



Morrisville Public Safety Advisory Committee

Public Safety Advisory Committee Meeting
September 1, 2026, 6:00 PM

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes**
 - 3.a [PSAC Draft Minutes 2026.08.04](#)
[PSAC Draft Minutes 2026.08.04.pdf](#)
4. **Public Comment** Welcome to all persons who signed up to make public comments at this Public Safety Advisory Committee meeting. You will be called upon in order of sign in to make comments and are limited to a maximum time period of 3 minutes. Please direct your comments to the members of this committee and not the Town employees present as they are here to assist the committee. For persons making an in-person parking appeal, we recommend using your time wisely expanding upon your written appeal and not restating what has already been submitted. The countdown clock will not start until you begin talking, and you are required to end your comments should the clock reach zero. Committee members are reminded to hold all questions until persons complete their remarks or the clock reaches zero. There is no time limit for committee members to ask questions once comments are completed. This committee will forward its recommendation for all parking appeals to the Morrisville Police Chief within the week for their final consideration.
 - 4.a [Public Comment - Fentanyl Awareness Initiative](#)
[Public Comment-Fentanyl Awareness Initiative.pdf](#)
5. **Parking Appeals**
 - 5.a [Parking Appeals 2026.09.01](#)
[Parking Appeals 2026.09.01.pdf](#)
6. **Presentations**
 - 6.a [False Alarm Ordinance Summary](#)
[False Alarm Ordinance.pdf](#)

7. 2026-7 Workplan Review

- a. Town event support
 - 1 of 4 CY26 events supported to date (MFD Open House) - 3 remaining
 - International Day (September 19, 4-7p): Sachin Joshi & Sudha Rajan
 - Public Safety Day (October 3, 10a-1p): Valerie Bednarz, Donette Vicente, +1 TBD
 - <https://www.signupgenius.com/go/10C0D44AFAE22A1FA7-62144944-public>
- b. Promote safety programs. The two safety programs PSAC chose to promote in CY26 by writing articles are:
 - Vial of Life (submitted by Member Jim Matzko and forwarded to Communications Department)
 - CERT training (pending by Member John Frederick)
- c. MFD & MPD to make 2 presentations annually to PSAC
 - Each department has completed this task.

7.a [2026-7 Workplan](#)
[2026_27 PSAC Workplan.pdf](#)

8. Old Business

- a. 2027 Chair/Vice-Chair application
- b. 2027 workplan draft

8.a [2027 Chair/Vice-Chair Application](#)
[Chair Application Form.pdf](#)

8.b [2027 Workplan \(blank\)](#)
[Workplan Blank.pdf](#)

9. New Business

10. Staff Comments

11. Committee Comments

12. Upcoming Term Expirations

- a. None.

13. Adjournment

Public Safety Advisory Committee Agenda Item Report

Agenda Item No. 3.a

Submitted by: Dana Smoak

Submitting Department Police

Meeting Date: September 1, 2026

SUBJECT

PSAC Draft Minutes 2026.08.04

Recommendation:

None

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Advisory Board/Committee Review:

Public Safety Advisory Committee

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

None

Staff Recommendation:

None

ATTACHMENTS

- [PSAC Draft Minutes 2026.08.04.pdf](#)



Public Safety Advisory Committee (PSAC)
August 4, 2026
6:00 p.m. – 6:55 p.m.

1. Call to Order

Attendance

Members Present:

Chairperson Valerie Bednarz
Vice Chairperson Mark Tulchinskiy
Member John Frederick
Member Sachin Joshi
Member Sudha Rajan
Member Donnette Vicente

Members Absent:

Member Sadaf Abbas
Member Suruchi Dave
Member James Matzko
Member Chris Nguyen

Staff Present:

Asst. Town Manager John Letteney
Deputy Fire Chief Ben Oswald
Police Captain Brad Shirley
Battalion Chief Cliff Cates
Public Works Director Matt Wetherell
Fire Sr. Admin. Support Asst. Bill Granger
Police Sr. Admin. Support Asst. Dana Smoak

2. Adoption of Agenda

MOTION: Chairperson Bednarz made a motion to adopt the agenda and Member Rajan seconded the motion which passed unanimously.

3. Approval of Minutes

MOTION: Vice Chairperson Tulchinskiy made a motion to approve the draft minutes from 06.02.2026 and Member Rajan seconded the motion which passed unanimously.

4. Public Comments

- a. Pavankumar Charagundla addressed the committee concerning parking appeal 13349.

- b. Saran Sundaram addressed the committee concerning supporting an annual Fentanyl Awareness Initiative.

