Agenda

August 4, 2026
School Board of Manatee County
Regular Board Meeting - 10:00 AM
Walter Miller School Support Center
Board Room

Times Indicated are Approximate

1. CALL TO ORDER

2. READING OF THE DISTRICT'S VISION - Kennedy

3. MOMENT OF SILENCE

4. VETERAN LED PLEDGE OF ALLEGIANCE

5. APPROVAL OF THE AGENDA

1. Approval of the Agenda Amendments - added after publishing 8/3/26

6. APPROVAL OF MINUTES

1. Approval of the Minutes of the July 14, 2026 School Board Workshop (No Financial Impact)

7. STUDENT CELEBRATIONS

1. 2027 Invested in Excellence Award Recipient
2. School District of Manatee County recognized by the National School Public Relations Association
3. Back to School Jam

8. PUBLIC COMMENTS (UP TO 30 MINUTES)

Public comment is not an open forum to discuss matters unrelated to education, to support or oppose candidates for public office, or to engage in commercial speech attempting to sell a service or product to the School Board or public. Also, public comment is not a forum to attack individual school system employees or Board Members. Any such complaints should be submitted in writing to the Superintendent for appropriate handling. Finally, this is not a forum for addressing issues involving individual students. Because of privacy concerns, such issues should be submitted in writing to the Superintendent for appropriate handling. Each speaker is allowed three minutes to address the Board. Speakers must stand at the podium and not approach the dais.

This is a business meeting of the School Board and the public expects that we conduct it in an orderly, efficient, effective and dignified manner. We request that speakers keep this in mind when

making your comments. We also request that the audience keep that in mind and not demonstrate approval or disapproval of what a speaker has said by clapping or booing. The Board appreciates the public's input and will listen attentively, consider each comment, and usually will not respond, enter into debate, or answer questions during comments on agenda items or during the public comments section.

PUBLIC INPUT INSTRUCTIONS:
1. Before you begin speaking, please provide any handouts to the Agency Clerk.
2. Please identify yourself only by your full name for the record.
3. You have no more than three minutes to speak. Please stop speaking when the bell rings.
4. Florida Law requires all citizens to conduct themselves in an orderly fashion at public meetings.
5. **WARNING:** Any individual who interferes with the expeditious or orderly process of a School Board meeting, will be subject to removal from the meeting pursuant to Section 1001.372(3) Florida Statutes at the discretion of the Chair. Orderly fashion is deemed as, at a minimum (1) no profanity (2) no vulgar language (3) no discourteous, disrespectful, or disparaging conduct.

9. REPORTS AND PRESENTATIONS

1. Model Manatee Presentation by the Manatee County Government - updated 7/31/26

10. CONSENT ITEMS

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired by a Board Member, that item will be removed from the Consent Agenda and will be considered later in the agenda.

1. Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact)
2. Approval of the Revised Job Description of Administrator, Payroll to Associate Director, Payroll (No Financial Impact)
3. Approval of the 2026-2027 Uniform Statewide Assessment Calendar (No Financial Impact)
4. Approval to Purchase Mental Health Services through Centerstone, SDMC No. 27-0056-KM, Not to Exceed $320,000.00 (General Fund) updated 8/3/26
5. Approval to Apply, Accept and Expend the 2026-2027 Individuals with Disabilities Education Act (IDEA), Part B, K-12 Entitlement, in the Amount of $12,966,675.00 (Incoming Federal Grant Funds)
6. Approval to Apply, Accept, and Expend the Perkins V Postsecondary Grant for the 2026-2027 School Year in the Amount of $211,382 (Incoming Federal Grant Funds)
7. Approval to Apply, Accept and Expend the Nita M. Lowery 21st Century Community Learning Centers STARS Grant for Ballard and Samoset Elementary Schools Request for Application, Effective August 2026 - July 2027, in the Amount of $350,870.00 (Incoming Federal Grant Funds)
8. Approval of the Agreement between Big Brothers Big Sisters of the Suncoast and the School District of Manatee County (No Financial Impact)
9. Approval of the Renewal and Revision of the Apprenticeship Training Program Agreement Between Manasota Air Conditioning Contractors, Inc. and the School Board of Manatee County Through Manatee Technical College (MTC) (Workforce Funding)
10. Approval of the Bid on Lift Stations and Grease Trap Services, SDMC No. 27-0028-TM, Estimated in the Amount of $200,000.00 Annually (Multiple Funding Sources)

11. Approval of the Bid on Electrical Services, SDMC No. 27-0034-TM, Estimated in the Amount of $1,300,000.00 Annually (Multiple Funding Sources)
12. Approval of the Bid on Charter Bus Services, SDMC No. 27-0035-TM, Estimated in the Amount of $1,000,000.00 Annually (Multiple Funding Sources)
13. Approval to Purchase Renewal for (2) Evolv Express Single Lane Units, SDMC No. 23-0051-RG, Estimated in the Amount of $45,000.00 Annually (Multiple Funding Sources)
14. Approval of Palmetto High School Partial Replacement Change Order 3 Final Agreement Between Owner and Gilbane Building Company, Decrease in the Amount of $753,454.10 (Capital Funds)
15. Approval to Use the Sourcewell Request for Proposal on Automobiles, SUVs, Vans and Light Trucks with Related Equipment and Accessories, SDMC No. 27-0050-MR, Estimated in the Amount of $500,000.00 Annually (Capital Funds)
16. Approval of Request to Declare Surplus and Dispose of District Tangible Personal Property Greater than $5,000.00 (Possible Incoming Funds to General Fund and Special Revenue-Food Service Fund)

11. PUBLIC COMMENT FOR NEW BUSINESS ITEMS

12. NEW BUSINESS (DISCUSSION ITEMS PULLED FROM CONSENT)

13. NEW BUSINESS (NON-CONSENT ITEMS)

1. Approval of Proclamations for the 2026-2027 School Year

14. NEW BUSINESS (NO SUPERINTENDENT RECOMMENDATION)

1. Approval of Travel Expense Associated with the School Board Members' Attendance at the Greater Florida Consortium of School Boards Legislative Meeting, September 16-18, 2026, at the Hilton Miami Downtown, FL, Not to Exceed $1,000.00 (General Fund)
2. Approval of Travel Expense for School Board Members to Attend the 2026 Manatee Chamber of Commerce Planning Retreat Not to Exceed $8,600.00 (General Fund)
3. Approval of the Greater Florida Consortium of School Boards (GFCSB) Annual Membership Dues (General Fund) - added 7/31/26

15. CONTINUED PUBLIC COMMENT (IF NECESSARY)

16. INFORMATION ONLY (No Board Action Required)

17. UPDATES
A. INSTRUCTION UPDATE
B. OPERATIONS UPDATE
C. LEGAL UPDATE

18. SUPERINTENDENT REMARKS

19. BOARD COMMENTS

20. ADJOURNMENT

AGENDA ITEM NO. 5.1

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Agenda Amendments - *added after publishing 8/3/26*

Executive Summary
The Chair finds good cause to amend the agenda to include:

Agenda amended Friday July 31, 2026, to **add** agenda item *14.3 - Approval of the Florida School Board Association (FSBA) Annual Membership Dues (General Fund) to New Business (No Superintendent Recommendation) and* to **add** Presentation *Model Manatee* to Reports and Presentation item *Model Manatee Presentation by the Manatee County Government*

Agenda amended Monday, August 3, 2026, to ***add Rider*** to agenda item *10.4 Approval to Purchase Mental Health Services through Centerstone, SDMC No. 27-0056-KM, Not to Exceed $320,000.00 (General Fund) and* **edit** Presentation *Model Manatee* in Reports and Presentation item *Model Manatee Presentation by the Manatee County Government*

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
.

Financial Impact
.

Contact
Submitting Department: School Board

AGENDA ITEM NO. 6.1

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Minutes of the July 14, 2026 School Board Workshop (No Financial Impact)

Executive Summary
Approval of the Minutes of the July 14, 2026 School Board Workshop.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Superintendent approves of the minutes from the July 14, 2026 School Board Workshop.

Financial Impact
No Financial Impact.

Contact
Submitting Department: School Board
Initiated by: Laura Cox

Attachments:
2026-07-14 Workshop Minutes Publish

Minutes
July 14, 2026
Workshop - 10:00 AM
Manatee County School District
215 Manatee Avenue West
Bradenton, FL 34205
www.manateeschools.net

Times Indicated Are Approximate

1) CALL TO ORDER

Attendee Name	Status
Dr. Laurie Breslin, Superintendent Willie Clark, Deputy Superintendent of Operations Derek Jensen, Deputy Superintendent of Instructional Services Rachel Sellers, Deputy Superintendent of Business Services Kevin Chapman, Associate Superintendent Cindy Spray, Chairman Richard Tatem, Vice-Chairman Heather Felton, Board Member Charles Kennedy, Board Member Chad Choate, Board Member Stephen Dye, Board Attorney	Present

Chair Spray called the Workshop to order at 10:00 AM.

2) AGENDA AMENDMENTS

The Chair finds good cause to amend the agenda to include:

Agenda amended Wednesday, July 8, 2026, to **add** Presentation *Strategic Plan Priorities, Goals and Benchmarks* **to** Workshop item *New Strategic Plan Presentation and Discussion.*

3) PUBLIC COMMENTS

4) WORKSHOP

4.1. Athletics Millage Presentation

Ms. Sharon Scarbrough, Executive Director of High Schools, and Dr. Charles Fradley, Executive Director, Middle Schools, presented the following topics regarding the Athletic Millage:

- Strategic Allocation of 2025-26 Athletic Millage
- Athletic Allocation -Base allocation per school / request process for additional funds
- Officials for Every Season
- Enhanced Security at Athletic Events
- Performance Technology for ALL Sports
- Perry Weather System and Student Safety
- Funding for State Championship Series

- Middle School Athletics
- Planning for the Future

The Board held discussion and asked questions. Superintendent Breslin supplied further details concerning middle school sports, and the Board discussed expanding available district athletic offerings. Ms. Scarbrough and Dr. Fradley stated that the middle school level offerings will be aligned with FSHAA competitive options and standards. Board members expressed support for expanding the range of middle school sports offerings.

4.2. Paraprofessional to Pro (Para-to-Pro) Program (Previously 4.3)

Dr. Christina Britton, Executive Director of Human Resources, introduced the District Human Resources team as well as Wending Deming, CEO of Bishop Parker Foundation. Dr. Britton provided information regarding the following topics associated with the District's Paraprofessional to Teacher program:

- Manatee County Paraprofessional-to-Teacher Program – Grow / Teach / Stay
- Teacher Vacancies
- Program Overview
- Program Platform – Bloom Board
- Success in Other Florida Districts
- Key Takeaways
- Cost for Teacher Vacancies
- Financial Comparison
- Funding for the Program – Bishop Parker Foundation
- District Wins
- Implementation Timeline

The Board engaged in discussion and posed relevant questions. Board Members conveyed their appreciation for the opportunity presented by this program and extended thanks to the Bishop Parker Foundation for its support in funding the initiative.

4.3 New Strategic Plan Presentation and Discussion (Previously 4.2)

Mr. Kevin Chapman, Associate Superintendent, with the input of Mr. Omar Edwards and Chrissy Kavanaugh, provided the final update on the 2026-2030 Strategic Plan. Included in the presentation were the following:

- Purpose Statement / Commitment / Priorities
- Priority Area 1: Student Learning and Support
- Priority Area 2: Employee Retention and Wellness
- Priority Area 3: Family and Community Engagement
- Priority Area 4: Financial Stewardship & Long-Term Sustainability

The Board held discussion and Mr. Chapman stated the final approval is scheduled for Board approval at the August 25, 2026 School Board Meeting.

4.4. Proclamation Review

Mr. Kevin Chapman, Associate Superintendent, led the discussion regarding Bylaw 0149.1 Public Expressions of Members and Proclamations and provided an overview of proposed changes. Proposed changes to the bylaw included scheduling and approvals of proclamations during the school year.

After discussion, the Board reached consensus to establish and approve a list of 'historical' proclamations during the reorganization meeting each year. Board Members may still submit new proclamations

throughout the year provided they align with academic standards and are workshopped prior to a formal vote to avoid discussion on the day of presentation.

Mr. Chapman provided the draft for upcoming Hispanic Heritage Month Proclamation tentatively scheduled for the September School Board Meeting. The Board held discussion regarding the proclamation and made minor edits.

5. ADJOURNMENT

Chair Spray adjourned the Workshop at 12:08 PM.

_____

Cindy Spray
Chairman

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above-mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based. School Board meetings are held in accessible locations. Auxiliary aids will be provided, upon written request received at least 48 hours prior to the meeting, to participants with disabilities.

AGENDA ITEM NO. 7.1

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
2027 Invested in Excellence Award Recipient

Executive Summary
Congratulations to Cliff Dawson of Manatee County on being named the 2027 Invested in Excellence Award recipient!

This award, recognized by the Consortium of Florida Education Foundations and Florida Power and Light, is presented to an educator who expands learning opportunities for students.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

AGENDA ITEM NO. 7.2

School Board of Manatee County
August 4, 2026 - Regular Board Meeting

Title
School District of Manatee County recognized by the National School Public Relations Association

Executive Summary
The National School Public Relations Association (NSPRA) recognized the School District of Manatee County at its national conference in late July for the District's School Choice Showcase event and campaign.

Contact
Submitting Department: Communications
Initiated by: Jamie Carson

AGENDA ITEM NO. 7.3

School Board of Manatee County
August 4, 2026 - Regular Board Meeting

Title
Back to School Jam

Executive Summary
The School District of Manatee County is ready to kick off the school year with the Back to School Jam on August 8th, 2026, at LECOM Park.

Contact
Submitting Department: Communications
Initiated by: Jamie Carson

AGENDA ITEM NO. 9.1

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Model Manatee Presentation by the Manatee County Government - *updated 7/31/26*

Executive Summary
Brent Anderson and Crosley Jones from the Manatee County Government will present the new Model Manatee Program to the Board.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Contact
Submitting Department: Communications
Initiated by: Kevin Chapman

Attachments:
Model Manatee School Board Presentation updated 8/3/26

Model Manatee Program

School District of Manatee County
Board Presentation

August 4, 2026

Program Vision

- Mission: Cultivate civic understanding, engagement, and leadership through experiential learning

- Purpose:
  - Increase understanding of county government
  - Encourage civic responsibility and engagement
  - Foster future community leaders

Why Model Manatee?

- Inspire the next generation of civic leaders
- Increase understanding of local government
- Build leadership and public speaking skills
- Connect students with County Commissioners, School Board members, and constitutional officers
- Provide hands-on experience through real government meetings and a mock commission meeting

Manatee County FLORIDA

Who Can Participate?

- Any Manatee County student who has:
  - Completed 10th grade
  - Lives in Manatee County
  - Is enrolled full-time in a public, charter, private, or home education program
  - Can attend all mandatory and the required number of sessions
  - Must have parent/guardian consent if under 18 years old
  - Must submit a complete application (on mymanatee.org/modelmanatee)

Manatee County FLORIDA

Program Experience

- Observe Board of County Commissioners meetings
- Attend a School Board meeting
- Hear from constitutional officers and County leadership
- Conduct a mock Board of County Commissioners meeting

Manatee County FLORIDA

Program Schedule

- September 14, 2026: Orientation and Introduction to County Government
- September 28, 2026: Other Constitutional Offices Orientation
- October 7, 2026: Board of County Commissioners Work Session Observation
- October 20, 2026: Board of County Commissioners Regular Meeting Observation
- November 10, 2026: School Board Meeting Observation
- November 30, 2026: Mock Commission Session
- December 17, 2026: Graduation

Manatee County FLORIDA

Sample Agendas

MODEL MANATEE MEETING AGENDA

September 28, 2026 – Other Constitutional Offices

Manatee County Administration Building
5th Floor, Manatee Room
1112 Manatee Avenue W, Bradenton, FL 34205

4:00 PM – 4:10 PM | Welcome & Session Overview

4:10 PM – 4:40 PM | Manatee County Sheriff
- Sheriff Rick Wells

4:40 PM – 5:00 PM | Clerk of the Circuit Court & Comptroller
- Clerk Angel Colonneso

5:00 PM – 5:20 PM | Supervisor of Elections
- Supervisor Scott Farrington

5:20 PM – 5:40 PM | School District of Manatee County
-

5:40 PM – 6:00 PM | Property Appraiser
- Property Appraiser Charles Hackney

6:00 PM – 6:15 PM | Election Procedures

MODEL MANATEE MEETING AGENDA

November 30, 2026 – Model Manatee Mock Commission Session

Manatee County Administration Building
1st Floor, Commission Chambers
1112 Manatee Avenue W, Bradenton, FL 34205

4:00 PM – 4:30 PM | Orientation
- Robert's Rules of Order
- Parliamentary Procedure

4:30 PM – 5:00 PM | Review of Agenda Materials

5:00 PM – 6:30 PM | Mock Commission Meeting

6:30 PM – 7:00 PM | Program Reflection & Closing Discussion

Application & Selection

- Applications Open: August 10, 2026 at 8:00 AM
- Applications Due: August 21, 2026 at 3:00 PM

- Website: mymanatee.org/modelmanatee

- Selection criteria includes:
  - Complete application
  - Interest in civic engagement
  - Representation across Manatee County

Manatee County FLORIDA

School District Partnership

- Together, we're investing in the next generation of informed, engaged, and community-minded leaders
- Thank you for your partnership!
- Huge thank you to Kevin Chapman and Sharon Scarbrough for their help and support!

Manatee County FLORIDA

Questions

- Questions?

AGENDA ITEM NO. 10.1

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Appointments, Change of Assignments, Promotions, Reappointments, Reassignments, Resignations, Retirements, Suspensions, Terminations, and Transfers (No Financial Impact)

Executive Summary
The personnel listed under change of assignments, promotions, reappointments, reassignments, resignations, retirements, suspensions, terminations, and transfers have been recommended by their principal or immediate supervisor to the Superintendent of Schools.

The personnel recommended for appointments for the 2026-2027 school years have been interviewed by administrative staff members and have applications with favorable references on file in the Human Resources Department.

The lists for Teachers, Paraprofessionals, SAMP, AFSCME and Non-Bargaining for the 2025-2026 school year are available at the School Support Center in Room 106.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 1
Develop a competitive employee salary schedule to keep and attract the best talent and continue to provide quality customer service to our staff and parents

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The Superintendent recommends the approval of the appointments, change of assignments, promotions, reappointments, reassignments, resignations, retirements, suspensions, terminations, and transfers (No Financial Impact).

Financial Impact
There is no financial impact.

Contact
Submitting Department: Human Resources
Initiated By: Dr. Christina Britton

Attachments:
8.4.26 Board Material

Hire

Administrative

Type	Name	Department/Location	Position	Effective Date
Hire	DeLee-Price, Kerry	ESE	Behavior Specialist (Range $54,881 - $104,096)	7-19-2026
Hire	Luer, Amy	Manatee Elementary School	Nurse, School, RN (Range $41,803 - $81,823)	8-3-2026
Hire	Mohamed, Christina	Purchasing	Buyer (Range $46,312 - $90,190)	7-20-2026

Educational Support

Type	Name	Department/Location	Position	Effective Date
Hire	Casteleiro, Jennette	McNeal Elementary School	Tchr Aide, ES	8-3-2026
Hire	Delgado De la Cruz, Suindy	Moody Elementary School	Tchr Aide, ESOL	8-3-2026
Hire	Dorvil, Lens	Bayshore Elementary School	Technician, School Support	7-27-2026
Hire	Eusse, Maria del Mar	McNeal Elementary School	Tchr Aide, Pre-K Integrated	8-3-2026
Hire	Freeman-Schultz, Allison	Harvey K-8 School	Asst, School Clerical, 10.5 Mo	7-27-2026
Hire	Hoffman, Rebecca	Harvey K-8 School	Tchr Aide, ES	8-2-2026
Hire	Huggins, Melba	Tillman Elementary School	Tchr Aide, ESE	8-2-2026
Hire	Hulbert, Phillip	Oneco Elementary School	Technician, School Support	7-15-2026
Hire	Isidore, La Sonda	Sugg Middle School	Nurse, School, LPN	8-3-2026
Hire	Jahn, Berina	Prine Elementary School	Tchr Aide, ES	8-3-2026
Hire	Kame, Clayton	Lake Manatee K-8 School	Tech, Physical Educ	8-2-2026
Hire	Knickerbocker, Ellis	Veterans Elementary School	Tchr Asst, Student Intern	8-3-2026
Hire	Lippert, Joseph	Rye Ranch Elementary School	Custodian 8 Hr	7-20-2026
Hire	McCrickard, James	Tillman Elementary School	Tchr Aide, ESE	8-3-2026
Hire	Mcduffie, Rilida	Manatee High School	Clinic Attendant/Health Aide	8-3-2026
Hire	Mendez Vasquez, Modesta	Jain Middle School	Custodian 8 Hr	7-20-2026
Hire	Puckett, Sondra	Parrish Community High School	Asst, School Clerical, 10.5 Mo	7-27-2026
Hire	Rodriguez-Oliveras, Maria	Moody Elementary School	Liaison, Home School	7-27-2026
Hire	Severino Reyes, Laura	Bashaw Elementary School	Asst, School Clerical, 10.5 Mo	7-27-2026
Hire	Thrasher, Megan	Harvey K-8 School	Nurse, School, LPN	8-3-2026
Hire	Waiters, Katherine	Miller Elementary School	Nurse, School, LPN	8-3-2026
Hire	Watts, Joanne	Haile Middle School	Clerk, Guidance	7-27-2026

Instructional

Type	Name	Department/Location	Position	Effective Date
Hire	Borman, Jodie	Miller Elementary School	Kindergarten Teacher Saint Xavier University MA	8-3-2026
Hire	Brookins-Kirk, Rashaundra	Daughtrey Elementary School	Counselor ES Emporia State University MA	8-3-2026
Hire	Brown, Kelly	King Middle School	Pathologist, Speech & Lang. Truman State University MA	8-3-2026
Hire	Burck, Samuel	Parrish Community High School	Support Facilitator Franklin College BA	8-2-2026
Hire	Capellaro, Aiden	Bashaw Elementary School	Second Grade Teacher University of South Florida BA	8-3-2026
Hire	Carroll, Madison	Daughtrey Elementary School	First Grade Teacher University of South Florida BA	8-3-2026
Hire	Carson, Katelyn	Lake Manatee K-8 School	Specialist, Student Support William Paterson University MA	8-3-2026
Hire	Chaney, Mary	Harvey K-8 School	Fourth Grade Teacher University of South Florida BA	8-2-2026

Hire	Choon, Renee	Lakewood Ranch High School	Tchr, ASD University of Trinidad & Tobago BA	8-2-2026
Hire	Ciasto, Kailah	Palm View K-8 School	Fourth Grade Teacher University of Indianapolis BA	8-2-2026
Hire	Clark, Nicholas	Haile Middle School	Specialist, Student Support Worcester State University BA	8-3-2026
Hire	Colon, Jasmine	Ballard Elementary School	Specialist, Student Support University of South Florida BA	8-3-2026
Hire	Damavandi, Rebecca	Manatee High School	Tchr, Science, HS Southern Utah University BA	8-3-2026
Hire	Dyer Newberry, Cameo	Miller Elementary School	Third Grade Teacher University of Central Florida BA	8-3-2026
Hire	Gonzalez, Cyndy	Buffalo Creek Middle School	Tchr, World Language, MS St. Joseph's University MA	8-3-2026
Hire	Hartmann, Courtney	Lake Manatee K-8 School	Fourth Grade Teacher University of South Florida BA	8-2-2026
Hire	Hilton, Claire	Sugg Middle School	Tchr, Science, MS University of West Georgia SPC	8-3-2026
Hire	Howell, Bailey	Moody Elementary School	Fifth Grade Teacher Western Kentucky University BA	8-3-2026
Hire	Inglesby, Patrick	Nolan Middle School	Tchr, Mathematics, MS Florida Southern College BA	8-3-2026
Hire	Israel, Rhonda	Myakka Elementary School	Pathologist, Speech & Lang. Saint John's University MA	8-3-2026
Hire	Jackson, James	Braden River Middle School	Tchr, EBD/SC National University DOC	8-3-2026
Hire	Jennis, Elizabeth	Moody Elementary School	Fifth Grade Teacher Bachelor's Degree BA	8-2-2026
Hire	Kraut, Jamie	Tara Elementary School	Kindergarten Teacher University of Florida MA	8-3-2026
Hire	Laubach, Shannon	Tillman Elementary School	Second Grade Teacher Western Governors University MA	8-3-2026
Hire	Lovewell, Chad	Jain Middle School	Tchr, Language Arts, MS UNC Wilmington BA	8-2-2026
Hire	Martin, Gilbertha	Sugg Middle School	Tchr, Agriculture/Nat Resrcs University of West Indies BA	7-13-2026
Hire	McNeil, Patrick	Southeast High School	Specialist, Student Support Bachelor's Degree BA	8-3-2026
Hire	Mobley, Micah	Harvey K-8 School	Tchr, Social Studies, MS Indiana University MA	8-3-2026
Hire	Oliver, Keyvien	Lee Middle School	Tchr, Technology University of Miami MA	8-3-2026
Hire	Ondrick-Theroux, Dianne	Williams Elementary School	Tchr, Pre-K Handicapped Wheelock College MA	8-3-2026
Hire	Ornelas, Natasha	Bashaw Elementary School	First Grade Teacher University of Phoenix MA	8-3-2026

Hire	Perry, Natalie	Lake Manatee K-8 School	Tchr, Third Grade University of the Cumberlands SPC	8-3-2026
Hire	Powers, Stephanie	Bashaw Elementary School	Tchr, Music, ES University of South Florida MA	8-3-2026
Hire	Pruyn, Ana	Sugg Middle School	Tchr, Art, MS Patria University Institute BA	8-3-2026
Hire	Rickus, Hannah	Sea Breeze Elementary School	Second Grade Teacher Grand Canyon University MA	8-3-2026
Hire	Robison, Maureik	Daughtrey Elementary School	Specialist, Student Support Florida State University BA	8-3-2026
Hire	Shahan, Zachary	Haile Middle School	Tchr, Language Arts, MS UNC Chapel Hill MA	8-3-2026
Hire	Shenning, Deborah	McNeal Elementary School	Tchr, Music, ES Kennesaw State University BA	8-3-2026
Hire	Smith, Brienne	Sugg Middle School	Tchr, Social Studies, MS Florida State University BA	8-3-2026
Hire	Sours, Hannah	Moody Elementary School	Fourth Grade Teacher University of Toledo BA	8-3-2026
Hire	Spiller, Elise	Palmetto High School	Tchr, Language Arts, HS Florida State University MA	8-2-2026
Hire	Spiller, Jessica	Moody Elementary School	Tchr, ESOL Resource American College of Education MA	8-2-2026
Hire	Stevenson, Melissa	Tillman Elementary School	Specialist, Student Support University of West Florida MA	8-3-2026
Hire	Suprenard, Laura	Jain Middle School	Coach, Literacy Shenandoah University MA	8-3-2026
Hire	Tirado, Fernando	Southeast High School	Tchr, Music, HS Universidad de Caraabobo MA	8-3-2026
Hire	Washington, Betia	Harvey K-8 School	First Grade Teacher Florida Atlantic University BA	8-3-2026
Hire	Webster, Sirrkia	Braden River Middle School	Tchr, Science, MS Johnson & Wells University BA	8-3-2026
Hire	Weller, Kaylee	Miller Elementary School	Third Grade Teacher Millersville University of PA BA	8-3-2026
Hire	Wiechmann, Brett	Manatee High School	Tchr, Mathematics, HS Emporia State University MA	8-3-2026
Hire	Wolfe, Jillian	Lincoln Memorial Middle School	Tchr, Language Arts, MS University of South Florida BA	8-3-2026

Promotion

Administrative

Type	Name	Department/Location	Position	Effective Date
Promotion	Fugate, Michele	From: Professional Support Center To: Professional Support Center	From: Tchr-Spcl Assgn,Basic Inst To: Specialist/Mgr, InstrctnCurric	7-19-2026

Educational Support

Type	Name	Department/Location	Position	Effective Date
Transfer	Rivera, Carlos	From: McNeal Elementary School To: Harvey K8 at Copperstone	From: Secretary, Senior School To: Technician, Admin Tech	7-19-2026

Resignation

Administrative

Type	Name	Department/Location	Position	Effective Date
Resignation	Ironside, Miriam	Student Services	School Social Worker-10 Mo	7-8-2026

Educational Support

Type	Name	Department/Location	Position	Effective Date
Resignation	Arratia, Aidia	Sea Breeze Elementary School	Zinactive Position	7-20-2026
Resignation	Catanzaro, Jennifer	Harvey K-8 School	Nurse, School, LPN	7-16-2026
Resignation	Gagne, Sharon	Witt Elementary School	Tchr Aide, ESE, 1:1	8-2-2026
Resignation	Harrell, Vickie	Maintenance & Operations	Painter	7-17-2026
Resignation	Kawtharani, Issam	Food & Nutrition Services	Worker, Food Service-6 hr	7-16-2026
Resignation	Marshall, Molly	Williams Elementary School	Tchr Aide, ES	7-15-2026
Resignation	Meiler, Jessica	Braden River Elementary School	Tchr Asst, Child Dev. Assoc	7-3-2026
Resignation	Pacheco, Claudia	Braden River Elementary School	Tchr Aide, ESE, 1:1	5-30-2026
Resignation	Randenburg, Victoria	Gullett Elementary School	Tchr Aide, Pre-K Integrated	8-1-2026
Resignation	Samsoe, Scott	Buffalo Creek Middle School	Head Custodian II	7-8-2026
Resignation	Sequea, Nayleth	Food & Nutrition Services	Worker, Food Service-6 hr	7-2-2026
Resignation	Wilcox, Tina	Williams Elementary School	Tchr Aide, ESE	7-13-2026
Resignation	Woodburn, Robert	Ballard Elementary School	Tchr Aide, ESE, 1:1	7-15-2026

Instructional

Type	Name	Department/Location	Position	Effective Date
Resignation	Bhatt-Joshi, Adeeti	ESE	Spec, Exceptional Student Educ	8-5-2026
Resignation	Johansen, Kristine	Manatee High School	Tchr, Dropout Prevention, HS	7-9-2026
Resignation	Jones, Railene	Palm View K-8 School	Tchr, Art, MS	7-10-2026
Resignation	Jordan, Andrea	Prine Elementary School	Kindergarten Teacher	7-8-2026
Resignation	Newman, Timothy	Palm View K-8 School	Support Facilitator	7-9-2026
Resignation	Olmo-Ortiz, Cheyenne	Witt Elementary School	Tchr, VE/SC	8-3-2026

Retirement

Administrative

Type	Name	Department/Location	Position	Effective Date
Retirement	Silva, Linda 6.75 Years of Service	Manatee Technical College	Supervisor, Program (MTC)	9-26-2026

Educational Support

Type	Name	Department/Location	Position	Effective Date
Retirement	Frazee, Cher 6.10 Years of Service	Oneco Elementary School	Clerk, Guidance, ES	8-1-2026
Retirement	Hellmer, Joseph 33.75 Years of Service	Maintenance & Operations	Roofer	8-1-2026
Retirement	Wilson, Donald 26.64 Years of Service	School Bus Transportation	Bus Driver	9-1-2026

Instructional

Type	Name	Department/Location	Position	Effective Date
Retirement	Cope, Nancy 9 Years of Service	Nolan Middle School	Spec, Media, MS	8-1-2026

Termination

Educational Support

Type	Name	Department/Location	Position	Effective Date
Termination	Just, April	Personnel Non-Allocated	Tchr Aide, ES	7-9-2026

Transfer

Administrative

Type	Name	Department/Location	Position	Effective Date
Transfer	Thillens, Yvette	From: Williams Elementary School To: Williams Elementary School	From: Coordinator To: Behavior Specialist	7-12-2026

Educational Support

Type	Name	Department/Location	Position	Effective Date
Transfer	Benton, Rachaell	From: SDMC School Support Center To: Miller Elementary School	From: Associate Buyer To: Secretary, Senior School, ES	7-12-2026
Transfer	Cumpston, Judith	From: Professional Support Center To: Matzke Support Center	From: Bus Driver To: Bus Driver	7-1-2026
Transfer	Davis, Jennifer	From: Manatee Technical College To: Williams Elementary School	From: Clerk, Bookstore, MTC To: Tchr Aide, ESE	8-2-2026
Transfer	Giammaria, Brittney	From: Tara Elementary School To: Tara Elementary School	From: Registrar, School I, ES To: Clerk, Guidance	7-26-2026
Transfer	Hunter, Lucille	From: Professional Support Center To: Matzke Support Center	From: Bus Aide To: Bus Aide	7-1-2026
Transfer	Mandzik, Jennifer	From: McNeal Elementary School To: McNeal Elementary School	From: Asst, School Clerical To: Secretary, Senior School, ES	7-19-2026
Transfer	Randle, Rebecca	From: Sea Breeze Elementary To: Ballard Elementary School	From: Tchr, Second Grade To: Clerk, Guidance	7-27-2026
Transfer	Sanchez, Laura	From: Prine Elementary School To: Stewart Elementary School	From: Head Custodian I To: Head Custodian I	7-19-2026

Instructional

Type	Name	Department/Location	Position	Effective Date
Transfer	Barnes, Bennitt	From: Miller Elementary School To: Palmetto High School	From: Tchr, Third Grade To: Tchr, Language Arts, HS	7-19-2026
Transfer	Bower, Ashley	From: Nolan Middle School To: Harvey K8 at North River Ranch	From: Tchr, Reading, MS To: Coach, Literacy	7-19-2026
Transfer	Cochardo, Ashley	From: McNeal Elementary School To: McNeal Elementary School	From: Tchr Aide, Pre-K To: Tchr, Third Grade	7-19-2026
Transfer	Feliciano, Sarah	From: Tillman Elementary School To: Tillman Elementary School	From: Tchr, Kindergarten To: Tchr, Third Grade	7-19-2026
Transfer	Grider, Delanie	From: King Middle School To: Manatee High School	From: Tchr, Mathematics, MS To: Tchr, Social Studies, HS	7-19-2026
Transfer	Hughes, Tamara	From: Harvey K8 at Copperstone To: Mills Elementary School	From: Tchr, First Grade To: Counselor ES	7-19-2026
Transfer	James, Zharrie	From: Oneco Elementary School To: Bashaw Elementary School	From: Tchr Aide, ES To: Tchr, Third Grade	7-5-2026
Transfer	Jameson, Danielle	From: Southeast High School To: Southeast High School	From: Grad Enhancement Tech To: Support Facilitator	7-19-2026
Transfer	Johnson, Susan	From: Witt Elementary School To: Miller Elementary School	From: Tchr Asst, Child Dev. Assoc To: Tchr, Pre-K Integrated	7-19-2026
Transfer	Josey, Corey	From: Bayshore High School To: Manatee High School	From: Tchr, Mathematics, HS To: Tchr, Mathematics, HS	7-19-2026
Transfer	Pippin, Shannon	From: Nolan Middle School To: Bayshore High School	From: Counselor MS To: Counselor, HS	7-19-2026
Transfer	Seward, Kathy	From: Samoset Elementary School To: Bayshore High School	From: Specialist, Instructional To: Tchr, Mathematics, HS	7-19-2026

AGENDA ITEM NO. 10.2

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Revised Job Description of Administrator, Payroll to Associate Director, Payroll (No Financial Impact)

Executive Summary
The revisions to the Administrator, Payroll job description include title change to Associate Director, Payroll, changes to the qualification, and revisions to the performance responsibilities to update to current practices in the payroll department.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 3
Develop an innovative leadership development program and succession-planning model to attract and support quality school and District leaders

Recommendation
The Superintendent recommends approval of the revised job description and position of Administrator, Payroll to Associate Director, Payroll.

Financial Impact
No Financial Impact

Contact
Submitting Department: Human Resources
Initiated By: Christina Britton

Attachments:
75021 Supervisor Payroll [Administrator Payroll] FIS046-Redlined
75021 Supervisor Payroll [Associate Payroll] FIS046-Clean

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ASSOCIATE DIRECTOR, PAYROLL
State Title: SUPERVISOR/COORDINATOR, PAYROLL
JOB DESCRIPTION

JOB GOAL:
To motivate, encourage, and lead team to professionally calculate, process and maintain payroll records.

QUALIFICATIONS:
1. Bachelor's degree from an accredited college or university in finance or accounting required.
2. Seven (7) years of Payroll experience required.
3. Five (5) years of supervisory experience required.
4. CPA and/or auditing experience preferred.
5. Experience working with People Soft software preferred.
6. Comparable amount of education, training, and/or similar experience is acceptable and may be substituted for the minimum qualifications.

KNOWLEDGE, SKILLS AND ABILITIES:
Extensive experience presenting to Boards and/or executive-level teams. Background in Payroll vision and strategy creation. History of documenting Payroll policies and procedures and ensuring compliance. Knowledge of federal, state, and district rules, regulations, and policies as they relate to job functions. Knowledge of School Board policies that relate to the job function.

REPORTS TO:
Deputy Superintendent of Business Services

SUPERVISES:
Coordinators, Payroll
Specialists, Senior Payroll
Specialists, Payroll

PERFORMANCE RESPONSIBILITIES:
1. Define the Payroll Department vision and establish critical milestones.
2. Drive the ~~overarching~~ Payroll Department strategy and associated operational initiatives. ~~tactics~~.
3. Provide leadership by motivating, managing and supervising ~~the~~ departmental staff to ensure effective teamwork ~~in all~~ and successful payroll operations.
4. ~~Formulate~~ Develop, revise, and ~~or~~ modify policies and procedures to ~~solve~~ address complex payroll issues ~~problems based upon~~ resulting from changes in ~~new~~ tax laws, legislation and collective bargaining agreements.
5. Identify and implement ~~Formulate~~ payroll system enhancements, ~~which~~ that minimize error and maximize Payroll and Human Resources Department efficiencies.
6. ~~Communicate Integration and conversion related issues of the PeopleSoft system to ERP team to expedite resolutions.~~
7. ~~Provide recommendations for~~ Recommend payroll process improvements and system optimization opportunities ~~for the~~ within the ERP system.
8. Ensure compliance with Board policies and all applicable federal, state, and local regulations.
9. ~~Ensure that all~~ Maintain documentation of payroll policies and ~~procedures are well-documented. Drive change as appropriate~~ and provide process improvement initiatives when necessary.
10. Conduct ~~Perform~~ periodic Payroll audits to ensure accuracy and compliance.
11. Maintain ~~an archive of~~ historical records of pay enhancements and provide payroll data to support collective bargaining and union negotiations. ~~appropriate data in support of union negotiations.~~
12. Serve as a liaison between Payroll and the District's departments, ensuring clear, concise, and ~~honest~~ transparent communication while establishing realistic timelines for resolution. ~~Set moderate, realistic timelines for error correction.~~

13. Ensure compliance with IRS, Social Security Administration (SSA), Fair Labor Standards Act (FLSA), and Florida Retirements System (FRS). ~~compliance.~~
14. Serve as liaison between various departments within the District for payroll processing. Maintain open communication with schools and departments within the District.
15. Interpret and enforce laws and proration rules for IRS Levies, ~~Student Loans~~, Child Support Orders, Bankruptcies, and Creditor Garnishments.
16. Implement process and procedures changes to provide efficient operations.
17. Test, validate and approve enhancements and upgrades. ~~to the payroll system.~~
18. Process on and off cycle pay runs.
19. Manage payroll uploads and associated payroll processing functions.
20. Serve as ~~a~~ the District's time and labor forced approver.
21. Prepare bank files and communicate with financial institutions ~~bank~~ regarding any issues, calendar changes, or processing issues.
22. Submit payroll taxes after on and off cycle pay processing. ~~runs.~~
23. Research, calculate, reconcile and communicate pay data ~~for~~ to resolve escalated payroll issues.
24. Manage ~~departmental~~ payroll overpayment collection and handle escalations as appropriate.
25. ~~Make~~ Establish repayment arrangements and execute repayment agreements with employees.
26. ~~Execute and~~ Monitor repayment agreements within PeopleSoft.
27. Meet with employees to help them understand the overpayment, calculation, and repayment options when a large group is affected.
28. Serve as a Project Manager for payment of special items, including, but not limited to: supplements, non-contracted-hours, summer pay, and raises.
29. Communicate and collaborate with Human Resources, Benefits, Accounting/Finance and Budget teams.
30. ~~Create District~~ Develop and maintain annual District payroll calendars.
31. Establish parameters for semi-monthly and monthly payroll processing.
32. Provide instruction to new payroll preparers and disseminate updates to payroll processes and procedures.
33. Process the initial set-up of new payroll deductions for vendor payments.
34. ~~Update monthly and semi-monthly payroll period dates in the HR/Payroll system for processing payrolls.~~ Establish payroll processing parameters and schedules for biweekly payroll cycles.
35. Process and balance stop-payments, voids/reissues and manual checks for payroll.
36. Conduct annual notifications of outstanding payroll checks to employees and reconcile outstanding check records with the Finance Department.
37. Review final retirement and DROP calculations before processing payouts.
38. Prepare quarterly reports ~~(941 and SUI)~~ including forms 941 and State Unemployment Insurance (SUI).
39. Process W2's, coordinate with the Data department with submission of files and W2 reporting.
40. Supervise assigned personnel, conduct annual performance appraisals and make recommendations for appropriate employment action.
41. Keep supervisor informed of ~~potential problems or unusual events~~ significant issues, unusual events, and potential operational concerns.
42. Represent the Payroll Department ~~in audit events.~~ during internal and external audit activities.
43. Conduct regular department meetings to review operations, communicate updates, and support staff development.
44. Perform other duties and responsibilities as assigned by the supervisor.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of

personnel.

Board approved:
04/11/2017

Revised:
06/12/2018
6/25/2019
6/28/2022
TBD

SALARY SCHEDULE: SAMP
PAY GRADE: D14
SHORT TITLE: FIS046
STATE JOB CODE: 75021

THE SCHOOL BOARD OF MANATEE COUNTY
Local Title: ASSOCIATE DIRECTOR, PAYROLL
State Title: SUPERVISOR/COORDINATOR, PAYROLL
JOB DESCRIPTION

JOB GOAL:
To motivate, encourage, and lead team to professionally calculate, process and maintain payroll records.

QUALIFICATIONS:
1. Bachelor's degree from an accredited college or university in finance or accounting required.
2. Seven (7) years of Payroll experience required.
3. Five (5) years of supervisory experience required.
4. CPA and/or auditing experience preferred.
5. Experience working with People Soft software preferred.
6. Comparable amount of education, training, and/or similar experience is acceptable and may be substituted for the minimum qualifications.

KNOWLEDGE, SKILLS AND ABILITIES:
Extensive experience presenting to Boards and/or executive-level teams. Background in Payroll vision and strategy creation. History of documenting Payroll policies and procedures and ensuring compliance. Knowledge of federal, state, and district rules, regulations, and policies as they relate to job functions. Knowledge of School Board policies that relate to the job function.

REPORTS TO:
Deputy Superintendent of Business Services

SUPERVISES:
Coordinators, Payroll
Specialists, Senior Payroll
Specialists, Payroll

PERFORMANCE RESPONSIBILITIES:
1. Define the Payroll Department vision and establish critical milestones.
2. Drive the Payroll Department strategy and associated operational initiatives.
3. Provide leadership by motivating, managing and supervising departmental staff to ensure effective teamwork and successful payroll operations.
4. Develop, revise, and modify policies and procedures to address complex payroll issues resulting from changes in tax laws, legislation and collective bargaining agreements.
5. Identify and implement payroll system enhancements that minimize error and maximize Payroll and Human Resources Department efficiencies.
6. Recommend payroll process improvements and system optimization opportunities within the ERP system.
7. Ensure compliance with Board policies and all applicable federal, state, and local regulations.
8. Maintain documentation of payroll policies and provide process improvement initiatives when necessary.
9. periodic Payroll audits to ensure accuracy and compliance.
10. Maintain historical records of pay enhancements and provide payroll data to support collective bargaining and union negotiations.
11. Serve as a liaison between Payroll and the District's departments, ensuring clear, concise, and transparent communication while establishing realistic timelines for resolution.
12. Ensure compliance with IRS, Social Security Administration (SSA), Fair Labor Standards Act (FLSA), and Florida Retirements System (FRS).
13. Serve as liaison between various departments within the District for payroll processing. Maintain open communication with schools and departments within the District.
14. Interpret and enforce laws and proration rules for IRS Levies, Child Support Orders, Bankruptcies, and Creditor Garnishments.

15. Implement process and procedures changes to provide efficient operations.
16. Test, validate and approve enhancements and upgrades.
17. Process on and off cycle pay runs.
18. Manage payroll uploads and associated payroll processing functions.
19. Serve as the District's time and labor forced approver.
20. Prepare bank files and communicate with financial institutions ~~bank~~ regarding any issues, calendar changes, or processing issues.
21. Submit payroll taxes after on and off cycle pay processing.
22. Research, calculate, reconcile and communicate pay data to resolve escalated payroll issues.
23. Manage payroll overpayment collection and handle escalations as appropriate.
24. Establish repayment arrangements and execute repayment agreements with employees.
25. Monitor repayment agreements within PeopleSoft.
26. Meet with employees to help them understand the overpayment, calculation, and repayment options when a large group is affected.
27. Serve as a Project Manager for payment of special items, including, but not limited to supplements, non-contracted-hours, summer pay, and raises.
28. Communicate and collaborate with Human Resources, Benefits, Accounting/Finance and Budget teams.
29. Develop and maintain annual District payroll calendars.
30. Establish parameters for semi-monthly and monthly payroll processing.
31. Provide instruction to new payroll preparers and disseminate updates to payroll processes and procedures.
32. Process the initial set-up of new payroll deductions for vendor payments.
33. Establish payroll processing parameters and schedules for biweekly payroll cycles.
34. Process and balance stop-payments, voids/reissues and manual checks for payroll.
35. Conduct annual notifications of outstanding payroll checks to employees and reconcile outstanding check records with the Finance Department.
36. Review final retirement and DROP calculations before processing payouts.
37. Prepare quarterly reports including forms 941 and State Unemployment Insurance (SUI).
38. Process W2's, coordinate with the Data department with submission of files and W2 reporting.
39. Supervise assigned personnel, conduct annual performance appraisals and make recommendations for appropriate employment action.
40. Keep supervisor informed of significant issues, unusual events, and potential operational concerns.
41. Represent the Payroll Department during internal and external audit activities.
42. Conduct regular department meetings to review operations, communicate updates, and support staff development.
43. Perform other duties and responsibilities as assigned by the supervisor.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board approved:
04/11/2017

Revised:
06/12/2018
6/25/2019
6/28/2022

08/04/2026

SALARY SCHEDULE: SAMP
PAY GRADE: D14
SHORT TITLE: FIS046
STATE JOB CODE: 75021

AGENDA ITEM NO. 10.3

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of the 2026-2027 Uniform Statewide Assessment Calendar (No Financial Impact)

Executive Summary
Section 1008.22(7)(b), F.S., requires the Department of Education to publish uniform assessment calendars by January 1 of each year, and the calendars published must include statewide assessment schedule information for the next two years. Each school district is then required to populate the calendar for the following year with district assessment information. Rule 6A-1.094224, F.A.C. was approved by the State Board of Education on August 19, 2025, and established the guidelines and template to be used for this requirement. The School District of Manatee County 2026-2027 Uniform Statewide Assessment Calendar is attached.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Learn | Goal 2
Utilize screening tools and evidence-based programs to support students with substantial reading needs, such as dyslexia

Recommendation
The Superintendent recommends approval of the 2026-2027 Uniform Statewide Assessment Calendar (No Financial Impact).

Financial Impact
No Financial Impact.

Contact
Submitting Department: Assessment, Accountability, and Research
Initiated By: Evan McCarthy

Attachments:
26-27 Statewide Assessment Schedule
K12UniformAssessmentCalendar2627_updated_7-22-26

FLORIDA STATEWIDE ASSESSMENT PROGRAM
2026–2027 SCHEDULE

The testing windows below denote the amount of time provided for districts and schools to select test administration days; they do not represent the amount of time students spend taking the assessments. The windows are established to provide maximum flexibility to efficiently deliver these important measurements of student progress and performance and maximize student learning and instructional time.

Dates[1]	Assessment
Fall	
August 3–September 25, 2026	**Florida Assessment of Student Thinking (FAST) PM1** Grades K–2 FAST English Language Arts (ELA) Reading & Mathematics
August 10–September 25, 2026	**FAST PM1** Grades 3–10 FAST ELA Reading Grades 3–8 FAST Mathematics
September 8–October 2, 2026	**End-of-Course (EOC) Assessments** Algebra 1, Geometry, Biology 1, Civics, U.S. History
	FAST Retake Grade 10 ELA Reading Retake
Winter	
November 30, 2026–January 22, 2027	**FAST PM2** Grades K–10 FAST ELA Reading Grades K–8 FAST Mathematics
November 30–December 18, 2026	**EOC Assessments** Algebra 1, Geometry, Biology 1, Civics, U.S. History
	Florida Advanced Course Test (FACT) College Algebra
	FAST Retake Grade 10 ELA Reading Retake
Spring	
March 29–April 9, 2027	**Writing** Grades 4–10
April 12–May 28, 2027	**FAST PM3** Grades K–2 FAST Reading & Mathematics
May 3–28, 2027	**FAST PM3** Grades 3–10 FAST ELA Reading Grades 3–8 FAST Mathematics
	Statewide Science Assessment Grades 5 & 8 Science
	EOC Assessments Algebra 1, Geometry, Biology 1, Civics, U.S. History
	FACT College Algebra
	FAST Retake Grade 10 ELA Reading Retake
Summer	
June 21–25, 2027 July 12–16, 2027	**EOC Assessments** Algebra 1, Geometry, Biology 1, Civics, U.S. History
	FAST Grade 3 ELA Reading Grade 10 ELA Reading Retake

[1]School districts establish daily testing schedules within these windows according to state-provided guidance. For more detailed scheduling information for a specific school or district, please visit that organization's website.

FLORIDA STATEWIDE ASSESSMENT PROGRAM
2026–2027 SCHEDULE

FAST Voluntary Prekindergarten (VPK)	
Dates	**Assessment**
Traditional VPK Programs (83 or more instructional days)[2]: • **First Administration (PM1):** within the first 30 instructional days. • **Second Administration (PM2):** in the period of time in a VPK class schedule where at least 40% and no more than 60% of a program's instructional hours have been completed. • **Third Administration (PM3):** within the last 30 instructional days.	FAST Star Early Literacy

[2]For non-traditional school-year and summer VPK programs (82 or fewer instructional days), see the Administration Schedule and guidance for VPK programs available at https://www.fldoe.org/schools/early-learning/providers/fast-star-earlit.stml.

Florida Alternate Assessment (FAA)	
Dates	**Grade Levels and Subjects**
September 21–October 23 ~~9~~, 2026	**FAA—Performance Task** Grade 10 ELA (Reading and Writing) Makeup Algebra 1 Makeup
March 1–April 16, 2027	**FAA—Performance Task** Grade 3 ELA (Reading) & Mathematics Grades 4–8 ELA (Reading and Writing) & Mathematics Grades 5 & 8 Science EOC Assessment (Civics)
March 8–April 23 ~~30~~, 2027	**FAA—Performance Task** Grades 9 & 10 ELA (Reading and Writing) EOC Assessments (Algebra 1, Geometry, Biology 1, U.S. History)
Data Collection Periods: ~~September–October 2026~~ August 31–October 9, 2026 ~~November–December 2026~~ November 9–December 11, 2026 ~~February–March 2027~~ February 22–March 26, 2027	**FAA—Datafolio** Grades 3–10 ELA Grades 3–8 Mathematics Grades 5 & 8 Science EOC Assessments (Algebra 1, Geometry, Biology 1, Civics, U.S. History)

FLORIDA STATEWIDE ASSESSMENT PROGRAM
2026–2027 SCHEDULE

Other Statewide Assessments	
Dates	**Assessment**
October 2026–April 2027	Preliminary ACT (PreACT)[3]
October 2026	Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT)[3]
November 2026–April 2027	CLT10[3]
November 2–December 18, 2026 March 29–May 28, 2027	Florida Civic Literacy Exam (FCLE)
January–March 2027	National Assessment of Educational Progress (NAEP) *No NAEP assessments scheduled at this time.*
January 11–March 12, 2027	WIDA ACCESS WIDA Alternate ACCESS
February–April 2027	ACT[4]
March–April 2027	SAT[4]
February–April 2027	Classic Learning Test (CLT)[4]
August 2026–May 2027	Armed Services Vocational Aptitude Battery (ASVAB)
May 2027	Advanced Placement (AP) Exams

[3]Districts will select either PreACT, PSAT/NMSQT or CLT10 to administer to all Grade 10 students in the district.

[4]Districts will select either ACT, SAT or CLT to administer to all Grade 11 students in the district.

2026–27 Uniform Statewide Assessment Calendar

According to Section 1008.22(7)(b), Florida Statutes (F.S.), and State Board of Education Rule 6A-1.094224, Florida Administrative Code (F.A.C.), the uniform assessment calendar must be published on the Florida Department of Education (FDOE) website by January of each year for, at a minimum, the following two school years. Prior to posting, FDOE will complete sections 1 through 4 with the appropriate information.

Each school district must then complete the uniform calendar with district-required assessment information, publish the calendar to the district website, and provide it to the FDOE by October 1 of each school year. Districts must provide completed calendars to schools and include the calendar in their parent guides. In addition, each school must publish the completed calendar on its website.

The statewide assessment information provided by the Department in sections 1 through 4 should not be altered; however, districts may otherwise modify and populate this template to accurately indicate their assessment schedules for the school year.

1. Glossary of Assessment Terms

The following glossary includes definitions of assessment terms and explanations of acronyms used throughout this template. The FDOE will populate this section with state-level terms in addition to those specified in s. 1008.22(7)(i), F.S. Districts may add rows as needed for additional glossary terms that are specific to district-required assessments but should not modify any FDOE-provided information.

Acronym/Term	Definition
WIDA ACCESS	Assessment to measure English language acquisition of English Language Learners (ELLs)
Accommodation	Per Rule 6A-1.0943, F.A.C., "Accommodations are defined as adjustments to the presentation of the statewide, standardized assessment questions, methods of recording examinee responses to the questions, scheduling for the administration of a statewide, standardized assessment to include amount of time for administration, settings for administration of a statewide, standardized assessment, and the use of assistive technology or devices to facilitate the student's participation in a statewide standardized assessment."
ASVAB	Armed Services Vocational Aptitude Battery
B.E.S.T.	Benchmarks for Excellent Student Thinking
CBT	Computer-Based Test
CLT	Classic Learning Test
Concordant and Comparative Scores	Concordant and comparative scores refer to scores that have been determined by establishing a relationship between assessments that measure similar (but not identical) constructs, such as the Algebra 1 End-of-Course Assessment and the SAT. In statute, concordant refers to scores associated with the ELA assessment and comparative refers to scores associated with the Algebra 1 assessment. A student can meet assessment graduation requirements by earning a concordant or comparative score, as specified in Rule 6A-1.09422, F.A.C.
Diagnostic	Assessments that measure students' understanding of a subject area or skills base, which allow teachers and educators to evaluate student learning, focusing on strengths and areas of need.
District Window	The selected dates within the statewide window during which a district will administer a given assessment.
District-Required Assessments	Assessments required by the school district for students in a specific grade or course.
ELA	English Language Arts
EOC	End-of-Course

2026–27 Uniform Statewide Assessment Calendar

Acronym/Term	Definition
Evaluative	Assessments that measure student proficiency at selected intervals in order to compare change over time and to compare state-level results.
FAA	Florida Alternate Assessment; The FAA—Datafolio is designed to provide meaningful information about students with the most significant cognitive disabilities who typically do not have a formal mode of communication and are working at pre-academic levels. The FAA—Performance Task is a performance-based assessment for students with the most significant cognitive disabilities aligned to the state's alternate academic achievement standards.
FACT	Florida Advanced Course Test
FAST	Florida Assessment of Student Thinking
FCLE	Florida Civic Literacy Exam
Formative	Formative assessments are the formal and informal ways that teachers and students gather and respond to evidence of student learning. Formative assessments are part of teaching in the classroom. Formative assessments will not result in a score that will appear on a student's report card, but they serve the greater purpose of informing both students and teachers on what changes need to happen in classroom instruction to better serve the needs of individual students.
Interim	Interim assessments are administered on a smaller scale (i.e., school or district) with results that can be used at the classroom level or aggregated at the school- or district-level. Depending on the design, interim assessments can be used to predict a student's ability to succeed on a summative assessment, to evaluate a program, or to diagnose student learning gaps.
NAEP	National Assessment of Educational Progress
PBT	Paper-Based Test
PM1	The baseline administration of FAST progress monitoring in the beginning of the school year.
PM2	The midyear administration of FAST progress monitoring in the middle of the school year.
PM3	The summative administration of FAST progress monitoring at the end of the school year; the statewide, standardized ELA assessment for students in grades 3 through 10 and the statewide, standardized Mathematics assessment for students in grades 3 through 8.
Progress Monitoring	The process used to determine whether a student's academic performance is improving, at what rate it is improving, and how effective instruction has been. In accordance with s. 1008.25(9)(b)1., F.S., the progress monitoring assessments for VPK through grade 2 must be administered at least three times within a program year or school year, as applicable, with the first administration occurring no later than the first 30 instructional days after a student's enrollment or the start of the program or school year, the second administration occurring midyear, and the third administration occurring within the last 30 days of the program or school year. In accordance with s. 1008.25(9)(b)3., F.S., the progress monitoring assessments for grades 3 through 10 must be administered at the beginning, middle, and end of the school year.
PSAT/NMSQT	Preliminary SAT/National Merit Scholarship Qualifying Test
Summative	Assessments that evaluate student mastery of Florida's academic standards at or near the conclusion of the course of instruction.
Statewide, Standardized Assessments	All assessments required by s. 1008.22, F.S.
Statewide Window	The range of dates during which districts and/or schools may choose to administer a given assessment.
Testing Time	The amount of time individual students are each given to respond to test items on each test.
VPK	Florida's Voluntary Prekindergarten Education Program

2026–27 Uniform Statewide Assessment Calendar

2. Test, Type, and Purpose/Use

FDOE will populate this section with information related to state-level tests. Districts may add rows as needed to define district-required tests, test type, and their purpose/use in the district, but they should not modify any FDOE-provided information. If additional types are added, define applicable types in the glossary.

Test	Type	Purpose/Required Use	Statutory Authority/Required Use Citation
WIDA ACCESS	Diagnostic	Measure English language acquisition of ELLs	s. 1003.56, F.S. Rule 6A-1.09432, F.A.C. Rule 6A-6.0902, F.A.C. Rule 6A-6.09021, F.A.C. Rule 6A-6.0903, F.A.C.
WIDA Alternate ACCESS	Diagnostic	Measure English language acquisition of ELLs with the most significant cognitive disabilities	
ACT	Summative	Inform course placement; can be used as a concordant or comparative score to meet assessment graduation requirements; provide postsecondary opportunities	s. 1008.22, F.S. s. 1009.531, F.S. Rule 6A-1.09422, F.A.C. Rule 6A-10.0315, F.A.C. Rule 6A-20.028, F.A.C.
ASVAB	Evaluative	Determine whether a student is qualified to enlist in the military and to assign an appropriate military job	s. 1003.451, F.S. s. 1008.34, F.S. Rule 6A-1.09981, F.A.C.
CLT	Summative	Inform course placement; can be used as a concordant or comparative score to meet assessment graduation requirements; provide postsecondary opportunities	s. 1008.22, F.S. s. 1009.531, F.S. Rule 6A-1.09422, F.A.C. Rule 6A-10.0315, F.A.C. Rule 6A-20.028, F.A.C.
CLT10	Summative	Inform course placement; can be used as a concordant or comparative score to meet assessment graduation requirements	s. 1007.35, F.S. s. 1008.22, F.S. Rule 6A-1.09422, F.A.C. Rule 6A-10.0315, F.A.C.
FACT	Summative	Inform course placement; college credit	s. 1007.27, F.S.
FAST PM1 and PM2	Diagnostic/Progress Monitoring	Provides information in mastering the appropriate grade-level standards and provides information on students' progress to parents, teachers, and school and program administrators. Used to provide data for accountability of the Voluntary Prekindergarten Education Program.	s. 1002.68, F.S. s. 1008.25(9), F.S. Rule 6M-8.622, F.A.C.
FCLE	Summative	If passed, exempts students from the postsecondary civic literacy assessment requirement established by s. 1007.25(5), F.S.	s. 1003.4282(3)(d), F.S. s. 1007.25(5)(b), F.S.
B.E.S.T. Writing	Summative		s. 1002.38, F.S. s. 1002.394, F.S.
EOC	Summative		

2026–27 Uniform Statewide Assessment Calendar

Test	Type	Purpose/Required Use	Statutory Authority/Required Use Citation
FAST PM3	Progress Monitoring/Summative	Purpose: statewide, standardized assessments, including FAST PM3, measure student achievement of Florida's state academic standards Required uses: third grade retention; high school standard diploma; EOC assessments as 30% of course grade; school grades; school improvement ratings; district grades; School Improvement; Federal Percent of Points Index (FPPI); Value-Added Model (VAM); Scholar designation; Credit Acceleration Program; school improvement plans; school, district, state and federal reporting; assessment provisions for students in scholarship programs and stationed on military bases; New Worlds Reading Initiative; Reading Achievement Initiative for Scholastic Excellence (RAISE) Program	s. 1002.395, F.S. s. 1002.45, F.S. s. 1002.68, F.S. s. 1003.4156, F.S. s. 1003.4282, F.S. s. 1003.4285, F.S. s. 1003.433, F.S. s. 1003.485, F.S. s. 1004.04, F.S. s. 1008.212, F.S. s. 1008.213, F.S. s. 1008.22, F.S. s. 1008.25, F.S. s. 1008.33, F.S. s. 1008.34, F.S. s. 1008.341, F.S. s. 1008.3415, F.S. s. 1008.345, F.S. s. 1008.365, F.S. s. 1012.34, F.S. s. 1012.56, F.S. Rule 6A-1.09422, F.A.C. Rule 6A-1.094221, F.A.C. Rule 6A-1.094222, F.A.C. Rule 6A-1.0943, F.A.C. Rule 6A-1.09430, F.A.C. Rule 6A-1.09432, F.A.C. Rule 6A-1.09963, F.A.C. Rule 6A-1.09981, F.A.C. Rule 6A-1.099811, F.A.C. Rule 6A-1.099822, F.A.C. Rule 6A-1.099828, F.A.C. Rule 6A-5.0411, F.A.C. Rule 6A-6.0212, F.A.C. Rule 6A-6.0531, F.A.C. Rule 6A-6.0532, F.A.C. Rule 6A-10.042, F.A.C.
FAA—Performance Task	Summative		
FAA—Datafolio	Portfolio		
Statewide Science Assessment	Summative		
~~Rule 6A-1.094224, F.A.C.~~			

2026–27 Uniform Statewide Assessment Calendar

Test	Type	Purpose/Required Use	Statutory Authority/Required Use Citation
NAEP	Evaluative	Measure student performance for comparison among state and national populations over time	s. 1008.22, F.S.
PreACT	Summative	Inform course placement	s. 1007.35, F.S. s. 1008.22, F.S. Rule 6A-1.09422, F.A.C. Rule 6A-10.0315, F.A.C.
PSAT10	Summative	Inform course placement; can be used as a concordant or comparative score to meet assessment graduation requirements	s. 1007.35, F.S. s. 1008.22, F.S. Rule 6A-1.09422, F.A.C. Rule 6A-10.0315, F.A.C.
PSAT/NMSQT	Summative	Inform course placement; can be used as a concordant or comparative score to meet Algebra 1 assessment graduation requirements	s. 1007.35, F.S. s. 1008.22, F.S. Rule 6A-1.09422, F.A.C. Rule 6A-10.0315, F.A.C.
SAT	Summative	Inform course placement; can be used as a concordant or comparative score to meet assessment graduation requirements; provide postsecondary opportunities	s. 1008.22, F.S. s. 1009.531, F.S. Rule 6A-1.09422, F.A.C. Rule 6A-10.0315, F.A.C. Rule 6A-20.028, F.A.C.

3. Required Statewide Assessments

The following assessments are required for students as indicated in the **Students to Be Tested** column. FDOE will complete this section with the required statewide assessments. Districts should then populate the **District Window** column for each assessment in the table but should not modify any FDOE-provided information.

When calculating total test time in Section 6, do not include times for assessments indicated by grey rows, which indicate duplicate assessment windows (e.g., EOCs), assessments that take the place of another assessment, or assessments that do not have a specified testing time.

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
VPK FAST PM1	Students enrolled in VPK	First 30 instructional days after a student's enrollment or the start of a program year or school year	**August 10 – September 11, 2026**	CBT	10–20 minutes	Immediately following test completion
FAST PM1	Kindergarten–Grade 1 ELA Reading[1]	August 3–September 25, 2026	**August 31 - September 5, 2026**	CBT[2]	10–20 minutes	Immediately following test completion

2026–27 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
FAST PM1	Grade 2 ELA Reading[1]	August 3–September 25, 2026	**August 31 - September 5, 2026**	CBT[2]	15–20 minutes	Immediately following test completion
FAST PM1	Kindergarten–Grade 2 Mathematics[1]	August 3–September 25, 2026	**September 8 - 11, 2026**	CBT[2]	20–30 minutes	Immediately following test completion
FAST PM1	Grades 3–10 ELA Reading	August 10–September 25, 2026	**August 31 - September 5, 2026**	CBT[2]	90 minutes[3]	Immediately following test completion
FAST PM1	Grades 3–5 Mathematics	August 10–September 25, 2026	**September 14 - 18, 2026**	CBT[2]	80 minutes[3]	Immediately following test completion
FAST PM1	Grades 6–8 Mathematics	August 10–September 25, 2026	**September 14 - 18, 2026**	CBT[2]	100 minutes[3]	Immediately following test completion
FAA—Datafolio[4]	Grades 3–10 ELA (Reading and Writing); Grades 3–8 Mathematics; Grades 5 and 8 Science; and Algebra 1, Biology 1, Civics, Geometry, and U.S. History EOCs	Collection Period 1: ~~September–October 2026~~ August 31–October 9, 2026	**August 31–October 9, 2026**	PBT	Varies/Untimed	June 2027
PSAT/NMSQT[7]	Grade 10 students in districts that selected PSAT/NMSQT	October 2026	**October 1 - 30, 2026**	CBT/PBT	134 minutes	4–6 weeks after testing
PreACT[7]	Grade 10 students in districts that selected PreACT	October 2026–April 2027	**n/a**	CBT/PBT	150 minutes	Approximately 2 weeks after testing
FAA—Datafolio[4]	Grades 3–10 ELA (Reading and Writing); Grades 3–8 Mathematics; Grades 5 and 8 Science; and Algebra 1, Biology 1, Civics, Geometry, and U.S. History EOCs	Collection Period 2: ~~November–December 2026~~ November 9–December 11, 2026	**November 9–December 11, 2026**	PBT	Varies/Untimed	June 2027
FCLE	Students enrolled in associated courses	November 2–December 18, 2026	**November 19, 2026**	CBT[2]	160 minutes[5]	Immediately following test completion
VPK FAST PM2	Students enrolled in VPK	Midyear	**January 5 – 30, 2027**	CBT	10–20 minutes	Immediately following test completion

2026–27 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
CLT10[7]	Grade 10 students in districts that selected CLT10	November 2026–April 2027	**n/a**	PBT/CBT	120 minutes	Within 3 weeks
FAST PM2	Kindergarten–Grade 1 ELA Reading	November 30, 2026–January 22, 2027	**December 1 - 11, 2026**	CBT[2]	10–20 minutes	Immediately following test completion
FAST PM2	Grade 2 ELA Reading	November 30, 2026–January 22, 2027	**December 1 - 11, 2026**	CBT[2]	15–20 minutes	Immediately following test completion
FAST PM2	Kindergarten–Grade 2 Mathematics	November 30, 2026–January 22, 2027	**December 10 - 18, 2026**	CBT[2]	20–30 minutes	Immediately following test completion
FAST PM2	Grades 3–10 ELA Reading	November 30, 2026–January 22, 2027	**December 1 - 11, 2026**	CBT[2]	90 minutes[3]	Immediately following test completion
FAST PM2	Grades 3–5 Mathematics	November 30, 2026–January 22, 2027	**December 14 - 18, 2026**	CBT[2]	80 minutes[3]	Immediately following test completion
FAST PM2	Grades 6–8 Mathematics	November 30, 2026–January 22, 2027	**December 14 - 18, 2026**	CBT[2]	100 minutes[3]	Immediately following test completion
FAA—Datafolio[4]	Grades 3–10 ELA (Reading and Writing); Grades 3–8 Mathematics; Grades 5 and 8 Science; and Algebra 1, Biology 1, Civics, Geometry, and U.S. History EOCs	Collection Period 3: ~~February–March 2027~~ February 22–March 26, 2027	**February 22–March 26, 2027**	PBT	Varies/Untimed	June 2027
ACT[7]	Grade 11 students in districts that selected ACT	February–April 2027	**n/a**	CBT	175 minutes	3–8 weeks after test administration
CLT[7]	Grade 11 students in districts that selected CLT	February–April 2027	**n/a**	CBT	120 minutes	Within 8 business days
SAT[7]	Grade 11 students in districts that selected SAT	March–April 2027	**March 1 - 12, 2027**	CBT	134 minutes	2–4 weeks after test administration

2026–27 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
FAA—Performance Task[6]	Grades 3–8 ELA and Mathematics; Grades 4–8 Writing; Grades 5 and 8 Science; and Civics EOC	March 1–April 16, 2027	**March 1–April 16, 2027**	PBT	Varies/Untimed	June 2027
FAA—Performance Task[6]	Grades 9 and 10 ELA; Grades 9 and 10 Writing; and Algebra 1, Biology 1, Geometry, and U.S. History EOCs	March 8–April 23 ~~30~~, 2027	**March 8–April 23, 2027**	PBT	Varies/Untimed	June 2027
B.E.S.T. Writing	Grades 4–10	March 29–April 9, 2027	**March 29 - April 2, 2027**	CBT[2]	120 minutes[5]	June 2027
FCLE	Students enrolled in associated courses	March 29–May 28, 2027	**April 14, 2027**	CBT[2]	160 minutes[5]	Immediately following test completion
VPK FAST PM3	Students enrolled in VPK	The last 30 days of the program or school year	**April 12 – May 28, 2027**	CBT	10–20 minutes	Immediately following test completion
FAST PM3	Kindergarten ELA Reading[8]	April 12–May 28, 2027	**April 26 - April 30, 2027**	CBT[2]	10–20 minutes	Immediately following test completion
FAST PM3	Grades 1–2 ELA Reading[8]	April 12–May 28, 2027	**April 26 - April 30, 2027**	CBT[2]	15–20 minutes	Immediately following test completion
FAST PM3	Kindergarten –Grade 2 Mathematics[8]	April 12–May 28, 2027	**May 10 - 14, 2027**	CBT[2]	20–30 minutes	Immediately following test completion
FAST PM3	Grades 3–10 ELA Reading	May 3–28, 2027	**May 3 - 7, 2027**	CBT[2]	120 minutes[3]	Immediately following test completion
FAST PM3	Grades 3–5 Mathematics	May 3–28, 2027	**May 17 - 21, 2027**	CBT[2]	100 minutes[3]	Immediately following test completion
FAST PM3	Grades 6–8 Mathematics	May 3–28, 2027	**May 17 - 21, 2027**	CBT[2]	120 minutes[3]	Immediately following test completion

2026–27 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
Algebra 1, Geometry, Biology 1, Civics, and U.S. History EOCs	Students enrolled in associated courses	May 3–28, 2027	**Algebra and Geometry** **May 17 - 21, 2027** **Biology** **May 10 - 14, 2027** **Civics and U.S. History** **May 3 - 14, 2027**	CBT[2]	160 minutes[3]	Immediately following test completion
Statewide Science	Grades 5 and 8	May 3–28, 2027	**May 10 - 14, 2027**	CBT[2]	120 minutes[3]	Immediately following test completion
FACT College Algebra	Students enrolled in associated courses	May 3–28, 2027	**May 3 - 28, 2027**	CBT[2]	160 minutes[3]	Immediately following test completion

[1] K–2 FAST assessments for PM1 must be administered within the first 30 instructional days of the school year.

[2] Paper-based accommodations (e.g., regular print, large print, braille, one-item-per-page) for computer-based tests are available to eligible students if indicated as an accommodation on an IEP or Section 504 plan.

[3] Any student who has not completed the session by the end of the allotted time may continue working; however, testing must be completed within the same school day.

[4] The FAA—Datafolio is designed for students with the most significant cognitive disabilities for whom participation in the general statewide assessment or the FAA—Performance Task is inappropriate, even with accommodations.

[5] Any student who has not completed the test by the end of the allotted time may continue working up to half the length of a typical school day.

[6] The FAA—Performance Task is designed for students with the most significant cognitive disabilities for whom participation in the general statewide assessment is inappropriate, even with accommodations.

[7] Each district must choose to administer the CLT10, PreACT, or PSAT/NMSQT for grade 10 and the ACT, CLT, or SAT for grade 11. Complete the row for the assessments chosen by your district and then change the background for the assessment not chosen to gray and leave the district window cell blank.

[8] K–2 FAST assessments for PM3 must be administered within the last 30 instructional days of the school year.

4. Statewide Assessments for SELECT Students

The following assessments are only intended for selected students/students in certain sub-groups. The FDOE will complete this section with the applicable statewide assessments. Districts should then populate the **District Window** column for the assessments in the table below but should not modify any FDOE-provided information. If an assessment is not being administered in your district, indicate "N/A" in the District Window column.

Because the tests included in this section are not administered to all students or, in some cases, are optional for students, the testing time for these tests should not be included in the total testing time calculated in Section 6.

2026–27 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested[3]	Statewide Window	District Window	Mode	Testing Time	Results Expected
ASVAB		August 2026–May 2027	**August 2026–May 2027**	CBT/PBT	CBT: 198 minutes PBT: 149 minutes	Approximately 2 weeks after testing
FAST Grade 10 ELA Reading Retake		September 7–October 2, 2026	**September 7–October 2, 2026**	CBT[1]	120 minutes[2]	Immediately following test completion
Algebra 1, Geometry, Biology 1, Civics, and U.S. History EOCs		September 7–October 2, 2026	**September 7–October 2, 2026**	CBT[1]	160 minutes[2]	Immediately following test completion
FAA—Performance Task[4] Grade 10 ELA and Algebra 1 EOC Makeup		September 21–October 23 ~~9~~, 2026	**September 21–October 23, 2026**	PBT	Varies/Untimed	December 2026
FAST Grade 10 ELA Reading Retake		November 30–December 18, 2026	**November 30–December 18, 2026**	CBT[1]	120 minutes[2]	Immediately following test completion
Algebra 1, Geometry, Biology 1, Civics, and U.S. History EOCs		November 30–December 18, 2026	**November 30–December 18, 2026**	CBT[1]	160 minutes[2]	Immediately following test completion
FACT College Algebra		November 30–December 18, 2026	**November 30–December 18, 2026**	CBT[1]	160 minutes[2]	Immediately following test completion
WIDA ACCESS	Kindergarten students currently classified as ELL with "LY" code	January 11–March 12, 2027	**January 11–March 12, 2027**	PBT	45 minutes	June 2027
WIDA ACCESS	Grades 1–12 students currently classified as ELL with "LY" code	January 11–March 12, 2027	**January 11–March 12, 2027**	CBT	105–245 minutes[1] (varies by grade-level/tier)	June 2027
WIDA Alternate ACCESS	K–12 students with the most significant cognitive disabilities and currently classified as ELL with "LY" code	January 11–March 12, 2027	**January 11–March 12, 2027**	PBT	120 minutes	June 2027
FAST Grade 10 ELA Reading Retake		May 3–28, 2027	**May 3–28, 2027**	CBT[1]	120 minutes[2]	Immediately following test completion
FAST Grade 3 ELA Reading		June 21–25, 2027 July 12–16, 2027	**June 21–25, 2027** **July 12–16, 2027**	CBT[2]	120 minutes[2]	Immediately following test completion
FAST Grade 10 ELA Reading Retake		June 21–25, 2027 July 12–16, 2027	**June 21–25, 2027** **July 12–16, 2027**	CBT[1]	120 minutes[2]	Immediately following test completion

2026–27 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested[3]	Statewide Window	District Window	Mode	Testing Time	Results Expected
Algebra 1, Geometry, Biology 1, Civics, and U.S. History EOCs		June 21–25, 2027 July 12–16, 2027	**June 21–25, 2027** **July 12–16, 2027**	CBT[1]	160 minutes[2]	Immediately following test completion

[1] Paper-based accommodations (e.g., regular print, large print, braille, one-item-per-page) for computer-based tests are available to eligible students if indicated as an accommodation on an IEP or Section 504 plan.

[2] Any student who has not completed the session by the end of the allotted time may continue working; however, testing must be completed within the same school day.

[3] If indicated, "applicable students" relates to the sub-group(s) of students who *may* take that assessment; it does not indicate that all students throughout the state in that sub-group will take that assessment. Assessments for which no applicable student group is listed are available to students as needed but are not limited to any specific sub-group.

[4] The FAA—Performance Task is designed for students with the most significant cognitive disabilities for whom participation in the general statewide assessment is inappropriate, even with accommodations.

5. District-Required Assessment Information

Complete the table below with assessments that are required for all schools in the district.

Assessment	Students to Be Tested	District Window	Mode	Testing Time	Results Expected
District Assessments	Common Assessments: Gr. 3-5 ELA Unit 1	September 8 - 18, 2026	CBT	40 minutes	One week after testing window closes
District Assessments	Common Assessments: Gr. 3-5 ELA Unit 2	October 5 - 16, 2026	CBT	40 minutes	One week after testing window closes
District Assessments	Common Assessments: Gr. 6-10 ELA Civics & U.S. History Gr. 6-8 Math Algebra 1 Geometry	October 5-9, 2026	CBT	45 minutes	One week after testing window closes
District Assessments	Benchmark 1: Gr. 5-8 Science Benchmark 1: Biology	October 5 - 9, 2026	CBT	90 minutes	One week after testing window closes

2026–27 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	District Window	Mode	Testing Time	Results Expected
District Assessments	Common Assessments: Gr. 3-5 ELA Unit 3	November 2 - 13, 2026	CBT	40 minutes	One week after testing window closes
District Assessments	Common Assessments: Civics & U.S. History	November 9-13, 2026	CBT	45 minutes	One week after testing window closes
District Assessments	Benchmark 2: Gr. 4-8 Science Benchmark 2: Civics	December 7 – 18, 2026	CBT	90 minutes	One week after testing window closes
District Assessments	Semester 1 Exams: Algebra 1 Geometry Biology U.S. History	December 14 - 18, 2026	CBT	90 minutes	One week after testing window closes
District Assessments	Benchmark 2: Grades K-3 Writing Benchmark 2: Grades 4-10 Writing	January 25 - 29, 2027	K-3 – PBT 4-10-CBT	60 minutes 120 minutes	Within one week of receiving the results from the vendor
District Assessments	Common Assessments: Gr. 3-5 ELA Unit 5	January 25 – February 5, 2027	CBT	40 minutes	One week after testing window closes
District Assessments	Common Assessments: Civics & U.S. History Gr. 6-8 Math Algebra 1 Geometry	February 1-5, 2027	CBT	45 minutes	One week after testing window closes

2026–27 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	District Window	Mode	Testing Time	Results Expected
District Assessments	Common Assessments: Gr. 3-5 ELA Unit 6	February 22 – March 5, 2027	CBT	40 minutes	One week after testing window closes
District Assessments	Common Assessments: Gr. 6-10 ELA Civics & U.S. History Gr. 6-8 Math Algebra 1 Geometry	March 8-11, 2027	CBT	45 minutes	One week after testing window closes
District Assessments	Benchmark 3: Gr. 5-8 Science Benchmark 3: Biology	March 8 -11, 2027	CBT	90 minutes	One week after testing window closes
District Assessments	Common Assessments: Gr. 3-5 ELA Unit 7	March 29 – April 9, 2027	CBT	40 minutes	One week after testing window closes
District Assessments	Benchmark 3: Gr. 4 Science	April 12 – 16, 2027	CBT	90 minutes	One week after testing window closes

6. Estimates of Total Testing Time by Grade Level

Estimates of average time for administering state-required and district-required assessments (listed in Sections 3 and 5 above) by grade level. Subject-based assessments should be included with the grade level to which they are most likely to be administered (e.g., Biology 1 with grade 9).

2026–27 Uniform Statewide Assessment Calendar

Grade Level	Statewide Assessments	District Assessments	Approximate Total Testing Time (In Minutes)
VPK	60	0	60
K	150	60	210
1	150	60	210
2	150	60	210
3	560	300	860
4	680	540	1220
5	840	630	1470
6	740	615	1355
7	900	885	1785
8	900	615	1515
9	740	705	1445
10	580+120/150/134[1]	435	1149
11	160+175/120/134[2]	270	564
12	160	0	160

[1]The amount of time for grade 10 statewide assessments will depend on whether a district selects CLT10, PreACT, or PSAT/NMSQT. If CLT10, use 700 minutes (580 + 120) for the grade 10 Statewide Assessments cell. If PreACT, use 730 (580 + 150) for the grade 10 Statewide Assessments cell. If PSAT/PSAT/NMSQT, use 714 (580 + 134) for the grade 10 Statewide Assessments cell.

[2]The amount of time for grade 11 statewide assessments will depend on whether a district selects ACT, CLT, or SAT. If ACT, use 335 minutes (160 + 175) for the grade 11 Statewide Assessments cell. If CLT, use 280 minutes (160 + 120) for the grade 11 Statewide Assessments cell. If SAT, use 294 minutes (160 + 134) for the grade 11 Statewide Assessments cell.

AGENDA ITEM NO. 10.4

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title

Approval to Purchase Mental Health Services through Centerstone, SDMC No. 27-0056-KM, Not to Exceed $320,000.00 (General Fund) updated 8/3/26

Executive Summary

Centerstone Behavioral Health Center will provide four (4) mental health therapists to provide mental health services to the students of the School District Manatee County in accordance with The Marjorie Stoneman Douglas High School Safety Act and House Bill 7026. Centerstone will provide assessment, diagnosis and treatment of students with mental health disorders. Centerstone will also report the number of students who were referred for services or assistance and the number of students who received services or assistance as the School District of Manatee County is required to provide this information to the Department of Education.

The requested contract is for the period of August 10, 2026 through May 27, 2027.

Historical expenditures are as follows:

- 2025-2026 $606,500.00
- 2024-2025 $880,000.00
- 2023-2024 $642,500.00

The supplier is:

- Centerstone of Florida, Bradenton, Florida, Florida Document No. 704638

Suppliers will only be utilized in accordance with District policies and procedures.

Copies of the contract specifications and pricing are on file in the Purchasing Department.

Approval of this agenda item does not indicate immediate or complete expenditure of approved funds. Funds will only be expended as budget(s) allow on an as-needed basis throughout the contract period.

Subsection 6A-1.012(11) F.A.C. states, “The requirement for requesting competitive solicitations for

commodities or contractual services from three or more sources is hereby waived as authorized by Section 1010.04(4)(a), F.S., for: (a) The purchase by district school boards of professional services which shall include, without limitation, artistic services; academic program reviews; lectures by individuals; auditing services not subject to Section 218.391, F.S.; legal services, including attorney, paralegal, expert witness, court reporting, appraisal or mediator services; and health services involving examination, diagnosis, treatment, prevention, medical consultation or administration."

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 2
Ensure that all staff are trained to respond to students impacted by trauma and adverse childhood experiences, including highly effective student services and mental health supports

Recommendation

The Superintendent recommends approval to purchase mental health services through Centerstone, SDMC No. 27-0056-KM, not to exceed $320,000.00 (General Fund).

Financial Impact

The funding source for this expenditure is the Mental Health Allocation and is included in the Student Services department proposed budget for 2026-2027 (General Fund).

Contact

Submitting Departments: Student Services and Purchasing

Initiated By: Lisa Lyon

Attachments:
2026-2027 Centerstone Mental Health Contract 6.9.26
CenterStone Rider Agreement added 8/3/26

CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES
Between
THE SCHOOL BOARD OF MANATEE COUNTY
and
CENTERSTONE OF FLORIDA
SCHOOL SERVICE AGREEMENT
2026-2027

This Contract for Mental and Behavioral Health Services (the "Contract") is entered into the 10th day of August 2026, between THE SCHOOL BOARD OF MANATEE COUNTY, a body corporate (hereinafter referred to as the "BOARD"), and CENTERSTONE OF FLORIDA, a Florida not for profit corporation is made for the purpose of retaining mental health providers to offer direct support to students and families. The BOARD and CENTERSTONE OF FLORIDA shall collectively be referred to as the "Parties," with each being a "Party." This agreement will expire at the end of the 2026-2027 school year.

WHEREAS, pursuant to Florida law, the parties wish to provide a mechanism to offer certain mental health services to students at the School District of Manatee County who qualify for such services under the following criteria:

1. The student is now enrolled in or has made application for enrollment in the School District of Manatee County.

2. The student has been appropriately referred to access additional mental and behavior services following the process established by the BOARD.

NOW THEREFORE, in order to provide appropriate mental health and behavioral services to students who qualify for those services, in consideration of the promises set forth herein and other good and valuable considerations, CENTERSTONE OF FLORIDA and the BOARD agree as follows:

I. **The BOARD agrees:**

A. It shall provide opportunities for in-service training for CENTERSTONE OF FLORIDA staff involved in providing services to students in the area of mental/behavioral health.

B. It shall provide consultation from school staff upon request from CENTERSTONE OF FLORIDA staff.

C. It shall provide access to educational records for students identified as needing specialized services in the area of mental/behavioral health.

D. It shall provide space with furnishings for counseling/therapy intervention. Final determination as to the need for equipment and furniture shall rest with the BOARD.

II. **CENTERSTONE OF FLORIDA agrees:**

A. It will provide supervision to all mental health therapists and psychiatrists who provide supplemental mental and behavioral health services as required by law to identify students registered in Manatee County Public Schools.

B. It shall provide developmentally appropriate modeling/coaching strategies to teachers and or support staff for school implementation, upon request.

C. It shall provide written notification to the BOARD of all persons appointed as mental health providers. CENTERSTONE OF FLORIDA shall provide the BOARD the Staff Appointment Verification Form (Appendix A) with all required attachments, documenting the appointment status of each staff member providing services under this Contract, before providing services to students or families.

D. CENTERSTONE OF FLORIDA will ensure background screening is performed in compliance with Chapter 1012, Florida Statute, and the BOARD'S policies. CENTERSTONE OF FLORIDA agrees to:

1. At its expense, conduct a Level 2 Criminal Background Check on all persons, whether an agent, employee, volunteer or otherwise (collectively referred to as "Employees") providing services under this Contract. Employees must meet the screening **standards** set forth in Florida Statutes Sections 435.03 and 435.04. The screening assessment Includes orientation, in-depth interview, reference checks, police background checks and fingerprinting. CENTERSTONE OF FLORIDA promptly furnishes to the School Board's Safety & Security Department, Fingerprint Office, a full list of Employees needing a badge and fingerprint and background checks, before providing services to students or families.

2. Furnish to Manatee County Schools Human Resources Department before any of its Employees will be permitted on school grounds while students are present the following: (i) A statement of attestation prepared and signed by CENTERSTONE OF FLORIDA CEO/President or Program Director in a form acceptable to the BOARD that CENTERSTONE OF FLORIDA has conducted Level 2 background checks for all Employees providing on-site services as required by Section 435.04, Florida Statutes, to be updated for each Employee for each subsequent year of the Contract; and (ii) CENTERSTONE OF FLORIDA will immediately furnish to Manatee County Schools Human Resources Department any notifications of are rests it receives with respect to Employees who had an CENTERSTONE OF FLORIDA badge issued.

3. The BOARD has the right to refuse entry onto its school grounds to any Individual whose background check does not meet the requirements established by The BOARD pursuant to Florida law. Any Employee must sign in and out of the school district's database each time they are on campus, CENTERSTONE OF FLORIDA shall, upon the expiration or termination of this Contract, facilitate the collection of all badges issued to its Employees.

E. A report relating to the services provided to students shall be submitted to the BOARD on a monthly basis. This report, at minimum, should include student name, or student ID number, the date the student was provided with services, and the number of minutes those services were provided.

F. It shall conduct meetings as necessary to review and revise each student's plan of care. The student's parent or legal guardian and the BOARD designee shall be involved in decisions regarding the students' plan of care, as appropriate. The BOARD shall have responsibility for compliance with the State Board Rules.

G. It shall be responsible for completion of the Children's Functional Assessment Rating Scale (CFARS) for all students for whom consent to provide services is obtained. The CFARS must

initially be completed upon the start of services and completed again upon the conclusion of services, or at the end of the school year as defined in Rule 6A-40014, F.A.C.

H. It shall conduct monthly meetings with the school's principal (or designee) to review caseloads and concerns that may arise.

I. It shall keep school pertinent personnel informed of ongoing services. At any time, a proposed change needs to occur, CENTERSTONE OF FLORIDA will follow the process established by the BOARD to review and make informed decisions.

J. It shall provide administration and clinical supervision to the mental health providers contracted by CENTERSTONE OF FLORIDA.

K. It shall provide the BOARD with a report at the end of 2026-2027 school year detailing:

1. Number of students who received mental health assessments.

2. Number of students referred to contracted school-based service providers.

3. Number of students receiving mental or behavioral health services from CENTERSTONE OF FLORIDA.

L. In the event CENTERSTONE OF FLORIDA receives student records and/or information in the course of providing services, it shall fully comply with the requirements of §1002.22 and §1002.221, Florida Statutes, the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and the federal regulations issued pursuant thereto (34 CPR Part 99); and any other law or regulation, either federal or State of Florida, regarding confidentiality of student information and records. CENTERSTONE OF FLORIDA shall (i) hold the student records and information in strict confidence and not use or disclose except as required by this Contract or permitted by law and disclose student records only to those who have a need to access the information in order to perform their assigned duties; (ii) safeguard the student records through administrative, physical and technological safety standards to ensure adequate controls are in place to protect these student records in accordance with FERPA's privacy requirements; and (iii) continually monitor its operations and take all action necessary to assure that the student information and records are safeguarded in accordance with the terms of this Contract.

M. CENTERSTONE OF FLORIDA shall comply with Florida's Public Records Law including:

1. Keeping and maintaining public records that ordinarily and necessarily would be required by BOARD.

2. Providing the public with access to public records on the same terms and conditions that BOARD would provide the records at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

3. Ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

4. Meeting all requirements for maintaining public records and transferring at no cost to BOARD all public records in possession of CENTERSTONE OF FLORIDA upon termination of the Contract; destroying any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to BOARD in a format that is compatible with the information technology systems of BOARD.

N. IF CENTERSTONE OF FLORIDA HAS QUESTIONS REGARDING THE APPLICABILITY OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS:

Public Records Custodian
215 Manatee Avenue W.
Bradenton, FL 34205
(941) 708-8770
publicrecords@manateeschools.net

III. Both Parties agree:

A. CENTERSTONE OF FLORIDA provides services as an independent contractor and shall retain full control and discretion as to the appointment or removal of any staff member employed by CENTERSTONE OF FLORIDA. The BOARD may report to CENTERSTONE OF FLORIDA any CENTERSTONE OF FLORIDA Employee that is deemed by the BOARD to be performing in a manner incompatible with the provisions of an adequate educational program to students and, upon the BOARD'S request, shall remove such Employee from performing services pursuant to this Contract.

B. Staff of the BOARD shall be permitted to review the program provided by CENTERSTONE OF FLORIDA including evaluation reports and progress reports and may confer with CENTERSTONE OF FLORIDA staff at reasonable times, as agreed by both parties. The BOARD has the right to participate in all interview selection processes.

C. Upon request, CENTERSTONE OF FLORIDA shall provide the State Board of Education student's attendance therapy records.

D. Services provided by CENTERSTONE OF FLORIDA and authorized by the BOARD shall be compensated at a rate of $80,000.00 per year for each mental health provider for services rendered August 10, 2026, through May 27, 2027. Conditioned on the provision of appropriate services under the terms of this Contract, payments will be disbursed to CENTERSTONE OF FLORIDA monthly in ten (10) equal payments of $32,000.00 for August 12, 2026, through May 27, 2027. CENTERSTONE OF FLORIDA will provide four (4) mental health therapists to the School District of Manatee County during this contract period.

- Each mental health provider shall maintain a student schedule, including the hours of service. A monthly statement of services rendered by CENTERSTONE OF FLORIDA shall indicate the provider's name, hours, and types of services rendered for students and shall be submitted with the invoice to the BOARD by the fifteenth

(15th) of each month. This report will be completed on a template provided by the district. Only the district-approved template will be accepted for documentation of services provided. This report must contain evidence that a minimum of 50% of the mental health provider's time was utilized providing direct services to students. Statements should be mailed to:

The School District of Manatee County
Student Services Department
2501 63rd Avenue East
Bradenton, FL 34203

- If a mental health provider is unable to render services, and coverage is not provided, during more than half of the dates reflected on the School District of Manatee County Academic Calendar, for any month between August 10, 2026 - May 27, 2027, the reimbursement for the therapist will be reduced to $2,500.00 for that month.

- The Contract Compliance Checklist (Appendix B) with all accompanying documentation must be returned to the Student Services Department prior to any reimbursement being issued pursuant to this Contract.

- Total payment during the term of this Contract for mental health services and shall not exceed $320,000.00.

E. Other than the payment described in Section 3, item (D), above, this Contract is not intended to provide any mechanism by which monies are paid or received from either party for the fulfillment of the duties set forth herein. Each party shall seek payment for services rendered from whatever sources are available to it and shall not look to the other party for payment for those services.

F. During the term of this Contract, CENTERSTONE OF FLORIDA shall maintain public liability and malpractice insurance coverage in at least the following amounts: TWO HUNDRED THOUSAND AND 00/100 DOLLARS ($200,000.00) per person; THREE HUNDRED THOUSAND AND 00/100 DOLLARS ($300,000.00) per occurrence; and ONE MILLION AND 00/100 DOLLARS ($1,000,000.00) umbrella coverage with the BOARD listed as a co-insured. As evidence of such insurance coverage CENTERSTONE OF FLORIDA shall furnish the BOARD with a Certificate of Insurance prior to commencing any services under this Contract.

G. CENTERSTONE OF FLORIDA shall hold harmless, indemnify, and defend the BOARD, its agents, servants, employees, in their official and individual capacity, from any demand, claim, suit, loss, cost, expense or damage which may be asserted, claimed or recovered against or from the BOARD its agents or employees, in their official or individual capacity, by reason of any damage to property or injury or death of any person which arises out of, is incident to, or in any manner connected with this Contract. Nothing in this Contract shall be deemed to constitute a waiver of sovereign immunity on the part of the BOARD or to affect, limit, or reduce the protection from suit afforded to the BOARD under Section 768.28, Florida Statutes, This provision shall survive termination of

this Contract and shall be binding on the parties, successors, representatives and assigns and cannot be waived or varied.

IV. Other Provisions:

A. Any additions, changes, deletions, or modifications to this Contract shall be void unless agreed to in writing by both parties.

B. Any disputes relating to implementation of the provisions of this Contract may be resolved by informal meetings and/or conferences between the BOARD's Director of Exceptional Student Education or his/her designee and the appropriate representative(s) of CENTERSTONE OF FLORIDA.

C. This Contract shall commence August 10, 2026, and shall terminate May 27, 2027, unless terminated at an earlier date by either party. Either party may terminate this Contract at any time without cause by giving thirty (30) days written notice with no party owing any further obligation to the other.

D. Any notice given pursuant to this Contract shall be made to CENTERSTONE OF FLORIDA to the attention of the Director of Exceptional Student Education, and to the BOARD to the attention of the School District of Manatee County.

E. CENTERSTONE OF FLORIDA and the BOARD mutually warrant that the program shall be in compliance with applicable provisions of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1974 and Section 504 of the Rehabilitative Act of 1973.

F. The sole and exclusive jurisdiction for any action brought pursuant to this Contract shall be in the County or Circuit Court of the Twelfth Judicial Circuit, in and for Manatee County, Florida.

G. Neither party shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance under this Contract is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Contract, the term "force majeure" means acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2026-2027 academic year. The BOARD, in its sole discretion, reserves the right to terminate this Contract if a force majeure event occurs, in which case, all services under this Contract shall cease as of the last day worked.

H. This Contract ratifies or modifies all other agreements between the Parties. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein and the Parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Contract that are not contained in this document.

I. Neither this Contract nor any interest herein may be assigned, transferred, or encumbered by any Party without the prior written consent of the other Party.

J. Each person signing this Contract individually warrants that he or she has full legal power to execute this Contract on behalf of the Party for whom he or she is signing, and to bind and obligate such Party with respect to all provisions contained in this Contract.

K. This agreement is contingent upon all participants and individuals that administer or participate in the program to follow all School District on Manatee County COVID-19 protocols.

V. Food Service Agreement:

A. Any and all separate contract for Food Services is unaffected by this Amendment and will remain in full force and effect. The School shall provide food service to its students consistent with applicable Florida Statutes. If the School elects to participate in the National School Lunch Program, it shall follow all applicable federal rules and regulations. If the school chooses to contract with the School District of Manatee County for meals, a separate agreement will be required. All terms of those separate agreements are subject to separate and distinct negotiations, renewal, and expiration.

VI. Transportation Agreement:

A. The School District of Manatee County will not be transporting students for the contracted site. The contracted site is solely responsible for the transportation of students.

VII. Compliance with Jessica Lunsford Act:

A. Vendors, individuals, or entities under contract with the School Board of Manatee County who are permitted access on school grounds when students are present must comply with section 1012.465, Florida Statutes and must meet Level 2 screening requirements as described in Section 1012.32 Florida Statutes. If it is found that a person who is employed or under contract does not meet the Level 2 requirements, the person shall be immediately suspended from working in that capacity and shall remain suspended until the final resolution of any appeal. Vendors, individuals, or entities under contract with the School Board of Manatee County required to go on school grounds when students are present must agree to indemnify and hold harmless the School Board for any claims made against the School Board related to the failure to comply with this requirement.

VII. Sovereign Immunity:

A. The parties acknowledge and agree that the School Board of Manatee County, Florida, as a political subdivision of the State of Florida, is a sovereign entity that is by law immune from suit except to the extent specified in 768.28 of Florida Statutes. No provision of the agreement shall constitute, or be interpreted as, a waiver of sovereign immunity, and all defenses relative to sovereign immunity shall be preserved.

VIII. E-VERIFY:

A. **Employment Eligibility Verification ("E-VERIFY"):** By entering into a contract with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning January 1, 2021, every public employer, Contractor and S1.,1bcontractor shall register with and use the United States Department of Homeland Security's E-Verify system, located at https://e-verify.uscis.gov/emp to verify the work authorization status of all newly hired employees. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system. The Contracted Site agrees to execute the attached E-Verify form annexed to this agreement.

Contractor E-Verify Number: *383703*

IX. Termination:

A. Termination for Cause-The School District reserves the right to terminate this contract in whole or in part at any time before the date of completion, in the event it is determined that the provider has failed to comply with the conditions of the agreement. The School District shall promptly notify the Provider in writing of the determination and the reasons for the termination, together with the effective date of the termination. Payments made to Providers or recoveries by the School District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Termination for cause includes terminations under 215.4725, F.S.

B. Termination for Convenience-Termination of this contract in whole or in part may be made by School District of Manatee County when the District determines that the continuation of the contract would not produce beneficial results commensurate with the further expenditure of funds or in furtherance of the goals and directives of the School District of Manatee County. Termination may be Initiated within 30 days' notice when District approval Is not required and subject to District approval when required.

X. Entire Agreement:

A. This agreement constitutes the entire agreement between the parties and supersedes all prior agreements, proposals, or representations, whether written or oral, concerning its subject matter. This agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same Instrument. The terms of this agreement will supersede any conflicting terms In any counterpart, exhibit, or attachment. No modification, amendment, or waiver of any provision of this agreement will be effective unless in writing and signed by both parties. Notice Is by writing sent certified mail. In the event of conflict, the terms of this agreement shall govern.

[The remainder of this page is intentionally left blank]

IN WITNESS WHEREOF, the parties have executed this Contract as of the date first written above.

Centerstone Of Florida

_____ _____
Lisa Williams, CEO Date

School District of Manatee County

_____ _____
Dr. Laurie Breslin, Superintendent Date
School District of Manatee County

_____ _____
Cindy Spray, School Board Chair Date
School District of Manatee County

_____
Stephen Dye, Esquire
School Board Attorney

SCHOOL BOARD OF MANATEE COUNTY

Rider to Agreement

TERMS AND CONDITIONS:

1. **CONFLICTING TERMS: Notwithstanding any provision to the contrary in the agreement to which this Rider is attached and made a part of, the parties hereby agree that in the event of a conflict between the terms of the agreement and the terms of this rider, this rider shall control.**

2. **COMPLIANCE WITH JESSICA LUNSFORD ACT:** Contractor and their subcontractors shall comply with the Jessica Lunsford Act (JLA). Contractor/subcontractor shall comply with Sections 1012.465, 1012.467, 1012.468, Florida Statutes, and all other applicable Florida laws governing background screening requirements, fingerprinting and criminal history checks. Contractor, Contractor's personnel and subcontractors who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds shall meet the screening requirements of Section 1012.32, Florida Statutes. Contractor hereby indemnifies and holds harmless the District for any claims made against the District related to the failure of Contractor or Contractor's personnel or subcontractors to comply with any of the laws referenced in this paragraph or related to Contractor's obligation to comply with the Jessica Lunsford Act and Florida law governing background screening requirements.

   For information on JLA, requirements visit http:/ /www.manateeschools.net/jessicalunsford. The Contractor information sheet, addendum A, must be completed and returned with the signed contract where the contractor is performing services on any District property.

3. **CHILD NEGLECT:** The Contractor and its agents and employees shall be subject to the requirements of §39.201, Florida Statutes, that requires the duty to report all actual or suspected cases of child abuse, abandonment or neglect to the statewide toll-free telephone number of the central abuse hotline.

4. **INDEMNIFICATION:** Contractor shall defend, indemnify and hold harmless District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members from any and all liability, losses or damages, including attorneys' fees and costs of defense, which District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the performance of this Agreement by the Contractor, its employees, officers and agents. The parties agree to promptly notify one another of any claims and to cooperate in the defense of all claims towards a goal of settling or otherwise disposing of all claims in a manner that is mutually agreeable to both parties. To the extent permitted by law, each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the performance of this Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statues.

5. **INSURANCE:** The Contractor shall furnish the District with proof of:

   (1) Statutory Limits of Worker's Compensation in compliance with Chapter 440, Florida Statute, if required.
   (2) Comprehensive General Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence.
   (3) a. Automobile Liability Insurance in an amount equal to or greater than $1,000,000.00 per person.
   b. Automobile Liability Insurance equal to or greater than $1,000,000.00 per occurrence for property damage or $1,000,000.00 combined single limit.
   (4) Contractual Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence. Policy must include endorsement for indemnification in the event third party damages are sought against the School District.
   (5) Completed Operations Endorsement equal to or greater than $1,000,000.00 per occurrence.
   (6) Independent Contractors Endorsement in an amount equal to or greater than $1,000,000.00 per occurrence.

   Certificate(s) of Insurance listing The School District of Manatee County, Florida, as an additional insured must be received by District's Risk Manager within 10 days after the Effective Date of this Agreement. Any policy shall include substantially the following provision: The School District of Manatee County, Florida, shall be furnished written notice 30 days in advance of the effective date of any reduction in or cancellation of this policy." Contractor shall immediately notify District upon lapse in coverages required by this Agreement or cancellation of any of the insurance policies. Contractor shall not provide any services under this Agreement during any such period of lapse or after cancellation of the insurance coverages required herein without the express written permission of the District's Risk Manager. District shall be under no obligation to pay Contractor for any services provided or for any costs associated with this Agreement for any period of time concurrent with any lapse in coverage.

6. **SOVEREIGN IMMUNITY:** Contractor acknowledges and agrees that the District does not waive its immunity and nothing herein, including the naming of the District as an additional insured, shall be interpreted or deemed as a waiver of the District's rights, including the limitation of waiver of immunity, as set forth in Section 768.28, Florida Statutes, or any other statutes, and District expressly reserves these rights to the full extent allowed by law. All defenses relative to sovereign immunity are expressly reserved by the District.

7. **THIRD PARTY BENEFICIARIES:** The parties to this Agreement do not intend that this Agreement benefit any third party, and nothing herein should be construed as consent by either party to be sued by third parties in any matter arising out of this Agreement.

8. **ACCESS TO AND RETENTION OF DOCUMENTATION:** The District, the United States Department of Education, the Comptroller General of the United States, the Florida Department of Education or any of their duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to work and services to be performed under this agreement for the purpose of audit, examination, excerpting and transcribing. The parties will retain all such required records, and records required under any state or federal rules, regulations or laws respecting audit, for a period of five District fiscal years after completion or termination of this Agreement.

9. **COMPLIANCE WITH THE PUBLIC RECORDS ACT:** By entering into this Agreement, Contractor acknowledges that the portion of its books and records related to this Agreement with District may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because Contractor is

performing services on behalf of District, Contractor shall:

a. Keep and maintain public records required by District to perform pursuant to the Agreement.

b. Upon request from District's custodian of public records (identified below), provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if Contractor does not transfer the records to District.

d. Upon completion of this Agreement, transfer, at no cost, to District all public records in possession of Contractor or keep and maintain public records required by District to perform the service. If Contractor transfers all public records to District upon completion of this Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District, upon request from District's custodian of public records, in a format that is compatible with the information technology systems of District.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: 941-708-8770, PUBLICRECORDS@MANATEESCHOOLS.NET, 215 MANATEE AVENUE WEST, BRADENTON, FLORIDA, 34205.

10. **TERMINATION FOR CAUSE:** Either Party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Notwithstanding anything herein to the contrary, District may unilaterally terminate this Agreement for refusal by the Contractor to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by Contractor in conjunction with this Agreement.

11. **TERMINATION FOR CONVENIENCE:** This Agreement may be terminated by the District or Contractor for any lawful reason or for no reason by giving the other party no less than 30 days written notice of intent to terminate. Contractor shall be entitled to payment and profit for work completed to the time of termination only together with any costs reasonably incurred by Contractor that are directly attributable to the termination, but Contractor shall not be entitled to any other or further recovery against District, including anticipated fees, profit on work not required to be performed, or attorneys' or legal fees and costs.

12. **ENTIRE AGREEMENT:** This Agreement and its Exhibits, if any, constitute the final and entire agreement between the parties with respect to the subject matter contained herein and are intended to be an integration of all prior negotiations and understandings. The Agreement and its Exhibits supersede all prior agreements, negotiations, understandings, and representations, whether written or oral. Consultant and District shall not be bound by any terms, conditions, statements, warranties, or representations, written or oral, not contained herein. This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument.

13. **AMENDMENTS:** This Agreement may not be amended, canceled, changed, discharged, modified, rescinded, supplemented, or terminated other than as expressly provided herein, except by any instrument in writing executed by all parties hereto.

14. **WAIVER:** The failure or neglect by any party to enforce any right under this Agreement shall not be deemed to be a waiver of that party's rights. A waiver shall not be effective unless it is in writing and signed by the party who possesses the right to waive enforcement of same.

15. **GOVERNING LAW:** This Agreement will be governed, construed, and enforced in accordance with the laws of the State of Florida, without regard to its conflicts of laws rules. Each party agrees to comply with all applicable laws in the performance of this Agreement. Venue for resolution of all disputes, whether by mediation, arbitration, or litigation shall lie in Manatee County, Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the state courts of the Twelfth Judicial Circuit of Manatee County, Florida. The parties forever waive the right to trial by jury for all litigation between the parties arising out of or related to this Agreement. The parties agree to have any such dispute settled by a judge alone, without a jury.

16. **BINDING EFFECT:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and permitted assigns.

17. **ASSIGNABILITY:** The parties may not assign this Agreement or any right or obligation of this Agreement without prior written consent of the other party.

18. **FORCE MAJEURE:** The term "Force Majeure" means circumstances beyond the reasonable control of a party, (such as an act of God, a government restriction, a war, an insurrection, a labor dispute, a financial insolvency, an economic hardship, a strife, a failure of suppliers, communications, or data systems) which delay or prevent the party from performing under the terms of this Agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. If the Force Majeure persists more than 90 days, any party may elect to terminate this Agreement upon written notice per paragraph 11, Termination for Convenience.

19. **SEVERABILITY:** If any one or more of the prov1s1ons of this Agreement should be held contrary to law or public policy, or should for any reason whatsoever be held invalid or unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed separate from the remaining provisions of this Agreement, which remaining provisions shall continue in full force and effect, provided that the rights and obligations of the parties contained herein are not materially prejudiced and the intentions of the parties continue to be effective.

20. **NOTICE; ELECTRONIC COMMUNICATIONS:** Any and all notices, approvals, claims, consents, demands, requests, or other communications between the parties (Notices) shall be in writing. All Notices pertaining to breach or termination or to designate a different recipient or address for notice shall be given by hand-delivery in person or sent by certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to Contractor:	Name of firm, Contact Name, Address Amy Hill 371 6th Avenue West Bradenton, FL 34205
If mailed to District:	The School District of Manatee County, Attn: Purchasing Department, PO Box 9069, Bradenton, FL 34206
If hand-delivered to District:	The School District of Manatee County, Attn: Purchasing Department, 215 Manatee Ave. West, Bradenton, FL 34205

All other Notices shall be hand delivered, sent by certified or registered mail, return receipt requested, sent by facsimile, or sent by electronic mail or other electronic means and addressed to the respective representatives at the addresses they respectively designate. All Notices shall be deemed effective and received upon actual receipt by the party to which such notice is given if hand delivered, sent by facsimile, electronic mail or other electronic means or 5 days after mailing, whichever occurs first.

21. **AUTHORITY TO EXECUTE:** The individual executing this Agreement on behalf of the Contractor is duly and fully authorized to execute this Agreement on behalf of the Contractor and to bind the Contractor to each and every condition and covenant of the Agreement.

22. **INDEPENDENT CONTRACTOR:** Contractor is an independent contractor and District has no supervisory authority or control over Contractor or Contractor's employees in the performance of this Agreement. Neither Contractor nor Contractor's employees shall be deemed agents or employees of District and any representation to the contrary by Contractor or its employees shall constitute a violation of this Agreement and shall be grounds for immediate Termination for Cause. Contractor shall not employ, contract with, or otherwise use the services of any officer or employee of District. Contractor certifies that its owner(s), officers, directors or agents, and members of their Immediate family, do not have an employee relationship or other material Interest with District.

23. **STANDARDS OF CONDUCT:** Contractor will be held to the same standards of conduct as District employees while conducting business with District. These standards, as defined in District Policies, will apply to Contractor's employees and employees of Contractor's subcontractors.

24. **COMPLIANCE WITH REGULATIONS:** Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by Contractor **will in** no way be a cause for relief from responsibility. Contractor shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this Agreement. Contractor must not be in violation of any zoning or other ordinances in the performance of this Agreement.

25. **SCHOOL DISTRICT POLICY:** In accordance with District policy, no contract for providing supplies, equipment or services shall be effective with any individual or business entity in which any board member of District or District's Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which District's Superintendent, any board member of District, or any spouse or child of the foregoing has an employment relationship or a material interest. No District employee may directly or indirectly purchase or recommend for purchase goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112, Florida Statutes.

26. **SAFETY STANDARDS:** All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards there under.

27. **TAX EXEMPTIONS:** When purchasing directly from a supplier the District is exempt from Federal Excise, State Sales and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

28. **POSSESSION OF FIREARMS:** Possession of firearms will not be tolerated on any District property or setting that is under the control and supervision of District for the purpose of school activities approved and authorized by District. No person who has a firearm in their vehicle may park their vehicle on District property. If any employee or independent contractor of Contractor, or any of its subcontractors, is found to have brought a firearm on District property, said individual shall be immediately removed from District property by Contractor and barred from performing further work relative to the Agreement. If a subcontractor fails to terminate said employee or independent contractor, Contractor shall terminate its agreement with the subcontractor. If Contractor fails to terminate said employee or independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee or independent contractor, this Agreement may be terminated by District. "Firearm" has the meaning given in Section 790.001, Florida Statutes.

29. **CRIMINAL ACTS:** Employment and performing work relative to the Agreement by the Contractor, or any of its subcontractors, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude (as defined by Fla. Admin. Code R. 6A-10.083) will not be tolerated. If it is determined that any person with such criminal history is performing work relative to the Agreement, Contractor agrees to take all steps necessary to remove such person from performing work relative to the Agreement and District property. District shall have the right to terminate this Agreement if Contractor does not comply with this provision.

30. **POSSESSION/USE/UNDER THE INFLUENCES OF MIND-ALTERING SUBSTANCES:** Possession/use and/or being under the influence of any illegal mind-altering substances, such as, but not limited to alcohol and/or substances delineated in Chapter 893, Florida Statutes, by Contractor's employees or independent contractors or its subcontractors' employees or independent contractors will not be tolerated on District property. If any employee or independent contractor is found to have brought and/or used or is under the influence of any illegal mind-altering substances as described above on District property, said employee or independent contractor shall be removed and barred from

performing work relative to the Agreement by Contractor. If a subcontractor fails to terminate said employee or independent contractor, Contractor shall terminate its agreement with the subcontractor. If Contractor fails to terminate said employee or independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee or independent contractor, this Agreement may be terminated by District.

31. **CONTACT WITH STUDENTS:** Unless otherwise specified, Contractor will not permit any employee, independent contractor, material men, supplier or anyone involved in any manner with work pursuant to this Agreement to have direct or indirect contact with students while performing pursuant to this Agreement on District property. A violation of this provision shall result in immediate termination of the offender and the issuance of a trespass notice from District. Contractor shall be responsible for insuring compliance by all employees, independent contractors, subcontractors or other persons involved in any manner with work pursuant to this Agreement.

32. **FEDERAL DEBARMENT & SUSPENSION CERTIFICATION:** Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the 0MB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

33. **INVOICE REQUIREMENTS:** The invoice shall contain the following basic information: the Contractor's name and address, invoice number, date of invoice, description of the service performed, the contract number, purchase order number, and any discounts. The invoice shall be in detail sufficient for a proper pre-audit and post audit thereof. Each bill or invoice must properly identify the services, portion of services, and expenses for which compensation is sought.

34. **PAYMENT:** The District complies with the Local Government Prompt Payment Act (sections 218.70-218.80 Florida Statutes). Unless otherwise required by the Local Government Prompt Payment Act, invoice payment is Net 45 days from the date of delivery or the receipt of satisfactory invoice, whichever occurs last, unless invoices specify early payment discounts. All references to currency, monetary values, and dollars set forth herein shall mean United States dollars and all payments hereunder shall be made in United States dollars.

35. **EMPLOYMENT ELIGIBILITY VERIFICATION ("E-VERIFY"):** By entering into this Agreement with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning July 1, 2023, a private employer with 25 or more employees shall use the E-Verify system to verify a new employee's employment eligibility, located at https://e-verify.uscis.gov/emp. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system.

The Contractor verifies its compliance with the E-Verify System by listing its E-Verify System Number; or by signature and submission of this contract, asserts it does not employ 25 or more employees, and it is not an unauthorized alien, as defined by this statute.

The Contractor will require all Subcontractors who work on this contract to use the E-Verify System for any subcontracted employees hired during this contract. The Contractor will verify Subcontractor's compliance with an affidavit stating whether the Subcontractor uses the E-Verify System as evidenced by Subcontractor's E-Verify System Number or that the Subcontractor is not an unauthorized alien and does not employ, contract with or subcontract with unauthorized aliens defined by this statute. The Contractor will maintain and provide the Subcontractor's affidavits to the School District on request during this contract.

Termination: With good faith belief that the Contractor knowingly violated this section, the School District will terminate the contract. Further, with good faith believe that the Subcontractor knowingly violated this section, the School District will promptly notify the Contractor and the Contractor will immediately terminate the Contractor's contract with the Subcontractor. A contract terminated for noncompliance with E-Verify is not a breach of contract and may not be considered as such.

To the extent required by applicable law, the Contractor is liable for any additional costs incurred by the School District resulting from a failure to comply with E-Verify. Additional costs may include but are not limited to higher costs for the same services and rebidding costs (if necessary). Likewise, the Contractor will be barred from any other contracts with The District for at least one year after the date the contract was terminated.

CONTRACTOR E-VERIFY NUMBER: _____

36. **CERTIFICATION REGARDING SCRUTINIZED ACTIVITIES:** Section 287.135(2)(a), Florida Statutes, prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel. Section 287.135(2)(b), Florida Statutes, further prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of one million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes, or the company is engaged in business operations in Cuba or Syria. Entering into this Agreement constitutes certification by Contractor that it is not listed on any of the following: (a) the Scrutinized Companies that Boycott Israel List, (b) Scrutinized Companies with Activities in Sudan List, or (c) the Scrutinized Companies with Activities in Iran Terrorism Sectors List. Contractor further certifies that it is not engaged in a boycott of Israel or engaged in business operations in Cuba or Syria. Contractor acknowledges that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorney's fees, and/or costs. Contractor further understands that this Agreement with District for goods or services of any amount may be terminated at District's option if Contractor (a) is found to have submitted a false certification, (b) has been placed on the Scrutinized Companies with Activities in Sudan List, (c) has been engaged in business operations in Cuba or Syria, (d) has been placed on a list created pursuant to Section 215.473, Florida Statutes, relating to scrutinized active business operations in Iran, (e) has been placed on the Scrutinized Companies that Boycott Israel List, or (f) is engaged in a boycott of Israel.

37. **LEGAL FEES AND COSTS:** Each party shall be solely responsible for paying its attorneys' fees and costs and paralegals' fees and costs in any dispute, litigation, trial, appeal, bankruptcy proceedings, post-judgment proceeding, dispute resolution proceeding, settlement negotiation or pre-litigation negotiation, or otherwise arising under this Agreement.

38. **TIME OF THE ESSENCE:** Time is of the essence with regard to all dates and times set forth in this Agreement. Any reference herein to time periods of 7 days or less shall, in the computation thereof, exclude Saturdays, Sundays, and legal holidays under the laws of the State of Florida or the United States of America. Any time period provided for herein which shall end on a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America, shall extend to 5 P.M. of the next day that is not a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America. All references herein to times of day shall mean Eastern Standard Time or Eastern Daylight Time, whichever is in effect in Manatee County, Florida, at the relevant time. The term "day" as used herein shall in all cases mean a consecutive 24-hour day running from midnight to midnight (also known as a calendar day).

39. **FEDERAL GRANTS TERMS AND CONDITIONS:** When Federal funds are expended by the District, Contractor shall comply with all applicable provisions of Appendix II Part 200 Contract Provisions for non-Federal Entity Contracts Under Federal Awards as may be amended from time to time.

40. **RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS 2 CFR §200.334:** When federal funds are expended in accordance with this Agreement, Contractor certifies that Contractor will comply with the record retention requirements detailed in 2 CFR §200.334. Contractor further certifies that Contractor will retain all records as required by 2 CFR §200.334 for a period of three years after final expenditure or financial reports, as applicable, and all other pending matters are closed.

41. **EXHIBITS:** The following Exhibits are attached, incorporated, and made a part of this Agreement:

Exhibit A - Contractor Information Form

Exhibit B - Appendix II to Part 200

Exhibit C- Contractor Affidavit Regarding the Use of Coercion for Labor and Services

In the event of a conflict between the terms and conditions provided in the body of this Agreement and any Exhibit, the provisions contained within the body of this Agreement shall prevail unless the term or provision in the Exhibit specifically states that it shall prevail.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

REPRESENTATIVES: The individuals listed below shall serve as each party's respective representative and are hereby authorized by the respective party to administer this Agreement on behalf of the respective party.

CONTRACTOR/COMPANY NAME	Centerstone / Amy Hill ADDRESS 371 6thAve W Bradenton, FL 64205
PHONE	EMAIL amy.hill@burrellcenter.com
TYPE OR PRINT NAME	TITLE EVP of SBS
THE SCHOOL DISTRICT OF MANATEE COUNTY	215 MANATEE AVE. WEST, BRADENTON, FL 34205 ADDRESS
PHONE 941-751-6550	EMAIL lyonl@manateeschools.net
TYPE OR PRINT NAME Lisa Lyon	TITLE Director of Student Services

SIGNATURES

Amy Hill Amy Hill (Jul 31, 2026 12:26:05 CDT) Contractor	Date	Deputy Superintendent (up to $49,999.99)	Date
School Principal	Date	Superintendent (up to $99,999.99)	Date
General Counsel Approved as to Form and Legal Content	Date	Board Chair (over $100,000.00)	Date
Director of Purchasing (up to $24,999.99)	Date		

EXHIBIT A

CONTRACTOR INFORMATION FORM

CONTRACTOR NAME: Centerstone

TELEPHONE NUMBER: 941-782-4150

LIST EMPLOYEE(s) THAT WILL BE DOING WORK FOR THE SCHOOL DISTRICT OF MANATEE COUNTY: Please print clearly and duplicate form as needed. Please list badge expiration for all employees who currently have a contractor's badge. If a designated employee does not have a contractor's badge, indicate their Appointment Date and Time for fingerprinting.

Please reference the District website for JLA requirements: https://www.manateeschools.net/

Page/6689

Last Name, First Name	Contractor/JLA Badge Expiration	Fingerprint Appt Date/Time
Elston, Tresha		TBD
Torres, Yomaira		TBD
Carreira, Catherine		TBD
Zilleckis, Christine		TBD
Miller, Marlee		TBD

Contractor/Contractor Disqualifiable Offenses:

- Any offense listed in s. 943.0435.

JLA BADGING IS REQUIRED TO COME ON SCHOOL CAMPUS. FAILURE TO PRESENT THE PROPER BADGE AT THE TIME OF SERVICE WILL RESULT IN DENIAL OF SERVICE

Exhibit B
Appendix II to Part 200, Title 2 (up to date as of 9/21/2023)
Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

This content is from the eCFR and is authoritative but unofficial.

Title 2 -Grants and Agreements
Subtitle A -Office of Management and Budget Guidance for Grants and Agreements
Chapter II -Office of Management and Budget Guidance
Part 200 -Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
Source: 85 FR 49543, Aug. 13, 2020, unless otherwise noted.
Source: 85 FR 49539, Aug. 13, 2020, unless otherwise noted.
Authority: 31 U.S.C. 503
Source: 78 FR 78608, Dec. 26, 2013, unless otherwise noted.

Appendix II to Part 200-Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non- Federal entity under the Federal award must contain provisions covering the following, as applicable.

A. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

B. All contracts in excess of $10,000 must address termination for cause and for convenience by the non- Federal entity including the manner by which it will be effected and the basis for settlement.

C. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4{b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

D. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non- Federal entity must report all suspected or reported violations to the Federal awarding agency.

E. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

F. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

G. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended-Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C.1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. Debarment and Suspension (Executive Orders 12549 and 12689)-A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the 0MB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

I. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)-Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

J. 200.323 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

K. 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain.

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115-232, section 889 for additional information.

(d) See also § 200.471.

L. 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

M. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964- 1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."200.322 Domestic preferences for procurements.

EXHIBIT C

Contractor Affidavit Regarding the Use of Coercion for Labor and Services

Contractor Name: Centerstone

Address: 371 6th Ave W Bradenton, FL 34205

Phone Number: 941-782-4150

Authorized Representative's Name: Amy Hill

Authorized Representative's Title: EVP of School Based Services

Email Address: amy.hill@burrellcenter.com

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School Board of Manatee County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

Amy Hill
Amy Hill (Jul 31, 2026 12:26:05 CDT)

Signature of Authorized Representative

07/31/2026

Date

AGENDA ITEM NO. 10.5

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval to Apply, Accept and Expend the 2026-2027 Individuals with Disabilities Education Act (IDEA), Part B, K-12 Entitlement, in the Amount of $12,966,675.00 (Incoming Federal Grant Funds)

Executive Summary
The 2026-2027 Individuals with Disabilities Education Act (IDEA) Part B, K-12 entitlement budget includes funds for several positions including: Interpreters, Child Find Specialists, Teachers' Aides, Teachers' Assistants, health related positions, Curriculum Specialists, Behavior Specialists, Behavior Technicians, two Associate Directors, three ESE Coordinators, ESE Specialists/Resource Compliance Specialists, ESE Program Specialists, administrative assistants, and a junior accountant.

In addition, the budget includes funds for: benefits related to these positions, professional learning for staff, supplies to support students with disabilities, a proportionate share for services to support nonprofit private schools and charter schools, and contracted services for speech, occupational and physical therapy. The grant period ends June 30, 2027

If the grant is not approved by the School Board, the application will be withdrawn.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Learn | Goal 5
Continue to partner with community-based agencies to ensure expanded Pre-K learning opportunities and alignments

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval to apply, accept and expend the 2026-2027 Individuals with Disabilities Education Act (IDEA) Part B, K-12 Entitlement in the amount of $12,966,675.00 (Incoming Federal Grant Funds).

Financial Impact
The School District of Manatee County will receive the 2026-2027 Individuals with Disabilities Education Act (IDEA) Part B, K-12 Entitlement budget of $12,966,675.00 The grant period ends June 30, 2027.

Contact
Submitting Department: Exceptional Student Education
Submitted By: Nicole Meo

Attachments:
IDEA Part B K - 12 Project Application

Florida Department of Education Project Application

A) Program Name:	DOE USE ONLY (Date Received)
IDEA, Part B, K-12 Emtitlement 26-27	
TAPS NUMBER: 27C001	

B) Name and Physical/Facility Address of Eligible Applicant:	Project Number (DOE Assigned):
School District of Manatee County 215 Manatee Ave W Bradenton, FL 34205	

C) Total Funds Requested:	D) Applicant Contact & Business Information	
Award Allocation **$12,966,675.00** **Estimated Roll Forward** **$793,121.70**	Program Contacts' Name: Nicole Meo	Fiscal Contacts' Name: Cathy Miley-Hayden
	Email Address: MeoN@manateeschools.net	Email Address: mileyc@manateeschools.net
	Telephone Number: 941-751-6550	Telephone Number: 941-708-8770
DOE USE ONLY Total Approved Project:	Mailing Address (If different from Physical/Facility Address):	UEI number: XKGKG94KMH65
		FEIN number: F596000728046

CERTIFICATION

As the official who is authorized to legally bind the agency/organization, I do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

Laurie Breslin (Jul 17, 2026 22:30:00 EDT)

E) Signature of Agency Head

Laurie Breslin	Superintendent	7/16/2026
Printed Name of Agency Head	**Title of Agency Head**	**Date Signed**

F) Signature of Additional Agency Head (As Applicable)

Printed Name of Agency Head	**Title of Agency Head**	**Date Signed**

DOE 100A
Revised May 2026

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

Florida Department of Education Project Application

A) Program Name:	DOE USE ONLY (Date Received)
IDEA, Part B, K-12 Entitlement 26-27	
TAPS NUMBER: 27C001	
B) Name and Physical/Facility Address of Eligible Applicant: School District Of Manatee County 215 Manatee Ave W Bradenton Fl 34205	Project Number (DOE Assigned):

C) Total Funds Requested:	D) Applicant Contact & Business Information	
	Program Contacts' Name: Joshua Bennett	Fiscal Contacts' Name: Cathy Miley-Hayden
$12,966,675.00	Email Address: bennettj@manateeschools.net	Email Address: mileyc@manateeschools.net
	Telephone Number: 941-751-6550	Telephone Number: 941-708-8770
DOE USE ONLY Total Approved Project:	Mailing Address (If different from Physical/Facility Address):	UEI number: XKGXG94KMH65
		FEIN number: F596000728046

CERTIFICATION

As the official who is authorized to legally bind the agency/organization, I do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

Laurie Breslin (Jun 30, 2026 14:07:34 EDT)

E) Signature of Agency Head

Printed Name of Agency Head	Title of Agency Head	Date Signed
Laurie Breslin	Superintendent	06/30/2026

F) Signature of Additional Agency Head (As Applicable)

Printed Name of Agency Head	Title of Agency Head	Date Signed

DOE 100A
Revised May 2026

FLORIDA DEPARTMENT OF EDUCATION

DOE ATTESTATION (Program and Grants Management)
The cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

FLORIDA DEPARTMENT OF EDUCATION

June 2026

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

A) Name of Eligible Recipient/Fiscal Agent:	B) DOE Assigned Project Number:	C) TAPS Number:	D) Indirect Cost Plan Type
School District of Manatee County		27C001	N/A

E) Requested Allocation:		F) Estimated Roll Forward (If applicable)		Total Funds Requested:	$13,759,796.70

1) Activity Number/School	2) Category / Area of Focus	3) Function	4) Object	5) Account Title and Narrative	6) FTE (If applicable)	7) Amount	8) % Allocated to This Project (If applicable)
		5200	120	**Classroom Teachers:** Hearing Impaired Teachers (5) to provide services and supports to students with disabilities. **Classroom Teachers:** Speech & Language Pathologist (2) to provide Speech and Language services, support and evaluations for students with disabilities. **Classroom Teachers:** Teachers Visually Impaired Teachers (4) to provide services and support to students with disabilities.	11	$ 654,562.00	100.00%
		5200	210	Retirement (13.59%)		$ 88,955.00	
		5200	220	FICA (7.65%)		$ 50,074.00	
		5200	231	Health (17.69%)		$ 115,793.00	
		5200	232	Life (.23%)		$ 1,505.00	
		5200	240	Worker's Comp. (1.00%)		$ 6,546.00	
		5200	130	**Other Certified Instructional Personnel:** Interpreters/Sign Language Translators (10) to support students who are deaf and/or hard of hearing in the Least Restrictive Environment supporting SWD	10	$ 484,188.00	100.00%
		5200	210	Retirement (13.59%)		$ 65,802.00	
		5200	220	FICA (7.65%)		$ 37,041.00	
		5200	231	Health (17.69%)		$ 85,653.00	
		5200	232	Life (.23%)		$ 1,114.00	
		5200	240	Worker's Comp. (1.00%)		$ 4,842.00	
		5200	160	**Non-Contracted:** Contract with school-based ESE personnel: Administrators, Behavior Technicians, Behavior Specialists,paras, clerical/registrar, SLPs, OTs, and PTs for after-school hours, or during the summer months, to support SWDs. up to 35 staff members at 59.00 an hour. Funds to Include ESY for the July 25-26 and June 26-27 school years.		$ 100,000.00	100.00%
		5200	210	Retirement (13.59%)		$ 13,590.00	
		5200	220	FICA (7.65%)		$ 7,650.00	
		5200	240	Worker's Comp. (1.00%)		$ 1,000.00	
		5200	150	**Teacher Aides** 1:1 (90) will be used to support students with disabilities	90	$ 2,133,476.00	100.00%
		5200	210	Retirement (13.59%)		$ 289,939.20	
		5200	220	FICA (7.65%)		$ 163,211.00	
		5200	231	Health (17.69%)		$ 377,412.20	
		5200	232	Life (.23%)		$ 4,907.40	
		5200	240	Worker's Comp. (1.00%)		$ 21,935.00	
		5200	150	**Aides**: Behavior Technicians up to 10 to provide behavior interventions for students with disabilities	1	$ 44,448.00	10.00%
		5200	210	Retirement (13.59%)		$ 6,041.00	
		5200	220	FICA (7.65%)		$ 3,400.00	
		5200	231	Health (17.69%)		$ 7,863.00	
		5200	232	Life (.23%)		$ 102.00	
		5200	240	Worker's Comp. (1.00%)		$ 445.00	
		5200	310	**Professional and Technical Services**: Physical, occupational, hearing, vision, speech and language therapy services provided for students with disabilities. Vision testing, hearing evaluations and psychological evaluations. Service hours are based on 187 days 7 hrs per day @$50- $55.50 per hour for approximately 110 staff members. Also included in this, are vendor's for interpreters, audiologists and psychiatrists as needed for ESE students IEPs.		$ 3,200,000.00	
		5200	310	**Professional and Technical Services:** Professional Learning contracted through providers of core Access Curriculum (TeachTown EnCore), presenters at internal professional learning conference for ESE Teachers related to instruction of SWD's. Up to 20 hours at @ 20.00 an hour. Up to 100 people throughout the school year and summer.Read & Write 2587.50, Zones of Regualation 1,620.00, Vispro- Vision 2,040.00, PCM 4,168.80, WPS 362.00.		$ 28,800.00	
		5200	330	**Travel**: In county for up to 380 staff traveling to schools to support students with disabilities. For continued testing, evaluations, and counseling as needed for ESE students. Mileage rates are paid at that state-approved rate and are adjusted annually to match (currently $.70/mile)		$ 16,000.00	
		5200	390	**Other Purchased Services:** Printing for documents to be used in support of students with disabilities copies for $.1 to $200.		$ 500.00	

1) Activity Number/School	2) Category / Area of Focus	3) Function	4) Object	5) Account Title and Narrative	6) FTE (If applicable)	7) Amount	8) % Allocated to This Project (if applicable)
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation to Palmetto Charter School, to provide related and ESE services and materials to support their students with disabilities.		$ 33,094.00	
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Manatee School for the Arts, to provide related and ESE services and laterials to support their students with disabilities.		$ 87,426.00	
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Rowlett Elementary, 47984, and Rowlett Middle 32074, to provide related and ESE services and materials to support their students with disabilities.		$ 80,028.00	100.00%
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Imagine Lakewood Ranch to provided related and ESE services and materials to support their students with disabilities.		$ 24,313.00	100.00%
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Lakewood Ranch Prep Academy to provide related and ESE services and meaterials to support their students with disabilities.		$ 21,942.00	100.00%
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Parrish Charter School to provide related and ESE services and materials to support their students with disabilities		$ 49,972.00	
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Bradenton Bay to provide related aand ESE services and materials to support their students with disabilities.		$ 21,264.00	
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Manatee Charter School to support their students with disabilities.		$ 20,939.00	
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for !Hola! to provide rleated and ESE services aand materials to support their students with disabilities.		$ 13,507.00	
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Oasis Middle School to provide relatede and ESE services and materials to support their students with disabilities.		$ 3,713.00	
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Imagine Charter School of North Manatee to provide rleated aand ESE services and materials to support their students with disabilities.		$ 52,003.00	
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for SCF School to provide related and ESE services tand materials to provide rleated and ESE services and materials to support their students with disabilities.		$ 5,740.00	
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Team Success School to provde related and ESE services and materials to support their students with disabilities.		$ 66,508.00	
		5200	394	**Other Purchased Services:** Distribution to Charter Schools Allocation for MSAS School to provide related and ESE services and materials to support their students with disabilities.		$ 8,779.00	
		5200	394	**Other Purchased Services**: Distribution to Charter Schools Allocation for Visible Men, to provide rleated and ES ervices and materials to support their students with disabilities		$ 1,687.00	
		5200	510	**Supplies**: Materials, Supplies to support students with disabilities, assistive technology items, hearing aid batteries, laminate sheets for classroom, supplies, Kevlar sleeves, testing and training protocols, office supply materials to support students with disabilities. Cost varies between $.99 - $399 allowing up to 380 staff members to replenish and purchase as needed items for ESE students through out the year.		$ 23,078.00	
		5200	641	**Furniture, Fixtures and Equipment Capitalized:** To support students with disabilities, with needs of hearing aid equipment and visually impaired equipment and therapeutic support equipment which will include Theroform machine, standers, lifts or chairs. Cost varies between $99.99 - $10,000 allowing up to 20 staff members to replenish and purchase as needed items for ESE students through out the year.		$ 25,000.00	
		5200	642	**Furniture, Fixtures and Equipment Non-Capitalized**: To support students with disabilities that have needs which will include therapy chairs and adjustable tables. Cost varies between $99.99 - $4999 allowing up to 103 staff members to replenish and purchase as needed items for ESE students through out the year.		$ 75,000.00	
		1-1 5201	150	**I -1 Aides \Behavior Technicians**: (10) to provide behavior interventions for students with or without disabilities CEIS personnel on the IDEA budget.	6.5	$ 288,908.00	65.00%
		1-1 5201	210	Retirement (13.59%)		$ 39,263.00	
		1-1 5201	220	FICA (7.65%)		$ 22,101.00	
		1-1 5201	231	Health (17.69%)		$ 51,108.00	
		1-1 5201	232	Life (.23%)		$ 665.00	
		1-1 5201	240	Worker's Comp. (1.00%)		$ 2,889.00	
		5202	390	**I-2 Other Purchased Services**: to support Not-for Profit Private School students through reimbursement of purchased supplemental materials, and assessment materials for SWD's.$ 1.00 to 10000 for an individual item.		$ 177,068.24	100.00%
		5202	390	**I-2 Other Purchased Services**: For nonprofit private schools - to support their students with disabilities through reimbursement of teachers, occupational therapy, physical therapy and speech/language/pathology services. 187 days at 7.5 hrs per day @ $54.00 would cover up to 40 Therapists. Materials to include but not limited to based off of needs per private school request.		$ 418,823.61	100.00%
		5202	160	**I-2 Non-Contracted Hourly:** For nonprofit private school support by psychologists, social workers, SLPs, OT/PT, Behavior Specialists to ensure criteria is met outside the service contracted day.		$ 5,000.00	100.00%
		5202	210	Retirement (13.59%)		$ 679.50	
		5202	220	FICA (7.65%)		$ 382.50	
		5202	240	Worker's Comp. (1.00%)		$ 50.00	
		1-1 6131	110	**I-1 Administrators:** School Health Services Specialist (1) to provide medical/health related support to students.	0.3	$ 22,013.00	
		1-1 6131	210	Retirement (13.59%)		$ 2,992.00	
		1-1 6131	220	FICA (7.65%)		$ 1,684.00	
		1-1 6131	231	Health (17.69%)		$ 3,894.00	

1) Activity Number/School	2) Category / Area of Focus	3) Function	4) Object	5) Account Title and Narrative	6) FTE (If applicable)	7) Amount	8) % Allocated to This Project (if applicable)
		I-1 6131	232	Life (.23%)		$ 51.00	
		I-1 6131	240	Worker's Comp. (1.00%)		$ 220.00	
		6300	110	**Administrators**: Exceptional Student Education Cluster Coordinators (3) who will provide interventions and support to students with disabilities. Associate Director (1) to assist the Director to ensure compliance with IDEA and delivery of programs and services supporting students with disabilities and students suspected of having a disability (Child Find activities). Other Support Personnel Accountant (1 @50%)will support with financial documentation and review related to the IDEA Grant which supports students with disabilities.	4.5	$ 408,055.49	100.00%
		6300	210	Retirement (13.59%) 1 @ (22.12%)		$ 65,455.34	
		6300	220	FICA (7.65%)		$ 31,216.35	
		6300	231	Health (17.69%)		$ 72,185.01	
		6300	232	Life (.23%)		$ 938.53	
		6300	240	Worker's Comp. (1.00%)		$ 4,080.55	
		6300	130	**Other Certified Personnel:** Curriculum Specialist (1) 65% who will provide support to students with disabilities at schools thoughout the district. Exceptional Student Education Specialists and Program Specialists (17@ 65%) to provide services and support students with disabilities, the assurance of compliance, attend IEP meetings and support ESE classrooms and teachers at schools.	11.7	$ 726,159.85	18@ 65 %
		6300	210	Retirement (13.59%) 1@ (22.12%)		$ 103,134.20	
		6300	220	FICA (7.65%)		$ 55,550.95	
		6300	231	Health (17.69%)		$ 128,457.55	
		6300	232	Life (.23%)		$ 1,669.85	
		6300	240	Worker's Comp. (1.00%)		$ 7,261.80	
		6300	160	**Other Support Personnel**: Secretary II. 12 month (1 @ 100%) Adminstrative secretary. (1@ 100%) Jr Accountant (1@80 %)To provide support in the form of secretarial duties and data management of students with disabilities.	2.8	$ 117,370.00	2@ 100%, 1 @ 80%
		6300	210	Retirement (13.59%)		$ 15,951.00	
		6300	220	FICA (7.65%)		$ 8,979.00	
		6300	231	Health (17.69%)		$ 20,763.00	
		6300	232	Life (.23%)		$ 270.00	
		6300	240	Worker's Comp. (1.00%)		$ 1,174.00	
		6300	160	**Non-Contracted:** Instructional Curriculum Development Services: Non-contracted hourly (NCH) funds for teachers and paras to participate in ESE curriculum planning activities outside of the school day and in the summer. Up to 40 hours.		$ 5,000.00	100.00%
		6300	210	Retirement (13.59%)		$ 680.00	
		6300	220	FICA (7.65%)		$ 383.00	
		6300	240	Worker's Comp. (1.00%)		$ 50.00	
		6300	330	**Travel:** In county for up to 380 staff traveling to schools to support students with disabilities. For continued testing, evaluations, and counseling as needed for ESE students. Mileage rates are paid at that state-approved rate and are adjusted annually to match (currently $.71 mile		$ 7,304.63	100.00%
		6300	110	**Other Certified Personnel:** ESE Behavior Specialists (9 @ 10%) to provide services and support students with disabilities.	0.9	$ 65,254.00	
		6300	210	Retirement (13.59%)		$ 8,868.00	
		6300	220	FICA (7.65%)		$ 4,992.00	
		6300	231	Health (17.69%)		$ 11,543.00	
		6300	232	Life (.23%)		$ 150.00	
		6300	240	Worker's Comp. (1.00%)		$ 653.00	
		I-1 6301	110	**I-1 Other Certified Personnel** ESE Behavior Specialists (9@ 90%) to provide services and support students with disabilities.	8.1	$ 587,287.00	100.00%
		I-1 6301	210	Retirement (13.59%)		$ 79,812.00	
		I-1 6301	220	FICA (7.65%)		$ 44,927.00	
		I-1 6301	231	Health (17.69%)		$ 103,891.00	
		I-1 6301	232	Life (.23%)		$ 1,351.00	
		I-1 6301	240	Worker's Comp. (1.00%)		$ 5,873.00	
		I-1 6301	130	**I-1Other Certified Personnel:** Curriculum Specialist (1 @ 35%) who will provide support to students with disabilities at schools throughout the district. Exceptional Student Education Specialists and Program Specialists (17@ 35%) to provide services and support students with disabilities, the assurance of compliance, attend IEP meetings and support ESE classrooms and teachers at schools.	6.3	$ 391,009.15	
		I-1 6301	210	Retirement (13.59%) 1@ (22.12%)		$ 55,533.80	
		I-1 6301	220	FICA (7.65%)		$ 29,912.05	
		I-1 6301	231	Health (17.69%)		$ 69,169.45	
		I-1 6301	232	Life (.23%)		$ 899.15	
		I-1 6301	240	Worker's Comp. (1.00%)		$ 3,910.20	
		I-2 6302	130	**I-2 Other Certified Personnel** ESE Specialists(1) to provide services and support students and parents with disabilities at non-for profit private schools.	1	$ 72,000.00	100.00%

1) Activity Number/School	2) Category / Area of Focus	3) Function	4) Object	5) Account Title and Narrative	6) FTE (If applicable)	7) Amount	8) % Allocated to This Project (if applicable)
		I-2 6302	210	Retirement (13.59%)		$ 9,784.80	
		I-2 6302	220	FICA (7.65%)		$ 5,508.00	
		I-2 6302	231	Health (17.69%)		$ 12,736.80	
		I-2 6302	232	Life (.23%)		$ 165.60	
		I-2 6302	240	Worker's Comp. (1.00%)		$ 720.00	
		6400	510	**Supplies**: Books and Materials for Professional Learning for ESE staff who support SWD's in learning to include ESE Teachers, Specialists, Coordinators, Related Service Personell and Paraprofessionals. Individual items are less than $1000		$ 1,000.00	100.00%
		6400	160	**Non-Contracted:** Professional Learning: Non-contracted hourly (NCH) funds for teachers to participate in ESE professional learning and curriculum writing activities outside of the school day and in the summer. Up to 40 hours.		$ 5,000.00	100.00%
		6400	210	Retirement (13.59%)		$ 680.00	
		6400	220	FICA (7.65%)		$ 383.00	
		6400	240	Worker's Comp. (1.00%)		$ 50.00	
		I-1 6401	130	**I-1 Other Certified Personnel** Professional Crisis Management trainer (1@ 100%) to provide services and support students through CEIS	1	$ 97,482.00	100.00%
		I-1 6401	210	Retirement (13.59%)		$ 13,248.00	
		I-1 6401	220	FICA (7.65%)		$ 7,457.00	
		I-1 6401	231	Health (17.69%)		$ 17,245.00	
		I-1 6401	232	Life (.23%)		$ 224.00	
		I-1 6401	240	Worker's Comp. (1.00%)		$ 975.00	
		7200	792	**Indirect Cost:** Miscellaneous Indirect Costs at 5.50%		$ 543,796.04	
		7300	110	**Administrator**: Middle School Principal for Access to Education		$ 11,479.49	
		7300	210	Retirement (13.59%)	0.1	$ 1,560.00	
		7300	220	FICA (7.65%)		$ 878.00	
		7300	231	Health (17.69%)		$ 2,031.00	
		7300	232	Life (.23%)		$ 26.00	
		7300	240	Worker's Comp. (1.00%)		$ 115.00	
		7730	730	**Dues and Fees:** For professional organizations and conferences. Up to 50 staff members to attend conferences for training regarding support and services for students with disabilities, i.e., CASE, FASA, Visions. Including but not limited to the following positions and titles: ESE Director, ESE Asst Director, ESE Coordinator, ESE Compliance Specialist, ESE Lead Psychologist, ESE OT/PT Program Specialist, ESE IND Program Specialist, ESE Teachers. Sponsor a group of school leaders to attend training to increase support for SWD's on school campuses. Mileage rates are paid at that state-approved rate and are adjusted annually to match (currently$.70/mile) Annual national Certificate of Clinical Competence, CCC, for district-hired SLPs.		$ 11,901.42	
		I-17731	730	**I-1 Dues and Fees: PCM,** Mindset, Behavior Tools Certification and training for staff of non-disabled students 1-15 people at 100 to 3000 a piece.		$ 27,646.00	
				1,973,639.80 CEIS			

AGENDA ITEM NO. 10.6

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval to Apply, Accept, and Expend the Perkins V Postsecondary Grant for the 2026-2027 School Year in the Amount of $211,382 (Incoming Federal Grant Funds)

Executive Summary
The Strengthening Career and Technical Education for the 21 st Century Act (Perkins V), Career and Technical Education Postsecondary Programs Section 132 is funded by the Strengthening Career and Technical Education for the 21st Century Act (Perkins V), Title I, and the Workforce Investment Act, Section 503. The purpose of the Perkins Postsecondary grant is to further develop the academic and technical skills of postsecondary education students who elect to enroll in career and technical education (CTE) programs. The year 2026-2027 program is a new year in the grant cycle. The School Board of Manatee County is allocated an estimated $211,382.00 (allocation is subject to change, based on Florida's federal award). The postsecondary grant will support postsecondary CTE at Manatee Technical College.
A copy of the 2026-2027 Perkins V Postsecondary grant application is attached for review.

This grant is pending School Board approval. If not approved by the School Board, the application will be withdrawn.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 9
Advance career-centered programs across the District to provide quality post-high school education and employment opportunities

Recommendation
The Superintendent recommends approval to apply, accept, and expend the Perkins V Postsecondary Grant for the 2026-2027 school year in the amount of $211,382 (Incoming Federal Grant Funds).

Financial Impact
There will be no cost to the General Fund. All activities under this grant are funded by federal Perkins V dollars at no material expense to the district. This grant will bring the district an estimated $211,382.00 for the period July 1, 2026, to June 30, 2027. There is no significant difference in how this budget will be spent over last year, including partial salary and benefits for the Career Pathways Coordinator and a teacher for MTC's Disability Resource Center, instructional software and equipment, dues/fees, and travel for professional development and Career and Technical Student Organizations, and indirect costs to cover District-level grants, accounting, and finance related to this project.

Contact
Submitting Department: Adult, Career, Technical Education
Initiated By: Mrs. Kaththea Johnson

Attachments:
2026-2027 Perkins V Postsecondary Manatee Technical College Pending Board Approval August 4th

ATTACHMENT B

Perkins V: 2026–2027 Program of Study

Program Name:		Program Code and/or CIP	Participating Schools and Institutions	Accelerated Credit Opportunity(ies)
Secondary	***Middle School:***			
	High school: Building Trades and Construction Design Technology	872200	Bayshore High School, Palmetto High School	Building Trades and Construction Design Technology 1-3 (8722010,8722020, 8722030): Building Construction Assistant BCV0080Building Trades and Construction Design Technology 4 (8722040): Carpentry and Masonry Technician BCV0081
Postsecondary	***Registered Apprenticeship:***			
	Technical College/Center: Building Construction Technologies	I460401	Manatee Technical College	OCP-A: ETI1701 Industrial Safety—3 credit hours; BCN2230 Building Construction Materials and Methods—3 credit hours. OCP-B: BCT2770 Building Construction Estimating—3 credit hours. NCCER Statewide Articulation
	FCS Institution: Construction Management Technology	1646041201	State College of Florida Manatee-Sarasota (SCF)	
	University: Construction Management University of South Florida (USF) /Engineering		University of South Florida (USF)	

.

ATTACHMENT E

2026–2027 Postsecondary CTE Assurances

Applicants must thoroughly read the assurances and acknowledgements prior to determining whether to submit an application. If an applicant is awarded funds, the applicant will become a grantee and must agree to all terms and conditions herein.

The agency head must initial each item in the space provided. Failure to assure compliance with each of the following requirements will result in the rejection of the application.

Manatee County School District hereby acknowledge and agree to the statements below.
Name of Grantee

A. Career and Technical Education Instructional and Programmatic Policies

The Grantee agrees:

1. _____ To use the Florida Career and Technical Education Curriculum Frameworks located at http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/curriculum-frameworks/ in accordance with Rule 6A-6.0571 to plan, deliver and assess instruction.
2. _____ To ensure that all postsecondary career and technical education instructors and faculty employed by school districts meet the minimum requirements and abide by the provisions set forth in the applicable sections in Chapter 1012 Personnel of the Florida Statutes; or (for FCS institutions)
3. _____ To ensure that all career and technical education instructors and faculty meet the minimum credential requirements set forth by the FCS institution's Board of Trustees and the Southern Association of Schools and Colleges (if applicable) and abide by the provisions in Chapter 1012, Subpart B of the Florida Statutes.
4. _____ To provide local professional development as defined in Perkins V Section 3(40) for staff and faculty and ensure participation in state-provided professional development and meetings as appropriate and deemed mandatory by the state.
5. _____ To offer at least one program of study (Sec. 134(b)(2)) that meets all of Florida's Programs of Study Standards at http://www.fldoe.org/academics/career-adult-edu/Perkins/ProgramsofStudy.stml.
6. _____ To collaborate with local workforce development boards and other local workforce agencies, one-stop delivery systems described in Section 121(e)(2) of the Workforce Innovation and Opportunity Act (29 U.S.C. 3151(e)(2)), and other partners to provide—
    i. _____ career exploration and career development coursework, activities, or services;
    ii. _____ career information on employment opportunities that incorporate the most up to-date information on high-skill, high-wage, or in-demand industry sectors or occupations, as determined by the Comprehensive Local Needs Assessment; and
    iii. _____ an organized system of career guidance and academic counseling to students before enrolling and while participating in a career and technical education program. (Sec. 134(b)(3))
7. _____ To provide activities to prepare special populations for high-skill, high-wage, or in-demand industry sectors or occupations that will lead to self-sufficiency.
8. _____ To prepare career and technical education participants for non-traditional fields.
9. _____ To provide equal access for special populations to career and technical education courses, programs, and programs of study.
10. _____ To ensure that members of special populations will not be discriminated against on the basis of their status as members of special populations.

B. Comprehensive Local Needs Assessment (CLNA)

The Grantee agrees:

1. _____ To ensure that all eligible postsecondary career and technical education programs being supported with Perkins funds meet Florida's Perkins V Postsecondary Size, Scope and Quality (SSQ) Standards at http://fldoe.org/academics/career-adult-edu/Perkins/clna.stml (Sec. 134(c)(2)(B)(i); Sec. 135(b)). Starting in program year 2020–2021, newly implemented postsecondary programs utilizing Perkins funds that are being brought into SSQ compliance must meet all SSQ criteria within a timeframe less than the total length of the program. Newly implemented programs must have students enrolled as a condition to utilize Perkins funds for support.
2. _____ To ensure all career preparatory and technology education programs supported by Perkins funds are aligned to State, regional, Tribal, or local in-demand industry sectors or occupations as evidenced by the comprehensive local needs assessment (Section 134(c)(2)(B)(ii)).
3. _____ To maintain all relevant documentation relating to need identification and stakeholder engagement for 5 years beyond the time of submission to the FDOE.
4. _____ To ensure that stakeholder engagement required in Sec. 134(d) and Sec. 134(e) will take place to inform updates to the comprehensive local needs assessment, labor market alignment, implementation of programs and programs of study, implementation of work-based learning, and the coordination of local resources.

C. Program Performance: Program Improvement and Data Reporting

The Grantee agrees:

1. _____ To adhere to the prescribed data collection and reporting requirements from the FDOE and as mandated by the Strengthening Career and Technical Education for the 21st Century Act (Perkins V). Annually, the FDOE will publish data reporting handbooks identifying all reporting requirements and formats. Failure to report accurate and complete data during the required reporting periods may result in the return of funds.
2. _____ To ensure accurate and detailed reporting, as mandated by Perkins V by making every effort to collect social security numbers without coercion or to use a Florida student identification number associated with a social security number for all career and technical education participants, as specified under s. 1008.386, F.S.
3. _____ To accept that failure to collect social security numbers can result in a negative impact on any performance measure that requires follow-up into other postsecondary education and employment and that without a social security number additional data collection on exit outcomes may be required to be collected and submitted through a supplemental process.
4. _____ To accept that each eligible recipient will be expected to meet the local agreed upon performance levels for each postsecondary performance measure beginning with the data in program year 2026-2027.
5. _____ To accept that performance on the Perkins V measures is based on each recipient's accurate data submission of student performance data as reported to the state.
6. _____ To accept the requirements to implement additional program improvement measures and/or activities if the eligible recipient is not meeting 90% of the required performance target for any measure.
7. _____ To address disparities or gaps in performance as described in Section 113(b)(3)(C)(ii)(II) in the coming plan year, and if no meaningful progress has been achieved prior to the third program year, additional actions will be taken to eliminate those disparities or gaps.

D. Grants and Fiscal Management and other Federal and State Administrative Provisions

The Grantee agrees:

1. _____ To accept the State Plan as revised for the 2024-2028 grant period, the funds are appropriated annually and FDOE will evaluate eligible recipient's grant application each program year. Grantees agree to expend Perkins V funds on eligible career and technical education (CTE) programs that:
    i. _____ document a need specified within the Comprehensive Local Needs Assessment (CLNA) in accordance with Perkins V Section 134(c–e)
    ii. _____ meet the Perkins V requirements for sufficient Size, Scope and Quality as specified in Florida's *Perkins V State Plan* in accordance with Perkins V Section 134(c)(2)(B)(i) and
    iii. _____ coincide with the Requirements for Uses of Funds in accordance Perkins V Section 13

2. _____ To assure that that Perkins V funds will only be used to support the following eligible postsecondary career and technical education programs: career certificate, applied technology diploma, college credit certificate, Associate in Applied Science degree, Associate in Science degree, related technical instruction associated with a registered pre-apprenticeship/apprenticeship program.

3. _____ To accept overall responsibility for ensuring that the grant funds are managed in accordance with Florida's *Perkins V State Plan*, Sections 134 and 135 of Perkins V, GEPA, OMB Circulars, UGG, EDGAR, Project Application and Amendment Procedures for Federal and State Programs (*Green Book*), any other relevant statutes, and regulations for guidance.

Furthermore, the applicant accepts the responsibility to use fiscal internal control and accounting procedures that will ensure the proper disbursement of, and accounting for, federal funds. Applicable federal regulations include:

i. _____ Education Department General Administrative Regulations (EDGAR) http://www2.ed.gov/policy/fund/reg/edgarReg/edgar.html.

ii. _____ 2 CFR 200 in the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards.

4. _____ To retain records for financial transactions and supporting documentation for auditing purposes. If records are requested by the FDOE or the State of Florida Division of Financial Services, all records must be provided. Records should be maintained for **five years** from the last day of the program or longer if there is an ongoing investigation or audit.
5. _____ To accept the requirement that the FDOE will monitor grantee's compliance with program and fiscal requirements according to applicable federal and state laws and regulations specified by:
   - 2 CFR 200 of the Uniform Guidance https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards.
   - Florida Department of Financial Services ***Reference Guide for State Expenditures*** https://www.myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/manuals/agencies/reference-guide-for-state-expenditures.pdf and guidelines published in the Florida Department of Education's ***Green Book*** available at http://www.fldoe.org/finance/contracts-grants-procurement/grants-management/project-application-amendment-procedur.stml.
   - The DCAE, ***Quality Assurance Policies, Procedures and Protocols Manual*** is available at http://www.fldoe.org/academics/career-adult-edu/compliance/.
6. _____ To ensure that funds received through this grant will be used to supplement Perkins V CTE program operating funds and will in no case be used to supplant local and state funding for such programs.
7. _____ To maintain Personnel Activity Reports (also referred to as Time and Effort Reports) for all applicable federal and state funded employees and ensure that these reports are signed by the employee and the supervisor.
8. _____ To accept that FDOE contract managers will periodically review the progress made on the implementation of your local plan.
9. _____ To submit a completed DOE 399 form, Final Project Disbursement Report, and the Projected Equipment Purchases Form to the FDOE, Comptroller's Office, by August 20, 2027.
10. _____ To accept that equipment purchased under this program must follow the Uniform Guidance found at https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards
11. _____ To ensure equitable access to, and participation of students, teachers, and other program beneficiaries with special needs. For details, refer to: https://www.ed.gov/media/document/gepa-section-427-form-113507.pdf
12. _____ Sanctions may include, but are not limited to, placing the Grantee on a Corrective Action Plan (CAP), cancellation or termination of the contract, repayment of funds to the Agency, reduction in current year funds, reduction in future funds, withholding of payments in whole or in part, and the seeking of other remedies as may be provided by this contract law. Any cancellation, termination, or suspension of this contract, if imposed, shall become effective at the close of business on the day of Grantee receipt of written notice thereof from FDOE.

E. Data Privacy and Security

The Grantee agrees:

1. _____ To comply with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g), a federal privacy law administered by the U.S. Department of Education. FERPA and its implementing regulations (34 Code of Federal Regulations [CFR] part 99) protect the privacy of students' education records and afford parents and eligible students certain rights to inspect and review education records, to seek to amend these records, and to consent to the disclosure of personal identifiable information (PII) from education records. Unless expressly indicated in 20 U.S.C. 1232g, FERPA prohibits the disclosure of PII from education records without written consent. For the full text of 20 U.S.C. 1232g, see the Office of the Law Revision Counsel's United States Code Web page at http://uscode.house.gov/view.xhtml?req=(title:20%20section:1232g%20edition:prelim) The USED provided information on FERPA on this site: https://studentprivacy.ed.gov/ferpa.
2. _____ To ensure access to individual records will be stringently controlled through technical security conventions and passwords, complimentary to those established by Northwest Regional Data Center. Appropriate computer passwords and Login ID's shall be assigned to users in order to establish each user's data access authority only to the records or data elements required to complete federal- or state-mandated activities.
3. _____ To comply with records retention schedules established by the Florida Department of State, Division of Library and Information Services, Records management program, consistent with the requirements of Section 257.36, Florida Statutes.

I certify that I have reviewed, understand, and agree to comply with the above assurances.

Print Name of Agency Head	**Signature of Agency Head** ***pending board approval***
Print Name of Program Contact	**Signature of Program Contact**

FLORIDA DEPARTMENT OF EDUCATION
2026–2027 Request for Application (RFA Entitlement)
Perkins V — Postsecondary

Section 1. Comprehensive Local Needs Assessment and Stakeholder Engagement

A. Please Respond to the Following Questions:

QUESTION		RESPONSE
i.	Describe the process your agency used to conduct the required biennial CLNA during the 2025-2026 program year. The results from this CLNA will guide your agency's Perkins V high priorities that will be implemented in the 2026–2027 and 2027-2028 program years.	i. Manatee Technical College (MTC) conducted surveys, held meetings with the required stakeholders, and conducted a performance review/evaluation using available data. ii. MTC will conduct exit surveys of all post-secondary CTE students, as well as survey faculty, including counselors and admin. MTC will get input from its school advisory council, the Board of Governors (BOG), at four meetings throughout the school year. The BOG is made up of reps from business/industries representing all CTE program areas, Chamber of Commerce, the Economic Development Corp., the local workforce development board, and secondary and higher ed. MTC will also receive input from all its program advisory committees (employers). Articulation, dual enrollment, and program-of-study meetings will also be held with secondary staff and the state college. iii. No fiscal resources are needed to conduct the CLNA

B. Complete the Stakeholder Consultation Summary Table below:

CLNA: Stakeholder Consultation Summary Table:

[A] Stakeholder Category Required by Perkins V Law	[B] List the individuals, organizations, associations and other groups consulted locally for this category of stakeholder.	[C] Describe the process and methods (meetings, surveys, focus groups, etc.) used for stakeholder consultation for this category of stakeholder.	[D] List the CLNA component(s) for which this category of stakeholder was consulted.
(i) representatives of career and technical education programs in a local educational agency or educational service agency, including teachers, career guidance and academic counselors, principals and other school leaders, administrators, and specialized instructional support personnel and paraprofessionals	CTE teachers, administrators, support personnel, and counselors from the middle school level through postsecondary education from the School District of Manatee County (SDMC) including Manatee Technical College, and State College of Florida Sarasota-Manatee (SCF	Meetings with representatives of Manatee County Schools on dual enrollment, programs of study, articulation, and labor market alignment; articulation meetings included district teachers, counselors, assistant directors, and other administrators; career pathways meetings with counselors and other school leaders. Career Pathways Coordinator on campus once a week.	Student Performance, Size Scope Quality, Labor Market Alignment, Programs of Study, Implementation Progress, Faculty & Staff, Equity & Access

		MTC and district secondary career counselors meet at MTC once per year. Secondary CTE instructors were surveyed. District Adult Career Technical Education dept. (ACTE) met monthly with post-secondary staff to discuss needs, concerns, and plans.	
(ii) representatives of career and technical education programs at postsecondary educational institutions, including faculty and administrators	CTE Teachers, Career Counselors, Assistant Directors, Director of Manatee Technical College	MTC faculty are surveyed three times per year. Meetings were held with SCF representatives on articulation. Counselors and career advisors met twice at MTC. A career counselor from SCF regularly visited MTC to meet with students. MTC assistant director is chair of the health services advisory board for SCF and serves on the SCF nursing program and simulation advisory boards.	Student Performance, Size Scope Quality, Labor Market Alignment, Programs of Study, Implementation Progress, Faculty & Staff, Equity & Access-
(iii) representatives of the State board or local workforce development boards and a range of local or regional businesses or industries	Representatives from CareerSource Suncoast (local workforce board), the Manatee County Chamber of Commerce, Bradenton Area Economic Development Council, business and industry representing MTC program areas/serving on program advisory committees and/or MTC School Advisory Council (known as the Board of Governors)	Employers and business/industry reps including CareerSource Suncoast, the Bradenton EDC, Chamber serve on program-level Advisory Committees that meet twice a year and Board of Governors that meet four times per year. They are also surveyed twice per year. Chamber of Commerce, Education / Workforce Committee meetings. MTC director serves on Bradenton EDC board. MTC Director serves on the local workforce board.	Student Performance, Size Scope Quality, Labor Market Alignment, Programs of Study
(iv) parents and students	MTC postsecondary CTE students	Exit surveys, participation in advisory committee meetings	Student Performance, Size Scope Quality, Labor Market Alignment, Implementation Progress, Faculty & Staff, Equity & Access

(v) representatives of special populations	Division of Vocational Rehab county representatives, School District ESE dept, REACH Manatee (Manatee County's Local College Access Network), MTC Postsecondary CTE Students	-Survey VR & ESE on how Disability Resource Center meets the needs of those with physical/mental disabilities -Track FAFSA data to better reach and support low-income & minority identifying students -Exit surveys	Student Performance, Size Scope Quality, Labor Market Alignment, Programs of Study, Implementation Progress, Faculty & Staff, Equity & Access
(vi) representatives of regional or local agencies serving out-of-school youth, homeless children and youth, and at-risk youth (as defined in section 1432 of the Elementary and Secondary Education Act of 1965)	Team Success, Take Stock in Children (at-risk youth), Project HEART (homeless youth)	Meetings with college and career advisors to review goals and track success	Student Performance, Size Scope Quality, Labor Market Alignment, Programs of Study Implementation Progress, Faculty & Staff, Equity & Access
(vii) representatives of Indian Tribes and Tribal organizations in the State (where applicable).	*NOTE: Provide a response, if applicable; otherwise, enter "N/A"*		N/A
(viii) any other stakeholders that the eligible agency may require the eligible recipient to consult (if applicable)	*NOTE: Provide a response, if applicable; otherwise, enter "N/A"*	N/A	n/A

C. Size, Scope and Quality (SSQ) for CTE Postsecondary Programs

The purpose of this section is to give local eligible recipients an opportunity to provide information related to size, scope and quality of career and technical education programs.

i. **Populate the CLNA Program Summary Worksheet in the Postsecondary CLNA Excel Workbook with the required SSQ information.**
ii. Complete the following narrative summaries.

Postsecondary Programs Narrative Summary for SSQ

		RESPONSE
(a) SIZE: Intentionally Designed Pathways	Do all CTE postsecondary programs offered by your agency provide an opportunity for students to complete an entire CTE program? (Institution offers the entire program length and not just part of the program.) Identify those programs (CIP #, program number and title) that do not permit students to become a full program completer (if applicable).	Yes, all CTE programs at Manatee Technical College allow students to complete the entire program. MTC offers full programs (not just parts of programs).

(b) SCOPE: Business and Industry Engagement and Workforce Alignment	Provide a summary description for how your agency's CTE postsecondary programs strategically engage business and industry to ensure the program meets workforce demand as substantiated by the CLNA Labor Market Alignment.	All CTE programs are required to have an advisory committee whose members are stakeholders in that program. At least 51% must be employers of the occupation for which the program trains students. Advisory committees meet a minimum of two times per year; document wages paid, and validate workforce alignment
(c) QUALITY: Engaging Instruction	Provide a summary description for how your agency's CTE postsecondary programs provide instruction that integrates academic, technical and employability skills and how those programs support the integration of academic skills into your CTE programs.	All programs follow the FLDOE curriculum framework. Programs also participate in CTSOs, provide OJT, and engage in participatory learning.
(d) QUALITY: Appropriate Instructional Supports	Provide a summary description for how your CTE postsecondary programs provide instruction that incorporates relevant equipment, technology, and materials to support learning.	Manatee Technical College (MTC) provides high-quality Career and Technical Education (CTE) through industry-relevant equipment and materials that meet current workforce standards. Programs utilize tools aligned with employer expectations and certifications, offering hands-on experiences for students in high-skill, high-wage occupations. Faculty regularly reviews the curriculum and resources with industry partners to ensure alignment with workforce needs. Programs combine classroom instruction, lab experiences, simulations, and work-based learning to develop both technical and employability skills. MTC continually evaluates its equipment and materials to ensure students have access to current technologies that support their educational and career objectives.
(e) QUALITY: Prepared and Effective Faculty and Staff	Provide a summary description of how your CTE postsecondary programs provide CTE instructors support to maintain up to date skills and knowledge necessary to support learning.	Manatee Technical College (MTC) supports CTE instructors in maintaining current industry knowledge and instructional practices through ongoing professional development, industry-recognized training, certification renewal, and participation in conferences and workshops. Program advisory committees and business and industry partners provide input on emerging technologies and workforce needs, helping ensure curriculum and instruction remain current, relevant, and aligned with employer expectations

iii. **List High-Priority SSQ Needs:** As a result of your CLNA review, provide a **numbered list** of the high-priority need(s) that will be addressed in the 2026–2027 program year.

Note: List only needs (areas of potential growth and improvement), as opposed to solutions/initiatives/plans/expenses or other approaches to meeting the identified needs. Provide the list as a sequentially numbered list (1, 2, 3, etc.), not a ranked priority list. The list will be used to match budget expenditures to these needs in the 2026–2027 program year.

Reference Number	Need (Use for Planning and Budgeting)

1	Need to enhance students' technical competency across CTE programs to ensure alignment with current industry standards.
2	Need to strengthen students' communication, customer service, and employability (soft) skills to meet workplace expectations.
3	Need to expand opportunities for students to gain hands-on, real-world experience aligned with program outcomes.
4	Need to improve student readiness for industry-recognized certifications and occupational requirements.

Add additional rows, as needed

D. Labor Market Alignment (LMA)

The purpose of this section is to give local eligible recipients an opportunity to make changes, provide updates and add new Labor Market Alignment programs to their original local plan.

i. **Populate the CLNA Program Summary Worksheet in the Postsecondary CLNA Excel Workbook with the required LMA information. Include new programs and update any changes in criteria for program(s) in the columns provided.**
ii. As a result of your CLNA review of labor market alignment, indicate if your district has identified programs that will be phased out and/or programs that you are considering for program development in the program year 2026–2027. If your district has identified these programs, please complete the appropriate table.

Programs to be Phased Out (if applicable)

Program Number/CIP	Program Name	Program Type (A.S., CCC, Career Certificate, Applied Technology Diploma, Apprenticeship)	# of 2024 –2025 Enrolled Students	# of sites which this program is offered	Last Year Program will be offered
I460314	Electrician	Career Certificate		1 MTC Main Campus	2025-2026

Add additional rows, as needed

Programs Considered for Development (if applicable)

Program Number/CIP	Program Name	Program Type (A.S., CCC, Career Certificate, Applied Technology Diploma, Apprenticeship)	Documentation of Local Need
T640300	Aviation Airframe Mechanics	Career Certificate	Regional Demand, Occupations List, Airport, EDC, Employer Request
T640400	Aviation Powerplant Mechanics	Career Certificate	Regional Demand, Occupations List, Airport, EDC, Employer Request

I5030RR	Robotic Technician Apprenticeship	Apprenticeship	Regional Demand, Occupation List, Employer Request

Add additional rows, as needed

E. Development and Implementation of CTE Postsecondary Programs and Programs of Study (POS)

The purpose of this section is to give local eligible recipients an opportunity to identify high priority needs related to program and program of study development and implementation.

i. Complete the following narrative summary.

		RESPONSE
a.	**Alignment**: Which of your district's locally offered programs would benefit from additional postsecondary program, course, and/or curriculum alignment?	Advanced Manufacturing, Applied Cybersecurity, Computer-Aided Drafting & Modeling, Computer Systems & Information Technology
b.	**Acceleration**: Which programs of study, or potential programs of study, would benefit from additional accelerated credit opportunities, including dual or concurrent enrollment, local/statewide articulation agreements, or aligned academic accelerated credit courses?	Practical Nursing
c.	**Coordination**: Which program areas are un- or underrepresented on your advisory council(s)?	Education & Training

ii. **List High-Priority CTE Programs and Programs of Study Needs:** As a result of your CLNA review, provide a **numbered list** of the high-priority need(s) that will be addressed in the 2026–2027 program year.

Note: List only needs (areas of potential growth and improvement), as opposed to solutions/initiatives/plans/expenses or other approaches to meeting the identified needs. Provide the list as a sequentially numbered list (1, 2, 3, etc.), not a ranked priority list. The list will be used to match budget expenditures to these needs in the 2026–2027 program year.

Reference Number	**Need (Use for Planning and Budgeting)**
1	Need for Continued coordination with Career Pathways Specialist
2	Need for continued participation in CTSO
3	Need for more alignment between high schools and state colleges
4	Need to expand and strengthen work-based learning, clinical, and real-world training opportunities within programs of study.

Add additional rows, as needed

F. Recruitment, Retention, and Training of Teachers, Faculty and All Other Professionals

The purpose of this section is to give local eligible recipients an opportunity to provide information and identify high priority needs related to the recruitment, retention and training of CTE personnel.

i. Complete the following narrative summary.

Faculty and Staff:

		RESPONSE
a.	Provide an overview of your district's process and method for evaluating existing efforts of recruitment, retention, and training of career and technical education teachers, faculty, specialized instructional support personnel, paraprofessionals, and career guidance and academic counselors, including individuals in groups underrepresented in such professions and what the evaluation revealed about those efforts.	The School District of Manatee County (SDMC) and MTC provide multiple partnerships with local, state, and national institutions of higher learning to recruit, train, and retain high-quality teaching professionals. Human Resources participates in and sponsors Career Fairs and recruitment activities to attract potential candidates from around the country. At the district and site levels, we offer a range of professional development opportunities for administrators, faculty, instructional support personnel, and paraprofessionals. New Instructors frequently enroll in teacher training through the Florida Association for Career and Technical Education (FACTE). This training program serves as an alternative route to certification because new teachers, particularly in CTE, are experts in their technical fields and need additional support in their pedagogical development. MTC was also recently awarded a grant for AI training, which is meant to help all staff understand how to use AI ethically and to support their workload in a positive way to become more efficient.
b.	Provide an overview of your district's process and method for evaluating whether the agency has underrepresented individuals in the professions.	MTC follows District protocol regarding faculty and staff diversity. For any posted vacancy, the director (or assistant director). Interview at least 4 direct-qualified transfer candidates, including 1 minority candidate if available. If fewer than four direct-qualified transfer applicants apply for a posted vacancy, all applicants are interviewed. Diversity, equity, and inclusion are under ongoing evaluation. One method is to audit hiring procedures and job ads.
c.	Provide a summary description of what the evaluations (existing efforts on recruitment, retention, and training; underrepresented individuals) revealed and any changes that will be made to address areas of concern that surfaced from conducting this needs assessment.	Evaluation revealed pay was the biggest impediment to recruitment. Evaluations of the labor market revealed a need to increase part-time hourly pay. Recruitment of nursing and welding faculty and staff remains an issue. The district is working with CareerSource and the business/industry to recruit faculty and staff.

ii. **List High-Priority CTE Faculty & Staff Needs:** As a result of your CLNA review of recruitment, retention, and training of teachers, faculty and all other CTE professionals and any additional findings resulting from implementation during the past program year, provide a list of the high-priority need(s) that will be addressed in the 2026–2027 program year.

Note: List only needs (areas of potential growth and improvement), as opposed to solutions/initiatives/plans/expenses or other approaches to meeting the identified needs. Provide the list as a sequentially numbered list (1, 2, 3, etc.), not a ranked priority list. The list will be used to track budget expenditures to these needs in the 2026–2027 program year.

Reference Number	Need (Use for Planning and Budgeting)
1	Recruitment of highly effective Career and Technical Education (CTE) instructors in high-demand career pathways.
2	Retention of highly effective CTE instructors and CTE professionals to support instructional quality and student success.
3	Ongoing development of CTE faculty knowledge and skills to ensure instruction remains aligned with current industry standards, emerging technologies, and workforce needs.
4	Continuous improvement of instructional quality to support student engagement, learning, and program completion.

Add additional rows, as needed

G. Evaluation of Performance on Perkins Accountability Measures

The purpose of this section is to give local eligible recipients an opportunity to identify high priority needs related to Perkins performance data. Eligible recipients may use prior performance data, local level data reports, and/or projected performance data to identify anticipated performance gaps.

i. Complete the following narrative summary.

Performance Review:

		RESPONSE
a.	**Underperformance**: Using the last three years of available data, list by year the agency's Perkins performance indicators that performed under 90% of the local agreed upon performance level.	Underperformance in Non-Traditional Program Concentration all three years: 22-23: 12.95%,23-24: 12.29%, 25-26- 11.5%
b.	**Gaps**: Using the most recent available data, identify subgroups and special populations that performed below the agency's total performance level.	Male, Female, Asian, Black, Hispanic/Latino, Two or more races, Individuals with Disabilities, Individuals from Economically Disadvantaged Families, Single Parents, Out-of-work individuals, English Learners, Homeless Individuals, Youth in Foster Care
c.	**Trends**: Using the last three years of available data, identify which Perkins performance indicators have trended upward or downward.	1P1 has trended consistently upward each year: 75.00%, 78.82%, 80.27%, 83.0% 2P1 has also trended each year upward: 80.39%, 86.83% 86.99%, 87% 3P1 trended downward again for the 25-26 year, at 73%. However, this percentage did not fall below our negotiated target of 13%. We received 11%, bringing us to 84%. We would still not make our target, but we ended up being a little closer.
d.	**Root Causes**: Based on root cause analysis, list factors that likely contributed to the identified underperformance, gaps, and trends.	Predominantly female careers in general pay less than predominantly male careers, making them less attractive to males of all races/ethnic groups. Single parents, English learners, and youth in foster care are subgroups with some of the biggest incentives for higher-paying careers.

ii. **List High-Priority CTE Performance Needs:** As a result of reviewing the data on Perkins V performance measures and any additional findings resulting from implementation during the past program year, provide a **numbered list** of the high-priority need(s) that will be addressed in the 2026–2027 program year.

Note: List only needs (areas of potential growth and improvement), as opposed to solutions/initiatives/plans/expenses or other approaches to meeting the identified needs. Provide the list as a sequentially numbered list (1, 2, 3, etc.), not a ranked priority list. The list will be used to track budget expenditures to these needs in the 2026–2027 program year.

Reference Number	Need (Use for Planning and Budgeting)
1	Need for more education on career earning potentials.
2	Need for more education and career opportunities.
3	Need for more education on career pathways.
4	Need for more outreach and recruitments.

Add additional rows, as needed

H. Progress Toward Implementation of Equal Access to High-Quality Career and Technical Education Courses and Programs of Study for All Students

The purpose of this section is to give local eligible recipients an opportunity to identify high priority needs related to equal access to CTE programs.

i. Complete the following narrative summary.

Equal Access:

		RESPONSE
a.	Evaluate the local implementation of strategies and policies to provide the resources, social services, and academic support that certain students need to succeed in school.	MTC aims to provide all students with the necessary resources, social services, and academic support to succeed in school, including student services, counseling, facilities, and remediation. Exit surveys of students showed that most students were satisfied with the resources and academic support offered by MTC.
b.	Evaluate the local implementation of strategies to overcome barriers, both intentional and unintentional, that result in lower rates of access to, participation in or performance gaps in, the courses and programs for special populations.	Distance learning and hybrid programs were introduced to enhance accessibility and boost participation. Student exit surveys showed that most participants were satisfied with these initiatives. To assist students in overcoming obstacles, a 504 plan is created for each student who self-identifies as needing support and is deemed to need support. MTC offers a remediation lab staffed by a certified teacher to provide extra academic assistance. Students found the remediation helpful and credited their instructor with improving their knowledge and skills.
c.	Evaluate the local implementation of programs that are designed to enable special populations to meet the local levels of performance.	The Disability Resource Center was established in 2023-24. Due to the center, MTC has received an increase in students with disabilities. Previous survey responses from agencies that support special needs students at MTC indicated

		that the new MTC Disability Resource Center is making it easier to support these students.
d.	Evaluate the local implementation of activities to prepare special populations for high-skill, high-wage, or in-demand industry sectors or occupations in competitive, integrated settings that will lead to self-sufficiency.	All CTE post-secondary programs are sufficiently sized, comprehensive, and high-quality, offering work-based learning opportunities that prepare students for careers leading to self-sufficiency. In the most recent student exit survey, most students reported that their CTE program met their expectations and that their instructor was invested in their well-being, progress, and successful completion.

ii. **List High-Priority Equity and Access Needs:** As a result of your CLNA review of the implementation of equal access to high-quality career and technical education courses and programs of study for all students, provide a numbered list of the high-priority need(s) that will be addressed in the current program year.

Note: List only needs (areas of potential growth and improvement), as opposed to solutions/initiatives/plans/expenses or other approaches to meeting the identified needs. Provide the list as a sequentially numbered list (1, 2, 3, etc.), not a ranked priority list. The list will be used to track budget expenditures to these needs in the 2026–2027 program year.

Reference Number	Need (Use for Planning and Budgeting)
1	Need more help with potential students with the application and financial aid process.
2	Increase participation and success of students enrolled in non-traditional career pathways.
3	Needs for more distance learning and hybrid programs.
4	Need for flexible schedules and improved accessibility or times available, and alternative delivery modes.

Add additional rows, as needed

I. Other Identified Postsecondary Needs from Comprehensive Local Needs Assessment (If Applicable)

The following questions are optional and designed to provide an additional opportunity to share other needs identified as part of the CLNA.

i. **List Other High-Priority Needs:** As a result of your CLNA review or any additional findings resulting from implementation in the past program year, list other priority needs not captured by previous questions in this section (e.g., training of school counselors/advisors on CTE and career planning and advising; continued engagement of stakeholders; support for advisory councils).

Note: List only needs (areas of potential growth and improvement), as opposed to solutions/initiatives/plans/expenses or other approaches to meeting the identified needs. Provide the list as a sequentially numbered list (1, 2, 3, etc.), not a ranked priority list. The list will be used to track budget expenditures to these needs in the 2026–2027 program year.

Reference Number	Need (Use for Planning and Budgeting)
1	Need to maintain equipment.

2	Need to continue to meet industry demands.
3	Need to keep up to date with current and emerging technologies and occupations.
4	

Add additional rows, as needed

Section 2. Primary Program of Study and CTE Postsecondary Programs for 2026–2027

NOTE: In accordance with Florida's *Perkins V State Plan*, during the 2026–2027 program year, each eligible recipient will be required to use Perkins funds to support only those CTE programs that:

- meet size, scope and quality requirements;
- meet labor market alignment requirements; and
- meet a need identified in the agency's 2025–2026 Comprehensive Local Needs Assessment.

In addition, eligible postsecondary recipients must offer not less than one CTE program of study that meets all of the state requirements. A list of the program of study requirements can be found in **Attachment A** of this RFA and in the *Perkins V Implementation Guide*.

In submitting your primary program of study and listing your compliant programs of study needed to meet the enrollment percentage requirement, your agency is attesting to the fact that the submitted primary program of study and the other required programs of study will meet all state required elements throughout the 2026–2027 program year.

A. Perkins-Fundable Programs

The purpose of this section is to give local eligible recipients an opportunity to identify all CTE postsecondary programs that meet the SSQ (or in SSQ development) and LMA state requirements that will be supported with Perkins V funds during the 2026–2027 program year.

- Complete the Fundable Programs portion of the Program Needs Assessment worksheet in the **Postsecondary CLNA Excel Workbook** and indicate the CTE postsecondary programs that meet all state requirements for funding eligibility. CTE postsecondary programs with expenses included on the Budget Narrative Form: must appear as fundable on the Program Needs Assessment worksheet**.**
- See the *Perkins V Implementation Guide* for further instructions on how to complete the Fundable Programs Worksheet.

B. 2026–2027 Programs of Study

The purpose of this section is to give local eligible recipients an opportunity to identify all postsecondary CTE programs that meet the state's definition of a Program of Study.

i. Complete the Programs of Study column in the CLNA Program Summary Worksheet in the Postsecondary CLNA Excel Workbook and identify all compliant programs of study.
ii. See the *Perkins V Implementation Guide* for further instructions on how to complete the Programs of Study Worksheet.

C. Template for the Submission of the 2026–2027 Primary Postsecondary Program of Study

The purpose of this section is for local eligible recipients to submit their annual required primary program of study for the 2026–2027 program year on the Perkins V template located in **Attachment B.** The primary program of study MUST be submitted on the Perkins V template. Programs of study submitted on the prior Perkins IV template will not be accepted. An example program of study and further guidance is included in the *Perkins V Implementation Guide* and on the FDOE Program of Study Page.

i. Complete the Primary Program of Study template in Attachment B.

D. List of Advisory Council Members Overseeing the Primary Program of Study

The purpose of this section is to give local eligible recipients an opportunity to list the members that are involved in the advisory council overseeing the agency's primary program of study. Advisory councils must include, at a minimum, the following stakeholders: representatives from secondary, postsecondary, and business and industry.

i. Complete the Program of Study Advisory Council Member List Table Below.

Postsecondary Program of Study Advisory Council Member List		
Name	**Organization**	**Representation Category** (Secondary, Postsecondary, Business and Industry, Other)
Charlie Woehle	Atlas Building Company	Business and Industry
Loreen Vickers	Bella Vita Homes	Business and Industry
Greg Perry	Keystone Civil	Business and Industry
Dave Revels	Revels Construction LLC	Business and Industry

E. Dissemination of Information on CTE Postsecondary Programs and Programs of Study

Eligible recipients must respond to the narrative question in Part 2-E.

	RESPONSE
Describe how postsecondary students, including students who are members of special populations, will learn about your agency's CTE course offerings and whether each course is part of a CTE program of study in the 2026–2027 program year.	Information is provided through the MTC website, where programs clearly identify associated coursework and pathways leading to industry credentials and careers. In addition, regular social media outreach highlights program opportunities, enrollment timelines, and career outcomes. MTC also collaborates closely with the district pathways coordinator, who works across K–12 schools to support awareness and smooth transitions into postsecondary CTE programs. A dedicated marketing specialist and recruiter further expands outreach efforts by engaging directly with prospective and current students, including targeted communication for special populations. Through these coordinated strategies, students are consistently informed not only of available courses but also how each course aligns within a broader CTE program of study for the 2026–2027 program year.

Section 3. Career Exploration and Guidance

A. Collaboration related to Career Exploration and Guidance with Local Workforce Development Boards

Eligible recipients must respond to the narrative questions in Part 3-A.

		RESPONSE
i.	Describe how your agency will collaborate with local workforce development agencies (e.g., CareerSource) to offer career exploration and career development coursework, activities, or services.	CareerSource maintains a regular on-campus presence at Manatee Technical College and is available to students every Wednesday, allowing for direct access to workforce professionals who provide career counseling, job search assistance,

		résumé development, and labor market information. Students may schedule individual appointments with CareerSource representatives to receive personalized career guidance aligned to their program of study and employment goals. These services support both career exploration and transition to employment. To ensure consistent utilization of these resources, information about CareerSource services, availability, and appointment scheduling is regularly shared with faculty and staff, who in turn reinforce awareness with students.
ii.	Describe how your agency will collaborate with local workforce development agencies (e.g., CareerSource) to offer career information on employment opportunities that incorporate the most up-to-date information on high-skill, high-wage, or in-demand industry sectors or occupations.	Students are provided with access to CareerSource resources, including labor market information and career exploration tools available through the CareerSource website, which highlight regional demand occupations and workforce trends. CareerSource also provides local demand occupation lists and workforce data, which are regularly reviewed and used to inform program alignment and student advising. These data sources are supplemented by real-time job postings and employer input collected by the agency's Business and Industry Specialist. Industry partners submit job opportunities directly to the college, allowing staff to connect students with current employment openings that reflect local workforce needs.
iii.	Describe how your agency will collaborate with local workforce development agencies (e.g., CareerSource) to offer an organized system of career guidance and academic counseling to students before enrolling and while participating in a career and technical education program.	CareerSource maintains an on-campus presence each Wednesday, offering students direct access to workforce professionals for individualized career counseling, job readiness support, and career planning. Students can schedule appointments to receive personalized guidance aligned to their career interests and program pathways, ensuring informed decision-making before and during enrollment. In addition, each program at Manatee Technical College is supported by dedicated career counselors who provide ongoing academic advising, career pathway guidance, and support for program completion. Student Services staff further enhance this system by assisting with enrollment processes, connecting students to resources, and supporting retention efforts. Regular communication with faculty and staff ensures that students are consistently informed about available counseling services and workforce resources. Together, these coordinated supports create a structured and proactive system that helps all students, including special populations, successfully navigate their educational and career pathways.

Section 4. Continuous Academic Improvement and Academic Integration

A. Promote and Support the Continuous Academic Improvement and Integration

Eligible recipients must respond to the narrative questions in Part 4-A.

		RESPONSE
i.	Describe how your agency will promote continuous improvement in academic achievement of students in career and technical education programs through rigorous standards for the academic and technical skill components of the program.	All programs are aligned to the Florida Department of Education curriculum frameworks, ensuring that students develop both foundational academic skills and high-level technical competencies needed for success in the workforce. Instructional practices emphasize the integration of academic skills such as reading, mathematics, and critical thinking within technical coursework, allowing students to apply these skills in real-world, career-focused contexts. Program curricula are regularly reviewed and updated with input from advisory committees and industry partners to ensure alignment with current workforce expectations and emerging industry standards. Faculty engage in ongoing professional development (PD) to strengthen instructional practices, incorporate innovative teaching strategies, and most recently included PD on AI and how it can be used ethically and effectively. Additionally, partnerships with local workforce agencies and business and industry partners provide opportunities for students to engage in work-based learning and receive feedback aligned with real-world performance expectations.
ii.	Describe how your agency will support the integration of academic skills into your CTE postsecondary programs in the 2026–2027 program year.	Academic skills such as reading, mathematics, communication, and critical thinking are embedded within program curricula, allowing students to apply these skills in real-world, career-focused contexts. Instructors incorporate industry-relevant scenarios, problem-solving activities, and hands-on learning experiences that reinforce academic concepts while building technical proficiency. Additionally, students are provided the opportunity for remediation geared towards academic subjects based on student CASAS scores to provide targeted academic support when needed, ensuring students can successfully meet both academic and technical program requirements.

Section 5. Equity and Access for Special Populations

A. Activities Related to Equity and Access for Special Populations as Defined in the Perkins V Act.

Eligible recipients must respond to the narrative questions in Part 5-A.

		RESPONSE
i.	Describe how your agency will provide activities to prepare special populations for high-skill, high-wage, or in-demand industry sectors or occupations that will lead to self-sufficiency.	All students can complete a Career and Technical Education (CTE) program. All MTC CTE postsecondary programs offer work-based learning opportunities to help prepare students for their careers and promote self-sufficiency. Teachers

		collaborate with students with disabilities, and a resource liaison is available to assist them with their 504 plans.
ii.	Describe how your agency will prepare CTE postsecondary participants for non-traditional fields.	MTC provides equal access and support to nontraditional students through counselors and partner agencies. MTC allows employers to visit the campus and speak with students about career paths. We have implemented a workforce Wednesday, where employers from different industries come every Wednesday to provide employment opportunities and information about their industries to students.
iii.	Describe how your agency will provide equal access for special populations to career and technical education courses, programs, and programs of study.	All students, including special populations, have access to any CTE program they choose. There are no prerequisites or screening practices related to special populations for entry into any CTE program.
iv.	Describe how your agency will ensure that members of special populations will not be discriminated against based on their status as members of special populations in the 2026–2027 program year.	MTC will comply with all federal statutes relating to nondiscrimination. The district will ensure equal opportunity and access in relation to all stakeholders: students, families, and staff within the School District community, by valuing, acknowledging, recognizing, and celebrating everyone in our school system. We are committed to inspiring our school community to be accepting, open minded, and willing to learn from individuals from various backgrounds. Any grievances may be filed with the District's Compliance Officer.

Section 6. Opportunities for Work-Based Learning

A. Activities Related to Work-Based Learning Opportunities.

Eligible recipients must respond to the narrative questions in Part 6-A.

		RESPONSE
i.	Describe how your agency will provide work-based learning opportunities to students participating in your CTE postsecondary programs and the types of opportunities that will be available.	Work-based learning (WBL) is a critical component of CTE postsecondary programs at MTC. WBL is available in 100% of MTC's postsecondary CTE programs to eligible students. WBL activities include clinicals, practicums, cooperative on-the-job training, internships, externships, simulators, and participation in career and technical student organizations.
ii.	Describe how your agency will work with representatives from local businesses/industry to develop and/or expand work-based learning opportunities for CTE postsecondary students in the 2026–2027 program year.	WBL is available 100% of MTC's postsecondary CTE programs. MTC also has an Apprenticeship & Work-Based Learning Supervisor and a Business and Industry Specialist who works with representatives from local business/industry to develop and/or expand work-based learning opportunities for CTE students. These positions cultivate a mutually beneficial relationship between businesses and education, providing opportunities for CTE students to build their networks, develop their skill sets, and integrate the experience into their program pathways.

Section 7. Opportunities for Postsecondary Credit for Secondary Students

A. Activities Related to Postsecondary Education for Secondary Students

Eligible recipients must respond to the narrative question in Part 7-A.

	RESPONSE
Describe how your agency will provide students participating in CTE programs with opportunities to gain postsecondary credit while attending high school, such as through dual or concurrent enrollment or early college high school in the 2026–2027 program year.	Manatee provides high school students with the opportunity to dual-enroll in postsecondary CTE programs at Manatee Technical College. Programs available to them are those that offer occupational completion points they can earn within the secondary school year calendar. Acceleration mechanisms available to secondary CTE students are the programs of study and articulation agreements that award credit to students for classes and industry certifications they have already completed at their home high school.

Section 8. Support for CTE personnel

A. Activities Related to Support for CTE Personnel

Eligible recipients must respond to the narrative questions in Part 8-A.

		RESPONSE
i.	Describe how your agency will coordinate with institutions of higher education to support the recruitment, preparation, retention, and training — including professional development — of teachers, faculty, administrators, school counselors and other guidance personnel (career advisors), specialized instructional support personnel and paraprofessionals, particularly those taking alternative routes to certifications.	MTC refers faculty and other professional personnel to the institutions of higher education that offer the required courses for certification and potential advancement. The District HR department works with institutions of higher education to recruit and prepare personnel. To retain and train teachers, faculty, and other instructional support personnel, the University of South Florida has provided professional development on teaching the adult learner; MTC plans to further collaborate with USF to offer more professional development during future in-services. MTC works with professional groups to communicate with and work with representatives of higher education. MTC also refers faculty and staff to FACTE for online professional development opportunities and to promote state opportunities for institutions of higher education for graduate-level degrees in CTE. MTC is working with FACTE to offer many of the required certification courses locally on the MTC campus or via an online platform.
ii.	Describe how you will identify and support those underrepresented in the teaching profession.	In addition to the actions expressed in 8Ai, the District HR department works with institutions of higher ed to recruit, prepare, and retain groups

		underrepresented in the teaching profession. MTC strives to have its instructional staff reflect the student population.

Section 9. Performance of Special Populations and Subgroups

A. Activities Related to Performance of Special Populations and Subgroups

Eligible recipients must respond to the narrative question in Part 9-A.

	RESPONSE
Describe how your agency will address disparities or gaps in performance in special subpopulations and subgroups in each year of the plan, and if no meaningful progress is achieved prior to the third program year, describe additional actions that will be taken to eliminate such disparities or gaps in the 2026–2027 program year.	Economically disadvantaged, military-connected, and homeless learners are supported through a comprehensive network of Student Services, Career Counselors, and community-based partnerships. Career counselors proactively connect students to local community resources that address barriers such as transportation, housing instability, and basic needs. In addition, workforce partners support career exploration and planning through initiatives such as Workforce Wednesdays, where industry representatives engage directly with students on campus. The agency's Business and Industry Specialist further strengthens this effort by connecting students and teachers to real-time job opportunities and employer networks. Student participation and outcomes for these groups are monitored regularly to identify gaps in access, retention, and completion. English Learners and migrant students are served by the Adult Education/ESOL department. These learners have full and equitable access to all Career and Technical Education (CTE) programs and services. Student progress is monitored through course performance, program completion, and credential attainment. To improve outcomes and expand access to high-demand career pathways, the agency will implement an Integrated Education and Training (IET) model in Phlebotomy beginning in the 2026–2027 program year, providing contextualized instruction and additional supports aligned to workforce needs. Students with disabilities are supported through a dedicated Disability Resource Center, which provides individualized guidance, accommodations, and advocacy to ensure equitable access to CTE programs. The center collaborates with faculty and staff to support student success, including facilitating participation in Career and Technical Student Organizations (CTSOs), which are critical for skill development and engagement. If meaningful progress is not achieved by the end of the second program year, additional actions will be implemented in the 2026–2027 program year, including:

	• Expanding targeted interventions (e.g., tutoring, case management, and career coaching) for identified subgroups • Increasing outreach and recruitment efforts to improve equitable program access through a dedicated recruiter • Strengthening partnerships with workforce and community organizations to reduce non-academic barriers Scaling integrated education program areas

Section 10. Accountability and Program Improvement

All districts must maintain robust data collection and management systems. In addition, processes must be in place to review program performance on a regular basis. An overview of accountability requirements for Perkins V may be found in **Attachment C** and the *Perkins V Implementation Guide*.

Eligible recipients must respond to the narrative questions in Part 10-A.

	RESPONSE
Describe the agency's data management information system and practices related to tracking student outcomes, maintaining quality of the data, data privacy, continuous monitoring of program performance, and the ability to identify and quantify any disparities or gaps in performance especially regarding special populations.	MTC's data management information system is Campus Solutions, a centralized student record database designed specifically for postsecondary education. *Tracking student outcomes:* With Campus Solutions, Manatee tracks student attendance and grades in each course, as well as OCPs and industry certifications earned. *Maintaining data quality: Data verification reports will be run regularly to identify inconsistencies or errors in the data, in accordance with* FLDOE requirements for state reporting. *Data privacy*: To ensure data privacy, students complete an online application. Students have access only to their private information. For staff, the level of access is limited to their need for access. MTC and the School District IT Department maintain data security. Control is achieved through various levels of access, depending on each individual's requirements. *Monitoring program performance:* Performance reports will be run regularly to track OCPs earned by the program and individual instructors. *Identifying/quantifying disparities/gaps:* Progress reports can be run by site, student, teacher, completion point attained, and demographics to identify and quantify any disparities or gaps in performance for any population group.

Reminder: Each year, eligible recipients identify the agreed upon levels of performance for the core indicators for each of the program years covered by the local plan. Eligible recipients are held accountable for these performance. Program Improvement Plans (PIP) are required for those measures not meeting at least 90% of the agreed upon performance level. Procedures for identifying measure performance and submitting PIPs will be provided under separate cover.

Section 11. Support for Reading/Strategic Imperatives (FDOE Requirement)

A. Activities Related to Reading and Strategic Imperatives Included in the State Board of Education's K–20 Strategic Plan

Eligible recipients must respond to the narrative question in Part 11-A.

	RESPONSE
Describe how the project will incorporate one or more of the Goals included in the State Board of Education's K–20 Strategic Plan. URL: http://www.fldoe.org/policy/state-board-of-edu/strategic-plan.stml.	Manatee CTE programs align with the goals of the Florida State Board of Education's K-20 Strategic Plan. The strategy to achieve Goal 1, the highest student achievement, is to increase college readiness and success by utilizing assessments (basic skills assessments, industry certification, and licensure exams) to direct learning and student outcomes, providing remediation and/or tutors for students requiring additional assistance to improve reading/math/language, and achieve goals, and expanding opportunities for postsecondary degrees and certificates. The strategy to achieve Goal 2, seamless articulation/maximum access, is to maintain affordability and access by providing for dual enrollment opportunities and taking advantage of articulation agreements with higher education through developed programs of study. The strategy to achieve Goal 3, skill workforce/economic development, is to prepare students for careers by teaching skills in demand in the local economy, ensuring that programs keep curriculum and equipment up to date through local employer participation serving on school and program advisory committees, offering students opportunities to attend career fairs, participate in CTSOs and work-based learning opportunities and offering students the opportunity to earn state and national licensures and industry certifications. Goal 4: MTC supports these goals through efforts to achieve quality efficient services.

Section 12. Federal Programs: General Education Provisions Act (GEPA) (Federal Requirement)

A. Description of Process to Ensure Equitable Access

Eligible recipients must respond to the narrative question in Part 12-A.

	RESPONSE

For the fiscal year 2026–2027, provide a concise, one-page description of the process to ensure equitable access to, and participation of students, teachers, and other program beneficiaries with special needs. For details, refer to URL: https://www.ed.gov/media/document/gepa-section-427-form-113507.pdf	Equitable access for students, teachers, and other beneficiaries with special needs is through a coordinated system of transition-aligned supports, postsecondary accommodations, targeted services, and ongoing data monitoring. 1. Identification, Transition, and Access to Services Students with special needs are identified using enrollment, performance, and program participation data. For students with disabilities transitioning from secondary to postsecondary education, supports begin with the School District of Manatee County K–12 Individualized Education Program (IEP) process, which identifies student needs, accommodations, and appropriate instructional settings. District programs such as Access to Education provide highly structured, individualized environments and intensive supports (e.g., therapies, behavioral support, and functional skill development), with placement determined collaboratively by the IEP team and parent input. Upon transition to postsecondary programs, students access services through the Manatee Technical College Disability Resource Center, where students self-identify, submit documentation (including prior IEP/504 plans), and work with staff to determine appropriate accommodations. This reflects the shift from K–12 entitlement services to a self-advocacy and documentation-based model in postsecondary education. All students are provided with equitable access to programs, facilities, and services, with reasonable accommodations implemented to ensure participation. 2. Postsecondary Support Systems and Accommodations The Disability Resource Center (DRC) at Manatee Technical College supports students with disabilities by: • Reviewing documentation and coordinating reasonable accommodations, providing supports such as extended testing time, note-taking assistance, assistive technology, and flexible instructional supports. • Assisting students in navigating postsecondary expectations and building self-advocacy skills • Connecting students to programs such as Project EDGE, which provides hands-on training, transition support, and pathways to industry certifications and employment 3. Inclusive Program Design and Instruction CTE programs are designed to ensure equitable participation through: • Differentiated instructional strategies • Integration of support models such as Integrated Education and Training (IET) (e.g., Phlebotomy IET launching in 2026–2027)

	• Faculty and staff receive ongoing professional development in postsecondary accommodations, accessibility, and equity-focused instruction, ensuring consistent implementation across programs. • Dedicated, onsite Disability Resource Center located on MTC main campus. 4. Data Monitoring and Continuous Improvement The agency conducts ongoing and annual reviews of disaggregated data for all special populations.

Section 13. Budget Narrative Requirements and Postsecondary CTE Assurances Form

A. Complete Budget Narrative Form and Postsecondary CTE Assurances Form

Budget Narrative Guidelines: (Local Plan Applications)

All eligible recipients' budget line items will be evaluated and approved based on the CLNA results and written narrative in the local application to support direct alignment of the CLNA results to the proposed budget expenditures.

Perkins V allows eligible recipients to use funds to develop, coordinate, implement, or improve career and technical education programs to meet the needs identified in the comprehensive local needs assessment.
Therefore, all budget narrative line items must be aligned with the 2026–2027 CLNA priorities and needs addressed in the narrative sections of this RFA. This information is significant as it relates to how eligible recipients will be allowed to support CTE program costs with Perkins V funds.

i. Eligible recipients must complete and submit a signed **Postsecondary CTE Assurances Form**. This form is located in the attachments section of this RFA.
ii. Eligible recipients must complete and submit the **Budget Narrative Form,** located in the Postsecondary **FDOE Grants Forms Excel Workbook.**
iii. Budget Narrative must align with the following:
   a. (Section 134) Comprehensive Local Needs Assessment Results
   b. (Section 135) Requirements for Uses of Funds and
   c. (Section 135) Size, Scope, and Quality to be effective.

To meet this requirement of Perkins V, eligible recipients must provide on the DOE 101, Budget Narrative Form under Column (3), **Account Title and Narrative**, the specified CLNA need, requirements for the Uses of Funds and *Program number or CIP#, for all budgetary line items supported with Perkins V funds such as salaries, travel, professional development, equipment, supplies, etc.

An example of how to complete the budget form is located in the attachments section. The chart below shows all of the information required for each budget line item (this chart does not include all allowable budget line items).

Account Title	CLNA Need #	*Program Number	Requirements for Uses of Fund #

Salary	X	X	X
Benefits	X	X	X
Travel	X	X	X
Supplies	X	X	X
Equipment	X	X	X
Textbooks	X	X	X
Admin Cost/Indirect Cost	n/a	n/a	n/a

.

ATTACHMENT F

Strengthening Career and Technical Education for the 21st Century Act (Perkins V), Postsecondary, Section 132

APPLICATION REVIEW CRITERIA AND CHECKLIST

- **Place all items requested in the order indicated below**.
- All eligible providers must submit all documents electronically to FDOE Office of Grants Management in the established ShareFile folder AgencyNumber_AgencyName_xxB005_submit, on the **due date of Tuesday, June 30, 2026**
- Include only the items requested. (Do not include **Instructions** pages).

File # and Type	Item	**Applicant** Provide page #s for items listed
	Attachments	**Page Number(s)**
Submit as PDF File 1	Program of Study Template	**1**
	2026-2027 Postsecondary CTE Assurances Form	**2**
Submit as a Word File 2	**Narrative Sections**	**Page Number(s)**
	Section 1. Comprehensive Local Needs Assessment and Stakeholder Engagement	**1-12**
	Section 2. Primary Program of Study and CTE Postsecondary Programs for 2026-2027	**12-14**
	Section 3. Career Exploration and Guidance	**14-15**
	Section 4. Continuous Academic Improvement and Academic Integration	**15-16**
	Section 5. Equity and Access for Special Populations	**16-17**
	Section 6. Opportunities for Work-Based Learning	**17**
	Section 7. Opportunities for Postsecondary Credit for Secondary Students	**18-19**
	Section 8. Support for CTE personnel	**19-20**
	Section 9. Performance of Special Populations and Subgroups	**19-20**
	Section 10. Accountability and Program Improvement	**20-21**
	Section 11. Support for Reading/Strategic Imperatives (FLDOE Requirement)	**21**
	Section 12. Federal Programs — General Education Provisions Act (GEPA) (Federal Requirement)	**21-22**
Application Checklist - must be last page of the "Word" file.		
Excel Workbook Files	**Secondary Grant Application CLNA Excel Workbook and FDOE Grant Forms Excel Workbook**	**Page Number(s)**
Submit as Excel File 3	Program Needs Assessment	n/a
	Projected Equipment Purchases Form (with instructions)	n/a
Submit as Excel File 4	100A Project Application (may be submitted as Excel or PDF, see signature notes on page 10).	n/a
	Budget Narrative Page	n/a

District Postsecondary Program Needs Assessment

2026-2027 CLNA Program Summary	Agency Name Please do NOT forget this step. [Drop-down Menu]	Agency Number (Auto-populates)	WDA (Auto-populates) "FL" is state-wide only, no WDA	Last Update
District Postsecondary	Manatee County (School District of)	410	18	**01/23/26**

Reference Lines	Program	Labor Market Alignment (LMA)	Size, Scope, & Quality (SSQ)	Program of Study	Fundable? Non-fundable Programs	
Reminder: Please do not modify this worksheet. If needed, contact the Perkins team and use the comments field. Select print area before printing this worksheet.	District Postsecondary: Use postsecondary program number. Complete for both funded AND non-funded programs that are eligible for Perkins V funding. Programs not eligible for Perkins V, which are automatically marked with a red strikethrough, may be omitted as they are not relevant to Perkins V.	Fundable: One primary or two secondary sources. Red strikethrough if SOC code not matched to the program number after pressing "enter" or moving cursor. Auto-populated cells for primary options #5-#6 remain blank if SOC code not found for the primary source. Red strikethrough if secondary source answers are not different. Do not copy and paste over auto-populate or drop-down fields. May press "delete" or "backspace" to clear a drop-down field if needed.	Fundable: Provide a response in each column. You may copy and paste over text or seed/fill fields only. SSQ is program if all columns have a response.	Agency must have at least one program of study, meaning that in at least one row, these columns must be valid/given. In other rows, this set of columns may be completed, partial, or blank as appropriate.	Required: Agency must answer. FDOE will review whether the row has been correctly completed. Must meet LMA, SSQ requirements to be "Yes."	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
Response Line	**Agency Number** Select agency name from the drop-down menu at top of FNA. [Auto-populates]	**Agency Name** Select agency name from the down menu at top of FNA. [Auto-populates]	**Postsecondary Program Number** Strikethrough for invalid or ineligible entries after pressing "enter" or moving cursor. [Text/# Field]	**Standard Program Name** [Auto-populates]	**SOC Code** Strikethrough if no alignment with Program Number after pressing "enter" or moving cursor. Not all but most programs will have a SOC code. Use Crosswalk sheet. [Text/# Field]	**Primary Source Option #1: MCL** Must type Postsecondary Program Number into Column D. [Auto-populates]	**Primary Source Option #2: State Demand Occupation List** Must type SOC Code into Column F. [Auto-populates]	**Primary Source Option #3: Regional Demand Occupation List** Must type SOC Code into Column F. [Auto-populates]	**Primary Source Option #4: FDACS** Must type SOC Code into Column F. Postsecondary excludes TECH ED and Secondary FDACS. [Auto-populates]	**Primary Source Option #5 Local** [Drop-down Menu]	**Secondary Source #1** Leave blank if N/A. [Drop-down Menu]	**Secondary Source #2** Must be Different from #1. Leave blank if N/A. [Drop-down Menu]	**Sites and "Size" Standard** Identify the sites (including virtual) involved in collectively offering enough courses to allow students to complete the program. [Text/# Field]	**Experiential Learning** List one or more experiential learning opportunities (e.g., WBL opportunity or capstone experience.) If a course, include course number. If the program provides opportunities for CTSO participation, list the CTSOs. [Text Field]	**Business, Industry Engagement** List one or more ways business and industry will be engaged in the operations of the program. [Text Field]	**Industry Credentials** List the industry-recognized credential students may earn in the program. [Text Field]	**Aligned Program** If part of a fully compliant program of study, list the primary aligned secondary program. [Drop-down Menu]	**Primary Accelerated Credit Opportunity** Required for compliant Programs of Study. [Drop-down Menu]	**Fundable?** Please do not leave blank. [Drop-down Menu]	**Optional: Comments** [Text field]
1	410	Manatee County (School District of)	8200100	Accounting Operations	435031	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT	Advisory Committee, Cooperative OJT	INTUT001	Accounting Applications	Local Articulation Agreement	Yes	
2	410	Manatee County (School District of)	8070330	Administrative Office Specialist	436013	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT	Advisory Committee, Cooperative OJT	MOS0069, INTUT001			Yes	
3	410	Manatee County (School District of)	J100200	Advanced Manufacturing and Production Technology	173027	Yes							MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	SOLID003,SOLID004			Yes	
4	410	Manatee County (School District of)	[redacted]	Applied Cybersecurity	[redacted]		Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	COMPT035, PROG0029	Applied Cybersecurity	Local Articulation Agreement	Yes	
5	410	Manatee County (School District of)	9401300	Automotive Collision Technology Technician	499021	Yes		Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	NAS0029, NAS0018, NAS0052			Yes	
6	410	Manatee County (School District of)	9940300	Aviation Airframe Mechanics	499011	Yes		Yes												
7	410	Manatee County (School District of)	9940400	Aviation Powerplant Mechanics	499011	Yes		Yes												
8	410	Manatee County (School District of)	9470608	Master Automotive Service Technology	499023	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	NAS0018, NAS0037, NAS0037, NAS0014, NAS0012, NAS0055, NAS0020, NAS0050			Yes	
9	410	Manatee County (School District of)	9470700	Master Automotive Service Technology 1	499023	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	NAS0018, NAS0037, NAS0014, NAS0020			Yes	
10	410	Manatee County (School District of)	N100600	Baking and Pastry Arts	551011	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	NWAT003			Yes	
11	410	Manatee County (School District of)	H120403	Barbering	395011	Yes							MTC Main Campus	Practicum, SkillsUSA	Advisory Committee, Cooperative OJT	FLOOP001			Yes	
12	410	Manatee County (School District of)	H460401	Building Construction Technologies	499011	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	ADS34023	Building Trades and Construction Design Technology	Local Articulation Agreement	Yes	
13	410	Manatee County (School District of)	H370223	Central Sterile Processing Technology	292012	Yes							MTC East Campus	Clinicals, HOSA	Advisory Committee, Clinicals	AHCSM01			Yes	
14	410	Manatee County (School District of)	N200206	Child Care Center Operations	111021	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	FLOCT001			Yes	
15	410	Manatee County (School District of)	J200300	CNC Production Specialist	514041	Yes		Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	NIMS634, NIMS601, NIMS602, ADS36044			Yes	
16	410	Manatee County (School District of)	C100300	Computer Aided Drawing and Modeling	173011	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	ADES0001, SOLID005, SOLID006, ADES0008, ACED0011, ACED0021, ACED0024, ACED0023			Yes	
17	410	Manatee County (School District of)	Y100200	Computer Systems & Information Technology (CSIT)	151232	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	COMPT003 , COMPT004			Yes	
18	410	Manatee County (School District of)	D560100	Cosmetology	395012	Yes							MTC Main Campus	Practicum, SkillsUSA	Advisory Committee	FLOOP002			Yes	
19	410	Manatee County (School District of)	H370113	Dental Assisting Technology and Management - ATD	319091	Yes	Yes	Yes					MTC East Campus	Clinicals, HOSA	Advisory Committee, Clinicals	DANS0003			Yes	
20	410	Manatee County (School District of)	B070600	Digital Design	271024	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	ACOS0022	Digital Design	Local Articulation Agreement	Yes	
21	410	Manatee County (School District of)	K100300	Digital Photography Technology	274021	Yes							MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	ACOS0022	Digital Photography Technology	Statewide Articulation Agreement	Yes	

22	410	Manatee County (School District of)	0110400	Digital Video Technology	174052	Yes							MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	ACCOB0018			Yes	
23	410	Manatee County (School District of)	9190100	Diesel Systems Technician 1	495051	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	NAT0023, NAS0016			Yes	
24	410	Manatee County (School District of)	~~9440111~~	Electricity	~~482111~~		Yes	Yes												
24	410	Manatee County (School District of)	0110100	Electrical and Instrumentation Technology 1	482111	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	MWMEN002			Yes	
25	410	Manatee County (School District of)	W170212	Emergency Medical Technician - ATD	192042	Yes	Yes	Yes					MTC East Campus	Clinicals, HOSA	Advisory Committee, Clinicals	NREMTE01			Yes	
26	410	Manatee County (School District of)	0120425	Facials Specialty	395094	Yes							MTC Main Campus	Practicum, SkillsUSA	Advisory Committee	FLOO0009			Yes	
27	410	Manatee County (School District of)	0430211	Firefighter	332011	Yes	Yes	Yes					MTC East Campus	SkillsUSA	Advisory Committee, Instruction	FLSFM002			Yes	
28	410	Manatee County (School District of)	0430217	Firefighter/Emergency Medical Technician-Combined	332011	Yes	Yes	Yes					MTC East Campus	Clinicals, HOSA, SkillsUSA	Advisory Committee, Clinicals	FLSFM002, NREMT001			Yes	
30	410	Manatee County (School District of)	0430109	Florida Law Enforcement Academy	933051	Yes	Yes	Yes					MTC East Campus	Simulators, SkillsUSA	Advisory Committee, Instruction	FLCJEL0004			Yes	
31	410	Manatee County (School District of)	N100510	Fundamental Foodservice Skills	119051	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	NRAEF003			Yes	
33	410	Manatee County (School District of)	C400400	Heating, Ventilation, Air-Conditioning/Refrigeration (HVAC/R)	499021	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	HVACE011, HVACE003, HVACE002			Yes	
33	410	Manatee County (School District of)	C400410	Heating, Ventilation, Air-Conditioning/Refrigeration (HVAC/R)	499021	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	HVACF015, HVACF007, HVACF003			Yes	
34	410	Manatee County (School District of)	J200100	Machining Technologies	514041	Yes		Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	NIMS0014, NIMS002, NIMS002, NIMS013, NIMS017, NIMS015, ADS0014			Yes	
35	410	Manatee County (School District of)	T400210	Marine Service Technologies	490051	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	YAMAM001, YAMAM002, YAMAA003, YAMAA004			Yes	
36	410	Manatee County (School District of)	H120406	Massage Therapy	319011	Yes	Yes	Yes					MTC East Campus	Practicum, HOSA	Advisory Committee	FAEMA001			Yes	
#REF!	410	Manatee County (School District of)	~~H080300~~	Medical Assisting	~~510092~~		Yes	Yes					MTC East Campus Hybrid	Clinicals, HOSA	Advisory Committee, Clinicals	AAAMA010, NATHA007			Yes	
39	410	Manatee County (School District of)	I120415	Nails Specialty	395092	Yes							MTC Main Campus	Practicum, SkillsUSA	Advisory Committee	FLOO0008			Yes	
40	410	Manatee County (School District of)	H170600	Nursing Assistant (Articulated)	131132	Yes		Yes					MTC East Campus	Clinicals, HOSA	Advisory Committee, Clinicals	FDMQA002			Yes	
41	410	Manatee County (School District of)	H170212	Paramedic - ATD	~~192042~~	Yes	Yes	Yes					MTC East Campus	Clinicals, HOSA	Advisory Committee, Clinicals	NREMT004, FDMQA014			Yes	
42	410	Manatee County (School District of)	H170604	Patient Care Technician	319092	Yes	Yes	Yes					MTC East Campus	Clinicals, HOSA	Advisory Committee, Clinicals	FDMOA002, NATHA007				
#REF!	410	Manatee County (School District of)	H170700	Pharmacy Technician - ATD	192052	Yes	Yes	Yes					MTC East Campus	Externships, HOSA	Advisory Committee	PTCB0003, NATHA010				
43	410	Manatee County (School District of)	H170607	Practical Nursing	192061	Yes	Yes	Yes					MTC East Campus & Hybrid	Clinicals, HOSA	Advisory Committee, Clinicals	NCSEN002				
44	410	Manatee County (School District of)	~~H080900~~	Surgical Technology	~~510099~~			Yes					MTC East Campus	Clinical, HOSA	Advisory Committee, Clinicals	NCSCT004				
45	410	Manatee County (School District of)	J400400	Welding Technology	514121	Yes	Yes	Yes					MTC Main Campus	Cooperative OJT, SkillsUSA	Advisory Committee, Cooperative OJT	AWELC003, AWELC004, AWELC012				
46	410	Manatee County (School District of)	H470118	Air Conditioning, Refrigeration and Heating Technology - APPR	~~499051~~		Yes	Yes					MTC Main Campus	OJT	Participating Employers	NATI0005, HVACE002				
46	410	Manatee County (School District of)	H460128	Electrician - APPR	~~482111~~		Yes	Yes					MTC Main Campus	OJT	Participating Employers	Mike Holt 1-4				
47	410	Manatee County (School District of)	H170508	Pharmacy Technician - APPR	~~510008~~		yes	yes					MTC East Campus	OJT	Participating Employers	PTCB0003, NATHA010				

48	410	Manatee County (School District of)	1150404	Electrical and Instrumentation Technology - APPR	[redacted]		Yes	Yes					MTC-East Campus	OJT	Participating Employers	PTC850001, MATH4010 Yes				
49	410	Manatee County (School District of)	H46032r	Plumbing Technology - APPR	[redacted]		Yes	Yes					MTC Main Campus	OJT	Participating Employers	PMVB1N202				
50	410	Manatee County (School District of)	N200810	School Age Professional Certificate	[redacted]	yes							MTC Main Campus	OJT	Participating Employers	NCCE0250, NCCE0251, NCCE0252, NCCE0253				
52	410	Manatee County (School District of)	[redacted]	Robotic Technician Apprenticeship	[redacted]	yes		yes					MTC Main Campus	Cooperative/ OJT	Advisory Committee, Cooperative OJT	SAPC, DCF Staff Credential				
53	410	Manatee County (School District of)																		
54	410	Manatee County (School District of)																		
55	410	Manatee County (School District of)																		
56	410	Manatee County (School District of)																		
57	410	Manatee County (School District of)																		
58	410	Manatee County (School District of)																		
59	410	Manatee County (School District of)																		
60	410	Manatee County (School District of)																		
61	410	Manatee County (School District of)																		
62	410	Manatee County (School District of)																		
63	410	Manatee County (School District of)																		
64	410	Manatee County (School District of)																		
65	410	Manatee County (School District of)																		
66	410	Manatee County (School District of)																		
67	410	Manatee County (School District of)																		
68	410	Manatee County (School District of)																		
69	410	Manatee County (School District of)																		
70	410	Manatee County (School District of)																		
71	410	Manatee County (School District of)																		
72	410	Manatee County (School District of)																		
73	410	Manatee County (School District of)																		
74	410	Manatee County (School District of)																		
75	410	Manatee County (School District of)																		

DOE ATTESTATION (Program and Grants Management)
The cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

May 2026

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

A) Name of Eligible Recipient/Fiscal Agent:	B) DOE Assigned Project Number:	C) TAPS Number:	D) Indirect Cost Plan Type
Manatee County School District		27B005	N/A

E) Requested Allocation:	$0.00	F) Estimated Roll Forward (If applicable)	$0.00	Total Funds Requested:	$211,382.00

1) Function	2) Object	3) Account Title and Narrative	4) FTE (If applicable)	5) Amount	6) % Allocated to This Project (if applicable)
5200	120	**Salary: Classroom Teacher:** Full-time ESE resource teacher who will work 0.4 FTE with Postsecondary CTE students with disabilities in the new Disability Resource Center.at Manatee Technical College (MTC), including developing 504 plans to help them succeed in their programs. •CLNA Need: Sec 1 -Part F.i. 4; I.i. 2 •Program #s: B070110, B070300, J100200,Y100300, T401300, I470608, T400700, N100600, I120403, H170222, V200206, J200300, C100300, Y100200, D500100, H170113, T650100, B070600, K100300, K100400, J110100, I460314, W170212, P430211, I120425, P430217, P430105, T300100, C400400, C400410, J200100, T400210, H120406, H170515, H170530, I120415, H170690, H170212, H170694, H170700, H170607, , H170211, J400400, V200310, ;	0.4	$ 37,534	
5200	210	**Benefit: Retirement**		$ 5,101	
5200	220	**Benefit: FICA**		$ 2,871	
5200	230	**Benefit: Health**		$ 6,640	
5200	230	**Benefit: Life**		$ 86	
5200	240	**Benefit: Workers Compensation**		$ 375	
5350	160	**Salary: Other Support Personnel:** Non-contracted hourly for CTE Teacher hours beyond regular work hours for student orientation activities, curriculum development, professional development activities, additional lab hours, and while attending CTSO activities in the 2026-2027 school year. • CLNA Need: Sec 1 -Part E.ii. 3 Program #s: B070110, B070300, J100200, Y100300, T401300, I470608, T400700, N100600, I120403, H170222, V200206, J200300, C100300, Y100200, D500100, H170113, T650100, B070600, K100300, K100400, J110100, I460314, W170212, P430211, I120425, P430217, P430105, T300100, C400400, C400410, J200100, T400210, H120406, H170515, H170530, I120415, H170690, H170212, H170694, H170700, H170607, , H170211, J400400, V200310,		$ 10,000	
5350	210	**Benefit: Retirement**		$ 1,359	
5350	220	**Benefit: FICA**		$ 765	
5350	240	**Benefit: Workers Compensation**		$ 100	

1) Function	2) Object	3) Account Title and Narrative	4) FTE (If applicable)	5) Amount	6) % Allocated to This Project (if applicable)
5350	160	**Salary: Other Support Personnel** Supplements for the 26-27 school year (2 @ $2,764) for two FT PS CTE instructional department chairs to provide leadership and guidance to fellow PS CTE instructors on a student learning management system, incl. grade book, lesson plans, and instructional materials and (1@ $562) for one FT PS CTE instructor to serve as CTSO adviisor for all health occupations students (supplements are set by District Human Resources; employees receive pay as divided among the number of pay periods for the Fiscal Year) • CLNA Need:Sec 1 - Part E.i. 2 •Program #s: B070110, B070300, J100200,Y100300, T401300, I470608, T400700, N100600, I120403, H170222, V200206, J200300, C100300, Y100200, D500100, H170113, T650100, B070600, K100300, K100400, J110100, I460314, W170212, P430211, I120425, P430217, P430105, T300100, C400400, C400410, J200100, T400210, H120406, H170515, H170530, I120415, H170690, H170212, H170694, H170700, H170607, , H170211, J400400, V200310,;	0.2	$ 6,090	
5350	210	**Benefit: Retirement**		$ 828	
5350	220	**Benefit: FICA**		$ 466	
5350	240	**Benefit: Workers Compensation**		$ 61	
5350	330	**Travel--Out of County**: To provide and/or reimburse out-of-county travel expenses, including hotel, meals, mileage, registration fees, and airfare for CTE teachers, students, and project related staff attending professional conferences, industry/internship visitations, Skills competitions, industry certification related training, state and regional CTSO activities, and professional development during the 2026-27 project year • CLNA Need: Sec 1 -Part .E ii.2 •Program #s: B070110, B070300, J100200,Y100300, T401300, I470608, T400700, N100600, I120403, H170222, V200206, J200300, C100300, Y100200, D500100, H170113, T650100, B070600, K100300, K100400, J110100, I460314, W170212, P430211, I120425, P430217, P430105, T300100, C400400, C400410, J200100, T400210, H120406, H170515, H170530, I120415, H170690, H170212, H170694, H170700, H170607, , H170211, J400400, V200310,;		$ 38,816	
5350	330	**Travel--Out of state:** To provide and/or reimburse out-of-state travel expenses, including hotel, meals, mileage, registration fees, and airfare for CTE teachers, students, and project related staff attending professional conferences, industry/internship visitations, Skills competitions, industry certification related training, national CTSO activities and professional development. • CLNA Need: Sec 1 -Part .E ii.3 •Program #s: B070110, B070300, J100200,Y100300, T401300, I470608, T400700, N100600, I120403, H170222, V200206, J200300, C100300, Y100200, D500100, H170113, T650100, B070600, K100300, K100400, J110100, I460314, W170212, P430211, I120425, P430217, P430105, T300100, C400400, C400410, J200100, T400210, H120406, H170515, H170530, I120415, H170690, H170212, H170694, H170700, H170607, , H170211, J400400, V200310,;		$ 20,335	
5350	360	**Purchased Services: Rentals:** annual licenses/subscriptions for online programs to support instruction in all PS CTE programs, including programs to help instructors with instructional support and curriculum supplements, such as Respondus, Lockdown Browser, and DesignPlus. •CLNA Need: Sec 1 -Part C.iii. 2, 3, 4 •Program #s: B070110, B070300, J100200,Y100300, T401300, I470608, T400700, N100600, I120403, H170222, V200206, J200300, C100300, Y100200, D500100, H170113, T650100, B070600, K100300, K100400, J110100, I460314, W170212, P430211, I120425, P430217, P430105, T300100, C400400, C400410, J200100, T400210, H120406, H170515, H170530, I120415, H170690, H170212, H170694, H170700, H170607, , H170211, J400400, V200310 ;		$ 7,200	

1) Function	2) Object	3) Account Title and Narrative	4) FTE (If applicable)	5) Amount	6) % Allocated to This Project (if applicable)
5350	644	**Noncap Computer Hardware:** Student laptops and laptop carts for CTE programs (each item costs less than $5,000)		$ 25,000	
5350	730	**Dues and Fees:** for postsecondary CTE student/faculty memberships in CTSO, teacher/counselor training activities, or other career and technical education activities as an integral part of CTE program. •CLNA Need: Sec 1 -Part E ii. 3 •Program #s: B070110, B070300, J100200,Y100300, T401300, I470608, T400700, N100600, I120403, H170222, V200206, J200300, C100300, Y100200, D500100, H170113, T650100, B070600, K100300, K100400, J110100, I460314, W170212, P430211, I120425, P430217, P430105, T300100, C400400, C400410, J200100, T400210, H120406, H170515, H170530, I120415, H170690, H170212, H170694, H170700, H170607, , H170211, J400400, V200310, ;		$ 5,989	
6300	130	**Salary: Other Certified**: Full-time Career Pathways Specialist who will work in partnership to serve the students and staff at State College of Florida (SCF), Manatee Technical College (MTC) and the School District of Manatee County CTE. •CLNA Need: Sec 1 -Part E.ii. 1, 2 •Program #s: B070110, B070300, J100200,Y100300, T401300, I470608, T400700, N100600, I120403, H170222, V200206, J200300, C100300, Y100200, D500100, H170113, T650100, B070600, K100300, K100400, J110100, I460314, W170212, P430211, I120425, P430217, P430105, T300100, C400400, C400410, J200100, T400210, H120406, H170515, H170530, I120415, H170690, H170212, H170694, H170700, H170607, , H170211, J400400, V200310,		$ 13,880	
6300	210	**Benefit: Retirement**		$ 1,886	
6300	220	**Benefit: FICA**		$ 1,062	
6300	230	**Benefit: Health**		$ 2,455	
6300	230	**Benefit: Life**		$ 32	
6300	240	**Benefit: Workers Compensation**		$ 139	
7800	360	**Rentals:** Student Transportation Services: To provide transportation by chartered buses for CTE students, teachers, and project related staff attending national, state and regional CTSO activities during the 2025-26 project year • CLNA Need: Sec 1 -Part .E ii.3 •Program #s: B070110, B070300, J100200,Y100300, T401300, I470608, T400700, N100600, I120403, H170222, V200206, J200300, C100300, Y100200, D500100, H170113, T650100, B070600, K100300, K100400, J110100, I460314, W170212, P430211, I120425, P430217, P430105, T300100, C400400, C400410, J200100, T400210, H120406, H170515, H170530, I120415, H170690, H170212, H170694, H170700, H170607, , H170211, J400400, V200310		$ 11,196	
7200	792	**Indirect Costs -** at District approved rate of 5.55%		$ 11,115	

AGENDA ITEM NO. 10.7

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title

Approval to Apply, Accept and Expend the Nita M. Lowery 21 st Century Community Learning Centers STARS Grant for Ballard and Samoset Elementary Schools Request for Application, Effective August 2026 - July 2027, in the Amount of $350,870.00 (Incoming Federal Grant Funds)

Executive Summary

The 21st Century Community Learning Centers Grant will provide after school services at Ballard and Samoset Elementary schools. Students will participate in programming that includes homework help, reading, math, STEM, and personal enrichment. As required, each site will also host parent education workshops. This will be the sixth year of funding from the Florida Department of Education.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 6

Continue implementation of innovative technology advancements that improve classroom and school environments for exceptional learning

Recommendation

The Superintendent recommends approval to apply, accept and expend the Nita M. Lowery 21st Century Community Learning Centers STARS Grant for Ballard and Samoset Elementary Schools Request for Application, effective August 2026 - July 2027, in the amount of $350,870.00 (Incoming Federal Grant Funds).

Financial Impact

There is no financial impact to the general fund. The grant provides incoming funds in the amount of $350,870.00.

Contact

Submitting Department: Elementary Curriculum
Initiated By: Alison Nichols

Attachments:
Board Packet RFA-STARS Grant

FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION

Please return to:	A) Program Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	**MCSD 21st CCLC – STARS Grant** (Ballard and Samoset) **TAPS NUMBER: 27B146**	Date Received
B) Name and Address of Eligible Applicant: **School District of Manatee County** **215 Manatee Avenue West** **Bradenton, FL 34205**		**Project Number (DOE Assigned)**

C) Total Funds Requested:	D) Applicant Contact & Business Information	
$350,870	Contact Name: Patricia "Trish" Dezso Fiscal Contact Name: Cathy Miley	Telephone Numbers: **941-751-6550 x43004** **941-708-8770 x41111**
DOE USE ONLY **Total Approved Project:** $	Mailing Address: **PO BOX 9069** **Bradenton, FL 34206 9069**	E-mail Addresses: dezsop@manateeschools.net mileyc@manateeschools.net
	Physical/Facility Address: **215 Manatee Ave West** **Bradenton, FL 34205**	UEI number: 1000129620000 FEIN number: 596000728

CERTIFICATION

I, Laurie Breslin, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

PENDING BOARD APPROVAL AUGUST 2026

E) Laurie Breslin (Jun 30, 2026 13:35:58 EDT) — Signature of Agency Head

Superintendent — Title

06/30/2026 — Date

Instructions for Completion of DOE 100A

A. If not pre-populated, enter name and TAPS number of the program for which funds are requested.

B. Enter name and mailing address of eligible applicant. The applicant is the public or non-public entity receiving funds to carry out the purpose of the project.

C. Enter the total amount of funds requested for this project.

D. Enter requested information for the applicant's program and fiscal contact person(s). These individuals are the people responsible for responding to all questions, programmatic or budgetary regarding information included in this application. The Unique Entity Identifier (UEI) requirements are explained on page A-2 of the Green Book. The Applicant name must match the name associated with their UEI registration. The Physical/Facility address and Federal Employer Identification Number/Tax Identification Number (FEIN/FEID or TIN) (also known as) Employer Identification Number (EIN) are collected for department reporting.

E. **The original signature of the appropriate agency head is required.** The agency head is the school district superintendent, university or community college president, state agency commissioner or secretary, or the chairperson of the Board for other eligible applicants.

- **Note: Applications signed by officials other than the appropriate agency head identified above must have a letter signed by the agency head, or documentation citing action of the governing body delegating authority to the person to sign on behalf of said official. Attach the letter or documentation to the DOE 100A when the application is submitted.**

NOTICE TO ALL APPLICANTS

The purpose of this enclosure is to inform you about a new provision in the Department of Education's General Education Provisions Act (GEPA) that applies to applicants for new grant awards under Department programs. This provision is Section 427 of GEPA, enacted as part of the Improving America's Schools Act of 1994 (Public Law (P.L.) 103-382).

To Whom Does This Provision Apply?

Section 427 of GEPA affects applicants for new grant awards under this program. **ALL APPLICANTS FOR NEW AWARDS MUST INCLUDE INFORMATION IN THEIR APPLICATIONS TO ADDRESS THIS NEW PROVISION IN ORDER TO RECEIVE FUNDING UNDER THIS PROGRAM.**

(If this program is a State-formula grant program, a State needs to provide this description only for projects or activities that it carries out with funds reserved for State-level uses. In addition, local school districts or other eligible applicants that apply to the State for funding need to provide this description in their applications to the State for funding. The State would be responsible for ensuring that the school district or other local entity has submitted a sufficient section 427 statement as described below.)

What Does This Provision Require?

Section 427 requires each applicant for funds (other than an individual person) to include in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs. This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. Based on local circumstances, you should determine whether these or other barriers may prevent your students, teachers, etc. from such access or participation in, the Federally-funded project or activity. The description in your application of steps to be taken to overcome these barriers need not be lengthy; you may provide a clear and succinct description of how you plan to address those barriers that are applicable to your circumstances. In addition, the information may be provided in a single narrative, or, if appropriate, may be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of civil rights statutes, but rather to ensure that, in designing their projects, applicants for Federal funds address equity concerns that may affect the ability of certain potential beneficiaries to fully participate in the project and to achieve to high standards. Consistent with program requirements and its approved application, an applicant may use the Federal funds awarded to it to eliminate barriers it identifies.

What are Examples of How an Applicant Might Satisfy the Requirement of This Provision?

The following examples may help illustrate how an applicant may comply with Section 427.

(1) An applicant that proposes to carry out an adult literacy project serving, among others, adults with limited English proficiency, might describe in its application how it intends to distribute a brochure about the proposed project to such potential participants in their native language.

(2) An applicant that proposes to develop instructional materials for classroom use might describe how it will make the materials available on audio tape or in braille for students who are blind.

(3) An applicant that proposes to carry out a model science program for secondary students and is concerned that girls may be less likely than boys to enroll in the course, might indicate how it intends to conduct "outreach" efforts to girls, to encourage their enrollment.

(4) An applicant that proposes a project to increase school safety might describe the special efforts it will take to address concern of lesbian, gay, bisexual, and transgender students, and efforts to reach out to and involve the families of LGBT students

We recognize that many applicants may already be implementing effective steps to ensure equity of access and participation in their grant programs, and we appreciate your cooperation in responding to the requirements of this provision.

Estimated Burden Statement for GEPA Requirements

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain or retain benefit (Public Law 103-382. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20210-4537 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1894-0005.

Department of Education's General Education Provisions Act (GEPA)

Section 427 of the General Education and Provisions Act requires each applicant for funds (other than an individual person) includes in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs.

In the text area below, please provide a brief narrative outlining how your program will meet the requirements outlined in Section 427 of the General Education Provisions Act (GEPA).

The Nita M. Lowey 21st Century Community Learning Centers project for the School District of Manatee County ensures equitable access to all beneficiaries including students, staff, parents, and community members regardless of gender, race, national origin, color, disability, or age. Each site will recruit staff through an open application process and target students who have the greatest need for supplemental services. Sites will recruit students who performed in the lower quartile on state standardized tests to be included in the program first; all other students are then provided with applications for parental notification and permission purposes. Special education teachers and other support staff will be hired as needed so specialized assistance can be provided to students with specific needs. Instructional materials and services will be modified and/or purchased according to student need and training for staff will be provided when necessary. The program will offer a variety of activities to meet the needs of a diverse group of students including academic enrichment and support, personal enrichment, and recreational activities. Written notices to parents are sent home in English and Spanish as well as other languages in an effort to counter any language barriers that would thwart communication. Additionally, the program sites are public schools, all of which have access for persons with disabilities.

School District of Manatee County

Applicant Organization

Laurie Breslin (Jun 30, 2026 13:35:58 EDT)

Signature of Agency Head

Superintendent

Title

06/30/2026

Date Signed

General Assurances, Terms, and Conditions for Participation in Federal and State Programs

The Department of Education has developed a "General Assurances" document that must be signed by all agencies and organizations that receive federal or state funds. This is required by:

- Federal regulation 34 CFR §76.301 of the Education Department General Administrative Regulations (EDGAR), which requires a general application for subgrantees/subrecipients for participation in federal programs funded by the U.S. Department of Education that meets the requirements of Section 442 of the General Education Provisions Act (GEPA).
- Applicable federal statutes.
- Applicable regulations of other federal agencies.
- State laws and regulations pertaining to the expenditure of state funds.

Return to:

Florida Department of Education
Bureau of the Comptroller
325 West Gaines Street
914 Turlington Building
Tallahassee, FL 32399-0400

Community-based organizations, faith-based organizations, independent colleges, and other non-governmental agencies are required to submit the certification page of the General Assurances with an original signature of the official who is legally authorized to bind the entity along with each application submitted to the Department.

Florida Department of Education
General Assurances, Terms, and Conditions for Participation in Federal and State Programs

Authority for Data Collection: 20 USC 1232e (a)

Planned Use of Data: The requirements established in United States Code Annotated, Title 20, Education, Chapter 31, Subchapter III, Section 1232(e), stipulate that "[e]ach local education agency which participates in an applicable program under which federal funds are made available to such agency through a state agency shall submit, to such an agency, a general application containing the assurances set forth in subsection [1232e] (b)." The application shall cover the participation by the local education agency and all other organizations participating in state and federal programs administered by the Florida Department of Education. These assurances are set forth below in the "General Assurances" section.

Instructions: These general assurances will be in effect for the duration of the project it covers. The state agencies or boards administering the projects covered by the application shall not require the submission or amendment of such an application unless required by changes in federal or state law, or by other significant change in the circumstances affecting an assurance in such application. The superintendent, agency head, or other authorized officer must sign the certification and return it to the following address. No payment for project/grant awards will be made by this agency without a current signed General Assurances form on file. For further information, contact the Florida Department of Education, Bureau of the Comptroller, at (850) 245-0401.

Certification:

I, the undersigned official am legally authorized to bind the named agency/organization of the State of Florida, hereby apply for participation in federally funded and/or state-funded education programs on behalf of the named agency/organization below. I certify that the agency will adhere to and comply with the General Assurances, Terms, and Conditions and all requirements outlined in the "Project Application and Amendment Procedures for Federal and State Programs" (Green Book).

Manatee County School District	41	Dr. Laurie Breslin, Superintendent
Typed Agency Name	Agency Number	Typed Name and Title of Authorized Official (Agency Head)

I certify that the agency will adhere to each of the assurances contained in this set of *General Assurances, Terms, and Conditions for Participation in Federal and State Programs* as applicable to the project(s) for which this agency is responsible.

Laurie Breslin (Jun 30, 2026 13:35:58 EDT)	06/30/2026	941-708-8770
Signature (must be original)	Date	Area Code/Telephone Number

Return original to: Florida Department of Education
Bureau of the Comptroller
914 Turlington Building
325 West Gaines Street
Tallahassee, FL 32399-0400

School districts, state colleges, state universities, and governmental entities are required to have a signed certification page of the General Assurances on file with the Department's Bureau of the Comptroller, bearing the original signature of the current superintendent for school districts or the current agency head/president that has legal authority to bind the agency.

Community-based organizations, faith-based organizations, independent colleges, and other non-governmental entities are required to submit the certification page of the General Assurances with an original signature of the agency head who is legally authorized to bind the entity, along with each application submitted to the Department.

General Assurances

Assurance is hereby given that, to the extent applicable:

- The recipient has the legal authority to apply for the federal/state funding, and the instructional, managerial, and financial capability (including funds sufficient to pay non-federal share of project costs, as applicable) to ensure proper planning, management, and completion of the project described in this/all applications submitted.

- The recipient will administer each program covered by the application in accordance with all applicable laws, regulations, statutes, rules, policies, procedures, and program requirements.

- The recipient will comply with all the requirements in the Department's *Project Application and Amendment Procedures for Federal and State Programs* (Green Book).

- The control of funds provided to the recipient under each program, and title to property acquired with those funds, will be in a public agency, and a public agency will administer those funds and property.

- The recipient will have/establish and maintain a proper accounting system in accordance with generally accepted accounting standards.

- The recipient will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, federal and state funds paid to that agency under each program. Access to documents, papers, and other such records shall be made available to authorized representatives of U.S. governmental agencies, including but not limited to, the federal awarding agency, Inspectors General, the Comptroller General, the Florida Department of Education, the Florida Department of Financial Services, and the Auditor General of the State of Florida for the purpose of program and fiscal auditing and monitoring.

- The recipient will submit such reports to the Florida Department of Education and to U.S.

governmental agencies as may reasonably be required to enable the Florida Department of Education and U.S. governmental agencies to perform their duties. The recipient will maintain such fiscal and programmatic records, including those required under 20 U.S.C. 1234f, and will provide access to those records, as necessary, for those Departments/agencies to perform their duties.

- To assure that expenditures reported are proper and in accordance with the terms and conditions of the Project Award and approved project budget, the official who is authorized to legally bind the agency/organization agrees to the following certification for all fiscal reports and/or vouchers requesting payment. By signing the "General Assurances, Terms, and Conditions for Participation in Federal and State Programs", I certify to the best of my knowledge and belief that the reports submitted are true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purpose and objectives set forth in the terms and conditions of the Project Award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.

- To assure that all applications submitted for project/grant funding are proper and in accordance with the terms and conditions outlined in the RFA and/or the RFP, the official who is authorized to legally bind the agency/organization agrees to the following certification. By signing the "General Assurances, Terms and Conditions for Participation in Federal and State Programs", I certify to the best of my knowledge and belief that all applications submitted are true, complete, and accurate, for the purposes and objectives set forth in the RFA and/or the RFP. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal or administrative penalties for false statements, false claims or otherwise.

- The recipient will provide reasonable opportunities for systematic consultation with and participation of teachers, parents, and other interested agencies, organizations, and individuals, including education-related community groups and non-profit organizations, in the planning for and operation of each program.

- Any application, evaluation, periodic program plan, or report relating to each program will be made readily available to parents and other members of the general public.

- For projects involving construction:

    - The project is not inconsistent with the Florida Department of Education's overall plans for the construction of school facilities.
    - In developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary of Education under Section 794 of Title 28 in order to ensure that facilities constructed with the use of federal funds are accessible to and usable by individuals with disabilities.
    - When required by federal program legislation, all construction contracts awarded by the recipients and subrecipients in excess of $2,000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a et seq.), as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction").

- The recipient has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each program, significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects. Such procedures shall ensure compliance with applicable federal laws and requirements.

- The recipient will not expend funds under the applicable program to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.

- The recipient will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

- The recipient will initiate and complete the work within the applicable time frame after receipt of approval from the awarding agency.

- The recipient will comply with all federal statutes relating to nondiscrimination. (These include but are not limited to Title VI of the Civil Rights Act of 1964 [P.L. 88-352], which prohibits discrimination on the basis of race, color, or national origin; Title IX of the Education Amendments of 1972, as amended [20 U.S.C. 1681-1683 and 1685-1686], which prohibits discrimination on the basis of sex; Section 504 of the Rehabilitation Act of 1973, as amended [29 U.S.C. 794], which prohibits discrimination on the basis of handicaps; and the Age Discrimination Act of 1975, as amended [42 U.S.C. 6101-6107], which prohibits discrimination on the basis of age.)

- The recipient will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

- The recipient will comply with the requirements of the Gun-Free Schools Act of 1994.

- The recipient will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 CFR §200, Subpart F, "Audit Requirements" and/or Section 215.97, Florida Statutes, "Florida Single Audit Act" as applicable.

- The recipient assures that no federally appropriated funds have been paid or will be paid by or on behalf of the recipient to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

- The recipient will comply with the requirements in 2 CFR Part 180, Governmentwide Debarment and Suspension (Nonprocurement).

- The recipient certifies that neither it nor its officers is presently debarred, suspended, proposed

for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal Department or agency.

- The recipient certifies that it will maintain a drug-free workplace and will comply with the requirements of the Drug-Free Workplace Act of 1988.

- The recipient will comply with all state and federal requirements, as applicable, for internal controls to ensure compliance with federal and state statutes, regulations, and terms and conditions of the award.

- The recipient will comply with Florida's Government-in-the-Sunshine Law (Chapter 286, Florida Statutes), that provides a right of access to meeting of boards, commissions and other governing bodies of state and local governmental agencies or authorities.

- The recipient will comply with all applicable requirements of all other federal and state laws, statutes, executive orders, regulations, policies, terms and conditions governing each program funded.

- If applicable, the recipient will conduct assessments that are consistent with Section 1111(b) (3) of the No Child Left Behind Act.

- If applicable, the recipient will annually assess students who have been in the United States for three or more consecutive years, and the recipient will annually assess the English proficiency of all participating limited English proficient children, consistent with Section 1111(b)(7) of the No Child Left Behind Act.

- If applicable, after timely and meaningful consultation, the recipient will provide the opportunity for children enrolled in private, non-profit schools, and the educational personnel of such schools, equitable participation in the activities and services provided by these federal funds, and will notify the officials of the private schools of said opportunity. (Educational services or other benefits provided, including materials and equipment, shall be secular, neutral, and non-ideological. Expenditures for such services or other benefits shall be equal [consistent with the number of children to be served] to expenditures for programs of children enrolled in the public schools of the local educational agency.)

- Failure to comply with the General Assurances or any aspect of the *Project Application and Amendment Procedures for Federal and State Programs* (Green Book) may result in more restrictive conditions or project termination.

Terms

Applicant - A school district or other entity seeking a project award from the Florida Department of Education.

Budget - The applicant's financial plan, in terms of accounts and amounts, showing use of funds for carrying out project objectives, services, or activities as found on the budget narrative form (DOE 101) and on other budget documents required by the Florida Department of Education.
Budget Period - The interval of time into which a project period is divided for budgetary purposes.

Capital Outlay - Equipment, fixtures, and other tangible personal property of a non-consumable and non-expendable nature, the value or cost of which is $1,000 or more and the normal expected life of which is one year or more (Sections 216.011 and 273.02, Florida Statutes).

Conflict of Interest – Must disclose in writing any potential conflict of interest in accordance with applicable federal and/or state laws or policies.

Disbursement - Payment made in cash, by check, or via other electronic means.

Data Universal Numbering System (DUNS) - Nine-digit number issued by the Dun and Bradstreet Company. This company provides business information for credit, marketing, and purchasing decisions. The federal government's Office of Management & Budget has adopted the use of the DUNS numbers (unique entity identifier), for registering with the System for Award Management (SAM). A non-federal entity is required to have a DUNS number (unique entity identifier), and registered with SAM, in order to apply for, receive, and report on a federal award.

Equipment – A material item of a non-expendable nature, such as a built-in facility, a movable or fixed unit of furniture or furnishings, an instrument or apparatus, a machine (including attachments), instructional skill-training device, or a set of small articles whose parts are replaceable or repairable, the whole retaining its identity and utility over a period of time which is characteristic for items of its class, with a useful life of more than one year.

Mandatory Disclosure – Must disclose, in a timely manner, in writing all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting the project award.

Monitoring – Actions, activities, and practices used by the Florida Department of Education to determine that funds are used and programs are operated in accordance with applicable federal and state statutes, rules, and regulations.

More Restrictive Conditions - Special requirements or restrictions imposed on a project recipient as a condition of project approval by the Florida Department of Education.

Obligations - The amounts for orders placed, contracts awarded, services received, or for similar transactions during the stipulated project period, which will require payment during the same or a future period.

Private, Non-profit Organization - An agency, organization, or institution not under federal or public supervision or control, which is owned by one or more corporations or associations whose net earnings do not benefit and cannot lawfully benefit any private shareholder or entity.

Private, For-Profit Organization - An agency, organization, or institution not under federal or public supervision or control, which is owned by one or more individuals, partnerships, corporations, or associations whose net earnings do or can benefit any private shareholder or entity.

Project - The services, activities, or program that an entity agrees to provide for a specified period of time using state or federal funds awarded to a project recipient.

Project Application - An entity's request for a project award under state or federal education

programs administered by the Florida Department of Education.

Project Award - The approval of a project application as stated in the Project Award Notification sent to project recipients that specifies the amount of funds awarded, the project period, and any special requirements or restrictions to be imposed by the Florida Department of Education.

Project Period - The length of time for which a project has been authorized/awarded.

Project Recipient - The school district, a local education agency (LEA), colleges, universities, public agency [including faith-based organizations (FBOs) and community-based organizations (CBOs)], or non-public agency that has been awarded a project to provide services or activities described in a project application approved by the Florida Department of Education.

Roll-Forward - Unobligated balances of an award or project that are allowed to be continued in subsequent funding periods.

System for Award Management (SAM) - is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for SAM. All applicants must be registered in SAM before submitting an application for federal funding and continue to maintain an active SAM registration with current information at all times during an active award. A valid "unique entity identifier" will be required when applying with SAM (see Data Universal Numbering System (DUNS) for more information regarding the "unique entity identifier"). https://www.sam.gov/portal/SAM/#1

Supplies - All personal property (excluding equipment, intangible property, and debt instruments) items of expendable nature that are consumed, worn out, or deteriorated in use or that lose their identity through fabrication or incorporation into a different or more complex unit or substance.

Explanation of Grants Management Requirements

The following section elaborates on certain requirements included in legislation or regulations referred to in the "General Assurances" section. This section also explains the broad requirements that apply to federal program funds.

Accounts and Records

The recipient shall maintain all accounts, records, and other supporting documentation pertaining to all costs incurred and revenues or other applicable credits acquired under each approved project for a minimum of five years (see Section C, Fiscal and Program Accountability, Record Retention, for additional information).

Allowable Costs

In accounting for and expending project/grant funds, a recipient and/or sub-recipient may only charge expenditures to the project award if they are: (a) in payment of obligations incurred during the approved project period; (b) in conformance with the approved project; (c) in compliance with all applicable statutes and regulatory provisions; (d) costs that are allocable to a particular cost objective; (e) spent only for reasonable and necessary costs of the program; and (f) not used for

general expenses required to carry out other responsibilities of the recipient and/or sub-recipient. All recipients must have written procedures for determining allowability in accordance with Subpart E – Cost Principles of 2 CFR Part 200 and the terms and conditions of the project award.

Amendments

Unless otherwise stated, all project recipients shall use the project amendment requirements and procedures described in the *Project Application and Amendment Procedures for Federal and State Programs* administered by the Florida Department of Education (Green Book), Section B, Project Amendments.

Audits

This part is applicable for all non-Federal entities as defined in 2 CFR §200, Subpart F.

1. In the event that the recipient expends $750,000 or more in federal awards in its fiscal year, the recipient must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR §200, Subpart F. In determining the federal awards expended in its fiscal year, the recipient shall consider all sources of federal awards, including federal resources received from the Department. The determination of amounts of federal awards expended should be in accordance with the guidelines established by 2 CFR §200, Subpart F. An audit of the recipient conducted by the Auditor General in accordance with the provisions of 2 CFR §200, Subpart F, will meet the requirements of this part.

2. In connection with the audit requirements, the recipient shall also fulfill the requirements relative to auditee responsibilities as provided in 2 CFR §200.508.

3. If the recipient expends less than $750,000 in federal awards in its fiscal year, an audit conducted in accordance with the provisions of 2 CFR §200, Subpart F, is not required. In the event that the recipient expends less than $750,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR §200, Subpart F, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from non-federal entities).

Audits – State-Funded Programs

This part is applicable if the project recipient is a non-state entity as defined by Section 215.97(2), Florida Statutes.

1. In the event that the project recipient expends a total amount of state financial assistance equal to or in excess of $500,000 in any fiscal year, the recipient must have a state single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (non-profit and for-profit organizations), Rules of the Auditor General. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department, other state agencies, and other non-state entities.

State financial assistance does not include federal direct or pass-through awards and resources received by a non-state entity for federal program matching requirements.

2. In connection with the audit requirements above, the project recipient shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (non-profit and for-profit organizations), Rules of the Auditor General.

3. If the project recipient expends less than $500,000 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the recipient expends less than $500,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the project recipient's resources obtained from non-state entities).

Pursuant to Section 215.97(8), Florida Statutes, state agencies may conduct or arrange for audits of state financial assistance that are in addition to audits conducted in accordance with Section 215.97, Florida Statutes. In such an event, the state awarding agency must arrange for funding the full cost of such additional audits.

Reports to be Submitted

Copies of reporting packages for audits conducted in accordance with 2 CFR §200, Subpart F, shall be submitted, as required by 2 CFR §200.512(d), by or on behalf of the recipient directly to each of the following:

- Florida Department of Education
  Bureau of Contracts, Grants, and Procurement Management Services
  344 Turlington Building
  325 West Gaines Street
  Tallahassee, FL 32399-0400

- Florida Department of Education's program office at the address stated on the Project Award Notification

- The Federal Audit Clearinghouse (FAC) in 2 CFR §200, Subpart F. requires the auditee to electronically submit the data collection form described in §200.512(b) and the reporting package described in §200.512(c) to FAC at: https://harvester.census.gov/facides/(S(mqamohbpfj0hmyh1r45p1po1))/account/login.aspx

Copies of financial reporting packages shall be submitted by or on behalf of the recipient directly to each of the following:

- Florida Department of Education
  Bureau of Contracts, Grants, and Procurement Management Services
  344 Turlington Building
  325 West Gaines Street
  Tallahassee, FL 32399-0400

- Florida Department of Education's program office at the address stated on the Project Award Notification

- Auditor General's Office
  401 Pepper Building
  111 West Madison Street
  Tallahassee, FL 32399-1450

Copies of reports or management letter(s) shall be submitted by or on behalf of the recipient directly to:

- Florida Department of Education
  Bureau of Contracts, Grants, and Procurement Management Services
  344 Turlington Building
  325 West Gaines Street
  Tallahassee, FL 32399-0400

- Florida Department of Education's program office at the address stated on the Project Award Notification

- In response to requests by a Federal agency, auditees must submit a copy of any management letters issued by the auditor, 2 CFR §200.512(e).

Any reports, management letters, or other information required to be submitted to the Department pursuant to this agreement shall be submitted timely in accordance with Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (non-profit and for-profit organizations), Rules of the Auditor General, as applicable.

Recipients, when submitting financial reporting packages to the Department for audits completed in accordance with 2 CFR §200, Subpart F, or Chapters 10.550 (local governmental entities) or 10.650 (non-profit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

Davis-Bacon Act, as amended (40 U.S.C. 276a et seq.)

When required by federal program legislation, all construction contracts awarded by the recipients and subrecipients of more than $2,000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a et seq.), as supplemented by Department of Labor (DOL) regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the

Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. The recipient shall place a copy of the current prevailing wage determination issued by the DOL in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The recipient shall report all suspected or reported violations to the federal awarding agency. DOL regulations, rules, and instructions concerning implementation of the Davis-Bacon Act and other labor laws can be found at Title 29 CFR Parts 1, 3, 5, 6, and 7.

Debarment, Suspension, and Other Responsibility Matters

As required by Executive Orders (E.O.) 12549 and 12689, Debarment and Suspension, and implemented at 2 CFR Part 180, for prospective participants in primary covered transactions, as defined in 2 CFR §§§180.120, 180.125 and 180.200, no contract shall be made to parties identified on the General Services Administration's *Excluded Parties List System* as excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension." This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding their exclusion status and that of their principal employees.

The federal government imposes this requirement in order to protect the public interest, and to ensure that only responsible organizations and individuals do business with the government and receive and spend government grant funds. Failure to adhere to these requirements may have serious consequences – for example, disallowance of cost, termination of project, or debarment. To assure that this requirement is met, there are four options for obtaining satisfaction that subgrantees and contractors are not suspended, debarred, or disqualified. They are:

The applicant certifies that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any federal Department or agency.

- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes; commission of embezzlement; theft, forgery, bribery, falsification, or destruction of records; making false statements; or receiving stolen property.

- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in this certification.

- Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

Drug-Free Workplace (Grantees Other Than Individual)

As required by the Drug-Free Workplace Act of 1988 and implemented in 34 CFR §§84.200 and 84.610, the applicant certifies that it will continue to provide a drug-free workplace by:

- Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

- Establishing, as required by 34 CFR §84.215, an ongoing drug-free awareness program to inform employees about:

    - The dangers of drug abuse in the workplace.
    - The grantee's policy of maintaining a drug-free workplace.
    - Any available drug counseling, rehabilitation, and employee assistance programs.
    - The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

- Requiring that each employee engaged in the performance of the project is given a copy of this statement.

- Notifying the employee in the statement that, as a condition of employment under the project, the employee will:

    - Abide by the terms of the statement.
    - Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

- Notifying the agency in writing within 10 calendar days after receiving notice of an employee's conviction of a violation of a criminal drug statute in the workplace, as required by 34 CFR §84.205(c)(2), from an employee or otherwise receiving actual notice of employee's conviction. Employers of convicted employees must provide notice, including position title to:

    Director, Grants and Contracts Service
    U.S. Department of Education
    400 Maryland Avenue, S.W. [Room 3124, GSA – Regional Office Building No. 3]
    Washington, D.C. 20202-4571

    (Notice shall include the identification number[s] of each affected grant).

- Taking one of the following actions, as stated in 34 CFR §84.225(b), within 30 calendar days of receiving the required notice with respect to any employee who is convicted of a violation of a criminal drug statute in the workplace.

    - Taking appropriate personnel action against such an employee, up to and including termination consistent with the requirements of the Rehabilitation Act of 1973, as amended.
    - Requiring such employee to participate satisfactorily in drug abuse assistance or

rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Making a good-faith effort to maintain a drug-free workplace through implementation of requirements stated above.

DUNS Number - Data Universal Numbering System

The federal government requires organizations to provide a DUNS number (unique entity identifier), and register with the System for Award Management (SAM), as part of their grant applications and proposals. The DUNS number (unique entity identifier), is a nine-digit number issued by the Dun and Bradstreet Company. This company provides business information for credit, marketing, and purchasing decisions. Some entities will also have what is known as "DUNS + 4," which is used to identify specific units within a larger entity.

Registering for a DUNS number (unique entity identifier), is free of charge with no obligation to purchase any products from the Dun and Bradstreet Company. An authorizing official of the organization should request the number. Generally, it only takes a day to obtain a DUNS number by phone (1-866-705-5711), while applications through the Dun and Bradstreet website can take up to 30 days.

All recipients and sub-recipients funded with federal funds must obtain a DUNS number (unique entity identifier), and register with SAM prior to applying/receiving a Project Award.

EDGAR - Education Department General Administrative Regulations

The federal grant administrative regulations for education (Title 34 CFR Parts 75, 76, 77, 79, 81, 82, 84, 86, 97, 98, and 99), was revised on December 26, 2014, with the implementation of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Grants Guidance), and delete 34 CFR Parts 74, 80, and 85 (Part 85 changed to 2 CFR Part 180) and included the deleted regulations into the Uniform Grants Guidance. Both administrative regulations (EDGAR and Uniform Grants Guidance), apply to all federal projects/awards.

General Education Provisions Act (GEPA) Requirements - Section 427 (Federal Requirement) Equity for Students, Teachers, and Other Program Beneficiaries

The purpose of Section 427 of GEPA is to ensure equal access to education and to promote educational excellence by ensuring equal opportunities to participate for all eligible students, teachers, and other program beneficiaries in proposed projects, and to promote the ability of such students, teachers, and beneficiaries to meet high standards. Further, when designing their projects, grant applicants must address the special needs and equity concerns that might affect the ability of students, teachers, and other program beneficiaries to participate fully in the proposed project.

Program staff within the granting institution must ensure that information required by Section 427 of GEPA is included in each application that the Department funds. *(There may be a few cases, such as research grants, in which Section 427 may not be applicable because the projects do not have individual project beneficiaries. Contact the Government Printing Office staff should you believe a situation of this kind exists.)* In addition, all application packages for discretionary grants and

cooperative agreements must include the "Notice To All Applicants"(attached) that explains the requirements of Section 427.

The statute highlights **six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, and age**. Based on local circumstances, the applicant can determine whether these or other barriers may prevent participants from access and participation in the federally assisted project, and how the applicant would overcome these barriers.

These descriptions may be provided in a single narrative or, if appropriate, may be described in connection with other related topics in the application. Applicants should be asked to state in the table of contents where this requirement is met.

Department program staff members are responsible for screening each application to ensure that the requirements of this section are met before making an award. If this condition is not met, after the application has been selected for funding the program staff should contact the applicant to find out why this information is missing. Documentation must be in the project file indicating that this review was completed before the award was made. If an oversight occurred, the program staff may give the applicant another opportunity to satisfy this requirement, but must receive the missing information before making the award, 34 CFR §75.231.

All applicants for new awards must satisfy this provision to receive funding. Those seeking *continuation* awards do not need to submit information beyond the descriptions included in their original applications.

Gun Possession

As required by Title XIV, Part F, and Section 14601 (Gun-Free Schools Act of 1994) of the Improving America's Schools Act:

- The applicant certifies that in compliance with Section 1006.13(3) (a), Florida Statutes, any student who is determined to have brought a firearm, as defined in 18 U.S.C. s. 921, to school, any school function, or on any school-sponsored transportation will be expelled, with or without continuing educational services, from the student's regular school for a period of no less than one full year, and referred to the criminal justice or juvenile justice system.

- School boards may assign the student to a disciplinary program or second-chance school for the purpose of continuing educational services during the period of expulsion.

- Superintendents may consider the one-year expulsion requirement on a case-by-case basis and request that the school board modify the requirement if determined to be in the best interest of the student and the school system.

Indirect Cost and Administrative Fees

School District - The Department has been given authority by the U. S. Department of Education to negotiate indirect cost proposals and to approve indirect cost rates for school districts. School districts are required to develop an indirect cost proposal and, if they fail to do so, they will not be allowed to recover any indirect costs. Amounts from zero to the maximum negotiated rate may be

approved for a program or project by the Department of Education's Comptroller. Indirect costs shall only apply to federal projects.

State Agencies, Local Governments, Indian Tribal Governments, Universities, Colleges and all Non-Governmental Agencies - The Department will allow state universities, state colleges, private colleges and universities, and non-governmental agencies to charge an indirect cost (administrative and/or overhead) up to eight percent or the agency's restricted rate approved by the appropriate cognizant agency, **whichever is lower**. This rate may be charged on the total direct costs disbursed less the amounts of subcontracts in excess of $25,000, stipends, tuition and related fees, and items of equipment, alterations, renovations, and flow-through funds ("pass through" to another entity) on projects issued by the Department. This rate is intended to be all-inclusive of typical administrative and overhead costs, including but not limited to, rental of office space, bookkeeping and accounting services, and utilities. In the alternative, the Department will approve an indirect cost rate of eight percent plus the direct charges for typical administrative and overhead costs such as office space rental when such costs can be directly and appropriately allocated to the program. To recover indirect costs above eight percent, agencies other than school districts must furnish to the DOE's Comptroller's Office a copy of their current negotiated restricted indirect cost plan that has been approved by the appropriate cognizant agency. Amounts from eight percent to the maximum negotiated rate may be approved for a program or project by the Department's Comptroller. For agencies that may have indirect cost in excess of the eight percent limit may not charge directly, use to satisfy matching or cost sharing requirements, or charge to another federal award. Indirect costs shall only apply to federal projects.

Restrictions on Funds for Administration

Restrictions on the amount or percentage that can be charged to a project's administration (which includes indirect cost) will be reflected in the RFP or RFA and/or in the approved Project Award notification or amendment, where applicable.

Administrative Fee for Non-Federal Funds

An administrative fee may be approved by the Department for non-federal projects not to exceed five percent of the total cost of the project.

Interest Income

Based on Section 216.181(16) (b), Florida Statutes, and 2 CFR Part §200.305 (9), project/grant recipients shall remit on an annual basis all interest earned on cash advanced by the Department.

Lobbying

In accordance with Section 216.347, Florida Statutes, the disbursement of grants and aids appropriations for lobbying is prohibited. The Department may not authorize or make any disbursement of grants and aids appropriations pursuant to a contract or grant to any person or organization unless the terms of the grant or contract prohibit the expenditure of funds for the purpose of lobbying the Legislature, the judicial branch, or a state agency. The provisions of this section are supplemental to the provisions of Section 11.062, Florida Statutes, and any other law prohibiting the use of state funds for lobbying purposes.

As required by Section 1352, Title 31, of the U.S. Code, and implemented in 34 CFR Part 82, for persons entering into a grant or cooperative agreement over $100,000, as defined in 34 CFR §§82.105 and 82.110, the applicant certifies that:

- No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

- If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

- The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, contracts under grants, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

Monitoring

In addition to reviews of audits conducted in accordance with 2 CFR §200, Subpart F, and Section 215.97, Florida Statutes, monitoring procedures may include, but not be limited to, on-site visits by Department staff, limited scope audits, and/or other procedures. By entering into this agreement (Project/Grant), the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department. In the event the Department determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by Department staff to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer or Auditor General.

More Restrictive Conditions

Project recipients found to be in noncompliance with program and/or fund source requirements or determined to be "high risk" shall be subject to the imposition of more restrictive conditions. (See Section G, Conditions for the Approval of Project Applications and Project Amendments, or the Termination of a Project for additional information.)

Obligations by Project Recipients

Obligations will be considered to have been incurred by project recipients on the basis of

documentary evidence of binding commitments for the acquisition of goods or property or for the performance of work, except that funds for personal services, for services performed by public utilities, for travel, and for the rental of facilities shall be considered to have been obligated at the time such services were rendered, such travel was performed, and/or when facilities are used.

Ownership of Products—Intellectual Property

The ownership of products resulting from a project, which are subject to intellectual property rights, shall remain with the Department unless such ownership is explicitly waived. The following terms and conditions apply to all grants and project recipients, unless explicitly waived:

- With respect to all products created by the grantee for this project, said materials will be the property of the Department.

- To the extent that any product constitutes a "work" within the meaning of U.S. copyright laws, 17 U.S.C.S. 101, et seq., it shall be a "work for hire." In the event that a court of competent jurisdiction determines that a product or material is not a work for hire as a matter of law, the contractor shall assign and convey to the Department all right, title, and interest in the product or material and require its employees and subcontractors to do the same.

- The grantee agrees that its employees will not assert any ownership of the product produced under the project. The grantee shall be responsible for acquiring necessary releases or establishing appropriate contract provisions in its dealings with employees and subcontractors in order to secure the Department's rights.

- Any claim by the grantee of ownership of pre-existing copyrights should be explicitly stated in the project documentation.

- The grantee agrees that if it hires any third party to perform any work on the project, the work shall be on a "work for hire" basis and shall not in any way infringe upon the Department's ownership of the product.

- The grantee agrees not to convey any rights in the product to a third party.

- If the grantee hires a third party to perform any work that involves the use of pre-existing intellectual content owned by the third party, the third party shall expressly assert its ownership of the content and shall grant the grantee and the Department the non-exclusive license to use the product.

- A licensing agreement or other agreement regarding the use of intellectual property developed under the project may be developed between the Department and grantee in order to further the use of the products in the educational community.

Participation of Private School Students and Staff in Federal Grants

Students and staff of nonpublic schools shall be given an opportunity for equitable participation in activities or services conducted by school districts using federal funds. Appropriate personnel must be aware of, and consult, program-specific guidelines discussed in the applicable program statute,

regulations, and guidance documents.

Personnel Costs – Time Distribution

Charges to federal projects for personnel costs, whether treated as direct or indirect costs, are allowable to the extent that they satisfy both the Department's requirements and the specific requirements of 2 CFR §200.430, and will be based on payrolls documented in accordance with generally accepted practices of the local educational agency (LEA) and approved by a responsible official(s) of the LEA.

When employees work solely on a single federal award or cost objective, charges for their salaries and wages must be supported by personnel activity reports (PARs), which are periodic certifications (at least semi-annually) that the employees worked solely on that program for the period covered by the certification. These certifications must be signed by the employee or a supervisory official having firsthand knowledge of the work performed by the employee.

When employees work on multiple activities or cost objectives (e.g., more than one federal project, a federal project and a non-federal project, an indirect cost activity and a direct cost activity, two or more indirect activities which are allocated using different allocation bases, or an unallowable activity and a direct or indirect cost activity), the distribution of their salaries or wages will be supported by personnel activity reports or equivalent documents that meet the following standards:

- Reflect an after-the-fact distribution of the actual activity of each employee
- Account for the total activity for which each employee is compensated
- Prepared at least monthly and must coincide with one or more pay periods
- Signed and dated by the employee

The U.S. Department of Education has approved for use in Florida a substitute system for allocating salaries to federal projects. As part of this substitute system, the Personnel Activity Reporting System (PARS) may be implemented by school districts so long as it is implemented in accordance with the Department's approved substitute system. This document is available upon request from the Department's Bureau of Contracts, Grants, and Procurement Management Services. When school districts choose to use the substitute system, no variations are allowed without specific written authorization from the Department. School districts choosing not to use the approved substitute system must implement a system that meets all of the requirements of both the Department and 2 CFR §200.430. School districts choosing to use the Department's substitute system must furnish to DOE's Comptroller's Office the district's policies and procedures, which specify the reporting months, as well as the actual time reporting instrument for approval. For each district given authorization to adopt a substitute system, a written approval/agreement will be in effect for the duration of the district's participation in the substitute system or until such time as the requirements change for the Department.

Note: This does not authorize school districts to consolidate administrative funds except as otherwise stated in the project award notification or to use "teams" as a basis for allocating personnel

cost. These methods apply only to the Department.

Project Effective Dates

For federal programs, funds shall be obligated no earlier than the date the project application was received by the Department and determined to be in substantially approvable form or the effective date of the federal grant award, whichever is later.

For state programs, funds shall be obligated no earlier than the effective date of the legislative appropriation, usually July 1.

All Project Award Notifications reflect the beginning and ending dates of the project period and the date for submission of the final expenditure report. All conditions stated in the award notification are considered binding on the project recipient.

Property

Property purchased, in whole or in part, with federal funds shall be used for the purpose of that federal program and accounted for in accordance with applicable federal and state statutes, rules, and regulations, as follows.

Disposition of Equipment - Based on Section 273.055, Florida Statutes, and Rules 69I-72.002, and 69I-73.005, Florida Administrative Code, when original or replacement equipment acquired under a grant or sub-grant is no longer needed for the original project or program or for other activities currently or previously supported by a federal agency, disposition of the equipment will be made as follows:

- Items of equipment with an acquisition cost of less than $1,000 may be retained, sold, or otherwise disposed of with no further obligation to the awarding agency. Income received from these sales will not be reported to the Department.

- Items of equipment with an acquisition cost in excess of $1,000 and a useful life of one year or more may be retained or sold and the awarding agency shall have a right to an amount calculated by multiplying the current market value or proceeds from sale by the awarding agency's share of the equipment.

- In cases where a grantee or sub-grantee fails to take appropriate disposition actions, the awarding agency may direct the grantee or sub-grantee to take excess and disposition actions.

The Department's policy concerning proceeds received from the sale of property with a current per unit fair market value of $1,000 through $5,000 is the net amount received from such sales will remain at the sub-grantee level to be used in the same ongoing program. Funds from such sales will be treated as other program income in the same ongoing program(s). This type of income must be amended into a current year's project in which the sale occurred. It should then be reported on line 11 of the Project Disbursement Report (form DOE 399, DOE 499, or DOE 599) as a total for the fiscal year in which the sale(s) occurred. This identification of income is necessary to meet reporting requirements of the United States Department of Education. Complete documentation for this type of income and expenditures must be maintained for monitoring and auditing purposes. Income from the sale of this type of property should be recorded in the agency's special revenue account as other

income and identified as such for the federal cash advance reconciliation at the end of each fiscal year. If the agency is no longer receiving funds for the particular project or program, the income from such equipment sales will be returned to the Department to be forwarded to the United States Department of Education.[1] Equipment that was initially purchased with federal funds with a current per-unit fair market value in excess of $5,000, must be processed in accordance with 2 CFR §200.313(e)(2), with the assistance and written approval of the Department.

Disposition of Real Property - Disposition of real property will be handled on an individual basis. The local educational agency will also coordinate real property dispositions with the program coordinator responsible for the particular project or program from which the real property was purchased. Property purchased entirely with state funds shall meet the minimum requirements of the Auditor General as defined in the County and District Tangible Personal Property publication in addition to local procedures. (See Section F, Program Income, Interest Income, and the Disposition of Equipment, for additional information.) [2]

Inventory of Property – All project recipients must ensure that a complete physical inventory of all property is taken at least once each fiscal year. Chapter 69I-72.006, Florida Administrative Code.

Protected Prayer in Public Elementary and Secondary Schools

As required in Section 9524 of the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind Act of 2001, school districts and other local education agencies must certify annually that they have no policy that prevents or otherwise denies participation in constitutionally protected prayer in public elementary and secondary schools.

Purchasing

All recipients and subrecipients must have documented procurement policies and procedures that meet the minimum requirements of federal and state statutes, rules, and regulations. Under the Uniform Administrative Requirements, the procurement standards are located at 2 CFR §§200.317 – 200.326.

Reporting Requirements—Financial Disbursements

Federal project recipients on cash advance are required to report disbursements using the Cash Advance and Reporting of Disbursements System (CARDS)[3] and by submitting a Project Budget Summary and Disbursement Report (DOE 399, DOE 499, or DOE 599) annually for each active project. These reports must be received in the DOE's Comptroller's Office by the 20th of the month succeeding the final month in which the disbursements were made. Failure to submit these reports in a timely manner may result in a decrease or delay in the monthly cash advance or loss of funds. Other federal project recipients are required to report in accordance with instructions stated in the Project Award Notification. State project recipients shall submit reports as required by the Department. Audit reports shall be sent in accordance with Section 215.97, Florida Statutes, to:

[1] Upon termination of a project, and at the discretion of the Department, all equipment/property purchased with project funds will be transferred to the location(s) specified by the Department and all necessary actions to transfer the ownership records of the equipment/property to the Department or its designee, will be taken.
[2] Ibid
[3] CARDS Cash Advance and Reporting of Disbursements System), is scheduled to be replaced with FLAGS (FLA Grants System). When replaced, all references to CARDS will be FLAGS.

Florida Department of Education
Bureau of Contracts, Grants, and Procurement Management Services
344 Turlington Building
325 W. Gaines Street
Tallahassee, FL 32399-0400

Retention and Access to Records

Requirements related to retention and access to project/grant records, are determined by federal and state laws, rules, and regulations. Federal regulation 2 CFR §200.333, addresses the retention requirements for records that applies to all financial and programmatic records, supporting documents, statistical records, and all other non-Federal entity records pertinent to a Federal or Project award. If any litigation, claim, or audit is started before the expiration date of the retention period, the records must be maintained until all ligation, claims, or audit findings involving the records have been resolved and final action taken.

In Florida, the General Records Schedule GS1-SL for State and Local Government Agencies (available at http://dos.myflorida.com/library-archives/records-management/general-records-schedules/) includes the following requirements related to grant files for recipients:

> This record series documents activities relating to grant-funded projects conducted by the grant recipient, including the application process and the receipt and expenditure of grant funds. These files may include, but are not limited to, grant applications; contracts; agreements; grant status, narrative, and financial reports; and supporting documentation. Project completion has not occurred until all reporting requirements are satisfied and final payments have been received.

The length of retention for these records in Florida is five years after the completion of the project provided applicable audits have been released.

Access to records of the grantee and subgrantees and the expiration of the right of access is found at 2 CFR §200.336 (a) (c), which states:

> (a) Records of non-Federal entities. The Federal awarding agency, Inspectors General, the Comptroller General of the United States, and the pass-through entity, or any of their authorized representatives, including but not limited to the, Florida Department of Education, Florida Department of Financial Services, and the Auditor General of the State of Florida, must have the right of access to any documents, papers, or other records of non-Federal entity which are pertinent to the Federal award, in order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to the non-Federal entity's personnel for the purpose of interview and discussion related to such documents.
>
> (c) Expiration of right of access. The rights of access in this section are not limited to the required retention period but last as long as the records are retained.

Single Audit Act

- If a recipient expends **state** financial assistance equal to or in excess of $500,000 in a fiscal year,

that recipient is subject to the requirements of the Florida Single Audit Act (see Resources).

- If the recipient expends **federal** financial assistance equal to or in excess of $750,000 in a fiscal year, the recipient is subject to the requirements of the Federal Single Audit Act.

Projects/Grants awarded by the Florida Department of Education to subrecipients will be subject to audits and/or monitoring by the Department.

Supplement, Not Supplant

In accordance with program-specific authorizing laws and regulations implementing those laws, federal funds must generally be used to increase, to the extent practical, the level of nonfederal funds that would be available in the absence of federal funds, and in no case to replace these nonfederal funds.

The Stevens Amendment

All federally funded projects must comply with the Stevens Amendment of the Department of Defense Appropriation Act, found in Section 8136, which provides:

> When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all grantees receiving federal funds, including but not limited to state and local governments, shall clearly state (1) the percentage of the total cost of the program or project which will be financed with federal money, (2) the dollar amount of federal funds for the project or program, and (3) the percentage and dollar amount of the total costs of the project or program that will be funded by non-governmental sources.

Travel

All travel performed in connection with approved project activities must be in compliance with the current Section 112.061, Florida Statutes, which covers per diem allowance and travel expenses. The Florida Department of Education's Travel Manual is available at: http://www.fldoe.org/core/fileparse.php/5625/urlt/0076987-travelmanual.pdf .

Section 112.061(14), Florida Statutes, Applicability to Counties, County Officers, District School Boards, Special Districts, and Metropolitan Planning Organizations, establishes statutory authority allowing specified entities to establish travel reimbursement rates other than those established by Section 112.061(6)(a), (6)(b), and (7)(d), Florida Statutes. Each entity must comply in accordance with the statute, and include with the project application a copy of the applicable document, e.g., ordinance, resolution, policy, or rule, and have a detailed description on the project budget form.

Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

The Uniform Grants Guidance or UGG (2 CFR Part 200), went into effect on December 26, 2014, which consolidated previous requirements from OMB Circulars A-21, A-87, A-89, A-102, and A-110, A-122, A-133 into a uniform set of rules.. The focus for the change, from the Office of

Management and Budget (OMB) is streamlining the Federal government's guidance on Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards. These regulations are required for all federally funded projects/programs.

FLORIDA'S 21ST CENTURY COMMUNITY LEARNING CENTERS

2026-27 21st CCLC Subrecipient Assurances

The subrecipient agrees to the program requirements and expectations for the implementation of the 21st CCLC program as outlined in the Request for Proposals (RFP) and the assurances below. Each assurance must be initialed by the Agency Head. The final page must be signed by the agency head.

Program Operations

The 21st CCLC program will be fully operational and providing services to students within **30 calendar days** of receiving the DOE 200 award notification or within **14 calendar days** from the first day of incurring 21st CCLC expenditures, whichever is earlier. (Laurie Breslin)

Academic Focus

All academic services will be aligned with the curriculum in the core subject areas of each of the schools attended by the participating students. (Laurie Breslin)

Evidence-based Research

Program activities will be implemented based on evidence-based practices using the levels of evidence in the Every Student Succeeds Act**.** Activities must be based on evidence that shows that the students will meet challenging State academic standards. ( )

Supplement, Not Supplant

Funds under this part will be used to increase the level of state, local and/or other non-federal funds that would, in the absence of funds under this part, be made available for programs and activities authorized under this part, and in no case supplant federal, state, local or non-federal funds. Subrecipients must also coordinate Federal, State, and local programs to make the most effective use of resources.)

Facilities

Program facilities will be as available and accessible to participants as the students' local school. The facilities have sufficient resources to provide all proposed and required activities. The program will maintain equipment, security, resources and a clear strategy for the safe transportation of students to and from the center and home. The program will take place in a safe and easily accessible facility as outlined in the RFP, Florida Statutes and Florida Administrative Code.)

Supplemental Meals

Students will be provided nutritious snacks and/or meals that meet the requirements of the United States Department of Agriculture (USDA) guidelines for afterschool snacks and summer meal supplements. A supplemental snack will be offered to each student, each day. A meal will be offered to each student when the program exceeds four hours of operation each day. Snacks/meals **cannot** be purchased with 21st CCLC funds and must come from other resources. Students will **not** be charged for costs associated with supplemental snacks/meals.)

FLORIDA'S 21ST CENTURY COMMUNITY LEARNING CENTERS

2026-27 21st CCLC Subrecipient Assurances

Students with Special Needs

Students with special needs will be afforded the same opportunities as children in the general population. Students with special needs include those who may be identified as English language learners (ELLs); homeless; migrant; or with physical, developmental, psychological, sensory or learning disabilities that result in significant difficulties in communication, self-care, attention or behavior, and are in need of more structured, intense supervision. Children with special needs shall not be excluded from the 21st CCLC program, regardless of the level or severity of need, provided that they can be safely accommodated. ( )

Collaboration with Schools

The program was developed and will be implemented in active collaboration with the schools attended by participating students and the community. ( )

Community Awareness

The subrecipient gave notice to the community of its intent to submit an application to operate a 21st CCLC program. The agency will provide for public availability and review of the application and any waiver request after submission. ( )

Property

Property acquired with 21st CCLC funds will remain within the appropriate facility for continued use in the 21st CCLC program until the funding period has expired. If the 21st CCLC program no longer exists at the end of the program period, all equipment will be distributed to another federal program. ( )

Records Retention

The subrecipient will retain all records relating to the 21st CCLC program for which federal funds are received for a period of five (5) years after the completion of the last activity of the program or until such time as all pending reviews or audits have been completed and resolved. ( )

Monitoring and Evaluation Activities

The subrecipient will fully cooperate with all monitoring, auditing, evaluation and reporting requirements established by the Florida Department of Education (FDOE) and/or authorized representatives. The program will submit all required data and reports, as required and/or requested, to the State of Florida (Florida Department of Financial Services and the Florida Department of Education) and the United States Education Department (USED). ( )

FLORIDA'S 21ST CENTURY COMMUNITY LEARNING CENTERS

2026-27 21st CCLC Subrecipient Assurances

Student Safety

The subrecipient will ensure that all procedures and regulations for health, fire, safety, pickups, parental/guardian consents, transportation, field trips, food, medical and other emergency procedures will be clearly listed and widely disseminated and that they will conform to applicable local and state standards. (LB Laurie Breslin)

Suspension of the Grant

The department may suspend or terminate the grant with 30 days' notice, in whole or in part, if federal funds supporting the grant are reduced or withdrawn, or for nonperformance by the subrecipient at any time during the term of the grant. The FDOE and the subrecipient may suspend or terminate the agreement, in whole or in part, upon mutual agreement. (LB Laurie Breslin)

Financial Consequences

If the subrecipient fails to meet and comply with the activities established in the approved application or make appropriate progress on the activities, and they are not resolved within two weeks of notification, the department will (1) approve a reduced payment, (2) request the applicant redo the work, if possible and/or (3) terminate the project. Activities subject to financial consequences include failure to meet student attendance targets, operate the program as indicated in the program schedule, report programmatic data, submit deliverables or meet the performance goals of the program. (LB Laurie Breslin)

By accepting grants funds, the undersigned hereby assures and agrees that, in accordance with statutes and regulations, the agency will comply with program assurances listed above; the approved application; the applicable rules, regulations and laws; and the rules, requirements, and expectations contained in the RFP.

Authorized Representative Information	Details
Agency Name	Manatee County School District
Authorized Agency Representative	Dr. Laurie Breslin
Title	Superintendent
Printed Name	Dr. Laurie Breslin
Signature	Laurie Breslin (Jun 30, 2026 13:35:58 EDT)
Date	06/30/2026
Phone Number	941-708-8770
Email Address	Breslinl2@manateeschools.net

FLORIDA'S 21ST CENTURY COMMUNITY LEARNING CENTERS

2026-27 Assurance of Providing Equitable Services for Private Schools (Private School Participation)

21st CCLC programs are required to provide equitable services to eligible private school students, teachers and other education personnel. Applicants must assure that the agency has and will continue to ensure timely and meaningful consultation for equitable services to private school children and teachers within the local education service areas. 21st CCLC programs must, at a minimum, consult with officials from those private schools located in the specific geographic area(s) served by program site(s).

In accordance with 34 C.F.R. Part 76.656, provide the following information in reference to consultation and participation of eligible private schools in Title IV, Part B, 21st CCLC:

(a) A description of how the applicant will meet the federal requirements for participation of students enrolled in private schools.

The district conducts an annual Private Schools Meeting each November. This is an ongoing consultation and communication with private schools to identify needs and qualifying students. Private schools may choose to opt out of services at anytime during the process. Communications with private schools not opting out occur twice per year and may be conducted in person and/or via email, phone calls or certified letters.

(b) The number of students enrolled in private schools who have been identified as eligible to benefits under the program.

At this time no private school students have been identified for services. Through ongoing consultation, students may be identified, and appropriate services offered.

(c) The places and times that the students will receive benefits under the program.

If students are identified as eligible, they will receive services through the School District of Manatee County's 21st CCLC grants. Services will be provided at the targeted schools on the dates, days and times outlined in the site profile worksheets.

(d) The differences, if any, between the program benefits the applicant will provide to public and private school students, and the reasons for the differences.

If students are identified as eligible, they will receive services through the School District of Manatee County's 21st CCLC grants. Services will be provided at the targeted schools on the dates, days and times outlined in the site profile worksheets.

☑ Check this box if there are NO private schools located within the geographic area(s) of the site(s) where the 21st CCLC program is located.

FLORIDA'S 21ST CENTURY COMMUNITY LEARNING CENTERS

2026-27 Assurance of Providing Equitable Services for Private Schools (Private School Participation)

Authorized Representative Information	Details
Agency Name	Manatee County School District
Authorized Agency Representative	Dr. Laurie Breslin
Title	Superintendent
Printed Name	Dr. Laurie Breslin
Signature	Laurie Breslin (Jun 30, 2026 13:35:58 EDT)
Date	06/30/2026
Phone Number	941-708-8770
Email Address	breslinl2@manateeschools.net

Florida 21st CCLC State-level Objectives

Objective Category	Objective Number	Domain	Required Objective	Data Management
1. Academic Achievement	1.A.1	English Language Arts (ELA) **GPRA Measure 1**	75% of students will show improvement in ELA performance on the Florida Assessment of Student Thinking (F.A.S.T.).	English Language Arts (ELA) F.A.S.T. scores will be reported by the 21st CCLC Program Office for all students participating in the state assessment.
	1.A.2	English Language Arts (ELA)	75% of students will show improvement in ELA grades.	Student grades will be collected and reported by subrecipients for ***all students*** during the school year for each grading period.
	1.B.1	Mathematics **GPRA Measure 1**	75% of students will show improvement in Mathematics performance on the Florida Assessment of Student Thinking (F.A.S.T.).	Mathematics F.A.S.T. scores will be reported by the 21st CCLC Program Office for all students participating in the state assessment.
	1.B.2	Mathematics	75% of students will show improvement in Mathematics grades.	Student grades will be collected and reported by subrecipients for ***all students*** during the school year each grading period.
	1.C	Grade Point Average (GPA) **GPRA Measure 2**	75% of students will improve their cumulative GPA by at least 0.1 point annually.	GPA will be collected and reported by subrecipients for ***all students*** who receive a GPA annually.
2. Dropout Prevention	2.A	Attendance/Dropout Prevention **GPRA Measure 3**	75% of students will improve their school day attendance annually.	The school day attendance rate will be collected and reported by subrecipients for ***all students*** annually.
3. Behavior	3.A	Behavior **GPRA Measure 4**	75% of students will improve their behavior annually.	Data reports on in-school suspension and discipline referrals will be collected and reported by subrecipients for ***all students*** monthly.
4. School Engagement	4.A.1	Safe and Supportive Relationships	75% of students will increase their safe and supportive relationships with peers and adults annually.	Stakeholder Surveys (day-school teachers on engagement) will be collected and reported by subrecipients for ***all students*** annually.
	4.A.2	Engagement in Learning **GPRA Measure 5**	75% of students will increase their engagement in school annually.	Stakeholder Surveys (day-school teachers on engagement) will be collected and reported by subrecipients for ***all students*** annually.

Color key:

- Gray represents federal requirements.
- Yellow represents state requirements.
- Pink represents local level data responsibilities.

2020-2021 Scope of Work

Agency Name: Manatee County School District

Project Number: 410-2441B-1CCC4

Program Name: Manatee County School District – Ballard/Samoset

3.1 Project Abstract

The School District of Manatee County's STARS (Students That Are Reaching Success) Grant provides services to two school sites serving high-risk populations of students. Ballard Elementary and Samoset Elementary will serve 85 students after-school at each site in Kindergarten through 5th grade, Monday-Friday, for 168 regular days/12 early release days. Hours of operation are 3:15PM-6:00PM regular days and 1:30PM-6:00PM on early release days. Each site offers daily homework help, academic enrichment, personal enrichment, socio-emotional learning, STEM, arts, and physical education. Activities address the goal of increased academic achievement. Educational workshops on high-interest topics are regularly scheduled for adult family members. In addition, the program provides a system of support, academic enrichment, life skills, and training designed for self-sufficiency and success. The School District of Manatee County (SDMC) STARS Grant offers a collaborative relationship with the school staff and administration to provide supervision during the times when a student may otherwise be alone in harm's way.

3.2 Applicant's Experience and Capacity

The School District of Manatee County is responsible for administering effective programs, delivering comprehensive education, and providing complementary services to 50,000 school-aged youth in public and charter schools. A significant part of this work includes the oversight and proper stewardship of numerous federal, state, and private grant initiatives including the Nita M. Lowey 21st Century Learning Centers (21st CCLC) Programs for over 16 years. The Adult, Career, and Technical Education Department, where the STARS Grant will be housed, has raised $75,290,461 in funds over the past 17 years and oversees many local, state, and federal grants.

Program Administration and Fiscal Management: The SDMC is committed to a high level of transparency with regard to processes, practices, and investments. School-level expenditures, instructional and pupil support, and school administration are made public, by school. Providing full disclosure of all relevant fiscal information in a timely and systematic manner, www.manateeschools.net is used as the vehicle to publish the documents and offsite links required by transparency of records laws for school districts

in Florida. All matters of the budget are approved by the School Board, comprised of five elected officials. The Board meets bi-monthly and each session is televised live with minutes and agendas posted on the website. Florida Statutes require an annual audit to be conducted by independent certified public accountants. SDMC audits for the last two years have rendered an unmodified opinion that, based on the audit by the independent certified public accountants, and reports of other auditors, the district's financial statements are presented fairly, in all material respects, and in conformity with accounting principles generally accepted in the United States of America.

The STARS Grant will be housed within the SDMC Adult, Career and Technical Education Department

(ACT) and its Extended Day Enrichment Program (EDEP) that provides programming during non-school hours to 28 public schools. With this placement, the District will be able to leverage the experience, resources, and staff of the EDEP program including an experienced Program Director and Bookkeeper and be ready for immediate implementation. A Collaborative Liaison will be brought on-board, and each site location will be managed by a Site Coordinator (district employee), thus providing strong site leadership.

Appropriate Processes: To appropriately track and encumber obligated expenditures, function and object codes will be set using the Financial and Program Cost Accounting and Reporting for Florida Schools (Red Book). Program funds, records and budgetary expenses will be housed, tracked, and reconciled by the program bookkeeper located at the district's Professional Support Center. All actions will be approved by the Program Director, the Adult, Career, and Technical Education Director, and the school district's Finance Department.

Program Implementation: The school district has extensive experience in providing a broad range of services in line with the 21st CCLC program goals, objectives, and approved activities from standards-based education to nationally-awarded STEM programming to research-based curricula within 48 traditional school sites as well as alternative sites.

Program Evaluations/Experiences: School District of Manatee County has extensive experience in collecting, maintaining, analyzing, and reporting accurate program evaluation data. Processes include: ongoing professional development, FOCUS student information system that tracks all student data, and oversight from the school district's Research and Assessment Department.

3.3 Needs Assessment

After a careful needs assessment of the district's students and families, determining prevailing risk factors, and analyzing the capacity and capability of Manatee's facilities,

two Title I schools have been slated as 21st CCLC. This assessment, conducted in early 2020, was based on a number of data sources including: Florida Department of Education, Florida Department of Health, Census, School Improvement Plans, school level data, and input from students, parents, staff, and stakeholders. Needs assessment activities included: presenting to teachers and administration, surveying parents, meeting with curriculum specialists, and communication with key representatives of the slated schools. This assessment was critical in formulating an in-depth understanding of each school's needs.

Target Demographics: Ballard Elementary: Of the 425 students attending this Title I school, 100% receive free/reduced lunch. According to the Florida Department of Education (FLDOE), Ballard Elementary received in 2018-2019 a C grade and previous two years a D grade. In 2019-2020, Ballard Elementary submitted a school improvement plan (SIP) as required by Section 1001.42(18). The SIP indicates third grade ELA achievement increased 6% and third grade math increased 21%. Fourth grade ELA achievement had a 33% gap when compared to the state average. Additionally, 19.8% of all students are English Language Learners. According to the FLDOE, 35% of all of Ballard's 3rd-5th grader students scored level 3 or above in the English Language Arts (ELA) FSA; 35% of third graders; 25% fourth graders; 40% fifth graders. Disadvantaged students in 3rd-5th grades scored level 3 or above at 32.9%. In Math, 34% of all tested (3rd-5th grades) scored level 3 or above; 30.4% of third graders; 39.5% fourth graders; 41.9% fifth graders. In 2018-2019, students in Science scored 25.5% - level 3 or above. Ballard Elementary has been on the Lowest 300 Performing Elementary Schools List since 2017-2018. The American Community Survey 5-Year Estimates (2013-2017) indicates 19.4% are living below poverty level. Families in this area are 80% minority with 20% white, 40% being Hispanic, 40% African American, and 51.2% are Male individuals. In addition, 32% of this population has less than a high school diploma (Demographics from 10/12/18 FOCUS (Static) Report). There is a critical need to provide these elementary students with additional opportunities for standards-based academic enrichment. According to the Campaign for Grade Level Reading, "Reading proficiency by third grade is the most important predictor of high school graduation and career success. Yet every year, more than 80 percent of low-income children miss this crucial milestone."

Ballard's mission statement:

- We believe that all students are important and valuable.
- We believe that failure does not break us but is the foundation for our success.
- We believe that our dreams and goals will be reached through hard work and effort.

- We believe that effort is the key to our success.
- We believe that all students will be successful everyday who work hard and try.

Target Demographics: Samoset Elementary: Of the 566 students attending this Title 1 school, 100%receive free/reduced lunch. According to the Florida Department of Education (FLDOE), Samoset received a B in 2018-2019, D in 2017-2018 and earned a C the previous two years. Additionally, 43.9% of the students are English Language Learners. According to the FLDOE, 27.1% of all tested (3rd-5th grades) scored level 3 or above; 30% of third graders; 41% fourth graders; 29% fifth graders. In Math, 53% of all tested (3rd-5th grades) scored level 3 or above; 41% of third graders; 63% fourth graders; 55% fifth graders. In 2019, 5th graders in Science scored 22.9% - level 3 or above. Samoset Elementary is on the Lowest 300 Performing Elementary Schools List since 2017-2018. According to the 2013-2017 American Community Survey 5-Year Estimates, 22.9% are living below poverty level. Families in this area are 86%minority with 20.2% white, 44% being Hispanic, 41.5% African American, .5% Asian and 51.2% are Male individuals. In addition, 32% of this population has less than a high school diploma (Demographics from 10/12/18 FOCUS (Static) Report). The majority of African American residents in this area are living below poverty (29.3%) and 35.3% of this population has less than a high school diploma.

According to Samoset's SIP their reading and math achievement has steadily increased the last three years, yet the science proficiency has not. The greatest gap at Samoset is the achievement categories. Samoset is 23% below the state in reading, 10% below the state in math and 30% lower then the state in science. As a title 1 school, they have continued to struggle with proficiency. Although their scores increased in 2019, they still did not make the state average. ELA proficiency improved 5% and Math proficiency improved 11%. Much of the population is second language learners. Provided data trends at Samoset show students who leave kindergarten on grade level remain on grade level.

Samoset's mission statement: Samoset Elementary School's mission is to create an engaging, positive environment that provides high quality instruction and leadership opportunities to students so that they will strive to achieve their individual academic and personal goals.

Availability and Accessibility of Afterschool Services: Ballard has had a fee based before/after child care program for seven years. Attendance is low due to the community's impoverished families. There is a critical need for an afterschool program that provides academic and enrichment activities for these families. The school also participates in the Soar in 4 program which offers parents of Pre-K, Kindergarten and first grade students the opportunities to participate in educational programs related to

their student's curriculum. Saturday tutoring is provided for grades 3-5, L30 students and bubble kids.

Samoset began a hardship/reduced fee before/after child care program in 2018-2019 school year. Attendance was low due to the number of families unable to afford the services. However, students receiving the 21st CCLC STARS Grant would provide not only a free after school academic and enrichment services for a school site in critical need but also a safe and secure environment after school. Saturday tutoring is provided for grades 3-5, L30 students and bubble kids.

Demand for Proposed Services: Located within the City of Bradenton, majority of students live with-in a two-mile radius of Ballard Elementary. The school is in a neighborhood environment where the parents walk their children to and from school or they are bike riders. The attending families consist mainly of immigrant farmers or factory workers who live in homes or low-income apartments surrounding the school. The Samoset Community is highlighted in the Manatee County 2017-2021 Assessment of Fair Housing publication as a R/ECAP area. Census data reports that households of Hispanic or Latino origin in this neighborhood have median household of $34,719.00. In a non-family household, headed by a female, the median income is $26,942.00. Community focus groups conducted by the county's Redevelopment and Economic Opportunity Department report that there is a deficit in parenting engagement and overall skill with regard to communication and literacy. There is a need for English to be spoken with-in the home to re-enforce grade level reading.

Supporting Community Resources: Ballard coordinates with surrounding churches to provide supplies and afterschool resources for families. In addition, Manatee Rural Health coordinates with the school's Graduation Enhancement Tech (GET) to provide free dental checkups and Healthy Schools provides free flu shots to students after school. Both are great resources for 21st CCLC family engagement activities.

Samoset has community support through a local church that provides volunteers who work with students in reading and math, gift cards for every student to purchase books at the Book Fair, pantry/dry goods for families and donations of school supplies. In addition, they work closely with the Samoset Community Association to build school relationships within the community. Both are excellent resources and partnerships for the 21st CCLC STARS Grant.

Closing the Gaps: Both of these communities support the School District of Manatee County's 21st CCLC STARS Grant as a way to close the gap in services for the county's most at-risk children. Impoverished and at-risk students will have free access to programming, occurring outside of the school day, which includes a comprehensive schedule of educational activities designed to foster academic success as well as provide opportunities for exploration and growth for the child and the whole family. The

programs have been thoughtfully designed to meet the needs of these students and their adult family members.

Consultation with Stakeholders: District administrators met with representatives from each school site to determine needs as well as objectives and possible activities. Private schools were sent certified letters with a questionnaire seeking participation and input. Parents and community members were informed of the application and focus group meetings will be held when school resumes. Private School Collaboration: There are 9 private schools identified within the communities served by the two proposed 21st CCLC schools. Certified letters have been sent to each site along with a questionnaire of interest, though no response was received before the grant was submitted for review. Follow-up phone calls to those showing interest will be completed thus allowing each party to discuss options for ensuring equitable participation of private school students. The district will continue to evaluate the community and take the appropriate actions to provide equitable services to teachers and students should additional private schools open during the 21st CCLC grant period. During the first semester, the district will hold a private schools fair providing additional opportunities for consultation.

3.4 Community Notice and Dissemination of Information

Prior to the release of the RFP, the school district identified the eligible schools in greatest need of structured afterschool programming. The district's 21st CCLC Director reached out to the Principals at Ballard Elementary and Samoset Elementary to consult and discuss their individual needs for potential students to attend the 21st CCLC program. Once identified, the school district began a campaign to inform the community of the intent to apply for 21st CCLC funding immediately following the release of the FLDOE RFP, which included a press release to media through the school district's Communications, Family and Community Engagement Department, and publication on the District website under Hot Topics. Formats to disseminate information about the 21st CCLC proposal include having each school communicating the proposal to families via connect-ed automated system. In addition, eligible private schools were identified in which emails and certified letters including a questionnaire were sent. Follow-up and communication by the Collaboration Liaison to the private schools are done throughout the school year. The school district will continue to leverage the expertise and resources of the Department of Communications, Family and Community Engagement to assist in disseminating program information to the community on the submittal and approval of the grant via press releases to media and child-centered publications, posting through social media, posting the proposed grant on the district's website under 21st Century Community Learning Centers page and spreading the word through other appropriate channels. In addition, the complete proposal package will be available to the public

during the June 9, 2020 School Board Meeting. Once an Advisory Board is in place, it will be charged with dissemination and outreach activities as well.

The district has already developed and is currently maintaining a 21st CCLC webpage via the SDMC website (www.manateeschools.net). The STARS Grant information will be added to the current page and the two sites will link directly to this page. The information will include a list of schools and addresses, hours of operation, days of operation including school holidays, Site Coordinator email and contact information. The Program Director will work with Site Coordinators to update and maintain the content of the webpage monthly with pertinent program information to inform the community. The website will be updated within one month of receipt of the award notification and will include a copy of the 21st CCLC application. In addition, connect-ed automated phone messages to the families at each school site will be made informing them of the approval of the grant as well as instructions on how to register their child in the program including beginning date and times.

3.5a Partnership and Collaboration

To date, the district has secured three partners and letters of commitment and are included on the Partners Table attached. The School District of Manatee County's Extended Day Enrichment Program

(EDEP) is a fee based before/after school program with approximately 3,500 students attending 28 elementary schools. EDEP is committed to sharing its Bookkeeper at no cost to the grant, purchasing materials for participants, and securing resources. EDEP will purchase books, pencils and various consumable supplies and items for family member events. The Manatee Education Foundation (MEF) has agreed to partner with the 21st CCLC Stars Grant. Manatee Education Foundation is a not- for-profit organization which provides indirect support to the Manatee County School District through a variety of programs that benefit students and teachers. The Foundation acts as a liaison between the private sector and the public school system providing avenues for business, industry and community involvement in public education. The MEF committed to donating $100 for each year of the grant as well as providing a partnership to help support the success of the grant. The University of Florida/IFAS Extension Family Nutrition Program (FNP) AS Extension is a Florida implementing agency of the USDA's Supplemental Nutrition Assistance Program - Education (SNAP-Ed). Currently operating in 40 counties throughout Florida, including Manatee County, FNP empowers individuals with limited resources to eat healthy on a budget and be physically active to reduce the risk of obesity and chronic disease. FNP offers free nutrition education in schools, childcare centers, and communities. They also work to improve access to healthy foods and change the environment in which adults and

children make choices about food and fitness. FNP has offered to collaborate with the 21st CCLC Stars Grant and teach nutrition education classes to students and parents.

We will continue to seek additional partners who can provide monetary donations, goods and services, additional resources and volunteers. We will work with the School District of Manatee County WellYOU program. WellYOU provides a wellness program aimed to connect the most appropriate resources to instill a better understanding of and means to address key determinants of health and well-being. We will utilize their resources to help provide us with key resources for students and family engagements. Sample topics are: healthy eating, physical activity, stress management and mental well-being, disease management, personal safety and social connections. In addition, the School District of Manatee County Food and Nutrition Services (FNS) provides quality nutritious meals so students can learn and succeed. As a student centered program, FNS strives to cultivate a healthier future in an ever changing global society. FNS serves over five million student lunches and breakfasts each year and provides service to over 80% of the student population. In addition, the district's FNS began participating this school year in a new program called Community Eligibility Program or CEP. CEP provides free breakfast and lunch at participating schools no matter the families free/reduced status. Ballard Elementary and Samoset Elementary both participate in this program along with 22 other sites in Manatee County. Both sites also participate with the Fresh Fruit and Vegetable Program. Students receive a fresh fruit and vegetable snack where nutritional education is provided with the snack. Students learn interesting facts about the the fruit and vegetable they are eating like how and where they are grown and their health benefits. The afterschool snack component of the National School Lunch Program is a federally assisted snack service that fills the afternoon hunger gap for school age children. The School District of Manatee County's FNS will continue to secure an agreement to provide a daily nutritious snack during the after-school component.

3.5b Collaboration

The STARS Grant complies with the requirements of Every Student Succeeds (ESS) Act, as well as the State's Standards, and will be carried out in collaboration with the identified school sites. During the application process, consultation included: presentation to and survey of teachers, staff, and administration at each school to identify needs and wants. The grant design included: collaboration with district Curriculum Specialists to confirm that the enrichment pieces are well designed, input from parents/families, and partnering with key educators to ensure that the intended programming will correspond to the day-to-day curriculum. Since the proposed program will be housed at the actual school sites, 21st CCLC staff positions will be filled by current school site staff; school-based teachers will know what was taught during the school day and the homework assigned, providing better assistance to students. The

Program Director will collaborate with each school's staff and the district's Exceptional Student Education Department on Individual Education Plans and other specialized needs.

Continued Collaboration: Program staff will continue to work in partnership with the regular school day staff through emails as well as meetings at the school site to include: regular school day teachers, 21st CCLC Site Coordinator(s), and program staff. 21st CCLC staff is required to communicate with the classroom teacher monthly via communications log/progress report. This type of collaboration has proven to be effective in ensuring the students learning plan goals are being met. Improvement with regard to the program's objectives will be monitored with collaboration between the Program Site Coordinators, Teachers, Program Director, and Collaborative Liaison occurring monthly or as needed. Information will be accessed via the FOCUS student information system.

3.6 Target Population, Recruitment and Retention

The School District of Manatee County serves 50,000 students with 100% receiving free/or reduced lunch at Ballard Elementary and Samoset Elementary. More than half of the student body is of a minority race (52.6%) with 33.1% of Hispanic/Latino origin and 13.7% Black. The community's children and families face a number of heightened risk factors—from poverty to wellness to substance use—which are detrimental to their self-sufficiency and success. 20% of Florida's children are in poverty with 11% of children living in high-poverty areas (Annie Casey Foundation). According to Census data, 36% of the county's total households earn less than $35,000 annually (income and benefits). In Bradenton, where the two proposed 21st Century Community Learning Centers (21st CCLC) sites are located, 48% of the households in the 34205 and 34208 ZIP codes earn less than $35,000 annually (income and benefits). 39% of Florida's children living in single parent families.

The general health of the community's population is another risk. According to the Florida Department of Health, 30.8% of Manatee's elementary, middle and high school students are overweight or obese compared to 28.2% Statewide. In addition, only 22% of school students surveyed were physically active for at least 60 minutes per day for seven consecutive days. Data also shows that 24.9% of the population live within a 1/2 mile of a healthy food source compared to 31.8% Statewide (Florida Health Charts).

Academic and enrichment programming, occurring during non-school hours, can work to mitigate these needs. It has been noted that children without affordable out of school time care and supervision are at a higher risk for: academic failure, using drugs and alcohol, becoming crime victims, perpetrating juvenile crimes, and becoming teen parents (USDOE: Safe and Smart After-School Programs). According to the Annie Casey Foundation, 59% of fourth graders are not proficient in reading. Each school site will

give priority of enrollment to students identified with educational difficulties, special needs or heightened risk factors such as low-test scores, possibility of/or past retention, poor school attendance, etc. These students are representative of the community-wide students facing the most significant barriers to academic achievement.

In an effort to combat absenteeism—a predictor of a student's academic success—each school will leverage the resource of its Graduation Enhancement Technician (GET). This support technician has been put in place to identify students at risk and then provide mentorship, implement individual intervention strategies, collaborate with social workers and teachers, and conduct home visits. All 21st CCLC participants will partake in a menu of standards-based academic services and personal enrichment opportunities. Comprehensive, regularly scheduled services will be provided to adult family members five times throughout the year that tie to student achievement to include: reading/literacy strategies, STEM activities for home, and an agency fair to inform families of the wide-range of services available in the community.

This community supports the school district's STARS Grant as a way to close the gap in services for the county's most at-risk children. Impoverished and at-risk students will have free access to programming, occurring outside of the school day, which includes a comprehensive schedule of educational activities designed to foster academic success as well as provide opportunities for exploration and growth for the child and the whole family. The programs have been thoughtfully designed to meet the needs of these students and their adult family members. The program is site-specific, age-appropriate, and designed for each school's unique environment. Ballard Elementary and Samoset Elementary: 85 Students at each site in grades Kindergarten – 5th will attend after school from 3:15PM-6PM, Monday – Friday. With both schools being Title I schools, 100% of the students receive free/reduced lunch, and the majority of the students are of a minority race.

Recruitment and Retention: The following strategies will be used to reach and enroll the targeted students: Information will be presented at the Back to School Event/Open House that occurs before school starts as well as at the Back to School Night that happens once school is in session. Flyers and registration packets in English/Spanish will be sent home in backpacks. Each school will have a bulletin board displaying the activities planned, posters hung throughout the campus, and information on the marquee. Teachers, counselors, and Graduation Enhancement Technicians will work with 21st CCLC staff to ensure that students at high risk of retention are specifically invited to attend. To recruit parents and families, there will be direct contact (program representative at school events), automated phone calls (in English/Spanish), a newsletter disseminated, information posted on the easily searchable website, and planned family events that are relevant and interesting (based on survey responses).

Retention: To encourage students to remain in attendance from the beginning to the end of the program day, the schedule will be structured so that engaging, high energy activities are held the entire time. Also, adhering to school district protocol, elementary school students are not allowed to sign themselves out of a program. To encourage regular attendance, a number of attention-grabbing and fun enrichment activities and projects are planned to include: hands-on STEM (science, technology, engineering, mathematics) challenges, gardening, service-learning projects, arts and music, and physical education. Staff will be selected based on their credentials and certifications as well as on their enthusiasm in delivering an enriching program. Staff will communicate with parents on the importance of staying for the entire program day and regular attendance. A 21st CCLC Grant Attendance Policy will be put into practice, and enforced, so that limited space is not misused.

3.7 Time and Frequency of Service Provision for Student and Families

Ballard Elementary and Samoset Elementary will provide afterschool services to 85 students at each site in Kindergarten through 5th grade, Monday-Friday, for 180 days. Hours of operation will be 3:15PM –6:00PM. Each site offers daily homework help and academic enrichment, personal enrichment, socioemotional learning, STEM, arts, and physical education. Site Profiles Worksheets have been completed for each site and included as attachments. Sample Schedules have been provided as attachments to the grant application. These sample schedules match the times and frequencies of activities described herein.

Adult Family Member Education Activities: Several strategies will be employed to keep family members engaged. Input: family members will be surveyed at the beginning of the year to determine needs with adjustments made to the program to be responsive to the families. Giveaways: door prizes and other drawings—to include books, games, gift cards and other donated items—will be awarded after the completion of five activities/trainings designed for adult family members. Childcare: will be provided by experienced staff.

Ongoing Communication: every effort will be made to communicate the importance of each activity. Flyers will highlight door prizes and drawings as well as materials that will be made and/or given to participants to take home including make and take games, books, and resource bags. The schedule of events will be posted at the site, on the program website, and sent home with students. All communication with family members will be made in English and Spanish and other languages as necessary.

Each program plans to increase parent involvement through family events and workshops. Five (5) events per site will be designed to help family members improve their involvement in their child's education. A Welcome/Orientation Meeting will occur in addition to the five (5) events. Workshop dates and information will be disseminated

via 21st CCLC students, flyers, automated calls (in English/Spanish), the program website, and the school marquee. To recruit and retain more parents, workshops will be offered in the evenings with materials available in both English and Spanish. Participation will be monitored through sign-in sheets, attendance rosters, and/or evaluation surveys. Workshop quality, content, and parent satisfaction will be measured via evaluation surveys three times per year. As more 21st CCLC families become involved, the expectation is that there will be an improvement in student academic performance. Events will last approximately one hour and will provide parents with information designed to help them assist their children with educational activities at home including reading strategies, math skills, and simple STEM activities. In addition, with the priority placed by the FLDOE on such trainings, all sites will provide an adult event focused on counseling and mental health resources provided by district and school staff, as well as the district's "Well You" representatives. Childcare will be provided. Classes are subject to change based on the needs of each site, their students, and families; however, the overall theme will remain focused on family involvement in their child's education. 21st CCLC staff will receive professional development as necessary to ensure the implementation of family member services offered at each site. Parent activities are supported by the program budget (DOE101s).

3.8 Program Evaluation

In accordance with ESEA Sec. 4205(b), the Manatee County 21st CCLC program will meet the Measures of Effectiveness by (1) basing all activities on evidence-based research or best-practices for afterschool programs to impact student achievement; (2) ensuring all activities are aligned to need-based objectives; and (3) ensuring all objectives are measured with performance indicators to assess student success and achievement. To achieve compliance with these federal expectations, the Manatee County 21st CCLC program engaged an independent evaluator to help establish an evaluation plan that fully supports the needs of students and parents, faculty and staff, the Florida Department of Education (FLDOE), and the United States Department of Education (USED).

I

EVALUATION PLAN AND ACTIVITIES FOR EVALUATION: Based on the research-based concept of M.Q. Patton, the evaluation plan is firmly rooted in the Developmental Evaluation model. This model is most appropriate for 21st CCLC programs, as it does not see the program as a static system (unlike traditional evaluation models). Rather, developmental evaluation brings rigor, method, and understanding to highly complex and evolving systems (which includes the vast majority of education programs). In essence, this developmental model evaluates programs in "real time", embracing the plethora of complex interactions between the various stakeholders and environmental factors (e.g., students, parents, teachers, administrators, school district, community partners, the state, the feds, etc.). The evaluation plan is further enhanced with the use of Utilization-Focused Evaluation (developed to support developmental evaluation), which frames evaluation to focus on actionable results (rather than static numbers). Overall, these approaches form a system-oriented approach for 21st CCLC evaluation,

with an emphasis on knowledge integration and the communication of evaluation results internally and externally.

Based on this developmental and utilization-focused evaluation approach, the 21st CCLC Evaluation Plan is firmly grounded in a commitment to continuous improvement of operations, services, and outcomes. The cornerstone is a logical process of planning, data collection, analysis, reporting, and refining. As such, evaluation will include three connected elements to help ensure the program being implemented is effective, efficient, and sustainable: continuous improvement, formative evaluation, and summative evaluation. Ongoing evaluation will be conducted using the Continuous Improvement Model (CIM), a quality-based approach used within educational settings and particularly effective for reducing achievement gaps between student subgroups. The model focuses upon individualized assessment using both formal (e.g., surveys) and informal (e.g., meetings) techniques to guide incremental changes within ongoing services, adopt new ways to improve and measure outcomes, discontinue or adapt activities that have no value, and increase emphasis on program objectives and outcomes. With the support of the external evaluator, the 21st CCLC program will be supported in collecting and analyzing available data at least quarterly by comparing the obtained data using within-subject methods to determine individual changes among participating students.

The immediate and individualized feedback provided through CIM is particularly important for implementation of this 21st CCLC model to help guide/ensure the highest impact for each student.

Evaluation will also be conducted through formative and summative evaluations, both of which incorporate elements from CIM and provide formal reports on processes/outcomes. The program will also be supported in utilizing CIM to help guide any immediate operational changes necessary to provide a high-quality program, including such areas as staffing changes, project-based learning plan adjustments, or increased resources to specific projects or subject areas. The evaluation process will provide a structure for (1) generating information needed for ongoing program refinement, (2) assessing progress in meeting outcomes, (3) documenting/analyzing how the model works in practice, (4) documenting/analyzing change in student's actions, attitudes, knowledge, performance.

TIMELINE FOR EVALUATION ACTIVITIES: It is critical that 21st CCLC programs maintain an understanding of the general timeline for evaluation deliverables due to the Florida Department of Education and the United States Department of Education. The timeline is essentially established by the FLDOE. However, the general timeline follows, and is provided to help demonstrate School District of Manatee County knowledge and commitment to the 21st CCLC evaluation process.

* August: Establish Pre-Post Assessments for Fall
* August: Create Master Database for All Required Student Data
* August: Identify Potential Hurdles to Data Collection
* August: Ensure pre-tests are provided for all students attending
* September: Pull Baseline from Master Student Database (Submitted to EZReports)
* October: First Evaluation Site Visit / Interim Report
* December: Ensure mid-tests are provided for all students attending
* January: Ensure mid-tests are completed for all students attending
* January: Pull mid-year data from Master Student Database (Submitted to EZReports)
* January: Develop Mid-Year Report and Submit through EZReports
* February: Second Program Visit and Interim Report
* February: Submit Formative Summary Report (through EZReports)
* March: Submit Modifications from to Formative Summary (through EZReports)

* April: Develop Summer Pre-Post Assessments
* April: Develop new Master Student Database (Summer starts new data year)
* April: Collect Student, Teacher, and Parent Surveys (Online or Paper-Pencil)
* May: Ensure post-tests are provided for all students attending
* June: Ensure summer pre-tests are provided for all students
* June: Pull End-Of-Year Data from Master Student Database (Submitted to EZReports)
* June: Develop End-of-Year Data Report and Submit to FDOE (through EZReports)
* July: Ensure summer post-tests are provided for all students
* July: Review Master Database (Summer) before Academic Year
* July: Develop and Submit Summative Evaluation Report (through EZReports Upload)
* July: Aggregate Data for Entry into Federal Data System (21APR)
* July: Submit Federal Data (21APR)

The following provides a timeline for the types of data to be collected to assess project objectives and performance. Each type of data is followed by the estimated frequency the data will be collected. Details about measures specific to objectives are provided in the objectives table (attached to the application). Data collection will include: (1) student attendance (daily); (2) average daily attendance and student enrollment (Monthly); (3) State Standardized Assessments in Reading, Math, and Science (Annual – Prior & Current Years FSA for grades 3-5, SSA Science 5th grade only); (4) student course grades in Reading, Math, and Science (Quarterly); (5) school records on student absences from regular school day (Bi-Annual – Mid-Year and End-of-Year); (6) Pre-mid-post curriculum-based knowledge assessment in Social Emotional Learning (tri-annually); (7) Pre-Mid-Post assessment in personal enrichment activities (tri-annually); (8) Staff surveys of professional development to effectively provide 21st CCLC activities

(Annually); (9) Teacher and Staff Surveys on student impact and change (Annually); (10) Attendance logs from parent events (Monthly; By Event); (11) Adult Literacy Performance Surveys (ALPS) from all literacy-based parent events (Monthly; By Event); and (12) FLDOE Student and Parent Satisfaction and Impact Surveys (Annual).

Pre-Mid-Post Data Collection: One of the more important elements of the evaluation plan is ensuring program-specific data are collected within timelines that allow for timely reporting to the FLDOE. While most performance data are managed by the school district and obtained by the program, some data are collected and managed directly by

the program – primarily pre-mid-post personal enrichment assessment data. In order to ensure timely data collection and consistency across all program staff, the program will utilize three "testing windows" for the pre-mid-post assessments: (1) Pre-Test data will be collected from all students attending the program from the first day of operation through November 30;(2) Mid-Test data will be collected from all students attending the program from December 1 to February 29; and (3) Post-Test data will be collected from all students attending the program from March 1 to May 30. Students with any attendance during these "windows" should receive the respective assessment.

DATA COLLECTION, MAINTENANCE, AND REPORTING: Data will be collected within three general categories: (1) District Data; (2) Program Data; and (3) Stakeholder Data.

(1) District data will include all student demographics, state standardized tests and end-of-course exams (from prior and current years), student report card grades, district diagnostic results on all students, student attendance during the school day, and any other additional data deemed useful for the evaluation process.

(2) Program data will include (A) student attendance (daily) and enrollment status, (B) demographics not available from the district (e.g., single-parent family status), (C) program operational information (e.g., hours, activities, facilities, staffing, and partners), (D) adult family member data (e.g., attendance logs to adult events, adult literacy performance surveys), and (E) student pre-mid-post assessment data for all personal enrichment activities (e.g., social-emotional learning). All objective assessments proposed within this grant measure change in student or family member performance during the entire course of the program year. All objective assessments proposed allow for submitting quantitative baseline data at the beginning of the program year, quantitative change or progress toward meeting the objective by the middle of the

program year, and change in performance by the end of the program year for all students participating in 21st CCLC programs.

(3) Stakeholder data will be collected through required teacher surveys, parent surveys, student surveys through the procedures developed by FLDOE and enhanced with the strong connection to parents and teachers. All survey data will be collected through electronic systems to ensure accuracy of collected data, either those provided by FLDOE or developed by the program. Response rates will be improved through a number of methods: (1) the principals and School District of Manatee County will assist in encouraging survey completion; (2) surveys will be distributed equally to teachers, when possible (to avoid overburdening any one teacher); and (3) teachers will be provided incentives from program partners to encourage participation (e.g., gift card).

DATA MAINTENANCE: Data will be maintained in accordance with rules and regulations of the School District of Manatee County, the Florida Department of Education, the United States Department of Education, and federal law governing education data (e.g., FERPA, HIPAA). All data entered into EZReports will also be fully maintained in

"offline" databases to ensure (1) that a backup of data is maintained should anything happen with EZReports and (2) that staff members can have immediate access to necessary data even if they do not have access to EZReports. As recommended by the FLDOE, EZReports must not be considered a data storage system for the program, as data can be easily deleted or erased. In addition to maintaining databases, all surveys and hard-copy assessments will be maintained in a central location for future needs or to provide backup documentation to the Florida Department of Education.

DATA REPORTING: The Manatee County 21st CCLC program will work with the parent agency to implement the 21st CCLC program while also ensuring all necessary data are collected and reported to both the Florida Department of Education (FLDOE) and the US Department of Education (USED). The evaluation plan includes necessary procedures for

collecting and reporting accurate data to both federal and state entities, including program operational data, staffing and activity data, student enrollment and attendance, student demographics, student achievement data, and stakeholder surveys (e.g., student, parents, and teachers). The data collection and evaluation plans include all data and stakeholder surveys expected by the FLDOE and USED to assess overall performance of the 21st CCLC program under the Government Performance and Results Act (GPRA), including improvement in homework completion, class participation, and behavior (getting along with other students).

US Department of Education (USED): Accurate and complete federal reporting is critical to establishing the success of this 21st CCLC program, the Florida 21st CCLC initiative, and the national 21st CCLC initiative. The School District of Manatee County will report aggregate data directly to the federal 21APR (Annual Performance Report system required by the USED). This reporting is completed entirely online three times per year (summer reporting, Fall reporting, Fall/Spring combined reporting). This process will include the Federal Data Alignment Tool required by the FLDOE and the submission of actual data to the USED 21APR.

Florida Department of Education (FLDOE): As with federal data reporting, it is imperative that state reporting is also accurate, complete, and valid. The Manatee County 21st CCLC program will report state evaluation data and findings primarily through the EZReports system (e.g., mid-year reporting, end-of-year reporting) and will ensure all data necessary for EZReports is entered and accurate throughout the year.

COORDINATION OF EVALUATION ACTIVITIES: The evaluation process will include coordination with program staff, students, family members, and other stakeholders. The Manatee County 21st CCLC program director will coordinate with program staff to allow them to help decide when to give pre-mid-post assessments (within the testing windows presented under the data collection timeline) and how best to administer the assessments for their students. Program staff will also be provided training by the program director on how to administer assessments, how to use the evaluation findings to inform decisions at the classroom and site levels, and how to use ongoing data assessments to drive differentiated instruction within the broader project-based learning plans. Program staff input into these processes is critical and will be elicited during staff trainings throughout the year. Students, parents, and other stakeholders will also be integral to the overall evaluation plan and ongoing continuous improvement model. In fact, students, parents/caregivers, and other stakeholders (e.g., principals,

administrators, partners), will be invited to take part on the 21st CCLC Advisory Board to help inform program content that drives the evaluation of program processes and impacts. These stakeholders will not only help inform the evaluation activities, but will be integral in helping address any evaluation findings and recommendations. All stakeholders are provided opportunities to inform the evaluation process from design, to implementation, to reporting of results, to modifications.

EVALUATING PROGRAM IMPACT: As required under federal law, the Manatee County 21st CCLC program is firmly rooted in providing supports and activities that impact the academic performance of regularly participating students, particularly in English language arts, mathematics, and science. As such, most of the metrics and outcomes are understandably measured with academic data and student academic performance. However, to help further enhance student performance, additional objectives are included for personal enrichment and adult family member activities. Regardless of the objective, as required by the FLDOE, all assessments proposed within this grant measure change in student or family member performance during the entire course of the program year. All objective assessments proposed allow for submitting quantitative baseline data at the beginning of the program year, quantitative change or progress toward meeting the objective by the middle of the program year, and change in performance by the end of the program year for all students participating in 21st CCLC programs.

A Formative Evaluation summary will be completed at mid-year, with additional interim debriefings provided after on-site visits. The formative summary will include a review of accomplishments and challenges, actual versus proposed operations, progress towards approved objectives, and recommendations for improvement. Summative Evaluations will be completed at the end of each year and will have additional information on program outcomes and more detailed information about activities and operations with the greatest success. The purpose of reports is recording and developing a model program that can be presented to potential funders to enhance sustainability and continuation of the program. Summative evaluations will include program operation, activities, attendance, academic performance, teacher impact survey, staff information, and partnerships. Focus will be placed on (1) evidence of program quality (using Florida Afterschool Network Standards); (2) student attendance trends; and (3) progress towards the performance (impact) measures included in the Measurable Objectives Table (submitted with this proposal). Recommendations for program refinement will be based on both quantitative and qualitative data collected to assess progress on objectives. Focus groups with providers, school staff, students and parents may be

conducted to collect additional qualitative and satisfaction data to help inform evaluations.

USE AND DISSEMINATION OF EVALUATION RESULTS: The process for sharing and distributing information is an integral part of the evaluation plan. Distribution of evaluation findings and recommendations will occur at three levels: (1) administrators, (2) staff members, (3) stakeholders. As part of continuous improvement, monthly conferences will be held with the evaluator, program director, principals, and any staff wishing to participate. During these meetings, data trends and operations will be reviewed with a focus on program improvement, refinement, and alignment with Florida's Afterschool Standards. Data will be used by the program director and teachers during weekly meetings to help tailor the program to the needs and progress of individual students. For formative and summative evaluations, the evaluator will provide written reports to the program director, and (under the developmental evaluation model) will help guide the program in understanding and refining any identified concerns within the complex and evolving system of the 21st CCLC program. Following site visits, a debriefing will be provided to 21st CCLC staff to: (1) engage staff in addressing challenges; (2) promote "buy-in" into evaluation as a

"living" process; and (3) promote discussion, cross-training, and support. All 21st CCLC staff will be debriefed and engaged in addressing challenges identified through evaluation activities. Finally, evaluations and findings will be shared electronically, such that the program can share reports with all stakeholders (e.g., school administrators, parents, and partners) to share information about the program and encourage feedback about ways to improve.

SHARING RESULTS WITH COMMUNITY: The Manatee County 21st CCLC program believes all stakeholders are part of the extended learning community. In order to help ensure the community receives and understands evaluation results, the formative summary and summative evaluations will be uploaded to the 21st CCLC website. In addition, should any member of the community wish to review the summative evaluation in person, a hard copy will be provided to all targeted schools (with permission of the principal). One of the most important methods of informing parents and more involved stakeholders within the community is through Advisory Board meetings and Adult Literacy Events. Following evaluation reports, the findings and recommendations will be presented to the Advisory Board for comment and feedback. In addition, the findings and recommendations will be presented during one of the adult literacy events immediately following the receipt of the evaluation reports.

MEASURABLE OBJECTIVES AND ASSESSMENTS: As required, the Manatee County 21st CCLC program has provided the required number of objectives on the Measurable Objectives and Assessments structured form – including both statewide standard

objectives and applicant-specified objectives. For each objective, as included on the Measurable Objectives and Assessments structured form, the Manatee County 21st CCLC program has detailed (in the space allowed) a rationale for the proposed benchmark, an assessment plan for when and how data will be assessed, and data collection methods to ensure accurate collection and reporting. All measurable objectives and assessments are attached on the required structured form.

3.9 Approved Program Activities

With 21st CCLC support, impoverished and high-risk students will have access to free services, held during the hours when school is not in session, which are designed to promote academic and personal success.

Homework Help: Will be delivered to all program participants, grades Kindergarten - 5th, for approximately 30 minutes daily. Certified staff will work with small groups and one-on-one to assist students with homework. Students will be grouped by grade level to aid the process. Peer-to-peer interaction will also support homework completion and allow students time to review, revise, and reflect on assignments. Staff will coordinate homework activities with regular school day teachers: The Site Coordinator will work with grade level Team Leaders to monitor homework assignments each week. This information will be shared with the afterschool staff, so they are aware of the assignment's students are expected to complete each day. This communication between the regular day teachers and afterschool staff is vital. How it improves student academic achievement: Ensuring students complete their homework and have access to additional instruction through certified teachers on a regular basis will support student academic improvement and achievement.

Academic Enrichment/Remedial Education Activities: Delivered to participants, grades Kindergarten - 5th for approximately 45 minutes daily.

•Reading, Language Arts/Literacy: Tailored to meet the needs of the students, this support will focus on the areas of reading that are typically the most challenging for this population, including: phonics, vocabulary, comprehension, and fluency. Materials to support these areas will be purchased. Certified Teachers will provide instruction and activities that include a wide range of teaching modalities to meet the learning styles of all students.

•Math: Certified Teachers will plan standards-based lessons targeting key concepts and skills that are typically the most troublesome, e.g. problem solving, fractions, and reasoning skills. Lessons will incorporate different learning styles to reach all students, and materials will support hands-on learning.

•Science/STEM: Students will engage in experiential education through a hands-on approach to problem solving using science, technology, engineering, and math. Because

this is a new educational experience for this school, professional development is included in the program design. Purchased materials include lesson plans geared for each grade level allowing students of all abilities to participate. In addition, we will implement the new program DimensionU. Through DimensionU students participate in a highly effective and engaging, interactive educational video game program for mathematics and literacy. DimensionU provides supplemental curriculum that aligns to state standards. In addition, it provides a complete tracking of student academic performance and product use statistics. The program will connect students not only at the local sites but also extends across to other enrichment-centered organizations. These networks can effectively help connect groups of students around a local community, region and even the country, in a safe, digitally rich and engaging environment that intrinsically encourages responsible decision making. STEM activities will be offered for approximately 45 minutes for at least 2 days a week.

•Third Grade Promotion: There are serious implications to a student's likelihood of graduating from high school when reading competency is not achieved by third grade.

Retention is not the first strategy or option for support. Students will be identified who are struggling to read as early as kindergarten, with frequent literacy screenings and parent notification/updates on progress. Students are given individual reading plans, home reading strategies and intervention support services through 21st CCLC, and reading progress is monitored and shared with parents at frequent intervals throughout the year.

•Social Emotional Learning-Responsible Decision Making: While students will demonstrate problem solving skills throughout all activities, specific to the SEL objective will be the implementation of Purpose Prep. Purpose Prep creates the framework for meaningful and needed conversations that open students up to discussing very important life issues and skills. The program helps to improve positive social interactions, improve SEL practices and abilities, reduces emotional distress and problem behaviors. In addition, Purpose Prep provides evaluations as well as professional development for staff. The Purpose Prep program empowers students to reach their full potential by facilitating an engaging learning experience that develops the whole child.

Personal Enrichment: Two personal enrichment's - Cultural Awareness and Health and Nutrition - will be delivered to participants, grades Kindergarten - 5th, for at least 30 minutes a day with some activities lasting approximately one hour.

•Cultural Awareness through the Arts and Music: The cultural awareness project will be ongoing throughout the year with each student having the opportunity to participate in lessons and activities that explore a variety of cultures through use of literature, music, and visual arts. Activities include a cultural study of various traditions, holidays, food,

and art and music. Students will be able to authentically demonstrate learning through musical performances, art projects, and/or presentations.

•Health and Nutrition: Activities include personal health and wellness. SPARK, a research-based physical education curriculum, provides students with inclusive, active movement opportunities that foster social and motor development. The program includes: cooperative, cultural and aerobic games, dances from the world, and skill/sport activities. In addition, the 21st CCLC Garden Project integrates reading, math, science and supports healthy eating and wellness. Students will learn about food production, proper eating habits, and nutrition as well as observe the growing cycle of various plants. As a culminating activity, students will prepare their harvest and present reflections. This project will last for approximately one quarter, and students in grades Kindergarten - 5th will participate on a daily basis for at least 30 minutes.

Improving student academic achievement: Activities will target areas in which students are underperforming to build competencies that will carry over to the regular school day. The activities complement the day-to-day learning, which follows the Florida Standards that guide classroom instruction. Staff will consult with FLDOE's listed standards and the school district's Curriculum Specialists to ensure that standards are incorporated and reinforced afterschool.

Supporting the regular school day: By referencing the district's curriculum pacing guides, and regularly communicating with the school day teachers, activities will better align with the daily instruction. Reading and math lessons during afterschool will complement the school day to support and reinforce concepts. Activities will be planned on a monthly basis and revised to stay in line with what students are learning and/or with areas needing additional support. Addressing different learning styles: The program will make learning fun as various teaching methods are employed to reach students of all learning styles. Direct instruction through both small groups and whole class will occur along with cooperative learning strategies, the use of educational games, technology, and hands-on materials. Students will have the opportunity to learn in different areas of the school including outdoors and through a less structured classroom setting.

Day in the Afterschool Program: begins at 3:15 p.m. with dismissal from the regular school day and supervised transition to the cafeteria. Attendance is taken, and a healthy, nutritious snack is provided. Note: snacks are managed through the cafeteria and provided by the National School Lunch Program. Students interact quietly or start homework. At 3:30 p.m. Certified Teachers pick their respective groups up from the cafeteria and head to classrooms for approximately 30 minutes of homework help. Students are grouped by grade level and stay within the ratio of 1:10. At 4:00 p.m. the groups begin academic enrichment, lasting about 45 minutes, which includes reading and math activities, project-based learning, and STEM. At 4:45 p.m. students move to

personal enrichment that also includes project-based learning time integrated with art and music, and activities related to health and wellness. Groups remain within the ratio of 1:20 and are led by enrichment teachers. Dismissal occurs at 6:00 p.m. and students may leave once signed out of the program by a parent or authorized adult. There will be a 21st CCLC Program bulletin board located near check-out to inform parents of the schedule, policies, and upcoming events.

3.10a Staffing & Professional Development

The program will be housed under the already existing Extended Day Enrichment Program that provides programming during non-school hours. An experienced Program Director will manage the implementation of the program and budget. The Program Director will report directly to the Deputy Superintendent of Instructional Services. Included on the program team is an experienced Junior Accountant/Bookkeeper reporting directly to the Program Director. All financial transactions will be approved by the Project Director, Deputy Superintendent, and the Finance Department. The bookkeeping services are an in-kind contribution, and a testament to the significant support the 21st CCLC Program will receive. A Collaboration Liaison will be responsible for coordinating with both sites as well as private schools as needed. These positions will be housed at the district's Professional Support Center.

The Program Director will hire a Site Coordinator at each site who is critical to properly implementing the 21st CCLC Program effectively, efficiently, and with fidelity. This process begins with the communication between the Program Director and the school site's Principal and their input.

Additional staff include Certified Teachers to facilitate all academic enrichment. Paraprofessionals will also be employed to support the required ratios and may lead personal enrichment activities. Once we have reviewed their qualifications, hiring of teachers/staff is determined by the Program Director with input from the Administration and Site Coordinator at each site. Job descriptions will be provided for Site Coordinators and Staff clearly outlining their responsibilities and a signature of acknowledgement is required. As a district based program, we have the lines of communication established for working with the teachers, administrators of the schools, as well as the administration at the district level which ensures the quality of our success. We have access to the school district's Human Resource Department system which conducts criminal background checks on all employees working directly with children. All district staff undergo a Level II background screening, and at least two staff members per center will have CPR certification.

The school district will recruit Certified Teachers from the current pool of teachers and paraprofessionals, who are highly qualified, trained, and experienced in working with students. These staff members participate in a number of professional developments

related to academic achievement through the district's Office of Professional Learning. Teachers hold teaching certificates in the State of Florida in Elementary Education, Middle Grades, or Secondary Education and are certified to teach reading, math, and science. The Paraprofessionals are highly qualified with at least 60 credit hours of college or hold an Associate's Degree. Many have additional certifications, degrees, special skills, and talents, thus adding to the positive development of students being served. Ongoing training will be provided by the Program Director should new staff be needed throughout the program. All staff will receive a Staff Handbook outlining guidelines and procedures.

3.10b Professional Development

Professional development plays an essential role in successful education improvement. On-going professional development for the staff will be provided throughout and will utilize advance methods to improve teacher/staff effectiveness which will result in student achievement. Addition development consists of increasing effectiveness with the program, increasing capacity to work with special populations, enhancing delivery of educational instruction and developing SEL by managing, harnessing emotions and control in the classroom day by day.

Staff includes a Site Coordinator at each school, a Program Director and Collaborator Liaison that monitors and observes staff offering feedback on the quality and effectiveness of instruction. The Site Coordinators and Teachers/Staff possess the knowledge and skills sufficient to assist participating children in meeting the State's performance standards.

All program staff will participate in quarterly professional development sessions specific to the 21st CCLC Program. The Program Director will conduct the initial orientation training in areas of: 21st CCLC Grant Requirements, Safety, Coordination with School Day, Partnership Development, Recruitment and Retention, Enrichment Resource Development, Data Collection and Documentation. Upon completion of this training, the site coordinators will be expected to train and support their colleagues in these areas. Training on goals, objectives, activities, procedures, and other policies will be ongoing, as needed. Additional training may also include CPR/First Aid, EZReports, Purpose Prep (SEL program), DimensionU program and STEM curricula in order to deliver an effective and successful program with fidelity. Facilitating guests speakers for training will be conducted by the Program Director.

Each staff member will have a professional development plan which will include the following topics: Emotional Support, Classroom Organization, Instructional supports; Working with Special Needs, Time Management and Dealing with the Difficult Parent. Additional professional development options are available for staff through SDMC, which is provided for no-cost.

The Program Director and Site Coordinator will monitor the professional development plan, meeting the training goals and implementation of best practices learned in the training. In addition, the Program Director will participate in the required statewide training along with one other staff person.

3.11 Facilities

Safe and easily accessible, the 21st CCLC STARS Grant is housed at two public elementary schools. Programs will have access to the following: cafeteria, multi-purpose room, media center, classrooms, art room, music room, and indoor/outdoor recreation areas including playground and field. Each of the two public schools are secured with cameras as well as facility gates surrounding the sites. In addition, each of the sites comply with the Americans with Disabilities Act and are equipped with handicap-accessible features. DCF licensure is not applicable as the program serves students Kindergarten-5th grade in public school facilities.

3.12 Safety and Student Transportation

Each site will maintain safety of students at all times through structured activities supervised by well-trained and caring School District of Manatee County staff. The program will meet hiring requirements set forth in the Florida Statutes, and practiced by the school district, by hiring qualified SDMC staff with appropriate certifications, completed background checks, and fingerprints; records are kept up-to-date as required by district policy. At least two staff members shall be present during program hours who are trained in CPR/First Aid.

Students will be monitored at all times, upon arrival to the program, between transitions and classes, and during dismissal. Staff members will take attendance and share the results with the attendance monitor before students can move to an after-school classroom. Attendance is taken through each transition. Each site will follow district-established policies and procedures for student safety in emergency situations. Safety drills will be practiced during program hours. Staff will document any illness or injury and provide a detailed report to the Site Coordinator who will contact parents. Each school facility has a secured entrance, and requires visitors to sign-in and have driver's license or state issued picture ID. Each facility also has security fencing, and cameras placed around the campus. All students must be signed-out by a parent /guardian or authorized adult who is listed on the registration form. Picture identification will be required.

Student Transportation to the after-school program is not necessary as the targeted schools are the 21st CCLC Program sites. Transportation home from the after-school program is the responsibility of the parents at each site. The district has a late pick-up policy. As part of registration, the parent/guardian is notified of the policy. If an

authorized adult has not shown by 6:30 p.m., and all emergency contacts have been exhausted, law enforcement will be contacted for help.

3.13 Sustainability

Since 21st CCLC funding is for a limited period, we will utilize resources available to help leverage additional funds in order to sustain the STARS afterschool program. Collaboration throughout the grant with community agencies will be continued along with seeking new partnerships.

An Advisory Board will be created by the Program Director and meet bi-annually regarding program development, implementation, monitoring, evaluation and decision making. Ongoing communication protocols between the partners are also in place including in-person and virtual meetings. Members will include site specific school administrators, parents, student advisor, teachers, and other diverse members of the community. The 21st CCLC Advisory Board is able to make recommendations on how the program will be implemented. Documentation (minutes and signatures of attendees) of these meetings will be kept for verification.

We will utilize the Advisory Board to help lead the partners to create a sustainability plan in the beginning of the grant. Using the sustainability workbook, published from the Afterschool Alliance, The Road to Sustainability, the partnership will build a more diverse sustainability plan. Through the work of the district's STARS Grant Advisory Board, the school district's Grant Resources Specialist, and partnerships additional funding sources such as state and federal grants will be sought to offset program costs. Sustainability is also tied into the program's summative and formative evaluation.

We will continue to work with current partnerships such as the Extended Day Enrichment Program, Manatee Education Foundation and the UF/FAS Extension Family Nutrition Programs. In addition, additional partnerships will be pursued to support the program in years 3-5; the level of services will not be impacted. To build sustainability, the program's impact and positive outcomes will be disseminated on a regular basis to build community awareness and support.

FLORIDA'S 21ST CENTURY COMMUNITY LEARNING CENTERS

Appendix A
2026-27 Continuing Improvement Form (CIF)

Agency Name:	Manatee County School District	**Project Name:**	STARS Grant – Ballard/Samoset
Project Number	7CRN4		

Reason(s) for the change: The changes outlined below are to establish the correct number of days and hours of operation to align with the school district's approved academic calendar for the 2026-2027 school year. There are no other changes planned or expected.

This change includes: ☐ Additions ☐ ~~Deletions~~ ☐√ Both

Underscore reflects additions to the previous narrative.
~~Cross-out~~ reflects deletions of language in the previous narrative.
√ reflects there are both additions and deletions.

Section 1: Project Abstract/Summary

Adjust the number of days of operation -The School District of Manatee County's STARS (Students That Are Reaching Success) Grant provides services to two school sites serving high-risk populations of students. Ballard Elementary and Samoset Elementary will serve 85 students after-school at each site in Kindergarten through 5th grade, Monday-Friday, for 171 regular days/9 early release days. Hours of operation are 3:15PM-6:00PM regular days and 1:30PM-6:00PM on early release days. Each site offers daily homework help, academic enrichment, personal enrichment, socio-emotional learning, STEM, arts, and physical education. Activities address the goal of increased academic achievement.

Section 7: Times and Frequency of Service Provision for Students and Adult Family Members

Adjust the number of days of operation - Ballard Elementary and Samoset Elementary will provide afterschool services to 85 students at each site in Kindergarten through 5th grade, Monday-Friday, for 180 days. Hours of operation will be 3:15PM – 6:00PM with the exception of the 9 early release days which will operate 1:30PM – 6:00PM. Each site offers daily homework help and academic enrichment, personal enrichment, socioemotional learning,

STEM, arts, and physical education. Site Profiles Worksheets have been completed for each site and included as attachments. Sample Schedules have been provided as attachments to the grant application. These sample schedules match the times and frequencies of activities described herein.

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

2026-27 SITE PROFILE WORKSHEET (SPW)

Agency Name	Manatee County School District		**Project Number**		
Site Name	Ballard Elementary School			**Zip Code**	34205
Site Address:	912 18th Street West	**City**	Bradenton	**County**	Manatee
Site Contact Name:	Cassandra King	**Phone**	941-708-8400	**Email**	kingc@manateeschools.net

TARGET SCHOOLS									
School Name	**School-wide Information**			**# Targeted Students**					
	Grades Served by School	**Enrollment**	**Free and Reduced Lunch Rate**	**Grades Served by Program**	**BS**	**AS**	**SUM**	**W**	**H**
Ballard Elementary School	PreK-5	421	100%	K-5	0	85	0	0	0
				TOTAL	**0**	**85**	**0**	**0**	**0**

BEFORE SCHOOL SITE OPERATIONS						
Start Date		**End Date**		**Total Number of Service Days**		
Non-service days						
	Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Total hours of Before School services per typical week.**
Start Time						
End Time						
Hours						

AFTER SCHOOL SITE OPERATIONS						
Start Date	8/10/2026	**End Date**	5/27/2027	**Total Number of Service Days**		180
Non-service days	9/7/26, 10/12/26, 11/11/26, 11/23-27/26, 12/21/26-1/5/27, 1/18/27, 2/15/27, 3/15-19/27, 3/26/27					
	Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Total hours of After School services per typical week.**
Start Time	3:15 PM	3:15 PM	3:15 PM	3:15 PM	3:15 PM	
End Time	6:00 PM	6:00 PM	6:00 PM	6:00 PM	6:00 PM	
Hours	2.75	2.75	2.75	2.75	2.75	13.75
Early Release Dates	9/25/26, 10/2/26, 10/28/26, 2/10/27, 2/26/27, 3/11/27, 5/25-27/27		**Total Service Days**	9	**Hours/Day**	4.5

WEEKEND, HOLIDAY, SCHOOL BREAK SITE OPERATIONS					
Service days					
	Holidays/Break	**Total number of Holiday, School Break service days.**		**Saturday**	**Total number of Weekend service days.**
Start Time			**Start Time**		
End Time			**End Time**		
Hours			**Hours**		

SUMMER SITE OPERATIONS							
Start Date		**End Date**		**Total Number of Service Days**			
Non-service days							
	Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**	**Total hours of Summer services per typical week.**
Start Time							
End Time							
Hours							

ADULT FAMILY MEMBER SERVICES			
Describe Frequency, Duration, and Dosage:	Adult Family Member Services will be provided at least quarterly and will last approximately one hour. Five events are planned to include an orientation meeting at the beginning of the year and one during each quarter of the school year.		
Total Number of Sessions	5	**Total Number of Adult Family Members Served**	15

STUDENT/TEACHER RATIO			
Academic Ratio	1:10	**Enrichment Ratio**	1:20

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

2026-27 SITE PROFILE WORKSHEET (SPW)

Agency Name	Manatee County School District		**Project Number**		
Site Name	Samoset Elementary School			**Zip Code**	34208
Site Address:	3300 19th Street East	**City**	Bradenton	**County**	Manatee
Site Contact Name:	Deelah Jackson	**Phone**	941-708-6400	**Email**	Jacksond3@manateeschools.net

TARGET SCHOOLS									
School Name	**School-wide Information**			**# Targeted Students**					
	Grades Served by School	**Enrollment**	**Free and Reduced Lunch Rate**	**Grades Served by Program**	**BS**	**AS**	**SUM**	**W**	**H**
Samoset Elementary School	PreK-5	583	100%	K-5	0	85	0	0	0
				TOTAL	**0**	**85**	**0**	**0**	**0**

BEFORE SCHOOL SITE OPERATIONS						
Start Date		**End Date**		**Total Number of Service Days**		
Non-service days						
	Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Total hours of Before School services per typical week.**
Start Time						
End Time						
Hours						

AFTER SCHOOL SITE OPERATIONS						
Start Date	8/10/2026	**End Date**	5/27/2027	**Total Number of Service Days**		180
Non-service days	9/7/26, 10/12/26, 11/11/26, 11/23-27/26, 12/21/26-1/5/27, 1/18/27, 2/15/27, 3/15-19/27, 3/26/27					
	Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Total hours of After School services per typical week.**
Start Time	3:15 PM	3:15 PM	3:15 PM	3:15 PM	3:15 PM	
End Time	6:00 PM	6:00 PM	6:00 PM	6:00 PM	6:00 PM	
Hours	2.75	2.75	2.75	2.75	2.75	13.75
Early Release Dates	9/25/26, 10/2/26, 10/28/26, 2/10/27, 2/26/27, 3/11/27, 5/25-27/27		**Total Service Days**	9	**Hours/Day**	4.5

WEEKEND, HOLIDAY, SCHOOL BREAK SITE OPERATIONS					
Service days					
	Holidays/Break	**Total number of Holiday, School Break service days.**		**Saturday**	**Total number of Weekend service days.**
Start Time			**Start Time**		
End Time			**End Time**		
Hours			**Hours**		

SUMMER SITE OPERATIONS							
Start Date		**End Date**		**Total Number of Service Days**			
Non-service days							
	Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**	**Total hours of Summer services per typical week.**
Start Time							
End Time							
Hours							

ADULT FAMILY MEMBER SERVICES			
Describe Frequency, Duration, and Dosage:	Adult Family Member Services will be provided at least quarterly and will last approximately one hour. Five events are planned to include an orientation meeting at the beginning of the year and one during each quarter of the school year.		
Total Number of Sessions	5	**Total Number of Adult Family Members Served**	15

STUDENT/TEACHER RATIO			
Academic Ratio	1:10	**Enrichment Ratio**	1:20

DOE ATTESTATION (Program and Grants Management)
The cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

FLORIDA DEPARTMENT OF EDUCATION

March 2025

DOE ATTESTATION (Program and Grants Management)
The cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

PROJECT AMENDMENT REQUEST

A) Name of Eligible Recipient/Fiscal Agent:	B) DOE Assigned Project Number:	C) TAPS Number:	D) Indirect Cost Plan Type
School District of Manatee County	410-2447C-7CRN4	27B146	N/A

AMENDMENT Number:

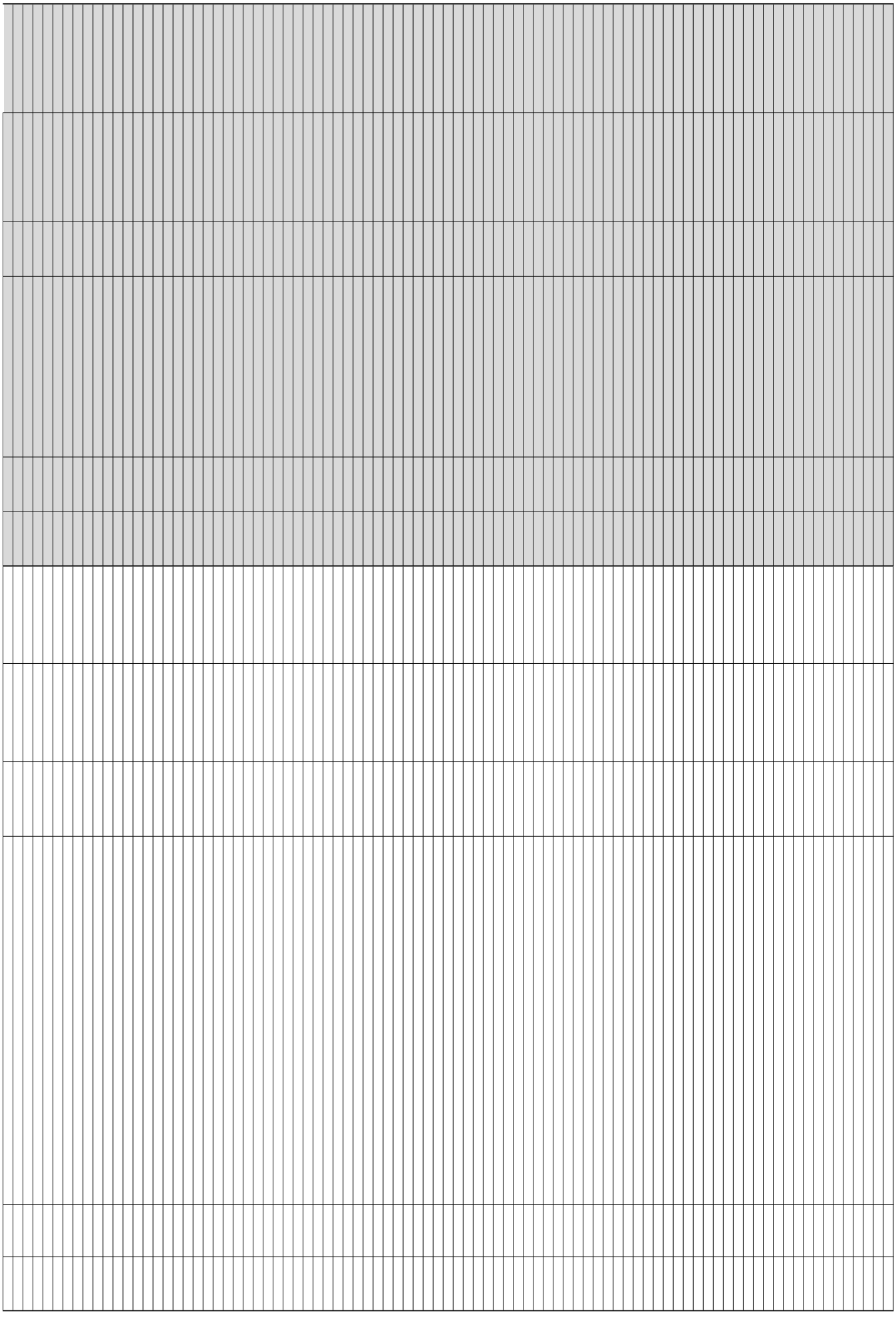
Total Project Amount Currently Approved: $ 350,870.00

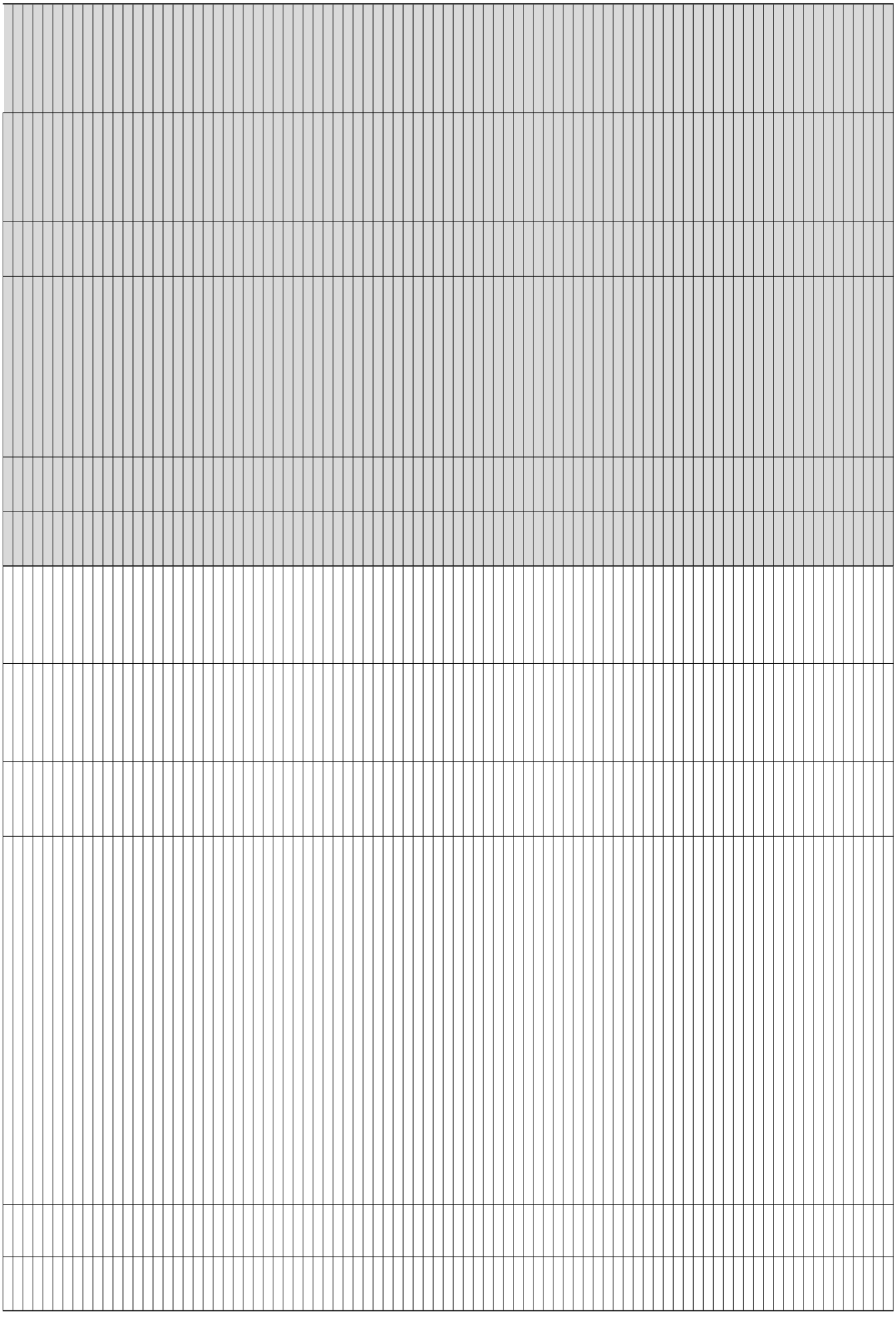
E) Requested Allocation:	$350,870.00	F) Estimated Roll Forward (If applicable)	$0.00	Total Funds Requested:	$350,870.00

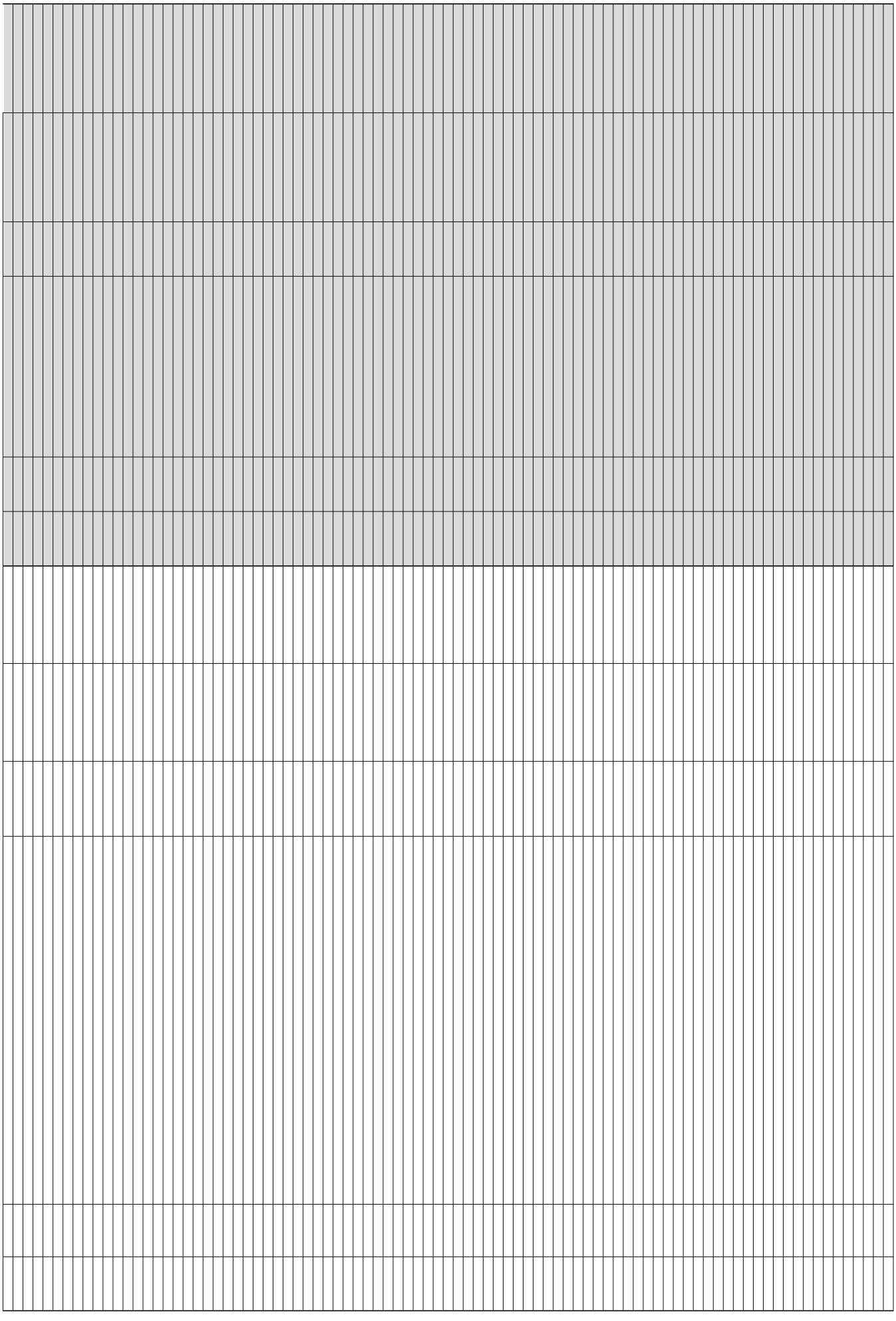
Total Project Amount resulting from the Budget Amendment: $ 350,870.00

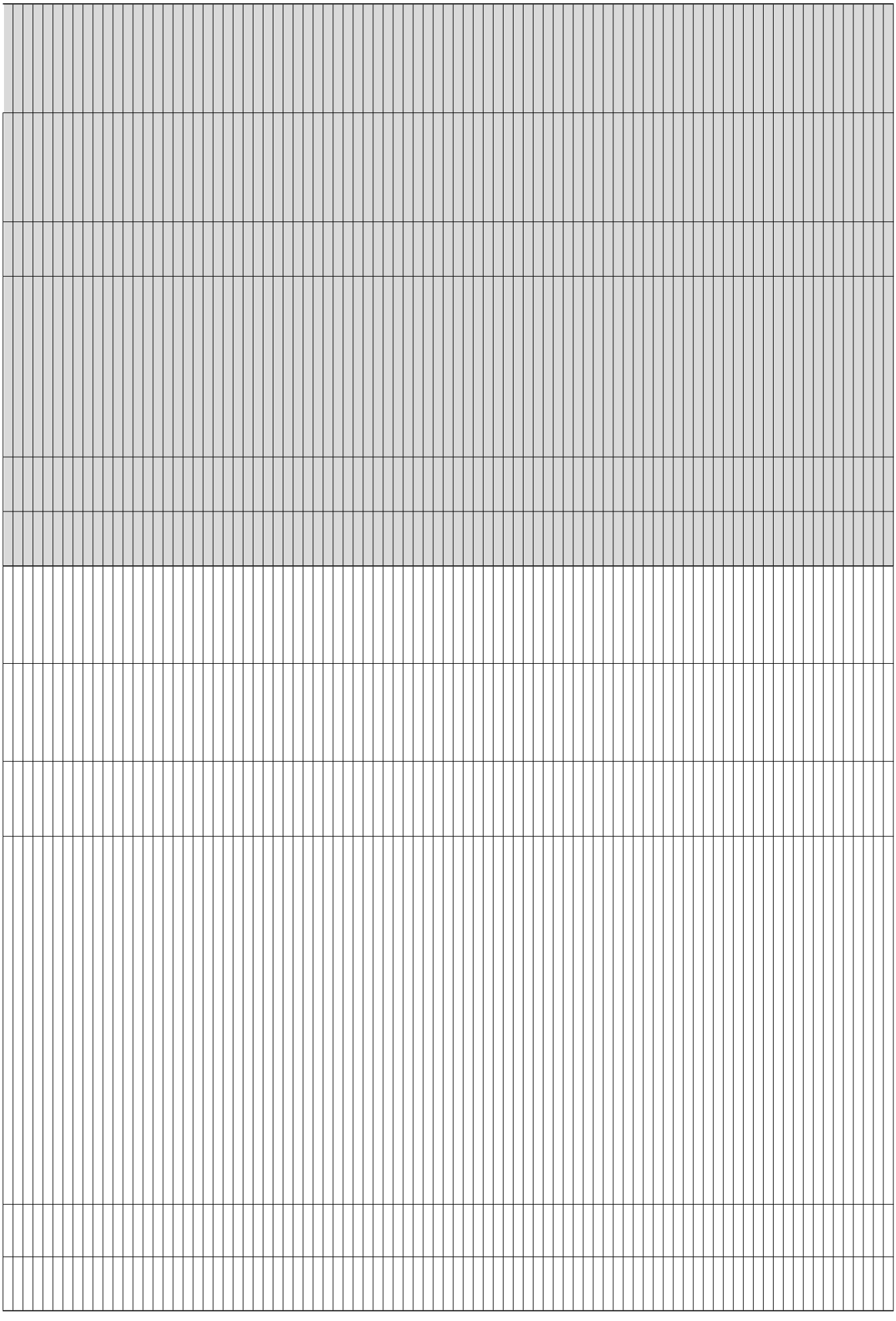
1) Function	2) Object	3) Account Title and Narrative	4) FTE (If applicable)	5) Amount	6) % Allocated to This Project (if applicable)	7) If revisions are needed to the Function/Object codes or Funds Type: FUNCTION	7) If revisions are needed to the Function/Object codes or Funds Type: OBJECT	8) Budget Narrative for Line Change	9) FTE (If Applicable)	10) Amount Increased / Decreased	Amended Line Total
6300	160	**PT Salaries: Project Director** One part-time Project Director responsible for overseeing all aspects of the 21st CCLC Program. The Project Director will assist with program schedule and design, coordinate program evaluation, assist with data collection, review and submit monthly and quarterly deliverables, attend meetings, assist with family member services planning and implementation, collaborate with school principals and review and approve monthly payroll and program purchases. The Project Director will provide leadership and oversight, conduct site visits, and provide professional development and training for Site Coordinators and other 21st CCLC staff. The Project Director will oversee year-end data collection, summative reports, and other year end duties outside of 11 month contract. 1 PD x 5 Hrs/Week x $47/Hr x 5 weeks = $1,175 50% Administrative = $588 50% Evaluation = $587 *Provided In-Kind by the District*	0.05	$0.00	100%						
6300	200	**Fringe Benefits: Project Director** 21st CCLC Program portion of retirement (14.07%), FICA (7.65%) and workers' compensation benefits (1.0%) for 1 Project Director. $1,175 x 22.72% = $267 50% Administrative = $134 50% Evaluation = $133 *Provided In-Kind by the District*		$0.00	100%						
5100	160	**PT Salaries: Site Coordinator** Two part-time Site Coordinators will be present at the 21st CCLC Program sites during all program hours. Site Coordinators are required to have teaching experience, and certification in First Aid/CPR. Site Coordinators will regularly report to the school's principal and Program Director. Site Coordinators will be responsible for the supervision of staff and students including: sign-in/sign-out, coordinate staff and student schedules, distribute materials and supplies, collect and record attendance and other required data, and coordinate with regular school day teachers. Hours are included for pre-program planning and preparation and post-program wrap up with the Program Director to ensure data and other program information is submitted on time. Hourly rates for Teachers range from $28-$52 per hour. Average rate for this position is $45/hr. Site Coordinators = 1,470 hours per year/10 month. After School 2 SC x $45/hr x 3 hrs/day x 171 days = $46,170 2 SC x $45/hr x 4.5 hrs/day x 9 days = $3,645 Planning: 2 SC x $45/hr x 3 hrs/day x 5 days = $1,350 Evaluation, 2% = $1,023	0.69	$51,165.00	100%						
5100	200	**Fringe Benefits: Site Coordinator** 21st CCLC Program portion of retirement (16.85%), FICA (7.65%) and workers' compensation benefits (1.00%) for 2 Site Coordinators. $51,213 x 25.50% = $13,047 2% Evaluation = $261		$13,047.00	100%						
5100	160	**PT Salaries: Academic Teachers** Part-time Certified Teachers to teach academic enrichment activities including Reading, Math, and Science, Project Based Learning, Theme Based Instruction, Homework Help, Tutoring, and STEM. Planning days are inlcuded. Hourly rates for Certified Teachers range from $28-$52 per hour. Average rate is $37 per hour. Certified Teachers = 1,470 hours per year/10 month. **Ballard Elementary** After School 2 Teachers x 171 days x 2.25 hrs/day x $37/hr = $28,471.50 2 Teachers x 9 days x 3.5 hrs/day x $37/hr = $2,331 Planning 2 Teachers x $37/hr x 1.5 hr/day x 8 days = $888 **Samoset Elementary** After School 2 Teachers x 171 days x 2.25 hrs/day x $37/hr = $28,471.50 2 Teachers x 9 days x 3.5 hrs/day x $37/hr = $2,331 Planning 2 Teachers x $37/hr x 1.5 hr/day x 8 days = $888	0.98	$63,381.00	100%						
5100	200	**Fringe Benefits: Certified Academic Teachers** 21st CCLC Program portion of retirement (16.85%), FICA (7.65%), and workers' compensation benefits (1.0%) for Certified Academic Teachers. $63,381 x 25.50% = $16,162		$16,162.00	100%						

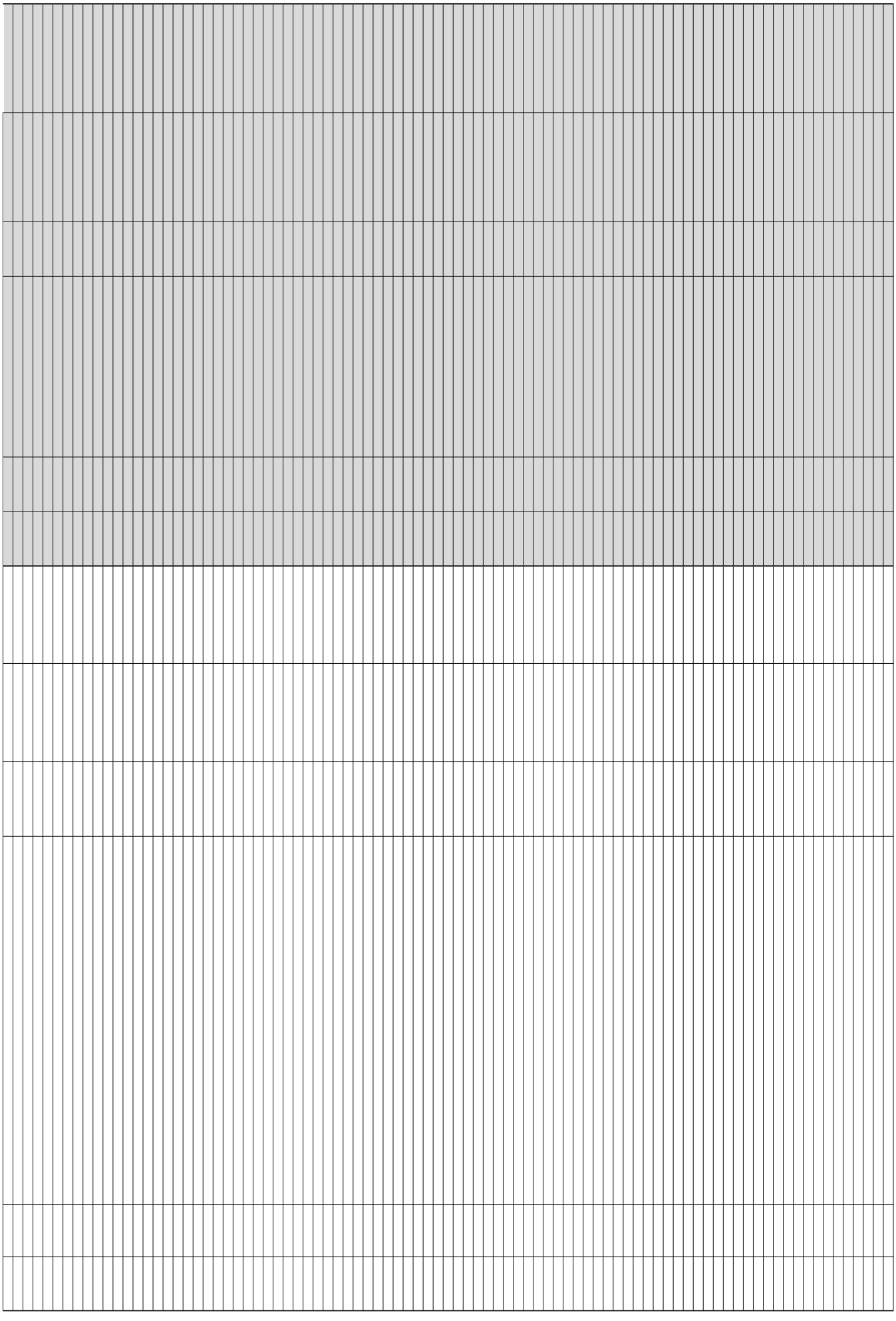
5100	160	**PT Salaries: Enrichment Teachers** Other part-time Certified Teachers and paras to teach personal enrichment activities including Project Based Learning, Theme Based Instruction, Health & Wellness and Art & Music Education. Planning days are inlcuded. Hourly rates for Certified Teachers range from $26-$50 per hour. Average rate is $37 per hour. Other Certified Teachers = 1,470 hours per year/10 month. **Ballard Elementary** After School 2 Teachers x 171 days x 2 hrs/day x $37/hr = $25,308 2 Teachers x 9 days x 3.5 hrs/day x $37/hr = $2,331 Planning 2 Teachers x $37/hr x 1.5 hr/day x 8 days = $888 **Samoset Elementary** After School 2 Teachers x 171 days x 2 hrs/day x $37/hr = $25,308 2 Teachers x 9 days x 3.5 hrs/day x $37/hr = $2,331 Planning 2 Teachers x $37/hr x 1.5 hr/day x 8 days = $888	0.98	$57,054.00	100%							
5100	200	**Fringe Benefits: Enrichment Leaders** 21st CCLC Program portion of retirement (16.85%), FICA (7.65%), and workers' compensation benefits (1.00%) for Enrichment Leaders. $57,054 x 25.50% = $14,549		$14,549.00	100%							
5100	160	**PT Salaries: Paraprofessionals** Part-time Paraprofessionals to assist Academic Teachers and actively participating 21st CCLC program students in classrooms and labs exclusively during 21st CCLC program hours. Paraprofessionals will ensure that ratios remain within required levels. Paraprofessionals may lead some of the personal enrichment activities. Average paraprofessional pay is $26/hour. Paraprofessionals = 1,372 hours per year/10 month. **Ballard Elementary** After School 3 Paras x 171 days x 3 hrs/day x $26/hr = $40,014 3 Paras x 9 days x 4.5 hrs/day x $26/hr = $3,159 **Samoset Elementary** After School 3 Paras x 171 days x 3 hrs/day x $26/hr = $40,014 3 Paras x 9 days x 4.5 hrs/day x $26/hr = $3,159	1.86	$86,346.00	100%							
5100	200	**Benefits: Fringe: Paraprofressionals** 21st CCLC Program portion of retirement, FICA, and workers' compensation benefits for Paraprofessionals. (Retirement, 16.85%, FICA, 7.65%; Workman's Comp., 1.00%) $86,346 x 25.50% = $22,018		$22,018.00	100%							
6400	160	**Salaries: Professional Development** Professional Development and training hours for 21st CCLC Staff. Funds will be used for training on 21st CCLC Program, Project Based Learning, STEM, and program implementation. Professional Development and training will be provided by the District Project Director, Site Coordinator, and/or other qualified district staff. 16 staff x 4 hrs x 4 days x $20/hr = $5,120 *Provided In-Kind by the District*		$0.00	100%							
6400	200	**Fringe Benefits: Professional Development** 21st CCLC Program portion of retirement (16.85%), FICA (7.65%), and workers' compensation benefits (1.00%) for professional development. $5,120 X 25.50% = $1,306 *Provided In-Kind by the District*		$0.00	100%							
6300	330	**Travel: In State** Travel to attend the statewide Nita M. Lowey 21st CCLC TA meetings in Orlando, Florida, to included two Nita M. Lowey 21st CCLC staff. 2026 2027 Fall TA Meeting Lodging: 2 rooms x $225/night x 3 nights = $1,350 Mileage 1 car x 240 miles x$0.445 = $107 Meals: 2 staff x $36/day x 4 days = $288 Parking: $15/day x 4 days = $60 2027 Spring Regional Meeting Mileage: 1 car x 240 miles x$0.445/mile - $107 Meals: 2 staff x $36/Day x 1 Day = $72 Parking: $15/day x 1 day = $15 Total $1,999.00 *Provided In Kind by the Extended Day Enrichment Program (EDEP)*		$0.00	100%							
5100	390	**Printing** Printing costs for program operation and educational materials exclusively for use by actively participating 21st CCLC Program staff and students attending 21st CCLC Program academic and enrichment activities. 2 sites x $250/site = $500		$500.00	100%							
5100	510	**Materials & Supplies** Supplies and materials to support academic and enrichment activities including: workbooks, chart paper, STEM consumables, gardening supplies, copy paper, construction paper, pencils, markers, crayons, colored pencils, notebook paper, erasers, file folders, scissors, pens, staples, clips, composition books, spiral notebooks, chart paper, highlighters, posters and display boards. 85 students x $49.15/student x 2 sites = $8,356		$8,356.00	100%							
7200	792	**Indirect Costs** The states negotiated indirect cost rate is at 5.50%. The indirect cost for the grant was calculated based on allowable direct cost, not to exceed the established 10% administrative cap. 100% Administrative = $18,292		$18,292.00	100%							











New Line Items Added through Amendment Request

As these line items are created during an amendment request. Please enter the required information in the coinciding amendment field.

New Line Items Added through Amendment Request

0 Amendment Totals:		$ -

AGENDA ITEM NO. 10.8

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Agreement between Big Brothers Big Sisters of the Suncoast and the School District of Manatee County (No Financial Impact)

Executive Summary
This is the multi-year agreement between Big Brothers Big Sisters of the Suncoast and the School District to provide mentoring services to our students. There is no financial impact.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Recommendation
The Superintendent recommends approval of the agreement between Big Brothers Big Sisters of the Suncoast and the School District of Manatee County (No Financial Impact).

Financial Impact
(No Financial Impact)

Contact
Submitting Department: Administration
Initiated by: Kevin Chapman

Attachments:
SDMC Agreement 20260715
SDMC Agreement Rider 20260715

Agreement

Big Brothers Big Sisters of the Sun Coast, Inc.
5731 Rosin |Way
Sarasota, FL 34233
(941) 488-4009

&

The School Board of Manatee County
215 Manatee Ave. West
Bradenton, Florida 34205
(941) 708-8770

This agreement is entered into by and between Big Brothers Big Sisters of the Sun Coast, Inc. ("Big Brothers Big Sisters") and the School Board of Manatee County, Florida (the "Board"), for the school year 2026-2027 this 1st day of July 2026, and shall automatically renew on an annual basis unless otherwise terminated.

Purpose: To provide mentoring services to students enrolled in Manatee County Schools.

Big Brothers Big Sisters agrees to:

Big Brothers Big Sisters agrees to follow The School District of Manatee County's protocols:

1. Administer the BBBS mentoring program.

2. Screen every Big Brother and Big Sister applicant according to the National Standards and Procedures of Big Brothers Big Sisters of the Sun Coast, Inc., and Big Brothers Big Sisters of America. This screening shall include Orientation, In-depth Interview, Reference Checks, Police Background Checks and Fingerprinting as more fully set forth below.

3. Provide volunteer training for each accepted Big Brothers Big Sisters Volunteer.

4. Assess each student who is referred to the BBBS program. This assessment includes Orientation, Interview, and School Assessment.

5. Match a Big Brothers Big Sisters volunteer with a student referred to the BBBS program and share with the appropriate school personnel, the results of the matches.

6. Provide agency activities for all BBBS matches.

7. Provide on-going supervision for all BBBS matches.

8. Assure that each of its volunteers assigned hereunder has been fingerprinted and processed by the State Department of Law Enforcement and the Federal Bureau of Investigation for criminal background checks. As per the Jessica Lunsford Act, more fully incorporated herein. Report the results of all such background investigations and fingerprinting in writing to the District.

9. Big Brothers Big Sisters shall abide by all state and federals laws and regulations governing student privacy and shall maintain the confidentiality of any grades transmitted to it by the Board in a confidential manner and hereby agrees not to discriminate, distribute, or communicate

said grades to any individual, organization or any such person who does not evaluate such information under the agreement.

10. Hold harmless, indemnify, and defend the Board , its agents, servants, employees, in their official and individual capacity, from demand, claim, suit loss, cost, expense or damage which may be asserted, claimed or recovered against or from the Board, its agents or employees , in their official or individual capacity: by reason of any damage to property or injury or death of any person which arises out of it, is incident to, or in any manner connected with this agreement, specifically including the Board's routine day-to-da y supervision of volunteers. This provision shall survive termination of this agreement and shall be binding on the parties, successors, representatives and assigns and cannot be waived or varied.

11. Provide pay for and maintain a minimum of $1,000,000 comprehensive general liability insurance by an insurance company acceptable to Board who are duly licensed and authorized by the Department of Insurance of the State of Florida to transact the appropriate insurance business in the State of Florida naming the Board as an additional insured. In addition, provide Worker's Compensation insurance. If any insurance provided pursuant to the Agreement expires prior to the completion of the Services required hereunder, renewal Certificates of Insurance and, if requested by Board, copies of the renewal policies and applicable additional insured endorsements, shall be furnished to Owner fifteen (15) calendar days prior to the date of expiration. Big Brothers Big Sisters shall deliver to Board properly executed Certificate of Insurance forms and required additional insured endorsements in form acceptable to Board upon execution of this agreement and any time during the term of the Agreement upon request. Board shall also be furnished with full copies of all policies upon request.

12. Abide by all District rules and policies related to all matters involving this agreement.

13. The parties shall not discriminate against any employee, participant, or student, in the performance of the duties and responsibilities and obligations under this agreement because ofrace, age, religion, color, gender, national origin, marital status, disability or sexual orientationunder all statutes and regulations of the State of Florida and the United States.

14. Provide each school with the Big Brothers Big Sisters of the Sun Coast, Inc. CB/BBBS/Site Based Mentoring Program Application/Permission Form, whereby the parent(s) or guardian signature must be notarized or signed and witnessed in the presenceof a staff member at the participating school.

15. Provide a copy of the executed Permission Form to the District.

16. Provide the District with a complete list of mentor matches, providing an updated list as the list is updated.

Big Brothers Big Sisters agrees to transmit to the District the student names, grade levels, and schools in an Excel spreadsheet format, two weeks prior to each Record Day.

The Board agrees to:

1. To the extent permitted by law and FERPA, refer to Big Brothers Big Sisters students who have an identified need for a mentor.
2. Procure the permission of the parent/guardian for the students' participation in the BBBS Program, using the School/Site Based Mentoring Program Application/Permission Form, provided by Big Brothers Big Sisters, whereby the parent(s) or guardian signature must be notarized or signed and witnessed in the presence of a staff member at the participating school.
3. Assist with the scheduling of the mentoring time between the students and the Big BrothersBig Sisters mentor.
4. Provide space for mentors and students to meet.

5. Provide an area for training volunteer mentors.
6. The School District of Manatee County will provide BBBSSC student report cards and behavioral feedback for measuring outcomes if needed , and with parental permission to release such information.

Use of Data: The data to be collected and analyzed, and then shared with the provider to be used to:

- Evaluate progress of the initiatives and programs
- Share progress
- Inform next steps

Timeline for data dissemination: Quarterly Report Card dissemination for BBBS youth.

Other Provisions:

COMPLIANCE WITH JESSICA LUNSFORD ACT:

The School District of Manatee County and State of Florida, requires all contractors/subcontractors to comply with the Jessica Lunsford Act (JLA) which consists of a level II background screening via fingerprinting. Vendors, individuals or entities under contract with the School Board of Manatee County required to go on school grounds when students are present, must comply with the requirements of the law and agree to indemnify and hold harmless the School Board of Manatee County for any claims made against the School Board related to the failure to comply with Florida Statute Section 1012.465 and Section 1012.32 Florida Statutes. Information on JLA requirements and how to comply can be accessed at:

http://www.manateeschools.net/pages/SDMC/Departments/District_Support_Services/Purchasing/Jessica_Lunsford_Act

SOVEREIGN IMMUNITY:

The parties acknowledge and agree that the School Board of Manatee County, Florida, as an agency of the State of Florida, is a sovereign entity that is by law immune from suit except to the extent specified in 768.28 of Florida Statutes. No provision of the agreement shall constitute, or be interpreted as, a waiverof sovereign immunity, and all defenses relative to sovereign immunity shall be preserved.

PUBLIC RECORDS:

IF THE PROVIDER HAS QUESTIONS REGARDING THE APPLICABILITY OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS:

Records Custodian
215 Manatee Avenue W. Bradenton,
Florida, 34205
(941) 708-8770
Publicrecords@manateeschools.net

CONFIDENTIALITY:

Confidentiality is pursuant to Florida Public Records Act and all Federal, State and Local Statutes, including but not limited to Trademark Protection, Copyright protection, Family Educational Rights and Privacy Act of

1996, Health Insurance Portability and Accountability Act of 1996, Family Medical Leave Actof 1993, Americans with Disabilities Act of 1990, and Genetic Information Non Discrimination Act of 2008.

STUDENT RECORDS:

FERPA is a federal law that protects the privacy of student education records, and the PII contained therein, maintained by educational agencies or institutions or by a party acting for the agencies or institutions. The FERPA statute is found at 20 U.S.C. § 1232g and its implementing regulations are set forth at 34 CFR Part 99. FERPA applies to all educational agencies and institutions that receive funds under any program administered by the Secretary of the U.S. Department of Education (Department).

It is expressly understood that the services provided by Big Brother Big Sisters do not fall within any exception to FERPA. The School District of Manatee County will not provide any student school records absent a written authorization for each and every student. The District is under no obligation to provide any specific school data for tests, grades or student growth to the Big Brothers Big Sisters, nor any other outside entity on behalf of the Big Brothers Big Sisters.

TERMINATION:

Either party to this agreement may terminate the agreement with 30 days written notice to:

If to Big Brothers Big Sisters: **Big Brothers Big Sisters of the Sun Coast, Inc.**
5731 Rosin Way
Sarasota, FL 34223

If to the Board: **The School Board of Manatee County**
215 Manatee Ave. West
Bradenton, Florida 34209

ENTIRE AGREEMENT:

This agreement constitutes the entire agreement between the parties and supersedes all prior agreements, proposals or representations, whether written or oral, concerning its subject matter. This agreement may be executed in one or more counterparts, each of which will be deemed anoriginal and all of which will constitute one and the same instrument. The terms of this agreement will supersede any conflicting terms in any counterpart, exhibit or attachment. No modification, amendment, or waiver of any provision of this agreement will be effective unless in writing and signed by both parties. Notice is by writing sent certified mail. In the event of conflict, the terms of this agreement shall govern.

BIG BROTHERS BIG SISTERS OF THE SUN COAST, INC.

By: _____ 7/15/26_
Kamala Martinez, President/CEO Date
Big Brothers Big Sisters
of the Sun Coast, Inc.

THE SCHOOL BOARD OF MANATEE COUNTY

By: _____ _____
Cindy Spray Date
Board Chair

By: _____ _____
Dr. Laurie Breslin Date
Superintendent

SCHOOL BOARD OF MANATEE COUNTY

Rider to Agreement

TERMS AND CONDITIONS:

1. **CONFLICTING TERMS: Notwithstanding any provision to the contrary in the agreement to which this Rider is attached and made a part of, the parties hereby agree that in the event of a conflict between the terms of the agreement and the terms of this rider, this rider shall control.**

2. **COMPLIANCE WITH JESSICA LUNSFORD ACT:** Contractor and their subcontractors shall comply with the Jessica Lunsford Act (JLA). Contractor/subcontractor shall comply with Sections 1012.465, 1012.467, 1012.468, Florida Statutes, and all other applicable Florida laws governing background screening requirements, fingerprinting and criminal history checks. Contractor, Contractor's personnel and subcontractors who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds shall meet the screening requirements of Section 1012.32, Florida Statutes. Contractor hereby indemnifies and holds harmless the District for any claims made against the District related to the failure of Contractor or Contractor's personnel or subcontractors to comply with any of the laws referenced in this paragraph or related to Contractor's obligation to comply with the Jessica Lunsford Act and Florida law governing background screening requirements.

   For information on JLA, requirements visit http:/ /www.manateeschools.net/jessicalunsford. The Contractor information sheet, addendum A, must be completed and returned with the signed contract where the contractor is performing services on any District property.

3. **CHILD NEGLECT:** The Contractor and its agents and employees shall be subject to the requirements of §39.201, Florida Statutes, that requires the duty to report all actual or suspected cases of child abuse, abandonment or neglect to the statewide toll-free telephone number of the central abuse hotline.

4. **INDEMNIFICATION:** Contractor shall defend, indemnify and hold harmless District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members from any and all liability, losses or damages, including attorneys' fees and costs of defense, which District, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the performance of this Agreement by the Contractor, its employees, officers and agents. The parties agree to promptly notify one another of any claims and to cooperate in the defense of all claims towards a goal of settling or otherwise disposing of all claims in a manner that is mutually agreeable to both parties. To the extent permitted by law, each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the performance of this Agreement. Notwithstanding anything contained herein to the contrary, if any provision of this Agreement or its incorporated exhibits obligates the District to indemnify the Contractor, District's obligation to indemnify the Contractor shall only be to the extent permitted by law and subject to the applicable limitations set forth in Section 768.28, Florida Statues.

5. **INSURANCE:** The Contractor shall furnish the District with proof of:

   (1) Statutory Limits of Worker's Compensation in compliance with Chapter 440, Florida Statute, if required.
   (2) Comprehensive General Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence.
   (3) a. Automobile Liability Insurance in an amount equal to or greater than $1,000,000.00 per person.
   b. Automobile Liability Insurance equal to or greater than $1,000,000.00 per occurrence for property damage or $1,000,000.00 combined single limit.
   (4) Contractual Liability Insurance in an amount equal to or greater than $1,000,000.00 per occurrence. Policy must include endorsement for indemnification in the event third party damages are sought against the School District.
   (5) Completed Operations Endorsement equal to or greater than $1,000,000.00 per occurrence.
   (6) Independent Contractors Endorsement in an amount equal to or greater than $1,000,000.00 per occurrence.

   Certificate(s) of Insurance listing The School District of Manatee County, Florida, as an additional insured must be received by District's Risk Manager within 10 days after the Effective Date of this Agreement. Any policy shall include substantially the following provision: The School District of Manatee County, Florida, shall be furnished written notice 30 days in advance of the effective date of any reduction in or cancellation of this policy." Contractor shall immediately notify District upon lapse in coverages required by this Agreement or cancellation of any of the insurance policies. Contractor shall not provide any services under this Agreement during any such period of lapse or after cancellation of the insurance coverages required herein without the express written permission of the District's Risk Manager. District shall be under no obligation to pay Contractor for any services provided or for any costs associated with this Agreement for any period of time concurrent with any lapse in coverage.

6. **SOVEREIGN IMMUNITY:** Contractor acknowledges and agrees that the District does not waive its immunity and nothing herein, including the naming of the District as an additional insured, shall be interpreted or deemed as a waiver of the District's rights, including the limitation of waiver of immunity, as set forth in Section 768.28, Florida Statutes, or any other statutes, and District expressly reserves these rights to the full extent allowed by law. All defenses relative to sovereign immunity are expressly reserved by the District.

7. **THIRD PARTY BENEFICIARIES:** The parties to this Agreement do not intend that this Agreement benefit any third party, and nothing herein should be construed as consent by either party to be sued by third parties in any matter arising out of this Agreement.

8. **ACCESS TO AND RETENTION OF DOCUMENTATION:** The District, the United States Department of Education, the Comptroller General of the United States, the Florida Department of Education or any of their duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to work and services to be performed under this agreement for the purpose of audit, examination, excerpting and transcribing. The parties will retain all such required records, and records required under any state or federal rules, regulations or laws respecting audit, for a period of five District fiscal years after completion or termination of this Agreement.

9. **COMPLIANCE WITH THE PUBLIC RECORDS ACT:** By entering into this Agreement, Contractor acknowledges that the portion of its books and records related to this Agreement with District may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because Contractor is

performing services on behalf of District, Contractor shall:

a. Keep and maintain public records required by District to perform pursuant to the Agreement.

b. Upon request from District's custodian of public records (identified below), provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if Contractor does not transfer the records to District.

d. Upon completion of this Agreement, transfer, at no cost, to District all public records in possession of Contractor or keep and maintain public records required by District to perform the service. If Contractor transfers all public records to District upon completion of this Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District, upon request from District's custodian of public records, in a format that is compatible with the information technology systems of District.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: 941-708-8770, PUBLICRECORDS@MANATEESCHOOLS.NET, 215 MANATEE AVENUE WEST, BRADENTON, FLORIDA, 34205.

10. **TERMINATION FOR CAUSE:** Either Party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching Party must provide written notice of the material breach and a thirty (30) day cure period. Payments made to Contractors or recoveries by The District under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Notwithstanding anything herein to the contrary, District may unilaterally terminate this Agreement for refusal by the Contractor to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by Contractor in conjunction with this Agreement.

11. **TERMINATION FOR CONVENIENCE:** This Agreement may be terminated by the District or Contractor for any lawful reason or for no reason by giving the other party no less than 30 days written notice of intent to terminate. Contractor shall be entitled to payment and profit for work completed to the time of termination only together with any costs reasonably incurred by Contractor that are directly attributable to the termination, but Contractor shall not be entitled to any other or further recovery against District, including anticipated fees, profit on work not required to be performed, or attorneys' or legal fees and costs.

12. **ENTIRE AGREEMENT:** This Agreement and its Exhibits, if any, constitute the final and entire agreement between the parties with respect to the subject matter contained herein and are intended to be an integration of all prior negotiations and understandings. The Agreement and its Exhibits supersede all prior agreements, negotiations, understandings, and representations, whether written or oral. Consultant and District shall not be bound by any terms, conditions, statements, warranties, or representations, written or oral, not contained herein. This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same instrument.

13. **AMENDMENTS:** This Agreement may not be amended, canceled, changed, discharged, modified, rescinded, supplemented, or terminated other than as expressly provided herein, except by any instrument in writing executed by all parties hereto.

14. **WAIVER:** The failure or neglect by any party to enforce any right under this Agreement shall not be deemed to be a waiver of that party's rights. A waiver shall not be effective unless it is in writing and signed by the party who possesses the right to waive enforcement of same.

15. **GOVERNING LAW:** This Agreement will be governed, construed, and enforced in accordance with the laws of the State of Florida, without regard to its conflicts of laws rules. Each party agrees to comply with all applicable laws in the performance of this Agreement. Venue for resolution of all disputes, whether by mediation, arbitration, or litigation shall lie in Manatee County, Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the state courts of the Twelfth Judicial Circuit of Manatee County, Florida. The parties forever waive the right to trial by jury for all litigation between the parties arising out of or related to this Agreement. The parties agree to have any such dispute settled by a judge alone, without a jury.

16. **BINDING EFFECT:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and permitted assigns.

17. **ASSIGNABILITY:** The parties may not assign this Agreement or any right or obligation of this Agreement without prior written consent of the other party.

18. **FORCE MAJEURE:** The term "Force Majeure" means circumstances beyond the reasonable control of a party, (such as an act of God, a government restriction, a war, an insurrection, a labor dispute, a financial insolvency, an economic hardship, a strife, a failure of suppliers, communications, or data systems) which delay or prevent the party from performing under the terms of this Agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. If the Force Majeure persists more than 90 days, any party may elect to terminate this Agreement upon written notice per paragraph 11, Termination for Convenience.

19. **SEVERABILITY:** If any one or more of the prov1s1ons of this Agreement should be held contrary to law or public policy, or should for any reason whatsoever be held invalid or unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed separate from the remaining provisions of this Agreement, which remaining provisions shall continue in full force and effect, provided that the rights and obligations of the parties contained herein are not materially prejudiced and the intentions of the parties continue to be effective.

20. **NOTICE; ELECTRONIC COMMUNICATIONS:** Any and all notices, approvals, claims, consents, demands, requests, or other communications between the parties (Notices) shall be in writing. All Notices pertaining to breach or termination or to designate a different recipient or address for notice shall be given by hand-delivery in person or sent by certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to Contractor:	Name of firm, Contact Name, Address Big Brothers Big Sisters of the Sun Coast 5731 Rosin Way Sarasota, FL 34233
If mailed to District:	The School District of Manatee County, Attn: Purchasing Department, PO Box 9069, Bradenton, FL 34206
If hand-delivered to District:	The School District of Manatee County, Attn: Purchasing Department, 215 Manatee Ave. West, Bradenton, FL 34205

All other Notices shall be hand delivered, sent by certified or registered mail, return receipt requested, sent by facsimile, or sent by electronic mail or other electronic means and addressed to the respective representatives at the addresses they respectively designate. All Notices shall be deemed effective and received upon actual receipt by the party to which such notice is given if hand delivered, sent by facsimile, electronic mail or other electronic means or 5 days after mailing, whichever occurs first.

21. **AUTHORITY TO EXECUTE:** The individual executing this Agreement on behalf of the Contractor is duly and fully authorized to execute this Agreement on behalf of the Contractor and to bind the Contractor to each and every condition and covenant of the Agreement.

22. **INDEPENDENT CONTRACTOR:** Contractor is an independent contractor and District has no supervisory authority or control over Contractor or Contractor's employees in the performance of this Agreement. Neither Contractor nor Contractor's employees shall be deemed agents or employees of District and any representation to the contrary by Contractor or its employees shall constitute a violation of this Agreement and shall be grounds for immediate Termination for Cause. Contractor shall not employ, contract with, or otherwise use the services of any officer or employee of District. Contractor certifies that its owner(s), officers, directors or agents, and members of their Immediate family, do not have an employee relationship or other material Interest with District.

23. **STANDARDS OF CONDUCT:** Contractor will be held to the same standards of conduct as District employees while conducting business with District. These standards, as defined in District Policies, will apply to Contractor's employees and employees of Contractor's subcontractors.

24. **COMPLIANCE WITH REGULATIONS:** Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by Contractor **will in** no way be a cause for relief from responsibility. Contractor shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this Agreement. Contractor must not be in violation of any zoning or other ordinances in the performance of this Agreement.

25. **SCHOOL DISTRICT POLICY:** In accordance with District policy, no contract for providing supplies, equipment or services shall be effective with any individual or business entity in which any board member of District or District's Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which District's Superintendent, any board member of District, or any spouse or child of the foregoing has an employment relationship or a material interest. No District employee may directly or indirectly purchase or recommend for purchase goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112, Florida Statutes.

26. **SAFETY STANDARDS:** All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards there under.

27. **TAX EXEMPTIONS:** When purchasing directly from a supplier the District is exempt from Federal Excise, State Sales and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

28. **POSSESSION OF FIREARMS:** Possession of firearms will not be tolerated on any District property or setting that is under the control and supervision of District for the purpose of school activities approved and authorized by District. No person who has a firearm in their vehicle may park their vehicle on District property. If any employee or independent contractor of Contractor, or any of its subcontractors, is found to have brought a firearm on District property, said individual shall be immediately removed from District property by Contractor and barred from performing further work relative to the Agreement. If a subcontractor fails to terminate said employee or independent contractor, Contractor shall terminate its agreement with the subcontractor. If Contractor fails to terminate said employee or independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee or independent contractor, this Agreement may be terminated by District. "Firearm" has the meaning given in Section 790.001, Florida Statutes.

29. **CRIMINAL ACTS:** Employment and performing work relative to the Agreement by the Contractor, or any of its subcontractors, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude (as defined by Fla. Admin. Code R. 6A-10.083) will not be tolerated. If it is determined that any person with such criminal history is performing work relative to the Agreement, Contractor agrees to take all steps necessary to remove such person from performing work relative to the Agreement and District property. District shall have the right to terminate this Agreement if Contractor does not comply with this provision.

30. **POSSESSION/USE/UNDER THE INFLUENCES OF MIND-ALTERING SUBSTANCES:** Possession/use and/or being under the influence of any illegal mind-altering substances, such as, but not limited to alcohol and/or substances delineated in Chapter 893, Florida Statutes, by Contractor's employees or independent contractors or its subcontractors' employees or independent contractors will not be tolerated on District property. If any employee or independent contractor is found to have brought and/or used or is under the influence of any illegal mind-altering substances as described above on District property, said employee or independent contractor shall be removed and barred from

performing work relative to the Agreement by Contractor. If a subcontractor fails to terminate said employee or independent contractor, Contractor shall terminate its agreement with the subcontractor. If Contractor fails to terminate said employee or independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee or independent contractor, this Agreement may be terminated by District.

31. **CONTACT WITH STUDENTS:** Unless otherwise specified, Contractor will not permit any employee, independent contractor, material men, supplier or anyone involved in any manner with work pursuant to this Agreement to have direct or indirect contact with students while performing pursuant to this Agreement on District property. A violation of this provision shall result in immediate termination of the offender and the issuance of a trespass notice from District. Contractor shall be responsible for insuring compliance by all employees, independent contractors, subcontractors or other persons involved in any manner with work pursuant to this Agreement.

32. **FEDERAL DEBARMENT & SUSPENSION CERTIFICATION:** Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the 0MB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

33. **INVOICE REQUIREMENTS:** The invoice shall contain the following basic information: the Contractor's name and address, invoice number, date of invoice, description of the service performed, the contract number, purchase order number, and any discounts. The invoice shall be in detail sufficient for a proper pre-audit and post audit thereof. Each bill or invoice must properly identify the services, portion of services, and expenses for which compensation is sought.

34. **PAYMENT:** The District complies with the Local Government Prompt Payment Act (sections 218.70-218.80 Florida Statutes). Unless otherwise required by the Local Government Prompt Payment Act, invoice payment is Net 45 days from the date of delivery or the receipt of satisfactory invoice, whichever occurs last, unless invoices specify early payment discounts. All references to currency, monetary values, and dollars set forth herein shall mean United States dollars and all payments hereunder shall be made in United States dollars.

35. **EMPLOYMENT ELIGIBILITY VERIFICATION ("E-VERIFY"):** By entering into this Agreement with the School District of Manatee County (a public employer in Florida) to provide goods or services in exchange for salary, wages or other renumeration, this section applies to verify employment eligibility. Therefore, pursuant to Section 448.095, Florida Statutes and beginning July 1, 2023, a private employer with 25 or more employees shall use the E-Verify system to verify a new employee's employment eligibility, located at https://e-verify.uscis.gov/emp. The Parties may not enter into a contract unless each party registers with and uses the federal E-Verify system.

The Contractor verifies its compliance with the E-Verify System by listing its E-Verify System Number; or by signature and submission of this contract, asserts it does not employ 25 or more employees, and it is not an unauthorized alien, as defined by this statute.

The Contractor will require all Subcontractors who work on this contract to use the E-Verify System for any subcontracted employees hired during this contract. The Contractor will verify Subcontractor's compliance with an affidavit stating whether the Subcontractor uses the E-Verify System as evidenced by Subcontractor's E-Verify System Number or that the Subcontractor is not an unauthorized alien and does not employ, contract with or subcontract with unauthorized aliens defined by this statute. The Contractor will maintain and provide the Subcontractor's affidavits to the School District on request during this contract.

Termination: With good faith belief that the Contractor knowingly violated this section, the School District will terminate the contract. Further, with good faith believe that the Subcontractor knowingly violated this section, the School District will promptly notify the Contractor and the Contractor will immediately terminate the Contractor's contract with the Subcontractor. A contract terminated for noncompliance with E-Verify is not a breach of contract and may not be considered as such.

To the extent required by applicable law, the Contractor is liable for any additional costs incurred by the School District resulting from a failure to comply with E-Verify. Additional costs may include but are not limited to higher costs for the same services and rebidding costs (if necessary). Likewise, the Contractor will be barred from any other contracts with The District for at least one year after the date the contract was terminated.

CONTRACTOR E-VERIFY NUMBER: 1517916

36. **CERTIFICATION REGARDING SCRUTINIZED ACTIVITIES:** Section 287.135(2)(a), Florida Statutes, prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel. Section 287.135(2)(b), Florida Statutes, further prohibits a company from bidding on, submitting a proposal for, or entering into or renewing a contract for goods or services of one million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes, or the company is engaged in business operations in Cuba or Syria. Entering into this Agreement constitutes certification by Contractor that it is not listed on any of the following: (a) the Scrutinized Companies that Boycott Israel List, (b) Scrutinized Companies with Activities in Sudan List, or (c) the Scrutinized Companies with Activities in Iran Terrorism Sectors List. Contractor further certifies that it is not engaged in a boycott of Israel or engaged in business operations in Cuba or Syria. Contractor acknowledges that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorney's fees, and/or costs. Contractor further understands that this Agreement with District for goods or services of any amount may be terminated at District's option if Contractor (a) is found to have submitted a false certification, (b) has been placed on the Scrutinized Companies with Activities in Sudan List, (c) has been engaged in business operations in Cuba or Syria, (d) has been placed on a list created pursuant to Section 215.473, Florida Statutes, relating to scrutinized active business operations in Iran, (e) has been placed on the Scrutinized Companies that Boycott Israel List, or (f) is engaged in a boycott of Israel.

37. **LEGAL FEES AND COSTS:** Each party shall be solely responsible for paying its attorneys' fees and costs and paralegals' fees and costs in any dispute, litigation, trial, appeal, bankruptcy proceedings, post-judgment proceeding, dispute resolution proceeding, settlement negotiation or pre-litigation negotiation, or otherwise arising under this Agreement.

38. **TIME OF THE ESSENCE:** Time is of the essence with regard to all dates and times set forth in this Agreement. Any reference herein to time periods of 7 days or less shall, in the computation thereof, exclude Saturdays, Sundays, and legal holidays under the laws of the State of Florida or the United States of America. Any time period provided for herein which shall end on a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America, shall extend to 5 P.M. of the next day that is not a Saturday, Sunday or legal holiday under the laws of the State of Florida or the United States of America. All references herein to times of day shall mean Eastern Standard Time or Eastern Daylight Time, whichever is in effect in Manatee County, Florida, at the relevant time. The term "day" as used herein shall in all cases mean a consecutive 24-hour day running from midnight to midnight (also known as a calendar day).

39. **FEDERAL GRANTS TERMS AND CONDITIONS:** When Federal funds are expended by the District, Contractor shall comply with all applicable provisions of Appendix II Part 200 Contract Provisions for non-Federal Entity Contracts Under Federal Awards as may be amended from time to time.

40. **RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS 2 CFR §200.334:** When federal funds are expended in accordance with this Agreement, Contractor certifies that Contractor will comply with the record retention requirements detailed in 2 CFR §200.334. Contractor further certifies that Contractor will retain all records as required by 2 CFR §200.334 for a period of three years after final expenditure or financial reports, as applicable, and all other pending matters are closed.

41. **EXHIBITS:** The following Exhibits are attached, incorporated, and made a part of this Agreement:

Exhibit A - Contractor Information Form

Exhibit B - Appendix II to Part 200

Exhibit C- Contractor Affidavit Regarding the Use of Coercion for Labor and Services

In the event of a conflict between the terms and conditions provided in the body of this Agreement and any Exhibit, the provisions contained within the body of this Agreement shall prevail unless the term or provision in the Exhibit specifically states that it shall prevail.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

REPRESENTATIVES: The individuals listed below shall serve as each party's respective representative and are hereby authorized by the respective party to administer this Agreement on behalf of the respective party.	
Big Brothers Big Sisters of the Sun Coast CONTRACTOR/COMPANY NAME	5731 Rosin Way Sarasota, FL 34233 ADDRESS
PHONE 941-488-4009	EMAIL kmartinez@bbbssun.org
TYPE OR PRINT NAME Kamala Martinez	TITLE CEO/President
THE SCHOOL DISTRICT OF MANATEE COUNTY	215 MANATEE AVE. WEST, BRADENTON, FL 34205 ADDRESS
PHONE	EMAIL
TYPE OR PRINT NAME	TITLE

SIGNATURES

Contractor Date	Deputy Superintendent (up to $49,999.99) Date
School Principal Date	Superintendent (up to $99,999.99) Date
General Counsel Date Approved as to Form and Legal Content	Board Chair (over $100,000.00) Date
Director of Purchasing (up to $24,999.99) Date	

EXHIBIT A

CONTRACTOR INFORMATION FORM

CONTRACTOR NAME: Big Brothers Big Sisters of the Sun Coast

TELEPHONE NUMBER: 941-488-4009

LIST EMPLOYEE(s) THAT WILL BE DOING WORK FOR THE SCHOOL DISTRICT OF MANATEE COUNTY: Please print clearly and duplicate form as needed. Please list badge expiration for all employees who currently have a contractor's badge. If a designated employee does not have a contractor's badge, indicate their Appointment Date and Time for fingerprinting.

Please reference the District website for JLA requirements: https://www.manateeschools.net/

Page/6689

Last Name, First Name	Contractor/JLA Badge Expiration	Fingerprint Appt Date/Time
McArthur, Brandi		
Ferguson, Erica		
Parker, Josephine		
Rodriguez, Pedro		
Osborne, Carly		
Fritch, Jennifer		
Baik, Jeanie		
Exavier, Linda		
Taylor, Kay		
King, Melinda		

Contractor/Contractor Disqualifiable Offenses:

- Any offense listed in s. 943.0435.

JLA BADGING IS REQUIRED TO COME ON SCHOOL CAMPUS. FAILURE TO PRESENT THE PROPER BADGE AT THE TIME OF SERVICE WILL RESULT IN DENIAL OF SERVICE

Exhibit B
Appendix II to Part 200, Title 2 (up to date as of 9/21/2023)
Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

This content is from the eCFR and is authoritative but unofficial.

Title 2 -Grants and Agreements
Subtitle A -Office of Management and Budget Guidance for Grants and Agreements
Chapter II -Office of Management and Budget Guidance
Part 200 -Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
Source: 85 FR 49543, Aug. 13, 2020, unless otherwise noted.
Source: 85 FR 49539, Aug. 13, 2020, unless otherwise noted.
Authority: 31 U.S.C. 503
Source: 78 FR 78608, Dec. 26, 2013, unless otherwise noted.

Appendix II to Part 200-Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non- Federal entity under the Federal award must contain provisions covering the following, as applicable.

A. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

B. All contracts in excess of $10,000 must address termination for cause and for convenience by the non- Federal entity including the manner by which it will be effected and the basis for settlement.

C. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4{b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

D. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non- Federal entity must report all suspected or reported violations to the Federal awarding agency.

E. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

F. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

G. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended-Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C.1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. Debarment and Suspension (Executive Orders 12549 and 12689)-A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the 0MB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

I. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)-Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

J. 200.323 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

K. 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain.

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115-232, section 889 for additional information.

(d) See also § 200.471.

L. 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

M. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964- 1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."200.322 Domestic preferences for procurements.

Exhibit C

Contractor Affidavit Regarding the Use of Coercion for Labor and Services

Contractor Name: Big Brothers Big Sisters of the Sun Coast

Address: 5731 Rosin Way, Sarasota FL, 34233

Phone Number: 941-488-4009

Authorized Representative's Name: Kamala Martinez

Authorized Representative's Title: CEO / President

Email Address: kmartinez@bbbssun.org

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School Board of Manatee County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

Kamala J. Martinez

Signature of Authorized Representative

AGENDA ITEM NO. 10.9

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Renewal and Revision of the Apprenticeship Training Program Agreement Between Manasota Air Conditioning Contractors, Inc. and the School Board of Manatee County Through Manatee Technical College (MTC) (Workforce Funding)

Executive Summary
This Apprenticeship Training Program Agreement is in place to establish written policies to provide MTC students with realistic work experience and related classroom experiences to meet the journeymen level of efficiency and enhance the skills of journeymen in their trade area. To continue to develop a highly trained workforce, MTC is collaborating with Manasota Air Conditioning Contractors, Inc., to assist students with flexible training options and developing career skills targeted to specific trades. Students in the Apprenticeship Programs will have an opportunity for a higher level of education and earn while they learn. This agreement will allow for expansion of future trade occupation programs as driven by local employer demand. Attached is the Apprenticeship Training Program Agreement between Manasota Air Conditioning Contractors, Inc., and the School Board of Manatee County through Manatee Technical College (MTC).

MTC will provide supervision of the Related Technical Instruction (RTI), while Manasota Air Conditioning Contractors, Inc., will provide administration and coordination of apprenticeship work sites for the program along with providing documentation of On-The-Job Training (OJT) to Manatee Technical College (MTC). Manasota Air Conditioning Contractors, Inc., will recruit apprentices for the program through local companies and MTC graduates. Financial impact to MTC will be utilizing a part-time instructor for the Related Technical Instruction (RTI) hours of the program. Manatee Technical College will receive 100% of the District Workforce Education funding from Related Technical Instruction (RTI) and On the Job Training (OJT) resulting from APPR's student apprenticeship FTE enrollment.

Manasota Air Conditioning Contractors, Inc., will receive 80% of the performance-based funding received from Florida Department of Education (FLDOE). Manatee Technical College will retain the remaining 20%.

A copy of the Apprenticeship Training Program Agreement is attached for review.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 9
Advance career-centered programs across the District to provide quality post-high school education and employment opportunities

Recommendation
The Superintendent recommends approval of the renewal and revision of the Apprenticeship Training Program agreement between Manasota Air Conditioning Contractors, Inc. and the School Board of Manatee County through Manatee Technical College (MTC) (Workforce Funding).

Financial Impact
MTC will utilize part-time staff to facilitate the required Related Technical Instruction (RTI).
Manasota Air Conditioning Contractors, Inc. will receive 80% of the performance-based funding received from Florida Department of Education (FLDOE) based on industry certifications earned.

Contact

Submitting Department: Adult, Career and Technical Education
Initiated By: Kaththea Johnson

Attachments:
MTC Apprenticeships Agreement with Manasota Air Conditioning Contractors, Board Date 08.04.2026

THE SCHOOL DISTRICT OF MANATEE COUNTY
APPRENTICESHIP TRAINING PROGRAM AGREEMENT

This Agreement is entered into between The School Board of Manatee County, Florida, 215 Manatee Avenue West, Bradenton, FL 34205, hereinafter referred to as "DISTRICT" and Manasota Air Conditioning Contractors Association, Inc., 1121 W. Price Blvd., #140 North Port, FL, 34288 hereinafter referred to as "APPR".

WHEREAS, DISTRICT is authorized by the State Department of Education (DOE) to provide career training programs in accordance with Florida and State Board of Education Rules; and

WHEREAS, DISTRICT desires to cooperate with APPR in implementing an apprenticeship training program through its Manatee Technical College (the "Program"); and

WHEREAS, APPR has experienced staff to provide apprenticeship students with realistic work experiences and related classroom experiences; and

WHEREAS, DISTRICT and APPR desire to train the students to meet the journeymen level of efficiency and enhance the skills of journeymen in their trade area.

NOW THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable considerations, the receipt of which is hereby acknowledged, the parties agree as follows:

1. **DISTRICT RESPONSIBILITIES:** DISTRICT shall perform all of the following duties and obligations with due diligence, due care and in good faith:

   A. Provide a liaison to coordinate the activities of this Program between APPR and DISTRICT.

   B. Maintain the attendance, grades, on-the-job training (OJT) and Florida Department of Education (FLDOE) required training records for the Program.

   C. Provide appropriate classrooms (classrooms with tables), facilities, instructor workstation, and office equipment, and technology agreed upon by both parties.

   D. Furnish required DISTRICT forms and letters necessary to support this Program.

   E. Employ and Compensate Instructors utilizing the standard rate of pay of at least $30.00/hour with a minimum 10:1 student ratio.

   F. Provide quarterly reports on attendance, grades, competency scores, copies of OJT sheet and student totals to APPR for reporting purposes.

   G. Retain one hundred percent (100%) of Workforce Development Funds for instructors, facilities and equipment.

   H. Provide APPR with 80% of the Performance-Based funding received from FLDOE.

   I. DISTRICT shall provide APPR annual enrollment and certification data reported to FLDOE for the Program, most recent workforce funding summary information, and documentation of any Industry Certification Performance-Based Incentive funding received as a result of certifications reported for the Program. The parties acknowledge that Workforce Development Funding is calculated using state-established funding formulas and is not earned in the same year.

2. **APPR RESPONSIBILITIES:** APPR shall perform all the following duties and obligations with due diligence, care and in good faith:

   A. Provide a training director, who will maintain all Florida Division of Workforce Development Office of Apprenticeship (DWDA) required training records and files for the Program, including OJT official credential files.

   B. Supply curriculum and provide equipment.

   C. Provide and incur all expenses for industry certification/credential requirements of students.

   D. Provide DISTRICT with industry certifications/credentials for FLDOE submission.

   E. Provide all appropriate and required DWDA registration forms, documentation, and data for each class, use DISTRICT registration forms, attendance rosters, and provide other information necessary to meet Florida Statutes and DISTRICT Rules.

   F. Provide written assurance to DISTRICT that:

      i. APPR does not discriminate against its members or applicants for participants on the basis of race, color, national origin, sex or disability; and

      ii. Apprentice training will be offered and conducted for its participants free of such discrimination. Be responsible for the placement of all student work assignments for accomplishment of OJT in conformance with participating employer agreements.

   G. Allow DISTRICT to recommend students for the apprenticeship Program providing they meet APPR's requirements. Should any student recommended by DISTRICT be denied into the Program, APPR agrees to provide a written explanation to DISTRICT.

   H. Communicate written plans to appropriate DISTRICT personnel within no less than thirty (30) days should APPR require a dissolution of the Program. APPR will assist apprentices in transferring to another approved apprenticeship Program.

3. **JOINT RESPONSIBILITIES:** APPR and the DISTRICT shall perform all of the following duties and obligations with due diligence, care and in good faith:

   A. Develop Program standards and create the APPR syllabus.

   B. Collaborate in the development of policies and operational procedures for the efficient management and operation of this Program.

   C. Recruit and assign students to the Program.

   D. Coordinate and supervise the day-to-day administration of the Program, it being understood and agreed by the parties that APPR shall be responsible for the OJT portion of the Program, and the DISTRICT shall be responsible for the Related Technical Instruction (RTI) portion of the Program; and

   E. In the event there are any new state legislative recommendations mandated for the DISTRICT operations or funding of apprenticeship programs, then the parties shall review and incorporate necessary changes to the Program to comply with such recommendations.

4. APPR REGULATORY COMPLIANCE:

   A. APPR understands that, by coordinating the apprenticeship Program, it will have access to records that contain individually identifiable information. The Family Educational Rights and Privacy Act of 1974, better known as the Buckley Amendment or "FERPA," prohibits the disclosure of such information. APPR acknowledges that it fully understands that intentional disclosure of this information to any

unauthorized person could result in criminal and civil penalties imposed by law. APPR further acknowledges that such willful or unauthorized disclosure also violates the provisions of this Agreement and could constitute just cause for termination of this Agreement.

B. **Compliance with Jessica Lunsford Act:** APPR shall comply with the Jessica Lunsford Act (JLA). APPR shall comply with Sections 1012.465, 1012.467, 1012.468, Florida Statutes, and all other applicable Florida laws governing background screening requirements, fingerprinting and criminal history checks. APPR and APPR's personnel who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds shall meet the screening requirements of Section 1012.32, Florida Statutes. APPR hereby indemnifies and holds harmless DISTRICT for any claims made against DISTRICT related to the failure of APPR or APPR's personnel to comply with any of the laws referenced in this paragraph or related to APPR's obligation to comply with the Jessica Lunsford Act and Florida law governing background screening requirements.

5. **PROVISION OF FACILITIES AND EQUIPMENT:** All equipment, supplies, and materials provided by DISTRICT under this Agreement shall remain the property of DISTRICT. It is further understood that all equipment, supplies, and materials provided by APPR under this Agreement shall remain the property of APPR. However, any and all capital improvements to DISTRICT facilities, funded by APPR, remain the property of the DISTRICT Board.

6. **PROVISION OF EDUCATIONAL EXPERIENCE:** APPR shall, as a part of and in accordance with the prescribed Program standards, provide the following:

A. The administration of the "Apprenticeship" Program and the general welfare of the apprentices is the responsibility of APPR.

B. Ensure that the apprenticeship Program and all participants reported for Full Time Equivalent (FTE) have been registered with the Division of Jobs & Benefits, Department of Labor, and Employment Security of Federal Bureau of Apprenticeship Training.

C. Ensure that the classroom-related instruction and on-the-job training for apprentices are reported as job preparatory under the postsecondary occupational program title appropriated for instruction being given.

D. The related classroom instructors and apprenticeship coordinators shall be approved by APPR and DISTRICT.

E. Ensure that supervised related classroom instruction in a formal setting is provided to each apprentice for not less than 144 hours per year and has been approved by APPR.

F. Ensure the capability in the instructional delivery to accomplish the apprenticeship Program objectives as evidenced by adequate facilities, equipment supplies, and instructional materials.

G. The ratio of Apprenticeship Coordinator/Instructor to apprentices is in accordance with state standards to enable the effective delivery of OJT and other services to the apprentices.

H. The records shall be available documenting coordination of related instruction with job experience.

I. The term of the apprenticeship shall be no less than 2000 hours, approximately 12 months of continuous on-the-job employment (including the probationary period).

7. **NONDISCRIMINATION AND ANTI-HARASSMENT:** DISTRICT and APPR shall not discriminate nor tolerate harassment on the basis of race, color, national origin, sex (including sexual orientation, gender status, or gender identity), disability (including HIV, AIDS, or sickle cell trait), pregnancy, marital status, age (except as authorized by law), religion, military status, ancestry, or genetic information, or any other classes which are considered protected classes by State and/or Federal law.

8. **INCIDENT/INJURY REPORTING:** DISTRICT shall be responsible for advising its personnel and students to report any incident/injury that occurs during the experience or that is witnessed as having occurred at any location of APPR. Neither DISTRICT, APPR, nor their respective personnel shall be responsible for any medical care, counseling or other necessary follow-up as a consequence of such incident/injury. DISTRICT shall be responsible for compliance by DISTRICT, by its personnel, and by the students with any state or federal statutes, regulations, rulings or orders related to safe work practices and environment.

9. INSURANCE: During the term of this Agreement and any extension thereof, District shall maintain, at its own cost and expense, professional liability insurance for all assigned students with minimum coverage of at least $1 million per occurrence and $3 million in the aggregate. If such coverage is pursuant to a claims-made policy, and it is terminated for any reason during the term of this Agreement or during a period of three (3) years after the termination of this Agreement, then District will obtain and maintain tail or prior acts coverage for a period of three (3) years after termination thereof.

   In addition, District agrees to maintain general liability insurance to cover its actions and those of its personnel and Workers' Compensation coverage (in such amounts as may be required by law) for its personnel. Upon request of Affiliate, District will provide a certificate of insurance verifying coverage, and District will notify Affiliate in writing within two (2) business days of any cancellation or adverse modification of such insurance coverage. If District fails to obtain or maintain the insurance required hereunder, Affiliate at its option may terminate this Agreement

   APPR shall obtain and maintain professional liability and general liability insurance in the minimum amounts of $1 million per occurrence and $3 million in the aggregate per annum that provides coverage for activities that APPR and their employees participate in pursuant to this Agreement. Evidence of professional and general liability insurance coverage shall be provided to DISTRICT annually unless requested earlier. APPR shall give DISTRICT thirty (30) days prior written notice to the extent APPR has such notice of impending cancellation or termination of such insurance and, upon cancellation or termination thereof, shall immediately notify DISTRICT. In the event that APPR maintains claims-made coverage, and APPR's coverage is terminated within three (3) years of the date on which DISTRICT ceases to participate or have students participate in the site activities or DISTRICT employees facilitate participation in the site activities pursuant to this Agreement, APPR site shall obtain "tail coverage," or other prior acts coverage, if such coverage is available, in the amount stated above until the expiration of three (3) years from the last date on which DISTRICT, any Student or any DISTRICT employee participated or facilitated in the site activities, as contemplated by this Agreement. Failure to secure and maintain the insurance coverage required by this Agreement shall constitute a material default and the Agreement may be terminated by DISTRICT.

10. 10- **INDEPENDENCE OF THE PARTIES**: APPR is an independent contractor and DISTRICT has no supervisory authority or control over APPR or APPR's employees in the performance of this Agreement. APPR certifies that its owner(s), officers, directors or agents, and members of their Immediate family, do not have a material interest with DISTRICT.

11. **TERM; EXTENSION; TERMINATION:**

A. **Term and Extension:** The agreement is effective upon the signature of all parties, through June 30, 2029, unless terminated sooner. This Agreement shall be reviewed at the conclusion of each academic year for Program adjustments.

B. **Termination for Cause:** APPR shall be considered in material breach of this Agreement and such breach will be considered cause for DISTRICT to terminate this Agreement, in whole or in part, as further set forth herein, for any of the following reasons: (1) failure to properly and timely perform in accordance with the Agreement; (2) the bankruptcy or insolvency or a general assignment for the benefit of creditors by APPR or by any of APPR's principals, partners, officers or directors; (3) failure to obey laws, ordinances, regulations or other codes of conduct, or (4) otherwise materially breaching this Agreement. DISTRICT shall promptly notify APPR in writing of the determination and the reason(s) for the termination, together with the effective date of the termination. Payments made to APPR or recoveries by DISTRICT under contracts terminated for cause shall be in accordance with the legal rights and liabilities of the parties under the laws of the State of Florida. Notwithstanding anything herein to the contrary, DISTRICT may unilaterally terminate this Agreement for refusal by APPR to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by APPR in conjunction with this Agreement.

C. **Termination for Convenience:** Upon not less than Thirty (30) days advance written notice, DISTRICT may terminate this Agreement, in whole or in part, for DISTRICT's convenience and without cause in accordance with this clause.

D. **Effect of Illegality**: If a legislative body, a court of competent jurisdiction or an administrative agency having authority to regulate any of the parties, holds this Agreement or the obligations to be performed hereunder to be illegal under this Agreement, then the parties agree to engage in good faith negotiations towards amending the Agreement.

12. MISCELLANEOUS PROVISIONS:

A. **Assignment:** Neither party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the prior written consent of the other party (not to be unreasonably withheld.) If this matter pertains to a school that becomes a charter school, this Agreement may be cancelled by DISTRICT upon thirty days written notice and DISTRICT shall be released of any and all obligations under this Agreement.

B. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements, proposals or representations, written or oral, concerning its subject matter. The parties shall not be bound by any terms, conditions, statements, warranties, or representations, written or oral, not contained herein.

C. **Amendments; Waivers:** No modification or amendment of any provision of this Agreement will be effective unless in writing and signed by both parties. The failure or neglect by any party to enforce any right under this Agreement shall not be deemed to be a waiver of that party's rights. A waiver shall not be effective unless it is in writing and signed by the party who possesses the right to waive enforcement of same.

D. **Governing Law:** This Agreement will be governed by the laws of the State of Florida, without regard to its conflicts of laws rules. Each party agrees to comply with all applicable laws in the performance of this Agreement. All disputes are to be resolved in Manatee County, Florida by binding Arbitration before the American Arbitration Association or other mutually agreed and similar forum. The costs of such dispute will be borne by the individual party.

E. **Indemnification:** APPR shall defend, indemnify and hold harmless DISTRICT, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members from any and all liability, losses or damages, including attorneys' fees and costs of defense, which DISTRICT, its officers, employees, and agents, and the School Board of Manatee County, Florida, and its members may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the performance of this Agreement by APPR, its employees, officers and agents. The parties agree to promptly notify one another of any claims and to cooperate in the defense of all claims towards a goal of settling or otherwise disposing of all claims in a manner that is mutually agreeable to both parties. To the extent permitted by law, each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the performance of this Agreement.

F. **Confidentiality:** The parties agree to maintain confidential records and information pursuant to applicable law, including, but not limited to, the Americans with Disabilities Act, the Family and Medical Leave Act, Family Educational Rights and Privacy Act, the Genetic Information Nondiscrimination Act, the Health Insurance Portability and Accountability Act. Regarding data storage and breaches, APPR shall employ commercial best practices for ensuring the security of all DISTRICT data including, but not limited to, electronic, spoken and paper information accessed, used, created, maintained, disposed of, or otherwise handled in the course of APPR's performance of this Agreement. In the event of a breach of security as defined in Section 501.171, Florida Statutes, APPR shall notify DISTRICT immediately, but no later than ten days following a determination of a breach of data security. Additionally, APPR shall fully cooperate, at its own expense, with DISTRICT regarding DISTRICT's statutory notification requirements. This cooperation includes law enforcement and auditors. Additionally, the parties acknowledge that DISTRICT as a local governmental entity is subject to the State of Florida's public record laws. Should a request be made for disclosure of confidential records of APPR, DISTRICT shall provide notice to the other party who may then, at its discretion, respond to the request. Should APPR not disclose the records or documents, APPR will defend and indemnify DISTRICT for any fees and costs which are incurred or taxed against DISTRICT because of the non-disclosure. Should APPR require confidential student information or personally identifiable information as a "school official," it may enter into a separate data privacy and sharing agreement with DISTRICT.

G. **Sovereign Immunity:** APPR acknowledges and agrees that DISTRICT does not waive its immunity and nothing herein, including the naming of DISTRICT as an additional insured, shall be interpreted or deemed as a waiver of DISTRICT's rights, including the limitation of waiver of immunity, as set forth in Section 768.28, Florida Statutes, or any other statutes, and DISTRICT expressly reserves these rights to the full extent allowed by law. All defenses relative to sovereign immunity are expressly reserved by DISTRICT.

H. **Contact with Students:** Unless otherwise specified, APPR will not permit any employee, independent contractor, material men, supplier or anyone involved in any manner with work pursuant to this Agreement on DISTRICT property. A violation of this provision shall result in immediate termination of the offender and issuance of a trespass notice from DISTRICT. APPR shall be responsible for insuring compliance by all employees, independent contractors and subcontractors or other persons involved in any manner with work pursuant to this Agreement.

I. **Standards of Conduct:** APPR will be held to the same standards of conduct as DISTRICT employees while conducting business with DISTRICT. These standards, as defined in DISTRICT policies, will apply to APPR's employees and employees of APPR's subcontractors.

J. **Severability:** If any one or more of the provisions of this Agreement should be held contrary to law or public policy, or should for any reason whatsoever be held invalid or unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed

separate from the remaining provisions of this Agreement, which remaining provisions shall continue in full force and effect, provided that the rights and obligations of the parties contained herein are not materially prejudiced and the intentions of the parties continue to be effective.

K. **Force Majeure:** The term "Force Majeure" means circumstances beyond the reasonable control of a party, (such as an act of God, a government restriction, a war, an insurrection, a labor dispute, a financial insolvency, an economic hardship, a strife, a failure of suppliers, communications or data systems) which delay or prevent the party from performing under the terms of this Agreement. Affected performance obligations will be suspended during the duration of the Force Majeure. In the event that the Force Majeure persists more than 90 days, the party may elect to terminate this Agreement for convenience upon written notice.

L. **Equal Opportunity:** APPR shall not discriminate on the basis of race, color, ethnicity, sex, national origin, religion, disability, pregnancy, age, ancestry, genetic information, or marital status.

M. **Federal Debarment & Suspension Certification:** A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

N. **Compliance With The Public Records Act:** By entering into this Agreement, APPR acknowledges that the portion of its books and records related to this Agreement with DISTRICT may become subject to inspection and copying under the Florida Public Records Act, and that it will in all respects comply with any requirements of that Act. Pursuant to Section 119.0701, Florida Statutes, because APPR is performing services on behalf of DISTRICT, APPR shall:

i. Keep and maintain public records required by DISTRICT to perform pursuant to the Agreement.

ii. Upon request from DISTRICT's custodian of public records (identified below), provide DISTRICT with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if APPR does not transfer the records to DISTRICT.

iv. Upon completion of this Agreement, transfer, at no cost, to DISTRICT all public records in possession of APPR or keep and maintain public records required by DISTRICT to perform the service. If APPR transfers all public records to DISTRICT upon completion of this Agreement, APPR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If APPR keeps and maintains public records upon completion of this Agreement, APPR shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to DISTRICT, upon request from DISTRICT's custodian of public records, in a format that is compatible with the information technology systems of DISTRICT.

IF APPR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO APPR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: 215 MANATEE AVENUE W., BRADENTON, FLORIDA, 34205 (941) 708-8770, PUBLICRECORDS@MANATEESCHOOLS.NET.

O. **School District Policy:** In accordance with DISTRICT Policy, no contract for providing supplies, equipment or services shall be effective with any individual or business entity in which any board member of DISTRICT or DISTRICT's Superintendent has any financial interest. No contract for goods or services may be made with any business entity in which DISTRICT's Superintendent, any board member of DISTRICT, or any spouse or child of the foregoing has an employment relationship or a material interest. No DISTRICT employee may directly or indirectly purchase or recommend for purchase goods or services from any business organization in which his/her spouse or child has a material interest as defined in Chapter 112, Florida Statutes.

P. **Compliance with Regulations:** Federal, state, county, and local laws, ordinances, rules, and regulations that in any manner affect the items covered herein apply. Lack of knowledge by APPR will in no way be a cause for relief from responsibility. APPR shall have in their possession and must provide all applicable insurance, permits, licenses, etc., which may be required by federal, state, or county law to furnish services under the scope of this Agreement. APPR must not be in violation of any zoning or other ordinances in the performance of this Agreement.

Q. **Safety Standards:** All equipment must meet the applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards thereunder.

R. **Tax Exemptions:** When purchasing directly from a supplier, DISTRICT is exempt from Federal Excise, State Sales and Use Taxes. Tax exemption certificates and numbers will be furnished on request.

S. **Possession of Firearms:** Possession of firearms will not be tolerated on any DISTRICT property or setting that is under the control and supervision of DISTRICT for the purpose of school activities approved and authorized by DISTRICT. No person who has a firearm in their vehicle may park their vehicle on DISTRICT property. If any employee or independent contractor of APPR, or any of its subcontractors, is found to have brought a firearm on DISTRICT property, said individual shall be immediately removed from DISTRICT property by APPR and barred from performing further work relative to the Agreement. If a subcontractor fails to terminate said employee or independent contractor, APPR shall terminate its agreement with the subcontractor. If APPR fails to terminate said employee or independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee or independent contractor, this Agreement may be terminated by DISTRICT. "Firearm" has the same meaning given in Section 790.001, Florida Statutes.

T. **Criminal Acts:** Employment and performing work relative to the Agreement by APPR, or any of its subcontractors, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude (as defined by Fla. Admin. Code R. 6A-10.083) will not be tolerated. If it is determined that any person with such criminal history is performing work relative to the Agreement, APPR agrees to take all steps necessary to remove such person from performing work relative to the Agreement and DISTRICT property. DISTRICT shall have the right to terminate this Agreement if APPR does not comply with this provision.

U. **Possession/Use/Under the Influence of Mind-Altering Substances**: Possession/use and/or being under the influence of any illegal mind-altering substances, such as, but not limited to alcohol and/or substances delineated in Chapter 893, Florida Statutes, by APPR employees or independent contractors or its subcontractors' employees or independent contractors will not be tolerated on DISTRICT

property. If any employee or independent contractor is found to have brought and/or used or is under the influence of any illegal mind-altering substances as described above on DISTRICT property, said employee or independent contractor shall be removed and barred from performing work relative to the Agreement by APPR. If a subcontractor fails to terminate said employee or independent contractor, APPR shall terminate its agreement with the subcontractor. If APPR fails to terminate said employee or independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee or independent contractor, this Agreement may be terminated by DISTRICT.

V. **Headings:** The headings of the various sections and paragraphs in this Agreement are inserted for the convenience of the parties and shall not affect the meaning, construction or interpretation of this Agreement.

W. **Counterparts:** This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument.

IN WITNESS WHEREOF, Manasota Air Conditioning Contractors Association Inc. and The School District of Manatee County, Florida have duly executed this Agreement.

THE SCHOOL DISTRICT OF MANATEE COUNTY

Date: _____ By: _____

Superintendent, School District of Manatee County

Date: _____ By: _____

Chair, School Board of Manatee County

Date: _____ By: _____

General Counsel

Date: 7/8/24 By: _____

(APPR Authorized Signature)

Title: Executive Director

Vendor Affidavit Regarding the Use of Coercion for Labor and Services

Vendor Name: Manasota Air Conditioning Contractors Association

Address: 1121 W. Price Blvd #140 North Port, FL 34288

Phone Number: 941-404-3407

Authorized Representative s Name: Robin Parsons

Authorized Representative s Title: Executive Director

Email Address: info@macca.us

Section 787.06(13), Florida Statutes requires all nongovernmental entities (such as Vendor) executing, renewing, or extending a contract with a governmental entity (such as the School District of Manatee County, Florida) to provide an affidavit signed by an officer or representative of Vendor under penalty of perjury that Vendor does not use coercion for labor or services as defined in that statute.

As the person authorized to sign on behalf of Vendor, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

Signature of Authorized Representative

AGENDA ITEM NO. 10.10

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Bid on Lift Stations and Grease Trap Services, SDMC No. 27-0028-TM, Estimated in the Amount of $200,000.00 Annually (Multiple Funding Sources)

Executive Summary
The District issued an invitation to bid for lift stations and grease trap services to establish contractor(s) for the School District of Manatee County to provide maintenance inspections for lift stations and grease traps, emergency removal and hauling services for grease traps and septic tanks, hourly rate for repairs and a percentage markup from cost for materials for the repairs.

The requested contract is valid from August 1, 2026 through July 3, 2029, with three additional one (1) year renewals through July 31, 2032, and extensions as permitted in the terms of the bid.

Historical Expenditures are as follows:
- 2025-2026 $154,165.71
- 2024-2025 $205,560.84
- 2023-2024 $103,844.83

The bid is recommended for award to:
- Brooks Septic and Plumbing, Inverness, FL, Florida Document No. L17000079611
- Envirowaste Services Group Inc., Palmetto Bay, FL, Florida Document No. P98000014467
- Express Drain and Sewer Cleaning LLC, Hollywood, FL, Florida Document No. L21000345471
- FCS Inc, Clearwater, FL, Florida Document No. J01117
- FEHL Safe Water Systems LLC, Myakka City, FL, Florida Document No. L20000094501
- EarthAmerica dba Southwaste Disposal, Orlando, FL, Florida Document No. M01000002358
- Water Equipment Technologies of Southwest FL, Sarasota, FL, Florida Document No. L02000026229
- Additional suppliers may be added throughout the contract period, as needed.

Suppliers will only be utilized in accordance with District policies and procedures.

Copies of the contract specifications and pricing are on file in the Purchasing Department.

Approval of this agenda item does not indicate immediate or complete expenditure of approved funds. Funds will only be expended as budget(s) allow on an as-needed basis throughout the contract period.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 4
Maximize the energy efficiency and management of our facilities to remain sustainable and financially responsible

Recommendation
The Superintendent recommends approval of the bid on lift stations and grease trap services, SDMC No. 27-0028-TM, estimated in the amount of $200,000.00 annually (Multiple Funding Sources).

Financial Impact
The funding source for this annually estimated expenditure is Capital Funds and other District funds as needed and is included in the proposed budgets for 2026-2027 **(Multiple Funding Sources).**

Contact
Submitting Departments: Maintenance and Operations and Purchasing
Initiated by: Todd Henson

Attachments:
270028t Intent of Award

NOTICE OF INTENT TO AWARD

BID ON LIFT STATION AND GREASE TRAP SERVICES, SDMC NO. 27-0028-TM

CONTRACT PERIOD: AUGUST 1, 2026 THROUGH JULY 31, 2029

BOARD APPROVAL ON AUGUST 4, 2026

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	1. Scheduled Services for Lift Stations Service Rate Per Event		
	a. Scheduled Services for Lift Stations	b. Emergency Service for Lift Station Pump Out, Remove and Disposal of Waste 3000-4000 Gallons	c. Emergency Service for Lift Station Pump Out, Remove and Disposal of Waste 4001 - 8000 Gallons
Brooks Septic and Plumbing	No Bid	No Bid	No Bid
Envirowaste Services Group, Inc.	$2,000.00	$250.00	$275.00
Express Drain and Sewer Cleaning	$250.00	$0.35/Gallon	$0.45/Gallon
FCS Inc	No Bid	$425.00 per hour, 4 hour minimum, plus disposal $0.32-$1.50 per gallon based on waste. Rates may be less if currently in the county on another jobsite.	
Fehl Safe Water	$150/hr plus disposal $0.27/gallon	$180/hr plus disposal $0.27/gallon	$180/hr plus disposal $0.27/gallon
Southwaste Disposal	No Bid	No Bid	No Bid
Water Equipement of Southwest Florida	$125.00	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL Abel Elementary 1 @ 1500 Gallon	Anna Maria Elementary 2 @ 1250 Gallon Each	Ballard Elementary 2 @ 1200 Gallon Each	Bashaw Elementary 1 @ 1750 Gallon
Brooks Septic and Plumbing	$420.00	$350.00 $700.00	$336.00 $672.00	$409.00
Envirowaste Services Group, Inc.	$600.00	$500.00 $1,000.00	$480.00 $960.00	$700.00
Express Drain and Sewer Cleaning	$375.00	$312.50 $625.00	$300.00 $600.00	$437.50
FCS Inc	$480.00	$400.00 $800.00	$384.00 $768.00	$560.00
Fehl Safe Water	$405.00	$337.50 $675.00	$324.00 $648.00	$472.50
Southwaste Disposal	$352.50	$293.75 $587.50	$282.00 $564.00	$411.25
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL Bayshore Elementary 2 @ 1500 Gallon Each	Bayshore High 4 @ 1250 Gallon Each	Blackburn Elementary 2 @ 1200 Gallon Each	Braden River Elementary 1 @ 1200 Gallon
Brooks Septic and Plumbing	$420.00 $840.00	$350.00 $1,400.00	$336.00 $672.00	$336.00
Envirowaste Services Group, Inc.	$600.00 $1,200.00	$500.00 $2,000.00	$480.00 $960.00	$480.00
Express Drain and Sewer Cleaning	$375.00 $750.00	$312.50 $1,250.00	$300.00 $600.00	$300.00
FCS Inc	$480.00 $960.00	$400.00 $1,600.00	$384.00 $768.00	$384.00
Fehl Safe Water	$405.00 $810.00	$337.50 $1,350.00	$324.00 $648.00	$324.00
Southwaste Disposal	$352.50 $705.00	$293.75 $1,175.00	$282.00 $564.00	$282.00
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL Braden River High 4 @ 1250 Gallon Each	Braden River Middle 1 @ 1000 Gallon	Buffalo Middle 4 @1250 Gallon Each	Daughtrey Elementary 2 @ 1250 Gallon Each
Brooks Septic and Plumbing	$350.00 $1,400.00	$280.00	$350.00 $1,400.00	$350.00 $700.00
Envirowaste Services Group, Inc.	$500.00 $2,000.00	$400.00	$500.00 $2,000.00	$500.00 $1,000.00
Express Drain and Sewer Cleaning	$312.50 $1,250.00	$250.00	$312.50 $1,250.00	$312.50 $625.00
FCS Inc	$400.00 $1,600.00	$320.00	$400.00 $1,600.00	$400.00 $800.00
Fehl Safe Water	$337.50 $1,350.00	$270.00	$337.50 $1,350.00	$337.50 $675.00
Southwaste Disposal	$293.75 $1,175.00	$235.00	$293.75 $1,175.00	$293.75 $587.50
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL Duette Elementary 1 @ 900 Gallon	Freedom Elementary 1 @ 1200 Gallon	Gullet Elementary 2 @ 1500 Gallon Each	Haile Middle 1 @ 2500 Gallon
Brooks Septic and Plumbing	$252.00	$336.00	$420.00 $840.00	$700.00
Envirowaste Services Group, Inc.	$360.00	$480.00	$600.00 $1,200.00	$1,000.00
Express Drain and Sewer Cleaning	$225.00	$300.00	$375.00 $750.00	$625.00
FCS Inc	$288.00	$384.00	$480.00 $960.00	$800.00
Fehl Safe Water	$243.00	$324.00	$405.00 $810.00	$675.00
Southwaste Disposal	$211.50	$282.00	$352.50 $705.00	$587.50
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL Harllee Middle 1 @ 900 Gallon	Harvey Elementary 2 @ 1250 Gallon Each	Harvey North River K-8 1 @ 510 Gallon	Horizon 2 @ 1000 Gallon Each
Brooks Septic and Plumbing	$252.00	$350.00 $700.00	$142.80	$280.00 $560.00
Envirowaste Services Group, Inc.	$360.00	$500.00 $1,000.00	$204.00	$400.00 $800.00
Express Drain and Sewer Cleaning	$225.00	$312.50 $625.00	$127.50	$250.00 $500.00
FCS Inc	$288.00	$400.00 $800.00	$163.20	$320.00 $640.00
Fehl Safe Water	$333.00	$337.50 $675.00	$137.70	$270.00 $540.00
Southwaste Disposal	$211.50	$293.75 $587.50	$119.85	$235.00 $470.00
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL Johnson Middle 3 @ 1200 Gallon Each	King Middle 3 @ 1000 Gallon Each	Kinnan Elementary 3 @ 1200 Gallon Each	Lake Manatee Elementary 2 @ 1000 Gallon Each
Brooks Septic and Plumbing	$336.00 $1,008.00	$280.00 $840.00	$336.00 $1,008.00	$280.00 $560.00
Envirowaste Services Group, Inc.	$480.00 $1,440.00	$400.00 $1,200.00	$480.00 $1,440.00	$400.00 $800.00
Express Drain and Sewer Cleaning	$300.00 $900.00	$250.00 $750.00	$300.00 $900.00	$250.00 $500.00
FCS Inc	$384.00 $1,152.00	$320.00 $960.00	$384.00 $1,152.00	$320.00 $640.00
Fehl Safe Water	$324.00 $972.00	$270.00 $810.00	$324.00 $972.00	$270.00 $540.00
Southwaste Disposal	$282.00 $846.00	$235.00 $705.00	$282.00 $846.00	$235.00 $470.00
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL Lakewood Ranch High 2 @ 1200 Gallon Each	Lee Middle 2 @1250 Gallon Each	Lincoln Middle 2 @ 1500 Gallon Each	Manatee Elementary 2 @ 1250 Gallon Each
Brooks Septic and Plumbing	$336.00 $672.00	$350.00 $700.00	$420.00 $840.00	$350.00 $700.00
Envirowaste Services Group, Inc.	$480.00 $960.00	$500.00 $1,000.00	$600.00 $1,200.00	$500.00 $1,000.00
Express Drain and Sewer Cleaning	$300.00 $600.00	$312.50 $625.00	$375.00 $750.00	$312.50 $625.00
FCS Inc	$384.00 $768.00	$400.00 $800.00	$480.00 $960.00	$400.00 $800.00
Fehl Safe Water	$324.00 $650.00	$337.50 $675.00	$405.00 $810.00	$337.50 $675.00
Southwaste Disposal	$282.00 $564.00	$293.75 $587.50	$352.50 $705.00	$293.75 $587.50
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL			
	Manatee High 2 @ 1250 Gallon	Manatee High Culinary 1 @ 1200 Gallon	Manatee Technical College SR 70 1 @ 1250 Gallon	Manatee Technical College Health Occupation 1 @ 1200 Gallon
Brooks Septic and Plumbing	$350.00 $700.00	$336.00	$350.00	$336.00
Envirowaste Services Group, Inc.	$500.00 $1,000.00	$480.00	$500.00	$480.00
Express Drain and Sewer Cleaning	$312.50 $625.00	$300.00	$312.50	$300.00
FCS Inc	$400.00 $800.00	$384.00	$400.00	$384.00
Fehl Safe Water	$337.50 $675.00	$324.00	$337.50	$324.00
Southwaste Disposal	$293.75 $587.50	$282.00	$293.75	$282.00
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL			
	McNeil Elementary 1 @ 1200 Gallon	Miller Elementary 3 @1500 Gallon Each	Mills Elementary 2 @ 1500 Gallon Each	Moody Elementary 1 @ 1200 Gallon
Brooks Septic and Plumbing	$336.00	$420.00 $1,260.00	$420.00 $840.00	$336.00
Envirowaste Services Group, Inc.	$480.00	$600.00 $1,800.00	$600.00 $1,200.00	$480.00
Express Drain and Sewer Cleaning	$300.00	$375.00 $1,125.00	$375.00 $750.00	$300.00
FCS Inc	$372.00	$480.00 $1,440.00	$480.00 $960.00	$372.00
Fehl Safe Water	$324.00	$405.00 $1,215.00	$405.00 $810.00	$324.00
Southwaste Disposal	$282.00	$352.50 $1,057.50	$352.50 $705.00	$282.00
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL			
	Mona Jain Middle 5 @ 1500 Gallon Each	Myakka Elementary 4 @ 1200 Gallon Each	Nolan Middle 2 @ 2000 Gallon Each	Oneco Elementary 2 @ 1500 Gallon Each
Brooks Septic and Plumbing	$420.00 $2,100.00	$336.00 $1,344.00	$560.00 $1,120.00	$420.00 $840.00
Envirowaste Services Group, Inc.	$600.00 $3,000.00	$480.00 $1,920.00	$800.00 $1,600.00	$600.00 $1,200.00
Express Drain and Sewer Cleaning	$375.00 $1,875.00	$300.00 $1,200.00	$500.00 $1,000.00	$375.00 $750.00
FCS Inc	$480.00 $2,400.00	$384.00 $1,536.00	$640.00 $1,280.00	$480.00 $960.00
Fehl Safe Water	$405.00 $2,025.00	$324.00 $1,296.00	$540.00 $1,080.00	$405.00 $810.00
Southwaste Disposal	$352.50 $1,762.50	$282.00 $1,128.00	$470.00 $940.00	$352.50 $705.00
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL			
	Palma Sola Elementary 2 @ 1250 Gallon Each	Palmetto Elementary 5 @ 1500 Gallon Each	Palmetto High 3 @ 1750 Gallon Each	Palm View Elementary 3 @ 1500 Gallon Each
Brooks Septic and Plumbing	$350.00 $700.00	$420.00 $2,100.00	$490.00 $1,470.00	$420.00 $1,260.00
Envirowaste Services Group, Inc.	$500.00 $1,000.00	$600.00 $3,000.00	$700.00 $2,100.00	$600.00 $1,800.00
Express Drain and Sewer Cleaning	$312.50 $625.00	$375.00 $1,875.00	$437.50 $1,312.50	$375.00 $1,125.00
FCS Inc	$400.00 $800.00	$480.00 $2,400.00	$560.00 $1,680.00	$480.00 $1,440.00
Fehl Safe Water	$337.50 $675.00	$405.00 $2,025.00	$472.50 $1,417.50	$405.00 $1,215.00
Southwaste Disposal	$293.75 $587.50	$352.50 $1,762.50	$411.25 $1,233.75	$352.50 $1,057.50
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL			
	Prine Elementary 2 @ 1500 Gallon Each	Parrish Community High 3 @ 1500 Gallon Each	Professional Support Center 1 @ 900 Gallon	Rogers Garden 2 @ 1250 Gallon
Brooks Septic and Plumbing	$420.00 $840.00	$420.00 $1,260.00	$252.00	$350.00 $700.00
Envirowaste Services Group, Inc.	$600.00 $1,200.00	$600.00 $1,800.00	$360.00	$500.00 $1,000.00
Express Drain and Sewer Cleaning	$375.00 $750.00	$375.00 $1,125.00	$225.00	$312.50 $625.00
FCS Inc	$480.00 $960.00	$480.00 $1,440.00	$288.00	$400.00 $800.00
Fehl Safe Water	$405.00 $810.00	$405.00 $1,215.00	$243.00	$337.50 $675.00
Southwaste Disposal	$352.50 $705.00	$352.50 $1,057.50	$211.50	$293.75 $587.50
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL Rowlett Elementary 3 @ 1250 Gallon Each	Rye Elementary 1 @ 1000 Gallon	Samoset Elementary 2 @ 1500 Gallon	Sea Breeze Elementary 1 @ 1250 Gallon
Brooks Septic and Plumbing	$350.00 $1,050.00	$280.00	$420.00 $840.00	$350.00
Envirowaste Services Group, Inc.	$500.00 $1,500.00	$400.00	$600.00 $1,200.00	$500.00
Express Drain and Sewer Cleaning	$312.50 $937.50	$250.00	$375.00 $750.00	$312.50
FCS Inc	$400.00 $1,200.00	$320.00	$480.00 $960.00	$400.00
Fehl Safe Water	$337.50 $1,012.50	$270.00	$405.00 $810.00	$337.50
Southwaste Disposal	$293.75 $881.25	$235.00	$352.50 $705.00	$293.75
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL			
	Southeast High 2 @ 1000 Gallon Each	Southeast High Culinary 1 @ 1200 Gallon	Stewart Elementary 1 @ 1500 Gallon	Sugg Middle 5 @ 1250 Gallon Each
Brooks Septic and Plumbing	$280.00 $560.00	$336.00	$420.00	$350.00 $1,750.00
Envirowaste Services Group, Inc.	$400.00 $800.00	$480.00	$600.00	$500.00 $2,500.00
Express Drain and Sewer Cleaning	$250.00 $500.00	$300.00	$375.00	$312.50 $1,562.50
FCS Inc	$320.00 $640.00	$384.00	$480.00	$400.00 $2,000.00
Fehl Safe Water	$270.00 $540.00	$324.00	$405.00	$337.50 $1,687.50
Southwaste Disposal	$235.00 $470.00	$282.00	$352.00	$293.75 $1,468.75
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL Sugg Middle Culinary 1 @ 1200 Gallon	Tara Elementary 1 @ 1500 Gallon	Tillman Elementary 2 @ 1000 Gallon each	Veterans Elementary 1 @ 1000 Gallon each
Brooks Septic and Plumbing	$336.00	$420.00	$280.00 $560.00	$280.00
Envirowaste Services Group, Inc.	$480.00	$600.00	$400.00 $800.00	$400.00
Express Drain and Sewer Cleaning	$300.00	$375.00	$250.00 $500.00	$250.00
FCS Inc	$384.00	$480.00	$320.00 $640.00	$320.00
Fehl Safe Water	$324.00	$405.00	$270.00 $540.00	$270.00
Southwaste Disposal	$282.00	$352.50	$235.00 $470.00	$235.00
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL Wakeland Elementary 1 @ 1200 Gallon	Williams Elementary 2 @ 1500 Gallon Each	Willis Elementary 2 @ 1500 Gallon Each	Witt Elementary 1 @ 2250 Gallon
Brooks Septic and Plumbing	$336.00	$420.00 $840.00	$420.00 $840.00	$630.00
Envirowaste Services Group, Inc.	$480.00	$600.00 $1,200.00	$600.00 $1,200.00	$900.00
Express Drain and Sewer Cleaning	$300.00	$375.00 $750.00	$375.00 $750.00	$562.50
FCS Inc	$384.00	$480.00 $960.00	$480.00 $960.00	$720.00
Fehl Safe Water	$324.00	$405.00 $810.00	$405.00 $810.00	$607.50
Southwaste Disposal	$282.00	$325.50 $705.00	$325.50 $705.00	$528.75
Water Equipement of Southwest Florida	No Bid	No Bid	No Bid	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	2. Scheduled Services for Grease Traps Service Rate Per Event Per Load Rate (x) QTY = TOTAL 2. Scheduled Services for Grease Traps Grand Total
Brooks Septic and Plumbing	$47,647.80
Envirowaste Services Group, Inc.	$68,184.00
Express Drain and Sewer Cleaning	$42,615.00
FCS Inc	$54,523.20
Fehl Safe Water	$46,116.20
Southwaste Disposal	$41,232.60
Water Equipement of Southwest Florida	No Bid

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	3. Repair Rate- per man hour * No additional mileage or travel trip fee shall be billed with hourly rates.			4. Materials: Repair Parts Parts and Equipment
	a. Regular Time (Monday through Friday 8:00 a.m. - 5:00 p.m.)	b. Overtime (Monday through Friday prior to 8:00 a.m. and after 5:00 p.m., Saturday and Sunday)	c. Holiday	Mark Up Rate From Net Cost Cost Plus_____% Repair Parts and Equipment
Brooks Septic and Plumbing	$150.00 first hr $50.00 additional hrs	$185.00/hr	$185.00	30%
Envirowaste Services Group, Inc.	$350.00	$475.00	$475.00	10%
Express Drain and Sewer Cleaning	$300.00	$400.00	$400.00	10%
FCS Inc	Grease Trap Repair Rate to be determined by specific job.			
Fehl Safe Water	$95.00	$125.00	$125.00	10%
Southwaste Disposal	No Bid	No Bid	No Bid	No Bid
Water Equipement of Southwest Florida	$125.00	$200.00	$250.00	20%

TABULATION OF BIDS ON LIFT STATION AND GREASE TRAP SERVICES, MCSD No. 27-0028-TM

Bids Due: 3:00 p.m., Monday, June 29, 2026

BIDDERS	5. Subcontractor Mark Up Rate From Net Cost Cost Plus_____%	6. Equipment Rentals Mark Up Rate From Net Cost Cost Plus_____%
Brooks Septic and Plumbing	No Bid	30%
Envirowaste Services Group, Inc.	10%	10%
Express Drain and Sewer Cleaning	10%	10%
FCS Inc	Grease Trap Repair Rate to be determined by specific job.	
Fehl Safe Water	10%	10%
Southwaste Disposal	No Bid	No Bid
Water Equipement of Southwest Florida	15%	15%

"Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes."

AGENDA ITEM NO. 10.11

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Bid on Electrical Services, SDMC No. 27-0034-TM, Estimated in the Amount of $1,300,000.00 Annually (Multiple Funding Sources)

Executive Summary
The District issued an invitation to bid for electrical services. This bid is for services on an hourly basis with a percentage mark up for materials and equipment utilized within the District. Due to the volume of work within the District, it is recommended that the award be made to all responsive and responsible budders to minimize delay due to scheduling. This bid will be utilized for services and repairs which cannot be accomplished by the District's Maintenance staff.

The requested contract is valid from September 1, 2026 through August 31, 2027, with two additional one (1) year renewals through August 31, 2029, and extensions as permitted in the terms of the bid.

Historical Expenditures are as follows:
- 2025-2026 $1,245,803.76
- 2024-2025 $996,641.13
- 2023-2024 $1,002,059.53

The proposal is recommended for award to:
- Accurate Power and Technology Inc., Eustis, FL, Florida Document No. P05000059556
- Bismark Electrical Services Inc., Stuart, FL, Florida Document No. P03000107579
- Bryans Electrical Services Inc., Bradenton, FL, Florida Document No. P00000114657
- Ekolink Electric LLC, Sarasota, FL, Florida Document No. L24000344874
- Pukta Corporation, Temple Terrace, FL, Florida Document No. P23000009050
- Richards Plumbing Repair Inc, dba Richard's Plumbing & Electric, Bradenton, FL, Florida Document No. L32956
- Shore Power Electric Inc, Sarasota, FL, Florida Document No. P23000067405
- Synergy Lighting Inc. dba Synergy Electric and Lighting, Bradenton, FL, Florida Document No. P10000000425
- Additional suppliers may be added throughout the contract period, as needed.

Suppliers will only be utilized in accordance with District policies and procedures.

Copies of the contract specifications and pricing are on file in the Purchasing Department.

Approval of this agenda item does not indicate immediate or complete expenditure of approved funds. Funds will only be expended as budget(s) allow on an as-needed basis throughout the contract period.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 4
Maximize the energy efficiency and management of our facilities to remain sustainable and financially responsible

Recommendation
The Superintendent recommends approval of the bid on electrical services, SDMC No. 27-0034-TM, estimated in the amount of $1,300,000.00 annually (Multiple Funding Sources).

Financial Impact
The funding source for this annually estimated expenditure is Capital Funds and other District funds as needed and is included in the proposed budgets for 2026-2027 **(Multiple Funding Sources).**

Contact
Submitting Departments: Maintenance and Operations and Purchasing
Initiated by: Todd Henson

Attachments:
270034t Intent of Award

NOTICE OF INTENT TO AWARD

BID ON ELECTRICAL SERVICES, SDMC No. 27-0034-TM

CONTRACT PERIOD: SEPTEMBER 1, 2026 THROUGH AUGUST 31, 2027

BOARD APPROVAL ON AUGUST 4, 2026

TABULATION OF BIDS ON ELECTRICAL SERVICES, SDMC No. 27-0034-TM

Bids Due: 3:00 p.m., WEDNESDAY, JULY 1, 2026

Bidder's Name	1. Licensed Journeyman Standard Hours Regular time		2. Licensed Journeyman Non Standard Hours		3. General Laborer Standard Hours Regular time		4. General Laborer Non Standard Hours	
	Hourly Rate	Notes	Hourly Rate	Notes	Hourly Rate	Notes	Hourly Rate	Notes
Accurate Power and Technology, Inc.	$100.00		$120.00		$70.00		$90.00	
Bismark Electrical Services	$90.00		$120.00		$70.00		$100.00	
Bryan's Electrical Services Inc.	$125.00		$200.00		$100.00		$150.00	
Ekonlink Electric LLC	$95.00		$142.50		$35.00		$70.00	
PUKTA Corporation	$90.00		$135.00		$65.00		$97.50	
Richard's Plumbing Repair Inc.	$124.00		$170.00		$124.00		$170.00	
Shore Power Electric	$105.00		$131.25		$95.00		$118.75	
Synergy Lighting, Inc. DBA Synergy Electric and Lighting	$125.00		$155.00		$95.00		$115.00	

Bidder's Name	5. Material		6. Rental of Equipment		7. Contractor Owned Equipment		8. Subcontractors	
	Percentage Markup (maximum 15%)	Notes	Percentage Markup (maximum 10%)	Notes	Hourly Rate/Daily Rate	Notes	Percentage	Notes
Accurate Power and Technology, Inc.	15%		10%		$120.00-$250.00/ $1000.00-$1250.00	(1)(2)	10%	
Bismark Electrical Services	12%		7%		$250.00/ $1600.00	(3)	5%	
Bryan's Electrical Services Inc.	10%		10%		$50.00-$200.00/ $200.00-$500.00		10%	
Ekonlink Electric LLC	15%		10%		No Bid		10%	
PUKTA Corporation	10%		10%		$165.00-$185.00/ $900.00-$1200.00	(4)(5)(6)	10%	
Richard's Plumbing Repair Inc.	15%		10%		$20.00-$80.00/ $80.00-$640.00	(7)(8)(9) (10)	10%	
Shore Power Electric	10%		10%		$130.00-$275.00/ $965.00-$2200.00	(11)(12) (13)	10%	
Synergy Lighting, Inc. DBA Synergy Electric and Lighting	15%		15%		$49.00-$290.00/ $400.00-$2500.00	(14)	10%	

TABULATION OF BIDS ON ELECTRICAL SERVICES, SDMC No. 27-0034-TM

Bids Due: 3:00 p.m., WEDNESDAY, JULY 1, 2026

NOTES:

1) 45 feet Articulating Lift $250.00hr/$1250.00daily
2) 500 kw Load Bank $120.00hr/$1000.00daily
3) Mini Escavator
4) BackHoe Excavator $185.00hr/$1200.00daily
5) Ditch Switch Digger $185.00hr/$900.00daily
6) 30' Boom Truck $165.00hr/$1050.00daily
7) Circuit Tracer $20.00hr/$160.00daily
8) Jackhammer $100.00hr/$80.00daily
9) Tractor/Backhoe $80.00hr/$640.00daily
10) Elect. Conduit bender or Diamond Concrete Hole Saw
11) 26' Scissor lift $130.00hr/$965.00daily
12) 55' Boom Lift $155.00hr/$1040.00daily
13) 80' Boom Lift $275.00hr/$2200.00daily
14) Pole Truck/Craine $290.00hr/$2500.00daily

"Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under

AGENDA ITEM NO. 10.12

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Bid on Charter Bus Services, SDMC No. 27-0035-TM, Estimated in the Amount of $1,000,000.00 Annually (Multiple Funding Sources)

Executive Summary
The District issued an invitation to bid for Charter Bus Services. Schools and departments utilize these services for field trips, athletic events, and other trips that occur throughout the year. A variation of bus sizes are utilized to accommodate the specified trip. The schools and departments may utilize any of the awarded suppliers for their intended trip.

The requested contract is valid from September 1, 2026 through August 31, 2027, with two additional one (1) year renewals through August 31, 2029, and extensions as permitted in the terms of the bid.

Historical Expenditures are as follows:
- 2025-2026 $1,168,971.37
- 2024-2025 $1,168,406.31
- 2023-2024 $1,114,970.45

This bid is recommended for award to:
- Academy Bus LLC, Dania Beach, FL, Florida Document No. L08000031180
- All Around Charters, Nokomis, FL, Florida Document No. P97000090405
- BTM Coaches Inc., Cocoa, FL, Florida Document No. P17000098039
- Dolphin Transportation Specialists dba Sarasota Coach Lines, Naples, FL, Florida Document No. P03000006541
- Escot Bus Lines LLC, Largo, FL, Florida Document No. L04000020953
- F & T Freight Solutions LLC, Holly Hill, FL, Florida Document No. L25000119286
- First Class Coach Co. Inc. dba Martz Bus, St. Pet3ersburg, FL, Florida Document No. J15125
- Florida Trails Inc. dba Annett Bus Lines, Sebring, FL, Florida Document No. F57327
- VIP's Jet Tours Corp. dba GoPegasus, Orlando, FL, Florida Document No. P94000000610
- Jet Set Line, Inc., Orlando, FL, Florida Document No. M51524
- A and B Luxury Inc. dba Luxury Transportation Group, Orlando, FL, Florida Document No. P25000006650
- Maze Transportation LLC, Orlando, FL, Florida Document No. L16000204579
- Motorcoach Class A Transportation Inc., Orlando, FL, Florida Document No. P04000068874
- NCL Logistics LLC., Tampa, FL, Florida Document No. L24000252140
- Nemo Express Tours LLC, Tampa, FL, Florida Document No. L13000112100
- Phoenix Bus Inc., Orlando, FL, Florida Document No. P08000045979
- Pico Bros Company LLC., Orlando, FL, Florida Document No. L18000072112
- Additional suppliers may be added throughout the contract period, as needed.

Suppliers will only be utilized in accordance with District policies and procedures.

Copies of the contract specifications and pricing are on file in the Purchasing Department.

Approval of this agenda item does not indicate immediate or complete expenditure of approved funds. Funds

will only be expended as budget(s) allow on an as-needed basis throughout the contract period.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of the bid on charter bus services, SDMC No. 27-0035-TM, estimated in the amount of $1,000,000.00 annually (Multiple Funding Sources).

Financial Impact
The funding source for this annually estimated expenditure is General and other District funds as needed and is included in the proposed budgets for 2026-2027 **(Multiple Funding Sources).**

Contact
Submitting Departments: Purchasing
Initiated by: Katy Mei

Attachments:
270035 Intent to Award Tabulation

NOTICE OF INTENT TO AWARD

BID ON CHARTER BUS SERVICES, SDMC No. 27-0036-TM

CONTRACT PERIOD: SEPTEMBER 1, 2026 THROUGH AUGUST 31, 2027

BOARD APPROVAL ON AUGUST 4, 2026

TABULATION OF BID ON CHARTER BUS SERVICES, SDMC No. 27-0036-TM

Bids Due: 3:00 p.m., July 1, 2026

State	City	Bidder's Name	1. 3 Hour Minimum Trip					
			a. 20-29 Passenger	Notes	b. 30-47 Passenger	Notes	c. 48-55 Passenger	Notes
			Rate		Rate		Rate	
NJ	Hoboken	Academy Bus LLC	N/A		$750.00		$800.00	
FL	Nokomis	All Around Charts	N/A		N/A		$1,400.00	
FL	Cocoa	BTM Coaches	$1,500.00		$2,000.00		$2,200.00	
FL	Naples	Dolphin Transportation Specialists DBA Sarasota Coach Lines	$900.00	(3)	$1,170.00	(4)	$1,170.00	(5)
FL	Largo	Escot Bus Lines	$800.00		$900.00		$900.00	
FL	Holly Hill	F & T Frieght	N/A		N/A		$1,463.00	
FL	St. Petersburg	First Class Coach Company, Inc. DBA Martz Group	N/A		$800.00		$800.00	
FL	Sebring	Florida Trails Inc, DBA Annett Bus Lines	N/A		$3,927.00		$3,927.00	
FL	Orlando	VIP'S Jet Tours Corp. DBA GoPegasus	$2,800.00		$2,800.00		$2,800.00	
FL	Orlando	Jet Set Line Inc.	$2,000.00		$2,000.00		$2,000.00	
FL	Orlando	A and B Luxury Inc. DBA Luxury Transporation Group	$1,100.00		$1,200.00		$1,200.00	
FL	Orlando	Maze Transportation, LLC	$1,500.00		$1,500.00		$1,500.00	
FL	Orlando	Motorcoach Class A Transportation, Inc. (MCA Transportation)	N/A		N/A		$2,700.00	
FL	Tampa	NCL Logistics, LLC DBA Newman Coach Lines	N/A		N/A		$650.00	
FL	Apollo Beach	Nemo Express Tours, LLC	$1,425.00		$1,425.00		$1,425.00	
FL	Orlando	Phoenix Bus, Inc.	$3,500.00		$3,500.00		$3,500.00	
FL	Orlando	Pico Bros Company	$2,200.00		$2,500.00		$2,500.00	

TABULATION OF BID ON CHARTER BUS SERVICES, SDMC No. 27-0036-TM

Bids Due: 3:00 p.m., July 1, 2026

State	County	Bidder's Name	1. 3 Hour Minimum Trip		
			d. School Bus		Notes
			Passenger Size	Rate	
NJ	Hoboken	Academy Bus LLC	N/A	N/A	
FL	Nokomis	All Around Charts	N/A	N/A	
FL	Cocoa	BTM Coaches	72-per row	$2,000.00	
FL	Naples	Dolphin Transportation Specialists DBA Sarasota Coach Lines	N/A	N/A	
FL	Largo	Escot Bus Lines	N/A	N/A	
FL	Holly Hill	F & T Frieght	N/A	N/A	
FL	St. Petersburg	First Class Coach Company, Inc. DBA Martz Group	N/A	N/A	
FL	Sebring	Florida Trails Inc, DBA Annett Bus Lines	N/A	N/A	
FL	Orlando	VIP'S Jet Tours Corp. DBA GoPegasus	57-61	$2,800.00	
FL	Orlando	Jet Set Line Inc.	60	$2,000.00	
FL	Orlando	A and B Luxury Inc. DBA Luxury Transporation Group	N/A	N/A	
FL	Orlando	Maze Transportation, LLC	N/A	N/A	
FL	Orlando	Motorcoach Class A Transportation, Inc. (MCA Transportation)	N/A	N/A	
FL	Tampa	NCL Logistics, LLC DBA Newman Coach Lines	N/A	N/A	
FL	Apollo Beach	Nemo Express Tours, LLC	N/A	N/A	
FL	Orlando	Phoenix Bus, Inc.	40	$3,500.00	
FL	Orlando	Pico Bros Company	N/A	N/A	

TABULATION OF BID ON CHARTER BUS SERVICES, SDMC No. 27-0036-TM

Bids Due: 3:00 p.m., July 1, 2026

State	County	Bidder's Name	2. Trips Over 3 Hour								
			a. 20-29 Passenger		Notes	b. 30-47 Passenger		Notes	c. 48-55 Passenger		Notes
			Rate Per Hour	Rate Per Mile		Rate Per Hour	Rate Per Mile		Rate Per Hour	Rate Per Mile	
NJ	Hoboken	Academy Bus LLC	N/A	N/A		$150.00	$5.00		$165.00	$5.00	
FL	Nokomis	All Around Charts	N/A	N/A		N/A	N/A		$250.00	$12.00	
FL	Cocoa	BTM Coaches	$100.00	$6.00		$150.00	$7.00		$200.00	$8.00	
FL	Naples	Dolphin Transportation Specialists DBA Sarasota Coach Lines	$201.00	$7.00	(3)	$234.00	$8.25	(4)	$234.00	$8.25	(5)
FL	Largo	Escot Bus Lines	$185.00	$6.25		$185.00	$6.25		$185.00	$6.25	
FL	Holly Hill	F & T Frieght	N/A	N/A		N/A	N/A		$298.00	$10.31	
FL	St. Petersburg	First Class Coach Company, Inc. DBA Martz Group	N/A	N/A		$150.00	$6.30		$150.00	$6.30	
FL	Sebring	Florida Trails Inc, DBA Annett Bus Lines	N/A	N/A		$812.00	$11.19		$812.00	$11.19	
FL	Orlando	VIP'S Jet Tours Corp. DBA GoPegasus	$680.00	$20.00		$680.00	$20.00		$680.00	$20.00	
FL	Orlando	Jet Set Line Inc.	$250.00	$12.00		$250.00	$12.00		$250.00	$12.00	
FL	Orlando	A and B Luxury Inc. DBA Luxury Transporation Group	$100.00	N/A		$100.00	N/A		$120.00	N/A	
FL	Orlando	Maze Transportation, LLC	$250.00	$6.00		$250.00	$6.00		$250.00	$6.00	
FL	Orlando	Motorcoach Class A Transportation, Inc. (MCA Transportation)	N/A	N/A		N/A	N/A		$300.00	$20.00	
FL	Tampa	NCL Logistics, LLC DBA Newman Coach Lines	N/A	N/A		N/A	N/A		$160.00	$6.50	
FL	Apollo Beach	Nemo Express Tours, LLC	$180.00	N/A		$180.00	N/A		$180.00	N/A	
FL	Orlando	Phoenix Bus, Inc.	$350.00	$8.00		$350.00	$8.00		$350.00	$8.00	
FL	Orlando	Pico Bros Company	$300.00	$7.20		$300.00	$7.20		$300.00	$7.20	

TABULATION OF BID ON CHARTER BUS SERVICES, SDMC No. 27-0036-TM

Bids Due: 3:00 p.m., July 1, 2026

State	County	Bidder's Name	2. Trips Over 3 Hour			
			d. School Bus			Notes
			Passenger Size	Rate Per Day	Rate Per Mile	
NJ	Hoboken	Academy Bus LLC	N/A	N/A	N/A	
FL	Nokomis	All Around Charts	N/A	N/A	N/A	
FL	Cocoa	BTM Coaches	N/A	$175.00	$8.00	
FL	Naples	Dolphin Transportation Specialists DBA Sarasota Coach Lines	N/A	N/A	N/A	
FL	Largo	Escot Bus Lines	N/A	N/A	N/A	
FL	Holly Hill	F & T Frieght	N/A	N/A	N/A	
FL	St. Petersburg	First Class Coach Company, Inc. DBA Martz Group	N/A	N/A	N/A	
FL	Sebring	Florida Trails Inc, DBA Annett Bus Lines	N/A	N/A	N/A	
FL	Orlando	VIP'S Jet Tours Corp. DBA GoPegasus	57	$5,600.00	$20.00	
FL	Orlando	Jet Set Line Inc.	60	$250.00	$12.00	
FL	Orlando	A and B Luxury Inc. DBA Luxury Transporation Group	N/A	N/A	N/A	
FL	Orlando	Maze Transportation, LLC	N/A	N/A	N/A	
FL	Orlando	Motorcoach Class A Transportation, Inc. (MCA Transportation)	N/A	N/A	N/A	
FL	Tampa	NCL Logistics, LLC DBA Newman Coach Lines	N/A	N/A	N/A	
FL	Apollo Beach	Nemo Express Tours, LLC	N/A	N/A	N/A	
FL	Orlando	Phoenix Bus, Inc.	40	$3,500.00	$8.00	
FL	Orlando	Pico Bros Company	N/A	N/A	N/A	

TABULATION OF BID ON CHARTER BUS SERVICES, SDMC No. 27-0036-TM

Bids Due: 3:00 p.m., July 1, 2026

State	County	Bidder's Name	3. Overnight Trips					
			a. 20-29 Passenger	Notes	b. 30-47 Passenger	Notes	c. 48-55 Passenger	Notes
			Rate Per Day		Rate Per Day		Rate Per Day	
NJ	Hoboken	Academy Bus LLC	N/A		$1,700.00		$1,800.00	
FL	Nokomis	All Around Charts	N/A		N/A		$2,400.00	
FL	Cocoa	BTM Coaches	$2,200.00		$2,500.00		$3,000.00	
FL	Naples	Dolphin Transportation Specialists DBA Sarasota Coach Lines	$2,100.00	(3)	$2,850.00	(4)	$3,000.00	(5)
FL	Largo	Escot Bus Lines	$1,850.00		$2,100.00		$2,100.00	
FL	Holly Hill	F & T Frieght	N/A		N/A		$3,750.00	
FL	St. Petersburg	First Class Coach Company, Inc. DBA Martz Group	N/A		$2,250.00		$2,250.00	
FL	Sebring	Florida Trails Inc, DBA Annett Bus Lines	N/A		$4,502.00		$4,502.00	
FL	Orlando	VIP'S Jet Tours Corp. DBA GoPegasus	$5,600.00		$5,600.00		$5,600.00	
FL	Orlando	Jet Set Line Inc.	$3,950.00		$3,950.00		$3,950.00	
FL	Orlando	A and B Luxury Inc. DBA Luxury Transporation Group	$1,700.00		$1,800.00		$1,800.00	
FL	Orlando	Maze Transportation, LLC	$2,500.00		$2,500.00		$2,500.00	
FL	Orlando	Motorcoach Class A Transportation, Inc. (MCA Transportation)	N/A		N/A		$2,700.00	
FL	Tampa	NCL Logistics, LLC DBA Newman Coach Lines	N/A		N/A		$2,400.00	
FL	Apollo Beach	Nemo Express Tours, LLC	$2,400.00		$2,400.00		$2,400.00	
FL	Orlando	Phoenix Bus, Inc.	$3,500.00		$3,500.00		$3,500.00	
FL	Orlando	Pico Bros Company	$2,500.00		$2,500.00		$2,500.00	

TABULATION OF BID ON CHARTER BUS SERVICES, SDMC No. 27-0036-TM

Bids Due: 3:00 p.m., July 1, 2026

State	County	Bidder's Name	3. Overnight Trips				
			d. School Bus		Notes	e. Additional Driver Fee	Notes
			Passenger Size	Rate Per Day		Rate Per Day	
NJ	Hoboken	Academy Bus LLC	N/A	N/A		$800.00	
FL	Nokomis	All Around Charts	N/A	N/A		$600.00	
FL	Cocoa	BTM Coaches	(1)(2)	(1)(2)		$1,000.00	
FL	Naples	Dolphin Transportation Specialists DBA Sarasota Coach Lines	N/A	N/A		$300.00	
FL	Largo	Escot Bus Lines	N/A	N/A		Up to $3,000	
FL	Holly Hill	F & T Frieght	N/A	N/A		$375.00	
FL	St. Petersburg	First Class Coach Company, Inc. DBA Martz Group	N/A	N/A		$650.00	
FL	Sebring	Florida Trails Inc, DBA Annett Bus Lines	N/A	N/A		$3,235.00	
FL	Orlando	VIP'S Jet Tours Corp. DBA GoPegasus	57-61	$5,600.00		$5,600.00	
FL	Orlando	Jet Set Line Inc.	60	$3,950.00		$3,950.00	
FL	Orlando	A and B Luxury Inc. DBA Luxury Transporation Group	N/A	N/A		$350.00	
FL	Orlando	Maze Transportation, LLC	N/A	N/A		$450.00	
FL	Orlando	Motorcoach Class A Transportation, Inc. (MCA Transportation)	N/A	N/A		$2,500.00	
FL	Tampa	NCL Logistics, LLC DBA Newman Coach Lines	N/A	N/A		$600.00	
FL	Apollo Beach	Nemo Express Tours, LLC	N/A	N/A		$350.00	
FL	Orlando	Phoenix Bus, Inc.	40	$3,500.00		$350.00	
FL	Orlando	Pico Bros Company	N/A	N/A		$1,200.00	

TABULATION OF BID ON CHARTER BUS SERVICES, SDMC No. 27-0036-TM

Bids Due: 3:00 p.m., July 1, 2026

State	County	Bidder's Name	4. Premium Rate Per Hour for Designated Days					
			a. 20-29 Passenger	Notes	b. 30-47 Passenger	Notes	c. 48-55 Passenger	Notes
			Rate Per Hour		Rate Per Hour		Rate Per Hour	
NJ	Hoboken	Academy Bus LLC	N/A		$350.00		$350.00	
FL	Nokomis	All Around Charts	N/A		N/A		$340.00	
FL	Cocoa	BTM Coaches	Up to $500.00		Up to $500.00		Up to $500.00	
FL	Naples	Dolphin Transportation Specialists DBA Sarasota Coach Lines	$350.00	(3)	$400.00	(4)	$425.00	(5)
FL	Largo	Escot Bus Lines	$400.00		$400.00		$400.00	
FL	Holly Hill	F & T Frieght	N/A		N/A		$531.00	
FL	St. Petersburg	First Class Coach Company, Inc. DBA Martz Group	N/A		$175.00		$175.00	
FL	Sebring	Florida Trails Inc, DBA Annett Bus Lines	N/A		$874.00		$874.00	
FL	Orlando	VIP'S Jet Tours Corp. DBA GoPegasus	$1,800.00		$1,800.00		$1,800.00	
FL	Orlando	Jet Set Line Inc.	$1,500.00		$1,500.00		$1,500.00	
FL	Orlando	A and B Luxury Inc. DBA Luxury Transporation Group	$200.00		$210.00		$210.00	
FL	Orlando	Maze Transportation, LLC	$400.00		$400.00		$400.00	
FL	Orlando	Motorcoach Class A Transportation, Inc. (MCA Transportation)	N/A		N/A		$4,500.00	
FL	Tampa	NCL Logistics, LLC DBA Newman Coach Lines	N/A		N/A		$4,636.00	
FL	Apollo Beach	Nemo Express Tours, LLC	$3,700.00		$3,700.00		$3,700.00	
FL	Orlando	Phoenix Bus, Inc.	$550.00		$550.00		$550.00	
FL	Orlando	Pico Bros Company	$5,500.00		$5,500.00		$5,500.00	

TABULATION OF BID ON CHARTER BUS SERVICES, SDMC No. 27-0036-TM

Bids Due: 3:00 p.m., July 1, 2026

State	County	Bidder's Name	4. Premium Rate Per Hour for Designated Days		
			d. School Bus		Notes
			Passenger Size	Rate Per Day	
NJ	Hoboken	Academy Bus LLC	N/A	N/A	
FL	Nokomis	All Around Charts	N/A	N/A	
FL	Cocoa	BTM Coaches	N/A	Up to $500.00	
FL	Naples	Dolphin Transportation Specialists DBA Sarasota Coach Lines	N/A	N/A	
FL	Largo	Escot Bus Lines	N/A	N/A	
FL	Holly Hill	F & T Frieght	N/A	N/A	
FL	St. Petersburg	First Class Coach Company, Inc. DBA Martz Group	N/A	N/A	
FL	Sebring	Florida Trails Inc, DBA Annett Bus Lines	N/A	$874.00	
FL	Orlando	VIP'S Jet Tours Corp. DBA GoPegasus	57-61	$1,800.00	
FL	Orlando	Jet Set Line Inc.	60	$1,500.00	
FL	Orlando	A and B Luxury Inc. DBA Luxury Transporation Group	N/A	N/A	
FL	Orlando	Maze Transportation, LLC	N/A	N/A	
FL	Orlando	Motorcoach Class A Transportation, Inc. (MCA Transportation)	N/A	N/A	
FL	Tampa	NCL Logistics, LLC DBA Newman Coach Lines	N/A	N/A	
FL	Apollo Beach	Nemo Express Tours, LLC	N/A	N/A	
FL	Orlando	Phoenix Bus, Inc.	40	$550.00	
FL	Orlando	Pico Bros Company	N/A	N/A	

TABULATION OF BID ON CHARTER BUS SERVICES, SDMC No. 27-0036-TM

Bids Due: 3:00 p.m., July 1, 2026

State	County	Bidder's Name	5. Flat Fee For Cancellation					
			a. 20-29 Passenger	Notes	b. 30-47 Passenger	Notes	c. 48-55 Passenger	Notes
			Flat Fee		Flat Fee		Flat Fee	
NJ	Hoboken	Academy Bus LLC	N/A		$100.00		$100.00	
FL	Nokomis	All Around Charts	N/A		N/A		$100.00	
FL	Cocoa	BTM Coaches	$100.00		$100.00		$100.00	
FL	Naples	Dolphin Transportation Specialists DBA Sarasota Coach Lines	$100.00	(3)	$100.00	(4)	$100.00	(5)
FL	Largo	Escot Bus Lines	$100.00		$100.00		$100.00	
FL	Holly Hill	F & T Frieght	N/A		N/A		$100.00	
FL	St. Petersburg	First Class Coach Company, Inc. DBA Martz Group	N/A		$100.00		$100.00	
FL	Sebring	Florida Trails Inc, DBA Annett Bus Lines	N/A		$100.00		$100.00	
FL	Orlando	VIP'S Jet Tours Corp. DBA GoPegasus	$100.00		$100.00		$100.00	
FL	Orlando	Jet Set Line Inc.	$100.00		$100.00		$100.00	
FL	Orlando	A and B Luxury Inc. DBA Luxury Transporation Group	$100.00		$100.00		$100.00	
FL	Orlando	Maze Transportation, LLC	$100.00		$100.00		$100.00	
FL	Orlando	Motorcoach Class A Transportation, Inc. (MCA Transportation)	N/A		N/A		$100.00	
FL	Tampa	NCL Logistics, LLC DBA Newman Coach Lines	N/A		N/A		$640.00	(6)
FL	Apollo Beach	Nemo Express Tours, LLC	$100.00		$100.00		$100.00	
FL	Orlando	Phoenix Bus, Inc.	$100.00		$100.00		$100.00	
FL	Orlando	Pico Bros Company	$100.00		$100.00		$100.00	

TABULATION OF BID ON CHARTER BUS SERVICES, SDMC No. 27-0036-TM

Bids Due: 3:00 p.m., July 1, 2026

State	County	Bidder's Name	5. Flat Fee For Cancellation		6. Limousine Service By The Hour			
			d. School Bus	Notes	a. 1 - 6 Passenger	Notes	b. 8 - 12 Passenger	Notes
			Flat Fee		Flat Fee per Hour		Flat Fee per Hour	
NJ	Hoboken	Academy Bus LLC	N/A		N/A		N/A	
FL	Nokomis	All Around Charts	N/A		N/A		N/A	
FL	Cocoa	BTM Coaches	$100.00		$500.00		$500.00	
FL	Naples	Dolphin Transportation Specialists DBA Sarasota Coach Lines	N/A		N/A		N/A	
FL	Largo	Escot Bus Lines	N/A		N/A		N/A	
FL	Holly Hill	F & T Frieght	N/A		N/A		N/A	
FL	St. Petersburg	First Class Coach Company, Inc. DBA Martz Group	N/A		N/A		N/A	
FL	Sebring	Florida Trails Inc, DBA Annett Bus Lines	N/A		N/A		N/A	
FL	Orlando	VIP'S Jet Tours Corp. DBA GoPegasus	$100.00		N/A		N/A	
FL	Orlando	Jet Set Line Inc.	$100.00		N/A		N/A	
FL	Orlando	A and B Luxury Inc. DBA Luxury Transporation Group	N/A		$90.00		$110.00	
FL	Orlando	Maze Transportation, LLC	N/A		N/A		N/A	
FL	Orlando	Motorcoach Class A Transportation, Inc. (MCA Transportation)	N/A		N/A		N/A	
FL	Tampa	NCL Logistics, LLC DBA Newman Coach Lines	N/A		N/A		N/A	
FL	Apollo Beach	Nemo Express Tours, LLC	N/A		N/A		N/A	
FL	Orlando	Phoenix Bus, Inc.	$100.00		N/A		N/A	
FL	Orlando	Pico Bros Company	N/A		N/A		N/A	

TABULATION OF BID ON CHARTER BUS SERVICES, SDMC No. 27-0036-TM

Bids Due: 3:00 p.m., July 1, 2026

Notes:
(1) Small 60 per 3 row - $3000.00
(2) Large 45-50 - $3000.00
(3) 20-25 passenger
(4) 26-40 passenger
(5) 41-56 passenger
(6) Per Vehicle

"Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes."

AGENDA ITEM NO. 10.13

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval to Purchase Renewal for (2) Evolv Express Single Lane Units, SDMC No. 23-0051-RG, Estimated in the Amount of $45,000.00 Annually (Multiple Funding Sources)

Executive Summary
In August 2022, the District entered into a master agreement with Evolv Technologies Holdings, Inc., allowing the District to procure products and related services from Evolv under one or more order documents. In August 2022, the District entered a forty-eight-month lease for the first Evolv Express unit(s), followed by a second lease in July 2023.

On April 9, 2024 the Board approved the lease of an additional eighteen (18) Evolv units for the high schools.

On January 21, 2025, the Board approved the lease of an additional eighteen (18) units that allowed operation of Evolv Express units in all middle schools.

A lease was also entered into in January 2025 for Manatee Technical College.

The District is requesting approval to renew the two (2) initial Evolv single lane units that were purchased in 2022 for a lease period of forty-eight months. The anticipated lease period for these devices would be August 2026 through July 2030, initiating the 48 month lease once the devices are received in the District. The initial devices were Generation 1 and have gone end of life, therefore the renewal devices will be replaced with Generation 2 at no additional cost.

The requested renewal is for one (1) of five (5) total leases that the District holds with Evolv due to phased implementation as listed above. The estimated annual expenditure for this renewal lease is $45,000.00. Since this is a renewal, it will not be an additional expenditure. The total annual estimated expenditure with Evolv for all five (5) leases will remain $850,000.00. All existing leases remain in effect for their current leased term(s).

Evolv units are weapons detection technologies used to detect firearms. Continued leasing of these units will allow the District to continue daily universal screening of students at all district-operated middle and high schools. The expected outcomes of utilizing these units are a reduction in secondary security false alarms from around 40% to less than 10%, sustained always-on weapons detection and bolster the security of students and staff to promote a safe learning environment.

Historical expenditures are as follows:
- 2025-2026 $847,412.76
- 2024-2025 $493,542.49
- 2023-2024 $462,517.90

The supplier is:
- Evolv Technologies, Waltham, MA, Florida Document No. F19000003114

Suppliers will only be utilized in accordance with District policies and procedures.

Copies of contract specifications and pricing are on file in the Purchasing Department.

Florida Administrative Code Rule 6A-1.012(14) states, “A district school board, when acquiring, whether by purchase, lease, lease with option to purchase, rental or otherwise, information technology, as defined in Section 282.0041(11), F.S., may make any acquisition through the competitive solicitation process as described herein or by direct negotiation and contract with a vendor or supplier, as best fits the needs of the school district as determined by the district school board.”

This item aligns with the District’s Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 6
Maintain our robust security readiness and safety system across the District

Recommendation
The Superintendent recommends approval to purchase renewal for (2) Evolv Express Single Lane Units, SDMC No. 23-0051-RG, estimated in the amount of $45,000.00 annually (Multiple Funding Sources).

Financial Impact

The funding source for this estimated annual expenditure is General, Capital, and other funding sources as needed as is included in the proposed budget(s) for 2026-2027 **(Multiple Funding Sources)**.

Contact
Submitting Department: Safety and Security and Purchasing
Initiated By: Paul Damico

Attachments:
SDMC Evolv Renewal Quote 2026

School District of Manatee County Quote - Q-22336

School District of Manatee County 215 MANATEE AVE W BRADENTON, Florida 34205 United States	**Tom Cessar** Supervisor of Security 941-720-2976 cessart@manateeschools.net	**Quote #:Q-22336** Subscription Term: 48 months from Delivery Date Payment Terms: Net 30 Billing Frequency: Annual Quote Created Date: 7/1/2026 Quote Expires: 8/31/2026

Evolv Representative: Chase Connolly
Title: Account Executive
Email: cconnolly@evolvtechnology.com

Annualized Amount

Year 1	Year 2	Year 3	Year 4
$45,042.00	$41,502.00	$41,502.00	$41,502.00

Products & Services

Manatee County School Board

ITEM	SKU #	UNIT MSRP	NET UNIT ($)	QTY	Annual Amount	One-Time Amount	Amount (Full Term)
EXPRESS GEN2, SINGLE LANE, HARDWARE SUBSCRIPTION, EDUCATION	901-00003-01-HL	$34,008.00	$34,008.00	2	$17,004.00	$0.00	$68,016.00
EXPRESS GEN2, SINGLE LANE, SOFTWARE & SERVICES SUBSCRIPTION, EDUCATION	901-00004-01-SS-HL	$48,996.00	$48,996.00	2	$24,498.00	$0.00	$97,992.00
Evolv Express United States Power Cord, 6 Feet	340-00293	$0.00	$0.00	2	$0.00	$0.00	$0.00
Pull Handle Kit	101-00598-01	$270.00	$270.00	2	$0.00	$540.00	$540.00

ITEM	SKU #	UNIT MSRP	NET UNIT ($)	QTY	Annual Amount	One-Time Amount	Amount (Full Term)
Installation, User Training, and Go-Live, Per Day	610-00018	$3,000.00	$3,000.00	1	$0.00	$3,000.00	$3,000.00

Annual Amount:	**$41,502.00**
Total:	**$169,548.00**

Governing Terms

The applicable Schedule(s) for the Products and/or Professional Services identified herein are hereby incorporated by reference and available at

https://legal.evolvtechnology.com/customers *and may contain additional disclaimers.*

Evolv Technology is required to collect sales and/or use taxes on your purchases unless provided with a current and valid resale/exemption certificate(s) for the state(s) that your company's purchases are shipped.
Please send certificates to:
mailto:ExemptionCertificates@evolvtechnology.com

Shipping:

To the extent applicable, Products will be delivered to a mutually agreed upon location, FCA Seller's Facility (Incoterms 2020). Applicable Products will be delivered on a mutually agreed date. If shipping is not included in this Order Document, it will be invoiced upon shipment. For a shipping estimate, please contact your sales representative. If shipping is included, it will be invoiced upon shipment as part of the total order.

Comments from Chase Connolly:
Single Lane Upgrade (Gen 1- Gen 2)
EXPR02499 - 8/1/2026 to 8/1/2030
EXPR02500 - 8/1/2026 to 8/1/2030
Pursuant to Order Documents) Q-02054 (collectively "Prior Quote(s)"), Customer previously purchased certain Gen 1 units of Evolv's hardware product ("Gen 1 Units"). The parties now agree that 2 of the Gen 1 Units shall be exchanged for equal number of Gen 2 units of the same product line ("Gen 2 Units"). Accordingly, this Order Document supersedes and terminates the Prior Quote(s) solely with respect to the exchanged Gen 1 Units and shall govern the subscription to the corresponding Gen 2 Units. In the event that Customer pre-paid fees for the subscription to the Gen 1 Units, Customer shall receive a prorated credit for the returned Gen 1 Units based on the remainder of the subscription term under the Prior Quote(s) ("Credit"), which Evolv shall apply as a set-off against the fees due under this Order Document. Customer shall prepare the Gen 1 Units for return shipment to Evoly; and Evolv shall bear the associated shipping cost. For avoidance of doubt the Customer is exchanging Gen 1 Unit(s) with the following serial number(s): EXPR02499 and EXPR02500

This Order Document is entered into as of the date of last signature below (the “**Effective Date**”) by and between Evolv and Customer. This Order Document is subject to and incorporated by reference to the Agreement entered into between Evolv and Customer (the "**Agreement**") and Customer expressly agrees to comply with the Agreement. Notwithstanding any language in the Agreement to the contrary, in the event of any inconsistencies or conflict between this Order Document and the Agreement, the Order Document shall control. The Parties have caused this Order Document to be signed as of the Effective Date by their duly authorized representatives.

School District of Manatee County	Evolv Technologies, Inc.
Signature:	Signature:
Name:	Name:
Title:	Title:
Date:	Date:

Included with your Evolv Express

	What's Included in the Order		Available A La Carte
Configuration	**Hardware**	**Software & Services**	
Single lane	• 1 transmit tower • 1 receive tower • 1 standard/wide width adjustable mat • 1 country-specific power cord, 6 feet / 1.8 meters[1] • Installation kit (with bolt-down kit) • 1 ten-inch wireless tablet, with one battery, on floor stand • 1 ten-inch wireless tablet, with one battery, on desktop stand • 2 spare tablet batteries • 1 one-slot external tablet battery charger	• All software updates (usually two major releases per year) • 4 MyEvolv Portal and Insights® users licenses • Daily, weekly, monthly, and event summary reports • Real-time event monitoring report • Setting change notifications • Request assistance emergency messages • MyEvolv mobile app • Built-in integrations[2] with Milestone VMS, Genetec VMS, Titan HST MNS • Integrations via Open API[2] with 24/7 Software and Raven Controls • Custom integrations with Evolv Integration Open API • MyEvolv Portal Data API software license • 24x7x365 technical support services • Maintenance services, including preventative maintenance and break-fix (does not include systems damaged by customer or used out of compliance with system documentation) • Training services	• Tower and tablet storage covers • Operational test kit • Mobility handle kit • Front- and rear-facing situational awareness camera kit • Extended length cables for under floor routing • Stanchion attachment bracket kit • Access control interface kit • Additional wireless tablets on floor and desk stands • Additional wireless tablet batteries • Additional one-slot external tablet battery chargers • Six-slot external tablet battery chargers • Additional MyEvolv Portal and Insights® users licenses
Dual lane	• 1 transmit tower • 2 receive towers • 2 standard/wide width adjustable mats • 1 country-specific power cord, 6 feet / 1.8 meters[1] • Installation kit (with bolt-down kit) • 2 ten-inch wireless tablets, each with one battery, on floor stand • 2 ten-inch wireless tablets, each with one battery, on desktop stand • 4 spare tablet batteries • 1 one-slot external tablet battery charger		

[1] Specify as a separate line item on the quote so the power cord for the correct country will be shipped.
[2] Integration partner may charge a fee for integration.

AGENDA ITEM NO. 10.14

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of Palmetto High School Partial Replacement Change Order 3 Final Agreement Between Owner and Gilbane Building Company, Decrease in the Amount of $753,454.10 (Capital Funds)

Executive Summary
The purpose of the requested action is to approve the Palmetto High School, Partial Replacement Change Order 3 Final Agreement between Owner and Gilbane Building Company, which will decrease the Construction Managers (CM) contract. Change Order 3 Final reconciles the contract and deducts the unspent funds in the amount of $753,454.10 to close out the project.

Palmetto High School-Partial Replacement Project Summary Sheet is attached for reference.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 5
Continue our secure financial position, utilize referendum millage funds effectively, and modernize and enhance our current schools to meet our school community needs, including building vibrant, new schools

Recommendation
The Superintendent recommends approval of Palmetto High School Partial Replacement Change Order 3 Final Agreement between Owner and Gilbane Building Company, decrease in the amount of $753,454.10 (Capital Funds).

Financial Impact
The Change Order 3 Final is a decrease in the amount of $753,454.10. The revised Guaranteed Maximum Price (GMP) to date is $30,343,870.77 and is included in the total budget of $41,400,000.00 **(Capital Funds)**.

Contact
Submitting Department: Construction Services
Initiated By: Reginald Goff

Attachments:
Palmetto HS-Partial Replacement Project Summary Sheet
Palmetto HS-Partial Replacement Change Order 3 Final

Palmetto HS Partial Replacement Project

PROJECT DIRECTOR: Jerry Varghese

ARCHITECT/ENGINEER:	Schenkel & Shultz, Inc.	Selected through the Request for Qualifications process
CONSTRUCTION MANAGER:	Gilbane Building Company	Selected through the Request for Qualifications process
BUILDING OFFICIAL:	Universal Engineering Sciences	Currently on the District's Continuing Contracts List

PROJECT BUDGET:	$	41,400,000.00	(09/10/2024) 2024/2025 Capital Budget
	$	39,000,000.00	(04/12/2022) Revised Project Budget
	$	29,000,000.00	(09/28/2021) Original Project Budget

HISTORY: The site on which Palmetto High School is located was acquired in 1952 and is approximately 59 acres in size. Numerous campus modifications have occurred over the past 68 years under constantly changing codes resulting in intermittent campus-wide flooding. The school currently has 2,251 student stations.

SCOPE: The original scope of design services includes replacing existing buildings 6,7,8 & 9, with a new two (2) story classroom addition and removal of classroom building #33 and renovation of the cafeteria is increased to include per direction of the District Superintendent, the demolition of existing cafeteria Building #5, a new cafeteria/kitchen building, replacing the existing baseball field buildings with new buildings and bleachers, new secured access addition to the administration building#1, relocating the parent loop and new bus loop and parking to the SE corner of the campus. Additional scope of work includes installation of security fencing around the football field and campus perimeter. Design a new single story CMU restroom building approximately 1,800 SF located on the north (home) side of the existing football field.

INCLUDED IN 5-YEAR PLAN: Yes

ARCHITECT/ENGINEER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -	July 27, 2021	Approved	
Agreement:	$ 1,860,750.00	September 28, 2021	Approved	Architectural/Engineering Services
Amendment 1:	$ 436,575.00	April 12, 2022	Approved	Add'l Architectural/Engineering Services
Phase I Plans:	$ -	April 12, 2022	Approved	Schematic Design
Letter of Commitment:	$ -	April 12, 2022	Approved	Architectural/Engineering Second Letter
Amendment 2:	$ 114,470.00	February 27, 2024	Approved	New Restroom Building - Football Field
TOTAL	**$ 2,411,795.00**			

CONSTRUCTION MANAGER

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	-	July 27, 2021	Approved	
Agreement:		September 28, 2021	Approved	Pre-Constr Svc $82,789.00 incl AMEND 3
Amendment 1:		April 12, 2022	Approved	Add'l Pre-Constr Svcs $39,627.00 incl AMEND 3
Letter of Commitment:	-	April 12, 2022	Approved	Construction Manager Second Letter
Amendment 2:	274,502.00	June 28, 2022	Approved	Security Fencing Installation
Amendment 3:	34,898,266.00	December 13, 2022	Approved	Guaranteed Maximum Price
Amendment 4:	1,585,013.00	June 13, 2023	Approved	Remaining Food Service Equipment
Change Order 1:	(7,156,230.03)	February 27, 2024	Approved	Deduct Direct Materials Purchased
Change Order 2:	81,660.90	October 29, 2024	Approved	Direct Materials Purchased Reconciliation
Amendment 5:	1,414,113.00	October 29, 2024	Approved	Football Stadium Restrooms
Substantial Completion:	-	January 21, 2025	Approved	Bldg 1-Admin,Bldg 5-Café, Bldg 9-Classroom, Baseball Facilities & Courtyard
Substantial Completion:	-	August 26 ,2025	Approved	Football Stadium Restroom Substantial Completion - July 1,2025
Change Order 3: Final	(753,454.10)	July 21,2026	Pending	Final Change Order
TOTAL	**$30,343,870.77**			

BUILDING OFFICIAL

ITEM	$$	Date	Board Action	Notes
Auth to Neg:	$ -			
Agreement:	$ 187,499.00	August 23, 2022	Approved	Plans Review & Permitting Services
TOTAL	**$ 187,499.00**			

SCHOOL BOARD OF MANATEE COUNTY
Department of Construction Services
Change Order

PROJECT:	Palmetto HS - Partial Replacement 1200 17th Street W Palmetto, FL 34221	CHANGE ORDER NUMBER:	003
		CHANGE ORDER DATE:	
TO:	Gilbane Building Company 1950 Ringling Blvd. Ste. 301 Sarasota, FL 34236	ARCHITECT'S PROJECT NO:	2021130
		CONTRACT FOR:	General Construction
		CONTRACT DATE:	September 9, 2021

You are directed to make the following changes in this Contract:
Reconcile the unused material balances of Owner Purchase Orders written per Direct Materials Purchase Program.

Phase Code	Description	Material Amount
92.985.899800.Z	Unforeseen Conditions	$ (517,561.98)
92.985.899810.Z	DMP Sales Tax Savings	$ (235,892.12)

Total of Summary	($753,454.10)

Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Time.

The original (Contract Sum)(~~Guaranteed Maximum Price~~) was	$ 274,502.00
Net Changes by previously authorized Change Orders and/or Amendments	$ 30,822,822.87
The (~~Contract Sum~~)(Guaranteed Maximum Price) prior to the Change Order was	$ 31,097,324.87
The (~~Contract Sum~~)(Guaranteed Maximum Price) will be (~~increased~~)(decreased)(~~unchanged~~) by this Change Order	(753,454.10)
The new (~~Contract Sum~~)(Guaranteed Maximum Price) including this Change Order will be	$ 30,343,870.77
The Contract time will be (~~increased~~)(~~decreased~~)(unchanged) by	(0) Days
The date of Substantial Completion as of the date of the Change Order is	June 30, 2025

Schenkel Shultz Architecture	Gilbane Building Company	School Board of Manatee County
Architectural Firm	Construction Manager	Owner
330 S Pineapple Ave. Ste. 210	1950 Ringling Blvd. Ste. 301	1 Matzke Way
Sarasota, Florida 34236	Sarasota, Florida 34236	Bradenton, FL 34208
By:	By: Zack McClary	By:
Date: 23 June 2026	Date:	Date:

AGENDA ITEM NO. 10.15

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval to Use the Sourcewell Request for Proposal on Automobiles, SUVs, Vans and Light Trucks with Related Equipment and Accessories, SDMC No. 27-0050-MR, Estimated in the Amount of $500,000.00 Annually (Capital Funds)

Executive Summary
Sourcewell issued a Request for Proposal for automobiles, SUVs, vans and light trucks with related equipment and accessories, RFP #081325. The District is requesting approval to purchase white fleet vehicles, new or replacement.

The requested contract is for the period through November 13, 2029.

Historical expenditures are as follows:
- YTD 2025 – 2026 $758,111.00 (07-01-2025 through 6-8-2026)
- 2024-2025 $303,216.00
- 2023-2024 $446,027.00

The District will utilize the awarded suppliers below:
- Hendrick Automotive Group, Tallahassee, FL, Florida Document No. M23000000063
- Model 1 Commercial Vehicles, Inc., Tallahassee, FL, Florida Document No. F22000007489
- 72 Hour LLC dbs National Auto Fleet Group dealer Alan Jay Automotive Management, Inc, Sebring, Florida, Florida Document No. P98000079744 or approved dealers.
- Additional suppliers awarded may be utilized throughout the contract period.

Suppliers will only be utilized in accordance with District policies and procedures.

Vendors agreed to extend the pricing to the School District of Manatee County under the same terms and conditions as the Sourcewell. Copies of the agreement, specifications, and pricing are on file in the Purchasing Department.

Approval of this agenda item does not indicate immediate or complete expenditure of approved funds. Funds will only be expended as budget(s) allow on an as-needed basis throughout the contract period.

Rule 6A-1.012(6), Florida Administrative Code, states "In lieu of requesting competitive solicitations from three (3) or more sources, district school boards may make purchases at or below the specified prices from contracts awarded by other city or county governmental agencies, other district school boards, community colleges, federal agencies, the public or governmental agencies of any state, or from state university system cooperative bid agreements, when the proposer awarded a contract by another entity defined herein will permit purchases by a district school board at the same terms, conditions, and prices (or below such prices) awarded in such contract, and such purchases are to the economic advantage of the district school board."

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Recommendation
The Superintendent recommends approval to the use Sourcewell Request for Proposal on automobiles, SUVS,

vans and light trucks with related equipment and accessories, SDMC No. 27-0050-MR, Estimated in the amount of $500,000.00 annually (Capital Fund).

Financial Impact

The funding source for this annually, estimated expenditure is capital funds , and is included in the Maintenance, Operations & Central Distribution Warehouse Department proposed budget for 2026-2027 **(Capital Funds).**

Contact

Submitting Departments: Maintenance, Operations & Central Distribution Warehouse and Purchasing
Initiated By: Todd Henson

Attachments:
Prop. Eval.-Autos, SUVs, Vans and Trucks

Docusign Envelope ID: 8F619B0F-1ACD-4D3E-834F-8C706BF60AA6

Proposal Evaluation
Automobiles, SUVs, Vans, and Light Trucks Category 1 RFP #081325

	Possible Points	72 Hour LLC dba, National Auto Fleet Group	Anchorage Chrysler Center Inc	A-Z Bus Sales, Inc.	Broadway Ford Truck Sales, Inc.	Chalmers Ford, Inc.	City Rent A Truck
Conformance to RFP Requirements	**Pass/Fail**	Pass	Pass	Pass	Pass	Pass	Pass
Financial Viability and Marketplace Success	**50**	46	34	40	37	40	34
Ability to Sell and Deliver Solutions	**150**	130	99	106	103	112	100
Marketing Plan	**100**	88	65	75	67	75	64
Value Added Attributes	**100**	89	64	71	69	74	64
Depth and Breadth of Offered Solutions	**200**	177	145	125	152	151	120
Pricing	**400**	344	259	292	271	286	220
Total Points	**1,000**	**874**	**666**	**709**	**699**	**738**	**602**
Rank Order		2	46	28	35	19.5	52

	Possible Points	Community Auto Group, Inc.	Creative Bus Sales, Inc.	Curbo Inc O/A Roam	Davey Coach Sales	Donohoo Chevrolet LLC	Duval Ford
Conformance to RFP Requirements	**Pass/Fail**	Pass	Pass	Pass	Pass	Pass	Pass
Financial Viability and Marketplace Success	**50**	34	44	35	42	41	38
Ability to Sell and Deliver Solutions	**150**	97	128	107	126	108	110
Marketing Plan	**100**	46	86	73	86	77	67
Value Added Attributes	**100**	54	85	77	84	77	67
Depth and Breadth of Offered Solutions	**200**	111	174	138	163	145	151
Pricing	**400**	246	351	273	331	289	269
Total Points	**1,000**	**588**	**868**	**703**	**832**	**737**	**702**
Rank Order		53	5	30.5	6	21	32.5

DocuSigned by:
Brandon Town
B7BCA93CD637742...
Brandon Town, NIGP-CPP, CPSM
Senior Procurement Analyst

DocuSigned by:
Julie Riebe
74DB922AE0B4411...
Julie Riebe, NIGP-CPP
Senior Procurement Analyst

Signed by:
Joshua Young
05328B30AABC480...
Joshua Young, CPPB, NIGP-CPP
Procurement Analyst II

DocuSigned by:
Nicole Lueth
357BE3B136A34E1...
Nicole Lueth
Procurement Analyst II

Docusign Envelope ID: 8F619B0F-1ACD-4D3E-834F-8C706BF60AA6

Proposal Evaluation
Automobiles, SUVs, Vans, and Light Trucks Category 1 RFP #081325

	Possible Points	EP BLAZER LLC	Ewald Motors of Oconomowoc	Expertec Van Systems Inc.	Fenton Mobility Products, Inc.	Ferro Automotive Group, Inc.	Fleet Vehicle Source, Inc
Conformance to RFP Requirements	**Pass/Fail**	Pass	Pass	Pass	Pass	Pass	Pass
Financial Viability and Marketplace Success	**50**	38	36	38	39	35	40
Ability to Sell and Deliver Solutions	**150**	107	107	117	114	103	123
Marketing Plan	**100**	66	70	80	78	73	73
Value Added Attributes	**100**	70	70	77	77	74	75
Depth and Breadth of Offered Solutions	**200**	146	150	112	142	146	153
Pricing	**400**	282	282	292	332	297	323
Total Points	**1,000**	**709**	**715**	**716**	**782**	**728**	**787**
Rank Order		**28**	**26**	**25**	**12**	**23**	**11**

	Possible Points	Fortified Industries Ltd.	Future Ford, Inc.	Grapevine DCJ, LLC	Hendrick Automotive Group	Holz Motors Inc.	iKeyless, LLC
Conformance to RFP Requirements	**Pass/Fail**		Pass	Pass	Pass	Pass	
Financial Viability and Marketplace Success	**50**		32	35	44	38	
Ability to Sell and Deliver Solutions	**150**		98	102	126	114	
Marketing Plan	**100**		63	61	84	80	
Value Added Attributes	**100**		64	62	85	83	
Depth and Breadth of Offered Solutions	**200**		147	149	168	160	
Pricing	**400**		271	286	294	330	
Total Points	**1,000**		**675**	**695**	**801**	**805**	
Rank Order			**41.5**	**36.5**	**8**	**7**	

	Possible Points	Jake Sweeney Automotive	John Grappone Inc	Kirk Auto World dba Sunset CDJR	Kline Van & Specialty Rental, LLC	Liberty Ford, Inc.	Lynch Motor Vehicle Group
Conformance to RFP Requirements	**Pass/Fail**	Pass	Pass	Pass	Pass	Pass	Pass
Financial Viability and Marketplace Success	**50**	35	37	33	35	37	35
Ability to Sell and Deliver Solutions	**150**	101	100	95	106	99	104
Marketing Plan	**100**	71	67	63	68	68	73
Value Added Attributes	**100**	65	72	61	73	65	67
Depth and Breadth of Offered Solutions	**200**	129	150	128	142	152	146
Pricing	**400**	267	315	258	338	327	275
Total Points	**1,000**	**668**	**741**	**638**	**762**	**748**	**700**
Rank Order		**45**	**18**	**49**	**13**	**17**	**34**

Initials DS BT | DS FR | Initial JV | DS NL

Docusign Envelope ID: 8F619B0F-1ACD-4D3E-834F-8C706BF60AA6

Proposal Evaluation
Automobiles, SUVs, Vans, and Light Trucks Category 1 RFP #081325

	Possible Points	Mission Valley Ford Truck Sales, Inc.	Monaco & Sons Motor Sales, Inc.	Myers Automotive Group	Nashville Automotive LLC	North Shore Chevrolet LLC	NPS of Wenatchee LLC
Conformance to RFP Requirements	**Pass/Fail**	Pass	Pass	Pass	Pass	Pass	Pass
Financial Viability and Marketplace Success	**50**	35	35	41	31	37	34
Ability to Sell and Deliver Solutions	**150**	105	108	105	93	107	99
Marketing Plan	**100**	77	67	73	58	70	63
Value Added Attributes	**100**	80	68	82	60	67	74
Depth and Breadth of Offered Solutions	**200**	152	148	158	143	138	143
Pricing	**400**	305	269	279	279	256	258
Total Points	**1,000**	**754**	**695**	**738**	**664**	**675**	**671**
Rank Order		**16**	**36.5**	**19.5**	**47**	**41.5**	**43.5**

	Possible Points	Olathe Ford Sales Inc.	Parks Automotive Group	Parkway Ford LLC	PFVT Motors LLC	Pi Variables, Inc.	PNI Holdco, LLC
Conformance to RFP Requirements	**Pass/Fail**	Pass	Pass	Pass	Pass		Pass
Financial Viability and Marketplace Success	**50**	45	38	33	40		39
Ability to Sell and Deliver Solutions	**150**	132	102	97	101		130
Marketing Plan	**100**	89	60	55	78		93
Value Added Attributes	**100**	86	58	39	76		84
Depth and Breadth of Offered Solutions	**200**	175	145	134	151		173
Pricing	**400**	353	275	292	285		351
Total Points	**1,000**	**880**	**678**	**650**	**731**		**870**
Rank Order		**1**	**40**	**48**	**22**		**4**

	Possible Points	Premier Automotive C of LA, DBA Premier Chrysler Dodge Jeep Ram of Harvey	Premiere Solutions, LLC	Prime Time Specialty Vehicles, Inc.	Puget Sound Upfitters LLC	Quality Vans & Specialty Vehicles	RepairSmith, Inc.
Conformance to RFP Requirements	**Pass/Fail**	Pass	Pass	Pass		Pass	Pass
Financial Viability and Marketplace Success	**50**	38	35	40		35	39
Ability to Sell and Deliver Solutions	**150**	109	103	107		97	116
Marketing Plan	**100**	67	61	75		68	77
Value Added Attributes	**100**	67	67	76		66	77
Depth and Breadth of Offered Solutions	**200**	145	155	132		133	164
Pricing	**400**	277	281	279		272	324
Total Points	**1,000**	**703**	**702**	**709**		**671**	**797**
Rank Order		**30.5**	**32.5**	**28**		**43.5**	**9**

Initials DS BT DS JR Initial JY DS NL

Docusign Envelope ID: 8F619B0F-1ACD-4D3E-834F-8C706BF60AA6

Proposal Evaluation
Automobiles, SUVs, Vans, and Light Trucks Category 1 RFP #081325

	Possible Points	Rush Enterprises	Sacramento CDJR LLC	Sames Bastrop Ford, Inc	Schetky Northwest Sales, Inc.	Surf City Auto Group, Inc.	Sutton Ford, Inc.
Conformance to RFP Requirements	**Pass/Fail**	Pass	Pass	Pass	Pass	Pass	Pass
Financial Viability and Marketplace Success	**50**	42	37	35	41	34	44
Ability to Sell and Deliver Solutions	**150**	119	99	97	127	99	132
Marketing Plan	**100**	76	62	73	88	59	88
Value Added Attributes	**100**	76	64	70	82	60	88
Depth and Breadth of Offered Solutions	**200**	146	133	144	136	112	168
Pricing	**400**	300	287	302	322	246	353
Total Points	**1,000**	**759**	**682**	**721**	**796**	**610**	**873**
Rank Order		**14**	**39**	**24**	**10**	**50**	**3**

	Possible Points	Tom O'Brien Northside Inc	United Access, LLC	Winner Chevrolet, Inc.
Conformance to RFP Requirements	**Pass/Fail**	Pass	Pass	Pass
Financial Viability and Marketplace Success	**50**	34	35	38
Ability to Sell and Deliver Solutions	**150**	92	120	115
Marketing Plan	**100**	62	77	64
Value Added Attributes	**100**	60	75	68
Depth and Breadth of Offered Solutions	**200**	130	147	109
Pricing	**400**	230	304	294
Total Points	**1,000**	**608**	**758**	**688**
Rank Order		**51**	**15**	**38**

Initials DS BT DS JR Initial JY DS NL

Docusign Envelope ID: 8F619B0F-1ACD-4D3E-834F-8C706BF60AA6

Proposal Evaluation
Automobiles, SUVs, Vans, and Light Trucks Category 2 RFP #081325

	Possible Points	Rivian LLC	Slate Auto	Tesla, Inc	Zo Motors USA LLC
Conformance to RFP Requirements	**Pass/Fail**	Pass	Pass	Pass	
Financial Viability and Marketplace Success	**50**	42	33	43	
Ability to Sell and Deliver Solutions	**150**	122	99	133	
Marketing Plan	**100**	79	77	80	
Value Added Attributes	**100**	83	82	83	
Depth and Breadth of Offered Solutions	**200**	149	133	142	
Pricing	**400**	325	221	361	
Total Points	**1,000**	**800**	**645**	**842**	
Rank Order		**2**	**3**	**1**	

DocuSigned by:
Brandon Town
7BCA93CD6377421...
Brandon Town, NIGP-CPP, CPSM
Senior Procurement Analyst

DocuSigned by:
Julie Riebe
74DB928AE0B4414...
Julie Riebe, NIGP-CPP
Senior Procurement Analyst

Signed by:
Joshua Young
6532AB36AAD6496...
Joshua Young, CPPB, NIGP-CPP
Procurement Analyst II

DocuSigned by:
Nicole Lueth
357BE3B136A3451...
Nicole Lueth
Procurement Analyst II

AGENDA ITEM NO. 10.16

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of Request to Declare Surplus and Dispose of District Tangible Personal Property Greater than $5,000.00 (Possible Incoming Funds to General Fund and Special Revenue-Food Service Fund)

Executive Summary
Schools and departments have reported various items as obsolete, traded in on new equipment, unaccounted for, used for parts or stolen, and have requested the items be disposed.

School Board of Manatee County Policy 7320 - Sale, Transfer or Disposal of Real or Tangible Personal Property, outlines the procedures to be followed in the acquisition, supervision, accountability, control, transfer and disposal of the District's property.

Items are declared surplus in order to remove them from inventory accountability at the present cost center and dispose of them as provided for in Florida Statute 274. Disposition may involve any of the following: sale by public auction, sale or transfer to another governmental entity, scrap for reusable parts, recycled, donation to a School Board designated receiver, or abandonment at a public landfill.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready For Life | Goal 6
Continue implementation of innovative technology advancements that improve classroom and school environments for exceptional learning

Recommendation
The Superintendent recommends the approval of request to declare surplus and dispose of District tangible personal property greater than $5,000.00 (Possible Incoming Funds to General Fund).

Financial Impact
There is no cost to the General Fund. The amount of $2,343.74 will be removed from the property records. All revenue generated through auction and/or recycling will be placed in the District's General Fund **(Possible Incoming Funds to General Fund and Special Revenue-Food Service Fund).**

Contact
Submitting Department: Property Records/Records Management
Initiated By: Scott Hansen

Attachments:
Surplus List-8-4-26

Tag Number	Descr	Serial ID	Acq Date	Tran Amt	NBV	Comment
198372	CASE FEDERAL REFRIGERATED	7091043177	8/7/2007	$ 9,062.00	$ -	OBSOLETE
198374	CASE FEDERAL HEATED DELI	7091043180	8/7/2007	$ 7,340.00	$ -	OBSOLETE
200792	VEHICLE,UTILITY		8/29/2003	$ 5,638.00	$ -	OBSOLETE, AUCTION
238581	MERCHANDISER RPI DELI SCSD48R	4128577	6/30/2012	$ 11,515.35	$ -	OBSOLETE
243366	VEHICLE UTILITY JOHN DEERE		9/26/2013	$ 5,301.69	$ -	OBSOLETE, AUCTION
284741	SERVER HP DL160 GEN 9	2M2543018J	10/29/2015	$ 6,199.50	$ -	OBSOLETE
285905	SERVER HP DL160 G9	2M260903WR	3/29/2016	$ 5,990.50	$ -	OBSOLETE
303717	SERVER HP DL160 G9	2M274902D9	12/18/2017	$ 9,833.14	$ -	OBSOLETE
408483	MOWER KUBOTA ZD 1211L-72	26649	9/13/2019	$ 14,555.88	$ -	USED FOR PARTS, AUCTION
408485	MOWER KUBOTA ZD 1211L-72	27343	9/13/2019	$ 14,555.88	$ -	USED FOR PARTS, AUCTION
411254	MOWER KUBOTA ZD1211L-3-72	KBGGDCF0TLGC31575	3/30/2020	$ 14,062.50	$ 1,171.87	USED FOR PARTS, AUCTION
411256	MOWER KUBOTA ZD1211L-3-72	KBGGDCF0PLGC31576	3/30/2020	$ 14,062.50	$ 1,171.87	USED FOR PARTS, AUCTION
NO PR	VEHICLE UTILITY JOHN DEERE HP-OPS XUV	MORGOFA018256	8/1/2019	$ 11,500.00	$ -	OBSOLETE, AUCTION. DONATION FROM CONSTRUCTION COMPANY. ESTIMATED COST BASED ON SIMILAR ITEMS
				$ 129,616.94	$ 2,343.74	

AGENDA ITEM NO. 13.1

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of Proclamations for the 2026-2027 School Year

Executive Summary
Hispanic Heritage Month Proclamation - September 15-October 15, 2026
Red Ribbon Week Proclamation - October 23-31, 2026
Holocaust Education Week Proclamation - November 2-6, 2026
Farm City Week Proclamation - November 18-25, 2026
Black History Month Proclamation - February 2027

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
Recommend approval (No Financial Impact).

Financial Impact
No financial impact

Contact
Submitting Department: Communications
Initiated by: Kevin Chapman

Attachments:
SY 26-27 Proclamations

Hispanic Heritage Month Proclamation
School District of Manatee County

WHEREAS, the dates of September 15 through October 15 are set aside each year by the United States Congress with the passage of Public Law 100-402 in 1968, to celebrate and remember the vital and significant contributions that Hispanic Americans have made to American history and to the richness of American culture; and

WHEREAS, we recognize the resounding strength and success of the Hispanic-American community and honor their tremendous contributions to our culture, economy, and future in the State of Florida and Manatee County; and

WHEREAS, we are grateful to all the Hispanic educators and students who have played a prominent role in the history of education in Manatee County; and

WHEREAS, as required by Florida Statute 1003.42, the educators of the School District of Manatee County will teach about Hispanic American contributions to the United States of America; and

NOW THEREFORE, BE IT PROCLAIMED by the School Board of Manatee County that from September 15 through October 15 shall be designated, celebrated, and set aside as: "**Hispanic Heritage Month**" in the School District of Manatee County.

Adopted with a quorum present and voting this 4th day of August, 2026.

Red Ribbon Week PROCLAMATION

WHEREAS, excessive alcohol consumption accounts for approximately 95,000 deaths per year in the U.S. and is the fourth leading cause of preventable death, underage drinking costs the citizens of Florida $4.5 billion which continues to be one of the most used drugs by Manatee teens; and

WHEREAS, tobacco use causes 480,000 preventable deaths and e-cigarettes have become the #1 drug used by Manatee youth and today's teens who vape are 30% more likely to use cigarettes in the future; and

WHEREAS, the THC potency in today's cannabis is up to 3 times stronger than the cannabis of the 1980s and the use of products that contain THC, like wax, hash oil, dabs or edibles are known to have concentration levels up to 95% which disrupt adolescent brain development; and

WHEREAS, solving today's complex health and social issues effectively is beyond the purview of any one agency or organization, and working collaboratively represents a key opportunity for communities to create significant improvements in health outcomes; and

WHEREAS, for every dollar spent on substance abuse prevention, $38 are saved in societal costs; and

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to honor the memory of Enrique "Kiki" Camerena, a Drug Enforcement Agency officer murdered by a drug cartel in the line of duty and serves as a catalyst to mobilize communities to educate youth and encourage participation in substance abuse prevention activities; and

NOW THEREFORE, BE IT PROCLAIMED by the School Board of Manatee County that the week of October 23 through October 31, 2026 shall be known, designated, and set aside as "Red Ribbon Week."

Adopted with a quorum present and voting this 4th day of August 2026.

HOLOCAUST EDUCATION WEEK 2026

WHEREAS, the Holocaust was the state-sponsored, systematic persecution and annihilation of European Jews by Nazi Germany and its collaborators between 1933 and 1945 in which six million Jews were murdered; and

WHEREAS, we also commemorate other victims of the Nazi regime who suffered grievous oppression and death under Nazi tyranny; and

WHEREAS, the history of the Holocaust offers an opportunity to reflect on the moral responsibilities of individuals, societies and governments; and

WHEREAS, we should always remember the terrible events of the Holocaust and remain vigilant against hatred, persecution and tyranny, and actively rededicate ourselves to the principles of individual freedom in a just society; and

WHEREAS, Holocaust Education Week, as part of Florida's Educational Instruction of Historical Events per F.S. 1003.42, provides students with a valuable opportunity to remember the victims of the Holocaust as well as to reflect on the need to respect all peoples;

NOW, THEREFORE, BE IT PROCLAIMED by the School Board of Manatee County that the week of November 2-6, 2026, shall be known, designated, and set aside as: Holocaust Education Week.

Adopted with a quorum present and voting this 4th day of August 2026.

Farm City Week 2026 PROCLAMATION

WHEREAS, Farm-City Week celebrates and honors the efforts in Manatee County to educate our youth to be able to take on the many important roles in agriculture and to highlight the importance of farmers and farmland for our food production.

WHEREAS, the mission of Agriculture Education is to prepare students for successful careers and a lifetime of informed choices in the global agriculture, food, fiber and natural resource systems.

WHEREAS Florida 4-H is the nation's largest youth development organization with over 230,000 members in Florida. Florida 4-H is the youth development program of Florida Cooperative Extension, a partnership between Manatee County Government and the University of Florida Institute of Food and Agricultural Sciences.

WHEREAS, Florida FFA Association is a youth, leadership organization with over 50,000 middle and high school student members – with over 350 local FFA chapters across the state.

WHEREAS, 4-H is an experiential, practical educational program for youth, in which participants learn technical skills in agriculture, science, health, and civic engagement, as well as overall life skills including problem-solving, communication, goal setting, and record keeping - with the mission to help youth gain the knowledge and life skills they need to be productive, responsible citizens.

WHEREAS, Florida FFA is Manatee County School District's agricultural youth organization preparing members for leadership and careers in the science, business, and technology of agriculture.

NOW THEREFORE, BE IT PROCLAIMED by the School Board of Manatee County, that November 18-25, shall be celebrated, designated, and set aside, as FARM CITY WEEK.

Adopted with a quorum present and voting this 4th day of August 2026.

Black History Month Proclamation
School District of Manatee County

WHEREAS, the month of February is set aside each year by the United States Congress with the passage of Public Law 99-244 in 1986, to celebrate and remember the vital and significant contributions that black Americans have made to American history and to the richness of American culture; and

WHEREAS, black Americans have made important and vibrant contributions to the history and to the culture of the State of Florida and of Manatee County; and

WHEREAS, black educators have played a prominent role in the history of education in Manatee County, serving in every capacity, from bus driver to teacher to principal to superintendent to School Board Chair; and

WHEREAS, as required by Florida Statute 1003.42(2)(f), the educators of the School District of Manatee County will teach the history and vital contributions of black Americans in helping to build and strengthen American society and celebrate their inspirational stories; and

NOW THEREFORE, BE IT PROCLAIMED by the School Board of Manatee County that the month of February 2027 shall be celebrated, designated, and set aside as "**Black History Month**" in the School District of Manatee County.

Adopted with a quorum present and voting this 4th day of August 2026.

AGENDA ITEM NO. 14.1

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of Travel Expense Associated with the School Board Members' Attendance at the Greater Florida Consortium of School Boards Legislative Meeting, September 16-18, 2026, at the Hilton Miami Downtown, FL, Not to Exceed $1,000.00 (General Fund)

Executive Summary
School Board Members Spray, would like to attend the Greater Florida Consortium of School Boards Annual Meeting, September 16-18, 2026, at the Hilton Miami Downtown, located in Miami, FL.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Learn | Goal 4
Develop effective professional development and high-quality instructional coaching for teachers to support rigorous literacy instruction across all grades

Recommendation
Approval of Travel Expense Associated with the School Board Members' Attendance at the Greater Florida Consortium of School Boards Legislative Meeting, September 16-18, 2026, at the Hilton Miami Downtown, FL, Not to Exceed $1,000.00 (General Fund).

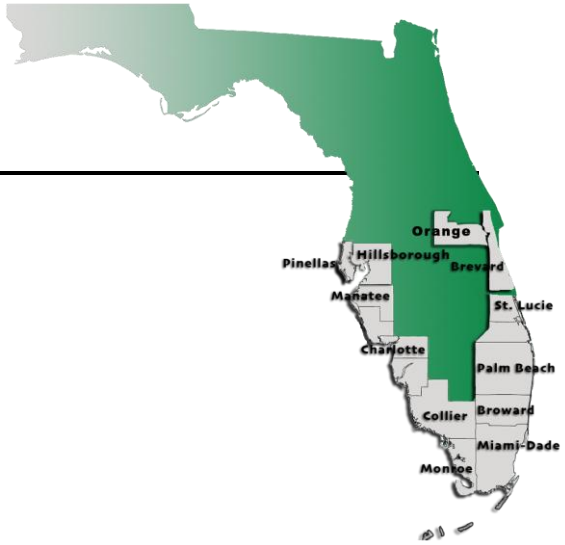
Financial Impact
The financial impact to the District will not exceed $1,000.00. The source of funds is the General Fund and is included in the School Board budget for 2026-2027.

Contact
Submitting Department: School Board

Attachments:
Sept 16-18 2026 Save the Date
Travel Expense Worksheet

Greater Florida Consortium of School Boards

Roberto J. Alonso
1450 NE 2nd Avenue
Miami, FL 33132



July 8, 2026

TO: GFCSB Members

FROM: President Roberto J. Alonso

S A V E T H E D A T E

THE GREATER FLORIDA CONSORTIUM OF SCHOOL BOARDS WILL HAVE A

Technology/AI Task Force Round Table Meeting

Wednesday, September 16, 12:00 – 5:00 pm

(Location TBD)

BUSINESS MEETING/DINNER

Thursday, September 17, 2026, 11:30 am – 5:00 pm

and

Friday, September 18, 2026, 8:00 am – 12:00 pm

Hilton Miami Downtown

1601 Biscayne Boulevard, Miami, FL 33132

(Link to follow)

Dress Code: Resort Casual

RSVP - admin@gfcsb.com or Tom Cerra (305)513-9995

Roberto J. Alonso
President
Miami-Dade County

Edwin Ferguson
President-Elect
Palm Beach County

Patti Rendon
Secretary/Treasurer
Hillsborough County

Travel Expense Worksheet						
Expense	# Attending	# of Nights	Per diem			
Mileage						
482	1	1	0.655	**315.71**		
			0.655	0.00		
Hotel/Resort fee						
169.00	1	2		**338.00**		
50.00	1	2		**100.00**		
25.00	1	2		**50.00**		
	2	2		**0.00**		
Flight						
	1	1		**0.00**		
Car Rental						
	1	1		**0.00**		
Food						
Breakfast	1	3	11.00	33.00		
Lunch	1	3	11.00	33.00		
Dinner	1	2	19.00	38.00		
				104.00		
Total Expenses Anticipated				**907.71**		

AGENDA ITEM NO. 14.2

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of Travel Expense for School Board Members to Attend the 2026 Manatee Chamber of Commerce Planning Retreat Not to Exceed $8,600.00 (General Fund)

Executive Summary
Board Members Richard Tatem, Heather Felton, Charles Kennedy, and Chad Choate will travel to Bonita Springs, Florida September 17-20, to attend the 2026 Manatee Chamber of Commerce Planning Retreat.

Florida Statute 1001.39 (2021) requires that when School Board members travel outside of the District and request reimbursement of travel expenses in excess of $500.00, they are required to obtain prior confirmation from the School Board that the travel is for official school board business and that it complies with the rules of the State Board of Education.

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 2
Strengthen our new employee orientation and development program to foster, promote, and retain extraordinary educators and staff

Recommendation
The School Board Approval of Travel Expense for School Board Members to Attend the 2026 Manatee Chamber of Commerce Planning Retreat Not to Exceed $8,600.00 (General Fund).

Financial Impact
The source of funds for this item is the General Fund and is included in the School Board budget for 2026-2027.

Contact
Submitting Department: School Board
Initiated by: Laura Cox

Attachments:
2026 Chamber Retreat Registration
2026 Chamber Retreat Travel Expense Worksheet

Manatee Chamber of Commerce
PO Box 321
Bradenton, FL 34206-0321
(941) 748-3411
info@manateechamber.com

Invoice

Invoice Date: 7/15/2026
Invoice Number: 6109991

School District of Manatee County
Ms. Laura Cox
P.O. Box 9069
Bradenton, FL 34206

Terms	Due Date
Due on receipt	7/15/2026

Description	Quantity	Rate	Amount
2026 Planning Retreat-Individual Conference Pkg (Chad Choate)	**1**	**$750.00**	**$750.00**
2026 Planning Retreat-Individual Conference Pkg (Charlie Kennedy)	**1**	**$750.00**	**$750.00**
2026 Planning Retreat-Individual Conference Pkg (Heather Felton)	**1**	**$750.00**	**$750.00**
2026 Planning Retreat-Individual Conference Pkg (Richard Tatem)	**1**	**$750.00**	**$750.00**
		Total:	**$3,000.00**
		Payment/Credit Applied:	**$0.00**
		Balance:	**$3,000.00**

Thank you for your support of the **Manatee Chamber of Commerce**

Please return this portion with your payment.

Member Name: School District of Manatee County **Invoice #:** 6109991

Payment Amount: $_____

Payment Method: ☐ Check #_____ ☐ Credit Card
Make checks payable to **Manatee Chamber of Commerce**, enter credit card below, or visit ManateeChamber.com to pay online.

For credit card payments:

Credit Card Billing Zip Code: _____ Receipt Emailed to: _____

Credit Card #: _____ Exp. Date: _____ CVV Code (3 or 4 digits on back of card) _____

Name on Card: _____ Signature: _____

Travel Expense Worksheet						
Expense	# Attending	# of Nights	Per diem			
Mileage						
220	4	1	0.655	**576.40**		
			0.655	0.00		
Hotel/Resort fee						
205.00	4	4		**3,280.00**		
45.00	4	4		**720.00**		
35.00	4	4		**560.00**		
	4	4		**0.00**		
Registration						
750.00	4	1		**3,000.00**		
Car Rental						
	1	1		**0.00**		
Food						
Breakfast	4	2	11.00	88.00		
Lunch	4	2	11.00	88.00		
Dinner	4	2	19.00	152.00		
				328.00		
Total Expenses Anticipated				**8,464.40**		

AGENDA ITEM NO. 14.3

School Board of Manatee County
August 4, 2026 - Regular Board Meeting
Action Item

Title
Approval of the Greater Florida Consortium of School Boards (GFCSB) Annual Membership Dues (General Fund) - *added 7/31/26*

Executive Summary
The Board will review the invoice from the Greater Florida Consortium of School Boards (GFCSB).

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 7
Promote our schools and District as remaining highly competitive and uniquely designed to produce top-notch graduates, great neighbors, and responsible citizens

Recommendation
The Board Chair will make a recommendation regarding the GFCSB Membership.

Financial Impact
The funding for the annual dues in the amount of $5,000.00 for GFCSB is already budgeted from the General Fund.

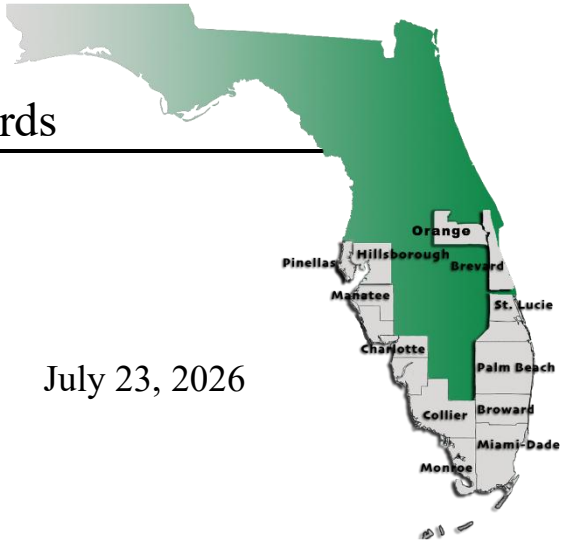
2025-2026: $3,000.00
2024-2025: $3,000.00

Contact
Submitting Department: School Board
Initiated by: Danielle Domicolo

Attachments:
GFCSB Dues 2026-2027

Greater Florida Consortium of School Boards

Roberto J. Alonso
1450 NE 2nd Avenue
Miami, FL 33132



July 23, 2026

INVOICE

Bill to: Manatee County Public Schools
Attn: Dr. Laurie Breslin, Superintendent

District dues for the months of July 2026 through June 2027.

$5,000.00

PLEASE, MAKE CHECK PAYABLE TO:

GREATER FLORIDA CONSORTIUM OF SCHOOL BOARDS, INC.

AND MAIL TO:

Tabitha Fazzino
Florida School Services, Inc.
9737 NW 41st Street #359
Doral, FL 33178

Roberto J. Alonso
President
Miami-Dade County

Edwin Ferguson
President-Elect
Palm Beach County

Patti Rendon
Secretary/Treasurer
Hillsborough County