Agenda
Workshop -Updated 4/30/2025

May 2, 2025
School Board of Manatee County
Workshop - 10:00 AM
Walter Miller School Support Center
Board Room

Times Indicated are Approximate

1. CALL TO ORDER

2. AGENDA AMENDMENTS

1. Approval of the Agenda Amendments - added after publishing

3. PUBLIC COMMENTS

Public comment is not an open forum to discuss matters unrelated to education, to support or oppose candidates for public office, or to engage in commercial speech attempting to sell a service or product to the School Board or public. Also, public comment is not a forum to attack individual school system employees or Board Members. Any such complaints should be submitted in writing to the Superintendent for appropriate handling. Finally, this is not a forum for addressing issues involving individual students. Because of privacy concerns, such issues should be submitted in writing to the Superintendent for appropriate handling. Each speaker is allowed three minutes to address the Board. Speakers must stand at the podium and not approach the dais.

This is a business meeting of the School Board and the public expects that we conduct it in an orderly, efficient, effective and dignified manner. We request that speakers keep this in mind when making your comments. We also request that the audience keep that in mind and not demonstrate approval or disapproval of what a speaker has said by clapping or booing. The Board appreciates the public's input and will listen attentively, consider each comment, and usually will not respond, enter into debate, or answer questions during comments on agenda items or during the public comments section.

PUBLIC INPUT INSTRUCTIONS:
1. Before you begin speaking, please provide any handouts to the Agency Clerk.
2. Please identify yourself only by your full name for the record.
3. You have no more than three minutes to speak. Please stop speaking when the bell rings.
4. Florida Law requires all citizens to conduct themselves in an orderly fashion at public meetings.
5. **WARNING:** Any individual who interferes with the expeditious or orderly process of a School Board meeting, will be subject to removal from the meeting pursuant to Section 1001.372(3) Florida Statutes at the discretion of the Chair. Orderly fashion is deemed as, at a minimum (1) no profanity (2) no vulgar language (3) no discourteous, disrespectful, or disparaging conduct.

4. WORKSHOP

1. Discussion Regarding the Amendment of School Board Policies, Including New Board Policies
2. Discussion Regarding Federal Lobbyist Contract
3. Transportation Update - updated 4/30/2025

5. ADJOURNMENT

AGENDA ITEM NO. 2.1

School Board of Manatee County
May 2, 2025 - Workshop
Action Item

Title
Approval of the Agenda Amendments - *added after publishing*

Executive Summary
The Chair finds good cause to amend the agenda to include:

Agenda amended on Friday April 30, 2025, to **add** Presentation **to** Workshop item *Transportation Update*

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent recommends the approval of the agenda amendments.

Financial Impact
No financial Impact

Contact
Submitting Department: School Board

AGENDA ITEM NO. 4.1

School Board of Manatee County
May 2, 2025 - Workshop
Action Item

Title
Discussion Regarding the Amendment of School Board Policies, Including New Board Policies

Executive Summary
Policies to be updated include the following:

Bylaw 0100 – Definitions (Revised)
Bylaw 0131.1 – Technical Edits (Revised)
Policy 1430.03 – Sick Leave (Revised)
Policy 5112 – Entrance Requirements (Revised)
Policy 5330.04 – Administration of Short Acting Bronchodilators (New)
Policy 5335.02 – Diet Modifications and Food Allergies (Revised)
Policy 6111 – Internal Controls (Revised)
Policy 7510 – Use of District Facilities (Revised)
Policy 8405 – School Safety and Security (Revised)
Policy 8406 – Reports of Suspicious Activity and Potential Threats (Revised)
Policy 8407 – Safe School Officers (Revised)
Policy 8500 – Food and Nutrition Services Program (Revised)
Policy 8510 – Nutrition and Wellness (Revised)

The purpose of the requested amendment is to update the following School Board policies to conform to current legislation and statutes.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
Discussion regarding the Amendment to School Board Policies (General Fund).

Financial Impact
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Contact
Submitting Department: Administration
Initiated By: Kevin Chapman

Attachments:
Policies June 10 - Part One
Policies June 10 - Part Two

Approval of Advertising a Notice of Intent to Amend School Board Policies and Setting a Public Hearing at the Board Meeting on June 10, 2025

Bylaw 0100 – Definitions (Revised)

The revisions to Bylaw 0100 include modifications to various definitions.

Bylaw 0131.1 – Technical Edits (Revised)

The revisions to Bylaw 0131.1 include (1) new language specifying that technical corrections must be of a non-substantive nature, and (2) a new option regarding the process to implement technical corrections.

Policy 1430.03 – Sick Leave (Revised)

SDMC policy revisions.

Policy 5112 – Entrance Requirements (Revised)

This policy has been revised to require written verification of satisfactory completion of "an appropriate kindergarten program" as opposed to "public or non-public school." Language stating that "home education is not an option" has been removed from the policy as it is not supported by current statutory provisions.

Policy 5330.04 – Administration of Short Acting Bronchodilators (New)

HB 883 modified F.S. 1002.20 (K-12 Student and Parent Rights) to include several new provisions related to short-acting bronchodilators (the bill changed the term "metered dose inhaler" to "short-acting bronchodilator").

Policy 5335.02 – Diet Modifications and Food Allergies (Revised)

SDMC policy revisions.

Policy 6111 – Internal Controls (Revised)

Revisions based on recent Office of Management & Budget updates.

Policy 7510 – Use of District Facilities (Revised)

SDMC policy revisions.

Policy 8405 – School Safety and Security (Revised)

Policy 8406 – Reports of Suspicious Activity and Potential Threats (Revised)

The revisions to Policy 8405 and 8406 incorporate amendments to F.A.C. Rule 6A-1.0018.

Policy 8407 – Safe School Officers (Revised)

The primary revisions to Policy 8407 include technical changes to terminology and an updated reference to "The Chris Hixon, Coach Aaron Feis, and Coach Scott Beigel Guardian Program" (F.S. 30.15).

Policy 8500 – Food and Nutrition Services Program (Revised)

Policy 8510 – Nutrition and Wellness (Revised)

SDMC policy revisions based on USDA updates.

Book	Policy Manual
Section	Neola Select Policies through V25 N2
Title	Copy of DEFINITIONS
Code	po0100 fsj 2/6/24
Status	
Adopted	November 9, 2016
Last Revised	January 25, 2022

0100 - **DEFINITIONS**

Whenever the following items are used in these bylaws and policies, they shall have the meaning set forth below:

Administrative Procedures

A written statement, based on policy which outlines and/or describes the means by which a policy should be implemented and which provides for the management cycle of planning, action, and assessment or evaluation.

~~**Agreement**~~

~~A collectively-negotiated contract with a recognized bargaining unit.~~

Anti-Semitism

A certain perception of the Jewish people, which may be expressed as hatred toward Jewish people, rhetorical and physical manifestations of anti-Semitism directed toward a person, his/her property, or toward Jewish community institutions or religious facilities. Anti-Semitism is treated identically to discrimination motivated by race. Examples of acts considered anti-Semitism are set forth in F.S. 1000.05.

Apps and Web Services

Apps and web services are software (i.e., computer programs) that support the interaction of wireless communication devices over a network, or client-server applications in which the user interface runs in a web browser. Apps and web services are used to communicate/transfer information/data that allow students to perform actions/tasks that assist them in attaining educational achievement goals/objectives, enable staff to monitor and assess their students' progress, and allow staff to perform other tasks related to their employment. Apps and web services also are used to facilitate communication to, from, and among and between staff, students, parents, Board members, and/or other stakeholders and members of the community.

Board

The School Board of Manatee County.

Bylaw

Policy of the Board for its own governance.

Chair~~**Chairman**~~

The presiding officer of the Board. (See Bylaw 0163)

Collective Bargaining Agreement (CBA)

A collectively negotiated contract with a recognized bargaining unit.

District

The School District. When referencing the local School District, School District will be capitalized.

District-Based Noninstructional Administrators

Included in this classification are persons with District-level administrative or policymaking duties who have broad authority for the management of policies and general School District operations related to the noninstructional program. Such personnel often report directly to the Superintendent and supervise other administrative employees. This classification includes assistant, associate, or deputy superintendents and directors of major noninstructional areas, such as personnel, construction, facilities, transportation, data processing, and finance. (F.S. 1012.01(3)(b))

Due Process

The safeguards to which a person is entitled in order to protect his/her rights.

Eligible Student

A student who has reached eighteen (18) years of age or is attending an institution of postsecondary education.

Full Board

Authorized number of voting members entitled to govern the District.

Information Resources

The Board defines information resources to include any data/information in electronic, audio-visual or physical form, or any hardware or software that makes possible the storage and use of data/information. This definition includes but is not limited to electronic mail, voice mail, social media, text messages, databases, CD-ROMs/DVDs, websites, motion picture film, recorded magnetic media, photographs, digitized information, or microfilm. This also includes any equipment, computer facilities, or online services used in accessing, storing, transmitting, or retrieving electronic communications.

Instructional Materials

Means items having intellectual content that by design serve as a major tool for assisting in the instruction of a subject or course. These items may consist of hardbacked or softbacked textbooks, electronic content, handouts, workbooks and worksheets, consumables, learning laboratories, manipulatives, electronic media, and computer courseware or software.

Major Tangible Personal School Property

Means any tangible personal property, of a nonconsumable nature, owned by the Board which has a capitalized value equal to or greater than the value defined in Florida statute and a normal life expectancy of one (1) year or more. (F.S. 274)

May

Is used when an action by the Board or its designee is permitted but not required.

Meeting

Is any gathering which is attended by or open to all of the members of the Board, held with the intent on the part of the members of the body present to discuss or act as a unit upon the specific public business of that body. All meetings shall comply with Florida laws (Sunshine Law).

Minor Tangible Personal School Property

Those items which are tangible, of a nonconsumable nature, with a life expectancy of one (1) year or more and with a value less than that amount defined in Florida statute. (F.S. 274)

Parent

Means either or both parents of a student, any guardian of a student, any person in a parental relationship to a student, or any person exercising supervisory authority over a student in place of a parent (F.S. 1000.21). Both parents will be considered to have equal rights unless a court of law decrees otherwise.

Policy

A general, written statement by the Board which defines its expectations or position on a particular matter and authorizes appropriate action that must or may be taken to establish and/or maintain those expectations.

Principal

The principal shall be the administrative and supervisory head of the school to which assigned by the Board and shall be responsible for the enforcement of all Board regulations and Florida State statutes which pertain to the office. In policy, "Principal" or "principal" implies the authority to delegate responsibilities to appropriate staff members unless prohibited by law or Board policy. F.S. 1001.41, 1212.28

Property

All buildings, grounds, and other real or personal school property belonging to, held by, or used by the Board shall be termed to be school property.

Real Property

That portion which is used as a site or school plant for purposes of carrying out the school program. This includes any equipment which is permanently attached to or is an integral part of the building or site.

Rule

A statement of general applicability that implements, interprets, or prescribes law or policy, or describes the procedures or practice requirements of the District. As used in this document, the term "rule" and "policy" shall have the same definition.

School Property Custodian

The custodian of school property is the person to whom responsibility for the custody of property under his/her control has been delegated by the Superintendent or the Board. This is not to be confused with the building custodian who is responsible for cleaning and maintaining the building and grounds.

Shall

This word is used when an action by the Board or its designee is required. (The word "will" or "must" signifies a required action.)

Social Media

Social media are online platforms where users engage one another and/or share information and ideas through text, video, or pictures. Social media consist of any form of online publication or presence that allows interactive communication, including, but not limited to, text messaging, instant messaging, websites, web logs ("blogs"), wikis, online forums (e.g., chat rooms), virtual worlds, and social networks. Examples of social media include, but are not limited to, Facebook, Facebook Messenger, Google Hangouts, Twitter, LinkedIn, YouTube, Flickr, Instagram, Pinterest, Skype, and Facetime. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts. Apps and web services shall not be considered social media unless they are listed on the District's website as District-approved social media platforms/sites.

Student

A person who is officially enrolled in a school or program of the District.

Superintendent

As a Constitutional Officer under the Florida Constitution, the Superintendent is the chief executive officer of the School District. In policy, "Superintendent" or "superintendent" implies the authority to delegate responsibilities to appropriate staff members unless prohibited by law.

Textbook

This word is used to describe the learning material duly adopted and required as standard work for the study of a particular subject. It may be bound and printed with a hard or soft cover, or it may be electronic, e.g., computer software, interactive videodisc, magnetic media, CD ROM, computer courseware, on-line service, electronic medium, or other means of conveying information.

Vice-Chair~~man~~

The Vice-Chair~~man~~ of the Board.

Work Session or Work Shop

A meeting called by the Board Chairman, Superintendent, or a majority of the Board for the purpose of exploring matters that constitute the business of the District.

Statutory and Code of Notations - **A.** Citations to Florida statute are noted as F.S. **B.** Citations to the rules of the State Board of Education are noted as F.A.C. (Florida Administrative Code) **C.** Citations to the Federal Register are noted as F.R. **D.** Citations to the Code of Federal Regulations are noted as C.F.R. **E.** Citations to the United States Code are noted as U.S.C.

Revised 8/11/20
Revised 1/25/22

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Legal

F.S. 274

F.S. 1000.05

F.S. 1001.21

F.S. 1001.41

F.S. 1003.21

F.S. 1012.01(3)(b)

F.S. 1012.28

Book	Policy Manual
Section	Neola Select Policies through V25 N2
Title	Copy of TECHNICAL EDITS
Code	po0131.1 fsj 2/6/25 Consent Agenda
Status	
Adopted	November 9, 2016

0131.1 - **TECHNICAL EDITS**

Periodically it may be deemed necessary to make technical edits to policies that have already been adopted through normal procedures. These technical edits may include consolidation of sections; transfer of sections; combining or dividing sections; renumbering subsections, sections, chapters and titles; edits or additions for grammatical or typographical errors; and/or alterations and omissions

not affecting the constructions or meaning of those sections, subsections, chapters, titles, or policies as a whole, and are of a non-substantive nature.

[x] The Superintendent is authorized to identify and undertake technical corrections as identified above found in the policies and regulations. Upon completion of the technical and formatting corrections, the Superintendent shall provide a brief summary of the corrections to the Board for review. Should the Board determine that a correction is substantive in nature, it will utilize the normal policy adoption procedure in Policy 0131 - *Legislative/Policymaking* to adopt the amendments to the policy or regulation.

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Legal F.S. 11.242

1430.03 - **SICK LEAVE**

Administrators who are appointed to work half-time or more shall earn one (1) day of paid sick leave for each full month of employment. Earned sick leave shall be pro-rated in proportion to the number of hours employed per day. Sick leave may not be used before it is earned and credited.

A. **Accrual**

1. Four (4) days of earned sick leave credit shall be annually advanced at the end of the first month of employment of each contract year, and one (1) day of sick leave will be advanced at the end of each successive month of employment. However, each employee is entitled to earn no more than one (1) day of sick leave times the number of months of employment during the year of employment.

2. An employee who is in an active pay status, including leave with pay, shall earn sick leave for each month in which s/he receives pay for one (1) day more than half the number of work days during that month.

3. If the employee terminates his/her employment and has not accrued the four (4) days of sick leave available to him/her, the School Board may withhold the average daily amount for the days of sick leave used but unearned by the employee.

