AGENDA

MONROE COUNTY BUDGET MEETING
September 6, 2023
5:05 PM

The Board will convene at the Harvey Government Center
1200 Truman Ave, Key West, FL 33040
The meeting is open to the public.
Members of the public can also attend will be via Communications Media Technology at:
Zoom webinar: https://mcbocc.zoom.us/j/89204098700
To report problems with the broadcast or Zoom webinar, please call (305) 872-8831.

ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in this proceeding, please contact the County Administrator's Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. - 5:00 p.m., prior to the scheduled meeting; if you are hearing or voice impaired, call "711". Live Closed Captioning is available via the MCTV portal @ https://cloud.castus.tv/vod/monroe/video/60832c9dcf67bb7ac0c21791?page=HOME&type=live for meetings of the Monroe County Board of County Commissioners.

A person may submit written comments or other physical evidence on a particular agenda item for consideration at the BOCC meeting via email to Lindsey Ballard @ ballard-lindsey@monroecounty-fl.gov County Administrator's Office, no later than 3:00 P.M. on the Monday prior to the meeting. The email must include the submitter's name, address, phone number and email address and the agenda item number the documents/comments are regarding. Any intellectual property submitted must include the appropriate authorization for use. For additional assistance, please call (305) 292-4441 or email your inquiry to: ballard-lindsey@monroecounty-fl.gov.

Please note that all time appoximate items are listed in bold.

5:05 P.M. Regular Meeting

TIME APPROXIMATE **REGULAR MEETING**

5:05 P.M. **Call to Order**
Salute to Flag

CALL TO ORDER

SALUTE TO FLAG

A. ADDITIONS, CORRECTIONS AND DELETIONS

B. BULK APPROVALS

B1. Approval to negotiate a contract with WSP USA, Inc., the highest ranked respondent for

Construction Engineering and Inspection (CEI) Services for the Harbour Drive Bridge Replacement project in Duck Key. Â If successful negotiations cannot be reached, approval is requested to negotiate a contract with the next highest ranked respondent until successful negotiations are reached.

B2. Approval of various resolutions for the transfer of funds and resolutions for the receipt of unanticipated revenue.

B3. Approval to opt-in to participate in the Florida Recovery Obligation Calculation (F-ROC) program and authorize the Sr. Director, Budget and Finance to act as the Authorized Agent for the County and execute the attached form and any further documents subsequently provided while participating in the program.

C. COUNTY ADMINISTRATOR

C1. Ratification of Interchange Agreement with Village of Islamorada to assign Employee Services Director Bryan Cook to the Village to serve as Interim Village Manager on a temporary basis; also, authorization for County Administrator to sign additional future documents including extensions of the Agreement beyond the initial 60-day term.

C2. Presentation Community Pride Recap of - FY23

D. BUDGET

D1. County Administrator's Budget Discussion.

D2. Public Input.

ADJOURNMENT

E. LAND AUTHORITY GOVERNING BOARD

E1. A Public Hearing and Approval of a Resolution adopting the Monroe County Land Authority Tentative Budget for Fiscal Year 2024

ADJOURNMENT

F. FIRE AND AMBULANCE DISTRICT 1 BOARD OF GOVERNORS

F1. District 1 Board of Governors Resolution adopting the tentative millage rate for Fiscal Year 2024.

F2. District 1 Board of Governors Resolution adopting the tentative budget for Fiscal Year 2024.

G. BUDGET RESOLUTIONS AND ANNOUNCEMENTS

G1. Announcement of tentative millage rates.

G2. Approval of County Commission Resolution adopting the tentative millage rates for Fiscal Year 2024.

G3. Approval of County Commision Resolution adopting the tentative operating budget for Fiscal Year 2024.

G4. Approval of County Commission Resolution adopting the tentative capital budget for Fiscal Year 2024.

G5. Announcement of final public budget hearing. The final public budget hearing will be held at 5:05 P.M. on September 20, 2023 at the Murray Nelson Government Center, 102050 Overseas Hwy, Key Largo, FL 33097.

B1

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: B1
2023-1400

BULK ITEM: Yes **DEPARTMENT:** Engineering Services

TIME APPROXIMATE: **STAFF CONTACT:** Clark Briggs

AGENDA ITEM WORDING: Approval to negotiate a contract with WSP USA, Inc., the highest ranked respondent for Construction Engineering and Inspection (CEI) Services for the Harbour Drive Bridge Replacement project in Duck Key. If successful negotiations cannot be reached, approval is requested to negotiate a contract with the next highest ranked respondent until successful negotiations are reached.

ITEM BACKGROUND:
The Construction Engineering and Inspection Services Request for Qualifications was advertised on May 24, 2023, and opened on June 27, 2023, with 2 respondents. Staff met in a publicly noticed Selection Committee meeting on August 9, 2023 and ranked WSP USA, Inc.as the highest ranked respondent.

PREVIOUS RELEVANT BOCC ACTION:
At the May 22, 2019 meeting, the BOCC approved a task order with Kisinger Campo & Associates, Corp. for Design and Permitting Services for the Harbour Drive Bridge Replacement Project.

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATION: Approval to negotiate a contract with WSP USA, Inc.

DOCUMENTATION:

RFQ Final Ranking sheet 8-9-23.pdf

FINANCIAL IMPACT:
N/A - negotiations phase

Habour Drive Bridge (#904604) Replacement Project
FINAL RANKING SHEET

RESPONDENT		WSP USA, Inc.	RS&H, Inc.									
Reviewer #1: Debra London	Total Points	91	90									
	Rank	1	2									
Reviewer #2: Cary Vick	Total Points	90	83									
	Rank	1	2									
Reviewer #3: Clark Briggs	Total Points	93	90									
	Rank	1	2									
TOTAL POINTS		274	263									
TOTAL RANK		3	6									
OVERALL RANK		**1**	**2**									

Debra London
Signature of Selection Committee Member
Debra London

8.9.23
Date

Signature of Selection Committee Member
Cary Vick

08/09/23
Date

Clark Briggs
Digitally signed by Clark Briggs
Date: 2023.08.15 08:55:29 -04'00'
Signature of Selection Committee Member
Clark Briggs

Date

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: B2
2023-1442

BULK ITEM: Yes

DEPARTMENT: Budget and Finance

TIME APPROXIMATE:
N/A

STAFF CONTACT: John Quinn

AGENDA ITEM WORDING: Approval of various resolutions for the transfer of funds and resolutions for the receipt of unanticipated revenue.

ITEM BACKGROUND:
SEE ATTACHED ITEMS

PREVIOUS RELEVANT BOCC ACTION:
SEE ATTACHED ITEMS

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATION: Approval

DOCUMENTATION:

Items 1-8.pdf
Summary Schedule - September 6th.pdf

FINANCIAL IMPACT:

OMB Schedule Item Number 1

Resolution No. _____ - 2023

A RESOLUTION CONCERNING THE RECEIPT OF UNANTICIPATED FUNDS

WHEREAS, it is necessary for the Board of County Commissioners of Monroe County, Florida, to increase items to account for unanticipated funds in the Monroe County Budget for the Fiscal Year 2023, now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MONROE COUNTY, FLORIDA, that the following accounts of the Monroe County Budget for the Fiscal Year 2023, be and the same is hereby increased by the amount hereinafter set forth:

Fund:	**#001 - General Fund**
Cost Center:	**#06502 - Employee Interchange Agreement**
Function:	**5100 - General Government**
Activity:	**5190 - Other General Government**
Offcl/Division:	**1011 - Employee Services**
Department:	**Employee Services**

Revenue:								
001	**-**	**06502**	**-**	**369000**	**-**	**RC_00329**	**- Misc. Other Reimbursement**	**$57,817.69**
Total Revenue:								**$57,817.69**
Appropriations:								
001	**-**	**06502**	**-**	**510000**	**-**	**SC_00016**	**- Regular Salaries**	**$38,153.85**
001	**-**	**06502**	**-**	**510210**	**-**	**SC_00019**	**- Payroll Taxes**	**$2,918.77**
001	**-**	**06502**	**-**	**510210**	**-**	**SC_00020**	**- Health Insurance**	**$2,296.33**
001	**-**	**06502**	**-**	**510220**	**-**	**SC_00023**	**- Retirement Contributions**	**$4,391.51**
001	**-**	**06502**	**-**	**510220**	**-**	**SC_00026**	**- Workers Compensation**	**$57.23**
001	**-**	**06502**	**-**	**530400**	**-**	**SC_00400**	**- Travel and Per Diem**	**$10,000.00**
Total Appropriations:								**$57,817.69**

BE IT FURTHER RESOLVED BY SAID BOARD, that the Clerk of said Board, upon receipt of the above, is hereby authorized and directed to make the necessary changes of said items, as set forth above.

PASSED AND ADOPTED by the Board of County Commissioners of Monroe County, Florida, at a regular meeting of said Board held on the 6th day of September, AD 2023.

Mayor Craig Cates _____
Mayor *Pro Tem* Holly Merrill Raschein _____
Commissioner Michelle Lincoln _____
Commissioner James Scholl _____
Commissioner David Rice _____

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By: _____
Mayor/Chairman

(Seal)
Attest: KEVIN MADOK, Clerk

_____
As Deputy Clerk

Item 1 Unant Fund 001 06502 Employee Interchange Agreement

Resolution No. _____ - 2023

A RESOLUTION CONCERNING THE TRANSFER OF FUNDS

WHEREAS, it is necessary for the Board of County Commissioners of Monroe County, Florida, to make budgeted transfers in the Monroe County Budget for the Fiscal Year 2023, now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MONROE COUNTY, FLORIDA, that there shall be transfers of amounts previously set up in the Monroe County Budget for the Fiscal Year 2023 as, hereinafter set forth to and from the following accounts:

Fund:	**#158 - Miscellaneous Special Revenue Fund**	
From:	**158-5130-85547-590990-SC_00125**	**Reserve for Contingencies**
Cost Center:	**#85547 - Reserves 158**	
Amount:	**$37,369.00**	
To:	**158-5190-04587-530310-SC_00036**	**Other Contractual Services**
Cost Center:	**#04587 - Ordinance 021-2002 Traffic Education**	

BE IT FURTHER RESOLVED BY SAID BOARD, that the Clerk of said Board, upon receipt of the above, is hereby authorized and directed to make the necessary changes of said items, as set forth above.

PASSED AND ADOPTED by the Board of County Commissioners of Monroe County, Florida, at a regular meeting of said Board held on the 6th day of September, AD 2023.