5. Parking Appeals

MOTION: Vice Chairperson Tulchinskiy made a motion seconded by Member Rajan. The motion passed 4-2 to make the following recommendations to Police Chief Rosser for his final action:

Ticket #	Recommended Action
12745	Deny appeal.
13146	Deny appeal.
13349	Deny appeal.

6. 2026-7 Workplan Review

- a. PSAC event support. The remaining events PSAC will support this year are:
 - i. International Day (September 19)
<https://www.signupgenius.com/go/10C0D44AFAE22A1FA7-63982556-international>. Members Joshi and Rajan indicated their intent to support this event.
 - ii. Public Safety Day (October 3)
<https://www.signupgenius.com/go/10C0D44AFAE22A1FA7-62144944-public>. Chairperson Bednarz and Member Vicente indicated their intent to support this event.
- b. Promote Safety Programs. The two safety programs that PSAC will promote by writing articles are:
 - i. Vial of Life. Member Matzko turned in this article to Fire Sr. Admin. Support Granger who will forward to the Communications Department.
 - ii. CERT Training. Member Frederick will write this article.
- c. MFD and MPD to brief PSAC twice (each) annually. MFD made a presentation at the 03.03.2026 meeting and at the 06.02.2026 meeting. MPD made a presentation at the 05.05.2026 meeting and will present again at a later date.

7. Old Business

No old business.

8. New Business

- a. 2027 Workplan. Fire Sr. Admin. Support Granger advised the Committee to start thinking about any adjustments that might be needed to the Workplan. Discussion

was held that research should be done to see what goals similar committees in neighboring municipalities have.

- b. 2027 Chair/Vice Chair- Fire Sr. Admin. Support Granger advised the Committee to consider applying for these two seats.

9. Staff Comments

- a. Asst. Town Manager Letteney announced that the Town is an All America City for 2026. A delegation of staff, community members, including Member Nguyen, and Council members went to Denver to represent Morrisville. A skit was rehearsed for weeks ahead of the presentation. A plaque will be presented to the delegation at S'Morrisville. He thanked the members for their input and involvement to make Morrisville a better community.
- b. Public Works Director Matt Wetherell introduced himself to the Committee.
- c. Police Captain Shirley introduced himself to the Committee.

10. Committee Comments

- a. Chairperson Bednarz welcomed new Member Rajan to the Committee.
- b. New Member Rajan introduced herself to the Committee.

MOTION: Vice Chairperson Tulchinskiy made a motion to adjourn the meeting and Member Rajan seconded the motion which passed unanimously.

Chairperson Valerie Bednarz adjourned the meeting at 6:55 p.m. The next scheduled PSAC meeting is Tuesday, September 1 starting at 6:00 p.m. at Fire Station 1's Training Room.

Chair

Support Staff Liaison

Date

Date

Public Safety Advisory Committee Agenda Item Report

Agenda Item No. 4.a

Submitted by: William Granger

Submitting Department Fire

Meeting Date: September 1, 2026

SUBJECT

Public Comment - Fentanyl Awareness Initiative

Recommendation:

None

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Advisory Board/Committee Review:

Public Safety Advisory Committee

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

None

Staff Recommendation:

None

ATTACHMENTS

- [Public Comment-Fentanyl Awareness Initiative.pdf](#)

POLICY MEMORANDUM

ANNUAL MORRISVILLE FENTANYL AWARENESS INITIATIVE

Submitted by: Saran Sabapathy Sundaram

Date: 27/7/2026

Submitted to: Town Council of Morrisville, North Carolina

Executive Summary

This proposal recommends that the Town of Morrisville establish an Annual Fentanyl Awareness Initiative to increase public awareness of the risks of fentanyl, the dangers of counterfeit pills and the strategies to prevent overdose.

The initiative would be a town-facilitated community education event supported by local public safety agencies and voluntary healthcare professionals.

It is a low-cost / no-cost initiative using existing town facilities, participation of partner agencies and existing public health educational materials.

Background and Rationale

Illicitly manufactured fentanyl and counterfeit pills laced with fentanyl are a major cause of deaths due to accidental overdose in North Carolina and across the country. The increasing exposure among young people who may be unaware of the dangerous doses of fentanyl in counterfeit pills is a matter of concern.

While health agencies at the county-level do provide safety education, there is often limited engagement from residents in town-level communities such as Morrisville. Given Morrisville's rapidly growing and diverse population, localized and accessible public education efforts that connect residents directly within their community environment are needed.

Proposed Initiative

A. Duration

- 2.5 to 3 hours total
- Example: Saturday morning or weekday evening

B. Physical Setup (single-site event)

Venue options:

- Town Hall community room
- Parks and Recreation community center.