4. Sick leave shall be cumulative from year to year.

B. **Use**

1. An employee taking sick leave shall notify the appropriate supervisor and file a certificate of absence before beginning the leave, if possible. In an emergency, the certificate of absence may be filed immediately following return to duty.

2. Sick leave shall be in increments of one-half (1/2) or full days, and may be taken for the following reasons:

    a. when the employee is unable to perform his/her duty in the school on account of personal sickness, accident, disability, or extended personal illness, and consequently has to be absent from his/her work;

    b. for the illness or death of the employee's spouse, child, father, mother, brother, sister, other close relative, or member of the employee's own household;

    c. as personal leave with pay for up to six (6) days per fiscal year; and

    d. for the maternity or paternity of the employee or the employee's spouse, child, other close relative, or member of the employee's own household.

C. **Transfer**

1. <u>From Other Public Schools</u>

    Sick leave may not be transferred from other public schools in Florida funded through the Florida Education Finance Program, except as approved by the Board.

2. <u>From Department of Children and Family Services (DCF)</u>

    Educational personnel in DCF residential care facilities who are employed by the Board under the provisions of F.S. 402.22(1)(d) may request, and the Board shall accept, a lump sum transfer of accumulated sick leave for such person employed by the Board in a position that is eligible to accrue sick leave under policies of the Board.

3. To Family Members

An employee may authorize transfer of accrued sick leave to his/her spouse, child, parent, or sibling, who is also a District employee, provided that the transfer relates to one of the reasons set forth in Paragraph (B)(2) herein.

The personnel administrator approving the leave may require documentation of the recipient's relationship to the authorizing employee.

(F.S. 1012.61(2)(e)1)

4. ~~To Other Board Employees~~

~~An employee may donate (i.e., authorize transfer of) his/her accrued sick leave to another Board employee, provided that the transfer relates to one of the reasons set forth in Paragraph (B)(2) herein. The authorizing employee must retain at least five (5) days of sick leave, as of the time of donation under this policy.~~

~~The recipient must provide documentation from the treating physician of the illness, accident, or injury for which leave is needed.~~

~~The recipient must anticipate the need for at least three (3) days of sick leave in order to receive transfers under this policy.~~

~~Any transferred sick leave that is not used as anticipated shall be returned to the authorizing administrator, upon the recipient's return to work. In the case of multiple donors, the unused leave will be returned pro-rata to each donor.~~

~~The person receiving the transfer may not use the donated sick leave until s/he has exhausted all of his/her own accrued sick leave, excluding sick leave from a sick leave bank, if the recipient participated in a sick leave bank.~~

~~Donated sick leave shall have no value for terminal pay.~~

~~(F.S. 1012.61(2)(e)2)~~

D. **Terminal**

1. Leave Accumulated While Employed by the District (Sick Leave not Transferred in from Prior Employment Outside the District)

The terminal sick leave benefit shall be provided in a manner consistent with Florida Statutes for all employees as defined by Florida Retirement System (FRS) rules at the time of the employee's retirement.

If a retiree who has previously received terminal pay benefits returns to active employment, they are not eligible for additional terminal pay benefits.

General provisions: Only those sick days earned during employment with the Board shall be used to calculate terminal pay benefits.

2. Benefits upon Normal or Early Retirement

Employees shall be eligible for terminal sick pay benefits at the time of their retirement from the Board, if they elect to take normal or early retirement as defined by FRS rules at the time of their retirement. Benefits will be paid in accordance with the following criteria:

a. Beginning year twenty-six (26) and thereafter, the daily rate of pay multiplied by 100% times the number of days of sick leave accumulated.

b. Beginning year sixteen (16) through completion of year twenty-five (25) the daily rate of pay multiplied by seventy-five percent (75%) times the number of days of sick leave accumulated.

c. From zero (0) year to the completion of the 15th year of service in Manatee County, the daily rate of pay multiplied by fifty (50%) times the number of days of sick leave accumulated.

The employee's average base salary rate over the last five (5) years of employment with the School District will be used to calculate terminal pay benefits.

Revised 7/24/18
Revised 8/11/20
Revised 11/14/23

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Legal

F.S. 112.08

F.S. 112.21

F.S. 120.54

F.S. 402.22

F.S. 1001.41

F.S. 1001.42(5)

F.S. 1001.43(11)

F.S. 1012.22

F.S. 1012.23

F.S. 1012.61

F.S. 1012.62

F.S. 1012.66

Book	Policy Manual
Section	Neola Select Policies through V25 N2
Title	Copy of ENTRANCE REQUIREMENTS
Code	po5112 fsj 2/7/25
Status	
Adopted	October 23, 2018
Last Revised	July 27, 2021

5112 - **ENTRANCE REQUIREMENTS**

The School Board hereby establishes entrance age requirements for students which are consistent with statute and sound educational practice and requires the equitable treatment of all eligible children.

Pursuant to State law, all children who have attained the age of six (6) years or who will have attained the age of six (6) years by February 1st of any school year or who are older than six (6) years of age but who have not attained the age of sixteen (16) years, except as otherwise provided in Florida statute, are required to attend school regularly during the entire school term. Further, all children enrolling in a District school shall meet the immunization requirements set forth in F.S. 1003.22, as well as provide evidence of a physical exam as required by State law.

The Ssuperintendent may require evidence of the age of any child who seeks to enroll in the District or who the Ssuperintendent believes to be within the limits of compulsory attendance as provided by law; however, the Ssuperintendent will not require evidence from any child who meets regular attendance requirements by attending any of the following schools or programs:

A. a parochial, religious, or denominational school;

B. a private school supported in whole or in part by tuition charges or by endowments or gifts;

C. a home education program that meets the requirements of F.S. Chapter 1002; or

D. a private tutoring program that meets the requirements of F.S. Chapter 1002.

In addition, consistent with rules adopted by the State Board of Education, children with disabilities who have attained the age of three (3) years shall be eligible for admission to the District's special education programs and for related services. Children with disabilities younger than three (3) years of age who are deaf or hard of hearing, visually impaired, dual sensory impaired, orthopedically impaired, other health impaired, who have experienced traumatic brain injury, who have autism spectrum disorder, established conditions, or who exhibit developmental delays or intellectual disabilities may be eligible for special programs and may receive services in accordance with rules of the State Board of Education. The identification of established conditions for children birth through two (2) years of age and developmental delays for children birth through five (5) years of age shall be in accordance rules adopted by the State Board of Education.

Further, as required by F.S. 1003.22 and Policy 5320, Immunizations all children enrolling in a District school shall meet the immunization requirements set forth in State law, as well as provide evidence of a physical exam as required by State law.

Kindergarten

Children entering kindergarten in this District for the first time must comply with F.S. 1003.21 regarding entry age. A child must be five (5) years old on or before September 1st, in order to meet the Florida age requirement for kindergarten. A child under age six (6) who is enrolled in kindergarten will be considered of compulsory school age.

First Grade

Children entering first grade in this District for the first time must comply with F.S. 1003.21. Any child who has attained the age of six (6) years on or before September 1st of the school year and who has been enrolled in a public school or who has attained the age of six (6) years on or before September 1st and has satisfactorily completed the requirements for kindergarten in a non-public school, or who otherwise meets the criteria for admission or transfer in a manner similar to that applicable to other grades, shall progress according to the District's student progression plan.

Students transferring to first grade from a kindergarten program other than the one offered by the District will need written verification of satisfactory completion of an appropriate kindergarten ~~from the public or non-public school attended. Home education is not an option~~program. Verification forms are available at each elementary school.

Initial Entry

A. Children entering the District for the first time must comply with F.S. 1003.21 and with the District's Student Progression Plan. Students must have an immunization record on file at the school. Any student who does not have the proper immunization shall be temporarily excluded from attendance until compliance has been documented.

B. Each child who is entitled to admittance to kindergarten or is entitled to any other initial entrance into a public school in the District must have a certification of a school-entry health examination performed within one (1) year before enrollment in school. Students transferring into the District from a school within the State of Florida who have completed physical examination form as part of their school record need not be re-examined. Examinations taken out-of-state may be accepted if performed within one (1) year of entry and include documentation and reported on the official forms of the physician. A student shall have up to thirty (30) school days to present a certification of a school-entry health examination. Children and youths who are experiencing homelessness and children who are known to the Department, as defined in F.S. 39.0016, shall be given a temporary exemption for thirty (30) school days. The school health services plan shall contain provisions to assist students in obtaining the health examinations.

C. A child may be exempt from the required health examination and/or immunization upon written request of the parent or guardian of such child stating objection to examination and/or immunization on religious grounds or for medical reasons certified by a competent medical authority.

D. Any student and/or his/her parent(s) who enters the District for the first time must disclose the following information at the time of enrollment:

1. prior school expulsions;
2. arrests resulting in a charge;
3. juvenile justice actions; and
4. any corresponding referrals to mental health services. by a school district that the student previously attended.

Any student who discloses any of the above-referenced matters is subject to the provisions of the Code of Student Conduct, Policy 5500, and Policy 5610 relating to disciplinary placement and/or assignment of students.

Verification of Residence

Verification of a parent or guardian's residence shall be required at the time the child registers in a District school. Verification of residence may also be required at any other time at the discretion of the Superintendent or designee.

A student whose parent is transferred or is pending transfer to a military installation within the State while on active military duty pursuant to an official military order shall be considered a resident of the District for purposes of enrollment when the order is submitted to the District.

Notification of in Loco Parentis

In cases in which a student is temporarily not residing with his/her parents or legal guardian for a short period of time, the parent or legal guardian of the student shall designate in writing that adult person with whom the student resides who stands in loco parentis to the student in order for him/her to be admitted or continue in school. This statement shall be notarized and presented to the principal.

Revised 8/13/19
Revised 7/27/21

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Legal	F.S. 1003.01
	F.S. 1003.05
	F.S. 1003.21
	F.S. 1003.22
	F.S. 1006.07
	F.A.C. 6A-1.0985

Book	Policy Manual
Section	Vol. 25 No. 1 REVISED
Title	Copy of New Policy - Vol. 25, No. 1, June 2024 - ADMINISTRATION OF SHORT-ACTING BRONCHODILATORS AND COMPONENTS BY TRAINED SCHOOL PERSONNEL
Code	po5330.04 NEW Policy Manatee has another policy with this number.. Production will need to change that number
Status	
Adopted	December 10, 2019

New Policy - Vol. 25, No. 1

5330.04 - **ADMINISTRATION OF SHORT-ACTING BRONCHODILATORS AND COMPONENTS BY TRAINED SCHOOL PERSONNEL**

The School Board authorizes the Superintendent to adopt a protocol developed by a licensed physician under F.S. Chapter 458 or Chapter 459 for the administration of short-acting bronchodilators or components by school personnel who are trained to recognize symptoms of respiratory distress and to administer a short-acting bronchodilator or components.

Definitions

A. "Administer" means to give or directly apply a short-acting bronchodilator or components to a student.

B. "Asthma" means a chronic lung disease that inflames and narrows the airways, which can manifest as wheezing, chest tightness, shortness of breath, and coughing.

C. "Authorized health care practitioner" means a physician licensed under F.S. Chapter 458 or Chapter 459, a physician assistant licensed under F.S. Chapter 458 or Chapter 459, or an advanced practice registered nurse licensed under F.S. Chapter 464.

D. "Components" means devices used as part of clinically recommended use of short-acting bronchodilators, which may include spacers, valved holding chambers, or nebulizers.

E. "Respiratory distress" refers to an individual experiencing difficulty breathing, which can be caused by a multitude of medical factors, including chronic diseases such as asthma.

F. "Short-acting bronchodilator" means a beta-2 agonist, such as albuterol, used for the quick relief of asthma symptoms and recommended by the National Heart, Lung, and Blood Institute's National Asthma Education and Prevention Program Guidelines for the Treatment of Asthma. These bronchodilators may include an orally inhaled medication that contains a premeasured single dose of albuterol or albuterol sulfate delivered by a nebulizer or compressor device or by a pressured metered-dose inhaler used to treat respiratory distress, including, but not limited to, wheezing, shortness of breath, and difficulty breathing, or another dosage of a short-acting bronchodilator recommended in the Guidelines for the Treatment of Asthma.

Authorized Health Care Practitioner Prescription

Pursuant to State law, an authorized health care practitioner may prescribe short-acting bronchodilators and components in the name of a public school for use in accordance with F.S. 1002.20 and a licensed pharmacist may dispense short-acting bronchodilators and components pursuant to a prescription issued in the name of a public school for use in accordance with F.S. 1002.20.

Protocol for Administration of Short-Acting Broncholidators or Components

The District shall adopt and follow a protocol developed by a physician licensed under F.S. Chapter 458 or Chapter 459 for the administration of short-acting bronchodilators or components by school personnel who are trained to recognize symptoms of respiratory distress and to administer a short-acting bronchodilator or components.

The protocol shall include guidance for administering short-acting bronchodilators or components in instances of respiratory distress for a student with a known diagnosis of asthma and if approved by the District for students with no known diagnosis of asthma. The District shall make available to school personnel guidance for such administration.

A school nurse or trained school personnel shall only administer short-acting bronchodilators and components to students if they have successfully completed training and believe in good faith that the student is experiencing respiratory distress, regardless of whether the student has a prescription for a short-acting bronchodilator and components or has previously been diagnosed with asthma.

The District shall provide written notice to the parent of each student enrolled in the District of the District's adopted protocol.

School principals must obtain prior written permission from the parent or guardian to administer a short-acting bronchodilator or components to a student. If parental consent is not on file with the District, District personnel should contact 911 in the case of an emergency.

Acquisition and Storage of Short-Acting Bronchodilators and Components

School principals may request and be granted permission by the Superintendent to acquire and stock a supply of short-acting bronchodilators and components from a wholesale distributor as defined in F.S. 499.003 or the District may enter into an arrangement with a wholesale distributor or manufacturer as defined in F.S. 499.003 for short-acting bronchodilators and components at fair-market, free, or reduced prices pursuant to a prescription issued in accordance with this policy and F.S. 1002.20. The short-acting bronchodilators and components must be maintained in a secure location on a school's premises.

School principals may accept with permission granted by the Superintendent short-acting bronchodilators and components as a donation or transfer if they are new, unexpired, manufacturer-sealed, not subject to recall, unadulterated, and in compliance with relevant regulations adopted by the United States Food and Drug Administration.

The supply of short-acting bronchodilators and components may be provided to and used by a trained school personnel member or a student authorized to self-administer a short-acting bronchodilator and components.

A school nurse or school personnel trained in the administration of short-acting bronchodilator and components who administers or attempts to administer a short-acting bronchodilator or components in compliance with this policy, F.S. 768.13, and F.S. 1002.20, and the District (if it employs the school nurse or the trained school personnel) are immune from civil or criminal liability as a result of such administration or attempted administration of a short-acting bronchodilator or components.

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Legal F.S. 1002.20

Book	Policy Manual
Section	5000 Students
Title	~~DIET~~ MEAL MODIFICATIONS AND FOOD ALLERGIES
Code	po5335.02
Status	Active
Adopted	June 27, 2017
Last Revised	August 11, 2020

5335.02 - ~~DIET~~ MEAL **MODIFICATIONS AND FOOD ALLERGIES**

The School Board recognizes that some students need dietary modifications. The School Board authorizes the Superintendent to establish procedures for the management of severe life-threatening allergies.

