



**TOWN OF MORAGA
TOWN COUNCIL**

WEDNESDAY, MARCH 11, 2026

**Kerry Hillis, Mayor
Brian Dolan, Vice Mayor
Lisa Maglio, Councilmember
Graham Thiel, Councilmember
Steve Woehleke, Councilmember**

Executive Team

Scott Mitnick, Town Manager	Denise Bazzano, Assistant Town Attorney
Katie Bruner, Admin. Services Director	Jon King, Police Chief
Sonia Urzua, Planning Director	Nate Levine, Interim Public Works Director
Vacant, Town Clerk	Mackenzie Brady, Parks & Recreation Director

Town of Moraga Mission Statement

The Town of Moraga is dedicated to preserving our semi-rural character, conserving open spaces, providing exceptional municipal services, fostering safety and resiliency, providing opportunities for development, and creating a vibrant, innovative, and sustainable community for all.

AGENDA ACCESS: The meeting agenda is posted on the following notice board locations: 329 Rheem Blvd.; Moraga Library located at 1500 St. Marys Rd.; The Hacienda located at 2100 Donald Drive; and Online at: <https://www.moraga.ca.us/AgendaCenter>

VIEWING OPTIONS: The Moraga Town Council meeting is scheduled to take place on the 2nd and 4th Wednesday of each month. The meeting may be attended in person at 335 Rheem Blvd, Moraga, on Community Access Television (CATV) Comcast Channel 26; or by viewing the Town's YouTube Live channel at: <https://www.youtube.com/@TownofMoraga335>

PUBLIC INPUT: To provide input to the Town Council please submit comments via the following email address: publiccomment@moraga.ca.us up to two hours prior to the start of the meeting. Written comment cards will also be available for submission at the meeting. Individuals addressing the Town Council are requested to state their name and community of residence for the record. If further assistance is needed, please email the Town Clerk at townclerk@moraga.ca.us or call (925) 888-7021.

It is the policy of the Town of Moraga that Councilmembers, Town employees and meeting participants are to be treated with respect and dignity. Actual or perceived discrimination and/or harassment of a Councilmember, Town employee or others on the basis of age, ancestry, color, disability, gender identity, marital status, medical condition, national origin, race, religious creed, sex or sexual orientation will not be tolerated.

CEQA STATEMENT: Unless stated otherwise on the agenda, every item on the agenda is exempt from CEQA Guidelines Sections 15060(C), 15061(B)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

NOTICE: If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90th day following the date upon which the decision becomes final. Judicial review of environment determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Town Manager's office (925- 888-7021). If sign assistance is needed or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.

March 11, 2026
Town Council Regular Meeting



**TOWN OF MORAGA
TOWN COUNCIL**

**REGULAR MEETING
WEDNESDAY, MARCH 11, 2026
5:30 PM**

TOWN COUNCIL CHAMBER
335 RHEEM BOULEVARD
MORAGA, CA

1. CALL TO ORDER

ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

3.1 Proclamation - American Red Cross Month - March 2026

3.2 Proclamation - Irish-American Heritage Month - March 2026

3.3 Moraga Education Foundation Update - Presentation by Ana Moon

4. PUBLIC COMMUNICATION

Time reserved for those in the audience who wish to address the Town Council on items which are not on the agenda. The Council cannot discuss details or vote on items not on the agenda. Your concerns may be referred to the Town Manager for a brief comment or for further review. Note: Public input pertaining to a specific item on the agenda may be made during consideration of that item.

4.1 Addendum to Published Agenda: Public Comments received prior to 3:30 pm on March 11, 2026.

5. ADOPTION OF MEETING AGENDA

6. CONSENT CALENDAR

A. Consideration of Consent Items Removed for Discussion

B. Acceptance of Consent Items

6.1 Receive Accounts Payable Claims for: February 1, 2026 - February 28, 2026
(\$1,803,700.44)

6.2 Approval of Meeting Minutes: February 11, 2026 - February 25, 2026

- February 11, 2026 Special Closed Session Meeting of the Town Council
- February 17, 2026 Special Open Session Meeting of the Town Council

- February 25, 2026 Special Open Session Meeting of the Town Council
- February 25, 2026 Special Closed Session Meeting of the Town Council
- February 25, 2026 Regular Meeting of the Town Council

6.3 By motion, accept the Fiscal Year 2025-26 Mid-Year Budget Report

7. ANNOUNCEMENTS AND REPORTS ON ACTIVITIES

A. Councilmember Reports on AB1234 Activities, Councilmember Announcements

B. Town Manager

8. PUBLIC HEARING

9. DEPARTMENT REPORTS

9.1 Adopt two resolutions:

1. Approving the Amended and Restated Municipal Pooling Authority Joint Exercise of Powers Agreement for providing Property, Workers' Compensation, Public Liability, and other insurance coverages, and
2. Appointing the Primary and Alternate Members to the Board of Directors for Municipal Pooling Authority of Northern California; and Rescinding Resolution 52-2010

- 9.2
1. Receive the project update and select Option 3 (Generators and Solar) as the preferred choice for the Town Facilities Energy Reliability Project.
 2. Direct staff to notice a future public hearing before the Town Council to determine the anticipated cost of this energy project is less than projected energy utility bills consumed by the Town and prepare a proposed agreement under California Government Code Section 4217 for consideration of contract award.

10. COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS

11. INFORMATIONAL ITEMS

12. TOWN MANAGER FOLLOW-UP AND ANNOUNCEMENTS

13. ADJOURNMENT

A PROCLAMATION RECOGNIZING

American Red Cross Month -- March 2026

WHEREAS, March is American Red Cross month, when we recognize the compassion of people in our community and renew our commitment to lend a helping hand to our neighbors in need; and

WHEREAS, American Red Cross volunteers have stepped up to deliver relief and care across our country and around the world, bringing out the best of humanity in times of crisis as Clara Barton, founder of the American Red Cross, did over 140 years ago; and

WHEREAS, the volunteers, blood and platelet donors, and supporters shine a beacon of hope in people's darkest hours — delivering shelter, food and comfort during disasters; providing critical blood donations for hospital patients; supporting service members, veterans and their families; saving lives with first aid, CPR, AED and other skills; or delivering international aid and reconnecting loved ones separated by global crises; and

WHEREAS, with 1148 volunteers in Contra Costa County, the American Red Cross assisted or responded to 101 disasters, assisting 190 families; and through our Sound the Alarm program, the American Red Cross installed 778 smoke alarms, making 241 homes safer, and trained 425 students through the Youth Preparedness Programs; and

WHEREAS, Contra Costa County residents donated 18,299 units of lifesaving blood; hosted 530 blood drives; and trained 12,164 citizens in first aid, CPR, AED, and aquatics; and provided 463 case services to military members and their families; and provided humanitarian aid internationally; and

WHEREAS, this work to uplift our community is made possible by those who selflessly answer the call to help, whenever and wherever it is needed. We hereby recognize this month of March in honor of their remarkable service, and we ask everyone to join in their commitment to care for one another.

NOW, THEREFORE, we the Town Council of the Town of Moraga hereby proclaim March 2026 as Red Cross Month. We encourage all citizens of Moraga to reach out and support its humanitarian mission.

Kerry Hillis, Mayor
Town of Moraga

A PROCLAMATION RECOGNIZING

Irish-American Heritage Month -- March 2026

WHEREAS, Irish-American Heritage Month was first celebrated by proclamation of the President in 1991 for a month-long recognition of the contributions that Irish immigrants and their descendants have made to U.S. society. Virtually every realm of American endeavor, from steelworking to biotechnology to literature, has seen improvement through Irish-descended hands and minds; and

WHEREAS, the tradition of the Presidential proclamation continues on a yearly basis, with the top political figure from Ireland, the "Taoiseach" (Prime Minister) visiting to conduct a shamrock-giving ceremony at the Oval Office, followed in the evening by a reception attended by the President and other key figures of both governments; and

WHEREAS, most people know the basic facts of the influx of Irish families to the shores of the United States during the 19th century, with the image of the Irish immigrant being conscripted into the Army minutes after stepping off the boat perhaps the most ingrained in the minds of former grade-school history students; and

WHEREAS, what is less talked about is the anti-immigrant sentiment that was often faced by new Irish-Americans, largely a result of their Catholicism, which clashed with the predominantly Protestant backgrounds of the majority of families whose members had been among the original colonists. Irish-Americans faced bitter competition, even slanted legislation, in their search for good jobs and a place to call home; and

WHEREAS, this month we recognize not only the overcoming of those obstacles by Irish-Americans but also the incredible breadth and depth of their contributions to American society, from the Union's edge over the Confederacy in the Civil War to the intellectual contributions that have kept our country on the top tiers of accomplishment.

NOW, THEREFORE, we the Town Council of the Town of Moraga hereby proclaim March 2026 as "Irish-American Heritage Month" in Moraga, California.

Kerry Hillis, Mayor
Town of Moraga



TOWN OF MORAGA
TOWN COUNCIL MEETING
March 11, 2026

Addendum(s) to Published Agenda

4.1: Public Communication

Update Includes:

- Public Communications received as of 3:30 pm before the Meeting

Pride Flag

From Sarah Lee <sarahmlee44@gmail.com>

Date Sat 3/7/2026 12:31 PM

To Steve Woehleke <swoehleke@moraga.ca.us>; Lisa Maglio <lmaglio@moraga.ca.us>; Brian Dolan <bdolan@moraga.ca.us>; Kerry Hillis <khillis@moraga.ca.us>; Graham Thiel <gthiel@moraga.ca.us>; Town Clerk <townclerk@moraga.ca.us>

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the contents is safe.

To the Moraga Town Council:

I read online that you are considering flying the Pride flag -- I believe the intention is that you would do this throughout Moraga and throughout the month of June. Regardless of whether I have the specific details right, I want you now know that you have my **wholehearted support** on this. I am a resident of Orinda, but my husband owns a business in Moraga and we do all of our socializing and shopping in Moraga. But even if we did not, I would urge you to say yes to this, as it sends a powerful message throughout the Lamorinda community.

Sure, there will be some people -- older members of the community, I am sure -- who grumble about it. But these will inevitably be the people who do not know any LGBTQ persons. Those of us who do know and love members of the LGBTQ community know how much this symbolic act will mean. You are leaders in our community, and as such I beg you to lead on this. Lead with love.

Sincerely,
Sarah Morisseau Lee
57 Ivy Drive, Orinda

Lamorinda Weekly - Moraga Shopping Center

From David Schneider <david.merlo.schneider@gmail.com>

Date Mon 3/9/2026 11:50 AM

To Steve Woehleke <swoehleke@moraga.ca.us>; Lisa Maglio <lmaglio@moraga.ca.us>; Brian Dolan <bdolan@moraga.ca.us>; Kerry Hillis <khillis@moraga.ca.us>; Graham Thiel <gthiel@moraga.ca.us>; Town Clerk <townclerk@moraga.ca.us>

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Dear Moraga Town Council,

I finally got around to reading the Lamorinda Weekly article from 2/11/26 and was so happy to hear Mayor Hillis' "tough love" message to the owners of the Moraga Shopping Center about "begging them to participate in capitalism." His comments were right on, and I fully support the concept of a "vacant store front tax" to help motivate them to do something, anything, about the huge opportunity (responsibility?) they have to help shape this beautiful area by updating the retail area to match the home prices we all pay. I hope you all are equally supportive of his efforts. My family is so tired of being forced to drive past this sad, decrepit shopping center on our way to Lafayette where we conduct the vast majority of our eating and shopping. I grew up in Danville and think something similar to the Livery Shopping Center there would be so successful here. If you've never been, you should check it out for inspiration. It even has the second Canyon Club Brewery. While I officially live in Orinda (near the border with Moraga), I would be very open to hearing if you had any insights on what the local citizens could do to support the efforts to update the Moraga Shopping Center. I can't count how many conversations I've had with local friends and visiting guests about this issue since I first moved here 13 years ago. We all feel the same as Mayor Hillis and have been begging for something to change. I know you will have the support of the community if you need it. Please keep fighting the good fight.

Sincerely,
Dave Schneider
8 Sager Ct, Orinda CA

support the local schools

From Elizabeth Kalpakjian <elizabethkalpakjian@gmail.com>

Date Wed 3/11/2026 8:46 AM

To Steve Woehleke <swoehleke@moraga.ca.us>; Lisa Maglio <lmaglio@moraga.ca.us>; Kerry Hillis <khillis@moraga.ca.us>; Brian Dolan <bdolan@moraga.ca.us>; Graham Thiel <gthiel@moraga.ca.us>

Cc Town Clerk <townclerk@moraga.ca.us>

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the contents is safe.

Dear Councilmembers,

My name is Elizabeth Kalpakjian, and I have resided in Moraga for 18 years. I am a parent of two children who have attended Camino Pablo Elementary and Joaquin Moraga Intermediate schools. My daughter has graduated and currently attends Bryn Mawr University, while my son is a junior at Campolindo High School.

I am writing to urge the Council to formally support the Moraga School District's proposed parcel tax measure for the June 2026 ballot. Our schools serve as the heart of this town and are a primary reason many of us chose to call Moraga home.

The District is currently grappling with a structural deficit that poses a significant threat, potentially resulting in \$1.7 million in annual cuts. Without this locally controlled funding, we risk losing our highly qualified educators and witnessing an increase in class sizes.

Strong schools extend beyond families; they safeguard the value of our property and preserve the character of our community. I implore you to utilize your platform to endorse this measure and demonstrate our unwavering support for our educators, students, and citizens.

Thank you for your consideration.

Sincerely,
Elizabeth Kalpakjian

Support the Moraga School District's proposed parcel tax measure for the June 2026 ballot

From Annie Browne <brownfamily3@gmail.com>

Date Wed 3/11/2026 10:05 AM

To Town Clerk <townclerk@moraga.ca.us>; Steve Woehleke <swoehleke@moraga.ca.us>; Lisa Maglio <lmaglio@moraga.ca.us>; Kerry Hillis <khillis@moraga.ca.us>; Brian Dolan <bdolan@moraga.ca.us>; Graham Thiel <gthiel@moraga.ca.us>

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the contents is safe.

Good evening, Councilmembers. My name is Annie Browne and I have lived in Moraga for 13 years. I am a parent of 3 children that attend Joquain Moraga and will be attending Campolindo in the Fall.

I am here tonight to urge the Council to formally support the Moraga School District's proposed parcel tax measure for the June 2026 ballot. Our schools are the heart of this town and a primary reason many of us chose to call Moraga home.

The District is currently facing a structural deficit that threatens to lead to \$1.7 million in annual cuts. Without this locally controlled funding, we risk losing our highly qualified teachers and seeing our class sizes increase.

Strong schools aren't just for families; they protect all of our property values and maintain the character of our community. I ask that you use your platform to endorse this measure and show our educators and students that the Town stands with them.

Thank you.

Annie and Rick Browne

Support of MSD Parcel Tax

From anneobsitnik@gmail.com <anneobsitnik@gmail.com>

Date Wed 3/11/2026 1:42 PM

To Town Clerk <townclerk@moraga.ca.us>

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the contents is safe.

Town of Moraga Councilmembers:

My name is Anne Obsitnik and I have lived in Moraga for nearly 22 years. I am a parent of 2 daughters who attended both Moraga schools and Acalanes USD.

I am writing to urge the Council to formally support the Moraga School District's proposed parcel tax measure for the June 2026 ballot. Our schools are the heart of this town and a primary reason many of us chose to call Moraga home.

The District is currently facing a structural deficit that threatens to lead to \$1.7 million in annual cuts. Without this locally controlled funding, we risk losing our highly qualified teachers and seeing our class sizes increase.

If you think that no longer having students in the school district exempts you from considering support of such a tax, think again. Your property values are majorly propped up by the strength of our local schools. Moreover, I think of the many Moraga citizens in the past who supported measures such as these when their children were no longer in school, but my children were, and I believe they did so with the expectation that people like me, now empty nesters with no children in school here, would pay it forward. In my opinion, it is my duty to support this parcel tax, as a past beneficiary.

I ask that you use your platform to endorse this measure and show our educators and students that the Town stands with them. Thank you.

Anne Obsitnik
70 Jean Court
Moraga CA 94556

Town of Moraga
329 Rheem Blvd.
Moraga, CA 94556

I was not sure who to address this to but I am a teacher at Camino Pablo Elementary School. My Second Grade students wrote letters to the town about what they think would be beneficial to have here. They really wanted these letters to be sent so I hope that you enjoy them.

If you could please send a letter back to us, they would greatly appreciate it. Thank you for your time.

Sincerely,



Joy Reynolds, Second Grade Teacher
Camino Pablo Elementary School
1111 Camino Pablo
Moraga, Ca 94445

NAME: Vivian

DATE:

14.3

Activity Page



329 Rheen Blvd
Moraga, CA 9556
Feb. 4, 2026

Dear Town of Moraga

I think Moraga should have a water park. First I think Moraga should have a water park because in the summer when it is hot you can go there. you don't have to be members. Second I think Moraga should have a water park because it will be a lot of fun. Also there will be lots of water slides.

Sincerely,

Vivian

Directions: Have students use this template to draft a persuasive letter.

Last I think there should be
a water park because you
can go to the pool without
going to swim team. There will also be
flotation. That is why there should be
a water park in Moraga.

NAME: Rose

DATE: _____

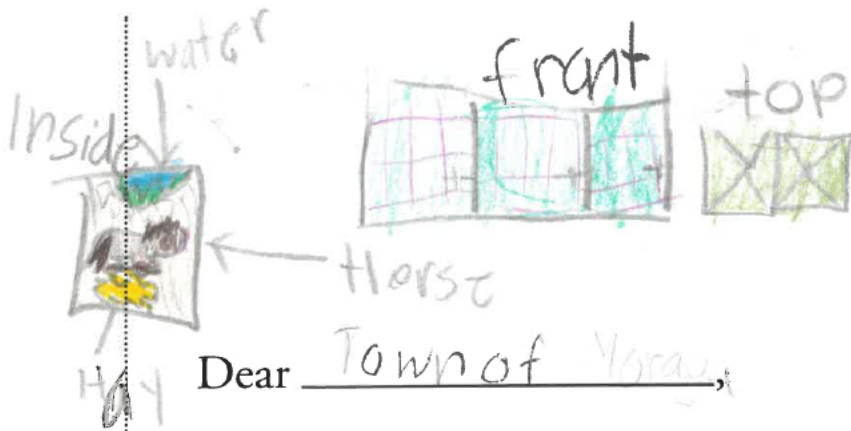
14.3

Activity Page

329 Bheem Blvd.

Moraga CA 94556

Feb 4, 2026



Dear Town of Moraga,

In my opinion, Moraga needs horse stables. First we need horse stables because there are none. We can have many horse stables. The horses would be happy. Second we need horse stables because lots of horses can live there. Lots of people like horses. Finally we need horse

Sincerely,

Rose

Directions: Have students use this template to draft a persuasive letter.

stables because people can ride

them. People can ride them

really fast. In my opinion horse

stables is what Moraga needs.

NAME: Judah

DATE: _____

14.3

Activity Page



329 Rheem Blvd

Moraga CA 4556

Feb 4, 2026

Dear Moraga,

In my opinion Moraga needs more toy stores. First we need a toy store so I can buy 3D printed things. Also I can play with them. Then I can make them hug. Second we need more toy stores so I can get 3D printed dragons. Also so I can make a dragon of my. They are really cool. Then I can make them celebrate valentines Day. Also I can make them give each other fake chocolate. That's why we need way more toy stores.

Sincerely,

Judah

Directions: Have students use this template to draft a persuasive letter.

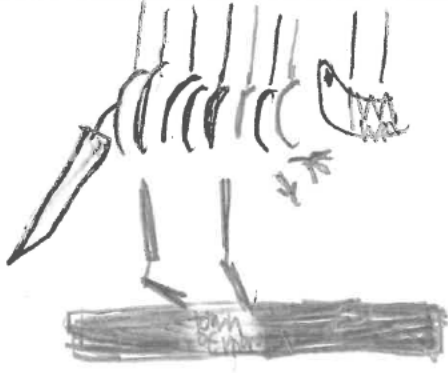
NAME:

Caleb

DATE:

14.3

Activity Page



Dear Fawn of Moraga,

In my opinion we should have a museum. We should have a museum because we want to see dinosaurs. Also because we gotta see old things from the cave men. Second we need a museum so we can see what bones look like. Also we can find out what bone belongs to different dinosaurs. Last we can figure out how long did dinosaurs live. Also so we see how big it is

Sincerely,

Caleb

Directions: Have students use this template to draft a persuasive letter.

Don't you think that we need a museum?

NAME: Bodhi

DATE:

14.3

Activity Page



Dear Town of Moraga

In my opening I
want a candy shop.
First I want a candy shop
because you can get
candy! I want a candy
shop is because you can
go in there and get any
candy. Secend I want a
candy shop is because

Sincerely,

Bodhi

Directions: Have students use this template to draft a persuasive letter.

You can also get ice cream!

I want a candy shop is

because you can eat gumballs

There I want a candy shop

is because you can eat jelly

beans! I want a candy shop

is because you can get a

bag of candy. Fineoly Dan't

you think you love candy.

NAME: Avery

DATE:

14.3

Activity Page

329 Rheem Blvd.

Moraga, CA 94556

Feb. 4, 2026



Dear Town of Moraga,

In my opinion Moraga needs a fountain of dog. First Moraga needs a dog fountain because we need to honor dogs. Dogs are more than just workers they are man's best friend. Plus they have served us for centuries. Second Moraga needs a dog fountain because it would be fun. The kids would say something like, "Look at the dog ay!"

Sincerely,

Avery

Directions: Have students use this template to draft a persuasive letter.

Lastly I think we need a dog fountain

because the dogs would be happy.

They would say something like, "I am

glad the humans honor us." I truly

think we need a dog fountain.

NAME: Timmy

DATE: _____

14.3



329 Rheem Blvd.

Meraga, CA 94556

Feb. 4, 2026

Dear Town of Meraga Pizza,

I n my opinion Meraga
needs a robot restaurant.
First Meraga needs a robot restaurant
because people can have fun.
The robot can dance that
will cheer them them up. Second
Meraga needs a robot restaurant
because someone will look in
the window and see the robots.

Sincerely,

Timmy

Directions: Have students use this template to draft a persuasive letter.

That will make them happy to

Third Meraga needs a robot

restaurant because they will make

the food yummy. That makes it so

it will be famous. Don't you think

that Meraga would really need a

robot restaurant

NAME: Eva

DATE:

14.3

Activity Page



329 Rhcem Blvd.

Moraga CA 9456

Feb 4, 2026

Dear Town of Moraga,

In my opinion Moraga needs a shopping mall. First Moraga needs a shopping mall because you have to drive all the way to Walnut Creek. It would be way faster. Second Moraga needs a shopping mall because I could shop more often. It would be way easier to shop. Last Moraga needs shopping mall because when it rains we will be dry. We

Sincerely,

Eva the 2nd grader,

Directions: Have students use this template to draft a persuasive letter.

Exa

will not get wet when we go

shopping. Don't you think for all those

reasons that's why Moraga needs a shopping

mall.

NAME: Bennett

DATE: _____

14.3

Activity Page

5 little monkeys



329 Rheim Blvd.

Moraga, CA 94556

Feb. 4, 2026

Dear Town of moraga,

I think in moraga we need a
5 little monkeys. First I
think in moraga we need
a 5 little monkeys because
we can get toys easier. People
will buy stuff for their
kids. Second I think we
need a 5 little monkeys
because we can go there
easier.

Sincerely,

Directions: Have students use this template to draft a persuasive letter.

Donnet +

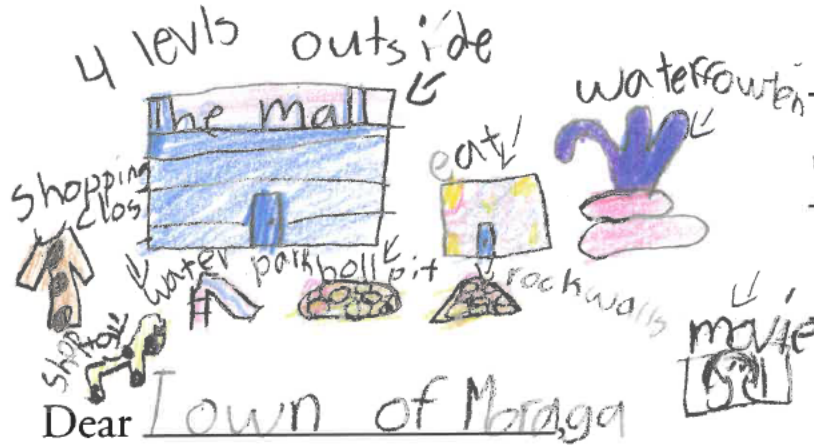
easier. So then people don't have to
drive farther. Finally I think
in Moraga we need a 5 little
monkeys because there are
a lot of birthday parties.
So parents can get toys
easier. Do you think we need
a 5 little monkeys.

NAME: _____

DATE: _____

13.3

Activity Page



324 Rheem Blvd.
 Moraga, CA 94556
 Feb. 4, 2026

Dear Town of Moraga

In my opinion Moraga needs a mall.
 First Moraga needs a mall because they
 are fun. You can go shopping and try new
 food. Second Moraga needs a mall because
 they have good food. They have itly, soop dumplings,
 Ashin food. Last Moraga needs a mall because
 they have a jumper house some times they are
 fun. Don't you think that we need a mall.

Sincerely,

Kennedy

Directions: Have students use this template to draft a persuasive letter.

NAME: Amelia

14.3

Activity Page

DATE:



329 Rheem Blvd.

Moraga, Ca 94556

Feb. 4, 2026

Dear Town of Moraga

In my opinion Moraga
needs a pet shelter

First Moraga needs a
pet shelter because

people can adopt a
pet. People will have

cute puppies and kitties

Second Moraga needs

a pet shelter because

Sincerely,

Amelia H

Directions: Have students use this template to draft a persuasive letter.

America

people don't have to

go far. People don't have

to go one hour or

two hours far. Third Moraga

needs a pet shelter

because more people in

Moraga will get a

dog or cat. Animals will

get more homes. Don't

you think that Moraga
needs a pet shelter?

NAME: Olivia

13.3

DATE: P.S. Wegmans is a grocery store



329 Rheem Blvd

Moraga, CA 94556

Feb. 4, 2026

Dear Town of Moraga,

In my opinion Moraga needs Wegmans

First we need Wegmans because it

has two parking lots, a upstairs

parking lot and a downstairs

parking lot and two bridges

leading to the shopping area

Also a lot of people can go

there because they have a lot

of parking spots! They also have

Sincerely,

Olivia

Directions: Have students use this template to draft a persuasive letter.

a bathroom. Second we need

Wegmans because they have the

lot of food and they have drinks

and a lot of things that you can buy.

They also have some tables up stairs.

They have escalators so you can go

to the shopping area downstairs. Third

we need Wegmans because there is

no Wegmans in California. I am

new here so I had a Wegmans in my

Country, I came from Maryland

and My Mom loves Wegmans!

That is why we need Wegmans.

NAME: Ryan [REDACTED]

DATE: _____

14.3

329 Rheem Blvd
Morgan, CA 94556
Feb. 4, 2026

Dear town of Morgan,

In my opinion Morgan needs
a Great Wolf Lodge. First Morgan
needs Great Wolf Lodge because you
can play on arcades. You can
play ticket games so you
can get prizes. Second Morgan
needs a Great Wolf Lodge because
you can go on a water slide.
There are the things that pros water.

Sincerely,

Ryan

Directions: Have students use this template to draft a persuasive letter.

Last, Morgga needs a Great Wolf

Loge because you can also

play a game that you can play

with a wand. You also try

to defeat bosses. Don't you

think that Morgga needs a

Great Wolf Loge?

NAME:

Declan

DATE:

14.3

Activity Page



32^a Rheem Blvd
 Moraga CA 94553
 Feb 4, 2026

Dear

Town of Moraga,

In my opinion
 Moraga needs a arcade,
 First Moraga needs a arcade
 because I wishewly kids like
 to play arcade games. Some
 games are with a lot of
 points. Second Moraga needs
 a arcade because kids like
 prizes. Some times there

Sincerely,

Declan

Directions: Have students use this template to draft a persuasive letter.

is candy. Third, Moraga needs a
arcade because arcades are so far
away. If there was an arcade in
Moraga we could drive there
easily. That is why Moraga needs a
arcade.



Town of Moraga *Katie Bruner*

Monthly Check Report

By Check Number

Date Range: 02/01/2026 - 02/28/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP Bank -AP Bank						
0073	All City Management Services, Inc.	02/05/2026	Regular	0.00	1,309.46	66001
PS-INV103228	Invoice	02/05/2026	School Crossing Guard Svcs: 2026.01.04-01..	0.00	1,309.46	
0366	Catherine Ghiselli	02/05/2026	Regular	0.00	425.00	66002
INV0000015	Invoice	02/05/2026	Uniform Reimbursement 2026.01	0.00	425.00	
0475	Contra Costa County Sheriff-Coroner	02/05/2026	Regular	0.00	49,770.79	66003
25-26 Q2	Invoice	02/05/2026	Contract Dispatching Services FY 25/26 Q2	0.00	49,770.79	
0764	Fiscal Unit - Office of the Sheriff - CCC	02/05/2026	Regular	0.00	888.00	66004
MOPD-2512	Invoice	02/05/2026	Forensic Svcs: 2025.12	0.00	888.00	
0786	G&K Petroleum, Inc.	02/05/2026	Regular	0.00	2,811.83	66005
INV0000016	Invoice	02/05/2026	ARCO Purchases 2025.01.07-01.15	0.00	1,515.70	
INV0000017	Invoice	02/05/2026	ARCO Purchases 2026.01.16-01.24	0.00	1,296.13	
1712	PTS Communications Inc.	02/05/2026	Regular	0.00	75.00	66006
2150417	Invoice	02/04/2026	Pay Phone Chrg: Rancho Laguna 9259130...	0.00	75.00	
1782	Rickey Rivera	02/05/2026	Regular	0.00	400.00	66007
1234	Invoice	02/05/2026	1/26/2026 Evidence/Records TechApplica...	0.00	400.00	
1936	Shred City	02/05/2026	Regular	0.00	162.00	66008
1218012726	Invoice	02/05/2026	Document Destruction	0.00	162.00	
2045	T-Mobile	02/05/2026	Regular	0.00	40.90	66009
973577418 2026...	Invoice	02/05/2026	Cell Phones: PD	0.00	40.90	
0065	Alfredo Gonzalez	02/06/2026	Regular	0.00	280,383.19	66010
1447	Invoice	02/05/2026	21-205 Progress Billing #5	0.00	280,383.19	
0091	Amazon Capital Services, Inc	02/06/2026	Regular	0.00	86.47	66011
1JFK-137Q-J7TM	Invoice	02/04/2026	Office Supplies	0.00	65.18	
1XHD-XCXD-JPCM	Invoice	02/05/2026	Office Supplies	0.00	21.29	
0180	AT&T	02/06/2026	Regular	0.00	153.60	66012
000024692733	Invoice	02/04/2026	Alarm: Council Chambers 335 Rheem BAN...	0.00	153.60	
0180	AT&T	02/06/2026	Regular	0.00	156.45	66013
000024692795	Invoice	02/04/2026	T1 Line BAN 9391020639	0.00	156.45	
0180	AT&T	02/06/2026	Regular	0.00	31.97	66014
000024693496	Invoice	02/04/2026	Emergency Phone: Town Hall 329 Rheem ...	0.00	31.97	
0180	AT&T	02/06/2026	Regular	0.00	33.20	66015
000024692788	Invoice	02/04/2026	Fax: Hacienda 2100 Donald BAN 9391020...	0.00	33.20	
0180	AT&T	02/06/2026	Regular	0.00	31.97	66016
000024692789	Invoice	02/04/2026	Fax: Town Hall 329 Rheem BAN 93910206...	0.00	31.97	
0180	AT&T	02/06/2026	Regular	0.00	192.39	66017
000024692732	Invoice	02/04/2026	Fax Line BAN 9391019310	0.00	192.39	
0242	Beth Walker	02/06/2026	Regular	0.00	775.85	66018
INV0000040	Invoice	02/06/2026	LCW Conference reimbursement	0.00	775.85	
0252	BKF Engineers	02/06/2026	Regular	0.00	9,167.00	66019
26010010	Invoice	02/05/2026	22-202 Prof Svcs: 2025.11.24-12.28	0.00	9,167.00	

Monthly Check Report

Date Range: 02/01/2026 - 02/28/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0305	Burke, Williams & Sorensen	02/06/2026	Regular	0.00	19,898.84	66020
356444	Invoice	02/06/2026	23-108 Legal Fees: 05655-0136 2025.11	0.00	4,186.00	
358707	Invoice	02/05/2026	P90-039 Legal Fees: 05655-0118 2025.12	0.00	1,210.56	
358708	Invoice	02/05/2026	Legal Fees: Pers 05655-0111 2025.12	0.00	2,774.72	
358709	Invoice	02/05/2026	Legal Fees: Gen 05655-0010 2025.12	0.00	4,563.00	
358711	Invoice	02/05/2026	Legal Fees: Lit 05655-0165	0.00	691.60	
358712	Invoice	02/05/2026	Legal Fees: Gen 05655-0168	0.00	163.80	
358713	Invoice	02/05/2026	Legal Fees: Gen 05655-0180 2025.12	0.00	1,123.20	
358714	Invoice	02/05/2026	D25-020 Legal Fees: 05655-0200 2025.12	0.00	2,269.80	
358715	Invoice	02/05/2026	D25-013 Legal Fees: 05655-0200.003 2025...	0.00	580.32	
358716	Invoice	02/05/2026	D25-013 Legal Fees: 05655-0200.002	0.00	1,893.84	
358717	Invoice	02/04/2026	Legal Fees: Gen 05655-0211 2025.12	0.00	442.00	
0364	Cassius Carandang	02/06/2026	Regular	0.00	29.78	66021
INV0000020	Invoice	02/05/2026	Mileage Reimbursement 2025.07-2025.10	0.00	22.96	
INV0000021	Invoice	02/05/2026	Mileage Reimbursement 2026.01	0.00	6.82	
0427	City of Foster City	02/06/2026	Regular	0.00	4,078.00	66022
16556	Invoice	02/06/2026	CALOPPS ANNUAL FEE FY2026	0.00	4,078.00	
0445	Cole Supply Company, LLC	02/06/2026	Regular	0.00	1,091.38	66023
11203412	Invoice	02/05/2026	Janitorial Supplies	0.00	1,091.38	
0511	CSG Consultants, Inc.	02/06/2026	Regular	0.00	2,870.00	66024
64467	Invoice	02/05/2026	21-207 Prof Svcs: 2025.11.29-12.26	0.00	2,870.00	
0561	David C. Dunn Company, Inc.	02/06/2026	Regular	0.00	17,601.50	66025
780-rip rap repair	Invoice	02/05/2026	23-201 Canyon Rd Culvert Failure	0.00	17,601.50	
0611	Diamond K Supply Ltd	02/06/2026	Regular	0.00	1,362.73	66026
5503823	Invoice	02/05/2026	25-408 Maint Supplies	0.00	545.16	
5503826	Invoice	02/05/2026	25-408 Maint Supplies	0.00	545.16	
5504332	Invoice	02/05/2026	Maint Supplies	0.00	272.41	
0661	E.E. Gilbert Construction, Inc.	02/06/2026	Regular	0.00	190,320.49	66027
8598 REV1	Invoice	02/05/2026	Final Progress Billing #9	0.00	190,320.49	
0671	East Bay Tree Service, Inc.	02/06/2026	Regular	0.00	1,900.00	66028
598876	Invoice	02/05/2026	Tree Removal Commons Park	0.00	1,900.00	
0673	Ebne Mujadidi	02/06/2026	Regular	0.00	174.62	66029
11727	Invoice	02/05/2026	Vehicle Maint	0.00	174.62	
0746	F.J. Kennedy and Associates	02/06/2026	Regular	0.00	1,923.25	66030
25-232	Invoice	02/05/2026	NPDES Stormwater Assistance	0.00	1,923.25	
2265	FJ&I Engineering	02/06/2026	Regular	0.00	112,575.00	66031
1	Invoice	02/05/2026	25-401 Augusta Dr Storm Drain Repair	0.00	112,575.00	
0798	General Plumbing Supply	02/06/2026	Regular	0.00	318.65	66032
S6575015.001	Invoice	02/05/2026	Maint Supplies	0.00	318.65	
0800	Geo-Engineering Solutions, Inc	02/06/2026	Regular	0.00	2,272.50	66033
G2512-024	Invoice	02/05/2026	D25-022 Prof Svcs: 2025.12	0.00	2,272.50	
0827	Gopher Team	02/06/2026	Regular	0.00	919.00	66034
861678	Invoice	02/05/2026	Pest Control - Commons Park	0.00	599.00	
863689	Invoice	02/05/2026	Pest Control - Rancho Laguna Park	0.00	320.00	
0860	Hamilton Tree Service, Inc.	02/06/2026	Regular	0.00	3,990.00	66035
55205	Invoice	02/05/2026	Tree Removal	0.00	3,990.00	
1065	Jon B. King	02/06/2026	Regular	0.00	140.00	66036
INV0000047	Invoice	02/06/2026	CCC Chiefs Association Retreat - Per Diem	0.00	140.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1076 INV0000039	Jose Limon Invoice	02/05/2026	02/06/2026 Regular Uniform Reimbursement	0.00 0.00	425.00 425.00	66037
1173 INV0000046	Kerry Hillis Invoice	02/06/2026	02/06/2026 Regular Reimbursement for CalCities Academy	0.00 0.00	185.10 185.10	66038
1353 INV0000041	Managuer Zavala Rivera Invoice	02/06/2026	02/06/2026 Regular Uniform Reimbursement	0.00 0.00	425.00 425.00	66039
1553 INV0000042 INV004855	Municipal Pooling Authority Invoice Invoice	02/06/2026 02/06/2026	02/06/2026 Regular Reimb. for Unused Portion of Travel Adva... EAP 01/26 - 03/26	0.00 0.00	486.36 37.41 448.95	66040
1697 TNMO-03.0-8	PlaceWorks, Inc. Invoice	02/05/2026	02/06/2026 Regular Prof Svcs: 2025.12	0.00 0.00	2,963.75 2,963.75	66041
1743 INV0000044	Raul Serrano Invoice	02/06/2026	02/06/2026 Regular Uniform Reimbursement	0.00 0.00	425.00 425.00	66042
1868 2510399	SANDIS Civil Engineers Surveyors Planners Invoice	02/06/2026	02/06/2026 Regular Prof Svcs: 2025.10	0.00 0.00	651.00 651.00	66043
1893 INV0000036	Scott Mitnick Invoice	02/05/2026	02/06/2026 Regular Per Diem Reimbursement	0.00 0.00	59.00 59.00	66044
2045 201625790 2026...	T-Mobile Invoice	02/05/2026	02/06/2026 Regular Cell Phones	0.00 0.00	693.25 693.25	66045
2117 24760	Townsend Public Affairs, Inc Invoice	02/05/2026	02/06/2026 Regular Lamorinda Legislative Coalition - Consulta...	0.00 0.00	1,500.00 1,500.00	66046
2131 025-541673 025-542542	Tyler Technologies, Inc Invoice Invoice	02/04/2026 02/06/2026	02/06/2026 Regular Tyler ERP Pro Cloud Implementation Tyler ERP Pro Cloud Implementation	0.00 0.00	14,025.00 7,500.00 6,525.00	66047
2140 23476	Universal Building Services Invoice	02/05/2026	02/06/2026 Regular Janitorial Supplies	0.00 0.00	561.82 561.82	66048
2268 0177	Victor M. Jacobo Alvarez Invoice	02/05/2026	02/06/2026 Regular Carpet Cleaning LaSala	0.00 0.00	300.00 300.00	66049
2161 INV0000022	Victoria Dunlap Invoice	02/05/2026	02/06/2026 Regular Fall 2026 Sourdough Workshop	0.00 0.00	940.80 940.80	66050
0335 20260209	California State Disbursement Unit Invoice	02/10/2026	02/13/2026 Regular PR Batch 40013.02.2026 Child Support	0.00 0.00	410.76 410.76	66096
0073 PS-INV103580	All City Management Services, Inc. Invoice	02/17/2026	02/19/2026 Regular School Crossing Guard Svcs: 2026.01.18-01..	0.00 0.00	1,236.71 1,236.71	66097
0091 1XDD-4HH7-YCVQ	Amazon Capital Services, Inc Invoice	02/18/2026	02/19/2026 Regular Office Supplies	0.00 0.00	3,835.76 3,835.76	66098
0176 AR041056	Association of Bay Area Governments Invoice	02/18/2026	02/19/2026 Regular Hacienda Pooled Power Customer No: T00...	0.00 0.00	1,895.07 1,895.07	66099
0180 000024763065	AT&T Invoice	02/18/2026	02/19/2026 Regular Sprinkler Alm Town Hall 329 Rheem Acct: ...	0.00 0.00	31.87 31.87	66100
0188 23402	Autohaus Moraga Invoice	02/17/2026	02/19/2026 Regular Veh Maint Oil and Axle Svc	0.00 0.00	875.90 875.90	66101
0208 2026-03 #27	Barry Miller Invoice	02/18/2026	02/19/2026 Regular Phase II: Housing Element Prof Svcs: 2025....	0.00 0.00	1,350.00 1,350.00	66102
0232	Benali Inc.		02/19/2026 Regular	0.00	57.04	66103

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
40088	Invoice	02/18/2026	Maint Supplies	0.00	57.04	
0252	BKF Engineers	02/19/2026	Regular	0.00	2,554.25	66104
26020473	Invoice	02/18/2026	22-202 Prof Svcs: 2025.12.29-2026.01.25	0.00	2,554.25	
0262	Bomac's Inc.	02/19/2026	Regular	0.00	465.00	66105
62059	Invoice	02/18/2026	Lock for Library	0.00	465.00	
0472	Contra Costa County Library	02/19/2026	Regular	0.00	3,049.43	66106
MOR-TECH-Q1-25..	Invoice	02/19/2026	Q1 2026 Technology and Equipment	0.00	935.05	
MOR-TECH-Q2-25..	Invoice	02/19/2026	Q2 2026 Technology and Equipment	0.00	2,114.38	
0475	Contra Costa County Sheriff-Coroner	02/19/2026	Regular	0.00	31,322.00	66107
INV0000063	Invoice	02/17/2026	Moraga Police Dept Share of CAL-ID 2025-...	0.00	31,322.00	
0479	Contra Costa Health Services	02/19/2026	Regular	0.00	1,700.00	66108
INV0000065	Invoice	02/17/2026	SART Exam 2025.10	0.00	1,700.00	
0480	Contra Costa Mayors Conference	02/19/2026	Regular	0.00	2,520.00	66109
INV0000074	Invoice	02/18/2026	Mayor's Conference Annual Assessment	0.00	2,520.00	
0483	Contra Costa Transportation Authority	02/19/2026	Regular	0.00	10,902.00	66110
2026-00000013	Invoice	02/18/2026	Data Svc Subscr	0.00	5,195.00	
CMA	Invoice	02/18/2026	FY2026 CMA	0.00	5,707.00	
0493	County Treasurer	02/19/2026	Regular	0.00	52,228.00	66111
R26-001122	Invoice	02/17/2026	Animal Control Svcs: 2026 Q3	0.00	52,228.00	
0600	Department of Industrial Relations	02/19/2026	Regular	0.00	225.00	66112
E 2247578 OA	Invoice	02/18/2026	Elevator Inspection Conv #: 154806	0.00	225.00	
0601	Department of Justice	02/19/2026	Regular	0.00	499.00	66113
023194	Invoice	02/17/2026	LiveScan: 2026.01	0.00	499.00	
0611	Diamond K Supply Ltd	02/19/2026	Regular	0.00	300.22	66114
5504337	Invoice	02/18/2026	Maint Supplies	0.00	109.25	
5504998	Invoice	02/18/2026	Maint Supplies	0.00	190.97	
0666	East Bay Municipal Utility Dist.	02/19/2026	Regular	0.00	1,070.94	66115
INV0000088	Invoice	02/18/2026	Water Svcs 1401 St Marys Rd Acct: 28260...	0.00	1,070.94	
0666	East Bay Municipal Utility Dist.	02/19/2026	Regular	0.00	191.36	66116
INV0000092	Invoice	02/19/2026	Water Svcs 1391 Moraga Rd Acct: 318303...	0.00	191.36	
0746	F.J. Kennedy and Associates	02/19/2026	Regular	0.00	686.00	66117
25-230	Invoice	02/19/2026	FY2026 On-Call Engineering	0.00	196.00	
25-231	Invoice	02/19/2026	I17-006 Prof Svcs: 2025.12	0.00	490.00	
0786	G&K Petroleum, Inc.	02/19/2026	Regular	0.00	3,156.01	66118
INV0000064	Invoice	02/17/2026	ARCO Purchases: 2026.01.25-02.02	0.00	1,475.74	
INV0000094	Invoice	02/19/2026	ARCO Purchases	0.00	1,680.27	
0798	General Plumbing Supply	02/19/2026	Regular	0.00	289.63	66119
S6587587.001	Invoice	02/18/2026	Maint Supplies	0.00	289.63	
0800	Geo-Engineering Solutions, Inc	02/19/2026	Regular	0.00	517.50	66120
G2601-021	Invoice	02/18/2026	D25-022 Prof Svcs: 2026.01	0.00	517.50	
0827	Gopher Team	02/19/2026	Regular	0.00	599.00	66121
864570	Invoice	02/18/2026	Pest Control - Commons Park	0.00	599.00	
0830	Got Power, Inc.	02/19/2026	Regular	0.00	1,022.98	66122
01-125064	Invoice	02/18/2026	329 Backup Generator Svc	0.00	1,022.98	
0844	Granite Rock Company	02/19/2026	Regular	0.00	2,579.13	66123
2267539	Invoice	02/18/2026	Maint Supplies	0.00	2,579.13	

Monthly Check Report

Date Range: 02/01/2026 - 02/28/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0900 1R357739	Horizon Distributors, Inc. Invoice	02/18/2026	02/19/2026 Regular Maint Supplies	0.00 0.00	476.91 476.91	66124
0918 2601119	Impec Group Inc. Invoice	02/18/2026	02/19/2026 Regular Facility Janitorial Svc	0.00 0.00	4,239.04 4,239.04	66125
1054 1776	John Ford McFadden Invoice	02/17/2026	02/19/2026 Regular Background Check	0.00 0.00	1,800.00 1,800.00	66126
1082 423384	Joseph's Lawnmower & Lock Shop, Inc. Invoice	02/18/2026	02/19/2026 Regular Maint Supplies	0.00 0.00	301.42 301.42	66127
1215 January 2026	Lafayette Car Wash Invoice	02/17/2026	02/19/2026 Regular PD Carwash	0.00 0.00	28.95 28.95	66128
1273 S1128413	LEHR Upfitters OpCo, LLC Invoice	02/18/2026	02/19/2026 Regular Outfitting Ford Escape	0.00 0.00	2,756.57 2,756.57	66129
2274 INV0000072	Lisa Maglio Invoice	02/18/2026	02/19/2026 Regular League of California Cities Per Diem Reim...	0.00 0.00	59.00 59.00	66130
2271 INV0000067	MasTec Network Solutions LLC Invoice	02/18/2026	02/19/2026 Regular E23-197 Deposit Refund	0.00 0.00	1,894.53 1,894.53	66131
1428 54722	Maze & Associates Invoice	02/18/2026	02/19/2026 Regular Fee for Single Audit work for FYE2025.06....	0.00 0.00	4,000.00 4,000.00	66132
1501 0001463642 072... 0001465903	MNG PARTNERSHIP HOLDINGS LLC Invoice Invoice	02/18/2026 02/18/2026	02/19/2026 Regular Legal Advertising Legal Advertising	0.00 0.00 0.00	2,987.40 975.00 2,012.40	66133
1573 1215729	National Trench Safety, Inc Invoice	02/18/2026	02/19/2026 Regular 23-201 Steel Plate Rental	0.00 0.00	517.34 517.34	66134
1630 188644	P.F. Pettibone & Co. Invoice	02/18/2026	02/19/2026 Regular Town Clerk Supplies	0.00 0.00	272.65 272.65	66135
2272 INV0000069	Pacific Surfacing LLC Invoice	02/18/2026	02/19/2026 Regular 23-220 Deposit Refund	0.00 0.00	1,894.53 1,894.53	66136
1696 N/A	Pipe Spy Inc Invoice	02/18/2026	02/19/2026 Regular E24-196 Deposit Refund	0.00 0.00	2,164.67 2,164.67	66137
1720 48283 48284	Qualus Engineering CA, LLP Invoice Invoice	02/18/2026 02/18/2026	02/19/2026 Regular 23-108 Prof Svcs: 2025.10 23-108 Prof Svcs: 2025.09.22-10.19	0.00 0.00	7,033.04 5,340.04 1,693.00	66138
2273 N/A	Service Pros Plumbers Inc Invoice	02/18/2026	02/19/2026 Regular E25-028 Deposit Refund	0.00 0.00	2,164.67 2,164.67	66139
1945 480037 480040 496125	Silicon Connections, LLC Invoice Invoice Invoice	02/18/2026 02/18/2026 02/18/2026	02/19/2026 Regular Technology Replacement IT Svcs: 2026.02 IT Svcs: 2026.01	0.00 0.00 0.00	18,133.13 1,000.23 8,062.00 9,070.90	66140
1955 454319	SOLV Business Solutions-Safeguard Invoice	02/18/2026	02/19/2026 Regular Office Supplies	0.00 0.00	81.03 81.03	66141
2269 8004187	Taylor DM Brands Inc Invoice	02/17/2026	02/19/2026 Regular Community Outreach	0.00 0.00	484.00 484.00	66142
2059 INV0000073	Teresa Onoda Invoice	02/18/2026	02/19/2026 Regular STS Worldwide APSC Event Reimbursement	0.00 0.00	37.08 37.08	66143
2081 16881	The Radar Shop, Inc. Invoice	02/17/2026	02/19/2026 Regular Radar Recertification	0.00 0.00	94.00 94.00	66144

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Date Range: 02/01/2026 - 02/28/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2046	T-Mobile USA, Inc.	02/19/2026	Regular	0.00	50.00	66145
L2602100085	Invoice	02/17/2026	Case Number: 26-0041 LER Acct: 2001868	0.00	50.00	
2123	TransUnion Risk & Alternative Data Solutions, Ir	02/19/2026	Regular	0.00	100.00	66146
811153-202601-1	Invoice	02/17/2026	Police Search Engine Acct: 811153	0.00	100.00	
2131	Tyler Technologies, Inc	02/19/2026	Regular	0.00	15,517.00	66147
025-538623	Invoice	02/18/2026	Tyler ERP Pro Cloud Implementation	0.00	6,815.00	
025-541357	Invoice	02/18/2026	Tyler ERP Pro Cloud Implementation	0.00	3,770.00	
025-541875	Invoice	02/18/2026	Tyler ERP Pro Cloud Implementation	0.00	3,335.00	
025-543105	Invoice	02/18/2026	Tyler ERP Pro Cloud Implementation	0.00	725.00	
C1100-00251703	Invoice	02/18/2026	Tyler ERP Pro Cloud Implementation	0.00	872.00	
2136	Underground Service Alert	02/19/2026	Regular	0.00	3,280.03	66148
1765142026	Invoice	02/18/2026	Acct: 176514 Annual Membership	0.00	2,508.90	
176514USB26	Invoice	02/18/2026	CA State Fee for Regulatory Costs FY26	0.00	771.13	
2217	Yaron Shoshan	02/19/2026	Regular	0.00	1,000.00	66149
INV0000070	Invoice	02/18/2026	Landscape Maint	0.00	1,000.00	
0666	East Bay Municipal Utility Dist.	02/19/2026	Regular	0.00	152.28	66150
INV0000108	Invoice	02/19/2026	Water Svcs 800 Canyon Rd Acct: 1742195...	0.00	152.28	
0666	East Bay Municipal Utility Dist.	02/19/2026	Regular	0.00	53.70	66151
INV0000107	Invoice	02/19/2026	Water Svcs 213 Willowbrook #IRR Acct: 54...	0.00	53.70	
0666	East Bay Municipal Utility Dist.	02/19/2026	Regular	0.00	318.37	66152
INV0000109	Invoice	02/19/2026	Water Svcs Lib 1500 St Marys Acct: 28241...	0.00	318.37	
2117	Townsend Public Affairs, Inc	02/19/2026	Regular	0.00	1,500.00	66153
24134	Invoice	02/19/2026	Lamorinda Leg. Coalition Consultant Svcs: ...	0.00	1,500.00	
0200	Balco Holdings, Inc.	02/23/2026	Regular	0.00	2,647.85	66154
22747493	Invoice	02/18/2026	Town Hall 329 Rheem	0.00	1,279.20	
22756020	Invoice	02/18/2026	Monitoring Fee: Fire Hacienda 2100 Donald	0.00	114.00	
22766333	Invoice	02/18/2026	Monitoring Fee: Fire Council Chambers 33...	0.00	289.48	
22774813	Invoice	02/18/2026	Monitoring Fee Fire: Library 1500 St Marys	0.00	385.55	
22780230	Invoice	02/18/2026	Elevator Monitoring: Town Hall 329 Rheem	0.00	109.14	
22791011	Invoice	02/18/2026	Camera System: Town Hall 329 Rheem	0.00	364.98	
22791493	Invoice	02/18/2026	Sec. Alm Monit. Svcs: Council Chambers 3...	0.00	105.50	
0335	California State Disbursement Unit	02/26/2026	Regular	0.00	410.76	66155
INV0000118	Invoice	02/25/2026	Child Support: PPE 02/21/2026	0.00	410.76	
0210	BASIC Benefits LLC	02/09/2026	Bank Draft	0.00	76.50	DFT0000019
IN3663895	Invoice	02/04/2026	Bundled CDA Svcs Client ID 4622-9602-02...	0.00	76.50	
0306	Business Card	02/09/2026	Bank Draft	0.00	0.99	DFT0000020
2026.01 SK	Invoice	02/04/2026	Credit Card Payment: 2026.01	0.00	0.99	
2266	Comcast Holdings Corporation	02/09/2026	Bank Draft	0.00	635.81	DFT0000021
8155 40 005 019...	Invoice	02/06/2026	Internet Svcs: Town Hall 329 Rheem	0.00	635.81	
2266	Comcast Holdings Corporation	02/09/2026	Bank Draft	0.00	386.10	DFT0000022
8155 40 005 021...	Invoice	02/04/2026	Internet/Phone: Council Chambers 335 Rh...	0.00	386.10	
2266	Comcast Holdings Corporation	02/09/2026	Bank Draft	0.00	137.58	DFT0000023
8155 40 005 031...	Invoice	02/04/2026	Internet Svcs: Electronic Street Sign	0.00	137.58	
0579	De Lage Landen Financial Services, Inc.	02/09/2026	Bank Draft	0.00	960.26	DFT0000024
595158852	Invoice	02/04/2026	Copier Lease: PR 500-50407083	0.00	234.41	
595158934	Invoice	02/04/2026	Copier Lease: Town Hall 329 Rheem 500-5...	0.00	409.90	
595158999	Invoice	02/04/2026	Plotter Lease Contract 500-50421959	0.00	315.95	
2247	Flex Technology Group LLC	02/09/2026	Bank Draft	0.00	34.09	DFT0000025

Monthly Check Report

Date Range: 02/01/2026 - 02/28/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
4564910-CAL	Invoice	02/04/2026	Copy Chrgs: P&R Contract CN31119-01	0.00	34.09	
2247	Flex Technology Group LLC	02/09/2026	Bank Draft	0.00	87.86	DFT0000026
4562894-CAL	Invoice	02/04/2026	Copy Chrg: PW Contract CN31791-01	0.00	87.86	
2247	Flex Technology Group LLC	02/09/2026	Bank Draft	0.00	322.54	DFT0000027
4564911-CAL	Invoice	02/04/2026	Copy Charges: Town Hall 329 Rheem	0.00	322.54	
2247	Flex Technology Group LLC	02/09/2026	Bank Draft	0.00	48.71	DFT0000028
4564909-CAL	Invoice	02/04/2026	Copy Chrgs: Planning Contract CN31120-01	0.00	48.71	
0876	Health Care Dental Trust	02/09/2026	Bank Draft	0.00	3,933.80	DFT0000029
375891	Invoice	02/06/2026	Dental Insurance: 2026.03	0.00	3,933.80	
2246	ODP Business Solutions LLC	02/09/2026	Bank Draft	0.00	60.99	DFT0000030
455060650001	Invoice	02/05/2026	Office Supplies	0.00	60.99	
1632	Pacific Gas & Electric	02/09/2026	Bank Draft	0.00	218.79	DFT0000031
7234145569-8 2...	Invoice	02/04/2026	Electricity: Hacienda LaSala 2100 Donald	0.00	218.79	
1632	Pacific Gas & Electric	02/09/2026	Bank Draft	0.00	3,389.62	DFT0000032
0751460593-5 2...	Invoice	02/04/2026	Electricity: Library 1500 St Marys	0.00	3,389.62	
1632	Pacific Gas & Electric	02/09/2026	Bank Draft	0.00	2,121.55	DFT0000033
8749324693-5 2...	Invoice	02/04/2026	Electricity: Hacienda 2100 Donald	0.00	2,121.55	
1632	Pacific Gas & Electric	02/09/2026	Bank Draft	0.00	5,100.76	DFT0000034
6504888173-7 2...	Invoice	02/04/2026	Electricity: Town Hall 329 Rheem	0.00	5,100.76	
1632	Pacific Gas & Electric	02/09/2026	Bank Draft	0.00	130.16	DFT0000035
5255041609-4 2...	Invoice	02/04/2026	Electricity: Hacienda Pavilion 2100 Donald	0.00	130.16	
1632	Pacific Gas & Electric	02/09/2026	Bank Draft	0.00	2,342.93	DFT0000036
1463449238-4 2...	Invoice	02/04/2026	Electricity	0.00	2,342.93	
1632	Pacific Gas & Electric	02/09/2026	Bank Draft	0.00	89.46	DFT0000037
8650812145-5 2...	Invoice	02/04/2026	Electricity: Hacienda Casita 2100 Donald	0.00	89.46	
1632	Pacific Gas & Electric	02/09/2026	Bank Draft	0.00	186.82	DFT0000038
9622927397-2 2...	Invoice	02/04/2026	Electricity: Parks	0.00	186.82	
1632	Pacific Gas & Electric	02/09/2026	Bank Draft	0.00	212.55	DFT0000039
6440793656-2 2...	Invoice	02/04/2026	Electricity: Streets/Signals	0.00	212.55	
1632	Pacific Gas & Electric	02/09/2026	Bank Draft	0.00	161.30	DFT0000040
3675757343-5 2...	Invoice	02/04/2026	Electricity: St/Sig	0.00	161.30	
1632	Pacific Gas & Electric	02/09/2026	Bank Draft	0.00	23.43	DFT0000041
6905501381-2 2...	Invoice	02/04/2026	Electricity: St/Sig	0.00	23.43	
1632	Pacific Gas & Electric	02/09/2026	Bank Draft	0.00	14,783.37	DFT0000042
0190988489-0 2...	Invoice	02/04/2026	Electricity: Bundled Street	0.00	14,783.37	
1632	Pacific Gas & Electric	02/09/2026	Bank Draft	0.00	1,035.76	DFT0000043
8367275694-3 2...	Invoice	02/04/2026	Electricity: Council Chambers 335 Rheem	0.00	1,035.76	
2133	U.S. Bank Equipment Finance	02/09/2026	Bank Draft	0.00	244.54	DFT0000044
574522363	Invoice	02/04/2026	Copier Lease: PD Contract 500-0670316-0...	0.00	244.54	
2240	Employment Development Department	02/12/2026	Bank Draft	0.00	13,077.81	DFT0000067
INV0000056	Invoice	02/13/2026	Payroll Taxes: PPE 01/24/2026	0.00	13,077.81	
2241	IRS	02/12/2026	Bank Draft	0.00	39,619.73	DFT0000068
INV0000052	Invoice	02/13/2026	IRS Payroll Taxes: PPE 02/07/2026	0.00	39,619.73	
2242	Mission Square Retirement Trust 457	02/12/2026	Bank Draft	0.00	20,705.90	DFT0000069

Monthly Check Report

Date Range: 02/01/2026 - 02/28/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0000061	Invoice	02/13/2026	Retirement: PPE 02/07/2026	0.00	20,705.90	
2243	Moraga Police Managers Association	02/12/2026	Bank Draft	0.00	70.00	DFT0000070
INV0000053	Invoice	02/13/2026	MPMA Dues: PPE 02/07/2026	0.00	70.00	
2239	Moraga Police Officers Association	02/12/2026	Bank Draft	0.00	350.00	DFT0000071
INV0000057	Invoice	02/13/2026	MPOA Dues: 02/07/2026	0.00	350.00	
1918	Sharp Electronics Corp.	02/17/2026	Bank Draft	0.00	198.32	DFT0000073
9005679692	Invoice	02/17/2026	Copy Chrg: PD Account: 793584	0.00	198.32	
0210	BASIC Benefits LLC	02/18/2026	Bank Draft	0.00	76.50	DFT0000074
IN3684408	Invoice	02/18/2026	Bundled CDA Svcs Client ID 4622-9602-02...	0.00	76.50	
0319	California Choice Benefit Administrators	02/11/2026	Bank Draft	0.00	55,961.81	DFT0000075
5043821	Invoice	02/18/2026	Medical Insurance: 2026.03	0.00	55,961.81	
0579	De Lage Landen Financial Services, Inc.	02/18/2026	Bank Draft	0.00	234.41	DFT0000076
595897286	Invoice	02/18/2026	Copier Lease PR Contract: 500-50407083	0.00	234.41	
0579	De Lage Landen Financial Services, Inc.	02/18/2026	Bank Draft	0.00	371.80	DFT0000077
595606024	Invoice	02/18/2026	Copier Lease PL Contract: 500-50407071	0.00	371.80	
0579	De Lage Landen Financial Services, Inc.	02/18/2026	Bank Draft	0.00	409.90	DFT0000078
595897358	Invoice	02/18/2026	Copier Lease Town Hall Contract: 500-504...	0.00	409.90	
0579	De Lage Landen Financial Services, Inc.	02/18/2026	Bank Draft	0.00	137.01	DFT0000079
595606954	Invoice	02/18/2026	Copier Lease: PW Contract: 500-50470361	0.00	137.01	
2141	Unum Life Insurance Co.	02/11/2026	Bank Draft	0.00	3,932.41	DFT0000080
INV0000082	Invoice	02/18/2026	Disability Insurance: 2026.03	0.00	3,932.41	
1947	Small Business Benefit Plan Trust	02/11/2026	Bank Draft	0.00	768.10	DFT0000081
INV0000083	Invoice	02/18/2026	Vision Insurance: 2026.03	0.00	768.10	
2266	Comcast Holdings Corporation	02/18/2026	Bank Draft	0.00	662.36	DFT0000082
INV0000085	Invoice	02/18/2026	Internet Svcs: Town Hall 329 Rheem	0.00	662.36	
1632	Pacific Gas & Electric	02/19/2026	Bank Draft	0.00	209.26	DFT0000083
9622927397-2 2...	Invoice	02/19/2026	Electricity: Parks	0.00	209.26	
1632	Pacific Gas & Electric	02/19/2026	Bank Draft	0.00	184.64	DFT0000084
5255041609-4 2...	Invoice	02/19/2026	Electricity: Hacienda Pavilion 2100 Donald	0.00	184.64	
1632	Pacific Gas & Electric	02/19/2026	Bank Draft	0.00	201.39	DFT0000085
6440793656-2 2...	Invoice	02/19/2026	Electricity: Streets/Signals	0.00	201.39	
1632	Pacific Gas & Electric	02/19/2026	Bank Draft	0.00	5,307.12	DFT0000086
6504888173-7 2...	Invoice	02/19/2026	Electricity: Town Hall 329 Rheem	0.00	5,307.12	
1632	Pacific Gas & Electric	02/19/2026	Bank Draft	0.00	216.98	DFT0000087
234145569-8 20...	Invoice	02/19/2026	Electricity: Hacienda LaSala 2100 Donald	0.00	216.98	
1632	Pacific Gas & Electric	02/19/2026	Bank Draft	0.00	100.59	DFT0000088
8650812145-5 2...	Invoice	02/19/2026	Electricity: Hacienda Casita 2100 Donald	0.00	100.59	
1632	Pacific Gas & Electric	02/19/2026	Bank Draft	0.00	3,331.67	DFT0000089
0751460593-5 2...	Invoice	02/19/2026	Electricity: Library 1500 St Marys	0.00	3,331.67	
1632	Pacific Gas & Electric	02/19/2026	Bank Draft	0.00	2,223.87	DFT0000090
1463449238-4 2...	Invoice	02/19/2026	Electricity:	0.00	2,223.87	
1632	Pacific Gas & Electric	02/19/2026	Bank Draft	0.00	969.66	DFT0000091
8367275694-3 2...	Invoice	02/19/2026	Electricity: Council Chambers 335 Rheem	0.00	969.66	
0483	Contra Costa Transportation Authority	02/19/2026	Bank Draft	0.00	470,000.00	DFT0000100

Monthly Check Report

Date Range: 02/01/2026 - 02/28/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
No2 CT667-SS4A...	Debit Memo	02/12/2026	23-411 Moraga Rd and Canyon Rd Comple...	0.00	470,000.00	
0483	Contra Costa Transportation Authority	02/19/2026	Bank Draft	0.00	50,000.00	DFT0000102
CT667-SS4A DM	Debit Memo	02/10/2026	23-411 Moraga Rd and Canyon Rd Comple...	0.00	50,000.00	
0210	BASIC Benefits LLC	02/19/2026	Bank Draft	0.00	1,948.01	DFT0000120
INV0000054	Invoice	02/13/2026	FSA-DCAP: PPE 02/07/2026	0.00	1,948.01	
0338	CalPERS	02/19/2026	Bank Draft	0.00	46,024.34	DFT0000121
INV0000055	Invoice	02/13/2026	PERS Retirement: PPE 02/07/2026	0.00	46,024.34	
0579	De Lage Landen Financial Services, Inc.	02/19/2026	Bank Draft	0.00	315.95	DFT0000122
595897144	Invoice	02/18/2026	Plotter Lease Contract: 500-50421959	0.00	315.95	
2246	ODP Business Solutions LLC	02/19/2026	Bank Draft	0.00	144.70	DFT0000123
448342348001	Invoice	02/18/2026	Office Supplies	0.00	47.27	
448691484001	Invoice	02/18/2026	Office Supplies	0.00	17.20	
457190802001	Invoice	02/17/2026	Office Supplies	0.00	50.85	
457191384001	Invoice	02/17/2026	Office Supplies	0.00	29.38	
2157	Verizon Wireless	02/19/2026	Bank Draft	0.00	114.75	DFT0000124
6134907937	Invoice	02/17/2026	PD/Code Enforcement Cell Phones 47124...	0.00	114.75	
2157	Verizon Wireless	02/19/2026	Bank Draft	0.00	240.06	DFT0000125
6134907938	Invoice	02/17/2026	PD Data Cards Acct: 471243537-00005	0.00	240.06	
2239	Moraga Police Officers Association	02/25/2026	Bank Draft	0.00	350.00	DFT0000126
INV0000117	Invoice	02/25/2026	MPOA Dues: PPE 02/21/2026	0.00	350.00	
0338	CalPERS	02/25/2026	Bank Draft	0.00	45,263.63	DFT0000127
INV0000115	Invoice	02/25/2026	PERS Retirement: 02/21/2026	0.00	45,263.63	
2240	Employment Development Department	02/25/2026	Bank Draft	0.00	12,152.24	DFT0000129
INV0000111	Invoice	02/25/2026	Payroll Taxes: PPE 02/21/2026	0.00	12,152.24	
2241	IRS	02/25/2026	Bank Draft	0.00	36,351.72	DFT0000130
INV0000112	Invoice	02/25/2026	IRS Payroll Taxes: PPE 02/21/2026	0.00	36,351.72	
2243	Moraga Police Managers Association	02/25/2026	Bank Draft	0.00	70.00	DFT0000131
INV0000113	Invoice	02/25/2026	MPMA Dues: PPE 02/21/2026	0.00	70.00	
2242	Mission Square Retirement Trust 457	02/25/2026	Bank Draft	0.00	20,655.13	DFT0000132
INV0000114	Invoice	02/25/2026	Mission Square: PPE 02/21/2026	0.00	20,655.13	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	148	110	0.00	934,022.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	69	64	0.00	869,678.04
EFT's	0	0	0.00	0.00
	217	174	0.00	1,803,700.44

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	148	110	0.00	934,022.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	69	64	0.00	869,678.04
EFT's	0	0	0.00	0.00
	217	174	0.00	1,803,700.44

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	2/2026	1,803,700.44
			1,803,700.44



TOWN OF MORAGA
TOWN COUNCIL

SPECIAL MEETING – CLOSED SESSION
WEDNESDAY, FEBRUARY 11, 2026

MINUTES

4:30 PM

The following are minutes of the actions taken by the Town of Moraga Town Council.

TOWN HALL - 329 RHEEM BLVD
PEAR CONFERENCE ROOM
MORAGA, CA

1. CALL TO ORDER

The special meeting was called to order at **4:32 PM** by Mayor, Kerry Hillis.

ROLL CALL

Councilmembers Present: Mayor Kerry Hillis, Vice Mayor Brian Dolan
Councilmembers Steve Woehleke, Lisa Maglio,
Graham Thiel

Councilmembers Absent: None.

Staff Present: Town Attorney, Michelle Marchetta Kenyon
Assistant Town Attorney, Denise Bazzano
Town Manager, Scott Mitnick

2. PUBLIC COMMUNICATION

There were no public comments.

3. SPECIAL MEETING – CLOSED SESSION

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957

Title: Town Attorney

ACTION:

No action taken.

4. **ADJOURNMENT**

Mayor Hillis adjourned the Town Council Special Closed Session Meeting at **5:19 PM**.

Respectfully submitted by:

Melisa Melcher,
Deputy Town Clerk

Approved by the Town Council:

Kerry Hillis, Mayor

DRAFT



**TOWN OF MORAGA
SPECIAL MEETING
TOWN COUNCIL**

**OPEN SESSION (INTERVIEWS)
TUESDAY, FEBRUARY 17, 2026
MINUTES**

5:30 PM

The following are minutes of the actions taken by the Town of Moraga Town Council.

TOWN HALL - 329 RHEEM BLVD, PEAR CONFERENCE ROOM
MORAGA, CA

1. CALL TO ORDER

The special meeting was called to order at **5:38 PM** by Mayor, Kerry Hillis.

ROLL CALL

Councilmembers Present: Mayor Kerry Hillis, Vice Mayor Brian Dolan
Councilmembers Steve Woehleke, Lisa Maglio

Councilmembers Absent: None.

Staff Present: Town Manager, Scott Mitnick

Mayor Hillis handed out copies of Town Protocols and made general comments.

2. PUBLIC COMMUNICATION

There were no public comments.

3. SPECIAL MEETING

Interview Applicants for Moraga Committees and Commissions:

- Art in Public Spaces (2 expiring terms) – 3 Year Term
- Parks and Recreation (3 expiring terms) – 2 Year Term
- Planning Commission (3 expiring terms) – 2 Year Term

Interviews were conducted with the following Applicants:

1. John Greenblatt
2. Ben Helber
3. Dustin Moore

4. Teresa Onoda
5. Michelle Barar
6. Suzanne Darcy
(Scott Parker was not available to interview.)

ACTION:

Item continued to February 25, 2026 meeting agenda.

Vote: (4-0)

Absent: Graham Thiel

4. ADJOURNMENT

Mayor Hillis adjourned the Town Council Special Meeting at **8:16 PM**.

Respectfully submitted by:

Melisa Melcher,
Deputy Town Clerk

Approved by the Town Council:

Kerry Hillis, Mayor



TOWN OF MORAGA
TOWN COUNCIL

SPECIAL MEETING – OPEN SESSION
WEDNESDAY, FEBRUARY 25, 2026

MINUTES

4:30 PM

The following are minutes of the actions taken by the Town of Moraga Town Council.

TOWN HALL - 329 RHEEM BLVD
PEAR CONFERENCE ROOM
MORAGA, CA

1. CALL TO ORDER

The special meeting was called to order at **4:32 PM** by Mayor, Kerry Hillis.

ROLL CALL

Councilmembers Present: Mayor Kerry Hillis, Vice Mayor Brian Dolan
Councilmembers Steve Woehleke, Lisa Maglio,
Graham Thiel (arrived at 4:35 pm)

Councilmembers Absent: None.

Staff Present: Town Manager, Scott Mitnick
Town Attorney, Michelle Marchetta Kenyon

2. PUBLIC COMMUNICATION

There were no public comments.

3. SPECIAL MEETING – OPEN SESSION

Discussion of appointment of applicants for the Moraga Art in Public Spaces Committee, Parks and Recreation Commission, and Planning Commission (Interviews on February 17, 2026).

ACTION:

Appoint the following applicants:

- Art in Public Spaces Committee: Suzanne Darcy, Teresa Onoda
- Parks & Recreation Commission: Michelle Barar, Scott Parker, Rob Pierson
- Planning Commission: Ben Helber, Dustin Moore, Nick Polsky

Motion: **Dolan** / Second: **Thiel**

Vote: (5-0)

4. ADJOURNMENT

Mayor Hillis adjourned the Town Council Special Meeting Open Session at **4:45 PM**.

Respectfully submitted by:

Melisa Melcher,
Deputy Town Clerk

Approved by the Town Council:

Kerry Hillis, Mayor

DRAFT



TOWN OF MORAGA
TOWN COUNCIL

SPECIAL MEETING – CLOSED SESSION
WEDNESDAY, FEBRUARY 25, 2026

MINUTES

4:30 PM

The following are minutes of the actions taken by the Town of Moraga Town Council.

TOWN HALL - 329 RHEEM BLVD
PEAR CONFERENCE ROOM
MORAGA, CA

1. CALL TO ORDER

The special meeting was called to order at **4:46 PM** by Mayor, Kerry Hillis.

ROLL CALL

Councilmembers Present: Mayor Kerry Hillis, Vice Mayor Brian Dolan
Councilmembers Steve Woehleke, Lisa Maglio,
Graham Thiel

Councilmembers Absent: None.

Staff Present: Town Attorney, Michelle Marchetta Kenyon
Assistant Town Attorney, Denise Bazzano
Assistant Town Attorney, Nick Muscalino

Town Manager, Scott Mitnick
Planning Director, Sonia Urzua

2. PUBLIC COMMUNICATION

There were no public comments.

3. SPECIAL MEETING – CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Paragraph (1) of subdivision (d) of Section 54956.9 of the Government Code: SAFE Moraga v. Town of Moraga, Outdo Country Club Drive LLC, Contra Costa County Superior Court Case No. N25-0416.

ACTION:

No action taken.

4. ADJOURNMENT

Mayor Hillis adjourned the Town Council Special Closed Session Meeting at **5:17 PM**.

Respectfully submitted by:

Melisa Melcher,
Deputy Town Clerk

Approved by the Town Council:

Kerry Hillis, Mayor

DRAFT



**TOWN OF MORAGA
REGULAR MEETING
TOWN COUNCIL**

**WEDNESDAY, FEBRUARY 25, 2026
MINUTES**

5:30 PM

The following are minutes of the actions taken by the Town of Moraga Town Council. A full video recording of the meeting is available on the Town's website at:

<https://livestream.com/moraga>

TOWN COUNCIL CHAMBER
335 RHEEM BOULEVARD
MORAGA, CA

1. CALL TO ORDER

The regular meeting was called to order at **5:30 PM** by Mayor, Kerry Hillis.

ROLL CALL

Councilmembers Present: Mayor Steve Woehleke, Vice Mayor Kerry Hillis
Councilmembers Brian Dolan, Lisa Maglio and Graham Thiel

Councilmembers Absent: None

Staff Present: Town Manager, Scott Mitnick; Asst Town Attorney, Denise Bazzano; Planning Director, Sonia Urzua, Police Chief Jon King, Interim Public Works Director, Nate Levine

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

3A. Proclamation – Spring Festival/Lunar New Year Celebration

Council read the Proclamation aloud.

3B. Presentation – EBMUD Update

Present: Joe Voelker, Community Affairs Representative;
Marguerite Young, Ward 3 Board Director

Marguerite Young gave an update on EBMUD services via Powerpoint presentation.

Councilmembers commented and asked clarifying questions.

4. PUBLIC COMMUNICATION

Public comments were offered by:

- 1 Ron Schumacker
- 2 Mark Orcutt
- 3 Michael Gaffney
- 4 Ellen Beans
- 5 Renee Zeimer
- 6 Arica Gately
- 7 Rob Pierson
- 8 Andrew Michaud

5. ADOPTION OF MEETING AGENDA

ACTION:

Motion: **Woehleke** / Second: **Maglio**
The meeting agenda was adopted as presented.

Vote: (5-0)

There were no public comments.

6. CONSENT CALENDAR

6.1 - Approval of Minutes for the February 11, 2026, Regular meeting of the Moraga Town Council.

6.2 - Waive the Second Reading and Adopt an ordinance amending Chapter 2.12, "Planning Commission" and Chapter 2.16, "Parks and Recreation Commission" to Revise Terms of Office and Reappointment Processes to be Consistent with the Town's Interview and Appointment Policy.

6.3 - Authorize the Mayor to sign a letter of support for California State Senate Bill 959, which seeks to ensure that public school districts will receive "Average Daily Attendance" funding when a local fire agency makes the decision to close a school during a fire incident, imminent safety hazard or extreme fire danger.

ACTION:

Motion: **Woehleke** / Second: **Dolan**
Consent Calendar items were approved as presented.

Roll Call Vote: (5-0)

There were no public comments.

7. ANNOUNCEMENTS AND REPORTS ON ACTIVITIES

Councilmember Thiel: Attended the Moraga Clean Energy meeting on Feb 19; if there are any general questions or concerns regarding MCE, please contact him. On Art in Public Spaces, on February 17 attended a portion of a special committee meeting at Saint Mary's College Art Museum. On Feb 20, with Art in Public Spaces and Parks and Recreation Department, installed the newest sculpture by Doug Heinz on the Moraga Commons Trail opposite the Moraga Library. Finally, Councilmember Thiel announced that on Feb 13 the Maryland lacrosse team lost to Syracuse.

Councilmember Maglio: No activities to report. Regarding the economic status of the Town, Councilmember Maglio listed the accomplishments made thus far. She thanked the public for their comments in person and via email.

Councilmember Woehleke: Attended Assemblymember Rebecca Bauer-Kahan's press conference on February 13, introducing the E-Bike Accountability Act; noted the Virginia Tech University website for helmet safety. Regarding Black History Month, noted the Port Chicago Disaster on July 17, 1944, during World War II, which killed 320 sailors and injured 380; attended the 75th anniversary of the explosion. Referring to the email communications from the public this week, especially regarding development, Councilmember Woehleke noted these mainly affirmed Town Council actions.

Vice Mayor Dolan: Spoke to a troop of 4th grade Cub Scouts during their government session about what Town Councilmembers do and the process for getting elected. He filled in for the Mayor by attending the Monthly Moraga Liaison Meeting on Friday at the Library; one notable item is that the Chamber of Commerce offers a non-profit business of the year award, which is accepting nominations now.

Mayor Hillis: the variety of activities included: meeting with Saint Mary's College leadership on topics which will fit with the Town's economic development initiative, and connected them with Senator Tim Grayson's office to resolve concerns over signage on Highway 24; met with Micromobility Program Managers at the Metropolitan Transportation Committee; met with representatives from Moraga Education Foundation to discuss the policy framework for the parcel tax for the Moraga School District; attended the County Connection Board of Directors meeting on Thursday; met with the consultant who manages Moraga GHAD; met with Vibrant Moraga, focused on economic development and walkable solutions in our community.

8. PUBLIC HEARING

None.

9. DEPARTMENT REPORTS

9A. Appoint Members to the following Committee and Commission positions:

- Art in Public Spaces Committee (two positions with three-year terms)
 - Teresa Onoda
 - Suzanne Darcy
- Parks & Recreation Commission (three positions with two-year terms)

- Michelle Barar
- Rob Pierson
- Scott Parker
- Planning Commission (three positions with two-year terms)
 - Ben Helber
 - Dustin Moore
 - Nick Polsky

Steve Woehleke presented the item.

There were no public comments.

ACTION:

Motion: **Woehleke** / Second: **Thiel**

Department Report item 9A was approved as presented.

Vote: (5-0)

- 9B.** Receive an update on the revised Livable Moraga Road Project concept and authorize staff to commence community outreach to obtain additional public input.

Mayor Hillis and Councilmember Maglio recused themselves from discussion on the topic due to conflict of interest given their residences' locations to the project. Councilmember Maglio left the room; Mayor Hillis observed from the audience.

Interim Public Works Director, Nate Levine, presented an update on the project via Powerpoint presentation.

Councilmembers Woehleke, Thiel and Dolan asked clarifying questions.

Ron Schumacker and Kerry Hillis (as a Moraga resident) provided public comments.

Council provided final comments.

ACTION:

Motion: **Woehleke** / Second: **Thiel**

Department Report item 9B was approved as presented.

Vote: (3-0)

Recused: Hillis and Maglio

- 9C.** Adopt a resolution authorizing and approving a First Amendment to Agreement for Town Attorney Services between the Town of Moraga and Burke, Williams & Sorensen, LLP; and authorizing the Town Mayor to execute the First Amendment.

Town Manager Scott Mitnick presented the item.

Councilmember Maglio made clarifying comments.

There were no public comments.

Council provided final comments.

ACTION:

Motion: **Maglio** / Second: **Dolan**

Department Report item 9C was approved as presented.

Vote: (5-0)

10. COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS

None.

11. INFORMATIONAL ITEMS

None.

12. TOWN MANAGER FOLLOW-UP AND ANNOUNCEMENTS

Town Manager Mitnick noted the next Council meeting will be March 11th with a food truck regulation update.

13. ADJOURNMENT

Mayor Hillis adjourned the Town Council Regular meeting at **7:56 PM.**

A signed copy of the meeting minutes is available in the Town Clerk's office.

Respectfully submitted by:

Melisa Melcher,
Deputy Town Clerk

Approved by the Town Council:

Kerry Hillis, Mayor



Meeting Date: March 11, 2026

TOWN OF MORAGA

STAFF REPORT

To: Honorable Mayor and Councilmembers
From: Katie Bruner, Administrative Services Director
Subject: Fiscal Year 2025-26 Mid-Year Budget Update

RECOMMENDATION

By motion, accept the Fiscal Year 2025-26 Mid-Year Budget Report

BACKGROUND

The Town Council adopted the Fiscal Year (FY) 2025-26 Operating and Capital Improvement Budgets on June 25, 2025 per Resolution 39-2025. This report is an update on the financial condition of the Town at the mid-point of the fiscal year.

The Audit & Finance Committee reviewed this report on March 4, 2026.

The adopted FY 2025-26 Operating and Capital Improvement Budget projected General Fund revenues equaling budgeted appropriations.

DISCUSSION

At mid-year, there is the opportunity to assess the revenues and expenditures for the first half of the fiscal year for the purpose of identifying variances between actual transactions and estimated budget amounts. Staff reviewed the Town's audited financial results from FY 2024-25 and analyzed the current fiscal year-to-date revenue and expenditure trends. Staff then applied our best and most prudent professional judgment to confirm the revenue and expenditure projections for the rest of the fiscal year.

Upon review of fiscal year-to-date revenue and expenditure trends, staff have no recommended adjustments for the FY 2025-26 operating budget at this time.

Attachment A is the FY2025-26 General Fund Summary which includes the FY 2025-26 Audited Comprehensive Financial Report (ACFR) Actuals, FY 2025-26 Adopted Budget and FY 2025-26 Actual Activity, through December 31, 2025.

General Fund Budget Review

Revenues

General Fund revenues as of December 31, 2025, total \$4,048,497, or 30% of budgeted revenues. General revenues received to date, including property tax and sales tax, total \$2,805,357, or 30% of budgeted revenues. The revenue received through December 31, 2025, is consistent with the historical receipt and distribution of these revenues. Property tax revenues are primarily received in December and April, with minor amounts received in June. Sales tax revenues are received monthly, but about 2 months after the month in which it is collected by retailers.

Department Revenues through December 31, 2025 total \$1,242,140, or about 39% of budgeted revenues. Department revenues include charges for staff time related to Capital Improvement and development projects, and fees for services and programs, such as Parks and Recreation programs.

Expenditures

As of December 31, 2025, General Fund expenditures total \$7,261,853, or 55% of budgeted appropriations. Expenditures in ASD and General Government include annual payments for the Town's insurance premium and CalPERS unfunded accrued liability, which is why those departments have used a higher percent of their appropriations half-way through the fiscal year.

General Fund Reserves

The General Fund 50% reserve has a balance of \$6,824,996 as of June 30, 2025. This amount allows the Town to meet its reserve required based on the FY 2026-27 (next fiscal year) adopted budget.

Other Funds (Non-General Funds)

Attachment B shows revenue and expenditures for all other funds through December 31, 2025. No budget adjustments for other funds are recommended at this time.

FISCAL IMPACT

None. The Town's FY 2025-26 General Fund budget remains balanced with revenues equaling expenditure and the General Fund reserve policy of 50% of operating expenditures will be met at fiscal year-end.

CEQA COMPLIANCE

The Fiscal Year 2025-26 Mid Year Budget Report is not subject to review under the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., "CEQA") and CEQA Guidelines (Title 14 California Code of Regulations §§ 15000, et seq.), because it constitutes an organizational or administrative activity that will not result in direct or indirect

physical changes in the environment.

ALTERNATIVES

1. Do not accept the report and provide direction to staff.

NEXT STEPS

Staff will continue to monitor the FY 2025-26 Budget, to ensure budgeted revenues and appropriations remain within authorized limits.

ATTACHMENTS

[Attachment A - FY 2025-26 General Fund Budget Summary.pdf](#)

[Attachment B - Other Funds Budget Summary 12.31.25.pdf](#)

General Fund Budget	FY 2024-25 Actuals	FY 2025-26 Adopted Budget	FY 2025-26 Activity (Through December 31, 2025)	% of Budget
Revenues				
General Revenues				
Property Taxes	\$ 5,799,932	\$ 6,001,903	\$ 1,909,728	32%
Sales Tax	1,279,510	1,400,000	422,544	30%
Franchise Fees	975,829	1,141,495	275,771	24%
Interest	488,103	450,000	114,926	26%
Other Revenues	193,653	251,010	82,389	33%
General Revenues Total	\$ 8,737,027	\$ 9,244,408	\$ 2,805,357	30%
Department Revenues				
General Government	\$ 399,971	\$ 538,429	\$ 92,836	17%
Parks & Recreation	995,389	1,233,490	687,987	56%
Planning	574,145	648,927	176,397	27%
Police	219,924	76,440	16,805	22%
Public Works	667,545	705,963	269,115	38%
Total Department Revenues	\$ 2,856,974	\$ 3,203,249	\$ 1,243,140	39%
Transfers In	967,738	839,331	-	0%
Total Revenues & Transfers In	\$ 12,561,739	\$ 13,286,988	\$ 4,048,497	30%
Expenditures				
ASD	\$ 912,944	\$ 1,833,305	\$ 1,028,609	56%
General Government	2,431,755	2,155,920	1,442,301	67%
Parks & Recreation	1,994,173	2,058,797	1,051,311	51%
Planning	786,519	938,716	511,606	55%
Police	3,699,126	3,854,084	2,044,112	53%
Public Works	2,056,149	2,328,659	1,183,914	51%
Total Operating Expenditures	\$ 11,880,666	\$ 13,169,481	\$ 7,261,853	55%
Transfers Out	1,500,000	117,507	-	0%
Total Expenditures & Transfers Out	\$ 13,380,666	\$ 13,286,988	\$ 7,261,853	55%
Revenue less Expenditures	\$ (818,927)	\$ -		



Town of Moraga

Budget Report Group Summary

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
Fund: 100 - Palos Colorados Funds						
Revenue	117,506.00	117,506.00	0.00	0.00	-117,506.00	100.00%
Expense	350,000.00	350,000.00	26,423.48	62,997.59	287,002.41	82.00%
Fund: 100 - Palos Colorados Funds Surplus (Deficit):	-232,494.00	-232,494.00	-26,423.48	-62,997.59	169,496.41	72.90%
Fund: 110 - Measure K Local Funding						
Revenue	2,508,219.00	2,508,219.00	214,869.89	919,254.30	-1,588,964.70	63.35%
Expense	1,701,500.00	1,701,500.00	0.00	0.00	1,701,500.00	100.00%
Fund: 110 - Measure K Local Funding Surplus (Deficit):	806,719.00	806,719.00	214,869.89	919,254.30	112,535.30	-13.95%
Fund: 150 - Asset Replacement						
Revenue	13,000.00	13,000.00	0.00	21,425.82	8,425.82	64.81%
Expense	683,000.00	757,119.00	53,825.48	57,116.09	700,002.91	92.46%
Fund: 150 - Asset Replacement Surplus (Deficit):	-670,000.00	-744,119.00	-53,825.48	-35,690.27	708,428.73	95.20%
Fund: 200 - 2023 COP Refunding						
Revenue	560,500.00	560,500.00	0.00	0.00	-560,500.00	100.00%
Expense	560,500.00	560,500.00	0.00	90,250.00	470,250.00	83.90%
Fund: 200 - 2023 COP Refunding Surplus (Deficit):	0.00	0.00	0.00	-90,250.00	-90,250.00	0.00%
Fund: 305 - COPS/SLESF Funds						
Revenue	200,000.00	200,000.00	20,065.26	152,182.33	-47,817.67	23.91%
Expense	200,000.00	200,000.00	0.00	49,770.79	150,229.21	75.11%
Fund: 305 - COPS/SLESF Funds Surplus (Deficit):	0.00	0.00	20,065.26	102,411.54	102,411.54	0.00%
Fund: 310 - Public Safety Sales Tax						
Revenue	83,600.00	83,600.00	8,549.65	30,027.88	-53,572.12	64.08%
Expense	90,000.00	90,000.00	6,149.05	30,018.17	59,981.83	66.65%
Fund: 310 - Public Safety Sales Tax Surplus (Deficit):	-6,400.00	-6,400.00	2,400.60	9.71	6,409.71	100.15%
Fund: 315 - Traffic Safety (Vehicle Fines)						
Revenue	44,000.00	44,000.00	3,588.99	15,104.67	-28,895.33	65.67%
Expense	42,500.00	42,500.00	1,227.15	10,247.85	32,252.15	75.89%
Fund: 315 - Traffic Safety (Vehicle Fines) Surplus (Deficit):	1,500.00	1,500.00	2,361.84	4,856.82	3,356.82	-223.79%
Fund: 320 - Asset Forfeiture						
Revenue	0.00	0.00	0.00	82.74	82.74	0.00%
Fund: 320 - Asset Forfeiture Total:	0.00	0.00	0.00	82.74	82.74	0.00%
Fund: 330 - Advanced Planning Fees						
Revenue	0.00	0.00	1,417.50	9,811.99	9,811.99	0.00%
Fund: 330 - Advanced Planning Fees Total:	0.00	0.00	1,417.50	9,811.99	9,811.99	0.00%
Fund: 335 - Technology Fee						
Revenue	0.00	0.00	708.75	3,429.54	3,429.54	0.00%
Fund: 335 - Technology Fee Total:	0.00	0.00	708.75	3,429.54	3,429.54	0.00%
Fund: 340 - Art in Public Spaces						
Revenue	0.00	0.00	0.00	287.75	287.75	0.00%
Fund: 340 - Art in Public Spaces Total:	0.00	0.00	0.00	287.75	287.75	0.00%
Fund: 345 - Park Dedication Fees (Quimby)						
Revenue	4,000.00	4,000.00	0.00	2,094.00	-1,906.00	47.65%
Expense	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00%
Fund: 345 - Park Dedication Fees (Quimby) Surplus (Deficit):	-146,000.00	-146,000.00	0.00	2,094.00	148,094.00	101.43%
Fund: 350 - Street Lighting Special Dist						
Revenue	46,100.00	46,100.00	46,100.00	49,027.98	2,927.98	6.35%
Expense	46,100.00	46,100.00	0.00	0.00	46,100.00	100.00%
Fund: 350 - Street Lighting Special Dist Surplus (Deficit):	0.00	0.00	46,100.00	49,027.98	49,027.98	0.00%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 355 - Lighting Assessment District						
Revenue	258,600.00	258,600.00	109,654.02	115,805.69	-142,794.31	55.22%
Expense	258,950.00	258,950.00	0.00	98,651.02	160,298.98	61.90%
Fund: 355 - Lighting Assessment District Surplus (Deficit):	-350.00	-350.00	109,654.02	17,154.67	17,504.67	5,001.33%
Fund: 360 - Gas Tax						
Revenue	981,344.00	981,344.00	76,120.54	422,099.03	-559,244.97	56.99%
Expense	982,886.00	982,886.00	0.00	0.00	982,886.00	100.00%
Fund: 360 - Gas Tax Surplus (Deficit):	-1,542.00	-1,542.00	76,120.54	422,099.03	423,641.03	27,473.48%
Fund: 365 - Measure J 18% and 2.09% Funds						
Revenue	500,000.00	500,000.00	0.00	12,244.30	-487,755.70	97.55%
Expense	520,000.00	520,000.00	0.00	0.00	520,000.00	100.00%
Fund: 365 - Measure J 18% and 2.09% Funds Surplus (Deficit):	-20,000.00	-20,000.00	0.00	12,244.30	32,244.30	161.22%
Fund: 370 - Measure J Program 28C						
Revenue	26,000.00	26,000.00	25,662.00	26,273.97	273.97	1.05%
Expense	69,000.00	69,000.00	0.00	0.00	69,000.00	100.00%
Fund: 370 - Measure J Program 28C Surplus (Deficit):	-43,000.00	-43,000.00	25,662.00	26,273.97	69,273.97	161.10%
Fund: 375 - Refuse Vehicle Impact Fees						
Revenue	899,003.00	899,003.00	85,281.75	516,559.08	-382,443.92	42.54%
Expense	865,000.00	865,000.00	0.00	0.00	865,000.00	100.00%
Fund: 375 - Refuse Vehicle Impact Fees Surplus (Deficit):	34,003.00	34,003.00	85,281.75	516,559.08	482,556.08	-1,419.16%
Fund: 380 - NPDES						
Revenue	225,000.00	225,000.00	0.00	27,577.81	-197,422.19	87.74%
Expense	225,000.00	316,909.07	0.00	31,474.03	285,435.04	90.07%
Fund: 380 - NPDES Surplus (Deficit):	0.00	-91,909.07	0.00	-3,896.22	88,012.85	95.76%
Fund: 385 - Comcast PEG Restricted						
Revenue	20,000.00	20,000.00	0.00	11,837.66	-8,162.34	40.81%
Expense	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00%
Fund: 385 - Comcast PEG Restricted Surplus (Deficit):	-110,000.00	-110,000.00	0.00	11,837.66	121,837.66	110.76%
Fund: 400 - Public Safety DIF						
Revenue	0.00	0.00	0.00	4,277.03	4,277.03	0.00%
Expense	0.00	84,257.49	0.00	1,000.00	83,257.49	98.81%
Fund: 400 - Public Safety DIF Surplus (Deficit):	0.00	-84,257.49	0.00	3,277.03	87,534.52	103.89%
Fund: 405 - Storm Drain DIF						
Revenue	4,000.00	4,000.00	0.00	2,252.39	-1,747.61	43.69%
Expense	52,000.00	52,000.00	0.00	0.00	52,000.00	100.00%
Fund: 405 - Storm Drain DIF Surplus (Deficit):	-48,000.00	-48,000.00	0.00	2,252.39	50,252.39	104.69%
Fund: 410 - General Government DIF						
Revenue	8,400.00	8,400.00	0.00	17,699.17	9,299.17	110.70%
Fund: 410 - General Government DIF Total:	8,400.00	8,400.00	0.00	17,699.17	9,299.17	110.70%
Fund: 415 - Park DIF						
Revenue	0.00	0.00	0.00	1,199.29	1,199.29	0.00%
Expense	95,000.00	95,000.00	0.00	0.00	95,000.00	100.00%
Fund: 415 - Park DIF Surplus (Deficit):	-95,000.00	-95,000.00	0.00	1,199.29	96,199.29	101.26%
Fund: 425 - Lamorinda Fee & Financing Auth						
Revenue	83,675.00	83,675.00	0.00	54,462.85	-29,212.15	34.91%
Expense	120,000.00	120,000.00	0.00	20,000.00	100,000.00	83.33%
Fund: 425 - Lamorinda Fee & Financing Auth Surplus (Deficit):	-36,325.00	-36,325.00	0.00	34,462.85	70,787.85	194.87%
Fund: 605 - 115 Pension Trust						
Revenue	10,000.00	10,000.00	0.00	168,530.29	158,530.29	1,585.30%
Expense	10,000.00	10,000.00	0.00	2,011.67	7,988.33	79.88%
Fund: 605 - 115 Pension Trust Surplus (Deficit):	0.00	0.00	0.00	166,518.62	166,518.62	0.00%
Report Surplus (Deficit):	-558,489.00	-808,774.56	504,393.19	2,130,010.35	2,938,784.91	363.36%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - Palos Colorados Funds	-232,494.00	-232,494.00	-26,423.48	-62,997.59	169,496.41
110 - Measure K Local Funding	806,719.00	806,719.00	214,869.89	919,254.30	112,535.30
150 - Asset Replacement	-670,000.00	-744,119.00	-53,825.48	-35,690.27	708,428.73
200 - 2023 COP Refunding	0.00	0.00	0.00	-90,250.00	-90,250.00
305 - COPS/SLESF Funds	0.00	0.00	20,065.26	102,411.54	102,411.54
310 - Public Safety Sales Tax	-6,400.00	-6,400.00	2,400.60	9.71	6,409.71
315 - Traffic Safety (Vehicle Fines)	1,500.00	1,500.00	2,361.84	4,856.82	3,356.82
320 - Asset Forfeiture	0.00	0.00	0.00	82.74	82.74
330 - Advanced Planning Fees	0.00	0.00	1,417.50	9,811.99	9,811.99
335 - Technology Fee	0.00	0.00	708.75	3,429.54	3,429.54
340 - Art in Public Spaces	0.00	0.00	0.00	287.75	287.75
345 - Park Dedication Fees (Quimt	-146,000.00	-146,000.00	0.00	2,094.00	148,094.00
350 - Street Lighting Special Dist	0.00	0.00	46,100.00	49,027.98	49,027.98
355 - Lighting Assessment District	-350.00	-350.00	109,654.02	17,154.67	17,504.67
360 - Gas Tax	-1,542.00	-1,542.00	76,120.54	422,099.03	423,641.03
365 - Measure J 18% and 2.09% Fu	-20,000.00	-20,000.00	0.00	12,244.30	32,244.30
370 - Measure J Program 28C	-43,000.00	-43,000.00	25,662.00	26,273.97	69,273.97
375 - Refuse Vehicle Impact Fees	34,003.00	34,003.00	85,281.75	516,559.08	482,556.08
380 - NPDES	0.00	-91,909.07	0.00	-3,896.22	88,012.85
385 - Comcast PEG Restricted	-110,000.00	-110,000.00	0.00	11,837.66	121,837.66
400 - Public Safety DIF	0.00	-84,257.49	0.00	3,277.03	87,534.52
405 - Storm Drain DIF	-48,000.00	-48,000.00	0.00	2,252.39	50,252.39
410 - General Government DIF	8,400.00	8,400.00	0.00	17,699.17	9,299.17
415 - Park DIF	-95,000.00	-95,000.00	0.00	1,199.29	96,199.29
425 - Lamorinda Fee & Financing A	-36,325.00	-36,325.00	0.00	34,462.85	70,787.85
605 - 115 Pension Trust	0.00	0.00	0.00	166,518.62	166,518.62
Report Surplus (Deficit):	-558,489.00	-808,774.56	504,393.19	2,130,010.35	2,938,784.91



Meeting Date: March 11, 2026

TOWN OF MORAGA

STAFF REPORT

To: Honorable Mayor and Councilmembers

From: Katie Bruner, Administrative Services Director

Subject: Municipal Pooling Authority Joint Exercise of Powers Agreement and Appointing Members to the Board of Directors

RECOMMENDATION

Adopt two resolutions:

1. Approving the Amended and Restated Municipal Pooling Authority Joint Exercise of Powers Agreement for providing Property, Workers' Compensation, Public Liability, and other insurance coverages, and
2. Appointing the Primary and Alternate Members to the Board of Directors for Municipal Pooling Authority of Northern California; and Rescinding Resolution 52-2010

BACKGROUND

The Town of Moraga is a member of Municipal Pooling Authority (“MPA”) a Joint Exercise of Powers Authority (“JPA”). MPA provides members with administration and self-insured coverage for liability, workers’ compensation, vehicle physical damage, and short-term disability, as well as access to participate in 14 additional programs that offer coverage for property, crime, cyber, and employee benefits. MPA was formally approved by the state as of July 1, 1977. Many of its founding members are still members today. Currently, MPA has 21 member municipalities, which are primarily located in Contra Costa County, with a few outlying members in Stanislaus County and San Mateo County.

MPA was formed primarily to mitigate the rising costs of private insurance for liability and workers’ compensation. The founding members agreed to pool fiscal resources to share in the cost of administering and litigating claims. This pooling of funds is permitted under the Joint Powers Act, Government Code, Sections 6500-6536. There are over 1800 JPAs in California that provide public agencies with pooled coverage for benefits, liability, workers’ compensation, and other services. By pooling funds, MPA members share in the risk and cost of claims, thereby stabilizing the impact on individual members' costs. The share in claims

cost is spread among the members. However, pooling is not just a means of sharing the cost of claims; MPA members receive economies of scale benefits for a variety of additional insurances that can only be accessed through membership in the pool. For example, this includes property, cyber, crime, and deadly weapons coverage for the members. MPA also provides valuable resources for training and education, as well as access to a comprehensive wellness program, ergonomics program, dental and vision plans, life insurance, and online training modules. MPA's risk mitigation support includes mandatory safety training and inspection support to ensure regulatory compliance, as well as mandatory employee certifications.

Participation in a JPA is invaluable in reducing claims exposure and cost. Due to the pooling aspect, members also receive dividends for years the reserved funds have exceeded the actual cost for that year. MPA has also been able to provide members with grants to address safety needs within their cities.

MPA has a board of directors, with each member of the pool holding a position on the Board. The Board collectively decides on how claims are administered and what is covered by the pool. Through the Coverage and Governance Committee, the Board regularly reviews the bylaws and memorandums of coverage for each program annually to determine how coverage will be provided. To be a member of MPA, each member's governing body must agree to the Joint Exercise of Powers Agreement ("JPA Agreement"), as this is the required governing document that all members' governing bodies must agree to participate in any of the programs provided by MPA. The JPA Agreement is the foundational document that outlines MPA's powers and organizational structure. The last version was adopted by the Board of Directors in 2004 and executed in 2005 by its members and has recently undergone an extensive review and revision process.

Linda Coz, MPA's Chief Administrative Officer, will attend the March 11th Council meeting to provide a brief overview of MPA and the programs and services the Town of Moraga participates in.

DISCUSSION

Appointment of Board Members

MPA requires the Council of each member agency to appoint a Board member and alternate Board member to the Board of Directors. Currently, the Town Manager serves as the primary Board Member on the MPA Board of Directors, and the Administrative Services Director serves as the alternate Board Member. The Administrative Services Director also currently serves as the elected Board Treasurer.

In practice, the Administrative Services Director attends the MPA's board meetings and acts as the primary board member for the Town of Moraga. As such, staff recommends Council adopt a resolution (Attachment A) appointing the Administrative Services Director as the MPA Board Member and appointing the Town Manager as the alternate Board Member.

JPA Update

At the February 27, 2025, meeting, as part of its review of MPA's governing documents, the MPA Coverage and Governance Committee approved recommended amendments to update

the JPA Agreement and ensure it aligns with other MPA governing documents and applicable laws. Those recommended amendments were then reviewed by the MPA Executive Committee, which approved the recommended amendments with certain revisions on March 26, 2025. The revised recommended amendments were then approved by the MPA Board of Directors on April 10, 2025.

The amendments approved by the MPA Board of Directors were then sent to each member for review and feedback. The feedback received was reviewed by MPA Staff and Legal Counsel, and additional revisions were made based on that feedback. The final recommended amendments were approved by the MPA Board of Directors on January 13, 2026, and include both substantive updates and formatting refinements to ensure clarity and consistency:

- **Section 3 (Creation of MPA):** Language revised to clarify that MPA was previously formed and is continued pursuant to current Government Code provisions (title also changed to “Amended and Restated”).
- **Section 8 (Powers of MPA):** Additional language added to address CAJPA accreditation recommendation regarding language specifying limitation of powers.
- **Section 17 (Member Responsibilities):** Minor re-wording to clarify that obligations continue beyond participation and to better define a Member’s duty to provide requested information and support investigations.
- **Section 23 (Effect of Withdrawal or Expulsion):** Clarified language confirming that withdrawal or expulsion does not relieve a Member from obligations under MPA’s governing documents.
- **General Formatting and Language Consistency:** Several non-substantive edits were made throughout the document to correct formatting issues that arose during the conversion of the original PDF into an editable format. These changes improve internal consistency and readability without altering meaning.

The Amended and Restated JPA Agreement (included as Attachment C) must now be approved by each member by resolution (Attachment B) of the member’s governing body and signed by each member’s designee.

FISCAL IMPACT

There is no direct fiscal impact associated with this item, however, if Town Council does not approve the amended and restated JPA Agreement for MPA, the Town may not be able to continue its membership of MPA and would need to find its own workers compensation and general liability insurance provider.

CEQA COMPLIANCE

Approval of the MPA Amended and Restated JPA Agreement and Appointment of Board Members is not subject to review under the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., "CEQA") and CEQA Guidelines (Title 14 California Code of Regulations §§ 15000, et seq.), because it constitutes an organizational or administrative activity that will not result in direct or indirect physical changes in the

environment.

ALTERNATIVES

1. Adopt the resolution with modifications; or
2. Do not adopt the resolution and provide additional direction to staff.

NEXT STEPS

If adopted, staff will send the adopted resolution to MPA. Once all MPA member agencies have approved the Amended and Restated JPA agreement, MPA Board of Directors will execute the Amended and Restated JPA Agreement at a future MPA Board meeting.

ATTACHMENTS

[Attachment A - Resolution Appointing MPA Board Members.docx](#)

[Attachment B - Resolution - MPA Amendment and Restated JPA Agreement.docx](#)

[Attachment C - MPA JPA Agreement Amended and Restated.docx](#)

[Attachment D - MPA JPA Agreement Amended and Restated REDLINED.pdf](#)

**TOWN OF MORAGA
TOWN COUNCIL**

RESOLUTION NO. XX-2026

**Appointing the Primary and Alternate Members to the Board of Directors
for Municipal Pooling Authority of Northern California and Rescinding Resolution
52-2010**

WHEREAS, the Town of Moraga is a member of the Municipal Pooling Authority of Northern California (MPA); and

WHEREAS, the governing documents of the Municipal Pooling Authority of Northern California require the city council of each member city to appoint one Board member and to appoint one alternate Board member to the Board of Directors of the Authority; and

WHEREAS, the governing documents of the Municipal Pooling Authority of Northern California require that the Town shall appoint its Town Manager or the department head or staff person responsible for the Town's risk management function as the primary Board member, and that the alternate Board member shall have the same qualifications as the primary Board member;

WHEREAS, on June 23, 2010, Town Council adopted Resolution 52-2010 appointing the Town Manager as primary Board member to MPA, and the Administrative Services Director as alternate Board member.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Moraga hereby rescinds Resolution 52-2010 and designates the Administrative Services Director as the Town's primary Board member to the Municipal Pooling Authority of Northern California;

BE IT FURTHER RESOLVED that the Town Manager is hereby appointed as the Town's alternate Board member to the Municipal Pooling Authority of Northern California.

BE IT FURTHER RESOLVED the Town Manager or their designee is hereby authorized and directed to take all actions necessary and proper to implement this resolution.

**TOWN OF MORAGA
TOWN COUNCIL**

RESOLUTION NO. XX-2026

**APPROVING THE MUNICIPAL POOLING AUTHORITY AMENDED AND RESTATED
JOINT EXERCISE OF POWERS AGREEMENT FOR PROVIDING PROPERTY,
WORKERS' COMPENSATION, PUBLIC LIABILITY, AND OTHER INSURANCE
COVERAGES**

WHEREAS, Municipal Pooling Authority (MPA) was formed in 1977 by a Joint Exercise of Powers Agreement; and

WHEREAS, MPA was formed primarily to mitigate the rising costs of private insurance for liability and workers' compensation by pooling fiscal resources to share in the cost of administering and litigating claims; and

WHEREAS, the Town of Moraga is a Member Agency of MPA; and

WHEREAS, to be a member of MPA and participate in any of its programs, each member's governing body must agree to the Joint Exercise of Powers Agreement ("JPA Agreement"), as this is the required foundational and governing document that outlines MPA's powers and organizational structure; and

WHEREAS, the last version of the JPA Agreement was adopted by the Board of Directors in 2004 and executed in 2005 by its members and has recently undergone an extensive review and revision process involving the MPA Board of Directors, MPA staff and legal counsel, and each member agency; and

WHEREAS, the recommended amendments include both substantive updates and formatting refinements to ensure clarity and consistency; and

WHEREAS, the MPA Board of Directors on January 13, 2026, approved the Municipal Pooling Authority Amended and Restated Joint Exercise of Powers Agreement, a copy of which is included as Attachment A; and

WHEREAS, the Moraga Town Council is familiar with the contents thereof.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Moraga as follows:

1. That the adoption of the Municipal Pooling Authority Amended and Restated Joint Exercise of Powers Agreement for providing property, workers' compensation, public liability, and other insurance coverages is hereby approved, and the designated primary or alternate MPA Board member adopted under Resolution No. XX-2026 is hereby authorized and directed to execute the same on behalf of the Town.

2. The recitals set forth above are true and correct, and they are incorporated into this Resolution by this reference.

BE IT FURTHER RESOLVED the Town Manager or their designee is hereby authorized and directed to take all actions necessary and proper to implement this resolution.

**MUNICIPAL POOLING AUTHORITY
AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT**

This Amended and Restated Joint Exercise of Powers Agreement (hereafter "Agreement") is entered into by and among the public entities listed in Appendix A (hereafter referred to as "Members").

RECITALS

1. The Members are public entities organized and operating under the laws of the State of California;
2. The following State laws, among others, authorize the Members to enter into this Agreement:
 - a. Labor Code Section 3700, allowing a public entity to fund its own workers' compensation claims;
 - b. Government Code Sections 989 and 990, permitting a local public entity to insure itself against liability and other losses;
 - c. Government Code Section 990.4, permitting a public entity to provide insurance and self-insurance in any desired combination.
 - d. Government Code Section 990.6, providing that the cost of insurance authorized under the related sections is a proper charge against the local public entity.
 - e. Government Code Section 990.8, permitting two or more local public entities to enter into an agreement to jointly fund such expenditures under the authority of Government Code Sections 6500, *et seq.*; and
 - f. Government Code Sections 6500, *et seq.*, permitting two or more local public entities to jointly exercise under an agreement any power which is common to each of them.
3. Each of the Members desires to enter into an agreement with each of the others for the purpose of insuring against various risks jointly, rather than individually.
4. Pursuant to Government Code Section 6508.1, the debts, liabilities, and obligations of MPA shall not constitute debts, liabilities, or obligations of the Members.
5. MPA was originally formed by a Joint Powers Agreement in 1977. Since that time, the Agreement has been amended several times, and Members have withdrawn from, and new Members have been added to MPA.

NOW, THEREFORE, for and in consideration of the mutual benefits, covenants and agreements set forth herein, the Members agree as follows:

SECTION 1

Authority and Purpose

This Agreement is made under the authority of California Government Code Sections 6500, *et seq.*, between the Members. The purpose of this Agreement is to exercise jointly the powers common to each Member by managing risks and pooling or purchasing coverage for losses.

SECTION 2

Definitions

Unless the context otherwise requires:

1. "MPA" shall mean the public entity known as the Municipal Pooling Authority created by this Agreement.
2. "Board" shall mean the governing body of MPA.
3. "Chief Administrative Officer" shall mean the person appointed by the Board as the Chief Administrative Officer of MPA.
4. "Claim" shall mean a claim or demand made against a Member arising out of an occurrence that is covered or alleged to be covered by any Memoranda of Coverage issued by MPA or by a purchased policy of insurance.
5. "Member" shall mean any public entity listed in Appendix A to this Agreement.
6. "Memoranda of Coverage" shall mean documents issued by MPA specifying the type, terms, conditions, and limitations of coverage provided by MPA to each Member that participates in the program.

SECTION 3

Creation of MPA

A public entity, separate and apart from the parties hereto and known as the Municipal Pooling Authority, was previously created and is continued pursuant to Article 1, Chapter 5, Division 7, Title 1 of the California Government Code (commencing with Section 6500).

SECTION 4

Terms of Agreement

This Agreement is effective as of January 13, 2026, and continues until terminated as hereafter provided. The prior Joint Exercise of Powers Agreement is terminated upon the effective date hereof.

SECTION 5

1.1.1 Governing Board

MPA shall be governed by a Board composed of one individual representative from each Member, each serving in an individual capacity as a member of the Board. Each Member's governing body shall appoint to the Board either its Manager or Director, or the department head or staff person, responsible for its risk management function. Each Board member shall have one vote. Each Member shall appoint one Alternate to the Board. The Alternate shall have the same qualifications as the Board member. The Alternate may vote at any meeting of the Board at which the regular Board member is absent.

SECTION 6

Meetings and Committees

- (a) Committees. The Board may establish an Executive Committee comprised of members of the Board and delegate to it any powers or functions not reserved to the entire Board or otherwise nondelegable. Other regular committees may be created by, or in accordance with, the procedures set forth in Bylaws adopted by the Board. Ad hoc committees may, from time to time, be established by the President of the Board to serve as temporary committees for a limited purpose.
- (b) Meetings. The Board shall hold at least one regular meeting each year. The Board shall fix the date upon which, and the hour and place at which, each regular meeting is to be held, and the Chief Administrative Officer shall notify each Member of that action. Other meetings of the Board and meetings of any duly established committees may be held in accordance with applicable law. All meetings of the Board and regular committees shall be held in a manner consistent with the Bylaws and in compliance with the Ralph M. Brown Act (California Government Sections 54950, *et seq.*).
- (c) Bylaws and Regulations. The Board may adopt Bylaws and regulations that are not inconsistent either with applicable law or with this Agreement. In the event the Bylaws or regulations are inconsistent with this Agreement, this Agreement shall control. The Chief Administrative Officer shall send to each Member all such Bylaws and regulations, and any amendments thereto, promptly after adoption by the Board.

SECTION 7

1.1.2 Officers

- (a) The Board shall elect a President and Vice-President from among its members to perform the duties set forth in the Bylaws.
- (b) The Chief Administrative Officer shall be the Secretary of MPA and shall be responsible for maintaining all records of MPA.
- (c) The Board shall elect a Treasurer with the qualifications and to perform the duties set forth in the Bylaws.
- (d) The Board may appoint such other officers, employ individuals, and contract with consultants and other professional persons or firms as it considers necessary to carry out the purposes of this Agreement.

SECTION 8

Powers of MPA

MPA shall have the powers and authority to exercise any powers common to its Members and is hereby authorized, in its own name, to do all acts necessary for the exercise of such common powers, including, but not limited to, each of the following:

- (1) Make and enter into contracts;
- (2) Incur debts, liabilities, and obligations, but no debt, liability, or obligation of MPA is a debt, liability, or obligation of any Member, pursuant to Government Code Section 6508.1;
- (3) Acquire, hold, or dispose of real and personal property;
- (4) Receive contributions and donations of property, funds, services, and other forms of assistance from any source;
- (5) Sue and be sued in its own name;
- (6) Employ agents and employees;
- (7) Acquire, construct, manage, and maintain buildings;
- (8) Lease real or personal property, including that of a Member;

- (9) Receive, collect, invest, and disburse monies; and
- (10) Carry out other duties as required to accomplish other responsibilities as set forth in this Agreement.

These powers shall be exercised in the manner provided by law and as expressly set forth in this Agreement. Pursuant to Section 6509 of the California Government Code, the exercise of such powers shall be subject only to those restrictions upon the manner of exercising the powers which are imposed upon Members, such as the City of Pleasant Hill, in the exercise of similar powers.

SECTION 9

Fiscal Year

The "fiscal year" of MPA is the period from the first day of July of each year to and including the 30th day of June of the following year.

SECTION 10

Coverage Provided by MPA

Pursuant to the payment of contributions by each Member, MPA shall provide coverage pursuant to one or more Memoranda of Coverage and/or purchased policies of insurance under the programs selected by the Member.

SECTION 11

1.1.3 Establishment and Administration of Funds

The Board shall establish such funds as it deems necessary to conduct the business of MPA.

SECTION 12

1.1.4 Budget

MPA shall adopt an annual budget no later than the first day of its fiscal year.

SECTION 13

1.1.5 Member Contributions

The Chief Administrative Officer shall be responsible for calculating annually the amount of contributions to be charged for coverage selected by Members. The Board shall approve each charge before it takes effect. Each Member, by the act of paying its contribution, accepts the coverage provided by MPA.

SECTION 14
Accounts and Records

The Chief Administrative Officer shall be responsible for establishing and maintaining the funds and accounts in accordance with acceptable accounting practices and maintaining such other records as the Board requires pursuant to the procedures set forth in the Bylaws. The Chief Administrative Officer shall have the custody of and be responsible for the disbursement of MPA funds as provided by accounting procedures developed in accordance with this Agreement and the Bylaws.

SECTION 15
1.1.6 Reserves

Separate reserves shall be maintained in the funds for each type of coverage.

SECTION 16
1.1.7 MPA Functions and Responsibilities

MPA shall provide comprehensive risk management services to its Members.

SECTION 17
1.1.8 Member Responsibilities

Each Member has responsibilities, including the following:

- (1) Appoint its representative and alternate to the MPA Board in accordance with the applicable practices and procedures.
- (2) Cooperate fully with MPA in the investigation, defense, and settlement of Claims, including compliance with any applicable Memoranda of Coverage.
- (3) Comply with risk management recommendations, guidelines, and requirements established by MPA;

- (4) Pay contributions and assessments approved by the Board when due.
- (5) Provide MPA with data and other information requested; and
- (6) Cooperate with and assist MPA and any insurer, adjuster, or legal counsel retained by MPA in matters related to this Agreement, any Bylaws adopted by the Board, and any other governing documents, policies, or procedures adopted by the Board.

SECTION 18

New Members

Upon the vote of two-thirds of all members of the Board, any other public entity in Contra Costa County or in the general geographic area reasonably serviceable from Contra Costa County may become a party to this Agreement upon execution of this Agreement, and shall forthwith pay to MPA its current contribution payment as determined in accordance herewith, as well as any fees and expenses set by the Board.

SECTION 19

Cancellation of Coverage in a Program or Programs

If a Member fails to comply with this Agreement, any Bylaws adopted by the Board, or any procedures or policies established by the Board, the Board may, by a two-thirds vote of all members of the Board, refuse to provide coverage or may cancel any coverage being provided to that Member in any program(s).

SECTION 20

Termination of Agreement and Disposition of Assets Upon Termination of Agreement

This Agreement may be terminated upon the unanimous consent of all parties to it. Upon complete termination of this Agreement by all Members and the settlement of all liabilities and claims, including incurred but not reported claims, all property of MPA shall be divided among the Members in a ratio equal to that of the total amounts paid by the Members for the five (5) fiscal years preceding the year in which the Agreement is terminated.

SECTION 21

Withdrawal of a Member

A Member may withdraw as a Member and party to the Agreement, effective at the end of any fiscal year upon giving MPA six (6) months prior written notice of its intent to withdraw.

SECTION 22

Expulsion

The Board, by a three-fourths vote of all members of the Board, may expel any member for the reasons and under the procedures set forth in the Bylaws.

SECTION 23 Effect of Withdrawal or Expulsion

The withdrawal or expulsion of any Member shall not terminate its responsibilities and obligations as set forth in MPA's governing documents.

Upon withdrawal of a Member, that Member is entitled only to its pro rata share of the balance of the amount paid by it for the fiscal year in which withdrawal takes place. That Member shall not participate in or be entitled to any other funds, property, or other assets of MPA. Coverages under all pool coverage programs for the coverage periods in which that Member participated will remain in effect and continue until the conclusion of their respective program years.

SECTION 24 Liability and Indemnification

MPA shall defend and indemnify its Board members, officers, and employees to the same extent as any other public entity of the State of California is obliged to defend and indemnify its public employees pursuant to California Government Code Section 825, *et seq.*, or other applicable provisions of law.

MPA may insure or self-insure itself to the extent deemed necessary by the Board against loss, liability and claims arising out of or connected to the conduct of MPA's activities.

SECTION 25 Assessment

Upon a two-thirds vote of all members of the Board, the Board shall have the authority to levy a cash assessment for any pooled coverage program if the Board finds that there are insufficient funds available to MPA to meet its legal obligations.

Any cost, including attorneys' fees, incurred by MPA in collecting any cash assessment shall be reimbursed by the Member against which such collection action has been taken.

Section 26 Dividends and Premium Rebates

Upon a two-thirds vote of all members of the Board, the Board shall have the authority to declare a dividend, rebate of excess contributions, and/or reduction of future contributions for any pooled coverage program if the Board finds there are excess reserves in the retention fund.

SECTION 27 Severability

If any portion, term, condition or provision of this Agreement is determined by a court to be illegal or in conflict with a law of the State of California, or is otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions is not affected.

SECTION 28 Prohibition Against Assignment

No Member may assign a right, claim, or interest it may have under this Agreement. No creditor, assignee, or third party beneficiary of a Member has a right, claim, or title to any part, share, interest, fund, premium or asset of MPA.

SECTION 29 Amendment

This Agreement may be amended by Resolution of the governing bodies of two- thirds of the then-participating Members. Appendix A to this Agreement may be amended to correctly list current Members without separate action by the governing bodies of the Members or the Board, and provided any additional members execute the Agreement.

SECTION 30 Notices

Notices to Members under this Agreement shall be sufficient if delivered to the office of the Member. Notices to MPA shall be sufficient if delivered to the office of the Chief Administrative Officer.

MUNICIPAL POOLING AUTHORITY JOINT EXERCISE OF POWERS AGREEMENT
Appendix A - List of MPA Members

Member	Date Joined
Antioch	5/2/1977
Brentwood	5/2/1977
Clayton	5/2/1977
Danville	2/1/1983
Gilroy	7/1/2015
El Cerrito	5/2/1977
Hercules	5/2/1977
Lafayette	5/2/1977
Manteca	1/1/1998
Martinez	5/2/1977
Moraga	5/2/1977
Mountain House	7/1/2024
Oakley	7/1/2002
Orinda	7/1/1986
Pacifica	7/1/2006
Pinole	5/2/1977
Pittsburg	5/2/1977
Pleasant Hill	5/2/1977
San Pablo	5/2/1977
San Ramon	7/1/1986
Walnut Creek	5/2/1977

MUNICIPAL POOLING AUTHORITY

AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT

This Amended and Restated Joint Exercise of Powers Agreement (hereafter "Agreement") is entered into by and among the public entities listed in Appendix A (hereafter referred to as "Members").

RECITALS

1. The Members are public entities organized and operating under the laws of the State of California;
2. The following State laws, among others, authorize the Members to enter into this Agreement:
 - a. Labor Code Section 3700, allowing a public entity to fund its own workers' compensation claims;
 - b. Government Code Sections 989 and 990, permitting a local public entity to insure itself against liability and other losses;
 - c. Government Code Section 990.4, permitting a public entity to provide insurance and self-insurance in any desired combination;
 - d. Government Code Section 990.6, providing that the cost of insurance authorized under the related sections is a proper charge against the local public entity;
 - e. Government Code Section 990.8, permitting two or more local public entities to enter into an agreement to jointly fund such expenditures under the authority of Government Code Sections 6500, *et seq.*; and
 - f. Government Code Sections 6500, *et seq.*, permitting two or more local public entities to jointly exercise under an agreement any power which is common to each of them.
3. Each of the Members desires to enter into an agreement with each of the others for the purpose of insuring against various risks jointly, rather than individually.
4. Pursuant to Government Code Section 6508.1, the debts, liabilities and obligations of MPA shall not constitute debts, liabilities, or obligations of the Members.
5. MPA was originally formed by a Joint Powers Agreement in 1977. Since that time the Agreement has been amended several times and Members have withdrawn from and new Members have been added to MPA.

NOW, THEREFORE, for and in consideration of the mutual benefits, covenants and agreements set forth herein, the Members agree as follows:

SECTION 1
Authority and Purpose

This Agreement is made under the authority of California Government Code Sections 6500, *et seq.* between the Members. The purpose of this Agreement is to exercise jointly powers common to each Member by managing risks and pooling or purchasing coverage for losses.

SECTION 2
Definitions

Unless the context otherwise requires:

1. "MPA" shall mean the public entity known as the Municipal Pooling Authority created by this Agreement.
2. "Board" shall mean the governing body of MPA.
3. "Chief Administrative Officer" shall mean the person appointed by the Board as the Chief Administrative Officer of MPA.
4. "Claim" shall mean a claim or demand made against a Member arising out of an occurrence that is covered or alleged to be covered by any Memoranda of Coverage issued by MPA or by a purchased policy of insurance.
5. "Member" shall mean any public entity listed in Appendix A to this Agreement.
6. "Memoranda of Coverage" shall mean documents issued by MPA specifying the type, terms, conditions, and limitations of coverage provided by MPA to each Member that participates in the program.

SECTION 3
Creation of MPA

~~Pursuant to Article 1, Chapter 5, Division 7, Title 1 of the California Government Code (commencing with Section 6500), the parties hereto create a~~ public entity, separate and apart from the parties hereto ~~and~~; ~~to be~~ known as the Municipal Pooling Authority, was previously created and is continued pursuant to Article 1, Chapter 5, Division 7, Title 1 of the California Government Code (commencing with Section 6500).

SECTION 4
Terms of Agreement

This Agreement is effective as of [redacted] and continues until terminated as hereafter provided. The prior Joint Exercise of Powers Agreement is terminated upon the effective date hereof.

SECTION 5
Governing Board

MPA shall be governed by a Board composed of one individual representative from each Member, each serving in an individual capacity as a member of the Board. Each Member's governing body shall appoint to the Board either its Manager or Director, or the department head or staff person, responsible for its risk management function. Each Board member shall have one vote. Each Member shall appoint one Alternate to the Board. The Alternate shall have the same qualifications as the Board member. The Alternate may vote at any meeting of the Board at which the regular Board member is absent.

SECTION 6
Meetings and Committees

- (a) Committees. The Board may establish an Executive Committee comprised of members of the Board and delegate to it any powers or functions not reserved to the entire Board or otherwise nondelegable. Other regular committees may be created by, or in accordance with, the procedures set forth in Bylaws adopted by the Board. Ad hoc committees may from time to time be established by the President of the Board to serve as temporary committees for a limited purpose.
- (b) Meetings. The Board shall hold at least one regular meeting each year. The Board shall fix the date upon which, and the hour and place at which, each regular meeting is to be held, and the Chief Administrative Officer shall notify each Member of that action. Other meetings of the Board and meetings of any duly established committees may be held in accordance with applicable law. All meetings of the Board and regular committees shall be held in a manner consistent with the Bylaws and in compliance with the Ralph M. Brown Act (California Government Sections 54950, *et seq.*).
- (c) Bylaws and Regulations. The Board may adopt Bylaws and regulations that are not inconsistent either with applicable law or with this Agreement. In the event the Bylaws or regulations are inconsistent with this Agreement, this Agreement shall control. The Chief Administrative Officer shall send to each Member all such Bylaws and regulations, and any amendments thereto, promptly after adoption by the Board.

SECTION 7
Officers

- (a) The Board shall elect a President and Vice-President from among its members to perform the duties set forth in the Bylaws.
- (b) The Chief Administrative Officer shall be the Secretary of MPA and shall be responsible for maintaining all records of MPA.
- (c) The Board shall elect a Treasurer with the qualifications and to perform the duties set forth in the Bylaws.

- (d) The Board may appoint such other officers, employ individuals, and contract with consultants and other professional persons or firms as it considers necessary to carry out the purposes of this Agreement.

SECTION 8
Powers of MPA

MPA ~~shall have the powers and authority to exercise any powers common to its Members and is hereby~~ authorized, in its own name, to do all acts necessary for the exercise of ~~these such common~~ powers, ~~referred to in the Recitals~~ including, but not limited to, each of the following:

- (1) Make and enter into contracts;
- (2) Incur debts, liabilities and obligations but no debt, liability or obligation of MPA is a debt, liability or obligation of any Member, pursuant to Government Code Section 6508.1;
- (3) Acquire, hold or dispose of real and personal property;
- (4) Receive contributions and donations of property, funds, services and other forms of assistance from any source;
- (5) Sue and be sued in its own name;
- (6) Employ agents and employees;
- (7) Acquire, construct, manage and maintain buildings;
- (8) Lease real or personal property including that of a Member;
- (9) Receive, collect, invest, and disburse monies; and
- (10) Carry out other duties as required to accomplish other responsibilities as set forth in this Agreement.

These powers shall be exercised in the manner provided by law and as expressly set forth in this Agreement. ~~Pursuant to Section 6509 of the California Government Code, the exercise of such powers shall be,~~ subject only to those restrictions upon the manner of exercising the powers which are imposed upon Members such as the City of Pleasant Hill, in the exercise of similar powers.

SECTION 9
Fiscal Year

The "fiscal year" of MPA is the period from the first day of July of each year to and including the 30th day of June of the following year.

SECTION 10
Coverage Provided by MPA

Pursuant to the payment of contributions by each Member, MPA shall provide coverage pursuant to one or more Memoranda of Coverage and/or purchased policies of insurance under the programs selected by the Member.

SECTION 11
Establishment and Administration of Funds

The Board shall establish such funds as it deems necessary to conduct the business of MPA.

SECTION 12
Budget

MPA shall adopt an annual budget no later than the first day of its fiscal year.

SECTION 13
Member Contributions

The Chief Administrative Officer shall be responsible for calculating annually the amount of contributions to be charged for coverage selected by Members. The Board shall approve each charge before it takes effect. Each Member by the act of paying its contribution accepts the coverage provided by MPA.

SECTION 14
Accounts and Records

The Chief Administrative Officer shall be responsible for establishing and maintaining the funds and accounts in accordance with acceptable accounting practices and maintaining such other records as the Board requires pursuant to the procedures set forth in the Bylaws. The Chief Administrative Officer shall have the custody of and be responsible for the disbursement of MPA funds as provided by accounting procedures developed in accordance with this Agreement and the Bylaws.

SECTION 15
Reserves

Separate reserves shall be maintained in the funds for each type of coverage.

SECTION 16
MPA Functions and Responsibilities

MPA shall provide comprehensive risk management services to its Members.

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SECTION 17
Member Responsibilities

Each Member has responsibilities, including the following:

- (1) Appoint its representative and alternate to the MPA Board in accordance with the ~~procedures set forth in the Bylaws~~ applicable practices and procedures;
- (2) Cooperate fully with MPA in the investigation, defense, and settlement of Claims, including compliance with any applicable Memoranda of Coverage;
- (3) Comply with risk management recommendations, guidelines, and requirements established by MPA;
- (4) Pay contributions and assessments approved by the Board when due;
- (5) Provide MPA with ~~statistical and loss experience~~ data and other information requested; and
- (6) Cooperate with and assist MPA and any insurer, adjuster, or legal counsel retained by MPA in matters related to this Agreement, any Bylaws adopted by the Board, and any other governing documents, policies, or procedures adopted by the Board.

SECTION 18
New Members

Upon the vote of two-thirds of all members of the Board, any other public entity in Contra Costa County or in the general geographic area reasonably serviceable from Contra Costa County may become a party to this Agreement upon execution of this Agreement, and shall forthwith pay to MPA its current contribution payment as determined in accordance herewith, as well as any fees and expenses set by the Board.

SECTION 19
Cancellation of Coverage in a Program or Programs

If a Member fails to comply with this Agreement, any Bylaws adopted by the Board, or any procedures or policies established by the Board, the Board may, by a two-thirds vote of all members of the Board, refuse to provide coverage or may cancel any coverage being provided to that Member in any program(s).

SECTION 20
Termination of Agreement and Disposition of
Assets Upon Termination of Agreement

This Agreement may be terminated upon the unanimous consent of all parties to it. Upon complete termination of this Agreement by all Members and the settlement of all liabilities and claims, including incurred but not reported claims, all property of MPA shall be divided among the Members in a ratio equal to that of the total amounts paid by the Members for the five (5) fiscal years preceding the year in which the Agreement is terminated.

SECTION 21
Withdrawal of a Member

A Member may withdraw as a Member and party to the Agreement, effective at the end of any fiscal year upon giving MPA six (6) months prior written notice of its intent to withdraw.

SECTION 22
Expulsion

The Board, by a three-fourths vote of all members of the Board, may expel any member for the reasons and under the procedures set forth in the Bylaws.

SECTION 23
Effect of Withdrawal or Expulsion

The withdrawal or expulsion of any Member shall not terminate its responsibilities and obligations [as set forth in MPA's governing documents](#).

Upon withdrawal of a Member, that Member is entitled only to its pro rata share of the balance of the amount paid by it for the fiscal year in which withdrawal takes place. That Member shall not participate in or be entitled to any other funds, property, or other assets of MPA. Coverages under all pool coverage programs for the coverage periods in which that Member participated will remain in effect and continue until the conclusion of their respective program years.

SECTION 24
Liability and Indemnification

MPA shall defend and indemnify its Board members, officers, and employees to the same extent as any other public entity of the State of California is obliged to defend and indemnify its public employees pursuant to California Government Code Section 825, *et seq.*, or other applicable provisions of law.

MPA may insure or self-insure itself to the extent deemed necessary by the Board against loss, liability and claims arising out of or connected to the conduct of MPA's activities.

SECTION 25
Assessment

Upon a two-thirds vote of all members of the Board, the Board shall have the authority to levy a cash assessment for any pooled coverage program if the Board finds that there are insufficient funds available to MPA to meet its legal obligations.

Any cost, including attorneys' fees, incurred by MPA in collecting any cash assessment shall be reimbursed by the Member against which such collection action has been taken.

Section 26
Dividends and Premium Rebates

Upon a two-thirds vote of all members of the Board, the Board shall have the authority to declare a dividend, rebate of excess contributions, and/or reduction of future contributions for any pooled coverage program if the Board finds there are excess reserves in the retention fund.

SECTION 27
Severability

If any portion, term, condition or provision of this Agreement is determined by a court to be illegal or in conflict with a law of the State of California, or is otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions is not affected.

SECTION 28
Prohibition Against Assignment

No Member may assign a right, claim, or interest it may have under this Agreement. No creditor, assignee, or third party beneficiary of a Member has a right, claim, or title to any part, share, interest, fund, premium or asset of MPA.

SECTION 29
Amendment

This Agreement may be amended by Resolution of the governing bodies of two-thirds of the then-participating Members. Appendix A to this Agreement may be amended to correctly list current Members without separate action by the governing bodies of the Members or the Board, and provided any additional members execute the Agreement.

SECTION 30
Notices

Notices to Members under this Agreement shall be sufficient if delivered to the office of the Member. Notices to MPA shall be sufficient if delivered to the office of the Chief Administrative Officer.

IN WITNESS WHEREOF, the parties hereto have executed this Joint Exercise of Powers Agreement as of the day and year first above written.

City of Antioch

City of Mountain House

City of Brentwood

City of Oakley

City of Clayton

City of Orinda

Town of Danville

City of Pacifica

City of El Cerrito

City of Pinole

City of Gilroy

City of Pittsburg

City of Hercules

City of Pleasant Hill

City of Lafayette

City of San Pablo

City of Manteca

City of San Ramon

City of Martinez

City of Walnut Creek

Town of Moraga



Meeting Date: March 11, 2026

TOWN OF MORAGA

STAFF REPORT

To: Honorable Mayor and Councilmembers
From: Nate Levine, Interim Public Works Director/Town Engineer
Subject: Town Facilities Energy Generation – Project Update

RECOMMENDATION

1. Receive the project update and select Option 3 (Generators and Solar) as the preferred choice for the Town Facilities Energy Reliability Project.
2. Direct staff to notice a future public hearing before the Town Council to determine the anticipated cost of this energy project is less than projected energy utility bills consumed by the Town and prepare a proposed agreement under California Government Code Section 4217 for consideration of contract award.

BACKGROUND

The Town has been evaluating energy reliability improvements to its facilities for several years in response to repeated PG&E Public Safety Power Shutoff (PSPS) events and other outages affecting Town facilities, some of which lasted multiple days. The Town’s existing backup generators were generally smaller, older units that served only limited circuits, reducing the Town’s ability to maintain continuity of operations during extended outages. Town Hall had only limited backup capability through an older generator serving primarily the Police Department portion of the building; the Corporation Yard / Emergency Operations Center had only minimal backup power, and the Library had no complete backup system. Please see Attachment A for site locations map.

In response to these issues, the Town authorized the Town Facility Energy Generation Study in 2021 to identify appropriate redundant power needs and sources for Town facilities, evaluate alternative power options such as solar and battery backup, and develop preliminary costs and recommendations to support future design and funding decisions.

On January 12, 2022, the Town Council awarded a professional services agreement to the energy consultant firm Clean Coalition to complete the study. The study evaluated opportunities to improve resilience and reduce long-term energy costs at key Town facilities,

including Town Hall / Police, the Corporation Yard, and the Library. It considered multiple project configurations combining solar generation, battery storage, and backup generators, and evaluated resilience, site constraints, and long-term economics. This work also supported the Town's 2021 Council goal of continuing to evaluate viable Climate Action Plan strategies by using the Town's emergency power needs as an opportunity to review more sustainable energy options.

On June 14, 2023, staff and Clean Coalition presented the updated Town Facilities Energy Generation Study to the Town Council, including updated economics using PG&E's NEM 3 rate structure and a project concept based on a Power Purchase Agreement (PPA) approach. The Town Council received the presentation and provided direction to continue advancing the PPA approach into the next phase of evaluation.

On August 28, 2024, the Town Council approved Amendment No. 1 to the Clean Coalition agreement to support the next phase of work, including continued consultant assistance and preparation of a solicitation process to obtain real-world pricing and implementation options for solar microgrid improvements.

On March 26, 2025, staff and Clean Coalition returned to the Town Council with a project status update in preparation for issuing a Request for Proposals (RFP) to obtain real-world costs and project delivery options. The RFP was issued on October 2, 2025.

In late 2025, proposals were received and reviewed. Through that process, staff compared the earlier study assumptions against actual market responses to better understand the project's cost, financing implications, site impacts, and operational tradeoffs associated with the broader microgrid concepts. While the broader microgrid concepts remained technically feasible, the proposal review showed that several of the configurations involved greater long-term cost, complexity, and site-related impacts than the Town was prepared to pursue under current conditions.

Based on that review, staff refined the project alternatives to focus more directly on the Town's core operational need: reliable backup power and continuity of operations at key facilities, while reducing concerns related to long-term cost, financing structure, future facility flexibility, and site-specific issues such as fire access and aesthetics.

DISCUSSION

The Town's core need remains reliable backup power for continuity of operations at key facilities. The original study and subsequent solicitation evaluated broader microgrid concepts that combined backup generators, solar generation, and battery storage. That work was useful in moving the project from conceptual planning to real-world pricing and implementation review. It also confirmed that the PPA-based approach and the larger project configurations evaluated through the solicitation did not provide the Town with a practical or financially attractive path forward under current conditions (including NEM 3.0).

Based on the proposal review, staff refined the project alternatives to focus more directly on the Town's primary operational need while reducing concerns related to long-term cost, financing structure, future facility flexibility, and site-specific issues such as fire access and aesthetics.

For all options that include backup diesel generators, staff are also working to secure the ability to purchase renewable diesel for generator use, which would help reduce carbon emissions associated with backup power operations.

The four options currently before the Town Council are summarized below.

Option 1 – No Change

Under this option, the Town would not move forward with energy generation or reliability improvements at this time. Existing conditions would remain in place, and the Town would continue to rely on its current electrical arrangements and limited backup capability. However, the Town Hall parking lot replacement would still be completed as a separate project.

This option avoids new energy project expenditures in the near term, but it does not address the Town’s broader backup power deficiencies and leaves key facilities vulnerable to future PG&E outages and service disruptions.

Option 2 – Generators Only

Under this option, the Town would install new backup diesel generators with sufficient fuel supplies at Town Hall, the Corporation Yard, and the Library. This option most directly addresses the Town’s core resiliency need.

This option requires the highest direct upfront capital commitment of the non-financed options and would create an ongoing annual maintenance obligation without any offsetting utility savings. The Town Hall parking lot replacement would also still need to be completed as a separate but related project.

Option 3 – Generators + Solar

Under this option, the Town would install new backup diesel generators at Town Hall, the Corporation Yard, and the Library, along with solar improvements at Town Hall and the Library. The Town Hall solar installation would be limited to the roof area, and the Library solar installation would be ground-mounted behind the building. This approach avoids the more significant appearance, fire access, and site layout concerns associated with parking lot-mounted arrays and more intrusive solar placements. See Attachment B for the proposed site layout exhibits.

This option maintains the Town’s core resiliency objective while adding a more limited and better-suited solar component intended to offset utility costs. Based on the current financial modeling, this option is assumed to maintain positive cumulative cash flow when the Federal Direct Pay is included and retained for project use, and to provide net savings over time. As with Option 2, the Town Hall parking lot replacement remains a separate project need and is included in the overall cost comparison because it must still be addressed regardless of the preferred project option.

Option 4 – Generators + Solar + Batteries

Under this option, the Town would install new backup generators at Town Hall, the Corporation Yard, and the Library, along with solar improvements at Town Hall and the Library, plus battery storage.

This option provides the most comprehensive project scope, but it also introduces the greatest cost and complexity. Based on the current financial modeling, it does not provide the same

cash flow profile as Option 3 and is more sensitive to long-term cost and replacement assumptions. While it may produce long-term savings, those savings are more delayed and less financially attractive under current assumptions.

Staff Recommends: Option 3 – Generators + Solar

Option 3 best balances the Town’s operational, financial, and site planning objectives. It improves backup power reliability at key facilities, addresses the Town’s most immediate continuity of operations needs, and includes a limited solar component intended to reduce long-term costs without introducing the added complexity, cost, and site impacts associated with the broader microgrid concepts previously evaluated.

FISCAL IMPACT

Estimated costs for each project component are as follows:

Option	Included Project Components	Total Project Cost	Available Project Funding	Total Financing Needs	Annual Town Budget Impacts	Cumulative Savings
1	Town Hall Parking Lost Replacement (Parking Lot)	\$375,000	\$375,000	\$0	No new energy related costs	-
2	Generators at Town Hall, Council Chambers, and Library (Generators), Parking Lot	\$900,000	\$900,000	\$0	Ongoing annual operating and maintenance cost for generators.	-
3	Solar Panels at Town Hall & Library (Solar Panels), Generators, Parking Lot	\$1,380,000	\$900,000	\$480,000	Loan repayments, annual operating and maintenance costs for generators & solar panels.	\$265,000 over 20 years
4	Solar Panels and Batteries, Generators, Parking Lot	\$1,723,000	\$900,000	\$823,000	Loan Repayments, annual operating and maintenance costs for generators & solar panels.	\$129,000 over 20 years

Funding

Staff assumed financing the identified funding gap through a 20-year loan at a 5.65% annual percentage rate. Estimated payments would range from \$42,290 to \$72,180 per year,

depending on the financed amount. Estimated loan repayments have been incorporated into the cumulative project savings, and staff anticipates utility savings would offset the financing costs.

If the Town Council concurs with Option 3, staff would return with recommended financing options which include: a traditional loan, internal Town loan with lower interest rate, or other options.

The Town currently has approximately \$900,000 budgeted for this overall effort. Based on the current financial analysis, Option 3 – Generators + Solar provides the best balance between improving resiliency and maintaining a financially sustainable project structure. Option 3 also provides a reoccurring annual savings over the life of the project.

Detailed financial information is provided in Attachment C. Proforma Cash Flow Analysis for Options 3 and 4 can be found in Attachment D and E. A summary of project options and related costs is provided below.

CEQA COMPLIANCE

The recommended action is limited to receiving an informational update and providing direction to staff regarding a preferred project option and authorization to proceed with preparation of a proposed agreement. These activities are not subject to review under the California Environmental Quality Act (CEQA).

Any future action to approve a specific project design and/or proceed to construction would be subject to separate CEQA review as appropriate.

ALTERNATIVES

1. Select a different option.
2. Direct staff to return with revised project options or additional analysis.
3. Make revisions to the recommended project and provide direction to staff.

NEXT STEPS

If the Town Council selects a preferred project, option 3, staff will proceed with refining the scope consistent with Town Council direction. Because this project would be an “energy service contract” pursuant to Government Code section 4217.11, the Town would not be required to go through the formal bidding process. However, the Town would be required to hold a public hearing at a regular Town Council meeting with a public notice posting at least two weeks in advance, to make the appropriate determinations under California Government Code 4217.12.

Estimated dates of actual project construction are unknown and will be determined as part of the negotiated contract. A project schedule will be provided when this item is returned to the Town Council.

ATTACHMENTS

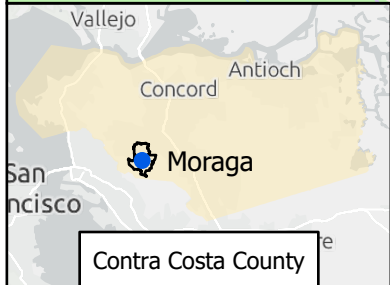
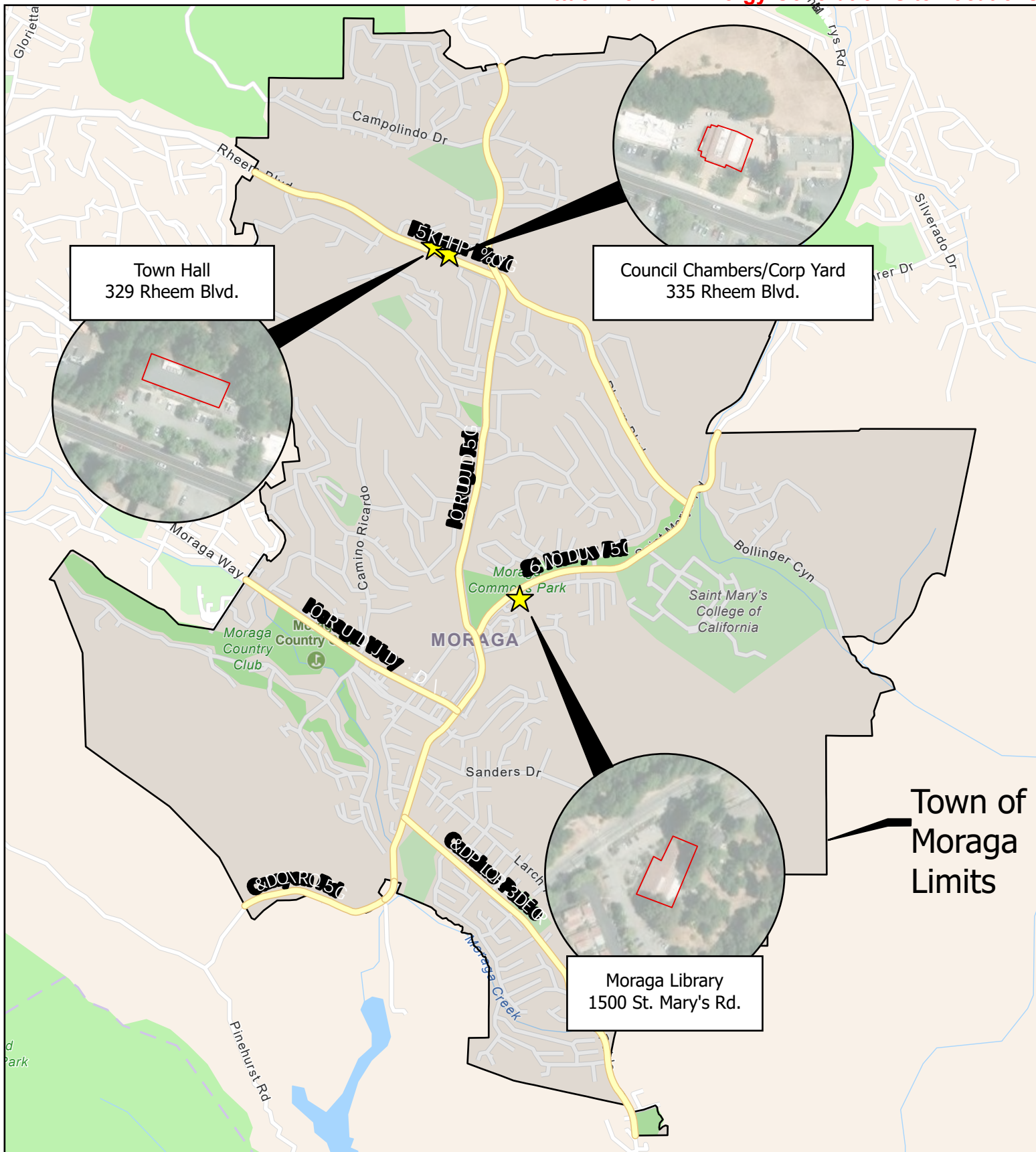
[Attachment A - Energy Generation Site Locations.pdf](#)

[Attachment B - Proposed Site Concepts.pdf](#)

[Attachment C - Project Financial Comparison Detail.pdf](#)

[Attachment D - Option 3 Solar Only - Financial Proforma Cash Flow Analysis.pdf](#)

[Attachment E - Option 4 Solar and Battery - Financial Proforma Cash Flow Analysis.pdf](#)



Town Facilities Energy Generation Project Site and Location Map

Town of Moraga

North arrow pointing up.

Scale bar: 0, 2,000, 4,000 Feet

March, 2026 102

Attachment C

PROJECT FINANCIAL COMPARISON DETAIL

The table below provides a higher-level summary of the current financial modeling for each option. For the financed options, the modeled cash flow assumes annual loan payments are intended to be absorbed within the project through Federal Direct Pay and ongoing utility savings.

Option	Total Project Cost and Components	Upfront Town Cost	Estimated Financed Amount	Federal Direct Pay	Annual Payment / Annual Cost
Option 1	\$375,000 <i>Town Hall parking lot repairs</i>	\$375,000 <i>Town Hall parking lot repairs</i>	\$0	\$0	No new project cost
Option 2	\$900,000 ● \$375,000 <i>Town Hall parking lot repairs</i> ● \$525,000 <i>Generators (3 Sites)</i>	\$900,000 ● \$375,000 <i>Town Hall parking lot repairs</i> ● \$525,000 <i>Generators (3 Sites)</i>	\$0	\$0	~\$2,500/year O&M, escalating ~4%
Option 3	\$1,380,000 ● \$375,000 <i>Town Hall parking lot repairs</i> ● \$525,000 <i>Generators (3 Sites)</i> ● \$480,000 <i>Solar at Town Hall & Library</i>	\$900,000 ● \$450,000 <i>down</i> ● \$375,000 <i>Town Hall parking lot repairs</i> ● \$75,000 <i>PM/CM cost</i>	~\$485,000	~\$148,000	~\$42,000/year financed payment
Option 4	\$1,723,000 ● \$375,000 <i>Town Hall parking lot repairs</i> ● \$525,000 <i>generators (3 Sites)</i> ● \$823,000 <i>Solar & Battery at Solar at Town Hall & Library</i>	\$900,000 ● \$450,000 <i>down</i> ● \$375,000 <i>Town Hall parking lot repairs</i> ● \$75,000 <i>PM/CM Cost</i>	~\$828,000	~\$265,000	~\$72,000/year financed payment

Notes

- The Town currently has approximately **\$900,000** available for this overall effort.
- The above numbers are based on a 20-year loan at an assumed rate of 5.65%
- For **Options 3 and 4**, the upfront Town cost shown above reflects the anticipated **Town-side cash commitment**, including the initial project contribution, Town Hall parking lot work, and project management / construction management support.

- For options that include solar, the current analysis assumes the **Federal Direct Pay** amount is retained for project use and may be used, together with utility savings, to support annual financed payments.
- The Town Hall parking lot replacement remains a related project cost and is included in the comparison because it must still be addressed regardless of the preferred project option.
- These figures are intended for comparative planning purposes only. Final project costs, financing terms, and agreement structure would return to the Town Council for review and approval.



FINANCIAL PROFORMA CASH FLOW ANALYSIS

**Attachment D - Option 3: Solar Only -
Financial Proforma Cash Flow Analysis**

Option 3 - Solar and Generators

Town of Moraga Selected Scope of Work						
Year	Annual TEML Finance Payment	O&M & Energy Services	FEDERAL ITC DIRECT PAY & SGIP	Project Savings	Annual Savings	Cumulative Savings
0	\$ -	\$ -	\$ -	\$ 19,914	\$ 19,914	\$ 19,914
1	\$ 42,290	\$ 14,365	\$ 148,494	\$ 41,819	\$ 133,658	\$ 153,572
2	\$ 42,290	\$ 14,940	\$ -	\$ 43,910	\$ (13,319)	\$ 140,252
3	\$ 42,290	\$ 15,537	\$ -	\$ 46,106	\$ (11,722)	\$ 128,531
4	\$ 42,290	\$ 16,159	\$ -	\$ 48,411	\$ (10,038)	\$ 118,493
5	\$ 42,290	\$ 16,805	\$ -	\$ 50,832	\$ (8,263)	\$ 110,230
6	\$ 42,290	\$ 17,477	\$ -	\$ 53,373	\$ (6,394)	\$ 103,836
7	\$ 42,290	\$ 18,176	\$ -	\$ 56,042	\$ (4,425)	\$ 99,411
8	\$ 42,290	\$ 18,903	\$ -	\$ 58,844	\$ (2,349)	\$ 97,062
9	\$ 42,290	\$ 19,659	\$ -	\$ 61,786	\$ (163)	\$ 96,898
10	\$ 42,290	\$ 20,446	\$ -	\$ 64,876	\$ 2,140	\$ 99,038
11	\$ 42,290	\$ 21,264	\$ -	\$ 68,119	\$ 4,565	\$ 103,603
12	\$ 42,290	\$ 22,114	\$ -	\$ 71,525	\$ 7,121	\$ 110,724
13	\$ 42,290	\$ 22,999	\$ -	\$ 75,102	\$ 9,813	\$ 120,537
14	\$ 42,290	\$ 23,919	\$ -	\$ 78,857	\$ 12,648	\$ 133,184
15	\$ 42,290	\$ 36,876	\$ -	\$ 82,800	\$ 3,634	\$ 136,818
16	\$ 42,290	\$ 25,871	\$ -	\$ 86,940	\$ 18,779	\$ 155,597
17	\$ 42,290	\$ 26,905	\$ -	\$ 91,287	\$ 22,091	\$ 177,688
18	\$ 42,290	\$ 27,982	\$ -	\$ 95,851	\$ 25,579	\$ 203,267
19	\$ 42,290	\$ 29,101	\$ -	\$ 100,643	\$ 29,252	\$ 232,519
20	\$ 42,290	\$ 30,265	\$ -	\$ 105,676	\$ 33,120	\$ 265,639
21	\$ -	\$ 31,475	\$ -	\$ 110,959	\$ 79,484	\$ 345,123
22	\$ -	\$ 32,735	\$ -	\$ 116,507	\$ 83,773	\$ 428,896
23	\$ -	\$ 34,044	\$ -	\$ 122,333	\$ 88,289	\$ 517,185
24	\$ -	\$ 35,406	\$ -	\$ 128,449	\$ 93,044	\$ 610,229
25	\$ -	\$ 36,822	\$ -	\$ 134,872	\$ 98,050	\$ 708,278
26	\$ -	\$ 38,295	\$ -	\$ 141,615	\$ 103,321	\$ 811,599
27	\$ -	\$ 39,827	\$ -	\$ 148,696	\$ 108,870	\$ 920,469
28	\$ -	\$ 41,420	\$ -	\$ 156,131	\$ 114,711	\$ 1,035,180
29	\$ -	\$ 43,076	\$ -	\$ 163,937	\$ 120,861	\$ 1,156,041
30	\$ -	\$ 44,799	\$ -	\$ 172,134	\$ 127,335	\$ 1,283,376
Totals	\$ 845,804	\$ 817,660	\$ 148,494	\$ 2,798,347	\$ 1,283,376	\$ 1,283,376

Notes:

1.) Annual payments are estimated and will be finalized with financing company once the Town of Moraga formally applies for financing.

INPUTS	
TOTAL PROJECT COST	\$ 930,066.00
TOWN CAPEX BUYDOWN	\$ 450,000.00
TEML LOAN AMOUNT	\$ 485,066
TEML FINANCE TERM	20
TEML INTEREST RATE	5.65%
TEML # YEAR DEFERRAL	1
UTILITY ESCALATION	5.0%
ENERGY SAVINGS	\$ 39,828.00
FIRST YEAR O&M COST	\$ 14,365
O&M/MAINT ESCALATION	4.0%

Includes \$5,000 loan origination fee
Year

California Energy Commission allows 5% annual escalation for ECCA Loan Programs



FINANCIAL PROFORMA CASH FLOW ANALYSIS

Attachment E - Option 4: Solar + Battery - Financial Proforma Cash Flow Analysis

Option 3 - Solar + Batteries and Generators

Town of Moraga Selected Scope of Work						
Year	Annual TEML Finance Payment	O&M & Energy Services	FEDERAL ITC DIRECT PAY & SGIP	Project Savings	Annual Savings	Cumulative Savings
0	\$ -	\$ -	\$ -	\$ 29,326	\$ 29,326	\$ 29,326
1	\$ 72,183	\$ 16,745	\$ 265,069	\$ 61,584	\$ 237,725	\$ 267,050
2	\$ 72,183	\$ 17,415	\$ -	\$ 64,663	\$ (24,935)	\$ 242,115
3	\$ 72,183	\$ 18,111	\$ -	\$ 67,896	\$ (22,399)	\$ 219,716
4	\$ 72,183	\$ 18,836	\$ -	\$ 71,291	\$ (19,728)	\$ 199,988
5	\$ 72,183	\$ 19,589	\$ -	\$ 74,855	\$ (16,917)	\$ 183,071
6	\$ 72,183	\$ 20,373	\$ -	\$ 78,598	\$ (13,958)	\$ 169,113
7	\$ 72,183	\$ 21,188	\$ -	\$ 82,528	\$ (10,843)	\$ 158,270
8	\$ 72,183	\$ 22,035	\$ -	\$ 86,654	\$ (7,564)	\$ 150,705
9	\$ 72,183	\$ 22,917	\$ -	\$ 90,987	\$ (4,113)	\$ 146,593
10	\$ 72,183	\$ 23,833	\$ -	\$ 95,536	\$ (480)	\$ 146,112
11	\$ 72,183	\$ 24,787	\$ -	\$ 100,313	\$ 3,343	\$ 149,456
12	\$ 72,183	\$ 25,778	\$ -	\$ 105,329	\$ 7,367	\$ 156,823
13	\$ 72,183	\$ 26,809	\$ -	\$ 110,595	\$ 11,603	\$ 168,426
14	\$ 72,183	\$ 27,882	\$ -	\$ 116,125	\$ 16,060	\$ 184,486
15	\$ 72,183	\$ 287,895	\$ -	\$ 121,931	\$ (238,147)	\$ (53,661)
16	\$ 72,183	\$ 30,157	\$ -	\$ 128,028	\$ 25,688	\$ (27,973)
17	\$ 72,183	\$ 31,363	\$ -	\$ 134,429	\$ 30,883	\$ 2,910
18	\$ 72,183	\$ 32,618	\$ -	\$ 141,151	\$ 36,350	\$ 39,260
19	\$ 72,183	\$ 33,922	\$ -	\$ 148,208	\$ 42,103	\$ 81,362
20	\$ 72,183	\$ 35,279	\$ -	\$ 155,619	\$ 48,156	\$ 129,519
21	\$ -	\$ 36,690	\$ -	\$ 163,399	\$ 126,709	\$ 256,228
22	\$ -	\$ 38,158	\$ -	\$ 171,569	\$ 133,411	\$ 389,639
23	\$ -	\$ 39,684	\$ -	\$ 180,148	\$ 140,464	\$ 530,103
24	\$ -	\$ 41,272	\$ -	\$ 189,155	\$ 147,884	\$ 677,987
25	\$ -	\$ 42,923	\$ -	\$ 198,613	\$ 155,691	\$ 833,677
26	\$ -	\$ 44,639	\$ -	\$ 208,544	\$ 163,904	\$ 997,582
27	\$ -	\$ 46,425	\$ -	\$ 218,971	\$ 172,546	\$ 1,170,127
28	\$ -	\$ 48,282	\$ -	\$ 229,919	\$ 181,637	\$ 1,351,765
29	\$ -	\$ 50,213	\$ -	\$ 241,415	\$ 191,202	\$ 1,542,967
30	\$ -	\$ 52,222	\$ -	\$ 253,486	\$ 201,264	\$ 1,744,232
Totals	\$ 1,443,663	\$ 1,198,040	\$ 265,069	\$ 4,120,866	\$ 1,744,232	\$ 1,744,232

Would require an additional \$100,000 at this year

Notes:

1.) Annual payments are estimated and will be finalized with financing company once the Town of Moraga formally applies for financing.

INPUTS	
TOTAL PROJECT COST	\$ 1,272,936.00
TOWN CAPEX BUYDOWN	\$ 450,000.00
TEML LOAN AMOUNT	\$ 827,936
TEML FINANCE TERM	20
TEML INTEREST RATE	5.65%
TEML # YEAR DEFERRAL	1
UTILITY ESCALATION	5.0%
ENERGY SAVINGS	\$ 58,651.00
FIRST YEAR O&M COST	\$ 16,745
O&M/MAINT ESCALATION	4.0%

Includes \$5,000 loan origination fee
Year

California Energy Commission allows 5% annual escalation for ECCA Loan Programs