**Agenda**
School Board Reorganization Meeting

November 22, 2022
School Board of Manatee County
Board Reorganization Meeting - 5:00 PM
Walter Miller School Support Center
Board Room

Times Indicated are Approximate

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **REORGANIZATION OF SCHOOL BOARD**
    1. Recognition and Presentation of Board Members
    2. Oaths of Office Administered to Board Members
    3. Election of Chairman
    4. Election of Vice-Chairman
    5. Set Schedule for Regular Meetings
    6. Board Committee Assignments for 2022-2023
4. **RECESS REORGANIZATION MEETING**
5. **ANNUAL MEETING OF MANATEE SCHOOL BOARD LEASING CORPORATION**
    1. Call to Order of the Annual Meeting of the Manatee School Board Leasing Corporation
    2. Annual Meeting of the Manatee School Board Leasing Corporation
    3. Adjournment of the Annual Meeting of the Manatee School Board Leasing Corporation
6. **RECONVENE REORGANIZATION MEETING**
7. **ADJOURNMENT**

**AGENDA ITEM NO. 3.1**

**School Board of Manatee County**
**November 22, 2022 - Board Reorganization Meeting**

**Title**
Recognition and Presentation of Board Members

**Executive Summary**
Ms. Cynthia Saunders, Superintendent, will announce that Mr. Chad Choate, III, Mr. Richard Tatem, and Ms. Cindy Spray were elected as School Board Members by the citizens of Manatee County and according to the laws of the State of Florida.

A list of the School Board Members and their addresses is attached.

**Contact**
**Submitting Department**: School Board

Attachments:
2022-2023 Board Members

# SCHOOL BOARD OF MANATEE COUNTY

## 2022-2023

District 1: **Mrs. Gina Messenger** (term expires 11/2024)
12370 30th Street E
Parrish, FL 34219
Office: (941) 708-8770 ext. 41084
messengerg@manateeschools.net

District 2: **Ms. Cindy Spray** (term expires 11/2026)
4407 30th Ave E
Bradenton, FL - 34208
Office: (941) 708-8770 ext. 41076
sprayc5@manateeschools.net

District 3: **Mrs. Mary Foreman** (term expires 11/2024)
5306 26th Avenue Ct W
Bradenton, FL 34209
Office: (941) 708-8770 ext. 41036
foremanm@manateeschools.net

District 4: **Mr. Chad Choate III –** (term expires 11/2026)
5708 31st Ct E
Bradenton, FL 34203
Office: (941) 708-8770 ext. 41024
choatew2@manateeschools.net

District 5: **Mr. Richard Tatem –** (term expires 11/2026)
6822 Honeysuckle Trail
Bradenton, FL 34202
Office: (941) 708-8770 ext. 41025
tatemr@manateeschools.net

**AGENDA ITEM NO. 3.2**

**School Board of Manatee County**
**November 22, 2022 - Board Reorganization Meeting**

**Title**
Oaths of Office Administered to Board Members

**Executive Summary**
The Oath of Office will be administered to Mr. Chad Choate, III, Mr. Richard Tatem, and Ms. Cindy Spray.

**Contact**
**Submitting Department**: School Board

**AGENDA ITEM NO. 3.3**

**School Board of Manatee County**
**November 22, 2022 - Board Reorganization Meeting**

**Title**
Election of Chairman

**Executive Summary**
Section 1001.371, Florida Statutes, requires that in November of each year, the district school board shall organize by electing a chair. It may elect a vice chair, and the district school superintendent shall act ex officio as the secretary. At the organization meeting, the district school superintendent shall act as chair until the organization is completed.

Superintendent Cynthia Saunders will call for a motion of nomination for Chairman of the Board.

**Contact**
**Submitting Department**: School Board

**AGENDA ITEM NO. 3.4**

**School Board of Manatee County**
**November 22, 2022 - Board Reorganization Meeting**

## Title
Election of Vice-Chairman

## Executive Summary
Section 1001.371, Florida Statutes, requires that in November of each year, the district school board shall organize by electing a chair. It may elect a vice chair, and the district school superintendent shall act ex officio as the secretary. At the organization meeting, the district school superintendent shall act as chair until the organization is completed.

Superintendent Cynthia Saunders will call for a motion of nomination for Vice-Chairman of the Board.

## Contact
**Submitting Department**: School Board

**AGENDA ITEM NO. 3.5**

**School Board of Manatee County**
**November 22, 2022 - Board Reorganization Meeting**

**Title**
Set Schedule for Regular Meetings

**Executive Summary**
The School Board regular meetings will typically be held on the second and fourth Tuesday of each month. Exceptions will be made for the months of March, July, and December. A schedule of meetings is attached for review.

**Recommendation**
Motion and approval of the schedule of School Board regular meetings as presented.

**Contact**
**Submitting Department**: School Board

Attachments:
2022-23 Regular Board Meeting Schedule

SCHOOL BOARD OF MANATEE COUNTY

# 2022-23 Meeting Dates Calendar

| Month | Regular Meeting (2nd Tuesday) 10:00 AM | Regular Meeting (4th Tuesday) 5:00 PM | |
|---|---|---|---|
| December | 13 | | *One meeting in December due to Winter Break |
| January | 10 | 24 | |
| February | 14 | 28 | |
| March | | 28 | *One meeting in March due to Spring Break |
| April | 11 | 25 | |
| May | 9 | 23 | |
| June | 13 | 27 | |
| July | | 25 | |
| August | 8 | 22 | |
| September | 12 | 26 | |
| October | 10 | 24 | |
| November | 14** | | |

***** On November 14, 2023, the Reorganization Meeting will be scheduled for 10:00 AM. The Regular Meeting will begin at 12:30 PM.***

**AGENDA ITEM NO. 3.6**

**School Board of Manatee County**
**November 22, 2022 - Board Reorganization Meeting**

**Title**
Board Committee Assignments for 2022-2023

**Executive Summary**
The School Board conducts its annual organizational meeting in November, to elect a Chairman and Vice-Chairman. Generally, Board Member committee assignments for the following calendar year are addressed at the first Business Meeting following the Board's annual organization.

Presenting an all-inclusive list of committee assignments is intended to assist in record keeping and for ease of reference.

Attached is the current list of Board Committee Assignments, which includes a blank column for assignment of upcoming committee representation.

The Board will hold discussion regarding the determination of Board Member committee assignments.

**Contact**
**Submitting Department**: School Board

Attachments:
Board Committee Worksheet 2022-2023

# BOARD COMMITTEE WORKSHEET 2022-23

| Committee Name | Committee Purpose | Meeting Schedule | Cost | 2021-2022 Board Member | 2022-2023 Board Member |
|---|---|---|---|---|---|
| Audit Committee | Promote, maintain, and enhance the independence and objectivity of the internal auditing function of the district by ensuring broad audit coverage, adequate consideration of audit/review reports and appropriate action on recommendations. | First Wednesday of every other month and as called | None | Charlie Kennedy | |
| Central Florida Public School Boards Coalition | Collaborate on educational best practices and legislation among the school districts in central Florida. | Monthly; 2nd Monday 9:30 – noon Orange County School District | Hotel/mileage /meals reimbursement | Rev. James Golden | |
| Children's Services Advisory Board **(County requires School Board Member participation on this Board) – This is a 3-year appointment.** | Make recommendations regarding the expenditure of dedicated funding, consult with agencies involved in the Children's Services Delivery System in an effort to minimize duplication of services & complete other duties as assigned by the County Commission. | Monthly; 3rd Wednesday 3:30 p.m. (more frequently during budget preparation) | None | Charlie Kennedy/ Gina Messenger (August 2022) | |
| Citizens' Financial Oversight Committee | | First Wednesday of every other month and as called | None | Mary Foreman | |

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|---|---|---|---|---|---|
| Environmental Lands Management and Acquisition Advisory Committee (ELMAC | Established by the County Commission in 1993, ELMAC's general purpose is to advise the Commission on matters related to environmental land acquisition and management, and recreational planning and programming for acquired lands, and to serve as the Tree Advisory Board to promote awareness of the County-wide tree canopy and tree education programs. | Bimonthly | | Charlie Kennedy | |
| Auditor Selection Committee | The auditor selection committee for a district school board, must consist of at least three members. One member of the auditor selection committee must be a member of the governing body of an entity, who shall serve as the chair of the committee. The primary purpose of the auditor selection committee is to assist the governing body in selecting an auditor to conduct the annual financial audit required in s. 218.39; | As Needed | None | Charlie Kennedy | |
| Florida School Boards Association (FSBA) Advocacy Committee **(Board Member and an Alternate required)** | A nonprofit corporation representing all school board members in Florida, providing training and certification programs, as well as legislative liaison services. | | FSBA Annual Dues: $21,770 | Rev. James Golden<br>Alternate – Mary Foreman (Nov. 2021-June 2022)<br>Alternate - Chad Choate (June 14, 2022-June 30, 2023)<br><br>Chad Choate (Oct. 11, 2022)<br>Alternate-Mary | |

| | | | | | |
|---|---|---|---|---|---|
| | | | | Foreman (Oct. 11, 2022) | |
| FSBA Board of Directors (Elected by FSBA Members at Genera Meeting) | Participate on the state-wide Board of Directors to evaluate and implement educational best practices and legislative initiatives. | As called; meet at least twice per year. | Hotel/mileage /meals reimbursement | N/A | N/A |
| FSBA - Florida Education Investment Trust Fund (FEITF)<br><br>Now known as FL PALM<br><br>2 School Board members statewide appointed by FSBA | A common law trust organized under the laws of The State of Florida, designed to meet the cash management and short-term investment needs of school districts, political subdivisions of the State or instrumentalities of political subdivisions of the State. The FSBA and FADSS sponsor the Fund. | As called | Hotel/mileage /meals reimbursement | Chad Choate, III | |
| FSBA Finance Committee | Monitors the financial operation and budgetary process of FSBA. | | | Mary Foreman (October 2022) | |
| Greater Florida Consortium of School Boards | | | | Gina Messenger | |
| Lakewood Ranch Business Alliance | Collaborate with business entities to enhance educational and occupational opportunities for students. | Monthly | None | Rev. James Golden | |
| Latin Chamber of Commerce | Collaborate with business entities to enhance educational and occupational opportunities for | | None | Charlie Kennedy | |

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|---|---|---|---|---|---|
| | students. | | | | |
| Legislative Liaison | Collaborate with legislative delegation, FSBA, district's legislative liaison, and Superintendent regarding educational initiatives. | Weekly during Legislative Session | Cost of district's legislative liaison | Rev. James Golden / Chad Choate, III | |
| Manatee County Chamber of Commerce | Collaborate with business entities to enhance educational and occupational opportunities for students. | Monthly | Annual Dues $350 | Rev. James Golden | |
| MTC Board of Governors **(Bylaws indicate ideal representation includes a School Board Member)** | Provide vision and oversight for MTC. | Quarterly | None | Chad Choate, III | |
| School Health Advisory Committee | To advise on the delivery of a coordinated school health program that addresses physical, social and emotional health of students and staff. | The full committee meets twice a year (November and March) but subcommittees meet as frequently as needed during the school year to work on special projects. | None | Charlie Kennedy | |
| "Step Up Suncoast" **("Step Up Suncoast desires School Board presence on this Board as they oversee Head Start & other children's programs)** | Empowers individuals and families to achieve long-term economic stability through education, support services, and community partnerships. | The board meets on the last Thursday of every other month at 8:00 am. | None | Charlie Kennedy | |
| Value Adjustment Board | Consider and act upon the recommended | As called, at least twice per year in | None | Mary Foreman Alternate – Charlie | |

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|---|---|---|---|---|---|
| **(Florida Statue requires School Board Member)** | decisions of special magistrates regarding homestead exemptions, assessments, and appeals concerning ad valorem tax deferrals and classifications. | autumn and spring. | | Kennedy | |
| Manatee Education Foundation<br>MEF Bylaws state that this position is held by the Chair of the School Board) | To provide funding for innovative programs and enhanced educational opportunities for the teachers and students of Manatee County Public Schools beyond allocated state dollars. | | | Rev. James Golden | Chair |
| Manatee County Fair Board | The Manatee County Fair is sponsored annually by the Manatee River Fair Association, Inc., and is dedicated to providing a clean, family-friendly environment for visitors to gather and enjoy what is best about Manatee County! | Quarterly, possibly more near fair time. | $50 paid by Board member | Gina Messenger | |
| School Board Liaison for IT & Cybersecurity | | | | | |

**AGENDA ITEM NO. 5.1**

**School Board of Manatee County**
**November 22, 2022 - Board Reorganization Meeting**

**Title**
Call to Order of the Annual Meeting of the Manatee School Board Leasing Corporation

**Executive Summary**
The Chairman will call to order the annual meeting of the Manatee School Board Leasing Corporation.

**Contact**
**Submitting Department**: School Board

**AGENDA ITEM NO. 5.2**

**School Board of Manatee County**
**November 22, 2022 - Board Reorganization Meeting**

## Title
Annual Meeting of the Manatee School Board Leasing Corporation

## Executive Summary
Under the Articles of Incorporation for the Manatee School Board Leasing Corporation, the members of the not-for-profit corporation are the members of the School Board. The Articles of Incorporation provide that the Board of Directors, unless changed by the membership, are the members of the School Board. The Articles also provide that the Chair of the School Board will be the Chair of the Board of Directors of the Corporation, and the Vice-Chair of the School Board will be the Vice-Chair of the Board of Directors of the Corporation. The officers are the President, Vice-President, and Secretary/Treasurer. It provides that the Chair of the School Board is the President, the Vice-Chair is the Vice-President, and the Secretary/Treasurer is the Secretary of the School Board, which is the Superintendent.

## Contact
**Submitting Department**: School Board

**AGENDA ITEM NO. 5.3**

**School Board of Manatee County**
**November 22, 2022 - Board Reorganization Meeting**

**Title**
Adjournment of the Annual Meeting of the Manatee School Board Leasing Corporation

**Executive Summary**
If there is no further business for the Board of Directors to discuss, the Chairman will adjourn the annual meeting of the Manatee School Board Leasing Corporation.

**Contact**
**Submitting Department**: School Board