Layout:

- Entrance check-in table
- 6–10 educational booths
- 1 presentation room or open speaking area

C. Core Components (exact activities)

Educational Booths (continuous, drop-in)

Each booth staffed by partner organizations:

- Morrisville Police Department
- Awareness of counterfeit pills
- Drug trends in local communities
- Fire / EMS
- Recognizing signs of overdose
- Emergency response steps (911 guidance)
- Wake County Public Health
- Resources for prevention
- Data on trends related to opioid use
- Healthcare providers / pharmacists
- Medication safety
- Education on Prescriptions to avoid counterfeit pills
- Community and Faith-based organizations
- Family support resources
- Mental health and substance use support pathways

D. Mini-Presentations (scheduled)

Two or three short talks (10–15 minutes each):

Example schedule:

- 10:00 PM – Overdose recognition and response (by EMS)
- 10:20 PM – Risks of counterfeit pills (by law enforcement or pharmacist)
- 10:40 PM – Family prevention strategies (by a public health educator)

No long lectures, only short, repeatable sessions.

E. Youth / Family Safety Segment

Age-appropriate messaging on

- Not accepting pills or medications from unknown individuals
- Seeking help from trusted adults if needed

(by a school counselor, nurse, or public health educator)

F. Resource Distribution Area

Printed materials and take-home items:

- Poison control and emergency contacts
- Local treatment resources
- Guidance on safe storage of medications
- Safe medication disposal locations
- QR codes linking to Wake County resources.

Proposed Implementation

The town would serve as a facilitator and convener.

It would

- Allocate a suitable venue for the event. (Town Hall, community center, or park facility)
- Invite interested partner organizations and coordinate with them
- Assist with event promotion
- Help with planning and logistics.

Potential partner organizations include:

- Morrisville Police Department
- Morrisville Fire / EMS
- Wake County Public Health Dept
- Local healthcare providers and pharmacists

- School representatives or counselors
- Community-based nonprofit organizations
- Substance use prevention organizations

Fiscal Impact

This initiative is intended to be budget-neutral or extremely low-cost, using existing resources:

- Town-owned facilities used as venue
- Volunteer or already-employed public health presenters
- Educational materials provided by partner agencies
- Existing town communication platforms for outreach

No dedicated funding appropriation is requested at this time.

Expected Community Benefits

- Increased public awareness of fentanyl and counterfeit pill risks through more local engagement.
- Increased visibility of available resources on overdose prevention and naloxone education for residents to access.
- Stronger cooperation between the town of Morrisville and county-level public health departments on fentanyl.
- Reinforcement of efforts related to prevention of fentanyl poisoning at both the county-level and town-level, thereby establishing a multi-layer prevention model.
- Establishing Morrisville as the leader in providing Community-level Fentanyl Awareness.

Evaluation Measures

The success of the initiative may be assessed through:

- Event attendance
- Number of participating agencies
- Community feedback surveys
- Engagement Metrics (materials distributed, outreach reach)
- Annual staff summary report to the Town Council

Recommendation

It is respectfully requested that the Town,

1. Facilitate the creation of an Annual Morrisville Fentanyl Awareness Initiative through a town council resolution, council directive or a mayoral proclamation.
2. Instruct Town staff to coordinate planning with relevant local and county partners.
3. Fix an annual timeframe and venue.
4. Provide periodic updates to the Council related to organization of the event.

Public Safety Advisory Committee Agenda Item Report

Agenda Item No. 5.a

Submitted by: Dana Smoak

Submitting Department Police

Meeting Date: September 1, 2026

SUBJECT

Parking Appeals 2026.09.01

Recommendation:

None

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Advisory Board/Committee Review:

Public Safety Advisory Committee

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

None

Staff Recommendation:

None

ATTACHMENTS

- [Parking Appeals 2026.09.01.pdf](#)

Parking appeal

A parking appeal has been submitted.

Parking Appeal Electronic Form Submission	
Parking ticket number:	12902
Date ticket was issued: (appeals will not be accepted if ticket was issued more than 10 business days ago)	8/05/2026
Location of alleged violation:	Taylor Glen Drive
Type of violation: (listed under code)	Within 25 feet of intersection
Name: (first and last)	Leighton Russell
Mailing address:	6104 Yates Mill Pond Rd
City/State/Zipcode:	Morrisville
License plate number and state:	LKR6959
Vehicle make/model/color:	Gray Pick-Up Truck
Reason for appeal: (explain why you are appealing the parking ticket)	I do not believe I was parked within 25 feet of the intersection, and would like to see proof of this infraction before paying
Your email address:	leightonkrussell@gmail.com



Morrisville Police Department
Morrisville, NC

NOTICE OF VIOLATION



Ticket	Date	Time
12902	08/06/2026	12:21AM
Agency		Beat
		Morrisville
Location		Meter
TAYLOR GLEN DRIVE		

Code:	5
Within 25 feet of an intersection	
Due Now	After 09/05/2026
\$ 50.00	\$ 60.00
	After 10/05/2026
	\$ 70.00

License No.	State	Exp	Plate type
LKR6959	NC	11/15/2026	
VIN	Color		
778392252741907	GRAY		
Make	Body Type		
TOYOTA	PICK-UP TRUCK		

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Officer Name	Officer ID
Aloian	581

For payment and appeal information,
see reverse side

CS62BACEB5962A5D | 4.87.12 | 1.0
TO ANSWER THE CHARGE DESCRIBED ON THIS TICKET SEE REVERSE SIDE



Date : 2026-08-06 00:25:44



Date : 2026-08-06 00:26:07

Parking appeal

A parking appeal has been submitted.

Parking Appeal Electronic Form Submission	
Parking ticket number:	12903
Date ticket was issued: (appeals will not be accepted if ticket was issued more than 10 business days ago)	08/06/2026
Location of alleged violation:	Indian Branch Drive
Type of violation: (listed under code)	Within 25 feet of an intersection
Name: (first and last)	Sianna Congdon
Mailing address:	201 Indian Branch Drive
City/State/Zipcode:	27560
License plate number and state:	LBA5399, NC
Vehicle make/model/color:	Honda Civic, Gray
Reason for appeal: (explain why you are appealing the parking ticket)	I respectfully request consideration for dismissal of the parking citation I received for parking within 25 feet of an intersection. I appreciate the importance of parking regulations and regret this mistake. I have a clean driving record and always try to follow local parking laws. On this occasion, I was coming off two consecutive night shifts at the hospital and unintentionally overlooked the restriction. While I take full responsibility, I hope this context and my otherwise good record might support consideration of a one-time courtesy

	dismissal. Thank you for your time and consideration.
Your email address:	ccrussell99@gmail.com



Morrisville Police Department
Morrisville, NC
NOTICE OF VIOLATION



Ticket	Date	Time
12903	08/06/2026	12:30AM
Agency	Beat	
	Morrisville	
Location	Meter	
INDIAN BRANCH DRIVE		

Code: 5	
Within 25 feet of an intersection	
Due Now	After 09/05/2026
\$ 50.00	\$ 60.00

License No.	State	Exp	Plate type
LBA5399	NC	06/15/2027	
VIN	Color		
19XFB2F51FE226583	GRAY		
Make	Body Type		
HONDA	4 DR SEDAN		

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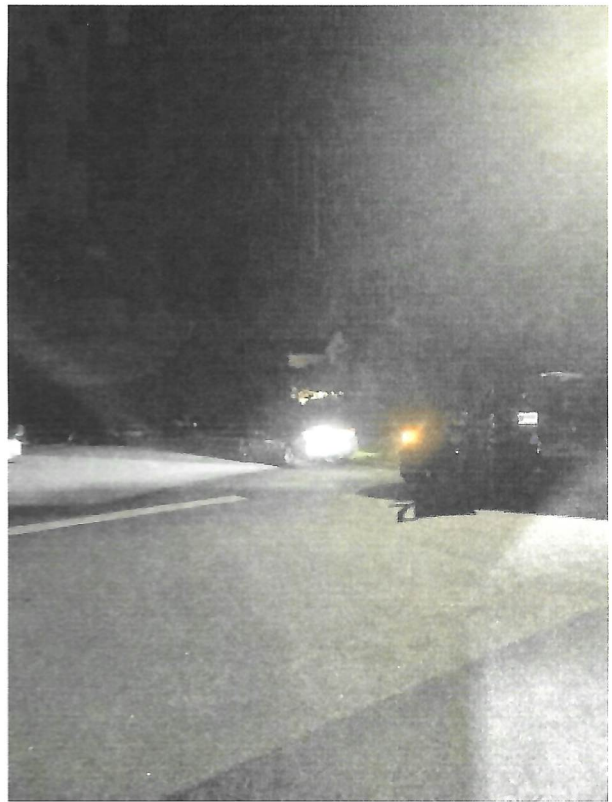
Officer Name	Officer ID
Aloian	581

For payment and appeal information,
see reverse side

C962BACEB5062A5D | 4.87.12 | 1.0
TO ANSWER THE CHARGE DESCRIBED ON THIS TICKET SEE REVERSE SIDE



Date : 2026-08-06 00:32:06



Date : 2026-08-06 00:32:27

Parking appeal

A parking appeal has been submitted.