Mayor Craig Cates _____
Mayor *Pro Tem* Holly Merrill Raschein _____
Commissioner Michelle Lincoln _____
Commissioner James Scholl _____
Commissioner David Rice _____

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By: _____
Mayor/Chairman

(Seal)
Attest: KEVIN MADOK, Clerk

_____
As Deputy Clerk

OMB Schedule Item Number 3

Resolution No. _____ - 2023

A RESOLUTION CONCERNING THE RECEIPT OF UNANTICIPATED FUNDS

WHEREAS, it is necessary for the Board of County Commissioners of Monroe County, Florida, to increase items to account for unanticipated funds in the Monroe County Budget for the Fiscal Year 2023, now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MONROE COUNTY, FLORIDA, that the following accounts of the Monroe County Budget for the Fiscal Year 2023, be and the same is hereby increased by the amount hereinafter set forth:

Fund:	**#125 - Governmental Grants Fund**	**FWC Contract:**	**23104**
Cost Center:	**#62652 - Derelict Vessel Removal FY23 (7)**	**CSFA:**	**#77.005**
Function:	**#5300 - Physical Environment**	**Grant Period:**	**Execution - 12/27/23**
Activity:	**#5370 - Conservation Resource Mgmt**		
Offcl/Division:	**#1015 - Growth Management**		
Grant Manager:	**Brittany Burtner**		
Department:	**Planning & Environmental Resources**		

Revenue:	
125 - 62652 - 334300 - RC_00056 - State Grants Physical Environment	**$323,375.00**
Total Revenue:	**$323,375.00**
Appropriations:	
125 - 62652 - 530310 - SC_00036 - Other Contractual Services	**$323,375.00**
Total Appropriations:	**$323,375.00**

BE IT FURTHER RESOLVED BY SAID BOARD, that the Clerk of said Board, upon receipt of the above, is hereby authorized and directed to make the necessary changes of said items, as set forth above.

PASSED AND ADOPTED by the Board of County Commissioners of Monroe County, Florida, at a regular meeting of said Board held on the 6th day of September, AD 2023.

Mayor Craig Cates _____
Mayor *Pro Tem* Holly Merrill Raschein _____
Commissioner Michelle Lincoln _____
Commissioner James Scholl _____
Commissioner David Rice _____

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By: _____
Mayor/Chairman

(Seal)
Attest: KEVIN MADOK, Clerk

_____
As Deputy Clerk

Item 3 Unant Fund 125 62652 Derelict Vessel Removal FY23 (7)

Resolution No. _____ - 2023

A RESOLUTION CONCERNING THE TRANSFER OF FUNDS

WHEREAS, it is necessary for the Board of County Commissioners of Monroe County, Florida, to make budgeted transfers in the Monroe County Budget for the Fiscal Year 2023, now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MONROE COUNTY, FLORIDA, that there shall be transfers of amounts previously set up in the Monroe County Budget for the Fiscal Year 2023 as, hereinafter set forth to and from the following accounts:

Fund:	**#158 - Miscellaneous Special Revenue Fund**	
From:	**158-5130-85547-590990-SC_00125**	**Reserve for Contingencies**
Cost Center:	**#85547 - Reserves 158**	
Amount:	**$11,441.26**	
To:	**158-5190-04586-530310-SC_00036**	**Other Contractual Services**
Cost Center:	**#04586 - Ordinance 016-2004 Legal Aid**	

BE IT FURTHER RESOLVED BY SAID BOARD, that the Clerk of said Board, upon receipt of the above, is hereby authorized and directed to make the necessary changes of said items, as set forth above.

PASSED AND ADOPTED by the Board of County Commissioners of Monroe County, Florida, at a regular meeting of said Board held on the 6th day of September, AD 2023.

Mayor Craig Cates _____
Mayor *Pro Tem* Holly Merrill Raschein _____
Commissioner Michelle Lincoln _____
Commissioner James Scholl _____
Commissioner David Rice _____

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By: _____
Mayor/Chairman

(Seal)
Attest: KEVIN MADOK, Clerk

_____
As Deputy Clerk

Resolution No. _____ - 2023

A RESOLUTION CONCERNING THE TRANSFER OF FUNDS

WHEREAS, it is necessary for the Board of County Commissioners of Monroe County, Florida, to make budgeted transfers in the Monroe County Budget for the Fiscal Year 2023, now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MONROE COUNTY, FLORIDA, that there shall be transfers of amounts previously set up in the Monroe County Budget for the Fiscal Year 2023 as, hereinafter set forth to and from the following accounts:

Fund:	**#158 - Miscellaneous Special Revenue Fund**	
From:	**158-5130-85547-590990-SC_00125**	**Reserve for Contingencies**
Cost Center:	**#85547 - Reserves 158**	
Amount:	**$11,441.26**	
To:	**158-5190-68627-530310-SC_00036**	**Other Contractual Services**
Cost Center:	**#68627 - Ordinance 016-2004 Teen Court**	

BE IT FURTHER RESOLVED BY SAID BOARD, that the Clerk of said Board, upon receipt of the above, is hereby authorized and directed to make the necessary changes of said items, as set forth above.

PASSED AND ADOPTED by the Board of County Commissioners of Monroe County, Florida, at a regular meeting of said Board held on the 6th day of September, AD 2023.

Mayor Craig Cates _____
Mayor *Pro Tem* Holly Merrill Raschein _____
Commissioner Michelle Lincoln _____
Commissioner James Scholl _____
Commissioner David Rice _____

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By: _____
Mayor/Chairman

(Seal)
Attest: KEVIN MADOK, Clerk

_____
As Deputy Clerk

Resolution No. _____ - 2023

A RESOLUTION CONCERNING THE RECEIPT OF UNANTICIPATED FUNDS

WHEREAS, it is necessary for the Board of County Commissioners of Monroe County, Florida, to increase items to account for unanticipated funds in the Monroe County Budget for the Fiscal Year 2023, now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MONROE COUNTY, FLORIDA, that the following accounts of the Monroe County Budget for the Fiscal Year 2023, be and the same is hereby increased by the amount hereinafter set forth:

Fund:	**#180 - Building Fund**
Cost Center:	**#54501 - Building Department**
Function:	**5100 - General Government**
Activity:	**5190 - Other General Government**
Department:	**Building**

Revenue:					
180	**-**	**322000**	**RC_00011**	**Building Permits**	**$30,000.00**
Total Revenue:					**$30,000.00**
Appropriations:					
180	**54501**	**590900**	**SC_00087**	**Building Refunds**	**$30,000.00**
Total Appropriations:					**$30,000.00**

BE IT FURTHER RESOLVED BY SAID BOARD, that the Clerk of said Board, upon receipt of the above, is hereby authorized and directed to make the necessary changes of said items, as set forth above.

PASSED AND ADOPTED by the Board of County Commissioners of Monroe County, Florida, at a regular meeting of said Board held on the 6th day of September, AD 2023.

Mayor Craig Cates _____
Mayor *Pro Tem* Holly Merrill Raschein _____
Commissioner Michelle Lincoln _____
Commissioner James Scholl _____
Commissioner David Rice _____

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By: _____
Mayor/Chairman

(Seal)
Attest: KEVIN MADOK, Clerk

_____
As Deputy Clerk

Item 6 Unant Fund 180 54501 Building Refunds

Resolution No. _____ - 2023

A RESOLUTION CONCERNING THE TRANSFER OF FUNDS

WHEREAS, it is necessary for the Board of County Commissioners of Monroe County, Florida, to make budgeted transfers in the Monroe County Budget for the Fiscal Year 2023, now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MONROE COUNTY, FLORIDA, that there shall be transfers of amounts previously set up in the Monroe County Budget for the Fiscal Year 2023 as, hereinafter set forth to and from the following accounts:

Fund:	**#148 - Planning, Building, Zoning**	
From:	**148-5130-50500-530510-SC_00078**	**Office Supplies**
Cost Center:	**#50500 - Planning Department**	
Amount:	**$2,000.00**	
To:	**148-5130-54500-590900-SC_00089**	**Planning Refunds**
Cost Center:	**#54500 - Planning/Building Refunds**	

BE IT FURTHER RESOLVED BY SAID BOARD, that the Clerk of said Board, upon receipt of the above, is hereby authorized and directed to make the necessary changes of said items, as set forth above.

PASSED AND ADOPTED by the Board of County Commissioners of Monroe County, Florida, at a regular meeting of said Board held on the 6th day of September, AD 2023.

Mayor Craig Cates _____
Mayor *Pro Tem* Holly Merrill Raschein _____
Commissioner Michelle Lincoln _____
Commissioner James Scholl _____
Commissioner David Rice _____

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By: _____
Mayor/Chairman

(Seal)
Attest: KEVIN MADOK, Clerk

_____
As Deputy Clerk

Resolution No. _____ - 2023

A RESOLUTION CONCERNING THE RECEIPT OF UNANTICIPATED FUNDS

WHEREAS, it is necessary for the Board of County Commissioners of Monroe County, Florida, to increase items to account for the rollover for unanticipated funds in the Monroe County Budget for the Fiscal Year 2023 now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MONROE COUNTY, FLORIDA, that the following accounts of the Monroe County Budget for the Fiscal Year 2023, be and the same is hereby increased by the amount hereinafter set forth:

Fund:	**#125 - Governmental Grants Fund**	**Financial Project:**	**#441959-01-54-01**
Cost Center:	**#22574 - FDOT SCOP 1st Street & Bertha Ave**	**Contract:**	**#CSFA 55.009**
Function:	**#5400**		
Activity:	**#5410**		
Offcl/Division:	**#1021**		

Revenue:		
125 - 22574 - 334400 - RC_00060 - State Grants Transportation		**$181,482.00**
Total Revenue:		**$181,482.00**
Appropriations:		
125 - 22574 - 530310 - SC_00122 - Construction Services		**$181,482.00**
Total Appropriations:		**$181,482.00**

BE IT FURTHER RESOLVED BY SAID BOARD, that the Clerk of said Board, upon receipt of the above, is hereby authorized and directed to make the necessary changes of said items, as set forth above.

PASSED AND ADOPTED by the Board of County Commissioners of Monroe County, Florida, at a regular meeting of said Board held on the 6th day of September, AD 2023.

Mayor Craig Cates _____
Mayor *Pro Tem* Holly Merrill Raschein _____
Commissioner Michelle Lincoln _____
Commissioner James Scholl _____
Commissioner David Rice _____

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By: _____
Mayor/Chairman

(Seal)
Attest: KEVIN MADOK, Clerk

_____
As Deputy Clerk

Schedule of Resolutions for the Septmeber 6th, 2023 Meeting of the Monroe County Board of County Commissioners

ITEM	DESCRIPTION OF RESOLUTION	ITEM BACKGROUND	PREVIOUS BOCC ACTION	AMOUNT
1	Approval of a resolution concerning the receipt of unanticipated funds for Fund 001 06502 Employee Interchange Agreement	Increase Budget	Approved Agreement	$ 57,817.69
2	Approval of a resolution concerning the transfer of funds for Fund 158 fm 85547 to 04587 Ordinance 021-2002 Traffic Education	Transfer Budget	None	$ 37,369.00
3	Approval of a resolution concerning the receipt of unanticipated funds for Fund 125 62652 Derelict Vessel Removal FY23 (7)	Set Up Budget	Approved Grant Agreement	$ 323,375.00
4	Approval of a resolution concerning the transfer of funds for Fund 158 fm 85547 to 04586 Ordinance 016-2004 Legal Aid	Transfer Budget	None	$ 11,416.26
5	Approval of a resolution concerning the transfer of funds for Fund 158 fm 85547 to 68627 Ordinance 016-2004 Teen Court	Transfer Budget	None	$ 11,416.26
6	Approval of a resolution concerning the receipt of unanticipated funds for Fund 180 54501 Building Refunds	Increase Budget	None	$ 30,000.00
7	Approval of a resolution concerning the transfer of funds for Fund 148 fm 50500 to 54500 Planning Building Refunds	Transfer Budget	None	$ 2,000.00
8	Approval of a resolution concerning the rollover of unanticipated funds for Fund 125 22574 FDOT SCOP 1ST Street Bertha Ave	Rollover Budget	Approved Grant Agreement	$ 181,482.00

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: B3
2023-1488

BULK ITEM: Yes

DEPARTMENT: Budget and Finance

TIME APPROXIMATE:
N/A

STAFF CONTACT: Julie Cuneo

AGENDA ITEM WORDING:

Approval to opt-in to participate in the Florida Recovery Obligation Calculation (F-ROC) program and authorize the Sr. Director, Budget and Finance to act as the Authorized Agent for the County and execute the attached form and any further documents subsequently provided while participating in the program.

ITEM BACKGROUND:

The F-ROC program is an initiative, sponsored by the Florida Division of Emergency Management (FDEM), that assists Applicants in identifying risk in their organization and develops a clear action plan that will abate those risks, while standardizing and streamlining the Public Assistance process.

Applicants have the potential to receive a score up to 80%. This score is made up of three components:

1. 20% Baseline score for signing and returning the Request Form.
2. Up to a 40% score for completing the Disaster Readiness Assessment.
3. Up to a 20% score for completing the Post Disaster Questionnaire.

Applicants who have received EMAP accreditation will receive an additional 5%

The Applicant's score directly corresponds to the percent of the eligible obligated amount that will be dispersed to the Applicant upon obligation of the Public Assistance project.

Monroe County was one of 24 Applicant's that participated in the pilot program offered earlier this year. The County scored 54/60 points for Category A and 57/60 points for Category B. These scores can be used for the 2023 hurricane season.

An Abatement Plan was developed as part of the pilot program. The County has been working on that plan and has accomplished some of the items on the plan. Once the County opts-in to the program, the scores can go up for the 2024 hurricane season based on completing the Abatement Plan.

PREVIOUS RELEVANT BOCC ACTION:
N/A

CONTRACT/AGREEMENT CHANGES:
N/A

STAFF RECOMMENDATION: Approval

DOCUMENTATION:

2023-2024-official-f-roc-participation-request-form.pdf

FINANCIAL IMPACT:
Cost to the County - None

PARTICIPATION REQUEST FORM
FLORIDA RECOVERY OBLIGATION CALCULATION (F-ROC) PROGRAM

_____ (hereinafter referred to as the "Applicant"), requests to participate in the Florida Recovery Obligation Calculation (F-ROC) program. The F-ROC program is an initiative, sponsored by the Florida Division of Emergency Management (hereinafter referred to as the "Division"), that assists Applicants in identifying risk in their organization and develops a clear action plan that will abate those risks, while standardizing and streamlining the Public Assistance process.

Applicant's name:	
Applicant's unique entity identifier:	
Applicant's FEIN:	
Applicant's Address:	

(1) DEFINITIONS

1. Disaster Readiness Assessment (DRA): The Disaster Readiness Assessment is a questionnaire completed prior to a disaster that evaluates the Applicant's risk of deobligations in the Public Assistance program.
2. Post Disaster Questionnaire (PDQ): The Post Disaster Questionnaire is completed after each Federally declared event to gather Applicant specific information regarding training and utilization of forms.
3. Expedited Projects: Applicants may submit Expedited Projects to FEMA if they have an immediate need for funding to continue life-saving emergency protective measures. If approved, the Applicant will be awarded 50% of the Federal portion of the FEMA-confirmed project cost based on initial documentation.
4. Obligated: FEMA obligates funding once a project meets Stafford Act eligibility requirements.
5. Deobligated: FEMA deobligates funding if previously obligated costs have been determined to be ineligible under the Public Assistance program.
6. Emergency Management Accreditation Program (EMAP): A voluntary standards, assessment, and accreditation process for disaster preparedness programs.

(2) CONTACT

Applicant Point of Contact:	
Telephone:	
Email:	

Division Point of Contact:	Recovery Bureau
Telephone:	(850) 815-4400
Email:	F-ROC@em.myflorida.com

a. In the event that different representatives or addresses are designated by either party after submittal of this Participation Request Form, a notice of the name, address and email of the new representative will be provided to the other party in writing via letter or electronic email.

(3) TERMS AND CONDITIONS

Upon the Applicant submitting, via electronic mail to F-ROC@em.myflorida.com, the signed Participation Request Form for the F-ROC program and completing the mandatory Opt-In training course, the Applicant will receive the minimum/baseline score of 20% for work completed projects and work to be completed projects.

a. Pursuant to this Participation Request Form, the initial opt-in will be for two (2) years and will only cover large, non-expedited, Category A (Debris Removal) and Category B (Emergency Protective Measures) projects. Annual renewal of this Participation Request Form will begin in January of the year in which the form is set to expire.

b. To complete the participation process and receive the 20% baseline, the Applicant must:
    i. Complete the Opt-In training course with a score of 100%; and,
    ii. Submit the signed Participation Request Form.

c. If an Applicant wishes to increase their score, they can do so by completing the optional items listed below:
    i. Complete the Disaster Readiness Assessment (DRA) and applicable abatement activities.
    ii. Complete the Post Disaster Questionnaire (PDQ).
    iii. Utilize the Division's standardized F-ROC forms.
    iv. Training (excluding the Opt-in and Leadership courses).

d. This Participation Request Form will not apply to any Expedited Projects.

e. The deadline to opt-in to the initial term of the F-ROC program, is September 30, 2023.

f. The implementation of the F-ROC program does not guarantee funding for Applicants. Funding will remain dependent upon obligation by FEMA and the Applicant will be liable for repayment (See (7) REPAYMENTS) upon deobligation by FEMA of any dispersed funds.

g. If the Applicant seeks to "opt-out" of F-ROC, the Applicant must make a request to that effect in writing to the Division, on their letter head and duly signed by an authorized representative of the Applicant.

h. The deadline to complete the DRA, pursuant to this Participation Request Form, is December 31, 2023.

i. The deadline to complete any abatement activities shall be March 31st of the calendar year after the Participation Request Form or renewal has been executed.

j. The Applicant shall have sixty (60) days from the date their County is designated under the disaster declaration to complete the applicable PDQ. The PDQ must be completed in order to access additional points and increase the locked-in score. If the Applicant requests an extension on completing the PDQ, such an extension request must be made prior to the obligation of funds for it to impact the Applicant's score and therefore, reflect upon the obligation attaching thereto.

k. The Applicant and the Division will identify the key Points of Contact (POC) respectively.

l. The Division reserves the right to remove an Applicant from the program. Furthermore, if the Division has reason to believe that the Applicant is engaged in fraud, waste, abuse, or noncompliance of State and/or Federal laws, the Division may impose a one (1) year prohibition upon the Applicant from participation in the program.

m. The Applicant's failure to complete the criteria set forth in this Participation Request Form shall result in a default to the traditional method of dispersing obligated Public Assistance funds; Meaning, the Division will consider failure to complete the requirements as the Applicant voluntarily "opting-out" of the program.

n. The Participation Request Form duration shall be two (2) years with annual "opt-in" renewals.

(4) PERIOD OF PERFORMANCE

This Participation Request Form survives and remains in effect after termination, for the herein referenced State and Federal audit requirements and the referenced required records retention periods. Work may only be performed during the timeframes established and approved by the State and/or FEMA for each Category of Work type.

(5) FUNDING

a. Participation in the F-ROC program does not guarantee funding and is dependent upon FEMA's obligation.

b. By signing and returning the Participation Request Form for F-ROC, Applicants have the potential to

receive a score up to 80%. This score is made up of three components:

1. 20% Baseline score for signing and returning the Request Form.
2. Up to a 40% score for completing the DRA.
3. Up to a 20% score for completing the PDQ.

c. Applicants who have received EMAP accreditation will receive an additional 5%.

d. The Applicant's score directly corresponds to the percent of the eligible obligated amount that will be dispersed to the Applicant upon obligation of the Public Assistance project. After validation of all supporting documentation is complete, the Applicant will receive the remainder of the validated, obligated amount.

e. If the Applicant has any open receivables with the Division, those receivables must be satisfied before any disbursements are made through the F-ROC program.

(6) PAYMENT

a. The payment method used by the Division is either a Cost Reimbursement or an Advance Payment. Advance payments will be governed by chapter 216, Florida Statutes.

b. The Division's Grant Manager, as required by section 215.971(2)(c), Florida Statutes, shall reconcile and verify all funds received against all funds expended during the agreement period and produce a final reconciliation report. The final report must identify any funds paid in excess of the expenditures incurred by the Applicant.

(7) REPAYMENTS

a. Refunds or repayments of obligated funds may be paid to the Division via offset with another obligated Public Assistance project, check or a payment plan, as approved by the Department of Financial Services.

b. All refund or repayments due to the Division under this Agreement are to be made payable to the order of "Florida Division of Emergency Management" and must include the invoice number and the applicable Disaster and Project number(s) that are the subject of the invoice, and be mailed directly to the following address:

Florida Division of Emergency Management Cashier
2555 Shumard Oak Boulevard
Tallahassee FL 32399-2100

This Participation Request Form shall terminate upon the expiration date of May 31, 2025, unless the Applicant renews annually. The Division reserves the right to remove an Applicant from the program. The Division and Applicant agree that all records will be maintained until the conclusion of all applicable record retention

periods.

IN WITNESS WHEREOF, the Applicant hereto has executed this Participation Request Form.

Applicant: _____

By: _____
(Signature)

Name: _____

Title: _____

Date: _____

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: C1
2023-1383

BULK ITEM: Yes

DEPARTMENT: Administration

TIME APPROXIMATE:
No

STAFF CONTACT: Cynthia Hall

AGENDA ITEM WORDING: Ratification of Interchange Agreement with Village of Islamorada to assign Employee Services Director Bryan Cook to the Village to serve as Interim Village Manager on a temporary basis; also, authorization for County Administrator to sign additional future documents including extensions of the Agreement beyond the initial 60-day term.

ITEM BACKGROUND:
On August 3, 2023, the County entered into an Interchange Agreement with the Village of Islamorada, to loan Employee Services Director Bryan Cook to the Village to serve as an Interim Village Manager on a temporary basis while the Village begins a search for a new Village Manager. Interchange Agreements between public employers (state and local governments) are allowed under F.S. 112.24. The County previously used an interchange agreement to assign County employees to work at Poinciana Gardens after the closure of Bayshore Manor.

The key terms of this Interchange Agreement are as follows:
- The initial term of the Agreement is 60 days. Thereafter, the Agreement will be reviewed by the Village and may be extended in additional terms of 60 days if both parties agree, up to a maximum of 2 years and 3 months (set by statute).
- The Village reimburses the County for all costs, including salary, income tax, employment taxes, and employer deductions, e.g., FRS contribution. Cook is paid at the salary level of the former Village Manager for work performed for the Village. (He keeps his current salary for work as Director of Employee Services.)
- Cook remains an employee of the County and will return to his current position at the conclusion of the Agreement. However, in the interim, he will work up to 100% of his work week for the Village, as necessary.
- The Agreement may be terminated by either party on 30 days' notice to the other party.

The County Administrator signed the Agreement for the County and the Agreement was approved by the Village Council at a public meeting held on 8/3/2023. This agenda item now asks for ratification of the County Administrator's signature, and authorization for the County Administrator to sign renewal

agreements as necessary.

PREVIOUS RELEVANT BOCC ACTION:
N/A

CONTRACT/AGREEMENT CHANGES:
N/A

STAFF RECOMMENDATION: Approval.

DOCUMENTATION:

23-08-76 Cook Interim Manager.pdf

FINANCIAL IMPACT:
$0 - Village of Islamorada reimburses all salary, employment taxes, employer FRS contributions.

EMPLOYEE INTERCHANGE AGREEMENT
(ISLAMORADA, VILLAGE OF ISLANDS)

THIS EMPLOYEE INTERCHANGE AGREEMENT (hereinafter "Agreement") is made and entered into this 3rd day of August 2023, by and between Monroe County, a political subdivision of the State of Florida, whose address is 1100 Simonton Street, Key West, FL, 33040 (hereinafter "County"), and Islamorada, Village of Islands, a municipality organized under the laws of the State of Florida, whose address is 86800 Overseas Highway, Islamorada, FL 33036 (hereinafter "Village") (hereinafter, when referred to individually as "Party" or collectively as "Parties).

WITNESSETH

WHEREAS, Chapter 112, Part II, Florida Statutes, authorizes the interchange of employees between governments, including counties and municipalities; and

WHEREAS, Section 112.24, Florida Statutes, provides that the details of an employee interchange shall be the subject of an agreement between a sending agency and a receiving agency;

WHEREAS, the Village has requested and the County has offered to provide assistance in the form of supplying an Interim Village Manager, to provide management while the Village conducts a search for a Village Manager; and

WHEREAS, the County, as the sending agency, wishes to assign Bryan 'Cook ("Cook"), Director of Employee Services for Monroe County, to the Village as receiving agency, to serve as Interim Village Manager; and

WHEREAS, the Parties see a benefit and a public purpose in having Cook temporarily assigned to the Village for the purposes outlined above, and wish to set forth the details of the temporary assignment in an interlocal agreement.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, the Parties agree as follows:

RECITALS

1. PURPOSE. The purpose of this Agreement is to allow for the assignment of Bryan Cook ("Cook") to serve as an Interim Village Manager, to perform and exercise the powers and duties set forth in Section 7(3) of the Village Charter, and more fully outlined herein and in the Village Manager job description, attached as Exhibit "A."

2. AUTHORITY. The County is authorized pursuant to F.S. 125.01, its home rule powers, and F.S. 112.24, which permits the intergovernmental interchange of governmental employees, to enter into this Agreement. The Village is authorized pursuant to F.S. 166.021(1) and F.S. 112.24 to do the same.

3. TERM OF AGREEMENT: Pursuant to F.S. 112.24, the term of this Agreement shall begin on August 7, 2023 ("Effective Date"), and shall remain in effect for an initial period of sixty (60) days ("Initial Term"). Pursuant to F.S. 112.24(2), the Agreement will be reviewed by the Village prior to the expiration of the Initial Term, at which time the Agreement may be extended for a subsequent term of sixty (60) days upon the approval of the Village Council and with the approval of the Monroe County Administrator, who is delegated authority to execute the extension. After the Initial Term, and for as long as the Agreement is in effect, the Agreement will be reviewed periodically no later than every sixty (60) days by the Village Council to determine whether the Village wishes to renew the Agreement, and may be extended for successive terms not to exceed sixty (60) days, with the written approval of the Village Council and County Administrator. Pursuant to F.S. 112.24, regardless of the number of extensions granted beyond the Initial Term, the Agreement shall not exceed two (2) years and three (3) months. Moreover, the continuation of this Agreement beyond the end of any County fiscal year is subject to both the appropriation and the availability of funds by the Board of County Commissioners in accordance with Chapter 129, Florida Statutes.

4. DUTIES: Cook shall perform the functions and duties specified in the Village's Charter, including without limitation the powers and duties enumerated in Section 7(3) of the Village Charter, as well as applicable sections of the Village Code-, and shall perform other legally permissible and proper duties and functions, as requested from time to time by the Village Council, and as more fully articulated in Exhibit "A". Cook shall comply at all times with Chapter 112, part III (Sections 112.311 et seq.) of Florida Statutes, the Florida Code of Ethics, as set forth in Section 2-52 of the Islamorada Code of Ordinances.

5. SALARIES AND BENEFITS: Salary and benefits for Cook for the time spent working on matters for the Village shall be administered as set forth below.

a. Cook shall remain a full-time exempt employee of Monroe County.

b. Division of Time: Cook shall expend as much time as is required by the Village during the term of this Agreement, up to 100% of Cook's time during a work week. The County and Cook understand that Cook's primary responsibility during the term of this Agreement will be to the Village.

c. Salary:

   i. Each work week, the number of hours spent working for the Village shall be calculated as a percentage of total hours worked by Cook. For the percentage of hours spent by Cook working on Village matters, Cook shall be entitled to compensation at the annual rate of two hundred forty-eight thousand dollars ($248,000.00) ("Village Share"), and for the percentage of hours spent by Cook working on Monroe County matters, Cook shall be entitled to compensation at his current rate of pay, subject to language about salary increases as is set forth below ("County Share"). Cook shall document his Village Share and County Share on forms approved by the respective Human Resources department of each Party.

ii. The County shall issue pay Cook for the combined amount of the Village Share and the County Share in accordance with the County's payroll policies, which provides for employees to be paid two weeks in arrear at the conclusion of the County's existing biweekly pay periods. The County shall then issue an invoice to the Village and the Village shall reimburse the County for the Village Share, which shall include the employer's share of all applicable employment taxes and other mandatory contributions, including mandatory employer contributions to Cook's Florida Retirement System account.

d. In all respects, Cook shall be governed by terms and conditions set forth in the Monroe County Personnel Policies and Procedures Manual ("Manual").

e. Leave: Cook shall continue to accrue annual (vacation) and sick leave in accordance with the terms and conditions set forth in the Manual. The County shall bear the financial responsibility for payment of accrued leave, including hours attributable to the Village Share.

f. Unemployment: The Parties will jointly be responsible for the payment of unemployment benefits on a pro rata basis in proportion to the wages paid to Cook by the Parties. The County is a reimbursing employer. Therefore, in the event that Cook is awarded unemployment benefits pursuant to Chapter 443, Florida Statutes, the Village will be responsible for reimbursing the County for its proportionate share of unemployment benefits, if such benefits are paid.

g. Medical Insurance, Pharmaceutical Plan, Life Insurance, and Voluntary Benefits: Cook will continue to be eligible to participate in the Monroe County's medical insurance, pharmaceutical plan, County-provided basic life insurance and AD&D, and voluntary benefits (dental, vision, supplemental life) on the same terms and conditions as other County employees. Except as outlined elsewhere in this Agreement, the responsibility for payment for and provision of all benefits shall remain the sole responsibility of the County.

h. Workers' Compensation (F.S. 112.30(4)): In the event of injury or death in the performance of Cook's duties for the Village for an incident that arises out of the course and scope of work performed by the Village, the employee shall be treated as an employee of Monroe County and Monroe County as the sending agency shall be solely responsible for providing the workers' compensation benefits without reimbursement by the Village. The Village shall promptly notify the County of Cook's injury or death.

i. Travel Benefits: Cook shall be entitled to travel, per diem and lodging benefits as allowed by Monroe County Code section 2-106 *et seq*..

j. The Village shall provide an established work area and all other necessary equipment and supplies for Cook to perform his job duties as Interim Village Manager. The Village shall provide a laptop computer for Cook's exclusive use. The costs of acquiring and using the computer shall be paid for by the Village. The work area and

all other necessary equipment and supplies provided by the Village shall be used solely for Village purposes.

6. INDEMNIFICATION: Subject to and without waiving the limitation contained in Section 768.28, the Village agrees to be liable for any and all damages proximately caused by the acts, omission, or wrongful acts of its elected officials, employees or agents, and agrees to defend, indemnify, and hold harmless the County from any and all claims arising out of the wrongful acts or inactions of the Village. Subject to and without waiving the provisions of Section 768.28, Florida Statutes, the County agrees to be liable for any and all damages proximately caused by the acts, omission, or wrongful acts of its employees or agents, and agrees to defend, indemnify, and hold harmless the Village from any and all claims arising out of the wrongful acts or inactions of County. Nothing herein is intended to serve as a waiver of sovereign immunity by either of the Parties. Notwithstanding the above provisions, the Village shall not be obligated to indemnify, defend, or hold Cook harmless from any claims of any nature arising out of Cook's malfeasance, or from injury or property damage caused by the intentional misconduct of Cook. This indemnification provision shall survive the termination of this Agreement.

7. INSURANCE: The Village shall provide a general liability insurance to cover all incidents occurring in the course and scope of work performed for the Village by Cook during the term of this Agreement, in the minimum amount of $1,000,000 per occurrence.

8. BONDS: The Village shall obtain a fidelity bond and any other applicable bonds covering work performed by Cook for the Village during the term of this Agreement. The costs and expenses of obtaining and maintaining such bonds shall be paid for by the Village.

9. TERMINATION: This Agreement may be terminated with or without cause by either Party upon thirty (30) days' prior written notice to the other Party.

10. DISCLOSURE OF FINANCIAL INTERESTS: Section 112.3145, Florida Statutes, requires financial disclosures to be filed by a "local officers," and subsection (1)(a)3., defines a "local officer" to include a city manager. Cook agrees to make such disclosures on such forms and at such times as may be required by state law.

