Agenda
updated 3/6/2026

March 10, 2026
School Board of Manatee County
Regular Board Meeting - 5:30 PM
Walter Miller School Support Center
Board Room

Times Indicated are Approximate

1. CALL TO ORDER

2. READING OF THE DISTRICT'S VISION - Tatem

3. INVOCATION

4. COLOR GUARD - Southeast High School

5. VETERAN LED PLEDGE OF ALLEGIANCE

6. APPROVAL OF THE AGENDA

1. Approval of the Agenda Amendments - added after publishing

7. APPROVAL OF MINUTES

1. Approval of Minutes from the February 3, 2026 School Board Workshop and February 10, 2026 School Board Meeting

8. STUDENT CELEBRATIONS

1. VEX Team Recognition
2. Math Super Stars
3. Celebration of Boys and Girls Club Youth of the Year
4. Recognition of Student Athletes
5. Celebrating District Students - National Merit Finalists

9. PUBLIC COMMENTS (UP TO 30 MINUTES)

Public comment is not an open forum to discuss matters unrelated to education, to support or oppose candidates for public office, or to engage in commercial speech attempting to sell a service or product to the School Board or public. Also, public comment is not a forum to attack individual school system employees or Board Members. Any such complaints should be submitted in writing to the Superintendent for appropriate handling. Finally, this is not a forum for addressing issues involving individual students. Because of privacy concerns, such issues should be submitted in

writing to the Superintendent for appropriate handling. Each speaker is allowed three minutes to address the Board. Speakers must stand at the podium and not approach the dais.

This is a business meeting of the School Board and the public expects that we conduct it in an orderly, efficient, effective and dignified manner. We request that speakers keep this in mind when making your comments. We also request that the audience keep that in mind and not demonstrate approval or disapproval of what a speaker has said by clapping or booing. The Board appreciates the public's input and will listen attentively, consider each comment, and usually will not respond, enter into debate, or answer questions during comments on agenda items or during the public comments section.

PUBLIC INPUT INSTRUCTIONS:
1. Before you begin speaking, please provide any handouts to the Agency Clerk.
2. Please identify yourself only by your full name for the record.
3. You have no more than three minutes to speak. Please stop speaking when the bell rings.
4. Florida Law requires all citizens to conduct themselves in an orderly fashion at public meetings.
5. **WARNING:** Any individual who interferes with the expeditious or orderly process of a School Board meeting, will be subject to removal from the meeting pursuant to Section 1001.372(3) Florida Statutes at the discretion of the Chair. Orderly fashion is deemed as, at a minimum (1) no profanity (2) no vulgar language (3) no discourteous, disrespectful, or disparaging conduct.

10. REPORTS AND PRESENTATIONS

1. Advanced Opportunities and College / Career Readiness - updated 3/6/2026

11. CONSENT ITEMS

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired by a Board Member, that item will be removed from the Consent Agenda and will be considered later in the agenda.

1. Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact)
2. Approval of the Report of Teachers' Out-of-Field Content, Reading, and ESOL (English for Speakers of Other Languages) (No Financial Impact)
3. Approval to Apply, Accept and Expend the 2025-2026 Individuals with Disabilities Education Act (IDEA) Part B, K-12, Entitlement Amendment 1, in the Amount of a Decrease of $104,826.90 (Incoming Grant Funds)
4. Approval to Apply, Accept and Expend the Individuals with Disabilities Education Act (IDEA), Part B, Preschool Entitlement Amendment 2, in the Amount of $172,325.56 (Incoming Federal Grant Funds)
5. Approval of Affiliation Agreement Between the School District of Manatee County and Gannon University from March 10, 2026 through February 24, 2029 (No Financial Impact)
6. Approval of the Use of the School Board of Brevard County Bid on Instructional Materials, Library Materials and Services, SDMC No. 26-0098-BS, Not to Exceed $400,000.00 Annually (Multiple Funding Sources)
7. Approval to Use the Region 4 ESC-TX/Omnia Partners Contract for Audio Visual Solutions and Services #25-04, SDMC No. 26-0108-KD, Estimated in the Amount of $500,000.00 Annually (Multiple Funding Sources)
8. Approval of the Use of The Interlocal Purchasing Systems (TIPS) Proposal on Trades,

Labor, and Materials, SDMC No. 25-0104-MR, Estimated in the Amount of $140,000.00 (Capital Funds)

9. Approval of the Bid on Irrigation Systems- Installation and Repair Services, SDMC No. 26-0066-MR, Estimated in the Amount of $200,000.00 Annually (Capital Funds)
10. Approval of Florida Department of Education - Florida Inventory of School Houses - Certification of Facilities Data (No Financial Impact)
11. Approval of Rye Ranch Elementary School Permanent Florida Power and Light Utility Easement (No Financial Impact)
12. Approval of Tara Elementary School - Classroom Addition and Renovation - Change Order 4 - Agreement Between Owner and Creative Contractors, Increase in the Amount of $189,415.32 (Capital Funds)
13. Approval of the Anna Maria Elementary Guy Harvey Dock, Agreement Between Owner and Reno Boyd Building Co, in the Amount of $7,414.00 (Capital Grant Funds)
14. Reclassification of the Job Descriptions and Position of Educator, Health and Well-Being (Cost Savings to General Fund)
15. Revisions of Job Descriptions from Information Technology, Assessment, Budget, and ESE Departments (No Financial Impact)

12. PUBLIC COMMENT FOR NEW BUSINESS ITEMS

13. NEW BUSINESS (DISCUSSION ITEMS PULLED FROM CONSENT)

14. NEW BUSINESS (NON-CONSENT ITEMS)

1. Approval of the Budget Amendments for January 2026 (No Financial Impact)

15. NEW BUSINESS (NO SUPERINTENDENT RECOMMENDATION)

16. CONTINUED PUBLIC COMMENT (IF NECESSARY)

17. INFORMATION ONLY (No Board Action Required)

1. Year-to-Date Financial Statements Through January 31, 2026 (No Financial Impact)
2. Year-to-Date Charter School Financial Statement Summary Through January 31, 2026

18. UPDATES
A. INSTRUCTION UPDATE
B. OPERATIONS UPDATE
C. LEGAL UPDATE

19. SUPERINTENDENT REMARKS

20. BOARD COMMENTS

21. ADJOURNMENT

AGENDA ITEM NO. 6.1

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Agenda Amendments - *added after publishing*

Executive Summary
The Chair finds good cause to amend the agenda to include:

Agenda amended Friday March 6, 2026, to **add** Presentation *Advanced Studies and Acceleration* **to** Reports and Presentation item *Advanced Opportunities and College / Career Readiness*.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent recommends the approval of the agenda amendments.

Financial Impact
There is no financial impact to amending the agenda.

Contact
Submitting Department: School Board

AGENDA ITEM NO. 7.1

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval of Minutes from the February 3, 2026 School Board Workshop and February 10, 2026 School Board Meeting

Executive Summary
Approval of Minutes from the February 3, 2026 School Board Workshop and February 10, 2026 School Board Meeting.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
Approval of Minutes from the February 3, 2026 School Board Workshop and February 10, 2026 School Board Meeting.

Financial Impact
No Financial Impact.

Contact
Initiating Department: School Board

Attachments:
February 3, 2026 School Board Workshop Minutes
February 10, 2026 School Board Meeting Minutes

Minutes
February 3, 2026
Workshop - 10:00 AM
Manatee County School District
215 Manatee Avenue West
Bradenton, FL 34205
www.manateeschools.net

Times Indicated Are Approximate

1) CALL TO ORDER

Attendee Name	Status
Dr. Laurie Breslin, Superintendent	Present
Willie Clark, Deputy Superintendent of Operations	
Derek Jensen, Deputy Superintendent of Instructional Services	
Rachel Sellers, Deputy Superintendent of Business Services	
Kevin Chapman, Associate Superintendent	
Richard Tatem, Vice-Chairman (Acting Chair)	
Heather Felton, Board Member	
Charles Kennedy, Board Member	
Chad Choate, Board Member	
Stephen Dye, Board Attorney	
Kevin Pendley, General Counsel	
Cindy Spray, Chairman (absent)	Absent

Vice-Chair Tatem called the Workshop to order at 10:00 AM.

2) AGENDA AMENDMENTS

The Chair finds good cause to amend the agenda to include:

Agenda amended Friday, January 30, 2026, to add all attachments to the Workshop agenda dated February 3, 2026.

3) PUBLIC COMMENTS

4) WORKSHOP

4.1. Student Supports and Related Data

Superintendent Breslin introduced Ms. Sharon Scarbrough, Executive Director of Secondary Schools, and Ms. Lisa Lyon, Director of Student Services, for a presentation regarding student support and related data.

Included in the presentation were the following items:

Student Services
- Attendance Project
    - Attendance Project Team

    - Training
    - New tools / Updated truancy procedures
    - Communication Plan
    - School specific data reports for tracking
- Showing up Matters 'You make the difference'
- Attendance Legislation
    - 1003.21 School attendance
    - 1003.26 Enforcement of school attendance
    - 1003.27 Court procedure and penalties
- Truancy Process

The Board asked questions and held discussions throughout the presentation.

Board Member Choate emphasized the importance of documenting the costs associated with the truancy process and raised concerns regarding the numerous unfunded mandates from the state that strained the district. Superintendent Breslin stated that due to budget constraints, the district cannot add staff to the truancy team, so current personnel must handle increased workloads. Ms. Lyons confirmed the noticeable time requirement to the district staff members for tracking and follow-up with truancy but did note that the job included many strong community partnerships to allow for intervention with students and families.

Ms. Scarbrough provided clarification regarding the attendance project and noted that, while the district annually allows nine excused absence days per district policy, ongoing communication to the students and parents includes the importance of being in school every day. Ms. Scarbrough also provided additional clarity regarding principal discretion and the allowance of excused absence days.

Mr. Tatem requested information regarding the County's social services to support and re-engage truant students and families. Ms. Lyons stated that the District collaborates closely with county agencies and services to address truancy concerns. These partnerships include referrals to social service programs, the utilization of resources funded by the District Children Services Advisory Board (CSAB), which awards grants to nonprofits using County tax revenue to support students and families.

Through these coordinated efforts, the district aims to provide comprehensive support that addresses not only attendance issues but also the underlying factors contributing to student absenteeism, further enhancing the range of services available to those in need. Ms. Lyon did note that even with the strong community partnerships the district must know there is a need; therefore, building relationships with families and students is imperative.

Ms. Scarbrough continued the presentation regarding student reassignments and alternative sites and the process to re-enroll students after reassignment.

Board Members held discussions regarding the measures used by schools for students who were reassigned and subsequently returned to their original campus. Ms. Lyons, Ms. Scarbrough, and Superintendent Breslin each spoke regarding the different interventions and methods to keep disruptions to a minimum and serve each student in the best way possible.

4.2 Graduation Data and Opportunities

Ms. Sharon Scarbrough, Executive Director of High Schools, and Ms. Lisa Lyon, Director of Student Services, provided a presentation regarding Manatee County graduation rates and alternate opportunities:

2024-2025 Graduation Rate

- District Graduation Rate

- Graduation Rate by School
- Alternative Sites for incarcerated students
    - The Port Academy
    - Manatee Regional Juvenile Detention Center

In addition to the alternative instruction sites, District staff provided an overview of alternative programs and schedules that are taking place in the district to accommodate students and families. The cost to have teachers fulfill these programs comes with a cost to the district, but the rate of graduation is being improved because of the strides in these programs.

Vice-Chair Tatem raised the topic of Accelerated Academies Program and asked why the district does not contract with them as a school site. The Superintendent responded by outlining current opportunities available in Manatee County, including Bradenton Bay (Graduation Alliance) and Manatee Virtual School (MVS), which offer similar services. Additional information regarding Graduation Alliance was provided by Mr. Derek Jensen, Deputy Superintendent of Instructional Services.

Board Member Choate discussed the timeline regarding the district's decision to implement Bradenton Bay versus Accelerated Academies. Mr. Choate expressed support for graduation programs in general but emphasized the potential for a new program to impact enrollment or the success of existing initiatives. The Superintendent acknowledged potential market saturation and indicated that additional research and data analysis would be necessary before considering another site.

After discussion, the consensus of the board members present was to not move forward with Accelerated Academies at this time.

Vice-Chair called a brief recess at 11:30 am and reconvened the workshop at 11:47 am.

4.3. Manatee County ALICE Data Update

Mr. Kevin Chapman, Associate Superintendent, introduced Aaron Neal, Data Analyst, from United Way Suncoast, to provide a presentation to the Board regarding Asset Limited, Income Constrained, Employed (ALICE) data. Included in the presentation were the following topics:

- United Way Suncoast ALICE Report – Manatee Area
- What is ALICE?
- Federal Poverty Line
- Asset Limited, Income Constrained, Employed (ALICE)
- Who is ALICE?
- ALICE is in the Workforce
- ALICE Household Survival Budget, 2023
- 2025 Takeaways –What's Different?
- Diving Deeper with Charts and Graphs
- Families with Children: Manatee County, 2023
- Households by Age: Manatee County, 2023
- Households by Race/Ethnicity: Manatee County 2023
- Community Response

The Board asked questions and held discussions throughout the presentation. Additional information was provided by Associate Superintendent Kevin Chapman.

The discussion centered around the increasing number of people in the county, increased cost of living, and increased need for assistance to make daily life happen for residents of the county.

4.4 One Stop Workforce Housing Proposal

Mr. Kevin Chapman, Associate Superintendent, introduced Mr. Mark Vengroff, Managing Partner from One Stop Housing, and Ms. Kathy Price from Manatee Education Foundation. Mr. Vengroff provided a brief overview regarding the company and the mission of One Stop Housing.

Included in the presentation were the following topics:

- Workforce Housing Community
- One Stop Housing
- Development and Construction
- Shared Challenges with Recruitment and Retention created by Shortage of Workforce Housing
- Teacher Housing Development
- Survey Summary
- Location
- Urban Corridor Density Bonus
- Conceptual Site Plan
- Conceptual Elevation
- Partnership / Development Option:
    - Land Use Structure
    - Development Structure
- Open Discussion
    - Board Questions and Discussion
    - Seek approval to proceed with due diligence

At the conclusion of the presentation, the Board Members held discussions and asked questions. Mr. Choate noted his willingness to move forward with the program and into a formal arrangement with One Stop Housing.
Mr. Stephen Dye, Board Attorney, provided his legal opinion; included in his statements of consideration for the board included the following:

- Legal changes within the legislature – the districts may now use excess land for housing.
- Possibilities include possible long-term lease with the Manatee Education Foundation
- Not offering the land to charter schools.

Board Member Felton noted her approval to place an agreement on an upcoming agenda for a Board vote but would like to make sure the facility is being built with employee need and requests in mind; the data could be acquired by a comprehensive district employee survey.

Board Member Kennedy noted his approval to add the topic to a Board meeting for a formal vote and stated that for the record, the five acres being considered for the facility is located directly behind the current district PSC facility.

After an inquiry by Vice-Chair Tatem, Mr. Vengroff noted the many ways that the company saves on development and hard construction costs. Regarding the potential selection process of assigning housing, Mr. Vengroff stated the property management company at the One Stop Housing would fill that role.

The Superintendent observed that the District currently has no urgent requirement to develop the proposed housing site and indicated that the five-acre parcel is available to be designated as a site at the Board's discretion. Board attorney Dye emphasized that adherence to due process and diligent review would reduce risks and limit liability. He expressed the legal office's preference for drafting a long-term lease agreement with the Manatee Education Foundation, which would help mitigate risk for both the District and MEF.

The Superintendent confirmed that the district will proceed in collaboration with the legal team and One Stop Housing to bring an agreement before the Board for approval shortly.

Vice-Chair Tatem called a brief recess at 1:30 PM and reconvened at 1:39 PM.

4.5 FLEHT Workshop

Dr. Britton introduced the Florida Educator Health Trust topic. Dr. Britton introduced Ted Roush, Joe Albritton, Daren Bryan, Dave Stephens and Kramer Royal. Included in the presentation topics were the following:

- Florida Educator Health Trust (FLEHT)
- Health Insurance Trends
- Background of FLEHT
- What is FLEHT
- Florida Statute Authorization 112.08
- School District Participants
- Why FLEHT?
- Who is Eligible to Join FLEHT?
- How to Participate in FLEHT?
- What Can the District Expect?
- FLEHT Program Strategy Goal
- FLEHT Program Strategy
- FLEHT Dashboard
- Unique Facts
- FLEHT Partners and Operational Components

The Board asked questions and held discussions throughout the presentation.

If the District elects to proceed with FLEHT, the company will provide a participation agreement to legal counsel, followed by a district board vote to determine an agreed entrance date. Mr. Kennedy expressed his support for further investigation into joining FLEHT. Ms. Felton also indicated her interest in moving forward, after considering feedback from the health insurance committee and the unions.

Mr. Tatem requested detailed information regarding program funding, including the one-time joining fee of $15,000 and an ongoing district cost of $20.75 per employee monthly. Statutory modifications now permit the trust to be housed within FADDS.

In response to Vice Chair Tatem's inquiry, Dr. Christina Britton, Executive Director of Human Resources, and Ms. Rachel Sellers provided additional details, highlighting cost savings achieved through economies of scale, which help keep expenses low and limit increases. Mr. Tatem further requested information concerning specific care delivery tailored to the district's needs.

Superintendent thanked the groups for their presentation.

5. ADJOURNMENT

Minutes: Vice Chair Tatem adjourned the Workshop at 2:42 PM.

_____

Cindy Spray
Chairman

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above-mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based. School Board meetings are held in accessible locations. Auxiliary aids will be provided, upon written request received at least 48 hours prior to the meeting, to participants with disabilities.

Minutes
February 10, 2026
School Board Meeting 10:00 AM
Manatee County School District
215 Manatee Avenue West
Bradenton, FL 34205
www.manateeschools.net

Times Indicated Are Approximate

1) CALL TO ORDER

Attendee Name	Status
Dr. Laurie Breslin, Superintendent	Present
Derek Jensen, Deputy Superintendent of Instructional Services	
Rachel Sellers, Deputy Superintendent of Business Services	
Willie Clark, Deputy Superintendent of Operations	
Kevin Chapman, Associate Superintendent	
Cindy Spray, Chair	
Richard Tatem, Vice-Chair	
Heather Felton, Board Member	
Charles Kennedy, Board Member	
Chad Choate, Board Member	
Stephen Dye, Board Attorney	
Kevin Pendley, General Counsel	

Chair Spray called the Meeting to order at 10:00 AM.

2) READING OF THE DISTRICT VISION

The District Vision was read by Board Member Kennedy.

3) INVOCATION

The invocation was provided by Board Member Kennedy.

4) VETERAN LED PLEDGE OF ALLEGIANCE

4.1 Veteran Led Pledge of Allegiance

Superintendent Breslin introduced Veteran Johnny Browning to lead the district in the Pledge of Allegiance.

5) APPROVAL OF THE AGENDA

5.1 Motion to Approve the Agenda as Amended

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Chad Choate
SECONDER:	Charles Kennedy
AYES:	Chad Choate, Heather Felton, Charles Kennedy, Cindy Spray, Richard Tatem

The Chair finds good cause to amend the agenda to include:

Agenda amended Friday, February 6, 2026, to add attachment *2025-26 School Board PM2 ELA Data Review* to Reports and Presentation item *2025-2026 FAST Progress Monitoring 2 (PM2) Reading Assessment Results.*

Agenda amended Friday February 6, 2026, to update attachment of *Consent item Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact).*

Agenda amended Friday, February 6, 2026, to add *Proposal for Settlement in the Matter of Doe v School Board of Manatee County, Middle District of Florida Tampa Division Case No.: 8:24-cv-02540-CEH-SPF* (Internal Services Fund) to Consent Agenda.

Agenda amended Monday, February 9, 2026, to remove Consent agenda item *Approval of Rye Ranch Elementary School Permanent Florida Power and Light Utility Easement 10' (No Financial Impact).*

6) APPROVAL OF THE MINUTES

6.1 Approval of January 13, 2026, School Board Workshop Minutes and January 20, 2026 School Board Meeting Minutes

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Heather Felton
SECONDER:	Richard Tatem
AYES:	Chad Choate, Heather Felton, Charles Kennedy, Cindy Spray, Richard Tatem

7) STUDENT CELEBRATIONS / RECOGNITIONS

7.1 Florida Recognizes February as Career and Technical Education Month

Superintendent Breslin introduced Dr. Gansemer, Executive Director, Adult Career and Technical Education, who provided an overview of the District educational opportunities for Career and Technical Education. Dr. Gansemer covered the following topics during his presentation:

School District of Manatee County Celebrates CTE Month

- School Board Student Recognition
- Key Benefits of CTE in Middle and High School
- Adult, Career and Technical Education Team
- 17 CTE Clusters / Job Clusters
- Industry Certifications
- Florida Career and Professional Education Act (CAPE)
- Articulation Agreements
    - Lakewood Ranch Career Center
- Career and Technical Student Organizations (CTSO's)
    - District State and National Student officers for CTSO's
    - Secondary Education CTSO Lead Advisors
- Health Sciences and Medical Fields
    - Lincoln Memorial Middle School District of Manatee County
    - LMMS Health Science Pathway to Palmetto HS
    - Parrish Community HS
    - Manatee Hurricanes Medical Academy
- Student Achievements for Manatee HS HOSA
- Dual Enrollment Programs

- Manatee Technical College Advisors
    - Student Achievements for Nolan MS HOSA

The Board members asked questions and held discussions throughout the presentation.

8) PUBLIC COMMENT

The following community public comments were made:
- Jyl Garner
- Steven Zickafoose
- Rodney Jones

9) REPORTS AND PRESENTATIONS

9.1 2025-2026 FAST Progress Monitoring 2 (PM2) Reading Assessment Results

Mr. Derek Jensen, Deputy Superintendent of Instructional Services, introduced Mr. Evan McCarthy, Director of Research and Assessment, to the Board to begin the PM2 ELA Assessment presentation. Included in the presentation were the following topics:

FAST Progress Monitoring
- Florida Department of Education's (FLDOE) Family Portal
- 2025-2026 FAST PM2 ELA Results
- Star Early Literacy Star Reading and FAST ELA
    - Sample Items
- SDMC PM2 ELA Results
    - KG-2nd Grade
- Cambium Testing Platform
- 4th FAST ELA Sample Item
- SDMC PM2 ELA Results
    - 3rd-5th Grade
    - 6th Grade FAST ELA Sample / Results
    - 10th FAST ELA Sample / Results
- Next Steps

Throughout the presentation, the Board asked questions and held discussions.

Chair Spray called for a brief recess at 11:36 AM and reconvened at 11:46 AM.

10) CONSENT ITEMS

10.1 Motion to Approve the Consent Agenda as Amended

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Chad Choate
SECONDER:	Heather Felton
AYES:	Chad Choate, Heather Felton, Charles Kennedy, Cindy Spray, Richard Tatem

1. Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact) -updated 2/6/2026

2. Approval of the Report of Teachers' Out-of-Field Content, Reading, and ESOL (English for Speakers of Other Languages) (No Financial Impact)

3. Approval to Apply, Accept and Expend the District Threat Management Coordinators (DTMC) Grant in the amount of $75,000.00 (Incoming Grant Funds)

4. Approval of Affiliation Agreement Between the School District of Manatee County and Florida Gulf Coast University from February 10, 2026 through June 30, 2029 (No Financial Impact)

5. Approval of Affiliation Agreement Between the School District of Manatee County and Walden University from February 22, 2026 through February 22, 2029 (No Financial Impact)

6. Approval of the Apprenticeship Training Program Agreement Between Oysters Rock Hospitality and the School Board of Manatee County Through Manatee Technical College (MTC) (State Workforce Development Funding)

7. Approval of the New Agreement Between the School District of Manatee County and Orchid Dermatology, LLC for Clinical Experience for Manatee Technical College (MTC) Medical Assisting Students for the 2025-2028 School Years (No Financial Impact)

8. Approval of the Revisions of Job Description of Resource Teacher, Varying Exceptionalities to Support Facilitator (No Financial Impact)

9. Approval for District Administrators to Travel to Attend the Certificates of Participation Series 2026 Financing (General Fund)

10. Approval of Manatee Elementary School Hydro Piping Replacement Change Order 1 Final-Agreement Between Owner and Willis Smith Construction, Inc. Decrease in the Amount of $286,822.79 (Capital Funds)

11. Approval of Barbara Harvey K-8 at North River Ranch Change Order 5 Agreement Between Owner and Willis Smith Construction Inc, Return of Unspent Direct Material Purchase (DMP) Funds in the Amount of $78,511.98 (Capital Funds)

12. Approval of Bayshore High School Football Field Synthetic Turf Upgrades and Stormwater Management Improvements, Substantial Completion, Agreement Between Owner and P.J. Hayes, Inc., dba Tandem Construction (No Financial Impact)

13. Approval of Parrish Community High School - Classroom Addition - Change Order 7 Final - Agreement Between Owner and Williams Company Tampa., Decrease in the Amount of $1,266.83 (Capital Funds)

14. Approval of Charter School Sales Surtax Amendments (Capital Funds)

15. Approval for the Manatee High School Baseball Team to Participate in an Out-Of-State Game in Springfield, Georgia, February 26-28, 2026 (School Internal Accounts)

16. Approval for the Manatee High School Band Students to Attend and Perform at the Chicago St. Patrick's Day Parade in Chicago, Illinois on March 11-16, 2027 (School Internal Accounts)

17. Proposal for Settlement in the Matter of Doe v School Board of Manatee County, Middle District of Florida Tampa Division Case No.: 8:24-cv-02540-CEH-SPF (Internal Services Fund) - added after publishing

11) PUBLIC COMMENT FOR NEW BUSINESS ITEMS

12) NEW BUSINESS (DISCUSSION ITEMS PULLED FROM CONSENT)

13) NEW BUSINESS (NON-CONSENT)

13.1 Approval to Accept Nominations for the School Name of the New AAA High School

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Richard Tatem
SECONDER:	Charles Kennedy
AYES:	Chad Choate, Heather Felton, Charles Kennedy, Cindy Spray, Richard Tatem

Superintendent Breslin stated her recommendation to move forward with the naming of the future high school and provided an overview of the naming process and expectations for a timeline until approval. An additional workshop may be scheduled in April, with a final decision tentatively planned for May.

The Board held discussions regarding preferences for naming 'AAA' High School; and after a question posed by Board Member Choate, attorney Dye underscored the importance of allowing public members to submit all proposed names, noting that community input is considered foundational to the process.

14) NEW BUSINESS (NO SUPERINTENDENT RECOMENDATION)

14.1 Motion to Approve School Board Member Felton to Travel to Key West, Florida for State Board of Education Meeting Not to Exceed $600.00

RESULT:	**Adopted [UNANIMOUS]**
MOVER:	Charles Kennedy
SECONDER:	Richard Tatem
AYES:	Chad Choate, Heather Felton, Charles Kennedy, Cindy Spray, Richard Tatem

Board Members held discussion regarding the trip and noted their request to have information from the meeting brought back to review as a Board.

15) CONTINUED PUBLIC COMMENT IF NECESSARY

16) INFORMATION ONLY (No Board Action Required)

16.1. North River Charter Academy Charter Schools Program (CSP) Grant Application

17) UPDATES

INSTRUCTION UPDATE

Mr. Derek Jensen, Deputy Superintendent of Instructional Services, updated the Board on the following:

- VEX Robotics update
- Science Fair seasonal update
- Early Dismissals
- MTC Events and News
- School Climate and Start Time Survey
- Major Upcoming Athletic Events

OPERATIONS UPDATE

Mr. Willie Clark, Deputy Superintendent of Operations, updated the board on the following:

- Recent and upcoming Operations job fairs
- Food and Nutrition Services update

- Transportation and training update

LEGAL UPDATE
Mr. Dye provided the Board a brief update regarding:
- Social Media litigation
- PAL Center Draft agreement will be coming to the Board
- Affordable Housing will be meeting to move forward with their project
- Jones Farm is not ready for Board, it needs more negotiations and will be ready for Board around March

19) SUPERINTENDENT REMARKS
Superintendent Breslin provided the following update to the Board:
- Thanked Board for support from the Consent Agenda
- Noted upcoming moves in district leadership due to the opening of new schools
- Community visits and highlights
- Noted end of open enrollment process
- Recent participation in FADDS Chief office development leadership

20) BOARD COMMENTS
Board Member Felton
- FSBA Day in the Legislature update and provided an update on visits
- Noted unfunded and underfunded mandates
- Updated regarding recent and upcoming District visits

Board Member Kennedy
- Thanked public commentors for their comments
- Provided comment regarding StartSchoolLater.net to bring later start to High School
- Recent District Awards ceremony
- Request new school maps posted on the website versus just an address locator

Board Member Choate
- Expressed appreciation to the staff for organizing the meeting
- Praised the recent STEM and Choice fair
- Provided update regarding recent trip to Tallahassee for Manatee County legislature day

Vice-Chair Tatem
- Leadership and Safety update

Chair Spray
- Expressed gratitude to Vice-Chair for chairing the workshop last week

21) ADJOURNMENT
There being no further business to come before the Board, Chair Spray adjourned the Meeting at 12:57 PM.

_____
Cindy Spray
Chairman

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above-mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based. School Board meetings are held in accessible locations. Auxiliary aids will be provided, upon written request received at least 48 hours prior to the meeting, to participants with disabilities.

AGENDA ITEM NO. 8.1

School Board of Manatee County
March 10, 2026 - Regular Board Meeting

Title
VEX Team Recognition

Executive Summary
Celebration of VEX Teams from Willis and McNeal Elementary Schools qualified for VEX Worlds, and recognition for VEX Teacher of the Year Awardee for the North/Central Florida Region.

Contact
Submitting Department: Communications
Initiated by: Jamie Carson

AGENDA ITEM NO. 8.2

School Board of Manatee County
March 10, 2026 - Regular Board Meeting

Title
Math Super Stars

Executive Summary
Celebrating first place Elementary and Middle School teams from the Math Superstars Competition.

Contact
Submitting Department: Communications
Initiated by: Jamie Carson

AGENDA ITEM NO. 8.3

School Board of Manatee County
March 10, 2026 - Regular Board Meeting

Title
Celebration of Boys and Girls Club Youth of the Year

Executive Summary
Mr. John Agnelli, Director of Advocacy and Strategic Initiatives for the Boys and Girls Clubs of Manatee County will present the Youth and Junior Youth of the Year.

Contact
Submitting Department: Communications
Initiated by: Jamie Carson

AGENDA ITEM NO. 8.4

School Board of Manatee County
March 10, 2026 - Regular Board Meeting

Title
Recognition of Student Athletes

Executive Summary
Student Athletes achieve state-level recognition at recent weightlifting championship.

Contact
Submitting Department: Communications
Initiated by: Jamie Carson

AGENDA ITEM NO. 8.5

School Board of Manatee County
March 10, 2026 - Regular Board Meeting

Title
Celebrating District Students - National Merit Finalists

Executive Summary
Celebrating our three (3) National Merit Finalists from Manatee County.

Contact
Submitting Department: Communications
Initiated by: Jamie Carson

AGENDA ITEM NO. 10.1

School Board of Manatee County
March 10, 2026 - Regular Board Meeting

Title
Advanced Opportunities and College / Career Readiness - *updated 3/6/2026*

Executive Summary
Instructional Services will provide a presentation regarding District programs allowing growth and advancement from Middle School thru High School, as well as College and Career Readiness.

Contact
Submitting Department: Instructional Services
Initiated by: Derek Jensen

Attachments:
Advanced Studies and Acceleration - added after publication

Advanced Studies and Acceleration

Derek Jensen, Deputy Superintendent of Instruction
Sharon Scarbrough, Executive Director of High Schools
Dr. Chuck Fradley, Executive Director of Middle Schools
Tiffany Spradling, Director of Secondary Curriculum and Instruction

March 10, 2026

Who's Who of SDMC Advanced Studies

PROGRAM NAME	OBJECTIVE
Advanced Placement (AP)	• College-level courses across core and elective areas offering opportunities for college credits • Capstone diploma opportunity for graduating seniors
Cambridge AICE (AICE)	• College-level courses across core and elective areas offering opportunities for college credits • Course credits honored internationally • AICE diploma opportunity for graduating seniors
International Baccalaureate (IB)	• College-level courses across core and elective areas offering opportunities for college credits • Course credits honored internationally • IB diploma opportunity for graduating seniors
Dual Enrollment (DE)	• College course enrollment across core and elective areas • Partnered with USF, SCF, and other Florida universities
Pre-AP, Pre-AICE, Pre-IB	• Middle school programming to prepare students for academic success in high school level AP, AICE, and IB courses

Opportunities for Students and Schools

Advanced Studies courses provide **students** with opportunities to:

- Earn college credits and technical skills while enrolled in K-12
- Be competitive throughout the college or career application process
- Prepare for success in college-level courses
- Save money while working toward college degrees

Advanced Studies courses provide **schools** with opportunities to:

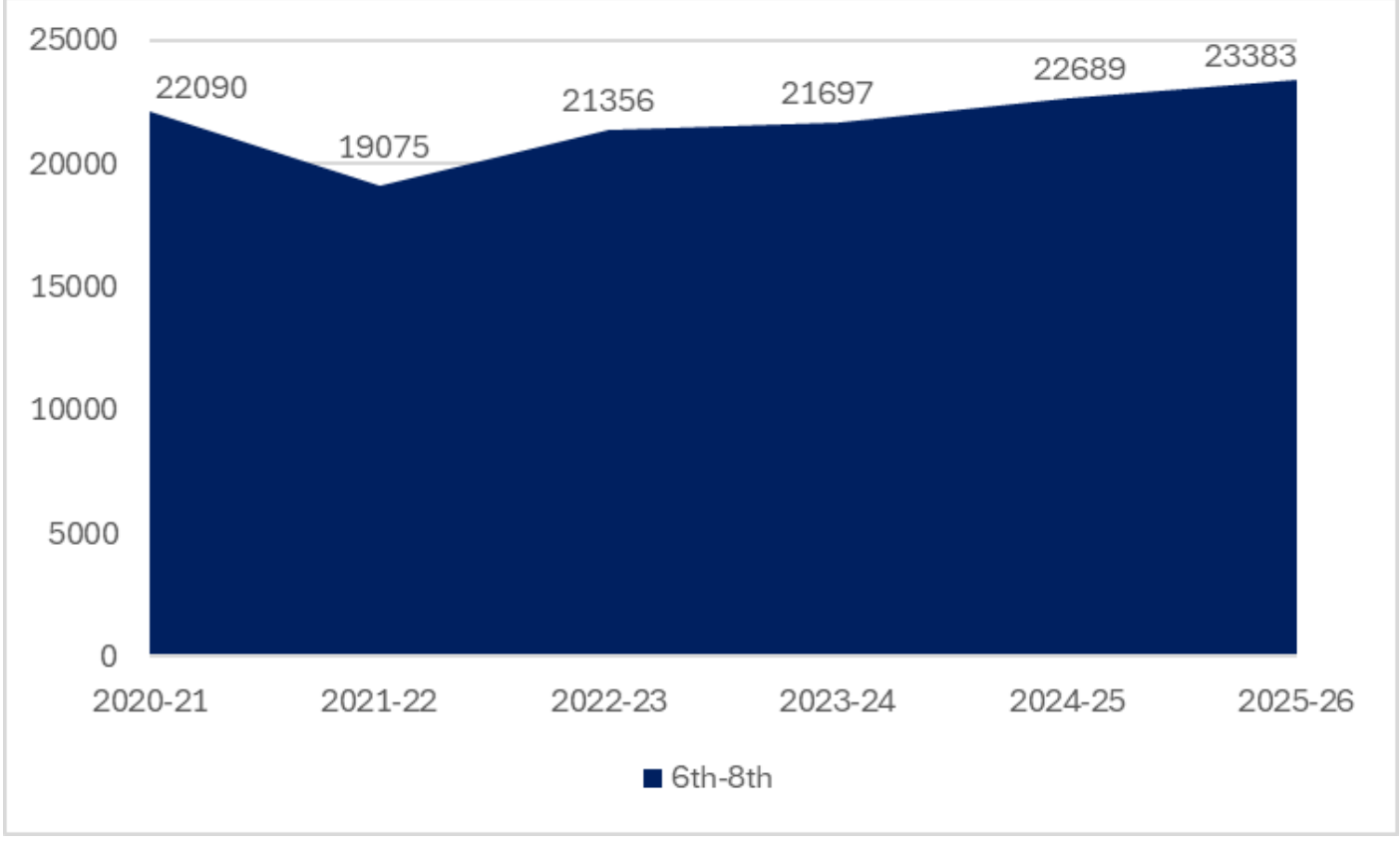
- Increase acceleration points for school grades
- Earn additional funding for school programming and teachers
- Remain a competitive choice for families

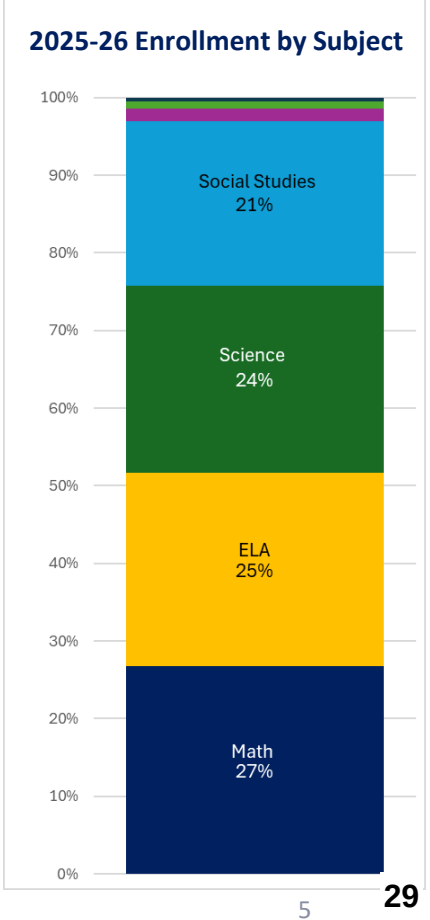
Middle School Pathways for Advanced Studies Success

PROGRAMMING	PARTICIPATING SCHOOLS
Pre-AP	Braden River MS Dr. Mona Jain MS Haile MS Nolan MS
Pre-AICE	Buffalo Creek MS
Pre-IB	Johnson K-8 King MS
Enrollment in high school-level courses (Algebra I Honors, Geometry Honors, English I Honors, Spanish I/II)	ALL middle schools and K-8s* **Harvey K-8 will add course offerings beginning with 7th grade enrollment in SY26-27, with Lake Manatee K-8 following in SY27-28.*

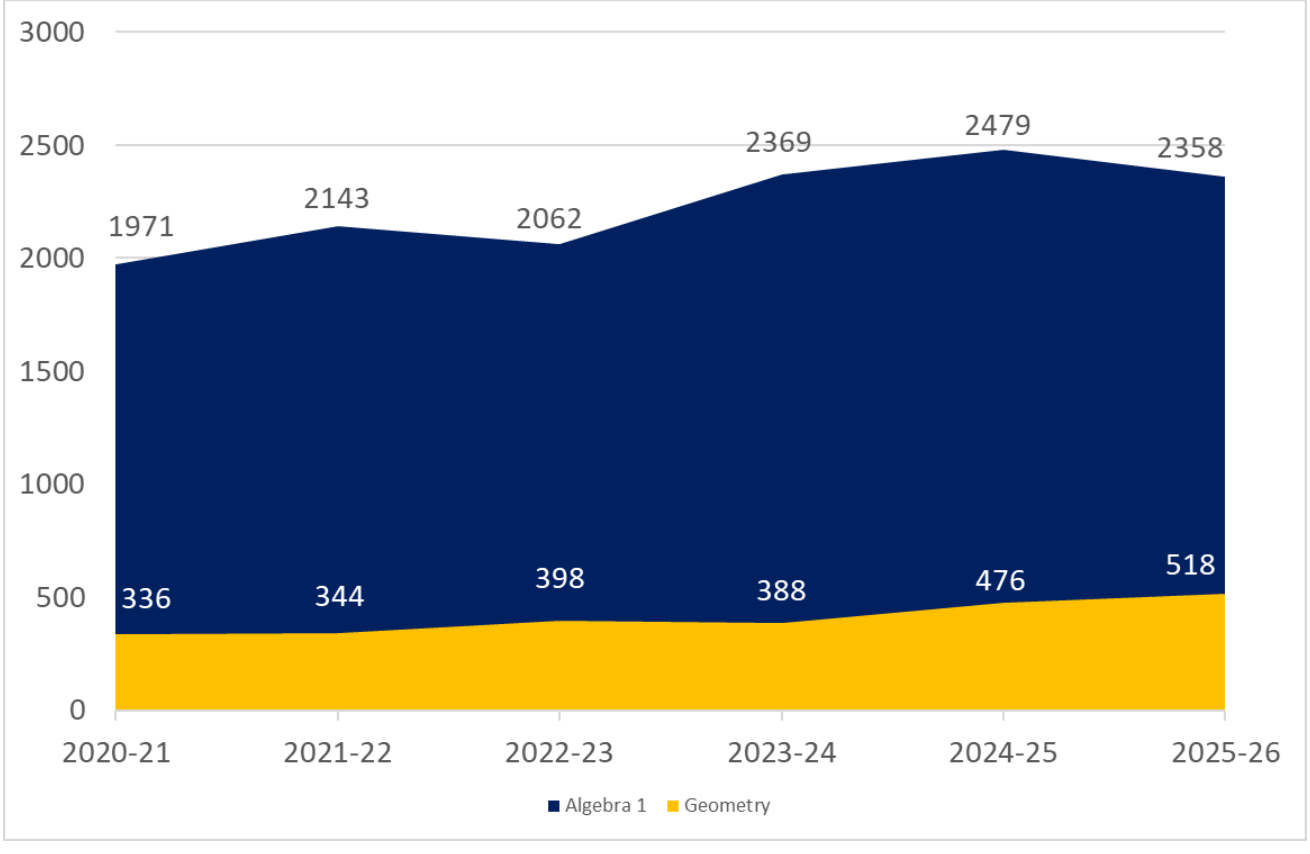
6-8 Rigorous* Course Enrollment

*Honors & Advanced





MS Algebra 1 & Geometry Enrollment

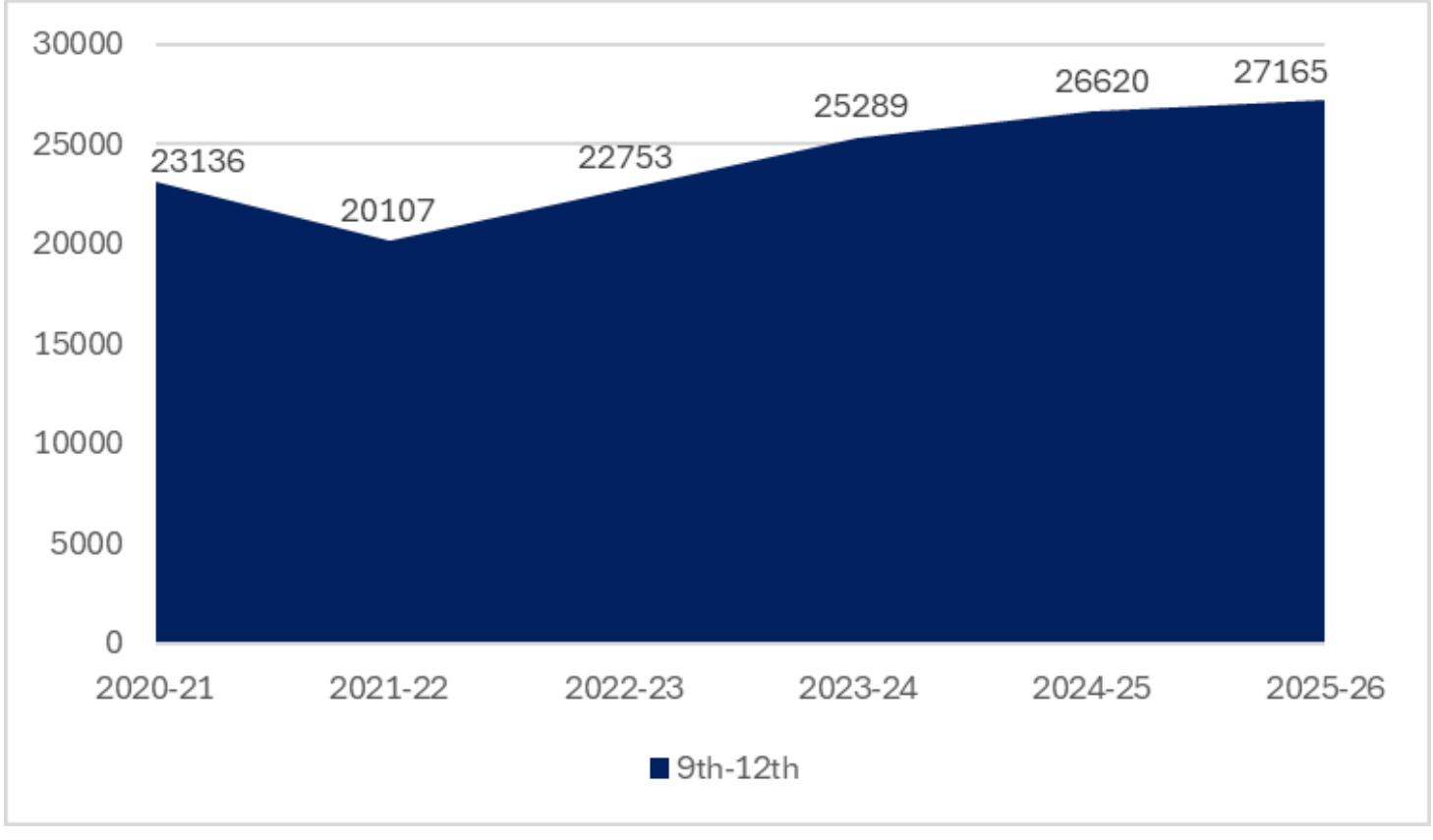


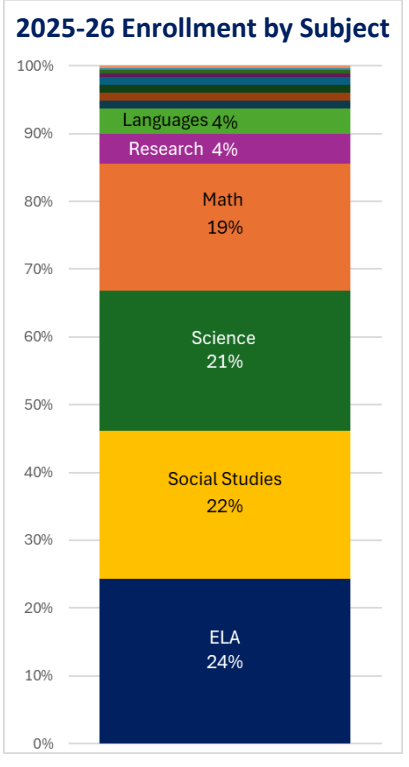
High School Advanced Studies Offerings

PROGRAMMING	PARTICIPATING SCHOOLS
AP	Braden River HS Lakewood Ranch HS Manatee HS Palmetto HS Parrish Community HS Southeast HS
AICE (Diploma Program)	Bayshore HS Palmetto HS *All SDMC high schools offer AICE courses.*
IB	Southeast HS
Dual Enrollment	ALL high schools

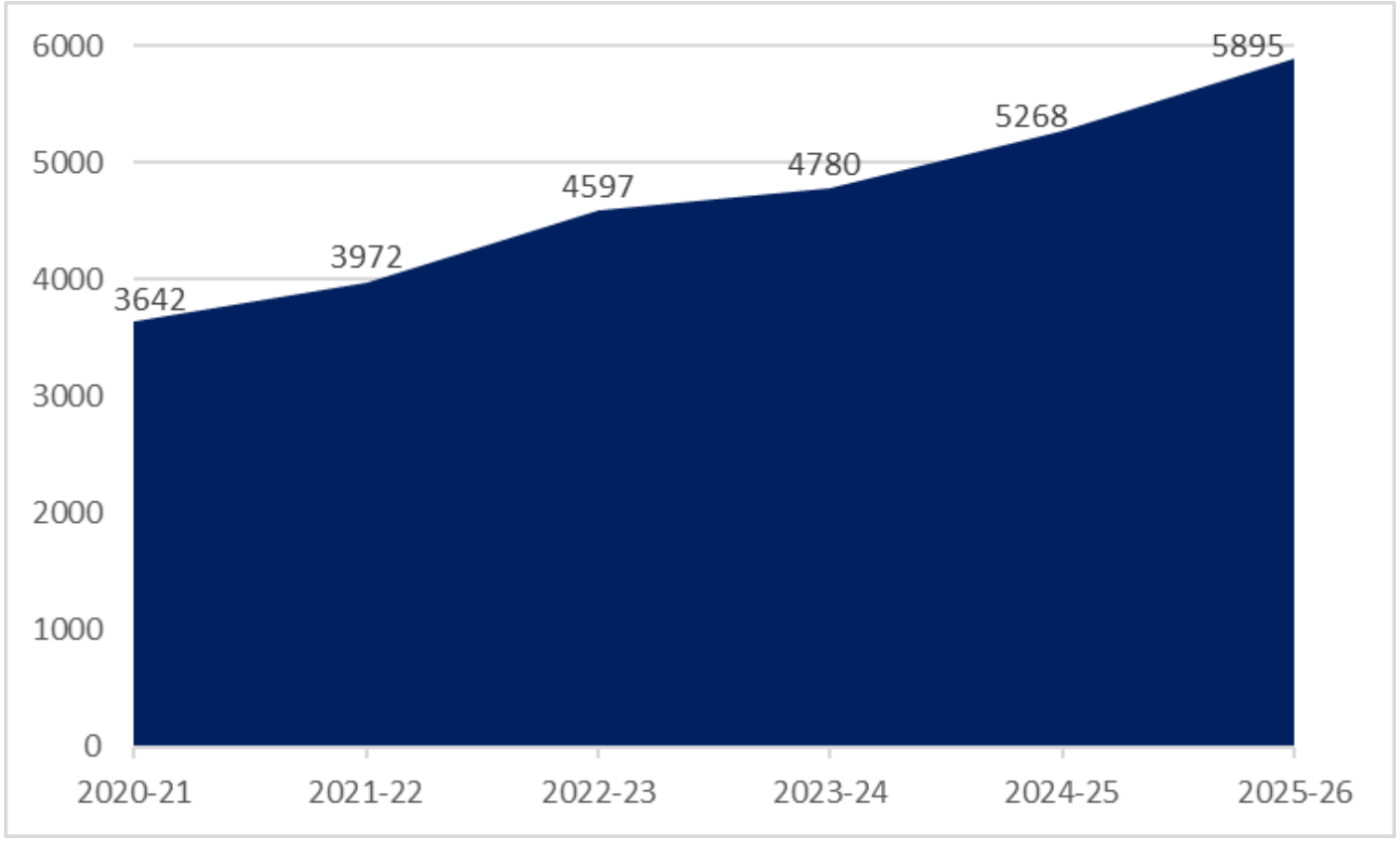
9-12 Advanced Studies* Course Enrollment

*Honors, AP, IB, and AICE courses





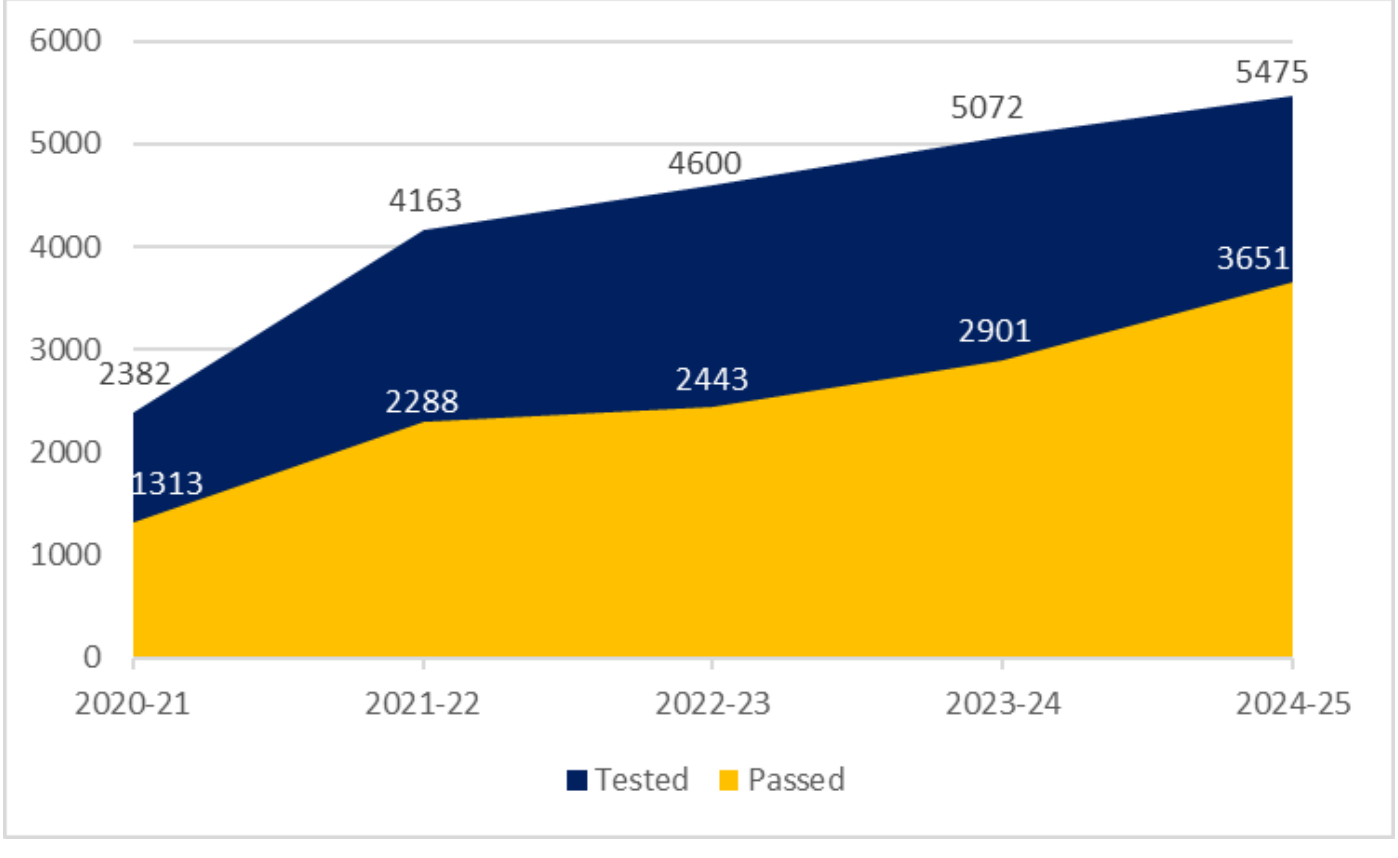
AP Course Enrollments



Outperforming National Pass Rates:

- Seminar (+15%)
- Chemistry (+11%)
- Human Geography (+6%)
- Spanish Lang. & Culture (+6%)
- Biology (+5%)
- English Lang. & Comp. (+3%)
- 2D Art & Design (+2%)
- Calculus AB (+1%)

AP Testing


6000
5000
4000
3000
2000
1000
0
2382
4163
4600
5072
5475
1313
2288
2443
2901
3651
2020-21
2021-22
2022-23
2023-24
2024-25
Tested
Passed

2025 AP Honor Roll Recognitions



Lakewood Ranch High School



Braden River High School



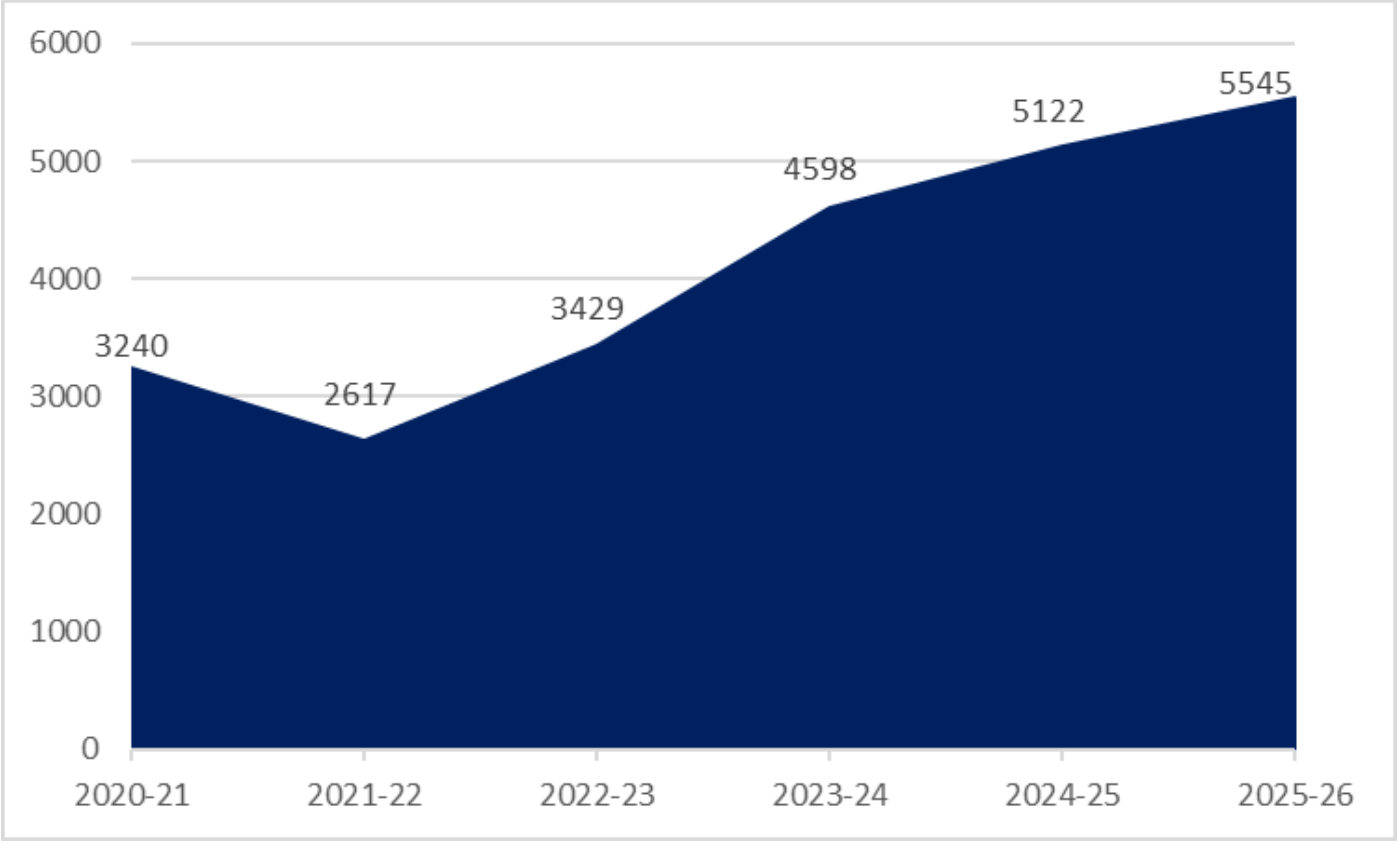
Parrish Community High School

AP Testimonial

AP classes have allowed me to boost my GPA, receive college credit, received full bright futures via the capstone program, and have a strong and more competitive college application while also surrounding me with students and staff who push and inspire me to be the best version of myself.

-Bebe McCurry (MHS); accepted to Florida State University

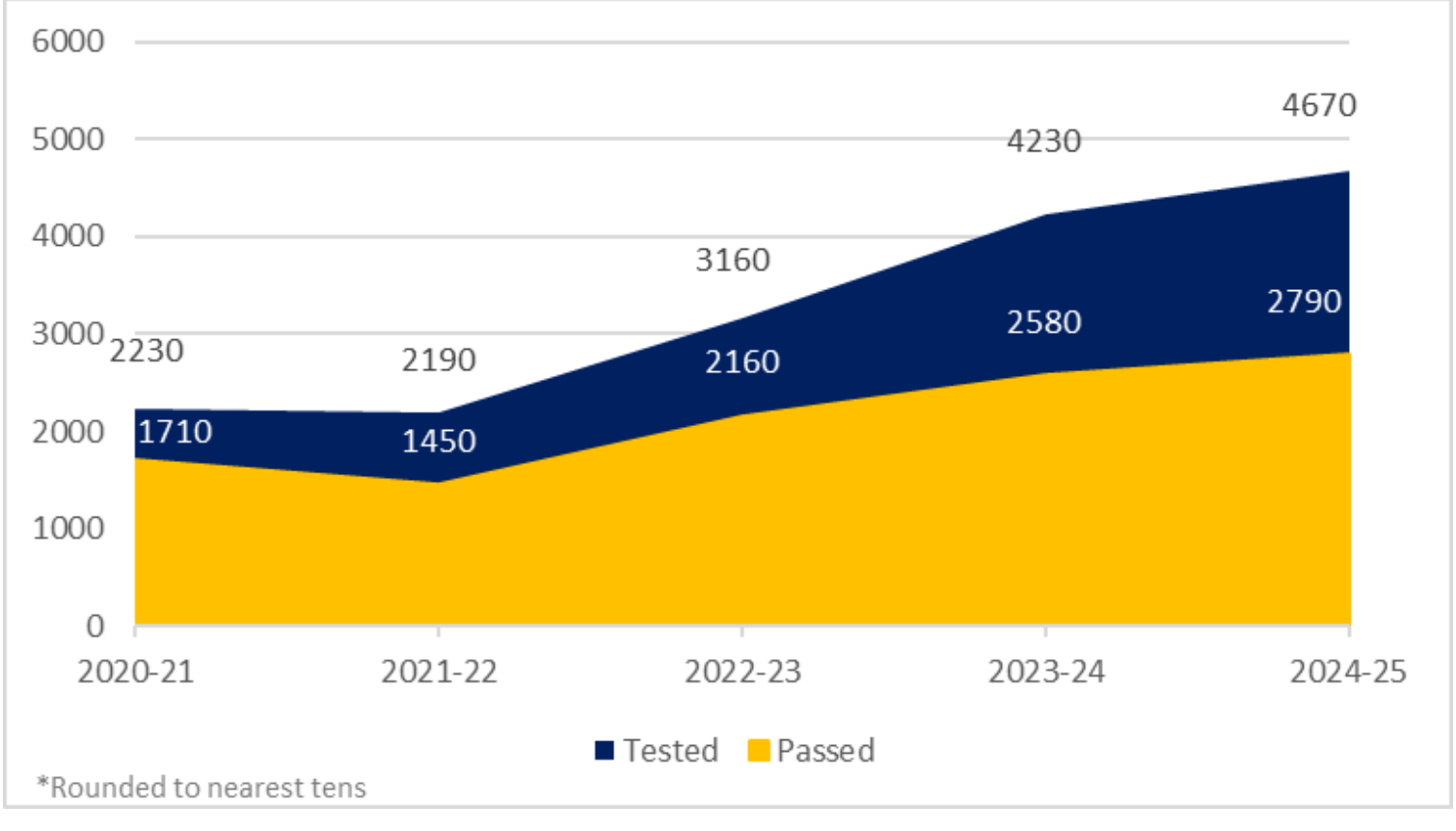
AICE Course Enrollments



Outperforming International Pass Rates:

- Travel & Tourism (+18%)
- History (+7%)
- Environmental Management (+5%)
- Marine Science (+5%)
- Thinking Skills (+1%)

AICE Testing



Cambridge AICE Student Recognitions

- Cambridge Scholar Award with Merit
  - very high achievement on 3 or more AICE exams
  - 12 students at Palmetto HS
  - 2 students at Lakewood Ranch HS
- Cambridge Scholar Award
  - high achievement on 3 or more AICE exams
  - 30 students at Palmetto HS
  - 3 students at Lakewood Ranch HS

AICE Testimonial

We as the seniors of PHS, would like to share our appreciation and gratitude for our opportunities through the advanced studies programs offered at our school. It has helped us to save our money, build our confidence and competence and established a consistent learning community of peers

– Mackenzie Clark (PHS); accepted to Florida State University

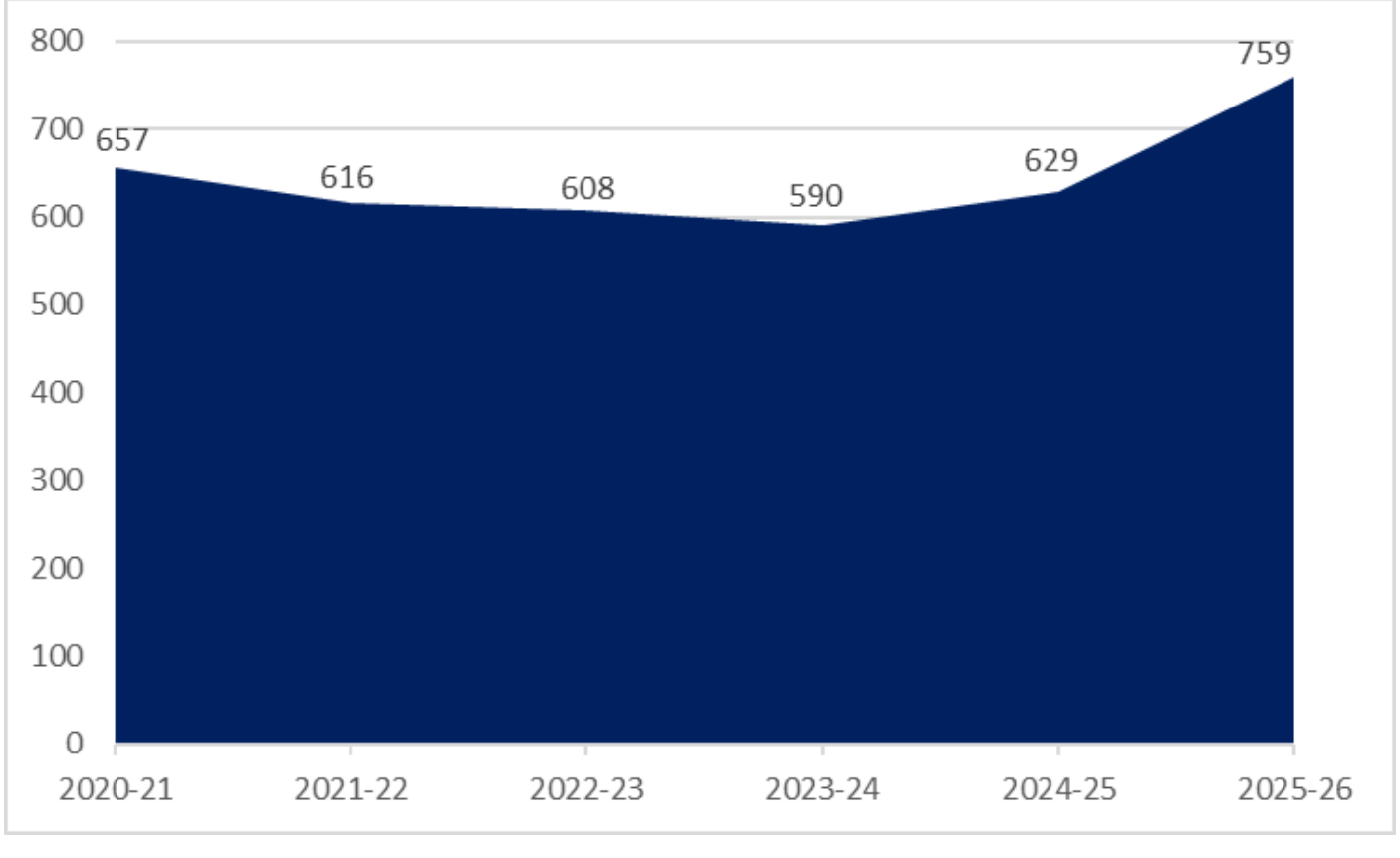
AICE has allowed me to knock out a lot of my prerequisites and got me 100% Florida Bright Futures, saving me a ton of money

– Jaden Cadmus (PHS); accepted to Florida State University

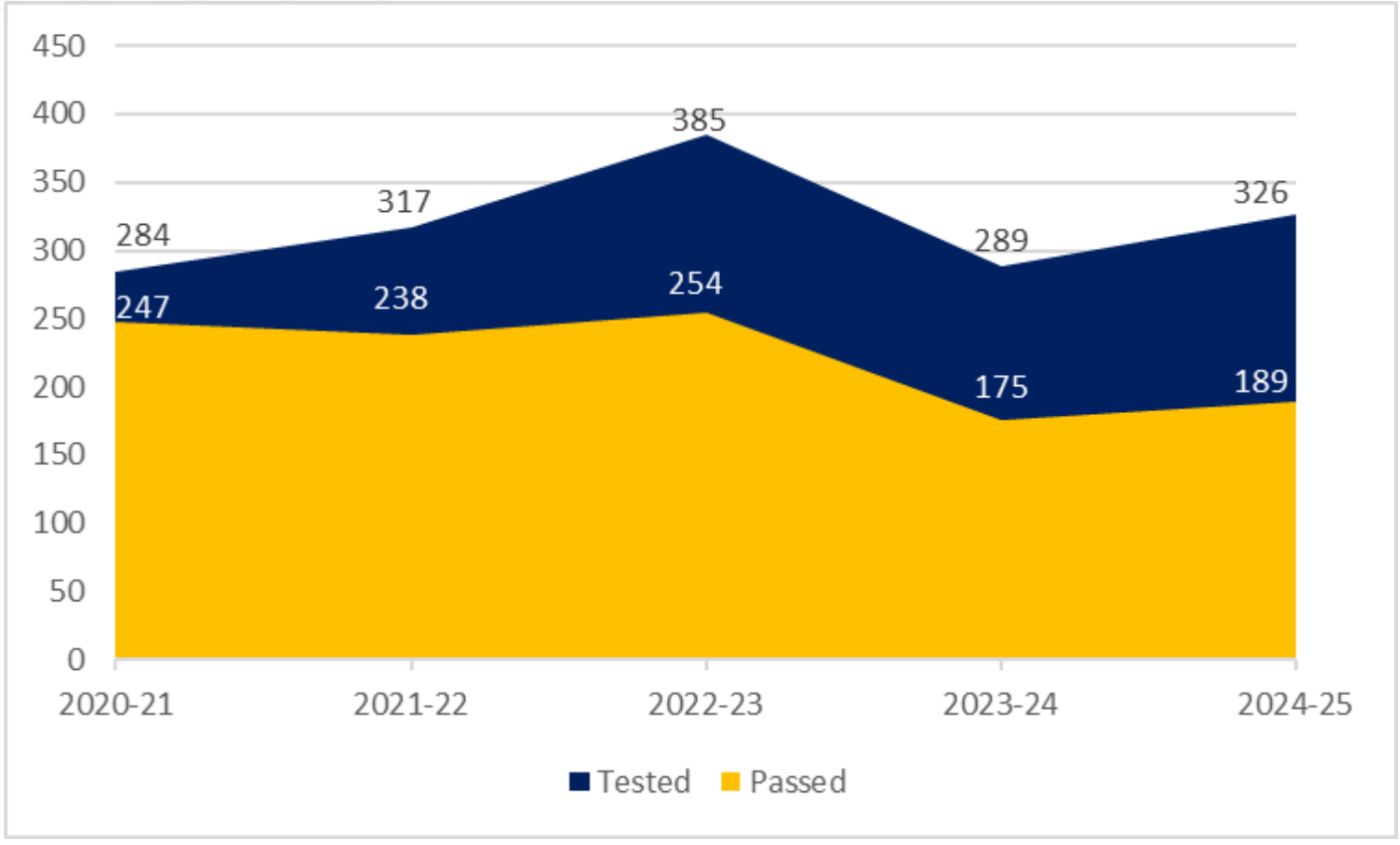
The advanced study program offered has allowed us to strengthen our study and writing skills, all while saving large sums of money when we further our studies in college

– Juliana Melograno (PHS); accepted to University of Central Florida

IB Course Enrollments



IB Testing


450
400
350
300
250
200
150
100
50
0
2020-21
2021-22
2022-23
2023-24
2024-25
284
317
385
289
326
247
238
254
175
189
Tested
Passed

IB Testimonial

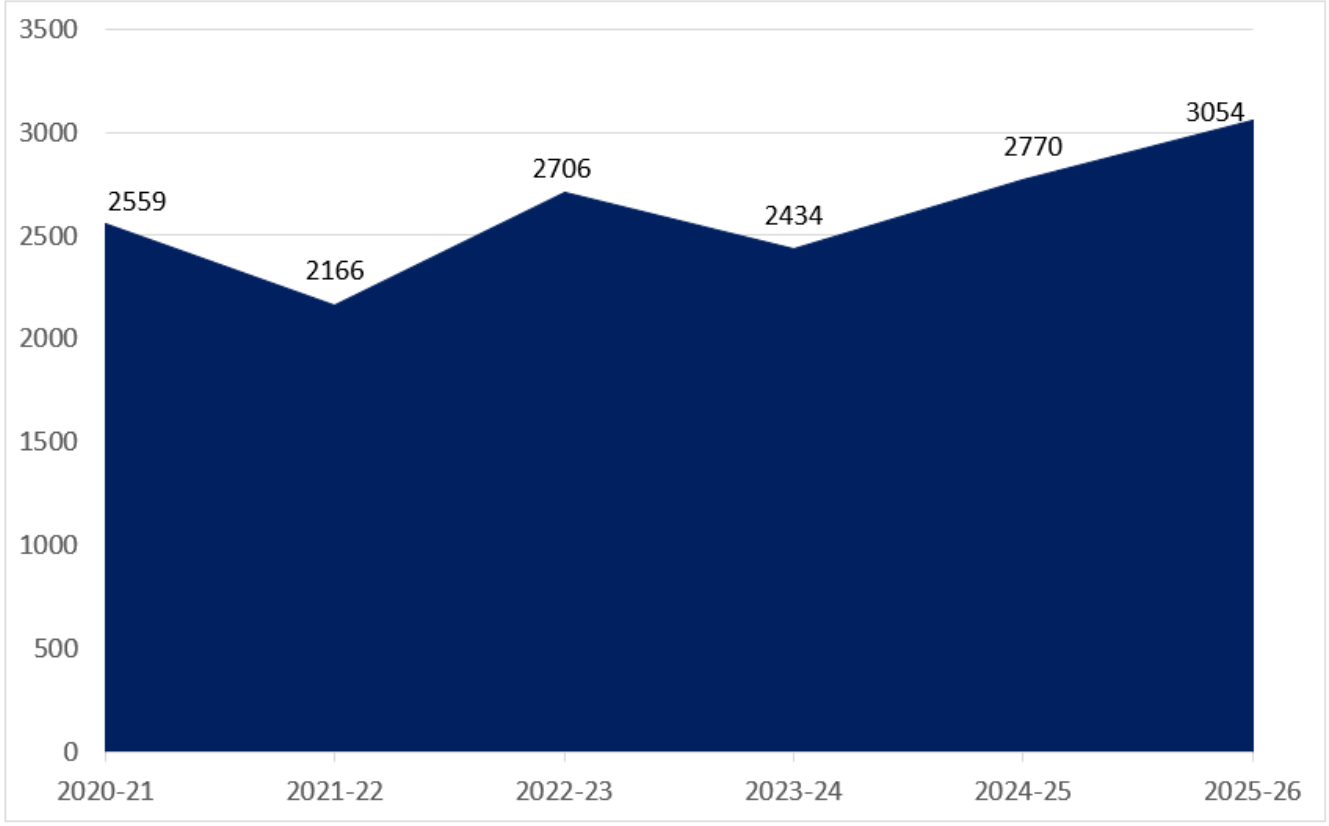
The encouragement and dedication of my peers and teachers inspired a drive for learning that I will carry with me well beyond high school. I attribute much of my success to this program and its great educators, whose guidance challenged me to reach my full potential both personally and academically. IB has been a foundational stepping stone in both my growth, the success of many others, and more to come!

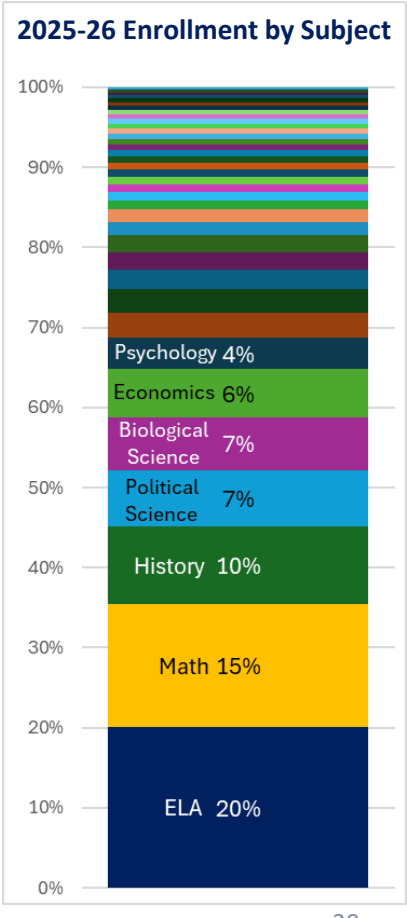
- Isabella Castro Cardona (SEHS); accepted to Yale University

Being part of the IB program has provided me with the community, tools and ambition to achieve my goals. From Mr. Engelking's history lessons to Mr. Craig's Biology labs, being part of IB has given me a hunger for learning and the preparation for college.

- Shaliana Bravo Monteagudo (SEHS); accepted to Barnard College of Columbia University

DE Course Enrollments





DE Testimonial

Becoming a dual-enrolled student has opened a world of opportunities for me and allowed me to curate an exciting future for myself! DE education taught me adaptability and independence, and I am grateful to have those skills moving forward in school and in life!

- Izzy Garcia (MHS); Completing Bachelor's Degree at USF by Spring 2027

Advanced Coursework Funding

- Programs include CAPE, AP, AICE, IB, Early Graduation, and Dual Enrollment
- 2024-25: Add-on weights determined by students passing exams and earning certifications. Add-on FTE was multiplied by the Base Student Allocation (BSA)
- 2025-26: State moved all the programs under the Academic Acceleration Options supplement (AAOS) categorical, with a total set aside $596.8 million for across all Florida school districts.
- 2025-26: Total funding of $596.8 million stayed flat in FLDOE FEFP 3rd Calc vs 2nd Calc, but shifted by school district based on each district's proportionate value as compared to the total.
- 2025-26: Resulted in reduced funding vs. prior year calculation methodology as District AAOS categorical grew only to $8.2 million rather receiving the full value of the Add-on FTE multiplied by the BSA or $9.7 million.

2025-2026 Academic Acceleration Supplement

	2025-26 FLDOE FEFP 3rd Calc
Student FTE Add-On	
Student FTE Add-on	1,811.80
Base Student Allocation	$5,372.60
Student FTE add-on multiplied by BSA	$9,734,077
Academic Acceleration Supplement	
Student FTE Value	1,811.80
AA Supplement divided by Student FTE Value	$4,534.03
Academic Acceleration supplement	$8,214,752
Loss: Academic Acceleration program funding	$(1,519,325)

Class of 2025 by the Numbers

21 Associate Degrees earned

108 AP Capstone Diplomas earned

107 AICE Diplomas earned

20 IB Diplomas earned

60 Seals of Biliteracy earned

97 Seals of Fine Arts earned

$24,500,000 Scholarship Money earned

171,800 Community Service Honors earned

Advanced Studies and Acceleration

Derek Jensen, Deputy Superintendent of Instruction
Sharon Scarbrough, Executive Director of High Schools
Dr. Chuck Fradley, Executive Director of Middle Schools
Tiffany Spradling, Director of Secondary Curriculum and Instruction

March 10, 2026

AGENDA ITEM NO. 11.1

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact)

Executive Summary
The personnel listed under change of assignments, promotions, reappointments, reassignments, resignations, retirements, suspensions, terminations, and transfers have been recommended by their principal or immediate supervisor to the Superintendent of Schools.

The personnel recommended for appointments for the 2025-2026 school years have been interviewed by administrative staff members and have applications with favorable references on file in the Human Resources Department.

The lists for Teachers, Paraprofessionals, SAMP, AFSCME and Non-Bargaining for the 2024-2025 school year are available at the School Support Center in Room 106.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 1
Develop a competitive employee salary schedule to keep and attract the best talent and continue to provide quality customer service to our staff and parents

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The Superintendent recommends the approval of the appointments, change of assignments, promotions, reappointments, reassignments, resignations, retirements, suspensions, terminations, and transfers (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Human Resources
Initiated By: Dr. Christina Britton

Attachments:
Board Material 3.10.26

Hire

Administrative

Type	Name	Department/Location	Position	Effective Date
Hire	Bove, Melanie	ESE	Nurse, School, RN (Range $41,803 - $81,823)	2-17-2026
Hire	Deutscher, Dawson	Information Technology	Field Technician (Range $41,193 - $80,525)	2-17-2026
Hire	Rivera, Sarah	Samoset Elementary School	Nurse, School, RN (Range $41,803 - $81,823)	2-17-2026
Hire	Sanders, Sierra	Property Rcds & Rcds Retention	Spec. Records Management (Range $38,814 - $76, 169)	2-17-2026
Hire	White, Connor	Information Technology	Field Technician (Range $41,193 - $80,525)	2-17-2026

Educational Support

Type	Name	Department/Location	Position	Effective Date
Hire	Arratia, Aidia	Sea Breeze Elementary School	Tchr Aide, ESE, 1:1	**3/2/2026**
Hire	Belcher, Charell	Lincoln Memorial Middle School	Tchr Aide, ESE	2-17-2026
Hire	Belval, Alex	Moody Elementary School	Technician, School Support	2-17-2026
Hire	Blosser, John	Nolan Middle School	Custodian 8 Hr	2-15-2026
Hire	Bumila, Tracy	Security	Safety Guardian	2-17-2026
Hire	Dushac, Sommer	Myakka Elementary School	Tchr Aide, ESE, 1:1	2-17-2026
Hire	Eppolito, Joseph	Security	Safety Guardian	2-17-2026
Hire	Gallego Madero, Yaneth	Palm View K-8 School	Custodian 8 Hr	2-17-2026
Hire	Giuliani, Eric	Security	Safety Guardian	2-17-2026
Hire	Hoffman, Rebecca	Braden River High School	Tchr Aide, ESE, 1:1	3-2-2026
Hire	Miller, Christopher	Palm View K-8 School	Tchr Asst, MS, ISS	2-17-2026
Hire	Robinson, James	Security	Safety Guardian	2-23-2026
Hire	Serafini, James	Security	Safety Guardian	2-17-2026
Hire	Smith, Heather	Harvey K-8 School	Tchr Aide, ESE	2-17-2026
Hire	Standifer, Kayla	Samoset Elementary School	Health Aide	3-2-2026
Hire	Wilkes, Lisa	Witt Elementary School	Tchr Aide, Pre-K	2-17-2026

Instructional

Type	Name	Department/Location	Position	Effective Date
Hire	Brown, Athena	Miller Elementary School	Counselor, ES University of South Florida MA	2-17-2026
Hire	Goff, Rachel	Sugg Middle School	Specialist, Student Support Florida Atlantic University BA	3-2-2026
Hire	Locher, Allison	Parrish Community High School	Tchr, Health Science Educ Florida Gulf Coast University BA	2-17-2026
Hire	Petrin, Kolby	Manatee Elementary School	Coach, Literacy University of South Florida BA	2-17-2026
Hire	Semeniuk, Daniel	Jain Middle School	Tchr, Science, MS McGill University DOC	2-17-2026
Hire	Shiffman, Susan	Gullett Elementary School	Second Grade Teacher City University of New York BA	2-17-2026

Promotions

Administrative

Type	Name	Department/Location	Position	Effective Date
Promotion	Jones, Michele	From: Professional Support Center To: Professional Support Center	From: Secy, Instruction Curric To: School Multi-Tiered Supp Spec.	2-15-2026
Promotion	Lewandrowski, Courtney	From: Professional Support Center To: Manatee Technical College East	From: Tech, Behavior To: Specialist/Mgr, InstrctnCurric	2-15-2026

Educational Support

Type	Name	Department/Location	Position	Effective Date
Promotion	Beard, Robert	From: Palmetto High School To: Palmetto High School	From: Worker, Food Service-6 hr To: Asst Manager, Food Service	2-15-2026
Promotion	Chambers, Krystle	From: Mills Elementary School To: Mills Elementary School	From: Worker, Food Service-5 hr To: Tchr Aide, ESE	2-15-2026
Promotion	De Leon-Flores, Maribel	From: Harllee Middle School To: Matzke Support Center	From: Worker, Food Service-6 hr To: Bus Aide	2-15-2026
Transfer	Dover, Diane	From: King Middle School To: King Middle School	From: Worker, Food Service-5 hr To: Worker, Food Service-6 hr	3-2-2026
Promotion	Dunbar, Kenneth	From: Matzke Support Center To: Matzke Support Center	From:Storekeeper/Warehouseman To: Supplies Specialist	2-15-2026
Promotion	Valle, Wanda	From: Mills Elementary School To: Buffalo Creek Middle School	From: Worker, Food Service-6 hr To: Asst Manager, Food Service	2-15-2026

Resignation

Educational Support

Type	Name	Department/Location	Position	Effective Date
Resignation	Anderson, Brittany	Myakka Elementary School	Tchr Aide, ESE	2-11-2026
Resignation	Ferrato, Holly	Food & Nutrition Services	Worker, Food Service-6 hr	2-7-2026
Resignation	Hawkins, Marilyn	Food & Nutrition Services	Worker, Food Service-6 hr	2-14-2026
Resignation	Johnson, Vernice	Personnel Non-Allocated	Unassigned Custodian 8 Hr	2-14-2026
Resignation	McFarland, Heather	Food & Nutrition Services	Food Service-5 hr, Floater	2-19-2026
Resignation	Perry, Bertha	Food & Nutrition Services	Worker, Food Service-5 hr	2-12-2026
Resignation	Ramirez Cortes, Evelyn	Rogers Garden-Bullock ES	Tchr Aide, ESOL	2-26-2026
Resignation	Rude, Courtney	Harvey K-8 School	Tchr Aide, ESE, 1:1	3-28-2026
Resignation	Snyder, Leah	Prine Elementary School	Manager, Computer Lab	5-30-2026
Resignation	Spry, Pamela	Oneco Elementary School	Tchr Aide, ES	2-14-2026
Resignation	Vargas, Ronald	Security	Safety Guardian	3-14-2026
Resignation	Vetter, Nicole	Manatee Elementary School	Tchr Aide, ESE, 1:1	2-14-2026
Resignation	White, Cassandra	Miller Elementary School	Tchr Aide, Pre-K Integrated	3-13-2026
Resignation	Williams, Chrale	Food & Nutrition Services	Worker, Food Service-7 hr	2-13-2026

Instructional

Type	Name	Department/Location	Position	Effective Date
Resignation	Best, Rebecca	Palmetto High School	Tchr, Language Arts, HS	2-21-2026
Resignation	Ganley, Rebecca	Bashaw Elementary School	Coach, Literacy	2-6-2026
Resignation	Gonzalez, Ruben	Southeast High School	Specialist, Student Support	2-20-2026
Resignation	Krueger, Megan	Braden River High School	Tchr, Agriculture/Nat Resrcs	3-14-2026
Resignation	Walter, Victoria	Manatee High School	Tchr, Science, HS	1-3-2026

Retirement

Administrative

Type	Name	Department/Location	Position	Effective Date
Retirement	Nowicki, Adam 3.25 Years of Service	Manatee Technical College	Analyst, Campus Solutions	2-21-2026
Retirement	Pendley, Michael 30.17 Years of Service	Construction Services	Executive Planner	3-1-2026

Educational Support

Type	Name	Department/Location	Position	Effective Date
Retirement	Glenfield, Kathleen 8 Years of Service	School Bus Transportation	Van Operator	2-17-2026
Retirement	Perkins, Rosie 19.90 Years of Service	Food & Nutrition Services	Worker, Food Service-5 hr	4-17-2026
Retirement	Ruggiero, Christine 19.8 Years of Service	Braden River High School	Clerk, Guidance	6-6-2026

Instructional

Type	Name	Department/Location	Position	Effective Date
Retirement	Barreda, Pidge 28 Years of Service	Anna Maria Elementary School	Tchr, STEM	6-1-2026
Retirement	Fisher, Sandra 19.90 Years of Service	Anna Maria Elementary Schoo	Fourth Grade Teacher	6-1-2026

Termination

Educational Support

Type	Name	Department/Location	Position	Effective Date
Term During Probation	Acevedo Castro, Giselle	Moody Elementary School	Clerk, Guidance, ES	2-7-2026
Term During Probation	Green, Yukia	Food & Nutrition Services	Worker, Food Service-5 hr	2-10-2026
Term During Probation	Koch, Christine	Kinnan Elementary School	Tchr Aide, ESE, 1:1	2-13-2026
Term During Probation	Larson, Amy	Finance	Specialist, Financial	2-20-2026
Term During Probation	Perry, Julius	Johnson K-8 Sch of Int Studies	Tchr Aide, ESE	1-29-2026
Term During Probation	Roman, Celina	Rogers Garden-Bullock ES	Clerk, Guidance, ES	2-12-2026

Instructional

Type	Name	Department/Location	Position	Effective Date
Term During Probation	Koren, Jeanne	Freedom Elementary School	Tchr, VE/SC	2-13-2026

Transfer

Administrative

Type	Name	Department/Location	Position	Effective Date
Transfer	Maida, Scott	From: Matzke Support Center To: Matzke Support Center	From: Spec, Records Management To: Manager, Property Control	2-15-2026

Educational Support

Type	Name	Department/Location	Position	Effective Date
Transfer	Castellanos Perdomo, Carmen	From: McNeal Elementary School To: Bayshore High School	From: Custodian 8 Hr To: Custodian 8 Hr	3-1-2026
Transfer	Deleon flores, Nancy	From: Bashaw Elementary School To: Samoset Elementary School	From: Worker, Food Service-6 hr To: Worker, Food Service-6 hr	2-17-2026
Transfer	Diaz Diaz, Caleb	From: Tara Elementary School To: Matzke Support Center	From: Custodian 8 Hr To: Custodian 8 Hr, Floater	2-15-2026
Transfer	Freeman, Rhonda	From: Sea Breeze Elementary School To: Stewart Elementary School	From: Asst, School Clerical, 10.5 Mo To: Asst, School Clerical, 10.5 Mo	2-22-2026
Transfer	Garcia Ponce, Vanessa	From: Wakeland Support Center To: Lakewood Ranch High School	From: Food Service-5 hr, Floater To: Worker, Food Service-5 hr	2-15-2026
Transfer	Gibson, Dashena	From: Matzke Support Center To: Matzke Support Center	From: Bus Driver To: Bus Aide	2-15-2026
Transfer	Hunter, Taric	From: Harvey K8 at North River Ranch To: Tillman Elementary School	From: Custodian 8 Hr To: Custodian 8 Hr	2-15-2026
Transfer	Joseph, Ronnie	From: Buffalo Creek Middle School To: Lee Middle School	From: Custodian To: Custodian 8 Hr	2-15-2026
Transfer	Ma, Rebekah	From: Lake Manatee K-8 School To: Lake Manatee K-8 School	From: Worker, Food Service-5 hr To: Worker, Food Service-6 hr	2-15-2026
Transfer	Mason, Rosielyn	From: Wakeland Support Center To: Oneco Elementary School	From: Food Service-5 hr, Floater To: Worker, Food Service-6 hr	2-15-2026
Transfer	Roberts, Denita	From: Matzke Support Center To: Matzke Support Center	From: Bus Aide To: Custodian 8 Hr, Floater	2-15-2026
Transfer	Vasquez, Silvia	From: Braden River ES To: Professional Support Center	From: Tchr Asst, Child Dev. Assoc To: Tchr Asst, Child Dev. Assoc	3-1-2026

AGENDA ITEM NO. 11.2

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Report of Teachers' Out-of-Field Content, Reading, and ESOL (English for Speakers of Other Languages) (No Financial Impact)

Executive Summary
The Out-of-Field Plan for Manatee County Schools provides that teachers are notified of their out-of-field status at the point that their current certification does not meet the required certification for the subject(s) they are teaching. State School Board Rule 6A-1.0503 provides that any out-of-field teacher must be appointed as out-of-field after verifying that an appropriately certified teacher is unavailable. The School Board appointed the attached list of teachers as out-of-field. These teachers can pass the subject area exam or complete a minimum of six semester hours annually toward certification until such time they can pass the test, if applicable.

The Multicultural and Educational Training Advocacy (META) Consent Decree requires that all teachers of English Language Learners (ELLs) receive training in English for Speakers of Other Languages (ESOL) strategies. The required training hours range from 18 to 300 hours and are categorized by the subject in which the teacher gives instruction. Categories are I, II, III, and IV. The category also drives the timeline for completing training hours. Specifics are given to each teacher at the time of hire or when there is a change of assignment. Category I Teachers who are not ESOL Certified or Endorsed must be reported to the Board as out-of-field. The attached list contains the names of the teachers who must be reported to the Board.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 1
Develop a competitive employee salary schedule to keep and attract the best talent and continue to provide quality customer service to our staff and parents

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The Superintendent recommends approval of the report of teachers' out-of-field content, reading and ESOL (English for Speakers of Other Languages) (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Human Resources
Initiated By: Dr. Christina Britton

Attachments:
OOF ESOL Report 3.10.26
OOF Reading Report 3.10.26
OOF Content Report 3.10.26

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Bock,Jessie Rey	Lake Manatee K-8 School	Kindergarten Teacher	ESOL End. Class 1
Bourdon,Allison	Lake Manatee K-8 School	Kindergarten Teacher	ESOL End. Class 1
Buck,Olivia	Lake Manatee K-8 School	Second Grade Teacher	ESOL End. Class 2
Cricco,Cristina	Lake Manatee K-8 School	Third Grade Teacher	ESOL End. Class 1
Gogoel,Kirsten	Lake Manatee K-8 School	Fifth Grade Teacher	ESOL End. Class 1
Graber,Hailey	Lake Manatee K-8 School	Third Grade Teacher	ESOL End. Class 1
Hannley,Kristine	Lake Manatee K-8 School	Third Grade Teacher	ESOL End. Class 1
Jimenez,Katty Maria	Lake Manatee K-8 School	Fourth Grade Teacher	ESOL End. Class 1
Lopez-Pacheco,Brittaney	Lake Manatee K-8 School	First Grade Teacher	ESOL End. Class 5
Morse,Emily S	Lake Manatee K-8 School	Tchr, First Grade	ESOL End. Class 1
Obrien,Judith Anne	Lake Manatee K-8 School	Fourth Grade Teacher	ESOL End. Class 1
Portaleos,Chelsey	Lake Manatee K-8 School	Kindergarten Teacher	ESOL End. Class 1
Sasso,Kristina	Lake Manatee K-8 School	Second Grade Teacher	ESOL End. Class 3
Sieracki,Eliane	Lake Manatee K-8 School	Fifth Grade Teacher	ESOL End. Class 1
Stanley,Lauren Marie	Lake Manatee K-8 School	First Grade Teacher	ESOL End. Class 1
Tovell,Andrew	Lake Manatee K-8 School	Tchr, Art, ES	ESOL End. Class 1
Wodrich,Stacey	Lake Manatee K-8 School	Fourth Grade Teacher	ESOL End. Class 1
Hoyden,Melanie	Anna Maria Elementary School	Kindergarten Teacher	ESOL End. Class 1
Milhaven,James	Anna Maria Elementary School	Fourth Grade Teacher	ESOL End. Class 2
Thomas,Katrina Ellen	Anna Maria Elementary School	Second Grade Teacher	ESOL End. Class 1
Burt,Thomas	Ballard Elementary School	Third Grade Teacher	ESOL End. Class 1
Capalit,Ross Ann	Ballard Elementary School	Tchr, ASD	ESOL End. Class 2
Cusack,Tracey Boyd	Ballard Elementary School	First Grade Teacher	ESOL End. Class 3
DeVoss,Amy E	Ballard Elementary School	Second Grade Teacher	ESOL End. Class 1
Distasio,Katelyn T	Ballard Elementary School	Kindergarten Teacher	ESOL End. Class 1
Simmons,Solanges	Ballard Elementary School	First Grade Teacher	ESOL End. Class 1
Wylie,Frances C	Ballard Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Albritton,Jade Savannah	Bayshore Elementary School	Kindergarten Teacher	ESOL End. Class 1
Baroncini,Cara Lena	Bayshore Elementary School	First Grade Teacher	ESOL End. Class 1
Beck,Karen A.	Bayshore Elementary School	Support Facilitator	ESOL End. Class 1
Beverly,Camden Rain	Bayshore Elementary School	First Grade Teacher	ESOL End. Class 1
Billings,Kaylie Jean	Bayshore Elementary School	Second Grade Teacher	ESOL End. Class 1
BonRose,Kami Lee	Bayshore Elementary School	Tchr, EBD/SC	ESOL End. Class 1
Brod,Leah Bea	Bayshore Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1
Broderick,Trinity Kathryn	Bayshore Elementary School	Second Grade Teacher	ESOL End. Class 1
Brown,Robin	Bayshore Elementary School	Third Grade Teacher	ESOL End. Class 4
Calcorzi,Angel A.	Bayshore Elementary School	Tchr, STEM	ESOL End. Class 2
Callihan-DeWitt,Kristina Lee	Bayshore Elementary School	Coach, Literacy	ESOL End. Class 1
Dobney,Kathryn Marie	Bayshore Elementary School	First Grade Teacher	ESOL End. Class 1
Fraley,Leah Nicole	Bayshore Elementary School	Second Grade Teacher	ESOL End. Class 1
Freitag,Oksana Vitalievna	Bayshore Elementary School	Kindergarten Teacher	ESOL End. Class 3
Juntunen,Kevin	Bayshore Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Mann,Donna M.	Bayshore Elementary School	Third Grade Teacher	ESOL End. Class 1
Nichols,Elizabeth Nicole	Bayshore Elementary School	Fifth Grade Teacher	ESOL End. Class 2
Nobile,Selina	Bayshore Elementary School	Tchr, ESOL Resource	ESOL End. Class 1
Nuccitelli,Tara	Bayshore Elementary School	Third Grade Teacher	ESOL End. Class 2
Padilla,Christopher D	Bayshore Elementary School	Third Grade Teacher	ESOL End. Class 1
Petrucci,Laura Ann	Bayshore Elementary School	Fifth Grade Teacher	ESOL End. Class 5
Randt,Korrie Lynn	Bayshore Elementary School	Kindergarten Tchr	ESOL End. Class 1
Rath,Halen Chrisitian	Bayshore Elementary School	Tchr, VE/SC	ESOL End. Class 1
Sibbio,Kathleen Delores	Bayshore Elementary School	Second Grade Teacher	ESOL End. Class 1
Van Aken,Catherine Hawthorne	Bayshore Elementary School	Spec, Media, ES	ESOL End. Class 1
Baker,Caitlyn Alexandria	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 1
Erby,Lisa Denise	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 3
Lamar,Amber	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 1
Suarez,Olivia J.	Bayshore High School	Tchr, Language Arts, HS	ESOL End. Class 1
Tardiel,Marcia Lorriane	Bayshore High School	Tchr, Reading, HS	ESOL End. Class 2
Wilson,Melissa Jan	Bayshore High School	Tchr, Dance, HS	ESOL End. Class 3
Burk,Patricia	Manatee Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Comuzzi,Gina M	Manatee Elementary School	Second Grade Teacher	ESOL End. Class 1
Delgado,Edmundo A.	Manatee Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1
Deligiannis,Maria Mina	Manatee Elementary School	Tchr, Third Grade	ESOL End. Class 1
Engram,Leah Sharai	Manatee Elementary School	Counselor, ES	ESOL End. Class 1
Engram,Lisa L.	Manatee Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Fields,Vincent	Manatee Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Franklin,Katrina N.	Manatee Elementary School	Third Grade Teacher	ESOL End. Class 1
Hamilton,Sabrina	Manatee Elementary School	Fifth Grade Teacher	ESOL End. Class 2
Negroni,Ivette	Manatee Elementary School	Second Grade Teacher	ESOL End. Class 1
Page,Anita E	Manatee Elementary School	Third Grade Teacher	ESOL End. Class 5

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Shimmell,Mercedes	Manatee Elementary School	Kindergarten Teacher	ESOL End. Class 2
Smith,Carleen M.	Manatee Elementary School	Kindergarten Teacher	ESOL End. Class 1
Thompson,Keisha	Manatee Elementary School	Second Grade Teacher	ESOL End. Class 1
Woughter,Cari	Manatee Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Aadson,Tatyana B.	Manatee High School	Tchr, World Language, HS	ESOL End. Class 1
Baker,Matthew	Manatee High School	Tchr, Reading, HS	ESOL End. Class 3
Carson,Camrynn	Manatee High School	Tchr, Language Arts, HS	ESOL End. Class 1
Casey,Matthew	Manatee High School	Tchr, Language Arts, HS	ESOL End. Class 1
Egyed,Peter P.	Manatee High School	Tchr, ASD	ESOL End. Class 2
Fontaine,Francine	Manatee High School	Support Facilitator	ESOL End. Class 1
Mallo,Margaret	Manatee High School	Tchr, Language Arts, HS	ESOL End. Class 1
Manion,Kyle	Manatee High School	Tchr, IND/SC	ESOL End. Class 2
Marconi,Kathy Lynn	Manatee High School	Support Facilitator	ESOL End. Class 1
Sowa,Audrey	Manatee High School	Tchr, Language Arts, HS	ESOL End. Class 2
Casaclang,Aileen	Miller Elementary School	Tchr, ASD	ESOL End. Class 2
Davis,Parker	Miller Elementary School	Tchr, STEM	ESOL End. Class 1
Marello,Amanda	Miller Elementary School	First Grade Teacher	ESOL End. Class 3
McGee,Pamela	Miller Elementary School	First Grade Teacher	ESOL End. Class 1
Miller,Sarah Jeffcoat	Miller Elementary School	Second Grade Teacher	ESOL End. Class 1
Murphy,Bonnie H	Miller Elementary School	Second Grade Teacher	ESOL End. Class 3
Neri,Anna Marie	Miller Elementary School	Tchr, STEM	ESOL End. Class 3
Nueva,Abigail Salazar	Miller Elementary School	Tchr, VE/SC	ESOL End. Class 1
Raber,Jillisa	Miller Elementary School	Third Grade Teacher	ESOL End. Class 2
Stephens,Elizabeth Ann	Miller Elementary School	Fourth Grade Teacher	ESOL End. Class 4
Greene,Kristin Inderwiesen	Myakka Elementary School	Tchr, Music, ES	ESOL End. Class 1
Royston,Emily Elizabeth	Myakka Elementary School	Second Grade Teacher	ESOL End. Class 2
Spencer,Melissa	Myakka Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Sullivan,Alexandra	Myakka Elementary School	Kindergarten Teacher	ESOL End. Class 1
Toso,Claudia Lucia	Myakka Elementary School	Tchr, ESOL Resource	ESOL End. Class 3
Walters,Molli Martin	Myakka Elementary School	Third Grade Teacher	ESOL End. Class 1
Allen,Kayci Ann	Oneco Elementary School	First Grade Teacher	ESOL End. Class 2
Bartens,Jennifer Ann	Oneco Elementary School	Kindergarten Teacher	ESOL End. Class 1
Cunningham,Jolissa	Oneco Elementary School	Fifth Grade Teacher	ESOL End. Class 2
Davis,Aleceya	Oneco Elementary School	First Grade Teacher	ESOL End. Class 1
Dubernas,Melissa Noelle	Oneco Elementary School	Second Grade Teacher	ESOL End. Class 1
Fishman,Farrah	Oneco Elementary School	Second Grade Teacher	ESOL End. Class 1
Golinar,Krystal Marie	Oneco Elementary School	Kindergarten Teacher	ESOL End. Class 1
Gomez Ojeda,Arelys D.	Oneco Elementary School	Specialist, Student Support	ESOL End. Class 2
Gregory,Pamela Duke	Oneco Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Grobleski,Amy Lee	Oneco Elementary School	First Grade Teacher	ESOL End. Class 1
Johnson,Paige Eldridge	Oneco Elementary School	Tchr, VE/SC	ESOL End. Class 2
Lobozzo,Melissa Westbrook	Oneco Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Martin,Almark Atoney	Oneco Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Mitchell,Raven Aisha	Oneco Elementary School	Second Grade Teacher	ESOL End. Class 2
Moreno-Hernandez,Diana M	Oneco Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1
Peart,Tracy Ann N	Oneco Elementary School	Third Grade Teacher	ESOL End. Class 1
Satahoo Graham,Aneisha Sherika	Oneco Elementary School	Third Grade Teacher	ESOL End. Class 3
Scipione,Emily Pauline	Oneco Elementary School	Third Grade Teacher	ESOL End. Class 1
Solano,Gabriella Renee	Oneco Elementary School	First Grade Teacher	ESOL End. Class 1
Steiner,Kati	Oneco Elementary School	Math Coach, ES	ESOL End. Class 1
Wheeler,Lezlie Charlene	Oneco Elementary School	Support Facilitator	ESOL End. Class 1
CARDER,ARIADNE	Rogers Garden-Bullock ES	First Grade Teacher	ESOL End. Class 1
Castillo,Johana	Rogers Garden-Bullock ES	Kindergarten Teacher	ESOL End. Class 1
Hazon,Zoe	Rogers Garden-Bullock ES	Tchr, IND/SC	ESOL End. Class 1
Mendez,Jessica	Rogers Garden-Bullock ES	First Grade Teacher	ESOL End. Class 4
Miranda,Eliette	Rogers Garden-Bullock ES	Fifth Grade Teacher	ESOL End. Class 1
Petrosino,Morgan N	Rogers Garden-Bullock ES	First Grade Teacher	ESOL End. Class 1
Reynolds,Sarah L	Rogers Garden-Bullock ES	Fifth Grade Teacher	ESOL End. Class 1
Soto,Brunilda	Rogers Garden-Bullock ES	First Grade Teacher	ESOL End. Class 1
Townsend,Emily B.	Rogers Garden-Bullock ES	Tchr, ASD	ESOL End. Class 2
Viverito,Christin	Rogers Garden-Bullock ES	Second Grade Teacher	ESOL End. Class 1
Allen,Sondra Renee	Palm View K-8 School	Kindergarten Teacher	ESOL End. Class 1
Babakarkhil,Sakhi	Palm View K-8 School	Fifth Grade Teacher	ESOL End. Class 2
Bradley,Maleah L	Palm View K-8 School	Tchr, Language Arts, MS	ESOL End. Class 4
Busick,Katherine	Palm View K-8 School	Third Grade Teacher	ESOL End. Class 1
Ciasto,Kailah Marie	Palm View K-8 School	Fourth Grade Teacher	ESOL End. Class 2
Davis,Ieshia Nicole	Palm View K-8 School	Tchr, Language Arts, MS	ESOL End. Class 1
Deans,Sara S	Palm View K-8 School	Third Grade Teacher	ESOL End. Class 1
George,Jenna	Palm View K-8 School	Third Grade Teacher	ESOL End. Class 1

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Gleason,Katie L	Palm View K-8 School	First Grade Teacher	ESOL End. Class 2
Gleason,Olivia	Palm View K-8 School	Tchr, Dropout Prevention, MS	ESOL End. Class 2
Khader Qasim,Dina	Palm View K-8 School	Fourth Grade Teacher	ESOL End. Class 1
Munn,Kristen M	Palm View K-8 School	Teacher, Woz Support, ES	ESOL End. Class 1
Severo,Pamela	Palm View K-8 School	Second Grade Teacher	ESOL End. Class 3
Van Horn,Brenda	Palm View K-8 School	Second Grade Teacher	ESOL End. Class 1
Vazquez,Enrique	Palm View K-8 School	Tchr, ESOL Resource	ESOL End. Class 1
Hanna,Lisa Ann	Palma Sola Elementary School	First Grade Teacher	ESOL End. Class 1
Ramsey,Destiny	Palma Sola Elementary School	Kindergarten Teacher	ESOL End. Class 1
Alanis,Arlette	Palmetto Elementary School	Third Grade Teacher	ESOL End. Class 1
Beres,Aubrey	Palmetto Elementary School	First Grade Teacher	ESOL End. Class 1
Borcsok Imri,ZsuZsanna	Palmetto Elementary School	Tchr, VE/SC	ESOL End. Class 3
Gardner,Karen Rose	Palmetto Elementary School	Support Facilitator	ESOL End. Class 1
Howard,Kelly	Palmetto Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Ruiperez Sanchez,Maria Teresa	Palmetto Elementary School	Kindergarten Teacher	ESOL End. Class 1
Schaffer,Victoria	Palmetto Elementary School	Third Grade Teacher	ESOL End. Class 2
Tinkham,Kimberley Ann	Palmetto Elementary School	Tchr, ASD	ESOL End. Class 1
Tuchman,Christine A.	Palmetto Elementary School	Kindergarten Teacher	ESOL End. Class 1
Vargas Perez,Alicia	Palmetto Elementary School	Second Grade Teacher	ESOL End. Class 1
Villadangos Perez,Gonzalo	Palmetto Elementary School	First Grade Teacher	ESOL End. Class 1
Wade,Victoria	Palmetto Elementary School	First Grade Teacher	ESOL End. Class 1
Ansbro,Emily	Palmetto High School	Tchr, Language Arts, HS	ESOL End. Class 4
Best,Rebecca	Palmetto High School	Tchr, Language Arts, HS	ESOL End. Class 3
Corn,Samantha	Palmetto High School	Tchr, IND/SC	ESOL End. Class 1
Douglas,Kelli D.	Palmetto High School	Tchr, Dropout Prevention, HS	ESOL End. Class 2
List,Jennifer	Palmetto High School	Tchr, Language Arts, HS	ESOL End. Class 1
Rouse,Brandon	Palmetto High School	Tchr, Reading, HS	ESOL End. Class 1
Santiago,Loida	Palmetto High School	Tchr, Reading, HS	ESOL End. Class 2
Simpson,Morgan	Palmetto High School	Tchr, Language Arts, HS	ESOL End. Class 1
Townson,Taylor	Palmetto High School	Tchr, Language Arts, HS	ESOL End. Class 1
Alvarez,Lindsay Ann	Prine Elementary School	Fifth Grade Teacher	ESOL End. Class 2
Bennett,Tabitha Paige	Prine Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Braendel,Patty Colleen	Prine Elementary School	Tchr, IND/SC	ESOL End. Class 1
Dotti,Sharon Joanne	Prine Elementary School	First Grade Teacher	ESOL End. Class 1
Early,Michelle Sharice	Prine Elementary School	Tchr, ESOL Resource	ESOL End. Class 1
Gardner,Crystal Marie	Prine Elementary School	Third Grade Teacher	ESOL End. Class 1
Geary,Colleen Nelson	Prine Elementary School	Third Grade Teacher	ESOL End. Class 3
Harman,Letitia E	Prine Elementary School	Spec, Media, ES	ESOL End. Class 1
Jordan,Andrea	Prine Elementary School	Kindergarten Teacher	ESOL End. Class 4
Larocca,Sara Anne	Prine Elementary School	Third Grade Teacher	ESOL End. Class 1
Leftwich,Michael	Prine Elementary School	Tchr, ASD	ESOL End. Class 1
Lyssy,Connie Campbell	Prine Elementary School	Tchr, ESOL Resource	ESOL End. Class 1
Middleton,Paige Nicole	Prine Elementary School	Third Grade Teacher	ESOL End. Class 1
Murphy,Matthew	Prine Elementary School	Specialist, Student Support	ESOL End. Class 1
Peterson,Michael Leon	Prine Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Pinckney,Lesley Dione	Prine Elementary School	Kindergarten Teacher	ESOL End. Class 5
Riggins,April L.	Prine Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1
Rycerz,Cynthia	Prine Elementary School	Tchr, VE/SC	ESOL End. Class 1
Sardi,Nicole	Prine Elementary School	Third Grade Teacher	ESOL End. Class 2
Simpson,Emily Grace	Prine Elementary School	Second Grade Teacher	ESOL End. Class 1
Snodgrass,Cailei Marie	Prine Elementary School	First Grade Teacher	ESOL End. Class 1
Tacuba-Roblero,Esteffani	Prine Elementary School	Tchr, Second Grade	ESOL End. Class 1
Thoresen,Cassandra Marie	Prine Elementary School	Third Grade Teacher	ESOL End. Class 1
Wagstaff,Michele Lynn	Prine Elementary School	Fourth Grade Teacher	ESOL End. Class 4
Walker,Lindsey	Prine Elementary School	Second Grade Teacher	ESOL End. Class 3
Berumen-Marquez,Blanca Margarita	Daughtrey Elementary School	First Grade Teacher	ESOL End. Class 1
Catania,Christopher Stephen	Daughtrey Elementary School	Tchr, ESOL Resource	ESOL End. Class 1
Collado,Evelyn	Daughtrey Elementary School	First Grade Teacher	ESOL End. Class 4
Cowan,Caroceka Sarica	Daughtrey Elementary School	Tchr, ASD	ESOL End. Class 2
Cromartie-Pindell,Doris W	Daughtrey Elementary School	Third Grade Teacher	ESOL End. Class 4
DeMint,Miles Montgomery Scott	Daughtrey Elementary School	Tchr, ASD	ESOL End. Class 1
Hidalgo,Susel	Daughtrey Elementary School	Second Grade Teacher	ESOL End. Class 1
Houston,Carly	Daughtrey Elementary School	Tchr, VE/SC	ESOL End. Class 1
James,Kaitlyn	Daughtrey Elementary School	Tchr, Art, ES	ESOL End. Class 1
Karlsson,Lisbeth	Daughtrey Elementary School	Second Grade Teacher	ESOL End. Class 1
Kohn,Allison Jacoba	Daughtrey Elementary School	Second Grade Teacher	ESOL End. Class 1
Lewis,Leanna May	Daughtrey Elementary School	Tchr, Third Grade	ESOL End. Class 2
Lovin,Tara Williams	Daughtrey Elementary School	Tchr, VE/SC	ESOL End. Class 3
McClintock,Lyndsie	Daughtrey Elementary School	Support Facilitator	ESOL End. Class 1

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Miller,Elena Marie	Daughtrey Elementary School	Kindergarten Teacher	ESOL End. Class 1
Ravn,Rachelle	Daughtrey Elementary School	Kindergarten Teacher	ESOL End. Class 1
Ruiz Harrington,Monica Graciela	Daughtrey Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Selbeck,Sandra Liliana	Daughtrey Elementary School	Tchr, Dual Language, ES	ESOL End. Class 1
Thornton,Julie	Daughtrey Elementary School	Tchr, First Grade	ESOL End. Class 1
Tomlin,Nicola Rosalee	Daughtrey Elementary School	Third Grade Teacher	ESOL End. Class 1
Williams,Hannah L.	Daughtrey Elementary School	Second Grade Teacher	ESOL End. Class 1
Bailey Odom,Sonia	Samoset Elementary School	Kindergarten Teacher	ESOL End. Class 1
Gonzalez,Yalimary F	Samoset Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Halbman,Michelle Parrott	Samoset Elementary School	First Grade Teacher	ESOL End. Class 1
Keiper,Keala Pamela Ros	Samoset Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 4
Mike,Patricia Rae	Samoset Elementary School	Tchr, VE/SC	ESOL End. Class 1
Ricks,Nina Shantel	Samoset Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Scharlow,Hope Elizabeth	Samoset Elementary School	Kindergarten Teacher	ESOL End. Class 1
Walter,Maddison Claire	Samoset Elementary School	First Grade Teacher	ESOL End. Class 3
Walter,Tess	Samoset Elementary School	Third Grade Teacher	ESOL End. Class 2
Anioce,Swenson	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 1
Davis,Michael R	Southeast High School	Tchr, Reading, HS	ESOL End. Class 1
Epstein,Nancy	Southeast High School	Tchr, Social Studies, HS	ESOL End. Class 1
Farrow,Brandon Joshua	Southeast High School	Tchr, IND/SC	ESOL End. Class 1
Gratzer,Hope Elizabeth	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 1
Greenwood,Naomi E	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 1
Guyre,Brendan C	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 2
Hogue,Kenneth Carrington	Southeast High School	Tchr, Language Arts, HS	ESOL End. Class 4
Kearney Jr,Vernon Lenior	Southeast High School	Tchr, EBD/SC	ESOL End. Class 1
Melo Espinosa,Saharai	Southeast High School	Tchr, Reading, HS	ESOL End. Class 1
Alimon,Jezreel Kim	Tillman Elementary School	Tchr, ASD	ESOL End. Class 1
Bagwell,Tiffany	Tillman Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Baker,Casey M	Tillman Elementary School	Tchr, ASD	ESOL End. Class 1
Collins,Asia Marie	Tillman Elementary School	Second Grade Teacher	ESOL End. Class 2
Collins,Jessica	Tillman Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Eurich Plevin,Elizabeth	Tillman Elementary School	Tchr, Kindergarten	ESOL End. Class 1
Facer,Rebecca	Tillman Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Feliciano,Sarah	Tillman Elementary School	Kindergarten Teacher	ESOL End. Class 2
Leupold,Jonathan	Tillman Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Li,BingBing	Tillman Elementary School	Tchr, First Grade	ESOL End. Class 1
McGarry,Hunter	Tillman Elementary School	Support Facilitator	ESOL End. Class 1
McNear,Koral	Tillman Elementary School	Second Grade Teacher	ESOL End. Class 1
Miller,Angela Glenda	Tillman Elementary School	Tchr, VE/SC	ESOL End. Class 1
Murray,Bernatta Dealcia	Tillman Elementary School	Tchr, Pre-K Integrated	ESOL End. Class 1
Ruiz,Justin	Tillman Elementary School	Kindergarten Teacher	ESOL End. Class 2
Willsen,Eric	Tillman Elementary School	Kindergarten Teacher	ESOL End. Class 3
Baranowski,Kimberly	Blackburn Elementary School	Support Facilitator	ESOL End. Class 5
Chanelo Rodriguez,Edith Rocio	Blackburn Elementary School	Kindergarten Teacher	ESOL End. Class 4
Hemingway,Denise	Blackburn Elementary School	Tchr, VE/SC	ESOL End. Class 1
Miller,Joseph Levi	Blackburn Elementary School	Kindergarten Teacher	ESOL End. Class 1
Ngo,Jacqueline L	Blackburn Elementary School	First Grade Teacher	ESOL End. Class 2
Quirino,Amanda	Blackburn Elementary School	Second Grade Teacher	ESOL End. Class 1
Thompson,Kaysee	Blackburn Elementary School	First Grade Teacher	ESOL End. Class 1
Alford-Mears,Shelly-Ann Annakay	Sugg Middle School	Tchr, Reading, MS	ESOL End. Class 4
Arenas,Monique	Sugg Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Geldmaker,Stephanie	Sugg Middle School	Support Facilitator	ESOL End. Class 1
Malone,Meaghan	Sugg Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
McElroy,Jeannine	Sugg Middle School	Tchr, Social Studies, MS	ESOL End. Class 1
Nestleroad,Chelsea	Sugg Middle School	Tchr, Resource	ESOL End. Class 1
Pike,Sav L	Sugg Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Russ,Carrie N.	Sugg Middle School	Tchr, Social Studies, MS	ESOL End. Class 4
Acevedo,Cynthia A	Moody Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Allen,Kasie Anne	Moody Elementary School	Third Grade Teacher	ESOL End. Class 1
Avila,Gabriela De Jesus	Moody Elementary School	Third Grade Teacher	ESOL End. Class 2
Bystricky,Katherine	Moody Elementary School	Kindergarten Teacher	ESOL End. Class 1
Gilsenan,Nicole	Moody Elementary School	Third Grade Teacher	ESOL End. Class 1
Jenkins-Wade,Billie	Moody Elementary School	Second Grade Teacher	ESOL End. Class 1
Kelly-Walford,Carla S	Moody Elementary School	First Grade Teacher	ESOL End. Class 2
Korschun,Martha	Moody Elementary School	Tchr, ASD	ESOL End. Class 1
Roche,Rita L	Moody Elementary School	First Grade Teacher	ESOL End. Class 5
Royer,Madison	Moody Elementary School	Second Grade Teacher	ESOL End. Class 5
Simpson,Nickesha Natalee	Moody Elementary School	Tchr, VE/SC	ESOL End. Class 2
Smith,Gracyn Paige	Moody Elementary School	Third Grade Teacher	ESOL End. Class 1

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Smith,Maya E	Moody Elementary School	First Grade Teacher	ESOL End. Class 1
Trautner,Tracy	Moody Elementary School	Kindergarten Teacher	ESOL End. Class 4
dos Santos Garrido Cabral,Rossana	Moody Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Brown,Destiny Adriana Cynthia	King Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Cunningham,Sherry	King Middle School	Tchr, ESOL Resource	ESOL End. Class 1
Galati,Natasha	King Middle School	Tchr, ASD	ESOL End. Class 1
Highers,Jamie S.	King Middle School	Tchr, Science, MS	ESOL End. Class 2
Perez Valdez,Ruth Alexandra	King Middle School	Tchr, ESOL Resource	ESOL End. Class 1
Shareshian,Michael C	King Middle School	Tchr, Language Arts, MS	ESOL End. Class 3
Cansdale,Emma Mary	Abel Elementary School	Third Grade Teacher	ESOL End. Class 1
Cepeda,Victoria Marie	Abel Elementary School	Third Grade Teacher	ESOL End. Class 1
Forch,Terry Lee	Abel Elementary School	Support Facilitator	ESOL End. Class 1
Gardini,Elizabeth	Abel Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Kent,Noelle V.	Abel Elementary School	Tchr, VE/SC	ESOL End. Class 1
Leiphart,Kayla Elizabeth	Abel Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Nehus,Jillian Ann	Abel Elementary School	Tchr, ASD	ESOL End. Class 1
Paris,Maria Jose	Abel Elementary School	First Grade Teacher	ESOL End. Class 1
Rabie,Lisa Marie	Abel Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Simpson,Miquela	Abel Elementary School	Second Grade Teacher	ESOL End. Class 1
Tobias,Kayla	Abel Elementary School	First Grade Teacher	ESOL End. Class 3
Alvarez,Kaitlyn	Bashaw Elementary School	Third Grade Teacher	ESOL End. Class 1
Anderson,Micah Sarita	Bashaw Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Castiglioni,Emily	Bashaw Elementary School	Kindergarten Teacher	ESOL End. Class 1
Ciambrone,Lauren	Bashaw Elementary School	Tchr, Fifth Grade	ESOL End. Class 1
Clark,David	Bashaw Elementary School	Second Grade Teacher	ESOL End. Class 1
Gonzalez,Ana Maria	Bashaw Elementary School	Third Grade Teacher	ESOL End. Class 1
Ketterman,Jared	Bashaw Elementary School	Fourth Grade Teacher	ESOL End. Class 5
Kilguss,Sarah E	Bashaw Elementary School	Third Grade Teacher	ESOL End. Class 1
Moroney,Nichole Marie	Bashaw Elementary School	Third Grade Teacher	ESOL End. Class 1
O'Neill,John	Bashaw Elementary School	Third Grade Teacher	ESOL End. Class 1
Ramos Chesnik,Claudia Marija	Bashaw Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Ridore-Hall,Sachiya	Bashaw Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Sofos,Melissa Renee	Bashaw Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Woods,Heather	Bashaw Elementary School	First Grade Teacher	ESOL End. Class 1
Yueng-Nieves,Kathryn Paula	Bashaw Elementary School	Tchr, Pre-K Integrated	ESOL End. Class 1
Austin,Taylor Nicole	Braden River Elementary School	First Grade Teacher	ESOL End. Class 3
Boardman,Kerri	Braden River Elementary School	Tchr, VE/SC	ESOL End. Class 1
Cormany,Denise	Braden River Elementary School	First Grade Teacher	ESOL End. Class 4
Koch,Whitney Carter	Braden River Elementary School	Fifth Grade Teacher	ESOL End. Class 2
Lehman,Tracie Leigh	Braden River Elementary School	Tchr, STEM	ESOL End. Class 3
Maher,Jennifer	Braden River Elementary School	Kindergarten Teacher	ESOL End. Class 1
Messer,Kathleen	Braden River Elementary School	Second Grade Teacher	ESOL End. Class 4
Pena,Alexandra	Braden River Elementary School	Tchr, ASD	ESOL End. Class 1
Ramirez,Maria Gabriela	Braden River Elementary School	Second Grade Teacher	ESOL End. Class 2
Westberry,Kristah Elizabeth	Braden River Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Anderson,Melanie Maria	Braden River Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Bowers,Ann E.	Braden River Middle School	Tchr, VE	ESOL End. Class 2
Dowling,Jennifer	Braden River Middle School	Tchr, Mathematics, MS	ESOL End. Class 3
Gulsby,Nicole T.	Braden River Middle School	Tchr, Reading, MS	ESOL End. Class 1
Llamas,Jacqueline	Braden River Middle School	Tchr, Social Studies, MS	ESOL End. Class 5
Mynatt,Jessica	Braden River Middle School	Tchr, Science, MS	ESOL End. Class 1
Palmiere,Kelly M.	Braden River Middle School	Tchr, Language Arts, MS	ESOL End. Class 5
Alexander,Stephanie	Sea Breeze Elementary School	Tchr, Pre-K	ESOL End. Class 1
Bailey,Beth	Sea Breeze Elementary School	Kindergarten Teacher	ESOL End. Class 1
Bangalisan,Lorilyn D	Sea Breeze Elementary School	Tchr, Pre-K Integrated	ESOL End. Class 1
Barber,Coleman	Sea Breeze Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Burkhardt,Peter	Sea Breeze Elementary School	Kindergarten Teacher	ESOL End. Class 3
Byers,Tabatha	Sea Breeze Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1
Dorman,Brianne	Sea Breeze Elementary School	First Grade Teacher	ESOL End. Class 1
Grundy,Molly	Sea Breeze Elementary School	Second Grade Teacher	ESOL End. Class 1
Jones,Brenda Goble	Sea Breeze Elementary School	First Grade Teacher	ESOL End. Class 1
McCarron,Aurora Jean	Sea Breeze Elementary School	Tchr, VE/SC	ESOL End. Class 3
Michael,Jessica	Sea Breeze Elementary School	Fifth Grade Teacher	ESOL End. Class 3
Miller,Alison D	Sea Breeze Elementary School	Tchr, Third Grade	ESOL End. Class 1
Patrick,Kevin	Sea Breeze Elementary School	Tchr, VE/SC	ESOL End. Class 1
Peace,Elizabeth	Sea Breeze Elementary School	Support Facilitator	ESOL End. Class 1
Randle,Rebecca	Sea Breeze Elementary School	Second Grade Teacher	ESOL End. Class 1
Shelton,Brian Keith	Sea Breeze Elementary School	Tchr, ASD	ESOL End. Class 1
Tenchavez,Leah	Sea Breeze Elementary School	Tchr, ASD	ESOL End. Class 1

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Toglia,Sabrina	Sea Breeze Elementary School	Third Grade Teacher	ESOL End. Class 1
Walsh,Brennan	Sea Breeze Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Warren,David O'dell	Sea Breeze Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Coleman,Brittney M	Tara Elementary School	Second Grade Teacher	ESOL End. Class 1
Danko,Ashley Anne	Tara Elementary School	Kindergarten Tchr	ESOL End. Class 1
Johannessen,Joscelyn Jenna	Tara Elementary School	Tchr, ASD	ESOL End. Class 1
Ramaglia,Madeline Olivia	Tara Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Stennett,Jessica L.	Tara Elementary School	Kindergarten Teacher	ESOL End. Class 3
Wolfe,Lauren	Tara Elementary School	Third Grade Teacher	ESOL End. Class 1
Bonner-Coats,April Marie	Johnson K-8 Sch of Int Studies	Coach, Literacy	ESOL End. Class 1
Clem,Kathryn Christine	Johnson K-8 Sch of Int Studies	Tchr, Reading, MS	ESOL End. Class 1
Davis,Stacy	Johnson K-8 Sch of Int Studies	Tchr, Pre-K Handicapped	ESOL End. Class 1
Franke,Ashley Nicole	Johnson K-8 Sch of Int Studies	Second Grade Teacher	ESOL End. Class 1
Garber,Valerie Janelle	Johnson K-8 Sch of Int Studies	Third Grade Teacher	ESOL End. Class 1
Kowle,Daniel Steven	Johnson K-8 Sch of Int Studies	Tchr, Emotion/Behavr Disabi	ESOL End. Class 1
Litzow,Emily Rose	Johnson K-8 Sch of Int Studies	Tchr, First Grade	ESOL End. Class 1
Martinetti,Megan E	Johnson K-8 Sch of Int Studies	Second Grade Teacher	ESOL End. Class 1
Sidnam,Jessica Sunshine	Johnson K-8 Sch of Int Studies	First Grade Teacher	ESOL End. Class 2
Toller,Alyssa Marie	Johnson K-8 Sch of Int Studies	Third Grade Teacher	ESOL End. Class 1
Williams,Kimberly M	Johnson K-8 Sch of Int Studies	Fourth Grade Teacher	ESOL End. Class 1
Bartlett,Keary Ann	Witt Elementary School	Third Grade Teacher	ESOL End. Class 1
Boone,Jennie Elizabeth	Witt Elementary School	First Grade Teacher	ESOL End. Class 1
Danko,Olivia	Witt Elementary School	Third Grade Teacher	ESOL End. Class 3
Frisch,Tracylyn	Witt Elementary School	Support Facilitator	ESOL End. Class 1
Hammond,Sarah	Witt Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Woods,Lorraine	Witt Elementary School	Tchr, VE/SC	ESOL End. Class 1
Wykes,Allison C	Witt Elementary School	Kindergarten Teacher	ESOL End. Class 1
Babroski,Angela C.	Haile Middle School	Tchr, Language Arts, MS	ESOL End. Class 4
Carenza,Kimberly Michelle	Haile Middle School	Support Facilitator	ESOL End. Class 1
Green,Phillip Antonio	Haile Middle School	Tchr, Physical Educ, MS	ESOL End. Class 1
Henry,Sylvie Gabrielle	Haile Middle School	Tchr, Language Arts, MS	ESOL End. Class 3
Cohen,Mariah Claire	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 1
Gimmi,Alexander	Lakewood Ranch High School	Tchr, Reading, HS	ESOL End. Class 3
Keech-Babcock,Kari Jaclyn	Lakewood Ranch High School	Tchr, Reading, HS	ESOL End. Class 3
Lubbers,Jess William	Lakewood Ranch High School	Tchr, Drama, HS	ESOL End. Class 2
Lumb,Morgan T	Lakewood Ranch High School	Tchr, Physical Educ, HS	ESOL End. Class 3
McCray,Juliette L.	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 3
O'Connor,Brendan	Lakewood Ranch High School	Specialist, Student Support	ESOL End. Class 2
Peters,Julia	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 1
Poyner,Christine D.	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 3
RUIZ,IVANA Beatriz	Lakewood Ranch High School	Tchr, IND/SC	ESOL End. Class 5
Schiller,Kristin J	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 3
Vanderford,Michael	Lakewood Ranch High School	Tchr, Social Studies, HS	ESOL End. Class 1
Yates,Kaitlynn	Lakewood Ranch High School	Tchr, Language Arts, HS	ESOL End. Class 1
Dykes,Corinne D	Horizons Academy	Graduation Coach	ESOL End. Class 1
Giraldo,Lori A.	Horizons Academy	Support Facilitator	ESOL End. Class 1
Sharbono,Christian C	Horizons Academy	Tchr, IND/SC	ESOL End. Class 1
Wolff,Eric M.	Horizons Academy	Tchr, Language Arts, HS	ESOL End. Class 4
Guth,Andrea	Kinnan Elementary School	First Grade Teacher	ESOL End. Class 3
Hahn,Maggie Rae	Kinnan Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1
Hinojosa,Rachel Renee	Kinnan Elementary School	Third Grade Teacher	ESOL End. Class 1
Krstic,Jelena	Kinnan Elementary School	Tchr, VE/SC	ESOL End. Class 1
Martinez,Diana Rose Supnad	Kinnan Elementary School	Tchr, IND/SC	ESOL End. Class 2
O'Came,Courtney Marie	Kinnan Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1
Pendzimaz,Kelsye Jean	Kinnan Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Torres,Alexandria Makaal Ohilani	Kinnan Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Vogt,Samantha Lynn	Kinnan Elementary School	Third Grade Teacher	ESOL End. Class 3
Weingart,Haley Marie	Kinnan Elementary School	Kindergarten Teacher	ESOL End. Class 1
Williams,Ashley Irene	Kinnan Elementary School	Kindergarten Teacher	ESOL End. Class 1
Danyluk,Elizabeth Bruno	Nolan Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Hermann,Mark L.	Nolan Middle School	Support Facilitator	ESOL End. Class 1
Korns,Maria	Nolan Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Sizemore,Mallory Anne	Nolan Middle School	Tchr, Science, MS	ESOL End. Class 2
Smith,Megan Ashley	Nolan Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Albritton,James J	Lee Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Bourdeau,Karen Marie	Lee Middle School	Support Facilitator	ESOL End. Class 2
Clark-Hankerson,Brandi S.	Lee Middle School	Counselor, MS	ESOL End. Class 1
Covert,Isabel Faith	Lee Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Cromartie,Kiara Timesha	Lee Middle School	Tchr, Social Studies, MS	ESOL End. Class 2

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Crouse,Miranda Grey	Lee Middle School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1
Guzman Colon,Wenik	Lee Middle School	Tchr, ESOL Resource	ESOL End. Class 3
Harshaw,Samantha C	Lee Middle School	Tchr, Mathematics, MS	ESOL End. Class 2
Jones III,Sammie Lee	Lee Middle School	Tchr, Social Studies, MS	ESOL End. Class 1
Latoja,Joy Diane Molina	Lee Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Luck,Michelle M.	Lee Middle School	Tchr, Science, MS	ESOL End. Class 4
Mathis,Holly L.	Lee Middle School	Tchr, ASD	ESOL End. Class 1
Mercado,Mary Flor Arenas	Lee Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Alexander,Katherine	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1
Barkasy,Theresa G	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1
Burek,Elisa Grimm	Braden River High School	Tchr, ESOL Resource	ESOL End. Class 3
Clark,Amanda Marlene	Braden River High School	Tchr, TV Production	ESOL End. Class 3
Clark,Ariane Michelle	Braden River High School	Tchr, Science, HS	ESOL End. Class 1
Duball,Cheri	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1
Foley,Tom	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1
Hamilton,Kara	Braden River High School	Tchr, Language Arts, HS	ESOL End. Class 1
Luther,Shannon	Braden River High School	Tchr, IND/SC	ESOL End. Class 3
Moore,Monica	Braden River High School	Specialist, Student Support	ESOL End. Class 3
Speicher,Carmen I.	Braden River High School	Tchr, World Language, HS	ESOL End. Class 3
Flesche,Kathryn L.	McNeal Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Kolomiychenko,Vyacheslav	McNeal Elementary School	Tchr, STEM	ESOL End. Class 1
Manfredi,Jaden	McNeal Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Masterson,Teresa A	McNeal Elementary School	First Grade Teacher	ESOL End. Class 1
Mulligan,Christina	McNeal Elementary School	Kindergarten Teacher	ESOL End. Class 2
Wagoner,Emily Jean	McNeal Elementary School	Fifth Grade Teacher	ESOL End. Class 4
Bluemlein,Alexis	Freedom Elementary School	Second Grade Teacher	ESOL End. Class 1
Bukowski,Christian	Freedom Elementary School	Fourth Grade Teacher	ESOL End. Class 1
DiNatale,Jacqueline	Freedom Elementary School	Coach, Literacy	ESOL End. Class 1
Goelz,Avery Elizabeth	Freedom Elementary School	Kindergarten Teacher	ESOL End. Class 1
Holt,Kaylinka	Freedom Elementary School	First Grade Teacher	ESOL End. Class 1
Krakowski,Michelle M.	Freedom Elementary School	First Grade Teacher	ESOL End. Class 1
Lane,Barbara Ann	Freedom Elementary School	Kindergarten Teacher	ESOL End. Class 2
Nowakowski,Ryan	Freedom Elementary School	Tchr, Fourth Grade	ESOL End. Class 1
Sidonio,Jenna	Freedom Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1
Thompson,Monique	Freedom Elementary School	Tchr, Fifth Grade	ESOL End. Class 4
Wilson,Emily	Freedom Elementary School	Third Grade Teacher	ESOL End. Class 1
Balsai,Gina Maria	Mills Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1
Casteel,Kayla Jewel	Mills Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Gill,Katie	Mills Elementary School	Second Grade Teacher	ESOL End. Class 1
McCarrison,Kala	Mills Elementary School	Tchr, ASD	ESOL End. Class 1
Montero,Anicel	Mills Elementary School	Kindergarten Teacher	ESOL End. Class 2
Sabatino,Michael	Mills Elementary School	Tchr, EBD/SC	ESOL End. Class 1
Wilson,Courtney C.	Mills Elementary School	Second Grade Teacher	ESOL End. Class 1
Adamchak,Lauren Nicole	Willis Elementary School	Second Grade Teacher	ESOL End. Class 4
Botros,Carrie	Willis Elementary School	Fourth Grade Teacher	ESOL End. Class 2
Cendan,Alexander	Willis Elementary School	Tchr, ASD	ESOL End. Class 1
Cingle,Brookelynn	Willis Elementary School	Third Grade Teacher	ESOL End. Class 1
Dickens,Christina	Willis Elementary School	Kindergarten Teacher	ESOL End. Class 1
Downs,Darren	Willis Elementary School	Specialist, Student Support	ESOL End. Class 1
Gilbank,Kristen J.	Willis Elementary School	First Grade Teacher	ESOL End. Class 1
Hagan,Barbara	Willis Elementary School	Kindergarten Teacher	ESOL End. Class 1
Hesdra,Jenna	Willis Elementary School	Tchr, First Grade	ESOL End. Class 1
Hunter,Hannah	Willis Elementary School	Tchr, ASD	ESOL End. Class 1
Jacox,Megan	Willis Elementary School	First Grade Teacher	ESOL End. Class 1
Mahn,Juliana	Willis Elementary School	First Grade Teacher	ESOL End. Class 1
Moseley,Lauren	Willis Elementary School	Kindergarten Teacher	ESOL End. Class 2
O'Donnell,Lori	Willis Elementary School	Second Grade Teacher	ESOL End. Class 1
Padro,Jaycey	Willis Elementary School	Second Grade Teacher	ESOL End. Class 1
Raniere,Kristen	Willis Elementary School	Third Grade Teacher	ESOL End. Class 1
Snyder,Stephanie Michelle	Willis Elementary School	Second Grade Teacher	ESOL End. Class 1
Strutt,Stephanie	Willis Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Bergantim,Kristy Lynne	Williams Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Cooper,Kaylee	Williams Elementary School	Tchr, First Grade	ESOL End. Class 1
Fergusson,Elena	Williams Elementary School	Tchr, VE/SC	ESOL End. Class 1
Gallegos,Tiffany Jade	Williams Elementary School	Third Grade Teacher	ESOL End. Class 1
Haacke,Karen	Williams Elementary School	First Grade Teacher	ESOL End. Class 1
Hudson,Avery G	Williams Elementary School	Second Grade Teacher	ESOL End. Class 1
Huling,Allyson	Williams Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Jackson,Jacqueline S	Williams Elementary School	Tchr, Fifth Grade	ESOL End. Class 1

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Johnson,Hillary	Williams Elementary School	Kindergarten Tchr	ESOL End. Class 1
Kirts,Kristin N	Williams Elementary School	First Grade Teacher	ESOL End. Class 1
Knapp,Rachel L	Williams Elementary School	Tchr, Fifth Grade	ESOL End. Class 1
Korompilas,Dena Alexandra	Williams Elementary School	Second Grade Teacher	ESOL End. Class 1
Medaglia,Laura J	Williams Elementary School	Tchr, Third Grade	ESOL End. Class 1
Nazarian,Carianne	Williams Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Newton,Leah M	Williams Elementary School	Tchr, Kindergarten	ESOL End. Class 1
Rush,Cynthia Lee	Williams Elementary School	Tchr, Pre-K Handicapped	ESOL End. Class 1
Tackett,Laura Katherine	Williams Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Thum,Theresa I	Williams Elementary School	Third Grade Teacher	ESOL End. Class 1
Topping,Emily	Williams Elementary School	Third Grade Teacher	ESOL End. Class 1
Vaughn,Carla	Williams Elementary School	Tchr, Second Grade	ESOL End. Class 1
Westra,Scott Aaron	Williams Elementary School	Tchr, Physical Educ, ES	ESOL End. Class 1
Beary,Kaylen	Gullett Elementary School	First Grade Teacher	ESOL End. Class 1
Bellew,Vanessa Sue	Gullett Elementary School	Kindergarten Teacher	ESOL End. Class 2
Brondyke,Sarah J.	Gullett Elementary School	Third Grade Teacher	ESOL End. Class 3
Byrne,Karin D.	Gullett Elementary School	Third Grade Teacher	ESOL End. Class 1
Cornett,Wendy	Gullett Elementary School	Kindergarten Teacher	ESOL End. Class 1
Galletta,Kimberly C.	Gullett Elementary School	Fourth Grade Teacher	ESOL End. Class 1
Pawlik,Lauren Yasia	Gullett Elementary School	Fourth Grade Teacher	ESOL End. Class 3
Riffle,Jennifer Lynn	Gullett Elementary School	Kindergarten Teacher	ESOL End. Class 3
Rodriguez,Nicole	Gullett Elementary School	Fifth Grade Teacher	ESOL End. Class 1
Thoennissen,Alexandra	Gullett Elementary School	First Grade Teacher	ESOL End. Class 3
VanSkiver,Wendy Jeanne	Gullett Elementary School	Third Grade Teacher	ESOL End. Class 2
Vogdanos,Rebecca	Gullett Elementary School	Third Grade Teacher	ESOL End. Class 1
Alston,Holly I	Buffalo Creek Middle School	Tchr, Mathematics, MS	ESOL End. Class 2
Fertig,Dawn M.	Buffalo Creek Middle School	Tchr, Dropout Prevention, MS	ESOL End. Class 1
Kimbrel,Samuel Andrew	Buffalo Creek Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Luchuk,Mary A	Buffalo Creek Middle School	Tchr, EBD/SC	ESOL End. Class 3
Palero,Blessyl Herrera	Buffalo Creek Middle School	Tchr, Science, MS	ESOL End. Class 1
Ramsaier,Magally	Buffalo Creek Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Zonta,Joshua J	Buffalo Creek Middle School	Tchr, IND/SC	ESOL End. Class 1
Akers,Jennifer Kaye	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 5
Bailey,Michael C.	Parrish Community High School	Tchr, Social Studies, HS	ESOL End. Class 2
Brantley,Katie Leigh	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 3
DePatie,Alison Layne	Parrish Community High School	Tchr, Social Studies, HS	ESOL End. Class 2
Dorman,Emily	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1
Haushalter,Dawn M.	Parrish Community High School	Tchr, ESOL Resource	ESOL End. Class 5
Hebert,Remi	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1
Lashway,Brianna Christine	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 2
Lenard,Rachel	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 2
Post,Kristy	Parrish Community High School	Tchr, Reading, HS	ESOL End. Class 2
Riley,Terry	Parrish Community High School	Tchr, Language Arts, HS	ESOL End. Class 1
Anderson,Briana	Jain Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Angelillo,Joy	Jain Middle School	Tchr, IND/SC	ESOL End. Class 1
Boyd,Stephanie	Jain Middle School	Tchr, Social Studies, MS	ESOL End. Class 3
Callihan,Amanda Lynn	Jain Middle School	Counselor, MS	ESOL End. Class 1
Connor,Sally	Jain Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
David,Kimberly	Jain Middle School	Tchr, Reading, MS	ESOL End. Class 3
Mainstone,Angela Dawn	Jain Middle School	Tchr, Reading, MS	ESOL End. Class 1
Moore,David Allen	Jain Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Owens,Felicia	Jain Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Skelton,Jenna	Jain Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Trousas,Cassandra	Jain Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Baker,Emily	Harvey K-8 School	Kindergarten Teacher	ESOL End. Class 1
Brown,Alexus	Harvey K-8 School	First Grade Teacher	ESOL End. Class 1
Brumley,Kaela	Harvey K-8 School	Tchr, Fifth Grade	ESOL End. Class 1
Casciotta,Jennifer	Harvey K-8 School	Health Science Teacher	ESOL End. Class 1
Darnell,Amanda Nicole	Harvey K-8 School	Third Grade Teacher	ESOL End. Class 1
Driggers,Katherine	Harvey K-8 School	Tchr, VE/SC	ESOL End. Class 1
Gleason,Jennifer	Harvey K-8 School	Kindergarten Teacher	ESOL End. Class 1
Lear,Shannon Marie	Harvey K-8 School	Tchr, Autism Spectrum Disorder	ESOL End. Class 1
Marciniak,Daniel Lynn	Harvey K-8 School	Second Grade Teacher	ESOL End. Class 1
McLaughlin,William	Harvey K-8 School	Second Grade Teacher	ESOL End. Class 1
Merrill,Kendra	Harvey K-8 School	Second Grade Teacher	ESOL End. Class 3
Molnar,Nicole	Harvey K-8 School	Support Facilitator	ESOL End. Class 3
Nelson,Jacquelyn B	Harvey K-8 School	Third Grade Teacher	ESOL End. Class 1
O'Keefe,Hayley	Harvey K-8 School	Fourth Grade Teacher	ESOL End. Class 1
Ortega,Tabitha	Harvey K-8 School	First Grade Teacher	ESOL End. Class 4

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Palkovich,Emily G	Harvey K-8 School	Fifth Grade Teacher	ESOL End. Class 1
Perry,Jaime	Harvey K-8 School	Second Grade Teacher	ESOL End. Class 2
Pescuma,Tarynn Ashley	Harvey K-8 School	Kindergarten Teacher	ESOL End. Class 1
Rademacher,Haley Nicole	Harvey K-8 School	Third Grade Teacher	ESOL End. Class 1
Reynolds,Katherine	Harvey K-8 School	Fourth Grade Teacher	ESOL End. Class 1
Ruch,Jacquelyn Joy	Harvey K-8 School	First Grade Teacher	ESOL End. Class 4
Schultz,Erin	Harvey K-8 School	Fourth Grade Teacher	ESOL End. Class 1
Troyer,Amanda	Harvey K-8 School	Second Grade Teacher	ESOL End. Class 1
Vranick,Alexa	Harvey K-8 School	Fourth Grade Teacher	ESOL End. Class 1
Watts,Ali Nicole	Harvey K-8 School	Third Grade Teacher	ESOL End. Class 3
Wilds,Wanda Sue	Harvey K-8 School	Fifth Grade Teacher	ESOL End. Class 1
Fiore,Remington Tate	Lincoln Memorial Middle School	Tchr, Language Arts, MS	ESOL End. Class 3
Gonzalez,Alexander	Lincoln Memorial Middle School	Tchr, Social Studies, MS	ESOL End. Class 1
Kauzlarich,Maureen	Lincoln Memorial Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Simmons,Brittany Nicole	Lincoln Memorial Middle School	Tchr, Language Arts, MS	ESOL End. Class 1
Alfonso,Raymond Vinarao	Access to Education	Tchr, VE/SC	ESOL End. Class 1
Rainey,Kharma Rae	Access to Education	Tchr, VE/SC	ESOL End. Class 1
Walker,Brandi M.	Access to Education	Tchr, VE/SC	ESOL End. Class 1
Walker,Michael F.	Access to Education	Tchr, VE/SC	ESOL End. Class 1
Burton,Carolyn P.	Hospital-Homebound Instruction	Tchr, Hospital/Homebound	ESOL End. Class 3
Alfonso,Maridel Lonceroz	Sable Acad Behavioral Learning	Elementary Teacher	ESOL End. Class 1
Jackson,Maxine Lee	Sable Acad Behavioral Learning	Tchr, VE	ESOL End. Class 1
Keats,Michelle	Exec Dir, Teaching & Learning	Tchr, Spcl Assgn, Basic Instr	ESOL End. Class 3
Baty,Jennifer W.	ESE	Pathologist, Speech & Language	ESOL End. Class 1

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Gogoel,Kirsten	Lake Manatee K-8 School	Fifth Grade Teacher	Reading Endorsement Class 1
Henriquez Mendoza,Daniela L	Lake Manatee K-8 School	First Grade Teacher	Reading Endorsement Class 1
Obrien,Judith Anne	Lake Manatee K-8 School	Fourth Grade Teacher	Reading Endorsement Class 1
Sieracki,Eliane	Lake Manatee K-8 School	Fifth Grade Teacher	Reading Endorsement Class 1
Stanley,Lauren Marie	Lake Manatee K-8 School	First Grade Teacher	Reading Endorsement Class 1
Burt,Thomas	Ballard Elementary School	Third Grade Teacher	Reading Endorsement Class 1
Capalit,Ross Ann	Ballard Elementary School	Tchr, ASD	Reading Endorsement Class 1
Cusack,Tracey Boyd	Ballard Elementary School	First Grade Teacher	Reading Endorsement Class 1
Moss,Demonay Tiffany	Ballard Elementary School	Third Grade Teacher	Reading Endorsement Class 1
Navarrete Rivera,Lauren S	Ballard Elementary School	Third Grade Teacher	Reading Endorsement Class 1
Simmons,Solanges	Ballard Elementary School	First Grade Teacher	Reading Endorsement Class 1
Wylie,Frances C	Ballard Elementary School	Fourth Grade Teacher	Reading Endorsement Class 1
Callihan-DeWitt,Kristina Lee	Bayshore Elementary School	Coach, Literacy	Reading Endorsement
Frederick,Donna Mary	Bayshore High School	Tchr, Language Arts, HS	Reading Endorsement Class 1
Baxter,Maurice R.	Manatee Elementary School	Tchr, VE/SC	Reading Endorsement Class 1
Comuzzi,Gina M	Manatee Elementary School	Second Grade Teacher	Reading Endorsement Class 1
Franklin,Katrina N.	Manatee Elementary School	Third Grade Teacher	Reading Endorsement Class 1
Shimmell,Mercedes	Manatee Elementary School	Kindergarten Teacher	Reading Endorsement Class 1
Smith,Carleen M.	Manatee Elementary School	Kindergarten Teacher	Reading Endorsement Class 1
Soto-Mercado,Ana Maria	Manatee Elementary School	First Grade Teacher	Reading Endorsement Class 1
Stewart,Dawn Delores	Manatee Elementary School	Tchr, Pre-K Integrated	Reading Endorsement Class 3
Sutherland,Angela	Manatee Elementary School	Kindergarten Teacher	Reading Endorsement
Lindenauer,Lourdes M.	Miller Elementary School	Third Grade Teacher	Reading Endorsement Class 1
Vicens,Sarah Lyn	Miller Elementary School	Kindergarten Teacher	Reading Endorsement Class 1
Huber,Kelly E.	Myakka Elementary School	Third Grade Teacher	Reading Endorsement Class 1
Sullivan,Alexandra	Myakka Elementary School	Kindergarten Teacher	Reading Endorsement Class 1
Wingate,Tamara	Myakka Elementary School	Kindergarten Teacher	Reading Endorsement Class 1
Slattery,Jennifer Lynn	Oneco Elementary School	Kindergarten Teacher	Reading Endorsement Class 1
Gleason,Katie L	Palm View K-8 School	First Grade Teacher	Reading Endorsement Class 1
Ramsey,Destiny	Palma Sola Elementary School	Kindergarten Teacher	Reading Endorsement Class 1
Torski,Melissa	Palma Sola Elementary School	Second Grade Teacher	Reading Endorsement Class 1
Miller,Melanie A.	Palmetto Elementary School	Spec, Media, ES	Reading Endorsement
Rouse,Brandon	Palmetto High School	Tchr, Reading, HS	Reading Endorsement Class 1
Murphy,Matthew	Prine Elementary School	Specialist, Student Support	Reading Endorsement Class 1
Catania,Christopher Stephen	Daughtrey Elementary School	Tchr, ESOL Resource	Reading Endorsement Class 1
Williams,Hannah L.	Daughtrey Elementary School	Second Grade Teacher	Reading Endorsement Class 1
Keiper,Keala Pamela Ros	Samoset Elementary School	Tchr, Pre-K Handicapped	Reading Endorsement Class 1
Walter,Maddison Claire	Samoset Elementary School	First Grade Teacher	Reading Endorsement Class 1
Torregrosa,Chelsea M	Southeast High School	Tchr, Language Arts, HS	Reading Endorsement Class 1
Grant,Kimberly A.	Moody Elementary School	Tchr, Music, ES	Reading Endorsement Class 1
Knips,Sophie	King Middle School	Tchr, Language Arts, MS	Reading Endorsement Class 2
Perez Valdez,Ruth Alexandra	King Middle School	Tchr, ESOL Resource	Reading Endorsement Class 1
Mcclone,Jillian B.	Bashaw Elementary School	Kindergarten Teacher	Reading Endorsement Class 1
Moroney,Nichole Marie	Bashaw Elementary School	Third Grade Teacher	Reading Endorsement Class 1
Badham,Leanne	Braden River Elementary School	Fifth Grade Teacher	Reading Endorsement Class 1
Pierre Navarro,Diana	Braden River Elementary School	Tchr, Dual Language, ES	Reading Endorsement Class 1
Davis,Stacy	Johnson K-8 Sch of Int Studies	Tchr, Pre-K Handicapped	Reading Endorsement
Sanders,Tracey Lavon	Horizons Academy	Support Facilitator	Reading Endorsement
Crouse,Miranda Grey	Lee Middle School	Tchr, Autism Spectrum Disorder	Reading Endorsement Class 1
Guzman Colon,Wenik	Lee Middle School	Tchr, ESOL Resource	Reading Endorsement Class 1
Williams,Roshun N.	Lee Middle School	Tchr, EBD/SC	Reading Endorsement Class 1
Gulbrandsen,Angela M.	McNeal Elementary School	Kindergarten Teacher	Reading Endorsement Class 1
Engelberger,Kristie M.	Freedom Elementary School	Third Grade Teacher	Reading Endorsement Class 1
Cingle,Brookelynn	Willis Elementary School	Third Grade Teacher	Reading Endorsement
Collett,Dana	Willis Elementary School	Fifth Grade Teacher	Reading Endorsement
Gilbank,Kristen J.	Willis Elementary School	First Grade Teacher	Reading Endorsement
Hunter,Hannah	Willis Elementary School	Tchr, ASD	Reading Endorsement
Moseley,Lauren	Willis Elementary School	Kindergarten Teacher	Reading Endorsement
Padro,Jaycey	Willis Elementary School	Second Grade Teacher	Reading Endorsement
Podolan,Megan Nicole	Willis Elementary School	Fourth Grade Teacher	Reading Endorsement
Senyshyn,Dana	Willis Elementary School	Second Grade Teacher	Reading Endorsement
Tomlin,Suzanne M.	Willis Elementary School	Fifth Grade Teacher	Reading Endorsement
Fergusson,Elena	Williams Elementary School	Tchr, VE/SC	Reading Endorsement
Koepsel,Carole	Gullett Elementary School	Coach, Literacy	Reading Endorsement
VanSkiver,Wendy Jeanne	Gullett Elementary School	Third Grade Teacher	Reading Endorsement Class 1
Rumph,Sylvia A.	Lincoln Memorial Middle School	Tchr, IND/SC	Reading Endorsement
Alfonso,Maridel Lonceroz	Sable Acad Behavioral Learning	Elementary Teacher	Reading Endorsement

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Bock,Jessie Rey	Lake Manatee K-8 School	Kindergarten Teacher	Elementary Education K-6
Henriquez Mendoza,Daniela L	Lake Manatee K-8 School	First Grade Teacher	PreKindergarten/Primary Education PK-3
Tovell,Andrew	Lake Manatee K-8 School	Tchr, Art, ES	Elementary Education K-6
Baroncini,Cara Lena	Bayshore Elementary School	First Grade Teacher	Educational Media Specialist PK-12
Broderick,Trinity Kathryn	Bayshore Elementary School	Second Grade Teacher	Educational Media Specialist PK-12
Fraley,Leah Nicole	Bayshore Elementary School	Second Grade Teacher	Autism Endorsement Year 1
Hammer,Lisa	Bayshore Elementary School	First Grade Teacher	Educational Media Specialist PK-12
Robertson,Tiffany	Bayshore Elementary School	Third Grade Teacher	Educational Media Specialist PK-12
Van Aken,Catherine Hawthorne	Bayshore Elementary School	Spec, Media, ES	Elementary Education K-6
Baker,Caitlyn Alexandria	Bayshore High School	Tchr, Language Arts, HS	Business Education 6-12
Calhoun,Katharine Esther	Bayshore High School	Support Facilitator	Mathematics 6-12
Childers,Kelly L.	Bayshore High School	Tchr, Intellctual Disabilities	Art K-12
Dejneka,Ulyana Bushnell	Bayshore High School	Tchr, ESOL Resource	Art K-12
Jones Jr,Thirus	Bayshore High School	Tchr, Resource	Mathematics 6-12
Mclellan,Denise M.	Bayshore High School	Tchr, IND/SC	Art K-12
Neathery,Michele E.	Bayshore High School	Tchr, Reading, HS	English 6-12
Raina,Christopher Robert	Bayshore High School	Tchr, Science, HS	Biology 6-12
Rupp,Michael	Bayshore High School	Tchr, Physical Educ, HS	Middle Grades Mathematics 5-9
Silva,John L.	Bayshore High School	Tchr, Science, HS	Middle Grades General Science 5-9
Tiger,Natalie Nicole	Bayshore High School	Tchr, Science, HS	Middle Grades Mathematics 5-9
Townson,Dana D.	Bayshore High School	Tchr, Electronics	Engineering and Technology Education
Wilcox,Jennifer Elaine	Bayshore High School	Testing Administrator	Mathematics 6-12
Delgado,Edmundo A.	Manatee Elementary School	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3
Engram,Leah Sharai	Manatee Elementary School	Counselor, ES	Exceptional Student Education K-12
Franklin,Katrina N.	Manatee Elementary School	Third Grade Teacher	Elementary Education K-6
Hamilton,Sabrina	Manatee Elementary School	Fifth Grade Teacher	Elementary Education K-6
Negroni,Ivette	Manatee Elementary School	Second Grade Teacher	Exceptional Student Education K-12
Shimmell,Mercedes	Manatee Elementary School	Kindergarten Teacher	Elementary Education K-6
Smith,Carleen M.	Manatee Elementary School	Kindergarten Teacher	Elementary Education K-6
Woughter,Cari	Manatee Elementary School	Fifth Grade Teacher	PreKindergarten Disabilities Endorsement
Bollmeyer,Lyn M	Manatee High School	Tchr, Art, HS	Art K-12
Bragg,William E	Manatee High School	Tchr, ESOL Resource	World Language – Spanish K-12
Egyed,Peter P.	Manatee High School	Tchr, ASD	Art K-12
Fontaine,Francine	Manatee High School	Support Facilitator	Middle Grades English 5-9
Garrity,Patrick	Manatee High School	Tchr, Other Classroom	Business Education 6-12
Hawley,Bradley Scott	Manatee High School	Tchr, Applied Technology	Engineering and Technology Education
Manion,Kyle	Manatee High School	Tchr, IND/SC	Middle Grades General Science 5-9
Marconi,Kathy Lynn	Manatee High School	Support Facilitator	Middle Grades English 5-9
Powley Link,Melissa Anne	Manatee High School	Tchr, Applied Technology	Business Education 6-12
Price,Kavious D	Manatee High School	Tchr, Physical Educ, HS	Exceptional Student Education K-12
Reynolds,Jennifer L.	Manatee High School	Tchr, Science, HS	Gifted Endorsement Class 3
Rodgers,Susan D.	Manatee High School	Tchr, Reading, HS	Middle Grades English 5-9
Walters,Kathryn E	Manatee High School	Tchr, Science, HS	Middle Grades General Science 5-9
Davis,Parker	Miller Elementary School	Tchr, STEM	Elementary Education K-6
McGee,Pamela	Miller Elementary School	First Grade Teacher	Elementary Education K-6
Westendorf,Michelle S.	Miller Elementary School	First Grade Teacher	Exceptional Student Education K-12
Greene,Kristin Inderwiesen	Myakka Elementary School	Tchr, Music, ES	Elementary Education K-6
Huber,Kelly E.	Myakka Elementary School	Third Grade Teacher	Elementary Education K-6
Bartens,Jennifer Ann	Oneco Elementary School	Kindergarten Teacher	PreKindergarten/Primary Education PK-3
Davis,Aleceya	Oneco Elementary School	First Grade Teacher	Elementary Education K-6
Fishman,Farrah	Oneco Elementary School	Second Grade Teacher	Elementary Education K-6
Gregory,Pamela Duke	Oneco Elementary School	Fourth Grade Teacher	Elementary Education K-6
Zabala,Stephanie Grace	Oneco Elementary School	Fifth Grade Teacher	Elementary Education K-6
Artis,Heather E.	Rogers Garden-Bullock ES	Tchr, VE	Exceptional Student Education K-12
CARDER,ARIADNE	Rogers Garden-Bullock ES	First Grade Teacher	World Language – Spanish K-12
Daum,Jennifer	Rogers Garden-Bullock ES	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3
Hazon,Zoe	Rogers Garden-Bullock ES	Tchr, IND/SC	Elementary Education K-6
Huffman,Julia Marie	Rogers Garden-Bullock ES	Coach, Literacy	Elementary Education K-6
Mendez,Jessica	Rogers Garden-Bullock ES	First Grade Teacher	Exceptional Student Education K-12
Miranda,Eliette	Rogers Garden-Bullock ES	Fifth Grade Teacher	Elementary Education K-6
Pollack Servoss,Fay K.	Rogers Garden-Bullock ES	Spec, Media, ES	Middle Grades General Science 5-9
Teahan,Nancy Elizabeth	Rogers Garden-Bullock ES	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3
Zuluaga,Diana	Rogers Garden-Bullock ES	Third Grade Teacher	Elementary Education K-6
David,Tiffany Laural	Palm View K-8 School	Tchr, Autism Spectrum Disorder	Elementary Education K-6
Davis,Ieshia Nicole	Palm View K-8 School	Tchr, Language Arts, MS	English 6-12
Gleason,Olivia	Palm View K-8 School	Tchr, Dropout Prevention, MS	Elementary Education K-6
Munn,Kristen M	Palm View K-8 School	Teacher, Woz Support, ES	Elementary Education K-6
Snyder,Brooklyn	Palm View K-8 School	Support Facilitator	Exceptional Student Education K-12
Harwick,Krey Elliot	Palma Sola Elementary School	Tchr, Physical Educ, ES	Physical Education K-12

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Lawrence,Tera Nicole	Palma Sola Elementary School	Tchr, ASD	Elementary Education K-6
Borcsok Imri,ZsuZsanna	Palmetto Elementary School	Tchr, VE/SC	Elementary Education K-6
Tinkham,Kimberley Ann	Palmetto Elementary School	Tchr, ASD	Elementary Education K-6
Ansbro,Emily	Palmetto High School	Tchr, Language Arts, HS	English 6-12
Barco,Adriana	Palmetto High School	Tchr, HS Classroom	World Language – Spanish K-12
Bomar,Laura E	Palmetto High School	Tchr, IND/SC	Art K-12
Corbett,Brooke E.	Palmetto High School	Specialist, Student Support	World Language – Spanish K-12
Corn,Samantha	Palmetto High School	Tchr, IND/SC	Art K-12
Fredericks,Kai	Palmetto High School	Tchr, Mathematics, HS	Mathematics 6-12
Freeman,Cynthia S.	Palmetto High School	Tchr, Autism Spectrum Disorder	English 6-12
Garner,Alex Galen	Palmetto High School	Tchr, Technology	Mathematics 6-12
Lazzari,Michael	Palmetto High School	Tchr, IND/SC	Art K-12
Lyle,Lauren Elizabeth	Palmetto High School	Tchr, Music, HS - Chorus	English 6-12
Martin,Roderick	Palmetto High School	Tchr, Mathematics, HS	Mathematics 6-12
Thomas-Stockner,Brigid A.	Palmetto High School	Tchr, Reading, HS	English 6-12
Treadwell,Malik	Palmetto High School	Tchr, Social Studies, HS	Social Science 6-12
Zolkos,Jarrett	Palmetto High School	Tchr, Social Studies, HS	Social Science 6-12
Leftwich,Michael	Prine Elementary School	Tchr, ASD	Educational Media Specialist PK-12
Murphy,Matthew	Prine Elementary School	Specialist, Student Support	Art K-12
Tacuba-Roblero,Esteffani	Prine Elementary School	Tchr, Second Grade	Elementary Education K-6
Velez,Stephanie	Prine Elementary School	Kindergarten Teacher	PreKindergarten/Primary Education PK-3
Archibald,Sheri Ann	Daughtrey Elementary School	Fourth Grade Teacher	Elementary Education K-6
Catania,Christopher Stephen	Daughtrey Elementary School	Tchr, ESOL Resource	Exceptional Student Education K-12
DeMint,Miles Montgomery Scott	Daughtrey Elementary School	Tchr, ASD	Exceptional Student Education K-12
Houston,Carly	Daughtrey Elementary School	Tchr, VE/SC	Elementary Education K-6
Karlsson,Lisbeth	Daughtrey Elementary School	Second Grade Teacher	Elementary Education K-6
Land,Margaret Lynn	Daughtrey Elementary School	Tchr, Pre-K Handicapped	Exceptional Student Education K-12
Mercado,Giovanna	Daughtrey Elementary School	Kindergarten Teacher	PreKindergarten/Primary Education PK-3
Palija,Linda Gray	Daughtrey Elementary School	Support Facilitator	Exceptional Student Education K-12
Ruiz Harrington,Monica Graciela	Daughtrey Elementary School	Fifth Grade Teacher	Elementary Education K-6
Selbeck,Sandra Liliana	Daughtrey Elementary School	Tchr, Dual Language, ES	Elementary Education K-6
Steinberg,Brittney S	Daughtrey Elementary School	Kindergarten Teacher	Autism Endorsement Year 1
Bailey Odom,Sonia	Samoset Elementary School	Kindergarten Teacher	PreKindergarten/Primary Education PK-3
Fleck,Katherine Elizabeth	Samoset Elementary School	Spec, Media, ES	Physical Education K-12
Griggs,Rachel Louise	Samoset Elementary School	Third Grade Teacher	Elementary Education K-6
Hatley,Sabra Ann	Samoset Elementary School	Tchr, Music, ES	Physical Education K-12
Jackson,Deelah S.	Samoset Elementary School	Third Grade Teacher	Physical Education K-12
Keiper,Keala Pamela Ros	Samoset Elementary School	Tchr, Pre-K Handicapped	Elementary Education K-6
Ricks,Nina Shantel	Samoset Elementary School	Fourth Grade Teacher	Elementary Education K-6
Thigpen,Brittany Leigh-Ann	Samoset Elementary School	Fifth Grade Teacher	Elementary Education K-6
Bishop,Meghan Kathleen	Southeast High School	Coordinator, IB	Middle Grades General Science 5-9
Devlin,Brittany	Southeast High School	Tchr, Science, HS	Gifted Endorsement Class 2
Epstein,Nancy	Southeast High School	Tchr, Social Studies, HS	Readinbg K-12
Kearney Jr,Vernon Lenior	Southeast High School	Tchr, EBD/SC	Elementary Education K-6
McNamara,Hailey Erica	Southeast High School	Support Facilitator	Business Education 6-12
Mueller,Megan M.	Southeast High School	Tchr, Mathematics, HS	Mathematics 6-12
Muntz,Steve Marshall	Southeast High School	Tchr, Business Technology	Mathematics 6-12
Smith,Anthony Charles	Southeast High School	Tchr, Business Technology	Mathematics 6-12
Swinkels,Katherine	Southeast High School	Tchr, Science, HS	Middle Grades General Science 5-9
Baker,Casey M	Tillman Elementary School	Tchr, ASD	Elementary Education K-6
Li,BingBing	Tillman Elementary School	Tchr, First Grade	Elementary Education K-6
March,Lisa Michelle	Tillman Elementary School	Support Facilitator	Exceptional Student Education K-12
Mauk,Kyle	Tillman Elementary School	Tchr, STEM	Elementary Education K-6
Miller,Angela Glenda	Tillman Elementary School	Tchr, VE/SC	Autism Endorsement Year 1
Murray,Bernatta Dealcia	Tillman Elementary School	Tchr, Pre-K Integrated	Elementary Education K-6
Riggio,Joseph M	Tillman Elementary School	Tchr, Art, ES	Elementary Education K-6
Wright,Fay A	Tillman Elementary School	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3
Ngo,Jacqueline L	Blackburn Elementary School	First Grade Teacher	World Language – Spanish K-12
Broehm,Diane Y	Sugg Middle School	Tchr, Science, MS	Middle Grades General Science 5-9
Geldmaker,Stephanie	Sugg Middle School	Support Facilitator	Elementary Education K-6
Goodyear,Calaina R	Sugg Middle School	Tchr, Social Studies, MS	Exceptional Student Education K-12
Lanza,Alys	Sugg Middle School	Tchr, Science, MS	Middle Grades General Science 5-9
Malone,Christopher	Sugg Middle School	Tchr, Social Studies, MS	Middle Grades English 5-9
Mccoy,Vivian	Sugg Middle School	Tchr, Science, MS	Middle Grades General Science 5-9
Salinas Carias,Stephanie G.	Sugg Middle School	Tchr, ESOL Resource	English 6-12
Strom,Cary R	Sugg Middle School	Tchr, Dropout Prevention, MS	English 6-12
Thomas,Jeremy K	Sugg Middle School	Tchr, Science, MS	Middle Grades General Science 5-9
Bennett,Robert C.	Moody Elementary School	Tchr, Physical Educ, ES	Elementary Education K-6
Korschun,Martha	Moody Elementary School	Tchr, ASD	Elementary Education K-6

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Regula,Megan Lynn	Moody Elementary School	Fifth Grade Teacher	Elementary Education K-6
Royer,Madison	Moody Elementary School	Second Grade Teacher	Biology 6-12
Witte,Gina R	Moody Elementary School	Fifth Grade Teacher	Elementary Education K-6
Briggs,Jonathan David	King Middle School	Tchr, Business Technology	Engineering and Technology Education
Ferguson,Corey Michael	King Middle School	Tchr, Mathematics, MS	Middle Grades Mathematics 5-9
Frech,Aaron	King Middle School	Tchr, Technology	Elementary Education K-6
Galati,Natasha	King Middle School	Tchr, ASD	Middle Grades English 5-9
Grider,Delanie Rose	King Middle School	Tchr, Mathematics, MS	Middle Grades Mathematics 5-9
Moody,Emma Rachelle	King Middle School	Tchr, Science, MS	Middle Grades Social Science 5-9
Moore,Jessica Elizabeth	King Middle School	Support Facilitator	Exceptional Student Education K-12
Noga,Vjola	King Middle School	Tchr, IND/SC	Elementary Education K-6
Harvey,Chondra Tootle	Abel Elementary School	Third Grade Teacher	Exceptional Student Education K-12
Hodge,Doni E.	Abel Elementary School	Teacher, Other Classroom	Educational Media Specialist PK-12
Kent,Noelle V.	Abel Elementary School	Tchr, VE/SC	Elementary Education K-6
Nehus,Jillian Ann	Abel Elementary School	Tchr, ASD	Exceptional Student Education K-12
Bratton,Kamille J	Bashaw Elementary School	Tchr, EBD/SC	Elementary Education K-6
Fitzstephens,Tracey D.	Bashaw Elementary School	Support Facilitator	PreKindergarten/Primary Education PK-3
Yueng-Nieves,Kathryn Paula	Bashaw Elementary School	Tchr, Pre-K Integrated	Elementary Education K-6
Cerpa,Lucy	Braden River Elementary School	Tchr, Pre-K Handicapped	PreKindergarten/Primary Education PK-3
Misla,Rebecca M	Braden River Elementary School	Tchr, Art, ES	Elementary Education K-6
Ramirez,Maria Gabriela	Braden River Elementary School	Second Grade Teacher	Elementary Education K-6
Day,Christina Lynn	Braden River Middle School	Tchr, EBD/SC	Middle Grades Mathematics 5-9
Gkikas,Matina	Braden River Middle School	Tchr, Family & Cnsumr Sciences	Family and Consumer Science 6-12
Guttilla,Charles Joseph	Braden River Middle School	Specialist, Student Support	Educational Media Specialist PK-12
Lindberg,Jessica	Braden River Middle School	Tchr, Technology	Engineering and Technology Education
Massa,Melissa	Braden River Middle School	Tchr, Mathematics, MS	Middle Grades General Science 5-9
Williams,Tara	Braden River Middle School	Support Facilitator	Social Science 6-12
Bailey,Beth	Sea Breeze Elementary School	Kindergarten Teacher	Exceptional Student Education K-12
Dorman,Brianne	Sea Breeze Elementary School	First Grade Teacher	Exceptional Student Education K-12
Miller,Alison D	Sea Breeze Elementary School	Tchr, Third Grade	Elementary Education K-6
Peace,Elizabeth	Sea Breeze Elementary School	Support Facilitator	Exceptional Student Education K-12
Shelton,Brian Keith	Sea Breeze Elementary School	Tchr, ASD	Elementary Education K-6
Toglia,Sabrina	Sea Breeze Elementary School	Third Grade Teacher	PreKindergarten/Primary Education PK-3
Coleman,Brittney M	Tara Elementary School	Second Grade Teacher	Exceptional Student Education K-12
Dillahay,Olivia J.	Tara Elementary School	Tchr, VE/SC	Educational Media Specialist PK-12
Johannessen,Joscelyn Jenna	Tara Elementary School	Tchr, ASD	Elementary Education K-6
Van Zandt,Mary Beth	Tara Elementary School	Support Facilitator	Elementary Education K-6
Berg,Shana M.	Johnson K-8 Sch of Int Studies	Coordinator, IB	PreKindergarten/Primary Education PK-3
Davis,Stacy	Johnson K-8 Sch of Int Studies	Tchr, Pre-K Handicapped	Elementary Education K-6
Greene-Lu,Nailah D.	Johnson K-8 Sch of Int Studies	First Grade Teacher	Elementary Education K-6
Ivey,Tera Lea	Johnson K-8 Sch of Int Studies	Support Facilitator	Elementary Education K-6
Johnson,Susan K.	Johnson K-8 Sch of Int Studies	Tchr, Mathematics, MS	Gifted Endorsement
Kowle,Daniel Steven	Johnson K-8 Sch of Int Studies	Tchr, Emotion/Behavr Disabi	Elementary Education K-6
Burke,Catherine A.	Witt Elementary School	Fifth Grade Teacher	Exceptional Student Education K-12
McDaniel,Lauren A.	Witt Elementary School	Third Grade Teacher	Educational Media Specialist PK-12
Seiler,Tracy A.	Witt Elementary School	Fourth Grade Teacher	Elementary Education K-6
Tabor,Camissa J.	Witt Elementary School	Third Grade Teacher	Middle Grades Mathematics 5-9
Birakis,Christina Marie	Haile Middle School	Tchr, Social Studies, MS	Middle Grades General Science 5-9
Gibson,Joseph W.	Haile Middle School	Tchr, Art, MS	Engineering and Technology Education
Jones,Matthew Karl	Haile Middle School	Specialist, Student Support	Gifted Endorsement Class 1
Reynolds,Bethany A.	Haile Middle School	Tchr, Language Arts, MS	English 6-12
Stiles,Sandra K.	Haile Middle School	Tchr, Reading, MS	English 6-12
Thomas,Deanna Marie	Haile Middle School	Tchr, Autism Spectrum Disorder	Exceptional Student Education K-12
Augustine-Carter,Brianna	Lakewood Ranch High School	Tchr, Art, HS	Art K-12
Blank,Christopher	Lakewood Ranch High School	Tchr, Phys Ed/Health (HOPE)	Middle Grades General Science 5-9
Cohen,Mariah Claire	Lakewood Ranch High School	Tchr, Language Arts, HS	English 6-12
Gardner,Kelly Sanford	Lakewood Ranch High School	Tchr, ASD	Autism Endorsement Year 2
Henry,Louis Gerol	Lakewood Ranch High School	Tchr, World Language, HS	Middle Grades Mathematics 5-9
Knight,Tiffany M.	Lakewood Ranch High School	Tchr, Mathematics, HS	Mathematics 6-12
Long,Benjamin R.	Lakewood Ranch High School	Tchr, Technology	Business Education 6-12
Nolin,Suzanne	Lakewood Ranch High School	Support Facilitator	Elementary Education K-6
Oldani,Jeannine	Lakewood Ranch High School	Tchr, Mathematics, HS	Mathematics 6-12
Paravicini,Scott F.	Lakewood Ranch High School	Tchr, Physical Educ, HS	Mathematics 6-12
RUIZ,IVANA Beatriz	Lakewood Ranch High School	Tchr, IND/SC	English 6-12
Schultz,Stephen James	Lakewood Ranch High School	Tchr, Language Arts, HS	Mathematics 6-12
Weaver,Elijah	Lakewood Ranch High School	Tchr, Health, HS	Health K-12
Wilcoxson,Alexandra Schauble	Lakewood Ranch High School	Tchr, Science, HS	Physics 6-12
Critzer,Michael	Horizons Academy	Support Facilitator	Exceptional Student Education K-12
Dykes,Corinne D	Horizons Academy	Graduation Coach	Art K-12

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Frost,Timothy A	Horizons Academy	Support Facilitator	Exceptional Student Education K-12
Giraldo,Lori A.	Horizons Academy	Support Facilitator	Elementary Education K-6
Horwitz,Chad Stephan	Horizons Academy	Specialist, Student Support	Middle Grades General Science 5-9
Pimentel,Yris	Horizons Academy	Tchr, ESOL Resource	Elementary Education K-6
Reed,Kenton Myles	Horizons Academy	Tchr, Physical Educ, HS	Health K-12
Sanders,Tracey Lavon	Horizons Academy	Support Facilitator	Elementary Education K-6
Sharbono,Christian C	Horizons Academy	Tchr, IND/SC	English 6-12
Silva,Jaime S	Horizons Academy	Tchr, Science, HS	Mathematics 6-12
Wright,Kimberly	Horizons Academy	Specialist, Student Support	Mathematics 6-12
Austin,Paula	Kinnan Elementary School	Third Grade Teacher	Middle Grades Mathematics 5-9
Guth,Andrea	Kinnan Elementary School	First Grade Teacher	Elementary Education K-6
Kanai,Kazuki	Kinnan Elementary School	Tchr, ESOL Resource	PreKindergarten/Primary Education PK-3
Fede,Diana Marie	Nolan Middle School	Support Facilitator	Elementary Education K-6
Hermann,Mark L.	Nolan Middle School	Support Facilitator	Elementary Education K-6
Johnson,Mackenzie Taylor	Nolan Middle School	Tchr, Physical Educ, MS	Middle Grades Mathematics 5-9
Ortiz,Joan P.	Nolan Middle School	Tchr, Science, MS	Middle Grades General Science 5-9
Vonseggern,Byron	Nolan Middle School	Tchr, Science, MS	Exceptional Student Education K-12
Albritton,James J	Lee Middle School	Tchr, Language Arts, MS	English 6-12
Atkins,CindyAnn A	Lee Middle School	Tchr, Science, MS	Middle Grades General Science 5-9
Benton,Larry D.	Lee Middle School	Tchr, IND/SC	Hearing Impaired K-12
Clark-Hankerson,Brandi S.	Lee Middle School	Counselor, MS	English 6-12
Cromartie,Kiara Timesha	Lee Middle School	Tchr, Social Studies, MS	English 6-12
Mathis,Holly L.	Lee Middle School	Tchr, ASD	Hearing Impaired K-12
Ottlinghaus,William Patrick	Lee Middle School	Tchr, Mathematics, MS	Middle Grades Mathematics 5-9
Shelby,Tiara Danielle	Lee Middle School	Tchr, Mathematics, MS	Elementary Education K-6
Williams,Roshun N.	Lee Middle School	Tchr, EBD/SC	Middle Grades Mathematics 5-9
Bennett,Velma J.	Braden River High School	Tchr, EBD/SC	Mathematics 6-12
Cummings,Stacy A.	Braden River High School	Tchr, ESE, OJT	Business Education 6-12
Diss,Amy	Braden River High School	Tchr, Business Technology Educ	Middle Grades Mathematics 5-9
Money,Kaitlin E.	Braden River High School	Support Facilitator	Art K-12
Vasquez,Andrea C	Braden River High School	Tchr, World Language, HS	Elementary Education K-6
Berninger,Andrea M.	McNeal Elementary School	Tchr, Gifted	Computer Science K-12
Bertrand,Amanda Louise	McNeal Elementary School	Kindergarten Teacher	Gifted Endorsement Class 3
Jendro,Amy Lea	McNeal Elementary School	Counselor, ES	Educational Media Specialist PK-12
Zaehler,Marcelina K.	McNeal Elementary School	Tchr, VE/SC	Elementary Education K-6
Conklin,Gregory Steven	Freedom Elementary School	Support Facilitator	Elementary Education K-6
Loid,Meghan Nicole	Freedom Elementary School	Tchr, Gifted	Gifted Endorsement Class 1
Wilson,Eugena C.	Freedom Elementary School	Third Grade Teacher	Elementary Education K-6
Balsai,Gina Maria	Mills Elementary School	Tchr, Pre-K Handicapped	PreKindergarten Disabilities Endorsement
Plata- Benitez,Elmer	Mills Elementary School	Fifth Grade Teacher	Exceptional Student Education K-12
Sabatino,Michael	Mills Elementary School	Tchr, EBD/SC	Exceptional Student Education K-12
Taylor,Emily Susanne	Mills Elementary School	Tchr, EBD/SC	Exceptional Student Education K-12
Cendan,Alexander	Willis Elementary School	Tchr, ASD	Elementary Education K-6
French,Jennifer B.	Willis Elementary School	Third Grade Teacher	Elementary Education K-6
Hodge,Toni Ann	Willis Elementary School	Fourth Grade Teacher	Autism Endorsement Year 1
Snyder,Stephanie Michelle	Willis Elementary School	Second Grade Teacher	Exceptional Student Education K-12
Fergusson,Elena	Williams Elementary School	Tchr, VE/SC	Elementary Education K-6
Knapp,Jordan N	Williams Elementary School	Tchr, ASD	Elementary Education K-6
Rush,Cynthia Lee	Williams Elementary School	Tchr, Pre-K Handicapped	Mathematics 6-12
Upson,Stephanie	Williams Elementary School	Second Grade Teacher	English 6-12
Westra,Scott Aaron	Williams Elementary School	Tchr, Physical Educ, ES	Elementary Education K-6
Cobb,Sylvia A.	Buffalo Creek Middle School	Tchr, IND/SC	Exceptional Student Education K-12
Fertig,Dawn M.	Buffalo Creek Middle School	Tchr, Dropout Prevention, MS	English 6-12
Georgakis,George Athanasios	Buffalo Creek Middle School	Tchr, Social Studies, MS	Mathematics 6-12
Hancock,Jennifer Askin	Buffalo Creek Middle School	Tchr, Reading, MS	English 6-12
Luchuk,Mary A	Buffalo Creek Middle School	Tchr, EBD/SC	Middle Grades English 5-9
Porter,Melissa Lynn	Buffalo Creek Middle School	Tchr, Agriculture/Nat Resrcs	Social Science 6-12
Van Serke,Kelly D.	Buffalo Creek Middle School	Spec, Media, MS	Engineering and Technology Education
Bailey,Michael C.	Parrish Community High School	Tchr, Social Studies, HS	Earth-Space Science 6-12
Clark,Robert Dylan	Parrish Community High School	Tchr, Physical Educ, HS	Visually Impaired K-12
Cummins,Morgan	Parrish Community High School	Tchr, Language Arts, HS	English 6-12
Esposito,Juliette	Parrish Community High School	Tchr, Social Studies, HS	Elementary Education K-6
Gingras,Cara E.	Parrish Community High School	Tchr, Reading, HS	English 6-12
Greene,Caitlyn J	Parrish Community High School	Tchr, Agriculture/Nat Resrcs	Middle Grades General Science 5-9
Haushalter,Dawn M.	Parrish Community High School	Tchr, ESOL Resource	Biology 6-12
Henderson,Deanna	Parrish Community High School	Tchr, Science, HS	Social Science 6-12
Hernandez,Daniel Andres	Parrish Community High School	Tchr, EBD/SC	Exceptional Student Education K-12
Jones,Cary Leigh	Parrish Community High School	Tchr, Technology	Exceptional Student Education K-12
Kennedy,Ryan M.	Parrish Community High School	Tchr, Physical Educ, HS	English 6-12

EMPLOYEE_NAME	SCHOOL_DESCR	POSITION_DESCR	OOF Description
Malcomb,Allison	Parrish Community High School	Tchr, Mathematics, HS	Mathematics 6-12
Metzger,Courtney E.	Parrish Community High School	Tchr, Business Technology	Hearing Impaired K-12
Murphy,Jack Ryan	Parrish Community High School	Support Facilitator	Social Science 6-12
Siegel,Kristin M.	Parrish Community High School	Tchr, Other Classroom	Biology 6-12
Boyd,Stephanie	Jain Middle School	Tchr, Social Studies, MS	Middle Grades English 5-9
Callihan,Amanda Lynn	Jain Middle School	Counselor, MS	Middle Grades English 5-9
Connor,Sally	Jain Middle School	Tchr, Language Arts, MS	Middle Grades English 5-9
Elliott,Leah A	Jain Middle School	Tchr, Mathematics, MS	Middle Grades Mathematics 5-9
Hall,Stephanie	Jain Middle School	Tchr, IND/SC	Elementary Education K-6
Reeves,Patricia	Jain Middle School	Tchr, Social Studies, MS	Middle Grades Mathematics 5-9
Bernaert,Cory	Harvey K-8 School	Spec, Media, ES	Educational Media Specialist PK-12
Casciotta,Jennifer	Harvey K-8 School	Health Science Teacher	Elementary Education K-6
Driggers,Katherine	Harvey K-8 School	Tchr, VE/SC	Elementary Education K-6
Dunfee,Brittany	Harvey K-8 School	Fifth Grade Teacher	Elementary Education K-6
Fenton,Michelle S. Cogswell	Harvey K-8 School	Tchr, VE/SC	Exceptional Student Education K-12
Lear,Shannon Marie	Harvey K-8 School	Tchr, Autism Spectrum Disorder	Exceptional Student Education K-12
Lewis,Ashley M.	Harvey K-8 School	Tchr, Art, ES	Art K-12
O'Keefe,Hayley	Harvey K-8 School	Fourth Grade Teacher	Elementary Education K-6
Ray,Mallorie K.	Harvey K-8 School	Tchr, Autism Spectrum Disorder	Exceptional Student Education K-12
Reynolds,Katherine	Harvey K-8 School	Fourth Grade Teacher	Elementary Education K-6
Swartling,Olivia Mayer	Harvey K-8 School	Tchr, Agriculture/Nat Resrcs	Agriculture 6-12
Vranick,Alexa	Harvey K-8 School	Fourth Grade Teacher	Elementary Education K-6
Wetherson,Mitchell	Harvey K-8 School	Tchr, Self Contained, 6th Grd	Middle Grades Mathematics 5-9
Durocher,Christy A.	Lincoln Memorial Middle School	Tchr, Mathematics, MS	Exceptional Student Education K-12
Fleming,Christine	Lincoln Memorial Middle School	Tchr, Autism Spectrum Disorder	Hearing Impaired K-12
Galik Jr,Peter George	Lincoln Memorial Middle School	Support Facilitator	Exceptional Student Education K-12
Gonzalez,Alexander	Lincoln Memorial Middle School	Tchr, Social Studies, MS	Middle Grades English 5-9
Leonard II,William Fred	Lincoln Memorial Middle School	Tchr, EBD/SC	Elementary Education K-6
Luther,Latece R.	Lincoln Memorial Middle School	Tchr, Physical Educ, MS	Exceptional Student Education K-12
Mckenzie Jr,Charles	Lincoln Memorial Middle School	Support Facilitator	Exceptional Student Education K-12
Ralston,Emily	Lincoln Memorial Middle School	Tchr, Agriculture/Nat Resrcs	Middle Grades Mathematics 5-9
Rumph,Sylvia A.	Lincoln Memorial Middle School	Tchr, IND/SC	Elementary Education K-6
Simmons,Brittany Nicole	Lincoln Memorial Middle School	Tchr, Language Arts, MS	Elementary Education K-6
Warnock,Amelia	Lincoln Memorial Middle School	Tchr, Science, MS	Exceptional Student Education K-12
Ajani-Smith,Leonilla	Access to Education	Tchr, VE/SC	Art K-12
Eash,Andrea L.	Access to Education	Tchr, VE/SC	Art K-12
Lee,Jocelyn Fuentes	Access to Education	Tchr, VE/SC	Elementary Education K-6
Rainey,Kharma Rae	Access to Education	Tchr, VE/SC	Elementary Education K-6
Reyes,Josue	Access to Education	Tchr, VE/SC	Art K-12
Walker,Brandi M.	Access to Education	Tchr, VE/SC	Art K-12
Walker,Michael F.	Access to Education	Tchr, VE/SC	Art K-12
Eldib,Hoda Meshal	Juvenile Detention Center	Tchr, Dropout Prevention, HS	Biology 6-12
Lyons Jr,Robert P.	Juvenile Detention Center	Tchr, Dropout Prevention, HS	Physical Education K-12
Basinger,Christina M.	The Port Academy	Tchr, Dropout Prevention, HS	Mathematics 6-12
Edwards,Robert P.	The Port Academy	Tchr, Dropout Prevention, HS	Middle Grades Mathematics 5-9
Hultgren,Eric	The Port Academy	Tchr, Dropout Prevention, HS	English 6-12
Alfonso,Maridel Lonceroz	Sable Acad Behavioral Learning	Elementary Teacher	Exceptional Student Education K-12
Rosario,Wilfredo	Sable Acad Behavioral Learning	Tchr, Physical Educ, MS	Exceptional Student Education K-12
Keats,Michelle	Exec Dir, Teaching & Learning	Tchr, Spcl Assgn, Basic Instr	Exceptional Student Education K-12
Febinger,Peter J.	ESE	Tchr, Deaf and Hard of Hearing	Hearing Impaired K-12
Leggett,James	ESE	Spec, Exceptional Student Educ	Art K-12
Clark,Christy	Adult Career and Tech Educ	Tchr-Spcl Assgn,Basic Instruct	Engineering and Technology Education
Munive,Daniel A	Personnel Non-Allocated	Tchr, ESOL Resource	Exceptional Student Education K-12

AGENDA ITEM NO. 11.3

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval to Apply, Accept and Expend the 2025-2026 Individuals with Disabilities Education Act (IDEA) Part B, K-12, Entitlement Amendment 1, in the Amount of a Decrease of $104,826.90 (Incoming Grant Funds)

Executive Summary
The Individuals with Disabilities Education ACT (IDEA), Part B, K-12 Grants program is a federal grant program that provides special education and related services to children with disabilities ages PreK - 12. The purpose of the funding is to ensure that children receive free, appropriate special education in their least restrictive environment.

The FDOE has identified a need to decrease the base amounts and allocation adjustments to the 2025-2026 IDEA Part B, K-12 Entitlement budget by $16,788,690.00, bringing the total to $16,683,860.10 for the 2025-2026 school year. The 2025-2026 IDEA Part B, K-12 Grant Budget Amendment 1 includes salary and benefits for occupational, physical, speech-language pathology and behavioral services; supplies; materials; contracted services; and set-aside funds for approved parentally placed private school students. This amendment will allow monies to be spent to support students with disabilities by June 30, 2026.

The amendment will be submitted to the Department of Education for approval and retracted if not approved by the Board.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval to apply, accept and expend the IDEA Part B, K-12 Entitlement Amendment 1, in the decrease amount of $104,826.90 (Incoming Federal Grant Funds).

Financial Impact
There is no cost to the General Fund.

Contact
Submitting Department: Exceptional Student Education
Initiated By: Joshua Bennett, Exceptional Student Education Director

Attachments:
IDEA_Amendment_Application_02-20-26_-_REVISED_-_signed

STAFF COORDINATION FORM

TO:		BOARD MEETING DATE: (if applicable)	LOG NUMBER:
Dr. Laurie Breslin, Superintendent		3/10/26	
THRU: Joshua Bennett	PREPARED BY: Laurie Beauregard	DATE PREPARED: 2/20/26	DUE DATE: 2/23/26
SUBJECT: IDEA, Part B, K - 12 Entitlement		ACTION REQUIRED	
		X	APPROVAL
		X	SIGNATURE
			COORDINATION
			INFORMATION

ACTION SUMMARY: 1. Purpose	Approval to adjust the previously signed budget to include salary adjustments and other items to account for a reduction in roll forward funds of $104,826.90 in the current fiscal year.
2. Background	The IDEA Part B K-12 Entitlement Grant was initially approved by the FLDOE on 1/6/26 and received SDMC Board approval on 8/5/25. A budget amendment is required due to a decrease in the allocation of funds.
3.Discussion	IDEA, Part B, K-12 Entitlement Grant that the district receives on an annual basis. IDEA Part B original allocation was decreased by $104,826.90 making the funding for the 2025-2026 school year $16,683,860.10. The amendment shows the following adjustments for the decrease in funding which includes: Decreased amount of allocation from the original amount by $104,826.90 Decreased funding lines for unfilled positions Decreased funding for a PreK Specialist Salary adjustment increases Increase Professional and Technical Services for SLP's, OTs, and PTs Increase FFE Non-Capitalized Increase of one Behavior Specialist left out of original budget Increase budget for 1:1 aides
4.Recommendation	Superintendent to sign DOE 150 The IDEA, Part B K-12 Entitlement Amendment 1 will be taken to the Board for the consent agenda approval at the March10, 2026 meeting.

STAFF COORDINATION/APPROVAL

OFFICE	ACTION	NAME	DATE OUT	SIGNATURE
ESE Director	Review	Joshua Bennett	02/24/2026	Joshua Bennett
Finance	Review	Veronica Arellano	02/24/2026	Veronica Arellano
Finance	Review	Rachel Sellers	02/24/2026	Rachel Sellers (Feb 24, 2026 16:59:25 EST)
Deputy Superintendent	Review	Derek Jensen	02/25/2026	Derek Jensen (Feb 25, 2026 18:02:40 EST)
Superintendent	Review	Dr. Laurie Breslin	02/25/2026	Laurie Breslin (Feb 25, 2026 18:48:09 EST)

Encl: Tab A

Tab B

Revised 07-08-20

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	Manatee County Public Schools	Date Received
B) Program Name: IDEA K-12 Entitlement 2025-2026 **TAPS Number:** 26C001		**Project Number (DOE Assigned)** 410-2636C-6CB01

C) Amendment Type

☐ Program ☒ Budget

Amendment Number: 1

D) Amendment Request Contact Information

Contact Name:	Telephone Numbers:
Joshua Bennett	**(941) 751-6550 Ext. 43217**
Mailing Address: **2501 63rd Ave E Bradenton, FL**	E-mail Addresses: bennettj@manateeschools.net

E) Required Signature and Certification

I, Dr. Laurie Breslin, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Laurie Breslin (Feb 25, 2026 18:48:09 EST)

Dr. Laurie Breslin — Superintendent of Schools — 02/25/2026 (Date)

F) Narrative

Individuals With Disabilities Education Act (IDEA), Part B

The Individuals with Disabilities Education Act (IDEA) law ensures that children with disabilities (ages 3-21) have the opportunity to receive a free, appropriate public education in the least restrictive environment. The attached amendment includes reassigning funds, including roll-forward funds, to meet the needs of students in the SDMC. As required by federal law, select ESSA federal projects will provide opportunities for students, parents, teachers and leadership in Manatee County not-for-profit, non-public schools.

Applications for these entitlement grants are submitted via electronic submission to the FDOE. This amendment is pending School Board approval and will be withdrawn if not approved.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) Manatee County
District/Agency Name

B) 410-2636C-6CB01/26C001
Project Number/TAPS Number

C) 1
Amendment Number

D) Total Project Amount Currently Approved
$16,788,687.00

E) Total Project Amount resulting from this Budget Amendment
$ 16,683,860.10

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
5200	120	**Classroom Teachers**: Hearing Impaired Teachers (4 @ 100%) to provide services and supports to students with disabilities.	4	$ 10,965.00	
5200	120	**Classroom Teachers**: Speech & Language Pathologist (2 @ 50%) to provide Speech and Language services, support and evaluations for students with disabilities.The other 50% is out of Private school share.	1		**$ 58,219.00**
5200	130	**Other Certified Instructional Personnel**: Interpreters/Sign Language Translators (7 @ 100%) to support students who are deaf and/or hard of hearing in the Least Restrictive Environment supporting SWD	7		**$ 65,000.00**
5200	210	**Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to all budgeted hearing, speech, language, and visually impaired teachers on the IDEA budget.			**$ 15,749.00**
5200	220	**Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to hearing, speech, language, and visually impaired teachers in the IDEA budget.			**$ 8,587.00**
5200	231	**Employee Benefits**: Health and Hospitalization Group Insurance for ESE Program Staff. Benefits apply to hearing, speech, language, and visually impaired teachers in the IDEA budget.		$ 35,165.00	
5200	232	**Employee Benefits**: Life Insurance for Exceptional - ESE Programs. Benefits apply to hearing, speech, language, and visually impaired teachers in the IDEA budget.			**$ 258.00**
5200	240	**Employee Benefits**: Workers Compensation for Exceptional - ESE Programs. Benefits apply to hearing, speech, language, and visually impaired teachers in the IDEA budget.			**$ 1,123.00**
5200	150	**Teacher Aides**: For Access to Education Program, to support students with disabilities (1 @ 100%)	1		**$ 23,000.00**
5200	150	**Teacher Aides** 1:1 (96 @ 100%) will be used to support students with disabilities	96	$ 166,745.00	
5200	150	**Aides:** Behavior Technicians up to 11 (@50%) to provide behavior interventions for students with disabilities	5.5		**$ 2,400.00**

5200	210	**Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to teacher aides, behavior technicians in the IDEA budget.		$ 19,831.00	
5200	220	**Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to teacher aides, behavior technicians in the IDEA budget.		$ 10,813.00	
5200	231	**Employee Benefits**: Health and Hospitalization Group Insurance for ESE Program Staff. Benefits apply to teacher aides, behavior technicians in the IDEA budget.		$ 23,803.00	
5200	232	**Employee Benefits:** Life Insurance for Exceptional - ESE Programs. Benefits apply to teacher aides, behavior technicians in the IDEA budget.		$ 325.00	
5200	240	**Employee Benefits**: Workers Compensation for Exceptional - ESE Programs. Benefits apply to teacher aides, behavior technicians in the IDEA budget.		$ 1,413.00	
5200	120	**1-2 Classroom Teachers**: Speech & Language Pathologist (2 @ 50%) to provide Speech and Language services, support and evaluations for students with disabilities.	1	$ 64,000.00	
5200	210	**1-2 Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to teacher aides, behavior technicians in the IDEA budget.		$ 8,979.00	
5200	220	**1-2 Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to teacher aides, behavior technicians in the IDEA budget.		$ 4,896.00	
5200	231	**1-2 Employee Benefits**: Health and Hospitalization Group Insurance for ESE Program Staff. Benefits apply to teacher aides, behavior technicians in the IDEA budget.		$ 10,778.00	
5200	232	**1-2 Employee Benefits:** Life Insurance for Exceptional - ESE Programs. Benefits apply to teacher aides, behavior technicians in the IDEA budget.		$ 147.00	
5200	240	**1-2 Employee Benefits**: Workers Compensation for Exceptional - ESE Programs. Benefits apply to teacher aides, behavior technicians in the IDEA budget.		$ 640.00	
5200	310	**Professional and Technical Services**: Physical, occupational, hearing, vision, speech and language therapy services provided for students with disabilities. Vision testing, hearing evaluations and psychological evaluations. Service hours are based on 187 days 7 hrs per day @$50- $55.50 per hour for approximately 110 staff members. Also included in this, are vendor's for interpreters, audiologists and psychiatrists as needed for ESE students IEPs.		$ 54,238.89	

5200	390	**I-2 Other Purchased Services**: For nonprofit private schools - to support their students with disabilities through reimbursement of occupational therapy, physical therapy and speech/language/pathology services. 187 days at 7.5 hrs per day @ $54.00 would cover up to 40 Therapists. Materials to include but not limited to based off of needs per private school request.			**$ 2,950.29**
5200	160	**I-2 Non-Contracted Hourly:** For nonprofit private school evaluations by psychologists, social workers, SLPs, OT/PT, Behavior Specialists to ensure Child Find criteria is met.			**$ 72,905.00**
5200	210	**I-2 Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to all budgeted evaluators on the IDEA budget.			**$ 10,229.00**
5200	220	**I-2 Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to evaluators in the IDEA budget.			**$ 5,577.00**
5200	240	**I-2 Employee Benefits**: Workers Compensation for Exceptional - ESE Programs. Benefits apply to evaluators in the IDEA budget.			**$ 729.00**
5200	642	**Furniture, Fixtures and Equipment Non-Capitalized:** To support students with disabilities that have needs which will include therapy chairs and adjustable tables. Cost varies between $99.99 - $4999 allowing up to 103 staff members to replenish and purchase as needed items for ESE students through out the year.		$ 10,000.00	
I-1 5201	150	**I -1 Aides \Behavior Technicians**: (11@ 25%) to provide behavior interventions for students with or without disabilities CEIS personnel on the IDEA budget.	2.75		**$ 2,500.00**
I-1 5201	210	**I-1 Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to Aides \Behavior Technicians CEIS personnel on the IDEA budget.			**$ 351.00**
I-1 5201	220	**I-1 Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to Aides \Behavior Technicians CEIS personnel on the IDEA budget.			**$ 191.00**
I-1 5201	231	**I-1 Employee Benefits**: Health and Hospitalization for Exceptional - ESE Programs. Benefits apply to Aides \Behavior Technicians CEIS personnel on the IDEA budget.		$ 4,900.00	
I-1 5201	232	**I-1 Employee Benefits**: Life Insurance for Exceptional - ESE Programs Benefits apply to Aides \Behavior Technicians CEIS personnel on the IDEA budget.			**$ 6.00**
I-1 5201	240	**I-1 Employee Benefits:** Workers Compensation for Exceptional - ESE Programs. Benefits apply to Aides \Behavior Technicians CEIS			**$ 25.00**

6130	110	**Administrators:** School Health Services Specialist (1 @ 30%) to provide medical/health related support to students with disabilities.	0.3	$ 340.00	
6130	150	**Aides**: Health Aides (3 @ 100%) for Access to Education Program to provide medical/health related support to students with disabilities.	3	$ 7,005.00	
6130	150	**Aides**: Health Aides for Sable Program (1 @ 100%) to provide medical/health related support to students with disabilities.	1	$ 551.00	
6130	210	**Employee Benefits:** Retirement for Health Services: Benefits apply to School Health Specialist, Health Aides, and LPNs on the the IDEA budget.		$ 1,108.00	
6130	220	**Employee Benefits:** Social Security for Health Services: Benefits apply to all School Health Specialist, Health Aides, and LPNs on the the IDEA budget.		$ 604.00	
6130	231	**Employee Benefits:** Health and Hospitalization for Exceptional - ESE Programs. Benefits apply to School Health Specialist, Health Aides, and LPNs on the IDEA budget.		$ 1,330.00	
6130	232	**Employee Benefits:** Group Insurance Life Insurance Benefits apply to all School Health Specialist, Health Aides, and LPNs on the the IDEA budget.		$ 18.00	
6130	240	**Employee Benefits:** Workers Compensation for Health Services. Benefits apply to all School Health Specialist, Health Aides, and LPNs on the the IDEA budget.		$ 79.00	
6300	110	**Administrators:** Exceptional Student Education Cluster Coordinators (3 @ 80%) who will provide interventions and support to students with disabilities.	2.4	$ 71,363.00	
6300	210	**Employee Benefits**: Retirement for Administrators Exceptional Student Education Cluster Coordinators		$ 10,012.00	
6300	220	**Employee Benefits**: Social Security for Administrators Exceptional Student Education Cluster Coordinators		$ 5,459.00	
6300	231	**Employee Benefits:** Health and Hospitalization for Administrators Exceptional Student Education Cluster Coordinators		$ 12,018.00	
6300	232	**Employee Benefits:** Life Insurance for Administrators Exceptional Student Education Cluster Coordinators		$ 164.00	
6300	240	**Employee Benefits:** Workers Compensation for Administrators Exceptional Student Education Cluster Coordinators		$ 714.00	
6300	110	**Administrators:** Associate Director (2 @ 100%) to assist the Director to ensure compliance with IDEA and delivery of programs and services supporting students with disabilities and students suspected of having a disability (Child Find activities)	2	$ 4,353.00	
6300	210	**Employee Benefits**: Retirement for Administrators Associate Directors		$ 611.00	

6300	220	**Employee Benefits**: Social Security for Administrators Associate Directors		$ 333.00	
6300	231	**Employee Benefits:** Health and Hospitalization for Administrators Associate Directors		$ 733.00	
6300	232	**Employee Benefits:** Life Insurance for Administrators Associate Directors		$ 10.00	
6300	240	**Employee Benefits:** Workers Compensation for Administrators Associate Directors		$ 44.00	
6300	110	**Administrators**: Other Support Personnel Accountant (1 @50%) will support with financial documentation and review related to the IDEA Grant which supports students with disabilities.	0.5	$ 520.00	
6300	210	**Employee Benefits**: Retirement for Administrators Other Support Personnel Accountant		$ 73.00	
6300	220	**Employee Benefits**: Social Security for Administrators: Other Support Personnel Accountant		$ 40.00	
6300	231	**Employee Benefits:** Health and Hospitalization for Administrators: Other Support Personnel Accountant		$ 88.00	
6300	232	**Employee Benefits:** Life Insurance for Administrators: Other Support Personnel Accountant		$ 2.00	
6300	240	**Employee Benefits:** Workers Compensation for AdministratorsOther Support Personnel Accountant		$ 6.00	
6300	110	**Other Certified Personnel** ESE Behavior Specialists (9@ 90%) to provide services and support students with disabilities.	9		**$ 53,000.00**
6300	210	**Employee Benefits**: Retirement for Other Certified Personnel ESE Behavior Specialists			**$ 7,436.00**
6300	220	**Employee Benefits**: Social Security for Other Certified Personnel ESE Behavior Specialists			**$ 4,055.00**
6300	231	**Employee Benefits:** Health and Hospitalization for Other Certified Personnel ESE Behavior Specialists			**$ 8,925.00**
6300	232	**Employee Benefits:** Life Insurance for Other Certified Personnel ESE Behavior Specialists			**$ 122.00**
6300	240	**Employee Benefits:** Workers Compensation for Other Certified Personnel ESE Behavior Specialists			**$ 530.00**
6300	130	**Other Certified Instructional Personnel**: Curriculum Specialist (2 @ 100%) who will provide support to students with disabilities at schools throughout the district. One will provide support for SWDs at the Harlee Campus: Access to Education.	2	$ 1,085.00	
6300	210	**Employee Benefits**: Retirement for Other Certified Instructional Personnel: Curriculum Specialist		$ 152.00	
6300	220	**Employee Benefits**: Social Security for Other Certified Instructional Personnel: Curriculum Specialist		$ 83.00	
6300	231	**Employee Benefits:** Health and Hospitalization for Other Certified Instructional Personnel: Curriculum Specialist		$ 183.00	

6300	232	**Employee Benefits:** Life Insurance for Other Certified Instructional Personnel: Curriculum Specialist		$ 3.00	
6300	240	**Employee Benefits:** Workers Compensation for Other Certified Instructional Personnel: Curriculum Specialist		$ 11.00	
6300	130	**Other Certified Instructional Personnel:** Exceptional Student Education Specialists and Program Specialists (20@ 100%) to provide services and support students with disabilities, the assurance of compliance, attend IEP meetings and support ESE classrooms and teachers at schools.	20		**$ 100,000.00**
6300	210	**Employee Benefits**: Retirement for Other Certified Instructional Personnel: Exceptional Student Education Specialists and Program Specialists			**$ 14,030.00**
6300	220	**Employee Benefits**: Social Security forOther Certified Instructional Personnel: Exceptional Student Education Specialists and Program Specialists			**$ 7,650.00**
6300	231	**Employee Benefits:** Health and Hospitalization for Other Certified Instructional Personnel: Exceptional Student Education Specialists and Program Specialists			**$ 16,840.00**
6300	232	**Employee Benefits:** Life Insurance for Other Certified Instructional Personnel: Exceptional Student Education Specialists and Program Specialists			**$ 230.00**
6300	240	**Employee Benefits:** Workers Compensation for Other Certified Instructional Personnel: Exceptional Student Education Specialists and Program Specialists.			**$ 1,000.00**
6300	130	**Certified Instructional Personnel:** Pre K Specialist (1 @ 100%) to provide services and support to the Pre K students with disabilities, housed out of the Evaluation Center, also supervises the creation of new ESE Pre K classrooms, creates orders for materials, furniture and equipment for classrooms and trains Pre K teachers of SWD. Is responsible for initial staffings and ESE Pre-K placement.	1		**$ 29,712.00**
6300	210	**Employee Benefits**: Retirement for Certified Instructional Personnel: Pre K Specialist			**$ 4,169.00**
6300	220	**Employee Benefits**: Social Security for Certified Instructional Personnel: Pre K Specialist			**$ 2,273.00**
6300	231	**Employee Benefits:** Health and Hospitalization for Certified Instructional Personnel: Pre K Specialist			**$ 5,004.00**
6300	232	**Employee Benefits:** Life Insurance for Certified Instructional Personnel: Pre K Specialist			**$ 68.00**
6300	240	**Employee Benefits:** Workers Compensation for Certified Instructional Personnel: Pre K Specialist			**$ 297.00**

6300	160	**Other Support Personnel**: Secretary II. 12 month (1 @ 100%) Adminstrative secretary. (1@ 100%) Jr Accountant (1@80 %)To provide support in the form of secretarial duties and data management of students with disabilities.	2.8		**$ 70,000.00**
6300	210	**Employee Benefits**: Retirement for Secretary II. 12 month , Adminstrative secretary, Jr Accountant			**$ 9,821.00**
6300	220	**Employee Benefits**: Social Security for Secretary II. 12 month , Adminstrative secretary, Jr Accountant			**$ 5,355.00**
6300	231	**Employee Benefits:** Health and Hospitalization for Secretary II. 12 month , Adminstrative secretary, Jr Accountant			**$ 11,788.00**
6300	232	**Employee Benefits:** Life Insurance for Secretary II. 12 month , Adminstrative secretary, Jr Accountant			**$ 161.00**
6300	240	**Employee Benefits:** Workers Compensation for Secretary II. 12 month , Adminstrative secretary, Jr Accountant			**$ 700.00**
6300	160	**Non-Contracted**: Instructional Curriculum Development Services: Non-contracted hourly (NCH) funds for teachers to participate in ESE curriculum planning activities outside of the school day and in the summer. Up to 40 hours.			**$ 8,000.00**
6300	210	**Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to NCH.			**$ 1,122.00**
6300	220	**Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to NCH.			**$ 612.00**
6300	240	**Employee Benefits**: Workers Compensation for Exceptional - Benefits apply to NCH.			**$ 80.00**
6300	330	**Travel**: Out of County for up to 50 staff members traveling to meetings in support of students with disabilities. Examples of meetings include but not limited to Family Cafe, LAA Representative Training, FSAA, IND. To allow staff to continue educating and introducing new and improved programs for ESE students. Mileage rates are paid at that state-approved rate and are adjusted annually to match (currently $.71/mile). The training will take place over the school year.			**$ 3,000.00**
6300	330	**Travel:** In county for up to 380 staff traveling to schools to support students with disabilities. For continued testing, evaluations, and counseling as needed for ESE students. Mileage rates are paid at that state-approved rate and are adjusted annually to match (currently $.71/mile)		$ 3,000.00	
6300	510	**Supplies:** Books and Materials for Professional Learning for ESE staff who support SWD's in learning to include ESE Teachers, Specialists, Coordinators, Related Service Personnel and Paraprofessionals. Price ranging from $50-$500			**$ 15,000.00**

I-1 6301	110	**I-1 Other Certified Personnel** Professional Crisis Management trainer (1@ 100%) to provide services and support students through CEIS	1		**$ 95,940.00**
I-1 6301	210	**I-1 Employee Benefits:** Retirement for Other Certified Instruction Personnel ESE Crisis Management Specialist under CEIS.			**$ 13,460.00**
I-1 6301	220	**I-1 Employee Benefits:** Social Security for Other Certified Instruction Personnel Crisis Management Specialist under CEIS.			**$ 7,339.00**
I-1 6301	231	**I-1 Employee Benefits:** Group Insurance Health and Hospitalization for Other Certified Instruction Personnel Crisis Management Specialists under CEIS.			**$ 16,166.00**
I-1 6301	232	**I-1 Employee Benefits:** Group Insurance Life Insurance for Other Certified Instruction Personnel Crisis Management Specialist under CEIS.			**$ 221.00**
I-1 6301	240	**I-1 Employee Benefits:** Workers Compensation for Other Certified Instruction Personnel Crisis Management Specialist under CEIS.			**$ 959.00**
I-1 6301	110	**I-1 Other Certified Personnel** ESE Behavior Specialists (9@ 10%, and 1 % 100%) to provide services and support students with disabilities.	1.9	$ 68,265.00	
I-1 6301	210	**I-1 Employee Benefits**: Retirement for the Behavior Specialists under CEIS.		$ 9,578.00	
I-1 6301	220	**I-1 Employee Benefits:** Social Security for the ESE Behavior Specialists under CEIS.		$ 5,222.00	
I-1 6301	231	**I-1 Employee Benefits:** Group Insurance Health and Hospitalization for the ESE Behavior Specialists under CEIS.		$ 11,496.00	
I-1 6301	232	**I-1 Employee Benefits**: Group Insurance Life Insurance for the ESE Behavior Specialists under CEIS.		$ 157.00	
I-1 6301	240	**I-1 Employee Benefits:**Workers Compensation for the ESE Behavior Specialists under CEIS.		$ 683.00	
I-1 6301	110	**I-1 Other Certified Instructional Personnel**: ESE School Based Behavior Specialists (25 @ 60 % CEIS) to provide services and support students with disabilities, with a concentration on addressing behavior issues and finding solutions, and assurance of compliance.	15		**$ 55,000.00**
I-1 6301	210	**I-1 Employee Benefits**: Retirement for Other Certified Instruction Personnel ESE Crisis Management Specialist, Behavior Specialists under CEIS.			**$ 7,717.00**
I-1 6301	220	**I-1 Employee Benefits**: Social Security for Other Certified Instruction Personnel Crisis Management Specialist, ESE Behavior Specialists under CEIS.			**$ 4,208.00**

I-1 6301	231	**I-1 Employee Benefits**: Group Insurance Health and Hospitalization for Other Certified Instruction Personnel Crisis Management Specialist, ESE Behavior Specialists under CEIS.			**$ 9,262.00**
I-1 6301	232	**I-1 Employee Benefits**: Group Insurance Life Insurance for Other Certified Instruction Personnel Crisis Management Specialist,ESE Behavior Specialists under CEIS.			**$ 127.00**
I-1 6301	240	**I-1 Employee Benefits**: Workers Compensation for Other Certified Instruction Personnel Crisis Management Specialist,ESE Behavior Specialists under CEIS.			**$ 550.00**
I-1 6401	130	**I-1 Other Certified Personnel Professional Crisis Management trainer** (1@ 100%) to provide services and support students through CEIS		$ 97,482.00	
I-1 6401	210	**I-1 Employee Benefits:** Retirement for Other Certified Instruction Personnel ESE Crisis Management CEIS.		$ 13,677.00	
I-1 6401	220	**I-1 Employee Benefits:** Social Security for Other Certified Instruction Personnel Crisis Management Specialist under CEIS.		$ 7,467.00	
I-1 6401	231	**I-1 Employee Benefits:** Group Insurance Health and Hospitalization for Other Certified Instruction Personnel Crisis Management Specialist under CEIS.		$ 16,416.00	
I-1 6401	232	**I-1 Employee Benefits**: Group Insurance Life Insurance for Other Certified Instruction Personnel Crisis Management Specialist under CEIS.		$ 224.00	
I-1 6401	240	**I-1 Employee Benefits:** Workers Compensation for Other Certified Instruction Personnel Crisis Management Specialist under CEIS.		$ 975.00	
6400	160	**Non-Contracted**: Professional Learning: Non-contracted hourly (NCH) funds for teachers to participate in ESE professional learning and curriculum writing activities outside of the school day and in the summer. Up to 40 hours.			**$ 10,000.00**
6400	210	**Employee Benefits**: Retirement for Exceptional - ESE Programs. Benefits apply to NCH.			**$ 1,403.00**
6400	220	**Employee Benefits**: Social Security for Exceptional - ESE Programs. Benefits apply to NCH.			**$ 765.00**
6400	240	**Employee Benefits**: Workers Compensation for Exceptional - Benefits apply to NCH.			**$ 100.00**
6400	510	**Supplies:** Training protocals for PCM ($15492) and Behavior Tools training ($7343). Training to guide staff in deescalation strategies for SWD's.			**$ 22,833.00**
7200	792	**Indirect Cost:** Miscellaneous Indirect Costs at 5.57%			**$ 8,920.11**
7300	110	**Administrator**: 1 @10% Middle School Principal at Access For Education.	0.1	$ 11,479.49	

7300	210	**Employee Benefits**: Retirement for Middle School Principal at Access for Education.		$ 1,610.57	
7300	220	**Employee Benefits:** Social Security for Middle School Principal at Access for Education.		$ 878.18	
7300	231	**Employee Benefits**: Health and Hospitalization for Middle School Principal at Access for Education.		$ 1,933.15	
7300	232	**Employee Benefits:** Life Insurance for Middle School Principal at Access for Education.		$ 26.40	
7300	240	**Employee Benefits:** Workers Compensation for Middle School principal at Access for Education.		$ 114.79	
7730	730	**Dues and Fees**: For professional organizations and conferences. Up to 50 staff members to attend conferences for training regarding support and services for students with disabilities, i.e.; CASE, FASA, Visions. Including but not limited to the following positions and titles; ESE Director, ESE Asst Director, ESE Coordinator, ESE Compliance Specialist, ESE Lead Psychologist, ESE OT/PT Program Specialist, ESE IND Program Specialist, ESE Teachers. Sponsor a group of school leaders to attend training to increase support for SWD's on school campuses. Mileage rates are paid at that state-approved rate and are adjusted annually to match (currently$.70/mile) Annual national Certificate of Clinical Competence, CCC, for district-hired SLPs. Price ranging from $500-		$ 3,504.02	
			Total	**$ 800,922.50**	**$ 905,749.40**

AGENDA ITEM NO. 11.4

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval to Apply, Accept and Expend the Individuals with Disabilities Education Act (IDEA), Part B, Preschool Entitlement Amendment 2, in the Amount of $172,325.56 (Incoming Federal Grant Funds)

Executive Summary

The Individuals with Disabilities Education Act (IDEA) Preschool Grants program is a federal grant program that provides special education and related services to children with disabilities ages 3 - 5. The program is authorized by Part B, Section 619 of IDEA. The goal is to ensure that children receive free appropriate special education in their least restrictive environment. The FDOE has provided additional roll forward funds and allocation adjustments to the PreK IDEA Grant for the 2025-26 school year in the amount of $172,325. 56. The total amount of funding for the 2025-26 school year is $801,484.33. The 2025-26 PreK IDEA Grant Budget Amendment 2 includes salary and benefits of a PreK Specialist, supplies, materials, testing protocols and set aside funds for approved parentally place private school students. This amendment will allow money to be spent to support PreK students with disabilities by June 30, 2026.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 1
Improve easy access to quality family resources that support student learning

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation

The Superintendent recommends approval to apply, accept and expend the 2025-2026 Individuals with Disabilities Education Act (IDEA) Part B, Preschool Entitlement Amendment 2, in the amount of $801,484.33 (Incoming Federal Grant Funds).

Financial Impact

The School District of Manatee County will receive the 2025-2026 Individuals with Disabilities Education Act (IDEA) Part B, Preschool Entitlement budget of $801,484.33. There is no cost to the General Fund.

Contact
Submitting Department: Early Learning
Initiated by: Dr. Sheila Halpin

Attachments:
PreK IDEA Amendment2 rev.022326

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	**A) Agency Name:**	**DOE USE ONLY**
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	School District of Manatee County	Date Received
B) Program Name: IDEA Pre-k Entitlement 2025-2026 **TAPS Number:** 26C002		**Project Number (DOE Assigned)** **410-2676C-6CP01**

C) Amendment Type

☐ Program ☒ Budget

Amendment Number: 2

D) Amendment Request Contact Information

Contact Name:	Telephone Numbers:
Dr. Sheila Halpin	**941-751-6550**
Mailing Address:	E-mail Addresses:
PO Box 9069 Bradenton, FL 34206	halpins@manateeschools.net

E) Required Signature and Certification

I, Dr. Laurie Breslin, (*Please Type Name)* as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Laurie Breslin (Feb 25, 2026 18:48:40 EST)	Superintendent	
Signature of Agency Head	Title	Date

F) Narrative

Fiscal year 2026 funds were greater than the project amount in the 2026 project award notification. This amendment is to utilize those additional available funds.

Area of Focus 1: Student Achievement - To purchase content area manipulatives to support the developmental standards.
Area of Focus 2: Screening and Evaluation - To provide developmental screenings, multidisciplinary evaluations, and eligibility determination for young children suspected of having delays or disabilities.

Instructions for Completion of DOE 150
Project Amendment Request

A. Enter Agency Name

B. Enter Program Name and TAPS number as listed on the original Project Award Notification.

C. Enter Amendment Type – Refer to Project Application and Amendment Procedures for Federal and State Programs (Green Book) for definitions of Program and Budget amendments.

D. Enter Amendment Request Contact Information for the person who is responsible for the project.

E. Complete Required Signature. **Note:** Application amendments signed by officials other than the Superintendent, or President/Chairman of the Board, must have a letter of authorization to sign on the behalf of said official, attached to the DOE 150 when the application amendment is submitted.

F. Provide sufficient narrative to describe and justify the type of amendment being requested. Narrative should include the purpose of the amendment and description of the amended services or budget changes – i.e. changes in scope or objectives, changes in deliverables or work tasks and how these changes affect the original application. Any budget change will require details on the increase/decrease and how the change affects the original application.

Attach Budget Amendment Narrative Form (DOE 151) if this amendment requires budget changes.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) School District of Manatee County
District/Agency Name

B) 410-2676C-6CP01/26C002
Project Number/TAPS Number

C) 2
Amendment Number

D) Total Project Amount Currently Approved

$ 629,158.77

E) Total Project Amount resulting from this Budget Amendment

$ 801,484.33

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
5200	120	**Pre K Specialist:** (1@ .15%)to assist with services for Pre-K students with disabilities, coordinates evaluations, manages the set up of new pre k classrooms attends IEP meetings.	**0.15**	$12,011.70	
5200	210	**Employee Benefits:** Retirement for PreK Specialist @ 14.03%		$1,685.24	
5200	220	**Employee Benefits:** Social Security for PreK Specialist @ 7.65%		$918.90	
5200	231	**Employee Benefits:** Group Insurance Health and Hospitalization for PreK Specialist @ 16.84%		$2,022.77	
5200	232	**Employee Benefits:** Life Insurance for PreK Specialist @ .23%		$27.63	
5200	240	**Employee Benefits:** Workers Compensation for PreK Specialist @1.00%		$120.12	
5200	369	**Technology Related Rentals:** Testing protocols to support the PreK Evaluation Center Pyschologists, SLP's, OT, and PT's for use with students with disabilities. Protocols range from $15-$220 ea.		$8,642.50	
5200	510	**Supplies:** Materials and supplies to aid classroom instruction of Pre-K students with disabilities to include but not limited to materials to support fine motor (paper, scissors, pencils,crayons, markers), literacy (books, alphabet play, phonological awareness), curriculum support materials for the 4 units of study (nature supplies, building Supplies,and earth and space supplies). Materials to also support students with communication and behavioral needs. Supplies range from $5- $225.		$76,628.28	
(I2) 5200	510	**Supplies:** Materials and supplies to aid classroom instruction of Pre-K students with disabilities to include but not limited to materials to support fine motor (paper, scissors, pencils,crayons, markers), literacy (books, alphabet play, phonological awareness), curriculum support materials for the 4 units of study (nature supplies, building Supplies,and earth and space supplies). Materials to also support students with communication and behavioral needs. Supplies range from $5- $225.		$16,236.32	
6300	130	**Certified Instructional Personnel:** Pre K Specialist (1 @ 40%) to assist with services for Pre-K students with disabilities, coordinates evaluations, manages the set up of new pre k classrooms, attends IEP meetings.	0.4	$32,157.00	
6300	210	**Employee Benefits:** Retirement for PreK Specialist @ 14.03%		$4,512.00	
6300	220	**Employee Benefits:** Social Security for PreK Specialist @ 7.65%		$2,460.00	
6300	231	**Employee Benefits:** Group Insurance Health and Hospitalization for PreK Specialist @ 16.84%		$5,415.00	
6300	232	**Employee Benefits:** Life Insurance for PreK Specialist @ .23%		$74.00	
6300	240	**Employee Benefits:** Workers Compensation for PreK Specialist @1.00%		$322.00	
7200	792	Miscellaneous Indirect cost @5.57%		$9,092.14	
			Total	**$ 172,325.56**	
			Revised Part B Proportionate Share	**$ 16,236.32**	

DOE 151
Revised July 2022

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

AGENDA ITEM NO. 11.5

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval of Affiliation Agreement Between the School District of Manatee County and Gannon University from March 10, 2026 through February 24, 2029 (No Financial Impact)

Executive Summary
The School District of Manatee County has partnered with colleges and universities to provide clinical experiences for their students participating in various programs. This experience will allow a cooperative effort between Gannon University and the School District of Manatee County and will provide future participating College of Education students pursuing degrees in Education with facilitated experiential learning in SDMC classrooms to fulfill student teaching requirements.

The purpose of this agreement is to provide a comprehensive learning experience for participating students and to build a relationship between Gannon University future graduates and eventual workforce applicants.

The agreement is for a term of 3 years, expiring on February 24, 2029.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent recommends approval of Affiliation Agreement between Gannon University and the School District of Manatee County from March 10, 2026 through February 24, 2029 (No Financial Impact).

Financial Impact
No financial impact to the District.

Contact
Submitted Department: Professional Learning
Initiated By: Terra Ward, Asst. Director of Professional Learning

Attachments:
Gannon University - SDMC Affiliation Agreement

AFFILIATION AGREEMENT
For Field Experience/Internship Placement

I. PARTIES

THIS AFFILIATION AGREEMENT ("Agreement") is made by and between Gannon University, a Catholic Diocesan university, hereinafter referred to as **"University"** and School District of Manatee County hereinafter referred to as **"District,"** and collectively referred to as "Parties."

II. PURPOSE OF AGREEMENT

It is mutually agreed that the purpose of this Agreement is to provide a learning experience ("Program") for University students ("Participants") pursuing degrees in Education to fulfill student teaching requirements. Therefore, in consideration of the mutual promises contained herein, the Parties agree as set forth herein.

III. GENERAL PROVISIONS OF AGREEMENT

A. Effective Date and Term: This Agreement shall be effective immediately upon signing of all parties to the agreement, and shall remain in effect for **FILL IN** and no later than February 24, 2029 **(Not to exceed three years)**.

B. Non-discrimination: Both Parties agree that there will be no discrimination in placement of Participants because of race, color, religion, sex, national origin, age, handicap, or marital status and agree to adhere to the provisions of applicable Federal and State Laws regarding discrimination.

C. Termination: This Agreement may be terminated by either Party upon ninety (90) days written notice to the other Party, such notice is to be provided. In the event this Agreement is terminated pursuant to this paragraph, District agrees that no Participants currently participating in a Program will be denied the opportunity to complete the Program, even if the effective date of termination occurs prior to the completion date of the Program. In such event, all applicable provisions of this Agreement, including the right to request withdrawal of any Participant pursuant to Section VI, shall remain in force during the period from the effective date of termination, until the Program is completed. The District may remove participants from the Program for reasons other than termination of the Agreement.

IV. RESPONSIBILITIES OF THE UNIVERSITY

It shall be the responsibility of the University to:

A. Plan and administer the University educational program for its students and be responsible for the enrollment of its students in University courses, including the student teaching clinical placement.

B. Work with designated District staff to determine the placement sites for Participants in the Program, including dates and the number of Participants to be placed.

C. Designate a person or persons to coordinate and act as liaison with the appropriate District personnel.

D. Provide the District with a list of Participants within an agreed upon time prior to the start of each Program.

E. Ensure that Participants have the necessary didactic prerequisites to maximize the learning experience at the District.

F. Communicate with the District's coordinator and Participant to assess Participant's progress as necessary.

G. Inform Participants that they are responsible for complying with the rules and policies of the District, including recognition of the confidential nature of information regarding the District's students and their records.

H. Cooperate fully with District and its counsel in the defense of any claims against District in any way arising out of or connected with District's affiliation with University pursuant to this Agreement.

I. Instruct Participants of any Human Resource District requirements for criminal background checks and drug screenings prior to the Participant's participation in the Program at District. All costs associated with such requirements shall be the responsibility of Participant. Any Participant who has not completed the required background or drug screenings, or who has not passed the required screening according to District standards, shall not be eligible to participate in the Program.

J. Compliance with Jessica Lunsford Act: The School District of Manatee County and State of Florida, requires all Internship individuals that come in contact with students to comply with the Jessica Lunsford Act (JLA) which consists of a level II background screening via fingerprinting. Vendors, individuals or entities under contract with the School Board required to go on school grounds when students are present, must comply with the requirements of the law and agree to indemnify and hold harmless the School District for any claims made against the School Board related to the failure to comply with Section 1012.465 and Section 1012.32 Florida Statutes. For information on JLA requirements and how to comply visit http://www.manateeschools.net/. Level II background checks will be conducted at the cost of the intern**.**

K. The University shall require that all Participants comply with all applicable FERPA requirements, as well as applicable District policies and procedures related to education records.

L. University agrees to comply with all applicable requirements of FERPA in performance of this Agreement.

V. RESPONSIBILITIES OF THE DISTRICT

It shall be the responsibility of the District to:

A. Be responsible for the conduct of its operations, supervision of its staff, and the education of District students.

B. Designate a coordinator from its staff to act as the liaison with University in connection with this Agreement.

C. Determine, in consultation with University, the Participants who will be placed at District schools.

D. Provide an appropriate orientation of Participants to its facilities and its policies and procedures.

E. Provide opportunities for a Participant learning experience with appropriate supervision.

F. Assign teachers, in consultation with University, to serve as supervising teachers for the evaluation of the Participants. Supervising teachers shall complete evaluation forms provided by University. Supervising teachers selected by District will (a) assist in orienting Participants to the school, the classroom and the pupils; (b) explain relevant school and district policies, rules and regulations to Participants; (c) provide prompt and substantive feedback to Participants regarding performance activities and interactions with District personnel, pupils and parents; (d) complete evaluation of Participant progress and submit them to University after reviewing them with Participants; (e) immediately inform the University coordinator of any concerns regarding a Participant; (f) establish a time to meet and discuss with Participants their activities, impressions, reflections, and suggestions for goals and areas of improvement. Videotaping of classroom and students is expressly prohibited at all times.

G. Retain ultimate responsibility for student learning and curricular standards during the course of the Program.

H. Allow Participants, at their own expense, to use school cafeterias and other similar services available to employees in the District.

I. Permit the Participants to have access to student education records as necessary for participation in the Program and in accordance with District policies provided. Participants treat education records as confidential, pursuant to the Family Educational Rights and Privacy Act ("FERPA") and its implementing regulations.

J. District agrees to comply with all applicable requirements of FERPA in performance of this Agreement

VI. REQUEST FOR WITHDRAWAL OF PARTICIPANT

The District may request the University to withdraw any Participant from its facilities whose conduct or work with students or personnel is not in accordance with the policies and procedures of the District or is detrimental to the operation of the District's programs or activities. District and University agree to work cooperatively to avoid disruption to the Program, if possible, and if deemed necessary, University agrees to withdraw such Participant.

VII. MISCELLANEOUS

A. Insurance and Indemnification:

Gannon University agrees to defend indemnify and hold harmless the School Board, their agents, employees, officers and Board Members against and all third-party claims, losses, damages, expenses, or liabilities arising from any action or failure to act with respect to this agreement to the extent provided by law. When pertaining to a services contract, **Gannon University** will obtain at its own cost and expense general liability insurance with minimum coverage amounts of at least one million dollars per occurrence and three million dollars in excess coverage and such insurance will name The School Board, their Board Members and School District Employees as an additional insured. To the extent applicable **Gannon University** will maintain and furnish workers compensation insurance for their employees. A certificate of insurance will be furnished within ten business days from the execution of this agreement. Failure to provide such insurance allows the School District, the election to immediately terminate this agreement. Certain employees are subject to written waiver of indemnification . To the extent permitted by law, each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. This provision shall survive the termination or expiration of the Agreement for any claims based upon actions that occurred during the performance of this Agreement.

B. Compliance with Florida's Public Records Act:

By entering into this Agreement, University acknowledges that the portion of its books and records related to this Agreement with District may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because University is performing services on behalf of District, University shall:

1. Keep and maintain public records required by District to perform pursuant to the Agreement
2. Upon request from District's custodian of public records (identified below), provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if University does not transfer the records to District.
4. Upon completion of this Agreement, transfer, at no cost, to District all public records in possession of University or keep and maintain public records required by District to perform the service. If University transfers all public records to District upon completion of this Agreement, University shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If University keeps and maintains public records upon completion of this Agreement, University shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District, upon request from District's custodian of public records, in a format that is compatible with the information technology systems of District.

IF UNIVERSITY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE UNIVERSITY'S DUTY TO PROVIDE PUBLIC RECORDS
RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

215 MANATEE AVENUE W.
BRADENTON,
FLORIDA, 34205
(941) 708-8770
PUBLICRECORDS@MANATEESCHOOLS.NET

C. Confidentiality:

The Parties agree to maintain confidential records and information pursuant to applicable law, including, but not limited to, the Americans with Disabilities Act, the Family and Medical Leave Act, Family Educational Rights and Privacy Act, the Genetic Information Nondiscrimination Act, the Health Insurance Portability and Accountability Act. Regarding data storage and breaches, University shall employ commercial best practices for ensuring the security of all District data including, but not limited to, electronic, spoken and paper information accessed, used, created, maintained, disposed of, or otherwise handled in the course of University's performance of this Agreement. In the event of a breach of security as defined in Section 501.171, Florida Statutes, University shall notify District immediately, but no later than ten days following a determination of a breach of data security. Additionally, University shall fully cooperate, at its own expense, with District regarding District's statutory notification requirements. This cooperation includes law enforcement and auditors. Additionally, the Parties

acknowledge that District as a local governmental entity is subject to the State of Florida's public record laws. Should a request be made for disclosure of confidential records of University, District shall provide notice to the other party who may then, at its discretion, respond to the request. Should University not disclose the records or documents, University will defend and indemnify District for any fees and costs which are incurred or taxed against District because of the non-disclosure. Should University require confidential student information or personally identifiable information as a "school official," it may enter into a separate data privacy and sharing agreement with District.

D. Sovereign Immunity:

University acknowledges and agrees that the District does not waive its immunity and nothing herein, including the naming of the District as an additional insured, shall be interpreted or deemed as a waiver of the District's rights, including the limitation of waiver of immunity, as set forth in Section 768.28, Florida Statutes, or any other statutes, and District expressly reserves these rights to the full extent allowed by law. All defenses relative to sovereign immunity are expressly reserved by the District.

E. Independent Contractor:

The relationship of the Parties hereunder shall be an independent contractor relationship, and not an employment, joint venture, or partnership relationship. Neither Party shall have the power to bind the other Party or contract in the name of the other Party. All persons employed by a Party in connection with operations under this Agreement shall be considered employees of that Party and shall in no way, either directly or indirectly, be considered employees or agents of the other Party. Participants shall not be considered employees of District and are not entitled to any of the benefits accorded to District employees, including, but not limited to participation in employee benefit plans, unemployment compensation, and workers' compensation. Participants are placed with the District to receive clinical field experience as part of their academic curriculum; those duties performed by a Participant are not performed as an employee, but in fulfillment of academic requirements, and are performed under supervision. University shall not employ, contract with, or otherwise use the services of any officer or employee of District. University certifies that its owner(s), officers, directors or agents, and members of their immediate family, do not have an employee relationship or other material interest with District.

F. Entirety of Agreement:

This Agreement represents the entire understanding and agreement between the Parties with respect to the subject matter hereof, and supersedes all of the negotiations, understandings and representations (if any) made by and between such Parties. None of the terms and provisions hereof may be amended, supplemented, waived or changed orally, but only by a writing signed by each of the Parties hereto.

G. Choice of Laws:

This Agreement shall be construed and enforced in accordance with the laws of the State of Florida. Each Party agrees to comply with all applicable laws in the performance of this Agreement. Venue for resolution of all disputes, whether by mediation, arbitration, or litigation shall lie in Manatee County, Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the state courts of the Twelfth Judicial Circuit of Manatee County, Florida. The parties forever waive the right to trial by jury for all litigation between the Parties arising out of or related to this Agreement. The Parties agree to have any such dispute settled by a judge alone, without a jury.

H. Assignment:

This Agreement may not be assigned, in whole or in part, by either Party without the prior written consent of the other Party.

I. No Third-Party Beneficiaries:

The Parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. Neither Party intends to directly or substantially benefit

J. Severability:

In the event that any one or more of the sections paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences clauses or provisions had never been included herein.

K. Waiver:

The Parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any Party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the Party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

L. Captions:

The captions, section designations, section numbers, article numbers, titles and headings appearing in the Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

M. Covid-19 Clause**:**

The **Fill in name of school** agrees to comply with the District's COVID-19 protocols.

O. Notices; Electronic Communications:

Any and all notices, approvals, claims, consents, demands, requests, or other communications between the Parties (Notices) shall be in writing. All Notices pertaining to breach or termination or to designate a different recipient or address for notice shall be given by hand-delivery in person or sent by certified mail, postage prepaid, return receipt requested, and addressed as follows

To District: ATTN: Professional Learning
Professional Support Center,
2501 63rd Ave. E., Bradenton, FL 34203
941-751-6550

_____
_____

To University: ATTN: Provost and Vice President for Student Experience
Gannon University
109 University Square,
Erie, PA 16541

All other Notices shall be hand delivered, sent by certified or registered mail, return receipt requested, sent by facsimile, or sent by electronic mail or other electronic means and addressed to the respective representatives at the addresses they respectively designate. All Notices shall be deemed effective and received upon actual receipt by the party to which such notice is given if hand delivered, sent by facsimile, electronic mail or other electronic means or 5 days after mailing, whichever occurs first.

P. Counterparts:

This Agreement may be executed in any number of counterparts, each of which when so executed and delivered, shall be an original; but such counterparts shall together constitute but one and the same instrument.

Q. Employment Eligibility Verification (E-Verify):

By entering into this Agreement, the Parties understand and agree to comply with the provisions of Section 448.095, Florida Statutes. University affirms and represents that it is registered with, and uses the E-Verify system, and will continue to use the E-Verify system. Compliance with Section 448.095, Florida Statutes, includes, but is not limited to, utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide University with an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. University shall maintain a copy of all such affidavits for the duration of the Agreement.

SIGNATURES TO AGREEMENT

IN WITNESS WHEREOF, the undersigned have executed this Agreement the day and year first above written.

District: School District of Manatee County	University:
_____	Sarah J. Ewing
Signature	Signature
_____	Sarah J. Ewing, PhD.
Printed Name	Printed Name
_____	Provost and VP for Student Experience
Title	Title
_____	2/17/2026
Date	Date

Approved as to Form:

_____
School District of Manatee County
General Counsel

AGENDA ITEM NO. 11.6

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Use of the School Board of Brevard County Bid on Instructional Materials, Library Materials and Services, SDMC No. 26-0098-BS, Not to Exceed $400,000.00 Annually (Multiple Funding Sources)

Executive Summary
The Brevard County School District issued Bid #26-0249-B-JW for catalog discounts on instructional materials, library materials, and related services. This bid has been awarded to multiple suppliers and will be available for use by all schools and departments, including for the procurement of materials for new schools at discounted prices.

The vendors have agreed to extend the same pricing, terms, and conditions to the School District of Manatee County. Copies of the bid specifications and pricing are maintained on file in the Purchasing Department. Additional vendors may be added to the award as needed.

The requested contract is valid through December 15, 2028 with the option to renew for one (1) additional two (2) year period through December 14, 2030. This is a new bid with no historical spend available.

Rule 6A-1.012(6), Florida Administrative Code, states "In lieu of requesting competitive solicitations from three (3) or more sources, district school boards may make purchases at or below the specified prices from contracts awarded by other city or county governmental agencies, other district school boards, community colleges, federal agencies, the public or governmental agencies of any state, or from state university system cooperative bid agreements, when the proposer awarded a contract by another entity defined herein will permit purchases by a district school board at the same terms, conditions, and prices (or below such prices) awarded in such contract, and such purchases are to the economic advantage of the district school board."

Approval of this bid does not indicate immediate or complete expenditure of approved funds. Approved funds will only be expended on an as needed basis throughout the contract period.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 6
Continue implementation of innovative technology advancements that improve classroom and school environments for exceptional learning

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends Approval of the use of the School Board of Brevard County Bid on Instructional Materials, Library Materials and Services, SDMC No. 26-0098-BS, Not to Exceed $400,000.00 Annually (Multiple Funding Sources).

Financial Impact
The funding source for these estimated expenditures are included in the General Funds, Special Projects, Federal Projects and Capital Accounts and are included in the school sites and departments approved budgets for 2025/2026.

Contact
Submitting Department: Purchasing
Initiated By: Tyler Goffi and Rachel Sellers

Attachments:
Brevard Bid Tab

TABSHEET ITB# 26-0249-B-JW LOT 1 - In Print Publications		Item 1 Trade					Item 2 Non Trade					Item 3 Magazines & Periodicals					Item 4 Textbooks Inc. Adv. Placement & Collegiant					Item 5 Reference/Encylopedia/ Bi-lingual Dictionaries					Item 6 Braile					Item 7 Handbooks					Item 8 University Press Publications				
Bidder's Contact Information	**Descriptions**	A= Cloth Binding					B=Library Binding					C=Paperback, Quality					D=Paperback Mass Market					E=Prebound Hardbacks					A= Cloth Binding					B=Library Binding					C=Paperback, Quality				
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TABSHEET ITB# 26-0249-B-JW LOT 1 - In Print Publications		Item 1 Trade					Item 2 Non Trade					Item 3 Magazines & Periodicals					Item 4 Textbooks Inc. Adv. Placement & Collegiant					Item 5 Reference/Encylopedia/ Bi-lingual Dictionaries					Item 6 Braile					Item 7 Handbooks					Item 8 University Press Publications				
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5600 NW 12th Ave, #305																																							
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IXL Learning, LLC.	Per Copy																																							
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Email: bids@lwtears.com																																							

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TABSHEET ITB# 26-0249-B-JW LOT 1 - In Print Publications		Item 9 Society or Association Publications					Item 10 Foreign Publications					Item 11 Out of Print Books					Item 12 Other As Described					Item 13 Other As Described					Item 14 Other As Described					Item 15 Shipping
Bidder's Contact Information	**Descriptions**	D=Paperback Mass Market					E=Prebound Hardbacks					A= Cloth Binding					B=Library Binding					C=Paperback, Quality					D=Paperback Mass Market					E=Prebound Hardbacks
	Discounts	A	B	C	D	E	A	B	C	D	E	A	B	C	D	E	A	B	C	D	E	A	B	C	D	E	A	B	C	D	E	Net Shipping & Handling
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TABSHEET ITB# 26-0249-B-JW LOT 1 - In Print Publications		Item 9 Society or Association Publications					Item 10 Foreign Publications					Item 11 Out of Print Books					Item 12 Other As Described					Item 13 Other As Described					Item 14 Other As Described					Item 15 Shipping
Heinennn, a division of Greenwood Publishing Group,																														
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Multimedia Solutions, Inc.																														
4451 Yacht Harbor Drive, Naples Florida 34112																														
Contact: Bernadette Kuttel (888) 989-1285																														
bkuttel@multimedia-fl.com																														
No Tears Learning, Inc. dba Learning Without Tears																														
806 W. Diamond Ae., Ste. 230																														
Gaithersburg, MD. 20878																														
Contact: Lori Wilson, PH:888-983-8409																														
Email: bids@lwtears.com																														

TABSHEET ITB# 26-0249-B-JW LOT 1 - In Print Publications		Item 9 Society or Association Publications	Item 10 Foreign Publications	Item 11 Out of Print Books	Item 12 Other As Described	Item 13 Other As Described	Item 14 Other As Described	Item 15 Shipping
OverDrive, Inc.								
1 OverDrive Way, Cleveland, Ohio 44125								
Contact: Erica Lazzaro, (216)573-6886								
legalteam@overdrive.com								
Pearson Education, Inc	Per Copy						For phyiscal products, shipping charges are assessed per shipment and generally range betwen 8-10% of invoice subtotal.	
221 River St., Hoboken, NJ. 07030								
Contact: Jose Pereyra (321) 395-2009								
Jose.Pereyra@pearson.com								
Perfection Learning Corp.	Per Copy					Orders over $1,000—12% shipping on print, print/eBook bundle, and print/interactive bundle items in order. Orders under $1,000—12% shipping on print, print/eBook bundle, and print/interactive bundle items in order plus a once per order $7.99 handling fee.		
1000 N Second Ave., Logan IA. 51546								
Contact: Jen Boyle (800)831-4190								
bids@perfectionlearning.com								
Prestwick House, Inc.	Per Copy							Zero Shipping
58 Artisan Dr., Smyrna, DE. 1997								
Contact: Jason Scott, (800)932-4593								
Bid-quotes@prestwickhouse.com								
Rainbow Book Company	Per Copy	0-30% 0-30% 0-30% 0-30% 0-30%					Discounts up to 30% off publishers list price reflected in website catalog	0.02
PO Box 159, Crete IL. 60417,								
Contact: Michael Beechin, PH: 800-255-0965,								
sales@rainbowbooks.com								
Rosetta Stone, LLC.								
777 Mariners Island Blvd., Ste 600								
San Mateo, CA 94404								
Contact: David Lee, PHN: (650)242-3101								
Proposals@rosettastone.com								
Saddleback Educational, Inc.	Per Copy				0%	Supplemental Reading Materials - Books for Striving Readers Catalog		12% of order subtotal
PO Box 6533, Pasadena, CA. 91109,								
Contact: Amber Dormanesh, PH: 714-640-5200								
bids@sdlback.com								
Scholastic, INC.	Per Copy				The response does not include Scholastic Book Fairs, Scholastic Book Clubs, Literacy Partnership, or FACE.		Flat $9.00 shipping fee on orders of $100 or less. For orders greater than $100, there is a 9% charge.	
557 Broadway, New York, NY. 10012	Off List							
Contact: Marilyn Borges, PHN: (203)797-3846								
Email: rfp-scholastic@scholastic.com								
Steps to Literacy, LLC.	Per Copy							free over $50, $9.99 flat rate for less than $50
75 Mill Street, Colchester, CT. 06415								
Contact: Amanda MacDonnell , (800)895-2804								
Sales@stepstoliteracy.com								
Super Duper Inc., d/b/a Super Duper Publications	Per Copy				3% 3%	This bid is offered a 3% discount, but it does not apply to HEarBuilder Online subscriptions, Super Duper Digital Library, Apps, test, forms and assessments, distributed software and gift certificates. See detailed price list with submission.		Free for orders over $75.00, $9.95 for orders less than $75.00
5201 Pelham Rd, Greenville, SC. 29616								
Contact: Daphne Sanders, PH: 800-277-8737								
bids@superduperinc.com								
Teacher Created Materials, Inc.						Shipping may be subject to discount based on volume of product purchased. Additional value adds on product or possible discounts on training are based on the size and scale of any given order and are determined by the TCM sales consultant.		10%
5301 Oceanus Drive, Huntington Bch, CA 92649								
Contact: Proposal Mgr, PHN (800)858-7339								
rfps@tcmpub.com								
Textbook Warehouse, LLC	Per Copy	5% 5% 5% 5% 5%		10% 10% 10% 10% 10%	See notw for Exceptions and additional information Minimum Order Dollar Amount: $50.00			Zero Shipping
936 Currie Drive, Alphatetta, GA. 30005								
Contact: James Adams, PH: 800-796-9152								
bids@textbookwarehouse.com								
The Continential Press, INC.					Continental Workbooks	Student Sets have a minimum 25 sets of the same grade and ebook licenses are valid for one year from date of purchase in the set. Student Sets will not receive a discount (free eBooks are included)		12%
520 East Bainbridge Street	Per Copy				7%			
Elizabethtown, PA 17022								
Contact: Erin Beck, PHN: 800-233-0759								
edcsr@continentalpress.com								
The Reading Warehouse, INC.	Per Copy							USPS: $4.95, FedEx: $9.95, Orders over $500 Ship Free
100 Lamplight Circle, Summerville, SC. 29423	Volume							
Contact: Jessica Maggay, PH: 866-391-7323,	25-99 copies							
customerservice@trewemail.com	100 copies							
Whole Phonics, Inc.					Decoable Books 0% Discount per copy 0% Volume Pricing		For all US orders under $150.00 USD, there is a $10.00 shipping fee. For US orders $150 and over, there is a 7% shipping rate, which will be calculated at checkout.	
510 East 85th Street, 9E, New York, NY. 10028								
Contact: Michelle Kimball, PHN: 646-634-5123								
read@whole-phonics.com								

AGENDA ITEM NO. 11.7

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval to Use the Region 4 ESC-TX/Omnia Partners Contract for Audio Visual Solutions and Services #25-04, SDMC No. 26-0108-KD, Estimated in the Amount of $500,000.00 Annually (Multiple Funding Sources)

Executive Summary
Region 4 ESC-TX/Omnia Partners has competitively procured and awarded RFP #25-04 for audio visual solutions and services. The District intends to utilize this contract to procure audio visual equipment and supplies including but not limited to cameras, projectors, TV studio equipment/supplies, production and lighting, etc. In addition to, services including installation, remote management, onsite management, technical support, etc. may also be provided from the awarded suppliers. Utilization of this national contract allows for volume pricing and discounts on these products/services. Items may be utilized for classroom use and instruction, departmental needs, etc. Additional supplies, equipment, and services will be purchased on an as needed basis.

The contract is valid through September 30, 2028, with renewals through September 30, 2030, and additional renewals and extensions, as executed by Region 4 ESC-TX/Omnia Partners.

Historical Expenditures are as follows:

- YTD 2025-2026 (July 1, 2025 through February 17, 2026) $470,970.64
- 2024-2025 $465,492.35
- 2023-2024 $379,627.95

Approval of this proposal and agenda item does not indicate immediate or complete expenditure of approved funds. Funds will only be expended as budget(s) allow on an as-needed basis throughout the contract period.

Vendors agreed to extend the pricing to the School District of Manatee County under the same terms and conditions as the Region 4 ESC-TX/Omnia Partners contract. Copies of the agreement specifications and pricing are on file in the Purchasing Department.

Rule 6A-1.012(6), Florida Administrative Code, states "In lieu of requesting competitive solicitations from three (3) or more sources, district school boards may make purchases at or below the specified prices from contracts awarded by other city or county governmental agencies, other district school boards, community colleges, federal agencies, the public or governmental agencies of any state, or from state university system cooperative bid agreements, when the proposer awarded a contract by another entity defined herein will permit purchases by a district school board at the same terms, conditions, and prices (or below such prices) awarded in such contract, and such purchases are to the economic advantage of the district school board."

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 5
Expand visual and performing arts programs across all schools

Ready For Life | Goal 6
Continue implementation of innovative technology advancements that improve classroom and school environments for exceptional learning

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval to use the Region 4 ESC-TX/Omnia Partners contract for audio visual solutions and services #25-04, SDMC No. 26-0108-KD, estimated in the amount of $500,000.00 annually (Multiple Funding Sources).

Financial Impact
The funding source for this annually estimated expenditure is General, Millage, Grant, and other District funds as needed **(Multiple Funding Sources).**

Contact
Submitting Departments: Information Technology and Purchasing
Initiated By: Scott Hansen

Attachments:
Region 4 ESC-TX/Omnia Partners RFP#25-04 Award Tabulation
R250401 AVI-SPL Pricing
R250402 B and H Pricing

To: Board of Directors

From: Jorgannie Carter

Date: August 26, 2025

Subject: Recommendation of Contract Award

Region 4 ESC held an RFP opening on May 29, 2025, for RFP # 25-04 Audio Visual Solutions and Services. There were eighteen (18) proposals submitted:

- Adorama Inc.
- American Sound & Electronics, Inc.
- Audio Enhancement, Inc.
- AVI-SPL LLC
- B&H Foto and Electronics Corp.
- Best Buy Stores, L.P.
- CompuNet, Inc.
- Conference Technologies, Inc.
- Dream Ranch LLC
- Ford Audio-Video Systems, LLC
- FORTE
- GMi Companies
- IES Communications, LLC
- Key Code Media, Inc.
- OneScreen NZS Inc.
- Southern Computer Warehouse Inc.
- Sweetwater Sound, LLC
- vCloud Tech Inc.

After careful review of all proposals, the Evaluation Team has determined that seven (7) companies demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to the members.

CONSIDERATION

Award of annual contract in compliance with the bid laws of the State of Texas is recommended.

RECOMMENDATION

The Evaluation Team recommends the following companies for award based on their response:

Contract	Vendor	Term of Contract
Audio Visual Solutions and Services	AVI-SPL LLC B&H Foto and Electronics Corp. Best Buy Stores, L.P. Conference Technologies, Inc. Ford Audio-Video Systems, LLC FORTE Key Code Media, Inc.	Three (3) years with the option of two (2) one-year renewals

Support documentation has been attached for your reference.
Enclosure: Bid Tab Summary

25-04 Audio Visual Solutions and Services

Supplier	Rank	Score	EVALUATION CRITERIA AND WEIGHTS	Purchase Price	Reputation of Vendor and Goods/Services	Quality	Meet Region 4 needs	Long-term Cost
		100		35.00	5.00	20.00	30.00	10.00
B&H Foto and Electronics Corp.	1	90.00		33.00	5.00	17.50	26.50	8.00
AVI-SPL LLC	2	87.00		29.50	5.00	17.00	27.50	8.00
Best Buy Stores, L.P.	3	86.00		33.00	5.00	17.50	23.50	7.00
Ford Audio-Video Systems, LLC	4	86.00		32.50	5.00	18.00	23.50	7.00
Key Code Media, Inc.	5	85.00		31.00	5.00	16.50	24.00	8.50
FORTE	6	83.00		29.50	4.50	16.50	25.00	7.50
Conference Technologies, Inc.	7	83.00		31.50	4.50	16.00	22.50	8.50
CompuNet, Inc.	8	[redacted]		[redacted]	[redacted]	[redacted]	[redacted]	[redacted]
American Sound and Electronics, Inc.	9							
IES Communications, LLC	10							
Sweetwater Sound LLC	11							
GMi Companies	12							
Southern Computer Warehouse Inc.	13							
Adorama Inc.	14							
Audio Enhancement, Inc.	15							
Dream Ranch LLC	16							
vCloud Tech Inc.	17							
OneScreen NZS Inc.	18							
		78.78		29.22	4.31	15.33	22.19	7.72

Manufacturer / Product Category		Discount Rate	Audio	Video	Control Systems	Signal Management & Distribution	Infrastructer & Cabling	Collaboration Tools	Voice Practice	Software Integration	Support & Maintenance	Digital Signage	AV Furniture / Mounting
8 by 8			X	X				X	X	X	X		
All Items	Percentage off MSRP	10%											
911 Inform			X	X				X	X	X	X		
All Items	Percentage off MSRP	6%											
911 Secure			X	X				X	X	X	X		
All Items	Percentage off MSRP	6%											
AJA			X	X	X	X				X	X		
All Items	Percentage off MSRP	5%											
Aiphone			X	X	X	X	X		X	X	X		
All Items	Percentage off MSRP	5%											
Airtame			X	X	X	X		X		X	X		
All Items	Percentage off MSRP	5%											
Allen Heath			X							X	X		
All Items	Percentage off MSRP	10%											
American Power							X			X	X		
All Items	Percentage off MSRP	10%											
Anchor Audio			X							X	X		
All Items	Percentage off MSRP	20%											
AMX			X	X	X	X	X	X	X	X	X	X	
All Items	Percentage off MSRP	30%											
Audio Codes			X						X	X	X		
All Items	Percentage off MSRP	8%											
Audio Enhancements			X					X	X	X	X		
All Items	Percentage off MSRP	15%											
Audio Technica			X		X					X	X		
All Items	Percentage off MSRP	20%											
Non ES Gear	Percentage off MSRP	10%											
Aurora			X	X	X	X		X	X	X	X	X	
All Items	Percentage off MSRP	20%											
App Space								X		X	X	X	
All Items	Percentage off MSRP	10%											

Atlas Sound			X	X	X	X	X	X	X	X	X	X			
All Items	Percentage off MSRP	8%													
Aruba							X	X	X	X	X				
All items except Support/M	Percentage off MSRP	15%													
Percent Off List	Percentage off MSRP	5%													
Ashly Audio			X		X	X		X	X	X	X				
All Items	Percentage off MSRP	24%													
Atlona			X	X	X	X	X	X	X	X	X	X			
All Items	Percentage off MSRP	10%													
Audio Visual Furniture							X			X	X		X		
All Items	Percentage off MSRP	15%													
Audix			X						X	X	X				
All Items	Percentage off MSRP	6%													
Avaya			X						X	X	X				
All items	Cost Plus	17%													
AV Pro Edge			X	X	X	X			X	X	X				
All Items	Percentage off MSRP	15%													
Aver			X	X	X					X	X		X		
All Items	Percentage off MSRP	10%													
Avocor			X	X	X					X	X				
Interactive Displays	Percentage off MSRP	20%													
Warranties	Percentage off MSRP	10%													
Bandwitch			X						X	X	X				
All Items	Percentage off MSRP	9%													
Balance Box							X			X	X		X		
All Items	Percentage off MSRP	10%													
Barco			X	X				X		X	X	X			
Projectors	Percentage off MSRP	25%													
Clickshare Products	Percentage off MSRP	15%													
Behringer			X				X		X	X	X				
All Items	Percentage off MSRP	5%													
Belden							X			X	X		X		
All Items	Cost Plus	16%													
Belkin							X			X	X				
All Items	Percentage off MSRP	10%													
Biamp Systems			X		X	X	X	X	X	X	X				
All Items	Percentage off MSRP	30%													
Black Box			X	X			X	X		X	X	X			
All Items	Percentage off MSRP	5%													
Black Magic			X	X	X	X	X			X	X				
All Items	Percentage off MSRP	10%													
Blonder Tongue			X	X	X	X	X		X	X	X				
All Items	Percentage off MSRP	10%													
Bluescape			X					X		X	X				

All Items	Percentage off MSRP	5%												
Bogen Communications			X			X	X	X	X		X			
All Items	Percentage off MSRP	10%												
Bosch			X	X	X	X		X		X	X			
All Items	Percentage off MSRP	10%												
Bose			X							X	X			
All Items	Percentage off MSRP	10%												
Brightsign			X	X		X				X	X	X		
All Items	Percentage off MSRP	5%												
BTX							X			X	X			
All Items	Percentage off MSRP	15%												
Cables to Go / C2G			X	X		X	X			X	X			
All Items	Percentage off MSRP	25%												
Calero			X						X	X	X			
All Items	Percentage off MSRP	6%												
Call Cabinet			X						X	X	X			
All Items	Percentage off MSRP	5%												
Cambridge Audio			X							X	X			
All Items	Percentage off MSRP	15%												
Canon Pro line			X	X		X	X			X	X			
All Items	Percentage off MSRP	5%												
Catch box			X					X		X	X			
All Items	Percentage off MSRP	5%												
Chief										X	X		X	
All Items	Percentage off MSRP	35%												
Christie			X	X						X	X			
All Items	Percentage off MSRP	20%												
Cisco			X	X	X	X	X	X	X	X	X	X		
Equipment	Percentage off MSRP	25%												
Maintenance		8%												
ClearOne			X				X		X	X	X			
All Items	Percentage off MSRP	15%												
Clear-Com			X				X		X	X	X			
All Items	Percentage off MSRP	10%												
Cleartouch				X						X	X			
Pro Series Displays	Percentage off MSRP	10%												
Prosumer / Residential Disp	Percentage off MSRP	5%												
Comprehensive			X	X		X	X			X	X			
All Items	Percentage off MSRP	15%												
Contemporary Research			X	X	X	X	X	X		X	X			
All Items	Percentage off MSRP	15%												
COVID							X			X	X			
All Items	Percentage off MSRP	10%												
Crestron			X	X	X	X	X	X	X	X	X	X		

Crestron Flex Units	Cost Plus	12%												
All Other Items	Percentage off MSRP	41%												
Computer Comforts								X			X	X		X
All Items	Percentage off MSRP	10%												
Crown			X					X			X	X		
All Items	Percentage off MSRP	30%												
Daktronics				X	X	X	X				X	X		
Video Walls	Percentage off MSRP	15%												
DVS Analytis			X								X	X		
All Items	Percentage off MSRP	6%												
Da-lite				X			X				X	X		X
All Items	Percentage off MSRP	22%												
Dell				X			X				X	X		
All Items	Cost Plus	16%												
Denon			X	X							X	X		
All Items	Percentage off MSRP	12%												
Digital Projections				X		X		X			X	X		
All Items	Percentage off MSRP	15%												
Display Devices							X				X	X	X	X
All Items	Cost Plus	16%												
Draper				X			X				X	X		X
All Items	Percentage off MSRP	22%												
DTEN			X	X	X			X	X	X	X	X		X
All Items	Percentage off MSRP	5%												
DVS Analytis			X	X	X	X	X	X	X	X	X	X	X	X
All Items	Percentage off MSRP	6%												
Electrovoice			X						X	X	X			
All Items	Percentage off MSRP	5%												
Elevate			X	X	X	X	X	X		X	X			
Hardware	Percentage off MSRP	3%												
Software	Percentage off MSRP	3%												
Elo				X	X	X				X	X	X	X	
All Items	Percentage off MSRP	10%												
Elmo				X	X	X		X		X	X			
All Items	Percentage off MSRP	15%												
Genelec			X				X		X	X	X			
All Items	Percentage off MSRP	5%												
Epiphan			X	X		X	X			X	X			
All Items	Cost Plus	16%												
Ergotron							X	X		X	X			X
All Items	Percentage off MSRP	10%												
Epson				X	X	X		X		X	X			
Projectors (Discount using Brig	Percentage off MSRP	15%												
Evoko			X	X			X		X	X	X	X		X

All Items	Cost Plus	16%													
Exact Furniture								X			X	X			X
All Items	Percentage off MSRP	15%													
Extreme Networks			X	X		X	X		X	X	X				
All Items	Percentage off MSRP	5%													
Extron			X	X	X	X	X	X	X	X	X	X			
All Items	Percentage off MSRP	41%													
FSR			X	X	X	X	X	X		X	X				X
All Items	Percentage off MSRP	10%													
Formetco				X	X	X	X			X	X	X			X
All Items	Percentage off MSRP	6%													
Forum Furniture							X			X	X				X
All Items	Percentage off MSRP	15%													
Furman							X			X	X				
All Items	Percentage off MSRP	20%													
Gefen			X	X	X	X	X	X	X	X	X	X			
All Items	Percentage off MSRP	5%													
Genesys			X						X	X	X				
All Items	Percentage off MSRP	7%													
Hovercam			X	X		X		X		X	X				
All Items	Cost Plus	16%													
Huddly			X	X		X		X		X	X				
All Items	Percentage off MSRP	10%													
Infocus			X	X	X			X		X	X				
All Items	Percentage off MSRP	15%													
Inogene			X	X	X	X	X	X		X	X	X			
All Items	Percentage off MSRP	5%													
Innovox			X		X	X			X	X	X				
All Items	Cost Plus	16%													
Intrado									X	X	X				
All Items	Percentage off MSRP	7%													
IR Prognosis									X	X	X				
All Items	Percentage off MSRP	12%													
ITS Solutions			X	X	X		X		X	X	X				
Pro Services	Percentage off MSRP	5%													
Data Center	Percentage off MSRP	15%													
Battery and Power	Percentage off MSRP	20%													
Cooling	Percentage off MSRP	5%													
IVS (Integrated Video Services)			X	X	X	X	X	X	X	X	X				X
Hardware	Percentage off MSRP	5%													
Software	Percentage off MSRP	5%													
Jabra			X							X	X				
Headsets	Cost Plus	21%													
Just Add Power						X	X			X	X				

All Items	Percentage off MSRP	15%													
JBL			X		X	X		X	X	X	X				
All Items	Percentage off MSRP	22%													
Kramer			X	X	X	X	X	X	X	X	X	X			
All Items	Percentage off MSRP	20%													
Lab Gruppen			X		X	X	X		X	X	X				
All Items	Percentage off MSRP	10%													
Liberty			X	X	X	X	X	X	X	X	X				
All Items	Percentage off MSRP	10%													
Listen Tech			X						X	X	X				
All Items	Percentage off MSRP	15%													
LG			X	X	X	X				X	X	X			
Pro Series Displays	Percentage off MSRP	18%													
Prosumer / Residential Disp	Percentage off MSRP	5%													
Lexicon			X		X	X			X	X	X				
All Items	Percentage off MSRP	10%													
Lightware			X	X	X	X		X		X	X				
All Items	Percentage off MSRP	6%													
Logitech			X	X	X	X	X	X	X	X	X	X			
All Items	Percentage off MSRP	15%													
Lumens			X	X				X		X	X				
All Items	Percentage off MSRP	20%													
Luxel			X	X	X	X	X			X	X				
All Items	Percentage off MSRP	10%													
Mackie			X			X	X			X	X				
All Items	Percentage off MSRP	15%													
Marantz			X			X	X		X	X	X				
All Items	Percentage off MSRP	20%													
Martin			X							X	X				
All Items	Percentage off MSRP	5%													
Marshall Furniture							X			X	X		X		
All Items	Cost Plus	16%													
Mediasite (AKA Sonic Foundry).										X	X				
Hardware and service	Cost Plus	16%													
Mediamatrix			X		X					X	X				
All Items	Percentage off MSRP	5%													
Mersive			X	X	X	X		X		X	X				
Hardware	Percentage off MSRP	15%													
Software / Renewals	Percentage off MSRP	5%													
Meyer Sound			X		X	X			X	X	X				
All Items	Percentage off MSRP	5%													
Microcall			X						X	X	X				
All Items	Percentage off MSRP	7%													
Microsoft			X	X	X	X	X	X	X	X	X	X	X		

Surface Hub	Percentage off MSRP	1%												
Middle Atlantic							X	X			X	X		X
All Items	Percentage off MSRP	25%												
MultiTaction				X	X	X				X	X			X
All Items	Percentage off MSRP	10%												
Mutare			X						X	X	X			
All Items	Percentage off MSRP	10%												
Mux Lab			X	X	X	X	X	X		X	X	X		
All Items	Percentage off MSRP	5%												
Nanolumens				X	X	X	X			X	X	X	X	
All Items	Percentage off MSRP	15%												
Neat			X	X	X	X		X		X	X			
All Items	Percentage off MSRP	15%												
Nectar			X						X	X	X			
All Items	Percentage off MSRP	12%												
Netgear			X	X		X	X			X	X			
All Items	Percentage off MSRP	5%												
Newline			X	X						X	X			X
Pro Series Displays	Percentage off MSRP	15%												
Prosumer / Residential Disp	Percentage off MSRP	5%												
Newtek			X	X		X	X			X	X			
All Items	Percentage off MSRP	5%												
Nice			X						X	X	X			
All Items	Percentage off MSRP	6%												
Nitel					X				X	X	X			
All Items	Percentage off MSRP	8%												
Nureva			X	X	X			X		X	X			
All Items	Percentage off MSRP	5%												
Oblong			X	X	X	X		X	X	X	X			
All Items	Percentage off MSRP	10%												
Onkyo			X							X	X			
All Items	Percentage off MSRP	10%												
Panasonic			X	X	X	X	X	X		X	X	X	X	
Projectors	Percentage off MSRP	30%												
Pro Series Displays	Percentage off MSRP	16%												
Prosumer / Residential Disp	Percentage off MSRP	5%												
Accessories (Lenses, bulbs)	Percentage off MSRP	15%												
PTZ Cameras	Percentage off MSRP	15%												
Broadcast Cameras and equ	Percentage off MSRP	10%												
Peavey			X								X			
All Items	Percentage off MSRP	10%												
Phillips			X	X						X	X	X		
Pro Series Displays	Percentage off MSRP	6%												
Prosumer / Residential Disp	Percentage off MSRP	5%												

Pioneer			X								X	X		
All Items	Percentage off MSRP	10%												
Planar			X	X	X	X	X	X			X	X		X
All Items	Percentage off MSRP	10%												
Peerless							X				X	X		X
Display Mounts	Percentage off MSRP	30%												
Kiosks and Outdoor Display	Percentage off MSRP	5%												
Poly / HP			X	X	X	X	X	X			X	X		
All Items	Percentage off MSRP	6%												
Accessories	Percentage off MSRP	2%												
Headsets			X						X		X	X		
Office H Series Headsets	Cost Plus	10%												
Adapters & SOTA	Cost Plus	10%												
Cisco Headsets	Cost Plus	10%												
Wireless Headsets	Cost Plus	15%												
UC Headsets	Cost Plus	10%												
Avaya Wireless	Cost Plus	13%												
Small/Home Office	Cost Plus	20%												
M Series Mobile	Cost Plus	15%												
Calisto	Cost Plus	20%												
PC Headsets	Cost Plus	20%												
Aviation Headsets	Cost Plus	20%												
Spare Parts	Cost Plus	20%												
Non-Listed Headsets	Percentage off MSRP	5%												
Premier Mounts							X				X	X		X
All Items	Percentage off MSRP	20%												
Primeview			X	X	X	X	X				X	X		X
Video Walls	Percentage off MSRP	16%												
PTZ Optics			X	X	X			X			X	X		
All Items	Percentage off MSRP	10%												
Qomo			X	X		X					X	X		X
All Items	Cost Plus	16%												
QSC			X		X	X					X	X		
All Items	Percentage off MSRP	20%												
Q-SYS			X	X	X	X		X			X	X		
All Items	Percentage off MSRP	18%												
RDL			X				X				X	X		
All Items	Percentage off MSRP	10%												
RGB Spectrum			X	X	X	X	X				X	X		
All Items	Percentage off MSRP	20%												
Rane			X								X	X		
All Items	Percentage off MSRP	10%												
Renkus Heniz			X						X		X	X		
All Items	Percentage off MSRP	15%												

Ring Central			X						X	X	X		
All Items	Percentage off MSRP	9%											
Salamader							X			X	X		X
All Items	Percentage off MSRP	10%											
Samsung			X	X		X	X			X	X	X	X
Pro Series Displays	Percentage off MSRP	18%											
Prosumer / Residential Disp	Percentage off MSRP	5%											
Screen Beam			X	X	X	X		X		X	X		
All Items	Percentage off MSRP	10%											
Sennheiser			X	X	X	X		X		X	X		
All Items	Percentage off MSRP	15%											
Sharp			X	X	X	X		X		X	X		
Projectors	Percentage off MSRP	15%											
Pro Series Displays	Percentage off MSRP	10%											
Prosumer / Residential Disp	Percentage off MSRP	5%											
Shure			X		X	X	X			X	X		
All Items	Percentage off MSRP	25%											
SingleWire			X						X	X	X		
All Items	Percentage off MSRP	6%											
Smart			X	X	X	X		X		X	X	X	
All Items	Cost Plus	16%											
Sony			X	X	X	X	X	X		X	X		
Projectors	Percentage off MSRP	27%											
Pro Series Displays	Percentage off MSRP	20%											
Prosumer / Residential Disp	Percentage off MSRP	5%											
Cameras	Percentage off MSRP	20%											
All other accessories	Percentage off MSRP	5%											
Soundcraft			X							X	X		
All Items	Percentage off MSRP	15%											
Sound Control Technologies			X	X	X	X	X			X	X		X
All Items	Percentage off MSRP	8%											
Spectralink			X						X	X	X		
All Items	Percentage off MSRP	4%											
Spectrum Furniture							X			X	X		X
All Items	Percentage off MSRP	25%											
Spectrum VOIP			X						X	X	X		
All Items	Percentage off MSRP	12%											
Startech			X	X			X			X	X		X
All Items	Percentage off MSRP	15%											
Steelcase			X	X	X	X	X	X		X	X		X
All Items	Percentage off MSRP	3%											
Stewart Audio			X							X	X		
All Items	Percentage off MSRP	15%											
Studer			X							X	X		

All Items	Percentage off MSRP	5%												
Surge X							X			X	X			
All Items	Percentage off MSRP	10%												
Tangoe			X						X	X	X			
All Items	Percentage off MSRP	7%												
Tannoy			X			X	X			X	X			
All Items	Percentage off MSRP	15%												
Teac			X							X	X			
All Items	Percentage off MSRP	20%												
Tricaster			X	X		X	X			X	X			
All Items	Percentage off MSRP	5%												
Tripplite							X			X	X			
All Items	Percentage off MSRP	10%												
TOA			X							X	X			
All Items	Percentage off MSRP	10%												
Unilumin				X		X	X		X	X	X			X
Video Walls	Percentage off MSRP	30%												
Unimax									X	X	X			
All Items	Percentage off MSRP	9%												
Vaddio								X		X	X			
All Items	Percentage off MSRP	15%												
Viewsonic			X	X	X	X		X		X	X	X	X	
All Items	Percentage off MSRP	10%												
Vivitek			X	X				X		X	X			
All Items	Cost Plus	10%												
Wacom				X		X	X			X	X			X
All Items	Cost Plus	10%												
West Penn							X			X	X			
All Items	Percentage off MSRP	10%												
Windy City Wire							X			X	X			
All Items	Cost Plus	15%												
Wolfvision			X	X				X		X	X			
All Items	Percentage off MSRP	10%												
Yamaha			X	X		X		X		X	X			
All Items	Percentage off MSRP	15%												
Yealink			X	X				X		X	X			
All Items	Percentage off MSRP	10%												
Zoom								X		X	X			
All Items	Percentage off MSRP	2%												
Non-Listed AV Equipment			X	X	X	X	X	X	X	X	X	X	X	
All Items	Percentage off MSRP	5%												
Ground Shipping			X	X	X	X	X	X	X	X	X	X	X	
All ground shipping under 99 pounds		No Charge												

Freight may apply in the following instances:
Rush or overnight delivery.
Oversized items (including DIM weight), which includes orders greater than 100 pounds.
Custom products which include orders requiring staging, pre- configuration/pre-assembly, or custom installation according to members specification.
Freight charges estimated at time of quotation

Custom products are not returnable.

AVI-SPL Professional Services	Zone 1	Zone 2	Zone 3	Per Hour
Project Management	$141.67	$155.83	$177.08	Per Hour
Project Coordination	$96.67	$106.33	$120.83	Per Hour
A/V Design / Engineering	$150.00	$165.00	$187.50	Per Hour
CAD	$86.67	$95.33	$108.33	Per Hour
Programming	$150.00	$165.00	$187.50	Per Hour
Commissioning	$120.00	$132.00	$150.00	Per Hour
Tech Installation / Tech Shop	$105.00	$110.00	$140.00	Per Hour
Unified Communications Design, Consulting & Implementation	162.00	$175.00	$183.00	Per Hour
Union/Subcontractor/Prevailing Wage Installation	Varies by state and municipality custom line item			
Managed Services Onsite and Remote	Custom Quote Minimum 5% off discount			
AVI-SPL Symphony	Custom Quote Minimum 5% off discount			
A/V Support	Custom Quote Minimum 5% off discount			
Elite Advantage	Custom Quote Minimum 5% off discount			
Elite	Custom Quote Minimum 5% off discount			
Phone Support	Custom Quote Minimum 5% off discount			
VNOC	Custom Quote Minimum 5% off discount			

Rates shown are calculated and billed during normal business hours M-F 8AM - 5PM.
Any work performed outside of these times will be billed as overtime hours

Zone 1: All other states not listed in other Zones
Zone 2: Washington DC, Minnesota, Pennsylvania, Texas & Wisconsin
Zone 3: Alaska, California, Hawaii, Massachusetts, New York & Washington



B&H is providing OMNIA Partners with a generous discount range of 0.5% to 25% off retail prices. The discounts. will vary depending on the brand and products but will consistently fall within this range. On average, customers can expect about 12.5% off our retail prices. Please note that manufacturers' unilateral pricing items will remain at the prices established by the manufacturer, and kits and gift cards will have a 0% discount. For quotes exceeding $5,000, the B&H pricing team will review the pricing to ensure the best possible discount is applied.

AGENDA ITEM NO. 11.8

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Use of The Interlocal Purchasing Systems (TIPS) Proposal on Trades, Labor, and Materials, SDMC No. 25-0104-MR, Estimated in the Amount of $140,000.00 (Capital Funds)

Executive Summary
The District is requesting approval to use The Interlocal Purchasing Systems (TIPS), proposal #2RCSP 210205 for trades, labor, and materials.

This contract covers key facility upgrades at district campuses, including new canopies at Palmetto High, Anna Maria Elementary, and Palma Sola Elementary. Covered walkways will be updated at Palmetto Elementary and Southeast High, while Matzke will receive a replacement awning. These improvements aim to boost safety, weather protection, and structural longevity. Upcoming work includes replacing the Aluminum canopy over the press box at Palmetto High School.

The requested contract is through April 30, 2026.

Historical expenditures are as follows:
YTD 2025-2026: $52,464.89
Fiscal Year 2024-2025: 0.00
Fiscal Year 2023-2024: $0.00
Fiscal Year 2022-2023: $0.00

Vendors agreed to extend the pricing to the School District Manatee County under the same terms and conditions as the School Board of Sarasota County. Copies of the proposal specifications and pricing are on file in the purchasing department.

Rule 6A-1.012(6), Florida Administrative Code, states "In lieu of requesting competitive solicitations from three (3) or more sources, district school boards may make purchases at or below the specified prices from contracts awarded by other city or county governmental agencies, other district school boards, community colleges, federal agencies, the public or governmental agencies of any state, or from state university system cooperative bid agreements, when the proposer awarded a contract by another entity defined herein will permit purchases by a district school board at the same terms, conditions, and prices (or below such prices) awarded in such contract, and such purchases are to the economic advantage of the district school board."

Approval of this agenda item does not indicate immediate or complete expenditure of funds. Funds will only be expended as budget(s) allow.
School Board of Sarasota County awarded their bid to:
White Sign Company, LLC, Sanford, FL, Florida Document No. L08000012811.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 4
Maximize the energy efficiency and management of our facilities to remain sustainable and financially responsible

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and

enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation

The Superintendent recommends approval of the interlocal purchasing systems (TIPS) proposal on trades, labor, and materials, SDMC No. 25-0104-MR, estimated in the amount of $140,000.00. (Capital Funds)

Financial Impact

The funding source for this estimated expenditure is Local Capital Improvement and is included in Maintenance, Operations & Central Distribution Warehouse Department approved budget for 2025-2026. **(Capital Funds)**

Contact

Submitting Departments: Maintenance, Operations & Central Distribution Warehouse and Purchasing
Initiated by: Todd Henson

Attachments:
25-0104-MR - WHITE SIGN CO
210205_CONTRACT_Trades_Labor_Materials_White_Sign_Company

PURCHASING DEPARTMENT
215 Manatee Avenue West
Bradenton, Florida 34205
Direct Line (941) 708-8770 FAX Line (941) 708-8485

PARTICIPATING AGREEMENT, SDMC No. 25-0104-MR

This Participating Agreement is made and entered into as of the last date signed below by and between The School Board of Manatee County, Florida, (District) and White Sign Company LLC (Contractor).

1. **AUTHORITY**

1.1 The District is authorized by rule 6A-1.012 Florida Administrative Code "to purchase under the current contracts as may be established for any of the public agencies as set forth above at or below the unit price stated therein, if such purchase is to the economic advantage of the district school board, subject to conformance of the items of purchase to the standards and specifications prescribed by the superintendent for said district."

1.2 **TIPS** competitively procured and awarded Trade, Labor and Materials, **210205** and is hereto as Exhibit A, ("Solicitation"). A contract was executed **February 20, 2025** between the parties and is hereto as Exhibit B, ("Authorized Contract").

2. **PURPOSE AND SCOPE**

The purpose of the Participating Agreement is to awning repair and replacement pursuant to the terms and conditions of the Authorized Contract as modified and supplemented herein.

3. 3.1 **TERM AND RENEWAL**

Term: This Participating Agreement shall become effective the date on which the Participating Agreement has been signed by both parties, whichever is later and shall have a term that is coterminous with the Authorized Contract, unless terminated earlier by **TIPS.**

3.2

Renewal: Upon agreement of the parties, this Participating Agreement may be renewed for a term that does not exceed the initial or renewal term of the Authorized Contract. Renewal must be in writing and is subject to the same terms and conditions set forth in the Authorized Contract, and any amendments, and this Participating Agreement, and any amendments.

4. **AUTHORIZED CONTRACT TERMS AND EXHIBITS INCORPORATED INTO THE AGREEMENT**

4.1 The following exhibits are attached, incorporated, and made a part of this Participating Agreement:

Exhibit A, Solicitation
Exhibit B, Authorized Contract
Exhibit C, Contractor Information Form (required if Contractor will be doing work at any District Site)
Exhibit D, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards
Exhibit E, Contractor Affidavit Regarding the Use of Coercion for Labor and Services

In the event of a conflict between the terms and conditions provided in the body of this Participating Agreement and any exhibit, the parties hereby agree that the order of precedence shall be as follows: [list in order of priority].

5. **TERMS SUPPLEMENTAL TO THE AUTHORIZED CONTRACT:** Notwithstanding any provision herein to the contrary, in the event of a conflict between terms in Exhibit B and the terms in this section 5, the terms of this section 5 shall govern.

5.1 **COMPLIANCE WITH JESSICA LUNSFORD ACT:** Contractor and their subcontractors shall comply with the Jessica Lunsford Act (JLA). Contractor/subcontractor shall comply with Sections 1012.465, 1012.467, 1012.468, Florida Statutes, and all other applicable Florida laws governing background screening requirements, fingerprinting and criminal history checks. Contractor, Contractor's personnel and subcontractors who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds shall meet the screening requirements of Section 1012.32, Florida Statutes. That Contractor hereby indemnifies and holds harmless the District for any claims made against the District related to the failure of Contractor or Contractor's personnel or subcontractors to comply with any of the laws referenced in this paragraph or related to Contractor's obligation to comply with the Jessica Lunsford Act and Florida law governing background screening requirements.

For information on JLA, requirements visit http://www.manateeschools.net/jessicalunsford. The Contractor information sheet, Exhibit D, must be completed and returned with the signed contract where the contractor is performing services on any District property.

5.2 **ASSIGNABILITY:** The parties may not assign this Participating Agreement or any right or obligation of this Participating Agreement without prior written consent of the other party.

5.3 **THIRD PARTY BENEFICIARIES:** The parties to this Participating Agreement do not intend that this Participating Agreement benefit any third party, and nothing herein should be construed as consent by either party to be sued by third parties in any matter arising out of this Participating Agreement.

5.4 **GOVERNING LAW:** This Participating Agreement will be governed, construed, and enforced in accordance with the laws of the State of Florida, without regard to its conflicts of laws rules. Each party agrees to comply with all applicable laws in the performance of this Participating Agreement. Venue for resolution of all disputes, whether by mediation, arbitration, or litigation shall lie in Manatee County, Florida. Any controversies or legal problems arising out of this Participating Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the state courts of the Twelfth Judicial Circuit of Manatee County, Florida. The parties forever waive the right to trial by jury for all litigation between the parties arising out of or related to this Participating Agreement. The parties agree to have any such dispute settled by a judge alone, without a jury.

5.5 **INDEPENDENT CONTRACTOR:** Contractor is an independent contractor and District has no supervisory authority or control over Contractor or Contractor's employees in the performance of this Participating Agreement. Neither Contractor nor Contractor's employees shall be deemed agents or employees of District and any representation to the contrary by Contractor or its employees shall constitute a violation of this Participating Agreement and shall be grounds for immediate Termination for Cause. Contractor shall not employ, contract with, or otherwise use the services of any officer or employee of District. Contractor certifies that its owner(s), officers, directors or agents, and members of their Immediate family, do not have an employee relationship or other material Interest with District.

5.6 **INVOICE REQUIREMENTS:** The invoice shall contain the following basic information: the awarded Contractor's name and address, invoice number, date of invoice, description of the service performed, the contract number, purchase order number, and any discounts. The invoice shall be in

detail sufficient for a proper pre-audit and post audit thereof. Each bill or invoice must properly identify the services, portion of services, and expenses for which compensation is sought.

5.7 **PAYMENT:** The District complies with the Local Government Prompt Payment Act (sections 218.70-218.80, Florida Statutes). Unless otherwise required by the Local Government Prompt Payment Act, invoice payment is Net 45 days from the date of delivery or the receipt of satisfactory invoice, whichever occurs last, unless invoices specify early payment discounts. All references to currency, monetary values, and dollars set forth herein shall mean United States dollars and all payments hereunder shall be made in United States dollars.

5.8 **INDEMNIFICATION**:
Contractor shall defend, indemnify and hold harmless District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members from any and all liability, losses or damages, including attorneys' fees and costs of defense, which District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the performance of this Participating Agreement by the Contractor, its employees, officers and agents. The parties agree to promptly notify one another of any claims and to cooperate in the defense of all claims towards a goal of settling or otherwise disposing of all claims in a manner that is mutually agreeable to both parties. To the extent permitted by law, each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. The indemnification provisions of this Participating Agreement shall survive termination of this Participating Agreement for any claims that may be filed after the termination date of the Participating Agreement provided the claims are based upon actions that occurred during the performance of this Participating Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statues.

5.9 **SOVEREIGN IMMUNITY:** Contractor acknowledges and agrees that the District does not waive its immunity and nothing herein, including the naming of the District as an additional insured, shall be interpreted or deemed as a waiver of the District's rights, including the limitation of waiver of immunity, as set forth in section 768.28, Florida Statutes, or any other statutes, and district expressly reserves these rights to the full extent allowed by law. All defenses relative to sovereign immunity are expressly reserved by the District.

5.10 **CONTACT WITH STUDENTS:** Unless otherwise specified, the Contractor will have no employees or independent contractors, material men, supplier or anyone involved in any manner with projects resulting from this Participating Agreement shall have direct or indirect contact with students at project sites. A violation of this provision shall result in immediate termination of the offender and issuance of a trespass notice from the School District. Contractor shall be responsible for insuring compliance by all employees, independent contractors and sub-contractors or other persons involved in any manner with projects resulting from this Participating Agreement.

5.11 **STANDARDS OF CONDUCT:** Contractor will be held to the same standards of conduct as District employees while conducting business with District. These standards, as defined in District policies, will apply to Contractor's employees and employees of Contractor's subcontractors.

5.12 **SEVERABILITY:** If any one or more of the provisions of this Participating Agreement should be held contrary to law or public policy, or should for any reason whatsoever be held invalid or

unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed separate from the remaining provisions of this Participating Agreement, which remaining provisions shall continue in full force and effect, provided that the rights and obligations of the parties contained herein are not materially prejudiced and the intentions of the parties continue to be effective.

5.13 **WAIVER:** The failure or neglect by any party to enforce any right under this Participating Agreement shall not be deemed to be a waiver of that party's rights. A waiver shall not be effective unless it is in writing and signed by the party who possesses the right to waive enforcement of same.

5.14 **FORCE MAJEURE:** The term "Force Majeure" means circumstances beyond the reasonable control of a party, (such as an act of God, a government restriction, a war, an insurrection, a labor dispute, a financial insolvency, an economic hardship, a strife, a failure of suppliers, communications, or data systems) which delay or prevent the party from performing under the terms of this Participating Agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. If the Force Majeure persists more than 90 days, any party may elect to terminate this Participating Agreement upon written notice per paragraph 5.16, Termination for Convenience.

5.15 **TERMINATION FOR CAUSE:** Either Party may terminate this Participating Agreement for cause in the event of a material breach of this Participating Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Notwithstanding anything herein to the contrary, District may unilaterally terminate this Participating Agreement for refusal by the Contractor to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by Contractor in conjunction with this Participating Agreement.

5.16 **TERMINATION FOR CONVENIENCE:** This Participating Agreement may be terminated by the District or Contractor for any lawful reason or for no reason by giving the other party no less than 30 days written notice of intent to terminate. Contractor shall be entitled to payment and profit for work completed to the time of termination only together with any costs reasonably incurred by Contractor that are directly attributable to the termination, but Contractor shall not be entitled to any other or further recovery against District, including anticipated fees, profit on work not required to be performed, or attorneys' or legal fees and costs.

5.17 **COMPLIANCE WITH THE PUBLIC RECORDS ACT:** By entering into this Participating Agreement, Contractor acknowledges that the portion of its books and records related to this Participating Agreement with District may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because Contractor is performing services on behalf of District, Contractor shall:

a. Keep and maintain public records required by District to perform pursuant to the Participating Agreement.
b. Upon request from District's custodian of public records (identified below), provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Participating Agreement term and following completion of the Participating Agreement if Contractor does not transfer the records to District.

d. Upon completion of this Participating Agreement, transfer, at no cost, to District all public records in possession of Contractor or keep and maintain public records required by District to perform the service. If Contractor transfers all public records to District upon completion of this Participating Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Participating Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District, upon request from District's custodian of public records, in a format that is compatible with the information technology systems of District.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: 941-708-8770, PUBLICRECORDS@MANATEESCHOOLS.NET, 215 MANATEE AVENUE WEST, BRADENTON, FLORIDA, 34205.

5.18 **SCHOOL DISTRICT POLICY:** In accordance with District policy, no contract for providing supplies, equipment or services shall be effective with any individual or business entity in which any board member of District or District's Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which District's Superintendent, any board member of District, or any spouse or child of the foregoing has an employment relationship or a material interest. No District employee may directly or indirectly purchase or recommend for purchase goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112, Florida Statutes.

5.19 **COMPLIANCE WITH REGULATIONS:** Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by Contractor will in no way be a cause for relief from responsibility. Contractor shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this Participating Agreement. Contractor must not be in violation of any zoning or other ordinances in the performance of this Participating Agreement.

5.20 **SAFETY STANDARDS:** All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards there under.

5.21 **TAX EXEMPTIONS:** When purchasing directly from a supplier, District is exempt from Federal Excise, State Sales, and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

5.22 **INSURANCE:** The Contractor shall furnish the School District of Manatee County with proof of:

(1) Statutory Limits of Worker's Compensation in compliance with Chapter 440, Florida Statute, if required.
(2) Comprehensive General Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence.
(3) a. Automobile Liability Insurance in an amount equal to or greater than $1,000,000.00 per person.
b. Automobile Liability Insurance equal to or greater than $1,000,000.00 per occurrence for property damage or $1,000,000.00 combined single limit.

(4) Contractual Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence. Policy must include endorsement for indemnification in the event third party damages are sought against the School District.
(5) Completed Operations Endorsement equal to or greater than $1,000,000.00 per occurrence.
(6) Independent Contractors Endorsement in an amount equal to or greater than $1,000,000.00 per occurrence.

Certificate(s) of Insurance listing The School District of Manatee County, Florida, as an additional insured must be received by District's Risk Manager within 10 days after the Effective Date of this Participating Agreement. Any policy shall include substantially the following provision: The School District of Manatee County, Florida, shall be furnished written notice 30 days in advance of the effective date of any reduction in or cancellation of this policy." Contractor shall immediately notify District upon lapse in coverages required by this Participating Agreement or cancellation of any of the insurance policies. Contractor shall not provide any services under this Participating Agreement during any such period of lapse or after cancellation of the insurance coverages required herein without the express written permission of the District's Risk Manager. District shall be under no obligation to pay Contractor for any services provided or for any costs associated with this Participating Agreement for any period of time concurrent with any lapse in coverage.

5.23 **ENTIRE AGREEMENT:** This Participating Agreement and its Exhibits, if any, constitute the final and entire agreement between the parties with respect to the subject matter contained herein and are intended to be an integration of all prior negotiations and understandings. The Participating Agreement and its Exhibits supersede all prior agreements, negotiations, understandings, and representations, whether written or oral. Consultant and District shall not be bound by any terms, conditions, statements, warranties, or representations, written or oral, not contained herein. This Participating Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument.

5.24 **AMENDMENTS:** This Participating Agreement may not be amended, canceled, changed, discharged, modified, rescinded, supplemented, or terminated other than as expressly provided herein, except by any instrument in writing executed by all parties hereto.

5.25 **BINDING EFFECT:** This Participating Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and permitted assigns.

5.26 **AUTHORITY TO EXECUTE:** The individual executing this Participating Agreement on behalf of the Contractor is duly and fully authorized to execute this Participating Agreement on behalf of the Contractor and to bind the Contractor to each and every condition and covenant of the Participating Agreement.

5.27 **FEDERAL DEBARMENT & SUSPENSION CERTIFICATION:** Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

5.28 **LEGAL FEES AND COSTS:** Each party shall be solely responsible for paying its attorneys' fees and costs and paralegals' fees and costs in any dispute, litigation, trial, appeal, bankruptcy proceedings,

post-judgment proceeding, dispute resolution proceeding, settlement negotiation or pre-litigation negotiation, or otherwise arising under this Participating Agreement.

5.29 **TIME OF THE ESSENCE:** Time is of the essence with regard to all dates and times set forth in this Participating Agreement. Any reference herein to time periods of 7 days or less shall, in the computation thereof, exclude Saturdays, Sundays, and legal holidays under the laws of the State of Florida or the United States of America. Any time period provided for herein which shall end on a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America, shall extend to 5 P.M. of the next day that is not a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America. All references herein to times of day shall mean Eastern Standard Time or Eastern Daylight Time, whichever is in effect in Manatee County, Florida, at the relevant time. The term "day" as used herein shall in all cases mean a consecutive 24-hour day running from midnight to midnight (also known as a calendar day).

5.30 **EMPLOYMENT ELIGIBILITY VERIFICATION ("E-VERIFY"):** By entering into a contract with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning July 1, 2023, a private employer with 25 or more employees shall use the E-Verify system to verify a new employee's employment eligibility, located at https://e-verify.uscis.gov/emp. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system.

The Contractor verifies its compliance with the E-Verify System by listing its E-Verify System Number; or by signature and submission of this contract, asserts it does not employ 25 or more employees, and it is not an unauthorized alien, as defined by this statute.

The Contractor will require all Subcontractors who work on this contract to use the E-Verify System for any subcontracted employees hired during this contract. The Contractor will verify Subcontractor's compliance with an affidavit stating whether the Subcontractor uses the E-Verify System as evidenced by Subcontractor's E-Verify System Number or that the Subcontractor is not an unauthorized alien and does not employ, contract with or subcontract with unauthorized aliens defined by this statute. The Contractor will maintain and provide the Subcontractor's affidavits to the School District on request during this contract.

Termination: With good faith belief that the Contractor knowingly violated this section, the School District will terminate the contract. Further, with good faith believe that the Subcontractor knowingly violated this section, the School District will promptly notify the Contractor and the Contractor will immediately terminate the Contractor's contract with the Subcontractor. A contract terminated for noncompliance with E-Verify is not a breach of contract and may not be considered as such.

To the extent required by applicable law, the Contractor is liable for any additional costs incurred by the School District resulting from a failure to comply with E-Verify. Additional costs may include but are not limited to higher costs for the same services and rebidding costs (if necessary). Likewise, the Contractor will be barred from any other contracts with The District for at least one year after the date the contract was terminated.
CONTRACTOR E-VERIFY NUMBER: 1758227

5.31 **CERTIFICATION REGARDING SCRUTINIZED ACTIVITIES:** Section 287.135(2)(a), Florida Statutes, prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that

Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel. Section 287.135(2)(b), Florida Statutes, further prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of one million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes, or the company is engaged in business operations in Cuba or Syria. Entering into this Agreement constitutes certification by Contractor that it is not listed on any of the following: (a) the Scrutinized Companies that Boycott Israel List, (b) Scrutinized Companies with Activities in Sudan List, or (c) the Scrutinized Companies with Activities in Iran Terrorism Sectors List. Contractor further certifies that it is not engaged in a boycott of Israel or engaged in business operations in Cuba or Syria. Contractor acknowledges that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorney's fees, and/or costs. Contractor further understands that this Agreement with District for goods or services of any amount may be terminated at District's option if Contractor (a) is found to have submitted a false certification, (b) has been placed on the Scrutinized Companies with Activities in Sudan List, (c) has been engaged in business operations in Cuba or Syria, (d) has been placed on a list created pursuant to Section 215.473, Florida Statutes, relating to scrutinized active business operations in Iran, (e) has been placed on the Scrutinized Companies that Boycott Israel List, or (f) is engaged in a boycott of Israel.

5.32 **ACCESS TO AND RETENTION OF DOCUMENTATION:** The District, the United States Department of Education, the Comptroller General of the United States, the Florida Department of Education or any of their duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to work and services to be performed under this Participating agreement for the purpose of audit, examination, excerpting and transcribing. The parties will retain all such required records, and records required under any state or federal rules, regulations or laws respecting audit, for a period of five District fiscal years after completion or termination of this Participating Agreement.

5.33 **CHILD NEGLECT:** The Contractor and its agents and employees shall be subject to the requirements of §39.201, Florida Statutes, that requires the duty to report all actual or suspected cases of child abuse, abandonment, or neglect to the statewide toll-free telephone number of the central abuse hotline.

5.34 **NOTICE; ELECTRONIC COMMUNICATIONS:** Any and all notices, approvals, claims, consents, demands, requests, or other communications between the parties (Notices) shall be in writing. All Notices pertaining to breach or termination or to designate a different recipient or address for notice shall be given by hand-delivery in person or sent by certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to Contractor:	White Sign Company LLC 907 S. Charles Richard Beall BLVD, Suite B, Debary, FL 32713
If mailed to District:	The School District of Manatee County, Attn: Purchasing Department, POB 9069, Bradenton, FL 34206
If hand-delivered to District:	The School District of Manatee County, Attn: Purchasing Department, 215 Manatee Ave. West, Bradenton, FL 34205

All other Notices shall be hand delivered, sent by certified or registered mail, return receipt requested, sent by facsimile, or sent by electronic mail or other electronic means and addressed to the respective representatives at the addresses they respectively designate. All Notices shall be deemed effective and received upon actual receipt by the party to which such notice is given if hand delivered, sent by facsimile, electronic mail or other electronic means or 5 days after mailing,

whichever occurs first.

5.35 **FEDERAL GRANTS TERMS AND CONDITIONS**: When Federal funds are expended by the District, Contractor shall comply with all applicable provisions of Appendix II Part 200 Contract Provisions for non-Federal Entity Contracts Under Federal Awards contained in Exhibit E and as may be amended from time to time.

5.36 **RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS 2 CFR §200.334:** When federal funds are expended by District for any contract resulting from this procurement process, the Contractor certifies that it will comply with the record retention requirements detailed in 2 CFR §200.334. The Contractor further certifies that Contractor will retain all records as required by 2 CFR §200.334 for a period of three years after grantees or sub-grantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

5.37 **OTHER PROVISIONS:**

5.37.1 *POSSESSION OF FIREARMS*: Possession of firearms will not be tolerated on any District property or setting that is under the control and supervision of District for the purpose of school activities approved and authorized by the District. No person who has a firearm in their vehicle may park their vehicle on District property. If any employee or independent contractor of the Contractor, or any of its sub-contractors, is found to have brought a firearm on District property, said individual shall be immediately removed from District property by Contractor and barred from performing further work relative to the Participating Agreement. If a sub-contractor fails to terminate said employee or independent contractor, the Contractor shall terminate its agreement with the sub-contractor. If Contractor fails to terminate said employee or independent contractor or fails to terminate the agreement with the sub-contractor who fails to terminate said employee or independent contractor, this Participating Agreement may be terminated by District. "Firearm" has the meaning given in Subsection 790.001 Florida Statutes

5.37.2 *CRIMINAL ACTS*: Employment and performing work relative to the Participating Agreement by the Contractor, or any of its subcontractors, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude (as defined by Fla. Admin. Code R. 6A-10.083) will not be tolerated. If it is determined that any person with such criminal history is performing work relative to the Participating Agreement, Contractor agrees to take all steps necessary to remove such person from performing work relative to the Participating Agreement and District property. District shall have the right to terminate this Participating Agreement if the Contractor does not comply with this provision.

5.37.3 *POSSESSION/USE/UNDER THE INFLUENCE OF MIND ALTERING SUBSTANCES*: Possession/use and/or being under the influence of any illegal mind altering substances, such as, but not limited to alcohol and/or substances delineated in Chapter 893, Florida Statutes, by Contractor's employees or independent contractors or its sub-contractors employees or independent contractors will not be tolerated on District property. If any employee or independent contractor is found to have brought and/or used or is under the influence of any illegal mind-altering substances as described above on District property, said employee or independent contractor shall be removed and barred from performing work relative to the Participating Agreement by the Contractor. If a sub-contractor fails to terminate said employee or independent contractor, the Contractor shall terminate its agreement with the sub-contractor. If the Contractor fails to terminate said employee or independent

contractor or fails to terminate the agreement with the sub-contractor who fails to terminate said employee or independent contractor, this Participating Agreement may be terminated by District.

REPRESENTATIVES: The individuals listed below shall serve as each party's respective representative and are hereby authorized by the respective party to administer this Participating Agreement on behalf of the respective party.	
White Sign Company LLC CONTRACTOR/COMPANY NAME	907 S. Charles Richard BLVD, Suite B, Debary, FL 32713 ADDRESS
PHONE 407-878-3981	EMAIL operations@whitesigncompany.com
TYPE OR PRINT NAME Alex Bouwmans	TITLE Director of Operations
THE SCHOOL DISTRICT OF MANATEE COUNTY	215 MANATEE AVE. WEST, BRADENTON, FL 34205 ADDRESS
PHONE 941-708-8770	EMAIL Ryan@manateeschools.net
TYPE OR PRINT NAME Melody Ryan	TITLE Capital Buyer

SIGNATURES:

Alex Bouwmans	3/13/25	Joseph A. Ranaldi Joseph A. Ranaldi (Mar 26, 2025 11:58 EDT)	
Contractor	Date	Deputy Superintendent (up to $49,999.99)	Date
			03/30/25
School Principal	Date	Superintendent(nogreaterthan$99,999.99)	Date
Kevin Pendley (Mar 24, 2025 17:28 EDT)	03/24/2025		
General Counsel Approved as to Form and Legal Content	Date	Board Chair (over $100,000.00)	Date

EXHIBIT

CONTRACTOR INFORMATION FORM

CONTRACTOR NAME: White Sign Company LLC

TELEPHONE NUMBER: 407-878-3981

LIST EMPLOYEE(s) THAT WILL BE DOING WORK FOR THE SCHOOL DISTRICT OF MANATEE COUNTY: Please print clearly and duplicate form as needed. Please list badge expiration for all employees who currently have a contractor's badge. If a designated employee does not have a contractor's badge, indicate their Appointment Date and Time for fingerprinting.

Please reference the District website for JLA requirements: https://www.manateeschools.net/

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Last Name, First Name	Contractor/JLA Badge Expiration	Fingerprint Appt Date/Time
AS WORK IS ASSIGNED, EMPLOYEES WILL BE BADGED .IF COMING ON SCHOOL CAMPUS		

Contractor/Contractor Disqualifiable Offenses:

- Any offense listed in s. 943.0435.

JLA BADGING IS REQUIRED TO COME ON SCHOOL CAMPUS. FAILURE TO PRESENT THE PROPER BADGE AT THE TIME OF SERVICE WILL RESULT IN DENIAL OF SERVICE

EXHIBIT D

Appendix II to Part 200, Title 2 (up to date as of 9/21/2023)

Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

This content is from the eCFR and is authoritative but unofficial.

Title 2 —Grants and Agreements
Subtitle A —Office of Management and Budget Guidance for Grants and Agreements
Chapter II —Office of Management and Budget Guidance
Part 200 —Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
Source: 85 FR 49543, Aug. 13, 2020, unless otherwise noted.
Source: 85 FR 49539, Aug. 13, 2020, unless otherwise noted.
Authority: 31 U.S.C. 503
Source: 78 FR 78608, Dec. 26, 2013, unless otherwise noted.

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non- Federal entity under the Federal award must contain provisions covering the following, as applicable.

A. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

B. All contracts in excess of $10,000 must address termination for cause and for convenience by the non- Federal entity including the manner by which it will be effected and the basis for settlement.

C. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

D. Davis-Bacon Act, as amended (40 U.S.C. 3141–3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non- Federal entity must report all suspected or reported violations to the Federal awarding agency.

E. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701–3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

F. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

G. Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended—Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

I. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

J. 200.323 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

K. 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.
(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1)Procure or obtain.
(2)Extend or renew a contract to procure or obtain; or
(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115–232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.
(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115–232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115–232, section 889 for additional information.

(d) See also § 200.471.

L. 200.322 Domestic preferences for procurements.
(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

M. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."200.322 Domestic preferences for procurements.

EXHIBIT E

Contractor Affidavit Regarding the Use of Coercion for Labor and Services

Contractor Name: White Sign Company, LLC

Address: 907 S. Charles Richard Beall Blvd. Debary, FL 32713

Phone Number: 386-320-0623 ext 209

Authorized Representative's Name: Joel White

Authorized Representative's Title: Owner / Manager

Email Address: accounting@whitesigncompany.com

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School Board of Manatee County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

Signature of Authorized Representative

TIPS VENDOR AGREEMENT (JOC)

Between White Sign Company, LLC **and**

(Company Name)

THE INTERLOCAL PURCHASING SYSTEM (TIPS),

a Department of Texas Education Service Center Region 8 for

TIPS RCSP 210205 Trades, Labor, and Materials

General Information

The Vendor Agreement ("Agreement") made and entered into by and between The Interlocal Purchasing System (hereinafter referred to as "TIPS" respectfully) a government cooperative purchasing program authorized by the Region 8 Education Service Center, having its principal place of business at 4845 US Hwy 271 North, Pittsburg, Texas 75686. This Agreement consists of the provisions set forth below, including provisions of all Attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any Attachment, the provisions set forth shall control.

The Vendor Agreement shall include and incorporate by reference this Agreement, the terms and conditions, special terms and conditions, any agreed upon amendments, as well as all of the sections of the solicitation as posted, including any addenda and the awarded vendor's proposal. Once signed, if an awarded vendor's proposal varies or is unclear in any way from the TIPS Agreement, TIPS, at its sole discretion, will decide which provision will prevail. Other documents to be included are the awarded vendor's proposals, task orders, purchase orders and any adjustments which have been issued. If deviations are submitted to TIPS by the proposing vendor as provided by and within the solicitation process, this Agreement may be amended to incorporate any agreed deviations.

The following pages will constitute the Agreement between the successful vendors(s) and TIPS. Bidders shall state, in a separate writing, and include with their proposal response, any required exceptions or deviations from these terms, conditions, and specifications. If agreed to by TIPS, they will be incorporated into the final Agreement.

A Purchase Order, Agreement or Contract is the TIPS Member's approval providing the authority to proceed with the negotiated delivery order under the Agreement. Special terms and conditions as agreed to between the vendor and TIPS Member should be added as addenda to the Purchase Order, Agreement or Contract. Items such as certificate of insurance, bonding requirements, small or disadvantaged business goals are some of the addenda possible.

Terms and Conditions

Conflicts with RS Means Unit Price Book
If the terms of the solicitation referenced RS Means Unit Price Book occur, the RS Means Book shall control if it determines the legality of the solicitation award as it relates to the requisite Means Unit Price Book.

Freight
All quotes to members shall provide a line item for cost for freight or shipping regardless if there is a charge or not. If no charge for freight or shipping, indicate by stating "No Charge" or "$0" or other similar indication. Otherwise, all shipping, freight or delivery changes shall be passed through to the TIPS Member at cost with no markup and said charges shall be agreed by the TIPS Member unless alternative shipping terms are agreed by TIPS as a result of the proposal award.

Warranty Conditions
All new supplies equipment and services shall include manufacturer's minimum standard warranty unless otherwise agreed to in writing. Vendor shall be legally permitted to sell, or an authorized dealer, distributor or manufacturer for all products offered for sale to TIPS Members. All equipment proposed shall be new unless clearly stated in writing.

Customer Support
The Vendor shall provide timely and accurate customer support for orders to TIPS Members as agreed by the Parties. Vendors shall respond to such requests within a commercially reasonable time after receipt of the request. If support and/or training is a line item sold or packaged with a sale, support shall be as agreed with the TIPS Member.

Agreements
Agreements for purchase will normally be put into effect by means of a contract, agreement or purchase order(s) executed by authorized agents of the participating government entities.

Davis Bacon Act
Davis Bacon Act requirements will be met when Federal Funds are used for construction and/or repair of buildings or as otherwise required by applicable statute or regulation.

Other Wage Rates
Other wage rates may be required by some TIPS Members and acceptance of a project by the Vendor may require the Vendor to comply with the TIPS Member's required wage rate.

Tax exempt status
Most TIPS Members are tax exempt and the related laws of the jurisdiction of the TIPS Member shall apply.

Assignments of Agreements
No assignment of Agreement may be made without the prior written approval of TIPS. Payment for delivered goods and services can only be made to the awarded Vendor, Vendor designated reseller or vendor assigned company.

Disclosures

- Vendor and TIPS affirm that he/she, or any authorized employees or agents, has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan,

gratuity, special discount, trip, favor or service to a public servant in connection with this Agreement.

- Vendor shall attach, in writing, a complete description of any and all relationships that might be considered a conflict of interest in doing business with the TIPS program.
- The Vendor affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this Agreement.

Term of Agreement and Renewals

The Agreement with TIPS is for approximately two (2) years with an option for renewal extension for an additional three (3) consecutive one (1) year terms. The three (3) consecutive one (1) year terms shall renew automatically annually, unless either of the parties notifies the other of its objection to a (1) year renewal. TIPS reserves the right to object to and refuse any or all of the additional three (3) consecutive one (1) year renewal terms.

"Start Date" for Term Calculation Purposes Only: Regardless of actual award/effective date of Contract, for Agreement "term" calculation purposes only, the Agreement "start date" is the last day of the month that Award Notifications are anticipated as published in the Solicitation.

Example: *If the anticipated award date published in the Solicitation is August 27, but extended negotiations delay award until September 24, the end date of the resulting initial "two-year" term Agreement, (which is subject to an extension(s)) will still be August 31, 2022.*

"Termination Date": The scheduled Agreement "termination date" shall be the last day of the month of the month of the Original Solicitation's Anticipated Award Date plus two years.

Example: *If the original term is approximately two years, and the solicitation provides an anticipated award date of August 27, 2020, the expiration date of the original two-year term shall be August 31, 2022.*

Extensions: Any extensions of the original term shall begin on the next day after the day the original term expires.

Example Following the Previous Example: *If TIPS offers a one-year extension, the expiration of the extended term shall be August 31, 2023*.

TIPS may offer to extend Vendor Agreements to the fullest extent the original Solicitation permits.

Total term of Agreement can be up to the number of years provided in the solicitation or as limited by statute.

Automatic Renewal Clauses Incorporated in Awarded Vendor Agreements with TIPS Members Resulting from the Solicitation and with the Vendor Named in this Agreement.

No Agreement for goods or services with a TIPS Member by the awarded vendor named in this Agreement that results from the solicitation award named in this Agreement, may incorporate an automatic renewal clause that exceeds month to month terms with which the TIPS Member must comply. All renewal terms incorporated in an Agreement by the vendor with the TIPS Member shall only be valid and enforceable when the vendor receives written confirmation by purchase order, executed Agreement or other written instruction issued by the TIPS Member for any renewal period. The purpose of this clause is to avoid a TIPS Member inadvertently renewing an

Agreement during a period in which the governing body of the TIPS Member has not properly appropriated and budgeted the funds to satisfy the Agreement renewal. This term is not negotiable and any Agreement between a TIPS Member and a TIPS awarded vendor with an automatic renewal clause that conflicts with these terms is rendered void and unenforceable.

Shipments
The Vendor shall ship, deliver or provide ordered products or services within a commercially reasonable time after the receipt of the order from the TIPS Member. If a delay in said delivery is anticipated, the Vendor shall notify TIPS Member as to why delivery is delayed and shall provide an estimated time for completion of the order. TIPS or the requesting entity may cancel the order if estimated delivery time is not acceptable or not as agreed by the parties.

Invoices
The awarded Vendor shall submit invoices or payment requests to the TIPS Member participating entity clearly stating "Per TIPS Agreement # xxxxxxx." Each invoice or pay request shall include the TIPS Member's purchase order number or other identifying designation as provided in the order or contract by the TIPS Member. If applicable, the shipment tracking number or pertinent information for verification of TIPS Member receipt shall be made available upon request.

Pricing
Price increases will be honored according to the terms of the solicitation. However, the Vendor shall honor previous prices for thirty (30) days after written notification to TIPS of an increase, except any price changes related to the, then current, RS Means Unit Price Book is valid. Price of a specific Job Order Contract proposal to a TIPS Member shall not change within 60 days of date of proposal as a result of an updated RS Means Unit Price Book unless agreed by the TIPS Member. All pricing submitted to TIPS shall include the participation fee, as provided in the solicitation, to be remitted to TIPS by the Vendor. Vendor will not show adding the fee to the invoice presented to customer. Failure to render the participation fee to TIPS shall constitute a breach of this agreement and shall be grounds for termination of this agreement and any other agreement held with TIPS.

Participation Fees and Reporting of Sales to TIPS by Vendor
The Participation Fee that was published as part of the Solicitation and the fee published is the legally effective fee, along with any fee conditions stated in the Solicitation. Collection of the fees by TIPS is required under Texas Government Code §791.011 Et seq. Fees are due on all TIPS purchases reported by either Vendor or Member. Fees are due to TIPS upon payment by the Member to the Vendor, Reseller or Vendor Assigned Dealer. Vendor, Reseller or Vendor Assigned Dealer agrees that the participation fee is due to TIPS for all Agreement sales immediately upon receipt of payment including partial payment, from the Member Entity and must be paid to TIPS at least on a monthly basis, specifically within 31 calendar days of receipt of payment, if not more frequently, or as otherwise agreed by TIPS in writing and signed by an authorized signatory of TIPS. Thus, when an awarded Vendor, Reseller or Vendor Assigned Dealer receives any amount of payment, even partial payment, for a TIPS sale, the legally effective fee for that amount is immediately due to TIPS from the Vendor and fees due to TIPS should be paid at least on a monthly basis, specifically within 31 calendar days of receipt of payment, if not more frequently.

Reporting of Sales to TIPS by Vendor
Vendor is required to report all sales under the TIPS contract to TIPS. When a public entity initiates a purchase with a TIPS Awarded Vendor, if the Member inquires verbally or in writing whether the Vendor holds a TIPS Contract, it is the duty of the Vendor to verify whether or not the Member is seeking a TIPS purchase. Once verified, the Vendor must include the TIPS Contract number on any communications and related sales documents exchanged with the TIPS Member entity. To report sales, the Vendor must login to the TIPS Vendor Portal online

at https://www.tips-usa.com/vendors_form.cfm and click on the PO's and Payments tab. Pages 3-7 of the Vendor Portal User Guide will walk you through the process of reporting sales to TIPS. Please refer to the TIPS Accounting FAQ's for more information about reporting sales and if you have further questions, contact the Accounting Team at accounting@tips-usa.com. The Vendor or vendor assigned dealers are responsible for keeping record of all sales that go through the TIPS Agreement and submitting same to TIPS. Failure to render the participation fee to TIPS shall constitute a breach of this agreement with our parent governmental entity, Texas Education Service Center Region 8, as established by the Texas legislature and shall be grounds for termination of this agreement and any other agreement held with TIPS and possible legal action. Any overpayment of participation fees to TIPS by a Vendor will be refunded to the Vendor within ninety (90) days of receipt of notification if TIPS receives written notification of the overpayment not later than the expiration of six (6) months from the date of overpayment and TIPS determines that the amount was not legally due to TIPS pursuant to this agreement and applicable law. It is the Vendor's responsibility to identify which sales are TIPS Agreement sales and pay the correct participation fee due for TIPS Agreement sales. Any notification of overpayment received by TIPS after the expiration of six (6) months from the date of overpayment will be non-refundable. Region 8 ESC and TIPS reserve the right to extend the six (6) month deadline to notify if approved by the Region 8 ESC Board of Directors. TIPS reserves all rights under the law to collect the fees due. Please contact TIPS at tips@tips-usa.com or call (866) 839-8477 if you have questions about paying fees.

Indemnity

The Vendor agrees to indemnify and hold harmless and defend TIPS, TIPS Member(s), officers and employees from and against all claims and suits by third parties for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and reasonable attorney's fees, arising out of, or resulting from, Vendor's work under this Agreement, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the Vendor, its officers, employees, agents, subcontractors, licensees, or invitees. Parties found liable shall pay their proportionate share of damages as agreed by the parties or as ordered by a court of competent jurisdiction over the case. **NO LIMITATION OF LIABILITY FOR DAMAGES FOR PERSONAL INJURY OR PROPERTY DAMAGE ARE PERMITTED OR AGREED BY TIPS/ESC REGION 8.** Per Texas Education Code §44.032(f), reasonable Attorney's fees are recoverable by the prevailing party in any dispute resulting in litigation.

State of Texas Franchise Tax

By signature hereon, the bidder hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas under Chapter 171, Tax Code.

Miscellaneous

The Vendor acknowledges and agrees that continued participation in TIPS is subject to TIPS sole discretion and that any Vendor may be removed from the participation in the Program at any time with or without cause. Nothing in the Agreement or in any other communication between TIPS and the Vendor may be construed as a guarantee that TIPS or TIPS Members will submit any orders at any time. TIPS reserves the right to request additional proposals for items or services already on Agreement at any time.

Purchase Order Pricing/Product Deviation

If a deviation of pricing/product on a purchase order or contract modification occurs, TIPS is to be notified within five (5) business days of receipt of change order.

Termination for Convenience of TIPS Agreement Only

TIPS reserves the right to terminate this agreement for cause or no cause for convenience with a thirty (30) days prior written notice. Termination for convenience is conditionally required under Federal Regulations 2 CFR part

200 if the customer is using federal funds for the procurement. All purchase orders presented to the Vendor, but not fulfilled by the Vendor, by a TIPS Member prior to the actual termination of this agreement shall be honored at the option of the TIPS Member. The awarded Vendor may terminate the agreement with ninety (90) days prior written notice to TIPS 4845 US Hwy North, Pittsburg, Texas 75686. The vendor will be paid for goods and services delivered prior to the termination provided that the goods and services were delivered in accordance with the terms and conditions of the terminated agreement. This termination clause does not affect the sales agreements executed by the Vendor and the TIPS Member customer pursuant to this agreement. TIPS Members may negotiate a termination for convenience clause that meets the needs of the transaction based on applicable factors, such as funding sources or other needs.

TIPS Member Purchasing Procedures

Usually, purchase orders or their equal are issued by participating TIPS Member to the awarded vendor and should indicate on the order that the purchase is per the applicable TIPS Agreement Number. Orders are typically emailed to TIPS at tipspo@tips-usa.com.

- Awarded Vendor delivers goods/services directly to the participating member.
- Awarded Vendor invoices the participating TIPS Member directly.
- Awarded Vendor receives payment directly from the participating member.
- Fees are due to TIPS upon payment by the Member to the Vendor. Vendor agrees to pay the participation fee to TIPS for all Agreement sales upon receipt of payment including partial payment, from the Member Entity or as otherwise agreed by TIPS in writing and signed by an authorized signatory of TIPS.

Form of Agreement and Reporting

If a vendor submitting an offer requires TIPS and/or TIPS Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal to the TIPS Member. TIPS does not require a review a TIPS Member's Job Order contract TYPE AIA or other similar Contract provided by the TIPS Member. This clause does not relieve the Vendor from the responsibility to report the contract execution and the amount of the contract and any change orders.

Licenses

Awarded Vendor shall maintain, in current status, all federal, state and local licenses, bonds and permits required for the operation of the business conducted by awarded Vendor. Awarded Vendor shall remain reasonably fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of goods or services under the Agreement. TIPS and TIPS Members reserves the right to stop work and/or cancel an order or terminate this or any other sales Agreement of any awarded Vendor whose license(s) required for performance under this Agreement have expired, lapsed, are suspended or terminated subject to a 30-day cure period unless prohibited by applicable statue or regulation.

Novation

If awarded Vendor sells or transfers all assets, rights or the entire portion of the assets or rights required to perform this Agreement, a successor in interest must guarantee to perform all obligations under this Agreement. A simple change of name agreement will not change the Agreement obligations of awarded vendor. TIPS will consider Contract Assignments on a case by case basis. TIPS must be notified within five (5) business days of the transfer of assets or rights.

Site Requirements (when applicable to service or job)

Cleanup: Awarded vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by TIPS Member. Upon completion of work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

Preparation: Awarded vendor shall not begin a project for which TIPS Member has not prepared the site, unless awarded vendor does the preparation work at no cost, or until TIPS Member includes the cost of site preparation in a purchase order. Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

Registered sex offender restrictions: For work to be performed at schools, awarded vendor agrees that no employee of a sub-contractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or reasonably expected to be present. Awarded vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the TIPS Member's discretion. Awarded vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.

Safety measures: Awarded vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Awarded vendor shall post warning signs against all hazards created by the operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

Smoking
Persons working under Agreement shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.

Marketing
Awarded vendor agrees to allow TIPS to use their name and logo within website, marketing materials and advertisement subject to any reasonable restrictions provided to TIPS in the Proposal to the Solicitation. Any use of TIPS name and logo or any form of publicity, inclusive of press release, regarding this Agreement by awarded vendor must have prior approval from TIPS.

Supplemental agreements
The TIPS Member entity participating in the TIPS Agreement and awarded vendor may enter into a separate supplemental agreement or contract to further define the level of service requirements over and above the minimum defined in this Agreement i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement or contract developed as a result of this Agreement is exclusively between the participating entity and awarded vendor. TIPS, its agents, TIPS Members and employees shall not be made party to any claim for breach of such agreement.

Survival Clause
All applicable software license agreements, warranties, service agreements or any supplemental agreement that were entered into between Vendor and TIPS or the TIPS Member Customer under the terms and conditions of the Agreement shall survive the expiration or termination of the Agreement. All Orders, Purchase Orders issued or contracts executed by TIPS or a TIPS Member and accepted by the Vendor prior to the expiration or termination of this agreement, shall survive expiration or termination of the Agreement, subject to previously agreed terms and conditions agreed by the parties or as otherwise specified herein relating to termination of this agreement.

Legal obligations
It is the responding vendor's responsibility to be aware of and comply with all local, state and federal laws governing the sale of products/services identified in this Solicitation and any awarded Agreement thereof.

Applicable laws and regulations must be followed even if not specifically identified herein.

Audit rights
Due to transparency statutes and public accountability requirements of TIPS and TIPS Members', the awarded Vendor shall, at their sole expense, maintain appropriate due diligence of all purchases made by TIPS Member that utilizes this Agreement. TIPS and Region 8 ESC each reserve the right to audit the accounting of TIPS related purchases for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. In order to ensure and confirm compliance with this agreement, TIPS shall have authority to conduct random audits of Awarded Vendor's pricing that is offered to TIPS Members with 30 days' notice unless the audit is ordered by a Court Order or by a Government Agency with authority to do so without notice. Notwithstanding the foregoing, in the event that TIPS is made aware of any pricing being offered to eligible entities that is materially inconsistent with the pricing under this agreement, TIPS shall have the ability to conduct the audit internally or may engage a third- party auditing firm to investigate any possible non-complying conduct or may terminate the Agreement according to the terms of this Agreement. In the event of an audit, the requested materials shall be reasonably provided in the format and at the location designated by Region 8
ESC or TIPS.

Force Majeure
If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and fully particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

Choice of Law
The Agreement between the Vendor and TIPS/ESC Region 8 and any addenda or other additions resulting from this procurement process, however described, shall be governed by, construed and enforced in accordance with the laws of the State of Texas, regardless of any conflict of laws principles.

Venue, Jurisdiction and Service of Process
Any Proceeding arising out of or relating to this procurement process or any contract issued by TIPS resulting from or any contemplated transaction shall be brought in a court of competent jurisdiction in Camp County, Texas and each of the parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the Proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction in any other court. The parties agree that either or both of them may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and freely bargained for agreement between the parties irrevocably to waive any objections to venue or to convenience of forum. Process in any Proceeding referred to in the first sentence of this Section may be served on any party anywhere in the world. Venue for any dispute resolution process, other than litigation, between TIPS and the Vendor shall be located in Camp or Titus County, Texas.

Bonding
Proposer must provide a current letter, issued on or after the date on which this Solicitation was posted, from their Surety company(ies) that specify the bonding capacity of the proposer. Bonding surety must be authorized

to do business in the State of Texas and be listed on the Department of the Treasury's Listing of Approved Sureties (Department Circular 570) Bonding capabilities documentation must be scanned and uploaded to the "Response Attachments" BONDING section.

Professional Engineering and Architect's Services
Professional Engineering and Architect's Services are not permitted to be provided under this Agreement. Texas statutes prohibit the procurement of Professional Engineering and Architect's Services through a cooperative agreement.

Scope of Services
The specific scope of work for each job shall be determined in advance and in writing between TIPS Member, Member's design professionals and Vendor. It is permitted for the TIPS Member to provide a general scope description, but the awarded vendor should provide a written scope of work, and if applicable, according to the TIPS Member's design Professional as part of the proposal. Once the scope of the job is agreed to, the TIPS Member will issue a PO and/or an Agreement or Contract with the Job Order Contract Proposal referenced or as an attachment along with bond and any other special provisions agreed by the TIPS Member. If special terms and conditions other than those covered within this solicitation and awarded Agreements are required, they will be attached to the PO and/or an Agreement or Contract and shall take precedence over those in this base TIPS Vendor Agreement.

Project Delivery Order Procedures
The TIPS Member having approved and signed an interlocal agreement, or other TIPS Membership document, may make a request of the awarded vendor under this Agreement when the TIPS Member has services that need to be undertaken. Notification may occur via phone, the web, email, fax, or in person. Upon notification of a pending request, the awarded vendor shall make contact with the TIPS Member as soon as possible, but must make contact with the TIPS Member within two working days.

Scheduling of Projects
Scheduling of projects (if applicable) may be accomplished when the TIPS Member issues a Purchase Order and/or an Agreement or Contract that will serve as "the notice to proceed" as agreed by the Vendor and the TIPS Member. The period for the delivery order will include the mobilization, materials purchase, installation and delivery, design, weather, and site cleanup and inspection. No additional claims may be made for delays as a result of these items. When the tasks have been completed the awarded vendor shall notify the client and have the TIPS Member or a designated representative of the TIPS Member inspect the work for acceptance under the scope and terms in the Purchase Order and/or Agreement or Contract. The TIPS Member will issue in writing any corrective actions that are required. Upon completion of these items, the TIPS Member will issue a completion notice and final payment will be issued per the contractual requirements of the project with the TIPS Member. Any Construction contract prepared by the TIPS Member's Legal Counsel may alter the terms of this subsection, "**Scheduling of Projects**".

Bonding
When applicable, and depending on the laws of the TIPS member's jurisdiction, performance and payment bonds will be required on construction or labor required jobs and awarded contractor will meet the TIPS member's local and state purchasing requirements. In Texas, Performance Bonds are required when the project is valued at greater than $100,000 and Payment Bonds on jobs over $25,000. Awarded contractors may need to provide additional capacity as jobs increase. Bonds will not require that a fee be paid to TIPS. The actual cost of the bond will be a pass through to the TIPS member and added to the purchase order/contract.

Support Requirements
If there is a dispute between the awarded vendor and TIPS Member, TIPS or its representatives may assist, at TIPS sole discretion, in conflict resolution or third party (mandatory mediation), if requested by either party. TIPS, or its representatives, reserves the right to inspect any project and audit the awarded vendors TIPS project files, documentation and correspondence.

Status of TIPS Members as Related to This Agreement
TIPS Members stand in the place of TIPS as related to this agreement and have the same access to the proposal information and all related documents. TIPS Members have all the same rights under the awarded Agreement as TIPS.

Incorporation of Solicitation
The TIPS Solicitation, whether a Request for Proposals, the Request for Competitive Sealed Proposals or Request for Qualifications solicitation, the Vendor's response to same and all associated documents and forms made part of the solicitation process, including any addenda, that resulted in the execution of this agreement are hereby incorporated by reference into this agreement as if copied verbatim.

SECTION HEADERS OR TITLES
THE SECTON HEADERS OR TITLES WITHIN THIS DOCUMENT ARE MERELY GUIDES FOR CONVENIENCE AND ARE NOT FOR CLASSIFICATION OR LIMITING OF THE RESPONSIBILITES OF THE PARTIES TO THIS DOCUMENT.

Certifications.
If (a) Vendor is not a sole proprietorship; (b) Vendor has ten (10) or more full-time employees; and (c) this Agreement has a value of $100,000 or more, the following certification shall apply; otherwise, this certification is not required**. Pursuant to Chapter 2270 of the Texas Government Code, the Vendor hereby certifies and verifies that neither the Vendor, nor any affiliate, subsidiary, or parent company of the Vendor, if any (the "Vendor Companies"), boycotts Israel, and the Vendor agrees that the Vendor and Vendor Companies will not boycott Israel during the term of this Agreement.** For purposes of this Agreement, the term "boycott" shall mean and include refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

I certify that our company is not listed on and we do not do business with companies that are on the Texas Comptroller of Public Accounts list of Designated Foreign Terrorists Organizations per Texas Gov't Code 2270.0153 found at https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf

You certify that pursuant to Texas Business and Commerce Code Chapter 272, as revised September 1, 2017, any construction contract or agreement as defined in the Statute with a TIPS, Education Service Center Region 8 or a Texas TIPS Member subject to the Statute shall include a Choice of Law provision providing that this agreement shall be subject to and interpreted by the Laws of the State of Texas without regard to any conflict of laws principles for any action shall be in a court of competent jurisdiction in Texas and any arbitration shall be in the State of Texas. Pursuant to the Texas Business and Commerce Code, as amended by the 85th Texas Legislature, this Construction Agreement for Job Order Contract services is, in the event of a dispute between the parties, subject to interpretation according to the Laws of the state of Texas only, without regard to any conflict of laws principles. Venue for any alternative dispute resolution procedure or process shall be in the state of Texas. If the dispute is litigated, venue and jurisdiction shall be in a court of competent jurisdiction in the state of Texas.

Pursuant to 85th Texas Legislative H.B. 3270, as it applies to Texas Education Code § 22.0834 et seq, the Vendor shall comply with all relevant sections related to student contact, background checks, fingerprinting and other related requirements.

It is the intent of TIPS to award to reliable, high performance vendors to supply products and services to government and educational agencies. It is the experience of TIPS that the following procedures provide TIPS, the Vendor, and the participating agency the necessary support to facilitate a mutually beneficial relationship. The specific procedures will be negotiated with the successful vendor.

- **Agreements:**
  All vendor Purchase Orders and/or Agreements/Contracts must be emailed to TIPS at tipspo@tips-usa.com. Should an agency send an order direct to vendor, it is the vendor's responsibility to forward the order to TIPS at the email above within three business days and confirm its receipt with TIPS.

- **Promotion of Agreement**:
  It is agreed that Vendor will encourage all eligible entities to purchase from the TIPS Program. Encouraging entities to purchase directly from the Vendor, bypassing the TIPS Agreement when the Member has requested the TIPS agreement is a violation of the terms and conditions of this Agreement and will result in removal of the Vendor from the TIPS Program.

TIPS Vendor Agreement Signature Form

RCSP 210205 Trades, Labor, and Materials (JOC)

Company Name White Sign Company, LLC

Address 907 S Charles Richard Beall Blvd.

City DeBary State Fl Zip 32713

Phone 386-320-0623 Fax na

Email of Authorized Representative barb@whitesigncompany.co

Name of Authorized Representative Barbara Miller

Title Sales

Signature of Authorized Representative

Date 3/17/2021

TIPS Authorized Representative Name David Fitts

Title Executive Director

TIPS Authorized Representative Signature David Wayne Fitts

Approved by ESC Region 8 David Wayne Fitts

Date 12/6/2021

NOTICE TO MEMBERS REGARDING ATTRIBUTE RESPONSES

TIPS VENDORS RESPOND TO ATTRIBUTE QUESTIONS AS PART OF TIPS COMPETITIVE SOLICITATION PROCESS. THE VENDOR'S RESPONSES TO ATTRIBUTE QUESTIONS ARE INCLUDED HEREIN AS "SUPPLIER RESPONSE." PLEASE BE ADVISED THAT DEVIATIONS, IF ANY, IN VENDOR'S RESPONSE TO ATTRIBUTE QUESTIONS MAY NOT REFLECT VENDOR'S FINAL ATTRIBUTE RESPONSE, WHICH IS SUBJECT TO NEGOTIATIONS PRIOR TO AWARD. PLEASE CONTACT THE TIPS OFFICE AT 866-839-8477 WITH QUESTIONS OR CONCERNS REGARDING VENDOR ATTRIBUTE RESPONSE DEVIATIONS. PLEASE KEEP IN MIND THAT TIPS DOES NOT PROVIDE LEGAL COUNSEL TO MEMBERS. TIPS RECOMMENDS THAT YOU CONSULT YOUR LEGAL COUNSEL WHEN EXECUTING CONTRACTS WITH OR MAKING PURCHASES FROM TIPS VENDORS.

Addendum to TIPS Vendor Agreement executed on or after September 1, 2021

Insert name of Vendor White Sign Company **TIPS Solicitation #** 210205

CERTIFICATION REGARDING BOYCOTTING CERTAIN ENERGY COMPANIES

If (a) company is not a sole proprietorship; (b) company has ten (10) or more full-time employees; and (c) this contract has a value of $100,000 or more that is to be paid wholly or partly from public funds, the following certification shall apply; otherwise, this certification is not required. Pursuant to TEX. GOV'T CODE Ch. 2274 of SB 13 (87th session), the company hereby certifies and verifies that the company, or any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of these entities or business associations, if any, does not boycott energy companies and will not boycott energy companies during the term of the contract. For purposes of this contract, the term "company" shall mean an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, that exists to make a profit. The term "boycott energy company" shall mean "without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company (a) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law, or (b) does business with a company described by paragraph (a)." *See* TEX. GOV'T CODE § 809.001(1).

JS **Initials of Authorized Representative of Vendor, if applicable**

CERTIFICATION PROHIBITING DISCRIMINATION AGAINST FIREARM AND AMMUNITION INDUSTRIES

If (a) company is not a sole proprietorship; (b) company has at least ten (10) full-time employees; (c) this contract has a value of at least $100,000 that is paid wholly or partly from public funds; (d) the contract is not excepted under TEX. GOV'T CODE § 2274.003 of SB 19 (87th leg.); and (e) governmental entity has determined that company is not a sole-source provider or governmental entity has not received any bids from a company that is able to provide this written verification, the following certification shall apply; otherwise, this certification is not required. Pursuant to TEX. GOV'T CODE Ch. 2274 of SB 19 (87th session), the company hereby certifies and verifies that the company, or association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary parent company, or affiliate of these entities or associations, that exists to make a profit, does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of this contract against a firearm entity or firearm trade association. For purposes of this contract, "discriminate against a firearm entity or firearm trade association" shall mean, with respect to the entity or association, to: "(1) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association; (2) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or (3) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association. *See* TEX. GOV'T CODE § 2274.001(3) of SB 19. "Discrimination against a firearm entity or firearm trade association" does not include: "(1) the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories; and (2) a company's refusal to engage in the trade of any goods or services, decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency, or for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity's or association's status as a firearm entity or firearm trade association." *See* TEX. GOV'T CODE § 2274.001(3) of SB 19.

JS **Initials of Authorized Representative of Vendor, if applicable**

CERTIFICATION REGARDING CERTAIN FOREIGN-OWNED COMPANIES IN CONNECTION WITH CRITICAL INFRASTRUCTURE

Client name is prohibited from entering into a contract or other agreement relating to critical infrastructure that would grant to the company direct or remote access to or control of critical infrastructure in this state, excluding access specifically allowed by the *client name* for product warranty and support purposes. Company, certifies that neither it nor its parent company nor any affiliate of company or its parent company, is (1) owned by or the majority of stock or other ownership interest of the company is held or controlled by individuals who are citizens of China, Iran, North Korea, Russia, or a designated country; (2) a company or other entity, including governmental entity, that is owned or controlled by citizens of or is directly controlled by the government of China, Iran, North Korea, Russia, or a designated country; or (3) headquartered in China, Iran, North Korea, Russia, or a designated country. For purposes of this contract, "critical infrastructure" means "a communication infrastructure system, cybersecurity system, electric grid, hazardous waste treatment system, or water treatment facility." *See* TEX. GOV'T CODE § 2274.0101(2) of SB 1226 (87th leg.). The company verifies and certifies that company will not grant direct or remote access to or control of critical infrastructure, except for product warranty and support purposes, to prohibited individuals, companies, or entities, including governmental entities, owned, controlled, or headquartered in China, Iran, North Korea, Russia, or a designated country, as determined by the Governor.

JS **Initials of Authorized Representative of Vendor, if applicable**



210205 Addendum 2
White Sign Company
Supplier Response

Event Information

Number: 210205 Addendum 2
Title: Trades, Labor, and Materials (JOC)
Type: Request for Proposal
Issue Date: 2/4/2021
Deadline: 3/19/2021 03:00 PM (CT)
Notes: Dear potential TIPS Vendor, as you review the solicitation information, you are probably looking for detailed job specifications and a scope of work for which to submit a proposal. Because of the way TIPS and most other purchasing cooperatives procure contracts, there is no specific project to award. TIPS awards an IDIQ contract, where IDIQ is an abbreviation of the term “Indefinite Delivery/Indefinite Quantity”. This is a type of contract that provides for an indefinite quantity of supplies or services during a fixed period of time or life of the awarded agreement. This RCSP/solicitation was issued as a prospective award for a pricing agreement to be used when a TIPS member entity needs the goods or services offered under the agreement in the different categories of solicitations.

Contact Information

Address: Region VIII Education Service Center

Highway 271 North
Pittsburg, TX 75686
Phone: +1 (866) 839-8477
Email: bids@tips-usa.com

White Sign Company Information

Contact: Joel A White
Address: 907 S. Charles Richard Beall Blvd.
Debary, FL 32713
Phone: (386) 320-0623
Email: jwhite@whitesigncompany.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Joel White
Signature

jwhite@whitesigncompany.com
Email

Submitted at 3/17/2021 3:50:10 PM

Requested Attachments

Vendor Agreement — 210205 Vendor Agreement JOC (5).pdf

The vendor must download the Vendor Agreement from the attachment tab, fill in the requested information and upload the completed agreement.
DO NOT UPLOAD encrypted or password protected files.

Agreement Signature Form — TIPS Vendor Agreement Signature Form.pdf

If you have not taken exception or deviation to the agreement language in the solicitation attributes, download the AGREEMENT SIGNATURE FORM from the "ATTACHMENTS" tab. This PDF document is a fillable form. Download the document to your computer, fill in the requested company information, print the file, SIGN the form, SCAN the completed and signed AGREEMENT SIGNATURE FORM, and upload here.
If you have taken exception to any of the agreement language and noted the exception in the deviations section of the attributes for the agreement, complete the AGREEMENT SIGNATURE FORM, but DO NOT SIGN until those deviations have been negotiated and resolved with TIPS management. Upload the unsigned form here, because this is a required document.

OPTIONAL - JOC Pricing of Itemized List of RS Means Non-Prepriced Items — *No response*

The Vendor may download the optional Pricing of Itemized List of RS Means Non-Prepriced Items form from the attachment tab, fill in the requested information, and upload the completed spreadsheet. DO NOT UPLOAD encrypted or password protected files.

Reference Form — White Sign Company - Project References.docx

Valid Reference Email addresses are REQUIRED on the spreadsheet. The vendor must download the References spreadsheet from the attachment tab, fill in the requested information and upload the completed spreadsheet. DO NOT UPLOAD encrypted or password protected files.

Proposed Goods and Services — White Sign Company Brochure.pdf

Please upload one or more documents or sheets describing your offerings, line cards, catalogs, links to offerings OR list links to your offerings that illustrate the catalog of proposed lines of goods and or services you carry and offer under this proposal. It does not have to be exhaustive but should, at a minimum tell us what you are offering. It could be as simple as a sheet with your link to your online catalog of goods and services.

Warranty — *No response*

Warranty information (if applicable) must be scanned and uploaded. (PDF Format ONLY)
DO NOT UPLOAD encrypted or password protected files.

Supplementary — White Sign Company Brochure.pdf

Supplementary information can be scanned and uploaded. (Company information, brochures, catalogs, etc.) (PDF Format ONLY)
DO NOT UPLOAD encrypted or password protected files.

All Other Certificates SBE Certificate 2020-2021.pdf

All Other Certificates (if applicable) must be scanned and uploaded. If vendor has more than one other certification scan into one document. (PDF Format ONLY)
DO NOT UPLOAD encrypted or password protected files.

Logo and Other Company Marks Company Logo.docx

Please upload your company logo to be added to your individual profile page on the TIPS website. If any particular specifications are required for use of your company logo, please upload that information under the "Logo and Other Company Marks" section under the “Response Attachment” tab. Preferred Logo Format: 350 x 350 pixel - .png, .eps, .jpg preferred.

Conflict of Interest Form CIQ- ONLY REQUIRED IF A CONFLICT EXISTS PER THE INSTRUCTIONS *No response*

ONLY REQUIRED IF A CONFLICT EXISTS PER THE INSTRUCTIONS
Conflict of Interest Form for Vendors that are required to submit the form. The Conflict of Interest Form is included in the Base documents or can be found at https://www.tips-usa.com/assets/documents/docs/CIQ.pdf.

Certification of Corporate Offerer - COMPLETE ONLY IF OFFERER IS A CORPORATION *No response*

COMPLETE AND UPLOAD FORM IN ATTACHMENTS SECTION ONLY IF OFFERER IS A CORPORATION

Disclosure of Lobbying Activities Standard Form LLL, “disclosure Form to Report Lobbying,” *No response*

If you answered "I HAVE Lobbied per above" to attribute #66, please download and complete and upload the Standard Form-LLL, “disclosure Form to Report Lobbying,” in the Response attachments section.

Confidentiality Claim Form Required Confidential Information Status Form.pdf

REQUIRED CONFIDENTIALITY FORM. Complete the form according to your company requirements, make any desired attachments and upload to the appropriate section under "Response Attachments" THIS FORM DETERMINES HOW ESC8/TIPS RESPONDS TO LEGAL PUBLIC INFORMATION REQUESTS.

Bonding Capacity Letter from Surety/Insurance Company Bondability Letter.pdf

Attach the Bonding Capacity Letter from Surety/Insurance Company. If you do not have one available at time of proposal, attached a letter stating it will be submitted when received to prove bonding capacity. No award can be made until official bonding capacity letter is received by TIPS.

Current W-9 Tax Form W-9 WSC 2020.pdf

You are required by TIPS to upload a current W-9 Internal Revenue Service (IRS) Tax Form for your entity. This form will be utilized by TIPS to properly identify your entity. Additionally, if not designated “Confidential” in your proposal response, this W-9 may be accessed by TIPS Members for the purpose of making TIPS purchases from you in the event that you are awarded. If you wish to designate your required W-9 confidential, please do so according to the terms of the Confidentiality Claim Form which is an attachment to this solicitation.

OPTIONAL Xactimate Pricing Form *No response*

The solicitation was amended to include an option to add an additional pricing method in addition to the required RS Means pricing coefficients in attribute questions 37, 38 and 39. Proposers may add Xactimate pricing as an option by completing the Attachment #7 in the ION Wave eBid system and uploading it.

Bid Attributes

1	**Yes - No** Disadvantaged/Minority/Women Business Enterprise - D/M/WBE (Required by some participating governmental entities) Vendor certifies that their firm is a D/M/WBE? Vendor must upload proof of certification to the ”Response Attachments” D/M/WBE CERTIFICATES section. No

2	**Yes - No** Historically Underutilized Business - HUB (Required by some participating governmental entities) Vendor certifies that their firm is a HUB as defined by the State of Texas at https://comptroller.texas.gov/purchasing/vendor/hub/ or in a HUBZone as defined by the US Small Business Administration at https://www.sba.gov/offices/headquarters/ohp Proof of one or both may be submitted. Vendor must upload proof of certification to the “Response Attachments” HUB CERTIFICATES section. No
3	**Yes - No** The Vendor can provide services and/or products to all 50 US States? No
4	**States Served:** If answer is NO to question #3, please list which states can be served. (Example: AR, OK, TX) Florida & Georgia
5	**Company and/or Product Description:** This information will appear on the TIPS website in the company profile section, if awarded a TIPS contract. (Limit 750 characters.) Mfg & Install custom signs, aluminum awnings & canopies, architectural panels
6	**Primary Contact Name** Primary Contact Name Barbara Miller
7	**Primary Contact Title** Primary Contact Title Sales & Estimating
8	**Primary Contact Email** Primary Contact Email barb@whitesigncompany.com
9	**Primary Contact Phone** Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477 3863200623
10	**Primary Contact Fax** Enter 10 digit phone number. (No dashes or extensions) Example: 8668398477 0

11 **Primary Contact Mobile**

Enter 10 digit phone number. (No dashes or extensions)
Example: 8668398477

3863200623

12 **Secondary Contact Name**

Secondary Contact Name

Joel A White

13 **Secondary Contact Title**

Secondary Contact Title

Owner

14 **Secondary Contact Email**

Secondary Contact Email

jwhite@whitesigncompany.com

15 **Secondary Contact Phone**

Enter 10 digit phone number. (No dashes or extensions)
Example: 8668398477

3863200623

16 **Secondary Contact Fax**

Enter 10 digit phone number. (No dashes or extensions)
Example: 8668398477

0

17 **Secondary Contact Mobile**

Enter 10 digit phone number. (No dashes or extensions)
Example: 8668398477

4073427887

18 **Admin Fee Contact Name**

Admin Fee Contact Name. This person is responsible for paying the admin fee to TIPS.

Marie Crain

19 **Admin Fee Contact Email**

Admin Fee Contact Email

accounting@whitesigncompany.com

20 **Admin Fee Contact Phone**

Enter 10 digit phone number. (No dashes or extensions)
Example: 8668398477

3863200623

21 **Purchase Order Contact Name**

Purchase Order Contact Name. This person is responsible for receiving Purchase Orders from TIPS.

Barb Miller

22 **Purchase Order Contact Email**

Purchase Order Contact Email

barb@whitesigncompany.com

23 **Purchase Order Contact Phone**

Enter 10 digit phone number. (No dashes or extensions)
Example: 8668398477

3863200623

24 **Company Website**

Company Website (Format - www.company.com)

https://www.whitesigncompany.com

25 **Federal ID Number**

Federal ID Number also known as the Employer Identification Number (EIN). Numeric only. (Format: 123456789)

26-190846

26 **Primary Address**

Primary Address

907 S Charles Richard Beall Blvd.

27 **Primary Address City**

Primary Address City

DeBary

28 **Primary Address State**

Primary Address State (2 Digit Abbreviation)

Florida

29 **Primary Address Zip**

Primary Address Zip

32713

30 **Search Words:**

Please list search words to be posted in the TIPS database about your company that TIPS website users might search. Words may be product names, manufacturers, or other words associated with the category of award. YOU MAY NOT LIST NON-CATEGORY ITEMS. (Limit 500 words) (Format: product, paper, construction, manufacturer name, etc.)

Signs, Canopies, Awnings, Architectural panels

31 **Do you want TIPS Members to be able to spend Federal grant funds with you if awarded? Is it your intent to be able to sell to our members regardless of the fund source, whether it be local, state or federal?**

Most of our members receive Federal Government grants and they make up a significant portion of their budgets. The members need to know if your company is willing to sell to them when they spend federal budget funds on their purchase. There are attributes that follow that are provisions from the federal regulations in 2 CFR part 200. Your answers will determine if your award will be designated as Federal or Education Department General Administrative Regulations (EDGAR)compliant.

Do you want TIPS Members to be able to spend Federal grant funds with you if awarded and is it your intent to be able to sell to our members regardless of the fund source, whether it be local, state or federal?

Yes

32 **Yes - No**

Certification of Residency (Required by the State of Texas) The vendor's ultimate parent company or majority owner:

(A) has its principal place of business in Texas;

OR

(B) employs at least 500 persons in Texas?

No

33 **Company Residence (City)**

Vendor's principal place of business is in the city of?

907 S Charles Richard Beall Blvd. DeBary, Fl. 32713

34 **Company Residence (State)**

Vendor's principal place of business is in the state of?

Florida

35 **TIPS administration fee**

By submitting a proposal, I agree that all pricing submitted to TIPS shall include the participation fee, as designated in the solicitation or as otherwise agreed in writing and shall be remitted to TIPS by the Vendor as agreed in the Vendor agreement. I agree that the fee shall not and will not be added by the vendor as a separate line item on a TIPS member invoice, quote, proposal or any other written communications with the TIPS member.

36 **Yes - No**

Vendor agrees to remit to TIPS the required administration fee?

TIPS/ESC Region 8 is required by Texas Government Code § 791 to be compensated for its work and thus, failure to agree shall render your response void and it will not be considered.

Yes

37

PRICING OF Regular Hours Coefficient

What is your regular hours coefficient for the RS Means Price Book?
Remember that this is a ceiling price proposed. You can discount lower than your proposed contract coefficient, but not higher.

This is one of three pricing questions that are required for consideration for award on this solicitation. Please consider your answer carefully. An explanation of the TIPS scoring of pricing is included in the attachments for your information.

The below is an Example of how pricing model works (not intended to influence your proposed coefficient, you should propose a coefficient that you determine is right for your business):

To propose the exact pricing as the RS Means Unit Price Book, you would insert a 1.0 and to propose a 5% discount for the RS Means Price Book would be a .95 regular hours coefficient and so on.

1

38

PRICING OF After Hours Coefficient

What is your after hours coefficient for the RS Means Price Book for work performed after normal working hours?

Remember that this is a ceiling price proposed. You can discount to any TIPS Member customer a lower coefficient than your proposed contract coefficient, but not higher.

This is one of three pricing questions that are required for consideration for award on this solicitation. Please consider your answer carefully. An explanation of the TIPS scoring of pricing titled "Pricing Coefficient Instruction" is included in the attachments for your information.

The below is an EXAMPLE of how the pricing model works (It is not intended to influence your proposed coefficient, you should propose a coefficient that you determine is reasonable for your business for the life of the contract):

The most common after hours coefficient is time and a half of the RS Means Unit Price Book prices. To illustrate this coefficient, if your regular hours coefficient is .95, your after hours coefficient would be 1.45.

1.5

39

PRICING for Markup of Non-Prepriced Items in RS Means Unit Price Book

What is your proposed Markup Percentage on materials not found in the RS Means Price Book?

If any materials being utilized for a project cannot be found in the RS Means Price Book, this question is what is the markup percentage on those materials?

When answering this question please insert the number that represents your percentage of proposed markup. Example: if you are proposing a 30 percent markup, please insert the number "30".

Remember that this is a ceiling markup. You may markup a lesser percentage to the TIPS Member customer when pricing the project, but not a greater percentage.

EXAMPLE: You need special materials that are not in the RS Means Unit Price Book for a project. You would buy the materials and mark them up to the TIPS Member customer by the percentage you propose in this question. If the materials cost you, the contractor, $100 and you proposed a markup on this question for the material of 30 percent, then you would charge the TIPS Member customer $130 for the materials.

40%

40

Yes - No

Do you offer additional discounts to TIPS members for large order quantities or large scope of work?

No

41 **Years experience in this category of goods or services.**

Company years experience in this category of goods or services?

13

42 **Right of Refusal**

Does the proposing vendor wish to reserve the right not to perform under the awarded agreement with a TIPS member at vendor's discretion?

Yes

43 **NON-COLLUSIVE BIDDING CERTIFICATE**

By submission of this bid or proposal, the Bidder certifies that:

1) This bid or proposal has been independently arrived at without collusion with any other Bidder or with any Competitor;

2) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other Bidder, Competitor or potential competitor:

3) No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;

4) The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the Bidder as well as to the person signing in its behalf.

Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered.

44 **CONFLICT OF INTEREST QUESTIONNAIRE - FORM CIQ -Do you have any CONFLICT OF INTEREST TO REPORT OR DISCLOSE under this statutory requirement?**

Do you have any CONFLICT OF INTEREST TO REPORT OR DISCLOSE under this statutory requirement? YES or NO

If you have a conflict of interest as described in this form or the Local Government Code Chapter 176, cited therein- you are required to complete and file with TIPS.
The Form CIQ is one of the attachments to this solicitation.

There is an optional upload for this form provided if you have a conflict and must file the form

No

45 **Filing of Form CIQ**

If yes (above), have you filed a form CIQ by uploading the form to this RFP as directed above?

No

46 **Regulatory Standing**

I certify to TIPS for the proposal attached that my company is in good standing with all governmental agencies Federal or state that regulate any part of our business operations. If not, please explain in the next attribute question.

Yes

47	**Regulatory Standing** Regulatory Standing explanation of no answer on previous question. *No response*

48	**Antitrust Certification Statements (Tex. Government Code § 2155.005)** By submission of this bid or proposal, the Bidder certifies that: I affirm under penalty of perjury of the laws of the State of Texas that: (1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below; (2) In connection with this bid, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15; (3) In connection with this bid, neither I nor any representative of the Company has violated any federal antitrust law; (4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

49	**Suspension or Debarment Instructions** Instructions for Certification: 1. By answering yes to the next Attribute question below, the vendor and prospective lower tier participant is providing the certification set out herein in accordance with these instructions. 2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment. 3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. 4. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participants,” “person,” “primary covered transaction,” “principal,” “proposal” and “voluntarily excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations. 5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated. 6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction” without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions. 7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List. 8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings. 9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and / or debarment.

50 **Suspension or Debarment Certification**

By answering yes, you certify that no federal suspension or debarment is in place, which would preclude receiving a federally funded contract as described above.

Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

By answering yes, you certify that no federal suspension or debarment is in place, which would preclude receiving a federally funded contract as described above.

Yes

51 **Non-Discrimination Statement and Certification**

In accordance with Federal civil rights law, all U.S. Departments, including the U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

(Title VI of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CFR Parts 15, 15a, and 15b; the Americans with Disabilities Act; and FNS Instruction 113-1, Civil Rights Compliance and Enforcement – Nutrition Programs and Activities)

All U.S. Departments, including the USDA are equal opportunity provider, employer, and lender.

Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. I certify that in the performance of a contract with TIPS or its members, that our company will conform to the foregoing anti-discrimination statement and comply with the cited and all other applicable laws and regulations.

Yes

52

2 CFR PART 200 Contract Provisions Explanation

Required Federal contract provisions of Federal Regulations for Contracts for contracts with ESC Region 8 and TIPS Members:

The following provisions are required to be in place and agreed if the procurement is funded in any part with federal funds.

The ESC Region 8 and TIPS Members are the subgrantee or Subrecipient by definition. Most of the provisions are located in 2 CFR PART 200 - Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards at 2 CFR PART 200. Others are included within 2 CFR part 200 et al.

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

53

2 CFR PART 200 Contracts

Contracts for more than the simplified acquisition threshold currently set at $250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Notice: Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does vendor agree?

Yes

54

2 CFR PART 200 Termination

Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of $10,000)

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members reserves the right to terminate any agreement in excess
of $10,000 resulting from this procurement process for cause after giving the vendor an appropriate opportunity and up to 30 days, to cure the causal breach of terms and conditions. ESC Region 8 and
TIPS Members reserves the right to terminate any agreement in excess of $10,000 resulting from this procurement process for convenience with 30 days notice in writing to the awarded vendor. The vendor
would be compensated for work performed and goods procured as of the termination date if for convenience of the ESC Region 8 and TIPS Members. Any award under this procurement process is not exclusive and the ESC Region 8 and TIPS reserves the right to purchase goods and services from other vendors when it is in the best interest of the ESC Region 8 and TIPS.

Does vendor agree?

Yes

55

2 CFR PART 200 Clean Air Act

Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of $250,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to the Clean Air Act, et al above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires that the proposer certify that during the term of an award by the ESC Region 8 and TIPS Members resulting from this procurement process the vendor agrees to comply with all of the above regulations, including all of the terms listed and referenced therein.

Does vendor agree?

Yes

56

2 CFR PART 200 Byrd Anti-Lobbying Amendment

Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that during the term and during the life of any contract with ESC Region 8 and TIPS Members resulting from this procurement process the vendor certifies to the terms included or referenced herein.

Does vendor agree?

Yes

57

2 CFR PART 200 Federal Rule

Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of $250,000)

Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, ESC Region 8 and TIPS Members requires the proposer certify that in performance of the contracts, subcontracts, and subgrants of amounts in excess of $250,000, the vendor will be in compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).

Does vendor certify that it is in compliance with the Clean Air Act?

Yes

58	**2 CFR PART 200 Procurement of Recovered Materials** A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. Does vendor certify that it is in compliance with the Solid Waste Disposal Act as described above? No
59	**2 CFR PART 200 Rights to Inventions** If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Pursuant to the above, when the foregoing applies to ESC Region 8 and TIPS Members, Vendor certifies that during the term of an award resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in the Federal rule above. Does vendor agree? Yes
60	**2 CFR PART 200 Domestic Preferences for Procurements** As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. For purposes of 2 CFR Part 200.322, “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stag through the application of coatings, occurred in the United States. Moreover, for purposes of 2 CFR Part 200.322, “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum, plastics and polymer-based products such as polyvinyl chloride pipe, aggregates such as concrete, class, including optical fiber, and lumber. Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, Vendor certifies that to the greatest extent practicable Vendor will provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). Does vendor agree? Yes

61	**2 CFR PART 200 Ban on Foreign Telecommunications** Federal grant funds may not be used to purchase equipment, services, or systems that use “covered telecommunications” equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. “Covered telecommunications” means purchases from Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities), and video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities). Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members, Vendor certifies that Vendor will not purchase equipment, services, or systems that use “covered telecommunications”, as defined by 2 CFR §200.216 equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Does vendor agree? Yes
62	**2 CFR PART 200 Equal Employment Opportunity** Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein. Does vendor agree? Yes
63	**2 CFR PART 200 Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708)** [*Applicable ONLY to contracts in excess of $100,000 involving mechanics or laborers*.] Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. Pursuant to the above, when federal funds are expended by ESC Region 8 and TIPS Members on qualifying contracts, Vendor certifies that Vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by the District resulting from this procurement process. Does vendor agree? Yes

64	**Certification Regarding Lobbying** Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure. The undersigned certifies, to the best of his or her knowledge and belief, that: (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement. (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “disclosure Form to Report Lobbying,” in accordance with its instructions. (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding $100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly. I HAVE NOT Lobbied per above
65	**Lobbying Report Standard Form-LLL, “disclosure Form to Report Lobbying,”** ONLY IF you answered "I HAVE Lobbied per above" to attribute #59, please download and complete and upload the Standard Form-LLL, “disclosure Form to Report Lobbying,” in the Response attachments section.
66	**Subcontracting with small and minority businesses, women's business enterprises, and labor surplus area firms.** Do you ever anticipate the possibility of subcontracting any of your work under this award if you are successful? IF NO, DO NOT ANSWER THE NEXT ATTRIBUTE QUESTION. . IF YES, and ONLY IF YES, you must answer the next question YES if you want a TIPS Member to be authorized to spend Federal Grant Funds for Procurement. NO

67	**ONLY IF YES TO THE PREVIOUS QUESTION OR if you ever do subcontract any part of your performance under the TIPS Agreement, do you agree to comply with the following federal requirements?** ONLY IF YES TO THE ABOVE QUESTIONS OR if you ever do subcontract any part of your performance under the TIPS Agreement, do you agree to comply with the following federal requirements? Federal Regulation 2 CFR §200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. (a)The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. (b) Affirmative steps must include:(1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists; (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises; (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce ; and (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs(1) through (5) of this section. *No response*

68	**Davis-Bacon Act compliance.** Texas Statute requires compliance with Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part S, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act {40 U.S.C. 314S), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. BY SUBMITTING A PROPOSAL FOR THIS SOLICITATION, the Vendor agrees, AS REQUIRED BY LAW, to comply with the Davis Bacon Act, IF APPLICABLE.

69 **Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708)**

Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

By submitting a proposal to this solicitation and IF the customer is utilizing federal funds as described above, the Vendor agrees to comply with the Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708).

70 **Indemnification**

The ESC Region 8 and TIPS is a Texas Political Subdivision and a local governmental entity; therefore, is prohibited from indemnifying third parties pursuant to the Texas Constitution (Article 3, Section 52) except as specifically provided by law or as ordered by a court of competent jurisdiction. A provision in a contract to indemnify or hold a party harmless is a promise to pay for any expenses the indemnified party incurs, if a specified event occurs, such as breaching the terms of the contract or negligently performing duties under the contract. Article III, Section 49 of the Texas Constitution states that "no debt shall be created by or on behalf of the State ... " The Attorney General has counseled that a contractually imposed obligation of indemnity creates a "debt" in the constitutional sense. Tex. Att'y Gen. Op. No. MW-475 (1982). Contract clauses which require the System or institutions to indemnify must be deleted or qualified with "to the extent permitted by the Constitution and Laws of the State of Texas."
Liquidated damages, attorney's fees, waiver of vendor's liability, and waiver of statutes of limitations clauses should also be deleted or qualified with "to the extent permitted by the Constitution and laws of State of Texas."

Do you agree to these terms?

Yes

71 **Remedies**

The parties shall be entitled to exercise any right or remedy available to it either at law or in equity, subject to the choice of law, venue
and service of process clauses limitations agreed herein. Nothing in this agreement shall commit the TIPS to an arbitration resolution
of any disagreement under any circumstances. Any Claim arising out of or related to the Contract, except for those specifically waived
under the terms of the Contract, may, after denial of the Board of Directors, be subject to mediation at the request of either party. Any
issues not resolved hereunder MAY be referred to non-binding mediation to be conducted by a mutually agreed upon mediator as a
prerequisite to the filing of any lawsuit over such issue(s). The parties shall share the mediator’s fee and any associated filing fee
equally. Mediation shall be held in Camp or Titus County, Texas. Agreements reached in mediation shall be reduced to writing, and
will be subject to the approval by the District's Board of Directors, signed by the Parties if approved by the Board of Directors, and, if
signed, shall thereafter be enforceable as provided by the laws of the State of Texas.

Do you agree to these terms?

Yes, I Agree

72 **Remedies Explanation of No Answer**

No response

73 **Choice of Law**

The agreement between the Vendor and TIPS/ESC Region 8 and any addenda or other additions resulting from this procurement process, however described, shall be governed by, construed and enforced in accordance with the laws of the State of Texas, regardless of any conflict of laws principles.
THIS DOES NOT APPLY to a vendor's agreement entered into with a TIPS Member, as the Member may be located outside Texas.

Do you agree to these terms?

Yes

74 **Venue, Jurisdiction and Service of Process**

Any proceeding, involving Region 8 ESC or TIPS, arising out of or relating to this procurement process or any contract issued by TIPS resulting from or any contemplated transaction shall be brought in a court of competent jurisdiction in Camp County, Texas and each of the parties irrevocably submits to the exclusive jurisdiction of said court in any such proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the Proceeding shall be heard and determined only in any such court, and agrees not to bring any proceeding arising out of or relating to this procurement process or any contract resulting from or any contemplated transaction in any other court. The parties agree that either or both of them may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and freely bargained for agreement between the parties irrevocably to waive any objections to venue or to convenience of forum. Process in any Proceeding referred to in the first sentence of this Section may be served on any party anywhere in the world. Any dispute resolution process other than litigation shall have venue in Camp County or Titus County Texas.

Do you agree to these terms?

Agreed

75 **Alternative Dispute Resolution Explanation of No Answer**

No response

76 **Infringement(s)**

The successful vendor will be expected to indemnify and hold harmless the TIPS and its employees, officers, agents, representatives, contractors, assignees and designees from any and all third party claims and judgments involving infringement of patent, copyright, trade secrets, trade or service marks, and any other intellectual or intangible property rights attributed to or claims based on the Vendor's proposal or Vendor’s performance of contracts awarded and approved.

Do you agree to these terms?

Yes, I Agree

77 **Infringement(s) Explanation of No Answer**

No response

78 **Acts or Omissions**

The successful vendor will be expected to indemnify and hold harmless the TIPS, its officers, employees, agents, representatives, contractors, assignees and designees from and against any and all liability, actions, claims, demands or suits, and all related costs, attorney's fees and expenses arising out of, or resulting from any acts or omissions of the vendor or its agents, employees, subcontractors, or suppliers in the execution or performance of any agreements
ultimately made by TIPS and the vendor.

Do you agree to these terms?

Yes, I Agree

79	**Acts or Omissions Explanation of No Answer** *No response*

80	**Contract Governance** Any contract made or entered into by the TIPS is subject to and is to be governed by Section 271.151 et seq, Tex Loc Gov't Code. Otherwise, TIPS does not waive its governmental immunities from suit or liability except to the extent expressly waived by other applicable laws in clear and unambiguous language. Yes

81	**Payment Terms and Funding Out Clause** Payment Terms: TIPS or TIPS members shall not be liable for interest or late payment fees on past due balances at a rate higher than permitted by the laws or regulations of the jurisdiction of the TIPS Member. Funding Out Clause: Vendor agrees to abide by the laws and regulations, including Texas Local Government Code § 271.903, or any statutory or regulatory limitations of the jurisdiction of any TIPS Member which governs contracts entered into by the Vendor and TIPS or a TIPS Member that requires all contracts approved by TIPS or a TIPS Member are subject to the budgeting and appropriation of currently available funds by the entity or its governing body. See statute(s) for specifics or consult your legal counsel. Not a negotiable term. Failure to agree will render your proposal non-responsive and it will not be considered. Do you agree to these terms? Yes

82	**Insurance and Fingerprint Requirements Information** Insurance If applicable and your staff will be on TIPS member premises for delivery, training or installation etc. and/or with an automobile, you must carry automobile insurance as required by law. You may be asked to provide proof of insurance. Fingerprint It is possible that a vendor may be subject to Chapter 22 of the Texas Education Code. The Texas Education Code, Chapter 22, Section 22.0834. Statutory language may be found at: http://www.statutes.legis.state.tx.us/ If the vendor has staff that meet both of these criterion: (1) will have continuing duties related to the contracted services; and (2) has or will have direct contact with students Then you have ”covered” employees for purposes of completing the attached form. TIPS recommends all vendors consult their legal counsel for guidance in compliance with this law. If you have questions on how to comply, see below. If you have questions on compliance with this code section, contact the Texas Department of Public Safety Non-Criminal Justice Unit, Access and Dissemination Bureau, FAST-FACT at NCJU@txdps.state.tx.us and you should send an email identifying you as a contractor to a Texas Independent School District or ESC Region 8 and TIPS. Texas DPS phone number is (512) 424-2474. See form in the next attribute to complete entitled: Texas Education Code Chapter 22 Contractor Certification for Contractor Employees

83	**Texas Education Code Chapter 22 Contractor Certification for Contractor Employees** Introduction: Texas Education Code Chapter 22 requires entities that contract with school districts to provide services to obtain criminal history record information regarding covered employees. Contractors must certify to the district that they have complied. Covered employees with disqualifying criminal histories are prohibited from serving at a school district. Definitions: Covered employees: Employees of a contractor or subcontractor who have or will have continuing duties related to the service to be performed at the District and have or will have direct contact with students. The District will be the final arbiter of what constitutes direct contact with students. Disqualifying criminal history: Any conviction or other criminal history information designated by the District, or one of the following offenses, if at the time of the offense, the victim was under 18 or enrolled in a public school: (a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or (c) an equivalent offense under federal law or the laws of another state. I certify that: **NONE (Section A)** of the employees of Contractor and any subcontractors are covered employees, as defined above. If this box is checked, I further certify that Contractor has taken precautions or imposed conditions to ensure that the employees of Contractor and any subcontractor will not become covered employees. Contractor will maintain these precautions or conditions throughout the time the contracted services are provided. **OR** **SOME (Section B)** or all of the employees of Contractor and any subcontractor are covered employees. If this box is checked, I further certify that: (1) Contractor has obtained all required criminal history record information regarding its covered employees. None of the covered employees has a disqualifying criminal history. (2) If Contractor receives information that a covered employee subsequently has a reported criminal history, Contractor will immediately remove the covered employee from contract duties and notify the District in writing within 3 business days. (3) Upon request, Contractor will provide the District with the name and any other requested information of covered employees so that the District may obtain criminal history record information on the covered employees. (4) If the District objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Contractor agrees to discontinue using that covered employee to provide services at the District. Noncompliance or misrepresentation regarding this certification may be grounds for contract termination. None

84 **Texas Business and Commerce Code § 272 Requirements as of 9-1-2017**

SB 807 prohibits construction contracts to have provisions requiring the contract to be subject to the laws of another state, to be required to litigate the contract in another state, or to require arbitration in another state. A contract with such provisions is voidable. Under this new statute, a “construction contract” includes contracts, subcontracts, or agreements with (among others) architects, engineers, contractors, construction managers, equipment lessors, or materials suppliers. “Construction contracts” are for the design, construction, alteration, renovation, remodeling, or repair of any building or improvement to real property, or for furnishing materials or equipment for the project. The term also includes moving, demolition, or excavation. BY RESPONDING TO THIS SOLICITATION, AND WHEN APPLICABLE, THE PROPOSER AGREES TO COMPLY WITH THE TEXAS BUSINESS AND COMMERCE CODE § 272 WHEN EXECUTING CONTRACTS WITH TIPS MEMBERS THAT ARE TEXAS GOVERNMENT ENTITIES.

85 **Texas Government Code 2270 Verification Form**

Texas Government Code 2270 Verification Form
If (a) Vendor is not a sole proprietorship; (b) Vendor has ten (10) or more full-time employees; and (c) this Agreement has a value of $100,000 or more, the following certification shall apply; otherwise, this certification is not required. Pursuant to Chapter 2270 of the Texas Government Code, the Vendor hereby certifies and verifies that neither the Vendor, nor any affiliate, subsidiary, or parent company of the Vendor, if any (the "Vendor Companies"), boycotts Israel, and the Vendor agrees that the Vendor and Vendor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.
Our company is not listed on and we do not do business with companies that are on the Texas Comptroller of Public Accounts list of Designated Foreign Terrorists Organizations per Texas Gov't Code 2270.0153 found at https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf
I swear and affirm that the above is true and correct.

YES

86 **Logos and other company marks**

Please upload your company logo to be added to your individual profile page on the TIPS website. If any particular specifications are required for use of your company logo, please upload that information under the "Logo and Other Company Marks" section under the “Response Attachment” tab. Preferred Logo Format: 350 x 350 pixel - .png, .eps, .jpg preferred

Potential uses of company logo:

* Your Vendor Profile Page of TIPS website

* Potentially on TIPS website scroll bar for Top Performing Vendors

* TIPS Quarterly eNewsletter sent to TIPS Members

* Co-branding Flyers and or email blasts to our TIPS Members (Permission and approval will be obtained before publishing)

87 **Felony Conviction Notice**

Texas Education Code, Section 44.034, Notification of Criminal History, Subsection (a), states “a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.” Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.” (c) This section does not apply to a publicly held corporation. The person completing this proposal certifies that they are authorized to provide the answer to this question.
Select A., B. or C.
A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.
OR B.My firm is not owned nor operated by anyone who has been convicted of a felony, OR
C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony. (if you answer C below, you are required to provide information in the next attribute.

B. Firm not owned nor operated by felon; per above

88 **If you answered C. My Firm is owned or operated by a felon to the previous question, you are REQUIRED TO ANSWER THE FOLLOWING QUESTIONS.**

If you answered C. My Firm is owned or operated by a felon to the previous question, you must provide the following information.

1. Name of Felon(s)

2. The named person's role in the firm, and

3. Details of Conviction(s).

No response

89 **Required Confidentiality Claim Form**

Required Confidentiality Claim Form
This form is required by TIPS. By submitting a response to this solicitation you agree to download from the “Attachments” section, complete according to the instructions on the form, then uploading the completed form, with any confidential attachments, if applicable, to the “Response Attachments” section titled “Confidentiality Form” in order to provide to TIPS the completed form titled, “CONFIDENTIALITY CLAIM FORM”. By completing this process, you provide us with the information we require to comply with the open record laws of the State of Texas as they may apply to your proposal submission. If you do not provide the form with your proposal, an award will not be made if your proposal is qualified for award, until TIPS has an accurate, completed form from you.
Read the form carefully before completing and if you have any questions, email Rick Powell at TIPS at rick.powell@tips-usa.com

90 **Choice of Law clauses for TIPS Members**

If the vendor is awarded a contract with TIPS under this solicitation, the vendor agrees to make any Choice of Law clauses in any contract or agreement entered into between the awarded vendor and with a TIPS member entity to read as follows: "Choice of law shall be the laws of the state where the customer resides" or words to that effect.

Agreed

91 **Venue of dispute resolution with a TIPS Member**

In the event of litigation or use of any dispute resolution model when resolving disputes with a TIPS member entity as a result of a transaction between the vendor and TIPS or the TIPS member entity, the Venue for any litigation or other agreed upon model shall be in the state and county where the customer resides unless otherwise agreed by the parties at the time the dispute resolution model is decided by the parties.

Agreed

92 **Indemnity Limitation with TIPS Members**

Texas and other states restrict by law or state Constitution the ability of a governmental entity to indemnify others. TIPS requires that any contract entered into between a vendor and TIPS or a TIPS Member as a result of an award under this Solicitation limit the requirement that the Customer indemnify the Vendor by either eliminating any such indemnity requirement clauses in any agreements, contracts or other binding documents **OR** by prefacing all indemnity clauses required of TIPS or the TIPS Member entity with the following: "To the extent permitted by the laws or the Constitution of the state where the customer resides, ".

Agreement is a required condition to award of a contract resulting from this Solicitation.

Agreed

93 **Arbitration Clauses**

Except for certain circumstances, TIPS forbids a mandatory arbitration clause in any contract or agreement entered into between the awarded vendor with TIPS or a TIPS member entity. Does the vendor agree to exclude any arbitration requirement in any contracts or agreement entered into between TIPS or a TIPS member entity through an awarded contract with TIPS?

Agreement is a required condition to award of a contract resulting from this Solicitation.

Agreed

94 **Required Vendor Sales Reporting**

By responding to this Solicitation, you agree to report to TIPS all sales made under any awarded Agreement with TIPS. Vendor is required to report all sales under the TIPS contract to TIPS. If the TIPS Member entity requesting a price from the awarded Vendor requests the TIPS contract, Vendor must include the TIPS Contract number on any communications with the TIPS Member entity. If awarded, you will be provided access to the Vendor Portal. To report sales, login to the TIPS Vendor Portal and click on the PO's and Payments tab. Pages 3-7 of the Vendor Portal User Guide will walk you through the process of reporting sales to TIPS. Please refer to the TIPS Accounting FAQ's for more information about reporting sales and if you have further questions, contact the Accounting Team at accounting@tips-usa.com. The Vendor or vendor assigned dealers are responsible for keeping record of all sales that go through the TIPS Agreement and submitting same to TIPS.

95 **Upload of Current W-9 Required**

Please note that you are required by TIPS to upload a current W-9 Internal Revenue Service (IRS) Tax Form for your entity. This form will be utilized by TIPS to properly identify your entity. Additionally, if not designated "Confidential" in your proposal response, this W-9 may be accessed by TIPS Members for the purpose of making TIPS purchases from you in the event that you are awarded. If you wish to designate your required W-9 confidential, please do so according to the terms of the Confidentiality Claim Form which is an attachment to this solicitation.

96 **Solicitation Deviation/Compliance**

Does the vendor agree with the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation?

Yes

97 **Solicitation Exceptions/Deviations Explanation**

If the bidder intends to deviate from the General Conditions Standard Terms and Conditions or Item Specifications listed in this proposal invitation, all such deviations must be listed on this attribute, with complete and detailed conditions and information included or attached.
TIPS will consider any deviations in its proposal award decisions, and TIPS reserves the right to accept or reject any bid based upon any deviations indicated below or in any attachments or inclusions.
In the absence of any deviation entry on this attribute, the proposer assures TIPS of their full compliance with the Standard Terms and Conditions, Item Specifications, and all other information contained in this Solicitation.

No response

98	**Agreement Deviation/Compliance** Does the vendor agree with the language in the Vendor Agreement? Yes

99	**Agreement Exceptions/Deviations Explanation** If the proposing Vendor desires to deviate form the Vendor Agreement language, all such deviations must be listed on this attribute, with complete and detailed conditions and information included. TIPS will consider any deviations in its proposal award decisions, and TIPS reserves the right to accept or reject any proposal based upon any deviations indicated below. In the absence of any deviation entry on this attribute, the proposer assures TIPS of their full compliance with the Vendor Agreement. *No response*

TIPS RFP # 210205

Required Confidential Information Status Form

White Sign Company, LLC

Name of company

Joel A White, Owner

Printed Name and Title of authorized company officer declaring below the confidential status of material

907 S Charles Richard Beall Blvd.	DeBary	FL	32713	386-320-0623
Address	**City**	**State**	**ZIP**	**Phone**

ALL VENDORS MUST COMPLETE THE ABOVE SECTION

CONFIDENTIAL INFORMATION SUBMITTED IN RESPONSE TO COMPETITIVE PROCUREMENT REQUESTS OF EDUCATION SERVICE CENTER REGION 8 AND TIPS (ESC8) IS GOVERNED BY TEXAS GOVERNMENT CODE, CHAPTER 552

If you consider any portion of your proposal to be confidential information and not subject to public disclosure pursuant to Chapter 552 Texas Gov't Code or other law(s), **you must attach a copy of all claimed confidential materials within your proposal and put this COMPLETED form as a cover sheet to said materials then scan, name "CONFIDENTIAL" and upload with your proposal submission.** (You must include all the confidential information in the submitted proposal. The copy uploaded is to indicate which material in your proposal, if any, you deem confidential in the event the receives a Public Information Request.) ESC8 and TIPS will follow procedures of controlling statute(s) regarding any claim of confidentiality and shall not be liable for any release of information required by law. Upon your claim and your defense to the Office of Texas Attorney General is required to make the final determination whether the information submitted by you and held by ESC8 and TIPS is confidential and exempt from public disclosure.

ALL VENDORS MUST COMPLETE ONE OF THE TWO OPTIONS BELOW.

OPTION 1:

I DO CLAIM parts of my proposal to be confidential and *DO NOT* desire to expressly waive a claim of confidentiality of all information contained within our response to the solicitation. The attached contains material from our proposal that I classify and deem confidential under Texas Gov't Code Sec. 552 or other law(s) and I invoke my statutory rights to confidential treatment of the enclosed materials.

IF CLAIMING PARTS OF YOUR PROPOSAL CONFIDENTIAL, YOU MUST ATTACH THE SHEETS TO THIS FORM AND LIST THE NUMBER OT TOTAL PAGES THAT ARE CONFIDENTIAL.

ATTACHED ARE COPIES OF _____ PAGES OF CLAIMED CONFIDENTIAL MATERIAL FROM OUR PROPOSAL THAT WE DEEM TO BE NOT PUBLIC INFORMATION AND WILL DEFEND THAT CLAIM TO THE TEXAS ATTORNEY GENERAL IF REQUESTED WHEN A PUBLIC INFORMATION REQUEST IS MADE FOR OUR PROPOSAL.

Signature _____ Date _____

OR

OPTION 2:

I DO NOT CLAIM any of my proposal to be confidential, complete the section below.

Express Waiver: I desire to expressly waive any claim of confidentiality as to any and all information contained within our response to the competitive procurement process (e.g. RFP, CSP, Bid, RFQ, etc.) by completing the following and submitting this sheet with our response to Education Service Center Region 8 and TIPS.

Signature Joel White Date 3/17/2021

Caton Hosey
Insurance

March 17, 2021

White Sign Company, LLC
907 S. Charles Richard Beall Blvd,
DeBary, FL 32713

To Whom it May Concern:

Please accept this letter as evidence of bondability for White Sign Company, LLC. As surety for White Sign Company, LLC we are willing to favorably consider providing surety support on single projects up to a contract price of $400,000. Final consideration of any requested bond is subject to the usual underwriting review, including the continued financial strength of our contractor, additional work awarded subsequent hereto, mutually acceptable contract documents including bond forms, evidence of project financing when appropriate, and all other underwriting considerations employed by surety. We assume no liability to you, or any third parties, if for any reason we do not execute said bonds.

The Ohio Casualty Insurance Company is a subsidiary of Liberty Mutual Insurance Company. The Ohio Casualty Insurance Company is listed in the Federal Register dated July 23, 2013 with an underwriting limitation of $95,052,000. We have been given a rating of A - XV by A. M. Best.

Sincerely,

April Koerner

April Koerner
Account Manager

3731 Nova Road ● Port Orange, FL 32129-4233
386-767-3161 ● Fax: 386-760-1770
www.catonhosey.com

Orlando International Airport
5850 B Cargo Road
Orlando, Florida 32827-4399
Phone: (407) 825-7133
Fax: (407) 825-3004

December 22, 2020

Mr. Joel White
White Sign Company, LLC
907 S. Charles Richard Beall Blvd.
Suite A
Debary, FL 32713

Small Business Enterprise (SBE) Certification
Expiration Date: December 22, 2021

Dear Mr. White:

The Small Business Development Department of the Greater Orlando Aviation Authority (Authority) is pleased to announce that your firm, **White Sign Company, LLC** has been certified as **Small Business Enterprise (SBE)** under the Authority's Small Business Enterprise Policy.

SBE certification is not equivalent and should not be construed as certification under the Authority's Disadvantaged Business Enterprise (DBE) or Airport Concessions Disadvantaged Business Enterprise (ACDBE) Policies promulgated pursuant to the Department of Transportation's regulations, or the Authority's Local Developing Business (LDB), Minority/Women Business Enterprise (M/WBE) or Veteran Business Enterprise (VBE) Policies.

SBE certification is NOT a guarantee of work, but enables the firm to compete for, and perform, contract work on all Authority projects as an **SBE** contractor, sub-contractor, consultant, sub- consultant or material supplier.

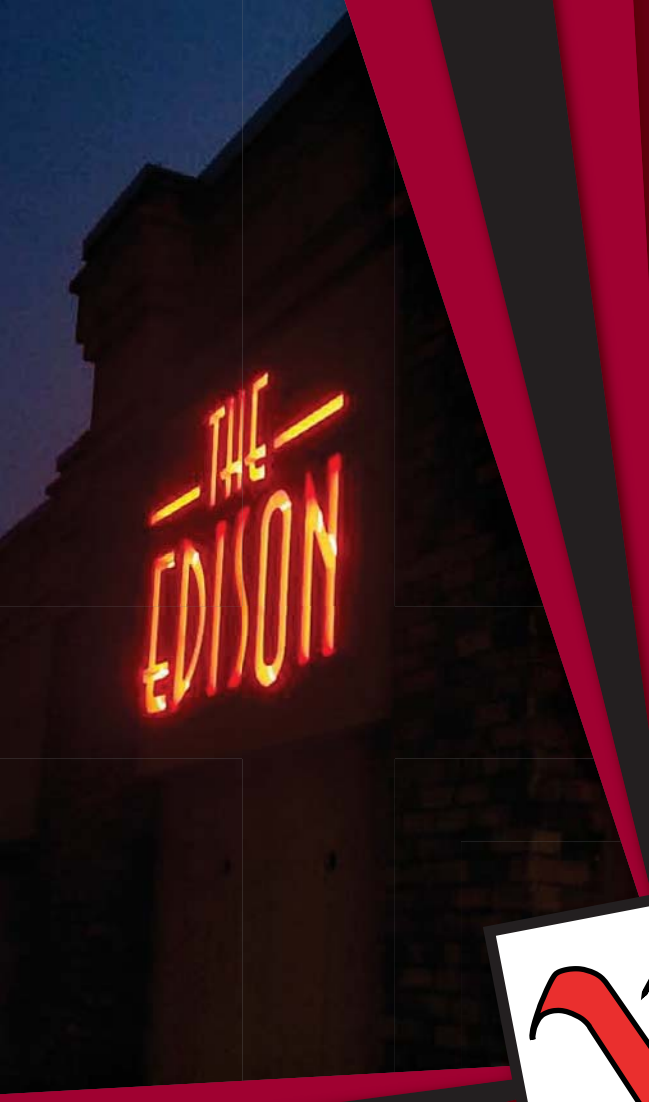
Your company's **SBE** certification with the Authority will be effective through **December 22, 2021.** For re-certification at the end of this period you must reapply for SBE certification. Your **renewal application** should be submitted ninety (90) days prior to expiration of your current certification. You may complete your renewal application online at https://goaa.diversitycompliance.com. **Failure to submit your renewal application ninety (90) days in advance of your expiration may result in a lapse in your certification.**

If there is a material change in the firm, including, but not limited to: ownership, officers, directors, scope of work being performed, daily operations, affiliations with other businesses or individuals or physical location of the firm prior to your renewal date you must promptly notify this office in writing. Notification should include supporting documentation.

Congratulations on your **SBE** certification. Please contact our office at 407-825-7133 or certifications@goaa.org if you have any questions or if we can be of any assistance.

Sincerely,

George I. Morning
Director, Small Business Development Department



White Sign Company

Employing basic principles of hard work, honesty, and integrity.

907 S. Charles Richard Beall Blvd.
Suite B
Debary, Florida 32713

386-320-0623

info@whitesigncompany.com
www.whitesigncompany.com





CHANNEL LETTERS



Channel letter signs are an impactful sign choice. They are 3-D letter signs that are dynamic, eye-catching, and sure to attract customers to your client's store. The letters are bold, individually-lit, and built to ensure the highest visibility. Channel letter signage can be customized to fit your needs including most font, color, size, and design wishes.

At White Sign Company, we use state-of-the-art equipment to precisely produce our channel letters. This ensures the quality, durability, and appeal of our signs.



Because they're standalone works of art, monument signs will grab the attention of traffic and passers-by, increasing your brand awareness and drawing people to your business.

Since they're customizable and you control how they look, they're also a great way to showcase the personality of your business. This allows you to create something unique and memorable. Customers will appreciate an elegant sign that , directing them to your business.

—and you'll appreciate the boost in your customer flow.

SIGN FABRICATION

White Sign Company has tremendous in-house capabilities for complete signage fabrication and are experienced in producing practically any type of sign products imaginable. From custom, one-of-a-kind signs to large-scale sign installation projects for local, regional and national clients.

The modern, state-of-the-art signage fabrication facility houses the latest in computerized design and manufacturing equipment and is staffed with a team of sign fabricators committed to consistently delivering innovation, quality and service to be expected from the leader in the signage industry.



POWDER COATING

At White Sign Co., we offer powder coating for the exterior of your building, awnings, canopies, and signage as requested. If you are concerned about wear and tear, powder coating can help. The need for surface coating has increased, and so has our ability to provide a quality product.

Unlike liquid paint, no solvent binder is necessary to complete the job. We use a free-flowing dry powder, applied to stainless steel, metal, galvanized & electroplated steel and aluminum by electrostatically charging the surface first and then curing it under 400 degree heat to form a tough skin. Contrary to the black that most think of when it comes to powder coating – many different colors can be applied.



AWNINGS/CANOPIES

A canopy or awning helps protect storefronts from wind and rain. The detail they give adds a nice flair that will catch the eye of potential customers. If it's raining, they help customers to seek shelter so they don't become drenched in rain. If the sun is beating down and unbearable, they can get relief from the heat with some needed shade and relax.

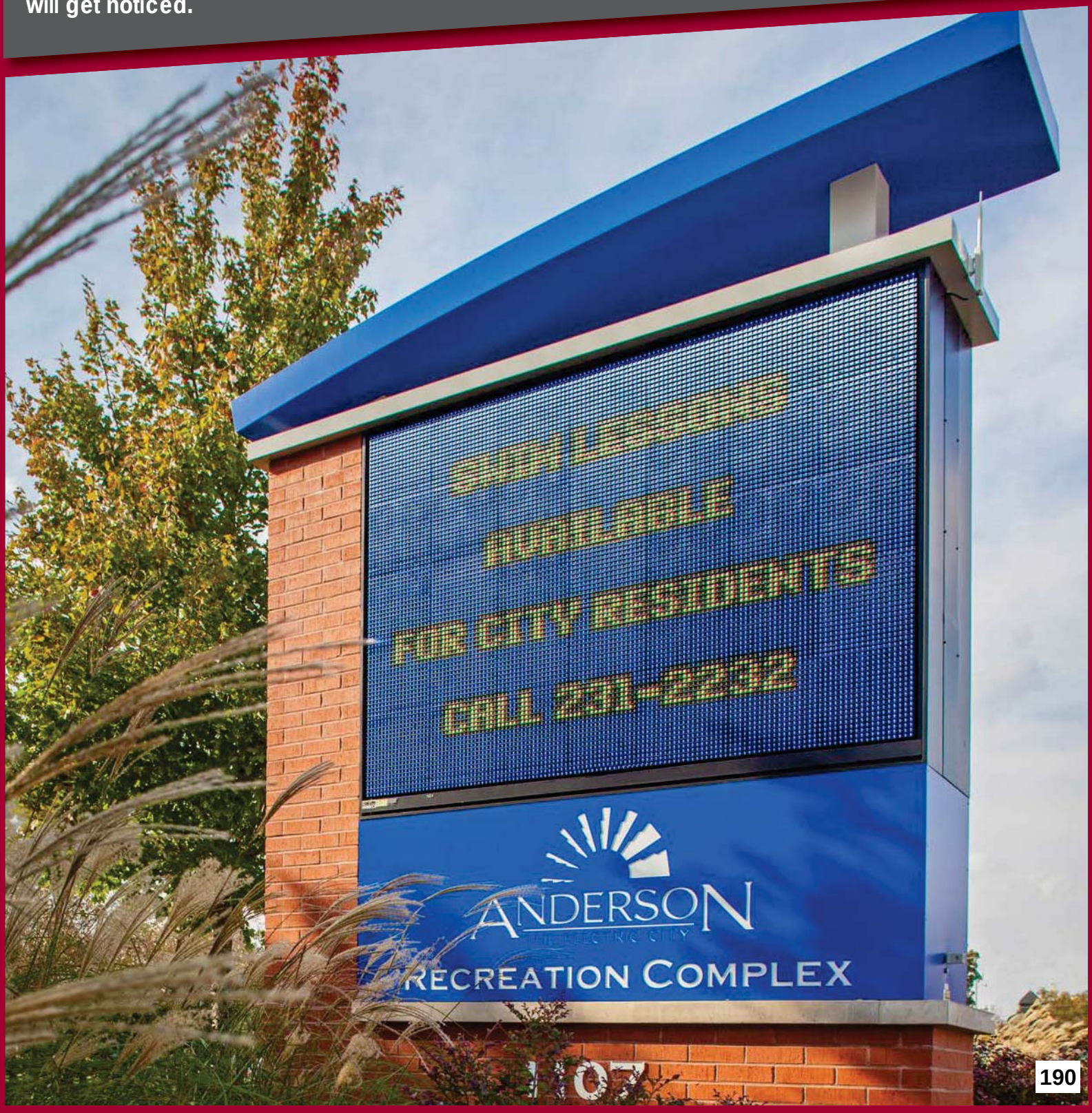
No matter the weather, a canopy or awning is a smart choice that simultaneously protects your building while showing your customers that you care and naturally draw them into your business. —and they'll want to frequent your establishment again and again!



ELECTRONIC MESSAGE CENTER

Are you interested in enhancing your signage with the addition or upgrade of an electrical sign? At White Sign Company, we offer the manufacturing and repair of a selection of EMC Boards. EMC signs utilize the most advanced technology and are an effective way to attract customers. Also referred to as, LED Boards, they can show customers you are open and invite them to investigate.

They can also be used to enhance the image of your company or your storefront by changing messages to keep your potential customers engaged. Whether it's day or night, your sign will get noticed.





ADA signs are often found indoors or at the entrance of a building. If a sign identifies a permanent room or space, it must adhere to the guidelines. ADA compliant signs are required both indoors & outdoors for all suite signs, restrooms, emergency exits, handicap parking signs, entryways and many more areas within any given facility. All tactile and braille signs and raised image disability signs must be compliant with ADA regulations as per government standards with regards to the correct colors, using matte and non-gloss finishes.

At White Sign Company, we employ state of the art machines to accurately and carefully piece together each ADA sign just for you.

ROOFING



White Sign offers metal roofing for both residential and commercial properties.
Investing in a metal roof can save you money over time because our metal roofs last up to 30 to 50+ years. Unlike traditional asphalt roofs, a metal roof can withstand high winds, hail, fire, and the Florida sun & heat! Metal roofs reflect the heat, which reduces energy consumption from your air conditioning system at your home or business.

Standing seam metal roofs are aesthetically elegant in design as well as provide unique character and functional design to increase your home or commercial properties value. Metal roofs are becoming even more popular with green energy efficient building codes on the rise.
Best of all our metal roofs and awnings are maintenance free.

FULL SERVICE CUSTOM SIGN FABRICATION, INSTALLATION, REPAIR, MAINTENANCE, ILLUMINATED SIGNS, COMMERCIAL SIGNS





ALL YOUR SIGN NEEDS

WHO WE ARE

White Sign Company has grown and developed in the past decade to integrate seamlessly with an ever-advancing technological landscape. Through our comprehensive experience and knowledge of the latest sign manufacture technology, we are able to offer quality signs at great prices.

Contact us today for a free quote

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

White Sign Company LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ S

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

907 S Charles Richard Beall Blvd.

Requester's name and address (optional)

6 City, state, and ZIP code

DeBary, Florida 32713

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

2	6	–	1	9	0	8	4	6	6

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** ▶ Marie G Crain | **Date** ▶ 2/6/2020

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

AGENDA ITEM NO. 11.9

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Bid on Irrigation Systems- Installation and Repair Services, SDMC No. 26-0066-MR, Estimated in the Amount of $200,000.00 Annually (Capital Funds)

Executive Summary
This bid provides for districtwide irrigation system installation and repair services. These services support the Maintenance and Operations Department when needs exceed district staff capacity, ensuring timely response and continuity of field and campus operations.

The recommendation is to award contracts to two responsive vendors and to establish directly negotiated rates with an additional vendor to ensure adequate coverage and availability for repairs.

Current expenditures for this contract cover repairs to the athletic play area at Tara Elementary after construction and rerouting irrigation zones at Bayshore High School to support the practice field following football field work.

Approval of this agenda item does not indicate immediate or complete expenditure of funds. Funds will only be expended as budget(s) allow.

The contract requested is for through September 30, 2028. This bid is for a period of three years with the option to renew for two additional one-year periods.

Historical expenditures are as follows:
YTD 2025-2026: $94,947.40
Fiscal Year 2024-2025: $8,112.25
Fiscal Year 2023-2024: $24,935.75

The bid is recommended for award to:
Jays Landscape, LLC, Bradenton, FL, Florida Document No. L20000099923
Juniper Landscape of Florida LLC, LLC, Fort Myers, FL, Florida Document No. L09000012442
Metron Irrigation LLC, Inc., Orlando, FL, Florida Document No. L21000525415

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 4
Maximize the energy efficiency and management of our facilities to remain sustainable and financially responsible

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of the bid on irrigation systems- installation and repair services, SDMC No. 26-0066-MR, estimated in the amount of $200,000.00 annually. (Capital Funds)

Financial Impact
The funding source for this estimated expenditure is Local Capital Improvement and is included in Maintenance, Operations & Central Distribution Warehouse Department approved budget for 2025-2026.**(Capital Funds)**

Contact
Submitting Departments: Maintenance, Operations & Central Distribution Warehouse and Purchasing
Initiated by: Todd Henson

Attachments:
260066 tab FINAL
26-0066-MR- JAY'S FS
26-0066-MR- JUNIPER FS
26-0066-MR- METRON-FS

NOTICE OF INTENT TO AWARD

BID ON IRRIGATION SYSTEMS - INSTALLATION AND REPAIR SERVICES, SDMC No. 26-0066-MR

CONTRACT PERIOD: OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2028

BOARD APPROVAL ON NOT APPLICABLE UNDER $99,999.99 PER YEAR.

TABULATION OF BIDS ON IRRIGATION SYSTEMS- INSTALLATION AND REPAIR SERVICES, SDMC No. 26-0066-MR

Bids Due: 3:00 p.m., Tuesday, September 12, 2025

Bidder's Name	1. Journeyman, Standard Working Hours		2. Repair Journeyman, Non-Standard Hours		3. Helper, Standard Hours		4. Helper, Non-Standard Hours	
	Hourly Rate	Notes	Hourly Rate	Notes	Hourly Rate	Notes	Hourly Rate	Notes
Jays Landscape, LLC (a)	$60.00	(7) (8)	$100.00		$25.00		$35.00	
Juniper Landscape of Florida, LLC	$75.00		$112.50		$50.00		$75.00	
Metron Irrigation LLC	$95.00		$142.50		$25.00		$37.50	

Bidder's Name	5.Materials - New Installation or Repairs Billed at Discount Off Catalog List Price		6. Rental of Equipment		7. Contractor Owned Special Equipment			7. Contractor Owned Special Equipment		
	Discount Off Catalog List	Notes	Percentage Mark-Up (Max 10% MU)	Notes	Hourly Rate	Daily Rate	Notes	Hourly Rate	Daily Rate	Notes
Jays Landscape, LLC (a)	15%		0%			$275.00	1			
Juniper Landscape of Florida, LLC	20%		10%		$125.00	$750.00	1	$120.00	$720.00	2
Metron Irrigation LLC	0%		10%		$100.00	$600.00	5	$150.00	$1,000.00	6

Bidder's Name	7. Contractor Owned Special Equipment			7. Contractor Owned Special Equipment			8. Subcontracted Services	
	Hourly Rate	Daily Rate	Notes	Hourly Rate	Daily Rate	Notes	Percentage Mark-Up(Max of 10%)	Notes
Jays Landscape, LLC (a)							N/A	
Juniper Landscape of Florida, LLC	$110.00	$660.00	3	$105.00	$630.00	4	10%	
Metron Irrigation LLC							10%	

NOTES:
1- CYD Wheel Loader or 90 HP Skid Steer
2- HP Ride-on Trencher
3- 20 HP Stand on Trencher
4- 30 HP Farm Tractor w/ PTO
5- Trencher
6- Mini Excavator
7-Landscaping at $45.00 per hour.
8- Sod installation, quoted price by job including labor and materials.

a) Direct Negotiated to add to bid. Recevied 2 or less bid responses.

"Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes."

PURCHASING DEPARTMENT
215 Manatee Avenue West
Bradenton, Florida 34205
Direct Line (941) 708-8770 FAX Line (941) 708-8485

CONTRACT OF AWARD AGREEMENT, SDMC No. 26-0066-MR

THIS AGREEMENT is entered into by and between The School Board of Manatee County, Florida, hereinafter "District" and Jays Landscape LLC (Contractor).

1. **THE WORK**

1.1 Contractor shall perform and render all services as prescribed and required by the Instructions to Proposers, Proposal Form, General Conditions, Specials Conditions, Scope of Work, Specifications, and all other documents forming a part of the Proposal package and any other documents signed by both parties relating to the subject matter of the Agreement, all of which are incorporated by reference as though set forth in full herein for:

BID TITLE, Irrigation Systems-Installation and Repair Services **SDMC No.** 26-0066-M

2. **TERM AND RENEWAL**

2.1 **Term:** The term of this Agreement shall be from October 1, 2025 through September 30, 2028. Any deviation from the awarded contract period or cancellation of any item(s) awarded may result in Contractor being barred from doing business with the District, in accordance with District policies and procedures. Multi-year contracts will automatically renew for one (1) year periods during the initial contract period above, unless the District notifies Contractor of intent to rebid or negotiate new terms ninety (90) days prior to the contract anniversary date. This Agreement shall not expire until all work under Purchase Orders issued is completed, accepted and paid for by the District. All indemnification provisions contained in the Agreement shall survive beyond the expiration of the Agreement.

2.2 **Renewal:** Upon agreement of the parties, this Agreement may be renewed for an additional two, one year period(s). Renewal must be in writing and is subject to the same terms and conditions set forth in the Agreement and any amendments.

3. **EXHIBITS INCORPORATED INTO THE AGREEMENT:** The following exhibits are attached, incorporated, and made a part of this Agreement:

3.1 Exhibit A, Solicitation
3.2 Exhibit B, Bid Tabulation
3.3 Exhibit C, Contractor Information Form (required if Contractor will be doing work at any District Site)
3.4 Exhibit D, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards
3.5 Exhibit E, Contractor Affidavit Regarding the Use of Coercion for Labor and Services

4. **TERMS SUPPLEMENTAL TO THE AUTHORIZED SOLICITATION**

4.1 **COMPLIANCE WITH JESSICA LUNSFORD ACT:** Contractor and their subcontractors shall comply with the Jessica Lunsford Act (JLA). Contractor/subcontractor shall comply with Sections 1012.465, 1012.467, 1012.468, Florida Statutes, and all other applicable Florida laws governing background screening requirements, fingerprinting and criminal history checks. Contractor, Contractor's personnel and subcontractors who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds shall meet the screening requirements of Section 1012.32, Florida Statutes. That Contractor hereby indemnifies and holds harmless the District for any claims made against the District related to the

failure of Contractor or Contractor's personnel or subcontractors to comply with any of the laws referenced in this paragraph or related to Contractor's obligation to comply with the Jessica Lunsford Act and Florida law governing background screening requirements.

For information on JLA, requirements visit http://www.manateeschools.net/jessicalunsford. The Contractor information sheet, Exhibit C, must be completed and returned with the signed contract where the contractor is performing services on any District property.

4.2 **ASSIGNABILITY:** The parties may not assign this Agreement or any right or obligation of this Agreement without prior written consent of the other party.

4.3 **THIRD PARTY BENEFICIARIES:** The parties to this Agreement do not intend that this Agreement benefit any third party, and nothing herein should be construed as consent by either party to be sued by third parties in any matter arising out of this Agreement.

4.4 **GOVERNING LAW:** This Agreement will be governed, construed, and enforced in accordance with the laws of the State of Florida, without regard to its conflicts of laws rules. Each party agrees to comply with all applicable laws in the performance of this Agreement. Venue for resolution of all disputes, whether by mediation, arbitration, or litigation shall lie in Manatee County, Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the state courts of the Twelfth Judicial Circuit of Manatee County, Florida. The parties forever waive the right to trial by jury for all litigation between the parties arising out of or related to this Agreement. The parties agree to have any such dispute settled by a judge alone, without a jury.

4.5 **INDEPENDENT CONTRACTOR:** Contractor is an independent contractor and District has no supervisory authority or control over Contractor or Contractor's employees in the performance of this Agreement. Neither Contractor nor Contractor's employees shall be deemed agents or employees of District and any representation to the contrary by Contractor or its employees shall constitute a violation of this Agreement and shall be grounds for immediate Termination for Cause. Contractor shall not employ, contract with, or otherwise use the services of any officer or employee of District. Contractor certifies that its owner(s), officers, directors or agents, and members of their immediate family, do not have an employee relationship or other material Interest with District.

4.6 **INVOICE REQUIREMENTS:** The invoice shall contain the following basic information: the awarded Contractor's name and address, invoice number, date of invoice, description of the service performed, the contract number, purchase order number, and any discounts. The invoice shall be in detail sufficient for a proper pre-audit and post audit thereof. Each bill or invoice must properly identify the services, portion of services, and expenses for which compensation is sought.

4.7 **PAYMENT:** The District complies with the Local Government Prompt Payment Act (sections 218.70-218.80, Florida Statutes). Unless otherwise required by the Local Government Prompt Payment Act, invoice payment is Net 45 days from the date of delivery or the receipt of satisfactory invoice, whichever occurs last, unless invoices specify early payment discounts. All references to currency, monetary values, and dollars set forth herein shall mean United States dollars and all payments hereunder shall be made in United States dollars.

4.8 **INDEMNIFICATION:** Contractor shall defend, indemnify and hold harmless District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members from any and all liability, losses or damages, including attorneys' fees and costs of defense, which District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members

may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the performance of this Agreement by the Contractor, its employees, officers and agents. The parties agree to promptly notify one another of any claims and to cooperate in the defense of all claims towards a goal of settling or otherwise disposing of all claims in a manner that is mutually agreeable to both parties. To the extent permitted by law, each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the performance of this Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statutes.

4.9 **SOVEREIGN IMMUNITY:** Contractor acknowledges and agrees that the District does not waive its immunity and nothing herein, including the naming of the District as an additional insured, shall be interpreted or deemed as a waiver of the District's rights, including the limitation of waiver of immunity, as set forth in section 768.28, Florida Statutes, or any other statutes, and District expressly reserves these rights to the full extent allowed by law. all defenses relative to sovereign immunity are expressly reserved by the District.

4.10 **CONTACT WITH STUDENTS:** Unless otherwise specified, Contractor will not permit any employee, independent contractor, material men, supplier or anyone involved in any manner with work pursuant to this Agreement to have direct or indirect contact with students while performing pursuant to this Agreement on District property. A violation of this provision shall result in immediate termination of the offender and the issuance of a trespass notice from District. Contractor shall be responsible for insuring compliance by all employees, independent contractors, subcontractors, or other persons involved in any manner with work pursuant to this Agreement.

4.11 **STANDARDS OF CONDUCT:** Contractor will be held to the same standards of conduct as District employees while conducting business with District. These standards, as defined in District policies, will apply to Contractor's employees and employees of Contractor's subcontractors.

4.12 **SEVERABILITY:** If any one or more of the provisions of this Agreement should be held contrary to law or public policy, or should for any reason whatsoever be held invalid or unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed separate from the remaining provisions of this Agreement, which remaining provisions shall continue in full force and effect, provided that the rights and obligations of the parties contained herein are not materially prejudiced and the intentions of the parties continue to be effective.

4.13 **WAIVER:** The failure or neglect by any party to enforce any right under this Agreement shall not be deemed to be a waiver of that party's rights. A waiver shall not be effective unless it is in writing and signed by the party who possesses the right to waive enforcement of same.

4.14 **FORCE MAJEURE:** The term "Force Majeure" means circumstances beyond the reasonable control of a party, (such as an act of God, a government restriction, a war, an insurrection, a labor dispute, a financial insolvency, an economic hardship, a strife, a failure of suppliers, communications, or data systems) which delay or prevent the party from performing under the terms of this Agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. If the

Force Majeure persists more than 90 days, any party may elect to terminate this Agreement upon written notice per paragraph 4.16, Termination for Convenience.

4.15 **TERMINATION FOR CAUSE:** Either Party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Either Party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Notwithstanding anything herein to the contrary, District may unilaterally terminate this Agreement for refusal by the Contractor to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by Contractor in conjunction with this Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statues.

4.16 **TERMINATION FOR CONVENIENCE:** This Agreement may be terminated by the District or Contractor for any lawful reason or for no reason by giving the other party no less than 30 days written notice of intent to terminate. Contractor shall be entitled to payment and profit for work completed to the time of termination only together with any costs reasonably incurred by Contractor that are directly attributable to the termination, but Contractor shall not be entitled to any other or further recovery against District, including anticipated fees, profit on work not required to be performed, or attorneys' or legal fees and costs.

4.17 **COMPLIANCE WITH THE PUBLIC RECORDS ACT:** By entering into this Agreement, Contractor acknowledges that the portion of its books and records related to this Agreement with District may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because Contractor is performing services on behalf of District, Contractor shall:

a. Keep and maintain public records required by District to perform pursuant to the Agreement.
b. Upon request from District's custodian of public records (identified below), provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if Contractor does not transfer the records to District.
d. Upon completion of this Agreement, transfer, at no cost, to District all public records in possession of Contractor or keep and maintain public records required by District to perform the service. If Contractor transfers all public records to District upon completion of this Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District, upon request from District's custodian of public records, in a format that is compatible with the information technology systems of District.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: 941-708-8770, PUBLICRECORDS@MANATEESCHOOLS.NET, 215 MANATEE AVENUE WEST, BRADENTON, FLORIDA, 34205.

4.18 **SCHOOL DISTRICT POLICY:** In accordance with District policy, no contract for providing supplies, equipment or services shall be effective with any individual or business entity in which any board member of District or District's Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which District's Superintendent, any board member of District, or any spouse or child of the foregoing has an employment relationship or a material interest. No District employee may directly or indirectly purchase or recommend for purchase goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112, Florida Statutes.

4.19 **COMPLIANCE WITH REGULATIONS:** Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by Contractor will in no way be a cause for relief from responsibility. Contractor shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this Agreement. Contractor must not be in violation of any zoning or other ordinances in the performance of this Agreement.

4.20 **SAFETY STANDARDS:** All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards there under.

4.21 **TAX EXEMPTIONS:** When purchasing directly from a supplier the District is exempt from Federal Excise, State Sales, and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

4.22 **INSURANCE:** The Contractor shall furnish the School District of Manatee County with proof of:

(1) Statutory Limits of Worker's Compensation in compliance with Chapter 440, Florida Statute, if required.
(2) Comprehensive General Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence.
(3) a. Automobile Liability Insurance in an amount equal to or greater than $1,000,000.00 per person.
b. Automobile Liability Insurance equal to or greater than $1,000,000.00 per occurrence for property damage or $1,000,000.00 combined single limit.
(4) Contractual Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence. Policy must include endorsement for indemnification in the event third party damages are sought against the School District.
(5) Completed Operations Endorsement equal to or greater than $1,000,000.00 per occurrence.
(6) Independent Contractors Endorsement in an amount equal to or greater than $1,000,000.00 per occurrence.

Certificate(s) of Insurance listing The School District of Manatee County, Florida, as an additional insured must be received by District's Risk Manager within 10 days after the Effective Date of this

Agreement. Any policy shall include substantially the following provision: The School District of Manatee County, Florida, shall be furnished written notice 30 days in advance of the effective date of any reduction in or cancellation of this policy." Contractor shall immediately notify District upon lapse in coverages required by this Agreement or cancellation of any of the insurance policies. Contractor shall not provide any services under this Agreement during any such period of lapse or after cancellation of the insurance coverages required herein without the express written permission of the District's Risk Manager. District shall be under no obligation to pay Contractor for any services provided or for any costs associated with this Agreement for any period of time concurrent with any lapse in coverage.

4.23 **ENTIRE AGREEMENT:** This Agreement and its Exhibits, if any, constitute the final and entire agreement between the parties with respect to the subject matter contained herein and are intended to be an integration of all prior negotiations and understandings. The Agreement and its Exhibits supersede all prior agreements, negotiations, understandings, and representations, whether written or oral. Consultant and District shall not be bound by any terms, conditions, statements, warranties, or representations, written or oral, not contained herein. This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument.

4.24 **AMENDMENTS:** This Agreement may not be amended, canceled, changed, discharged, modified, rescinded, supplemented, or terminated other than as expressly provided herein, except by any instrument in writing executed by all parties hereto.

4.25 **BINDING EFFECT:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and permitted assigns.

4.26 **AUTHORITY TO EXECUTE:** The individual executing this Agreement on behalf of the Contractor is duly and fully authorized to execute this Agreement on behalf of the Contractor and to bind the Contractor to each and every condition and covenant of the Agreement.

4.27 **FEDERAL DEBARMENT & SUSPENSION CERTIFICATION:** Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

4.28 **LEGAL FEES AND COSTS:** Each party shall be solely responsible for paying its attorneys' fees and costs and paralegals' fees and costs in any dispute, litigation, trial, appeal, bankruptcy proceedings, post-judgment proceeding, dispute resolution proceeding, settlement negotiation or pre-litigation negotiation, or otherwise arising under this Agreement.

4.29 **TIME OF THE ESSENCE:** Time is of the essence with regard to all dates and times set forth in this Agreement. Any reference herein to time periods of 7 days or less shall, in the computation thereof, exclude Saturdays, Sundays, and legal holidays under the laws of the State of Florida or the United States of America. Any time period provided for herein which shall end on a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America, shall extend to 5 P.M. of the next day that is not a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America. All references herein to times of day shall mean Eastern Standard Time or Eastern Daylight Time, whichever is in effect in Manatee County, Florida, at the

relevant time. The term "day" as used herein shall in all cases mean a consecutive 24-hour day running from midnight to midnight (also known as a calendar day).

4.30 **EMPLOYMENT ELIGIBILITY VERIFICATION ("E-VERIFY"):** By entering into a contract with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning July 1, 2023, a private employer with 25 or more employees shall use the E-Verify system to verify a new employee's employment eligibility, located at https://e-verify.uscis.gov/emp. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system.

The Contractor verifies its compliance with the E-Verify System by listing its E-Verify System Number; or by signature and submission of this contract, asserts it does not employ 25 or more employees, and it is not an unauthorized alien, as defined by this statute.

The Contractor will require all Subcontractors who work on this contract to use the E-Verify System for any subcontracted employees hired during this contract. The Contractor will verify Subcontractor's compliance with an affidavit stating whether the Subcontractor uses the E-Verify System as evidenced by Subcontractor's E-Verify System Number or that the Subcontractor is not an unauthorized alien and does not employ, contract with or subcontract with unauthorized aliens defined by this statute. The Contractor will maintain and provide the Subcontractor's affidavits to the School District on request during this contract.

Termination: With good faith belief that the Contractor knowingly violated this section, the School District will terminate the contract. Further, with good faith believe that the Subcontractor knowingly violated this section, the School District will promptly notify the Contractor and the Contractor will immediately terminate the Contractor's contract with the Subcontractor. A contract terminated for noncompliance with E-Verify is not a breach of contract and may not be considered as such.

To the extent required by applicable law, the Contractor is liable for any additional costs incurred by the School District resulting from a failure to comply with E-Verify. Additional costs may include but are not limited to higher costs for the same services and rebidding costs (if necessary). Likewise, the Contractor will be barred from any other contracts with The District for at least one year after the date the contract was terminated.
CONTRACTOR E-VERIFY NUMBER: n/a

4.31 **Certification Regarding Scrutinized Activities:** Section 287.135(2)(a), Florida Statutes, prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel. Section 287.135(2)(b), Florida Statutes, further prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of one million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes, or the company is engaged in business operations in Cuba or Syria. Entering into this Agreement constitutes certification by Contractor that it is not listed on any of the following: (a) the Scrutinized Companies that Boycott Israel List, (b) Scrutinized Companies with Activities in Sudan List, or (c) the Scrutinized Companies with Activities in Iran Terrorism Sectors List. Contractor further certifies that it is not engaged in a boycott of Israel or engaged in business

operations in Cuba or Syria. Contractor acknowledges that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorney's fees, and/or costs. Contractor further understands that this Agreement with District for goods or services of any amount may be terminated at District's option if Contractor (a) is found to have submitted a false certification, (b) has been placed on the Scrutinized Companies with Activities in Sudan List, (c) has been engaged in business operations in Cuba or Syria, (d) has been placed on a list created pursuant to Section 215.473, Florida Statutes, relating to scrutinized active business operations in Iran, (e) has been placed on the Scrutinized Companies that Boycott Israel List, or (f) is engaged in a boycott of Israel.

4.32 **ACCESS TO AND RETENTION OF DOCUMENTATION:** The District, the United States Department of Education, the Comptroller General of the United States, the Florida Department of Education or any of their duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to work and services to be performed under this agreement for the purpose of audit, examination, excerpting and transcribing. The parties will retain all such required records, and records required under any state or federal rules, regulations or laws respecting audit, for a period of five District fiscal years after completion or termination of this Agreement.

4.33 **CHILD NEGLECT:** The Contractor and its agents and employees shall be subject to the requirements of §39.201, Florida Statutes, that requires the duty to report all actual or suspected cases of child abuse, abandonment or neglect to the statewide toll-free telephone number of the central abuse hotline.

4.34 **NOTICE; ELECTRONIC COMMUNICATIONS:** Any and all notices, approvals, claims, consents, demands, requests, or other communications between the parties (Notices) shall be in writing. All Notices pertaining to breach or termination or to designate a different recipient or address for notice shall be given by hand-delivery in person or sent by certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to Contractor:	Iday's Landscape - 3605 9th Avenue West Bradenton Fl 34205
If mailed to District:	The School District of Manatee County, Attn: Purchasing Department, POB 9069, Bradenton, FL 34206
If hand-delivered to District:	The School District of Manatee County, Attn: Purchasing Department, 215 Manatee Ave. West, Bradenton, FL 34205

All other Notices shall be hand delivered, sent by certified or registered mail, return receipt requested, sent by facsimile, or sent by electronic mail or other electronic means and addressed to the respective representatives at the addresses they respectively designate. All Notices shall be deemed effective and received upon actual receipt by the party to which such notice is given if hand delivered, sent by facsimile, electronic mail or other electronic means or 5 days after mailing, whichever occurs first.

4.35 **FEDERAL GRANTS TERMS AND CONDITIONS**: When Federal funds are expended by the District, Contractor shall comply with all applicable provisions of Appendix II Part 200 Contract Provisions for non-Federal Entity Contracts Under Federal Awards contained in Exhibit D and as may be amended from time to time.

4.36 **RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS 2 CFR §200.334:** When federal funds are expended by District for any contract resulting from this procurement process, the Contractor certifies that it will comply with the record retention requirements detailed in 2 CFR §200.334. The Contractor further certifies that Contractor will retain

all records as required by 2 CFR §200.334 for a period of three years after grantees or sub-grantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

4.37 **OTHER PROVISIONS:**

4.37.1 *POSSESSION OF FIREARMS:* Possession of firearms will not be tolerated on any District property or setting that is under the control and supervision of District for the purpose of school activities approved and authorized by District. No person who has a firearm in their vehicle may park their vehicle on District property. If any employee or independent contractor of Contractor, or any of its subcontractors, is found to have brought a firearm on District property, said individual shall be immediately removed from District property by Contractor and barred from performing further work relative to the Agreement. If a subcontractor fails to terminate said employee or independent contractor, Contractor shall terminate its agreement with the subcontractor. If Contractor fails to terminate said employee or independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee or independent contractor, this Agreement may be terminated by District. "Firearm" has the meaning given in Section 790.001, Florida Statutes.

4.37.2 *CRIMINAL ACTS:* Employment and performing work relative to the Agreement by the Contractor, or any of its subcontractors, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude (as defined by Fla. Admin. Code R. 6A-10.083) will not be tolerated. If it is determined that any person with such criminal history is performing work relative to the Agreement, Contractor agrees to take all steps necessary to remove such person from performing work relative to the Agreement and District property. District shall have the right to terminate this Agreement if Contractor does not comply with this provision.

REPRESENTATIVES: The individuals listed below shall serve as each party's respective representative and are hereby authorized by the respective party to administer this Agreement on behalf of the respective party.	
Jays Landscape LLC CONTRACTOR/COMPANY NAME	3605 9TH AVE WEST BRADENTON, FL 34205
PHONE 941-348-7581	EMAIL jayslandscapellc@gmail.com
TYPE OR PRINT NAME Jason O'Brien	TITLE Owner
THE SCHOOL DISTRICT OF MANATEE COUNTY	215 MANATEE AVE. WEST, BRADENTON, FL 34205 ADDRESS
PHONE 941-708-8800 ext 44070	EMAIL ryan@manateeschools.net
TYPE OR PRINT NAME Melody Ryan	TITLE Capital Buyer

SIGNATURES:

Contractor	9/17/2025 Date	Willie Clark Willie Clark (Oct 1, 2025 15:11:49 EDT) Deputy Superintendent (up to $49.999.99)	Date
School Principal	Date	Laurie Breslin (Oct 1, 2025 20:19:54 EDT) Superintendent (no greater than $99,999.99)	Date
Kevin Pendley (Sep 24, 2025 16:05:26 EDT) General Counsel Approved as to Form and Legal Content	Date	Board Chair (over $100,000.00)	Date

EXHIBIT A

CONTRACTOR INFORMATION FORM

CONTRACTOR NAME: Jays Landscape LLC

TELEPHONE NUMBER: 941-348-7581

LIST EMPLOYEE(s) THAT WILL BE DOING WORK FOR THE SCHOOL DISTRICT OF MANATEE COUNTY: Please print clearly and duplicate form as needed. Please list badge expiration for all employees who currently have a contractor's badge. If a designated employee does not have a contractor's badge, indicate their Appointment Date and Time for fingerprinting.

Please reference the District website for JLA requirements: https://www.manateeschools.net/

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Last Name, First Name	Contractor/JLA Badge Expiration	Fingerprint Appt Date/Time
Jason O'Brien	02/4/2027	

Contractor/Contractor Disqualifiable Offenses:

- Any offense listed in s. 943.0435.

JLA BADGING IS REQUIRED TO COME ON SCHOOL CAMPUS. FAILURE TO PRESENT THE PROPER BADGE AT THE TIME OF SERVICE WILL RESULT IN DENIAL OF SERVICE

EXHIBIT D

Appendix II to Part 200, Title 2 (up to date as of 9/21/2023)

Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

This content is from the eCFR and is authoritative but unofficial.

Title 2 —Grants and Agreements

Subtitle A —Office of Management and Budget Guidance for Grants and Agreements
Chapter II —Office of Management and Budget Guidance
Part 200 —Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
Source: 85 FR 49543, Aug. 13, 2020, unless otherwise noted.
Source: 85 FR 49539, Aug. 13, 2020, unless otherwise noted.
Authority: 31 U.S.C. 503
Source: 78 FR 78608, Dec. 26, 2013, unless otherwise noted.
Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non- Federal entity under the Federal award must contain provisions covering the following, as applicable.

A. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

B. All contracts in excess of $10,000 must address termination for cause and for convenience by the non- Federal entity including the manner by which it will be effected and the basis for settlement.

C. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

D. Davis-Bacon Act, as amended (40 U.S.C. 3141–3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non- Federal entity must report all suspected or reported violations to the Federal awarding agency.

E. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701–3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the

basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

F. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

G. Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended—Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

I. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

J. 200.323 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

K. 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain.

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115–232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115-232, section 889 for additional information.

(d) See also § 200.471.

L. 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

M. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."200.322 Domestic preferences for procurements.

EXHIBIT E

Contractor Affidavit Regarding the Use of Coercion for Labor and Services

Contractor Name: Jay's Landscape LLC

Address: 3605 9th Ave West Bradenton, FL 34205

Phone Number: 941-348-7581

Authorized Representative's Name: Jay O'Brien

Authorized Representative's Title: Owner

Email Address: jayslandscapellc@gmail.com

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School Board of Manatee County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

Signature of Authorized Representative

9/17/2025
Date

PURCHASING DEPARTMENT
215 Manatee Avenue West
Bradenton, Florida 34205
Direct Line (941) 708-8770 FAX Line (941) 708-8485

CONTRACT OF AWARD AGREEMENT, SDMC No. 26-0066-MR

THIS AGREEMENT is entered into by and between The School Board of Manatee County, Florida, hereinafter "District" and Juniper Landscaping of Florida, LLC (Contractor).

1. **THE WORK**

1.1 Contractor shall perform and render all services as prescribed and required by the Instructions to Proposers, Proposal Form, General Conditions, Specials Conditions, Scope of Work, Specifications, and all other documents forming a part of the Proposal package and any other documents signed by both parties relating to the subject matter of the Agreement, all of which are incorporated by reference as though set forth in full herein for:

BID TITLE, Irrigation Systems-Installation and Repair Services **SDMC No.26-0066-MR**

2. **TERM AND RENEWAL**

2.1 **Term:** The term of this Agreement shall be from October 1, 2025 through September 30, 2028. Any deviation from the awarded contract period or cancellation of any item(s) awarded may result in Contractor being barred from doing business with the District, in accordance with District policies and procedures. Multi-year contracts will automatically renew for one (1) year periods during the initial contract period above, unless the District notifies Contractor of intent to rebid or negotiate new terms ninety (90) days prior to the contract anniversary date. This Agreement shall not expire until all work under Purchase Orders issued is completed, accepted and paid for by the District. All indemnification provisions contained in the Agreement shall survive beyond the expiration of the Agreement.

2.2 **Renewal:** Upon agreement of the parties, this Agreement may be renewed for an additional two, one year period(s). Renewal must be in writing and is subject to the same terms and conditions set forth in the Agreement and any amendments.

3. **EXHIBITS INCORPORATED INTO THE AGREEMENT**: The following exhibits are attached, incorporated, and made a part of this Agreement:

3.1 Exhibit A, Solicitation
3.2 Exhibit B, Bid Tabulation
3.3 Exhibit C, Contractor Information Form (required if Contractor will be doing work at any District Site)
3.4 Exhibit D, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards
3.5 Exhibit E, Contractor Affidavit Regarding the Use of Coercion for Labor and Services

4. **TERMS SUPPLEMENTAL TO THE AUTHORIZED SOLICITATION**

4.1 **COMPLIANCE WITH JESSICA LUNSFORD ACT:** Contractor and their subcontractors shall comply with the Jessica Lunsford Act (JLA). Contractor/subcontractor shall comply with Sections 1012.465, 1012.467, 1012.468, Florida Statutes, and all other applicable Florida laws governing background screening requirements, fingerprinting and criminal history checks. Contractor, Contractor's personnel and subcontractors who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds shall meet the screening requirements of Section 1012.32, Florida Statutes. That Contractor hereby indemnifies and holds harmless the District for any claims made against the District related to the

failure of Contractor or Contractor's personnel or subcontractors to comply with any of the laws referenced in this paragraph or related to Contractor's obligation to comply with the Jessica Lunsford Act and Florida law governing background screening requirements.

For information on JLA, requirements visit http://www.manateeschools.net/jessicalunsford. The Contractor information sheet, Exhibit C, must be completed and returned with the signed contract where the contractor is performing services on any District property.

4.2 **ASSIGNABILITY:** The parties may not assign this Agreement or any right or obligation of this Agreement without prior written consent of the other party.

4.3 **THIRD PARTY BENEFICIARIES:** The parties to this Agreement do not intend that this Agreement benefit any third party, and nothing herein should be construed as consent by either party to be sued by third parties in any matter arising out of this Agreement.

4.4 **GOVERNING LAW:** This Agreement will be governed, construed, and enforced in accordance with the laws of the State of Florida, without regard to its conflicts of laws rules. Each party agrees to comply with all applicable laws in the performance of this Agreement. Venue for resolution of all disputes, whether by mediation, arbitration, or litigation shall lie in Manatee County, Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the state courts of the Twelfth Judicial Circuit of Manatee County, Florida. The parties forever waive the right to trial by jury for all litigation between the parties arising out of or related to this Agreement. The parties agree to have any such dispute settled by a judge alone, without a jury.

4.5 **INDEPENDENT CONTRACTOR:** Contractor is an independent contractor and District has no supervisory authority or control over Contractor or Contractor's employees in the performance of this Agreement. Neither Contractor nor Contractor's employees shall be deemed agents or employees of District and any representation to the contrary by Contractor or its employees shall constitute a violation of this Agreement and shall be grounds for immediate Termination for Cause. Contractor shall not employ, contract with, or otherwise use the services of any officer or employee of District. Contractor certifies that its owner(s), officers, directors or agents, and members of their immediate family, do not have an employee relationship or other material Interest with District.

4.6 **INVOICE REQUIREMENTS**: The invoice shall contain the following basic information: the awarded Contractor's name and address, invoice number, date of invoice, description of the service performed, the contract number, purchase order number, and any discounts. The invoice shall be in detail sufficient for a proper pre-audit and post audit thereof. Each bill or invoice must properly identify the services, portion of services, and expenses for which compensation is sought.

4.7 **PAYMENT:** The District complies with the Local Government Prompt Payment Act (sections 218.70-218.80, Florida Statutes). Unless otherwise required by the Local Government Prompt Payment Act, invoice payment is Net 45 days from the date of delivery or the receipt of satisfactory invoice, whichever occurs last, unless invoices specify early payment discounts. All references to currency, monetary values, and dollars set forth herein shall mean United States dollars and all payments hereunder shall be made in United States dollars.

4.8 **INDEMNIFICATION**: Contractor shall defend, indemnify and hold harmless District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members from any and all liability, losses or damages, including attorneys' fees and costs of defense, which District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members

may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the performance of this Agreement by the Contractor, its employees, officers and agents. The parties agree to promptly notify one another of any claims and to cooperate in the defense of all claims towards a goal of settling or otherwise disposing of all claims in a manner that is mutually agreeable to both parties. To the extent permitted by law, each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the performance of this Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statutes.

4.9 **SOVEREIGN IMMUNITY:** Contractor acknowledges and agrees that the District does not waive its immunity and nothing herein, including the naming of the District as an additional insured, shall be interpreted or deemed as a waiver of the District's rights, including the limitation of waiver of immunity, as set forth in section 768.28, Florida Statutes, or any other statutes, and District expressly reserves these rights to the full extent allowed by law. all defenses relative to sovereign immunity are expressly reserved by the District.

4.10 **CONTACT WITH STUDENTS:** Unless otherwise specified, Contractor will not permit any employee, independent contractor, material men, supplier or anyone involved in any manner with work pursuant to this Agreement to have direct or indirect contact with students while performing pursuant to this Agreement on District property. A violation of this provision shall result in immediate termination of the offender and the issuance of a trespass notice from District. Contractor shall be responsible for insuring compliance by all employees, independent contractors, subcontractors, or other persons involved in any manner with work pursuant to this Agreement.

4.11 **STANDARDS OF CONDUCT:** Contractor will be held to the same standards of conduct as District employees while conducting business with District. These standards, as defined in District policies, will apply to Contractor's employees and employees of Contractor's subcontractors.

4.12 **SEVERABILITY:** If any one or more of the provisions of this Agreement should be held contrary to law or public policy, or should for any reason whatsoever be held invalid or unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed separate from the remaining provisions of this Agreement, which remaining provisions shall continue in full force and effect, provided that the rights and obligations of the parties contained herein are not materially prejudiced and the intentions of the parties continue to be effective.

4.13 **WAIVER:** The failure or neglect by any party to enforce any right under this Agreement shall not be deemed to be a waiver of that party's rights. A waiver shall not be effective unless it is in writing and signed by the party who possesses the right to waive enforcement of same.

4.14 **FORCE MAJEURE:** The term "Force Majeure" means circumstances beyond the reasonable control of a party, (such as an act of God, a government restriction, a war, an insurrection, a labor dispute, a financial insolvency, an economic hardship, a strife, a failure of suppliers, communications, or data systems) which delay or prevent the party from performing under the terms of this Agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. If the

Force Majeure persists more than 90 days, any party may elect to terminate this Agreement upon written notice per paragraph 4.16, Termination for Convenience.

4.15 **TERMINATION FOR CAUSE:** Either Party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Either Party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Notwithstanding anything herein to the contrary, District may unilaterally terminate this Agreement for refusal by the Contractor to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by Contractor in conjunction with this Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statues.

4.16 **TERMINATION FOR CONVENIENCE:** This Agreement may be terminated by the District or Contractor for any lawful reason or for no reason by giving the other party no less than 30 days written notice of intent to terminate. Contractor shall be entitled to payment and profit for work completed to the time of termination only together with any costs reasonably incurred by Contractor that are directly attributable to the termination, but Contractor shall not be entitled to any other or further recovery against District, including anticipated fees, profit on work not required to be performed, or attorneys' or legal fees and costs.

4.17 **COMPLIANCE WITH THE PUBLIC RECORDS ACT:** By entering into this Agreement, Contractor acknowledges that the portion of its books and records related to this Agreement with District may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because Contractor is performing services on behalf of District, Contractor shall:

a. Keep and maintain public records required by District to perform pursuant to the Agreement.
b. Upon request from District's custodian of public records (identified below), provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if Contractor does not transfer the records to District.
d. Upon completion of this Agreement, transfer, at no cost, to District all public records in possession of Contractor or keep and maintain public records required by District to perform the service. If Contractor transfers all public records to District upon completion of this Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District, upon request from District's custodian of public records, in a format that is compatible with the information technology systems of District.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: 941-708-8770, PUBLICRECORDS@MANATEESCHOOLS.NET, 215 MANATEE AVENUE WEST, BRADENTON, FLORIDA, 34205.

4.18 **SCHOOL DISTRICT POLICY:** In accordance with District policy, no contract for providing supplies, equipment or services shall be effective with any individual or business entity in which any board member of District or District's Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which District's Superintendent, any board member of District, or any spouse or child of the foregoing has an employment relationship or a material interest. No District employee may directly or indirectly purchase or recommend for purchase goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112, Florida Statutes.

4.19 **COMPLIANCE WITH REGULATIONS:** Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by Contractor will in no way be a cause for relief from responsibility. Contractor shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this Agreement. Contractor must not be in violation of any zoning or other ordinances in the performance of this Agreement.

4.20 **SAFETY STANDARDS:** All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards there under.

4.21 **TAX EXEMPTIONS:** When purchasing directly from a supplier the District is exempt from Federal Excise, State Sales, and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

4.22 **INSURANCE:** The Contractor shall furnish the School District of Manatee County with proof of:

(1) Statutory Limits of Worker's Compensation in compliance with Chapter 440, Florida Statute, if required.
(2) Comprehensive General Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence.
(3) a. Automobile Liability Insurance in an amount equal to or greater than $1,000,000.00 per person.
b. Automobile Liability Insurance equal to or greater than $1,000,000.00 per occurrence for property damage or $1,000,000.00 combined single limit.
(4) Contractual Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence. Policy must include endorsement for indemnification in the event third party damages are sought against the School District.
(5) Completed Operations Endorsement equal to or greater than $1,000,000.00 per occurrence.
(6) Independent Contractors Endorsement in an amount equal to or greater than $1,000,000.00 per occurrence.

Certificate(s) of Insurance listing The School District of Manatee County, Florida, as an additional insured must be received by District's Risk Manager within 10 days after the Effective Date of this

Agreement. Any policy shall include substantially the following provision: The School District of Manatee County, Florida, shall be furnished written notice 30 days in advance of the effective date of any reduction in or cancellation of this policy." Contractor shall immediately notify District upon lapse in coverages required by this Agreement or cancellation of any of the insurance policies. Contractor shall not provide any services under this Agreement during any such period of lapse or after cancellation of the insurance coverages required herein without the express written permission of the District's Risk Manager. District shall be under no obligation to pay Contractor for any services provided or for any costs associated with this Agreement for any period of time concurrent with any lapse in coverage.

4.23 **ENTIRE AGREEMENT:** This Agreement and its Exhibits, if any, constitute the final and entire agreement between the parties with respect to the subject matter contained herein and are intended to be an integration of all prior negotiations and understandings. The Agreement and its Exhibits supersede all prior agreements, negotiations, understandings, and representations, whether written or oral. Consultant and District shall not be bound by any terms, conditions, statements, warranties, or representations, written or oral, not contained herein. This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument.

4.24 **AMENDMENTS:** This Agreement may not be amended, canceled, changed, discharged, modified, rescinded, supplemented, or terminated other than as expressly provided herein, except by any instrument in writing executed by all parties hereto.

4.25 **BINDING EFFECT:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and permitted assigns.

4.26 **AUTHORITY TO EXECUTE:** The individual executing this Agreement on behalf of the Contractor is duly and fully authorized to execute this Agreement on behalf of the Contractor and to bind the Contractor to each and every condition and covenant of the Agreement.

4.27 **FEDERAL DEBARMENT & SUSPENSION CERTIFICATION:** Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

4.28 **LEGAL FEES AND COSTS:** Each party shall be solely responsible for paying its attorneys' fees and costs and paralegals' fees and costs in any dispute, litigation, trial, appeal, bankruptcy proceedings, post-judgment proceeding, dispute resolution proceeding, settlement negotiation or pre-litigation negotiation, or otherwise arising under this Agreement.

4.29 **TIME OF THE ESSENCE:** Time is of the essence with regard to all dates and times set forth in this Agreement. Any reference herein to time periods of 7 days or less shall, in the computation thereof, exclude Saturdays, Sundays, and legal holidays under the laws of the State of Florida or the United States of America. Any time period provided for herein which shall end on a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America, shall extend to 5 P.M. of the next day that is not a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America. All references herein to times of day shall mean Eastern Standard Time or Eastern Daylight Time, whichever is in effect in Manatee County, Florida, at the

relevant time. The term "day" as used herein shall in all cases mean a consecutive 24-hour day running from midnight to midnight (also known as a calendar day).

4.30 **EMPLOYMENT ELIGIBILITY VERIFICATION ("E-VERIFY"):** By entering into a contract with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning July 1, 2023, a private employer with 25 or more employees shall use the E-Verify system to verify a new employee's employment eligibility, located at https://e-verify.uscis.gov/emp. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system.

The Contractor verifies its compliance with the E-Verify System by listing its E-Verify System Number; or by signature and submission of this contract, asserts it does not employ 25 or more employees, and it is not an unauthorized alien, as defined by this statute.

The Contractor will require all Subcontractors who work on this contract to use the E-Verify System for any subcontracted employees hired during this contract. The Contractor will verify Subcontractor's compliance with an affidavit stating whether the Subcontractor uses the E-Verify System as evidenced by Subcontractor's E-Verify System Number or that the Subcontractor is not an unauthorized alien and does not employ, contract with or subcontract with unauthorized aliens defined by this statute. The Contractor will maintain and provide the Subcontractor's affidavits to the School District on request during this contract.

Termination: With good faith belief that the Contractor knowingly violated this section, the School District will terminate the contract. Further, with good faith believe that the Subcontractor knowingly violated this section, the School District will promptly notify the Contractor and the Contractor will immediately terminate the Contractor's contract with the Subcontractor. A contract terminated for noncompliance with E-Verify is not a breach of contract and may not be considered as such.

To the extent required by applicable law, the Contractor is liable for any additional costs incurred by the School District resulting from a failure to comply with E-Verify. Additional costs may include but are not limited to higher costs for the same services and rebidding costs (if necessary). Likewise, the Contractor will be barred from any other contracts with The District for at least one year after the date the contract was terminated.
CONTRACTOR E-VERIFY NUMBER: 1621750

4.31 **Certification Regarding Scrutinized Activities:** Section 287.135(2)(a), Florida Statutes, prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel. Section 287.135(2)(b), Florida Statutes, further prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of one million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes, or the company is engaged in business operations in Cuba or Syria. Entering into this Agreement constitutes certification by Contractor that it is not listed on any of the following: (a) the Scrutinized Companies that Boycott Israel List, (b) Scrutinized Companies with Activities in Sudan List, or (c) the Scrutinized Companies with Activities in Iran Terrorism Sectors List. Contractor further certifies that it is not engaged in a boycott of Israel or engaged in business

operations in Cuba or Syria. Contractor acknowledges that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorney's fees, and/or costs. Contractor further understands that this Agreement with District for goods or services of any amount may be terminated at District's option if Contractor (a) is found to have submitted a false certification, (b) has been placed on the Scrutinized Companies with Activities in Sudan List, (c) has been engaged in business operations in Cuba or Syria, (d) has been placed on a list created pursuant to Section 215.473, Florida Statutes, relating to scrutinized active business operations in Iran, (e) has been placed on the Scrutinized Companies that Boycott Israel List, or (f) is engaged in a boycott of Israel.

4.32 **ACCESS TO AND RETENTION OF DOCUMENTATION:** The District, the United States Department of Education, the Comptroller General of the United States, the Florida Department of Education or any of their duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to work and services to be performed under this agreement for the purpose of audit, examination, excerpting and transcribing. The parties will retain all such required records, and records required under any state or federal rules, regulations or laws respecting audit, for a period of five District fiscal years after completion or termination of this Agreement.

4.33 **CHILD NEGLECT:** The Contractor and its agents and employees shall be subject to the requirements of §39.201, Florida Statutes, that requires the duty to report all actual or suspected cases of child abuse, abandonment or neglect to the statewide toll-free telephone number of the central abuse hotline.

4.34 **NOTICE; ELECTRONIC COMMUNICATIONS:** Any and all notices, approvals, claims, consents, demands, requests, or other communications between the parties (Notices) shall be in writing. All Notices pertaining to breach or termination or to designate a different recipient or address for notice shall be given by hand-delivery in person or sent by certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to Contractor:	Juniper Landscape of Florida, LLC 4415 Metro Parkway Suite 300 Ft Myers, FL 33916
If mailed to District:	The School District of Manatee County, Attn: Purchasing Department, POB 9069, Bradenton, FL 34206
If hand-delivered to District:	The School District of Manatee County, Attn: Purchasing Department, 215 Manatee Ave. West, Bradenton, FL 34205

All other Notices shall be hand delivered, sent by certified or registered mail, return receipt requested, sent by facsimile, or sent by electronic mail or other electronic means and addressed to the respective representatives at the addresses they respectively designate. All Notices shall be deemed effective and received upon actual receipt by the party to which such notice is given if hand delivered, sent by facsimile, electronic mail or other electronic means or 5 days after mailing, whichever occurs first.

4.35 **FEDERAL GRANTS TERMS AND CONDITIONS**: When Federal funds are expended by the District, Contractor shall comply with all applicable provisions of Appendix II Part 200 Contract Provisions for non-Federal Entity Contracts Under Federal Awards contained in Exhibit D and as may be amended from time to time.

4.36 **RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS 2 CFR §200.334:** When federal funds are expended by District for any contract resulting from this procurement process, the Contractor certifies that it will comply with the record retention requirements detailed in 2 CFR §200.334. The Contractor further certifies that Contractor will retain

all records as required by 2 CFR §200.334 for a period of three years after grantees or sub-grantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

4.37 **OTHER PROVISIONS:**

4.37.1 *POSSESSION OF FIREARMS:* Possession of firearms will not be tolerated on any District property or setting that is under the control and supervision of District for the purpose of school activities approved and authorized by District. No person who has a firearm in their vehicle may park their vehicle on District property. If any employee or independent contractor of Contractor, or any of its subcontractors, is found to have brought a firearm on District property, said individual shall be immediately removed from District property by Contractor and barred from performing further work relative to the Agreement. If a subcontractor fails to terminate said employee or independent contractor, Contractor shall terminate its agreement with the subcontractor. If Contractor fails to terminate said employee or independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee or independent contractor, this Agreement may be terminated by District. "Firearm" has the meaning given in Section 790.001, Florida Statutes.

4.37.2 *CRIMINAL ACTS:* Employment and performing work relative to the Agreement by the Contractor, or any of its subcontractors, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude (as defined by Fla. Admin. Code R. 6A-10.083) will not be tolerated. If it is determined that any person with such criminal history is performing work relative to the Agreement, Contractor agrees to take all steps necessary to remove such person from performing work relative to the Agreement and District property. District shall have the right to terminate this Agreement if Contractor does not comply with this provision.

REPRESENTATIVES: The individuals listed below shall serve as each party's respective representative and are hereby authorized by the respective party to administer this Agreement on behalf of the respective party.	
Juniper Landscape of Florida, LLC CONTRACTOR/COMPANY NAME	4415 Metro Parkway Suite 300, Ft. Myers Fl 33916 ADDRESS
PHONE 239-561-5890	EMAIL michael.larsen@juniperlandscaping.com
TYPE OR PRINT NAME Michael Larsen	TITLE Branch Manager
THE SCHOOL DISTRICT OF MANATEE COUNTY	215 MANATEE AVE. WEST, BRADENTON, FL 34205 ADDRESS
PHONE 941-708-8800 ext 44070	EMAIL ryan@manateeschools.net
TYPE OR PRINT NAME Melody Ryan	TITLE Capital Buyer

SIGNATURES:

		Willie Clark Willie Clark (Oct 1, 2025 15:11:49 EDT)	
Contractor	Date	Deputy Superintendent (up to $49.999.99)	Date
		Laurie Breslin (Oct 1, 2025 20:19:54 EDT)	
School Principal		Superintendent (no greater than $99,999.99)	Date
Kevin Pendley (Sep 24, 2025 16:05:26 EDT)			
General Counsel Approved as to Form and Legal Content	Date	Board Chair (over $100,000.00)	Date

EXHIBIT A

CONTRACTOR INFORMATION FORM

CONTRACTOR NAME: Juniper Landscaping of Florida, LLC

TELEPHONE NUMBER:

LIST EMPLOYEE(s) THAT WILL BE DOING WORK FOR THE SCHOOL DISTRICT OF MANATEE COUNTY: Please print clearly and duplicate form as needed. Please list badge expiration for all employees who currently have a contractor's badge. If a designated employee does not have a contractor's badge, indicate their Appointment Date and Time for fingerprinting.

Please reference the District website for JLA requirements: https://www.manateeschools.net/

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Last Name, First Name	Contractor/JLA Badge Expiration	Fingerprint Appt Date/Time
Jorge Torres	12/22/2028	
Melquiades Castilo	12/22/2028	
Carlos Diaz	12/11/2028	
Clinton Emery	02/13/2028	

Contractor/Contractor Disqualifiable Offenses:

- Any offense listed in s. 943.0435.

JLA BADGING IS REQUIRED TO COME ON SCHOOL CAMPUS. FAILURE TO PRESENT THE PROPER BADGE AT THE TIME OF SERVICE WILL RESULT IN DENIAL OF SERVICE

EXHIBIT D

Appendix II to Part 200, Title 2 (up to date as of 9/21/2023)

Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

This content is from the eCFR and is authoritative but unofficial.

Title 2 —Grants and Agreements

Subtitle A —Office of Management and Budget Guidance for Grants and Agreements
Chapter II —Office of Management and Budget Guidance
Part 200 —Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
Source: 85 FR 49543, Aug. 13, 2020, unless otherwise noted.
Source: 85 FR 49539, Aug. 13, 2020, unless otherwise noted.
Authority: 31 U.S.C. 503
Source: 78 FR 78608, Dec. 26, 2013, unless otherwise noted.
Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non- Federal entity under the Federal award must contain provisions covering the following, as applicable.

A. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

B. All contracts in excess of $10,000 must address termination for cause and for convenience by the non- Federal entity including the manner by which it will be effected and the basis for settlement.

C. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

D. Davis-Bacon Act, as amended (40 U.S.C. 3141–3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non- Federal entity must report all suspected or reported violations to the Federal awarding agency.

E. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701–3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the

basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

F. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

G. Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended—Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

I. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

J. 200.323 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

K. 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain.

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115–232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115–232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115–232, section 889 for additional information.

(d) See also § 200.471.

L. 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

M. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of ''federally assisted construction contract'' in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, ''Equal Employment Opportunity'' (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, ''Amending Executive Order 11246 Relating to Equal Employment Opportunity,'' and implementing regulations at 41 CFR part 60, ''Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.''200.322 Domestic preferences for procurements.

EXHIBIT E

Contractor Affidavit Regarding the Use of Coercion for Labor and Services

Contractor Name: Juniper Landscape of Florida LLC

Address: 4415 Metro Parkway Suite 300 Ft Myers, FL 33916

Phone Number: 239-561-5980

Authorized Representative's Name: Micheal Larsen

Authorized Representative's Title: Branch Manager

Email Address: michael.larsen@juniperlandscaping.com

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School Board of Manatee County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

_____ 9/22/2025

Signature of Authorized Representative Date

PURCHASING DEPARTMENT
215 Manatee Avenue West
Bradenton, Florida 34205
Direct Line (941) 708-8770 FAX Line (941) 708-8485

CONTRACT OF AWARD AGREEMENT, SDMC No. 26-0066-MR

THIS AGREEMENT is entered into by and between The School Board of Manatee County, Florida, hereinafter "District" and Metron Irrigation LLC (Contractor).

1. **THE WORK**

1.1 Contractor shall perform and render all services as prescribed and required by the Instructions to Proposers, Proposal Form, General Conditions, Specials Conditions, Scope of Work, Specifications, and all other documents forming a part of the Proposal package and any other documents signed by both parties relating to the subject matter of the Agreement, all of which are incorporated by reference as though set forth in full herein for:

BID TITLE, Irrigation Systems-Installation and Repair Services **SDMC No.** 26-0066-M

2. **TERM AND RENEWAL**

2.1 **Term:** The term of this Agreement shall be from October 1, 2025 through September 30, 2028. Any deviation from the awarded contract period or cancellation of any item(s) awarded may result in Contractor being barred from doing business with the District, in accordance with District policies and procedures. Multi-year contracts will automatically renew for one (1) year periods during the initial contract period above, unless the District notifies Contractor of intent to rebid or negotiate new terms ninety (90) days prior to the contract anniversary date. This Agreement shall not expire until all work under Purchase Orders issued is completed, accepted and paid for by the District. All indemnification provisions contained in the Agreement shall survive beyond the expiration of the Agreement.

2.2 **Renewal:** Upon agreement of the parties, this Agreement may be renewed for an additional two, one year period(s). Renewal must be in writing and is subject to the same terms and conditions set forth in the Agreement and any amendments.

3. **EXHIBITS INCORPORATED INTO THE AGREEMENT**: The following exhibits are attached, incorporated, and made a part of this Agreement:

3.1 Exhibit A, Solicitation
3.2 Exhibit B, Bid Tabulation
3.3 Exhibit C, Contractor Information Form (required if Contractor will be doing work at any District Site)
3.4 Exhibit D, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards
3.5 Exhibit E, Contractor Affidavit Regarding the Use of Coercion for Labor and Services

4. **TERMS SUPPLEMENTAL TO THE AUTHORIZED SOLICITATION**

4.1 **COMPLIANCE WITH JESSICA LUNSFORD ACT:** Contractor and their subcontractors shall comply with the Jessica Lunsford Act (JLA). Contractor/subcontractor shall comply with Sections 1012.465, 1012.467, 1012.468, Florida Statutes, and all other applicable Florida laws governing background screening requirements, fingerprinting and criminal history checks. Contractor, Contractor's personnel and subcontractors who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds shall meet the screening requirements of Section 1012.32, Florida Statutes. That Contractor hereby indemnifies and holds harmless the District for any claims made against the District related to the

failure of Contractor or Contractor's personnel or subcontractors to comply with any of the laws referenced in this paragraph or related to Contractor's obligation to comply with the Jessica Lunsford Act and Florida law governing background screening requirements.

For information on JLA, requirements visit http://www.manateeschools.net/jessicalunsford. The Contractor information sheet, Exhibit C, must be completed and returned with the signed contract where the contractor is performing services on any District property.

4.2 **ASSIGNABILITY:** The parties may not assign this Agreement or any right or obligation of this Agreement without prior written consent of the other party.

4.3 **THIRD PARTY BENEFICIARIES:** The parties to this Agreement do not intend that this Agreement benefit any third party, and nothing herein should be construed as consent by either party to be sued by third parties in any matter arising out of this Agreement.

4.4 **GOVERNING LAW:** This Agreement will be governed, construed, and enforced in accordance with the laws of the State of Florida, without regard to its conflicts of laws rules. Each party agrees to comply with all applicable laws in the performance of this Agreement. Venue for resolution of all disputes, whether by mediation, arbitration, or litigation shall lie in Manatee County, Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the state courts of the Twelfth Judicial Circuit of Manatee County, Florida. The parties forever waive the right to trial by jury for all litigation between the parties arising out of or related to this Agreement. The parties agree to have any such dispute settled by a judge alone, without a jury.

4.5 **INDEPENDENT CONTRACTOR:** Contractor is an independent contractor and District has no supervisory authority or control over Contractor or Contractor's employees in the performance of this Agreement. Neither Contractor nor Contractor's employees shall be deemed agents or employees of District and any representation to the contrary by Contractor or its employees shall constitute a violation of this Agreement and shall be grounds for immediate Termination for Cause. Contractor shall not employ, contract with, or otherwise use the services of any officer or employee of District. Contractor certifies that its owner(s), officers, directors or agents, and members of their immediate family, do not have an employee relationship or other material Interest with District.

4.6 **INVOICE REQUIREMENTS**: The invoice shall contain the following basic information: the awarded Contractor's name and address, invoice number, date of invoice, description of the service performed, the contract number, purchase order number, and any discounts. The invoice shall be in detail sufficient for a proper pre-audit and post audit thereof. Each bill or invoice must properly identify the services, portion of services, and expenses for which compensation is sought.

4.7 **PAYMENT:** The District complies with the Local Government Prompt Payment Act (sections 218.70-218.80, Florida Statutes). Unless otherwise required by the Local Government Prompt Payment Act, invoice payment is Net 45 days from the date of delivery or the receipt of satisfactory invoice, whichever occurs last, unless invoices specify early payment discounts. All references to currency, monetary values, and dollars set forth herein shall mean United States dollars and all payments hereunder shall be made in United States dollars.

4.8 **INDEMNIFICATION**: Contractor shall defend, indemnify and hold harmless District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members from any and all liability, losses or damages, including attorneys' fees and costs of defense, which District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members

may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the performance of this Agreement by the Contractor, its employees, officers and agents. The parties agree to promptly notify one another of any claims and to cooperate in the defense of all claims towards a goal of settling or otherwise disposing of all claims in a manner that is mutually agreeable to both parties. To the extent permitted by law, each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the performance of this Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statutes.

4.9 **SOVEREIGN IMMUNITY:** Contractor acknowledges and agrees that the District does not waive its immunity and nothing herein, including the naming of the District as an additional insured, shall be interpreted or deemed as a waiver of the District's rights, including the limitation of waiver of immunity, as set forth in section 768.28, Florida Statutes, or any other statutes, and District expressly reserves these rights to the full extent allowed by law. all defenses relative to sovereign immunity are expressly reserved by the District.

4.10 **CONTACT WITH STUDENTS:** Unless otherwise specified, Contractor will not permit any employee, independent contractor, material men, supplier or anyone involved in any manner with work pursuant to this Agreement to have direct or indirect contact with students while performing pursuant to this Agreement on District property. A violation of this provision shall result in immediate termination of the offender and the issuance of a trespass notice from District. Contractor shall be responsible for insuring compliance by all employees, independent contractors, subcontractors, or other persons involved in any manner with work pursuant to this Agreement.

4.11 **STANDARDS OF CONDUCT:** Contractor will be held to the same standards of conduct as District employees while conducting business with District. These standards, as defined in District policies, will apply to Contractor's employees and employees of Contractor's subcontractors.

4.12 **SEVERABILITY:** If any one or more of the provisions of this Agreement should be held contrary to law or public policy, or should for any reason whatsoever be held invalid or unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed separate from the remaining provisions of this Agreement, which remaining provisions shall continue in full force and effect, provided that the rights and obligations of the parties contained herein are not materially prejudiced and the intentions of the parties continue to be effective.

4.13 **WAIVER:** The failure or neglect by any party to enforce any right under this Agreement shall not be deemed to be a waiver of that party's rights. A waiver shall not be effective unless it is in writing and signed by the party who possesses the right to waive enforcement of same.

4.14 **FORCE MAJEURE:** The term "Force Majeure" means circumstances beyond the reasonable control of a party, (such as an act of God, a government restriction, a war, an insurrection, a labor dispute, a financial insolvency, an economic hardship, a strife, a failure of suppliers, communications, or data systems) which delay or prevent the party from performing under the terms of this Agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. If the

Force Majeure persists more than 90 days, any party may elect to terminate this Agreement upon written notice per paragraph 4.16, Termination for Convenience.

4.15 **TERMINATION FOR CAUSE:** Either Party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Either Party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Notwithstanding anything herein to the contrary, District may unilaterally terminate this Agreement for refusal by the Contractor to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by Contractor in conjunction with this Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statues.

4.16 **TERMINATION FOR CONVENIENCE:** This Agreement may be terminated by the District or Contractor for any lawful reason or for no reason by giving the other party no less than 30 days written notice of intent to terminate. Contractor shall be entitled to payment and profit for work completed to the time of termination only together with any costs reasonably incurred by Contractor that are directly attributable to the termination, but Contractor shall not be entitled to any other or further recovery against District, including anticipated fees, profit on work not required to be performed, or attorneys' or legal fees and costs.

4.17 **COMPLIANCE WITH THE PUBLIC RECORDS ACT:** By entering into this Agreement, Contractor acknowledges that the portion of its books and records related to this Agreement with District may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because Contractor is performing services on behalf of District, Contractor shall:

a. Keep and maintain public records required by District to perform pursuant to the Agreement.
b. Upon request from District's custodian of public records (identified below), provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if Contractor does not transfer the records to District.
d. Upon completion of this Agreement, transfer, at no cost, to District all public records in possession of Contractor or keep and maintain public records required by District to perform the service. If Contractor transfers all public records to District upon completion of this Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District, upon request from District's custodian of public records, in a format that is compatible with the information technology systems of District.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: 941-708-8770, PUBLICRECORDS@MANATEESCHOOLS.NET, 215 MANATEE AVENUE WEST, BRADENTON, FLORIDA, 34205.

4.18 **SCHOOL DISTRICT POLICY:** In accordance with District policy, no contract for providing supplies, equipment or services shall be effective with any individual or business entity in which any board member of District or District's Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which District's Superintendent, any board member of District, or any spouse or child of the foregoing has an employment relationship or a material interest. No District employee may directly or indirectly purchase or recommend for purchase goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112, Florida Statutes.

4.19 **COMPLIANCE WITH REGULATIONS:** Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by Contractor will in no way be a cause for relief from responsibility. Contractor shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this Agreement. Contractor must not be in violation of any zoning or other ordinances in the performance of this Agreement.

4.20 **SAFETY STANDARDS:** All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards there under.

4.21 **TAX EXEMPTIONS:** When purchasing directly from a supplier the District is exempt from Federal Excise, State Sales, and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

4.22 **INSURANCE:** The Contractor shall furnish the School District of Manatee County with proof of:

(1) Statutory Limits of Worker's Compensation in compliance with Chapter 440, Florida Statute, if required.
(2) Comprehensive General Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence.
(3) a. Automobile Liability Insurance in an amount equal to or greater than $1,000,000.00 per person.
b. Automobile Liability Insurance equal to or greater than $1,000,000.00 per occurrence for property damage or $1,000,000.00 combined single limit.
(4) Contractual Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence. Policy must include endorsement for indemnification in the event third party damages are sought against the School District.
(5) Completed Operations Endorsement equal to or greater than $1,000,000.00 per occurrence.
(6) Independent Contractors Endorsement in an amount equal to or greater than $1,000,000.00 per occurrence.

Certificate(s) of Insurance listing The School District of Manatee County, Florida, as an additional insured must be received by District's Risk Manager within 10 days after the Effective Date of this

Agreement. Any policy shall include substantially the following provision: The School District of Manatee County, Florida, shall be furnished written notice 30 days in advance of the effective date of any reduction in or cancellation of this policy." Contractor shall immediately notify District upon lapse in coverages required by this Agreement or cancellation of any of the insurance policies. Contractor shall not provide any services under this Agreement during any such period of lapse or after cancellation of the insurance coverages required herein without the express written permission of the District's Risk Manager. District shall be under no obligation to pay Contractor for any services provided or for any costs associated with this Agreement for any period of time concurrent with any lapse in coverage.

4.23 **ENTIRE AGREEMENT:** This Agreement and its Exhibits, if any, constitute the final and entire agreement between the parties with respect to the subject matter contained herein and are intended to be an integration of all prior negotiations and understandings. The Agreement and its Exhibits supersede all prior agreements, negotiations, understandings, and representations, whether written or oral. Consultant and District shall not be bound by any terms, conditions, statements, warranties, or representations, written or oral, not contained herein. This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument.

4.24 **AMENDMENTS:** This Agreement may not be amended, canceled, changed, discharged, modified, rescinded, supplemented, or terminated other than as expressly provided herein, except by any instrument in writing executed by all parties hereto.

4.25 **BINDING EFFECT:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and permitted assigns.

4.26 **AUTHORITY TO EXECUTE:** The individual executing this Agreement on behalf of the Contractor is duly and fully authorized to execute this Agreement on behalf of the Contractor and to bind the Contractor to each and every condition and covenant of the Agreement.

4.27 **FEDERAL DEBARMENT & SUSPENSION CERTIFICATION:** Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

4.28 **LEGAL FEES AND COSTS:** Each party shall be solely responsible for paying its attorneys' fees and costs and paralegals' fees and costs in any dispute, litigation, trial, appeal, bankruptcy proceedings, post-judgment proceeding, dispute resolution proceeding, settlement negotiation or pre-litigation negotiation, or otherwise arising under this Agreement.

4.29 **TIME OF THE ESSENCE:** Time is of the essence with regard to all dates and times set forth in this Agreement. Any reference herein to time periods of 7 days or less shall, in the computation thereof, exclude Saturdays, Sundays, and legal holidays under the laws of the State of Florida or the United States of America. Any time period provided for herein which shall end on a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America, shall extend to 5 P.M. of the next day that is not a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America. All references herein to times of day shall mean Eastern Standard Time or Eastern Daylight Time, whichever is in effect in Manatee County, Florida, at the

relevant time. The term "day" as used herein shall in all cases mean a consecutive 24-hour day running from midnight to midnight (also known as a calendar day).

4.30 **EMPLOYMENT ELIGIBILITY VERIFICATION ("E-VERIFY"):** By entering into a contract with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning July 1, 2023, a private employer with 25 or more employees shall use the E-Verify system to verify a new employee's employment eligibility, located at https://e-verify.uscis.gov/emp. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system.

The Contractor verifies its compliance with the E-Verify System by listing its E-Verify System Number; or by signature and submission of this contract, asserts it does not employ 25 or more employees, and it is not an unauthorized alien, as defined by this statute.

The Contractor will require all Subcontractors who work on this contract to use the E-Verify System for any subcontracted employees hired during this contract. The Contractor will verify Subcontractor's compliance with an affidavit stating whether the Subcontractor uses the E-Verify System as evidenced by Subcontractor's E-Verify System Number or that the Subcontractor is not an unauthorized alien and does not employ, contract with or subcontract with unauthorized aliens defined by this statute. The Contractor will maintain and provide the Subcontractor's affidavits to the School District on request during this contract.

Termination: With good faith belief that the Contractor knowingly violated this section, the School District will terminate the contract. Further, with good faith believe that the Subcontractor knowingly violated this section, the School District will promptly notify the Contractor and the Contractor will immediately terminate the Contractor's contract with the Subcontractor. A contract terminated for noncompliance with E-Verify is not a breach of contract and may not be considered as such.

To the extent required by applicable law, the Contractor is liable for any additional costs incurred by the School District resulting from a failure to comply with E-Verify. Additional costs may include but are not limited to higher costs for the same services and rebidding costs (if necessary). Likewise, the Contractor will be barred from any other contracts with The District for at least one year after the date the contract was terminated.
CONTRACTOR E-VERIFY NUMBER: 2409549

4.31 **Certification Regarding Scrutinized Activities:** Section 287.135(2)(a), Florida Statutes, prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel. Section 287.135(2)(b), Florida Statutes, further prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of one million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes, or the company is engaged in business operations in Cuba or Syria. Entering into this Agreement constitutes certification by Contractor that it is not listed on any of the following: (a) the Scrutinized Companies that Boycott Israel List, (b) Scrutinized Companies with Activities in Sudan List, or (c) the Scrutinized Companies with Activities in Iran Terrorism Sectors List. Contractor further certifies that it is not engaged in a boycott of Israel or engaged in business

operations in Cuba or Syria. Contractor acknowledges that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorney's fees, and/or costs. Contractor further understands that this Agreement with District for goods or services of any amount may be terminated at District's option if Contractor (a) is found to have submitted a false certification, (b) has been placed on the Scrutinized Companies with Activities in Sudan List, (c) has been engaged in business operations in Cuba or Syria, (d) has been placed on a list created pursuant to Section 215.473, Florida Statutes, relating to scrutinized active business operations in Iran, (e) has been placed on the Scrutinized Companies that Boycott Israel List, or (f) is engaged in a boycott of Israel.

4.32 **ACCESS TO AND RETENTION OF DOCUMENTATION:** The District, the United States Department of Education, the Comptroller General of the United States, the Florida Department of Education or any of their duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to work and services to be performed under this agreement for the purpose of audit, examination, excerpting and transcribing. The parties will retain all such required records, and records required under any state or federal rules, regulations or laws respecting audit, for a period of five District fiscal years after completion or termination of this Agreement.

4.33 **CHILD NEGLECT:** The Contractor and its agents and employees shall be subject to the requirements of §39.201, Florida Statutes, that requires the duty to report all actual or suspected cases of child abuse, abandonment or neglect to the statewide toll-free telephone number of the central abuse hotline.

4.34 **NOTICE; ELECTRONIC COMMUNICATIONS:** Any and all notices, approvals, claims, consents, demands, requests, or other communications between the parties (Notices) shall be in writing. All Notices pertaining to breach or termination or to designate a different recipient or address for notice shall be given by hand-delivery in person or sent by certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to Contractor:	Metron Irrigation LLC 6508 Wynglow Lane Orlando, FL 32818
If mailed to District:	The School District of Manatee County, Attn: Purchasing Department, POB 9069, Bradenton, FL 34206
If hand-delivered to District:	The School District of Manatee County, Attn: Purchasing Department, 215 Manatee Ave. West, Bradenton, FL 34205

All other Notices shall be hand delivered, sent by certified or registered mail, return receipt requested, sent by facsimile, or sent by electronic mail or other electronic means and addressed to the respective representatives at the addresses they respectively designate. All Notices shall be deemed effective and received upon actual receipt by the party to which such notice is given if hand delivered, sent by facsimile, electronic mail or other electronic means or 5 days after mailing, whichever occurs first.

4.35 **FEDERAL GRANTS TERMS AND CONDITIONS**: When Federal funds are expended by the District, Contractor shall comply with all applicable provisions of Appendix II Part 200 Contract Provisions for non-Federal Entity Contracts Under Federal Awards contained in Exhibit D and as may be amended from time to time.

4.36 **RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS 2 CFR §200.334:** When federal funds are expended by District for any contract resulting from this procurement process, the Contractor certifies that it will comply with the record retention requirements detailed in 2 CFR §200.334. The Contractor further certifies that Contractor will retain

all records as required by 2 CFR §200.334 for a period of three years after grantees or sub-grantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

4.37 **OTHER PROVISIONS:**

4.37.1 *POSSESSION OF FIREARMS*: Possession of firearms will not be tolerated on any District property or setting that is under the control and supervision of District for the purpose of school activities approved and authorized by District. No person who has a firearm in their vehicle may park their vehicle on District property. If any employee or independent contractor of Contractor, or any of its subcontractors, is found to have brought a firearm on District property, said individual shall be immediately removed from District property by Contractor and barred from performing further work relative to the Agreement. If a subcontractor fails to terminate said employee or independent contractor, Contractor shall terminate its agreement with the subcontractor. If Contractor fails to terminate said employee or independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee or independent contractor, this Agreement may be terminated by District. "Firearm" has the meaning given in Section 790.001, Florida Statutes.

4.37.2 *CRIMINAL ACTS*: Employment and performing work relative to the Agreement by the Contractor, or any of its subcontractors, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude (as defined by Fla. Admin. Code R. 6A-10.083) will not be tolerated. If it is determined that any person with such criminal history is performing work relative to the Agreement, Contractor agrees to take all steps necessary to remove such person from performing work relative to the Agreement and District property. District shall have the right to terminate this Agreement if Contractor does not comply with this provision.

REPRESENTATIVES: The individuals listed below shall serve as each party's respective representative and are hereby authorized by the respective party to administer this Agreement on behalf of the respective party.	
Metron Irrigation LLC CONTRACTOR/COMPANY NAME	ADDRESS
PHONE 407-285-7406	EMAIL vinodnagassar@gmail.com.com
TYPE OR PRINT NAME Vinod Nagassar	TITLE Branch Manager
THE SCHOOL DISTRICT OF MANATEE COUNTY	215 MANATEE AVE. WEST, BRADENTON, FL 34205 ADDRESS
PHONE 941-708-8800 ext 44070	EMAIL ryan@manateeschools.net
TYPE OR PRINT NAME Melody Ryan	TITLE Capital Buyer

SIGNATURES:

vinod nagassar Verified by pdfFiller 09/17/2025	09/17/25	Willie Clark Willie Clark (Oct 1, 2025 15:11:49 EDT)	
Contractor	Date	Deputy Superintendent (up to $49.999.99)	Date
		Laurie Breslin (Oct 1, 2025 20:19:54 EDT)	
School Principal	Date	Superintendent (no greater than $99,999.99)	Date
Kevin Pendley (Sep 24, 2025 16:05:26 EDT)			
General Counsel Approved as to Form and Legal Content	Date	Board Chair (over $100,000.00)	Date

EXHIBIT A

CONTRACTOR INFORMATION FORM

CONTRACTOR NAME: Metron Irrigation LLC

TELEPHONE NUMBER: 407-285-7406

LIST EMPLOYEE(s) THAT WILL BE DOING WORK FOR THE SCHOOL DISTRICT OF MANATEE COUNTY: Please print clearly and duplicate form as needed. Please list badge expiration for all employees who currently have a contractor's badge. If a designated employee does not have a contractor's badge, indicate their Appointment Date and Time for fingerprinting.

Please reference the District website for JLA requirements: https://www.manateeschools.net/

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Last Name, First Name	Contractor/JLA Badge Expiration	Fingerprint Appt Date/Time
VINOD NAGASSAR	08/07/2028	
JEAN JEOBOAM	12/13/2028	
DULACHAN PRAMSOOK	04/22/2026	
ANIL PERSAD	10/13/2028	
ANGELINA NAGASSAR	08/07/2028	
NICHOLAS OSMON		09/04/2025

Contractor/Contractor Disqualifiable Offenses:

- Any offense listed in s. 943.0435.

JLA BADGING IS REQUIRED TO COME ON SCHOOL CAMPUS. FAILURE TO PRESENT THE PROPER BADGE AT THE TIME OF SERVICE WILL RESULT IN DENIAL OF SERVICE

EXHIBIT D

Appendix II to Part 200, Title 2 (up to date as of 9/21/2023)

Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

This content is from the eCFR and is authoritative but unofficial.

Title 2 —Grants and Agreements

Subtitle A —Office of Management and Budget Guidance for Grants and Agreements
Chapter II —Office of Management and Budget Guidance
Part 200 —Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
Source: 85 FR 49543, Aug. 13, 2020, unless otherwise noted.
Source: 85 FR 49539, Aug. 13, 2020, unless otherwise noted.
Authority: 31 U.S.C. 503
Source: 78 FR 78608, Dec. 26, 2013, unless otherwise noted.
Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non- Federal entity under the Federal award must contain provisions covering the following, as applicable.

A. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

B. All contracts in excess of $10,000 must address termination for cause and for convenience by the non- Federal entity including the manner by which it will be effected and the basis for settlement.

C. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

D. Davis-Bacon Act, as amended (40 U.S.C. 3141–3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non- Federal entity must report all suspected or reported violations to the Federal awarding agency.

E. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701–3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the

basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

F. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

G. Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended—Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

I. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

J. 200.323 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

K. 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain.

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115–232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115–232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115–232, section 889 for additional information.

(d) See also § 200.471.

L. 200.322 Domestic preferences for procurements.
(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

M. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of ''federally assisted construction contract'' in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, ''Equal Employment Opportunity'' (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, ''Amending Executive Order 11246 Relating to Equal Employment Opportunity,'' and implementing regulations at 41 CFR part 60, ''Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.''200.322 Domestic preferences for procurements.

EXHIBIT E

Contractor Affidavit Regarding the Use of Coercion for Labor and Services

Contractor Name: Metron Irrigation LLC

Address: 6508 Wynglow Lane Orlando FL 32818

Phone Number: 407-285-7406

Authorized Representative's Name: Vinod Nagassar

Authorized Representative's Title: Manager

Email Address: Vinodnagassar@gmail.com

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School Board of Manatee County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

Verified by pdfFiller
09/17/2025

vinod nagassar _____ 09/17/2025 _____

Signature of Authorized Representative Date

AGENDA ITEM NO. 11.10

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval of Florida Department of Education - Florida Inventory of School Houses - Certification of Facilities Data (No Financial Impact)

Executive Summary
The State Requirements for Educational Facilities (SREF) requires school districts to review the Florida Inventory of School Houses (FISH) prior to April 1 of each year and certify to the Office of Educational Facilities that the inventory is current and accurate pursuant to applicable statutes and rules.

The educational facilities inventory data contained in the Florida Inventory of School Houses for the School District of Manatee County has been reviewed, and staff has determined that the data is current and accurate pursuant to applicable statutes and rules.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of Florida Department of Education - Florida Inventory of School Houses - Certification of Facilities Data. (No Financial Impact)

Financial Impact
No financial impact.

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

Attachments:
FDOE FISH Certification

FLORIDA DEPARTMENT OF EDUCATION
OFFICE OF EDUCATIONAL FACILITIES
FLORIDA INVENTORY OF SCHOOL HOUSES
CERTIFICATION OF FACILITIES DATA

WHEREAS, Section 1013.03(3), F.S., states in part that the Department of Education must, "Require boards to submit other educational plant inventories data…."

WHEREAS, Section 1013.31(1)(d), F.S., states in part, "...School districts shall periodically update their inventory of educational facilities…."

WHEREAS, State Requirements for Educational Facilities, Section 6.1(5)(c) requires that, "Prior to April 1 of each year, each district shall review the Florida Inventory of School Houses and shall certify to the Office that the inventory is current and accurate."

THEREFORE, on behalf of the School Board of Manatee County, the authorized representatives whose signatures appear below hereby certify that, to the best of their knowledge, the educational facilities inventory data for the district contained in the Florida Inventory of School Houses is current and accurate pursuant to applicable statutes and rules.

Michael Pendley (Jan 28, 2026 14:01:03 EST)

Director of Facilities Planning — 01/28/2026 — Date

Reginald Goff

Superintendent — 01/28/2026 — Date

Board Chair — Date

Return signed form to:
Office of Educational Facilities
Florida Department of Education
325 West Gaines Street, Room 1054
Tallahassee, Florida 32399-0400

OEF FISH CERT
Rule 6A-2.0010, FAC

Effective November 2012

AGENDA ITEM NO. 11.11

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval of Rye Ranch Elementary School Permanent Florida Power and Light Utility Easement (No Financial Impact)

Executive Summary
The School District is constructing Rye Ranch Elementary School at 18450 Legacy Preserve Drive, Parrish. Florida Power and Light (FPL) is the electric service provider in this area, and they require an easement for providing electric service for the school project.

The majority of this underground utility easement is 10 feet in width with a 17 feet by 23 feet terminus, and it is being provided for the benefit of FPL. This easement will allow FPL access to the site to install and maintain underground power lines at their convenience. There are no improvements other than asphalt planned in the area of the easement.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of Rye Ranch Elementary School Permanent Florida Power and Light Utility Easement (No Financial Impact).

Financial Impact
No financial Impact.

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

Attachments:
FPL Easement & Exhbit A-Rye Ranch

Work Request No. 14157310

Sec. 12, Twp 34S Rge 19E

Parcel I.D.: 495500209

(Maintained by County Appraiser)

UNDERGROUND EASEMENT (BUSINESS)

This Instrument Prepared By

Name: Jeff Keene
Co. Name: Florida Power & Light Company
Address: 700 Universe Boulevard
Juno Beach, Florida 33408

Reserved for Circuit Court

The undersigned, in consideration of the payment of $1.00 and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, grant and give to Florida Power & Light Company, its affiliates, licensees, agents, successors, and assigns ("FPL"), a non-exclusive easement forever for the construction, operation and maintenance of underground electric utility facilities (including cables, conduits, appurtenant equipment, and appurtenant above-ground equipment) to be installed from time to time; with the right to reconstruct, improve, add to, enlarge, change the voltage as well as the size of, and remove such facilities or any of them within an easement described as follows:

See Exhibit "A" ("Easement Area")

Together with the right to permit FPL to attach or place wires to or within any facilities hereunder and lay cable and conduit within the Easement Area and to operate the same for FPL's communications purposes in connection with electric service; the right of ingress and egress to the Easement Area at all times; the right to clear the land and keep it cleared of all trees, undergrowth and other obstructions within the Easement Area; the right to trim and cut and keep trimmed and cut all dead, weak, leaning or dangerous trees or limbs outside of the Easement Area, which might interfere with or fall upon the lines or systems of communications or power transmission or distribution; and further grants, to the fullest extent the undersigned has the power to grant, if at all, the rights hereinabove granted on the Easement Area, over, along, under and across the roads, streets or highways adjoining or through said Easement Area.

IN WITNESS WHEREOF, the undersigned has signed and sealed this instrument on _____, 2026.

Signed, sealed and delivered in the presence of:

_____
(Witness' Signature)

Print Name: _____
(Witness)

Address: 215 Manatee Avenue W., Bradenton, Florida 34205

_____
(Witness' Signature)

Print Name: _____
(Witness)

Address: 215 Manatee Avenue W., Bradenton, Florida 34205

ATTEST:

_____
_____, Superintendent

Grantor:

THE SCHOOL BOARD OF MANATEE COUNTY, FLORIDA, a public body corporate

By: _____

Print Name: Cindy Spray, Chairman

Print Address: 215 Manatee Avenue W.
Bradenton, Florida 34205

02/11/2026

Reginald Goff 02/11/2026

KP 02/12/2026

APPROVED AS TO LEGAL FORM AND SUFFICIENCY:

02/11/2026

Stephen R. Dye, Esq.
School Board Attorney

STATE OF FLORIDA AND COUNTY OF MANATEE. The foregoing instrument was acknowledged before me by [ ] physical presence or [ ] on-line notarization, this _____ day of _____, 2026, by Cindy Spray, the Chairman of the School Board of Manatee County, a public body corporate, who is personally known to me or has produced _____ as identification, and who did (did not) take an oath.
(Type of Identification)

My Commission Expires:

_____
Notary Public, Signature
Print Name _____

EXHIBIT A

LEGAL DESCRIPTION:

A PORTION OF A PARCEL OF LAND AS RECORDED IN INSTRUMENT NUMBER 202541036890 OF THE PUBLIC RECORDS OF MANATEE COUNTY, FLORIDA, BEING LOCATED IN SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST, MANATEE COUNTY, FLORIDA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 34 SOUTH, RANGE 19 EAST; THENCE ALONG THE EAST LINE OF SAID SECTION N00°29'55"E, 2403.45 FEET; THENCE LEAVING THE AFOREMENTIONED EASTERLY SECTION LINE RUNNING N89°30'05"W, 2,509.49 FEET TO A 5/8' IRON ROD SET BY ZNS/ENGINEERING IN CONJUNCTION WITH AN ALTA/NSPS LAND TITLE SURVEY DATED MARCH 20, 2025, SAID POINT ALSO BEING THE **POINT OF BEGINNING**: THENCE LEAVING SAID POINT RUN SOUTHWESTERLY S64°19'15"W ALONG THE SOUTHERLY LINE OF SAID PARCEL A DISTANCE OF 515.97 FEET; THENCE LEAVING SAID SOUTHERLY LINE N26°13'19"W, A DISTANCE OF 288.68 FEET; THENCE N64°19'15"E A DISTANCE OF 58.56 FEET; THENCE N25°39'22"W, A DISTANCE OF 13.00 FEET; THENCE N64°19'15"E, A DISTANCE OF 17.67 FEET; THENCE S25°39'22"E, A DISTANCE OF 23.00 FEET; THENCE S64°19'15"W, A DISTANCE OF 66.13 FEET; THENCE S26°13'19"E, A DISTANCE OF 268.68 FEET; THENCE N64°19'15"E, A DISTANCE OF 506.12 FEET TO A POINT ON THE EASTERLY LINE OF THE AFOREMENTIONED PARCEL AND A POINT OF CURVATURE OF A CURVE TO THE LEFT HAVING A RADIUS POINT THAT BEARS N65°01'20", 817.00 FEET, THENCE SOUTHEASTERLY ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 00°42'05", A DISTANCE OF 10.00 FEET, TO THE AFOREMENTIONED 5/8" IRON ROD, AND POINT OF BEGINNING.

CONTAINING 8,839 SQUARE FEET OR 0.203 ACRES, MORE OR LESS.

NOTES

1. BEARINGS AND COORDINATES SHOWN HEREON ARE BASED ON THE FLORIDA STATE PLANE COORDINATE SYSTEM, WEST ZONE NAD 83/11, DERIVING A BEARING OF N00°29'55"E FOR THE EAST LINE OF SECTION 12-34S-19E AS SHOWN ON THE ALTA DONE BY ZNS/ENGINEERING DATED 3/20/25.
2. NOT A SURVEY
3. THIS SKETCH IS A GRAPHIC ILLUSTRATION FOR INFORMATIONAL PURPOSES ONLY AND IS NOT INTENDED TO REPRESENT A FIELD SURVEY.
4. ADDITIONS OR DELETIONS TO SURVEY MAPS AND REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES ARE PROHIBITED WITHOUT WRITTEN CONSENT OF THE SIGNING PARTY OR PARTIES.
5. HARDCOPY PRINTS OF THIS SKETCH AND LEGAL DESCRIPTION (IF APPLICABLE) ARE NOT VALID WITHOUT THE ORIGINAL SIGNATURE AND SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER. PORTABLE DOCUMENT FORMAT (PDF) COPIES ARE NOT VALID WITHOUT AN ELECTRONIC SIGNATURE MEETING THE REQUIREMENTS AS SET FORTH IN 5J-17.062, FLORIDA ADMINISTRATION CODE.
6. THIS LEGAL DESCRIPTION AND SKETCH IS CERTIFIED TO MANATEE COUNTY AND FLORIDA POWER AND LIGHT COMPANY.

LEGEND

○	5/8" IRON ROD LB 0982
— — — — — — — — —	EASEMENT
— · — — · — — · —	EXISTING EASEMENT
——— ———	SECTION LINE

ABBREVIATIONS

LB	LICENSED BUSINESS
IRC	IRON ROD AND CAP
SEC	SECTION
TWP	TOWNSHIP
RNG	RANGE
POC	POINT OF COMMENCEMENT
POB	POINT OF BEGINNING
L	LINE
C	CURVE
INSTR#	INSTRUMENT NUMBER
R.P.	RADIUS POINT
PID	PARCEL IDENTIFICATION NUMBER (NOW OR FORMERLY)

PREPARED FOR:
FLORIDA POWER AND LIGHT COMPANY

PID: 495500209

RYE RANCH ELEMENTARY
EASEMENT – SKETCH & LEGAL
SECTION 12, TOWNSHIP 34S., RANGE 19E.

REVISED	BY	DATE	DESCRIPTION
	LL	1/30/26	UPDATED BOUNDARY & PER MANATEE COUNTY STANDARDS
	LL	2/5/26	REVISED BOUNDARY

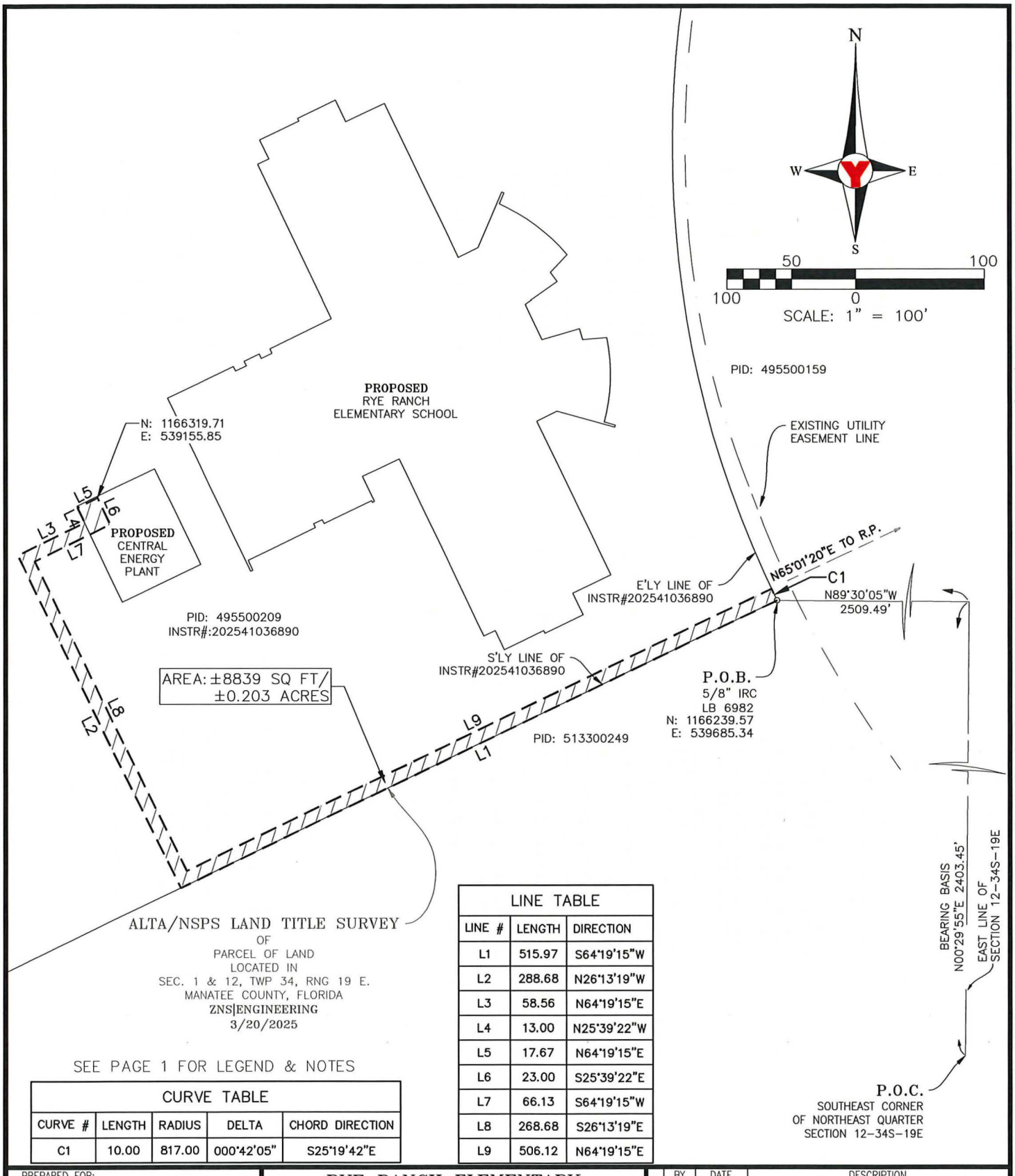
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CHECKED	TH	
FIELD BOOK		
FIELD DATE		

Trevor J Hatch
TREVOR HATCH PSM LS 7443
DATE

George F. Young, Inc.
Since 1919
299 DR. MARTIN LUTHER KING JR. STREET. N. ST. PETERSBURG, FLORIDA 33701
PHONE (727) 822-4317 WWW.GEORGEFYOUNG.COM
BUSINESS ENTITY LB21
CIVIL, TRANSPORTATION, SUBSURFACE & STRUCTURAL ENGINEERING
ECOLOGY | GIS | PLANNING | SURVEYING
ST. PETERSBURG ▪ LAKEWOOD RANCH ▪ TAMPA ▪ GAINESVILLE ▪ LAKE WALES ▪ PUNTA GORDA

JOB NO. 25004900SS
SHEET NO. 1 OF 2

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ALTA/NSPS LAND TITLE SURVEY

OF
PARCEL OF LAND
LOCATED IN
SEC. 1 & 12, TWP 34, RNG 19 E.
MANATEE COUNTY, FLORIDA
ZNS|ENGINEERING
3/20/2025

SEE PAGE 1 FOR LEGEND & NOTES

CURVE TABLE				
CURVE #	LENGTH	RADIUS	DELTA	CHORD DIRECTION
C1	10.00	817.00	000°42'05"	S25°19'42"E

LINE TABLE		
LINE #	LENGTH	DIRECTION
L1	515.97	S64°19'15"W
L2	288.68	N26°13'19"W
L3	58.56	N64°19'15"E
L4	13.00	N25°39'22"W
L5	17.67	N64°19'15"E
L6	23.00	S25°39'22"E
L7	66.13	S64°19'15"W
L8	268.68	S26°13'19"E
L9	506.12	N64°19'15"E

PREPARED FOR:
FLORIDA POWER AND LIGHT COMPANY

PID: 495500209

RYE RANCH ELEMENTARY
EASEMENT – SKETCH & LEGAL

SECTION 12, TOWNSHIP 34S., RANGE 19E.

REVISED	BY	DATE	DESCRIPTION
	LL	1/30/26	UPDATED BOUNDARY & PER MANATEE COUNTY STANDARDS
	LL	2/5/26	REVISED BOUNDARY

	INITIALS	DATE
CREW CHIEF		
DRAWN	MS	
CHECKED	TH	
FIELD BOOK		
FIELD DATE		

TREVOR HATCH PSM LS 7443

DATE

George F. Young, Inc.
299 DR. MARTIN LUTHER KING JR. STREET. N. ST. PETERSBURG, FLORIDA 33701
PHONE (727) 822-4317 WWW.GEORGEFYOUNG.COM
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ST. PETERSBURG • LAKEWOOD RANCH • TAMPA • GAINESVILLE • LAKE WALES • PUNTA GORDA
Since 1919

JOB NO. 25004900SS

SHEET NO. 2 OF 2

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AGENDA ITEM NO. 11.12

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval of Tara Elementary School - Classroom Addition and Renovation - Change Order 4 - Agreement Between Owner and Creative Contractors, Increase in the Amount of $189,415.32 (Capital Funds)

Executive Summary
The purpose of the requested action is to modify the Guaranteed Maximum Price (GMP) by the amount of Change Order 4 to reflect the reconciliation of material cost estimates to the actual Direct Material expenditures and Sales Tax Savings. Unspent funds and associated sales tax are returned to the Guaranteed Maximum Price. The revised Guaranteed Maximum Price is $26,998,458.72 and is included in the total project budget of $35,651,933.00.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of Tara Elementary School - Campus Addition & Renovation - Change Order 4 - Agreement Between Owner and Creative Contractors, Direct Materials Purchase is a increase of $189,415.32 (Capital Funds).

Financial Impact
The amount of Change Order 4 is an increase of $189,415.32. The revised Guaranteed Maximum Price is $26,998,458.72 and is included in the total project budget of $35,651,933.00 **(Capital Funds).**

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

Attachments:
Tara Elementary School - Campus Addition & Renovations -Summary Sheet
Change Order #4 - Return Unused Funds from Direct Purchase Orders

Tara Elementary School - Addition and Campus Renovations

PROJECT DIRECTOR: Michelle Begue

ARCHITECT/ENGINEER:	Sweet Sparkman Architects, Ir	Currently on the District's Continuing Constracts List
CONSTRUCTION MANAGER:	Creative Contractors, Inc.	Currently on the District's Continuing Constracts List
BUILDING OFFICIAL:	Nova Engineering & Environmental, LLC	Currently on the District's Continuing Constracts List

PROJECT BUDGET:

$	35,651,933.00	(01/20/25) Revised Project Budget
$	35,656,933.00	(07/22/25) Revised Project Budget
$	35,259,423.00	(01/26/23) Revised Project Budget
$	31,449,423.19	(7/27/2022) Revised Project Budget
$	29,935,782.00	(09/07/21) Original Project Budget

HISTORY: Tara Elementary was built in 1992 with 737 permanent student stations and currently has an additional 144 relocatable student stations. A technology retrofit project was completed in 1996, improvements were made to the school's drop off lane in 2007 and chiller replacement in 2009. This project was initiated due to numerous flooding incidents and repeated repairs by Maintenance & Operations.

SUBTANTIAL COMPLETION:	8/29/2025	Amemd 5 GMP (8/22/2023)
	10/27/2025	Change Order 2 (1/21/2025)

SCOPE: The Project scope of work includes, but is not limited to, a campus-wide renovation and addition. Included in this project are required site improvements, adding four (4) classrooms, improve traffic queuing, roof replacement, cabinetry and millwork as needed, doors and windows, painting, acoustical tile, flooring (VCT and carpet), building signage, plumbing, new mechanical system, upgrade to LED lighting throughout the campus, upgrades to include fencing and Administration/Reception Areas Enhancements and removal of portables. Additional scope will include food service equipment, security cameras and campus enhancements.

DEPARTMENT OF EDUCATION APPROVED SPOT SURVEY: Yes

INCLUDED IN 5-YEAR WORK PLAN: Yes

ARCHITECT/ENGINEER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	December 14, 2021	Approved	Selection Process
Agreement:	$ 1,966,079.00	July 26, 2022	Approved	Architectural/Engineering Services
Amendment 1:	$ 170,992.00	February 14, 2023	Approved	Add'l Architectural/Engineering Services
Amendment 2:	$ 17,680.00	August 8, 2023	Approved	Add'l Architectural/Engineering Services
TOTAL	$ 2,154,751.00			

CONSTRUCTION MANAGER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	December 14, 2021	Approved	Selection Process
Agreement:	$ 74,206.00	July 26, 2022	Approved	Preconstruction Services
Amendment 1:	$ 247,589.00	February 28, 2023	Approved	Add'l Pre-Construction Services
Amendment 2:	$ 4,071,696.00	Mach 28, 2023	Approved	Add'l Pre-Construction Services
Amendment 3:	$ 222,212.11	June 13, 2023	Approved	Add'l Pre-Construction Services
Amendment 4:	$ 6,437,439.82	July 25, 2023	Approved	Add'l Pre-Construction Services
Amendment 5:	$ 20,349,213.67	August 22, 2023	Approved	Guaranteed Maximum Price
Change Order 1:	$ (4,685,598.48)	September 10,2024	Approved	Deduction for Owner Direct Purchase of Materials
Change Order 2:	$ -	February 11, 2025	Approved	Extension of Contract
Change Order 3:	$ (53,998.37)	February 11, 2025	Approved	Deduction for Owner Direct Purchase of Materials
Substantial Completion:	$ -	May 20, 2025	Approved	Partial Substantial Completion - Bldg 1, 1A, 1W, 2 and 5
Substantial Completion:	$ -	June 10,2025	Approved	Partial Substantial Completion - Bldg 4
Amendment 6:	$ 146,283.65	July 22, 2025	Approved	Add'l Services - Food Service, and Campus Enhancements
Substantial Completion:	$ -	September 16, 2025	Approved	Partial Substantial Completion - Bldg 1 - 7/24/2025
Substantial Completion:	$ -	September 16, 2025	Approved	Partial Substantial Completion - Bldg 4 - 4/16/25
Substantial Completion:	$ -	January 20, 2025	Approved	Partial Substantial Completion - Bldg 3 - 10/30/2025
Change Order 4:	$ 189,415.32	March 10, 2026	Pending	Direct Materials
TOTAL	$ 26,809,043.40			

BUILDING OFFICIAL

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	December 14, 2021	Approved	Selection Process
	$ 47,460.00	August 8, 2022	N/A	Building Official
TOTAL	$ 47,460.00			

OTHER BOARD WORK

ITEM	$$	Date	Board Action	Notes
Owner Services	$ 8,350.00	July 22, 2022	N/A	PS Agreement - Asbestos Survey
Owner Services	$ 41,100.00	October 04, 2022	N/A	PS Agreement - Commissioning
Owner Services	$ 24,000.00	September 20, 2022	N/A	PS Agreement - Construction Documentation
Owner Services	$ 18,900.00	August 02,2022	N/A	PS Agreement - Property Survey
Owner Services	$ 6,500.00	March 09, 2023	N/A	PS Agreement - Subsurface Soil Exploration and Geotechnigal Eng.
Owner Services	$ 28,515.00	July 10, 2023	N/A	PS Agreement - Construction Material Testing
Owner Services	$ 2,760.00	March 15, 2024	N/A	PS Agreement - RF Site Survey
Owner Services	$ 7,785.00	January 17, 2025	N/A	PS Agreement - Additional Material Testing
TOTAL	$ 137,910.00			

SCHOOL BOARD OF MANATEE COUNTY
Department of Construction Services
Change Order

PROJECT: Tara Elementary School Addition & Renovations
CCI Project #202218

TO: Creative Contractors, Inc.
101 Creative Way
Clearwater, Fl. 37759

CHANGE ORDER NUMBER: 4 (Four)
CHANGE ORDER DATE:
ARCHITECT'S PROJECT NO: 22674
CONTRACT FOR: General Construction
CONTRACT DATE: 44769

You are directed to make the following changes in this Contract:

Return unused fund from Owner Direct purchase of materials See attached breakdown and DPO Log	**$ 183,455.13**
Reconcile Amounts Not Included in Change Order #1	
-PO #120078 - Johnson Lancaster $3,480.00 Freight not included on Change Order #1	**($3,480.00)**
-PO #104040 - Ferguson $1,545.45 Materials & Tax no included in Change Order #1	**($1,545.45)**
Return sales tax savings for materials not purchased	**$ 10,530.72**
Return sales tax savings from the Owners Tax Savings Line for materials not purchased on PO #125505 - Core & Main Fire Protection from Change Order #3	**$ 454.92**
Total of Summary:	**$ 189,415.32**

Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Time.

The original (Contract Sum) (~~Guaranteed Maximum Price~~)was.....	$ 74,206.00
Net Changes by previously authorized Change Orders and/or Amendments.....	$ 26,734,837.40
The (~~Contract Sum~~)(Guaranteed Maximum Price) prior to the Change Order was.....	$ 26,809,043.40
The (~~Contract Sum~~)(Guaranteed Maximum Price) will be (increased) by this Change Order.....	$ 189,415.32
The new (~~Contract Sum~~)(Guaranteed Maximum Price) including this Change Order will be.....	$ 26,998,458.72
The Contract time will be (unchanged) by.....	(0) Days
The date of Substantial Completion as of the date of the Change Order is.....	October 27, 2025

Sweet Sparkman Architecture & Interiors	Creative Contractors, Inc.	School Board of Manatee County
Architectural Firm	Construction Manager	Owner
1819 Main Street Suiote 400	101 Creative way	1 Matzke Way
Sarasota, Fl. 34236	Clearwater , Fl. 33759	Bradenton, FL 34208
By: John W. Bryant	By: Jerry Simonski	By:
Date: 2/3/26	Date: 2.3.26	Date:

AGENDA ITEM NO. 11.13

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Anna Maria Elementary Guy Harvey Dock, Agreement Between Owner and Reno Boyd Building Co, in the Amount of $7,414.00 (Capital Grant Funds)

Executive Summary
The purpose of the requested action is to enter into an agreement between owner and Reno Boyd Building Co.. This Agreement authorizes the Pre-Construction services required to assist in design, budget, and scheduling with the project team for the construction of the Anna Maria Elementary Guy Harvey Dock.

Anna Maria Elementary Guy Harvey Dock Project Summary Sheet is attached for reference.

The Construction Manager Agreement is available to review at the Department of Construction Services.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of the Anna Maria Elementary Guy Harvey Dock, Agreement between owner and Reno Boyd Building Co., in the amount of $7,414.00 (Capital Grant Funds).

Financial Impact
The Construction Manager fee for pre- construction services is not to exceed $7,414.00 and is included in the total budget requirement of $433,882.00. A Guaranteed Maximum proposal will be completed after the construction documents are developed **(Capital Grant Funds).**

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

Attachments:
Anna Maria ES Project Summary Sheet
Anna Maria ES Dock CM Contract Summary Sheet
Anna Maria ES Guy Harvey Dock Exhibits A-F

ANNA MARIA ELEMENTARY SCHOOL

PROJECT DIRECTOR: Jerry Varghese

ARCHITECT/ENGINEER: BWAS Design PLLC — Currently on Districts Continuing Contracts Lists
CONSTRUCTION MANAGER: Reno Boyd Building Co. — Currently on Districts Continuing Contracts Lists
BUILDING OFFICIAL: — Currently on Districts Continuing Contracts Lists

PROJECT BUDGET: $ 433,882.00 Total Project Budget

HISTORY: Anna Maria Elementary School was built in 1949 with additions in 1956, 1961, 1980 and 1987. The campus has 10 permanent buildings on approximately 6.65 acres. The elementary school is located at 4700 Gulf Drive in Holmes Beach. The campus underwent a major replacement in 2004. The current project involves adding a new dock to support

SCOPE: The Scope of work consists of providing full design and constructions services for a new dock at Anna Maria Elementary School, including site assessment, engineering, and permitting. The Dock will be designed to support instructional programs while meeting all applicable safety, environmental, and regulatory standards.

SUBSTANTIAL COMPLETION : TBD @ GMP Approval
DEPARTMENT OF EDUCATION

INCLUDED IN 5-YEAR PLAN: Yes

ARCHITECT/ENGINEER				
ITEM	**$$**	**Date**	**Board Action**	**Notes**
Auth to Neg:				
TOTAL	-			
CONSTRUCTION MANAGER				
ITEM	**$$**	**Date**	**Board Action**	**Notes**
Precon	7,414.00	2/24/2026	Pending	Pre-Construction
TOTAL	$ 7,414.00			
BUILDING OFFICIAL				
ITEM	**$$**	**Date**	**Board Action**	**Notes**
BO Approval:				
TOTAL	$0.00			
OTHER BOARD WORK				
ITEM	**$$**	**Date**	**Board Action**	**Notes**
TOTAL	$ 7,414.00			

AGREEMENT BETWEEN OWNER AND CONSTRUCTION MANAGER
CONTRACT SUMMARY

Project and Location:

Anna Maria Elementary School Guy Harvey Dock
4700 Gulf Drive, Holmes Beach Fl.34217, Manatee County Florida

Total Project Budget:

Design Services	$	Board approved 7/23/24 through Maintenance &Operations
Construction Services	$	375,107.20
Owner Services	$	58,774.80
FF& E Technology	$	N/A
Total Project Budget	$	433,882.00

Project Schedule:

Date of Anticipated Notice to Proceed	February 25,2026
Date of Substantial Completion	TBD
Date of Final Completion	TBD

Architect/Engineer ("AE")

BWAS Design, PLLC
1201 6th Ave. W
Bradenton, Fl 34205
Shannon Barrier, AIA NCARB (662) 415-2933
Shannon@BWAS.design.com

Construction Manager ("CM")

Reno Boyd Building Co.
501 South Boulevard
Tampa, FL 33606 (813) 885-7366
Amie Reynolds
(239)671-8000 Email: Amier@renoboyd.com

Section 1.3, Paragraph 1.3.4 Owner Construction Services Budget

Construction Costs	TBD
General Conditions	TBD
Overhead and Profit (CM Fee)	TBD
Preconstruction	$7414.00
Unforeseen Conditions	TBD
Bond	TBD
TOTAL	$7414.00

Section 1.3, Definitions

Paragraph 1.3.5.2 (a) Construction Phase Services: Construction Management Fee of $ TBD @ GMP Approval

Section 6.1, Reimbursable Costs:

Paragraph 6.1.2 List of Reimbursable Costs: Total "Not to Exceed" Costs of Reimbursable Costs: $ TBD@GMP Approval

Section 6.3, Cost of Work:

Paragraph 6.3.1.6: Labor Burden included within the Cost of Work at the blended rate of TBD **%** @ GMP Approval of wages and TBD% @ GMP Approval of salaries.

Paragraph 6.3.1.7: Cost of premiums for all bonds and insurance, including Builder's Risk and General Liability insurance (bonds will be charged at the rate of **TBD%** @ GMP Approval amount or the invoice amount and General Liability insurance will be charged at the rate of TBD%@ GMP Approval amount or the invoice amount)

Paragraph 6.3.1.11: Preconstruction Costs in the amount of $7414.00 –

Paragraph 6.3.1.12: Costs associated with the Investigative Report in the total amount of $0.00 will be invoiced monthly and will be paid for by the Owner at the time of GMP approval.

Paragraph 6.3.1.13: Costs not included in the Total "Not to Exceed" Reimbursable Costs listed in 6.1: Safety Awards (TBD% @ GMP Approval)

Article 16: Special Provisions

Paragraph 16.2.1 Employment Eligibility Verification ("E-Verify"): - E-Verify Number: **2210261**

Exhibits

Exhibits "A" through "F" are attached for reference.

EXHIBIT A

EXHIBIT A

Construction Managers Application and Certificate for Payment

Project: _____ Date: _____

Owner: School District of Manatee County Request #: _____

Department of Construction Services Period ending: _____

Project Director: _____

Architect: _____ Project #: _____

ORIGINAL CONTRACT SUM	
DMP Change Orders Approved to date	
Amendments Approved to date	
CONTRACT SUM TO DATE	
COMPLETED AND STORED TO DATE	
RETAINANGE HELD	
TOTAL EARNED LESS RETAINAGE	
LESS PREVIOUS CERTIFICATES OF PAYMENT	
CURRENT PAYMENT DUE	
BALANCE TO FINISH	

CONSTRUCTION MANAGER CERTIFICATE FOR PAYMENT

The undersigned Construction Manager certifies that to the best of the Construction Manager's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Construction Manager for Work for which previous Certificates of Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

CONSTRUCTION MANAGER:

By: _____ Date: _____

State of Florida

County of: _____

Subscribed and sworn to before me on this ____ day of _____, 20__.

Notary Public: _____

My commission expires: _____

ARCHITECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Construction Manager is entitled to payment of the AMOUNT CERTIFIED.

ARCHITECT: AMOUNT CERTIFIED: $_____

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the owner or Contractor under this Contract.

OWNER APPROVAL

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Owner certifies that the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Construction Manager is entitled to payment of the AMOUNT CERTIFIED.

By Project Director: _____ Date: _____

By DCS Director: _____ Date: _____

EXHIBIT B

LIST OF CM EMPLOYEES

EMPLOYEE	TITLE	% TIME ON JOB
TBA	Superintendent	100%
TBA	Project Manager	50%
TBA	Cost Accountant	20%

EXHIBIT C

DOCUMENTS REQUIRED TO REQUEST FINAL PAYMENT

_____ 1. Final Pay Request (1 copy with original signatures)

_____ 2. Consent of Surety to make Final Payment (signed and sealed), if required

_____ 3. Power of Attorney from Surety for Release of Final Payment (signed, sealed and dated same as Consent of Surety), if required

_____ 4. CM Affidavit of Contract Completion

_____ 5. Satisfactory Conclusion or Release of Lien from all subcontractors or vendors who have filed Notice to Owner, filed Intent to Lien, or have indicated non-payment from CM.

CLOSEOUT DOCUMENTS REQUIRED TO RELEASE FINAL PAYMENT

Submit one (1) hard copy and one (1) electronic copy of the following:

_____ 1. One (1) Year Warranty from date of Substantial Completion (if phased project, provide warranty for each portion based on Substantial Completion dates)

_____ 2. As-Built documents submitted to the A/E for final AutoCad preparation.

_____ 3. Operations manuals, shop drawings, submittals, brochures, subcontractor/vendor list (with telephone numbers and addresses) keying schedule, paint schedule and other items required by the Contract Documents

_____ 4. Recorded system operations training and attendance lists (i.e. HVAC, controls, fire alarm, etc.)

_____ 5. Roof Warranty naming School Board of Manatee County as the Owner (if applicable)

_____ 6. Other special warranties as required by Contract Documents, naming School Board of Manatee County as the Owner

_____ 7. A/E Certificate "Specification of No Asbestos-Containing Materials"

_____ 8. CM Certificate "Use of No Asbestos-Containing Materials"

_____ 9. Certificate(s) of Occupancy as required (if phased project, provide Certificate of Occupancy for each phase)

By submitting this completed form, the CM affirms that all required closeout documentation is accurate and complete, so that final payment may be released.

Project Number: _____

Project Name: _____

CM Signature: _____ Date: _____

Project Director Signature: _____ Date: _____

EXHIBIT D

CONSTRUCTION TEAM REPRESENTATIVES

SBMC Project Director	Jerry Varghese
SBMC Project Assistant	Lauri Menard
Architect	BWAS design PLLC
Consulting Engineers	
Structural Engineer	
Mechanical Engineer	
Electrical Engineer	
Construction Manager	Reno Boyd Building Co
SBMC Instructional Member	Mary (Katie) Fradley
SAC Member	N/A

EXHIBIT E

PROJECT MANAGEMENT INFORMATION SYSTEM (PMIS) REPORT FORMAT

The purpose of this report is to share high level project information with the Owner. CM will provide one (1) hard copy and one (1) electronic copy of the PMIS with each application for payment.

1. Cover Sheet

   - Project Name
   - Construction Team
   - Date of Report

2. Executive Summary

   - Brief Project Description
   - Summary of Status of Job

3. Contract Cost Status

   - Contract Amendments and Change Orders
   - Direct Material Purchasing Status/Sales Tax Savings
   - Unforeseen Conditions Fund (Expenditures and Balance)
   - Allowances (Expenditures and Balance)

4. Project Schedule

   - Updated Progress Schedule

5. Critical Issues

   - Any Project items requiring prompt attention or action

6. Subcontractor/Vendor Listing

   - Subcontract Commitment Status

7. Progress Photographs

   - Aerial photos
   - Other Photos include dated photographs to provide a visual representation of work in place.

EXHIBIT F

A. Project Description: Provision of new area drains at track perimeter and related sidewalk and fence improvements.

The scope of work consists of providing full design and construction services for a new dock at Anna Maria Elementary School, including site assessment, engineering, and permitting. The dock will be designed to support instructional programs while meeting all applicable safety, environmental, and regulatory standards.

AGENDA ITEM NO. 11.14

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Reclassification of the Job Descriptions and Position of Educator, Health and Well-Being (Cost Savings to General Fund)

Executive Summary
The position of Educator, Health and Well-Being is being reclassified from a 12-month to a 10.5- month position to align the position more closely with the operational needs of the district, the academic calendar, and the actual workload demands associated with the role. After reviewing the responsibilities, service patterns, and annual workflow, it has become clear that a 10.5-month schedule more accurately reflects when most of the health and well-being programming occurs and when students and staff are actively engaged. While the current 12-month structure includes the expectation of summer work, the workload during June and July is minimal. With no students on campus, no active instruction, and limited staff availability, the opportunities for meaningful health and well-being programming are extremely limited. Much of the work that does occur, e.g. planning, resource updates, and professional development preparation, can be completed within a 10.5-month window without compromising quality or continuity. In summary, a 10.5-month schedule better matches the Health and Well Being Educator's school year responsibilities, avoids inefficient summer months with minimal workload, aligns with comparable positions, reduces unnecessary costs, and maintains full program quality and impact.

The reclassification of the position will provide cost savings of $7604.93 including benefits

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 3
Develop an innovative leadership development program and succession-planning model to attract and support quality school and District leaders

Recommendation
The Superintendent recommends approval of the reclassified job description and position of Educator, Health and Well-Being.

Financial Impact
The reclassification of the position will provide cost savings of $7604.93 including benefits.

Contact
Submitting Department: Human Resources
Initiated By: Christina Britton

Attachments:
77328 Trainer Non-Instructional SUP135 Educator, Health and Well-Being - Clean
77328 Trainer Non-Instructional SUP135 Educator, Health and Well-Being-Redlined

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: EDUCATOR, HEALTH AND WELL-BEING
State Title: Trainer, Non-Instructional
JOB DESCRIPTION

JOB GOAL:
To design and administer the District's Health and Well-Being Program.

QUALIFICATIONS:
1. Bachelor's degree in Health Education, Public Health, Health Promotion, Health Communications, Social Work or related field preferred. High School diploma or GED required.
2. Three (3) or more years of relevant experience.

KNOWLEDGE, SKILLS AND ABILITIES:
Ability to develop, implement and evaluate a comprehensive well-being program that supports all segments of the school district; one that aligns with our strategic initiatives and addresses the needs of all employees across the continuum of health with targeted programming to help segments of each population with their specific well-being objectives. Ability to leverage multiple modalities to connect employees to the resources they need, when and where they need them.

REPORTS TO:
Supervisor, Employee Benefits

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Coordinate all fitness/wellness initiatives to build a culture of health and recognition that drives employee engagement and long-term success.
2. Promote programs through public speaking engagements and the division's marketing plan.
3. Monitor wellness programs to make recommendations to minimize expenditures while providing a diversified fitness and wellness program.
4. Provide a diversified wellness program with engaging activities using the eight (8) dimensions of well-being, utilizing community support as well as generating revenue.
5. Compile, produce, and maintain reports and documents pertinent to assigned program areas.
6. Address problem areas as they arise pertaining to program participants.
7. Travel around district for work related duties, meetings and events.
8. Responsible for providing prompt and courteous service to patrons.
9. Ensure safety of all employees.
10. Attend training sessions and seminars as required.
11. Establish and maintain effective working relationships with co-workers, officials, vendors, and the general public.
12. Communicate clearly, effectively and tactfully, orally and in writing.
13. Represent the Manatee School District in a proactive and professional manner.
14. Perform other duties as assigned.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of

personnel.
Board approved:
02/11/2008

Revised:
06/24/2014
06/12/2018
5/25/2021
TBD

SALARY SCHEDULE: SAMP
PAYGRADE: B04
SHORT TITLE: SUP135
STATE JOB CODE: 77328

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: EDUCATOR, HEALTH AND WELL-BEING
State Title: Trainer, Non-Instructional
JOB DESCRIPTION

JOB GOAL:
To design and administer the District's Health and Well-Being Program.

QUALIFICATIONS:
1. Bachelor's degree in Health Education, Public Health, Health Promotion, Health Communications, Social Work or related field preferred. High School diploma or GED required.
2. Three (3) or more years of relevant experience.

KNOWLEDGE, SKILLS AND ABILITIES:
Ability to develop, implement and evaluate a comprehensive well-being program that supports all segments of the school district; one that aligns with our strategic initiatives and addresses the needs of all employees across the continuum of health with targeted programming to help segments of each population with their specific well-being objectives. Ability to leverage multiple modalities to connect employees to the resources they need, when and where they need them.

REPORTS TO:
Supervisor, Employee Benefits

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Coordinate all fitness/wellness initiatives to build a culture of health and recognition that drives employee engagement and long-term success.
2. Promote programs through public speaking engagements and the division's marketing plan.
3. ~~Provide revenue producing~~ Monitor wellness programs ~~and recommends~~to make recommendations ~~procedures~~ to minimize expenditures while providing a diversified fitness and wellness program.
4. Provide a diversified ~~health~~ wellness ~~promotion~~ program with engaging activities using the eight (8) dimensions of well-being, utilizing community support as well as generating revenue.
5. Compile, produce, and maintain reports and documents pertinent to assigned program areas.
6. Address problem areas as they arise pertaining to program participants.
7. Travel around district for work related duties, meetings and events.
8. Responsible for providing prompt and courteous service to patrons.
9. Ensure safety of all employees.
10. Attend training sessions and seminars as required.
11. Establish and maintain effective working relationships with co-workers, officials, vendors, and the general public.
12. Communicate clearly, effectively and tactfully, orally and in writing.
~~12.~~13. R~~; r~~epresent~~s~~ the Manatee School District in a proactive and~~,~~ professional manner ~~always~~.
~~13.~~14. Perform other duties as assigned.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of

personnel.
Board approved:
02/11/2008

Revised:
06/24/2014
06/12/2018
5/25/2021
TBD

SALARY SCHEDULE: SAMP
PAYGRADE: ~~D04~~B04
SHORT TITLE: SUP135
STATE JOB CODE: 77328

AGENDA ITEM NO. 11.15

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Revisions of Job Descriptions from Information Technology, Assessment, Budget, and ESE Departments (No Financial Impact)

Executive Summary
The Information Technology, Assessment, Budget, and ESE Departments have revised ten job descriptions to include updates to the minimum qualifications, supervision, performance responsibilities, and one title change. These are routine changes that keep the positions up to date. Listed below are the revised job descriptions:

1. 77225 Analyst, BI Publisher Administration SUP286
    - New position title: Administrator, PeopleSoft SUP286
2. 82010 Analyst, Business Systems SUP285
3. 82020 Analyst, Systems SUP026
4. 82010 Engineer, Senior Field Support SUP233
5. 82034 Engineer, Data Center SUP236
6. 82034 Engineer, Senior Network System Security SUP234
7. 77210 Manager, IT Support and Solutions SUP128
8. 77134 Junior Data Analyst
9. 77131 Senior Data Analyst SUP198
10. 72024 Administrator, Allocations SUP019
11. 61320 Nurse, RN STS068
12. 61320 Nurse, RN STS073
13. 61320 Nurse, RN STS075
14. 61321 Nurse, LPN STS095
15. 61321 Nurse, LPN STS144
16. 61330 Clinic Attendant-Health Aide, STS077

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 3
Develop an innovative leadership development program and succession-planning model to attract and support quality school and District leaders

Recommendation
The Superintendent recommends approval of the revised job descriptions in the Information Technology, Assessment, Budget, and ESE Departments (No Financial Impact).

Financial Impact
No financial impact.

Contact
Submitting Department: Human Resources
Initiated By: Dr. Christina Britton

Attachments:
72024_FTE_Administrator_SUP019_Administrator_Allocations-Clean

72024_FTE_Administrator_SUP019_Administrator_Allocations-Redlined
77131_Senior_Data_Analyst_SUP198_-_Clean__1_
77131_Senior_Data_Analyst_SUP198_-Redlined__1_
77134_Junior_Data_Analyst_-_Clean
77134_Junior_Data_Analyst_-_Redlined__1_
77210_Manager__IT_Support_and_Solutions_SUP128_-_Redlined
77210_Manager__IT_Support_and_Solutions_SUP128_-Clean
77225_Analyst__BI_Publisher_Administration_SUP286_-_Clean__1_
77225_Analyst__BI_Publisher_Administration_SUP286_-_Redlined__1_
82010_Analyst__Business_Systems_SUP285_-_Clean
82010_Analyst__Business_Systems_SUP285_-_Redlined
82010_Engineer__Senior_Field_Support_SUP233_-_Clean
82010_Engineer__Senior_Field_Support_SUP233_-_Redlined
82020_Analyst__Systems_SUP026_-_Clean
82020_Analyst__Systems_SUP026_-_Redlined
82034_Engineer__Data_Center_SUP236_-_Clean
82034_Engineer__Data_Center_SUP236_-_Redlined
82034_Engineer__Senior_Network_System_Security_SUP234_-_Clean
82034_Engineer__Senior_Network_System_Security_SUP234_-_Redlined
61320_Nurse__RN__STS075_-_clean
61320_Nurse__RN__STS075-redline
61320_Nurse__RN_STS073_-_clean
61320_Nurse__RN_STS073-redline
61320_Nurse_RN_STS068_-_redline
61320_Nurse_RN_STS068_-clean
61321_Nurse__LPN__STS144_-_clean
61321_Nurse__LPN__STS144-redline
61321_Nurse_LPN_STS095_-_clean
61321_Nurse_LPN_STS095-redline
61330_Clinic_Attendant-Health_Aide__STS077_-_clean
61330_Clinic_Attendant-Health_Aide__STS077-redline

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ADMINISTRATOR, ALLOCATIONS
State Title: FTE Administrator
JOB DESCRIPTION

JOB GOAL:
To implement, monitor and maintain a systematic and accurate employee allocation system, integrated with budgeting and FTE reporting.

QUALIFICATIONS:
1. Bachelor's Degree from an accredited educational institution.
2. Minimum of five years of experience in payroll, accounting, budgeting, and/or administration required.
3. Demonstrated and confirmed work experience dealing with details of complex and diverse circumstances.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of basic accounting principles and practices. Must possess excellent communication skills and be skilled in the use of word processing and spreadsheet applications. Thorough knowledge of State Statutes and Board policies dealing with the staffing of schools. Considerable knowledge of overall district operating procedures. Knowledge of business, research, and statistical methods and techniques. Ability to perform mathematical and statistical computations accurately. Ability to communicate effectively, orally and in writing. Ability to involve appropriate staff in the planning and implementation of new automated services and systems. Ability to work cooperatively and effectively with District Office staff, school staff, and the public. Ability to analyze and explain objectives, plans, and details of the human resources position control system to school personnel. Ability to conduct personnel position audits at various cost centers.

REPORTS TO:
Budget Director or as assigned

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Review and analyze student enrollment projections, determine instructional allocations, and ensure compliance with state regulations.
2. Perform cost factor analysis as it relates to staffing models and teacher/pupil ratios, recommend changes, and make related oral and written presentations to management.
3. Calculate and analyze staffing costs, based upon approved staffing formulas, and approved department allocations based on an annual Budget year.
4. In collaboration with the Deputy Superintendent of Instructional Services, School Executive Directors, and Budget Director, drive annual salary projections, which account for approximately 70% of the overall budget.
5. Maintain control of instructional and non-instructional staffing units in schools and departments; keep master allocation sheets current; prevent allocation overfills; verify approval of personnel; authorize position overlaps.
6. Maintain and monitor personnel budget file for administrative, instructional, and supporting services positions. In collaboration with Budget Department, provide chart string and combo code coding to allocations so that positions are charged to the appropriate cost center/school site, and funding source.
7. Monitor, analyze, and control budget expenditures by checking employee requisitions against approved budgets prior to employee authorization.
8. Coordinate the preparation of all data associated with position control, job allocation, and other demographics.
9. Ensure salaries are charged according to approved distributions and review inputs as well as reports from position control.
10. Assist school principals in reconciliation of allocations to headcount of employees.

11. Coordinate solutions for problems between position control, management systems, data processing and budgeting.
12. Maintain records on staffing levels and student-teacher ratios for appropriate audit trails.
13. Prepare annual Budget Book school and department allocation schedules.
14. Prepare and update manuals and procedures.
15. Respond to inquiries and concerns in a timely manner.
16. Keep supervisor informed of potential problems or unusual events.
17. Represent the District in a positive and professional manner.
18. Assist in implementing the District's goals and strategic commitment.
19. Maintain expertise in assigned areas to fulfill project goals and objectives.
20. Prepare or oversee the preparation of all required reports and maintain all appropriate records.
21. Demonstrate initiative in identifying potential problems or opportunities for improvement and take appropriate action.
22. Perform other tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board’s policy on evaluation of personnel.

Board approved:

Revised:
07/08/2002
04/23/2007
05/21/2007
06/12/2018
07/24/2018
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D09
JOB CODE: SUP019
STATE JOB CODE: 72024

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ADMINISTRATOR, ALLOCATIONS
State Title: FTE Administrator
JOB DESCRIPTION

JOB GOAL:
To implement, monitor and maintain a systematic and accurate employee allocation system, integrated with budgeting and FTE reporting.

QUALIFICATIONS:
1. Bachelor's Degree from an accredited educational institution.
2. Minimum of five years of experience in payroll, accounting, budgeting, and/or administration required.
3. Demonstrated and confirmed work experience dealing with details of complex and diverse circumstances.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of basic accounting principles and practices. Must possess excellent communication skills and be skilled in the use of word processing and spreadsheet applications. Thorough knowledge of State Statutes and Board policies dealing with the staffing of schools. Considerable knowledge of overall district operating procedures. Knowledge of business, research, and statistical methods and techniques. Ability to perform mathematical and statistical computations accurately. Ability to communicate effectively, orally and in writing. Ability to involve appropriate staff in the planning and implementation of new automated services and systems. Ability to work cooperatively and effectively with District Office staff, school staff, and the public. Ability to analyze and explain objectives, plans, and details of the human resources position control system to school personnel. Ability to conduct personnel position audits at various cost centers.

REPORTS TO:
~~Superintendent/Deputy Superintendent of Instructional Services~~Budget Director or as assigned
~~Chief Financial Officer~~

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Review and analyze student enrollment projections, determine instructional allocations, and ensure compliance with state regulations.
2. Perform cost factor analysis as it relates to staffing models and teacher/pupil ratios, recommend changes, and make related oral and written presentations to management.
~~2.~~3. Calculate and analyze ~~school clerical~~ staffing costs, based upon approved ~~clerical~~ staffing formulas, and approved department allocations based ~~designed~~ on an annual Budget year.
~~3.~~4. In collaboration with the Deputy Superintendent of Instructional Services, School Executive Directors, and ~~CFO~~Budget Director, drive annual salary projections, which account for approximately ~~80~~70% of the overall budget.
5. Maintain control of instructional and non-instructional staffing units in schools and departments; keep master allocation ~~pages~~ sheets current; prevent allocation overfills; verify approval of personnel; authorize position overlaps.~~;~~
~~4.~~6. ~~m~~Maintain and monitor personnel budget file for administrative, instructional, and supporting services positions. In collaboration with Budget Department, provide chart string and combo code coding to ~~Personnel~~ allocations so that positions are charged to the appropriate cost center/school site, and funding source.
~~5.~~7. Monitor, analyze, and control budget expenditures by checking employee requisitions against approved budgets prior to employee authorization.
~~6.~~8. Coordinate the preparation of all data associated with position control, job allocation, and other demographics.
~~7.~~9. Ensure salaries are charged according to approved distributions and review inputs as well as reports from

position control.

~~8.~~10. Assist school principals in reconciliation of allocations to headcount of employees.

~~9.~~11. Coordinate solutions for problems between position control, management systems, data processing and budgeting.

~~10.~~12. Maintain records on staffing levels and student-teacher ratios for appropriate audit trails.

~~11. Assist school personnel in preparing paper work.~~

13. Prepare annual Budget Book school and department allocation schedules.

~~12.~~14. Prepare and update manuals and procedures.

~~13.~~15. Respond to inquiries and concerns in a timely manner.

~~14.~~16. Keep supervisor informed of potential problems or unusual events.

~~15.~~17. Represent the District in a positive and professional manner.

~~16.~~18. Assist in implementing the District's goals and strategic commitment.

~~17.~~19. Maintain expertise in assigned areas to fulfill project goals and objectives.

~~18. Supervise assigned personnel, conduct annual performance appraisals and make recommendations for appropriate employment actions.~~

~~19.~~20. Prepare or oversee the preparation of all required reports and maintain all appropriate records.

~~20.~~21. Demonstrate initiative in identifying potential problems or opportunities for improvement and take appropriate action.

~~21.~~22. Perform other tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:

Revised:
07/08/2002
04/23/2007
05/21/2007
06/12/2018
07/24/2018
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D09
JOB CODE: SUP019
STATE JOB CODE: 72024

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: SENIOR DATA ANALYST
State Title: Specialist, Testing, Evaluation, Assessment
JOB DESCRIPTION

JOB GOAL:
To provide leadership to the statistical analysis of data and reporting as it relates to curriculum, instruction, and school improvement. To use statistical analysis and school grade projections to support leadership decision-making. To work with senior leadership, administrators, teachers, data teams and central office staff to calculate and coordinate student growth related teacher and administrator evaluations.

QUALIFICATIONS:
1. Bachelor's degree in Statistics, Data Science, Mathematics, or a related field from an accredited educational institution.
2. Minimum of three (3) years' experience in statistical analysis and/or educational measurement.
3. Other qualifications deemed necessary by the Superintendent.

KNOWLEDGE, SKILLS AND ABILITIES:
Deep knowledge and understanding of measurement and evaluation theory, concepts and practice; statistical methodology procedures, scheduling, administration, scoring, interpretation, and reporting. Knowledge of trends, theory and practice in planning, research, and evaluation. Ability to read and interpret journals, research studies, Florida Statute, State Board rules, and School Board policy. Advanced knowledge of descriptive and inferential statistical techniques including regression analysis and modeling. Knowledge of group dynamics. Ability to demonstrate written and oral communication skills. Ability to organize and prioritize. Ability to present complex data and materials to a variety of audiences. Ability to interpret legislation and implement rules related to accountability. Advanced Excel user capable of constructing multi-step formulas and adept at rapidly providing accessible data. Proficient in database management using Business Intelligent Development Studios from Microsoft, SQL Server, ShareFile DOE Reporting Services, Analysis and Integration Services.

REPORTS TO:
Director of Assessment and Research or as assigned

SUPERVISES: N/A

ADVISES:

Assessment Specialist/s	Teacher Evaluation Leadership	Director of Research and
Curriculum Specialist/s	Team/s	Assessment
Instructional Specialist/s	Administrator Evaluation	Senior Level Leadership
School-Based Administrators	Leadership Team	Other Assigned Personnel

PERFORMANCE RESPONSIBILITIES:
1. Coordinate the calculation of teachers' individual student growth components for evaluations.
2. Perform administrator and superintendent calculations for student growth component of their evaluation.
3. Perform data analysis tasks on and coordinate the pattern-scoring of testing data for entire district using Excel and other software, studying frequencies, correlations, cross-tabulations, means tables, multivariate analyses, tests of significance, and other statistical details. Has an expert command of all data analysis tools.
4. Provide graphs and tables in Excel, PowerPoint, Word and other software as appropriate.
5. Prepare all required District student growth reports and maintain appropriate historical records of District student growth and State value-added data for individual teachers and schools.
6. Serve as liaison with MIS to support district and state assessment programs with required files and accurate reporting of evaluation student growth data and student scores.

7. Coordinate with District Leadership regarding scheduling or resource problems that affect timely completion of assigned projects.
8. Perform and directs the collecting, organizing, analyzing, and interpreting value-added data and using data to make instructional decisions.
9. Serve as liaison with the Florida Department of Education for the purpose of resolving value-added measure issues with state-wide data and the entire value-added process including roster verifications.
10. Work closely with District and school staff to support school improvement initiatives and processes as related to the student growth and value-added calculation and process.
11. Develop annual goals and objectives for professional development consistent with and in support of District goals and priorities.
12. Participate successfully in the training programs offered to increase skill and proficiency related to the assignment.
13. Review current developments, literature and technical sources of information related to job responsibility.
14. Oversee Data Analyst, Junior Data Analyst, assist the Director with annual performance appraisals and make recommendations for appropriate employment action.
15. Serve on District, state or community councils or committees as assigned or appropriate.
16. Assist in implementing the District's goals and strategic commitments.
17. Provide instructional staff and administrator evaluation committees with relevant evaluation data and analysis to support decision-making.
18. Use benchmark assessments and other available data to construct models projecting school grades and supporting the strategic decisions of District Leadership.
19. Conduct analyses of district data using descriptive and inferential statistics, such as regression, causal and factor analytic models and nonparametric techniques.
20. Perform other tasks consistent with the goals and objectives of this position as required.

PHYSICAL REQUIREMENTS:
Medium Work: Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force and/or up to 10 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
06/24/2014

Revised:
04/12/2016
11/09/2016
05/08/2018
04/11/2023
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP198
STATE JOB CODE: 77131

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: SENIOR DATA ANALYST
State Title: Specialist, Testing, Evaluation, Assessment
JOB DESCRIPTION

JOB GOAL:
To provide leadership~~, support and instruction to the student assessment process from test administration~~ to the statistical analysis of data and reporting as it relates to curriculum, instruction, and school improvement. To use statistical analysis and school grade projections to support leadership decision-making. To work with senior leadership, administrators, teachers, data teams and central office staff to calculate and coordinate student ~~learning~~ growth related teacher and administrator evaluations.

QUALIFICATIONS:
1. Bachelor's degree in Statistics, Data Science, Mathematics, or a related field from an accredited educational institution.
2. Minimum of three (3) years' experience in statistical analysis and/or educational measurement.
3. Other qualifications deemed necessary by the Superintendent.

KNOWLEDGE, SKILLS AND ABILITIES:
Deep knowledge and understanding of measurement and evaluation theory, concepts and practice; statistical methodology procedures, scheduling, administration, scoring, interpretation, and reporting. Knowledge of trends, theory and practice in planning, research, and evaluation. Ability to read and interpret journals, research studies, Florida Statute, State Board rules, and School Board policy. Advanced knowledge of descriptive and inferential statistical techniques including regression analysis and modeling. Knowledge of group dynamics. Ability to demonstrate written and oral communication skills. Ability to organize and prioritize. Ability to present complex data and materials to a variety of audiences. Ability to interpret legislation and ~~implementing~~implement rules related to accountability. Advanced Excel user capable of constructing multi-step formulas and adept at rapidly providing accessible data. Proficient in database management using Business Intelligent Development Studios from Microsoft, SQL Server, ShareFile DOE Reporting Services, Analysis and Integration Services.

REPORTS TO:
Director of Assessment and Research, or as assigned

SUPERVISES:
N/A

ADVISES:

Assessment Specialist/s	Teacher Evaluation Leadership Team/s	Director of Research and Assessment
Curriculum Specialist/s	Administrator Evaluation Leadership Team	Senior Level Leadership
Instructional Specialist/s		Other Assigned Personnel
School-Based Administrators		

PERFORMANCE RESPONSIBILITIES:
1. ~~Calculates~~ Coordinate~~s~~ the calculation of ~~the~~ teachers' individual ~~value-added /~~student growth ~~measure and the school-level measure based upon the locally-developed End-of-Course Assessments and all non-statewide assessments~~components for evaluations.
2. Perform~~s~~ administrator and superintendent calculations for student growth component of their evaluation.
3. Perform~~s~~ data analysis tasks on and coordinate~~s~~ the pattern-scoring of testing data for entire district using ~~SPSS,~~ Excel~~, Access,~~ and other software, ~~including~~ studying frequencies, correlations, cross-tabulations,

means tables, multivariate analyses, tests of significance, and other statistical details. Has an expert command of all data analysis tools.

~~4. Proficient in database management using Business Intelligent Development Studios from Microsoft, SQL Server, SharedFile DOE Reporting Services, Analysis and Integration Services.~~

~~5.~~4. Provide~~s~~ graphs and tables in Excel, PowerPoint, ~~and~~ Word and other software as appropriate.

~~6.~~5. Prepare~~s~~ ~~of~~ all required District student growths~~value added~~ report~~s~~ and maintain~~s~~ appropriate historical records of District student growth and State value-added data for individual teachers ~~and all schools~~and schools ~~at all levels~~.

~~7.~~6. Serve~~s~~ as liaison with MIS to support district and state assessment programs with required files and accurate reporting of ~~value added~~evaluation student growth data and student scores.

~~8.~~7. Coordinate~~s~~ with ~~Executive Director~~ District Leadership regarding scheduling or resource problems that affect timely completion of assigned projects.

~~9.~~8. ~~Performs~~Perform and direct~~s~~ the collecting, organizing, analyzing, and interpreting value-added data and using data to make instructional decisions.

~~10.~~9. Serve as liaison with the Florida Department of Education for the purpose of resolving value-added measure issues with state-wide data and the entire value-added process including roster verifications.

~~11.~~10. Work closely with District and school staff~~s~~ to support school improvement initiatives and processes as related to the student growth and value-added calculation and process.

~~12.~~11. Develop annual goals and objectives for professional development consistent with and in support of District goals and priorities.

~~13.~~12. Participate successfully in the training programs offered to increase skill and proficiency related to the assignment.

~~14.~~13. Review current developments, literature and technical sources of information related to job responsibility.

~~15.~~14. ~~Supervise~~ Oversee Data Analyst, Junior Data Analyst, ~~assigned personnel, conduct~~ assist the Director with annual performance appraisals and make recommendations for appropriate employment action.

~~16. Prepare or oversee the preparation of all required reports and maintain appropriate records related to value-added.~~

~~17.~~15. Serve on District, state or community councils or committees as assigned or appropriate.

~~18.~~16. Assist in implementing the District's goals and strategic commitments.

~~19.~~17. Provide instructional staff and administrator evaluation committees with relevant evaluation data and analysis to support decision-making.

~~20.~~18. Use benchmark assessments and other available data to construct models projecting school grades and supporting the strategic decisions of District Leadership.

~~21.~~19. Conduct ~~analysis~~ analyses of district data using descriptive and inferential statistics, such as regression, causal and factor analytic models and nonparametric techniques.

~~22.~~20. Perform other tasks consistent with the goals and objectives of this position as required.

PHYSICAL REQUIREMENTS:
Medium Work: ~~-~~Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force and/or up to 10 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:

06/24/2014

Revised:
04/12/2016
11/09/2016
05/08/2018
04/11/2023
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP198
STATE JOB CODE: 77131

THE SCHOOL BOARD OF MANATEE COUNTY
Short Title: Junior Data Analyst
State Title: Testing Assistant
JOB DESCRIPTION

JOB GOAL:
To support the statistical analysis of data and reporting as it relates to curriculum, instruction, and school improvement to support decision making. To work with teachers, data team, and central office staff to calculate student growth related teacher evaluations.

QUALIFICATIONS:
1. Associate's degree from an accredited educational institution.
2. Minimum of one (1) year of experience in data analysis, or related area.
3. Other qualifications deemed necessary by the Superintendent

KNOWLEDGE, SKILLS AND ABILITIES:
Intermediate knowledge of statistics. Knowledge of applicable laws, rules, policies and procedures Knowledge of school district data and data reporting systems, including, but not limited to, Focus, School City, Perform, and State assessment & accountability platforms. Ability to interact effectively with district and school personnel. Ability to work independently, using sound judgement and discretion. Ability to demonstrate written and oral communication skills. Ability to organize, prioritize, and execute projects. Ability to present data and materials to a variety of audiences. Intermediate Microsoft Excel user.

REPORTS TO:
Director of Accountability, Assessment, and Research; Senior Statistical Data Analyst, or as assigned

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Provide instructional staff and administrator evaluation committees with relevant evaluation data and analysis to support decision-making.
2. Perform specialized and technical work in the development, maintenance, and analysis of assessment and accountability databases.
3. Coordinate the programming and distribution of accurate reports for benchmark and state assessment data.
4. Calculate teacher and administrator Student Growth Rating components. Notify supervisor of escalations. Provide analytical decision support to address broad-based issues and concerns.
5. Provide graphs and tables in Excel and Word and other software as appropriate to support instructional decision making.
6. Help prepare all required evaluation reports and maintain appropriate historical records of student growth rating data for individual teachers and all schools at all levels.
7. Perform the collecting, organizing, analyzing, and interpreting of evaluation data and uses data to support instructional decisions.
8. Develop annual goals and objectives for personal professional development consistent with and in support of District goals and priorities.
9. Participate successfully in the training programs offered to increase skill and proficiency related to the assignment.
10. Prepare statistical and analytical reports for administrators as requested.
11. Respond to inquiries and concerns from administrators, personnel, and others concerning assigned area, and provide specialized information concerning the application of complex law, rules, and regulations in a timely manner, through effective communications.
12. Review current developments, literature and technical sources of information related to job responsibility.

13. Serve on District, state or community councils or committees as assigned or appropriate.
14. Help use benchmark assessments and other available data to construct models projecting school grades and supporting the strategic decisions of District Leadership.
15. Help conduct analysis of district data using descriptive and inferential statistics, such as regression, causal and factor analytic models and nonparametric techniques.
16. Keep supervisor informed of activities in area of assignment.
17. Attend state and regional meetings to keep well informed about current trends and practices.
18. Ensure adherence to good data security and safety standards.
19. Maintain confidentiality regarding school/workplace matters.
20. Model and maintain high ethical standards.
21. Represent the district in a positive and professional manner.
22. Demonstrate initiative in the performance of assigned responsibilities.
23. Follow federal and state laws as well as School Board policies, rules and regulations.
24. Demonstrate support for the school district and its goals and objectives.
25. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
26. Perform other tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to pounds of force occasionally, and/or up to 20 pounds of force frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
06/26/2018

Revised on:
12/11/2018
04/25/2023

TBD

SALARY SCHEDULE:
SAMP PAY GRADE: D06
JOB CODE: TBD
STATE TITLE: 77134

THE SCHOOL BOARD OF MANATEE COUNTY
Short Title: Junior Data Analyst
State Title: Testing Assistant
JOB DESCRIPTION

JOB GOAL:
To ~~provide~~ support ~~and instruction to~~ the ~~student assessment process from test administration to~~ statistical analysis of data and reporting as it relates to curriculum, instruction, and school improvement~~. To use statistical analysis and school grade projections~~ to support decision making. To work with teachers, data team, and central office staff to calculate ~~and coordinate~~ student ~~learning~~ growth related teacher evaluations.

QUALIFICATIONS:
1. Associate's degree from an accredited educational institution.
2. Minimum of ~~three~~ one (~~3~~1) year~~s~~ of experience in data analysis, or related area.
~~3.~~ 3. Other qualifications deemed necessary by the Superintendent~~Such alternatives to the above qualifications as the Board and Superintendent may find appropriate.~~

KNOWLEDGE, SKILLS AND ABILITIES:
Intermediate ~~or advanced~~ knowledge of statistics. Knowledge of applicable laws, rules, policies and procedures Knowledge of school district data and data reporting systems, including, but not limited to, Focus, School City, Perform, and State assessment & accountability platforms. Ability to interact effectively with district and school personnel. Ability to work independently, using sound judgement and discretion. Ability to demonstrate written and oral communication skills. Ability to organize, ~~and~~ prioritize, and execute projects. Ability to present data and materials to a variety of audiences. Intermediate Microsoft Excel user.

REPORTS TO:
Director of Accountability, Assessment, and Research; Senior Statistical Data Analyst, or as assigned

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Provide instructional staff and administrator evaluation committees with relevant evaluation data and analysis to support decision-making.
2. Perform~~s~~ specialized and technical work in the development, maintenance, and analysis of assessment and accountability databases.
3. Coordinate the programming and distribution of accurate reports for benchmark and state assessment data.
4. Calculate teacher and administrator Student Growth Rating components. Notify supervisor of escalations. Provide analytical decision support to address broad-based issues and concerns.
5. Provide graphs and tables in Excel and Word and other software as appropriate to support instructional decision making.
6. Help prepare all required evaluation reports and maintain~~s~~ appropriate historical records of student growth rating data for individual teachers and all schools at all levels.
7. Perform~~s~~ the collecting, organizing, analyzing, and interpreting of evaluation data and uses data to support instructional decisions.
8. Develop annual goals and objectives for personal professional development consistent with and in support of District goals and priorities.
9. Participate successfully in the training programs offered to increase skill and proficiency related to the assignment.
10. Prepare statistical and analytical reports for administrators as requested.
11. Respond to inquiries and concerns from administrators, personnel, and others concerning assigned area, and provide specialized information concerning the application of complex law, rules, and regulations in a timely manner, through effective communications.
12. Review current developments, literature and technical sources of information related to job responsibility.

13. Serve on District, state or community councils or committees as assigned or appropriate.
14. Help use benchmark assessments and other available data to construct models projecting school grades and supporting the strategic decisions of District Leadership.
15. Help conduct analysis of district data using descriptive and inferential statistics, such as regression, causal and factor analytic models and nonparametric techniques.
16. Keep supervisor informed of activities in area of assignment.
17. Attend state and regional meetings to keep well informed about current trends and practices.
18. Ensure adherence to good data security and safety standards.
19. Maintain confidentiality regarding school/workplace matters.
20. Model and maintain high ethical standards.
21. Represent the district in a positive and professional manner.
22. Demonstrate initiative in the performance of assigned responsibilities.
23. Follow federal and state laws as well as School Board policies, rules and regulations.
24. Demonstrate support for the school district and its goals and objectives.
25. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
26. Perform other tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to pounds of force occasionally, and/or up to 20 pounds of force frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
06/26/2018

Revised on:
12/11/2018
04/25/2023

TBD

SALARY SCHEDULE:
SAMP PAY GRADE: D06
JOB CODE: TBD
STATE TITLE: 77134

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: MANAGER, IT SUPPORT AND SOLUTIONS CENTER
State Title: Specialist/Manager, Information Services
JOB DESCRIPTION

JOB GOAL:
To provide leadership and effective administrative work in, planning, implementing, and coordinating for the teams supporting core information systems, including the service desk. Responsible for planning, designing, and analyzing the organization's IT Support and Solutions Center (ITSSC) according to best practices, while ensuring high levels of customer service quality and availability. Responsible for staffing capacity planning, service process design, performance analysis, and developing proactive resolution plans.

QUALIFICATIONS:
1. Bachelor's degree ~~preferred. Associate's degree~~ in management or computer related field ~~required~~, ~~or a combination of course work and work experience.~~ or associate's degree and five years of experience, or high school diploma or equivalent and seven years of experience in a related field required.
2. Minimum of five (5) years of successful experience in computer operations/support and management.
3. Successful demonstration of project management and supervisory skills.
4. Possession of a valid State of Florida Driver's License.
5. ~~Industry knowledge, training, certification, and other education may be considered as a replacement for minimum qualification.~~

KNOWLEDGE, SKILLS, AND ABILITIES:
Knowledge of current trends, research, and best practices related to assignment. Ability to communicate effectively orally and in writing. Skill in human interaction and conflict resolution. Skill in reading, interpreting, and applying information in technical manuals and other documents. Ability to plan, organize, and prioritize. Ability to analyze, interpret, and use data in decision making. Ability to develop and manage budgets. Ability to make administrative decisions when necessary. Ability to work independently and to make decisions with minimum supervision. Ability to work cooperatively with others. Ability to handle sensitive information with confidentiality. Ability to trouble-shoot problems and implement corrective actions.

REPORTS TO:

Supervisor, Data Center Services

SUPERVISES:
Specialist, Service Desk Technician
~~Other staff as assigned~~ Assigned Personnel

PERFORMANCE RESPONSIBILITIES:
1. Coordinate daily activities of the IT Support and Solutions team.
2. Develop and maintain Service Level Agreements (SLAs).
3. Develop policies and procedures that outline how problems are identified, documented, assigned, and corrected.
4. Oversee all ITSSC Staff to ensure that end users are receiving the appropriate assistance. This includes the responsibility of managing all procedures related to identification, prioritization, and resolution of incidents, including the monitoring, tracking and coordination of ITSSC functions.
5. Analyze performance of ITSSC activities and documented resolutions, identify problem areas, and devise and deliver solutions to enhance quality of service and to prevent future problems.
6. Manage the processing of incoming calls to the ITSSC via both telephone and service desk ticketing system to ensure courteous, timely and effective resolution of end user issues.
7. Develop and enforce request handling and escalation policies and procedures.
8. Track and analyze trends in service desk requests and generate statistical reports.
9. Develop, implement, and oversee policies and procedures to ensure consistent service levels and quick

resolutions.

10. Responsible for staffing capacity planning, service process design, performance analysis, and developing proactive resolution plans.
11. Assess need for any system reconfigurations (minor or significant) based on request trends and make recommendations.
12. Oversee the development, implementation, and administration of IT Solutions and Support Center staff procedures and policies.
13. Train, coach, and mentor Service Desk Technicians and other IT staff.
14. Manage the overall IT Support and Solutions Center activities and staff.
15. Contribute to escalated problem resolution by giving in-person, hands-on support to end users when necessary.
16. Monitor incident trends and anticipate potential problems for proactive resolution.
17. Provides Information Technology Division Leadership with weekly project status updates.
18. Demonstrate initiative in identifying potential problems or opportunities for improvement and take appropriate actions.
19. Review standard operating procedures and documentation and keep them up to date.
20. Work with Information Technology Division team members to keep apprised of changes and upcoming developments in supported applications.
21. Communicate software problems and issues to Information Technology Division Leadership and support teams.
22. Stay up-to-date with developments in enterprise applications supported and used in the organization.
23. Work with Information Technology Division Leadership and assigned staff members to identify, evaluate and implement hardware and software solutions that meet the needs of the school district.
24. Formulate and maintain defined procedures for daily, weekly, monthly, and annual processes/tasks for assigned areas of responsibility.
25. Manage the service desk team activities and planning for future customer needs.
26. Prepare or oversee the preparation of all required reports and maintain all appropriate records.
27. Assist with planning, implementing, and supporting enterprise applications.
28. Keep informed and disseminate information about current research, trends, and best practices in areas of responsibility.
29. Assist in implementing the district's goals and strategic commitments.
30. Maintain expertise in assigned areas to fulfill project goals and objectives.
31. Attend training sessions, conferences, and workshops to keep abreast of current practices, programs, and legal issues.
32. Set high standards and expectations and promote professional growth for self and others.
33. Supervise assigned personnel, conduct annual performance appraisals, and make recommendations for appropriate employment actions.
34. Maintain a network of peer contacts through professional organizations.
35. Perform other tasks consistent with the goals and objectives of this position.
36. With the progression of technology systems, roles and tasks are subject to change, and new responsibilities may be introduced as needed to be compliant with system requirements.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:

4/23/2007

Revised:
12/11/2009 New Format
07/26/2010 Reorg (9/13/10)
06/11/2012
06/12/2018
02/11/2020
08/06/2024
TBD
SALARY SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP128
STATE JOB CODE: 77210

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: MANAGER, IT SUPPORT AND SOLUTIONS CENTER
State Title: Specialist/Manager, Information Services
JOB DESCRIPTION

JOB GOAL:
To provide leadership and effective administrative work in, planning, implementing, and coordinating for the teams supporting core information systems, including the service desk. Responsible for planning, designing, and analyzing the organization's IT Support and Solutions Center (ITSSC) according to best practices, while ensuring high levels of customer service quality and availability. Responsible for staffing capacity planning, service process design, performance analysis, and developing proactive resolution plans.

QUALIFICATIONS:
1. Bachelor's degree in management or computer related field, or associate's degree and five years of experience, or high school diploma or equivalent and seven years of experience in a related field required.
2. Minimum of five (5) years of successful experience in computer operations/support and management.
3. Successful demonstration of project management and supervisory skills.
4. Possession of a valid State of Florida Driver's License.

KNOWLEDGE, SKILLS, AND ABILITIES:
Knowledge of current trends, research, and best practices related to assignment. Ability to communicate effectively orally and in writing. Skill in human interaction and conflict resolution. Skill in reading, interpreting, and applying information in technical manuals and other documents. Ability to plan, organize, and prioritize. Ability to analyze, interpret, and use data in decision making. Ability to develop and manage budgets. Ability to make administrative decisions when necessary. Ability to work independently and to make decisions with minimum supervision. Ability to work cooperatively with others. Ability to handle sensitive information with confidentiality. Ability to trouble-shoot problems and implement corrective actions.

REPORTS TO:

Supervisor, Data Center Services

SUPERVISES:
Specialist, Service Desk Technician
Assigned Personnel

PERFORMANCE RESPONSIBILITIES:
1. Coordinate daily activities of the IT Support and Solutions team.
2. Develop and maintain Service Level Agreements (SLAs).
3. Develop policies and procedures that outline how problems are identified, documented, assigned, and corrected.
4. Oversee all ITSSC Staff to ensure that end users are receiving the appropriate assistance. This includes the responsibility of managing all procedures related to identification, prioritization, and resolution of incidents, including the monitoring, tracking and coordination of ITSSC functions.
5. Analyze performance of ITSSC activities and documented resolutions, identify problem areas, and devise and deliver solutions to enhance quality of service and to prevent future problems.
6. Manage the processing of incoming calls to the ITSSC via both telephone and service desk ticketing system to ensure courteous, timely and effective resolution of end user issues.
7. Develop and enforce request handling and escalation policies and procedures.
8. Track and analyze trends in service desk requests and generate statistical reports.
9. Develop, implement, and oversee policies and procedures to ensure consistent service levels and quick resolutions.
10. Responsible for staffing capacity planning, service process design, performance analysis, and developing proactive resolution plans.

11. Assess need for any system reconfigurations (minor or significant) based on request trends and make recommendations.
12. Oversee the development, implementation, and administration of IT Solutions and Support Center staff procedures and policies.
13. Train, coach, and mentor Service Desk Technicians and other IT staff.
14. Manage the overall IT Support and Solutions Center activities and staff.
15. Contribute to escalated problem resolution by giving in-person, hands-on support to end users when necessary.
16. Monitor incident trends and anticipate potential problems for proactive resolution.
17. Provides Information Technology Division Leadership with weekly project status updates.
18. Demonstrate initiative in identifying potential problems or opportunities for improvement and take appropriate actions.
19. Review standard operating procedures and documentation and keep them up to date.
20. Work with Information Technology Division team members to keep apprised of changes and upcoming developments in supported applications.
21. Communicate software problems and issues to Information Technology Division Leadership and support teams.
22. Stay up-to-date with developments in enterprise applications supported and used in the organization.
23. Work with Information Technology Division Leadership and assigned staff members to identify, evaluate and implement hardware and software solutions that meet the needs of the school district.
24. Formulate and maintain defined procedures for daily, weekly, monthly, and annual processes/tasks for assigned areas of responsibility.
25. Manage the service desk team activities and planning for future customer needs.
26. Prepare or oversee the preparation of all required reports and maintain all appropriate records.
27. Assist with planning, implementing, and supporting enterprise applications.
28. Keep informed and disseminate information about current research, trends, and best practices in areas of responsibility.
29. Assist in implementing the district's goals and strategic commitments.
30. Maintain expertise in assigned areas to fulfill project goals and objectives.
31. Attend training sessions, conferences, and workshops to keep abreast of current practices, programs, and legal issues.
32. Set high standards and expectations and promote professional growth for self and others.
33. Supervise assigned personnel, conduct annual performance appraisals, and make recommendations for appropriate employment actions.
34. Maintain a network of peer contacts through professional organizations.
35. Perform other tasks consistent with the goals and objectives of this position.
36. With the progression of technology systems, roles and tasks are subject to change, and new responsibilities may be introduced as needed to be compliant with system requirements.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
4/23/2007

Revised:
12/11/2009 New Format
07/26/2010 Reorg (9/13/10)
06/11/2012
06/12/2018
02/11/2020
08/06/2024
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP128
STATE JOB CODE: 77210

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ADMINISTRATOR, ENTERPRISE RESOURCE PLANNING SYSTEM
State Title: Computer Systems Analyst, Administrative Technology
JOB DESCRIPTION

JOB GOAL:
Maintain the Enterprise Resource Planning System (ERP) computing environment by identifying and maintaining system requirements, security, and monitoring system performance.

QUALIFICATIONS:
1. Bachelor's degree in a related field from an accredited institution, or associate's degree and five years of experience, or high school diploma or equivalent and seven years of experience required.
2. Seven (7) or more years of relevant experience.
3. Experience designing and executing SQL queries, transforming data, and producing analytical reports and dashboards across Business Intelligence (BI) and ERP systems.
4. Industry Certification preferred.

KNOWLEDGE, SKILLS AND ABILITIES:
Proficient in Security, SQL tools, and ERP system administration tools for reporting and analysis, data integrity, and configuration validation. Responsible for creating and maintaining ERP system database, tables, database views, queries, reports, visualizations, and dashboards to streamline reports, before issues are identified. Ability to make decisions in accordance with established procedures and to apply these to work problems. Ability to handle telephone contacts in a professional and courteous manner. Ability to communicate effectively both orally and in writing. Ability to plan, organize and prioritize activities. Ability to carry out job responsibilities and handle sensitive information in a confidential manner. Ability to work cooperatively with others.

REPORTS TO:
Director, Business Systems

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Manage and administer ERP system security, web interfaces, process and application servers, and third-party product integrations.
2. Manage Business Intelligence tools and platforms, processes, monitoring, data source connections, delivery servers, security, and configuration through delivered and custom ERP system administration and database tools as necessary.
3. Secure the ERP system by developing system access, monitoring, control, and evaluation policies and procedures.
4. Establish and maintain methods for continuous health, performance, and security reporting and alerts using delivered and external solutions for effective monitoring.
5. Design, configure, and maintain integration routines between ERP system and non-ERP applications though delivered and custom API connectors and methods in a secure manner
6. Perform fit-gap analysis and propose implementation, upgrade, and retrofitting approaches.
7. Upgrade the system by conferring with vendors and servicers and by developing, testing, evaluating, and installing enhancements and new software.
8. Create and administrate secondary, proprietary, production environment clones on a daily, weekly, or other timely basis as needed for testing and system development.
9. Monitor security, health, and all DML and DDL actions for ERP system databases as a System Administrator/DBA.
10. Perform ERP system database audits and health checks.
11. Ensure data integrity and compliance with internal and external reporting requirements.
12. Collect client business needs and prepare specification documents per standards.

13. Recommend innovative solutions to meet client needs, using knowledge of ERP system functional capabilities.
14. Apply system analysis techniques and procedures, including consulting with users, to determine system functional specifications, to evaluate system support requirements, and to develop efficient and effective system support applications.
15. Assist users with Microsoft product templates and integration tools as necessary to use with business systems applications.
16. Document and obtain sign-off from clients on specifications, testing, and support agreements.
17. Perform the duties of Office Automation Administrator.
18. Monitor the practicality and correctness of applications when in use.
19. Support Office Automation products including enrolling and removing users.
20. Provide global ERP system support.
21. Serve as System Administrator .
22. Ensure adherence to good safety standards.
23. Maintain confidentiality regarding school/workplace matters.
24. Meet and deal effectively with the staff members, administrators, 3rd party maintenance and support providers, and other contact persons using tact and good judgment.
25. Exhibit interpersonal skills to work as an effective team member.
26. Model and maintain high ethical standards.
27. Represent the district in a positive and professional manner.
28. Demonstrate initiative in the performance of assigned responsibilities.
29. Respond to inquiries and concerns in a timely manner.
30. Communicate effectively with staff and administration.
31. Keep supervisor informed of potential problems or unusual events.
32. Follow federal and state laws as well as School Board policies, rules and regulations.
33. Demonstrate support for the school district and its goals and objectives.
34. Prepare all required reports and maintain all appropriate records.
35. Maintain expertise in assigned area to fulfill project goals and objectives.
36. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
37. Review current developments, literature and technical sources of information related to job responsibility.
38. Perform other tasks consistent with the goals and objectives of this position.
39. Ability to work a flexible work schedule.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
06/12/2018
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP286
STATE JOB CODE: 82020

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ~~ANALYST, BUSINESS INTELLIGENCE PUBLISHER ADMINISTRATION~~ ADMINISTRATOR, ENTERPRISE RESOURCE PLANNING SYSTEM
State Title: ~~Data Analyst~~ Computer Systems Analyst, Administrative Technology
JOB DESCRIPTION

JOB GOAL:
~~Responsible for Business Intelligence Publisher Administration and for authoring, managing, and delivering custom operational and compliance documents.~~ Maintain the Enterprise Resource Planning System (ERP) ~~PeopleSoft~~ computing environment by identifying and maintaining system requirements, security, and monitoring system performance.

QUALIFICATIONS:
~~1. Five (5) or more years of relevant experience.~~
1. Bachelor's degree in a related field from an accredited institution, or ~~Associate's~~ associate's degree and five years of experience, or ~~High~~ high ~~School~~ school ~~Diploma~~ diploma or equivalent and seven years of experience required.
2. Seven ~~Five~~ (7~~5~~) or more years of relevant experience.
~~2.~~3. ~~PeopleSoft query generation experience required.~~ Experience designing and executing SQL queries, transforming data, and producing analytical reports and dashboards across Business Intelligence (BI) and ERP systems.
~~3.~~4. ~~PeopleSoft 11g, nVision, or Business Intelligence Professional (CBIP) certification preferred.~~ Industry Certification preferred.

KNOWLEDGE, SKILLS AND ABILITIES:
Proficient in Security ~~and,~~ SQL tools, and ~~PeopleSoft~~ ERP system administration tools for reporting and analysis, data integrity, and configuration validation. Responsible for creating and maintaining ERP system database, tables, database views, queries, reports, visualizations, and dashboards to streamline reports, before issues are identified. Ability to make decisions in accordance with established procedures and to apply these to work problems. Ability to handle telephone contacts in a professional and courteous manner. Ability to communicate effectively both orally and in writing. Ability to plan, organize and prioritize activities. Ability to carry out job responsibilities and handle sensitive information in a confidential manner. Ability to work cooperatively with others.

REPORTS TO:
Director, Business Systems

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. ~~Work with department managers to create queries and reports using Business Intelligence Publisher or nVision.~~ Manage and administer ERP system security, web interfaces, process and application servers, and third party product integrations.
2. Manage Business Intelligence ~~Publisher~~ tools and platforms, processes, monitoring, data source connections, delivery servers, security, and configuration~~-~~ through delivered and custom ERP system administration and database tools as necessary.
3. Secure the ~~PeopleSoft~~ ERP system by developing system access, monitoring, control, and evaluation policies and procedures.
~~3.~~4. Establish and maintain methods for continuous health, performance, and security reporting and alerts using delivered and external solutions for effective monitoring.
~~4.~~5. Design, configure, and maintain integration routines between ~~PeopleSoft~~ ERP system and non-~~PeopleSoft~~ERP applications though delivered and custom API connectors and methods in a secure manner~~.~~
~~5.~~6. Perform fit-gap analysis and propose implementation, upgrade, and retrofitting approaches.
7. Upgrade the system by conferring with vendors and servicers and by developing, testing, evaluating, and

installing enhancements and new software.

~~6.~~8. Create and administrate secondary, proprietary, production environment clones on a daily, weekly, or other timely basis as needed for testing and system development.

9. Monitor security, health, and all DML and DDL actions for ~~PeopleSoft~~ ERP system d~~D~~atabases as a System Administrator/DBA.

~~7.~~10. Perform ~~Business Intelligence Publisher~~ ERP system database audits and health checks.

~~8.~~11. Ensure data integrity and compliance with internal and external reporting requirements.

~~9.~~12. Collect client business needs and prepare specification documents per standards.

~~10.~~13. Recommend innovative solutions to meet client needs, using knowledge of ~~PeopleSoft~~ ERP system functional capabilities.

~~11.~~14. Apply system analysis techniques and procedures, including consulting with users, to determine system functional specifications, to evaluate system support requirements, and to develop efficient and effective system support applications.

~~12.~~15. Assist users with Microsoft product templates and integration tools as necessary to use with business systems applications.~~, including Word and Excel to CI templates.~~

~~13.~~16. Document and obtain sign-off from clients on specifications, testing, and support agreements.

~~14.~~17. Perform the duties of Office Automation Administrator.

~~15.~~18. Monitor the practicality and correctness of applications when in use.

~~16.~~19. Support Office Automation products including enrolling and removing users.

~~17.~~20. Provide global ~~PeopleSoft~~ ERP system ~~backup~~ support.

~~18.~~21. Serve as ~~backup for~~ System Administrator ~~as required~~.

~~19.~~22. Ensure adherence to good safety standards.

~~20.~~23. Maintain confidentiality regarding school/workplace matters.

~~21.~~24. Meet and deal effectively with the staff members, administrators, 3rd party maintenance and support providers, and other contact persons using tact and good judgment.

~~22.~~25. Exhibit interpersonal skills to work as an effective team member.

~~23.~~26. Model and maintain high ethical standards.

~~24.~~27. Represent the district in a positive and professional manner.

~~25.~~28. Demonstrate initiative in the performance of assigned responsibilities.

~~26.~~29. Respond to inquiries and concerns in a timely manner.

~~27.~~30. Communicate effectively with staff and administration.

~~28.~~31. Keep supervisor informed of potential problems or unusual events.

~~29.~~32. Follow federal and state laws as well as School Board policies, rules and regulations.

~~30.~~33. Demonstrate support for the school district and its goals and objectives.

~~31.~~34. Prepare all required reports and maintain all appropriate records.

~~32.~~35. Maintain expertise in assigned area to fulfill project goals and objectives.

~~33.~~36. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.

~~34.~~37. Review current developments, literature and technical sources of information related to job responsibility.

38. Perform other tasks consistent with the goals and objectives of this position.

~~35.~~39. Ability to work a flexible work schedule.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
06/12/2018
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP286
STATE JOB CODE: ~~77225~~82020

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ANALYST, BUSINESS SYSTEMS
State Title: Specialist, Administrative Technology
JOB DESCRIPTION

JOB GOAL
To provide technology training, support, and business process documentation to management, instructional staff, and non-instructional support staff in one or multiple assigned Business System modules. To apply system solutions to expert level business problems through the design of automated systems. To identify gaps in existing processes and develop requirements to assist in planning and executing these processes to support the business of the district.

QUALIFICATIONS:
1. Bachelor's degree in a related field from an accredited institution, or associate's degree and five years of experience, or High School Diploma or equivalent and seven years of experience in a related field required.
2. Five (5) or more years of Enterprise Resource Planning (ERP) financial and/or human resource system experience required.
3. PeopleSoft or other related certifications highly preferred.
4. Valid Florida Driver's License or will obtain within 30 days of hire.

KNOWLEDGE, SKILLS, AND ABILITIES:
Analyzes and maintains ERP program codes and related applications to support business processes and functions. Responsible for creating queries to streamline reports and follow district standard operating procedure for the creation, maintenance, and approval of all queries. Skill in using spreadsheets and basic hardware and software applications. Possess expert level knowledge of large, complex installations. Knowledge of expert level system analysis techniques. Ability to work in a team-oriented, collaborative environment.

REPORTS TO:
Business Analysis Manager

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Develop, resolve, and provide training, support and documentation for Business Systems applications as required.
2. Maintain and support the integration of HCM, FSCM or other assigned Business System modules to support the needs of the district.
3. Perform specialized and technical work in the development, maintenance, and analysis of daily, weekly, monthly, and annual files.
4. Analyze data to ensure integrity. Implement processes to improve data quality. Resolve discrepancies.
5. Ensure compliance with internal and external reporting requirements.
6. Coordinate the programming and distribution of local, state, and federal forms used in the Business System.
7. Responsible for compliance with federal and state regulations that govern the School District of Manatee County.
8. Apply system analysis techniques and procedures, including consulting with users, determine system functional specifications, evaluate system support requirements, and develop efficient and effective system support applications.
9. Performs expert level testing, debugging, file design and storage.
10. Recommend innovative solutions to meet district needs and maintains knowledge of PeopleSoft functional capabilities.
11. Research, document, and implement new system enhancements.
12. Assist end users with ongoing, system-related operational functions such as year openings/closings, federal, state, and legal mandates, and state financial reporting requirements.
13. Provide training and documentation for business processes development.

14. Maintain training material and business process documents in the District's specified applications.
15. Will be responsible for one of the following: developing and maintaining documentation for system upgrades, changes, and integration OR designing and developing web applications.
16. Assist users with Microsoft product templates as necessary to use with Business Systems applications, including Word and Excel to CI templates.
17. Assist users with Business Systems problems and questions. Coordinate with business analysts to handle Tier 1 and Tier 2 level support.
18. Interact with business analysts, administrative staff, subject matter experts, PeopleSoft administrators, and maintenance and support providers during development/changes to Business Systems applications.
19. Self-prioritize multiple open work orders for optimal user response time.
20. Work continuously on an open issue until completed.
21. Ensure adherence to good safety standards.
22. Maintain confidentiality regarding school/workplace matters.
23. Meet and deal effectively with the staff members, administrators and other contact persons using tact and good judgment.
24. Exhibit interpersonal skills to work as an effective team member.
25. Model and maintain high ethical standards.
26. Represent the district in a positive and professional manner.
27. Demonstrate initiative in the performance of assigned responsibilities.
28. Respond to inquiries and concerns in a timely manner.
29. Communicate effectively with staff and administration.
30. Keep supervisor informed of potential problems or unusual events.
31. Follow federal and state laws as well as School Board policies, rules, and regulations.
32. Demonstrate support for the school district and its goals and objectives.
33. Prepare all required reports and maintain all appropriate records.
34. Maintain expertise in assigned area to fulfill project goals and objectives.
35. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
36. Review current developments, literature and technical sources of information related to job responsibility.
37. Perform other tasks consistent with the goals and objectives of this position.
38. May be assigned to support CORE Business Departments i.e., Human Resources, Benefits, Finance, Payroll, etc.
39. May be assigned additional responsibilities by the assigned administrator to support the needs of the district.
40. As technology systems evolve duties, responsibilities, and activities may change and new ones may be assigned at any time.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
06/12/2018
Revised:
09/22/2020
02/13/2024

SALARY SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP285
STATE JOB CODE: 82010

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ANALYST, BUSINESS SYSTEMS
State Title: Specialist, Administrative Technology
JOB DESCRIPTION

JOB GOAL
To provide technology training, support, and business process documentation to management, instructional staff, and non-instructional support staff in one or multiple assigned Business System modules. To apply system solutions to expert level business problems through the design of automated systems. To identify gaps in existing processes and develop requirements to assist in planning and executing these processes to support the business of the district.

QUALIFICATIONS:

~~1. Five (5) or more years of Enterprise Resource Planning (ERP) financial and/or human resource system experience required.~~

1. Bachelor's degree in a related field from an accredited institution, or associate's degree and five years of experience, or High School Diploma or equivalent and seven years of experience in a related field required.
2. Five (5) or more years of Enterprise Resource Planning (ERP) financial and/or human resource system experience required.
3. PeopleSoft or other related certifications highly preferred.
4. Valid Florida Driver's License or will obtain within 30 days of hire.

KNOWLEDGE, SKILLS, AND ABILITIES:
Analyzes and maintains ERP program codes and related applications to support business processes and functions. Responsible for creating queries to streamline reports and follow district standard operating procedure for the creation, maintenance, and approval of all queries. Skill in using spreadsheets and basic hardware and software applications. Possess expert level knowledge of large, complex installations. Knowledge of expert level system analysis techniques. Ability to work in a team-oriented, collaborative environment.

REPORTS TO:
Business Analysis Manager
~~Assigned Administrator~~

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Develop, resolve, and provide training, support and documentation for Business Systems applications as required.
2. Maintain and support the integration of HCM, FSCM or other assigned Business System modules to support the needs of the district.
3. Perform specialized and technical work in the development, maintenance, and analysis of daily, weekly, monthly, and annual files.
4. Analyze data to ensure integrity. Implement processes to improve data quality. Resolve discrepancies.
5. Ensure compliance with internal and external reporting requirements.
6. Coordinate the programming and distribution of local, state, and federal forms used in the Business System.
7. Responsible for compliance with federal and state regulations that govern the School District of Manatee County.
8. Apply system analysis techniques and procedures, including consulting with users, ~~to determine~~determine system functional specifications, ~~to~~ evaluate system support requirements, and ~~to~~ develop efficient and effective system support applications.
9. Performs expert level testing, debugging, file design and storage.
10. Recommend innovative solutions to meet district needs and maintains knowledge of PeopleSoft functional capabilities.
11. Research, document, and implement new system enhancements.

12. Assist end users with ongoing, system-related operational functions such as year openings/closings, federal, state, and legal mandates, and state financial reporting requirements.
13. Provide training and documentation for business processes development.
14. Maintain training material and business process documents in the District's specified applications.
15. Will be responsible for one of the following: developing and maintaining documentation for system upgrades, changes, and integration OR designing and developing web applications.
16. Assist users with Microsoft product templates as necessary to use with Business Systems applications, including Word and Excel to CI templates.
17. Assist users with Business Systems problems and questions. Coordinate with business analysts to handle Tier 1 and Tier 2 level support.
18. Interact with business analysts, administrative staff, subject matter experts, PeopleSoft administrators, and maintenance and support providers during development/changes to Business Systems applications.
19. Self-prioritize multiple open work orders for optimal user response time.
20. Work continuously on an open issue until completed.
21. Ensure adherence to good safety standards.
22. Maintain confidentiality regarding school/workplace matters.
23. Meet and deal effectively with the staff members, administrators and other contact persons using tact and good judgment.
24. Exhibit interpersonal skills to work as an effective team member.
25. Model and maintain high ethical standards.
26. Represent the district in a positive and professional manner.
27. Demonstrate initiative in the performance of assigned responsibilities.
28. Respond to inquiries and concerns in a timely manner.
29. Communicate effectively with staff and administration.
30. Keep supervisor informed of potential problems or unusual events.
31. Follow federal and state laws as well as School Board policies, rules, and regulations.
32. Demonstrate support for the school district and its goals and objectives.
33. Prepare all required reports and maintain all appropriate records.
34. Maintain expertise in assigned area to fulfill project goals and objectives.
35. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
36. Review current developments, literature and technical sources of information related to job responsibility.
37. Perform other tasks consistent with the goals and objectives of this position.
38. May be assigned to support CORE Business Departments i.e., Human Resources, Benefits, Finance, Payroll, etc.
39. May be assigned additional responsibilities by the assigned administrator to support the needs of the district.
40. As technology systems evolve duties, responsibilities, and activities may change and new ones may be assigned at any time.

PHYSICAL REQUIREMENTS:

Light Work: -Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
06/12/2018
Revised:
09/22/2020
02/13/2024

SALARY SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP285
STATE JOB CODE: 82010

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ENGINEER, SENIOR FIELD SUPPORT
State Title: Specialist/Manager, Administrative Technology
JOB DESCRIPTION

JOB GOAL:
Provide technical support and leadership for schools and departments in the use of technology, computers, endpoint devices, applications, systems, and associated equipment. Implement, monitor, support, and document information technology systems within a K-12 environment for optimal security, support, and operational efficiency.

QUALIFICATIONS:
1. Bachelor's degree in Computer Science or related field of study from an accredited educational institution, or associate's degree and five years of experience, or high school diploma or equivalent and seven years of experience required.
2. Minimum five (5) years successful experience in supporting enterprise applications, technology systems and peripherals.
3. Industry leading certifications in any of the following: Microsoft, Apple, Google, CompTia or equivalent industry standard certifications.
4. Valid Florida Driver's License or will obtain within 30 days of hire.

KNOWLEDGE, SKILLS AND ABILITIES: Ability to understand end-user needs and requirements. Highly self-motivated and directed. Logical and efficient. Keen attention to detail. Strong customer service orientation. Ability to make presentations to a variety of audiences. Knowledge of federal, state, and District rules, regulations, and policies as they relate to job functions. Possess skills in project management with the ability to schedule time, prioritize, and work efficiently and effectively. Ability to handle multiple tasks in stressful situations with ease and efficiency. Ability to work cooperatively and collaboratively with others. Ability to establish and maintain effective working relationships with other employees, general public and vendors. Ability to handle sensitive information with confidentiality. Ability to troubleshoot problems and implement corrective actions in a timely manner.

REPORTS TO:
Supervisor, Site Support Services

SUPERVISES:

Technician, Field
Engineer, Field Support
Assigned Personnel

PERFORMANCE RESPONSIBILITIES:
1. Supervise and participates in the operations and maintenance of computer systems hardware, software, associated peripherals and network connectivity.
2. Escalation point for advanced or challenging service desk requests.
3. Work with staff to move their specialty forward with standards, automation, innovation, integration, upgrades, and industry knowledge.
4. Maintain open and frequent communications with all school/department sites and administration.
5. Responsible for daily prioritization of job assignments and projects of supervised staff.
6. Accurately document instances of equipment failure, repair installation and removal, as well as moves and changes.
7. Record and manage equipment sent to repair depots for equipment under warranty or service contracts.
8. Assist with problem determination and resolution efforts when operational issues with integration solutions arise.
9. Assist in developing long-term strategies and capacity planning for meeting future end-user device needs.
10. If necessary, liaise with third-party support and equipment vendors.
11. Analyze, troubleshoot and resolve advanced computer and network issues in a timely fashion.

12. Design, develop and implement complex computer solutions.
13. Maintain knowledge of multiple computer Operating Systems and software applications.
14. Adapt and stay current with changing technology both in hardware and software.
15. Maintain and monitors computer systems for optimal performance.
16. Prioritize and manages multiple open cases in a timely manner.
17. Work continuously on an open issue until completed or referral to third party.
18. Create and maintains both technical and procedural documentation.
19. Coordinate testing and evaluation of new technology providing recommendations to senior management.
20. Provide customer support via phone, email, and work order system or in person.
21. Work with district staff on the evaluation, recommendation and integration of technology into the classroom and departmental staff work areas.
22. Apply project management, planning and training.
23. Ensure adherence to good safety standards.
24. Maintain confidentiality regarding school/workplace matters.
25. Exhibit interpersonal skills to work as an effective team member.
26. Model and maintain high ethical standards.
27. Represent the district in a positive and professional manner.
28. Demonstrate initiative in the performance of assigned responsibilities.
29. Respond to inquiries and concerns in a timely manner.
30. Communicate effectively with staff, administration and vendors.
31. Keep supervisor informed of potential problems or unusual events.
32. Follow federal and state laws as well as school board policies, rules and regulations.
33. Demonstrate support for the school district and its goals and objectives.
34. Prepare all required reports and maintain all appropriate records.
35. Maintain expertise in assigned area to fulfill project goals and objectives.
36. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
37. Review current developments, literature and technical sources of information related to job responsibility.
38. As technology systems evolve duties, responsibilities, and activities may change and new ones may be assigned at any time.

PHYSICAL REQUIREMENTS:
Medium Work: Exerting up to 40 pounds of force occasionally and/or up to 20 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
06/24/2014

Revised:
06/12/2018
02/11/2020
04/11/2023
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D11
JOB CODE: SUP233
STATE JOB CODE: 82010

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ENGINEER, SENIOR FIELD SUPPORT
State Title: Specialist/Manager, Administrative Technology
JOB DESCRIPTION

JOB GOAL:
Provide technical support and leadership for schools and departments in the use of technology, computers, endpoint devices, applications, systems, and associated equipment. Implement, monitor, support, and document information technology systems within a K-12 environment for optimal security, support, and operational efficiency.

QUALIFICATIONS:
1. Bachelor's ~~Degree~~ degree in Computer Science or related field of study from an accredited educational institution, or a~~d~~ssociate's degree and five years of experience, or high school diploma or equivalent and seven years of experience required.
2. Minimum ~~of~~ five (5) years successful experience in supporting enterprise applications, technology systems and peripherals.
3. Industry leading certifications in any of the following: Microsoft, Apple, Google, CompTia or equivalent industry standard certifications.
4. Valid Florida Driver's License or will obtain within 30 days of hire.
5. ~~Life experience, industry knowledge, training, certification and other education may be considered as a replacement for minimum qualifications.~~

KNOWLEDGE, SKILLS AND ABILITIES: Ability to understand end-user needs and requirements. Highly self-motivated and directed. Logical and efficient. Keen attention to detail. Strong customer service orientation. Ability to make presentations to a variety of audiences. Knowledge of federal, state, and District rules, regulations, and policies as they relate to job functions. Possess skills in project management with the ability to schedule time, prioritize, and work efficiently and effectively. Ability to handle multiple tasks in stressful situations with ease and efficiency. Ability to work cooperatively and collaboratively with others. Ability to establish and maintain effective working relationships with other employees, general public and vendors. Ability to handle sensitive information with confidentiality. Ability to troubleshoot problems and implement corrective actions in a timely manner.

REPORTS TO:
Supervisor, Site Support Services
~~Assigned Administrator~~

SUPERVISES:
~~N/A~~
Technician, Field
Engineer, Field Support
Assigned Personnel

PERFORMANCE RESPONSIBILITIES:
1. Supervise and participates in the operations and maintenance of computer systems hardware, software, associated peripherals and network connectivity.
2. Escalation point for advanced or challenging service desk requests.
3. Work with staff to move their specialty forward with standards, automation, innovation, integration, upgrades, and industry knowledge.
4. Maintain open and frequent communications with all school/department sites and administration.
5. Responsible for daily prioritization of job assignments and projects of supervised staff.
6. Accurately document instances of equipment failure, repair installation and removal, as well as moves and changes.
7. Record and manage equipment sent to repair depots for equipment under warranty or service contracts.
8. Assist with problem determination and resolution efforts when operational issues with integration solutions arise.

9. Assist in developing long-term strategies and capacity planning for meeting future end-user device needs.
10. If necessary, liaise with third-party support and equipment vendors.
11. Analyze, troubleshoot and resolve advanced computer and network issues in a timely fashion.
12. Design, develop and implement complex computer solutions.
13. Maintain knowledge of multiple computer Operating Systems and software applications.
14. Adapt and stay current with changing technology both in hardware and software.
15. Maintain and monitors computer systems for optimal performance.
16. Prioritize and manages multiple open cases in a timely manner.
17. Work continuously on an open issue until completed or referral to third party.
18. Create and maintains both technical and procedural documentation.
19. Coordinate testing and evaluation of new technology providing recommendations to senior management.
20. Provide customer support via phone, email, and work order system or in person.
21. Work with district staff on the evaluation, recommendation and integration of technology into the classroom and departmental staff work areas.
22. Apply project management, planning and training.
23. Ensure adherence to good safety standards.
24. Maintain confidentiality regarding school/workplace matters.
25. Exhibit interpersonal skills to work as an effective team member.
26. Model and maintain high ethical standards.
27. Represent the district in a positive and professional manner.
28. Demonstrate initiative in the performance of assigned responsibilities.
29. Respond to inquiries and concerns in a timely manner.
30. Communicate effectively with staff, administration and vendors.
31. Keep supervisor informed of potential problems or unusual events.
32. Follow federal and state laws as well as school board policies, rules and regulations.
33. Demonstrate support for the school district and its goals and objectives.
34. Prepare all required reports and maintain all appropriate records.
35. Maintain expertise in assigned area to fulfill project goals and objectives.
36. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
37. Review current developments, literature and technical sources of information related to job responsibility.
38. As technology systems evolve duties, responsibilities, and activities may change and new ones may be assigned at any time.

PHYSICAL REQUIREMENTS:
Medium Work: Exerting up to 40 pounds of force occasionally and/or up to 20 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
06/24/2014

Revised:
06/12/2018
02/11/2020
04/11/2023
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D11
JOB CODE: SUP233
STATE JOB CODE: 82010

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ANALYST, SYSTEMS
State Title: Computer Systems Analyst, Administrative Technology
JOB DESCRIPTION

JOB GOAL:
To plan, design, develop, maintain, and launch efficient information systems in support of core organizational functions.

QUALIFICATIONS:
1. Bachelor's degree in computer science, management information systems, business administration, or related field from an accredited educational institution, or associate's degree and five years of experience, or high school diploma or equivalent and seven years of experience in a related field required.
2. Minimum of three (3) years of successful experience using PostgreSQL in a production environment.
3. Minimum of three (3) years of successful experience using SRS (SQL Server Reporting Services).
4. Valid Florida Driver's License or will obtain within 30 days of hire.

KNOWLEDGE, SKILLS, AND ABILITIES:
Considerable independent judgment in recommending courses of action to satisfy users' needs in the most effective manner. Thorough knowledge of database systems and the integration of enterprise applications Ability to analyze and assess existing information systems and the integrations of enterprise applications. Assist in defining software development project plans, including scoping, scheduling, and implementation. Assist in the definition, development, and documentation of software business requirements, objectives, deliverables, and specifications on a project-by-project basis in collaboration with internal users, departments, and approved vendors. Ability to collaborate with developers, programmers, and designers in conceptualizing and development of new software programs and applications. Ability to meet and deal tactfully with departmental officials, other administrative personnel and employees of the School Board. Ability to express oneself clearly and concisely, orally and in writing, and to understand and adhere to technical directives and instructions. Ability to take initiative to begin projects without supervision. Skills in reading, interpreting, and applying information in technical manuals and other documents. Ability to carry out job responsibilities and handle sensitive information in a confidential manner. Ability to work independently and to make decisions with minimum supervision. Ability to tolerate highly stressful situations. Ability to schedule time, prioritize, and work efficiently.

REPORTS TO:

Manager, Systems and Programming

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Research, identify, analyze, and fulfill requirements of all internal and external program users.
2. Train end users to operate new or modified programs.
3. Accurately document systems, applications, processes, scripts, and business processes.
4. Assist in the planning, design, development, of new applications and enhancements to existing applications.
5. Meet with decision makers, systems owners, and end users to define business requirements and systems goals, and identify and resolve business systems issues.
6. Review and analyze the effectiveness and efficiency of existing systems and develop strategies for improving or further leveraging these systems.
7. Assist in the deployment of new applications and enhancements to existing applications.
8. Coordinate and perform in-depth tests, including end-user reviews, for modified and new systems.
9. Ensure adherence to good safety standards.
10. Meet and deal effectively with staff members, administrators and other contact persons using tact and good judgment.
11. Exhibit interpersonal skills to work as an effective team member.

12. Model and maintain high ethical standards.
13. Represent the district in a positive and professional manner.
14. Demonstrate initiative in the performance of assigned responsibilities.
15. Respond to inquiries and concerns in a timely manner.
16. Communicate effectively with staff, administration, and vendors.
17. Keep supervisor informed of potential problems or unusual events.
18. Follow federal and state laws as well as school board policies, rules, and regulations.
19. Demonstrate support for the school district and its goals and objectives.
20. Prepare all required reports and maintain all appropriate records.
21. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
22. Review current developments, literature and technical sources of information related to job responsibility.
23. As technology systems evolve duties, responsibilities, and activities may change and new ones may be assigned at any time.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

Board approved:
04/21/1987

Revised:
07/08/2002
05/14/2007
06/12/2018
09/22/2020
02/13/2024
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP026
STATE JOB CODE: 82020

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ANALYST, SYSTEMS
State Title: Computer Systems Analyst, Administrative Technology
JOB DESCRIPTION

JOB GOAL:
To plan, design, develop, maintain, and launch efficient information systems in support of core organizational functions.

QUALIFICATIONS:
~~1. Associate's degree from an accredited educational institution or equivalent experience, or~~
Bachelor's ~~Degree~~ degree in computer science, management information systems, business administration, or related field from an accredited educational institution, or associate's degree and five years of experience, or high school diploma or equivalent and seven years of experience in a related field required.
~~2.~~1. Minimum of three (3) years of successful experience using PostgreSQL in a production environment.
~~3.~~2. Minimum of three (3) years of successful experience using SRS (SQL Server Reporting Services).
~~4. Training, certification and other education may be considered as a replacement for minimum qualifications.~~
~~5.~~3. Valid Florida Driver's License or will obtain within 30 days of hire.

KNOWLEDGE, SKILLS, AND ABILITIES:
Considerable independent judgment in recommending courses of action to satisfy users' needs in the most effective manner. Thorough knowledge of database systems and the integration of enterprise applications Ability to analyze and assess existing information systems and the integrations of enterprise applications. Assist in defining software development project plans, including scoping, scheduling, and implementation. Assist in the definition, development, and documentation of software business requirements, objectives, deliverables, and specifications on a project-by-project basis in collaboration with internal users, departments, and approved vendors. Ability to collaborate with developers, programmers, and designers in conceptualizing and development of new software programs and applications. Ability to meet and deal tactfully with departmental officials, other administrative personnel and employees of the School Board. Ability to express oneself clearly and concisely, orally and in writing, and to understand and adhere to technical directives and instructions. Ability to take initiative to begin projects without supervision. Skills in reading, interpreting, and applying information in technical manuals and other documents. Ability to carry out job responsibilities and handle sensitive information in a confidential manner. Ability to work independently and to make decisions with minimum supervision. Ability to tolerate highly stressful situations. Ability to schedule time, prioritize, and work efficiently.

REPORTS TO:
~~Business Systems Director~~
Manager, Systems and Programming
~~Assigned Administrator~~

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Research, identify, analyze, and fulfill requirements of all internal and external program users.
2. Train end users to operate new or modified programs.
3. Accurately document systems, applications, processes, scripts, and business processes.
4. Assist in the planning, design, development, of new applications and enhancements to existing applications.
5. Meet with decision makers, systems owners, and end users to define business requirements and systems goals, and identify and resolve business systems issues.
6. Review and analyze the effectiveness and efficiency of existing systems and develop strategies for improving or further leveraging these systems.
7. Assist in the deployment of new applications and enhancements to existing applications.
8. Coordinate and perform in-depth tests, including end-user reviews, for modified and new systems.
9. Ensure adherence to good safety standards.

10. Meet and deal effectively with staff members, administrators and other contact persons using tact and good judgment.
11. Exhibit interpersonal skills to work as an effective team member.
12. Model and maintain high ethical standards.
13. Represent the district in a positive and professional manner.
14. Demonstrate initiative in the performance of assigned responsibilities.
15. Respond to inquiries and concerns in a timely manner.
16. Communicate effectively with staff, administration, and vendors.
17. Keep supervisor informed of potential problems or unusual events.
18. Follow federal and state laws as well as school board policies, rules, and regulations.
19. Demonstrate support for the school district and its goals and objectives.
20. Prepare all required reports and maintain all appropriate records.
21. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
22. Review current developments, literature and technical sources of information related to job responsibility.
23. As technology systems evolve duties, responsibilities, and activities may change and new ones may be assigned at any time.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

Board approved:
04/21/1987

Revised:
07/08/2002
05/14/2007
06/12/2018
09/22/2020
02/13/2024
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP026
STATE JOB CODE: 82020

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ENGINEER, DATA CENTER
State Title: Information Specialist, AT
JOB DESCRIPTION

JOB GOAL:
To assist the Supervisor, Data Center Services with implementation, configuration, and support of all district level servers (virtual and physical), data storage, and data backup systems, active directory administration, and enterprise email system.

QUALIFICATIONS:
1. Bachelor's Degree from an accredited educational institution or, or associate's degree and five years of experience, or high school diploma or equivalent and seven years of experience in the IT and/or Data Center Operations required.
2. Three to five years' experience with Servers, Enterprise SANs, Virtualization, Enterprise Backup Systems. Experience with various Microsoft Server OS platforms, Linux OS. Experience with Microsoft - Office 365/Azure/SharePoint Online/Exchange Online email systems. Experience with Active Directory On-Prem and Azure AD/EntraID, and ADFS services and infrastructure.
3. Proven ability to successfully assess and apply best practices and/or current technologies to enhance the attainment of the District's educational and technological objectives.
4. Proven ability to work in a participative, collaborative manner with School employees, administrative employees, and external partners as appropriate in the development, support and implementation of technologies.
5. Proven ability to execute and deliver technologies quickly and effectively.
6. Valid Florida Driver's License or will obtain within 30 days of hire.

KNOWLEDGE, SKILLS, AND ABILITIES:
Desired applicant needs to exhibit KSA's in the following:
Installation, maintenance and support of Enterprise level server hardware, Virtualized server management software, Enterprise storage, Enterprise backup solutions. Experience with Microsoft Office 365/Azure/ADFS. Experience implementing and administering Active Directory and Azure AD/EntraID and its services. Experience managing AD group policies, configuring & installing DNS. Experience with enterprise security features, authentication & auditing. Experience with local and wide-area networks, and SAN Fabric switch configuration. Ability to plan, organize and prioritize all tasks related to position. Ability to document all planning, installation and upgrade procedures pertaining to the Data Center Services. Ability to handle multiple tasks in stressful situations with ease and efficiency. Ability to work cooperatively with other departments. Ability to establish and maintain effective working relationships with other employees, general public, and vendors. Ability to handle sensitive information with confidentiality. Ability to trouble-shoot server operating systems and/or hardware problems and implement corrective actions in a timely manner.

REPORTS TO:
Supervisor, Data Center Services

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Assists the Supervisor, Data Center Services in the implementation, configuration, and support all district level enterprise servers (virtual and physical); all data storage on enterprise SANs at all District Administration Sites and multiple data centers.
2. Performs all firmware upgrades on all enterprise servers, iLOs, Onboard Administration software, virtual connect modules, enterprise SAN drives and controllers.
3. Maintain, support and trouble-shoot enterprise backup system and Recovery system. Make

recommendations to the Supervisor, Data Center Services on improvements in Disaster Recovery and Preparedness and off-site storage.

4. Maintains, supports and trouble-shoots Office 365/Exchange & SharePoint Online infrastructure.
5. Assist the Supervisor, Data Center Services in planning and managing new technologies regarding the District Data Center performance and reliability.
6. Monitor all district physical and virtual servers. Makes recommendation to the Supervisor, Data Center Services for new technological advances.
7. Work with the Network Services team to configure and deploy servers.
8. Maintain, support and trouble-shoot Active Directory sites and services. Provides support for DHCP, Domain controllers, DNS, Print & File sharing services, Group policies.
9. Performs research, test and evaluation on all enterprise servers, mainframes, data storage and backup hardware and software improvements before implementation into existing production environment.
10. Assist Supervisor, Data Center Services with maintaining blade server hardware, server operating systems, and network connectivity to all district level servers.
11. Document procedures for installations and upgrades for all district level servers, and Enterprise Systems.
12. Maintain confidentiality regarding school/workplace matters.
13. Exhibit interpersonal skill to work as an effective team member.
14. Model and maintain high ethical standards.
15. Represent the district in a positive and professional manner.
16. Communicate effectively with staff, administration, and vendors.
17. Keep the Supervisor, Data Center Services informed of potential problems or unusual events.
18. Demonstrate support for the school district and its goals and objectives.
19. Prepare all required reports and executive summaries also maintain Standard Operating Procedures (SOP) and procedures documentation.
20. Increase job knowledge through training opportunities and self-study.
21. Review current developments, literature and technical sources of information related to job responsibility.
22. Perform other tasks consistent with the goals and objectives of this position.
23. As technology systems evolve duties, responsibilities and activities may change and new ones may be assigned at any time.
24. Perform some after-hours work including weekends and holidays consistent with a position in this job classification.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
06/24/2014
Revised:
06/12/2018
02/11/2020
02/13/2024

SAMP SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP236
STATE JOB CODE: 82034

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ENGINEER, DATA CENTER
State Title: Information Specialist, AT
JOB DESCRIPTION

JOB GOAL:
To assist the Supervisor, Data Center Services with implementation, configuration, and support of all district level servers (virtual and physical), data storage, and data backup systems, active directory administration, and enterprise email system.

QUALIFICATIONS:

1. Bachelor's Degree from an accredited educational institution or, or associate's degree and five years of experience, or high school diploma or equivalent and seven years of experience ~~ten years work experience~~ in the IT and/or Data Center Operations required. ~~HPE and Microsoft certifications desired but not required~~.
2. Three to five years' experience with ~~Blade~~ Servers, Enterprise SANs, Virtualization, Enterprise Backup Systems. Experience with various Microsoft Server OS platforms, Linux OS ~~(Red Hat & CentOS)~~. Experience with Microsoft - Office 365/Azure/SharePoint Online/Exchange Online email systems. Experience with Active Directory On-Prem and Azure AD/EntraID, and ADFS services and infrastructure.
3. Proven ability to successfully assess and apply best practices and/or current technologies to enhance the attainment of the District's educational and technological objectives.
4. Proven ability to work in a participative, collaborative manner with School employees, administrative employees, and external partners as appropriate in the development, support and implementation of technologies.
5. Proven ability to execute and deliver technologies quickly and effectively.
6. ~~Life experience, industry knowledge, training, certification, and other education may be considered as a replacement for minimum qualifications.~~
7. ~~7.~~6. Valid Florida Driver's License or will obtain within 30 days of hire.

KNOWLEDGE, SKILLS, AND ABILITIES:
Desired applicant needs to exhibit KSA's in the following:
Installation, maintenance and support of Enterprise level server hardware, Virtualized server management software, Enterprise storage, Enterprise backup solutions. Experience~~d~~ with Microsoft Office 365/Azure/ADFS. Experience implementing and administering Active Directory and Azure AD/EntraID and its services. Experience managing AD group policies, configuring & installing DNS. Experience with enterprise security features, authentication & auditing. Experience with local and wide-area networks, and SAN Fabric switch configuration. Ability to plan, organize and prioritize all tasks related to position. Ability to document all planning, installation and upgrade procedures pertaining to the Data Center Services. Ability to handle multiple tasks in stressful situations with ease and efficiency. Ability to work cooperatively with other departments. Ability to establish and maintain effective working relationships with other employees, general public, and vendors. Ability to handle sensitive information with confidentiality. Ability to trouble-shoot server operating systems and/or hardware problems and implement corrective actions in a timely manner.

REPORTS TO:
Supervisor, Data Center Services
~~Assigned Administrator~~

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:

1. Assists the Supervisor, Data Center Services in the implementation, configuration, and support all district level enterprise servers (virtual and physical); all data storage on enterprise SANs at all District

Administration Sites and multiple data centers.
2. Performs all firmware upgrades on all enterprise servers, iLOs, Onboard Administration software, virtual connect modules, enterprise SAN drives and controllers.
3. Maintain, support and trouble-shoot enterprise backup system and Recovery system. Make recommendations to the Supervisor, Data Center Services on improvements in Disaster Recovery and Preparedness and off-site storage.
4. Maintains, supports and trouble-shoots Office 365/Exchange & SharePoint Online infrastructure.
5. Assist the Supervisor, Data Center Services in planning and managing new technologies regarding the District Data Center performance and reliability.
6. Monitor all district physical and virtual servers. Makes recommendation to the Supervisor, Data Center Services for new technological advances.
7. Work with the Network Services team to configure and deploy servers.
8. Maintain, support and trouble-shoot Active Directory sites and services. Provides support for DHCP, Domain controllers, DNS, Print & File sharing services, Group policies.
9. Performs research, test and evaluation on all enterprise servers, mainframes, data storage and backup hardware and software improvements before implementation into existing production environment.
10. Assist Supervisor, Data Center Services with maintaining blade server hardware, server operating systems, and network connectivity to all district level servers.
11. Document procedures for installations and upgrades for all district level servers, and Enterprise Systems.
12. Maintain confidentiality regarding school/workplace matters.
13. Exhibit interpersonal skill to work as an effective team member.
14. Model and maintain high ethical standards.
15. Represent the district in a positive and professional manner.
16. Communicate effectively with staff, administration, and vendors.
17. Keep the Supervisor, Data Center Services informed of potential problems or unusual events.
18. Demonstrate support for the school district and its goals and objectives.
19. Prepare all required reports and executive summaries also maintain Standard Operating Procedures (SOP) and procedures documentation.
20. Increase job knowledge through training opportunities and self-study.
21. Review current developments, literature and technical sources of information related to job responsibility.
22. Perform other tasks consistent with the goals and objectives of this position.
23. As technology systems evolve duties, responsibilities and activities may change and new ones may be assigned at any time.
24. Perform some after-hours work including weekends and holidays consistent with a position in this job classification.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
06/24/2014
Revised:
06/12/2018
02/11/2020

02/13/2024

SAMP SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP236
STATE JOB CODE: 82034

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ENGINEER, SENIOR NETWORK SYSTEMS & SECURITY
State Title: Information Specialist, Administrative Technology
JOB DESCRIPTION

JOB GOAL:
Design, implement, monitor, and support the School District of Manatee County in network design, analysis and development of efficient, effective, and secure LAN, WAN and WLAN architectures.

MININUM QUALIFICATIONS:
1. Bachelor's Degree from an accredited educational institution in Computer Science, Management Information Systems, Information Systems Management, or related field, or associate's degree and five years of experience, or high school diploma or equivalent and seven years of experience in a related field required.
2. Minimum of five (5) years successful design and support of LAN/WAN architecture.
3. Valid Florida Driver's License or will obtain within 30 days of hire.

PREFERRED QUALIFICATIONS:
1. Certified Information Systems Security Professional
2. CompTIA Security+
3. CompTIA Network+

KNOWLEDGE, SKILLS, AND ABILITIES:
Ability to make presentations to a variety of audiences. Knowledge of federal, state, and District rules, regulations, and policies as they relate to job functions. Possess skills in project management with the ability to schedule time, prioritize, and work efficiently and effectively. Ability to handle multiple tasks in stressful situations with ease and efficiency. Ability to work cooperatively and collaboratively with others. Ability to establish and maintain effective working relationships with other employees, general public, and vendors. Ability to handle sensitive information with confidentiality. Ability to troubleshoot problems and implement corrective actions in a timely manner.

REPORTS TO:
Supervisor, Network Services

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Monitor and troubleshoot district LAN's, WAN's and data communications circuits for performance and initiate preventative or corrective actions as necessary.
2. Research, evaluate, and test network and data communications hardware and software.
3. Ability to interpret network threats and effectively implement security countermeasures.
4. Ensure infrastructure hardware and software is updated according to vendor specifications.
5. Develop procedures and coordinate the implementation of new network data communications hardware and software upgrades / replacements as needed.
6. Knowledge of advanced methods and techniques of developing network management, security, integrity, backup, and recovery processes.
7. Ability to analyze, isolate, troubleshoot, resolve, and determine the root cause of problems and see potential solutions in a timely manner.
8. Knowledge of advanced network management tools and techniques.
9. Manage updates as it applies to Change Management and assures that each change to the enterprise is tested, approved, documented, and executed according to plan.
10. Make use of sufficient knowledge of firewall systems to develop and maintain an efficient network security model.
11. Manages the security infrastructure to ensure the integrity of data information as it applies to the District, State and Federal laws and guidelines.

12. Research network related issues and resolve in an expedient manner.
13. Develop network technical user manuals and documentation.
14. Proficient in project management, planning and training.
15. Provide network support to district users.
16. Ensure adherence to good safety standards.
17. Maintain confidentiality regarding school/workplace matters.
18. Exhibit interpersonal skills to work as an effective team member.
19. Model and maintain high ethical standards.
20. Represent the district in a positive and professional manner.
21. Demonstrate initiative in the performance of assigned responsibilities.
22. Respond to inquiries and concerns in a timely manner.
23. Communicate effectively with staff, administration, and vendors.
24. Keep supervisor informed of potential problems or unusual events.
25. Follow federal and state laws as well as school board policies, rules, and regulations.
26. Demonstrate support for the school district and its goals and objectives.
27. Prepare all required reports and maintain all appropriate records.
28. Maintain expertise in assigned area to fulfill project goals and objectives.
29. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
30. Review current developments, literature and technical sources of information related to job responsibility.
31. Perform other tasks consistent with the goals and objectives of this position.
32. As technology systems evolve duties, responsibilities and activities may change and new ones may be assigned at any time.
33. Perform some after-hours work including weekends and holidays consistent with a position in this job classification.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board Approved:
06/24/2014

Revised:
06/12/2018
02/11/2020
02/13/2024
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP234
STATE JOB CODE: 82034

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ENGINEER, SENIOR NETWORK SYSTEMS & SECURITY
State Title: Information Specialist, Administrative Technology
JOB DESCRIPTION

JOB GOAL:
Design, implement, monitor, and support the School District of Manatee County in network design, analysis and development of efficient, effective, and secure LAN, WAN and WLAN architectures.

MININUM QUALIFICATIONS:
1. Bachelor's Degree from an accredited educational institution in Computer Science, Management Information Systems, Information Systems Management, or related field, or associate's degree and five years of experience, or high school diploma or equivalent and seven years of experience in a related field required.
2. Minimum of five (5) years successful design and support of LAN/WAN architecture.
3. ~~Life experience, industry knowledge, training, certification, and other education may be considered as a replacement for minimum qualifications.~~
4.~~3.~~ Valid Florida Driver's License or will obtain within 30 days of hire.

PREFERRED QUALIFICATIONS:
1. Certified Information Systems Security Professional
2. CompTIA Security+
3. CompTIA Network+

KNOWLEDGE, SKILLS, AND ABILITIES:
Ability to make presentations to a variety of audiences. Knowledge of federal, state, and District rules, regulations, and policies as they relate to job functions. Possess skills in project management with the ability to schedule time, prioritize, and work efficiently and effectively. Ability to handle multiple tasks in stressful situations with ease and efficiency. Ability to work cooperatively and collaboratively with others. Ability to establish and maintain effective working relationships with other employees, general public, and vendors. Ability to handle sensitive information with confidentiality. Ability to troubleshoot problems and implement corrective actions in a timely manner.

REPORTS TO:
Supervisor, Network Services

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Monitor and troubleshoot district LAN's, WAN's and data communications circuits for performance and initiate preventative or corrective actions as necessary.
2. Research, evaluate, and test network and data communications hardware and software.
3. Ability to interpret network threats and effectively implement security countermeasures.
4. Ensure infrastructure hardware and software is updated according to vendor specifications.
5. Develop procedures and coordinate the implementation of new network data communications hardware and software upgrades / replacements as needed.
6. Knowledge of advanced methods and techniques of developing network management, security, integrity, backup, and recovery processes.
7. Ability to analyze, isolate, troubleshoot, resolve, and determine the root cause of problems and see potential solutions in a timely manner.
8. Knowledge of advanced network management tools and techniques.
9. Manage updates as it applies to Change Management and assures that each change to the enterprise is tested, approved, documented, and executed according to plan.
10. Make use of sufficient knowledge of firewall systems to develop and maintain an efficient network security model.

11. Manages the security infrastructure to ensure the integrity of data information as it applies to the District, State and Federal laws and guidelines.
12. Research network related issues and resolve in an expedient manner.
13. Develop network technical user manuals and documentation.
14. Proficient in project management, planning and training.
15. Provide network support to district users.
16. Ensure adherence to good safety standards.
17. Maintain confidentiality regarding school/workplace matters.
18. Exhibit interpersonal skills to work as an effective team member.
19. Model and maintain high ethical standards.
20. Represent the district in a positive and professional manner.
21. Demonstrate initiative in the performance of assigned responsibilities.
22. Respond to inquiries and concerns in a timely manner.
23. Communicate effectively with staff, administration, and vendors.
24. Keep supervisor informed of potential problems or unusual events.
25. Follow federal and state laws as well as school board policies, rules, and regulations.
26. Demonstrate support for the school district and its goals and objectives.
27. Prepare all required reports and maintain all appropriate records.
28. Maintain expertise in assigned area to fulfill project goals and objectives.
29. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
30. Review current developments, literature and technical sources of information related to job responsibility.
31. Perform other tasks consistent with the goals and objectives of this position.
32. As technology systems evolve duties, responsibilities and activities may change and new ones may be assigned at any time.
33. Perform some after-hours work including weekends and holidays consistent with a position in this job classification.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board Approved:
06/24/2014

Revised:
06/12/2018
02/11/2020
02/13/2024

SALARY SCHEDULE: SAMP
PAY GRADE: D11
SHORT TITLE: SUP234
STATE JOB CODE: 82034

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: NURSE, SCHOOL P/T
State Title: Nurse, Registered
JOB DESCRIPTION

JOB GOAL:
To provide professional school nursing services in accordance with the Florida Nurse Practice Act and District School Health Services Plan for students and faculty in assigned school.

QUALIFICATIONS:
1. High school diploma or equivalency diploma.
2. Graduation from an accredited registered nurse program.
3. Minimum of one (1) year successful experience in nursing.
4. Possess a current license of Florida Registered Nurse, Certification in CPR and First Aid.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of federal, state and district rules, regulations and policies as they relate to job functions. Knowledge of the hardware and software applications used in assignment. Knowledge of normal childhood growth and development patterns to recognize abnormalities and symptoms of communicable diseases. Ability to read and interpret applicable laws, rules, policies and procedures. Ability to communicate effectively both orally and in writing. Ability to plan, organize and prioritize activities related to assignment. Ability to make presentations to a variety of audiences. Ability to carry out job responsibilities and handle sensitive information in a confidential manner. Ability to work independently and make decisions with minimum supervision. Ability to compose correspondence and prepare reports in an articulate manner. Ability to establish and maintain effective working relationships with other employees, the general public, and government agencies. Ability to work effectively to furnish needed information to administrators, other department, governmental agencies, media, the general public, and parents. Ability to organize and present health information in a manner to promote comprehension and behavior modification. Ability to assess an emergency situation, secure appropriate assistance and provide emergency care following current protocol. Ability to revise work schedule successfully when extenuating circumstances arise. Proficiency in basic computer applications including Microsoft Office (Word, Excel) and Outlook email is required

REPORTS TO:
Specialist, School Health Services, or assigned administrator

SUPERVISES:
Licensed Practical Nurse and/or Health Aide

PERFORMANCE RESPONSIBILITIES:
1. Review consent from parents/guardians for students prior to providing health services.
2. Conduct nursing assessments on students with health complications or identified as high risk for developing health complications. Compile High Risk List and distribute as required.
3. Create Individualized Health Care plans (IHP) and Emergency Action Plans (EAP) on appropriate students. Distribute and educate staff on the implementation of the EAP
4. Monitor and review physician orders for students receiving medication or requiring procedures or treatments on a routine basis.
5. Ensure the proper training and adherence to district guidelines of school personnel who may be responsible for administering medications, procedures and/or treatments.
6. Supervise licensed practical nurses, health assistants, and unlicensed assistive personnel as mandated by the Florida Nurse Practice Act.
7. Maintain health records on students in assigned schools; complete reports to fulfill the requirements of the current School Health Services Plan.
8. Plan, implement, and evaluate procedures involving health concerns and subsequent care in the school setting, including development of care plans and/or emergency action plans.

9. Plan and implement in-service activities appropriate for personnel assigned to schools. Provide health information and materials to students and staff. Make recommendations for the provision and/or maintenance of a healthy and safe environment for students and staff.
10. Plan, implement, and facilitate the completion of the State of Florida requirements related to screenings and immunizations in accordance with compliance deadlines. Document and follow up on referrals
11. Prevent the spread of infection and communicable diseases by way of contact tracing, educating, determining the need for quarantine where appropriate.
12. Assist families with appropriate follow-up on medical concerns, the release of information for medical concerns, or suspected medical concerns.
13. Participate in Instructional Support Team Meetings and the preparation of Individualized education Plans and 504 plans as they pertain to student medical concerns.
14. Communicate with parents and teachers via letters, notes and/or phone calls concerning care given, incidence/occurrence, pharmaceutical/medical referrals and/or exclusions.
15. Communicate with physicians and other health care professionals on matters affecting the students and staff.
16. Medicaid billing of health services for students as appropriate.
17. Provide emergency care and first aid as needed.
18. Administer and chart prescription medications as needed.
19. Serve as a resource person to students, parents, faculty, staff and administration.
20. Model and maintain high ethical standards.

PHYSICAL REQUIREMENTS:
Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

This position requires the ability to move quickly including frequent walking and, when necessary, running to respond promptly to emergencies anywhere on a school campus

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:

Revised:
07/08/2002
05/14/2007
06/12/2018
12/10/2019
02/08/2022
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: A06
SHORT TITLE: STS075
STATE JOB CODE: 61320

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: NURSE, SCHOOL P/T
State Title: Nurse, Registered
JOB DESCRIPTION

JOB GOAL:
To provide professional school nursing services in accordance with the Florida Nurse Practice Act and District School Health Services Plan for students and faculty in assigned school.

QUALIFICATIONS:
1. High ~~School~~ school ~~Diploma~~ diploma or equivalency diploma.
~~1.~~2. Graduation from an accredited registered nurse program.
~~2.~~3. Minimum of one (1) year successful experience in nursing.
~~3.~~4. Possess a current license of Florida Registered Nurse, Certification in CPR and First Aid

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of federal, state and district rules, regulations and policies as they relate to job functions. Knowledge of the hardware and software applications used in assignment. Knowledge of normal childhood growth and development patterns to recognize abnormalities and symptoms of communicable diseases. Ability to read and interpret applicable laws, rules, policies and procedures. Ability to communicate effectively both orally and in writing. Ability to plan, organize and prioritize activities related to assignment. Ability to make presentations to a variety of audiences. Ability to carry out job responsibilities and handle sensitive information in a confidential manner. Ability to work independently and make decisions with minimum supervision. Ability to compose correspondence and prepare reports in an articulate manner. Ability to establish and maintain effective working relationships with other employees, the general public, and government agencies. Ability to work effectively to furnish needed information to administrators, other department, governmental agencies, media, the general public, and parents. Ability to organize and present health information in a manner to promote comprehension and behavior modification. Ability to assess an emergency situation, secure appropriate assistance and provide emergency care following current protocol. Ability to revise work schedule successfully when extenuating circumstances arise. Proficiency in basic computer applications including Microsoft Office (Word, Excel) and Outlook email is required

REPORTS TO:
Specialist~~/Mgr.~~, School Health Services, or assigned administrator

SUPERVISES:
Licensed Practical Nurse and/or Health Aide

PERFORMANCE RESPONSIBILITIES:
1. ~~Obtain~~ Review consent from parents/guardians for students prior to providing health services.
2. Conduct nursing assessments on students with health complications or identified as high risk for developing health complications. Compile High Risk List and distribute as required.
3. Create Individualized Health Care plans (IHP) and Emergency Action Plans (EAP) on appropriate students. Distribute and educate staff on the implementation of the EAP
~~3.~~4. Monitor and review physician orders for students receiving medication or requiring procedures or treatments on a routine basis.
~~4.~~5. Ensure the proper training and adherence to district guidelines of school personnel who may be responsible for administering medications, procedures and/or treatments.
~~5.~~6. Supervise licensed practical nurses, health assistants, and unlicensed assistive personnel as mandated by the Florida Nurse Practice Act.
~~6.~~7. Maintain health records on students in assigned schools; complete reports to fulfill the requirements of the current School Health Services Plan.
~~7.~~8. Plan, implement, and evaluate procedures involving health concerns and subsequent care in the school setting, including development of care plans and/or emergency action plans.

~~8.~~9. Plan and implement in-service activities appropriate for personnel assigned to schools. Provide health information and materials to students and staff. Make recommendations for the provision and/or maintenance of a healthy and safe environment for students and staff.

~~9.~~10. Plan, implement, and facilitate the completion of the State of Florida requirements related to screenings and immunizations in accordance with compliance deadlines. Document and follow up on referrals

~~10.~~11. Prevent the spread of infection and communicable diseases by way of contact tracing, educating, determining the need for quarantine where appropriate.

~~11.~~12. Assist families with appropriate follow-up on medical concerns, the release of information for medical concerns, or suspected medical concerns.

~~12.~~13. Participate in ~~Child Study~~ Instructional Support Team Meetings and the preparation of Individualized education Plans and 504 plans as they pertain to student medical concerns.

~~13.~~14. Communicate with parents and teachers via letters, notes and/or phone calls concerning care given, incidence/occurrence, pharmaceutical/medical referrals and/or exclusions.

~~14.~~15. Communicate with physicians and other health care professionals on matters affecting the students and staff.

~~15.~~16. Medicaid billing of health services for students as appropriate.

~~16.~~17. Provide emergency care and first aid as needed.

~~17.~~18. Administer and chart prescription medications as needed.

~~18.~~19. Serve as a resource person to students, parents, faculty, staff and administration.

~~19.~~20. Model and maintain high ethical standards.

PHYSICAL REQUIREMENTS:

~~Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently as needed to move objects.~~

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

This position requires the ability to move quickly—including frequent walking and,when necessary, running to respond promptly to emergencies anywhere on a school campus

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:

Revised:
07/08/2002
05/14/2007
06/12/2018
12/10/2019
02/08/2022
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: A06

SHORT TITLE: STS075
STATE JOB CODE: 61320

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: NURSE SUB, SCHOOL
State Title: Nurse, Registered
JOB DESCRIPTION

JOB GOAL:
To provide professional school nursing services in accordance with the Florida Nurse Practice Act and District School Health Services Plan for students and faculty in assigned school(s).

QUALIFICATIONS:
1. High school diploma or equivalency diploma.
2. Graduation from an accredited registered nurse program.
3. Minimum of one (1) year successful experience in nursing.
4. Possess a current license of Florida Registered Nurse.
5. Possess Standard First Aid and CPR/AED certification.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of federal, state and district rules, regulations and policies as they relate to job functions. Knowledge of the hardware and software applications used in assignment. Knowledge of normal childhood growth and development patterns to recognize abnormalities and symptoms of communicable diseases. Ability to read and interpret applicable laws, rules, policies and procedures. Ability to communicate effectively both orally and in writing. Ability to plan, organize and prioritize activities related to assignment. Ability to make presentations to a variety of audiences. Ability to carry out job responsibilities and handle sensitive information in a confidential manner. Ability to work independently and make decisions with minimum supervision. Ability to compose correspondence and prepare reports in an articulate manner. Ability to establish and maintain effective working relationships with other employees, general public and government agencies. Ability to work effectively to furnish needed information to administrators, other department, governmental agencies, media, general public and parents. Ability to organize and present health information in a manner to promote comprehension and behavior modification. Ability to assess an emergency situation, secure appropriate assistance and provide emergency care following current protocol. Ability to revise work schedule successfully when extenuating circumstances arise. Proficiency in basic computer applications including Microsoft Office (Word, Excel) and Outlook email is required.

REPORTS TO:
Specialist, School Health Services, or assigned administrator

SUPERVISES:
Licensed Practical Nurse and/or Health Aide

PERFORMANCE RESPONSIBILITIES:
1. Review consent from parents/guardians for students prior to providing health services.
2. Conduct nursing assessments on students with health complications or identified as high risk for developing health complications. Compile High Risk List and distribute as required.
3. Create Individualized Health Care plans (IHP) and Emergency Action Plans (EAP) on appropriate students. Distribute and educate staff on the implementation of the EAP.
4. Monitor and review physician orders for students receiving medication or requiring procedures or treatments on a routine basis.
5. Ensure the proper training and adherence to district guidelines of school personnel who may be responsible for administering medications, procedures and/or treatments.
6. Supervise licensed practical nurses, health assistants, and unlicensed assistive personnel as mandated by the Florida Nurse Practice Act.
7. Maintain health records on students in assigned schools; complete reports to fulfill the requirements of the current School Health Services Plan.
8. Plan, implement, and evaluate procedures involving health concerns and subsequent care in the school setting, including development of care plans and/or emergency action plans.

9. Plan and implement in-service activities appropriate for personnel assigned to schools. Provide health information and materials to students and staff. Make recommendations for the provision and/or maintenance of a healthy and safe environment for students and staff.
10. Plan, implement, and facilitate the completion of the State of Florida requirements related to screenings and immunizations in accordance with compliance deadlines. Document and follow up on referrals
11. Prevent the spread of infection and communicable diseases by way of contact tracing, educating, determining the need for quarantine where appropriate.
12. Assist families with appropriate follow-up on medical concerns, the release of information for medical concerns, or suspected medical concerns.
13. Participate in Instructional Support Team (IST) meetings and the preparation of Individualized Education Plans and 504 plans as they pertain to student medical concerns.
14. Communicate with parents and teachers via letters, notes and/or phone calls concerning care given, incidence/occurrence, pharmaceutical/medical referrals and/or exclusions.
15. Communicate with physicians and other health care professionals on matters affecting the students and staff.
16. Medicaid billing of health services for students as appropriate.
17. Provide emergency care and first aid as needed.
18. Administer and chart prescription medications as needed.
19. Serve as a resource person to students, parents, faculty, staff and administration.
20. Model and maintain high ethical standards.

PHYSICAL REQUIREMENTS:
Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

This position requires the ability to move quickly including frequent walking and, when necessary, running to respond promptly to emergencies anywhere on the school campus.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:

Revised:
07/08/2002
05/14/2007
06/12/2018
TBD

SALARY SCHEDULE: P/T
PAY GRADE: NUR
SHORT TITLE: STS073
STATE JOB CODE: 61320

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: NURSE SUB, SCHOOL
State Title: Nurse, Registered
JOB DESCRIPTION

JOB GOAL:
~~To provide professional school nursing services for students and faculty in assigned school.~~ To provide professional school nursing services in accordance with the Florida Nurse Practice Act and District School Health Services Plan for students and faculty in assigned school(s)

QUALIFICATIONS:
1. High school diploma or equivalency diploma.
2. Graduation from an accredited registered nurse program.
~~1.~~3. Minimum of one (1) year successful experience in nursing.
~~2.~~4. Possess a current license of Florida Registered Nurse.
~~3.~~5. Possess ~~or obtain~~ Standard First Aid and ~~Adult~~ CPR/AED certification.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of federal, state and district rules, regulations and policies as they relate to job functions. Knowledge of the hardware and software applications used in assignment. Knowledge of normal childhood growth and development patterns to recognize abnormalities and symptoms of communicable diseases. Ability to read and interpret applicable laws, rules, policies and procedures. Ability to communicate effectively both orally and in writing. Ability to plan, organize and prioritize activities related to assignment. Ability to make presentations to a variety of audiences. Ability to carry out job responsibilities and handle sensitive information in a confidential manner. Ability to work independently and make decisions with minimum supervision. Ability to compose correspondence and prepare reports in an articulate manner. Ability to establish and maintain effective working relationships with other employees, general public and government agencies. Ability to work effectively to furnish needed information to administrators, other department, governmental agencies, media, general public and parents. ~~Ability to operate or learn to operate Titmus vision tester, audiometer, sphygmomanometer and stethoscope, computer terminal entry and audio visual aids.~~ Ability to organize and present health information in a manner to promote comprehension and behavior modification. Ability to assess an emergency situation, secure appropriate assistance and provide emergency care following current protocol. Ability to revise work schedule successfully when extenuating circumstances arise. Proficiency in basic computer applications including Microsoft Office (Word, Excel) and Outlook email is required.

REPORTS TO:
Specialist, School Health Services, or assigned administrator

SUPERVISES:
~~N/A~~ Licensed Practical Nurse and/or Health Aide

PERFORMANCE RESPONSIBILITIES:
~~1. Provide health care for sick students and staff.~~
~~2. Communicate with parents and teachers via letters, notes and/or phone calls concerning care given, incidence/occurrence, pharmaceutical/medical referrals and/or exclusions.~~
~~3. Formulate a plan of care for students with chronic health problems.~~
~~4. Administer and chart prescription medications.~~
~~5. Provide treatments including, but not limited to, cauterizations, inhalation therapy, dressing changes, tube feedings, etc.~~
~~6. Prevent the spread of infection and communicable diseases through the use of aseptic techniques.~~
~~7. Communicate with physicians and other health care professionals on matters effecting the students and staff.~~

~~8. Provide support for emotional, self-esteem building, grief, depression, chronic illness and nutrition problems.~~
~~9. Provide support for disease prevention and healthy lifestyle promotion.~~
~~10. Document and follow up on referrals to include dental, hygiene, H.G.&D., incontinence, vision, hearing, scoliosis, medications and nutrition.~~
~~11. Participate in Child Study Meetings and the preparation of I.E.P.'s.~~
~~12. Serve as a resource person to students, parents, faculty, staff and administration.~~
~~13. Chart pertinent information in the Student Health Record.~~
~~14. Maintains health room log.~~
~~15. Provide emergency care and first aid as needed.~~
~~16. Complete screenings for vision, hearing, scoliosis, height, weight, dental and blood pressure as required.~~
~~17. Complete physical and social assessments.~~
~~18. Provide information to parents requiring financial assistance.~~
~~19. Complete Lion's Club application for glasses for eligible students.~~
~~20. Implement and monitor compliance with State Immunization and Physical Examination Laws.~~
~~21. Issue 680 A, B, & C's when appropriate.~~
~~22. Notify parents of incomplete documentation and make recommendation for exclusion to school principal.~~
~~23. Submit State mandated Kindergarten Immunization Status Report by October 1st of each school year.~~
~~24. Review medical history and compile High Risk List and distribute as required.~~
~~25. Maintain communication with parents to obtain all necessary information.~~
~~26. Compile statistical data as required.~~
~~27. Supervise, train and evaluate Health Technicians/Aides.~~
~~28. Attend staff meetings.~~
~~29. Provide First Aid on field trips as required.~~
~~30. Serve on various committees as required.~~
~~31. Write a monthly school newsletter article.~~
~~32. Provide training for health room volunteers.~~
~~33. Report communicable diseases to the MCPHU.~~
~~34. Participate in curriculum development and updates, Comprehensive School Health Plan and Health Manual updates.~~

1. ~~Assist with Medicaid billing as required.~~Review consent from parents/guardians for students prior to providing health services.
2. Conduct nursing assessments on students with health complications or identified as high risk for developing health complications. Compile High Risk List and distribute as required.
3. Create Individualized Health Care plans (IHP) and Emergency Action Plans (EAP) on appropriate students. Distribute and educate staff on the implementation of the EAP.
4. Monitor and review physician orders for students receiving medication or requiring procedures or treatments on a routine basis.
5. Ensure the proper training and adherence to district guidelines of school personnel who may be responsible for administering medications, procedures and/or treatments.
6. Supervise licensed practical nurses, health assistants, and unlicensed assistive personnel as mandated by the Florida Nurse Practice Act.
7. Maintain health records on students in assigned schools; complete reports to fulfill the requirements of the current School Health Services Plan.
8. Plan, implement, and evaluate procedures involving health concerns and subsequent care in the school setting, including development of care plans and/or emergency action plans.
9. Plan and implement in-service activities appropriate for personnel assigned to schools. Provide health information and materials to students and staff. Make recommendations for the provision and/or maintenance of a healthy and safe environment for students and staff.
10. Plan, implement, and facilitate the completion of the State of Florida requirements related to screenings and immunizations in accordance with compliance deadlines. Document and follow up on referrals
11. Prevent the spread of infection and communicable diseases by way of contact tracing, educating, determining the need for quarantine where appropriate.

12. Assist families with appropriate follow-up on medical concerns, the release of information for medical concerns, or suspected medical concerns.
13. Participate in ~~Child Study Meetings~~Instructional Support Team (IST) meetings and the preparation of Individualized E~~e~~ducation Plans and 504 plans as they pertain to student medical concerns.
14. Communicate with parents and teachers via letters, notes and/or phone calls concerning care given, incidence/occurrence, pharmaceutical/medical referrals and/or exclusions.
15. Communicate with physicians and other health care professionals on matters affecting the students and staff.
16. Medicaid billing of health services for students as appropriate.
17. Provide emergency care and first aid as needed.
18. Administer and chart prescription medications as needed.
19. Serve as a resource person to students, parents, faculty, staff and administration.
20. Model and maintain high ethical standards.

PHYSICAL REQUIREMENTS:
Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

This position requires the ability to move quickly including frequent walking and, when necessary, running to respond promptly to emergencies anywhere on the school campus.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:

Revised:
07/08/2002
05/14/2007
06/12/2018
TBD

SALARY SCHEDULE: P/T
PAY GRADE: NUR
SHORT TITLE: STS073
STATE JOB CODE: 61320

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: NURSE, SCHOOL
State Title: Nurse, Registered
JOB DESCRIPTION

JOB GOAL:
To provide professional school nursing services in accordance with the Florida Nurse Practice Act and District School Health Services Plan for students and faculty in assigned school(s).

QUALIFICATIONS:
1. High ~~School~~ school ~~Diploma~~ diploma or equivalency diploma.
~~1.~~2. Graduation from an accredited registered nurse program.
~~2.~~3. Minimum of one (1) year successful experience in nursing.
~~3.~~4. Possess a current license of Florida Registered Nurse, Certification in CPR and First Aid

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of federal, state and district rules, regulations and policies as they relate to job functions. Knowledge of the hardware and software applications used in assignment. Knowledge of normal childhood growth and development patterns to recognize abnormalities and symptoms of communicable diseases. Ability to read and interpret applicable laws, rules, policies and procedures. Ability to communicate effectively both orally and in writing. Ability to plan, organize and prioritize activities related to assignment. Ability to make presentations to a variety of audiences. Ability to carry out job responsibilities and handle sensitive information in a confidential manner. Ability to work independently and make decisions with minimum supervision. Ability to compose correspondence and prepare reports in an articulate manner. Ability to establish and maintain effective working relationships with other employees, the general public, and government agencies. Ability to work effectively to furnish needed information to administrators, other department, governmental agencies, media, the general public, and parents. Ability to organize and present health information in a manner to promote comprehension and behavior modification. Ability to assess an emergency situation, secure appropriate assistance and provide emergency care following current protocol. Ability to revise work schedule successfully when extenuating circumstances arise. Proficiency in basic computer applications including Microsoft Office (Word, Excel) and Outlook email is required.

REPORTS TO:
Specialist~~/Mgr.~~, School Health Services, or assigned administrator

SUPERVISES:
Licensed Practical Nurse and/or Health Aide

PERFORMANCE RESPONSIBILITIES:
1. ~~Obtain~~ Review consent from parents/guardians for students prior to providing health services.
2. Conduct nursing assessments on students with health complications or identified as high risk for developing health complications. Compile High Risk List and distribute as required.
~~2.~~3. Create Individualized Health Care plans (IHP) and Emergency Action Plans (EAP) on appropriate students. Distribute and educate staff on the implementation of the EAP
~~3.~~4. Monitor and review physician orders for students receiving medication or requiring procedures or treatments on a routine basis.
~~4.~~5. Ensure the proper training and adherence to district guidelines of school personnel who may be responsible for administering medications, procedures and/or treatments.
~~5.~~6. Supervise licensed practical nurses, health assistants, and unlicensed assistive personnel as mandated by the Florida Nurse Practice Act.
~~6.~~7. Maintain health records on students in assigned schools; complete reports to fulfill the requirements of the current School Health Services Plan.

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~~7.~~8. Plan, implement, and evaluate procedures involving health concerns and subsequent care in the school setting, including development of care plans and/or emergency action plans.

~~8.~~9. Plan and implement in-service activities appropriate for personnel assigned to schools. Provide health information and materials to students and staff. Make recommendations for the provision and/or maintenance of a healthy and safe environment for students and staff.

~~9.~~10. Plan, implement, and facilitate the completion of the State of Florida requirements related to screenings and immunizations in accordance with compliance deadlines. Document and follow up on referrals

~~10.~~11. Prevent the spread of infection and communicable diseases by way of contact tracing, educating, determining the need for quarantine where appropriate.

~~11.~~12. Assist families with appropriate follow-up on medical concerns, the release of information for medical concerns, or suspected medical concerns.

~~12.~~13. Participate in ~~Child Study~~ Instructional Support Team (IST) Meetings and the preparation of Individualized E~~e~~ducation Plans and 504 plans as they pertain to student medical concerns.

~~13.~~14. Communicate with parents and teachers via letters, notes and/or phone calls concerning care given, incidence/occurrence, pharmaceutical/medical referrals and/or exclusions.

~~14.~~15. Communicate with physicians and other health care professionals on matters affecting the students and staff.

~~15.~~16. Medicaid billing of health services for students as appropriate.

~~16.~~17. Provide emergency care and first aid as needed.

~~17.~~18. Administer and chart prescription medications as needed.

~~18.~~19. Serve as a resource person to students, parents, faculty, staff and administration.

~~19.~~20. Model and maintain high ethical standards.

~~Additional Qualifications/Responsibilities for C~~CLUSTER TEAM LEAD additional qualifications and responsibilities may ~~May~~ Include:

Qualifications:

1. Minimum of one ~~year~~year's experience in school health nursing, preferred.
2. Previous experience in pediatric nursing or management/supervisory experience, preferred.
3. BSN, preferred.

Supervises:

RN, LPN, HA and/or UAP (unlicensed assistive personnel

Performance Responsibilities:

1. Supervises and manages a team of nursing staff to ensure appropriate and adequate staffing based on the medical acuity of each school and that all medical/nursing care is delivered in a safe and timely manner.
2. Provides student specific training and monitors the UAP to ensure care is ~~being delivered~~delivered appropriately.
3. Provides health education and health counseling to assist students, families and staff.
4. Reviews and updates training materials.
5. Provides orientation for newly hired nurses,
6. Communicates Florida Statue, health related board policy and department goals to staff.
7. Analyzes and interprets data for decision making to review or improve student health.
8. Aligns school health services to state and district requirements.
9. Assists in the evaluation of medically complex and ~~at risk~~at-risk students.
10. Secures and ~~utilizes~~utilize appropriate resources.

PHYSICAL REQUIREMENTS:

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects

~~Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently as needed~~

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~~to move objects.~~
This position requires the ability to move quickly—including frequent walking ~~and,when~~and, when necessary, running to respond promptly to emergencies anywhere on a school campus.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:

Revised:
07/08/2002
05/14/2007
06/12/2018
12/10/2019
02/08/2022
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: A06
SHORT TITLE: STS068
STATE JOB CODE: 61320

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: NURSE, SCHOOL
State Title: Nurse, Registered
JOB DESCRIPTION

JOB GOAL:
To provide professional school nursing services in accordance with the Florida Nurse Practice Act and District School Health Services Plan for students and faculty in assigned school(s).

QUALIFICATIONS:
1. High school diploma or equivalency diploma.
2. Graduation from an accredited registered nurse program.
3. Minimum of one (1) year successful experience in nursing.
4. Possess a current license of Florida Registered Nurse, Certification in CPR and First Aid

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of federal, state and district rules, regulations and policies as they relate to job functions. Knowledge of the hardware and software applications used in assignment. Knowledge of normal childhood growth and development patterns to recognize abnormalities and symptoms of communicable diseases. Ability to read and interpret applicable laws, rules, policies and procedures. Ability to communicate effectively both orally and in writing. Ability to plan, organize and prioritize activities related to assignment. Ability to make presentations to a variety of audiences. Ability to carry out job responsibilities and handle sensitive information in a confidential manner. Ability to work independently and make decisions with minimum supervision. Ability to compose correspondence and prepare reports in an articulate manner. Ability to establish and maintain effective working relationships with other employees, the general public, and government agencies. Ability to work effectively to furnish needed information to administrators, other department, governmental agencies, media, the general public, and parents. Ability to organize and present health information in a manner to promote comprehension and behavior modification. Ability to assess an emergency situation, secure appropriate assistance and provide emergency care following current protocol. Ability to revise work schedule successfully when extenuating circumstances arise. Proficiency in basic computer applications including Microsoft Office (Word, Excel) and Outlook email is required.

REPORTS TO:
Specialist, School Health Services, or assigned administrator

SUPERVISES:
Licensed Practical Nurse and/or Health Aide

PERFORMANCE RESPONSIBILITIES:
1. Review consent from parents/guardians for students prior to providing health services.
2. Conduct nursing assessments on students with health complications or identified as high risk for developing health complications. Compile High Risk List and distribute as required.
3. Create Individualized Health Care plans (IHP) and Emergency Action Plans (EAP) on appropriate students. Distribute and educate staff on the implementation of the EAP
4. Monitor and review physician orders for students receiving medication or requiring procedures or treatments on a routine basis.
5. Ensure the proper training and adherence to district guidelines of school personnel who may be responsible for administering medications, procedures and/or treatments.
6. Supervise licensed practical nurses, health assistants, and unlicensed assistive personnel as mandated by the Florida Nurse Practice Act.
7. Maintain health records on students in assigned schools; complete reports to fulfill the requirements of the current School Health Services Plan.
8. Plan, implement, and evaluate procedures involving health concerns and subsequent care in the school setting, including development of care plans and/or emergency action plans.

9. Plan and implement in-service activities appropriate for personnel assigned to schools. Provide health information and materials to students and staff. Make recommendations for the provision and/or maintenance of a healthy and safe environment for students and staff.
10. Plan, implement, and facilitate the completion of the State of Florida requirements related to screenings and immunizations in accordance with compliance deadlines. Document and follow up on referrals
11. Prevent the spread of infection and communicable diseases by way of contact tracing, educating, determining the need for quarantine where appropriate.
12. Assist families with appropriate follow-up on medical concerns, the release of information for medical concerns, or suspected medical concerns.
13. Participate in Instructional Support Team (IST) Meetings and the preparation of Individualized Education Plans and 504 plans as they pertain to student medical concerns.
14. Communicate with parents and teachers via letters, notes and/or phone calls concerning care given, incidence/occurrence, pharmaceutical/medical referrals and/or exclusions.
15. Communicate with physicians and other health care professionals on matters affecting the students and staff.
16. Medicaid billing of health services for students as appropriate.
17. Provide emergency care and first aid as needed.
18. Administer and chart prescription medications as needed.
19. Serve as a resource person to students, parents, faculty, staff and administration.
20. Model and maintain high ethical standards.

CLUSTER TEAM LEAD additional qualifications and responsibilities may include:

Qualifications:
1. Minimum of one year's experience in school health nursing, preferred.
2. Previous experience in pediatric nursing or management/supervisory experience, preferred.
3. BSN, preferred.

Supervise:
RN, LPN, HA and/or UAP (unlicensed assistive personnel)

Performance Responsibilities:
1. Supervise and manages a team of nursing staff to ensure appropriate and adequate staffing based on the medical acuity of each school and that all medical/nursing care is delivered in a safe and timely manner.
2. Provide student specific training and monitors the UAP to ensure care is delivered appropriately.
3. Provide health education and health counseling to assist students, families and staff.
4. Review and updates training materials.
5. Provide orientation for newly hired nurses,
6. Communicate Florida Statue, health related board policy and department goals to staff.
7. Analyze and interpret data for decision making to review or improve student health.
8. Align school health services to state and district requirements.
9. Assist in the evaluation of medically complex and at-risk students.
10. Secure and utilize appropriate resources.

PHYSICAL REQUIREMENTS:
Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects

This position requires the ability to move quickly including frequent walking and, when necessary, running to respond promptly to emergencies anywhere on a school campus.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:

Revised:
07/08/2002
05/14/2007
06/12/2018
12/10/2019
02/08/2022
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: A06
SHORT TITLE: STS068
STATE JOB CODE: 61320

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: NURSE, SUB SCHOOL (LPN)
State Title: Nurse, LPN
JOB DESCRIPTION

JOB GOAL:
To provide nursing support and assistance in accordance with the Florida Nursing Practice Act and District School Health Services Plan for students and faculty to students in the clinic or assigned classroom(s).

QUALIFICATIONS:
1. High school diploma or approved equivalency diploma.
2. Graduation from a nursing program.
3. Current active LPN license in Florida.
4. Current CPR/AED certification (Adult and pediatric)
5. Current First Aide certification.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of laws, rules, policies and procedures related to assignment. Knowledge of medical procedures required by the assignment. Ability to work well with students, teachers, parents, and school staff. Ability to communicate effectively orally and in writing. Ability to maintain confidentiality.

REPORTS TO:
Specialist, Health Services, or assigned administrator

SUPERVISES:
N/A

CLINIC-BASED LPNS' PERFORMANCE RESPONSIBILITIES:
1. Provide services, within the scope of licensure, to meet the medical needs of identified students, including but not limited to suctioning, gastrointestinal tube feeding, nebulizer treatments, and other medical needs.
2. Administer authorized medications in accordance with state law and School Board policies.
3. Chart and record administration of medications.
4. Provide care to sick and/or injured students and employees.
5. Utilize electronic medical records and student information system to record and manage student health records.
6. Assist registered nurse with immunization record review and data collection
7. Participate in health screenings and health promotion activities as assigned.
8. Provide information and referral to community agencies for any person as directed.
9. Notify Public Health Unit and Health Services Specialist of reportable communicable disease when verified.
10. Follow OSHA and communicable disease guidelines
11. Order health supplies with approval.
12. Attend school staff and school health meetings.
13. Attend assigned inservice training sessions.
14. Consult with the Registered Nurse as necessary or appropriate.
15. Manage or assist in managing emergency health needs.
16. Ensure adherence to good safety standards.
17. Maintain confidentiality regarding school/workplace matters.
18. Exhibit interpersonal skills to work as an effective team member.
19. Model and maintain high ethical standards.
20. Represent the school and district in a positive and professional manner.
21. Demonstrate initiative in the performance of assigned responsibilities.
22. Communicate effectively and professionally with students, parents, staff, administration, and vendors across all mediums, including in-person, phone, and email
23. Keep supervisor informed of potential problems or unusual events.

24. Prepare all required reports and maintain all appropriate records.
25. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
26. Perform other tasks consistent with the goals and objectives of this position.

CLASSROOM-BASED LPNS' PERFORMANCE RESPONSIBILITIES:

1. Assigned workstation will be a specific classroom(s).
2. Complete duties described above appropriate to assigned classroom.
3. Assist students with hygiene needs, such as toileting, changing diapers, cleanliness, and grooming.
4. Assist students, as needed, by lifting, transferring, and/or positioning medically complex ESE students to facilitate educational activities and good health.
5. Assist students with daily living activities and encourage self-management.
6. Assist the classroom teacher as directed or appropriate.

PHYSICAL REQUIREMENTS:
Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

This position requires the ability to move quickly— including frequent walking and, when necessary, running—to respond promptly to emergencies

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved on:

Revised:

07/08/2002
12/13/2004
TBD

SALARY SCHEDULE:P/T
PAYGRADE: SLP
SHORT TITLE: STS144
STATE JOB CODE:61321

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: NURSE, SUB SCHOOL (LPN)
State Title: Nurse, LPN
JOB DESCRIPTION

JOB GOAL:
~~To provide nursing support and assistance to students in the clinic or assigned classroom(s~~). To provide nursing support and assistance in accordance with the Florida Nursing Practice Act and District School Health Services Plan for students and faculty to students in the clinic or assigned classroom(s).

QUALIFICATIONS:
1. High ~~School~~ school ~~Diploma~~ diploma or approved equivalency diploma.
2. Graduation from a nursing program.
3. Current active LPN license in Florida.
4. Current CPR/AED certification (Adult and pediatric) ~~or capable and willing to become certified.~~
5. Current First Aide certification ~~or capable and willing to become certified~~.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of laws, rules, policies and procedures related to assignment. Knowledge of medical procedures required by the assignment. Ability to work well with students, teachers, parents, and school staff. Ability to communicate effectively orally and in writing. Ability to maintain confidentiality.

REPORTS TO:
~~Principal or designee, and Registered Nurse responsible for the clinic.~~ Specialist~~/Mgr.~~, Health Services

SUPERVISES:
N/A

CLINIC-BASED LPNS' PERFORMANCE RESPONSIBILITIES:
1. Provide services, within the scope of licensure, to meet the medical needs of identified students, including but not limited to suctioning, gastrointestinal tube feeding, nebulizer treatments, and other medical needs.
2. Administer authorized medications in accordance with state law and School Board policies.
3. Chart and record administration of medications.
4. Provide care to sick and/or injured students and employees.
5. ~~Record data on health room log, student health record and other forms as directed.~~
5. Utilize electronic medical ~~record~~records and student information system to record and manage student health records..
6. Assist registered nurse with immunization record review and data collection
7. Participate in health screenings and health promotion activities as assigned.
8. Provide information and referral to community agencies for any person as directed.
9. Notify Public Health Unit and Health Services Specialist of reportable communicable disease when verified.
10. Follow OSHA and communicable disease guidelines
11. Order health supplies with approval.
12. Attend school staff and school health meetings.
13. Attend assigned inservice training sessions.
14. Consult with the Registered Nurse as necessary or appropriate.
15. Manage or assist in managing emergency health needs.
16. Ensure adherence to good safety standards.
17. Maintain confidentiality regarding school/workplace matters.
18. Exhibit interpersonal skills to work as an effective team member.
19. Model and maintain high ethical standards.
20. Represent the school and district in a positive and professional manner.
21. Demonstrate initiative in the performance of assigned responsibilities.

22. ~~Communicate effectively with students, parents, staff, administration and vendors~~. Communicate effectively and professionally with students, parents, staff, administration, and vendors across all mediums, including in-person, phone, and email
23. Keep supervisor informed of potential problems or unusual events.
24. Prepare all required reports and maintain all appropriate records.
25. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
26. Perform other tasks consistent with the goals and objectives of this position.

CLASSROOM-BASED LPNS' PERFORMANCE RESPONSIBILITIES:

1. Assigned ~~work station~~workstation will be a specific classroom(s).
2. Complete duties described above appropriate to assigned classroom.
3. Assist students with hygiene needs, such as toileting, changing diapers, cleanliness, and grooming.
4. Assist students, as needed, by lifting, transferring, and/or positioning medically complex ESE students to facilitate educational activities and good health.
5. Assist students with daily living activities and encourage self-management.
6. Assist the classroom teacher as directed or appropriate.

PHYSICAL REQUIREMENTS:
Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.
This position requires the ability to move quickly— including frequent walking and, when necessary, running—to respond promptly to emergencies

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved on:

Revised:

07/08/2002
12/13/2004
TBD

SALARY SCHEDULE:—P/T
PAYGRADE:—SLP
SHORT TITLE:–STS144
STATE JOB CODE:———61321

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: LICENSED PRACTICAL NURSE (LPN)
State Title: Nurse, Licensed Practical (LPN)
JOB DESCRIPTION

JOB GOAL:
To provide nursing support and assistance in accordance with the Florida Nursing Practice Act and District School Health Services Plan for students and faculty in the clinic or assigned classroom(s).

QUALIFICATIONS:
1. High school diploma or approved equivalency diploma.
2. Graduation from a nursing program.
3. Current active LPN license in Florida, Current CPR certification, Current First Aide certification.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of laws, rules, policies and procedures related to assignment. Knowledge of medical procedures required by the assignment. Ability to work well with students, teachers, parents, and school staff. Ability to communicate effectively orally and in writing. Ability to maintain confidentiality. Ability to plan, organize and prioritize activities related to assignment. Ability to work independently and make decisions with minimum supervision. Ability to assess an emergency, secure appropriate assistance and provide emergency care following current guidelines. Proficiency in basic computer applications including Microsoft Office (Word, Excel) and Outlook email is required.

REPORTS TO:
Principal or designee, and Registered Nurse responsible for the clinic, Health Services Specialist

SUPERVISES:
N/A

CLINIC-BASED LPNS' PERFORMANCE RESPONSIBILITIES:
1. Provide services, within the scope of licensure, to meet the medical needs of identified students, including but not limited to suctioning, gastrointestinal tube feeding, nebulizer treatments, and other medical needs.
2. Administer authorized medications in accordance with state law and School Board policies.
3. Chart and record administration of medications.
4. Provide care to sick and/or injured students and employees.
5. Record data on electronic health room log, student health record and other forms as directed.
6. Assist registered nurse with immunization record review and data collection
7. Participate in health screenings and health promotion activities as assigned.
8. Provide information and referral to community agencies for any person as directed.
9. Notify Public Health Unit and Health Services Specialist of reportable communicable disease when verified.
10. Follow OSHA and communicable disease guidelines
11. Prevent the spread of infection and communicable diseases by way of contact tracing and determining the need for quarantine where appropriate and the use of aseptic techniques
12. Order health supplies with approval.
13. Attend school staff and school health meetings.
14. Attend assigned inservice training sessions.
15. Consult with the Registered Nurse as necessary or appropriate.
16. Manage or assist in managing emergency health needs.
17. Ensure adherence to good safety standards.
18. Maintain confidentiality regarding school/workplace matters.
19. Exhibit interpersonal skills to work as an effective team member.
20. Model and maintain high ethical standards.
21. Represent the school and district in a positive and professional manner.
22. Demonstrate initiative in the performance of assigned responsibilities.
23. Communicate effectively and professionally with students, parents, staff, administration and vendors across

all mediums, including in person, phone and email
24. Keep supervisor informed of potential problems or unusual events.
25. Prepare all required reports and maintain all appropriate records.
26. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
27. Perform other tasks consistent with the goals and objectives of this position.

CLASSROOM-BASED LPNS' PERFORMANCE RESPONSIBILITIES:
1. Assigned workstation will be a specific classroom(s).
2. Complete duties described above appropriate to assigned classroom.
3. Assist students with hygiene needs, such as toileting, changing diapers, cleanliness, and grooming.
4. Assist students, as needed, by lifting, transferring, and/or positioning medically complex ESE students to facilitate educational activities and good health.
5. Assist students with daily living activities and encourage self-management.
6. Assist the classroom teacher as directed or appropriate.

PHYSICAL REQUIREMENTS:
Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

This position requires the ability to move quickly including frequent walking and, when necessary, running to respond promptly to emergencies.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved on:

Revised:
07/08/2002
12/13/2004
06/12/2018
02/08/2022
09/16/2025
TBD

SALARY SCHEDULE: SUPPORT
PAYGRADE: 64
SHORT TITLE: STS095
STATE JOB CODE: 61321

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: LICENSED PRACTICAL NURSE (LPN)
State Title: Nurse, Licensed Practical (LPN)
JOB DESCRIPTION

JOB GOAL:
To provide nursing support and assistance in accordance with the Florida Nursing Practice Act and District School Health Services Plan for students and faculty ~~to students~~ in the clinic or assigned classroom(s).

QUALIFICATIONS:
1. High ~~School~~ school ~~Diploma~~ diploma or approved equivalency diploma.
2. Graduation from a nursing program.
3. Current active LPN license in Florida, Current CPR certification, Current First Aide certification

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of laws, rules, policies and procedures related to assignment. Knowledge of medical procedures required by the assignment. Ability to work well with students, teachers, parents, and school staff. Ability to communicate effectively orally and in writing. Ability to maintain confidentiality. Ability to plan, organize and prioritize activities related to assignment. Ability to work independently and make decisions with minimum supervision. Ability to assess an emergency, secure appropriate assistance and provide emergency care following current guidelines. Proficiency in basic computer applications including Microsoft Office (Word, Excel) and Outlook email is required.

REPORTS TO:
Principal or designee, and Registered Nurse responsible for the clinic, Health Services Specialist

SUPERVISES:
N/A

CLINIC-BASED LPNS' PERFORMANCE RESPONSIBILITIES:
1. Provide services, within the scope of licensure, to meet the medical needs of identified students, including but not limited to suctioning, gastrointestinal tube feeding, nebulizer treatments, and other medical needs.
2. Administer authorized medications in accordance with state law and School Board policies.
3. Chart and record administration of medications.
4. Provide care to sick and/or injured students and employees.
5. Record data on electronic health room log, student health record and other forms as directed.
6. Assist registered nurse with immunization record review and data collection
7. Participate in health screenings and health promotion activities as assigned.
8. Provide information and referral to community agencies for any person as directed.
9. Notify Public Health Unit and Health Services Specialist of reportable communicable disease when verified.
10. Follow OSHA and communicable disease guidelines
11. Prevent the spread of infection and communicable diseases by way of contact tracing and determining the need for quarantine where appropriate and the use of aseptic techniques
12. Order health supplies with approval.
13. Attend school staff and school health meetings.
14. Attend assigned inservice training sessions.
15. Consult with the Registered Nurse as necessary or appropriate.
16. Manage or assist in managing emergency health needs.
17. Ensure adherence to good safety standards.
18. Maintain confidentiality regarding school/workplace matters.
19. Exhibit interpersonal skills to work as an effective team member.
20. Model and maintain high ethical standards.
21. Represent the school and district in a positive and professional manner.

22. Demonstrate initiative in the performance of assigned responsibilities.
23. Communicate effectively and professionally with students, parents, staff, administration and vendors across all mediums, including in person, phone and email.
24. Keep supervisor informed of potential problems or unusual events.
25. Prepare all required reports and maintain all appropriate records.
26. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
27. Perform other tasks consistent with the goals and objectives of this position.

CLASSROOM-BASED LPNS' PERFORMANCE RESPONSIBILITIES:

1. Assigned workstation will be a specific classroom(s).
2. Complete duties described above appropriate to assigned classroom.
3. Assist students with hygiene needs, such as toileting, changing diapers, cleanliness, and grooming.
4. Assist students, as needed, by lifting, transferring, and/or positioning medically complex ESE students to facilitate educational activities and good health.
5. Assist students with daily living activities and encourage self-management.
6. Assist the classroom teacher as directed or appropriate.

PHYSICAL REQUIREMENTS:
Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

This position requires the ability to move ~~quickly including~~quickly including ~~-~~frequent walking and, when necessary, running to respond promptly to emergencies.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved on:

Revised:
07/08/2002
12/13/2004
06/12/2018
02/08/2022
09/16/2025
TBD

SALARY SCHEDULE: SUPPORT
PAYGRADE: 64
SHORT TITLE: STS095
STATE JOB CODE: 61321

THE SCHOOL DISTRICT OF MANATEE COUNTY
Local Title: HEALTH AIDE (NON-INSTRUCTIONAL)
State Title: Clinic Attendant/Health Aide
JOB DESCRIPTION

JOB GOAL:
To provide nursing support and assistance to students in the clinic or assigned classroom(s).

QUALIFICATIONS:
1. High school diploma or equivalent.
2. Eagerness to assist children in the learning process.
3. Must be at least 21 years of age.
4. Current CPR certification (Adult and pediatric) or capable and willing to become certified.
5. Current First Aide certification or capable and willing to become certified.
6. Certified Nursing Assistant (CNA) or Patient Care Assistant (PCA) certification preferred. This is a requirement for health aides working in the school clinic.
7. Willing to be moved as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of child growth and development. Some understanding of various exceptionalities. Possess good organizational skills. Ability to prioritize functions and manage time wisely. Ability to communicate effectively, both orally and in writing. Ability to work well with students, teachers, parents, and school staff. Ability to maintain confidentiality. CNA (Certified Nursing Assistant) or PCA (Patient Care Assistant) preferred (required for clinic positions). Some experience in health care preferred.

REPORTS TO:
Principal or designee, Health Services Specialist and Registered Nurse responsible for the clinic

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Provide care to sick and/or injured students and employees
2. As trained by the School Nurse, administer authorized medications in accordance with state law and School Board policies.
3. Chart and record administration of medications.
4. Manage or assist in managing emergency health needs.
5. May be trained by the School Nurse to perform some medical procedures, such as gastrointestinal tube feedings, nebulizer treatments, and cauterizations.
6. Record data on health room log/spreadsheet, student health record, and other forms as directed.
7. Assist registered nurse with immunization record review and data collection.
8. Participate in health screenings and health promotion activities as assigned.
9. Provide information and referral to community agencies for any person as directed.
10. Notify Public Health Unit and Health Services Specialist of reportable communicable disease when verified.
11. Follow OSHA and communicable disease guidelines
12. Order health supplies with approval.
13. Attend school staff and school health meetings.
14. Attend assigned inservice training sessions.
15. Consult with the Registered Nurse as necessary or appropriate.
16. Ensure adherence to good safety standards.
17. Maintain confidentiality regarding school/workplace matters.
18. Exhibit interpersonal skills to work as an effective team member.
19. Model and maintain high ethical standards.
20. Represent the school and district in a positive and professional manner.
21. Demonstrate initiative in the performance of assigned responsibilities.

22. Communicate effectively with students, parents, staff, administration and vendors.
23. Keep supervisor informed of potential problems or unusual events.
24. Prepare all required reports and maintain all appropriate records.
25. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
26. Assigned work station will be a specific classroom(s) with occasional work in clinic as needed.
27. Complete duties described above appropriate to assigned classroom.
28. Assist medically complex students, as needed, by lifting, transferring, and/or positioning to facilitate educational activities and good health.
29. Assist the classroom teacher as directed or appropriate
30. Perform other tasks consistent with the goals and objectives of this position.
31. For clinic staff: Perform, as necessary, those medical procedures allowed by law after student specific training by a Registered Nurse. Procedures may include but are not limited to g-tube feedings, blood glucose checks, carbohydrate counting, catheterization, nebulizer treatments. May include heavy lifting in and out of vehicular equipment.

PHYSICAL REQUIREMENTS:
Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

This position requires the ability to move quickly— including frequent walking and, when necessary, running—to respond promptly to emergencies

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid in accordance with the agreement negotiated between the Manatee Education Association (MEA) and the School Board of Manatee County. Length of the work year and hours of employment shall be those established by the District and MEA.

EVALUATION:
Performance of this job will be evaluated in accordance with the agreement negotiated between the MEA and the School Board of Manatee County.

Board approved:
06/13/2011
05/22/2018

SALARY SCHEDULE: PARAPROFESSIONAL
PAY GRADE: TA6
SHORT TITLE: STS077
STATE JOB CODE: 61330

THE SCHOOL DISTRICT OF MANATEE COUNTY
Local Title: HEALTH AIDE (NON-INSTRUCTIONAL)
State Title: Clinic Attendant/Health Aide
JOB DESCRIPTION

JOB GOAL:
To provide nursing support and assistance to students in the clinic or assigned classroom(s).

QUALIFICATIONS:
1. High school diploma or equivalent.
2. Eagerness to assist children in the learning process.
3. Must be at least 21 years of age.
4. Current CPR certification (Adult and pediatric) or capable and willing to become certified.
5. Current First Aide certification or capable and willing to become certified.
6. Certified Nursing Assistant (CNA) or Patient Care Assistant (PCA) certification preferred. This is a requirement for health aides working in the school clinic.
7. Willing to be moved as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:
Knowledge of child growth and development. Some understanding of various exceptionalities. Possess good organizational skills. Ability to prioritize functions and manage time wisely. Ability to communicate effectively, both orally and in writing. Ability to work well with students, teachers, parents, and school staff. Ability to maintain confidentiality. CNA (Certified Nursing Assistant) or PCA (Patient Care Assistant) preferred (required for clinic positions). Some experience in health care preferred.

REPORTS TO:
Principal or designee, Health Services Specialist~~/Mgr~~ and Registered Nurse responsible for the clinic.~~,~~

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
1. Provide care to sick and/or injured students and employees~~.~~
2. As trained by the School Nurse, administer authorized medications in accordance with state law and School Board policies.
3. Chart and record administration of medications.
4. Manage or assist in managing emergency health needs.
5. May be trained by the School Nurse to perform some medical procedures, such as gastrointestinal tube feedings, nebulizer treatments, and cauterizations.
6. Record data on health room log/spreadsheet, student health record, and other forms as directed.
7. Assist registered nurse with immunization record review and data collection.
8. Participate in health screenings and health promotion activities as assigned.
9. Provide information and referral to community agencies for any person as directed.
10. Notify Public Health Unit and Health Services Specialist of reportable communicable disease when verified.
11. Follow OSHA and communicable disease guidelines
12. Order health supplies with approval.
13. Attend school staff and school health meetings.
14. Attend assigned inservice training sessions.
15. Consult with the Registered Nurse as necessary or appropriate.
16. Ensure adherence to good safety standards.
17. Maintain confidentiality regarding school/workplace matters.
18. Exhibit interpersonal skills to work as an effective team member.
19. Model and maintain high ethical standards.
20. Represent the school and district in a positive and professional manner.

21. Demonstrate initiative in the performance of assigned responsibilities.
22. Communicate effectively with students, parents, staff, administration and vendors.
23. Keep supervisor informed of potential problems or unusual events.
24. Prepare all required reports and maintain all appropriate records.
25. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
26. Assigned work station will be a specific classroom(s) with occasional work in clinic as needed.
27. Complete duties described above appropriate to assigned classroom.
28. Assist medically complex students, as needed, by lifting, transferring, and/or positioning to facilitate educational activities and good health.
29. Assist the classroom teacher as directed or appropriate
30. Perform other tasks consistent with the goals and objectives of this position.
~~30.~~31. For clinic staff: Perform, as necessary, those medical procedures allowed by law after student specific training by a Registered Nurse. Procedures may include but are not limited to g-tube feedings, blood glucose checks, carbohydrate counting, catheterization, nebulizer treatments. May include heavy lifting in and out of vehicular equipment.

PHYSICAL REQUIREMENTS:
~~Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently and/or up to 10 pounds of force as needed to move objects.~~
Heavy Work: -Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.
This position requires the ability to move quickly— including frequent walking and, when necessary, running—to respond promptly to emergencies

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid in accordance with the agreement negotiated between the Manatee Education Association (MEA) and the School Board of Manatee County. Length of the work year and hours of employment shall be those established by the District and MEA.

EVALUATION:
Performance of this job will be evaluated in accordance with the agreement negotiated between the MEA and the School Board of Manatee County.

Board approved:
06/13/2011
05/22/2018

SALARY SCHEDULE: PARAPROFESSIONAL
PAY GRADE: ~~TA2~~TA6
SHORT TITLE: STS077
STATE JOB CODE: 61330

AGENDA ITEM NO. 14.1

School Board of Manatee County
March 10, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Budget Amendments for January 2026 (No Financial Impact)

Executive Summary

State Board of Administration Rule 6A-1.007(2) states, "The School Board shall approve amendments to the district school budget whenever the function and object amounts in the accounts prescribed by the State Board for the budget form are changed in the original budget approved by the School Board."

The following table reflects changes in fund balance by fund for the month of January 2026

	General Fund	Debt Service	Capital Projects	Federal Funds	Food Service	Internal Service *	Trust & Agency
Budgeted Ending Fund Balance 12/31/2025	$59,878,302	$15,322,153	$74,026,426	$0	$10,471,845	$15,376,081	$0
Fiscal Impact	$(5,789,476)	$4,504	$10,220,992	$0	$(100)	$(2,215,771)	$0
Budgeted Ending Fund Balance 01/31/2026	$54,088,826	$15,326,657	$84,247,418	$0	$10,471,745	$13,160,310	$0

* Self-insurance Health Fund and Worker's Compensation Fund

General Fund budgeted ending fund balance decreased by $5,789,476, primarily reflecting 2025-26 FLDOE Third Calculation changes $11,221,215, and EDEP net changes reflecting current enrollment and 2025-26 raises $751,243 partially offset by reduced charter school and contract site payments based on 2025-26 FLDOE Third Calculation student FTE $6,056,611.

Debt Service Fund budgeted ending fund balance increased by $4,504 due to interest on investments and changes in fair market value.

Capital Projects Fund budgeted ending fund balance increased by $10,220,992 mainly due to a portion of the Bayshore High School Renovation/Addition/CTE programs project moved to 2026_27 $10 million.

Internal Service Health Insurance Fund budgeted ending fund balance decreased by $2,215,771 based

on actuarial forecast of increased claims and reduced premium collections.

There were no other significant changes to the budgeted ending fund balances.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of the budget amendments for January 2026 (No Financial Impact).

Financial Impact
The General Fund budgeted ending assigned/unassigned fund balance as of January 2026 is 8.28%. This represents a decrease versus December 2025 of 0.81%.

Contact
Submitting Department: Budget Department
Initiated By: Gina Maliniak, Budget Director

Attachments:
Jan 2026 Budget Amendment Summary
Combined January 2026 Budget Amendments

Year	2026
Posting Period	7
Entry Type	(All)

Row Labels	Sum of YTD Current
1	**$5,789,475**
3	
10101 General Fund	$11,224,912
10102 General Fund Grants	($158,029)
4	
10101 General Fund	($5,435,436)
10102 General Fund Grants	$158,029
2	**($4,504)**
3	
29123 Lease Purchase Bond 2023	($708)
29190 Lease Purchase Bond 2015	($30)
29193 Lease Purchase Bond 2017	($513)
29196 Lease Purchase Bond 2016	($116)
29125 Lease Purchase Bond 2025	($3,835)
29901 QSCB 2010	$0
4	
29193 Lease Purchase Bond 2017	$483
29901 QSCB 2010	$215
3	**($10,220,992)**
3	
39123 COPS Series 2023A	($97,251)
39197 Impact Fees	($49,733)
37025 Local Capital Improvement 2025	($140,533)
39125 COPS Series 2025A	($430,691)
4	
39123 COPS Series 2023A	($2,599)
39197 Impact Fees	$89,198
37025 Local Capital Improvement 2025	($23,804)
37026 Local Capital Improvement 2026	($166,785)
39126 COPS Series 2026A	$0
37023 Local Capital Improvement 2023	$598,607
39125 COPS Series 2025A	$0
39192 Sales Tax Proceeds	($9,997,401)
39198 Ed Facilities Security Grants	$0
4	**$100**
3	
41001 Food Services	($438)
42101 Federal Cash Advance	($416,510)
42201 Federal Non Cash Advance	($5,364)
4	
41001 Food Services	$538
42101 Federal Cash Advance	$416,510
42201 Federal Non Cash Advance	$5,364

General Fund
January 2026 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(120,728,572)	(120,728,572)	-	0.00%	
3XX	Revenues	(602,462,772)	(591,395,890)	11,066,882	-1.84%	
3XX	Transfers In and Other Funding Sources	(27,780,304)	(27,780,304)	-	0.00%	
5XX	Instructional	447,431,447	441,527,685	(5,903,762)	-1.32%	
61X	Student Support Services	30,495,901	30,409,133	(86,768)	-0.28%	
62X	Instructional Media Services	6,183,576	6,190,251	6,675	0.11%	
63X	Instruction and Curriculum Development	12,684,901	12,708,071	23,170	0.18%	
64X	Instructional Staff Training	5,008,410	5,093,763	85,353	1.70%	
65X	Instructional Technology	7	7	-	0.00%	
71X	Board	1,668,404	1,646,578	(21,826)	-1.31%	
72X	General Admin Superintendent	4,625,419	4,769,381	143,963	3.11%	
73X	School Administration	40,070,524	40,029,557	(40,967)	-0.10%	
74X	Facility Acquisition and Construction	9,848,898	9,861,069	12,171	0.12%	
75X	Fiscal Services	4,137,545	4,137,545	-	0.00%	
76X	Food Services	28	28	-	0.00%	
77X	Central Services	19,629,869	19,672,894	43,025	0.22%	
78X	Transportation	21,599,124	21,633,207	34,083	0.16%	
79X	Operation of Plant	56,522,014	56,550,387	28,373	0.05%	
81X	Maintenance of Plant	13,089,497	13,091,756	2,259	0.02%	
82X	Administrative Technology	9,600,397	9,628,064	27,667	0.29%	
91X	Community Services	7,478,040	7,847,217	369,177	4.94%	1
92X	Debt Service	1,019,345	1,019,345	-	0.00%	
97X	Transfer Out	-	-	-	n/a	
9XX	Budgeted Fund Balance	59,878,302	54,088,826	(5,789,475)	-9.67%	2

Reference 1 - Comments for Functional Changes over 5%:	Budget Amendment
EDEP Program changes based on current enrollment and 2025-26 raises	363,443
Other misc adjustments	5,734
Total	369,177

General Fund
January 2026 Budget Amendment Summary

Reference 2 - Comments for Functional Changes over 5%:	Budget Amendment
2025-26 FLDOE 3rd Calculation Adjustments	11,221,215
Charter Schools Survey 2 Adjustments	(5,892,135)
Contract Sites Survey 2 Adjustments	(164,476)
EDEP Program changes based on current enrollment and 2025-26 raises	751,243
Other misc adjustments	(126,373)
Total	5,789,475

General Fund
January 2026 Budget Amendment Summary

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	91010	Community Services	416101	NB Support Regular Pay	9308	13820	After School Enrichment				EDEP 25_26 Projections	0000140162	2,242.46
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	91010	Community Services	421103	Retirement System	9308	13820	After School Enrichment				EDEP 25_26 Projections	0000140162	104,809.12
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	91010	Community Services	422001	FICA	9308	13820	After School Enrichment				EDEP 25_26 Projections	0000140162	1,856.74
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	91010	Community Services	424001	Worker's Compensation	9308	13820	After School Enrichment				EDEP 25_26 Projections	0000140162	1,427.06
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	91010	Community Services	432001	Insurance and Bond Premiums	9308	13820	After School Enrichment				EDEP 25_26 Projections	0000140162	(1,000.02)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	91010	Community Services	436002	Rentals Software	9308	13820	After School Enrichment				EDEP 25_26 Projections	0000140162	(4,200.00)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	91010	Community Services	451001	Supplies	9308	13820	After School Enrichment				EDEP 25_26 Projections	0000140162	(29,714.74)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	91010	Community Services	452001	Textbooks	9308	13820	After School Enrichment				EDEP 25_26 Projections	0000140162	(4,500.00)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	91010	Community Services	473001	Dues and Fees	9308	13820	After School Enrichment				EDEP 25_26 Projections	0000140162	102,571.15
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	91010	Community Services	475004	Part time Hourly Employees	9308	13820	After School Enrichment				EDEP 25_26 Projections	0000140162	189,951.01
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	432001	Insurance and Bond Premiums	9308	13820	After School Enrichment				01.05.26 Negative Balances 9308_9501	0000140199	0.02
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	433001	Local Travel	9308	13820	After School Enrichment				01.05.26 Negative Balances 9308_9501	0000140199	(0.02)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	416301	NCH Regular Pay	0181	14464	Leasing/Rental Contracts				TRANSFER FUNDS FROM FUNCTION 62010 TO FUNCTION 91010 AND FROM OBJECT 416301	0000141007	1,558.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	416301	NCH Regular Pay	0181	14464	Leasing/Rental Contracts				TRANSFER FUNDS FROM FUNCTION 62010 TO FUNCTION 91010 AND OBJECT 416301	0000141008	602.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	421103	Retirement System	0181	14464	Leasing/Rental Contracts				TRANSFER FUNDS FROM FUNCTION 62010 TO FUNCTION 91010 AND OBJECT 421103/ PROGRAM 14464	0000141012	311.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	422001	FICA	0181	14464	Leasing/Rental Contracts				TRANSFER FUNDS FROM FUNCTION 62010 TO FUNCTION 91010 AND OBJECT 422001/ PROGRAM 14464	0000141014	170.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	424001	Worker's Compensation	0181	14464	Leasing/Rental Contracts				TRANSFER FUNDS FROM FUNCTION 62010 TO FUNCTION 91010 AND OBJECT 424001/ PROGRAM 14464	0000141016	23.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	416301	NCH Regular Pay	0181	14464	Leasing/Rental Contracts				TRANSFER FUNDS FROM FUNCTION 62010 TO FUNCTION 91010 AND OBJECT 416301/ PROGRAM 14464	0000141019	59.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	416301	NCH Regular Pay	0181	14464	Leasing/Rental Contracts				TRANSFER FUNDS FROM FUNCTION 62010 TO FUNCTION 91010 AND OBJECT 416301/ PROGRAM 14464	0000141147	1,798.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	421103	Retirement System	0181	14464	Leasing/Rental Contracts				TRANSFER FUNDS FROM 62010 TO 91010 OBJECT 421103/ PROGRAM 14464.	0000141148	238.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	421103	Retirement System	0181	14464	Leasing/Rental Contracts				TRANSFER FUNDS FROM FUNCTION 79010 TO FUNCTION 91010 AND OBJECT 421103/ PROGRAM 14464.	0000141149	15.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	422001	FICA	0181	14464	Leasing/Rental Contracts				TRANSFER FUNDS FROM FUNCTION 62010 TO FUNCTION 91010 AND OBJECT 422001	0000141150	138.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	424001	Worker's Compensation	0181	14464	Leasing/Rental Contracts				TRANSFER FUNDS FROM FUNCTION 62010 TO FUNCTION 91010 AND OBJECT 424001/ PROGRAM 14464	0000141151	18.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	416102	NB Support Overtime Pay	9602	13821	EDEP Covered Costs	SDMC6	6930100004	6930100004	Stem/Choice Showcase	0000141331	591.59
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	421103	Retirement System	9602	13821	EDEP Covered Costs	SDMC6	6930100004	6930100004	Stem/Choice Showcase	0000141331	83.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	422001	FICA	9602	13821	EDEP Covered Costs	SDMC6	6930100004	6930100004	Stem/Choice Showcase	0000141331	45.26
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	424001	Worker's Compensation	9602	13821	EDEP Covered Costs	SDMC6	6930100004	6930100004	Stem/Choice Showcase	0000141331	5.92
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	451001	Supplies	9308	13820	After School Enrichment				Transfer funds for Radios at Gullett Elem	0000141557	(1,084.50)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	10101	General Fund	91010	Community Services	464201	FF&E-Non Capitalized	9308	13820	After School Enrichment				Transfer funds for Radios at Gullett Elem	0000141557	1,084.50
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	91010	Community Services	439001	Other Purchased Services	9322	12482	Take Stock in Children				January 2026 TSIC Fingerprints	0000141975	78.50
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	10101	General Fund	91010	Community Services	439002	Printing	9322	12482	Take Stock in Children				January 2026 TSIC Printing	0000142247	0.06
1																		Total		369,177.11

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
2	Includes 3,460 lines of detail. Please contact the District office for a copy of information.																			5,789,475.39
2																		Total		5,789,475.39

Debt Service Fund
January 2026 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance*	(14,906,156)	(14,906,156)	-	0.00%	
3XX	Revenues	(1,778,668)	(1,783,871)	(5,202)	0.29%	
3XX	Transfers In	(44,991,372)	(44,991,372)	-	0.00%	
92X	Debt Service	46,354,043	46,354,741	698	0.00%	
9XX	Budgeted Fund Balance	15,322,153	15,326,657	4,504	0.03%	

Capital Fund
January 2026 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(317,735,276)	(317,735,276)	-	0.00%	
3XX	Revenues	(227,577,172)	(228,154,847)	(577,675)	0.25%	
3XX	Transfers In and Other Funding Sources	(231,081,066)	(231,221,599)	(140,533)	0.06%	
74X	Facility Acquisition and Construction	629,904,548	620,401,764	(9,502,784)	-1.51%	
92X	Debt Service	1,645,369	1,645,369	-	0.00%	
97X	Transfer Out	70,817,169	70,817,169	-	0.00%	
9XX	Budgeted Fund Balance	74,026,426	84,247,418	10,220,992	13.81%	1

Reference 1 - Comments for Functional Changes over 5%:	Budget Amendment
A portion of the Bayshore High School Renovation/Addition/CTE programs project moved to 2026_27	(10,000,000)
Interest on investments forecasted increase	(577,675)
Local Capital Improvement adjustment to charter schools based on student FTE change	(345,777)
Insurance Loss Recovery for Hurricane Milton	(140,533)
Manatee High School Gym storm damage amendment	776,295
Other misc adjustments	66,698
Total	(10,220,992)

Capital Fund
January 2026 Budget Amendment Summary

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	37023	Local Capital Improvement 2023	74010	Facilities Acquisition and Con	468101	Remodeling & Renovations-Cap	9515	30001	Capital Projects	SDMC3	3951532115	3000000300	Remodeling & Renovations-Cap	0000140943	(19,500.00)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	37023	Local Capital Improvement 2023	74010	Facilities Acquisition and Con	468101	Remodeling & Renovations-Cap	9515	30001	Capital Projects	SDMC3	3951532120	3000000100	Remodeling & Renovations-Cap	0000140943	(3,000.00)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	37023	Local Capital Improvement 2023	97010	Transfers	492001	Transfers to Debt Service Fund	9798	39096	2016 Series COPS				Transfers to Debt Service Fund	0000141878	621,107.27
1	7	KK_REV_BUD	SDMC1	Adjustment	Posted	37025	Local Capital Improvement 2025	30000	Revenue	374101	Insurance Loss Recovery		13746	Emerg Mngt - Milton				Insurance Loss Recovery	0000141152	(140,532.93)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	37025	Local Capital Improvement 2025	74010	Facilities Acquisition and Con	467201	Imp other than Build-Non Cap	9515	30001	Capital Projects	SDMC3	3951500006	3000000200	Imp other than Build-Non Cap	0000141687	(178,992.00)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	37025	Local Capital Improvement 2025	74010	Facilities Acquisition and Con	468101	Remodeling & Renovations-Cap	9515	13746	Emerg Mngt - Milton	SDMC3	3951530181	3000000200	Remodeling & Renovations-Cap	0000140995	776,295.00
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	37025	Local Capital Improvement 2025	74010	Facilities Acquisition and Con	468101	Remodeling & Renovations-Cap	9515	30001	Capital Projects	SDMC3	3951530181	3000000200	Remodeling & Renovations-Cap	0000140991	(776,295.00)
1	7	KK_DET_BUD	SDMC1	Adjustment	Unposted	37025	Local Capital Improvement 2025	74010	Facilities Acquisition and Con	468101	Remodeling & Renovations-Cap	9515	30001	Capital Projects	SDMC3	3951530181	3000000200	Remodeling & Renovations-Cap	0000140991	776,295.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37025	Local Capital Improvement 2025	74010	Facilities Acquisition and Con	468101	Remodeling & Renovations-Cap	9515	30001	Capital Projects	SDMC3	3951500524	3000000200	Remodeling & Renovations-Cap	0000140979	2,600.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37025	Local Capital Improvement 2025	74010	Facilities Acquisition and Con	468101	Remodeling & Renovations-Cap	9515	30001	Capital Projects	SDMC3	3951531220	3000000200	Remodeling & Renovations-Cap	0000140979	(2,600.00)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	37025	Local Capital Improvement 2025	97010	Transfers	492001	Transfers to Debt Service Fund	9798	39096	2016 Series COPS				Transfers to Debt Service Fund	0000141878	(621,107.27)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	464101	FF&E-Capitalized	9512	30001	Capital Projects	SDMC3	3951200100	3951200300	FF&E-Capitalized	0000141430	145,200.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	464101	FF&E-Capitalized	9615	38760	Disctrictwide FF&E				FF&E-Capitalized	0000140500	7,069.92
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	464101	FF&E-Capitalized	9615	38760	Disctrictwide FF&E				FF&E-Capitalized	0000141677	7,362.50
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	464101	FF&E-Capitalized	9615	38760	Disctrictwide FF&E				FF&E-Capitalized	0000141513	5,789.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	464201	FF&E-Non Capitalized	9512	30001	Capital Projects	SDMC3	3951200100	3951200300	FF&E-Non Capitalized	0000141512	5,000.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	464201	FF&E-Non Capitalized	9512	30001	Capital Projects	SDMC3	3951200100	3951200401	FF&E-Non Capitalized	0000141036	10,000.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	464201	FF&E-Non Capitalized	9512	30001	Capital Projects	SDMC3	3951200100	3951200401	FF&E-Non Capitalized	0000140287	5,000.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	464201	FF&E-Non Capitalized	9512	30001	Capital Projects	SDMC3	3951200100	3951200401	FF&E-Non Capitalized	0000140942	31,000.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	464201	FF&E-Non Capitalized	9615	38760	Disctrictwide FF&E				FF&E-Non Capitalized	0000140500	(7,069.92)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	464201	FF&E-Non Capitalized	9615	38760	Disctrictwide FF&E				FF&E-Non Capitalized	0000141677	(7,362.50)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	464201	FF&E-Non Capitalized	9615	38760	Disctrictwide FF&E				FF&E-Non Capitalized	0000141513	(5,789.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	464901	FF&E-Tech Related Non Cap	9571	34090	Digital Records Transition				FF&E-Tech Related Non Cap	0000140723	(7,200.00)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	467201	Imp other than Build-Non Cap	9515	30001	Capital Projects	SDMC3	3951500006	3000000200	Imp other than Build-Non Cap	0000141687	178,992.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	468201	Remodeling & Renovations-NonCa	9512	30001	Capital Projects	SDMC3	3951200085	3951200085	Remodeling & Renovations-NonCa	0000141567	(50,000.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	468201	Remodeling & Renovations-NonCa	9512	30001	Capital Projects	SDMC3	3951200085	3951200085	Remodeling & Renovations-NonCa	0000141243	(200,000.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	468201	Remodeling & Renovations-NonCa	9512	30001	Capital Projects	SDMC3	3951200085	3951200085	Remodeling & Renovations-NonCa	0000141559	(125,000.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	468201	Remodeling & Renovations-NonCa	9512	30001	Capital Projects	SDMC3	3951200100	3951200300	Remodeling & Renovations-NonCa	0000141512	(5,000.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	468201	Remodeling & Renovations-NonCa	9512	30001	Capital Projects	SDMC3	3951200100	3951200300	Remodeling & Renovations-NonCa	0000141430	(145,200.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	468201	Remodeling & Renovations-NonCa	9512	30001	Capital Projects	SDMC3	3951200100	3951200401	Remodeling & Renovations-NonCa	0000141036	(10,000.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	468201	Remodeling & Renovations-NonCa	9512	30001	Capital Projects	SDMC3	3951200100	3951200401	Remodeling & Renovations-NonCa	0000140287	(5,000.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	468201	Remodeling & Renovations-NonCa	9512	30001	Capital Projects	SDMC3	3951200100	3951200401	Remodeling & Renovations-NonCa	0000140942	(31,000.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	468201	Remodeling & Renovations-NonCa	9512	30001	Capital Projects	SDMC3	3951200100	3951200700	Remodeling & Renovations-NonCa	0000141567	50,000.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	468201	Remodeling & Renovations-NonCa	9512	30001	Capital Projects	SDMC3	3951200100	3951200700	Remodeling & Renovations-NonCa	0000141243	200,000.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	468201	Remodeling & Renovations-NonCa	9512	30001	Capital Projects	SDMC3	3951200100	3951200700	Remodeling & Renovations-NonCa	0000141559	125,000.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74010	Facilities Acquisition and Con	468201	Remodeling & Renovations-NonCa	9571	34075	HVAC IT Data Center				Remodeling & Renovations-NonCa	0000140723	7,200.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2101	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	84,597.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2102	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	1,099,638.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2104	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	1,668,224.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2120	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	558,432.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2121	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	517,067.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2122	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	37,833.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2123	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	703,629.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2124	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	266,082.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2131	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	379,178.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2141	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	372,493.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2161	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	29,429.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2181	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	845,287.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2182	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	844,679.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2191	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	211,277.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	2192	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	390,924.00
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	9798	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141679	(345,777.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	37026	Local Capital Improvement 2026	74310	Charter School CO-LCI	479301	Charter School CO 1.5 Mil	9798	40005	Charter School CO - 1.5 Mil				Charter School CO 1.5 Mil	0000141412	(8,008,769.00)
1	7	KK_REV_BUD	SDMC1	Adjustment	Posted	39123	COPS Series 2023A	30000	Revenue	343101	Interest on Investments		00000	Discretionary				Interest on Investments	0000141877	(97,250.98)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951531005	3000000200	Building & Fixed Equipment	0000141281	70,421.62
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951531861	3000000200	Building & Fixed Equipment	0000141281	7,493.25
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951575966	3000000200	Building & Fixed Equipment	0000141281	11,242.31
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951531005	3000000200	Building & Fixed Equipment	0000141144	2.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951531005	3000000300	Building & Fixed Equipment	0000141144	(2.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951531215	3000000200	Building & Fixed Equipment	0000141329	0.65
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951531215	3000000200	Building & Fixed Equipment	0000140486	(584.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951531215	3000000300	Building & Fixed Equipment	0000141329	(0.65)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951531215	3000000300	Building & Fixed Equipment	0000140486	584.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951531861	3000000100	Building & Fixed Equipment	0000141675	39,629.39
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951531861	3000000200	Building & Fixed Equipment	0000141398	(7,493.25)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951531861	3000000200	Building & Fixed Equipment	0000141438	(7,493.25)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951531861	3000000200	Building & Fixed Equipment	0000141675	938,589.94
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951531861	3000000300	Building & Fixed Equipment	0000141675	(978,219.33)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539860	3000000200	Building & Fixed Equipment	0000140944	167,001.12
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	464101	FF&E-Capitalized	9515	30001	Capital Projects	SDMC3	3951531861	3000000400	FF&E-Capitalized	0000140951	8,201.71
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	464201	FF&E-Non Capitalized	9515	30001	Capital Projects	SDMC3	3951531861	3000000400	FF&E-Non Capitalized	0000140951	(8,201.71)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	464201	FF&E-Non Capitalized	9515	30001	Capital Projects	SDMC3	3951575966	3000000400	FF&E-Non Capitalized	0000140944	(167,001.12)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	464901	FF&E-Tech Related Non Cap	9515	30001	Capital Projects	SDMC3	3951531005	3000000500	FF&E-Tech Related Non Cap	0000141281	(70,421.62)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	464901	FF&E-Tech Related Non Cap	9515	30001	Capital Projects	SDMC3	3951531861	3000000500	FF&E-Tech Related Non Cap	0000141281	(7,493.25)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	464901	FF&E-Tech Related Non Cap	9515	30001	Capital Projects	SDMC3	3951539860	3000000500	FF&E-Tech Related Non Cap	0000141281	(2,598.79)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	464901	FF&E-Tech Related Non Cap	9515	30001	Capital Projects	SDMC3	3951575966	3000000500	FF&E-Tech Related Non Cap	0000141281	(11,242.31)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	464901	FF&E-Tech Related Non Cap	9515	30001	Capital Projects	SDMC3	3951531861	3000000400	FF&E-Tech Related Non Cap	0000141398	7,493.25
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39123	COPS Series 2023A	74010	Facilities Acquisition and Con	464901	FF&E-Tech Related Non Cap	9515	30001	Capital Projects	SDMC3	3951531861	3000000500	FF&E-Tech Related Non Cap	0000141438	7,493.25
1	7	KK_REV_BUD	SDMC1	Adjustment	Posted	39125	COPS Series 2025A	30000	Revenue	343101	Interest on Investments		00000	Discretionary				Interest on Investments	0000141877	(430,691.05)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39125	COPS Series 2025A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539360	3000000200	Building & Fixed Equipment	0000141685	(0.50)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39125	COPS Series 2025A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539360	3000000300	Building & Fixed Equipment	0000141685	0.50
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39125	COPS Series 2025A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539880	3000000200	Building & Fixed Equipment	0000140486	(8,108.74)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39125	COPS Series 2025A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539880	3000000300	Building & Fixed Equipment	0000140486	8,108.74
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39125	COPS Series 2025A	74010	Facilities Acquisition and Con	464301	Computer Hardware-Capitalized	9515	30001	Capital Projects	SDMC3	3951539360	3000000500	Computer Hardware-Capitalized	0000140513	56,779.24
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39125	COPS Series 2025A	74010	Facilities Acquisition and Con	464301	Computer Hardware-Capitalized	9515	30001	Capital Projects	SDMC3	3951539880	3000000500	Computer Hardware-Capitalized	0000140512	56,779.24
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39125	COPS Series 2025A	74010	Facilities Acquisition and Con	464901	FF&E-Tech Related Non Cap	9515	30001	Capital Projects	SDMC3	3951539360	3000000500	FF&E-Tech Related Non Cap	0000140513	(56,779.24)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39125	COPS Series 2025A	74010	Facilities Acquisition and Con	464901	FF&E-Tech Related Non Cap	9515	30001	Capital Projects	SDMC3	3951539880	3000000500	FF&E-Tech Related Non Cap	0000140512	(56,779.24)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39126	COPS Series 2026A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951532050	3000000200	Building & Fixed Equipment	0000141423	(66,700.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39126	COPS Series 2026A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951532050	3000000300	Building & Fixed Equipment	0000141423	66,700.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39126	COPS Series 2026A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539380	3000000100	Building & Fixed Equipment	0000141684	3,954,465.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39126	COPS Series 2026A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539380	3000000200	Building & Fixed Equipment	0000141684	(3,954,465.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39126	COPS Series 2026A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539835	3000000200	Building & Fixed Equipment	0000140503	(399.87)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39126	COPS Series 2026A	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539835	3000000300	Building & Fixed Equipment	0000140503	399.87
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	39192	Sales Tax Proceeds	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951520145	3000000200	Building & Fixed Equipment	0000141668	(10,000,000.00)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	39192	Sales Tax Proceeds	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539860	3000000200	Building & Fixed Equipment	0000141281	2,598.79
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	39192	Sales Tax Proceeds	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951575990	3000000200	Building & Fixed Equipment	0000141281	81,967.84
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	39192	Sales Tax Proceeds	74010	Facilities Acquisition and Con	464901	FF&E-Tech Related Non Cap	9515	30001	Capital Projects	SDMC3	3951575990	3000000500	FF&E-Tech Related Non Cap	0000141281	(81,967.84)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39192	Sales Tax Proceeds	74010	Facilities Acquisition and Con	469201	Computer Software-NonCap	9571	34013	Blackboard Enterprise				Computer Software-NonCap	0000140504	1,500.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39192	Sales Tax Proceeds	74010	Facilities Acquisition and Con	469201	Computer Software-NonCap	9571	34015	Destiny Follett Enterprise				Computer Software-NonCap	0000140504	(1,

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
1	7	KK_REV_BUD	SDMC1	Adjustment	Posted	39197	Impact Fees	30000	Revenue	343101	Interest on Investments		00000	Discretionary				Interest on Investments	0000141877	(49,733.15)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	39197	Impact Fees	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539849	3000000300	Building & Fixed Equipment	0000141327	89,198.06
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39197	Impact Fees	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539720	3000000200	Building & Fixed Equipment	0000141768	(50,000.00)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39197	Impact Fees	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539720	3000000300	Building & Fixed Equipment	0000141768	50,000.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39197	Impact Fees	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539869	3000000200	Building & Fixed Equipment	0000140489	(11,207.35)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39197	Impact Fees	74010	Facilities Acquisition and Con	463001	Building & Fixed Equipment	9515	30001	Capital Projects	SDMC3	3951539869	3000000300	Building & Fixed Equipment	0000140489	11,207.35
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39197	Impact Fees	74010	Facilities Acquisition and Con	464301	Computer Hardware-Capitalized	9515	30001	Capital Projects	SDMC3	3951531131	3000000500	Computer Hardware-Capitalized	0000140511	23,512.46
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39197	Impact Fees	74010	Facilities Acquisition and Con	464901	FF&E-Tech Related Non Cap	9515	30001	Capital Projects	SDMC3	3951531131	3000000500	FF&E-Tech Related Non Cap	0000140511	(23,512.46)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39198	Ed Facilities Security Grants	74010	Facilities Acquisition and Con	467101	Imp other than Build-Cap	9512	30001	Capital Projects	SDMC3	3951213760	3951213760	Imp other than Build-Cap	0000141673	(433,882.60)
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39198	Ed Facilities Security Grants	74010	Facilities Acquisition and Con	467101	Imp other than Build-Cap	9515	30001	Capital Projects	SDMC3	3951213760	3000000200	Imp other than Build-Cap	0000141672	0.00
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Posted	39198	Ed Facilities Security Grants	74010	Facilities Acquisition and Con	467101	Imp other than Build-Cap	9515	30001	Capital Projects	SDMC3	3951213760	3000000200	Imp other than Build-Cap	0000141673	433,882.60
1	7	KK_DET_BUD	SDMC1	Transfer Adjustment	Unposted	39198	Ed Facilities Security Grants	74010	Facilities Acquisition and Con	467101	Imp other than Build-Cap	9515	30001	Capital Projects	SDMC3	3951213760	3000000200	Imp other than Build-Cap	0000141672	0.00
1																				**(10,220,992.05)**

Special Revenue Fund
January 2026 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	-	-	-	n/a	
3XX	Revenues	(41,950,433)	(42,372,307)	(421,874)	1.01%	
3XX	Transfers In and Other Funding Sources	-	-	-	n/a	
5XX	Instructional	21,392,778	21,743,344	350,566	1.64%	
61X	Student Support Services	2,411,881	2,389,874	(22,007)	-0.91%	
62X	Instructional Media Services	-	48,000	48,000	n/a	
63X	Instruction and Curriculum Development	11,331,030	11,354,373	23,343	0.21%	
64X	Instructional Staff Training	4,363,233	4,379,233	16,000	0.37%	
65X	Instructional Technology	2,454	2,454	-	0.00%	
71X	Board	-	-	-	n/a	
72X	General Admin Superintendent	1,876,304	1,879,276	2,972	0.16%	
73X	School Administration	22,500	25,500	3,000	13.33%	1
74X	Facility Acquisition and Construction	-	-	-	n/a	
75X	Fiscal Services	60,045	60,045	-	0.00%	
77X	Central Services	43,807	43,807	-	0.00%	
78X	Transportation	446,400	446,400	-	0.00%	
79X	Operation of Plant	-	-	-	n/a	
81X	Maintenance of Plant	-	-	-	n/a	
82X	Administrative Technology	-	-	-	n/a	
91X	Community Services	-	-	-	n/a	
97X	Transfer Out	-	-	-	n/a	
9XX	Budgeted Fund Balance	-	-	-	n/a	

Reference 1 - Comments for Functional Changes over 5%:	Budget Amendment
Hola Elementary! CSP amend #2	3,000
Other misc adjustments	-
Total	3,000

Special Revenue Fund
January 2026 Budget Amendment Details

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
1	7	PROJ_C_BUD	SDMC1	Adjustment	Posted	42101	Federal Cash Advance	73010	School Admin - Principa	439401	Dist to Charter-NonFEFP	2192	15001	Grants Program	SDMC4	4219204606	7300000000	4606 Hola Elementary! CSP Budg	0000141263	3,000.00
1																		Total		3,000.00

Food Service Fund
January 2026 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(11,369,626)	(11,369,626)	-	0.00%	
3XX	Revenues	(38,452,929)	(38,452,929)	-	0.00%	
3XX	Other Funding Source	(850)	(1,288)	(438)	51.58%	**1**
76X	Food Services	39,351,560	39,352,099	538	0.00%	
97xx	Transfers Out	-	-	-	n/a	
9XX	Budgeted Fund Balance	10,471,845	10,471,745	(100)	0.00%	

Reference 1 - Comments for Functional Changes over 5%:	Budget Amendment
Other misc adjustments	(438)
Total	(438)

Food Service Fund
January 2026 Budget Amendment Details

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
1	7	KK_REV_BUD	SDMC1	Adjustment	Posted	41001	Food Services	30000	Revenue	374201	Other Loss Recovery	9516	00000	Discretionary				Daily Receipts 1/13/2026	0000141139	(150.00)
1	7	KK_REV_BUD	SDMC1	Adjustment	Posted	41001	Food Services	30000	Revenue	374201	Other Loss Recovery	9516	00000	Discretionary				Daily Receipts 1/6/2026	0000140332	(144.23)
1	7	KK_REV_BUD	SDMC1	Adjustment	Posted	41001	Food Services	30000	Revenue	374201	Other Loss Recovery	9516	00000	Discretionary				Daily receipt 1/20/26 check re	0000141203	(144.23)
1																		Total		(438.46)

Health Insurance Fund
January 2026 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(13,017,764)	(13,017,764)	-	0.00%	
3XX	Revenues	(61,731,720)	(61,552,000)	179,720	-0.29%	
3XX	Transfers In	-		-	n/a	
77X	Central Services	63,597,486	65,633,538	2,036,052	3.20%	
9XX	Budgeted Fund Balance	11,151,997	8,936,226	(2,215,771)	-19.87%	**1**

Reference 1 - Comments for Functional Changes over 5%:	Budget Amendment
Actuarial forecast of increased claims, and reduced premium collections	2,215,771
Other misc adjustments	-
Total	2,215,771

Health Insurance Fund
January 2026 Budget Amendment Details

Reference	Posting Period	Ledger	Unit	Entry Type	Bd Hdr Status	Fund	FundDescr	Function	FunctionDescr	Object	ObjectDescr	Cost Ctr	Program	Program Description	PC Bus Unit	Project	Activity	Descr	Journal ID	Budget Amendment
1	7	KK_REV_BUD	SDMC1	Adjustment	Posted	71101	Self-Insurance - Health	30000	Revenue	348401	Premium - Employer Health		00000	Discretionary				AON 02_13 Forecast	0000142730	(5,000.00)
1	7	KK_REV_BUD	SDMC1	Adjustment	Posted	71101	Self-Insurance - Health	30000	Revenue	348402	Premium - Employee Health		00000	Discretionary				AON 02_13 Forecast	0000142730	184,719.74
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	71101	Self-Insurance - Health	77310	Personnel Services	422001	FICA	9535	13619	Discr Personnel Cost				AON 02_13 Forecast	0000142739	6,979.36
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	71101	Self-Insurance - Health	77310	Personnel Services	423101	Health & Hospitalizations	9535	13619	Discr Personnel Cost				AON 02_13 Forecast	0000142739	225,000.00
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	71101	Self-Insurance - Health	77310	Personnel Services	429002	Wellness Benefit	9535	13619	Discr Personnel Cost				AON 02_13 Forecast	0000142739	(242,238.52)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	71101	Self-Insurance - Health	77310	Personnel Services	432001	Insurance and Bond Premiums	9535	00000	Discretionary				AON 02_13 Forecast	0000142739	(115,058.00)
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	71101	Self-Insurance - Health	77310	Personnel Services	433001	Local Travel	9535	13619	Discr Personnel Cost				AON 02_13 Forecast	0000142739	10,259.16
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	71101	Self-Insurance - Health	77310	Personnel Services	477002	Claims/Health	9535	00000	Discretionary				AON 02_13 Forecast	0000142739	1,828,600.52
1	7	KK_DET_BUD	SDMC1	Adjustment	Posted	71101	Self-Insurance - Health	77310	Personnel Services	477003	Claims/RX	9535	00000	Discretionary				AON 02_13 Forecast	0000142739	322,509.04
1																		Total		2,215,771.30

Workers Comp Fund
January 2026 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(5,049,323)	(5,049,323)	-	0.00%	
3XX	Revenues	(3,000,000)	(3,000,000)	-	0.00%	
77X	Central Services	3,825,239	3,825,239	-	0.00%	
9XX	Budgeted Fund Balance	4,224,084	4,224,084	-	0.00%	

Trust & Agency Fund
January 2026 Budget Amendment Summary

Function	FunctionDescr	YTD Prior	YTD Current	Budget Amendment	Percent Change	Reference
	Beginning Fund Balance	(1,726,764)	(1,726,764)	-	0.00%	
3XX	Revenues	(860,407)	(860,457)	(50)	0.01%	
5XX	Instructional	2,533,796	2,533,796	-	0.00%	
61X	Student Support Services	1,324	1,374	50	3.78%	
63X	Instruction and Curriculum Development			-	n/a	
72X	General Admin Superintendent	16,900	16,900	-	0.00%	
76X	Food Services			-	n/a	
77X	Central Services	6,184	6,184	-	0.00%	
78X	Transportation			-	n/a	
79X	Operation of Plant	6,753	6,753	-	0.00%	
91X	Community Services	22,214	22,214	-	0.00%	
9XX	Budgeted Fund Balance	0	0	(0)	0.00%	

AGENDA ITEM NO. 17.1

School Board of Manatee County
March 10, 2026 - Regular Board Meeting

Title
Year-to-Date Financial Statements Through January 31, 2026 (No Financial Impact)

Executive Summary
Florida Administrative Code Rule 6A-1.008, requires the Superintendent to submit a financial statement to the Board at least monthly.

General Fund - Revenues exceeded expenditures and transfers by approximately $88.6 million through the month of January. Revenues have increased 3.0% and expenditures have increased 9.6% over January 2025.

The beginning unassigned fund balance as of July 1, 2025, was $58.6 million. The District's unassigned fund balance is projected to be a positive $48.9 million by June 30, 2026.

Capital Projects Funds - Expenditures exceeded revenue by $15.2 million through the month of January 2026. The expenses are in line with the amounts budgeted for ongoing Capital projects.

Food Service Fund - Expenditures exceeded revenues by $1.5 million through the month of January, resulting in an ending fund balance of $9.9 million at the end of January 2026. Expenditures exceeded revenues due to the additional materials and supplies for the beginning of the year.

Internal Service Funds - Expenditures exceeded revenues by approximately $1.6 million through the month of January 2026.

- Health Insurance Fund - Expenditures exceeded revenues by approximately $1.3 million through the month of January, resulting in an ending net position of $11.7 million at the end of January 2026.
- Workers' Compensation Fund - Expenditures exceeded revenues by approximately $330,880 through the month of January, resulting in an ending net position of $4.7 million at the end of January 2026. Expenditures are in line with prior year claims and amounts budgeted through January 2026.

Contact
Submitting Department: Finance
Initiated By: Cathy Miley, Director of Finance

Attachments:
Financial Statements January 2026



The School District of Manatee County

Year to Date Financial Report

through the

Period Ending January 31, 2026

(Unaudited)

School District of Manatee County, Florida
Balance Sheet (Unaudited)
January 31, 2026

	General Fund	Debt Service Funds	Capital Projects Funds	Food Service Fund	Other Special Revenue Funds *	Internal Service Funds	Trust & Agency Funds	Total January 2026	Total January 2025
Assets									
Current Assets									
Cash	$ 288,460,654	$ 15,663,397	$ 307,180,431	$ 7,300,637	$ -	$ 31,666,591	$ 2,085,018	$ 652,356,729	633,987,570
Taxes Receivable	-	-	-	-	-	-	-	-	-
Accounts Receivable	2,055,967	-	-		1,284	41,196	80,975	2,179,422	3,281,250
Due From/(To)	2,541,244	-	-	-	(2,541,244)	-		-	-
Inventory	516,525	-	-	707,677		-	-	1,224,202	1,202,714
Investments	-	26,439	-	-	-	-	-	26,439	33,736
Other Current Assets									
Deposits Receivable	-	-	-		-	-	-	-	-
Prepaid Expense	-	-	-	-	-	-	-	-	-
Due From Other Agencies	97,610	-	6,367,828	2,626,875	2,697,415	106,123	-	11,895,851	12,864,964
Total Assets	**$ 293,672,000**	**$ 15,689,837**	**$ 313,548,259**	**$ 10,635,189**	**$ 157,455**	**$ 31,813,911**	**$ 2,165,993**	**$ 667,682,644**	**651,370,234**
Liabilities									
Current Liabilities									
Salaries & Wages Payable	25,957,553	-	-	-	-	-	-	25,957,553	20,635,929
Payroll Deductions & WH	11,884,847	-	-	-	-	-	-	11,884,847	10,335,398
Accounts Payable	1,555,673	-	1,788,988	562,562	157,455	1,003,625	-	5,068,304	3,207,118
Construction Payable	-	-	1,788,703	-	-	-	-	1,788,703	1,091,263
Retainage Payable	-	-	-	-	-	-	-	-	-
Other Current Liabilities					-				
Matured Bond/Interest Payable	-	-	-	-	-	-	-	-	-
Accrued Interest Payable	-	-	-	-	-	-	-	-	-
Due To Other Agencies	-	-	-	-	-	-	-	-	-
Sales Tax Payable	1,612	-	-	-	-	-	-	1,612	1,495
Estimated Unpaid Claims	-	-	-	-	-	14,408,082	-	14,408,082	16,143,342
Long-Term Liabilities	-	-	-	-	-	-	-	-	-
Other Credits									
Section 1011.13 Loan	45,000,000	-	-	-	-	-	-	45,000,000	48,000,000
Unearned Revenue	(7,425)	-	2,200,000	196,563	-	-	-	2,389,138	55,720
Deferred Revenue	-	-	5,212,476	-	-	-	-	5,212,476	6,741,494
Total Liabilities	**$ 84,392,260**	**$ -**	**$ 10,990,166**	**$ 759,125**	**$ 157,455**	**$ 15,411,707**	**$ -**	**$ 111,710,714**	**106,211,759**
				-					
Fund Balances									
Revenues Over (Under) Expenditures	88,551,167	783,681	(15,177,183)	(1,493,561)	-	(1,664,883)	439,229	71,438,450	85,881,526
Nonspendable									
Inventories	574,555	-	-	589,054	-	-	-	1,163,609	1,167,914
Restricted									
State Required Carryover	11,122,986	-	-	-	-	-	-	11,122,986	9,077,460
Food Services	-	-	-	10,780,571	-	-	-	10,780,571	11,938,429
Debt Service	-	14,906,156	-	-	-	-	-	14,906,156	13,864,339
Capital Projects	-	-	317,735,276	-	-	-	-	317,735,276	303,480,407
Other Purposes	17,909,866	-	-	-	-	18,067,087	1,726,764	37,703,717	31,674,687
Assigned									
Encumbrances	2,089,771	-	-	-	-	-	-	2,089,771	1,534,954
School and Local Programs	1,214,299	-	-	-	-	-	-	1,214,299	2,156,312
Unassigned	87,817,095	-	-	-	-	-	-	87,817,095	84,382,446
Total Fund Balances	209,279,739	15,689,837	302,558,093	9,876,065	-	16,402,204	2,165,993	555,971,931	545,158,475
Total Liabilities & Fund Balances	**$ 293,672,000**	**$ 15,689,837**	**$ 313,548,259**	**$ 10,635,189**	**$ 157,455**	**$ 31,813,911**	**$ 2,165,993**	**$ 667,682,644**	**651,370,234**

*Fund 49101 - School Internal Funds excluded, will be reported at fiscal year-end. Monthly reports on file with SDMC.

School District of Manatee County, Florida
Statement of Revenues, Expenditures and Changes in Fund Balance (Unaudited)
For Month Ended January 31, 2026

	General Fund	Debt Service Funds	Capital Projects Funds	Food Service Fund	Other Special Revenue Funds*	Internal Service Funds	Trust & Agency Funds	Total January 2026	Total January 2025
REVENUES									
Federal Direct	$ 370,748	$ 477,856	$ -	$ -	$ 1,619,532	$ -	$ 151,828	$ 2,619,964	2,521,787
Federal Through State	1,117,445	-	-	15,894,696	20,902,451	-	-	37,914,592	53,562,071
State	119,365,896	-	5,566,616	150,054	-	-	-	125,082,566	116,195,843
Local	343,829,154	389,555	153,982,088	4,269,096	-	37,735,331	491,570	540,696,794	524,191,859
Total Revenues	464,683,242	867,412	159,548,704	20,313,847	22,521,983	37,735,331	643,398	706,313,916	696,471,560
EXPENDITURES									
Instruction	244,676,806	-	-	-	11,735,655	-	200,090	256,612,551	253,397,306
Student Support Services	17,173,397	-	-	-	1,075,776	-	324	18,249,497	17,768,701
Instructional Media Services	3,681,755	-	-	-	-	-	1,737	3,683,492	3,371,735
Instruction & Curriculum Development	6,641,767	-	-	-	5,989,680	-	-	12,631,447	12,013,399
Instructional Staff Training Services	2,992,283	-	-	-	2,581,878	-	-	5,574,161	4,502,916
Instruction Related Technology	-	-	-	-	-	-	-	-	119
School Board	687,372	-	-	-	-	-	-	687,372	531,998
General Administration	2,668,450	-	-	-	958,598	-	629	3,627,677	3,572,417
School Administration	23,053,659	-	-	-	67,725	-	-	23,121,384	21,288,102
Facilities Acquisition & Construction	5,437,012	-	149,855,540	-	-	-	-	155,292,551	158,015,814
Fiscal Services	2,077,257	-	-	-	32	-	-	2,077,289	2,140,833
Food Services	-	-	-	21,808,547	-	-	-	21,808,547	20,640,950
Central Services	10,770,550	-	-	-	12,251	39,400,215	-	50,183,016	43,975,434
Student Transportation	12,439,686	-	-	-	100,388	-	-	12,540,074	10,683,968
Operation of Plant	32,969,779	-	-	-	-	-	-	32,969,779	28,885,965
Maintenance of Plant	7,267,162	-	-	-	-	-	-	7,267,162	5,912,787
Administrative Technology Services	5,481,450	-	-	-	-	-	1,388	5,482,838	5,234,439
Community Services	4,128,550	-	-	-	-	-	-	4,128,550	4,375,217
Debt Service	431,655	21,147,131	1,036,537	-	-	-	-	22,615,323	17,034,825
Total Expenditures	382,578,590	21,147,131	150,892,077	21,808,547	22,521,983	39,400,215	204,169	638,552,710	613,346,925
Excess (Deficiency) of Revenue Over (Under) Expenditures	82,104,653	(20,279,719)	8,656,627	(1,494,700)	-	(1,664,883)	439,229	67,761,206	83,124,634
Other Financing Sources (Uses)									
Other Financing Sources	1,954,507	-	1,721,599	1,138	-	-	-	3,677,244	2,756,892
Other Financing Uses	-	-	-	-	-	-	-	-	-
Transfers In	4,492,008	21,063,400	-	-	-	-	-	25,555,408	30,064,316
Transfers Out	-	-	(25,555,408)	-	-	-	-	(25,555,408)	(30,064,316)
Total Other Financing Sources (Uses)	6,446,515	21,063,400	(23,833,810)	1,138	-	-	-	3,677,244	2,756,892
Net Change in Fund Balance	88,551,167	783,681	(15,177,183)	(1,493,561)	-	(1,664,883)	439,229	71,438,450	85,881,526
Fund Balances, Beginning	120,728,572	14,906,156	317,735,276	11,369,626	-	18,067,087	1,726,764	484,533,481	459,276,949
Fund Balances, Ending	$ 209,279,739	$ 15,689,837	$ 302,558,093	$ 9,876,065	$ -	$ 16,402,204	$ 2,165,993	$ 555,971,931	545,158,475

*Fund 49101 - School Internal Funds excluded, will be reported at fiscal year-end. Monthly reports on file with SDMC.

Expenditures by Function
All Funds

Instruction	40.19%
Facilities Acquisition & Construction	24.32%
Central Services	7.86%
Operation of Plant	5.16%
School Administration	3.62%
Debt Service	3.54%
Food Services	3.42%
Student Support Services	2.86%
Instruction & Curriculum Development	1.98%
Student Transportation	1.96%
Maintenance of Plant	1.14%
Instructional Staff Training Services	0.87%
Administrative Technology Services	0.86%
Community Services	0.65%
Instructional Media Services	0.58%
General Administration	0.57%
Fiscal Services	0.33%
School Board	0.11%
Instruction Related Technology	0.00%
	100.00%

School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
General Fund
For Month Ending January 31, 2026

	Original Budget	Current Budget	YTD Actual	Variance with Current Budget Positive (Negative)	% of YTD Actual to Current Budget	YTD Actual January 2025
REVENUES						
Federal Direct:						
Reserve Officers Training Corps (ROTC)	$ 720,000	$ 720,000	370,748	$ (349,252)	51%	$ 373,193
Miscellaneous Federal Direct	-	-	-	-		780
Total Federal Direct	720,000	720,000	370,748	(349,252)	51%	373,973
Federal Through State:						
Vocational Education Act	-	17,503	12,456	(5,047)	71%	11,249
Medicaid	905,000	911,615	219,263	(692,352)	24%	491,944
Individuals with Disabilities	128,000	225,000	137,535	(87,465)	61%	85,570
Miscellaneous Federal Through State	428,000	912,966	748,191	(164,775)	82%	1,000,077
Total Federal Through State	1,461,000	2,067,083	1,117,445	(949,639)	54%	1,588,840
State:						
Florida Education Finance Program (FEFP)	130,545,995	118,989,428	76,825,176	(42,164,252)	65%	69,247,988
Workforce Development	10,511,121	10,511,121	6,131,482	(4,379,639)	58%	6,035,848
Workforce Education Performance Incentive	690,638	385,045	192,522	(192,523)	50%	351,822
CO&DS Withheld for Administrative Expenditures	31,200	31,200	-	(31,200)	0%	-
State License Tax	360,000	360,000	242,006	(117,994)	67%	241,694
Discretionary Lottery	-	-	-	-		-
Categorical Programs:						
Class Size Reduction Operating Funds	52,530,186	50,988,145	30,642,612	(20,345,533)	60%	29,400,189
Florida School Recognition Funds	-	1,931,965	1,931,965	-	100%	3,176,777
Voluntary Prekindergarten Program	2,414,880	2,414,880	1,302,746	(1,112,134)	54%	1,306,223
Other Miscellaneous State Revenue	407,325	2,694,606	2,097,387	(597,219)	78%	1,416,731
Total State	197,491,345	188,306,390	119,365,896	(68,940,495)	63%	111,177,272
Local:						
Required Local Effort & District Nonvoted Operatir	293,809,996	293,809,996	257,602,780	(36,207,216)	88%	249,470,824
District Voted Additional Operating Tax	77,237,118	77,711,974	68,180,447	(9,531,527)	88%	65,393,669
After School Tax Collector Fee	-	(1,544,742)	(1,350,864)	193,878	87%	-
Lease Revenue	265,000	291,000	208,008	(82,992)	71%	191,652
Interest on Investments	9,100,000	9,291,452	5,405,164	(3,886,288)	58%	7,730,313
Net Increase (Decrease) in Fair Value	-	4	(280)	(283)	-7772%	598
Gifts, Grants and Bequests	-	2,982	2,991	9	100%	2,518
Student Fees:						
Adult Gen Ed Course Fees	179,707	179,707	116,890	(62,817)	65%	159,425
Post Secondary Vocational Ed Course Fees	2,813,910	2,813,910	1,659,500	(1,154,410)	59%	2,574,290
Continuing Workforce Education Course Fees	70,018	70,018	37,178	(32,840)	53%	63,652
Capital Improvement Fees	250,478	250,478	210,510	(39,968)	84%	228,010
Post Secondary Lab Fees	1,695,510	1,695,503	1,473,346	(222,156)	87%	1,541,598
Lifelong Learning Fees	1,300	1,300	785	(515)	60%	1,318
GED Testing Fees	12,000	12,000	10,358	(1,643)	86%	11,211
Other Student Fees	998,266	991,065	719,319	(271,746)	73%	885,807
Other Fees:						
Preschool Program Fees	948,420	948,420	665,766	(282,654)	70%	569,299
School Age Child Care Fees	7,308,975	6,945,417	4,112,809	(2,832,608)	59%	3,734,564
Other Schools, Courses and Classes Fees	8,200	18,002	18,752	750	104%	8,123
Miscellaneous Local:						
Bus Fees	65,000	65,000	44,167	(20,833)	68%	44,551
Transportation Services Rendered for School Activ	35,000	35,000	19,186	(15,814)	55%	13,975
Sale of Junk	-	64,353	64,353	-	100%	78,426
Receipt of Federal Indirect Cost Rate	1,400,000	1,400,000	967,812	(432,188)	69%	1,597,737
Other Miscellaneous Local Sources	2,291,369	3,249,580	2,164,432	(1,085,148)	67%	2,400,409
Refund of Prior Year's Expenditures	-	-	1,704	1,704		(7,391)
Collections for Lost, Damaged and Sold Textbook	-	-	-	-		2,165
Receipt of Food Service Indirect Costs	2,000,000	2,000,000	1,494,040	(505,960)	75%	1,295,267
Total Local	400,490,266	400,302,416	343,829,154	(56,473,262)	86%	337,992,012
Total Revenues	600,162,611	591,395,890	464,683,242	(126,712,648)	79%	451,132,097
Expenditures (by Function)						
Current:						
Instruction	444,114,162	441,551,828	244,676,806	196,875,021	55%	230,051,006
Student Support Services	30,090,443	30,405,419	17,173,397	13,232,022	56%	14,865,568
Instructional Media Services	6,002,483	6,189,323	3,681,755	2,507,568	59%	3,370,411
Instruction & Curriculum Development Services	12,196,449	12,707,143	6,641,767	6,065,375	52%	5,462,292
Instructional Staff Training Services	5,670,883	5,093,763	2,992,283	2,101,481	59%	881,974
Instruction-Related Technology	7	7	-	7	0%	-
School Board	1,577,882	1,646,578	687,372	959,206	42%	531,998
General Administration	4,330,652	4,769,381	2,668,450	2,100,931	56%	1,977,516
School Administration	40,399,725	40,021,200	23,053,659	16,967,541	58%	21,158,362
Facilities Acquisition & Construction	9,413,576	9,861,069	5,437,012	4,424,057	55%	4,620,383
Fiscal Services	4,216,388	4,137,545	2,077,257	2,060,289	50%	2,089,153
Food Services	-	28	-	28	0%	-
Central Services	18,680,939	19,672,894	10,770,550	8,902,344	55%	9,283,097
Student Transportation Services	21,124,595	21,633,207	12,439,686	9,193,521	58%	10,574,610
Operation of Plant	55,703,833	56,540,173	32,969,779	23,570,394	58%	28,693,530
Maintenance of Plant	12,865,818	13,091,756	7,267,162	5,824,594	56%	5,912,787
Administrative Technology Services	9,327,047	9,628,064	5,481,450	4,146,614	57%	5,234,439
Community Services	7,442,185	7,847,217	4,128,550	3,718,667	53%	4,363,854
Debt Service	1,211,533	1,019,345	431,655	587,691	42%	87,552
Total Expenditures	684,368,598	685,815,940	382,578,590	303,237,350	56%	349,158,533
Excess (Deficiency) of Revenues Over (Under) Expenditures	(84,205,987)	(94,420,050)	82,104,653	176,524,702		101,973,564
OTHER FINANCING SOURCES (USES)						
Lease Agreements and SBITAs	1,418,417	1,422,487	1,422,487	-	100%	-
Other Loss Recovery	-	532,020	532,020	-	100%	-
Transfers In:						
From Capital Project Funds	25,825,797	25,825,797	4,492,008	(21,333,789)	17%	14,134,277
From Special Revenue Funds	-	-	-	-		4,586
Transfers Out:						
To Capital Project Funds	-	-	-	-		(13,018)
To Internal Service Funds		-	-	-		-
Total Other Financing Sources (Uses)	27,244,215	27,780,304	6,446,515	(21,333,789)	23%	14,125,845
Net Change in Fund Balance	(56,961,772)	(66,639,746)	88,551,167	155,190,913		116,099,409
Fund Balance, Beginning	120,728,572	120,728,572	120,728,572	-		112,741,820
Nonspendable	574,555	574,555		-		-
Restricted	4,561,108	4,561,108		-		-
Assigned	-	-		-		-
Unassigned	58,631,137	48,953,164		-		
Fund Balance, Ending	$ 63,766,800	$ 54,088,826	209,279,739	$ 155,190,913		$ 228,841,229

Expenditures by Function
General Fund

Instruction	63.95%
Operation of Plant	8.62%
School Administration	6.03%
Student Support Services	4.49%
Student Transportation Services	3.25%
Central Services	2.82%
Maintenance of Plant	1.90%
Instruction & Curriculum Development Services	1.74%
Administrative Technology Services	1.43%
Facilities Acquisition & Construction	1.42%
Community Services	1.08%
Instructional Media Services	0.96%
Instructional Staff Training Services	0.78%
General Administration	0.70%
Fiscal Services	0.54%
School Board	0.18%
Debt Service	0.11%
Food Services	0.00%
Instruction-Related Technology	0.00%
	100.00%

School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Debt Service Funds
For Month Ended January 31, 2026

	Original Budget	Current Budget	YTD Actuals	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual January 2025
REVENUES						
Federal Direct:						
Miscellaneous Federal Direct	$ 1,005,960	$ 1,005,960	$ 477,856	$ (528,104)	48%	$ 480,361
Total Federal Direct	1,005,960	1,005,960	477,856	(528,104)		480,361
State:						
CO&DS Withheld for Bonds	346,650	346,650	-	(346,650)	0%	-
SBE/COBI Bond Interest	1,400	1,400	-	(1,400)	0%	-
Total State	348,050	348,050	-	(348,050)	0%	-
Local:						
Interest on Investments	400,000	343,979	303,673	(40,305)	88%	281,578
Net Increase (Decrease) in the Fair Value	-	85,882	85,882	-	100%	89,178
Total Local	400,000	429,861	389,555	(40,305)	91%	370,757
Total Revenues	1,754,010	1,783,871	867,412	(916,459)	49%	851,117
EXPENDITURES						
Current:						
Redemption of Principal	23,235,363	23,235,363	8,580,000	14,655,363	37%	8,175,000
Interest	23,093,659	23,093,659	12,544,686	10,548,972	54%	7,714,776
Dues and Fees	16,360	25,720	22,445	3,275	87%	12,860
Other Debt Service	-	-	-	-		-
Total Debt Service	46,345,382	46,354,741	21,147,131	25,207,610	46%	15,902,636
Total Expenditures	46,345,382	46,354,741	21,147,131	25,207,610	46%	15,902,636
Excess (Deficiency) of Revenues Over (Under) Expenditures	(44,591,372)	(44,570,871)	(20,279,719)	24,291,151		(15,051,519)
OTHER FINANCING SOURCES (USES)						
Transfers In:						
From Capital Project Funds	44,991,372	44,991,372	21,063,400	(23,927,971)	47%	15,912,435
Other Financing Sources						
Fair Value of Refunding Bonds	-	-	-	-		-
Premium on Refunding Bonds	-	-	-	-		-
Other Financing Sources	-	-	-	-		-
Total Transfers In & Other Financing Sources	44,991,372	44,991,372	21,063,400	(23,927,971)		15,912,435
Total Other Financing Sources (Uses)	44,991,372	44,991,372	21,063,400	(23,927,971)	47%	15,912,435
Net Change in Fund Balances	400,000	420,501	783,681	363,180		860,916
Fund Balances, Beginning	14,914,703	14,906,156	14,906,156	-		13,864,339
Fund Balances, Ending	$ 15,314,703	$ 15,326,657	$ 15,689,837	$ 363,180		$ 14,725,255

School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Capital Project Funds
For Month Ended January 31, 2026

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual January 2025
REVENUES						
State:						
CO&DS Distributed	$ 1,771,556	$ 1,771,556	$ -	$ 1,771,556	0%	$ -
Interest on CO&DS	55,566	55,566	-	55,566	0%	-
Public Education Capital Outlay PECO	5,276,120	5,276,120	1,318,676	3,957,444	25%	748,001
Charter School Cap Outlay PECO	6,712,833	6,712,833	3,902,679	2,810,154	58%	3,385,836
Other Miscellaneous State Revenue	1,599,733	1,599,733	345,262	1,254,471	22%	735,591
Total State Sources	15,415,807	15,415,807	5,566,616	9,849,191	36%	4,869,428
Local:						
District Capital Taxes	115,855,677	115,855,677	101,572,169	14,283,508	88%	98,594,192
Local Sales Tax	54,891,909	54,891,909	22,432,550	32,459,359	41%	21,568,976
Interest on Investments	4,200,000	5,223,763	5,211,577	12,186	100%	4,229,112
Sale of Junk	-	37,816	37,816	-	100%	-
Other Miscellaneous Local Sources	79,875	79,875	55,141	24,734	69%	18,028
Impact Fees	36,650,000	36,650,000	24,672,835	11,977,165	67%	21,749,407
Refund of Prior Year Expense	-	-	-	-		-
Total Local Sources	211,677,461	212,739,040	153,982,088	58,756,952	72%	146,159,714
Total Revenues	227,093,268	228,154,847	159,548,704	68,606,143	70%	151,029,142
EXPENDITURES						
Capital Outlay:						
Buildings and Fixed Equipment	495,634,088	476,622,241	85,154,680	391,467,561	18%	106,266,874
Furniture, Fixtures, and Equipment	25,251,488	26,880,174	14,253,992	12,626,181	53%	11,692,800
School Buses	3,326,217	3,326,217	2,820,698	505,519	85%	447,513
Motor Vehicles	350,000	800,000	332,595	467,405	42%	999,222
Land	5,450,000	5,450,000	1,797,461	3,652,539	33%	10,000
Improvements Other Than Buildings	6,540,321	7,387,767	4,156,914	3,230,852	56%	622,511
Remodeling and Renovation	80,990,688	82,350,374	27,735,972	54,614,402	34%	24,691,677
Computer Software	5,205,666	5,205,666	4,018,966	1,186,700	77%	3,474,306
Total Capital Outlay	622,748,467	608,022,438	140,271,278	467,751,161	23%	148,204,904
Other Expenses:						
Charter School Capital Outlay 1.5 M	8,354,546	8,008,769	8,008,769	-	100%	5,190,528
Charter School Capital Outlay Sales Tax	4,370,557	4,370,557	1,575,493	2,795,064	36%	-
Total Other Expenses	12,725,103	12,379,326	9,584,262	2,795,064		5,190,528
Debt Service:						
Redemption of Principal	1,648,608	1,588,514	979,682	608,832	62%	975,972
Interest	-	56,855	56,855	-	100%	68,665
Dues and Fees	-	-	-	-		-
Total Debt Service	1,648,608	1,645,369	1,036,537	608,832	63%	1,044,636
Total Expenditures	637,122,179	622,047,134	150,892,077	471,155,057	24%	154,440,068
Excess (Deficiency) of Revenues Over (Under) Expenditures	(410,028,910)	(393,892,287)	8,656,627	402,548,914		(3,410,926)
OTHER FINANCING SOURCES (USES)						
Loans	-	-	-	-		-
Lease Agreements and SBITAs	-	-	-	-		2,196,322
Insurance Loss Recovery	-	1,721,599	1,721,599	-	100%	559,730
Certificates of Participation Issued	229,500,000	229,500,000	-	229,500,000	0%	-
Premiums on Certificates of Participation Issued	-	-	-	-		-
Proceeds of Lease-Purchase Agreements	-	-	-	-		-
Transfers In:						
From General Fund	-	-	-	-		13,018
Transfers Out:						
To General Fund	(25,825,797)	(25,825,797)	(4,492,008)	(21,333,789)	17%	(14,134,277)
To Debt Service	(44,991,372)	(44,991,372)	(21,063,400)	(23,927,971)	47%	(15,912,435)
Total Transfers	(70,817,169)	(70,817,169)	(25,555,408)	(45,261,761)		(30,046,712)
Total Other Financing Sources (Uses)	158,682,831	160,404,430	(23,833,810)	(184,238,239)	-15%	(27,277,642)
Net Change in Fund Balances	(251,346,080)	(233,487,857)	(15,177,183)	218,310,675		(30,688,568)
Fund Balances, Beginning	317,619,648	317,735,276	317,735,276	-		303,480,407
Fund Balances, Ending	$ 66,273,569	$ 84,247,418	$ 302,558,093	$ 218,310,675		$ 272,791,840

Expenditures by Object
Capital Projects Funds

New Construction	60.71%
Remodeling and Renovation	19.77%
Furniture, Fixtures, and Equipment	10.16%
Improvements Other Than Buildings	2.96%
Computer Software	2.87%
School Buses	2.01%
Land	1.28%
Motor Vehicles	0.24%
Library Books	0.00%
Audio Visual Materials	0.00%
	100.00%

School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Food Service Funds
For Month Ended January 31, 2026

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual January 2025
REVENUES						
Federal Through State:						
Fresh Fruit & Vegetables	$ -	$ -	$ -	$ -		$ 33,223
School Lunch Reimbursement	19,863,832	19,863,832	10,632,718	9,231,114	54%	10,468,715
School Breakfast Reimbursement	7,286,865	7,286,865	4,105,801	3,181,064	56%	3,847,738
After-School Snack Reimbursement	206,436	206,436	128,341	78,095	62%	108,358
Child Care Food Program	1,252,392	1,252,392	654,566	597,826	52%	667,738
USDA Donated Commodities	2,213,190	2,213,190	-	2,213,190	0%	-
Cash n Lieu of Donated	82,342	82,342	43,400	38,942	53%	45,219
Summer Food Service Program	-	-	327,522	(327,522)		-
Other Food Service Revenue	-	5,422	2,349	3,074	43%	22,096
Total Federal Through State	30,905,057	30,910,479	15,894,696	15,015,783	51%	15,193,087
State:						
School Breakfast Supplement	142,608	142,608	75,149	67,459	53%	71,304
School Lunch Supplement	155,678	155,678	74,905	80,773	48%	77,839
Other Miscellaneous State	-	-	-	-		-
Total State	298,286	298,286	150,054	148,232	50%	149,143
Local:						
Interest on Investments	201,500	201,500	124,402	77,098	62%	147,780
Student Lunches	4,254,964	4,254,964	2,705,251	1,549,712	64%	2,302,992
Student Breakfasts	-	-	-	-		-
Adult Breakfast/Lunch	190,200	190,200	67,027	123,173	35%	61,649
Student/Adult Ala Carte	2,400,000	2,400,000	1,266,727	1,133,273	53%	1,284,099
Catering/Special	47,500	47,500	27,814	19,686	59%	24,475
Other Food Sales	-	-	10	(10)		-
Vending Sales	-	-	-	-		-
Cash Over/(Short)	-	-	(235)	235		(314)
Sale of Junk	-	-	395	(395)		1,989
Other Miscellaneous Local Sources	150,000	150,000	77,706	72,294	52%	87,119
Refund of Prior Year Expense	-	-	-	-		-
Total Local	7,244,164	7,244,164	4,269,096	2,975,067	59%	3,909,786
Total Revenues	38,447,507	38,452,929	20,313,847	18,139,082	53%	19,252,017
EXPENDITURES						
Current:						
Salaries	10,113,772	10,113,772	5,889,459	4,224,313	58%	5,388,688
Employee Benefits	4,147,658	4,147,658	2,536,065	1,611,593	61%	2,317,123
Purchased Services	819,692	790,142	303,515	486,627	38%	288,459
Energy Services	640,000	640,000	354,713	285,287	55%	296,680
Materials and Supplies	20,908,806	20,908,831	10,900,948	10,007,882	52%	10,867,653
Capital Outlay	591,760	627,360	318,945	308,415	51%	175,280
Other Expenses	2,124,000	2,124,336	1,504,901	619,435	71%	1,307,067
Total Food Service	39,345,688	39,352,099	21,808,547	17,543,552	55%	20,640,950
Total Expenditures	39,345,688	39,352,099	21,808,547	17,543,552	55%	20,640,950
Excess (Deficiency) of Revenues Over (Under) Expenditures	(898,181)	(899,170)	(1,494,700)	595,530		(1,388,933)
OTHER FINANCING SOURCES (USES)						
Other Loss Recovery	150	1,288	1,138	(150)	88%	840
Transfers Out:						
To General Fund	-	-	-	-		(4,586)
	-	-	-	-		-
Total Other Financing Sources (Uses)	150	1,288	1,138	150		(3,746)
Net Change in Fund Balance	(898,031)	(897,881)	(1,493,561)	595,680		(1,392,679)
Fund Balance, Beginning	11,369,626	11,369,626	11,369,626	-		12,588,545
Fund Balance, Ending	$ 10,471,594	$ 10,471,744	$ 9,876,065	$ 595,680		$ 11,195,866

Expenditures by Object Food Service Funds	
Materials and Supplies	49.98%
Salaries	27.01%
Employee Benefits	11.63%
Other Expenses	6.90%
Energy Services	1.63%
Capital Outlay	1.46%
Purchased Services	1.39%
	100.00%

School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Other Special Revenue Funds*
For Month Ended January 31, 2026

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual January 2025
REVENUES						
Federal Direct:						
Pell	$ -	$ 1,252,370	1,255,241	$ (2,871)	$ 1	$ 1,295,984
Miscellaneous Federal Direct	89,369	89,369	364,291	(274,922)	408%	211,331
Total Federal Direct	89,369	1,341,739	1,619,532	(277,793)	121%	1,507,315
Federal Through State:						
Career and Technical Education	-	844,563	601,912	242,651	71%	344,325
Teacher/Principal Training & Recruiting	-	1,761,606	1,176,278	585,328	67%	1,101,316
Adult Migrant Education	-	237,195	144,534	92,661	61%	177,356
Eng Lit and Civics Education	-	-	65,406	(65,406)		78,881
Individuals with Disabilities Education Act	16,906,727	17,535,607	8,997,068	8,538,539	51%	8,417,839
Elementary and Secondary Education Act Title I	11,682,456	16,055,518	7,177,314	8,878,204	45%	9,489,615
Language Instruction Title III	-	1,197,236	779,106	418,130	65%	744,924
Adult General Education	-	859,535	398,887	460,648	46%	477,252
21st Century Schools - Title IV	-	1,270,616	661,990	608,626	52%	635,729
Educational Stabilization Funds - K-12	-	-	(594)	594		14,911,560
Educational Stabilization Funds - Workforce		-	-	-		(529)
Other Federal Through State	679,243	1,268,692	900,550	368,143	71%	401,876
Total Federal Through State	29,268,426	41,030,568	20,902,451	20,128,117	51%	36,780,143
Total Revenues	29,357,795	42,372,307	22,521,983	19,850,323	53%	38,287,459
EXPENDITURES						
Current:						
Instruction	18,510,352	21,743,344	11,735,655	10,007,689	54%	23,088,797
Student Support Services	985,859	2,389,874	1,075,776	1,314,098	45%	2,902,640
Instructional Media Services	-	48,000	-	48,000	0%	-
Instruction and Curriculum Development Services	7,894,639	11,354,373	5,989,680	5,364,693	53%	6,548,727
Instructional Staff Training Services	1,185,475	4,379,233	2,581,878	1,797,355	59%	3,620,942
Board	-	-	-	-		-
Instruction Related Technology	2,454	2,454	-	2,454	0%	119
General Administration	708,725	1,879,276	958,598	920,679	51%	1,592,776
School Administration	-	25,500	67,725	(42,225)	266%	129,740
Facility Acquisition & Construction	-	-	-	-		-
Fiscal Services	-	60,045	32	60,013	0%	51,680
Food Services	-	-	-	-		-
Central Services	17,000	43,807	12,251	31,556	28%	38,882
Student Transportation Services	53,292	446,400	100,388	346,012	22%	109,358
Operation of Plant	-	-	-	-		192,436
Community Services	-	-	-	-		11,363
Total Expenditures	29,357,795	42,372,307	22,521,983	19,850,323	53%	38,287,459
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	-	-		-
OTHER FINANCING SOURCES (USES)						
Transfers Out:						
To General Fund	-	-	-	-		-
To Internal Service Fund	-	-	-	-		-
Total Other Financing Sources (Uses)	-	-	-	-		-
Net Change in Fund Balance	-	(0)	-	-		-
Fund Balance, Beginning	-	-	-	-		-
Fund Balance, Ending	$ -	$ (0)	-	$ (0)		$ -

*Fund 49101 - School Internal Funds excluded, will be reported at fiscal year-end. Monthly reports on file with SDMC.
*The Special Revenue Fund Report does not reflect Current Budget for grants that cross fiscal years.

Expenditures by Function
Other Special Revenue Funds

Instruction	52.11%
Instruction and Curriculum Development Services	26.59%
Instructional Staff Training Services	11.46%
Student Support Services	4.78%
General Administration	4.26%
Student Transportation Services	0.45%
School Administration	0.30%
Central Services	0.05%
Fiscal Services	0.00%
Operation of Plant	0.00%
Instruction Related Technology	0.00%
Community Service	0.00%
Instructional Media Services	0.00%
Board	0.00%
Facility Acquisition & Construction	0.00%
Food Services	0.00%
Maintenance of Plant	0.00%
Admin Technology Services	0.00%
	100.00%

School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Internal Service Funds - Health
For Month Ended January 31, 2026

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual January 2025
REVENUES						
Operating Revenues:						
Premium - Employer	$ 46,478,640	$ 45,809,000	$ 26,512,972	$ 19,296,028	58%	$ 23,935,738
Premium - Employee	14,426,360	14,181,000	8,302,892	5,878,108	59%	7,728,314
Premium - Retiree	1,195,000	1,195,000	777,109	417,891	65%	656,672
Premium - Leave/COBRA	367,000	367,000	164,856	202,144	45%	217,615
Miscellaneous Local Revenue	-	-	-	-		-
Refund of Prior Year Expenditure	-	-	-	-		(120,984)
Total Operating Revenues	62,467,000	61,552,000	35,757,829	25,794,171	58%	32,417,355
Total Revenues	62,467,000	61,552,000	35,757,829	25,794,171	58%	32,417,355
EXPENDITURES						
Operating Expenditures:						
Salaries	555,345	555,345	378,519	176,826	68%	352,187
Employee Benefits	346,935	190,786	115,059	75,727	60%	266,091
Purchased Services	3,567,065	3,569,757	1,938,771	1,630,987	54%	1,886,384
Materials and Supplies	3,650	3,650	1,528	2,122	42%	2,590
Capital Outlay	-	-	-	-		-
Other Expenses:						
Dues and Fees	25,000	25,000	25,000	-	100%	22,506
Subs for ATD	-	-	-	-		-
Claims Expense - Health	46,084,869	49,099,000	27,478,658	21,620,342	56%	24,922,439
Claims Expense - Prescriptions	12,293,000	13,000,565	7,903,287	5,097,277	61%	7,310,082
E&O Claims	-	-	-	-		-
Claims Refunds - Health	-	(100,000)	(31,426)	(68,574)	31%	(1,053,917)
Claims Refunds - Prescriptions	-	(710,565)	(710,565)	-	100%	(623,653)
Total Other Expenses	58,402,869	61,314,000	34,664,955	26,649,045	57%	30,577,456
Total Expenditures	62,875,864	65,633,538	37,098,832	28,534,706	57%	33,084,708
Operating Income (Loss)	(408,864)	(4,081,538)	(1,341,003)	2,740,535		(667,353)
Transfers In:						
From General Fund	-	-	-			-
From Special Revenue	-	-	-	-		-
Total Transfers		-	-			-
Change in Net Position	(408,864)	(4,081,538)	(1,341,003)	2,740,535		(667,353)
Net Position, Beginning	13,017,764	13,017,764	13,017,764	-		13,363,719
Net Position, Ending	$ 12,608,900	$ 8,936,226	$ 11,676,761	$ 2,740,535		$ 12,696,366

Expenditures by Object
Internal Service Funds
Health Insurance

Operating Expenditures:	
Other Expenses*	93.44%
Purchased Services	5.23%
Salaries	1.02%
Employee Benefits	0.31%
Materials and Supplies	0.00%
Capital Outlay	0.00%
	100.00%

*Other Expenses :	
Claims Expense - Health	79.27%
Claims Expense - Prescriptions	22.80%
Dues and Fees	0.07%
E&O Claims	0.00%
Subs for ATD	0.00%
Claims Refunds - Health	-0.09%
Claims Refunds - Prescriptions	-2.05%
	100.00%

School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Internal Service Funds - Workers Compensation
For Month Ended January 31, 2026

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual January 2025
REVENUES						
Operating Revenues:						
Premium - Employer	$ 3,000,000	$ 3,000,000	$ 1,977,502	$ 1,022,498	66%	$ 2,777,858
Total Operating Revenues	3,000,000	3,000,000	1,977,502	1,022,498	66%	2,777,858
Total Revenues	3,000,000	3,000,000	1,977,502	1,022,498	66%	2,777,858
EXPENDITURES						
Operating Expenditures:						
Salaries	188,237	188,237	118,426	69,810	63%	113,363
Employee Benefits	103,826	103,826	56,448	47,378	54%	56,669
Purchased Services	-	-	-	-		-
Other Expenses:						
Dues and Fees	333,177	333,177	219,638	113,539	66%	239,713
Claims Expense - Workers' Comp	3,200,000	3,200,745	1,912,598	1,288,147	60%	1,160,500
Claims Refund	-	(745)	(5,728)	4,983	769%	(3,497)
Total Other Expenses	3,533,177	3,533,177	2,126,509	1,406,668	60%	1,396,717
Total Expenditures	3,825,239	3,825,239	2,301,383	1,523,857	60%	1,566,748
Operating Income (Loss)	(825,239)	(825,239)	(323,880)	501,359		1,211,110
Change in Net Position	(825,239)	(825,239)	(323,880)	501,359		1,211,110
Net Position, Beginning	3,729,319	5,049,323	5,049,323	-		1,991,038
Net Position, Ending	$ 2,904,080	$ 4,224,084	$ 4,725,443	$ 501,359		$ 3,202,149

Expenditures by Object
Internal Service Funds
Workers Compensation

Claims Expense - Workers Compensation	83.11%
Dues and Fees	9.54%
Salaries	5.15%
Employee Benefits	2.45%
Purchased Services	0.00%
Claims Refund - Workers Compensation	-0.25%
	100.00%

School District of Manatee County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balance
Trust and Agency Funds
For Month Ended January 31, 2026

	Original Budget	Current Budget	YTD Actual	Under (Over) Collected/ Expended	% of YTD Actual to Current Budget	YTD Actual January 2025
REVENUES						
Miscellaneous Federal Direct:						
Federal Direct	$ 268,000	$ 268,000	$ 151,828	$ 116,173	57%	$ 160,138
Total Federal Direct	268,000	268,000	151,828	116,173	57%	160,138
Local:						
Gifts, Grants, & Bequests	-	6,932	6,932	-	100%	27,418
Financial Aid Fees	457,800	457,800	421,024	36,776	92%	456,024
Other Miscellaneous Local Sources	127,725	127,725	63,614	64,111	50%	80,934
Total Local	585,525	592,457	491,570	100,887	83%	564,376
Total Revenues	853,525	860,457	643,398	217,059	75%	724,514
EXPENDITURES						
Instruction	2,533,796	2,533,796	200,090	2,333,706	8%	257,503
Student Support Services	1,149	1,374	324	1,050	24%	493
Instructional & Curriculum Dev	-	-	-	-		2,380
Instructional Staff Training	-	-	-	-		-
General Administration	16,193	16,900	629	16,271	4%	2,125
Food Service	-	-	-	-		-
Central Services	5,184	6,184	1,737	4,447	28%	1,323
Student Transportation	-	-	-	-		-
Operation of Plant	1,753	6,753	-	6,753	0%	-
Admin. Technology Services	-	-	-	-		-
Community Services	22,214	22,214	1,388	20,826	6%	-
Total Expenditures	2,580,289	2,587,221	204,169	2,383,052	8%	263,824
Change in Net Position	(1,726,764)	(1,726,764)	439,229	2,165,993		460,690
Net Position, Beginning	1,726,764	1,726,764	1,726,764	-		1,247,081
Net Position, Ending	$ 0	$ 0	$ 2,165,993	$ 2,165,993		$ 1,707,771

Expenditures by Function
Trust and Agency Funds

Instruction	98.00%
Central Services	0.85%
Community Services	0.68%
General Administration	0.31%
Student Support Services	0.16%
Student Transportation	0.00%
Instructional & Curriculum Dev	0.00%
Instructional Staff Training	0.00%
Food Service	0.00%
Operation of Plant	0.00%
Admin. Technology Services	0.00%
	100.00%

AGENDA ITEM NO. 17.2

School Board of Manatee County
March 10, 2026 - Regular Board Meeting

Title
Year-to-Date Charter School Financial Statement Summary Through January 31, 2026

Executive Summary
Unaudited year-to-date financial statements of the Charter Schools are submitted to the District each month or quarter, depending on each school's reporting requirements. These reports are filed in the District's administrative offices and are available upon request.

The District reviews and summarizes the financial statements; however, cannot certify as to their accuracy. The summary data is provided for information only purposes. Each charter school's Board is responsible for the accuracy of the monthly financial statements submitted to the District.

Note: Annual financial audits are conducted by independent CPAs for each Charter school following the fiscal year end.

Contact
Submitting Department: Business Services
Initiated By: Cathy Miley, Finance Director

Attachments:
2025-2026 Charter Schools Finance Report Summary - Consolidated

School District of Manatee County
Summary of Charter School Financial Reports
Fiscal Year 2025-26

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN
2101 - Manatee School for the Arts & Sciences (2)	**School Letter Grade: 2019 C; 2021 none; 2022 C; 2023 C; 2024 D; 2025 D**						
Fund Balance July 1, 2025	**$ 1,183,045.00**	**$ 1,183,045.00**	**$ 220,656.00**	**$ 220,656.00**	**$ 220,656.00**	**$ 220,656.00**	**$ 220,656.00**
Revenue	79,792.00	179,050.00	298,767.00	404,016.00	571,471.00	687,479.00	882,720.00
Expense	(89,996.00)	(197,665.00)	(315,596.00)	(424,603.00)	(520,189.00)	(643,929.00)	(750,704.00)
Transfers			-	-	-	-	-
Fund Balance, Ending	**$ 1,172,841.00**	**$ 1,164,430.00**	**$ 203,827.00**	**$ 200,069.00**	**$ 271,938.00**	**$ 264,206.00**	**$ 352,672.00**
Unrestricted/Unassigned General Fund Balance	$ 315,462.00	$ 326,590.00	$ 184,592.00	$ 184,575.00	$ 175,994.00	$ 182,249.00	$ 172,172.00
2102 - Team Success (2)	**School Letter Grade: 2019 A; 2021 None; 2022 B; 2023 B; 2024 C; 2025 B**						
Fund Balance July 1, 2025			**$ 2,878,004.00**			**$ 2,878,004.00**	
Revenue			3,785,262.00			$ 7,716,247.00	
Expense			(4,341,451.00)			(8,247,911.00)	
Transfers			1,602,471.00			702,983.00	
Fund Balance, Ending			**$ 3,924,286.00**			**$ 3,049,323.00**	
Unrestricted/Unassigned General Fund Balance			$ 3,434,836.00			$ 2,587,291.00	
2104 - Manatee School for the Arts (2)	**School Letter Grade: 2019 B; 2021 None; 2022 B; 2023 B; 2024 B; 2025 B**						
Fund Balance July 1, 2025	**$ 5,870,462.00**	**$ 7,708,174.00**	**$ 7,708,174.00**	**$ 7,708,174.00**	**$ 7,708,174.00**	**$ 7,708,174.00**	**$ 7,708,174.00**
Revenue	21,598,013.00	4,082,898.00	5,804,828.00	7,524,903.00	9,168,447.00	10,833,105.00	12,442,666.00
Expense	(21,233,843.00)	(3,185,386.00)	(5,113,978.00)	(6,787,776.00)	(8,436,819.00)	(10,066,616.00)	(11,747,184.00)
Transfers			303,063.00	418,063.00	528,063.00	611,448.00	1,050,994.00
Fund Balance, Ending	**$ 6,234,632.00**	**$ 8,605,686.00**	**$ 8,702,087.00**	**$ 8,863,364.00**	**$ 8,967,865.00**	**$ 9,086,111.00**	**$ 9,454,650.00**
Unrestricted/Unassigned General Fund Balance	$ 6,371,017.00	$ 8,591,484.00	$ 8,702,087.00	$ 8,863,364.00	$ 8,967,865.00	$ 9,086,111.00	$ 9,067,481.00
2120 - Rowlett Middle Academy (2)	**School Letter Grade: 2019 A; 2021 none; 2022 A; 2023 A; 2024 A; 2025 A**						
Fund Balance July 1, 2025			**$ 966,001.00**			**$ 966,001.00**	
Revenue			1,689,227.61			3,459,268.24	
Expense			(1,598,135.40)			(3,300,252.80)	
Transfers			(208,243.14)			(371,350.05)	
Fund Balance, Ending			**$ 848,850.07**			**$ 753,666.39**	
Unrestricted/Unassigned General Fund Balance			$ 809,427.03			$ 714,243.35	
2121 - Manatee Charter School (2)	**School Letter Grade: 2019 C; 2021 C; 2022 C; 2023 C; 2024 C; 2025 B**						
Fund Balance July 1, 2025	**$ 679,364.79**	**$ 677,821.00**	**$ 677,821.00**	**$ 677,821.00**	**$ 677,821.00**	**$ 677,821.00**	**$ 677,821.00**
Revenue	430,841.45	1,001,051.43	1,526,524.07	2,752,867.19	3,273,633.16	3,840,070.02	4,979,489.28
Expense	(209,084.15)	(734,781.53)	(1,389,857.38)	(1,920,358.18)	(2,409,061.42)	(2,886,742.66)	(3,272,679.51)
Transfers	(89,621.88)	(179,243.76)	(268,865.64)	(300,876.54)	(390,498.42)	(480,120.30)	(569,681.76)
Fund Balance, Ending	**$ 811,500.21**	**$ 764,847.14**	**$ 545,622.05**	**$ 1,209,453.47**	**$ 1,151,894.32**	**$ 1,151,028.06**	**$ 1,814,949.01**
Unrestricted/Unassigned General Fund Balance	$ 685,091.86	$ 681,074.47	431,930.21	$ 1,044,694.32	$ 987,135.17	$986,268.91	$1,650,189.86
2122 - Oasis Middle School (2)	**School Letter Grade: 2019 B; 2021 none; 2022 A; 2023 A; 2024 B; 2025 A**						
Fund Balance July 1, 2025	**$ (162,439.00)**	**$ (162,439.00)**	**$ (162,439.00)**	**$ (305,671.00)**	**$ (305,671.00)**	**$ (305,671.00)**	**$ (305,671.00)**
Revenue	118,152.00	189,790.00	263,332.00	311,305.00	399,965.00	479,153.00	539,524.00
Expense	(65,053.00)	(124,083.00)	(188,414.00)	(264,713.00)	(339,312.00)	(413,804.00)	(470,471.00)
Transfers				-	-	-	-
Fund Balance, Ending	**$ (109,340.00)**	**$ (96,732.00)**	**$ (87,521.00)**	**$ (259,079.00)**	**$ (245,018.00)**	**$ (240,322.00)**	**$ (236,618.00)**
Unrestricted/Unassigned General Fund Balance	$ (109,340.00)	$ (96,732.00)	$ (87,521.00)	$ (259,079.00)	$ (245,018.00)	$ (240,322.00)	$ (236,618.00)
2123 - Imagine Charter - North Manatee (2)	**School Letter Grade: 2019 C; 2021 B; 2022 C; 2023 B; 2024 C; 2025 A**						
Fund Balance July 1, 2025	**$ 1,131,404.00**	**$ 1,131,404.00**	**$ 169,068.00**	**$ 169,068.00**	**$ 169,068.00**	**$ 169,068.00**	**$ 169,068.00**
Revenue	633,388.00	1,455,626.00	2,265,666.00	2,949,920.00	3,726,584.00	4,598,521.00	5,391,968.00
Expense	(461,218.00)	(1,262,696.00)	(2,174,574.00)	(2,901,533.00)	(3,567,832.00)	(4,229,609.00)	(4,912,676.00)
Transfers	(5,047.00)	(101,273.00)	565.00	(123,208.00)	(96,531.00)	(161,166.00)	523,331.00
Fund Balance, Ending	**$ 1,298,527.00**	**$ 1,223,061.00**	**$ 260,725.00**	**$ 94,247.00**	**$ 231,289.00**	**$ 376,814.00**	**$ 1,171,691.00**
Unrestricted/Unassigned General Fund Balance	$ 1,298,527.00	$ 1,223,061.00	$ 260,725.00	$ 94,247.00	$ 231,289.00	$ 376,814.00	$ 1,171,691.00
2124 - Imagine Charter- Lakewood Ranch (2)	**School Letter Grade: 2019 B; 2021 none; 2022 C; 2023 B; 2024 C; 2025 C**						
Fund Balance July 1, 2025	**$ 2,721.00**	**$ 2,721.00**	**$ 2,721.00**	**$ 2,721.00**	**$ 2,721.00**	**$ 2,721.00**	**$ 2,721.00**
Revenue	296,524.00	714,985.00	1,168,525.00	1,585,266.00	1,926,830.00	2,521,320.00	2,705,414.00
Expense	(285,065.00)	(703,526.00)	(1,168,525.00)	(1,585,266.00)	(1,926,830.00)	(2,521,320.00)	(2,947,045.00)
Transfers					-	-	241,631.00
Fund Balance, Ending	**$ 14,180.00**	**$ 14,180.00**	**$ 2,721.00**	**$ 2,721.00**	**$ 2,721.00**	**$ 2,721.00**	**$ 2,721.00**
Unrestricted/Unassigned General Fund Balance	$ 14,180.00	$ 14,180.00	$ 2,721.00	$ 2,721.00	$ 2,721.00	$ 2,721.00	$ 2,721.00
2131 - Palmetto Charter School (2)	**School Letter Grade: 2019 A; 2021 A; 2022 A; 2023 A; 2024 A; 2025 A**						
Fund Balance July 1, 2025			**$ 2,095,326.00**			**$ 2,095,326.00**	
Revenue			1,163,301.00			2,484,095.38	
Expense			(1,154,975.18)			(2,515,835.35)	
Transfers						-	
Fund Balance, Ending			**$ 2,103,651.82**			**$ 2,063,586.03**	
Unrestricted/Unassigned General Fund Balance			$ 2,103,651.82			$ 2,063,586.03	

School District of Manatee County
Summary of Charter School Financial Reports
Fiscal Year 2025-26

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN
2141 - State College of FL Collegiate School (2)	**School Letter Grade: 2019 A; 2021 A; 2022 A; 2023 A; 2024 A; 2025 A**						
Fund Balance July 1, 2025			**$ 2,275,089.00**			**$ 2,275,089.00**	
Revenue			1,088,178.00			2,234,134.00	
Expense			(810,195.00)			(2,011,980.00)	
Transfers						-	
Fund Balance, Ending			**$ 2,553,072.00**			**$ 2,497,243.00**	
Unrestricted/Unassigned General Fund Balance			$ 2,533,072.00			$ 2,497,243.00	
2161 - Visible Men Academy (2)	**School Letter Grade: 2019 B; 2021 none; 2022 F; 2023 C; 2024 C; 2025 A**						
Fund Balance July 1, 2025	**$ (2,115.36)**	**$ (2,115.36)**	**$ (18,259.68)**	**$ (18,259.68)**	**$ (18,259.68)**	**$ (18,259.68)**	**$ (18,259.68)**
Revenue	51,219.38	110,171.48	170,824.43	242,206.47	417,052.06	472,401.08	763,344.73
Expense	(121,380.10)	(212,838.20)	(290,636.70)	(495,223.25)	(671,622.12)	(804,219.38)	(847,802.00)
Transfers			9,661.00	12,453.00	15,224.00	23,281.00	55,364.00
Fund Balance, Ending	**$ (72,276.08)**	**$ (104,782.08)**	**$ (128,410.95)**	**$ (258,823.46)**	**$ (257,605.74)**	**$ (326,796.98)**	**$ (47,352.95)**
Unrestricted/Unassigned General Fund Balance	$ (114,055.40)	$ (146,561.40)	$ (154,045.95)	$ (258,823.46)	$ (257,605.74)	$ (326,796.98)	$ (47,352.95)
2171 - Rowlett Academy for Arts - Elementary (2)	**School Letter Grade: 2019 A; 2021 A; 2022 B; 2023 B; 2024 B; 2025 B**						
Fund Balance July 1, 2025			**$ 2,501,478.00**			**$ 2,501,478.00**	
Revenue			2,350,764.65			4,810,923.09	
Expense			(2,341,507.76)			(4,879,278.10)	
Transfers			(75,876.18)			(127,374.93)	
Fund Balance, Ending			**$ 2,434,858.71**			**$ 2,305,748.06**	
Unrestricted/Unassigned General Fund Balance			$ 2,411,931.71			$ 2,282,818.06	
2181 - Parrish Charter Academy (2)	**School Letter Grade: 2021 B; 2022 C; 2023 C; 2024 C; 2025 B**						
Fund Balance July 1, 2025	**$ 2,813,993.00**	**$ 1,867,234.00**	**$ 1,867,234.00**	**$ 1,867,234.00**	**$ 1,867,234.00**	**$ 1,867,234.00**	**$ 1,867,234.00**
Revenue	768,452.00	1,734,283.00	2,793,493.00	3,758,228.00	4,716,573.00	5,927,138.00	6,898,298.00
Expense	(785,890.00)	(1,770,010.00)	(2,664,449.00)	(3,449,519.00)	(4,251,602.00)	(5,309,569.00)	(6,175,609.00)
Transfers	(165,553.00)	436,781.00	489,413.00	436,779.00	323,169.00	210,952.00	982,337.00
Fund Balance, Ending	**$ 2,631,002.00**	**$ 2,268,288.00**	**$ 2,485,691.00**	**$ 2,612,722.00**	**$ 2,655,374.00**	**$ 2,695,755.00**	**$ 3,572,260.00**
Unrestricted/Unassigned General Fund Balance	$ 2,631,002.00	$ 2,263,288.00	$ 2,480,691.00	$ 2,607,722.00	$ 2,650,374.00	$ 2,690,755.00	$ 3,572,259.00
2182 - Lakewood Ranch Prep Academy (2)	**School Letter Grade: 2023 A; 2024 A; 2025 A**						
Fund Balance July 1, 2025			**$ 1,275,939.00**			**$ 1,275,939.00**	
Revenue			3,534,810.42			7,105,398.09	
Expense			(2,495,074.49)			(5,547,090.01)	
Transfers			(1,187,834.73)			(2,420,157.15)	
Fund Balance, Ending	**$ -**		**$ 1,127,840.20**			**$ 414,089.93**	
Unrestricted/Unassigned General Fund Balance			$732,526.05			$ 75,737.22	
2192 Hola! At MSA (2) Open 23-24	**School Letter Grade: 2024 C; 2025 C**						
Fund Balance July 1, 2025	**$ 112,482.00**	**$ 112,482.00**	**$ 112,482.00**	**$ 112,482.00**	**$ 112,482.00**	**$ 112,482.00**	**$ 112,482.00**
Revenue	422,832.00	964,535.00	1,490,460.00	1,999,585.00	2,497,922.00	3,209,377.00	3,687,294.00
Expense	(483,444.00)	(997,719.00)	(1,649,249.00)	(2,091,616.00)	(2,607,074.00)	(3,122,078.00)	(3,665,367.00)
Transfers	(40,523.00)	(60,605.00)	65,000.00	87,954.00	172,322.00	253,756.00	333,311.00
Fund Balance, Ending	**$ 11,347.00**	**$ 18,693.00**	**$ 18,693.00**	**$ 108,405.00**	**$ 175,651.00**	**$ 453,537.00**	**$ 467,720.00**
Unrestricted/Unassigned General Fund Balance	$ 11,348.00	$ 18,693.00	$ 18,693.00	$ 108,405.00	$ 175,651.00	$ 453,537.00	$ 467,720.00
2191 ALS dba Bradenton Bay Charter (2) Open 24-25	**School Letter Grade:**						
Fund Balance July 1, 2025	**$ 17,990.00**	**$ 17,990.00**	**$ 6,384.00**	**$ 6,384.00**	**$ 6,384.00**	**$ 6,384.00**	**$ 6,384.00**
Revenue	159,512.00	302,533.00	561,993.00	789,936.00	1,006,454.00	1,292,406.00	1,726,825.00
Expense	(156,737.00)	(304,577.00)	(533,253.00)	(732,818.00)	(931,082.00)	(1,150,318.00)	(1,553,616.00)
Transfers	(17,036.00)	(45,483.00)	(54,628.00)	(77,886.00)	(89,598.00)	(101,337.00)	(98,762.00)
Fund Balance, Ending	**$ 3,729.00**	**$ (29,537.00)**	**$ (19,504.00)**	**$ (14,384.00)**	**$ (7,842.00)**	**$ 47,135.00**	**$ 80,831.00**
Unrestricted/Unassigned General Fund Balance	$ 3,729.00	$ (29,537.00)	$ (19,504.00)	$ (14,384.00)	$ (7,842.00)	$ 47,135.00	$ 80,831.00
2183 North River Open 25-26	**School Letter Grade:**						
Fund Balance July 1, 2025	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Revenue	821,752.00	930,038.00	1,057,063.00	1,239,417.00	1,390,283.00	1,510,327.00	1,680,462.00
Expense	(142,904.00)	(346,616.00)	(486,296.00)	(623,438.00)	(757,446.00)	(886,624.00)	(1,031,012.00)
Transfers	(598,714.00)	(598,714.00)	(592,579.00)	(600,128.00)	(604,574.00)	(604,185.00)	(598,862.00)
Fund Balance, Ending	**$ 80,134.00**	**$ (15,292.00)**	**$ (21,812.00)**	**$ 15,851.00**	**$ 28,263.00**	**$ 19,518.00**	**$ 50,588.00**
Unrestricted/Unassigned General Fund Balance	$ 80,134.00	$ (15,292.00)	$ (21,812.00)	$ 15,851.00	$ 28,263.00	$ 19,518.00	$ 50,588.00

***Quarterly Reports/High Performing**

(1)Adjusted Charter school beginning fund balance to properly reflect the unaudited beginning fund balance as of 7/1/2025.
(2) Adjusted Charter school beginning fund balance to properly reflect the Audited Ending fund balance 6/30/25.
(3) Financial Statements need to be provided.
(4) Corrected Financials

* 2020 No School Grades; 2021 School Grades Opt-in only, 2023 Informational Baseline School Grades.
NOTE: This is a summary of the unaudited financial statements of the Charter Schools. For audited financial statements, please refer to Florida Department of Education.