Students with a food allergy classified as a disability under Section 504 of the Rehabilitation Act or Part B of IDEA (Individuals with Disabilities Education Act) are entitled to receive appropriate substitutions of food items when the allergen could result in severe, life-threatening (anaphylactic) reaction.

Substitutions to the standard meal requirements shall be made, at no additional charge, for students who are certified by a licensed physician to have a disability which restricts his/her diet, in accordance with the criteria set forth in 7 C.F.R. 15(b)(3). To qualify for such substitutions the medical certification must identify:

A. the student's disability and the major life activity affected by the disability;

B. an explanation of why the disability affects the student's diet; and

C. the food(s) to be omitted from the student's diet, and the food or choice of foods that are suggested substitutions.

On a case-by-case basis, substitutions to the standard meal requirements may be made, at no additional charge, for students who are not "disabled persons", but have a signed statement from a qualified medical authority that the student cannot consume certain food items due to medical or other special dietary needs. To qualify for such consideration and substitutions the medical statement must identify:

A. the ~~medical or~~ dietary need that restricts the student's diet; and

B. the food(s) to be omitted from the student's diet and the food(s) or choice of foods that may be substituted.

The parent shall contact the school nurse to obtain the appropriate form required to document the need for a ~~dietary~~ meal modification, provide verification from a licensed health care provider, and request the substitution of food items.

PROCEDURES

Food Allergies

A. Protocols listed below will be applied to all schools.

~~1. At all schools, accommodations for students with peanut or tree nut allergies will be managed individually after considering parent requests and physician orders along with suggestions from school administration, Food and Nutrition Services, and Student Health Services.~~

~~2.~~1. P~~When p~~arents should notify the school nurse of any food allergies or needed meal modifications ~~of~~ their child has.~~d, the school nurse and the cafeteria manager must be informed.~~ Although physician documentation will be requested, the school nurse will accept written documentation from the parent if the food item(s) are just to be omitted. ~~using the Food Allergy Information Form.~~ DPhysician documentation from a medical authority will be required if a substitution for a food item(s) is ~~required~~ requested. ((Meal Modification Form)~~Diet Order From).~~ The clinic will maintain copies of this documentation.

~~3.~~2. If a student is to receive any medications at school for allergies, parents will provide signed and dated physician orders (Allergy Medical Management Plan or the Medication Authorization Form) to the school nurse at the beginning of each school year.

3. The food service manager will be included in meetings that involve food allergens at the start of every school year. The manager must initiate a meeting with the school nurse on a monthly basis to obtain new or changed information regarding student allergies.

4. Food service managers will enter appropriate student allergy information into the point of sale database to inform all food service personnel of food allergies. Students' meals will be checked for allergens by the cashier. The food service manager and staff will make appropriate modifications for meals served to students with food allergies. A dietitian is available to assist in managing modifications.

5. Schools that are classified as Community Eligibility schools are not required by law to ask for students' names during meal service. Students will not be

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identified by name at the breakfast meal service. A letter will be sent home notifying parents and students of this policy at the beginning of the school year. Signs will also be posted to remind students to state if they have any food allergies to cafeteria staff.

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4.6. A list of food allergensfood items and the major allergens used as ingredients in those items ~~and their commonly used names as well as a list of purchased products containing potential food allergens~~ will be available through the Food and Nutrition Services Department, web site, www.manateeschoolfood.net. Menu items and the major allergens are also available on Food and Nutrition Services customer portal.

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7. Food service personnel will follow strict cleaning and sanitation protocols to avoid cross contamination of food allergens.

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~~The food service manager will plan ahead to have peanut and tree nut free meals for field trips. The food service manager will print a manager alert report prior to preparing field trip meals to assure meals given are safe for all students.~~

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8. School menus are available on the School District Food and Nutrition Services website for parent review. If requested, the dietitian will review menus with parents to determine whatt, if any, menu items need to be substituted based on the Meal Modification Form.

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6. ~~If the child has a potentially life-threatening allergy, the parent, teacher, principal, food service manager, and the nurse will meet to discuss physician orders and necessary actions as~~ documented on the Food Allergy Information Form. Additional actions taken to reduce the risk of exposure ~~in the school setting must be documented in a physician's order.~~At all schools, ~~accommodations for students with peanut or tree nut allergies will be managed individually after considering parent requests and physician orders along with suggestions from school administration, Food and Nutrition Services, and Student Health Services.~~

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~~7.~~ The school nurse will train clinic staff and selected other non-medical staff to administer medications and epi-pen (according to physician orders).

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~~8. The food service manager will make appropriate modifications for meals served~~ to students with food allergies. A dietitian is available to assist in managing ~~modifications. A physician's order is required for food "substitutions". Food~~ service managers will enter appropriate student allergy information into the ~~computer system under manager alert to inform all food service personnel of~~ food allergy.

9. Schools that are classified as community eligibility schools are not required by law to ask for student's names during meal service. Students will not be identified by name at the breakfast meal service. A letter will be sent home

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notifying parents and students of this policy at the beginning of the school year. Signs will also be posted to remind students to state if they have any food allergies to cafeteria staff.

10. Copies of student's specific information will be given to the student's teachers and a copy will also be kept in the teacher's substitute notebook.

11. 10.

12. 11. Teachers will not use products with known food allergens for classroom activities such as crafts, occupational therapy exercises, or projects. (For example, if a child has a peanut allergy, the teacher will not use peanuts, tree nuts, or peanut butter.)

13. 12. Students are discouraged from sharing foods at lunch or other classroom events.

13. The food service manager will plan ahead to have peanut and tree nut free meals for field trips. The food service manager will print a manager alert report prior to preparing field trip meals to assure meals given are safe for all students.

14. Allergy medications (i.e. epi-pens) and staff trained in the administration for these medications will accompany the student on all field trips.

15. Staff will have cell phones or other communication devices on all field trips should emergency medical services need to be called.

15. 16. Only food from commercially prepared state approved food establishments are provided to students. ~~Health department regulations do not permit homemade baked goods in schools.~~ These establishments will provide the required food labels. Health department regulations do not permit homemade food in schools unless specifically for the child of the parent bringing it in. ~~-~~

B. Other risk reduction activities that may be considered after reviewing physician orders and the severity of the student's allergy to peanuts and tree nuts or other food allergens include:

1. Accommodations and a prevention plan for students with peanut or tree nut ~~allergies~~with potentially life-threatening allergy will be managed individually after considering parent requests and physician orders along with suggestions from the core team of school administration, Food and Nutrition Services, and Student Health Services.

~~1.~~2. Teachers will encourage hand washing before and after eating.

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2.3. An "~~peanut and tree nut free~~Allergy Aware" table will be established in the cafeteria.

3.4. Lunch tables will be cleaned thoroughly by custodial/cafeteria staff or student volunteers prior to meal consumption and immediately after each lunch session to avoid contamination of possible peanut, tree nut, or other residue.

~~4.1. The food service manager will plan ahead to have peanut and tree nut free meals for field trips. The food service manager will print a manager alert report prior to preparing field trip meals to assure meals given are safe for all students.~~

~~5. School menus are available on the School District Food and Nutrition Services website for parent review. If requested, the dietitian will review menus with parents to determine what if any, menu items need to be substituted.~~

~~6.~~ Communications may~~can~~ be sent to the home of all students in a classroom requesting that parents do not send peanut, tree nuts, or other products to school with their child if deemed necessary by school administration.

~~7.~~5. ~~Only food from commercially prepared state approved food establishments are provided to students. Health department regulations do not permit homemade baked goods in schools. These establishments will provide the required food~~ labels.

~~8.~~6. Parents will be informed of parties and other events where food will be served. Parents are encouraged to attend these events and monitor which foods are consumed by their child.

   a. If this is not possible, parents are encouraged to send in substitute "party" food for their child. It is the parent's responsibility to communicate with the school/teacher about accommodations for food served during classroom parties.
   b. Food service will distribute a list of non-food classroom party alternatives to teachers.

9.7. Teachers are discouraged from using food as rewards in class. Other items or activities can be used as rewards. Food service will distribute a list of non-food reward ideas to teachers.

10.8. _____~~If at all possible~~To the extent practicable, the classroom of the child with a severe allergy should not be used for after school activities~~, or shelter events~~.

~~11.~~9. _____Classroom pet food cannot contain~~s~~ nuts.

~~12.~~ The policy of "no eating" on school buses will be reinforced. Bus drivers will be trained in risk reduction procedures, recognition of allergic reactions, and emergency procedures.

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~~13.~~10. ~~Parents are strongly encouraged to provide a medical alert bracelet for the child with life-threatening allergies.~~

C. Communication and Awareness

1. Family's Responsibility

a. Notify the school nurse of the child's allergies.

b. Work with the school team to develop a plan that accommodates the child's needs throughout the school including in the classroom, in the cafeteria, in after-care programs, during school-sponsored activities, and on the school bus.

c. Provide written medical documentation, instructions, and medications as directed by a physician, using the allergy management form as a guide. Include a photo of the child on written form.

d. Provide properly labeled medications and replace medications after use or upon expiration.

e. Educate the child in the age appropriate self-management of their food allergy including:

1. safe and unsafe foods

2. strategies for avoiding exposure to unsafe foods

3. symptoms of allergic reactions

4. how and when to tell an adult they may be having an allergy-related problem

5. how to read food labels (age appropriate)

f. Review policies/procedures with the school staff, the child's physician, and the child (if appropriate) after a reaction has occurred.

g. Provide up to date emergency contact information.

g.h. Parents are strongly encouraged to provide a medical alert bracelet for the child with life-threatening allergies.

2. School's Responsibility

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a. Review the health records submitted by parents and physicians.

b. Include food-allergic students in school activities. Students should not be excluded from school activities based on their food allergy.

c. Identify a core team of, but not limited to, school nurse, teacher, principal, school food service manager, food service dietitian~~and nutrition~~ manager/director, and counselor (if available) to work with parents and the student (age appropriate) to establish a prevention plan. Changes to the prevention plan to promote food allergy management should be made with core team participation.

d. Assure that staff who interact with the student on a regular basis understands food allergy, can recognize symptoms, knows what to do in an emergency, and works with other school staff to eliminate the use of food allergens in the allergic student's meals, educational tools, arts and crafts projects, or incentives.

e. Coordinate with the school nurse to be sure medications are appropriately stored. However, students should be allowed to carry their own epinephrine, if age appropriate, after approval and documentation from the student's physician, parent, and school nurse.

f. Designate school personnel who are properly trained to administer medications.

g. Be prepared to handle a reaction and ensure that there is a staff member available who is properly trained to administer medications during the school day regardless of time or location.

h. Review policies/prevention plan with the core team members, parents/guardians, student (age appropriate), and physician after a reaction has occurred.

i. Work with the District transportation administrator to assure that school bus driver training includes symptom awareness and what to do if a reaction occurs.

j. Enforce a "no eating" policy on school buses with exceptions made only to accommodate special needs of other students. Discuss appropriate management of food allergy with family.

k. Discuss field trips with the family of the food-allergic child to decide appropriate strategies for managing the food allergy.

l. Take threats or harassment against an allergic child seriously.

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3. Student's Responsibility

a. Should not trade food with others.

b. Should not eat anything with unknown ingredients or known to contain any allergen.

c. Should be proactive in the care and management of their food allergies and reactions based on their developmental level.

d. Should notify an adult immediately if they eat something they believe may contain the food to which they are allergic.

e. Wear medical identification tag or jewelry while in school if provided by the parent/guardian.

Food Texture Modification

Parents should notify the school nurse if the child requires food texture modification. Documentation from a medical authority will be required. (Meal Modification Form) The clinic will maintain copies of this documentation.

Procedural Rights for Parents and Guardians

The Procedural Safeguards process, codified at 7 CFR 15b, requires LEAs to provide notice and information to parents and guardians regarding how to request a reasonable modification and their procedural rights, which include the right to:

• File a grievance if they believe a violation has occurred regarding the request for a reasonable modification, Procedural Safeguards 6

• Receive a prompt and equitable resolution of the grievance,

• Request and participate in an impartial hearing to resolve their grievances,

• Be represented by counsel at the hearing,

• Examine the record, and

• Receive notice of the final decision and a procedure for review, i.e., right to appeal the hearing's decision.

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In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: Program Discrimination Complaint Form English [409.6 kB] , Program Discrimination Complaint Form Spanish [389.3 kB] and, Program Discrimination Complaint Form Haitian Creole [185.2 kB], from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
   U.S. Department of Agriculture
   Office of the Assistant Secretary for Civil Rights
   1400 Independence Avenue, SW
   Washington, D.C. 20250-9410; or
2. **fax:**
   (833) 256-1665 or (202) 690-7442; or
3. **email:**
   program.intake@usda.gov

This institution is an equal opportunity provider.

Revised 8/11/20

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Legal

F.S. 120.81(1)(a)
F.S. 381.0056
F.S. 1001.32(2)
F.S. 1001.41
F.S. 1001.42
F.S. 1001.43
Section 504 of the Rehabilitation Act of 1973

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Title II of the Americans with Disabilities Act
Individuals with Disabilities Education Act
7 C.F.R. Part 15b
§

Book	Policy Manual
Section	Neola Select Policies through V25 N2
Title	Copy of INTERNAL CONTROLS
Code	po6111 fsj 2/16/25 UGG EDGAR
Status	
Adopted	June 27, 2017

6111 - **INTERNAL CONTROLS**

The Superintendent shall establish, document, and maintain effective internal controls over Federal awards that provide reasonable assurance that the District is managing all awards in compliance with the U.S. Constitution, ~~applicable~~ statutes, regulations, and the terms and conditions of the awards. The District will have a process that provides reasonable assurance regarding the achievement of the following objectives:

A. effectiveness and efficiency of operations

B. reliability of reporting for internal and external use

C. compliance with applicable laws and regulations

These internal controls should comply with the guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control-Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

The internal controls must provide reasonable assurance that transactions are properly recorded and accounted for in order to permit the preparation of reliable financial statements and Federal reports; maintain accountability over assets; and demonstrate compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. The internal controls must also provide reasonable assurance that these transactions are executed in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award that could have a direct and material effect on a Federal award, as well as any other Federal statutes and regulations that are identified in the compliance supplement. Finally, the District's internal controls must provide reasonable assurance that all Federal funds, property, and other assets are safeguarded against loss from unauthorized use or disposition.

The District shall:

A. comply with the U.S. Constitution, Federal statutes, regulations, and the terms and conditions of the Federal award~~awards~~;
B. evaluate and monitor its compliance with statutes, regulations, and the terms and conditions of the award;

C. take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; and

D. take reasonable cybersecurity and other measures to safeguard protected information including protected "personally identifiable information" (PII) and other types of information. This also includes information the Federal agency or pass-through entity designates as sensitive or other information the District considers sensitive and is consistent with applicable Federal, State, local, and tribal laws regarding privacy and responsibility over confidentiality.~~"personally identifiable information" (PII) and other information the awarding agency or pass-through entity designated as sensitive or the District considers sensitive consistent with applicable Federal, State, local, and tribal laws and District policies regarding privacy and obligations of confidentiality~~

   PII is defined at 2 C.F.R. 200.1~~200.79~~ as "information that can be used to distinguish or trace an individual's identity, either alone or when combined with other personal or identifying information that is linked or linkable to a specific individual".

However, the definition of PII is not attached~~anchored~~ to any single category of information or technology. Rather, it requires a case-by-case assessment of the specific risk that an individual can be identified.

2 C.F.R. 200.1

~~2 C.F.R. 200.61 61~~
~~2 C.F.R. 200.79~~

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Legal	2 C.F.R. 200.1
	2 C.F.R. 200.62
	2 C.F.R. 200.303

7510 - **USE OF DISTRICT FACILITIES**

The School Board believes that the grounds and facilities of this District should be made available for community purposes, provided that such use does not infringe on the original and necessary purpose of the property or interfere with the educational program of the schools.

The Board may permit the use of District grounds and facilities when such permission has been requested in writing by a responsible organization or a group of citizens and has been approved by the Superintendent.

The use of District grounds and facilities shall not be granted for private social functions, to political organizations and/or political activities (as defined in Board Policies 1232, 3232, 4232), and/or any purpose which is prohibited by law or violates Board policies.

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Should all or any part of the District's community be struck by a disaster, the Board shall make District grounds and/or facilities available for the housing, feeding, and care of victims or potential victims when requested by local, State, or Federal authorities. The Superintendent should meet with the Emergency Operations Center to establish a disaster preparedness plan in order to ensure that proper procedures are established to minimize confusion, inefficiency, and disruption of the educational program.

The Superintendent shall develop administrative procedures for the granting of permission to use District facilities including a schedule of fees and security deposits ~~which, together with the costs used to determine such fees~~. Such procedures are to include the following:

A. Each user shall provide~~present~~ evidence of the purchase of organizational liability insurance from companies acceptable to School Board insuring the School Board to the limits prescribed by the District's administrative procedures naming the School Board as an additional insured .

B. Use of school equipment in conjunction with the use of school facilities must be requested specifically in writing, and may be granted by the procedure by which permission to use facilities is granted. The users of school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use. Where rules so specify, no item of equipment may be used except by a qualified operator.

C. Users shall be liable financially for damage to the facilities and for proper chaperonage.

Users shall execute a hold harmless and indemnification agreement acceptable by District legal counsel. No liability shall attach to the School Board ~~is District~~, or any of its employees and officers, specifically as a consequence of permitting access to these facilities.

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F.S. 1013.10

Book	Policy Manual
Section	Neola Select Policies through V25 N2
Title	Copy of SCHOOL SAFETY AND SECURITY
Code	po8405 fsj 2/19/25 V25 N2
Status	
Adopted	June 27, 2017
Last Revised	July 30, 2024

8405 - **SCHOOL SAFETY AND SECURITY**

The School Board is committed to maintaining a safe, secure, and drug-free environment in all of the District's schools.

School crime and violence are multifaceted problems that need to be addressed in a manner that utilizes all available resources in the community through a coordinated effort of District personnel, law enforcement agencies, first responders, and families. The Board further believes that school administrators and local law enforcement officials must work together to provide for the safety and welfare of students while they are at school or a school-related event or are on their way to and from school.

The Superintendent, in conjunction with the School Safety Specialist, shall develop a *School Safety and Security Plan* with input from representatives of the local law enforcement agencies; the local Fire Marshall(s) or their designee(s); representative(s) from emergency medical services; commissioned school safety officers; and/or school guardians.

Included within the District's School Safety and Security Plan shall be a District Active Assailant Response Plan (DAARP). The DAARP shall include, at a minimum, procedures addressing the following:

A. security assessments;

B. roles and responsibilities of District personnel;

C. roles and responsibilities of Safe-School Officers (Policy 8407 - *Safe-School Officers*);

D. information sharing;

E. training of District personnel and exercises/drills, including training standards;

F. identification of Safe Spaces and Command Posts;

G. response to the threat of an active assailant, including the following three (3) strategies: evading or evacuating, taking cover or hiding, and responding to or fighting back;

H. response to the presence of an active assailant on school grounds;

I. communication with law enforcement prior to and after law Enforcement arrives on school grounds;

J. responsibilities prior to law enforcement arrival;

K. responsibilities when law enforcement arrives on school grounds;

L. communication with the public; and

M. post-incident recovery.

The District will adopt its initial DAARP by October 1.

Further, by October 1st of each year, the Superintendent shall certify to the Office of Safe Schools and document in the Florida Safe Schools Assessment Tool that all school personnel has received annual training on the procedures contained in the District's DAARP.

School Safety Specialist

The Superintendent is responsible for designating the District's School Safety Specialist. The School Safety Specialist must be a school administrator employed by the District or a law enforcement officer employed by the Manatee County Sheriff's Office. Prior to appointing a law enforcement officer to serve as the School Safety Specialist, the Superintendent must verify that the law enforcement officer has met all statutory requirements and has been authorized and approved by the Manatee County Sheriff's Office to serve as the School Safety Specialist.

By August 1 of each year, the District will submit the School Safety Specialist's name, phone number, and email address to the Office of Safe Schools at SafeSchools@fldoe.org. The District will notify the Office of Safe Schools within one (1) school day whenever there is a change related to the contact information for the School Safety Specialist.

A. Training

Within thirty (30) calendar days of appointment, the District's School Safety Specialist must complete and thereafter maintain certificates of completion of the following online Federal Emergency Management Agency Independent Study courses: ~~Multi-Hazard Planning~~Preparedness for Childcare Providers; Introduction to the Incident Command System, ICS 100; Preparing for Mass Casualty Incidents: A Guide for Schools, Higher Education, and Houses of Worship; Multi-Hazard Emergency Planning for Schools; and Planning for the Needs of Children in Disasters.

Within one (1) year of appointment, and annually thereafter, the District School Safety Specialist must earn a certificate of completion of school safety specialist training provided by the Office of Safe Schools.

The District's School Safety Specialist shall earn, or designate one (1) or more individuals to earn, certification as a youth mental health awareness and assistance trainer as set forth in F.S. 1012.584.

B. Responsibilities

The School Safety Specialist is responsible for the supervision and oversight for all school safety and security personnel, policies, and procedures in the District including at charter schools. The School Safety Specialist's responsibilities include, but are not limited to, the following:

1. reviewing at least annually District and charter school policies and procedures for compliance with Florida law and applicable rules, as provided by F.S. 1006.07 (6)(a)1., including the District's timely and accurate submission of school environmental safety incident reports to the Department pursuant to F.S. 1001.212;

   The School Safety Specialist is responsible for submitting all Board and District charter school policies and procedures pertaining to the health, safety, or welfare of students to the Office of Safe Schools by July 1 of each year.

2. providing necessary training and resources to students and staff in matters relating to youth mental health awareness and assistance; emergency procedures, including active shooter training; and school safety and security;

3. serving as the District liaison with local public safety agencies and national, State, and community agencies and organizations in matters of school safety and security;

4. conduct annually on or before October 1, in collaboration with the appropriate public safety agencies, a school security risk assessment at each District school using Florida Safe Schools Assessment Tool developed by the Office of Safe Schools;

   The District will report to FLDOE by October 15th of each year that all public schools within the District have completed the assessment using the Florida Safe Schools Assessment Tool. For purposes of this section, "public safety agencies" means a functional division of a public agency which provides firefighting, law enforcement, medical, or other emergency services.

   The District will ensure the accuracy of current school listings within the Florida Safe Schools Assessment Tool application, including school name, address, and MSID number. The District will report to the Office of Safe Schools via e-mail within five (5) school days of a school opening or closing, or when any other change occurs that impacts the accuracy of the District-provided information in the Florida Safe Schools Assessment

Tool.

5. coordinating with appropriate public safety agencies, as defined in F.S. 365.161, that are designated as first responders to a school's campus to conduct a tour of such campus once every three (3) years and to provide recommendations related to school safety. Completion of such tours and any recommendations must be documented in each school's security risk assessment within the Florida Safe Schools Assessment Tool;

   Any changes related to school safety, emergency issues, and recommendations provided by the public safety agencies will be considered as part of the recommendations by the School Safety Specialist to the Board.
6. providing a copy of any Florida School Safety Compliance Inspection Report prepared by OSS following an unannounced visit to the school principal or charter school administrator, as appropriate;
7. providing, or arranging for the provision of, youth mental health awareness and assistance training to all school personnel within the District as set forth in F.S. 1012.584, F.A.C. 6A-1.094120 and F.A.C. 6A-1.0018;

   By July 1st of each year, the Superintendent shall certify to the FLDOE, in a format determined by the FLDOE, that at least eighty percent (80%) of school personnel in elementary, middle, and high schools have received the training required under this paragraph.

   The training program shall include, but is not limited to, the following:

   a. an overview of mental illnesses and substance abuse disorders and the need to reduce the stigma of mental illness;

   b. information on the potential risk factors and warning signs of emotional disturbance, mental illness, or substance use disorders, including, but not limited to, depression, anxiety, psychosis, eating disorders, and self-injury, as well as common treatments for those conditions and how to assess those risks; and

   c. information on how to engage at-risk students with skills, resources, and knowledge required to assess the situation, and how to identify and encourage the student to use appropriate professional help and other support strategies, including, but not limited to, peer, social, or self-help care.

8. coordinating with charter schools to address charter school safety requirements as set forth under Florida law and F.A.C. 6A-1.0018;

   The School Safety Specialist must coordinate with charter school personnel to allow input access to the Florida Safe Schools Assessment Tool. Where input access is restricted to District personnel, the School Safety Specialist is responsible for gathering information from charter schools so that Florida Safe Schools Assessment Tool reporting requirements, including those for FortifyFL, threat management teams and active assailant response plans, include data from charter schools.

9. completing surveys provided by the Office of Safe Schools regarding Safe-School officer assignment;

10. investigating and responding to notices from the Office of Safe Schools containing suspected deficiencies at a District school and at or by a charter school.

C. Identification of and Corrections to Instances of Noncompliance with Florida Laws and Rules Relating to Safety

The School Safety Specialist is responsible for identifying and correcting instances of noncompliance with F.A.C. 6A-1.0018 or any other Florida laws or rules relating to safety at any District school. Such actions may include, but are not limited to, the following:

1. resolving deficiencies relating to Safe-School officer coverage by no later than the next school day;

2. notifying the Office of Safe Schools within twenty-four (24) hours at SafeSchools@fldoe.org of any deficiencies relating to Safe-School officer coverage and any instance of noncompliance that is determined to be an imminent threat to the health, safety, or welfare of students or staff. The notification must contain particularized facts beyond noncompliance with rules or Florida Statutes that explain the imminent threat;

3. notifying the Office of Safe Schools within three (3) days at SafeSchools@fldoe.org of any instance of noncompliance not corrected within sixty (60) days.

4. the School Safety Specialist shall identify any instances of noncompliance through their duties identified throughout this policy;

If the School Safety Specialist identifies, or is made aware of an instance of noncompliance by an employee, the School Safety Specialist shall investigate the alleged noncompliance and, if it is determined that there was an instance of noncompliance, the School Safety Specialist shall develop a written plan of correction no later than seven (7) days following their investigation. Alleged noncompliance that creates an imminent threat to the health, safety, or welfare of students or staff shall be addressed immediately and in accordance with subsections (1) through (3) above.

D. Response to Notice of Suspected Deficiency from the Office of Safe Schools

The School Safety Specialist is responsible for notifying the Superintendent immediately and no later than the same day of receipt of any notice of suspected deficiency the School Safety Specialist receives from the Office of Safe Schools.

When the notice of suspected deficiency concerns a failure to have a Safe-School officer established or assigned at each school facility, as required by F.S. 1006.12, the School Safety Specialist must respond in writing and verify to the Office of Safe Schools that the school(s) identified in the notice have a Safe-School officer on site by the next school day. In all other cases, the School Safety Specialist must respond in writing to the Office of Safe Schools within five (5) school days and verify that the District or school has corrected the suspected deficiency, or within that same time period, submit a written plan describing how the District will bring the identified school(s) into compliance. The plan must include an estimated date of completion and an explanation of alternate security measures designed to maintain a safe learning environment.

Recommendations of the School Safety Specialist

Based on the findings of the school security risk assessment, the School Safety Specialist must provide recommendations to the Superintendent and Board which identify strategies and activities that the Board should implement in order to address the findings and improve school safety and security. The School Safety Specialist's report to the Board shall also include school safety recommendations made by public safety agencies. The Board will review the school security risk assessment findings and the recommendations of the School Safety Specialist at a publicly noticed Board meeting to provide the public an opportunity to hear the Board members discuss and take action. The *School Safety and Security Plan* is, however, confidential and is not subject to review or release as a public record.

The School Safety Specialist shall report the school security risk assessment findings and recommendations and the Board's action(s) to the Office of Safe Schools no later than thirty (30) days after the Board meeting and prior to November 1 of each year.

The School Safety Specialist shall also submit a best practices assessment in the Florida Safe Schools Assessment Tool.

As a part of the *School Safety and Security Plan*, the Board shall verify that it has procedures in place for keeping schools safe and drug-free that include (see also, Form 8330 F15 entitled Checklist of Policies and Guidelines Addressing No Child Left Behind Act of 2001):

A. safety and security best practices;

B. appropriate and effective school discipline policies that prohibit disorderly conduct, the illegal possession of weapons and the illegal use, possession, distribution, and sale of tobacco, alcohol, and other drugs by students;

C. security procedures at school and while students are on the way to and from school;

D. prevention activities that are designed to maintain safe, disciplined and drug-free environments;

E. a code of conduct or policy for all students that clearly states the responsibilities of students, teachers, and administrators in maintaining a classroom environment that:

1. allows a teacher to communicate effectively to all students in the class;

2. allows all students in the class the opportunity to learn;

3. has consequences that are fair, and developmentally appropriate;

4. considers the student and the circumstances of the situation; and

5. is enforced accordingly.

Threat Management Coordinator

The Superintendent will designate a Threat Management Coordinator to oversee threat management at all public K-12 District schools, including charter schools sponsored by or under contract with the District, in accordance with the requirements set forth in Florida law and State Board of Education rules.

The Superintendent will report the name and contact information of the Threat Management Coordinator to the Office of Safe Schools by July 1, 2023. Any changes in the name and contact information of the Threat Management Coordinator will be updated with the Office of Safe Schools within one (1) school day of the change.

Mental Health Coordinator

The Board shall identify a mental health coordinator for the District. The mental health coordinator shall serve as the District's primary point of contact regarding the District's coordination, communication, and implementation of student mental health policies, procedures, responsibilities, and reporting. The mental health coordinator is responsible for:

A. Coordinating with the Office of Safe Schools, established pursuant to F.S. 1001.212.

B. Maintaining records and reports regarding student mental health as it relates to school safety and the mental health assistance allocation under F.S. 1011.62(14).

C. Facilitating the implementation of District policies relating to the respective duties and responsibilities of the District, the Superintendent, and District Principals.

D. Coordinating with the School Safety Specialist on the staffing and training of threat managementteams and facilitating referrals to mental health services, as appropriate, for students and their families.

E. Coordinating with the School Safety Specialist on the training and resources for students and District staff relating to youth mental health awareness and assistance.

F. Reviewing annually the District's policies and procedures related to student mental health for compliance with Florida law and alignment with current best practices and make recommendations, as needed, for amending such policies and procedures to the Superintendent and the Board.

Safety and Security Best Practices

The Superintendent shall develop administrative procedures for the prevention of violence on school grounds, including the assessment and intervention with individuals whose behavior poses a threat to the safety of the school community.

The Board shall adopt, in coordination with local law enforcement agencies and local governments, a family reunification plan to reunite students and employees with their families in the event that a school is closed or unexpectedly evacuated due to a natural or man-made disaster. The reunification plan must be reviewed annually and updated, as applicable.

Persistently Dangerous Schools

The Board has set forth the rules with regard to expected behavior in Policy 5500 - Student Conduct and has established the consequences for violating the policy on student conduct in Policy 5600 - Student Discipline. The Board recognizes that not only Federal, but also State law requires that the District report annually incidents which meet the statutory definition of violent criminal offenses that occur in a school, on school grounds, on a school conveyance, or at a school-sponsored activity, as well as those incidents that would be a Gun-Free Schools Act violation. It is further understood that the Florida Department of Education will then use the data for the offenses identified in the Department's Unsafe School Choice Option Policy to determine whether or not a school is considered "persistently dangerous".

Pursuant to the Board's stated intent to provide a safe school environment, school administrators are expected to respond appropriately to any and all violations of the Student Code of Conduct, especially those of a serious, violent nature. In any year where the number of reportable incidents of violent criminal offenses in any school exceeds the threshold number established in State law, the Superintendent shall discuss this at the annual meeting for the purpose of reviewing the *School Safety and Security Plan* so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year and/or convene a meeting of the building administrator, representative(s) of the local law enforcement agencies, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.

The Superintendent shall make a report to the Board about this plan of corrective action and shall recommend approval and adoption of it.

In the unexpected event that the number of reportable incidents in three (3) consecutive school years exceeds the statutory threshold and the school is identified as persistently dangerous, the Superintendent shall offer parents and eligible students the opportunity to transfer to another school within the District that serves the same grades. If there is another school within the District serving the same grades, the transfer shall be completed in a timely manner. If there is not another school within the District that serves the same grades, then parents and eligible students will be advised that, although Federal and State law provides for an opportunity to transfer, they will be unable to do so.

In addition, the Superintendent shall discuss this at the annual meeting for the purpose of reviewing the *School Safety and Security Plan* so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year and/or convene a meeting of the building administrator, representative(s) of the local law enforcement agencies, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.

If a school in a neighboring district is identified as persistently dangerous and there is not another school or public school academy in that district, the District will admit students from that school in accordance with Board Policy 5113.

Victims of Violent Crime

The Board further recognizes that, despite the diligent efforts of school administrators and staff to provide a safe school environment, an individual student may be a victim of a violent crime in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. In accordance with Federal and State laws the parents or the eligible student shall be offered the opportunity to transfer to another school within the District that serves the same grades. If there is another school serving the same grades, the transfer shall be completed in a timely manner. If there is not another school serving the same grades, the parents or eligible student will be advised that, although they have the right to transfer, they will be unable to do so.

Threat Management Teams

The purpose of the threat management team is to establish a process focusing on behaviors that pose a threat to school safety while serving as a preventative measure to identify needs and provide support to students. This process is also known as a care assessment. Threat management teams are responsible for the coordination of resources and assessment and intervention with students whose behavior may pose a threat to the safety of school staff or students.

Upon the availability of a State-wide behavioral threat management operational process developed pursuant to F.S. 1001.212, all threat management teams shall use the operational process.

Each school-based threat management team must meet as often as needed to fulfill its duties of assessing and intervening with persons whose behavior may pose a threat to school staff or students, but no less than monthly. Threat management teams shall maintain documentation of their meetings, including meeting dates and times, team members in attendance, cases discussed, and actions taken.

A. Location and Membership

1. Threat management teams are located at each school in the District and composed of individuals with expertise in counseling, instruction, school administration, and law enforcement. All members of the threat management team must be involved in the threat assessment and threat management process and final decision-making. At least one (1) member of the threat management team must have a personal familiarity with the individual who is the subject of the threat assessment. If no member of the threat management team has such familiarity, an instructional personnel or administrative personnel who is personally familiar with the individual who is the subject of the threat assessment must consult with the threat management team for the purpose of assessing the threat. The instructional or administrative personnel who provides such consultation shall not participate in the decision-making process.

    a. The counseling team member must be a school-based mental health services provider who is able to access student mental health records.

    b. The law enforcement team member must be a sworn law enforcement officer, as defined by F.S. 943.10, including a School Resource Office, school-safety officer, or other active law enforcement officer. At a minimum, a law enforcement officer serving on a threat management team must have access to local Records Management System information, the Criminal Justice Information System, and the Florida Crime Information Center and National Crime Information Center databases. Officers serving on school-based threat management teams must also have clearance to review Criminal

Justice Information and Criminal History Record Information.

2. The Board authorizes the Superintendent to create procedures for the purpose of:

    a. identifying team participants by position and role;

    b. designating the individuals (by position) who are responsible for gathering and investigating information; and

    c. identifying the steps and procedures to be followed from initiation to conclusion of the threat assessment inquiry or investigation.

B. Responsibilities and Activities of Threat Assessment Teams

The responsibilities and activities of threat management teams include, but are not limited to, the following:

1. identification of individuals in the school community to whom threatening behavior should be reported and provide guidance to students, faculty, and staff regarding recognition of threatening or aberrant behavior that may represent a threat to the community, school, or self;

2. utilizing the Florida Model Instrument developed pursuant to F.S. 1001.212;

3. consult with law enforcement when a student exhibits a pattern of behavior, based upon previous acts or the severity of an act, that would pose a threat to school safety;

4. consult with law enforcement when a student commits more than one (1) misdemeanor to determine if the act should be reported to law enforcement;

5. if a preliminary determination is made by the threat management team that a student poses a threat of violence or physical harm to himself/herself or others, the threat management team will report its determination to the Superintendent;

    The Superintendent shall immediately attempt to notify the student's parent or legal guardian. However, nothing in this paragraph shall preclude District personnel from acting immediately to address an imminent threat.

6. if a preliminary determination is made by the threat management team that a student poses a threat of violence to themselves or others or exhibits significantly disruptive behavior or need for assistance, authorized members of the threat assessment team may obtain criminal history record information as pursuant to F.S. 985.04(1);

    Members of the threat management team may not disclose any criminal history record information obtained pursuant to this paragraph or otherwise use any record of an individual beyond the purpose for which such disclosure was made to the threat assessment team.

7. create procedures related to engaging behavioral health crisis resources.

All reported threats, even those determined not to be a threat, must be documented by the threat management team. Documentation must include the evaluation process and any resultant action.

C. Sharing of Information

The District and other agencies and individuals that provide services to students experiencing, or at risk of, an emotional disturbance or a mental illness and any service or support provider contracting with such agencies may share with each other records or information that are confidential or exempt from disclosure under F.S. Chapter 119 if the records or information are reasonably necessary to ensure access to appropriate services for the student or to ensure the safety of the student or others.

D. Immediate Mental Health or Substance Abuse Crisis

If an immediate mental health or substance abuse crisis is suspected, school personnel shall follow policies established by the threat management team to engage behavioral health crisis resources. Behavioral health crisis resources, including, but not limited to, mobile crisis teams and school resource officers trained in crisis intervention shall provide emergency intervention and assessment, make recommendations, and refer the student for

appropriate services. Onsite school personnel shall report all such situations and actions taken to the threat management team, which shall contact the other agencies involved with the student and any known service providers to share information and coordinate any necessary follow-up actions. Upon the student's transfer to a different school, the threat assessment team shall verify that any intervention services provided to the student remain in place until the threat management team of the receiving school independently determines the need for intervention services.

E. Threat Assessment Report

The threat management team shall prepare a threat assessment report required by the Florida-specific behavioral threat assessment instrument developed pursuant to F.S. 1001.212. A threat assessment report, all corresponding documentation, and any other information required by the Florida-specific behavioral threat assessment instrument in the threat management portal is an education record.

F. Behavior Threat Management Instrument Training

All threat management team members must be trained on the Florida Model Instrument in accordance with Florida law.

G. Office of Safe Schools Reporting

Each threat assessment team shall report quantitative data on its activities to the Office of Safe Schools, including all activities during the previous school year. The School Safety Specialist will report this information to the Office of Safe Schools.

Beginning in the 2022-2023 school year, the total number of threat assessments conducted, disaggregated by the total number of non-threats, the total number of transient threats, the number of substantive threats, and the sex, race, and grade level of all students assessed by the threat assessment team.

H. Threat Assessment Records

1. Transient or Substantive Threats

Threat assessments determined to be transient or substantive, as defined in F.A.C. 6A-1.0018, are Category B records and shall be maintained in a student's file as long as determined useful by a threat management team, pursuant to F.S. 1006.07 and F.A.C. 6A-1.0018.

2. Non-Threats

In order to protect students from stigma and unintended consequences, reported threats which are determined by a threat management team not to be a threat at all, meaning the threat does not rise to the level of transient or substantive, may be maintained by the threat management team, but must not be maintained in a student's file, unless one of the following conditions are met:

a. The parent of the student who was the subject of a non-threat finding requests that the record be retained in the student's file; or

b. The threat management team has made a determination that the non-threat finding must be retained in order to ensure the continued safety of the school community or to ensure the well-being of the student.

Such determination and reasoning for maintaining the record must be documented with the non-threat finding. Where such a determination is made, the threat assessment team must re-evaluate the decision on an annual basis to determine if the record is no longer useful. The student's age and length of time since the original assessment must be considered in those evaluations.

Referral to Mental Health Services

All school personnel who receive training pursuant to F.S. 1012.584 shall be notified of the mental health services that are available in the District.

School Environmental Safety Incident Reporting

The superintendent is responsible for ensuring the accurate and timely reporting of incidents related to school safety and discipline in accordance with Florida law and rules promulgated by FL DOE.

Parents of District students have a right to access school safety and discipline incidents as reported pursuant to F.S. 1006.07 (9) and will be timely notified of threats, unlawful acts, and significant emergencies pursuant to F.S. 1006.07 (4) and (7).

Student Crime Watch Program

The Board shall implement a Student Crime Watch Program to promote responsibility among students and improve school safety. Through a Board resolution, the Board will require each Principal to distribute information (including a reference to Policy 8406) at their respective schools notifying students and the community as to how they can anonymously relay information concerning unsafe and potentially harmful, dangerous, violent, or criminal activities, or the threat of these activities, to appropriate public safety agencies and school officials.

Promotion of School Safety Awareness

In furtherance of Policy 8406 (*Reports of Suspicious Activity and Potential Threats to Schools*), the Board shall promote the use of the Florida Department of Education's mobile suspicious reporting tool ("FortifyFL") and the consequences of knowingly submitting false information on the District's website, in newsletters, on school campuses, and in school publications. FortifyFL shall also be installed on all mobile devices issued to students and bookmarked on all computer devices issued to students.

Records Related to Compliance with F.A.C. 6A-1.0018

The District and all school staff will retain records demonstrating that the requirements of F.A.C. 6A-1.008 are met and provide such records to the Office of Safe Schools upon request.

Revised 5/25/19
Revised 7/27/21
Revised 3/8/22
Revised 9/13/22
Revised 12/13/22
Revised 11/14/23
Revised 7/30/24

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F.S. 1001.212

F.S. 1006.07

F.S. 1006.13

F.S. 1006.1493

Office of Safe Schools School Security Risk Assessment Tool

Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates (U.S. Secret Service and U.S. Department of Education)

F.A.C. 6A-1.0018

F.A.C. 6AER23-02

Book	Policy Manual
Section	Neola Select Policies through V25 N2
Title	Copy of REPORTS OF SUSPICIOUS ACTIVITY AND POTENTIAL THREATS TO SCHOOLS
Code	po8406 fsj 2/19/25 V25 N2
Status	
Adopted	August 11, 2020
Last Revised	October 22, 2024

8406 - **REPORTS OF SUSPICIOUS ACTIVITY AND POTENTIAL THREATS TO SCHOOLS**

It is vitally important that local public safety agencies and school officials be made aware of potential threats to schools as quickly as possible. All employees shall, and students and members of the community are strongly encouraged, to promptly make reports concerning unsafe, potentially harmful, dangerous, violent, or criminal activities, or the threat of these activities, to local public safety agencies and/or school officials. The following is a non-exhaustive list of mechanisms to disclose such information by:

A. contacting local law enforcement agencies, including the Manatee County Sheriff's Office, Bradenton Police Department, Palmetto Police Department or Holmes Beach Police Department;

B. utilizing the Florida Department of Education's mobile suspicious reporting tool ("FortifyFL");

C. contacting the District's School Safety Specialist as follows:

1. in person at 1 Matzke Way Blvd #9, Bradenton, FL 34208;

2. via telephone at (941) 708-8800 ext 44071;

3. via email at safetyandsecurity@manateeschools.net;

D. calling 9-1-1.

In addition, employees must also report unsafe, potentially harmful, dangerous, violent, or criminal activities, or the threat of these activities, to the Chief of Safety & Security or his/her designee.

The identity of the reporting party and any other information received by school officials through the Florida Department of Education's mobile suspicious reporting tool is confidential and exempt under Florida's Public Records Act.

The District shall provide instruction on FortifyFL within the first five (5) days of school each year. The instruction must be age and developmentally appropriate and include the consequences of making a threat or false report involving school or school personnel's property, school transportation, or a school-sponsored activity. Instruction concerning consequences shall include disciplinary actions that may occur at school and possible criminal charges.

Annually, through procedures developed by the Superintendent, the District will make available a training for parents and guardians on the use of FortifyFL prior to the start of each school year or at the time of a student's enrollment if during the school year. The training will include an explanation of the potential consequences for anyone making a threat or false report concerning school or school personnel's property, school transportation, or a school-sponsored activity, including disciplinary actions that may occur at school and possible criminal charges. Information provided during the training concerning criminal charges shall include a summary of F.S. 790.162, 790.163, 836.10 and 837.05, and the penalties for violating those statutes.

Technical Correction 5/24/22

Revised 10/22/24

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F.S. 119.07

F.S. 943.082

F.S. 1006.07

F.A.C. 6A-1.0018

Book	Policy Manual
Section	Neola Select Policies through V25 N2
Title	Copy of SAFE-SCHOOL OFFICERS
Code	po8407 fsj 2/19/25 V25 n2
Status	
Adopted	October 23, 2018
Last Revised	October 22, 2024

8407 - **SAFE-SCHOOL OFFICERS**

For the protection and safety of students, school personnel, visitors, and property, the District shall partner with local law enforcement agencies to establish or assign one or more ~~safe-school officers~~Safe-School Officers at each school facility in the District, including charter schools. A Safe-School officer shall be present, at a minimum, during the school day when the school facility is open for instruction as defined by the approved school calendar (See, Policy 8210 - *School Calendar*).

Definitions

"Safe-School officer" means a school resource officer, a school safety officer, a school guardian, or a school security guard, as identified in F.S. 1006.12.

"School facility" means a public K-12 school, including a charter school, with a Master School Identification Number (MSID) number as provided under F.A.C. 6A-1.0016, with the following exceptions:

A. Schools with separate MSID numbers that are located at the same physical location and are co-located with each other are a single-school facility.

B. Schools that are located at separate physical locations and are not co-located, but share one MSID number are separate school facilities.

C. A school facility does not include:

1. schools without a physical location for instruction of students, such as virtual schools, virtual instruction programs, virtual course offerings, franchises of the Florida Virtual School and virtual charter schools;

2. settings where instruction is provided in a county jail or state prison, in a Department of Juvenile Justice facility or program, in a hospital, or while a student is homebound;

3. schools that provide only prekindergarten or adult education;

4. technical centers under F.S. 1004.91; and

5. private schools, regardless of whether or not their students receive State scholarship funds under F.S. Chapter 1002.

Training

Safe-School officers must complete mental health crisis intervention training using a curriculum developed by a national organization with expertise in mental health crisis intervention. The training shall improve officers' knowledge and skills as first responders to incidents involving students with emotional disturbance or mental illness, including de-escalation skills to ensure student and officer safety.

Limitations

An individual must satisfy background screening, psychological evaluation, and drug test requirements and be approved by the Manatee County Sheriff before participating in any training required by F.S. 30.15(1)(k) which may be conducted only by a sheriff.

School Resource Officers

The School Board will enter into cooperative agreements with law enforcement agencies for the provision of school resource officers. School resource officers must be certified law enforcement officers as defined in F.S. 943.10(1) and employed by a law enforcement agency as defined in F.S. 943.10(4). School resource officers shall:

A. undergo criminal background checks, drug testing, and a psychological evaluation; and

B. abide by Board policies and consult with and coordinate activities through school principals.

With respect to matters relating to employment, school resource officers shall be responsible to their law enforcement agency, subject to agreements between the Board and law enforcement agency. Activities conducted by school resource officers which are part of the regular instructional program of schools shall be under the direction of school principals.

The powers and duties of law enforcement officers shall continue throughout school resource officers' tenure.

School Guardians ~~(The Coach Aaron Feis Guardian Program)~~(The Chris Hixon, Coach Aaron Feis, and Coach Scott Beigel Guardian Program)

The Board utilizes school guardians pursuant to The Chris Hixon, Coach Aaron Feis , and Coach Scott Beigel Guardian Program.

The Superintendent shall be responsible for appointing school guardians. Prior to appointing school guardians, the Superintendent must verify through evidence provided by the Manatee County Sheriff that potential school guardians have met all the requirements set forth in F.S. 30.15.

The guardian training program must include twelve (12) hours about responding to and de-escalating incidents on school premises.

The District must report to the Florida Department of Law Enforcement (FDLE) the name, date of birth, and appointment date of each person appointed as a guardian, as well as the date of separation if a guardian leaves the assignment.

School guardians do not have the power of arrest or the authority to act in any law enforcement capacity except to the extent necessary to prevent or abate an active assailant incident.

In support of school-sanctioned activities for purposes of F.S. 790.115, the following individuals may serve as a school guardian:

A. a District employee or personnel as defined under F.S. 1002.01 who volunteers to serve as a school guardian in addition to his/her official job duties; or

B. a District employee who is hired for the specific purpose of serving as a school guardian.

Prior to appointing school guardians, the Superintendent must provide the Board with evidence from the Manatee County Sheriff demonstrating that potential school guardians have met all the requirements set forth in F.S. 30.15.

Pursuant to Florida State Board of Education Rule 6A-1.0018, Florida schools are also required to establish a policy for safe-school officer assignment outside the regular school day, including during, before, and after school, summer school, during extracurricular activities, and for school-sponsored events.

School administration is responsible for determining if safe-school officers are needed for extracurricular activities and after-school events. School administration will consider the number of persons present, the ratio of staff members to students, and any other safety and security measures available.

The School Safety Specialist, in consultation with the Chief of Safety & Security, Law Enforcement, and the learning community and/or Executive Directory of Secondary Schools, may require schools to add or implement additional safety and security measures for extracurricular activities and after-school events.

Safe-School officers will be assigned during the summer session based on the availability of resources.

Notification of Incidents Involving Safe-School Officer Discipline, Dismissal or Discharge of a Firearm

A. Discharge of a Weapon

"Discharge" means to fire a gun or firearm.

The Superintendent must notice the Office of Safe Schools when a Safe-School officer assigned to any school facility in the District discharges a firearm in the exercise of Safe-School officer duties, other than for training purposes, as provided in F.S. 1006.12 (5). Notification must be made no later than seventy-two (72) hours of the incident by submitting Form SSON-2021 to SafeSchools@fldoe.org.

The Superintendent is also responsible for notifying the Manatee County Sheriff immediately after, but no later than seventy-two (72) hours after, a Safe-School Officer discharges their firearm in the exercise of their duties other than for training purposes. the occurrence of the following:

B. Dismissal or Discipline

"Dismissal" means a Safe-School officer is permanently relieved of their position. Dismissal or termination is involuntary and initiated by the employer, including firings or other discharges for cause. "Discipline" means a Safe-School officer received a behavior-related official reprimand.

The Superintendent must notify the Office of Safe Schools when a Safe-School officer assigned to a school facility in the District has been disciplined for misconduct or has been dismissed from their duties as a Safe-School officer by their employer, including in cases where the officer is reassigned or moved to another school location, whether by a school district, charter school, law enforcement agency, or private security company, as provided F.S. 1006.12 (5). Notification must be made no later than seventy-two (72) hours of the dismissal or disciplinary action by submitting Form SSON-2021 to SafeSchools@fldoe.org.

C. The Superintendent must notify the Office of Safe Schools when there is an allegation of misconduct that results in a Safe-School officer being placed on administrative leave or reassigned pending completion of an investigation using the procedure set forth in F.A.C. 6A-1.0018 (18)(b)1. Within fifteen (15) days of completion of the investigation, updated information regarding the result of the investigation must be provided to the Office of Safe Schools.

The Superintendent is also responsible for notifying the Manatee County Sheriff immediately after, but no later than seventy-two (72) hours after, a Safe-School Officer is dismissed for misconduct or disciplined.

D. The Superintendent shall adopt and implement procedures to verify that charter schools, law enforcement agencies, and private security firms employing or contracting with Safe-School officers timely report discipline and dismissal of Safe-School officers and any discharge of an officer's weapon outside of training activities, so that the District can meet the reporting requirements under Florida law.

Crisis Intervention Training

Each Safe-School Officer who is also a sworn law enforcement officer must complete mental health crisis intervention training using a curriculum developed by a national organization with expertise in mental health crisis intervention. The training must improve the officer's knowledge and skills as a first responder to incidents involving students with emotional disturbance or mental illness, including de-escalation skills to ensure student and officer safety.

Each Safe-School Officer who is not a sworn law enforcement officer must receive training to improve the officer's knowledge and skills necessary to respond to and de-escalate incidents on school premises.

Revised 7/27/21
Revised 3/8/22
Revised 12/13/22
Revised 3/28/23
Revised 10/22/24

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Legal F.S. 30.15
F.S. 1006.12

F.A.C. 6A-1.0018

Book	Policy Manual
Section	8000 Operations
Title	FOOD AND NUTRITION SERVICES PROGRAM
Code	po8500
Status	Active
Adopted	June 27, 2017
Last Revised	May 25, 2019

8500 - **FOOD AND NUTRITION SERVICES PROGRAM**

The School Board shall, upon the recommendation of the Superintendent, employ the staff necessary to a food service program in each school in accordance with Federal and State laws, regulations, Board policies, and District procedure identified to achieve best practice. Procedure manuals will be revised annually to assure alignment with best practice and School District strategic plan. Those manuals are: Food and Nutrition Services Procedure ManualOperations, and HACCP (Hazard Analysis Critical Control Point)., and One Source An employee handbook will be provided to all employees annually.

The Food Services Program shall participate in the National School Lunch, Breakfast Programs, after-school snack, after-school meals (CACFP), and commodity foods and comply with all Federal and State regulations pertaining to the programs.

A. Food Service Program

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The District recognizes the importance of good nutrition to each student's educational performance.

B. Staffing

1. Administrative Responsibility

The direct responsibility for supervision and administration of the food service program shall be delegated to the Director of Food and Nutrition Services who shall provide system-wide coordination and supervision directed toward the most efficient and nutritional operation at the lowest possible cost to the student.

2. Food Service Manager

The Food Service Manager shall work under the direct supervision of the Food and Nutrition Services Department in accordance with Board policy, State law, and other applicable legal requirements.

3. Other Food Service Personnel

   Additional personnel shall be employed in accordance with established procedures and job classifications.

C. General Provisions

1. Training

   All Food and Nutrition Services Department employees must complete provided training in accordance with USDA Professional Standards policy.

2. Food Safety Training

   All Food and Nutrition Services management and supervisory staff will maintain ServSafe Certification from the National Restaurant Foundation.

3. Meal Charge Plan Policy

   Food and Nutrition Services Meal Charge Plan is available on the School District's website, the Food and Nutrition Services website, and is available from each school's front office. Schools will provide a copy of the plan when students are enrolled. A copy of the Food and Nutrition Services Meal Charge Policy is mailed to all households annually. The policy can also be found on the School District's website and is available from each school's front office. Transfer students will receive a copy of the policy from the school when their child is enrolled.

4. Language and Disability Accommodations

   Language assistance and disability accommodations are available. Food and Nutrition Services will not require an individual with a disability to bring another individual to interpret for them. In case of emergency, accompanying adults may interpret or facilitate communication. We will consult with the individual with a communication disability to reach an agreement on the appropriate and effective auxiliary aid and service. A record of accommodation requests made to the Food and Nutrition Services department will be kept annually.

5. Meal Modifications for students with disabilities are available. Refer to District Meal Modifications and Food Allergies Policy 5335.02 for additional information.

4.

D. Cost of Meals

The food service program shall be operated on a nonprofit basis. The price of meals shall be set by the Board upon the recommendation of the Superintendent and shall be in compliance with USDA Healthy Hunger Free Kids Act, Paid Meal Equity

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requirements. Adults shall pay the Board-adopted adult sale price. Annually the district will reimburse the Non-profit Food Service Fund for only school meal debt deemed uncollectable, as defined by 2 CFR § 200.426.

E. Eligibility for Free or Reduced-Price Meals

It is the intent of the Board to participate in the National School Lunch and Breakfast Program and to offer paid, free, or reduced-price meals in accordance with- the USDA guidelines.

1. Free and reduced-price meals will be made available to all eligible students. Income eligibility shall be determined by the Food and Nutrition Services Department in accordance with the guidelines issued annually by the USDA.

2. Parents will be notified each year that meal benefits are available and how to apply. Households will receive a notification letter alerting them to their student's meal benefit status. They can request additional copies of this letter by contacting the district office.

3. Students receiving free or reduced priced meals will not be identified as such during meal service by Food and Nutrition Services staff.

~~E.~~4. Free and reduced sStudents will not be denied a meal if they have a negative account balance. They will receive a limited meal choice if their balance exceeds the pre-designated limits in the meal charge plan. The identification of students receiving free or reduced-price meals shall be safeguarded and confidential.

F. School Breakfast Program

1. Further, Tthe Board shall may offer breakfast meals free of charge to all students in each elementary, middle, and high school.

~~2. Eligibility~~

Free and reduced price meals will be made available to all eligible students. Income ~~eligibility shall be determined by the Food and Nutrition Services Department in accordance with the guidelines issued annually by the USDA.~~

~~Identification~~

~~The identification of students receiving free or reduced-price meals shall be safeguarded and confidential.~~

G. Non-Discrimination Statement

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In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: Program Discrimination Complaint Form English [409.6 kB] , Program Discrimination Complaint Form Spanish [389.3 kB] and, Program Discrimination Complaint Form Haitian Creole [185.2 kB], from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
   U.S. Department of Agriculture
   Office of the Assistant Secretary for Civil Rights
   1400 Independence Avenue, SW
   Washington, D.C. 20250-9410; or
2. **fax:**
   (833) 256-1665 or (202) 690-7442; or
3. **email:**
   program.intake@usda.gov

3. This institution is an equal opportunity provider.

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Revised 10/23/18
Revised 5/25/19

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Legal
F.S. 595.405
F.S. 1001.41
F.S. 1001.42
F.S. 1001.51
F.S. 1013.12
F.A.C. 5P-1.002

F.A.C. 5P-1.003

F.A.C. 5P-1.004

F.A.C. 5P-1.005

42 U.S.C. 1758

Health, Hunger-Free Kids Act of 2010 and Richard B. Russell National School Lunch Act, 42 U.S.C. 1751 et seq.

Child Nutrition Act of 1966, 42 U.S.C. 1771 et seq.

7 C.F.R. Part 15b

7 C.F.R. Part 210

7 C.F.R. Part 215

7 C.F.R. Part 220

7 C.F.R. Part 225

7 C.F.R. Part 226

7 C.F.R. Part 227

7 C.F.R. Part 235

7 C.F.R. Part 240

7 C.F.R. Part 245

7 C.F.R. Part 3015

80 F.R. 11077

OMB Circular No. A-87 USDA Smart Snacks in School Food Guidelines (effective July 1, 2014)

SP 32-2015 Statements Supporting Accommodations for Children with Disabilities in the Child Nutrition Programs

§

Book	Policy Manual
Section	8000 Operations
Title	NUTRITION AND WELLNESS
Code	po8510
Status	Active
Adopted	June 27, 2017
Last Revised	October 23, 2018

8510 - **NUTRITION AND WELLNESS**

The School Board recognizes that good nutrition and regular physical activity affect the health and well-being of the ~~District's~~district's students. Furthermore, research suggests that there is a positive correlation between a student's health and well-being and his/her ability to learn. Moreover, schools can play an important role in the developmental process by which students establish their health and nutrition habits by providing nutritious meals and snacks through the schools' meal programs, by supporting the development of good eating habits, and by promoting increased physical activity both in and out of school.

The Nutrition and Wellness Policy is implemented as part of the School~~Student~~ Health Advisory Committee (SHAC). Following the Coordinated School Health Approach, SHAC members will include food service, school health, teachers, curriculum, school administration, employee wellness, as well as a school board member, parents, students, and community representatives in the healthcare field. SHAC members are selected on an annual basis according to state school health guidelines and meet bi-annually. SHAC meetings dates are advertised to the public and are open to the community. The purpose of the SHAC is to monitor the compliance of the nutrition and wellness policy, propose needed revisions to the policy, and set yearly measurable goals. SHAC will provide training, tools, and information for effective implementation of the wellness policy. SHAC will review and consider evidence-based strategies and techniques in establishing measurable goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness.

~~A Healthy School Team will be established at each school that should include at least the following members: parents, students, food service members, administrators, school health~~ professionals, physical education teachers, and the public. Each Healthy School Team will be ~~responsible for monitoring school compliance with the Nutrition and Wellness Policy along with~~ selecting a leader that will report to SHAC. Healthy School Teams will meet bi-annually.

~~The following standards apply to all foods available to students during the school day on the~~ school campus. According to the Healthy Hunger Free School Act, the school day is the period ~~from the midnight before, to thirty (30) minutes after the end of the official school day. The~~ school campus ~~is defined as all areas of the property under the jurisdiction of the school that are accessible to students during the school day.~~

A. Nutrition

1. Nutritional Standards:

1. All foods must meet at least one of the following:

a. Must be "whole grain-rich"

b. Include fifty percent (50%) or more whole grains by weight or

c. Have a whole grain listed as the first ingredient

2. Have as the first ingredient a fruit, a vegetable, a dairy product, or a protein food

3. Be a combination food that contains at least ¼ cup of fruit and/or vegetable

4. All foods plus any accompaniments (dressing, jelly, etc.) must also meet the following:

Nutrient	Snack Item	Entrée Items*
Calories	≤ 200 calories	≤ 350 calories
Sodium	≤ 200 mg	≤ 480 mg
Total Fat	≤ 35% of calories	≤ 35% of calories
Saturated Fat	<10% of calories	<10% of calories
Trans Fat	0 grams	0 grams
Sugar	≤ 35% of weight	≤ 35% of weight

5. Exemptions:

a. Any entrée item offered as part of the breakfast or lunch program is exempt if it is served as a competitive food on the day of service or the day after service in the breakfast or lunch program.

b. Fresh or frozen fruits and vegetables with no added ingredients, except water.

c. Canned fruits with no added ingredients except water, which are packed in 100% juice, extra light syrup, or light syrup.

d. Low sodium/no salt added canned vegetables with no added fats.

e. Reduced fat cheese, nuts, seeds, and nut/seed butters, as well as seafood and whole eggs with no added fat are exempt from the total fat and saturated

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~~fat standards.~~

~~2.~~A. School Meals

1. All Meals

a. To the maximum extent possible, all schools will participate in available Federal school meal programs, including the SBP, NSLP, ASSP, AMP, and SFSP.

b. All reimbursable meals will meet nutrition standards mandated by USDA, as well as any additional State nutrition standards that go beyond USDA requirements.

c. Students with special dietary needs will be accommodated as required by USDA regulations and District Meal Modifications and fFood aAllergiesy Policy 5335.02. The ~~D~~district dietitian will be available to meet with students and parents to discuss meal options and accomodationsaccommodations.

d. Water will be available to students within the cafeteria either through a water fountain or water cooler.

e. Dining areas and cafeterias will be keptare attractive and include enough seating to accommodate all students who would like to sit and eat.

f. All menus, nutritional content, allergy and ingredient information will be available ~~on the District Webpage,~~ through application software, and via hardcopy if requested.

g. A comprehensive outreach, promotion, and pricing plan will be used to ensure maximum participation in the school meal program, and ensure all eligible students qualify and receive meal benefits.

h. The District will make student meal accounts readily available online.

i. When available and competitively priced, local foods will be considered during menu planning. Fresh from Florida, Farm to School, and Harvest of the Month items will be promoted on the menu and within the cafeteria.

~~f.~~

2. 2. Breakfast and Lunch

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a. All schools will provide breakfast and lunch through the USDA National School Lunch Program. ~~School Breakfast Program. Schools with more than eighty percent (80%) of students eligible for free or reduced-price meals will provide breakfast free~~ to all students.

b. School meals will include a variety of nutrient-dense foods,
a. including whole grains and fiber-rich fruits and vegetables. Salads, sandwiches, wraps, and other alternative entrée items will be offered daily at lunch.

b. ~~c.~~ Students will be ~~allowed, once seated, a minimum of ten (10) minutes to eat breakfast. If time is a concern, alternate arrangements~~ will be made which include grab and go, breakfast in the classroom, or ~~other identified initiatives. Students will be allowed, once seated, a minimum of fifteen (15) minutes to eat lunch. If time is a concern alternate arrangements will be made which include grab and go and other identified initiatives.~~

c. A choice of fresh fruits and vegetables will be offered each day as part of a healthy diet. Students will be required to take at least one-half (1/2) cup of fruit or vegetable with both breakfast and lunch.

d. ~~d.~~ Students will have a choice of one percent (1%) fat white milk ~~and skim chocolate~~ milk with breakfast and lunch based on current USDA standards. Students will be allowed to select which type of milk they choose to drink. Students are not required to take milk as part of breakfast or lunch.

e. Parents will be able to view their student's online meal account. Healthy choices will be prominently displayed in the cafeteria to encourage students to make healthy choices.

f. All schools shall operate a "closed" lunch period to encourage students to eat a nutritious lunch. Students will not be allowed to leave the school campus during lunch periods.

g. Salad, sandwich, wrap, and other alternate entrée items will be ~~offered daily at lunch.~~Students will be allowed, once seated, a minimum of ten (10) minutes to eat breakfast. If time is a concern, alternate arrangements will be made, which include grab and go, breakfast in the classroom, or other identified initiatives. Students will be allowed, once seated, a minimum of fifteen (15) minutes to eat lunch. If time is a concern, alternate arrangements will be

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made which include grab and go and other identified initiatives.

g.

h. ~~T~~There should be enough meal periods to assure the student per meal period ratio is such that students can be moved through the lunch line efficiently. Student identification cards must be presented by all high school and middle school students for meal service. Elementary schools are encouraged to have a student identification system in place.

~~i.~~ ~~3. Healthy choices will be prominently displayed in the cafeteria to~~ encourage students to make healthy choices.

~~3.~~ After-Schools Snacks Program

a. After school snack programs will be provided in accordance with the USDA After School Snack Program by the Food and Nutrition Services Department. Contracted after school care programs must use Food and Nutrition Services for snacks.

b. All after-school snack programs will comply with U.S. Department of Agriculture (USDA) regulations and State rules.

c. A fresh fruit or fresh vegetable will be provided at least once a week as part of the after-school snack program.Fresh fruits and vegetables will be incorporated into the monthly snack menu.

d. Foods that are sold to students by the after-school education programs will only be offered after distribution of the District provided after-school snack and must meet USDA Smart Snacks Nutritional Standards below. ~~in Schools requirements, Nutrition Standards above.~~

~~d.~~

4. Supper

a. Supper will be provided through the Florida Department of Health and Human Services at approved schools.

b. Fresh fruits and vegetables will be incorporated into the supper menu.

c. Meals will meet all program requirements for the supper meals as prescribed by U.S. Department of Agriculture (USDA).

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5. A la Carte

a. All a la carte items offered by the Food and Nutrition Department will meet USDA Smart Snacks Nutritional Standards below ~~in~~ Schools requirements, Nutrition Standards above.

~~a.~~

b. Fresh fruits and vegetable will also be offered as a la carte.

c. Parents can restrict the purchase of a la carte items through the application software or by contacting the cafeteria manager.

B. OOther Foods Available to Students

The following standards apply to all foods, other than those in school meals, available to students during the school day on the school campus. The Healthy Hunger Free School Act defines the school day as the period from the midnight before, to thirty (30) minutes after the end of the official school day. The school campus is defined as all areas of the property under the jurisdiction of the school that are accessible to students during the school day. No ready-to-eat combination foods of meat or meat alternate and grain products may be sold to students during the school day.

USDA Smart Snack Nutritional Standards:

A. All foods must meet at least one of the following:

~~Must be "whole grain-rich"~~

Include fifty percent (50%) or more whole grains by weight or h

~~Have a whole grain listed as the first ingredient~~

- Have as the first ingredient one of the non-grain major food groups: a fruit, a vegetable, a dairy product, or a protein food
- Or Be a combination food that contains at least ¼ cup of fruit and/or vegetable
- If water is the first ingredient, the second ingredient must be one of the above

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B. All foods plus any accompaniments (dressing, jelly, etc.) must also meet the following:

Nutrient	Snack Item	Entrée Items*
Calories	≤ 200 calories	≤ 350 calories
Sodium	≤ 200 mg	≤ 480 mg
Total Fat	≤ 35% of calories	≤ 35% of calories
Saturated Fat	<10% of calories	<10% of calories
Trans Fat	0 grams	0 grams
Sugar	≤ 35% of weight	≤ 35% of weight

Allowable exemptions to these standards:

- Any entrée item offered as part of the breakfast or lunch program is exempt if it is served as a competitive food on the day of service or the day after service in the breakfast or lunch program.
- Fresh or frozen fruits and vegetables with no added ingredients, except water.
- Canned fruits with no added ingredients except water, which are packed in 100% juice, extra light syrup, or light syrup.
- Low sodium/no salt added canned or frozen vegetables with no added fats.
- Reduced fat cheese, nuts, seeds, and nut/seed butters, as well as seafood and whole eggs with no added fat are exempt from the total fat and saturated fat standards.

B.—

1. ~~Classroom~~ School Celebrations

~~1.~~a. SSchool-wide celebrations and special events may be exempted from the nutritional standards once each quarter.

~~2.~~b. Only food prepared by and purchased from licensed food service establishments may be served to students, except food brought by the parent for their child only. Ingredient labels must be available for all food brought to the classroom.

~~3. Classroom celebration baskets and foods meeting these standards will be made available for sale through the District Food and Nutrition~~ services catering program.

c. ~~All food served during classroom celebrations must meet~~ USDA

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Smart Snacks Nutritional Standards ~~in Schools~~ requirements, Nutrition Standards above should be considered when bringing in food for classroom parties. Healthy food alternatives, games, and crafts should be used as alternatives.

4.—

5.d. In elementary schools, foods and beverages for classroom parties and celebrations can only be offered in the last hour of the school day. If allowing celebrations, sSchools are encouraged to establish once a once a month birthday celebration for all students who had a birthday during the month.

2. 62. Rewards/Classroom Food

a. Parents, teachers, and staff shall provide non-food alternatives for ~~activities and during the school day.~~If food is used as part of a learning experience, staff shall consider the USDA Smart Snack Nutritionalational Standards. Food allergies/medical conditions should also be considered.

1.

2.b.Staff shall consider the ~~All foods used for rewards must meet~~ USDA Smart Snacks ~~in Schools requirements,~~ Nutritional Standards above when using food as a reward.

a.—Students are allowed to have individual water bottles in the classroom unless disciplinary issues dictate otherwise.

c.

b.—Fund-raising sales in the classroom during the school day to students must meet USDA Smart Snacks in Schools requirements, Nutrition Standards above. Items that meet Smart Snack requirements may only be sold thirty (30) minutes after the last lunch period.

d.

c.—Foods distributed to students as part of classroom snacks will meet USDA Smart Snacks ~~in Schools requirements,~~ Nutrition Standards above.

e.

1.—~~Foods may be used as an integrated part of the lesson. Efforts should be made to be sure the foods used meet USDA Smart Snack in Schools requirements, Nutrition Standards above.~~

1.f. The Districtdistrict will disseminate a list of healthy party/snack ideas and nonfood rewards to parents and teachers.

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37. Vending

~~3.~~

During the school day, vending machines accessible to students is limited to:

~~1.~~ • Elementary – no vending

~~2.~~ • Middle School – not until one (1) hour after last bell

~~3.~~ • High School – not ~~during meal service hours~~ until 30 minutes after the last lunch period.

All vending machines if available to students must be provided with a locking/timer mechanism. Machines must be turned off until 30 minutes after the last lunch period. ~~during meal service hours.~~

~~C.~~ 84. Beverages

Portion sizes listed are the maximum that can be offered.

Beverages	Elementary	Middle	High
Plain water	unlimited	unlimited	unlimited
Unflavored low-fat milk	8 fl. oz.	12 fl. oz.	12 fl. oz.
Unflavored or flavored fat-free milk	8 fl. oz.	12 fl. oz.	12 fl. oz.
100% fruit or vegetable juice	8 fl. oz.	12 fl. oz.	12 fl. oz.
100% fruit or vegetable juice diluted with water but no added sweeteners	8 fl. oz.	12 fl. oz.	12 fl. oz.
Other flavored and/or carbonated beverages that are	Not allowed	Not allowed	20 fl. oz.

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labeled to contain 5 calories or less per 8 fl. oz., or 10 calories or less per 20 fl. oz.			
Other flavored and/or carbonated beverages that are labeled to contain 40 calories or less per 8 fl. oz. or 60 calories or less per 12 fl. oz.	Not allowed	Not allowed	12 fl. oz.

~~D.~~

For elementary and middle school students: foods and beverages must be caffeine-free with the exception of trace amounts of naturally occurring caffeine substances. Food and beverages for high school students may contain caffeine.

1. 95. Snack Vending

All snack foods available must meet stated timeframes and USDA Smart Snacks in Schools requirements, Nutritional Standards above.

2. 106. School Stores/Group Sales

   a. Foods sold in school stores must meet the nutritional requirements as stated in USDA Smart Snacks in Schools requirements, Nutritional Standards above.

   b. Documentation must be maintained by the store/group staff to assure that all foods meet the nutrition standards.

   c. In accordance with State regulation, foods cannot be sold in schools' stores/groups until thirty (30) minutes after the last lunch period.

3. 117. Concession

Concession stands operating during the school day must meet the criteria outlined in the procedures. Concession stands operating outside of the school day are exempt from restrictions on food sold to students.

4. ~~128.~~ Culinary Programs

   ~~a.~~ a. Foods sold to students as part of a culinary instructional program must meet USDA Smart Snacks in Schools requirements, Nutritional

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Standards above.

b. b. In accordance with State regulation, food from these programs ~~can not~~ cannot be sold to students until thirty (30) minutes after the last lunch period.

~~5.~~ ~~139.~~ Foods brought into schools during meal service hours

a. a. Parents are encouraged to provide meals from home that meet the nutritional requirements set forth in Dietary Guidelines for Americans.

b. b. Occasionally, a parent may bring food into the cafeteria for their student only, not for larger groups of students.

E. C. Fund-Raisers

1. FFoods sold for fund-raising purposes during the school day on the school campus must meet the minimum nutrition requirements as outlined in USDA Smart Snack Nutritional Standards above.

2. In accordance with State regulations, fund-raiser foods or beverages may not be sold until thirty (30) minutes after the last lunch period.

3. All vendors who plan to sell food to students during the school day on school campus must meet with the Food and Nutrition Services department to evaluate whether the food complies with USDA Smart Snack Nutritional Standards. Vendors not meeting policy requirements will not be permitted to sell food during the school day to students.

4. ~~T~~The ~~District~~district will maintain fund-raising tips and ideas on the Food and Nutrition Services website.

3.

5. Schools are encouraged to have a majority of their fund-raising come from non-food alternatives.

4.

6. Food fund-raisers that sell food to be consumed off-site are exempt from meeting the nutritional guidelines.

5.7. Food and Nutrition Services will make Smart Snack compliant items available for bulk purchase for schools to use as fundraisers.

F. D. Marketing Food and Beverages

~~1.~~ 1. Advertising visible to students during the school days must be consistent with USDA Smart Snacks ~~in Schools requirements,~~ Nutritional

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Standards above.

2. 2. Marketing activities that promote healthful behaviors are encouraged.

G. E. Food Safety and Security

1. 1. Food and non-food inventory located at the schools will not be part of the building master key. Emergency use only keys will be provided to the building principal. District maintenance and security will also have keys for after hour access.

2. 2. Use of the food service area (kitchens) must follow District facility use agreement. A food service employee must be present any time the facility will be used for the preparation or service of food.

3. School Food and Nutrition Services operation will use the Hazard Analysis Critical Control Point (HACCP) guidelines to assure food safety and security.

3. 4. Cafeteria managers will maintain a safe food handling certification and all staff training will be tracked at the district level to ensure USDA Professional Standards are met along with state and district requirements.

4. 5. Education activities using raw ingredients, such as eggs, meats, should be prepared under the supervision of staff who have food safety training.

5. 6. 6. Only food prepared by and purchased from licensed food service establishments may be served to students, except food brought by the parent for their child. Ingredient labels must be available for all food brought to the classroom.

6. 7. Only Food and Nutrition Services employees are authorized to receive the deliveries of program food and beverages.

7. Hand sanitizer stations will be available to the students as they enter the food service area.

H. F. Nutrition Education

1. 1. General Requirements

a. a. All students in grades K-12, including students with disabilities, special health care needs, and those in alternative educational settings, have the opportunity to participate in a variety of learning experiences that support development of healthful eating habits.

b. b. Schools will strive toward integrating nutrition education with a coordinated school health approach.

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c. c. Promote the integration of nutrition education into other areas of curriculum such as math, science, health, physical education, language arts, and social studies.

d. Utilize the Florida Department of Education Health Education benchmarks for each grade level and follow the District Student Progression Plan.

e. All schools will be enrolled with the United States Department of Agriculture as a Team Nutrition School.

f. Each elementary school will have a set of Serving Up MyPlate Kit: A Yummy Curriculum for grades 1st through 5th5th.

d.

2. 2. Cafeterias/Food and Nutrition Services

a. a. Attractive, current nutrition education materials are prominently displayed in dining areas.

b. b. Teachers collaborate with the school food and nutrition staff to use the cafeteria as a learning laboratory that allows students to apply critical thinking skills.

c. c. Provide nutrition education in the classroom and throughout the Districtdistrict by the nutrition specialist/registered dietitian.

d. d. Provide nutrition education and consultation to students, school advisory groups, and other school-based groups by the nutrition specialist/registered dietitian.

e. e. Provide nutrition education materials to promote healthy eating, physical activity, food systems and overall wellness developed by the nutrition specialist/registered dietitian.

f. Provide nutrition education resources on the food and nutrition website.

g. Food and Nutrition Services will support school garden activities and will work with school gardens and agriculture programs to prepare recipes utilizing school grown produce.

f.

I. G. Physical Activity

Physical education instruction focuses on the outcomes of achieving and maintaining

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a health-enhancing level of fitness and understanding that physical activity provides the opportunity for enjoyment, challenge, self-expression, communication, and well-being.

1. 1. General Requirements

   a. a. All students shall receive the prescribed amount of physical education dictated by the District's Student Progression Plan.

   b. b. Exceptions or exemptions to physical education requirements are stated in the Student Progression Plan.

2. 2. Other Physical Activity Opportunities

   a. a. All school classrooms health education will compliment physical education by reinforcing the knowledge and self-management skills needed to maintain a physically-activephysically active lifestyle.

   b. b. Opportunities for physical activity will be incorporated into other subject areas.

   c. c. Classrooms shall incorporate, where possible and appropriate, short physical activity breaks between lessons and classes.

   d. d. Staff members shall not deny participation in recess or other physical activity opportunities as a form of discipline or punishment unless the safety of students is in question.

   e. e. Staff members shall not require the participation in physical activity, such as walking laps, as a form of discipline or punishment during the school day.

   f. Intramurals, walkers/runnersrunners' clubs, and other physical activities events will be utilized, where possible and appropriate, as additional opportunities for physical activity.

   g. Students should have the opportunity to be physically active before and after school where possible.

   f.

3. 3. School-Based Activities

   a. a. Food and Nutrition Services will support school-based wellness efforts.

   b. b. The Food and Nutrition Service will provide resources for schools and teachers.

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Catering

~~District Food and Nutrition Services provides catering services that meet all required nutritional standards. Food and Nutrition Services should be considered when utilizing outside catering~~ services.

H. Employee Wellness

1. School district staff will be encouraged to model healthy eating and physical activity behaviors for students.

2. To support employee wellness, the District will have an employee ~~The District~~ will have an employee wellness program that focuses on staff wellness issues, identifies and distributes wellness resources and performs other functions that support staff wellness in coordination with employee benefits staff.

3. ~~All~~ All staff will be provided with opportunities to participate in physical activities and healthy eating programs that are accessible and free or low-cost.

4. All district sites will follow Policy 4215 Tobacco-Free Work and Learning Environments

~~I.~~ I. Recordkeeping/Accountability/Evaluation

1. Schooltudent Health Advisory Committee (SHAC) Responsibilities

a. Meet bi-annually. SHAC members will include food service, school health, teachers, curriculum, school administration, employee wellness, as well as a board member, parents, students, and community representatives in the ~~school school health guidelines~~ healthcare field. SHAC members are selected on an annual basis according to state school health guidelines.

b. ~~The SHAC will e~~Establish priority ~~or goal~~ items and yearly measurable goals. ~~to be included in the evaluation component of the policy. SHAC~~ will also

c. Review and consider evidence-based strategies and techniques in establishing goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness.

d. ~~h~~Help in the implementation of District-wide wellness programming. Community partnerships and community members

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will be utilized to assist in the development, implementation, and evaluation of the ~~D~~district's local wellness initiatives.

e. Monitor the compliance of the nutrition and wellness policy and propose needed revisions to the policy.

f. Provide training, tools, and information for effective implementation of the wellness policy.

2. Accountability and Evaluation

a.

~~SHAC will meet at least twice annually.~~ Food and Nutrition Services will conduct an annual review to assure compliance with policy procedures at all schools. A triennial assessment will be conducted every three years.

b. The Food and Nutrition Services Director shall ensure the overall compliance with the wellness policy.

c. A detailed annual report on the completion of yearly goals and school-based wellness policy compliance will be provided to the Superintendent, Board, and the community at a Board meeting. This report will also be available on the SHAC website.

d. SHAC will update and make modifications to the wellness policy based on the results of the annual survey and triennial assessments and/or as local priorities change, community needs change, wellness goals are met, new health information and technology emerges and new Federal or State guidance or standards are issued. The wellness policy will be assessed as indicated at least every three (3) years.

e. The most current version of the wellness policy will be available on the Food and Nutrition Services website and the SHAC website for public use.

f. Florida Department of Agriculture and Consumer Services will monitor District compliance as part of their administrative review process. The Food and Nutrition Services Department will monitor school compliance as part of their annual school review process.

Revised 10/23/18

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Legal

42 U.S.C. 1751 et seq.

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42 U.S.C. 1771 et seq.
F.S. 120.81(1)(a)
F.S. 595.405
F.S. 1001.32(2)
F.S. 1001.41
F.S. 1001.42
F.S. 1001.43
F.S. 1003.453
F.S. 1003.455
F.A.C. 5P-1.003
Healthy Hunger Free Kids Act of 2010
7 C.F.R. Part 210
7 C.F.R. Part 220
§

AGENDA ITEM NO. 4.2

School Board of Manatee County
May 2, 2025 - Workshop

Title
Discussion Regarding Federal Lobbyist Contract

Executive Summary
Board Member Tatem requested a Board discussion regarding the procurement of a contract with a Federal Lobbyist.

Contact
Submitting Department: School Board

AGENDA ITEM NO. 4.3

School Board of Manatee County
May 2, 2025 - Workshop

Title
Transportation Update - *updated 4/30/2025*

Executive Summary
Mr. Jamie Warrington, Director of Transportation and Vehicle Maintenance, will present a transportation update.

Contact
Submitting Department: Transportation and Vehicle Maintenance
Initiated By: Jamie Warrington

Attachments:
Transportation Presentation 5.2.25 - added after publishing

Transportation Update

Joe Ranaldi, Deputy Superintendent
Willie Clark, Executive Director, School Support Operations
Jamie Warrington, Director of Transportation

Board Workshop – May 2, 2025

PRESENTATION OVERVIEW

- 2024-2025 Transportation Department Staffing Levels
- Transportation Historical Trends
- Recruitment & Retention Efforts
- Transportation Successes
- Transportation's Operational Challenges
- Transportation's Student Safety Efforts
- Illegal Passing Survey
- Stop Arm Camera Program
- Questions

Transportation Staffing

	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25*
Bus Operators	145	132	130	95	97	93
Van Drivers	0	0	0	0	0	7
Bus Attendants	143	136	121	105	104	113
Route Administrators	4	4	4	3	2	3
Dispatchers	4	4	4	4	4	2
Customer Service Representatives	2	3	3	4	4	3
Routers	4	4	4	4	4	4
Transportation Coordinator	1	1	1	1	1	1
Safety Officers	3	3	3	3	2	3
Payroll	3	3	3	3	3	3
Field Trip Coordinator	1	1	1	1	1	1
Transportation Specialist	1	1	1	2	2	2
Technicians	18	18	18	9	4	5
Lead Technic lans	5	5	5	5	4	4
Parts Assistants	3	3	3	2	2	2
Clerical Assistants	2	2	2	3	1	1
Parts Manager	1	1	1	1	1	1
Vehicle Maintenance Supervisor	1	1	1	1	1	1
ESE Coordinator	1	1	1	1	1	1
Transportation Liaison	1	1	1	1	1	1
TOTAL	343	324	307	248	239	251

Transportation Historical Trends

	Transportation Historical Trends						
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
# Bus Operators	142	145	132	130	95	97	93*
# Bus Attendants	139	143	136	121	105	104	113*
# Buses	239	258	277	210	175	165	173
# Routes	*204*	145	132	129	99	95	95 + 7 Vans
# Students Transported	15,679	16,062	10,976	15,016	15,761	14,113	TBD (2026)
# Ineligible Students Transported	1,103	1,261	963	1,278	1,380	1,148	TBD (2026)
Base Student Allocation	$404	$402	$405	$488	$550	$533	TBD (2026)
ESE Student Allocation	$1,430	$1,429	$1,447	$1,505	$1,732	$1,749	TBD (2026)
Total Miles Driven	1,861,994	2,324,866	3,463,425	2,558,146	2,053,972	2,359,369	TBD (2026)
Total Bus Purchases	$667,074	$2,206,980	$2,198,466	$1,115,990	$892,792	$1,779,142	$1,630,387
Total Expenditures	$17,048,244	$16,507,103	$14,822,041	$16,208,495	$16,375,373	$17,570,169	TBD (2026)
	Historical Trends By School Year - Vehicle Accidents						
# Total Accidents	60	72	63	26	41	72	66**
# Deemed Preventable	47	44	39	20	28	53	48**
# Deemed Non-Preventable	13	28	24	6	13	19	18**
	Historical Trends By School Year - Fuel						
Diesel Gallons Used	410,773	408,935	390,405	356,334	348,331	323,734	250,420
Diesel, Avg. Price per Gallon	$2.49	$2.29	$2.22	$3.40	$3.23	$3.44	$2.89
Diesel, Miles per Gallon	6+	6+	6+	6+	7.5	7.5	7.5
Gasoline Gallons Used	146,342	97,008	89,190	89,245	94,574	91,256	79,889
Gasoline, Avg. Price per Gallon	$2.27	$2.27	$2.13	$2.77	$2.53	$2.67	$2.54

Sources: FDOE Transportation Profiles and SDMC Transportation

Recruitment & Retention Efforts

- Recruitment
  - Job Fairs – Next Operational Event June 24, 2025
  - Strong School Board Support – 2024-25 Salary Increases
    - Starting Bus Driver **$23.06**
    - Starting Mechanics **$22.70** & Lead Mechanics **$24.59**
  - Internal Department Promotion Efforts
    - Bus Attendant To Driver Program
  - Streamline Hiring Process & Training Length of Time
- Retention
  - Increasing Pay To Be Competitive Regionally
  - Improving Working Environment
    - Employee Teambuilding Activities
    - Facility Improvements

Transportation Successes

- Van Transportation Program
  - 7 Vans Transporting Students To 21 Schools
  - Transporting A Variety Of Students
    - ESE
    - Project Heart
    - Geographically isolated students
  - All Vans Equipped With Same Equipment Installed On Buses, Including Cameras



- Let's Talk ™
  - Implemented August 1, 2024
    - Fielded 14,595 "Dialogues" through phone and website access as of 4/18/25
      - 91% came through phone calls
      - 9% came through electronically



Transportation Successes

- On- Time Tracking Metrics
  - Weekly Reporting to Cabinet
  - Group Problem-Solving to Address Patterns
  - Metrics in AM Above 90%; PM 2/3 On-Time
- Bus Hubs
  - “Wet Fueling” At Off-site Parking Locations To Reduce Commute Times To The Matzke Transportation Compound
  - Exploring Additional Off-site Parking Locations To Improve Route Efficiency
  - Collaborating With Manatee County On Future Fueling and Parking Locations

Transportation Operational Challenges

- Bus Operator & Vehicle Maintenance Technician Shortages
  - Vehicle Maintenance Technician Shortage Is Critical
    - Outsourcing vehicle maintenance services
- Traffic, Congestion & Road Construction
  - Anna Maria Island, Longboat Key, Cortez Rd., Manatee River Bridges (US 41 & I-75), State Roads 70 & 64, Moccasin Wallow Road, etc.
- Significant Increase In Special Transportation Needs
  - Isolated ESE, Project Heart Students & Alternative Programs
- Rapid Sub-Division Development (North & East County)
- Student Ridership (Scanning ID's/Mobile Data Terminals)
  - Began 100% Electronic FEFP Driver Ridership Reports In The 2024-25 School Year

Transportation Student Safety Efforts

- **Lighted School Bus & Stop Signs**
  - Ordered On Four New Buses Expected In 2025-2026 School Year





- **Bus Cameras**
  - Live Video/Audio Feeds
  - All Digital Video/Audio

- **Tablets**
  - Time and Attendance
  - Turn-By-Turn Directions (Audible)
  - Student Scanning On & Off The Bus
  - Daily Pre and Post Trip Inspections

- **Updating Routing Software**
  - Real-Time Monitoring
  - Nightly Exports/Imports with Focus
  - New Software (Routing/GPS/Tracking)
  - New Hardware

- **Integrated Car Seats**
  - Ordered On All New Buses Expected This Year And In 2025-2026 School Year
  - Four (4) Seats Per Bus



Illegal Passing Survey

- In May 2024, Florida School Districts Reported A Collective Total of 11,224 Illegal School Bus Passings In A Single Day
- Manatee Conducted The Survey On May 7, 2024

Illegal Passing - School District of Manatee County									
			Time of Illegal Passes			Passes From:		Passes On:	
School Year	Number of Participating Drivers	Total Illegal Passes	AM	Mid-Day	PM	Front of Bus	Rear of Bus	Left of Bus	Right of Bus
23-24	140	308	163	11	134	172	98	242	5
22-23	102	201	94	13	94	147	54	198	3
21-22	92	91	40	6	45	46	26	46	1

- Illegal Passing Numbers Are Rising In Florida, Primarily Due To An Increase In Population And Traffic
- 2025 Survey Will Be Conducted on May 14, 2025

Stop Arm Camera Infraction Program

- Third-Party Vendors Have Been And Continue To Be Evaluated
- Implementation Of Pilot Program During The 2025-2026 School Year
  - Pilot in the Fall
  - Possible full implementation for the Spring semester









Thank you!

Transportation Update

Joe Ranaldi, Deputy Superintendent
Willie Clark, Executive Director, School Support Operations
Jamie Warrington, Director of Transportation

Board Workshop – May 2, 2025