



Morrisville Parks, Recreation and Cultural Resources Advisory Committee

Parks, Recreation and Cultural Resources Advisory Committee Meeting

September 23, 2026, 6:00 PM

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes**
 - 3.a [August Minutes](#)
[20260826 PRCRAC Meeting Minutes.pdf](#)
4. **Public Comment**
5. **Parks Visit**
 - Sawmill Creek Greenway site
 - Shiloh Park
6. **Old Business**
 - Parks Master Plan Update
 - Workplan
7. **Staff Comments**
8. **Committee Comments**
9. **Upcoming Events**
 - Movies in the Park | Friday, October 2 | 8-10 pm | Morrisville Community Park
 - Diwali | Saturday, October 17 | 5-8 pm | Morrisville Community Park
 - Boo Bash | Thursday, October 29 | 6-8 pm | Morrisville Community Park
10. **Upcoming Term Expirations**
 - Maharajan Shunmugam | 11/30/2026
11. **Adjournment**

Parks, Recreation and Cultural Resources Advisory Committee Agenda Item Report

Agenda Item No. 3.a

Submitted by: Michelle Putnam

Submitting Department Parks, Recreation and Cultural Resources

Meeting Date: September 23, 2026

SUBJECT

August Minutes

Recommendation:

None

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

n/a

Advisory Board/Committee Review:

None

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

None

Staff Recommendation:

None

ATTACHMENTS

- [20260826 PRCRAC Meeting Minutes.pdf](#)



Parks, Recreation and Cultural Resources Advisory Committee
August 26th, 2026, 6:00 p.m.

NOTE: Minutes are summaries only, reflecting committee action and main points of discussion. For the meeting agenda, presentations and other related agenda materials, please visit the Town website.

1. Call to Order

Chair Brian Cook called the meeting to order at 6:00 p.m. A committee roll call was conducted.

Members Present

Chair Brian Cook	Member Bob Butler
Vice Chair Kimberly Knox	Member Seth Berry
Member Maharajan Shunmugam	Member Elizabeth Dann
Member Anil Thakur	Member Rob Kent
Member Vanessa Simmons	Member Chintan Kanani
Member Jashi Abhirajan	

Staff Present

Cindi King, PRCR Director
Will Deters, Cedar Fork Community Center Manager
Michelle Putnam, Senior Administrative Assistant
John Letteney, Assistant Town Manager

2. Adoption of Agenda

Motion: Kimberly Knox

Second: Rob Kent

Vote: Unanimous "Aye"

3. Approval of Minutes

Motion: Bob Butler

Second: Maharajan Shunmugam

Vote: Unanimous "Aye"

4. New Members

Member Kanani and Member Simmons introduced themselves to the committee, sharing about their work and community connections. Committee members and staff welcomed the new members and briefly introduced themselves.

5. Public Comment

None

6. Presentations

Will Deters | Cedar Fork Community Center

Deters provided an update on Cedar Fork Community Center, noting growth in programming and training opportunities. Registration by Morrisville residents increased significantly in FY26 compared to FY25, and programming expanded with the addition of contracted instructors.

Committee members asked follow-up questions about camp and Ready Set Go programming. They also discussed the Cedar Fork field construction and potential opportunities for Town use. Member Butler asked how long the field construction would take, and Deters stated it would be completed by next summer.

Member Kent asked whether programming is limited by available space at the community center. Deters explained that some space is available during daytime hours and on weekends, and staff are exploring program options for those times.

7. Old Business

Master Plan Updates

King informed the committee that the open community survey received over 300 responses, and the statistically valid survey received more than 350 responses. Results from both surveys are currently being analyzed, and consultants will meet with Town Council members to review the findings. The finalized Parks Master Plan is expected by the end of the year.

Member Thakur entered the meeting at 6:48 p.m.

Work Plan

King revisited the work plan objectives and assignments with the group. Member Simmons was assigned to the Senior Center and Member Kanani was assigned to MAFC for the first work plan goal which has PRCRAC committee connecting with staff for consistent, meaningful communication.

The group reviewed the second work plan goal and agreed all members would work on generating public awareness for local events, whether that was through their HOA, word of mouth, or social media.

For the third work plan goal, committee members will review NRPA Gold Medal Award winners, identify notable programs and events, and note any gaps compared to Morrisville. The committee agreed that all members will take part in this effort. Putnam will send out the four finalists from the 2025 Class IV division, which aligns with Morrisville's population, as a starting point.

8. New Business

September Meeting Tour

King informed the committee that the September meeting would begin at the regular location and then the group would go to a park or greenway to tour. After discussion, Chair Cook

proposed touring Shiloh Park and visiting the future Sawmill Creek Greenway. The committee unanimously agreed on these locations.

9. Staff Comments

King highlighted the success of July's community events celebrating National Parks and Recreation Month, noting that the rock-painting event for the new kindness garden at MCP had the highest attendance. Other activities included pickleball, pilates, and puzzles.

King also reported strong turnout at the S'Morrisville event with approximately 1,500 people attending. The event benefited from the relocated s'more station, which opened up more space at the Town department tables for conversations. The event also welcomed Rebecca Trout of the National Civic League, who presented the All-America City Award.

10. Committee Comments

Member Thakur asked for clarification on the Senior Center improvements. Chair Cook and Member Butler explained that the center will relocate to a new storefront within the same shopping center.

Member Berry asked whether Town Center plans included digital boards to promote upcoming events. Letteney confirmed that digital boards are planned for the new park.

Chair Cook praised the S'Morrisville event and the special events team. He also noted that current wayfinding signage still directs people to the former PRCR administration location. King thanked him and explained that the Town is rebranding and will provide updated wayfinding signage as part of the process.

Vice Chair Knox asked about vendor applications for International Fest. King advised her to contact Courtney Coley, who is coordinating the event.

Member Kanani expressed excitement about joining the committee and looks forward to collaborating with Member Berry on the PRCRAC work plan.

Member Kent shared that Google Maps still directs him to the former PRCR administration office. King said staff would follow up to ensure the address is updated. Member Kent also congratulated PRCR staff on their Town Council presentation, but noted that it was scheduled late in the evening. He suggested that future department presentations be placed earlier on the agenda.

Member Simmons requested more information about Morrisville 101. Letteney explained that Morrisville 101 will be offered in late winter, and Teen Morrisville 101 will be offered in the spring. Details are posted on the Town's website and social media.

Member Abhirajan said she enjoyed all the division presentations and strongly encouraged continued efforts to communicate upcoming events to boost participation.

11. Upcoming Events

- Music in the Park | Friday, September 4 | 6:30-8:30 p.m. | Indian Creek Trailhead
- International Fest | Saturday, September 19 | 4-7 p.m. | Indian Creek Trailhead

Chair Cook reviewed upcoming events for the committee's awareness.

12. Upcoming Term Expirations

The next committee member's term expiring is Member Shunmugam on November 30, 2026.

13. Adjournment

Motion: Elizabeth Dann

Second: Jashi Abhirajan

Vote: Unanimous via Roll Call Vote

Chair Brian Cook adjourned the business part of the meeting at 7:51 p.m.

Chair

Support Staff Liaison

Date

Date