11. NONDISCRIMINATION: The Parties agree that there will be no discrimination against any person, and it is expressly understood that upon a determination by a court of competent jurisdiction that discrimination has occurred, this Agreement automatically terminates without any further action on the part of any party, effective the date of the court order. The Parties agree to comply with all Federal and Florida statutes, and all local ordinances, as applicable, relating to nondiscrimination. These include but are not limited to: 1) Title VII of the Civil Rights Act of 1964 (PL 88-352), which prohibit discrimination in employment on the basis of race, color, religion, sex, and national origin; 2) Title IX of the Education Amendment of 1972, as amended (20 USC §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; 3) Section 504 of the Rehabilitation Act of 1973, as amended (20 USC § 794), which prohibits discrimination on the basis of handicaps; 4) The Age Discrimination Act of 1975, as amended (42 USC §§ 6101-6107), which prohibits discrimination on the basis of age; 5) The Drug Abuse Office and Treatment Act of 1972 (PL 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; 6) The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and

Rehabilitation Act of 1970 (PL 91 616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; 7) The Public Health Service Act of 1912, §§ 523 and 527 (42 USC §§ 690dd-3 and 290ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; 8) Title VIII of the Civil Rights Act of 1968 (42 USC §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; 9) The Americans with Disabilities Act of 1990 (42 USC §§ 12101), as amended from time to time, relating to nondiscrimination in employment on the basis of disability; 10) Monroe County Code Chapter 14, Article II, which prohibits discrimination on the basis of race, color, sex, religion, national origin, ancestry, sexual orientation, gender identity or expression, familial status or age; and 11) any other nondiscrimination provisions in any federal or state statutes which may apply to the parties to, or the subject matter of, this Agreement.

12. PUBLIC RECORDS: The County and the Village shall allow and permit reasonable access to, and inspection of, all documents, papers, letters or other materials in its possession or under its control subject to the provisions of Chapter 119, Florida Statutes, and made or received by the County and the Village in conjunction with this Agreement; and either Party shall have the right to unilaterally cancel this Agreement upon violation of this provision by the other Party. Detailed Employee shall retain public records in his possession and related to Village business in accordance with Village policy.

13. RECORDS – ACCESS AND AUDITS. All Parties shall maintain adequate and complete records after termination of this Agreement, as required by the applicable retention schedule required by law. Each party, its officers, employees, agents and auditors shall have access to the other parties' books, records, and documents, related to this Agreement upon request. The access to and inspection of such books, records, and documents by the parties shall occur during the regular office hours or as agreed.

14. NO THIRD-PARTY BENEFICIARIES. Neither Party intends to benefit a third party by this Agreement beyond Cook. Therefore, the Parties acknowledge that there are no other third-party beneficiaries to this Agreement and that no other third party shall be entitled to assert a right or claim against either of them based upon this Agreement.

15. NOTICES. In order for a notice to a party to be effective under this Agreement, notice must be sent via U.S. first-class mail with a contemporaneous copy via e-mail to the addresses listed below and shall be effective upon mailing. The addresses for notice shall remain as set forth herein unless and until changed by providing notice of such change in accordance with the provisions of this section.

For County:

Monroe County BOCC
County Administrator
1100 Simonton Street
Key West, FL 33040
Gastesi-roman@monroecounty-fl.gov

With a copy to:

Monroe County Attorney's Office
1111 12th St., Suite 408
Key West, FL 33040
Shillinger-bob@monroecounty-fl.gov

For Village:

Islamorada, Village of Islands
86800 Overseas Highway
Islamorada, FL 33036
Clerk@islamorada.fl.us

With a copy to:

Village Attorney
John J. Quick, Esq.
Weiss Serota Helfman Cole + Bierman, P.L.
2800 Ponce de Leon Blvd., Suite 1200
Coral Gables, FL 33134
jquick@wsh-law.com

16. ASSIGNMENT AND PERFORMANCE. Neither this Agreement nor any right or interest herein may be assigned, transferred, subcontracted, or encumbered by Village without the prior written consent of County. COVENANT OF NO INTEREST. Neither Party presently has any interest, and shall not acquire any interest, which would conflict in any manner or degree with its performance under this Agreement, and that the only interest of each party is to perform and receive benefits as set forth in this Party.CODE OF ETHICS. The Parties understand and agree that officers and employees of the County are required to comply with the standards of conduct for public officers and employees as delineated in Section 112.313, Florida Statutes, as well as the Monroe County Personnel Policies and Procedures Manual regarding, but not limited to, solicitation or acceptance of gifts; doing business with one's agency; unauthorized compensation; misuse of public position, conflicting employment or contractual relationship; and disclosure or use of certain information.NO SOLICITATION/PAYMENT. The County and the Village each warrant that, in respect to itself, it has neither employed nor retained any company or person, other than a bona fide employee working solely for it, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for it, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. GOVERNING LAWS/VENUE. This Agreement is governed by laws of the State of Florida. Venue for any dispute arising under this Agreement shall be in Monroe County, Florida. COMPLIANCE WITH LAWS. Each Party to this Agreement shall comply in full with all applicable federal, state and

local laws, regulations and ordinances. This Agreement constitutes the entire Agreement of the Parties and supersedes any and all prior communications, understandings and agreements with respect to the subject matter of this Agreement, whether oral or in writing. This Agreement can never be amended, except with the prior written agreement of both Parties. By signing below, each signatory to this Agreement warrants that it has the requisite corporate authority to enter into the Agreement and to bind its respective entity.

THE REMAINDER OF THIS PAGE IS BLANK.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement this 3rd day of August 2023.

(SEAL)
ATTEST: KEVIN MADOK, CLERK

By: _____
As Deputy Clerk

Approved as to form and legal sufficiency for Monroe County, Florida:

Cynthia L. Hall

Cynthia L. Hall, Sr. Ass't County Attorney

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By: _____ August 7, 2023
~~Mayor~~ County Administrator

Date:

ISLAMORADA, VILLAGE OF ISLANDS

By: _____
Mayor

Date: 8/3/23

Approved as to form and legal sufficiency for the use of the Village Council only:

Village Attorney

Ratified by the Board of County Commissioners on September ____, 2023.

(Seal)
Attest: KEVIN MADOK, Clerk

By: _____
As Deputy Clerk

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By: _____
Mayor

ISLAMORADA, VILLAGE OF ISLANDS

Position Description

EXHIBIT A

Position Title: Village Manager

Reports To: Village Council

Position Status: Exempt (Pay Grade: 20)

General Functions:
Directs and coordinates administration of Village government in accordance with policies determined by Village Council while performing the following duties personally or through subordinate supervisors. Position requires the use of Village vehicle in the performance of duties.

Illustrative Tasks:
(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

- Plans, organizes, directs, coordinates and evaluates the operations, programs, activities and services of all departments, offices and agencies of the Village, except as otherwise provided by the Charter and other relevant law.
- Responds to requests from the Village Council and the public for appropriate action and/or resolution of policy matters and attendant problems.
- Ensures the Village Council is kept abreast of matters pertinent to Village administration.
- Provides periodic reports in compliance with the Village Council's requirements and Charter provisions concerning the operations, activities and programs of Village departments, offices and agencies subject to the Village Manager's direction and supervision.
- Prepares Village Council meeting agendas, ensuring that the Council is fully apprised of the information contained therein, and that items on the agenda will not unnecessarily prolong the duration of the meeting at issue.
- Initiates policy recommendations for the Village Council's consideration.
- Conducts agenda review meetings with staff, as needed, to review items proposed for presentation to the Village Council.
- Recommends the creation of new committees that will advance Village business and operations.
- Negotiates contracts (including collective bargaining agreements), and other legal instruments, in conjunction with the Village Attorney's Office.
- Executes contracts on behalf of the Village pursuant to the provisions of the appropriate ordinances.
- Appoints, suspends and terminates all Village employees except those appointed by and responsible to the Village Council; approves promotions, transfers, reclassifications, job evaluations, demotions, disciplinary action and other related personnel actions.
- Manages senior staff including the Deputy Village Manager and department directors.
- Responsible for the overall direction, coordination and evaluation of all Village departments.
- Develops and implements appropriate training programs for Village employees.
- Prepares and submits the annual operating budget and capital programs to the Village Council in the appropriate format.
- Develops long-range fiscal managerial plans and strategies.
- Implements the approved budget and effects a program of budgetary control over expenditures and revenues.
- Submits to the Village Council for public review a report on the financial condition and administrative activities of the Village at the end of each fiscal year as required by the Village Charter and/or relevant State Law.

- Attends all Village Council meetings as well as other public meetings scheduled by the Village or in connection with Village business.
- Represents Village administration before various community organizations, business enterprises and governmental entities.
- Develops programs and strategies to enhance the effectiveness and efficiency of Village operations, including appropriate Village staff and/or Council retreats or strategizing sessions.
- Provides guidance and assistance in the development of long and short-range goals for the Village Council's consideration and implements same upon approval by the Council.
- Encourages and oversees economic and community development efforts including business retention, redevelopment and recruitment of new businesses.
- Possesses the ability to work in an increasingly culturally diverse community.
- Possesses the ability to multitask and adjust to changing situations while maintaining efficiency and effectiveness.
- Possesses the ability to deal tactfully, courteously and professionally with all officials and groups, exercising sound and effective judgment in doing so, ensuring the protection of the Village's goodwill.

Requirements for Position:

Bachelor's Degree in Business Administration, Public Administration, or equivalent combination of education and experience. Master's Degree desirable. At least ten (10) years related management experience as department director or manager in a public sector setting. Thorough knowledge of the principles, practices, and techniques of public administration. Demonstrated financial, management, planning, leadership and communication skills. Knowledge of Personal Computer software application, i.e. word processing, spreadsheet, database, etc.

Physical Requirements:

While performing the duties of this class, employees are regularly required to sit; talk or hear, in person and by telephone; use hands to finger, handle, feel or operate standard office equipment; and reach with hands and arms. Employees are occasionally required to walk and stand and lift and move records and documents weighing 20 pounds or less. Specific vision abilities required by this job include close vision and the ability to adjust focus. Employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use math and mathematical reasoning; learn and apply new skills and information; perform highly detailed work on multiple, concurrent tasks; and interact with Village staff and other organizations.

Bryan Cook

Print Name

Bryan Cook Digitally signed by Bryan Cook Date: 2023.08.04 16:01:43 -04'00'

Signature

Date

RESOLUTION NO. 23-08-76

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE APPOINTMENT OF BRYAN COOK AS INTERIM VILLAGE MANAGER; APPROVING AND AUTHORIZING THE EXECUTION OF THE EMPLOYEE INTERCHANGE AGREEMENT WITH MONROE COUNTY, FLORIDA PERMITTING BRYAN COOK TO SERVE AS INTERIM VILLAGE MANAGER; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Islamorada, Village of Islands (the "Village"), is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statute; and

WHEREAS, Section 7(3) of the Village Charter requires that there shall be a Village Manager who will be the chief administrative officer of the Village; and

WHEREAS, at the meeting on July 27, 2023, Monroe County, Florida ("County") offered to permit its employee, Bryan Cook ("Mr. Cook"), to serve as the Village's Interim Village Manager pursuant to an Employee Interchange Agreement ("Agreement") governed by Section 112.24, *et seq.*, Florida Statutes; and

WHEREAS, the Village Council finds that approval of the Agreement and appointment of Mr. Cook as Interim Village Manager is in the best interest of the Village and its residents; and

WHEREAS, the Village Council approves and authorizes the execution of the Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this Reference.