Parking Appeal Electronic Form Submission	
Parking ticket number:	13161
Date ticket was issued: (appeals will not be accepted if ticket was issued more than 10 business days ago)	07/28/2026
Location of alleged violation:	Kirkhaven Road
Type of violation: (listed under code)	Left side to curb
Name: (first and last)	Lauren Bishop
Mailing address:	2209 Kirkhaven Rd
City/State/Zipcode:	Morrisville
License plate number and state:	NC
Vehicle make/model/color:	Honda / Odyssey / white
Reason for appeal: (explain why you are appealing the parking ticket)	I am requesting a one-time courtesy dismissal for this parking citation. To ensure my children could play ball safely in our driveway while we actively unpacked our vehicle, I temporarily backed the car onto the street. In the rush of managing the kids and moving items, I inadvertently left the vehicle parked against the flow of traffic. The vehicle was only there for a short time, and the mistake was entirely accidental. I have since corrected the vehicle's position, understand the local ordinance fully, and ensure it will not happen again. Thank you for your consideration. Lauren Bishop
Your email address:	mattlaurenbishop@gmail.com



Morrisville Police Department
Morrisville, NC
NOTICE OF VIOLATION



Ticket	Date	Time
13161	07/28/2026	4:00AM
Agency		Beat
		Morrisville
Location		Meter
KIRKHAVEN ROAD		

Code:	2	
Left side to curb		
Due Now	After 08/27/2026	After 09/26/2026
\$ 50.00	\$ 60.00	\$ 70.00

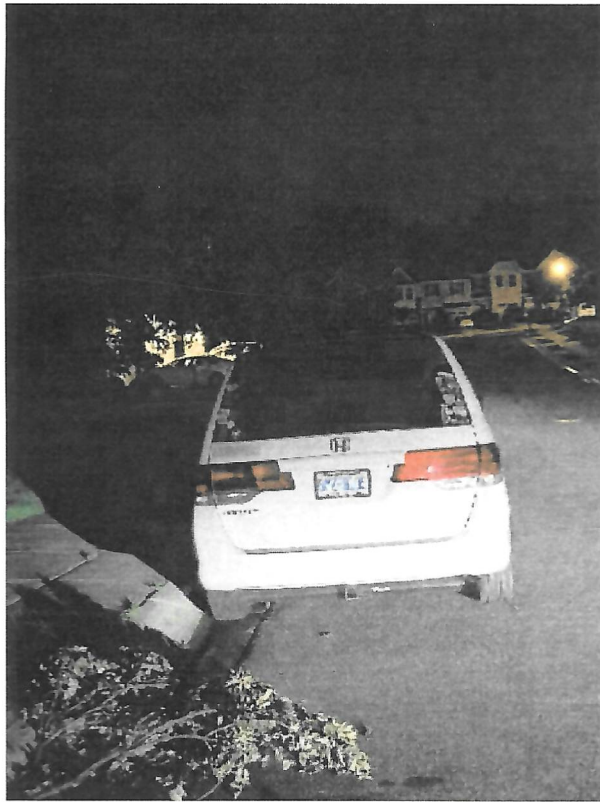
License No.	State	Exp	Plate type
BMZ8105	NC	07/15/2027	
VIN	Color		
5FNRL3H26AB110351	WHITE		
Make	Body Type		
HONDA	VAN		

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Officer Name	Officer ID
Aloian	581

For payment and appeal information,
see reverse side

270F4712DD684395 | 4.87.12 | 1.0
TO ANSWER THE CHARGE DESCRIBED ON THIS TICKET SEE REVERSE SIDE



Date : 2026-07-28 04:01:54

Parking appeal

A parking appeal has been submitted.

Parking Appeal Electronic Form Submission	
Parking ticket number:	13162
Date ticket was issued: (appeals will not be accepted if ticket was issued more than 10 business days ago)	07/28/2026
Location of alleged violation:	104 Bigbee Trl
Type of violation: (listed under code)	Left side to curb
Name: (first and last)	Syyeda Hasnain
Mailing address:	221 Ryan Ln
City/State/Zipcode:	Evans GA
License plate number and state:	JfJ8472- NC
Vehicle make/model/color:	Mazda/CX5/Red
Reason for appeal: (explain why you are appealing the parking ticket)	I am appealing Citation #13162 in hopes that the circumstances detailed below may warrant a reconsideration of the citation. I am a resident of Augusta, GA for the last 10 years, and am visiting Morrisville with my children to see my parents. My vehicle (Blue Toyota Sienna minivan)* was parked on the driveway of 104 Bigbee Trail. My elderly father's Mazda--the vehicle listed in this citation--was parked behind my van in the driveway. In order to back my van out of the driveway to run errands, I moved my father's Mazda and parked it along the curb. There were no posted signs indicating the restriction, and as a traveling visitor unfamiliar with the ordinance, I parked the car without knowing its

	location was inconsistent with local regulations. The violation was entirely unintentional--I didn't even think to mention that I moved the car to my parents, the owners of the vehicle. After receiving the ticket and subsequently learning the details of Morrisville's parking regulations, I assure you that I will certainly abide by the applicable ordinances moving forward. I value and respect the purpose of local parking ordinances--had I known of the regulation, I would have certainly returned my father's car to the driveway. I will certainly do so with diligence from now on. Given the circumstances surrounding this situation, I kindly request that this citation be waived as a one-time courtesy. Thank you for your time, consideration, and understanding. Toyota Sienna License plate REQ0059 State: GA
Your email address:	sfhasnain@gmail.com



Morrisville Police Department
Morrisville, NC

NOTICE OF VIOLATION



Ticket	Date	Time
13162	07/28/2026	4:47AM
Agency	Beat	
	Morrisville	
Location	Meter	
BIGBEE TRAIL		

Code: 2
Left side to curb

Due Now	After 09/27/2026	After 09/26/2026
\$ 50.00	\$ 60.00	\$ 70.00

License No.	State	Exp	Plate type
JFJ8472	NC	NANANA	
VIN	Color		
	RED		
Make	Body Type		
MAZDA	SPORT UTIL VEH		

Officer Name	Officer ID
Aloian	581

For payment and appeal information,
see reverse side

270F4712DD684395 | 4.87.12 | 1.0
TO ANSWER THE CHARGE DESCRIBED ON THIS TICKET SEE REVERSE SIDE



Date : 2026-07-28 04:48:53

Parking appeal

A parking appeal has been submitted.

Parking Appeal Electronic Form Submission	
Parking ticket number:	13354
Date ticket was issued: (appeals will not be accepted if ticket was issued more than 10 business days ago)	08/12/2026
Location of alleged violation:	Morrisville
Type of violation: (listed under code)	No parking zone
Name: (first and last)	Jose Miranda
Mailing address:	6106 Foxmoor Ct N
City/State/Zipcode:	Raleigh
License plate number and state:	NC
Vehicle make/model/color:	Van Ford white
Reason for appeal: (explain why you are appealing the parking ticket)	Where i park it was on front of my costumer house. Behind i park it say no parking and has a arrow ↔ but it behind and I got picture where's I was park.
Your email address:	flacojose281@gmail.com



Morrisville Police Department
Morrisville, NC

NOTICE OF VIOLATION



Ticket	Date	Time
13354	08/12/2026	1:07PM
Agency		Beat
		Morrisville
Location		Meter
ARTIS TOWN LANE		

Code:	7
No parking zone	
Due Now	After 09/11/2026
\$ 50.00	\$ 60.00
	After 10/11/2026
	\$ 70.00

License No.	State	Exp	Plate type
RLM3894	NC	NA/NA/NA	
VIN	Color		
	WHITE		
Make	Body Type		
FORD	VAN		

Officer Name	Officer ID
Hall	569

For payment and appeal information,
see reverse side

3C5449B3E096E899 | 4.87.12 | 1.0
TO ANSWER THE CHARGE DESCRIBED ON THIS TICKET SEE REVERSE SIDE



Date : 2026-08-12 13:08:49



Date : 2026-08-12 13:08:56



Public Safety Advisory Committee Agenda Item Report

Agenda Item No. 6.a

Submitted by: Dana Smoak

Submitting Department Police

Meeting Date: September 1, 2026

SUBJECT

False Alarm Ordinance Summary

Recommendation:

None

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Advisory Board/Committee Review:

Public Safety Advisory Committee

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

None

Staff Recommendation:

None

ATTACHMENTS

- [False Alarm Ordinance.pdf](#)



Morrisville
Live connected. Live well.

False Alarm Ordinance Revision

Public Safety Advisory Committee
September 1, 2026
Chief Justin Rosser

Alarm Ordinance Revision

- Replaces Ordinance Article II Alarm Systems
- Based on the model ordinance from the NC Associations of Chiefs of Police.
- Aligns with ordinances from neighboring jurisdictions
- Provides clear definitions and responsibilities for alarm owners and alarm companies.
- Clearly defines violations of the ordinance.
- Defines enforcement provisions
- Clearly explains the appeals process

Alarm User Responsibilities

- Maintain the premises and the alarm system in a manner that will reduce or eliminate false alarms; and
- Receive training from the alarm company on the proper use of the alarm system prior to the alarm user authorizing the alarm company to request dispatch of law enforcement and ensure that training is provided to all of the alarm user's employees or those having access to the alarm.
- Ensure that the system is properly maintained, provide regular maintenance, and ensure that the system is routinely inspected by the alarm company.
- Respond or cause a representative to respond to the alarm system's location within a reasonable time when notified by the Police Department, or their authorized representative (i.e. applicable Public Safety Answering Point/911 Communications Center).
- Not manually activate an alarm for any reason other than an occurrence of an event that the alarm system was intended to report.

Alarm Company Responsibilities

- Obtain and maintain the required North Carolina Alarm Systems Licensing Board licenses.
- Be continuously capable of providing name, address, and telephone number(s) of the alarm user or a designee, who can be called in an emergency at any time and capable of responding to an alarm call, when notified, within a reasonable time.
- Prior to activation of the alarm system, provide instructions explaining the proper operation of the alarm system to the alarm user.
- Provide written information on how to obtain service from the alarm company for the alarm system.

Alarm Company Responsibilities

- Attempt to verify by calling the alarm site and/or alarm user by telephone to determine whether an alarm signal is valid before requesting law enforcement response. Telephone verification shall require as a minimum that a second call be made to a different number if the first attempt fails to reach an alarm user who can properly identify themselves to attempt to determine whether an alarm signal is valid, EXCEPT in the case of a panic or robbery-in-progress alarm, or in cases where a crime-in-progress has been verified by video and/or audible means.
- Provide alarm user registration number to the Morrisville Police Department's authorized Communications Center to facilitate dispatch and/or cancellations.
- Communicate any available information about the location of the alarm.
- Communicate a cancellation to the Morrisville Police Department, through their authorized Communications Center, as soon as possible following a determination that response is unnecessary.

Ordinance Violations

- It shall be unlawful to activate an alarm system to summon law enforcement when no crime is being committed or attempted on the premises, or otherwise to cause or permit a false alarm.
- It shall be unlawful to install, maintain, or use a local alarm system which is audible-from the exterior of a structure for more than fifteen (15) minutes.
- It shall be unlawful to install, maintain, or use an automatic dial protection device that reports, or causes to be reported, any recorded message to the Police Department.
- It is hereby found and determined that the occurrence of three (3) or more false alarms within a 12-month period is excessive, constitutes a public nuisance, and is unlawful. The alarm user and/or owner/person responsible for the premises shall be responsible for compliance with this section.



Enforcement Provisions

- ***Civil, Non-criminal Violation.*** A violation of this ordinance shall be a civil violation and shall not constitute a misdemeanor or infraction.
- ***Civil Penalties.*** Violations of any of the provisions of this ordinance will be enforced through the assessment of civil penalties established by the Town of Morrisville. Civil penalties can be found in the Town of Morrisville's fee schedule.
- ***Payment of Civil Penalties.*** Civil penalties shall be paid within thirty (30) days from the date of the invoice. Failure to pay civil penalties within thirty (30) days may result in a late payment penalty as outlined in the Town of Morrisville fee schedule.
- ***Discontinuance of Law Enforcement Response.*** Failure of an alarm user to make payment of any civil penalty assessed within thirty (30) days from the date of the invoice may also result in discontinuance of law enforcement response to alarm signals that may occur at the premises until payment is received.

Appeals Process

- Assessments of civil penalties and other enforcement decisions made under this ordinance may be appealed by filing a written notice of appeal with the Town Manager within ten (10) days after the date of notification of the assessment of civil penalty or other enforcement decision. The failure to give notice of appeal as required shall constitute a waiver of the right to contest the assessment of penalty or other enforcement decision. The Town Manager is authorized to affirm, compromise, or waive the entire penalty based on evidence provided to them by the owner of the premises.

Civil Penalties (Fee Schedule)

- 4-5 false alarms - \$100
- 6-8 false alarms - \$200
- 9-10 false alarms - \$300
- 11+ - false alarms - \$500

Public Safety Advisory Committee Agenda Item Report

Agenda Item No. 7.a

Submitted by: William Granger

Submitting Department Fire

Meeting Date: September 1, 2026

SUBJECT

2026-7 Workplan

Recommendation:

None

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Advisory Board/Committee Review:

Public Safety Advisory Committee

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

None

Staff Recommendation:

None

ATTACHMENTS

- [2026_27 PSAC Workplan.pdf](#)



Morrisville Advisory Committee 2026-27 Work Plan

Committee Name: Public Safety Advisory Committee

Town Council desires to be an advocate for and support each advisory committee and its appointed members serving in Morrisville. In accordance with the Appointed Public Bodies Administrative Policy (v12, approved December 10, 2024, RES 2024-358-0), item V.6.h. provides for a biannual work plan to be submitted to Town Council by all advisory committees when submitting their year-end report. Feedback may be provided to help further advance a committee's efforts. Additional opportunities for advisory committees to gain Town Council feedback will be offered during an annual meeting with Town Council.

Work Plan Guidance

- Available Tools:
 - Department Support Staff is available and prepared to assist, provide information, and coordinate as needed
 - Refer to the Committee's adopted Charter and scope of work outlined
- Key points to remember:
 - Work Plan should serve as a framework and guide for future discussion and work the Committee intends to undertake
 - Work Plan goals should be broad ideas/topics that can be used to create action steps or noted milestones as determined by the Committee
 - Work Plan goals should not be viewed as individual finite decisions points, or a task list
- Development Guidance:
 - Determine 3 to 5 broad goals for the Committee to work from in the calendar year
 - Within each goal, outline potential action steps or milestones the Committee can take to accomplish the broader goal
 - Note associated timelines (where known or feasible)
 - Assign Committee Members to action steps/milestones (where known or feasible)
 - Review and the work plan on a quarterly basis and update where appropriate (this will help to prepare for mid-year and year-end reporting to Town Council)

Committee Work Plan Goal	Goal Action Steps/Milestones	Goal Timelines (<i>where known/feasible</i>)	Associated Committee Members (<i>where known/feasible</i>)	Updates
Attend Town events and distribute safety information promoting Town safety initiatives	Each year, distribute information at any 4 of the following events (Public Safety Day required): • Community Fire or Police Academy • Morrisville 101 • MFD Open House • Springfest • Bike Rodeo • Red, White &, Boom • Public Safety Day • Any HOA meeting • Any Senior Advisory Cmte meeting (see Town Calendar)	Distribute information at any 4 events annually (Public Safety Day required)	2-4 PSAC committee members preferred at each event	
Promote existing public safety programs to increase use	Each year, write no less than 2 articles (or social media posts) promoting the following programs and send to the Town Communications Department for publication: • MFD home inspections • MPD vacation watch • Child Car Seat safety inspections • Community Fire/Police Academy • CERT training • Pill Take Back • VIAL of Life • (NEW) Senior Wellness Checks	No less than 2 articles (or social media posts) annually	Any PSAC member	
Continue PSAC - Town Council conversations	Invite Town Council to attend one PSAC meeting annually.	Send PSAC meeting invitation to Town Council once annually.	All PSAC members	

Review presentations provided by MFD and MPD on a biannual basis.	Review MFD and MPD presentations twice a year (for each department) and consider updates to Town ordinances to support public health, safety and welfare of Town residents.	Review MFD and MPD presentations twice annually for each department.	All PSAC members	

Committee Name: Public Safety Advisory Committee

Date Submitted: December 2, 2025

Town Council Reviewed/Endorsed:

Public Safety Advisory Committee Agenda Item Report

Agenda Item No. 8.a

Submitted by: William Granger

Submitting Department Fire

Meeting Date: September 1, 2026

SUBJECT

2027 Chair/Vice-Chair Application

Recommendation:

None

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Advisory Board/Committee Review:

Public Safety Advisory Committee

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

None

Staff Recommendation:

None

ATTACHMENTS

- [Chair Application Form.pdf](#)



Morrisville

Live connected. Live well.

Morrisville Advisory Committee Application for Chair or Vice Chair

Thank you for your interest in serving as the Chair or Vice Chair of a Morrisville Advisory Committee.

Please complete the following information and return it to your support staff liaison no later than **5 pm on Monday, November 23.**

1. Committee member name:
2. Position applying for nomination:
3. Why are you interested in serving as chair or vice chair?
4. What relevant experience/qualifications do you have that prepare you to serve in this leadership role?
5. Can you commit to attend every meeting of the next calendar year to facilitate in this leadership role if appointed?

Confidential

Public Safety Advisory Committee Agenda Item Report

Agenda Item No. 8.b

Submitted by: William Granger

Submitting Department Fire

Meeting Date: September 1, 2026

SUBJECT

2027 Workplan (blank)

Recommendation:

None

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Advisory Board/Committee Review:

Public Safety Advisory Committee

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

None

Staff Recommendation:

None

ATTACHMENTS

- [Workplan Blank.pdf](#)



Morrisville Advisory Committee Work Plan

Committee Name: _____

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Committee Work Plan Goal	Goal Action Steps/Milestones	Goal Timelines (<i>where known/feasible</i>)	Associated Committee Members (<i>where known/feasible</i>)	Updates

Committee Name: Public Safety Advisory Committee

Date Submitted: _____

Town Council Reviewed/Endorsed: