, Megan	From: Fifth Grade Teacher Tara Elementary To: Teacher, Mathematics, MS Nolan Middle	10/16/2023
	Reeves, Zachary	From: Teacher, IND/SC	10/16/2023

Type		Information/Position/Location	Eff Date
		Braden River High To: Teacher, VE Braden River High	
	Rodriguez, Maria	From: Teacher Aide, ESOL Daughtrey Elementary To: Kindergarten Teacher Daughtrey Elementary	10/15/2023
Transfer/Support			
	Anderson, Leon	From: Bus Aide Matzke Support Center To: Bus Driver Matzke Support Center	10/16/2023
	Cruz, Maria	From: Teacher Aide, ESOL Daughtrey Elementary To: Food Service Worker-6 Hr. Daughtrey Elementary	10/29/2023
	Dortch, Julia	From: Secretary II - 12 Mo. Professional Support Center To: Administrative Secretary Professional Support Center	10/29/2023
	Green, Kiara	From: Food Service Floater - 5 Hr. Wakeland Support Center To: Food Service Worker - 6 Hr. Palm View K-8	10/16/2023
	Heath, Heather	From: Food Service Worker - 6 Hr. Daughtrey Elementary To: Food Service Worker - 6 Hr. Abel Elementary	10/16/2023
	Hjort, Anna	From: Food Service Worker - 5 Hr. Lakewood Ranch High To: Food Service Worker - 5 Hr. Miller Elementary	10/16/2023
	Patterson-Ingram, Lisa	From: Bus Aide Matzke Support Center To: Customer Service Transp. Rep. Matzke Support Center	10/15/2023
	Santana, Susanne	From: School Registrar II, HS	10/30/2023

Type	Information/Position/Location	Eff Date
	Bayshore High To: School Registrar II, HS Braden River High	
Williams-Settles, Latasha	From: Food Service Worker - 7 Hr. Sugg Middle To: Food Service Assistant Manager Mantee High	10/15/2023

Promotion/Admin		Effective Date
Johnson, Kaththea	Executive Director of School Improvement and Leadership Development **Range $85,690-154,036**	1/4/2024

AGENDA ITEM NO. 12.3

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval of the Waiver(s) of the Manatee Education Association (MEA) Collective Bargaining Agreement (No Financial Impact)

Executive Summary
The following school(s) have requested a waiver of the Manatee Education Association's (MEA) Collective Bargaining Agreement in compliance with Article I - Purpose, Section 2 - Waivers to Contract Language. The MEA Executive Board has approved the 2023-2024 school year waivers.

Waiver Approved by the MEA Board for 2023-2024:

- Freedom Elementary School - Team Leaders

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 1
Develop a competitive employee salary schedule to keep and attract the best talent and continue to provide quality customer service to our staff and parents

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The Superintendent recommends approval of the waiver(s) of the Manatee Education Association (MEA) Collective Bargaining Agreement. (No Financial Impact)

Financial Impact
There is no financial impact.

Contact
Submitting Department: Human Resources
Initiated By: Richard Bailey

Attachments:
Waiver Freedom Elem Team Leaders 11.14.2023 BM

DOCUMENTATION FOR REQUEST TO WAIVE CONTRACT LANGUAGE

OF MASTER CONTRACT BETWEEN

MANATEE EDUCATION ASSOCIATION AND

SCHOOL BOARD OF MANATEE COUNTY

School requesting waiver: Freedom Elementary

1. Briefly describe the plan and explain why a contract waiver is needed:

Freedom teachers are requesting to waive the supplement amount per 10 month team leaders due to the cap of 8 team leader allocations for our school. Freedom would like to continue our 9 team leader positions of K-5, Pre-K, ESE, and Specials. The total amount of 8 allocations to be divided equally among 9 staff members. #1307 x 8 = #10,456 divided by 9 = #1,161.77 per team leader position.

2. Section of contract for which waiver is requested:

ARTICLE Appendix B SECTION Differentiated Pay Salary Schedule

TEXT: pg. 88 of current contract
" Team Leaders - 10 month #1,307"
Article XII Section 2 Appendix B

3. Date faculty meeting presentation of plan was made: Aug. 2, 2023

Documentation to Request Waiver of Contract Language, Cont'd

School: Freedom Elementary

4. Date written copy of contract language was distributed to faculty: Aug. 10, 2023

5. Date secret ballot election was held: Tues. Aug. 15, 2023

6. Vote certification:

a.	Number of full-time teachers:	52
b.	Number of ballots cast:	43
c.	Number voting to request waiver:	42
d.	Number voting not to request waiver:	1

Name	Position
Linda Bryan-Beachler	Teacher
Sarah Baker	Teacher
Kari Kiker	teacher

7. My signature indicates I am certifying the procedure for requesting Article ~~XII~~ waivers in ~~ARTICLE~~ Appendix B, SECTION Section 2 Team Leaders was followed at Freedom Elementary School

Principal

Linda Bryan-Beachler
MEA Building Representative

Sarah Baker

Kari Kiker

AGENDA ITEM NO. 12.4

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval of Freedom Elementary School - Classroom Addition - Change Order 4 - Agreement Between Owner and McIntyre, Elwell & Strammer General Contractors - Return of Unspent Direct Material Purchase (DMP) Funds in the Amount of $15,867.86 (Capital Funds)

Executive Summary
The purpose of the requested action is to modify the Guaranteed Maximum Price by the amounts of Change Order 4 to reflect the reconciliation of material cost estimates to the actual Direct Material expenditures. Unspent funds and associated sales tax are returned to the Construction Manager (CM). There is no additional cost to close out Direct Material Purchases (DMP) and return balances to the CM.

Freedom Elementary School Classroom Addition School Summary Sheet is attached for reference.

Funding sources that do not require an Educational Plant Survey have been utilized.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of Freedom Elementary School - Classroom Addition - Change Order 4 - Agreement between Owner and McIntyre, Elwell & Strammer General Contractors - return of unspent Direct Material Purchase (DMP) funds in the amount of $15,867.86. (Capital Funds)

Financial Impact
The amount of Change Order 4 is $15,867.86. The revised Guaranteed Maximum Price is $3,591,028.64 and is included in the total project budget of $4,550,000.00. **Project funded by Capital Funds.**

Contact
Submitting Department: Construction Services
Initiated By: William Horton

Attachments:
Freedom Elementary Classroom Addition Summary Sheet
Freedom Elementary Classroom Addition CO 4

Freedom Elementary School - Classroom Addition (8 Pack)

PROJECT DIRECTOR: Darrell Phillips

ARCHITECT/ENGINEER:	Harvard Jolly Architects	Currently on the District's continuing contracts list
CONSTRUCTION MANAGER:	McIntyre Elwell & Strammer General Contractors, Inc.	Currently on the District's continuing contracts list
BUILDING OFFICIAL:	N/A	

PROJECT BUDGET:	$	4,550,000.00	Revised Total Project Budget (Budget Workshop 8/12/2022)
	$	3,932,400.00	Original Total Project Budget (12/14/21)

HISTORY: Freedom Elementary School was built in August 2003 and has 756-student stations The school is located north of State Road 64 and adjacent to Carlos B. Haile Middle School.

SCOPE: The scope of work as documented in 100% construction documents dated June 1, 2022 will include, but is not limited to, an eight (8) classroom building addition adding 160 student stations, and adding student restrooms adjacent to the existing covered playground structure.

DEPARTMENT OF EDUCATION APPROVED SPOT SURVEY: No

ARCHITECT/ENGINEER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	October 27, 2020	Approved	District's Continuing Contracts List
Agreement:	$ 182,200.00	December 14, 2021	Approved	Architectural / Engineering Services
Phase III Plans:	$ -	August 9, 2022	Approved	Construction Documents
TOTAL	$ 182,200.00			

CONSTRUCTION MANAGER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	October 27, 2020	Approved	District's Continuing Contracts List
Agreement:	$ 15,000.00	December 14, 2021	Approved	Pre-Construction Services
Amendment 1:	$3,894,408.00	August 9, 2022	Approved	Guaranteed Maximum Price - Amendment 1
Change Order 1:	$ (83,938.00)	December 13,2022	Approved	Deduct Direct Materials Purchased
Change Order 2:	$ (5,236.28)	December 13,2022	Approved	Deduct Sales Tax Savings
Change Order 3:	$ (245,072.94)	June 13, 2023	Approved	Deduct Direct Materials Purchased
Substantial Completion:	$ -	October 24, 2023	Pending	Substantial Completion - July 19, 2023
Change Order 4:	$ 15,867.86	November 14, 2023	Pending	Direct Materials Purchase Reconciliation
TOTAL	$3,591,028.64			

BUILDING OFFICIAL

ITEM	$$	Date	Board Action	Notes
	-			
TOTAL	-			

OTHER BOARD WORK

ITEM	$$	Date	Board Action	Notes
	-			
TOTAL	-			

SCHOOL BOARD OF MANATEE COUNTY
Department of Construction Services
Change Order #004

PROJECT: **Freedom Elementary Classroom Addition**
9515 State Road 64 East
Bradenton, FL 34221

CHANGE ORDER NUMBER: 004

CHANGE ORDER DATE:

TO: (Contractor):
McIntyre Elwell & Strammer GC, Inc.
1645 Barber Road
Sarasota, FL 34240

ARCHITECT'S PROJECT NO: N/A

CONTRACT FOR: General Construction

MES-22-032

CONTRACT DATE: *12/15/2021*

You are directed to make the following changes in this Contract:

ADD to reconcile the remaining balance associated with value of Owner Purchase Order written per Direct Materials Purchase Program.

Description	Vendor	SBMC Purchase Order #		Value
DMP Material	Daikin Applied / B&I Contractors	00081570	$	**2,401.02**
DMP Material	Tom Barrow / B&I Contractors	00081571	$	**10,650.00**
DMP Material	Electric Supply / NCN Electric	00086597	$	**2,098.98**
DMP Material	Interface Americas, Inc. / Spectra Contract Flooring	0089045	$	**583.05**
DMP Material	Dal Tile Distribution / Spectra Contract Flooring	0089047	$	**0.01**
DMP Material	FBM / Gulfshore Drywall, Inc.	00089045	$	**134.80**
	Total of Summary		$	**15,867.86**

Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Guaranteed Maximum Price or Time.

The original Contract Sum was	$ 15,000.00
Net Changes by previously authorized Change Orders and/or Amendments	$ 3,560,160.78
The Guaranteed Maximum Price prior to the Change Order was	$ 3,575,160.78
The Guaranteed Maximum Price will be increased by this Change Order	$ 15,867.86
The new Guaranteed Maximum Price including this Change Order will be	$ 3,591,028.64
The Contract time will be ***unchanged*** by	Zero (0) Days
The date of Substantial Completion as of the date of the Change Order is	7/19/2023

Harvard Jolly Architecture	McIntyre Elwell & Strammer General Contractors, Inc.	School Board of Manatee County
Architectural Firm	Construction Manager	Owner
6000 Cattlemen Blvd #204	1645 Barber Road	1 Matzke Way
Sarasota, FL 34232	Sarasota, FL 34240	Bradenton, FL 34208
By:	By:	By:
Date: 09/22/23	Mark T. Freeman, President Date: 9/20/23	Date:

Darrell Phillips
Darrell Phillips (Oct 30, 2023 16:16 EDT) 10/30/2023

William Horton (Oct 31, 2023 09:36 EDT) 10/31/2023

AGENDA ITEM NO. 12.5

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Authorize the Superintendent to Execute a Certificate of Occupancy for the District Regarding the 2023 Media Centers Renovations (No Financial Impact)

Executive Summary
The purpose of the requested action is to authorize the Superintendent, or his designee, to execute a Certificate of Occupancy for the 2023 Media Centers Renovations. Substantial Completion has been established by the Project Architect, Construction Manager and Department of Construction Services as July 28, 2023.

Substantial Completion is defined as the facility being sufficiently completed so that it can be utilized for its intended purpose. There is no fiscal impact or additional budget requirement for the Board to acknowledge that the project is Substantially Complete.

2023 Media Centers Renovations Project Summary Sheet is attached for reference.

Funding sources that do not require an Educational Plant Survey have been utilized.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval to authorize the Superintendent to execute a Certificate of Occupancy for the District regarding the 2023 Media Centers Renovations (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Construction Services
Initiated by: William Horton

Attachments:
2023 Media Centers Project Summary Sheet
2023 Media Centers Substantial Completion

2023 Media Centers

PROJECT DIRECTOR: Reginald Goff

ARCHITECT/ENGINEER:	Bwas.Design, PLLC	Currently on the District's Continuing Contracts List
CONSTRUCTION MANAGER:	McIntyre Elwell & Strammer General Contractors, Inc.	Currently on the District's Continuing Contracts List
BUILDING OFFICIAL:	Universal Engineering Services, LLC	Currently on the District's Continuing Contracts List

PROJECT BUDGET: $1,045,000.00 (02/06/23) Original Project Budget

HISTORY:

Anna Maria Elementary School - Was built in 1949 with additions in 1956, 1961, 1980 and 1987. Anna Maria Elementary School was also rebuilt and renovated in 2006. The campus has 10 permanent buildings and 7 portables on approximately 6.65 acres. The elementary school is located at 4700 Gulf Drive in Holmes Beach.

Ballard Elementary School - The School Board approved a replacement school in 2000. Construction was substantially completed in 2002 and contains 655 student stations. A campus repaint was performed in 2007. The site consists of one parcel containing a total of nine acres, located at 912 18th Street West, Bradenton.

Bayshore Elementary School - In 2003 a replacement of the existing school with a new two story 840 student facility that meets or exceeds the educational requirements of the school board of Manatee County was approved.

Rogers Garden-Bullock Elementary School - In 2008 the School Board approved the design of a Lab School of approximately 80,500 square foot, with 580 student stations. In 2020 school campus security had become a high priority for districts throughout Florida and the nation. Manatee County School District created a capital plan to address security projects including: fencing, cameras, single point of entry and others.

Williams Elementary School - In 2006 the school board approved the design and construction of a new elementary school with approximately 823 total student stations on the Cross Creek site on Ft. Hamer Road in northeast Manatee County.

SCOPE: The project consists of the renovation of Media Centers located at Anna Maria ES, Ballard ES, Bayshore ES & Williams ES Media Centers as per Bwas Design, PLLC, proposal dated January 19, 2023, further defining the preconstruction services is incorporated herein by reference.

INCLUDED IN DOE APPROVED EDUCATIONAL PLANT SURVEY: No

INCLUDED IN 5-YEAR WORK PLAN: Yes

ARCHITECT/ENGINEER				
ITEM	**$$**	**Date**	**Board Action**	**Notes**
Auth to Neg:	$ -	May 25, 2023	Approved	
Agreement:	$ 89,750.00	April 11, 2023	Pending	Architectural/Engineering Services
Phase III Plans:	$ -			
TOTAL	$ 89,750.00			
CONSTRUCTION MANAGER				
ITEM	**$$**	**Date**	**Board Action**	**Notes**
Agreement:	$ 941,848.94	March 28, 2023	Pending	Guaranteed Maximum Price (GMP)
Amendment 1:	$ -			
Amendment 2:	$ -			
Change Order 1:	$ -			
Change Order 2:	$ -			
Change Order 3:	$ -			
Substantial Completion:	$ -			
TOTAL	$ 941,848.94			
BUILDING OFFICIAL				
ITEM	**$$**	**Date**	**Board Action**	**Notes**
Auth to Neg:	$ -	January 24, 2023	Approved	
Agreement:	$ 9,405.00	April 13, 2023	N/A	
TOTAL	$ 9,405.00			
OTHER BOARD WORK				
ITEM	**$$**	**Date**	**Board Action**	**Notes**
	$ -			
	$ -			
TOTAL	$ -			

SUBSTANTIAL COMPLETION

Project: 2023 Media Centers
Anna Maria ES, Ballard ES, Bayshore ES &
Location: Williams ES Rogers Garden ES

Project Number: 3951520150

Contract Date: 3/29/2023

Owner: School Board of Manatee County
c/o Dept of Construction Services
1 Matzke Way
Bradenton, FL 34208

AE: BWAS Design, PLLC
1201 6th Avenue West
Bradenton, FL 34205

CM: McIntyre Elwell & Strammer
General Contractors, Inc.
1645 Barber Road
Sarasota, FL 34240

Date of Issuance: July 28, 2023

Project or Designated Portion shall include:

Remodel of five (5) existing elementary school media centers

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion thereof designated above is hereby established as: July 28, 2023

which is also the date of commencement of applicable warranties required by the Contract Documents except as stated below:

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

BWAS DESIGN — ARCHITECTURAL FIRM | BY | 08.02.23 — DATE

The Contractor will complete or correct the Work on the list of items attached hereto within (0) 0 days from the above date of Substantial Completion.

McIntyre Elwell & Strammer — CONTRACTOR | BY | 8/2/23 — DATE

The Owner accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof at 5:00pm (time) on SC 7/28/2023

SCHOOL BOARD OF MANATEE COUNTY — OWNER | BY | DATE

The CM shall provide security, maintenance, utilities, repairs to damage to the Work and insurance until completion of the attached punchlist(s). If there are no punchlist(s) attached, the Owner will assume these items at the SC date.

AGENDA ITEM NO. 12.6

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval of Attached Student Data Privacy Agreement and Authorization for Execution of Same by Board's Designee (No Financial Impact)

Executive Summary
The Student Data Privacy Agreement (DPA) will be executed for approved Online Educational Services a student is required to use. The Provider and Board (identified as Local Education Agency within the DPA) recognize the need to protect personally identifiable student information and other regulated data exchanged between the Provider and the Board as required by applicable laws and regulations, such as the Family Educational Rights and Privacy Act ("FERPA") at 20 U.S.C. § 1232g (34 CFR Part 99); the Children's Online Privacy Protection Act ("COPPA") at 15 U.S.C. § 6501-6506 (16 CFR Part 312), applicable state privacy laws and regulations and to establish respective obligations and duties in order to comply with applicable laws and regulations.

Approval is sought to authorize the following: (1) approve of use of the attached DPA form, (2) delegate the authority to the Superintendent or his designee to sign DPAs on behalf of the Board provided any edits/revisions are required to comply with applicable laws, regulations, or board policies and are deemed acceptable by the Chief Technology Officer, the Superintendent, and either the Board's Attorney or the General Counsel, (3) authorize the Chief Technology Officer to insert/identify the appropriate special provisions, description of services, schedule of data, and optional exhibits (E, F and G).

DPAs and the District's participation in the Student Data Privacy Consortium (sdpc.a4l.org) provided by the Florida Department of Education assist the district in addressing the requirements of 6A-1.0955, Florida Administrative Code (F.A.C.), Education Records and 1006.1494 F.S. - Student Online Personal Information Protection Act.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 6
Continue implementation of innovative technology advancements that improve classroom and school environments for exceptional learning

Recommendation
The Superintendent recommends approval of the attached Student Data Privacy Agreement and authorization for execution of same by Board's designee. (No Financial Impact)

Financial Impact
There is no financial impact.

Contact
Submitting Department: Information Technology
Contact: Scott Hansen

Attachments:
Fl_NDPA_V1_with_exhibit-SDMC

STANDARD STUDENT DATA PRIVACY AGREEMENT

(NDPA Standard Version 1.0)

School District of Manatee County, FL

and

Provider Name

Version: 1r7

© 2021 Access 4 Learning (A4L) Community. All Rights Reserved.

This document may only be used by A4L Community members and may not be altered in any substantive manner.

This Student Data Privacy Agreement ("**DPA**") is entered into on the date of full execution (the "**Effective Date**") and is entered into by and between:

School District of Manatee County, FL , located at 215 Manatee Ave W Bradenton, FL 34205

(the "**Local Education Agency**" or "**LEA**")

And

_____ located at _____ (the "**Provider**").
Provider Name Street, City, State

WHEREAS, the Provider is providing educational or digital services to LEA.

WHEREAS, the Provider and LEA recognize the need to protect personally identifiable student information and other regulated data exchanged between them as required by applicable laws and regulations, such as the Family Educational Rights and Privacy Act ("**FERPA**") at 20 U.S.C. § 1232g (34 CFR Part 99); the Children's Online Privacy Protection Act ("COPPA") at 15 U.S.C. § 6501-6506 (16 CFR Part 312), applicable state privacy laws and regulations and

WHEREAS, the Provider and LEA desire to enter into this DPA for the purpose of establishing their respective obligations and duties in order to comply with applicable laws and regulations.

NOW THEREFORE, for good and valuable consideration, LEA and Provider agree as follows:

1. A description of the Services to be provided, the categories of Student Data that may be provided by LEA to Provider, and other information specific to this DPA are contained in the Standard Clauses hereto.

2. **Special Provisions.** ***Check Box if Required***

☑ If checked, the Supplemental State Terms and attached hereto as **Exhibit "G"** are hereby incorporated by reference into this DPA in their entirety.

☐ If checked, LEA and Provider agree to the additional terms or modifications set forth in **Exhibit "H"**. (Optional)

☐ If Checked, the Provider, has signed **Exhibit "E"** to the Standard Clauses, otherwise known as General Offer of Privacy Terms

3. In the event of a conflict between the SDPC Standard Clauses, the State or Special Provisions will control. In the event there is conflict between the terms of the DPA and any other writing, including, but not limited to the Service Agreement and Provider Terms of Service or Privacy Policy the terms of this DPA shall control.

4. This DPA shall stay in effect for three (3) years. **Exhibit "E"** will expire three (3) years from the date the original DPA was signed.

5. The services to be provided by Provider to LEA pursuant to this DPA are detailed in **Exhibit "A"** (the "**Services**").

6. **Notices**. All notices or other communication required or permitted to be given hereunder may be given via e-mail transmission, or first-class mail, sent to the designated representatives below.

The designated representative for the LEA for this DPA is:

Name:_____ Title: _____

Address: 215 Manatee Ave W Bradenton, FL 34205

Phone: 941.708.8770 Email: _____

The designated representative for the Provider for this DPA is:

Name:_____ Title: _____

Address: _____

Phone:_____ Email: _____

IN WITNESS WHEREOF, LEA and Provider execute this DPA as of the Effective Date.

LEA, School District of Manatee Count

Date: _____

District By:_____

Printed Name:_____ Title/Position: _____

_____

Name of Provider

By:_____ Date: _____

Printed Name:_____ Title/Position: _____

STANDARD CLAUSES

Version 1.0

ARTICLE I: PURPOSE AND SCOPE

1. **Purpose of DPA**. The purpose of this DPA is to describe the duties and responsibilities to protect Student Data including compliance with all applicable federal, state, and local privacy laws, rules, and regulations, all as may be amended from time to time. In performing the Services, the Provider shall be considered a School Official with a legitimate educational interest, and performing services otherwise provided by the LEA. Provider shall be under the direct control and supervision of the LEA, with respect to its use of Student Data
2. **Student Data to Be Provided**. In order to perform the Services described above, LEA shall provide Student Data as identified in the Schedule of Data, attached hereto as **Exhibit "B"**.
3. **DPA Definitions**. The definition of terms used in this DPA is found in **Exhibit "C".** In the event of a conflict, definitions used in this DPA shall prevail over terms used in any other writing, including, but not limited to the Service Agreement, Terms of Service, Privacy Policies etc.

ARTICLE II: DATA OWNERSHIP AND AUTHORIZED ACCESS

1. **Student Data Property of LEA**. All Student Data transmitted to the Provider pursuant to the Service Agreement is and will continue to be the property of and under the control of the LEA. The Provider further acknowledges and agrees that all copies of such Student Data transmitted to the Provider, including any modifications or additions or any portion thereof from any source, are subject to the provisions of this DPA in the same manner as the original Student Data. The Parties agree that as between them, all rights, including all intellectual property rights in and to Student Data contemplated per the Service Agreement, shall remain the exclusive property of the LEA. For the purposes of FERPA, the Provider shall be considered a School Official, under the control and direction of the LEA as it pertains to the use of Student Data, notwithstanding the above.
2. **Parent Access**. To the extent required by law the LEA shall establish reasonable procedures by which a parent, legal guardian, or eligible student may review Education Records and/or Student Data correct erroneous information, and procedures for the transfer of student-generated content to a personal account, consistent with the functionality of services. Provider shall respond in a reasonably timely manner (and no later than forty-five (45) days from the date of the request or pursuant to the time frame required under state law for an LEA to respond to a parent or student, whichever is sooner) to the LEA's request for Student Data in a student's records held by the Provider to view or correct as necessary. In the event that a parent of a student or other individual contacts the Provider to review any of the Student Data accessed pursuant to the Services, the Provider shall refer the parent or individual to the LEA, who will follow the necessary and proper procedures regarding the requested information.

3. **Separate Account**. If Student-Generated Content is stored or maintained by the Provider, Provider shall, at the request of the LEA, transfer, or provide a mechanism for the LEA to transfer, said Student-Generated Content to a separate account created by the student.
4. **Law Enforcement Requests**. Should law enforcement or other government entities ("Requesting Party(ies)") contact Provider with a request for Student Data held by the Provider pursuant to the Services, the Provider shall notify the LEA in advance of a compelled disclosure to the Requesting Party, unless lawfully directed by the Requesting Party not to inform the LEA of the request.
5. **Subprocessors**. Provider shall enter into written agreements with all Subprocessors performing functions for the Provider in order for the Provider to provide the Services pursuant to the Service Agreement, whereby the Subprocessors agree to protect Student Data in a manner no less stringent than the terms of this DPA.

ARTICLE III: DUTIES OF LEA

1. **Provide Data in Compliance with Applicable Laws**. LEA shall provide Student Data for the purposes of obtaining the Services in compliance with all applicable federal, state, and local privacy laws, rules, and regulations, all as may be amended from time to time.
2. **Annual Notification of Rights**. If the LEA has a policy of disclosing Education Records and/or Student Data under FERPA (34 CFR § 99.31(a)(1)), LEA shall include a specification of criteria for determining who constitutes a school official and what constitutes a legitimate educational interest in its annual notification of rights.
3. **Reasonable Precautions**. LEA shall take reasonable precautions to secure usernames, passwords, and any other means of gaining access to the services and hosted Student Data.
4. **Unauthorized Access Notification**. LEA shall notify Provider promptly of any known unauthorized access. LEA will assist Provider in any efforts by Provider to investigate and respond to any unauthorized access.

ARTICLE IV: DUTIES OF PROVIDER

1. **Privacy Compliance**. The Provider shall comply with all applicable federal, state, and local laws, rules, and regulations pertaining to Student Data privacy and security, all as may be amended from time to time.
2. **Authorized Use**. The Student Data shared pursuant to the Service Agreement, including persistent unique identifiers, shall be used for no purpose other than the Services outlined in **Exhibit "A"** or stated in the Service Agreement and/or otherwise authorized under the statutes referred to herein this DPA.
3. **Provider Employee Obligation**. Provider shall require all of Provider's employees and agents who have access to Student Data to comply with all applicable provisions of this DPA with respect

to the Student Data shared under the Service Agreement. Provider agrees to require and maintain an appropriate confidentiality agreement from each employee or agent with access to Student Data pursuant to the Service Agreement.

4. **No Disclosure**. Provider acknowledges and agrees that it shall not make any re-disclosure of any Student Data or any portion thereof, including without limitation, user content or other non- public information and/or personally identifiable information contained in the Student Data other than as directed or permitted by the LEA or this DPA. This prohibition against disclosure shall not apply to aggregate summaries of De-Identified information, Student Data disclosed pursuant to a lawfully issued subpoena or other legal process, or to Subprocessors performing services on behalf of the Provider pursuant to this DPA. Provider will not Sell Student Data to any third party.

5. **De-Identified Data**: Provider agrees not to attempt to re-identify De-Identified Student Data. De-Identified Data may be used by the Provider for those purposes allowed under FERPA and the following purposes: (1) assisting the LEA or other governmental agencies in conducting research and other studies; and (2) research and development of the Provider's educational sites, services, or applications, and to demonstrate the effectiveness of the Services; and (3) for adaptive learning purpose and for customized student learning. Provider's use of De-Identified Data shall survive termination of this DPA or any request by LEA to return or destroy Student Data. Except for Subprocessors, Provider agrees not to transfer de-identified Student Data to any party unless (a) that party agrees in writing not to attempt re-identification, and (b) prior written notice has been given to the LEA who has provided prior written consent for such transfer. Prior to publishing any document that names the LEA explicitly or indirectly, the Provider shall obtain the LEA's written approval of the manner in which De-Identified Data is presented.

6. **Disposition of Data**. Upon written request from the LEA, Provider shall dispose of or provide a mechanism for the LEA to transfer Student Data obtained under the Service Agreement, within sixty (60) days of the date of said request and according to a schedule and procedure as the Parties may reasonably agree. Upon termination of this DPA, if no written request from the LEA is received, Provider shall dispose of all Student Data after providing the LEA with reasonable prior notice. The duty to dispose of Student Data shall not extend to Student Data that had been De-Identified or placed in a separate student account pursuant to section II 3. The LEA may employ a **"Directive for Disposition of Data"** form, a copy of which is attached hereto as **Exhibit "D"**. If the LEA and Provider employ **Exhibit "D"**, no further written request or notice is required on the part of either party prior to the disposition of Student Data described in **Exhibit "D"**.

7. **Advertising Limitations.** Provider is prohibited from using, disclosing, or selling Student Data to (a) inform, influence, or enable Targeted Advertising; or (b) develop a profile of a student, family member/guardian or group, for any purpose other than providing the Service to LEA. This section does not prohibit Provider from using Student Data (i) for adaptive learning or customized student learning (including generating personalized learning recommendations); or (ii) to make product recommendations to teachers or LEA employees; or (iii) to notify account holders about new education product updates, features, or services or from otherwise using Student Data as permitted in this DPA and its accompanying exhibits

ARTICLE V: DATA PROVISIONS

1. **Data Storage**. Where required by applicable law, Student Data shall be stored within the United States. Upon request of the LEA, Provider will provide a list of the locations where Student Data is stored.

2. **Audits.** No more than once a year, or following unauthorized access, upon receipt of a written request from the LEA with at least ten (10) business days' notice and upon the execution of an appropriate confidentiality agreement, the Provider will allow the LEA to audit the security and privacy measures that are in place to ensure protection of Student Data or any portion thereof as it pertains to the delivery of services to the LEA . The Provider will cooperate reasonably with the LEA and any local, state, or federal agency with oversight authority or jurisdiction in connection with any audit or investigation of the Provider and/or delivery of Services to students and/or LEA, and shall provide reasonable access to the Provider's facilities, staff, agents and LEA's Student Data and all records pertaining to the Provider, LEA and delivery of Services to the LEA. Failure to reasonably cooperate shall be deemed a material breach of the DPA.

3. **Data Security**. The Provider agrees to utilize administrative, physical, and technical safeguards designed to protect Student Data from unauthorized access, disclosure, acquisition, destruction, use, or modification. The Provider shall adhere to any applicable law relating to data security. The provider shall implement an adequate Cybersecurity Framework based on one of the nationally recognized standards set forth in **Exhibit "F"**. Exclusions, variations, or exemptions to the identified Cybersecurity Framework must be detailed in an attachment to **Exhibit "H"**. Additionally, Provider may choose to further detail its security programs and measures that augment or are in addition to the Cybersecurity Framework in **Exhibit "F"**. Provider shall provide, in the Standard Schedule to the DPA, contact information of an employee who LEA may contact if there are any data security concerns or questions.

4. **Data Breach**. In the event of an unauthorized release, disclosure or acquisition of Student Data that compromises the security, confidentiality or integrity of the Student Data maintained by the Provider the Provider shall provide notification to LEA within seventy-two (72) hours of confirmation of the incident, unless notification within this time limit would disrupt investigation of the incident by law enforcement. In such an event, notification shall be made within a reasonable time after the incident. Provider shall follow the following process:

    (1) The security breach notification described above shall include, at a minimum, the following information to the extent known by the Provider and as it becomes available:
        i. The name and contact information of the reporting LEA subject to this section.
        ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
        iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.

iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided; and

v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.

(2) Provider agrees to adhere to all federal and state requirements with respect to a data breach related to the Student Data, including, when appropriate or required, the required responsibilities and procedures for notification and mitigation of any such data breach.

(3) Provider further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Student Data or any portion thereof, including personally identifiable information and agrees to provide LEA, upon request, with a summary of said written incident response plan.

(4) LEA shall provide notice and facts surrounding the breach to the affected students, parents or guardians.

(5) In the event of a breach originating from LEA's use of the Service, Provider shall cooperate with LEA to the extent necessary to expeditiously secure Student Data.

ARTICLE VI: GENERAL OFFER OF TERMS

Provider may, by signing the attached form of "General Offer of Privacy Terms" (General Offer, attached hereto as **Exhibit "E"**), be bound by the terms of **Exhibit "E"** to any other LEA who signs the acceptance on said Exhibit. The form is limited by the terms and conditions described therein.

ARTICLE VII: MISCELLANEOUS

1. **Termination**. In the event that either Party seeks to terminate this DPA, they may do so by mutual written consent so long as the Service Agreement has lapsed or has been terminated. Either party may terminate this DPA and any service agreement or contract if the other party breaches any terms of this DPA.

2. **Effect of Termination Survival**. If the Service Agreement is terminated, the Provider shall destroy all of LEA's Student Data pursuant to Article IV, section 6.

3. **Priority of Agreements**. This DPA shall govern the treatment of Student Data in order to comply with the privacy protections, including those found in FERPA and all applicable privacy statutes identified in this DPA. In the event there is conflict between the terms of the DPA and the Service Agreement, Terms of Service, Privacy Policies, or with any other bid/RFP, license agreement, or writing, the terms of this DPA shall apply and take precedence. In the event of a conflict between

Exhibit "H", the SDPC Standard Clauses, and/or the Supplemental State Terms, **Exhibit "H"** will control, followed by the Supplemental State Terms. Except as described in this paragraph herein, all other provisions of the Service Agreement shall remain in effect.

4. **Entire Agreement**. This DPA and the Service Agreement constitute the entire agreement of the Parties relating to the subject matter hereof and supersedes all prior communications, representations, or agreements, oral or written, by the Parties relating thereto. This DPA may be amended and the observance of any provision of this DPA may be waived (either generally or in any particular instance and either retroactively or prospectively) only with the signed written consent of both Parties. Neither failure nor delay on the part of any Party in exercising any right, power, or privilege hereunder shall operate as a waiver of such right, nor shall any single or partial exercise of any such right, power, or privilege preclude any further exercise thereof or the exercise of any other right, power, or privilege.

5. **Severability**. Any provision of this DPA that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this DPA, and any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction. Notwithstanding the foregoing, if such provision could be more narrowly drawn so as not to be prohibited or unenforceable in such jurisdiction while, at the same time, maintaining the intent of the Parties, it shall, as to such jurisdiction, be so narrowly drawn without invalidating the remaining provisions of this DPA or affecting the validity or enforceability of such provision in any other jurisdiction.

6. **Governing Law; Venue and Jurisdiction**. THIS DPA WILL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF THE LEA, WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES. EACH PARTY CONSENTS AND SUBMITS TO THE SOLE AND EXCLUSIVE JURISDICTION TO THE STATE AND FEDERAL COURTS FOR THE COUNTY OF THE LEA FOR ANY DISPUTE ARISING OUT OF OR RELATING TO THIS DPA OR THE TRANSACTIONS CONTEMPLATED HEREBY.

7. **Successors Bound**: This DPA is and shall be binding upon the respective successors in interest to Provider in the event of a merger, acquisition, consolidation or other business reorganization or sale of all or substantially all of the assets of such business In the event that the Provider sells, merges, or otherwise disposes of its business to a successor during the term of this DPA, the Provider shall provide written notice to the LEA no later than sixty (60) days after the closing date of sale, merger, or disposal. Such notice shall include a written, signed assurance that the successor will assume the obligations of the DPA and any obligations with respect to Student Data within the Service Agreement. The LEA has the authority to terminate the DPA if it disapproves of the successor to whom the Provider is selling, merging, or otherwise disposing of its business.

8. **Authority.** Each party represents that it is authorized to bind to the terms of this DPA, including confidentiality and destruction of Student Data and any portion thereof contained therein, all related or associated institutions, individuals, employees or contractors who may have access to the Student Data and/or any portion thereof.

9. **Waiver**. No delay or omission by either party to exercise any right hereunder shall be construed as a waiver of any such right and both parties reserve the right to exercise any such right from time to time, as often as may be deemed expedient.

EXHIBIT "A"

DESCRIPTION OF SERVICES

EXHIBIT "B"

SCHEDULE OF DATA

Category of Data	Elements	Check if Used by Your System
Application Technology Meta Data	IP Addresses of users, Use of cookies, etc.	☐
	Other application technology meta data-Please specify:	☐
Application Use Statistics	Meta data on user interaction with application	☐
Assessment	Standardized test scores	☐
	Observation data	☐
	Other assessment data-Please specify:	☐
Attendance	Student school (daily) attendance data	☐
	Student class attendance data	☐
Communications	Online communications captured (emails, blog entries)	☐
Conduct	Conduct or behavioral data	☐
Demographics	Date of Birth	☐
	Place of Birth	☐
	Gender	☐
	Ethnicity or race	☐
	Language information (native, or primary language spoken by student)	☐

Category of Data	Elements	Check if Used by Your System
	Other demographic information-Please specify:	☐
Enrollment	Student school enrollment	☐
	Student grade level	☐
	Homeroom	☐
	Guidance counselor	☐
	Specific curriculum programs	☐
	Year of graduation	☐
	Other enrollment information-Please specify:	☐
Parent/Guardian Contact Information	Address	☐
	Email	☐
	Phone	☐
Parent/Guardian ID	Parent ID number (created to link parents to students)	☐
Parent/Guardian Name	First and/or Last	☐
Schedule	Student scheduled courses	☐
	Teacher names	☐
Special Indicator	English language learner information	☐
	Low income status	☐
	Medical alerts/ health data	☐

Category of Data	Elements	Check if Used by Your System
	Student disability information	☐
	Specialized education services (IEP or 504)	☐
	Living situations (homeless/foster care)	☐
	Other indicator information-Please specify:	☐
Student Contact Information	Address	☐
	Email	☐
	Phone	☐
Student Identifiers	Local (School district) ID number	☐
	State ID number	☐
	Provider/App assigned student ID number	☐
	Student app username	☐
	Student app passwords	☐
Student Name	First and/or Last	☐
Student In App Performance	Program/application performance (typing program-student types 60 wpm, reading program-student reads below grade level)	☐
Student Program Membership	Academic or extracurricular activities a student may belong to or participate in	☐
Student Survey Responses	Student responses to surveys or questionnaires	☐
Student work	Student generated content; writing, pictures, etc.	☐

Category of Data	Elements	Check if Used by Your System
	Other student work data -Please specify:	☐
Transcript	Student course grades	☐
	Student course data	☐
	Student course grades/ performance scores	☐
	Other transcript data - Please specify:	☐
Transportation	Student bus assignment	☐
	Student pick up and/or drop off location	☐
	Student bus card ID number	☐
	Other transportation data – Please specify:	☐
Other	Please list each additional data element used, stored, or collected by your application:	☐
None	No Student Data collected at this time. Provider will immediately notify LEA if this designation is no longer applicable.	☐

EXHIBIT "C"

DEFINITIONS

De-Identified Data and De-Identification: Records and information are considered to be De-Identified when all personally identifiable information has been removed or obscured, such that the remaining information does not reasonably identify a specific individual, including, but not limited to, any information that, alone or in combination is linkable to a specific student and provided that the educational agency, or other party, has made a reasonable determination that a student's identity is not personally identifiable, taking into account reasonable available information.

Educational Records: Educational Records are records, files, documents, and other materials directly related to a student and maintained by the school or local education agency, or by a person acting for such school or local education agency, including but not limited to, records encompassing all the material kept in the student's cumulative folder, such as general identifying data, records of attendance and of academic work completed, records of achievement, and results of evaluative tests, health data, disciplinary status, test protocols and individualized education programs.

Metadata: means information that provides meaning and context to other data being collected; including, but not limited to: date and time records and purpose of creation Metadata that have been stripped of all direct and indirect identifiers are not considered Personally Identifiable Information.

Operator: means the operator of an internet website, online service, online application, or mobile application with actual knowledge that the site, service, or application is used for K–12 school purposes. Any entity that operates an internet website, online service, online application, or mobile application that has entered into a signed, written agreement with an LEA to provide a service to that LEA shall be considered an "operator" for the purposes of this section.

Originating LEA: An LEA who originally executes the DPA in its entirety with the Provider.

Provider: For purposes of the DPA, the term "Provider" means provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Student Data. Within the DPA the term "Provider" includes the term "Third Party" and the term "Operator" as used in applicable state statutes.

Student Generated Content: The term "Student-Generated Content" means materials or content created by a student in the services including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, videos, and account information that enables ongoing ownership of student content.

School Official: For the purposes of this DPA and pursuant to 34 CFR § 99.31(b), a School Official is a contractor that: (1) Performs an institutional service or function for which the agency or institution would otherwise use employees; (2) Is under the direct control of the agency or institution with respect to the use and maintenance of Student Data including Education Records; and (3) Is subject to 34 CFR § 99.33(a) governing the use and re-disclosure of Personally Identifiable Information from Education Records.

Service Agreement: Refers to the Contract, Purchase Order or Terms of Service or Terms of Use.

Student Data: Student Data includes any data, whether gathered by Provider or provided by LEA or its users, students, or students' parents/guardians, that is descriptive of the student including, but not limited to, information in the student's educational record or email, first and last name, birthdate, home or other physical address, telephone number, email address, or other information allowing physical or online contact, discipline records, videos, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security numbers, biometric information, disabilities, socioeconomic information, individual purchasing behavior or preferences, food purchases, political affiliations, religious information, text messages, documents, student identifiers, search activity, photos, voice recordings, geolocation information, parents' names, or any other information or identification number that would provide information about a specific student. Student Data includes Meta Data. Student Data further includes "Personally Identifiable Information (PII)," as defined in 34 C.F.R. § 99.3 and as defined under any applicable state law. Student Data shall constitute Education Records for the purposes of this DPA, and for the purposes of federal, state, and local laws and regulations. Student Data as specified in **Exhibit "B"** is confirmed to be collected or processed by the Provider pursuant to the Services. Student Data shall not constitute that information that has been anonymized or De-Identified, or anonymous usage data regarding a student's use of Provider's services.

Subprocessor: For the purposes of this DPA, the term "Subprocessor" (sometimes referred to as the "Subcontractor") means a party other than LEA or Provider, who Provider uses for data collection, analytics, storage, or other service to operate and/or improve its service, and who has access to Student Data.

Subscribing LEA: An LEA that was not party to the original Service Agreement and who accepts the Provider's General Offer of Privacy Terms.

Targeted Advertising: means presenting an advertisement to a student where the selection of the advertisement is based on Student Data or inferred over time from the usage of the operator's Internet web site, online service or mobile application by such student or the retention of such student's online activities or requests over time for the purpose of targeting subsequent advertisements. "Targeted Advertising" does not include any advertising to a student on an Internet web site based on the content of the web page or in response to a student's response or request for information or feedback.

Third Party: The term "Third Party" means a provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Education Records and/or Student Data, as that term is used in some state statutes. However, for the purpose of this DPA, the term "Third Party" when used to indicate the provider of digital educational software or services is replaced by the term "Provider."

EXHIBIT "D"

DIRECTIVE FOR DISPOSITION OF DATA

School District of Manatee County, FL Provider to dispose of data obtained by Provider pursuant to the terms of the Service Agreement between LEA and Provider. The terms of the Disposition are set forth below:

1. Extent of Disposition

Disposition is partial. The categories of data to be disposed of are set forth below or are found in an attachment to this Directive:

Categories of data

Disposition is Complete. Disposition extends to all categories of data.

2. Nature of Disposition

Disposition shall be by destruction or deletion of data.

Disposition shall be by a transfer of data. The data shall be transferred to the following site as follows:

Describe here or attach special instructions

3. Schedule of Disposition

Data shall be disposed of by the following date:

As soon as commercially practicable.

By Date:

4. Signature

Authorized Representative of LEA Date

5. Verification of Disposition of Data

Authorized Representative of Provider Date

EXHIBIT "E"

GENERAL OFFER OF PRIVACY TERMS

1. Offer of Terms

Provider offers the same privacy protections found in this DPA between it and School District of Manatee County ("Originating LEA") which is dated _____ to any other LEA ("Subscribing LEA") who accepts this General Offer of Privacy Terms ("General Offer") through its signature below. This General Offer shall extend only to privacy protections, and Provider's signature shall not necessarily bind Provider to other terms, such as price, term, or schedule of services, or to any other provision not addressed in this DPA. The Provider and the Subscribing LEA may also agree to change the data provided by Subscribing LEA to the Provider to suit the unique needs of the Subscribing LEA. The Provider may withdraw the General Offer in the event of: (1) a material change in the applicable privacy statues; (2) a material change in the services and products listed in the originating Service Agreement; or three (3) years after the date of Provider's signature to this Form. Subscribing LEAs should send the signed **Exhibit "E"** to Provider at the following email address: _____

_____

Name of Provider

BY:_____ Date: _____

Printed Name:_____ Title/Position: _____

2. Subscribing LEA

A Subscribing LEA, by signing a separate Service Agreement with Provider, and by its signature below, accepts the General Offer of Privacy Terms. The Subscribing LEA and the Provider shall therefore be bound by the same terms of this DPA for the term of the DPA between Manatee County School District (Originating LEA) and the Provider. **PRIOR TO ITS EFFECTIVENESS, SUBSCRIBING LEA MUST DELIVER NOTICE OF ACCEPTANCE TO PROVIDER PURSUANT TO ARTICLE VII, SECTION 5. **

BY:_____ Date:_____

Printed Name:_____ Title/Position: _____

SCHOOL DISTRICT NAME: _____

DESIGNATED REPRESENTATIVE OF LEA:

Name:_____ Title: _____

Address: _____

Telephone Number:_____ Email:_____

EXHIBIT "F"

DATA SECURITY REQUIREMENTS

Adequate Cybersecurity Frameworks

2/24/2020

The Education Security and Privacy Exchange ("Edspex") works in partnership with the Student Data Privacy Consortium and industry leaders to maintain a list of known and credible cybersecurity frameworks which can protect digital learning ecosystems chosen based on a set of guiding cybersecurity principles* ("Cybersecurity Frameworks") that may be utilized by Provider.

Cybersecurity Frameworks

Check those that apply	MAINTAINING ORGANIZATION/GROUP	FRAMEWORK(S)
☐	National Institute of Standards and Technology (NIST)	NIST Cybersecurity Framework Version 1.1
☐	National Institute of Standards and Technology (NIST)	NIST SP 800-53, Cybersecurity Framework for Improving Critical Infrastructure Cybersecurity (CSF), Special Publication 800-171
☐	International Standards Organization (ISO)	Information technology — Security techniques — Information security management systems (ISO 27000 series)
☐	Secure Controls Framework Council, LLC	Security Controls Framework (SCF)
☐	Center for Internet Security (CIS)	CIS Critical Security Controls (CSC, CIS Top 20)
☐	Office of the Under Secretary of Defense for Acquisition and Sustainment (OUSD(A&S))	Cybersecurity Maturity Model Certification (CMMC, ~FAR/DFAR)

Please visit http://www.edspex.org for further details about the noted frameworks.

*Cybersecurity Principles used to choose the Cybersecurity Frameworks are located here

EXHIBIT "G"

Supplemental SDPC State Terms for [FL]

Version 1

Providers/Operators are to comply with the Florida Student Online Personal Information Protection Act, Florida Statute 1006.1494. This Act (effective 7/1/2023 and initiated from SB 662 in 2023) establishes new and different terms than those outlined in the National Student Data Privacy Agreement contained herein. Providers/Operators are subject to all of the Act's privacy terms, including, but not limited to the following:

1) An operator many not knowingly do any of the following:
a) Engage in targeted advertising on the operator's site, service, or application, or targeted advertising on any other site, service, or application if the targeting of the advertising is based on any information, including covered information and persistent unique identifiers, which the operator has acquired because of the use of that operator's site, service or application for K-12 school purposes.
b) Use covered information, including persistent unique identifiers, created, or gathered by the operator's site, service, or application to amass a profile of a student, except in furtherance of k-12 school purposes.
c)Share, sell, or rent a student's information, including covered information.

2) An operator shall do all the following:
a) Collect no more covered information than is reasonably necessary to operate an Internet website, online service, online application, or mobile application.
b) Implement and maintain reasonable security procedures and practices appropriate to the nature of the covered information which are designed to protect it from unauthorized access destruction, use, modification, or disclosure.
c) Unless a parent or guardian expressly consents to the operator retaining a student's covered information, delete the covered information at the conclusion of the course or corresponding program and no later than 90 days after a student is no longer enrolled in a school within the district, upon notice by the school district.

EXHIBIT "H"

Additional Terms or Modifications

Version _____

LEA and Provider agree to the following additional terms and modifications:
(This is a free text field that the parties can use to add or modify terms in or to the DPA. If there are no additional or modified terms, this field should read "None." 618-1/4715859.1)

AGENDA ITEM NO. 12.7

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval of the Agreement with the Florida Department of Highway Safety and Motor Vehicles for Conducting Commercial Driver License (CDL) Skills Testing Program (No Financial Impact)

Executive Summary
This Agreement allows the School District to continue to operate and maintain the authority to administer a CDL third-party testing program and is required by the Florida Department of Highway Safety and Motor Vehicles (Department). The School District currently has two (2) employees who are authorized third-party testers, each of whom has a separate and independent contract with the Department. These employees administer this program for the school district. This program allows the school district to train and administer CDL examinations on behalf of the Department to district bus driver candidates and charter school driver candidates, to which the charter school is assessed a fee. If approved, this Agreement shall remain in effect for four (4) years, and will be executed by the Superintendent on behalf of the Board.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The Superintendent recommends approval of the agreement with the Florida Department of Highway Safety and Motor Vehicles for conducting Commercial Driver License (CDL) Skills Testing Program. (No Financial Impact)

Financial Impact
No financial impact.

Contact
Submitting Department: Transportation
Initiated By: Jamie Warrington

Attachments:
TPA Contract CD (FINAL)
TPA_SDMC_Contract__Current__2018

AGREEMENT

between the

FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

and Manatee County School District **, a**

COMMERCIAL DRIVER LICENSE THIRD PARTY ADMINISTRATOR

THIS AGREEMENT is dated as of the date of the last signature by and between the FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES (hereafter "Department"), and Manatee County School District, a Commercial Driver License Third Party Administrator, (hereafter, "Third Party Administrator"), which are the Parties to this Agreement.

WHEREAS, the Department is a State agency created under section 20.24, Florida Statutes (F.S.), whose duties and responsibilities include maintaining the safety and security of Florida's highways through enforcement of traffic laws, issuance and regulation of Florida driver licenses, identification cards, and titles, and registration of motor vehicles, mobile homes and vessels, pursuant to Chapters 316 through 324, 328, and 488, F.S., and Rule Chapter 15A-7, Florida Administrative Code (F.A.C.); and

WHEREAS, section 322.56, F.S., and Rule 15A-7.019, Florida Administrative Code, authorize the Department to contract with entities, as defined in the statute, to perform certain duties as Third Party Administrators; and

WHEREAS, Commercial Driver License (CDL) skills testing is one of the duties authorized by the above-stated statutes and rules to be performed by Third Party Administrators; and

WHEREAS, the Driver Privacy Protection Act (DPPA), 18 United States Code section 2721-2725, prohibits release and use of personally identifiable information except as otherwise specifically permitted by the DPPA and imposes civil and criminal liability for violations of the DPPA; and

WHEREAS, the Parties wish to establish the terms and conditions under which the Third Party Administrator may conduct Commercial Driver License (CDL) skills testing.

NOW THEREFORE, the Parties agree as follows:

I. DEFINITIONS. The following words and terms, when used in this document, shall have the following meanings:

A. APPLICANT: An individual who possesses a Commercial Learners Permit (CLP) (Class A, B, or C) and is required to successfully complete the applicable CDL Skills Test.

B. CDL SKILLS TEST: The practical demonstrations of an Applicant's skill, knowledge and ability necessary to obtain a CDL and to safely operate a commercial motor vehicle. A CDL Skills Test consists of three parts: a pre-trip inspection, prescribed basic control maneuvers, and an on-road

driving test. A CDL Skills Test required to remove certain restrictions will include only the relevant portions of the CDL Skills Test as determined by the Department.

C. CDL SKILLS TEST PROGRAM (hereinafter "Program"): The operational activities and oversight involved in the administration of third party CDL skills testing as provided under the terms of this Agreement.

D. CERTIFICATE: A document issued by the Department authorizing the Third Party Administrator to administer a CDL Skills Test Program.

E. COMMERCIAL DRIVER LICENSE (CDL): In Florida's classified licensing system, a Class A, Class B, or Class C driver license, as required to drive commercial motor vehicles in accordance with section 322.54, F.S.

F. COMMERCIAL SKILLS TEST INFORMATION MANAGEMENT SYSTEM (CSTIMS): A web-based tool that provides the Department the ability to track the scheduling and entry of test results for CDL Skills Tests by other jurisdictions and Third Party Testers.

G. DEPARTMENT: The Florida Department of Highway Safety and Motor Vehicles.

H. EMPLOYEE: A person who is employed by a Third Party Administrator and receives annually an Internal Revenue Service Form W-2.

I. INDEPENDENT CONTRACTOR: A person who has a Department-approved contract with the Third Party Administrator and receives an annual Internal Revenue Service Form 1099.

J. PAPERLESS WAIVER SYSTEM (PWS): A web-based means for Third Party Testers to electronically record Applicant skills test results.

K. RESPONSIBLE PARTY: The person executing this Agreement on behalf of the Third Party Administrator, a person who is responsible for the day to day operations of the Third Party Administrator, or any owner, manager, partner, or corporate officer of the Third Party Administrator who is directly involved in the delivery of services related to this Agreement.

L. TEST SITE: Any physical location at which the Third Party Administrator is authorized to conduct CDL Skills Tests, as set forth in Appendix A to this Agreement.

M. TEST SITE NUMBER: A number assigned by the Department to each Department-approved Test Site listed in Appendix A to this Agreement.

N. THIRD PARTY ADMINISTRATOR: A person, an entity of state government, a subdivision of state government, a public or private corporation, a firm, an organization, a school, or an entity of local government certified by the Department to conduct an approved Program authorized by the Department and responsible for the performance of all activities under this Agreement.

O. THIRD PARTY ADMINISTRATOR IDENTIFICATION NUMBER (TPA ID): A unique assigned number issued by the Department to identify the Third Party Administrator.

P. THIRD PARTY TESTER: An Employee or Independent Contractor administering CDL Skills Tests at the direction of a Third Party Administrator.

II. ELIGIBILITY

A. APPLICATION: Prior to entering into this Agreement, the Third Party Administrator must submit to the Department a completed Application for Authority to Conduct Third Party Commercial Driver License Testing, including all required documentation. This Agreement is executed in reliance upon the information in the application and its supporting documentation being accurate, true, and valid and is void if, at any time subsequent to the execution of this Agreement, the Department becomes aware that information in the application or in the documentation supporting the application is inaccurate, untrue, or invalid. An incomplete application or an application lacking the necessary paperwork will result in the application being denied.

B. QUALIFICATIONS: The Third Party Administrator and the Responsible Party must have and maintain the following qualifications:

1. Be 21 years of age or older;

2. Possess a high school diploma or its equivalent;

3. Possess a valid Driver License or its equivalent with no cancellations, suspensions, or revocations of the driving privilege for a minimum of three (3) years prior to and for the duration of this Agreement.

4. Maintain a driving record with no more than three chargeable motor vehicle crashes or any violations defined in Chapter 316, F.S., during any consecutive three (3) year period during the term of this Agreement.

5. Have no criminal convictions for offenses bearing on his or her ability to fill a position of trust, including but not limited to alcohol and drug related offenses within the ten (10) years immediately prior to the date of this Agreement, any misdemeanor involving dishonesty or false statement, or a felony at any time.

C. BACKGROUND CHECK: The Third Party Administrator, Responsible Party, each Third Party Tester, and any Employee, Independent Contractor or agent of any of the foregoing who has or will have access to the CSTIMS or the PWS, must submit to a fingerprint-based background check performed by a "Live Scan" Provider with results provided to the Department at the time of application. The background check must be performed within 90 days prior to the date of the application. The Department will notify the Third Party Administrator of any disqualifying background check with the denial of application.

III. THE DEPARTMENT AGREES TO:

A. TESTING AUTHORITY:

1. Authorize the Third Party Administrator to conduct the CDL Skills Tests indicated in the checkboxes below pursuant to 49 CFR 383.75, the terms of this Agreement, and applicable provisions of Chapter 322, F.S., subject to any limitations noted in Section III.A.2:

a. Skills (Pre-trip, Basic, Road) Tests for Class A, B, and C ◯ Yes ◉ No

b. Skills (Pre-trip, Basic, Road) Tests for Class B and C (●) Yes ( ) No

2. Authorize the Third Party Administrator to conduct CDL Skills Tests for:

a. Applicants to be employed by the Third Party Administrator as commercial vehicle drivers: (●) Yes ( ) No

b. Any Applicant: (●) Yes ( ) No

B. TECHNICAL ASSISTANCE: Provide training and interpretive guidance to the Third Party Administrator regarding laws, rules, and procedures for conduct of the Program established under this Agreement.

C. ADMINISTRATION AND ENFORCEMENT: Administer and enforce the provisions of this Agreement.

IV. THE THIRD PARTY ADMINISTRATOR AGREES TO:

A. LEGAL COMPLIANCE: Comply with the following provisions: the Driver Privacy Protection Act (18 United States Code Sections 2721 – 2725); 49 CFR 383.75; 49 CFR 384.228; section 322.56, F.S.; all other applicable Florida Statutes; applicable administrative rules of the State of Florida and the Department; and all applicable local ordinances, including any amendments thereto during the term of this Agreement.

B. PLACE OF BUSINESS: Continuously maintain a place of business that includes a permanent, regularly occupied building located within the State of Florida that meets all applicable safety and legal requirements of the federal, state, and local governments.

C. FACILITIES AND EQUIPMENT: Maintain facilities and equipment approved by the Department as follows:

1. The Third Party Administrator shall provide at least one commercial vehicle designed to transport three (3) or more passengers including the driver for the purpose of conducting annual and random co-scores of the Third Party Administrator's Third Party Testers. Commercial motor vehicles used to meet requirements of this Agreement shall meet the following requirements:

a. **Authorized to test Class A, B & C**. A truck tractor/semi-trailer combination vehicle as defined in section 320.01, F.S., designed to transport three (3) or more passengers including the driver is required.

b. **Authorized to test Class B & C.** Any single vehicle with GVWR of 26,001 or more pounds including straight trucks and buses designed to transport three (3) or more passengers including the driver is required.

c. **School Boards/Districts.** Any single vehicle with GVWR of 26,001 or more pounds including straight trucks and buses designed to transport three (3) or more passengers including the driver is required.

Based upon the person or persons available and seeking to take a skills test when the Department conducts such co-scoring of the Third Party Administrator's Third Party Testers, the Department, when conducting such co-scoring, may authorize the use of the vehicle type necessary for the class of license sought by the person or persons available for skills testing.

2. A paved off-street area permanently marked and meeting all applicable dimensions and specifications for the basic skills portion of the CDL Skills Test, as provided in the most current version of the American Association of Motor Vehicle Administrators (AAMVA) model CDL Examiner's Manual, including any amendments or revisions thereto during the term of this Agreement. The Third Party Administrator must provide the Department with proof of its ownership of the facility or present a current lease of the facility by the Third Party Administrator with a minimum term of not less than one calendar year beginning upon the date this Agreement is signed by all of the parties to this Agreement.

3. CDL Skills Tests must be conducted only at approved testing sites and on designated routes approved by the Department.

4. A Department-approved primary road test route, and one or more approved alternate routes.

5. Computer tablets as mandated by the Department to score driving tests and transmit skills test results in accordance with Section IV. L of this Agreement.

6. Audio and/or video equipment as mandated by the Department to conduct CDL Skills Tests.

D. VEHICLES: Ensure all vehicles used for CDL Skills Tests or for other purposes related to this Agreement by the Third Party Administrator, any Responsible Party of the Third Party Administrator, and the Third Party Administrator's Third Party Testers, Employees, Independent Contractors or any agents of any of the foregoing, are in proper working condition, able to pass a vehicle inspection as described in the CDL Driver Handbook, and meet all applicable federal and state requirements. This requirement applies to all vehicles, whether such vehicles are furnished by the Third Party Administrator or by the Applicant.

E. DESIGNATED RESPONSIBILITIES: Designate an individual to be responsible for general compliance with this Agreement, and an individual with specific responsibility for operations at each of the Third Party Administrator's respective Test Sites. The same individual may be responsible for both general compliance and operations at any single Test Site. However, a Third Party Tester may be designated as responsible for general compliance with this Agreement only if the Third Party Tester has an ownership interest in the Third Party Administrator.

F. TRAINING: Participate in training as required by the Department pursuant to Chapter 316, F.S., Chapter 322, F.S., 49 CFR 383.75, and 49 CFR 384.228.

G. THIRD PARTY TESTERS: Utilize at least one Third Party Tester to conduct CDL Skills Tests. Each Third Party Tester must have a valid Certificate issued by the Department for the type(s) of CDL Skills Test(s) being conducted. Only those Third Party Testers who maintain current valid Certificates may conduct such tests.

H. SCHEDULING OF CDL SKILLS TESTS

1. Submit a written schedule of appointments for CDL Skills Tests to the Department no later than two (2) business days prior to each scheduled test. The entry of a scheduled CDL Skills Test into the CSTIMS satisfies the written notification requirement.

2. Monitor all Third Party Tester(s) scheduled tests to ensure full compliance with the terms of this Agreement and the provisions of state and federal law.

I. THIRD PARTY TESTER RECORDS: Create and maintain all records and documents required by 49 CFR 383.75. All records and documents required to be maintained pursuant to 49 CFR 383.75, must be immediately available and accessible to the Department upon request. This includes creation and maintenance of a record of each Third Party Tester working for the Third Party Administrator. In addition, the Third Party Administrator shall ensure the following:

1. Each record shall contain documentation of the Third Party Tester's current certification by the Department, Employee, Independent Contractor status, current official state driver record, home address, email address, and telephone number.

2. The Third Party Administrator must review and update the Third Party Tester driver records at least every six months while the Tester is authorized to administer CDL Skills Tests at the direction of the Administrator. The Administrator must ensure that each Third Party Tester maintains a valid Commercial Driver License at any time they are authorized to administer CDL Skills Tests.

3. The Third Party Administrator must maintain records relating to supervision of its Third Party Testers and the conduct of administration of the CDL Skills Test.

4. Each record shall be maintained for at least three (3) years after the date the Third Party Tester no longer administers the CDL Skills Test at the direction of the Third Party Administrator.

J. CONDUCTING OF CDL SKILLS TESTS: Create, maintain, and implement a system of oversight and supervision designed to reasonably ensure that each CDL Skills Test is conducted strictly in accordance with the specifications and procedures prescribed by the Department, as set forth in applicable provisions of Rule 15A-7.012, F.A.C., and the current version of the AAMVA Model CDL Examiners Manual, including any amendments or revisions thereto during the term of this Agreement. Each system shall include, at a minimum:

1. Written supervisory procedures and policies;

2. Annual written certification from Third Party Testers that they understand and have complied with all policies and regulations relating to conducting CDL Skill Tests;

3. Unannounced and periodic inspections of each Third Party Tester's activities by the person designated in the application as being responsible for the Third Party Administrator's compliance with this Agreement; and

4. A requirement for a full investigation of complaints or indications of non-compliance with this Agreement and/or any applicable regulations.

K. APPLICANT RECORDS MAINTENANCE: Maintain for a minimum of three (3) years, at the approved Test Site, all records of each Applicant for whom the Third Party Administrator or its tester(s) conducts any portion of the CDL Skills Test, whether the Applicant passed or failed the test(s). If an approved Test Site is closed, the Third Party Administrator must transfer such records to another active approved Test Site, maintain such records at that location for three (3) years, and inform the Department, in writing, of such location and that such records may be accessed at such location.

L. PROOF OF RESULTS: Ensure that all Third Party Testers employed by the Third Party Administrator accurately record the results of all tests they personally conduct in the Department's PWS and CSTIMS, by the first business day following administration of the test, whether the Applicant passes or fails.

M. SECURITY OF PROGRAM MATERIALS AND COMPUTER TABLETS: Maintain strict security and accountability for confidential test materials provided by the Department and all computer tablets used to administer and score the CDL Skills Test examination.

N. ANTI-DISCRIMINATION AND ACCOMMODATING APPLICANTS WITH SPECIAL NEEDS: Comply with all federal and state anti-discrimination laws, including, but not limited to, Title VI and VII of the Civil Rights Act of 1964,42 U.S.C. §2000d and 2000e et seq.,, the Americans with Disabilities Act, 42 U.S.C. 121010, et seq., the Florida Americans with Disabilities Accessibility Implementation Act, sections 553.501 – 553.513, F.S., the current Florida Disability Code for Building Construction, and ensure reasonable accommodations are provided to Applicants needing special services including, but not limited to, providing American Sign Language interpreters, as necessary, at the Third Party Administrator's cost.

O. COMPLIANCE MONITORING SUPPORT:

1. Permit Department or Federal Motor Carrier Safety Administration (FMCSA) representatives to conduct all monitoring activities required by section 322.56, F.S., and 49 CFR 383.75.

2. Permit unscheduled access to and inspection of Test Site(s), vehicles used for testing, Third Party Tester records, and Applicant records as specified in this Agreement, by Department or FMCSA representatives.

3. Permit the Department, or its representative, to conduct random examinations, inspections, and audits without prior notice.

4. Permit Department and FMCSA representatives to observe any part of any Applicant's testing.

5. Refund or waive test fees charged to FMCSA or Department representatives who may pose as an Applicant for purposes of monitoring compliance with this Agreement.

6. Permit the Department to test, at least annually, at the Third Party Administrator's cost, a sample of Applicants approved by the Third Party Administrator for licensure, as required by subsections 322.56 (3)(e) and (4), F.S.

7. Permit Department or Federal Motor Carrier Safety Administration (FMCSA) representatives to conduct monitoring activities to ensure legal compliance with the Entry Level Driver

Training (ELDT) requirements for applicants that were trained by the Third Party Administrator or any training provider listed on the Trainer Provider Registry where the Third Party Administrator or any Responsible Party is an owner, manager, partner, or corporate officer of the training provider.

P. CERTIFICATES: Maintain a copy of the authorized Third Party Administrator Certificate at all Test Site(s).

Q. MISCELLANEOUS NOTIFICATIONS: Notify the Department in writing or email:

1. Within five (5) business days of the Third Party Administrator, Responsible Party, or Employee or agent who has or will have access to the CSTIMS or the PWS, being charged, convicted of, or pleading guilty or no contest to a felony.

2. Within one (1) business day of a lapse in commercial automobile, commercial liability, or Employee, Independent Contractor's compensation insurance.

3. Within one (1) business day of a lapse of the performance bond.

4. At least thirty (30) calendar days in advance of any change of 10% or more of ownership of the Third Party Administrator.

5. No less than thirty (30) calendar days prior to any change in the Third Party Administrator's business or agency name, or address.

6. Within ten (10) calendar days of changes of the individual(s) designated to represent the Third Party Administrator as specified in Section IV. E.

7. Within ten (10) calendar days of changes of Third Party Testers administering CDL Skills Tests at the direction of the Third Party Administrator.

8. At least ten (10) calendar days in advance of the date the Third Party Administrator will cease business operations at a Test Site.

9. Within ten days (10) calendar days of revision of the Third Party Administrator's established testing fees.

10. Within five (5) calendar days of known or suspected acts or omissions by any Third Party Tester, Responsible Party of the Third Party, Employee, Independent Contractor, or any agent of any of the foregoing that violate the terms of this Agreement.

R. INDEMNIFICATION: Indemnify the state of Florida and the Department:

1. To the extent permitted by law, the Third Party Administrator agrees to indemnify, hold, and save the state of Florida, and the Department and its officers, agents, contractors and employees (collectively, also referred to herein as the Department), whole and harmless and, at the Department's option, will defend same from and against all claims, demands, actions, damages, loss, costs, liabilities, expenses and judgments of any nature or kind whatsoever recovered from or asserted against the Department on account of injury or damage to persons or property to the extent that any such damage or injury may be incident to, arise out of, or be caused, either proximately or remotely, wholly or in part, by any act, omission,

negligence or misconduct on the part of the Third Party Administrator, a Responsible Party of the Third Party Administrator, any of the Third Party Administrator's agents, Third Party Testers, Employees, Independent Contractors, contractors, licensees, invitees, or any other person in the performance of the obligations imposed or acts authorized by this Agreement. For Third Party Administrators who are state agencies or subdivisions as defined in section 768.28(2), F.S., this provision is subject to the limits of section 768.28, F.S., and does not waive any defense of sovereign immunity or increase the limits of liability for those entities, as set forth in section 768.28(19), F.S.

2. The Third Party Administrator covenants and agrees that in case the Department is made party to any litigation against the Third Party Administrator, then the Third Party Administrator shall and will pay all costs and expenses, including reasonable attorney's fees and court costs, incurred by or imposed upon the Department because of any such litigation.

3. These terms of indemnification shall be effective unless such damage or injury occurred from the sole negligence, gross negligence or willful misconduct of the Department.

4. This indemnification shall survive termination or expiration of this Agreement and is applicable to the fullest extent provided by law.

S. TESTING FEES: Ensure that if the Third Party Administrator charges fees for testing services:

1. The fees are posted to Third Party Administrator's website, if they maintain a website;

2. The posted fees are paid directly to the Third Party Administrator;

3. The Applicant is issued a receipt for payment in the name of the Third Party Administrator that itemizes the test fees separately from other fees charged; and

4. A copy of the receipt is retained with the Applicant's testing records.

T. PUBLIC RECORDS:

The Department may unilaterally cancel this Agreement for refusal by the Third Party Administrator to allow public access to all documents, papers, letters, or other material made or received by the Third Party Administrator in conjunction with this Agreement, unless the records are exempt from Section 24(a) of Article I of the State Constitution and subsection 119.07(1), F.S.

The Third Party Administrator, when acting on behalf of the Department, shall in addition to all other conditions of this Agreement:

1. Keep and maintain public records required by the Department to perform the service.

2. Upon request from the Department's custodian of public records, provide the Department with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost as set forth in the Department's Policy Number 9.03, Providing Records to the Public, which can be provided by the Department upon request or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Agreement, and following completion of the Agreement, if the Third Party Administrator does not transfer the records to the Department.

4. Upon completion of the Agreement, transfer, at no cost to the Department, all public records in possession of the Third Party Administrator or keep and maintain public records required by the Department to perform the service. If the Third Party Administrator transfers all public records to the Department upon completion of the Agreement, the Third Party Administrator shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Third Party Administrator keeps and maintains public records upon completion of the Agreement, the Third Party Administrator shall meet all applicable requirements for retaining public records. All records stored electronically shall be provided to the Department, upon request from the Department's custodian of public records or Contract Manager, in a format that is compatible with the information technology systems of the Department.

5. Respond to inquiries from the Department's custodian of public records or Contract Manager, regarding public records requests by providing all information or records that the Department deems necessary to respond to such requests within three (3) working days of request from the Department's custodian of public records or Contract Manager.

Pursuant to subsection 119.0701(3), F.S., in the event the Third Party Administrator fails to comply with a public records request, the Department will enforce all provisions of this Agreement related to public records requests by assessing the following:

First violation - $100 penalty.

Second violation - $250 penalty.

More than two (2) violations - $500 penalty and/or possible termination of this Agreement, depending upon the nature of the violations.

IF THE THIRD PARTY ADMINISTRATOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLA. STAT., TO THE THIRD PARTY ADMINISTRATOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATED TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (850) 617-3101, OGCFiling@FLHSMV.GOV, OFFICE OF GENERAL COUNSEL, 2900 APALACHEE PARKWAY, STE. A432, TALLAHASSEE, FL 32399-0504.

U. CDL SKILLS TEST PREPARATION AND TRAINING: Ensure that no portion of a CDL Skills Test (pre-trip inspection, basic skills, or road test) is administered to an Applicant on the same day as training is provided.

1. This includes any presentation of learning materials, or guided practice conducted or made available to the Applicant by the Third Party Administrator.

2. Nothing in this Section precludes Applicants from self-directed study and practice on the same day as their CDL skills testing.

3. Third Party Testers may not administer any portion of the CDL Skills Test to an Applicant they trained.

V. DEPARTMENT OF HOMELAND SECURITY'S E-VERIFY SYSTEM: Comply, and require any subcontractor to comply, with the requirements of Section 448.095(2), Florida Statutes, regarding registration and use of the E-Verify system operated by the U.S. Department of Homeland Security to verify the work authorization status of all newly hired employees.

W. CONVICTED VENDOR LIST: Inform the Department immediately if, at any time during the Agreement term, the Third Party Administrator is placed on the state-maintained Convicted Vendor List. No person or entity appearing on the Department of Management Services' maintained Convicted Vendor List (as defined in section 287.133, F.S.) may be awarded a contract or perform work as a contractor, supplier, subcontractor, or consultant with any public entity, or transact business with any public entity in excess of the threshold amount provided in section 287.017, F.S., for a period of 36 months from the date placed on the Convicted Vendor List. The Third Party Administrator agrees to check this list prior to engaging in any of the activities set forth in this Agreement.

X. COOPERATION WITH INSPECTOR GENERAL: Comply with its duty pursuant to section 20.055, F.S., to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing related to this Agreement.

Y. SCRUTINIZED COMPANIES: Certify that it is not listed on the Scrutinized Companies that Boycott Israel List created pursuant to section 215.4725 F.S. The Department may, at its option, terminate this Agreement if the Third Party Administrator is found to have submitted a false certification as provided under section 287.135(5), F.S.; or is found to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

Z. INSPECTION OF CERTAIN RECORDS: Provide, pursuant to section 216.1366, Florida Statutes, the Department the following records, papers and documents within ten (10) business days after a request by the Department: (a) financial records, papers, and documents of the Third Party Administrator that are directly related to the performance of this Agreement or the expenditure of state funds; and (b) programmatic records, papers, and documents of the Third Party Administrator which the Department determines are necessary to monitor the performance of the Agreement or to ensure that the terms of this Agreement are being met.

AA. SUBMISSION OF IRS FORM 990: Comply, if applicable, with the requirements of the State of Florida, Office of the Governor, Executive Order Number 20-044, issued February 20, 2020, regarding the submission of an annual report, as required by the Department, which shall include, in part, the Third Party Administrator's most recent IRS Form 990, *Return of Organization Exempt from Income Tax*.

V. COMPLIANCE AND ENFORCEMENT: The Department may impose penalties for Third Party Administrator non-compliance with the terms of this Agreement as follows:

A. ADMINISTRATIVE NON-COMPLIANCE: Failure to meet requirements for scheduling, reporting, notifications, record keeping, and similar acts that do not compromise testing integrity or public safety.

1. First Occurrence: Written warning

2. Subsequent occurrence: Thirty (30) day suspension of testing authority at applicable Test Site(s)

B. MINOR TEST PROCEDURE DISCREPANCY: A minor discrepancy in test procedure is the failure to properly administer a required portion of an otherwise complete test procedure, such as omission of a required maneuver, failure to conduct the CDL Skills Test in order as required by 49 CFR 383.133, or any other action the Department determines might undermine confidence in the thoroughness of the test process.

1. First Occurrence: Ten (10) day suspension of testing authority at applicable Test Site(s)

2. Subsequent Occurrence: Thirty (30) day suspension to termination of testing authority at applicable Test Site(s)

C. MAJOR TEST PROCEDURE DISCREPANCY: A major discrepancy in test procedure is the failure to substantially provide a CDL Skills Test, such as omission of the pre-trip inspection, failure to use an approved test route, use of unsafe vehicles for testing Applicants, or any other action the Department determines compromises the integrity of the testing process or public safety.

1. First Occurrence: Forty-five (45) day suspension of testing authority at applicable Test Site(s)

2. Subsequent Occurrence: Termination of testing authority at applicable Test Site(s)

D. FRAUD: Fraud includes falsification of any records, material misrepresentations or omissions of facts, etc.

1. First Occurrence: Termination of this Agreement

E. The Department will determine in its sole discretion whether a violation is minor or major and the applicable penalties. Nothing in this Section limits application of provisions for termination or cancellation of this Agreement under Section VI. of this Agreement where deemed appropriate.

VI. TERM OF AGREEMENT: This Agreement shall remain in effect for four (4) years from the date it is signed by all parties, unless earlier cancelled, suspended, or terminated as herein provided.

A. NEW AGREEMENT:

1. The Department may immediately require the execution of a new Agreement in the event the Department determines, in its sole discretion, significant changes have occurred to the Third Party Administrator.

2. “Significant changes” include:

    a. Change in the Third Party Administrator’s organizational structure resulting in issuance of a new Federal Employer Identification Number;

    b. Change in Third Party Administrator ownership;

    c. Change in the Third Party Administrator’s Test Sites; and

    d. The Third Party Administrator or Responsible Party being charged, convicted of, or pleading guilty or no contest to, a felony.

B. SUSPENSION:

1. The Department may immediately suspend the Third Party Administrator’s testing authority at one or more Test Sites in accordance with Sections V.A, V.B, or V.C, of this Agreement.

2. The Department will provide the Third Party Administrator written notification of the suspension as soon as practicable and will cancel the Third Party Administrator’s access to the CSTIMS and the PWS for the duration of the suspension, when applicable.

C. CANCELLATION: Either party to this Agreement may cancel this Agreement for any reason by providing sixty (60) days’ written notice of cancellation to the other party.

D. TERMINATION: This Agreement may be terminated as follows:

1. At any time, without cause, upon mutual written agreement of the Parties.

    a. The termination date will be mutually agreed upon by the Parties and included in the termination agreement.

    b. In the event of such termination, the Third Party Administrator shall continue to be bound by the terms and conditions of this Agreement related to public records.

2. At any time, if the Department determines that continued performance by the Third Party Administrator would endanger the public health, safety, or welfare, or if to do so is in the best interest of the state of Florida.

3. By the Department for cause. The Department will issue a Notice of Breach describing the reason(s) for the impending termination. Reasons may include, but are not limited to the following:

    a. Failure by the Third Party Administrator or Third Party Tester to comply with or satisfy any of the provisions of this Agreement;

    b. Upon any lapse of commercial automobile, commercial liability, or workers’ compensation insurance;

    c. Falsification of any record or of information required under this Agreement;

    d. Administrative, civil, or criminal action against the Third Party Administrator;

e. Failure by the Third Party Administrator or Third Party Tester to comply with state or federal standards for a driver license examination;

4. The Department may, but is not required to, grant the Third Party Administrator up to thirty (30) days to correct deficiencies to the Department's satisfaction. If all reasons listed by the Department in the Notice of Breach are not satisfactorily corrected, the Department will provide a final written Notice of Termination to the Third Party Administrator.

5. Except when the Department, in its sole discretion, determines advance notice would result in further harm to either the Department or the public, the Department will provide the written notice to the Third Party Administrator at least thirty (30) days prior to termination.

E. OTHER TERMINATION:

1. In the event relevant Florida Statutes are repealed or amended by the Legislature to remove authority for this type of agreement, this Agreement will terminate on the effective date of such act.

2. This Agreement may be terminated by the Third Party Administrator upon thirty (30) days' advance written notice to the Department. A copy of said notice shall be posted on the exterior door of the facility so as to be visible to the general public. The Third Party Administrator shall protect the personal information of an Applicant and their parent or guardian, if applicable, as set forth in section 119.0712(2), Florida Statutes, adopting the Driver Privacy Protection Act.

3. If the Department determines that the Third Party Administrator has engaged in any fraudulent activity whatsoever, the Department has the authority to terminate all Third Party Agreements between the Department and the Third Party Administrator, regardless of whether the fraudulent activity was related to this Agreement or not.

VII. DISPUTE RESOLUTION.

A. The sole and exclusive means for the resolution of all claims, disputes, or controversies related to or arising from this Agreement, including, but not limited to, a decision by the Department to terminate this Agreement, is pursuant to proceedings conducted pursuant to sections 120.569 and 120.57, F.S.

B. The Department shall provide the Third Party Administrator with written notice of the Department's intended action pursuant to this Agreement.

C. The Department's intended action shall be final and conclusive unless, within twenty-one (21) days after the date of receipt of notice of the Department's intended action, the Third Party Administrator files with the Department a written request for an administrative hearing pursuant to sections 120.569 and 120.57, F.S. If the Third Party Administrator fails to file with the Department a request for an administrative hearing within twenty-one (21) days after receipt of notice of the Department's intended action, the Third Party Administrator shall have waived the right subsequently to request a hearing on such matters.

D. The Department's decision following any administrative hearing shall be final, subject only to the Third Party Administrator's right to review pursuant to section 120.68, F.S.

VIII. VENUE. Venue for any action related to this Agreement shall be in Leon County, Florida.

IX. CONSTRUCTION OF THE AGREEMENT

A. This Agreement shall be construed in accordance with the laws of the state of Florida.

B. Wherever possible, each provision of the Agreement shall be interpreted in such a manner as to be effective and valid under applicable law, but if any provision shall be found ineffective, then to the extent of such prohibition or invalidity, that provision shall be severed without invalidating the remainder of such provision or the remaining provisions of this Agreement.

X. FEES AND NOTIFICATIONS TO APPLICANTS

A. POSTING OF FEES: Any fee charged by the Third Party Administrator for tests conducted pursuant to this Agreement must be prominently posted at each Third Party Administrator's Test Site(s) and posting on the home page of the Third Party Administrator's website, as applicable. (Note: For purposes of this Agreement, "prominently posted" means physically displayed or placed in an area accessible to the public in a manner that ensures visibility and readability.)

1. Each testing fee must be listed separately from any bundle or package pricing.

2. Any fee for tests conducted pursuant to this Agreement must be uniformly charged to all Applicants.

3. The Third Party Administrator, a Responsible Party of the Third Party, or any of the Third Party Administrator's Third Party Testers, Employees, Independent Contractors, or any agent of any of the foregoing may not solicit or accept a gift or gratuity above or in addition to a posted testing fee, without regard to the form of the gift or gratuity.

4. The Third Party Administrator shall deposit all monies owed to the Department in an account with a state or federally chartered commercial bank insured by the Federal Deposit Insurance Corporation, or in an account with a state or federally chartered credit union insured by the National Credit Union Administration.

B. ADDITIONAL INFORMATION TO BE POSTED: The Third Party Administrator must prominently post at its Test Site(s) the following information:

1. A statement that payment of any fees to the Third Party Administrator will not affect fees the Applicant must pay to the Department for issuance of a CDL.

2. A statement that the Department may, in its sole discretion, require a retest of any Applicant without regard to the electronic results submitted to the Department.

3. A statement that the Third Party Administrator does not issue and cannot guarantee issuance of a CDL, nor in any way may influence the Department regarding issuance of a CDL.

XI. PROFESSIONAL CONDUCT

A. PROHIBITED HIRING PRACTICES: The Third Party Administrator may not employ or otherwise engage the services of any current employee of the Department, or of a county tax collector serving as a licensing agent of the Department.

B. APPLICANT ASSISTANCE: The Third Party Administrator may not assist an Applicant in passing the CDL Skills Tests administered pursuant to this Agreement. An Applicant may not use the services of a translator or other intermediary to interpret portions of the tests that are scored on the basis of an Applicant's verbal or written responses.

C. SOLICITATION: No Third Party Tester, Employee, Independent Contractor, agent, or other representative of the Third Party Administrator may solicit any individual or post advertisements within 200 feet, on premises rented, leased, or owned by the Department or any of its agents, including county tax collectors.

D. CONFLICT OF INTEREST: The Third Party Administrator and its Third Party Testers, Employees, or Independent Contractors, including any agents of the foregoing, may not administer tests under this Agreement for anyone with whom the Third Party Administrator, Third Party Tester, Employees, or Independent Contractors, including any agents of the foregoing, may have a conflict of interest as defined by Chapter 112, F.S.

   1. The Department will determine in its sole discretion whether this prohibition applies to an Applicant.

   2. Upon written request from the Third Party Administrator, the Department will provide an advanced determination of the applicability of this prohibition as to a particular Applicant.

E. GIFTS: The Third Party Administrator, any Responsible Party of the Third Party Administrator, and the Third Party Administrator's Third Party Testers, Employees, or Independent Contractors, including any agents of the foregoing, shall not solicit or accept from any person, business, or organization any gift (including money, tangible or intangible personal property, food, beverage, loan, promise, service or entertainment) or gratuity for business or personal benefit as related to the subject of this Agreement.

F. PROHIBITION ON SEXUAL HARRASSMENT: The Third Party Administrator, any Responsible Party of the Third Party, and the Third Party Administrator's Third Party Testers, Employees, or Independent Contractors, including any agents of any of the foregoing, shall not engage in any conduct that constitutes sexual harassment, as defined by 29 CFR s. 1604.11, pursuant to Section 703 of Title VII. The term "sexual harassment" includes unwelcomed sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature.

G. APPOINTMENTS FOR SERVICES: The Third Party Administrator shall not secure appointments for services on behalf of an Applicant in exchange for any form of compensation, except for the payment of the testing fees authorized pursuant to Section IV. S. Scheduling appointments by the Third Party Administrator and its Third Party Tester(s), Employees or Independent Contractors, including any agents of the foregoing, for compensation, including without limitation thereto, the selling of appointments, is strictly prohibited.

XII. ADVERTISING

A. GUARANTEES:

1. The Third Party Administrator and any Responsible Party of the Third Party Administrator shall not state, suggest or imply in writing, verbally, or in any advertisement that the Third Party Administrator can issue or guarantee that an Applicant will pass the CDL Skills Test or will be issued a CDL.

2. The Third Party Administrator and any Responsible Party of the Third Party Administrator shall not state, suggest, or imply in writing, verbally, or in any advertisement that the Third Party Administrator can influence or affect the Department's decision regarding issuance of a CDL.

3. The Third Party Administrator and any Responsible Party of the Third Party Administrator shall not state, suggest, or imply in writing, verbally, or in any advertisement that the Third Party Administrator can obtain preferential or advantageous treatment from the Department for any Applicant.

B. ENDORSEMENTS: The Third Party Administrator shall not state, suggest, or imply that its Program is approved, sanctioned, or endorsed by the Department, except to say it is "certified."

C. BUSINESS NAME: The Third Party Administrator shall not use any name in its advertising other than the name set forth above in this Agreement and shall not use the word "State" unless the Third Party Administrator is a state or government agency.

D. FALSE STATEMENTS: The Third Party Administrator shall not use any advertisements which include materially false or misleading statements.

XIII. INSURANCE FOR NON-GOVERNMENTAL ENTITIES. All Third Party Administrators that are not entities of state or local government or local school districts must provide proof of the following:

A. COMMERCIAL AUTOMOBILE LIABILITY: The Third Party Administrator shall secure and maintain Commercial Automobile Liability insurance pursuant to the provisions of subsection 320.02(5)(a), F.S., on all vehicles owned or leased by the Third Party Administrator and used for testing Applicants.

1. This insurance shall include Hired and Non-Owned Liability coverage for all claims that may arise from all operations under this Agreement, whether such operations are by the Third Party Administrator or its agents, Third Party Testers, Employees, Independent Contractors, or Applicants using the vehicle at the time of administering a test.

2. OTHER VEHICLES: If the Third Party Administrator permits its Third Party Tester(s) to use an Applicant's vehicle for conducting road tests, the Third Party Administrator must ensure, prior to the road test, that each such vehicle is in compliance with the Motor Vehicle No-Fault Law and has the required coverage of $10,000 for Personal Injury Protection and $10,000 Property Damage Liability coverage as required by subsection 324.021(7), F.S.

B. COMMERCIAL GENERAL LIABILITY: The Third Party Administrator shall secure and maintain Commercial General Liability insurance appropriate to the subject matter of this Agreement.

1. This insurance will provide coverage for all claims that may arise from operations performed under this Agreement by the Third Party Administrator, a Responsible Party of the Third Party Administrator, and the Third Party Administrator's Third Party Tester(s), Employees, and Independent Contractors, including any agents of any of the foregoing.

2. The insurance shall indemnify the Department and must include the state of Florida as an additional named insured for the term of the Agreement.

3. The policy shall provide the following minimum liability limits:

    a. $1,000,000 each occurrence

    b. $2,000,000 aggregate

C. WORKERS COMPENSATION: The Third Party Administrator shall secure and maintain Workers Compensation Insurance as required by Chapter 440, F.S.

1. This coverage must be maintained throughout the term of this Agreement.

2. The policy shall provide the following minimum liability limits:

    a. $100,000 each accident

    b. $500,000 policy limit

    c. $100,000 each Employee or Independent Contractor

D. PERFORMANCE BOND:

1. In accordance with 49 CFR 383.75, during the term of this Agreement, the Third Party Administrator shall secure and maintain a Performance Bond guaranteeing that all terms and conditions and other requirements of this Agreement will be fulfilled.

2. A bond meeting this requirement must explicitly reflect the following in the language of the bonding document or incorporate the statements below by specific reference to this Section:

    a. The amount of the bond will be determined by the number of passed road tests the Third Party Administrator conducts annually. The bond required will be determined by the number of passed road tests actually conducted during the immediate past year as verified by the Department.

        i. The bond amount for a Third Party Administrator who administers up to 100 passed road tests annually shall be $100,000.

        ii. The bond amount for a Third Party Administrator who administers 101 – 550 passed road tests annually shall be $500,000.

        iii. The bond amount for a Third Party Administrator who administers 551 or more passed road tests annually shall be $1,000,000.

3. The bond will obligate payment of valid claims to the Department.

4. The insurance company providing the performance bond must be included on the U.S. Treasury's most current Listing of Approved Sureties.

5. The Department may make a valid claim against the bond if the Third Party Administrator's failure to comply with any of the terms and conditions of this Agreement will result in defined costs to the Department or to affected Applicants.

    a. Defined costs include, but are not limited to:

        i. Compensation of drivers required to be retested,

        ii. Department administrative costs, and

        iii. Department legal costs.

6. Criminal prosecution is not required for the Department to make a claim against the bond.

7. The Third Party Administrator's failure to maintain a performance bond meeting the requirements set forth in this Section will constitute cause to terminate this Agreement.

8. Expiration or other termination of the bond does not relieve liability for payment of valid claims associated with the Third Party Administrator's failure to comply with this Agreement during the period the bond was in effect.

E. ADDITIONAL REQUIREMENTS:

1. Pursuant to Chapters 624 and 626, F.S., all insurance shall be purchased from and signed by the insurer and by a properly licensed resident or nonresident agent licensed in Florida.

2. Required insurance policies must be provided by an insurance company holding a current Certificate of Authority issued by the Florida Office of Insurance Regulation and having a minimum of three (3) years' experience in writing, underwriting and servicing insurance in the state of Florida, and that is a member of the Florida Insurance Guarantee Association.

3. The Third Party Administrator must provide the Department with a certificate of insurance for each required policy.

4. All required policies must contain a provision obligating the insurer to notify the Department at least thirty (30) days prior to cancellation.

5. Insurance coverage required by this Agreement shall include a loss payable clause in favor of the Department, naming the Department as a co-insured or as a beneficiary of the coverage.

XIV. AMENDMENTS

A. NECESSARY AMENDMENTS: The Department may amend this Agreement, and the Third Party Administrator agrees to accept and execute any such amendment, if

1. The amendment is in writing,

2. The amendment is required by a change in state or federal law, or

3. The amendment is required by the Department in the best interest of the state of Florida.

B. OTHER AMENDMENTS: Except as otherwise provided herein, this Agreement may be amended only in writing agreed to by the Parties, signed by a duly authorized representative of each party.

1. No verbal representation, interpretation, or commitment, made either before or after the execution of this Agreement, by the Third Party Administrator, its Third Party Tester(s), its agents, or any Employee or Independent Contractor, or by any officer, agent, representative, or employee or independent contractor of the Department, shall affect or modify any of the provisions in the Agreement, unless the representation, interpretation, or commitment is expressly stated in writing and signed by a duly authorized representative of each party.

XV. NON-ASSIGNABILITY. This Agreement and the Third Party Administrator's certification are not assignable by the Third Party Administrator, including, but not limited to by subcontract or by any transfer of the ownership of, or by any change to the current control over the operation of the Third Party Administrator, either in whole or in part.

XVI. COMMUNICATIONS. The Third Party Administrator and the Department designate the following to receive the written notices and communications that are desired or required under this Agreement:

Name:	Jamie S. Warrington	Name:	Lester Ottinger
Title:	Director of Transportation	Title:	Compliance Specialist
Address:	1 Matzke Way, Bldg.#6	Address:	1 Matzke Way, Bldg. #6
City/State:	Bradenton, Florida	City/State:	Bradenton, Florida
Email:	WarringtonJ@ManateeSchools.net	Email:	OttingerL@ManateeSchools.net
Telephone:	(941) 725-3824	Telephone:	(941) 705-8956
Fax:	(941) 708-8846	Fax:	(941) 708-8846

Any updates to this Section must be made in writing to the other party within 14 days of the change, but do not necessitate a formal amendment to this Agreement.

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IN WITNESS WHEREOF, the respective authorized officials of the Department and the Third Party Administrator have executed this Agreement on the dates indicated below.

THIRD PARTY ADMINISTRATOR/ENTITY NAME	**STATE OF FLORIDA, DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES**
SIGNATURE	**SIGNATURE**
Jason C. Wysong	
NAME	**NAME**
Superintendent of Schools	Chief, Bureau of Purchasing and Contracts
TITLE	**TITLE**
DATE	**DATE**
59-6000728	
FEIN	

APPENDIX A

APPROVED TEST SITES

UNDER TPA IDENTIFICATION NUMBER BO3

FOR THE THIRD PARTY ADMINISTRATOR

Manatee County School District

Test Site Number 1 for Third Party Administrator:

Manatee County School District

Name of Organization

TPA ID # BO3 Contract Date 10/31/2023 ○ Private ◉ Government

Site Address:

1 Matzke Way, Building #6

Mailing Address Street or P.O. Box

Bradenton	34208	41
City	Zip Code	County

1 Matzke Way, Building #6

Location Address if different from mailing address

Bradenton	34208	41
City	Zip Code	County

Telephone Number (941) 708-8800 Fax Number (941) 708-8846

Designated Agents for Test Site Communications and Compliance

Lester Ottinger, Compliance Specialist

Print name and Title

OttingerL@ManateeSchools.net

Email Address

For the Department of Highway Safety and Motor Vehicles

_____, Monitor for Zone _____

Print Name

Approved Testing Activities at Site:

CDL Tests

☐ CDL Skills, Class A, B and C ☑ CDL Skills, Class B and C

Site Status:

Date approved: _____by FLHSMV Compliance Officer: _____

Date closed: _____

Test Site Number _____ for Third Party Administrator:

_____

Name of Organization

TPA ID # _____ Contract Date _____ ☐ Private ☐ Government

Site Address:

_____

Mailing Address Street or P.O. Box

_____

City Zip Code County

_____

Location Address if different from mailing address

_____

City Zip Code County

Telephone Number _____Fax Number _____

Designated Agents for Test Site Communications and Compliance

_____

Print Name and Title

_____

Email Address

For the Department of Highway Safety and Motor Vehicles

_____, Monitor for Zone _____

Print Name

Approved Testing Activities at Site:

CDL Tests

☐ CDL Skills, Class A, B and C ☐ CDL Skills, Class B and C

Site Status:

Date approved: _____by FLHSMV Compliance Officer: _____

Date closed: _____

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AGREEMENT

between the

FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

and Manatee District School **, a**

COMMERCIAL DRIVER LICENSE THIRD PARTY ADMINISTRATOR

THIS AGREEMENT is dated as of the date of the last signature by and between the FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES (hereinafter "Department"), and Manatee District school, a Commercial Driver License Third Party Administrator, (hereinafter, "Third Party Administrator"), who are the parties to this Agreement.

WHEREAS, section 322.56, Florida Statutes, and Rule 15A-7.019, Florida Administrative Code (hereinafter, "F.A.C."), authorize the Department to contract with entities, as defined in the statute, to perform certain duties as Third Party Administrators; and

WHEREAS, commercial driver license (CDL) skills testing is one of the duties authorized by the above-stated statute and rule to be performed by Third Party Administrators; and

WHEREAS, the Parties wish to establish the terms and conditions under which the Third Party Administrator may conduct commercial driver license (CDL) skills testing.

NOW THEREFORE, the Department and the Third Party Administrator, in consideration of the duties and responsibilities set forth herein, mutually agree as follows:

I. DEFINITIONS. The following words and terms, when used in this document, shall have the following meanings:

A. APPLICANT: An individual who possesses a Commercial Learners Permit (CLP) (Class A, B, or C) and is required to successfully complete the applicable CDL skills test.

B. CDL SKILLS TEST: The practical demonstrations of an applicant's skill, knowledge and ability necessary to obtain a CDL and to safely operate a commercial motor vehicle. A CDL skills test consists of three parts: a pre-trip inspection, prescribed basic control maneuvers, and an on-road driving test. A skills test required to remove certain restrictions will include only the relevant portions of the CDL skills test as determined by the Department. A CDL skills test must be conducted only on approved testing sites and designated routes.

C. CERTIFICATE: A document issued by the Department authorizing the Third Party Administrator to administer a CDL skills test program.

D. COMMERCIAL DRIVER LICENSE (CDL): In Florida's classified licensing system, a Class A, Class B, or Class C driver license, as required to drive commercial motor vehicles in accordance with section 322.54, Florida Statutes.

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E. COMMERCIAL SKILLS TEST INFORMATION MANAGEMENT SYSTEM (CSTIMS): A web-based tool that provides the Department the ability to track the scheduling and entry of test results for CDL skills tests by other jurisdictions and Third Party Testers.

F. DEPARTMENT: The Florida Department of Highway Safety and Motor Vehicles.

G. PAPERLESS WAIVER SYSTEM (PWS): A web-based means for Third Party Testers to electronically record applicant skills test results.

H. CDL SKILLS TEST PROGRAM (hereinafter "Program"): The operational activities and oversight involved in the administration of third party CDL skills testing as provided under the terms of this Agreement.

I. TEST SITE NUMBER: A number assigned by the Department to each approved test site listed in Appendix A to this Agreement.

J. TEST SITE: Any physical location at which the Third Party Administrator is authorized to conduct CDL skills tests, as set forth in Appendix A to this Agreement.

K. THIRD PARTY ADMINISTRATOR IDENTIFICATION NUMBER (TPA ID): A unique assigned number issued by the Department to identify the Third Party Administrator.

L. THIRD PARTY ADMINISTRATOR: A person, an entity of state government, a subdivision of state government, a public or private corporation, a firm, an organization, a school, or an entity of local government certified by the Department to conduct an approved Program.

M. THIRD PARTY TESTER: An Employee/Independent Contractor administering CDL skills tests at the direction of a Third Party Administrator.

N. EMPLOYEE: A person who is employed by a Third Party Administrator and receives annually an Internal Revenue Service Form W-2.

O. INDEPENDENT CONTRACTOR: A person who has a Department-approved contract with the Third Party Administrator, and receives an annual Internal Revenue Service Form 1099.

P. RESPONSIBLE PARTY: The person executing this agreement on behalf of the Third Party Administrator, a person who is responsible for the day to day operations of the Third Party Administrator, or any owner, manager, partner, or corporate officer of the Third Party Administrator who is directly involved in the delivery of services related to this Agreement.

II. ELIGIBILITY

A. APPLICATION: Prior to entering into this agreement, the Third Party Administrator must submit to the Department a completed Application for Authority to Conduct Third Party Commercial Driver License Testing, including all required documentation. An incomplete application or an application lacking the necessary paperwork will result in the application being denied.

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B. QUALIFICATIONS: The Third Party Administrator and Responsible Party must have or maintain the following qualifications:

1. Be 21 years of age or older;
2. Possess a high school diploma or its equivalent;
3. Possess a valid Driver License or its equivalent with no cancellations, suspensions, or revocations of the driving privilege for a minimum of three (3) years prior to and for the duration of this Agreement.
4. Maintain a driving record with no more than three chargeable motor vehicle crashes or any violations defined in Chapter 316, Florida Statutes, during any consecutive three (3) year period during the term of this Agreement.
5. Have no criminal convictions for offenses bearing on his or her ability to fill a position of trust, including but not limited to alcohol and drug related offenses within the ten (10) years immediately prior to the date of this Agreement, any misdemeanor involving dishonesty or false statement, or a felony at any time.

C. BACKGROUND CHECK: The Third Party Administrator, Responsible Party, each tester, and any employee or agent who has or will have access to CSTIMS or the PWS, must submit to a fingerprint-based background check performed by a "Live Scan" Provider with results provided to the Department at the time of application. The background check must be performed within 90 days prior to the date of the application. The Department will notify the Third Party Administrator of any disqualifying background check with the denial of application.

III. THE DEPARTMENT AGREES TO:

A. TESTING AUTHORITY:

1. Authorize the Third Party Administrator to conduct the CDL skills tests indicated in the checkboxes below pursuant to 49 CFR 383.75, the terms of this Agreement, and applicable provisions of Chapter 322, Florida Statutes, subject to any limitations noted in Section II.A.2:
   a. Skills (Pre-trip, Basic, Road) Tests for Class A, B, and C • Yes • No
   b. Skills (Pre-trip, Basic, Road) Tests for Class B and C • Yes • No
2. Authorize the Third Party Administrator to conduct CDL skills tests for:
   a. CDL applicants to be employed by the Third Party Administrator as commercial vehicle drivers: • Yes • No
   b. Any CDL applicant: • Yes • No

B. TECHNICAL ASSISTANCE: Provide training and interpretive guidance to the Third Party Administrator regarding laws, rules, and procedures for conduct of the Program established under this Agreement.

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C. ADMINISTRATION AND ENFORCEMENT: Administer and enforce the provisions of this Agreement.

IV. THE THIRD PARTY ADMINISTRATOR AGREES TO:

A. LEGAL COMPLIANCE: Comply with the following provisions: 49 CFR 383.75; section 322.56, Florida Statutes; all other applicable Florida Statutes; applicable administrative rules of the State of Florida and the Department; and all applicable local ordinances.

B. PLACE OF BUSINESS: Continuously maintain a place of business that includes a permanent, regularly occupied building located within the State of Florida that meets all applicable safety and legal requirements of the federal, state, and local governments.

C. FACILITIES AND EQUIPMENT: Maintain facilities and equipment approved by the Department as follows:

1. At the Department's request, the Third Party Administrator shall provide at least one commercial vehicle designed to transport 3 or more passengers including the driver for the purpose of conducting annual co-scores of the Third Party Administrator's testers. Commercial motor vehicles used to meet requirements of this Agreement shall adhere to the following:
    a. **Authorized to test Class A, B & C.** A truck tractor/semi-trailer combination vehicle as defined in section 320.01, Florida Statutes, designed to transport 3 or more passengers including the driver is required.
    b. **Authorized to test Class B & C.** Any single vehicle with GVWR of 26,001 or more pounds including straight trucks and buses designed to transport 3 or more passengers including the driver is required.
    c. **School Boards/Districts.** Any single vehicle with GVWR of 26,001 or more pounds including straight trucks and buses designed to transport 3 or more passengers including the driver is required.
2. A paved off-street area permanently marked and meeting all applicable dimensions and specifications for the basic skills portion of the CDL skills test, as provided in the most current version of the American Association of Motor Vehicle Administrators (AAMVA) model CDL Examiner's Manual. The Third Party Administrator must provide the Department with proof of ownership of the facility, or present a current binding lease of the facility with a minimum one-year term.
3. A Department-approved primary road test route, and one or more approved alternate routes.
4. Computer tablets as mandated by the Department to score driving tests and transmit skills test results in accordance with Section IV. L of this Agreement.

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D. VEHICLES: Ensure all vehicles driven on roads (as defined in subsection 320.01(16), Florida Statutes) meet applicable federal and state requirements. This requirement applies to all vehicles driven on roads, whether such vehicles are furnished by the Third Party Administrator or by the applicant.

E. DESIGNATED RESPONSIBILITIES: Designate an individual to be responsible for general compliance with this Agreement, and an individual with specific responsibility for operations at each of the Third Party Administrator's respective test sites. The same individual may be responsible for both general compliance and operations at any single test site. However, a Third Party Tester may be designated as responsible for general compliance with this Agreement only if the Third Party Tester has an ownership interest in the Third Party Administrator.

F. TRAINING: Participate in training as required by the Department pursuant to 49 CFR 384.228.

G. THIRD PARTY TESTERS: Utilize at least one Third Party Tester to conduct CDL skills tests. Each Third Party Tester must have a valid certificate issued by the Department for the type(s) of CDL skills test(s) being conducted. Only those Third Party Testers who maintain current valid certificates may conduct such tests.

H. SCHEDULING OF SKILLS TESTS

1. Submit a written schedule of CDL skills testing appointments to the Department no later than two business days prior to each scheduled test. The entry of a scheduled CDL skills test into CSTIMS satisfies the written notification requirement.
2. Monitor all Third Party Tester(s) scheduled tests to ensure full compliance with the terms of this Agreement and the provisions of state and federal law.

I. THIRD PARTY TESTER RECORDS: Create and maintain all records and documents required by 49 CFR 383.75. All records and documents required to be maintained pursuant to 49 CFR 383.75, must be immediately available and accessible to the Department upon request. This includes creation and maintenance of a record of each Third Party Tester working for the Third Party Administrator. In addition, the Third Party Administrator shall ensure the following:

1. Each record shall contain documentation of the Third Party Tester's current certification by the Department, employee/independent contractor status, current official state driver record, home address, email address, and telephone number.
2. The Third Party Administrator must review and update the Third Party Tester driver records at least every six months while the Tester is authorized to administer CDL skills tests at the direction of the Administrator. The Administrator must ensure that each Third Party Tester maintains a valid Commercial Driver License at any time they are authorized to administer CDL skills tests.

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3. The Third Party Administrator must maintain records relating to supervision of its Third Party Testers and the conduct of administration of the CDL skills test.
4. Each record shall be maintained for at least three years after the date the Third Party Tester no longer administers the CDL skills test at the direction of the Third Party Administrator.

J. SKILLS TEST CONDUCT: Create, maintain, and implement a system of oversight and supervision designed to reasonably ensure that each skills test is conducted strictly in accordance with the specifications and procedures prescribed by the Department, as set forth in applicable provisions of Rule 15A-7.012, F.A.C., and the current version of the AAMVA Model CDL Examiners Manual. Each system shall include, at a minimum:

1. Written supervisory procedures and policies;
2. Annual written certification from Third Party Testers that they understand and have complied with all policies and regulations relating to conducting CDL skill tests;
3. Unannounced and periodic inspections of each Third Party Tester's activities by the person designated in the application as being responsible for the Third Party Administrator's compliance with this Agreement; and
4. A requirement for a full investigation of complaints or indications of non-compliance with this Agreement and/or any applicable regulations.

K. APPLICANT RECORDS MAINTENANCE: Maintain for a minimum of three years, at the approved test site, all records of each applicant for whom the Third Party Administrator or its tester(s) conducts any portion of the CDL skills test, whether the applicant passed or failed the test(s).

L. PROOF OF RESULTS: Ensure that all Third Party Testers employed by the Third Party Administrator accurately record the results of all tests they personally conduct in the Department's PWS and CSTIMS, by the first business day following administration of the test, whether the applicant passes or fails.

M. SECURITY OF PROGRAM MATERIALS AND COMPUTER TABLETS: Maintain strict security and accountability for confidential test materials provided by the Department and all computer tablets used to administer and score the CDL skills examination.

N. ANTI-DISCRIMINATION AND ACCOMMODATING APPLICANTS WITH SPECIAL NEEDS: Comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000d et seq., 78 stat. 252). Comply with sections 553.501 - 553.513, Florida Statutes, and ensure reasonable accommodations to applicants needing special services to include providing American Sign Language interpreters, as necessary, at the Third Party Administrator's cost.

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O. COMPLIANCE MONITORING SUPPORT:

1. Permit Department or Federal Motor Carrier Safety Administration (FMCSA) representatives to conduct all monitoring activities required by section 322.56, Florida Statutes, and 49 CFR 383.75.
2. Permit unscheduled access to and inspection of test site(s), vehicles used for testing, Third Party Tester records, and applicant records as specified in this Agreement, by Department or FMCSA representatives.
3. Permit the Department, or its representative, to conduct random examinations, inspections, and audits without prior notice.
4. Permit Department and FMCSA representatives to observe any part of any applicant's testing.
5. Refund or waive test fees charged to FMCSA or Department representatives who may pose as applicants for purposes of monitoring compliance with this Agreement.
6. Permit the Department to test, at least annually, at the Third Party Administrator's cost, a sample of applicants approved by the Third Party Administrator for licensure, as required by subsections 322.56 (3)(e) and (4), Florida Statutes.

P. CERTIFICATES: Maintain a copy of the authorized Third Party Administrator Certificate at all test site(s).

Q. MISCELLANEOUS NOTIFICATIONS: Notify the Department in writing or email:

1. Within five (5) business days of the Third Party Administrator, Responsible Party, or employee or agent who has or will have access to CSTIMS or the PWS, being charged, convicted of, or pleading guilty or no contest to a felony.
2. Within one (1) business day of a lapse in commercial automobile, commercial liability, or employee/independent contractor's compensation insurance.
3. Within one (1) business day of a lapse of the performance bond.
4. At least thirty (30) calendar days in advance of any change of 10% or more of ownership.
5. No less than thirty (30) calendar days prior to any change in the Third Party Administrator's business or agency name, or address.
6. Within ten (10) calendar days of changes of the individual(s) designated to represent the Third Party Administrator as specified in Section III. E.
7. Within ten (10) calendar days of changes of Third Party Testers administering CDL skills tests at the direction of the Third Party Administrator.
8. At least ten (10) calendar days in advance of the date the Third Party Administrator will cease business operations at a test site.

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9. Within ten days (10) calendar days of revision of the Third Party Administrator's established testing fees.
10. Within five (5) calendar days of known or suspected acts or omissions by any employee/independent contractor that violate the terms of this Agreement.

R. INDEMNIFICATION: Indemnify the state of Florida and the Department:

1. The Third Party Administrator agrees to indemnify, hold, and save the state of Florida, and the Department and its officers, agents, contractors and employees (collectively, also referred to herein as the Department), whole and harmless and, at the Department's option, will defend same from and against all claims, demands, actions, damages, loss, costs, liabilities, expenses and judgments of any nature or kind whatsoever recovered from or asserted against the Department on account of injury or damage to persons or property to the extent that any such damage or injury may be incident to, arise out of, or be caused, either proximately or remotely, wholly or in part, by any act, omission, negligence or misconduct on the part of the Third Party Administrator or any of its agents, Third Party Testers, employees/independent contractors, contractors, licensees, invitees, or any other person in the performance of the obligations imposed or acts authorized by this Agreement.
2. The Third Party Administrator covenants and agrees that in case the Department is made party to any litigation against the Third Party Administrator, then the Third Party Administrator shall and will pay all costs and expenses, including reasonable attorney's fees and court costs, incurred by or imposed upon the Department because of any such litigation.
3. These terms of indemnification shall be effective unless such damage or injury occurred from the sole negligence, gross negligence or willful misconduct of the Department.
4. This indemnification shall survive termination or expiration of this Agreement and is applicable to the fullest extent provided by law.

S. TESTING FEES: Ensure that if the Third Party Administrator charges fees for testing services:

1. The fees are posted to Third Party Administrator's website, if they maintain a website;
2. The posted fees are paid directly to the Third Party Administrator;
3. The applicant is issued a receipt for payment in the name of the Third Party Administrator that itemizes the test fees separately from other fees charged; and
4. A copy of the receipt is retained with the applicant's testing records.

T. PUBLIC RECORDS: When acting on behalf of the Department, in addition to all other conditions of this Agreement:

1. Keep and maintain public records required by the Department to perform the services described in this Agreement.

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2. Notify the Department within five (5) business days of receipt of any public records request.
3. Upon request from the Department's custodian of public records, provide the Department with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost as set forth in the Department's Policy Number 9.03, Providing Records to the Public, attached as Exhibit B, or as otherwise provided by law.
4. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term, and following completion of the Agreement term, if the Third Party Administrator does not transfer the records to the Department.
5. Upon termination, cancellation, or expiration of the Agreement, transfer to the Department, at no cost to the Department, all public records in possession of the Third Party Administrator or keep and maintain the public records required by the Department to perform the service.
   a. Upon the transfer of all public records to the Department upon termination, cancellation, or expiration of the Agreement, the Third Party Administrator shall destroy any duplicate public records that are exempt or confidential and exempt from public records requirements.
   b. If the Third Party Administrator keeps and maintains public records upon termination, cancellation, or expiration of the Agreement, the Third Party Administrator shall meet all applicable requirements for retaining public records.
   c. All records stored electronically must be provided to the Department, upon request from the Department in a format that is compatible with the information technology systems of the Department.
6. Respond to inquiries from the Department regarding public records requests by providing all information or records that the Department deems necessary to respond to such requests within three (3) working days of request from the Department.
7. Pursuant to subsection 119.0701(3), Florida Statutes, in the event the Third Party Administrator fails to comply with a public records request, the Department will enforce all Agreement provisions related to public record requests by assessing the following:
   a. First violation - $100 penalty.
   b. Second violation - $250 penalty.
   c. More than two (2) violations - $500 penalty and/or possible termination of this Agreement, depending upon the nature of the noncompliance.
8. **IF THE THIRD PARTY ADMINISTRATOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA**

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STATUTES, TO THE THIRD PARTY ADMINISTRATOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATED TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (850) 617-3101, OGCFiling@flhsmv.gov, OFFICE OF GENERAL COUNSEL, 2900 APALACHEE PARKWAY, STE. A432, TALLAHASSEE, FL 32399-0504.

U. CDL SKILLS TEST PREPARATION AND TRAINING: Ensure that no portion of a CDL skills test (pre-trip inspection, basic skills, or road test) is administered to an applicant on the same day as training is provided.

1. This includes any presentation of learning materials, or guided practice conducted or made available to the applicant by the Third Party Administrator.
2. Nothing in this section precludes applicants from self-directed study and practice on the same day as their CDL skills testing.
3. Third Party Testers may not administer any portion of the CDL skills test to an applicant they trained.

V. DEPARTMENT OF HOMELAND SECURITY'S E-VERIFY SYSTEM: Utilize the U.S. Department of Homeland Security's E-Verify system.

1. As required by federal law, the Third Party Administrator must use the U.S. Department of Homeland Security's E-Verify system to verify the status of all new employees/independent contractors hired by the Third Party Administrator during the term of this Agreement.
2. The Third Party Administrator must include in related subcontracts a requirement that subcontractors performing work or providing services utilize the E-Verify system to verify status of all new employees/independent contractors hired by the subcontractor during the contract term.

W. CONVICTED VENDOR LIST: Inform the Department immediately if, at any time during the Agreement term, the Third Party Administrator is placed on the state-maintained Convicted Vendor List. No person or entity appearing on the Department of Management Services' maintained Convicted Vendor List (as defined in section 287.133, Florida Statutes) may be awarded a contract or perform work as a contractor, supplier, subcontractor, or consultant with any public entity, or transact business with any public entity in excess of the threshold amount provided in section 287.017, Florida Statutes, for a period of 36 months from the date placed on

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the convicted vendor list. The Third Party Administrator agrees to check this list prior to engaging in any of the activities set forth in this Agreement.

X. COOPERATION WITH INSPECTOR GENERAL: Cooperate, and ensure that its subcontractors, if any, cooperate with the Department's Inspector General in any investigation, audit, inspection, review, or hearing involving the subject matter of this Agreement, pursuant to subsection 20.055(5), Florida Statutes.

V. COMPLIANCE AND ENFORCEMENT: The Department may impose penalties for Third Party Administrator non-compliance with the terms of this Agreement as follows:

A. ADMINISTRATIVE NON-COMPLIANCE: Failure to meet requirements for scheduling, reporting, notifications, record keeping, and similar acts that do not compromise testing integrity or public safety.

1. First Occurrence: Written warning
2. Subsequent occurrence: Thirty (30) day suspension of testing authority at applicable test site(s)

B. MINOR TEST PROCEDURE DISCREPANCY: A minor discrepancy in test procedure is the failure to properly administer a required portion of an otherwise complete test procedure, such as omission of a required maneuver, failure to conduct the skills test in order as required by 49 CFR 383.133, or any other action the Department determines might undermine confidence in the thoroughness of the test process.

1. First Occurrence: Ten (10) day suspension of testing authority at applicable test site(s)
2. Subsequent Occurrence: Thirty (30) day suspension to termination of testing authority at applicable test site(s)

C. MAJOR TEST PROCEDURE DISCREPANCY: A major discrepancy in test procedure is the failure to substantially provide a skills test, such as omission of the pre-trip inspection, failure to use an approved test route, use of unsafe vehicles for testing applicants, or any other action the Department determines compromises the integrity of the testing process or public safety.

1. First Occurrence: Forty-five (45) day suspension of testing authority at applicable test site(s)
2. Subsequent Occurrence: Termination of testing authority at applicable test site(s)

D. FRAUD: Fraud includes falsification of any records, material misrepresentations or omissions of facts, etc.

1. First Occurrence: Termination of this Agreement

E. The Department will determine in its sole discretion whether a violation is minor or major and the applicable penalties. Nothing in this section limits application of provisions for termination or cancellation of this Agreement under Section V. of this Agreement where deemed appropriate.

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VI. TERM OF CONTRACT: This Agreement shall remain in effect for four (4) years from the date it is signed by all parties, unless earlier canceled, suspended, or terminated as herein provided.

A. NEW AGREEMENT:

1. The Department may immediately require the execution of a new Agreement in the event the Department determines, in its sole discretion, significant changes have occurred to the Third Party Administrator.
2. "Significant changes" include:
   a. Change in the Third Party Administrator's organizational structure resulting in issuance of a new Federal Employer Identification Number;
   b. Change in Third Party Administrator ownership;
   c. Change in the Third Party Administrator's test sites; and
   d. The Third Party Administrator, or Responsible Party being charged, convicted of, or pleading guilty or no contest to, a felony.

B. SUSPENSION:

1. The Department may immediately suspend the Third Party Administrator's testing authority at one or more test sites in accordance with Sections V.A, V.B, or V.C, of this Agreement.
2. The Department will provide the Third Party Administrator written notification of the suspension as soon as practicable, and will cancel the Third Party Administrator's access to the PWS and CSTIMS for the duration of the suspension, when applicable.

C. CANCELLATION: Either party to this Agreement may cancel this Agreement for any reason by providing sixty days' written notice of cancellation to the other party.

D. TERMINATION: This Agreement may be terminated as follows:

1. At any time, without cause, upon mutual written agreement of the Parties.
   a. The termination date will be mutually agreed upon by the parties and included in the termination agreement.
   b. In the event of such termination, the Third Party Administrator shall continue to be bound by the terms and conditions of this Agreement related to public records.
2. At any time, if the Department determines that continued performance by the Third Party Administrator would endanger the public health, safety, or welfare, or if to do so is in the best interest of the state of Florida.
3. By the Department for cause. The Department will issue a Notice of Breach describing the reason(s) for the impending termination. Reasons may include, but are not limited to the following:

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a. Failure by the Third Party Administrator or Third Party Tester to comply with or satisfy any of the provisions of this Agreement;
b. Upon any lapse of commercial automobile, commercial liability, or workers' compensation insurance;
c. Falsification of any record or of information required under this Agreement;
d. Administrative, civil, or criminal action against the Third Party Administrator;
e. Failure by the Third Party Administrator or Third Party Tester to comply with state or federal standards for a driver license examination;

4. The Department may, but is not required to, grant the Third Party Administrator up to thirty (30) days to correct deficiencies to the Department's satisfaction. If all reasons listed by the Department in the Notice of Breach are not satisfactorily corrected, the Department will provide a final written Notice of Termination to the Third Party Administrator.
5. Except when the Department, in its sole discretion, determines advance notice would result in further harm to either the Department or the public, the Department will provide the written notice to the Third Party Administrator at least thirty (30) days prior to termination.

VII. APPLICABILITY OF CHAPTER 120, FLORIDA STATUTES.

A. The Administrative Procedures Act, Chapter 120, Florida Statutes, will govern actions of the Department regarding the suspension or termination of the Third Party Administrator's testing authority or termination of this Agreement as herein provided.

B. For purposes of timely action in accordance with section 120.60, Florida Statutes, an application for certification as a Third Party Administrator or Third Party Tester includes all completed forms, fees, and supporting documents required for Agreement approval and will be considered to have been submitted on the date all such items are received by the Department.

VIII. FEES AND NOTIFICATIONS TO APPLICANTS

A. POSTING OF FEES: Any fee charged by the Third Party Administrator for tests conducted pursuant to this Agreement must be prominently posted[1] at each third party test site(s) and on the Third Party Administrator's website, as applicable.

1. Each testing fee must be listed separately from any bundle or package pricing.
2. Any fee for tests conducted pursuant to this Agreement must be uniformly charged to all applicants.

[1] For purposes of this Agreement, "prominently posted" means physically displayed or placed in an area accessible to the public in a manner that ensures visibility and readability.

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3. Neither the Third Party Administrator nor any of its Third Party Testers, or their representatives, may solicit or accept a gratuity above or in addition to a posted testing fee, without regard to the form of the gratuity.

B. ADDITIONAL INFORMATION TO BE POSTED: The Third Party Administrator must prominently post at its test site(s) the following information:

1. A statement that payment of any fees to the Third Party Administrator will not affect fees the applicant must pay to the Department for issuance of a CDL.
2. A statement that the Department may, in its sole discretion, require a retest of any applicant without regard to the electronic results submitted to the Department.
3. A statement that the Third Party Administrator does not issue and cannot guarantee issuance of a CDL, nor in any way may influence the Department regarding issuance of a CDL.

IX. PROFESSIONAL CONDUCT

A. PROHIBITED HIRING PRACTICES: The Third Party Administrator may not employ or otherwise engage the services of any current employee of the Department, or of a county tax collector serving as a licensing agent of the Department.

B. APPLICANT ASSISTANCE: The Third Party Administrator may not assist an applicant in passing the CDL skills tests administered pursuant to this Agreement. An applicant may not use the services of a translator or other intermediary to interpret portions of the tests that are scored on the basis of an applicant's verbal or written responses.

C. SOLICITATION: No Third Party Tester, employee/independent contractor, agent, or other representative of the Third Party Administrator may solicit any individual or post advertisements within 200 feet, on premises rented, leased, or owned by the Department or any of its agents, including county tax collectors.

D. CONFLICT OF INTEREST: The Third Party Administrator's Third Party Tester(s) may not administer tests under this Agreement for anyone with whom the Third Party Administrator or Third Party Tester may have a conflict of interest as defined by Chapter 112, Florida Statutes.

1. The Department will determine in its sole discretion whether this prohibition applies to an applicant.
2. Upon written request from the Third Party Administrator, the Department will provide an advanced determination of the applicability of this prohibition to a particular applicant.

X. ADVERTISING

A. GUARANTEES:

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DocuSign Envelope ID: 03A1E542-0EFC-45F6-BDC2-32032EE3CA35

1. The Third Party Administrator shall not state, suggest or imply in writing, verbally, or in any advertisement that the Third Party Administrator can issue or guarantee that an applicant will pass the skills tests or will be issued a CDL.
2. The Third Party Administrator shall not state, suggest, or imply in writing, verbally, or in any advertisement that the Third Party Administrator can influence or affect the Department's decision regarding issuance of a CDL.
3. The Third Party Administrator shall not state, suggest, or imply in writing, verbally, or in any advertisement that the Third Party Administrator can obtain preferential or advantageous treatment from the Department for any applicant.

B. ENDORSEMENTS: The Third Party Administrator shall not state, suggest, or imply that its program is approved, sanctioned, or endorsed by the Department, except to say it is "certified."

C. BUSINESS NAME: The Third Party Administrator shall not use any name in its advertising other than the name set forth above in this Agreement, and shall not use the word "State" unless the Third Party Administrator is a state or government agency.

D. FALSE STATEMENTS: The Third Party Administrator shall not use any advertisements which include materially false or misleading statements.

XI. INSURANCE FOR NON-GOVERNMENTAL ENTITIES. All Third Party Administrators that are not entities of state or local government or local school districts must provide proof of the following:

A. COMMERCIAL AUTOMOBILE LIABILITY: The Third Party Administrator shall secure and maintain Commercial Automobile Liability insurance pursuant to the provisions of subsection 320.02(5)(a), Florida Statutes, on all vehicles owned or leased by the Third Party Administrator and used for testing applicants.

1. This insurance shall include Hired and Non-Owned Liability coverage for all claims that may arise from all operations under this Agreement, whether such operations are by the Third Party Administrator or its agents, Third Party Testers, employees/independent contractors, or applicants using the vehicle at the time of administering a test.
2. OTHER VEHICLES: If the Third Party Administrator permits its Third Party Tester(s) to use applicant vehicles for conducting road tests, it must ensure prior to the test that each such vehicle is in compliance with the Motor Vehicle No-Fault Law, and has the required coverage of $10,000 for Personal Injury Protection and $10,000 Property Damage Liability coverage as required by subsection 324.021(7), Florida Statutes.

B. COMMERCIAL GENERAL LIABILITY: The Third Party Administrator shall secure and maintain Commercial General Liability insurance appropriate to the subject matter of this Agreement.

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1. This insurance will provide coverage for all claims that may arise from operations performed under this Agreement by the Third Party Administrator, Third Party Tester(s), or other agents or employees, or independent contractors.
2. The insurance shall indemnify the Department and must include the state of Florida as an additional named insured for the term of the Agreement.
3. The policy shall provide the following minimum liability limits:
   a. $1,000,000 each occurrence
   b. $2,000,000 aggregate

C. WORKERS COMPENSATION: The Third Party Administrator shall secure and maintain Workers Compensation Insurance as required by Chapter 440, Florida Statutes.
1. This coverage must be maintained throughout the term of this Agreement.
2. The policy shall provide the following minimum liability limits:
   a. $100,000 each accident
   b. $500,000 policy limit
   c. $100,000 each employee/independent contractor

D. PERFORMANCE BOND:
1. In accordance with 49 CFR 383.75, during the term of this Agreement, the Third Party Administrator shall secure and maintain a Performance Bond guaranteeing that all Agreement terms and conditions and other requirements will be fulfilled.
2. A bond meeting this requirement must explicitly reflect the following in the language of the bonding document or incorporate the statements below by specific reference to this section:
   a. The amount of the bond will be determined by the number of passed road tests the Third Party Administrator conducts annually. The bond required will be determined by the number of passed road tests actually conducted during the immediate past year as verified by the Department.
      i. The bond amount for a Third Party Administrator who administers up to 100 passed road tests annually shall be $100,000.
      ii. The bond amount for a Third Party Administrator who administers 101 – 550 passed road tests annually shall be $500,000.
      iii. The bond amount for a Third Party Administrator who administers 551 or more passed road tests annually shall be $1,000,000.
3. The bond will obligate payment of valid claims to the Department.
4. The insurance company providing the performance bond must be included on the U. S Treasury's most current Listing of Approved Sureties.

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5. The Department may make a valid claim against the bond if the Third Party Administrator's failure to comply with any of the terms and conditions of this Agreement will result in defined costs to the Department or to affected CDL applicants.
   a. Defined costs include, but are not limited to:
      i. Compensation of drivers required to be retested,
      ii. Department administrative costs, and
      iii. Department legal costs.
6. Criminal prosecution is not required for the Department to make a claim against the bond.
7. The Third Party Administrator's failure to maintain a performance bond meeting the requirements set forth in this section will constitute cause to terminate this Agreement.
8. Expiration or other termination of the bond does not relieve liability for payment of valid claims associated with the Third Party Administrator's failure to comply with this Agreement during the period the bond was in effect.

E. ADDITIONAL REQUIREMENTS:

1. Pursuant to Chapters 624 and 626, Florida Statutes, all insurance shall be purchased and signed by the insurer and by a properly licensed resident or nonresident agent.
2. Required insurance policies must be provided by an insurance company holding a current Certificate of Authority issued by the Florida Office of Insurance Regulation, and having a minimum of three (3) years' experience in writing, underwriting and servicing insurance in the state of Florida, and that is a member of the Florida Insurance Guarantee Association.
3. The Third Party Administrator must provide the Department with a certificate of insurance for each required policy.
4. All required policies must contain a provision obligating the insurer to notify the Department at least 30 days prior to cancellation.
5. Insurance coverage required by this Agreement shall include a loss payable clause in favor of the Department, naming the Department as a co-insured or as a beneficiary of the coverage.

XII. AMENDMENTS

A. NECESSARY AMENDMENTS: The Department may amend this Agreement, and the Third Party Administrator agrees to accept and execute any such amendment, if

1. The amendment is in writing,
2. The amendment is required by a change in state or federal law, or
3. The amendment is required by the Department in the best interest of the state of Florida.

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B. OTHER AMENDMENTS: Except as otherwise provided herein, this Agreement may be amended only in writing agreed to by the parties, signed by a duly authorized representative of each party.

1. No verbal representation, interpretation, or commitment, made either before or after the execution of this Agreement, by the Third Party Administrator, its Third Party Tester(s), its agents, or any employee/independent contractor, or by any officer, agent, representative, or employee/independent contractor of the Department, shall affect or modify any of the provisions in the Agreement, unless the representation, interpretation, or commitment is expressly stated in writing and signed by a duly authorized representative of each party.

XIII. NON-ASSIGNABILITY. This Agreement and the Third Party Administrator's certification are not assignable by the Third Party Administrator, including by subcontract, either in whole or in part.

XIV. COMMUNICATIONS. The Third Party Administrator and the Department designate the following to receive the written notices and communications that are desired or required under this Agreement:

Name:	Velma Mooney	Name:	Sheri Neff
Title:	Safety Officer	Title:	CDL Compliance Officer
Address:	1619 6th Ave. East	Address:	2295 Victoria Ave St A318
City/State:	Palmetto, Fl	City/State:	Ft. Myers Fl 33901
Email:	mooneyv@manateeschools.net	Email:	Sheri.neff@flhsmv.gov
Telephone:	941-708-8800 ext 1128	Telephone:	239-292-4804
Fax:	941-708-8846	Fax:	

IN WITNESS WHEREOF, the Parties hereto have signed this Agreement this 26th day of November, 20 18.

Signature:	Velma Mooney	Signature:	DocuSigned by: Trey Collins 602704FDFB08480...
By:	Velma Mooney	By:	Trey Collins
Name:	Manatee District School	Name:	Department of Highway Safety and Motor Vehicles
Title:	Safety Officer	Title:	Chief of Purchasing and Contracts

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APPENDIX

APPROVED TEST SITES

UNDER TPA IDENTIFICATION NUMBER B03

FOR THE THIRD PARTY ADMINISTRATOR

Manatee District Schools

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Test Site Number 1 for Third Party Administrator:

Manatee District Schools
Name of Organization

TPA ID # B03 Contract Date _____ ☐ Private ☑ Government

Site Address:

2900 26th Ave. East
Mailing Address Street or P.O. Box

Bradenton, 34208 Manatee
City Zip Code County

Location Address if different from mailing address

City Zip Code County

Telephone Number 941-708-8800 Fax Number 941-708-8846

Designated Agents for Test Site Communications and Compliance

Velma Mooney Safety Officer
Print name and Title

mooneyv@manateeschools.net
Email Address

For the Department of Highway Safety and Motor Vehicles

Sheri Neff, Monitor for Zone 2
Print name

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DocuSign Envelope ID: 03A1E542-0EFC-45F6-BDC2-32032EE3CA35

Approved Testing Activities at Site:

CDL Tests

☐ CDL Skills, Class A, B and C ☑ CDL Skills, Class B and C

Site Status:

Date approved: _____ by DHSMV Compliance Officer: TBA

Date closed: _____

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Test Site Number _____ for Third Party Administrator:

_____
Name of Organization

TPA ID # _____ Contract Date _____ ☐ Private ☐ Government

Site Address:

_____
Mailing Address Street or P.O. Box

_____
City Zip Code County

_____
Location Address if different from mailing address

_____
City Zip Code County

Telephone Number _____ Fax Number _____

Designated Agents for Test Site Communications and Compliance

_____
Print name and Title

_____
Email Address

For the Department of Highway Safety and Motor Vehicles

_____, Monitor for Zone _____
Print name

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Approved Testing Activities at Site:

CDL Tests

☒ CDL Skills, Class A, B and C ☐ CDL Skills, Class B and C

Site Status:

Date approved: _____ by DHSMV Compliance Officer: _____

Date closed: _____

AGENDA ITEM NO. 12.8

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval to Renew Purchase of Stop Loss Insurance, Contract No. 80-0085, Not to Exceed $333,169.00 (Health Insurance Fund)

Executive Summary
The School District of Manatee County (District) carries Individual Stop Loss Insurance as protection against large catastrophic health care claims, which include medical and pharmacy, by capping the amount paid by the District's Health Fund per claim. This insurance pays all claims in excess of the "attachment point" for the coverage.

First Florida Insurance Brokers (FFIB), the District's awarded insurance broker, sought out alternative markets and received two quotations for this coverage. The first quote was not competitive and the second quote was from the current carrier, Granular Insurance Company.

The Granular Insurance Company contract and policy are valid for the term of January 1, 2024 through December 31, 2024.

Approval of this purchase does not indicate immediate or complete expenditure of approved funds.

Approved funds will only be expended on an as needed basis throughout the contract period.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent recommends approval to renew purchase of Stop Loss Insurance, Contract No. 80-0085, not to exceed $333,169.00. (Health Insurance Fund)

Financial Impact
The cost to implement this agenda item will not exceed $333,169.00. The funding source for this expenditure is the Health Insurance fund and is included in the Benefits Department approved budget for 2023-2024.

Contact
Submitting Departments: Benefits
Initiated By: Richard Bailey

Attachments:
Mantatee County - Renewal Option D
2024 Renewal Presentation FINAL 11.02.2023

School District of Manatee County Firm 1/1/24 Renewal
Option D

OVERALL COST SUMMARY	Current	Renewal	Option 1	Option 2	Option 3	Option 4	Option 5
Coverages	Medical, Rx	Medical, Rx	Medical, Rx	Medical, Rx	Medical, Rx	Medical, Rx	Medical, Rx
Coverage Months	12	12	12	12	12	12	12
INDIVIDUAL EXCESS LOSS COVERAGE							
Specific Annual Attachment Point per Individual	$1,000,000	**$1,000,000**	**$1,100,000**	**$900,000**	**$800,000**	**$700,000**	**$600,000**
Specific Contract Term	Paid	Paid	Paid	Paid	Paid	Paid	Paid
Specific Annual Maximum Reimbursement	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
Specific Lifetime Maximum Reimbursement	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
Specific Payable Percentage	100%	100%	100%	100%	100%	100%	100%
Aggregating Specific Deductible	$0	$0	$0	$0	$0	$0	$0
Rates Include Terminal Liability Option	No	No	No	No	No	No	No
Rates Include Advanced Funding Option	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Employee Specific Rate	**$2.44**	**$2.94**	**$2.57**	**$3.31**	**$4.00**	**$4.87**	**$5.98**
Employee + Family Specific Rate	**$9.52**	**$11.48**	**$10.03**	**$12.93**	**$15.63**	**$19.00**	**$23.36**
Specific Rate Increase %		**20.6%**	**5.3%**	**35.8%**	**64.1%**	**99.6%**	**145.3%**
Number of Employees	*2579*	*2579*	*2579*	*2579*	*2579*	*2579*	*2579*
Number of Employees + Family	*1758*	*1758*	*1758*	*1758*	*1758*	*1758*	*1758*
Estimated Policy Period Specific Premium	**$276,347**	**$333,169**	**$291,129**	**$375,209**	**$453,522**	**$551,541**	**$677,872**

Quoted rates are binding until 11/17/2023

Quoted rates include the following:
40% Renewal Rate Cap
No New Lasers
Plan Mirroring

Commissions/Fees
5% Commissions
$1.55 PEPM Meritain Fee

School District of Manatee County

Stop Loss Reinsurance Renewal

January 1, 2024 – December 31, 2024



FFIB

First Florida Insurance Brokers

A BALLATOR COMPANY

Creating Unique Risk Solutions

John D. Orebaugh
President

First Florida Insurance Brokers
100 S. Ashley Drive
Suite 250
Tampa, FL 33602

813-902-3502 – phone
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Presented: October 16, 2023

TABLE OF CONTENTS

SUBJECT	PAGE NUMBER
Market Response	3
High Cost Claimants Prior and Current	4
Renewal Comparisons	6
Expected Claims Frequency	7
Qualifications & Contingencies	8

MARKET RESPONSE

Group: School District of Manatee County
Location: West Bradenton, FL 34205
Effective Date: January 1, 2024
Coverage: Medical/Rx
Specific Deductible: $1,000,000

Carrier	Financial Rating	Status	Remarks
Granular Ins Co (Incumbent)	A- (Excellent)	Quoted	Initial +40% above current; FINAL +20.6%
Tokio Marine HCC Life	A++ (Superior)	Quoted	Uncompetitive (+127%)
AccuRisk	A+ (Superior)	Pending	
One80/Vista	A+ (Superior)	Pending	
Anthem Blue Cross	A+ (Superior)	Declined	Uncompetitive
Berkley	A+ (Superior)	Declined	Uncompetitive
Crum and Forster	A (Excellent)	Declined	Uncompetitive
Evolution Risk Partners/Pan-American	A (Excellent)	Declined	Uncompetitive
IO Re	A (Excellent)	Declined	Based on underwriting guidelines
Liberty Mutual	A (Excellent)	Declined	Uncompetitive
Optum	A (Excellent)	Declined	Uncompetitive
Symetra	A (Excellent)	Declined	Uncompetitive
Voya Financial	A (Excellent)	Declined	Uncompetitive

RENEWAL COMPARISONS

School District of Manatee County Firm 1/1/24 Renewal
Option D

OVERALL COST SUMMARY	Current	Renewal	Option 1	Option 2	Option 3	Option 4	Option 5
Coverages	Medical, Rx	Medical, Rx	Medical, Rx	Medical, Rx	Medical, Rx	Medical, Rx	Medical, Rx
Coverage Months	12	12	12	12	12	12	12
INDIVIDUAL EXCESS LOSS COVERAGE							
Specific Annual Attachment Point per Individual	$1,000,000	**$1,000,000**	**$1,100,000**	**$900,000**	**$800,000**	**$700,000**	**$600,000**
Specific Contract Term	Paid	Paid	Paid	Paid	Paid	Paid	Paid
Specific Annual Maximum Reimbursement	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
Specific Lifetime Maximum Reimbursement	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
Specific Payable Percentage	100%	100%	100%	100%	100%	100%	100%
Aggregating Specific Deductible	$0	$0	$0	$0	$0	$0	$0
Rates Include Terminal Liability Option	No	No	No	No	No	No	No
Rates Include Advanced Funding Option	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Employee Specific Rate	**$2.44**	**$2.94**	**$2.57**	**$3.31**	**$4.00**	**$4.87**	**$5.98**
Employee + Family Specific Rate	**$9.52**	**$11.48**	**$10.03**	**$12.93**	**$15.63**	**$19.00**	**$23.36**
Specific Rate Increase %		**20.6%**	**5.3%**	**35.8%**	**64.1%**	**99.6%**	**145.3%**
Number of Employees	*2579*	*2579*	*2579*	*2579*	*2579*	*2579*	*2579*
Number of Employees + Family	*1758*	*1758*	*1758*	*1758*	*1758*	*1758*	*1758*
Estimated Policy Period Specific Premium	**$276,347**	**$333,169**	**$291,129**	**$375,209**	**$453,522**	**$551,541**	**$677,872**

Quoted rates are binding until 11/17/2023

Quoted rates include the following:
40% Renewal Rate Cap
No New Lasers
Plan Mirroring

EXPECTED CLAIMS FREQUENCY

EXPECTED NUMBER OF CLAIMS BY SIZE OF CLAIM AND EMPLOYER

No. of EEs	No. of Members	250,000	300,000	350,000	400,000	500,000	600,000	750,000	1,000,000
2,000	4,046	5.6	4.5	3.4	2.5	1.4	1.1	0.5	0.2
2,200	4,451	6.2	5.0	3.8	2.7	1.6	1.2	0.6	0.2
2,400	4,856	6.7	5.5	4.1	3.0	1.7	1.3	0.6	0.2
2,600	5,260	7.3	5.9	4.5	3.2	1.9	1.4	0.7	0.2
2,800	5,665	7.8	6.4	4.8	3.5	2.0	1.5	0.7	0.2
3,000	6,070	8.4	6.8	5.2	3.7	2.1	1.6	0.8	0.3
4,000	8,093	11.2	9.1	6.9	5.0	2.9	2.2	1.0	0.3
5,000	10,116	14.0	11.4	8.6	6.2	3.6	2.7	1.3	0.4
6,000	12,139	16.8	13.6	10.3	7.4	4.3	3.3	1.6	0.5
7,000	14,162	19.6	15.9	12.1	8.7	5.0	3.8	1.8	0.6
8,000	16,186	22.4	18.2	13.8	9.9	5.7	4.4	2.1	0.7
9,000	18,209	25.2	20.4	15.5	11.2	6.4	4.9	2.3	0.8
10,000	20,232	28.0	22.7	17.2	12.4	7.1	5.5	2.6	0.9

QUALIFICATIONS & CONTINGENCIES

Granular Insurance - Proposal Qualifications & Contingencies

- **Quoted rates include the following:**
  5% commission; 5% APSLC fee
  40% Renewal Rate Cap
  No New Lasers
  Plan Mirroring
- Rates and Factors subject to attached Qualifications and Contingencies and Plan Document Assumptions.
- All claims are reported/paid in U.S. dollars.
- The proposal is based on data provided. The proposal may be modified if data changes or under other conditions as specified in this document.
- This proposal is based on the continuation of the current plan(s) of benefits.
- If the number of covered employees or the percentage of family participants change by more than 15% this proposal may be revised.
- If this proposal includes an offer of aggregate coverage, the monthly aggregate factor cannot be finalized more than 90 days from the effective.
- Advance Funding is included.
- Retirees are covered under the Granular Insurance Policy. It is the responsibility of the employer to identify to Granular Insurance all retirees to be.
- This proposal is only valid if presented by a licensed insurance agent or broker who is appointed by Granular Insurance Company
- The agent/broker does not have the authority to bind or modify the terms of this offer without the approval of Granular.
- We require notification of 30 days prior to the acquisition date of any employer completed merger or acquisition. Underwriting serves the right to.
- Granular agrees to accept for claims reimbursement the employer's plan document.
- If the aggregate is quoted, then the minimum annual aggregate total is 90% of the first month's enrollment times monthly aggregate attachment.

DISCLAIMER

The information, materials, calculations, totals and analyses contained in and on these pages (and throughout this worksheet and workbook) are general in nature and are subject to change. These materials/calculations and analyses are not meant to replace any professional legal, actuarial, or accounting services. You may wish to consult your actuary, accountant, or attorney for specific advice as to how this information may apply to your situation.

AGENDA ITEM NO. 12.9

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval to Apply, Accept, and Expend the New 2023-2024 National Farmworker Jobs Program Discretionary Competitive Grant in the amount of $286,823.00 (Incoming Grant Funds)

Executive Summary
The National Farmworker Jobs Program (NFJP), formerly known as the Adult Migrant and Seasonal Farmworker Program, is funded by the Department of Labor as authorized by the Workforce Innovation and Opportunity Act of 2014, Title I, Section 167. In Florida, NFJP is administered through the Florida Department of Education, Division of Career and Adult Education, Farmworker Career Development Office. The funding priority is to strengthen the ability of eligible farmworkers and their families to achieve economic self-sufficiency. Program year 2023-2024 is a continuation year for these discretionary funds.

Manatee County's Farmworker Career Development Program (FCDP) is under the direction of the Adult, Career and Technical Education Department of the School District of Manatee County. The Program has been serving disadvantaged migrant and seasonal farmworkers in Manatee County continuously since 1998. This program resides in Building 5, across the District's Office of Student Assignment in Palmetto. FCDP is geographically closer to where the highest concentration of farmworkers live in Manatee County.

The District was awarded $286,823.00 for the FCDP to administer a diversified program of workforce investment activities and related assistance to serve Florida Region 5 (Manatee, Sarasota, and Charlotte counties), with primary focus on Manatee County where, by far, the greatest number of farmworkers reside in the region. The award amount is subject to change based on Florida's federal award notification and/or the recommendation of the Commissioner.

A copy of the grant is attached for review.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 3
Provide unique and highly personalized support for English Language Learners

Ready For Life | Goal 9
Advance career-centered programs across the District to provide quality post-high school education and employment opportunities

Recommendation
The Superintendent recommends approval to apply, accept, and expend the new 2023-2024 National Farmworker Jobs Program discretionary competitive grant in the amount of $286,823.00.

Financial Impact
All activities under this grant are funded at no material expense to the District, other than the furnished and equipped space the program will occupy and the associated communications, public utilities and energy. If funded in full, this grant will bring the district an estimated $286,823.00 for the period July 1, 2023 to June 30, 2024. There is no significant difference in this grant budget from this past year. The funds are designated to be expended on allowances and work experience, tuition and fees, textbooks and supplies for eligible farmworkers and their dependents, as well as staff salary and benefits, printing and supplies, travel and professional development and 5% indirect to cover District-level grants accounting and finance related to this

project. **There will be no cost to General Fund.**

Contact
Submitting Department: Adult, Career and Technical Education
Initiated By: Dr. Paul Gansemer

Attachments:
Farmworker Grant Award Notification 2023-2024
Farmworker Grant Budget 2023-2024
Farmworker Grant Narrative 2023-2024
Farmworker Grant Attachments 2023-2024, part 1
Farmworker Grant Attachments 2023-2024, part 2

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT
Manatee County School District

2 PROJECT NUMBER
410-4054B-4CFJ1

3 PROJECT/PROGRAM TITLE
National Farmworker Jobs Program (NFJP), Workforce Innovation and Opportunity Act (WIOA) - Title I, Section 167, Florida Farmworker Career **TAPS 24B001**

4 AUTHORITY
CFDA# 17.264 Title I, Section 167, Workforce Innovation (WIOA)
USDE or Appropriate Agency
FAIN#:

5 AMENDMENT INFORMATION
Amendment Number:
Type of Amendment:
Effective Date:

6 PROJECT PERIODS
Budget Period: 07/13/2023 - 09/30/2024
Program Period:07/13/2023 - 09/30/2024

7 AUTHORIZED FUNDING

Current Approved Budget:	$286,823.00
Amendment Amount:	
Estimated Roll Forward:	
Certified Roll Amount:	
Total Project Amount:	$286,823.00

8 REIMBURSEMENT OPTION
Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 09/30/2024
- Date that all obligations are to be liquidated and final disbursement reports submitted: 11/20/2024
- Last date for receipt of proposed budget and program amendments: 08/30/2024
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2023

10 DOE CONTACTS
Program: Rebeca Rodriguez
Phone: (813) 224-1920
Email: Rebeca.Rodriguez@fldoe.org
Grants Management: Unit B (850) 245-0735

Comptroller Office
Phone: (850) 245-0401

UEI#: XKGXG94KMH65
FEIN#: F596000728046

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other:

12 APPROVED:

Charles D. Fechter
Authorized Official on behalf of the Commissioner of Education

10/12/2023
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

DOE-200
Revised 07/15

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BF501248

FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION

Please return to:	A) Program Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	National Farmworker Jobs Program WIOA Section 167 Discretionary, Competitive Fiscal Year 2023-2024 TAPS NUMBER: 24B001	Date Received
B) Name and Address of Eligible Applicant: The School District of Manatee County 215 Manatee Avenue West Bradenton, Fl 34205		Project Number (DOE Assigned) 410-4054B-4CFJ1 (JF)

C) Total Funds Requested:	D) Applicant Contact & Business Information	
$286,741	Contact Name: Paul M. Gansemer, Ed.D. Executive Director Adult, Career and Technical Education Fiscal Contact Name: Rochelle Maningas Accountant/Grants	Telephone Numbers: (941) 751-6550 ext. 43206 941-708-8770 ext. 41148
DOE USE ONLY Total Approved Project: $ 286,823.00 (JF)	Mailing Address: The School District of Manatee County 215 Manatee Avenue West, Bradenton, Fl 34205	E-mail Addresses: gansemerp@manateeschools.net , maningasr@manateeschools.net
	Physical/Facility Address: 1400 First Ave. E. Palmetto, FL 34221	UEI number: FEIN number: F596000728046

CERTIFICATION

I, Dr. Jason Wysong, (*Please Type Name)* as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E)			
	Signature of Agency Head Pending Board Approval	Title	Date
	JWy	Superintendent	07/13/2023

/

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM 101S

A) Name of Eligible Recipient/Fiscal Agent:	**The School District of Manatee County**
B) DOE Assigned Project Number:	
C) TAPS Number:	**24B001**

(1)	(2)	(3)	(4)	(5)	(6)
FUNCTION	**OBJECT**	**Account Title and Narrative**	**FTE POSITION**	**AMOUNT**	**% Allocated to This Project**
7200	792	**Indirect Cost** (3.72%) to cover district-level grants accounting & finance related to this grant		$10,284.19	100%
6190	115	**Staff Salaries**: for one full-time (FT) Coordinator Staff Salaries: for one full-time (FT) Coordinator to provide leadership and participate in performing participant services from enrollment to assessments, training programs and securing an in-demand occupation; responsible for identifying and providing outreach opportunities to secure participant services and participant enrollment. The total cost for the one position listed in (5), a Coordinator (1.0 FTE), is charged for this project. Therefore, the percentage of the cost for Salaries and Benefits allocated to this project is 100%.	1	$76,118.00	100%
6190	210	**Staff Benefits:** Retirement for Coordinator @ 13.57%		$10,329	100%
6190	220	**Staff Benefits:** Social Security for Coordinator @ 7.65%		$5,823.00	100%
6190	231	**Staff Benefits:** Life Insurance for Coordinator @ 0.23%		$175	100%
6190	232	**Staff Benefits**: Health Insurance for Coordinator @ 15.66%		$11,920.00	100%
6190	240	**Staff Benefits:** Workers Compensation for Coordinator @ 1.25%		$951.00	100%
6190	161	**Staff Salaries:**Staff Salaries: for 1 FT Bookkeeper/Support Services, dedicated to the Farmworker Program, performing data entry per program policies and Federal regulations. Provide participant support for indivudual career services, with allowances and stipends; with tuition assistance, materials and supplies; and textbooks required for course training that will lead to in demand positions. Assist Coordinator with tracking participant service needs per state supportive services policy 22-03.	1	$42,897.00	100%

6190	210	**Staff Benefits:** Retirement for Bookkeeper @ 13.57%		$5,821.00	100%
6190	220	**Staff Benefits:** Social Security for Bookkeeper @ 7.65%		$3,282.00	100%
6190	231	**Staff Benefits:** Life Insurance for Bookkeeper @ 0.23%		$99.00	100%
6190	232	**Staff Benefits:** Health Insurance for Bookkeeper@ 15.66%		$6,718.00	100%
6190	240	**Staff Benefits:** Workers Compensation for Bookkeeper @ 1.25%		$536	100%
6190	161	**Staff Salaries:** 1 FT Recruiter/Case Manager - Job Duties: program recruitment, assessment, counseling, placement, job development, referrals, retention, follow-up and monitoring of participants.	1	$39,920.00	100%
6190	210	**Staff Benefits:** Retirement for 1 Case Manager @ 13.57%		$5,417	100%
6190	220	**Staff Benefits:** Social Security for 1 Case Manager @ 7.65%		$3,054.00	100%
6190	231	**Staff Benefits:** Life Insurance for 1 Case Manager @ 0.23%		$92.00	100%
6190	232	**Staff Benefits:** Health Insurance for1 Case Manager @ 15.66%		$6,251.00	100%
6190	340	**Staff Benefits:** Workers Compensation for 1 Case Manager @ 1.25%		$499	100%
6190	331	**Local Travel:** Will support mileage for 1 Recruiter, 1 Coordinator, to recruit new clients, provide support services and home visits to clients, trainings. The mileage estimated for travel for district staff to and from the county office to the program sites was estimated to be 2,500 miles annually@ $0.655/mile.($1638)		$1,638	100%
6190	332	**Out of County Travel:** Will support expenditures for costs of mileage for staff to travel out of county for recruitment purposes and to provide services and home visits to clients. Travel for events and trainigs out of county. To support all expenses involved in possible attenance to conferences, as for transprotation, lodging , airfare, etc.		$1,500	100%
5350	790	**Miscellaneous - Allowances:** to pay participants who are enrolled in training a stipend in accordance with FL-DOE Support Services Policy.		$21,582	100%
6190	390	**Other Purchased Services-Copying and Printing:** For brochures and printed materials to use for program outreach and recruiting participants into the program.		$1,000	100%
5350/5400	590	**Other Materials & Supplies (Clients):** Cost of educational supplies (uniforms, shoes, safety glasses, tools, and kits) as needed for participants to use in approved classes/programs that lead to in demand occupations and for when a job placement requires their own tools.		$3,800	100%

6190	519	**Technology Related Supplies:** Cost of printer cartridges, paper, toner, jump drives for the program office to maintain participant files and give supplies to participant if needed.		$800	100%
5350/5400	520	**Textbooks/e-Books (Clients):** Cost of textbooks and workbooks that are required for participants to take approved training and/or classes that will lead to in demand occupations.		$2,300	100%
5350/5400	730	**Tuition Fees (Clients):** to pay for tuition and required tuition related fees, certification and testing fees for participants entering adult, career and technical education,classes that will lead to in demand occupations.		$24,016.81	100%
			D) TOTAL	**$ 286,823.00**	**100%**

DOE ATTESTATION (Program and Grants Management)

The cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

April 2022 **DOE 101S**

NARRATIVE SECTION

1. **Project Abstract or Summary**

The Farmworker Career Development Program (FCDP) of School District of Manatee County is currently operating a National Farmworker Jobs Program and has done so, since 1965. In the 2023-2024 program year, the FCDP will serve Total Participants Goal Of 70 Adult and 57 Youth in Manatee, Sarasota and Charlotte Counties agricultural farm workers and their families with specific concentration in big farming communities where they reside.

Our primary purpose is to strengthen the ability of eligible farm workers and their families to achieve economic self-sufficiency. The FCDP mission is to provide leadership in the delivery of educational, training, supportive and job placement services to chronically underserved, undereducated and underemployed farm worker families. The FCDP goal is to help eligible farm workers and their dependents obtain sustainable unsubsidized full-time non-agricultural employment with benefits. In helping them reach this goal, the FCDP also helps farmworkers increase knowledge of non-agricultural career opportunities and employability skills, helps them increase social skills and obtain the education and job skills to prepare them to enter the non-agricultural workforce, stabilizes families.

Program design includes career services, training, and related services, including basic education, occupational and workforce training, job placement, supportive services, including referral to appropriate community agencies, and emergency assistance.

(7)

2. Project Need

The geographic service area of the Farmworker Career Development Program (FCDP) of the School District of Manatee County is Manatee, Sarasota, and Charlotte Counties. According to the latest available (2017) Census of Agriculture, USDA National Agricultural Statistics Service, the three-county region (Region 5) had 8,848 migrant and seasonal farmworkers. (That number is now 4436). The largest number resides in Manatee County, where migrant farmworkers account for 7,703 46% of agricultural workers in this region. Of the migrant and seasonal farmworkers, Manatee FCDP serves, 87% of the region's farmworkers reside here permanently, and 100% are either US citizens or legal permanent residents (70% US citizens, 30% residents). In Manatee County the highest concentration of farmworkers is found in the rural areas of Palmetto, Ellenton, Parrish, Myakka, and the 15th Street corridor intersecting Manatee and Sarasota with Palmetto having the largest concentration. Farmworker family income is below federal poverty level; most earn less than $10,000 per year-though this is starting to change as growers need to pay more to keep labor. The NORTH PORT-SARASOTA-BRADENTON workforce region's population is 335,300 in May 2023, with the agriculture industry continues to diminish, using H2-A workers, or replacing labor with technology. The agricultural industry is feeling the strain of labor shortages due to stricter policies limiting the number of migrant workers, new state labor laws, rising labor costs, and fewer young people pursuing careers in farming. To combat this problem, many commercial farmers are turning to robots. The following three sites/articles indicate where the Agriculture Industry is heading: https://www.opb.org/article/2023/04/06/northwest-oregon-apple-washington-farm-harvest-robots-robotics-orchards-agriculture-technology,

https://www.agritechtomorrow.com/story/2022/03/fruit-harvesting-may-get-a-tech-update-thanks-to-this-robot/13605, https://www.israel21c.org/fruit-picking-drones-solve-the-farm-labor-shortage. It becomes increasingly important to assist our farmworkers to prepare for and to find non-agricultural employment. The 2017-18 FCDP Characteristics Report indicates over 66% of this population lacks any marketable skills; 58% is between the ages of 16-21; 32% drops-out of school; 60% lacks transportation; 15% has limited English skills, 100% has reading and math skills below 9th grade, 66% has more than three barriers to overcome to obtain full-time employment; and 86% is unemployed. This population needs basic education and intensive job training, which they can access through the Farmworker Program. The FCDP develops partnerships for participants to take advantage of English literacy, GED preparation and testing, job training, and apprenticeships to prepare them for high-skill, high-wage, and high-demand occupations. The biggest challenges are family issues such as proper nutrition, abuse, education, bills, job training, lack of transportation which are primary concerns when helping participants achieve education, training, and employment goals in the small amount of time we must work with them. Partnerships with community agencies allow us to work collaboratively to provide participants the support they need.

3. Labor Market Assessment

According to the Florida Department of Economic Opportunity, Bureau of Labor Market Statistics 2023, nonagricultural employment in May 2023, in the North Port-Sarasota-Bradenton MSA was 335,300, an increase of 9,000 jobs (+2.8 percent) over the year, below the National Average of 3.4% during the same time period. The Leisure and Hospitality (+6.8 percent); Mining, Logging, and Construction (+5.9 percent); Information

(+5.0 percent); and Manufacturing (+4.3 percent) industries grew faster in the metro area than statewide over the year. The North Port-Sarasota-Bradenton MSA had the second highest annual job growth compared to all the metro areas in the state in the Information (+200 jobs) industry. The North Port-Sarasota-Bradenton MSA had the second fastest annual job growth rate compared to all the metro areas in the state in the Information (+5.0 percent) industry. The North Port-Sarasota-Bradenton MSA had the third fastest annual job growth rate compared to all the metro areas in the state in the Mining, Logging, and Construction (+5.9 percent) industry. The industries gaining jobs over the year were Education and Health Services (+3,800 jobs); Leisure and Hospitality (+3,200 jobs); Mining, Logging, and Construction (+1,700 jobs); Manufacturing (+800 jobs); Trade, Transportation, and Utilities (+800 jobs); Information (+200 jobs); Other Services (+200 jobs); and Financial Activities (+100 jobs). The Government (-1,800 jobs) industry lost jobs over the year.

The Professional and Business Services industry was unchanged in jobs over the year.

4. **Project Design and Implementation (a-h)**

a. Objectives and Timelines

The goal is to serve 127 participants during the 2023-2024 program year to strengthen their ability to achieve economic self-sufficiency.

Objectives: FCDP will provide career services to 127 participants, training services to 100, related assistance services to 45, and emergency assistance to 18.

Outcomes: 40 will enter employment, 40 will exit the program, 24 will obtain a credential, and 38 will achieve a literacy/numeracy gain.

Timeline: All activities of this project are carried out year-round; the office is open 12 months. Recruitment begins July 1. Training begins in August. Job placement, career services, related assistance services and emergency assistance are going on every day including weekends through June 30. Quarterly progress is outlined in the Plan vs. Actual Activity Report.

b. Participant Assessments

During the comprehensive assessment process, all program participants are pre-tested to determine their reading and math levels. This includes participants enrolled in ABE, ESOL, GED, Employability Skills, Career and Technical Education (CTE), Paid Work Experience (PWE), and On-the-Job Training (OJT). After intake, participants who can speak English are given the Test of Adult Basic Education (TABE). Limited English proficient (LEP) students are given CASAS. Upon enrollment in Manatee Technical College's Adult Education program, LEP students are assessed with the FLDOE-approved CASAS for placement in English literacy classes.

For Program Year 2023-24 it is planned that all program participants will complete a formal career assessment. "My Next Move" of O*NET online is the new Interest Profiler used by our Case Managers to help clients to find out what their interests are and how they relate to the world of work. The sections include sixty questions that cover self-assessment, occupational search, occupational requirements, interest and skills, new work options, and academic/college preparation. Upon completion, the case manager counsels each participant and assists in the completion of the Individual Employment Plan that establishes goals and steps to obtain full-time employment with benefits.

Using the assessment information, DOLETA's suite of online career tools, the labor market demands and the training programs available, the case manager or the coordinator develops an action plan, unique for each participant. The case manager develops a comprehensive Individual Employment Plan (IEP) for each participant which is aligned to both the participant's career aptitude and WIOA guidelines and which takes into consideration the student's needs, background, barriers, and goals for employment. The purpose of the IEP is to set a realistic program goal and the steps to remove barriers to employment. The case manager proposes a recommended schedule based on testing results, past vocational experience, personal qualities, student interest, educational background, and class/program availability. If OJT or Paid Work Experience is indicated, an appropriate site is located for the participant. As the participant nears the end of his/her training, a post-test is administered documenting both possible employability enhancements and determining a participant's academic progress.

c. Training and Other Services

i. Adult Participants:

Peak agricultural activity occurs in our area from October to April. Our program has successfully dealt with these fluctuations for over 50 years. Strategies in place for handling increased demand for training and services around seasonal peak demands include offering services through two visible and accessible sites with day and evening hours and a dedicated, compassionate, and professional bilingual staff.

Career Services will be provided to 127 farm workers and their families including eligible MSFW youth to help remove their economic and educational barriers to full time employment.

Outreach Strategies: Outreach is a high priority. FCDP staff conducts outreach in migrant camps and local neighborhoods, packing houses and farms, child migrant offices, schools, welfare offices, employment service offices, community agencies, migrant clinics, and businesses. Recruitment is also accomplished through our participation in a variety of community and health events, distribution of flyers through businesses and agencies, presentations at high schools, Title I parent meetings, local technical schools and ESOL classes, and canvassing of target area homes. Referral sources are vital outreach and recruitment links such as child migrant offices, welfare offices, employment service offices, community agencies, health clinics, social service agencies and CareerSource Suncoast.

CareerSource Delivery Orientation: The FCDP staff performs the orientation for everyone before intake to self-register in the Employ Florida system. Staff explain the benefits of enrollment, including job search, resume writing and templates, upload resumes and focused/directed job search, and contacts from CareerSource staff. As a partner of the CareerSource Suncoast, we also direct each person to the other agencies and organizations that can assist them with their specific needs, including emergency assistance and supportive services. Eligibility Determination: Intake services completed by program staff determine if an applicant meets the WIOA Section 167 eligibility criteria. At that time, the client is informed about all forms and verification requirements,

allowances, tuitions, rights, responsibilities, books, supplies, and complaint procedures. The program orientation carried out by the coordinator includes a general introduction to program services of counseling, training, and job placement. Each participant is given a participant handbook and informed of FCDP Policies and Procedures, which includes mutual expectations.

Initial Assessment/Post Assessment: Initial assessment includes the Test of Adult Basic Education (TABE) and O*Net Online career interest inventory. An initial assessment will determine eligibility and evaluate the needs. Eligible applicants are selected according to their need, which includes educational/vocational deficiencies and economic factors. Client motivation and interest and availability of programs designed for client's needs are also considered. The program orientation carried out by the coordinator includes a general introduction to program services of counseling, training, and job placement. Each participant is given a student handbook and informed of Farmworker Education Program Policies and Procedures.

Diagnostic Testing: During the comprehensive assessment process, all program participants are pre-tested to determine their reading and math levels. This includes participants enrolled in ABE, ESOL, GED, Employability Skills, Vocational Education, Work Experience (WE), and On the Job Training (OJT). The Test of Adult Basic Education (TABE), Level A, is the standardized test of basic skills used by both the Adult Education and Vocational Departments. LEP students (Limited English Proficiency) are given a CASAS Placement Test, if unable to comprehend the TABE.

For Program Year 2023-24 it is planned that all 127 program participants will complete a formal vocational assessment system. The system, My Next Move, covers twelve interrelated sections including self-assessment, occupational search, occupational requirements, interest and skills, new work options, academic/college preparation, financial aid, career planning, decision-making, and short-term or four-year course strategies. Once testing is finished, the case manager counsels each participant and assists in the completion of the Individual Employment Plan that establishes goals and the steps to complete these goals. The case manager proposes a recommended schedule to adult high school, vocational counselors or college based on testing results, past vocational experience, personal qualities, student interest, educational background, and class/program availability. If On the Job Training (OJT) or Work Experience (WE) is indicated, an appropriate site is located for the participant.

As the participant nears the end of his/her training, a post-test is administered documenting both possible employability enhancements and determining a participant's academic progress. For reliable measurement purposes, every attempt is made to administer the same test as the pre-test (TABE, CASAS).

Technology-Based English Instruction: If English instruction is deemed necessary for participants enrolling in a specific career/technical education program, they will have the opportunity to participate concurrently in technology-based English instruction using Internet-based programs such as Burlington English, Native Accent, Rosetta Stone, or Common Core Achievement available via Manatee County Schools Adult General Education program.

Career-Oriented Service Plan: In accordance with our partnership with CareerSource, the FCDP serves as a resource center where information on training programs and local, regional, and state labor market is available to all customers. Bulletin boards display job openings and are updated weekly. So that clients may receive additional assistance, FCDP recruiters help all clients enroll in the ***Employ Florida Marketplace*** system. Assistance for WAGES and unemployment compensation is provided by the Career Source Suncoast Career Centers in Bradenton, Sarasota, and Venice.

Training Providers: The three Jobs and Career Resource Centers of the Career Source Suncoast (formerly Workforce Board), Manatee, and Suncoast Technical Colleges, Hillsborough Community College, Manatee Chamber of Commerce, the Latin Chamber of Commerce and State College of Florida play vital roles in the Economic Development Council to develop vocational training that meets the workforce demand in our area. These organizations are training providers for our students.

Employment Transition and Placement Services: Job development and placement are important from the first day of entry into the program. The scheduling, training, counseling, and testing of students are focused on the successful job placement of trainees. This program is used for participants who do not desire classroom training at their time of application. Program staff will provide participants with job leads in area in-demand occupations and will assist them in obtaining and transitioning to meaningful careers.

Career Counseling: Career counseling is also provided by program staff after the initial assessment. Job market demands of the service area are explained to the applicant as

well as future employment trends and what barriers an applicant may have to overcome to meet the requirements to obtain full time employment. After enrollment in the FCDP our clients will receive career counseling by the career counselors of Manatee Technical College.

Case Management Procedures: The Case Manager or the Coordinator guides a participant from initial entry in the program to eventual job placement and follow-up. During this process the comprehensive assessment is finalized. The assessment considers the participant's educational, vocational, life skills and other factors such as aptitude and commitment to training. Our case management plan is unique to each client because all our customers have very specific needs and goals.

Individual and group counseling: Adequate and periodic counseling (at least once a month) will be provided to all participants during all phases, including enrollment, career exploration, training, placement, and follow-up with the focus on long-term job retention. Other counseling services available include Financial Aid and Veterans. The participant is given a student handbook and informed of Program Policies and Procedures.

Training Services –For Program Year 2023-24 at least 120 clients will be enrolled in Training Services: Career and Technical Education, including customized tutoring/training in a specific occupation, entrepreneur training for self-employment, and apprenticeships.

Occupational Skills and Vocational Training: The migrant and seasonal farm workers that enroll in our program are able to participate in over 50 career training programs offered at Manatee Technical College, 40 programs at Suncoast Technical College (STC), and

over 20 programs at Charlotte Technical College (CTC) to prepare for demand occupations, many of which are High- Skill, High-Wage. Most of these career training programs allow students to be career ready in less than a year. For the MSFW Youth, enrollment opportunities will center on continuing education, dropout prevention, substance abuse prevention, adolescent pregnancy, mentoring, pre-apprenticeships, apprenticeships, and more while partnering with Local Public School, High School Equivalency Program, City Campaigns on Adolescent Pregnancy, Substance Abuse Prevention Coalitions, Local Court Service Units, Paid and unpaid work experience, Local Employer Referrals from American Job Centers' Business Services Teams, Local Chamber of Commerce, Occupational skills training, Regional Workforce Council, Education offered concurrently with workforce preparation and training for a specific occupation, Leadership development opportunities, Local Mentoring Partnerships, Local Service-Learning Network, Supportive services, Department of Human and Community Services, Legal services, Follow-up services, and other services. With many workforce and labor studies indicating that two out of three jobs created between now and 2030 will require education and training beyond high school but less than a four-year degree, we highly recommend career/technical education/training for our participants. Graduation and/or certification from these programs will lead to higher wages and long-term job retention.

On-the-Job Training: The Farmworker Program has offered an On-the-Job Training (OJT) component with businesses that provide both specific training and a wage that will

enable the participant to maintain a decent standard of living. Potential employers will be identified by networking through Chamber of Commerce organizations.

Training for Green Jobs: Interested participants can prepare for a future in solar energy at Charlotte Technical College. CTC is now offering occupational training in Solar Photovoltaic System Design, Installation and Maintenance, which is an exploding new career. The certificate program takes only one semester to complete.

Training Related Job Placements: To ensure job placement occurs in training related jobs, we conduct a realistic assessment of each of the participants, considering their skills and capabilities. Also, during the assessment process, the participants learn about the occupations in high demand and the characteristics of the potential employers.

Job Placement Strategies: The primary goal of our program is job placement. The staff holds group and individual training on resume writing, dressing appropriately for work, interview skills, communication skills, job searching in today's world via the Internet. Farm worker staff works very closely with some of the county's largest employers to place completers in jobs and has a high success rate doing so. Employers include the Manatee County School District, Blake Medical Center, Manatee Memorial Hospital, Lakewood Ranch Medical Center, Manatee County Government, Tropicana Products, Beall's Inc., and SYSCO Food Industry. In addition, the clients participate in job fairs organized by the Workforce Board, the Chamber, and others.

Monitoring and Follow-Up Strategies: In order to assist a client in maintaining his/her job, the staff maintains supportive contact with the client and makes site visits. Job progress

and any job-related problems are discussed and resolved. In addition, employer contacts are conducted after 30 days and after three, six and nine months.

Related Assistance Services –For Program Year 2023-24, 50 clients will receive Related Assistance Services. Many farm workers need a variety of supportive services in order to successfully reach their program goals. Some of these necessary services will be paid for by project funds, while other services will be obtained through referrals to area agencies in order to achieve the maximum utilization of all available funds. Our program will directly pay for allowances, tuition, books, and uniforms to participants who need these services.

Literacy Training and Adult Education. Individualized classroom settings and computer labs are offered at sites throughout the Manatee School District. The instructional programs are of sufficient intensity and duration for participants to achieve substantial learning gains. Individual education goals achievable within the project period are established for all students upon initial enrollment. Manatee Adult Education uses instructional practices and curricula that incorporate reading, writing and math skills. The activities build on a strong foundation of research-based instruction and other effective educational practices. Instructional software includes *Burlington English, GED®* Internet-based programs, *Rosetta Stone*, and *Native Accent*. Instructional activities provide learning in real-life context to ensure students have skills needed to compete in the workplace and exercise the rights and responsibilities of citizenship.

Enabling Support Service Opportunities: For School Year 2023-2024 all training participants will be eligible for a basic allowance of $10.00 for each day of attendance in

a classroom training activity, (i.e., vocational training, ABE, GED, Employability Skills, and Career Exploration) not to exceed $100 per week.

Workplace safety, pesticide training and heat stress prevention will be provided to 50 clients during the school year, the staff providing the training is a certified trainer, who provides training in English and Spanish not only to the students, but also to local farmers and packing houses.

Other supportive services opportunities such as temporary housing and transportation to interviews, healthcare providers, and emergencies are made available through referrals to Manatee County Homeless Coalition, Goodwill Industries, CareerSource Suncoast, Vocational Rehabilitation, Gulf Coast Legal Services, and Manatee Religious Services.

Emergency Assistance Manatee Farmworker Career Development Program will provide food, fuel, and rent emergency assistance to 50 farm workers via ALPI.

ii. **MSFW/NFJP Youth Services:**

When enrolling an MSFW Youth as an NFJP Youth participant, FCDP sub recipients should follow these steps: Case managers will make an eligibility determination following the MSFW eligibility certification training they completed. Provide intake basic skills and career assessments and develop an individual service strategy as part of the NFJP Youth's IEP, including which adult or youth program would be appropriate for the individual; and provide career, training, and related services or activities to the youth. NFJP participants between the ages of 14-17 will automatically fall into the "MSFW Youth" category. Participants between 18 and 24 should be evaluated to determine if they would

be best served by 'adult' services or 'youth' services. FCDP sub recipients should look to enroll out of school youth and/or high school dropouts so as not to compete with secondary schools who offer similar programs to youth. Sub recipients should look for opportunities to enroll youth in adult education programs with identifiable career pathway initiatives aligned to high demand careers. Career pathway strategies will be geared towards apprenticeship programs.

Objective Assessment: As discussed above, for MSFW youth between 18 and 24 years of age FCDP sub recipients should assess the MSFW youth's occupational skills, prior work experience, employability, and needs to determine whether the NFJP youth or NFJP adult program would best meet the needs of the participant. NFJP participants cannot be designated as both NFJP youth and NFJP adult. They must be categorized as one or the other upon enrollment, and their outcomes reported accordingly. Any questions regarding the categorization of an NFJP participant as an NFJP Youth or NFJP Adult should be referred to the FCDP State Office for resolution. Individuals who meet the respective program eligibility requirements may participate in both NFJP and other WIOA youth programs (e.g., WIOA Youth) concurrently. To find possible partners for referral or co-enrollment of an MSFW youth participant, coordinate with the local CareerSource agency to determine whether a Standing Youth Committee has been designated. Standing Youth Committee members will be familiar with the local organizations who are serving youth, including those who provide services under the following USDOL grant initiatives: WIOA Youth formula grants - focusing primarily on Out-of-School Youth-Youth Build - education and construction skills for youth ages 16- 24 REO - re-entry programs and services for

ex-offenders, including young adults Job Corps - career development services for youth ages 16-24.

NFJP Youth Program Elements: FCDP sub-recipients may provide activities and services to NFJP youth that include but are not limited to: Adult career services and training; Youth workforce investment activities specified in WIOA; Life skills activities, which may include self- and interpersonal-skills development; Community service projects; and other activities and services that conform to the use of funds for youth activities described in 20 CFR §681. Under the WIOA Youth Program, local programs are required to offer the following program elements to each participant. NFJP youth participants should also have access to these 14 elements through the One-stop System, of which NFJP is a required partner. Based on each NFJP youth's IEP, referrals, and co-enrollments to various desired WIOA Youth program elements not provided by NFJP can be pursued through local One-stop partners or other partner programs. Tutoring, study skills training, and instruction lead to a high school diploma includes services such as providing academic support, helping a youth identify areas of academic concern, assisting with overcoming learning obstacles, or providing tools and resources to develop learning strategies. Dropout prevention strategies intended to lead to a high school diploma include activities that keep a young person in-school and engaged in a formal learning and/or training setting. Alternative secondary school services are services that assist youth who have struggled in traditional secondary education. Dropout recovery services are those that assist youth who have dropped out of school. Both types of services help youth to re-engage in education that leads to the completion of a recognized high school equivalent.

A WIOA Youth work experience is a planned, structured learning experience that takes place in a workplace for a limited period, and may take place in the private for-profit sector, the non-profit sector, or the public sector. A key difference for WIOA youth work experiences (as compared to work experiences for adults and dislocated workers), is that they include academic and occupational education. The educational component may occur concurrently or sequentially with the work experience. Occupational Skills Training is an organized program of study that provides specific vocational skills that lead to proficiency in performing actual tasks and technical functions required by certain occupational fields at entry, intermediate, or advanced levels. Such training must: Be outcome-oriented and focused on an occupational goal specified in the individual service strategy; Be of enough duration to impart the skills needed to meet the occupational goal; and Lead to the attainment of a recognized postsecondary credential. Education Offered Concurrently with Workforce Preparation Educational opportunities offered to WIOA youth must be offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster.

Leadership development opportunities are opportunities that encourage responsibility, confidence, employability, self-determination, and other positive social behaviors through: Exposure to postsecondary educational possibilities; Community and service- learning projects; Peer- centered activities, including peer mentoring and tutoring; Organizational and teamwork training; Training in decision-making; Citizenship training, including life skills like parenting and work behavior; Civic engagement activities that promote the quality of life in a community; and Other leadership activities that place youth in leadership

roles, such as serving on a Standing Youth Committee. Supportive Services for WIOA youth are services that enable an individual to participate in WIOA activities. These include, but are not limited to: Linkages to community services; Assistance with transportation; Assistance with childcare and dependent care; Assistance with housing; Needs-related payments; Assistance with educational testing; Reasonable accommodations for youth with disabilities; Legal aid services; Referrals to health care; Assistance with uniforms or other appropriate work attire and work-related tools, including such items as eyeglasses and protective eye gear; Assistance with books, fees, school supplies, and other necessary items for students enrolled in postsecondary education classes; and Payments and fees for career and training- related applications, tests, and certifications. Adult mentoring for WIOA youth must last at least 12 months and may take place both during the program and following exit from the program. It must be a formal relationship between a youth participant and an adult mentor that includes structured activities through which the mentor offers guidance, support, and encouragement to develop the competence and character of the mentee.

d. Apprenticeship Capability: Manatee FCDP plans to enroll interested participants in local Registered Apprenticeship Programs (RAPs), a proven work-based learning model offering learners structured on- the-job training. All participants will be made aware of apprenticeship as an excellent training and employment option. Participants will be determined during the Comprehensive Assessment and Individual Employment Plan phases of the program, focusing on those participants who have an

interest and aptitude for the career paths offered by the local RAPs. The staff has met with Steve Seville, the Region's Apprenticeship and Training Representative for Florida,

(FCDP Manatee Advisory Board Member) and continues to establish quarterly meetings to develop relationships for participant employment/enrollment and follow-up and to stay apprised of new developments with Registered Apprenticeships.

e. Collaboration with Local Agencies

The FCDP has an excellent partnership and a good referral system with community and business organizations, farm owners, Manatee District schools, and programs serving the farm worker population. A list of local agencies with which FCDP collaborates is attached. The list contains agency names, contacts, email and postal addresses, phone numbers, a description of the services they provide, and the timeline for their services. None of the agencies are subcontractors.

Agencies providing supportive services are the Association of Farm Worker Opportunity Programs, Catholic Charities, East Coast Migrant Head Start Program, Career Source Suncoast, Manatee County Health Department, Legal Services of Manasota, Family Services, Goodwill, HOPE, and Migrant Education Program. Health services are provided by MCR Health Services (formerly known as Manatee County Rural Health Services), Manatee Memorial Hospital Indigent Program, and We Care Manatee. Facilities are provided by Falkner Farms, and Manatee Technical College. Legal services are provided by Gulf Coast Legal Services. Domestic violence advocacy is provided by HOPE Family Services. Shelter and emergency services are provided by Salvation Army of Manatee County. Food and clothes are provided by Meals on Wheels, Goodwill, and Stillpoint

House of Prayer. Tutoring, counseling, and training for farmworker youth are provided by CareerSource Suncoast.

f. Collaboration with the Local Workforce Development Board (LWDB)

A fully executed MOU, with current signature, is included in this application. The FCDP has had an MOU with CareerSource Suncoast (Region 18 Workforce Board) since the year 2000. We have an excellent partnership with them, and the director of Manatee Technical College is a member of the CareerSource Suncoast Board. One of the local CareerSource Florida Regional Team is present at MTC Monday through Thursday—MTC provides an office for their staff to work directly with students. The Collaboration agreement is attached.

g. Local Advisory Board

The Manatee FCDP Local Advisory Council (LAC) has been in existence for many years and very active since 1998. The Manatee LAC follows state guidelines for its organizational structure and how business is conducted. The overall mission of the LAC is to assist in program planning, marketing, and fundraising, and to provide information regarding job availability and placement possibilities to benefit participants' success. Local issues to discuss during the School Year 2023-24, sponsorships, apprenticeships, community needs for skills, jobs and trainings. Health Care Fair, help to increase program awareness in the community, financial resources for farm workers, scholarships, cultural awareness workshops and cooperative agreements with growers and camp owners. Four LAC meetings are scheduled for the 2023-24 school year.

h. Evidence of Capability

The Farmworker Career Development Program at MTC has been successfully operating since 1965. Manatee Technical College is part of the Manatee County School District and serves adults and high school students who are interested in technical education for obtaining employment. Since 1998, our program has helped establish family literacy sites in Falkner Migrant Camp in Myakka City, East and North Campus in Palmetto, offering English and ABE classes, heat & stress, Pesticides and OSHA training, tutoring, free health care services and other trainings. We have a long history of meeting or exceeding our communities' educational and training expectations, as well as goals and deliverables for federal, state, and local grants.

5. <u>Recruitment/Enrollment Plan</u>

The Recruitment Enrollment Plan consist of the dissemination and sharing of Information about the FCDP to migrant and seasonal farmworkers, as well as collaborating agencies, the local community, and other organized entities. FCDP Manatee uses a variety of outreach and recruitment strategies in English and Spanish. Program promotions are done with the Migrant Education Program during their Migrant Resource Fairs, CareerSource Suncoast One-Stop Centers annual Job Fair, MGR (Manatee County Rural) Health Services Martin Luther King Community Health Fair, HOPE Family Services Back to School Drive, and East Coast Migrant Head Start Project in Myakka Annual Backpack Giveaway Sponsored by MCR and Tropicana. Home and school visits are made in areas where large concentrations of farmworkers reside, migrant camps, and other poor neighborhoods. Information is disseminated through community events

sponsored by FCDP Farmworker Appreciation Day, Sporting events, and free health clinics. Announcements are made in elementary/middle school newsletters, in local news media including Spanish language publications, as well as through attendance at CareerSource Suncoast board meetings and other interagency meetings. Manatee Technical College also promotes the program on the college website in English, Spanish, Haitian Creole, or any other language using Google Translate. MTC's website, Facebook page, Twitter, and You- Tube channel include news releases, photos of events, and general information on Manatee FCDP. Information includes services the FCDP offers, where and when services can be obtained, and information on program eligibility.

6. **Budget**

To accomplish the goals of this project, Manatee requests to use the project budget to pay for **staff costs** for salaries and benefits of three Farm Worker Career Development staff: a coordinator (1.0 FTE), a bookkeeper/support services provider (1.0 FTE), and one full-time case manager/ recruiter (1.0 FTE). The staffing arrangement for this large program meets or exceeds the optimal staffing patterns directed by FLDOE, as well as the salary/benefit criteria at less than 76% (Manatee is at 77%) of the allocation. This allocation does not consider staff salaries and benefits for July 2023 which are covered by PY22-23 Grant 5th Quarter available funds. In-county travel dollars will support mileage within the county for outreach and recruitment, job development, meetings, etc. Total for in-county travel will not exceed $1,638. Out of county travel will cover staff expenses for recruitment in Sarasota, Ruskin, Arcadia, Wimauma, Wauchula and Charlotte County, state, and national conferences, as well as meetings outside Manatee County. Total for out of county travel will not exceed $1,500. Other expenses include Related

Assistance, Allowance/stipend that will assist participants for training attendance, as an aid for transportation, gas, etc. and for measurable skills gain for training completion, as well as for placements. Justification for having a bookkeeper/support services provider: While located at Manatee Technical College (MTC) until 2018 our program was under their grants manager who made sure bookkeeping for FCDP was done. Upon releasing our program to a stand-alone project under Manatee County Schools Adult, Career and Technical Education (ACT), all program duties became the coordinator's responsibility. Since Internal Control does not allow the coordinator to handle book-keeper duties, a bookkeeper was needed to continue the program. Upon our move, the accountant for adult education suggested for Carolina to move from secretary position to bookkeeping as she was already doing part of it at MTC. This would also grant her access to our budget reports and different tasks. Several adjustments were made for PY2019-2020 to promote her to Bookkeeper, though she continued and continues to assist with many secretarial and other support services duties. Carolina does, data entry, maintains financial records, tracks expenditures vs budget, enters check and p-card requisitions and does the reconciliation, controls time sheets entered by students and requests Stipends for allowances and measurable skill gain, and other program costs. Serves as support for individual career services, and other recruiting strategies and internal data, assists the coordinator with preparation of annual budget for participant needs - all within district policies. The bookkeeper also enters all the requisitions for approvals to purchase materials and supplies for our students/office as well as applying payments to all the different schools for tuition fees, and all program expenditure for supportive services. Carolina works with Case Manager/ Recruiter in all areas where support is needed and for outreach at community

events. By School District Standards, this program cannot function without a bookkeeper. Though housed with the Manatee County Schools Adult, Career and Technical Education (ACT) we are a stand-alone program, totally responsible for our being. This has been and continues to be since PY2018-19.

Other Program Costs, Materials and Supplies (clients) $3,800 for uniforms and items/tools required in classes and/or training as well as for job placements; Tuition dues and fees $24,016.81 for classes, testing and industry certifications for participants enrolled in training programs such as in adult education, career and technical education Textbooks and Workbooks $2,300 for class requirement or term; Printing and Copying $1,000; Supplies and consumables (staff) $800 for cost of printer cartridges, paper, office supplies. **Indirect cost** is figured at the district approved rate of 3.72%. All expenses are allowable, realistic, accurate, and clearly relate to and reflect project activities, objectives, and outcomes. In-kind contributions include the office space and utilities, which are valued at $35,000 and support services (academic and career counseling and financial aid), valued at $75,000, provided by Manatee Technical College, for a combined in-kind of $110,000 from the School District of Manatee County.

7. For Federal Programs - General Education Provisions Act (GEPA)

In accordance with Section 427 of the GEPA Public Law 103-382: Manatee County School Board prohibits discrimination and harassment in all its forms. 1. No person shall, on the basis of race, color, religion, sex, age, national or ethnic origin, marital status, disability, or on the basis of the use of a language other than English, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity, or in any employment conditions practices conducted by this School District, except as provided by law. 2. The School Board shall comply with all state and federal legislation, including but not limited to Title V, Title VI, Title VII, Americans with Disabilities Act of 1990 (ADA), designed to protect the civil rights of all applicants, employees, and students.

Accommodations and modifications for students with disabilities: Adult students with disabilities must self-identify and request such services. Students with disabilities are provided accommodations as needed in such areas as instructional methods and materials, assignments, assessments, time demands, schedules, learning environment, assistive technology, and special communication systems. Other support services include personnel, such as interpreters, readers, and tutors. Schools are handicapped accessible. Outreach is done in English, Spanish, and Haitian Creole.

8. Support for Strategic Imperative

The Manatee Farmworker Career Development Program incorporates Florida's State Board of Education Strategic Plan Goals 1, 2, 3, and 4. Goal 1, Highest Student Achievement: increase college readiness and success, is incorporated by using federal- and state- approved assessment instruments to inform Individual Employment Plans (IEPs), direct instruction and effect student/participant outcomes. Goal 2, Seamless Articulation/Maximum Access: expand and maintain student access, is incorporated via MTC's Career Pathways Program including state and local articulation agreements and by encouraging enrollment in postsecondary education and training. Goal 3, Skilled Workforce/Economic Development: prepare for careers, is incorporated by students entering Registered Apprenticeship Programs, earning the Ready to Work credential, enrolling in programs that prepare for High-Skill High-Wage High-Demand occupations, and/or earning a postsecondary certification, a nationally recognized industry certification, or professional license. Goal 4, Quality Efficient Services is incorporated by supporting each priority and creating an environment of high expectations.

Project Performance Accountability Information, Instructions, and Forms

The FCDP State Office has already populated this form with the required information.

- Sign and submit this form with the proposal as printed.
- Refer to Checklist (last page of this RFP) for proper placement of this form in the proposal package.

Project Performance Accountability Form

Definitions

- **Scope of Work / Tasks** - The major tasks that the sub-recipient is required to perform. The specific activities performed to complete the Scope o Work.
- **Deliverables** - The products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable.
- **Evidence** - The tangible proof.
- **Due Date** - Date for completion of tasks.

Scope of Work /Tasks/Activities	Deliverables	Evidence	Due Date
1) Total Participants Enrolled - Number of applicants who meet the WIOA, Title I, Section 167 eligibility requirements and are provided career services, training services, youth services, and/or related assistance services.	100% of FDOE negotiated goal; pending notification from USDOL.	Management Information System of the FCDP State Office	Submit the Monthly Balance Performance Report by the fifth of the month following the month for which activities are reported
2) Total Participants Entering Employment – Number of participants that are job placed after receipt of Career Services, Training Services, Youth Services and/or Related Assistance Services.			
3) Total Participants Exiting – Number of participants who meet the WIOA, Title I, Section 167 eligibility requirements and are provided career services, training services, youth services, and/or related assistance services.			
4) Total Participants Entering a Training Service – Number of participants that have entered a minimum of one training service, such as vocational, occupational, on-the-job training, cooperative education, or entrepreneurial training.			
5) Apprenticeship - Number of participants that have enrolled into an apprenticeship program.			
USDOL CORE INDICATORS OF PERFORMANCE	**Deliverables**	**Evidence**	**Due Date**
Reportable Individuals - an individual who receives only related assistance services that do not require significant involvement of grantee staff time; and do not require a career assessment by grantee staff of an individual's skills, education, or career objectives (including all emergency assistance services). Any individual receiving only emergency services is counted as a reportable individual.	100% of FDOE negotiated goal; pending notification from USDOL.	Management Information System of the FCDP State Office	FCDP State Office will provide to sub recipient by the following quarter after quarter close out.

Employment Rate - 2nd Quarter After Exit - The percentage of participants who are in unsubsidized employment during the second quarter after exit from the program (For Title I Youth, the indicator is the percentage of participants in education or training activities, or in unsubsidized employment during the second quarter after exit).	100% of FDOE negotiated goal; pending notification from USDOL.	Management Information System of the FCDP State Office	FCDP State Office will provide to sub recipient by the following quarter after quarter close out.
Employment Rate - 4th Quarter After Exit - The percentage of participants who are in unsubsidized employment during the fourth quarter after exit from the program (For Title I Youth, the indicator is the percentage of participants in education or training activities, or in unsubsidized employment during the fourth quarter after exit).			
Median Earnings - 2nd Quarter After Exit - The median earnings of participants who are in unsubsidized employment during the second quarter after exit from the program.			
Credential Attainment - The percentage of those participants enrolled in an education or training program (excluding those in on-the-job training [OJT] and customized training) who attain a recognized postsecondary credential or a secondary school diploma, or its recognized equivalent, during participation in or within one year after exit from the program. A participant who has attained a secondary school diploma or its recognized equivalent is included in the percentage of participants who have attained a secondary school diploma or its recognized equivalent only if the participant also is employed or is enrolled in an education or training program leading to a recognized postsecondary credential within one year after exit from the program.			
Measurable Skill Gains - The percentage of program participants who, during a program year, are in an education or training program that leads to a recognized postsecondary credential or employment and who are achieving measurable skill gains, defined as documented academic, technical, occupational, or other forms of progress, towards such credential or employment.			
Effectiveness in Serving Employers – The percentage of participants who are in unsubsidized employment during the fourth quarter after exit from the program with the same employer as they were in the second quarter after exit.	To be determined, pending notification from USDOL		

ordinator Signature: _____ Date Submitted: 7-10-2023

ector Signature: Dr. Paul M. Jansemer 7-11-23

Attachment A
Allocation Chart

The Allocation Chart is subject to change based on the final federal allocation. All awardees will be notified regarding their final allocation prior to the issuance of their PY 2023-2024, DOE 200, Award Notification.

Method of payment will be Federal cash advances made by state warrant or electronic funds transfer (EFT). Requests for federal cash advance must be made through FDOE's Florida Grants System (FLAGS).

Sub-recipient Allocations and Counties Served for TAPS 24B002 PY 2023-2024		Agency Number	Amount Recommended
Regions 7, 8, 9, 10 &11	Putnam County School District: Serving Alachua, Bradford, Clay, Duval, Flagler, Marion, Nassau, Union, Putnam, St. Johns, Volusia Counti	540-TBD	$114,972
Region 12	The School District of Osceola County Serving Lake, Orange, Osceola, Seminole Counties	490-TBD	$122,436
Region 14, 15 & 16	Hillsborough County Public Schools: Serving Hillsborough, Pinellas and Pasco Counties	290-TBD	$290,847
Region 17	The School Board of Polk County, FL Serving Polk County	530-TBD	$352,561
Region 18 & 24	The School District of Manatee County: Serving Charlotte, Manatee and Sarasota Counties	410-TBD	$286,741
Region 19	South Florida State College: Serving Desoto, Hardee and Highlands County	282-TBD	$252,306
Region 19 & 20	Indian River State College: Serving Indian River, Martin, Okeechobee and St. Lucie Counties	562-TBD	$350,040
Region 21 & 24	The School Board of Collier County: Serving Hendry, Collier, Lee, Glades and Palm Beach Counties	110-TBD	$383,035
Regions 22 & 23	Miami-Dade Community Action and Human Services Department: Serving Broward, Miami-Dade and Monroe Counties	761-TBD	$349,419
		Total Aid to District	$2,502,357

Attachment B
Target Population

To be eligible for participation in the WIOA §685.100 Section 167 NFJP program an individual:

A MSFW Adult

OR

A MSFW Youth (aged 14-24)

- ***Must*** be a citizen or national of the United States, a lawfully admitted permanent resident alien, refugee, asylee, or parolee, or other individual legally authorized to work in the United States [WIOA Section 188 (a)(5)]

AND;

- ***Must*** have not violated Section 3 of the Military Selective Service Act by knowingly and willfully failing to register for the Selective Service registration [20CFR §667.250; WIOA Section 189 (h)

AND;

A low-income individual who faces multiple barriers to economic self-sufficiency (WIOA Section 3(36) (A)(B)) TEGL No. 18-16 Change 1.

AND;

Must have performed labor for wages in occupations and industries within agricultural production and agricultural services for 12 consecutive months out of the 24 months prior to proposal for the program involved [20 CFR §685.110]. Primarily employed in agricultural or fish farming labor (earns at least 50 percent of his/her total income from farm work or is employed at least 50 percent of his/her total employment time in farm work) TEGL No. 18-16, Change 1.

OR

- Is a dependent of an eligible MSFW (A dependent is an individual who was claimed as a dependent on the qualifying farmworker's federal income tax return for the previous year); If not claimed as a dependent for federal income tax purposes, is able to establish a qualifying relationship with the farmworker.

- The individual receives half of his/her total support from the eligible farmworker's family during the eligibility determination period.

The below "Projected Performance Targets PY 23/24" chart outlines the expected goals for each service area. Use this chart to complete the following two questions.

Projected Performance Targets for PY 23/24

Project Performance Targets for PY 2023/2024												
Area Counties		Total Participants Goal		Credential Goal		Enter Employment Goal		Measurable Skill Gain Goal		Apprenticeship		Reportable Individual Goal	
		Adult	Youth	Adult	Youth	Adult	Youth	Adult	Youth	Adult	Youth	Adult	Youth
1	Putnam, St. Johns, Volusia	27	24	12	11	11	10	12	111	3	2	10	16
2	Lake, Orange, Osceola, Seminole	30	24	14	11	12	10	14	11	3	2	10	6
3	Hillsborough, Pinellas, Pasco	71	58	32	26	28	23	32	26	7	6	10	6
4	Polk	86	70	39	32	34	28	39	32	9	7	10	6
5	Charlotte, Manatee, Sarasota	70	57	32	26	28	23	32	26	7	6	10	6
6	Desoto, Hardee, and Highlands	62	50	28	23	25	20	28	23	6	5	10	6
7	Indian River, Martin, Okeechobee, St. Lucie	85	70	38	32	34	28	38	32	9	7	10	6
8	Glades, Palm Beach, Hendry, Collier, Lee	94	77	42	35	38	31	42	35	9	8	10	6
9	Broward, Miami-Dade, Monroe	85	70	38	32	34	28	38	32	9	7	10	6
	Total	610	500	275	228	244	201	275	328	62	50	90	64

1. Identify the measurable objectives for the proposed project using the below performance target plan chart for both adult and youth participants. Refer to the "Projected Performance Targets PY 23/24" Chart for expected goals by area. Use these goals as a guideline to establish the measurable objectives for the program.

Performance Target Plan for PY 23/24		
Performance Measures	**ADULT**	**YOUTH**
Total Participants	70	57
Attained a Credential	32	26
Entered Employment	28	23
Measurable Skill Gains	32	26
Apprenticeship	7	6
Reportable Individuals	10	6

2. Describe the timeline to complete the measurable objectives identified above for the proposed project using the below chart for program participants. The program plan should include specific and realistic plans to achieve the above goals and successfully address the needs of the target population or other identified needs.

Timeline for PY 23/24	
Quarters	**Plan to Achieve Measurable Objectives**

Labor Market Assessment Chart	
Answer the following:	**Provide a written response in the space below:**
1. What are top 10 industries that currently employ the most workers in the local services area?	1. Sarasota Memorial Health Care 2. Gilbane 3. Tropicana Products Inc 4. PGT Innovations Inc 5. HCA FL SARASOTA DOCTORS HOSP 6. Shorepoint Health Venice 7. Img Academy High School 8. Ryan Homes-The Retreat 9. Sysco West Coast Fl- Wholesales 10. Manasota Wholesale Window Door
2. What are the top 10 **industries** predicted to have the most future job openings in the local service area?	1. Food Services and Drinking Places 2. Ambulatory Health Care Services 3. Specialty Trade Contractors 4. Administrative and Support Services 5. Nursing and Residential Care Facilities 6. Amusement, Gambling, and Recreation Industries 7. Hospitals 8. Accommodation 9. Performing Arts, Spectator Sports, and Related Industries 10. Construction of Buildings
3. What are the top 10 **occupations** predicted to have the most future job openings in the local service area?	1. Chief Executives 2. General and Operations Managers 3. Legislators 4. Marketing Managers 5. Sales Managers 6. Administrative Services Managers 7. Computer and Information Systems Managers 8. Financial Managers 9. Industrial Production Managers 10. Purchasing Managers
4. What will be the 10 fastest growing **industries** (by percentage change of jobs) in the local service area?	1. Funds, Trusts, and Other Financial Vehicles 2. Performing Arts, Spectator Sports, and Related Industries 3. Accommodation 4. Food Services and Drinking Places 5. Museums, Historical Sites, and Similar Institutions 6. Amusement, Gambling, and Recreation Industries 7. Transit and Ground Passenger Transportation 8. Nursing and Residential Care Facilities 9. Personal and Laundry Services 10. Social Assistance

5. What will be the 10 fastest growing **occupations** (by percentage change of jobs) in the local service area?	1. Costume Attendants 2. Baggage Porters and Bellhops 3. Agents and Business Managers of Artists, Performers, and Athletes 4. Cooks, Restaurant 5. Computer Numerically Controlled Machine Tool Programmers, Metal and Plastic 6. Combined Food Preparation and Serving Workers, Including Fast Food 7. Sound Engineering Technicians 8. Audio and Video Equipment Technicians 9. Hotel, Motel, and Resort Desk Clerks 10. Massage Therapists

b) All applicants must submit a prospective Targeted Occupation List (TOL) for the funded program year for review and approval. The TOL should include mean and entry level wages for demand occupations in the local regional service area. Applicants may not encumber participant training funds on programs not identified on the approved TOL. Applicants should focus on apprenticeship and pre-apprenticeship training opportunities for their participants and include these on their TOL. Example of CareerSource TOL can be found in in **Attachment I** and Regional Demand Occupation information can be obtained for each area at http://www.floridajobs.org/workforce-statistics/publications-and-reports/labor-market-information-reports/regional-demand-occupations-list.

c) All applicants must submit a prospective Eligible Training Provider List (ETPL) for the funded program year for review and approval. Applicants may not encumber participant training funds on agencies/trainers not identified on the approved ETPL. Applicants should focus on apprenticeship and pre-apprenticeship trainings, which should also be included on the ETPL. Example of CareerSource ETPLs can be found in **Attachment J** and through each respective regional workforce board; use the following link to locate regional workforce board websites: https://careersourceflorida.com/career-services/.

Criteria

- *The service area(s) used for the LMA chart is identified.*
- *The LMA chart is completed in full for the identified service area(s) includes – at a minimum:*
  - *Current local area industries with the most employees*
  - *Projections for occupations and industries with the most future job openings*
  - *Projections for fastest growing occupations and industries*
- *The applicant has provided a TOL that reflects the industries included in the chart.*
  - *Specific job opportunities, mean wages and demand occupations are included*
- *The applicant has provided an ETPL that includes apprenticeship and pre-apprenticeship trainings.*

Note:

- The applicant's TOL and ETPL are not included in the maximum page count for the Narrative Components.

4. Project Design and Implementation

a. Objectives and Timelines

Quarter 1: July - September	18 Adults 15 Youths
Quarter 2: October - December	17 Adults 14 Youths
Quarter 3: January – March	17 Adults 14 Youths
Quarter 4: April - June	18 Adults 14 Youths

Criteria

- *The Performance Target Plan Chart is complete and contains objectives that are clearly specified, measurable, qualitative, challenging, yet achievable, and address all expected goals of the proposed project.*
- *The Timeline Chart is complete and includes specific, realistic, and consistent plans that align with the measurable objectives that are outlined in the previous chart and will successfully address the needs of the target population or other identified needs.*

b. Participant Assessments

1. Explain how the program will assess participants: career goals using an interest profiler assessment and academic levels in reading, language, and mathematics specifically by answering the following. Additional detailed information regarding participant assessment requirements is located in **Attachment E.**

    a) Which interest profiler assessment tool will be utilized? (Such as USDOL's O*NET My Next Move)

    b) Which academic assessment tool will be utilized to evaluate participants (reading, math, and language levels): Test of Adult Basic Education (TABE), Comprehensive Adult Student Assessment System (CASAS), or combination of both?

    c) Who will conduct the academic assessment? (Examples: awarded applicant, local education agency, CareerSource board)?

2. Explain how the program will align participants' career assessment (Interest Profiler), and Test of Adult Basic Education (TABE) or Comprehensive Adult Student Assessment System (CASAS) results to match participants with appropriate service options to achieve their goals. Specifically, to create the participants Individual Employment Plan (IEP) and measure their Measurable Skill Gains (MSG).

Criteria

- *Cleary identify the career assessment tool, academic assessment tools, and how they will be administered.*
- *Procedures and methodology used to complete the participant's Individual Employment Plan (IEP) are described relate to the participants assessment results and are appropriate to the target population.*

ATTACHMENT H

PY 2023-24 Staffing Breakout Form

NFJP/Workforce Innovation and Opportunity Act, Section 167

Project / Agency: Farmworker Career Development Program/Manatee County School District TAPS 24B001

	(1) Position Title	(2) FTE	(3) Name of Staff Member	(4) Total Annual Salary	(5) Total Annual Benefits	(6) Benefits %	(7) Total Salary Charged to WIOA 167	(8) Salary %	(9) Total Benefits Charged to WIOA 167	(10) Total Benefits %
1.	Coordinator	1.00	Antonio Roman-Perez	$76,118	$29,198	*38%*	*$76,118*	*100%*	$29,198	*100%*
2.	Bookkeeper/Recruiter	1.00	Carolina Prokic	$42,897	$16,456	*38%*	*$42,897*	*100%*	$16,456	*100%*
3.	Recruiter/Case Manager	1.00	Mary Ann Guerrero	$39,920	$15,313	*38%*	*$39,920*	*100%*	$15,313	*100%*
4.										
	Subtotals			$158,935	$60,967		$158,935		$60,967	
	Total Salary and Benefits Charged to WIOA 167						$158,935		$60,967	
	(11) Total Salary + Benefits Charged to WIOA 167									**$219,902**
	(12) Grant Amount: 286,823 (JF) ~~$286,741~~			Total Staff + Benefits Amount:			**$219,902**	Allocation %		**77%**

ALLOCATION % NOT TO EXCEED CHART BELOW

Supervisor Signature: Dr. Paul M. Jansmer Date: 7-11-23 7-11-23

* Coordinators NOT funded by grant will be required to complete monthly Personnel Activity Reports (PAR)

(1) Enter the position title and include any vacant positions

(2) Enter the FTE (Full Time Emloyee)

(3) Enter the name of the staff member

(4) Enter the total annual salary of each staff member

(5) Enter the total annual benefits of each staff member

(6) The percentage of benefits to salary will auto populate (Example: $11,700 divided by annual salary of $45,000 is 26%)

(7) Enter the total salary charged to WIOA Section 167

Attachment H

PY 2023 – 2024 Staffing Breakout Form
Workforce Innovation and Opportunity Act, Section 167 - NFJP

* Coordinators NOT funded by grant will be required to complete monthly Personnel Activity Reports (PAR)

(1) Enter the position title and include any vacant positions
(2) Enter the amount of a Full Time Employee (FTE)
(3) Enter the name of the position incumbent
(4) Enter the total annual salary of incumbent
(5) Enter the total annual benefits of incumbent
(6) The percentage of benefits to salary will auto populate
(7) Enter the total salary charged to WIOA Section 167
(8) Enter the percentage of salary charged to WIOA Section 167
(9) Enter the total benefits charged to WIOA Section 167
(10) The percentage of benefits charged will auto populate
(11) The total salary and benefits will auto populate
(12) Enter the Grant Amount and the Staff and Benefits Amount to Grant Allocation will auto populate

See proposed in Attachment E

Staffing Parameters

Size Sub-recipient	*Coordinator	Case Management	Recruitment/ Placement	Office Support	**Total FTE	***Salary/Benefit Percentage
Small	1.0 FTE	.50 FTE	-	-	1.50 FTE	75% Alloc
Medium	1.0 FTE	1.0 FTE	.50 FTE	-	2.50 FTE	76% Alloc
Large	1.0 FTE	1.5 FTE	.50 FTE	.50 FTE	3.50 FTE	77% Alloc
X-Large	1.0 FTE	2.0 FTE	.50 FTE	.50 FTE	4.00 FTE	78% Alloc

***Coordinator** must work at least 50% leading the program site.
****Total FTE** for any position can be combined with other positions to create a 1.0 FTE position. Personnel hired on a part-time contractual basis should be included in this FTE count.
***** **Salary/Benefit Percentage** - FTE amount and type may vary from recommended model as long as Salary/Benefit Percentage is met.

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: COORDINATOR, FARMWORKER CAREER DEVELOPMENT PROGRAM
State Title: Specialist/Manager Pupil Personnel Services
JOB DESCRIPTION

JOB GOAL:
To provide leadership, coordination and supervision of the Farmworker Career Development Program serving adult migrant and seasonal farm workers.

QUALIFICATIONS:
1. Bachelor's Degree from an accredited institution.
2. Three (3) years' experience working with minority cultures and workforce development.
3. Experience in managerial/supervision, preferred.
4. Proficiency in English/Spanish.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of current trends, research, and best practices related to Migrant Education. Ability to read and interpret applicable laws, rules, policies, and procedures. Ability to communicate effectively orally and in writing in Spanish/English. Ability to plan, organize, and prioritize. Ability to use basic computer hardware and software. Ability to develop and manage budgets. Knowledge of federal, state and District rules, regulations, and policies as they relate to Migrant education and workforce development. Ability to work cooperatively with others.

REPORTS TO:
Executive Director, Adult, Career and Technical Education or designee

SUPERVISES:

Program Specialist	Youth Counselor
Program Recruiter	Case Manager
Secretary	

PERFORMANCE RESPONSIBILITIES:
1. Coordinate and supervise the Farmworker Career Development Program.
2. Comply with local policies, state and federal guidelines for the operation of the Farmworker Career Development Program.
3. Establish the procedures, schedules and forms for the operation of the program.
4. Complete and monitor the grant applications and reports on the program.
5. Collect and verify the data collection for the Farmworker Career Development Program.
6. Maintain the budgets and fiscal data for the program.
7. Represent the program before related agencies, other school programs and the business community.
8. Facilitate the recruitment, screening, eligibility and placement of participants in the program.
9. Monitor the progress of participants in the program.
10. Review and approve each application to determine compliance.
11. Counsel individual and small groups as required.
12. Supervise the preparation of weekly payroll information.
13. Initiate job placement procedures.
14. Assess each client and develop an appropriate educational program based on need.
15. Assist in organizing Farmworker Career Development Program Advisory Committee.
16. Serve on District, state or community councils or committees as assigned or appropriate.
17. Represent the District in a positive and professional manner.
18. Maintain expertise in assigned areas to fulfill project goals and objectives.
19. Supervise assigned personnel, conduct annual performance appraisals and make recommendations for appropriate employment actions.
20. Prepare or oversee the preparation of all required reports and maintain all appropriate records.
21. Perform other tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:

Revised:
07/08/2002
05/14/2007
04/10/2018
06/12/2018

SALARY SCHEDULE: SAMP
PAY GRADE: D09
SHORT TITLE: ICD002
STATE JOB CODE: 61010

	School District of Manatee County12-Month SAMP Salary Schedule 2022 - 2023 (Schedule D)														
Pay Grade	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15
D01	$ 35,338	$ 36,060	$ 36,787	$ 37,521	$ 38,271	$ 39,037	$ 39,817	$ 40,613	$ 41,429	$ 42,254	$ 42,901	$ 43,958	$ 44,841	$ 45,736	$ 46,652
D02	$ 37,487	$ 38,252	$ 39,021	$ 39,799	$ 40,593	$ 41,406	$ 42,237	$ 43,077	$ 43,939	$ 44,819	$ 45,717	$ 46,630	$ 47,560	$ 48,513	$ 49,485
D03	$ 39,785	$ 40,598	$ 41,409	$ 42,241	$ 43,080	$ 43,947	$ 44,821	$ 45,722	$ 46,635	$ 47,566	$ 48,517	$ 49,487	$ 50,483	$ 51,485	$ 52,517
D04	$ 42,205	$ 43,045	$ 43,911	$ 44,786	$ 45,682	$ 46,594	$ 47,529	$ 48,479	$ 49,452	$ 50,439	$ 51,443	$ 52,475	$ 53,524	$ 54,593	$ 55,688
D05	$ 44,729	$ 45,640	$ 46,555	$ 47,486	$ 48,438	$ 49,408	$ 50,397	$ 51,403	$ 52,427	$ 53,482	$ 54,549	$ 55,642	$ 56,748	$ 57,890	$ 59,045
D06	$ 47,498	$ 48,465	$ 49,441	$ 50,423	$ 51,433	$ 52,463	$ 53,516	$ 54,581	$ 55,673	$ 56,784	$ 57,922	$ 59,081	$ 60,264	$ 61,467	$ 62,699
D07	$ 50,353	$ 51,382	$ 52,417	$ 53,461	$ 54,532	$ 55,627	$ 56,736	$ 57,871	$ 59,024	$ 60,207	$ 61,411	$ 62,636	$ 63,892	$ 65,172	$ 66,469
D08	$ 53,422	$ 54,511	$ 55,600	$ 56,717	$ 57,848	$ 59,007	$ 60,186	$ 61,390	$ 62,617	$ 63,873	$ 65,148	$ 66,452	$ 67,779	$ 69,133	$ 70,516
D09	$ 56,691	$ 57,848	$ 59,000	$ 60,186	$ 61,388	$ 62,617	$ 63,872	$ 65,143	$ 66,450	$ 67,778	$ 69,130	$ 70,514	$ 71,926	$ 73,366	$ 74,833
D10	$ 58,922	$ 60,124	$ 61,325	$ 62,555	$ 63,809	$ 65,082	$ 66,383	$ 67,714	$ 69,067	$ 70,445	$ 71,854	$ 73,294	$ 74,759	$ 76,256	$ 77,779
D11	$ 62,527	$ 63,800	$ 65,076	$ 66,379	$ 67,703	$ 69,059	$ 70,439	$ 71,851	$ 73,287	$ 74,752	$ 76,251	$ 77,775	$ 79,326	$ 80,916	$ 82,536
D12	$ 66,325	$ 67,679	$ 69,035	$ 70,416	$ 71,825	$ 73,260	$ 74,718	$ 76,218	$ 77,739	$ 79,301	$ 80,886	$ 82,501	$ 84,153	$ 85,831	$ 87,552
D13	$ 70,329	$ 71,765	$ 73,200	$ 74,662	$ 76,158	$ 77,679	$ 79,234	$ 80,818	$ 82,433	$ 84,083	$ 85,766	$ 87,479	$ 89,228	$ 91,013	$ 92,832
D14	$ 74,630	$ 76,153	$ 77,676	$ 79,232	$ 80,817	$ 82,429	$ 84,082	$ 85,762	$ 87,473	$ 89,224	$ 91,012	$ 92,830	$ 94,690	$ 96,582	$ 98,511
D15	$ 76,846	$ 78,416	$ 79,984	$ 81,579	$ 83,209	$ 84,878	$ 86,572	$ 88,306	$ 90,073	$ 91,874	$ 93,710	$ 95,586	$ 97,496	$ 99,451	$ 101,435
D16	$ 84,632	$ 86,359	$ 88,081	$ 89,846	$ 91,644	$ 93,479	$ 95,349	$ 97,251	$ 99,201	$ 101,185	$ 103,208	$ 105,273	$ 107,378	$ 109,520	$ 111,718
D17	$ 91,507	$ 93,373	$ 95,244	$ 97,149	$ 99,089	$ 101,070	$ 103,100	$ 105,157	$ 107,261	$ 109,408	$ 111,595	$ 113,828	$ 116,107	$ 118,428	$ 120,792
D18	$ 98,937	$ 100,917	$ 102,935	$ 104,993	$ 107,093	$ 109,235	$ 111,419	$ 113,647	$ 115,922	$ 118,238	$ 120,603	$ 123,016	$ 125,477	$ 127,986	$ 130,545

School District of Manatee County12-Month SAMP Salary Schedule 2022 - 2023 (Schedule D)													
Pay Grade	16	17	18	19	20	21	22	23	24	25	26	27	28
D01	$ 47,586	$ 48,537	$ 49,509	$ 50,500	$ 51,512	$ 52,602	$ 57,057	$ 58,198	$ 59,362	$ 60,550	$ 61,761	$ 62,996	$ 64,256
D02	$ 50,476	$ 51,483	$ 52,515	$ 53,564	$ 54,638	$ 55,801	$ 60,348	$ 61,555	$ 62,786	$ 64,042	$ 65,323	$ 66,629	$ 67,962
D03	$ 53,567	$ 54,641	$ 55,732	$ 56,843	$ 57,979	$ 59,160	$ 63,801	$ 65,077	$ 66,379	$ 67,706	$ 69,060	$ 70,441	$ 71,850
D04	$ 56,798	$ 57,939	$ 59,096	$ 60,282	$ 61,485	$ 62,774	$ 67,526	$ 68,877	$ 70,254	$ 71,660	$ 73,093	$ 74,555	$ 76,046
D05	$ 60,226	$ 61,429	$ 62,662	$ 63,917	$ 65,190	$ 66,587	$ 71,458	$ 72,888	$ 74,345	$ 75,832	$ 77,349	$ 78,896	$ 80,474
D06	$ 63,951	$ 65,229	$ 66,536	$ 67,862	$ 69,223	$ 70,664	$ 75,660	$ 77,173	$ 78,716	$ 80,291	$ 81,896	$ 83,534	$ 85,205
D07	$ 67,802	$ 69,157	$ 70,542	$ 71,955	$ 73,393	$ 74,899	$ 80,019	$ 81,620	$ 83,252	$ 84,917	$ 86,616	$ 88,348	$ 90,115
D08	$ 71,928	$ 73,366	$ 74,834	$ 76,332	$ 77,859	$ 79,487	$ 84,747	$ 86,442	$ 88,171	$ 89,934	$ 91,733	$ 93,568	$ 95,439
D09	$ 76,329	$ 77,857	$ 79,414	$ 80,996	$ 82,622	$ 84,290	$ 89,696	$ 91,490	$ 93,320	$ 95,187	$ 97,090	$ 99,032	$ 101,013
D10	$ 79,333	$ 80,921	$ 82,540	$ 84,192	$ 85,874	$ 87,600	$ 93,049	$ 94,909	$ 96,808	$ 98,744	$ 100,719	$ 102,733	$ 104,788
D11	$ 84,185	$ 85,869	$ 87,583	$ 89,336	$ 91,117	$ 92,911	$ 98,516	$ 100,486	$ 102,496	$ 104,546	$ 106,637	$ 108,770	$ 110,945
D12	$ 89,307	$ 91,091	$ 92,910	$ 94,769	$ 96,665	$ 98,574	$ 104,352	$ 106,439	$ 108,568	$ 110,739	$ 112,954	$ 115,213	$ 117,517
D13	$ 94,695	$ 96,586	$ 98,515	$ 100,487	$ 102,498	$ 104,540	$ 110,493	$ 112,703	$ 114,957	$ 117,256	$ 119,601	$ 121,993	$ 124,433
D14	$ 100,485	$ 102,489	$ 104,540	$ 106,637	$ 108,764	$ 110,905	$ 117,056	$ 119,397	$ 121,785	$ 124,221	$ 126,705	$ 129,239	$ 131,824
D15	$ 103,464	$ 105,534	$ 107,641	$ 109,799	$ 111,992	$ 114,203	$ 120,371	$ 122,778	$ 125,234	$ 127,738	$ 130,293	$ 132,899	$ 135,557
D16	$ 113,946	$ 116,226	$ 118,554	$ 120,927	$ 123,342	$ 125,820	$ 132,441	$ 135,090	$ 137,792	$ 140,548	$ 143,359	$ 146,226	$ 149,151
D17	$ 123,209	$ 125,676	$ 128,189	$ 130,752	$ 133,364	$ 135,991	$ 142,968	$ 145,828	$ 148,744	$ 151,719	$ 154,754	$ 157,849	$ 161,006
D18	$ 133,157	$ 135,820	$ 138,536	$ 141,308	$ 144,133	$ 148,486	$ 152,249	$ 155,294	$ 158,400	$ 161,567	$ 164,799	$ 168,095	$ 171,457

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: BOOKKEEPER, SCHOOL
State Title: Bookkeeper, School
JOB DESCRIPTION

JOB GOAL:
To manage the school funds in a fair and equitable manner through accurate accountability and amicable relationships with all stakeholders.

QUALIFICATIONS:
1. High School Diploma or equivalent supplemented by business courses in bookkeeping or accounting.
2. Minimum of three (3) years of successful experience in bookkeeping or responsible account clerk work experience.
3. Comparable amount of training and experience may be substituted for the minimum qualifications.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge and ability to perform computer data entry, word processing and text management activities on terminals and/or microcomputers as required. Knowledge of the principles and practices of bookkeeping and the ability to apply this knowledge to work situations. Knowledge of the laws, rules and regulations controlling budgetary, internal record keeping activities and contract procedures. Ability to prepare complete and accurate accounting reports and statements. Ability to keep complex records, to assemble and organize data and to prepare reports from such records. Ability to operate typewriter and other standard office machines. Ability to type at a prescribed rate of speed. Ability to communicate effectively both orally and in writing.

REPORTS TO:
Principal/Director

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Receive and receipt all monies deposited with the school.
2. Process all purchase orders in compliance with District policy.
3. Maintain all accounting records in compliance with District policy.
4. Assist staff to utilize funds and deposit funds in compliance with District policy.
5. Assist Principal/Director in the preparation of the annual budget for supplies and equipment.
6. Requisition supplies and equipment as requested by Principal/Director and/or staff.
7. Monitor all budget funds and grant monies assigned to the school.
8. Receive all supplies and equipment and distribute to appropriate staff members.
9. Maintain professional relationships with all personnel.
10. Develop and submit reports as required.
11. Attend workshops for updating software information and other professional growth needs.
12. Prepare materials for auditors and cooperate fully with audit needs.
13. Keep the Principal/Director well informed on all aspects of fund production and expenditures.
14. Pay all bills in a timely manner.
15. Communicate with vendors as needed.
16. Demonstrate initiative in the performance of assigned responsibilities.
17. Provide for a safe and secure workplace.
18. Model and maintain high ethical standards.
19. Maintain confidentiality regarding school matters.
20. Maintain positive relationships with staff and vendors.
21. Participate in workshops and training sessions as required.
22. Communicate effectively with staff and vendors.
23. Respond to inquiries and concerns in a timely manner.
24. Prepare all required reports and maintain all appropriate records.

25. Follow all School Board policies, rules and regulations.
26. Exhibit interpersonal skills to work as an effective team member.
27. Demonstrate support for the School District and its goals and priorities.
28. Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
Revised: 07/08/2002, 05/22/2018

SALARY SCHEDULE: SUPPORT
PAYGRADE: 29
SHORT TITLE: SCA040 (11 Month, Middle School), SCA024 (12 Month, High School)
STATE JOB CODE: 73097

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: RECRUITER, MIGRANT
State Title: Recruiter, Migrant Education
JOB DESCRIPTION

JOB GOAL:
To recruit and identify migrant children and youth, serve as a liaison between school, students and the family and ultimately promote educational success.

QUALIFICATIONS:
1. High School Diploma or approved equivalency diploma.
2. Ability to speak, read and write Spanish/English.
3. Valid Florida Driver's License.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of current trends, research and best practices related to migrant education. Ability to read and interpret laws, rules, policies and procedures. Knowledge of community resources. Ability to communicate effectively orally and in writing in Spanish/English. Skilled in human interaction and conflict resolution. Ability to make presentations. Extensive knowledge of the organization, operation, programs and goals of the SDMC's Migrant Education Department. Knowledge of federal, state and District rules, regulations and policies as they relate to job functions. Ability to exercise independent judgment in assigned duties. Ability to work cooperatively with others. Ability to be flexible.

REPORTS TO:
Coordinator, Migrant

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. To meet with and interview prospective migrant students and their families to determine eligibility for program services.
2. Assist students and parents with school registration and orientation.
3. Accept and act upon referrals from migrant staff and other school personnel.
4. Facilitate communication between home and school through phone calls, home, and work site visits.
5. To inform students and parents/guardians of available services and act as liaison with other social service agencies to facilitate access.
6. Provide interpretation, translation and transportation services as needed.
7. Assist with parent involvement activities.
8. To distribute educational packets or other appropriate items to support OSYs.
9. Coordinate with local growers, crew leaders and other agencies to establish possibilities for recruiting migrant youth.
10. Maintain outreach logs and other required records.
11. Work flexible hours, including some evenings and weekends.
12. Use personal car for local and out-of-town travel.
13. Refer OSYs to appropriate educational and/or training programs.
14. Maintain confidentiality regarding school/workplace matters.
15. Meet and deal effectively with the general public, staff members, students, parents, administrators and other contact persons using tact and good judgment.
16. Exhibit interpersonal skills to work as an effective team member.
17. Model and maintain high ethical standards.
18. Represent the District in a positive and professional manner.
19. Keep supervisor informed of potential problems or unusual events.
20. Follow federal and state laws as well as School Board policies, rules and regulations.
21. Prepare all required reports and maintain all appropriate records.
22. Maintain expertise in assigned area to fulfill project goals and objectives.
23. Perform other tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 25 pounds of force occasionally, and/or up to 20 pounds of force frequently as needed

to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid in accordance with the agreement negotiated between the Manatee Education Association (MEA) and the School Board of Manatee County. Length of the work year and hours of employment shall be those in accordance with the agreement negotiated between the MEA and the School Board of Manatee County.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved: 07/08/2002

Revised:
04/12/2016
05/22/2018

SALARY SCHEDULE: SUPPORT
PAY GRADE: 30
SHORT TITLE: STS031, STS032, STS140
STATE JOB CODE: 61023

School District of Manatee County12-Month Hourly, District Based Non-Bargaining Schedule2022-2023																	
Pay Grade	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
21	~~$10.27~~	~~$10.46~~	~~$10.61~~	~~$10.86~~	~~$11.14~~	~~$11.39~~	~~$11.55~~	~~$11.84~~	~~$12.11~~	~~$12.29~~	~~$12.46~~	~~$12.85~~	~~$13.08~~	~~$13.37~~	~~$13.58~~	~~$14.04~~	~~$14.24~~
22	~~$10.87~~	~~$11.10~~	~~$11.23~~	~~$11.53~~	~~$11.81~~	~~$12.09~~	~~$12.21~~	~~$12.56~~	~~$12.85~~	~~$13.05~~	~~$13.22~~	~~$13.60~~	~~$13.88~~	~~$14.17~~	~~$14.38~~	~~$14.88~~	$15.09
23	~~$11.50~~	~~$11.78~~	~~$12.01~~	~~$12.19~~	~~$12.45~~	~~$12.72~~	~~$12.95~~	~~$13.23~~	~~$13.53~~	~~$13.81~~	~~$14.03~~	~~$14.46~~	~~$14.76~~	$15.06	$15.36	$15.74	$16.06
24	~~$12.01~~	~~$12.19~~	~~$12.45~~	~~$12.72~~	~~$12.95~~	~~$13.23~~	~~$13.53~~	~~$13.81~~	~~$14.03~~	~~$14.46~~	~~$14.76~~	$15.06	$15.36	$15.74	$16.06	$16.35	$16.83
25	~~$12.45~~	~~$12.72~~	~~$12.95~~	~~$13.23~~	~~$13.53~~	~~$13.81~~	~~$14.03~~	~~$14.46~~	~~$14.76~~	$15.06	$15.36	$15.74	$16.06	$16.35	$16.83	$17.14	$17.56
26	~~$12.95~~	~~$13.23~~	~~$13.53~~	~~$13.81~~	~~$14.03~~	~~$14.46~~	~~$14.76~~	$15.06	$15.36	$15.74	$16.06	$16.35	$16.83	$17.14	$17.56	$17.88	$18.35
27	~~$13.53~~	~~$13.81~~	~~$14.03~~	~~$14.46~~	~~$14.76~~	$15.06	$15.36	$15.74	$16.06	$16.35	$16.83	$17.14	$17.56	$17.88	$18.35	$18.80	$19.20
28	~~$14.03~~	~~$14.46~~	~~$14.76~~	$15.06	$15.36	$15.74	$16.06	$16.35	$16.83	$17.14	$17.56	$17.88	$18.35	$18.80	$19.20	$19.60	$20.11
29	~~$14.76~~	~~$15.06~~	~~$15.36~~	$15.74	$16.06	$16.35	$16.83	$17.14	$17.56	$17.88	$18.35	$18.80	$19.20	$19.60	$20.11	$20.52	$21.04
30	~~$15.36~~	~~$15.74~~	~~$16.06~~	$16.35	$16.83	$17.14	$17.56	$17.88	$18.35	$18.80	$19.20	$19.60	$20.11	$20.52	$21.04	$21.45	$21.98
31	~~$16.06~~	~~$16.35~~	~~$16.83~~	$17.14	$17.56	$17.88	$18.35	$18.80	$19.20	$19.60	$20.11	$20.52	$21.04	$21.45	$21.98	$22.35	$22.92
32	~~$16.83~~	~~$17.14~~	~~$17.56~~	$17.88	$18.35	$18.80	$19.20	$19.60	$20.11	$20.52	$21.04	$21.45	$21.98	$22.35	$22.92	$23.51	$24.04
33	~~$17.56~~	~~$17.88~~	~~$18.35~~	$18.80	$19.20	$19.60	$20.11	$20.52	$21.04	$21.45	$21.98	$22.35	$22.92	$23.51	$24.04	$24.60	$25.15
34	~~$18.35~~	~~$18.80~~	~~$19.20~~	$19.60	$20.11	$20.52	$21.04	$21.45	$21.98	$22.35	$22.92	$23.51	$24.04	$24.60	$25.15	$25.70	$26.33
35	~~$19.20~~	~~$19.60~~	~~$20.11~~	$20.52	$21.04	$21.45	$21.98	$22.35	$22.92	$23.51	$24.04	$24.60	$25.15	$25.70	$26.33	$27.00	$27.54
36	~~$20.11~~	~~$20.52~~	~~$21.04~~	$21.45	$21.98	$22.35	$22.92	$23.51	$24.04	$24.60	$25.15	$25.70	$26.33	$27.00	$27.54	$28.26	$28.87
37	~~$21.04~~	~~$21.45~~	~~$21.98~~	$22.35	$22.92	$23.51	$24.04	$24.60	$25.15	$25.70	$26.33	$27.00	$27.54	$28.26	$28.87	$29.48	$30.19
38	~~$21.98~~	~~$22.35~~	~~$22.92~~	$23.51	$24.04	$24.60	$25.15	$25.70	$26.33	$27.00	$27.54	$28.26	$28.87	$29.48	$30.19	$30.96	$31.68
39	~~$22.92~~	~~$23.51~~	~~$24.04~~	$24.60	$25.15	$25.70	$26.33	$27.00	$27.54	$28.26	$28.87	$29.48	$30.19	$30.96	$31.68	$32.39	$33.10
40	~~$24.04~~	~~$24.60~~	~~$25.15~~	$25.70	$26.33	$27.00	$27.54	$28.26	$28.87	$29.48	$30.19	$30.96	$31.68	$32.39	$33.10	$33.81	$34.66
41	~~$25.15~~	~~$25.70~~	~~$26.33~~	$27.00	$27.54	$28.26	$28.87	$29.48	$30.19	$30.96	$31.68	$32.39	$33.10	$33.81	$34.66	$35.48	$36.36
42	~~$26.33~~	~~$27.00~~	~~$27.54~~	$28.26	$28.87	$29.48	$30.19	$30.96	$31.68	$32.39	$33.10	$33.81	$34.66	$35.48	$36.36	$37.14	$38.00

School District of Manatee County12-Month Hourly, School Based Non-Bargaining Schedule2022-2023																	
Pay Grade	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
21	~~$11.27~~	~~$11.46~~	~~$11.61~~	~~$11.86~~	~~$12.14~~	~~$12.39~~	~~$12.55~~	~~$12.84~~	~~$13.11~~	~~$13.29~~	~~$13.46~~	~~$13.85~~	~~$14.08~~	~~$14.37~~	~~$14.58~~	$15.04	$15.24
22	~~$11.87~~	~~$12.10~~	~~$12.23~~	~~$12.53~~	~~$12.81~~	~~$13.09~~	~~$13.21~~	~~$13.56~~	~~$13.85~~	~~$14.05~~	~~$14.22~~	~~$14.60~~	~~$14.88~~	$15.17	$15.38	$15.88	$16.09
23	~~$12.50~~	~~$12.78~~	~~$13.01~~	~~$13.19~~	~~$13.45~~	~~$13.72~~	~~$13.95~~	~~$14.23~~	~~$14.53~~	~~$14.81~~	$15.03	$15.46	$15.76	$16.06	$16.36	$16.74	$17.06
24	~~$13.01~~	~~$13.19~~	~~$13.45~~	~~$13.72~~	~~$13.95~~	~~$14.23~~	~~$14.53~~	~~$14.81~~	$15.03	$15.46	$15.76	$16.06	$16.36	$16.74	$17.06	$17.35	$17.83
25	~~$13.45~~	~~$13.72~~	~~$13.95~~	~~$14.23~~	~~$14.53~~	~~$14.81~~	$15.03	$15.46	$15.76	$16.06	$16.36	$16.74	$17.06	$17.35	$17.83	$18.14	$18.56
26	~~$13.95~~	~~$14.23~~	~~$14.53~~	~~$14.81~~	$15.03	$15.46	$15.76	$16.06	$16.36	$16.74	$17.06	$17.35	$17.83	$18.14	$18.56	$18.88	$19.35
27	~~$14.53~~	~~$14.81~~	~~$15.03~~	$15.46	$15.76	$16.06	$16.36	$16.74	$17.06	$17.35	$17.83	$18.14	$18.56	$18.88	$19.35	$19.80	$20.20
28	~~$15.03~~	~~$15.46~~	~~$15.76~~	$16.06	$16.36	$16.74	$17.06	$17.35	$17.83	$18.14	$18.56	$18.88	$19.35	$19.80	$20.20	$20.60	$21.11
29	~~$15.76~~	~~$16.06~~	~~$16.36~~	$16.74	$17.06	$17.35	$17.83	$18.14	$18.56	$18.88	$19.35	$19.80	$20.20	$20.60	$21.11	$21.52	$22.04
30	~~$16.36~~	~~$16.74~~	~~$17.06~~	$17.35	$17.83	$18.14	$18.56	$18.88	$19.35	$19.80	$20.20	$20.60	$21.11	$21.52	$22.04	$22.45	$22.98
31	~~$17.06~~	~~$17.35~~	~~$17.83~~	$18.14	$18.56	$18.88	$19.35	$19.80	$20.20	$20.60	$21.11	$21.52	$22.04	$22.45	$22.98	$23.35	$23.92
32	~~$17.83~~	~~$18.14~~	~~$18.56~~	$18.88	$19.35	$19.80	$20.20	$20.60	$21.11	$21.52	$22.04	$22.45	$22.98	$23.35	$23.92	$24.51	$25.04
33	~~$18.56~~	~~$18.88~~	~~$19.35~~	$19.80	$20.20	$20.60	$21.11	$21.52	$22.04	$22.45	$22.98	$23.35	$23.92	$24.51	$25.04	$25.60	$26.15
34	~~$19.35~~	~~$19.80~~	~~$20.20~~	$20.60	$21.11	$21.52	$22.04	$22.45	$22.98	$23.35	$23.92	$24.51	$25.04	$25.60	$26.15	$26.70	$27.33
35	~~$20.20~~	~~$20.60~~	~~$21.11~~	$21.52	$22.04	$22.45	$22.98	$23.35	$23.92	$24.51	$25.04	$25.60	$26.15	$26.70	$27.33	$28.00	$28.54
36	~~$21.11~~	~~$21.52~~	~~$22.04~~	$22.45	$22.98	$23.35	$23.92	$24.51	$25.04	$25.60	$26.15	$26.70	$27.33	$28.00	$28.54	$29.26	$29.87
37	~~$22.04~~	~~$22.45~~	~~$22.98~~	$23.35	$23.92	$24.51	$25.04	$25.60	$26.15	$26.70	$27.33	$28.00	$28.54	$29.26	$29.87	$30.48	$31.19
38	~~$22.98~~	~~$23.35~~	~~$23.92~~	$24.51	$25.04	$25.60	$26.15	$26.70	$27.33	$28.00	$28.54	$29.26	$29.87	$30.48	$31.19	$31.96	$32.68
39	~~$23.92~~	~~$24.51~~	~~$25.04~~	$25.60	$26.15	$26.70	$27.33	$28.00	$28.54	$29.26	$29.87	$30.48	$31.19	$31.96	$32.68	$33.39	$34.10
40	~~$25.04~~	~~$25.60~~	~~$26.15~~	$26.70	$27.33	$28.00	$28.54	$29.26	$29.87	$30.48	$31.19	$31.96	$32.68	$33.39	$34.10	$34.81	$35.66
41	~~$26.15~~	~~$26.70~~	~~$27.33~~	$28.00	$28.54	$29.26	$29.87	$30.48	$31.19	$31.96	$32.68	$33.39	$34.10	$34.81	$35.66	$36.48	$37.36
42	~~$27.33~~	~~$28.00~~	~~$28.54~~	$29.26	$29.87	$30.48	$31.19	$31.96	$32.68	$33.39	$34.10	$34.81	$35.66	$36.48	$37.36	$38.14	$39.00

Area Profile for Workforce Region 18 - CareerSource Suncoast, FL

Industries by Projected Growth Table

The table below shows the industries with the highest total annual percent change in Workforce Region 18 - CareerSource Suncoast, FL for the 2020-2028 time period.

Rank	Industry	2020 Estimated Employment	2028 Projected Employment	Total Annual Percent Change	Total 2020-2028 Employment Change
1	Funds, Trusts, and Other Financial Vehicles	23	34	5.01%	11
2	Performing Arts, Spectator Sports, and Related Industries	2,053	2,989	4.81%	936
3	Accommodation	2,505	3,574	4.54%	1,069
4	Food Services and Drinking Places	28,085	36,680	3.39%	8,595
5	Museums, Historical Sites, and Similar Institutions	209	263	2.91%	54
6	Amusement, Gambling, and Recreation Industries	6,198	7,599	2.58%	1,401
7	Transit and Ground Passenger Transportation	160	195	2.50%	35
8	Nursing and Residential Care Facilities	10,623	12,917	2.47%	2,294
9	Personal and Laundry Services	4,013	4,856	2.41%	843
10	Social Assistance	3,987	4,802	2.35%	815

Source: Labor Market Statistics, Occupational Employment Projections Unit
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Area Profile for Workforce Region 18 - CareerSource Suncoast, FL

Industries by Projected Growth Table

The table below shows the industries with the highest total employment change in Workforce Region 18 - CareerSource Suncoast, FL for the 2020-2028 time period.

Rank	Industry	2020 Estimated Employment	2028 Projected Employment	Total Annual Percent Change	Total 2020-2028 Employment Change
1	Food Services and Drinking Places	28,085	36,680	3.39%	8,595
2	Ambulatory Health Care Services	21,928	25,806	2.06%	3,878
3	Specialty Trade Contractors	18,400	21,837	2.16%	3,437
4	Administrative and Support Services	17,497	19,963	1.66%	2,466
5	Nursing and Residential Care Facilities	10,623	12,917	2.47%	2,294
6	Amusement, Gambling, and Recreation Industries	6,198	7,599	2.58%	1,401
7	Hospitals	12,420	13,619	1.16%	1,199
8	Accommodation	2,505	3,574	4.54%	1,069
9	Performing Arts, Spectator Sports, and Related Industries	2,053	2,989	4.81%	936
10	Construction of Buildings	5,264	6,198	2.06%	934

Source: Labor Market Statistics, Occupational Employment Projections Unit
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Area Profile for Workforce Region 18 - CareerSource Suncoast, FL

Industry Employment Distribution Table

The table below shows the private industries with the highest number of employees in Workforce Region 18 - CareerSource Suncoast, FL for the 4th Quarter, 2022.

Rank	Industry Sector	Number of Establishments	Number of Employees
1	Health Care and Social Assistance	3,368	51,747
2	Retail Trade	3,408	45,679
3	Accommodation and Food Services	2,067	37,388
4	Construction	4,278	29,257
5	Administrative and Support and Waste Management and Remediation Services	3,048	19,625
6	Professional, Scientific, and Technical Services	4,939	19,201
7	Manufacturing	1,074	18,100
8	Other Services (except Public Administration)	2,591	11,919
9	Wholesale Trade	1,264	9,236
10	Arts, Entertainment, and Recreation	513	8,984

FL Labor Market Statistics, Quarterly Census of Employment and Wages Program
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Area Profile for Workforce Region 18 - CareerSource Suncoast, FL

Jobs by Occupation Group Table

The table below shows the distribution number of job openings advertised online in Workforce Region 18 - CareerSource Suncoast, FL by occupation group on July 8, 2023 (Jobs De-duplication Level 2) Opens in a new browser window.

Rank	Occupation Group	Job Openings
1	Healthcare Practitioners and Technical Occupations	2,250
2	Management Occupations	1,178
3	Sales and Related Occupations	968
4	Food Preparation and Serving Related Occupations	889
5	Office and Administrative Support Occupations	836
6	Healthcare Support Occupations	628
7	Installation, Maintenance, and Repair Occupations	566
8	Transportation and Material Moving Occupations	529
9	Educational Instruction and Library Occupations	372
10	Production Occupations	310
11	Personal Care and Service Occupations	300
12	Construction and Extraction Occupations	279
13	Building and Grounds Cleaning and Maintenance Occu	270
14	Community and Social Service Occupations	258
15	Business and Financial Operations Occupations	245
16	Architecture and Engineering Occupations	225
17	Arts, Design, Entertainment, Sports, and Media Occ	157
18	Computer and Mathematical Occupations	133
19	Protective Service Occupations	132
20	Life, Physical, and Social Science Occupations	79
21	Legal Occupations	41
22	Farming, Fishing, and Forestry Occupations	22
23	Military Specific Occupations	2
24	Total other occupations	4,441

Source: Online advertised jobs data
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Area Profile for Workforce Region 18 - CareerSource Suncoast, FL

Occupational Employment Distribution Table

The table below shows the occupations with the highest projected employment in Workforce Region 18 - CareerSource Suncoast, FL for the 2020-2028 time period.

Rank	Occupation Title	2020 Estimated Employment	2028 Projected Employment
1	Office and Administrative Support	47,702	49,861
2	Sales and Related	41,105	44,450
3	Food Preparation and Serving Related	33,013	42,449
4	Construction and Extraction	21,782	25,705
5	Healthcare Practitioners and Technical	21,806	25,087
6	Transportation and Material Moving	17,673	19,595
7	Management	16,925	19,214
8	Personal Care and Service	13,728	16,822
9	Building and Grounds Cleaning and Maintenance	14,408	16,704
10	Installation, Maintenance, and Repair	14,550	16,434

Source: Labor Market Statistics, Occupational Employment Projections Unit
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Area Profile for Workforce Region 18 - CareerSource Suncoast, FL

Employers by Number of Job Openings Table

The table below shows the employers with the highest number of job openings advertised online in Workforce Region 18 - CareerSource Suncoast, FL on July 8, 2023 (Jobs De-duplication Level 2) Opens in a new browser window.

Rank	Employer Name	Job Openings
1	Sarasota Memorial Health Care System	584
2	HCA Healthcare, Inc.	429
3	Universal Health Services, Inc.	368
4	Centerstone	267
5	Empath Health	226
6	Sarasota County Schools	164
7	State College of Florida, Manatee-Sarasota	152
8	Troon Golf, LLC	138
9	Sarasota County, FL	125
10	Southeastern Grocers	121

Source: Online advertised jobs data
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Overview of the CareerSource Suncoast Region
Not Seasonally Adjusted
June 16, 2023

- The unemployment rate in the CareerSource Suncoast region (Manatee and Sarasota counties) was 2.7 percent in May 2023. This rate was 0.1 percentage point greater than the region's year ago rate of 2.6 percent. The region's May 2023 unemployment rate was equal to the state rate of 2.7 percent. The labor force was 392,875, up 9,218 (+2.4 percent) over the year. There were 10,719 unemployed residents in the region.
- Manatee County and Sarasota County had the same unemployment rate (2.7 percent) in the CareerSource Suncoast region.

North Port-Sarasota-Bradenton Metro Area

- In May 2023, nonagricultural employment in the North Port-Sarasota-Bradenton MSA was 335,300, an increase of 9,000 jobs (+2.8 percent) over the year.
- The Leisure and Hospitality (+6.8 percent); Mining, Logging, and Construction (+5.9 percent); Information (+5.0 percent); and Manufacturing (+4.3 percent) industries grew faster in the metro area than statewide over the year.
- The North Port-Sarasota-Bradenton MSA had the second highest annual job growth compared to all the metro areas in the state in the Information (+200 jobs) industry.
- The North Port-Sarasota-Bradenton MSA had the second fastest annual job growth rate compared to all the metro areas in the state in the Information (+5.0 percent) industry.
- The North Port-Sarasota-Bradenton MSA had the third fastest annual job growth rate compared to all the metro areas in the state in the Mining, Logging, and Construction (+5.9 percent) industry.
- The industries gaining jobs over the year were Education and Health Services (+3,800 jobs); Leisure and Hospitality (+3,200 jobs); Mining, Logging, and Construction (+1,700 jobs); Manufacturing (+800 jobs); Trade, Transportation, and Utilities (+800 jobs); Information (+200 jobs); Other Services (+200 jobs); and Financial Activities (+100 jobs).
- The Government (-1,800 jobs) industry lost jobs over the year.
- The Professional and Business Services industry was unchanged in jobs over the year.

Note: All data are subject to revision.
Source: Florida Department of Economic Opportunity, Bureau of Workforce Statistics and Economic Research.

Unemployment Rates (not seasonally adjusted)	May-23	Apr-23	May-22
CareerSource Suncoast	2.7%	2.3%	2.6%
Manatee County	2.7%	2.3%	2.6%
Sarasota County	2.7%	2.3%	2.6%
Florida	2.7%	2.3%	2.7%
United States	3.4%	3.1%	3.4%

	North Port-Sarasota-Bradenton Metropolitan Statistical Area				Florida			
Nonagricultural Employment by Industry (not seasonally adjusted)	May-23	May-22	change	percent change	May-23	May-22	change	percent change
Total Employment	335,300	326,300	9,000	2.8	9,719,200	9,387,700	331,500	3.5
Mining, Logging, and Construction	30,600	28,900	1,700	5.9	612,600	604,200	8,400	1.4
Manufacturing	19,200	18,400	800	4.3	417,300	407,500	9,800	2.4
Trade, Transportation, and Utilities	64,300	63,500	800	1.3	1,958,700	1,908,900	49,800	2.6
Wholesale Trade	10,300	10,100	200	2.0	389,000	376,500	12,500	3.3
Retail Trade	46,100	45,400	700	1.5	1,140,900	1,119,700	21,200	1.9
Transportation, Warehousing, and Utilities	7,900	8,000	-100	-1.3	428,800	412,700	16,100	3.9
Information	4,200	4,000	200	5.0	151,800	156,000	-4,200	-2.7
Financial Activities	17,900	17,800	100	0.6	679,700	662,300	17,400	2.6
Professional and Business Services	46,100	46,100	0	0.0	1,627,900	1,574,400	53,500	3.4
Education and Health Services	61,200	57,400	3,800	6.6	1,476,600	1,383,300	93,300	6.7
Leisure and Hospitality	50,300	47,100	3,200	6.8	1,320,700	1,249,200	71,500	5.7
Other Services	15,000	14,800	200	1.4	350,000	342,600	7,400	2.2
Government	26,500	28,300	-1,800	-6.4	1,123,900	1,099,300	24,600	2.2

Population	2022	2021	change	percent change
CareerSource Suncoast	891,411	862,024	29,387	3.4
Manatee County	429,125	413,474	15,651	3.8
Sarasota County	462,286	448,550	13,736	3.1
Florida	22,244,823	21,828,069	416,754	1.9

Average Annual Wage	2021	2020	change	percent change
CareerSource Suncoast	$53,888	$49,832	$4,056	8.1
Manatee County	$51,556	$47,479	$4,077	8.6
Sarasota County	$55,605	$51,627	$3,978	7.7
Florida	$60,299	$55,840	$4,459	8.0

Note: All data are subject to revision.
Source: Florida Department of Economic Opportunity, Bureau of Workforce Statistics and Economic Research.

2023-24 Regional Demand Occupations List

Sorted by Occupational Title

Workforce Development Area 18 - Manatee and Sarasota counties

Selection Criteria

1. FLDOE Training Code 3 (PSAV Certificate), 4 (Community College Credit/Degree), or 5 (bachelor's degree)
2. 30 annual openings and positive growth
3. Mean Wage of $16.72/hour and Entry Wage of $13.59/hour
4. High Skill/High Wage (HSHW) Occupations
   Mean Wage of $26.19/hour and Entry Wage of $16.72/hour

			Regional				Statewide				FLDOE	In-Demand	
			Annual	Annual	2021 Hourly Wage		Annual	Annual	2021 Hourly Wage		Training	Targeted	Qualifying
SOC Code*	HSHW**	Occupation Title*	% Growth	Openings	Mean	Entry	% Growth	Openings	Mean	Entry	Code	Industry?	Level***
493011	HSHW	Aircraft Mechanics and Service Technicians	2.92	9	N/A	N/A	1.275075	1424	31.28	19.87	3	Yes	S
532011	HSHW	Airline Pilots, Copilots, and Flight Engineers	N/A	N/A	N/A	N/A	1.187475	665	111.83	63.62	4	Yes	S
173011	HSHW	Architectural and Civil Drafters	1.91	37	N/A	N/A	1.364712	831	26.84	18.87	3	Yes	S
131020	HSHW	Buyers and Purchasing Agents	0.63	95	29.32	18.17	-0.0122	2608	30.91	18.31	4	Yes	R
351011	HSHW	Chefs and Head Cooks	2.52	100	28.42	17.18	1.48045	1972	28.29	16.3	3	No	R
131031	HSHW	Claims Adjusters, Examiners, and Investigators	0.99	50	N/A	N/A	0.99765	2094	31.45	20.39	3	Yes	S
532012	HSHW	Commercial Pilots	1.10	9	N/A	N/A	1.3417	746	52.69	27.66	3	Yes	S
131141	HSHW	Compensation, Benefits, and Job Analysis Specialists	1.48	10	N/A	N/A	1.472312	554	28.75	19.06	4	Yes	S
131041	HSHW	Compliance Officers	1.46	60	28.53	18.80	1.153187	2499	31.63	18.12	3	Yes	R
151231	HSHW	Computer Network Support Specialists	1.62	17	35.39	24.57	1.442062	887	32.57	21.01	3	Yes	S
151211	HSHW	Computer Systems Analysts	1.08	53	45.97	27.58	1.445662	2043	44.58	27.96	4	Yes	R
474011	HSHW	Construction and Building Inspectors	0.83	52	28.90	19.25	1.055712	1468	30.12	19.06	3	Yes	R
119021	HSHW	Construction Managers	2.03	136	48.07	27.82	1.6407	3377	49.89	28.74	4	No	R
131051	HSHW	Cost Estimators	1.42	69	N/A	N/A	0.902925	1377	31.18	19.13	4	No	S
291292	HSHW	Dental Hygienists	1.55	48	35.86	29.72	1.87035	1153	35.18	29.19	4	No	R
292032	HSHW	Diagnostic Medical Sonographers	3.70	35	N/A	N/A	2.451512	614	34.27	26.98	3	No	S
173023	HSHW	Electrical and Electronic Engineering Technologists and Technicians	1.38	24	N/A	N/A	1.415662	782	29.33	19.14	4	Yes	S
119013	HSHW	Farmers, Ranchers, and Other Agricultural Managers	N/A	N/A	N/A	N/A	0.097262	5002	44.56	22.53	4	No	S
471011	HSHW	First-Line Supervisors of Construction Trades and Extraction Workers	2.25	298	31.37	19.97	1.347287	6420	31.74	21.04	4	No	R
491011	HSHW	First-Line Supervisors of Mechanics, Installers, and Repairers	1.25	117	31.34	21.23	1.22125	3401	31.26	20.64	3	No	R
411012	HSHW	First-Line Supervisors of Non-Retail Sales Workers	0.08	56	42.42	22.62	0.038825	2634	43.82	23.51	4	Yes	R
431011	HSHW	First-Line Supervisors of Office and Administrative Support Workers	0.42	369	28.48	18.19	0.4849	11899	29.35	18.66	4	Yes	R
511011	HSHW	First-Line Supervisors of Production and Operating Workers	1.52	116	28.94	19.77	1.088612	2870	29.79	18.77	3	Yes	R
119051	HSHW	Food Service Managers	1.46	94	34.65	22.98	0.594525	3684	35.82	19.55	4	No	R
111021	HSHW	General and Operations Managers	1.48	575	47.28	21.57	1.356512	15477	47.51	21.26	4	Yes	R
151212	HSHW	Information Security Analysts	3.99	23	N/A	N/A	4.135675	1047	49.44	30.8	3	Yes	S
132072	HSHW	Loan Officers	-0.94	37	35.99	16.57	0.186937	1467	35.86	17.27	4	Yes	S
151244	HSHW	Network and Computer Systems Administrators	0.95	31	43.18	24.64	1.337562	1592	39.34	24.6	4	Yes	R
312011	HSHW	Occupational Therapy Assistants	3.59	36	N/A	N/A	3.356887	588	31.43	24.74	4	No	S
312021	HSHW	Physical Therapist Assistants	3.42	75	N/A	N/A	3.386562	1330	31.22	22.28	4	No	S
333051	HSHW	Police and Sheriff's Patrol Officers	0.47	105	30.12	23.22	0.595812	3358	31.88	22.46	3	No	R
251199	HSHW	Postsecondary Teachers, All Other	1.47	43	N/A	N/A	1.46945	2167	33.81	19.75	4	No	S
292034	HSHW	Radiologic Technologists and Technicians	2.27	57	29.62	22.66	1.3897	1359	28.64	20.96	3	No	R
291141	HSHW	Registered Nurses	2.66	615	34.81	27.12	1.52785	13568	34.62	26.5	4	No	R
291126	HSHW	Respiratory Therapists	4.76	32	N/A	N/A	3.02875	742	29.37	24.46	4	No	S
414011	HSHW	Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products	0.79	43	N/A	N/A	1.047487	2619	43.77	21.11	3	Yes	S

113071	HSHW Transportation, Storage, and Distribution Managers	2 20	19	49 24	27 18	1 446025	757	40 75	28 08	4	Yes	S

*SOC Code and Occupational Title refer to Standard Occupational Classification codes and titles
**HSHW = High Skill/High Wage

***Qualifying Level
R = Meets regional wage and openings criteria based on state Labor Market Statistics employer survey data Regional data are shown
S = Meets statewide wage and openings criteria based on state Labor Market Statistics employer survey data Statewide data are shown
NR = Not releasable

EFI - Enterprise Florida, Inc

2023-24 Regional Demand Occupations List

Sorted by Occupational Title

Workforce Development Area 18 - Manatee and Sarasota counties

Selection Criteria

1. FLDOE Training Code 3 (PSAV Certificate), 4 (Community College Credit/Degree), or 5 (bachelor's degree)
2. 30 annual openings and positive growth
3. Mean Wage of $16.72/hour and Entry Wage of $13.59/hour
4. High Skill/High Wage (HSHW) Occupations
   Mean Wage of $26.19/hour and Entry Wage of $16.72/hour

			Regional				Statewide				FLDOE	In EFI	
			Annual	Annual	2021 Hourly Wage		Annual	Annual	2021 Hourly Wage		Training	Targeted	Qualifying
SOC Code*	HSHW**	Occupation Title*	% Growth	Openings	Mean	Entry	% Growth	Openings	Mean	Entry	Code	Industry?	Level***
493011	HSHW	Aircraft Mechanics and Service Technicians	2.92	8	N/A	N/A	1.275075	1424	31.28	19.87	3	Yes	S
532011	HSHW	Airline Pilots, Copilots, and Flight Engineers	N/A	N/A	N/A	N/A	1.187475	665	111.83	63.62	4	Yes	S
173011	HSHW	Architectural and Civil Drafters	1.91	37	N/A	N/A	1.364712	831	26.84	18.87	3	Yes	S
274011		Audio and Video Technicians	3.39	19	N/A	N/A	2.493062	1013	24.05	14.84	4	No	S
493023		Automotive Service Technicians and Mechanics	0.22	239	23.34	15.27	0.334087	5289	21.79	13.91	3	No	R
194021		Biological Technicians	2.15	14	N/A	N/A	1.887425	566	20.84	14.82	4	Yes	S
433031		Bookkeeping, Accounting, and Auditing Clerks	0.63	463	21.27	14.90	0.222162	12179	20.4	13.66	4	Yes	R
493031		Bus and Truck Mechanics and Diesel Engine Specialists	1.95	38	25.06	18.66	1.255837	1594	25.08	18.05	3	No	R
533052		Bus Drivers, Transit and Intercity	0.74	39	N/A	N/A	0.73355	1327	20.76	14.27	3	No	S
131020	HSHW	Buyers and Purchasing Agents	0.63	95	29.32	18.17	-0.0122	2608	30.91	18.31	4	Yes	R
292031		Cardiovascular Technologists and Technicians	2.22	19	N/A	N/A	1.547	517	24.33	14.2	3	No	S
435011		Cargo and Freight Agents	4.67	12	N/A	N/A	1.385412	1118	22.67	15.36	3	Yes	S
472031		Carpenters	1.46	331	21.39	15.81	0.99115	6762	21.14	15.6	3	No	R
472051		Cement Masons and Concrete Finishers	3.13	62	N/A	N/A	1.4146	1658	19.2	14.09	3	No	S
351011	HSHW	Chefs and Head Cooks	2.52	100	28.42	17.18	1.48045	1972	28.29	16.3	3	No	R
131031	HSHW	Claims Adjusters, Examiners, and Investigators	0.99	50	N/A	N/A	0.09765	2094	31.45	20.39	3	Yes	S
292010		Clinical Laboratory Technologists and Technicians	2.10	44	29.11	16.60	1.404137	1891	25.13	15.26	4	No	R
532012	HSHW	Commercial Pilots	1.10	9	N/A	N/A	1.3417	746	52.69	27.66	3	Yes	S
131141	HSHW	Compensation, Benefits, and Job Analysis Specialists	1.48	10	N/A	N/A	1.472312	554	28.75	19.06	4	Yes	S
131041	HSHW	Compliance Officers	1.46	60	28.53	18.80	1.153187	2499	31.63	18.12	3	Yes	R
151231	HSHW	Computer Network Support Specialists	1.62	17	35.39	24.57	1.442062	887	32.57	21.01	3	Yes	S
151211	HSHW	Computer Systems Analysts	1.06	53	45.97	27.58	1.445662	2043	44.58	27.96	4	Yes	R
151232		Computer User Support Specialists	1.03	105	26.47	16.71	1.732975	4532	24.95	15.75	3	Yes	R
474011	HSHW	Construction and Building Inspectors	0.83	52	28.90	19.25	1.055712	1468	30.12	19.06	3	Yes	R
119021	HSHW	Construction Managers	2.03	136	48.07	27.82	1.6407	3377	49.89	28.74	4	No	R
131051	HSHW	Cost Estimators	1.42	69	N/A	N/A	0.902925	1377	31.18	19.13	4	No	S
319091		Dental Assistants	1.56	128	19.96	16.14	1.868625	3421	19.63	15.87	3	No	R
291292	HSHW	Dental Hygienists	1.55	48	35.86	29.72	1.87035	1153	35.18	29.19	4	No	R
292032	HSHW	Diagnostic Medical Sonographers	3.70	35	N/A	N/A	2.451512	614	34.27	26.98	3	No	S
472081		Drywall and Ceiling Tile Installers	1.47	34	N/A	N/A	1.099587	788	19.61	14	3	No	S
173023	HSHW	Electrical and Electronic Engineering Technologists and Technicians	1.38	24	N/A	N/A	1.415662	782	29.33	19.14	4	Yes	S
472111		Electricians	2.23	222	22.82	17.05	1.505212	5099	23.6	16.66	3	No	R
119013	HSHW	Farmers, Ranchers, and Other Agricultural Managers	N/A	N/A	N/A	N/A	0.097262	5002	44.56	22.53	4	No	S
332011		Firefighters	0.49	64	24.74	19.13	0.630787	1626	25.71	16.59	3	No	R
471011	HSHW	First-Line Supervisors of Construction Trades and Extraction Workers	2.25	298	31.37	19.97	1.347287	6420	31.74	21.04	4	No	R
351012		First-Line Supervisors of Food Preparation and Serving Workers	1.62	473	19.91	13.85	1.253062	13000	19	12.89	3	No	R

371011		First-Line Supervisors of Housekeeping and Janitorial Workers	N/A	N/A	N/A	N/A	1.630225	2885	19.74	13.88	3	No	S
371012		First-Line Supervisors of Landscaping, Lawn Service, and Groundskeeping Workers	N/A	N/A	N/A	N/A	1.736762	1982	23.81	16.39	3	No	S
491011	HSHW	First-Line Supervisors of Mechanics, Installers, and Repairers	1.25	117	31.34	21.23	1.22125	3401	31.26	20.64	3	No	R
411012	HSHW	First-Line Supervisors of Non-Retail Sales Workers	0.08	56	42.42	22.62	0.038825	2634	43.82	23.51	4	Yes	R
431011	HSHW	First-Line Supervisors of Office and Administrative Support Workers	0.42	369	28.48	18.19	0.4849	11899	29.35	18.66	4	Yes	R
511011	HSHW	First-Line Supervisors of Production and Operating Workers	1.52	116	28.94	19.77	1.088612	2870	29.79	18.77	3	Yes	R
411011		First-Line Supervisors of Retail Sales Workers	-0.11	422	22.56	14.55	0.024562	10845	22.39	14.19	3	No	S
531047		First-Line Supervisors of Transportation and Material Moving Workers, Except Aircraft Cargo Handling Super	1.07	115	25.03	16.81	1.450225	4152	26.27	16.95	3	Yes	R
119051	HSHW	Food Service Managers	1.46	94	34.65	22.98	0.594525	3684	35.82	19.55	4	No	R
111021	HSHW	General and Operations Managers	1.46	575	47.28	21.57	1.356512	15477	47.51	21.26	4	Yes	R
472121		Glaziers	3.81	61	N/A	N/A	2.241837	669	20.39	15.29	3	No	S
271024		Graphic Designers	0.63	64	N/A	N/A	0.702787	1716	25.83	16.87	4	Yes	S
499021		Heating, Air Conditioning, and Refrigeration Mechanics and Installers	2.00	219	22.19	15.69	1.1598	4213	22.52	15.77	3	No	R
533032		Heavy and Tractor-Trailer Truck Drivers	1.22	343	22.15	15.96	0.9763	13002	21.62	14.92	3	Yes	R
499041		Industrial Machinery Mechanics	3.29	77	25.68	18.87	2.154937	1828	26.07	18.12	3	Yes	R
537051		Industrial Truck and Tractor Operators	1.39	67	18.64	14.44	1.826062	4759	19.3	14.88	3	Yes	R
151212	HSHW	Information Security Analysts	3.99	23	N/A	N/A	4.135675	1047	49.44	30.8	3	Yes	S
413021		Insurance Sales Agents	1.01	193	N/A	N/A	1.058812	5238	28.19	14.47	3	Yes	S
273091		Interpreters and Translators	N/A	N/A	N/A	N/A	3.146237	522	24.63	13.67	4	Yes	S
292061		Licensed Practical and Licensed Vocational Nurses	2.22	187	23.74	20.41	1.569787	3069	23.01	18.96	3	No	R
132072	HSHW	Loan Officers	-0.94	37	35.99	16.57	0.186937	1467	35.86	17.27	4	Yes	S
514041		Machinists	1.61	20	N/A	N/A	1.36225	1125	22.14	15.46	3	Yes	S
499071		Maintenance and Repair Workers, General	1.22	498	19.10	13.63	1.441212	12826	19.07	13.04	3	No	R
319092		Medical Assistants	2.11	331	18.21	15.62	2.342537	9263	17.06	13.72	3	No	R
499062		Medical Equipment Repairers	3.07	18	N/A	N/A	1.490575	569	24.55	15.53	3	Yes	S
436013		Medical Secretaries and Administrative Assistants	1.51	213	17.89	14.08	1.498862	5104	17.21	13.53	3	No	R
131121		Meeting, Convention, and Event Planners	2.54	28	N/A	N/A	1.803925	1150	25.39	15.27	4	Yes	S
493042		Mobile Heavy Equipment Mechanics, Except Engines	2.25	51	23.55	17.60	1.103287	937	24.11	17.19	3	Yes	R
493051		Motorboat Mechanics and Service Technicians	N/A	N/A	N/A	N/A	1.1237	507	24.18	15.78	3	Yes	S
151244	HSHW	Network and Computer Systems Administrators	0.95	31	43.18	24.64	1.337562	1592	39.34	24.6	4	Yes	R
312011	HSHW	Occupational Therapy Assistants	3.59	36	N/A	N/A	3.356887	588	31.43	24.74	4	No	S
472073		Operating Engineers and Other Construction Equipment Operators	2.10	109	20.74	16.40	0.959725	2869	21.27	15.72	3	No	R
472141		Painters, Construction and Maintenance	1.36	192	N/A	N/A	0.952862	3163	18.62	14.28	3	No	S
232011		Paralegals and Legal Assistants	1.42	130	23.77	18.52	1.8048	4061	25.03	17.89	3	Yes	R
372021		Pest Control Workers	N/A	N/A	N/A	N/A	1.357062	1557	18.6	13.68	3	No	S
292052		Pharmacy Technicians	1.44	84	17.34	13.57	0.955262	2829	17.33	13.75	3	No	S
319097		Phlebotomists	2.61	95	N/A	N/A	2.28795	1214	17.17	13.78	3	No	S
312021	HSHW	Physical Therapist Assistants	3.42	75	N/A	N/A	3.386062	1330	31.22	22.28	4	No	S
472152		Plumbers, Pipefitters, and Steamfitters	1.83	212	23.48	16.78	1.101187	3524	23.13	16.6	3	No	R
333051	HSHW	Police and Sheriff/Es Patrol Officers	0.47	105	30.12	23.22	0.595812	3358	31.89	22.46	3	No	R
251199	HSHW	Postsecondary Teachers, All Other	1.47	43	N/A	N/A	1.46945	2167	33.81	19.75	4	No	S
119141		Property, Real Estate, and Community Association Managers	1.00	157	29.30	15.49	1.087675	3497	32.01	17.33	4	No	R
292034	HSHW	Radiologic Technologists and Technicians	2.27	57	29.62	22.66	1.3897	1359	28.64	20.96	3	No	R
291141	HSHW	Registered Nurses	2.66	615	34.81	27.12	1.52785	13568	34.62	26.5	4	No	R
291126	HSHW	Respiratory Therapists	4.76	32	N/A	N/A	3.02875	742	29.37	24.46	4	No	S
472181		Roofers	3.30	242	N/A	N/A	2.35465	3016	19.63	14.17	3	No	S
414012		Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	0.99	418	31.33	15.29	0.8298	9474	32.58	16.02	3	Yes	R
414011	HSHW	Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products	0.79	43	N/A	N/A	1.047487	2619	43.77	21.11	3	Yes	S
492098		Security and Fire Alarm Systems Installers	-0.42	16	N/A	N/A	2.003087	687	22.9	16.23	3	No	S
472211		Sheet Metal Workers	2.95	62	N/A	N/A	1.432812	1016	21.69	15.24	3	Yes	S
211093		Social and Human Service Assistants	1.67	118	19.19	13.82	N/A	N/A	N/A	N/A	3	No	R
292055		Surgical Technologists	2.72	42	N/A	N/A	1.633062	755	23.1	17.6	3	No	S
173031		Surveying and Mapping Technicians	2.02	37	20.66	15.09	1.645612	717	20.52	14.73	3	Yes	R

492022		Telecommunications Equipment Installers and Repairers, Except Line Installers	1.87	53	N/A	N/A	1.413525	2320	25.27	16.05	3	No	S
499052		Telecommunications Line Installers and Repairers	1.73	32	N/A	N/A	1.307987	814	22.57	16.56	3	No	S
472044		Tile and Stone Setters	N/A	N/A	N/A	N/A	2.057787	777	20.23	14.53	3	No	S
113071	HSHW	Transportation, Storage, and Distribution Managers	2.20	19	49.24	27.18	1.440025	757	49.75	28.08	4	Yes	S
514121		Welders, Cutters, Solderers, and Brazers	2.08	85	21.24	16.55	1.352662	1917	21.31	15.96	3	Yes	R

*SOC Code and Occupational Title refer to Standard Occupational Classification codes and titles.
**HSHW = High Skill/High Wage.

***Qualifying Level
R = Meets regional wage and openings criteria based on state Labor Market Statistics employer survey data. Regional data are shown.
S = Meets statewide wage and openings criteria based on state Labor Market Statistics employer survey data. Statewide data are shown.
NR = Not releasable.

EFI - Enterprise Florida, Inc.

2023-24 Regional Demand Occupations List

Sorted by Occupational Title

Workforce Development Area 18 - Manatee and Sarasota counties

Selection Criteria:

1. FLDOE Training Code 3 (PSAV Certificate), 4 (Community College Credit/Degree), or 5 (Bachelor's Degree)
2. 30 annual openings and positive growth
3. Mean Wage of $16.72/hour and Entry Wage of $13.59/hour
4. High Skill/High Wage (HSHW) Occupations:
   Mean Wage of $26.19/hour and Entry Wage of $16.72/hour

			Regional				Statewide				FLDOE	In EFI	
			Annual	Annual	2021 Hourly Wage		Annual	Annual	2021 Hourly Wage		Training	Targeted	Qualifying
SOC Code*	HSHW**	Occupation Title*	% Growth	Openings	Mean	Entry	% Growth	Openings	Mean	Entry	Code	Industry?	Level***
132011	HSHW	Accountants and Auditors	2.00	355	36.20	21.76	1.433637	9327	36.69	21.86	5	Yes	R
493011	HSHW	Aircraft Mechanics and Service Technicians	2.92	8	N/A	N/A	1.275075	1424	31.28	19.87	3	Yes	S
532011	HSHW	Airline Pilots, Copilots, and Flight Engineers	N/A	N/A	N/A	N/A	1.187475	665	111.83	63.62	4	Yes	S
173011	HSHW	Architectural and Civil Drafters	1.91	37	N/A	N/A	1.364712	631	26.84	18.87	3	Yes	S
119041	HSHW	Architectural and Engineering Managers	2.05	11	67.99	41.59	1.762937	723	70.33	46.08	5	Yes	S
274011		Audio and Video Technicians	3.39	19	N/A	N/A	2.493062	1013	24.05	14.84	4	No	S
493023		Automotive Service Technicians and Mechanics	0.22	236	23.34	15.27	0.334087	5289	21.79	13.91	3	No	R
194021		Biological Technicians	2.15	14	N/A	N/A	1.887425	566	20.84	14.82	4	Yes	S
433031		Bookkeeping, Accounting, and Auditing Clerks	0.63	463	21.27	14.90	0.222162	12179	20.4	13.86	4	Yes	R
493031		Bus and Truck Mechanics and Diesel Engine Specialists	1.95	38	25.06	18.66	1.255837	1594	25.08	18.05	3	No	R
533052		Bus Drivers, Transit and Intercity	0.74	39	N/A	N/A	0.73355	1327	20.76	14.27	3	No	S
251011	HSHW	Business Teachers, Postsecondary	N/A	N/A	N/A	N/A	2.23235	525	45.7	23.69	5	No	S
131020	HSHW	Buyers and Purchasing Agents	0.63	95	29.32	18.17	-0.0122	2608	30.91	18.31	4	Yes	R
292031		Cardiovascular Technologists and Technicians	2.22	19	N/A	N/A	1.547	517	24.33	14.2	3	No	S
435011		Cargo and Freight Agents	4.67	12	N/A	N/A	1.385412	1118	22.67	15.36	3	Yes	S
472031		Carpenters	1.46	331	21.39	15.81	0.99115	6762	21.14	15.6	3	No	R
472051		Cement Masons and Concrete Finishers	3.13	62	N/A	N/A	1.4146	1658	19.2	14.09	3	No	S
351011	HSHW	Chefs and Head Cooks	2.52	100	28.42	17.18	1.46045	1972	28.29	16.3	3	No	R
111011	HSHW	Chief Executives	0.09	75	84.79	23.21	-0.320637	2109	103.39	39.29	5	Yes	R
172051	HSHW	Civil Engineers	2.64	56	N/A	N/A	1.6718	1642	45.22	27.52	5	Yes	S
131031	HSHW	Claims Adjusters, Examiners, and Investigators	0.99	50	N/A	N/A	0.09765	2094	31.45	20.39	3	Yes	S
212011	HSHW	Clergy	0.87	30	26.32	17.34	1.02695	1825	24.58	15.27	5	No	R
292010		Clinical Laboratory Technologists and Technicians	2.10	44	26.11	16.60	1.404137	1891	25.13	15.26	4	No	R
532012	HSHW	Commercial Pilots	1.10	9	N/A	N/A	1.3417	746	52.69	27.66	3	Yes	S
211099		Community and Social Service Specialists, All Other	1.35	9	21.27	16.45	1.559637	546	21.18	15.25	5	No	S
131141	HSHW	Compensation, Benefits, and Job Analysis Specialists	1.48	10	N/A	N/A	1.472312	554	28.75	19.06	4	Yes	S
131041	HSHW	Compliance Officers	1.46	60	28.53	18.60	1.153187	2409	31.63	18.12	3	Yes	R
113021	HSHW	Computer and Information Systems Managers	1.14	56	N/A	N/A	1.824475	2248	70.34	44.67	5	Yes	S
151241	HSHW	Computer Network Architects	N/A	N/A	N/A	N/A	1.525225	685	53.64	32.8	5	Yes	S
151231	HSHW	Computer Network Support Specialists	1.62	17	35.39	24.57	1.442062	887	32.57	21.01	3	Yes	S
151211	HSHW	Computer Systems Analysts	1.08	53	45.97	27.58	1.445662	2943	44.58	27.66	4	Yes	R
151232		Computer User Support Specialists	1.03	105	26.47	16.71	1.732975	4532	24.95	15.75	3	Yes	R
474011	HSHW	Construction and Building Inspectors	0.83	52	28.90	19.25	1.055712	1468	30.12	19.06	3	Yes	R
119021	HSHW	Construction Managers	2.03	136	48.07	27.82	1.6407	3377	49.69	28.74	4	No	R
131051	HSHW	Cost Estimators	1.42	60	N/A	N/A	0.902925	1377	31.18	19.13	4	No	S
319091		Dental Assistants	1.56	128	19.96	16.14	1.868625	3421	19.63	15.87	3	No	R

291292	HSHW	Dental Hygienists	1.55	48	35.80	29.72	1.87035	1153	35.18	29.19	4	No	R
292032	HSHW	Diagnostic Medical Sonographers	3.70	35	N/A	N/A	2.451512	614	34.27	26.98	3	No	S
472081		Drywall and Ceiling Tile Installers	1.47	34	N/A	N/A	1.099587	788	19.61	14	3	No	S
119032	HSHW	Education Administrators, Kindergarten through Secondary	1.66	41	44.22	29.99	N/A	N/A	N/A	N/A	5	No	R
119033	HSHW	Education Administrators, Postsecondary	1.24	17	N/A	N/A	1.417712	1111	46.05	33.25	5	No	S
173023	HSHW	Electrical and Electronic Engineering Technologists and Technicians	1.38	24	N/A	N/A	1.415662	782	29.33	19.14	4	Yes	S
172071	HSHW	Electrical Engineers	1.23	7	N/A	N/A	1.97235	656	45.32	28.99	5	Yes	S
472111		Electricians	2.23	222	22.82	17.05	1.505212	5999	23.6	16.86	3	No	R
172072	HSHW	Electronics Engineers, Except Computer	2.38	11	N/A	N/A	1.692725	519	50.3	35.33	5	Yes	S
252021	HSHW	Elementary School Teachers, Except Special Education	1.59	195	29.04	21.34	1.214537	6265	29.57	21.08	5	No	R
172199	HSHW	Engineers, All Other	1.43	5	N/A	N/A	1.321262	693	49.99	26.74	5	Yes	S
119013	HSHW	Farmers, Ranchers, and Other Agricultural Managers	N/A	N/A	N/A	N/A	0.097262	5002	44.56	22.53	4	No	S
113031	HSHW	Financial Managers	2.32	109	65.42	33.72	2.27545	3661	66.29	34.98	5	Yes	R
332011		Firefighters	0.49	64	24.74	19.13	0.630787	1626	25.71	16.59	3	No	R
471011	HSHW	First-Line Supervisors of Construction Trades and Extraction Workers	2.25	298	31.37	19.97	1.347287	6420	31.74	21.04	4	No	R
351012		First-Line Supervisors of Food Preparation and Serving Workers	1.62	473	19.91	13.85	1.253992	13000	19	12.89	3	No	R
371011		First-Line Supervisors of Housekeeping and Janitorial Workers	N/A	N/A	N/A	N/A	1.830225	2885	19.74	13.88	3	No	S
371012		First-Line Supervisors of Landscaping, Lawn Service, and Groundskeeping Workers	N/A	N/A	N/A	N/A	1.736762	1952	23.81	16.38	3	No	S
491011	HSHW	First-Line Supervisors of Mechanics, Installers, and Repairers	1.25	117	31.34	21.23	1.22125	3401	31.26	20.64	3	No	R
411012	HSHW	First-Line Supervisors of Non-Retail Sales Workers	0.08	56	42.42	22.62	0.038825	2634	43.82	23.51	4	Yes	R
431011	HSHW	First-Line Supervisors of Office and Administrative Support Workers	0.42	369	28.48	18.19	0.4849	11899	29.35	18.66	4	Yes	R
511011	HSHW	First-Line Supervisors of Production and Operating Workers	1.52	116	28.94	19.77	1.088612	2870	29.79	18.77	3	Yes	R
411011		First-Line Supervisors of Retail Sales Workers	-0.11	422	22.56	14.55	0.024562	10845	22.39	14.19	3	No	S
531047		First-Line Supervisors of Transportation and Material Moving Workers, Except Aircraft Cargo Handling Super	1.07	115	25.03	16.81	1.456225	4152	26.27	16.95	3	Yes	R
119051	HSHW	Food Service Managers	1.46	94	34.65	22.98	0.594525	3684	35.82	19.55	4	No	R
111021	HSHW	General and Operations Managers	1.46	575	47.28	21.57	1.356512	15477	47.51	21.26	4	Yes	R
472121		Glaziers	3.81	61	N/A	N/A	2.241837	869	20.39	15.29	3	No	S
271024		Graphic Designers	0.63	64	N/A	N/A	0.702787	1716	25.83	16.87	4	Yes	S
499021		Heating, Air Conditioning, and Refrigeration Mechanics and Installers	2.00	219	22.19	15.69	1.1598	4213	22.52	15.77	3	No	R
533032		Heavy and Tractor-Trailer Truck Drivers	1.22	343	22.15	15.96	0.9763	13002	21.62	14.92	3	Yes	R
113121	HSHW	Human Resources Managers	1.58	23	55.78	32.78	1.353275	706	56.98	34.83	5	Yes	S
131071	HSHW	Human Resources Specialists	2.08	131	30.28	19.11	1.346987	5002	31.42	18.49	5	Yes	R
172112	HSHW	Industrial Engineers	2.42	26	N/A	N/A	2.3575	1025	44.66	30.14	5	Yes	S
499041		Industrial Machinery Mechanics	3.29	77	25.68	18.67	2.154937	1828	26.07	18.12	3	Yes	R
537051		Industrial Truck and Tractor Operators	1.39	67	18.64	14.44	1.826062	4759	19.3	14.68	3	Yes	R
151212	HSHW	Information Security Analysts	3.99	23	N/A	N/A	4.135675	1047	49.44	30.8	3	Yes	S
413021		Insurance Sales Agents	1.01	193	N/A	N/A	1.058812	5238	28.19	14.47	3	Yes	S
273091		Interpreters and Translators	N/A	N/A	N/A	N/A	3.146237	522	24.63	13.67	4	Yes	S
252012	HSHW	Kindergarten Teachers, Except Special Education	1.60	34	N/A	N/A	1.204462	979	28.39	19.71	5	No	S
292061		Licensed Practical and Licensed Vocational Nurses	2.22	187	23.74	20.41	1.569787	3969	23.01	18.96	3	No	R
132072	HSHW	Loan Officers	-0.94	37	35.99	16.57	0.186937	1467	35.86	17.27	4	Yes	S
131081	HSHW	Logisticians	3.25	45	29.47	19.10	1.465175	932	33.32	20	5	Yes	R
514041		Machinists	1.61	29	N/A	N/A	1.36225	1125	22.14	15.46	3	Yes	S
499071		Maintenance and Repair Workers, General	1.22	498	19.10	13.63	1.441212	12826	19.07	13.04	3	No	R
131111	HSHW	Management Analysts	2.09	204	45.06	24.82	1.84815	8036	41.63	22.17	5	Yes	R
131161	HSHW	Market Research Analysts and Marketing Specialists	3.01	231	33.64	18.35	2.726837	6860	32.99	18.28	5	Yes	R
112021	HSHW	Marketing Managers	1.32	43	N/A	N/A	1.537612	1463	72.48	36.91	5	Yes	S
172141	HSHW	Mechanical Engineers	1.97	24	41.32	27.43	1.745	711	43.3	27.76	5	Yes	S
119111	HSHW	Medical and Health Services Managers	4.53	120	52.09	30.61	N/A	N/A	N/A	N/A	5	No	R
319092		Medical Assistants	2.11	331	18.21	15.62	2.342537	9263	17.06	13.72	3	No	R
499062		Medical Equipment Repairers	3.07	18	N/A	N/A	1.490575	569	24.55	15.53	3	Yes	S
436013		Medical Secretaries and Administrative Assistants	1.51	213	17.89	14.08	1.496862	5104	17.21	13.53	3	No	R
131121		Meeting, Convention, and Event Planners	2.54	28	N/A	N/A	1.803925	1150	25.39	15.27	4	Yes	S

252022	HSHW	Middle School Teachers, Except Special and Career/Technical Education	1.59	94	26.50	21.04	1.221925	2908	26.98	20.31	5	No	R
493042		Mobile Heavy Equipment Mechanics, Except Engines	2.25	51	23.55	17.60	1.103387	937	24.11	17.19	3	Yes	R
493051		Motorboat Mechanics and Service Technicians	N/A	N/A	N/A	N/A	1.1237	507	24.18	15.78	3	Yes	S
151244	HSHW	Network and Computer Systems Administrators	0.95	31	43.18	24.64	1.337562	1592	39.34	24.6	4	Yes	R
312011	HSHW	Occupational Therapy Assistants	3.59	36	N/A	N/A	3.356887	588	31.43	24.74	4	No	S
472073		Operating Engineers and Other Construction Equipment Operators	2.10	109	20.74	16.40	0.959725	2859	21.27	15.72	3	No	R
472141		Painters, Construction and Maintenance	1.36	192	N/A	N/A	0.952862	3163	18.62	14.28	3	No	S
232011		Paralegals and Legal Assistants	1.42	130	23.77	16.52	1.6048	4961	25.93	17.69	3	Yes	R
132052	HSHW	Personal Financial Advisors	0.15	68	N/A	N/A	0.565975	1939	50.42	20.04	5	No	S
372021		Pest Control Workers	N/A	N/A	N/A	N/A	1.357662	1557	18.6	13.66	3	No	S
292052		Pharmacy Technicians	1.44	84	17.34	13.57	0.955262	2629	17.33	13.75	3	No	S
319097		Phlebotomists	2.61	95	N/A	N/A	2.28795	1214	17.17	13.78	3	No	S
312021	HSHW	Physical Therapist Assistants	3.42	75	N/A	N/A	3.386962	1330	31.22	22.28	4	No	S
291071	HSHW	Physician Assistants	3.60	43	N/A	N/A	3.987412	837	50.39	28.97	5	No	S
472152		Plumbers, Pipefitters, and Steamfitters	1.83	212	23.48	16.78	1.101187	3524	23.13	16.6	3	No	R
333051	HSHW	Police and Sheriff/Es Patrol Officers	0.47	105	30.12	23.22	0.595812	3358	31.88	22.46	3	No	R
251199	HSHW	Postsecondary Teachers, All Other	1.47	43	N/A	N/A	1.46945	2167	33.81	19.75	4	No	S
272012	HSHW	Producers and Directors	1.26	16	N/A	N/A	1.810875	774	34.98	18.61	5	Yes	S
119141		Property, Real Estate, and Community Association Managers	1.00	157	29.30	15.49	1.087675	3497	32.01	17.33	4	No	R
273031	HSHW	Public Relations Specialists	1.17	29	31.76	18.16	1.4035	1599	30.57	17.13	5	Yes	S
292034	HSHW	Radiologic Technologists and Technicians	2.27	57	29.62	22.66	1.3897	1359	28.64	20.66	3	No	R
291141	HSHW	Registered Nurses	2.66	615	34.81	27.12	1.52785	13568	34.62	26.5	4	No	R
291126	HSHW	Respiratory Therapists	4.76	32	N/A	N/A	3.02975	742	29.37	24.46	4	No	S
472181		Roofers	3.30	242	N/A	N/A	2.35465	3616	19.63	14.17	3	No	S
112022	HSHW	Sales Managers	1.03	93	N/A	N/A	1.37005	2575	61.04	30.43	5	Yes	S
414012		Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	0.99	418	31.33	15.29	0.8298	9474	32.58	16.02	3	Yes	R
414011	HSHW	Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products	0.79	43	N/A	N/A	1.047487	2619	43.77	21.11	3	Yes	S
252031	HSHW	Secondary School Teachers, Except Special and Career/Technical Education	N/A	N/A	N/A	N/A	1.22005	3690	30.83	21.75	5	No	S
413031	HSHW	Securities, Commodities, and Financial Services Sales Agents	0.02	63	34.12	18.26	0.491687	3393	37.75	18.8	5	No	R
492098		Security and Fire Alarm Systems Installers	-0.42	16	N/A	N/A	2.003087	697	22.9	16.23	3	No	S
472211		Sheet Metal Workers	2.95	62	N/A	N/A	1.432812	1016	21.68	15.24	3	Yes	S
211093		Social and Human Service Assistants	1.67	118	19.19	13.82	N/A	N/A	N/A	N/A	3	No	R
252052	HSHW	Special Education Teachers, Kindergarten and Elementary School	N/A	N/A	N/A	N/A	1.224575	615	30.63	19.78	5	No	S
211018		Substance Abuse, Behavioral Disorder, and Mental Health Counselors	1.97	35	23.78	16.14	2.371537	2200	24.04	15.52	5	No	R
292055		Surgical Technologists	2.72	42	N/A	N/A	1.633062	755	23.1	17.6	3	No	S
173031		Surveying and Mapping Technicians	2.02	37	20.66	15.09	1.645612	717	20.52	14.73	3	Yes	R
492022		Telecommunications Equipment Installers and Repairers, Except Line Installers	1.87	53	N/A	N/A	1.413525	2320	25.27	16.05	3	No	S
499052		Telecommunications Line Installers and Repairers	1.73	32	N/A	N/A	1.307987	814	22.57	16.56	3	No	S
472044		Tile and Stone Setters	N/A	N/A	N/A	N/A	2.057787	777	20.23	14.53	3	No	S
131151	HSHW	Training and Development Specialists	1.87	67	30.25	18.35	1.576162	2558	29.87	17.25	5	Yes	R
113071	HSHW	Transportation, Storage, and Distribution Managers	2.20	19	49.24	27.18	1.446025	757	49.75	28.08	4	Yes	S
514121		Welders, Cutters, Solderers, and Brazers	2.08	85	21.24	16.55	1.352662	1917	21.31	15.66	3	Yes	R

*SOC Code and Occupational Title refer to Standard Occupational Classification codes and titles

**HSHW = High Skill/High Wage.

***Qualifying Level

R = Meets regional wage and openings criteria based on state Labor Market Statistics employer survey data. Regional data are shown.

S = Meets statewide wage and openings criteria based on state Labor Market Statistics employer survey data. Statewide data are shown.

NR = Not releasable.

EFI - Enterprise Florida, Inc.

NONAGRICULTURAL EMPLOYMENT IN FLORIDA

NORTH PORT-SARASOTA-BRADENTON MSA (Not Seasonally Adjusted)

Released June 16, 2023

Series	Industry Title	May 2023	April 2023	May 2022	Change from Apr 2023 to May 2023 Level	Change from Apr 2023 to May 2023 Percent	Change from May 2022 to May 2023 Level	Change from May 2022 to May 2023 Percent
00000000	Total Nonfarm	335,300	335,900	326,300	-600	-0.2%	9,000	2.8%
05000000	Total Private	308,800	309,300	298,000	-500	-0.2%	10,800	3.6%
06000000	Goods Producing	49,800	49,200	47,300	600	1.2%	2,500	5.3%
07000000	Service-Providing	285,500	286,700	279,000	-1,200	-0.4%	6,500	2.3%
08000000	Private Service Providing	259,000	260,100	250,700	-1,100	-0.4%	8,300	3.3%
15000000	Mining, Logging and Construction	30,600	30,200	28,900	400	1.3%	1,700	5.9%
30000000	Manufacturing	19,200	19,000	18,400	200	1.1%	800	4.4%
40000000	Trade, Transportation, and Utilities	64,300	64,000	63,500	300	0.5%	800	1.3%
41000000	**Wholesale Trade**	**10,300**	**10,200**	**10,100**	**100**	**1.0%**	**200**	**2.0%**
42000000	**Retail Trade**	**46,100**	**45,800**	**45,400**	**300**	**0.7%**	**700**	**1.5%**
42445000	Food and Beverage Retailers	11,800	11,700	11,300	100	0.9%	500	4.4%
42455000	General Merchandise Retailers	7,800	7,900	7,900	-100	-1.3%	-100	-1.3%
43000000	**Transportation, Warehousing, and Utilities**	**7,900**	**8,000**	**8,000**	**-100**	**-1.3%**	**-100**	**-1.3%**
50000000	Information	4,200	4,200	4,000	0	0.0%	200	5.0%
55000000	Financial Activities	17,900	17,900	17,800	0	0.0%	100	0.6%
55522100	Depository Credit Intermediation including Monetary Authoritie	2,400	2,400	2,300	0	0.0%	100	4.4%
60000000	Professional and Business Services	46,100	47,300	46,100	-1,200	-2.5%	0	0.0%
65000000	Private Education and Health Services	61,200	60,800	57,400	400	0.7%	3,800	6.6%
65621000	Ambulatory Health Care Services	24,000	23,800	22,800	200	0.8%	1,200	5.3%
65622000	Hospitals	16,000	15,800	14,500	200	1.3%	1,500	10.3%
70000000	Leisure and Hospitality	50,300	50,900	47,100	-600	-1.2%	3,200	6.8%
80000000	Other Services	15,000	15,000	14,800	0	0.0%	200	1.4%
90000000	Government	26,500	26,600	28,300	-100	-0.4%	-1,800	-6.4%
90910000	**Federal Government**	**2,100**	**2,100**	**2,000**	**0**	**0.0%**	**100**	**5.0%**
90920000	**State Government**	**3,300**	**3,500**	**3,300**	**-200**	**-5.7%**	**0**	**0.0%**
90930000	**Local Government**	**21,100**	**21,000**	**23,000**	**100**	**0.5%**	**-1,900**	**-8.3%**

Note: Employment estimates have been rounded to the nearest hundred. Sum of detail may not equal totals due to rounding or the exclusion of certain industries from publication. All data are subject to revision.

CareerSource Suncoast (LWDB 18) PY2022-2023 Eligible Training Provider List Revised 02/14/2023

Access Computer Training 1537 Dale Mabry Hwy, Suite 191 Lutz, FL 33548 (813) 328-2628	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Administrative Assistant (AA)	N	N	Cert	Yes	43-6014	52.0401	120	$ -	$ -	$ 1,500	$ -	$ -	$ -	$ -	$ -	$ 1,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500	100%	No Data	No Data	n/a / n/a / n/a
Business Administration (BAM)	N	N	Cert	Yes	43-9199	52.0201	156	$ -	$ -	$ 3,900	$ -	$ -	$ -	$ -	$ -	$ 3,900	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,900	81%	73%	$ 18.00	n/a / n/a / n/a
Medical Assistant Bilingual	N	N	Cert	Yes	43-9021	52.0402	120	$ -	$ -	$ 3,000	$ -	$ -	$ -	$ -	$ -	$ 3,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000	100%	63%	$ 17.85	n/a / n/a / n/a
Microsoft Advanced Office Administrative Pro Manager	N	N	Cert	Yes	43-9199	52.0201	240	$ -	$ -	$ 2,500	$ -	$ -	$ -	$ -	$ -	$ 2,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,500	100%	74%	$ 18.00	n/a / n/a / n/a
Microsoft Expert (EXCELALL)	N	N	Cert	Yes	43-9199	52.0401	60	$ -	$ -	$ 1,500	$ -	$ -	$ -	$ -	$ -	$ 1,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500	100%	71%	$ 18.00	n/a / n/a / n/a
Microsoft Office Fundamentals (MOSFAC)	N	N	Cert	Yes	43-9199	52.0401	120	$ -	$ -	$ 1,500	$ -	$ -	$ -	$ -	$ -	$ 1,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500	100%	90%	$ 18.00	n/a / n/a / n/a
Microsoft Office (MOALL)	N	N	Cert	Yes	43-9199	52.0401	120	$ -	$ -	$ 1,500	$ -	$ -	$ -	$ -	$ -	$ 1,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500	100%	75%	$ 21.00	n/a / n/a / n/a
Notarize Certification Prep (NOTACERT)	N	N	Cert	Yes	43-9199	52.0401	42	$ -	$ -	$ 2,565	$ -	$ -	$ -	$ -	$ -	$ 2,565	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,565	No Data	No Data	No Data	n/a / n/a / n/a
Notarize Certification Prep	N	N	Cert	Yes	43-9199	52.0401	42	$ -	$ -	$ 2,565	$ -	$ -	$ -	$ -	$ -	$ 2,565	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,565	No Data	No Data	No Data	n/a / n/a / n/a

American Vocational Academy 1080 Enterprise Ct, Suite D Nokomis, FL 34275 (941)281-2541	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Heating Ventilation and Air Conditioning Technician	N	N	Cert	Yes	49-9021	47.0201	240	$ 150	$ -	$ 4,845	$ 400	$ 500	$ -	$ -	$ -	$ 5,745	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,845	100%	100%	$ 19.00	n/a / n/a

Center for Technology Training 1306 N West Shore Blvd., Suite 238 Tampa, FL 33607 (813) 341-6384	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Business Administration Specialist	N	N	Cert	Yes	13-1252	52.0401	90	$ -	$ -	$ 2,760	$ -	$ 2,245	$ -	$ -	$ -	$ 4,905	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,905	100%	25%	$ 18.43	n/a / n/a / n/a
Clinical Medical Assistant	N	N	Cert	Yes	13-1212	51.1003	28	$ -	$ -	$ 3,882	$ -	$ 2,318	$ -	$ -	$ -	$ 6,200	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,200	75%	100%	$ 17.72	n/a / n/a / n/a
Medical Billing Professional	N	N	Cert	Yes	13-1212	51.1003	28	$ -	$ -	$ 3,566	$ -	$ 949	$ -	$ -	$ -	$ 4,515	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,515	100%	100%	$ 17.72	n/a / n/a / n/a
Medical Billing Specialist Bilingual	N	N	Cert	Yes	13-1212	51.1003	32	$ -	$ -	$ 4,445	$ -	$ -	$ -	$ -	$ -	$ 4,445	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,445	78%	80%	$ 17.72	n/a / n/a / n/a
MCDBA Microsoft Database Technician	N	N	Cert	Yes	15-1245	11.0802	100	$ -	$ -	$ 4,932	$ -	$ 3,503	$ -	$ -	$ -	$ 8,435	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,435	100%	50%	$ 41.00	n/a / n/a / n/a
Microsoft Network Administrator Bilingual	N	N	Cert	Yes	15-1244	11.1001	150	$ -	$ -	$ 8,445	$ -	$ -	$ -	$ -	$ -	$ 8,445	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,445	94%	93%	$ 41.00	n/a / n/a / n/a
Network Engineer	N	N	Cert	Yes	15-1244	11.1001	150	$ -	$ -	$ 4,932	$ -	$ 3,503	$ -	$ -	$ -	$ 8,435	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,435	No Data	No Data	No Data	n/a / n/a / n/a
Network and Computer Systems Administrator (CCNA)	N	N	Cert	Yes	15-1244	11.1001	33	$ -	$ -	$ 3,345	$ -	$ 654	$ -	$ -	$ -	$ 3,999	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,999	72%	84%	$ 41.00	n/a / n/a / n/a
Network Technician (Networks)	N	N	Cert	Yes	15-1244	11.1001	24	$ -	$ -	$ 1,941	$ -	$ 304	$ -	$ -	$ -	$ 2,245	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,245	75%	67%	$ 41.00	n/a / n/a / n/a
PC Repair Technician (A+ prep)	N	N	Cert	Yes	15-1232	11.1201	72	$ -	$ -	$ 2,731	$ -	$ 714	$ -	$ -	$ -	$ 3,445	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,445	85%	75%	$ 27.00	n/a / n/a / n/a
Web Design Professional	N	N	Cert	Yes	15-1257	11.0801	24	$ -	$ -	$ 6,695	$ -	$ -	$ -	$ -	$ -	$ 6,695	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,695	100%	80%	$ 41.13	n/a / n/a / n/a
Web Master Technician	N	N	Cert	Yes	15-1257	11.0801	24	$ -	$ -	$ 5,958	$ -	$ 1,018	$ -	$ -	$ -	$ 6,995	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,995	86%	86%	$ 41.13	n/a / n/a / n/a

Charlotte Technical Center - (CTC) 18100 Murdock Circle Port Charlotte, FL (941) 255-7009	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Air Conditioning, Refrigeration & Heating Technology II	Y	N	Cert	Yes	49-9021	15.0501	750	$ 45	$ -	$ 2,190	$ -	$ 1,830	$ 155	$ 67	$ 477	$ 4,862	$ -	$ -	$ -	$ -	$ -	$ 97	$ 4,959	100%	100%	$ 17.50	9/10/9
Dental Assisting Technology and Management - ATD	Y	N	Cert	Yes	31-9091	51.0601	1240	$ 94	$ 250	$ 3,562	$ 337	$ -	$ 171	$ 453	$ 462	$ 5,082	$ 98	$ -	$ -	$ -	$ -	$ 97	$ 5,277	82%	73%	$ 19.00	10/10/10
Medical Assisting	Y	N	Cert	Yes	29-2061	51.0801	1350	$ -	$ -	$ 5,962	$ 800	$ -	$ -	$ -	$ 1,137	$ 6,819	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,819	82%	66%	$ 16.50	11/11/11

Computer Coach IT Training 8002 N. Hesperides St Tampa, FL 33614 (813) 347-6532	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Business Office Specialist	N	N	Cert	Yes	43-3031	52.0302	99	$ 100	$ -	$ 4,900	$ -	$ -	$ -	$ -	$ -	$ 4,900	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000	92%	73%	$ 18.50	n/a / n/a / n/a
Cloud Integration Specialist	N	N	Cert	Yes	15-1231	11.1003	99	$ 100	$ -	$ 7,400	$ -	$ -	$ -	$ -	$ -	$ 7,400	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,500	100%	91%	$ 41.50	n/a / n/a / n/a
Computer Support Technician	N	N	Cert	Yes	15-1151	11.0901	180	$ 100	$ -	$ 10,400	$ -	$ -	$ -	$ -	$ -	$ 10,400	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,500	87%	73%	$ 22.25	n/a / n/a / n/a
Cyber Security Specialist	N	N	Cert	Yes	15-1212	11.0401	200	$ 100	$ -	$ 12,900	$ -	$ -	$ -	$ -	$ -	$ 12,900	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,000	100%	80%	$ 27.01	n/a / n/a / n/a
Data Specialist	N	N	Cert	Yes	15-1141	11.0802	120	$ 100	$ -	$ 8,400	$ -	$ -	$ -	$ -	$ -	$ 8,400	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,500	90%	72%	$ 28.85	n/a / n/a / n/a
Front End Web Development	N	N	Cert	Yes	15-1257	11.1006	277	$ 100	$ -	$ 12,900	$ -	$ -	$ -	$ -	$ -	$ 12,900	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,000	87%	75%	$ 26.00	n/a / n/a / n/a
Full Stack Web Development	N	N	Cert	Yes	27-1024	11.0801	277	$ 100	$ -	$ 12,900	$ -	$ -	$ -	$ -	$ -	$ 12,900	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,000	87%	75%	$ 29.00	n/a / n/a / n/a
IT Network Administrator	N	N	Cert	Yes	15-1244	11.1001	123	$ 100	$ -	$ 10,400	$ -	$ -	$ -	$ -	$ -	$ 10,400	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,500	100%	100%	$ 22.00	n/a / n/a / n/a
IT Security Professional	N	N	Cert	Yes	15-1244	11.1001	123	$ 100	$ -	$ 10,400	$ -	$ -	$ -	$ -	$ -	$ 10,400	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,500	100%	73%	$ 25.00	n/a / n/a / n/a
Project Management Specialist	N	N	Cert	Yes	11-3021	52.0201	99	$ 100	$ -	$ 10,400	$ -	$ -	$ -	$ -	$ -	$ 10,400	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,500	86%	100%	$ 29.84	n/a / n/a / n/a
Network Administrator	N	N	Cert	Yes	15-1299	11.1005	99	$ 100	$ -	$ 10,400	$ -	$ -	$ -	$ -	$ -	$ 10,400	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,500	100%	100%	$ 29.84	n/a / n/a / n/a

Fleet Force Driving School 4838 Hacker Hwy, Bldg. 9 Winter Haven, FL 33880 (404) 788-4879		Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Class A CDL License Certification	N	N	Cert	Yes	53-3032	49.0205	160	$ -	$ 150	$ 1,995	$ -	$ -	$ -	$ -	$ 81	$ 2,076	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,226	91%	71%	$ 25.00	n/a / n/a / n/a
Class B CDL License Certification	N	N	Cert	Yes	53-3032	49.0205	80	$ -	$ 150	$ 2,045	$ -	$ -	$ -	$ -	$ 91	$ 2,136	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,286	99%	67%	$ 20.00	n/a / n/a / n/a

Galen College of Nursing 11101 Roosevelt Blvd. N. St. Petersburg, FL 33716 (727) 703-8252 *Includes Sarasota and Pinellas County Locations	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Associate Degree in Nursing - LPN to RN Bridge	Y	Y	ASRN	Yes	29-1141	51.3801	660	$ 100	$ 100	$ 34,810	$ 2,730	$ 143	$ 107	$ -	$ 352	$ 38,910	$ -	$ -	$ -	$ -	$ -	$ 313	$ 39,710	71%	71%	$ 31.51	11/11/11
Associate Degree Program in Nursing (ADN) - Pre-Nursing Opt	Y	Y	RN	Yes	29-1141	51.3801	660	$ 100	$ 100	$ 31,245	$ 1,400	$ 143	$ 107	$ -	$ 533	$ 33,528	$ -	$ -	$ -	$ -	$ -	$ 313	$ 33,928	66%	66%	$ 26.04	11/11/11
Practical Nursing (PN) Diploma	Y	Y	Cert	Yes	29-2061	51.3901	1440	$ 100	$ 100	$ 21,951	$ -	$ -	$ 50	$ -	$ -	$ 22,001	$ -	$ -	$ -	$ -	$ -	$ 313	$ 22,601	56%	66%	$ 21.66	11/11/11

Manatee Technical College (MTC) 6305 State Road 70 East Bradenton, FL 34203 (941) 751-7900	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Accounting Clerk (pt/ft)	Y	N	Cert	Yes	43-3031	52.0302	900	$ 50	$ -	$ 2,625	$ 625	$ -	$ 29	$ 401	$ 208	$ 4,058	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,119	86%	100%	$ 18.54	10/10/10
Advanced Manufacturing & Production Technician	Y	N	Cert	Yes	51-1011	52.0799	900	$ 50	$ 25	$ 1,752	$ -	$ -	$ 27	$ 80	$ 762	$ 2,801	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,858	85%	94%	$ 28.62	n/a / n/a / n/a
Applied Cybersecurity	Y	N	Cert	Yes	15-1212	11.0401	720	$ 50	$ -	$ 2,190	$ 615	$ -	$ 27	$ 527	$ 396	$ 3,785	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,785	84%	75%	$ 45.61	9/10/9
Automotive Collision Technology Technician	Y	Y	Cert	Yes	49-3023	47.0603	1400	$ 50	$ 25	$ 4,066	$ 594	$ -	$ 90	$ 58	$ 2,525	$ 7,358	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,358	71%	71%	$ 22.62	n/a / n/a / n/a
Automotive Technician Technology	Y	Y	Cert	Yes	49-3023	47.0604	1800	$ 50	$ 25	$ 5,214	$ 975	$ -	$ 34	$ 662	$ 1,365	$ 7,925	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,975	84%	78%	$ 20.17	n/a / n/a / n/a

Manatee Technical College (MTC) - continued 5305 State Road 70 East Bradenton, FL 34203 (941) 751-7900	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fee	Non-ITA Program Screening Fee	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certification/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
A/Automotive Service Technology I	Y	N	Cert	Yes	49-3021	47.0604	1630	$ 50	$ 50	$ 3,998	$ 475	$ -	$ 34	$ 348	$ 649	$ 4,477	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,517	77%	38%	$ 20.17	8/10/9
Painting and Finishing Arts	Y	N	Cert	Yes	51-9121	12.0401	600	$ 50	$ -	$ 1,871	$ 82	$ -	$ 68	$ 1,760	$ 1,760	$ 3,836	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,968	50	74	$ 24.79	9/9/9
Building Trades and Construction Design Technology	Y	N	Cert	Yes	49-9071	46.0415	900	$ 50	$ 25	$ 2,628	$ 290	$ -	$ 29	$ 65	$ 1,521	$ 4,534	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,563	100%	88%	$ 17.91	9/9/9
Business Management and Analysis	Y	N	Cert	Yes	11-1021	52.0201	900	$ 50	$ -	$ 2,628	$ -	$ -	$ 84	$ 111	$ 2,823	$ 2,823	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,823	Not Data	Not Data	$ 17.42	9/9/9
Computer-Aided Drafting and Modeling (CAD)	Y	N	Cert	Yes	17-3011	15.1302	900	$ 50	$ -	$ 3,504	$ -	$ -	$ 56	$ 740	$ 4,297	$ 4,297	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,297	Not Data	Not Data	$ 23.83	9/10/9
CNC Production Machinist	Y	N	Yes	Yes	51-9161	48.0503	630	$ 50	$ 25	$ 1,752	$ 83	$ -	$ 56	$ 275	$ 747	$ 2,893	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,943	100%	100%	$ 16.20	9/10/9
Computer Systems & Information Technology	Y	N	Cert	Yes	15-1212	11.1003	900	$ 50	$ -	$ 2,628	$ -	$ -	$ 37	$ 566	$ 912	$ 3,541	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,591	84%	80%	$ 17.23	9/10/9
Computer Networking Technology and Management	Y	N	Cert	Yes	51-8061	11.0901	1230	$ 50	$ 25	$ 3,592	$ 442	$ -	$ 53	$ 804	$ 1,431	$ 6,324	$ 180	$ -	$ -	$ -	$ -	$ -	$ 6,504	100%	80%	$ 18.17	10/10/10
Diesel Systems Technician I	Y	N	Cert	Yes	49-3031	47.0611	1230	$ 50	$ 25	$ 3,068	$ 237	$ -	$ 53	$ 94	$ 846	$ 4,345	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,395	Not Data	Not Data	$ 23.24	9/9/9
Digital Design	Y	N	Cert	Yes	27-1024	11.0801	1230	$ 50	$ -	$ 3,504	$ 59	$ -	$ 29	$ 75	$ 1,567	$ 5,661	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,661	81%	100%	$ 23.31	9/9/9
Digital Photography Technology	Y	N	Cert	Yes	27-4021	10.0203	900	$ 50	$ -	$ 2,628	$ 59	$ -	$ 37	$ 75	$ 1,647	$ 4,345	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,511	100%	100%	$ 18.05	9/10/9
Digital Video Technology	Y	N	Cert	Yes	27-4011	10.0201	900	$ 50	$ -	$ 2,628	$ 219	$ -	$ 37	$ 75	$ 1,158	$ 4,128	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,178	86%	100%	$ 22.87	9/9/9
Electrician	Y	N	Cert	Yes	47-2111	46.0302	1500	$ 50	$ 25	$ 4,380	$ 295	$ -	$ 93	$ 94	$ 1,158	$ 6,767	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,822	73%	71%	$ 22.86	9/9/9
Facial Specialist	Y	N	Cert	Yes	39-5094	12.0406	720	$ 50	$ -	$ 842	$ 329	$ -	$ -	$ -	$ 233	$ 1,241	$ -	$ -	$ -	$ 75	$ -	$ -	$ 1,366	100%	90%	$ 14.37	12/12/12
Fire Protection Mechanic/Electrical Technician Combo	Y	N	Cert	Yes	33-2011	43.0203	792	$ 50	$ 25	$ 2,311	$ 290	$ -	$ -	$ -	$ 2,154	$ 4,845	$ 93	$ -	$ -	$ 177	$ -	$ -	$ 5,115	100%	80%	$ 24.37	12/12/12
Fire Fighter	N	N	Cert	Yes	33-2011	43.0203	792	$ 50	$ -	$ 1,837	$ 174	$ -	$ -	$ -	$ 1,190	$ 3,201	$ 213	$ -	$ -	$ 72	$ -	$ -	$ 3,516	100%	100%	$ 24.37	12/12/12
Dental Laboratory	Y	N	Cert	Yes	51-9081	12.0203	900	$ 50	$ -	$ 2,752	$ 87	$ -	$ 37	$ 350	$ 212	$ 3,398	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,448	Not Data	Not Data	$ 29.82	9/9/9
Heating Ventilation AC Ref - HVAC	Y	N	Cert	Yes	49-9021	15.0501	1350	$ 50	$ 25	$ 3,942	$ -	$ -	$ 56	$ 75	$ 246	$ 4,342	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,397	97%	71%	$ 22.51	9/10/9
Heating Ventilation AC Ref - HVAC-101	Y	N	Cert	Yes	49-9021	15.0501	750	$ 50	$ 25	$ 2,191	$ -	$ -	$ 56	$ 75	$ 566	$ 2,863	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,913	100%	80%	$ 22.51	9/10/9
Industrial Technology	Y	N	Cert	Yes	17-3026	15.0612	1500	$ 50	$ 25	$ 4,672	$ -	$ -	$ 37	$ 730	$ 477	$ 5,976	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,031	100%	100%	$ 27.73	9/9/9
Machining Technologies	Y	N	Cert	No	51-4041	48.0503	1500	$ 50	$ 25	$ 4,380	$ 218	$ -	$ 56	$ 275	$ 1,406	$ 6,335	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,419	100%	100%	$ 23.87	9/9/9
Marine Service Technology	Y	N	Cert	Yes	49-3051	47.0618	1350	$ 50	$ 25	$ 3,942	$ 479	$ -	$ 93	$ 275	$ 1,511	$ 6,153	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,228	71%	83%	$ 22.78	9/9/9
Marketing Management and Entrepreneurial Principles	Y	N	Cert	Yes	11-1021	52.1401	1110	$ 50	$ -	$ 1,752	$ -	$ -	$ 28	$ 84	$ 992	$ 3,856	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,906	Not Data	Not Data	$ 21.82	9/9/9
Massage Therapy	Y	N	Cert	Yes	31-9011	51.3501	750	$ 50	$ -	$ 2,191	$ 218	$ -	$ -	$ 265	$ 577	$ 3,250	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,250	80%	100%	$ 16.94	10/10/10
Medical Assisting	Y	N	Cert	Yes	31-9092	51.0801	1350	$ 50	$ 50	$ 3,942	$ 361	$ -	$ -	$ 445	$ 1,165	$ 5,963	$ 93	$ -	$ -	$ -	$ -	$ -	$ 6,142	81%	75%	$ 17.65	10/10/10
Physical Therapist Assistant	Y	Y	AS	Yes	29-2034	51.0806	1650	$ 50	$ 25	$ 3,098	$ 295	$ -	$ 19	$ 230	$ 869	$ 4,361	$ 81	$ -	$ -	$ -	$ -	$ -	$ 4,472	100%	100%	$ 17.27	10/10/10
Phlebotomy	N	N	Cert	Yes	31-9097	51.1009	1140	$ 50	$ 25	$ 662	$ -	$ -	$ -	$ 125	$ 360	$ 1,147	$ 93	$ -	$ -	$ -	$ -	$ -	$ 1,291	100%	78%	$ 17.44	9/9/9
Police & Law Enforcement Academy	Y	N	Cert	Yes	33-3051	43.0107	770	$ 50	$ -	$ 2,249	$ -	$ -	$ -	$ 55	$ 845	$ 3,149	$ 93	$ -	$ -	$ 175	$ 143	$ -	$ 3,291	92%	97%	$ 24.79	10/10/10
Practical Nursing	Y	N	Cert	Yes	29-2061	51.3901	1350	$ 50	$ 25	$ 3,942	$ 1,310	$ -	$ 19	$ -	$ 1,455	$ 6,796	$ 419	$ -	$ -	$ -	$ 419	$ -	$ 7,637	73%	94%	$ 22.80	11/11/11
Professional Culinary Arts & Hospitality	Y	N	No	Yes	11-9051	12.0504	1210	$ 50	$ -	$ 3,504	$ 347	$ -	$ 47	$ 69	$ 3,525	$ 7,364	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,414	75%	83%	$ 20.88	9/9/9
Surgical Technology	Y	N	Cert	Yes	29-2055	51.0909	1530	$ 50	$ 50	$ 4,556	$ 154	$ -	$ 56	$ 250	$ 1,904	$ 6,970	$ 128	$ -	$ -	$ -	$ -	$ -	$ 7,122	67%	73%	$ 22.80	11/11/11
Welding Technology	Y	N	No	Yes	51-4121	48.0508	900	$ 50	$ 25	$ 3,066	$ 224	$ -	$ -	$ 165	$ 2,686	$ 6,165	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,165	94%	84%	$ 21.26	9/9/9
Welding Technology - Advanced	Y	N	Cert	Yes	51-4121	48.0508	750	$ 50	$ 25	$ 2,191	$ 84	$ -	$ -	$ 110	$ 1,943	$ 4,328	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,378	83%	100%	$ 21.26	9/9/9

Meridian College 7020 Professional Parkway East Sarasota, FL 34240 (941) 377-4888	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fee	Non-ITA Program Screening Fee	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certification/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Dental Assistant	Y	Y	Cert	Yes	31-9091	51.0601	930.00	$ 25	$ -	$ 16,830	$ 530	$ -	$ 42	$ -	$ 700	$ 18,042	$ -	$ -	$ -	$ -	$ -	$ -	$ 18,067	87%	90%	$ 17.75	12/12/12
Medical Administrative	Y	Y	AS	Yes	43-6013	51.0716	1152	$ 25	$ -	$ 21,600	$ 4,000	$ -	$ 42	$ -	$ 1,700	$ 27,342	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,367	100%	100%	$ 16.50	12/12/12
Medical Assistant	Y	Y	Cert	Yes	31-9092	51.0801	900	$ 25	$ -	$ 16,830	$ 1,400	$ -	$ 42	$ -	$ 900	$ 19,142	$ -	$ -	$ -	$ -	$ -	$ -	$ 19,167	72%	Type	$ 17.20	12/12/12
Medical Assisting - Associate Degree	Y	Y	AS	Yes	31-9092	51.0801	1218	$ 25	$ -	$ 23,930	$ 3,000	$ -	$ 42	$ -	$ 1,730	$ 28,942	$ -	$ -	$ -	$ -	$ -	$ -	$ 28,967	81%	100%	$ 19.75	12/12/12
Medical Insurance Billing & Coding	Y	Y	Cert	Yes	43-6013	51.0714	576	$ 25	$ -	$ 16,830	$ 2,500	$ -	$ 42	$ -	$ 900	$ 20,242	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,267	71%	71%	$ 17.03	12/12/12

Neo Horizons Computer Learning Center 5402 W Laurel St. Tampa, FL 33607 (813) 367-3500	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fee	Non-ITA Program Screening Fee	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certification/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Cisco Implement - Admin Cisco® Switching (CCNA)	N	N	Cert	Yes	15-1244	11.1003	73	$ -	$ -	$ 4,995	$ -	$ -	$ -	$ -	$ -	$ 4,995	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,995	100%	100%	$ 32.50	9/9/9
Cisco® Cybersecurity Cyber Fundamentals v1.0 (CBROPS)	N	N	Cert	Yes	15-1244	11.1003	40	$ -	$ -	$ 4,995	$ -	$ -	$ -	$ -	$ -	$ 4,995	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,995	100%	100%	$ 42.70	9/9/9
CompTIA A+	N	N	Cert	Yes	15-1231	11.0901	40	$ -	$ -	$ 2,495	$ -	$ -	$ -	$ -	$ -	$ 2,495	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,495	100%	90%	$ 19.25	9/9/9
CompTIA Network+	N	N	Cert	Yes	15-1231	11.0901	56	$ -	$ -	$ 2,495	$ -	$ -	$ -	$ -	$ -	$ 2,495	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,495	100%	90%	$ 19.23	9/9/9
CompTIA Cybersecurity Analyst (CySA+)	N	N	Cert	Yes	15-1212	11.1003	40	$ -	$ -	$ 2,475	$ -	$ -	$ -	$ -	$ -	$ 2,475	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,475	100%	90%	$ 17.35	9/9/9
CompTIA Security+	N	N	Cert	Yes	15-1212	11.0902	56	$ -	$ -	$ 2,495	$ -	$ -	$ -	$ -	$ -	$ 2,495	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,495	90%	90%	$ 24.50	9/9/9
ITIL® Foundation	N	N	Cert	Yes	15-1212	11.1001	24	$ -	$ -	$ 1,995	$ -	$ -	$ -	$ -	$ -	$ 1,995	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,995	100%	90%	$ 19.90	9/9/9
Project Management Process and Plan	N	N	Cert	Yes	11-9021	52.0205	56	$ -	$ -	$ 3,995	$ -	$ -	$ -	$ -	$ -	$ 3,995	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,995	100%	90%	$ 47.25	9/9/9
Professional Preparation for Cyber Security IT Professional	N	N	Cert	Yes	15-1244	11.1003	56	$ -	$ -	$ 12,495	$ -	$ -	$ -	$ -	$ -	$ 12,495	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,495	100%	100%	$ 21.25	9/9/9

Roadmaster Drivers School, Inc. 5025 Orient Road Tampa, FL 33610 (727) 342-4429	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fee	Non-ITA Program Screening Fee	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party , Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certification/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Commercial Truck Driver Training	N	N	Cert	No	53-3032	49.0205	160	$ -	$ -	$ 7,495	$ -	$ -	$ -	$ -	$ -	$ 7,495	$ 200	$ -	$ -	$ -	$ -	$ -	$ 7,695	92%	86%	$ 16.84	NA

State College of Florida (SCF) Manatee-Sarasota 5840 26th Street West Bradenton, FL 34207 (941) 752-5000 *Includes all Campus Locations in Manatee and Sarasota County	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fee	Non-ITA Program Screening Fee	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certification/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Adv Cloud Integration Specialist	N	N	Cert	Yes	15-1231	11.1002	96	$ -	$ -	$ 3,250	$ -	$ -	$ -	$ -	$ -	$ 3,250	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,250	Not Data	Not Data	$ 43.00	9/9/9
Business Administration Entrepreneurship (new 2023)	Y	Y	AS	Yes	11-9021	52.1401	60	$ -	$ -	$ 6,494	$ 2,417	$ 200	$ -	$ -	$ 212	$ 9,323	$ -	$ -	$ -	$ 200	$ -	$ -	$ 9,723	71%	Not Data	$ 23.00	13/13/13
Business Administration Management (new 2023)	Y	Y	BS	Yes	11-1021	52.0201	60	$ -	$ -	$ 6,494	$ 2,622	$ 200	$ -	$ -	$ 212	$ 9,728	$ -	$ -	$ -	$ 200	$ -	$ -	$ 9,728	71%	80%	$ 25.00	13/13/13
Business Administration Management 2008	Y	Y	AS	Yes	11-1021	52.0201	60	$ -	$ -	$ 6,494	$ 2,500	$ 200	$ -	$ -	$ 212	$ 9,306	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,306	71%	70%	$ 25.00	13/13/13
Business Administration Marketing 2007	Y	Y	AS	Yes	11-2021	52.1401	60	$ -	$ -	$ 6,494	$ 2,214	$ 200	$ -	$ -	$ 253	$ 9,068	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,068	71%	70%	$ 25.00	13/13/13
Computer Information Technology 2017	Y	Y	AS	Yes	15-1231	11.0103	60	$ -	$ -	$ 6,494	$ 2,003	$ 200	$ -	$ 447	$ -	$ 9,104	$ -	$ -	$ -	$ -	$ 200	$ -	$ 9,304	80%	75%	$ 27.25	13/13/13
CompTIA A+	N	N	Cert	Yes	15-1231	11.0104	40	$ -	$ -	$ 1,250	$ -	$ -	$ -	$ -	$ -	$ 1,250	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,250	Not Data	Not Data	$ 19.00	9/9/9
CompTIA Linux+ powered by	N	N	Cert	Yes	15-1232	11.1006	40	$ -	$ -	$ 1,250	$ -	$ -	$ -	$ -	$ -	$ 1,250	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,250	Not Data	Not Data	$ 25.00	9/9/9
CompTIA Cloud Essentials	N	N	Cert	Yes	15-1231	11.1002	40	$ -	$ -	$ 1,250	$ -	$ -	$ -	$ -	$ -	$ 1,250	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,250	Not Data	Not Data	$ 19.00	9/9/9
CompTIA Security+	N	N	Cert	No	15-1212	11.1003	94	$ -	$ -	$ 3,250	$ -	$ -	$ -	$ -	$ -	$ 3,250	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,250	Not Data	Not Data	$ 31.00	9/9/9
Construction Management Technology	Y	Y	AS	Yes	11-9021	52.2003	60	$ -	$ -	$ 6,494	$ 1,800	$ 200	$ -	$ -	$ 933	$ 9,734	$ -	$ -	$ -	$ 200	$ -	$ -	$ 9,934	80%	Not Data	$ 35.00	13/13/13
Cyber Security Specialist Bootcamp	N	N	Cert	Yes	15-1212	11.1003	440	$ -	$ -	$ 8,500	$ -	$ -	$ -	$ -	$ -	$ 8,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,500	Not Data	Not Data	$ 31.00	9/9/9
Dental Hygiene 2023	Y	Y	AS	Yes	29-1292	51.0602	66	$ -	$ -	$ 6,494	$ 2,000	$ -	$ -	$ -	$ 4,050	$ 12,544	$ 500	$ -	$ -	$ 200	$ 1,900	$ -	$ 17,744	91%	100%	$ 30.00	13/13/13
Drone Specialist	N	N	Cert	Yes	51-5012	46.0201	324	$ -	$ -	$ 3,500	$ -	$ -	$ -	$ -	$ -	$ 3,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,500	Not Data	Not Data	$ 18.00	9/9/9
Emergency Medical Technician	N	N	Cert	Yes	33-9021	43.0107	270	$ -	$ -	$ 1,500	$ -	$ -	$ -	$ -	$ -	$ 1,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500	Not Data	Not Data	$ 21.00	9/9/9
Full Stack Web Development	N	N	Cert	Yes	15-1256	11.1004	540	$ -	$ -	$ 11,500	$ -	$ -	$ -	$ -	$ -	$ 11,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,500	Not Data	Not Data	$ 30.00	9/9/9
Graphic Design Technology 2023	Y	Y	AS	Yes	27-1024	11.0803	60	$ -	$ -	$ 6,494	$ 700	$ 2,000	$ -	$ -	$ 350	$ 9,444	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,444	80%	90%	$ 20.00	9/9/9
Microsoft Office 365 (1)	N	N	Cert	Yes	15-1212	11.1006	124	$ -	$ -	$ 1,250	$ -	$ -	$ -	$ -	$ -	$ 1,250	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,250	Not Data	Not Data	$ 17.00	9/9/9
Microsoft Power Platform Fundamentals	N	N	Cert	Yes	15-1212	11.1006	240	$ -	$ -	$ 1,250	$ -	$ -	$ -	$ -	$ -	$ 1,250	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,250	Not Data	Not Data	$ 23.00	9/9/9
Network Systems Technology 2023	Y	Y	AS	Yes	15-1244	11.1003	60	$ -	$ -	$ 6,494	$ 1,225	$ 200	$ -	$ -	$ 933	$ 8,852	$ -	$ -	$ -	$ -	$ 200	$ -	$ 9,052	71%	80%	$ 26.00	13/13/13

State College of Florida (SCF) Manatee-Sarasota- continued 5840 26th Street West Bradenton, FL 34207 (941) 752 5000 *Includes all Campus Locations in Manatee and Sarasota County	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Nursing (ASN to BSN Degree)	Y	Y	AS	Yes	29-1141	51.3801	72	$ -	$ 100	$ 7,725	$ 2,800	$ -	$ 200	$ 295	$ 800	$ 11,925	$ -	$ -	$ -	$ -	$ 422	$ -	$ 12,127	87%	90%	$ 32.00	13/13/11
Occupational Therapy Assistant	Y	Y	AS	Yes	31-2011	51.0803	74	$ -	$ -	$ 11,067	$ 2,900	$ -	$ -	$ -	$ 622	$ 14,179	$ 124	$ -	$ 130	$ 750	$ -	$ -	$ 15,183	71%	70%	$ 24.00	13/13/11
Paralegal (post Associate)	Y	Y	AS	Yes	23-2011	22.0302	64	$ 8,434	$ 2,800	$ -	$ -	$ -	$ 200	$ 9,434	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,434	80%	80%	$ 19.00	13/13/11
Physical Therapy Assistant	Y	Y	AS	Yes	31-2021	51.0806	74	$ -	$ -	$ 9,256	$ 845	$ -	$ -	$ -	$ 1,935	$ 12,196	$ 500	$ -	$ 200	$ 750	$ -	$ -	$ 13,346	94%	94%	$ 31.00	13/13/11
Python Data Specialist	N	N	Cert	Yes	15-1256	11.1004	252	$ -	$ -	$ 9,250	$ -	$ -	$ -	$ -	$ -	$ 9,250	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,250	Not Data	Not Data	$ 25.00	999
Railway safety 2023	Y	Y	AS	Yes	29-2034	51.1907	77	$ -	$ -	$ 9,256	$ 2,300	$ -	$ -	$ -	$ 800	$ 11,356	$ 500	$ -	$ 200	$ 750	$ -	$ -	$ 12,106	80%	90%	$ 28.00	13/13/11
Risk Management, Insurance, Surety & Foreign Credit	Y	Y	AS	Yes	41-3021	52.1701	60	$ 8,434	$ 2,900	$ 250	$ -	$ -	$ -	$ -	$ 200	$ 9,234	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,234	80%	80%	$ 25.00	13/13/11
Technology Project Manager (PMP	Y	Y	AS	Yes	15-1299	11.1003	60	$ 8,434	$ 2,700	$ 200	$ -	$ -	$ -	$ -	$ 300	$ 9,862	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,862	80%	80%	$ 25.00	13/13/11

Suncoast Technical College (STC)- continued 4748 Beneva Road Sarasota, FL 34233 (941) 924-1365	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Accounting Operations	Y	N	Cert	Yes	43-3011	52.0302	600	$ 25	$ -	$ 4,428	$ 1,100	$ -	$ 70	$ -	$ 811	$ 6,409	$ -	$ -	$ -	$ -	$ -	$ 20	$ 6,644	80%	66%	$ 21.31	13/10/10
Advanced Manufacturing & Production Technology	Y	N	Cert	Yes	51-1011	52.0508	630	$ 25	$ -	$ 1,512	$ -	$ 50	$ 90	$ -	$ 83	$ 1,847	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,922	100%	100%	$ 27.25	9/9/9
Aeronautical Network Technology	Y	N	Cert	Yes	49-9043	47.0604	180	$ 25	$ -	$ 8,256	$ 1,100	$ -	$ 90	$ -	$ 2,592	$ 9,848	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,810	78%	81%	$ 17.82	9/10/9
Building Trades & Construction Career Technology	Y	N	Cert	Yes	49-9071	46.0401	150	$ 25	$ -	$ 3,828	$ 1,000	$ -	$ 45	$ -	$ 2,644	$ 6,667	$ -	$ -	$ -	$ -	$ -	$ 300	$ 6,812	71%	100%	$ 17.98	9/9/9
Business Administration Management	Y	N	Cert	Yes	11-1021	52.0201	900	$ 25	$ -	$ 3,828	$ 1,100	$ -	$ 45	$ -	$ 811	$ 4,914	$ -	$ -	$ -	$ -	$ -	$ 20	$ 4,979	71%	100%	$ 17.98	9/9/9
Computer Aided Drafting and Modeling (CADD)	Y	N	Cert	Yes	17-3019	15.1302	1200	$ 25	$ -	$ 3,504	$ -	$ -	$ 90	$ -	$ 808	$ 4,427	$ -	$ -	$ -	$ -	$ -	$ 20	$ 4,447	80%	100%	$ 19.78	9/9/9
CNC Production Specialist	Y	N	Cert	Yes	51-4041	48.0503	600	$ 25	$ -	$ 1,512	$ 900	$ 250	$ 90	$ -	$ 883	$ 3,675	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,800	80%	100%	$ 23.00	9/10/9
Coding Screening & Billing Technology	Y	N	Cert	Yes	11-3061	51.0801	900	$ 25	$ -	$ 3,828	$ 100	$ -	$ 70	$ -	$ 442	$ 3,370	$ -	$ -	$ -	$ -	$ -	$ 20	$ 3,375	80%	90%	$ 21.25	9/10/9
Cosmetology Officer	Y	N	Cert	Yes	33-3012	43.0102	420	$ 25	$ 50	$ 1,227	$ -	$ -	$ -	$ -	$ 1,435	$ 2,662	$ 101	$ -	$ -	$ 410	$ -	$ -	$ 3,428	100%	100%	$ 21.83	9/9/9
Crossover Safety Officer to Law Enforcement	N	N	Cert	Yes	33-3051	43.0107	810	$ 25	$ -	$ 1,513	$ -	$ -	$ -	$ -	$ 841	$ 2,379	$ 78	$ -	$ -	$ -	$ -	$ -	$ 2,455	100%	100%	$ 24.00	13/10/10
Professional Culinary Arts Food Service Manager	Y	N	Cert	Yes	11-9051	12.0503	1200	$ 25	$ -	$ 3,504	$ 500	$ 275	$ 135	$ -	$ 2,001	$ 6,415	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,440	87%	100%	$ 19.91	9/9/9
Digital Design	Y	N	Cert	Yes	27-1024	50.0409	1200	$ 25	$ -	$ 3,504	$ 160	$ -	$ 70	$ -	$ 1,704	$ 5,263	$ -	$ -	$ -	$ 270	$ -	$ -	$ 5,348	94%	97%	$ 22.64	9/9/9
Digital Video Technology	Y	N	Cert	Yes	27-4011	10.0201	900	$ 25	$ -	$ 2,628	$ -	$ -	$ 70	$ -	$ 1,120	$ 3,818	$ -	$ -	$ -	$ 50	$ -	$ -	$ 3,893	87%	100%	$ 17.76	9/9/9
Electrician	Y	N	Cert	Yes	47-2111	46.0302	1200	$ 25	$ -	$ 3,504	$ 450	$ 75	$ 90	$ -	$ 1,029	$ 5,029	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,053	78%	86%	$ 18.26	9/9/9
Fire Specialty	N	N	Cert	Yes	33-3099	12.0699	492	$ 25	$ -	$ 942	$ 165	$ -	$ 40	$ -	$ 679	$ 1,746	$ -	$ -	$ -	$ 130	$ -	$ -	$ 1,901	No Data	Not Data	$ -	13/10/10
Fire Fighter	N	Y	Cert	Yes	33-2011	43.0203	492	$ 25	$ -	$ 1,437	$ 400	$ -	$ 190	$ -	$ 2,112	$ 4,164	$ 120	$ -	$ 880	$ -	$ -	$ 100	$ 5,044	91%	100%	$ 22.00	13/10/10
FL Law Enforcement Officer	N	N	Cert	Yes	33-3051	43.0107	770	$ 25	$ 50	$ 2,249	$ -	$ -	$ -	$ -	$ 1,877	$ 4,126	$ 801	$ -	$ 410	$ -	$ -	$ -	$ 4,842	100%	96%	$ 24.00	13/13/10
Heating Ventilation AC Refrig AC Mech	Y	N	Cert	Yes	49-9021	15.0501	750	$ 25	$ -	$ 2,190	$ 200	$ 75	$ 90	$ -	$ 877	$ 4,042	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,117	73%	72%	$ 17.18	9/10/9
Industrial Machinery Maintenance & Repair	Y	N	Cert	Yes	49-9041	47.0303	1350	$ 25	$ -	$ 1,842	$ 845	$ 20	$ 70	$ -	$ 883	$ 3,810	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,835	73%	61%	$ 20.25	9/9/9
Medical Administrative Assistant	Y	N	Cert	Yes	43-6013	51.0716	1100	$ 25	$ -	$ 3,066	$ 1,845	$ -	$ 70	$ -	$ 879	$ 5,870	$ -	$ -	$ -	$ 20	$ -	$ -	$ 5,934	80%	100%	$ 17.98	9/9/9
Nail Technician (Development & Programming	Y	N	Cert	Yes	15-1299	11.1003	1150	$ 25	$ -	$ 3,066	$ 300	$ -	$ 70	$ -	$ 965	$ 4,121	$ -	$ -	$ -	$ 20	$ -	$ -	$ 4,166	42%	80%	$ 20.11	9/9/9
Plumbing	Y	N	Cert	Yes	47-2152	46.0503	1080	$ 25	$ -	$ 3,144	$ 615	$ 405	$ 105	$ -	$ 1,963	$ 5,814	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,839	71%	90%	$ 17.07	9/9/9
Practical Nursing	Y	N	Cert	Yes	29-2061	51.3902	1350	$ 25	$ 565	$ 1,842	$ 1,450	$ 80	$ 200	$ -	$ 2,147	$ 7,109	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,192	90%	100%	$ 22.50	11/11/11
Precision Machining of CNC Assembler	Y	N	Cert	Yes	51-4041	48.0503	1500	$ 25	$ -	$ 3,504	$ 275	$ 250	$ 90	$ -	$ 1,056	$ 5,215	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,240	88%	100%	$ 17.00	9/9/9
Surgical Technology	Y	N	Cert	Yes	29-2055	51.0909	1350	$ 25	$ 565	$ 3,066	$ 1,210	$ -	$ 160	$ -	$ 3,547	$ 7,801	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,114	95%	100%	$ 17.00	11/11/11

Suncoast Trucking Academy 28040 Airport Dr. #164 Punta Gorda, FL 33982 (941) 347-7445	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Heavy and Tractor-Trailer Truck Drivers (Class A CDL)	N	N	Cert	Yes	53-3032	49.0205	160	$ -	$ 195	$ 6,700	$ 150	$ -	$ -	$ 470	$ -	$ 6,920	$ 130	$ -	$ -	$ -	$ 20	$ -	$ 6,815	81%	71%	$ 24.23	9/9/9

Registered Apprenticeship Programs

CareerSource Suncoast 1112 Manatee Ave E Bradenton, FL 34222 (941) 358-4200	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Tool & Die Maker	N	N	Cert	N/A	51-4111	48.0507	576	$ -	$ -	$ 10,080	$ -	$ -	$ -	$ -	$ -	$ 10,080	$ -	$ -	$ -	$ -	$ -	$ -	$ -	No Data	No Data	$ 17.73	Diploma/GED

FloridaMakes 208 North Magnolia Ave, Suite 1800 Orlando, FL 32803 (407) 450-7266	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Industrial Manufacturing Technician	N	N	Cert	N/A	51-0328	15.0613	144	$ -	$ -	$ 850	$ 300	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,110	100	100	$ 19.00	12/12/12

Interplay Learning, LLC 3500 Jefferson St. Ste. 208 Austin, TX 78731 (636) 299-8615	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Plumbing	N	N	Cert	N/A	47-2152	46.0503	576	$ -	$ -	$ 299	$ -	$ -	$ -	$ -	$ -	$ 299	$ -	$ -	$ -	$ -	$ -	$ 250	$ 549	No Data	No Data	No Data	9/9/9
HVAC/Commercial HVAC	N	N	Cert	N/A	49-9021	15.0501	432	$ -	$ -	$ 299	$ -	$ -	$ -	$ -	$ -	$ 299	$ -	$ -	$ -	$ -	$ -	$ 250	$ 549	No Data	No Data	No Data	9/9/9
Electrical	N	N	Cert	N/A	49-9051	47.2111	576	$ -	$ -	$ 299	$ -	$ -	$ -	$ -	$ -	$ 299	$ -	$ -	$ -	$ -	$ -	$ 250	$ 549	No Data	No Data	No Data	9/9/9

Minnesota Air Conditioning Contracting Association 1512 US Highway 41 Bypass S. #144 Venice, FL 34293 (941) 404-3407	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.) ITA	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Heating and Air Conditioning Installer Servicer	N	N	Cert	N/A	49-9021	47.0201	144	$ -	$ -	$ 2,250	$ 200	$ 300	$ -	$ 875	$ 250	$ 4,875	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,875	100%	100%	$ 17.00	Diploma/GED

	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.)	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Net Synergy Virtual Solutions Apprenticeship INJ 12304 University Mall Ct Tampa FL 33612 (813) 819-5674																											
Net Synergy VirtuaI SoluLion Apprenticeship Software Developer	N	N	Cert	N/A	15-1252	15.1256	150	$ -	$ -	$ 13,500	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,500	No Data	No Data	No Data	Diploma/GED
Pool & Hot Tub Alliance 21111 Eisenhower Ave. Ste. 500 Alexandria, Va. 22314 (703) 647-2542	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.)	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
PHTA Pool Maintenance and Service Technician Apprenticeship	N	N	Cert	N/A	37-2011	26.0108	217	$ -	$ -	$ 1,799	$ -	$ -	$ -	$ -	$ -	$ 1,799	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,799	No Data	No Data	$ 15.00	13/13/12
Tampa Area Electrical JATC 5423 Harney Road Tampa, FL 33610 (813) 621-3002	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.)	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Electrical	N	N	Cert	N/A	47-2111	46.0302	648	$ -	$ -	$ -	$ 3,500	$ -	$ -	$ -	$ 1,700	$ 5,200	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,200	75%	100%	$ 30.66	Diploma/GED
Technical Education Council (TEC) 168 Sarasota Center Blvd. Sarasota, Fl 34240 (941) 363-1432	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.)	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
Electrical	N	N	Cert	N/A	47-2111	46.0302	144	$ -	$ -	$ 3,431	$ 1,233	$ -	$ -	$ -		$ 4,600	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,600	100%	100%	$ 18.00	12/12/12
The Bee2Bee Network Inc. 8300 Canary Windermere Road, Suite 2031 Windermere, FL 34786 (407) 756-2394	PELL Eligible (Y/N)	Credit Bearing (Y/N)	Credential	Stackable (Y/N)	SOC Code	CIP Code	Clock Hours	Non-ITA Application Fees	Non-ITA Program Screening Fees	Training Provider Tuition ITA	Training Provider Books ITA	Training Provider Tools, Supplies ITA	Training Provider Uniforms ITA	Training Provider Certification Fees ITA	Training Provider Other Fees (lab fees, graduation fees, etc.)	Total Cost Training Provider Voucher ITA	Third-Party Screening Fees ITA	Third-Party Books ITA	Third-Party Uniforms, Tools, Supplies ITA	Third-Party Uniforms ITA	Third-Party Certifications/ License Fees	Third-Party Other Costs ITA	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R/M/L
The Bee2Bee Network Apprenticeship Program	N	N	Cert	Y	47-2111	46.0302	144	$ -	$ -	$ 43,797	$ -	$ -	$ -	$ -	$ 5,703	$ 49,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 49,500	Not Data	Not Data	$ 35.00	8/8/8

c. Training and Other Services

NFJP participants are split into adult and youth categories at the time of enrollment, both receive training and other services. Further information about this is located in **Attachments C & D** use this information to answer the following questions.

1. **Adult Participants:**

Explain the training and other services to be provided that will help farmworker adults and their families overcome socio-economic and educational barriers to promote self-sufficiency. Plan should include the strategies that will be used to place participants in jobs that will lead to long-term retention. Complete the below chart explaining the planned allowable activities and services, include who will provide those services: awarded applicant agency or if they will be referred out to other agencies and include those agencies and referral process as appropriate. Planned services should include the programs capacity to serve participants virtually.

Sections listed in the chart are required unless otherwise noted, additional services can be added by referring to **Attachment C** for details; add additional lines for services as needed.

Planned Allowable Activities and Services	
Career Services	**How program plans to offer services that will be provided:**
• Basic Career Services	• Eligibility determinations. • Outreach, intake, and orientation to the information and services available through the workforce system. • Initial assessment of skill levels, aptitudes, abilities, and supportive service needs. • Labor exchange services, including Job search and placement assistance and career counseling; and Appropriate recruitment and other business services on behalf of employers. • Provision of referrals to and coordination of activities with other programs and services. • Labor market information, including listings of job vacancies and the skills needed to obtain these jobs, and the occupations that are in demand in the local area and the earnings and skill requirements for such occupations. • Information about the performance and cost of eligible training providers. • Information about how the local workforce investment area is performing on performance measures. • Information about supportive services available in the area and referral to these services. • Information about applying for unemployment compensation; and • Assistance with establishing eligibility for

	non-WIOA programs of financial aid for training and education programs.
• Individualized Career Services	• Individualized Career Services To be provided by local areas as appropriate to help individuals obtain or retain employment and may include the following: • Comprehensive and specialized assessments of skill levels and service needs, which may include use of diagnostic testing and other assessment tools, in-depth interviewing, and evaluation to identify employment barriers and appropriate employment goals. • Developing an individual employment plan (IEP). • Group counseling. • Individual counseling. • Career planning. • Short-term pre-vocational services, including the development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct. • Internships and work experiences that are linked to careers. • Workforce preparation activities. • Financial literacy services: educating participants on how to create budgets; set up bank accounts; manage spending, credit, and debt; make informed financial decisions; understand identity theft and the significance of credit reports and scores; etc. • Out-of-area job search and relocation assistance; and • English language acquisition and integrate education and training programs.
• Follow up Services	Services must be provided, as appropriate, including counseling regarding the workplace, for participants in adult or dislocated worker workforce investment activities who are placed in unsubsidized employment, for up to 12 months after the first day of employment.
Training Services	
• Occupational Skills Training	• Occupational skills training, including training for nontraditional employment. • On-the-job training (OJT). • Registered Apprenticeship. • Incumbent worker training. • Programs that combine workplace training with related instruction, which may include cooperative education programs. • Training programs operated by the private sector.

	• Skills upgrading and retraining. • Entrepreneurial training. • Transitional jobs. • Job readiness training provided in combination with services listed above. • Adult education and literacy activities, including activities of English language acquisition and integrated education and training programs, provided concurrently or in combination with training services.
• Registered Apprenticeship	Registered Apprenticeship is a highly structured training system in which the apprentice works full-time during the day for a sponsoring employer, learning the skills of the trade through On-the-Job Training with a journey worker / mentor. Registered Apprenticeship is a commitment of a few years; not suitable for someone who cannot commit to a long-term training program.• Apprentices earn a progressive wage - as their skills increase, their wages increase. • A minimum of 144 hours of related instruction for each year of apprenticeship is required. • Related instruction is organized related supplemental instruction in technical subjects related to the occupation. • Most programs utilize local technical schools or community colleges for the related classroom instruction. • Depending on the trade, the program can last 1 to 5 years, with the average at 4 years. • There are no tuition fees for registered apprentices for related instruction provided through Local Education Agencies (LEA) as stipulated in Florida Statute 1009.25. The only costs would be tools, books, and materials needed for the trade. • Upon completion of the program, an apprentice is issued a nationally, recognized Completion of Apprenticeship certificate the State of Florida.
• On the Job Training (*optional*)	
Related Assistance Services	
• Emergency Assistance to Reportable Individuals	Manatee Farmworker Career Development Program will provide food, fuel, and rent emergency assistance to approximately 18 farmworkers via ALPI. Workplace safety, pesticide safety, and heat stress prevention will be provided to 80 clients during the 2022-2023 program year. All staff members are certified trainers and provide training in English and

Registered Apprenticeship Program Contacts

As of May 26, 2023

Registered Program Name	Program Number (USDOL)	Occupation/Trade (RAPIDS) (Local Title)	Program Length (Hours)	Program Type (Time, Competency, Hybrid)	ATR/Region	Sponsor Contact Name	Sponsor Phone Number	Sponsor Email	Program Address	Contact City	Contact Zip Code	County
ACF Sarasota Bay Chef Association, GNJ	FL007900025	Cook (Hotel & Restaurant)	6000	Time-Based	Seville Region 7	Brian Knecht	Not availabile	0	P. O. BOX 17434	SARASOTA	34276	Sarasota
Apprenticeships to Careers at AdventHealth, INJ	2020-FL-75893	Advanced Patient Care Technician	3000	Competency-Based	Seville Region 7	Elsie Graves	(863) 402-3366	elsie.graves@adventhealth.com	4200 Sun N' Lake Boulevard	Sebring	33872	Highlands
Bartelt Packaging, LLC Apprenticeship, INJ	2020-FL-75839	Machine Builder	2400	Competency-Based	Seville Region 7	Jennifer Rains	(941) 359-4000	jennifer.rains@khs.com	5501 N. Washington Blvd	Sarasota	34243	Manatee
CareerSource Suncoast Apprenticeship Program GNJ	2018-FL-71010	Tool And Die Maker (Die Manufacturer)	8000	Competency-Based	Seville Region 7	Anthony Gagliano	(941) 343-8819	agagliano@careersourcesc.com	3660 N. Washington Boulevard	Sarasota	34234	Sarasota

Childcare Apprenticeship Program of Manatee County	FL00790 0014	Child Care Development Specialist	4000	Time-Based	Seville Region 7	Donna Desantis, Chairman	Not availabile	manateechildcare@gmail.com	6305 STATE ROAD 70 EAST	BRADENTON	34203	Manatee
City of Venice Fire Department IJ	FL00783 0022	Fire Fighter	6000	Time-Based	Seville Region 7	Tyler Eaton	(941) 480-3030	teaton@venicefl.gov	200 GROVE STREET NORTH	VENICE	34292	Sarasota
Coastline K9 Apprenticeship Program, INJ	2022-FL-103943	Animal Trainer	5000	Time-Based	Seville Region 7	Alyssa Innis	(239) 312-0453	info@coastlinek9.com	970 Ninth Street SW	Naples	33983	Charlotte
Collier County Government Apprenticeship Program INJ	FL00611 0148	Electrician (Alternate Title: Interior Electrician)	8000	Time-Based	Seville Region 7	Kurt B Jokela, Chairman	Not availabile	kurtjokela@colliergov.net	3301 TAMIAMI TRAIL EAST	NAPLES	34112	Collier
Collier County Government Apprenticeship Program INJ	FL00611 0148	Heating & Air-Conditioner Install/Ser	8000	Time-Based	Seville Region 7	Kurt B Jokela, Chairman	Not availabile	kurtjokela@colliergov.net	3301 TAMIAMI TRAIL EAST	NAPLES	34112	Collier
Collier County Government Apprenticeship Program INJ	FL00611 0148	Plumber	8000	Time-Based	Seville Region 7	Kurt B Jokela, Chairman	Not availabile	kurtjokela@colliergov.net	3301 TAMIAMI TRAIL EAST	NAPLES	34112	Collier
Community Connection Services Apprenticeship Program GNJ	2018-FL-70790	Child Care Development Specialist	4000	Time-Based	Seville Region 7	Darryl Clare	(239) 645-2217	geo_doctor@msn.com	1832 Handcock Bridge Parkway	Cape Coral	33990	#N/A

Englewood Area Fire Control District IJ	FL007880008	Fire Fighter	6000	Time-Based	Seville Region 7	Ray Bauer, Chairman	Not availabile	BAUER_EFD@COMCAST.NET	599 INDIANA AVENUE	ENGLEWOOD	34223	Sarasota
Florida Swimming Pool Association	2020-FL-75282	Swimming-Pool Servicer	4000	Time-Based	Seville Region 7	Brittany Cagle	(941) 952-9293	Brittany@FloridaPoolPro.com	2555 Porter Lake Dr., Suite 106	Sarasota	34240	Sarasota
Glades Electric Coop IJ	FL007780009	Line Erector (Power-Line Distribution Erector)	6000	Time-Based	Seville Region 7	Pedro Navarro	(863) 946-6246	PNavarro@GLADESELECTRIC.COM	P. O. BOX 519	MOORE HAVEN	33471	Glades
Heartland A/C Apprenticeship Program GNJ	FL007920005	Heating & Air-Conditioner Install/Ser	8000	Time-Based	Seville Region 7	Kari Long-Mcgrath	Not availabile	McGrathKari@yahoo.com	600 W COLLEGE DR	AVON PARK	33825	Highlands
Heartland Electrical Apprenticeship Program GNJ	FL007890015	Electrician (Alternate Title: Interior Electrician)	8000	Time-Based	Seville Region 7	Joseph Colamonico	Not availabile	Priscilla.Cerda@southflorida.edu	600 WEST COLLEGE DRIVE	AVON PARK	33825	Highlands
Heartland Plumbers Apprenticeship Program GNJ	FL007920004	Plumber	8000	Time-Based	Seville Region 7	Brian D Fassler, Coordinator	Not availabile	Theresa.Naveja@southflorida.edu	600 WEST COLLEGE DRIVE	AVON PARK	33825	Highlands
Immokalee Technical College/CME Manufacturing Apprenticeship Program, GNJ	2022-FL-112336	Advanced Manufacturing and Production Technology	2000-4000	Competency-Based	Seville Region 7	Aaron Paquette	(239) 377-9900	paquetaa@collierschools.com	508 North 9th Streetee	Immokal	34142	Collier

Immokalee Technical College/CME Manufacturing Apprenticeship Program, GNJ	2022-FL-112336	Machinist	4000	Competency-Based	Seville Region 7	Aaron Paquette	(239) 377-9900	paquetaa@collierschools.com	508 North 9th Street	Immokalee	34142	Collier
LCEC - Lee County Electric Cooperative, Inc IJ	FL00610147	Electric Meter Repairer	8000	Time-Based	Seville Region 7	Alan Ruth, Chairman	Not availabile	denise.walton@lcec.net	4980 BAYLINE DRIVE	NORTH FORT MYERS	33917	Lee
LCEC - Lee County Electric Cooperative, Inc IJ	FL00610147	Electrician, Substation	8000	Time-Based	Seville Region 7	Alan Ruth, Chairman	Not availabile	denise.walton@lcec.net	4980 BAYLINE DRIVE	NORTH FORT MYERS	33917	Lee
LCEC - Lee County Electric Cooperative, Inc IJ	FL00610147	Line Installer-Repairer	8000	Time-Based	Seville Region 7	Alan Ruth, Chairman	Not availabile	denise.walton@lcec.net	4980 BAYLINE DRIVE	NORTH FORT MYERS	33917	Lee
Lee County BoCC Apprenticeship Program, INJ	2019-FL-73670	Electrician (Air Conditioning Equiptment Mechanic)	8000	Time-Based	Seville Region 7	Marion Osborne	(239) 533-2245	mosborne@leegov.com	1825 Hendry St., 3rd floor	Fort Myers	33901	Lee
Lee County BoCC Apprenticeship Program, INJ	2019-FL-73670	Electrician (Interiod Electrician)	8000	Time-Based	Seville Region 7	Marion Osborne	(239) 533-2245	mosborne@leegov.com	1825 Hendry St., 3rd floor	Fort Myers	33901	Lee
Lee County BoCC Apprenticeship Program, INJ	2019-FL-73670	Plumber	8000	Time-Based	Seville Region 7	Marion Osborne	(239) 533-2245	mosborne@leegov.com	1825 Hendry St., 3rd floor	Fort Myers	33901	Lee

Lee County Registered Apprenticeship Program, GNJ	2021-FL-88323	Application Developer	2000	Competency-Based	Seville Region 7	Darryl Eldon	(239) 939-6308	brianrg@leeschools.net	2855 Colonial Blvd.	Fort Myers	33966	Lee
Lorenzo Walker Technical College Apprenticeship Program, GNJ	2020-FL-75938	Heating & Air-Conditioner Install/Servicer	6000	Time-Based	Seville Region 7	Bruce Rutila	(239) 377-1300	rutilb@collierschools.com	3702 Estey Avenue	Naples	34104	Collier
MACCA Manasota A/C Contractors Association, GNJ	FL00197 0020	Heating & Air-Conditioner Install/Ser	6000	Time-Based	Seville Region 7	Robin Parsons, Executive Director	(941) 404-3407	robin@macca.us	1532 U.S. HIGHWAY 41 BYPASS S. #144	VENICE	34293	Sarasota
Manasota Masonry Apprenticeship GNJ	FL00197 0018	Bricklayer (Construction)	6000	Time-Based	Seville Region 7	Dennis Neal, Chrman	Not availabile	0	P. O. BOX 19799	SARASOTA	34276	#N/A
Manasota PHCC Plumbing Apprenticeship Program Inc	FL00195 0012	Plumber	8000	Time-Based	Seville Region 7	Robb Wolf, Chairman	(941) 924-1365	Robbie.wolf@sarasotacountyschools.net	4748 Beneva Road	Sarasota	34233	Sarasota
Moorings Park Apprenticeship Program, INJ	2018-FL-71348	Cook (Any Ind) (Alternate Title: Nutrition Care Specialist)	4000	Time-Based	Seville Region 7	Billie Raper	(239) 430-6350	WRaper@mooringspark.org	120 Moorings Park Road	Naples	34105	Collier

New Town Healthcare Apprenticeship Program, GNJ	2022-FL-112662	Dental Assistant	2000	Competency-Based	Seville Region 7	Angela Miles	(941) 306-6275	Holy1957@gmail.com	PO Box 2785	Sarasota	34230	Sarasota
New Town Healthcare Apprenticeship Program, GNJ	2022-FL-112662	Dental Office Administrator	4000	Time-Based	Seville Region 7	Angela Miles	(941) 306-6275	Holy1957@gmail.com	PO Box 2785	Sarasota	34230	Sarasota
New Town Healthcare Apprenticeship Program, GNJ	2022-FL-112662	Dental Office Coordinator	2000	Time-Based	Seville Region 7	Angela Miles	(941) 306-6275	Holy1957@gmail.com	PO Box 2785	Sarasota	34230	Sarasota
North Port Fire Rescue District IJ	FL007870016	Fire Medic	7000	Time-Based	Seville Region 7	Karl Bennett	Not availabile	kbennett@cityofnorthport.com	4980 City Center Blvd	North Port	34286	Sarasota
Peace River Electric Cooperative Inc. IJ	FL003050001	Line Installer-Repairer	8000	Time-Based	Seville Region 7	Linda Oldham	Not availabile	linda.oldham@preco.org	220 Knight Road	Wauchula	33873	Hardee
Sarasota Child Care Apprenticeship Program GNJ	FL007910008	Child Care Development Specialist	4000	Time-Based	Seville Region 7	Constance Snyder	(941) 924-1365	elizabeth.ellis@sarasotacountyschools.net	4748 BENEVA ROAD	SARASOTA	34233	Sarasota
Sarasota County Fire Department JATC	FL007830023	Fire Medic	7000	Time-Based	Seville Region 7	William Costello	(941) 861-2190	mhaslem@scgov.net	400 NORTH BENEVA ROAD	SARASOTA	34232	Sarasota

SW Florida Chapter Masonry Association of Florida Inc., GNJ	FL001950010	Bricklayer (Construction)	6000	Time-Based	Seville Region 7	Danielle Larson Chairman	(239) 348-9120	daniellelarson@gblgroup.com	P.O.BOX 112319	NAPLES	34108	Collier
Technical Education Council, LLC	2019-FL-72946	Electrical Technician (Low Voltage Technician)	8000	Time-Based	Seville Region 7	Kelsey Usher	(941) 410-0039	Kelsey@technicaleducationcouncil.com	168 Sarasota Center Blvd.	Sarasota	34234	Sarasota
Technical Education Council, LLC	2019-FL-72946	Electrician (Alternate Title: Interior Electrician)	8000	Time-Based	Seville Region 7	Kelsey Usher	(941) 410-0039	Kelsey@technicaleducationcouncil.com	168 Sarasota Center Blvd.	Sarasota	34234	Sarasota
Technical Education Council, LLC	2019-FL-72946	Roofer	4000	Time-Based	Seville Region 7	Kelsey Usher	(941) 410-0039	Kelsey@technicaleducationcouncil.com	168 Sarasota Center Blvd.	Sarasota	34234	Sarasota
The School District of Highlands County Apprenticeship Program, INJ	2020-FL-75447	Electrician (Alternate Title: Interior Electrician)	8000	Time-Based	Seville Region 7	Andrew Lethbridge	(863) 471-5555	lethbria@highlands.k12.fl.us	426 School Street	Sebring	33870	Highlands
The School District of Highlands County Apprenticeship Program, INJ	2020-FL-75447	Heating & Air Conditioning Mechanic & Installer	8000	Time-Based	Seville Region 7	Andrew Lethbridge	(863) 471-5555	lethbria@highlands.k12.fl.us	426 School Street	Sebring	33870	Highlands

Tri County Apprenticeship Academy GNJ	FL00404 0001	Electrician (Alternate Title: Interior Electrician)	8000	Time-Based	Seville Region 7	Jill Hegan	Not availabile	JHagen@tcaafl.com	13838 JETPORT COMMERCE PARKWAY ,SUITE 5	FT. MYERS	339 13	Lee
Tri County Apprenticeship Academy GNJ	FL00404 0001	Heating & Air-Conditioner Install/Ser	8000	Time-Based	Seville Region 7	Jill Hegan	Not availabile	JHagen@tcaafl.com	13838 JETPORT COMMERCE PARKWAY ,SUITE 5	FT. MYERS	339 13	Lee
Tri County Apprenticeship Academy GNJ	FL00404 0001	Pipe Fitter (Construction)	8000	Time-Based	Seville Region 7	Jill Hegan	Not availabile	JHagen@tcaafl.com	13838 JETPORT COMMERCE PARKWAY ,SUITE 5	FT. MYERS	339 13	Lee
Tri County Apprenticeship Academy GNJ	FL00404 0001	Plumber	8000	Time-Based	Seville Region 7	Jill Hegan	Not availabile	JHagen@tcaafl.com	13838 JETPORT COMMERCE PARKWAY ,SUITE 5	FT. MYERS	339 13	Lee
Tri County Apprenticeship Academy GNJ	FL00404 0001	Sheet Metal Worker	8000	Time-Based	Seville Region 7	Jill Hegan	Not availabile	JHagen@tcaafl.com	13838 JETPORT COMMERCE	FT. MYERS	339 13	Lee

								PARKWAY ,SUITE 5				
Tri County Apprenticeship Academy GNJ	FL004040001	Sprinkler Fitter (Existing Title: Pipe Fitter)	8000	Time-Based	Seville Region 7	Jill Hegan	Not availabile	JHagen@tcaafl.com	13838 JETPORT COMMERCE PARKWAY ,SUITE 5	FT. MYERS	33913	Lee
Tri County Apprenticeship Academy GNJ	FL004040001	Telecommunications Technician (Alternate Title: Broadband Technician)	8000	Time-Based	Seville Region 7	Jill Hegan	Not availabile	JHagen@tcaafl.com	13838 JETPORT COMMERCE PARKWAY ,SUITE 5	FT. MYERS	33913	Lee
Venice Theatre INJ	FL003060001	Stage Technician	4000	Time-Based	Seville Region 7	Murray Chase	(941) 486-8679	MURRAYCHASE@VENICESTAGE.COM	140 W Tampa Avenue	Venice	34285	Sarasota
Volt Power Company Apprenticeship Program INJ	FL006156744	Line Installer-Repairer	8000	Time-Based	Seville Region 7	Daniel Welch, President Of Training	(409) 926-2460	dwelch@tdsolutions.com	2950 LENA ROAD	BRANDENTON	34211	Manatee

	Spanish not only to the students, but also to local farmers and packing houses.
• Pesticide and worker safety training (*optional*)	

Criteria

- *Virtual capacity to serve participants is included.*
- *Plans to provide Career Services are clearly described and include at a minimum:*
  - *Outreach, Eligibility Determination, Initial Assessment*
  - *Job search, placement assistance, career counseling*
  - *Developing individual employment plans (IEP)*
  - *Short-term pre-vocational services*
  - *Quarterly follow up processes*
  - *Supportive services that are clearly identified and will enable participants to overcome barriers.*
- *Plans to provide Training Services that meet demand occupations and lead to long-term job retention are clearly described and include at a minimum:*
  - *Occupational Skills Training*
  - *Registered Apprenticeship and pre-apprenticeship*
- *Plan to provide Related Assistance Services are clearly described and include at a minimum:*
  - *Emergency Assistance to Reportable Individuals*
- *Gaps or weaknesses in services are explained, including the nature and magnitude of the gaps and/or weaknesses.*

2. **Youth Participants:**

Describe how the project will serve NFJP Youth by completing the below chart indicating how the 14 program elements will be provided. All applicants are required to offer all 14 program elements to each youth participant. Based on each NFJP youth's Individual Employment Plan (IEP), referrals and co-enrollments to various desired Youth program elements not provided by the applying program can be pursued through local One-stop CareerSource partners or other partner programs. The plan should identify if the service will be provided by the awarded applicant agency or if they will be referred out to other specific agencies and include those agencies and referral process as appropriate. Planned services should include the programs capacity to serve participants virtually. **Refer to Attachment D** for details on serving NFJP Youth including the 14 program elements.

Planned Youth Required Services	
Youth Program Elements	**How program plans to offer services that will be provided:**
1. Tutoring, Study Skills Training, Instruction, and Dropout Prevention	Provide academic support by helping a NFJP youth identify areas of academic concern. Assist with overcoming learning obstacles by providing tools and resources to develop learning strategies provided one-on-one, in a group setting, or through developed resources and workshops. Tutoring, literacy development, active learning experiences,

	after-school opportunities, and individualized instruction are key support elements.
2. Alternative Secondary School Dropout Recovery Services	Provide services that assist youth who have struggled in traditional secondary education such as Basic education skills training, and Individualized academic instruction. Dropout recovery services are those that assist NFJP youth who have dropped out of school through Credit recovery, and Counseling and educational plan development. Both types of services help youth to re- engage in education that leads to the completion of a recognized high school equivalent.
3. Paid and Unpaid Work Experience	This requires a planned, academic, and occupational structural learning experience for a limited period at a job site both in the private and public sectors. Paid or un-paid plan can run concurrently with work and academics. Examples are summer jobs, pre-apprenticeships, internships and shadowing, and OJT.
4. Occupational Skills Training	As an organized program of study that provides specific vocational skills that lead to proficiency in performing actual tasks and technical functions required by certain occupational fields at entry, intermediate, or advanced levels, that are outcome-oriented focusing on occupational goals part of the individual service strategy with a duration to impart the skills needed in meeting occupational goals that leads to a recognized postsecondary credential.
5. Education Offered Concurrently with Workforce Preparation	Must be offered in the same context as workforce preparation activities and training for a specific occupation or occupational cluster. This should reflect an integrated education and training model where basic skills and occupational training are taught within the same time frame and connected to a specific occupation, occupational cluster, or career pathway.
6. Leadership Development Opportunities	Leadership development opportunities are opportunities that encourage responsibility, confidence, employability, self-determination, and other positive social behaviors through: Exposure to postsecondary educational possibilities; Community and service-

	learning projects; Peer- centered activities, including peer mentoring and tutoring; Organizational and teamwork training; Training in decision-making; Citizenship training, including life skills like parenting and work behavior; Civic engagement activities that promote the quality of life in a community; and Other leadership activities that place youth in leadership roles, such as serving on a Standing Youth Committee.
7. Youth Supportive Services	Provide services that enable an individual to participate in NFJP Youth activities. Some activities are Linkages to community services, assistance with transportation, with childcare and dependent care, with housing, needs-related payments, assistance with educational testing, reasonable accommodations for youth with disabilities, Legal aid services, referrals to health care, assistance with uniforms or other appropriate work attire and work-related tools, including such items as eyeglasses and protective eye gear, assistance with books, fees, school supplies, and other necessary items for students enrolled in postsecondary education classes, and payments and fees for career and training-related proposals, tests, and certifications.
8. Adult Mentoring	Once matched to all satisfaction, Adult Mentoring must last at least 12 months and may take place both during the program and following exit from the program. It must be a formal relationship between a youth participant and an adult mentor that includes structured activities through which the mentor offers guidance, support, and encouragement to develop the competence and character of the mentee. It may also be offered in the workplace where the youth is matched with an employer or employee of a company. Group mentoring and mentoring remotely are acceptable, provided the youth is additionally matched with an individual mentor with whom he/she interacts face-to- face.
9. Follow up Services	These are critical services provided after a NFJP youth exits the program to help ensure the youth is successful in employment and/or postsecondary education and training. Exit is recorded for a youth when 90 consecutive

	days of no services are received, retroactive to the last date of service. Follow-up services may include regular contact with a youth participant's employer, including assistance in addressing work-related problems that arise. Follow-up services do not extend exit, and for NFJP youth may also include Supportive services, adult mentoring, financial literacy education, services that provide labor market and employment information about in- demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services, and activities that help youth prepare for and transition to postsecondary education and training. Services must align with the individual service strategies identified in their IEP. Furthermore, follow-up services must be provided to all participants for a minimum of 12 months after program exit, unless the participant declines to receive follow-up services, or the participant cannot be located or contacted.
10. Comprehensive Guidance and Counseling	Comprehensive guidance and counseling provide individualized counseling to participants. This includes drug and alcohol abuse counseling, mental health counseling, and referral to partner programs, as appropriate. When referring participants to necessary counseling that cannot be provided by the local NFJP youth program or its service providers, the sub-recipient must coordinate with the organization it refers to ensure continuity of service.
11. Financial Literacy Education	Financial literacy education refers to activities that provide NFJP youth with the knowledge and skills they need to achieve long-term financial stability. This education encompasses information and activities on a range of topics, such as creating budgets; setting up checking and saving accounts; managing spending, credit, and debt; understanding credit reports and credit scores; and protecting against identify theft.
12. Entrepreneurial Skills Training	Entrepreneurial skills training provides the basics of starting and operating a small business, and develops the skills associated

	with entrepreneurship. Such skills may include, but are not limited to, the ability to: take initiative, creatively seek out and identify business opportunities, develop budgets, and forecast resource needs, understand various options for acquiring capital and the trade-offs associated with each option, and communicate effectively and market oneself and one's ideas. These programs may involve the development of a youth-run business that young people participating in the program work in and manage; or they may facilitate placement in apprentice or internship positions with adult entrepreneurs in the community.
13. Services that Provide Labor Market Information	Get to know and use services such as Employ Florida that provide labor market and employment information about in-demand industry sectors or occupations available in the local area and includes career awareness, career counseling, and career exploration services. Labor market information also identifies employment opportunities, and provides knowledge of job market expectations, including education and skill requirements and potential earnings. Numerous tools and proposals are available that are user- friendly and can be used to provide labor market and career information to youth. These tools can be used to help youth make appropriate decisions about education and careers.
14. Postsecondary Preparation and Transition Activities	Farmworker Career Development Program (FCDP) Sub-recipients will provide guidance for youth based on the results of assessments to assist them with their transition options. One of the goals of Florida's strategic vision for WIOA implementation is improving career exploration, educational attainment, and skills training for in- demand industries and occupations for Florida youth that lead to enhanced employment, career development, credentialing, and postsecondary education opportunities. FCDP sub recipients will guide the youth while keeping this goal in mind and assist them on their pathway to help them realize "The American Dream" of opportunity and success through hard work.

Criteria

- *The Planned Youth Required Services chart is complete and includes the applicant's plan for serving youth with specific, realistic, and concise plans that align with the 14 program elements as detailed in Attachment D.*
- *Virtual capacity to serve participants is included.*

d. Apprenticeship Capability

Describe how the project will enroll participants in Registered Apprenticeship programs in the below chart. This should include capability for enrolling participants in local pre-apprenticeship programs as well. In particular, explain in detail the programs involvement with Registered Apprenticeship programs. Include the contact information for the programs regional Apprenticeship Training Representative (ATR) Registered Apprenticeship Programs. **Refer to Attachment C** for details on registered apprenticeships.

Apprenticeship Capability	
Local Registered Apprenticeship Training Representative (ATR):	Stephen Seville, ATR
ATR Contact Information: o Phone o Email o Address	(941) 363-7223 Stephen.Seville@fldoe.org Apprenticeship Office, c/o State College of Florida 7131 Professional Parkway, East Lakewood Ranch, Florida 34240
List Local Apprenticeship & Pre-Apprenticeship Programs:	Child Care Apprenticeship Program of Manatee GNJ FL007900014 Volt Power Company Apprenticeship Program INJ FL006156744 Line Installer-Repairer 0586 CareerSource Suncoast Apprenticeship Program GNJ 2018-FL Tool-and-Die Maker-71010
Number of participants placed in apprenticeship programs:	0
Plan to enroll participants into registered apprenticeship and pre-apprenticeship programs:	As partners with Goodwill Industries-Manasota, Inc. a plan is in place to undertake creation of a manufacturing pre-apprenticeship program serving students and families through the Manatee District Farmworker Career Development Program. Our goal is to help this underserved population transition into jobs that provide meaningful, family-sustaining wages. We know that jobs in the manufacturing sector are high wage jobs that will allow the families we serve to become self-sufficient. FCDP will have a input in developing and designing the pre- apprenticeship program so that the support and pre- vocational services to be provided align with what our families need to succeed. Referrals to the program of students and/or family members who have an

	interest in entering the manufacturing industry. FCDP already works closely with Stephen Seville, ATR who is a permanent member of the Advisory Council. Plans are also being developed for presentations at the school district high schools to promote face to face apprenticeship opportunities.
Past successes and challenges:	Not for lack of trying, success in the apprenticeship program has not been attained to any satisfaction. Manatee School System only offers three programs, and these are limited in their availability to all those who try entering the programs. Our small pool of candidates from the farmworker community are informed of these programs but little or no interest have risen for these career worthy venues. Our main interest is to promote the apprenticeship and pre-apprenticeship programs in the high schools in our region. A plan of action is in the works for the corning years where awareness and availability will be centered in our FCDP promotions through all outreach venues we have at our disposal.

Criteria

- *The Apprenticeship Capability chart is complete and includes:*
  - *The applicant's plan for enrolling participants in Registered Apprenticeship programs with specific, realistic, and concise strategies.*
  - *The region's Apprenticeship Training Representative (ATR) contact information and local Registered Apprenticeship programs.*
  - *Specific data relating to previous apprenticeship performance.*
  - *Successes and specific challenges with plans to overcome these in the future.*

e. Collaboration with Local Agencies

1. Describe the project's plan for collaborating and/or sub-contracting with agency resources in the community that will provide services to the farmworker population. The plan should demonstrate coordination of services with other available resources in the community, such as establishing strong links with elementary, secondary, and postsecondary educational institutions, one-stop centers, job training programs, and social service agencies. The activities and expected contributions of each partner should be clearly identified in the plan and include any referral processes to coordinate efforts if necessary.

2. Each applicant MUST submit (a minimum of five) fully executed signed Collaboration Agreements (at least one of the five must be an employer.) Template example of a Collaboration Agreement is located in **Attachment F)**

At a minimum, the following data elements are required in each Collaboration Agreement:

- Agency Name
- Contact Person
- E-mail
- Address
- Phone Number

- Types of services to be provided – instructional and/or other
- Timeline for services to be provided
- Total funding amount to the sub-recipient – if applicable
- Signed and dated

Note:
- The applicant is solely responsible for all programmatic, reporting, and fiscal management of the project and ensuring that sub-recipients who provide instructional services accurately report **ALL** required data for the program.
- The signed Collaborative Agreement(s) are not included in the maximum page count for the Narrative Components.

Criteria
- *The activities coordinate with other available resources in the community, such as establishing strong links with educational institutions, one-stop centers, job training programs, and social service agencies.*
- *The roles, activities and expected contributions of each collaborative partner are clearly stated in the Collaboration Agreement and are aligned with the proposed project.*
- *At least 5 Collaboration Agreements are included and are signed by both partners (the applicant and the collaborating agency head).*
    - *At least 1 agreement is with an employer.*

f. **Collaboration with the LWDB**

Provide a fully executed Memorandum of Understanding (MOU) **for PY 2022-2023** with the Local Workforce Development Board (LWDB) with current date.

Criteria

The MOU must include the following:
- *Delineated responsibilities of each party.*
- *Recognize the local WIOA, Title I, Section 167 National Farmworker Jobs Program (NFJP) provider as a mandatory partner.*
- *A summary of the inter-agency referral process.*
- *The joint outreach processes.*
- *Opportunities for participant co-enrollment in multiple WIOA, Title I, programs.*
- *Outline the streamlining of multi-agency intake processes.*
- *Indicate whether there is a 'Standing Youth Committee' in the workforce region (Refer to Attachment D).*

Note:
- The applicant's MOU with the LWDB is not included in the maximum page count for the Narrative Components.
- MOU Agreements must be accompanied by a formal, properly executed (agency head or designee's signature and subcontractor signature), clear and comprehensive agreement which provides the legal basis for enforcement before rendering any contractual services and before FDOE will award funds.

g. **Local Advisory Board**

Each awarded applicant will be required to establish a Local Advisory Board (LAB), the purpose of this Board shall be to advise, assist, support, and advocate for the Farmworker Career Development Program on matters that will strengthen employment opportunities for clients served by our agency. Members are volunteers who share an expert knowledge of the career tasks and competency requirements for specific occupations. The specific details regarding the how to develop the Board are located in **Attachment G**.

1. Describe which members of the local community would be recruited to join the LAB, and how will each LAB member support the program.

2. Describe the services the LAB will provide to benefit participants' success.

Criteria

- *A list of local community partners that will be recruited to support the program, including name of agency, industry type, and services offered.*
- *The roles and expected contributions of LAB members are clearly stated in the applicants' plan and are aligned with the needs of the Farmworker community.*

h. Evidence of Capability

Provide evidence of capability to operate WIOA Title I, Section 167 programs. Explain past workforce development experiences, successes, and obstacles with the target population **and** provide supportive data that covers two years of workforce development operations for the time period of **July 1, 2020, through June 30, 2022,** in the provided chart:

Evidence of Capability - Past Performance		
Performance Measures	**PY 20/21**	**PY 21/22**
Total Participants	Plan-20/Actual 25 125%	Plan-61/Actual 32 52%
Attained a Credential	Plan-50/Actual 17 34%	Plan-56/Actual 12 21%
Entered Employment	Plan-47/Actual 63 134%	Plan-50/Actual 28 56%
Measurable Skill Gains	Plan-90/Actual 57 63%	Plan-100/Actual 39 39%
Apprenticeship	Plan-0 Actual 0	Plan-0/Actual 0

Criteria

- *Number of participants served during the specified period is reasonable and demonstrates capability to operate a successful workforce development program.*
- *Prior program monitoring findings, recommendations and commendations are included as evidence of experience, success, and challenges.*
- *Participant outcomes for educational and occupational achievements are provided and includes (at a minimum):*
    - *Total Participants*
    - *Credential Rate*
    - *Measurable Skill Gains*
    - *Entered Employment*
    - *Apprenticeship*

5. Recruitment / Enrollment Plan

Describe the methods/strategies to recruit participants and share information about the proposed project to appropriate populations. Information should include services to be offered, where and when services can be obtained, and information on eligibility for receipt of services. Recruitment visits should incorporate proactive outreach and recruitment efforts, such as the following:

- agriculture community
- day labor and health care organizations serving farmworkers and their families.
- school visits
- attendance of interagency meetings
- the use of radio, television, and print media.

Criteria

- *The applicant's enrollment plan will use effective and realistic means to reach the appropriate audiences, including the target population(s), the local community, and other organized entities when indicated.*
- *The methods and strategies used to promote services provided by the applicant are innovative.*
- *The applicants' plan reflects a thorough grasp of the proposed project and the positive impact on the targeted population(s).*
- *The applicant has a clear understanding of NFJP eligibility requirements.*

6. Budget

a) Budget Narrative Component - Identify a budget that reflects objectives and proposed costs of the project. Demonstrate how project funds will be used in a cost-effective and cost-efficient manner, alone or in combination with other resources. Planned expenditures should be realistic, reasonable, and support project activities and objectives and should focus on performance improvement. Additional budget details are available in **Attachment E.**

1. Describe any in-kind contributions that will be made by the applicant and assign a monetary value to the contributions.

b) Complete the **DOE 101S, Budget Narrative Form.** An example is provided in **Attachment L.** The form is available at the following link: DOE 101 S.

1. When completing the DOE 101S, under Column (3), Account Title and Narrative, for each line item specify the budgetary expenditures such as salaries, equipment and supplies. Expenditures should focus on performance improvement, as noted in the proposal.

2. DOE 101S, Budget Narrative Form must include an explanation of why the expenditures are necessary as shown in the example provided in **Attachment L.**

c) Complete **Attachment H**, Staffing Breakout Form. A job position and salary schedule for each staff member must be included. The form is available at the following link: Staffing Breakout Form.

1. **Attachment H**, Staffing Breakout Form must list each staff member's salary and benefits. The totals of each must be equal to the amounts given in the **DOE 101S.**

2. The staffing parameters for **Attachment H** and **DOE 101S** Forms are detailed in **Attachment E.**

Note:

- The totals on the **DOE 101S** and **Attachment H** must match.
- The applicant's **DOE 101S** and **Attachment H** are not included in the maximum page count for the Narrative Components.

Criteria

- *The budget narrative is thorough, specific, and supports the proposed project.*
- *The proposed project budget presents expenses that are necessary, allowable, allocable, accurate, and clearly relate to and reflect project activities, objectives, and outcomes.*
- *The costs are reasonable in relation to the objectives, design, and potential significance of the proposed project.*
- *The costs are reasonable in relation to the number of persons to be served and to the anticipated results and benefits.*
- *The required personnel, professional and technical services, and / or travel for the proposed project are clearly and adequately explained as detailed in Attachment E.*
- *The justifications for expenditures are reasonable and clearly explained.*

7. For Federal Programs - General Education Provisions Act (GEPA) **FIXED REQUIREMENT**

Applicants must provide a concise description of the process to ensure equitable access to, and participation of students, teachers, and other program beneficiaries with special needs. For details, refer to the following: http://www2.ed.gov/fund/grant/apply/appforms/gepa427.pdf

8. Support for Strategic Imperatives **FIXED REQUIREMENT**

Describe how the project will incorporate one or more of the Goals included in the State Board of Education's K-20 Strategic Plan. Please use the following link: http://www.fldoe.org/policy/state-board-of-edu/strategic-plan.stml.

Reporting Outcomes

All awarded agencies will be required to submit monthly fiscal and performance reports. Further information will be provided to selected agencies under separate cover. FCDP State office will offer training and technical assistance related to the reporting requirements.

Financial Consequences

The contract manager shall periodically review the progress made on the activities and deliverables listed. If the contractor fails to meet and comply with the activities/deliverables established in the contract or to make appropriate progress on the activities and/or towards the deliverables and they are not resolved within two weeks of notification, the contract manager may approve a reduced payment or request the contractor redo the work or terminate the contract.

Farmworker Career Development Program Project Award allocations are based on the expected number of participants to be served. Failure to meet the performance levels will result in a decrease of funding based on actual participant numbers being served. The contract manager must assess these consequences

based on the severity of the failure to perform and the impact of such failure on the ability of the sub-recipient to meet the timely and desired results. These financial consequences shall not be considered penalties.

Conditions for Acceptance

The requirements listed below should be met for applications to be considered for review:

1) Application is received in the Office of Grants Management by Friday, July 14, 2023.
2) Application includes required forms: DOE 100A Project Application Form and DOE 101S - Budget Narrative Form
3) All required forms must have the assigned TAPS Number included on the form
4) All required forms have signatures by an authorized entity. The department will accept electronic signatures from the agency head in accordance with section 668.50(2)(h), Florida Statutes.
   - **NOTE: Applications signed by officials other than the appropriate agency head identified above must have a letter signed by the agency head, or documentation citing action of the governing body delegating authority to the person to sign on behalf of said official. Attach the letter or documentation to the DOE 100A when the application is submitted.**
   - An "electronic signature" means an electronic sound, symbol, or process attached to or logically associated with a record and executed or adopted by the person with the intent to sign the record (do not use signature password protection).
   - The department will accept as an electronic signature a scanned or PDF copy of a hardcopy signature.
   - The department will also accept a typed signature, if the document is uploaded by the individual signing the document.
5) Application must be submitted electronically to the Office of Grants Management in the established Department Grants Management ShareFile folder AgencyNumber_AgencyName_XXB001_submit.

Attachment C
Program Purpose and Overview of Allowable Activities and Services

The program purpose is to strengthen the ability of eligible Florida farmworkers and their families to achieve economic self-sufficiency. The program serves eligible farmworkers and their dependents (Refer to **Attachment B**) that have the following socio-economic and educational barriers, as identified by the United States Department of Labor for WIOA, Title I, Section 167 funded programs:

Dropout	Unemployment claimant
Unemployed	Unemployment exhaustee
Limited English proficient	Offender or parolee
English reading below grade 9	Disability
Math skill below grade 9	Single parent with dependent under 18
Migrant Farmworker	Pregnant / parenting youth
Seasonal Farmworker	Long term agriculture employed
Economically disadvantaged	Lacks work history outside agriculture
Food stamps	Lacks transportation or means to access it
Veteran	Homeless

Allowable Program Activities

To meet the education, training and employment needs of farmworkers and their families, program funds shall be used to provide individuals with **Career Services** and **Training Services** as described in Section 134, paragraph (d)(2) of the Act. These services must reflect the needs of the farmworkers and their dependents in the service areas and include the services and training necessary to achieve each participant's employment goals.

Career Services

To be delivered by the program are those services listed below that are authorized by 20CFR §678.45-430

Basic Career Services:

- Eligibility determinations;
- Outreach, intake, and orientation to the information and services available through the workforce system;
- Initial assessment of skill levels, aptitudes, abilities, and supportive service needs;
- Labor exchange services, including
  - Job search and placement assistance and career counseling; and
  - Appropriate recruitment and other business services on behalf of employers;
- Provision of referrals to and coordination of activities with other programs and services;
- Labor market information, including listings of job vacancies and the skills needed to obtain these jobs, and the occupations that are in demand in the local area and the earnings and skill requirements for such occupations;
- Information about the performance and cost of eligible training providers;
- Information about how the local workforce investment area is performing on performance measures;
- Information about supportive services available in the area and referral to these services;
- Information about applying for unemployment compensation; and
- Assistance with establishing eligibility for non-WIOA programs of financial aid for training and education programs

- **Personal Activities Report (PAR)** – Sub-recipient staff positions funded in part by WIOA Title I, Section 167 funds in combination with any other funds will be charged on a proportional basis based on actual activities. The sub recipient must submit to the FCDP office the PAR forms by the 6th of the following month. PAR forms are to be maintained for a period of five years. In addition, regardless of the funding source, all coordinators must document and submit the PAR form demonstrating a minimum of 50% of time spent on leading the program site. Coordinators who spend 100% of their time leading the program site do not need to submit a PAR form.
- **Staffing Parameters** – Staffing and associated salary/benefits should meet staffing patterns outlined in the chart below. The staffing expenditures allocated to this grant, should include cost from July – June of the program year. Requests to vary from this staffing model must be submitted to the State Director for approval, but must be temporary, strongly justified, avoid jeopardizing the overarching goal of assisting farmworkers build sustainable and rewarding careers. Staff must be employees of the sub-recipient; staffing may not be contracted out to vendors or other agencies. The sub-recipient must receive prior written authorization from the FCDP State Office prior to changes to direct personnel costs charged to the budget.

Size Sub-recipient	*Coordinator	Case Management	Recruitment/ Placement	Office Support	**Total FTE	***Salary/Benefit Percentage
Small	1.0 FTE	.50 FTE	-	-	1.50 FTE	75% Alloc
Medium	1.0 FTE	1.0 FTE	.50 FTE	-	2.50 FTE	76% Alloc
Large	1.0 FTE	1.5 FTE	.50 FTE	.50	3.50 FTE	77% Alloc
X-Large	1.0 FTE	2.0 FTE	.50 FTE	.50	4.00 FTE	78% Alloc

***Coordinator** must work at least 50% leading the program site.

****Total FTE** for any position can be combined with other positions to create a 1.0 FTE position. Personnel hired on a part-time contractual basis should be included in this FTE count.

*****Salary/Benefit Percentage** - FTE amount and type may vary from recommended model as long as Salary/Benefit Percentage is met. Benefits must be included on form (liability insurance, worker's compensation are included as benefits).

- **Position Descriptions and Personnel Selection** – The Program Site Coordinator must work at least 50% leading the program. The FCDP State Office will review the position descriptions of all grant funded positions to ensure they document the required knowledge, skills, and abilities for positions supporting the FCDP grant. In addition, the qualifications of individuals hired by sub-recipients must be reviewed by the FCDP State Office to ensure they meet the minimum standards outlined in the applicable position description. All Personnel hired will be required to attend and complete "New Staff Training" provided by the FCDP State Office. All personnel must, at a minimum, attend annual professional development sessions provided by the FCDP State Office, complete required certifications related to their specific position, and continuously seek to upgrade and enhance their professional skills related to effectively building participant career plans, project management best practices, and developing employment-seeking and referral skills.

- **Personnel Related Changes** – Sub-recipients will immediately notify the FCDP State Office of any changes to personnel, salary, or FTEs. Upon State Director's approval of any proposed changes, sub-

the change and include copies of any new position descriptions for the positions being filled along with the resume of the individual being considered for the vacant position. Any changes to salary or benefits as outlined on the originally approved Staffing Form must be pre-approved by the State Director before any grant funds are encumbered for this purpose.

Fiscal Management

- **Cost Standards** - The sub-recipient agrees that WIOA Title I, Section 167 funds may only be used for activities allowable under WIOA Title I, Section 167. Costs must be necessary and reasonable for proper and efficient performance and administration of the project. A cost is allocable to a particular project grant if the goods or services involved are chargeable or assigned to such project grant in accordance with relative benefits received. This would include the cost for compensation of employees for the time devoted and identified specifically to the performance of the project, cost of materials acquired, consumed, or expended specifically for the purpose of the project, and equipment and other approved capital expenditures.

- **Program** Costs - The sub-recipient agrees that administration expenses for the program year may not exceed five (5%) percent, including indirect cost, of total expenditures on the final report. Total expenditures are defined as the amount reported as Total All Categories (line 13) on the Florida Department of Education's Form DOE-599, Project Disbursement Report. Administration expenses are defined as those expenses reported in the Total Administration (line 9) cost category on the State of Florida, Department of Education's Form DOE-599, Project Disbursement Report.

- **Travel Costs** - The sub-recipient agrees that all staff charging travel costs to WIOA Title I, Section 167 funds must derive their salary from WIOA Title I, Section 167 funds and the travel must relate to WIOA Title I, Section 167 activities.

- **Travel Approval** - Sub-recipients must request prior permission in writing from the FCDP State Director for approval to charge out-of-state travel. Approval will be given only if such travel supports goals of WIOA Title I, Section 167. Travel must comply with Section 112.061, Florida Statutes, as outlined in Section H of the **Green Book**, available at: Green Book

- **Project Amendments – Green Book Section B – page B-1** – Requests for realignment of funds between approved budget categories and any requests for additional funds prior to the end of the project year must be submitted to the FCDP State Office for review and approval using the appropriate budget and project amendment forms identified in the Green Book: Green Book, Forms DOE 150 and DOE 151.

- **Electronic Budget and Monthly Disbursement Reports** – Funded agencies will be required to send the State Office an electronic version (Excel) of the Budget Narrative Form, DOE 101S, at the beginning of the program year and agree to generate the monthly DOE-599, Project Disbursement Report, using the e599 (electronic 599) workbooks provided by the State Office at the beginning of the program year. Final certified copies of the DOE 599 must be submitted monthly to the FDOE Comptroller's office no later than twenty (20) days following the close of the reporting month indicating the amount of funds expended (by budget category) for this project during the reporting month. A copy of these monthly DOE 599s must be provided to the State Office at the same time the originals are forwarded to FDOE.

- **Close-Out** – Each project must be closed out promptly after expiration or termination. Final expenditure report is due to the Office of the Comptroller no later than November 20 following the close of the Program Year. One copy must be submitted to the FCDP State Office. In the event that the business operations of the sub-recipient agency are suspended, such agency will deliver the most current program records within 30 days

cause. In this event, a written termination notice will be prepared by the FCDP State Office to become effective thirty (30) days after such notice is given. In closing out projects, the following shall be observed: The close out of a project does not affect the retention period for records or access rights by federal or state personnel. If a project is closed out without an audit, FDOE retains the right to disallow an appropriate amount after fully considering any recommended disallowance resulting from a subsequent audit.

Program Non-Compliance Policy
The sub-recipient agrees that the FDOE may discontinue the project award, not refund the sub-recipient, or impose special conditions if the sub-recipient has failed to provide services specified herein or in the project award, or failed to achieve goals and performance standards.

Property Standards
The sub-recipient may purchase items/property with a value or cost less than $1,000 without prior written approval from the FCDP State Office. However, all purchases must be necessary for the support of staff and/or participants and considered allowable activities WIOA Title I, Section 167. Sub-recipients must request written permission from the Department of Education to purchase items/property with a value or cost of $1,000 or more. Property is defined as equipment, fixtures, and other tangible personal property of a non-consumable and non-expendable nature, with a value or cost of $1,000 or more and the normal expected life is one year or more. The sub recipient agrees that items purchased with WIOA Section 167 funds and defined as property with a cost of $500 or more may be inventoried by the FDOE.

Record Retention
The sub-recipient agrees to retain all records pertinent to the project award including financial, statistical, property and participant records, and supporting documentation for three years from the final closing date of the project award. If at the end of five years, there is ongoing litigation or an outstanding audit involving those records, the sub-recipient shall retain the records until resolution of the litigation or audit.

Audits
Private nonprofit organizations must provide an audit prepared in accordance with U. S. Department of Labor laws and regulations to the Office of the Comptroller and the Farmworker Career Development State Office.

Signature of Authorized Agency Representative	Date
	7/13/23

92

SCHOOL BOARD

Chad Choate III
Chair

Cindy Spray
Vice Chair

Mary Foreman
Gina Messenger
Richard Tatem

SUPERINTENDENT

Jason C. Wysong, Ed.D.

SCHOOL DISTRICT OF MANATEE COUNTY

Agreement of Collaboration for Services to the Farmworker Population (July 1, 2023 – June 30, 2024)

We agree to continue to collaborate to provide services to migrant and seasonal farmworkers and their dependents in the community to strengthen their ability to achieve economic self-sufficiency. This agreement is submitted to satisfy National Farmworker Jobs Program requirements during the 2023-2024 project year for the Farmworker Career Development Program (FCDP) of the School District of Manatee County (under the supervision of the Department of Adult, Career and Technical Education) and is between the FCDP and Gulfcoast Legal Services (GLS).

The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, un-subsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will refer farmworkers and their dependents to GLS as appropriate.

The primary role of GLS is to provide legal services to vulnerable individuals, including those living in poverty, low-wage workers persons with disabilities, the homeless, and the elderly. Activities include comprehensive civil legal services, provided by Florida Bar licensed attorneys. Expectations: GLS will provide legal services to FCDP participants as appropriate.

By working together, the FCDP and GLS establish a strong linkage to help ensure accessibility to legal services for eligible farmworkers and their families year-round.

Lisa Murray 7-11-23

Lisa Murray, Managing Attorney Date
Gulfcoast Legal Services, Inc.
1112 Manatee Avenue E, Bradenton, FL 34208
941-746-6151
lisam@gulfcoastlegal.org

Antonio Román-Pérez, Coordinator Antonio Román-Pérez Date 07-10-2023
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
O: 941-751-7947 x 42099
roman-pereza@manateeschools.net

P.O. Box 9069
Bradenton, FL 34206-9069
215 Manatee Avenue West
Bradenton, FL 34205
941.708.8770
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SCHOOL DISTRICT OF MANATEE COUNTY

SCHOOL BOARD

Chad Choate III
Chair

Cindy Spray
Vice Chair

Mary Foreman
Gina Messenger
Richard Tatem

SUPERINTENDENT

Jason C. Wysong, Ed.D.

Agreement of Collaboration for Services to the Farmworker Population
(July 1, 2023 – June 30, 2024)

We agree to continue to collaborate to provide services to migrant and seasonal farmworkers and their dependents in the community to strengthen their ability to achieve economic self-sufficiency. This agreement is submitted to satisfy National Farmworker Jobs Program requirements during the 2023-2024 project year and is between the FCDP and Migrant Education Program (MEP) of the School District of Manatee County.
The primary role of the FCDP is to help farmworkers and their dependents to obtain sustainable, un-subsidized, full-time, nonagricultural employment. Activities include basic education, career counseling, occupational and workforce training, job placement, supportive services, and emergency assistance through a collaboration with community partners. Expectations: The FCDP will provide outreach opportunities to MEP and will refer families (or individuals) to MEP as appropriate. The primary role the MEP is to help migrant children (ages 0-21) reach challenging academic standards and graduate with a high school diploma (or complete a GED) that prepares them for responsible citizenship, further learning, and productive employment. Activities include migrant pre-K services, extended year tutoring programs, summer school programs, social and medical support referrals, graduation coaching and scholarship opportunities. Expectations: The MEP will provide outreach opportunities to FCDP and will refer individuals to the FCDP as appropriate. The MEP coordinator will serve on the FCDP Advisory Council.

By working together, the FCDP and MEP establish a strong linkage to help ensure the whole family has assistance with educational and supportive services to aid in stabilizing the family.

Mario K. Mendoza, Coordinator _____ Date Jul 11, 2023
Title I, Part C / Migrant Education Program.
Professional Support Center. 941-751-6550
mendozam@manateeschools.net

Antonio Román-Pérez, Coordinator Antonio Román-Pérez Date 07-10-2023
Farmworker Career Development Program
Manatee School District
1400 1st Avenue E Bldg. 5
Palmetto, FL 34221
O: 941-751-7947 x 42099
roman-pereza@manateeschools.net

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CareerSource Suncoast
One-Stop Career Center
Memorandum of Understanding

I. Purpose

It is the purpose of this Memorandum of Understanding (MOU) to state the conditions under which the Career Center Partner, The **School Board of Manatee County – Farmworkers Career Development Program,** hereinafter referred to as **Farmworkers Career Development Program or Partner,** whose address is 215 Manatee Ave. West, Bradenton, Fl 34205, will implement and provide services, as shall be described herein, in partnership with the **Suncoast Workforce Board, Inc. dba CareerSource Suncoast (CSS),** whose address is 3660 N. Washington Blvd., Sarasota Fl. 34234, to eligible clients Local Workforce Development Board 18 as required under the Workforce Innovation and Opportunity Act (WIOA, [2014]). The cornerstone of the Act is its one- stop customer service delivery system. The One-stop System assures coordination between the activities authorized in and linked to this Act. The attached Infrastructure Funding Agreement (IFA) is a mandatory component of the MOU and contains an infrastructure costs budget, and important part of the overall operating budget which included applicable career services and shared operating costs and services among partners.

Activities within this MOU include the cooperative workforce training, employment and economic development efforts of CSS and the Partner and the actions to be taken by each to assure the coordination of their efforts in accordance with state issued requirements. This agreement is intended workforce services in Manatee and Sarasota Counties. In addition, this agreement will establish joint processes and procedures that will enable the Partner to integrate with the current Career Center service delivery system resulting in a seamless and comprehensive array of education, human service, job training, and other workforce development services to persons with disabilities and significant barriers to employment within Manatee and Sarasota Counties.

The parties to this document agree to coordinate and perform the activities and services described herein within the scope of legislative requirements governing the parties' respective programs, services, and agencies.

II. Services Provided

The Manatee Board of County Commissioners and Sarasota Board of County Commissioners have designated career Source Suncoast to act as the administrative entity, grant recipient and fiscal agent for this local workforce development area.

CareerSource will perform the following functions:

1. Coordinate with the Partner to provide access to workforce services and programs through the One-stop System in accordance with published policies and procedures which include the way the services will be coordinated and delivered through the One-stop System. Workforce services and programs include, but are not limited to, the allowable activities described in the WIOA and related legislation for: WIOA adult, dislocated worker and youth programs; Wagner-Peyser; Unemployment Insurance (UI); Veterans programs; Trade Adjustment Assistance (TAA); Temporary Assistance for Needy Families (TANF) program; adult education and family literacy; Perkins Act programs; and Vocational Rehabilitation.

2. Coordinate with the Partner to ensure that the needs of job seekers, youth, and individuals with barriers to employment, including individuals with disabilities, are addressed in providing access to services, including access to appropriate technology and materials that are available through the One-stop Career Center System.

3. Coordinate with the Partner for the funding of the infrastructure costs of the one-stop career centers and the funding of shared services and operating costs in accordance with 29 U.S.C § 3151 and any state infrastructure funding mechanism requirements issued by the State of Florida. See Section V – Infrastructure Cost.

4. Maintain the statewide "CareerSource" branding of each center.

5. Maintain and operate at least one comprehensive one-stop career center within the local workforce development area that shall be open to the public from 8:30 am until 5:00 pm, Monday through Friday (excluding recognized holidays, staff development days and emergency situations.)

6. Model CareerSource core values and maintain a professional working environment and abide by all its policies, rules, and procedures and applicable Florida statutes and rules.

7. Review this MOU annually and solicit feedback from the Partner regarding improvements, changes, and/or additions.

The Partner agrees to perform the following functions:

1. Coordinate with CareerSource to provide access to its workforce services and programs in accordance with published policies and procedures which include the manner in which the services will be coordinated and delivered through the One-stop System.

2. Coordinate with CareerSource to ensure that the needs of job seekers, youth, and individuals with barriers to employment, including individuals with disabilities, are addressed in providing access to services, including access to technology and materials that are available through the One-stop System.

3. Coordinate with CareerSource for the funding of any required infrastructure costs of the one-stop career centers and the funding of shared services and operating costs in accordance with 29 U.S.C § 3151 and any infrastructure funding mechanism requirements issued by the State of Florida. See Section V – Infrastructure Cost.

4. Provide CareerSource Suncoast management feedback regarding the performance of the partnership, including its effectiveness and success.

5. Participate in periodic meetings to provide updates on the partners' programs and procedures to CareerSource staff.

III. Methods of Internal Referral

Internal cross-referral procedures will be developed and/or reassessed based upon availability of funding, services and program need to ensure that high quality and convenient services are available to potentially eligible customers of the One-Stop Career Center system. These procedures include active use of the Crosswalk agency-to-agency online referral system and access to the reports generated by this system as agreed upon with CSS staff.

CareerSource Suncoast
One-Stop Career Center
Memorandum of Understanding

IV. Confidentiality of Records

In the event that either party to this MOU obtains access to any records, files, or other information of the other party in connection with, or during the performance of this MOU, then that party shall keep all such records, files or other information confidential, and shall comply with all laws and regulations concerning the confidentiality of such records, files or other information to the same extent as such laws and regulations apply to the other party.

V. Infrastructure Costs and Insurance

Costs of the infrastructure of the one-stop centers are in accordance with the requirements of the Workforce Innovation and Opportunity Act; federal cost principles; and all other applicable legal requirements. Infrastructure Funding Agreements (IFAs) are renewed annually with funding budget and operational cost updates and will effectively become an addendum to this MOU upon signatures of all parties of this MOU.

For Partners co-located physically in the career center, the Partner agrees to provide CSS a current Certificate of Insurance for General Liability, listing CSS as additional insured, on an annual basis. Additionally, Partner shall carry Contents Insurance for all property located in the CSS Career Center, if applicable. CSS is not responsible for lost or damaged contents.

VII. Term

This MOU is effective July 01, 2023 through June 30, 2026, or the date last executed by both parties, whichever is later. This MOU may be terminated for convenience at any time by either party upon thirty (30) days written notice.

Neither this MOU nor any provision hereof may be changed, waived, discharged, or terminated orally, but only by an instrument in writing signed by each of the parties to this Agreement.

VIII. Merger

This MOU constitutes and expresses the entire and integrated understanding and agreement between the parties hereto, superseding, incorporating, and merging all prior understandings, agreements, and discussions relating to the transactions contemplated hereby, and no agreements, understandings, prior negotiations, prior discussions, warranties, representations or covenants not herein expressed shall be binding upon the parties.

IX. Third Party Beneficiary

This MOU is for the benefit of CareerSource, the Partner, and the Manatee Board of County Commissioners and the Sarasota Board of County Commissioners and no third party is an intended beneficiary.

X. Governance

The accountability and responsibility for the One-stop System's organizational activity and accomplishments will rest with CareerSource Suncoast, the Manatee Board of County Commissioners, and the Sarasota Board of County Commissioners. Pursuant to the Workforce Innovation and Opportunity Act of 2014, the local Board in partnership with the CEOs shall conduct oversight with respect to the One-stop System.

CareerSource Suncoast
One-Stop Career Center
Memorandum of Understanding

VIII. Notifications/Agency Contacts

All notifications and correspondence regarding this MOU shall be directed to the designated agency contacts outlined below.

Partner Agency

Contact Name:	**Doug Wagner**
Phone:	**941-707-8770 ext. 41217**
E-mail:	**wagnerd@manateeschools.net**

CareerSource Suncoast:

Contact Name:	**Christina Witt**
Phone:	**941-315-9020**
E-mail:	cwitt@careersourcesc.com

IX. Signatures

IN WITNESS WHEREOF, Partner and CSS have caused this Memorandum of Understanding to be duly executed as of the date set forth below.

LWDB: CareerSource Suncoast

Name: Joshua Matlock

Title: President/CEO

Signature: Joshua Matlock

Date: 06/12/2023

Partner Agency: Farmworker Career Development Program

Name: Doug Wagner

Title: Deputy Superintendent

Signature: Doug Wagner

Date: 06/12/2023

Chief Local Elected Officials

Manatee Board of County Commissioners

Name: George Kruse

Title: Manatee County Commissioner

Signature:

Date: 06/12/2023

Sarasota Board of County Commissioners

Name: Joe Neunder

Title: Sarasota County Commissioner

Signature:

Date: 06/12/2023

INFRASTRUCTURE FUNDING AGREEMENT

ONE-STOP CAREER CENTER SYSTEM

BY AND BETWEEN CAREERSOURCE SUNCOAST

AND

SCHOOL BOARD OF MANATEE COUNTY – FARMWORKERS CAREER DEVELOPMENT PROGRAM

I.PARTIES

This Infrastructure Agreement ("IFA") is made pursuant to the Workforce Innovation Act of 2014 ("the Act") and is entered into **School Board of Manatee County – Farmworkers Career Development Program**, hereinafter referred to as School Board of Manatee County – Farmworkers Career Development Program or Partner and Suncoast Workforce Board, Inc., dba CareerSource Suncoast ("CSS").

The contact information for Partner is as follows:

Name:	Antonio Roman-Perez
Title:	Program Coordinator
Phone:	941-410-4947 x42099
Email:	roman-pereza@manateeschools.net

II. Purpose

The Workforce Innovation & Opportunity Act (WIOA) is an affirmation of the work that has been done in Florida to build the workforce development system. The cornerstone of the Act is its American Job Center (AJC) One-Stop customer delivery system. The AJC One-Stop system assures coordination between the activities authorized in and linked to the Act.

WIOA requires Local Workforce Development Boards (LWDB) to develop and finalize Infrastructure Funding Agreements (IFA) with all required partners that carry out their programs in the local area.

The purpose of this agreement is to establish a financial plan, including terms and conditions, to fund the services and operating costs of the AJC One-Stop customer delivery system. The Parties to this Infrastructure Agreement (IFA) agree that joint funding is a necessary foundation for an integrated service delivery system. The goal of the operating budget is to develop a funding mechanism that:

- Establishes and maintains the local workforce delivery system at a level that meets the needs of the job seekers and businesses in the Local area,
- Reduces duplication and maximizes program impact through the sharing of services, resources, and technologies among Partners (thereby improving each program's effectiveness),
- Reduces duplication by establishing data sharing as it relates to participant records for outcome information,

- Reduces overhead costs for any one partner by streamlining and sharing financial, procurement, and facility costs, and
- Ensures that costs are appropriately shared by determining contributions based on the proportionate use of the One-Stop centers and relative benefits received and requiring that all funds be spent solely for allowable purposes in a manner consistent with the applicable authorizing statutes and all other applicable legal requirements, including the Uniform Guidance.

The Partners consider this One-Stop operating budget as the master budget necessary to maintain the high standard One-Stop delivery system. It includes the following cost categories, as required by WIOA and its implementing regulations:

- Infrastructure costs (also separately outlined in the Infrastructure Funding Agreement (IFA)),
- Career services, and
- Shared services.

All costs included in the IFA, allocated according to Partners' proportionate use and relative benefits received and will be reconciled on a quarterly basis. The One-Stop operating budget is transparent and negotiated among Partners on an equitable basis to ensure costs are shared appropriately. All Partners negotiated in good faith and sought to establish outcomes that are reasonable and fair.

III. Partners

Each Partner commits to cross-training of staff, as appropriate, and to providing other professional learning opportunities that promote continuous quality improvement.

Partners will further promote system integration to the maximum extent feasible through:

- Effective communication, information sharing, and collaboration with the One-Stop operator,
- Joint planning, policy development, and system design processes,
- Commitment to the joint goals, strategies, and performance measures,
- The use of common and/or linked data management systems and data sharing methods, as appropriate
- Leveraging of resources including other public agency and non-profit organization services.
- Participation in a continuous improvement process designed to boost outcomes and increase customer satisfaction, and
- Participation in scheduled Partner meetings to exchange information in support of the above and encourage program and staff integration.

iv. One-Stop Operating Budget

The purpose of this section is to establish a financial plan, including terms and conditions, to fund the services and operating cost of the One-Stop Centers. The Local Workforce Development Board based the budget on all costs associated with operating the America Job Center.

CareerSource Suncoast
One Stop Operating Budget
Infrastructure Funding Agreement Budget
PY 2023-2024 for Comprehensive American Job Center
North Sarasota County Career Center
3660 North Washington Blvd
Sarasota, FL

Description	Estimated IFA Budget	
Infrastructure Costs:		
Office Rent includes Utilities & Bldg Maintenance	$226,916	
Copier Usage and Maintenance for Clients	$5,086	
Internet, Phone, Fax	$47,832	
Atlas Maintenance	$7,024	
Website Maintenance	$1,071	
Deep Freeze Maintenace - Labs	$810	
Windows 10 Maintenance	$800	
MS Office Software Maintenance - Labs	$5,654	
Total Infrasture Costs		$295,193
Additional Services:		
Career Services - Resource Rm (2)	$121,440	
IT Services - Crosswalk Maintenance	$2,087	
Total Additional Services		$123,527
Total One Stop Operating Budget		$418,719
FTEs Supporting the American Job Center (as of July 2023)		23
Cost per FTE = $419,652/28 FTEs (as of July 2023)		$18,205
Direct Linkage/Virtual Presence = 0.1 x Cost per FTE (as of July 2023)		$1,821

v. Cost Allocation Methodology

All required Partners have agreed to provide access to their programs in the comprehensive One-Stop Career Center and contribute to the infrastructure costs. Partners will have staff co-located in the Center (on a full or part-time basis) or will provide access via direct linkage as outlined in Attachment A (Partner On-site Representation Schedule} and will fund operating costs based on a percentage of the partner's annual FTE. (All costs included in the IFA, allocated according to Partners' proportionate use and relative benefits received, and will be reconciled on a quarterly basis.)

Required partners who have elected not to have staff co-located in the AJC will utilize a "direct linkage" that will allow customers to connect with partner program staff to access services. Cross-trained front desk and other physically co-located staff can assist in providing information and referrals to the direct-linkage partners. Partners utilizing direct linkage must contribute to the infrastructure cost equivalent to a minimum of 0.1 FTE or 4 hours per week (1 FTE is equivalent to 40 hours/week).

The LWDB selected the cost allocation bases to determine overall Partner contributions. This was done in an effort:

a) To remedy the imbalance of non-physically represented Partners, and

b) To comply with the requirement of Partners' contributions having to be in proportion to the Partners' use of the AJC and relative benefits received.

As outlined in the MOU, the costs of the infrastructure of AJC One-Stop Center will be funded in accordance with the requirements of the Workforce Innovation and Opportunity Act; federal cost principles; and all other applicable legal requirements.

VI. PARTNER CONTRIBUTION (Based on all costs associated with the operation of the American Job Center)

Below is the partner contribution cost determination:

Estimated Cost per FTE	Estimated Infrastructure Costs Total Partner FTE / =
Partner Physical Presence Contribution (*partners who elected to have their representatives in the One-Stop on a FT or PT basis to serve customers)*	1 FTE x Estimated Cost per FTE 1 FTE x $18,205 = $18,205 **(1 FTE represents 40 hours/week commitment)**
Partner Direct Linkage/Visual Presence Contribution *(Partner who elects not to have their representative in the one-stop but offer a technology option to serve customers.)*	Minimum of 0.1 FTE or 4 hours per week 0.1 FTE x $ 18,205 = $1,821 **(0.1 FTE represents 4 hours/week commitment)**

FUNDING TYPES AND SOURCES

The permissible types of funds used for infrastructure costs and additional costs of operating a local One-Stop delivery system (i.e., partner's program or administrative funds) may differ depending upon the partners program's authorizing law and implementing regulations. The funds that may be used also differ based on whether the amount that must be contributed by a partner for infrastructure costs is determined under the Local Funding Model or the State Funding Model. (Copy of the TEGL 17- 16: Infrastructure Funding of the One-Stop Delivery System can be found at: TRAINING AND EMPLOYMENT GUIDANCE LETTER No. 17-16 | U.S. Department of Labor (dol.gov).

Types. Funding for infrastructure costs and additional costs may be in the form of:

(1) CASH, NON-CASH and THIRD-PARTY IN-KIND CONTRIBUTIONS*

(2) Funding from philanthropic organizations or other private entities; or

(3) Other alternative financing options (described in WIOA sec. 121(c)(2)(A)(ii) and 20 CFR 678.715, 34 CFR 361.715, and 34 CFR 463.715.

Some partner programs may have statutory or regulatory prohibitions against using certain types of these contributions or on how the program may treat these contributions for fiscal accountability purposes under the respective program's requirements.

*

Cash

Cash funds provided to the Local WDB or its designee by one-stop Partners, either directly or by an interagency transfer, or by a third party.

Non-Cash

- Expenditures incurred by one-stop Partners on behalf of the one-stop center; and
- Non-cash contributions or goods or services contributed by a Partner program and used by the One-Stop center.

The value of non-cash and third-party in-kind contributions must be fairly evaluated in accordance with the Uniform Guidance at 2 CFR 200.306.

Third-party In-kind

Contributions of space, equipment, technology, non-personnel services, or other like items to support the infrastructure costs associated with one-stop operations, by a non- - one-stop Partner to:

Sources: The source of funds that may be used to pay for infrastructure costs depends on the requirements regarding use of funds under the law authorizing the partner program that is contributing the funding. The infrastructure funding may be from funds classified as administrative, program, or both, depending on the partner programs' requirements.

VII. Cost Reconciliation

The source of funds that may be used to pay for infrastructure costs depends on the requirements regarding use of funds under the law authorizing the partner program that is contributing the funding.

The Partner agrees to submit Infrastructure Funding agreement reports on a quarterly basis for the LWDB (CSS) to complete a reconciliation of budgeted and actual costs and updates of the allocation basis.

All Parties agree that a bi-annual reconciliation of budgeted and actual costs and update of the allocation basis will be provided for the review.

The LWDB will submit invoices (if applicable) to the Partners and send a copy of the updated budget to all Parties. Partners will communicate any disputes with costs in the invoice or the budget to the LWDB in writing. The LWDB will review the disputed cost

items and respond accordingly to the Partner. When necessary, the LWDB will revise the invoice and the adjusted budget upon resolution of the dispute.

One-Stop delivery system infrastructure costs are defined as non-personnel costs that are necessary for the general operation of the OSCC, including, but not limited to: Rental of the facilities; Utilities and maintenance; Equipment, including assessment-related products and assistive technology for individuals with disabilities; and,technology to facilitate access to the One-Stop delivery system, including technology used for the center's planning and outreach activities. This may also include the costs associated with the development and use of the common identifier (i.e., American Job Center signage) and supplies, as defined in Uniform Guidance at 2 CFR 200.94, to support the general operation of the One-Stop center (WIOA sec.121 (h)(4) and 20 CFR 678.700(a), and 34 CFR 446.700(a)).

Non-personnel costs are costs that are not compensation for personnel costs. For example, technology-related services performed by vendors or contractors are non-personnel costs and may be identified as infrastructure costs if they are necessary for the general operation of the One-Stop center. Such costs would include service contracts with vendors or contractors, equipment, and supplies.

Personnel services include salaries, wages, and fringe benefits of the employees of partner programs or their subrecipients, as described in 2 CFR 200.430-200.431 of the Uniform Guidance. For example, allocable salary and fringe costs of partner program staff who work on information technology systems (e.g., common performance and reporting outcomes) for use by the One-Stop center as a whole would be personnel costs. The costs of a shared welcome desk or greeter directing employers and customers to the services or staff that are available in that One-Stop center is a personnel expense. These costs, therefore, could not be included in infrastructure costs but are included in "additional costs."

All Parties to this IFA recognize that infrastructure costs are applicable to all required Partners, whether they are physically located in the One-Stop Career Center (OSCC) or not. Each partner's contributions to these costs, however, may vary, as these contributions are based on the proportionate use and relative benefit received, consistent with the Partner programs' authorizing laws and regulations and the Uniform Guidance.

VII. Term

The Term of this IFA shall commence on July 01,2023 or the date last executed by both parties, whichever is later, through June 30, 2024. The IFA will be reviewed and renewed annually for successive one-year terms as an amendment to this agreement. This IFA may be terminated for convenience at any time by either party upon thirty (30) days written notice. Neither this IFA nor any provision hereof may be changed, waived, discharged or terminated orally, but only by an instrument in writing signed by each of the parties to this Agreement.

IX. Amendments and Modifications

Neither this IFA nor any provision hereof may be changed, waived, discharged or terminated orally, but only by an instrument in writing signed by each of the parties to this Agreement sent via certified, return receipt requests, U. S. Mail.

XIV. Signatures

IN WITNESS WHEREOF, Partner and CSS have caused this Memorandum of Understanding to be duly executed as of the date set forth below.

LWDB: CareerSource Suncoast

Name: Joshua Matlock

Title: President/CEO

Signature: Joshua Matlock

Date: 06/12/2023

Partner Agency: Farmworker Career Development Program

Name: Doug Wagner

Title: Deputy Superintendent

Signature: Doug Wagner

Date: 06/12/2023

Chief Local Elected Officials

Manatee Board of County Commissioners Commissioners

Name: George Kruse

Title: Manatee County Commissioner

Signature:

Date: 06/12/2023

Sarasota Board of County

Name: Joe Neunder

Title: Sarasota County Commissioner

Signature:

Date: 06/12/2023

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X. Merger

This IFA constitutes and expresses the entire and integrated understanding and agreement between the parties hereto, superseding, incorporating, and merging all prior understandings, agreements, and discussions relating to the transactions contemplated hereby, and no agreements, understandings, prior negotiations, prior discussions, warranties, representations or covenants not herein expressed shall be binding upon the parties.

XI. Third Party Beneficiary

The Parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this IFA. None of the Parties intend to directly or substantially benefit a third party by this IFA. The Parties agree that there are no third-party beneficiaries to this /FA and that no third party shall be entitled to assert a claim against any of the Parties based upon this IFA.

XII. Governance

The accountability and responsibility for the One-Stop career center system's organizational activity and accomplishments will rest with CSS. Pursuant to the Act CareerSource shall conduct oversight with respect to the One-Stop delivery system. Any dispute concerning this IFA will be resolved in accordance with CSS.

XIIII. Dispute Resolution

If an issue arises involving this IFA, both parties will make every effort to reach a resolution in a timely and efficient manner. Either partner may request a face-to-face meeting of the local partners to identify and discuss the issue. If resolved and no further action is deemed necessary by the partners, the issue and the resolution will be documented in writing.

If not resolved, the issue and the efforts to resolve will be documented and forwarded to the President/CEO of CareerSource Suncoast and the Director of the Partner organization. A joint decision shall be issued within sixty calendar days of receipt.

If dissatisfied with the decision, the dispute may be filed with the State of Florida Department of Economic Opportunity (DEO) and the Commissioner of the Education to review concerns and determine resolution. DEO and DOE may remand the issue back to the President/CEO of CareerSource Suncoast and to the Director of the Partner organization, Partner or impose other remedies to resolve the issue.

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Attachment A

Partner On-Site Representation Schedule
Comprehensive One Stop Center - American Job Center **Estimated Infrastructure Cost** $418,719
Sarasota Location

Required Program Partners	Governance	Local Grantee	# of Staff	% of Total FTEs	Partner Contribution	Physical or Virtual Presence
WIOA Adult, Youth, Disfocated Wkr - Formual Funds, TANF, SNAP, RESEA	DOL & HHS	CSS	17.00	73.91%	$309,488	Physical
Wagner Peyser	DOL	CSS	1.94	8.43%	$35,318	Physical
Veteran Program	DOL	CSS	2.00	8.70%	$36,410	Physical
Trade Adjustment Act - TAA	DOL	CSS	0.06	0.26%	$1,092	Physical
Senior Community Employment Program	DOL	AARP - Manatee/Sarasota	0.10	0.43%	$1,821	Virtual
Adult Education & Literacy-GED	DOE	SCSB	1.00	4.35%	$18,205	Physical
Adult Education & Literacy-GED	DOE	MCSB	0.10	0.43%	$1,821	Virtual
Migrant Seasonal Farmworker Jobs Program	DOL/DOE	MCSB	0.10	0.43%	$1,821	Virtual
Vocational Rehabilitation	DOE	VR	0.10	0.43%	$1,821	Virtual
Division of Blind Services	DOE	FL Div BS	0.10	0.43%	$1,821	Virtual
Job Corp	DOL	JC Pinellas Co	0.10	0.43%	$1,821	Virtual
CSBG	HHS	SC Health & Human Svs	0.10	0.43%	$1,821	Virtual
CSBG	HHS	Manatee Community Action Agency	0.10	0.43%	$1,821	Virtual
Dept Housing & Urban Development	HUD	MC Housing Authority	0.10	0.43%	$1,821	Virtual
Dept Housing & Urban Development	HUD	SC Housing Authority	0.10	0.43%	$1,821	Virtual
Totals			23.00	100.00%	$418,719	

Estimated Cost per FTE - Physical Presence $18,205
Estimated Cost for 0.10 FTE - Virtual Presence $1,821

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Attachment G
Local Advisory Board

I. Principles

This document is authored to provide the protocols for the administration and parliamentary function of the Farmworker Career Development Program (FCDP) of [Insert Local Agency Name] Local Advisory Board.

II. Purpose

The purpose of this Board shall be to advise, assist and support and advocate for the Farmworker Career Development Program on matters that will strengthen employment opportunities for clients served by our agency. Members are volunteers who share an expert knowledge of the career tasks and competency requirements for specific occupations. The specific purposes of the Board may include the following responsibilities:

- help recruit students into the program
- assist in placing students at employment sites
- assist by offering job mentoring and shadowing opportunities for students
- facilitate cooperation and communication between the FCDP program and the community
- offer recommendations for program improvement
- study number of workers needed by target occupation in the community advice the FCDP staff on economic development opportunities in the community
- assist the program in setting priorities, including participating in ongoing planning activities of the program
- third-party endorsements, introductions, making themselves available to attend meetings when appropriate
- support and advocate the FCDP program by helping to raise our profile and visibility

III. Planning Meetings

It is crucial that meetings are planned and focused on specific content or issues. The general planning process involves reviewing minutes of the last several meetings and the Program of Work in order to create the meeting agenda.

- The Local Advisory Board must meet at least four times per year.
- Tentative meeting dates for the year may be set by the group during the development of the Program of Work.
- It is required that the dates and times of Local Advisory Board meetings be announced to the FCDP State Office at minimum three weeks prior to scheduled meetings.
- Each meeting should focus on specific content or issues.
- Meetings could be held at various locations. Holding meetings at a school enables committee members to gain a better picture of how the program operates. Meeting at business or industry sites gives recognition to committee members and their organizations and brings the instructor to the sites where students may be placed.

IV. **Minutes of Meetings**

Meeting minutes must include:

- Decisions, recommendations or motions made by the advisory committee
- Responses to questions or recommendations made at previous meetings
- Assignments to be carried out following the meeting (include what is to be done, who is in charge and the completion or reporting date).
- Items to be addressed at the next meeting (both new items and tabled items from the current meeting).
- It is the duty of the Secretary to distribute meeting minutes as soon as possible following the meeting.

Additional information regarding FCDP Local Advisory Boards can be found at the following link:
http://www.fldoe.org/academics/career-adult-edu/farmworker-jobs-edu-program/

Farmworker Career Development Program Manatee School District Advisory Board 2023-2024

Nirma Marrero-Padilla nmarrero@ecmhsp.org
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Last Name	First Name	CompanyName	AddressLine1	City	Sate	ZipCode	PhoneNo	Email
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Nelson	Nelly	University of Florida IFAS Extension	1303 17th Street West	Palmetto	Fl	34221	(941) 722-4524 Ex	emily.nelson@ufl.edu;
Carnegie	Patrick	MCR Health Services- President	700 8th Ave W. Suite 101	Palmetto	FL	34221	(941) 776-4000	
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National Farmworker Jobs Program
Discretionary Fiscal Year 2023-2024

- **Place all items requested in the order indicated below.**
- Include only the items requested. (Do not include **Instruction** pages).
- Place page numbers on every page consecutively, at the bottom, beginning with the DOE 100A as page 1. Page numbers written by hand are permissible if electronic numbering is a problem.
- Include this form in the proposal package.

PLACEMENT ORDER	ITEM	APPLICANT	FDOE STAFF ✓ Check appropriate box below	
		Indicate Page Numbers Below	Complete	Incomplete
1	DOE 100A, Project Proposal – with original signature			
2	DOE 101S, Budget Narrative Form			
	DOE 599, Project Disbursement Form			
3	Projected Equipment Purchases Form or other equipment documentation - if applicable			
	Narrative Components			
4	1. Project Abstract or Summary			
	2. Project Need			
	3. Labor Market Assessment			
	4. Project Design and Implementation (a-h)			
	a. Objectives and Timelines			
	b. Participant Assessments			
	c. Training and Other Services			
	i. Adult Participants:			
	ii. Youth Participants			
	d. Apprenticeship Capability			
	e. Collaboration with Local Agencies			
	f. Collaboration with the LWDB			
	g. Local Advisory Board			
	h. Evidence of Capability			
	5. Recruitment/Enrollment Plan			
	6. Budget			
	7. General Education Provisions Act (GEPA)-one page			
	8. Support Strategic Imperatives			
5	9. Project Performance Accountability			
	Attachments			
6	Alocation Chart			
7	Target Population			
8	Program Purpose and Overview of Allowable Activities Services			
9	Enrolling and Serving MSFW Youth Program			
10	Special Conditions for WIOA Project Awards Form			
11	Collaboration Agreements			
12	Local Advisory Board			
13	FY 2023 Staffing Breakout Form			
14	Targeted Occupation List			
15	Eligible Training Provider List			
16	Projected Invoice Schedule Form - *if applicable*			
18	Risk Analysis (DOE 610 or DOE 620) - *if applicable*			
19	Contractual Service Agreements – *if applicable*			
20	Proposal Review Criteria and Checklist			

AGENDA ITEM NO. 12.10

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval to Submit Apprenticeship Standards Allowing Manatee Technical College to Become the Registered Agency for Apprenticeship Programs (No Financial Impact)

Executive Summary
The purpose of this request is to allow Manatee Technical College (MTC) to formally submit a request to the Florida Department of Education for establishing Apprenticeship Standards that would allow MTC to become the Registered Agency for Apprenticeship Programs offered at the college. The first submitted Appendix under these Standards is the Early Childhood Education program area. Once the MTC Apprenticeship Standards are adopted by the State of Florida, MTC will be able to offer additional trades under these officially approved Standards. Manatee Technical College is ready to begin exploring additional opportunities in Culinary Arts, Welding, and other programs.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 4
Create an instructional model centered around real-world skills, civic involvement, financial literacy, and arts integration

Ready For Life | Goal 6
Continue implementation of innovative technology advancements that improve classroom and school environments for exceptional learning

Recommendation
The Superintendent recommends approval to submit apprenticeship standards allowing Manatee Technical College to become the registered agency for apprenticeship programs. (No Financial Impact)

Financial Impact
There is no financial impact.

Contact
Submitting Department: Adult, Career and Technical Education
Initiated By: Dr. Paul Gansemer

Attachments:
MTC-Standards of Apprenticeship
MTC - Childcare Registered Apprenticeship Appendix

STANDARDS OF APPRENTICESHIP

Manatee Technical College Apprenticeship Program-GNJ

2021-FL-XXXXX

REGISTERED BY

FLORIDA DEPARTMENT OF EDUCATION
DIVISION OF CAREER AND ADULT EDUCATION
APPRENTICESHIP SECTION

TABLE OF CONTENTS

	Definitions	3
	Conformance with State and Federal Laws	4
	Registration of Apprenticeship Program	4
Section I	Program Administration and Apprenticeship Committee	4
Section II	Responsibilities of the Apprentice	5
Section III	Funding	5
Section IV	Maintenance of Apprenticeship Records	5
Section V	Amendments and Modifications	5
Section VI	Notification	6
Section VII	Program Cancellation and Deregistration	6
Section VIII	Adjusting Differences	6
Section IX	Supervision of Apprentices and Hours of Work	6
Section X	Assurance of Qualified Training Personnel	7
Section XI	Apprenticeship Agreement	7
Section XII	Credit for Previous Experience	7
Section XIII	Safety and Health Training	8
Section XIV	Transfer of an Apprentice and Training Obligation	8
Section XV	Certificate of Completion of Apprenticeship	8
Section XVI	Term of Apprenticeship and Training Approach	8
Section XVII	Probationary Period	8
Section XVIII	Ratio of Apprentices	8
Section XIX	Qualifications and Selection Procedures	9
Section XX	Affirmative Action and Equal Employment Pledge	9
Section XXI	Work Process and Related Technical Instruction	9
Section XXII	Apprentice Wage Schedule	9
Section XXIII	Participating Employer(s)	10
	Official Adoption of Apprenticeship Standards (w/o committee)	11

DEFINITIONS

1) Apprentice – means a person at least sixteen (16) years of age and who has entered into an Apprenticeship Agreement with a registered Apprenticeship Program Sponsor and who is engaged in learning an apprenticeable occupation through actual work experience under the supervision of Journeyworkers. **6A-23.002(2) FAC**

2) Apprenticeship Agreement – means a written agreement between an Apprentice and a Participating Employer or an Apprenticeship Committee acting as agent for the Participating Employer(s), which contains the terms and conditions of the employment and training of the Apprentice. **6A-23.002(3) FAC**

3) Apprenticeship Committee – means those persons designated by the Sponsor to administer the program. A committee may be either joint or non-joint. **6A-23.002(4) FAC**

4) Apprenticeship Program – means a plan containing all terms and conditions for the qualification, recruitment, selection, employment and training of Apprentices, including such matters as the requirement for a written Apprenticeship Agreement. **6A-23.002(5) FAC**

5) Apprenticeship Standards or Standards of Apprenticeship – means the minimum requirements established for each apprenticeable occupation under which an Apprenticeship Program is administered. **6A-23.002(27) FAC**

6) Apprenticeship and Training Representative – means an individual representative of the Florida Department of Education, properly authorized to act on behalf of the Department in matters concerning registered apprenticeship, and preapprenticeship. **6A-23.002(6) FAC**

7) Department – means the Florida Department of Education, which is the Registration Agency for federal apprenticeship purposes. **6A-23.002(11) FAC**

8) Journeyworker – means a person working in an apprenticeable occupation who has successfully completed a registered Apprenticeship Program or who has worked the number of years required by established industry practices for the occupation. Use of the term may also refer to a mentor, technician, specialist or other skilled worker who has documented sufficient skills and knowledge of an occupation through practical on-the-job experience and formal training. **6A-23.002(17) FAC**

9) Jurisdiction – means the specific geographical area for which a particular program is registered. **446.021(11) FS**

10) On-the-Job-Training (OJT) – means the process by which an Apprentice or preapprentice acquires knowledge and skills under the supervision and tutelage of an experienced Journeyworker within an apprenticable occupation registered with the Department. On-the-Job Training is the monitoring and training responsibility of the Sponsor or Participating Employer. **6A-23.002(18) FAC**

11) O*Net Code – The Occupational Information Network (O*NET) codes and titles are based on the system mandated by the federal Office of Management and Budget for use in collecting statistical information on occupations.

12) Participating Employer – means a business entity which: (a) Is actively engaged by and through its own employees in the actual work of the occupation being apprenticed; (b) Employs, hires and pays the wages of the Apprentice and the Journeyworker serving as qualified training personnel training the Apprentice; (c) Evaluates the Apprentice; and (d) Is signatory party to a collective bargaining agreement or signatory to a Participating Employer agreement with the program Sponsor which is registered with the Department. **6A-23.002(19) FAC**

13) Provisional Registration – means the 1-year initial provisional approval of newly registered programs that meet the required standards for program registration, after which program approval may be made permanent, continued as provisional, or rescinded following a review by the Department, as provided for in the criteria described in 6A-23.003(6) FAC. **6A-23.002(20) FAC**

14) Registration Agency – means a recognized State Apprenticeship Agency (Florida Department of Education) that has responsibility for registering Apprenticeship Programs and Apprentices; providing technical assistance; and conducting reviews for compliance and quality assurance assessments for Federal purposes. **6A-23.002(22) FAC**

15) Related Technical Instruction (RTI) – means an organized and systematic form of instruction designed to provide the Apprentice with knowledge of the theoretical and technical subjects related to the Apprentice's occupation. Such instruction may be given in a classroom, through occupational or industrial courses, correspondence courses, electronic media, or other forms of self-study approved by the Department. **6A-23.002(25) FAC**

16) Sponsor – means any person, association, committee, or organization operating an Apprenticeship Program and in whose name the program is registered or approved. **6A-23.002(26) FAC**

17) Work Processes – means an outline of Journeyworker supervised work experience and OJT with the allocation of approximate hours to be spent in each activity. **6A-23.002(32) FAC**

CONFORMANCE WITH STATE AND FEDERAL LAWS

These Standards of Apprenticeship will be conducted, operated and administered in accordance with all applicable provisions of Chapter 446, Florida Statutes (FS); Chapter 6A-23, Florida Administrative Code (FAC); Title 29 Code of Federal Regulations, Part 29; and Title 29 Code of Federal Regulations, Part 30, and all relevant guidance issued by the Florida Department of Education (Apprenticeship Section) and U.S. Department of Labor (Office of Apprenticeship).

"Support for Veterans in Effective Apprenticeships Act of 2019" (P.L. 116-134)

The Apprenticeship Committee or Sponsor attests that they:

1) are aware of the availability of educational assistance for a Veteran or other individual eligible under chapters 30 through 36 of title 38, United States Code, for use in connection with a Registered Apprenticeship program;
2) will make a good faith effort to obtain approval for educational assistance described in subparagraph (1) for, at a minimum, each program location that employs or recruits a Veteran or other individual eligible for educational assistance under Chapters 30 through 36 of Title 38, United States Code; and
3) will not deny the application of a qualified candidate who is a Veteran or other individual eligible for educational assistance described in subparagraph (1) for the purpose of avoiding making a good faith effort to obtain approval as described in subparagraph (2).

These Standards of Apprenticeship, to the extent practicable, will contain provisions to grant advanced standing or credit, and provide increased wages commensurate to such standing or credit, for any Veteran or other individual eligible for educational assistance under Chapters 30 through 36 of Title 38, United States Code, who:

1) is enrolled in the Registered Apprenticeship program; and
2) (i) has a demonstrated competence applicable to the apprenticeship occupation; or
   (ii) has acquired experience, training, or skills through military service that is applicable to the apprenticeship occupation.

A copy of these executed Standards of Apprenticeship, Standards of Apprenticeship Appendix(ices), Certificate of Registration, and any future amendments to these Standard of Apprenticeship will be forwarded to:

Florida Department of Veterans Affairs
Benefits and Assistance Division
State Approving Agency Bureau Chief
9500 Bay Pines Boulevard, Suite 214
Bay Pines, Florida 33744

REGISTRATION OF APPRENTICESHIP PROGRAM

These Standards of Apprenticeship shall be submitted to the appropriate Apprenticeship and Training Representative to be reviewed and forwarded to the Department for approval and registration. Upon approval by the Department, the Apprenticeship Program will receive a one (1) year provisional registration and be issued a certificate of registration. After which, program approval may be made permanent, continued as provisional, or rescinded following a review by the Department subject to the adherence of these Standards of Apprenticeship and as found in Chapter 6A-23.003 FAC.

SECTION I – PROGRAM ADMINISTRATION AND APPRENTICESHIP COMMITTEE

Program Sponsors are responsible for the administration of all aspects of the Apprenticeship Program. The Sponsor is encouraged to establish an Apprenticeship Committee to carry out the responsibilities and duties required as described in these Standards of Apprenticeship.

As per 446.071(3) FS, **construction** related occupations must have an Apprenticeship Committee composed of member representatives of the Participating Employers.

Use if Apprenticeship Committee is established:
The Apprenticeship Committee shall be comprised of representatives from the Participating Employers and stakeholder members, and a current list must be provided to the Department. The Apprenticeship Committee shall include a Chairperson

and a Secretary. The Apprenticeship Committee shall meet on a regular basis and as often as necessary in order to properly oversee the Apprenticeship Program.

The Apprenticeship Committee will be composed of at least ___ member representatives.
The Committee shall meet _____ or as often as necessary to conduct business.

Use if No Apprenticeship Committee is established:
While the Florida Department of Education highly recommends that the program Sponsor utilize the services of an Apprenticeship Committee, the Sponsor has elected to administer the program without the services of an Apprenticeship Committee.

Responsibilities of the Sponsor:

In addition to the Sections outlined in these Standards of Apprenticeship, the Sponsor will:

1) Make a concerted effort for continuous employment of Apprentices, insofar as possible, sufficient to afford the opportunity for completion of the Apprenticeship Program. If unable to fulfill the training and/or employment obligation in conformance with these Standards of Apprenticeship, the Sponsor will, with the Apprentice's consent, make a good-faith effort to facilitate a transfer of the Apprentice to another registered Sponsor for completion of the apprenticeship.
2) Arrange for periodic evaluation of Apprentices', review progress, and make recommendations as appropriate.
3) In general, be responsible for the successful operation of the program and the welfare of the Apprentices.
4) Notify the appropriate Apprenticeship and Training Representative of all Apprenticeship Committee meetings and make available, upon request, the official minutes of such meetings; and
5) Recommend changes in the program as are deemed necessary to improve effectiveness and efficiency.

SECTION II – RESPONSIBILITIES OF THE APPRENTICE

1) Work faithfully and diligently at the occupation while practicing safe working habits;
2) Protect the property of the Participating Employer;
3) Respect and comply with all rules, regulations and policies of the Participating Employer; and
4) Keep accurate records of work experience (OJT); successfully complete all Related Technical Instruction lessons, assignments, and assessments as required; and submit properly completed records in a timely manner upon request.

SECTION III – FUNDING – 6A-23.004(2) (x) FAC

Each Participating Employer will contribute to the equitable funding of the Apprenticeship Program as set by the Apprenticeship Committee or Sponsor.

SECTION IV – MAINTENANCE OF APPRENTICESHIP RECORDS – 6A-23.004(2) (f), (v) FAC

All Apprenticeship Program records pertaining to the administration, employment, and training of Apprentices (test scores, attendance records, transcripts, progress evaluations, etc.), shall be the sole maintenance responsibility of the Sponsor and are to be kept at the following address, which is a facility that allows and provides governmental access for auditing purposes as outlined in Ch. 119 F.S. (Florida Public Records Law):

Manatee Technical College
Name of Site
6305 State Road 70 East, Bradenton, FL 34203
Address, City, State and Zip Code

All Apprenticeship Program related records are the property of the Sponsor and must be maintained for a period of no less than five years from the date of last action and must be presented for review when requested by the Department or the appropriate Apprenticeship and Training Representative.

SECTION V – AMENDMENTS AND MODIFICATIONS – 6A-23.003(7) FAC, 6A-23.004(2) (q) FAC

These Standards of Apprenticeship may be amended or modified at any time by the Apprenticeship Committee or Sponsor. Such amendment(s) or modification(s) must be promptly submitted to the Department for approval through the appropriate

Apprenticeship and Training Representative. If approved, the modification(s) or change(s) will be recorded and acknowledged within ninety (90) calendar days of approval; and if not approved, the Apprenticeship Committee or Sponsor will be notified and the reasons therefore and provided appropriate assistance.

A copy of the amendment(s) or modification(s) adopted shall be furnished to each Apprentice to whom the amendment(s) or modification(s) applies.

SECTION VI – NOTIFICATION – 6A-23.004(2) (r) FAC

The Department must be notified within forty-five (45) days, through the appropriate Apprenticeship and Training Representative, of all actions affecting Apprentices as required on the Apprentice Action Reporting Form.

SECTION VII – PROGRAM CANCELLATION AND DEREGISTRATION – 6A-23.006(1) (b) FAC

Cancellation of the program may be effected upon the voluntary action of the Apprenticeship Committee or Sponsor and must notify the Registration Agency and the appropriate Apprenticeship and Training Representative within forty-five (45) days in writing of any decision to cancel the program.

Deregistration of the program shall be upon written notice by the Registration Agency to the Apprenticeship Committee or Sponsor stating cause and instituting formal deregistration proceedings in accordance with the provisions of Chapter 6A-23.006 FAC.

In either event, the Apprenticeship Committee or Sponsor must notify all Apprentices within fifteen (15) business days of the effective date that will deprive the Apprentices of their individual registration.

SECTION VIII – ADJUSTING DIFFERENCES – 6A-23.008 (2) FAC, 6A-23.004(2) (t, u) FAC

In case of dissatisfaction, the Participating Employer or the Apprentice has the right and privilege of appeal to the Apprenticeship Committee or Sponsor for corrective action and adjustment concerning these standards or Apprenticeship Agreement for which written notification is received within thirty (30) days of the alleged dissatisfaction. The complaint shall be in writing and signed by the complainant (parent or guardian if minor). It must include the name, address, and telephone number of the Participating Employer or the Apprentice involved, and a brief description of the circumstances concerning the Standards of Apprenticeship or the Apprenticeship Agreement. The Apprenticeship Committee or Sponsor will locally make such rulings as it deems necessary in each individual case within thirty (30) days of receiving the written notification. The Apprenticeship Committee or Sponsor will have full authority to supervise the enforcement of these standards. Its decision will be final and binding on the Participating Employer and the Apprentice. The Department is available for consultation and interpretation to assist in resolving any complaints the Participating Employer or Apprentice has about the apprenticeship training program. The name and address of the appropriate authority to receive, process, and make dispositions of complaints is:

Justin Erickson and Michelle Meluch

Name of Contact

6305 State Road 70 East, Bradenton, FL 34203

Address, City, State and Zip Code

941-751-7900 Ext. 46004 meluchm@manateeschools.net

Phone Number and E-mail Address

The Participating Employer or the Apprentice shall be provided notification by the Apprenticeship Committee or Sponsor not less than five business days of the date of any proposed adverse action with stated opportunity for the Participating Employer or Apprentice during such period for corrective action.

For all issues covered by a Collective Bargaining Agreement (CBA) Apprentices must seek resolution through the applicable procedures contained in the CBA. (*if applicable*)

SECTION IX – SUPERVISION OF APPRENTICES AND HOURS OF WORK – 6A-23.004(2) (i) FAC

No Apprentice shall work without adequate or proper supervision of a fully qualified Journeyworker who is responsible for making work assignments, providing On-the-Job Training, and ensuring safety at the worksite.

The adequate or proper supervision of an Apprentice does not mean the Apprentice must be within eyesight or reach of the Journeyworker, but that the Journeyworker knows what the Apprentice is working on; is readily available to the Apprentice;

and is making sure the Apprentice has the necessary instruction and guidance to perform tasks safely, correctly, and efficiently.

Apprentices will generally work the same hours as fully proficient workers (Journeyworkers), except that no Apprentice will be allowed to work overtime if it interferes with attendance in Related Technical Instruction coursework.

SECTION X – ASSURANCE OF QUALIFIED TRAINING PERSONNEL – 6A-23.004(2) (n) FAC

Every instructor providing Related Technical Instruction to Apprentices must:

1) Meet the Department requirements for a career-technical instructor per Section 1012.55 F.S.; or
2) Be a subject matter expert, who is an individual recognized within an industry as having expertise in a specific occupation, as demonstrated by being a Journeyworker; or
3) Hold the licensure or certification required in the given occupation.

All instructors must have training in teaching techniques and adult learning styles, which must occur before the apprenticeship instructor has started to provide the Related Technical Instruction.

SECTION XI – APPRENTICESHIP AGREEMENT – 6A-23.004 (2) (k) FAC

The Apprentice and the Apprenticeship Committee or Sponsor shall sign an Apprenticeship Agreement which shall set forth the terms and conditions of employment and training and shall meet the requirements of and be registered with the Department.

Prior to signing the Apprenticeship Agreement, each selected applicant will be given an opportunity to read and review these Standards of Apprenticeship and any additional written rules and policies of the Sponsor. The Department must be notified within forty-five (45) days of the execution of each Apprenticeship Agreement.

SECTION XII – CREDIT FOR PREVIOUS EXPERIENCE – 6A-23.004(2) (l) FAC

The Apprenticeship Committee, Participating Employer, or Sponsor may grant credit toward the term of apprenticeship to new Apprentices. Credit will be based on demonstration of previous skills or knowledge equivalent to those identified in the occupation and in these Standards of Apprenticeship. The Department must be advised of any credit granted and the wage rate to which the Apprentice is advanced.

Apprentices or applicants seeking credit for previous experience must submit and furnish such records, affidavits, and other verifiable documentation such as, but not limited to, DD-214, education transcripts, industry certifications, etc. in order to substantiate the claim for credit.

The request for credit will be evaluated and a determination made by the Apprenticeship Committee, Participating Employer or Sponsor during the probationary period. Prior to completion of the probationary period, the amount of credit to be awarded will be determined after review of the Apprentice's previous work and training/education record and evaluation of the Apprentice's performance and demonstrated skill and knowledge during the probationary period. Notwithstanding compliance with the "Support for Veterans in Effective Apprenticeships Act of 2019", the decision to award, not award, or how much credit to award is at the sole discretion of the Apprenticeship Committee, Participating Employer, or Sponsor. An Apprentice granted credit will be advanced to the wage rate and Related Technical Instructional level commensurate with the amount of credit awarded.

The granting of credit for previous experience must be uniformly applied to all Apprentices. However, to ensure consistency within these Standards of Apprenticeship, the Department recommends that credit awarding procedures incorporate, at a minimum, the following basic requirements:

A. It is highly recommended that no more than fifty percent (50%) of the Apprenticeship Program duration should be awarded, unless the Apprentice is transferring from another registered Apprenticeship Program in the same occupation.

B. All credit granted of more than 1000 hours of on the job training will require an evaluation method that should include consideration of time worked in the specific or closely related occupation.

A variance to the uniformly applied credit awarding procedure may be granted when requested by the Apprenticeship Committee, Participating Employer, or Sponsor as long as the variance request does not undermine the quality of the apprenticeship training and the variance favors the Apprentice.

SECTION XIII – SAFETY AND HEALTH TRAINING – 6A-23.004(2) (i) FAC

All Apprentices will receive instruction in safe and healthful work practices both on the job and in Related Technical Instruction that are in compliance with the Occupational Safety and Health Administration standards promulgated by the Secretary of Labor under 29 U.S.C. 651 et seq., as amended, or state standards that have been found to be at least as effective as the federal standards.

SECTION XIV – TRANSFER OF AN APPRENTICE AND TRAINING OBLIGATION – 6A-23.004(2) (m) FAC

It shall be the duty and responsibility of the Apprenticeship Committee or Sponsor to provide, insofar as possible, continuous employment for all apprentices. Where it is impossible for one employer to provide the diversity of experience necessary to give the apprentice total training experience in the various branches of the occupation, or where the employer's business is of such character as not to permit reasonable continuous employment over the entire period of apprenticeship, the Apprenticeship Committee or Sponsor shall have authority to transfer the Apprentice to another Participating Employer, who shall assume all the terms and conditions of these Standards and the Apprentice must receive full credit for satisfactory time and training earned.

Should an Apprentice be transferred from one registered apprenticeship program to another, the Apprentice must be provided a transcript of their completed related technical instruction as well as their completed on-the-job training from the originating Sponsor. The transfer of the Apprentice must be to the same occupation. The Apprentice must be cancelled from their originating Sponsor's program and a new Apprenticeship Agreement must be executed between the Apprentice and the subsequent program sponsor and registered with the Registration Agency.

SECTION XV – CERTIFICATE OF COMPLETION OF APPRENTICESHIP – 6A-23.004(2) (o) FAC

Upon satisfactory completion of the Apprenticeship Program by the Apprentice as established in these Standards of Apprenticeship, the Apprenticeship Committee or Sponsor will so certify to the Department and request the awarding of a Certificate of Completion of Apprenticeship to the completing Apprentice(s) issued by the Department.

THE FOLLOWING SECTIONS CAN ALSO BE FOUND IN THE APPROPRIATE EMPLOYER/OCCUPATION APPENDIX

SECTION XVI – TERM OF APPRENTICESHIP AND TRAINING APPROACH – 6A-23.004(2) (b) FAC

The term of the apprenticeship shall include an approximate, estimated length of the apprenticeship in hours and months (including the probationary period).

The apprenticeship training approach may include a time-based, competency-based, or hybrid-based approach. If the Sponsor employs the competency-based or hybrid-based approach, the apprenticeship training may incorporate a career lattice by issuing interim credentials as a pathway for the Apprentices to move vertically or horizontally through their apprenticeship training.

SECTION XVII – PROBATIONARY PERIOD – 6A-23.004(2) (h) FAC, 6A-23.004(2) (s) FAC

Apprentices employed under these standards shall be subject to a probationary period which cannot exceed twenty-five percent (25%) of the length of the program or one (1) year, whichever is shorter. During the probationary period, the Apprenticeship Agreement may be terminated by either party upon written notice to the Department or appropriate Apprenticeship and Training Representative without cause. Any probationary Apprentice evaluated as satisfactory after a review of the probationary period will be given full credit for the probationary period and continue in the Apprenticeship Program. Cancellation during the probationary period will not have an adverse impact on the Program Sponsor's completion rates.

SECTION XVIII – RATIO OF APPRENTICES – 6A-23.004(2) (g) FAC

The Apprenticeship Committee, Sponsor, or Participating Employer shall establish a numeric ratio of Apprentices to Journeyworkers consistent with proper supervision, training, safety, and continuity of employment and provisions in collective bargaining agreements, except where such ratios are expressly prohibited by the collective bargaining agreements. It shall be the responsibility of the Apprenticeship Committee or Sponsor to ensure that the allowable ratio of Apprentices

to Journeyworkers is consistently maintained in the program as a whole, by each Participating Employer, and on the job site.

The ratio of Apprentices to Journeyworkers is contingent on whether the occupation is in a construction or non-construction related industry. If the apprenticeable occupation is in a non-construction related industry, a variance may be requested by the Sponsor and approved by the Department.

SECTION XIX – QUALIFICATIONS AND SELECTION PROCEDURES – 6A-23.004(2) (j) FAC, 29 CFR § 30.10

The minimum qualifications required by a Sponsor for persons entering an Apprenticeship Program must have an eligible starting age of not less than sixteen (16) years. The Apprenticeship Committee or Sponsor may elect to require a minumum age above sixteen (16) years.

The Apprenticeship Committee, Participating Employer, or Sponsor (whichever is appropriate) may utilize any method for selection of Apprentices, provided that the selection method: 1) Complies with the Uniform Guidelines on Employee Selection Procedures (UGESP) (41 CFR part 60-3); 2) Is uniformly and consistently applied to all applicants and Apprentices; and 3) Complies with Title I of the ADA and EEOC's implementing regulations at Part 1630. The selection procedure must not screen out or tend to screen out an individual with a disability or a class of individuals with disabilities, on the basis of disability, unless the standard, test or other selection criteria, as used by the program Sponsor, is shown to be job-related for the position in question and is consistent with business necessity; and be facially neutral in terms of race, color, religion, national origin, sex, sexual orientation, age (40 or older), genetic information, and disability.

Veterans who have received discharges other than dishonorable discharges shall, if qualified, receive the same priorities given to registered preapprentices. Selection records must be kept for at least five (5) years. The Apprenticeship Committee, Participating Employer, or Sponsor (whichever is appropriate) may reinstate Apprentices previously registered within (2) years of their date of cancellation, without requiring the individuals to make application, meet minimum qualifications, and advance through the selection process.

SECTION XX – AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY – 6A-23.004(2) (y) FAC, 29 CFR § 30.3, and 29 CFR § 30.4

The Apprenticeship Committee or Sponsor acknowledges that it will adopt an affirmative action plan in accordance with Florida's State Plan for Equal Employment Opportunity in Registered Apprenticeship Training.

The recruitment, selection, employment and training of Apprentices during their apprenticeship shall be without discrimination because of race, color, religion, national origin, sex (including pregnancy and gender identity), sexual orientation, genetic information, or because they are an individual with a disability or a person 40 years old or older.

SECTION XXI – WORK PROCESS AND RELATED TECHNICAL INSTRUCTION – 6A-23.004(2) (c), (d) FAC

During the apprenticeship, the Apprentice will receive OJT in all phases of the occupation necessary to develop the skills and expertise of a skilled Journeyworker as outlined in the appropriate Employer/Occupation Appendix.

Every Apprentice is required to participate in Related Technical Instruction related to the occupation as outlined in the appropriate Employer/Occupation Appendix. A minimum of 144 hours (clock hours) of Related Technical Instruction is recommended for each year of the apprenticeship. Where an Apprentice is enrolled in a college credit course, a 3-credit course (lecture or lab credit hour) is recommended for each year of the apprenticeship.

SECTION XXII – APPRENTICE WAGE SCHEDULE – 6A-23.004(2) (e) FAC

Apprentices must be paid a progressively increasing schedule of wages based on the current established Journeyworker hourly wage rate. The Apprentice wage may not be less than thirty-five percent (35%) of the established Journeyworker wage rate during the first period and not less than seventy-five percent (75%) in the last period. In no event shall the Apprentice wage rate be less than the minimum wage prescribed by Federal or State Law.

Before an Apprentice is advanced to the next segment of training or to fully proficient or to Journeyworker status, the Sponsor will evaluate all progress to determine whether advancement has been earned by satisfactory performance in OJT and in RTI courses.

The established Journeyworker hourly wage rate shall be reviewed annually and amended when determined by the Apprenticeship Committee, Sponsor, or as per the collective bargaining agreement.

SECTION XXIII – PARTICIPATING EMPLOYER(S) – 6A-23.004(2) (w) FAC

The Participating Employer(s) shall sign a Participating Employer Agreement with the Apprenticeship Committee or Sponsor accepting the funding formula and all other requirements of these Standards of Apprenticeship, unless otherwise provided for in a collective bargaining agreement. The Apprenticeship Committee or Sponsor shall provide an executed copy of the signed Participating Employer Agreement(s) to the Department through the appropriate Apprenticeship and Training Representative.

The Apprenticeship Committee or Sponsor shall notify the Department, on a current basis, of any change in the status of each Participating Employer within the program.

OFFICIAL ADOPTION OF APPRENTICESHIP STANDARDS (without committee)

PROGRAM SPONSOR: Manatee Technical College Apprenticeship Program -GNJ

ADDRESS: 6305 State Road 70 East, Bradenton, FL 34203

PHONE: 941-751-7900 Ext. 46004

EMAIL ADDRESS: meluchm@manateeschools.net ericksonj@manateeschools.net

FEIN: (if applicable) 59-6000728

NAICS CODE:

hereby adopts these Standards of Apprenticeship on this 14th day of November, 2023.

Signature of Program Sponsor

Title/Affiliation

Printed Name

Signature of Program Sponsor

Title/Affiliation

Printed Name

REVIEWED BY:

_____ ____/____/____

Apprenticeship & Training Representative Date

FLORIDA DEPARTMENT OF EDUCATION
DIVISION OF CAREER AND ADULT EDUCATION – APPRENTICESHIP

_____ ____/____/____

Authorized Official - Registration Agency Date

Employer Appendix or Occupation Appendix

Manatee Technical College Apprenticeship Program - GNJ
(Sponsor)

In the occupation of:

Occupation / Trade	NAICS Code	RAPIDS Code	O-Net Code
Child Care Development Specialist	62440	840	39-9011.00

OUTREACH JURISDICTIONAL AREA

Manatee & Sarasota County
(Counties)

TABLE OF CONTENTS

Standards Reference		Page
	DEFINITIONS	3
SECTION XVI	TERM OF APPRENTICESHIP AND TRAINING APPROACH	4
SECTION XVII	PROBATIONARY PERIOD	5
SECTION XVIII	RATIO OF APPRENTICES	5
SECTION XIX	QUALIFICATIONS AND SELECTION PROCEDURES	5 - 7
SECTION XX	AFFIRMATIVE ACTION WORKFORCE ANALYSIS	8
SECTION XXI	WORK PROCESS AND RELATED TECHNICAL INSTRUCTION	9 - 10
SECTION XXII	APPRENTICES WAGE SCHEDULE	11
SECTION XXIII	PARTICIPATING EMPLOYERS	11
	COMPOSITION OF THE APPRENTICESHIP SUBCOMMITTEE	12
	OFFICIAL ADOPTION OF APPRENTICESHIP STANDARDS APPENDIX	13

DEFINITIONS

For the purposes of this appendix. The following definitions apply:

CAREER LATTICE: The use of an interim credential(s) leading to the Certificate of Completion of Apprenticeship that validates progression through a registered apprenticeship program within a Competency-Base or Hybrid-Based apprenticeship training approach. Career lattice apprenticeship programs include occupational pathways that move an apprentice horizontally or vertically within an industry.

COMPETENCY-BASED: An apprenticeship training approach that requires the attainment of manual, mechanical, or technical skills and knowledge, as specified by an occupation standard, and demonstrated by an appropriate written and hands-on proficiency measurement. A minimum of 2,000 hours of on-the-job training is required.

HYBRID-BASED: An apprenticeship training approach that measures the individual apprentice's skill acquisition through a combination of a specified range of minimum and maximum number of hours of on-the-job training and the successful demonstration of competency as described in a work process schedule. Hybrid-Based is a combination of both the Time Based and Competency-Based apprenticeship training approaches. A minimum of 2,000 hours of on-the-job training is required.

INTERIM CREDENTIAL: A credential or certificate issued to the apprentice by a program sponsor, employer, or third-party credentialing entity.

TIME-BASED: An apprenticeship training approach that measures the attainment of manual, mechanical, or technical skills and knowledge through the individual apprentice's completion of at least 2,000 hours of on-the-job training as described in a work process outline.

SECTION XVI – TERM OF APPRENTICESHIP AND TRAINING APPROACH – 6A-23.004(2)(b) FAC, 6A-23.004(2)(d) FAC

On-the-Job-Training:

The term of the apprenticeship shall be **4000** hours, approximately **24** months of continuous on-the-job employment (including the probationary period). Hours for related instruction are excluded.

Related Technical Instruction:

Apprentices employed under these standards shall complete a minimum of **144** hours each year of supplemental instruction in technical subjects related to the occupation.

Training Approach:

☐ Time-Based ☒ Competency-Based ☐ Hybrid ☐ Career-Lattice

**The Career-Lattice option is only applicable within a Competency-Based or Hybrid Training Approach. The issuing of interim credentials is the responsibility of the Participating Employer or Sponsor. The Career-Lattice requirements, if applicable, will be outlined in SECTION XXI.

Related Instruction Delivery Method (select all that apply):

☒ Classroom
☐ Correspondence / Shop
☒ Web-Based Learning

Related Instruction Delivery Provider (select all that apply):

Sponsor / Employer Facility

☒ Community College / **Technical School**
☐ Vocational School (Technical College / Center)
☐ Other (specify)
☐

Related Instruction hours are provided (mark only one):

☐ During Work Hours; ☒ During Non-Work Hours; or ☐ During Work & Non-Work Hours

Are Wages Paid to the Apprentice During Related Technical Instruction? ☐ Yes ☒ No

Location(s) where related instruction will occur:

School Name:	Manatee Technical College
Address:	6305 State Road 70 East, Bradenton, FL 34203
Contact:	Michelle Meluch
Phone:	941-751-7900 Ext. 46004
E-mail:	meluchm@manateeschools.net

SECTION XVII – PROBATIONARY PERIOD – 6A-23.004(2)(h, s) FAC

Apprentices employed under these standards shall be subject to a probationary period during the first **1,000** hrs of the apprenticeship program, which cannot exceed twenty-five percent (25%) of the length of the program or one (1) year, whichever is shorter.

SECTION XVIII – RATIO OF APPRENTICES – 6A-23.004(2)(g) FAC VARIANCE REQUESTED

It shall be the responsibility of the apprenticeship committee/sponsor to ensure that the allowable ratio of apprentices to journeyworkers is consistently maintained in the program as a whole, by each participating employer, and on the job site.

- For **construction-related** programs and participating employers in each apprenticeable occupation, an initial ratio of one (1) apprentice to one (1) journeyworker must be adhered to. Subsequent ratios are two (2) apprentices to three (3) journeyworkers.

- For **non-construction related** programs and participating employers in each apprenticeable occupation, the ratio of apprentices to journeyworkers consistent with proper supervision, training, safety, and continuity of employment or applicable provisions in collective bargaining agreements is **4** Apprentice(s) to **1** Journeyworker(s).

☐ If the ratio for non-construction related programs is different from the construction related ratio, a variance must be requested by the Apprenticeship Committee or Program Sponsor and approved by the Department.

SECTION XIX – QUALIFICATIONS AND SELECTION PROCEDURES – 6A-23.004(2)(j) FAC, 29 CFR § 30.5

Applicants for apprenticeship shall meet minimum qualifications as outlined in this Appendix. These qualification standards, and the score required on any standard for admission to the applicant pool must be directly related to job performance, as shown by a statistical relationship between the score required for admission and performance in the apprenticeship program.

MINIMUM QUALIFICATIONS: **Apprentice applicants must be able to meet all employment guidelines and requirements.** All applicants will be considered without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status and afforded equal opportunity.

a. **Age (Required)**

The minimum age qualification required by the Apprenticeship Committee, Sponsor, or Participating Employer for persons entering the Apprenticeship Program is**:** **17** years.

b. ☒ **Physical**

Applicants will be physically capable of performing the essential functions of the occupation, with or without a reasonable accommodation, and without posing a direct threat to the health and safety of the individual or others.

c. ☒ **Education**

A high school diploma, General Educational Development (GED) equivalency or other high school equivalency credential is required. Applicant must provide an official transcript(s) for high school and any post–high school education. Applicant must submit the GED certificate or other high school equivalency credential if applicable.

d. ☒ **English Language**

Applicants must be able to read, write, and speak the English language in order to comprehend instructions on the job and in related training classes, and to ensure personal and co-worker safety on the job.

e. ☒ **Drivers' License or state ID card**
Applicants must possess and maintain a current and valid drivers' license or ID card with picture.

SELECTION PROCEDURES:

**** No matter which selection process an Apprenticeship Committee or Sponsor adopts, Veterans who have received discharges other than dishonorable discharges and Florida Registered Preapprentice Graduates shall, if qualified, receive the same priorities.**

The Apprenticeship Committee or Sponsor shall select apprentices from qualified applicants using one of the following appropriate selection methods examples:

1. ☐ **Selection on basis of rank from pool of eligible applicants:**
The Apprenticeship Committee or Sponsor may select apprentices from a pool of eligible applicants on the basis of the rank order of their scores on one or more qualification standards where there is a significant statistical relationship between rank order of scores and performance in the apprenticeship program. The selection of any qualification standards beyond minimum legal working age, the use of oral interviews, the notification of applicants, and the establishment of goals for the admission of minorities and women (minority and nonminority) into the pool of eligibles must proceed in accordance with the requirements of 29 CFR § 30.5(b)(1). A copy of the scoring chart/sheet/record used for ranking apprentices must be submitted.

Insert scoring chart/sheet/record here

2. ☐ **Random selection from pool of eligible applicants:**

The Apprenticeship Committee or Sponsor may select apprentices from a pool of eligible applicants on a random basis. The method of random selection is subject to approval by the Department. Supervision of the random selection process shall be by an impartial person or persons selected by the Apprenticeship Committee or Sponsor but not associated with the administration of the Apprenticeship Program. The time and place of the selection, and the number of apprentices to be selected, shall be announced. The place of the selection shall be open to all applicants and the public. The names of apprentices drawn by this method shall be posted immediately following the selection at the program sponsor's place of business.

3. ☒ **Selection from pool of current employees:**

The sponsor may select apprentices from an eligibility pool of the workers already employed or by the sponsor's established promotion policy. The sponsor adopting this method of selecting apprentices shall establish goals for the selection of minority and female apprentices, unless the sponsor concludes, in accordance with the provisions of 29

CFR §§ 30.4(d), (e), and (f) that it does not have deficiencies in terms of underutilization of minorities and/or women (minority and nonminority) in the apprenticeship of journeyworker occupations represented by the program.

4. ☐ **Alternative Selection Method:**

a. ☐ **Intent to Hire:**

i. Applicants for apprenticeship must apply to the Apprenticeship Committee or Sponsor;

ii. The applicant is screened by the Apprenticeship Committee or Sponsor on the basis of selection criteria (applicant minimum qualifications) approved by the Registration Agency;

iii. Applicants who meet the screening requirements, and are accepted by the Apprenticeship Committee or Sponsor as eligible for apprenticeship, are then referred to participating employers who are hiring;

iv. If the employer states in writing to the Apprenticeship Committee or Sponsor, their intent to hire an eligible applicant referred, that applicant is hired by the participating employer and registered by the Apprenticeship Committee or Sponsor.

b. ☐ **Any Other Method:**

The Apprenticeship Committee or Sponsor may select apprentices by any other method, including its present selection method, provided that the Sponsor meets the requirements listed in 29 CFR § 30.5(b)(4).

(Insert selection method here)

5. ☒ **Reinstatement:**

The program committee may reinstate apprentices previously registered to them within (2) years of their date of cancellation, without requiring these specific individuals to make application, meet minimum qualifications and then advance through the selection process. The program sponsor should include the process they use for reinstatement including previous apprentices in good standing with the program sponsor including timeframes that may exceed (2) years for reinstatement.

(ATR's should work with the program sponsor concerning their need to include a reinstatement process as appropriate)

SECTION XX – AFFIRMATIVE ACTION WORKFORCE ANALYSIS – 6A-23.004(2)(y) FAC

Occupation: Child Care Development Specialist

Underutilization Factors:	
1. Total number of employers:	17
2. Total of employer(s) workforce:	366
3. Total journeyworkers employed by the employer(s) in the occupation:	175
4. Total female journeyworkers employed by the employer(s) in the occupation:	165
5. Total minorities journeyworkers employed by the employer(s) in the occupation:	71
6. Total youth journeyworkers age 16-24 employed by the employer(s) in the occupation:	38

** 7 thru 11 do not apply to new programs	
7. Total apprentices:	
8. Total female apprentices:	
9. Total minorities apprentices:	
10. Under-utilization of females:	%
11. Under-utilization of minorities:	%

Goals and Timetables (all future accessions at each interval):	
1. Percentage of all future accessions and at each interval to be females:	85%
2. Percentage of all future accessions and at each interval to be minorities:	50%

SECTION XXI – WORK PROCESS AND RELATED TECHNICAL INSTRUCTION – 6A-23.004(2)(c) FAC, 6A-23.004(2)(d) FAC

WORK PROCESS SCHEDULE

Complete for each Apprenticeable Occupation.

Instructions:

Time-Based Occupation: Please provide the Work Process Schedule to include the Job Tasks (left column) required to complete the apprenticeship program with the approximate amount of time (right column) the apprentice will spend in each task.

Use for Time-Based Occupations

OCCUPATION: **Child Care Development Specialist**

O*NET CODE: **39-9011.00** **RAPIDS CODE:** 840

Work Process Schedule:	**Approximate Hours:**
Safety Training	50
Health, First Aid, Child Abuse and Neglect	100
Administrative Procedures and Policies	100
Child Nutrition and Hygiene	400
Child Development and Program Planning	1,000
Child Activity Supervision and Direction	2,000
Consultation Techniques	50
Professionalism	300
TOTAL MAXIMUM HOURS:	4,000

RELATED TECHNICAL INSTRUCTION OUTLINE

Complete for each Apprenticeable Occupation.

Instructions:

Please provide the Related Instruction titles or classes (provided in classroom, on-line, in-company, etc.) (left column) and the approximate number of hours required to complete each instruction segment.

OCCUPATION: **Child Care Development Specialist**

O*NET CODE: **39-9011.00** **RAPIDS CODE:** **840**

Related Instruction Description:	**Approximate Hours:**
Theories of Child Development	15
Physical and Intellectual Competencies	20
Social and Emotional Development	45
Guidance and Discipline	50
Curriculum Planning; Infant, Toddler and Pre-School	40
Creating a Safe Learning Environment	20
Physical Cognitive Creativity	20
Communication Skills	20
Resource Development	50
Classroom Management	40
TOTAL MINIMUM HOURS:	320

SECTION XXII – APPRENTICE WAGE SCHEDULE - 6A-23.004(2)(e) FAC

Apprentices shall be paid a progressively increasing schedule of wages based on a percentage and a dollar amount of the current hourly journeyworker wage rate, which is: $ 16.56 , as of 10/01/ 2023 .

Occupation: Child Care Development Specialist

Period of Training	Percent of Journeyworker's Rate	Apprentice's Hourly Rate
First 12 months	Must be at least 35% of journeyworker	12.00
Second 12 months	Must be at least 75% of journeyworker	12.42

SECTION XXIII – LISTING OF PARTICIPATING EMPLOYERS – 6A-23.004(2)(w) FAC

Each Employer wishing to participate in this registered apprenticeship program shall sign a Participating Employer's Agreement with the Sponsor, unless otherwise provided for in a collective bargaining agreement and in so doing, will accept the requirements of the program standards. The Program Sponsor shall provide an executed copy of the signed Participating Employer's Agreement to the Registration Agency and the cancellation thereof.

Participating Employer	Participating Employer
A+ Growing Academy	Kid's Club
A Readiness Learning Academy	The Learning Cottage
Bible Baptist Church Academy	Learning Unlimited
Bright Beginnings	North River Early Learning Academy
DC's Child Care Center	Our Kid's West
Discovery Pointe Twelve Oaks	Palma Sola Early Learning Academy
FORZA Child Development Center	Reaching for the Stars
Growing Hands	School District of Manatee County
Kiddie Academy Lakewood Ranch	Step Up Suncoast
Kid's Academy Plus	The Goddard School

COMPOSITION OF THE APPRENTICESHIP SUB-COMMITTEE (if applicable)

Use if <u>Construction</u> Apprenticeship Sub-Committee is established:

As per 446.071(3) FS, **construction** related occupations **<u>must</u>** have an Apprenticeship Committee composed of member representatives of the participating employers. If an Apprenticeship Committee has not been established, the Sponsor, in collaboration with the participating employers, must establish an Apprenticeship Sub-Committee for Construction related occupations.

The Apprenticeship Sub-Committee shall be comprised of representatives from the Participating Employers and stakeholder members, and a current list must be provided to the Department. The Apprenticeship Sub-Committee shall include a Chairperson and a Secretary. The Apprenticeship Sub-Committee shall meet on a regular basis and as often as necessary in order to properly oversee the Apprenticeship Program.

The Apprenticeship Sub-Committee will be composed of at least ___ member representatives.
The Apprenticeship Sub-Committee shall meet _____ or as often as necessary to conduct business.

Use if <u>Non-Construction</u> Apprenticeship Sub-Committee is established:

The Apprenticeship Sub-Committee shall be comprised of representatives from the Participating Employers and stakeholder members, and a current list must be provided to the Department. The Apprenticeship Sub-Committee shall include a Chairperson and a Secretary. The Apprenticeship Sub-Committee shall meet on a regular basis and as often as necessary in order to properly oversee the Apprenticeship Program.

The Apprenticeship Sub-Committee will be composed of at least **3** member representatives.
The Apprenticeship Sub-Committee shall meet **Bi-Annually** or as often as necessary to conduct business.

<u>SUB-COMMITTEE MEMBERS</u>

(Print Name, Title, and Affiliation for Each.)

Chairperson: Johana Reilly – Director Kiddie Academy		Secretary: Gloria Martinez – Owner/Director Reaching for the Stars

Member: Roger Clough – Owner /Director Discovery Pointe Twelve Oaks		Member: Michelle Meluch – Program Coordinator Manatee Technical College
Member: Jessica Leboff – Owner/Director Learning Unlimited		Member: AnnaMaria MascherinoCarleton – Program Instructor – Manatee Technical College
Member: Pam Lewis – Director Palma Sola Early Learning Academy		Member:
Member:		Member:

OFFICIAL ADOPTION OF APPRENTICESHIP STANDARDS APPENDIX

Manatee Technical College Apprenticeship Program - GNJ
(Program Name)

hereby adopts this Appendix on this 14th **day of** November, 2023

Signature of Program Sponsor

Title/Affiliation

Printed Name

Signature of Program Sponsor

Title/Affiliation

Printed Name

REVIEWED BY:

Apprenticeship & Training Representative Date

REVIEWED **APPROVED**
REGISTERED

FLORIDA DEPARTMENT OF EDUCATION
DIVISION OF CAREER AND ADULT EDUCATION - APPRENTICESHIP

Authorized Official - Registration Agency Date

AGENDA ITEM NO. 12.11

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval to Apply, Accept, and Expend Unified School Improvement Grant (UniSIG) for the 2023-2024 School Year, in the Amount of $670,100.00 (Incoming Grant Funds)

Executive Summary
The Florida Department of Education has determined that the School District of Manatee County is eligible to receive the Unified School Improvement Grant (UniSIG) in the amount of $670,100.00 to support Manatee Elementary School, Oneco Elementary School, Horizons Academy and Visible Men Academy. The School District will also receive an allocation to support the financial administration of this grant program. Note that eligible applicants are local educational agencies with funded Title I schools identified for comprehensive or targeted support and improvement. High schools that have a four-year adjusted cohort graduation rate of 67 percent or less may also be eligible.

This funding is for one year.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Learn | Goal 4
Develop effective professional development and high-quality instructional coaching for teachers to support rigorous literacy instruction across all grades

Recommendation
The Superintendent recommends approval to apply, accept, and expend Unified School Improvement Grant (UniSIG) for the 2023-2024 school year, in the amount of $670,100.00. (Incoming Grant Funds).

Financial Impact
There will be no financial impact to the General Fund.

Contact
Submitting Department: Federal Programs and Grants
Initiated By: Latrina Singleton

Attachments:
SIGU_2023-24_41-Manatee

UNISIG APPLICATION 2023-24

41 - Manatee



Dr. Jason Wysong, Superintendent

Table of Contents

Part I: Eligibility and Program Requirements 3

- **Eligible Schools and Allocations** 3
- **Assurances** 3
- **Supports for School Improvement** 4

LEA Eligibility and Program Requirements

Eligible LEA and Allocations

Funds will be allocated to Local Educational Agencies (LEAs) to serve traditional and charter public schools implementing Comprehensive Support and Improvement (CSI) activities under section 1111(d) of the Every Student Succeeds Act (ESSA), in alignment with Goal 1 of the Florida State Board of Education's K-20 Strategic Plan. Prioritization is granted to students attending Title I schools identified as CSI and to students attending any public high school regardless of Title I status that has a four-year adjusted cohort graduation rate at or below 67 percent based on 2021 graduation data. Eligible schools in a turnaround cycle must have an approved Turnaround Option Plan (TOP) by the State Board of Education to request funds. Local Educational Agencies must complete a Local Educational Agency Unified School Improvement Grant (UniSIG) Plan and Assurances as well as an individual UniSIG application for each eligible school. The LEAs must work with eligible charter schools to submit one plan. Submission guidelines and additional eligibility criteria can be found in the project Request for Application (RFA).

School ID	School Name	Allocation
0151	Manatee Elementary School	$257,450.00
0261	Oneco Elementary School	$282,150.00
0731	Horizons Academy	$100,000.00
2161	Visible Men Academy	$30,500.00
	Total School Allocations	**$636,595.00**
	District Grant Administration	$33,505.00
	Total District Allocation	**$670,100.00**

LEA Assurances

Request for Applications
We have read the Request for Applications (RFA) in its entirety and understand the intent and requirements of the UniSIG program.

YES

General Terms, Assurances, and Conditions
We understand the LEA must have a signed statement by the agency head certifying applicant adherence to FDOE's General Terms, Assurances, and Conditions for Participation in Federal and State Programs.

YES

Risk Analysis
We understand the LEA must have a Risk Analysis (DOE 610) on file with the Florida Department of Education in order to apply for UniSIG.

YES

Supplement, not Supplant
We understand that each school the LEA will serve must receive all of the state and local funds it would have received in the absence of UniSIG funds.

YES

Allocation to Schools
We understand the LEA must allocate 100 percent of funds (less indirect costs) generated under UniSIG to the eligible schools.

YES

Alignment of Activities
We understand the LEA must ensure the activities requested at eligible schools align to an Area of Focus within the SIP.

YES

Instructional Programs
We understand the LEA must ensure the SIP includes one or more evidence-based interventions that meet Tier 1, 2 or 3 of evidence as defined by ESSA.

YES

Deliverables and Monitoring
We understand the LEA must ensure that the deliverables for monitoring are prepared and submitted as required by BSI. BSI reserves the right to conduct desktop or on-site monitoring of each school site and LEA.

YES

Adherence to K-12 ESEA Common Federal Program Guidance
We understand the LEA must comply with the K-12 Elementary and Secondary Education Act (ESEA) Common Federal Program Guidance.

YES

Supports for School Improvement

Developing and Implementing
Describe how the LEA will support each school identified as CSI in developing and implementing a SIP.

The School Improvement Plan provides the framework in which these programs and curricula can be delivered with fidelity at each school site while serving unique target audiences. This collaborative action plan highlights overall goals milestones and measurable outcomes that will ultimately drive data informed decision making critical to success period to increase equitable education and academic achievement for all students, the process of developing a comprehensive SIP for all schools, including those identified within this proposal, leverages a multidisciplinary approach to provide differentiated support and guidance.

To craft a meaningful plan for improvement, district support will be provided throughout the problem solving and planning process to strengthen the capacity of the school based instructional leadership teams. The Executive Directors of Elementary and Secondary Education and Directors of Elementary and Secondary Curriculum as well as the Director of Federal Programs and Grants will oversee this work and provide professional development, support, and guidance in developing and later orchestrating each school's SIP.

The Federal Programs Director and Executive Directors of Elementary and Secondary Schools will council the principals, district administrative team, and school leadership teams as they complete the online template. Additionally the Executive Directors of Elementary and Secondary Education and Directors of Elementary and Secondary Curriculum will review the individual school data, and work with the leadership team to write, review and revise the plan.

To formulate and then execute a budget that is allowable, allocable , and reasonable while aligning funds to the designated SIP areas of focus, The Director of Federal Programs and Grants and Junior Accountant will provide one-on-one consultation and assistance throughout the year. With this support, all schools have been able to construct UniSIG applications to include specific activities that will lead to measurable outcomes.

Note that once the SIP is reviewed from multiple partners including the School Advisory Council, community partners and stakeholders, all plans are submitted to the School Board of Manatee County, Florida for approval.

Successful implementation of a SIP involves employing a systematic approach with various accountability checkpoints. It is critical for schools to be engaged in the ongoing process monitoring and data management to ensure that every student is receiving the highest level of instruction. The Executive Directors of Elementary and Secondary and Directors of Elementary and Secondary Curriculum will conduct regularly scheduled meetings with the principals and leadership teams to review goals and evaluate current processes and progress.

Alignment of Resources
Describe the process through which the LEA identifies and aligns all district resources (e.g., personnel, instructional, curricular, policy) in order to meet the needs of all students and maximize desired student outcomes.

Include the methodology for coordinating and supplementing federal, state and local funds, services and programs to align to interventions in CSI schools.

Provide the person(s) responsible, frequency of meetings, inventory of resources and any problem-solving activities used to determine how to apply resources for the highest impact.

Oversaw by the schools district Superintendent, every department collaborates to create a rigorous academic program that directly correlates to increase student success both within the classroom as well as post graduation period to ensure the school district aligns all of its resources to meet the needs of all students and maximize desired student outcomes, the Executive Directors of Elementary and Secondary schools, the Elementary and Secondary Director of Curriculum, the Executive Director of Curriculum and Professional Learning, the Director of Exceptional Student Education, the Director of Federal Programs and Grants and the Director of Assessment, Accountability and Research to establish a system of support for all schools.

Multiple data sources are collected, synthesized and analyzed throughout the year such as longitudinal data from state assessments and district benchmark testing, as well as attendance rates, discipline data and progress monitoring assessments. School climate data is collected along with additional quantitative and qualitative data to contribute to outcome-based assessment process. Using these data points to drive decision making and inform instruction ensures that support for individual schools is differentiated and based on actual need. Moving forward, the data is collected and monitored monthly to guide and monitor progress.

Overseeing this alignment of resources rests on the Executive Directors of Elementary and Secondary to provide continuing support for leadership development and management. Actions of accountability include monthly meetings with the school instructional leadership teams, ILT, to review school data. Currently, the Executive Directors also oversea the implementation of action plans to address student needs and realign instruction as necessary to improve outcomes.

Each school is required to use the Florida CIMS online Schoolwide Improvement Plan template and develop a yearly school wide improvement plan (SIP). The Executive Directors will work closely with school administrators to develop the SIP. In order to monitor teaching and learning at the school level, school administrators utilize the district adopted Danielson framework for teaching. Each school is required to have an instructional leadership team to regularly review school data and modify instruction and support as necessary.

The Executive Director of Curriculum and Learning and Professional Development directs the work of the Directors of Elementary and Secondary curriculum as well as the Director of Assessment, Accountability and Research as they provide support with staff and leadership development and assessments for both FAST and progress monitoring. This position overseas SDMC's Curriculum Department and Curriculum Specialists who are tasked with developing district curricula and assessments align with all standards including Florida’s Benchmarks for Excellent Student Thinking (B.E.S.T.) Standards. The Executive Director of Curriculum and Professional Development coordinates district and school based support to ensure fidelity of delivery and implementation of district curriculum. This position also supervises professional development opportunities for all stakeholders.

The Executive Directors of Elementary and Secondary schools report to the Deputy Superintendent of Instruction and are charged with providing support to any school designated as CS&I and TS&I. Support will also be provided to other assigned schools identified throughout the district evaluation system as needing additional assistance. The Executive Directors also review the SIPs and any CS&I and TS& I schools and provide support in the areas of problem solving, solution finding and accountability regarding the implementation of programs and fidelity.

The Instructional Leadership Team conducts continuous observations and instructional reviews and attends regularly scheduled instructional leadership meetings for assigned schools. The information gathered from these activities is compiled and then reviewed during subsequent meetings to include the Executive Director of Curriculum and Professional Learning, the Directors of Exceptional Student Education, Student Services and Assessment, Accountability and Research. These meetings are paramount to coordinate alignment of resources necessary to achieve the district’s goals.

LEA Policies and Practices
Identify specific policies and practices the LEA shall seek to add, modify, or remove in order to establish or strengthen systems that support school-based leadership teams to implement interventions. Provide the rationale for the proposed changes and the steps required to make the modifications, including person(s) responsible for implementation and follow-up.

The school district aligns to the Florida Department of Education 's guidelines to establish and implement schoolwide Improvement Plans and ensures that school-based leadership teams are supported in their critical work to implement interventions through a continuous assessment of progress and process that is collaborative in nature.

To align each unique school to the overarching district goals and strategies and address the needs and areas of focus highlighted in the school improvement plan, each site is required to appoint a school based Instructional Leadership Team. Teams typically include representation from teacher leaders, administration, and coaches, and are critical to providing a systematic way in which to coordinate school improvement initiatives. To this effort, leadership teams are expected to complete a reflection regarding the school's current status, conduct a needs assessment/analysis for relevant data points and craft a cohesive and meaningful plan linked to evidence-based strategies.

Meeting regularly, the Instructional Leadership Team reviews school data and modifies instruction and support if needed. Each meeting agenda also includes a period dedicated to reviewing and adjusting action plans. Each school's administration is then charged with presenting this information to the Executive Directors of Elementary and Secondary Schools for additional assessment and support.

The Executive Directors of Elementary and Secondary will also oversee classroom observations at CS& I schools. Reports will be provided to the principal, Executive Director of Curriculum and Professional Learning, Director of Assessment, Accountability and Research which will document progress in research and key milestones and objectives outlined in the SIP. Lastly, the Directors of Elementary and Secondary Curriculum coordinates support to any CS&I and TS&I high schools, and ensures that each site has the support, materials and equipment necessary to meet the needs of its underserved students.

Note that school improvement actions are published in the board-approved School District of Manatee County policy manual under policy 2120. “School improvement plans are developed and implemented by school-based teams, working collaboratively, so that both building level and district level goals for students can be identified and correlated, and then achieve through effective planning, problem solving and assessment. Each year the school improvement plans for schools that include any grades 6, 7 or 8 shall include information and data on the school's early warning system as required by this policy and Florida law.”

Policy 2125 outlines the role of the school Advisory Council, aligning to Florida statutes, and states that the school improvement plan be prepared with the collaboration and approval of the school Advisory Council. If the school leadership needs to be realigned, the board approved policy 1130 states “In accordance with state law, the board may reject the Superintendent's for initial appointment and reassignment, or reappointment and assignment, for good cause.”

Operational Flexibility
Provide the LEA's definition of "operational flexibility" provided to CSI schools to enable full and effective implementation of the SIP.

The Elementary and Secondary Education Act of 1965, as amended by the Every Student Succeeds Sct (ESSA), “provides greater flexibility for state and local education leaders to do what is best for children while maintaining important protections for historically underserved students, including economically

disadvantaged students, students with disabilities, and English learners, (United States Department of education, EESA Flexibilities, pg. 3). This flexibility is to ensure that all students have access to an equitable education that is delivered by effective teachers in safe learning environments.

The School District of Manatee County Florida (SDMC) delivers a robust educational program that strives to address the many needs of its students while promoting continuous improvement and achievement. To this effort, principals are provided flexibility in the utilization of Title I and school improvement resources.

Each year, the Director of Federal Programs and Grants collaborates with Title I principals to review the available resources and meets with district departments to determine the type and level of support needed for the coming year. As part of a sites detailed assessment, the school team will work closely with the district staff to identify specific needs for programs, instructional staffing, district support, and supplemental materials and resources. This plan is then submitted to the Director of Elementary Curriculum and will serve as the foundation of the district's annual plan.

In addressing the needs of Manatee and Oneco Elementary schools, as well as Horizons Academy, the Directors of Elementary and Secondary Curriculum and Executive Directors of Elementary and Secondary Schools will collaborate with the principals to establish a SIP and provide professional learning opportunities to implement necessary changes.

With regard to the Unified School Improvement Grant (UniSIG) in particular, funds are allocated to state identified schools to support school improvement plan initiatives. To craft a thoughtful and impactful SIP, the principal will collaborate with the Executive Directors of Elementary and Secondary to identify needs and to align UniSIG funds to SIP initiatives and focus areas.

Other areas of operational flexibility are based on the work between senior leadership and school administration. Senior leadership will work closely with the school to review the curriculum and make modifications to the master schedule and resources based on detailed analysis of student assessment data. The principal will also collaborate with the Director of Federal Programs and Grants, Executive Directors of Elementary and Secondary, Executive Director of Curriculum and Professional Learning, Director of Assessment, Accountability and Research, and Superintendent to identify needs in curriculum, instruction, materials, staffing, and master scheduling necessary to support students.

Lastly, the Directors of Elementary and Secondary Education and the Directors of Curriculum will strategize with the principal to determine class schedules and ensure students receive the necessary core and remedial support as determined through data assessments.

External Partners
Describe the LEA's rigorous review process to recruit, screen, select and evaluate any external partners with whom the LEA will collaborate.

The LEA is not working with an external partner at this time.

Monitoring
Describe how the LEA will monitor each school receiving UniSIG funds.

At the start of the process, the Director of Federal Programs and Grants met individually with the Principals of both Manatee and Oneco Elementary schools as well as Horizons and Visible Men Academies to provide meaningful consultation, guide the design of its school improvement plan, and ultimately construct a unisex budget that strategically leverages additional resources. Once written, a draft is reviewed by the Executive Directors of Elementary and Secondary to ensure that the plan aligns

to the data analysis as well as the districts overarching goals and objectives. The plan is shared and reviewed by the School Advisory Council prior to being submitted for approval by the School Board of Manatee County. This review process provides a voice for the schools teaching and learning community and promotes ownership of the SIP. The board reviews and approves all SIP prior to publication.

Once it is board approved, that SIP will be disseminated electronically on Floridasims.org and the school website. UniSIG will also be posted on the district website.

Communication and outreach activities occur utilizing a variety of methods and languages. School newsletters, electronic and print format, are disseminated regularly to highlight the school's current activities and successes in both English and Spanish. Quarterly report cards are disseminated electronically to notify parents of student progress. A parent task force convenes quarterly to discuss the “State of the Schools” report. This task force also meets twice a year with the Chairs of School Advisory Councils regarding the updates of district initiatives.

Sustainability
Explain the strategies and activities the LEA will implement to support the eligible school after exiting CSI status.

The strategies and activities SDMC will implement through UniSIG are sustainable as they center on building capacity and a framework of embedded supports to include leadership development of the instructional teams at each CS & I school on developing effective structures aligned to student achievement. Professional development instructional coaching to build teacher content knowledge will also be provided the literacy coaches and administrative teams. By working collaboratively to support teacher efficacy and instilling evidence based instructional practices that will impact student achievement, it is expected that success will be sustained upon existing CS & I status.

Alignment with K-20 Strategic Plan
Describe how the project will incorporate one or more of the Goals included in the State Board of Education’s K-20 Strategic Plan.

The mission of Florida's Early Learning-20 education system is to increase the proficiency of all students within one seamless efficient system, by allowing them the opportunity to expand their knowledge and skills through learning opportunities and research valued by students, parents and communities. Through the implementation of UniSIG, student achievement will be increased through strengthened curriculum goals addressed in the SIP and ensuring it is fully aligned with state standards, best practices and evidenced- based instructional strategies to engage students and enhance the learning experience for unique needs of all the students served. Increased student achievement will also be achieved through ongoing professional development opportunities to enhance teaching practices and effectively support the needs of the underserved population who need high-quality, rigorous instruction.

School Name	Plan Item	Function Code	Object Code	Narrative	FTE Position	Amount
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	120	Non Contracted Hourly for Teachers (NCH) to provide additional tutoring instruction	0.1	5850
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	130	Math Resource Teacher to support student growth and achievement and coaching support for teachers as needed	0	69338.15
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	130	Resource Teacher to provide benchmark-aligned instruction to increase student growth and achievement	1	49937.75
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	150	Non Contracted Hourly for Paraprofessionals (NCH) to provide additional tutoring instruction	0.05	1080
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	210	Retirement Math Resource Teacher 13.57%	0	9409.19
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	210		0	6776.56
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	210	NCH Teacher Retirement	0	793.85
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	210	NCH Tutoring Paraprofessional Retirement	0	146.56
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	220		0	5304.37
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	220	FICA- Resource Teacher 7.65%	0	3820.24
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	220	FICA, NCH Teachers Tutoring	0	447.53
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	220	FICA, NCH paraprofessionals- Tutoring	0	82.62
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	231		0	10858.35
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	231	Resource Teacher Health Insurance	1	8520
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	232		0	159.48
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	232	Resource Teacher Life Insurance	0	114.86
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	240		0	866.73
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	240	Resource Teacher, Worker's Comp	0	624.23
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	240	NCH Teacher, Tutoring, Worker's Comp	0	73.13
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	240	NCH Paraprofessional, Tutoring, Worker's Comp	0	13.5
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	510	Instructional Supplies to support all areas of instruction including writing across all content areas (notebooks, pens, pencils, consumable workbooks, etc)	0	1287.7
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	120	Facilitated Collaborative Planning	0.64	36958.61
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	130		0.15	8892
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	210	Non Contracted Hourly Facilitated Collaborative Planning for Teachers Retirement System - 13.57%		5015.28
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	210	NCH for Math Resource Teacher to facilitate collaborative planning sessions Retirement System - 13.57%		1206.64
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	220	Non Contracted Hourly Facilitated Collaborative Planning for Teachers FICA -7.65%		2827.33
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	220	NCH for Math Resource Teacher to facilitate collaborative planning sessions FICA -7.65%		680.24
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	240	Non Contracted Hourly Facilitated Collaborative Planning for Teachers Worker's Compensation -1.25%		461.98
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	240	NCH for Math Resource Teacher to facilitate collaborative planning sessions Worker's Compensation -1.25%		111.15
0151 - Manatee Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	330	Out of County Travel to attend BSI Institute utilized for mileage, hotels, per diems, etc	0	4147.5
0151 - Manatee Elementary School	Indirect Costs	7200	792			8771.97
Subtotal: 0151 - Manatee Elementary School						244577.5
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	130	Math Resource Teacher to provide benchmark-aligned quality instruction to students and coaching to build teacher capacity to increase student growth and achievement.	1	49937.75
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	130	.5 Resource Teacher to support student growth and achievement aligned to benchmark instruction	0.5	25794.29
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	210		0	6776.56
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	210	.5 Resource Teacher Retirement 13.57%		3500.29
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	220	.5 Resource Teacher FICA 7.65%		1973.27
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	231	Math Resource Teacher Health & Hospitalizations - 21.86% teacher has enrolled in a higher insurance plan	1	7820.25
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	231	.5 Resource Teacher Health Insurance 15.66%	0	4039.39
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	232	Math Resource Teacher Life Insurance Benefits .23%	0	114.86
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	232	.5 Resource Teacher Life Insurance .23%	0	59.33
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	240	Math Resource Teacher Worker's Compensation 1.25%	0	624.23
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	240	.5 Resource Teacher Worker's Comp 1.25%	0	322.43
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	510	Supplies to increase student growth and achievement including notebooks for writing across all content area, pens, pencils, folders, consumable workbooks, etc.	0	4928.19
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	519	Technology related supplies to support benchmark aligned instruction including headphones, keyboards, etc	0	3000
0261 - Oneco Elementary School	Positive Culture and Environment specifically relating to Early Warning System	5200	150	Behavior Technician to foster positive relationships with students and support all instructional staff to develop relationships with students and recognize the importance of attending school each day. Through the teacher assistance, referral data will decrease and attendance data will increase.	1	42462.78
0261 - Oneco Elementary School	Positive Culture and Environment specifically relating to Early Warning System	5200	210	Behavior Technician Retirement Benefits 13.57%		5762.2
0261 - Oneco Elementary School	Positive Culture and Environment specifically relating to Early Warning System	5200	220	Behavior Technician FICA 7.65%	0	3248.4
0261 - Oneco Elementary School	Positive Culture and Environment specifically relating to Early Warning System	5200	231		0	8040
0261 - Oneco Elementary School	Positive Culture and Environment specifically relating to Early Warning System	5200	232	Behavior Technician Life Insurance .23%	0	93.42
0261 - Oneco Elementary School	Positive Culture and Environment specifically relating to Early Warning System	5200	240	Behavior Technician Workers Comp. 1.25%	1	530.78
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	120	Facilitated Collaborative Planning using subject specific protocols to ensure efficacy.	1	58340.69
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	130	NCH for Math and Resource Teachers to facilitate collaborative planning sessions	0.15	8892
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	210			7916.83
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	210	NCH for Math Resource Teacher/Coach to facilitate collaborative planning sessions Retirement System - 13.57%		1206.64
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	220	NCH for Facilitated Collaborative Planning FICA -7.65%		4463.07
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	220	Math Resource Teacher FICA -7.65%		3820.24
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	220			680.24
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	240		0	729.26
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	240	NCH for Math Resource Teacher to facilitate collaborative planning sessions Worker's Compensation -1.25%	0	111.15
0261 - Oneco Elementary School	Instructional Practice specifically relating to Benchmark-aligned Instruction	6400	330	Out of County Travel for Summer BSI Institute. Travel to include Mileage, Hotel, parking, per diems, rentals, etc	1	3240.4
0261 - Oneco Elementary School	Indirect Costs	7200	792			9613.56
Subtotal: 0261 - Oneco Elementary School						268042.5
0731 - Horizons Academy	Positive Culture and Environment specifically relating to Early Warning System	5100	120	6 Teachers for After School Tutoring (NCH) 2 hours per day, 3 days per week throughout the length of the school year to increase student growth and a positive environment on campus.	0.83	47760.17
0731 - Horizons Academy	Positive Culture and Environment specifically relating to Early Warning System	5100	150	Hire paraprofessional to support a positive culture and environment	1	21218
0731 - Horizons Academy	Positive Culture and Environment specifically relating to Early Warning System	5100	210	Retirement for NCH (After School Tutoring)		6481.05
0731 - Horizons Academy	Positive Culture and Environment specifically relating to Early Warning System	5100	210	Retirement for paraprofessional		2879.28
0731 - Horizons Academy	Positive Culture and Environment specifically relating to Early Warning System	5100	220	FICA for NCH (After School Tutoring)		3653.65
0731 - Horizons Academy	Positive Culture and Environment specifically relating to Early Warning System	5100	220	FICA for paraprofessional		1623.18
0731 - Horizons Academy	Positive Culture and Environment specifically relating to Early Warning System	5100	231	Health Insurance for paraprofessional		3322.74
0731 - Horizons Academy	Positive Culture and Environment specifically relating to Early Warning System	5100	232	Life Insurance for paraprofessional		48.8
0731 - Horizons Academy	Positive Culture and Environment specifically relating to Early Warning System	5100	240	Workers Comp NCH (After School Tutoring)		597
0731 - Horizons Academy	Positive Culture and Environment specifically relating to Early Warning System	5100	240	Workman's Compensation for paraprofessional		265.23
0731 - Horizons Academy	Instructional Practice specifically relating to Benchmark-aligned Instruction	5100	510	Student supplies as needed for increased growth (notebooks for journal entries and writing samples aligned to content area vocabulary, pens, etc)		3743.65
0731 - Horizons Academy	Indirect Costs	7200	792	Indirect Costs		3407.25
Subtotal: 0731 - Horizons Academy						95000
2161 - Visible Men Academy	Instructional Practice specifically relating to ELA	6400	394	Reading Coach to be used to support ELA instruction including enhancing vocabulary development and comprehension, etc.	1	27935.79
2161 - Visible Men Academy	Indirect Costs	7200	792			1039.21
Subtotal: 2161 - Visible Men Academy						28975
District-Wide		7200	792	Indirect Costs, Grant Administration		1201.68
District-Wide		7500	160	Jr. Accountant Salary	0.41	23319.62
District-Wide		7500	210	Retirement System for Jr. Accountant		3164.48
District-Wide		7500	220	FICA for Jr. Accountant		1783.96
District-Wide		7500	231	Health and Hospitalizations for Jr. Accountant who is enrolled in a higher insurance plan		3690.12
District-Wide		7500	232	Life Insurance for Jr. Accountant		53.64
District-Wide		7500	240	Worker's Compensation for Jr. Accountant		291.5
Subtotal: District-Wide						33505
Grand Total						670100

AGENDA ITEM NO. 12.12

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval of Proposed Settlement in the Lawsuit Styled Danielle LaPoint, Ed.D., v. The School Board of Manatee County, Florida, Filed in the Circuit Court of the Twelfth Judicial Circuit in and for Manatee County, Florida, Civil Division, Case Number 2021 CA 4308, and Authorizing the Superintendent, or His Designee, to Execute a Settlement Agreement Resolving All Claims Made by the Plaintiff for $87,500 and in Accordance with Such Other Non-Monetary Terms and Conditions Which are Deemed Acceptable and Appropriate by the Board Attorney and the General Counsel

Executive Summary
In December of 2021, the Board was served with a lawsuit filed by Danielle LaPoint, Ed.D. (Plaintiff). At mediation, the mediator proposed that both parties consider settling the case for $87,500.

The Board's Attorney, the Superintendent, the General Counsel and the Board's outside counsel handling the case believe that approving this proposed settlement is in the best interests of the Board and therefore recommend that the Board approve this settlement.

By approving this proposed settlement, all litigation relative to matter will be concluded and the only additional expenses the Board will incur will be legal fees to file the necessary paperwork in furtherance of the settlement and to compensate the mediator for mediation services.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Recommendation
The Superintendent recommends approval of proposed settlement in the lawsuit styled Danielle LaPoint, Ed.D., v. The School Board of Manatee County, Florida, filed in the Circuit Court of the Twelfth Judicial Circuit in and for Manatee County, Florida, Civil Division, Case Number 2021 CA 4308, and authorizing the Superintendent, or his designee, to execute a settlement agreement resolving all claims made by the Plaintiff for $87,500 and in accordance with such other non-monetary terms and conditions which are deemed acceptable and appropriate by the Board Attorney and the General Counsel.

Financial Impact
$87,500 to the General Fund.

Contact
Submitting Department: Legal
Initiated by: Pamela D'Agostino

AGENDA ITEM NO. 13.1

School Board of Manatee County
November 14, 2023 - Regular Board Meeting

Title
Public Hearing for Consideration to Adopt and Amend School Board Policies

Executive Summary
Public Hearing for the Board to hear public comments regarding a proposed new policy and amendments to the following policies and answer questions related thereto.

Policy 2417 - Comprehensive Health Education (Revised)
Policy 6322 - Construction Contracting and Bidding (Revised)
Policy 6550 - Travel and Per Diem (Revised)
Policy 8405 - School Safety and Security (Revised)
Bylaw 0144 - Term (Revised)
Policy 1111 - Designation of a New Position (Revised)
Policy 3111 - Designation of a New Position (Revised)
Policy 4111 - Designation of a New Position (Revised)
Policy 1121.01 - Background Screening and Employment History Checks (Revised)
Policy 3121.01 - Background Screening and Employment History Checks (Revised)
Policy 4121.01 - Background Screening and Employment History Checks (Revised)
Policy 1120 - Employment of Administrators (Revised)
Policy 3120 - Employment of Instructional Staff (Revised)
Policy 4120 - Employment of Support Staff (Revised)
Policy 1242 - Professional Learning (Revised)
Policy 3242 - Professional Learning (Revised)
Policy 2120 - School Improvement (Revised)
Policy 2210 - Curriculum Development (Revised)
Policy 2271 - Articulation and Access to Florida College System Institutions (Revised)
Policy 2421 - Career and Technical Education (Revised)
Policy 2423 - School-to-Work Program (Revised)
Policy 2460 - Exceptional Student Education (Revised)
Policy 3220 - Evaluation of Instructional Personnel (Revised)
Policy 5111.01 - Homeless Students (Revised)
Policy 5780 - Student/Parent Rights (Revised)
Policy 6114 – Cost Principles – Spending Federal Funds (Revised)
Policy 6320 - Purchasing and Contracting for Commodities and Contractual Services (Revised)
Policy 6325 - Procurement - Federal Grants/Funds (Revised)
Policy 6450 - Local Purchasing (Revised)
Policy 6440 - Cooperative Purchasing (Revised)
Policy 7544 – Use of Social Media (Revised)
Policy 8610 - Transportation Route Planning (Revised)
Policy 9160 - Public Attendance at School Events (Revised)
Policy 9215 - Direct-Support Organizations (Revised)
Policy 9700.01 - Advertising and Commercial Activities (Revised)
Policy 9800 - Charter Schools (Revised)
Policy 0163 - Presiding Officer

Contact

Submitting Department: Administration
Initiated By: Kevin Chapman

Attachments:
Bylaw 0163 Presiding Officer
Board Policies for November 14 - Packet 1
Board Policies for November 14 - Packet 2
Board Policies for November 14 - Packet 3
Board Policies for November 14 - Packet 4

Title	PRESIDING OFFICER
Code	po0163
Status	Active
Adopted	November 9, 2016

0163 - **PRESIDING OFFICER**

The Chairman shall preside at all meetings of the School Board. **In the event that the Chairman is not physically present or is disabled or disqualified,** the Vice-Chairman shall act instead; if neither person is available, any member shall be designated by a plurality of those present to preside. The act of any person so designated shall be legal and binding.

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Approval of Advertising a Notice of Intent to Amend School Board Policies and Setting a Public Hearing at the Board Meeting on November 14, 2023

Bylaw 0171 – Review of Policy – (Replacement Policy)
New policy was needed to reflect changes in F.S. 120.74.

Policy 2417 - Comprehensive Health Education (Revised)
The revisions to Policy 2417 are the result of HBs 379 and 1069 and related to instruction on the social, emotional, and physical effects of social media on students in grades 6 through 12 and parent notification of the availability of the Florida Department of Education's instructional material.

Policy 6322 - Construction Contracting and Bidding (Revised)
These policies are revised to accommodate the statutory changes in HB 3 to prohibit the Board from requesting documentation of, considering or making a preference based on a vendor's social, political or ideological interests.

Policy 6550 - Travel and Per Diem (Revised)
Simple edit to delete MaqQuest and add any online mileage calculator to the policy.

Policy 8405 - School Safety and Security (Revised)
This policy is revised to reflect the statutory changes in HB 543 to change the term "threat assessment teams" to "threat management teams" and additional Threat Management statutory language.

Book	Policy Manual
Section	0000 Bylaws
Title	POLICY REVIEW
Code	po0171
Status	
Adopted	November 9, 2016

0171 - **POLICY REVIEW - New**

The School Board shall review its policies periodically.

The Superintendent shall recommend for the Board's consideration and adoption revisions to current policies or new policies as often as necessary so that the Board policies are correct and statutorily compliant.

All such revisions and additions to Board policy shall be in accordance with the Administrative Procedures Act.

Board policies and procedures must include standards for screening, hiring, and terminating instructional personnel and school administrators as defined in F.S. 1012.01; standards of ethical conduct for instructional personnel and school administrators; the duties of instructional personnel and school administrators for upholding the standards; detailed procedures for reporting alleged misconduct by instructional personnel and school administrators which affects the health, safety, or welfare of a student; requirements for the reassignment of instructional personnel or school administrators pending the outcome of a misconduct investigation; and penalties for failing to comply with F.S. 1001.51 or 1012.795. The Board policies and procedures shall include appropriate penalties for all personnel of the Board for nonreporting and procedures for promptly informing the District of each legally sufficient complaint.

F.S. 1012.796(d)

The Board will also evaluate how policies have been implemented and their general effectiveness. The Board will rely on such metrics as summaries of surveys administered to the school staff, students, and community; student data collected by the District, including, but not limited to, student assessment results, graduation statistics, and attendance records; financial reports; and other relevant information to provide evidence of the effect of the policies it has adopted.

The Superintendent shall require that all policy manuals and administrative procedure manuals are updated following Board approval of recommended revisions and additions.

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Legal F.S. 1012.796(d)

0171 - **REVIEW OF POLICY**

~~Pursuant to State law, the School Board shall complete a comprehensive review of its policies at least every two (2) years. Upon completion of this review, the Superintendent will recommend for the Board's consideration and adoption any revisions deemed necessary.~~

~~Additionally, between comprehensive reviews, in accordance with statutory authority, the Board, individual Board members, or the Superintendent may recommend for the Board's consideration and adoption revisions to current policies or new policies as often as necessary so that the Board policies are correct, address Board intention, and are statutorily compliant.~~

~~F.S. 120.74~~

~~All such revisions and additions to Board policy shall be in accordance with the Administrative Procedures Act.~~

~~Board policies and procedures must include standards for screening, hiring, and terminating instructional personnel and school administrators as defined in F.S. 1012.01; standards of ethical conduct for instructional personnel and school administrators; the duties of instructional personnel and school administrators for upholding the standards; detailed procedures for reporting alleged misconduct by instructional personnel and school administrators which affects the health, safety, or welfare of a student; requirements for the reassignment of instructional personnel or school administrators pending the outcome of a misconduct investigation; and penalties for failing to comply with F.S. 1001.51 or 1012.795. The Board policies and procedures shall include appropriate penalties for all personnel of the Board for nonreporting and procedures for promptly informing the District of each legally sufficient complaint.~~

~~F.S. 1012.796(d)~~

~~The Board will also evaluate how policies have been implemented and their general effectiveness. The Board will rely on such metrics as summaries of surveys administered to the school staff, students, and community; student data collected by the District, including, but not limited to, student assessment results, graduation statistics, and attendance records; financial reports; and other relevant information to provide evidence of the effect of the policies it has adopted.~~

~~The Superintendent shall require that all policy manuals and administrative procedure manuals are updated following Board approval of recommended revisions and additions.~~

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F.S. 120.74

F.S. 1012.796(d)

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of COMPREHENSIVE HEALTH EDUCATION
Code	*po2417 8/14/23 Sp Up May 2022 and V 24 N1
Status	
Adopted	June 14, 2022

2417 - **COMPREHENSIVE HEALTH EDUCATION**

Pursuant to State law, the School Board shall provide an evidence-based, medically-accurate comprehensive instruction on:

A. health education ~~curriculum~~ that addresses concepts of community health~~,~~ consumer health~~,~~ environmental health~~,~~ and family life, including:

1. ~~an awareness of the benefits of sexual abstinence as the expected standard and the consequences of teenage pregnancy for one's life, health, and development; mental and emotional health;~~ injury prevention and safety;
2. internet safety;
3. nutrition;
4. personal health;
5. prevention and control of disease;
6. substance use and abuse; and
7. prevention of child sexual abuse, exploitation, and human trafficking~~teen dating violence and abuse~~.

B. **life skills that build confidence, support mental and emotional health, and enable students to overcome challenges, including:**

1. **self-awareness and self-management;**
2. **responsible decision-making;**
3. **resiliency;**
4. **relationship skills and conflict resolution;**
5. **understanding and respecting other viewpoints and backgrounds;**
6. **for students in grades 9 through 12, developing leadership skills, interpersonal skills, organizational skills, and research skills; creating a resume, including a digital resume; exploring career pathways; using State career planning resources; developing and practicing the skills necessary for employment interviews; workplace ethics and workplace law; managing stress and expectations; and self-motivation.**

C. **for students in grades 7 through 12, teen dating violence and abuse. This component will include, but is not limited to, the definition of dating violence and abuse, the warning signs of dating violence and abusive behavior, the characteristics of healthy relationships, measures to prevent and stop dating violence and abuse, and community resources available to victims of dating violence and abuse.**

D. **for students in grades 6 through 12, an awareness of the benefits of sexual abstinence as the expected standard and the consequences of teenage pregnancy.**

E. for students in grades 6 through 12, the social, emotional, and physical effects of social media. This component must include, but need not be limited to, the negative effects of social media on mental health, including addiction; the distribution of misinformation on social media; how social media manipulates behavior; the permanency of sharing materials online; how to maintain personal security and identify cyberbullying, predatory behavior, and human trafficking on the Internet; and how to report suspicious behavior encountered on the Internet.

Additionally, the District shall notify parents of students of the availability of the Florida Department of Education's online instructional material.

The health education and life skills instruction and materials may not contradict the principles enumerated in F.S. 1003.42.

However, classroom instruction by school personnel or third parties on sexual orientation or gender identity may not occur in prekindergarten through grade ~~3~~ 8 , except when required by F.S. 1003.42 and F.S. 1003.46. If such instruction is provided in grades 9 through 12, the instruction must be**~~or in other grades in a manner that is not~~ age-appropriate or developmentally appropriate for students in accordance with State standards.**

[X] Instruction in Acquired Immune Deficiency Syndrome, Sexually Transmitted Diseases, or Health Education

~~[DRAFTING NOTE: Please be aware that if the Board selects this option, F.S. 1003.46 includes mandatory areas of instruction that must be provided to students. Neola is making you aware that the required instruction includes sensitive topics. For the Board's benefit, Neola has listed all statutorily required areas of instruction in this option.]~~

The Board shall provide instruction in acquired immune deficiency syndrome education as a specific area of health education in accordance with the requirements of F.S. 1003.46. Such instruction may include, but is not limited to, the known modes of transmission, signs and symptoms, risk factors associated with acquired immune deficiency syndrome, and means used to control the spread of acquired immune deficiency syndrome. The instruction shall be appropriate for the grade and age of the student and shall reflect current theory, knowledge, and practice regarding acquired immune deficiency syndrome and its prevention.

Throughout instruction in acquired immune deficiency syndrome, sexually transmitted diseases, or health education, when such instruction and course material contains instruction in human sexuality, schools shall:

A.
classify males and females as provided in F.S. 1000.21 and teach that biological males impregnate biological females by fertilizing the female egg with male sperm; that the female then gestates the offspring; and that these reproductive roles are binary, stable, and unchangeable;

B. **teach abstinence from sexual activity outside of marriage as the expected standard for all school-age students while teaching the benefits of monogamous heterosexual marriage;**

C. **emphasize that abstinence from sexual activity is a certain way to avoid out-of-wedlock pregnancy, sexually transmitted diseases, including acquired immune deficiency syndrome, and other associated health problems;**

D. **teach that each student has the power to control personal behavior and encourage students to base actions on reasoning, self-esteem, and respect for others; and,**

E. **provide instruction and material that is appropriate for the grade and age of the student.**

[END OF OPTION]

~~The Board requires that this curriculum also include an evidence-based, medically accurate, age and developmentally appropriate, and comprehensive reproductive and sexual health education curriculum. This curriculum shall include information about:~~

A. ~~abstinence as the only certain way to avoid pregnancy or sexually transmitted infections, including HIV/AIDS (only for students in grades 6 through 12);~~
B. ~~the consequences of teenage pregnancy (only for students in grades 6 through 12);~~
C. ~~the health benefits and side effects of contraception and condoms;~~
D. ~~responsible decision-making, communication, and relationship skills;~~
E. ~~the importance of family-child communication; and~~
F. ~~prevention of child sexual abuse, exploitation, and human trafficking.~~

This instruction ~~curriculum shall be taught beginning in the 7th grade and continue throughout high school and~~ shall enable students to master the standards set forth in the ~~Next Generation Sunshine~~ State academic s~~S~~tandards.

The health education instruction ~~curriculum~~ will include basic training in first aid, including at least one (1) hour of cardiopulmonary resuscitation (CPR) instruction for students in grades 9 and 11. The CPR training will be based on a nationally recognized program that uses current evidence-based emergency cardiovascular care guidelines. The instruction will allow students to practice the psychomotor skills associated with performing CPR. Students will be provided instruction in the use of an automated external defibrillator when available.

Health ~~The health~~ education ~~curriculum~~ materials shall, at all times, reflect current theory, knowledge, and practice, and shall be evidence-based and proven effective. The ~~curriculum~~ materials shall be available for review at each school site.

Parent Opt-Out

Any student whose parent makes a written request to the school principal shall be permitted to opt-out from the teaching of reproductive health or any disease, including HIV/AIDS, its symptoms, development, and treatment. A student so exempted may not be penalized by reason of that exemption and shall be given alternative assignments during this time.

Parents shall be notified of their right and the process to request an exemption. The District's website homepage includes a link for a student's parent to access and review the instructional materials, as defined in F.S. 1006.29, to teach the curriculum.

The District shall annually review and confirm that the information provided on the District's website homepage is accurate and up to date and shall notify parents by physical or electronic means any time revisions are made to such information.

~~Approval of Instructional~~ **IFlorida Department of Education Approved** Materials

The ~~Board~~Florida Department of Education shall ~~annually~~ approve all ~~instructional~~ materials used by the Board to teach reproductive health or any disease, including HIV/AIDS, its symptoms, development, and treatment, as part of the courses referenced in F.S. 1003.42~~in an open, noticed public meeting~~.

Instructional Personnel Trainning

Personnel providing instruction in human sexuality shall receive training based on District approved standards, prior to presenting such instruction.

Instruction in CPR/AED

The Board further requires that the comprehensive health education curriculum include cardiopulmonary resuscitation (CPR) instruction, which includes psychomotor and automated external defibrillator (AED) skills, to all students.

The Board requires that the curriculum content on which this instruction is based be developed by the American Heart Association, American Red Cross or a nationally recognized program based on the most current national evidence-based emergency cardiovascular care guidelines for CPR. This curriculum content shall include at least the following:

A. Classroom instruction about the appropriate use of an automated external defibrillator (AED), which may be taught digitally (e.g., video, webinar, et cetera) and about the proper use of CPR.

B. Hands-on practice of the psychomotor skills of CPR to enhance the students' understanding of the cognitive knowledge presented.

This curriculum shall be taught beginning in grades 6 and 8 and continue throughout high school and successful completion of the high school comprehensive health curriculum, which includes CPR instruction, is required for graduation. Although all students will be afforded the opportunity to earn CPR/AED certification, earning such certification shall not be required to demonstrate successful completion of the program of instruction at either the middle or high school levels.

F.S. 1003.42
~~F.S. 1003.43~~
F.S. 1003.453
F.S. 1003.46

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F.S. 1003.42

F.S. 1003.43

F.S. 1003.453

F.S. 1003.46

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	REVISED POLICY - VOL. 22, NO. 2 - CONSTRUCTION CONTRACTING AND BIDDING
Code	*po6322 8/15/23 You have a Manatee policy, please take a look aat this one from Neola
Status	
Adopted	June 27, 2017
Last Reviewed	November 14, 2017

REVISED POLICY - VOL. 22, NO. 2

6322 - **CONSTRUCTION CONTRACTING AND BIDDING**

All school construction bids shall be the responsibility of the Superintendent. Bidding and contracting for construction, remodeling, and renovation shall comply with all applicable provisions of the most recent version of the State Requirements for Educational Facilities (SREF).

This policy shall generally apply to contracts for construction projects that shall be funded with capital outlay funds or capital grants that relate to new construction, additions, remodeling, renovations, maintenance, or repairs to existing facilities.

This policy shall not apply to the acquisition of architectural, engineering, landscape architectural, construction management at-risk, design-build, total program management, or surveying and mapping services, which shall be acquired pursuant to Policy 6330 - Acquisition of Professional Architectural, Engineering, Landscape Architectural or Land Surveying Services.

The School Board may contract for construction of new facilities, or for additions, remodeling, renovation, maintenance, or repairs to existing facilities, through means including, but not be limited to:

A. competitive bids;

B. design-build pursuant to F.S. 287.055;

C. selecting a construction management entity, pursuant to F.S. 255.103 or 287.055, that would be responsible for all scheduling and coordination of both the design and construction phases and would be responsible for the successful, timely, and economical completion of the construction project;

D. selecting a program management entity, pursuant to F.S. 255.103 or 287.055, that would act as the agent of the Board and would be responsible for schedule control, cost control, and coordination in providing or procuring planning, design, and construction services;

E. proposals to enter into a public-private partnership with a private entity for the acquisition, design, construction, improvement, renovation, expansion, equipping, maintenance, or operation of a qualifying project pursuant to F.S. 255.065;

The Superintendent shall be responsible for submitting proposed public-private partnership agreements to the Board for consideration, including unsolicited proposals from private entities. The Board shall evaluate and consider all proposed public-private partnership agreements pursuant to the guidelines set forth in F.S. 255.065.

F. day-labor contracts not exceeding $280,000 for construction, renovation, remodeling, or maintenance of existing facilities.

Beginning January 2009, this amount shall be adjusted annually based upon changes in the Consumer Price Index.

For purposes of this policy, "day-labor contract" means a project constructed using persons employed directly by the Board or by contracted labor.

Bonds

A. <u>For Projects Costing Less than $200,000</u>

In order to encourage participation in construction, remodeling, and renovation projects by small, woman-owned, and minority-owned businesses, no bid security or performance or payment bond shall be required for bids in an amount less than $200,000, unless it is determined necessary by the Superintendent. If bonds are required, the information will be specified in the project documentation and the provisions of subjection B below will apply.

B. For Projects Costing $200,000 or Greater

Bonds may be required as specified in the bids for construction, remodeling, and renovation of District facilities must be accompanied by a bid security meeting the following requirements, for bids $200,000 or greater:

1. Bid security shall be a certified check, cashier's check, Treasurer's check, bank draft, or bid bond acceptable to the Board in a form and manner that is acceptable to the Board.

2. Should the accepted bidder refuse to enter into the contract or fail to furnish performance and materials and payment bonds, the amount of the bid security may be forfeited to the District.

The accepted bidder must deliver performance and payment bonds equal to the contract price, no later than the date of execution of the contract or the first request for payment under the contract, whichever is first. Bonds must be issued by surety companies admitted to do business in the State of Florida and listed in the Federal Register of the U.S. Department of Treasury for Surety Companies Acceptable on Federal Bonds.

Notice and Terms

The Superintendent or designee shall be responsible for preparing the legal notice for bids and shall determine that such notice meets the requirements of Florida statutes and State Board of Education Rules and contains the information needed by the prospective bidders, to include the following:

A. date, time, and place relating to submitting of bids;

B. procedures for presenting bids;

C. conditions and terms for receiving bids;

D. procedures to be followed in the opening and presenting bids to the Board; and

E. conditions for awarding contracts based on bids.

These provisions shall be followed for construction bids:

A. The bid time and date shall be established by the Superintendent or designee.

B. Bids by telegram or facsimile shall not be accepted nor shall any other type of bid be accepted which cannot be classified as a sealed bid. Bids received by mail shall be stamped with the time and date received by the District office.

C. Bids shall be opened at the designated time in the invitation to bid. At the designated time, the person presiding shall inquire if all bids have been received; no other bids shall be accepted and no bid may be withdrawn after the deadline. Negligence on the part of the bidder in preparing the bid shall confer no right for withdrawal after the designated time for the opening of bids.

D. All bids shall be opened, read aloud, and recorded.

E. Unless all bids are rejected by the Board for valid reasons, the contract shall be awarded to the lowest responsible bidder meeting all requirements and specifications.

The specifications for construction bids may not be written to limit any purchase of systems or materials to a specific brand or a single course of supply, unless the Board, after consideration of all available alternative materials and systems, determines that the specifications of a sole material or system is justifiable.

Any solicitation for the procurement of commodities, contractual services, or leases will include a provision notifying vendors that the Board will not request documentation of, consider, or give a preference based on, the vendor's social, political, or ideological interests.

All bid requests shall include a notification to bidders that failure to file a bid protest within the time and in the manner prescribed by Florida statutes and Policy 6320 - *Purchasing and Contracting for Commodities and Contractual Services*, shall constitute a waiver of any further right to protest such bid award.

Competitive Solicitation Requirements for Construction Contracting

Contracts governed by this policy shall be approved and executed as set forth below. A "construction project" shall be deemed to include a single contract or group of contracts with the same provider which is directly connected in terms of time, location, or services, such that a reasonable person would consider the services to be provided as a single project.

A. Construction Projects Involving Expenditures of $0.00 - $25,000.00

Contracts for construction projects involving expenditures of $0.00 - $25,000.00 shall be approved and executed as follows:

1. Architect/Engineer Services

Unless otherwise deemed appropriate by the Director of Facilities, contracts governed by this subsection do not

require the assistance and services of a registered architect/engineer.

2. Direct Negotiations Authorized

Unless otherwise deemed appropriate by the Director of Facilities, contracts governed by this subsection do not require solicitation of formal bids. The District may negotiate directly with potential service providers for contracts governed by this subsection. In order to secure the most efficient and effective contracts, the District is encouraged to secure multiple quotes or to negotiate with multiple providers before entering into contracts hereunder.

B. Construction Projects Involving Expenditures of $25,000.01 - $75,000.00

Contracts for construction projects involving expenditures of $25,000.01 - $75,000.00 shall be approved and executed as follows:

1. Architect/Engineer Services

Unless otherwise deemed appropriate by the Director of Facilities or as otherwise provided in F.S. 481.229 and 1013.45, contracts for which the construction costs is less than $50,000 or for the placement or hookup of relocatable educational facilities that conform with standards adopted under F.S. 1013.37~~governed by this subsection~~ do not require the assistance and services of a registered architect/engineer. Contracts for which the construction cost exceeds $50,000 shall require the assistance and services of a registered architect/engineer.

2. Three (3) Quotations Required

Unless otherwise deemed appropriate by the Director of Facilities, contracts governed by this subsection do not require solicitation of formal bids. The District may approve and enter into contracts governed by this subsection after securing three (3) written quotes and conducting any further negotiations that may be deemed appropriate, the Superintendent shall recommend that the Board approve a purchase order or execute a contract with the most efficient and effective proposer.

C. Construction Projects, Other Than Electrical Projects, Involving Expenditures of $75,000.01 - $200,000.00

Contracts for construction projects, other than electrical projects, involving expenditures of $75,000.01 - $200,000.00 shall be approved and executed as follows:

1. Architect/Engineer Services

Contracts governed by this subsection shall require the assistance and services of a registered architect/engineer.

2. Three (3) Quotations Required

Unless otherwise deemed appropriate by the Director of Facilities, contracts governed by this subsection do not require solicitation of formal bids. The District may approve and enter into contracts governed by this subsection after securing three (3) written quotes from qualified providers. After securing the quotes and conducting any further negotiations that may be deemed appropriate, the Superintendent shall recommend that the Board approve a purchase order or execute a contract with the most efficient and effective proposer.

D. Electrical Projects Involving Expenditures of $75,000.01 - $200,000.00

Contracts for electrical projects involving expenditures of $75,000.01 - $200,000.00 shall be approved and executed as follows:

1. Architect/Engineer Services

Contracts governed by this subsection shall require the assistance and services of a registered architect/engineer.

2. Bid Solicitation Required

Contracts governed by this subsection shall be advertised in conformance with the procedures outlined in this section.

a. Legal Notice

The District shall publish notice of projects governed by this section in a local newspaper with general circulation throughout the District for a minimum of once per week for three (3) consecutive weeks with the last publication appearing at least seven (7) days prior to bid opening.

b. Rejection of Bids/Waiver of Technicalities

The Board reserves the right in its sole discretion to reject all bids and to waive technicalities in any and all bids.

E. Construction Projects Involving Expenditures in Excess of $200,000.00

Contracts for projects involving expenditures in excess of $200,000.00 shall be approved and executed as follows:

1. Architect/Engineer Services

   Contracts governed by this subsection shall require the assistance and services of a registered architect/engineer.

2. Bid Solicitation Required

   Contracts governed by this subsection shall be advertised in conformance with the procedures outlined in this section.

   a. Legal Notice

      The District will publish notice of projects governed by this section in a local newspaper with general circulation throughout the District for a minimum of once per week for three (3) consecutive weeks with the last publication appearing at least seven (7) days prior to bid opening.

   b. Rejection of Bids/Waiver of Technicalities

      The Board reserves the right in its sole discretion to reject all bids and to waive technicalities in any and all bids.

F. Construction Projects Involving Fifty Percent (50%) or More State- Appropriated Funds

For a competitive solicitation for construction services in which fifty percent (50%) or more of the cost will be paid from State-appropriated funds which have been appropriated at the time of the competitive solicitation, the Board will not use a policy that provides a preference based upon the contractor's:

1. maintaining an office or place of business within a particular local jurisdiction;

2. hiring employees or subcontractors from within a particular local jurisdiction; or

3. prior payment of local taxes, assessments, or duties within a particular local jurisdiction.

For any such competitive solicitation, the Board will disclose in the solicitation document that any applicable local policy does not include any of the preferences listed above.

Exception to Construction Requirements

The Board may, with a majority vote at a public meeting that begins no earlier than 5 p.m., adopt a resolution to implement one (1) or more of the exceptions to the educational facilities construction requirements described below.

The Board's resolution may propose the implementation of exceptions to requirements of the uniform Statewide building code for the planning and construction of public educational and ancillary plants relating to the following:

A. Interior non-load bearing walls by approving the use of fire-rated wood stud walls in new construction or remodeling for interior non-load bearing wall assemblies that will not be exposed to water or located in wet areas.

B. Walkways, roadways, driveways, and parking areas by approving the use of designated, stabilized, and well-drained gravel or grassed student parking areas.

C. Standards for relocatables used as classroom space by approving construction specifications for installation of relocatable buildings that do not have covered walkways leading to the permanent buildings onsite.

D. Site lighting by approving construction specifications for site lighting that:

   1. Do not provide for lighting of gravel or grassed auxiliary or student parking areas.

   2. Provide lighting for walkways, roadways, driveways, paved parking lots, exterior stairs, ramps, and walkways from the exterior of the building to a public walkway through the installation of a timer that is set to provide lighting only during periods when the site is occupied.

   3. Allow lighting for building entrances and exits to be installed with a timer that is set to provide lighting only during periods in which the building is occupied. The minimum illumination level at single-door exits may be reduced to no less than one (1) foot-candle.

E. Any other provisions that limit the ability of a school to operate in a facility on the same basis as a charter school pursuant to F.S. 1002.33(18) so long as the regional planning council determines that there is sufficient shelter capacity within the District as documented in the Statewide Emergency Shelter Plan.

Opening of Competitive Bids

Notwithstanding F.S. 119.071(1)(b), in any competitive solicitation for construction or repairs on a Board building or facility, the Superintendent will:

A. open the sealed bid, or the portion of the sealed bid that includes the price submitted, at a public meeting conducted in compliance with F.S. 286.011 and Board Bylaw 0164 - Notice of Meetings, and Bylaw 0168 - Minutes;

B. announce the name of each bidder and the price submitted in the bid at that meeting; and

C. make available the name of each bidder and the price submitted in the bid, upon request.

Receipt of Less than Two (2) Responsive Proposals for Commodities and Contractual Services

In the event the Board receives less than the two (2) responsive proposals for commodities and contractual services, the Board may negotiate on the best terms and conditions or decide to reject all proposals. The Board shall document the reasons for the decision to negotiate terms and conditions with the sole proposer in lieu of resoliciting proposals.

Contract Execution

Contracts governed by this policy shall be awarded to the lowest responsive and responsible bidder, considering base bid and accepted alternatives; and be executed pursuant to Policy 6320 - Purchasing and Contracting for Goods and Services. Award of bid by the Board shall only represent an identification by the Board that a bid represents the lowest responsible bid received by the District. Award of bid shall not create a binding obligation on the Board, and no obligation shall be created or imposed on the District until such time as the Board Chair/designee executes a contract in a form satisfactory to the District.

Each Board contract for services must include a provision that requires the contractor to comply with public records laws, specifically to:

A. keep and maintain public records that ordinarily and necessarily would be required by the Board in order to perform the service under the contract;

B. provide the public with access to its public records on the same terms and conditions as the Board would provide the records, and at a cost that does not exceed the cost provided in Policy 8310 - Public Records;

C. ensure that any of its public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law;

D. meet all requirements for retaining public record and, upon termination of the contract, transfer to the Board, at no cost, all public records in its possession and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the Board in a format that is compatible with the Board's information technology systems.

Certified Copy of Recorded Bond

Before commencing the work or before recommencing the work after a default or abandonment, the contractor shall provide to the Board a certified copy of the recorded bond. Notwithstanding the terms of the contract or any other law governing prompt payment for construction services, the Board may not make a payment to the contractor until the contractor has complied with this paragraph. This paragraph applies to contracts entered into on or after October 1, 2012.

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F.S. 255.05

F.S. 255.0516

F.S. 255.0518

F.S. 255.065

F.S. 255.0991

F.S. 287.055

F.S. 1001.43

F.S. 1010.04

F.S. 1010.07(2)

F.S. 1010.48

F.S. 1013.385

F.S. 1013.45

F.S. 1013.46

F.S. 1013.47

Purchasing Policies, F.A.C. 6A-1.012

Educational Facilities, F.A.C. 6A-2.0010

Book	Policy Manual
Section	6000 Finances
Title	Copy of TRAVEL AND PER DIEM
Code	po6550
Status	
Adopted	June 27, 2017
Last Revised	November 9, 2021

6550 - **TRAVEL AND PER DIEM**

A. **In-County Travel**

Travel on official business performed within Manatee County by the Superintendent, District employees, and authorized persons shall be reimbursed based on rates posted for public employees on the Internal Revenue Service website as of January 1st preceding the new fiscal year and pursuant to F.S. 112.061; said mileage shall be determined by the District's mileage chart calculator or any online map service ~~MapQuest~~ based on the shortest distance and/or most economical means (if not available on the mileage chart) if travel is performed by personal automobile. No reimbursement shall be made for travel between an employee's home and his/her official headquarters. The Superintendent, or designee, may grant monthly allowances in fixed amounts for use of privately owned automobiles on official business. Such allowances shall be made on the basis of a signed statement of the traveler, filed before the allowance is granted or changed, and at least annually thereafter. The statement shall show the places and distances for an average typical month's travel, the reimbursable amount at distances for an average typical month's travel, the reimbursable amount at the established rate, and the monthly allowance requested. Under no circumstances shall the monthly allowance be greater than that to which the employee would be entitled at the established reimbursement rate.

B. **Out-of-County Travel**

Out-of-county travel is defined as travel outside of Manatee County and at least fifty (50) miles from the District's central offices. Travel on official business will be reimbursed pursuant to F.S. 112.061. The Board may establish rates that vary from the per diem rate, the subsistence rates, or the mileage rate as provided for in statute.

In Advance

In very limited circumstances, it may be necessary to provide funds in advance of travel. When approved by the Superintendent, expenses for out-of-county travel for employees and authorized representatives of the District shall be paid at the rate allowed by State law. Copies of receipts for lodging, transportation, tolls, registration fees, and parking must be attached to the traveler's request for reimbursement. Prior to receipt of advancement, the employee or authorized representative shall agree to repay all amounts of the advancement that are in excess of the documented expenditures which would otherwise be eligible for reimbursement under these policies.

C. **Prohibited Expenditures**

Expenditures for travel outside the District or for cellular phones, cellular phone service, personal digital assistants, or any other mobile wireless communication device or service, including text messaging, whether through purchasing, leasing, contracting, or any other method, are not permitted if any of the financial conditions outlined in F.S. 1011.051, and as set forth in Policy 6233 (District Budget), exist.

D. **Travel Costs Paid or Reimbursed from Federal Funds**

Travel payment and reimbursement provided from Federal funds must be authorized in advance and must be reasonable and consistent with the District's travel policy and administrative guidelines. For travel paid for with Federal funds, the travel authorization must include documentation that demonstrates that (1) the participation in the event by the individual traveling is necessary to the Federal award; and (2) the costs are reasonable and consistent with the District's travel policy.

To the extent that the District's policy does not establish the allowability of a particular type of travel cost, the rates and amounts established under 5 U.S.C. 5701-11, ("Travel and Subsistence Expenses; Mileage Allowances"), or by the administrator of general services, or by the president (or his/her designee), must apply to travel under Federal awards.

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F.S. 112.061

F.S. 1001.39

F.A.C. 6A-1.056

2 C.F.R. 200.474

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of SCHOOL SAFETY AND SECURITY
Code	*po8405 8/15/23 Sp Up Nov 2022 and V24 N 1
Status	
Adopted	June 27, 2017
Last Revised	December 13, 2022

8405 - **SCHOOL SAFETY AND SECURITY**

The School Board is committed to maintaining a safe, secure, and drug-free environment in all of the District's schools.

School crime and violence are multifaceted problems that need to be addressed in a manner that utilizes all available resources in the community through a coordinated effort of District personnel, law enforcement agencies, first responders, and families. The Board further believes that school administrators and local law enforcement officials must work together to provide for the safety and welfare of students while they are at school or a school-related event or are on their way to and from school.

The Superintendent, in conjunction with the School Safety Specialist, shall develop a *School Safety and Security Plan* with input from representatives of the local law enforcement agencies; the local Fire Marshall(s) or their~~his/her~~ designee(s); representative(s) from emergency medical services; commissioned school safety officers; and/or school guardians.

Included within the District's School Safety and Security Plan shall be a District Active Assailant Response Plan (DAARP). The DAARP shall include, at a minimum, procedures addressing the following:

A. security assessments;

B. roles and responsibilities of District personnel;

C. roles and responsibilities of Safe-School Officers (Policy 8407 - *Safe-School Officers*);

D. information sharing;

E. training of District personnel and exercises/drills, including training standards;

F. identification of Safe Spaces and Command Posts;

G. response to the threat of an active assailant, including the following three (3) strategies: evading or evacuating, taking cover or hiding, and responding to or fighting back;

H. response to the presence of an active assailant on school grounds;

I. communication with law enforcement prior to and after law Enforcement arrives on school grounds;

J. responsibilities prior to law enforcement arrival;

K. responsibilities when law enforcement arrives on school grounds;

L. communication with the public; and

M. post-incident recovery.

The District will adopt its initial DAARP by October 1.

Further, by October 1st of each year, the Superintendent shall certify to the Office of Safe Schools and document in the Florida Safe Schools Assessment Tool that all school personnel has received annual training on the procedures contained in the District's DAARP.

School Safety Specialist

The Superintendent is responsible for designating the District's School Safety Specialist. The School Safety Specialist must be a school administrator employed by the District or a law enforcement officer employed by the Manatee County Sheriff's Office. Prior to appointing a law enforcement officer to serve as the School Safety Specialist, the Superintendent must verify that the law enforcement officer has met all statutory requirements and has been authorized and approved by the Manatee County Sheriff's Office to serve as the School Safety Specialist.

By August 1 of each year, the District will submit the School Safety Specialist's name, phone number, and email address to the Office of Safe Schools at SafeSchools@fldoe.org. The District will notify the Office of Safe Schools within one (1) school day whenever there is a change related to the contact information for the School Safety Specialist.

A. Training

Within thirty (30) calendar days of appointment, the District's School Safety Specialist must complete and thereafter maintain certificates of completion of the following online Federal Emergency Management Agency Independent Study courses: Multi-Hazard Planning for Childcare; Introduction to the Incident Command System, ICS 100; Preparing for Mass Casualty Incidents: A Guide for Schools, Higher Education, and Houses of Worship; Multi-Hazard Emergency Planning for Schools; and Planning for the Needs of Children in Disasters.

Within one (1) year of appointment, and annually thereafter, the District School Safety Specialist must earn a certificate of completion of school safety specialist training provided by the Office of Safe Schools.

The District's School Safety Specialist shall earn, or designate one (1) or more individuals to earn, certification as a youth mental health awareness and assistance trainer as set forth in F.S. 1012.584.

B. Responsibilities

The School Safety Specialist is responsible for the supervision and oversight for all school safety and security personnel, policies, and procedures in the District including at charter schools. The School Safety Specialist's responsibilities include, but are not limited to, the following:

1. reviewing at least annually District and charter school policies and procedures for compliance with Florida law and applicable rules, as provided by F.S. 1006.07 (6)(a)1., including the District's timely and accurate submission of school environmental safety incident reports to the Department pursuant to F.S. 1001.212;

   The School Safety Specialist is responsible for submitting all Board and District charter school policies and procedures pertaining to the health, safety, or welfare of students to the Office of Safe Schools by July 1 of each year.

2. providing necessary training and resources to students and staff in matters relating to youth mental health awareness and assistance; emergency procedures, including active shooter training; and school safety and security;

3. serving as the District liaison with local public safety agencies and national, State, and community agencies and organizations in matters of school safety and security;

4. conduct annually on or before October 1, in collaboration with the appropriate public safety agencies, a school security risk assessment at each District school using Florida Safe Schools Assessment Tool developed by the Office of Safe Schools;

   The District will report to FLDOE by October 15th of each year that all public schools within the District have completed the assessment using the Florida Safe Schools Assessment Tool. For purposes of this section, "public safety agencies" means a functional division of a public agency which provides firefighting, law enforcement, medical, or other emergency services.

   The District will ensure the accuracy of current school listings within the Florida Safe Schools Assessment Tool application, including school name, address, and MSID number. The District will report to the Office of Safe Schools via e-mail within five (5) school days of a school opening or closing, or when any other change

occurs that impacts the accuracy of the District-provided information in the Florida Safe Schools Assessment Tool.

5. coordinating with appropriate public safety agencies, as defined in F.S. 365.161, that are designated as first responders to a school's campus to conduct a tour of such campus once every three (3) years and to provide recommendations related to school safety. Completion of such tours and any recommendations must be documented in each school's security risk assessment within the Florida Safe Schools Assessment Tool;

   Any changes related to school safety, emergency issues, and recommendations provided by the public safety agencies will be considered as part of the recommendations by the School Safety Specialist to the Board.

6. providing, or arranging for the provision of, youth mental health awareness and assistance training to all school personnel within the District as set forth in F.S. 1012.584, F.A.C. 6A-1.094120 and F.A.C. 6A-1.0018;

   By July 1st of each year, the Superintendent shall certify to the FLDOE, in a format determined by the FLDOE, that at least eighty percent (80%) of school personnel in elementary, middle, and high schools have received the training required under this paragraph.

   The training program shall include, but is not limited to, the following:

   a. an overview of mental illnesses and substance abuse disorders and the need to reduce the stigma of mental illness;

   b. information on the potential risk factors and warning signs of emotional disturbance, mental illness, or substance use disorders, including, but not limited to, depression, anxiety, psychosis, eating disorders, and self-injury, as well as common treatments for those conditions and how to assess those risks; and

   c. information on how to engage at-risk students with skills, resources, and knowledge required to assess the situation, and how to identify and encourage the student to use appropriate professional help and other support strategies, including, but not limited to, peer, social, or self-help care.

7. coordinating with charter schools to address charter school safety requirements as set forth under Florida law and F.A.C. 6A-1.0018;

   The School Safety Specialist must coordinate with charter school personnel to allow input access to the Florida Safe Schools Assessment Tool. Where input access is restricted to District personnel, the School Safety Specialist is responsible for gathering information from charter schools so that Florida Safe Schools Assessment Tool reporting requirements, including those for FortifyFL, threat ~~assessment~~ management teams and active assailant response plans, include data from charter schools.

8. completing surveys provided by the Office of Safe Schools regarding Safe-School officer assignment;

9. investigating and responding to notices from the Office of Safe Schools containing suspected deficiencies at a District school and at or by a charter school.

C. Identification of and Corrections to Instances of Noncompliance with Florida Laws and Rules Relating to Safety

The School Safety Specialist is responsible for identifying and correcting instances of noncompliance with F.A.C. 6A-1.0018 or any other Florida laws or rules relating to safety at any District school. Such actions may include, but are not limited to, the following:

1. resolving deficiencies relating to Safe-School officer coverage by no later than the next school day;

2. notifying the Office of Safe Schools within twenty-four (24) hours at SafeSchools@fldoe.org of any deficiencies relating to Safe-School officer coverage and any instance of noncompliance that is determined to be an imminent threat to the health, safety, or welfare of students or staff. The notification must contain particularized facts beyond noncompliance with rules or Florida Statutes that explain the imminent threat;

3. notifying the Office of Safe Schools within three (3) days at SafeSchools@fldoe.org of any instance of noncompliance not corrected within sixty (60) days.

4. the School Safety Specialist shall identify any instances of noncompliance through their duties identified throughout this policy;

If the School Safety Specialist identifies, or is made aware of an instance of noncompliance by an employee, the School Safety Specialist shall investigate the alleged noncompliance and, if it is determined that there was an instance of noncompliance, the School Safety Specialist shall develop a written plan of correction no later than seven (7) days following their investigation. Alleged noncompliance that creates an imminent threat to the health, safety, or welfare of students or staff shall be addressed immediately and in accordance with subsections (1) through (3) above.

D. Response to Notice of Suspected Deficiency from the Office of Safe Schools

The School Safety Specialist is responsible for notifying the Superintendent immediately and no later than the same day of receipt of any notice of suspected deficiency the School Safety Specialist receives from the Office of Safe Schools.

When the notice of suspected deficiency concerns a failure to have a Safe-School officer established or assigned at each school facility, as required by F.S. 1006.12, the School Safety Specialist must respond in writing and verify to the Office of Safe Schools that the school(s) identified in the notice have a Safe-School officer on site by the next school day. In all other cases, the School Safety Specialist must respond in writing to the Office of Safe Schools within five (5) school days and verify that the District or school has corrected the suspected deficiency, or within that same time period, submit a written plan describing how the District will bring the identified school(s) into compliance. The plan must include an estimated date of completion and an explanation of alternate security measures designed to maintain a safe learning environment.

Recommendations of the School Safety Specialist

Based on the findings of the school security risk assessment, the School Safety Specialist must provide recommendations to the Superintendent and Board which identify strategies and activities that the Board should implement in order to address the findings and improve school safety and security. The School Safety Specialist's report to the Board shall also include school safety recommendations made by public safety agencies. The Board will review the school security risk assessment findings and the recommendations of the School Safety Specialist at a publicly noticed Board meeting to provide the public an opportunity to hear the Board members discuss and take action. The *School Safety and Security Plan* is, however, confidential and is not subject to review or release as a public record.

The School Safety Specialist shall report the school security risk assessment findings and recommendations and the Board's action(s) to the Office of Safe Schools no later than thirty (30) days after the Board meeting and prior to November 1 of each year.

The School Safety Specialist shall also submit a best-practices assessment in the Florida Safe Schools Assessment Tool.

As a part of the *School Safety and Security Plan*, the Board shall verify that it has procedures in place for keeping schools safe and drug-free that include (see also, Form 8330 F15 entitled Checklist of Policies and Guidelines Addressing No Child Left Behind Act of 2001):

A. safety and security best practices;

B. appropriate and effective school discipline policies that prohibit disorderly conduct, the illegal possession of weapons and the illegal use, possession, distribution, and sale of tobacco, alcohol, and other drugs by students;

C. security procedures at school and while students are on the way to and from school;

D. prevention activities that are designed to maintain safe, disciplined and drug-free environments;

E. a code of conduct or policy for all students that clearly states the responsibilities of students, teachers, and administrators in maintaining a classroom environment that:

1. allows a teacher to communicate effectively to all students in the class;

2. allows all students in the class the opportunity to learn;

3. has consequences that are fair, and developmentally appropriate;

4. considers the student and the circumstances of the situation; and

5. is enforced accordingly.

Threat Management Coordinator

The Superintendent will designate a Threat Management Coordinator to oversee threat management at all public K-12 District schools, including charter schools sponsored by or under contract with the District, in accordance with the requirements set forth in Florida law and State Board of Education rules.

The Superintendent will report the name and contact information of the Threat Management Coordinator to the Office of Safe Schools by July 1, 2023. Any changes in the name and contact information of the Threat Management Coordinator will be updated with the Office of Safe Schools within one (1) school day of the change.

Mental Health Coordinator

The Board shall identify a mental health coordinator for the District. The mental health coordinator shall serve as the District's primary point of contact regarding the District's coordination, communication, and implementation of student mental health policies, procedures, responsibilities, and reporting. The mental health coordinator is responsible for:

A. Coordinating with the Office of Safe Schools, established pursuant to F.S. 1001.212.

B. Maintaining records and reports regarding student mental health as it relates to school safety and the mental health assistance allocation under F.S. 1011.62(14).

C. Facilitating the implementation of District policies relating to the respective duties and responsibilities of the District, the Superintendent, and District Principals.

D. Coordinating with the School Safety Specialist on the staffing and training of threat management~~assessment~~ teams and facilitating referrals to mental health services, as appropriate, for students and their families.

E. Coordinating with the School Safety Specialist on the training and resources for students and District staff relating to youth mental health awareness and assistance.

F. Reviewing annually the District's policies and procedures related to student mental health for compliance with Florida law and alignment with current best practices and make recommendations, as needed, for amending such policies and procedures to the Superintendent and the Board.

Safety and Security Best Practices

The Superintendent shall develop administrative procedures for the prevention of violence on school grounds, including the assessment and intervention with individuals whose behavior poses a threat to the safety of the school community.

The Board shall adopt, in coordination with local law enforcement agencies and local governments, a family reunification plan to reunite students and employees with their families in the event that a school is closed or unexpectedly evacuated due to a natural or man-made disaster. The reunification plan must be reviewed annually and updated, as applicable.

Persistently Dangerous Schools

The Board has set forth the rules with regard to expected behavior in Policy 5500 - Student Conduct and has established the consequences for violating the policy on student conduct in Policy 5600 - Student Discipline. The Board recognizes that not only Federal, but also State law requires that the District report annually incidents which meet the statutory definition of violent criminal offenses that occur in a school, on school grounds, on a school conveyance, or at a school-sponsored activity, as well as those incidents that would be a Gun-Free Schools Act violation. It is further understood that the Florida Department of Education will then use the data for the offenses identified in the Department's Unsafe School Choice Option Policy to determine whether or not a school is considered "persistently dangerous".

Pursuant to the Board's stated intent to provide a safe school environment, school administrators are expected to respond appropriately to any and all violations of the Student Code of Conduct, especially those of a serious, violent nature. In any year where the number of reportable incidents of violent criminal offenses in any school exceeds the threshold number established in State law, the Superintendent shall discuss this at the annual meeting for the purpose of reviewing the *School Safety and Security Plan* so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year and/or convene a meeting of the building administrator, representative(s) of the local law enforcement agencies, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.

The Superintendent shall make a report to the Board about this plan of corrective action and shall recommend approval and adoption of it.

In the unexpected event that the number of reportable incidents in three (3) consecutive school years exceeds the statutory threshold and the school is identified as persistently dangerous, the Superintendent shall offer parents and eligible students the opportunity to transfer to another school within the District that serves the same grades. If there is another school within the District serving the same grades, the transfer shall be completed in a timely manner. If there is not another school within the District that serves the same grades, then parents and eligible students will be advised that, although Federal and State law provides for an opportunity to transfer, they will be unable to do so.

In addition, the Superintendent shall discuss this at the annual meeting for the purpose of reviewing the *School Safety and Security Plan* so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year and/or convene a meeting of the building administrator, representative(s) of the local law enforcement agencies, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.

If a school in a neighboring district is identified as persistently dangerous and there is not another school or public school academy in that district, the District will admit students from that school in accordance with Board Policy 5113.

Victims of Violent Crime

The Board further recognizes that, despite the diligent efforts of school administrators and staff to provide a safe school environment, an individual student may be a victim of a violent crime in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. In accordance with Federal and State laws the parents or the eligible student shall be offered the opportunity to transfer to another school within the District that serves the same grades. If there is another school serving the same grades, the transfer shall be completed in a timely manner. If there is not another school serving the same grades, the parents or eligible student will be advised that, although they have the right to transfer, they will be unable to do so.

Threat ~~Assessment~~ MManagement Teams

The purpose of the threat ~~assessment~~management team is to establish a process focusing on behaviors that pose a threat to school safety while serving as a preventative measure to identify needs and provide support to students. This process is also known as a care assessment. Threat ~~assessment~~management teams are responsible for the coordination of resources and assessment and intervention with ~~individuals~~students whose behavior may pose a threat to the safety of school staff or students~~ consistent with the model policies and procedures developed by the Office of Safe Schools which addresses early identification, evaluation, early intervention, and student support~~.

Upon the availability of a State-wide behavioral threat management operational process developed pursuant to F.S. 1001.212, all threat management teams shall use the operational process.

~~Each school-based threat assessment team must meet as often as needed to fulfill its duties of assessing and intervening with persons whose behavior may pose a threat to school staff or students, but no less than monthly. Threat assessment teams shall maintain documentation of their meetings, including meeting dates and times, team members in attendance, cases discussed, and actions taken.~~

A. ~~Location and Membership~~

1. ~~Threat assessment teams are located at each school in the District and composed of individuals with expertise in counseling, instruction, school administration, and law enforcement. All members of the threat assessment team must be involved in the threat assessment process and final decision-making.~~

   a. ~~The counseling team member must be a school-based mental health services provider who is able to access student mental health records.~~

   b. ~~The law enforcement team member must be a sworn law enforcement officer, as defined by F.S. 943.10, including a School Resource Office, school safety officer, or other active law enforcement officer. At a minimum, a law enforcement officer serving on a threat assessment team must have access to local Records Management System information, the Criminal Justice Information System, and the Florida Crime Information Center and National Crime Information Center databases. Officers serving on school-based threat assessment teams must also have clearance to review Criminal Justice Information and Criminal History Record Information.~~
   Each school-based threat management team must meet as often as needed to fulfill its duties of assessing and intervening with persons whose behavior may pose a threat to school staff or students, but no less than monthly. Threat assessmentmanagement teams shall maintain documentation of

their meetings, including meeting dates and times, team members in attendance, cases discussed, and actions taken.

c. Location and Membership

1. Threat management teams are located at each school in the District and composed of individuals with expertise in counseling, instruction, school administration, and law enforcement. All members of the threat assessmentmanagement team must be involved in the threat assessment and threat management process and final decision-making. At least one (1) member of the threat management team must have a personal familiarity with the individual who is the subject of the threat assessment. If no member of the threat management team has such familiarity, an instructional personnel or administrative personnel who is personally familiar with the individual who is the subject of the threat assessment must consult with the threat management team for the purpose of assessing the threat. The instructional or administrative personnel who provides such consultation shall not participate in the decision-making process.

a. The counseling team member must be a school-based mental health services provider who is able to access student mental health records.

b. The law enforcement team member must be a sworn law enforcement officer, as defined by F.S. 943.10, including a School Resource Office, school-safety officer, or other active law enforcement officer. At a minimum, a law enforcement officer serving on a threat management team must have access to local Records Management System information, the Criminal Justice Information System, and the Florida Crime Information Center and National Crime Information Center databases. Officers serving on school-based threat management teams must also have clearance to review Criminal Justice Information and Criminal History Record Information.

2. The Board authorizes the Superintendent to create procedures for the purpose of:

a. identifying team participants by position and role;

b. designating the individuals (by position) who are responsible for gathering and investigating information; and

c. identifying the steps and procedures to be followed from initiation to conclusion of the threat assessment inquiry or investigation.

B. Responsibilities and Activities of Threat Assessment Teams

The responsibilities and activities of threat ~~assessment~~ management teams include, but are not limited to, the following:

1. identification of individuals in the school community to whom threatening behavior should be reported and provide guidance to students, faculty, and staff regarding recognition of threatening or aberrant behavior that may represent a threat to the community, school, or self;

2. utilizing the Department's behavior threat assessment instrument developed pursuant to F.S. 1001.212;

3. consult with law enforcement when a student exhibits a pattern of behavior, based upon previous acts or the severity of an act, that would pose a threat to school safety;

4. consult with law enforcement when a student commits more than one (1) misdemeanor to determine if the act should be reported to law enforcement;

5. if a preliminary determination is made by the threat ~~assessment~~ management team that a student poses a threat of violence or physical harm to himself/herself or others, the threat ~~assessment~~management team will report its determination to the Superintendent;

The Superintendent shall immediately attempt to notify the student's parent or legal guardian. However, nothing in this paragraph shall preclude District personnel from acting immediately to address an imminent threat.

6. if a preliminary determination is made by the threat ~~assessment~~ management team that a student poses a threat of violence to themselves~~himself/herself~~ or others or exhibits significantly disruptive behavior or need

for assistance, authorized members of the threat assessment team may obtain criminal history record information as pursuant to F.S. 985.04(1);

Members of the threat ~~assessment~~ management team may not disclose any criminal history record information obtained pursuant to this paragraph or otherwise use any record of an individual beyond the purpose for which such disclosure was made to the threat assessment team.

7. create procedures related to engaging behavioral health crisis resources.

All reported threats, even those determined not to be a threat, must be documented by the threat management ~~assessment~~ team. Documentation must include the evaluation process and any resultant action.

C. Sharing of Information

The District and other agencies and individuals that provide services to students experiencing, or at risk of, an emotional disturbance or a mental illness and any service or support provider contracting with such agencies may share with each other records or information that are confidential or exempt from disclosure under F.S. Chapter 119 if the records or information are reasonably necessary to ensure access to appropriate services for the student or to ensure the safety of the student or others.

D. Immediate Mental Health or Substance Abuse Crisis

If an immediate mental health or substance abuse crisis is suspected, school personnel shall follow policies established by the threat management ~~assessment~~ team to engage behavioral health crisis resources. Behavioral health crisis resources, including, but not limited to, mobile crisis teams and school resource officers trained in crisis intervention shall provide emergency intervention and assessment, make recommendations, and refer the student for appropriate services. Onsite school personnel shall report all such situations and actions taken to the threat management ~~assessment~~ team, which shall contact the other agencies involved with the student and any known service providers to share information and coordinate any necessary follow-up actions. Upon the student's transfer to a different school, the threat assessment team shall verify that any intervention services provided to the student remain in place until the threat ~~assessment~~management team of the receiving school independently determines the need for intervention services.

E. Threat ~~Assessment~~ Assessment Report

The threat management team shall prepare a threat assessment report required by the Florida-specific behavioral threat assessment instrument developed pursuant to F.S. 1001.212. A threat assessment report, all corresponding documentation, and any other information required by the Florida-specific behavioral threat assessment instrument in the threat management portal is an education record.

F. Behavior Threat Management ~~Assessment~~ Instrument Training

All threat ~~t~~management ~~assessment~~ team members must be trained on the Department's behavior threat assessment instrument in accordance with Florida law.

G. Office of Safe Schools Reporting

Each threat assessment team shall report quantitative data on its activities to the Office of Safe Schools, including all activities during the previous school year, ~~and shall utilize the threat assessment database developed pursuant to F.S. 1001.212~~. The School Safety Specialist will report this information to the Office of Safe Schools. ~~Additionally, the School Safety Specialist must report the following information utilizing the Florida Safe Schools Assessment Tool by October 1 of each year:~~

1. ~~For the 2021-2022 school year, the total number of threat assessments conducted, the number of transient threats, and the number of substantive threats; and,~~

2. Beginning in the 2022-2023 school year, the total number of threat assessments conducted, disaggregated by the total number of non-threats, the total number of transient threats, ~~and~~ the number of substantive threats, and the sex, race, and grade level of all students assessed by the threat assessment team.

G. **Threat Assessment Records**

1. **Transient or Substantive Threats**

Threat assessments determined to be transient or substantive, as defined in F.A.C. 6A-1.0018, are Category B records and shall be maintained in a student's file as long as determined useful by a threat ~~assessment~~ ~~t~~management **team, pursuant to F.S. 1006.07 and F.A.C. 6A-1.0018.**

2. **Non-Threats**

In order to protect students from stigma and unintended consequences, reported threats which are determined by a threat ~~t~~management ~~assessment~~ team not to be a threat at all, meaning the threat does not rise to the level of transient or substantive, may be maintained by the threat ~~t~~management ~~assessment~~ team, but must not be maintained in a student's file, unless one of the following conditions are met:

a. **The parent of the student who was the subject of a non-threat finding requests that the record be retained in the student's file; or**

b. **The threat ~~t~~management ~~assessment~~ team has made a determination that the non-threat finding must be retained in order to ensure the continued safety of the school community or to ensure the well-being of the student.**

Such determination and reasoning for maintaining the record must be documented with the non-threat finding. Where such a determination is made, the threat assessment team must re-evaluate the decision on an annual basis to determine if the record is no longer useful. The student's age and length of time since the original assessment must be considered in those evaluations.

Referral to Mental Health Services

All school personnel who receive training pursuant to F.S. 1012.584 shall be notified of the mental health services that are available in the District.

School Environmental Safety Incident Reporting

The superintendent is responsible for ensuring the accurate and timely reporting of incidents related to school safety and discipline in accordance with Florida law and rules promulgated by FL DOE.

Parents of District students have a right to access school safety and discipline incidents as reported pursuant to F.S. 1006.07 (9) and will be timely notified of threats, unlawful acts, and significant emergencies pursuant to F.S. 1006.07 (4) and (7).

Student Crime Watch Program

The Board shall implement a Student Crime Watch Program to promote responsibility among students and improve school safety. Through a Board resolution, the Board will require each Principal to distribute information (including a reference to Policy 8406) at their respective schools notifying students and the community as to how they can anonymously relay information concerning unsafe and potentially harmful, dangerous, violent, or criminal activities, or the threat of these activities, to appropriate public safety agencies and school officials.

Promotion of School Safety Awareness

In furtherance of Policy 8406 (*Reports of Suspicious Activity and Potential Threats to Schools*), the Board shall promote the use of the Florida Department of Education's mobile suspicious reporting tool ("FortifyFL") and the consequences of knowingly submitting false information on the District's website, in newsletters, on school campuses, and in school publications. FortifyFL shall also be installed on all mobile devices issued to students and bookmarked on all computer devices issued to students.

Records Related to Compliance with F.A.C. 6A-1.0018

The District and all school staff will retain records demonstrating that the requirements of F.A.C. 6A-1.008 are met and provide such records to the Office of Safe Schools upon request.

Revised 5/25/19
Revised 7/27/21
Revised 3/8/22
Revised 9/13/22
Revised 12/13/22

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Legal F.S. 1001.212

F.S. 1006.07

F.S. 1006.13

F.S. 1006.1493

Office of Safe Schools School Security Risk Assessment Tool

Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates (U.S. Secret Service and U.S. Department of Education)

F.A.C. 6A-1.0018

F.A.C. 6AER23-02

Approval of Advertising a Notice of Intent to Amend School Board Policies and Setting a Public Hearing at the Board Meeting on October 24, 2023

Packet 2

Bylaw 0144 - Term (Revised)

This bylaw is revised to reflect the statutory change to F.S. 1001.35 limiting the terms of Board members to eight (8) years. (HB 477)

Policy 1111 - Designation of a New Position (Revised)
Policy 3111 - Designation of a New Position (Revised)
Policy 4111 - Designation of a New Position (Revised)
Policy 1121.01 - Background Screening and Employment History Checks (Revised)
Policy 3121.01 - Background Screening and Employment History Checks (Revised)
Policy 4121.01 - Background Screening and Employment History Checks (Revised)

F.S. 448.095 requires that every School District register and use the E-Verify system to verify the work authorization of all newly hired employees. Policies 1111, 3111, and 4111 have been revised to remove optional language regarding employment verification. This optional language is now mandatory and has been added to Policies 1121.01, 3121.01, and 4121.01.

Policy 1120 - Employment of Administrators (Revised)
Policy 3120 - Employment of Instructional Staff (Revised)
Policy 4120 - Employment of Support Staff (Revised)

The revisions to these policies are the result of SB 676 which revised language addressing when a person is ineligible for educator certification or employment in any position that requires direct contact with students.

Policy 1242 - Professional Learning (Revised)
Policy 3242 - Professional Learning (Revised)

HB 1537 included changes in terminology from professional "development" to "learning," a definition of "professional learning," and a list of required professional learning activities linked to student learning and professional growth. Policies 1242 and 3242 are updated to reflect these changes.

Policy 2120 - School Improvement (Revised)

Policy 2120 is revised to include language requiring that the District's early warning system to include, as an additional early warning indicator, students in kindergarten through grade 4 with a substantial mathematics deficiency. These revisions are the result of HB 7039.

Policy 2210 - Curriculum Development (Revised)

Policy 2210 incorporates changes required by HBs 5101 and 7039.

Policy 2271 - Articulation and Access to Florida College System Institutions (Revised)

This policy is revised to accommodate a statutory change in HB 5101 to provide that the Board will pay for the cost of instructional materials for public high school students who are earning credit toward graduation under the dual enrollment program.

Policy 2421 - Career and Technical Education (Revised)

The revisions to Policy 2421 include a requirement that each high school in the District host a career fair during the school year and establish a process to provide students in grades 11 and 12 the opportunity to meet or interview with potential employers during the career fair. These revisions are based on SB 240.

Policy 2423 - School-to-Work Program (Revised)

Policy 2423 incorporates the provisions of SB 240 requiring that school boards ensure that each student enrolled in grades 9 through 12 have access to at least one work-based learning opportunity.

Policy 2460 - Exceptional Student Education (Revised)

Policy 2460 implements statutory changes from SB 290 and HB 795.

Packet 3

Policy 3220 - Evaluation of Instructional Personnel (Revised)

HB 1537 specifies that in relation to observations for performance evaluation purposes, a school administrator is not precluded from visiting and observing classroom teachers throughout the school year for purposes of providing mentorship, training, instructional feedback, or professional learning. This clarification is incorporated in Policy 3220.

Policy 5111.01 - Homeless Students (Revised)

The revisions to Policy 5111.01 are based on F.A.C. Rule 6A-10.088 (Florida McKinney-Vento Program Training and Identification).

Policy 5780 - Student/Parent Rights (Revised)

The revisions to Policy 5780 are based on HBs 1537 and 7039. Specifically, students are now permitted to possess and use a medication to relieve headaches while on school property or at a school-sponsored event/activity without a physician's note or prescription if the medication is regulated by the United States Food and Drug Administration for over-the-counter use to treat headaches.

Policy 6114 – Cost Principles – Spending Federal Funds (Revised)

Updated to reflect changes made to the Code of Federal Regulations (CFR) 2 C.F.R. 200.344(b) on August 8, 2023.

Policy 6320 - Purchasing and Contracting for Commodities and Contractual Services (Revised)
Policy 6325 - Procurement - Federal Grants/Funds (Revised)
Policy 6450 - Local Purchasing (Revised)

These policies are revised to accommodate the statutory changes in HB 3 to prohibit the Board from requesting documentation of, considering or making a preference based on a vendor's social, political or ideological interests.

Policy 6440 - Cooperative Purchasing (Revised)

This policy is revised to accommodate the provisions of HB 897.

Packet 4

Policy 7544 – Use of Social Media (Revised)

Updated to reflect changes in SB 258.

Policy 8610 - Transportation Route Planning (Revised)

Among other things, HB 1 modified F.S. 1006.21 and 1006.22 to give greater flexibility to school boards regarding student transportation, including by buses and other vehicles.

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Policy 9160 - Public Attendance at School Events (Revised)

Policy 9160 is revised to include the provisions of HB 319 which prohibit interference or disruption of a sporting or entertainment event. Such interference as defined in this legislation is subject to criminal prosecution.

Policy 9215 - Direct-Support Organizations (Revised)

SB 1278 modified statutory provisions related to direct-support organizations, including requirements related to contracts between the Board and a DSO, audit requirements of DSOs, and a prohibition on the Board permitting the use of property, facilities, or personal services by any DSO that does not provide equal employment opportunities consistent with applicable State and Federal laws. Policy 9215 is revised to include these requirements.

Policy 9700.01 - Advertising and Commercial Activities (Revised)

The "General Advertising Guidelines" section of Policy 9700.01 has been removed from Policy 9700.01 and replaced with a reference to new AP 9700.01.

Policy 9800 - Charter Schools (Revised)

Policy 9800 is revised to incorporate changes reflected in HB 443.

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of TERM
Code	*po0144 8/17/23
Status	
Adopted	November 9, 2016
Last Revised	December 13, 2022

0144 - **TERM**

School Board members shall be elected by the general election in November for staggered terms of four (4) years arranged so that, of five (5) members, three (3) members shall be elected at one general election and two (2) members shall be elected at the ensuing general election.

The term of office of Board members shall begin on the second Tuesday following the general election in which such member is elected.

A person may not appear on the ballot for reelection to the office of Board member if, by the end of their current term of office, the person will have served, but for resignation would have served, in that office for eight (8)~~twelve (12)~~ consecutive years. Service of a term of office which commenced before November 8, 2022, will not be counted toward the limitation imposed by F.S. 1001.35.

Revised 12/13/22

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Legal F.S. 1001.35

F.S. 1001.371

Book	Policy Manual
Section	Vol. 23, No. 2, Jan. 2023 Revised
Title	Copy of DESIGNATION OF A NEW POSITION
Code	*po1111 8/14/23
Status	
Adopted	June 27, 2017

1111 - **DESIGNATION OF A NEW POSITION**

The School Board recognizes the need to establish positions which, when filled by competent, qualified administrative staff members, will assist the District in achieving the educational goals set by the Board. The District employs only U.S. citizens and others lawfully authorized to work in the United States.

~~The Superintendent shall verify all new full-time and part-time employees' right to work in the United States according to Federal law.~~

Subject to the recommendation of the Superintendent, the Board shall designate new positions pursuant to the job description development in accordance with Policy 1600 and set the initial salary for new positions.

When designating new positions, primary consideration shall be given to:

A. the number of students enrolled;

B. the special needs of the community;

C. the special needs of the students;

D. the operational services of the District;

E. the operating budget of the District.

F.S. 1001.42
F.S. 1012.22
F.S. 1001.42(5)
~~Federal Immigration Reform and Control Act of 1986~~
~~8 U.S.C. 1255a~~

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Legal	F.S. 1001.42
	F.S. 1001.42(5)
	F.S. 1012.22
	Federal Immigration Reform and Control Act of 1986
	8 U.S.C. 1255a

Book	Policy Manual
Section	Vol. 23, No. 2, Jan. 2023 Revised
Title	Copy of DESIGNATION OF A NEW POSITION
Code	*po3111 8/14/23
Status	
Adopted	June 27, 2017

3111 - **DESIGNATION OF A NEW POSITION**

The School Board recognizes the need to establish positions which, when filled by competent, qualified instructional staff members, will assist the District in achieving the educational goals set by the Board. The District employs only U.S. citizens and others lawfully authorized to work in the United States.

~~The Superintendent shall verify all new full-time and part-time employees' right to work in the United States according to Federal law.~~

Subject to the recommendation of the Superintendent, the Board shall designate new positions pursuant to the job descriptions developed in accordance with Policy 3600 and set the initial salary for new positions not currently covered by a valid collective bargaining agreement.

When designating new positions, primary consideration shall be given to:

A. the number of students enrolled;

B. the special needs of the community;

C. the special needs of the students;

D. the operational services of the District;

E. the operating budget of the District.

F.S. 1001.42
F.S. 1001.42(5)
F.S. 1012.22
~~Federal Immigration Reform and Control Act of 1986~~
~~8 U.S.C. 1255a~~

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Legal	F.S. 1001.42
	F.S. 1001.42(5)
	F.S. 1012.22
	Federal Immigration Reform and Control Act of 1986
	8 U.S.C. 1255a

Book	Policy Manual
Section	Vol. 23, No. 2, Jan. 2023 Revised
Title	Copy of DESIGNATION OF A NEW POSITION
Code	*po4111 8/14/23
Status	
Adopted	June 27, 2017

4111 - **DESIGNATION OF A NEW POSITION**

The School Board recognizes the need to establish positions which, when filled by competent, qualified support staff members, will assist the District in achieving the operational goals set by the Board. The District employs only U.S. citizens and others lawfully authorized to work in the United States.

~~The Superintendent shall verify all new full-time and part-time employees' right to work in the United States according to the Federal Immigration Reform and Control Act of 1986.~~

Subject to the recommendation of the Superintendent, the Board shall designate new positions pursuant to the job descriptions developed in accordance with Policy 4600 and set the initial salary for new positions not covered by a valid collective bargaining agreement.

When designating new positions, primary consideration shall be given to:

A. the number of students enrolled;

B. the special needs of the community;

C. the special needs of the students;

D. the operational services of the District;

E. the operating budget of the District.

F.S. 1001.42
F.S. 1001.42(5)
F.S. 1012.22
~~Federal Immigration Reform and Control Act of 1986~~
~~8 U.S.C. 1255a~~

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Legal	F.S. 1001.42
	F.S. 1001.42(5)
	F.S. 1012.22
	Federal Immigration Reform and Control Act of 1986
	8 U.S.C. 1255a

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS
Code	*po1121.01 8/17/23
Status	
Adopted	June 27, 2017
Last Revised	March 28, 2023

1121.01 - **BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS**

The safety of its students is of paramount importance to the District. Consistent with this concern for student safety, and in compliance with Florida law, the District requires that, prior to initial employment or re-employment if there has been a break in service, all candidates for all administrative positions shall be subject to a criminal background screening to determine eligibility for employment. Additionally, the Superintendent shall verify all new full-time and part-time employees' right to work in the United States according to Federal and State law.

The application for employment shall inform the applicants that they are subject to a criminal background screening and employment history check.

The cost of the background screening related to initial employment or re-employment after a break in service will be borne by the candidate for employment.

The Board is a registered employer with the Care Provider Background Screening Clearinghouse. Background screenings, including all fingerprint requirements, shall be conducted in accordance with F.S. 435.12 and F.S. 1012.32.Criminal history checks through the Care Provider Background Screening will be conducted before referring an employee or potential employee or a person with a current or potential affiliation with the District for electronic fingerprint submission to the Florida Department of Law Enforcement. For purposes of this policy, "affiliation" means the status of a person employed or serving as a volunteer or contractor, or seeking to be employed or to serve as a volunteer or contractor, with the District in a position for which screening is not required by law but is authorized under the National Child Protection Act.

If it is found that a person who is employed as an administrator does not meet the screening requirements, the person shall be immediately suspended from working in that capacity and shall remain suspended until final resolution of any appeals.

A person who is found ineligible for employment under F.S. 1012.315, or otherwise found through background screening to have been convicted of any crime involving moral turpitude as defined by rule of the State Board of Education, may not be employed, engaged to provide services, or serve in any position that requires direct contact with students. For purposes of this policy, "convicted" means that there has been a determination of guilt as a result of a trial or the entry of a plea of guilty or nolo contendere, regardless of whether adjudication is withheld, and includes an adjudication of delinquency of a juvenile as specified in F.S. 943.0435.

Furthermore, before employing an administrator in any position that requires direct contact with students, the Superintendent shall conduct employment history checks of each of the candidate's previous employer(s), review each affidavit of separation from previous employers pursuant to F.S. 1012.31, screen the candidate through use of the educator screening tools described in F.S. 1001.10(5), and document the findings. If unable to contact a previous employer, the Superintendent shall document efforts to contact the employer (F.S. 1012.27(6)). Background screenings for these candidates must also comply with the requirements of F.S. 1012.465 or F.S. 1012.56 (whichever is applicable).

Pursuant to State law, all administrators employed by the District must self-report arrests for serious offenses (see AP 1121.01).

The cost of this subsequent background screening will be borne by the Board.

The information contained in reports received from the FDLE and the FBI is confidential.

Although permissible by State law, the District will not share information received as the result of the criminal background check with other school districts.

Current employees will be rescreened through the Care Provider Background Screening Clearinghouse in accordance with the following schedule:

A. Employees for whom the last screening was conducted on or before June 30, 2021~~2019~~, must be rescreened by June 30, 2025~~2024~~;

B. Employees for whom the last screen was conducted between July 1, 2021~~2019~~, and June 30, 2022~~2021~~, must be rescreened by June 30,2026 ~~2025~~; and

C. Employees for whom the last screening was conducted between July 1, 2022~~2021~~, and December 31, 2023~~2022~~, must be screened by June 30, 2027~~2026~~.

~~A person is not required to be rescreened before January 1, 2023, solely for the purpose of retention under F.S. 435.12 if the person was screened before participation by the specified agencies named in F.S. 435.12(13)(a).~~

Furthermore, if information received as a result of the criminal history records check indicates that a certificated administrator has been convicted of certain crimes enumerated by law, the Superintendent must report this information to the Florida Department of Education per Policy 8141 - Mandatory Reporting of Misconduct.

Changes to Initial Status - Care Provider Background Screening Clearinghouse

Before January 1, 2024, initial status and any changes in status must be reported within ten (10) business days after a person receives his/her initial status or after a change in the person's status has been made.

Effective January 1, 2024, initial status and any changes in status must be reported within five (5) business days after a person receives his/her initial status or after a change in the person's status has been made.

Revised 2/13/18
Revised 5/24/22
Revised 3/28/23

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F.S. 435.09
F.S. 435.12
F.S. 448.095
F.S. 943.0435
F.S. 943.0585(4)(a)
F.S. 943.059(4)(a)
F.S. 1001.41
F.S. 1001.42
F.S. 1012.23
F.S. 1012.27
F.S. 1012.315
F.S. 1012.32
F.S. 1012.465
F.S. 1012.56
F.A.C. 6A-10.083
Federal Immigration Reform and Control Act of 1986
8 U.S.C. 1255a

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS
Code	*po3121.01 8/18/23 KWC
Status	
Adopted	June 27, 2017
Last Revised	March 28, 2023

3121.01 - **BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS**

The safety of its students is of paramount importance to the District. Consistent with this concern for student safety, and in compliance with Florida law, the District requires that, prior to initial employment or re-employment if there has been a break in service, all candidates for all positions shall be subject to a criminal background screening to determine eligibility for employment. Additionally, the Superintendent shall verify all new full-time and part-time employees' right to work in the United States according to Federal and State law.

The application for employment shall inform the applicants that they are subject to a criminal background screening and employment history check.

The cost of the background screening related to initial employment or re-employment after a break in service will be borne by the candidate for employment.

The Board is a registered employer with the Care Provider Background Screening Clearinghouse. Background screenings, including all fingerprint requirements, shall be conducted in accordance with F.S. 435.12 and F.S. 1012.32. Criminal history checks through the Care Provider Background Screening will be conducted before referring an employee or potential employee ora person with a current or potential affiliation with the District for electronic fingerprint submission to the Florida Department of Law Enforcement. For purposes of this policy, "affiliation" means the status of a person employed or serving as a volunteer or contractor, or seeking to be employed or to serve as a volunteer or contractor, with the District in a position for which screening is not required by law but is authorized under the National Child Protection Act.

If it is found that a person who is employed as an administrator does not meet the screening requirements, the person shall be immediately suspended from working in that capacity and shall remain suspended until final resolution of any appeals.

A person who is found ineligible for employment under F.S. 1012.315, or otherwise found through background screening to have been convicted of any crime involving moral turpitude as defined by rule of the State Board of Education, may not be employed, engaged to provide services, or serve in any position that requires direct contact with students. For purposes of this policy, "convicted" means that there has been a determination of guilt as a result of a trial or the entry of a plea of guilty or nolo contendere, regardless of whether adjudication is withheld, and includes an adjudication of delinquency of a juvenile as specified in F.S. 943.0435.

Furthermore, before employing instructional personnel in any position that requires direct contact with students, the Superintendent shall conduct employment history checks of each of the candidate's previous employer(s), review each affidavit of separation from previous employers pursuant to F.S. 1012.31, screen the candidate through use of the educator screening tools described in F.S. 1001.10(5), and document the findings. If unable to contact a previous employer, the Superintendent shall document efforts to contact the employer (F.S. 1012.27(6)). Background screenings for these candidates must also comply with the requirements of F.S. 1012.465 or F.S. 1012.56 (whichever is applicable).

Pursuant to State law, all instructional staff members employed by the District must self-report arrests for serious offenses (see AP 3121.01).

The cost of this subsequent background screening will be borne by the Board.

The information contained in reports received from the FDLE and the FBI is confidential.

Although permissible by State law, the District will not share information received as the result of the criminal history background check with other school districts.

Current employees will be rescreened through the Care Provider Background Screening Clearinghouse in accordance with the following schedule:

A. Employees for whom the last screening was conducted on or before June 30, 2021~~2019~~, must be rescreened by June 30, 2025~~2024~~;

B. Employees for whom the last screen was conducted between July 1, 2021~~2019~~, and June 30, 2022~~2021~~, must be rescreened by June 30, 2026~~2025; a~~and,

C. Employees for whom the last screening was conducted between July 1, 2021~~2~~2021~~,~~, and December 31, 2023~~2022~~, must be screened by June 30, ~~2026.~~2027

A ~~person is not required to be rescreened~~\ before January 1, 2023, solely for the purpose of retention under F.S. 435.12 if the person was screened before participation by the specified agencies named in F.S. 435.12 (3)(a).

Furthermore, if information received as a result of the criminal history records check indicates that a certificated instructional staff member has been convicted of certain crimes enumerated by law, the Superintendent must report this information to the Florida Department of Education per Policy 8141 - Mandatory Reporting of Misconduct.

Changes to Initial Status - Care Provider Background Screening Clearinghouse

Before January 1, 2024, initial status and any changes in status must be reported within ten (10) business days after a person receives his or her initial status or after a change in the person's status has been made.

Effective January 1, 2024, initial status and any changes in status must be reported within five (5) business days after a person receives his or her initial status or after a change in the person's status has been made.

Revised 2/13/18
Revised 5/24/22
Revised 3/28/23

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F.S. 435.09
F.S. 435.12
F.S. 448.095
F.S. 943.0435
F.S. 943.0585(4)(a)
F.S. 943.059(4)(a)
F.S. 1001.10(5)
F.S. 1001.41
F.S. 1001.42
F.S. 1012.23
F.S. 1012.27(6)
F.S. 1012.315
F.S. 1012.32
F.S. 1012.56
F.A.C. 6A-10.083

Federal Immigration Reform and Control Act of 1986

8 U.S.C. 1255a

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS
Code	*po4121.01 8/20/23
Status	
Adopted	June 27, 2017
Last Revised	March 28, 2023

4121.01 - **BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS**

The safety of its students is of paramount importance to the District. Consistent with this concern for student safety, and in compliance with Florida law, the District requires that, prior to initial employment or re-employment if there has been a break in service, all candidates for all positions shall be subject to a criminal background screening to determine eligibility for employment. Additionally, the Superintendent shall verify all new full-time and part-time employees' right to work in the United State according to Federal and State law.

The application for employment shall inform the applicants that they are subject to a criminal background screening and employment history check.

The cost of the background screening related to initial employment or re-employment after a break in service will be borne by the candidate for employment.

The Board is a registered employer with the Care Provider Background Screening Clearinghouse. Background screenings, including all fingerprint requirements, shall be conducted in accordance with F.S. 435.12 and F.S. 1012.32. Criminal history checks through the Care Provider Background Screening will be conducted before referring an employee or potential employee or a person with a current or potential affiliation with the District for electronic fingerprint submission to the Florida Department of Law Enforcement. For purposes of this policy, "affiliation" means the status of a person employed or serving as a volunteer or contractor, or seeking to be employed or to serve as a volunteer or contractor, with the District in a position for which screening is not required by law but is authorized under the National Child Protection Act.

If it is found that a person who is employed as a support staff member does not meet the screening requirements, the person shall be immediately suspended from working in that capacity and shall remain suspended until final resolution of any appeals.

A person who is found ineligible for employment under F.S. 1012.315, or otherwise found through background screening to have been convicted of any crime involving moral turpitude as defined by rule of the State Board of Education, may not be employed, engaged to provide services, or serve in any position. For purposes of this policy, "convicted" means that there has been a determination of guilt as a result of a trial or the entry of a plea of guilty or nolo contendere, regardless of whether adjudication is withheld, and includes an adjudication of delinquency of a juvenile as specified in F.S. 943.0435.

Furthermore, before employing support staff in any position that requires direct contact with students, the Superintendent shall conduct employment history checks of each of the candidate's previous employer(s), review each affidavit of separation from previous employers pursuant to F.S. 1012.31, and document the findings. If unable to contact (a) previous employer(s), the Superintendent shall document efforts to contact the employer (F.S. 1012.27(6). Background screenings for these candidates must also comply with the requirements of F.S. 1012.465 or F.S. 1012.56 (whichever is applicable).

All support staff members employed by the District must self-report arrests for serious offenses (see AP 4121.01).

The cost of this subsequent background screening will be borne by the Board.

The information contained in reports received from the FDLE and the FBI is confidential.

Although permissible by State law, the District will not share information received as the result of the criminal history background check with other school districts.

Current employees will be rescreened through the Care Provider Background Screening Clearinghouse in accordance with the following schedule:

A. Employees for whom the last screening was conducted on or before June 30, 2021~~2019~~, must be rescreened by June 30, 2025~~4~~;

B. Employees for whom the last screen was conducted between July 1, 2021~~2019~~, and June 30, 2022~~2021~~, must be rescreened by June 30, 2026~~2025~~; and,

C. Employees for whom the last screening was conducted between July 1, 2022~~2021~~, and December 31, 2023~~2022~~, must be screened by June 30, 2027~~2026~~.

~~A person is not required to be rescreened before January 1, 2023, solely for the purpose of retention under F.S. 435.12 if the person was screened before participation by the specified agencies named in F.S. 435.12 (3)(a).~~

Changes to Initial Status - Care Provider Background Screening Clearinghouse

Before January 1, 2024, initial status and any changes in status must be reported within ten (10) business days after a person receives his/her initial status or after a change in the person's status has been made.

Effective January 1, 2024, initial status and any changes in status must be reported within five (5) business days after a person receives his/her initial status or after a change in the person's status has been made.

Revised 2/13/18
Revised 5/24/22
Revised 3/28/23

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Legal

F.S. 435.09

F.S. 435.12

F.S. 448.095

F.S. 943.0435

F.S. 943.0585(4)(a)

F.S. 943.059(4)(a)

F.S. 1001.10(5)

F.S. 1001.41

F.S. 1001.42

F.S. 1012.27(6)

F.S. 1012.315

F.S. 1012.32

F.S. 1012.465

F.S. 1012.56

F.A.C. 6A-10.083

Federal Immigration Reform and Control Act of 1986

8 U.S.C. 1255a

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of EMPLOYMENT OF ADMINISTRATORS
Code	*po1120 8/17/23 KWC
Status	
Adopted	June 27, 2017
Last Revised	December 13, 2022

1120 - **EMPLOYMENT OF ADMINISTRATORS**

The School Board recognizes that it is vital to the successful operation of the District that administrative positions created by the Board be filled with highly qualified and competent personnel.

Administrators include District personnel who perform management activities such as developing broad policies for the School District and executing those policies through direction of all personnel throughout the District, and who supervise the resources, operations, and management of school(s) and/or department(s) and meet established qualifications. Pursuant to F.S. 1012.01, administrative personnel include District-based instructional administrators, District-based non-instructional administrators, and school administrators.

To be eligible for employment in an administrative position requiring certification, an individual must be of good moral character and hold a valid certificate issued pursuant to Florida law and the rules of the State Board of Education. A copy of the certificate shall be filed with the District.

The Superintendent shall recommend candidates for employment, compensation, and term of employment to the Board.

Any administrative staff member's misstatement of fact material to qualifications for employment or the determination of salary shall be considered to constitute grounds for dismissal.

A candidate shall be disqualified from employment in any administrative position that requires direct contact with students if the candidate is ineligible for such employment under F.S. 1012.315.

A person is ineligible for educator certification or employment in any position that requires direct contact with students if: ~~the person~~

- they are ~~is~~ on the disqualification list maintained by the ~~department pursuant to~~Florida Department of Education under F.S. 1001.10(4)(b),
- ~~is~~they are registered as a sex offender as described in 42 U.S.C. 9858f(c)(1)(C),
- they are ineligible based on a security background investigation under F.S.435.04;
- Beginning January 1, 2025, or a later date as determined by the Agency for Health Care Administration, the Agency for Health Care Administration shall determine the eligibility of employees in any position that requires direct contact with students in a District school.
- t~~T~~they would be ineligible for an exemption under F.S. 435.07(4)(c); ~~,if~~
- they have ~~or has~~ been convicted or found guilty of, have ~~has~~ had adjudication withheld for, or has pled guilty or nolo contendere to ~~any of the felony offenses listed in F.S. 1012.315.~~(1) any criminal act in another state or under federal law which, if committed in Florida, constitutes a disqualifying offense under F.S. 435.04(2) or (2) any delinquent act committed in Florida or any delinquent or criminal act committed in another state or under Federal law which, if committed in Florida, qualifies an individual for inclusion on the Registered Juvenile Sex Offender List under F.S. 943.0435.

In addition, the Board shall allow an individual with a temporary certificate in educational leadership to be eligible for administrative positions for which State certification in educational leadership is required. Pursuant to State law and rules adopted by the State Board of Education, an individual must earn a passing score on the Florida Educational Leadership Examination, document three (3) years of successful experience in an executive management or leadership position, and hold a bachelor's degree or higher from an accredited institution of higher learning to qualify for a temporary certificate in educational leadership. A person who is employed under a temporary certificate in educational leadership must be under the mentorship of a State-certificated school administrator during the term of the temporary certificate.

The Superintendent shall also conduct employment history checks of all candidates for administrative positions. The employment history check shall include, but not be limited to, contacting any previous employer and screening the candidate through the use of the screening tools described in State law. If contact with (a) previous employer(s) cannot be made, the Superintendent shall document the efforts made to do so.

The Board may establish reciprocal certification agreements with other Florida school districts whose employment and/or certification requirements are comparable to those of the School District.

The Board shall require a candidate for employment with an out-of-district certificate not comparable to the District Certification to complete all requirements for initial employment and certification.

F.S. 1012.33 states that "the first ninety-seven (97) days of an initial principal's or supervisor's contract is a probationary period. During the probationary period, the employee may be dismissed without cause or may resign from the contractual position without breach of contract." This statement means that individuals who are appointed into their initial administrative positions in the State of Florida will have a ninety-seven (97) day probationary period.

All administrators shall become familiar with the policies of the Board and other policies, regulations, memoranda, bulletins, and handbooks that pertain to their duties in the District. Any administrator employed by the Board who shall be guilty of any willful violation of the policies of the Board shall be subject to discipline up to and including termination.

General Knowledge Examination Assistance

Any employee who does not achieve a passing score on any subtest of the general knowledge examination will be provided information regarding the availability of State-level and District-level supports and instruction to assist him/her in achieving a passing score. Such information will include, but is not limited to, State-level test information guides, School District preparation resources, and preparation courses offered by State universities and Florida college system institutions.

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F.S. 1012.01
F.S. 1001.10
F.S. 1012.23
F.S. 1012.315
F.S. 1012.32
F.S. 1012.33
F.S. 1012.55
F.S. 1012.56
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3120 - **EMPLOYMENT OF INSTRUCTIONAL STAFF**

The School Board recognizes that it is vital to the successful operation of the District that positions created by the Board be filled with certified and competent personnel.

For purposes of this policy, instructional staff is defined as written in F.S. 1012.01.

The Superintendent shall also conduct employment history checks of all candidates for instructional staff positions. The employment history check shall include, but not be limited to, contacting any previous employer, reviewing each affidavit of separation from previous employers pursuant to FS 1012.31, and screening the candidate through the use of the screening tools described in State law. If contact with (a) previous employer(s) cannot be made, the Superintendent shall document the efforts made to do so.

Any instructional staff member's misstatement of fact material to qualification for employment or the determination of salary shall be considered to constitute grounds for dismissal.

A candidate shall be disqualified from employment in any position that requires direct contact with students if the candidate is ineligible for such employment under F.S. 1012.315, or if the candidate has been terminated or resigned in lieu of termination for sexual misconduct with a student.

A person is ineligible for educator certification or employment in any position that requires direct contact with students if~~: the person~~

- they are is on the disqualification list maintained by the ~~department pursuant~~Florida Department of Education under F to F.S. 1001.10(4)(b)~~,~~;
- they are~~is~~ registered as a sex offender as described in 42 U.S.C. 9858f(c)(1)(C);,
- they are ineligible based on a security background investigation under F.S.435.04;

  Beginning January 1, 2025, or a later date as determined by the Agency for Health Care Administration, the Agency for Health Care Administration shall determine the eligibility of employees in any position that requires direct contact with students in a District school.

- they would be ineligible for an exemption under F.S. 435.07(4)(c)~~;~~,
- they have ~~or has~~ been convicted or found guilty of, have~~has~~ had adjudication withheld for, or have ~~has~~ pled guilty or nolo contendere to ~~any of the felony offenses listed in F.S. 1012.315.~~(1) any criminal act in another state or under federal law which, if committed in Florida, constitutes a disqualifying offense under F.S. 435.04(2) or (2) any delinquent act committed in Florida or any delinquent or criminal act committed in another state or under Federal law which, if committed in Florida, qualifies an individual for inclusion on the Registered Juvenile Sex Offender List under F.S. 943.0435.

The Board shall approve employment, upon recommendation of the Superintendent.

Upon Board approval of employment, each instructional staff member shall execute a written contract as required by State law and Policy 3128 - Contracts: Instructional Personnel.

INSTRUCTIONAL PERSONNEL

Qualifications of instructional personnel shall be as required by law and Florida Administrative Code. To be eligible for appointment in any position in the District, a person must be of good moral character; must have attained the age of eighteen (18) years; and must, when required by law, hold a certificate or license issued under rules of the state Board of Education or the Department of

Children and Family Services, except when employed pursuant to F.S. 1012.55 or under the emergency provisions of F.S. 1012.24. Previous residence in this State shall not be required in any school of the state as a prerequisite for any person holding a valid Florida certificate or license to serve in an instructional capacity.

Any employee who does not achieve a passing score on any subtest of the general knowledge examination will be provided information regarding the availability of State-level and District-level supports and instruction to assist him/her in achieving a passing score. Such information will include, but is not limited to, State-level test information guides, School District preparation resources, and preparation courses offered by State universities and Florida college system institutions.

CERTIFICATION

A. State Certification

For purposes of this policy, "primary instructor" refers to any instructional employee of a Florida public school district who provides direct support in the learning process by planning, delivering, and evaluating instruction, including through virtual or blended environments, for all students during the entire class period.

Teachers who teach in classes for which FEFP funds are earned shall be certified teachers as defined in F.S. 1012.56 and the Florida State Board of Education Administrative Rule, F.A.C. 6A-1.0503 and 6A-1.0502.

B. In-Field

To be considered 'in-field', a primary instructor must meet one of the following qualifications:

1. the teacher is assigned to a course covering subject matter for which the teacher holds a certificate per F.S. 1012.55; or

2. demonstrates sufficient subject matter expertise as determined by F.A.C. 6A-1.0503 (2ah).

F.S. 1012.42

C. District Certification

Nondegreed Vocational Certificate: It is the intent of the Board that nondegreed vocational instructional personnel possess the credentials, knowledge, and/or expertise necessary to provide quality education in the School District. The purpose of District certification is to provide evidence of instructional qualifications in order to protect the interest of students, parents, and the public. The requirements for District certification may be found in the Board Nondegreed Vocational Employment and Certification Procedures.

D. Adjunct Teaching Certificate:

The District may issue an adjunct teaching certificate to an instructional applicant who meets the requirements of s. 1012.56 (2) (a)-(f) and (10) and who has expertise in the subject area to be taught as evidenced by passing a subject area test.

Each adjunct teaching certificate is valid through the term of the annual contact between the educator and the District. An additional annual certification and an additional contract may be awarded by the District at the District's discretion but only if the applicant is rated effective or highly effective during each year of teaching under the adjunct teaching certificate.

The District may issue an adjunct teaching certificate to any applicant who fulfills the requirements of State law and who has subject-area expertise in the subject to be taught. An applicant will be considered to have expertise in the subject matter to be taught if the applicant demonstrates sufficient subset-area mastery through passage of a subject-area test. An adjunct teaching certificate may be for a part-time or full-time teaching position; however, an adjunct teaching certificate issued for a full-time teaching position is valid for no more than three (3) years and is nonrenewable.

The District will post requirements on its website for the issuance of an adjunct teaching certificate, including the subject area test through which an applicant demonstrates subject area mastery, and shall annually report to the FLDOE the number of adjunct teaching certificates issued for part-time and full-time teaching positions pursuant to this provision.

The Board may revoke a District certificate for cause. The application fee for the District Vocational Certificate and the Adjunct Teaching Certificate shall be the same as a State-issued Educator's Certificate.

CERTIFICATED PERSONNEL

Any person employed in a position requiring certification shall possess a valid certificate issued pursuant to Florida law or issued by the Board and shall file said certificate with the Superintendent.

ALTERNATIVE CERTIFICATION

The alternative certification program is a competency-based program designed to expand the pool of educators to include non-education majors committed to making a positive impact on student achievement. The procedures for this program may be found in the District Alternative Certification Program.

☒ As part of the Alternative Certification Program, the Board further offers an alternative teacher preparation program to enable persons already certified to add additional coverage to their certificates. The Board's alternative teacher preparation program shall be submitted to the FLDOE for review and approval. **[END OF OPTION]**

LICENSED PERSONNEL

Speech pathologists, occupational therapists, physical therapists, and audiologists will receive contracts, salary, and benefits. To be eligible for employment these individuals must hold a license to practice in the State of Florida.

ADDITIONAL REQUIREMENTS FOR CORE AREA TEACHERS

All core area teachers employed by the District shall be certified in field. Core area teachers are defined in State and Federal law to include English, reading or language arts, mathematics, science, foreign languages, civic and government, economics, arts, history, and geography. This also includes Exceptional Student Education teachers who teach core area subjects.

Pursuant to Federal law, the specific requirements to attain in-field certification are established by the Florida Department of Education and are set forth in AP 3120.

The District must have a plan and show annual progress towards meeting these teacher qualification requirements.

Heroes in the Classroom

An honorably discharged or retired military veteran or retired first responder who commits to joining the teaching profession as a full-time classroom teacher is eligible for a one-time sign-on bonus administered by the Department of Education (DOE), subject to legislative appropriation. An eligible veteran or first responder may receive an additional bonus for teaching a course in a high-demand teacher need area, as identified by the DOE. For any such eligible veteran or first responder employed by it, the Board will provide any necessary information requested by the DOE and, in a manner established by the DOE, notify the eligible veteran or first responder that employment may impact their pension from a previous employer.

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F.S. 1012.315

F.S. 1012.32

F.S. 1012.33

F.S. 1012.42

F.S. 1012.55

F.S. 1012.56

F.S. 1012.57

F.S. 1012.575

F.A.C. 6A-1.0502

F.A.C. 6A-1.0503

20 U.S.C. 6301

20 U.S.C. 7801

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4120 - **EMPLOYMENT OF SUPPORT STAFF**

Pursuant to F.S. 1012.01, educational support staff are employees whose job functions are neither administrative nor instructional, yet whose work supports the educational process.

The employment, transfer, promotion, resignation, or dismissal are governed by Federal and State law, School Board policy, State Board rules, and the provisions of the collective bargaining agreements.

A regular employee is a person employed in a continuing position whose duties require twenty (20) or more hours in each normal working week after having completed a ninety (90) workday probationary period. Extensions to this period may be granted by mutual written consent of the employee and the immediate supervisor. Employees who have not completed such period of employment may be discharged without recourse and shall not be subject to the provisions of the grievance procedure for bargaining unit employees.

The Superintendent shall conduct employment history checks of all candidates for educational support staff positions. The employment history check shall include, but not be limited to, contacting any previous employer and reviewing each affidavit of separation from previous employers pursuant to F.S. 1012.31, and screening the candidate through the use of the screening tools described in Florida law. If contact with (a) previous employer(s) cannot be made, the Superintendent shall document the efforts made to do so.

Any educational support staff member's misstatement of fact material to qualification for employment or the determination of salary shall be considered to constitute grounds for dismissal.

A candidate shall be disqualified from employment in any position that requires direct contact with students if the candidate is ineligible for such employment under F.S. 1012.315~~, or~~

- if the candidate has been terminated or resigned in lieu of termination for sexual misconduct with a student~~.~~
- ~~A person is~~ they are ineligible for employment in any position that requires direct contact with students if ~~: the person is on the disqualification list maintained by the Florida Department of Education pursuant to F.S. 1001.10(4)(b)~~
- the person is on the disqualification list maintained by the Florida Department of Education under F.S. 1001.10(4)(b);
- they are ~~is~~ registered as a sex offender as described in 42 U.S.C. 9858f(c)(1)(C);
- they are ineligible based on a security background investigation under F.S.435.04;

~~Professional learning activities linked to student learning and professional growth for instructional staff will meet the following criteria:~~

~~A. Utilize materials aligned to the State's educational leadership standards.~~

~~B. Have clear, defined, and measurable outcomes for both individual in-service activities and multiple day sessions.~~

C. ~~Employ multiple measurement tools for data on teacher growth, participants' use of new knowledge and skills, student learning outcomes, instructional growth outcomes, and leadership growth outcomes, as applicable.~~

D. ~~Utilize active learning and engage participants directly in designing and trying out strategies, providing participants with the opportunity to engage in authentic teaching and leadership experiences.~~

E. ~~Utilize artifacts, interactive activities, and other strategies to provide deeply embedded and highly contextualized professional learning.~~

F. ~~Create opportunities for collaboration.~~

G. ~~Utilize coaching and expert support to involve the sharing of expertise about content and evidence-based practices, focused directly on the needs of the role.~~

H. ~~Provide opportunities to think about, receive input on, and make changes to practice by facilitating reflection and providing feedback.~~

I. ~~Provide sustained duration with follow-up to have adequate time to learn, practice, implement, and reflect upon new strategies that facilitate changes in practice.~~

- ~~),~~they would be ineligible for an exemption under F.S. 435.07(4)(c), or~~or~~
- ~~_____~~ have ~~has~~ been convicted or found guilty of, have ~~has~~ had adjudication withheld for, or have ~~has~~ pled guilty or nolo contendere to ~~any of the felony offenses listed in F.S. 1012.315.~~(1) any criminal act in another state or under Federal law which, if committed in Florida, constitutes a disqualifying offense under F.S. 435.04(2) or (2) any delinquent act committed in Florida or any delinquent or criminal act committed in another state or under Federal law which, if committed in Florida, qualifies an individual for inclusion on the Registered Juvenile Sex Offender List under F.S. 943.0435.

The employment of support staff members prior to approval by the Board is authorized when their employment is required to maintain continuity in District operations. Employment shall be recommended to the Board no later than the month following employment.

The Superintendent shall also conduct employment history checks of all candidates for support staff positions. The employment history check shall include, but not be limited to, contacting any previous employer. If contact with (a) previous employer(s) cannot be made, the Superintendent shall document the efforts made to do so.

A candidate shall be disqualified from employment in any position that requires direct contact with students if the candidate is ineligible for such employment under F.S. 1012.315.

The Board shall approve employment, upon recommendation of the Superintendent.

Any support staff member's misstatement of fact material to qualifications for employment or the determination of salary shall be considered to constitute grounds for dismissal.

All support personnel shall become familiar with the policies of the Board and other such policies, regulations, memoranda, bulletins, and handbooks that pertain to their duties in the District. Any support staff member employed by the Board who shall be guilty of any willful violation of the policies of the Board shall be guilty of gross insubordination and shall be subject to dismissal or such other lesser penalty as the Board may prescribe.

REQUIREMENTS FOR INSTRUCTIONAL PARAPROFESSIONALS

All paraprofessionals employed by the District to provide instructional support services in Title I schoolwide programs and instructional paraprofessionals paid with Title I, Part A funds in targeted assistance programs shall be "highly qualified".

The requirements to be considered a "highly qualified" instructional paraprofessional are established by the Florida Department of Education. Accordingly, one of the following requirements must be met:

A. an associate's or higher degree;

B. two (2) years of study at an institution of higher education; or

C. a rigorous State or local assessment of knowledge of and the ability to perform the following duties

1. assist in instruction in reading, writing, and mathematics or reading, writing, and mathematics; or

2. assist in instructing reading readiness, writing readiness, and mathematics readiness, as appropriate.

Instructional paraprofessionals working for a Title I supported program may be assigned to duties as follows:

A. providing one-on-one tutoring for eligible students during times when the teacher would not otherwise be instructing the student;

B. assisting with classroom management, such as organizing instructional and other materials;

An Individual Paraprofessional Development Plan (IPDP) (Form 4120 F1) and an Agreement to Meet Qualifications (Form 4120 F2) shall be on file for each paraprofessional employed by the District to provide instructional support services in Title I schoolwide programs or instructional paraprofessional paid with Title I, Part A funds in targeted assistance programs who does not meet the criteria to be considered "highly qualified". The IPDP shall require the paraprofessional to make annual progress towards "highly qualified" status. Failure to satisfactorily complete the IPDP are subject to re-assignment or termination, consistent with provisions in any applicable collective bargaining contract.

AUTHORIZED ACTIVITIES FOR NON-INSTRUCTIONAL PARAPROFESSIONALS

The activities to which non-instructional paraprofessional may be assigned include the following:

A. personal care services;

B. parent involvement activities;

C. food service;

D. playground/cafeteria supervision;

E. bus aides/bus attendants;

F. clerical duties

G. non-instructional computer assistance;

H. non-instructional media center/library supervision;

I. translators (not providing instructional support).

General Knowledge Examination Assistance

Any employee who does not achieve a passing score on any subtest of the general knowledge examination will be provided information regarding the availability of State-level and District-level supports and instruction to assist him/her in achieving a passing score. Such information will include, but is not limited to, State-level test information guides, School District preparation resources, and preparation courses offered by State universities and Florida college system institutions.

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1242 - **PROFESSIONAL LEARNING~~DEVELOPMENT~~**

Professional Learning~~Development~~ System

Pursuant to State law, the School District will work collaboratively with the Florida Department of Education (FLDOE), public postsecondary institutions, State education foundations, teachers consortia, professional organizations, and business/community representatives in Florida to maintain a coordinated system of professional learning~~development.~~ The purpose of the system is to increase student achievement, enhance classroom instructional strategies that promote rigor and relevance throughout the curriculum, and prepare students for continuing education in the workforce.

Pursuant to Florida law, the term "professional learning" means learning that is aligned to Florida's standards for effective professional learning, educator practices, and leadership practices; incorporates active learning; is collaborative; provides models; and is sustained and continuous.

The District's comprehensive learning~~professional development~~ plan will incorporate school improvement plans, will align with the ~~Florida Professional Development System Evaluation Protocol Standards~~standards adopted by the State,, which support the framework for standards adopted by Learning Forward and will align with the principal leadership training. Furthermore, the results of the performance evaluations of administrators conducted pursuant to State law and School Board Policy 1220 will be used when identifying areas for which professional learning~~development~~ is needed.

As part of its effort to develop and refine its professional development plan, the District will review and monitor school discipline data; school environment surveys; assessments of parental satisfaction; performance appraisal data of teachers, managers, and administrative personnel; and other performance indicators to identify school and student needs that can be met by improved professional performance.

The Board will provide funding for ~~professional development~~learning as required by State law and the General Appropriations Act and will authorize expenditures from other sources to continuously strengthen the District's system of professional development. The plan will also provide for training for each teacher who will use materials that were purchased with funds allocated by the State for instructional materials, provide for in-service credit for the training, and document satisfactory completion of the training by each teacher.

The in-service activities for administrators shall focus on an analysis of student achievement data, the use of the Board-adopted evaluation program for instructional staff, ongoing formal and informal assessments of student achievement, identification and use of enhanced and differentiated instructional strategies that emphasize rigor, relevance, and reading in the content areas, enhancement of subject content expertise, integrated use of classroom technology that enhances teaching and learning, classroom management, parent involvement, and school safety.

The District shall also provide in-service activities and support targeted to the individual needs of new administrators participating in the learning~~professional development~~ certification and education competency program.

Additionally, the District shall make available, on a space available basis, in-service activities to instructional personnel who are designated as administrators of nonpublic schools in the District and the State certified teachers who are not employed by the Board on a fee basis not to exceed the cost of the activity per all participants.

The Superintendent shall establish and maintain an individual learning~~professional development~~ plan for each administrator assigned to a school as a seamless component to the school improvement plans developed pursuant to State law. The individual learning~~professional development~~ plan established by the Superintendent shall:

A. define the in-service objectives and specific measurable improvements expected in student performance as a result of the in-service activity;

B. include an evaluation component that determines the effectiveness of the learning~~professional development~~ plan;

C. include in-service activities for school administrative personnel that address updated skills necessary for instructional leadership and effective school management;

D. provide for systematic consultation with regional and State personnel designated to provide technical assistance and evaluation of local learning~~professional development~~ programs;

E. provide for delivery of learning~~professional~~ development by distance learning and other technology-based delivery systems to reach more educators at lower costs;

F. provide for the continuous evaluation of the quality and effectiveness of learning~~professional development~~ programs in order to eliminate ineffective programs and strategies and to expand effective ones. Evaluations must consider the impact of such activities on the performance of participating educators and their students' achievement and behavior.

Professional learning activities linked to student learning and professional growth for administrative staff will meet the following criteria:

A. Utilize materials aligned to the State's educational leadership standards.

B. Have clear, defined, and measurable outcomes for both individual in-service activities and multiple day sessions.

C. Employ multiple measurement tools for data on teacher growth, participants' use of new knowledge and skills, student learning outcomes, instructional growth outcomes, and leadership growth outcomes, as applicable.

D. Utilize active learning and engage participants directly in designing and trying out strategies, providing participants with the opportunity to engage in authentic teaching and leadership experiences.

E. Utilize artifacts, interactive activities, and other strategies to provide deeply embedded and highly contextualized professional learning.

F. Create opportunities for collaboration.

G. Utilize coaching and expert support to involve the sharing of expertise about content and evidence-based practices, focused directly on the needs of the role.

H. Provide opportunities to think about, receive input on, and make changes to practice by facilitating reflection and providing feedback.

I. Provide sustained duration with follow-up to have adequate time to learn, practice, implement, and reflect upon new strategies that facilitate changes in practice.

By July 1st of each year and prior to the release of funds for instructional materials, pursuant to statutory requirements, the Superintendent will certify to the Commissioner of Education that the Board has approved a comprehensive learning~~professional development~~ plan that requires fidelity of implementation of instructional materials that are in the first two (2) years of the adoption cycle. The report will also include verification that the training was provided.

~~Professional~~ Learning Catalog

A. Components

As part of its coordinated system of learning~~professional development,~~ the District will establish a Professional Learning Catalog (catalog) that outlines all ~~professional~~ learning opportunities, referred to as components, for all District employees from all funding sources. For each component, the catalog will include the following:

1. a title;

2. an identifying number assigned in accordance with the Florida Department of Education (FLDOE) Information Database Requirements: Volume II – Automated Staff Information System pursuant to F.S. 1008.385(2) and F.A.C. 6A-1.0014;

3. the maximum number of in-service points to be awarded for successful completion of the component, assigned in accordance with the specifications outlined in F.A.C. 6A-5.071(7);

4. a description of the specific objectives and activities to be completed; and,

5. the component evaluation criteria for determining the effectiveness of ~~professional~~ learning in:

    a. addressing the specific objectives;

    b. increasing educator knowledge and skills;

    c. changing educator dispositions or practice in the educational setting; and,

    d. improving student outcomes.

For each component for which in-service points will be awarded, the catalog will also include a description of any follow-up activities that will be required and support that will be provided to allow for successful completion of the component.

B. Review, Amendment, and Submission

Annually, the District shall conduct a review of the previous year's catalog program operations that results in a determination of its effectiveness in the educational setting as measured by changes in educator practice and student outcomes, and use this information to make decisions about which components to continue, modify, or eliminate.

Based on the results of the review, and by September 1st, annually, the catalog will be updated and approved by the Board.

By October 1st of each year, the District will submit a letter to the Commissioner of Education verifying that the Board has approved the District's catalog and that it meets the criteria set forth in F.A.C. 6A-5.071. Any components of the District's catalog developed or modified after the annual approval of the catalog will be approved as an amendment by the Board.

C. Record Maintenance and Data Reporting

The following information will be maintained for each component:

1. dates the component was delivered;

2. names of component leaders;

3. names of participants and performance records;

4. evaluation of the component; and,

5. criteria for successful completion.

The following information will be maintained for each component participant:

1. title and number of the component;

2. dates of participation;

3. satisfactory or unsatisfactory completion; and,

4. number of in-service points to be awarded, eligibility of the points to be used for certification, and expiration date of the educator's certificate(s), if applicable. All requirements for renewal of a learning~~professional~~ certificate on the basis of completion of in-service points pursuant to F.S. 1012.585 and F.A.C. 6A-4.0051

shall be met.

The District will report data information for all approved ~~professional~~ learning components through the FLDOE's automated data reporting procedures.

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F.S. 1001.42

F.S. 1011.62

F.S. 1011.67

F.S. 1012.22

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3242 - **PROFESSIONAL LEARNING~~DEVELOPMENT~~**

Professional Learning~~Development~~ System

Pursuant to State law, the School District will work collaboratively with the Florida Department of Education (FLDOE), public postsecondary institutions, State education foundations, teachers, consortia, professional organizations, and business/community representatives in Florida to maintain a coordinated system of professional learning~~.~~ The purpose of the system is to increase student achievement, enhance classroom instructional strategies that promote rigor and relevance throughout the curriculum, and prepare students for continuing education and the workforce.

Pursuant to Florida law, the term "professional learning" means learning that is aligned to Florida's standards for effective professional learning, educator practices, and leadership practices; incorporates active learning; is collaborative; provides models; and is sustained and continuous.

The District's ~~high-quality master in-service plan (HQMIP)~~ comprehensive professional learning system will incorporate school improvement plans, and will align with ~~the Florida~~ professional learning ~~System Evaluation Protocol Standards,~~ tandards adopted by the State, which support the framework for standards adopted by Learning Forward. Furthermore, the results of the performance evaluations of instructional staff members conducted pursuant to State law and Board Policy 3220 will be used when identifying the areas for which professional learning~~development is~~ needed. As part of its effort to develop and refine its professional learning ~~development~~ plan, the District will review and monitor school discipline data; school environment surveys; assessments of parental satisfaction; performance appraisal data of teachers, managers, and administrative personnel; and other performance indicators to identify school and student needs that can be met by improved professional performance.

The Board will provide funding for professional learning ~~development~~ as required by State law and the General Appropriations Act and will authorize expenditures from other sources to continuously strengthen the District's system of professional learning learning . The plan will also provide for training for each teacher who will use materials that were purchased with funds allocated by the State for instructional materials, provide for in-service credit for the training, and document satisfactory completion of the training by each teacher.

The in-service activities for instructional personnel shall include, but not be limited to analysis of student achievement data, ongoing formal and informal assessments of student achievement, identification and use of enhanced and differentiated instructional strategies that emphasize rigor, relevance, and reading in the content areas, enhancement of subject content expertise, integrated use of classroom technology that enhances teaching and learning, classroom management, parent involvement, and school safety. Additionally, the District shall make available, on a space available basis, in-service activities to instructional personnel of nonpublic schools in the District and the State certified teachers who are not employed by the Board on a fee basis not to exceed the cost of the activity per all participants.

School principals shall establish and maintain an individual professional learning ~~development~~ plan for each instructional employee assigned to the school. The individual professional learning ~~development~~ plan must:

A. be related to specific performance data for the students to whom the teacher is assigned;

B. define the in-service objectives and specific measurable improvements expected in student performance as a result of the in-service activity(ies);

C. include an evaluation component that determines the effectiveness of the professional learning ~~development~~ plan.

Professional learning activities linked to student learning and professional growth for instructional staff will meet the following criteria:

D. Utilize materials aligned to the State's educational leadership standards.

E. Have clear, defined, and measurable outcomes for both individual in-service activities and multiple day sessions.

F. Employ multiple measurement tools for data on teacher growth, participants' use of new knowledge and skills, student learning outcomes, instructional growth outcomes, and leadership growth outcomes, as applicable.

G. Utilize active learning and engage participants directly in designing and trying out strategies, providing participants with the opportunity to engage in authentic teaching and leadership experiences.

H. Utilize artifacts, interactive activities, and other strategies to provide deeply embedded and highly contextualized professional learning.

I. Create opportunities for collaboration.

J. Utilize coaching and expert support to involve the sharing of expertise about content and evidence-based practices, focused directly on the needs of the role.

K. Provide opportunities to think about, receive input on, and make changes to practice by facilitating reflection and providing feedback.

L. Provide sustained duration with follow-up to have adequate time to learn, practice, implement, and reflect upon new strategies that facilitate changes in practice.

M.

Professional Learning Certification and Education Competency Program

The District will provide the competency-based professional learning certification program developed by the FLDOE by which members of the District's instructional staff with a State-issued temporary certificate may satisfy the mastery of professional preparation and education competence requirements specified in State law and rules of the State Board of Education.

Certification of an Approved Comprehensive Professional Learning Plan

By July 1st of each year and prior to the release of funds for instructional materials, pursuant to statutory requirements, the Superintendent will certify to the Commissioner of Education that the Board has approved a HQMIP that requires fidelity of implementation of instructional materials that are in the first two (2) years of the adoption cycle. The report will also include verification that the training was provided.

Professional Learning Catalog

A. Components

As part of its coordinated system of professional learning, the District will establish a Professional Learning Catalog (catalog) that outlines all professional learning opportunities, referred to as components, for all District employees from all funding sources. For each component, the catalog will include the following:

1. a title;
2. an identifying number assigned in accordance with the FLDOE Information Database Requirements: Volume II – Automated Staff Information System pursuant to F.S. 1008.385(2) and F.A.C. 6A-1.0014;
3. the maximum number of in-service points to be awarded for successful completion of the component, assigned in accordance with the specifications outlined in F.A.C. 6A-5.071(7);
4. a description of the specific objectives and activities to be completed; and,
5. the component evaluation criteria for determining the effectiveness of professional learning in:
    a. addressing the specific objectives;
    b. increasing educator knowledge and skills;
    c. changing educator dispositions or practice in the educational setting; and,
    d. improving student outcomes.

For each component for which in-service points will be awarded, the catalog will also include a description of any follow-up activities that will be required and support that will be provided to allow for successful completion of the component.

B. Review, Amendment, and Submission

Annually, the District shall conduct a review of the previous year's catalog program operations that results in a determination of its effectiveness in the educational setting as measured by changes in educator practice and student outcomes, and use

this information to make decisions about which components to continue, modify, or eliminate.

Based on the results of the review, and by September 1st, annually, the catalog will be updated and approved by the Board.

By October 1st of each year, the District will submit a letter to the Commissioner of Education verifying that the Board has approved the District's catalog and that it meets the criteria set forth in F.A.C. 6A-5.071. Any components of the District's catalog developed or modified after the annual approval of the catalog will be approved as an amendment by the Board.

C. Record Maintenance and Data Reporting

The following information will be maintained for each component:

1. dates the component was delivered;
2. names of component leaders;
3. names of participants and performance records;
4. evaluation of the component; and,
5. criteria for successful completion.

The following information will be maintained for each component participant:

1. title and number of the component;
2. dates of participation;
3. satisfactory or unsatisfactory completion; and,
4. number of in-service points to be awarded, eligibility of the points to be used for certification, and expiration date of the educator's certificate(s), if applicable. All requirements for renewal of a professional certificate on the basis of completion of in-service points pursuant to F.S. 1012.585 and F.A.C. 6A-4.0051 shall be met.

The District will report data information for all approved professional learning components through the FLDOE's automated data reporting procedures.

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Revised 7/27/21

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Legal F.S. 1001.42
F.S. 1011.62
F.S. 1011.67
F.S. 1012.22
F.S. 1012.34
F.S. 1012.56
F.S. 1012.98
F.S. 1012.985
F.S. 1012.986

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Adopted	June 27, 2017
Last Revised	November 9, 2021

2120 - **SCHOOL IMPROVEMENT**

The School Board supports the concept of school improvement as established by the State Board of Education and will seek to create and/or maintain effective schools as defined by Florida statute. The Board shall annually approve and require implementation of a new, amended, or continuation school improvement plan for each school in the District and shall provide funds to schools for developing and implementing school improvement plans.

In addition to adopting a mission statement and educational philosophy for the District, the Board shall create, as needed, policies which support the school improvement process.

The Superintendent shall establish administrative procedures which will provide for:

A. School improvement plans are developed and implemented by school-based teams, working collaboratively, so that both building level and District level goals for students can be identified and correlated, and then achieved through effective planning, problem-solving, and assessment.

   Each year the school improvement plans for schools that include any of grades 6, 7, or 8 shall include information and data on the school's early warning system as required by this policy and Florida law.

   The school's early warning system shall include the following:

   1. a list of the early warning indicators as required by State law and set forth in this policy;

   2. the number of students identified by the system as exhibiting two (2) or more early warning indicators;

   3. the number of students by grade level that exhibit each early warning indicator; and

   4. a description of all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.

   In addition, the school improvement plan for a school that includes any of grades 6, 7, or 8 shall describe the strategies used by the school to implement the instructional practices for middle grades emphasized by the District's professional development system pursuant to State law.

B. A District-wide, school-improvement plan which provides for building-level decision-making regarding program assessment, curriculum review, determination of performance standards, budgetary review, staff development, and the monitoring and assessment of student outcomes.

C. Collaboration at both the building and District levels with parents, relevant institutions and groups, especially those in the community, who can support and facilitate school improvement in the District.

D. A system of school reports and dissemination of information regarding the performance of students and educational programs as required by Florida statute and State Board of Education rule.

In order to enhance school improvement, the Superintendent is authorized to waive any policy that has been enacted in order to comply with the following Federal statutes/regulations and to request waivers from these laws/regulations from the Commissioner of Education:

Titles I, II, IV, VI, and Part C of Title VII of the ESEA Act of 1965

The Carl Perkins Vocational and Applied Technology Education Act

The General Education Provisions Act

Parts of Education Department General Administrative Regulations

In requesting such waivers, the Superintendent is to abide by the procedures established by the State Department of Education.

Early Warning System

Every school in the District with grades 6, 7, or 8 shall implement an early warning system to identify students who need additional support to improve academic performance and stay engaged in school. The early warning system shall include the following early warning indicators:

A. Attendance below ninety percent (90%) regardless of whether absence is excused or a result of out-of-school suspension.

B. One (1) or more suspensions whether in school or out of school.

C. Course failure in English Language Arts or mathematics.

D. A Level 1 score on the Statewide, standardized assessments in English Language Arts or mathematics.

E. For students in kindergarten through grade 3, a substantial reading deficiency under F.S. 1008.25(5)(a) or, for students in kindergarten through grade 4, a substantial mathematics deficiency under F.S. 1008.25.

When a student exhibits two (2) or more early warning indicators, the school's child study team or a school-based team formed for the purpose of implementing the requirements of this policy and State law shall convene to determine appropriate intervention strategies for the student. The school shall provide at least ten (10) days' written notice of the meeting to the student's parent indicating the meeting's purpose, time, and location so that the parent has the opportunity to participate.

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Revised 7/27/21
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Legal F.S. 1001.42
F.S. 1001.452
F.S. 1003.02
F.S. 1008.345
F.S. 1012.98

Book	Policy Manual
Section	Vol 24 N 1 REVISED
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Adopted	June 27, 2017

2210 - **CURRICULUM DEVELOPMENT**

The School Board shall adopt the general scope of the curriculum program in accordance with State laws and regulations. The Superintendent shall develop the District curriculum for the review and approval of the Board. The School District's curriculum shall be aligned with Florida statutes and with the Florida Department of Education guidelines and shall be based on the following:

A. student standards as designated by the State of Florida

B. State course descriptions

C. assessments including screening, diagnostics, and formative assessments

D. analysis of assessment results including the results of progress monitoring

E. students' needs as determined by studies, surveys, and continuous evaluation of curriculum effectiveness

Classroom instruction is delivered to reflect:

A. standards-based lessons, standards-based lesson plans and activities;

B. alignment of curriculum, instruction, and assessment;

C. principles of effective instructional design;

D. classroom decisions based on periodic progress monitoring;

E. classroom assessments that drive the instructional process; and

F. evaluation of student work and the assignment of grades based on achievement of the District curriculum standards.

All course materials and verbal or visual instruction shall conform to the requisites and intent of all Florida statues, State Board of Education rules, and District curriculum and instructional programs. All instructional materials including teachers' manuals, audiovisual, or other supplementary instructional material shall be available at individual schools for inspection by parents or guardians of the children engaged in such classes.

Schools shall implement the K-12 District curriculum. Schools shall make sure that students with disabilities have access to the District curriculum to the greatest extent possible with appropriate accommodations and modifications.

Any modification of the curriculum at the school level must be submitted to the Deputy Superintendent for Instructional Services on the Curriculum Modification Request Form according to the District timeline and included in the school improvement plan for the school.

Teachers develop and implement standards-based lesson plans that:

A. identify content standards and benchmarks;

B. identify desired results;

C. determine acceptable evidence of achieving the desired results;

D. plan effective and engaging learning experiences and instruction;

E. evaluate the effectiveness of instruction and make modifications.

Required instruction shall include content in the areas of health and physical education, substance abuse prevention, violence prevention, character education, Veterans' sacrifices, patriotism, African American, women's and Hispanic contributions, Holocaust education, and all other content designated by statute. Community groups or organizations that seek to make presentations to students at the school site or as part of any school related activity should contact the principal at the site. Principals shall refer all such requests to the appropriate level executive director who may request review by the health education advisory committee through the District curriculum team. The health education advisory committee may review such requests pursuant to the health education guidelines.

Parents or guardians have the right to review instructional materials. Principals shall make all materials, including textbooks, audiovisual materials, or other supplementary instructional materials, available for inspection upon request.

System of Comprehensive Reading Instruction

The District will implement a system of comprehensive reading instruction for students enrolled in prekindergarten through grade 12 and certain students who exhibit a substantial deficiency in early literacy. Annually, the Superintendent will develop and submit to the Board for approval a detailed reading instruction plan that outlines the components of the District's comprehensive system of reading instruction. The plan will also describe how the District prioritizes the assignment of highly effective teachers, as identified in F.S. 1012.34, to kindergarten through grade 2 and how reading coaches are assigned to individual schools. These two (2) provisions shall be approved by the Just Read, Florida Office. Once approved, the reading instruction plan will be submitted to the Florida Department of Education.

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Legal

F.S. 120.54
F.S. 120.536(1)
F.S. 120.81(d)
F.S. 1001.215
F.S. 1001.41
F.S. 1001.42
F.S. 1001.51
F.S. 1003.4201
F.S. 1003.41
F.S. 1003.4156
F.S. 1003.42
F.S. 1003.4203
F.S. 1003.4205
F.S. 1003.421
F.S. 1003.4281
F.S. 1003.4282
F.S. 1003.4285
F.S. 1003.4286
F.S. 1003.4295
F.S. 1003.432
F.S. 1003.433
F.S. 1003.435
F.S. 1003.436
F.S. 1003.437
F.S. 1003.44

F.S. 1003.45

F.S. 1003.4505

F.S. 1003.451

F.S. 1003.453

F.S. 1003.455

F.S. 1003.46

F.S. 1003.47

F.S. 1004.64

F.S. 1008.22

F.S. 1008.23

F.S. 1008.25

F.S. 1008.34

F.S. 1011.62

Chapter I of Education Consolidation and Improvement Act of 1981

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Book	Policy Manual
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2271 - **ARTICULATION AND ACCESS TO FLORIDA COLLEGE SYSTEM INSTITUTIONS**

Postsecondary Enrollment Programs

The School Board recognizes the value to students and to the District for students to participate in programs offered by accredited colleges and universities. The Superintendent will annually develop/revise articulation agreements jointly with postsecondary institutions to provide a comprehensive articulated acceleration program including, but not limited to, dual enrollment and early admission programs.

Students in grades 6 through 12 who meet eligibility criteria established under Florida law and by the State Board of Education may enroll in approved postsecondary programs while in attendance in the District. Secondary students participating in Career and Career Certificate Dual Enrollment will have the opportunity to earn industry certification. All Career Dual Enrollment courses under the Career Dual Enrollment Articulation Agreement will be weighted equally as Advanced Placement (AP) courses and will count towards high school graduation. (F.S. 1007.271(21)(c)) The District will pay for the cost of instructional materials for public high school students who are earning credit toward graduation under the dual enrollment program.

No minor student may participate without the written consent of their parent(s) and /or legal guardian(s).

Annually, all secondary school students and their parents shall be informed of the options available to students for all dual enrollment programs (as an educational option and mechanism for acceleration) and eligibility requirements.

Postsecondary institutions are responsible for assigning a letter grade for each student's work in their enrolled course. The District is responsible for posting dual enrollment course grades as assigned by the postsecondary institution to high school transcripts. The Superintendent shall also establish procedures for the proper entry on a student's transcript and other records of his/her participation in a postsecondary program.

The District may deny high school credit for any portion of postsecondary courses which are taken during the period of a student's expulsion. Any District student who is expelled is not eligible for enrollment or continuation in postsecondary courses during the period of expulsion except as determined by mutual agreement between the District and the college or university. A student may lose the opportunity to participate in a dual enrollment course if the student is disruptive to the learning process such that the progress of other students or the efficient administration of the course is hindered.

Early College Program

The Board, in conjunction with Florida College System institutions, shall establish one (1) or more early college-structured high school accelerated programs. When creating an early college program, the Board shall execute a contract with a local Florida College System institution that contains all the requirements set forth in F.S. 1007.273. The program shall be established a mutually agreeable location. Each contract must be executed by January 1st of each school year for implementation during the next school year.

The Board may execute a contract to establish an early college program with a State university or an institution that is eligible to participate in the William L. Boyd, IV, Florida Resident Access Grant Program, that is a nonprofit independent college or university located and chartered in this State, and that is accredited an accrediting agency approved by the State Board of Education to grant baccalaureate degrees. Such university or institution must meet the requirements specified under F.S. 1007.273.

Students participating in an early college program must enter into a student performance contract which must be signed by the student, the parent, and a representative of the District and the applicable Florida College System institution, State university, or other institution participating pursuant to State law. The performance contract shall include the schedule of courses, by semester, and industry certifications to be taken by the student, student attendance requirements, and course grade requirements.

Potential Benefits, Risks, and Consequences of Participation in Postsecondary Programs

The potential benefits of participating in postsecondary programs include the following:

A. expanded curriculum offerings;

B. opportunities to study in more depth those areas of special interest or need;

C. opportunities to earn college credits while still in high school;

D. opportunities for financial support for taking college courses while still in high school; and

E. opportunities to experience college-level work and life prior to making final decisions about whether and/or where to attend college.

The potential risks of participation in postsecondary programs include the following:

A. increased student responsibility for learning because of less instructional guidance;

B. reduced opportunities to participate in high school co-curricular and extra-curricular activities;

C. increased financial obligations for tuition, books, materials, and fees, if college credit only is sought;

D. potential loss of after-school employment opportunities;

E. possible effect on grade point average and class standing;

F. possible delay of graduation;

G. increased time for travel, study, etc.; and

H. exposure to mature subject matter and materials, including those of a graphic, explicit, violent, or sexual nature that will not be modified because of the student's participation.

Career Pathways Agreements Between Career Centers and Florida College System Institutions

Any career center operated by the Board with a service area that overlaps with another career center operated by a Florida college system institution will enter into a career pathways agreement. The career pathways agreement will:

A. outline certificate program completion requirements and any licenses or industry certifications that must be earned before enrolling in an associate degree program;

B. specify that articulated college credit will be awarded in accordance with the agreement upon initial enrollment in the associate degree program;

C. guarantee college credit toward an aligned associate degree program for students who graduate from a career center with a career or technical certificate and meet specified requirements in accordance with the terms of the agreement;

D. specify that regional agreements may not award less credit than the amount guaranteed through existing statewide articulation agreements.

On or before May 1st of each year, the Board will submit its career pathways agreements to the FLDOE.

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2421-CAREER AND TECHNICAL EDUCATION

The School Board recognizes that education is a function of both knowledge and the application of knowledge. Education that ties abstract ideas to practical applications also prepares students to use their minds, as well as preparing them to be citizens, parents, and members of a civilized culture. Career and technical education and academic education are complementary, rather than exclusive.

Career and technical education will provide experiences that complement and reinforce academic concepts that are particularly amenable to contextualized learning in a distinct career area and provide occupationally specific skills.

The Board shall provide career and technical education program offerings that include, but are not limited to:

A. job preparatory courses designed to provide students with the competencies necessary for effective entry into an occupation;

B. exploratory courses designed to give students initial exposure to skills and attitudes associated with a broad range of occupations in order to assist them in making informed decisions regarding their future academic and occupational goals;

C. practical arts courses designed to teach students practical generic skills which, although applicable in some occupations, are not designed to prepare students for entry into an occupation;

D. career education instruction which is designed to strengthen and integrate basic academic skills and career/technical skills and occupational awareness;

E. accelerated career and technical programs such as vocational dual enrollment designed to enable high school students to earn elective credit toward graduation and postsecondary credit toward an A.S. degree or a technical certificate.

Additionally, each high school in the District shall host a career fair during the school year and establish a process to provide students in grades 11 and 12 the opportunity to meet or interview with potential employers during the career fair. The career fair must be held on the campus of the high school, except that a group of high schools in the District or the District and other school districts may hold a joint career fair at an alternative location to satisfy this requirement. A joint career fair must be held at a location within reasonable driving distance for students at all participating schools. The career fair must be held during the school day and may use Florida's online career planning and work-based learning system as part of the career fair activities.

Any effort to recruit students to participate in a particular career and technical program shall follow applicable State and Federal laws regarding provision of information.

Career and technical education program offerings are available to elementary, middle, and high school students without regard to race, color, national origin, sex, age, disability, or marital status. The Superintendent is to ensure that application forms for cooperative education programs contain a notice of nondiscrimination. The notice of nondiscrimination shall be part of the application forms provided to employers.

Procedures for program operation in accordance with applicable labor laws are incorporated in the Florida Department of Education, Curriculum Frameworks, and Student Performance Standards.

Career and Professional Academies; Career-Themed Courses

The District shall offer career and professional academies at the middle and high school levels, and at least two (2) career-themed courses. A "career and professional academy" is a research-based program that integrates a rigorous academic curriculum with an industry-specific curriculum aligned directly to priority workforce needs established by the regional workforce board or the Department of Economic Opportunity. Students completing career and professional academy programs must receive a standard high school diploma, the highest available industry certification, and opportunities to earn postsecondary credit if the academy partners with a postsecondary institution approved to operate in the state.

A "career-themed course" is a course, or a course in a series of courses, that leads to an industry certification identified in the CAPE Industry Certification Funding List pursuant to rules adopted by the State Board of Education. Career-themed courses have industry-specific curriculum aligned directly to priority workforce needs established by the regional workforce board or the Department of Economic Opportunity. Students completing a career-themed course will be provided opportunities to earn postsecondary credit if the credit for the career-themed course can be articulated to a postsecondary institution approved to operate in the State.

The Board expects career and professional academies offered in the District's high schools to provide rigorous and relevant career-themed courses that articulate to postsecondary-level coursework and provide students with the opportunity to receive a standard high school diploma, the opportunity to earn industry certification, the opportunity to attain the Florida Gold Seal Vocational Scholars award, and the opportunity to earn postsecondary credit when available.

The Board encourages the Superintendent to forge partnerships with local businesses in the development of career and professional academies. These partnerships will help prepare students for the State's workforce needs, as well as help attract, expand, and retain targeted, high-value industry and jobs in the community.

The District's career and professional academies should increase student academic achievement and graduation rates through integrated academic and career curriculum. Each middle school career exploration program, middle and high school career, and professional academies leading to industry certification, and high school graduation requirements shall be aligned.

Each career and professional academy and career-themed course at the high school level must:

A. provide a rigorous standards-based academic curriculum integrated with a career curriculum; consider multiple styles of student learning; promote learning by doing through application and adaptation; maximize relevance of the subject matter; enhance each student's capacity to excel; and include an emphasis on work habits and work ethics.

B. include one or more partnerships with postsecondary institutions, businesses, industry, employers, economic development organizations, or other appropriate partners from the local community. Such partnerships with postsecondary institutions shall be delineated in articulation agreements and include any career and professional academy courses or career-themed courses that earn postsecondary credit. Such agreements may include articulation between the secondary school and public or private two (2) year and four (4) year postsecondary institutions and technical centers. Such partnerships must provide opportunities for:

    1. instruction from highly skilled professionals who possess industry-certification credentials for courses they are teaching;

    2. internships, externships, and on-the-job training;

    3. a postsecondary degree, diploma, or certificate;

    4. the highest available level of industry certification;

    5. maximum articulation of credits pursuant to F.S. 1007.23 upon program completion.

C. promote and provide opportunities for students enrolled in a career and professional academy or a career-themed course to attain, at minimum, the Florida Gold Seal Vocational Scholars award pursuant to F.S. 1009.536.

D. provide instruction in careers designated as high-skill, high-wage, and high-demand by the regional workforce development board, the chamber of commerce, economic development agencies, or the Department of Economic Opportunity.

E. deliver academic content through instruction relevant to the career, including intensive reading and mathematics intervention required by F.S. 1003.428, with an emphasis on strengthening reading for information skills.

F. offer applied courses that combine academic content with technical skills.

G. provide instruction resulting in competency, certification, or credentials in workplace skills, including, but not limited to, communication skills, interpersonal skills, decision-making skills, the importance of attendance and timeliness in the work environment, and work ethics.

Each career and professional academy at the middle school level must:

A. lead to careers in occupations aligned to the CAPE Industry Certification Funding List approved under rules adopted by the State Board of Education.

B. integrate content from core subject areas.

C. integrate career and professional academy or career-themed course content with intensive reading and mathematics pursuant to F.S. 1003.428.

D. coordinate with high schools to maximize opportunities for middle school students to earn high school credit.

E. provide access to virtual instruction courses provided by virtual education providers legislatively authorized to provide part-time instruction to middle school students. The virtual instruction courses must be aligned to State curriculum standards for middle school career and professional academy courses or career-themed courses, with priority given to students who have required course deficits.

F. provide instruction from highly skilled professionals who hold industry certificates in the career area in which they teach.

G. offer externships.

H. provide personalized student advisement that includes a parent-participation component.

An adult student who is enrolled in an apprenticeship program that is registered with the Department of Education in accordance with F.S. Chapter 446, Job Training, is exempt from the provisions of F.S. 1004.91 relating to career preparatory instruction.

Strategic Plan to Address Local and Regional Workforce Demands

Florida statutes require each Board to develop, in collaboration with regional workforce boards, economic development agencies, and postsecondary institutions approved to operate in the state, a strategic three (3) year plan to address and meet local and regional workforce demands. If involvement of a regional workforce board or an economic development agency in the strategic plan development is not feasible, the Board, with the approval of the Department of Economic Opportunity, shall collaborate with the most appropriate regional business leadership board.

The Board authorizes the Superintendent to collaborate with one (1) or more neighboring counties in the development of the strategic plan, and, upon approval of the plan, to offer career-themed courses, as defined in F.S. 1003.493(1)(b), or a career and professional academy as a joint venture.

The strategic plan must describe in detail provisions for the efficient transportation of students, the maximum use of shared resources, access to courses aligned to State curriculum standards through virtual education providers legislatively authorized to provide part-time instruction to middle school students, and an objective review of proposed career and professional academy courses and other career-themed courses to determine if the courses will lead to the attainment of industry certifications included on the CAPE Industry Certification Funding List pursuant to rules adopted by the State Board of Education.

The strategic three (3) year plan shall be constructed and based upon the elements set forth in F.S. 1003.491. Each strategic plan shall be reviewed, updated, and jointly approved every three (3) years by the School District, CareerSource boards, economic development agencies, and State-approved postsecondary institutions.

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Revised 1/25/22
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Legal

F.S. 445.004

F.S. 445.006

F.S. 446 et seq.

F.S. 450.081

F.S. 1000.05

F.S. 1001.42

F.S. 1001.43

F.S. 1003.01

F.S. 1003.4156

F.S. 1003.428

F.S. 1003.491

F.S. 1003.492

F.S. 1003.493

F.S. 1003.4935
F.S. 1004.91
F.S. 1004.92
F.S. 1009.21
F.S. 1009.22
F.S. 1009.26
F.S. 1009.536
F.S. 1011.62
F.S. 1011.80
29 U.S.C. 201
29 U.S.C. 202
29 U.S.C. 203
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29 U.S.C. 213
29 U.S.C. 214
29 U.S.C. 215
29 U.S.C. 216
29 U.S.C. 216b
29 U.S.C. 217
29 U.S.C. 218
29 U.S.C. 219
F.A.C. 6A-6.301 through 6A-6.371
F.A.C. 6A-6.672
F.A.C. 6A-14.37

Book	Policy Manual
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2423 - **SCHOOL-TO-WORK PROGRAM**

Federal School-to-Work Opportunities Act of 1994

The School Board strongly supports the School-to-Work Opportunities Act as a vehicle to help the District prepare students more effectively for the world of work. Through this legislation, the District will be able to provide students with the following learning experiences needed to develop career-related knowledge, attitudes, and skills as well as life-long learning skills:

A. School-based learning which includes career awareness, exploration, and counseling and the integration of academic and vocational learning.

B. Work-based learning which provides students with a planned program of job training and/or various types of work experiences that are coordinated with school-based learning.

C. Connecting activities which are designed to ensure that there is effective correlation and coordination between what students learn in school and what they learn at worksites.

The Superintendent is authorized to design and implement school-to-work activities and programs, both independently for this District and in cooperation with other districts, that create the three (3) types of learnings described above. In addition, s/he should take the steps necessary to ensure that the District is participating actively in alliances, consortia, and/or committees that are coordinating school-to-work initiatives in this area.

The Superintendent's procedures for the development and implementation of school-to-work activities/programs need to provide for the following concerns of the Board:

A. Proposals are submitted to obtain planning and/or implementation funds from the State and other sources, when available and appropriate.

B. Informed parental consent will be obtained for any out-of-district activities such as career-awareness trips, job shadowing, work experiences, and the like.

C. Proper supervision is being provided all students when they are participating in learning activities in off-school sites.

D. All students are being provided appropriate opportunities to participate in school-to-work activities.

E. Emphasis is being placed throughout the program on the development/reinforcement of a high-quality work ethic by every student.

F. Each learning activity/program will have defined objectives with clear correlation to career preparation and a means for assessing how well each student is achieving the objectives.

G. All activities/programs will comply with associated Board policies and District procedures as well as applicable Federal/State laws.

As appropriate to a particular program initiative, the Superintendent may request waivers from the State on certain statutory or regulatory provisions that are contained in the Elementary and Secondary Education Act and the Carl D. Perkins Vocational and Applied Technology Act.

Unpaid students interning or getting workplace experience as part of an education program will be considered employees of the District for Worker's compensation purposes.

The Superintendent shall keep the Board informed periodically on the progress of the District toward the goals of this important program.

Florida Work-Based Learning Opportunities

The Board shall provide that each student enrolled in grades 9 through 12 has access to at least one (1) work-based learning opportunity.

In accordance with Florida law, the term "work-based learning opportunity" means an interaction with industry or community professionals that occurs in a workplace setting, to the extent possible, or a simulated environment at an educational institution that allows firsthand experience with tasks required in a given career field, is aligned with curriculum and instruction, and is provided in partnership with an educational institution. A work-based learning opportunity must meet all of the following criteria:

A. be developmentally appropriate.

B. identify learning objectives for the term of experience.

C. explore multiple aspects of an industry.

D. develop workplace skills and competencies.

E. assess performance.

F. provide opportunities for work-based reflection.

G. link to next steps in career planning and preparation in a student's chosen career pathway.

H. be provided in an equal and fair manner.

I. be documented and reported in compliance with state and federal labor laws.

A work-based learning opportunity should prioritize paid experiences, such as apprenticeships and preapprenticeship programs as those terms are defined in F.S. 446.021.

Revised 5/24/22

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Legal F.S. 446.0915

F.S. 446.021 (1)(2)

F.S. 446.54

The Fair Labor Standards Act of 1938 (as amended), 29 U.S.C. 201, et seq.

29 C.F.R. Part 570

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2460 - **EXCEPTIONAL STUDENT EDUCATION**

The School Board, as an expression of its commitment to provide a free, appropriate, public education for students with disabilities in accordance with State and Federal laws, rules, and regulations, shall develop and implement Special Programs and Procedures for Exceptional Students and the Manatee County Plan for Exceptional Student Education. These documents shall include at least the components listed below, shall provide administrative procedures for Exceptional Student Education Programs, and shall be revised when required by the Florida Department of Education (FLDOE), readopted, and submitted to the FLDOE.

A. Child Identification

The District will make ongoing efforts to identify, locate, and evaluate students below twenty-two (22) years of age, who reside within the District and have a confirmed or suspected disability in accordance with all Federal regulations and State standards.

B. Procedural Safeguards

A child with a disability and his/her parent shall be provided with safeguards, as required by law, throughout the identification, evaluation, and placement process, and the provision of a free, appropriate, public education to the student.

C. Multifactored Evaluation

A student may not be given special instruction or services as an exceptional student until after s/he has been properly evaluated and found eligible as an exceptional student in the manner prescribed by rules of the State Board of Education.

The District will provide a multifactored evaluation for students with disabilities by ensuring that:

1. children are assessed in their native language or other mode of communication;
2. tests are used for their validated purposes;
3. children are evaluated in all areas related to their suspected disability;
4. testing is conducted by a multidisciplinary team;
5. testing materials and procedures are not racially or culturally biased;
6. tests are administered by trained personnel qualified in accordance with all Federal regulations and State standards;
7. tests are administered in conformance with the instructions provided by the producer;
8. medical evaluation, when required as part of the multifactored evaluation, shall be provided at no cost to the parent by a licensed physician designated by the Superintendent or his/her designee, when other no-cost

resources are not available.

The parent of an exceptional student evaluated and found eligible or ineligible shall be notified of each such evaluation and determination. Such notice shall contain a statement informing the parent that s/he is entitled to a due process hearing on the identification, evaluation, and eligibility determination or non-determination.

D. Individual Educational Plan

The District will develop an individual educational plan (IEP) for each child with a disability who needs special education and related services. The IEP shall be designed to meet the unique educational needs of the child and shall be developed in meetings with the child's designated IEP Team. At the initial meeting of a student's IEP team, the District will provide parents with information about the amount of funding the District receives for each of the five (5) exceptional student education support levels for a full-time student.

Parents of the child shall be strongly encouraged to participate in all planning conferences and IEP Team meetings. The school will provide written notice of an IEP meeting to the parent at least ten (10) days before the meeting, indicating the purpose, time and location of the meeting and who, by title or position, will attend the meeting. The IEP Team meeting requirement may be waived by informed consent of the parent after the parent receives the written notice.

The District will utilize FLDOE parental consent forms for the following actions in a student's IEP:

1. administer to the student an alternate assessment pursuant to F.S. 1008.22 and provide instruction in the State standards access points curriculum; and

2. place the student in an exceptional student education center.

The District will not implement a change as it relates to the actions described above in D.1. and D.2. without parental consent unless the District documents reasonable efforts to obtain the parent's consent and the child's parent has failed to respond, or the District obtains approval through a due process hearing.

The child's IEP shall be reviewed and revised as often as necessary, but at least annually.

District personnel will collaborate with private instructional personnel who are hired or contracted by parents in compliance with F.S. 1003.572.

"Private instructional personnel" include only the following:

1. individuals certified under F.S. 393.17 or licensed under Chapter 490 or Chapter 491 for applied behavior analysis services as defined in F.S. 627.6686 and 641.31098;

2. registered behavior technicians who have a nationally recognized paraprofessional certification in behavior analysis and who practice under the supervision of individuals licensed under F.S. 393.17 or licensed under F.S. Chapter 490 or Chapter 491 by assisting such individuals in the provision of applied behavior analysis services;

   To provide services under this paragraph, a registered behavior technician must be employed by an enrolled ~~aMedicaid~~ provider as described in Paragraph 1 above.

3. speech-language pathologists licensed under F.S. 468.1185;

4. occupational therapists licensed under part III of 379 Chapter 468;

5. physical therapists licensed under Chapter 486;

6. psychologists licensed under Chapter 490; and

7. clinical social workers licensed under Chapter 491.

Private instructional personnel who are hired or contracted by parents to collaborate with public instructional personnel will be permitted to observe the student in the educational setting, collaborate with instructional personnel in the educational setting, and provide services in the educational setting only if the following requirements are met:

1. the student's public instructional personnel and principal consent to the time and place; and

2. the private instructional personnel satisfy the requirements of F.S. 1012.32 or 1012.321.

E. Least Restrictive Environment

The education of students with disabilities will occur in the least restrictive environment through appropriate special education programs and services designed to meet the unique needs of each disabled student. District personnel will use the regular school facilities and adapt them to the needs of exceptional students to the maximum extent appropriate. To the extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, shall be educated with children who are not disabled. Segregation of exceptional students will occur only when the nature or severity of the exceptionality is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily.

F. Confidentiality of Data

The confidentiality of personally-identifiable data relating to children with disabilities and their parents and families shall be protected at collection, storage, disclosure, and destruction; one official of this District shall be assigned the responsibility for protecting the confidentiality of personally identifiable data. The District follows all Federal regulations and State standards related to the confidentiality of data. (See Policy 8330 - Student Records)

G. Due Process

The District will use procedures to allow differences of opinion between parents and this District or between agencies and this District, to be aired and resolved. The procedures shall provide for case conferences and impartial hearings on the District's proposal or refusal to initiate or change the identification, evaluation, eligibility, or educational placement of the child, or the provision of FAPE to the child.

The impartial hearings shall be conducted by an administrative law judge (ALJ) from the Florida Division of Administrative Hearings (DOAH) and shall be final. However, any party who does not agree with the findings and decision in the due process hearing, including a hearing relating to disciplinary procedures, has the right to bring a civil action with respect to the matter that was the subject of the due process hearing. The action may be brought in a State court of competent jurisdiction or in a district court of the United States without regard to the amount in dispute. In the alternative, in hearings conducted on behalf of a student who is identified as gifted, any party aggrieved by the decision of the ALJ has the right to request a review of the order by the District Court of Appeal as provided in F.S. 120.68.

During the pendency of a due process hearing or appellate proceeding regarding a due process complaint, the student shall remain in his/her current educational assignment, unless the parent and the Board otherwise agree. School personnel may, however, remove a student to an interim alternative educational setting (determined by the student's IEP team) for up to forty-five (45) school days, if the student: 1) carries a weapon to school or has a weapon at school, on school premises, or at a school function under the jurisdiction of the Department of Education or a school district; 2) knowingly has or uses illegal drugs or sells or solicits the sale of a controlled substance while at school, on school premises, or at a school function under the jurisdiction of the Department of Education or a school district; or 3) has inflicted serious bodily injury upon another person while at school, on school premises, or at a school function under the jurisdiction of the Department of Education or a school district.

H. Surrogate Parent

It shall be the policy of the District that whenever the parent or a person who acts in a parental role to a child with a disability or a child suspected of having a disability is determined to be legally unavailable, the child's rights shall be protected through the assignment of a surrogate parent. A surrogate parent means an individual appointed by the Superintendent and/or the court to act in place of a parent in educational decision making and in safeguarding a child's rights under the Individuals with Disabilities Education Act. The surrogate parent shall not be an employee of the Department of Education, the School District, a community-based care provider, the Department of Children and Family Services, or any other public or private agency involved in the education or care of the child. The surrogate parent shall meet all statutory requirements and attend the required training to be appointed. The Superintendent shall appoint a surrogate not more than thirty (30) days after the District determines a particular student is in need of a surrogate.

I. Testing Programs

In accordance with F.S. 1008.22(3), all students enrolled in public schools are required to participate in the Statewide standardized assessment program. The Florida Standards Alternate Assessments (FSAA) is designed for

students whose participation in the general Statewide assessments is not appropriate, even with accommodations, and it implements the requirements of F.S. 1008.22.

The decision for a student with a disability to participate in the Statewide alternate assessment is made by the IEP team and recorded on the IEP. The following criteria must be met:

1. The student has a significant cognitive disability.

2. Even with appropriate and allowable instructional accommodations, assistive technology, or accessible instructional materials the student requires modifications as defined in F.A.C. 6A-6.03411(1)(z) to the grade-level general State content standards pursuant to F.A.C. 6A-1.09401.

3. The parent must sign consent in accordance with F.A.C. 6A-6.0331(10).

Exceptional students with disabilities shall have access to testing sites.

A student for whom the IEP team determines that the Statewide standardized assessment cannot accurately measure the student's abilities, taking in to consideration all allowable accommodations, may have the Statewide mandated assessment requirement waived for the purpose of receiving a standard high school diploma. To be considered for a Statewide standardized assessment results waiver, the following criteria must be met:

1. The student must be identified as a student with a disability as defined in F.S. 1007.02.

2. The student must have an IEP.

3. The student must have taken the Statewide standardized assessment with appropriate allowable accommodations at least once.

4. In accordance with F.S. 1008.22(3)(c)2., the IEP team must make a determination of whether a Statewide standardized assessment accurately measures the student's abilities, taking into consideration all allowable accommodations for students with disabilities.

The IEP team may meet at any time to verify that the criteria have been met and/or document the team's determination and information analyzed in making the decision.

Further, pursuant to State law, the IEP team may determine that end-of-course assessment cannot accurately measure the abilities of the student and may, therefore, waive the use of the results of the end-of-course assessment for purposes of determining the student's course grade and middle school promotion or award of high school credits.

F.S. 1008.212 establishes two (2) determinations that guide the IEP team in determining whether a student with a disability needs an extraordinary exemption from Statewide standardized assessments.

A student with a disability who has a circumstance, defined according to F.S. 1008.212, may be eligible for an extraordinary exemption from participation in the Statewide assessment. Circumstance is defined as a situation in which accommodations allowable on a Statewide standardized assessment are not offered to a student during the current year's assessment administration because of technological limitations in the testing administration program that lead to results that reflect the student's impaired sensory, manual, or speaking skills rather than the student's achievement of the benchmarks assessed by a Statewide standardized assessment.

A student with a disability who has a condition may be eligible for an extraordinary exemption from participation in the Statewide standardized assessment. A condition is defined according to F.S. 1008.212 to mean an impairment, whether recently acquired or longstanding, that affects a student's ability to communicate in modes deemed acceptable for Statewide standardized assessments, even if appropriate accommodations are provided. The impairment creates a situation in which the results of administration of a Statewide standardized assessment would reflect the student's impaired sensory, manual, or speaking skills rather than the student's achievement of the benchmarks assessed by the Statewide standardized assessment.

A learning, emotional, behavioral, or significant cognitive disability or the receipt of services through the homebound or hospitalized program in accordance with F.A.C. 6A-6.03020 is not, in and of itself, an adequate criterion for granting an extraordinary exemption.

A parent who disagrees with the Commissioner's denial of a requested extraordinary exemption may request an expedited hearing before DOAH pursuant to F.S. 1008.212.

J. Right to be Accompanied at Meetings Pertaining to Students with Disabilities

Parents of students with disabilities, or eligible students with disabilities, may be accompanied by another person of their choice at a meeting with District personnel. Such meetings include, but are not limited to, meetings related to the eligibility for exceptional student education or related services; the development of an individual family support plan (IFSP); the development of an individual education plan (IEP); the development of a 504 accommodation plan issued under Section 504 of the Rehabilitation Act of 1973; the transition of a student from early intervention services to other services; the development of postsecondary goals for a student with a disability and the transition services needed to reach those goals; and other issues that may affect the student's educational environment, discipline, or placement of a student with a disability.

District personnel will not object to the attendance of such adult or discourage or attempt to discourage through any action, statement, or other means, parents or an eligible student, from inviting another person of their choice to attend a meeting. Parents, eligible students, or other individuals invited to attend such meetings by parents of students with disabilities or eligible students with disabilities on school grounds shall sign-in at the front office of such school as a guest.

Parents of students with disabilities, or eligible students with disabilities, and District personnel shall sign PEER Form "Meeting Participants", v.1415.2 at the meeting's conclusion which states whether or not any District personnel have prohibited, discouraged or attempted discourage the parents, or eligible student, from inviting a person of their choice to the meeting pertaining to their child's, or their own, educational environment, placement, or discipline.

K.

L. Early Literacy Skills for Retained Prekindergarten Students

A parent of a student with a disability who is enrolled in prekindergarten at the age of 4 and is fully funded through the Florida Education Finance Program may retain their child in consultation with the student's IEP team. A student with an IEP who has been retained pursuant to this paragraph and has demonstrated a substantial deficiency in early literacy skills shall receive instruction from the District in early literacy skills.

M.

Placement by the Department of Children and Family Services

After the Department of Children and Family Services provides written notification to the District that an exceptional student has been placed in a private residential care facility, the receiving school district shall, within ten (10) business days, review the student's individual education plan (IEP) and shall:

A. provide educational instruction to the student;

B. contract with another provider to provide the educational instruction;

C. contract with the private residential care facility in which the student resides to provide the educational instruction; or

D. decline to provide or contract for educational instruction, in which case the school district in which the legal residence of the student is located shall provide or contract for the educational instruction of the student.

The Superintendent shall administer the local implementation of these State procedures, in accordance with State and Federal laws, rules, and regulations, which shall ensure fulfillment of this policy.

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Revised 12/13/22

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Legal F.S. 1001.41
F.S. 1001.42
F.S. 1002.20

F.S. 1003.01(3)

F.S. 1003.4156

F.S. 1003.57

F.S. 1003.5715

F.S. 1003.572

F.S. 1008.212

F.S. 1008.22

F.S. 1008.24

Statewide Assessment for Students with Disabilities, F.A.C. 6A-1.0943

Florida Alternate Assessment Requirements, F.A.C. 6A-1.09430

Procedural Safeguards and Due Process Procedures for Parents and Students with Disabilities, F.A.C. 6A-6.03311

Procedural Safeguards for Exceptional Students Who Are Gifted, F.A.C. 6A-6.03313

Surrogate Parents, F.A.C. 6A-6.0333

Definitions, ESE Policies and Procedures, and ESE Administrators, F.A.C. 6A 6.03411

20 U.S.C. 1400 et seq.

20 U.S.C. 1401 et seq.

34 C.F.R. Part 300

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3220 - **EVALUATION OF INSTRUCTIONAL PERSONNEL**

Classroom Instructional Staff

Pursuant to State law, evaluations shall be conducted for the purpose of increasing student learning growth by improving the quality of instructional services in the District. Except for classroom teachers who are newly hired in the District and excluding substitute teachers, a performance evaluation must be conducted for each instructional staff member at least once per year. Newly hired teachers must be observed and evaluated twice during their first year of teaching in the District.

The Principal is responsible for the performance of all personnel employed by the School Board and assigned to the school to which the Principal is assigned. The Principal shall appropriately and effectively apply the personnel evaluation system that has been recommended by the Superintendent and approved by the Board, and approved, as required by State law, by the Florida Department of Education (FLDOE).

Instructional Personnel Evaluation System

The performance evaluation of instructional personnel must be based upon the performance of students assigned to their classrooms. The performance evaluation system must be based upon sound educational principles and contemporary research in effective educational practices. The District's performance evaluation system is not limited to basing unsatisfactory performance of instructional personnel and school administrators solely upon student performance, but may include other criteria to evaluate instructional personnel and school administrators' performance, or any combination of student performance and other criteria. All personnel must be fully informed of the criteria, data sources, methodologies, and procedures associated with the evaluation process before the evaluation takes place. Additionally, the Principal shall assist the teachers within the school to use student assessment data, as measured by student learning growth gains pursuant to State law for self-evaluation and improvement.

The evaluation system for instructional personnel will:

A. be designed to support effective instruction and student learning growth, and performance evaluation results must be used when developing District and school-level improvement plans;

B. provide appropriate instruments, procedures, timely feedback, and criteria for continuous quality improvement of the professional skills of instructional personnel, and performance evaluation results must be used when identifying professional development;

C. include a mechanism to examine performance data from multiple sources, including opportunities for parents to provide input into employee performance evaluations when appropriate;

D. identify those teaching fields for which special evaluation procedures and criteria are necessary;

E. differentiate among four (4) levels of performance as follows:

1. highly effective
2. effective
3. needs improvement or, for instructional personnel in the first three (3) years of employment who need improvement, developing
4. unsatisfactory

F. provide for training and monitoring programs based upon guidelines provided by the Department of Education to ensure that all individuals with evaluation responsibilities understand the proper use of the evaluation criteria and procedures;

G. a peer assistance process.

Evaluation Procedures and Criteria

Evaluation procedures and criteria must comply with, but are not limited to, the following:

A. Performance of Students

At least one-third (1/3) of a performance evaluation of instructional personnel must be based upon the data and indicators of student performance of the teacher's students as determined by the District in accordance with F.S 1012.34(7). The performance of students shall also include growth or achievement data of the teacher's students for at least three (3) years or, if less than three (3) years are available, the years for which data are available. The Proportion of growth or achievement data may be determined by instructional assignment.

For classroom teachers of grades and subjects for which their students' performance is assessed by Statewide standardized assessments, the District may measure student learning growth using the methodology set forth in the District's evaluation plan that is submitted to and approved by the FLDOE and the standards for performance levels adopted by the State Board for courses associated with the Statewide, standardized assessments administered under F.S. 1008.22.

For classroom teachers of grades and subjects for which their students' performance is not assessed by Statewide, standardized assessments, the District may use the methodology set forth in the District's evaluation plan that is submitted to and approved by the FLDOE to measure the student's performance upon which to base one-third (1/3) of the performance evaluation.

For instructional personnel who are not classroom teachers, the District shall use the methodology set forth in the District's evaluation plan that is submitted to and approved by the FLDOE to measure the student's performance upon which to base one-third (1/3) of the performance evaluation.

Pursuant to State law, the proportion of growth or achievement data in the District-determined student performance measures may be determined by instructional assignment.

B. Instructional Practice

At least one-third (1/3) of the performance evaluation must be based upon instructional practice. Evaluation criteria used when annually observing classroom teachers, as defined in F.S. 1012.01(2)(a), excluding substitute teachers, must include indicators based upon each of the Florida Educator Accomplished Practices adopted by the State Board of Education. For instructional personnel who are not classroom teachers, evaluation criteria must be based upon indicators of the Florida Educator Accomplished Practices and may include specific job expectations related to student support. This section does not preclude a school administrator from visiting and observing classroom teachers throughout the school year for purposes of providing mentorship, training, instructional feedback, or professional learning.

C. Other Indicators of Performance

The remainder of a performance evaluation may include, but is not limited to, professional and job responsibilities as recommended by the State Board of Education or identified by the Board. These professional and job responsibilities are to be included in the job description for positions held by instructional staff members.

The performance evaluation may also include peer reviews, objectively reliable survey information from students and parents based on teaching practices that are consistently associated with higher student achievement, and other valid and reliable measures of instructional practice.

The individual responsible for supervising the employee must evaluate the employee's performance. The evaluation system may provide for the evaluator to consider input from other personnel trained under F.S. 1012.34(2). The evaluator must submit a written report of the evaluation to the Superintendent for the purpose of reviewing the employee's contract. The evaluator must submit the written report to the employee no later than ten (10) days after the evaluation takes place. The evaluator must discuss the written evaluation report with the employee. The employee shall have the right to initiate a written response to the evaluation, and the response shall become a permanent attachment to his or her personnel file.

Non-Classroom Instructional Staff

For purposes of performance salary schedules adopted in accordance with State law, the student assessment data in the performance evaluation must be from Statewide assessments or District-determined assessments in the subject areas taught.

The evaluation criteria shall be:

A. student performance, as described above;

B. instructional practice, including indicators based upon each of the Florida Educator Accomplished Practices adopted by the State Board;

C. professional and job responsibilities adopted by the State Board, as well as additional professional and job responsibilities established by the Board.

The Principal shall inform all instructional personnel of the criteria and procedures associated with the performance evaluation process before evaluation begins. Additionally, the Principal shall assist the teachers within the school to use student assessment data, as measured by student learning growth gains pursuant to State law, for self-evaluation and improvement.

The evaluation shall be completed and on file in accordance with the time schedule established by the Superintendent. The written report of the evaluation must be on file and provided to the employee within ten (10) days after the evaluation conference. The evaluator must discuss the written evaluation report with the employee. The employee shall have the right to initiate a written response to the evaluation, and the response shall become a permanent attachment to his/her personnel file. The evaluator may amend an evaluation based upon assessment data from the current year if the data becomes available within ninety (90) days after the close of the school year.

If an employee who holds a professional service contract is not performing his/her duties in a satisfactory manner, the evaluator shall notify the employee in writing of such determination. The notice must describe such unsatisfactory performance and include notice of the procedural requirements set forth in F.S. 1012.34(4).

An evaluation shall be submitted at the time an instructional staff member leaves the District if services terminate prior to annual evaluations.

An instructional staff member shall be given a copy of any documents relating to his/her performance that are to be placed in the personnel file.

A portion of each instructional staff member's compensation shall be based on the employee's performance evaluation as required by State law.

In addition, the Superintendent shall annually report the evaluation results of instructional staff members using the four (4) levels of performance set forth in State law to the FLDOE. The results shall be provided by the school and shall be disaggregated by classroom teachers, as defined in State law, excluding substitute teachers, and all other instructional personnel, also as defined in State law.

The Superintendent shall also notify the FLDOE of any instructional staff members who receive two (2) consecutive unsatisfactory evaluations or three (3) consecutive needs improvement/unsatisfactory evaluations, as well as any instructional personnel who are given written notice by the District of intent to terminate or not renew their employment.

Annual Review of District Instructional Personnel Evaluation System

The Superintendent may appoint a District Evaluation System Review Committee who shall be responsible for annually reviewing the instructional staff evaluation system to analyze whether it complies with Florida law and this policy. The District Evaluation System Review Committee shall follow procedures adopted by the Superintendent when reviewing the evaluation system. All substantial revisions to the evaluation system must be reviewed and approved by the Board before being used to evaluate instructional personnel.

The District Evaluation System Review Committee shall be composed of individuals from the following areas:

A. instructional staff member;

B. school administrator.

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Revised 1/25/22
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Legal

F.S. 1012.01

F.S. 1012.22

F.S. 1012.28

F.S. 1012.31

F.S. 1012.34

F.A.C. 6A-5.030

F.A.C. 6A-5.0411

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5111.01 - **HOMELESS STUDENTS**

Definitions

Children and youth who are identified as meeting the Federal definition of "homeless" will be provided a free appropriate public education (FAPE) (including a public preschool education) in the same manner as all other students of the District and other services needed to provide equal opportunity to meet the same challenging State academic standards to which all students are held. To that end, homeless students will not be stigmatized or segregated on the basis of their status as homeless. The District shall establish safeguards that protect homeless students from discrimination on the basis of their homelessness. The District shall regularly review and revise its policies, including school discipline policies that impact homeless students, including those who may be a member of any of the protected classes (Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity).

Homeless children and youth, including "certified homeless youth" under State law, are defined as individuals who lack a fixed, regular, and adequate nighttime residence, and include children and youth who meet any of the following criteria:

A. share the housing of other persons due to loss of housing, economic hardship, or similar reason

B. live in motels, hotels, trailer parks, or camping grounds due to a lack of alternative adequate accommodations

C. live in emergency or transitional shelters

D. are abandoned in hospitals

E. have a primary night time residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings, or

F. live in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting.

Enroll/Enrollment: enroll and enrollment include attending classes and participating fully in school activities (s. 725(1)).

Designated Receiving School: designated receiving school includes the next level school, elementary from prekindergarten, middle from elementary, high from middle, that a homeless child or youth, whose homelessness continues into the next school year, may attend when that next level school is the district designated school for those students in the homeless student's school of origin (s. 722(g)(3)(I)(ii)).

Eligible School: the school of origin, the school zoned for the address where the student is temporarily residing, or another school which students residing in that attendance zone are eligible to attend (s. 722(g)(3)(A)).

NOTE: According to nonregulatory guidance from the U.S. Department of Education (ED), standards for adequate housing may vary by locality. Please see *Education for Homeless Children and Youth Programs, Non-Regulatory Guidance,* U.S. Department of Education (ED), for factors to consider when determining whether a child or youth is living in "substandard housing".

Pursuant to the McKinney-Vento Act, an unaccompanied youth includes a homeless child or youth not in the physical custody of a parent or guardian. Under State law an unaccompanied homeless youth who is sixteen (16) years of age or older and found to be an unaccompanied homeless youth eligible for services under Federal law shall be issued a certificate by the District's Liaison for Homeless Children on District letterhead documenting their ~~his/her~~ status which is to be accepted by medical providers and the courts.

Additionally, pursuant to Federal and State law, children or youth who are experiencing homelessness also include migratory children who are living in circumstances described in A-F above.

Services to Homeless Children and Youth

The District will provide services to homeless students that are comparable to other students in the District, including:

A. transportation services (Policy 8600 - Transportation);

B. public preschool programs and other educational programs and services for which the homeless student meets eligibility criteria including:

1. Title 1 Programs (Policy 2261 - Title I Services; Policy 2261.01 - Parent Participation in Title I Programs; Policy 2261.02 - Title I - Parents' Right to Know)(s. 722(g)(4)(B);

2. programs for children with disabilities (Exceptional Student Education (ESE)) (Policy 2460 - Exceptional Student Education);

3. programs for English learners (ELs) (i.e., students with Limited English Proficiency (LEP)) (Policy 5780 - Student/Parent Rights);

4. programs in career and technical education (Policy 2421 - Career and technical Education);

5. programs for gifted and talented students (Policy 2460 - Exceptional Student Education; Policy 5780 - Student/Parent Rights);

6. school nutrition programs (~~Policy 5335.01 - Diet Modifications~~; Policy 8500 - Food Service Program; Policy 8510 - Wellness; ~~Policy 8531 - Free and Reduced - Price Meals~~); and

7. before - and after-school programs (~~() Policy 2262V1 - Latchkey Program; () Policy 2262V2 - School Age Child Care~~).

The Superintendent will appoint a Liaison for Homeless Children who will perform the duties as assigned by the Superintendent. Additionally, the Liaison will

A. coordinate District programs;

B. collaborate with other school districts, community services providers, and organizations, including:
   1. local social services and other community agencies to provide support to homeless students and their families

   2. other school districts regarding homeless student-related transportation, transfer of school records, and other inter-District activities as needed; and

   3. housing authorities.

3. ~~and~~ collaborate with the State Coordinator for the Education of Homeless Children and Youth ~~as well as with community~~ and school personnel responsible for the provision of education and related services to homeless children and youths, including exceptional student education needs. In addition, the Liaison will coordinate with housing authorities, and (s. 722(g)(5)(B). For more information on the role of the Liaison, refer to AP 5111.01.

Unaccompanied homeless high school youth will receive counseling to prepare and improve their readiness for postsecondary education.

School Stability

Maintaining a stable school environment is crucial to a homeless student's success in school. An "eligible school" is the school of origin, the school zoned for the address where the student is temporarily residing, or another school which students residing in that attendance zone are eligible to attend. To ensure stability, the District must make school placement determinations based on the "best interest" of the homeless child or youth based on student-centered factors.

The District must:

A. continue the student's education in the school of origin for the duration of homelessness when a family becomes homeless between academic years or during an academic year; and for the remainder of the academic year even if the child or youth becomes permanently housed during an academic year and continued to receive all McKinney-Vento Act benefits; or

B. enroll the student in any public school that non-homeless students who live in the attendance area in which the child or youth, or the family of the child or youth, is actually living are eligible to attend.

When determining a child or youth's best interest, the District must assume that keeping the homeless student in the school of origin is in that student's best interest, except when doing so is contrary to the request of the student's parent or guardian, or the student if they are ~~he or she is~~ an unaccompanied youth. The school of origin is the school the student attended ~~or enrolled in~~ when permanently housed or the school at which the student was last enrolled, including a public preschool. The school of origin also includes the designated receiving school at the next level for feeder school patterns, when the student completes the final grade level at the school of origin.

When determining the student's best interest, the District must also consider student-centered factors, including the impact of mobility on achievement, education, health, and safety of homeless students and give priority to the request of the student's parent or guardian, or youth (if an unaccompanied youth). The District also considers the school placement of siblings when making this determination.

If the District finds that it is not in the student's best interest to attend the school of origin or the school requested by the parent or guardian, or unaccompanied youth, the District must provide the individual with a written explanation and reason for the determination in a manner and form understandable to the parent, guardian or unaccompanied youth. This written explanation will include appeal rights and be provided in a timely manner.

Immediate Enrollment

The District has an obligation to remove barriers to the enrollment and retention of homeless students. Enroll and enrollment include attending classes and participating fully in school activities. If a school other than the student's school of origin is chosen on the basis of a best interest determination, the homeless student must be immediately enrolled, even if the student does not have the documentation typically necessary for enrollment, such as immunization and other required health records, proof of residency, proof of guardianship, birth certificate, or previous academic records. The homeless student must also be enrolled immediately regardless of whether the student missed application or enrollment deadlines during the period of homelessness, fails to meet uniform or dress code requirements, or has outstanding fines or fees. Students must be provided appropriate credit for full or partial coursework satisfactorily completed by homeless children and youth while attending a prior school.

The enrolling school must immediately contact the school last attended by the homeless student to obtain relevant academic or other records. Academic or other records must be obtained to provide appropriate credit for full or partial coursework satisfactorily completed by homeless children and youth while attending a prior school. If the student needs immunization or other health records, the enrolling school must immediately refer the parent, guardian or unaccompanied youth to the Liaison, who will help obtain the immunizations, screenings or other required health records.

Records will be treated as a student education record, and shall not be deemed to be directory information, under section 444 of the General Education Provisions Act (GEPA)

These records include:

A. immunization or other required health records;

B. academic records;

C. birth certificates;

D. guardianship records; and

E. evaluations for special services or programs.

Records usually maintained by the school must be kept so that they are available in a timely fashion if the child enters a new school or district and held confidential in a manner consistent with section 444 of the General Education Provisions Act (GEPA). Procedures for inter-State records transfer between schools should be taken into account in order to facilitate immediate enrollment.

In addition, it shall be the District's responsibility to make sure that, once identified for services, the homeless student is attending classes and not facing barriers to accessing academic and extra-curricular activities for which they meet relevant eligibility criteria, including magnet school, summer school, career and technical education, advanced placement, online learning, and charter school programs (if available). Unaccompanied homeless high school youth will receive counseling to prepare and improve their readiness for postsecondary education.

Transportation

The District shall promptly provide homeless students with transportation services that are comparable to those available to non-homeless students. At the request of the parent or guardian, or the liaison in the case of an unaccompanied youth, the District shall provide, or arrange for, transportation to and from the student's school of origin.

A. If the homeless student continues to live in the District, transportation shall be provided, or the District shall arrange for the student's transportation, to/from their ~~his/her~~ school of origin.

B. If the homeless student resides in another school district, but the best interest determination is that the student should continue their ~~his/her~~ education at the school of origin in the District, the District and the school district in which the student now resides shall agree upon a method to equitably apportion responsibility and costs for transportation to the school of origin.

   If there is not agreement, the District shall assume responsibility to transport the student from the district of residence to the school of origin in the District. Since Federal law requires that the responsibility and costs to be shared equally, the district of residence shall be invoiced for their share of the cost for transportation.

C. If the homeless student resides in the District, but the best interest determination is that the student should continue their ~~his/her~~ education at the school of origin in another district, the District and the school district in which the student's school of origin is located shall agree upon a method to equitably apportion responsibility and costs for transportation to the school of origin.

   If there is no ~~not~~ agreement, the District shall assume responsibility to transport the student to the school of origin in the other district. Since Federal law requires the responsibility and costs for transportation services to be shared equally, the district in which the school or origin is located shall be invoiced for their share of the cost for transportation.

D. When the student obtains permanent housing, transportation shall be provided to and from the school of origin until the end of the school year.

The mode of transportation shall be determined in consultation with the parent or guardian and shall be based on the best interest of the student.

In accordance with Federal law, the above transportation requirements still apply during the resolution of any dispute. The District will work with the State to resolve transportation disputes with other districts. Until the Districts reach agreement, the responsibility and costs for transportation shall be shared equally costs for transportation are to be shared equally.

If the disputing district is in another State, the District will turn to the State for assistance as Federal guidance says that both states should try to arrange an agreement for the districts.

Dispute Resolution

Homeless families and youths have the right to challenge placement and enrollment decisions. If a dispute arises between a school and a parent, guardian or unaccompanied youth regarding eligibility, school selection, or enrollment of a homeless student, the District must follow its dispute resolution procedures, consistent with the State's procedures. If such a dispute occurs, the District will immediately enroll the homeless student in the school in which enrollment is sought pending final resolution of the dispute, including all appeals. The student will receive all services for which they are eligible until all disputes and appeals are resolved.

Pursuant to Federal and State law, State Board rule, and this policy, the District will provide the parent, guardian, or unaccompanied youth with a written explanation of all decisions regarding school selection and enrollment made by the District, along with a written explanation of appeal rights.

The District's notice and written explanation about the reason for its decision will include, at a minimum, an explanation of how the school reached its decision regarding eligibility, school selection, or enrollment, including the following:

A. a description of the proposed or refused action by the school;

B. an explanation of why the action is proposed or refused;

C. a description of other options the school considered and why those options were rejected;

D. a description of any other relevant factors to the school's decision and information related to the eligibility or best interest determination such as the facts, witnesses, and evidence relied upon and their sources; and

E. an appropriate timeline to ensure deadlines are not missed.

The District's notice and written explanation shall include contact information for the Liaison and the State Coordinator, and a brief description of the roles of each. The District's notice and written explanation shall also inform the parent, guardian, or unaccompanied youth that the Liaison is responsible for providing information describing the State-level dispute resolution process and distributing the appropriate forms to all parties wanting to file an appeal.

To initiate the State-level appeals process, within ten (10) working days after receiving written notification of the District-level or inter-district decision, the parent, guardian, or unaccompanied youth may file an appeal with the Liaison, who must provide it to FLDOE. Upon receipt of an appeal, the Liaison is required to notify FLDOE of the State-level appeal and provide that appeal to the FLDOE. The local liaison also must log incidents of State-level appeals in the FLDOE Online Dispute Resolution Tracking System.

The FLDOE and the Commissioner of Education will render a decision on any appeal and provide a copy of such decision to the parties.

All decisions and notices shall be drafted in a language and format appropriate for low-literacy, limited-vision readers, and individuals with disabilities.

For children and youth and/or parents or guardians who are English learners or whose dominate language is not English, the District will provide translation and interpretation services in connection with all phases of the dispute resolution process pursuant to Federal laws.

The District will also provide electronic notices via email if the parent, guardian or unaccompanied youth has access to email followed by a written notice provided in person or sent by mail.

The child or youth will either remain enrolled in the student's school of origin or shall be immediately enrolled in the eligible school in which enrollment is sought, either the school zoned for the address where the student is residing or another school which students residing in that attendance zone are eligible to attend, pending final resolution of the dispute including all available appeals (s. 722(g)(3)(E)(i).

Homeless Children in Preschool

Homeless preschool-aged children and their families shall be provided equal access to the educational services for which they are eligible, including preschool programs, including Head Start programs, administered by the District. Additionally, the homeless child must remain in the public preschool of origin, unless a determination is made that it is not in the child's best interest. When making such a decision on the student's best interest, the District takes into account the same factors as it does for any student, regardless of age. It also considers pre-school age-specific factors, such as 1) the child's attachment to preschool teachers and staff; 2) the impact of school climate on the child, including school safety; the quality and availability of services to meet the child's needs, including health, developmental, and social-emotional needs; and 3) travel time to and from school.

The District must also provide transportation services to the school of origin for a homeless child attending preschool. It is the District's responsibility to provide the child with transportation to the school of origin even if the homeless preschooler who is enrolled in a public preschool in the District moves to another district that does not provide widely available or universal preschool.

Public Notice

In addition to notifying the parent or guardian of the homeless student or the unaccompanied youth of the applicable rights described above, the District shall post public notice of educational rights of children and youth experiencing homelessness in each school. In addition, the District shall post public notice of the McKinney-Vento rights in places that homeless populations frequent, such as shelters, soup kitchens, and libraries in a manner and form understandable to the parents and guardians and unaccompanied youths.

Records

The local liaison will assist the homeless students and their parent(s) or guardian(s) or unaccompanied homeless students in their efforts to provide documentation to meet State and local requirements for entry into school.

All records for homeless students shall be maintained, subject to the protections of the Family Educational Rights and Privacy Act (FERPA) and Policy 8330, and in such a manner so that they are available in a timely fashion and can be transferred promptly to the appropriate parties, as required. Pursuant to the McKinney-Vento Act, information regarding a homeless student's living situation is not considered directory information, is held confidential, and must be provided the same protections as other non-directory personally identifiable information (PII) contained in student education records under FERPA. The District shall incorporate practices to protect student privacy as described in AP 5111.01, AP 8330, and in accordance with the provisions of the Violence Against Women Act (VAWA) and the Family Violence Prevention and Services Act (FVPSA).

No Board policy, administrative procedure, or practice will be interpreted or applied in such a way as to inhibit the enrollment, attendance, or school success of homeless children.

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5780 - **STUDENT/PARENT RIGHTS**

The School Board recognizes that students possess not only the right to an education but the rights of citizenship as well. Federal and State law prohibits the Board from adopting any policy or rule, or from entering into any agreement, that infringes upon or waives the rights of freedoms afforded to students by the United States Constitution.

In providing students the opportunity for an education to which they are entitled, the District shall attempt to offer nurture, counsel, and custodial care appropriate to their age and maturity. The District shall, at the same time, guarantee that no student is deprived of the basic right to equal treatment and equal access to the educational program, due process, a presumption of innocence, free expression and association, and the privacy of his/her own thoughts.

Attendant to the rights guaranteed to each student, however, are certain responsibilities, which include respect for the rights of others, obedience to properly constituted school authority, and compliance with the procedures and rules of the District.

Since a student who has reached the age of majority possesses the full rights of an adult, s/he may authorize those school matters previously handled by his/her parents, but s/he also assumes the responsibility for his/her performance in school, attendance, and compliance with school rules.

All K-12 students in Florida are entitled to a uniform, safe, secure, efficient, and high-quality system of education, one that allows students the opportunity to obtain a high-quality education. Parents are responsible to ready their children for school; however, neither the State of Florida nor the District can be a guarantor of any individual student's success.

Parental Access at School

Each parent has the right to pick-up, visit, and meet with his/her student at school, without interference of or the need for consent from the other parent, unless the school has received a certified copy of an enforceable court order that provides to the contrary. The Principal may restrict the times, location, frequency, and length of parent visitations at school, based on legitimate pedagogical or scheduling reasons. The District will abide by enforceable "no contact orders" which have been provided to the school.

Educational Decisions

Both parents have an equal right to make decisions about the education and welfare of their student unless the school has received a certified copy of an enforceable court order that specifies that one of the parents, or someone else, has the sole right to make educational and/or general welfare decisions for the student.

If the parents cannot agree on a significant decision about the student's education or on matters affecting the health, safety, or welfare of the student, the school will take action based on what it considers to be in the best interests of the child.

Attendance

A. Termination of Enrollment

A student who attains the age of sixteen (16) years during the school year has the right to file a formal declaration

of intent to terminate school enrollment if the declaration is signed by the parent. The parent has the right to be notified by the District of its receipt of the student's declaration of intent to terminate school enrollment.

B. Married or Pregnant

Students who become or have become married or who are pregnant and parenting have the right to attend school and receive the same or equivalent educational instruction as other students.

C. Compulsory Attendance

Parents of students who have attained the age of six (6) years by February 1st of any school year but who have not attained the age of sixteen (16) years must comply with the compulsory school attendance laws. Parents have the option to comply with the school attendance laws by attendance of the student in a public school; a parochial, religious, or denominational school; a private school; a home education program; or a private tutoring program. (see also Policy 5112 - Entrance Requirements)

D. Absence for Religious Purposes

A parent of a student may request and be granted permission for absence of the student from school for religious instruction or religious holidays. (see also Policy 5225 - Absences for Religious Holidays)

E. Dropout Prevention and Academic Intervention Programs

The parent of a student has the right to receive written notice by certified mail prior to placement of the student in a dropout prevention and academic intervention program. The parent will be notified in writing and entitled to an administrative review of any action by school personnel relating to the student's placement.

F. Absence for Treatment of Autism Spectrum Disorder

A parent of a student may request and be granted permission for absence of the student from school for an appointment scheduled to receive a therapy service provided by a licensed health care practitioner or behavior analyst certified pursuant to Florida law for the treatment of autism spectrum disorder including, but not limited to, applied behavioral analysis, speech therapy, and occupational therapy.

Health Issues

A. Notice of Health Care Services

At the beginning of the school year, the District will provide notice to parents of all health care services offered at their student's school and of the option to withhold consent to or decline any specific service. Before administering a student well-being questionnaire or health screening form to a student in kindergarten through grade 3, the District will provide the questionnaire or form to the parent and obtain the permission of the parent.

B. School-Entry Health Examinations

The parent of any student shall be exempt from the requirement of a health examination upon written request stating objections on religious grounds. (see also Policy 5112 - Entrance Requirements)

C. Immunizations

The parent of any student shall be exempt from the school immunization requirements upon meeting any of the specified exemptions. (see also Policy 5320 - Immunizations and Policy 5112 - Entrance Requirements)

D. Biological Experiments

Parents may request that their child be excused from performing surgery or dissection in biological science classes.

E. Reproductive Health and Disease Education

A public school student whose parent makes written request to the school Principal shall be exempted from the teaching of reproductive health or any disease, including HIV/AIDS.

F. Contraceptive Services to Students

Students may not be referred to or offered contraceptive services at school facilities without the parent's consent.

G. Career Education Courses Involving Hazardous Substances

High school students must be given plano safety glasses or devices in career education courses involving the use of hazardous substances likely to cause eye injury.

H. Substance Abuse Reports

The parent of a student must be timely notified of any verified report of a substance abuse violation by the student.

I. Inhaler Use

Asthmatic students whose parent and physician provide their approval to the school Principal may carry a metered dose inhaler on their person while in school. The school Principal shall be provided a copy of the parent's and physician's approval. (see also Policy 5330.01 - Self-Administered Medication and Epinephrine Use)

J. Epinephrine Use and Supply

A student who has experienced or is at risk for life-threatening allergic reactions may carry an epinephrine auto-injector and self-administer epinephrine by auto-injector while in school, participating in school-sponsored activities, or in transit to or from school or school-sponsored activities if the school has been provided with written parental and physician authorization.

The School District shall be indemnified by the parent of a student who is authorized to carry an epinephrine auto-injector for any and all liability with respect to the student's use of an epinephrine auto-injector pursuant to this policy.

The District and its employees and agents, including the physician who provides the standing protocol for school epinephrine auto-injectors, are not liable for any injury arising from the use of an epinephrine auto-injector administered by trained school personnel who follow the adopted protocol and whose professional opinion is that the student is having an anaphylactic reaction:

1. unless the trained school personnel's action is willful and wanton;

2. notwithstanding that the parents or guardians of the student to whom the epinephrine is administered have not been provided notice or have not signed a statement acknowledging that the School District is not liable; and

3. regardless of whether authorization has been given by the student's parents or guardians or by the student's physician, physician's assistant, or advanced registered nurse practitioner.

(see also Policy 5330.01 - Self-Administered Medication and Epinephrine Use)

K. Diabetes Management

The District may not assign a student who has diabetes to a particular school on the basis that the student has diabetes, that the school does not have a full-time school nurse, or that the school does not have trained diabetes personnel.

Diabetic students whose parent and physician provide their written authorization to the school Principal may carry diabetic supplies and equipment on their person and attend to the management and care of their diabetes while in school, participating in school-sponsored activities, or in transit to or from school or school-sponsored activities, to the extent authorized by the parent and physician and within the parameters set forth by State Board of Education rule. The written authorization shall identify the diabetic supplies and equipment that the student is authorized to carry and shall describe the activities the child is capable of performing without assistance, such as performing blood-glucose level checks and urine ketone testing, administering insulin through the insulin-delivery system used by the student, and treating hypoglycemia and hyperglycemia.

The District and its employees and volunteers shall be indemnified by the parent of a student who is authorized to carry diabetic supplies or equipment for any and all liability with respect to the student's use of such supplies and equipment pursuant to this policy.

(see also Policy 5330.01 - Self-Administered Medication and Epinephrine Use)

L. Use of Prescribed Pancreatic Enzyme Supplements

A student who has experienced or is at risk for pancreatic insufficiency or who has been diagnosed as having cystic fibrosis may carry and self-administer a prescribed pancreatic enzyme supplement while in school, participating in school-sponsored activities, or in transit to or from school or school-sponsored activities, IF the school has been provided with written authorization from the student's parent and prescribing practitioner.

The District and its employees and volunteers shall be indemnified by the parent of a student who is authorized to use prescribed pancreatic enzyme supplements for any and all liability with respect to the student's use of the supplements under this policy.

(see also Policy 5330.01 - Self-Administered Medication and Epinephrine Use)

M. Involuntary Examinations of Students

Before a Principal contacts a law enforcement officer for possible removal of a student from school for involuntary examination, the Principal must verify that the school has used de-escalation strategies and initiated outreach to a mobile response team, unless the Principal reasonably believes that any delay in removing the student will increase the likelihood of harm to the student or others.

The Principal shall make a reasonable attempt to notify a parent of a student before the student is removed from school, school transportation, or a school-sponsored activity to be taken to a receiving facility for an involuntary examination pursuant to F.S. 394.463. Reasonable attempt to notify means the exercise of reasonable diligence and care by the Principal to make contact with the student's parent, guardian, or other known emergency contact whom the student's parent or guardian has authorized to receive notification of an involuntary examination. At a minimum, the Principal must take the following actions:

1. Use available methods of communication to contact the student's parent, guardian, or other known emergency contact including, but not limited to, telephone calls, text messages, e-mails, and voicemail messages following the decision to initiate an involuntary examination of the student;

2. Document the method and number of attempts made to contact the student's parent, guardian, or other known emergency contact, and the outcome of each attempt.

The Principal who successfully notifies any other known emergency contact may share only the information necessary to alert such contact that the parent or caregiver must be contacted. All such information must be in compliance with federal and state law.

The Principal may delay the required notification for no more than twenty-four (24) hours after a student is removed if:

1. the Principal deems the delay to be in the student's best interest and if a report has been submitted to the central abuse hotline, pursuant to F.S. 39.201, based upon knowledge or suspicion of abuse, abandonment, or neglect. (see also Policy 2410 - School Health Services); or

2. the Principal reasonably believes that such delay is necessary to avoid jeopardizing the health and safety of the student.

M. Sun-protective Measures in School

A student may possess and use a topical sunscreen product while on school property or at a school-sponsored event or activity without a physician's note or prescription if the product is regulated by the United States Food and Drug Administration for over-the-counter use to limit ultraviolet light-induced skin damage.

N. Face Covering and Quarantine Mandates in Response to COVID-19

Neither the Board nor any agent or employee of the Board may:

1. require a student to wear a face mask, a face shield, or any other facial covering that fits over the mouth or nose. However, a parent, at the parent's sole discretion, may allow his/her child to wear a face mask, a face shield, or any other facial covering that fits over the mouth or nose;

This prohibition does not apply to safety equipment required as part of a course of study consistent with

occupational or laboratory safety requirements.

2. prohibit a student from attending school or school-sponsored activities, prohibit a student being on school property, or subject a student to restrictions or disparate treatment, based on an exposure to COVID-19, so long as the student remains asymptomatic and has not received a positive test for COVID-19.

O. Naloxone Use and Supply

Schools may purchase a supply of the opioid antagonist naloxone from a wholesale distributor as defined in F.S. 499.003 or may enter into an arrangement with a wholesale distributor or manufacturer as defined in F.S. 499.003 for naloxone at fair-market, free, or reduced prices for use in the event that a student has an opioid overdose. The naloxone must be maintained in a secure location on the school's premises.

P. Medication to Relieve Headaches

A student may possess and use a medication to relieve headaches while on school property or at a school-sponsored event/activity without a physician's note or prescription if the medication is regulated by the United States Food and Drug Administration for over-the-counter use to treat headaches.

Discipline

A. Suspension

A student may be suspended only as provided by policy of the District. A good faith effort must be made to immediately inform the parent by telephone of the student's suspension and the reason. Each suspension and the reason must be reported in writing within twenty-four (24) hours to the parent by United States mail. A good faith effort must be made to use parental assistance before suspension unless the situation requires immediate suspension.

A student with a disability may only be recommended for suspension or expulsion in accordance with State Board of Education rules.

B. Expulsion

Public school students and their parents have the right to written notice of a recommendation of expulsion, including the charges against the student and a statement of the right of the student to due process.

Safety

Students who have been victims of certain felony offenses by other students, as well as the siblings of the student victims, have the right to be kept separated from the student offender, both at school and during school transportation.

Educational Choice

A. Public School Choices

Parents may seek whatever public school options are applicable and available to students in the School District.

Options also include the public educational choice options of the Hope Scholarship Program (see Policy 2371 - Hope Scholarships), the Opportunity Scholarship Program, the McKay Scholarships for Students with Disabilities Program, the Family Empowerment Scholarship Program, and the Florida Tax Credit Scholarship Program. (see also Policy 2370.01 - Virtual Instruction, and Policy 5113 - School Choice Options Provided by Federal Law)

B. Parental/Other School Choices

Parents may seek private educational choices.

All requests for a student to be transferred to another classroom teacher shall be considered by the Principal. Within two (2) weeks of receiving a completed Form 5780 F3, the Principal shall notify the parent in writing as to whether the request is approved or denied.

If an in-field teacher for the student's course and grade level is employed by the school and the transfer would not violate maximum class size requirements, the request shall be approved. The student shall be transferred no later than two (2) weeks from the date Form 5780 F3 is received.

If denied, the Principal shall specify the reasons for the denial.

C.

D. New Worlds Scholarships

The parent of a student in kindergarten through grade 5 who (1) has a substantial reading deficiency identified under F.S. 1008.25(5)(a) or scored below a Level 3 on the Statewide, standardized English Language Arts (ELA) assessment in the prior school year or (2) has a substantial deficiency in mathematics or the characteristics of dyscalculia as identified under F.S. 1008.25 or scored below a Level 3 on the Statewide, standardized Mathematics assessment in the prior school year may seek a reading scholarship in accordance with State law.

By September 30th of each year, the District will notify the parent of each eligible student in kindergarten through grade 5 who has a substantial reading deficiency identified under F.S. 1008.25(5)(a) or scored below a Level 3 on the Statewide, standardized ELA assessment in the prior school year of the process to request and receive a reading scholarship, subject to available funds.

E. Request to Transfer to Different Classroom Teacher

Although parents do not have a right to choose a specific classroom teacher, parents may request that their child be transferred to a different classroom teacher. As part of the request, the parent must state with specificity the grounds supporting the request. Requests must be in writing and ~~utilizing Form 5780 F2. A completed, signed Form 5780 F2 must be~~ provided to the School Principal~~_____~~.

All requests for a student to be transferred to another classroom teacher shall be considered by the Principal or his/her designee. Within two (2) weeks of receiving a request ~~completed Form 5780 F2~~, the Principal shall notify the parent in writing as to whether the request is approved or denied. If denied, the Principal or his/her designee shall specify the reasons for the denial.

ACCEL Options

Parents may request student participation in Academically Challenging Curriculum to Enhance Learning (ACCEL) options, including whole grade promotion, midyear promotion or subject matter acceleration. If the parent selects one of these ACCEL options and the student meets eligibility and procedural requirements in the student progression plan, the student will have the opportunity to participate in the ACCEL option.

Nondiscrimination

All education programs, activities, and opportunities offered by the District are available without discrimination on the basis of race (including anti-Semitism [as defined in Bylaw 0100]), color, ethnicity, national origin, sex (including sexual orientation, transgender status, or gender identity), disability (including HIV, AIDS, or sickle cell trait), pregnancy, marital status, age (except as authorized by law), religion, military status, ancestry, or genetic information, which are classes protected by State and/or Federal law (collectively, "protected classes"). (see also Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity and Policy 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability)

Exceptional Students

Parents may enroll their eligible child in gifted or special education. (See also Policy 2460 - Exceptional Student Education)

A. Notice and Due Process

Parents of students with disabilities and parents of students in residential care facilities are entitled to notice and due process. (see also Policy 2460 - Exceptional Student Education)

B. Graduation

Students with disabilities are provided the opportunity to meet the graduation requirements for a standard high school diploma. Certain students with disabilities may be awarded a special diploma upon high school graduation. (see also Policy 2623 - Student Assessment)

C. Meetings with District Personnel

Parents of students with disabilities, or eligible students with disabilities, may be accompanied by another person of their choice at any meeting with District personnel.

District personnel will not object to the attendance of such adult or discourage or attempt to discourage through any action, statement, or other means, parents or an eligible student, from inviting another person of their choice to

attend any meeting. Parents, eligible students, or other individuals invited to attend such meetings by parents or eligible students on school grounds shall sign-in at the front office of such school as a guest.

Parents, or eligible students, and District personnel shall sign a form at the meeting's conclusion which states whether or not any District personnel have prohibited, discouraged, or attempted to discourage the parents, or eligible student from inviting a person of their choice to the meeting pertaining to their child's, or their own, educational environment, placement, or discipline.

Blind Students

Students who are blind have the right to an individualized written education program and appropriate instructional materials to attain literacy.

Limited English Proficient Students

Limited English proficient students have the right to receive English for Speakers of Other Languages (ESOL) instruction designed to develop the student's mastery of listening, speaking, reading, and writing in English as rapidly as possible. The students' parents have the right of parental involvement in the ESOL program.

Students with Substantial Reading and/or Mathematics Deficiencies

~~The~~In accordance with F.S. 1008.25, ~~a~~ parent of (1) any K-3 student who exhibits a substantial reading deficiency or the characteristics of dyslexia or (2) any K-4 student who exhibits a substantial deficiency in mathematics or the characteristics of dyslexia~~calculia~~ shall ~~be immediately notified of the student's deficiency with a description and explanation, in terms understandable to the parent, of the exact nature of the student's difficulty in learning and lack of achievement in reading; shall be consulted in the development of a progress monitoring plan; and shall be informed that the student will be given intensive reading instruction until the deficiency is corrected~~ immediately be provided written notification and monthly progress reports~~rots~~ as required in F.S. 1008.25.

Pledge of Allegiance

A student will be excused from reciting the Pledge of Allegiance or the Declaration of Independence, upon written request by the student's parent, in accordance with State law. See also Policy 8800, Religious/Patriotic Ceremonies and Observances.

Student Records

A. Each parent has an equal right of access, right to waive access, right to challenge and hearing and right of privacy in the education records of his or her student who is a minor or a dependent adult pursuant to law, unless the school has received a certified copy of an enforceable court order that provides to the contrary.

B. A student is not required to provide his/her social security number as a condition for enrollment or graduation.

C. The school will not collect, obtain or retain information on the political affiliation, voting history, religious affiliation or biometric information of a student, parent or siblings.

Student Report Cards

Students and their parents have the right to receive student report cards on a regular basis that clearly depict and grade the student's academic performance in each class or course, the student's conduct, and the student's attendance.

Student Progress Reports

Parents shall be informed at regular intervals of the academic progress and other needed information regarding their child, including ways they can help their child to succeed in school.

Student Accountability and School Improvement Rating Reports

Parents of public school students are entitled to an easy-to-read report card about the school's grade designation or, if applicable, school's improvement rating, and the school's accountability report, including the school financial report.

High School Athletics

A. Eligibility

A student is eligible in the school in which s/he first enrolls each school year, the school in which the student makes himself/ herself a candidate for an athletic team by engaging in practice before enrolling, or the school to which the student has transferred with approval of the Board, in accordance with State law.

B. Medical Evaluation

Students must satisfactorily pass a medical evaluation each year before participating in athletics, unless the parent objects in writing based on religious tenets or practices, in accordance with State law.

Extra-Curricular Activities

A. Eligibility

Students who meet specified academic and conduct requirements are eligible to participate in extra-curricular activities. (see also Policy 2430 - District-Sponsored Clubs and Activities)

B. Home Education Students

Home education students who meet specified academic and conduct requirements are eligible to participate in extra-curricular activities at the public school to which the student would be assigned or could choose to attend according to Board policies, or may develop an agreement to participate at a private school.

C. Charter School Students

Charter school students who meet specified academic and conduct requirements are eligible to participate in extra-curricular activities at the school to which the student would be assigned or could choose to attend according to Board policies unless such activity is provided by the student's charter school.

D. Florida Virtual School Full-Time Students

Florida Virtual School full-time students who meet specified academic and conduct requirements are eligible to participate in extra-curricular activities at the public school to which the student would be assigned or could choose to attend according to Board policies.

Instructional Materials

A. Core Courses

Each student is entitled to sufficient instructional materials in the core courses of mathematics, language arts, social studies, science, reading, and literature.

B. Curricular Objectives

The parent of each student has the right to receive effective communication from the school Principal as to the manner in which instructional materials are used to implement the school's curricular objectives.

C. Sale of Instructional Materials

Upon request of the parent of a student, the Principal will sell to the parent any instructional materials used in the school.

D. Dual Enrollment Students

Instructional materials purchased by the District or a Florida College System institution board of trustees on behalf of dual enrollment students is available to the dual enrollment students free of charge.

E. Parent Access to Instructional Materials

Parents have the ability to access their child's instructional materials and may object to the use of a specific instructional material or contest the adoption of instructional material (See Policy 2520, Selection and Adoption of Instructional Materials).

Juvenile Justice Programs

Students who are in juvenile justice programs have the right to receive educational programs and services, in accordance with State law.

Parental Input and Meetings

A. Meetings with School District Personnel

Parents may be accompanied by another adult of their choice at a meeting with School District personnel.

B. District Educational Facilities Program

Parents and other members of the public have the right to receive proper public notice and opportunity for public comment regarding the District's educational facilities work program, in accordance with State law.

C. Parent-Teacher Associations and Organizations

Parents have the right to participate in parent-teacher associations and organizations that are sanctioned by the Board or by the Florida Department of Education.

Transportation

A. Transportation to School

Students are provided transportation to school in accordance with the provisions of State law. (see also Policy 8600 - Transportation)

B. Hazardous Walking Conditions

Students in grades K-6 are provided transportation if they are subjected to hazardous walking conditions, in accordance with State law.

C. Parental Consent

Each parent of a public school student must be notified in writing and give written consent before the student may be transported in a privately owned motor vehicle to a school function in accordance with State law. (see also Policy 8660 - Transporting Students by Private Vehicles)

Orderly, Disciplined Classrooms

Students will be in orderly, disciplined classrooms conducive to learning without the distraction caused by disobedient, disrespectful, violent, abusive, uncontrollable, or disruptive students. (see also Policy 5600 - Student Discipline)

Economic Security Report

Prior to registration, each middle school and high school student or the student's parent will be provided a two (2) page summary of the Department of Economic Opportunity's economic security report of employment and earning outcomes and electronic access to the report.

Safe Schools

Parents of District students will be timely notified pursuant to procedures adopted by the Superintendent of threats and the following unlawful acts or significant emergencies that occur on school grounds, during school transportation, or during school-sponsored activities:

A. Weapons possession or use when there is intended harm toward another person;

B. Murder, homicide, or manslaughter;

C. Sex offenses, including rape, sexual assault or sexual misconduct with a student by school personnel;

D. Natural emergencies, including hurricanes, tornadoes, and severe storms.

E. Exposure as a result of a manmade emergency.

Parents of District students have a right to access school safety and discipline incidents as reported pursuant to F.S. 1006.07 (9).

Parental Notification of Arrests of Employees

Notwithstanding F.S. 1012.31(3)(a)1 and 1012.796(4), within twenty-four (24) hours after a law enforcement agency provides the Superintendent with written notification pursuant to F.S. 1012.797 that a District employee has been arrested for a felony or a misdemeanor involving the abuse of a minor child or the sale or possession of a controlled substance, the Principal shall notify parents of enrolled students who had direct contact with the employee and include, at a minimum, the name and specific charges against the employee.

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Legal

F.S. 39.201
F.S. 381.0056
F.S. 394.463
F.S. 1000.05
F.S. 1002.20
F.S. 1002.22
F.S. 1002.385
F.S. 1002.39
F.S. 1002.394
F.S. 1002.395
F.S. 1002.40
F.S. 1002.41
F.S. 1002.411
F.S. 1002.43
F.S. 1003.01(13)
F.S. 1003.02
F.S. 1003.21
F.S. 1003.22
F.S. 1003.3101
F.S. 1003.32
F.S. 1003.42
F.S. 1003.44
F.S. 1003.4505
F.S. 1003.47
F.S. 1003.52
F.S. 1003.53
F.S. 1003.55
F.S. 1003.56
F.S. 1003.57
F.S. 1003.58

F.S. 1006.062(7)

F.S. 1006.09

F.S. 1006.13

F.S. 1006.15

F.S. 1006.20

F.S. 1006.21

F.S. 1006.22

F.S. 1006.23

F.S. 1006.28

F.S. 1006.40

F.S. 1007.271

F.S. 1008.22

F.S. 1008.25

F.S. 1008.386

F.S. 1012.42

F.S. Chapter 1014

Book	Policy Manual
Section	Special Update - November 2022 Revised
Title	Copy of COST PRINCIPLES - SPENDING FEDERAL FUNDS
Code	*po6114 8/14/23
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Last Revised	August 23, 2022

6114 - **COST PRINCIPLES - SPENDING FEDERAL FUNDS**

The Superintendent is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with all applicable Federal, State and local laws, the associated agreements/assurances, program objectives, and the specific terms and conditions of the grant award.

Cost Principles

Except where otherwise authorized by statute, costs shall meet the following general criteria in order to be allowable under Federal awards:

A. Be necessary and reasonable for proper and efficient performance and administration of the Federal award and be allocable thereto under these principles.

To determine whether a cost is reasonable, consideration shall be given to:

1. whether a cost is a type generally recognized as ordinary and necessary for the operation of the District or the proper and efficient performance of the Federal award;
2. the restraints or requirements imposed by such factors as sound business practices, arm's length bargaining, Federal, State, local, tribal and other laws and regulations;
3. market prices for comparable goods or services for the geographic area;
4. whether the individuals concerned acted with prudence in the circumstances considering their responsibilities; and
5. whether the cost represents any significant deviation from the established practices or Board of Education policy which may unjustifiably increase the expense.

While Federal regulations do not provide specific descriptions of what satisfies the "necessary" element beyond its inclusion in the reasonableness analysis above, whether a cost is necessary is determined based on the needs of the program. Specifically, the expenditure must be necessary to achieve an important program objective. A key aspect in determining whether a cost is necessary is whether the District can demonstrate that the cost addresses an existing need, and can prove it.

When determining whether a cost is necessary, consideration may be given to whether:

1. the cost is needed for the proper and efficient performance of the grant program;
2. whether the cost is identified in the approved budget or application;
3. whether there is an educational benefit associated with the cost;
4. whether the cost aligns with identified needs based on results and findings from a needs assessment;
5. whether the cost addresses program goals and objectives and is based on program data.

A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received.

This standard is met if the cost:

1. is incurred specifically for the Federal award;

2. **benefits both the Federal award and other work of the District and can be distributed in proportions that may be approximated using reasonable methods; and**

3. **is necessary to the overall operation of the District and is assignable to the Federal award in accordance with cost principles mentioned here.**

B. Conform to any limitations or exclusions set forth in the ~~as~~ cost principles in Part 200 or in the terms and conditions of the Federal award, including prohibitions regarding costs incurred for telecommunications and video surveillance services or equipment.

C. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the District.

D. Be accorded ~~afforded~~ consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to a Federal award ~~assigned~~ as an indirect cost under another award.

E. Be determined in accordance with generally accepted accounting principles.

F. Be representative of actual cost, net of all applicable credits or offsets.

The term "applicable credits" refers to those receipts or reductions of expenditures that operate to offset or reduce expense items allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the State relate to the Federal award, they shall be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate.

G. Be not included as a match or cost-share, unless the specific Federal program authorizes Federal costs to be treated as such.

H. Be adequately documented:
1. in the case of personal services, the Superintendent shall implement a system for District personnel to account for time and efforts expended on grant funded programs to assure that only permissible personnel expenses are allocated;

2. in the case of other costs, all receipts and other invoice materials shall be retained, along with any documentation identifying the need and purpose for such expenditure if not otherwise clear.

I. **Be incurred during the approval budget period.**

The budget period means the time interval from the start date of a funded portion of an award to the end date of the funded portion during which recipients are authorized to carry out authorized work and expend the funds awarded, including any funds carried forward or other revisions pursuant to the law. Prior written approval from the Federal awarding agency or state pass-through entity may be required to carry forward unobligated balances to subsequent budget periods, unless waived.

Selected Items of Cost

The District shall follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E when charging these specific expenditures to a Federal grant. When applicable, District staff shall check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, State, District and program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel shall follow those rules as well.

The following rules of allowability must apply to equipment and other capital expenditures:

A. Capital expenditures for general purpose equipment, buildings, and land are unallowable as direct charges, except with the prior written approval of the Federal awarding agency or pass-through entity.

B. Capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of $5,000 or more have the prior written approval of the Federal awarding agency or pass-through entity.

C. Capital expenditures for improvements to land, buildings, or equipment which materially increase their value or useful life are unallowable as a direct cost except with the prior written approval of the Federal awarding agency, or pass-through entity.

D. All Federally-funded contracts in excess of $2,000 related to construction, alteration, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.

E. Allowability of depreciation on buildings, capital improvements, and equipment shall be in accordance with 2 CFR 200.436 and 2 CFR 200.465.

F. When approved as a direct cost by the Federal awarding agency or pass-through entity, capital expenditures will be charged in the period in which the expenditure is incurred, or as otherwise determined appropriate and negotiated with the Federal awarding agency.

G. If the District is instructed by the Federal awarding agency to otherwise dispose of or transfer the equipment, the costs of such disposal or transfer are allowable.

Cost Compliance

The Superintendent shall require that grant program funds are expended and are accounted for consistent with the requirements of the specific program and as identified in the grant application. Compliance monitoring includes accounting for direct or indirect costs and reporting them as permitted or required by each grant. **Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs, but may not be double charged or inconsistently charge as both.**

Determining Whether a Cost is Direct or Indirect:

A. Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

These costs may include: salaries and fringe benefits of employees working directly on a grant-funded project; purchased services contracted for performance under the grant; travel of employees working directly on a grant-funded project; materials, supplies, and equipment purchased for use on a specific grant; program evaluation costs or other institutional service operations; and infrastructure costs directly attributable to the program (such as long distance telephone calls specific to the program, etc.).

B. Indirect costs are those that have been incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs.

These costs may include: general data processing, human resources, utility costs, maintenance, accounting, etc.

Federal education programs with supplement not supplant provisions must use a restricted indirect cost rate. In a restricted rate, indirect costs are limited to general management costs. General management costs do not include divisional administration that is limited to one component of the District, the governing body of the District, compensation of the Superintendent, compensation of the chief executive officer of any component of the District, and operation of the immediate offices of these officers.

The salaries of administrative and clerical staff should normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

1. Administrative or clerical services are integral to a project or activity.
2. Individuals involved can be specifically identified with the project or activity.
3. Such costs are explicitly included in the budget or have the prior written approval of the Federal awarding agency.
4. The costs are not also recovered as indirect costs.

Where a Federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap shall include all direct administrative charges as well as any recovered indirect charges.

Effort should be given to identify costs as direct costs whenever practical, but allocation of indirect costs may be used where not prohibited and where indirect cost allocation is approved ahead of time by the Florida Department of Education (FLDOE) or the pass-through entity (Federal funds subject to 2 C.F.R. Part 200 pertaining to determining indirect cost allocation).

Timely Obligation of Funds

Financial ~~O~~obligations are orders placed for property and services, contracts and subawards made, and similar transactions ~~during a given period~~ that require payment.

The term "financial obligations" is used when referencing a recipient's or subrecipient's use of funds infer Federal award. ~~by the non-Federal entity during the same or a future period.~~

The following table illustrates when funds are determined to be obligated under the U.S. Department of Education regulations:

If the obligation is for:

A. Acquisition of property - on the date which the District makes a binding written commitment to acquire the property.

B. Personal services by an employee of the District - when the services are performed.

C. Personal services by a contractor who is not an employee of the District - on the date which the District makes a binding written commitment to obtain the services.

D. Performance of work other than personal services - on the date when the District makes a binding written commitment to obtain the work.

E. Public utility services - when the District receives the services.

F. Travel - when the travel is taken.

G. Rental of property - when the District uses the property.

H. A pre-agreement cost that was properly approved by the Secretary under the cost principles in 2 C.F.R. Part 200, Subpart E - Cost Principles - on the first day of the project period.

Period of Performance

All financial obligations must occur during ~~on or between the beginning and ending dates of the grant project. This period of time is known as~~ the period of performance. Period of performance means the total estimated time interval between the start of an initial Federal award when the District is permitted to carry out the work authorized by the grant and the planned end date. The period of performance may include one or more funded portions or budget periods. The period of performance is dictated by statute and will be indicated in the grant award notification ("GAN"). As a general rule, State-administered Federal funds are available for obligation within the year that Congress appropriates the funds for. However, given the unique nature of educational institutions, for many Federal education grants, the period of performance is twenty-seven (27) months. This maximum period includes a fifteen (15) month period of initial availability, plus a twelve (12) month period for carryover. For direct grants, the period of performance is generally identified in the GAN.

In the case of a State-administered grant, financial obligations under a grant may not be made until application is approved or is in substantially approvable form, ~~the grant funding period begins or all necessary materials are submitted to the granting agency,~~ whichever is later. In the case of a direct grant, a grantee may use grant funds only for obligations it makes during the grant periods, ~~obligations may begin when the grant is,~~ unless an agreement exists with the awarding agency or the pass-though entity (e.g., FLDOE) ~~FLDOE or the pass-through entity~~ to reimburse for pre-approval expenses.

For both State-administered and direct grants, regardless of the period of availability, the District shall liquidate all financial obligations incurred under the award not later than ninety (90) days after the end of the funding period unless an extension is authorized. Any funds not obligated within the period of performance or liquidated within the appropriate timeframe are said to lapse and shall be returned to the awarding agency. Consequently, the District shall closely monitor grant spending throughout the grant cycle.

Revised 8/23/22

2 C.F.R. 200.344(b)
2 C.F.R. 200.403
2 C.F.R. 200.404
2 C.F.R. 200.405
2 C.F.R. 200.406
2 C.F.R. 200.407
2 C.F.R. 200.413(a)-(c)
2 C.F.R. 200.430(a)
2 C.F.R. 200.431(a)
2 C.F.R. 200.458
~~**2 C.F.R. 200.474(b)**~~
34 C.F.R. 75.703
34 C.F.R. 76.707
34 C.F.R. 76.708(a)

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2 C.F.R. 200.403

2 C.F.R. 200.404

2 C.F.R. 200.405

2 C.F.R. 200.406

2 C.F.R. 200.413(a)-(c)

2 C.F.R. 200.430(a)

2 C.F.R. 200.431(a)

2 C.F.R. 200.458

2 C.F.R. 200.474(b)

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of PURCHASING AND CONTRACTING FOR COMMODITIES AND CONTRACTUAL SERVICES
Code	*po6320 8/20/23 KWC
Status	
Adopted	June 27, 2017
Last Revised	December 13, 2022

6320 - **PURCHASING AND CONTRACTING FOR COMMODITIES AND CONTRACTUAL SERVICES**

Any School Board employee who has purchasing authority shall consider first the interests of the Board in all purchases and seek to obtain the maximum value for each dollar expended; not solicit or accept any gifts or gratuities from present or potential suppliers which might influence or appear to influence purchasing decisions; and refrain from any private business or professional activity that might present a conflict of interest in making purchasing decisions on behalf of the Board.

No person, unless authorized to do so under this policy, may make any purchase or enter into any contract involving the use of school funds.

Purchases may be made through an online procurement system, an electronic auction service, or other efficient procurement tool.

Scope

This policy shall generally apply to the District's purchase of commodities and contractual services, except it shall not apply to:

A. employment contracts;

B. acquisition of architectural, engineering, landscape architectural, construction management at risk, registered surveying and mapping, or other services;

C. acquisition of auditing services pursuant to F.S. 218.391;

D. ~~contracts which are exempted, in whole or in part, from this policy's requirements, as set forth below;~~ acquisition of professional consultant services, including but not limited to services of lawyers, accountants, and financial consultants, and other business or operational consultants, which shall be governed by Policy 6540;

E. proposals and agreements for public-private partnerships with private entities for qualifying projects pursuant to F.S. 287.057(12).

Definitions

A. "Competitive solicitation" means purchasing made through the issuance of an invitation to bid, request for proposals, and invitation to negotiate. Competitive solicitations are not required for purchases made through the pool purchase provisions of F.S. 1006.27.

B. "Invitation to bid" means a written or electronic solicitation for competitive sealed bids. The invitation to bid is used when the District is capable of specifically defining the scope of work for which a contractual service is required or when the District is capable of establishing precise specifications defining the actual commodity or group of commodities required. A written solicitation includes a solicitation that is publicly posted.

C. "Invitation to negotiate" means a written or electronically posted solicitation for competitive sealed replies to select one (1) or more vendors with which to commence negotiations for the procurement of commodities or contractual services. The invitation to negotiate is used when the District determines that negotiations may be necessary for it to receive the best value. A written solicitation includes a solicitation that is publicly posted.

D. "Proposer" means those vendors submitting bids or responses to a competitive solicitation.

E. "Request for proposals" means a written or electronically posted solicitation for competitive sealed proposals. The request for proposals is used when it is not practicable for the District to specifically define the scope of work for which the commodity, group of commodities, or contractual service is required and when the District is requesting that a responsible vendor propose a commodity, group of commodities, or contractual service to meet the specifications of the solicitation document. A written solicitation includes a solicitation that is publicly posted.

F. "Superintendent" means the "Superintendent or designee".

G. "Request for Quotations" means an informal process to solicit three (3) or more price quotes on commodities or contractual services with standard specifications and valued under the threshold requiring formal competitive solicitations. Quotations may be obtained verbally or via facsimile or e-mail.

H. "Request for Information" means an informal process to solicit information from vendors on items, commodities, or services. Participation in an RFI does not preclude a vendor from consideration of contract award.

Standards and Specifications

Before making any purchase of commodities or contractual services which the Superintendent is authorized by the Board to make or before recommending any purchase to the Board, the Superintendent shall, insofar as possible, propose standards and specifications. S/He shall see that the commodities or contractual services conform to those standards and specifications, and shall take such other steps as are necessary to see that the maximum value is being received for any money expended.

Pre-Purchasing Review of Available Purchasing Agreements and State Term Contracts for Nonacademic Commodities and Contractual Services

Before purchasing nonacademic commodities and contractual services, the Board authorizes the Superintendent to review the purchasing agreements and State term contracts available under F.S. 287.056 to determine whether it is in the Board's economic advantage to use the agreements and contracts.

Each bid specification for nonacademic commodities and contractual services must include a statement indicating that the purchasing agreements and State term contracts available under F.S. 287.056 have been reviewed. The Board may use the cooperative State purchasing programs managed through the regional consortium service organizations pursuant to F.S. 1001.451. This policy does not apply to services that are eligible for reimbursement under the Federal E-rate program administered by the Universal Service Administrative Company.

Competitive Solicitation Requirements for Commodities and Contractual Services Other Than Construction Contracting

Except as authorized by law or policy, competitive solicitations shall be requested from three (3) or more sources for the purchase of any authorized commodities or contractual services in an amount greater than $50,000.00.

The procurement of commodities or contractual services may not be divided so as to avoid this monetary threshold requirement.

A. Authority

The Superintendent is authorized to issue competitive solicitations.

B. Publication

Notice of competitive solicitations shall be published on the publicly accessible District website and may be otherwise issued electronically, by direct delivery, or other means which are appropriate under the circumstances. The required bid return date is to be announced at the time of the bid offering and shall not be less than five (5) working days from the bid offering date.

All advertisements and public notices published on a website as provided in F.S. Chapter 50 must be in a searchable form and indicate the date on which the advertisement or public notice first appeared on the website.

Bid Solicitation

The Superintendent is authorized to issue invitations for bids. Any solicitation for the procurement of commodities, contractual services or leases must include a provision notifying vendors that the Board will not request documentation of, consider, or give any preference based on, the vendor's social, political, or ideological interests.

C. Bid Responses

If fewer than two (2) responses are received in regard to a request for competitive solicitations, the director is empowered by F.S. 287.057 to recommend acceptance of the proposal received and/or open negotiations with a firm or individuals or request new proposals.

D. Bid Opening

Bids will be opened in the office designated in the bid advertisement with the Superintendent's designee and at least one (1) other District employee present.

E. Bid Rejection

The Board may reject any or all bids.

F. Bid Award

In acceptance of responses to invitations to bid, the Board may accept the proposal of the lowest responsive, responsible proposer. The Board may choose to award contracts to the lowest responsive, responsible bidder as the primary awardee of a contract and to the next lowest responsive, responsible bidder(s) as alternate awardees, from whom commodities or contractual services would be purchased, should the primary awardee become unable to provide all of the commodities or contractual services required by the Board during the term of the contract. Nothing herein is meant to prevent multiple awards to the lowest responsive and responsible bidders when such multiple wards are clearly stated in the bid solicitation documents.

For a bidder to be considered responsive, the proposal must respond to all solicitation specifications in all material respects. Any irregularities or deviations from the bid specifications must be clearly stated in the bidder's response. The District, at its own discretion, may find any response nonresponsive.

For a bidder to be deemed responsible, the Board may request evidence from the bidder concerning:

1. the experience (type of product or service being purchased, etc.) of the bidder;
2. the financial condition;
3. the conduct and performance on previous contracts (with the District or other agencies);
4. the bidder's facilities;
5. management skills;
6. the ability to execute the contract properly;
7. a signed affidavit ensuring that neither the bidder nor any subcontractor has entered into an agreement with any labor organization regarding the public improvement project;
8. additional information that may be determined to best economic advantage to the District.

Award of a competitive solicitation shall not create a binding obligation on the Board, and no obligation shall be created or imposed on the District until such time as the Board Chair/designee executes a contract.

~~Bid Solicitation~~

~~The Superintendent is authorized to issue invitations for bids. Any solicitation for the procurement of commodities, contractual services or leases must include a provision notifying vendors that the Board will not request documentation of, consider, or give any preference based on, the vendor's social, political, or ideological interests.~~

Identical/Tie Low Bids

Identical (tie) bids is defined as two (2) or more bid proposals or proposals received by the District in response to a bid package that are equal in every respect as to terms, conditions, price, quality, and service. Award of tie bids proposals, except for preferences that may be outlined in Board policy, shall generally be determined by lot (e.g., coin toss) or on factors deemed to serve the best interest of the District.

Exception to Competitive Bidding Requirements

Notwithstanding anything in this policy to the contrary, the Board may make certain purchases without the requirement for competitive solicitations under the following conditions:

A. In lieu of requesting competitive solicitations from three (3) or more sources, the Board may make purchases from contracts awarded by other Federal, State, city or county governmental agencies, other school boards, community colleges, or State university system cooperative bid agreements when the proposer awarded a contract by another entity will permit purchases by the District at the same terms, conditions, and at above or below unit prices (or below such prices) awarded in such contract, and such purchases are to the economic advantage of the District. Contracts containing cooperative language shall be identified as "cooperative agreements".

B. Purchases made from prices established by the Department of Management Services, Division of Purchasing through its State negotiated agreement price schedule.

C. Competitive solicitations are required for pool purchases made as provided in F.S. 1006.27.

D. Purchase of professional services which shall include, without limitation, artistic services; academic program reviews; lectures by individuals; auditing services not subject to F.S. 218.391; legal services, including attorney, paralegal, expert witness, court reporting, appraisal or mediator services; and health services involving examination, diagnosis, treatment, prevention, medical consultation or administration; provided nothing herein shall be deemed to authorize the superintendent to acquire professional consultant services without Board approval as required by Board policy.

E. The purchase of educational services and any type of copyrighted materials including, without limitation, educational tests, textbooks, printed instructional materials, computer software, films, filmstrips, videotapes, DVDs, disc or tape recordings, digital recordings, or similar audio-visual materials, and for library and reference books, and printed library cards where such materials are purchased directly from the producer or publisher, the owner of the copyright, an exclusive agent within the state, a governmental agency or a recognized educational institution.

F. The requirements for requesting competitive solicitations for making purchases for commodities and contractual services as set forth in this section are hereby waived as authorized by F.S. 1010.04(4)(a), when the following conditions have been met by the Board:

1. Competitive solicitations have been requested in the manner prescribed by this policy.

2. The District has made a finding that no valid or acceptable firm proposal has been received within the prescribed time.

When such a finding has been officially made, the District may enter into negotiations with suppliers of such commodities and contractual services and may execute contracts with such vendors under whatever terms and conditions as the Board determines to be in its best interests.

G. If fewer than two (2) responsive proposals for commodity or contractual services are received, the District may negotiate on the best terms and conditions or decide to reject all proposals. The District shall document the reasons that negotiating terms and conditions with the sole proposer is in the best interest of the District in lieu of re-soliciting proposals.

H. Acquisition of information technology resources, whether by purchase, lease, lease with option to purchase, rental, or otherwise as defined in F.S. 282.0041(~~22~~15), may be acquired by competitive solicitation or by direct negotiation and contract with a vendor or supplier as best fits the needs of the District.

I. Purchases of insurance, risk management programs, or contracting with third party administrators for insurance-related services may be through competitive solicitation or by direct negotiation and contract with a vendor or supplier.

J. The Board may dispense with requirements for competitive solicitation for the emergency purchase of commodities or contractual services when the Superintendent determines in writing that an immediate danger to the public health, safety, or welfare or other substantial loss to the District requires emergency action. After the Superintendent makes such a written determination, the District may proceed with the procurement of commodities or contractual services necessitated by the immediate danger, without requesting competitive solicitations. However, such an emergency purchase shall be made by obtaining pricing information from at least two (2) prospective vendors, which must be retained in the contract file, unless the Superintendent determines in writing that the time required to obtain pricing information will increase the immediate danger to the public health, safety, or welfare or other substantial loss to the District.

K. Commodities or contractual services available only from a single source may be exempted from the competitive solicitation requirements. When the District believes that commodities or contractual services are available only from a single source, the Purchasing Department will electronically post a description of the commodities or contractual services sought for a period of at least seven (7) business days. The description will include a request that prospective vendors provide information about their ability to supply the commodities or contractual services described. If it is determined in writing by the Purchasing Department, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the department shall provide notice of its intended decision to enter a single source contract in the manner specified in Policy 6326 - Bid Protests, and may negotiate on the best terms and conditions with the single source vendor.

L. The Board may make purchases of construction project materials directly from vendors, on behalf of the awarded construction manager, directly from vendors to take advantage of the District's "sales tax" exempt status.

M. A contract for commodities or contractual services may be awarded without competitive solicitations if State or Federal law, a grant or a State or Federal agency contract prescribes with whom the Board must contract or if the

rate of payment is established during the appropriations process.

N. A contract for regulated utilities or government franchised services may be awarded without competitive solicitations.

Contract

Each District contract for services must be reviewed by the Director of Purchasing and include a provision that requires the contractor to comply with public records laws, specifically to:

A. keep and maintain public records that ordinarily and necessarily would be required by the District in order to perform the service under the contract;

B. provide the public with access to its public records on the same terms and conditions as the District would provide the records and at a cost that does not exceed the cost provided in Policy 8310 - Public Records;

C. ensure that any of its public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law;

D. meet all requirements for retaining public record and, upon termination of the contract, transfer to the District, at no cost, all public records in its possession and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements;

All records stored electronically must be provided to the District in a format that is compatible with the District's information technology systems.

E. the contractor shall furnish a copy of any public records request or request for records in any way relating to the District immediately upon receipt of the District's Director of Purchasing request.

Each contract must also include the following statement, in substantially the following form, identifying the contact information of the District's custodian of public records in at least fourteen (14) point boldface type: "IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF F.S. CHAPTER 119 TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 215 Manatee Avenue W. Bradenton, Florida 34205, (941) 708-8770, publicrecords@manateeschools.net.

Other governmental agencies and nonprofit tax exempt organizations may purchase warehouse items, fuel, and print shop services provided they pay full cost of service plus all overhead cost as determined by the Finance Department.

All contracts for the purchase of goods and contractual services shall be presented to the Director of Purchasing for review and approval. The Director of Purchasing shall have the authority to enforce the use of District bid contracts.

All purchases of services delivered on District-owned sites require a contract.

Contracts shall be approved and executed as follows:

A. Superintendent/Designee Authority

The Superintendent is authorized to approve and execute contracts on behalf of the District involving expenditure of public funds in an amount no greater than $49,999.99, so long as the obligation created does not exceed the applicable appropriation within the District budget and the contract is otherwise in compliance with applicable District procedures, policies, and law. For purposes of this policy, any group of contracts purchase orders to the same provider that are connected in terms of time, location and services such that a reasonable person would view them as a single contract shall be deemed to be a single contract. The Superintendent shall not divide the procurement of commodities or contractual services so as to avoid the monetary cap imposed by this policy. Delegations of contracting authority by the Superintendent to the deputy superintendents shall be in writing and shall specify the maximum obligation permitted up to $25,000. Delegations of contracting authority by the Superintendent to the Director of Purchasing shall be in writing and shall specify the maximum obligation permitted up to $15,000.

B. Emergency Purchases

Notwithstanding the general limit on the Superintendent's authority to enter into contracts involving expenditure of public funds in an amount no greater than $49,999.99, the Superintendent is authorized to approve and execute contracts on behalf of the District involving expenditure of public funds and in accordance with F.A.C. 6A-1.012 may dispense with the requirements for competitive solicitation when the Superintendent determines in writing that an immediate danger to the public health, safety, or welfare or other substantial loss to the School District requires emergency action.

C. Board Approval

Except as expressly provided herein, the Board shall approve and execute all contracts on behalf of the District involving expenditure of public funds in an amount of $50,000.00 or more. When practical, contracts will provide a "not to exceed" amount. If subsequent events require an increase in the contract amount, a contract amendment will

be submitted for Board approval. **The Board must approve additional funding before incurring expenses that exceed a Board-approved contract amount.**

The Superintendent is authorized to approve and execute modification to Board-approved contracts up to an involving an additional expenditure of public funds in an amount no greater than $49,999.99.

Purchase Order Approval

A. Bids/Exceptions

The Superintendent is authorized to issue purchase orders in accordance with bids awarded without further action of the Board so long as the obligation created does not exceed the Board-approved contract amount and does not exceed applicable appropriation within the District budget.

B. Contracts

The approval of a contract in accordance with this policy authorizes the Superintendent to approve and issue any purchase order required to fulfill the District's obligation under the approved contract without further action of the Board.

No contract for providing supplies, equipment, or services shall be entered into with any individual or business entity in which any member of the Board or the Superintendent has any financial interest.

No Board employee may directly or indirectly purchase or recommend the purchase of goods or services from any business organization in which the employee, his/her spouse, or child has a material interest as defined by F.S. Chapter 112.

Debarment

The Director of Purchasing shall have the authority to debar a person/corporation, for cause, from consideration or award of further contracts. The debarment shall be for a period commensurate with the seriousness of the cause, generally not to exceed three (3) years. If suspension precedes a debarment, the suspension period shall not be considered in determining the debarment period. When the offense is willful or blatant, a longer term of debarment may be imposed, up to an indefinite period. The Director of Purchasing shall forward the debarment to the State of Florida Department of Management Services.

A. Cause of Debarment

The term "debar" or "debarment" means to remove a vendor from bidding on District work. Causes for debarment include, but are not limited to the following:

1. conviction for commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or sub-contract, or in performance of such contract

2. conviction under State or Federal statutes for embezzlement, theft, forgery, bribery, falsification or destruction of records, or receiving stolen property, or any other offense indicating lack of business integrity or business honesty which currently, seriously, and directly affects responsibility as a vendor

3. conviction under State or Federal anti-trust statutes arising out of submission of bids or proposals

4. violation of contract provisions, including:

    a. deliberate failure, without good cause, to perform in accordance with specifications or within the time limits provided in the contract(s); and

    b. a recent record of failure to perform, or of unsatisfactory performance, in accordance with the terms of one (1) or more contracts; provided that failure to perform or unsatisfactory performance caused by acts beyond the control of the contractor shall not be considered to be a basis for debarment

5. refutation of an offer by failure to provide bonds, insurance or other required certificates within the time period as specified in bid/RFP response

6. refusal to accept a purchase order, agreement, or contract, or to perform thereon, provided such order was issued timely and in conformance with the offer received

7. presence of principals or corporate officers in the business of concern who were principals within another business at the time when the other business was suspended within the last three (3) years under the provisions of this section

8. violation of the ethical standards set forth in State law

9. providing or offering to provide anything of value, including, but not limited to, a gift, loan, reward, promise of future employment, favor, or service to any employee to influence the award of contract or purchase items from a contractor

10. existence of unresolved disputes between the contractor and the District arising out of or relating to prior contracts between the District and the contractor, work performed by the contractor, or services or products delivered

11. any other cause the Director of Purchasing determines to be so serious and compelling as to affect credibility as a District vendor, including debarment by another governmental entity for any cause listed in this policy

B. Notice of Recommended Decision

The Director of Purchasing or designee shall issue a notice letter that advises the party that it is debarred or suspended. The letter shall:

1. state the reason(s) for the action taken;

2. inform the vendor of its right to petition the Board for reconsideration; and

3. notify the Board of recommended decision.

C. Right to Request a Hearing

Any person who is dissatisfied or aggrieved with the notification of the determination to debar or suspend must, within ten (10) calendar days of such notification, appeal such determination to the Board.

D. Hearing Date

The Board shall schedule a hearing at which time the person shall be given the opportunity to demonstrate why the debarment/suspension by the Director of Purchasing should be overturned. All parties shall be given notice of the hearing date.

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Revised 11/9/21
Revised 12/13/22

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Legal F.S. 50.0311
F.S. 119.0701
F.S. 255.05
F.S. 255.0516
F.S. 255.0518
F.S. 282.0041
F.S. 287.056
F.S. 287.084
F.S. 287.087
F.S. 287.132
F.S. 287.133
F.S. 295.187
F.S. 1001.43
F.S. 1001.451
F.S. 1010.04
F.S. 1010.07(2)

F.S. 1010.48

F.A.C. 6A-1.012, Purchasing Policies

F.A.C. 5P-1.003, Responsibilities for the School Food Service Program

Book	Policy Manual
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6325 - **PROCUREMENT - FEDERAL GRANTS/FUNDS**

Procurement of all supplies, materials, equipment, and services paid for from Federal funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, School Board policies, and administrative procedures.

The Superintendent shall have and use~~maintain~~ a procurement and contract administration system in accordance with Federal~~the USDOE~~ requirements (2 C.F.R. 200.317-.326; 7 C.F.R. 210.21)) for the administration and management of Federal grants and Federally-funded programs. The District shall maintain an oversight system ~~contract administration system~~ that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing Policy 6320, AP 6320A, and AP 6325.

All Federally-funded contracts in excess of $2,000 related to construction, alteration, repairs, painting, decorating, etc. of public buildings or public works must comply with Davis-Bacon and Related Acts prevailing wage requirements.

The District will not request documentation of, consider, or give a preference based on a vendor's social, political, or ideological interests.

The District shall take affirmative steps to assure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Such diversity outreach efforts shall include:

A. placing qualified small and minority businesses and women's business enterprises on solicitation lists;

B. assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources;

C. dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises;

D. establishing delivery schedules, where the requirements permits, which encourage participation by small and minority businesses and women's business enterprises;

E. using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and

F. requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs A through E of this section.

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1129, Policy 3129, and Policy 4129 – Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase. And, where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions for the acquisition pf property or services required under a Federal award paid for from Federal funds or District matching funds shall be conducted in a manner that encourages full and open competition and that is in accordance with good administrative practice and sound business judgement. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

A. unreasonable requirements on firms in order for them to qualify to do business

B. unnecessary experience and excessive bonding requirements

C. noncompetitive contracts to consultants that are on retainer contracts

D.

E. noncompetitive pricing practices between firms or between affiliated companies

F.

G. organizational conflicts of interest

H. specification of only a "brand name" product instead of allowing for an "or equal" product to be offered and describing the performance or other relevant requirements of the procurement

I. any arbitrary action in the procurement process

Further, the District does not use statutorily or administratively imposed State, local, or tribal geographical preferences in the evaluation of bids or proposals, unless (1) an applicable Federal statute expressly mandates or encourages a geographic preference; or (2) the District is contracting for architectural and engineering services, in which case geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

To the extent that the District uses a pre-qualified list of persons, firms, or products to acquire goods and services that are subject to this policy, the pre-qualified list includes enough qualified sources as to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list approved annually by the Board and added periodically.

The District shall require that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and included enough qualified sources to provide maximum open and free competition. The District shall not preclude potential bidders from qualifying during the solicitation period

Solicitation Language (Purchasing Procedures)

The District shall have written procurement that require that all solicitations made pursuant to this policy incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product, or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all

requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

Any solicitation for the procurement of commodities, contractual services, or leases will include a provision notifying vendors that the Board will not request documentation of, consider, or give a preference based on the vendor's social, political, or ideological interests.

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall have and use documented procedures, consistent with the standards described above for utilize the following methods of procurement:

A. Informal Procurement Methods

When the value of the procurement for property or services under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are not required. The District may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the simplified acquisition threshold include:

1. Micro-purchases

   Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed $10,000. To the maximum extent practicable, the District should ~~shall~~ distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if Superintendent considers the price to be reasonable based on research, experience, purchase history or other relevant information and documents are filed accordingly. The District shall maintains evidence of this reasonableness in the records of all purchases made by this method.

2. Small Purchases

   Small purchases included the acquisition of property or services, the aggregate dollar amount of which is higher than a micro-purchase threshold but does not exceed the simplified acquisition ~~Small purchase procedures provide for relatively simple and informal procurement methods for securing services, supplies, and other property that does not exceed the competitive bid~~ threshold of $250,000~~50,000~~. Small purchase procedures require that price or rate quotations shall be obtained from an adequate number of qualified sources.

Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations (FAR). When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

B. **Formal Procurement Methods**

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in 200.319 or non-competitive procurement. The formal methods of procurement are:

A. Sealed Bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to $50,000 and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed $50,000.

In order for sealed bidding to be feasible, the following conditions shall be present:

1. a complete, adequate, and realistic specification or purchase description is available;

2. two (2) or more responsible bidders are willing and able to compete effectively for the business; and

3. the procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

When sealed bids are used, the following requirements apply:

1. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from an adequate number of qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.

2. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.

3. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.

4. A firm fixed price contract award will be made in writing to the lowest responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.

5. The Board reserves the right to reject any or all bids for sound documented reason.

D. ~~Competitive~~ Proposals

~~Procurement by competitive proposal, normally conducted with more than one source submitting an offer, is~~ Procurement by proposals is a method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

1. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.

2. Proposals shall be solicited from an adequate number of sources.

3. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.

4. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

5. All Requests for Proposals (RFPs) and Invitations to Bid (ITBs) shall be opened publicly in accordance with F.S. 287.057.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

E. Noncompetitive ~~P~~Procurement~~Proposals~~

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

1. micro- purchases

2. the item is available only from a single source
   ~~ic~~
3. the public exigency or emergency for the requirement will not permit a delay resulting from publicizing ~~publizciing~~ a competitive solicitation

4. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District

5. after solicitation of a number of sources, competition is determined to be inadequate

Domestic Preference for Procurement

As appropriate and to the extent consistent with law, the District shall, to the extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. (See 7 C.F.R 210.21(d)). If a non-domestic agricultural product is to be provided, the vendor must obtain written approval of the product to be used in advance. Such requirements shall be included in all sub awards including all contracts and purchase orders for work or products under the Federal award.

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold~~$50,000, [DRAFTING NOTE: The Simplified Acquisition Threshold for 2022 is $250,000 and may be adjusted annually for inflation. The District may set the threshold lower, but not in excess of $250,000.]~~ including contract modifications. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time and materials type contract only (1) after a determination by the Director of Purchasing that no other contract is suitable; and (2) if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to the District is the sum of the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as (1) contractor integrity; (2) compliance with public policy; (3) record of past performance; and (4) financial and technical resources.

The Director of Purchasing shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 C.F.R. Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensue. A person so excluded is suspended. (2 C.F.R. Part 180 Subpart G)

Debarment is an action taken by the Director of Purchasing to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. chapter 1). A person so excluded is debarred. (2 C.F.R. Part 180 Subpart H)

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over $25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Maintenance of Procurement Records

The District shall ~~maintains~~ records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection, or rejection, and the basis for the contract price (including a cost or price analysis).

Revised 11/14/17
Revised 8/11/20
Revised 7/27/21
Revised 8/23/22

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Legal	F.S. 287.057
	2 C.F.R. 200.317
	2 C.F.R. 200.318
	2 C.F.R. 200.319
	2 C.F.R. 200.320
	2 C.F.R. 200.321
	2 C.F.R. 200.322
	2 C.F.R. 200.323
	2 C.F.R. 200.324
	2 C.F.R. 200.325
	2 C.F.R. 200.326
	2 C.F.R. 3485.220
Cross References	7 C.F.R. 210.21

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of LOCAL PURCHASING
Code	*po6450 8/21/23 This policy hadn't been updated by Manatee since 2012 Added Neola Previous lang. Other Manatee's lang. KWC
Status	
Adopted	June 27, 2017
Last Revised	November 14, 2017

6450 - **LOCAL PURCHASING**

The School Board recognizes its position as a major purchaser in this community, and while it is the intention of the Board to purchase materials and supplies of quality at the lowest possible cost through widespread competition, if all other considerations are equal, the Board prefers to purchase from businesses located in Manatee County "local businesses".

The Board will not request documentation of, consider or give preference to a vendor based on, the vendor's social, political, or ideological interests.

Definitions

"Bid" shall mean bidder responses to Invitations to Bid and Requests for Proposal.

"Bidder" means a vendor submitting a response to Invitation to Bid and Requests for Proposal.

"Local Bidder" means a bidder having a qualifying business presence within one (1) or more of the preferred geographic areas for at least one (1) calendar year prior to the time a bid is submitted.

"Non-local Bidder" means any bidder other than a local bidder.

"Qualifying Business Presence" means either:

A. a permanent, occupiable, physical structure from which the bidder operates its principal place of business; or

B. any bidder employing at least seventy-five percent (75%) of its total employees having permanent residences in a single preferred geographic area in which case the business shall be deemed as having a qualifying business presence within that single area.

"Preferred Geographic Area" means one (1) or more of the following:

A. Manatee County

B. Sarasota County

C. Hillsborough, Pinellas, Polk, Hardee, or DeSoto counties

D. Any other Florida counties

"Responsive, responsible bidder" means a vendor who is qualified to perform the work required and meets all the conditions of the Invitation to Bid or Request for Proposal, and shall also include the consideration of the following items: the ability and capability to perform the contract or provide the goods or services required; and whether the vendor can perform the contract or provide the goods or services within the time specified in the solicitation.

Preference for Florida Businesses in Awarding Printing Contracts

When awarding a contract to have materials printed, the District shall grant a preference to the lowest responsible and responsive vendor having a principal place of business in Florida. The preference shall be five percent (5%) if the lowest bid is submitted by a vendor whose principal place of business is located outside of Florida and if the printing can be performed in Florida at a level of quality comparable to that obtainable from the vendor submitting the lowest bid located outside of Florida.

Preference for Florida Businesses in Competitive Solicitations

When the District is required to make purchases of personal property through competitive solicitation and the lowest responsible and responsive bid, proposal, or reply is by a vendor whose principal place of business is in a state or political subdivision thereof which grants a preference for the purchase of such personal property to a person whose principal place of business is in such state, then the District shall award a preference to the lowest responsible and responsive vendor having a principal place of business within Florida, which preference is equal to the preference granted by the state or political subdivision thereof in which the lowest responsible and responsive vendor has its principal place of business.

In a competitive solicitation in which the lowest bid is submitted by a vendor whose principal place of business is located outside of Florida and that state does not grant a preference in competitive solicitation to vendors having a principal place of business in that state, the preference to the lowest responsible and responsive vendor having a principal place of business in this Florida shall be five percent (5%).

Evidence of Eligibility

In order to be eligible for the preference granted in this policy the vendor must provide conclusive written evidence that all criteria are met. Supporting documents capable of certification by a local or State governing body (e.g., a certificate of occupancy or business license) must be so certified. Post office box addresses, mail drops, or addresses on utility bills cannot alone constitute evidence of eligibility. Any bidder who fails to submit sufficient documentation shall not be granted local preference consideration for the purpose of that specific contract award. The Superintendent, or designee, has ultimate authority and discretion to determine whether sufficient evidence has been provided to qualify for local preference under this policy.

Priority or Tie-breaking

A. In the event priority must be determined between a local bidder and a non-local bidder for any reason under this policy, including bid award, the local bidder shall be given the higher priority.

B. In the event priority must be determined between local bidders for any reason under this policy, including bid award, priority shall be determined according to the order the preferred geographic areas are listed in part of this policy, with the first listed given the highest priority. Priority within any single preferred geographic area shall be determined by the date the bidder opened its business within the preferred geographic area with the local bidder having the earliest date given highest priority.

Exemptions

This policy shall not apply to any of the following purchases or contracts:

A. goods or services provided under a cooperative purchasing agreement, or "piggyback" solicitation;

B. contracts for professional services procurement subject to the Consultants' Competitive Negotiation Act (F.S. 287.055) or subject to any competitive consultant selection policy or procedure adopted or utilized by the Board;

C. purchases or contracts which are funded, in whole or in part, by a governmental entity and the laws, regulations, or policies governing such funding prohibit application of that preference; or

D. purchases made or contracts let under emergency or noncompetitive situations exempt from competition.

Waiver of the Application of Local Preference

The application of local preference to a particular purchase or contract for which the Board is the awarding authority may be waived by the Director of Purchasing.

This policy regarding local preference is intended to be supplementary to any other Board policies governing procurement. All other policies, rules, statutes, or laws regarding procurement and ethical purchasing must be observed.

The Superintendent is authorized to approve purchases from local vendors when the amount of the purchase does not exceed the Superintendent's purchasing authority prescribed in Policy 6320 and does not exceed the applicable appropriation in the District budget.

Further, the Superintendent may recommend and the Board may approve the purchase of commodities or contractual services from local vendors for an amount that exceeds the Superintendent's spending authority established in Policy 6320 when the purchase is the result of a competitive solicitation conducted in accordance with law and State Board rule, and Policy 6320.

Revised 11/14/17

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Legal

F.S. 112.312
F.S. 112.312(3)
F.S. 120.57(3)
F.S. 120.81(1)(a)
F.S. 283.35
F.S. 287.084
F.S. 1001.32(32)
F.S. 1001.41
F.S. 1001.42
F.S. 1001.43
F.S. 1001.51
F.S. 1010.04
F.S. 1011.06
F.S. 1011.07
F.S. 1011.09
F.S. 1011.20
F.A.C. 6A-1.091
F.A.C. 6A-1.012

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of COOPERATIVE PURCHASING
Code	*po6440 8/21/23
Status	
Adopted	June 27, 2017

6440 - **COOPERATIVE PURCHASING**

The School Board recognizes the advantages of centralized purchasing in that volume buying tends to maximize value for each dollar spent.

The Board will enter into an interlocal agreement as provided in F.S. 163.01 for the purpose of establishing a Statewide or regional School District Consortium or a professional association of employers (as defined in F.S. 624.438) and maximizing the purchasing power for goods and services.

The Board authorizes the Superintendent and/or Director of Purchasing to negotiate such interlocal purchasing agreements for services, supplies, and equipment in accordance with State law, the policies of this Board, and the dictates of sound purchasing procedures.

The interlocal purchasing agreement will be approved by the Board and the participating contracting body(ies) and will specify the categories of equipment and supplies to be purchased. Purchases under such an agreement are subject to all legal bidding requirements.

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Legal	F.S. 624.438
	F.S. 1001.42(25)
	F.S. 1001.43(2)
	F.S. 1010.04
	F.A.C. 6A-1.013

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of USE OF SOCIAL MEDIA
Code	*po7544 8/21/23 KWC
Status	
Adopted	October 23, 2018

7544 - **USE OF SOCIAL MEDIA**

Technology is a powerful tool to enhance education, communication, and learning.

The School Board authorizes the use of social media to promote community involvement and facilitate effective communication with students, parents/guardians, staff including District approved volunteers and the general public. Social media is defined in Bylaw 0100.

The Superintendent is charged with designating the District-approved social media platforms/sites, which shall be listed on the District's website.

In designating District-approved social media platforms/sites, the Superintendent shall specify which platforms/sites are strictly prohibited for all uses and which ones may be appropriate for use at the District-level, the building or department level, for extra-curricular activities, and at the individual level by employees for professional purposes.

Students are prohibited from accessing social media platforms through the use of Internet access provided by the District except when expressly directed by a teacher solely for educational purposes.

It is critical that students be taught how to use social media platforms safely and responsibly. Social media (as defined in Bylaw 0100) are a powerful and pervasive technology that affords students and employees the opportunity to communicate for school and work purposes, and to collaborate in the delivery of a comprehensive education. Federal law mandates that the District provide for the education of students regarding appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and regarding cyberbullying awareness and response. See School Board Policy 7540.03 – Student Technology Acceptable Use and Safety.

The District recognizes that employees may use social media for personal, as well as professional reasons. The District neither encourages nor discourages employees' use of social media for personal purposes. The District regulates employees' use of social media for purposes related to their District assignment to the same extent as it regulates any other form of employee communication in that regard.

The District uses approved social media platforms/sites as interactive forms of communication.

The District uses approved social media platforms/sites as interactive forms of communication and accepts public comments. The District-approved social media platforms/sites are considered limited public forums. As such, the District will monitor posted comments to verify they are on-topic, consistent with the posted rules for use of the forum, and in compliance with the platform/site's applicable terms of service. The District's review of posted comments will be conducted in a viewpoint neutral manner, and consistent with State and Federal law. Employees' personal posts on the public platforms/sites are limited/restricted to matters of general public interest that are not related to the employee's specific employment and wholly unrelated to the employee's job responsibilities (i.e., matters where it is clear the individual is posting not in an official capacity, but simply as a member of the public). Employees in administrative positions are ordinarily not permitted to post personal comments on matters of general public interest because to do so could be misconstrued as District -sponsored speech.

Each District-approved social media account/site must contain a statement that specifies its purpose(s) and limits those who access the social media account/site to use of the account/site only for that/those purpose(s), and in accordance with any specified procedures and applicable terms of service. Users are personally responsible for the content of their posts.

Social Media for Instructional and School-Sponsored Activities

Staff (including District-approved volunteers) may, with prior approval/authorization from the Principal, use social media platforms/sites for classroom instruction or school-sponsored activities. However, the use of TikTok or any successor platform is prohibited on District-owned devices, through Internet access provided by the District, or as a platform to communicate or promote any District school, school-sponsored club, extra-curricular organization, or athletic team. When a staff member uses a District-approved social media platform/site for an educational purpose, it will be considered an educational activity and will not be considered a limited public forum. Students' use of District-approved social media platforms/sites must be consistent with the Student Code of Conduct, ~~Policy 5722 – School-Sponsored Student Publications and Productions/AP 5722 – School Publications/Productions~~, Policy 7540.03/AP 7540.03 – Student Technology Acceptable Use and Safety, the instructor's directions/procedures, and the platform/site's applicable terms of service. Students are prohibited from posting or releasing personally identifiable information about students, employees, and volunteers through District-approved social media, without appropriate consent.

Expected Standards of Conduct on District-Approved Social Media

Employees and District-approved volunteers who access District-approved social media platforms are expected to conduct themselves in a respectful, courteous, and professional manner. Students, parents, and members of the general public who access District-approved social media platforms are similarly expected to conduct themselves in a respectful, courteous, and civil manner.

District-approved social media sites must comply with Florida Department of Management Services's~~DMS's~~ current list of prohibited applications and shall not contain content that is obscene; is vulgar and lewd such that it undermines the school's basic educational mission; is libelous or defamatory; constitutes hate speech; promotes illegal drug use; is aimed at inciting an individual to engage in unlawful acts or to cause a substantial disruption or material interference with District operations; or interferes with the rights of others. The District may exercise editorial control over the style and content of student speech on District-approved social media, if reasonably related to legitimate pedagogical concerns. Staff or students who post prohibited content shall be subject to appropriate disciplinary action.

The District is committed to protecting the privacy rights of students, parents/guardians, staff, volunteers, Board members, and other individuals on District-approved social media sites. District employees and volunteers are prohibited from posting or releasing confidential information about students, employees, volunteers, or District operations through social media, without appropriate consent (i.e., express written consent from the parent of a student, the affected employee or volunteer, or the Superintendent concerning District operations).

Retention of Public/Student Records

District communications that occur through the use of District-approved social media platforms/sites – including staff members'/volunteers' use of social media with school-sponsored activities, and comments, replies, and messages received from the general public – may constitute public records or student records, and all such communications will be maintained (i.e., electronically archived) in accordance with the Board's adopted record retention schedule and all applicable State statutes. (See AP 8310A – Requests for Public Records).

Staff members and District-approved volunteers cannot rely on social networking platforms (e.g., Facebook, Twitter, etc.) to sufficiently fulfill potential records retention requirements because these platforms, in general, do not guarantee retention and are unlikely to assist in the production of third-party comments and communications that have been edited, deleted, or are otherwise no longer available. Consequently, District employees and volunteers who use such social media accounts for professional communications must operate them in accordance with the general archiving practices and technology instituted by the District so records remain within the District's control and are appropriately retained.

If a staff member uses District-approved social media platforms/sites in the classroom for educational purposes (i.e., classroom instruction), the staff member must consult with the Principal concerning whether such use may result in the creation of public and/or education records that must be maintained (i.e., electronically archived) for a specific period of time.

Employees' Use of District Technology Resources to Access Social Media for Personal Use

Employees are permitted to use District technology resources (as defined in Bylaw 0100) to access social media for personal use during breaks, mealtimes, and before and after scheduled work hours.

They are reminded that the District may monitor their use of District technology resource.

Employees' Use of Personal Communication Devices at Work to Access Social Media for Personal Use

Employees are permitted to use personal communication devices to access social media for personal use during breaks and mealtimes.

Employees and District-approved volunteers are prohibited from posting or engaging in communication that violates State or Federal law, Board policies, or administrative procedures. If an employee/volunteer's communication interferes with his/her ability to effectively perform his/her job or violates State or Federal law, Board policies, or administrative procedures, the District may impose disciplinary action and/or refer the matter to appropriate law enforcement authorities.

This policy and its corresponding administrative procedure will be reviewed and updated as necessary.

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Legal

F.S. 112.22

F.S. Chapter 119

F.S. 1001.41

F.S. 1001.42

F.S. 1001.43

F.S. 1002.221

F.S. 1003.42

F.A.C. 6A-10.081

20 U.S.C. 1232g

34 C.F.R. Part 99

Protecting Children in the 21st Century Act, Pub. L. No. 110-385, Title II, Stat. 4096 (2008)

Children's Internet Protection Act (CIPA), Pub. L. No. 106-554 (2001)

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of TRANSPORTATION ROUTE PLANNING
Code	*po8610 8/21/23 KWC
Status	
Adopted	June 27, 2017

8610 - **TRANSPORTATION ROUTE PLANNING**

School bus and other School Board-approved vehicle ~~r~~routes shall be scheduled along regularly maintained all-weather highways in such a manner as to utilize the maximum time, distance, and number of students transported. All-weather roads are defined as: hard-surfaced construction regularly maintained pavement, parked marl, etc.; twenty (20) feet in width; shoulder clearance of five (5) feet on each side; overhead clearance twelve (12) feet under all weather conditions; free from obstruction, and free from bridges less than bus weight.

School buses and other Board-approved vehicles may be directed on circuitous routes in order to avoid stops on four-lane or heavily traveled highways, or at the end of transaportation ~~bus~~ routes, if recommended by the Superintendent and approved by the ~~School~~ Board.

~~School bus r~~Routes shall be designated to the maximum extent possible so the need for backing or a three-point turnaround is eliminated.

~~Bus st~~~~Sops~~Stops shall be designated at the most reasonably safe location for the area being served.

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Legal	F.S. 1006.21
	F.S. 1006.22

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of PUBLIC ATTENDANCE AT SCHOOL EVENTS
Code	*po9160 8/21/23
Status	
Adopted	June 27, 2017

9160 - **PUBLIC ATTENDANCE AT SCHOOL EVENTS**

The School Board welcomes and encourages members of the community to attend athletic and other public events held by the schools in the District. Due to the need to maintain order and preserve the facilities of the District during the conduct of such events, the Board retains the right to bar the attendance of or remove any person whose conduct may constitute a disruption at a school event. School administrators are expected to call law enforcement officials if a person violates posted regulations or does not leave school property when reasonably requested. In accordance with Board Policy 7440 and AP 7440B, administrators may use metal detectors and other devices to protect the safety and well-being of participants and visitors.

If a student or adult is asked to leave or is removed from a school event, no admission fees shall be refunded.

No alcoholic beverage or other controlled substance may be possessed, consumed, or distributed at any function sponsored by the District and/or at any function occurring on Board property.

Raffles and similar forms of fund-raising by District-related organizations may be permitted by the Superintendent in accordance with Policy 9211 - District Support Organizations and Policy 9700 - Relations with Special Interest Groups.

No qualified person with a disability will, because the District's facilities are inaccessible to or unusable by persons with disabilities, be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination under any program or activity to which Section 504/ADA applies.

For facilities constructed or altered after June 3, 1977, the District will comply with applicable accessibility standards. For those existing facilities constructed prior to June 3, 1977, the District is committed to operating its programs and activities so that they are readily accessible to persons with disabilities. This includes, but is not limited to, providing accommodations to parents with disabilities who desire access to their child's educational program or meetings pertinent thereto.

Individuals with disabilities shall have an equal opportunity to purchase tickets for accessible seating for a single event or series of events during the same hours; during the same stages of ticket sales, including, but not limited to, presales, promotions, lotteries, wait- lists, and general sales; through the same methods of distribution; in the same types and numbers of ticketing sales outlets, including telephone service, in-person ticket sales at the facility, or third-party ticketing services, as other patrons; and under the same terms and conditions as other tickets sold for the same event or series of events.

Further, in accordance with the provisions of the Americans with Disabilities Act, as amended, the Board shall permit individuals with disabilities to be accompanied by their service animals in all areas of the District's facilities where members of the public, as participants in services, programs or activities, or as invitees, are allowed to go. (See also AP 8390)

The Board is aware of the increasing desire of many parents and other members of an audience to make digital recordings of school events. Such recordings can be made if the performance is not of copyrighted material. If the performance is of copyrighted material, recordings can be made if the District secures the appropriate license authorizing such recordings in advance of the performance. If the performance is of copyrighted material and the necessary license is not secured in advance of the performance, the audience shall be advised before the performance begins that audio and/or video recordings are prohibited. At events when recordings are permitted, the audience will be reminded at the outset that their use of digital recording equipment may not interfere with the conduct of the particular activity or performance, nor impinge on the enjoyment of the event by other members of the audience. The Superintendent will establish rules and procedures governing the use of nondistrict digital recording equipment at any District-sponsored event or activity. Such rules should be distributed in such a manner that members of the audience who wish to record the event are aware of the rules early enough to make proper arrangements to obtain their recordings without causing delay or disruption to the activity.

Any person or organization seeking to film students or a school activity which is not a public event must obtain prior permission from the Superintendent.

All notices, signs, schedules, and other communications about school events must contain the following statement:

"In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Superintendent if they require a reasonable accommodation."

Interference with a Sporting or Entertainment Event

In accordance with F.S. 871.05, the term:

A. "Covered event" means an athletic competition or practice, including one conducted in a public venue or a live artistic, theatrical, or other entertainment performance event. The duration of such event includes the period from the time when a venue is held open to the public for such an event until the end of the athletic competition or performance event.

B. "Covered participant" means an umpire, officiating crew member, player, coach, manager, groundskeeper, or any artistic, theatrical, or other performer or sanctioned participant in a covered event. The term includes event operations and security employees working at a covered event.

C. "Restricted area" means any area designated for use by players, coaches, officials, performers, or other personnel administering a covered event that is on, or adjacent to, the area of play or performance.

No person may:

A. intentionally touch or strike a covered participant during a covered event against the will of the covered participant, or intentionally cause bodily harm to a covered participant during a covered event; or

B. willfully enter or remain in a restricted area during a covered event without being authorized, licensed, or invited to enter or remain in such a restricted area.

A person who interferes with a sporting or entertainment event shall be subject to loss of visitor privileges and shall be reported to appropriate law enforcement officials.

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Legal F.S. 871.05

28 C.F.R. Part 35

29 U.S.C. 794, Section 504 of the Rehabilitation Act of 1973, as amended

34 C.F.R. Part 104

42 U.S. C. 12101 et seq., Americans with Disabilities Act of 1990, as amended

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of DIRECT-SUPPORT ORGANIZATIONS
Code	*po9215 8/21/23 KWC
Status	
Adopted	June 27, 2017

9215 - **DIRECT-SUPPORT ORGANIZATIONS**

The School Board believes that direct-support organizations provide invaluable assistance to the students of this District and its programs. For purposes of this policy a "direct-support organization" is an organization that meets the following criteria:

A. it is approved by the Board

B. it is a Florida corporation not for profit, incorporated under the provisions of Chapter 617 and approved by the Department of State

C. it is organized and operated exclusively to receive, hold, invest, and administer property and to make expenditures to or for the benefit of public kindergarten through 12th grade education and adult career and technical and community education programs in this District

The Board may approve agreements with direct-support organizations that meet the criteria listed above. Direct-support organizations must submit their applications directly to the Superintendent.

If the Superintendent determines that the proposed DSO meets the criteria listed above, the application shall be submitted to the Board for approval.

The Board may permit the use of property, facilities, and personal services of the District by the DSO, subject to provisions of the Florida statutes and corresponding Board policies. Additionally, the Board may contract with a DSO for personal services or operations. However, a retiree of the Florida Retirement System ("FRS") must first satisfy the requirements for termination from employment provided in F.S. 121.021 before providing such services or operations for an FRS employer and is subject to reemployment limitations provided in F.S. 121.091.

Direct-Support Organizations with more than $100,000.00 in Annual Expenditures and Expenses

The Board will not appropriate any District funds to a direct-support organization for start-up funds to begin a fund-raising program.

The Board requires that each direct-support organization with more than $100,000.00 in annual expenditures or expenses provide for an annual audit of its accounts and records.

Furthermore, the Board requires that each direct-support organization that is audited pursuant to this policy submit an annual audit report no later than nine (9) months after the close of the fiscal year, that is June 30th, to the Board and the Auditor General.

An audit conducted pursuant to this policy shall be performed by an independent certified public accountant in accordance with rules adopted pursuant to F.S. 11.45(8) by the Auditor General and Commissioner of Education. The audit report shall maintain the anonymity of donors to the direct-support organization.

The Commissioner of Education, the Auditor General, and the Office of Program Policy Analysis and Government Accountability have the authority under State law to require and receive from the organization or the District auditor any records relative to the operation of the organization. In submitting such information, however, the identity of donors and all

information identifying donors or prospective donors are confidential and, therefore, exempt from the provisions of State law. Any other records of such direct-support organizations subject to an audit pursuant to this policy are public record under State law as well as the policies of this Board.

The direct-support organization shall also submit to the Superintendent and the Board an annual report indicating its goal(s), programs, and activities.

Equal Employment Opportunities

The Board does not permit the use of property, facilities, or personal services by any DSO that does not provide equal employment opportunities consistent with applicable State and Federal laws.

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Legal F.S. 11.45(8)
F.S. 119.07(1)
F.S. 1001.453
F.A.C. 6A-1.0013

Book	Policy Manual
Section	Vol. 23, No. 2, Jan. 2023 Revised
Title	Copy of ADVERTISING AND COMMERCIAL ACTIVITIES
Code	*po9700.01 8/14/23
Status	
Adopted	June 27, 2017

9700.01 - **ADVERTISING AND COMMERCIAL ACTIVITIES**

The purpose of this policy is to provide guidelines for the appropriate and inappropriate use of advertising or promoting of commercial products or services to students and parents in the schools.

"Advertising" comes in many different categories and forums and is defined as an oral, written or graphic statement made by the producer, manufacturer, or seller of products, equipment, or services which calls for the public's attention to arouse a desire to buy, use or patronize the product, equipment, or services. This includes the visible promotion of product logos for other than identification purposes. Brand names, trademarks, logos or tags for product or service identification purposes are not considered advertising.

The School Board may permit advertising in School District facilities or on School District property in the following categories or forums in accordance with the guidelines set forth herein:

A. **Product Sales:**

1. product sales benefiting a district, school or student activity (e.g., the sale of beverages or food within schools);
2. fundraising activities (e.g., short term sales of gift wrap, cookies, candy, etc.) to benefit a specific student population, club or activity where the school receives a share of the profits.

B. **Direct Advertising/Appropriation of Space:**

1. signage and billboards in schools and school facilities;
2. corporate logos or brand names on school equipment (e.g., marquees, message boards or score boards);
3. ads, corporate logos, or brand names on book covers, student assignment books, or posters;
4. ads in school publications (newspapers and yearbooks and event programs);
5. media-based electronic advertising (e.g., Channel One or Internet or web-based sponsorship);
6. free samples (e.g., of food or personal hygiene products).

C. **Indirect Advertising:**

1. corporate-sponsored instructional or educational materials, teacher training, contests, incentives, grants or gifts;
2. the Board approves the use of instructional materials developed by commercial organizations such as films and videos only if the education value of the materials outweighs their commercial nature.

   The films or material shall be carefully evaluated by the school principal for classroom use to determine whether the films or materials contain undesirable propaganda and are in compliance with the guidelines as set forth above.

D. **Market Research:**

1. surveys or polls related to commercial activities;
2. internet surveys or polls asking for information related to commercial activities.

It is further the policy of the Board that its name, students, staff members and District facilities shall not be used for any commercial advertising or otherwise promoting the interests of any commercial, political, nonprofit or other non-school agency or organization, public or private, without the approval of the Board or its designee.

Any commercial advertising shall be structured in accordance with the General Advertising Guidelines ~~set forth below~~. (see AP 9700.01)

~~**General Advertising Guidelines**~~

~~The following guidelines shall be followed with respect to any form of advertising on school grounds:~~

~~A. When working together, schools and businesses must protect educational values. All commercial or corporate involvement should be consistent with the District's educational standards and goals.~~

~~B. Any advertising that may become a permanent or semi-permanent part of a school requires prior approval of the Board.~~

~~C. The Board reserves the right to consider requests for advertising in the schools on a case-by-case basis.~~

~~D. No advertisement shall promote or contain references to alcohol, tobacco, drugs, drug paraphernalia, weapons, or lewd, vulgar, obscene, pornographic or illegal materials or activities, gambling, violence, hatred, sexual conduct or sexually explicit material, X or R rated movies, or gambling aids. Further, knowingly distributing material that is obscene and harmful to minors, as defined in F.S. 847.012, in any format and/or by any manner to a minor on school property is a felony under State law and is specifically prohibited by the Board.~~

~~E. No advertisement shall promote any specific religion or religious, ethnic or racial group, political candidate or ballot issue and shall be non-proselytizing.~~

~~F. No advertisement may contain libelous material.~~

~~G. No advertisement may be approved which would tend to create a substantial disruption in the school environment or inhibit the functioning of any school.~~

~~H. No advertisement shall be false, misleading or deceptive.~~

~~I. Each advertisement must be reviewed in advance for age appropriateness.~~

~~J. Advertisements may be rejected by the School District if determined to be inconsistent with the educational objectives of the School District, inappropriate, or inconsistent with the guidelines set forth in this policy.~~

~~K. All corporate support or activity must be consistent with the Board's policies prohibiting discrimination on the basis of race, color, national origin, religion, sex, disability, or age, and must be age appropriate.~~

~~L. Students shall not be required to advertise a product, service, company or industry.~~

~~M. The Superintendent or designee is responsible for screening all advertising.~~

~~N. The Superintendent may require that samples of advertising be made available for inspection.~~

~~O. The inclusion of advertisements in School District publications, in School District facilities, or on School District property does not constitute or imply approval and/or endorsement of any product, service, organization, or activity.~~

~~P. Final discretion regarding whether to advertise and the content and value of the materials will be with the Board.~~

~~In addition to the guidelines set forth in this policy, the Superintendent shall prepare administrative guidelines addressing the Criteria for Commercial Messages and the process by which advertising shall be accomplished. (See AP 9700B.)~~

Accounting

Advertising revenues must be properly reported and accounted for.

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Legal F.S. 847.012

F.S. 1013.10

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9800 - **CHARTER SCHOOLS**

F.S. 1002.33 gives the School Board oversight responsibility for all charter schools situated within Manatee County. The Board, referred to as the "sponsor" or "District", designates the Superintendent to receive and review all charter applications. The Superintendent shall recommend to the Board the approval or denial of each charter application and charter contract. The Board shall have final authority, by majority vote, to approve or deny any application and charter contract.

Approved charter schools are public schools and shall receive goods and services from the sponsor as required by law and/or specified through a contract with the sponsor.

If approved, the initial charter shall be for a term of five (5) years, excluding up to three (3) planning years. The sponsor may renew charters under the conditions and for terms as set forth in State law.

In addition, a charter school that satisfied the requirements set forth in State law for designation as a high-performing charter school may receive a modification of its term to fifteen (15) years or a fifteen (15)-year charter renewal. The charter may be modified or renewed for a shorter term at the option of the high-performing charter school.

The Board shall enter into a charter with a charter operator with the focus on three (3) areas of charter school operations: academic accountability, fiscal management, and governance. The Board, as the sponsor, shall perform the duties provided in F.S. 1002.33.

Student academic achievement for all students is the most important factor when determining whether to renew or terminate a charter. Additionally, the Board has the right to non-renew or terminate any charter only if the Board expressly finds that one (1) of the following grounds exists by clear and convincing evidence:

A. fails to participate in the State's education accountability system created in F.S. 1008.31, or fails to meet the requirement for student performance as specified in the charter;

B. fails to meet generally accepted standards of fiscal management due to deteriorating financial conditions or financial emergencies determined pursuant to F.S. 1002.;

C. materially violates the law; and/or

D. immediate and serious danger to the health, safety, or welfare of the charter school's students; and/or

Application Procedure

Potential applicants should send letters notifying the sponsor of their intent to submit an application to open a public charter school no later than July 1st. Such correspondence should be directed to the Department of District Support. Failing to send the letter of intent will in no way negatively impact the application.

Final Charter School Application

The District shall receive and consider charter school applications for charter schools to be opened at a time determined by the applicant. In addition, the Florida Charter School Review Commission, as authorized under F.S. 1002.3301, may solicit and review applications for charter schools to be located in this District. Within three (3) calendar days after an applicant submits an application for a charter school to the Commission for a charter school to be located in this District, the applicant must also provide a copy of the application to the District by submitting it to the Charter School Department electronically and by paper copies.

Within thirty (30) calendar days after receiving a copy of the application, the District may provide input to the Commission on a form prescribed by the Florida Department of Education (FLDOE). If the Commission approves the application, the Board shall enter into a charter contract with the approved charter school applicant and serve as the charter school's sponsor in accordance with state law, rules, this policy, and District procedures.

The following pertains to the submission of a final application:

A. An individual, teachers, parents, a group of individuals, a municipality, or a legal entity organized under the laws of this State anticipating submission of an application are urged to contact the Director of District Support for assistance prior to completion of an application.

B. Charter school applicants must participate in training provided by the FLDOE after approval of an application but at least thirty (30) calendar days before the first day of classes at the charter school, unless they have participated in qualified training provided by the District.

C. The Board and/or any of its designees shall not take unlawful reprisal against another Board employee because that employee is either directly or indirectly involved with a charter school application.

D. Applicants must submit an application on the FLDOE's Model Florida Charter School Application template and forms according to the District's requirements.

E. The sponsor shall not charge any fees for processing or consideration of a final charter school application. The Board's approval of a charter shall not be predicated on the promise of any future pay of any kind.

F. The applicant and sponsor may mutually agree, in writing, to extend the statutory timeline to consider the charter application. Such agreement shall detail the extension date or timeframe.

Applications shall be submitted to:

The School Board of Manatee County
2501 63rd Street Avenue East
Bradenton, Florida 34203

The sponsor shall review all applications using an evaluation instrument developed by the FLDOE.

Application Contents

A. State Application Form

Applications must be submitted using the Model Charter School Application form developed and distributed by the FLDOE.

B. Statement of Assurances

Applicants are required to sign under the penalties of perjury the Statement of Assurances form contained within the Model Charter School Application developed and distributed by the FLDOE.

Final Application Evaluation Process

A. The sponsor shall receive and review all final applications using the Florida Charter School Application Evaluation Instrument developed by the FLDOE.

B. The sponsor shall evaluate all timely applications as submitted. During the evaluation process, 1) applications cannot be amended and 2) missing documentation and unsolicited information will not be accepted or considered. However, as required by law, the sponsor shall allow the applicant, upon receipt of written notification, seven (7) calendar days to make technical or nonsubstantive corrections and clarifications, including, but not limited to corrections of grammatical, typographical, and like errors or to add missing signatures, if such errors are identified

as cause to deny the final application.

C. The Board shall deny any final application that does not comply with the statutory requirements and/or the Board's instructions for charter school applications.

D. The Board will review only one (1) final application as per Florida statute. The Board shall not review multiple "final" applications during an application cycle.

E. Additional Information

1. The sponsor may solicit information regarding 1) history and background of individual applicants and/or founding/governing boards and its individual members including, but not limited to, a demonstration of the professional experience or competence of those individuals or organizations applying to operate the charter school or those hired or retained to perform professional services; and 2) the description of clearly delineated responsibilities and the policies and practices needed to effectively manage the charter school. A description of internal audit procedures and establishment of controls to ensure that the financial resources are properly managed must be included. This information may be used to evaluate the applicant's ability to operate a charter school.

2. The sponsor may solicit additional information during the review and evaluation of the charter school application such as whether the applicant currently operates charter schools in Florida and if the proposed school will be a replication of an existing school design. This information may be used to evaluate the applicant's ability to operate a charter school.

3. The applicant may provide evidence of prior experience in establishing and operating public charter schools. Evidence of prior experience and success in establishing and operating charter schools shall be weighed in making a determination to recommend approval or denial of an application.

F. If an application is approved by the Board, the applicant is required to revise any sections of the application that do not meet the standard(s) identified in the evaluation. Any revisions must be approved by the sponsor prior to Board approval of the contract.

G. Charter Review Team

The purpose of this team is to evaluate the quality of the written application, the capacity of the group to properly implement the proposed plan, and make a recommendation to the Superintendent for the approval or denial of each application.

The Charter Review Team shall be comprised of members of the Superintendent's Senior Leadership Team or their appropriate designees and other administrators from the following areas of expertise:

1. District Operational Services;
2. District Instructional Services;
3. District Support;
4. Curriculum and Instruction;
5. Facilities;
6. Financial Operations;
7. Human Resources;
8. Exceptional Student Education;
9. Federal Programs and Grants;
10. Transportation;
11. Food Service;
12. other appropriate departments.

By majority vote, the Charter Review Team shall make a recommendation to the Superintendent to approve or deny each application.

All applications will be submitted to the Board by the Superintendent with a recommendation for approval or denial no later than ninety (90) calendar days after the application is received, unless the applicant and the sponsor mutually agree, in writing, to postpone the vote to a specific date, at which time the Board shall approve or deny the application.

If an application is denied, the sponsor shall, within ten (10) calendar days after such denial, articulate in writing the specific reasons, based upon good cause, supporting the denial of the charter application and shall provide the letter of denial and supporting documentation to the applicant and to the FLDOE. If a high-performing charter school or a high-performing charter school system appeals the denial of an application, the State Board of Education shall determine whether the sponsor's denial was in accordance with F.S. 1002.33(b)3.b.

The sponsor shall act upon the decision of the State Board of Education within thirty (30) calendar days after it is received. The State Board of Education's decision is a final action subject to judicial review in the district court of appeal. A prevailing party may file an action with the Division of Administrative Hearings to recover reasonable attorney fees and costs incurred during the denial of the application and any appeals.

An application submitted by a high-performing charter school that has satisfied the requirements set forth in State law for such designation may be denied by the Board only if the sponsor demonstrates by clear and convincing evidence that the application failed to meet one (1) or more of the criteria set forth in F.S. 1002.33(6)(b)(3)(b):

1. The application of a high-performing charter school does not materially comply with the requirements set forth in F.S. 1002.33(3)(a) or, for a high-performing charter school system, the application does not materially comply with F.S. 1002.332(2)(b).
2. The charter school proposed in the application does not materially comply with the requirements in F.S. 1002.33(9).
3. The proposed charter school's educational program does not substantially replicate that of the applicant's high-performing charter school.
4. The applicant has made a material misrepresentation or false statement or concealed an essential or material fact during the application process.
5. The proposed charter school's educational program and financial management practices do not materially comply with the requirements of F.S. 1002.33.

If the Board denies an application submitted by a high-performing charter school, the specific reasons, based upon the criteria set forth in F.S. 1002.33(3)(b), for the denial shall be provided in writing to the applicant and the FLDOE within ten (10) calendar days after such denial.

Appeal of a Decision to Deny a Final Application

Pursuant to State law, an applicant may, no later than thirty (30) calendar days after receiving the Board's final order denying a final application or upon the Board's failure to act on a final application, appeal the Board's decision to the State Board of Education. The applicant shall notify the sponsor of the appeal.

Such appeals shall be conducted in accordance with F.S. 1002.33(6) and applicable State Board rules.

In accordance with State Board rule, the State Board of Education shall by majority vote accept or reject the decision of the Board no later than ninety (90) calendar days after the appeal is filed. The State Board of Education shall remand the application to the Board with its written decision that the Board approve or deny the application. The Board shall implement the decision of the State Board of Education. The decision of the State Board of Education is not subject to the provisions of the Administrative Procedure Act.

If the Board denies an application submitted by a high-performing charter school, or high-performing charter school system, the sponsor shall, within ten (10) calendar days after such denial, state in writing the specific reasons, based upon the criteria of F.S. 1002.33 supporting its denial of the final application and must provide the letter of denial and supporting

documentation to the applicant and to the Department of Education. The applicant may appeal the Board's denial of the final application directly to the State Board of Education pursuant to F.S. 1002.33. If a high-performing charter school or a high-performing charter school system appeals the denial of an application, the State Board of Education shall determine whether the sponsor's denial was in accordance with F.S. 1002.33(b)3.b.

The sponsor shall act upon the decision of the State Board of Education within thirty (30) calendar days after it is received. The State Board of Education's decision is a final action subject to judicial review in the district court of appeal. A prevailing party may file an action with the Division of Administrative Hearings to recover reasonable attorney fees and costs incurred during the denial of the application and any appeals.

Appeal of a Proposed Termination or Nonrenewal of a Charter

Before a vote on any proposed action to renew, terminate, other than an immediate termination under F.S. 1002.33(8)(c), or to not renew the charter and at least ninety (90) days before the end of the local year the sponsor shall notify the charter school's governing board in writing of its proposed action to renew, terminate, or not renew the charter. A charter automatically renews with the same terms and conditions if notification does not occur at least ninety (90) days before the end of the school year. The notice shall state in reasonable detail the grounds for the proposed action and stipulate that the charter school's governing board may, within fourteen (14) calendar days after receiving the notice, request a hearing. The hearing shall be conducted by an administrative law judge assigned by the Florida Division of Administrative Hearings. The hearing shall be conducted within ninety (90) days after receipt of the request for a hearing and in accordance with F.S. Chapter 120. The administrative law judge's final order shall be submitted to the Board. The administrative law judge shall award the prevailing party reasonable attorney fees and costs incurred during the administrative proceeding and any appeals.

The charter school's governing board may, within thirty (30) calendar days after receiving the final order, appeal the decision pursuant to F.S. 120.68.

A charter may be terminated immediately if the Board sets forth in writing the particular facts and circumstances demonstrating that an immediate and serious danger to the health, safety, or welfare of the charter school's students exists, that the immediate and serious danger is likely to continue, and that an immediate termination of the charter is necessary. The Board's determination is subject to the procedures set forth in F.S. 1002.33(8)(b) and (c), except that the hearing may take place after the charter has been terminated. The sponsor shall notify in writing the charter school's governing board, the charter school principal, and FLDOE of the facts and circumstances supporting the immediate termination. The sponsor shall clearly identify the specific issues that resulted in the immediate termination and provide evidence of prior notification of issues resulting in the immediate termination, if applicable. Upon receiving written notice from the board, the charter school's governing board has ten (10) calendar days to request a hearing. A requested hearing must be expedited and the final order must be issued within sixty (60) days after the date of request. The administrative law judge shall award reasonable attorney fees and costs to the prevailing party of any injunction, administrative proceeding, or appeal. The sponsor may seek an injunction in the circuit court in which the charter school is located to enjoin continued operation of the charter school if continued operation would materially threaten the health, safety, or welfare of the students.

Charter School Obligations Upon Initial Notification of Nonrenewal, Closure, or Termination of a Charter

Upon initial notification of nonrenewal, closure, or termination of its charter, a charter school may not expend more than $10,000 per expenditure without prior written approval from the sponsor unless such expenditure was included within the annual budget submitted to the sponsor pursuant to the charter contract, is for reasonable attorney fees and costs during the pendency of any appeal, or is for reasonable fees and costs to conduct an independent audit.

An independent audit shall be completed within thirty (30) days after notice of nonrenewal, closure, or termination to account for all public funds and assets.

A provision in a charter contract that contains an acceleration clause requiring the expenditure of funds based upon closure or upon notification of nonrenewal or termination is void and unenforceable.

A charter school may not enter into a contract with an employee that exceeds the term of the school's charter contract with the sponsor.

A violation of this section triggers a reversion or clawback power by the sponsor allowing for collection of an amount equal to or less than the accelerated amount that exceeds normal expenditures. The reversion or clawback plus legal fees and costs shall be levied against the person or entity receiving the accelerated amount.

Charter Contract and Contract Negotiation Process

A standard charter contract shall be consistent with this policy and approved by the Charter Review Team to be used as the basis for all charters approved under this policy. All contracts and contract amendments, as approved by the Charter Review Team, must be presented to the Board for approval. The charter contract must contain all information set forth in the Florida Standard Charter Contract or the Florida Standard Charter Renewal contract (F.A.C. 6A-6.0786 Form) as prescribed by the FLDOE.

A. Initial Charter Contract

1. Initial contract shall be for a term of four (4) or five (5) years unless a longer term is specifically required by law.

2. Before a recommendation regarding whether or not the Board should approve an initial contract, evidence of the following shall be provided:

    a. Evidence of a proper legal structure (e.g., articles of incorporation, bylaws, municipal charter). The applicant shall be a not-for-profit organized pursuant to F.S. Chapter 617.

    b. Except for virtual charter schools, actual locations and evidence that a facility has been secured for the term of the charter, or a deadline for submitting evidence that a facility has been secured. Evidence should include, but is not limited to:

        1. letter of intent from the landlord or mortgagee indicating property usage and term of occupancy;

        2. executed lease or certification of occupancy; and/or

        3. use or occupational license indicating proper use.

    All facilities must meet the requirements set forth in F.S. 1002.33 and comply with all Florida building codes.

B. Charter Contract Negotiations

The sponsor shall have thirty (30) days after approval of an application to provide an initial proposed charter contract to the charter school. The applicant and the sponsor shall have forty (40) days thereafter to negotiate and notice the charter contract for final approval by the Board unless both parties agree to an extension. The proposed charter contract shall be provided to the charter school at least seven (7) calendar days prior to the date of the meeting at which the charter is scheduled to be voted upon by the Board. The FLDOE shall provide mediation services for any dispute regarding this section subsequent to the approval of a charter application and for any dispute relating to the approved charter, except disputes regarding charter school application denials. If either the charter school or the sponsor indicates in writing that the party does not desire to settle any dispute arising under this section through mediation procedures offered by the Department of Education, a charter school may immediately appeal any formal or informal decision by the sponsor to an administrative law judge appointed by the Division of Administrative Hearings. If the Commissioner of Education determines that the dispute cannot be settled through mediation, the dispute may also be appealed to an administrative law judge appointed by the Florida Division of Administrative Hearings. The administrative law judge has final order authority to rule on issues of equitable treatment of the charter school as a public school, whether proposed provisions of the charter violate the intended flexibility granted charter schools by statute, or on any other matter regarding this section except a charter school application denial, a charter termination, or a charter nonrenewal and shall award the prevailing party reasonable attorney's fees and costs incurred during the mediation process, administrative proceeding, and any appeals to be paid by the losing party.

C. Request to Extend Negotiations/School Opening

1. The applicant and sponsor may mutually agree to extend the statutory timeline to negotiate and consider approval of the charter contract for a period not to exceed one (1) year from the approved opening date in the charter school application. Requests shall be submitted, in writing, to the District Support Department by an authorized agent of the charter school, detailing the reason for the requested extension.

2. In the event that the statutory timeline to negotiate and enter into a charter contract is extended, the applicant shall update its charter school application prior to resuming negotiations with regard to: (1) updated budget; and (2) applicable application revisions necessitated by the delay.

3. The application shall be automatically rescinded, without further action by the Board, if the applicant does not enter into contract negotiations or open the school within: (1) the timeframe specified by law, or (2) the date of extension which has been mutually agreed upon in writing by both parties.

4. Unless extended pursuant to this policy, an approved applicant shall open its charter school eighteen (18) months later at the beginning of the District's school year following the approval of the charter school application. At the written request of the applicant and at the sponsor's sole discretion, the sponsor may allow an applicant with an approved charter school application to defer the opening of its charter school for up to three (3) school years following the opening date specified in the approved charter school application. In the event that the opening of the approved applicant's charter school is deferred, the applicant shall update its charter school application prior to the opening of the charter school with regard to: (1) updated budget; and (2) applicable application revisions.

5. An approved contract shall be automatically revoked, without further action by the Board, if the applicant does not open the school:

    a. on the first day of school of the initial school year indicated in the contract; or

    b. on the first day of the school year indicated in the approved deferral.

D. Charter Contract Amendments/Modifications

1. A charter may be modified during its term upon the recommendation of the sponsor or the charter school's governing board and the approval of both parties to the agreement. Changes to the curriculum which are consistent with State standards shall be deemed approved unless the sponsor and the Department of Education determine in writing that the curriculum is inconsistent with State standards. All modifications must be mutual and in writing. Unilateral modifications made by the charter school may be the grounds for termination or non-renewal. Modification during any term may include, but is not limited to, consolidation of multiple charters into a single charter if the charters are operated under the same governing board, regardless of the renewal cycle. A charter school that is not subject to a school improvement plan and that closes as part of a consolidation shall be reported by the District as a consolidation. A request for consolidation of multiple charters must be approved or denied within sixty (60) days after the submission of the request. If the request is denied, the Board shall notify the charter school's governing board of the denial and provide the specific reasons, in reasonable detail, for the denial of the request for consolidation within ten (10) days.

2. Modifications may be considered by the sponsor for a number of reasons, which may include, but is not limited to, protect the health, safety, or welfare of the students.

3. All contract amendment requests shall be submitted in writing to the District Support Department by an authorized agent of the charter school. Additional information or documentation may be requested for consideration of any amendment requests.

4. The charter school shall provide evidence of governing board approval for all proposed amendments (e.g., governing board resolution, governing board meeting minutes).

5. Requirements for Amendment Requests

    a. Education Program Amendments

    Significant changes in the curriculum or changes in grade levels constitute a change in the educational program and shall require an amendment that is mutually acceptable and approved by both parties. Requests for such amendments shall include the following information and supporting documentation:

        1. justification for change

        2. effective date of the change

        3. evidence that financial implications, feasibility, and student access issues have been addressed, including provisions for all required resources, staff, and materials

        4. evidence of parental support

A high-performing charter school that has met the requirements set forth in State law for such designation shall notify the sponsor of any increase in enrollment by March 1st of the school year preceding the increase. The written notice shall specify the grade levels that will be added. Student enrollment may not exceed the capacity of the facility at the time the enrollment increase will take effect. Facility capacity for purposes of expansion shall include any improvements to an existing facility in which the students of the high-performing charter school will enroll. If a high-performing charter school notifies the sponsor of its intent to expand, the sponsor shall modify the charter within ninety (90) days to include the new enrollment maximum and may not make any other changes. The sponsor may deny a request to increase the enrollment of a high-performing charter school if the Commissioner of Education has declassified the charter school as high-performing.

b. Location Amendments

1. Changes in locations or addition of location (i.e., relocation, secondary campus, satellite locations) shall include the following information and supporting documentation:

    a. description of location, including identification as permanent or temporary

        If the relocation will be temporary, the request shall include the period of time during which the school will be at the temporary location.

    b. effective date of the relocation

    c. evidence that financial implications, feasibility, and student access issues have been addressed

    d. evidence of parental support for the new facility

    e. evidence of the school's property interest in the facility (owner or lessee)

    f. a disclosure affidavit in accordance with F.S. 286.23, if the school leases the facility

2. Nothing in this policy or State law obligates the sponsor to agree to an increase in the number of facilities, campuses, and/or locations associated with a charter school's operations.

3. The charter school shall not change or add facilities or locations at any time during the term of the charter contract without prior approval of the Board through the contract amendment process. Violation of this provision constitutes a unilateral amendment or modification of this contract and good cause for termination.

4. If the request for a location amendment involves a facility in which other schools are operating, the names of the school(s), the grade levels, number of classrooms, number of students in each class, and the number of students enrolled in each school shall be included in the request, in addition to the information and documentation described in paragraphs a and b above.

5. No later than thirty (30) days prior to the opening of schools or the initial use of the facility by the school, the school shall have an approved contract and evidence of all necessary permits, licenses, zoning, use approval, facility certification and other approvals required for use of the facility by the local government. A certificate of occupancy or a temporary certificate of occupancy must be provided to the sponsor no later than fifteen (15) calendar days before the first day of school.

c. Enrollment Capacity Amendments

Changes to enrollment capacity shall include the following information and supporting documentation:

1. justification for change

2. effective date of the change

3. evidence of proper facility approvals and/or allowable facility capacity

4. evidence that financial implications, feasibility, and student access issues have been addressed

5. evidence of parental support

A high-performing charter school that has met the requirements set forth in State law for such designation shall be required to notify the sponsor in writing by March 1st of its intent to increase enrollment the following school year. The written notice shall specify the amount of the enrollment increase. The sponsor shall not require a charter school to identify the names of students to be enrolled or to enroll those students before the start of the school year as a condition of approval or renewal of a charter.

6. When a contract is amended or renewed, it shall be updated to comply with this policy and the current standard charter contract or standard virtual charter contract.

Pre-Opening Requirements

No later than thirty (30) days prior to the initial use of the facility by the school, the school shall have an approved contract and provide evidence of all necessary permits, licensing, zoning, use approval, facility certification and other approvals required for use of the facility by the local government. Failure to comply may result in automatic rescission of the contract, with no further action by the Board. A certificate of occupancy or a temporary certificate of occupancy must be provided to the sponsor no later than fifteen (15) calendar days before the first day of school.

School Governance/Management

A. Charter schools shall organize or be operated by a not-for-profit organized pursuant to F.S. Chapter 617, a municipality, or another public entity, as provided by law.

B. Charter School's Governing Board Requirements

1. The charter school's governing board shall be solely responsible for the operation of the charter school which includes, but is not limited to, school operational policies; academic accountability; and financial accountability.

   As required by State law, each charter school's governing board must appoint a representative to facilitate parental involvement, provide access to information, assist parents, and others with questions and concerns, and resolve disputes. Furthermore, this representative must reside in the District in which the charter school is located. The individual serving as the parental involvement representative may be a governing board member, charter school employee, or an individual with whom the charter school contracts to represent the board in this capacity. If the governing board oversees more than one charter school in the District, a representative to facilitate parental involvement shall be appointed for each school. The name and contact information for the representative must be provided in writing to parents of children enrolled in the charter school at least annually and must also be prominently posted on the charter school's website.

   The charter school's governing board will consist of at least three (3) voting members, or the number and composition based on the approved charter application. At least one (1) of the voting members will be elected by the parents in an open parent meeting at the school. There will be at least one (1) non-voting teacher representative to the governing board who shall be elected by the teachers at the beginning of each school year.

   The charter school's governing board shall meet at least twice per year (F.S. 1002.33(9)(p)(3)). The meetings must be noticed pursuant and compliant with Florida Sunshine Law, open, and accessible to the public and attendees must be provided an opportunity to receive information and provide input regarding the charter school's operations. To the extent feasible, the school's governing board shall consist of members that reflect the diversity of the student population served.

2. Governing board members must:

   a. notify the sponsor of changes in membership in writing within five (5) business days of the change; and

   b. successfully fulfill a level 2 background check by the sponsor, as specified by law upon appointment to the governing board. The background check includes fingerprinting.

Costs of background screening shall be borne by the charter school or the charter school employee.

3. Governing board members must develop and approve by-laws that govern the operations of the board and the charter school prior to execution of the charter contract and annually consult with charter school staff to refine overall policy decision-making of the charter school regarding curriculum, financial management, and internal controls.

4. Governing board members and their spouses are prohibited by State law from serving as an employee of the charter school or receive compensation, directly or indirectly, from the charter school's operations, including but not limited to: grant funds; lease/mortgage payments; or contracted service fees.

5. Governing board members must participate in FLDOE-sponsored charter school governance training to ensure that each board member is aware of his/her duties and responsibilities, pursuant to State Board Rule F.A.C. 6A-6.0784:

    a. Each governing board member must complete a minimum of four (4) hours of instruction focusing on Government in the Sunshine, conflicts of interest, ethics, and financial responsibility as specified in F.S. 1002.33(9)(k). After the initial four (4) hour training, each member is required, within the subsequent three (3) years and for each three (3) year period after that to complete a two (2) hour refresher training on the four (4) topics above in order to retain his/her position on the charter school board. Any member who fails to obtain the two (2) hour refresher training within any three (3) year period must take the four (4) hours of instruction again in order to remain eligible as a charter school board member.

    b. New members joining a charter school board must complete the four (4) hour training with ninety (90) days of appointment to the board.

6. Dispute Procedures (Board versus Charter School Governing Board)

    Application, nonrenewal, and termination decisions are not subject to this dispute resolution process and must follow the procedures in F.S. 1002.33, Board policy, and the charter contract. Nothing contained herein shall operate to limit a charter school's rights to utilize the dispute resolution procedures set forth in F.S. 1002.33.

    a. The sponsor and the charter school agree that the existence and the details of a dispute notwithstanding, both parties shall continue without delay their performance under the charter contract, except for any performance, which may be directly affected by such dispute.

    b. Either party shall notify the other party that a dispute exists between them. The notification shall be in writing and shall identify the article and section of the contract that is in dispute and the grounds for the position that such article and section is in dispute. The matter shall be immediately submitted to the sponsor and the charter school's director for further consideration and discussion to attempt to resolve the dispute.

    c. Should the representatives named in paragraph b above be unable to resolve the dispute within ten (10) days of receipt of written notification by one to the other of the existence of such dispute, then the matter may be submitted by either party to the Superintendent and to the school's governing board chair for further consideration and discussion to attempt to resolve the dispute.

    d. Should the parties still be unable to resolve their dispute within thirty (30) days of the date of receipt of written notification by one to the other of the existence of such dispute, then either party may proceed with utilizing the dispute resolution procedures set forth in F.S. 1002.33.

7. Conflict Resolution (Charter School versus Parents/Legal Guardians, Employees, and Vendors)

    a. All conflicts between the charter school and the parents/legal guardians of the students enrolled at the charter school shall be handled by the charter school or its governing board. The procedures for handling such conflicts must be set forth in the charter school contract.

    b. Evidence of each parent's acknowledgment of the charter school's Parent Conflict Resolution Process shall be available for review upon request by the Board.

    c. All conflicts between the charter school and the employees of the charter school shall be handled by the charter school or its governing board.

d. All conflicts between the charter school and vendors of the charter school shall be handled by the charter school or its governing board.

e. The Board shall be provided with the name and contact information of the parties involved in the charter school's conflict resolution process. The Board shall be notified immediately of any change in the contact information.

C. Management Companies

1. If a management company or a combination of contracted professionals will be managing the charter school, the contract(s) between the charter school and company(ies) shall be submitted to the sponsor for review prior to the approval of the charter school's contract. If a decision to hire any of these entities occurs subsequent to the execution of the charter contract or amendment, the contract(s) between the charter school and company(ies) shall be submitted to the sponsor at least ten (10) days before any payment is made to any of the entities.

2. Any proposed amendments to the contract with the management company shall be submitted to the sponsor for approval prior to execution of that amended contract with the management company by the charter school. A copy of all executed contracts must be provided to the sponsor within the timeframe provided by the charter contract.

3. All management company contracts with the charter school must make it clear that the charter governing body shall retain and exercise continuing oversight over all charter school operations and must contain provisions specifying the ability for the charter school to terminate the contract and must comply with terms as stated in the charter contract between the charter school and the Board. Any default or breach of the terms of the charter contract by the management company(ies) shall constitute a default or breach of the charter contract by the charter school.

4. Neither employees of the management company nor "relatives" of the management company's employees as defined in F.S. 1002.33 shall serve on the charter school's governing board or serve as officers of the charter school.

Employees of Charter Schools

A charter school shall employ or contract with employees who have undergone background screening as provided in F.S. 1012.32. Members of the governing board of the charter school shall also undergo background screening in a manner similar to that provided in F.S. 1012.32 upon appointment to the governing board.

A charter school shall disqualify instructional personnel and school administrators, as defined in F.S. 1012.01, from employment in any position that requires direct contact with students if the personnel or administrators are ineligible for such employment under F.S. 1012.315.

Charter school personnel may not appoint, employ, promote, or advance any relative, or advocate for appointment, employment, promotion, or advancement of any relative to a position in the charter school in which the personnel are serving or over which the personnel exercises jurisdiction or control. An individual may not be appointed, employed, promoted, or advanced in or to a position in a charter school if such appointment, employment, promotion, or advancement has been advocated by charter school personnel who serve in or exercise jurisdiction or control over the charter school and who is a relative of the individual or if such appointment, employment, promotion, or advancement is made by the governing board of which a relative of the individual is a member. For purposes of this policy, the definition of relative shall be as it is defined in F.S. 1002.33(24)(a)(2).

Full disclosure of the identity of all relatives employed by the charter school shall be in accordance with F.S. 1002.33.

The governing board of a charter school shall adopt policies establishing standards of ethical conduct for instructional personnel and school administrators.

The policies must require all instructional personnel and school administrators, as defined in F.S. 1012.01, to complete training on the standards of ethical conduct; establish the duty of instructional personnel and school administrators to report, and procedures for reporting, alleged misconduct by other instructional personnel and school administrators which affects the health, safety, or welfare of a student; and include an explanation of the liability protections provided under F.S. 39.203 and 768.095. A charter school, or any of its employees, may not enter into a confidentiality agreement regarding terminated or dismissed instructional personnel or school administrators, or personnel or administrators who resign in lieu of termination, based in whole or in part on misconduct that affects the health, safety, or welfare of a student, and may not provide instructional personnel or school administrators with employment references or discuss the personnel's or

administrators' performance with prospective employers in another educational setting, without disclosing the personnel's or administrators' misconduct. Any part of an agreement or contract that has the purpose or effect of concealing misconduct by instructional personnel or school administrators which affects the health, safety, or welfare of a student is void, is contrary to public policy, and may not be enforced.

Before employing instructional personnel or school administrators in any position that requires direct contact with students, a charter school shall conduct employment history checks of each of the personnel's or administrators' previous employer(s), screen the instructional personnel or school administrators through use of the educator screening tools described in F.S. 1001.10(5), and document the findings. If unable to contact a previous employer, the charter school must document efforts to contact the employer.

The Board shall terminate a sponsor's charter if the sponsor knowingly fails to comply with F.S. 1002.33(12)(g).

School Operations

A. The sponsor may not impose any policies or practices to limit charter school enrollment except as may be permitted in accordance with State law. The Board may not impose additional reporting requirements on a charter school as long as the charter school has not been identified as having a deteriorating financial condition or financial emergency under F.S. 1002.345.

B. The sponsor may document, in writing, any discrepancies or deficiencies--whether fiscal, educational, or related to school climate--and the steps and timelines for correction and additional monitoring. At a minimum, copies will be provided to the charter school's governing board chair, charter school principal and appropriate sponsor staff.

C. The charter school shall obtain the appropriate facility capacity approvals from the jurisdictional authority where the facility is located (i.e., county, municipality, or both). The sponsor, at its discretion, may accept a letter from the architect of record specifying the capacity if the capacity is not provided by the facility's jurisdictional authority. The sponsor may withhold monthly payments for FTE that exceed capacity specified by the charter contract or approved facility capacity.

D. The charter school's calendar will be consistent with the beginning of the sponsor's calendar for the first school year or at a time determined by the charter school governing board. The charter school must provide instruction for at least the number of days and minutes required by law for other public schools and may provide instruction for additional days. Should the charter school elect to provide a summer program, additional school days, or year-round school, the charter school shall notify the sponsor, in writing, each year to ensure appropriate record keeping.

E. Student Code of Conduct, Student Handbooks, Parent Contracts, and Application of Board Policies

1. Only the Board may expel a student.

2. The charter school may follow the Board's Student Code of Conduct or an alternate code of conduct approved by the sponsor. The charter school shall provide the sponsor with a copy of an approved alternate student code of conduct annually if the school is not following the sponsor's Student Code of Conduct. Any amendments must be approved by the Board prior to implementation. Evidence of governing board approval is required for amendments.

3. Any student/parent handbooks and parent contracts shall also be submitted to the sponsor for approval prior to implementation. Any amendments must be approved by the sponsor, prior to implementation. Evidence of governing board approval is required for amendments.

4. The charter school may be required to provide proof of parent/guardian's receipt of student code of conduct, handbook, or parent contract.

5. Violations of parent contracts shall not result in involuntary withdrawal of a student in the same school year of the violations. Violations of the parent contract may result in the student not being re-enrolled or loss of enrollment preference for the following school year.

6. The Board shall not apply its policies to a charter school unless mutually agreed to by both the sponsor and the charter school. If the Board subsequently amends any agreed-upon Board policy, the version of the policy in effect at the time of the execution of the charter, or any subsequent modification thereof, shall remain in effect and the sponsor may not hold the charter school responsible for any provision of a newly revised policy until the revised policy is mutually agreed upon by the charter school.

F. Charter School Student Transfers

The process for student transfers will follow Board policies and procedures.

G. Food Service and Transportation

Transportation and food services are the responsibility of the charter school. These services must be provided according to District, State, and Federal laws, rules, and regulations.

H. Facility Leases

1. If a charter school will be leasing or subleasing a facility, the contract(s) between the charter school and landlord or sub-lessor shall be submitted to the sponsor for review and approval.

2. Any amendments to the lease shall be submitted to the sponsor for review prior to execution, by the charter school.

3. A copy of all executed contracts must be provided to the sponsor within the timeframe provided by the charter contract.

4. Any default or breach of the terms of the charter contract by the lessor/sub-lessor may constitute a default or breach of the charter contract by the charter school.

I. Academic Accountability

1. The Superintendent or designee shall have ongoing responsibility for monitoring all approved charter schools with regard to the charter school's progress towards achieving the goals established in the charter. The Superintendent or his/her designee(s) shall have access to the charter schools at all times.

2. The sponsor shall monitor adherence to the educational and related programs as specified in the approved application, charter, curriculum, instructional methods, any distinctive instructional techniques to be used, reading programs and specialized instruction for students who are reading below grade level, compliance with State standards, assessment accountability, and achievement of long- and short-term goals. An analysis comparing the charter school's standardized test scores to those of similar student populations attending other public schools in the District will also be conducted.

    a. In the event a charter school earns a grade of "D" or "F" in the grading system set forth in State law, the director and a representative of the governing board of the charter school shall appear before the sponsor to present information concerning each contract component having noted deficiencies and shall prepare and submit to the sponsor for approval a proposed School Improvement Plan to raise student achievement. The proposed School Improvement Plan must meet the requirements set forth in State law. The charter school shall implement the proposed School Improvement Plan once approved by the sponsor.

    b. If a charter school earns three (3) consecutive grades of "D", two (2) consecutive grades of below a "C", the charter school governing board shall take corrective action as set forth in F.S. 1002.33. The corrective action must be implemented in the school year following receipt of a third consecutive grade of below a "C". If the charter school does not improve by at least one (1) letter grade after two (2) full school years of implementing the corrective action, the charter school must select and implement a different corrective action in accordance with F.S. 1002.33. If the charter school does improve to a "C", it is no longer required to implement the corrective action; however, the charter school must continue to implement strategies identified in the School Improvement Plan.

    c. Upon publication by the FLDOE of the list of charter schools that meet the criteria set forth in paragraphs I.2.a. and b. above, the sponsor shall notify, in writing, each charter school in the District that appears on the list that it is required to submit a School Improvement Plan and to appear before the sponsor. Pursuant to State Board rule, such notification may be delivered electronically, provided there is proof of receipt.

    The notification shall include the following:

        1. The date, time, and location of the publicly noticed meeting at which the director and a representative of the charter school governing board shall appear before the sponsor. For purposes of this requirement, "director" shall mean charter school director, principal, chief

executive officer, or other management personnel with similar authority. The appearance shall be no earlier than thirty (30) calendar days and no later than ninety (90) calendar days after the sponsor's notification is received by the charter school.

2. The date by which the charter school must submit its proposed School Improvement Plan to the sponsor for review by staff, which shall be no earlier than thirty (30) calendar after notification.

3. Whether the charter school is required to select a corrective action.

d. The sponsor shall notify the charter school, in writing, within ten (10) calendar days of its decision to approve or deny the School Improvement Plan.

1. The sponsor may deny a School Improvement Plan if it does not meet the requirements of State law. If denied, the sponsor shall provide the charter school, in writing, the specific reasons for denial and the timeline for its resubmission.

2. Either the charter school or the sponsor may request mediation pursuant to State law if the parties cannot agree on a School Improvement Plan. Mediation will be before the American Arbitration Association of any other mutually agreed arbitrator. Each party will bear their own costs and expenses.

e. As required by State law, the sponsor will review the School Improvement Plan annually to monitor the charter school's continued improvement.

1. The director and a representative of the governing board of the charter school shall appear before the sponsor at least once per year to present information regarding the progress of intervention and support strategies implemented by the charter school pursuant to the School Improvement Plan and, if applicable, to review the corrective actions taken pursuant to I.2.c above.

2. At the meeting, the sponsor will identify the services that the District will provide to the charter school to assist the charter school in addressing its deficiencies, and following the meeting, these services will be communicated, in writing, to the director.

3. A charter school that improves at least one (1) letter grade is not required to submit a new School Improvement Plan but must continue to implement the strategies identified in the approved School Improvement Plan and continue to report annually to the sponsor. The sponsor shall notify, in writing, each charter school implementing a School Improvement Plan of the requirement to appear before the sponsor to present information regarding the progress of the approved School Improvement Plan. The notification shall include the date, time, and location of the publicly noticed meeting at which the director and a representative of the charter school shall appear.

f. The Board shall terminate the charter if the charter school earns two (2) consecutive grades of "F", unless one of the exceptions set forth in State law is applicable.

g. The laws applicable to School Improvement Plans and corrective actions do not limit the Board's authority to terminate the charter at any time in accordance with State law.

3. The charter school may make annual progress reports to the sponsor at the request of the Board.

4. Exceptional Student Education (ESE)

a. The sponsor is the Local Educational Agency (LEA) for all Board-approved charter schools and will serve ESE students in the same manner as students attending other public schools in the District. ESE students attending Board-approved charter schools shall be provided supplementary and related services on-site at the charter school to the same extent to which the Board has a policy or practice of providing such services on-site to its other public schools. The Board shall provide funds under Part B of the IDEIA to Board-approved charter schools on the same basis as the School District provides funds to the Board's other public schools.

b. ESE students will be educated in the least restrictive environment. The charter school shall ensure that ESE students are provided with programs and services implemented in accordance with Federal,

State, and local policies and procedures and specifically the IDEIA, Section 504 of the Rehabilitation Act of 1973, and other related statutes and State Board of Education rules. If an IEP team determines that the charter school cannot meet the needs of an ESE student, the charter school and the sponsor agree to provide the ESE student with the appropriate placement as determined by the IEP team in accordance with State and Federal law.

c. The sponsor shall provide ESE administration services to charter schools which shall be set forth in more detail in the charter.

d. With respect to the provisions of special education and related services:

1. The sponsor shall be responsible for conducting initial evaluations of students referred for potential special education and gifted placement in accordance with Federal and State statutes.

2. The charter school shall deliver all educational and related services indicated on a student's IEP, Section 504 Plan, or EP. The sponsor may provide related services through a separate contract between the charter school and the Board. The charter school shall also be responsible for all reevaluations.

3. The sponsor shall appoint an "ESE Staffing Specialist" who may, at the sponsor's discretion, attend all IEP meetings and meetings related to the provision of special education and related services to charter school students. The charter school must provide notice to the ESE Staffing Specialist of all such meetings. The ESE Staffing Specialist shall serve as the LEA representative at all meetings.

4. The charter shall further set forth the specific roles and responsibilities of the charter school and the Board with respect to exceptional student education.

e. Non-compliance may result in the Board's withholding of subsequent payments to the charter school without penalty of interest (including State capital payments), and may result in non-renewal or termination for good cause.

5. English Language Learners (ELL) -- Students who are of limited proficiency in English will be served by ESOL-certified personnel. The charter school shall demonstrate an understanding of State and Federal requirements regarding the education of English language learners, be committed to serving the full range of needs of ELL students, create and implement sound plans for educating ELL students that reflect the full range of programs and services required to provide all students with a high-quality education, and demonstrate capacity to meet the school's obligations under State and Federal law regarding the identification, assessment, and education of ELL students.

6. The Board may, in accordance with State law, require all charter schools to submit to the sponsor a school improvement plan to ensure a plan to maintain or raise student academic achievement within the timelines specified by the Board and the FLDOE.

J. Financial Accountability

1. In order to provide comparable financial information to that reported for other public schools, charter schools shall maintain all financial records in accordance with the accounts and codes prescribed in the most recent issuance of the publication titled, *Financial and Program Cost Accounting and Reporting for Florida Schools*. Charter school governing boards shall also annually adopt and maintain an operating budget as required by F.S. 1002.33(9)(h). Charter schools shall provide annual financial reports and program cost report information by the deadlines specified in the charter contract, in the State-required formats for inclusion in the Board's reporting in compliance with F.S. 1011.60(1) and 1002.33(9)(g). The financial statements are to be prepared in accordance with Generally Accepted Accounting Principles using governmental accounting, regardless of corporate structure F.S. 1002.33(9)(g). The annual financial audit must be in the State-required format by an independent CPA firm.

At the discretion of the charter school's governing board, a charter school may elect to follow generally accepted accounting standards for not-for-profit organizations, but must reformat this information for reporting according to the requirement set forth in the paragraph above.

High-performing charter schools are required to submit financial statements in accordance with and within the timeframes stated in F.S. 1002.33.

2. Title I: A charter school that is eligible to receive Title I funds shall submit an approved Title I Schoolwide Plan within three (3) months of becoming a designated Title I school. Failure to submit an approved plan will result in withholding of Title I funds.

3. Financial Policies: The charter school shall establish and implement accounting and reporting policies, procedures, and practices for maintaining complete records of all receipts and expenditures. The charter school shall provide a copy of these policies to the sponsor annually.

4. Payments to charter schools by the Board

   a. The Board shall make timely and efficient payment and reimbursement to charter schools, including processing paperwork required to access special State and Federal funding for which they may be eligible~~-~~, including the timely review and reimbursement of Federal grant funds~~-~~. Payments of funds as described in F.S. 1002.33(17)(b). The payment shall be issued no later than ten (10) working days after the Board receives a distribution of State or Federal funds or the date the payment is due pursuant to F.S. 1002.33(17)(e). Timing of receipt of local funds by the Board shall not delay payment to the charter school of the funds identified in F.S. 1002.33(17). Payments will be made in accordance with existing charter school contracts that predate this policy, State statutes are controlling. If the Board has not received its allocation due to its failure to submit an approved District salary distribution plan, the Board must still provide each charter school within the District that has submitted a salary distribution plan its proportiate share of the allocation. With respect to Federal grant funds submitted for reimbursement, the Board shall reimburse the charter school within sixty (60) calendar days from the date of the submission if the submission provides all the necessary information to qualify for reimbursement.

   ~~With respect to Federal grant funds submitted for reimbursement, the Board shall reimburse the charter school within sixty (60) calendar days from the date of the submission if the submission provides all the necessary information to qualify for reimbursement.~~

   b. Capital Outlay Payments – The sponsor shall make payments to the school upon receipt of all required supporting documentation as referenced in section 8.h. – Capital Outlay Payment Process.

   c. Miscellaneous Payments – The Board shall make timely miscellaneous payments to the charter school upon receipt of funding from FLDOE for various programs including Title I. The Board's payment is subject to the charter school's fulfillment of its responsibilities under the applicable State and Federal laws.

      Unless otherwise mutually agreed to by the charter school and the sponsor, and consistent with State and Federal rules and regulations governing the use and disbursement of Federal funds, the sponsor shall reimburse the charter school on a monthly basis for all invoices submitted by the charter school for Federal funds available to the sponsor for the benefit of the charter school, the charter school's students, and the charter school's students as public school students in the District. Such Federal funds include, but are not limited to, Title I, Title II, and Individuals with Disabilities Education Act (IDEA) funds. To receive timely reimbursement for an invoice, the charter school must submit the invoice to the sponsor at least thirty (30) days before the monthly date of reimbursement set by the sponsor. In order to be reimbursed, any expenditure made by the charter school must comply with all applicable State rules and Federal regulations, including, but not limited to, the applicable Federal Office of Management and Budget Circulars, the Federal Education Department General Administrative Regulations, and program-specific statutes, rules, and regulations. Such funds may not be made available to the charter school until a plan is submitted to the sponsor for approval of the use of the funds in accordance with applicable Federal requirements. The sponsor has thirty (30) days to review and approve any plan submitted pursuant to this paragraph.

   d. Conditions for Non-payment – The Board may withhold payment, without penalty of interest, for violation of law or as specified in the charter school contractual agreement. This includes, but is not limited to: failure to comply with financial requirements, failure to provide proper banking wiring instructions, exceeding contracted enrollment capacity or allowable facility capacity, insufficient instructional minutes and/or days, inappropriate facility licenses, approvals and/or permits, and failure to obtain successful background clearance for potential employees, contractors, and/or governing board members.

5. Financial Reports: Charter schools shall provide the sponsor with a concise, uniform, monthly financial statement pursuant to F.S. 1002.33(9)(g). A high-performing charter school may provide a quarterly financial statement in the same format and requirements as the uniform monthly financial statements.

Charter schools shall maintain and provide financial accountability information as required in this section.

6. Annual Financial Statements

    a. Unaudited June 30th year-end financial statements shall be submitted to the Board within the timelines specified by the charter contract. These financial statements must be prepared in accordance with Generally Accepted Accounting Principles using governmental accounting.

    b. Annual Financial Audit - The charter school agrees to submit to and pay for an annual financial audit, in compliance with Federal, State, and Board regulations, showing all revenue received, from all sources, and all expenditures for services rendered. The audit shall be conducted by an independent certified public accountant selected by the governing board of the charter school, and shall be delivered to the sponsor in compliance with the charter contract. If the charter school's audit reveals a deficit financial position, the auditors are required to notify the charter school's governing board, the Board and the Florida Department of Education in the manner defined in the charter contract. No later than May 1st of each year, the charter school must formally notify the sponsor of the name, address, and phone number of the auditor engaged to perform the year-end audit.

        1. Selection Procedures -- Charter schools shall use auditor selection procedures when selecting an auditor to conduct the annual financial audit pursuant to the processes described in F.S. 218.39 and 218.391, which includes, but is not limited to: the establishment of an audit committee and request for proposal (RFP) for audit services, public advertisement of RFP, and development of evaluation and selection criteria.

        2. Requirements -- Pursuant to F.S. 218.391, the procurement of audit services shall be evidenced by a written contract embodying all provisions and conditions of the procurement of such services. An engagement letter signed and executed by both parties shall constitute a written contract. The written contract shall, at a minimum, include the following:

            a. a provision specifying the services to be provided and fees or other compensation for such services

            b. a provision requiring that invoices for fees or other compensation be submitted in sufficient detail to demonstrate compliance with the terms of the contract

            c. a provision specifying the contract period, including renewals, and conditions under which the contract may be terminated or renewed

    c. Failure to comply with the timely submission of all financial statements in the required format specified by the sponsor, shall constitute a material breach of the charter contract and may result in the Board's withholding of subsequent payments to the charter school without penalty of interest, (including state capital payments), and may result in non-renewal or termination for good cause.

7. Capital Outlay Funding

    Pursuant to F.S. 1013.62(4), the application for, approval of, and process for documenting expenditures from charter school capital outlay funds shall be in accordance with the procedures specified by the Commissioner of Education.

    Before receiving capital outlay funds the charter school governing board must enter into a written agreement with the Board. Such agreement must provide for the reversion of any unencumbered funds and all equipment and property purchased with public education funds to the ownership of the Board, as provided for in F.S. 1013.62(3), if the charter school terminates operations. Any funds recovered by the State shall be deposited in the General Revenue Fund.

    As required by State law, the Board shall remit capital outlay funds to a charter school no later than February 1st of each year, as required by F.S. 1002.32(3)(e), based on the amount of funds received by the Board.

8. Review and Audit

    a. The Board has the right at any time to review and audit all financial records of the charter school to ensure fiscal accountability and sound financial management pursuant to F.S. 1002.33. The charter school shall provide the sponsor with a copy of the management letter from any audits as well as any responses to the auditor's findings with a corrective plan that shall be prepared and submitted within

thirty (30) days from the date of the management letter.

b. Deteriorating Financial Condition and Financial Emergencies (F.S. 1002.345)

1. Deteriorating Financial Condition – "Deteriorating financial condition" means a circumstance that significantly impairs the ability of a charter school or a charter technical career center to generate enough revenues to meet its expenditures without causing the occurrence of a condition described in F.S. 218.503(1).

a. A charter school shall be subject to an expedited review by the Board upon the occurrence of any of the conditions specified in F.S. 1002.345(1)(a)(1)-(4).

b. The Board shall notify the governing board and the Department of Education within seven (7) business days after one or more of the conditions set forth in F.S. 1002.345(1)(a)(1)-(4) are identified or occur.

c. The governing board and the Board shall develop a corrective action plan and file the plan with the Commissioner of Education within thirty (30) business days after notification is received as provided in paragraph 9(b)(1)(b) herein. If the governing board and the Board are unable to agree on a corrective action plan, the Commissioner of Education shall determine the components of the plan. The governing board shall implement such plan.

d. Failure to implement the corrective action plan within one (1) year shall result in additional action prescribed by the State Board of Education, including the appearance of the chair of the governing board before the State Board of Education.

2. Financial Emergency – If a financial audit conducted by a CPA in accordance with F.S. 218.39 reveals that one (1) or more of the conditions in F.S. 218.503(1) have occurred or will occur if action is not taken to assist the charter school, the auditor shall notify the governing board of the charter school, as appropriate, the Board, and the Commissioner of Education within seven (7) business days after the finding is made. If the charter school is found to be in a state of financial emergency pursuant to F.S. 218.503(4), the charter school shall file a financial recovery plan pursuant to F.S. 218.503 with the Board and the Commissioner of Education within thirty (30) days after being notified by the Commissioner of Education that a financial recovery plan is needed.

3. Annual progress of the corrective action plans and/or financial recovery plans shall be included in an annual progress report to the Board.

4. The Board may require periodic appearances of governing board members and charter school representative.

c. Finance and the District Support Department shall collaborate to review and monitor financial statements, corrective action plans, and financial recovery plan(s) submitted by the charter school(s). The sponsor shall report progress and when applicable, make recommendations. At least one (1) representative of the charter school shall be available to answer questions.

Inability to cure a deteriorating financial condition and/or status of financial emergency may result in termination of the charter school contract.

9. Grants

a. If the Board is required to be the fiscal agent for a grant, the charter school shall comply with the Board's grant procedures as indicated in the charter contract. The sponsor will withhold indirect costs at the approved rate or if applicable, a reduced rate, unless indirect costs are not allowed in the grant.

b. The sponsor shall receive written approval from the charter school to include the charter school in a District-wide grant. The appropriate pro-rata share of grants will be allocated to the charter school, as defined by the grant awarded.

c. The charter school is required to maintain adequate records to support grant-funded programs for the minimum years prescribed by the law. The sponsor may review these records, upon reasonable

notice.

10. Health, Safety, and Welfare of Staff and Students

Each charter school is required to have an emergency plan that covers weather emergencies, lockdowns, fire, etc.

Carefully planned and executed fire exit drills shall be conducted at the beginning of each semester, at times designated by the principal, following instruction of all classes regarding exits to be used in case of fire. At least one (1) fire exit drill shall be conducted every month school is in session. Any emergency evacuation drill (e.g., "crisis event"), completely performed, may be substituted for a required fire exit drill in a given month. All drills and all deficiencies affecting egress shall be documented in writing.

Inspections of all buildings including educational facilities, ancillary plants, and auxiliary facilities for casualty safety, and sanitation shall be conducted at least once during each fiscal year. Conditions that may affect environmental health and safety or impair operation of the plant will be reported, with recommendations for corrective action.

Each school cafeteria must post in a visible location and on the school website the school's semiannual sanitation certificate and a copy of its most recent sanitation inspection report.

Under the direction of the fire official appointed by the Board, fire-safety inspections of each educational and ancillary plant located on property owned or leased by the charter school's governing board, or other educational facilities operated by the charter school's governing board, shall be made no sooner than one (1) year after issuance of a certificate of occupancy and annually thereafter. Such inspections shall be made by persons properly certified by the Division of State Fire Marshal to conduct fire-safety inspections in public educational and ancillary plants.

A copy of the fire safety inspection report shall be submitted to the sponsor and the county, municipality, or independent special fire control district providing fire protection services to the school facility within ten (10) business days after the date of the inspection, in accordance with Florida statute.

Alternate schedules for delivery of reports may be agreed upon between the charter school's governing board, the Board, and the county, municipality, or independent special fire control district providing fire protection services to the site in cases in which delivery is impossible due to hurricanes or other natural disasters. Regardless, if immediate life-threatening deficiencies are noted in the report, the report shall be delivered to the Board and to the county, municipality, or independent special fire control district providing fire protection services immediately.

K. Charter School Website

Each charter school shall maintain a website that enables the public to obtain information regarding the school; the school's academic performance; the names of the governing board members; the programs at the school; the name and contact information for the representative who facilitates parent involvement; any management companies, service providers, or education management corporations associated with the school; the school's annual budget and its annual independent fiscal audit; the school's grade pursuant to F.S. 1008.34; and, on a quarterly basis, the minutes of governing board meetings.

L. Resolution of Student Health, Safety, or Welfare Complaints

In the event a parent of a student in a District charter school is unable to resolve a student health, safety, or welfare complaint under F.S. 1001.42(8)(c) with the charter school's principal or designee, the following procedures shall be utilized to resolve the dispute:

The School District of Manatee County General Counsel shall be responsible for responding to inquiries from the FLDOE regarding a request for an appointment of a Special Magistrate for charter school student complaints.

Within five (5) days of receipt of notice that a parent has requested the appointment of a Special Magistrate pursuant to F.A.C. 6A-6.0791, the District will provide to the FLDOE a statement addressing whether any of the grounds for dismissal as described in F.A.C. 6A-6.0791(7)(b) apply to the parental request for appointment of a Special Magistrate.

Additionally, the District will expeditiously contract for payment of a Special Magistrate appointed by the Commissioner of Education and notify the FLDOE within no more than twenty (20) days after receiving notice of the

appointment of a Special Magistrate that an agreement has been reached for payment with the appointed Special Magistrate.

All costs incurred by the District for revising and responding to a parent complaint under this section is a service provided by the District to the charter school. The charter school shall be responsible for the District's actual costs unless a different amount is mutually agreed to by the District and charter school in a contract negotiated separately from the charter.

Board Annual Report Submission

The Board shall submit an annual report to the FLDOE in a web-based format to be determined by the FLDOE. The report shall include the:

A. number of applications received during the school year and up to February 1st and each applicant's contact information;

B. date each application was approved, denied, or withdrawn; and

C. date each final contract was executed.

Each year, by November 1, the Board shall submit to the FLDOE the information set forth in A through C for the previous year.

Facilities

No later than January 1st, the FL DOE shall annually provide to the District a list of all underused, vacant, or surplus facilities owned or operated by the District as reported in the Florida Inventory of School Houses. The District may provide evidence to FL DOE that the list contains errors or omissions within thirty (30) days after receipt of the list. By each April 1st, FL DOE shall update and publish a final list of all underused, vacant, or surplus facilities owned or operated by the District, based upon updated information provided by the District. A hope operator establishing a school of hope may use an educational facility identified in this section as prescribed in F.S. 1002.33(7)(d).

Nonexclusive Interlocal Agreements

The Board may enter into nonexclusive interlocal agreements with Federal and State agencies, counties, municipalities, and other governmental entities that operate within the geographical borders of the District to act on behalf of such governmental entities in the inspection, issuance, and other necessary activities for all necessary permits, licenses, and other permissions that a charter school needs in order for development, construction, or operation. A charter school may use, but may not be required to use, the District for these services. The interlocal agreement must include, but need not be limited to, the identification of fees that charter schools will be charged for such services. The fees must consist of the governmental entity's fees plus a fee for the Board to recover no more than actual costs for providing such services. These services and fees are not included within the services to be provided pursuant to F.S. 1002.33(20). Notwithstanding any other provision of law, an interlocal agreement, or ordinance that imposes a greater regulatory burden on charter schools than on the District or that prohibits or limits the creation of a charter school is void and unenforceable. An interlocal agreement entered into by the District by the development of only its own District schools, including provisions relating to the extension of infrastructure, may be used by charter schools.

Services

The Board will provide certain administrative and educational services to charter schools. These services shall include contract management services; full-time equivalent and data reporting services, exceptional student education administration services; services related to eligibility and reporting duties required to ensure that school lunch services under the National School Lunch Program, consistent with the needs of the charter school, are provided by the Board at the request of the charter school, that any funds due to the charter school under the National School Lunch Program be paid to the charter school as soon as the charter school begins serving food under the National School Lunch Program and that the charter school is paid at the same time and in the same manner under the National School Lunch Program as other public schools serviced by the Board; test administration services, including payment of the costs of State-required or Board-required student assessments; processing of teacher certificate data services; and information services, including equal access to the sponsor's student information systems that are used by public schools in the District. Student performance data for each student in a charter school, including, but not limited to, State mandated testing scores, standardized test scores, previous public school student report cards, and student performance measures, shall be provided by the Board to a charter school in the same manner provided to other public schools in the District.

The District will provide training to charter schools on systems the District requires charter schools to use.

The Board may withhold an administrative fee for the provision of such services which shall be a percentage of the available funds defined in F.S. 1002.33(17)(b) calculated based on weighted full-time equivalent students. If the charter school services seventy-five percent (75%) or more exceptional education students as defined in F.S. 1003.01(3), the percentage shall be calculated based on unweighted full-time equivalent students. The administrative fee shall be calculated as follows:

A. Up to five percent (5%) for the following:

1. enrollment of up to and including 250 students in a charter school as defined in F.S. 1002.33(20);

2. enrollment of up to and including 500 students within a charter school system which meets all of the following:

a. includes conversion charter schools and nonconversion charter schools;

b. has all of its schools located in the same county;

c. has a total enrollment exceeding the total enrollment of at least one school district in Florida;

d. has the same governing board for all of its schools; or

e. does not contract with a for-profit service provider for management of school operations;

3. enrollment of up to and including 250 students in a virtual charter school; and

4. Up to two percent (2%) for enrollment of up to and including 250 students in an exceptional student education center that meets the requirements of the rules adopted by the State Board of Education pursuant to F.S. 1008.3415(3).

B. Up to two percent (2%) for enrollment of up to and including 250 students in a high-performing charter school as defined in F.S. 1002.331

The Board will not charge charter schools any additional fees or surcharges for administrative and educational services in addition to the maximum percentage of administrative fees withheld pursuant to this policy. The Board will not charge or withhold any administrative fee against a charter school any funds specifically allocated by the Legislature for teacher compensation.

The Board shall provide the FLDOE by no later than September 15th of each year the total amount of funding withheld from charter schools pursuant to this policy and Florida law for the prior fiscal year.

By September 15th of each year, the Board shall provide a report to charter schools it sponsors and the FLDOE on what services are being rendered from the District's portion of the administrative fee, including a list of the services.

If goods and services are made available to the charter school through the contract with the Board, they shall be provided to the charter school at a rate no greater than the Board's actual cost unless mutually agreed upon by the charter school and the Board in a contract negotiated separately from the charter. When mediation has failed to resolve disputes over contracted services or contractual matters not included in the charter, an appeal may be made to an administrative law judge appointed by the Division of Administrative Hearings. The administrative law judge has final order authority to rule on the dispute. The administrative law judge shall award the prevailing party reasonable attorney fees and costs incurred during the mediation process, administrative proceeding, and any appeals to be paid by the party whom the administrative law judge rule against. To maximize the use of State funds, the Board shall allow charter schools to participate in the sponsor's bulk purchasing program if applicable.

The governing body of the charter school may provide transportation through an agreement or contract with the Board. The charter school and the Board shall cooperate in making arrangements that ensure that transportation is not a barrier to equal access for all students residing within a reasonable distance of the charter school as determined in its charter.

School Safety Requirements

Each charter school in the District must comply with the requirements of F.A.C. 6A-1.0018 and Florida law pertaining to school safety, including the requirement that charter schools coordinate with the District's School Safety Specialist. See also, Board Policy 8405 (*School Safety and Security*) and Policy 8407 (*Safe-School Officers*).

Interpretation

If a court or agency of competent jurisdiction invalidates any provision of this policy or finds a specific provision to be in conflict with the Florida Constitution, Florida statutes, the Florida Administrative Code, or any rule or policy prescribed by the FLDOE, then all of the remaining provisions of this policy shall continue unabated and in full force and effect.

In the event that an existing charter school contract provision is found to be inconsistent with this policy, the charter contract provision prevails. Any charter approved after the adoption of this policy is required to be fully consistent with this policy.

If there is any conflict with this policy, F.S. 1002.33 et. seq. and other regulatory statutes are prevailing. Existing charter school contracts that predate this policy remain in full force and effect absent a controlling Federal or State statute.

Charter School Responsibilities and Adherence to Florida Statutes

Section 8. Paragraph (b) of subsection (16) of section 1002.33, Florida Statutes, is amended to read:
1002.33 Charter schools.— (16) EXEMPTION FROM STATUTES.—
(b) Additionally, a charter school shall be in compliance with the following statutes:
1. Section 286.011, relating to public meetings and records, public inspection, and criminal and civil penalties.
2. Chapter 119, relating to public records.
3. Section 1003.03, relating to the maximum class size, except that the calculation for compliance pursuant to s. 1003.03 shall be the average at the school level.
4. Section 1012.22(1)(c), relating to compensation and salary schedules.
5. Section 1012.33(5), relating to workforce reductions.
6. Section 1012.335, relating to contracts with instructional personnel hired on or after July 1, 2011.
7. Section 1012.34, relating to the substantive requirements for performance evaluations for instructional personnel and school administrators.
8. Section 1006.12, relating to safe-school officers.
9. Section 1006.07(7), relating to threat assessment teams.
10. Section 1006.07(9), relating to School Environmental Safety Incident Reporting.
11. Section 1006.1493, relating to the Florida Safe Schools Assessment Tool.
12. Section 1006.07(6)(c), relating to adopting an active assailant response plan.
13. Section 943.082(4)(b), relating to the mobile suspicious activity reporting tool.
14. Section 1012.584, relating to youth mental health awareness and assistance training.

Revised 10/23/18
Revised 8/11/20
Revised 3/28/23

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Legal

F.S. 39.203
F.S. Chapter 120
F.S. 218.39
F.S. 218.391
F.S. 218.503
F.S. 286.23
F.S. 768.095
F.S. 1001.10(5)
F.S. 1001.41
F.S. 1002.33
F.S. 1002.3301
F.S. 1002.345
F.S. 1008.31
F.S. 1008.34
F.S. 1011.60

F.S. 1012.01

F.S. 1012.315

F.S. 1012.32

F.S. 1013.12

Chapter 96-186(1) Laws of Florida

F.A.C. 6A-1.0081

F.A.C. 6A-1.099827

F.A.C. 6A-2.0020

F.A.C. 6A-6.0781

F.A.C. 6A-6.0784

F.A.C. 6A-6.0786

F.A.C. 6A-6.07862

F.A.C. 6A-6.0787

F.A.C. 6A-6.0788

F.A.C. 6A-6.0791

FLDOE Forms IEPC-M1, IEPC-M2, IEPC-M3

AGENDA ITEM NO. 16.1

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval of the Budget Amendments for September 2023

Executive Summary
State Board of Administration Rule 6A-1.007(2) states, "The School Board shall approve amendments to the district school budget whenever the function and object amounts in the accounts prescribed by the State Board for the budget form are changed in the original budget approved by the School Board."

The following table reflects changes in fund balance by fund for the month of September 2023.

	General Fund	Debt Service	Capital Outlay	Federal Funds	Food Service	Internal Service*	Trust & Agency
Budgeted Ending Fund Balance 08/31/2023	$43,657,488	$13,198,806	$47,406,441**	$0	$10,660,153	$9,302,302	$0
Fiscal Impact	$7,078,766	$60	$(1,455,797)	$0	$0	$0	$0
Budgeted Ending Fund Balance 09/30/2023	$50,736,254	$13,198,866	$45,950,644	$0	$10,660,153	$9,302,302	$0

*Self-insurance Health Fund and Worker's Compensation Fund
**Adjusted for an interest entry that US Bank failed to record in June 2023 for $24,605.

General Fund budgeted ending fund balance increased $7,078,766 due to 10-day count staffing adjustments $3,941,301, an increase in estimated investment income $2,500,000, and a transfer of prior and current year ESE contracted services to the ARP IDEA K-12 Grant $1,609,610 partially offset by increased TAN interest estimate $741,418 and other miscellaneous adjustments $230,727.

Debt Service Fund budgeted ending fund balance increased $60 due to an increase in interest income.

Capital Outlay Fund budgeted ending fund balance decreased $1,455,797 due to an increase in MTC firing range project $1,530,000 partially offset by other miscellaneous adjustments $74,202.

Special Revenue Fund budgeted changes reflects adding original budgets for grants that were not awarded during the original final budget process for 2023-24.

There were no other changes to the budgeted ending fund balances.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of the budget amendments for September 2023.

Financial Impact
There is no significant financial impact. The General Fund budgeted ending assigned/unassigned fund balance is 9.10%.

Contact
Submitting Department: Budget Department
Initiated By: Gina Maliniak

Attachments:
Sept 2023 Budget Amendment File Summary
Combined Sept 2023 BAs

September 2023 Budget Amendments Summary
All Funds

Year	2024
Posting Period	3
Entry Type	(All)

Row Labels	Sum of YTD Current
1	**-$7,078,766**
3	
10101 General Fund	-$4,236,857
10102 General Fund Grants	-$77,423
4	
10101 General Fund	-$2,827,338
10102 General Fund Grants	$62,852
2	**-$61**
3	
29190 Lease Purchase Bond 2015	-$14
29193 Lease Purchase Bond 2017	-$35
29196 Lease Purchase Bond 2016	-$12
3	**$1,455,798**
3	
37024 Local Capital Improvement 2324	-$221,337
4	
37023 Local Capital Improvement 2223	-$8,512
37024 Local Capital Improvement 2324	$214,696
39192 Sales Tax Proceeds	$1,470,950
39197 Impact Fees	$0
39198 Ed Facilities Security Grants	$0
4	**$0**
3	
42101 Federal Cash Advance	-$3,426,559
42201 Federal Non Cash Advance	-$623,785
44301 CRRSA Act ESSER (ESSER II)	-$27,000
4	
41001 Food Services	$0
42101 Federal Cash Advance	$3,426,559
42201 Federal Non Cash Advance	$623,785
44301 CRRSA Act ESSER (ESSER II)	$27,000
44501 ARP Act ESSER	$0
44601 Other ARP Act Relief	$0
7	**$0**
4	
71101 Self-Insurance - Health	$0
8	**$0**
3	
85001 Financial Aid Fee Trust	-$25,311
85002 Donations & Scholarship Fund	-$5,155
4	
85001 Financial Aid Fee Trust	$25,311
85002 Donations & Scholarship Fund	$5,155
89101 School Internal Funds	$0
Grand Total	**-$5,623,029**

Capital Fund
September 2023 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Sum of Budget Amendment	Percent Change	Reference
	Beginning Fund Balance (a)	(330,630,793)	(330,630,793)	-	0.0%	
30X	Revenue	(212,042,040)	(212,048,340)	(6,300)	0.0%	
30X	Transfers In & Other Funding Sources	-	(215,037)	(215,037)	n/a	1
74X	Facilities Acquisition and Con	433,118,268	434,795,403	1,677,134	0.4%	
92X	Debt Service	2,317,325	2,317,325	-	0.0%	
97X	Transfers Out	59,830,798	59,830,798	-	0.0%	
9X	Budgeted Fund Balance (a)	47,406,441	45,950,644	(1,455,798)	-3.1%	

(a) adjusted from 2023-24 Final Budget Book for an interest entry that US Bank failed to record in June 2023 for $24,605.

Comments for Functional Changes over 5%:

1/ Evolv Lease	(215,037)
	(215,037)

Capital Fund
September 2023 Budget Amendment Details

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	YTD Current
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	37024	Local Capital Improvement 2324	30000	Revenue	372401	Lease Agreements		38913	S/S Metal/Temperature Detector				Budget for Metal Detector Lease	0000098333	(215,036.80)

Debt Service Fund
September 2023 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(12,831,068)	(12,831,068)	-	0.00%	
30X	Revenue	(1,733,221)	(1,733,281)	(61)	0.00%	
30X	Transfer In	(34,118,575)	(34,118,575)	-	0.00%	
92X	Debt Service	35,484,058	35,484,058	-	0.00%	
9XX	Budgeted Fund Balance	13,198,806	13,198,866	61	0.00%	

General Fund
September 2023 Budget Amendment Summary

Fund	Fund Description	Function	Function Description	YTD Prior	YTD Current	Budget Amendment	% Change	Reference
10101	General Fund		Beginning Fund Balance	(85,961,974)	(85,961,974)	-	0.00%	
		3XX	Revenues	(529,701,688)	(532,892,198)	(3,190,510)	0.60%	
		3XX	Transfers In and Other Funding Sources	(25,712,223)	(26,835,993)	(1,123,770)	4.37%	
		5XX	Instructional	388,412,417	384,239,324	(4,173,094)	-1.07%	
		61X	Pupil Personnel Services	23,989,741	24,048,643	58,902	0.25%	
		62X	Instructional Media Services	5,846,362	5,823,429	(22,933)	-0.39%	
		63X	Curriculum	9,262,318	9,464,908	202,590	2.19%	
		64X	Instructional Staff Training	1,475,902	1,501,941	26,039	1.76%	
		65X	Instructional Technology	585	585	-	0.00%	
		71X	Board	1,419,794	1,419,794	-	0.00%	
		72X	General Admin Superintendent	3,059,990	3,182,337	122,347	4.00%	
		73X	School Administration	37,209,913	37,025,519	(184,394)	-0.50%	
		74X	Facility Acquisition and Construction	7,231,567	7,216,996	(14,571)	-0.20%	
		75X	Fiscal Services	3,715,284	3,715,284	-	0.00%	
		77X	Central Services	15,858,609	15,965,717	107,108	0.68%	
		78X	Transportation	21,344,395	21,542,184	197,789	0.93%	
		79X	Operation of Plant	50,796,582	50,733,294	(63,288)	-0.12%	
		81X	Maintenance of Plant	11,510,743	11,609,912	99,169	0.86%	
		82X	Administrative Technology	8,713,629	8,728,688	15,059	0.17%	
		91X	Community Services	6,845,564	6,968,936	123,372	1.80%	
		92X	Debt Service	1,025,000	1,766,418	741,418	72.33%	1
		97X	Transfer Out	-	-	-	n/a	
		9XX	Budgeted Fund Balance	43,657,488	50,736,254	7,078,766	16.21%	

Comments for Functional Changes over 5%:

1/ TAN Interest Expense Estimate 741,418

General Fund

September 2023 Budget Amendment Summary Description

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
1	3	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	92010	Debt Service	472001	Interest	9798	00000	Discretionary				TAN Interest Expense	0000098967	**741,417.78**

Health Insurance Fund
September 2023 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Sum of Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(12,870,340)	(12,870,340)	0	0.00%	
30X	Revenue	(54,642,000)	(54,642,000)	0	0.00%	
30X	Transfer In	0	0	0	n/a	
77X	Central Services	59,507,891	59,507,891	0	0.00%	
9XX	Unappropriated Fund Balances	8,004,449	8,004,449	0	0.00%	

Workers Comp
September 2023 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(1,565,045)	(1,565,045)	-	0.00%	
30X	Revenue	(3,200,000)	(3,200,000)	-	0.00%	
77X	Central Services	3,467,192	3,467,192	-	0.00%	
9XX	Unappropriated Fund Balances	1,297,853	1,297,853	-	0.00%	

Trust and Agency Fund
September 2023 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Sum of Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(1,121,660)	(1,121,660)	0	0.0%	
30X	Revenue	(693,195)	(723,661)	(30,466)	4.4%	
5XX	Instructional	1,756,034	1,781,345	25,311	1.4%	
61X	Student Support Services	7,067	7,222	155	2.2%	
63X	Instruction and Curriculum Development	27,846	27,846	0	0.0%	
72X	General Administration Superintendent	12,656	17,656	5,000	39.5%	1
77X	Central Services	7,752	7,752	0	0.0%	
91X	Community Services	3,500	3,500	0	0.0%	
9XX	Unappropriated Fund Balance	0	(0)	(0)	n/a	

Comments for Functional Changes over 5%:

1/ Joan Armour Mendell Foundation donation 5,000

Special Revenue Fund
September 2023 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
30X	Revenue	(32,725,014)	(36,802,357)	(4,077,344)	12.5%	1
5XX	Instructional	18,346,886	20,466,763	2,119,877	11.6%	2
61X	Pupil Personnel Services	1,891,612	2,606,476	714,863	37.8%	3
63X	Instruction/Curriculum Dev Srv	8,332,203	8,607,980	275,777	3.3%	
64X	Instructional Staff Training	3,257,541	2,997,669	(259,872)	-8.0%	4
65X	Instructional Technology	2,478	94,736	92,258	3723.1%	5
72X	General Admin Superintendent	983,486	1,043,206	59,720	6.1%	6
73X	School Administration	-	(180)	(180)	n/a	
75X	Fiscal Services	14,304	14,304	-	0.0%	
77X	Central Services	(34,715)	(32,142)	2,573	-7.4%	7
78X	Transportation	(21,998)	(75,164)	(53,167)	241.7%	8
79X	Operation of Plant	(39,835)	(40,911)	(1,077)	2.7%	
81X	Maintenance & Operations	16,838	13,838	(3,000)	-17.8%	9
91X	Community Services	-	5,800	5,800	n/a	
97X	Transfers	(23,787)	1,099,983	1,123,770	-4724.3%	10

Note: The Special Revenue Fund Report does not reflect Current Budget for grants that cross fiscal years.

Comments for Functional Changes over 5%:		**Bgt Amendment**
1/	Title IV Part A Grant 4114 Rev	(1,097,072)
	23.24 PELL Revenue Increase	(623,785)
	Adult Gen Ed Grant 4424 Initia	(617,662)
	Title I Part C Grant 4934 Orig	(426,742)
	Title I Part A Grant 4324 Reve	(400,000)
	Title IX Grant 4094 Original R	(259,167)
	Title I Part D Grant 4264 23-2	(204,541)
	Title III Part B Immigrant Gra	(174,953)
	23.24 Revenue IDEA Part B K-12	(150,922)
	Adult IELCE Grant 4144 23-24 I	(95,206)
	ESSER II Civics Endorsement Bo	(27,000)
	Title IX 4094 Revenue for Supp	(294)
		(4,077,344)

Special Revenue Fund
September 2023 Budget Amendment Summary

2/	23.24 PELL Budget Increase	623,785
	Adult Gen Ed Grant 4424 Initial Budget Upload	482,217
	Title I Part A Partial Roll forward Upload for ECTAC and Supplies Needed	385,000
	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant	246,552
	23.24 IDEA K-12	146,618
	Title III Part B Immigrant Grant 4074 23-24 Initial Awarded Budget	97,435
	ESSER II Final Amendment	87,333
	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	79,226
	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	41,733
	ESSER ARP IDEA Grant Budget Amendment	(93,546)
	ESSER ARP IDEA Pre-K Grant Budget Amendment	(15,499)
	Other Misc	39,024
		2,119,877
3/	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	211,947
	Title IX Grant 4094 Org Pre Load of Application Bdgt for Entitlement Grant	195,909
	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant	186,429
	Adult Gen Ed Grant 4424 Initial Budget Upload	113,651
	ESSER ARP IDEA Grant Budget Amendment	(8,074)
	Other Misc	15,003
		714,863
4/	ESSER ARP IDEA Grant Budget Amendment	(690,242)
	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant	407,935
	ESSER Civics Endorsement	27,000
	Other Misc	(4,565)
		(259,872)
5/	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant	92,258

Special Revenue Fund
September 2023 Budget Amendment Summary

6/	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant	39,380
	Adult Gen Ed Grant 4424 Initial Budget Upload	21,794
	ESSER ARP IDEA Grant Budget Amendment	(39,982)
	ESSER ARP IDEA Pre-K Grant Budget Amendment	(2,482)
	Other Misc	41,010
		59,720
7/	Title IX Grant 4094 Org Pre Load of Application Bdgt for Entitlement Grant	9,032
	Disaster Relief EOY Clean Up Reversal	(6,459)
		2,573
8/	ESSER II Final Amendment	(81,868)
	Other Misc	28,702
		(53,167)
9/	Disaster Relief EOY Clean Up Reversal	(3,000)
10/	ESSER ARP IDEA Grant Amendment - SLP contracted from ESE	1,123,770

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	30000	Revenue	329901	Miscellaneous Federal Through		15001	Grants Program		4930504094		Title IX 4094 Revenue for Supplies for Journal 97034	0000097036	(294.04)
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	30000	Revenue	323001	Individuals with Disabilities		15001	Grants Program		4931004204		23.24 Revenue IDEA Part B K-12	0000097151	(15,921.89)
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	30000	Revenue	323001	Individuals with Disabilities		15001	Grants Program		4931004204		23.24 Revenue IDEA Part B K-12 Adjustment	0000097153	(135,000.00)
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	30000	Revenue	324001	Elementary and Secondary Educa		15001	Grants Program		4930504324		Title I Part A Grant 4324 Revenue Journal for BJ 97202 Roll forward Upload	0000097209	(400,000.00)
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	30000	Revenue	327101	Education Stabilization K-12		15001	Grants Program		4930804484		ESSER II Civics Endorsement Bonus 13	0000097466	(27,000.00)
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	42201	Federal Non Cash Advance	30000	Revenue	319201	Pell Grants		15001	Grants Program		4021104014		23.24 PELL Revenue Increase	0000097529	(568,417.71)
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	30000	Revenue	324001	Elementary and Secondary Educa		15001	Grants Program		4930504934		Title I Part C Grant 4934 Original Revenue Upload for DOE Approved Award	0000097723	(426,742.00)
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	30000	Revenue	329901	Miscellaneous Federal Through		15001	Grants Program		4930504094		Title IX Grant 4094 Original Revenue Journal	0000097811	(259,166.96)
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	30000	Revenue	324001	Elementary and Secondary Educa		15001	Grants Program		4930504114		Title IV Part A Grant 4114 Revenue for Original Budget Journal 98014	0000098017	(1,097,072.11)
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	30000	Revenue	322201	English Literacy and Civics Ed		15001	Grants Program		4021104144		Adult IELCE Grant 4144 23-24 Initial Budget Revenue	0000098025	(95,206.00)
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	30000	Revenue	322101	Adult General Education		15001	Grants Program		4021104424		Adult Gen Ed Grant 4424 Initial Budget Revenue Upload	0000098027	(617,662.00)
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	30000	Revenue	324001	Elementary and Secondary Educa		15001	Grants Program		4931804264		Title I Part D Grant 4264 23-24 Original Budget Revenue	0000098164	(204,541.00)
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	30000	Revenue	324001	Elementary and Secondary Educa		15001	Grants Program		4930504074		Title III Part B Immigrant Grant 4074 Original Award Revenue	0000098186	(174,953.00)
1	3	KK_REV_BUD	SDMC1	Adjustment	Posted	42201	Federal Non Cash Advance	30000	Revenue	319201	Pell Grants		15001	Grants Program		4021104014		23.24 PELL Revenue Increase	0000098212	(55,366.83)
																				(4,077,343.54)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0281	15001	Grants Program	SDMC4	4930504379	5100051109	23-24 Salary Distribution for 4379 MS Aides	0000096134	20,485.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0652	15001	Grants Program	SDMC4	4930504379	5100051109	23-24 Salary Distribution for 4379 MS Aides	0000096134	21,386.27
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0691	15001	Grants Program	SDMC4	4930504379	5100051109	23-24 Salary Distribution for 4379 MS Aides	0000096134	23,995.44
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0752	15001	Grants Program	SDMC4	4930504379	5100051109	23-24 Salary Distribution for 4379 MS Aides	0000096134	20,485.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0842	15001	Grants Program	SDMC4	4930504379	5100051109	23-24 Salary Distribution for 4379 MS Aides	0000096134	24,487.13
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0853	15001	Grants Program	SDMC4	4930504379	5100051109	23-24 Salary Distribution for 4379 MS Aides	0000096134	20,485.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	9305	15001	Grants Program	SDMC4	4930504379	5100051109	23-24 Salary Distribution for 4379 MS Aides	0000096134	(131,323.84)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0031	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	20,264.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0051	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	20,264.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0061	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	20,048.80
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0072	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(3,128.19)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0151	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	29,707.90
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0181	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(3,565.44)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0221	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	19,739.32
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0231	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	19,116.31
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0261	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	20,264.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0271	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0281	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	21,437.79
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0291	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	21,723.62
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0301	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	21,723.62
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0351	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(3,147.69)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0381	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	43,015.60
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0411	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	20,264.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0421	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	24,452.96

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0431	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(4,377.16)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0521	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(3,179.16)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0541	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	21,723.62
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0581	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(1,523.23)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0601	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	17,701.67
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0611	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0621	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(3,545.48)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0631	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	20,264.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0641	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0651	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	22,386.06
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0652	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(3,046.08)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0671	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	20,264.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0681	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	20,242.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0691	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0701	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	20,264.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0711	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(2,918.10)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0721	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(2,917.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0731	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(2,982.28)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0741	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	19,855.25
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0752	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(2,918.10)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0761	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(2,918.10)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0762	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(2,918.10)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0771	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	21,156.19
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0781	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	29,707.90
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0791	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	20,167.28
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0801	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	20,264.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0811	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	20,264.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0821	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	41,988.18
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0842	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(3,037.62)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0852	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(426.05)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0853	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(2,918.10)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0857	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	40,529.13
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0861	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(1,564.09)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	9305	15001	Grants Program	SDMC4	4930804442	9900000600	23-24 Salary Distribution for Subs	0000096136	(607,775.21)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0351	15001	Grants Program	SDMC4	4930804442	9900051110	23-24 Salary Distribution for HS Aides	0000096137	39,782.37
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0431	15001	Grants Program	SDMC4	4930804442	9900051110	23-24 Salary Distribution for HS Aides	0000096137	20,264.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0762	15001	Grants Program	SDMC4	4930804442	9900051110	23-24 Salary Distribution for HS Aides	0000096137	(1,173.22)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	9305	15001	Grants Program	SDMC4	4930804442	9900051110	23-24 Salary Distribution for HS Aides	0000096137	(58,873.72)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0061	15001	Grants Program	SDMC4	4930804442	9900051057	23-24 Salary Distribution for 3rd Grade Teachers	0000096138	13,781.27
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0151	15001	Grants Program	SDMC4	4930804442	9900051057	23-24 Salary Distribution for 3rd Grade Teachers	0000096138	13,781.27
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0181	15001	Grants Program	SDMC4	4930804442	9900051057	23-24 Salary Distribution for 3rd Grade Teachers	0000096138	(19,366.36)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0221	15001	Grants Program	SDMC4	4930804442	9900051057	23-24 Salary Distribution for 3rd Grade Teachers	0000096138	(3,349.81)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0261	15001	Grants Program	SDMC4	4930804442	9900051057	23-24 Salary Distribution for 3rd Grade Teachers	0000096138	12,229.75
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0271	15001	Grants Program	SDMC4	4930804442	9900051057	23-24 Salary Distribution for 3rd Grade Teachers	0000096138	5,460.02
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0381	15001	Grants Program	SDMC4	4930804442	9900051057	23-24 Salary Distribution for 3rd Grade Teachers	0000096138	13,530.21
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0411	15001	Grants Program	SDMC4	4930804442	9900051057	23-24 Salary Distribution for 3rd Grade Teachers	0000096138	14,250.02
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0421	15001	Grants Program	SDMC4	4930804442	9900051057	23-24 Salary Distribution for 3rd Grade Teachers	0000096138	13,530.21
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0621	15001	Grants Program	SDMC4	4930804442	9900051057	23-24 Salary Distribution for 3rd Grade Teachers	0000096138	13,125.01

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0857	15001	Grants Program	SDMC4	4930804442	9900051057	23-24 Salary Distribution for 3rd Grade Teachers	0000096138	14,169.55
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	9305	15001	Grants Program	SDMC4	4930804442	9900051057	23-24 Salary Distribution for 3rd Grade Teachers	0000096138	(91,141.14)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0281	15001	Grants Program	SDMC4	4930804442	9900051109	23-24 Salary Distribution for 4442 MS Aides	0000096139	(1,459.05)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0581	15001	Grants Program	SDMC4	4930804442	9900051109	23-24 Salary Distribution for 4442 MS Aides	0000096139	(4,923.79)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0611	15001	Grants Program	SDMC4	4930804442	9900051109	23-24 Salary Distribution for 4442 MS Aides	0000096139	(1,459.05)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0652	15001	Grants Program	SDMC4	4930804442	9900051109	23-24 Salary Distribution for 4442 MS Aides	0000096139	(1,523.23)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0691	15001	Grants Program	SDMC4	4930804442	9900051109	23-24 Salary Distribution for 4442 MS Aides	0000096139	(1,709.08)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0711	15001	Grants Program	SDMC4	4930804442	9900051109	23-24 Salary Distribution for 4442 MS Aides	0000096139	11,213.05
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0752	15001	Grants Program	SDMC4	4930804442	9900051109	23-24 Salary Distribution for 4442 MS Aides	0000096139	(1,459.05)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0761	15001	Grants Program	SDMC4	4930804442	9900051109	23-24 Salary Distribution for 4442 MS Aides	0000096139	11,213.06
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0842	15001	Grants Program	SDMC4	4930804442	9900051109	23-24 Salary Distribution for 4442 MS Aides	0000096139	10,928.02
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0853	15001	Grants Program	SDMC4	4930804442	9900051109	23-24 Salary Distribution for 4442 MS Aides	0000096139	(1,459.05)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0861	15001	Grants Program	SDMC4	4930804442	9900051109	23-24 Salary Distribution for 4442 MS Aides	0000096139	16,438.38
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	9305	15001	Grants Program	SDMC4	4930804442	9900051109	23-24 Salary Distribution for 4442 MS Aides	0000096139	(35,800.21)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0051	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	(1,774.20)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0061	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	14,291.86
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0151	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	23,662.48
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0221	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	(1,459.05)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0261	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	24,352.24
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0271	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	25,245.41
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0281	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	(2,308.22)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0301	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	11,660.58
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0381	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	12,832.81
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0411	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	(2,910.76)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0421	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	24,770.90
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0541	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	(1,459.05)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0601	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	10,459.38
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0621	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	(1,593.07)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0641	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	(1,459.05)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0857	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	(1,564.09)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	9305	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution for ES Aides	0000096140	(132,748.17)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	0061	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	24,283.73
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	0151	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	23,556.46
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	0261	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	(40,128.99)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	0271	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	23,117.87
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	0301	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	25,279.35
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	0381	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	27,335.33
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	0411	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	48,062.15
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	0421	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	30,457.66
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	0521	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	(9,993.09)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	0581	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	(23,111.54)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	0601	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	23,794.98
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	0671	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	(39,888.48)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	0741	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	(42,205.72)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	412101	Teachers Regular Pay	9305	15001	Grants Program	SDMC4	4930804442	9900000000	23-24 Salary Distribution for ESOL	0000096142	(70,559.71)

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	9305	15001	Grants Program	SDMC4	4930804442	9900000000	4442 EOY Temporary Clean Up Reversal	0000096193	1,900.17
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0061	15001	Grants Program	SDMC4	4930804442	9900000000	4442 EOY Temporary Clean Up Reversal	0000096193	(97.33)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0151	15001	Grants Program	SDMC4	4930804442	9900000000	4442 EOY Temporary Clean Up Reversal	0000096193	(138.01)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0271	15001	Grants Program	SDMC4	4930804442	9900000000	4442 EOY Temporary Clean Up Reversal	0000096193	(136.84)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0301	15001	Grants Program	SDMC4	4930804442	9900000000	4442 EOY Temporary Clean Up Reversal	0000096193	(157.67)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0381	15001	Grants Program	SDMC4	4930804442	9900000000	4442 EOY Temporary Clean Up Reversal	0000096193	(94.40)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0411	15001	Grants Program	SDMC4	4930804442	9900000000	4442 EOY Temporary Clean Up Reversal	0000096193	(320.53)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0421	15001	Grants Program	SDMC4	4930804442	9900000000	4442 EOY Temporary Clean Up Reversal	0000096193	(178.61)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0601	15001	Grants Program	SDMC4	4930804442	9900000000	4442 EOY Temporary Clean Up Reversal	0000096193	(776.78)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	53010	Career Education - 9-12	421103	Retirement System	0211	15001	Grants Program	SDMC4	4930504379	5300000000	4379 EOY Temporary Clean Up Reversal	0000096195	(101.09)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	53010	Career Education - 9-12	422001	FICA	9799	15001	Grants Program	SDMC4	4930504379	5300000000	4379 EOY Temporary Clean Up Reversal	0000096195	189.15
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	53010	Career Education - 9-12	423101	Health & Hospitalizations	0211	15001	Grants Program	SDMC4	4930504379	5300000000	4379 EOY Temporary Clean Up Reversal	0000096195	(78.23)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	53010	Career Education - 9-12	423201	Life Insurance	0211	15001	Grants Program	SDMC4	4930504379	5300000000	4379 EOY Temporary Clean Up Reversal	0000096195	(1.19)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	53010	Career Education - 9-12	424001	Worker's Compensation	0211	15001	Grants Program	SDMC4	4930504379	5300000000	4379 EOY Temporary Clean Up Reversal	0000096195	(8.64)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412109	Teachers Other	9305	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	281,600.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412109	Teachers Other	9323	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	(281,600.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	33,538.56
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	9323	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	(33,538.56)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	21,542.40
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	9323	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	(21,542.40)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	2,816.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	9323	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	(2,816.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	436901	Technology-Related Rentals	9305	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	24,050.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	436901	Technology-Related Rentals	9323	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	(24,050.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	451001	Supplies	9305	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	19,641.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	451001	Supplies	9323	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	(19,641.57)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	451901	Supplies Tech Related	9305	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	2,000.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	451901	Supplies Tech Related	9323	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	(2,000.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	9305	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	6,000.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	9323	15001	Grants Program	SDMC4	4932304576	5100000000	Move Budget from 9323 to 9305	0000096308	(6,000.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	451001	Supplies	9308	15001	Grants Program	SDMC4	4930804482	5100000000	Grant 4482 Remaining Salary BT to Supplies No Budget Exist Zero Lines for Final August	0000096312	5,464.96
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	416102	NB Support Overtime Pay	0151	15001	Grants Program	SDMC4	4930804442	9900000000	PR	0000096500	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0031	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	964.87
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0051	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,053.59
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0061	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	931.16
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0072	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(352.85)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0151	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	2,099.26
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0181	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(408.34)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0221	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	881.13
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0231	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	826.65
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0261	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,088.82
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0271	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0281	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,095.72

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0291	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,127.49
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0301	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,123.10
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0351	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(190.19)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0381	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	2,074.60
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0411	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	959.18
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0421	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,149.46
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0431	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(619.39)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0521	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(378.64)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0541	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,127.49
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0581	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(148.45)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0601	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	641.20
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0611	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0621	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(422.27)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0631	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	979.55
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0641	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0651	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,057.93
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0652	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(334.55)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0671	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	961.33
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0681	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	962.60
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0691	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	10.30
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0701	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	958.15
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0711	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(318.16)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0721	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(343.68)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0731	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(466.60)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0741	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,058.09
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0752	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(315.53)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0761	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(323.67)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0762	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(329.79)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0771	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,000.33
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0781	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,401.62
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0791	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	946.61
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0801	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	956.79
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0811	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,066.29
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0821	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	2,082.98
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0842	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(210.36)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0852	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(61.40)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0853	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(325.59)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0857	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,914.82
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0861	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(183.57)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930804442	9900000000	Subs Benefit Distribution 23-24	0000096632	(26,768.09)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0031	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	566.70
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0051	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	674.18
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0061	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	654.81
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0072	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	4.95
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0151	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	983.51
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0181	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	120.14
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0221	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	665.08
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0231	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	673.98
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0261	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	672.12
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0271	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0281	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	534.80
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0291	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	614.73
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0301	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	614.73
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0351	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	129.88
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0381	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,431.96
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0411	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	565.60
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0421	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	812.62
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0431	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	121.35
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0521	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(243.21)

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0541	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	614.73
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0581	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	69.66
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0601	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	316.23
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0611	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0621	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(271.23)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0631	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	698.12
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0641	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	61.37
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0651	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	739.63
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0652	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	70.70
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0671	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	632.71
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0681	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	565.87
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0691	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	66.62
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0701	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	605.88
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0711	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	133.39
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0721	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	9.91
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0731	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	60.46
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0741	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	622.67
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0752	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	36.89
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0761	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	71.87
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0762	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	128.22
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0771	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	697.39
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0781	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	963.97
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0791	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	680.38
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0801	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	671.97
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0811	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	666.17
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0821	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,342.24
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0842	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(5.68)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0852	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	11.95
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0853	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	66.68
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0857	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,349.51
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0861	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	58.76
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930804442	9900000000	Subs Benefit Distribution 23-24	0000096632	(21,334.88)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0031	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	500.07
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0051	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,469.25
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0061	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,481.40
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0072	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0151	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,936.90
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0181	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(113.21)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0221	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	500.07
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0231	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	500.07
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0261	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,483.44
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0271	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0351	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0381	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	3,134.52
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0411	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,481.40
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0421	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,547.84
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0431	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(582.99)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0521	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(421.24)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0541	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	969.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0581	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0601	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	500.07
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0621	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(469.78)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0631	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,667.54
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0641	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0651	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,582.93
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0652	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0671	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	969.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0681	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	500.07
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0691	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0701	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	2,044.63
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0711	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(113.21)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0721	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(939.56)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0731	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(133.87)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0741	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	500.07
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0752	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(109.91)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0761	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(132.83)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0762	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0771	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,677.89
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0781	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	2,198.74
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0791	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	969.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0801	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	969.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0811	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,692.76
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0821	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,469.91
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0842	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(109.91)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0852	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(469.78)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0853	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(113.21)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0857	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	1,000.13
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0861	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930804442	9900000000	Subs Benefit Distribution 23-24	0000096632	(29,039.53)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0031	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.89
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0051	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.89
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0061	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.89
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0072	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(5.16)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0151	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	22.55
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0181	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(5.16)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0221	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.86
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0231	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	13.15
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0261	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.89
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0271	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0281	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.24
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0301	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.24
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0351	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(6.92)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0381	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	32.18
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0411	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.89
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0421	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	17.23
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0431	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(12.96)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0521	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(6.99)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0541	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.24
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0581	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(2.68)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0601	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	6.44
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0611	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0621	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(7.80)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0631	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.69
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0641	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0651	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	16.58
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0652	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(5.27)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0671	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	11.66
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0681	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.89
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0691	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0701	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.89
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0711	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(5.16)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0721	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(5.16)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0731	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(5.26)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0741	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.27
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0752	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(5.16)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0761	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(5.16)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0762	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(4.65)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0771	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	15.57

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0781	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	22.37
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0791	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	11.38
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0801	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	14.89
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0811	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	15.18
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0821	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	32.10
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0842	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(5.16)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0852	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(6.06)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0853	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(5.16)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0857	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	29.79
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0861	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(2.58)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930804442	9900000000	Subs Benefit Distribution 23-24	0000096632	(349.46)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0031	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	94.78
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0051	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	110.51
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0061	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	110.32
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0072	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	7.55
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0151	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	162.02
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0181	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	19.66
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0221	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	110.51
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0231	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	110.95
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0261	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	110.51
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0271	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0281	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	97.79
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0291	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	100.45
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0301	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	100.45
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0351	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	21.22
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0381	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	234.59
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0411	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	97.18
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0421	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	133.35
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0431	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	19.82
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0521	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(31.79)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0541	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	100.45
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0581	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	11.38
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0601	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	60.70
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0611	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0621	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	(35.45)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0631	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	112.44
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0641	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	10.03
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0651	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	122.07
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0652	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	21.78
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0671	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	103.38
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0681	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	94.66
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0691	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	10.88
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0701	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	110.52
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0711	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	21.80
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0721	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	5.14
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0731	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	11.38
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0741	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	105.82
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0752	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	10.49
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0761	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	11.74
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0762	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	20.96
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0771	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	115.36
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0781	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	162.02
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0791	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	111.18
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0801	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	109.80
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0811	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	110.51
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0821	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	219.33
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0842	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	4.79
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0852	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	3.91
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0853	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	10.90

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0857	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	220.51
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0861	15001	Grants Program	SDMC4	4930804442	9900000600	Subs Benefit Distribution 23-24	0000096632	9.60
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930804442	9900000000	Subs Benefit Distribution 23-24	0000096632	(3,598.03)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0051	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(207.94)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0061	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	2,077.51
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0151	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	1,696.08
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0221	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(174.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0261	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	1,595.42
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0271	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	2,058.92
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0281	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	856.30
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0301	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	955.83
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0381	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	2,008.72
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0411	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	1,616.50
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0421	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	1,861.78
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0521	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	151.50
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0541	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	754.28
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0601	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	694.68
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0621	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(182.19)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0641	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(169.44)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0857	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(181.10)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ES Aides Benefit Distribution 23-24	0000096666	(15,412.86)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0051	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(49.25)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0061	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	1,152.51
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0151	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	1,141.50
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0221	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	45.93
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0261	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	985.14
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0271	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	1,350.31
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0281	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	463.13
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0301	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	754.09
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0381	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	1,215.64
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0411	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	1,057.62
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0421	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	1,243.34
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0521	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	70.97
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0541	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	572.71
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0601	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	621.91
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0621	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(83.76)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0641	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(35.40)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0857	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	60.95
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ES Aides Benefit Distribution 23-24	0000096666	(10,567.33)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0051	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(469.78)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0061	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	1,939.69
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0151	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	2,385.31
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0221	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(469.78)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0261	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	1,939.69
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0271	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	3,028.41
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0281	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	969.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0301	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	1,547.27
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0381	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	2,441.07
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0411	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	2,208.60
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0421	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	3,351.33
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0521	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0541	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	969.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0601	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	969.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0621	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0641	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0857	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ES Aides Benefit Distribution 23-24	0000096666	(20,811.35)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0051	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(2.58)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0061	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	28.49

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0151	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	24.14
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0221	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(2.58)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0261	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	23.33
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0271	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	30.10
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0281	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	13.61
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0301	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	13.82
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0381	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	29.52
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0411	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	26.66
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0421	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	30.27
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0521	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0541	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	11.66
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0601	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	13.49
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0621	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(2.58)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0641	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(2.58)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0857	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(2.58)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ES Aides Benefit Distribution 23-24	0000096666	(232.20)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0051	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(6.41)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0061	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	189.46
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0151	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	193.54
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0221	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	8.64
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0261	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	179.38
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0271	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	224.99
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0281	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	79.01
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0301	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	126.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0381	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	201.38
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0411	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	173.66
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0421	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	214.36
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0521	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	12.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0541	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	93.80
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0601	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	102.43
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0621	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(9.67)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0641	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	(3.36)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0857	15001	Grants Program	SDMC4	4930804442	9900000622	ES Aides Benefit Distribution 23-24	0000096666	9.96
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ES Aides Benefit Distribution 23-24	0000096666	(1,789.17)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0061	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	2,807.94
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0151	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	2,591.52
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0221	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	(968.66)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0261	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	3,054.63
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0271	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	2,935.96
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0381	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	2,819.73
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0411	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	3,204.43
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0421	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	2,778.39
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0621	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	2,642.90
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0857	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	2,845.02
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930804442	9900000000	3rd Grade Teacher Benefit Distribution 23-24	0000096669	(24,711.89)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0061	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	1,431.48

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0151	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	1,409.62
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0221	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	(622.71)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0261	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	1,520.27
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0271	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	1,689.26
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0381	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	1,404.10
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0411	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	1,939.39
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0421	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	1,404.60
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0621	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	1,363.61
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0857	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	1,422.77
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930804442	9900000000	3rd Grade Teacher Benefit Distribution 23-24	0000096669	(12,962.37)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0061	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	2,226.66
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0151	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	2,777.56
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0221	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	(1,078.55)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0261	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	2,265.99
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0271	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	3,403.49
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0381	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	2,817.53
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0411	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	3,147.83
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0421	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	2,802.98
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0621	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	2,779.76
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0857	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	3,506.76
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930804442	9900000000	3rd Grade Teacher Benefit Distribution 23-24	0000096669	(24,650.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0061	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	32.70
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0151	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	40.46
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0221	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	(17.91)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0261	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	39.71
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0271	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	45.02
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0381	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	41.34
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0411	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	45.45
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0421	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	41.32

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0621	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	40.46
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0857	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	43.69
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930804442	9900000000	3rd Grade Teacher Benefit Distribution 23-24	0000096669	(352.23)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0061	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	248.94
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0151	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	231.77
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0221	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	(81.40)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0261	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	262.02
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0271	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	288.25
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0381	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	251.44
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0411	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	323.37
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0421	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	247.68
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0621	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	234.97
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0857	15001	Grants Program	SDMC4	4930804442	9900051057	3rd Grade Teacher Benefit Distribution 23-24	0000096669	252.90
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930804442	9900000000	3rd Grade Teacher Benefit Distribution 23-24	0000096669	(2,259.95)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0281	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(2.76)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0581	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(457.27)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0611	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(167.66)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0651	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0652	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(165.04)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0691	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(188.11)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0711	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	925.56
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0752	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(159.08)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0761	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	1,102.56
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0842	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	957.42
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0853	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(158.24)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0861	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	1,608.79
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930804442	9900000000	LL MS Aides Benefit Distribution 23-24	0000096672	(3,296.17)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0281	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	66.70
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0581	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	42.09

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0611	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	61.53
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0651	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0652	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	69.71
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0691	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	6.06
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0711	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	579.53
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0752	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	19.64
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0761	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	721.92
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0842	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	648.95
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0853	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(1.88)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0861	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	1,016.93
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930804442	9900000000	LL MS Aides Benefit Distribution 23-24	0000096672	(3,231.17)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0711	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	969.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0752	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0761	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	1,396.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0842	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	969.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0853	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0861	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	1,858.31
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930804442	9900000000	LL MS Aides Benefit Distribution 23-24	0000096672	(5,194.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0281	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(2.99)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0581	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(8.32)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0611	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(2.62)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0651	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0652	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(2.68)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0691	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(3.22)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0711	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	15.09
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0752	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(2.58)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0761	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	14.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0842	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	11.10
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0853	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	(2.59)

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0861	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	19.76
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930804442	9900000000	LL MS Aides Benefit Distribution 23-24	0000096672	(34.96)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0281	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	11.28
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0581	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	9.34
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0611	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	10.06
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0651	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0652	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	11.39
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0691	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	1.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0711	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	97.54
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0752	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	10.90
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0761	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	111.95
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0842	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	102.89
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0853	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	10.90
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0861	15001	Grants Program	SDMC4	4930804442	9900051109	LL MS Aides Benefit Distribution 23-24	0000096672	164.11
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930804442	9900000000	LL MS Aides Benefit Distribution 23-24	0000096672	(541.37)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0281	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	840.41
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0652	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	877.38
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0691	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	984.43
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0752	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	840.41
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0842	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	1,004.60
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0853	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	840.41
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504379	5100000000	LS MS Aides Benefit Distribution 23-24	0000096675	(5,387.64)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0281	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	473.78
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0652	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	494.62
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0691	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	554.96
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0752	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	473.78
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0842	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	566.34
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0853	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	473.78
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930504379	5100000000	LS MS Aides Benefit Distribution 23-24	0000096675	(3,037.25)

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0281	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	969.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0652	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	1,012.52
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0691	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	1,136.04
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0752	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	969.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0842	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	1,159.32
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0853	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	969.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504379	5100000000	LS MS Aides Benefit Distribution 23-24	0000096675	(6,217.42)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0281	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	14.24
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0652	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	14.87
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0691	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	16.69
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0752	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	14.24
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0842	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	17.03
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0853	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	14.24
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504379	5100000000	LS MS Aides Benefit Distribution 23-24	0000096675	(91.32)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0281	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	77.41
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0652	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	80.82
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0691	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	90.68
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0752	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	77.41
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0842	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	92.54
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0853	15001	Grants Program	SDMC4	4930504379	5100051109	LS MS Aides Benefit Distribution 23-24	0000096675	77.41
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504379	5100000000	LS MS Aides Benefit Distribution 23-24	0000096675	(496.28)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0351	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	1,680.82
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0431	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	840.41
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0762	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	(163.55)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930804442	9900000000	HS Aides Benefit Distribution 23-24	0000096677	(2,357.68)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0351	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	947.55
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0431	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	473.78
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0762	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	51.10
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930804442	9900000000	HS Aides Benefit Distribution 23-24	0000096677	(1,472.43)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0351	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	1,939.69
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0431	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	969.85
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0762	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	(469.78)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930804442	9900000000	HS Aides Benefit Distribution 23-24	0000096677	(2,439.76)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0351	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	28.49
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0431	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	14.24
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	0762	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	(2.58)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930804442	9900000000	HS Aides Benefit Distribution 23-24	0000096677	(40.15)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0351	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	154.83

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0431	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	77.41
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0762	15001	Grants Program	SDMC4	4930804442	9900051110	HS Aides Benefit Distribution 23-24	0000096677	9.48
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930804442	9900000000	HS Aides Benefit Distribution 23-24	0000096677	(241.72)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(4,818.82)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(6,165.22)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(22,471.42)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(49.56)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(534.65)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0061	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	1,989.05
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0151	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	1,929.48
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0261	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(4,177.98)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0271	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	2,039.47
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0301	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	2,070.61
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0381	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	2,033.77
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0411	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	3,341.71
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0421	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	2,494.76
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0521	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	2,464.12
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0581	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(2,336.54)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0601	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	1,949.02
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0671	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(4,309.84)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0741	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(4,668.80)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0061	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	1,121.32
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0151	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	1,087.73
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0261	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0271	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	1,149.74
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0301	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	1,167.29
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0381	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	1,146.52
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0411	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	1,883.87
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0421	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	1,406.40
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0521	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	1,389.13
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0581	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0601	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	1,098.75
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0671	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0741	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(5,285.52)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0061	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	2,295.40
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0151	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	2,226.66
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0261	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0271	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	2,353.58
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0301	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	2,389.51
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0381	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	2,347.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0411	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	3,856.39
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0421	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	2,878.99
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0521	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	2,843.63
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0581	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0601	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	2,249.20
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0671	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0741	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(968.93)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0061	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	33.71
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0151	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	32.70
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0261	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0271	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	34.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0301	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	35.10
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0381	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	34.47
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0411	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	56.64
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0421	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	42.28
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0521	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	41.76
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0581	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	-

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0601	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	33.03
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0671	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0741	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(294.71)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0061	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	183.22
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0151	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	177.73
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0261	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(324.80)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0271	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	187.87
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0301	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	190.73
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0381	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	187.34
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0411	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	307.82
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0421	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	229.80
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0521	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	226.98
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0581	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(269.34)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0601	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	179.53
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0671	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(339.53)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0741	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24	0000096680	(402.72)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(20,180.24)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(2,279.58)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	6,271.14
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	122.43
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(2,317.54)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0061	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(1,134.06)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0151	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	2,780.44
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0261	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0271	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	2,285.03
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0301	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	2,363.23
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0381	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	1,424.09
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0411	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	4,195.19
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0421	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	2,577.88
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0521	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(3,501.66)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0581	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0601	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	9,190.10
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0671	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	421103	Retirement System	0741	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0061	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	546.70
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0151	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	224.78
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0261	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0271	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	526.77
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0301	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	1,162.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0381	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	351.44
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0411	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	1,025.99
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0421	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	769.42
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0521	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(2,818.96)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0581	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0601	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	491.46
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0671	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	0741	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	422001	FICA	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0061	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	312.94
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0151	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	264.95
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0261	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0271	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(4,715.73)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0301	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	2,149.64
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0381	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(1,445.04)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0411	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	475.65
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0421	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	718.05
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0521	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(5,629.97)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0581	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0601	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	1,598.36
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0671	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	0741	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0061	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(15.94)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0151	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	1.43
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0261	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0271	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	1.31
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0301	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	9.26
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0381	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(23.22)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0411	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(1.03)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0421	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(5.31)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0521	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(101.71)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0581	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0601	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	12.77
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0671	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	0741	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0061	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	178.64
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0151	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	201.37
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0261	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0271	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	237.54
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0301	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	242.76
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0381	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	153.61
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0411	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	441.67
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0421	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	281.16
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0521	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	(304.54)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0581	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0601	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	885.33
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0671	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51300	ESOL	424001	Worker's Compensation	0741	15001	Grants Program	SDMC4	4930804442	9900000000	ESOL Benefit Distribution 23-24 Fix	0000096682	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	464201	Non-Capitalized FF&E	0211	15001	Grants Program	SDMC4	4932304378	5300000000	Pocket Nurse. MTC East	0000096683	6,254.35
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	464201	Non-Capitalized FF&E	9323	15001	Grants Program	SDMC4	4932304378	5300000000	Pocket Nurse. MTC East	0000096683	(6,254.35)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	451001	Supplies	0181	15001	Grants Program	SDMC4	4932304378	5300000000	Matco Tools MTC	0000096888	(1,149.40)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	451001	Supplies	0211	15001	Grants Program	SDMC4	4932304378	5300000000	Matco Tools MTC	0000096888	1,149.40
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	464101	Capitalized FF&E	9323	15001	Grants Program	SDMC4	4932304378	5300000000	Matco Tools MTC	0000096888	(11,263.58)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	464201	Non-Capitalized FF&E	0181	15001	Grants Program	SDMC4	4932304378	5300000000	Matco Tools MTC	0000096888	(2,795.97)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	464201	Non-Capitalized FF&E	0211	15001	Grants Program	SDMC4	4932304378	5300000000	Matco Tools MTC	0000096888	29,112.72
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	464201	Non-Capitalized FF&E	9323	15001	Grants Program	SDMC4	4932304378	5300000000	Matco Tools MTC	0000096888	(15,053.17)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	464101	Capitalized FF&E	9323	15001	Grants Program	SDMC4	4932304378	5300000000	Esser Grant MTC	0000096906	(24,000.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	464201	Non-Capitalized FF&E	0211	15001	Grants Program	SDMC4	4932304378	5300000000	Esser Grant MTC	0000096906	24,000.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	464101	Capitalized FF&E	0211	15001	Grants Program	SDMC4	4932304378	5300000000	KuBota, Jaeger orders ESSER Grant	0000096913	81,135.25
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	464101	Capitalized FF&E	9323	15001	Grants Program	SDMC4	4932304378	5300000000	KuBota, Jaeger orders ESSER Grant	0000096913	(81,135.25)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	451001	Supplies	0211	15001	Grants Program	SDMC4	4932304378	5300000000	Matco tools MTC DE	0000096921	3,581.41
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	451001	Supplies	9323	15001	Grants Program	SDMC4	4932304378	5300000000	Matco tools MTC DE	0000096921	(3,581.41)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0061	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aides 2	0000096992	6,261.07
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0151	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aides 2	0000096992	(6,601.58)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0261	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aides 2	0000096992	(16,639.85)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0271	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aides 2	0000096992	(6,601.58)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0281	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aides 2	0000096992	9,561.87
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0301	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aides 2	0000096992	(3,391.06)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0381	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aides 2	0000096992	6,737.47
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0411	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aides 2	0000096992	19,600.14
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0421	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aides 2	0000096992	(6,601.58)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0521	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aides 2	0000096992	476.38
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0541	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aides 2	0000096992	9,561.87
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0601	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aides 2	0000096992	(3,300.79)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	9305	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aides 2	0000096992	(9,062.36)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0521	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aide 2 Fix	0000096993	476.40

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	0541	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aide 2 Fix	0000096993	(0.01)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415101	Teacher Aides Regular Pay	9305	15001	Grants Program	SDMC4	4930804442	9900000622	23-24 Salary Distribution ES Aide 2 Fix	0000096993	(476.39)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504094	5100000000	Title IX Transfer for Zero Budget Supplies Line	0000097002	-
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504094	5100000000	Title IX Homeless 4094 Journal to Load Budget for Supplies	0000097034	294.04
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	431001	Prof & Technical Services	9310	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	(4,303.89)
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	436901	Technology-Related Rentals	9310	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	(9,000.00)
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	437010	Postage	9310	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	(91.00)
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2101	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	466.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2102	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	(254.00)
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2104	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	12,173.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2120	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	3,214.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2121	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	(1,506.00)
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2122	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	(1,448.00)
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2123	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	(1,663.00)
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2124	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	(2,865.00)
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2131	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	430.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2141	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	1,017.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2161	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	1,997.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2171	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	3,645.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2181	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	(205.00)
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	439401	Dist to Charter-NonFEFP	2182	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	10,012.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	451001	Supplies	9310	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	120,000.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	464101	Capitalized FF&E	9310	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	7,000.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	464201	Non-Capitalized FF&E	9310	15001	Grants Program	SDMC4	4931004204	5200000000	23.24 IDEA K-12	0000097150	8,000.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	52010	Exceptional Student Education	451001	Supplies	9310	15001	Grants Program	SDMC4	4931004214	5200000000	23.24 IDEA Pre-K Adjustment	0000097182	400.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504324	5100000000	Title I Part A Partial Roll forward Upload for ECTAC and Supplies Needed	0000097202	372,000.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	9305	15001	Grants Program	SDMC4	4930504324	5100000000	Title I Part A Partial Roll forward Upload for ECTAC and Supplies Needed	0000097202	13,000.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0072	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097219	205,285.45
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0072	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	(15,615.83)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0181	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097219	84,295.33
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0181	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	11,396.63
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0281	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	(4,011.76)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0351	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097219	176,971.05
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0351	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	(21,892.80)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0431	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097219	43,008.68
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0431	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	(5,184.75)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0581	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	151,573.33
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0611	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	162,225.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0652	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097219	62,169.94
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0652	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	32,950.97
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0691	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0711	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097219	40,556.25
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0721	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097219	41,808.35
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0721	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	21,799.91
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0731	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097219	41,808.35
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0731	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	40,556.25
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0752	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0761	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	33,719.11
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0762	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097219	44,095.51
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0762	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	8,935.76
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0842	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	(8,345.21)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0852	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097219	45,848.44
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0853	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097219	41,808.35

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0853	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	(3,349.81)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0861	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	(6,121.09)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	9305	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097219	(827,655.70)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	9305	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097219	(398,635.71)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	416301	NCH Regular Pay	0181	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	1,329.72
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	416301	NCH Regular Pay	0411	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	418.33
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	416301	NCH Regular Pay	0781	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	(3,423.74)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	416301	NCH Regular Pay	0857	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	780.97
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	416301	NCH Regular Pay	0861	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	894.72
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0061	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	(2,911.16)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0151	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	59.34
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0181	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	202.96
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0221	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	54.02
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0231	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	225.56
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0301	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	192.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0351	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	171.03
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0381	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	323.81
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0411	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	31.32
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0421	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	232.89
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0521	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	30.75
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0581	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	784.21
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0601	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	406.42
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0611	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	411.35
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0621	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	115.97
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0641	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	3.37
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0652	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	112.09
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0681	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	9.11
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0691	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	78.46
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0711	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	367.47
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0721	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	475.94
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0752	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	370.15

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0762	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	266.75
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0771	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	25.28
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0801	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	71.13
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0821	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	40.55
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0842	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	221.65
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0852	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	296.62
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0853	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	350.43
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	0857	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	1,425.25
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	(4,444.72)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0151	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	26.82
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0231	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	117.43
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0762	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	137.02
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0842	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	40.36
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0852	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	120.97
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	0853	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	86.14
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	(528.74)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	0857	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	(15.13)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	15.13
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0151	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	4.73
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0231	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	19.20
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0291	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	(83.06)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0762	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	22.39
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0842	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	6.60
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0852	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	19.77
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	0853	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	14.07
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930804442	9900000000	ESSER III Learning Loss Fn. 51010 NCH & Benefits Cleanup	0000097222	(3.70)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0072	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097296	1,252.10
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0431	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097296	40,556.25
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0731	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097296	(40,556.25)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0761	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097296	(40,556.25)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	0852	15001	Grants Program	SDMC4	4930804442	9900051000	Math & Reading Teachers	0000097296	40,556.25
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	412101	Teachers Regular Pay	9305	15001	Grants Program	SDMC4	4930504379	5100051027	Math & Reading Teachers	0000097296	(1,252.10)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	451001	Supplies	0581	15001	Grants Program	SDMC4	4932304244	5300000000	Formech , Dale Smith	0000097305	225.00

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	451001	Supplies	9323	15001	Grants Program	SDMC4	4932304244	5300000000	Formech , Dale Smith	0000097305	(225.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	464101	Capitalized FF&E	0211	15001	Grants Program	SDMC4	4932304378	5300000000	Yamaha REQ	0000097307	22,185.92
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	464101	Capitalized FF&E	9323	15001	Grants Program	SDMC4	4932304378	5300000000	Yamaha REQ	0000097307	(18,967.07)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	464201	Non-Capitalized FF&E	0211	15001	Grants Program	SDMC4	4932304378	5300000000	Yamaha REQ	0000097307	(3,218.85)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	451001	Supplies	0181	15001	Grants Program	SDMC4	4932304378	5300000000	Yamaha DE MTC	0000097349	(1,841.68)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	451001	Supplies	0211	15001	Grants Program	SDMC4	4932304378	5300000000	Yamaha DE MTC	0000097349	5,956.08
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	451001	Supplies	9323	15001	Grants Program	SDMC4	4932304378	5300000000	Yamaha DE MTC	0000097349	(4,114.40)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0281	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0351	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0431	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0581	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0611	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0652	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0691	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0711	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0721	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0752	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0762	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0842	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0852	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.57
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0853	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	1,028.59
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	9323	15001	Grants Program	SDMC4	4932304244	5300000000	Bus for TSA	0000097350	(14,400.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0351	15001	Grants Program	SDMC4	4932304244	5300000000	All around bus charter Haines City , CTSO rally PCHS	0000097351	456.25
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0581	15001	Grants Program	SDMC4	4932304244	5300000000	All around bus charter Haines City , CTSO rally PCHS	0000097351	1,331.25
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0652	15001	Grants Program	SDMC4	4932304244	5300000000	All around bus charter Haines City , CTSO rally PCHS	0000097351	456.25
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0711	15001	Grants Program	SDMC4	4932304244	5300000000	All around bus charter Haines City , CTSO rally PCHS	0000097351	456.25
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	9323	15001	Grants Program	SDMC4	4932304244	5300000000	All around bus charter Haines City , CTSO rally PCHS	0000097351	(2,700.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	451001	Supplies	9323	15001	Grants Program	SDMC4	4930504483	5100000000	4483 supplies to spend the grant.	0000097353	20,000.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	415102	Teacher Aides Overtime Pay	0151	15001	Grants Program	SDMC4	4930804442	9900000000	No Budget Exists Zero Lines for 9/30 Payroll	0000097357	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	416301	NCH Regular Pay	0852	15001	Grants Program	SDMC4	4932304244	5300000000	BT2 4364 Title II Open PR line based on grant mass update	0000097417	297.36
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	416301	NCH Regular Pay	9323	15001	Grants Program	SDMC4	4932304244	5300000000	BT2 4364 Title II Open PR line based on grant mass update	0000097417	(297.36)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	421103	Retirement System	0852	15001	Grants Program	SDMC4	4932304244	5300000000	BT2 4364 Title II Open PR line based on grant mass update	0000097417	35.42
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	421103	Retirement System	9323	15001	Grants Program	SDMC4	4932304244	5300000000	BT2 4364 Title II Open PR line based on grant mass update	0000097417	(35.42)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	422001	FICA	0852	15001	Grants Program	SDMC4	4932304244	5300000000	BT2 4364 Title II Open PR line based on grant mass update	0000097417	22.75
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	422001	FICA	9323	15001	Grants Program	SDMC4	4932304244	5300000000	BT2 4364 Title II Open PR line based on grant mass update	0000097417	(22.75)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	424001	Worker's Compensation	0852	15001	Grants Program	SDMC4	4932304244	5300000000	BT2 4364 Title II Open PR line based on grant mass update	0000097417	2.97
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	424001	Worker's Compensation	9323	15001	Grants Program	SDMC4	4932304244	5300000000	BT2 4364 Title II Open PR line based on grant mass update	0000097417	(2.97)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	0051	15001	Grants Program	SDMC4	4932304576	5100000000	Moving unused funds to 9323	0000097468	(238.49)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	0421	15001	Grants Program	SDMC4	4932304576	5100000000	Moving unused funds to 9323	0000097468	(493.21)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	0621	15001	Grants Program	SDMC4	4932304576	5100000000	Moving unused funds to 9323	0000097468	(1,457.02)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	0701	15001	Grants Program	SDMC4	4932304576	5100000000	Moving unused funds to 9323	0000097468	(286.89)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	9323	15001	Grants Program	SDMC4	4932304576	5100000000	Moving unused funds to 9323	0000097468	2,475.61
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	0281	15001	Grants Program	SDMC4	4932304576	5100000000	Esser Funds VEx and Pitsco	0000097469	2,930.64
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	0301	15001	Grants Program	SDMC4	4932304576	5100000000	Esser Funds VEx and Pitsco	0000097469	11,779.84
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	0671	15001	Grants Program	SDMC4	4932304576	5100000000	Esser Funds VEx and Pitsco	0000097469	3,305.79

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	0741	15001	Grants Program	SDMC4	4932304576	5100000000	Esser Funds VEx and Pitsco	0000097469	2,118.70
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	0781	15001	Grants Program	SDMC4	4932304576	5100000000	Esser Funds VEx and Pitsco	0000097469	6,394.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	9323	15001	Grants Program	SDMC4	4932304576	5100000000	Esser Funds VEx and Pitsco	0000097469	(26,528.97)
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42201	Federal Non Cash Advance	53500	Instruction-Career&TechnicalED	479001	Miscellaneous Expense	0211	15001	Grants Program	SDMC4	4021104014	5350000000	23.24 PELL Budget Increase	0000097530	568,417.71
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	416301	NCH Regular Pay	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Opening Line for NCH	0000097621	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	416301	NCH Regular Pay	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A 4114 Open Zero Budget Line for NCH Task Profile ID	0000097624	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	451001	Supplies	0181	15001	Grants Program	SDMC4	4932304244	5300000000	Sysco	0000097663	900.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	451001	Supplies	9323	15001	Grants Program	SDMC4	4932304244	5300000000	Sysco	0000097663	(900.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	431001	Prof & Technical Services	9310	15001	Grants Program	SDMC4	4931004472	5200000000	ARP IDEA Amendment #2	0000097703	1,500.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	439001	Other Purchased Services	9310	15001	Grants Program	SDMC4	4931004472	5200000000	ARP IDEA Amendment #2	0000097703	(5,528.02)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	451001	Supplies	9310	15001	Grants Program	SDMC4	4931004472	5200000000	ARP IDEA Amendment #2	0000097703	9,395.33
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	464201	Non-Capitalized FF&E	9310	15001	Grants Program	SDMC4	4931004472	5200000000	ARP IDEA Amendment #2	0000097703	1,217.34
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0181	15001	Grants Program	SDMC4	4932304244	5300000000	Hosa Bus rental to Arcadia 10-3-2023	0000097713	525.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0611	15001	Grants Program	SDMC4	4932304244	5300000000	Hosa Bus rental to Arcadia 10-3-2023	0000097713	525.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0752	15001	Grants Program	SDMC4	4932304244	5300000000	Hosa Bus rental to Arcadia 10-3-2023	0000097713	1,050.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0762	15001	Grants Program	SDMC4	4932304244	5300000000	Hosa Bus rental to Arcadia 10-3-2023	0000097713	525.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	0852	15001	Grants Program	SDMC4	4932304244	5300000000	Hosa Bus rental to Arcadia 10-3-2023	0000097713	525.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	436001	Rentals	9323	15001	Grants Program	SDMC4	4932304244	5300000000	Hosa Bus rental to Arcadia 10-3-2023	0000097713	(3,150.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	431001	Prof & Technical Services	0852	15001	Grants Program	SDMC4	4932304244	5300000000	Patrick Grady , CTSO Rally	0000097719	3,750.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53010	Career Education - 9-12	431001	Prof & Technical Services	9323	15001	Grants Program	SDMC4	4932304244	5300000000	Patrick Grady , CTSO Rally	0000097719	(3,750.00)
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	413401	Other Cert Regular Pay	9305	15001	Grants Program	SDMC4	4930504934	5100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	24,321.18
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504934	5100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	3,648.18
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930504934	5100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	1,860.58
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504934	5100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	8,040.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504934	5100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	55.94
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504934	5100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	304.02
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	433003	Out of County Travel	9305	15001	Grants Program	SDMC4	4930504934	5100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	1,603.03
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	439002	Printing	9305	15001	Grants Program	SDMC4	4930504934	5100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	500.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504934	5100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	1,000.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	473001	Dues and Fees	9305	15001	Grants Program	SDMC4	4930504934	5100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	400.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	416301	NCH Regular Pay	9305	15001	Grants Program	SDMC4	4930504379	5100010000	Budget Transfer for 9318 Life Program	0000097735	(40,860.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	51010	Instructional - Basic K-12	416301	NCH Regular Pay	9318	15001	Grants Program	SDMC4	4930504379	5100010000	Budget Transfer for 9318 Life Program	0000097735	40,860.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	412109	Teachers Other	9305	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	(17,314.66)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	412109	Teachers Other	9323	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	(16,634.03)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	415109	Teacher Aides Other	9305	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	2,647.56
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	(3,765.89)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	421103	Retirement System	9323	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	(2,981.30)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	(1,154.78)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	422001	FICA	9323	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	(1,289.93)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	(120.05)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	424001	Worker's Compensation	9323	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	(155.20)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	433001	Local Travel	9305	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	439002	Printing	9323	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	2,816.87
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	451001	Supplies	9323	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	112,957.15
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	451901	Supplies Tech Related	9323	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	9305	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	459001	Other Materials and Supplies	9323	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	(13,137.34)

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	51010	Instructional - Basic K-12	479001	Miscellaneous Expense	9305	15001	Grants Program	SDMC4	4930504483	5100000000	4483 Supp Program Amendment	0000097794	-
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	416301	NCH Regular Pay	9305	15001	Grants Program	SDMC4	4930504094	5100000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	10,300.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504094	5100000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	1,397.71
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930504094	5100000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	787.95
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504094	5100000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	128.75
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504094	5100000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	9,705.96
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	451901	Supplies Tech Related	9305	15001	Grants Program	SDMC4	4930504094	5100000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	1,000.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	473001	Dues and Fees	9305	15001	Grants Program	SDMC4	4930504094	5100000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	8,000.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53500	Instruction-Career&TechnicalED	433001	Local Travel	0211	15001	Grants Program	SDMC4	4021104104	5350000000	Perkins Post Sec Travel Transfer	0000097878	(30,000.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	53500	Instruction-Career&TechnicalED	433005	Out of State Travel	0211	15001	Grants Program	SDMC4	4021104104	5350000000	Perkins Post Sec Travel Transfer	0000097878	30,000.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	52010	Exceptional Student Education	421103	Retirement System	9310	15001	Grants Program	SDMC4	4930504373	5200000000	Clean up negative in 52010	0000097882	57.49
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	52010	Exceptional Student Education	422001	FICA	9310	15001	Grants Program	SDMC4	4930504373	5200000000	Clean up negative in 52010	0000097882	(18.48)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	52010	Exceptional Student Education	424001	Worker's Compensation	9310	15001	Grants Program	SDMC4	4930504373	5200000000	Clean up negative in 52010	0000097882	(0.01)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	52010	Exceptional Student Education	464201	Non-Capitalized FF&E	9310	15001	Grants Program	SDMC4	4930504373	5200000000	Clean up negative in 52010	0000097882	(39.00)
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	415201	Instr Assist Regular Pay	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	29,069.69
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	416301	NCH Regular Pay	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	12,041.97
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	6,166.76
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	3,145.05
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	4,552.31
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	66.87
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	513.90

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	436901	Technology-Related Rentals	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	56,530.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	436901	Technology-Related Rentals	9305	15001	Grants Program	SDMC4	4930504114	5101000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	4,616.11
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	439002	Printing	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	500.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	439401	Dist to Charter-NonFEFP	2102	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	22,638.24
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	439401	Dist to Charter-NonFEFP	2104	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	35,284.56
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	439401	Dist to Charter-NonFEFP	2123	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	11,679.36
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	439401	Dist to Charter-NonFEFP	2131	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	7,906.32
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	439401	Dist to Charter-NonFEFP	2141	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	8,873.28
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	439401	Dist to Charter-NonFEFP	2171	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	17,348.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	439401	Dist to Charter-NonFEFP	2192	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	9,480.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	8,464.15
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504114	5101100000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	6,495.98
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504114	5102500000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	883.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	464201	Non-Capitalized FF&E	9305	15001	Grants Program	SDMC4	4930504114	5102500000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	296.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	412201	P/T with FRS Regular Pay	0211	15001	Grants Program	SDMC4	4021104144	5400000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	63,623.00

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	421103	Retirement System	0211	15001	Grants Program	SDMC4	4021104144	5400000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	9,543.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	422001	FICA	0211	15001	Grants Program	SDMC4	4021104144	5400000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	4,867.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	424001	Worker's Compensation	0211	15001	Grants Program	SDMC4	4021104144	5400000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	795.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	433003	Out of County Travel	0211	15001	Grants Program	SDMC4	4021104144	5400000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	233.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	473001	Dues and Fees	0211	15001	Grants Program	SDMC4	4021104144	5400000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	165.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	412201	P/T with FRS Regular Pay	0211	15001	Grants Program	SDMC4	4021104424	5400000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	318,200.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	421103	Retirement System	0211	15001	Grants Program	SDMC4	4021104424	5400000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	47,730.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	422001	FICA	0211	15001	Grants Program	SDMC4	4021104424	5400000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	24,342.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	423101	Health & Hospitalizations	0211	15001	Grants Program	SDMC4	4021104424	5400000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	9,243.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	423201	Life Insurance	0211	15001	Grants Program	SDMC4	4021104424	5400000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	136.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	424001	Worker's Compensation	0211	15001	Grants Program	SDMC4	4021104424	5400000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	3,978.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	433003	Out of County Travel	0211	15001	Grants Program	SDMC4	4021104424	5400000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	522.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	436002	Rentals Software	0211	15001	Grants Program	SDMC4	4021104424	5400000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	65,130.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	451001	Supplies	0211	15001	Grants Program	SDMC4	4021104424	5400000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	1,150.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	452001	Textbooks	0211	15001	Grants Program	SDMC4	4021104424	5400000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	1,486.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	464401	Non-Capitalized Computer Hardw	0211	15001	Grants Program	SDMC4	4021104424	5400000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	10,000.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	54010	Adult General	473001	Dues and Fees	0211	15001	Grants Program	SDMC4	4021104424	5400000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	300.00
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	439002	Printing	9305	15001	Grants Program	SDMC4	4930504074	5100000000	Multiple Grants Transfer to Open Zero Budget Lines for September Papercut Errors	0000098155	-
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	451001	Supplies	9318	15001	Grants Program	SDMC4	4931804264	5100000000	Title I Part D Grant 4264 23-24 Initial Budget Pre Load of Entitlement Grant	0000098157	470.97
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	439002	Printing	9305	15001	Grants Program	SDMC4	4930504074	5100000000	Title III Part B Immigrant Grant 4074 23-24 Initial Awarded Budget	0000098184	3,000.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504074	5100000000	Title III Part B Immigrant Grant 4074 23-24 Initial Awarded Budget	0000098184	5,000.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	451901	Supplies Tech Related	9305	15001	Grants Program	SDMC4	4930504074	5100000000	Title III Part B Immigrant Grant 4074 23-24 Initial Awarded Budget	0000098184	5,023.34
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	461001	Library Books	9305	15001	Grants Program	SDMC4	4930504074	5100000000	Title III Part B Immigrant Grant 4074 23-24 Initial Awarded Budget	0000098184	10,000.00
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51300	ESOL	413401	Other Cert Regular Pay	0741	15001	Grants Program	SDMC4	4930504074	5130000000	Title III Part B Immigrant Grant 4074 23-24 Initial Awarded Budget	0000098184	53,230.87
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51300	ESOL	421103	Retirement System	0741	15001	Grants Program	SDMC4	4930504074	5130000000	Title III Part B Immigrant Grant 4074 23-24 Initial Awarded Budget	0000098184	7,984.64
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51300	ESOL	422001	FICA	0741	15001	Grants Program	SDMC4	4930504074	5130000000	Title III Part B Immigrant Grant 4074 23-24 Initial Awarded Budget	0000098184	4,072.17
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51300	ESOL	423101	Health & Hospitalizations	0741	15001	Grants Program	SDMC4	4930504074	5130000000	Title III Part B Immigrant Grant 4074 23-24 Initial Awarded Budget	0000098184	8,335.95
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51300	ESOL	423201	Life Insurance	0741	15001	Grants Program	SDMC4	4930504074	5130000000	Title III Part B Immigrant Grant 4074 23-24 Initial Awarded Budget	0000098184	122.44
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	51300	ESOL	424001	Worker's Compensation	0741	15001	Grants Program	SDMC4	4930504074	5130000000	Title III Part B Immigrant Grant 4074 23-24 Initial Awarded Budget	0000098184	665.39

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42201	Federal Non Cash Advance	53500	Instruction-Career&TechnicalED	479001	Miscellaneous Expense	0211	15001	Grants Program	SDMC4	4021104014	5350000000	23.24 PELL Budget Increase	0000098211	55,366.83
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	413401	Other Cert Regular Pay	0151	15001	Grants Program	SDMC4	4930504384	5100000000	Title I UniSIG Open Payroll Line for Engram	0000098213	-
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	415201	Instr Assist Regular Pay	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	(29,069.69)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	415201	Instr Assist Regular Pay	9318	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	29,069.69
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	(4,360.46)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	421103	Retirement System	9318	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	4,360.46
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	(2,223.84)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	422001	FICA	9318	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	2,223.84
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	(4,552.31)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9318	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	4,552.31
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	(66.87)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	423201	Life Insurance	9318	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	66.87
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	(363.38)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	424001	Worker's Compensation	9318	15001	Grants Program	SDMC4	4930504114	5100000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	363.38
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	416301	NCH Regular Pay	9305	15001	Grants Program	SDMC4	4930504933	5100000000	Title I Part C Migrant 4933 Transfer to Clean Up for Closing	0000098431	(2,215.63)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504933	5100000000	Title I Part C Migrant 4933 Transfer to Clean Up for Closing	0000098431	(72.33)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	422001	FICA	9305	15001	Grants Program	SDMC4	4930504933	5100000000	Title I Part C Migrant 4933 Transfer to Clean Up for Closing	0000098431	(368.95)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504933	5100000000	Title I Part C Migrant 4933 Transfer to Clean Up for Closing	0000098431	(75.63)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504933	5100000000	Title I Part C Migrant 4933 Transfer to Clean Up for Closing	0000098431	(10.16)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	439002	Printing	9305	15001	Grants Program	SDMC4	4930504933	5100000000	Title I Part C Migrant 4933 Transfer to Clean Up for Closing	0000098431	511.65
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	51010	Instructional - Basic K-12	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504933	5100000000	Title I Part C Migrant 4933 Transfer to Clean Up for Closing	0000098431	2,284.93
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	55010	Prekindergarden	473001	Dues and Fees	9305	15001	Grants Program	SDMC4	4930504933	5500000000	Title I Part C Migrant 4933 Transfer to Clean Up for Closing	0000098431	(100.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	412101	Teachers Regular Pay	0211	15001	Grants Program	SDMC4	4932304378	5300000000	4378 CTE Dual Enrollment	0000098437	9,522.26
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	412101	Teachers Regular Pay	9323	15001	Grants Program	SDMC4	4932304378	5300000000	4378 CTE Dual Enrollment	0000098437	(9,522.26)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	421103	Retirement System	0211	15001	Grants Program	SDMC4	4932304378	5300000000	4378 CTE Dual Enrollment	0000098437	1,281.95
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	421103	Retirement System	9323	15001	Grants Program	SDMC4	4932304378	5300000000	4378 CTE Dual Enrollment	0000098437	(1,281.95)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	422001	FICA	0211	15001	Grants Program	SDMC4	4932304378	5300000000	4378 CTE Dual Enrollment	0000098437	822.53
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	422001	FICA	9323	15001	Grants Program	SDMC4	4932304378	5300000000	4378 CTE Dual Enrollment	0000098437	(822.53)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	423201	Life Insurance	0211	15001	Grants Program	SDMC4	4932304378	5300000000	4378 CTE Dual Enrollment	0000098437	17.08
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	423201	Life Insurance	9323	15001	Grants Program	SDMC4	4932304378	5300000000	4378 CTE Dual Enrollment	0000098437	(17.08)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	424001	Worker's Compensation	0211	15001	Grants Program	SDMC4	4932304378	5300000000	4378 CTE Dual Enrollment	0000098437	137.33
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	53010	Career Education - 9-12	424001	Worker's Compensation	9323	15001	Grants Program	SDMC4	4932304378	5300000000	4378 CTE Dual Enrollment	0000098437	(137.33)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	431001	Prof & Technical Services	9310	15001	Grants Program	SDMC4	4931004472	5200000000	ARP IDEA Pre-K - Cvr Negatives	0000098717	(0.01)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	464201	Non-Capitalized FF&E	9310	15001	Grants Program	SDMC4	4931004472	5200000000	ARP IDEA Pre-K - Cvr Negatives	0000098717	0.01
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	51010	Instructional - Basic K-12	416201	B Support Regular Pay	9310	15001	Grants Program	SDMC4	4931004462	5100000000	ARP IDEA K-12 Amendment #2	0000099782	(75,000.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	431001	Prof & Technical Services	9310	15001	Grants Program	SDMC4	4931004462	5200000000	ARP IDEA K-12 Amendment #2	0000099782	(26,845.42)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	436901	Technology-Related Rentals	9310	15001	Grants Program	SDMC4	4931004462	5201000000	ARP IDEA K-12 Amendment #2	0000099782	(12,168.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	451001	Supplies	9310	15001	Grants Program	SDMC4	4931004462	5200000000	ARP IDEA K-12 Amendment #2	0000099782	634,761.56

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	464101	Capitalized FF&E	9310	15001	Grants Program	SDMC4	4931004462	5200000000	ARP IDEA K-12 Amendment #2	0000099782	(139,180.26)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	464201	Non-Capitalized FF&E	9310	15001	Grants Program	SDMC4	4931004462	5200000000	ARP IDEA K-12 Amendment #2	0000099782	(42,821.34)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	51010	Instructional - Basic K-12	421103	Retirement System	9310	15001	Grants Program	SDMC4	4931004462	5100000000	Final Amendment ARP K-12	0000099787	(424.24)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	51010	Instructional - Basic K-12	422001	FICA	9310	15001	Grants Program	SDMC4	4931004462	5100000000	Final Amendment ARP K-12	0000099787	(233.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	51010	Instructional - Basic K-12	424001	Worker's Compensation	9310	15001	Grants Program	SDMC4	4931004462	5100000000	Final Amendment ARP K-12	0000099787	(30.64)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	413401	Other Cert Regular Pay	9317	15001	Grants Program	SDMC4	4931004462	5201000000	Final Amendment ARP K-12	0000099787	279,588.92
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	421103	Retirement System	9310	15001	Grants Program	SDMC4	4931004462	5200000000	Final Amendment ARP K-12	0000099787	(7,690.76)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	421103	Retirement System	9317	15001	Grants Program	SDMC4	4931004462	5201000000	Final Amendment ARP K-12	0000099787	41,658.69
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	422001	FICA	9310	15001	Grants Program	SDMC4	4931004462	5200000000	Final Amendment ARP K-12	0000099787	(5,504.50)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	422001	FICA	9317	15001	Grants Program	SDMC4	4931004462	5201000000	Final Amendment ARP K-12	0000099787	29,678.19
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	423101	Health & Hospitalizations	9317	15001	Grants Program	SDMC4	4931004462	5201000000	Final Amendment ARP K-12	0000099787	25,846.20
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	423201	Life Insurance	9317	15001	Grants Program	SDMC4	4931004462	5201000000	Final Amendment ARP K-12	0000099787	495.52
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	424001	Worker's Compensation	9310	15001	Grants Program	SDMC4	4931004462	5200000000	Final Amendment ARP K-12	0000099787	(719.36)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	424001	Worker's Compensation	9317	15001	Grants Program	SDMC4	4931004462	5201000000	Final Amendment ARP K-12	0000099787	4,777.88
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	431001	Prof & Technical Services	9310	15001	Grants Program	SDMC4	4931004462	5200000000	Final Amendment ARP K-12	0000099787	438,091.24
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	431001	Prof & Technical Services	9310	15001	Grants Program	SDMC4	4931004462	5201000000	Final Amendment ARP K-12	0000099787	(260,381.40)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	436901	Technology-Related Rentals	9310	15001	Grants Program	SDMC4	4931004462	5201000000	Final Amendment ARP K-12	0000099787	(121,664.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	439001	Other Purchased Services	9310	15001	Grants Program	SDMC4	4931004462	5200000000	Final Amendment ARP K-12	0000099787	(52,368.32)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	451001	Supplies	9310	15001	Grants Program	SDMC4	4931004462	5200000000	Final Amendment ARP K-12	0000099787	(639,055.28)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	464101	Capitalized FF&E	9310	15001	Grants Program	SDMC4	4931004462	5200000000	Final Amendment ARP K-12	0000099787	(50,000.00)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	464201	Non-Capitalized FF&E	9310	15001	Grants Program	SDMC4	4931004462	5200000000	Final Amendment ARP K-12	0000099787	(114,357.72)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	421103	Retirement System	9310	15001	Grants Program	SDMC4	4931004472	5200000000	ARP IDEA Pre-K Final Amendment	0000099795	(304.31)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	422001	FICA	9310	15001	Grants Program	SDMC4	4931004472	5200000000	ARP IDEA Pre-K Final Amendment	0000099795	(1,642.10)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	424001	Worker's Compensation	9310	15001	Grants Program	SDMC4	4931004472	5200000000	ARP IDEA Pre-K Final Amendment	0000099795	(234.70)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	431001	Prof & Technical Services	9310	15001	Grants Program	SDMC4	4931004472	5200000000	ARP IDEA Pre-K Final Amendment	0000099795	(11,083.99)
2	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	52010	Exceptional Student Education	451001	Supplies	9310	15001	Grants Program	SDMC4	4931004472	5200000000	ARP IDEA Pre-K Final Amendment	0000099795	(2,234.06)
																				2,119,877.00
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	433005	Out of State Travel	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Cvr Expenses	0000096118	389.97
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	451001	Supplies	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Cvr Expenses	0000096118	(0.86)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	459001	Other Materials and Supplies	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Cvr Expenses	0000096118	(389.11)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0031	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	42,732.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0051	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	56,108.99
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0061	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	90,365.16
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0072	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(62,243.46)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0151	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	27,791.28
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0181	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(59,609.85)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0221	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	35,652.66
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0231	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	42,732.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0261	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	38,019.17
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0271	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	39,072.59
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0281	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	16,195.04
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0291	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	47,927.04
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0301	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	85,466.04
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0351	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(73,885.07)

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0381	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	86,601.80
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0411	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	85,321.25
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0421	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	54,775.66
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0431	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(74,049.99)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0521	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	52,812.79
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0541	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	4,536.13
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0581	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(30,088.93)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0601	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	47,130.92
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0611	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(30,862.07)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0621	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	42,732.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0631	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	53,562.72
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0641	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	40,154.99
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0651	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	44,279.51
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0652	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(24,085.56)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0671	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	95,044.78
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0681	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	58,178.30
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0691	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	25,390.89
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0701	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(11,820.93)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0711	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(25,587.49)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0721	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(64,886.21)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0731	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(24,703.21)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0741	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	57,809.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0752	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(24,083.44)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0761	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(12,039.61)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0762	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(49,122.60)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0771	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	87,012.39
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0781	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	69,927.56
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0791	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	96,295.60
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0801	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	102,874.83

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0811	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	92,037.56
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0821	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	85,465.76
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0842	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(69,392.67)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0852	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(56,681.70)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0853	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(27,651.70)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0857	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	85,819.56
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	0861	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(13,046.59)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	413301	Guid Couns Regular Pay	9305	15001	Grants Program	SDMC4	4930504379	6120000000	23-24 Salary Distribution for Counselors	0000096130	(1,155,987.98)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	413101	Occup Spec Regular Pay	9308	15001	Grants Program	SDMC4	4930804523	6190000000	SCAT Cover Expenses	0000096517	(6,000.00)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	416301	NCH Regular Pay	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Cover Expenses	0000096517	(575.00)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	433003	Out of County Travel	9308	15001	Grants Program	SDMC4	4930804523	6190000000	SCAT Cover Expenses	0000096517	6,000.00
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	433003	Out of County Travel	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Cover Expenses	0000096517	575.00
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0031	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,456.28
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0051	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	8,164.79
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0061	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	12,690.99
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0072	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(2,684.28)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0151	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,158.76
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0181	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(1,780.95)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0221	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,068.10
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0231	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	5,924.67
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0261	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	8,028.89
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0271	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	5,540.19
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0281	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	2,803.59
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0291	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,711.56
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0301	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	15,030.62
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0351	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(1,901.83)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0381	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	15,027.17
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0411	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	12,064.94
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0421	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,542.28
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0431	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,337.48
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0521	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	5,799.16
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0541	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	2,208.70
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0581	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(3,495.98)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0601	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,584.30
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0611	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0621	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,058.02
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0631	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,488.36
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0641	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,970.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0651	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,181.86
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0652	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(550.97)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0671	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	13,829.38
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0681	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	8,021.36
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0691	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	4,280.89
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0701	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	112.42
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0711	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(460.89)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0721	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(4,154.65)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0731	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(3,107.18)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0741	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	8,118.50
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0752	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(602.71)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0761	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(1,252.19)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0762	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(3,314.05)

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0771	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	12,108.61
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0781	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	12,614.31
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0791	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	13,493.21
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0801	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	14,239.14
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0811	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	10,178.84
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0821	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	12,088.31
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0842	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(3,787.78)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0852	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(1,654.49)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0853	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(268.02)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0857	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	12,056.39
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	0861	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(1,337.77)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(257,628.56)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0031	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	3,521.38
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0051	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	4,641.62
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0061	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,285.66
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0072	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(3,717.16)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0151	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	2,377.66
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0181	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(3,595.35)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0211	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0221	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	2,432.93
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0231	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	2,996.16
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0261	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	2,784.49
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0271	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	3,504.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0281	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,810.60
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0291	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	3,506.22
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0301	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,009.19
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0351	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(5,242.32)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0381	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,629.97
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0411	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,852.15
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0421	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	4,312.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0431	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(5,278.29)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0521	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	4,334.78
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0541	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	763.49
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0581	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(2,499.23)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0601	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	3,744.36
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0611	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(2,540.82)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0621	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	3,576.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0631	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	4,303.65
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0641	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	3,228.86
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0651	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	3,590.90
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0652	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(1,640.76)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0671	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,729.79
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0681	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	4,879.01
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0691	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,808.57
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0701	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(943.84)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0711	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(1,601.92)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0721	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(4,215.60)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0731	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(1,826.19)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0741	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	4,463.38
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0752	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(1,535.95)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0761	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(514.19)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0762	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(4,135.30)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0771	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,938.73
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0781	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	5,566.75
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0791	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,310.03
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0801	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	8,278.60
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0811	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,349.41
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0821	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,016.40
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0842	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(4,372.64)

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0852	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(4,417.87)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0853	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(1,532.52)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0857	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,900.30
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	0861	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(584.02)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	422001	FICA	9305	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(101,254.88)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0031	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,338.24
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0051	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,373.39
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0061	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	15,037.91
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0072	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(14,012.89)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0151	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	8.28
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0181	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(15,524.12)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0221	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	10,460.67
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0231	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	8,633.14
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0261	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	9,751.39
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0271	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	4,249.76
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0281	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(2,009.79)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0291	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	9,455.75
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0301	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	13,530.21
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0351	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(12,534.25)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0381	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	17,227.13
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0411	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	14,270.22
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0421	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	8,514.78
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0431	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(6,074.14)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0521	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,258.84
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0541	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	451.72
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0581	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(4,821.53)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0601	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	9,129.03
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0611	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(1,182.43)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0621	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,285.15
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0631	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	8,937.97
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0641	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	5,119.92
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0651	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	8,811.52
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0652	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(1,690.31)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0671	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,533.38
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0681	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,632.42
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0691	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	3,850.90
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0701	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0711	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0721	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(9,420.92)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0731	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(71.89)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0741	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	6,725.76
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0752	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0761	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0762	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0771	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	15,634.15
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0781	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	12,633.40
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0791	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	17,687.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0801	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	15,588.76
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0811	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,436.86
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0821	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	9,568.66
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0842	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(9,138.76)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0852	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0853	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(5,177.71)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0857	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	7,988.56
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	0861	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(7,657.71)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(187,809.29)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0031	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	98.90
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0051	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	109.03
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0061	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	174.46

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0072	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(211.47)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0151	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	58.91
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0181	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(160.58)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0221	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	47.26
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0231	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	82.65
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0261	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	72.62
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0271	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	74.56
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0281	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	16.94
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0291	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	94.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0301	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	181.41
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0351	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(233.66)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0381	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	183.28
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0411	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	157.02
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0421	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	119.81
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0431	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(187.80)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0521	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	101.11
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0541	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(11.41)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0581	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(99.39)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0601	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	90.50
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0611	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(85.66)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0621	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	82.72
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0631	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	102.78
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0641	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	64.99
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0651	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	85.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0652	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(77.22)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0671	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	184.12
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0681	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	114.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0691	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	42.33
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0701	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(25.29)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0711	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(69.56)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0721	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(202.00)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0731	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(64.05)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0741	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	114.97
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0752	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(64.16)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0761	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(39.94)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0762	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(148.25)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0771	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	169.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0781	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	134.18
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0791	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	185.57
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0801	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	200.80
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0811	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	179.20
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0821	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	165.56
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0842	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(176.10)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0852	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(154.23)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0853	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(71.01)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0857	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	159.28
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	0861	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(45.42)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(1,522.45)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0031	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	707.38
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0051	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	813.46
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0061	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,303.25
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0072	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(311.23)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0151	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	558.94
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0181	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(66.40)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0221	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	705.04
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0231	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	621.18
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0261	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	771.00
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0271	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	617.29
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0281	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	406.26

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0291	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	660.22
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0301	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,393.10
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0351	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(375.85)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0381	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,409.97
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0411	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,226.54
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0421	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	707.38
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0431	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(114.16)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0521	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	765.17
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0541	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	256.68
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0581	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(257.83)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0601	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	682.87
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0611	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(121.37)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0621	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	634.81
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0631	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	787.78
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0641	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	616.48
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0651	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	653.51
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0652	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	16.62
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0671	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,384.61
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0681	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	858.48
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0691	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	519.39
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0701	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	35.08
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0711	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(9.37)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0721	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(105.42)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0731	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(33.31)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0741	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	795.23
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0752	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	27.52
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0761	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(60.70)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0762	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(140.40)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0771	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,242.02
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0781	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,028.04
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0791	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,397.16
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0801	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,521.96
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0811	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,311.41
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0821	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,280.07
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0842	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(291.74)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0852	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(99.69)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0853	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	27.52
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0857	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	1,229.64
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	0861	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(64.93)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	61210	Guidance Services	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504379	6120000000	Counselors Benefit Distribution 23-24	0000096629	(26,920.64)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0031	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0051	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	3,154.71
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0061	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	5,080.18
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0151	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0221	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4,804.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0231	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0261	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,814.43
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0271	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0281	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,402.44

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0291	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,694.54
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0301	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4,804.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0381	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4,827.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0411	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4,804.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0421	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0521	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,969.13
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0541	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0601	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,649.60
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0621	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0631	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	3,011.32
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0641	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0651	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,489.60
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0671	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	5,343.47
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0681	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	3,271.08
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0691	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	2,489.60
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0741	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	3,309.39
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0771	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4,892.04
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0781	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	3,931.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0791	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	5,413.76
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0801	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	5,783.56
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0811	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	5,174.73
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0821	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4,804.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0857	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	5,332.18
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	9305	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	(115,474.12)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0031	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	313.47
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0051	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	651.12
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0061	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	665.75
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0151	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	316.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0221	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	623.93

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0231	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	313.21
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0261	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	371.28
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0271	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	316.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0281	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	394.95
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0291	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	345.73
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0301	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	711.83
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0381	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	790.30
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0411	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	632.12
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0421	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	315.87
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0521	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	390.42
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0541	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	316.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0601	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	348.38
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0621	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	326.16
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0631	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	397.78
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0641	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	381.11
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0651	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	327.62
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0671	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	776.06
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0681	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	425.93
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0691	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	398.85
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0741	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	437.20
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0771	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	642.81
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0781	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	802.46
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0791	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	710.28
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0801	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	752.47
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0811	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	524.15
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0821	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	639.37
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0857	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	774.97
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	(16,136.22)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0031	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	150.40

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0051	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	201.95
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0061	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	312.99
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0151	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	152.43
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0221	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	278.43
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0231	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	124.26
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0261	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	176.54
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0271	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	150.61
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0281	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	155.33
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0291	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	162.97
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0301	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	297.56
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0381	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	275.09
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0411	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	310.54
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0421	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	138.58
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0521	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	186.65
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0541	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	155.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0601	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	151.22
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0621	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	157.26
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0631	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	182.76
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0641	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	150.52
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0651	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	152.93
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0671	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	341.96
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0681	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	208.92
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0691	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	127.47
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0741	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	208.90
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0771	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	306.89
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0781	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	237.06
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0791	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	309.59
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0801	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	353.43
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0811	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	327.69

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0821	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	319.02
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0857	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	338.74
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	9305	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	(7,103.96)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0031	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	275.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0051	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	268.91
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0061	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	670.34
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0221	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	718.28
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0231	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	544.36
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0261	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	275.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0271	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	275.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0291	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	383.46
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0301	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	550.90
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0381	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	973.63
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0421	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	426.00
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0601	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	578.73
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0621	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	268.92
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0631	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	402.00
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0641	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	245.04
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0651	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	429.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0671	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	276.55
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0681	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	232.77
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0691	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	544.36
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0741	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	275.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0771	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	705.82
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0781	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	518.16
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0791	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	855.28
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0801	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	607.31
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0811	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	275.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0821	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	394.91

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0857	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	276.55
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	(12,248.80)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0031	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0051	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	5.62
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0061	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	8.94
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0151	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0221	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	7.52
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0231	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0261	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4.98
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0271	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0281	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0291	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4.24
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0301	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	8.54
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0381	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	8.54
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0421	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0521	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	5.22
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0601	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4.67
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0621	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4.15
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0631	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	5.30
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0641	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	3.80
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0651	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4.43
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0671	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	9.49
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0681	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4.99
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0691	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	4.43
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0741	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	5.85
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0771	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	8.70
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0781	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	6.23
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0791	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	9.57
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0801	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	9.21

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0811	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	9.17
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0821	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	8.42
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0857	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	5.06
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	(182.69)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0031	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	25.37
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0051	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	33.32
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0061	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	53.66
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0151	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	25.37
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0221	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	50.74
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0231	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	25.37
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0261	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	29.73
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0271	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	25.37
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0281	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	31.72
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0291	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	28.46
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0301	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	57.09
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0381	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	63.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0411	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	50.74
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0421	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	25.37
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0521	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	31.35
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0541	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	25.37
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0601	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	27.98
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0621	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	26.21
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0631	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	31.80
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0641	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	30.96
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0651	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	26.29
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0671	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	62.02
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0681	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	34.54
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0691	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	31.91
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0741	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	34.94

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0771	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	51.66
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0781	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	41.52
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0791	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	57.17
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0801	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	61.09
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0811	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	54.65
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0821	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	54.17
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0857	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	61.93
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 8/25 Paycheck	0000096916	(1,271.31)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0031	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0051	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	3,154.71
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0061	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	5,080.18
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0151	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0221	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4,804.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0231	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0261	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,814.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0271	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0281	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0291	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,694.54
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0301	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4,804.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0381	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4,827.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0411	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4,804.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0421	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0521	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,969.13
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0541	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0601	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4,899.85
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0621	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0631	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	3,011.32
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0641	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,402.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0651	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,489.60

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0671	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	5,343.47
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0681	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	3,271.08
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0691	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	2,489.60
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0741	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	3,309.39
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0771	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4,892.04
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0781	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	3,931.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0791	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	5,413.76
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0801	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	5,783.57
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0811	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	5,174.74
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0821	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4,804.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	0857	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	5,332.18
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	413301	Guid Couns Regular Pay	9305	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	(117,724.40)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0031	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	313.46
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0051	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	651.12
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0061	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	669.79
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0151	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	316.86
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0221	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	623.91
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0231	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	313.20
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0261	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	371.28
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0271	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	314.39
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0281	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	394.95
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0291	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	350.33
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0301	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	711.81
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0381	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	790.30
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0411	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	622.96
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0421	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	315.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0521	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	390.43
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0541	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	312.13
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0601	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	657.76

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0621	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	325.05
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0631	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	397.78
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0641	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	380.55
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0651	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	327.62
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0671	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	776.06
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0681	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	424.98
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0691	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	398.85
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0741	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	437.20
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0771	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	642.83
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0781	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	808.97
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0791	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	715.71
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0801	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	753.10
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0811	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	524.18
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0821	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	639.09
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	0857	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	818.38
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	(16,490.91)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0031	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	150.41
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0051	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	201.95
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0061	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	312.51
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0151	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	152.43
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0221	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	278.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0231	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	124.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0261	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	176.53
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0271	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	150.88
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0281	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	155.31
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0291	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	161.60
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0301	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	297.58
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0381	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	275.09
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0411	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	310.52

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0421	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	138.59
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0521	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	186.65
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0541	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	155.26
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0601	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	320.36
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0621	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	157.35
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0631	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	182.79
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0641	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	150.56
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0651	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	152.94
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0671	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	341.94
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0681	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	208.96
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0691	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	127.48
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0741	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	208.91
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0771	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	306.89
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0781	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	235.96
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0791	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	308.75
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0801	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	353.36
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0811	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	327.71
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0821	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	318.99
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	0857	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	338.76
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	422001	FICA	9305	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	(7,269.73)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0031	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	275.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0051	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	268.91
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0061	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	668.94
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0221	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	718.28
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0231	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	544.36
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0261	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	275.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0271	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	275.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0291	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	384.52
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0301	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	550.90

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0381	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	973.63
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0421	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	426.00
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0601	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	578.73
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0621	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	261.70
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0631	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	402.00
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0641	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	241.99
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0651	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	429.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0671	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	276.55
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0681	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	228.39
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0691	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	544.36
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0741	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	275.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0771	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	705.82
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0781	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	551.69
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0791	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	855.28
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0801	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	596.71
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0811	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	275.45
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0821	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	394.91
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	0857	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	276.55
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	(12,256.74)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0031	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0051	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	5.62
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0061	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	8.92
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0151	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0221	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	7.52
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0231	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0261	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4.98
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0271	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0281	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0291	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4.25

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0301	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	8.54
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0381	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	8.54
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0421	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0521	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	5.22
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0601	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4.83
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0621	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4.04
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0631	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	5.30
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0641	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	3.75
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0651	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4.43
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0671	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	9.49
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0681	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4.90
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0691	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	4.43
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0741	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	5.85
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0771	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	8.70
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0781	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	6.63
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0791	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	9.57
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0801	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	9.06
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0811	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	9.17
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0821	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	8.31
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	0857	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	5.06
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	(182.73)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0031	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	25.37
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0051	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	33.32
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0061	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	53.66
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0151	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	25.37
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0221	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	50.74
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0231	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	25.37
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0261	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	29.73
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0271	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	25.37

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0281	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	31.72
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0291	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	28.46
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0301	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	57.09
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0381	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	63.44
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0411	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	50.74
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0421	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	25.37
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0521	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	31.35
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0541	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	25.37
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0601	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	55.91
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0621	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	26.21
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0631	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	31.80
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0641	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	30.96
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0651	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	26.30
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0671	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	62.02
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0681	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	34.55
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0691	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	31.91
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0741	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	34.94
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0771	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	51.67
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0781	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	41.51
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0791	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	57.17
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0801	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	61.08
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0811	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	54.65
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0821	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	54.16
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	0857	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	65.93
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	61210	Guidance Services	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504373	6120000000	BT for Counselor Reclass to Project 4373 for 9/8 Paycheck	0000096917	(1,303.24)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	437010	Postage	9310	15001	Grants Program	SDMC4	4931004214	6150000000	23.24 IDEA Pre-K Adjustment	0000097182	(400.00)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	411201	Other SAMP Regular Pay	9323	15001	Grants Program	SDMC4	4932304824	6190000000	BT2 4824 Farmworkers	0000097197	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	416101	NB Support Regular Pay	9323	15001	Grants Program	SDMC4	4932304824	6190000000	BT2 4824 Farmworkers	0000097197	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	421103	Retirement System	9323	15001	Grants Program	SDMC4	4932304824	6190000000	BT2 4824 Farmworkers	0000097197	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	422001	FICA	9323	15001	Grants Program	SDMC4	4932304824	6190000000	BT2 4824 Farmworkers	0000097197	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	423101	Health & Hospitalizations	9323	15001	Grants Program	SDMC4	4932304824	6190000000	BT2 4824 Farmworkers	0000097197	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	423201	Life Insurance	9323	15001	Grants Program	SDMC4	4932304824	6190000000	BT2 4824 Farmworkers	0000097197	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	424001	Worker's Compensation	9323	15001	Grants Program	SDMC4	4932304824	6190000000	BT2 4824 Farmworkers	0000097197	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	411201	Other SAMP Regular Pay	9323	15001	Grants Program	SDMC4	4932304823	6190000000	BT2 4823 Cleanup payroll lines	0000097221	(2,618.00)

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	416101	NB Support Regular Pay	9323	15001	Grants Program	SDMC4	4932304823	6190000000	BT2 4823 Cleanup payroll lines	0000097221	1,740.35
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	421103	Retirement System	9323	15001	Grants Program	SDMC4	4932304823	6190000000	BT2 4823 Cleanup payroll lines	0000097221	412.81
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	422001	FICA	9323	15001	Grants Program	SDMC4	4932304823	6190000000	BT2 4823 Cleanup payroll lines	0000097221	(301.77)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	423101	Health & Hospitalizations	9323	15001	Grants Program	SDMC4	4932304823	6190000000	BT2 4823 Cleanup payroll lines	0000097221	797.77
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	423201	Life Insurance	9323	15001	Grants Program	SDMC4	4932304823	6190000000	BT2 4823 Cleanup payroll lines	0000097221	(83.31)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	424001	Worker's Compensation	9323	15001	Grants Program	SDMC4	4932304823	6190000000	BT2 4823 Cleanup payroll lines	0000097221	52.15
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	415102	Teacher Aides Overtime Pay	0301	15001	Grants Program	SDMC4	4930504324	6150000000	Title I Part A 4324 Transfer to Open Lines for Payroll Journal 97330	0000097355	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	61110	Attendance and Social Work	416301	NCH Regular Pay	9310	15001	Grants Program	SDMC4	4931004472	6110000000	ARP IDEA Amendment #2	0000097703	8,084.66
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	61410	Psychological Services	416301	NCH Regular Pay	9310	15001	Grants Program	SDMC4	4931004472	6140000000	ARP IDEA Amendment #2	0000097703	(9,669.31)
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	416101	NB Support Regular Pay	9305	15001	Grants Program	SDMC4	4930504934	6100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	146,860.63
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504934	6100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	22,029.11
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	422001	FICA	9305	15001	Grants Program	SDMC4	4930504934	6100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	11,234.85
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504934	6100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	22,998.35
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504934	6100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	337.80
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504934	6100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	1,835.78
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	433001	Local Travel	9305	15001	Grants Program	SDMC4	4930504934	6100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	2,000.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	439002	Printing	9305	15001	Grants Program	SDMC4	4930504934	6100000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	1,000.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	416301	NCH Regular Pay	9305	15001	Grants Program	SDMC4	4930504934	6150000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	322.84
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504934	6150000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	48.42
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	422001	FICA	9305	15001	Grants Program	SDMC4	4930504934	6150000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	24.70
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504934	6150000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	4.04
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	436001	Rentals	9305	15001	Grants Program	SDMC4	4930504934	6150000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	450.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	439002	Printing	9305	15001	Grants Program	SDMC4	4930504934	6150000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	2,000.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504934	6150000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	800.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	416101	NB Support Regular Pay	9305	15001	Grants Program	SDMC4	4930504094	6100000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	37,389.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504094	6100000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	5,608.35
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	422001	FICA	9305	15001	Grants Program	SDMC4	4930504094	6100000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	2,860.26
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504094	6100000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	5,855.12
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504094	6100000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	86.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504094	6100000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	467.37

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	413401	Other Cert Regular Pay	9305	15001	Grants Program	SDMC4	4930504094	6110000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	45,856.64
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504094	6110000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	6,878.50
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	422001	FICA	9305	15001	Grants Program	SDMC4	4930504094	6110000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	3,508.04
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504094	6110000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	7,181.15
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504094	6110000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	105.48
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504094	6110000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	573.21
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	433001	Local Travel	9305	15001	Grants Program	SDMC4	4930504094	6110000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	2,000.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	439002	Printing	9305	15001	Grants Program	SDMC4	4930504094	6110000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	1,500.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61310	Health Services	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504094	6130000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	2,500.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	416101	NB Support Regular Pay	9305	15001	Grants Program	SDMC4	4930504094	6150000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	50,531.13
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	416301	NCH Regular Pay	9305	15001	Grants Program	SDMC4	4930504094	6150000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	1,300.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504094	6150000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	7,756.08
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	422001	FICA	9305	15001	Grants Program	SDMC4	4930504094	6150000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	3,965.09
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504094	6150000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	8,688.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504094	6150000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	116.23
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504094	6150000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	647.89
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	433001	Local Travel	9305	15001	Grants Program	SDMC4	4930504094	6150000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	500.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	437011	Postage	9305	15001	Grants Program	SDMC4	4930504094	6150000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	35.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	416101	NB Support Regular Pay	9305	15001	Grants Program	SDMC4	4930504114	6100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	32,924.53

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504114	6100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	4,938.68
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	422001	FICA	9305	15001	Grants Program	SDMC4	4930504114	6100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	2,518.73
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504114	6100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	5,509.21
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504114	6100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	75.73
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504114	6100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	411.56
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	433001	Local Travel	9305	15001	Grants Program	SDMC4	4930504114	6100000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	250.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	413401	Other Cert Regular Pay	9305	15001	Grants Program	SDMC4	4930504114	6110000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	55,478.41
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504114	6110000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	8,321.77
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	422001	FICA	9305	15001	Grants Program	SDMC4	4930504114	6110000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	4,244.10
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504114	6110000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	12,732.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504114	6110000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	127.61
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504114	6110000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	693.49
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	433001	Local Travel	9305	15001	Grants Program	SDMC4	4930504114	6110000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	600.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	439002	Printing	9305	15001	Grants Program	SDMC4	4930504114	6110000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	1,500.00

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504114	6110000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	1,000.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61110	Attendance and Social Work	473001	Dues and Fees	9305	15001	Grants Program	SDMC4	4930504114	6110000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	400.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61310	Health Services	415101	Teacher Aides Regular Pay	9305	15001	Grants Program	SDMC4	4930504114	6130000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	21,099.55
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61310	Health Services	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504114	6130000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	3,164.94
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61310	Health Services	422001	FICA	9305	15001	Grants Program	SDMC4	4930504114	6130000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	1,614.12
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61310	Health Services	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504114	6130000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	8,520.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61310	Health Services	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504114	6130000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	48.53
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61310	Health Services	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504114	6130000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	263.75
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61310	Health Services	439002	Printing	9305	15001	Grants Program	SDMC4	4930504114	6130000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	1,500.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61310	Health Services	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504114	6130000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	1,000.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61410	Psychological Services	439401	Dist to Charter-NonFEFP	2120	15001	Grants Program	SDMC4	4930504114	6140000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	7,613.65
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61410	Psychological Services	439401	Dist to Charter-NonFEFP	2121	15001	Grants Program	SDMC4	4930504114	6140000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	9,878.16
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	413401	Other Cert Regular Pay	0211	15001	Grants Program	SDMC4	4021104144	6120000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	7,374.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	421103	Retirement System	0211	15001	Grants Program	SDMC4	4021104144	6120000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	1,106.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	422001	FICA	0211	15001	Grants Program	SDMC4	4021104144	6120000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	564.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	423101	Health & Hospitalizations	0211	15001	Grants Program	SDMC4	4021104144	6120000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	1,155.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	423201	Life Insurance	0211	15001	Grants Program	SDMC4	4021104144	6120000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	17.00

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	424001	Worker's Compensation	0211	15001	Grants Program	SDMC4	4021104144	6120000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	92.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	433003	Out of County Travel	0211	15001	Grants Program	SDMC4	4021104144	6120000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	1,612.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	473001	Dues and Fees	0211	15001	Grants Program	SDMC4	4021104144	6120000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	645.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	413401	Other Cert Regular Pay	0211	15001	Grants Program	SDMC4	4021104424	6120000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	79,687.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	421103	Retirement System	0211	15001	Grants Program	SDMC4	4021104424	6120000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	11,953.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	422001	FICA	0211	15001	Grants Program	SDMC4	4021104424	6120000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	6,096.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	423101	Health & Hospitalizations	0211	15001	Grants Program	SDMC4	4021104424	6120000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	12,479.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	423201	Life Insurance	0211	15001	Grants Program	SDMC4	4021104424	6120000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	183.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	424001	Worker's Compensation	0211	15001	Grants Program	SDMC4	4021104424	6120000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	996.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	433003	Out of County Travel	0211	15001	Grants Program	SDMC4	4021104424	6120000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	1,612.00
3	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	61210	Guidance Services	473001	Dues and Fees	0211	15001	Grants Program	SDMC4	4021104424	6120000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	645.00
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	439002	Printing	0541	15001	Grants Program	SDMC4	4930504324	6159000000	Multiple Grants Transfer to Open Zero Budget Lines for September Papercut Errors	0000098155	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61910	Other Student Support Services	439002	Printing	9323	15001	Grants Program	SDMC4	4932304824	6190000000	Multiple Grants Transfer to Open Zero Budget Lines for September Papercut Errors	0000098155	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61510	Parental Involvement	415102	Teacher Aides Overtime Pay	0381	15001	Grants Program	SDMC4	4930504324	6159000000	Transfer to Open Lines for PAY0098138 September Payroll Errors	0000098168	-
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	411201	Other SAMP Regular Pay	9308	15001	Grants Program	SDMC4	4930804523	6190000000	4523 SCAT Cvr Negatives	0000098225	20,851.01
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	413101	Occup Spec Regular Pay	9308	15001	Grants Program	SDMC4	4930804523	6190000000	4523 SCAT Cvr Negatives	0000098225	(20,851.01)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	451001	Supplies	9317	15001	Grants Program	SDMC4	4931704522	6190000000	4522 Cvr Negatives	0000098231	12.50
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	416301	NCH Regular Pay	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Budget Adj	0000098418	(172.69)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	421103	Retirement System	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Budget Adj	0000098418	(112.15)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	422001	FICA	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Budget Adj	0000098418	(57.20)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	424001	Worker's Compensation	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Budget Adj	0000098418	(9.35)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	431001	Prof & Technical Services	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Budget Adj	0000098418	21,755.27
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	433003	Out of County Travel	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Budget Adj	0000098418	(45.00)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	433005	Out of State Travel	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Budget Adj	0000098418	(1,714.45)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	459001	Other Materials and Supplies	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Budget Adj	0000098418	(15,100.81)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504933	6100000000	Title I Part C Migrant 4933 Transfer to Clean Up for Closing	0000098431	34.71
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504933	6100000000	Title I Part C Migrant 4933 Transfer to Clean Up for Closing	0000098431	0.24
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	433001	Local Travel	9305	15001	Grants Program	SDMC4	4930504933	6100000000	Title I Part C Migrant 4933 Transfer to Clean Up for Closing	0000098431	(100.00)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	61010	Student Support Services	439002	Printing	9305	15001	Grants Program	SDMC4	4930504933	6100000000	Title I Part C Migrant 4933 Transfer to Clean Up for Closing	0000098431	(68.28)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	61910	Other Student Support Services	431001	Prof & Technical Services	9317	15001	Grants Program	SDMC4	4931704522	6190000000	SCAT Correction	0000099133	0.17
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	61110	Attendance and Social Work	416301	NCH Regular Pay	9310	15001	Grants Program	SDMC4	4931004472	6110000000	ARP IDEA Pre-K Final Amendment	0000099795	(3,430.50)
3	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	61410	Psychological Services	416301	NCH Regular Pay	9310	15001	Grants Program	SDMC4	4931004472	6140000000	ARP IDEA Pre-K Final Amendment	0000099795	(4,643.94)
																				714,863.45
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	413401	Other Cert Regular Pay	0181	15001	Grants Program	SDMC4	4930504379	9900000000	23-24 Salary Distribution for Reading Coaches	0000096133	55,015.31
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	413401	Other Cert Regular Pay	0221	15001	Grants Program	SDMC4	4930504379	9900000000	23-24 Salary Distribution for Reading Coaches	0000096133	48,483.25

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	413401	Other Cert Regular Pay	0231	15001	Grants Program	SDMC4	4930504379	9900000000	23-24 Salary Distribution for Reading Coaches	0000096133	48,483.25
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	413401	Other Cert Regular Pay	0351	15001	Grants Program	SDMC4	4930504379	9900000000	23-24 Salary Distribution for Reading Coaches	0000096133	63,169.74
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	413401	Other Cert Regular Pay	0641	15001	Grants Program	SDMC4	4930504379	9900000000	23-24 Salary Distribution for Reading Coaches	0000096133	48,483.25
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	413401	Other Cert Regular Pay	0691	15001	Grants Program	SDMC4	4930504379	9900000000	23-24 Salary Distribution for Reading Coaches	0000096133	50,471.13
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	413401	Other Cert Regular Pay	0741	15001	Grants Program	SDMC4	4930504379	9900000000	23-24 Salary Distribution for Reading Coaches	0000096133	57,946.38
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	413401	Other Cert Regular Pay	9308	15001	Grants Program	SDMC4	4930504379	9900000000	23-24 Salary Distribution for Reading Coaches	0000096133	(372,052.31)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	422001	FICA	9305	15001	Grants Program	SDMC4	4930804442	9900000000	4442 EOY Temporary Clean Up Reversal	0000096193	15,581.65
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423101	Health & Hospitalizations	0741	15001	Grants Program	SDMC4	4930804442	9900000000	4442 EOY Temporary Clean Up Reversal	0000096193	(15,581.65)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	412109	Teachers Other	9305	15001	Grants Program	SDMC4	4932304576	6400000000	Move Budget from 9323 to 9305	0000096308	8,000.00
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	412109	Teachers Other	9323	15001	Grants Program	SDMC4	4932304576	6400000000	Move Budget from 9323 to 9305	0000096308	(8,000.00)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	421103	Retirement System	9305	15001	Grants Program	SDMC4	4932304576	6400000000	Move Budget from 9323 to 9305	0000096308	952.80
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	421103	Retirement System	9323	15001	Grants Program	SDMC4	4932304576	6400000000	Move Budget from 9323 to 9305	0000096308	(952.80)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	422001	FICA	9305	15001	Grants Program	SDMC4	4932304576	6400000000	Move Budget from 9323 to 9305	0000096308	612.00
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	422001	FICA	9323	15001	Grants Program	SDMC4	4932304576	6400000000	Move Budget from 9323 to 9305	0000096308	(612.00)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4932304576	6400000000	Move Budget from 9323 to 9305	0000096308	80.00
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	424001	Worker's Compensation	9323	15001	Grants Program	SDMC4	4932304576	6400000000	Move Budget from 9323 to 9305	0000096308	(80.00)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	413401	Other Cert Regular Pay	9308	15001	Grants Program	SDMC4	4930804482	6400000000	Grant 4482 Remaining Salary BT to Supplies	0000096312	(4,301.66)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	421103	Retirement System	9308	15001	Grants Program	SDMC4	4930804482	6400000000	Grant 4482 Remaining Salary BT to Supplies	0000096312	(573.95)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	422001	FICA	9308	15001	Grants Program	SDMC4	4930804482	6400000000	Grant 4482 Remaining Salary BT to Supplies	0000096312	(313.83)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	423101	Health & Hospitalizations	9308	15001	Grants Program	SDMC4	4930804482	6400000000	Grant 4482 Remaining Salary BT to Supplies	0000096312	(238.02)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	423201	Life Insurance	9308	15001	Grants Program	SDMC4	4930804482	6400000000	Grant 4482 Remaining Salary BT to Supplies	0000096312	(2.53)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	424001	Worker's Compensation	9308	15001	Grants Program	SDMC4	4930804482	6400000000	Grant 4482 Remaining Salary BT to Supplies	0000096312	(34.97)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	421103	Retirement System	9304	15001	Grants Program	SDMC4	4930804442	9900000000	No Budget Exist Zero Lines for First September PR	0000096496	-
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	422001	FICA	9304	15001	Grants Program	SDMC4	4930804442	9900000000	No Budget Exist Zero Lines for First September PR	0000096496	-
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423201	Life Insurance	9304	15001	Grants Program	SDMC4	4930804442	9900000000	No Budget Exist Zero Lines for First September PR	0000096496	-
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	424001	Worker's Compensation	9304	15001	Grants Program	SDMC4	4930804442	9900000000	No Budget Exist Zero Lines for First September PR	0000096496	-
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	421103	Retirement System	9304	15001	Grants Program	SDMC4	4930804442	9900000000	No Budget Exist Zero Lines for Final August PR	0000096500	-
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	422001	FICA	9304	15001	Grants Program	SDMC4	4930804442	9900000000	No Budget Exist Zero Lines for Final August PR	0000096500	-
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	424001	Worker's Compensation	9304	15001	Grants Program	SDMC4	4930804442	9900000000	No Budget Exist Zero Lines for Final August PR	0000096500	-
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	421103	Retirement System	0181	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	7,465.58
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	421103	Retirement System	0221	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	6,579.18
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	421103	Retirement System	0231	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	6,579.18
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	421103	Retirement System	0351	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	8,572.13

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	421103	Retirement System	0641	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	6,579.18
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	421103	Retirement System	0691	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	6,848.93
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	421103	Retirement System	0741	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	7,863.32
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	421103	Retirement System	9308	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	(50,487.50)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	422001	FICA	0181	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	4,208.67
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	422001	FICA	0221	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	3,708.97
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	422001	FICA	0231	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	3,708.97
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	422001	FICA	0351	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	4,832.49
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	422001	FICA	0641	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	3,708.97
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	422001	FICA	0691	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	3,861.04
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	422001	FICA	0741	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	4,432.90
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	422001	FICA	9308	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	(28,462.00)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423101	Health & Hospitalizations	0181	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	8,615.40
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423101	Health & Hospitalizations	0221	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	7,592.48
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423101	Health & Hospitalizations	0231	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	7,592.48
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423101	Health & Hospitalizations	0351	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	9,892.38
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423101	Health & Hospitalizations	0641	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	7,592.48
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423101	Health & Hospitalizations	0691	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	7,903.78
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423101	Health & Hospitalizations	0741	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	9,074.40
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423101	Health & Hospitalizations	9308	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	(58,263.40)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423201	Life Insurance	0181	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	126.54
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423201	Life Insurance	0221	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	111.51
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423201	Life Insurance	0231	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	111.51
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423201	Life Insurance	0351	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	145.29
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423201	Life Insurance	0641	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	111.51
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423201	Life Insurance	0691	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	116.08
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423201	Life Insurance	0741	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	133.28
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	423201	Life Insurance	9308	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	(855.73)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	424001	Worker's Compensation	0181	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	687.69

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	424001	Worker's Compensation	0221	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	606.04
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	424001	Worker's Compensation	0231	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	606.04
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	424001	Worker's Compensation	0351	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	789.62
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	424001	Worker's Compensation	0641	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	606.04
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	424001	Worker's Compensation	0691	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	630.89
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	424001	Worker's Compensation	0741	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	724.33
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	424001	Worker's Compensation	9308	15001	Grants Program	SDMC4	4930504379	9900000000	Reading Coaches Benefit Distribution 23-24	0000096630	(4,650.65)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	433005	Out of State Travel	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A 4114 Transfer to Open Zero Budget Travel Line	0000096681	-
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	412109	Teachers Other	9308	15001	Grants Program	SDMC4	4930804484	6400000000	Employee classified incorrectly	0000097099	(2,786.81)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	422001	FICA	9308	15001	Grants Program	SDMC4	4930804484	6400000000	Employee classified incorrectly	0000097099	(213.19)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	439401	Dist to Charter-NonFEFP	2102	15001	Grants Program	SDMC4	4930804484	6400000000	Employee classified incorrectly	0000097099	3,000.00
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	412109	Teachers Other	9308	15001	Grants Program	SDMC4	4930804484	6400000000	Civics Endorsement Bonus Pmy 13	0000097465	19,507.67
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	422001	FICA	9308	15001	Grants Program	SDMC4	4930804484	6400000000	Civics Endorsement Bonus Pmy 13	0000097465	1,492.33
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	439401	Dist to Charter-NonFEFP	2120	15001	Grants Program	SDMC4	4930804484	6400000000	Civics Endorsement Bonus Pmy 13	0000097465	3,000.00
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	439401	Dist to Charter-NonFEFP	2181	15001	Grants Program	SDMC4	4930804484	6400000000	Civics Endorsement Bonus Pmy 13	0000097465	3,000.00
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	416301	NCH Regular Pay	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Pt A Loading Zero Budget Line for NCH Journal	0000097483	-
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A 4114 Loading Zero Budget for NCH Benefit Lines	0000097484	-
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	422001	FICA	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A 4114 Loading Zero Budget for NCH Benefit Lines	0000097484	-
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A 4114 Loading Zero Budget for NCH Benefit Lines	0000097484	-
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	439401	Dist to Charter-NonFEFP	2131	15001	Grants Program	SDMC4	4930804484	6400000000	Wrong cost center on 0000097465	0000097535	3,000.00
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	64010	Instructional Staff Training S	439401	Dist to Charter-NonFEFP	2181	15001	Grants Program	SDMC4	4930804484	6400000000	Wrong cost center on 0000097465	0000097535	(3,000.00)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	412109	Teachers Other	9304	15001	Grants Program	SDMC4	4930804513	6400000000	Change cost center	0000097645	20,910.00
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	412109	Teachers Other	9308	15001	Grants Program	SDMC4	4930804513	6400000000	Change cost center	0000097645	(20,910.00)
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	433005	Out of State Travel	9305	15001	Grants Program	SDMC4	4930504934	6400000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	500.00
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	451001	Supplies	9305	15001	Grants Program	SDMC4	4930504094	6400000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	1,500.00
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	433005	Out of State Travel	9305	15001	Grants Program	SDMC4	4930504572	6400000000	ARP ESSER Homeless Grant 4572 Transfer Between Travel Lines	0000097869	(700.00)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	64010	Instructional Staff Training S	433005	Out of State Travel	9305	15001	Grants Program	SDMC4	4930504572	6400000000	ARP ESSER Homeless Grant 4572 Transfer to Cover Travel	0000097898	(400.00)
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	412109	Teachers Other	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	73,882.00
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	416301	NCH Regular Pay	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	64,164.65
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	20,707.00

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	422001	FICA	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	10,560.57
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	11,569.92
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	169.93
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	1,725.58
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	431001	Prof & Technical Services	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	25,500.00
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	433005	Out of State Travel	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	4,602.00
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	436901	Technology-Related Rentals	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	194,016.00
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	439401	Dist to Charter-NonFEFP	2122	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	834.24
4	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	64010	Instructional Staff Training S	459001	Other Materials and Supplies	9305	15001	Grants Program	SDMC4	4930504114	6400000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	202.85
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	64010	Instructional Staff Training S	416301	NCH Regular Pay	9310	15001	Grants Program	SDMC4	4931004462	6400000000	ARP IDEA K-12 Amendment #2	0000099782	(42,100.46)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	64010	Instructional Staff Training S	421103	Retirement System	9310	15001	Grants Program	SDMC4	4931004462	6400000000	ARP IDEA K-12 Amendment #2	0000099782	(636.21)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	64010	Instructional Staff Training S	424001	Worker's Compensation	9310	15001	Grants Program	SDMC4	4931004462	6400000000	ARP IDEA K-12 Amendment #2	0000099782	(518.00)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	64010	Instructional Staff Training S	433003	Out of County Travel	9310	15001	Grants Program	SDMC4	4931004462	6400000000	ARP IDEA K-12 Amendment #2	0000099782	(4,691.16)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	64010	Instructional Staff Training S	416301	NCH Regular Pay	9310	15001	Grants Program	SDMC4	4931004462	6400000000	Final Amendment ARP K-12	0000099787	(415,519.89)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	64010	Instructional Staff Training S	421103	Retirement System	9310	15001	Grants Program	SDMC4	4931004462	6400000000	Final Amendment ARP K-12	0000099787	(52,768.42)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	64010	Instructional Staff Training S	422001	FICA	9310	15001	Grants Program	SDMC4	4931004462	6400000000	Final Amendment ARP K-12	0000099787	(35,299.05)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	64010	Instructional Staff Training S	424001	Worker's Compensation	9310	15001	Grants Program	SDMC4	4931004462	6400000000	Final Amendment ARP K-12	0000099787	(3,960.27)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	64010	Instructional Staff Training S	433003	Out of County Travel	9310	15001	Grants Program	SDMC4	4931004462	6400000000	Final Amendment ARP K-12	0000099787	(40,806.08)
4	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	64010	Instructional Staff Training S	473001	Dues and Fees	9310	15001	Grants Program	SDMC4	4931004462	6400000000	Final Amendment ARP K-12	0000099787	(93,942.20)
																				430,369.78
5	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	65010	Instruction-Related Technology	416101	NB Support Regular Pay	9305	15001	Grants Program	SDMC4	4930504114	6500000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	53,999.64
5	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	65010	Instruction-Related Technology	421103	Retirement System	9305	15001	Grants Program	SDMC4	4930504114	6500000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	8,099.95

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
5	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	65010	Instruction-Related Technology	422001	FICA	9305	15001	Grants Program	SDMC4	4930504114	6500000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	4,130.98
5	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	65010	Instruction-Related Technology	423101	Health & Hospitalizations	9305	15001	Grants Program	SDMC4	4930504114	6500000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	9,444.00
5	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	65010	Instruction-Related Technology	423201	Life Insurance	9305	15001	Grants Program	SDMC4	4930504114	6500000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	124.20
5	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	65010	Instruction-Related Technology	424001	Worker's Compensation	9305	15001	Grants Program	SDMC4	4930504114	6500000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	675.00
5	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	65010	Instruction-Related Technology	433001	Local Travel	9305	15001	Grants Program	SDMC4	4930504114	6500000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	500.00
5	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	65010	Instruction-Related Technology	439002	Printing	9305	15001	Grants Program	SDMC4	4930504114	6500000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	1,000.00
5	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	65010	Instruction-Related Technology	439401	Dist to Charter-NonFEFP	2120	15001	Grants Program	SDMC4	4930504114	6500000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	13,783.92
5	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	65010	Instruction-Related Technology	451901	Supplies Tech Related	9305	15001	Grants Program	SDMC4	4930504114	6500000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	500.00
5	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	65010	Instruction-Related Technology	439401	Dist to Charter-NonFEFP	2120	15001	Grants Program	SDMC4	4930504114	6500000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	(13,783.92)
5	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	65010	Instruction-Related Technology	439401	Dist to Charter-NonFEFP	2182	15001	Grants Program	SDMC4	4930504114	6500000000	Title IV Part A Correction to Original Upload for Cost Centers	0000098407	13,783.92
																				92,257.69
6	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	9310	15001	Grants Program	SDMC4	4931004204	7200000000	23.24 IDEA K-12	0000097150	4,303.89
6	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	9305	15001	Grants Program	SDMC4	4930504934	7200000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	15,305.44
6	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	9305	15001	Grants Program	SDMC4	4930504094	7200000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	9,305.77
6	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	9305	15001	Grants Program	SDMC4	4930504114	7200000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	39,380.35
6	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	0211	15001	Grants Program	SDMC4	4021104144	7200000000	Adult Education IELCE Grant 4144 23-24 Initial Budget Upload	0000098024	3,415.00
6	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	0211	15001	Grants Program	SDMC4	4021104424	7200000000	Adult Gen Ed Grant 4424 Initial Budget Upload	0000098028	21,794.00
6	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	9318	15001	Grants Program	SDMC4	4931804264	7200000000	Title I Part D Grant 4264 23-24 Initial Budget Pre Load of Entitlement Grant	0000098157	7,336.03
6	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	9305	15001	Grants Program	SDMC4	4930504074	7200000000	Title III Part B Immigrant Grant 4074 23-24 Initial Awarded Budget	0000098184	5,738.53
6	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	9317	15001	Grants Program	SDMC4	4931704522	7200000000	SCAT Budget Adj	0000098418	(4,394.00)
6	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	9304	15001	Grants Program	SDMC4	4930404364	7200000000	Opening Zero Budget Lines to Post Indirect Costs	0000098819	-

Special Revenue Fund
September 2023 Budget Amendment Detail

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
6	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	9310	15001	Grants Program	SDMC4	4931004034	7200000000	Opening Zero Budget Lines to Post Indirect Costs	0000098819	-
6	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	9310	15001	Grants Program	SDMC4	4931004044	7200000000	Opening Zero Budget Lines to Post Indirect Costs	0000098819	-
6	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42101	Federal Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	9323	15001	Grants Program	SDMC4	4932304824	7200000000	Opening Zero Budget Lines to Post Indirect Costs	0000098819	-
6	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	42201	Federal Non Cash Advance	72010	General Administration (Super)	479005	Indirect Costs	9317	15001	Grants Program	SDMC4	4931704522	7200000000	SCAT Correction	0000099133	(0.17)
6	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	72010	General Administration (Super)	479005	Indirect Costs	9310	15001	Grants Program	SDMC4	4931004462	7200000000	ARP IDEA K-12 Amendment #2	0000099782	9,199.29
6	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	72010	General Administration (Super)	479005	Indirect Costs	9310	15001	Grants Program	SDMC4	4931004462	7200000000	Final Amendment ARP K-12	0000099787	(49,181.51)
6	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	72010	General Administration (Super)	479005	Indirect Costs	9310	15001	Grants Program	SDMC4	4931004472	7200000000	ARP IDEA Pre-K Final Amendment	0000099795	(2,515.66)
6	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	72010	General Administration (Super)	479005	Indirect Costs	9310	15001	Grants Program	SDMC4	4931004472	7200000000	ARP Pre-K Amendment	0000099801	34.81
6	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	72010	General Administration (Super)	479005	Indirect Costs	9310	15001	Grants Program	SDMC4	4931004472	7200000000	ARP IDEA Pre- K Indirect Cost Adj	0000099837	(1.25)
6	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	72010	General Administration (Super)	479005	Indirect Costs	9310	15001	Grants Program	SDMC4	4931004472	7200000000	ARP IDEA Pre- K Indirect Cost Adj	0000099843	(0.09)
																				59,720.43
7	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	77010	Central Services	416109	NB Support Other	9799	15001	Grants Program	SDMC4	4930504379	4979900000	Disaster Relief EOY Clean Up Reversal	0000096196	(6,000.00)
7	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	77010	Central Services	422001	FICA	9799	15001	Grants Program	SDMC4	4930504379	4979900000	Disaster Relief EOY Clean Up Reversal	0000096196	(459.00)
7	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	77310	Personnel Services	433003	Out of County Travel	9305	15001	Grants Program	SDMC4	4930504094	7730000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	1,000.00
7	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	77310	Personnel Services	433005	Out of State Travel	9305	15001	Grants Program	SDMC4	4930504094	7730000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	6,032.28
7	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	77310	Personnel Services	473001	Dues and Fees	9305	15001	Grants Program	SDMC4	4930504094	7730000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	2,000.00
																				2,573.28
8	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	78010	Student Transportation Service	416109	NB Support Other	9799	15001	Grants Program	SDMC4	4930504379	7800000000	4379 EOY Temporary Clean Up Reversal	0000096195	2,524.54
8	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	78010	Student Transportation Service	416209	B Support Other	9514	15001	Grants Program	SDMC4	4930504379	7800000000	4379 EOY Temporary Clean Up Reversal	0000096195	(2,524.54)
8	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	78010	Student Transportation Service	422001	FICA	9799	15001	Grants Program	SDMC4	4930504379	4979900000	Disaster Relief EOY Clean Up Reversal	0000096196	12,601.58
8	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	78010	Student Transportation Service	479001	Miscellaneous Expense	9514	15001	Grants Program	SDMC4	4930504483	7800000000	4483 supplies to spend the grant.	0000097353	(20,000.00)
8	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	78010	Student Transportation Service	436001	Rentals	9305	15001	Grants Program	SDMC4	4930504934	7800000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	3,000.00
8	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	78010	Student Transportation Service	479101	Curricular Transportation/Fiel	9305	15001	Grants Program	SDMC4	4930504934	7800000000	Title I Part C Grant 4934 Original Budget Upload DOE Approved Award	0000097722	1,000.00
8	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	78010	Student Transportation Service	479001	Miscellaneous Expense	9305	15001	Grants Program	SDMC4	4930504483	7800000000	4483 Supp Program Amendment	0000097794	(6,000.00)
8	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44301	CRRSA Act ESSER (ESSER II)	78010	Student Transportation Service	479001	Miscellaneous Expense	9514	15001	Grants Program	SDMC4	4930504483	7800000000	4483 Supp Program Amendment	0000097794	(55,868.40)
8	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	78010	Student Transportation Service	439001	Other Purchased Services	9305	15001	Grants Program	SDMC4	4930504094	7800000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	1,600.00
8	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	78010	Student Transportation Service	479101	Curricular Transportation/Fiel	9305	15001	Grants Program	SDMC4	4930504094	7800000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	5,000.00
8	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	78010	Student Transportation Service	479102	Extra-Curricular Transportatio	9305	15001	Grants Program	SDMC4	4930504094	7800000000	Title IX Grant 4094 Original Pre Load of Application Budget for Entitlement Grant	0000097810	500.00
8	3	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	78010	Student Transportation Service	479101	Curricular Transportation/Fiel	9305	15001	Grants Program	SDMC4	4930504114	7800000000	Title IV Part A Grant 4114 Original Budget Pre Load for Entitlement Grant Minus Supplies Previously Loaded	0000098014	5,000.00
																				(53,166.82)
9	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44501	ARP Act ESSER	81100	Maintenance & Operations	416109	NB Support Other	9799	15001	Grants Program	SDMC4	4930504379	4979900000	Disaster Relief EOY Clean Up Reversal	0000096196	**(3,000.00)**
10	3	PROJ_C_BUD	SDMC1	Transfer Adjustment	Posted	44601	Other ARP Act Relief	97010	Transfers	491001	Transfers to General Fund	9310	15001	Grants Program	SDMC4	4931004462	9700000000	Final Amendment ARP K-12	0000099787	**1,123,770.00**

Food Service Fund
September 2023 Budget Amendment Summary

Function	FunctionDescr	Prior YTD	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(14,607,124)	(14,607,124)	-	0.00%	
30X	Revenue	(32,825,431)	(32,825,431)	-	0.00%	
76X	Food Services	36,772,402	36,772,402	-	0.00%	
9XX	Unappropriated Fund Balances	10,660,153	10,660,153	-	0.00%	

AGENDA ITEM NO. 16.2

School Board of Manatee County
November 14, 2023 - Regular Board Meeting

Title
Quarterly ESSER Report for Period Ending September 30, 2023

Executive Summary
The Elementary and Secondary School Emergency Relief (ESSER) Fund was established as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act in March 2020. The CARES Act provided direct funding to State Education Agencies (SEA) and Local Education Agencies (LEA) to address the impact of COVID-19 on elementary and secondary schools.

The Elementary and Secondary School Emergency Relief (ESSER II) funds under the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act are provided to Local Educational Agencies (LEAs) to address the impact that the Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools in Florida. This includes helping school districts and other LEAs safely reopen schools, restore and maintain high-quality learning environments, measure and effectively address significant learning loss, and take other actions to mitigate the impact of COVID-19 on the students and families who depend on our K-12 schools. All expenditures must align to programmatic, fiscal and reporting assurances put forth by the CRRSA Act.

On March 11, 2021, the American Rescue Plan (ARP) Act was signed into law. In it, the U.S. Department of Education is providing an additional $121.9 billion for the Elementary and Secondary School Emergency Relief Fund (ARP ESSER Fund). This legislation awards grants to state educational agencies for providing school districts with emergency relief funds to address the impact of COVID-19. Ninety percent will be awarded to school districts. The remaining funds will be used for state-level activities to address issues caused by COVID-19.

Attached is the District's Quarterly ESSER Report for the period ending September 30, 2023.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready to Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Contact
Submitting Department: Business Services
Initiated By: Rachel Sellers

Attachments:
ESSER Board Report Final 09_30_23

Project Status A

ESSER as of 09/30/2023

Fund	FundDescr	Project	ProjectDescr	Sum of Current Budget	Sum of Current Actuals	Sum of Encumbered	Sum of Pre-Encumbered	Sum of Actual Balance	Sum of Balance	Remaining Charter and Indirect Costs Budget	Remaining Balance after Charter and Indirect Costs	% Spent after Remaining Balance Charter and Indirect Costs	Ending Date
44201	**Other CARES Act Relief Funds**	4021104451	CARES ACT - MTC - Other	3,480,444.00	3,436,498.53	3,944.78	16,405.00	43,945.47	23,595.69	0.50	23,595.19	0.7%	6/30/2024
44201 Total				**3,480,444.00**	**3,436,498.53**	**3,944.78**	**16,405.00**	**43,945.47**	**23,595.69**	**0.50**	**23,595.19**	**0.7%**	
44301	**CRRSA Act ESSER (ESSER II)**	4930504373	ESSER II Lump	28,066,447.00	26,483,199.67	0.00	0.00	1,583,247.33	1,583,247.33	1,575,898.44	7,348.89	0.0%	**9/30/2023**
		4930504483	ESSER II - Supplemental Progra	376,107.08	216,125.91	13,000.00	0.00	159,981.17	146,981.17	45,418.35	101,562.82	27.0%	**9/30/2023**
		4930804377	ESSER II Civics Curricula	182,133.00	169,070.27	272.32	0.00	13,062.73	12,790.41	12,771.84	18.57	0.0%	**9/30/2023**
		4930804482	ESSER II Reading Tutoring K3	1,064,091.00	962,290.09	0.00	0.00	101,800.92	101,800.92	101,428.21	372.71	0.0%	**9/30/2023**
		4932304378	CTE Dual Enrollment ESSER II	413,200.00	166,432.61	184,903.91	19,467.45	246,767.39	42,396.03	2,526.81	39,869.22	9.6%	**9/30/2023**
		4957104375	ESSER II Technology Assistance	1,976,510.00	1,945,390.37	0.00	0.00	31,119.63	31,119.63	30,475.15	644.48	0.0%	**9/30/2023**
		4930804484	ESSER II - Civics Endorsement	585,000.00	587,608.52	0.00	0.00	(2,608.52)	(2,608.52)	3,000.00	(5,608.52)	-1.0%	**9/30/2023**
44301 Total				**32,663,488.08**	**30,530,117.44**	**198,176.23**	**19,467.45**	**2,133,370.65**	**1,915,726.97**	**1,771,518.80**	**144,208.16**	**0.4%**	
44501	**ARP Act ESSER**	4930504379	ESSER III	71,096,586.00	38,302,383.30	399,262.98	234,791.28	32,794,202.70	32,160,148.44	8,590,020.18	23,570,128.26	33.2%	9/30/2024
		4930504572	ESSER T-IX Homeless	664,858.00	274,400.15	17,496.97	1,997.00	390,457.85	370,963.88	18,587.18	352,376.70	53.0%	9/30/2024
		4930504575	ESSER III - Targeted Mathemati	655,589.00	373,121.01	76,186.66	0.00	282,467.99	206,281.33	99,468.52	106,812.81	16.3%	9/30/2024
		4930804442	ESSER III Learning Loss	17,774,146.00	10,895,525.70	427,499.38	0.00	6,878,620.30	6,451,120.92	396,652.11	6,054,468.81	34.1%	9/30/2024
		4930804513	ESSER III ARP HIITS	767,250.00	188,525.51	402,170.00	0.00	578,724.49	176,554.49	147,889.46	28,665.03	3.7%	9/30/2024
		4932304576	ESSER III - Intensive Aftersch	1,074,769.00	182,814.07	26,350.64	0.00	891,954.93	865,604.29	194,030.95	671,573.34	62.5%	9/30/2024
		4930504533	ESSER III - Summer Learning Ca	1,153,144.00	72,932.13	0.00	0.00	1,080,211.87	1,080,211.87	204,282.78	875,929.09	76.0%	9/30/2024
		4930504573	ESSER III - Supplemental Progr	2,872,446.00	710,904.49	216,955.51	0.00	2,161,541.51	1,944,586.00	531,206.80	1,413,379.20	49.2%	9/30/2024
		4930504574	ESSER III - Instructional Mate	714,279.00	36,019.29	21,000.00	0.00	678,259.71	657,259.71	103,522.77	553,736.94	77.5%	9/30/2024
44501 Total				**96,773,067.00**	**51,036,625.65**	**1,586,922.14**	**236,788.28**	**45,736,441.35**	**43,912,730.93**	**10,285,660.75**	**33,627,070.18**	**34.7%**	
		4931004462	ARP IDEA K-12	2,567,748.00	2,540,315.55	7,853.95	3,369.88	27,432.45	16,208.62	24,243.40	(8,034.78)	-0.3%	**9/30/2023**
		4931004472	ARP IDEA Pre-K	168,128.00	137,683.69	1,764.47	7,554.95	30,444.31	21,124.89	0.00	21,124.89	12.6%	**9/30/2023**
44601 Total				**2,735,876.00**	**2,677,999.24**	**9,618.42**	**10,924.83**	**57,876.76**	**37,333.51**	**24,243.40**	**13,090.11**	**0.5%**	
Grand Total				**135,652,875.08**	**87,681,240.86**	**1,798,661.57**	**283,585.56**	**47,971,634.22**	**45,889,387.09**	**12,081,423.45**	**33,807,963.64**	**24.9%**	

These amounts are included in above.

Object	AccountDescr	Sum of Current Budget	Sum of Current Actuals	Sum of Encumbered	Sum of Pre-Encumbered	Sum of Actual Balance	Sum of Balance
411201	Other SAMP Regular Pay	316,581.23	85,077.31	0.00	0.00	231,503.92	231,503.92
412101	Teachers Regular Pay	6,503,998.38	4,343,001.46	0.00	0.00	2,160,996.92	2,160,996.92
413301	Guid Couns Regular Pay	14,738,671.88	10,993,051.84	0.00	0.00	3,745,620.04	3,745,620.04
413401	Other Cert Regular Pay	4,466,846.87	2,556,423.23	0.00	0.00	1,910,423.64	1,910,423.64
415101	Teacher Aides Regular Pay	5,833,779.14	3,613,437.46	0.00	0.00	2,220,341.68	2,220,341.68
Grand Total		**31,859,877.50**	**21,590,991.30**	**0.00**	**0.00**	**10,268,886.20**	**10,268,886.20**

*These positions were intended to return to the General Fund beginning in 2024

* Administrator and Grant Mgmt positions

* 3rd Grade Academy, Intensive Reading/Math, ESOL Resource

*School Counselors

*Social Workers, Reading Coaches

*Reading Para HS & MS, Classroom Subs, 3rd Grade Academy

AGENDA ITEM NO. 16.3

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval to Adopt New Policy and Amend School Board Policies

Executive Summary
The purpose of the new policy and requested amendments is to update the following School Board policies to conform to current legislation and eliminate redundant and obsolete language. The effect is that policies will be current and easier to understand and use.

Policy 2417 - Comprehensive Health Education (Revised)
Policy 6322 - Construction Contracting and Bidding (Revised)
Policy 6550 - Travel and Per Diem (Revised)
Policy 8405 - School Safety and Security (Revised)
Bylaw 0144 - Term (Revised)
Policy 1111 - Designation of a New Position (Revised)
Policy 3111 - Designation of a New Position (Revised)
Policy 4111 - Designation of a New Position (Revised)
Policy 1121.01 - Background Screening and Employment History Checks (Revised)
Policy 3121.01 - Background Screening and Employment History Checks (Revised)
Policy 4121.01 - Background Screening and Employment History Checks (Revised)
Policy 1120 - Employment of Administrators (Revised)
Policy 3120 - Employment of Instructional Staff (Revised)
Policy 4120 - Employment of Support Staff (Revised)
Policy 1242 - Professional Learning (Revised)
Policy 3242 - Professional Learning (Revised)
Policy 2120 - School Improvement (Revised)
Policy 2210 - Curriculum Development (Revised)
Policy 2271 - Articulation and Access to Florida College System Institutions (Revised)
Policy 2421 - Career and Technical Education (Revised)
Policy 2423 - School-to-Work Program (Revised)
Policy 2460 - Exceptional Student Education (Revised)
Policy 3220 - Evaluation of Instructional Personnel (Revised)
Policy 5111.01 - Homeless Students (Revised)
Policy 5780 - Student/Parent Rights (Revised)
Policy 6114 – Cost Principles – Spending Federal Funds (Revised)
Policy 6320 - Purchasing and Contracting for Commodities and Contractual Services (Revised)
Policy 6325 - Procurement - Federal Grants/Funds (Revised)
Policy 6450 - Local Purchasing (Revised)
Policy 6440 - Cooperative Purchasing (Revised)
Policy 7544 – Use of Social Media (Revised)
Policy 8610 - Transportation Route Planning (Revised)
Policy 9160 - Public Attendance at School Events (Revised)
Policy 9215 - Direct-Support Organizations (Revised)
Policy 9700.01 - Advertising and Commercial Activities (Revised)
Policy 9800 - Charter Schools (Revised)

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Equitable Recruitment & Retention | Goal 1
Recruit the most qualified, diverse and motivated staff.

Equitable Recruitment & Retention | Goal 4
Develop a district-wide Professional Learning System.

Financial Transparency & Capital Planning | Goal 1
Maximize all district resources to enhance the learning environment and ensure financial sustainability.

Recommendation
The Superintendent recommends approval to adopt new policy and amend School Board policies.

Financial Impact
No financial impact.

Contact
Submitting Department: Administration
Initiated By: Kevin Chapman

Attachments:
Board Policies for November 14 - Packet 1
Board Policies for November 14 - Packet 2
Board Policies for November 14 - Packet 3
Board Policies for November 14 - Packet 4

Approval of Advertising a Notice of Intent to Amend School Board Policies and Setting a Public Hearing at the Board Meeting on November 14, 2023

Bylaw 0171 – Review of Policy – (Replacement Policy)
New policy was needed to reflect changes in F.S. 120.74.

Policy 2417 - Comprehensive Health Education (Revised)
The revisions to Policy 2417 are the result of HBs 379 and 1069 and related to instruction on the social, emotional, and physical effects of social media on students in grades 6 through 12 and parent notification of the availability of the Florida Department of Education's instructional material.

Policy 6322 - Construction Contracting and Bidding (Revised)
These policies are revised to accommodate the statutory changes in HB 3 to prohibit the Board from requesting documentation of, considering or making a preference based on a vendor's social, political or ideological interests.

Policy 6550 - Travel and Per Diem (Revised)
Simple edit to delete MaqQuest and add any online mileage calculator to the policy.

Policy 8405 - School Safety and Security (Revised)
This policy is revised to reflect the statutory changes in HB 543 to change the term "threat assessment teams" to "threat management teams" and additional Threat Management statutory language.

Book	Policy Manual
Section	0000 Bylaws
Title	POLICY REVIEW
Code	po0171
Status	
Adopted	November 9, 2016

0171 - **POLICY REVIEW - New**

The School Board shall review its policies periodically.

The Superintendent shall recommend for the Board's consideration and adoption revisions to current policies or new policies as often as necessary so that the Board policies are correct and statutorily compliant.

All such revisions and additions to Board policy shall be in accordance with the Administrative Procedures Act.

Board policies and procedures must include standards for screening, hiring, and terminating instructional personnel and school administrators as defined in F.S. 1012.01; standards of ethical conduct for instructional personnel and school administrators; the duties of instructional personnel and school administrators for upholding the standards; detailed procedures for reporting alleged misconduct by instructional personnel and school administrators which affects the health, safety, or welfare of a student; requirements for the reassignment of instructional personnel or school administrators pending the outcome of a misconduct investigation; and penalties for failing to comply with F.S. 1001.51 or 1012.795. The Board policies and procedures shall include appropriate penalties for all personnel of the Board for nonreporting and procedures for promptly informing the District of each legally sufficient complaint.

F.S. 1012.796(d)

The Board will also evaluate how policies have been implemented and their general effectiveness. The Board will rely on such metrics as summaries of surveys administered to the school staff, students, and community; student data collected by the District, including, but not limited to, student assessment results, graduation statistics, and attendance records; financial reports; and other relevant information to provide evidence of the effect of the policies it has adopted.

The Superintendent shall require that all policy manuals and administrative procedure manuals are updated following Board approval of recommended revisions and additions.

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Legal F.S. 1012.796(d)

0171 - **REVIEW OF POLICY**

~~Pursuant to State law, the School Board shall complete a comprehensive review of its policies at least every two (2) years. Upon completion of this review, the Superintendent will recommend for the Board's consideration and adoption any revisions deemed necessary.~~

~~Additionally, between comprehensive reviews, in accordance with statutory authority, the Board, individual Board members, or the Superintendent may recommend for the Board's consideration and adoption revisions to current policies or new policies as often as necessary so that the Board policies are correct, address Board intention, and are statutorily compliant.~~

~~F.S. 120.74~~

~~All such revisions and additions to Board policy shall be in accordance with the Administrative Procedures Act.~~

~~Board policies and procedures must include standards for screening, hiring, and terminating instructional personnel and school administrators as defined in F.S. 1012.01; standards of ethical conduct for instructional personnel and school administrators; the duties of instructional personnel and school administrators for upholding the standards; detailed procedures for reporting alleged misconduct by instructional personnel and school administrators which affects the health, safety, or welfare of a student; requirements for the reassignment of instructional personnel or school administrators pending the outcome of a misconduct investigation; and penalties for failing to comply with F.S. 1001.51 or 1012.795. The Board policies and procedures shall include appropriate penalties for all personnel of the Board for nonreporting and procedures for promptly informing the District of each legally sufficient complaint.~~

~~F.S. 1012.796(d)~~

~~The Board will also evaluate how policies have been implemented and their general effectiveness. The Board will rely on such metrics as summaries of surveys administered to the school staff, students, and community; student data collected by the District, including, but not limited to, student assessment results, graduation statistics, and attendance records; financial reports; and other relevant information to provide evidence of the effect of the policies it has adopted.~~

~~The Superintendent shall require that all policy manuals and administrative procedure manuals are updated following Board approval of recommended revisions and additions.~~

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F.S. 120.74

F.S. 1012.796(d)

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of COMPREHENSIVE HEALTH EDUCATION
Code	*po2417 8/14/23 Sp Up May 2022 and V 24 N1
Status	
Adopted	June 14, 2022

2417 - **COMPREHENSIVE HEALTH EDUCATION**

Pursuant to State law, the School Board shall provide an evidence-based, medically-accurate comprehensive instruction on:

A. health education ~~curriculum~~ that addresses concepts of community health~~,~~ consumer health~~,~~ environmental health~~,~~ and family life, including:

1. ~~an awareness of the benefits of sexual abstinence as the expected standard and the consequences of teenage pregnancy for one's life, health, and development; mental and emotional health;~~ injury prevention and safety;
2. internet safety;
3. nutrition;
4. personal health;
5. prevention and control of disease;
6. substance use and abuse; and
7. prevention of child sexual abuse, exploitation, and human trafficking~~teen dating violence and abuse~~.

B. **life skills that build confidence, support mental and emotional health, and enable students to overcome challenges, including:**

1. **self-awareness and self-management;**
2. **responsible decision-making;**
3. **resiliency;**
4. **relationship skills and conflict resolution;**
5. **understanding and respecting other viewpoints and backgrounds;**
6. **for students in grades 9 through 12, developing leadership skills, interpersonal skills, organizational skills, and research skills; creating a resume, including a digital resume; exploring career pathways; using State career planning resources; developing and practicing the skills necessary for employment interviews; workplace ethics and workplace law; managing stress and expectations; and self-motivation.**

C. **for students in grades 7 through 12, teen dating violence and abuse. This component will include, but is not limited to, the definition of dating violence and abuse, the warning signs of dating violence and abusive behavior, the characteristics of healthy relationships, measures to prevent and stop dating violence and abuse, and community resources available to victims of dating violence and abuse.**

D. **for students in grades 6 through 12, an awareness of the benefits of sexual abstinence as the expected standard and the consequences of teenage pregnancy.**

E. for students in grades 6 through 12, the social, emotional, and physical effects of social media. This component must include, but need not be limited to, the negative effects of social media on mental health, including addiction; the distribution of misinformation on social media; how social media manipulates behavior; the permanency of sharing materials online; how to maintain personal security and identify cyberbullying, predatory behavior, and human trafficking on the Internet; and how to report suspicious behavior encountered on the Internet.

Additionally, the District shall notify parents of students of the availability of the Florida Department of Education's online instructional material.

The health education and life skills instruction and materials may not contradict the principles enumerated in F.S. 1003.42.

However, classroom instruction by school personnel or third parties on sexual orientation or gender identity may not occur in prekindergarten through grade ~~3~~ 8 , except when required by F.S. 1003.42 and F.S. 1003.46. If such instruction is provided in grades 9 through 12, the instruction must be**~~or in other grades in a manner that is not~~ age-appropriate or developmentally appropriate for students in accordance with State standards.**

[X] Instruction in Acquired Immune Deficiency Syndrome, Sexually Transmitted Diseases, or Health Education

~~[DRAFTING NOTE: Please be aware that if the Board selects this option, F.S. 1003.46 includes mandatory areas of instruction that must be provided to students. Neola is making you aware that the required instruction includes sensitive topics. For the Board's benefit, Neola has listed all statutorily required areas of instruction in this option.]~~

The Board shall provide instruction in acquired immune deficiency syndrome education as a specific area of health education in accordance with the requirements of F.S. 1003.46. Such instruction may include, but is not limited to, the known modes of transmission, signs and symptoms, risk factors associated with acquired immune deficiency syndrome, and means used to control the spread of acquired immune deficiency syndrome. The instruction shall be appropriate for the grade and age of the student and shall reflect current theory, knowledge, and practice regarding acquired immune deficiency syndrome and its prevention.

Throughout instruction in acquired immune deficiency syndrome, sexually transmitted diseases, or health education, when such instruction and course material contains instruction in human sexuality, schools shall:

A.
classify males and females as provided in F.S. 1000.21 and teach that biological males impregnate biological females by fertilizing the female egg with male sperm; that the female then gestates the offspring; and that these reproductive roles are binary, stable, and unchangeable;

B. **teach abstinence from sexual activity outside of marriage as the expected standard for all school-age students while teaching the benefits of monogamous heterosexual marriage;**

C. **emphasize that abstinence from sexual activity is a certain way to avoid out-of-wedlock pregnancy, sexually transmitted diseases, including acquired immune deficiency syndrome, and other associated health problems;**

D. **teach that each student has the power to control personal behavior and encourage students to base actions on reasoning, self-esteem, and respect for others; and,**

E. **provide instruction and material that is appropriate for the grade and age of the student.**

[END OF OPTION]

~~The Board requires that this curriculum also include an evidence-based, medically accurate, age and developmentally appropriate, and comprehensive reproductive and sexual health education curriculum. This curriculum shall include information about:~~

A. ~~abstinence as the only certain way to avoid pregnancy or sexually transmitted infections, including HIV/AIDS (only for students in grades 6 through 12);~~
B. ~~the consequences of teenage pregnancy (only for students in grades 6 through 12);~~
C. ~~the health benefits and side effects of contraception and condoms;~~
D. ~~responsible decision-making, communication, and relationship skills;~~
E. ~~the importance of family-child communication; and~~
F. ~~prevention of child sexual abuse, exploitation, and human trafficking.~~

This instruction ~~curriculum shall be taught beginning in the 7th grade and continue throughout high school and~~ shall enable students to master the standards set forth in the ~~Next Generation Sunshine~~ State academic s~~S~~tandards.

The health education instruction ~~curriculum~~ will include basic training in first aid, including at least one (1) hour of cardiopulmonary resuscitation (CPR) instruction for students in grades 9 and 11. The CPR training will be based on a nationally recognized program that uses current evidence-based emergency cardiovascular care guidelines. The instruction will allow students to practice the psychomotor skills associated with performing CPR. Students will be provided instruction in the use of an automated external defibrillator when available.

Health ~~The health~~ education ~~curriculum~~ materials shall, at all times, reflect current theory, knowledge, and practice, and shall be evidence-based and proven effective. The ~~curriculum~~ materials shall be available for review at each school site.

Parent Opt-Out

Any student whose parent makes a written request to the school principal shall be permitted to opt-out from the teaching of reproductive health or any disease, including HIV/AIDS, its symptoms, development, and treatment. A student so exempted may not be penalized by reason of that exemption and shall be given alternative assignments during this time.

Parents shall be notified of their right and the process to request an exemption. The District's website homepage includes a link for a student's parent to access and review the instructional materials, as defined in F.S. 1006.29, to teach the curriculum.

The District shall annually review and confirm that the information provided on the District's website homepage is accurate and up to date and shall notify parents by physical or electronic means any time revisions are made to such information.

~~Approval of Instructional~~ **IFlorida Department of Education Approved** Materials

The ~~Board~~Florida Department of Education shall ~~annually~~ approve all ~~instructional~~ materials used by the Board to teach reproductive health or any disease, including HIV/AIDS, its symptoms, development, and treatment, as part of the courses referenced in F.S. 1003.42~~in an open, noticed public meeting~~.

Instructional Personnel Trainning

Personnel providing instruction in human sexuality shall receive training based on District approved standards, prior to presenting such instruction.

Instruction in CPR/AED

The Board further requires that the comprehensive health education curriculum include cardiopulmonary resuscitation (CPR) instruction, which includes psychomotor and automated external defibrillator (AED) skills, to all students.

The Board requires that the curriculum content on which this instruction is based be developed by the American Heart Association, American Red Cross or a nationally recognized program based on the most current national evidence-based emergency cardiovascular care guidelines for CPR. This curriculum content shall include at least the following:

A. Classroom instruction about the appropriate use of an automated external defibrillator (AED), which may be taught digitally (e.g., video, webinar, et cetera) and about the proper use of CPR.

B. Hands-on practice of the psychomotor skills of CPR to enhance the students' understanding of the cognitive knowledge presented.

This curriculum shall be taught beginning in grades 6 and 8 and continue throughout high school and successful completion of the high school comprehensive health curriculum, which includes CPR instruction, is required for graduation. Although all students will be afforded the opportunity to earn CPR/AED certification, earning such certification shall not be required to demonstrate successful completion of the program of instruction at either the middle or high school levels.

F.S. 1003.42
~~F.S. 1003.43~~
F.S. 1003.453
F.S. 1003.46

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F.S. 1003.42

F.S. 1003.43

F.S. 1003.453

F.S. 1003.46

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	REVISED POLICY - VOL. 22, NO. 2 - CONSTRUCTION CONTRACTING AND BIDDING
Code	*po6322 8/15/23 You have a Manatee policy, please take a look aat this one from Neola
Status	
Adopted	June 27, 2017
Last Reviewed	November 14, 2017

REVISED POLICY - VOL. 22, NO. 2

6322 - **CONSTRUCTION CONTRACTING AND BIDDING**

All school construction bids shall be the responsibility of the Superintendent. Bidding and contracting for construction, remodeling, and renovation shall comply with all applicable provisions of the most recent version of the State Requirements for Educational Facilities (SREF).

This policy shall generally apply to contracts for construction projects that shall be funded with capital outlay funds or capital grants that relate to new construction, additions, remodeling, renovations, maintenance, or repairs to existing facilities.

This policy shall not apply to the acquisition of architectural, engineering, landscape architectural, construction management at-risk, design-build, total program management, or surveying and mapping services, which shall be acquired pursuant to Policy 6330 - Acquisition of Professional Architectural, Engineering, Landscape Architectural or Land Surveying Services.

The School Board may contract for construction of new facilities, or for additions, remodeling, renovation, maintenance, or repairs to existing facilities, through means including, but not be limited to:

A. competitive bids;

B. design-build pursuant to F.S. 287.055;

C. selecting a construction management entity, pursuant to F.S. 255.103 or 287.055, that would be responsible for all scheduling and coordination of both the design and construction phases and would be responsible for the successful, timely, and economical completion of the construction project;

D. selecting a program management entity, pursuant to F.S. 255.103 or 287.055, that would act as the agent of the Board and would be responsible for schedule control, cost control, and coordination in providing or procuring planning, design, and construction services;

E. proposals to enter into a public-private partnership with a private entity for the acquisition, design, construction, improvement, renovation, expansion, equipping, maintenance, or operation of a qualifying project pursuant to F.S. 255.065;

The Superintendent shall be responsible for submitting proposed public-private partnership agreements to the Board for consideration, including unsolicited proposals from private entities. The Board shall evaluate and consider all proposed public-private partnership agreements pursuant to the guidelines set forth in F.S. 255.065.

F. day-labor contracts not exceeding $280,000 for construction, renovation, remodeling, or maintenance of existing facilities.

Beginning January 2009, this amount shall be adjusted annually based upon changes in the Consumer Price Index.

For purposes of this policy, "day-labor contract" means a project constructed using persons employed directly by the Board or by contracted labor.

Bonds

A. <u>For Projects Costing Less than $200,000</u>

In order to encourage participation in construction, remodeling, and renovation projects by small, woman-owned, and minority-owned businesses, no bid security or performance or payment bond shall be required for bids in an amount less than $200,000, unless it is determined necessary by the Superintendent. If bonds are required, the information will be specified in the project documentation and the provisions of subjection B below will apply.

B. For Projects Costing $200,000 or Greater

Bonds may be required as specified in the bids for construction, remodeling, and renovation of District facilities must be accompanied by a bid security meeting the following requirements, for bids $200,000 or greater:

1. Bid security shall be a certified check, cashier's check, Treasurer's check, bank draft, or bid bond acceptable to the Board in a form and manner that is acceptable to the Board.

2. Should the accepted bidder refuse to enter into the contract or fail to furnish performance and materials and payment bonds, the amount of the bid security may be forfeited to the District.

The accepted bidder must deliver performance and payment bonds equal to the contract price, no later than the date of execution of the contract or the first request for payment under the contract, whichever is first. Bonds must be issued by surety companies admitted to do business in the State of Florida and listed in the Federal Register of the U.S. Department of Treasury for Surety Companies Acceptable on Federal Bonds.

Notice and Terms

The Superintendent or designee shall be responsible for preparing the legal notice for bids and shall determine that such notice meets the requirements of Florida statutes and State Board of Education Rules and contains the information needed by the prospective bidders, to include the following:

A. date, time, and place relating to submitting of bids;

B. procedures for presenting bids;

C. conditions and terms for receiving bids;

D. procedures to be followed in the opening and presenting bids to the Board; and

E. conditions for awarding contracts based on bids.

These provisions shall be followed for construction bids:

A. The bid time and date shall be established by the Superintendent or designee.

B. Bids by telegram or facsimile shall not be accepted nor shall any other type of bid be accepted which cannot be classified as a sealed bid. Bids received by mail shall be stamped with the time and date received by the District office.

C. Bids shall be opened at the designated time in the invitation to bid. At the designated time, the person presiding shall inquire if all bids have been received; no other bids shall be accepted and no bid may be withdrawn after the deadline. Negligence on the part of the bidder in preparing the bid shall confer no right for withdrawal after the designated time for the opening of bids.

D. All bids shall be opened, read aloud, and recorded.

E. Unless all bids are rejected by the Board for valid reasons, the contract shall be awarded to the lowest responsible bidder meeting all requirements and specifications.

The specifications for construction bids may not be written to limit any purchase of systems or materials to a specific brand or a single course of supply, unless the Board, after consideration of all available alternative materials and systems, determines that the specifications of a sole material or system is justifiable.

Any solicitation for the procurement of commodities, contractual services, or leases will include a provision notifying vendors that the Board will not request documentation of, consider, or give a preference based on, the vendor's social, political, or ideological interests.

All bid requests shall include a notification to bidders that failure to file a bid protest within the time and in the manner prescribed by Florida statutes and Policy 6320 - *Purchasing and Contracting for Commodities and Contractual Services*, shall constitute a waiver of any further right to protest such bid award.

Competitive Solicitation Requirements for Construction Contracting

Contracts governed by this policy shall be approved and executed as set forth below. A "construction project" shall be deemed to include a single contract or group of contracts with the same provider which is directly connected in terms of time, location, or services, such that a reasonable person would consider the services to be provided as a single project.

A. Construction Projects Involving Expenditures of $0.00 - $25,000.00

Contracts for construction projects involving expenditures of $0.00 - $25,000.00 shall be approved and executed as follows:

1. Architect/Engineer Services

Unless otherwise deemed appropriate by the Director of Facilities, contracts governed by this subsection do not

require the assistance and services of a registered architect/engineer.

2. Direct Negotiations Authorized

Unless otherwise deemed appropriate by the Director of Facilities, contracts governed by this subsection do not require solicitation of formal bids. The District may negotiate directly with potential service providers for contracts governed by this subsection. In order to secure the most efficient and effective contracts, the District is encouraged to secure multiple quotes or to negotiate with multiple providers before entering into contracts hereunder.

B. Construction Projects Involving Expenditures of $25,000.01 - $75,000.00

Contracts for construction projects involving expenditures of $25,000.01 - $75,000.00 shall be approved and executed as follows:

1. Architect/Engineer Services

Unless otherwise deemed appropriate by the Director of Facilities or as otherwise provided in F.S. 481.229 and 1013.45, contracts for which the construction costs is less than $50,000 or for the placement or hookup of relocatable educational facilities that conform with standards adopted under F.S. 1013.37~~governed by this subsection~~ do not require the assistance and services of a registered architect/engineer. Contracts for which the construction cost exceeds $50,000 shall require the assistance and services of a registered architect/engineer.

2. Three (3) Quotations Required

Unless otherwise deemed appropriate by the Director of Facilities, contracts governed by this subsection do not require solicitation of formal bids. The District may approve and enter into contracts governed by this subsection after securing three (3) written quotes and conducting any further negotiations that may be deemed appropriate, the Superintendent shall recommend that the Board approve a purchase order or execute a contract with the most efficient and effective proposer.

C. Construction Projects, Other Than Electrical Projects, Involving Expenditures of $75,000.01 - $200,000.00

Contracts for construction projects, other than electrical projects, involving expenditures of $75,000.01 - $200,000.00 shall be approved and executed as follows:

1. Architect/Engineer Services

Contracts governed by this subsection shall require the assistance and services of a registered architect/engineer.

2. Three (3) Quotations Required

Unless otherwise deemed appropriate by the Director of Facilities, contracts governed by this subsection do not require solicitation of formal bids. The District may approve and enter into contracts governed by this subsection after securing three (3) written quotes from qualified providers. After securing the quotes and conducting any further negotiations that may be deemed appropriate, the Superintendent shall recommend that the Board approve a purchase order or execute a contract with the most efficient and effective proposer.

D. Electrical Projects Involving Expenditures of $75,000.01 - $200,000.00

Contracts for electrical projects involving expenditures of $75,000.01 - $200,000.00 shall be approved and executed as follows:

1. Architect/Engineer Services

Contracts governed by this subsection shall require the assistance and services of a registered architect/engineer.

2. Bid Solicitation Required

Contracts governed by this subsection shall be advertised in conformance with the procedures outlined in this section.

a. Legal Notice

The District shall publish notice of projects governed by this section in a local newspaper with general circulation throughout the District for a minimum of once per week for three (3) consecutive weeks with the last publication appearing at least seven (7) days prior to bid opening.

b. Rejection of Bids/Waiver of Technicalities

The Board reserves the right in its sole discretion to reject all bids and to waive technicalities in any and all bids.

E. Construction Projects Involving Expenditures in Excess of $200,000.00

Contracts for projects involving expenditures in excess of $200,000.00 shall be approved and executed as follows:

1. Architect/Engineer Services

   Contracts governed by this subsection shall require the assistance and services of a registered architect/engineer.

2. Bid Solicitation Required

   Contracts governed by this subsection shall be advertised in conformance with the procedures outlined in this section.

   a. Legal Notice

      The District will publish notice of projects governed by this section in a local newspaper with general circulation throughout the District for a minimum of once per week for three (3) consecutive weeks with the last publication appearing at least seven (7) days prior to bid opening.

   b. Rejection of Bids/Waiver of Technicalities

      The Board reserves the right in its sole discretion to reject all bids and to waive technicalities in any and all bids.

F. Construction Projects Involving Fifty Percent (50%) or More State- Appropriated Funds

For a competitive solicitation for construction services in which fifty percent (50%) or more of the cost will be paid from State-appropriated funds which have been appropriated at the time of the competitive solicitation, the Board will not use a policy that provides a preference based upon the contractor's:

1. maintaining an office or place of business within a particular local jurisdiction;

2. hiring employees or subcontractors from within a particular local jurisdiction; or

3. prior payment of local taxes, assessments, or duties within a particular local jurisdiction.

For any such competitive solicitation, the Board will disclose in the solicitation document that any applicable local policy does not include any of the preferences listed above.

Exception to Construction Requirements

The Board may, with a majority vote at a public meeting that begins no earlier than 5 p.m., adopt a resolution to implement one (1) or more of the exceptions to the educational facilities construction requirements described below.

The Board's resolution may propose the implementation of exceptions to requirements of the uniform Statewide building code for the planning and construction of public educational and ancillary plants relating to the following:

A. Interior non-load bearing walls by approving the use of fire-rated wood stud walls in new construction or remodeling for interior non-load bearing wall assemblies that will not be exposed to water or located in wet areas.

B. Walkways, roadways, driveways, and parking areas by approving the use of designated, stabilized, and well-drained gravel or grassed student parking areas.

C. Standards for relocatables used as classroom space by approving construction specifications for installation of relocatable buildings that do not have covered walkways leading to the permanent buildings onsite.

D. Site lighting by approving construction specifications for site lighting that:

   1. Do not provide for lighting of gravel or grassed auxiliary or student parking areas.

   2. Provide lighting for walkways, roadways, driveways, paved parking lots, exterior stairs, ramps, and walkways from the exterior of the building to a public walkway through the installation of a timer that is set to provide lighting only during periods when the site is occupied.

   3. Allow lighting for building entrances and exits to be installed with a timer that is set to provide lighting only during periods in which the building is occupied. The minimum illumination level at single-door exits may be reduced to no less than one (1) foot-candle.

E. Any other provisions that limit the ability of a school to operate in a facility on the same basis as a charter school pursuant to F.S. 1002.33(18) so long as the regional planning council determines that there is sufficient shelter capacity within the District as documented in the Statewide Emergency Shelter Plan.

Opening of Competitive Bids

Notwithstanding F.S. 119.071(1)(b), in any competitive solicitation for construction or repairs on a Board building or facility, the Superintendent will:

A. open the sealed bid, or the portion of the sealed bid that includes the price submitted, at a public meeting conducted in compliance with F.S. 286.011 and Board Bylaw 0164 - Notice of Meetings, and Bylaw 0168 - Minutes;

B. announce the name of each bidder and the price submitted in the bid at that meeting; and

C. make available the name of each bidder and the price submitted in the bid, upon request.

Receipt of Less than Two (2) Responsive Proposals for Commodities and Contractual Services

In the event the Board receives less than the two (2) responsive proposals for commodities and contractual services, the Board may negotiate on the best terms and conditions or decide to reject all proposals. The Board shall document the reasons for the decision to negotiate terms and conditions with the sole proposer in lieu of resoliciting proposals.

Contract Execution

Contracts governed by this policy shall be awarded to the lowest responsive and responsible bidder, considering base bid and accepted alternatives; and be executed pursuant to Policy 6320 - Purchasing and Contracting for Goods and Services. Award of bid by the Board shall only represent an identification by the Board that a bid represents the lowest responsible bid received by the District. Award of bid shall not create a binding obligation on the Board, and no obligation shall be created or imposed on the District until such time as the Board Chair/designee executes a contract in a form satisfactory to the District.

Each Board contract for services must include a provision that requires the contractor to comply with public records laws, specifically to:

A. keep and maintain public records that ordinarily and necessarily would be required by the Board in order to perform the service under the contract;

B. provide the public with access to its public records on the same terms and conditions as the Board would provide the records, and at a cost that does not exceed the cost provided in Policy 8310 - Public Records;

C. ensure that any of its public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law;

D. meet all requirements for retaining public record and, upon termination of the contract, transfer to the Board, at no cost, all public records in its possession and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the Board in a format that is compatible with the Board's information technology systems.

Certified Copy of Recorded Bond

Before commencing the work or before recommencing the work after a default or abandonment, the contractor shall provide to the Board a certified copy of the recorded bond. Notwithstanding the terms of the contract or any other law governing prompt payment for construction services, the Board may not make a payment to the contractor until the contractor has complied with this paragraph. This paragraph applies to contracts entered into on or after October 1, 2012.

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F.S. 255.05

F.S. 255.0516

F.S. 255.0518

F.S. 255.065

F.S. 255.0991

F.S. 287.055

F.S. 1001.43

F.S. 1010.04

F.S. 1010.07(2)

F.S. 1010.48

F.S. 1013.385

F.S. 1013.45

F.S. 1013.46

F.S. 1013.47

Purchasing Policies, F.A.C. 6A-1.012

Educational Facilities, F.A.C. 6A-2.0010

Book	Policy Manual
Section	6000 Finances
Title	Copy of TRAVEL AND PER DIEM
Code	po6550
Status	
Adopted	June 27, 2017
Last Revised	November 9, 2021

6550 - **TRAVEL AND PER DIEM**

A. **In-County Travel**

Travel on official business performed within Manatee County by the Superintendent, District employees, and authorized persons shall be reimbursed based on rates posted for public employees on the Internal Revenue Service website as of January 1st preceding the new fiscal year and pursuant to F.S. 112.061; said mileage shall be determined by the District's mileage chart calculator or any online map service ~~MapQuest~~ based on the shortest distance and/or most economical means (if not available on the mileage chart) if travel is performed by personal automobile. No reimbursement shall be made for travel between an employee's home and his/her official headquarters. The Superintendent, or designee, may grant monthly allowances in fixed amounts for use of privately owned automobiles on official business. Such allowances shall be made on the basis of a signed statement of the traveler, filed before the allowance is granted or changed, and at least annually thereafter. The statement shall show the places and distances for an average typical month's travel, the reimbursable amount at distances for an average typical month's travel, the reimbursable amount at the established rate, and the monthly allowance requested. Under no circumstances shall the monthly allowance be greater than that to which the employee would be entitled at the established reimbursement rate.

B. **Out-of-County Travel**

Out-of-county travel is defined as travel outside of Manatee County and at least fifty (50) miles from the District's central offices. Travel on official business will be reimbursed pursuant to F.S. 112.061. The Board may establish rates that vary from the per diem rate, the subsistence rates, or the mileage rate as provided for in statute.

In Advance

In very limited circumstances, it may be necessary to provide funds in advance of travel. When approved by the Superintendent, expenses for out-of-county travel for employees and authorized representatives of the District shall be paid at the rate allowed by State law. Copies of receipts for lodging, transportation, tolls, registration fees, and parking must be attached to the traveler's request for reimbursement. Prior to receipt of advancement, the employee or authorized representative shall agree to repay all amounts of the advancement that are in excess of the documented expenditures which would otherwise be eligible for reimbursement under these policies.

C. **Prohibited Expenditures**

Expenditures for travel outside the District or for cellular phones, cellular phone service, personal digital assistants, or any other mobile wireless communication device or service, including text messaging, whether through purchasing, leasing, contracting, or any other method, are not permitted if any of the financial conditions outlined in F.S. 1011.051, and as set forth in Policy 6233 (District Budget), exist.

D. **Travel Costs Paid or Reimbursed from Federal Funds**

Travel payment and reimbursement provided from Federal funds must be authorized in advance and must be reasonable and consistent with the District's travel policy and administrative guidelines. For travel paid for with Federal funds, the travel authorization must include documentation that demonstrates that (1) the participation in the event by the individual traveling is necessary to the Federal award; and (2) the costs are reasonable and consistent with the District's travel policy.

To the extent that the District's policy does not establish the allowability of a particular type of travel cost, the rates and amounts established under 5 U.S.C. 5701-11, ("Travel and Subsistence Expenses; Mileage Allowances"), or by the administrator of general services, or by the president (or his/her designee), must apply to travel under Federal awards.

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F.S. 112.061

F.S. 1001.39

F.A.C. 6A-1.056

2 C.F.R. 200.474

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of SCHOOL SAFETY AND SECURITY
Code	*po8405 8/15/23 Sp Up Nov 2022 and V24 N 1
Status	
Adopted	June 27, 2017
Last Revised	December 13, 2022

8405 - **SCHOOL SAFETY AND SECURITY**

The School Board is committed to maintaining a safe, secure, and drug-free environment in all of the District's schools.

School crime and violence are multifaceted problems that need to be addressed in a manner that utilizes all available resources in the community through a coordinated effort of District personnel, law enforcement agencies, first responders, and families. The Board further believes that school administrators and local law enforcement officials must work together to provide for the safety and welfare of students while they are at school or a school-related event or are on their way to and from school.

The Superintendent, in conjunction with the School Safety Specialist, shall develop a *School Safety and Security Plan* with input from representatives of the local law enforcement agencies; the local Fire Marshall(s) or their~~his/her~~ designee(s); representative(s) from emergency medical services; commissioned school safety officers; and/or school guardians.

Included within the District's School Safety and Security Plan shall be a District Active Assailant Response Plan (DAARP). The DAARP shall include, at a minimum, procedures addressing the following:

A. security assessments;

B. roles and responsibilities of District personnel;

C. roles and responsibilities of Safe-School Officers (Policy 8407 - *Safe-School Officers*);

D. information sharing;

E. training of District personnel and exercises/drills, including training standards;

F. identification of Safe Spaces and Command Posts;

G. response to the threat of an active assailant, including the following three (3) strategies: evading or evacuating, taking cover or hiding, and responding to or fighting back;

H. response to the presence of an active assailant on school grounds;

I. communication with law enforcement prior to and after law Enforcement arrives on school grounds;

J. responsibilities prior to law enforcement arrival;

K. responsibilities when law enforcement arrives on school grounds;

L. communication with the public; and

M. post-incident recovery.

The District will adopt its initial DAARP by October 1.

Further, by October 1st of each year, the Superintendent shall certify to the Office of Safe Schools and document in the Florida Safe Schools Assessment Tool that all school personnel has received annual training on the procedures contained in the District's DAARP.

School Safety Specialist

The Superintendent is responsible for designating the District's School Safety Specialist. The School Safety Specialist must be a school administrator employed by the District or a law enforcement officer employed by the Manatee County Sheriff's Office. Prior to appointing a law enforcement officer to serve as the School Safety Specialist, the Superintendent must verify that the law enforcement officer has met all statutory requirements and has been authorized and approved by the Manatee County Sheriff's Office to serve as the School Safety Specialist.

By August 1 of each year, the District will submit the School Safety Specialist's name, phone number, and email address to the Office of Safe Schools at SafeSchools@fldoe.org. The District will notify the Office of Safe Schools within one (1) school day whenever there is a change related to the contact information for the School Safety Specialist.

A. Training

Within thirty (30) calendar days of appointment, the District's School Safety Specialist must complete and thereafter maintain certificates of completion of the following online Federal Emergency Management Agency Independent Study courses: Multi-Hazard Planning for Childcare; Introduction to the Incident Command System, ICS 100; Preparing for Mass Casualty Incidents: A Guide for Schools, Higher Education, and Houses of Worship; Multi-Hazard Emergency Planning for Schools; and Planning for the Needs of Children in Disasters.

Within one (1) year of appointment, and annually thereafter, the District School Safety Specialist must earn a certificate of completion of school safety specialist training provided by the Office of Safe Schools.

The District's School Safety Specialist shall earn, or designate one (1) or more individuals to earn, certification as a youth mental health awareness and assistance trainer as set forth in F.S. 1012.584.

B. Responsibilities

The School Safety Specialist is responsible for the supervision and oversight for all school safety and security personnel, policies, and procedures in the District including at charter schools. The School Safety Specialist's responsibilities include, but are not limited to, the following:

1. reviewing at least annually District and charter school policies and procedures for compliance with Florida law and applicable rules, as provided by F.S. 1006.07 (6)(a)1., including the District's timely and accurate submission of school environmental safety incident reports to the Department pursuant to F.S. 1001.212;

   The School Safety Specialist is responsible for submitting all Board and District charter school policies and procedures pertaining to the health, safety, or welfare of students to the Office of Safe Schools by July 1 of each year.

2. providing necessary training and resources to students and staff in matters relating to youth mental health awareness and assistance; emergency procedures, including active shooter training; and school safety and security;

3. serving as the District liaison with local public safety agencies and national, State, and community agencies and organizations in matters of school safety and security;

4. conduct annually on or before October 1, in collaboration with the appropriate public safety agencies, a school security risk assessment at each District school using Florida Safe Schools Assessment Tool developed by the Office of Safe Schools;

   The District will report to FLDOE by October 15th of each year that all public schools within the District have completed the assessment using the Florida Safe Schools Assessment Tool. For purposes of this section, "public safety agencies" means a functional division of a public agency which provides firefighting, law enforcement, medical, or other emergency services.

   The District will ensure the accuracy of current school listings within the Florida Safe Schools Assessment Tool application, including school name, address, and MSID number. The District will report to the Office of Safe Schools via e-mail within five (5) school days of a school opening or closing, or when any other change

occurs that impacts the accuracy of the District-provided information in the Florida Safe Schools Assessment Tool.

5. coordinating with appropriate public safety agencies, as defined in F.S. 365.161, that are designated as first responders to a school's campus to conduct a tour of such campus once every three (3) years and to provide recommendations related to school safety. Completion of such tours and any recommendations must be documented in each school's security risk assessment within the Florida Safe Schools Assessment Tool;

   Any changes related to school safety, emergency issues, and recommendations provided by the public safety agencies will be considered as part of the recommendations by the School Safety Specialist to the Board.

6. providing, or arranging for the provision of, youth mental health awareness and assistance training to all school personnel within the District as set forth in F.S. 1012.584, F.A.C. 6A-1.094120 and F.A.C. 6A-1.0018;

   By July 1st of each year, the Superintendent shall certify to the FLDOE, in a format determined by the FLDOE, that at least eighty percent (80%) of school personnel in elementary, middle, and high schools have received the training required under this paragraph.

   The training program shall include, but is not limited to, the following:

   a. an overview of mental illnesses and substance abuse disorders and the need to reduce the stigma of mental illness;

   b. information on the potential risk factors and warning signs of emotional disturbance, mental illness, or substance use disorders, including, but not limited to, depression, anxiety, psychosis, eating disorders, and self-injury, as well as common treatments for those conditions and how to assess those risks; and

   c. information on how to engage at-risk students with skills, resources, and knowledge required to assess the situation, and how to identify and encourage the student to use appropriate professional help and other support strategies, including, but not limited to, peer, social, or self-help care.

7. coordinating with charter schools to address charter school safety requirements as set forth under Florida law and F.A.C. 6A-1.0018;

   The School Safety Specialist must coordinate with charter school personnel to allow input access to the Florida Safe Schools Assessment Tool. Where input access is restricted to District personnel, the School Safety Specialist is responsible for gathering information from charter schools so that Florida Safe Schools Assessment Tool reporting requirements, including those for FortifyFL, threat ~~assessment~~ management teams and active assailant response plans, include data from charter schools.

8. completing surveys provided by the Office of Safe Schools regarding Safe-School officer assignment;

9. investigating and responding to notices from the Office of Safe Schools containing suspected deficiencies at a District school and at or by a charter school.

C. Identification of and Corrections to Instances of Noncompliance with Florida Laws and Rules Relating to Safety

The School Safety Specialist is responsible for identifying and correcting instances of noncompliance with F.A.C. 6A-1.0018 or any other Florida laws or rules relating to safety at any District school. Such actions may include, but are not limited to, the following:

1. resolving deficiencies relating to Safe-School officer coverage by no later than the next school day;

2. notifying the Office of Safe Schools within twenty-four (24) hours at SafeSchools@fldoe.org of any deficiencies relating to Safe-School officer coverage and any instance of noncompliance that is determined to be an imminent threat to the health, safety, or welfare of students or staff. The notification must contain particularized facts beyond noncompliance with rules or Florida Statutes that explain the imminent threat;

3. notifying the Office of Safe Schools within three (3) days at SafeSchools@fldoe.org of any instance of noncompliance not corrected within sixty (60) days.

4. the School Safety Specialist shall identify any instances of noncompliance through their duties identified throughout this policy;

If the School Safety Specialist identifies, or is made aware of an instance of noncompliance by an employee, the School Safety Specialist shall investigate the alleged noncompliance and, if it is determined that there was an instance of noncompliance, the School Safety Specialist shall develop a written plan of correction no later than seven (7) days following their investigation. Alleged noncompliance that creates an imminent threat to the health, safety, or welfare of students or staff shall be addressed immediately and in accordance with subsections (1) through (3) above.

D. Response to Notice of Suspected Deficiency from the Office of Safe Schools

The School Safety Specialist is responsible for notifying the Superintendent immediately and no later than the same day of receipt of any notice of suspected deficiency the School Safety Specialist receives from the Office of Safe Schools.

When the notice of suspected deficiency concerns a failure to have a Safe-School officer established or assigned at each school facility, as required by F.S. 1006.12, the School Safety Specialist must respond in writing and verify to the Office of Safe Schools that the school(s) identified in the notice have a Safe-School officer on site by the next school day. In all other cases, the School Safety Specialist must respond in writing to the Office of Safe Schools within five (5) school days and verify that the District or school has corrected the suspected deficiency, or within that same time period, submit a written plan describing how the District will bring the identified school(s) into compliance. The plan must include an estimated date of completion and an explanation of alternate security measures designed to maintain a safe learning environment.

Recommendations of the School Safety Specialist

Based on the findings of the school security risk assessment, the School Safety Specialist must provide recommendations to the Superintendent and Board which identify strategies and activities that the Board should implement in order to address the findings and improve school safety and security. The School Safety Specialist's report to the Board shall also include school safety recommendations made by public safety agencies. The Board will review the school security risk assessment findings and the recommendations of the School Safety Specialist at a publicly noticed Board meeting to provide the public an opportunity to hear the Board members discuss and take action. The *School Safety and Security Plan* is, however, confidential and is not subject to review or release as a public record.

The School Safety Specialist shall report the school security risk assessment findings and recommendations and the Board's action(s) to the Office of Safe Schools no later than thirty (30) days after the Board meeting and prior to November 1 of each year.

The School Safety Specialist shall also submit a best-practices assessment in the Florida Safe Schools Assessment Tool.

As a part of the *School Safety and Security Plan*, the Board shall verify that it has procedures in place for keeping schools safe and drug-free that include (see also, Form 8330 F15 entitled Checklist of Policies and Guidelines Addressing No Child Left Behind Act of 2001):

A. safety and security best practices;

B. appropriate and effective school discipline policies that prohibit disorderly conduct, the illegal possession of weapons and the illegal use, possession, distribution, and sale of tobacco, alcohol, and other drugs by students;

C. security procedures at school and while students are on the way to and from school;

D. prevention activities that are designed to maintain safe, disciplined and drug-free environments;

E. a code of conduct or policy for all students that clearly states the responsibilities of students, teachers, and administrators in maintaining a classroom environment that:

1. allows a teacher to communicate effectively to all students in the class;

2. allows all students in the class the opportunity to learn;

3. has consequences that are fair, and developmentally appropriate;

4. considers the student and the circumstances of the situation; and

5. is enforced accordingly.

Threat Management Coordinator

The Superintendent will designate a Threat Management Coordinator to oversee threat management at all public K-12 District schools, including charter schools sponsored by or under contract with the District, in accordance with the requirements set forth in Florida law and State Board of Education rules.

The Superintendent will report the name and contact information of the Threat Management Coordinator to the Office of Safe Schools by July 1, 2023. Any changes in the name and contact information of the Threat Management Coordinator will be updated with the Office of Safe Schools within one (1) school day of the change.

Mental Health Coordinator

The Board shall identify a mental health coordinator for the District. The mental health coordinator shall serve as the District's primary point of contact regarding the District's coordination, communication, and implementation of student mental health policies, procedures, responsibilities, and reporting. The mental health coordinator is responsible for:

A. Coordinating with the Office of Safe Schools, established pursuant to F.S. 1001.212.

B. Maintaining records and reports regarding student mental health as it relates to school safety and the mental health assistance allocation under F.S. 1011.62(14).

C. Facilitating the implementation of District policies relating to the respective duties and responsibilities of the District, the Superintendent, and District Principals.

D. Coordinating with the School Safety Specialist on the staffing and training of threat management~~assessment~~ teams and facilitating referrals to mental health services, as appropriate, for students and their families.

E. Coordinating with the School Safety Specialist on the training and resources for students and District staff relating to youth mental health awareness and assistance.

F. Reviewing annually the District's policies and procedures related to student mental health for compliance with Florida law and alignment with current best practices and make recommendations, as needed, for amending such policies and procedures to the Superintendent and the Board.

Safety and Security Best Practices

The Superintendent shall develop administrative procedures for the prevention of violence on school grounds, including the assessment and intervention with individuals whose behavior poses a threat to the safety of the school community.

The Board shall adopt, in coordination with local law enforcement agencies and local governments, a family reunification plan to reunite students and employees with their families in the event that a school is closed or unexpectedly evacuated due to a natural or man-made disaster. The reunification plan must be reviewed annually and updated, as applicable.

Persistently Dangerous Schools

The Board has set forth the rules with regard to expected behavior in Policy 5500 - Student Conduct and has established the consequences for violating the policy on student conduct in Policy 5600 - Student Discipline. The Board recognizes that not only Federal, but also State law requires that the District report annually incidents which meet the statutory definition of violent criminal offenses that occur in a school, on school grounds, on a school conveyance, or at a school-sponsored activity, as well as those incidents that would be a Gun-Free Schools Act violation. It is further understood that the Florida Department of Education will then use the data for the offenses identified in the Department's Unsafe School Choice Option Policy to determine whether or not a school is considered "persistently dangerous".

Pursuant to the Board's stated intent to provide a safe school environment, school administrators are expected to respond appropriately to any and all violations of the Student Code of Conduct, especially those of a serious, violent nature. In any year where the number of reportable incidents of violent criminal offenses in any school exceeds the threshold number established in State law, the Superintendent shall discuss this at the annual meeting for the purpose of reviewing the *School Safety and Security Plan* so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year and/or convene a meeting of the building administrator, representative(s) of the local law enforcement agencies, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.

The Superintendent shall make a report to the Board about this plan of corrective action and shall recommend approval and adoption of it.

In the unexpected event that the number of reportable incidents in three (3) consecutive school years exceeds the statutory threshold and the school is identified as persistently dangerous, the Superintendent shall offer parents and eligible students the opportunity to transfer to another school within the District that serves the same grades. If there is another school within the District serving the same grades, the transfer shall be completed in a timely manner. If there is not another school within the District that serves the same grades, then parents and eligible students will be advised that, although Federal and State law provides for an opportunity to transfer, they will be unable to do so.

In addition, the Superintendent shall discuss this at the annual meeting for the purpose of reviewing the *School Safety and Security Plan* so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year and/or convene a meeting of the building administrator, representative(s) of the local law enforcement agencies, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.

If a school in a neighboring district is identified as persistently dangerous and there is not another school or public school academy in that district, the District will admit students from that school in accordance with Board Policy 5113.

Victims of Violent Crime

The Board further recognizes that, despite the diligent efforts of school administrators and staff to provide a safe school environment, an individual student may be a victim of a violent crime in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. In accordance with Federal and State laws the parents or the eligible student shall be offered the opportunity to transfer to another school within the District that serves the same grades. If there is another school serving the same grades, the transfer shall be completed in a timely manner. If there is not another school serving the same grades, the parents or eligible student will be advised that, although they have the right to transfer, they will be unable to do so.

Threat ~~Assessment~~ MManagement Teams

The purpose of the threat ~~assessment~~management team is to establish a process focusing on behaviors that pose a threat to school safety while serving as a preventative measure to identify needs and provide support to students. This process is also known as a care assessment. Threat ~~assessment~~management teams are responsible for the coordination of resources and assessment and intervention with ~~individuals~~students whose behavior may pose a threat to the safety of school staff or students~~ consistent with the model policies and procedures developed by the Office of Safe Schools which addresses early identification, evaluation, early intervention, and student support~~.

Upon the availability of a State-wide behavioral threat management operational process developed pursuant to F.S. 1001.212, all threat management teams shall use the operational process.

~~Each school-based threat assessment team must meet as often as needed to fulfill its duties of assessing and intervening with persons whose behavior may pose a threat to school staff or students, but no less than monthly. Threat assessment teams shall maintain documentation of their meetings, including meeting dates and times, team members in attendance, cases discussed, and actions taken.~~

A. ~~Location and Membership~~

1. ~~Threat assessment teams are located at each school in the District and composed of individuals with expertise in counseling, instruction, school administration, and law enforcement. All members of the threat assessment team must be involved in the threat assessment process and final decision-making.~~

   a. ~~The counseling team member must be a school-based mental health services provider who is able to access student mental health records.~~

   b. ~~The law enforcement team member must be a sworn law enforcement officer, as defined by F.S. 943.10, including a School Resource Office, school safety officer, or other active law enforcement officer. At a minimum, a law enforcement officer serving on a threat assessment team must have access to local Records Management System information, the Criminal Justice Information System, and the Florida Crime Information Center and National Crime Information Center databases. Officers serving on school-based threat assessment teams must also have clearance to review Criminal Justice Information and Criminal History Record Information.~~
   Each school-based threat management team must meet as often as needed to fulfill its duties of assessing and intervening with persons whose behavior may pose a threat to school staff or students, but no less than monthly. Threat assessmentmanagement teams shall maintain documentation of

their meetings, including meeting dates and times, team members in attendance, cases discussed, and actions taken.

c. Location and Membership

1. Threat management teams are located at each school in the District and composed of individuals with expertise in counseling, instruction, school administration, and law enforcement. All members of the threat assessmentmanagement team must be involved in the threat assessment and threat management process and final decision-making. At least one (1) member of the threat management team must have a personal familiarity with the individual who is the subject of the threat assessment. If no member of the threat management team has such familiarity, an instructional personnel or administrative personnel who is personally familiar with the individual who is the subject of the threat assessment must consult with the threat management team for the purpose of assessing the threat. The instructional or administrative personnel who provides such consultation shall not participate in the decision-making process.

a. The counseling team member must be a school-based mental health services provider who is able to access student mental health records.

b. The law enforcement team member must be a sworn law enforcement officer, as defined by F.S. 943.10, including a School Resource Office, school-safety officer, or other active law enforcement officer. At a minimum, a law enforcement officer serving on a threat management team must have access to local Records Management System information, the Criminal Justice Information System, and the Florida Crime Information Center and National Crime Information Center databases. Officers serving on school-based threat management teams must also have clearance to review Criminal Justice Information and Criminal History Record Information.

2. The Board authorizes the Superintendent to create procedures for the purpose of:

a. identifying team participants by position and role;

b. designating the individuals (by position) who are responsible for gathering and investigating information; and

c. identifying the steps and procedures to be followed from initiation to conclusion of the threat assessment inquiry or investigation.

B. Responsibilities and Activities of Threat Assessment Teams

The responsibilities and activities of threat ~~assessment~~ management teams include, but are not limited to, the following:

1. identification of individuals in the school community to whom threatening behavior should be reported and provide guidance to students, faculty, and staff regarding recognition of threatening or aberrant behavior that may represent a threat to the community, school, or self;

2. utilizing the Department's behavior threat assessment instrument developed pursuant to F.S. 1001.212;

3. consult with law enforcement when a student exhibits a pattern of behavior, based upon previous acts or the severity of an act, that would pose a threat to school safety;

4. consult with law enforcement when a student commits more than one (1) misdemeanor to determine if the act should be reported to law enforcement;

5. if a preliminary determination is made by the threat ~~assessment~~ management team that a student poses a threat of violence or physical harm to himself/herself or others, the threat ~~assessment~~management team will report its determination to the Superintendent;

The Superintendent shall immediately attempt to notify the student's parent or legal guardian. However, nothing in this paragraph shall preclude District personnel from acting immediately to address an imminent threat.

6. if a preliminary determination is made by the threat ~~assessment~~ management team that a student poses a threat of violence to themselves~~himself/herself~~ or others or exhibits significantly disruptive behavior or need

for assistance, authorized members of the threat assessment team may obtain criminal history record information as pursuant to F.S. 985.04(1);

Members of the threat ~~assessment~~ management team may not disclose any criminal history record information obtained pursuant to this paragraph or otherwise use any record of an individual beyond the purpose for which such disclosure was made to the threat assessment team.

7. create procedures related to engaging behavioral health crisis resources.

All reported threats, even those determined not to be a threat, must be documented by the threat management ~~assessment~~ team. Documentation must include the evaluation process and any resultant action.

C. Sharing of Information

The District and other agencies and individuals that provide services to students experiencing, or at risk of, an emotional disturbance or a mental illness and any service or support provider contracting with such agencies may share with each other records or information that are confidential or exempt from disclosure under F.S. Chapter 119 if the records or information are reasonably necessary to ensure access to appropriate services for the student or to ensure the safety of the student or others.

D. Immediate Mental Health or Substance Abuse Crisis

If an immediate mental health or substance abuse crisis is suspected, school personnel shall follow policies established by the threat management ~~assessment~~ team to engage behavioral health crisis resources. Behavioral health crisis resources, including, but not limited to, mobile crisis teams and school resource officers trained in crisis intervention shall provide emergency intervention and assessment, make recommendations, and refer the student for appropriate services. Onsite school personnel shall report all such situations and actions taken to the threat management ~~assessment~~ team, which shall contact the other agencies involved with the student and any known service providers to share information and coordinate any necessary follow-up actions. Upon the student's transfer to a different school, the threat assessment team shall verify that any intervention services provided to the student remain in place until the threat ~~assessment~~management team of the receiving school independently determines the need for intervention services.

E. Threat ~~Assessment~~ Assessment Report

The threat management team shall prepare a threat assessment report required by the Florida-specific behavioral threat assessment instrument developed pursuant to F.S. 1001.212. A threat assessment report, all corresponding documentation, and any other information required by the Florida-specific behavioral threat assessment instrument in the threat management portal is an education record.

F. Behavior Threat Management ~~Assessment~~ Instrument Training

All threat ~~t~~management ~~assessment~~ team members must be trained on the Department's behavior threat assessment instrument in accordance with Florida law.

G. Office of Safe Schools Reporting

Each threat assessment team shall report quantitative data on its activities to the Office of Safe Schools, including all activities during the previous school year, ~~and shall utilize the threat assessment database developed pursuant to F.S. 1001.212~~. The School Safety Specialist will report this information to the Office of Safe Schools. ~~Additionally, the School Safety Specialist must report the following information utilizing the Florida Safe Schools Assessment Tool by October 1 of each year:~~

1. ~~For the 2021-2022 school year, the total number of threat assessments conducted, the number of transient threats, and the number of substantive threats; and,~~

2. Beginning in the 2022-2023 school year, the total number of threat assessments conducted, disaggregated by the total number of non-threats, the total number of transient threats, ~~and~~ the number of substantive threats, and the sex, race, and grade level of all students assessed by the threat assessment team.

G. **Threat Assessment Records**

1. **Transient or Substantive Threats**

Threat assessments determined to be transient or substantive, as defined in F.A.C. 6A-1.0018, are Category B records and shall be maintained in a student's file as long as determined useful by a threat ~~assessment~~ ~~t~~management **team, pursuant to F.S. 1006.07 and F.A.C. 6A-1.0018.**

2. **Non-Threats**

In order to protect students from stigma and unintended consequences, reported threats which are determined by a threat ~~t~~management ~~assessment~~ team not to be a threat at all, meaning the threat does not rise to the level of transient or substantive, may be maintained by the threat ~~t~~management ~~assessment~~ team, but must not be maintained in a student's file, unless one of the following conditions are met:

a. **The parent of the student who was the subject of a non-threat finding requests that the record be retained in the student's file; or**

b. **The threat ~~t~~management ~~assessment~~ team has made a determination that the non-threat finding must be retained in order to ensure the continued safety of the school community or to ensure the well-being of the student.**

Such determination and reasoning for maintaining the record must be documented with the non-threat finding. Where such a determination is made, the threat assessment team must re-evaluate the decision on an annual basis to determine if the record is no longer useful. The student's age and length of time since the original assessment must be considered in those evaluations.

Referral to Mental Health Services

All school personnel who receive training pursuant to F.S. 1012.584 shall be notified of the mental health services that are available in the District.

School Environmental Safety Incident Reporting

The superintendent is responsible for ensuring the accurate and timely reporting of incidents related to school safety and discipline in accordance with Florida law and rules promulgated by FL DOE.

Parents of District students have a right to access school safety and discipline incidents as reported pursuant to F.S. 1006.07 (9) and will be timely notified of threats, unlawful acts, and significant emergencies pursuant to F.S. 1006.07 (4) and (7).

Student Crime Watch Program

The Board shall implement a Student Crime Watch Program to promote responsibility among students and improve school safety. Through a Board resolution, the Board will require each Principal to distribute information (including a reference to Policy 8406) at their respective schools notifying students and the community as to how they can anonymously relay information concerning unsafe and potentially harmful, dangerous, violent, or criminal activities, or the threat of these activities, to appropriate public safety agencies and school officials.

Promotion of School Safety Awareness

In furtherance of Policy 8406 (*Reports of Suspicious Activity and Potential Threats to Schools*), the Board shall promote the use of the Florida Department of Education's mobile suspicious reporting tool ("FortifyFL") and the consequences of knowingly submitting false information on the District's website, in newsletters, on school campuses, and in school publications. FortifyFL shall also be installed on all mobile devices issued to students and bookmarked on all computer devices issued to students.

Records Related to Compliance with F.A.C. 6A-1.0018

The District and all school staff will retain records demonstrating that the requirements of F.A.C. 6A-1.008 are met and provide such records to the Office of Safe Schools upon request.

Revised 5/25/19
Revised 7/27/21
Revised 3/8/22
Revised 9/13/22
Revised 12/13/22

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Legal F.S. 1001.212

F.S. 1006.07

F.S. 1006.13

F.S. 1006.1493

Office of Safe Schools School Security Risk Assessment Tool

Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates (U.S. Secret Service and U.S. Department of Education)

F.A.C. 6A-1.0018

F.A.C. 6AER23-02

Approval of Advertising a Notice of Intent to Amend School Board Policies and Setting a Public Hearing at the Board Meeting on October 24, 2023

Packet 2

Bylaw 0144 - Term (Revised)

This bylaw is revised to reflect the statutory change to F.S. 1001.35 limiting the terms of Board members to eight (8) years. (HB 477)

Policy 1111 - Designation of a New Position (Revised)
Policy 3111 - Designation of a New Position (Revised)
Policy 4111 - Designation of a New Position (Revised)
Policy 1121.01 - Background Screening and Employment History Checks (Revised)
Policy 3121.01 - Background Screening and Employment History Checks (Revised)
Policy 4121.01 - Background Screening and Employment History Checks (Revised)

F.S. 448.095 requires that every School District register and use the E-Verify system to verify the work authorization of all newly hired employees. Policies 1111, 3111, and 4111 have been revised to remove optional language regarding employment verification. This optional language is now mandatory and has been added to Policies 1121.01, 3121.01, and 4121.01.

Policy 1120 - Employment of Administrators (Revised)
Policy 3120 - Employment of Instructional Staff (Revised)
Policy 4120 - Employment of Support Staff (Revised)

The revisions to these policies are the result of SB 676 which revised language addressing when a person is ineligible for educator certification or employment in any position that requires direct contact with students.

Policy 1242 - Professional Learning (Revised)
Policy 3242 - Professional Learning (Revised)

HB 1537 included changes in terminology from professional "development" to "learning," a definition of "professional learning," and a list of required professional learning activities linked to student learning and professional growth. Policies 1242 and 3242 are updated to reflect these changes.

Policy 2120 - School Improvement (Revised)

Policy 2120 is revised to include language requiring that the District's early warning system to include, as an additional early warning indicator, students in kindergarten through grade 4 with a substantial mathematics deficiency. These revisions are the result of HB 7039.

Policy 2210 - Curriculum Development (Revised)

Policy 2210 incorporates changes required by HBs 5101 and 7039.

Policy 2271 - Articulation and Access to Florida College System Institutions (Revised)

This policy is revised to accommodate a statutory change in HB 5101 to provide that the Board will pay for the cost of instructional materials for public high school students who are earning credit toward graduation under the dual enrollment program.

Policy 2421 - Career and Technical Education (Revised)

The revisions to Policy 2421 include a requirement that each high school in the District host a career fair during the school year and establish a process to provide students in grades 11 and 12 the opportunity to meet or interview with potential employers during the career fair. These revisions are based on SB 240.

Policy 2423 - School-to-Work Program (Revised)

Policy 2423 incorporates the provisions of SB 240 requiring that school boards ensure that each student enrolled in grades 9 through 12 have access to at least one work-based learning opportunity.

Policy 2460 - Exceptional Student Education (Revised)

Policy 2460 implements statutory changes from SB 290 and HB 795.

Packet 3

Policy 3220 - Evaluation of Instructional Personnel (Revised)

HB 1537 specifies that in relation to observations for performance evaluation purposes, a school administrator is not precluded from visiting and observing classroom teachers throughout the school year for purposes of providing mentorship, training, instructional feedback, or professional learning. This clarification is incorporated in Policy 3220.

Policy 5111.01 - Homeless Students (Revised)

The revisions to Policy 5111.01 are based on F.A.C. Rule 6A-10.088 (Florida McKinney-Vento Program Training and Identification).

Policy 5780 - Student/Parent Rights (Revised)

The revisions to Policy 5780 are based on HBs 1537 and 7039. Specifically, students are now permitted to possess and use a medication to relieve headaches while on school property or at a school-sponsored event/activity without a physician's note or prescription if the medication is regulated by the United States Food and Drug Administration for over-the-counter use to treat headaches.

Policy 6114 – Cost Principles – Spending Federal Funds (Revised)

Updated to reflect changes made to the Code of Federal Regulations (CFR) 2 C.F.R. 200.344(b) on August 8, 2023.

Policy 6320 - Purchasing and Contracting for Commodities and Contractual Services (Revised)
Policy 6325 - Procurement - Federal Grants/Funds (Revised)
Policy 6450 - Local Purchasing (Revised)

These policies are revised to accommodate the statutory changes in HB 3 to prohibit the Board from requesting documentation of, considering or making a preference based on a vendor's social, political or ideological interests.

Policy 6440 - Cooperative Purchasing (Revised)

This policy is revised to accommodate the provisions of HB 897.

Packet 4

Policy 7544 – Use of Social Media (Revised)

Updated to reflect changes in SB 258.

Policy 8610 - Transportation Route Planning (Revised)

Among other things, HB 1 modified F.S. 1006.21 and 1006.22 to give greater flexibility to school boards regarding student transportation, including by buses and other vehicles.

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Policy 9160 - Public Attendance at School Events (Revised)

Policy 9160 is revised to include the provisions of HB 319 which prohibit interference or disruption of a sporting or entertainment event. Such interference as defined in this legislation is subject to criminal prosecution.

Policy 9215 - Direct-Support Organizations (Revised)

SB 1278 modified statutory provisions related to direct-support organizations, including requirements related to contracts between the Board and a DSO, audit requirements of DSOs, and a prohibition on the Board permitting the use of property, facilities, or personal services by any DSO that does not provide equal employment opportunities consistent with applicable State and Federal laws. Policy 9215 is revised to include these requirements.

Policy 9700.01 - Advertising and Commercial Activities (Revised)

The "General Advertising Guidelines" section of Policy 9700.01 has been removed from Policy 9700.01 and replaced with a reference to new AP 9700.01.

Policy 9800 - Charter Schools (Revised)

Policy 9800 is revised to incorporate changes reflected in HB 443.

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of TERM
Code	*po0144 8/17/23
Status	
Adopted	November 9, 2016
Last Revised	December 13, 2022

0144 - **TERM**

School Board members shall be elected by the general election in November for staggered terms of four (4) years arranged so that, of five (5) members, three (3) members shall be elected at one general election and two (2) members shall be elected at the ensuing general election.

The term of office of Board members shall begin on the second Tuesday following the general election in which such member is elected.

A person may not appear on the ballot for reelection to the office of Board member if, by the end of their current term of office, the person will have served, but for resignation would have served, in that office for eight (8)~~twelve (12)~~ consecutive years. Service of a term of office which commenced before November 8, 2022, will not be counted toward the limitation imposed by F.S. 1001.35.

Revised 12/13/22

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Legal F.S. 1001.35

F.S. 1001.371

Book	Policy Manual
Section	Vol. 23, No. 2, Jan. 2023 Revised
Title	Copy of DESIGNATION OF A NEW POSITION
Code	*po1111 8/14/23
Status	
Adopted	June 27, 2017

1111 - **DESIGNATION OF A NEW POSITION**

The School Board recognizes the need to establish positions which, when filled by competent, qualified administrative staff members, will assist the District in achieving the educational goals set by the Board. The District employs only U.S. citizens and others lawfully authorized to work in the United States.

~~The Superintendent shall verify all new full-time and part-time employees' right to work in the United States according to Federal law.~~

Subject to the recommendation of the Superintendent, the Board shall designate new positions pursuant to the job description development in accordance with Policy 1600 and set the initial salary for new positions.

When designating new positions, primary consideration shall be given to:

A. the number of students enrolled;

B. the special needs of the community;

C. the special needs of the students;

D. the operational services of the District;

E. the operating budget of the District.

F.S. 1001.42
F.S. 1012.22
F.S. 1001.42(5)
~~Federal Immigration Reform and Control Act of 1986~~
~~8 U.S.C. 1255a~~

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Legal
F.S. 1001.42
F.S. 1001.42(5)
F.S. 1012.22
Federal Immigration Reform and Control Act of 1986
8 U.S.C. 1255a

Book	Policy Manual
Section	Vol. 23, No. 2, Jan. 2023 Revised
Title	Copy of DESIGNATION OF A NEW POSITION
Code	*po3111 8/14/23
Status	
Adopted	June 27, 2017

3111 - **DESIGNATION OF A NEW POSITION**

The School Board recognizes the need to establish positions which, when filled by competent, qualified instructional staff members, will assist the District in achieving the educational goals set by the Board. The District employs only U.S. citizens and others lawfully authorized to work in the United States.

~~The Superintendent shall verify all new full-time and part-time employees' right to work in the United States according to Federal law.~~

Subject to the recommendation of the Superintendent, the Board shall designate new positions pursuant to the job descriptions developed in accordance with Policy 3600 and set the initial salary for new positions not currently covered by a valid collective bargaining agreement.

When designating new positions, primary consideration shall be given to:

A. the number of students enrolled;

B. the special needs of the community;

C. the special needs of the students;

D. the operational services of the District;

E. the operating budget of the District.

F.S. 1001.42
F.S. 1001.42(5)
F.S. 1012.22
~~Federal Immigration Reform and Control Act of 1986~~
~~8 U.S.C. 1255a~~

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Legal	F.S. 1001.42
	F.S. 1001.42(5)
	F.S. 1012.22
	Federal Immigration Reform and Control Act of 1986
	8 U.S.C. 1255a

Book	Policy Manual
Section	Vol. 23, No. 2, Jan. 2023 Revised
Title	Copy of DESIGNATION OF A NEW POSITION
Code	*po4111 8/14/23
Status	
Adopted	June 27, 2017

4111 - **DESIGNATION OF A NEW POSITION**

The School Board recognizes the need to establish positions which, when filled by competent, qualified support staff members, will assist the District in achieving the operational goals set by the Board. The District employs only U.S. citizens and others lawfully authorized to work in the United States.

~~The Superintendent shall verify all new full-time and part-time employees' right to work in the United States according to the Federal Immigration Reform and Control Act of 1986.~~

Subject to the recommendation of the Superintendent, the Board shall designate new positions pursuant to the job descriptions developed in accordance with Policy 4600 and set the initial salary for new positions not covered by a valid collective bargaining agreement.

When designating new positions, primary consideration shall be given to:

A. the number of students enrolled;

B. the special needs of the community;

C. the special needs of the students;

D. the operational services of the District;

E. the operating budget of the District.

F.S. 1001.42
F.S. 1001.42(5)
F.S. 1012.22
~~Federal Immigration Reform and Control Act of 1986~~
~~8 U.S.C. 1255a~~

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Legal	F.S. 1001.42
	F.S. 1001.42(5)
	F.S. 1012.22
	Federal Immigration Reform and Control Act of 1986
	8 U.S.C. 1255a

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS
Code	*po1121.01 8/17/23
Status	
Adopted	June 27, 2017
Last Revised	March 28, 2023

1121.01 - **BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS**

The safety of its students is of paramount importance to the District. Consistent with this concern for student safety, and in compliance with Florida law, the District requires that, prior to initial employment or re-employment if there has been a break in service, all candidates for all administrative positions shall be subject to a criminal background screening to determine eligibility for employment. Additionally, the Superintendent shall verify all new full-time and part-time employees' right to work in the United States according to Federal and State law.

The application for employment shall inform the applicants that they are subject to a criminal background screening and employment history check.

The cost of the background screening related to initial employment or re-employment after a break in service will be borne by the candidate for employment.

The Board is a registered employer with the Care Provider Background Screening Clearinghouse. Background screenings, including all fingerprint requirements, shall be conducted in accordance with F.S. 435.12 and F.S. 1012.32.Criminal history checks through the Care Provider Background Screening will be conducted before referring an employee or potential employee or a person with a current or potential affiliation with the District for electronic fingerprint submission to the Florida Department of Law Enforcement. For purposes of this policy, "affiliation" means the status of a person employed or serving as a volunteer or contractor, or seeking to be employed or to serve as a volunteer or contractor, with the District in a position for which screening is not required by law but is authorized under the National Child Protection Act.

If it is found that a person who is employed as an administrator does not meet the screening requirements, the person shall be immediately suspended from working in that capacity and shall remain suspended until final resolution of any appeals.

A person who is found ineligible for employment under F.S. 1012.315, or otherwise found through background screening to have been convicted of any crime involving moral turpitude as defined by rule of the State Board of Education, may not be employed, engaged to provide services, or serve in any position that requires direct contact with students. For purposes of this policy, "convicted" means that there has been a determination of guilt as a result of a trial or the entry of a plea of guilty or nolo contendere, regardless of whether adjudication is withheld, and includes an adjudication of delinquency of a juvenile as specified in F.S. 943.0435.

Furthermore, before employing an administrator in any position that requires direct contact with students, the Superintendent shall conduct employment history checks of each of the candidate's previous employer(s), review each affidavit of separation from previous employers pursuant to F.S. 1012.31, screen the candidate through use of the educator screening tools described in F.S. 1001.10(5), and document the findings. If unable to contact a previous employer, the Superintendent shall document efforts to contact the employer (F.S. 1012.27(6)). Background screenings for these candidates must also comply with the requirements of F.S. 1012.465 or F.S. 1012.56 (whichever is applicable).

Pursuant to State law, all administrators employed by the District must self-report arrests for serious offenses (see AP 1121.01).

The cost of this subsequent background screening will be borne by the Board.

The information contained in reports received from the FDLE and the FBI is confidential.

Although permissible by State law, the District will not share information received as the result of the criminal background check with other school districts.

Current employees will be rescreened through the Care Provider Background Screening Clearinghouse in accordance with the following schedule:

A. Employees for whom the last screening was conducted on or before June 30, 2021~~2019~~, must be rescreened by June 30, 2025~~2024~~;

B. Employees for whom the last screen was conducted between July 1, 20212019, and June 30, 20222021, must be rescreened by June 30,2026 2025; and

C. Employees for whom the last screening was conducted between July 1, 20222021, and December 31, 20232022, must be screened by June 30, 20272026.

~~A person is not required to be rescreened before January 1, 2023, solely for the purpose of retention under F.S. 435.12 if the person was screened before participation by the specified agencies named in F.S. 435.12(13)(a).~~

Furthermore, if information received as a result of the criminal history records check indicates that a certificated administrator has been convicted of certain crimes enumerated by law, the Superintendent must report this information to the Florida Department of Education per Policy 8141 - Mandatory Reporting of Misconduct.

Changes to Initial Status - Care Provider Background Screening Clearinghouse

Before January 1, 2024, initial status and any changes in status must be reported within ten (10) business days after a person receives his/her initial status or after a change in the person's status has been made.

Effective January 1, 2024, initial status and any changes in status must be reported within five (5) business days after a person receives his/her initial status or after a change in the person's status has been made.

Revised 2/13/18
Revised 5/24/22
Revised 3/28/23

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Legal

F.S. 435.09
F.S. 435.12
F.S. 448.095
F.S. 943.0435
F.S. 943.0585(4)(a)
F.S. 943.059(4)(a)
F.S. 1001.41
F.S. 1001.42
F.S. 1012.23
F.S. 1012.27
F.S. 1012.315
F.S. 1012.32
F.S. 1012.465
F.S. 1012.56
F.A.C. 6A-10.083
Federal Immigration Reform and Control Act of 1986
8 U.S.C. 1255a

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS
Code	*po3121.01 8/18/23 KWC
Status	
Adopted	June 27, 2017
Last Revised	March 28, 2023

3121.01 - **BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS**

The safety of its students is of paramount importance to the District. Consistent with this concern for student safety, and in compliance with Florida law, the District requires that, prior to initial employment or re-employment if there has been a break in service, all candidates for all positions shall be subject to a criminal background screening to determine eligibility for employment. Additionally, the Superintendent shall verify all new full-time and part-time employees' right to work in the United States according to Federal and State law.

The application for employment shall inform the applicants that they are subject to a criminal background screening and employment history check.

The cost of the background screening related to initial employment or re-employment after a break in service will be borne by the candidate for employment.

The Board is a registered employer with the Care Provider Background Screening Clearinghouse. Background screenings, including all fingerprint requirements, shall be conducted in accordance with F.S. 435.12 and F.S. 1012.32. Criminal history checks through the Care Provider Background Screening will be conducted before referring an employee or potential employee ora person with a current or potential affiliation with the District for electronic fingerprint submission to the Florida Department of Law Enforcement. For purposes of this policy, "affiliation" means the status of a person employed or serving as a volunteer or contractor, or seeking to be employed or to serve as a volunteer or contractor, with the District in a position for which screening is not required by law but is authorized under the National Child Protection Act.

If it is found that a person who is employed as an administrator does not meet the screening requirements, the person shall be immediately suspended from working in that capacity and shall remain suspended until final resolution of any appeals.

A person who is found ineligible for employment under F.S. 1012.315, or otherwise found through background screening to have been convicted of any crime involving moral turpitude as defined by rule of the State Board of Education, may not be employed, engaged to provide services, or serve in any position that requires direct contact with students. For purposes of this policy, "convicted" means that there has been a determination of guilt as a result of a trial or the entry of a plea of guilty or nolo contendere, regardless of whether adjudication is withheld, and includes an adjudication of delinquency of a juvenile as specified in F.S. 943.0435.

Furthermore, before employing instructional personnel in any position that requires direct contact with students, the Superintendent shall conduct employment history checks of each of the candidate's previous employer(s), review each affidavit of separation from previous employers pursuant to F.S. 1012.31, screen the candidate through use of the educator screening tools described in F.S. 1001.10(5), and document the findings. If unable to contact a previous employer, the Superintendent shall document efforts to contact the employer (F.S. 1012.27(6)). Background screenings for these candidates must also comply with the requirements of F.S. 1012.465 or F.S. 1012.56 (whichever is applicable).

Pursuant to State law, all instructional staff members employed by the District must self-report arrests for serious offenses (see AP 3121.01).

The cost of this subsequent background screening will be borne by the Board.

The information contained in reports received from the FDLE and the FBI is confidential.

Although permissible by State law, the District will not share information received as the result of the criminal history background check with other school districts.

Current employees will be rescreened through the Care Provider Background Screening Clearinghouse in accordance with the following schedule:

A. Employees for whom the last screening was conducted on or before June 30, 2021~~2019~~, must be rescreened by June 30, 2025~~2024~~;

B. Employees for whom the last screen was conducted between July 1, 2021~~2019~~, and June 30, 2022~~2021~~, must be rescreened by June 30, 2026~~2025; a~~and,

C. Employees for whom the last screening was conducted between July 1, 2021~~2~~2021~~,~~, and December 31, 2023~~2022~~, must be screened by June 30, ~~2026.~~2027

A ~~person is not required to be rescreened~~\ before January 1, 2023, solely for the purpose of retention under F.S. 435.12 if the person was screened before participation by the specified agencies named in F.S. 435.12 (3)(a).

Furthermore, if information received as a result of the criminal history records check indicates that a certificated instructional staff member has been convicted of certain crimes enumerated by law, the Superintendent must report this information to the Florida Department of Education per Policy 8141 - Mandatory Reporting of Misconduct.

Changes to Initial Status - Care Provider Background Screening Clearinghouse

Before January 1, 2024, initial status and any changes in status must be reported within ten (10) business days after a person receives his or her initial status or after a change in the person's status has been made.

Effective January 1, 2024, initial status and any changes in status must be reported within five (5) business days after a person receives his or her initial status or after a change in the person's status has been made.

Revised 2/13/18
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Revised 3/28/23

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F.S. 435.09
F.S. 435.12
F.S. 448.095
F.S. 943.0435
F.S. 943.0585(4)(a)
F.S. 943.059(4)(a)
F.S. 1001.10(5)
F.S. 1001.41
F.S. 1001.42
F.S. 1012.23
F.S. 1012.27(6)
F.S. 1012.315
F.S. 1012.32
F.S. 1012.56
F.A.C. 6A-10.083

Federal Immigration Reform and Control Act of 1986

8 U.S.C. 1255a

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Title	Copy of BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS
Code	*po4121.01 8/20/23
Status	
Adopted	June 27, 2017
Last Revised	March 28, 2023

4121.01 - **BACKGROUND SCREENING AND EMPLOYMENT HISTORY CHECKS**

The safety of its students is of paramount importance to the District. Consistent with this concern for student safety, and in compliance with Florida law, the District requires that, prior to initial employment or re-employment if there has been a break in service, all candidates for all positions shall be subject to a criminal background screening to determine eligibility for employment. Additionally, the Superintendent shall verify all new full-time and part-time employees' right to work in the United State according to Federal and State law.

The application for employment shall inform the applicants that they are subject to a criminal background screening and employment history check.

The cost of the background screening related to initial employment or re-employment after a break in service will be borne by the candidate for employment.

The Board is a registered employer with the Care Provider Background Screening Clearinghouse. Background screenings, including all fingerprint requirements, shall be conducted in accordance with F.S. 435.12 and F.S. 1012.32. Criminal history checks through the Care Provider Background Screening will be conducted before referring an employee or potential employee or a person with a current or potential affiliation with the District for electronic fingerprint submission to the Florida Department of Law Enforcement. For purposes of this policy, "affiliation" means the status of a person employed or serving as a volunteer or contractor, or seeking to be employed or to serve as a volunteer or contractor, with the District in a position for which screening is not required by law but is authorized under the National Child Protection Act.

If it is found that a person who is employed as a support staff member does not meet the screening requirements, the person shall be immediately suspended from working in that capacity and shall remain suspended until final resolution of any appeals.

A person who is found ineligible for employment under F.S. 1012.315, or otherwise found through background screening to have been convicted of any crime involving moral turpitude as defined by rule of the State Board of Education, may not be employed, engaged to provide services, or serve in any position. For purposes of this policy, "convicted" means that there has been a determination of guilt as a result of a trial or the entry of a plea of guilty or nolo contendere, regardless of whether adjudication is withheld, and includes an adjudication of delinquency of a juvenile as specified in F.S. 943.0435.

Furthermore, before employing support staff in any position that requires direct contact with students, the Superintendent shall conduct employment history checks of each of the candidate's previous employer(s), review each affidavit of separation from previous employers pursuant to F.S. 1012.31, and document the findings. If unable to contact (a) previous employer(s), the Superintendent shall document efforts to contact the employer (F.S. 1012.27(6). Background screenings for these candidates must also comply with the requirements of F.S. 1012.465 or F.S. 1012.56 (whichever is applicable).

All support staff members employed by the District must self-report arrests for serious offenses (see AP 4121.01).

The cost of this subsequent background screening will be borne by the Board.

The information contained in reports received from the FDLE and the FBI is confidential.

Although permissible by State law, the District will not share information received as the result of the criminal history background check with other school districts.

Current employees will be rescreened through the Care Provider Background Screening Clearinghouse in accordance with the following schedule:

A. Employees for whom the last screening was conducted on or before June 30, 2021~~2019~~, must be rescreened by June 30, 2025~~4~~;

B. Employees for whom the last screen was conducted between July 1, 2021~~2019~~, and June 30, 2022~~2021~~, must be rescreened by June 30, 2026~~2025~~; and,

C. Employees for whom the last screening was conducted between July 1, 2022~~2021~~, and December 31, 2023~~2022~~, must be screened by June 30, 2027~~2026~~.

~~A person is not required to be rescreened before January 1, 2023, solely for the purpose of retention under F.S. 435.12 if the person was screened before participation by the specified agencies named in F.S. 435.12 (3)(a).~~

Changes to Initial Status - Care Provider Background Screening Clearinghouse

Before January 1, 2024, initial status and any changes in status must be reported within ten (10) business days after a person receives his/her initial status or after a change in the person's status has been made.

Effective January 1, 2024, initial status and any changes in status must be reported within five (5) business days after a person receives his/her initial status or after a change in the person's status has been made.

Revised 2/13/18
Revised 5/24/22
Revised 3/28/23

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F.S. 435.09

F.S. 435.12

F.S. 448.095

F.S. 943.0435

F.S. 943.0585(4)(a)

F.S. 943.059(4)(a)

F.S. 1001.10(5)

F.S. 1001.41

F.S. 1001.42

F.S. 1012.27(6)

F.S. 1012.315

F.S. 1012.32

F.S. 1012.465

F.S. 1012.56

F.A.C. 6A-10.083

Federal Immigration Reform and Control Act of 1986

8 U.S.C. 1255a

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of EMPLOYMENT OF ADMINISTRATORS
Code	*po1120 8/17/23 KWC
Status	
Adopted	June 27, 2017
Last Revised	December 13, 2022

1120 - **EMPLOYMENT OF ADMINISTRATORS**

The School Board recognizes that it is vital to the successful operation of the District that administrative positions created by the Board be filled with highly qualified and competent personnel.

Administrators include District personnel who perform management activities such as developing broad policies for the School District and executing those policies through direction of all personnel throughout the District, and who supervise the resources, operations, and management of school(s) and/or department(s) and meet established qualifications. Pursuant to F.S. 1012.01, administrative personnel include District-based instructional administrators, District-based non-instructional administrators, and school administrators.

To be eligible for employment in an administrative position requiring certification, an individual must be of good moral character and hold a valid certificate issued pursuant to Florida law and the rules of the State Board of Education. A copy of the certificate shall be filed with the District.

The Superintendent shall recommend candidates for employment, compensation, and term of employment to the Board.

Any administrative staff member's misstatement of fact material to qualifications for employment or the determination of salary shall be considered to constitute grounds for dismissal.

A candidate shall be disqualified from employment in any administrative position that requires direct contact with students if the candidate is ineligible for such employment under F.S. 1012.315.

A person is ineligible for educator certification or employment in any position that requires direct contact with students if: ~~the person~~

- they are ~~is~~ on the disqualification list maintained by the ~~department pursuant to~~Florida Department of Education under F.S. 1001.10(4)(b),
- ~~is~~they are registered as a sex offender as described in 42 U.S.C. 9858f(c)(1)(C),
- they are ineligible based on a security background investigation under F.S.435.04;
- Beginning January 1, 2025, or a later date as determined by the Agency for Health Care Administration, the Agency for Health Care Administration shall determine the eligibility of employees in any position that requires direct contact with students in a District school.
- t~~T~~they would be ineligible for an exemption under F.S. 435.07(4)(c); ~~,~~if
- they have ~~or has~~ been convicted or found guilty of, have ~~has~~ had adjudication withheld for, or has pled guilty or nolo contendere to ~~any of the felony offenses listed in F.S. 1012.315.~~(1) any criminal act in another state or under federal law which, if committed in Florida, constitutes a disqualifying offense under F.S. 435.04(2) or (2) any delinquent act committed in Florida or any delinquent or criminal act committed in another state or under Federal law which, if committed in Florida, qualifies an individual for inclusion on the Registered Juvenile Sex Offender List under F.S. 943.0435.

In addition, the Board shall allow an individual with a temporary certificate in educational leadership to be eligible for administrative positions for which State certification in educational leadership is required. Pursuant to State law and rules adopted by the State Board of Education, an individual must earn a passing score on the Florida Educational Leadership Examination, document three (3) years of successful experience in an executive management or leadership position, and hold a bachelor's degree or higher from an accredited institution of higher learning to qualify for a temporary certificate in educational leadership. A person who is employed under a temporary certificate in educational leadership must be under the mentorship of a State-certificated school administrator during the term of the temporary certificate.

The Superintendent shall also conduct employment history checks of all candidates for administrative positions. The employment history check shall include, but not be limited to, contacting any previous employer and screening the candidate through the use of the screening tools described in State law. If contact with (a) previous employer(s) cannot be made, the Superintendent shall document the efforts made to do so.

The Board may establish reciprocal certification agreements with other Florida school districts whose employment and/or certification requirements are comparable to those of the School District.

The Board shall require a candidate for employment with an out-of-district certificate not comparable to the District Certification to complete all requirements for initial employment and certification.

F.S. 1012.33 states that "the first ninety-seven (97) days of an initial principal's or supervisor's contract is a probationary period. During the probationary period, the employee may be dismissed without cause or may resign from the contractual position without breach of contract." This statement means that individuals who are appointed into their initial administrative positions in the State of Florida will have a ninety-seven (97) day probationary period.

All administrators shall become familiar with the policies of the Board and other policies, regulations, memoranda, bulletins, and handbooks that pertain to their duties in the District. Any administrator employed by the Board who shall be guilty of any willful violation of the policies of the Board shall be subject to discipline up to and including termination.

General Knowledge Examination Assistance

Any employee who does not achieve a passing score on any subtest of the general knowledge examination will be provided information regarding the availability of State-level and District-level supports and instruction to assist him/her in achieving a passing score. Such information will include, but is not limited to, State-level test information guides, School District preparation resources, and preparation courses offered by State universities and Florida college system institutions.

Revised 7/27/21
Revised 5/24/22
Revised 12/13/22

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F.S. 1012.01
F.S. 1001.10
F.S. 1012.23
F.S. 1012.315
F.S. 1012.32
F.S. 1012.33
F.S. 1012.55
F.S. 1012.56
42 U.S.C. 9858f

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of EMPLOYMENT OF INSTRUCTIONAL STAFF
Code	*po3120 8/18/23
Status	
Adopted	June 27, 2017
Last Revised	May 9, 2023

3120 - **EMPLOYMENT OF INSTRUCTIONAL STAFF**

The School Board recognizes that it is vital to the successful operation of the District that positions created by the Board be filled with certified and competent personnel.

For purposes of this policy, instructional staff is defined as written in F.S. 1012.01.

The Superintendent shall also conduct employment history checks of all candidates for instructional staff positions. The employment history check shall include, but not be limited to, contacting any previous employer, reviewing each affidavit of separation from previous employers pursuant to FS 1012.31, and screening the candidate through the use of the screening tools described in State law. If contact with (a) previous employer(s) cannot be made, the Superintendent shall document the efforts made to do so.

Any instructional staff member's misstatement of fact material to qualification for employment or the determination of salary shall be considered to constitute grounds for dismissal.

A candidate shall be disqualified from employment in any position that requires direct contact with students if the candidate is ineligible for such employment under F.S. 1012.315, or if the candidate has been terminated or resigned in lieu of termination for sexual misconduct with a student.

A person is ineligible for educator certification or employment in any position that requires direct contact with students if~~: the person~~

- they are is on the disqualification list maintained by the ~~department pursuant~~Florida Department of Education under F to F.S. 1001.10(4)(b)~~,~~;
- they are~~is~~ registered as a sex offender as described in 42 U.S.C. 9858f(c)(1)(C);,
- they are ineligible based on a security background investigation under F.S.435.04;

  Beginning January 1, 2025, or a later date as determined by the Agency for Health Care Administration, the Agency for Health Care Administration shall determine the eligibility of employees in any position that requires direct contact with students in a District school.

- they would be ineligible for an exemption under F.S. 435.07(4)(c)~~;~~,
- they have ~~or has~~ been convicted or found guilty of, have~~has~~ had adjudication withheld for, or have ~~has~~ pled guilty or nolo contendere to ~~any of the felony offenses listed in F.S. 1012.315.~~(1) any criminal act in another state or under federal law which, if committed in Florida, constitutes a disqualifying offense under F.S. 435.04(2) or (2) any delinquent act committed in Florida or any delinquent or criminal act committed in another state or under Federal law which, if committed in Florida, qualifies an individual for inclusion on the Registered Juvenile Sex Offender List under F.S. 943.0435.

The Board shall approve employment, upon recommendation of the Superintendent.

Upon Board approval of employment, each instructional staff member shall execute a written contract as required by State law and Policy 3128 - Contracts: Instructional Personnel.

INSTRUCTIONAL PERSONNEL

Qualifications of instructional personnel shall be as required by law and Florida Administrative Code. To be eligible for appointment in any position in the District, a person must be of good moral character; must have attained the age of eighteen (18) years; and must, when required by law, hold a certificate or license issued under rules of the state Board of Education or the Department of

Children and Family Services, except when employed pursuant to F.S. 1012.55 or under the emergency provisions of F.S. 1012.24. Previous residence in this State shall not be required in any school of the state as a prerequisite for any person holding a valid Florida certificate or license to serve in an instructional capacity.

Any employee who does not achieve a passing score on any subtest of the general knowledge examination will be provided information regarding the availability of State-level and District-level supports and instruction to assist him/her in achieving a passing score. Such information will include, but is not limited to, State-level test information guides, School District preparation resources, and preparation courses offered by State universities and Florida college system institutions.

CERTIFICATION

A. State Certification

For purposes of this policy, "primary instructor" refers to any instructional employee of a Florida public school district who provides direct support in the learning process by planning, delivering, and evaluating instruction, including through virtual or blended environments, for all students during the entire class period.

Teachers who teach in classes for which FEFP funds are earned shall be certified teachers as defined in F.S. 1012.56 and the Florida State Board of Education Administrative Rule, F.A.C. 6A-1.0503 and 6A-1.0502.

B. In-Field

To be considered 'in-field', a primary instructor must meet one of the following qualifications:

1. the teacher is assigned to a course covering subject matter for which the teacher holds a certificate per F.S. 1012.55; or

2. demonstrates sufficient subject matter expertise as determined by F.A.C. 6A-1.0503 (2ah).

F.S. 1012.42

C. District Certification

Nondegreed Vocational Certificate: It is the intent of the Board that nondegreed vocational instructional personnel possess the credentials, knowledge, and/or expertise necessary to provide quality education in the School District. The purpose of District certification is to provide evidence of instructional qualifications in order to protect the interest of students, parents, and the public. The requirements for District certification may be found in the Board Nondegreed Vocational Employment and Certification Procedures.

D. Adjunct Teaching Certificate:

The District may issue an adjunct teaching certificate to an instructional applicant who meets the requirements of s. 1012.56 (2) (a)-(f) and (10) and who has expertise in the subject area to be taught as evidenced by passing a subject area test.

Each adjunct teaching certificate is valid through the term of the annual contact between the educator and the District. An additional annual certification and an additional contract may be awarded by the District at the District's discretion but only if the applicant is rated effective or highly effective during each year of teaching under the adjunct teaching certificate.

The District may issue an adjunct teaching certificate to any applicant who fulfills the requirements of State law and who has subject-area expertise in the subject to be taught. An applicant will be considered to have expertise in the subject matter to be taught if the applicant demonstrates sufficient subset-area mastery through passage of a subject-area test. An adjunct teaching certificate may be for a part-time or full-time teaching position; however, an adjunct teaching certificate issued for a full-time teaching position is valid for no more than three (3) years and is nonrenewable.

The District will post requirements on its website for the issuance of an adjunct teaching certificate, including the subject area test through which an applicant demonstrates subject area mastery, and shall annually report to the FLDOE the number of adjunct teaching certificates issued for part-time and full-time teaching positions pursuant to this provision.

The Board may revoke a District certificate for cause. The application fee for the District Vocational Certificate and the Adjunct Teaching Certificate shall be the same as a State-issued Educator's Certificate.

CERTIFICATED PERSONNEL

Any person employed in a position requiring certification shall possess a valid certificate issued pursuant to Florida law or issued by the Board and shall file said certificate with the Superintendent.

ALTERNATIVE CERTIFICATION

The alternative certification program is a competency-based program designed to expand the pool of educators to include non-education majors committed to making a positive impact on student achievement. The procedures for this program may be found in the District Alternative Certification Program.

☒ As part of the Alternative Certification Program, the Board further offers an alternative teacher preparation program to enable persons already certified to add additional coverage to their certificates. The Board's alternative teacher preparation program shall be submitted to the FLDOE for review and approval. **[END OF OPTION]**

LICENSED PERSONNEL

Speech pathologists, occupational therapists, physical therapists, and audiologists will receive contracts, salary, and benefits. To be eligible for employment these individuals must hold a license to practice in the State of Florida.

ADDITIONAL REQUIREMENTS FOR CORE AREA TEACHERS

All core area teachers employed by the District shall be certified in field. Core area teachers are defined in State and Federal law to include English, reading or language arts, mathematics, science, foreign languages, civic and government, economics, arts, history, and geography. This also includes Exceptional Student Education teachers who teach core area subjects.

Pursuant to Federal law, the specific requirements to attain in-field certification are established by the Florida Department of Education and are set forth in AP 3120.

The District must have a plan and show annual progress towards meeting these teacher qualification requirements.

Heroes in the Classroom

An honorably discharged or retired military veteran or retired first responder who commits to joining the teaching profession as a full-time classroom teacher is eligible for a one-time sign-on bonus administered by the Department of Education (DOE), subject to legislative appropriation. An eligible veteran or first responder may receive an additional bonus for teaching a course in a high-demand teacher need area, as identified by the DOE. For any such eligible veteran or first responder employed by it, the Board will provide any necessary information requested by the DOE and, in a manner established by the DOE, notify the eligible veteran or first responder that employment may impact their pension from a previous employer.

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Revised 5/24/22
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Legal

F.S. 1012.01

F.S. 1012.22

F.S. 1012.24

F.S. 1012.27

F.S. 1012.315

F.S. 1012.32

F.S. 1012.33

F.S. 1012.42

F.S. 1012.55

F.S. 1012.56

F.S. 1012.57

F.S. 1012.575

F.A.C. 6A-1.0502

F.A.C. 6A-1.0503

20 U.S.C. 6301

20 U.S.C. 7801

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4120 - **EMPLOYMENT OF SUPPORT STAFF**

Pursuant to F.S. 1012.01, educational support staff are employees whose job functions are neither administrative nor instructional, yet whose work supports the educational process.

The employment, transfer, promotion, resignation, or dismissal are governed by Federal and State law, School Board policy, State Board rules, and the provisions of the collective bargaining agreements.

A regular employee is a person employed in a continuing position whose duties require twenty (20) or more hours in each normal working week after having completed a ninety (90) workday probationary period. Extensions to this period may be granted by mutual written consent of the employee and the immediate supervisor. Employees who have not completed such period of employment may be discharged without recourse and shall not be subject to the provisions of the grievance procedure for bargaining unit employees.

The Superintendent shall conduct employment history checks of all candidates for educational support staff positions. The employment history check shall include, but not be limited to, contacting any previous employer and reviewing each affidavit of separation from previous employers pursuant to F.S. 1012.31, and screening the candidate through the use of the screening tools described in Florida law. If contact with (a) previous employer(s) cannot be made, the Superintendent shall document the efforts made to do so.

Any educational support staff member's misstatement of fact material to qualification for employment or the determination of salary shall be considered to constitute grounds for dismissal.

A candidate shall be disqualified from employment in any position that requires direct contact with students if the candidate is ineligible for such employment under F.S. 1012.315~~, or~~

- if the candidate has been terminated or resigned in lieu of termination for sexual misconduct with a student~~.~~
- -
- they are ~~A person is~~ ineligible for employment in any position that requires direct contact with students if ~~: the person is on the disqualification list maintained by the Florida Department of Education pursuant to F.S. 1001.10(4)(b)~~
- ~~,~~
- the person is on the disqualification list maintained by the Florida Department of Education under F.S. 1001.10(4)(b);
- they are ~~is~~ registered as a sex offender as described in 42 U.S.C. 9858f(c)(1)(C);
- they are ineligible based on a security background investigation under F.S.435.04;

~~Professional learning activities linked to student learning and professional growth for instructional staff will meet the following criteria:~~

-

A. ~~Utilize materials aligned to the State's educational leadership standards.~~

-

B. ~~Have clear, defined, and measurable outcomes for both individual in-service activities and multiple day sessions.~~

-

C. ~~Employ multiple measurement tools for data on teacher growth, participants' use of new knowledge and skills, student learning outcomes, instructional growth outcomes, and leadership growth outcomes, as applicable.~~

D. ~~Utilize active learning and engage participants directly in designing and trying out strategies, providing participants with the opportunity to engage in authentic teaching and leadership experiences.~~

E. ~~Utilize artifacts, interactive activities, and other strategies to provide deeply embedded and highly contextualized professional learning.~~

F. ~~Create opportunities for collaboration.~~

G. ~~Utilize coaching and expert support to involve the sharing of expertise about content and evidence-based practices, focused directly on the needs of the role.~~

H. ~~Provide opportunities to think about, receive input on, and make changes to practice by facilitating reflection and providing feedback.~~

I. ~~Provide sustained duration with follow-up to have adequate time to learn, practice, implement, and reflect upon new strategies that facilitate changes in practice.~~

- ~~),~~they would be ineligible for an exemption under F.S. 435.07(4)(c), or~~or~~
- have ~~has~~ been convicted or found guilty of, have ~~has~~ had adjudication withheld for, or have ~~has~~ pled guilty or nolo contendere to ~~any of the felony offenses listed in F.S. 1012.315.~~(1) any criminal act in another state or under Federal law which, if committed in Florida, constitutes a disqualifying offense under F.S. 435.04(2) or (2) any delinquent act committed in Florida or any delinquent or criminal act committed in another state or under Federal law which, if committed in Florida, qualifies an individual for inclusion on the Registered Juvenile Sex Offender List under F.S. 943.0435.

The employment of support staff members prior to approval by the Board is authorized when their employment is required to maintain continuity in District operations. Employment shall be recommended to the Board no later than the month following employment.

The Superintendent shall also conduct employment history checks of all candidates for support staff positions. The employment history check shall include, but not be limited to, contacting any previous employer. If contact with (a) previous employer(s) cannot be made, the Superintendent shall document the efforts made to do so.

A candidate shall be disqualified from employment in any position that requires direct contact with students if the candidate is ineligible for such employment under F.S. 1012.315.

The Board shall approve employment, upon recommendation of the Superintendent.

Any support staff member's misstatement of fact material to qualifications for employment or the determination of salary shall be considered to constitute grounds for dismissal.

All support personnel shall become familiar with the policies of the Board and other such policies, regulations, memoranda, bulletins, and handbooks that pertain to their duties in the District. Any support staff member employed by the Board who shall be guilty of any willful violation of the policies of the Board shall be guilty of gross insubordination and shall be subject to dismissal or such other lesser penalty as the Board may prescribe.

REQUIREMENTS FOR INSTRUCTIONAL PARAPROFESSIONALS

All paraprofessionals employed by the District to provide instructional support services in Title I schoolwide programs and instructional paraprofessionals paid with Title I, Part A funds in targeted assistance programs shall be "highly qualified".

The requirements to be considered a "highly qualified" instructional paraprofessional are established by the Florida Department of Education. Accordingly, one of the following requirements must be met:

A. an associate's or higher degree;

B. two (2) years of study at an institution of higher education; or

C. a rigorous State or local assessment of knowledge of and the ability to perform the following duties

1. assist in instruction in reading, writing, and mathematics or reading, writing, and mathematics; or

2. assist in instructing reading readiness, writing readiness, and mathematics readiness, as appropriate.

Instructional paraprofessionals working for a Title I supported program may be assigned to duties as follows:

A. providing one-on-one tutoring for eligible students during times when the teacher would not otherwise be instructing the student;

B. assisting with classroom management, such as organizing instructional and other materials;

An Individual Paraprofessional Development Plan (IPDP) (Form 4120 F1) and an Agreement to Meet Qualifications (Form 4120 F2) shall be on file for each paraprofessional employed by the District to provide instructional support services in Title I schoolwide programs or instructional paraprofessional paid with Title I, Part A funds in targeted assistance programs who does not meet the criteria to be considered "highly qualified". The IPDP shall require the paraprofessional to make annual progress towards "highly qualified" status. Failure to satisfactorily complete the IPDP are subject to re-assignment or termination, consistent with provisions in any applicable collective bargaining contract.

AUTHORIZED ACTIVITIES FOR NON-INSTRUCTIONAL PARAPROFESSIONALS

The activities to which non-instructional paraprofessional may be assigned include the following:

A. personal care services;

B. parent involvement activities;

C. food service;

D. playground/cafeteria supervision;

E. bus aides/bus attendants;

F. clerical duties

G. non-instructional computer assistance;

H. non-instructional media center/library supervision;

I. translators (not providing instructional support).

General Knowledge Examination Assistance

Any employee who does not achieve a passing score on any subtest of the general knowledge examination will be provided information regarding the availability of State-level and District-level supports and instruction to assist him/her in achieving a passing score. Such information will include, but is not limited to, State-level test information guides, School District preparation resources, and preparation courses offered by State universities and Florida college system institutions.

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Legal F.S. 1001.10
F.S. 1012.01
F.S. 1012.315
F.S. 1012.37
F.S. 1012.40
F.S. 1012.56
F.A.C. 6A-1.0502(11)
20 U.S.C. 6301

42 U.S.C. 9858f

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1242 - **PROFESSIONAL LEARNING~~DEVELOPMENT~~**

Professional Learning~~Development~~ System

Pursuant to State law, the School District will work collaboratively with the Florida Department of Education (FLDOE), public postsecondary institutions, State education foundations, teachers consortia, professional organizations, and business/community representatives in Florida to maintain a coordinated system of professional learning~~development.~~ The purpose of the system is to increase student achievement, enhance classroom instructional strategies that promote rigor and relevance throughout the curriculum, and prepare students for continuing education in the workforce.

Pursuant to Florida law, the term "professional learning" means learning that is aligned to Florida's standards for effective professional learning, educator practices, and leadership practices; incorporates active learning; is collaborative; provides models; and is sustained and continuous.

The District's comprehensive learning~~professional development~~ plan will incorporate school improvement plans, will align with the ~~Florida Professional Development System Evaluation Protocol Standards~~standards adopted by the State,, which support the framework for standards adopted by Learning Forward and will align with the principal leadership training. Furthermore, the results of the performance evaluations of administrators conducted pursuant to State law and School Board Policy 1220 will be used when identifying areas for which professional learning~~development~~ is needed.

As part of its effort to develop and refine its professional development plan, the District will review and monitor school discipline data; school environment surveys; assessments of parental satisfaction; performance appraisal data of teachers, managers, and administrative personnel; and other performance indicators to identify school and student needs that can be met by improved professional performance.

The Board will provide funding for ~~professional development~~learning as required by State law and the General Appropriations Act and will authorize expenditures from other sources to continuously strengthen the District's system of professional development. The plan will also provide for training for each teacher who will use materials that were purchased with funds allocated by the State for instructional materials, provide for in-service credit for the training, and document satisfactory completion of the training by each teacher.

The in-service activities for administrators shall focus on an analysis of student achievement data, the use of the Board-adopted evaluation program for instructional staff, ongoing formal and informal assessments of student achievement, identification and use of enhanced and differentiated instructional strategies that emphasize rigor, relevance, and reading in the content areas, enhancement of subject content expertise, integrated use of classroom technology that enhances teaching and learning, classroom management, parent involvement, and school safety.

The District shall also provide in-service activities and support targeted to the individual needs of new administrators participating in the learning~~professional development~~ certification and education competency program.

Additionally, the District shall make available, on a space available basis, in-service activities to instructional personnel who are designated as administrators of nonpublic schools in the District and the State certified teachers who are not employed by the Board on a fee basis not to exceed the cost of the activity per all participants.

The Superintendent shall establish and maintain an individual learning~~professional development~~ plan for each administrator assigned to a school as a seamless component to the school improvement plans developed pursuant to State law. The individual learning~~professional development~~ plan established by the Superintendent shall:

A. define the in-service objectives and specific measurable improvements expected in student performance as a result of the in-service activity;

B. include an evaluation component that determines the effectiveness of the learning~~professional development~~ plan;

C. include in-service activities for school administrative personnel that address updated skills necessary for instructional leadership and effective school management;

D. provide for systematic consultation with regional and State personnel designated to provide technical assistance and evaluation of local learning~~professional development~~ programs;

E. provide for delivery of learning~~professional~~ development by distance learning and other technology-based delivery systems to reach more educators at lower costs;

F. provide for the continuous evaluation of the quality and effectiveness of learning~~professional development~~ programs in order to eliminate ineffective programs and strategies and to expand effective ones. Evaluations must consider the impact of such activities on the performance of participating educators and their students' achievement and behavior.

Professional learning activities linked to student learning and professional growth for administrative staff will meet the following criteria:

A. Utilize materials aligned to the State's educational leadership standards.

B. Have clear, defined, and measurable outcomes for both individual in-service activities and multiple day sessions.

C. Employ multiple measurement tools for data on teacher growth, participants' use of new knowledge and skills, student learning outcomes, instructional growth outcomes, and leadership growth outcomes, as applicable.

D. Utilize active learning and engage participants directly in designing and trying out strategies, providing participants with the opportunity to engage in authentic teaching and leadership experiences.

E. Utilize artifacts, interactive activities, and other strategies to provide deeply embedded and highly contextualized professional learning.

F. Create opportunities for collaboration.

G. Utilize coaching and expert support to involve the sharing of expertise about content and evidence-based practices, focused directly on the needs of the role.

H. Provide opportunities to think about, receive input on, and make changes to practice by facilitating reflection and providing feedback.

I. Provide sustained duration with follow-up to have adequate time to learn, practice, implement, and reflect upon new strategies that facilitate changes in practice.

By July 1st of each year and prior to the release of funds for instructional materials, pursuant to statutory requirements, the Superintendent will certify to the Commissioner of Education that the Board has approved a comprehensive learning~~professional development~~ plan that requires fidelity of implementation of instructional materials that are in the first two (2) years of the adoption cycle. The report will also include verification that the training was provided.

~~Professional~~ Learning Catalog

A. Components

As part of its coordinated system of learning~~professional development,~~ the District will establish a Professional Learning Catalog (catalog) that outlines all ~~professional~~ learning opportunities, referred to as components, for all District employees from all funding sources. For each component, the catalog will include the following:

1. a title;

2. an identifying number assigned in accordance with the Florida Department of Education (FLDOE) Information Database Requirements: Volume II – Automated Staff Information System pursuant to F.S. 1008.385(2) and F.A.C. 6A-1.0014;

3. the maximum number of in-service points to be awarded for successful completion of the component, assigned in accordance with the specifications outlined in F.A.C. 6A-5.071(7);

4. a description of the specific objectives and activities to be completed; and,

5. the component evaluation criteria for determining the effectiveness of ~~professional~~ learning in:

    a. addressing the specific objectives;

    b. increasing educator knowledge and skills;

    c. changing educator dispositions or practice in the educational setting; and,

    d. improving student outcomes.

For each component for which in-service points will be awarded, the catalog will also include a description of any follow-up activities that will be required and support that will be provided to allow for successful completion of the component.

B. Review, Amendment, and Submission

Annually, the District shall conduct a review of the previous year's catalog program operations that results in a determination of its effectiveness in the educational setting as measured by changes in educator practice and student outcomes, and use this information to make decisions about which components to continue, modify, or eliminate.

Based on the results of the review, and by September 1st, annually, the catalog will be updated and approved by the Board.

By October 1st of each year, the District will submit a letter to the Commissioner of Education verifying that the Board has approved the District's catalog and that it meets the criteria set forth in F.A.C. 6A-5.071. Any components of the District's catalog developed or modified after the annual approval of the catalog will be approved as an amendment by the Board.

C. Record Maintenance and Data Reporting

The following information will be maintained for each component:

1. dates the component was delivered;

2. names of component leaders;

3. names of participants and performance records;

4. evaluation of the component; and,

5. criteria for successful completion.

The following information will be maintained for each component participant:

1. title and number of the component;

2. dates of participation;

3. satisfactory or unsatisfactory completion; and,

4. number of in-service points to be awarded, eligibility of the points to be used for certification, and expiration date of the educator's certificate(s), if applicable. All requirements for renewal of a learning~~professional~~ certificate on the basis of completion of in-service points pursuant to F.S. 1012.585 and F.A.C. 6A-4.0051

shall be met.

The District will report data information for all approved ~~professional~~ learning components through the FLDOE's automated data reporting procedures.

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F.S. 1001.42

F.S. 1011.62

F.S. 1011.67

F.S. 1012.22

F.S. 1012.34

F.S. 1012.98

F.S. 1012.985

F.S. 1012.986

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3242 - **PROFESSIONAL LEARNING~~DEVELOPMENT~~**

Professional Learning~~Development~~ System

Pursuant to State law, the School District will work collaboratively with the Florida Department of Education (FLDOE), public postsecondary institutions, State education foundations, teachers, consortia, professional organizations, and business/community representatives in Florida to maintain a coordinated system of professional learning~~.~~ The purpose of the system is to increase student achievement, enhance classroom instructional strategies that promote rigor and relevance throughout the curriculum, and prepare students for continuing education and the workforce.

Pursuant to Florida law, the term "professional learning" means learning that is aligned to Florida's standards for effective professional learning, educator practices, and leadership practices; incorporates active learning; is collaborative; provides models; and is sustained and continuous.

The District's ~~high-quality master in-service plan (HQMIP)~~ comprehensive professional learning system will incorporate school improvement plans, and will align with ~~the Florida~~ professional learning ~~System Evaluation Protocol Standards,~~ tandards adopted by the State, which support the framework for standards adopted by Learning Forward. Furthermore, the results of the performance evaluations of instructional staff members conducted pursuant to State law and Board Policy 3220 will be used when identifying the areas for which professional learning~~development is~~ needed. As part of its effort to develop and refine its professional learning ~~development~~ plan, the District will review and monitor school discipline data; school environment surveys; assessments of parental satisfaction; performance appraisal data of teachers, managers, and administrative personnel; and other performance indicators to identify school and student needs that can be met by improved professional performance.

The Board will provide funding for professional learning ~~development~~ as required by State law and the General Appropriations Act and will authorize expenditures from other sources to continuously strengthen the District's system of professional learning learning . The plan will also provide for training for each teacher who will use materials that were purchased with funds allocated by the State for instructional materials, provide for in-service credit for the training, and document satisfactory completion of the training by each teacher.

The in-service activities for instructional personnel shall include, but not be limited to analysis of student achievement data, ongoing formal and informal assessments of student achievement, identification and use of enhanced and differentiated instructional strategies that emphasize rigor, relevance, and reading in the content areas, enhancement of subject content expertise, integrated use of classroom technology that enhances teaching and learning, classroom management, parent involvement, and school safety. Additionally, the District shall make available, on a space available basis, in-service activities to instructional personnel of nonpublic schools in the District and the State certified teachers who are not employed by the Board on a fee basis not to exceed the cost of the activity per all participants.

School principals shall establish and maintain an individual professional learning ~~development~~ plan for each instructional employee assigned to the school. The individual professional learning ~~development~~ plan must:

A. be related to specific performance data for the students to whom the teacher is assigned;

B. define the in-service objectives and specific measurable improvements expected in student performance as a result of the in-service activity(ies);

C. include an evaluation component that determines the effectiveness of the professional learning ~~development~~ plan.

Professional learning activities linked to student learning and professional growth for instructional staff will meet the following criteria:

D. Utilize materials aligned to the State's educational leadership standards.

E. Have clear, defined, and measurable outcomes for both individual in-service activities and multiple day sessions.

F. Employ multiple measurement tools for data on teacher growth, participants' use of new knowledge and skills, student learning outcomes, instructional growth outcomes, and leadership growth outcomes, as applicable.

G. Utilize active learning and engage participants directly in designing and trying out strategies, providing participants with the opportunity to engage in authentic teaching and leadership experiences.

H. Utilize artifacts, interactive activities, and other strategies to provide deeply embedded and highly contextualized professional learning.

I. Create opportunities for collaboration.

J. Utilize coaching and expert support to involve the sharing of expertise about content and evidence-based practices, focused directly on the needs of the role.

K. Provide opportunities to think about, receive input on, and make changes to practice by facilitating reflection and providing feedback.

L. Provide sustained duration with follow-up to have adequate time to learn, practice, implement, and reflect upon new strategies that facilitate changes in practice.

M.

Professional Learning Certification and Education Competency Program

The District will provide the competency-based professional learning certification program developed by the FLDOE by which members of the District's instructional staff with a State-issued temporary certificate may satisfy the mastery of professional preparation and education competence requirements specified in State law and rules of the State Board of Education.

Certification of an Approved Comprehensive Professional Learning Plan

By July 1st of each year and prior to the release of funds for instructional materials, pursuant to statutory requirements, the Superintendent will certify to the Commissioner of Education that the Board has approved a HQMIP that requires fidelity of implementation of instructional materials that are in the first two (2) years of the adoption cycle. The report will also include verification that the training was provided.

Professional Learning Catalog

A. Components

As part of its coordinated system of professional learning, the District will establish a Professional Learning Catalog (catalog) that outlines all professional learning opportunities, referred to as components, for all District employees from all funding sources. For each component, the catalog will include the following:

1. a title;
2. an identifying number assigned in accordance with the FLDOE Information Database Requirements: Volume II – Automated Staff Information System pursuant to F.S. 1008.385(2) and F.A.C. 6A-1.0014;
3. the maximum number of in-service points to be awarded for successful completion of the component, assigned in accordance with the specifications outlined in F.A.C. 6A-5.071(7);
4. a description of the specific objectives and activities to be completed; and,
5. the component evaluation criteria for determining the effectiveness of professional learning in:
    a. addressing the specific objectives;
    b. increasing educator knowledge and skills;
    c. changing educator dispositions or practice in the educational setting; and,
    d. improving student outcomes.

For each component for which in-service points will be awarded, the catalog will also include a description of any follow-up activities that will be required and support that will be provided to allow for successful completion of the component.

B. Review, Amendment, and Submission

Annually, the District shall conduct a review of the previous year's catalog program operations that results in a determination of its effectiveness in the educational setting as measured by changes in educator practice and student outcomes, and use

this information to make decisions about which components to continue, modify, or eliminate.

Based on the results of the review, and by September 1st, annually, the catalog will be updated and approved by the Board.

By October 1st of each year, the District will submit a letter to the Commissioner of Education verifying that the Board has approved the District's catalog and that it meets the criteria set forth in F.A.C. 6A-5.071. Any components of the District's catalog developed or modified after the annual approval of the catalog will be approved as an amendment by the Board.

C. Record Maintenance and Data Reporting

The following information will be maintained for each component:

1. dates the component was delivered;
2. names of component leaders;
3. names of participants and performance records;
4. evaluation of the component; and,
5. criteria for successful completion.

The following information will be maintained for each component participant:

1. title and number of the component;
2. dates of participation;
3. satisfactory or unsatisfactory completion; and,
4. number of in-service points to be awarded, eligibility of the points to be used for certification, and expiration date of the educator's certificate(s), if applicable. All requirements for renewal of a professional certificate on the basis of completion of in-service points pursuant to F.S. 1012.585 and F.A.C. 6A-4.0051 shall be met.

The District will report data information for all approved professional learning components through the FLDOE's automated data reporting procedures.

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F.S. 1001.42
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F.S. 1012.98
F.S. 1012.985
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2120 - **SCHOOL IMPROVEMENT**

The School Board supports the concept of school improvement as established by the State Board of Education and will seek to create and/or maintain effective schools as defined by Florida statute. The Board shall annually approve and require implementation of a new, amended, or continuation school improvement plan for each school in the District and shall provide funds to schools for developing and implementing school improvement plans.

In addition to adopting a mission statement and educational philosophy for the District, the Board shall create, as needed, policies which support the school improvement process.

The Superintendent shall establish administrative procedures which will provide for:

A. School improvement plans are developed and implemented by school-based teams, working collaboratively, so that both building level and District level goals for students can be identified and correlated, and then achieved through effective planning, problem-solving, and assessment.

   Each year the school improvement plans for schools that include any of grades 6, 7, or 8 shall include information and data on the school's early warning system as required by this policy and Florida law.

   The school's early warning system shall include the following:

   1. a list of the early warning indicators as required by State law and set forth in this policy;

   2. the number of students identified by the system as exhibiting two (2) or more early warning indicators;

   3. the number of students by grade level that exhibit each early warning indicator; and

   4. a description of all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.

   In addition, the school improvement plan for a school that includes any of grades 6, 7, or 8 shall describe the strategies used by the school to implement the instructional practices for middle grades emphasized by the District's professional development system pursuant to State law.

B. A District-wide, school-improvement plan which provides for building-level decision-making regarding program assessment, curriculum review, determination of performance standards, budgetary review, staff development, and the monitoring and assessment of student outcomes.

C. Collaboration at both the building and District levels with parents, relevant institutions and groups, especially those in the community, who can support and facilitate school improvement in the District.

D. A system of school reports and dissemination of information regarding the performance of students and educational programs as required by Florida statute and State Board of Education rule.

In order to enhance school improvement, the Superintendent is authorized to waive any policy that has been enacted in order to comply with the following Federal statutes/regulations and to request waivers from these laws/regulations from the Commissioner of Education:

Titles I, II, IV, VI, and Part C of Title VII of the ESEA Act of 1965

The Carl Perkins Vocational and Applied Technology Education Act

The General Education Provisions Act

Parts of Education Department General Administrative Regulations

In requesting such waivers, the Superintendent is to abide by the procedures established by the State Department of Education.

Early Warning System

Every school in the District with grades 6, 7, or 8 shall implement an early warning system to identify students who need additional support to improve academic performance and stay engaged in school. The early warning system shall include the following early warning indicators:

A. Attendance below ninety percent (90%) regardless of whether absence is excused or a result of out-of-school suspension.

B. One (1) or more suspensions whether in school or out of school.

C. Course failure in English Language Arts or mathematics.

D. A Level 1 score on the Statewide, standardized assessments in English Language Arts or mathematics.

E. For students in kindergarten through grade 3, a substantial reading deficiency under F.S. 1008.25(5)(a) or, for students in kindergarten through grade 4, a substantial mathematics deficiency under F.S. 1008.25.

When a student exhibits two (2) or more early warning indicators, the school's child study team or a school-based team formed for the purpose of implementing the requirements of this policy and State law shall convene to determine appropriate intervention strategies for the student. The school shall provide at least ten (10) days' written notice of the meeting to the student's parent indicating the meeting's purpose, time, and location so that the parent has the opportunity to participate.

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2210 - **CURRICULUM DEVELOPMENT**

The School Board shall adopt the general scope of the curriculum program in accordance with State laws and regulations. The Superintendent shall develop the District curriculum for the review and approval of the Board. The School District's curriculum shall be aligned with Florida statutes and with the Florida Department of Education guidelines and shall be based on the following:

A. student standards as designated by the State of Florida

B. State course descriptions

C. assessments including screening, diagnostics, and formative assessments

D. analysis of assessment results including the results of progress monitoring

E. students' needs as determined by studies, surveys, and continuous evaluation of curriculum effectiveness

Classroom instruction is delivered to reflect:

A. standards-based lessons, standards-based lesson plans and activities;

B. alignment of curriculum, instruction, and assessment;

C. principles of effective instructional design;

D. classroom decisions based on periodic progress monitoring;

E. classroom assessments that drive the instructional process; and

F. evaluation of student work and the assignment of grades based on achievement of the District curriculum standards.

All course materials and verbal or visual instruction shall conform to the requisites and intent of all Florida statues, State Board of Education rules, and District curriculum and instructional programs. All instructional materials including teachers' manuals, audiovisual, or other supplementary instructional material shall be available at individual schools for inspection by parents or guardians of the children engaged in such classes.

Schools shall implement the K-12 District curriculum. Schools shall make sure that students with disabilities have access to the District curriculum to the greatest extent possible with appropriate accommodations and modifications.

Any modification of the curriculum at the school level must be submitted to the Deputy Superintendent for Instructional Services on the Curriculum Modification Request Form according to the District timeline and included in the school improvement plan for the school.

Teachers develop and implement standards-based lesson plans that:

A. identify content standards and benchmarks;

B. identify desired results;

C. determine acceptable evidence of achieving the desired results;

D. plan effective and engaging learning experiences and instruction;

E. evaluate the effectiveness of instruction and make modifications.

Required instruction shall include content in the areas of health and physical education, substance abuse prevention, violence prevention, character education, Veterans' sacrifices, patriotism, African American, women's and Hispanic contributions, Holocaust education, and all other content designated by statute. Community groups or organizations that seek to make presentations to students at the school site or as part of any school related activity should contact the principal at the site. Principals shall refer all such requests to the appropriate level executive director who may request review by the health education advisory committee through the District curriculum team. The health education advisory committee may review such requests pursuant to the health education guidelines.

Parents or guardians have the right to review instructional materials. Principals shall make all materials, including textbooks, audiovisual materials, or other supplementary instructional materials, available for inspection upon request.

System of Comprehensive Reading Instruction

The District will implement a system of comprehensive reading instruction for students enrolled in prekindergarten through grade 12 and certain students who exhibit a substantial deficiency in early literacy. Annually, the Superintendent will develop and submit to the Board for approval a detailed reading instruction plan that outlines the components of the District's comprehensive system of reading instruction. The plan will also describe how the District prioritizes the assignment of highly effective teachers, as identified in F.S. 1012.34, to kindergarten through grade 2 and how reading coaches are assigned to individual schools. These two (2) provisions shall be approved by the Just Read, Florida Office. Once approved, the reading instruction plan will be submitted to the Florida Department of Education.

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Legal

F.S. 120.54

F.S. 120.536(1)

F.S. 120.81(d)

F.S. 1001.215

F.S. 1001.41

F.S. 1001.42

F.S. 1001.51

F.S. 1003.4201

F.S. 1003.41

F.S. 1003.4156

F.S. 1003.42

F.S. 1003.4203

F.S. 1003.4205

F.S. 1003.421

F.S. 1003.4281

F.S. 1003.4282

F.S. 1003.4285

F.S. 1003.4286

F.S. 1003.4295

F.S. 1003.432

F.S. 1003.433

F.S. 1003.435

F.S. 1003.436

F.S. 1003.437

F.S. 1003.44

F.S. 1003.45

F.S. 1003.4505

F.S. 1003.451

F.S. 1003.453

F.S. 1003.455

F.S. 1003.46

F.S. 1003.47

F.S. 1004.64

F.S. 1008.22

F.S. 1008.23

F.S. 1008.25

F.S. 1008.34

F.S. 1011.62

Chapter I of Education Consolidation and Improvement Act of 1981

P.L. 97-35

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2271 - **ARTICULATION AND ACCESS TO FLORIDA COLLEGE SYSTEM INSTITUTIONS**

Postsecondary Enrollment Programs

The School Board recognizes the value to students and to the District for students to participate in programs offered by accredited colleges and universities. The Superintendent will annually develop/revise articulation agreements jointly with postsecondary institutions to provide a comprehensive articulated acceleration program including, but not limited to, dual enrollment and early admission programs.

Students in grades 6 through 12 who meet eligibility criteria established under Florida law and by the State Board of Education may enroll in approved postsecondary programs while in attendance in the District. Secondary students participating in Career and Career Certificate Dual Enrollment will have the opportunity to earn industry certification. All Career Dual Enrollment courses under the Career Dual Enrollment Articulation Agreement will be weighted equally as Advanced Placement (AP) courses and will count towards high school graduation. (F.S. 1007.271(21)(c)) The District will pay for the cost of instructional materials for public high school students who are earning credit toward graduation under the dual enrollment program.

No minor student may participate without the written consent of their parent(s) and /or legal guardian(s).

Annually, all secondary school students and their parents shall be informed of the options available to students for all dual enrollment programs (as an educational option and mechanism for acceleration) and eligibility requirements.

Postsecondary institutions are responsible for assigning a letter grade for each student's work in their enrolled course. The District is responsible for posting dual enrollment course grades as assigned by the postsecondary institution to high school transcripts. The Superintendent shall also establish procedures for the proper entry on a student's transcript and other records of his/her participation in a postsecondary program.

The District may deny high school credit for any portion of postsecondary courses which are taken during the period of a student's expulsion. Any District student who is expelled is not eligible for enrollment or continuation in postsecondary courses during the period of expulsion except as determined by mutual agreement between the District and the college or university. A student may lose the opportunity to participate in a dual enrollment course if the student is disruptive to the learning process such that the progress of other students or the efficient administration of the course is hindered.

Early College Program

The Board, in conjunction with Florida College System institutions, shall establish one (1) or more early college-structured high school accelerated programs. When creating an early college program, the Board shall execute a contract with a local Florida College System institution that contains all the requirements set forth in F.S. 1007.273. The program shall be established a mutually agreeable location. Each contract must be executed by January 1st of each school year for implementation during the next school year.

The Board may execute a contract to establish an early college program with a State university or an institution that is eligible to participate in the William L. Boyd, IV, Florida Resident Access Grant Program, that is a nonprofit independent college or university located and chartered in this State, and that is accredited an accrediting agency approved by the State Board of Education to grant baccalaureate degrees. Such university or institution must meet the requirements specified under F.S. 1007.273.

Students participating in an early college program must enter into a student performance contract which must be signed by the student, the parent, and a representative of the District and the applicable Florida College System institution, State university, or other institution participating pursuant to State law. The performance contract shall include the schedule of courses, by semester, and industry certifications to be taken by the student, student attendance requirements, and course grade requirements.

Potential Benefits, Risks, and Consequences of Participation in Postsecondary Programs

The potential benefits of participating in postsecondary programs include the following:

A. expanded curriculum offerings;

B. opportunities to study in more depth those areas of special interest or need;

C. opportunities to earn college credits while still in high school;

D. opportunities for financial support for taking college courses while still in high school; and

E. opportunities to experience college-level work and life prior to making final decisions about whether and/or where to attend college.

The potential risks of participation in postsecondary programs include the following:

A. increased student responsibility for learning because of less instructional guidance;

B. reduced opportunities to participate in high school co-curricular and extra-curricular activities;

C. increased financial obligations for tuition, books, materials, and fees, if college credit only is sought;

D. potential loss of after-school employment opportunities;

E. possible effect on grade point average and class standing;

F. possible delay of graduation;

G. increased time for travel, study, etc.; and

H. exposure to mature subject matter and materials, including those of a graphic, explicit, violent, or sexual nature that will not be modified because of the student's participation.

Career Pathways Agreements Between Career Centers and Florida College System Institutions

Any career center operated by the Board with a service area that overlaps with another career center operated by a Florida college system institution will enter into a career pathways agreement. The career pathways agreement will:

A. outline certificate program completion requirements and any licenses or industry certifications that must be earned before enrolling in an associate degree program;

B. specify that articulated college credit will be awarded in accordance with the agreement upon initial enrollment in the associate degree program;

C. guarantee college credit toward an aligned associate degree program for students who graduate from a career center with a career or technical certificate and meet specified requirements in accordance with the terms of the agreement;

D. specify that regional agreements may not award less credit than the amount guaranteed through existing statewide articulation agreements.

On or before May 1st of each year, the Board will submit its career pathways agreements to the FLDOE.

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Revised 12/14/21
Revised 5/9/23

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Legal	F.S. 1007.233
	F.S. 1007.27
	F.S. 1007.271
	F.S. 1007.273
	F.S. 1008.44

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2421-CAREER AND TECHNICAL EDUCATION

The School Board recognizes that education is a function of both knowledge and the application of knowledge. Education that ties abstract ideas to practical applications also prepares students to use their minds, as well as preparing them to be citizens, parents, and members of a civilized culture. Career and technical education and academic education are complementary, rather than exclusive.

Career and technical education will provide experiences that complement and reinforce academic concepts that are particularly amenable to contextualized learning in a distinct career area and provide occupationally specific skills.

The Board shall provide career and technical education program offerings that include, but are not limited to:

A. job preparatory courses designed to provide students with the competencies necessary for effective entry into an occupation;

B. exploratory courses designed to give students initial exposure to skills and attitudes associated with a broad range of occupations in order to assist them in making informed decisions regarding their future academic and occupational goals;

C. practical arts courses designed to teach students practical generic skills which, although applicable in some occupations, are not designed to prepare students for entry into an occupation;

D. career education instruction which is designed to strengthen and integrate basic academic skills and career/technical skills and occupational awareness;

E. accelerated career and technical programs such as vocational dual enrollment designed to enable high school students to earn elective credit toward graduation and postsecondary credit toward an A.S. degree or a technical certificate.

Additionally, each high school in the District shall host a career fair during the school year and establish a process to provide students in grades 11 and 12 the opportunity to meet or interview with potential employers during the career fair. The career fair must be held on the campus of the high school, except that a group of high schools in the District or the District and other school districts may hold a joint career fair at an alternative location to satisfy this requirement. A joint career fair must be held at a location within reasonable driving distance for students at all participating schools. The career fair must be held during the school day and may use Florida's online career planning and work-based learning system as part of the career fair activities.

Any effort to recruit students to participate in a particular career and technical program shall follow applicable State and Federal laws regarding provision of information.

Career and technical education program offerings are available to elementary, middle, and high school students without regard to race, color, national origin, sex, age, disability, or marital status. The Superintendent is to ensure that application forms for cooperative education programs contain a notice of nondiscrimination. The notice of nondiscrimination shall be part of the application forms provided to employers.

Procedures for program operation in accordance with applicable labor laws are incorporated in the Florida Department of Education, Curriculum Frameworks, and Student Performance Standards.

Career and Professional Academies; Career-Themed Courses

The District shall offer career and professional academies at the middle and high school levels, and at least two (2) career-themed courses. A "career and professional academy" is a research-based program that integrates a rigorous academic curriculum with an industry-specific curriculum aligned directly to priority workforce needs established by the regional workforce board or the Department of Economic Opportunity. Students completing career and professional academy programs must receive a standard high school diploma, the highest available industry certification, and opportunities to earn postsecondary credit if the academy partners with a postsecondary institution approved to operate in the state.

A "career-themed course" is a course, or a course in a series of courses, that leads to an industry certification identified in the CAPE Industry Certification Funding List pursuant to rules adopted by the State Board of Education. Career-themed courses have industry-specific curriculum aligned directly to priority workforce needs established by the regional workforce board or the Department of Economic Opportunity. Students completing a career-themed course will be provided opportunities to earn postsecondary credit if the credit for the career-themed course can be articulated to a postsecondary institution approved to operate in the State.

The Board expects career and professional academies offered in the District's high schools to provide rigorous and relevant career-themed courses that articulate to postsecondary-level coursework and provide students with the opportunity to receive a standard high school diploma, the opportunity to earn industry certification, the opportunity to attain the Florida Gold Seal Vocational Scholars award, and the opportunity to earn postsecondary credit when available.

The Board encourages the Superintendent to forge partnerships with local businesses in the development of career and professional academies. These partnerships will help prepare students for the State's workforce needs, as well as help attract, expand, and retain targeted, high-value industry and jobs in the community.

The District's career and professional academies should increase student academic achievement and graduation rates through integrated academic and career curriculum. Each middle school career exploration program, middle and high school career, and professional academies leading to industry certification, and high school graduation requirements shall be aligned.

Each career and professional academy and career-themed course at the high school level must:

A. provide a rigorous standards-based academic curriculum integrated with a career curriculum; consider multiple styles of student learning; promote learning by doing through application and adaptation; maximize relevance of the subject matter; enhance each student's capacity to excel; and include an emphasis on work habits and work ethics.

B. include one or more partnerships with postsecondary institutions, businesses, industry, employers, economic development organizations, or other appropriate partners from the local community. Such partnerships with postsecondary institutions shall be delineated in articulation agreements and include any career and professional academy courses or career-themed courses that earn postsecondary credit. Such agreements may include articulation between the secondary school and public or private two (2) year and four (4) year postsecondary institutions and technical centers. Such partnerships must provide opportunities for:

    1. instruction from highly skilled professionals who possess industry-certification credentials for courses they are teaching;

    2. internships, externships, and on-the-job training;

    3. a postsecondary degree, diploma, or certificate;

    4. the highest available level of industry certification;

    5. maximum articulation of credits pursuant to F.S. 1007.23 upon program completion.

C. promote and provide opportunities for students enrolled in a career and professional academy or a career-themed course to attain, at minimum, the Florida Gold Seal Vocational Scholars award pursuant to F.S. 1009.536.

D. provide instruction in careers designated as high-skill, high-wage, and high-demand by the regional workforce development board, the chamber of commerce, economic development agencies, or the Department of Economic Opportunity.

E. deliver academic content through instruction relevant to the career, including intensive reading and mathematics intervention required by F.S. 1003.428, with an emphasis on strengthening reading for information skills.

F. offer applied courses that combine academic content with technical skills.

G. provide instruction resulting in competency, certification, or credentials in workplace skills, including, but not limited to, communication skills, interpersonal skills, decision-making skills, the importance of attendance and timeliness in the work environment, and work ethics.

Each career and professional academy at the middle school level must:

A. lead to careers in occupations aligned to the CAPE Industry Certification Funding List approved under rules adopted by the State Board of Education.

B. integrate content from core subject areas.

C. integrate career and professional academy or career-themed course content with intensive reading and mathematics pursuant to F.S. 1003.428.

D. coordinate with high schools to maximize opportunities for middle school students to earn high school credit.

E. provide access to virtual instruction courses provided by virtual education providers legislatively authorized to provide part-time instruction to middle school students. The virtual instruction courses must be aligned to State curriculum standards for middle school career and professional academy courses or career-themed courses, with priority given to students who have required course deficits.

F. provide instruction from highly skilled professionals who hold industry certificates in the career area in which they teach.

G. offer externships.

H. provide personalized student advisement that includes a parent-participation component.

An adult student who is enrolled in an apprenticeship program that is registered with the Department of Education in accordance with F.S. Chapter 446, Job Training, is exempt from the provisions of F.S. 1004.91 relating to career preparatory instruction.

Strategic Plan to Address Local and Regional Workforce Demands

Florida statutes require each Board to develop, in collaboration with regional workforce boards, economic development agencies, and postsecondary institutions approved to operate in the state, a strategic three (3) year plan to address and meet local and regional workforce demands. If involvement of a regional workforce board or an economic development agency in the strategic plan development is not feasible, the Board, with the approval of the Department of Economic Opportunity, shall collaborate with the most appropriate regional business leadership board.

The Board authorizes the Superintendent to collaborate with one (1) or more neighboring counties in the development of the strategic plan, and, upon approval of the plan, to offer career-themed courses, as defined in F.S. 1003.493(1)(b), or a career and professional academy as a joint venture.

The strategic plan must describe in detail provisions for the efficient transportation of students, the maximum use of shared resources, access to courses aligned to State curriculum standards through virtual education providers legislatively authorized to provide part-time instruction to middle school students, and an objective review of proposed career and professional academy courses and other career-themed courses to determine if the courses will lead to the attainment of industry certifications included on the CAPE Industry Certification Funding List pursuant to rules adopted by the State Board of Education.

The strategic three (3) year plan shall be constructed and based upon the elements set forth in F.S. 1003.491. Each strategic plan shall be reviewed, updated, and jointly approved every three (3) years by the School District, CareerSource boards, economic development agencies, and State-approved postsecondary institutions.

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Revised 1/25/22
Revised 5/24/22

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Legal

F.S. 445.004

F.S. 445.006

F.S. 446 et seq.

F.S. 450.081

F.S. 1000.05

F.S. 1001.42

F.S. 1001.43

F.S. 1003.01

F.S. 1003.4156

F.S. 1003.428

F.S. 1003.491

F.S. 1003.492

F.S. 1003.493

F.S. 1003.4935
F.S. 1004.91
F.S. 1004.92
F.S. 1009.21
F.S. 1009.22
F.S. 1009.26
F.S. 1009.536
F.S. 1011.62
F.S. 1011.80
29 U.S.C. 201
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29 U.S.C. 216
29 U.S.C. 216b
29 U.S.C. 217
29 U.S.C. 218
29 U.S.C. 219
F.A.C. 6A-6.301 through 6A-6.371
F.A.C. 6A-6.672
F.A.C. 6A-14.37

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2423 - **SCHOOL-TO-WORK PROGRAM**

Federal School-to-Work Opportunities Act of 1994

The School Board strongly supports the School-to-Work Opportunities Act as a vehicle to help the District prepare students more effectively for the world of work. Through this legislation, the District will be able to provide students with the following learning experiences needed to develop career-related knowledge, attitudes, and skills as well as life-long learning skills:

A. School-based learning which includes career awareness, exploration, and counseling and the integration of academic and vocational learning.

B. Work-based learning which provides students with a planned program of job training and/or various types of work experiences that are coordinated with school-based learning.

C. Connecting activities which are designed to ensure that there is effective correlation and coordination between what students learn in school and what they learn at worksites.

The Superintendent is authorized to design and implement school-to-work activities and programs, both independently for this District and in cooperation with other districts, that create the three (3) types of learnings described above. In addition, s/he should take the steps necessary to ensure that the District is participating actively in alliances, consortia, and/or committees that are coordinating school-to-work initiatives in this area.

The Superintendent's procedures for the development and implementation of school-to-work activities/programs need to provide for the following concerns of the Board:

A. Proposals are submitted to obtain planning and/or implementation funds from the State and other sources, when available and appropriate.

B. Informed parental consent will be obtained for any out-of-district activities such as career-awareness trips, job shadowing, work experiences, and the like.

C. Proper supervision is being provided all students when they are participating in learning activities in off-school sites.

D. All students are being provided appropriate opportunities to participate in school-to-work activities.

E. Emphasis is being placed throughout the program on the development/reinforcement of a high-quality work ethic by every student.

F. Each learning activity/program will have defined objectives with clear correlation to career preparation and a means for assessing how well each student is achieving the objectives.

G. All activities/programs will comply with associated Board policies and District procedures as well as applicable Federal/State laws.

As appropriate to a particular program initiative, the Superintendent may request waivers from the State on certain statutory or regulatory provisions that are contained in the Elementary and Secondary Education Act and the Carl D. Perkins Vocational and Applied Technology Act.

Unpaid students interning or getting workplace experience as part of an education program will be considered employees of the District for Worker's compensation purposes.

The Superintendent shall keep the Board informed periodically on the progress of the District toward the goals of this important program.

Florida Work-Based Learning Opportunities

The Board shall provide that each student enrolled in grades 9 through 12 has access to at least one (1) work-based learning opportunity.

In accordance with Florida law, the term "work-based learning opportunity" means an interaction with industry or community professionals that occurs in a workplace setting, to the extent possible, or a simulated environment at an educational institution that allows firsthand experience with tasks required in a given career field, is aligned with curriculum and instruction, and is provided in partnership with an educational institution. A work-based learning opportunity must meet all of the following criteria:

A. be developmentally appropriate.
B. identify learning objectives for the term of experience.
C. explore multiple aspects of an industry.
D. develop workplace skills and competencies.
E. assess performance.
F. provide opportunities for work-based reflection.
G. link to next steps in career planning and preparation in a student's chosen career pathway.
H. be provided in an equal and fair manner.
I. be documented and reported in compliance with state and federal labor laws.

A work-based learning opportunity should prioritize paid experiences, such as apprenticeships and preapprenticeship programs as those terms are defined in F.S. 446.021.

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Legal F.S. 446.0915
F.S. 446.021 (1)(2)
F.S. 446.54
The Fair Labor Standards Act of 1938 (as amended), 29 U.S.C. 201, et seq.
29 C.F.R. Part 570

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2460 - **EXCEPTIONAL STUDENT EDUCATION**

The School Board, as an expression of its commitment to provide a free, appropriate, public education for students with disabilities in accordance with State and Federal laws, rules, and regulations, shall develop and implement Special Programs and Procedures for Exceptional Students and the Manatee County Plan for Exceptional Student Education. These documents shall include at least the components listed below, shall provide administrative procedures for Exceptional Student Education Programs, and shall be revised when required by the Florida Department of Education (FLDOE), readopted, and submitted to the FLDOE.

A. Child Identification

The District will make ongoing efforts to identify, locate, and evaluate students below twenty-two (22) years of age, who reside within the District and have a confirmed or suspected disability in accordance with all Federal regulations and State standards.

B. Procedural Safeguards

A child with a disability and his/her parent shall be provided with safeguards, as required by law, throughout the identification, evaluation, and placement process, and the provision of a free, appropriate, public education to the student.

C. Multifactored Evaluation

A student may not be given special instruction or services as an exceptional student until after s/he has been properly evaluated and found eligible as an exceptional student in the manner prescribed by rules of the State Board of Education.

The District will provide a multifactored evaluation for students with disabilities by ensuring that:

1. children are assessed in their native language or other mode of communication;
2. tests are used for their validated purposes;
3. children are evaluated in all areas related to their suspected disability;
4. testing is conducted by a multidisciplinary team;
5. testing materials and procedures are not racially or culturally biased;
6. tests are administered by trained personnel qualified in accordance with all Federal regulations and State standards;
7. tests are administered in conformance with the instructions provided by the producer;
8. medical evaluation, when required as part of the multifactored evaluation, shall be provided at no cost to the parent by a licensed physician designated by the Superintendent or his/her designee, when other no-cost

resources are not available.

The parent of an exceptional student evaluated and found eligible or ineligible shall be notified of each such evaluation and determination. Such notice shall contain a statement informing the parent that s/he is entitled to a due process hearing on the identification, evaluation, and eligibility determination or non-determination.

D. Individual Educational Plan

The District will develop an individual educational plan (IEP) for each child with a disability who needs special education and related services. The IEP shall be designed to meet the unique educational needs of the child and shall be developed in meetings with the child's designated IEP Team. At the initial meeting of a student's IEP team, the District will provide parents with information about the amount of funding the District receives for each of the five (5) exceptional student education support levels for a full-time student.

Parents of the child shall be strongly encouraged to participate in all planning conferences and IEP Team meetings. The school will provide written notice of an IEP meeting to the parent at least ten (10) days before the meeting, indicating the purpose, time and location of the meeting and who, by title or position, will attend the meeting. The IEP Team meeting requirement may be waived by informed consent of the parent after the parent receives the written notice.

The District will utilize FLDOE parental consent forms for the following actions in a student's IEP:

1. administer to the student an alternate assessment pursuant to F.S. 1008.22 and provide instruction in the State standards access points curriculum; and

2. place the student in an exceptional student education center.

The District will not implement a change as it relates to the actions described above in D.1. and D.2. without parental consent unless the District documents reasonable efforts to obtain the parent's consent and the child's parent has failed to respond, or the District obtains approval through a due process hearing.

The child's IEP shall be reviewed and revised as often as necessary, but at least annually.

District personnel will collaborate with private instructional personnel who are hired or contracted by parents in compliance with F.S. 1003.572.

"Private instructional personnel" include only the following:

1. individuals certified under F.S. 393.17 or licensed under Chapter 490 or Chapter 491 for applied behavior analysis services as defined in F.S. 627.6686 and 641.31098;

2. registered behavior technicians who have a nationally recognized paraprofessional certification in behavior analysis and who practice under the supervision of individuals licensed under F.S. 393.17 or licensed under F.S. Chapter 490 or Chapter 491 by assisting such individuals in the provision of applied behavior analysis services;

   To provide services under this paragraph, a registered behavior technician must be employed by an enrolled ~~aMedicaid~~ provider as described in Paragraph 1 above.

3. speech-language pathologists licensed under F.S. 468.1185;

4. occupational therapists licensed under part III of 379 Chapter 468;

5. physical therapists licensed under Chapter 486;

6. psychologists licensed under Chapter 490; and

7. clinical social workers licensed under Chapter 491.

Private instructional personnel who are hired or contracted by parents to collaborate with public instructional personnel will be permitted to observe the student in the educational setting, collaborate with instructional personnel in the educational setting, and provide services in the educational setting only if the following requirements are met:

1. the student's public instructional personnel and principal consent to the time and place; and

2. the private instructional personnel satisfy the requirements of F.S. 1012.32 or 1012.321.

E. Least Restrictive Environment

The education of students with disabilities will occur in the least restrictive environment through appropriate special education programs and services designed to meet the unique needs of each disabled student. District personnel will use the regular school facilities and adapt them to the needs of exceptional students to the maximum extent appropriate. To the extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, shall be educated with children who are not disabled. Segregation of exceptional students will occur only when the nature or severity of the exceptionality is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily.

F. Confidentiality of Data

The confidentiality of personally-identifiable data relating to children with disabilities and their parents and families shall be protected at collection, storage, disclosure, and destruction; one official of this District shall be assigned the responsibility for protecting the confidentiality of personally identifiable data. The District follows all Federal regulations and State standards related to the confidentiality of data. (See Policy 8330 - Student Records)

G. Due Process

The District will use procedures to allow differences of opinion between parents and this District or between agencies and this District, to be aired and resolved. The procedures shall provide for case conferences and impartial hearings on the District's proposal or refusal to initiate or change the identification, evaluation, eligibility, or educational placement of the child, or the provision of FAPE to the child.

The impartial hearings shall be conducted by an administrative law judge (ALJ) from the Florida Division of Administrative Hearings (DOAH) and shall be final. However, any party who does not agree with the findings and decision in the due process hearing, including a hearing relating to disciplinary procedures, has the right to bring a civil action with respect to the matter that was the subject of the due process hearing. The action may be brought in a State court of competent jurisdiction or in a district court of the United States without regard to the amount in dispute. In the alternative, in hearings conducted on behalf of a student who is identified as gifted, any party aggrieved by the decision of the ALJ has the right to request a review of the order by the District Court of Appeal as provided in F.S. 120.68.

During the pendency of a due process hearing or appellate proceeding regarding a due process complaint, the student shall remain in his/her current educational assignment, unless the parent and the Board otherwise agree. School personnel may, however, remove a student to an interim alternative educational setting (determined by the student's IEP team) for up to forty-five (45) school days, if the student: 1) carries a weapon to school or has a weapon at school, on school premises, or at a school function under the jurisdiction of the Department of Education or a school district; 2) knowingly has or uses illegal drugs or sells or solicits the sale of a controlled substance while at school, on school premises, or at a school function under the jurisdiction of the Department of Education or a school district; or 3) has inflicted serious bodily injury upon another person while at school, on school premises, or at a school function under the jurisdiction of the Department of Education or a school district.

H. Surrogate Parent

It shall be the policy of the District that whenever the parent or a person who acts in a parental role to a child with a disability or a child suspected of having a disability is determined to be legally unavailable, the child's rights shall be protected through the assignment of a surrogate parent. A surrogate parent means an individual appointed by the Superintendent and/or the court to act in place of a parent in educational decision making and in safeguarding a child's rights under the Individuals with Disabilities Education Act. The surrogate parent shall not be an employee of the Department of Education, the School District, a community-based care provider, the Department of Children and Family Services, or any other public or private agency involved in the education or care of the child. The surrogate parent shall meet all statutory requirements and attend the required training to be appointed. The Superintendent shall appoint a surrogate not more than thirty (30) days after the District determines a particular student is in need of a surrogate.

I. Testing Programs

In accordance with F.S. 1008.22(3), all students enrolled in public schools are required to participate in the Statewide standardized assessment program. The Florida Standards Alternate Assessments (FSAA) is designed for

students whose participation in the general Statewide assessments is not appropriate, even with accommodations, and it implements the requirements of F.S. 1008.22.

The decision for a student with a disability to participate in the Statewide alternate assessment is made by the IEP team and recorded on the IEP. The following criteria must be met:

1. The student has a significant cognitive disability.

2. Even with appropriate and allowable instructional accommodations, assistive technology, or accessible instructional materials the student requires modifications as defined in F.A.C. 6A-6.03411(1)(z) to the grade-level general State content standards pursuant to F.A.C. 6A-1.09401.

3. The parent must sign consent in accordance with F.A.C. 6A-6.0331(10).

Exceptional students with disabilities shall have access to testing sites.

A student for whom the IEP team determines that the Statewide standardized assessment cannot accurately measure the student's abilities, taking in to consideration all allowable accommodations, may have the Statewide mandated assessment requirement waived for the purpose of receiving a standard high school diploma. To be considered for a Statewide standardized assessment results waiver, the following criteria must be met:

1. The student must be identified as a student with a disability as defined in F.S. 1007.02.

2. The student must have an IEP.

3. The student must have taken the Statewide standardized assessment with appropriate allowable accommodations at least once.

4. In accordance with F.S. 1008.22(3)(c)2., the IEP team must make a determination of whether a Statewide standardized assessment accurately measures the student's abilities, taking into consideration all allowable accommodations for students with disabilities.

The IEP team may meet at any time to verify that the criteria have been met and/or document the team's determination and information analyzed in making the decision.

Further, pursuant to State law, the IEP team may determine that end-of-course assessment cannot accurately measure the abilities of the student and may, therefore, waive the use of the results of the end-of-course assessment for purposes of determining the student's course grade and middle school promotion or award of high school credits.

F.S. 1008.212 establishes two (2) determinations that guide the IEP team in determining whether a student with a disability needs an extraordinary exemption from Statewide standardized assessments.

A student with a disability who has a circumstance, defined according to F.S. 1008.212, may be eligible for an extraordinary exemption from participation in the Statewide assessment. Circumstance is defined as a situation in which accommodations allowable on a Statewide standardized assessment are not offered to a student during the current year's assessment administration because of technological limitations in the testing administration program that lead to results that reflect the student's impaired sensory, manual, or speaking skills rather than the student's achievement of the benchmarks assessed by a Statewide standardized assessment.

A student with a disability who has a condition may be eligible for an extraordinary exemption from participation in the Statewide standardized assessment. A condition is defined according to F.S. 1008.212 to mean an impairment, whether recently acquired or longstanding, that affects a student's ability to communicate in modes deemed acceptable for Statewide standardized assessments, even if appropriate accommodations are provided. The impairment creates a situation in which the results of administration of a Statewide standardized assessment would reflect the student's impaired sensory, manual, or speaking skills rather than the student's achievement of the benchmarks assessed by the Statewide standardized assessment.

A learning, emotional, behavioral, or significant cognitive disability or the receipt of services through the homebound or hospitalized program in accordance with F.A.C. 6A-6.03020 is not, in and of itself, an adequate criterion for granting an extraordinary exemption.

A parent who disagrees with the Commissioner's denial of a requested extraordinary exemption may request an expedited hearing before DOAH pursuant to F.S. 1008.212.

J. Right to be Accompanied at Meetings Pertaining to Students with Disabilities

Parents of students with disabilities, or eligible students with disabilities, may be accompanied by another person of their choice at a meeting with District personnel. Such meetings include, but are not limited to, meetings related to the eligibility for exceptional student education or related services; the development of an individual family support plan (IFSP); the development of an individual education plan (IEP); the development of a 504 accommodation plan issued under Section 504 of the Rehabilitation Act of 1973; the transition of a student from early intervention services to other services; the development of postsecondary goals for a student with a disability and the transition services needed to reach those goals; and other issues that may affect the student's educational environment, discipline, or placement of a student with a disability.

District personnel will not object to the attendance of such adult or discourage or attempt to discourage through any action, statement, or other means, parents or an eligible student, from inviting another person of their choice to attend a meeting. Parents, eligible students, or other individuals invited to attend such meetings by parents of students with disabilities or eligible students with disabilities on school grounds shall sign-in at the front office of such school as a guest.

Parents of students with disabilities, or eligible students with disabilities, and District personnel shall sign PEER Form "Meeting Participants", v.1415.2 at the meeting's conclusion which states whether or not any District personnel have prohibited, discouraged or attempted discourage the parents, or eligible student, from inviting a person of their choice to the meeting pertaining to their child's, or their own, educational environment, placement, or discipline.

K.

L. Early Literacy Skills for Retained Prekindergarten Students

A parent of a student with a disability who is enrolled in prekindergarten at the age of 4 and is fully funded through the Florida Education Finance Program may retain their child in consultation with the student's IEP team. A student with an IEP who has been retained pursuant to this paragraph and has demonstrated a substantial deficiency in early literacy skills shall receive instruction from the District in early literacy skills.

M.

Placement by the Department of Children and Family Services

After the Department of Children and Family Services provides written notification to the District that an exceptional student has been placed in a private residential care facility, the receiving school district shall, within ten (10) business days, review the student's individual education plan (IEP) and shall:

A. provide educational instruction to the student;

B. contract with another provider to provide the educational instruction;

C. contract with the private residential care facility in which the student resides to provide the educational instruction; or

D. decline to provide or contract for educational instruction, in which case the school district in which the legal residence of the student is located shall provide or contract for the educational instruction of the student.

The Superintendent shall administer the local implementation of these State procedures, in accordance with State and Federal laws, rules, and regulations, which shall ensure fulfillment of this policy.

Revised 11/14/17
Revised 12/13/22

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Legal F.S. 1001.41
F.S. 1001.42
F.S. 1002.20

F.S. 1003.01(3)

F.S. 1003.4156

F.S. 1003.57

F.S. 1003.5715

F.S. 1003.572

F.S. 1008.212

F.S. 1008.22

F.S. 1008.24

Statewide Assessment for Students with Disabilities, F.A.C. 6A-1.0943

Florida Alternate Assessment Requirements, F.A.C. 6A-1.09430

Procedural Safeguards and Due Process Procedures for Parents and Students with Disabilities, F.A.C. 6A-6.03311

Procedural Safeguards for Exceptional Students Who Are Gifted, F.A.C. 6A-6.03313

Surrogate Parents, F.A.C. 6A-6.0333

Definitions, ESE Policies and Procedures, and ESE Administrators, F.A.C. 6A 6.03411

20 U.S.C. 1400 et seq.

20 U.S.C. 1401 et seq.

34 C.F.R. Part 300

Book	Policy Manual
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3220 - **EVALUATION OF INSTRUCTIONAL PERSONNEL**

Classroom Instructional Staff

Pursuant to State law, evaluations shall be conducted for the purpose of increasing student learning growth by improving the quality of instructional services in the District. Except for classroom teachers who are newly hired in the District and excluding substitute teachers, a performance evaluation must be conducted for each instructional staff member at least once per year. Newly hired teachers must be observed and evaluated twice during their first year of teaching in the District.

The Principal is responsible for the performance of all personnel employed by the School Board and assigned to the school to which the Principal is assigned. The Principal shall appropriately and effectively apply the personnel evaluation system that has been recommended by the Superintendent and approved by the Board, and approved, as required by State law, by the Florida Department of Education (FLDOE).

Instructional Personnel Evaluation System

The performance evaluation of instructional personnel must be based upon the performance of students assigned to their classrooms. The performance evaluation system must be based upon sound educational principles and contemporary research in effective educational practices. The District's performance evaluation system is not limited to basing unsatisfactory performance of instructional personnel and school administrators solely upon student performance, but may include other criteria to evaluate instructional personnel and school administrators' performance, or any combination of student performance and other criteria. All personnel must be fully informed of the criteria, data sources, methodologies, and procedures associated with the evaluation process before the evaluation takes place. Additionally, the Principal shall assist the teachers within the school to use student assessment data, as measured by student learning growth gains pursuant to State law for self-evaluation and improvement.

The evaluation system for instructional personnel will:

A. be designed to support effective instruction and student learning growth, and performance evaluation results must be used when developing District and school-level improvement plans;

B. provide appropriate instruments, procedures, timely feedback, and criteria for continuous quality improvement of the professional skills of instructional personnel, and performance evaluation results must be used when identifying professional development;

C. include a mechanism to examine performance data from multiple sources, including opportunities for parents to provide input into employee performance evaluations when appropriate;

D. identify those teaching fields for which special evaluation procedures and criteria are necessary;

E. differentiate among four (4) levels of performance as follows:

1. highly effective
2. effective
3. needs improvement or, for instructional personnel in the first three (3) years of employment who need improvement, developing
4. unsatisfactory

F. provide for training and monitoring programs based upon guidelines provided by the Department of Education to ensure that all individuals with evaluation responsibilities understand the proper use of the evaluation criteria and procedures;

G. a peer assistance process.

Evaluation Procedures and Criteria

Evaluation procedures and criteria must comply with, but are not limited to, the following:

A. Performance of Students

At least one-third (1/3) of a performance evaluation of instructional personnel must be based upon the data and indicators of student performance of the teacher's students as determined by the District in accordance with F.S 1012.34(7). The performance of students shall also include growth or achievement data of the teacher's students for at least three (3) years or, if less than three (3) years are available, the years for which data are available. The Proportion of growth or achievement data may be determined by instructional assignment.

For classroom teachers of grades and subjects for which their students' performance is assessed by Statewide standardized assessments, the District may measure student learning growth using the methodology set forth in the District's evaluation plan that is submitted to and approved by the FLDOE and the standards for performance levels adopted by the State Board for courses associated with the Statewide, standardized assessments administered under F.S. 1008.22.

For classroom teachers of grades and subjects for which their students' performance is not assessed by Statewide, standardized assessments, the District may use the methodology set forth in the District's evaluation plan that is submitted to and approved by the FLDOE to measure the student's performance upon which to base one-third (1/3) of the performance evaluation.

For instructional personnel who are not classroom teachers, the District shall use the methodology set forth in the District's evaluation plan that is submitted to and approved by the FLDOE to measure the student's performance upon which to base one-third (1/3) of the performance evaluation.

Pursuant to State law, the proportion of growth or achievement data in the District-determined student performance measures may be determined by instructional assignment.

B. Instructional Practice

At least one-third (1/3) of the performance evaluation must be based upon instructional practice. Evaluation criteria used when annually observing classroom teachers, as defined in F.S. 1012.01(2)(a), excluding substitute teachers, must include indicators based upon each of the Florida Educator Accomplished Practices adopted by the State Board of Education. For instructional personnel who are not classroom teachers, evaluation criteria must be based upon indicators of the Florida Educator Accomplished Practices and may include specific job expectations related to student support. This section does not preclude a school administrator from visiting and observing classroom teachers throughout the school year for purposes of providing mentorship, training, instructional feedback, or professional learning.

C. Other Indicators of Performance

The remainder of a performance evaluation may include, but is not limited to, professional and job responsibilities as recommended by the State Board of Education or identified by the Board. These professional and job responsibilities are to be included in the job description for positions held by instructional staff members.

The performance evaluation may also include peer reviews, objectively reliable survey information from students and parents based on teaching practices that are consistently associated with higher student achievement, and other valid and reliable measures of instructional practice.

The individual responsible for supervising the employee must evaluate the employee's performance. The evaluation system may provide for the evaluator to consider input from other personnel trained under F.S. 1012.34(2). The evaluator must submit a written report of the evaluation to the Superintendent for the purpose of reviewing the employee's contract. The evaluator must submit the written report to the employee no later than ten (10) days after the evaluation takes place. The evaluator must discuss the written evaluation report with the employee. The employee shall have the right to initiate a written response to the evaluation, and the response shall become a permanent attachment to his or her personnel file.

Non-Classroom Instructional Staff

For purposes of performance salary schedules adopted in accordance with State law, the student assessment data in the performance evaluation must be from Statewide assessments or District-determined assessments in the subject areas taught.

The evaluation criteria shall be:

A. student performance, as described above;

B. instructional practice, including indicators based upon each of the Florida Educator Accomplished Practices adopted by the State Board;

C. professional and job responsibilities adopted by the State Board, as well as additional professional and job responsibilities established by the Board.

The Principal shall inform all instructional personnel of the criteria and procedures associated with the performance evaluation process before evaluation begins. Additionally, the Principal shall assist the teachers within the school to use student assessment data, as measured by student learning growth gains pursuant to State law, for self-evaluation and improvement.

The evaluation shall be completed and on file in accordance with the time schedule established by the Superintendent. The written report of the evaluation must be on file and provided to the employee within ten (10) days after the evaluation conference. The evaluator must discuss the written evaluation report with the employee. The employee shall have the right to initiate a written response to the evaluation, and the response shall become a permanent attachment to his/her personnel file. The evaluator may amend an evaluation based upon assessment data from the current year if the data becomes available within ninety (90) days after the close of the school year.

If an employee who holds a professional service contract is not performing his/her duties in a satisfactory manner, the evaluator shall notify the employee in writing of such determination. The notice must describe such unsatisfactory performance and include notice of the procedural requirements set forth in F.S. 1012.34(4).

An evaluation shall be submitted at the time an instructional staff member leaves the District if services terminate prior to annual evaluations.

An instructional staff member shall be given a copy of any documents relating to his/her performance that are to be placed in the personnel file.

A portion of each instructional staff member's compensation shall be based on the employee's performance evaluation as required by State law.

In addition, the Superintendent shall annually report the evaluation results of instructional staff members using the four (4) levels of performance set forth in State law to the FLDOE. The results shall be provided by the school and shall be disaggregated by classroom teachers, as defined in State law, excluding substitute teachers, and all other instructional personnel, also as defined in State law.

The Superintendent shall also notify the FLDOE of any instructional staff members who receive two (2) consecutive unsatisfactory evaluations or three (3) consecutive needs improvement/unsatisfactory evaluations, as well as any instructional personnel who are given written notice by the District of intent to terminate or not renew their employment.

Annual Review of District Instructional Personnel Evaluation System

The Superintendent may appoint a District Evaluation System Review Committee who shall be responsible for annually reviewing the instructional staff evaluation system to analyze whether it complies with Florida law and this policy. The District Evaluation System Review Committee shall follow procedures adopted by the Superintendent when reviewing the evaluation system. All substantial revisions to the evaluation system must be reviewed and approved by the Board before being used to evaluate instructional personnel.

The District Evaluation System Review Committee shall be composed of individuals from the following areas:

A. instructional staff member;

B. school administrator.

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Revised 1/25/22
Revised 5/24/22

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Legal

F.S. 1012.01

F.S. 1012.22

F.S. 1012.28

F.S. 1012.31

F.S. 1012.34

F.A.C. 6A-5.030

F.A.C. 6A-5.0411

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5111.01 - **HOMELESS STUDENTS**

Definitions

Children and youth who are identified as meeting the Federal definition of "homeless" will be provided a free appropriate public education (FAPE) (including a public preschool education) in the same manner as all other students of the District and other services needed to provide equal opportunity to meet the same challenging State academic standards to which all students are held. To that end, homeless students will not be stigmatized or segregated on the basis of their status as homeless. The District shall establish safeguards that protect homeless students from discrimination on the basis of their homelessness. The District shall regularly review and revise its policies, including school discipline policies that impact homeless students, including those who may be a member of any of the protected classes (Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity).

Homeless children and youth, including "certified homeless youth" under State law, are defined as individuals who lack a fixed, regular, and adequate nighttime residence, and include children and youth who meet any of the following criteria:

A. share the housing of other persons due to loss of housing, economic hardship, or similar reason

B. live in motels, hotels, trailer parks, or camping grounds due to a lack of alternative adequate accommodations

C. live in emergency or transitional shelters

D. are abandoned in hospitals

E. have a primary night time residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings, or

F. live in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting.

Enroll/Enrollment: enroll and enrollment include attending classes and participating fully in school activities (s. 725(1)).

Designated Receiving School: designated receiving school includes the next level school, elementary from prekindergarten, middle from elementary, high from middle, that a homeless child or youth, whose homelessness continues into the next school year, may attend when that next level school is the district designated school for those students in the homeless student's school of origin (s. 722(g)(3)(I)(ii)).

Eligible School: the school of origin, the school zoned for the address where the student is temporarily residing, or another school which students residing in that attendance zone are eligible to attend (s. 722(g)(3)(A)).

NOTE: According to nonregulatory guidance from the U.S. Department of Education (ED), standards for adequate housing may vary by locality. Please see *Education for Homeless Children and Youth Programs, Non-Regulatory Guidance,* U.S. Department of Education (ED), for factors to consider when determining whether a child or youth is living in "substandard housing".

Pursuant to the McKinney-Vento Act, an unaccompanied youth includes a homeless child or youth not in the physical custody of a parent or guardian. Under State law an unaccompanied homeless youth who is sixteen (16) years of age or older and found to be an unaccompanied homeless youth eligible for services under Federal law shall be issued a certificate by the District's Liaison for Homeless Children on District letterhead documenting their ~~his/her~~ status which is to be accepted by medical providers and the courts.

Additionally, pursuant to Federal and State law, children or youth who are experiencing homelessness also include migratory children who are living in circumstances described in A-F above.

Services to Homeless Children and Youth

The District will provide services to homeless students that are comparable to other students in the District, including:

A. transportation services (Policy 8600 - Transportation);

B. public preschool programs and other educational programs and services for which the homeless student meets eligibility criteria including:

1. Title 1 Programs (Policy 2261 - Title I Services; Policy 2261.01 - Parent Participation in Title I Programs; Policy 2261.02 - Title I - Parents' Right to Know)(s. 722(g)(4)(B);

2. programs for children with disabilities (Exceptional Student Education (ESE)) (Policy 2460 - Exceptional Student Education);

3. programs for English learners (ELs) (i.e., students with Limited English Proficiency (LEP)) (Policy 5780 - Student/Parent Rights);

4. programs in career and technical education (Policy 2421 - Career and technical Education);

5. programs for gifted and talented students (Policy 2460 - Exceptional Student Education; Policy 5780 - Student/Parent Rights);

6. school nutrition programs (~~Policy 5335.01 - Diet Modifications~~; Policy 8500 - Food Service Program; Policy 8510 - Wellness; ~~Policy 8531 - Free and Reduced - Price Meals~~); and

7. before - and after-school programs (~~() Policy 2262V1 - Latchkey Program; () Policy 2262V2 - School Age Child Care~~).

The Superintendent will appoint a Liaison for Homeless Children who will perform the duties as assigned by the Superintendent. Additionally, the Liaison will

A. coordinate District programs;

B. collaborate with other school districts, community services providers, and organizations, including:
   1. local social services and other community agencies to provide support to homeless students and their families

   2. other school districts regarding homeless student-related transportation, transfer of school records, and other inter-District activities as needed; and

   3. housing authorities.

3. ~~and~~ collaborate with the State Coordinator for the Education of Homeless Children and Youth ~~as well as with community~~ and school personnel responsible for the provision of education and related services to homeless children and youths, including exceptional student education needs. In addition, the Liaison will coordinate with housing authorities, and (s. 722(g)(5)(B). For more information on the role of the Liaison, refer to AP 5111.01.

Unaccompanied homeless high school youth will receive counseling to prepare and improve their readiness for postsecondary education.

School Stability

Maintaining a stable school environment is crucial to a homeless student's success in school. An "eligible school" is the school of origin, the school zoned for the address where the student is temporarily residing, or another school which students residing in that attendance zone are eligible to attend. To ensure stability, the District must make school placement determinations based on the "best interest" of the homeless child or youth based on student-centered factors.

The District must:

A. continue the student's education in the school of origin for the duration of homelessness when a family becomes homeless between academic years or during an academic year; and for the remainder of the academic year even if the child or youth becomes permanently housed during an academic year and continued to receive all McKinney-Vento Act benefits; or

B. enroll the student in any public school that non-homeless students who live in the attendance area in which the child or youth, or the family of the child or youth, is actually living are eligible to attend.

When determining a child or youth's best interest, the District must assume that keeping the homeless student in the school of origin is in that student's best interest, except when doing so is contrary to the request of the student's parent or guardian, or the student if they are ~~he or she is~~ an unaccompanied youth. The school of origin is the school the student attended ~~or enrolled in~~ when permanently housed or the school at which the student was last enrolled, including a public preschool. The school of origin also includes the designated receiving school at the next level for feeder school patterns, when the student completes the final grade level at the school of origin.

When determining the student's best interest, the District must also consider student-centered factors, including the impact of mobility on achievement, education, health, and safety of homeless students and give priority to the request of the student's parent or guardian, or youth (if an unaccompanied youth). The District also considers the school placement of siblings when making this determination.

If the District finds that it is not in the student's best interest to attend the school of origin or the school requested by the parent or guardian, or unaccompanied youth, the District must provide the individual with a written explanation and reason for the determination in a manner and form understandable to the parent, guardian or unaccompanied youth. This written explanation will include appeal rights and be provided in a timely manner.

Immediate Enrollment

The District has an obligation to remove barriers to the enrollment and retention of homeless students. Enroll and enrollment include attending classes and participating fully in school activities. If a school other than the student's school of origin is chosen on the basis of a best interest determination, the homeless student must be immediately enrolled, even if the student does not have the documentation typically necessary for enrollment, such as immunization and other required health records, proof of residency, proof of guardianship, birth certificate, or previous academic records. The homeless student must also be enrolled immediately regardless of whether the student missed application or enrollment deadlines during the period of homelessness, fails to meet uniform or dress code requirements, or has outstanding fines or fees. Students must be provided appropriate credit for full or partial coursework satisfactorily completed by homeless children and youth while attending a prior school.

The enrolling school must immediately contact the school last attended by the homeless student to obtain relevant academic or other records. Academic or other records must be obtained to provide appropriate credit for full or partial coursework satisfactorily completed by homeless children and youth while attending a prior school. If the student needs immunization or other health records, the enrolling school must immediately refer the parent, guardian or unaccompanied youth to the Liaison, who will help obtain the immunizations, screenings or other required health records.

Records will be treated as a student education record, and shall not be deemed to be directory information, under section 444 of the General Education Provisions Act (GEPA)

These records include:

A. immunization or other required health records;

B. academic records;

C. birth certificates;

D. guardianship records; and

E. evaluations for special services or programs.

Records usually maintained by the school must be kept so that they are available in a timely fashion if the child enters a new school or district and held confidential in a manner consistent with section 444 of the General Education Provisions Act (GEPA). Procedures for inter-State records transfer between schools should be taken into account in order to facilitate immediate enrollment.

In addition, it shall be the District's responsibility to make sure that, once identified for services, the homeless student is attending classes and not facing barriers to accessing academic and extra-curricular activities for which they meet relevant eligibility criteria, including magnet school, summer school, career and technical education, advanced placement, online learning, and charter school programs (if available). Unaccompanied homeless high school youth will receive counseling to prepare and improve their readiness for postsecondary education.

Transportation

The District shall promptly provide homeless students with transportation services that are comparable to those available to non-homeless students. At the request of the parent or guardian, or the liaison in the case of an unaccompanied youth, the District shall provide, or arrange for, transportation to and from the student's school of origin.

A. If the homeless student continues to live in the District, transportation shall be provided, or the District shall arrange for the student's transportation, to/from their ~~his/her~~ school of origin.

B. If the homeless student resides in another school district, but the best interest determination is that the student should continue their ~~his/her~~ education at the school of origin in the District, the District and the school district in which the student now resides shall agree upon a method to equitably apportion responsibility and costs for transportation to the school of origin.

   If there is not agreement, the District shall assume responsibility to transport the student from the district of residence to the school of origin in the District. Since Federal law requires that the responsibility and costs to be shared equally, the district of residence shall be invoiced for their share of the cost for transportation.

C. If the homeless student resides in the District, but the best interest determination is that the student should continue their ~~his/her~~ education at the school of origin in another district, the District and the school district in which the student's school of origin is located shall agree upon a method to equitably apportion responsibility and costs for transportation to the school of origin.

   If there is no ~~not~~ agreement, the District shall assume responsibility to transport the student to the school of origin in the other district. Since Federal law requires the responsibility and costs for transportation services to be shared equally, the district in which the school or origin is located shall be invoiced for their share of the cost for transportation.

D. When the student obtains permanent housing, transportation shall be provided to and from the school of origin until the end of the school year.

The mode of transportation shall be determined in consultation with the parent or guardian and shall be based on the best interest of the student.

In accordance with Federal law, the above transportation requirements still apply during the resolution of any dispute. The District will work with the State to resolve transportation disputes with other districts. Until the Districts reach agreement, the responsibility and costs for transportation shall be shared equally costs for transportation are to be shared equally.

If the disputing district is in another State, the District will turn to the State for assistance as Federal guidance says that both states should try to arrange an agreement for the districts.

Dispute Resolution

Homeless families and youths have the right to challenge placement and enrollment decisions. If a dispute arises between a school and a parent, guardian or unaccompanied youth regarding eligibility, school selection, or enrollment of a homeless student, the District must follow its dispute resolution procedures, consistent with the State's procedures. If such a dispute occurs, the District will immediately enroll the homeless student in the school in which enrollment is sought pending final resolution of the dispute, including all appeals. The student will receive all services for which they are eligible until all disputes and appeals are resolved.

Pursuant to Federal and State law, State Board rule, and this policy, the District will provide the parent, guardian, or unaccompanied youth with a written explanation of all decisions regarding school selection and enrollment made by the District, along with a written explanation of appeal rights.

The District's notice and written explanation about the reason for its decision will include, at a minimum, an explanation of how the school reached its decision regarding eligibility, school selection, or enrollment, including the following:

A. a description of the proposed or refused action by the school;

B. an explanation of why the action is proposed or refused;

C. a description of other options the school considered and why those options were rejected;

D. a description of any other relevant factors to the school's decision and information related to the eligibility or best interest determination such as the facts, witnesses, and evidence relied upon and their sources; and

E. an appropriate timeline to ensure deadlines are not missed.

The District's notice and written explanation shall include contact information for the Liaison and the State Coordinator, and a brief description of the roles of each. The District's notice and written explanation shall also inform the parent, guardian, or unaccompanied youth that the Liaison is responsible for providing information describing the State-level dispute resolution process and distributing the appropriate forms to all parties wanting to file an appeal.

To initiate the State-level appeals process, within ten (10) working days after receiving written notification of the District-level or inter-district decision, the parent, guardian, or unaccompanied youth may file an appeal with the Liaison, who must provide it to FLDOE. Upon receipt of an appeal, the Liaison is required to notify FLDOE of the State-level appeal and provide that appeal to the FLDOE. The local liaison also must log incidents of State-level appeals in the FLDOE Online Dispute Resolution Tracking System.

The FLDOE and the Commissioner of Education will render a decision on any appeal and provide a copy of such decision to the parties.

All decisions and notices shall be drafted in a language and format appropriate for low-literacy, limited-vision readers, and individuals with disabilities.

For children and youth and/or parents or guardians who are English learners or whose dominate language is not English, the District will provide translation and interpretation services in connection with all phases of the dispute resolution process pursuant to Federal laws.

The District will also provide electronic notices via email if the parent, guardian or unaccompanied youth has access to email followed by a written notice provided in person or sent by mail.

The child or youth will either remain enrolled in the student's school of origin or shall be immediately enrolled in the eligible school in which enrollment is sought, either the school zoned for the address where the student is residing or another school which students residing in that attendance zone are eligible to attend, pending final resolution of the dispute including all available appeals (s. 722(g)(3)(E)(i).

Homeless Children in Preschool

Homeless preschool-aged children and their families shall be provided equal access to the educational services for which they are eligible, including preschool programs, including Head Start programs, administered by the District. Additionally, the homeless child must remain in the public preschool of origin, unless a determination is made that it is not in the child's best interest. When making such a decision on the student's best interest, the District takes into account the same factors as it does for any student, regardless of age. It also considers pre-school age-specific factors, such as 1) the child's attachment to preschool teachers and staff; 2) the impact of school climate on the child, including school safety; the quality and availability of services to meet the child's needs, including health, developmental, and social-emotional needs; and 3) travel time to and from school.

The District must also provide transportation services to the school of origin for a homeless child attending preschool. It is the District's responsibility to provide the child with transportation to the school of origin even if the homeless preschooler who is enrolled in a public preschool in the District moves to another district that does not provide widely available or universal preschool.

Public Notice

In addition to notifying the parent or guardian of the homeless student or the unaccompanied youth of the applicable rights described above, the District shall post public notice of educational rights of children and youth experiencing homelessness in each school. In addition, the District shall post public notice of the McKinney-Vento rights in places that homeless populations frequent, such as shelters, soup kitchens, and libraries in a manner and form understandable to the parents and guardians and unaccompanied youths.

Records

The local liaison will assist the homeless students and their parent(s) or guardian(s) or unaccompanied homeless students in their efforts to provide documentation to meet State and local requirements for entry into school.

All records for homeless students shall be maintained, subject to the protections of the Family Educational Rights and Privacy Act (FERPA) and Policy 8330, and in such a manner so that they are available in a timely fashion and can be transferred promptly to the appropriate parties, as required. Pursuant to the McKinney-Vento Act, information regarding a homeless student's living situation is not considered directory information, is held confidential, and must be provided the same protections as other non-directory personally identifiable information (PII) contained in student education records under FERPA. The District shall incorporate practices to protect student privacy as described in AP 5111.01, AP 8330, and in accordance with the provisions of the Violence Against Women Act (VAWA) and the Family Violence Prevention and Services Act (FVPSA).

No Board policy, administrative procedure, or practice will be interpreted or applied in such a way as to inhibit the enrollment, attendance, or school success of homeless children.

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Legal

F.S. 743.067

F.S. 1003.01

F.S. 1003.21

F.S. 1003.22

F.S. 1009.21

F.S. 1009.25

42 U.S.C. 11431 et seq.

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5780 - **STUDENT/PARENT RIGHTS**

The School Board recognizes that students possess not only the right to an education but the rights of citizenship as well. Federal and State law prohibits the Board from adopting any policy or rule, or from entering into any agreement, that infringes upon or waives the rights of freedoms afforded to students by the United States Constitution.

In providing students the opportunity for an education to which they are entitled, the District shall attempt to offer nurture, counsel, and custodial care appropriate to their age and maturity. The District shall, at the same time, guarantee that no student is deprived of the basic right to equal treatment and equal access to the educational program, due process, a presumption of innocence, free expression and association, and the privacy of his/her own thoughts.

Attendant to the rights guaranteed to each student, however, are certain responsibilities, which include respect for the rights of others, obedience to properly constituted school authority, and compliance with the procedures and rules of the District.

Since a student who has reached the age of majority possesses the full rights of an adult, s/he may authorize those school matters previously handled by his/her parents, but s/he also assumes the responsibility for his/her performance in school, attendance, and compliance with school rules.

All K-12 students in Florida are entitled to a uniform, safe, secure, efficient, and high-quality system of education, one that allows students the opportunity to obtain a high-quality education. Parents are responsible to ready their children for school; however, neither the State of Florida nor the District can be a guarantor of any individual student's success.

Parental Access at School

Each parent has the right to pick-up, visit, and meet with his/her student at school, without interference of or the need for consent from the other parent, unless the school has received a certified copy of an enforceable court order that provides to the contrary. The Principal may restrict the times, location, frequency, and length of parent visitations at school, based on legitimate pedagogical or scheduling reasons. The District will abide by enforceable "no contact orders" which have been provided to the school.

Educational Decisions

Both parents have an equal right to make decisions about the education and welfare of their student unless the school has received a certified copy of an enforceable court order that specifies that one of the parents, or someone else, has the sole right to make educational and/or general welfare decisions for the student.

If the parents cannot agree on a significant decision about the student's education or on matters affecting the health, safety, or welfare of the student, the school will take action based on what it considers to be in the best interests of the child.

Attendance

A. Termination of Enrollment

A student who attains the age of sixteen (16) years during the school year has the right to file a formal declaration

of intent to terminate school enrollment if the declaration is signed by the parent. The parent has the right to be notified by the District of its receipt of the student's declaration of intent to terminate school enrollment.

B. Married or Pregnant

Students who become or have become married or who are pregnant and parenting have the right to attend school and receive the same or equivalent educational instruction as other students.

C. Compulsory Attendance

Parents of students who have attained the age of six (6) years by February 1st of any school year but who have not attained the age of sixteen (16) years must comply with the compulsory school attendance laws. Parents have the option to comply with the school attendance laws by attendance of the student in a public school; a parochial, religious, or denominational school; a private school; a home education program; or a private tutoring program. (see also Policy 5112 - Entrance Requirements)

D. Absence for Religious Purposes

A parent of a student may request and be granted permission for absence of the student from school for religious instruction or religious holidays. (see also Policy 5225 - Absences for Religious Holidays)

E. Dropout Prevention and Academic Intervention Programs

The parent of a student has the right to receive written notice by certified mail prior to placement of the student in a dropout prevention and academic intervention program. The parent will be notified in writing and entitled to an administrative review of any action by school personnel relating to the student's placement.

F. Absence for Treatment of Autism Spectrum Disorder

A parent of a student may request and be granted permission for absence of the student from school for an appointment scheduled to receive a therapy service provided by a licensed health care practitioner or behavior analyst certified pursuant to Florida law for the treatment of autism spectrum disorder including, but not limited to, applied behavioral analysis, speech therapy, and occupational therapy.

Health Issues

A. Notice of Health Care Services

At the beginning of the school year, the District will provide notice to parents of all health care services offered at their student's school and of the option to withhold consent to or decline any specific service. Before administering a student well-being questionnaire or health screening form to a student in kindergarten through grade 3, the District will provide the questionnaire or form to the parent and obtain the permission of the parent.

B. School-Entry Health Examinations

The parent of any student shall be exempt from the requirement of a health examination upon written request stating objections on religious grounds. (see also Policy 5112 - Entrance Requirements)

C. Immunizations

The parent of any student shall be exempt from the school immunization requirements upon meeting any of the specified exemptions. (see also Policy 5320 - Immunizations and Policy 5112 - Entrance Requirements)

D. Biological Experiments

Parents may request that their child be excused from performing surgery or dissection in biological science classes.

E. Reproductive Health and Disease Education

A public school student whose parent makes written request to the school Principal shall be exempted from the teaching of reproductive health or any disease, including HIV/AIDS.

F. Contraceptive Services to Students

Students may not be referred to or offered contraceptive services at school facilities without the parent's consent.

G. Career Education Courses Involving Hazardous Substances

High school students must be given plano safety glasses or devices in career education courses involving the use of hazardous substances likely to cause eye injury.

H. Substance Abuse Reports

The parent of a student must be timely notified of any verified report of a substance abuse violation by the student.

I. Inhaler Use

Asthmatic students whose parent and physician provide their approval to the school Principal may carry a metered dose inhaler on their person while in school. The school Principal shall be provided a copy of the parent's and physician's approval. (see also Policy 5330.01 - Self-Administered Medication and Epinephrine Use)

J. Epinephrine Use and Supply

A student who has experienced or is at risk for life-threatening allergic reactions may carry an epinephrine auto-injector and self-administer epinephrine by auto-injector while in school, participating in school-sponsored activities, or in transit to or from school or school-sponsored activities if the school has been provided with written parental and physician authorization.

The School District shall be indemnified by the parent of a student who is authorized to carry an epinephrine auto-injector for any and all liability with respect to the student's use of an epinephrine auto-injector pursuant to this policy.

The District and its employees and agents, including the physician who provides the standing protocol for school epinephrine auto-injectors, are not liable for any injury arising from the use of an epinephrine auto-injector administered by trained school personnel who follow the adopted protocol and whose professional opinion is that the student is having an anaphylactic reaction:

1. unless the trained school personnel's action is willful and wanton;

2. notwithstanding that the parents or guardians of the student to whom the epinephrine is administered have not been provided notice or have not signed a statement acknowledging that the School District is not liable; and

3. regardless of whether authorization has been given by the student's parents or guardians or by the student's physician, physician's assistant, or advanced registered nurse practitioner.

(see also Policy 5330.01 - Self-Administered Medication and Epinephrine Use)

K. Diabetes Management

The District may not assign a student who has diabetes to a particular school on the basis that the student has diabetes, that the school does not have a full-time school nurse, or that the school does not have trained diabetes personnel.

Diabetic students whose parent and physician provide their written authorization to the school Principal may carry diabetic supplies and equipment on their person and attend to the management and care of their diabetes while in school, participating in school-sponsored activities, or in transit to or from school or school-sponsored activities, to the extent authorized by the parent and physician and within the parameters set forth by State Board of Education rule. The written authorization shall identify the diabetic supplies and equipment that the student is authorized to carry and shall describe the activities the child is capable of performing without assistance, such as performing blood-glucose level checks and urine ketone testing, administering insulin through the insulin-delivery system used by the student, and treating hypoglycemia and hyperglycemia.

The District and its employees and volunteers shall be indemnified by the parent of a student who is authorized to carry diabetic supplies or equipment for any and all liability with respect to the student's use of such supplies and equipment pursuant to this policy.

(see also Policy 5330.01 - Self-Administered Medication and Epinephrine Use)

L. Use of Prescribed Pancreatic Enzyme Supplements

A student who has experienced or is at risk for pancreatic insufficiency or who has been diagnosed as having cystic fibrosis may carry and self-administer a prescribed pancreatic enzyme supplement while in school, participating in school-sponsored activities, or in transit to or from school or school-sponsored activities, IF the school has been provided with written authorization from the student's parent and prescribing practitioner.

The District and its employees and volunteers shall be indemnified by the parent of a student who is authorized to use prescribed pancreatic enzyme supplements for any and all liability with respect to the student's use of the supplements under this policy.

(see also Policy 5330.01 - Self-Administered Medication and Epinephrine Use)

M. Involuntary Examinations of Students

Before a Principal contacts a law enforcement officer for possible removal of a student from school for involuntary examination, the Principal must verify that the school has used de-escalation strategies and initiated outreach to a mobile response team, unless the Principal reasonably believes that any delay in removing the student will increase the likelihood of harm to the student or others.

The Principal shall make a reasonable attempt to notify a parent of a student before the student is removed from school, school transportation, or a school-sponsored activity to be taken to a receiving facility for an involuntary examination pursuant to F.S. 394.463. Reasonable attempt to notify means the exercise of reasonable diligence and care by the Principal to make contact with the student's parent, guardian, or other known emergency contact whom the student's parent or guardian has authorized to receive notification of an involuntary examination. At a minimum, the Principal must take the following actions:

1. Use available methods of communication to contact the student's parent, guardian, or other known emergency contact including, but not limited to, telephone calls, text messages, e-mails, and voicemail messages following the decision to initiate an involuntary examination of the student;

2. Document the method and number of attempts made to contact the student's parent, guardian, or other known emergency contact, and the outcome of each attempt.

The Principal who successfully notifies any other known emergency contact may share only the information necessary to alert such contact that the parent or caregiver must be contacted. All such information must be in compliance with federal and state law.

The Principal may delay the required notification for no more than twenty-four (24) hours after a student is removed if:

1. the Principal deems the delay to be in the student's best interest and if a report has been submitted to the central abuse hotline, pursuant to F.S. 39.201, based upon knowledge or suspicion of abuse, abandonment, or neglect. (see also Policy 2410 - School Health Services); or

2. the Principal reasonably believes that such delay is necessary to avoid jeopardizing the health and safety of the student.

M. Sun-protective Measures in School

A student may possess and use a topical sunscreen product while on school property or at a school-sponsored event or activity without a physician's note or prescription if the product is regulated by the United States Food and Drug Administration for over-the-counter use to limit ultraviolet light-induced skin damage.

N. Face Covering and Quarantine Mandates in Response to COVID-19

Neither the Board nor any agent or employee of the Board may:

1. require a student to wear a face mask, a face shield, or any other facial covering that fits over the mouth or nose. However, a parent, at the parent's sole discretion, may allow his/her child to wear a face mask, a face shield, or any other facial covering that fits over the mouth or nose;

   This prohibition does not apply to safety equipment required as part of a course of study consistent with

occupational or laboratory safety requirements.

2. prohibit a student from attending school or school-sponsored activities, prohibit a student being on school property, or subject a student to restrictions or disparate treatment, based on an exposure to COVID-19, so long as the student remains asymptomatic and has not received a positive test for COVID-19.

O. Naloxone Use and Supply

Schools may purchase a supply of the opioid antagonist naloxone from a wholesale distributor as defined in F.S. 499.003 or may enter into an arrangement with a wholesale distributor or manufacturer as defined in F.S. 499.003 for naloxone at fair-market, free, or reduced prices for use in the event that a student has an opioid overdose. The naloxone must be maintained in a secure location on the school's premises.

P. Medication to Relieve Headaches

A student may possess and use a medication to relieve headaches while on school property or at a school-sponsored event/activity without a physician's note or prescription if the medication is regulated by the United States Food and Drug Administration for over-the-counter use to treat headaches.

Discipline

A. Suspension

A student may be suspended only as provided by policy of the District. A good faith effort must be made to immediately inform the parent by telephone of the student's suspension and the reason. Each suspension and the reason must be reported in writing within twenty-four (24) hours to the parent by United States mail. A good faith effort must be made to use parental assistance before suspension unless the situation requires immediate suspension.

A student with a disability may only be recommended for suspension or expulsion in accordance with State Board of Education rules.

B. Expulsion

Public school students and their parents have the right to written notice of a recommendation of expulsion, including the charges against the student and a statement of the right of the student to due process.

Safety

Students who have been victims of certain felony offenses by other students, as well as the siblings of the student victims, have the right to be kept separated from the student offender, both at school and during school transportation.

Educational Choice

A. Public School Choices

Parents may seek whatever public school options are applicable and available to students in the School District.

Options also include the public educational choice options of the Hope Scholarship Program (see Policy 2371 - Hope Scholarships), the Opportunity Scholarship Program, the McKay Scholarships for Students with Disabilities Program, the Family Empowerment Scholarship Program, and the Florida Tax Credit Scholarship Program. (see also Policy 2370.01 - Virtual Instruction, and Policy 5113 - School Choice Options Provided by Federal Law)

B. Parental/Other School Choices

Parents may seek private educational choices.

All requests for a student to be transferred to another classroom teacher shall be considered by the Principal. Within two (2) weeks of receiving a completed Form 5780 F3, the Principal shall notify the parent in writing as to whether the request is approved or denied.

If an in-field teacher for the student's course and grade level is employed by the school and the transfer would not violate maximum class size requirements, the request shall be approved. The student shall be transferred no later than two (2) weeks from the date Form 5780 F3 is received.

If denied, the Principal shall specify the reasons for the denial.

C.

D. New Worlds Scholarships

The parent of a student in kindergarten through grade 5 who (1) has a substantial reading deficiency identified under F.S. 1008.25(5)(a) or scored below a Level 3 on the Statewide, standardized English Language Arts (ELA) assessment in the prior school year or (2) has a substantial deficiency in mathematics or the characteristics of dyscalculia as identified under F.S. 1008.25 or scored below a Level 3 on the Statewide, standardized Mathematics assessment in the prior school year may seek a reading scholarship in accordance with State law.

By September 30th of each year, the District will notify the parent of each eligible student in kindergarten through grade 5 who has a substantial reading deficiency identified under F.S. 1008.25(5)(a) or scored below a Level 3 on the Statewide, standardized ELA assessment in the prior school year of the process to request and receive a reading scholarship, subject to available funds.

E. Request to Transfer to Different Classroom Teacher

Although parents do not have a right to choose a specific classroom teacher, parents may request that their child be transferred to a different classroom teacher. As part of the request, the parent must state with specificity the grounds supporting the request. Requests must be in writing and ~~utilizing Form 5780 F2. A completed, signed Form 5780 F2 must be~~ provided to the School Principal~~_____~~.

All requests for a student to be transferred to another classroom teacher shall be considered by the Principal or his/her designee. Within two (2) weeks of receiving a request ~~completed Form 5780 F2~~, the Principal shall notify the parent in writing as to whether the request is approved or denied. If denied, the Principal or his/her designee shall specify the reasons for the denial.

ACCEL Options

Parents may request student participation in Academically Challenging Curriculum to Enhance Learning (ACCEL) options, including whole grade promotion, midyear promotion or subject matter acceleration. If the parent selects one of these ACCEL options and the student meets eligibility and procedural requirements in the student progression plan, the student will have the opportunity to participate in the ACCEL option.

Nondiscrimination

All education programs, activities, and opportunities offered by the District are available without discrimination on the basis of race (including anti-Semitism [as defined in Bylaw 0100]), color, ethnicity, national origin, sex (including sexual orientation, transgender status, or gender identity), disability (including HIV, AIDS, or sickle cell trait), pregnancy, marital status, age (except as authorized by law), religion, military status, ancestry, or genetic information, which are classes protected by State and/or Federal law (collectively, "protected classes"). (see also Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity and Policy 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability)

Exceptional Students

Parents may enroll their eligible child in gifted or special education. (See also Policy 2460 - Exceptional Student Education)

A. Notice and Due Process

Parents of students with disabilities and parents of students in residential care facilities are entitled to notice and due process. (see also Policy 2460 - Exceptional Student Education)

B. Graduation

Students with disabilities are provided the opportunity to meet the graduation requirements for a standard high school diploma. Certain students with disabilities may be awarded a special diploma upon high school graduation. (see also Policy 2623 - Student Assessment)

C. Meetings with District Personnel

Parents of students with disabilities, or eligible students with disabilities, may be accompanied by another person of their choice at any meeting with District personnel.

District personnel will not object to the attendance of such adult or discourage or attempt to discourage through any action, statement, or other means, parents or an eligible student, from inviting another person of their choice to

attend any meeting. Parents, eligible students, or other individuals invited to attend such meetings by parents or eligible students on school grounds shall sign-in at the front office of such school as a guest.

Parents, or eligible students, and District personnel shall sign a form at the meeting's conclusion which states whether or not any District personnel have prohibited, discouraged, or attempted to discourage the parents, or eligible student from inviting a person of their choice to the meeting pertaining to their child's, or their own, educational environment, placement, or discipline.

Blind Students

Students who are blind have the right to an individualized written education program and appropriate instructional materials to attain literacy.

Limited English Proficient Students

Limited English proficient students have the right to receive English for Speakers of Other Languages (ESOL) instruction designed to develop the student's mastery of listening, speaking, reading, and writing in English as rapidly as possible. The students' parents have the right of parental involvement in the ESOL program.

Students with Substantial Reading and/or Mathematics Deficiencies

~~The~~In accordance with F.S. 1008.25, ~~a~~ parent of (1) any K-3 student who exhibits a substantial reading deficiency or the characteristics of dyslexia or (2) any K-4 student who exhibits a substantial deficiency in mathematics or the characteristics of dyslexia~~calculia~~ shall ~~be immediately notified of the student's deficiency with a description and explanation, in terms understandable to the parent, of the exact nature of the student's difficulty in learning and lack of achievement in reading; shall be consulted in the development of a progress monitoring plan; and shall be informed that the student will be given intensive reading instruction until the deficiency is corrected~~ immediately be provided written notification and monthly progress reports~~rots~~ as required in F.S. 1008.25.

Pledge of Allegiance

A student will be excused from reciting the Pledge of Allegiance or the Declaration of Independence, upon written request by the student's parent, in accordance with State law. See also Policy 8800, Religious/Patriotic Ceremonies and Observances.

Student Records

A. Each parent has an equal right of access, right to waive access, right to challenge and hearing and right of privacy in the education records of his or her student who is a minor or a dependent adult pursuant to law, unless the school has received a certified copy of an enforceable court order that provides to the contrary.

B. A student is not required to provide his/her social security number as a condition for enrollment or graduation.

C. The school will not collect, obtain or retain information on the political affiliation, voting history, religious affiliation or biometric information of a student, parent or siblings.

Student Report Cards

Students and their parents have the right to receive student report cards on a regular basis that clearly depict and grade the student's academic performance in each class or course, the student's conduct, and the student's attendance.

Student Progress Reports

Parents shall be informed at regular intervals of the academic progress and other needed information regarding their child, including ways they can help their child to succeed in school.

Student Accountability and School Improvement Rating Reports

Parents of public school students are entitled to an easy-to-read report card about the school's grade designation or, if applicable, school's improvement rating, and the school's accountability report, including the school financial report.

High School Athletics

A. Eligibility

A student is eligible in the school in which s/he first enrolls each school year, the school in which the student makes himself/ herself a candidate for an athletic team by engaging in practice before enrolling, or the school to which the student has transferred with approval of the Board, in accordance with State law.

B. Medical Evaluation

Students must satisfactorily pass a medical evaluation each year before participating in athletics, unless the parent objects in writing based on religious tenets or practices, in accordance with State law.

Extra-Curricular Activities

A. Eligibility

Students who meet specified academic and conduct requirements are eligible to participate in extra-curricular activities. (see also Policy 2430 - District-Sponsored Clubs and Activities)

B. Home Education Students

Home education students who meet specified academic and conduct requirements are eligible to participate in extra-curricular activities at the public school to which the student would be assigned or could choose to attend according to Board policies, or may develop an agreement to participate at a private school.

C. Charter School Students

Charter school students who meet specified academic and conduct requirements are eligible to participate in extra-curricular activities at the school to which the student would be assigned or could choose to attend according to Board policies unless such activity is provided by the student's charter school.

D. Florida Virtual School Full-Time Students

Florida Virtual School full-time students who meet specified academic and conduct requirements are eligible to participate in extra-curricular activities at the public school to which the student would be assigned or could choose to attend according to Board policies.

Instructional Materials

A. Core Courses

Each student is entitled to sufficient instructional materials in the core courses of mathematics, language arts, social studies, science, reading, and literature.

B. Curricular Objectives

The parent of each student has the right to receive effective communication from the school Principal as to the manner in which instructional materials are used to implement the school's curricular objectives.

C. Sale of Instructional Materials

Upon request of the parent of a student, the Principal will sell to the parent any instructional materials used in the school.

D. Dual Enrollment Students

Instructional materials purchased by the District or a Florida College System institution board of trustees on behalf of dual enrollment students is available to the dual enrollment students free of charge.

E. Parent Access to Instructional Materials

Parents have the ability to access their child's instructional materials and may object to the use of a specific instructional material or contest the adoption of instructional material (See Policy 2520, Selection and Adoption of Instructional Materials).

Juvenile Justice Programs

Students who are in juvenile justice programs have the right to receive educational programs and services, in accordance with State law.

Parental Input and Meetings

A. Meetings with School District Personnel

Parents may be accompanied by another adult of their choice at a meeting with School District personnel.

B. District Educational Facilities Program

Parents and other members of the public have the right to receive proper public notice and opportunity for public comment regarding the District's educational facilities work program, in accordance with State law.

C. Parent-Teacher Associations and Organizations

Parents have the right to participate in parent-teacher associations and organizations that are sanctioned by the Board or by the Florida Department of Education.

Transportation

A. Transportation to School

Students are provided transportation to school in accordance with the provisions of State law. (see also Policy 8600 - Transportation)

B. Hazardous Walking Conditions

Students in grades K-6 are provided transportation if they are subjected to hazardous walking conditions, in accordance with State law.

C. Parental Consent

Each parent of a public school student must be notified in writing and give written consent before the student may be transported in a privately owned motor vehicle to a school function in accordance with State law. (see also Policy 8660 - Transporting Students by Private Vehicles)

Orderly, Disciplined Classrooms

Students will be in orderly, disciplined classrooms conducive to learning without the distraction caused by disobedient, disrespectful, violent, abusive, uncontrollable, or disruptive students. (see also Policy 5600 - Student Discipline)

Economic Security Report

Prior to registration, each middle school and high school student or the student's parent will be provided a two (2) page summary of the Department of Economic Opportunity's economic security report of employment and earning outcomes and electronic access to the report.

Safe Schools

Parents of District students will be timely notified pursuant to procedures adopted by the Superintendent of threats and the following unlawful acts or significant emergencies that occur on school grounds, during school transportation, or during school-sponsored activities:

A. Weapons possession or use when there is intended harm toward another person;

B. Murder, homicide, or manslaughter;

C. Sex offenses, including rape, sexual assault or sexual misconduct with a student by school personnel;

D. Natural emergencies, including hurricanes, tornadoes, and severe storms.

E. Exposure as a result of a manmade emergency.

Parents of District students have a right to access school safety and discipline incidents as reported pursuant to F.S. 1006.07 (9).

Parental Notification of Arrests of Employees

Notwithstanding F.S. 1012.31(3)(a)1 and 1012.796(4), within twenty-four (24) hours after a law enforcement agency provides the Superintendent with written notification pursuant to F.S. 1012.797 that a District employee has been arrested for a felony or a misdemeanor involving the abuse of a minor child or the sale or possession of a controlled substance, the Principal shall notify parents of enrolled students who had direct contact with the employee and include, at a minimum, the name and specific charges against the employee.

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Legal

F.S. 39.201
F.S. 381.0056
F.S. 394.463
F.S. 1000.05
F.S. 1002.20
F.S. 1002.22
F.S. 1002.385
F.S. 1002.39
F.S. 1002.394
F.S. 1002.395
F.S. 1002.40
F.S. 1002.41
F.S. 1002.411
F.S. 1002.43
F.S. 1003.01(13)
F.S. 1003.02
F.S. 1003.21
F.S. 1003.22
F.S. 1003.3101
F.S. 1003.32
F.S. 1003.42
F.S. 1003.44
F.S. 1003.4505
F.S. 1003.47
F.S. 1003.52
F.S. 1003.53
F.S. 1003.55
F.S. 1003.56
F.S. 1003.57
F.S. 1003.58

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F.S. 1006.09

F.S. 1006.13

F.S. 1006.15

F.S. 1006.20

F.S. 1006.21

F.S. 1006.22

F.S. 1006.23

F.S. 1006.28

F.S. 1006.40

F.S. 1007.271

F.S. 1008.22

F.S. 1008.25

F.S. 1008.386

F.S. 1012.42

F.S. Chapter 1014

Book	Policy Manual
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6114 - **COST PRINCIPLES - SPENDING FEDERAL FUNDS**

The Superintendent is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with all applicable Federal, State and local laws, the associated agreements/assurances, program objectives, and the specific terms and conditions of the grant award.

Cost Principles

Except where otherwise authorized by statute, costs shall meet the following general criteria in order to be allowable under Federal awards:

A. Be necessary and reasonable for proper and efficient performance and administration of the Federal award and be allocable thereto under these principles.

To determine whether a cost is reasonable, consideration shall be given to:

1. whether a cost is a type generally recognized as ordinary and necessary for the operation of the District or the proper and efficient performance of the Federal award;
2. the restraints or requirements imposed by such factors as sound business practices, arm's length bargaining, Federal, State, local, tribal and other laws and regulations;
3. market prices for comparable goods or services for the geographic area;
4. whether the individuals concerned acted with prudence in the circumstances considering their responsibilities; and
5. whether the cost represents any significant deviation from the established practices or Board of Education policy which may unjustifiably increase the expense.

While Federal regulations do not provide specific descriptions of what satisfies the "necessary" element beyond its inclusion in the reasonableness analysis above, whether a cost is necessary is determined based on the needs of the program. Specifically, the expenditure must be necessary to achieve an important program objective. A key aspect in determining whether a cost is necessary is whether the District can demonstrate that the cost addresses an existing need, and can prove it.

When determining whether a cost is necessary, consideration may be given to whether:

1. the cost is needed for the proper and efficient performance of the grant program;
2. whether the cost is identified in the approved budget or application;
3. whether there is an educational benefit associated with the cost;
4. whether the cost aligns with identified needs based on results and findings from a needs assessment;
5. whether the cost addresses program goals and objectives and is based on program data.

A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received.

This standard is met if the cost:

1. is incurred specifically for the Federal award;

2. **benefits both the Federal award and other work of the District and can be distributed in proportions that may be approximated using reasonable methods; and**

3. **is necessary to the overall operation of the District and is assignable to the Federal award in accordance with cost principles mentioned here.**

B. Conform to any limitations or exclusions set forth in the ~~as~~ cost principles in Part 200 or in the terms and conditions of the Federal award, including prohibitions regarding costs incurred for telecommunications and video surveillance services or equipment.

C. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the District.

D. Be accorded ~~afforded~~ consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to a Federal award ~~assigned~~ as an indirect cost under another award.

E. Be determined in accordance with generally accepted accounting principles.

F. Be representative of actual cost, net of all applicable credits or offsets.

The term "applicable credits" refers to those receipts or reductions of expenditures that operate to offset or reduce expense items allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the State relate to the Federal award, they shall be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate.

G. Be not included as a match or cost-share, unless the specific Federal program authorizes Federal costs to be treated as such.

H. Be adequately documented:
1. in the case of personal services, the Superintendent shall implement a system for District personnel to account for time and efforts expended on grant funded programs to assure that only permissible personnel expenses are allocated;

2. in the case of other costs, all receipts and other invoice materials shall be retained, along with any documentation identifying the need and purpose for such expenditure if not otherwise clear.

I. **Be incurred during the approval budget period.**

The budget period means the time interval from the start date of a funded portion of an award to the end date of the funded portion during which recipients are authorized to carry out authorized work and expend the funds awarded, including any funds carried forward or other revisions pursuant to the law. Prior written approval from the Federal awarding agency or state pass-through entity may be required to carry forward unobligated balances to subsequent budget periods, unless waived.

Selected Items of Cost

The District shall follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E when charging these specific expenditures to a Federal grant. When applicable, District staff shall check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, State, District and program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel shall follow those rules as well.

The following rules of allowability must apply to equipment and other capital expenditures:

A. Capital expenditures for general purpose equipment, buildings, and land are unallowable as direct charges, except with the prior written approval of the Federal awarding agency or pass-through entity.

B. Capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of $5,000 or more have the prior written approval of the Federal awarding agency or pass-through entity.

C. Capital expenditures for improvements to land, buildings, or equipment which materially increase their value or useful life are unallowable as a direct cost except with the prior written approval of the Federal awarding agency, or pass-through entity.

D. All Federally-funded contracts in excess of $2,000 related to construction, alteration, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.

E. Allowability of depreciation on buildings, capital improvements, and equipment shall be in accordance with 2 CFR 200.436 and 2 CFR 200.465.

F. When approved as a direct cost by the Federal awarding agency or pass-through entity, capital expenditures will be charged in the period in which the expenditure is incurred, or as otherwise determined appropriate and negotiated with the Federal awarding agency.

G. If the District is instructed by the Federal awarding agency to otherwise dispose of or transfer the equipment, the costs of such disposal or transfer are allowable.

Cost Compliance

The Superintendent shall require that grant program funds are expended and are accounted for consistent with the requirements of the specific program and as identified in the grant application. Compliance monitoring includes accounting for direct or indirect costs and reporting them as permitted or required by each grant. **Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs, but may not be double charged or inconsistently charge as both.**

Determining Whether a Cost is Direct or Indirect:

A. Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

These costs may include: salaries and fringe benefits of employees working directly on a grant-funded project; purchased services contracted for performance under the grant; travel of employees working directly on a grant-funded project; materials, supplies, and equipment purchased for use on a specific grant; program evaluation costs or other institutional service operations; and infrastructure costs directly attributable to the program (such as long distance telephone calls specific to the program, etc.).

B. Indirect costs are those that have been incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs.

These costs may include: general data processing, human resources, utility costs, maintenance, accounting, etc.

Federal education programs with supplement not supplant provisions must use a restricted indirect cost rate. In a restricted rate, indirect costs are limited to general management costs. General management costs do not include divisional administration that is limited to one component of the District, the governing body of the District, compensation of the Superintendent, compensation of the chief executive officer of any component of the District, and operation of the immediate offices of these officers.

The salaries of administrative and clerical staff should normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

1. Administrative or clerical services are integral to a project or activity.
2. Individuals involved can be specifically identified with the project or activity.
3. Such costs are explicitly included in the budget or have the prior written approval of the Federal awarding agency.
4. The costs are not also recovered as indirect costs.

Where a Federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap shall include all direct administrative charges as well as any recovered indirect charges.

Effort should be given to identify costs as direct costs whenever practical, but allocation of indirect costs may be used where not prohibited and where indirect cost allocation is approved ahead of time by the Florida Department of Education (FLDOE) or the pass-through entity (Federal funds subject to 2 C.F.R. Part 200 pertaining to determining indirect cost allocation).

Timely Obligation of Funds

Financial ~~O~~obligations are orders placed for property and services, contracts and subawards made, and similar transactions ~~during a given period~~ that require payment.

The term "financial obligations" is used when referencing a recipient's or subrecipient's use of funds infer Federal award. ~~by the non-Federal entity during the same or a future period.~~

The following table illustrates when funds are determined to be obligated under the U.S. Department of Education regulations:

If the obligation is for:

A. Acquisition of property - on the date which the District makes a binding written commitment to acquire the property.

B. Personal services by an employee of the District - when the services are performed.

C. Personal services by a contractor who is not an employee of the District - on the date which the District makes a binding written commitment to obtain the services.

D. Performance of work other than personal services - on the date when the District makes a binding written commitment to obtain the work.

E. Public utility services - when the District receives the services.

F. Travel - when the travel is taken.

G. Rental of property - when the District uses the property.

H. A pre-agreement cost that was properly approved by the Secretary under the cost principles in 2 C.F.R. Part 200, Subpart E - Cost Principles - on the first day of the project period.

Period of Performance

All financial obligations must occur during ~~on or between the beginning and ending dates of the grant project. This period of time is known as~~ the period of performance. Period of performance means the total estimated time interval between the start of an initial Federal award when the District is permitted to carry out the work authorized by the grant and the planned end date. The period of performance may include one or more funded portions or budget periods. The period of performance is dictated by statute and will be indicated in the grant award notification ("GAN"). As a general rule, State-administered Federal funds are available for obligation within the year that Congress appropriates the funds for. However, given the unique nature of educational institutions, for many Federal education grants, the period of performance is twenty-seven (27) months. This maximum period includes a fifteen (15) month period of initial availability, plus a twelve (12) month period for carryover. For direct grants, the period of performance is generally identified in the GAN.

In the case of a State-administered grant, financial obligations under a grant may not be made until application is approved or is in substantially approvable form, ~~the grant funding period begins or all necessary materials are submitted to the granting agency,~~ whichever is later. In the case of a direct grant, a grantee may use grant funds only for obligations it makes during the grant periods, ~~obligations may begin when the grant is,~~ unless an agreement exists with the awarding agency or the pass-though entity (e.g., FLDOE) ~~FLDOE or the pass-through entity~~ to reimburse for pre-approval expenses.

For both State-administered and direct grants, regardless of the period of availability, the District shall liquidate all financial obligations incurred under the award not later than ninety (90) days after the end of the funding period unless an extension is authorized. Any funds not obligated within the period of performance or liquidated within the appropriate timeframe are said to lapse and shall be returned to the awarding agency. Consequently, the District shall closely monitor grant spending throughout the grant cycle.

Revised 8/23/22

2 C.F.R. 200.344(b)
2 C.F.R. 200.403
2 C.F.R. 200.404
2 C.F.R. 200.405
2 C.F.R. 200.406
2 C.F.R. 200.407
2 C.F.R. 200.413(a)-(c)
2 C.F.R. 200.430(a)
2 C.F.R. 200.431(a)
2 C.F.R. 200.458
~~**2 C.F.R. 200.474(b)**~~
34 C.F.R. 75.703
34 C.F.R. 76.707
34 C.F.R. 76.708(a)

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Legal

2 C.F.R. 200.403

2 C.F.R. 200.404

2 C.F.R. 200.405

2 C.F.R. 200.406

2 C.F.R. 200.413(a)-(c)

2 C.F.R. 200.430(a)

2 C.F.R. 200.431(a)

2 C.F.R. 200.458

2 C.F.R. 200.474(b)

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6320 - **PURCHASING AND CONTRACTING FOR COMMODITIES AND CONTRACTUAL SERVICES**

Any School Board employee who has purchasing authority shall consider first the interests of the Board in all purchases and seek to obtain the maximum value for each dollar expended; not solicit or accept any gifts or gratuities from present or potential suppliers which might influence or appear to influence purchasing decisions; and refrain from any private business or professional activity that might present a conflict of interest in making purchasing decisions on behalf of the Board.

No person, unless authorized to do so under this policy, may make any purchase or enter into any contract involving the use of school funds.

Purchases may be made through an online procurement system, an electronic auction service, or other efficient procurement tool.

Scope

This policy shall generally apply to the District's purchase of commodities and contractual services, except it shall not apply to:

A. employment contracts;

B. acquisition of architectural, engineering, landscape architectural, construction management at risk, registered surveying and mapping, or other services;

C. acquisition of auditing services pursuant to F.S. 218.391;

D. ~~contracts which are exempted, in whole or in part, from this policy's requirements, as set forth below;~~ acquisition of professional consultant services, including but not limited to services of lawyers, accountants, and financial consultants, and other business or operational consultants, which shall be governed by Policy 6540;

E. proposals and agreements for public-private partnerships with private entities for qualifying projects pursuant to F.S. 287.057(12).

Definitions

A. "Competitive solicitation" means purchasing made through the issuance of an invitation to bid, request for proposals, and invitation to negotiate. Competitive solicitations are not required for purchases made through the pool purchase provisions of F.S. 1006.27.

B. "Invitation to bid" means a written or electronic solicitation for competitive sealed bids. The invitation to bid is used when the District is capable of specifically defining the scope of work for which a contractual service is required or when the District is capable of establishing precise specifications defining the actual commodity or group of commodities required. A written solicitation includes a solicitation that is publicly posted.

C. "Invitation to negotiate" means a written or electronically posted solicitation for competitive sealed replies to select one (1) or more vendors with which to commence negotiations for the procurement of commodities or contractual services. The invitation to negotiate is used when the District determines that negotiations may be necessary for it to receive the best value. A written solicitation includes a solicitation that is publicly posted.

D. "Proposer" means those vendors submitting bids or responses to a competitive solicitation.

E. "Request for proposals" means a written or electronically posted solicitation for competitive sealed proposals. The request for proposals is used when it is not practicable for the District to specifically define the scope of work for which the commodity, group of commodities, or contractual service is required and when the District is requesting that a responsible vendor propose a commodity, group of commodities, or contractual service to meet the specifications of the solicitation document. A written solicitation includes a solicitation that is publicly posted.

F. "Superintendent" means the "Superintendent or designee".

G. "Request for Quotations" means an informal process to solicit three (3) or more price quotes on commodities or contractual services with standard specifications and valued under the threshold requiring formal competitive solicitations. Quotations may be obtained verbally or via facsimile or e-mail.

H. "Request for Information" means an informal process to solicit information from vendors on items, commodities, or services. Participation in an RFI does not preclude a vendor from consideration of contract award.

Standards and Specifications

Before making any purchase of commodities or contractual services which the Superintendent is authorized by the Board to make or before recommending any purchase to the Board, the Superintendent shall, insofar as possible, propose standards and specifications. S/He shall see that the commodities or contractual services conform to those standards and specifications, and shall take such other steps as are necessary to see that the maximum value is being received for any money expended.

Pre-Purchasing Review of Available Purchasing Agreements and State Term Contracts for Nonacademic Commodities and Contractual Services

Before purchasing nonacademic commodities and contractual services, the Board authorizes the Superintendent to review the purchasing agreements and State term contracts available under F.S. 287.056 to determine whether it is in the Board's economic advantage to use the agreements and contracts.

Each bid specification for nonacademic commodities and contractual services must include a statement indicating that the purchasing agreements and State term contracts available under F.S. 287.056 have been reviewed. The Board may use the cooperative State purchasing programs managed through the regional consortium service organizations pursuant to F.S. 1001.451. This policy does not apply to services that are eligible for reimbursement under the Federal E-rate program administered by the Universal Service Administrative Company.

Competitive Solicitation Requirements for Commodities and Contractual Services Other Than Construction Contracting

Except as authorized by law or policy, competitive solicitations shall be requested from three (3) or more sources for the purchase of any authorized commodities or contractual services in an amount greater than $50,000.00.

The procurement of commodities or contractual services may not be divided so as to avoid this monetary threshold requirement.

A. Authority

The Superintendent is authorized to issue competitive solicitations.

B. Publication

Notice of competitive solicitations shall be published on the publicly accessible District website and may be otherwise issued electronically, by direct delivery, or other means which are appropriate under the circumstances. The required bid return date is to be announced at the time of the bid offering and shall not be less than five (5) working days from the bid offering date.

All advertisements and public notices published on a website as provided in F.S. Chapter 50 must be in a searchable form and indicate the date on which the advertisement or public notice first appeared on the website.

Bid Solicitation

The Superintendent is authorized to issue invitations for bids. Any solicitation for the procurement of commodities, contractual services or leases must include a provision notifying vendors that the Board will not request documentation of, consider, or give any preference based on, the vendor's social, political, or ideological interests.

C. Bid Responses

If fewer than two (2) responses are received in regard to a request for competitive solicitations, the director is empowered by F.S. 287.057 to recommend acceptance of the proposal received and/or open negotiations with a firm or individuals or request new proposals.

D. Bid Opening

Bids will be opened in the office designated in the bid advertisement with the Superintendent's designee and at least one (1) other District employee present.

E. Bid Rejection

The Board may reject any or all bids.

F. Bid Award

In acceptance of responses to invitations to bid, the Board may accept the proposal of the lowest responsive, responsible proposer. The Board may choose to award contracts to the lowest responsive, responsible bidder as the primary awardee of a contract and to the next lowest responsive, responsible bidder(s) as alternate awardees, from whom commodities or contractual services would be purchased, should the primary awardee become unable to provide all of the commodities or contractual services required by the Board during the term of the contract. Nothing herein is meant to prevent multiple awards to the lowest responsive and responsible bidders when such multiple wards are clearly stated in the bid solicitation documents.

For a bidder to be considered responsive, the proposal must respond to all solicitation specifications in all material respects. Any irregularities or deviations from the bid specifications must be clearly stated in the bidder's response. The District, at its own discretion, may find any response nonresponsive.

For a bidder to be deemed responsible, the Board may request evidence from the bidder concerning:

1. the experience (type of product or service being purchased, etc.) of the bidder;
2. the financial condition;
3. the conduct and performance on previous contracts (with the District or other agencies);
4. the bidder's facilities;
5. management skills;
6. the ability to execute the contract properly;
7. a signed affidavit ensuring that neither the bidder nor any subcontractor has entered into an agreement with any labor organization regarding the public improvement project;
8. additional information that may be determined to best economic advantage to the District.

Award of a competitive solicitation shall not create a binding obligation on the Board, and no obligation shall be created or imposed on the District until such time as the Board Chair/designee executes a contract.

~~Bid Solicitation~~

~~The Superintendent is authorized to issue invitations for bids. Any solicitation for the procurement of commodities, contractual services or leases must include a provision notifying vendors that the Board will not request documentation of, consider, or give any preference based on, the vendor's social, political, or ideological interests.~~

Identical/Tie Low Bids

Identical (tie) bids is defined as two (2) or more bid proposals or proposals received by the District in response to a bid package that are equal in every respect as to terms, conditions, price, quality, and service. Award of tie bids proposals, except for preferences that may be outlined in Board policy, shall generally be determined by lot (e.g., coin toss) or on factors deemed to serve the best interest of the District.

Exception to Competitive Bidding Requirements

Notwithstanding anything in this policy to the contrary, the Board may make certain purchases without the requirement for competitive solicitations under the following conditions:

A. In lieu of requesting competitive solicitations from three (3) or more sources, the Board may make purchases from contracts awarded by other Federal, State, city or county governmental agencies, other school boards, community colleges, or State university system cooperative bid agreements when the proposer awarded a contract by another entity will permit purchases by the District at the same terms, conditions, and at above or below unit prices (or below such prices) awarded in such contract, and such purchases are to the economic advantage of the District. Contracts containing cooperative language shall be identified as "cooperative agreements".

B. Purchases made from prices established by the Department of Management Services, Division of Purchasing through its State negotiated agreement price schedule.

C. Competitive solicitations are required for pool purchases made as provided in F.S. 1006.27.

D. Purchase of professional services which shall include, without limitation, artistic services; academic program reviews; lectures by individuals; auditing services not subject to F.S. 218.391; legal services, including attorney, paralegal, expert witness, court reporting, appraisal or mediator services; and health services involving examination, diagnosis, treatment, prevention, medical consultation or administration; provided nothing herein shall be deemed to authorize the superintendent to acquire professional consultant services without Board approval as required by Board policy.

E. The purchase of educational services and any type of copyrighted materials including, without limitation, educational tests, textbooks, printed instructional materials, computer software, films, filmstrips, videotapes, DVDs, disc or tape recordings, digital recordings, or similar audio-visual materials, and for library and reference books, and printed library cards where such materials are purchased directly from the producer or publisher, the owner of the copyright, an exclusive agent within the state, a governmental agency or a recognized educational institution.

F. The requirements for requesting competitive solicitations for making purchases for commodities and contractual services as set forth in this section are hereby waived as authorized by F.S. 1010.04(4)(a), when the following conditions have been met by the Board:

1. Competitive solicitations have been requested in the manner prescribed by this policy.

2. The District has made a finding that no valid or acceptable firm proposal has been received within the prescribed time.

When such a finding has been officially made, the District may enter into negotiations with suppliers of such commodities and contractual services and may execute contracts with such vendors under whatever terms and conditions as the Board determines to be in its best interests.

G. If fewer than two (2) responsive proposals for commodity or contractual services are received, the District may negotiate on the best terms and conditions or decide to reject all proposals. The District shall document the reasons that negotiating terms and conditions with the sole proposer is in the best interest of the District in lieu of re-soliciting proposals.

H. Acquisition of information technology resources, whether by purchase, lease, lease with option to purchase, rental, or otherwise as defined in F.S. 282.0041(22~~15~~), may be acquired by competitive solicitation or by direct negotiation and contract with a vendor or supplier as best fits the needs of the District.

I. Purchases of insurance, risk management programs, or contracting with third party administrators for insurance-related services may be through competitive solicitation or by direct negotiation and contract with a vendor or supplier.

J. The Board may dispense with requirements for competitive solicitation for the emergency purchase of commodities or contractual services when the Superintendent determines in writing that an immediate danger to the public health, safety, or welfare or other substantial loss to the District requires emergency action. After the Superintendent makes such a written determination, the District may proceed with the procurement of commodities or contractual services necessitated by the immediate danger, without requesting competitive solicitations. However, such an emergency purchase shall be made by obtaining pricing information from at least two (2) prospective vendors, which must be retained in the contract file, unless the Superintendent determines in writing that the time required to obtain pricing information will increase the immediate danger to the public health, safety, or welfare or other substantial loss to the District.

K. Commodities or contractual services available only from a single source may be exempted from the competitive solicitation requirements. When the District believes that commodities or contractual services are available only from a single source, the Purchasing Department will electronically post a description of the commodities or contractual services sought for a period of at least seven (7) business days. The description will include a request that prospective vendors provide information about their ability to supply the commodities or contractual services described. If it is determined in writing by the Purchasing Department, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the department shall provide notice of its intended decision to enter a single source contract in the manner specified in Policy 6326 - Bid Protests, and may negotiate on the best terms and conditions with the single source vendor.

L. The Board may make purchases of construction project materials directly from vendors, on behalf of the awarded construction manager, directly from vendors to take advantage of the District's "sales tax" exempt status.

M. A contract for commodities or contractual services may be awarded without competitive solicitations if State or Federal law, a grant or a State or Federal agency contract prescribes with whom the Board must contract or if the

rate of payment is established during the appropriations process.

N. A contract for regulated utilities or government franchised services may be awarded without competitive solicitations.

Contract

Each District contract for services must be reviewed by the Director of Purchasing and include a provision that requires the contractor to comply with public records laws, specifically to:

A. keep and maintain public records that ordinarily and necessarily would be required by the District in order to perform the service under the contract;

B. provide the public with access to its public records on the same terms and conditions as the District would provide the records and at a cost that does not exceed the cost provided in Policy 8310 - Public Records;

C. ensure that any of its public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law;

D. meet all requirements for retaining public record and, upon termination of the contract, transfer to the District, at no cost, all public records in its possession and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements;

All records stored electronically must be provided to the District in a format that is compatible with the District's information technology systems.

E. the contractor shall furnish a copy of any public records request or request for records in any way relating to the District immediately upon receipt of the District's Director of Purchasing request.

Each contract must also include the following statement, in substantially the following form, identifying the contact information of the District's custodian of public records in at least fourteen (14) point boldface type: "IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF F.S. CHAPTER 119 TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 215 Manatee Avenue W. Bradenton, Florida 34205, (941) 708-8770, publicrecords@manateeschools.net.

Other governmental agencies and nonprofit tax exempt organizations may purchase warehouse items, fuel, and print shop services provided they pay full cost of service plus all overhead cost as determined by the Finance Department.

All contracts for the purchase of goods and contractual services shall be presented to the Director of Purchasing for review and approval. The Director of Purchasing shall have the authority to enforce the use of District bid contracts.

All purchases of services delivered on District-owned sites require a contract.

Contracts shall be approved and executed as follows:

A. Superintendent/Designee Authority

The Superintendent is authorized to approve and execute contracts on behalf of the District involving expenditure of public funds in an amount no greater than $49,999.99, so long as the obligation created does not exceed the applicable appropriation within the District budget and the contract is otherwise in compliance with applicable District procedures, policies, and law. For purposes of this policy, any group of contracts purchase orders to the same provider that are connected in terms of time, location and services such that a reasonable person would view them as a single contract shall be deemed to be a single contract. The Superintendent shall not divide the procurement of commodities or contractual services so as to avoid the monetary cap imposed by this policy. Delegations of contracting authority by the Superintendent to the deputy superintendents shall be in writing and shall specify the maximum obligation permitted up to $25,000. Delegations of contracting authority by the Superintendent to the Director of Purchasing shall be in writing and shall specify the maximum obligation permitted up to $15,000.

B. Emergency Purchases

Notwithstanding the general limit on the Superintendent's authority to enter into contracts involving expenditure of public funds in an amount no greater than $49,999.99, the Superintendent is authorized to approve and execute contracts on behalf of the District involving expenditure of public funds and in accordance with F.A.C. 6A-1.012 may dispense with the requirements for competitive solicitation when the Superintendent determines in writing that an immediate danger to the public health, safety, or welfare or other substantial loss to the School District requires emergency action.

C. Board Approval

Except as expressly provided herein, the Board shall approve and execute all contracts on behalf of the District involving expenditure of public funds in an amount of $50,000.00 or more. When practical, contracts will provide a "not to exceed" amount. If subsequent events require an increase in the contract amount, a contract amendment will

be submitted for Board approval. **The Board must approve additional funding before incurring expenses that exceed a Board-approved contract amount.**

The Superintendent is authorized to approve and execute modification to Board-approved contracts up to an involving an additional expenditure of public funds in an amount no greater than $49,999.99.

Purchase Order Approval

A. Bids/Exceptions

The Superintendent is authorized to issue purchase orders in accordance with bids awarded without further action of the Board so long as the obligation created does not exceed the Board-approved contract amount and does not exceed applicable appropriation within the District budget.

B. Contracts

The approval of a contract in accordance with this policy authorizes the Superintendent to approve and issue any purchase order required to fulfill the District's obligation under the approved contract without further action of the Board.

No contract for providing supplies, equipment, or services shall be entered into with any individual or business entity in which any member of the Board or the Superintendent has any financial interest.

No Board employee may directly or indirectly purchase or recommend the purchase of goods or services from any business organization in which the employee, his/her spouse, or child has a material interest as defined by F.S. Chapter 112.

Debarment

The Director of Purchasing shall have the authority to debar a person/corporation, for cause, from consideration or award of further contracts. The debarment shall be for a period commensurate with the seriousness of the cause, generally not to exceed three (3) years. If suspension precedes a debarment, the suspension period shall not be considered in determining the debarment period. When the offense is willful or blatant, a longer term of debarment may be imposed, up to an indefinite period. The Director of Purchasing shall forward the debarment to the State of Florida Department of Management Services.

A. Cause of Debarment

The term "debar" or "debarment" means to remove a vendor from bidding on District work. Causes for debarment include, but are not limited to the following:

1. conviction for commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or sub-contract, or in performance of such contract

2. conviction under State or Federal statutes for embezzlement, theft, forgery, bribery, falsification or destruction of records, or receiving stolen property, or any other offense indicating lack of business integrity or business honesty which currently, seriously, and directly affects responsibility as a vendor

3. conviction under State or Federal anti-trust statutes arising out of submission of bids or proposals

4. violation of contract provisions, including:

    a. deliberate failure, without good cause, to perform in accordance with specifications or within the time limits provided in the contract(s); and

    b. a recent record of failure to perform, or of unsatisfactory performance, in accordance with the terms of one (1) or more contracts; provided that failure to perform or unsatisfactory performance caused by acts beyond the control of the contractor shall not be considered to be a basis for debarment

5. refutation of an offer by failure to provide bonds, insurance or other required certificates within the time period as specified in bid/RFP response

6. refusal to accept a purchase order, agreement, or contract, or to perform thereon, provided such order was issued timely and in conformance with the offer received

7. presence of principals or corporate officers in the business of concern who were principals within another business at the time when the other business was suspended within the last three (3) years under the provisions of this section

8. violation of the ethical standards set forth in State law

9. providing or offering to provide anything of value, including, but not limited to, a gift, loan, reward, promise of future employment, favor, or service to any employee to influence the award of contract or purchase items from a contractor

10. existence of unresolved disputes between the contractor and the District arising out of or relating to prior contracts between the District and the contractor, work performed by the contractor, or services or products delivered

11. any other cause the Director of Purchasing determines to be so serious and compelling as to affect credibility as a District vendor, including debarment by another governmental entity for any cause listed in this policy

B. Notice of Recommended Decision

The Director of Purchasing or designee shall issue a notice letter that advises the party that it is debarred or suspended. The letter shall:

1. state the reason(s) for the action taken;

2. inform the vendor of its right to petition the Board for reconsideration; and

3. notify the Board of recommended decision.

C. Right to Request a Hearing

Any person who is dissatisfied or aggrieved with the notification of the determination to debar or suspend must, within ten (10) calendar days of such notification, appeal such determination to the Board.

D. Hearing Date

The Board shall schedule a hearing at which time the person shall be given the opportunity to demonstrate why the debarment/suspension by the Director of Purchasing should be overturned. All parties shall be given notice of the hearing date.

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Revised 8/11/20
Revised 11/9/21
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Legal F.S. 50.0311
F.S. 119.0701
F.S. 255.05
F.S. 255.0516
F.S. 255.0518
F.S. 282.0041
F.S. 287.056
F.S. 287.084
F.S. 287.087
F.S. 287.132
F.S. 287.133
F.S. 295.187
F.S. 1001.43
F.S. 1001.451
F.S. 1010.04
F.S. 1010.07(2)

F.S. 1010.48

F.A.C. 6A-1.012, Purchasing Policies

F.A.C. 5P-1.003, Responsibilities for the School Food Service Program

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of PROCUREMENT - FEDERAL GRANTS/FUNDS
Code	*po6325 8/15/23 Sp. Up Nov 22 and V24 N 1 KWC
Status	
Adopted	June 27, 2017
Last Revised	August 23, 2022

6325 - **PROCUREMENT - FEDERAL GRANTS/FUNDS**

Procurement of all supplies, materials, equipment, and services paid for from Federal funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, School Board policies, and administrative procedures.

The Superintendent shall have and use~~maintain~~ a procurement and contract administration system in accordance with Federal~~the USDOE~~ requirements (2 C.F.R. 200.317-.326; 7 C.F.R. 210.21)) for the administration and management of Federal grants and Federally-funded programs. The District shall maintain an oversight system ~~contract administration system~~ that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing Policy 6320, AP 6320A, and AP 6325.

All Federally-funded contracts in excess of $2,000 related to construction, alteration, repairs, painting, decorating, etc. of public buildings or public works must comply with Davis-Bacon and Related Acts prevailing wage requirements.

The District will not request documentation of, consider, or give a preference based on a vendor's social, political, or ideological interests.

The District shall take affirmative steps to assure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Such diversity outreach efforts shall include:

A. placing qualified small and minority businesses and women's business enterprises on solicitation lists;

B. assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources;

C. dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises;

D. establishing delivery schedules, where the requirements permits, which encourage participation by small and minority businesses and women's business enterprises;

E. using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and

F. requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs A through E of this section.

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1129, Policy 3129, and Policy 4129 – Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase. And, where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions for the acquisition pf property or services required under a Federal award paid for from Federal funds or District matching funds shall be conducted in a manner that encourages full and open competition and that is in accordance with good administrative practice and sound business judgement. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

A. unreasonable requirements on firms in order for them to qualify to do business

B. unnecessary experience and excessive bonding requirements

C. noncompetitive contracts to consultants that are on retainer contracts

D.

E. noncompetitive pricing practices between firms or between affiliated companies

F.

G. organizational conflicts of interest

H. specification of only a "brand name" product instead of allowing for an "or equal" product to be offered and describing the performance or other relevant requirements of the procurement

I. any arbitrary action in the procurement process

Further, the District does not use statutorily or administratively imposed State, local, or tribal geographical preferences in the evaluation of bids or proposals, unless (1) an applicable Federal statute expressly mandates or encourages a geographic preference; or (2) the District is contracting for architectural and engineering services, in which case geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

To the extent that the District uses a pre-qualified list of persons, firms, or products to acquire goods and services that are subject to this policy, the pre-qualified list includes enough qualified sources as to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list approved annually by the Board and added periodically.

The District shall require that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and included enough qualified sources to provide maximum open and free competition. The District shall not preclude potential bidders from qualifying during the solicitation period

Solicitation Language (Purchasing Procedures)

The District shall have written procurement that require that all solicitations made pursuant to this policy incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product, or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all

requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

Any solicitation for the procurement of commodities, contractual services, or leases will include a provision notifying vendors that the Board will not request documentation of, consider, or give a preference based on the vendor's social, political, or ideological interests.

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall have and use documented procedures, consistent with the standards described above for utilize the following methods of procurement:

A. Informal Procurement Methods

When the value of the procurement for property or services under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are not required. The District may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the simplified acquisition threshold include:

1. Micro-purchases

   Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed $10,000. To the maximum extent practicable, the District should ~~shall~~ distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if Superintendent considers the price to be reasonable based on research, experience, purchase history or other relevant information and documents are filed accordingly. The District shall maintains evidence of this reasonableness in the records of all purchases made by this method.

2. Small Purchases

   Small purchases included the acquisition of property or services, the aggregate dollar amount of which is higher than a micro-purchase threshold but does not exceed the simplified acquisition ~~Small purchase procedures provide for relatively simple and informal procurement methods for securing services, supplies, and other property that does not exceed the competitive bid~~ threshold of $250,000~~50,000~~. Small purchase procedures require that price or rate quotations shall be obtained from an adequate number of qualified sources.

Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations (FAR). When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

B. **Formal Procurement Methods**

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in 200.319 or non-competitive procurement. The formal methods of procurement are:

A. Sealed Bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to $50,000 and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed $50,000.

In order for sealed bidding to be feasible, the following conditions shall be present:

1. a complete, adequate, and realistic specification or purchase description is available;

2. two (2) or more responsible bidders are willing and able to compete effectively for the business; and

3. the procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

When sealed bids are used, the following requirements apply:

1. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from an adequate number of qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.

2. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.

3. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.

4. A firm fixed price contract award will be made in writing to the lowest responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.

5. The Board reserves the right to reject any or all bids for sound documented reason.

D. ~~Competitive~~ Proposals

~~Procurement by competitive proposal, normally conducted with more than one source submitting an offer, is~~ Procurement by proposals is a method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

1. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.

2. Proposals shall be solicited from an adequate number of sources.

3. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.

4. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

5. All Requests for Proposals (RFPs) and Invitations to Bid (ITBs) shall be opened publicly in accordance with F.S. 287.057.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

E. Noncompetitive ~~P~~Procurement~~Proposals~~

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

1. micro- purchases

2. the item is available only from a single source
   ~~ic~~
3. the public exigency or emergency for the requirement will not permit a delay resulting from publicizing ~~publizciing~~ a competitive solicitation

4. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District

5. after solicitation of a number of sources, competition is determined to be inadequate

Domestic Preference for Procurement

As appropriate and to the extent consistent with law, the District shall, to the extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. (See 7 C.F.R 210.21(d)). If a non-domestic agricultural product is to be provided, the vendor must obtain written approval of the product to be used in advance. Such requirements shall be included in all sub awards including all contracts and purchase orders for work or products under the Federal award.

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold~~$50,000~~, ~~**[DRAFTING NOTE: The Simplified Acquisition Threshold for 2022 is $250,000 and may be adjusted annually for inflation. The District may set the threshold lower, but not in excess of $250,000.]**~~ including contract modifications. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time and materials type contract only (1) after a determination by the Director of Purchasing that no other contract is suitable; and (2) if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to the District is the sum of the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as (1) contractor integrity; (2) compliance with public policy; (3) record of past performance; and (4) financial and technical resources.

The Director of Purchasing shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 C.F.R. Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensue. A person so excluded is suspended. (2 C.F.R. Part 180 Subpart G)

Debarment is an action taken by the Director of Purchasing to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. chapter 1). A person so excluded is debarred. (2 C.F.R. Part 180 Subpart H)

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over $25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Maintenance of Procurement Records

The District shall ~~maintains~~ records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection, or rejection, and the basis for the contract price (including a cost or price analysis).

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Revised 8/11/20
Revised 7/27/21
Revised 8/23/22

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Legal	F.S. 287.057
	2 C.F.R. 200.317
	2 C.F.R. 200.318
	2 C.F.R. 200.319
	2 C.F.R. 200.320
	2 C.F.R. 200.321
	2 C.F.R. 200.322
	2 C.F.R. 200.323
	2 C.F.R. 200.324
	2 C.F.R. 200.325
	2 C.F.R. 200.326
	2 C.F.R. 3485.220
Cross References	7 C.F.R. 210.21

Book	Policy Manual
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Status	
Adopted	June 27, 2017
Last Revised	November 14, 2017

6450 - **LOCAL PURCHASING**

The School Board recognizes its position as a major purchaser in this community, and while it is the intention of the Board to purchase materials and supplies of quality at the lowest possible cost through widespread competition, if all other considerations are equal, the Board prefers to purchase from businesses located in Manatee County "local businesses".

The Board will not request documentation of, consider or give preference to a vendor based on, the vendor's social, political, or ideological interests.

Definitions

"Bid" shall mean bidder responses to Invitations to Bid and Requests for Proposal.

"Bidder" means a vendor submitting a response to Invitation to Bid and Requests for Proposal.

"Local Bidder" means a bidder having a qualifying business presence within one (1) or more of the preferred geographic areas for at least one (1) calendar year prior to the time a bid is submitted.

"Non-local Bidder" means any bidder other than a local bidder.

"Qualifying Business Presence" means either:

A. a permanent, occupiable, physical structure from which the bidder operates its principal place of business; or

B. any bidder employing at least seventy-five percent (75%) of its total employees having permanent residences in a single preferred geographic area in which case the business shall be deemed as having a qualifying business presence within that single area.

"Preferred Geographic Area" means one (1) or more of the following:

A. Manatee County

B. Sarasota County

C. Hillsborough, Pinellas, Polk, Hardee, or DeSoto counties

D. Any other Florida counties

"Responsive, responsible bidder" means a vendor who is qualified to perform the work required and meets all the conditions of the Invitation to Bid or Request for Proposal, and shall also include the consideration of the following items: the ability and capability to perform the contract or provide the goods or services required; and whether the vendor can perform the contract or provide the goods or services within the time specified in the solicitation.

Preference for Florida Businesses in Awarding Printing Contracts

When awarding a contract to have materials printed, the District shall grant a preference to the lowest responsible and responsive vendor having a principal place of business in Florida. The preference shall be five percent (5%) if the lowest bid is submitted by a vendor whose principal place of business is located outside of Florida and if the printing can be performed in Florida at a level of quality comparable to that obtainable from the vendor submitting the lowest bid located outside of Florida.

Preference for Florida Businesses in Competitive Solicitations

When the District is required to make purchases of personal property through competitive solicitation and the lowest responsible and responsive bid, proposal, or reply is by a vendor whose principal place of business is in a state or political subdivision thereof which grants a preference for the purchase of such personal property to a person whose principal place of business is in such state, then the District shall award a preference to the lowest responsible and responsive vendor having a principal place of business within Florida, which preference is equal to the preference granted by the state or political subdivision thereof in which the lowest responsible and responsive vendor has its principal place of business.

In a competitive solicitation in which the lowest bid is submitted by a vendor whose principal place of business is located outside of Florida and that state does not grant a preference in competitive solicitation to vendors having a principal place of business in that state, the preference to the lowest responsible and responsive vendor having a principal place of business in this Florida shall be five percent (5%).

Evidence of Eligibility

In order to be eligible for the preference granted in this policy the vendor must provide conclusive written evidence that all criteria are met. Supporting documents capable of certification by a local or State governing body (e.g., a certificate of occupancy or business license) must be so certified. Post office box addresses, mail drops, or addresses on utility bills cannot alone constitute evidence of eligibility. Any bidder who fails to submit sufficient documentation shall not be granted local preference consideration for the purpose of that specific contract award. The Superintendent, or designee, has ultimate authority and discretion to determine whether sufficient evidence has been provided to qualify for local preference under this policy.

Priority or Tie-breaking

A. In the event priority must be determined between a local bidder and a non-local bidder for any reason under this policy, including bid award, the local bidder shall be given the higher priority.

B. In the event priority must be determined between local bidders for any reason under this policy, including bid award, priority shall be determined according to the order the preferred geographic areas are listed in part of this policy, with the first listed given the highest priority. Priority within any single preferred geographic area shall be determined by the date the bidder opened its business within the preferred geographic area with the local bidder having the earliest date given highest priority.

Exemptions

This policy shall not apply to any of the following purchases or contracts:

A. goods or services provided under a cooperative purchasing agreement, or "piggyback" solicitation;

B. contracts for professional services procurement subject to the Consultants' Competitive Negotiation Act (F.S. 287.055) or subject to any competitive consultant selection policy or procedure adopted or utilized by the Board;

C. purchases or contracts which are funded, in whole or in part, by a governmental entity and the laws, regulations, or policies governing such funding prohibit application of that preference; or

D. purchases made or contracts let under emergency or noncompetitive situations exempt from competition.

Waiver of the Application of Local Preference

The application of local preference to a particular purchase or contract for which the Board is the awarding authority may be waived by the Director of Purchasing.

This policy regarding local preference is intended to be supplementary to any other Board policies governing procurement. All other policies, rules, statutes, or laws regarding procurement and ethical purchasing must be observed.

The Superintendent is authorized to approve purchases from local vendors when the amount of the purchase does not exceed the Superintendent's purchasing authority prescribed in Policy 6320 and does not exceed the applicable appropriation in the District budget.

Further, the Superintendent may recommend and the Board may approve the purchase of commodities or contractual services from local vendors for an amount that exceeds the Superintendent's spending authority established in Policy 6320 when the purchase is the result of a competitive solicitation conducted in accordance with law and State Board rule, and Policy 6320.

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Legal

F.S. 112.312
F.S. 112.312(3)
F.S. 120.57(3)
F.S. 120.81(1)(a)
F.S. 283.35
F.S. 287.084
F.S. 1001.32(32)
F.S. 1001.41
F.S. 1001.42
F.S. 1001.43
F.S. 1001.51
F.S. 1010.04
F.S. 1011.06
F.S. 1011.07
F.S. 1011.09
F.S. 1011.20
F.A.C. 6A-1.091
F.A.C. 6A-1.012

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of COOPERATIVE PURCHASING
Code	*po6440 8/21/23
Status	
Adopted	June 27, 2017

6440 - **COOPERATIVE PURCHASING**

The School Board recognizes the advantages of centralized purchasing in that volume buying tends to maximize value for each dollar spent.

The Board will enter into an interlocal agreement as provided in F.S. 163.01 for the purpose of establishing a Statewide or regional School District Consortium or a professional association of employers (as defined in F.S. 624.438) and maximizing the purchasing power for goods and services.

The Board authorizes the Superintendent and/or Director of Purchasing to negotiate such interlocal purchasing agreements for services, supplies, and equipment in accordance with State law, the policies of this Board, and the dictates of sound purchasing procedures.

The interlocal purchasing agreement will be approved by the Board and the participating contracting body(ies) and will specify the categories of equipment and supplies to be purchased. Purchases under such an agreement are subject to all legal bidding requirements.

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Legal	F.S. 624.438
	F.S. 1001.42(25)
	F.S. 1001.43(2)
	F.S. 1010.04
	F.A.C. 6A-1.013

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Status	
Adopted	October 23, 2018

7544 - **USE OF SOCIAL MEDIA**

Technology is a powerful tool to enhance education, communication, and learning.

The School Board authorizes the use of social media to promote community involvement and facilitate effective communication with students, parents/guardians, staff including District approved volunteers and the general public. Social media is defined in Bylaw 0100.

The Superintendent is charged with designating the District-approved social media platforms/sites, which shall be listed on the District's website.

In designating District-approved social media platforms/sites, the Superintendent shall specify which platforms/sites are strictly prohibited for all uses and which ones may be appropriate for use at the District-level, the building or department level, for extra-curricular activities, and at the individual level by employees for professional purposes.

Students are prohibited from accessing social media platforms through the use of Internet access provided by the District except when expressly directed by a teacher solely for educational purposes.

It is critical that students be taught how to use social media platforms safely and responsibly. Social media (as defined in Bylaw 0100) are a powerful and pervasive technology that affords students and employees the opportunity to communicate for school and work purposes, and to collaborate in the delivery of a comprehensive education. Federal law mandates that the District provide for the education of students regarding appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and regarding cyberbullying awareness and response. See School Board Policy 7540.03 – Student Technology Acceptable Use and Safety.

The District recognizes that employees may use social media for personal, as well as professional reasons. The District neither encourages nor discourages employees' use of social media for personal purposes. The District regulates employees' use of social media for purposes related to their District assignment to the same extent as it regulates any other form of employee communication in that regard.

The District uses approved social media platforms/sites as interactive forms of communication.

The District uses approved social media platforms/sites as interactive forms of communication and accepts public comments. The District-approved social media platforms/sites are considered limited public forums. As such, the District will monitor posted comments to verify they are on-topic, consistent with the posted rules for use of the forum, and in compliance with the platform/site's applicable terms of service. The District's review of posted comments will be conducted in a viewpoint neutral manner, and consistent with State and Federal law. Employees' personal posts on the public platforms/sites are limited/restricted to matters of general public interest that are not related to the employee's specific employment and wholly unrelated to the employee's job responsibilities (i.e., matters where it is clear the individual is posting not in an official capacity, but simply as a member of the public). Employees in administrative positions are ordinarily not permitted to post personal comments on matters of general public interest because to do so could be misconstrued as District -sponsored speech.

Each District-approved social media account/site must contain a statement that specifies its purpose(s) and limits those who access the social media account/site to use of the account/site only for that/those purpose(s), and in accordance with any specified procedures and applicable terms of service. Users are personally responsible for the content of their posts.

Social Media for Instructional and School-Sponsored Activities

Staff (including District-approved volunteers) may, with prior approval/authorization from the Principal, use social media platforms/sites for classroom instruction or school-sponsored activities. However, the use of TikTok or any successor platform is prohibited on District-owned devices, through Internet access provided by the District, or as a platform to communicate or promote any District school, school-sponsored club, extra-curricular organization, or athletic team. When a staff member uses a District-approved social media platform/site for an educational purpose, it will be considered an educational activity and will not be considered a limited public forum. Students' use of District-approved social media platforms/sites must be consistent with the Student Code of Conduct, ~~Policy 5722 – School-Sponsored Student Publications and Productions/AP 5722 – School Publications/Productions~~, Policy 7540.03/AP 7540.03 – Student Technology Acceptable Use and Safety, the instructor's directions/procedures, and the platform/site's applicable terms of service. Students are prohibited from posting or releasing personally identifiable information about students, employees, and volunteers through District-approved social media, without appropriate consent.

Expected Standards of Conduct on District-Approved Social Media

Employees and District-approved volunteers who access District-approved social media platforms are expected to conduct themselves in a respectful, courteous, and professional manner. Students, parents, and members of the general public who access District-approved social media platforms are similarly expected to conduct themselves in a respectful, courteous, and civil manner.

District-approved social media sites must comply with Florida Department of Management Services's~~DMS's~~ current list of prohibited applications and shall not contain content that is obscene; is vulgar and lewd such that it undermines the school's basic educational mission; is libelous or defamatory; constitutes hate speech; promotes illegal drug use; is aimed at inciting an individual to engage in unlawful acts or to cause a substantial disruption or material interference with District operations; or interferes with the rights of others. The District may exercise editorial control over the style and content of student speech on District-approved social media, if reasonably related to legitimate pedagogical concerns. Staff or students who post prohibited content shall be subject to appropriate disciplinary action.

The District is committed to protecting the privacy rights of students, parents/guardians, staff, volunteers, Board members, and other individuals on District-approved social media sites. District employees and volunteers are prohibited from posting or releasing confidential information about students, employees, volunteers, or District operations through social media, without appropriate consent (i.e., express written consent from the parent of a student, the affected employee or volunteer, or the Superintendent concerning District operations).

Retention of Public/Student Records

District communications that occur through the use of District-approved social media platforms/sites – including staff members'/volunteers' use of social media with school-sponsored activities, and comments, replies, and messages received from the general public – may constitute public records or student records, and all such communications will be maintained (i.e., electronically archived) in accordance with the Board's adopted record retention schedule and all applicable State statutes. (See AP 8310A – Requests for Public Records).

Staff members and District-approved volunteers cannot rely on social networking platforms (e.g., Facebook, Twitter, etc.) to sufficiently fulfill potential records retention requirements because these platforms, in general, do not guarantee retention and are unlikely to assist in the production of third-party comments and communications that have been edited, deleted, or are otherwise no longer available. Consequently, District employees and volunteers who use such social media accounts for professional communications must operate them in accordance with the general archiving practices and technology instituted by the District so records remain within the District's control and are appropriately retained.

If a staff member uses District-approved social media platforms/sites in the classroom for educational purposes (i.e., classroom instruction), the staff member must consult with the Principal concerning whether such use may result in the creation of public and/or education records that must be maintained (i.e., electronically archived) for a specific period of time.

Employees' Use of District Technology Resources to Access Social Media for Personal Use

Employees are permitted to use District technology resources (as defined in Bylaw 0100) to access social media for personal use during breaks, mealtimes, and before and after scheduled work hours.

They are reminded that the District may monitor their use of District technology resource.

Employees' Use of Personal Communication Devices at Work to Access Social Media for Personal Use

Employees are permitted to use personal communication devices to access social media for personal use during breaks and mealtimes.

Employees and District-approved volunteers are prohibited from posting or engaging in communication that violates State or Federal law, Board policies, or administrative procedures. If an employee/volunteer's communication interferes with his/her ability to effectively perform his/her job or violates State or Federal law, Board policies, or administrative procedures, the District may impose disciplinary action and/or refer the matter to appropriate law enforcement authorities.

This policy and its corresponding administrative procedure will be reviewed and updated as necessary.

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Legal

F.S. 112.22

F.S. Chapter 119

F.S. 1001.41

F.S. 1001.42

F.S. 1001.43

F.S. 1002.221

F.S. 1003.42

F.A.C. 6A-10.081

20 U.S.C. 1232g

34 C.F.R. Part 99

Protecting Children in the 21st Century Act, Pub. L. No. 110-385, Title II, Stat. 4096 (2008)

Children's Internet Protection Act (CIPA), Pub. L. No. 106-554 (2001)

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of TRANSPORTATION ROUTE PLANNING
Code	*po8610 8/21/23 KWC
Status	
Adopted	June 27, 2017

8610 - **TRANSPORTATION ROUTE PLANNING**

School bus and other School Board-approved vehicle ~~r~~routes shall be scheduled along regularly maintained all-weather highways in such a manner as to utilize the maximum time, distance, and number of students transported. All-weather roads are defined as: hard-surfaced construction regularly maintained pavement, parked marl, etc.; twenty (20) feet in width; shoulder clearance of five (5) feet on each side; overhead clearance twelve (12) feet under all weather conditions; free from obstruction, and free from bridges less than bus weight.

School buses and other Board-approved vehicles may be directed on circuitous routes in order to avoid stops on four-lane or heavily traveled highways, or at the end of transaportation ~~bus~~ routes, if recommended by the Superintendent and approved by the ~~School~~ Board.

~~School bus r~~Routes shall be designated to the maximum extent possible so the need for backing or a three-point turnaround is eliminated.

~~Bus st~~~~Sops~~Stops shall be designated at the most reasonably safe location for the area being served.

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Legal	F.S. 1006.21
	F.S. 1006.22

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of PUBLIC ATTENDANCE AT SCHOOL EVENTS
Code	*po9160 8/21/23
Status	
Adopted	June 27, 2017

9160 - **PUBLIC ATTENDANCE AT SCHOOL EVENTS**

The School Board welcomes and encourages members of the community to attend athletic and other public events held by the schools in the District. Due to the need to maintain order and preserve the facilities of the District during the conduct of such events, the Board retains the right to bar the attendance of or remove any person whose conduct may constitute a disruption at a school event. School administrators are expected to call law enforcement officials if a person violates posted regulations or does not leave school property when reasonably requested. In accordance with Board Policy 7440 and AP 7440B, administrators may use metal detectors and other devices to protect the safety and well-being of participants and visitors.

If a student or adult is asked to leave or is removed from a school event, no admission fees shall be refunded.

No alcoholic beverage or other controlled substance may be possessed, consumed, or distributed at any function sponsored by the District and/or at any function occurring on Board property.

Raffles and similar forms of fund-raising by District-related organizations may be permitted by the Superintendent in accordance with Policy 9211 - District Support Organizations and Policy 9700 - Relations with Special Interest Groups.

No qualified person with a disability will, because the District's facilities are inaccessible to or unusable by persons with disabilities, be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination under any program or activity to which Section 504/ADA applies.

For facilities constructed or altered after June 3, 1977, the District will comply with applicable accessibility standards. For those existing facilities constructed prior to June 3, 1977, the District is committed to operating its programs and activities so that they are readily accessible to persons with disabilities. This includes, but is not limited to, providing accommodations to parents with disabilities who desire access to their child's educational program or meetings pertinent thereto.

Individuals with disabilities shall have an equal opportunity to purchase tickets for accessible seating for a single event or series of events during the same hours; during the same stages of ticket sales, including, but not limited to, presales, promotions, lotteries, wait- lists, and general sales; through the same methods of distribution; in the same types and numbers of ticketing sales outlets, including telephone service, in-person ticket sales at the facility, or third-party ticketing services, as other patrons; and under the same terms and conditions as other tickets sold for the same event or series of events.

Further, in accordance with the provisions of the Americans with Disabilities Act, as amended, the Board shall permit individuals with disabilities to be accompanied by their service animals in all areas of the District's facilities where members of the public, as participants in services, programs or activities, or as invitees, are allowed to go. (See also AP 8390)

The Board is aware of the increasing desire of many parents and other members of an audience to make digital recordings of school events. Such recordings can be made if the performance is not of copyrighted material. If the performance is of copyrighted material, recordings can be made if the District secures the appropriate license authorizing such recordings in advance of the performance. If the performance is of copyrighted material and the necessary license is not secured in advance of the performance, the audience shall be advised before the performance begins that audio and/or video recordings are prohibited. At events when recordings are permitted, the audience will be reminded at the outset that their use of digital recording equipment may not interfere with the conduct of the particular activity or performance, nor impinge on the enjoyment of the event by other members of the audience. The Superintendent will establish rules and procedures governing the use of nondistrict digital recording equipment at any District-sponsored event or activity. Such rules should be distributed in such a manner that members of the audience who wish to record the event are aware of the rules early enough to make proper arrangements to obtain their recordings without causing delay or disruption to the activity.

Any person or organization seeking to film students or a school activity which is not a public event must obtain prior permission from the Superintendent.

All notices, signs, schedules, and other communications about school events must contain the following statement:

"In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Superintendent if they require a reasonable accommodation."

Interference with a Sporting or Entertainment Event

In accordance with F.S. 871.05, the term:

A. "Covered event" means an athletic competition or practice, including one conducted in a public venue or a live artistic, theatrical, or other entertainment performance event. The duration of such event includes the period from the time when a venue is held open to the public for such an event until the end of the athletic competition or performance event.

B. "Covered participant" means an umpire, officiating crew member, player, coach, manager, groundskeeper, or any artistic, theatrical, or other performer or sanctioned participant in a covered event. The term includes event operations and security employees working at a covered event.

C. "Restricted area" means any area designated for use by players, coaches, officials, performers, or other personnel administering a covered event that is on, or adjacent to, the area of play or performance.

No person may:

A. intentionally touch or strike a covered participant during a covered event against the will of the covered participant, or intentionally cause bodily harm to a covered participant during a covered event; or

B. willfully enter or remain in a restricted area during a covered event without being authorized, licensed, or invited to enter or remain in such a restricted area.

A person who interferes with a sporting or entertainment event shall be subject to loss of visitor privileges and shall be reported to appropriate law enforcement officials.

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Legal F.S. 871.05

28 C.F.R. Part 35

29 U.S.C. 794, Section 504 of the Rehabilitation Act of 1973, as amended

34 C.F.R. Part 104

42 U.S. C. 12101 et seq., Americans with Disabilities Act of 1990, as amended

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of DIRECT-SUPPORT ORGANIZATIONS
Code	*po9215 8/21/23 KWC
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Adopted	June 27, 2017

9215 - **DIRECT-SUPPORT ORGANIZATIONS**

The School Board believes that direct-support organizations provide invaluable assistance to the students of this District and its programs. For purposes of this policy a "direct-support organization" is an organization that meets the following criteria:

A. it is approved by the Board

B. it is a Florida corporation not for profit, incorporated under the provisions of Chapter 617 and approved by the Department of State

C. it is organized and operated exclusively to receive, hold, invest, and administer property and to make expenditures to or for the benefit of public kindergarten through 12th grade education and adult career and technical and community education programs in this District

The Board may approve agreements with direct-support organizations that meet the criteria listed above. Direct-support organizations must submit their applications directly to the Superintendent.

If the Superintendent determines that the proposed DSO meets the criteria listed above, the application shall be submitted to the Board for approval.

The Board may permit the use of property, facilities, and personal services of the District by the DSO, subject to provisions of the Florida statutes and corresponding Board policies. Additionally, the Board may contract with a DSO for personal services or operations. However, a retiree of the Florida Retirement System ("FRS") must first satisfy the requirements for termination from employment provided in F.S. 121.021 before providing such services or operations for an FRS employer and is subject to reemployment limitations provided in F.S. 121.091.

Direct-Support Organizations with more than $100,000.00 in Annual Expenditures and Expenses

The Board will not appropriate any District funds to a direct-support organization for start-up funds to begin a fund-raising program.

The Board requires that each direct-support organization with more than $100,000.00 in annual expenditures or expenses provide for an annual audit of its accounts and records.

Furthermore, the Board requires that each direct-support organization that is audited pursuant to this policy submit an annual audit report no later than nine (9) months after the close of the fiscal year, that is June 30th, to the Board and the Auditor General.

An audit conducted pursuant to this policy shall be performed by an independent certified public accountant in accordance with rules adopted pursuant to F.S. 11.45(8) by the Auditor General and Commissioner of Education. The audit report shall maintain the anonymity of donors to the direct-support organization.

The Commissioner of Education, the Auditor General, and the Office of Program Policy Analysis and Government Accountability have the authority under State law to require and receive from the organization or the District auditor any records relative to the operation of the organization. In submitting such information, however, the identity of donors and all

information identifying donors or prospective donors are confidential and, therefore, exempt from the provisions of State law. Any other records of such direct-support organizations subject to an audit pursuant to this policy are public record under State law as well as the policies of this Board.

The direct-support organization shall also submit to the Superintendent and the Board an annual report indicating its goal(s), programs, and activities.

Equal Employment Opportunities

The Board does not permit the use of property, facilities, or personal services by any DSO that does not provide equal employment opportunities consistent with applicable State and Federal laws.

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Legal F.S. 11.45(8)
F.S. 119.07(1)
F.S. 1001.453
F.A.C. 6A-1.0013

Book	Policy Manual
Section	Vol. 23, No. 2, Jan. 2023 Revised
Title	Copy of ADVERTISING AND COMMERCIAL ACTIVITIES
Code	*po9700.01 8/14/23
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9700.01 - **ADVERTISING AND COMMERCIAL ACTIVITIES**

The purpose of this policy is to provide guidelines for the appropriate and inappropriate use of advertising or promoting of commercial products or services to students and parents in the schools.

"Advertising" comes in many different categories and forums and is defined as an oral, written or graphic statement made by the producer, manufacturer, or seller of products, equipment, or services which calls for the public's attention to arouse a desire to buy, use or patronize the product, equipment, or services. This includes the visible promotion of product logos for other than identification purposes. Brand names, trademarks, logos or tags for product or service identification purposes are not considered advertising.

The School Board may permit advertising in School District facilities or on School District property in the following categories or forums in accordance with the guidelines set forth herein:

A. **Product Sales:**

1. product sales benefiting a district, school or student activity (e.g., the sale of beverages or food within schools);
2. fundraising activities (e.g., short term sales of gift wrap, cookies, candy, etc.) to benefit a specific student population, club or activity where the school receives a share of the profits.

B. **Direct Advertising/Appropriation of Space:**

1. signage and billboards in schools and school facilities;
2. corporate logos or brand names on school equipment (e.g., marquees, message boards or score boards);
3. ads, corporate logos, or brand names on book covers, student assignment books, or posters;
4. ads in school publications (newspapers and yearbooks and event programs);
5. media-based electronic advertising (e.g., Channel One or Internet or web-based sponsorship);
6. free samples (e.g., of food or personal hygiene products).

C. **Indirect Advertising:**

1. corporate-sponsored instructional or educational materials, teacher training, contests, incentives, grants or gifts;
2. the Board approves the use of instructional materials developed by commercial organizations such as films and videos only if the education value of the materials outweighs their commercial nature.

   The films or material shall be carefully evaluated by the school principal for classroom use to determine whether the films or materials contain undesirable propaganda and are in compliance with the guidelines as set forth above.

D. **Market Research:**

1. surveys or polls related to commercial activities;
2. internet surveys or polls asking for information related to commercial activities.

It is further the policy of the Board that its name, students, staff members and District facilities shall not be used for any commercial advertising or otherwise promoting the interests of any commercial, political, nonprofit or other non-school agency or organization, public or private, without the approval of the Board or its designee.

Any commercial advertising shall be structured in accordance with the General Advertising Guidelines ~~set forth below~~. (see AP 9700.01)

~~**General Advertising Guidelines**~~

~~The following guidelines shall be followed with respect to any form of advertising on school grounds:~~

~~A. When working together, schools and businesses must protect educational values. All commercial or corporate involvement should be consistent with the District's educational standards and goals.~~

~~B. Any advertising that may become a permanent or semi-permanent part of a school requires prior approval of the Board.~~

~~C. The Board reserves the right to consider requests for advertising in the schools on a case-by-case basis.~~

~~D. No advertisement shall promote or contain references to alcohol, tobacco, drugs, drug paraphernalia, weapons, or lewd, vulgar, obscene, pornographic or illegal materials or activities, gambling, violence, hatred, sexual conduct or sexually explicit material, X or R rated movies, or gambling aids. Further, knowingly distributing material that is obscene and harmful to minors, as defined in F.S. 847.012, in any format and/or by any manner to a minor on school property is a felony under State law and is specifically prohibited by the Board.~~

~~E. No advertisement shall promote any specific religion or religious, ethnic or racial group, political candidate or ballot issue and shall be non-proselytizing.~~

~~F. No advertisement may contain libelous material.~~

~~G. No advertisement may be approved which would tend to create a substantial disruption in the school environment or inhibit the functioning of any school.~~

~~H. No advertisement shall be false, misleading or deceptive.~~

~~I. Each advertisement must be reviewed in advance for age appropriateness.~~

~~J. Advertisements may be rejected by the School District if determined to be inconsistent with the educational objectives of the School District, inappropriate, or inconsistent with the guidelines set forth in this policy.~~

~~K. All corporate support or activity must be consistent with the Board's policies prohibiting discrimination on the basis of race, color, national origin, religion, sex, disability, or age, and must be age appropriate.~~

~~L. Students shall not be required to advertise a product, service, company or industry.~~

~~M. The Superintendent or designee is responsible for screening all advertising.~~

~~N. The Superintendent may require that samples of advertising be made available for inspection.~~

~~O. The inclusion of advertisements in School District publications, in School District facilities, or on School District property does not constitute or imply approval and/or endorsement of any product, service, organization, or activity.~~

~~P. Final discretion regarding whether to advertise and the content and value of the materials will be with the Board.~~

~~In addition to the guidelines set forth in this policy, the Superintendent shall prepare administrative guidelines addressing the Criteria for Commercial Messages and the process by which advertising shall be accomplished. (See AP 9700B.)~~

Accounting

Advertising revenues must be properly reported and accounted for.

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Legal F.S. 847.012

F.S. 1013.10

Book	Policy Manual
Section	Vol 24 N 1 REVISED
Title	Copy of CHARTER SCHOOLS
Code	*po9800 8/22/23 KWC
Status	
Adopted	June 27, 2017
Last Revised	March 28, 2023

9800 - **CHARTER SCHOOLS**

F.S. 1002.33 gives the School Board oversight responsibility for all charter schools situated within Manatee County. The Board, referred to as the "sponsor" or "District", designates the Superintendent to receive and review all charter applications. The Superintendent shall recommend to the Board the approval or denial of each charter application and charter contract. The Board shall have final authority, by majority vote, to approve or deny any application and charter contract.

Approved charter schools are public schools and shall receive goods and services from the sponsor as required by law and/or specified through a contract with the sponsor.

If approved, the initial charter shall be for a term of five (5) years, excluding up to three (3) planning years. The sponsor may renew charters under the conditions and for terms as set forth in State law.

In addition, a charter school that satisfied the requirements set forth in State law for designation as a high-performing charter school may receive a modification of its term to fifteen (15) years or a fifteen (15)-year charter renewal. The charter may be modified or renewed for a shorter term at the option of the high-performing charter school.

The Board shall enter into a charter with a charter operator with the focus on three (3) areas of charter school operations: academic accountability, fiscal management, and governance. The Board, as the sponsor, shall perform the duties provided in F.S. 1002.33.

Student academic achievement for all students is the most important factor when determining whether to renew or terminate a charter. Additionally, the Board has the right to non-renew or terminate any charter only if the Board expressly finds that one (1) of the following grounds exists by clear and convincing evidence:

A. fails to participate in the State's education accountability system created in F.S. 1008.31, or fails to meet the requirement for student performance as specified in the charter;

B. fails to meet generally accepted standards of fiscal management due to deteriorating financial conditions or financial emergencies determined pursuant to F.S. 1002.;

C. materially violates the law; and/or

D. immediate and serious danger to the health, safety, or welfare of the charter school's students; and/or

Application Procedure

Potential applicants should send letters notifying the sponsor of their intent to submit an application to open a public charter school no later than July 1st. Such correspondence should be directed to the Department of District Support. Failing to send the letter of intent will in no way negatively impact the application.

Final Charter School Application

The District shall receive and consider charter school applications for charter schools to be opened at a time determined by the applicant. In addition, the Florida Charter School Review Commission, as authorized under F.S. 1002.3301, may solicit and review applications for charter schools to be located in this District. Within three (3) calendar days after an applicant submits an application for a charter school to the Commission for a charter school to be located in this District, the applicant must also provide a copy of the application to the District by submitting it to the Charter School Department electronically and by paper copies.

Within thirty (30) calendar days after receiving a copy of the application, the District may provide input to the Commission on a form prescribed by the Florida Department of Education (FLDOE). If the Commission approves the application, the Board shall enter into a charter contract with the approved charter school applicant and serve as the charter school's sponsor in accordance with state law, rules, this policy, and District procedures.

The following pertains to the submission of a final application:

A. An individual, teachers, parents, a group of individuals, a municipality, or a legal entity organized under the laws of this State anticipating submission of an application are urged to contact the Director of District Support for assistance prior to completion of an application.

B. Charter school applicants must participate in training provided by the FLDOE after approval of an application but at least thirty (30) calendar days before the first day of classes at the charter school, unless they have participated in qualified training provided by the District.

C. The Board and/or any of its designees shall not take unlawful reprisal against another Board employee because that employee is either directly or indirectly involved with a charter school application.

D. Applicants must submit an application on the FLDOE's Model Florida Charter School Application template and forms according to the District's requirements.

E. The sponsor shall not charge any fees for processing or consideration of a final charter school application. The Board's approval of a charter shall not be predicated on the promise of any future pay of any kind.

F. The applicant and sponsor may mutually agree, in writing, to extend the statutory timeline to consider the charter application. Such agreement shall detail the extension date or timeframe.

Applications shall be submitted to:

The School Board of Manatee County
2501 63rd Street Avenue East
Bradenton, Florida 34203

The sponsor shall review all applications using an evaluation instrument developed by the FLDOE.

Application Contents

A. State Application Form

Applications must be submitted using the Model Charter School Application form developed and distributed by the FLDOE.

B. Statement of Assurances

Applicants are required to sign under the penalties of perjury the Statement of Assurances form contained within the Model Charter School Application developed and distributed by the FLDOE.

Final Application Evaluation Process

A. The sponsor shall receive and review all final applications using the Florida Charter School Application Evaluation Instrument developed by the FLDOE.

B. The sponsor shall evaluate all timely applications as submitted. During the evaluation process, 1) applications cannot be amended and 2) missing documentation and unsolicited information will not be accepted or considered. However, as required by law, the sponsor shall allow the applicant, upon receipt of written notification, seven (7) calendar days to make technical or nonsubstantive corrections and clarifications, including, but not limited to corrections of grammatical, typographical, and like errors or to add missing signatures, if such errors are identified

as cause to deny the final application.

C. The Board shall deny any final application that does not comply with the statutory requirements and/or the Board's instructions for charter school applications.

D. The Board will review only one (1) final application as per Florida statute. The Board shall not review multiple "final" applications during an application cycle.

E. Additional Information

1. The sponsor may solicit information regarding 1) history and background of individual applicants and/or founding/governing boards and its individual members including, but not limited to, a demonstration of the professional experience or competence of those individuals or organizations applying to operate the charter school or those hired or retained to perform professional services; and 2) the description of clearly delineated responsibilities and the policies and practices needed to effectively manage the charter school. A description of internal audit procedures and establishment of controls to ensure that the financial resources are properly managed must be included. This information may be used to evaluate the applicant's ability to operate a charter school.

2. The sponsor may solicit additional information during the review and evaluation of the charter school application such as whether the applicant currently operates charter schools in Florida and if the proposed school will be a replication of an existing school design. This information may be used to evaluate the applicant's ability to operate a charter school.

3. The applicant may provide evidence of prior experience in establishing and operating public charter schools. Evidence of prior experience and success in establishing and operating charter schools shall be weighed in making a determination to recommend approval or denial of an application.

F. If an application is approved by the Board, the applicant is required to revise any sections of the application that do not meet the standard(s) identified in the evaluation. Any revisions must be approved by the sponsor prior to Board approval of the contract.

G. Charter Review Team

The purpose of this team is to evaluate the quality of the written application, the capacity of the group to properly implement the proposed plan, and make a recommendation to the Superintendent for the approval or denial of each application.

The Charter Review Team shall be comprised of members of the Superintendent's Senior Leadership Team or their appropriate designees and other administrators from the following areas of expertise:

1. District Operational Services;
2. District Instructional Services;
3. District Support;
4. Curriculum and Instruction;
5. Facilities;
6. Financial Operations;
7. Human Resources;
8. Exceptional Student Education;
9. Federal Programs and Grants;
10. Transportation;
11. Food Service;
12. other appropriate departments.

By majority vote, the Charter Review Team shall make a recommendation to the Superintendent to approve or deny each application.

All applications will be submitted to the Board by the Superintendent with a recommendation for approval or denial no later than ninety (90) calendar days after the application is received, unless the applicant and the sponsor mutually agree, in writing, to postpone the vote to a specific date, at which time the Board shall approve or deny the application.

If an application is denied, the sponsor shall, within ten (10) calendar days after such denial, articulate in writing the specific reasons, based upon good cause, supporting the denial of the charter application and shall provide the letter of denial and supporting documentation to the applicant and to the FLDOE. If a high-performing charter school or a high-performing charter school system appeals the denial of an application, the State Board of Education shall determine whether the sponsor's denial was in accordance with F.S. 1002.33(b)3.b.

The sponsor shall act upon the decision of the State Board of Education within thirty (30) calendar days after it is received. The State Board of Education's decision is a final action subject to judicial review in the district court of appeal. A prevailing party may file an action with the Division of Administrative Hearings to recover reasonable attorney fees and costs incurred during the denial of the application and any appeals.

An application submitted by a high-performing charter school that has satisfied the requirements set forth in State law for such designation may be denied by the Board only if the sponsor demonstrates by clear and convincing evidence that the application failed to meet one (1) or more of the criteria set forth in F.S. 1002.33(6)(b)(3)(b):

1. The application of a high-performing charter school does not materially comply with the requirements set forth in F.S. 1002.33(3)(a) or, for a high-performing charter school system, the application does not materially comply with F.S. 1002.332(2)(b).
2. The charter school proposed in the application does not materially comply with the requirements in F.S. 1002.33(9).
3. The proposed charter school's educational program does not substantially replicate that of the applicant's high-performing charter school.
4. The applicant has made a material misrepresentation or false statement or concealed an essential or material fact during the application process.
5. The proposed charter school's educational program and financial management practices do not materially comply with the requirements of F.S. 1002.33.

If the Board denies an application submitted by a high-performing charter school, the specific reasons, based upon the criteria set forth in F.S. 1002.33(3)(b), for the denial shall be provided in writing to the applicant and the FLDOE within ten (10) calendar days after such denial.

Appeal of a Decision to Deny a Final Application

Pursuant to State law, an applicant may, no later than thirty (30) calendar days after receiving the Board's final order denying a final application or upon the Board's failure to act on a final application, appeal the Board's decision to the State Board of Education. The applicant shall notify the sponsor of the appeal.

Such appeals shall be conducted in accordance with F.S. 1002.33(6) and applicable State Board rules.

In accordance with State Board rule, the State Board of Education shall by majority vote accept or reject the decision of the Board no later than ninety (90) calendar days after the appeal is filed. The State Board of Education shall remand the application to the Board with its written decision that the Board approve or deny the application. The Board shall implement the decision of the State Board of Education. The decision of the State Board of Education is not subject to the provisions of the Administrative Procedure Act.

If the Board denies an application submitted by a high-performing charter school, or high-performing charter school system, the sponsor shall, within ten (10) calendar days after such denial, state in writing the specific reasons, based upon the criteria of F.S. 1002.33 supporting its denial of the final application and must provide the letter of denial and supporting

documentation to the applicant and to the Department of Education. The applicant may appeal the Board's denial of the final application directly to the State Board of Education pursuant to F.S. 1002.33. If a high-performing charter school or a high-performing charter school system appeals the denial of an application, the State Board of Education shall determine whether the sponsor's denial was in accordance with F.S. 1002.33(b)3.b.

The sponsor shall act upon the decision of the State Board of Education within thirty (30) calendar days after it is received. The State Board of Education's decision is a final action subject to judicial review in the district court of appeal. A prevailing party may file an action with the Division of Administrative Hearings to recover reasonable attorney fees and costs incurred during the denial of the application and any appeals.

Appeal of a Proposed Termination or Nonrenewal of a Charter

Before a vote on any proposed action to renew, terminate, other than an immediate termination under F.S. 1002.33(8)(c), or to not renew the charter and at least ninety (90) days before the end of the local year the sponsor shall notify the charter school's governing board in writing of its proposed action to renew, terminate, or not renew the charter. A charter automatically renews with the same terms and conditions if notification does not occur at least ninety (90) days before the end of the school year. The notice shall state in reasonable detail the grounds for the proposed action and stipulate that the charter school's governing board may, within fourteen (14) calendar days after receiving the notice, request a hearing. The hearing shall be conducted by an administrative law judge assigned by the Florida Division of Administrative Hearings. The hearing shall be conducted within ninety (90) days after receipt of the request for a hearing and in accordance with F.S. Chapter 120. The administrative law judge's final order shall be submitted to the Board. The administrative law judge shall award the prevailing party reasonable attorney fees and costs incurred during the administrative proceeding and any appeals.

The charter school's governing board may, within thirty (30) calendar days after receiving the final order, appeal the decision pursuant to F.S. 120.68.

A charter may be terminated immediately if the Board sets forth in writing the particular facts and circumstances demonstrating that an immediate and serious danger to the health, safety, or welfare of the charter school's students exists, that the immediate and serious danger is likely to continue, and that an immediate termination of the charter is necessary. The Board's determination is subject to the procedures set forth in F.S. 1002.33(8)(b) and (c), except that the hearing may take place after the charter has been terminated. The sponsor shall notify in writing the charter school's governing board, the charter school principal, and FLDOE of the facts and circumstances supporting the immediate termination. The sponsor shall clearly identify the specific issues that resulted in the immediate termination and provide evidence of prior notification of issues resulting in the immediate termination, if applicable. Upon receiving written notice from the board, the charter school's governing board has ten (10) calendar days to request a hearing. A requested hearing must be expedited and the final order must be issued within sixty (60) days after the date of request. The administrative law judge shall award reasonable attorney fees and costs to the prevailing party of any injunction, administrative proceeding, or appeal. The sponsor may seek an injunction in the circuit court in which the charter school is located to enjoin continued operation of the charter school if continued operation would materially threaten the health, safety, or welfare of the students.

Charter School Obligations Upon Initial Notification of Nonrenewal, Closure, or Termination of a Charter

Upon initial notification of nonrenewal, closure, or termination of its charter, a charter school may not expend more than $10,000 per expenditure without prior written approval from the sponsor unless such expenditure was included within the annual budget submitted to the sponsor pursuant to the charter contract, is for reasonable attorney fees and costs during the pendency of any appeal, or is for reasonable fees and costs to conduct an independent audit.

An independent audit shall be completed within thirty (30) days after notice of nonrenewal, closure, or termination to account for all public funds and assets.

A provision in a charter contract that contains an acceleration clause requiring the expenditure of funds based upon closure or upon notification of nonrenewal or termination is void and unenforceable.

A charter school may not enter into a contract with an employee that exceeds the term of the school's charter contract with the sponsor.

A violation of this section triggers a reversion or clawback power by the sponsor allowing for collection of an amount equal to or less than the accelerated amount that exceeds normal expenditures. The reversion or clawback plus legal fees and costs shall be levied against the person or entity receiving the accelerated amount.

Charter Contract and Contract Negotiation Process

A standard charter contract shall be consistent with this policy and approved by the Charter Review Team to be used as the basis for all charters approved under this policy. All contracts and contract amendments, as approved by the Charter Review Team, must be presented to the Board for approval. The charter contract must contain all information set forth in the Florida Standard Charter Contract or the Florida Standard Charter Renewal contract (F.A.C. 6A-6.0786 Form) as prescribed by the FLDOE.

A. Initial Charter Contract

1. Initial contract shall be for a term of four (4) or five (5) years unless a longer term is specifically required by law.

2. Before a recommendation regarding whether or not the Board should approve an initial contract, evidence of the following shall be provided:

    a. Evidence of a proper legal structure (e.g., articles of incorporation, bylaws, municipal charter). The applicant shall be a not-for-profit organized pursuant to F.S. Chapter 617.

    b. Except for virtual charter schools, actual locations and evidence that a facility has been secured for the term of the charter, or a deadline for submitting evidence that a facility has been secured. Evidence should include, but is not limited to:

        1. letter of intent from the landlord or mortgagee indicating property usage and term of occupancy;

        2. executed lease or certification of occupancy; and/or

        3. use or occupational license indicating proper use.

    All facilities must meet the requirements set forth in F.S. 1002.33 and comply with all Florida building codes.

B. Charter Contract Negotiations

The sponsor shall have thirty (30) days after approval of an application to provide an initial proposed charter contract to the charter school. The applicant and the sponsor shall have forty (40) days thereafter to negotiate and notice the charter contract for final approval by the Board unless both parties agree to an extension. The proposed charter contract shall be provided to the charter school at least seven (7) calendar days prior to the date of the meeting at which the charter is scheduled to be voted upon by the Board. The FLDOE shall provide mediation services for any dispute regarding this section subsequent to the approval of a charter application and for any dispute relating to the approved charter, except disputes regarding charter school application denials. If either the charter school or the sponsor indicates in writing that the party does not desire to settle any dispute arising under this section through mediation procedures offered by the Department of Education, a charter school may immediately appeal any formal or informal decision by the sponsor to an administrative law judge appointed by the Division of Administrative Hearings. If the Commissioner of Education determines that the dispute cannot be settled through mediation, the dispute may also be appealed to an administrative law judge appointed by the Florida Division of Administrative Hearings. The administrative law judge has final order authority to rule on issues of equitable treatment of the charter school as a public school, whether proposed provisions of the charter violate the intended flexibility granted charter schools by statute, or on any other matter regarding this section except a charter school application denial, a charter termination, or a charter nonrenewal and shall award the prevailing party reasonable attorney's fees and costs incurred during the mediation process, administrative proceeding, and any appeals to be paid by the losing party.

C. Request to Extend Negotiations/School Opening

1. The applicant and sponsor may mutually agree to extend the statutory timeline to negotiate and consider approval of the charter contract for a period not to exceed one (1) year from the approved opening date in the charter school application. Requests shall be submitted, in writing, to the District Support Department by an authorized agent of the charter school, detailing the reason for the requested extension.

2. In the event that the statutory timeline to negotiate and enter into a charter contract is extended, the applicant shall update its charter school application prior to resuming negotiations with regard to: (1) updated budget; and (2) applicable application revisions necessitated by the delay.

3. The application shall be automatically rescinded, without further action by the Board, if the applicant does not enter into contract negotiations or open the school within: (1) the timeframe specified by law, or (2) the date of extension which has been mutually agreed upon in writing by both parties.

4. Unless extended pursuant to this policy, an approved applicant shall open its charter school eighteen (18) months later at the beginning of the District's school year following the approval of the charter school application. At the written request of the applicant and at the sponsor's sole discretion, the sponsor may allow an applicant with an approved charter school application to defer the opening of its charter school for up to three (3) school years following the opening date specified in the approved charter school application. In the event that the opening of the approved applicant's charter school is deferred, the applicant shall update its charter school application prior to the opening of the charter school with regard to: (1) updated budget; and (2) applicable application revisions.

5. An approved contract shall be automatically revoked, without further action by the Board, if the applicant does not open the school:

    a. on the first day of school of the initial school year indicated in the contract; or

    b. on the first day of the school year indicated in the approved deferral.

D. Charter Contract Amendments/Modifications

1. A charter may be modified during its term upon the recommendation of the sponsor or the charter school's governing board and the approval of both parties to the agreement. Changes to the curriculum which are consistent with State standards shall be deemed approved unless the sponsor and the Department of Education determine in writing that the curriculum is inconsistent with State standards. All modifications must be mutual and in writing. Unilateral modifications made by the charter school may be the grounds for termination or non-renewal. Modification during any term may include, but is not limited to, consolidation of multiple charters into a single charter if the charters are operated under the same governing board, regardless of the renewal cycle. A charter school that is not subject to a school improvement plan and that closes as part of a consolidation shall be reported by the District as a consolidation. A request for consolidation of multiple charters must be approved or denied within sixty (60) days after the submission of the request. If the request is denied, the Board shall notify the charter school's governing board of the denial and provide the specific reasons, in reasonable detail, for the denial of the request for consolidation within ten (10) days.

2. Modifications may be considered by the sponsor for a number of reasons, which may include, but is not limited to, protect the health, safety, or welfare of the students.

3. All contract amendment requests shall be submitted in writing to the District Support Department by an authorized agent of the charter school. Additional information or documentation may be requested for consideration of any amendment requests.

4. The charter school shall provide evidence of governing board approval for all proposed amendments (e.g., governing board resolution, governing board meeting minutes).

5. Requirements for Amendment Requests

    a. Education Program Amendments

    Significant changes in the curriculum or changes in grade levels constitute a change in the educational program and shall require an amendment that is mutually acceptable and approved by both parties. Requests for such amendments shall include the following information and supporting documentation:

        1. justification for change

        2. effective date of the change

        3. evidence that financial implications, feasibility, and student access issues have been addressed, including provisions for all required resources, staff, and materials

        4. evidence of parental support

A high-performing charter school that has met the requirements set forth in State law for such designation shall notify the sponsor of any increase in enrollment by March 1st of the school year preceding the increase. The written notice shall specify the grade levels that will be added. Student enrollment may not exceed the capacity of the facility at the time the enrollment increase will take effect. Facility capacity for purposes of expansion shall include any improvements to an existing facility in which the students of the high-performing charter school will enroll. If a high-performing charter school notifies the sponsor of its intent to expand, the sponsor shall modify the charter within ninety (90) days to include the new enrollment maximum and may not make any other changes. The sponsor may deny a request to increase the enrollment of a high-performing charter school if the Commissioner of Education has declassified the charter school as high-performing.

b. Location Amendments

1. Changes in locations or addition of location (i.e., relocation, secondary campus, satellite locations) shall include the following information and supporting documentation:

    a. description of location, including identification as permanent or temporary

        If the relocation will be temporary, the request shall include the period of time during which the school will be at the temporary location.

    b. effective date of the relocation

    c. evidence that financial implications, feasibility, and student access issues have been addressed

    d. evidence of parental support for the new facility

    e. evidence of the school's property interest in the facility (owner or lessee)

    f. a disclosure affidavit in accordance with F.S. 286.23, if the school leases the facility

2. Nothing in this policy or State law obligates the sponsor to agree to an increase in the number of facilities, campuses, and/or locations associated with a charter school's operations.

3. The charter school shall not change or add facilities or locations at any time during the term of the charter contract without prior approval of the Board through the contract amendment process. Violation of this provision constitutes a unilateral amendment or modification of this contract and good cause for termination.

4. If the request for a location amendment involves a facility in which other schools are operating, the names of the school(s), the grade levels, number of classrooms, number of students in each class, and the number of students enrolled in each school shall be included in the request, in addition to the information and documentation described in paragraphs a and b above.

5. No later than thirty (30) days prior to the opening of schools or the initial use of the facility by the school, the school shall have an approved contract and evidence of all necessary permits, licenses, zoning, use approval, facility certification and other approvals required for use of the facility by the local government. A certificate of occupancy or a temporary certificate of occupancy must be provided to the sponsor no later than fifteen (15) calendar days before the first day of school.

c. Enrollment Capacity Amendments

Changes to enrollment capacity shall include the following information and supporting documentation:

1. justification for change

2. effective date of the change

3. evidence of proper facility approvals and/or allowable facility capacity

4. evidence that financial implications, feasibility, and student access issues have been addressed

5. evidence of parental support

A high-performing charter school that has met the requirements set forth in State law for such designation shall be required to notify the sponsor in writing by March 1st of its intent to increase enrollment the following school year. The written notice shall specify the amount of the enrollment increase. The sponsor shall not require a charter school to identify the names of students to be enrolled or to enroll those students before the start of the school year as a condition of approval or renewal of a charter.

6. When a contract is amended or renewed, it shall be updated to comply with this policy and the current standard charter contract or standard virtual charter contract.

Pre-Opening Requirements

No later than thirty (30) days prior to the initial use of the facility by the school, the school shall have an approved contract and provide evidence of all necessary permits, licensing, zoning, use approval, facility certification and other approvals required for use of the facility by the local government. Failure to comply may result in automatic rescission of the contract, with no further action by the Board. A certificate of occupancy or a temporary certificate of occupancy must be provided to the sponsor no later than fifteen (15) calendar days before the first day of school.

School Governance/Management

A. Charter schools shall organize or be operated by a not-for-profit organized pursuant to F.S. Chapter 617, a municipality, or another public entity, as provided by law.

B. Charter School's Governing Board Requirements

1. The charter school's governing board shall be solely responsible for the operation of the charter school which includes, but is not limited to, school operational policies; academic accountability; and financial accountability.

   As required by State law, each charter school's governing board must appoint a representative to facilitate parental involvement, provide access to information, assist parents, and others with questions and concerns, and resolve disputes. Furthermore, this representative must reside in the District in which the charter school is located. The individual serving as the parental involvement representative may be a governing board member, charter school employee, or an individual with whom the charter school contracts to represent the board in this capacity. If the governing board oversees more than one charter school in the District, a representative to facilitate parental involvement shall be appointed for each school. The name and contact information for the representative must be provided in writing to parents of children enrolled in the charter school at least annually and must also be prominently posted on the charter school's website.

   The charter school's governing board will consist of at least three (3) voting members, or the number and composition based on the approved charter application. At least one (1) of the voting members will be elected by the parents in an open parent meeting at the school. There will be at least one (1) non-voting teacher representative to the governing board who shall be elected by the teachers at the beginning of each school year.

   The charter school's governing board shall meet at least twice per year (F.S. 1002.33(9)(p)(3)). The meetings must be noticed pursuant and compliant with Florida Sunshine Law, open, and accessible to the public and attendees must be provided an opportunity to receive information and provide input regarding the charter school's operations. To the extent feasible, the school's governing board shall consist of members that reflect the diversity of the student population served.

2. Governing board members must:

   a. notify the sponsor of changes in membership in writing within five (5) business days of the change; and

   b. successfully fulfill a level 2 background check by the sponsor, as specified by law upon appointment to the governing board. The background check includes fingerprinting.

Costs of background screening shall be borne by the charter school or the charter school employee.

3. Governing board members must develop and approve by-laws that govern the operations of the board and the charter school prior to execution of the charter contract and annually consult with charter school staff to refine overall policy decision-making of the charter school regarding curriculum, financial management, and internal controls.

4. Governing board members and their spouses are prohibited by State law from serving as an employee of the charter school or receive compensation, directly or indirectly, from the charter school's operations, including but not limited to: grant funds; lease/mortgage payments; or contracted service fees.

5. Governing board members must participate in FLDOE-sponsored charter school governance training to ensure that each board member is aware of his/her duties and responsibilities, pursuant to State Board Rule F.A.C. 6A-6.0784:

    a. Each governing board member must complete a minimum of four (4) hours of instruction focusing on Government in the Sunshine, conflicts of interest, ethics, and financial responsibility as specified in F.S. 1002.33(9)(k). After the initial four (4) hour training, each member is required, within the subsequent three (3) years and for each three (3) year period after that to complete a two (2) hour refresher training on the four (4) topics above in order to retain his/her position on the charter school board. Any member who fails to obtain the two (2) hour refresher training within any three (3) year period must take the four (4) hours of instruction again in order to remain eligible as a charter school board member.

    b. New members joining a charter school board must complete the four (4) hour training with ninety (90) days of appointment to the board.

6. Dispute Procedures (Board versus Charter School Governing Board)

    Application, nonrenewal, and termination decisions are not subject to this dispute resolution process and must follow the procedures in F.S. 1002.33, Board policy, and the charter contract. Nothing contained herein shall operate to limit a charter school's rights to utilize the dispute resolution procedures set forth in F.S. 1002.33.

    a. The sponsor and the charter school agree that the existence and the details of a dispute notwithstanding, both parties shall continue without delay their performance under the charter contract, except for any performance, which may be directly affected by such dispute.

    b. Either party shall notify the other party that a dispute exists between them. The notification shall be in writing and shall identify the article and section of the contract that is in dispute and the grounds for the position that such article and section is in dispute. The matter shall be immediately submitted to the sponsor and the charter school's director for further consideration and discussion to attempt to resolve the dispute.

    c. Should the representatives named in paragraph b above be unable to resolve the dispute within ten (10) days of receipt of written notification by one to the other of the existence of such dispute, then the matter may be submitted by either party to the Superintendent and to the school's governing board chair for further consideration and discussion to attempt to resolve the dispute.

    d. Should the parties still be unable to resolve their dispute within thirty (30) days of the date of receipt of written notification by one to the other of the existence of such dispute, then either party may proceed with utilizing the dispute resolution procedures set forth in F.S. 1002.33.

7. Conflict Resolution (Charter School versus Parents/Legal Guardians, Employees, and Vendors)

    a. All conflicts between the charter school and the parents/legal guardians of the students enrolled at the charter school shall be handled by the charter school or its governing board. The procedures for handling such conflicts must be set forth in the charter school contract.

    b. Evidence of each parent's acknowledgment of the charter school's Parent Conflict Resolution Process shall be available for review upon request by the Board.

    c. All conflicts between the charter school and the employees of the charter school shall be handled by the charter school or its governing board.

d. All conflicts between the charter school and vendors of the charter school shall be handled by the charter school or its governing board.

e. The Board shall be provided with the name and contact information of the parties involved in the charter school's conflict resolution process. The Board shall be notified immediately of any change in the contact information.

C. Management Companies

1. If a management company or a combination of contracted professionals will be managing the charter school, the contract(s) between the charter school and company(ies) shall be submitted to the sponsor for review prior to the approval of the charter school's contract. If a decision to hire any of these entities occurs subsequent to the execution of the charter contract or amendment, the contract(s) between the charter school and company(ies) shall be submitted to the sponsor at least ten (10) days before any payment is made to any of the entities.

2. Any proposed amendments to the contract with the management company shall be submitted to the sponsor for approval prior to execution of that amended contract with the management company by the charter school. A copy of all executed contracts must be provided to the sponsor within the timeframe provided by the charter contract.

3. All management company contracts with the charter school must make it clear that the charter governing body shall retain and exercise continuing oversight over all charter school operations and must contain provisions specifying the ability for the charter school to terminate the contract and must comply with terms as stated in the charter contract between the charter school and the Board. Any default or breach of the terms of the charter contract by the management company(ies) shall constitute a default or breach of the charter contract by the charter school.

4. Neither employees of the management company nor "relatives" of the management company's employees as defined in F.S. 1002.33 shall serve on the charter school's governing board or serve as officers of the charter school.

Employees of Charter Schools

A charter school shall employ or contract with employees who have undergone background screening as provided in F.S. 1012.32. Members of the governing board of the charter school shall also undergo background screening in a manner similar to that provided in F.S. 1012.32 upon appointment to the governing board.

A charter school shall disqualify instructional personnel and school administrators, as defined in F.S. 1012.01, from employment in any position that requires direct contact with students if the personnel or administrators are ineligible for such employment under F.S. 1012.315.

Charter school personnel may not appoint, employ, promote, or advance any relative, or advocate for appointment, employment, promotion, or advancement of any relative to a position in the charter school in which the personnel are serving or over which the personnel exercises jurisdiction or control. An individual may not be appointed, employed, promoted, or advanced in or to a position in a charter school if such appointment, employment, promotion, or advancement has been advocated by charter school personnel who serve in or exercise jurisdiction or control over the charter school and who is a relative of the individual or if such appointment, employment, promotion, or advancement is made by the governing board of which a relative of the individual is a member. For purposes of this policy, the definition of relative shall be as it is defined in F.S. 1002.33(24)(a)(2).

Full disclosure of the identity of all relatives employed by the charter school shall be in accordance with F.S. 1002.33.

The governing board of a charter school shall adopt policies establishing standards of ethical conduct for instructional personnel and school administrators.

The policies must require all instructional personnel and school administrators, as defined in F.S. 1012.01, to complete training on the standards of ethical conduct; establish the duty of instructional personnel and school administrators to report, and procedures for reporting, alleged misconduct by other instructional personnel and school administrators which affects the health, safety, or welfare of a student; and include an explanation of the liability protections provided under F.S. 39.203 and 768.095. A charter school, or any of its employees, may not enter into a confidentiality agreement regarding terminated or dismissed instructional personnel or school administrators, or personnel or administrators who resign in lieu of termination, based in whole or in part on misconduct that affects the health, safety, or welfare of a student, and may not provide instructional personnel or school administrators with employment references or discuss the personnel's or

administrators' performance with prospective employers in another educational setting, without disclosing the personnel's or administrators' misconduct. Any part of an agreement or contract that has the purpose or effect of concealing misconduct by instructional personnel or school administrators which affects the health, safety, or welfare of a student is void, is contrary to public policy, and may not be enforced.

Before employing instructional personnel or school administrators in any position that requires direct contact with students, a charter school shall conduct employment history checks of each of the personnel's or administrators' previous employer(s), screen the instructional personnel or school administrators through use of the educator screening tools described in F.S. 1001.10(5), and document the findings. If unable to contact a previous employer, the charter school must document efforts to contact the employer.

The Board shall terminate a sponsor's charter if the sponsor knowingly fails to comply with F.S. 1002.33(12)(g).

School Operations

A. The sponsor may not impose any policies or practices to limit charter school enrollment except as may be permitted in accordance with State law. The Board may not impose additional reporting requirements on a charter school as long as the charter school has not been identified as having a deteriorating financial condition or financial emergency under F.S. 1002.345.

B. The sponsor may document, in writing, any discrepancies or deficiencies--whether fiscal, educational, or related to school climate--and the steps and timelines for correction and additional monitoring. At a minimum, copies will be provided to the charter school's governing board chair, charter school principal and appropriate sponsor staff.

C. The charter school shall obtain the appropriate facility capacity approvals from the jurisdictional authority where the facility is located (i.e., county, municipality, or both). The sponsor, at its discretion, may accept a letter from the architect of record specifying the capacity if the capacity is not provided by the facility's jurisdictional authority. The sponsor may withhold monthly payments for FTE that exceed capacity specified by the charter contract or approved facility capacity.

D. The charter school's calendar will be consistent with the beginning of the sponsor's calendar for the first school year or at a time determined by the charter school governing board. The charter school must provide instruction for at least the number of days and minutes required by law for other public schools and may provide instruction for additional days. Should the charter school elect to provide a summer program, additional school days, or year-round school, the charter school shall notify the sponsor, in writing, each year to ensure appropriate record keeping.

E. Student Code of Conduct, Student Handbooks, Parent Contracts, and Application of Board Policies

1. Only the Board may expel a student.

2. The charter school may follow the Board's Student Code of Conduct or an alternate code of conduct approved by the sponsor. The charter school shall provide the sponsor with a copy of an approved alternate student code of conduct annually if the school is not following the sponsor's Student Code of Conduct. Any amendments must be approved by the Board prior to implementation. Evidence of governing board approval is required for amendments.

3. Any student/parent handbooks and parent contracts shall also be submitted to the sponsor for approval prior to implementation. Any amendments must be approved by the sponsor, prior to implementation. Evidence of governing board approval is required for amendments.

4. The charter school may be required to provide proof of parent/guardian's receipt of student code of conduct, handbook, or parent contract.

5. Violations of parent contracts shall not result in involuntary withdrawal of a student in the same school year of the violations. Violations of the parent contract may result in the student not being re-enrolled or loss of enrollment preference for the following school year.

6. The Board shall not apply its policies to a charter school unless mutually agreed to by both the sponsor and the charter school. If the Board subsequently amends any agreed-upon Board policy, the version of the policy in effect at the time of the execution of the charter, or any subsequent modification thereof, shall remain in effect and the sponsor may not hold the charter school responsible for any provision of a newly revised policy until the revised policy is mutually agreed upon by the charter school.

F. Charter School Student Transfers

The process for student transfers will follow Board policies and procedures.

G. Food Service and Transportation

Transportation and food services are the responsibility of the charter school. These services must be provided according to District, State, and Federal laws, rules, and regulations.

H. Facility Leases

1. If a charter school will be leasing or subleasing a facility, the contract(s) between the charter school and landlord or sub-lessor shall be submitted to the sponsor for review and approval.

2. Any amendments to the lease shall be submitted to the sponsor for review prior to execution, by the charter school.

3. A copy of all executed contracts must be provided to the sponsor within the timeframe provided by the charter contract.

4. Any default or breach of the terms of the charter contract by the lessor/sub-lessor may constitute a default or breach of the charter contract by the charter school.

I. Academic Accountability

1. The Superintendent or designee shall have ongoing responsibility for monitoring all approved charter schools with regard to the charter school's progress towards achieving the goals established in the charter. The Superintendent or his/her designee(s) shall have access to the charter schools at all times.

2. The sponsor shall monitor adherence to the educational and related programs as specified in the approved application, charter, curriculum, instructional methods, any distinctive instructional techniques to be used, reading programs and specialized instruction for students who are reading below grade level, compliance with State standards, assessment accountability, and achievement of long- and short-term goals. An analysis comparing the charter school's standardized test scores to those of similar student populations attending other public schools in the District will also be conducted.

    a. In the event a charter school earns a grade of "D" or "F" in the grading system set forth in State law, the director and a representative of the governing board of the charter school shall appear before the sponsor to present information concerning each contract component having noted deficiencies and shall prepare and submit to the sponsor for approval a proposed School Improvement Plan to raise student achievement. The proposed School Improvement Plan must meet the requirements set forth in State law. The charter school shall implement the proposed School Improvement Plan once approved by the sponsor.

    b. If a charter school earns three (3) consecutive grades of "D", two (2) consecutive grades of below a "C", the charter school governing board shall take corrective action as set forth in F.S. 1002.33. The corrective action must be implemented in the school year following receipt of a third consecutive grade of below a "C". If the charter school does not improve by at least one (1) letter grade after two (2) full school years of implementing the corrective action, the charter school must select and implement a different corrective action in accordance with F.S. 1002.33. If the charter school does improve to a "C", it is no longer required to implement the corrective action; however, the charter school must continue to implement strategies identified in the School Improvement Plan.

    c. Upon publication by the FLDOE of the list of charter schools that meet the criteria set forth in paragraphs I.2.a. and b. above, the sponsor shall notify, in writing, each charter school in the District that appears on the list that it is required to submit a School Improvement Plan and to appear before the sponsor. Pursuant to State Board rule, such notification may be delivered electronically, provided there is proof of receipt.

    The notification shall include the following:

        1. The date, time, and location of the publicly noticed meeting at which the director and a representative of the charter school governing board shall appear before the sponsor. For purposes of this requirement, "director" shall mean charter school director, principal, chief

executive officer, or other management personnel with similar authority. The appearance shall be no earlier than thirty (30) calendar days and no later than ninety (90) calendar days after the sponsor's notification is received by the charter school.

2. The date by which the charter school must submit its proposed School Improvement Plan to the sponsor for review by staff, which shall be no earlier than thirty (30) calendar after notification.

3. Whether the charter school is required to select a corrective action.

d. The sponsor shall notify the charter school, in writing, within ten (10) calendar days of its decision to approve or deny the School Improvement Plan.

1. The sponsor may deny a School Improvement Plan if it does not meet the requirements of State law. If denied, the sponsor shall provide the charter school, in writing, the specific reasons for denial and the timeline for its resubmission.

2. Either the charter school or the sponsor may request mediation pursuant to State law if the parties cannot agree on a School Improvement Plan. Mediation will be before the American Arbitration Association of any other mutually agreed arbitrator. Each party will bear their own costs and expenses.

e. As required by State law, the sponsor will review the School Improvement Plan annually to monitor the charter school's continued improvement.

1. The director and a representative of the governing board of the charter school shall appear before the sponsor at least once per year to present information regarding the progress of intervention and support strategies implemented by the charter school pursuant to the School Improvement Plan and, if applicable, to review the corrective actions taken pursuant to I.2.c above.

2. At the meeting, the sponsor will identify the services that the District will provide to the charter school to assist the charter school in addressing its deficiencies, and following the meeting, these services will be communicated, in writing, to the director.

3. A charter school that improves at least one (1) letter grade is not required to submit a new School Improvement Plan but must continue to implement the strategies identified in the approved School Improvement Plan and continue to report annually to the sponsor. The sponsor shall notify, in writing, each charter school implementing a School Improvement Plan of the requirement to appear before the sponsor to present information regarding the progress of the approved School Improvement Plan. The notification shall include the date, time, and location of the publicly noticed meeting at which the director and a representative of the charter school shall appear.

f. The Board shall terminate the charter if the charter school earns two (2) consecutive grades of "F", unless one of the exceptions set forth in State law is applicable.

g. The laws applicable to School Improvement Plans and corrective actions do not limit the Board's authority to terminate the charter at any time in accordance with State law.

3. The charter school may make annual progress reports to the sponsor at the request of the Board.

4. Exceptional Student Education (ESE)

a. The sponsor is the Local Educational Agency (LEA) for all Board-approved charter schools and will serve ESE students in the same manner as students attending other public schools in the District. ESE students attending Board-approved charter schools shall be provided supplementary and related services on-site at the charter school to the same extent to which the Board has a policy or practice of providing such services on-site to its other public schools. The Board shall provide funds under Part B of the IDEIA to Board-approved charter schools on the same basis as the School District provides funds to the Board's other public schools.

b. ESE students will be educated in the least restrictive environment. The charter school shall ensure that ESE students are provided with programs and services implemented in accordance with Federal,

State, and local policies and procedures and specifically the IDEIA, Section 504 of the Rehabilitation Act of 1973, and other related statutes and State Board of Education rules. If an IEP team determines that the charter school cannot meet the needs of an ESE student, the charter school and the sponsor agree to provide the ESE student with the appropriate placement as determined by the IEP team in accordance with State and Federal law.

c. The sponsor shall provide ESE administration services to charter schools which shall be set forth in more detail in the charter.

d. With respect to the provisions of special education and related services:

1. The sponsor shall be responsible for conducting initial evaluations of students referred for potential special education and gifted placement in accordance with Federal and State statutes.

2. The charter school shall deliver all educational and related services indicated on a student's IEP, Section 504 Plan, or EP. The sponsor may provide related services through a separate contract between the charter school and the Board. The charter school shall also be responsible for all reevaluations.

3. The sponsor shall appoint an "ESE Staffing Specialist" who may, at the sponsor's discretion, attend all IEP meetings and meetings related to the provision of special education and related services to charter school students. The charter school must provide notice to the ESE Staffing Specialist of all such meetings. The ESE Staffing Specialist shall serve as the LEA representative at all meetings.

4. The charter shall further set forth the specific roles and responsibilities of the charter school and the Board with respect to exceptional student education.

e. Non-compliance may result in the Board's withholding of subsequent payments to the charter school without penalty of interest (including State capital payments), and may result in non-renewal or termination for good cause.

5. English Language Learners (ELL) -- Students who are of limited proficiency in English will be served by ESOL-certified personnel. The charter school shall demonstrate an understanding of State and Federal requirements regarding the education of English language learners, be committed to serving the full range of needs of ELL students, create and implement sound plans for educating ELL students that reflect the full range of programs and services required to provide all students with a high-quality education, and demonstrate capacity to meet the school's obligations under State and Federal law regarding the identification, assessment, and education of ELL students.

6. The Board may, in accordance with State law, require all charter schools to submit to the sponsor a school improvement plan to ensure a plan to maintain or raise student academic achievement within the timelines specified by the Board and the FLDOE.

J. Financial Accountability

1. In order to provide comparable financial information to that reported for other public schools, charter schools shall maintain all financial records in accordance with the accounts and codes prescribed in the most recent issuance of the publication titled, *Financial and Program Cost Accounting and Reporting for Florida Schools*. Charter school governing boards shall also annually adopt and maintain an operating budget as required by F.S. 1002.33(9)(h). Charter schools shall provide annual financial reports and program cost report information by the deadlines specified in the charter contract, in the State-required formats for inclusion in the Board's reporting in compliance with F.S. 1011.60(1) and 1002.33(9)(g). The financial statements are to be prepared in accordance with Generally Accepted Accounting Principles using governmental accounting, regardless of corporate structure F.S. 1002.33(9)(g). The annual financial audit must be in the State-required format by an independent CPA firm.

At the discretion of the charter school's governing board, a charter school may elect to follow generally accepted accounting standards for not-for-profit organizations, but must reformat this information for reporting according to the requirement set forth in the paragraph above.

High-performing charter schools are required to submit financial statements in accordance with and within the timeframes stated in F.S. 1002.33.

2. Title I: A charter school that is eligible to receive Title I funds shall submit an approved Title I Schoolwide Plan within three (3) months of becoming a designated Title I school. Failure to submit an approved plan will result in withholding of Title I funds.

3. Financial Policies: The charter school shall establish and implement accounting and reporting policies, procedures, and practices for maintaining complete records of all receipts and expenditures. The charter school shall provide a copy of these policies to the sponsor annually.

4. Payments to charter schools by the Board

   a. The Board shall make timely and efficient payment and reimbursement to charter schools, including processing paperwork required to access special State and Federal funding for which they may be eligible~~-~~, including the timely review and reimbursement of Federal grant funds~~-~~. Payments of funds as described in F.S. 1002.33(17)(b). The payment shall be issued no later than ten (10) working days after the Board receives a distribution of State or Federal funds or the date the payment is due pursuant to F.S. 1002.33(17)(e). Timing of receipt of local funds by the Board shall not delay payment to the charter school of the funds identified in F.S. 1002.33(17). Payments will be made in accordance with existing charter school contracts that predate this policy, State statutes are controlling. If the Board has not received its allocation due to its failure to submit an approved District salary distribution plan, the Board must still provide each charter school within the District that has submitted a salary distribution plan its proportiate share of the allocation. With respect to Federal grant funds submitted for reimbursement, the Board shall reimburse the charter school within sixty (60) calendar days from the date of the submission if the submission provides all the necessary information to qualify for reimbursement.

   ~~With respect to Federal grant funds submitted for reimbursement, the Board shall reimburse the charter school within sixty (60) calendar days from the date of the submission if the submission provides all the necessary information to qualify for reimbursement.~~

   b. Capital Outlay Payments – The sponsor shall make payments to the school upon receipt of all required supporting documentation as referenced in section 8.h. – Capital Outlay Payment Process.

   c. Miscellaneous Payments – The Board shall make timely miscellaneous payments to the charter school upon receipt of funding from FLDOE for various programs including Title I. The Board's payment is subject to the charter school's fulfillment of its responsibilities under the applicable State and Federal laws.

      Unless otherwise mutually agreed to by the charter school and the sponsor, and consistent with State and Federal rules and regulations governing the use and disbursement of Federal funds, the sponsor shall reimburse the charter school on a monthly basis for all invoices submitted by the charter school for Federal funds available to the sponsor for the benefit of the charter school, the charter school's students, and the charter school's students as public school students in the District. Such Federal funds include, but are not limited to, Title I, Title II, and Individuals with Disabilities Education Act (IDEA) funds. To receive timely reimbursement for an invoice, the charter school must submit the invoice to the sponsor at least thirty (30) days before the monthly date of reimbursement set by the sponsor. In order to be reimbursed, any expenditure made by the charter school must comply with all applicable State rules and Federal regulations, including, but not limited to, the applicable Federal Office of Management and Budget Circulars, the Federal Education Department General Administrative Regulations, and program-specific statutes, rules, and regulations. Such funds may not be made available to the charter school until a plan is submitted to the sponsor for approval of the use of the funds in accordance with applicable Federal requirements. The sponsor has thirty (30) days to review and approve any plan submitted pursuant to this paragraph.

   d. Conditions for Non-payment – The Board may withhold payment, without penalty of interest, for violation of law or as specified in the charter school contractual agreement. This includes, but is not limited to: failure to comply with financial requirements, failure to provide proper banking wiring instructions, exceeding contracted enrollment capacity or allowable facility capacity, insufficient instructional minutes and/or days, inappropriate facility licenses, approvals and/or permits, and failure to obtain successful background clearance for potential employees, contractors, and/or governing board members.

5. Financial Reports: Charter schools shall provide the sponsor with a concise, uniform, monthly financial statement pursuant to F.S. 1002.33(9)(g). A high-performing charter school may provide a quarterly financial statement in the same format and requirements as the uniform monthly financial statements.

Charter schools shall maintain and provide financial accountability information as required in this section.

6. Annual Financial Statements

    a. Unaudited June 30th year-end financial statements shall be submitted to the Board within the timelines specified by the charter contract. These financial statements must be prepared in accordance with Generally Accepted Accounting Principles using governmental accounting.

    b. Annual Financial Audit - The charter school agrees to submit to and pay for an annual financial audit, in compliance with Federal, State, and Board regulations, showing all revenue received, from all sources, and all expenditures for services rendered. The audit shall be conducted by an independent certified public accountant selected by the governing board of the charter school, and shall be delivered to the sponsor in compliance with the charter contract. If the charter school's audit reveals a deficit financial position, the auditors are required to notify the charter school's governing board, the Board and the Florida Department of Education in the manner defined in the charter contract. No later than May 1st of each year, the charter school must formally notify the sponsor of the name, address, and phone number of the auditor engaged to perform the year-end audit.

        1. Selection Procedures -- Charter schools shall use auditor selection procedures when selecting an auditor to conduct the annual financial audit pursuant to the processes described in F.S. 218.39 and 218.391, which includes, but is not limited to: the establishment of an audit committee and request for proposal (RFP) for audit services, public advertisement of RFP, and development of evaluation and selection criteria.

        2. Requirements -- Pursuant to F.S. 218.391, the procurement of audit services shall be evidenced by a written contract embodying all provisions and conditions of the procurement of such services. An engagement letter signed and executed by both parties shall constitute a written contract. The written contract shall, at a minimum, include the following:

            a. a provision specifying the services to be provided and fees or other compensation for such services

            b. a provision requiring that invoices for fees or other compensation be submitted in sufficient detail to demonstrate compliance with the terms of the contract

            c. a provision specifying the contract period, including renewals, and conditions under which the contract may be terminated or renewed

    c. Failure to comply with the timely submission of all financial statements in the required format specified by the sponsor, shall constitute a material breach of the charter contract and may result in the Board's withholding of subsequent payments to the charter school without penalty of interest, (including state capital payments), and may result in non-renewal or termination for good cause.

7. Capital Outlay Funding

    Pursuant to F.S. 1013.62(4), the application for, approval of, and process for documenting expenditures from charter school capital outlay funds shall be in accordance with the procedures specified by the Commissioner of Education.

    Before receiving capital outlay funds the charter school governing board must enter into a written agreement with the Board. Such agreement must provide for the reversion of any unencumbered funds and all equipment and property purchased with public education funds to the ownership of the Board, as provided for in F.S. 1013.62(3), if the charter school terminates operations. Any funds recovered by the State shall be deposited in the General Revenue Fund.

    As required by State law, the Board shall remit capital outlay funds to a charter school no later than February 1st of each year, as required by F.S. 1002.32(3)(e), based on the amount of funds received by the Board.

8. Review and Audit

    a. The Board has the right at any time to review and audit all financial records of the charter school to ensure fiscal accountability and sound financial management pursuant to F.S. 1002.33. The charter school shall provide the sponsor with a copy of the management letter from any audits as well as any responses to the auditor's findings with a corrective plan that shall be prepared and submitted within

thirty (30) days from the date of the management letter.

b. Deteriorating Financial Condition and Financial Emergencies (F.S. 1002.345)

1. Deteriorating Financial Condition – "Deteriorating financial condition" means a circumstance that significantly impairs the ability of a charter school or a charter technical career center to generate enough revenues to meet its expenditures without causing the occurrence of a condition described in F.S. 218.503(1).

a. A charter school shall be subject to an expedited review by the Board upon the occurrence of any of the conditions specified in F.S. 1002.345(1)(a)(1)-(4).

b. The Board shall notify the governing board and the Department of Education within seven (7) business days after one or more of the conditions set forth in F.S. 1002.345(1)(a)(1)-(4) are identified or occur.

c. The governing board and the Board shall develop a corrective action plan and file the plan with the Commissioner of Education within thirty (30) business days after notification is received as provided in paragraph 9(b)(1)(b) herein. If the governing board and the Board are unable to agree on a corrective action plan, the Commissioner of Education shall determine the components of the plan. The governing board shall implement such plan.

d. Failure to implement the corrective action plan within one (1) year shall result in additional action prescribed by the State Board of Education, including the appearance of the chair of the governing board before the State Board of Education.

2. Financial Emergency – If a financial audit conducted by a CPA in accordance with F.S. 218.39 reveals that one (1) or more of the conditions in F.S. 218.503(1) have occurred or will occur if action is not taken to assist the charter school, the auditor shall notify the governing board of the charter school, as appropriate, the Board, and the Commissioner of Education within seven (7) business days after the finding is made. If the charter school is found to be in a state of financial emergency pursuant to F.S. 218.503(4), the charter school shall file a financial recovery plan pursuant to F.S. 218.503 with the Board and the Commissioner of Education within thirty (30) days after being notified by the Commissioner of Education that a financial recovery plan is needed.

3. Annual progress of the corrective action plans and/or financial recovery plans shall be included in an annual progress report to the Board.

4. The Board may require periodic appearances of governing board members and charter school representative.

c. Finance and the District Support Department shall collaborate to review and monitor financial statements, corrective action plans, and financial recovery plan(s) submitted by the charter school(s). The sponsor shall report progress and when applicable, make recommendations. At least one (1) representative of the charter school shall be available to answer questions.

Inability to cure a deteriorating financial condition and/or status of financial emergency may result in termination of the charter school contract.

9. Grants

a. If the Board is required to be the fiscal agent for a grant, the charter school shall comply with the Board's grant procedures as indicated in the charter contract. The sponsor will withhold indirect costs at the approved rate or if applicable, a reduced rate, unless indirect costs are not allowed in the grant.

b. The sponsor shall receive written approval from the charter school to include the charter school in a District-wide grant. The appropriate pro-rata share of grants will be allocated to the charter school, as defined by the grant awarded.

c. The charter school is required to maintain adequate records to support grant-funded programs for the minimum years prescribed by the law. The sponsor may review these records, upon reasonable

notice.

10. Health, Safety, and Welfare of Staff and Students

Each charter school is required to have an emergency plan that covers weather emergencies, lockdowns, fire, etc.

Carefully planned and executed fire exit drills shall be conducted at the beginning of each semester, at times designated by the principal, following instruction of all classes regarding exits to be used in case of fire. At least one (1) fire exit drill shall be conducted every month school is in session. Any emergency evacuation drill (e.g., "crisis event"), completely performed, may be substituted for a required fire exit drill in a given month. All drills and all deficiencies affecting egress shall be documented in writing.

Inspections of all buildings including educational facilities, ancillary plants, and auxiliary facilities for casualty safety, and sanitation shall be conducted at least once during each fiscal year. Conditions that may affect environmental health and safety or impair operation of the plant will be reported, with recommendations for corrective action.

Each school cafeteria must post in a visible location and on the school website the school's semiannual sanitation certificate and a copy of its most recent sanitation inspection report.

Under the direction of the fire official appointed by the Board, fire-safety inspections of each educational and ancillary plant located on property owned or leased by the charter school's governing board, or other educational facilities operated by the charter school's governing board, shall be made no sooner than one (1) year after issuance of a certificate of occupancy and annually thereafter. Such inspections shall be made by persons properly certified by the Division of State Fire Marshal to conduct fire-safety inspections in public educational and ancillary plants.

A copy of the fire safety inspection report shall be submitted to the sponsor and the county, municipality, or independent special fire control district providing fire protection services to the school facility within ten (10) business days after the date of the inspection, in accordance with Florida statute.

Alternate schedules for delivery of reports may be agreed upon between the charter school's governing board, the Board, and the county, municipality, or independent special fire control district providing fire protection services to the site in cases in which delivery is impossible due to hurricanes or other natural disasters. Regardless, if immediate life-threatening deficiencies are noted in the report, the report shall be delivered to the Board and to the county, municipality, or independent special fire control district providing fire protection services immediately.

K. Charter School Website

Each charter school shall maintain a website that enables the public to obtain information regarding the school; the school's academic performance; the names of the governing board members; the programs at the school; the name and contact information for the representative who facilitates parent involvement; any management companies, service providers, or education management corporations associated with the school; the school's annual budget and its annual independent fiscal audit; the school's grade pursuant to F.S. 1008.34; and, on a quarterly basis, the minutes of governing board meetings.

L. Resolution of Student Health, Safety, or Welfare Complaints

In the event a parent of a student in a District charter school is unable to resolve a student health, safety, or welfare complaint under F.S. 1001.42(8)(c) with the charter school's principal or designee, the following procedures shall be utilized to resolve the dispute:

The School District of Manatee County General Counsel shall be responsible for responding to inquiries from the FLDOE regarding a request for an appointment of a Special Magistrate for charter school student complaints.

Within five (5) days of receipt of notice that a parent has requested the appointment of a Special Magistrate pursuant to F.A.C. 6A-6.0791, the District will provide to the FLDOE a statement addressing whether any of the grounds for dismissal as described in F.A.C. 6A-6.0791(7)(b) apply to the parental request for appointment of a Special Magistrate.

Additionally, the District will expeditiously contract for payment of a Special Magistrate appointed by the Commissioner of Education and notify the FLDOE within no more than twenty (20) days after receiving notice of the

appointment of a Special Magistrate that an agreement has been reached for payment with the appointed Special Magistrate.

All costs incurred by the District for revising and responding to a parent complaint under this section is a service provided by the District to the charter school. The charter school shall be responsible for the District's actual costs unless a different amount is mutually agreed to by the District and charter school in a contract negotiated separately from the charter.

Board Annual Report Submission

The Board shall submit an annual report to the FLDOE in a web-based format to be determined by the FLDOE. The report shall include the:

A. number of applications received during the school year and up to February 1st and each applicant's contact information;

B. date each application was approved, denied, or withdrawn; and

C. date each final contract was executed.

Each year, by November 1, the Board shall submit to the FLDOE the information set forth in A through C for the previous year.

Facilities

No later than January 1st, the FL DOE shall annually provide to the District a list of all underused, vacant, or surplus facilities owned or operated by the District as reported in the Florida Inventory of School Houses. The District may provide evidence to FL DOE that the list contains errors or omissions within thirty (30) days after receipt of the list. By each April 1st, FL DOE shall update and publish a final list of all underused, vacant, or surplus facilities owned or operated by the District, based upon updated information provided by the District. A hope operator establishing a school of hope may use an educational facility identified in this section as prescribed in F.S. 1002.33(7)(d).

Nonexclusive Interlocal Agreements

The Board may enter into nonexclusive interlocal agreements with Federal and State agencies, counties, municipalities, and other governmental entities that operate within the geographical borders of the District to act on behalf of such governmental entities in the inspection, issuance, and other necessary activities for all necessary permits, licenses, and other permissions that a charter school needs in order for development, construction, or operation. A charter school may use, but may not be required to use, the District for these services. The interlocal agreement must include, but need not be limited to, the identification of fees that charter schools will be charged for such services. The fees must consist of the governmental entity's fees plus a fee for the Board to recover no more than actual costs for providing such services. These services and fees are not included within the services to be provided pursuant to F.S. 1002.33(20). Notwithstanding any other provision of law, an interlocal agreement, or ordinance that imposes a greater regulatory burden on charter schools than on the District or that prohibits or limits the creation of a charter school is void and unenforceable. An interlocal agreement entered into by the District by the development of only its own District schools, including provisions relating to the extension of infrastructure, may be used by charter schools.

Services

The Board will provide certain administrative and educational services to charter schools. These services shall include contract management services; full-time equivalent and data reporting services, exceptional student education administration services; services related to eligibility and reporting duties required to ensure that school lunch services under the National School Lunch Program, consistent with the needs of the charter school, are provided by the Board at the request of the charter school, that any funds due to the charter school under the National School Lunch Program be paid to the charter school as soon as the charter school begins serving food under the National School Lunch Program and that the charter school is paid at the same time and in the same manner under the National School Lunch Program as other public schools serviced by the Board; test administration services, including payment of the costs of State-required or Board-required student assessments; processing of teacher certificate data services; and information services, including equal access to the sponsor's student information systems that are used by public schools in the District. Student performance data for each student in a charter school, including, but not limited to, State mandated testing scores, standardized test scores, previous public school student report cards, and student performance measures, shall be provided by the Board to a charter school in the same manner provided to other public schools in the District.

The District will provide training to charter schools on systems the District requires charter schools to use.

The Board may withhold an administrative fee for the provision of such services which shall be a percentage of the available funds defined in F.S. 1002.33(17)(b) calculated based on weighted full-time equivalent students. If the charter school services seventy-five percent (75%) or more exceptional education students as defined in F.S. 1003.01(3), the percentage shall be calculated based on unweighted full-time equivalent students. The administrative fee shall be calculated as follows:

A. Up to five percent (5%) for the following:

1. enrollment of up to and including 250 students in a charter school as defined in F.S. 1002.33(20);

2. enrollment of up to and including 500 students within a charter school system which meets all of the following:

a. includes conversion charter schools and nonconversion charter schools;

b. has all of its schools located in the same county;

c. has a total enrollment exceeding the total enrollment of at least one school district in Florida;

d. has the same governing board for all of its schools; or

e. does not contract with a for-profit service provider for management of school operations;

3. enrollment of up to and including 250 students in a virtual charter school; and

4. Up to two percent (2%) for enrollment of up to and including 250 students in an exceptional student education center that meets the requirements of the rules adopted by the State Board of Education pursuant to F.S. 1008.3415(3).

B. Up to two percent (2%) for enrollment of up to and including 250 students in a high-performing charter school as defined in F.S. 1002.331

The Board will not charge charter schools any additional fees or surcharges for administrative and educational services in addition to the maximum percentage of administrative fees withheld pursuant to this policy. The Board will not charge or withhold any administrative fee against a charter school any funds specifically allocated by the Legislature for teacher compensation.

The Board shall provide the FLDOE by no later than September 15th of each year the total amount of funding withheld from charter schools pursuant to this policy and Florida law for the prior fiscal year.

By September 15th of each year, the Board shall provide a report to charter schools it sponsors and the FLDOE on what services are being rendered from the District's portion of the administrative fee, including a list of the services.

If goods and services are made available to the charter school through the contract with the Board, they shall be provided to the charter school at a rate no greater than the Board's actual cost unless mutually agreed upon by the charter school and the Board in a contract negotiated separately from the charter. When mediation has failed to resolve disputes over contracted services or contractual matters not included in the charter, an appeal may be made to an administrative law judge appointed by the Division of Administrative Hearings. The administrative law judge has final order authority to rule on the dispute. The administrative law judge shall award the prevailing party reasonable attorney fees and costs incurred during the mediation process, administrative proceeding, and any appeals to be paid by the party whom the administrative law judge rule against. To maximize the use of State funds, the Board shall allow charter schools to participate in the sponsor's bulk purchasing program if applicable.

The governing body of the charter school may provide transportation through an agreement or contract with the Board. The charter school and the Board shall cooperate in making arrangements that ensure that transportation is not a barrier to equal access for all students residing within a reasonable distance of the charter school as determined in its charter.

School Safety Requirements

Each charter school in the District must comply with the requirements of F.A.C. 6A-1.0018 and Florida law pertaining to school safety, including the requirement that charter schools coordinate with the District's School Safety Specialist. See also, Board Policy 8405 (*School Safety and Security*) and Policy 8407 (*Safe-School Officers*).

Interpretation

If a court or agency of competent jurisdiction invalidates any provision of this policy or finds a specific provision to be in conflict with the Florida Constitution, Florida statutes, the Florida Administrative Code, or any rule or policy prescribed by the FLDOE, then all of the remaining provisions of this policy shall continue unabated and in full force and effect.

In the event that an existing charter school contract provision is found to be inconsistent with this policy, the charter contract provision prevails. Any charter approved after the adoption of this policy is required to be fully consistent with this policy.

If there is any conflict with this policy, F.S. 1002.33 et. seq. and other regulatory statutes are prevailing. Existing charter school contracts that predate this policy remain in full force and effect absent a controlling Federal or State statute.

Charter School Responsibilities and Adherence to Florida Statutes

Section 8. Paragraph (b) of subsection (16) of section 1002.33, Florida Statutes, is amended to read:
1002.33 Charter schools.— (16) EXEMPTION FROM STATUTES.—
(b) Additionally, a charter school shall be in compliance with the following statutes:
1. Section 286.011, relating to public meetings and records, public inspection, and criminal and civil penalties.
2. Chapter 119, relating to public records.
3. Section 1003.03, relating to the maximum class size, except that the calculation for compliance pursuant to s. 1003.03 shall be the average at the school level.
4. Section 1012.22(1)(c), relating to compensation and salary schedules.
5. Section 1012.33(5), relating to workforce reductions.
6. Section 1012.335, relating to contracts with instructional personnel hired on or after July 1, 2011.
7. Section 1012.34, relating to the substantive requirements for performance evaluations for instructional personnel and school administrators.
8. Section 1006.12, relating to safe-school officers.
9. Section 1006.07(7), relating to threat assessment teams.
10. Section 1006.07(9), relating to School Environmental Safety Incident Reporting.
11. Section 1006.1493, relating to the Florida Safe Schools Assessment Tool.
12. Section 1006.07(6)(c), relating to adopting an active assailant response plan.
13. Section 943.082(4)(b), relating to the mobile suspicious activity reporting tool.
14. Section 1012.584, relating to youth mental health awareness and assistance training.

Revised 10/23/18
Revised 8/11/20
Revised 3/28/23

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Legal

F.S. 39.203
F.S. Chapter 120
F.S. 218.39
F.S. 218.391
F.S. 218.503
F.S. 286.23
F.S. 768.095
F.S. 1001.10(5)
F.S. 1001.41
F.S. 1002.33
F.S. 1002.3301
F.S. 1002.345
F.S. 1008.31
F.S. 1008.34
F.S. 1011.60

F.S. 1012.01

F.S. 1012.315

F.S. 1012.32

F.S. 1013.12

Chapter 96-186(1) Laws of Florida

F.A.C. 6A-1.0081

F.A.C. 6A-1.099827

F.A.C. 6A-2.0020

F.A.C. 6A-6.0781

F.A.C. 6A-6.0784

F.A.C. 6A-6.0786

F.A.C. 6A-6.07862

F.A.C. 6A-6.0787

F.A.C. 6A-6.0788

F.A.C. 6A-6.0791

FLDOE Forms IEPC-M1, IEPC-M2, IEPC-M3

AGENDA ITEM NO. 16.4

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval to Adopt New Policy and Amend School Board Policies

Executive Summary
The purpose of the new policy and requested amendments is to update the following School Board policies to conform to current legislation and eliminate redundant and obsolete language. The effect is that policies will be current and easier to understand and use.

Policy 0163 - Presiding Officer

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Equitable Recruitment & Retention | Goal 4
Develop a district-wide Professional Learning System.

Financial Transparency & Capital Planning | Goal 1
Maximize all district resources to enhance the learning environment and ensure financial sustainability.

Recommendation
The Superintendent recommends approval to adopt new policy and amend School Board policies.

Financial Impact
No financial impact.

Contact
Submitting Department: Administration
Initiated By: Kevin Chapman

Attachments:
Bylaw 0163 Presiding Officer

Title	PRESIDING OFFICER
Code	po0163
Status	Active
Adopted	November 9, 2016

0163 - **PRESIDING OFFICER**

The Chairman shall preside at all meetings of the School Board. **In the event that the Chairman is not physically present or is disabled or disqualified,** the Vice-Chairman shall act instead; if neither person is available, any member shall be designated by a plurality of those present to preside. The act of any person so designated shall be legal and binding.

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AGENDA ITEM NO. 16.5

School Board of Manatee County
November 14, 2023 - Regular Board Meeting
Action Item

Title
Approval of the Altria / JUUL Related Settlement Agreement Dated August 19, 2023 (Incoming Funds)

Executive Summary
Approval of the Altria/ JUUL related settlement agreement dated August 19, 2023.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends the Approval of the Altria/ JUUL related Settlement agreement dated August 19, 2023. (Incoming Funds)

Financial Impact
The exact award amount is to be determined, but estimated impact is expected to be less than $100,000.00.

Contact
Submitting Department: School Board
Contact: Stephen Dye

Attachments:
(FL) Manatee County_Altria_Government_Entity_Release
GE_Altria_Description_of_Settlement_School_Districts

GOVERNMENT ENTITY RELEASE OF ALL CLAIMS

The School Board of Manatee County, Florida, the undersigned Releasor (the "Releasor"), is a plaintiff in the Juul Labs Inc. ("JLI"), Marketing, Sales Practices, and Products Liability Litigation. Releasor has received the disclosure documents regarding the allocation of the Government Entity Settlement Payments including its own expected settlement offer amount and has chosen to participate in the Government Entity Settlement Program[1] set forth in the Government Entity Settlement Agreement dated as of July 26, 2023. Releasor understands that the terms of the Government Entity Settlement Agreement and this Release govern the resolution of Releasor's claim. Releasor understands and agrees that this Release shall become effective concurrent with Altria's payment of the Government Entity Settlement Amount described in the Settlement Agreement. Once effective, this Release shall release any and all Claims Releasor and the other Releasing Parties have, or may have in the future, against the Released Parties concerning and/or connected with JUUL Products and/or with any injury Releasor has ever claimed, or may at any time in the future claim, the Released Parties caused in whole or in part, directly or indirectly, concerning and/or connected with JUUL Products, and/or the Released Claims and Liabilities.

Accordingly, in consideration for the Released Parties' agreement to establish the Government Entity Settlement Program, the significant expenses being incurred by Altria in connection with the Government Entity Settlement Program, and the compensatory restitution or remediation amounts to be received for the Releasor's claim in connection with the Government Entity Settlement, Releasor hereby gives and makes the following Release. By signing this Release, Releasor understands and acknowledges that although Releasor has received the disclosure documents regarding the allocation of the Government Entity Settlement Amount, including its own expected settlement amount, there is no assurance as to the precise amount of the payment to be made to any claimant under the Government Entity Settlement, and this fact shall in no way affect the validity or effect of this Release.

Definitions: As used in this Release, and in addition to the definitions set forth in the Preamble above, capitalized terms shall have the following definitions and meanings or such definitions and meanings as are accorded to them elsewhere in this Release. Terms used in the singular shall be deemed to include the plural and vice versa.

1. "**Altria**" means Altria Group, Inc., Philip Morris USA, Inc., Altria Client Services LLC, Altria Enterprises, LLC, and Altria Group Distribution Company.

2. "**Claims**" means any and all rights, remedies, actions, proceeding under any Law, claims, demands, causes of action, suits at law or in equity, verdicts, enforcement actions, suits of judgments and/or Liens, past, present, and future (including each and every element, component, or enhancement of any of the foregoing), and any fraudulent transfer, conveyance, and related types of claims, of any kind whatsoever.

[1] Capitalized terms are either (i) defined below, or (ii) in the Settlement Agreement. Capitalized terms that are used but not otherwise defined herein shall have the meanings given such terms in the Settlement Agreement.

3. "**Individual Government Entity Settlement Payment**" means any payment made to a Releasing Party.

4. "**Law**" means a law, statute, ordinance, rule, regulation, case, or other legal provision or authority.

5. "**Liabilities**" means any and all damages, civil fines, penalties, monetary impositions of any nature, expenses, injunctive relief, debts, liabilities, obligations, covenants, promises, contracts, agreements and/or obligations, of any kind whatsoever, past, present, and future (including each and every element, component, or enhancement of any of the foregoing).

6. "**Lien**" means any lien, pledge, charge, security interest, assignment, encumbrance, subrogation right, third-party interest, or other adverse claim of any nature whatsoever against Releasor's Individual Government Entity Settlement Payment.

7. "**Non-Released Party**" or "**Non-Released Parties**" means Juul Labs, Inc. and any past, present, and future parents, subsidiaries, and affiliates and any Person who is not Altria or a Released Party, including but not limited to other e-cigarette manufacturers, or any other vaping or e-cigarette company, or any of their respective past, present, or future parents, subsidiaries, and affiliates. Nothing in the Settlement Agreement or in any Release is intended to, or does, constitute a release of a Non-Released Party. For the avoidance of doubt, and by way of illustration only, if a Non-Released Party acquires a Released Party, then the Non-Released Party shall acquire the rights and obligations of that Released Party under this Release with respect to Released Conduct without enhancement or limitation.

8. "**Release**" means releases, waivers, acknowledgements, and agreements for the benefit of the Released Parties.

9. "**Released Claims and Liabilities**" means, collectively, (i) Claims that any Releasing Party may have ever had, may now have, or at any time hereafter may have against any Released Party based on, arising out of, or in any way related to the design, marketing, distribution, and sale of JUUL products, Altria's investment in JLI, Altria's interactions with JLI or any JLI Related Persons, and any and all of the conduct, events, and transactions relating to the design, marketing, distribution and sale of JUUL products actually alleged or which could have been alleged in the lawsuits against Altria and (ii) Liabilities that any Released Party may have ever had, may now have, or at any time hereafter may have to any Releasing Party based on, arising out of, or in any way related to the design, marketing, distribution, and sale of JUUL products, Altria's investment in JLI, Altria's interactions with JLI or any JLI Related Persons, and any and all of the conduct, events, and transactions relating to the design, marketing, distribution and sale of JUUL products actually alleged or which could have been alleged in the lawsuits against Altria, in the case of clause (i) and clause (ii), to any extent, or in any way, arising out of, relating to, resulting from and/or connected with any conduct a Released Party engaged in on or before the date on which this Release takes effect. For the

avoidance of doubt, Released Claims and Liabilities does not include claims against Non-Released Parties.

10. "**Released Parties**" means Altria; each and all of its predecessors, successors, and assigns; each and all of its past, present, and future direct or indirect subsidiaries, affiliates, joint ventures, partnerships, and related companies and each and all of their past, present and future principals, partners, officers, managers, directors, supervisors, employees, stockholders, advisors, agents, representatives, administrators, advertisers, distributors, attorneys, and members, and insurers.

11. "**Releasing Parties**" means (i) Releasor and (ii) any and all Persons and/or entities within the Releasor's authority to release Claims and/or Liabilities, whether their right to sue is independent, derivative, or otherwise.

12. "**Settlement Agreement**" means the Government Entity Settlement Agreement dated as of July 26, 2023.

13. "**Settlement Program**" means the Government Entity Settlement Program set forth in the Government Entity Settlement Agreement.

Releases: Except as set forth in the section "Pursuit of Certain Claims" below, on its own behalf and on behalf of each other Releasing Party, Releasor hereby knowingly and voluntarily releases, relinquishes, and forever discharges the Released Parties from the Released Claims and Liabilities. Further, on its own behalf and on behalf of each other Releasing Party, Releasor hereby releases Released Parties from responsibility or liability for any individual settlement amount allocation, or division, or payment of any individual settlement amount in the Government Entity Settlement Agreement or Government Entity Settlement Program. Provided that nothing in this release eliminates or impairs the obligations of the Released Parties to fund the Government Entity Settlement Program under the Government Entity Settlement Agreement.

Releasor acknowledges that it may in the future learn of additional and/or different facts as they relate to JUUL Products, the Released Parties' activities as they relate to JUUL Products, and/or any injury Releasor has ever claimed, or may at any time in the future claim, JUUL Products caused in whole or in part. Releasor understands and acknowledges the significance and consequences of releasing all of the Released Claims and Liabilities and hereby assumes full risk and responsibility for any and all such additional and/or different facts and any and all Released Claims and Liabilities that Releasor may hereinafter incur or discover. To the extent that any Law may at any time purport to preserve Releasor's and/or any other Releasing Party's right to hereinafter assert any such unknown and/or unanticipated Claims and/or Liabilities, Releasor hereby specifically and expressly waives (to the fullest extent permitted by applicable Law) each Releasing Party's rights under such Law. Releasor further acknowledges having had an opportunity to obtain advice of counsel of its choosing regarding this waiver, and having discussed it with such counsel to its satisfaction.

On its own behalf and on behalf of each other Releasing Party, Releasor acknowledges and agrees that the releases set forth in this Release are irrevocable and unconditional, inure to the benefit of each Released Party, and are intended to be as broad as can possibly be created.

WITHOUT LIMITATION OF THE FOREGOING, THIS RELEASE IS SPECIFICALLY INTENDED TO OPERATE AND BE APPLICABLE EVEN IF IT IS ALLEGED, CHARGED, OR PROVED THAT SOME OR ALL OF THE RELEASED CLAIMS AND LIABILITIES ARE CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE, NEGLIGENCE PER SE, GROSS NEGLIGENCE, BREACH OF WARRANTY, VIOLATION OF LAW, DEFECTIVE PRODUCT, MALICE, AND/OR CONDUCT OF ANY TYPE BY ALTRIA, ANY OF THE OTHER RELEASED PARTIES, ANY RELEASING PARTY AND/OR ANY OTHER PERSON. THIS RELEASE IS SPECIFICALLY INTENDED TO AND DOES INCLUDE, BUT IS NOT LIMITED TO, A RELEASE OF, AND COVENANT NOT TO SUE FOR, ANY LATENT, FUTURE, OR WRONGFUL DEATH CLAIM THAT MAY BE BROUGHT AT ANY TIME OR ON BEHALF OF ANY OF THE RELEASING PARTIES IN CONNECTION WITH ANY OF THE FACTS, EVENTS AND/OR INCIDENTS THAT GAVE RISE TO ANY OF THE RELEASED CLAIMS AND LIABILITIES.

Waiver of Civil Code Section 1542: Releasor, along with each of its personal representatives, officers, employees, attorneys, administrators and assigns, expressly waives and relinquishes, to the fullest extent permitted by law, the provisions, rights, and benefits of California Civil Code Section 1542, or any other similar provision under federal or state law, which provides:

> **A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.**

Releasor acknowledges that it may have sustained damages, losses, fees, costs or expenses that are presently unknown and unsuspected, and that such damages, losses, fees, costs or expenses might give rise to claims in the future. Nevertheless, Releasor acknowledges that this Release has been negotiated and agreed upon in light of such possible damages, losses, fees, costs or expenses, and it acknowledges and waives such claims.

Characterization of Settlement Payments: Releasor sought compensatory restitution and remediation amounts (within the meaning of 26 U.S.C. § 162(f)(2)(A)) as set forth in its complaint, Plaintiff Fact Sheet, and any subsequent pleadings, as alleged damages for past, present, and future financial, societal, and other alleged harms and related expenditures allegedly attributable to the design, manufacture, production, advertisement, marketing, distribution, sale, use, and performance of JUUL Products (the "**Alleged Harms**"), and the amounts to be paid to Releasor under the Settlement Agreement are for such compensatory restitution or remediation and are no greater than the Alleged Harms suffered by the Releasor. The amounts paid to Releasor are being paid as compensatory restitution to restore, in whole or in part, Releasor to the same condition or position it would have been in had it not suffered such Alleged Harms. No amount paid to Releasor represents reimbursement to Releasor for the costs of any investigation or litigation and no portion of any amount paid to Releasor under this Settlement Agreement is in lieu of any fine or penalty,

and no such amounts are properly characterized as disgorgement or the payment of statutory or other fines, penalties, punitive damages, other punitive assessments (including treble damages).

Attorneys' Fees; Division of Any Individual Government Entity Settlement Payment: Releasor understands that the Released Parties are not responsible for any attorneys' fees or costs Releasor has incurred or may at any time incur, including, but not limited to, entering into this Release and any other documents. Nothing in this Release shall be read to prohibit or impair the payment of Attorneys' Fees and Expenses by Releasor out of the settlement proceeds. Releasor understands that, with respect to Individual Government Entity Settlement Payment, any dispute regarding the division of such gross Individual Government Entity Settlement Payment between it and its counsel (if any) shall in no way affect the validity of this Release.

Pursuit of Certain Claims: Releasor agrees that it will never (i) take any legal or other action to initiate, pursue or maintain, or otherwise attempt to execute upon, collect or otherwise enforce, any of the Released Claims and Liabilities of or against any Released Party; (ii) institute or participate in any new legal action (excluding criminal prosecutions) against any Released Party to any extent, or in any way, arising out of, relating to, resulting from and/or connected to any of the Released Claims and Liabilities; (iii) attempt to execute or collect on, or otherwise enforce, any judgment that may be entered against any Released Party in any legal action described in clause (ii) or its pending legal action against Altria; or (iv) take any legal or other action against any Released Party concerning the administration, settlement allocation, individual settlement amount, or any other aspect of the Government Entity Settlement Program.

Liens and Other Third-Party Payor Claims: Releasor agrees that prior to the first time, if any, that a Settlement Payment is made to it, Releasor shall identify to the Government Entity Settlement Administrator for the Government Entity Settlement all Persons and entities known to it to hold or assert any Lien with respect to any Settlement Payment (and/or the right to receive such Settlement Payment) payable to it, through procedures and protocols to be established by the Government Entity Settlement Administrator for the Government Entity Settlement.

Releasor understands and acknowledges that satisfaction and discharge of any and all Liens with respect to any Settlement Payment (and/or the right to receive any Settlement Payment) is its sole responsibility, to be established to the satisfaction of the Government Entity Settlement Administrator before any Settlement Payment (if any) can be disbursed to Releasor.

Prior to the first time, if any, that an Individual Government Entity Settlement Payment is made to it, Releasor shall represent and warrant that any and all Liens with respect to any and all Settlement Payments (and/or the right to receive any and all Settlement Payments) have been satisfied and discharged. Furthermore, upon request to the Government Entity Settlement Administrator, Altria shall be entitled to proof of satisfaction and discharge of any or all such Liens. Documentation of a holdback amount determined by the Government Entity Settlement Administrator shall count as sufficient proof for the release of funds to the Government Entity.

No Released Party shall seek to recover for amounts paid under this Settlement Agreement based on indemnification, contribution, or any other theory from any other party. For the avoidance of doubt, nothing herein shall prohibit a Released Party from recovering amounts owed pursuant to insurance contracts.

Releasor, by accepting the settlement set forth in the Settlement Agreement, accepts that it is responsible for any tax consequences arising from, related to, or in any way connected with the relief afforded to it under this Settlement Agreement.

Claim-Over: Releasor agrees if (a) a Settling Government Entity Plaintiff asserts a Claim relating to the Released Claims and Liabilities against any Person that is not a Released Party and obtains a resulting judgment (a "**Non-Released Party Judgment**"); and (b) if such non-released party asserts a claim for contribution or indemnity or any similar theory other than contractual indemnification relating to such non-released party's joint liability with such Released Party (a "**Claim-Over**"), then the Settling Government Entity Plaintiff and the Released Party shall take the following steps:

1. Releasor shall jointly seek a bar order from the MDL Court or such other court as may have jurisdiction reflecting that this settlement is a good faith settlement and that relevant state laws governing such settlements should be enforced;

2. Releasor, with respect to any proceeding to which it is a party, shall consent to and join in, and with respect to all other proceedings shall consent to, any motion by JLI or any of the other Released Parties against any non-released party to dismiss any Claim-Over on the grounds that this Agreement and/or the Settlement moots or otherwise extinguishes any such Claim-Over;

3. Releasor, jointly with JLI, shall engage a mediator to determine whether some portion of any funds that have been paid as part of the Non-Released Party Judgment should be held in escrow pending resolution of legal issues related to the Claim-Over. In no event shall the escrow funds exceed the lesser of (i) the amount received by Releasor under the Settlement Agreement, or (ii) the amount of the Claim-Over Judgment.

4. In the event that the non-released party obtains a judgment against the Releasing Party for a Claim-Over related to a Non-Released Party Judgment, the settling Government Entity Plaintiff that won the Non-Released Party Judgment shall reduce the unsatisfied amount of the Non-Released Party Judgment by the lesser of (i) the amount received by Releasor under the Settlement Agreement, or (ii) the amount of the Claim-Over Judgment; provided that the amount of such reduction shall in no event be greater than the then-unsatisfied amount of the Non-Released Party Judgment.

Non-Party Settlement: To the extent that on or after the date of this Settlement Agreement Releasor settles any Claims it may have against any Non-Released Party relating to the Released Claims and Liabilities and provides a release to such non-party or non-parties (a "**Non-Party Settlement**"), Releasor shall (i) include in the Non-Party Settlement a release from such Non-Released Party in favor of the Released Parties (in a form equivalent to the releases contained herein) of any Claim-Over under which JLI or any other Released Party may be liable to pay any part of such Non-Party Settlement or may otherwise be liable to such Non-Released Party with respect thereto, and/or (ii) a provision substantively identical to Section 14.4 of the Government Entity Settlement Agreement prohibiting pursuit of a claim for contribution or indemnity or any

similar theory other than contractual indemnification relating to such Non-Released Party's joint liability with such Released Party.

ACKNOWLEDGEMENT OF COMPREHENSION: RELEASOR IS ENTERING INTO THIS RELEASE FREELY AND VOLUNTARILY, WITHOUT BEING INDUCED, PRESSURED OR INFLUENCED BY, AND WITHOUT RELYING ON ANY REPRESENTATION OR OTHER STATEMENT MADE BY OR ON BEHALF OF, ALTRIA OR ANY OTHER PERSON. RELEASOR UNDERSTANDS AND ACKNOWLEDGES THE NATURE, VALUE AND SUFFICIENCY OF THE CONSIDERATION DESCRIBED IN THE SECOND PARAGRAPH IN THIS RELEASE. RELEASOR ACKNOWLEDGES THAT IT HAS READ THIS RELEASE AND THE GOVERNMENT ENTITY SETTLEMENT AGREEMENT, AND RELEASOR HAS HAD AN OPPORTUNITY TO OBTAIN ADVICE FROM, AND ASK QUESTIONS OF, COUNSEL OF ITS CHOOSING REGARDING THE TERMS AND LEGAL EFFECT OF THESE DOCUMENTS AND ITS DECISION TO PARTICIPATE IN THE GOVERNMENT ENTITY SETTLEMENT PROGRAM. RELEASOR FURTHER ACKNOWLEDGES THAT IT HAS DISCUSSED ALL THESE MATTERS WITH THE COUNSEL TO IT EXECUTING A "CERTIFICATION OF COUNSEL" ATTACHED TO THIS RELEASE, AND SUCH COUNSEL HAS ANSWERED ALL ITS QUESTIONS TO ITS SATISFACTION. RELEASOR FURTHER ACKNOWLEDGES THAT IT UNDERSTANDS THIS RELEASE AND AGREEMENT AND THAT ALTHOUGH IT HAS RECEIVED DISCLOSURE DOCUMENTS REGARDING THE ALLOCATION OF THE GOVERNMENT ENTITY FUND AND ITS EXPECTED SETTLEMENT AMOUNT THERE IS NO GUARANTEE OF THE PRECISE AMOUNT OF THE SETTLEMENT PAYMENT THAT IT WILL RECEIVE THROUGH THE SETTLEMENT PROGRAM.

Waiver of Certain Provisions Regarding Timing of Any Payments. If Releasor has any civil action pending in any jurisdiction that has enacted, promulgated, or otherwise adopted any Law containing provisions that establish specific time periods within which settlement funds, if any, must be paid to it in connection with the settlement of such civil action and/or impose sanctions, penalties or other similar obligations against the paying party if the settlement funds are not paid within such time periods and/or invalidate or otherwise affect the terms of the settlement of such civil action, Releasor hereby (i) specifically and expressly waives (to the fullest extent permitted by applicable Law) its rights under any such provisions and (ii) agrees that payment of any Settlement Payment shall be made solely in accordance with the terms and conditions of the Government Entity Settlement Program.

No Admission of Fault: Releasor understands and agrees that Altria has entered into this Release and the Government Entity Settlement Agreement solely by way of compromise and settlement. These documents are not and shall not be construed at any time to be, an admission or concession by Altria or any other Released Party of any liability or wrongdoing, or of the truth of any of the Government Entity Plaintiffs' allegations.

Representations and Warranties: Releasor hereby represents and warrants that Releasor has full power, authority and capacity to enter into this Release, which is enforceable in accordance with its terms. Except as set forth in the section "Attorneys' Fees; Division of Any Individual

Government Entity Settlement Payment" above, Releasor affirms that it has the sole right to receive any and all Individual Government Entity Plaintiff Settlement Payments with respect to Releasor's claim under the Settlement Program. Neither Releasor nor any other Releasing Party has sold, assigned, transferred or otherwise disposed of, or pledged or otherwise encumbered, any of the Released Claims and Liabilities in whole or in part.

GOVERNING LAW: THIS RELEASE SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE SUBSTANTIVE LAW OF CALIFORNIA, WITHOUT REGARD TO ANY CHOICE-OF-LAW RULES THAT WOULD REQUIRE THE APPLICATION OF THE LAW OF ANOTHER JURISDICTION.

Severability: Releasor agrees that if any provision of this Release is adjudicated to be invalid, illegal or unenforceable in any jurisdiction, the relevant provision shall be deemed modified to the extent necessary to make it enforceable in such jurisdiction and, if it cannot be so modified, this Release shall be deemed amended to delete herefrom the invalid or unenforceable provision, and this Release shall be in full force and effect as so modified. Any such modification or amendment in any event shall apply only with respect to the operation of this Release in the particular jurisdiction in which such adjudication was made and shall not affect such provision in any other jurisdiction. To the fullest extent permitted by applicable Law, Releasor hereby (on its own behalf and on behalf of each other Releasing Party) specifically and expressly waives any provision of Law that renders any provision of this Release invalid, illegal or unenforceable in any respect.

Electronic Signatures: This Release, and any exhibits thereto, to the extent signed and delivered electronically or by facsimile, shall be treated in all manner and respects as an original agreement, and shall be considered to have the same binding legal effect as if it were the original signed version thereof, delivered in person.

[The remainder of this page is intentionally left blank.]

Releasor has executed this Release on the date below, to be effective as of the date set forth in the first paragraph of this Release above:

Instructions: A person with authority to bind the Releasor to this Government Entity Release of All Claims must: (1) ensure that you entered the complete name of the Government Entity on page one of the Release; (2) type your electronic signature in the field labeled "By:"; (3) type the name of the person signing the Release on behalf of the Government Entity in the field labeled "Name"; (3) type the title of the person signing the Release on behalf of the Government Entity in the field labeled "Title"; (4) type the name of the Government Entity agreeing to this Release in the field labeled "Government Entity Name"; and (4) indicate the date of signature in the last line. Return the signed Release to your lawyer who will review it and provide it to the Government Entity Settlement Administrator.

RELEASOR:

By: /s/ _____

Name: _____

Title: _____

Government Entity Name: The School Board of Manatee County, Florida

Dated: _____

DESCRIPTION OF SETTLEMENT AGREEMENT BETWEEN ALTRIA AND SETTLING GOVERNMENT ENTITY PLAINTIFFS

Altria Group, Inc., Philip Morris USA, Inc., Altria Client Services LLC, Altria Enterprises LLC, and Altria Group Distribution Company (collectively "Altria") has entered into a Settlement Agreement with court-appointed Plaintiffs' Leadership in MDL No. 2913 and JCCP No. 5052 (together "Plaintiffs' Leadership"[1]) on behalf of all Settling Government Entity Plaintiffs. The Settlement Agreement establishes a program to resolve, only as against Altria and the other Released Parties[2], the actions and claims that the Settling Government Entity Plaintiffs had, now have, or will have in the future against Altria in connection with: the design, manufacture, production, advertisement, marketing, distribution, sale, use, and performance of JUUL Products; Altria's conduct related to its investment in JUUL Labs, Inc. ("JLI"); and Altria's interactions with JLI and JLI-related persons.

Total Value of Settlement and Payment Schedule

Plaintiffs' Leadership negotiated a total gross Government Entity settlement fund with Altria of $168,250,000.

The total settlement funds will be paid by Altria into the Government Entity Qualified Settlement Account within sixty (60) days of Final Approval of the Altria Class Action settlement. The settlement funds will be divided such that the Municipality Portion is 21.5% and the School District Portion is 78.5%, *if all* Eligible Government Entity Plaintiffs agree to participate in this Settlement Program. Thus, the total *maximum* Settlement Payment funds to be received by the Settling Municipalities is $36,173,750 and by the Settling School Districts is $132,076,250. This allocation of the total Government Entity settlement fund was recommended and ultimately approved by the Mediator, Thomas J. Perrelli, who was appointed by the MDL Court.

If an Eligible Government Entity Plaintiff declines to participate in this Settlement Program, an amount equal to that Government Entity's allocated share of the settlement funds shall be deducted from the total settlement fund amount.

Settlement Offer Values and the Claim Valuation Process

In order to be an Eligible Government Entity Plaintiff and participate in the Settlement Program, the Government Entity must have (1) filed a claim or cause of action against Altria as of May 10, 2023, whether or not those claim(s) or causes of action have been consolidated into *In re: JUUL Labs, Inc. Marketing Sales Practices & Products Liability Litigation* (N.D. Cal.) or *JUUL Labs*

[1] "Plaintiffs' Leadership" means the court-appointed Plaintiffs' Co-Lead Counsel in MDL No. 2913 (Sarah London, Dena Sharp, Ellen Relkin, and Dean Kawamoto), MDL Government Entity Liaison Counsel Tom Cartmell, and the court-appointed Public Entity Plaintiffs Co-Lead Counsel in JCCP No. 5052 (John Fiske and Rahul Ravipudi).

[2] The "Released Parties" are set out in the "Government Entity Release of All Claims" in Definition 10 (page 3).

Product Cases, JCCP No. 5052; or (2) been represented by Plaintiffs' Counsel to pursue a cause of action against Altria and/or any other Released Party and executed a signed retainer as of May 10, 2023. (The San Francisco Unified School District is excluded from this settlement and is entering a separate settlement agreement.) A Government Entity under the Settlement Agreement is any U.S. domestic government entity, including but not limited to school districts, counties, cities, and municipalities (but not including Native American Tribes, U.S. States, or U.S. territories).

A total of approximately 1,596 Eligible Government Entity Plaintiffs are covered by the Settlement Agreement. The School District Portion of the Settlement Funds will be allocated to approximately 1,540 of these Entities (1,508 School Districts and 32 Regional Offices of Education), and the Municipality Portion of the Settlement Funds will be allocated to 56 of these Entities (46 Counties, 9 Cities, and 1 County Health Agency). As noted above, the total Settlement Payment will be divided such that the Municipality Portion is 21.5% and the School District Portion is 78.5%, assuming that *all* Eligible Government Entity Plaintiffs agree to participate in this Settlement Program. Thus, the total maximum Settlement Payment funds to be received by the Settling Municipalities is $36,173,750 and by the Settling School Districts is $132,076,250.

The accompanying "Altria School District Allocation Approach" document sets out in detail the method and factors approved by the court-appointed Mediator for allocating the School District Portion of the Settlement Funds among the 1,540 Eligible School Districts. (A similar method is used to determine the allocation for the Municipality portion of the Settlement Funds.) The accompanying "Final Allocation: School District" document sets out each of the 1,540 Eligible School District's allocated percentage and dollar amount share of the $132,076,250 total Settlement Payment along with each School District's relevant allocation factors.

We believe that each Eligible Government Entity's settlement offer value under this Settlement Agreement fairly reflects the circumstances of each Government Entity's case against Altria. If you have any questions regarding the court-appointed Mediator's allocation factors and method, the amount of your allocated share of the Settlement Funds, or any aspect of the information provided in this "Description of Settlement Agreement" document, please contact us and we will be happy to answer your questions.

Use of Settlement Proceeds

The settlement proceeds are intended to be used for "compensatory restitution or remediation," and no amount to be distributed under the Settlement Agreement "represents reimbursement to any Settling Government Entity Plaintiff for the costs of any investigation or litigation." Nothing in the Settlement Agreement prohibits or impairs the payment of Attorneys' Fees and Expenses by Settling Government Entity Plaintiffs out of the settlement proceeds. Compensatory restitution or remediation are broad terms that are not specifically enumerated or defined in the Settlement and thus provide flexibility to Settling Government Entity Plaintiffs to use the settlement proceeds to address the problem of youth vaping and nicotine addiction.

Attorneys' Fees, Litigation Costs, and Common Benefit Assessment

Each Eligible Government Entity's Settlement Allocation -- set out in the accompanying court-appointed Mediator's "Final Allocation: School Districts" document -- is the Entity's gross

settlement amount before the reduction for attorney's fees, case expenses, the court-ordered Common Benefit assessment, and any applicable liens.

The attorneys' fees to be paid by each settling Government Entity are those set forth in the Entity's attorney-client contract. Expenses to be reimbursed by a settling Entity will be reflected on the final "Disbursement Statement" (to be provided in the future) and will include case-specific and general expenses. Case-specific expenses are those that benefit a specific Entity (e.g., the costs of filing the Entity's lawsuit). General expenses are those that benefit a larger group of Entities represented by the same law firm. General expenses are allocated across the group of benefited Entities in accordance with the Entity's attorney-client contract. In addition, each settling Entity's net settlement amount will reflect a court-ordered assessment for the Common Benefit Fee and Expense fund of between 7% and 10% of the Claimant's total gross settlement amount.[3] The common benefit Fee and Expense Fund assessment is used by the Court to reimburse the attorneys who spent time and outlaid expenses in connection with Common Benefit Work in the coordinated Federal and California litigation.

Liens

The "Government Entity Release of All Claims" ("Release") to be signed by each Settling Government Entity Plaintiff provides that the Entity "shall identify to the Government Entity Settlement Administrator for the Government Entity Settlement all Persons and entities known to it to hold or assert any Lien with respect to any Settlement Payment." The Release further provides that the settling Government Entity is solely responsible for the "satisfaction and discharge of any and all Liens with respect to any Settlement Payment," and that prior to the first time that an Individual Government Entity Settlement Payment is made to it, the Entity "shall represent and warrant that any and all Liens with respect to any and all Settlement Payments (and/or the right to receive any and all Settlement Payments) have been satisfied and discharged."

Right of Termination

Under the terms of the Settlement Agreement, Altria retains the right to terminate this Settlement Agreement if more than a certain number of Eligible Government Entity Plaintiffs do not timely accept their settlement offers through the Settlement Program and submit a properly executed "Government Entity Release of All Claims." Altria also retains the right to terminate this Settlement Agreement if the MDL Court does not grant Preliminary or Final Approval to the Class Settlement Agreement. If this Settlement Agreement is terminated for any reason, the JUUL-related claims of each Eligible Government Entity against Altria shall revert to the same position

[3] This assessment is required by parallel federal and state court orders: Case Management Order 5(A) "Establishing a Common Benefit Fee and Expense Fund," entered on May 27, 2020, by Judge William H. Orrick, U.S. District Court Northern District of California in *In re: JUUL Labs, Inc., Marketing, Sales Practices, and Products Liability Litigation* (MDL No. 2913); and Case Management Order 10 -- "Public Entity Plaintiffs' Supplemental Common Benefit Order," entered on July 28, 2020, by Judge Ann I. Jones, Superior Court of the State of California, County of Los Angeles-Spring Street in *JUUL Labs Product Cases* (JCCP No. 5052). Both orders provide for a Costs Assessment of 2% and a Fee Assessment of 5% (or, in one instance, 8%) of the gross settlement amount. "Late Participating Counsel" under Judge Orrick's CMO 5(A) are the lone exception and are subject to an 8% Fee Assessment. The specific allocation of the overall hold back, i.e. the percentage for fees and the percentage for costs, may be altered by court order.

they were in immediately prior to the execution of this Settlement Agreement, and those claims against Altria will continue to be prosecuted in the court system.

AGENDA ITEM NO. 17.1

School Board of Manatee County
November 14, 2023 - Regular Board Meeting

Title
Approval of the Board's Legal Firm Evaluation for the Period of 2023-2024

Executive Summary
In accordance with the Legal Representation Agreement approved by the School Board on February 13, 2018, and revised on February 8, 2022, Dye, Harrison, Kirkland, Petruff, Pratt & St. Paul, PLLC provides legal representation to the Board. Board Bylaw 0172.1 states that the Board shall annually evaluate the legal counsel.

Board Members completed an evaluation of the Legal Firm. The completed evaluations and scoring worksheets were submitted to the Agency Clerk and submitted to the Director of Research, Assessment, and Accountability to tally the score.

The Board will review and consider approval of the combined evaluation. The evaluation results are attached for review.

Recommendation
Motion and approval of the Board's Legal Firm Evaluation for the period of 2023-2024.

Financial Impact
There is no financial impact.

Contact
Submitting Department: School Board

Attachments:
2022-2023 School Board Attorney's Annual Performance Evaluation

2022-2023 School Board Attorney Evaluation

School Board Attorney: Stephen Dye

Rating Scale	3.50-4.00 | Highly Effective 2.50-3.49 | Effective 1.50-2.49 | Needs Improvement 1.00-1.49 | Unsatisfactory	**Chad Choate III**	**Mary Foreman**	**Gina Messenger**	**Cindy Spray**	**Richard Tatem**	**Overall Average Rating** (Average of all Board Member Ratings)
	Overall Average Rating:	**3.90**	**3.125**	**4.00**	**4.00**	**3.00**	**3.61 (Highly Effective)**
Goal 1: Performance	• Renders legal services and opinions on matters relating to the normal responsibilities of the Board, such as contracts, leases, etc., in a timely manner. • Acts as counsel, or in support of outside counsel, in litigation instituted by and against the school system. • Reviews and assists in the preparation of Board policies. • Shows evidence of detecting, analyzing and developing effective legal solutions to problems. • Renders other legal services as required.	3.80	3.00	4.00	4.00	3.00	**3.56 (Highly Effective)**
Goal 2: Professional Services	• Attends board meetings and workshops, serves as the Parliamentarian for the Board during meetings. • Represents the Board in administrative hearings, including appeals. • Presents objective and consistent legal advice and adheres to ethical professional practices. • Maintains current knowledge about the law and anticipates possible legal problems while developing effective solutions.	3.80	3.00	4.00	4.00	3.00	**3.56 (Highly Effective)**
Goal 3: Communication Skills	• Informs the Board of pertinent changes in state and federal law, advises Board on impact of pending legislation. • Maintains effective working relationship with the Board members • Effectively represents the Board with the public. • Provides updates on pending legal matters. • Effectively communicates in written and oral form in a concise, clear and well organized manner, while providing documentation of advice	4.00	3.00	4.00	4.00	3.00	**3.6 (Highly Effective)**
Goal 4: Organization	• Refers work to outside counsel as appropriate and coordinates and monitors outside services as needed. • Develops methods to minimize costs associated with Board Attorney's office and outside counsel. • Maintains current status of all legal matters, including updates to the Board. • Organizes office to ensure timely provision of services to the Board.	4.00	3.50	4.00	4.00	3.00	**3.7 (Highly Effective)**

SCORING RUBRIC:

School Board members will consider the Board Attorney's attainment of each performance goal. School Board members should not rate each indicator on the evaluation, but rather, consider the indicators in determining the overall rating fo each performance goal.

Rating/Value	**Description**
Highly Effective (4 points)	Performance consistently exceeds expectations. Performance demonstrates outstanding aptitude and proficiency.
Effective (3 points)	Performance consistently meets expectations. Performance demonstrates skillful competence and proficiency.
Needs Improvement (2 points)	Performance inconsistently meets expectations. Performance needs attention and development. If this rating is used, specific reference to the performance concerns must be indicated.
Unsatisfactory (1 point)	Performance is consistently unacceptable. Performance does not adequately meet expectations or fulfill responsibilities. If this rating is used, specific reference to the performance concerns must be indicated. A written plan, including a timeline, for improving the performance indicator(s) may be requested by the School Board.

AGENDA ITEM NO. 17.2

School Board of Manatee County
November 14, 2023 - Regular Board Meeting

Title
Board Discussion Regarding Service of Process

Executive Summary
Chair Choate requested a Board Discussion on the topic of service of process of lawsuits against the School Board.

Contact
Submitting Department: School Board

Attachments:
Section 1001.40, Florida Statutes

Select Year: 2023 Go

The 2023 Florida Statutes

Title XLVIII | Chapter 1001 | View Entire Chapter

EARLY LEARNING-20 EDUCATION CODE | EARLY LEARNING-20 GOVERNANCE

1001.40 District school board to constitute a corporation.—The governing body of each school district shall be a district school board. Each district school board is constituted a body corporate by the name of "The School Board of County, Florida." In all suits against district school boards, service of process shall be had on the chair of the district school board or, if he or she cannot be found, on the district school superintendent as executive officer of the district school board or, in the absence of the chair and the district school superintendent, on another member of the district school board.

History.—s. 53, ch. 2002-387.

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