Section 2. **Approval of Appointment**. The Village Council hereby approves the appointment of Mr. Cook as Interim Village Manager. Mr. Cook's appointment shall be effective August 7, 2023.

Section 3. **Approval of Agreement.** The Village Council finds that the Agreement with the County, attached hereto as Exhibit "A", is reasonable and appropriate. The Village Council hereby approves the Agreement.

Section 4. **Execution of Agreement.** The Mayor is hereby authorized to execute the Agreement with the County on behalf of the Village, to execute any required documents to implement the terms and conditions of the Agreement, subject to approval as to form and legality by the Village Attorney.

Section 5. **Effective Date**. This Resolution shall become effective immediately upon its adoption.

Remainder of this page intentionally left blank.

Motion to adopt by Gregg, seconded by Mahoney.

FINAL VOTE AT ADOPTION

VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS

Mayor Joseph B. Pinder III	Yes
Vice Mayor Sharon Mahoney	Yes
Councilman Mark Gregg	Yes
Councilwoman Elizabeth Jolin	Yes
Councilman Henry Rosenthal	No

PASSED AND ADOPTED THIS 3 DAY OF August, 2023.

JOSEPH B. PINDER III, MAYOR

ATTEST:

MARNE MCGRATH, VILLAGE CLERK

APPROVED AS TO FORM AND LEGALITY
FOR THE USE AND BENEFIT OF
ISLAMORADA, VILLAGE OF ISLANDS:

JOHN J. QUICK, VILLAGE ATTORNEY

C2

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: C2
2023-1485

BULK ITEM: **DEPARTMENT:** Administration

TIME APPROXIMATE: **STAFF CONTACT:**

AGENDA ITEM WORDING: Presentation Community Pride Recap of - FY23

ITEM BACKGROUND:

PREVIOUS RELEVANT BOCC ACTION:

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATION:

DOCUMENTATION:

Presentations (2).pdf

FINANCIAL IMPACT:

Fiscal Year 2023

COMMUNITY PRIDE

www.monroecounty-fl.gov



October 2022

01 Hurricane Ian Recovery

02 Creation of Transportation Dept.

03 EOC Groundbreaking

04 MCFR Hires 5 New Firefighters

05 BOCC Asks Staff to look into adding 100 new moorings to Wisteria Island





NOVEMBER 2023

Airport Groundbreaking



November 2022

01

Veterans Day Ceremonies

FWC Starts Vessel Turn in Program



02

MCFR FF Jake Warner starts training to honor Herve Thomas in 500 mile ride

MCFR FF's raise money to "Mo"vember

03

Friends of the Key West Library donate $58,000 and celebrate 50 years in the community



04

Mayors Ceremonially pass the gavel

County gives away free compost at tranfer stations

December

2022

01

Commissioners Visit Turkey Point



02

Fifth Hot Shots Class Graduates from Joe London Training Facility



03

Signed into law authorization of a U.S. Army Corps of Engineers (USACE) $2.6 billion coastal storm and sea-level rise infrastructure resiliency project in the Florida Keys

04

Monroe County Fleet Management Department's three maintenance shops obtained Blue Seal of Excellence certifications from the National Institute for Automotive Service Excellence





January 2023

#1



Marine Resources saw a significant increase in migrant and derelict vessel removals in addition to its routine tasks. In 2022, Marine Resources replaced 115 navigational aids, removed 93 derelict vessels, and cleaned up 32,420 pounds of Irma-related shoreline debris from the 2017 storm.

#2

Florida Keys & Key West 200 YEARS 1823 - MONROE COUNTY - 2023

Monroe County Starts Celebrations of 200-Year Anniversary as a Florida county.

#3



Veterans Affairs co-chaired the annual Wounded Warrior Soldier Ride with stops throughout the Florida Keys

February 2023

Key Largo Community Park Playground Reopens

- Replaced the entire playground with the suggestions of local students and added a safety surface and added a safety surface
- Repaired lighting
- Added new sunshades
- Added ADA Accessibility



FEBRUARY 2023

Sustainability, Resilience and Canal Progress

The County moves forward with $5.5 million in State-funded restoration efforts to restore 12 canals to improve water quality. The canals are the top-ranked on the County's list of 96 canals that do not meet state water quality standards.

Two breakwaters damaged during Hurricane Irma are being rebuilt to restore protection to homes from storm surges. The County received more than $3 million in federal grant funding for the breakwater repairs. One is located in Tavernier, and the other is in Rock Harbor. The restored breakwaters will provide much-needed resilience against storm surges and stop most floating sargassum seaweed from entering and clogging the canals behind the breakwaters.

The County moves forward with several State-funded resilience planning projects, including a resilient design for Pigeon Key and Harry Harris Park. The County is also updating its Watershed Management Plan, which is required to maintain the County's CRS rating of "3".

The County received two State grants for the creation of living shorelines to provide resilience and improved wetland habitats and will move forward in Long Key and Duck Key





Project Management Receives Preservation Awards for Pigeon Key



Three New Trauma Star Helicopters are Approved



All-Online Permitting System Reduces Issuance Times

APRIL 2023

Emergency Operations Center Celebrates
Half Way Point Completion
Completely State and Federally Funded
Expected Completion Date: April 2024



MAY 2023

#1



The Monroe County Board of County Commissioners and Monroe County Land Authority joined the Monroe County Housing Authority to break ground at one of the 12 two-bedroom, one-bathroom, single-family affordable home sites being rebuilt as rentals on Big Pine Key.

#2



Parks & Beaches and Keys Kids Swim graduated 67 Key Largo School kindergarteners in FREE water safety and swim lessons. The two week program was held for 45 minutes a day at Key Largo Community Park Jacob's Aquatic pool.

#3



Monroe County's Bertha Street and First Street Roadway and Drainage Improvement Project was recently completed in partnership with the City of Key West. The County's work scope included drainage installation, roadway reconstruction, and rehabilitation.



ROWELL'S PARK PHASE I COMPLETED

JUNE 2023



JUNE

2023

Parks and Beaches Start Summer Camp Programs



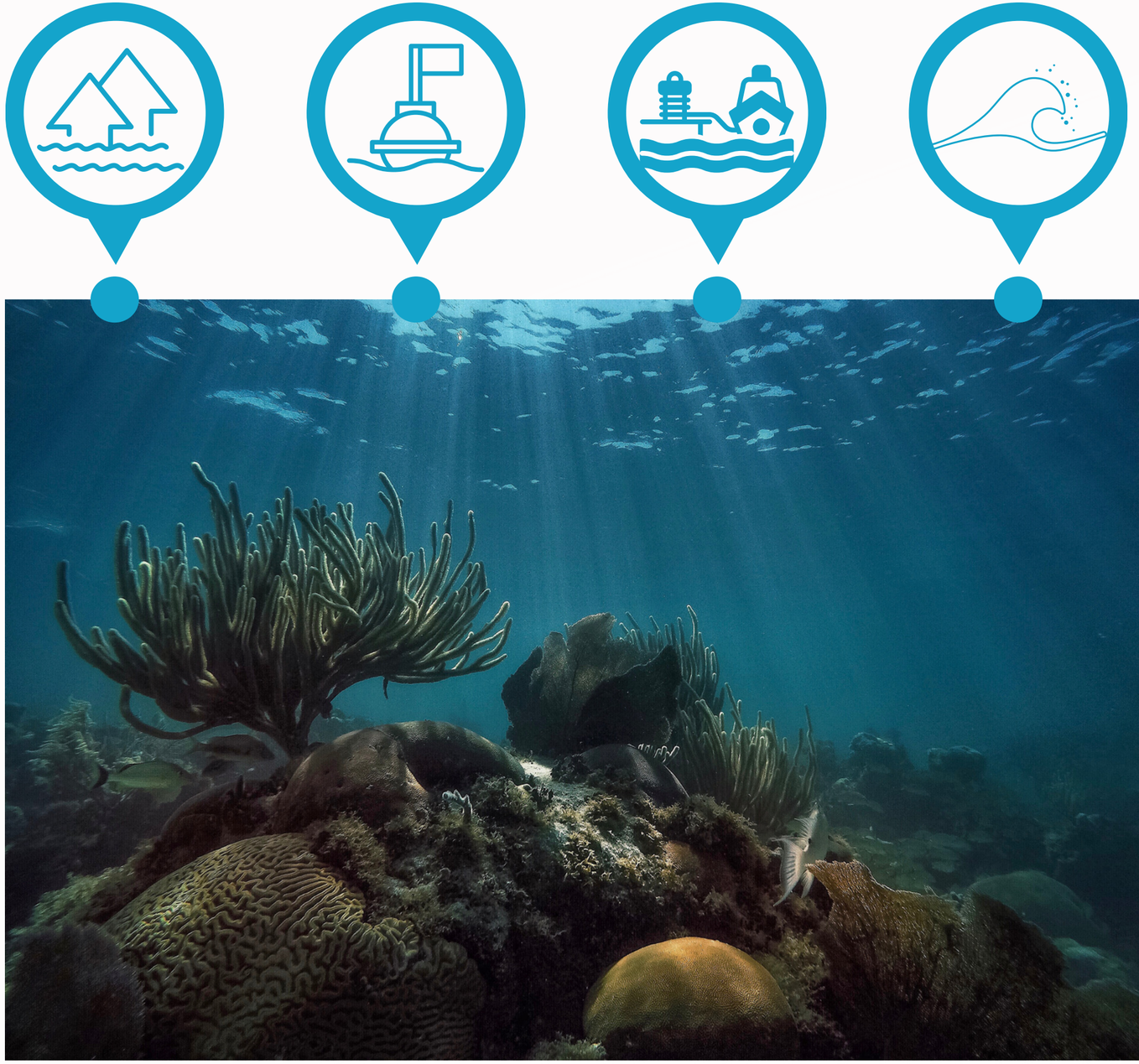




June 2023

Legislative Wins

Gov. Ron DeSantis signed the Fiscal Year 2024 State budget, including the full $20 million Florida Keys Stewardship Act and $5 million for land acquisition appropriation. In addition, the State funded $6.25 million for the Monroe County Emergency Operations Center being built at Marathon airport, $650,000 for the mobile vessel pump-out program, $1.6 million for mooring field development, and $10 million for a new Florida Keys artificial reef program. The State's budget for resilience funding includes five top-ranked Florida Keys projects for road elevations and living shorelines. The budget also provides significant funding for programs that indirectly affect Monroe County, including Everglades restoration, Florida Forever, and affordable housing.



KEY DEER BOULEVARD REPAIRS COMPLETE

JULY 2023





July 2023

Tourist Development Council awards bricks-and-mortar grant funding for five projects throughout the Florida Keys.

The funding includes two Monroe County Parks and Beaches projects for pool refurbishments at Jacobs Aquatic Center in Key Largo and the construction of a bandshell at Big Pine Key Community Park. Project Management also secured funding for restoring the historical brickwork at Fort East Martello in Key West, along with window and airconditioning unit upgrades on the property, and ADA bathroom improvements at the Key West Lighthouse.

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2.28
MILLION

AUGUST 2023

EMAS Repairs from Hurricane Ian complete

FEMA meetings for changes

Repaving of Card Sound Road starts

Wilhelmina Park Safety Surface Installation making the park ADA accessible with sunshade installation

New Hot Shot Class Announced

Big Pine Key Community Center reopens/BPK Library Refresh Complete

New flooring added to Bernstein Park from community input

Community Center opens in Old Plantation Key Courthouse







September 2023

- 1892 Jail next to the Historic Courthouse - Completed, with plans to open as a Key West Art and Historical Society museum in Spring 2024
- Duck Key Bridge Project Continues, Bimini Bridge Expected to complete this month
- Engineering moved crosswalk at Sugarloaf School/Shared Use Path in the works for Crane Blvd.
- Fireman's Park on Big Coppitt to receive a Fit Park
- Friendship Park in Key Largo to receive new safety surface to make it ADA accessible
- Harry Harris to receive new fencing along baseball fields

D1

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: D1
2023-1487

BULK ITEM: **DEPARTMENT:** Administration

TIME APPROXIMATE: **STAFF CONTACT:**

AGENDA ITEM WORDING: County Administrator's Budget Discussion.

ITEM BACKGROUND:

PREVIOUS RELEVANT BOCC ACTION:

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATION:

DOCUMENTATION:

FINANCIAL IMPACT:

D2

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: D2
2023-1488

BULK ITEM: **DEPARTMENT:** Administration

TIME APPROXIMATE: **STAFF CONTACT:**

AGENDA ITEM WORDING: Public Input.

ITEM BACKGROUND:

PREVIOUS RELEVANT BOCC ACTION:

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATION:

DOCUMENTATION:

FINANCIAL IMPACT:

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: E1
2023-1325

BULK ITEM: No

DEPARTMENT: Land Authority Governing Board

TIME APPROXIMATE:

STAFF CONTACT: Christine Hurley

AGENDA ITEM WORDING: A Public Hearing and Approval of a Resolution adopting the Monroe County Land Authority Tentative Budget for Fiscal Year 2024

ITEM BACKGROUND:
No changes have been made to the proposed budget since it was reviewed by the Governing Board on July 18, 2023.

PREVIOUS RELEVANT BOCC ACTION:
The Board reviewed the proposed budget on July 18, 2023.

CONTRACT/AGREEMENT CHANGES:
N/A

STAFF RECOMMENDATION: Approval

DOCUMENTATION:

2024 ResolTent.pdf

FINANCIAL IMPACT:
N/A

RESOLUTION NO. _____

A RESOLUTION OF THE MONROE COUNTY COMPREHENSIVE PLAN LAND AUTHORITY ADOPTING A TENTATIVE BUDGET FOR FISCAL YEAR 2024.

WHEREAS, the Monroe County Comprehensive Plan Land Authority, a land authority pursuant to Section 380.0663, Florida Statutes, held a public hearing on September 6, 2023 after 5:00 PM at the Harvey Government Center in Key West, Monroe County, Florida to adopt a tentative Budget for Fiscal Year 2024; and

WHEREAS, the public hearing participants were also provided the option of participating in said hearing via Communications Media Technology using a Zoom Webinar platform; NOW, THEREFORE,

BE IT RESOLVED BY THE MONROE COUNTY COMPREHENSIVE PLAN LAND AUTHORITY that the Budget of $35,418,143 in Attachment A be adopted as the Tentative Budget for Fiscal Year 2024 and is hereby adopted.

PASSED AND ADOPTED by the Monroe County Comprehensive Plan Land Authority at a meeting on this 6th day of September 2023.

Commissioner Craig Cates	_____
Commissioner Michelle Lincoln	_____
Commission Holly Raschein	_____
Commissioner James Scholl	_____
Chairman David Rice	_____

(Seal)
ATTEST:

MONROE COUNTY COMPREHENSIVE PLAN LAND AUTHORITY

_____
Christine Hurley
Executive Director

_____
David P. Rice
Chairman

Approved as to form and legality:

_____
Gregory Oropeza, Esquire

ATTACHMENT A	
MONROE COUNTY LAND AUTHORITY	
FY 2024 BUDGET	
	Budget FY 2024
Revenues:	
Intergovernmental	
Tourist Impact Tax - Restricted - Key West	2,962,155
Tourist Impact Tax - Restricted - FL Keys	3,280,428
Park Surcharge - Restricted	378,837
Tourist Impact Tax & Park Surcharge - Administration	370,650
Fund Balance Forward	
Tourist Impact Tax - Restricted - Key West	12,887,903
Tourist Impact Tax - Restricted - FL Keys	0
Park Surcharge - Restricted	0
Assigned and Unassigned	12,671,283
Miscellaneous	
Interest Income	250,000
Sale of Land	4,481,000
Less 5%	(1,864,113)
Total Revenues	35,418,143
Appropriations:	
Salaries, Benefits, and General Operating Expenses	1,152,000
Operating FL Keys ACSC - Forgivable Mortgages	0
Operating FL Keys ACSC - Construction Funding	0
Operating Key West ACSC - Forgivable Mortgages	0
Operating Key West ACSC - Construction Funding	0
Capital Outlay	
Office Equipment	10,000
FL Keys Area of Critical State Concern	14,112,837
ROGO Reserve	3,293,248
Key West Area of Critical State Concern	15,850,058
Reserves	
Contingency	500,000
End of Year Cash	500,000
Total Appropriations	35,418,143

F1

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: F1
2023-1435

BULK ITEM: Yes

DEPARTMENT: Budget and Finance

TIME APPROXIMATE:
5:05 P.M. BUDGET HEARING

STAFF CONTACT: John Quinn

AGENDA ITEM WORDING: District 1 Board of Governors Resolution adopting the tentative millage rate for Fiscal Year 2024.

ITEM BACKGROUND:

PREVIOUS RELEVANT BOCC ACTION:

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATION: Approval

DOCUMENTATION:

9.06.23 BOG Budget Hearing Resolution Tentative Millage Rate FY 2024.pdf

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FINANCIAL IMPACT:

BOARD OF GOVERNORS
LOWER AND MIDDLE KEYS FIRE AND AMBULANCE DISTRICT

Resolution No. _____-2023

A RESOLUTION ADOPTING THE TENTATIVE MILLAGE RATE FOR FISCAL YEAR 2024

WHEREAS, the Board of Governors of District 1 Lower and Middle Keys Fire and Ambulance, Monroe County, Florida, pursuant to the provisions of Chapters 129 and 200, Florida Statutes, did conduct a Public Hearing on September 6, 2023, at 5:05 p.m. via Communications Media Technology ("CMT") using a Zoom Webinar platform, to amend and adopt a Tentative Millage Rate for District 1 Lower and Middle Keys Fire and Ambulance for Fiscal Year 2024, now, therefore,

BE IT RESOLVED BY THE BOARD OF GOVERNORS LOWER AND MIDDLE KEYS FIRE AND AMBULANCE DISTRICT, MONROE COUNTY, FLORIDA, that the Millage Rate of 1.6932 be adopted as the Tentative Millage Rate for District 1 Lower and Middle Keys Fire and Ambulance for Fiscal Year 2024, which is over the rolled-back millage rate of 1.6302 by 3.86%.

PASSED AND ADOPTED by the Board of Governors of District 1 Lower and Middle Keys Fire and Ambulance of Monroe County, Florida, at a meeting of said Board held on the 6th day of September, AD 2023.

Representative Bruce Halle	_____
Representative Greg Lewis	_____
Representative Craig Cates	_____
Representative David Rice	_____
Representative Holly Raschein	_____

BOARD OF GOVERNORS, LOWER AND MIDDLE KEYS FIRE AND AMBULANCE DISTRICT OF MONROE COUNTY, FLORIDA

By_____
Chairman

(Seal)
Attest: KEVIN MADOK, Clerk

_____
Deputy Clerk

F2

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: F2
2023-1436

BULK ITEM: Yes

DEPARTMENT: Budget and Finance

TIME APPROXIMATE:
5:05 P.M. BUDGET HEARING

STAFF CONTACT: John Quinn

AGENDA ITEM WORDING: District 1 Board of Governors Resolution adopting the tentative budget for Fiscal Year 2024.

ITEM BACKGROUND:

PREVIOUS RELEVANT BOCC ACTION:

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATION: Approval

DOCUMENTATION:

9.06.23 BOG Budget Hearing Resolution Tentative Budget FY 2024.pdf

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FINANCIAL IMPACT:

BOARD OF GOVERNORS
LOWER AND MIDDLE KEYS FIRE AND AMBULANCE DISTRICT

Resolution No. _____-2023

A RESOLUTION ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2024

WHEREAS, the Board of Governors of District 1 Lower and Middle Keys Fire and Ambulance, Monroe County, Florida, pursuant to the provisions of Chapters 129 and 200, Florida Statutes, did conduct a Public Hearing on September 6, 2023, at 5:05 p.m. via Communications Media Technology ("CMT") using a Zoom Webinar platform, to amend and adopt a Tentative Budget for District 1 Lower and Middle Keys Fire and Ambulance for Fiscal Year 2024, now, therefore,

BE IT RESOLVED BY THE BOARD OF GOVERNORS LOWER AND MIDDLE KEYS FIRE AND AMBULANCE, MONROE COUNTY, FLORIDA, that the Budget of $18,132,691 be adopted as the Tentative Budget for District 1 Lower and Middle Keys Fire and Ambulance for Fiscal Year 2024 and is hereby adopted.

PASSED AND ADOPTED by the Board of Governors of District 1 Lower and Middle Keys Fire and Ambulance of Monroe County, Florida, at a meeting of said Board held on the 6th day of September, AD 2023.

Representative Bruce Halle	_____
Representative Greg Lewis	_____
Representative Craig Cates	_____
Representative David Rice	_____
Representative Holly Raschein	_____

BOARD OF GOVERNORS, LOWER AND MIDDLE KEYS FIRE AND AMBULANCE DISTRICT OF MONROE COUNTY, FLORIDA

By_____
Chairman

(Seal)
Attest: KEVIN MADOK, Clerk

_____
Deputy Clerk

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: G1
2023-1486

BULK ITEM: **DEPARTMENT:** Administration

TIME APPROXIMATE: **STAFF CONTACT:**

AGENDA ITEM WORDING: Announcement of tentative millage rates.

