



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Superintendent's Office (626) 471-2010, twenty-four hours prior to the meeting so that reasonable arrangements can be made. The Administration Center Board Room is wheelchair accessible.



In accordance with a recent amendment to the Ralph M. Brown Act, public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Administration Office located at 325 E. Huntington Drive, Monrovia, Ca 91016, during regular business hours (8:00am to 4:00pm.)



**MONROVIA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

325 E. Huntington Drive Monrovia, California 91016

SPECIAL BOARD OF EDUCATION OPEN SESSION MEETING

Tuesday, January 30, 2024

6:30 p.m. - Board Room

A. CONVENE SPECIAL BOARD OF EDUCATION OPEN SESSION MEETING (GC54959)

1. Meeting called to order by presiding chairperson, _____ at _____ pm.

2. Pledge of Allegiance

3. Roll Call:

Jennifer Anderson, Board President _____ Flint Fertig, Interim Superintendent _____

Rob Hammond, Board Vice-Pres. _____

Maritza Travanti, Board Clerk _____

Selene Lockerbie, Board Member _____

Traci Gholar, Board Member _____

The Cosca Group: Joel Shapiro and Pat Puleo

4. Public Comments for items on the Special Board of Education Open Session Agenda

B. ACTION ITEMS (Non-Consent)

BOARD BUSINESS – Flint Fertig, Interim Superintendent of Schools

1. 23/24-5016 - AGREEMENT WITH EXECUTIVE SEARCH FIRM THE COSCA GROUP

The Board of Education is requested to approve an agreement with The Cosca Group to lead the search for the next Superintendent of Monrovia Unified School District.

Motion by _____, seconded by _____, Vote _____

Board Member Gholar____, Board Member Lockerbie____, Board Member Travanti____,

Board Member Hammond____, Board President Anderson____.

[TCG Contract with Monrovia USD.pdf](#)

C. SUPERINTENDENT SEARCH PROCESS - Discussion/Directions

The Board of Education will meet with The Cosca Group search firm advisors to address the following aspects of the superintendent search:

- Discuss initial Board input regarding the District profile for the superintendent search
- Establish a final timeline for the superintendent search
- Determine groups and individuals to be included in staff, parent, and community outreach

D. ADJOURN SPECIAL BOARD OF EDUCATION MEETING

Agenda Item Details

Meeting Date: 2024-01-30 18:30:00

AGENDA ITEM TITLE:

1. 23/24-5016 - AGREEMENT WITH EXECUTIVE SEARCH FIRM THE COSCA GROUP

RECOMMENDATION

The Board of Education is requested to approve an agreement with The Cosca Group to lead the search for the next Superintendent of Monrovia Unified School District.

Motion by _____, seconded by _____, Vote _____
Board Member Gholar____, Board Member Lockerbie____, Board Member Travanti____,
Board Member Hammond____, Board President Anderson_____.

Rationale:

At the January 18, 2024, Special Board of Education meeting, the Board interviewed four (4) executive search firms to potentially lead MUSD's search for its next superintendent. At the conclusion of those interviews, the Board voted to move forward with The Cosca Group to lead this effort. The proposed agreement details the services to be provided to Monrovia Unified School District.

Background:

Approval of this contract with The Cosca Group will initiate MUSD's search for its next superintendent and ensure a smooth transition of leadership.

Budget Implication (\$ Amount):

The total cost of this agreement is \$21,500, to be paid from General Funds.

Additional Information:

The proposed agreement is attached.

ATTACHMENTS

- [TCG Contract with Monrovia USD.pdf](#)

CONTRACT

**Monrovia Unified School District
And
The Cosca Group
(TCG Leadership Development Corporation)**

AGREEMENT

THIS AGREEMENT made and entered into this 30th day of January, 2024 , by Monrovia Unified School District, a political subdivision of the State of California (hereinafter "DISTRICT") and TCG Leadership Development Corporation, (hereinafter, "CONSULTANT").

I.

The DISTRICT desires to retain a CONSULTANT to perform special services for the search and recruitment of the superintendent.

II.

CONSULTANT is specially trained, experienced and competent to perform such special services and render such advice.

III.

1. CONSULTANT, upon notice to proceed from the DISTRICT, shall provide to the DISTRICT such special services and advice more particularly set forth in Exhibit "A" (the proposal to conduct a superintendent search) which is incorporated by reference herein. CONSULTANT and DISTRICT both agree to be bound by all of the terms and conditions set forth in said Exhibit "A".
2. In consideration of the foregoing, DISTRICT shall pay CONSULTANT A FEE NOT TO EXCEED \$21,500. CONSULTANT shall invoice DISTRICT in three installments as follows:
 - (1) \$7,167.00 at the time of the development and presentation of the profile.
 - (2) \$7,167.00 at the presentation of a slate of final candidates.
 - (3) \$7,166.00 at the appointment of the new superintendent.

Terms of payment shall be net 45 days.

3. CONSULTANT shall well and faithfully perform each and all of the obligations set forth in the Agreement. CONSULTANT shall at all times be deemed an independent contractor, and neither the CONSULTANT nor any of its employees shall be considered employees of the DISTRICT for any purpose.

4. At all times, CONSULTANT shall work in cooperation with, and pursuant to the direction of the Board of Trustees of the DISTRICT, or the Board's designee.
5. The DISTRICT shall have the right to terminate this Agreement at any time upon fifteen (15) calendar days' prior written notice. Should the Agreement be terminated, the DISTRICT shall be responsible for payment related to all services provided by the CONSULTANT up to the point of termination.

WHEREFORE, the parties have executed this Agreement on the date first above written:

FOR:

Monrovia Unified School District

Dated: January 30, 2024

By: _____
Signature

Flint Fertig
Name (print)

Interim Superintendent
Title

FOR:

TCG Leadership Development Corporation

Dated:

By: _____
Joel Shapiro,
President, TCG Leadership Development
Corporation

TCG Leadership Development Corp. mailing address:
2290 La Mer Court
Costa Mesa, CA 92627
Phone: (714) 318-1826

Federal I.D. Number: 33-0972414