ITEM BACKGROUND:

PREVIOUS RELEVANT BOCC ACTION:

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATION:

DOCUMENTATION:

FINANCIAL IMPACT:

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: G2
2023-1437

BULK ITEM: Yes

DEPARTMENT: Budget and Finance

TIME APPROXIMATE:
5:05 P.M. BUDGET HEARING

STAFF CONTACT: John Quinn

AGENDA ITEM WORDING: Approval of County Commission Resolution adopting the tentative millage rates for Fiscal Year 2024.

ITEM BACKGROUND:

PREVIOUS RELEVANT BOCC ACTION:

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATION: Approval

DOCUMENTATION:

9.06.23 Budget Hearing Resolution Tentative Millage Rates FY 2024.pdf

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FINANCIAL IMPACT:

BOARD OF COUNTY COMMISSIONERS

Resolution No. _____-2023

A RESOLUTION ADOPTING THE TENTATIVE MILLAGE RATES FOR FISCAL YEAR 2024

WHEREAS, the Board of County Commissioners, Monroe County, Florida, pursuant to the provisions of Chapters 129 and 200, Florida Statutes, did conduct a Public Hearing on September 6, 2023, at 5:05 p.m. via Communications Media Technology ("CMT") using a Zoom Webinar platform, to amend and adopt a Tentative Millage Rate for each district for Fiscal Year 2024, now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, MONROE COUNTY, FLORIDA, that the following Millage Rates be adopted as the Tentative Millage Rates for Fiscal Year 2024, and is hereby adopted as follows:

County Commissioners	2.7191
General Purpose MSTU	0.1765
Local Road Patrol Law Enforcement Dist.	0.3118
Lower and Middle Keys Fire & Amb. Dist. 1	1.6932
Middle Keys Health Care MSTU	0.5000

BE IT FURTHER RESOLVED BY SAID BOARD that the aggregate millage rate be adopted as the Tentative Aggregate Millage Rate is 3.4049 for Fiscal Year 2024 which is higher than the rolled-back millage rate of 2.8966 by 17.55%.

PASSED AND ADOPTED by the Board of County Commissioners of Monroe County, Florida, at a meeting of said Board held on the 6th day of September, AD 2023.

Mayor Craig Cates _____
Mayor *Pro Tem* Holly Merrill Raschein _____
Commissioner Michelle Lincoln _____
Commissioner James K. Scholl _____
Commissioner David Rice _____

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By_____
Mayor/Chairman

(Seal)
Attest: KEVIN MADOK, Clerk

_____
Deputy Clerk

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: G3
2023-1438

BULK ITEM: Yes

DEPARTMENT: Budget and Finance

TIME APPROXIMATE:
5:05 P.M. BUDGET HEARING

STAFF CONTACT: John Quinn

AGENDA ITEM WORDING: Approval of County Commision Resolution adopting the tentative operating budget for Fiscal Year 2024.

ITEM BACKGROUND:

PREVIOUS RELEVANT BOCC ACTION:

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATION: Approval

DOCUMENTATION:

9.06.23 Budget Hearing Resolution Tentative Operating Budget FY 2024.pdf

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FINANCIAL IMPACT:

BOARD OF COUNTY COMMISSIONERS

Resolution No. _____-2023

A RESOLUTION ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2024

WHEREAS, the Board of County Commissioners of Monroe County, Florida, pursuant to the provisions of Chapters 129 and 200, Florida Statutes, did conduct a Public Hearing on September 6, 2023, at 5:05 p.m. via Communications Media Technology ("CMT") using a Zoom Webinar platform, to amend and adopt a Tentative Budget for each County fund for Fiscal Year 2024, now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MONROE COUNTY FLORIDA, that the Budget be adopted as the Tentative Budget for Fiscal Year 2024, summarized as follows, and is hereby adopted,

Fund #	Fund Name	Amount
001	GENERAL FUND	95,671,446
100	AFFORDABLE HOUSING PROGRAMS (FORMERLY CDBG)	317,850
101	LAW ENFORCEMENT, JAIL, JUDICIAL	88,277,716
102	ROAD AND BRIDGE	11,614,894
104	MIDDLE KEYS HEALTH CARE MSTU	2,839,187
115	TDC DISTRICT TWO PENNY	21,079,928
116	TDC ADMIN & PROMO TWO PENNY	41,108,080
117	TDC DISTRICT 1 THIRD PENNY	31,050,554
118	TDC DISTRICT 2 THIRD CENT	4,154,387
119	TDC DISTRICT 3 THIRD CENT	12,193,960
120	TDC DISTRICT 4 THIRD CENT	6,990,819
121	TDC DISTRICT 5 THIRD CENT	9,374,474
125	GOVERNMENTAL GRANTS FUND	414,008
130	IMPACT FEES FUND - ROADWAY	720,192
131	IMPACT FEES FUND - PARKS	860,359
133	IMPACT FEES FUND - SOLID WASTE	135,285
135	IMPACT FEES FUND - FIRE FACILITIES	191,739
141	FIRE & AMBULANCE DISTRICT 1	18,132,691
147	UNINCORPORATED PARKS & BEACHES	5,985,952
148	MSTD - PLNG/BLDG/CODE/FIRE MAR	12,285,965
149	MUNICIPAL POLICING	12,793,821
150	911 ENHANCEMENT FUND	572,898
152	DUCK KEY SPECIAL SECURITY DISTRICT	161,100
153	LOCAL HOUSING ASSISTANCE TRUST FUND	2,333,591
155	AFFORDABLE HOUSING INITIATIVES	15,232
157	BOATING IMPROVEMENT FUND	1,667,485
158	MISC SPECIAL REVENUE FUND	3,468,214
160	ENVIRONMENTAL RESTORATION FUND	1,868,506
162	LAW ENFORCEMENT TRUST	3,204,754
163	COURT FACILITIES FEES TRUST	941,608
164	CLERK'S DRUG ABUSE TRUST	65,000
177	CANAL #266 MSBU	78,248
180	BUILDING FUND	7,390,090
207	DEBT SERVICE FUND	24,010,918
304	ONE CENT INFRASTRUCTURE SALES TAX	73,289,538
306	CLERK'S REV NOTE, CAPITAL	100,000

316	LAND ACQUISITION	2,086,857
401	CARD SOUND BRIDGE	3,045,776
403	MARATHON AIRPORT - O&M	2,749,016
404	KEY WEST AIRPORT - O&M	22,381,724
405	GENERAL AIRPORT REVENUE BOND	40,357,590
406	PFC & OPERATING RESTRICTIONS	3,945,000
414	SOLID WASTE MANAGEMENT	35,075,522
501	WORKER'S COMPENSATION	5,736,315
502	GROUP INSURANCE	35,308,662
503	RISK MANAGEMENT	14,625,118
504	FLEET MANAGEMENT FUND	6,573,735
610	LOSAP TRUST FUND	65,500
	TOTAL	**$667,311,304**

PASSED AND ADOPTED by the Board of County Commissioners of Monroe County, Florida, at a meeting of said Board held on the 6th day of September, AD 2023.

Mayor Craig Cates _____

Mayor *Pro Tem* Holly Merrill Raschein _____

Commissioner Michelle Lincoln _____

Commissioner James K. Scholl _____

Commissioner David Rice _____

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By_____
Mayor/Chairman

(Seal)
Attest: KEVIN MADOK, Clerk

_____
Deputy Clerk

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: G4
2023-1439

BULK ITEM: Yes

DEPARTMENT: Budget and Finance

TIME APPROXIMATE:
5:05 P.M. BUDGET HEARING

STAFF CONTACT: John Quinn

AGENDA ITEM WORDING: Approval of County Commission Resolution adopting the tentative capital budget for Fiscal Year 2024.

ITEM BACKGROUND:

PREVIOUS RELEVANT BOCC ACTION:

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATION: Approval

DOCUMENTATION:

9.06.23 Budget Hearing Resolution Tentative Capital Budget FY 2024.pdf

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FINANCIAL IMPACT:

BOARD OF COUNTY COMMISSIONERS

Resolution No. _____-2023

A RESOLUTION ADOPTING THE TENTATIVE CAPITAL BUDGET FOR FISCAL YEAR 2024

WHEREAS, the Board of County Commissioners of Monroe County, Florida, pursuant to the provisions of Chapters 129 and 200, Florida Statutes, did conduct a Public Hearing on September 6, 2023, at 5:05 p.m. via Communications Media Technology ("CMT") using a Zoom Webinar platform, to amend and adopt a Tentative Capital Budget for each County fund for Fiscal Year 2024, now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MONROE COUNTY FLORIDA, that the Budget be adopted as the Tentative Capital Budget for Fiscal Year 2024, summarized as follows, and is hereby adopted,

Fund #	Fund Name	Amount
102	ROAD AND BRIDGE FUND	11,614,894
130	IMPACT FEES FUND - ROADWAY	720,192
131	IMPACT FEES FUND - PARKS	860,359
133	IMPACT FEES FUND - SOLID WASTE	135,285
135	IMPACT FEES FUND - FIRE FACILITIES	191,739
304	ONE CENT INFRASTRUCTURE SALES TAX	73,289,538
306	CLERK'S REV NOTE, CAPITAL	100,000
316	LAND ACQUISITION	2,086,857
	TOTAL	**$88,998,864**

PASSED AND ADOPTED by the Board of County Commissioners of Monroe County, Florida, at a meeting of said Board held on the 6th day of September, AD 2023.

Mayor Craig Cates _____
Mayor *Pro Tem* Holly Merrill Raschein _____
Commissioner Michelle Lincoln _____
Commissioner James K. Scholl _____
Commissioner David Rice _____

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By_____
Mayor/Chairman

(Seal)
Attest: KEVIN MADOK, Clerk

_____
Deputy Clerk

COUNTY of MONROE
The Florida Keys

BOARD OF COUNTY COMMISSIONERS
Mayor Craig Cates, District 1
Mayor Pro Tem Holly Merrill Raschein, District 5
Michelle Lincoln, District 2
James K. Scholl, District 3
David Rice, District 4

Budget Meeting Meeting
September 6, 2023
Agenda Item Number: G5
2023-1478

BULK ITEM: No

DEPARTMENT: Budget and Finance

TIME APPROXIMATE:

STAFF CONTACT: John Quinn

AGENDA ITEM WORDING: Announcement of final public budget hearing. The final public budget hearing will be held at 5:05 P.M. on September 20, 2023 at the Murray Nelson Government Center, 102050 Overseas Hwy, Key Largo, FL 33097.

ITEM BACKGROUND:

PREVIOUS RELEVANT BOCC ACTION:

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATION:

DOCUMENTATION:

FINANCIAL IMPACT: