



Morrisville Town Council

Regular Meeting

December 12, 2023, 6:00 PM

Town of Morrisville Mission Statement: Connecting our diverse community to an enhanced quality of life through innovative programs and services.

Welcome Reception - 5:30 pm - 6 pm

1. Call to Order

2. Presentation of Colors

Morrisville Fire and Rescue Pipes and Drums

Morrisville Police and Fire Honor Guard

3. Pledge of Allegiance

4. Invocation

Invocation by Mayor Cawley.

5. Recognition of Sergeant at Arms - Sergeant Lori Strickland

Sergeant Strickland has 15 years law enforcement experience, 13 years with the Town of Morrisville. She has served on the Crisis Intervention Team and has received Officer of the Year recognition several times.

6. Adoption of Regular Agenda

Call for any conflicts of interest in relation to the proposed agenda.

7. Consent Agenda

7.a Resolution to Unseal Closed Session Minutes

Eric W. Smith, Town Clerk

[2023-441-0 BS Resolution to Unseal Closed Session Minutes.pdf](#)

[2023-441-0 RES Resolution to Unseal Closed Session Minutes.pdf](#)

7.b Approval of November 2023 Town Council Meeting Minutes

Eric Smith, Town Clerk

[20231114M.pdf](#)

[20231128M.pdf](#)

- 7.c Resolution Approving the Wake County Non-Cash Rebates, Tax Exemptions and Penalties Reports
Eric W. Smith II, Town Clerk
Action - December 12
[2023-459-0 BS Approving Wake Co Tax Rebates.pdf](#)
[2023-459-0 RES Approving Wake Co Tax Rebates.pdf](#)
[2023-459-0 ATTH01 Approving Wake Co Tax Rebates.pdf](#)
- 7.d Resolution Appointing the Chair and Vice Chair for the Planning and Zoning Board
Brooke Dodson, Planning and Zoning Board Secretary
[2023-412-0 BS - PZB Officer Appointments.pdf](#)
[2023-412-0 RES - PZB Chair and Vice Chair Nominations 2024.pdf](#)
[2023-412-0 ATTH 01 PZB Meeting Minutes 2023-11-9 Draft v2.pdf](#)
[2023-412-0 ATTH 02 2024 PLANNING ZONING BOARD Chair Voting Ballot.pdf](#)
[2023-412-0 ATTH 03 2024 PLANNING ZONING BOARD Vice Chair Voting Ballot.pdf](#)
- 7.e Resolution Accepting DOJ Grant Funding a Police Department Detective
Brandon Zuidema, Town Manager
Pete Acosta, Police Chief
Brief - November 28, 2023
Action - December 12, 2023
[2023-439-0 BS DOJ Grant for DV Investigator.pdf](#)
[2023-439-0 RES DOJ Grant for DV Investigator.pdf](#)
[2023-439-0 ATTH01 DOJ Grant Award Letter.pdf](#)

8. Items Pulled from Consent (if any)

9. Administrative Reports

- 9.a Disc Golf Update
Mary Faucette, Parks, Recreation and Cultural Resources Director
[2023-431-0 BS Disc Golf Update.pdf](#)
[2023-235-0 AR Disc Golf Update.pdf](#)

10. Public Address

11. Oath of Office Ceremony for Newly Elected Officials

- Satish Garimella
Sworn in by Senator Sydney Batch
- Anne Robotti
Sworn in by Representative Maria Cervania

- Liz Johnson
Sworn in by Mayor Jessica Day, Town of Knightdale

12. Ceremony of Reception and Welcome

30 Minute Recess

13. Selection of Mayor Pro Tem

14. Action Items

14.a [Resolution Appointing Town Council Members to Regional Committee Vacancies](#)

[Eric Smith, Town Clerk](#)

[Action - December 12](#)

[2023-444-0 BS Resolution Appointing Town Council Members to Regional Committees.pdf](#)

[2023-444-0 RES Resolution Appointing Town Council Members to Regional Committees.pdf](#)

[2023-444-0 ATTH01 Regional Committee Descriptions.pdf](#)

[2023-444-0 ATTH02 2021 Regional Committee Appointments .pdf](#)

15. Future Meetings, Events and Community Engagement Opportunities For a full listing of events, please see the Town Calendar at www.townofmorrisville.org.

16. Council and Manager Comments

17. Adjournment Thank you for attending this meeting of the Morrisville Town Council. We hope you plan to join us again! Please feel free to email your Town Council members at TownCouncil@TownofMorrisville.org, or visit www.morrisvillenc.gov/Council for additional contact information.

Town Council Agenda Item Report

Agenda Item No. 7.a

Submitted by: Eric Smith

Submitting Department Administration

Meeting Date: December 12, 2023

SUBJECT

Resolution to Unseal Closed Session Minutes

Eric W. Smith, Town Clerk

Recommendation:

None

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Town Council periodically has the need to enter into Closed Session to discuss matters covered by North Carolina General Statute § 143-318.11 (a). General accounts of those sessions are kept so that a person not in attendance would have a reasonable understanding of what transpired. These accounts shall be public records within the meaning of the Public Records Law, provided, however, that the account of a Closed Session may be withheld from public inspection so long as public inspection would frustrate the purpose of the Closed Session.

All Closed Session Minutes through November 2023 have been reviewed and those listed within the included resolution no longer frustrate the purpose of the Closed Session. These have been reviewed by Frank Gray, Town Attorney, and Brandon Zuidema, Town Manager, and are recommended to be unsealed. Hard copy of Closed Session Minutes are on file in the Office of the Town Clerk, and available for review by Town Council prior to being unsealed. Once unsealed, Closed Session Minutes will be included in Public Records files.

In accordance with policy the Town Attorney and Town Clerk will review minutes on an annual basis for subsequent unsealing, scheduled at the end of each calendar year.

Advisory Board/Committee Review:

None

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

Unseal Closed Session Minutes

Do not unseal Closed Session Minutes

Staff Recommendation:

Staff recommends reviewing closed session minutes as prepared and unseal as appropriate.

ATTACHMENTS

- [2023-441-0 BS Resolution to Unseal Closed Session Minutes.pdf](#)
- [2023-441-0 RES Resolution to Unseal Closed Session Minutes.pdf](#)



2023-441-0

RESOLUTION TO UNSEAL CLOSED SESSION MINUTES
“Connect Morrisville” Strategic Plan Alignment

Goals	Objectives
Improved transportation mobility – <i>Enhance transportation options through improved accessibility, connectivity, and collaboration</i>	☐ Obj. 1.1 Explore, evaluate, and enhance available mobility options ☐ Obj. 1.2 Collaborate with other government entities and the private sector to support development of transportation infrastructure and related plans ☐ Obj. 1.3 Explore and evaluate traffic management options
Thriving, livable neighborhoods – <i>Enrich the quality of life through the preservation of natural resources, well-planned development and strengthened neighborhood vitality</i>	☐ Obj. 2.1 Identify and expand housing options to meet current and future needs of the community ☐ Obj. 2.2 Utilize components within Town guiding documents to plan and provide for current/future infrastructure (<i>other guiding plans may be included/referenced as identified or created</i>) ☐ Obj. 2.3 Ensure responsible, sustainable development and redevelopment, reviewing and considering guidance in Town policies/plans
Engaged, inclusive community – <i>Enrich the quality of life through programs, events, amenities, and services valued by the community</i>	☒ Obj. 3.1 Validate community interests/desires/needs ☒ Obj. 3.2 Offer events and programs that meet the needs and interests of the community, and increase awareness of activities and opportunities for public engagement and collaboration ☐ Obj. 3.3 Create and promote both a community and staff environment that is welcoming to, inclusive of, and values diverse populations
Public safety readiness – <i>Provide a safe and secure community through prevention, education, readiness, and response</i>	☐ Obj. 4.1 Be operationally ready to meet public safety service demands of the community and staff, and demonstrate commitment to continuous service level improvement of all Town safety components, including police, fire, parks, streets, and facilities ☐ Obj. 4.2 Evaluate, enhance, and promote community educational opportunities and encourage preparedness
Operational excellence – <i>Deliver exceptional service with an engaged workforce that effectively manages public assets and promotes transparency</i>	☒ Obj. 5.1 Enhance community-facing programs and services ☐ Obj. 5.2 Commitment to professionalism and employee engagement ☐ Obj. 5.3 Leverage the use of technology to enhance efficiency, productivity, and service delivery
Economic prosperity – <i>Promote a business-friendly environment to diversify the economic base and create job opportunities for an educated, ready workforce</i>	☐ Obj. 6.1 Attract and retain businesses that provide a diverse economic tax base ☐ Obj. 6.2 Promote a business-friendly community, understanding business needs to support a ready workforce ☐ Obj. 6.3 Promote and advocate for public education needs



**RESOLUTION 2023-441-0 OF THE MORRISVILLE TOWN
COUNCIL TO UNSEAL CLOSED SESSION MINUTES FROM
2022 - 2023**

WHEREAS, Town Council periodically has the need to enter into Closed Session to discuss matters covered by North Carolina General Statute (N.C.G.S.) 143-318.11 (a); and

WHEREAS, general accounts of those sessions are kept so that a person not in attendance would have a reasonable understanding of what transpired; and

WHEREAS, those general accounts are confidential and withheld from public inspection so long as public inspection would frustrate the purpose of the Closed Session; and

WHEREAS, staff has reviewed all Closed Session minutes through November 2023 and determined that there are Closed Session accounts that would no longer frustrate the purpose of the indicated Closed Session and could be unsealed for public inspection.

NOW, THEREFORE, BE IT RESOLVED THAT THE MORRISVILLE TOWN COUNCIL hereby approves unsealing the Closed Session minutes referenced below:

Year	Date	Purpose	Topic
2022	01/11/2022	(a)(6)	Interim Police Chief, Asst. Town Manager, Risk Manager Pay Adjustment
2022	01/25/2022	(a)(6)	Deputy and Assistant Town Manager Discussion
2022	03/22/2022	(a)(6)	Assistant Town Manager Discussion
2022	04/12/2022	(a)(3)	New High School
2022	06/14/2022	(a)(4)	123 Scoggins Street
2022	08/23/2022	(a)(6)	Town Manager Paige Evaluation
2022	09/13/2022	(a)(6)	PRCR Staff Town Manager Paige Evaluation
2022	11/22/2022	(a)(6)	New FD Chief
2023	01/24/2023	(a)(3)	Duke Energy
2023	01/24/2023	(a)(4)	Duke Energy
2023	02/14/2023	(a)(3)	Duke Energy
2023	02/14/2023	(a)(4)	Duke Energy
2023	02/28/2023	(a)(3)	Duke Energy
2023	05/09/2023	(a)(5)	123 Marcom Drive
2023	06/13/2023	(a)(6)	PRCR - New Director / TM Paige Retirement / New Town Manager
2023	06/27/2023	(a)(4)	Project Archimedes
2023	07/11/2023	(a)(6)	New Town Manager Selection
2023	08/08/2023	(a)(4)	Duke Energy
2023	08/08/2023	(a)(6)	Town Manager Selection
2023	08/24/2023	(a)(6)	Town Manager Transition Update
2023	10/24/2023	(a)(4)	Project Archimedes

Adopted this the 12th day of December 2023.

TJ Cawley, Mayor

ATTEST:

Eric W. Smith II, Town Clerk

Town Council Agenda Item Report

Agenda Item No. 7.b

Submitted by: Eric Smith

Submitting Department Administration

Meeting Date: December 12, 2023

SUBJECT

Approval of November 2023 Town Council Meeting Minutes

Eric Smith, Town Clerk

Recommendation:

Approve Minutes

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

None

Advisory Board/Committee Review:

None

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

N/A

Staff Recommendation:

N/A

ATTACHMENTS

- [20231114M.pdf](#)
- [20231128M.pdf](#)



Morrisville Town Council
Regular Meeting
November 14, 2023, 6:00 p.m.

NOTE: Minutes are summaries only, reflecting Council action and main points of discussion. For the full meeting audio and/or video, the meeting agenda, presentations and other related agenda materials please click [here](#).

1. Call to order

Mayor Cawley called the meeting to order at 6:00 p.m. Also present were Mayor Pro Tem Johnson, Council Members Fender, Garimella, Rao, Robotti, Scroggins-Johnson, Town Attorney Frank Gray and Assistant Town Attorney Lori Jones.

Staff present:

Brandon Zuidema, *Town Manager*

Giselle Rodriguez, *Deputy Town Manager*

Jeffrey Brown, *Interim Asst. Town Manager*

Jeanne Hooks, *Dir. Of Management Services*

Nathan Lozinsky, *Fire Chief*

Mary Faucette, *Parks and Recreation Director*

Michele Stegall, *Planning Director*

Nancy Emslie, *Finance Director*

Wil Glenn, *Communications Director*

Mark Spanioli, *Town Engineer*

Erin Hudson, *Strategic Performance Manager*

Eric Smith, *Town Clerk*

Julia Walker, *Community Relations Liaison*

Kyle Cooper, *Capital Projects Manager*

Sara Ellis, *Small Business Program Specialist*

2. Recognition of Sergeant at Arms – Officer Ken Kurtz

3. Invocation

Mayor Cawley gave the invocation.

4. Pledge of Allegiance

Mayor Cawley led the Pledge of Allegiance.

5. Adoption of Regular Agenda

MOTION: Council Member Rao made a motion to adopt the regular agenda. The motion was seconded by Council Member Fender and carried unanimously.

6. Consent Agenda

6.a Resolution and Capital Project Ordinance Amendment Authorizing a Third Amendment to the Memorandum of Understanding with Wake County for a Joint Public Works Facility/Solid Waste Convenience Center
Mark Spanioli, P.E., Director of Engineering

6.b MOU Authorizing Fire Protection and Equipment Sharing
Nathan Lozinsky, Fire Chief

MOTION: Mayor Pro Tem Johnson made a motion to adopt the consent agenda. The motion was seconded by Council Member Robotti and carried unanimously.

7. Items Pulled from Consent (if any)

8. Presentations

8.a Proclamation Recognizing Lung Cancer Awareness Month

Council Member Scroggins-Johnson read the proclamation.

8.b Proclamation Recognizing Small Business Saturday

Council Member Robotti read the proclamation and presented it to Rose Cornelious President, Morrisville Chamber of Commerce (MCOC), Wendy Peele Programs and Membership Manager MCOC, and Sara Ellis, Town of Morrisville Small Business Program Specialist.

8.c Proclamation Recognizing World Pancreatic Cancer Day

Mayor Pro Tem Johnson, who also serves as the Chair of the Pancreatic Cancer Action Network – Raleigh Durham Affiliate, read the proclamation.

**8.d Audit Presentation FY2023 Annual Comprehensive Financial Report
Nancy Emslie, Finance Director
April Adams, Audit Engagement Partner, Cherry Bekaert LLP**

Ms. Emslie discussed the efforts behind development of the Annual Comprehensive Financial Report (ACFR) and the new Government Accounting Standard Board requirements. She highlighted this year's hybrid approach in preparing the ACFR while implementing an ACFR Statement Builder tool that will improve processing once complete. She expressed gratitude to the Finance Department and Audit team for their dedicated efforts resulting in a clean audit, with no findings. Ms. Emslie also noted that the audit process will utilize a hybrid method in the future, allowing for some process automation.

Ms. Adams discussed the Client Service Team involved in the audit process and presented the results of the audit. She noted that Cherry Bekaert issued the following unmodified opinions/reports: Financial Statements, Federal Single Audit and State Single Audit indicating the Town achieved a good clean audit. This is the highest level of assurance that the audit is free from material misstatements with no findings.

Ms. Adams discussed the internal control communications and noted that there were no corrected or uncorrected misstatements.

Ms. Adams explained the qualitative aspects of accounting practices to include related party relationships and transactions, significant unusual transactions, significant estimates, and financial statement disclosures. She noted that there were no difficulties encountered, no disagreements with management and no matters requiring an auditor consultation.

Council Member Scroggins- Johnson asked if the fully automated process in future years would be a more straightforward process. Ms. Adams affirmed that the automated process is expected to be more manageable for the staff.

Council Member Robotti asked what matters could possibly need auditor consultation. Ms. Adams explained how certain unusual topics would require outside consultation with another auditor.

Council Member Robotti asked how sick leave could be paid out or used. Ms. Adams explained how sick leave could be used towards service credit with Local Governmental Employees Retirement System.

Council Member Robotti asked why the audit would not search for fraud. Ms. Adams clarified that the audit's focus was on identifying material errors, testing on a sample basis to achieve assurance the report is substantially correct, and does not specifically search for fraud.

Council Member Garimella brought up the recent General Assembly ruling granting them the authority to audit any municipality and questioned whether this audit would meet the General Assembly's standards.

Town Manager Zuidema expressed doubt that this audit would preclude the possibility of a General Assembly review.

8.e Fund Balance Presentation **Nancy Emslie, Finance Director**

Ms. Emslie presented total fund balance highlights as follows:

- Increased by \$7,271,377 from FY 2022
- Expenditures increased by 6%
- Overall Policy % increased by 4.97%
- General Fund Expenditures \$40,099,250
- Unassigned Fund Balance - \$16,566,070 - (Includes MSD of \$903,371)

Ms. Emslie discussed the Unassigned Fund Balance noting that its purpose was to protect the short-term and long-term fiscal security of the Town of Morrisville and would provide for necessary cash flow and mitigate unforeseen/emergency circumstances. She explained that by Town Policy the Unassigned Fund Balance should not be less than 25% of actual reported expenditures in that year. If not, Council must devise a plan to bring into compliance. Staff does not recommend any additional appropriation of fund balance at this time given it is below 45% policy target.

Ms. Emslie discussed factors impacting unassigned fund balance to include increased commitment toward funding up reserves, expenditures growing at a faster pace, less purchase order rollovers at year end and the accumulation of other limited sources consolidated in unassigned fund balance. She also noted some budget to actual variance factors as well as other reserve fund highlights.

Town Manager Zuidema noted that continued budget discussion could take place during the Crabtree Creek Nature Park item.

Council Member Fender asked for clarification regarding the statement on budget execution increasing by 7% Ms. Emslie noted that this referred to the level of use or actual spending of the appropriated budget which increased , while fund balance had not been utilized. Town Manager Zuidema further explained that the funds budgeted were accounted for and spent without carryover.

Council Member Scroggins-Johnson discussed how surpluses were historically utilized.

Council Member Robotti asked when the credit rating could be impacted following fund balance use. Ms. Emslie stated that she would provide that information later.

9. Public Address

Town Clerk Smith stated that two comments were received for public address via email:

- The first comment requested that Town Council call for a ceasefire in Palestine.
- The second comment discussed funding related to Crabtree Creek Nature Park.

Mark Barton – 113 White Lake Court, Cary

Mr. Barton discussed the growth of pickleball in the Town of Morrisville and suggested the addition of multi-use courts.

Terry Hartley – 415 Carolyn Court, Morrisville

Mr. Hartley discussed the benefits of pickleball.

Recess: 7:15 pm

Reconvene: 7:31 pm

10. Public Hearings

10.a Approval of the Transit Oriented Development (TOD) and Zoning Plan Chris Lawson, Planning Manager

Michele Stegall, Planning Director, stated that she would make the presentation for Mr. Lawson.

She discussed the TOD history with discussions dating back to 1998 and provided a summary of actions associated with the item. She highlighted that the 2021 Land Use Plan incorporated TOD as a future land use category, outlining specific areas designated as TOD East, West, and South on the Future Land Use Map. Additionally, she delved into the TOD zoning map and text amendments, along with Park and Open Space Text Amendments connected to the TOD.

Ms. Stegall stated that as of November 2023:

- TOD zoning was in place and development applications to construct using existing UDO standards could be submitted.
- Existing TOD zoning relies on UDO standards designed in 2013 via the McCrimmon Transit Small Area Plan (MTSAP).
- MTSAP was replaced with the 2021 Land Use Plan.

Ms. Stegall explained that plan adoption would establish the Town Council's current vision for a Transit-Oriented Development (TOD) zoning district. She pointed out that, in alignment with this vision, the staff would suggest amendments to the underlying development

regulations constituting the TOD zoning district. Additionally, she touched upon the interest shown by developers in the area.

Ms. Stegall affirmed that, based on past experiences with multifamily and high-density developments, the staff anticipates most units to consist of one or two bedrooms, with only a few having three or more bedrooms. She highlighted the staff's belief that the TOD residents would predominantly be younger and single individuals, less likely to have school-aged children compared to residents in a neighborhood of single-family homes.

+

Ms. Stegall presented the following information related to the Church Street Corridor Study:

- Selected consultant: Kimley Horn
- Expected completion date: Spring 2024
- Would collect background traffic data, collect traffic counts, and analyze the results
- Based on the results, the consultant would recommend road cross sections designed to accommodate varying levels of service
- Staff would then propose amendments to the Comprehensive Transportation Plan to ensure developers were required to construct or submit payment in lieu when developing along Church Street.

Ms. Stegall highlighted that the Town Council was requested to approve the Transit-Oriented Development (TOD) Development and Zoning Plan as a supplement to the 2021 Land Use Plan. She noted that this approval would enable the staff to formulate Unified Development Ordinance (UDO) text amendments, adjusting the TOD zoning standards within the UDO to correspond with the TOD Development and Zoning Plan and present any needed CTP or UDO amendments by mid-2024.

She stated that Staff recommended approval of the proposed TOD and Zoning Plan.

Council Member Robotti asked what would happen if a developer initiated a project that contradicted the results of the transportation study. Ms. Stegall clarified that should a developer apply under the existing zoning, they would adhere to the current Comprehensive Transportation Plan (CTP) cross section. However, a Transportation Impact Analysis (TIA) would be necessary in such cases.

Council Member Robotti asked who would fund road expansion where recommended. Ms. Stegall stated the developer would need to fund what the TIA required for their development. She noted that the Town would have no recourse to go back and require more if the study was done after development was submitted.

Council Member Robotti asked for information regarding the opportunities for public comment on this item. Ms. Stegall discussed the number of opportunities for public engagement regarding the item and the methods of public engagement utilized.

Council Member Robotti asked why a comprehensive transportation study was not facilitated. Ms. Stegall noted the time requirements required for a comprehensive study.

Council Member Rao asked why a TIA would take so long. Ms. Stegall clarified that the study being discussed was a traffic study and differed from a TIA. She explained the time involved in collecting the data and running the analysis could take months.

Council Member Rao discussed area density and inquired about the ability to restrict the number of units. Ms. Stegall stated that zoning would not set the density for the area, but building height restrictions or requirements could set density.

Council Member Fender asked for the scope of the Church Street Study. Ms. Stegall explained the area of the study that extends from Morrisville Carpenter Rd to Kit Creek Rd.

Mayor Pro Tem Johnson emphasized that the Church Street Study was a limited study, distinct from a Transportation Impact Analysis (TIA), and inquired if it takes into account existing conditions and future development. Ms. Stegall further explained that the study's focus is on assessing existing conditions and the potential future development based on the vision shown on the plan.

Mayor Pro Tem Johnson asked what could be done in the event of a conflict between the existing adoption plan and the forthcoming Church Street Study. Ms. Stegall clarified that the UDO text and development rights would remain unchanged, allowing the Council the option to modify either the plan or UDO text if necessary. She noted that measures could be added to the UDO to ensure alignment with the study recommendations.

Ms. Stegall explained that the plan adoption and the study should move forward together, as no standards were amended that applied to the property today, but by the time Council reaches time to adopt the UDO text, they can be adjusted to align with plan recommendations. She pointed out that delaying the plan adoption could potentially postpone the overall project by up to six months.

Council Member Garimella asked if any site plan submission meetings had taken place. Ms. Stegall stated that staff had met with some developers to discuss broad concepts, with interest focused on TOD West. Council Member Garimella noted that he would need more time for consideration.

Council Member Scroggins-Johnson voiced her apprehension in changing the by right development without true alignment to UDO text. She noted that the CTP had not been updated since 2019. She requested that this topic be added as a small item at the Town Council Retreat.

Mayor Cawley suggested approval of the plan as presented, to allow for easier implementation when the study results are received. He discussed the intentional managed growth and density planned for the TOD area. He noted that delaying future text amendments by six months was not beneficial.

Mayor Cawley facilitated the Public Hearing.

Town Clerk Smith stated that there were two individuals signed up to give in person public hearing comments.

Sai Puvvada, 104 Elmhaven Way

Mr. Puvvada discussed how the infrastructure currently lagged behind population growth and increased density and how the TOD development could add to transportation issues.

SubbaReddy Madireddy, 113 Elmhaven Way

Suggested engagement via special sessions in neighborhood clubhouses.

Town Clerk Smith stated that there were no more individuals signed up to give in person public hearing comments.

Council Member Robotti expressed her belief that residents might not fully understand the purpose of the TOD development and plan. While acknowledging that information was accessible, she attributed reluctance to a lack of clarity. She asked for discussion regarding how residents could receive better information regarding the development and its impact. She did not support closing the Public Hearing.

Council Member Fender discussed the word “vision” as related to the discussion. She stated that her perspective on the TOD west area had shifted, primarily influenced by concerns over potential traffic issues. Additionally, she noted the potential impact of the area on local schools.

Council Member Fender stated that she was not ready to take action on the item.

Council Member Scroggins- Johnson stated that more time was needed for consideration.

Council Member Rao stated that the purpose of the TOD area was to create a Live, Work and Play environment. He noted that more data was needed to make a decision, but he also did not want to delay the project six additional months. Ms. Stegall explained that if a developer submitted a plan now, without adoption of the plan in question, they would risk a development that matched the TOD West – McCrimmon Transit Small Area Plan that was not aligned with Council vision. She noted that the vision for the area was developed to support regional transportation.

Town Manager Zuidema summarized Council discussion, noting that Council had not requested any additional information outside of the study in question.

Council Member Robotti asked if a light rail was planned for the area. Town Manager Zuidema stated that the funding for the light rail was a challenge, but staff could provide an update on the project.

Council Member Garimella suggested a “white paper” discussing the TOD development area. He further discussed the data needed to make an informed decision.

Council discussed the data they would like to see prior to Town Council retreat.

Ms. Stegall clarified that a study would not be completed in time for presentation at a Town Council Retreat. She discussed the time it would take to facilitate a TIA.

Council consensus was to leave the Public Hearing open.

11. New Items

11.a Resolution and Capital Project Ordinance Amendment Authorizing Construction - Crabtree Creek Nature Park
Mark Spanioli, P.E. - Director of Engineering
Brief - November 14
Action - November 28

Council Member Robotti asked that this discussion be deferred to Town Council Retreat.

Mr. Spanioli discussed the history of the item, noting that the Town received an extension regarding a PARTF grant to complete the project. He discussed historical project costs and a current cost estimate.

Council Member Scroggins-Johnson discussed the concept of sunk costs, noting that funds had been invested in the project that could never be recovered. She noted that additional projects, competing for funds, were at risk. She noted that this topic would need to be discussed at retreat, and confirmed that she was aware that the PARTF grant was at risk.

Mayor Pro Tem Johnson discussed the history of the item and noted that she did not want to jeopardize future PARTF grants. She reminded Council that the design plans developed could be reused in the future. She emphasized that the project was initially presented as a bond project, making it challenging to halt given our existing commitment. She pointed out the escalating costs and expressed a preference not to terminate the project but to instead reassess priorities in favor of other CIP projects that offer more significant value.

Mr. Spanioli affirmed that the plans could be utilized in the future.

Council Member Robotti discussed the project aspects she supported, noting that some amenities could be implemented elsewhere.

Council Member Garimella asked for details concerning design and construction services. He also asked if the PARTF grant would increase due to inflation. Mr. Spanioli provided information, stating that design costs were estimated to be around \$500,000. He emphasized that the deadline associated with the PARTF grant was tied to completing the project by October 2024. Mr. Spanioli also noted that the PARTF funding would not be increased.

Council Member Garimella suggested that the item be discussed at Town Council Retreat or during a work session.

Council instructed the staff to contact PARTF staff and explain the current situation to minimize potential adverse effects on future grants.

Council Consensus was to delay action on the item and have a discussion regarding the item at the Retreat.

Recess: 9:24 pm

Reconvene: 9:40 pm.

12. Future Meetings, Events, and Community Engagement Opportunities

Mayor Cawley discussed upcoming events.

Viewers can visit www.morrisvillenc.gov/calendar, for more detailed event information.

13. Council and Manager Comments

Council Member Robotti discussed the recent Veteran's Day Celebration and Veterans Foundation 5k, noting the growth of the event since the first year.

Council Member Rao discussed the recent Diwali, Veteran's Day and Smart Cities events.

Council discussed the passing of Dr. Narendra Singh, highlighting his professional and community achievements and his contributions to the community.

Council Member Garimella mentioned his attendance at the signing of a gubernatorial Proclamation recognizing Diwali alongside N.C. Senator Jay Chaudhuri. He expressed gratitude to the staff for their assistance in facilitating the recent NCLM committee meeting at the Historic Christian Church. Additionally, he extended warm wishes to everyone for a Happy Thanksgiving.

Council Member Scroggins-Johnson discussed Thanksgiving and the need to reflect and be thankful, especially after emerging through a pandemic.

Mayor Cawley wished everyone a Happy Diwali and reminded residents to utilize the greenway areas and disc golf courses.

14. Work Session

14.a 2024 Council Meeting Schedule and Retreat Discussion Brandon Zuidema, Town Manager

Meeting Schedule

Town Manager Zuidema noted that the discussion would cover the 2024 Meeting Schedule, the 2024 Town Council Retreat date/location and Town Council Retreat topics.

Town Manager Zuidema discussed proposed retreat dates and logistics related to department presentations. He continued to discuss the entirety of the proposed 2024 Town Council Meeting Schedule.

Retreat Location

Council Consensus was to host a retreat in New Bern, NC.

Retreat Topics

Town Manager Zuidema presented the proposed Retreat topics, noting the reason for each discussion.

Town Manager Zuidema discussed the need for Town Council to review Advisory Committees. Council Member Scroggins-Johnson noted that each committee had made requests for funds, and she would like to see a process developed to fund committee initiatives.

Council discussed logistics for facilitating discussion, specifically budget related items. Council discussed participatory budgeting.

Council discussed which topics could be discussed at budget work sessions vs. the retreat.

Town Manager Zuidema provide a status update on the Town Center project.

Deputy Town Manager Rodriguez discussed sustainability initiatives and how staff would evaluate project prioritization while considering staff capacity.

15. Closed Session

15.a Closed Session Pursuant to N.C.G.S. 143-318.11(a)(6) to discuss matters relating to personnel matters.

Brandon Zuidema, Town Manager

MOTION: Council Member Rao made a motion to enter closed session. The motion was seconded by Council Member Scroggins-Johnson and carried unanimously.

Town Council entered Closed Session at 10:37 p.m.

Council resumed Open Session at 11:31 p.m.

16. Adjournment

MOTION: Council Member Rao made a motion to adjourn. The motion was seconded by Council Member Scroggins-Johnson and carried unanimously.

Mayor Cawley adjourned the meeting at 11:31 p.m.



Morrisville Town Council
Regular Meeting
November 28, 2023, 6:00 p.m.

NOTE: Minutes are summaries only, reflecting Council action and main points of discussion. For the full meeting audio and/or video, the meeting agenda, presentations and other related agenda materials please click [here](#).

1. Call to Order

Mayor Cawley called the meeting to order at 6:00 p.m. Also present were Mayor Pro Tem Johnson, Council Members Fender, Rao, Robotti, Town Attorney Frank Gray, and Assistant Town Attorney Lori Jones. Council Member Garimella participated remotely from Morrisville, North Carolina and Council Member Scroggins-Johnson participated remotely from Livonia, Michigan.

Staff present:

Brandon Zuidema, *Town Manager*
Giselle Rodriguez, *Deputy Town Manager*
Jeffrey Brown, *Interim Asst. Town Manager*
Jeanne Hooks, *Dir. Of Management Services*
Nathan Lozinsky, *Fire Chief*
Pete Acosta, *Police Chief*
Michele Stegall, *Planning Director*

Nancy Emslie, *Finance Director*
Mary Faucette, *Parks and Recreation Director*
Wil Glenn, *Communications Director*
Steven Spruill, *Interim Public Works Director*
Erin Hudson, *Strategic Performance Manager*
Rox Cruz, *Public Information Officer*

2. Recognition of Sergeant at Arms – Master Officer Johnson

3. Invocation

Council Member Rao gave the invocation.

4. Pledge of Allegiance

Mayor Cawley led the Pledge of Allegiance.

5. Adoption of Regular Agenda

MOTION: Council Member Rao made a motion to adopt the regular agenda. The motion was seconded by Council Member Robotti and carried unanimously.

6. Consent Agenda

- 6.a Approval of October 2023 Town Council Meeting Minutes**
Eric W. Smith, Town Clerk
- 6.b Town Council CY2024 Meeting Schedule**
Brandon Zuidema, Town Manager
- 6.c Resolution Authorizing Additional PRCR Positions**

Brandon Zuidema, Town Manager

MOTION: Council Member Robotti made a motion to adopt the Consent Agenda. The motion was seconded by Mayor Pro Tem Johnson and carried unanimously.

7. Items Pulled from Consent

No items were pulled.

8. Presentations

8.a. 18th Annual MESC Poster Contest Winners

Kimberly Conley, Sustainability Coordinator, provided an overview of the current year's poster contest, with the theme "Morrisville Roots for Trees." Members of the Morrisville Environment and Stormwater Committee announced winners by grade level as well as the grand prize winner, Saanvi Vinodh Kumar, whose poster will be displayed in Town.

8.b. Morrisville 101 Graduate Recognition

Wil Glenn, Communications and Outreach Director, recognized 19 recent Morrisville 101 graduates, who completed the five-week community education class, learning from nearly all the Town's 12 departments.

8.c. Recognition of Police Department Accreditation

Brandon Zuidema, Town Manager and Pete Acosta, Police Chief, recognized Tanijia Brown, department accreditation manager, and Jeff Smythe, CALEA Commissioner. Mr. Smythe highlighted the police department's accreditation by CALEA, sharing that of 600 police and sheriff's departments in North Carolina, only 65 were currently accredited. Presentation of the advanced accreditation award, a first for Morrisville, represented the police department's efforts and willingness to go the extra mile. The advanced accreditation application received positive comments and feedback from peer agencies and community members and was unanimously approved by CALEA. To move from tier one to advanced accreditation meant that the police department complied with 278 additional standards, each requiring an individual file and proofs of compliance. This was the fifth CALEA award accreditation for the department.

8.d. Fire Department Deployment Recognition

Town Manager Zuidema recognized Fire Chief Nathan Lozinsky for his continued leadership of the department and his willingness to support needs across the state. Chief Lozinsky recognized Fire Department staff Captain Billy Dinkins, Master Firefighters Garrett Lewis and Kamrin Papale, and Firefighter Kevin Lampman, for continuing to offer support not only to Morrisville residents, but outside of the community as well. Chief Lozinsky referenced the staff's 5-day deployment to the Poplar Drive Fire in Henderson County, and the personal sacrifice required of each. He also noted that deployments offer training, engagement, emergency management experience, and extend the abilities of the full Morrisville Fire staff.

8.e. Language Access Plan

Giselle Rodriguez, Deputy Town Manager, greeted attendees in multiple languages, and shared that over the past year, both staff and residents had committed efforts to developing a Language Access Plan (LAP) for the Morrisville community. Specifically, Deputy Town

Manager Rodriguez highlighted the collaborative experience, the purpose of the plan, data sets collected to understand and inform plan development, components of the plan, plan funding, and steps to move the plan forward. She noted that language access is an essential component to serving the diverse community within Morrisville, and because Morrisville receives federal funding, it is a federal requirement to have a LAP. This process began when former Town Manager Martha Paige applied to the Language Access Collaborative (LAC), and the Town was selected to participate. A working staff group partnered with Hindi Vikas Mandal [(HVM) – nonprofit arm of Hindu Society of North Carolina (HSNC)], and they have been able to learn from other participants in the LAC. Deputy Town Manager Rodriguez recognized program partners for comments.

Susan Clifford, Language Access Coordinator for the Institute for the Study of the Americas at the University of North Carolina at Chapel Hill, commended the support of participating staff, the relationship built with the community partner, and the continuation of forging relationships and building trust.

Sushma Maheshwari, HVM, recognized Deputy Town Manager Rodriguez for participating in a prior event held at HSNC, conducted fully in Hindi, knowing that she would not be able to understand the program language, but for demonstrating her ongoing commitment to these efforts. Ms. Maheshwari applauded staff for continuing to engage and include HVM throughout the process.

Deputy Town Manager Rodriguez shared relevant demographics and data points used to build the foundation of the plan, highlighting limited English proficiency (LEP), and how staff gained understanding of which languages would need to be a focus of the LAP. Data pointed to foreign-born community members of Asian-Indian descent being the majority of the LEP group, and an internal survey found that staff had encountered community members who speak Hindi, and desired training on how to interact with those community members. Data also identified where strategic languages or uses for languages, could be implemented.

Deputy Town Manager Rodriguez reviewed the proposed LAP policy and procedures, action plan goals and objectives, and shared experiences with the Morrisville Community Library after learning they too were developing a LAP. The LAC will provide a grant of \$25,000 for inaugural services within the pilot program to be split between the Town and HVM. Staff will bring a finalized draft plan and resolution for plan adoption to Town Council in January 2024.

Council Member Robotti was pleased with the holistic approach outlined for the plan. She shared her personal experience of a family member's medical emergency in another country where she did not speak the language and commented that Morrisville was a thought leader in this diversity, equity, and inclusion area.

Council Member Rao commended staff for participating in the LAC and inquired about technology engagement, such as chatbots. Deputy Town Manager Rodriguez replied that Information Technology staff was engaged in the process and would review current and future resources.

Mayor Pro Tem Johnson expressed thanks to staff and community partners for their work, noting that language barriers could be particularly impactful when traveling.

Council Member Fender inquired if the referenced data was broken down further than "foreign-born" residents who migrated from India to understand specific languages spoken. Deputy Town Manager Rodriguez shared the challenges in data that was accessible from the

United States Census, which staff interpreted to the best of their ability. For Morrisville, languages spoken at home were broken into large categories, that could include several sub-languages (see presentation slide 11).

Council Member Fender questioned if area religious institutions would have greater depth of languages. Ms. Maheshwari responded that Hindi is the national language of India, even though other dialects may be spoken.

Council Member Garimella shared that staff began language access work long before this effort. He also noted there were close to 25 different languages and 1,000 dialects in India, dependent upon geographical location, with Hindi being the most common.

Recess – 7:20 p.m.

Reconvene – 7:35 p.m.

9. Public Address

Deputy Town Clerk Hudson shared that one comment for public address was submitted via email:

Kevin O'Connor, 1001 Hemby Ridge Lane, Morrisville

Fundraiser details for an event on Saturday, December 9.

Deputy Town Clerk Hudson acknowledged two individuals who had signed up for in-person public comment:

Laura Weyandt, 300 Benwell Court, Cary

Ms. Weyandt expressed appreciation for new tennis courts in Morrisville, on behalf of Western Wake Tennis, highlighting availability of low-cost programs, and increased longevity for players. She also expressed appreciation for separate pickleball and tennis courts.

Subbareddy Madireddy, 113 Elm Haven Way, Morrisville

Mr. Madireddy requested detail on Smart Shuttle utilization, options to request a ride outside of a smartphone app, and additional shuttle stops throughout Morrisville.

10. Public Hearings

10.a Resolution Authorizing an Economic Development Incentive Grant Agreement with Forge Battery, Inc.

Town Manager Zuidema recognized Sam Rauf, Wake County Economic Development, for his support in bringing this agreement forward for consideration. He noted that Town Council previously heard this item over the summer in Closed Session, and since that time, Forge Battery, Inc., had selected a site at 401 Southport Drive to bring a coated lithium rechargeable battery facility to Morrisville. Forge Battery, Inc., will employ a minimum of 190 new jobs, with an average wage of \$82,100, with a minimum investment of \$142,000,000, and \$122,000,000 of that investment occurring in the first three years of the agreement. The total grant incentive available to Forge Battery, Inc., under the Town's current economic development policy would be \$1,420,000, to be provided in equal grant payments of \$177,500 over eight years.

Mayor Cawley opened the public hearing. No one was signed up to speak.

MOTION: Mayor Pro Tem Johnson made a motion to close the public hearing. The motion was seconded by Council Member Rao and carried unanimously.

MOTION: Council Member Robotti made a motion to approve Resolution 2023-437-0. The motion was seconded by Mayor Pro Tem Johnson and carried unanimously.

10.b Town Center Phase I Main Street Planned Development Rezoning

Michele Stegall, Planning Director, indicated this rezoning request was submitted by Singh Development to rezone the defined area to Main Street Planned Development (MSPD) to allow for development of the Town Center, Phase I. The total defined area for Town Center, Phase I was approximately 16 acres, and could include a Town green, mixed use of retail and multifamily, and cottage retail. Planning Director Stegall highlighted varying details that would define the Town Center, Phase I, under the MSPD, including permitted principal and accessory uses, development standards for building height or setbacks, parking, building frontage uses, building design/façade standards, mobility, and connectivity. She also acknowledged efforts of all parties involved over the last several years to bring the Town Center, Phase I project to fruition.

Council Member Fender requested clarification of several terms or uses that may be allowed within the presentation Slide 8, which Planning Director Stegall provided. Utility facility minor refers to electrical boxes or another similar small element, versus a major electrical substation. Under custom manufacturing, tradesmen work, or work done by hand like jewelry making, would be allowed. A cluster box unit is a joint mailbox unit as may be seen in a residential subdivision. As an accessory use, home occupation is permitted for home office use if certain standards are met, such as a designated space within the home, and limited or defined times for use.

Referencing presentation Slide 11, Council Member Fender inquired if there was something specific the photos or style was intended to show within the Block A design. Planning Director Stegall reiterated the pictures and diagrams included in the presentation were intended to show massing and scale and were only preliminary illustrations at this time.

Council Member Fender sought clarification on the image of 3-foot skirting around buildings. Todd Rankin, Singh Development, indicated the skirting would provide flexibility in design for cottage retail, but the intent would be to allow masonry over 30% of the building. Council Member Fender referenced the streetscape and brickwork around the sidewalks of the Morrisville Community Library, and questioned if that design would extend to Town Center. Planning Director Stegall indicated that design was yet to be determined.

Council Member Robotti referenced presentation Slide 13 and inquired what the interior space of the Block A building design would be used for, as well as how much control the Town would have over building appearance. Mr. Rankin shared there was an opportunity for a rooftop garden or deck area for residents within the building, and community members would use remaining space outside the building, such as the Town Green. Planning Director Stegall replied the Town would maintain control over the Town Green and amenities. Relative to Block A building design, the design would come before Town Council via site plan review where comments could be provided at the work session touch point, but if UDO requirements were met, the town would be legally obligated to approve the request.

Mayor Cawley desired that all amenities within Town Center Phase I be open to all residents of the Town. Referencing presentation Slide 13, without clear understanding of building orientation, he questioned if the upper floor shown would block the solar panels planned for installation on the Morrisville Community Library. Referencing presentation Slide 24, with

the loss of one travel lane, he expressed concerns that the loss of one travel lane for thru traffic to provide parallel parking may bog down traffic flows, and expressed interest in understanding options that may avoid this impact.

Mayor Cawley opened the public hearing.

Sandy and Mike Dwork, 11221 Jeremiah St, Morrisville

Ms. Dwork leads the Jeremiah Street Homeowners Association (HOA) and with concerns being expressed over current parking capacity, residents have additional concerns that future development would exacerbate the issue. She expressed support for the Town Center, Phase I development.

Subbareddy Madireddy, 113 ElmHaven Way, Morrisville

Mr. Madireddy requested information on parking studies (as part of TIA or otherwise) to evaluate adequate parking for day-to-day use versus special event use. He also supported incorporation of a bike lane within the proposed plan.

No one else was signed up to speak.

Mayor Cawley inquired if staff hosted a meeting with members of the Jeremiah Street HOA and if not, to schedule soon. He requested those who spoke during the public hearing to send comments to Town Council via email to be captured for the public record. He noted that parking for events may be an issue, and inquired if the streets within the planned development area were public or private. Planning Director Stegall shared that required parking for the planned development would need to be included in the parking garage or in a lot, and on-street parking would not typically count toward parking requirements. The parking study did not review special events particularly but did consider parking under standard UDO requirements and the study recommended a higher number of parking spaces than required under the UDO. She also shared that there would be greenway connectivity down Carolina Street with a bike lane, bike parking spaces, and bike racks at the Town Green. Further, the streets within the Jeremiah Street neighborhood are public, with some specific parking spaces marked as private and can be managed by the HOA.

In response to a question from Council Member Rao, Planning Director Stegall noted that garage parking would be free as of current.

Mayor Pro Tem Johnson noted that the Town Center project has been ongoing for many years and Town Council would have an opportunity to provide much more input on it as it would be an important project for years to come.

Mayor Cawley summarized that the public hearing would remain open and continue to the January 9, 2024, meeting, with a vote on the item scheduled for January 23, 2024.

Recess - 8:41 p.m.

Reconvene - 8:58 p.m.

11. Action Items

11.a. Resolution Appointing Advisory Committee Members – Winter 2023

Town Manager Zuidema shared there was a staff oversight of the applicants listed on the ballots originally provided to Town Council. Staff re-verified all eligible applicants to be included for appointment consideration, corrected the relevant ballots, and notified Town

Council with the corrections. All Town Council members acknowledged receipt of the information, reviewed all ballots, and resubmitted revised ballots considering all eligible applicants.

Deputy Town Clerk Hudson summarized that the applicant pool put forward for Town Council consideration was developed through several tools: recruitment period from October 2, 2023, to November 8, 2023, eligible applicants with an application on file from the last year, current members with terms expiring in November or December, and reminder email notices and phone calls to members with expiring terms. Of the vacancy list provided by staff, Performance Measures Advisory Committee and Morrisville Public Education Advisory Committee were the only committees with vacancies remaining. Ms. Hudson noted that both the Alternate and Regular members selected for appointment to Planning and Zoning Board would be filling partially vacated terms, and term dates had been adjusted accordingly. Ms. Hudson read the names of all applicants selected by Town Council for appointment as included in the resolution.

Mayor Pro Tem requested staff email the appointment resolution to Town Council.

Mayor Cawley requested staff prioritize notification of applicants noting that several committees were scheduled to meet soon.

MOTION: Mayor Pro Tem Johnson made a motion to approve Resolution 2023-433-0 reflecting the appointments as read aloud by staff. The motion was seconded by Council Member Robotti and carried unanimously.

12. New Items

12.a. Resolution Accepting DOJ Grant Funding a Police Department Detective

Town Manager Zuidema shared that the Police Department had been awarded a COPS Hiring Grant through the Department of Justice for a Domestic Violence Detective position. He summarized that during development of the FY2024 Budget, former Town Manager Paige shared this funding opportunity with Town Council, noting that if the grant were awarded, Town Council would be asked to make appropriate adjustments mid-year to accept the grant. Town Manager Zuidema provided an overview of the grant, outlining annual position costs to be covered by the grant and obligated to the Town. Any position costs not covered by grant funds for FY2024 were proposed to be covered with managed vacancy funds. The grant terms require the position to be held at a minimum of one year beyond the three years of provided funding, and assuming a January 2024 start date (FY2024), the position would become fully funded by the Town in FY2027.

Council Member Fender asked several clarifying questions relative to the position. Chief Acosta replied that rather than a new hire, likely a current staff member would be appointed to the position. That staff person will work within the Criminal Investigations Division, and be assigned specifically to cases of domestic violence, sexual assault, crisis intervention, other crisis related cases, and would be on call specifically for those case types. Currently, general investigators perform crisis-related work, so a dedicated position would allow streamlining, a tighter connection to resources and victim assistance. In each of the specified areas, the dedicated position would receive training, while currently 70% of officers have Crisis Intervention Training (CIT), and some investigators are trained in special victims' crimes.

Council Member Robotti requested to know the volume of cases expected for the role and requested the department inform the public that there would be a dedicated crisis position on staff. Chief Acosta replied that the department was seeing a rapid increase in CIT calls, and its goal was to partner with resources to provide a quicker response to those in crisis.

Mayor Cawley noted that Town Council was scheduled to vote on this item at the December 12 meeting.

13. Future Meetings, Events, and Community Engagement Opportunities

Mayor Cawley discussed upcoming events, noting that viewers could visit www.townofmorrisville.org/calendar, for more detailed event information.

14. Council and Manager Comments

Council Member Fender shared no comments.

Council Member Rao noted a business on Airport Boulevard was dealing with a trash issue and he would provide the address to staff. He congratulated the Town of Cary on the grand opening of its new downtown park. He expressed condolences to the family of Wake County Commissioner James West on his recent passing. He commended Solarize the Triangle on its recent Cleantech Innovation Award.

Mayor Pro Tem Johnson commented on the incredible presentations shared during the meeting, highlighting youth, adults, Police and Fire staff, accomplishments, and future programs. She expressed condolences to the family of Emma “Tet” Green Walton, on her recent passing, and shared memories of her contributions to Morrisville.

Council Member Garimella shared no comments.

Council Member Scroggins-Johnson shared no comments.

Mayor Cawley shared memories of Bo and Tet Walton, and expressed condolences to her family, as well as the family of Commissioner West. He thanked staff for the holiday décor in Town Hall and around Town Hall Drive.

Council Member Robotti shared her excitement for the future following attendance at the Panther Creek High School DECA dinner earlier in the week.

15. Adjournment

MOTION: Council Member Robotti made a motion to adjourn. The motion was seconded by Council Member Rao and carried unanimously.

Mayor Cawley adjourned the meeting at 9:32 p.m.

Town Council Agenda Item Report

Agenda Item No. 7.c

Submitted by: Eric Smith

Submitting Department Administration

Meeting Date: December 12, 2023

SUBJECT

Resolution Approving the Wake County Non-Cash Rebates, Tax Exemptions and Penalties Reports

Eric W. Smith II, Town Clerk

Action - December 12

Recommendation:

Accept Reports as approved by the Wake County Board of Commissioners.

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The attached reports are submitted for the purpose of advising the municipality of any requested tax exemptions (e.g., Churches) and any granted property tax rebates/adjustments (vehicle, land, penalties and interest) due to incorrect value calculations by appraisers or the County's evaluation process. These reports also include documentation where the Wake County Tax Committee has reviewed requests for adjustments, rebates and/or refunds of penalties. The Wake County Board of Commissioners reviews the Tax Committee reports and has approved these reports.

This is a routine item that occurs throughout each year and the Town of Morrisville is notified and requested to accept certain reports. As a routine practice, all reports are brought forward for the Town Council's review.

The October 2022 through September 2023 Wake County Tax reports are attached and shown as ATTH01.

Advisory Board/Committee Review:

None

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

Accept reports as approved by the Wake County Board of Commissioners.
Send inquiries to Wake County Tax Assessors Office.

Staff Recommendation:

Accept reports as approved by the Wake County Board of Commissioners.

ATTACHMENTS

- [2023-459-0 BS Approving Wake Co Tax Rebates.pdf](#)
- [2023-459-0 RES Approving Wake Co Tax Rebates.pdf](#)
- [2023-459-0 ATTH01 Approving Wake Co Tax Rebates.pdf](#)



“Connect Morrisville” Strategic Plan Alignment

Goals	Objectives
Improved transportation mobility – <i>Enhance transportation options through improved accessibility, connectivity, and collaboration</i>	☐ Obj. 1.1 Explore, evaluate, and enhance available mobility options ☐ Obj. 1.2 Collaborate with other government entities and the private sector to support development of transportation infrastructure and related plans ☐ Obj. 1.3 Explore and evaluate traffic management options
Thriving, livable neighborhoods – <i>Enrich the quality of life through the preservation of natural resources, well-planned development and strengthened neighborhood vitality</i>	☐ Obj. 2.1 Identify and expand housing options to meet current and future needs of the community ☐ Obj. 2.2 Utilize components within Town guiding documents to plan and provide for current/future infrastructure (<i>other guiding plans may be included/referenced as identified or created</i>) ☐ Obj. 2.3 Ensure responsible, sustainable development and redevelopment, reviewing and considering guidance in Town policies/plans
Engaged, inclusive community – <i>Enrich the quality of life through programs, events, amenities, and services valued by the community</i>	☐ Obj. 3.1 Validate community interests/desires/needs ☐ Obj. 3.2 Offer events and programs that meet the needs and interests of the community, and increase awareness of activities and opportunities for public engagement and collaboration ☐ Obj. 3.3 Create and promote both a community and staff environment that is welcoming to, inclusive of, and values diverse populations
Public safety readiness – <i>Provide a safe and secure community through prevention, education, readiness, and response</i>	☐ Obj. 4.1 Be operationally ready to meet public safety service demands of the community and staff, and demonstrate commitment to continuous service level improvement of all Town safety components, including police, fire, parks, streets, and facilities ☐ Obj. 4.2 Evaluate, enhance, and promote community educational opportunities and encourage preparedness
Operational excellence – <i>Deliver exceptional service with an engaged workforce that effectively manages public assets and promotes transparency</i>	☐ Obj. 5.1 Enhance community-facing programs and services ☒ Obj. 5.2 Commitment to professionalism and employee engagement ☐ Obj. 5.3 Leverage the use of technology to enhance efficiency, productivity, and service delivery
Economic prosperity – <i>Promote a business-friendly environment to diversify the economic base and create job opportunities for an educated, ready workforce</i>	☐ Obj. 6.1 Attract and retain businesses that provide a diverse economic tax base ☐ Obj. 6.2 Promote a business-friendly community, understanding business needs to support a ready workforce ☐ Obj. 6.3 Promote and advocate for public education needs



**RESOLUTION 2023-459-0 APPROVING THE TAX REPORTS AS
ADOPTED BY THE WAKE COUNTY BOARD OF
COMMISSIONERS FROM OCTOBER 2022 THROUGH
SEPTEMBER 2023**

WHEREAS, the Wake County Board of Commissioners in its regular session has approved and accepted the attached tax reports for the Town of Morrisville; and

WHEREAS, the Wake County Board of Commissioners has now submitted these tax reports for review and acceptance by the Morrisville Town Council; and

WHEREAS, the Morrisville Town Council has no corrections or deletions regarding these tax reports.

NOW, THEREFORE, BE IT RESOLVED THAT THE MORRISVILLE TOWN COUNCIL hereby accepts the Wake County Non-Cash Rebates, Tax Exemptions and Penalties Reports for October 2022 through September 2023, as submitted.

Adopted on this the 12th day of December 2023.

TJ Cawley, Mayor

ATTEST:

Eric W. Smith II, Town Clerk

**Wake County Tax Administration****Rebate Details**

10/01/2022 - 10/31/2022

MORRISVILLE

DATE

11/01/2022

TIME

8:39:11 PM

PAGE

1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
BUSINESS ACCOUNTS											
829054	196.71	0.00	19.67	0.00	216.38	10/18/2022	0006472066	2021	2021	000000	ZHONE TECHNOLOGIES INC
829047	9,568.13	0.00	0.00	0.00	9,568.13	10/13/2022	0006803929	2022	2022	006700	GOOGLE FIBER NORTH CAROLINA LLC
829053	25.93	0.00	0.00	0.00	25.93	10/13/2022	0006850075	2022	2022	000000	GOOGLE LLC
SUBTOTALS FOR BUSINESS ACCOUNTS	9,790.77	0.00	19.67	0.00	9,810.44	3	Properties Rebated				
BUSINESS REAL ESTATE ACCOUNTS											
828907	6,344.08	0.00	0.00	0.00	6,344.08	10/12/2022	0000349136	2022	2022	000000	WAL MART STORES EAST LP LTD PTNRP
828921	5,856.08	0.00	0.00	0.00	5,856.08	10/12/2022	0000349136	2021	2021	000000	WAL MART STORES EAST LP LTD PTNRP
SUBTOTALS FOR BUSINESS REAL ESTATE ACCOUNTS	12,200.16	0.00	0.00	0.00	12,200.16	2	Properties Rebated				
INDIVIDUAL PROPERTY ACCOUNTS											
826637	8,860.70	1,350.00	0.00	0.00	10,210.70	10/14/2022	0006845376	2022	2022	000000	RYDER TRUCK RENTAL INC
828198	105.91	30.00	0.00	0.00	135.91	10/04/2022	0006966503	2022	2021	000000	XAVIER THEKKINKATTIL, SONY
829071	18,226.23	3,330.00	0.00	0.00	21,556.23	10/14/2022	0006794895	2022	2022	000000	PENSKE TRUCK LEASING LP



Wake County Tax Administration

Rebate Details

10/01/2022 - 10/31/2022

MORRISVILLE

DATE

11/01/2022

TIME

8:39:11 PM

PAGE

2

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
INDIVIDUAL PROPERTY ACCOUNTS											
829072	17,060.35	3,120.00	0.00	0.00	20,180.35	10/14/2022	0006977670	2022	2022	000000	PENSKE TRUCK LEASING LP
829079	21,338.01	3,450.00	0.00	0.00	24,788.01	10/18/2022	0006845376	2022	2022	000000	RYDER TRUCK RENTAL INC
SUBTOTALS FOR INDIVIDUAL PROPERTY ACCOUNTS	65,591.20	11,280.00	0.00	0.00	76,871.20	5	Properties Rebated				
TOTAL REBATED FOR MORRISVILLE	87,582.13	11,280.00	19.67	0.00	98,881.80	10	Properties Rebated for City				

**Wake County Tax Administration****Rebate Details**

11/01/2022 - 11/30/2022

MORRISVILLE

DATE

12/09/2022

TIME

9:31:31 AM

PAGE

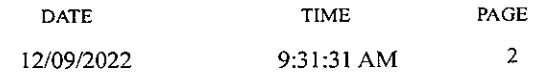
1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
BUSINESS ACCOUNTS											
830410	28.01	0.00	2.80	0.00	30.81	11/01/2022	0006610984	2022	2022	000000	LEAFFILTER NORTH OF NORTH CAROLINA,
832612	1,961.05	0.00	196.10	0.00	2,157.15	11/23/2022	0006157886	2022	2022	000000	CRACKER BARREL OLD COUNTRY STORE INC
832165	16.33	0.00	1.63	0.00	17.96	11/18/2022	0006159445	2022	2022	000000	KUMON OF MORRISVILLE
831126	0.00	0.00	10.66	0.00	10.66	11/08/2022	0005013841	2022	2022	000000	HONEYWELL INC
831118	0.00	0.00	17.55	0.00	17.55	11/08/2022	0006819883	2022	2022	000000	MATTRESS FIRM INC
830957	121.88	0.00	12.19	0.00	134.07	11/07/2022	0006796009	2022	2022	000000	LANTER DELIVERY SYSTEMS
830548	181.54	0.00	18.15	0.00	199.69	11/02/2022	0006844992	2022	2022	000000	PERIMETER CENTER 7 PACK, LLC
830547	134.06	0.00	0.00	0.00	134.06	11/02/2022	0006844992	2021	2021	000000	PERIMETER CENTER 7 PACK, LLC
833020	4,660.34	0.00	0.00	0.00	4,660.34	11/30/2022	0006803929	2022	2022	006700	GOOGLE FIBER NORTH CAROLINA LLC

SUBTOTALS FOR BUSINESS ACCOUNTS	7,103.21	0.00	259.08	0.00	7,362.29	9	Properties Rebated				
---------------------------------	----------	------	--------	------	----------	---	--------------------	--	--	--	--

BUSINESS REAL ESTATE ACCOUNTS

832307	5,856.08	0.00	0.00	0.00	5,856.08	11/21/2022	0000349136	2020	2020	000000	WAL MART STORES EAST LP LTD PTNRP
--------	----------	------	------	------	----------	------------	------------	------	------	--------	-----------------------------------





Wake County Tax Administration

Rebate Details
12/01/2022 - 12/31/2022

MORRISVILLE

DATE

01/01/2023

TIME

9:41:48 PM

PAGE

1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
BUSINESS ACCOUNTS											
835366	1,119.16	0.00	0.00	0.00	1,119.16	12/30/2022	0006869854	2022	2022	000000	ROOT BIOSCIENCE NC LLC
834291	0.00	0.00	14.21	0.00	14.21	12/15/2022	0006793787	2022	2022	006700	KINGSBRIDGE HOLDINGS LLC
834444	121.88	0.00	12.19	0.00	134.07	12/16/2022	0006929930	2022	2022	000000	CAPITAL DISCOUNT FURNITURE INC
834566	147.20	0.00	0.00	0.00	147.20	12/19/2022	0006155807	2022	2022	006700	WELLS FARGO VENDOR FINANCIAL SERV LLC
834699	157.86	0.00	15.79	0.00	173.65	12/21/2022	0006901760	2022	2022	000000	ECO-SITE TOWER LLC
833202	511.50	0.00	204.60	0.00	716.10	12/02/2022	0006960527	2022	2019	000000	BIOMEDOMICS INC
835373	315.03	0.00	63.01	0.00	378.04	12/30/2022	0006933453	2022	2021	000000	PECK, LANFORD L
835374	292.53	0.00	29.25	0.00	321.78	12/30/2022	0006933453	2022	2022	000000	PECK, LANFORD L
835375	360.04	0.00	108.01	0.00	468.05	12/30/2022	0006933453	2022	2020	000000	PECK, LANFORD L
833200	165.46	0.00	99.27	0.00	264.73	12/02/2022	0006960527	2022	2017	000000	BIOMEDOMICS INC
833201	211.72	0.00	105.86	0.00	317.58	12/02/2022	0006960527	2022	2018	000000	BIOMEDOMICS INC
SUBTOTALS FOR BUSINESS ACCOUNTS	3,402.38	0.00	652.19	0.00	4,054.57	11	Properties Rebated				
INDIVIDUAL REAL ESTATE ACCOUNTS											
834018	10.49	0.00	0.00	0.00	10.49	12/15/2022	0000476331	2022	2022	000000	HURLEY, BRADLEY C
SUBTOTALS FOR INDIVIDUAL REAL ESTATE ACCOUNTS	10.49	0.00	0.00	0.00	10.49	1	Properties Rebated				



Wake County Tax Administration

Rebate Details

12/01/2022 - 12/31/2022

MORRISVILLE

DATE

01/01/2023

TIME

9:41:48 PM

PAGE

2

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
------------------	----------	-------------	--------------	--------------------	------------------	-----------------	-------------------	-------------	-------------	-----------------	-------

TOTAL REBATED FOR MORRISVILLE	3,412.87	0.00	652.19	0.00	4,065.06	12	Properties Rebated for City				
--	----------	------	--------	------	----------	----	-----------------------------	--	--	--	--



Wake County Tax Administration

Rebate Details

01/01/2023 - 01/31/2023

MORRISVILLE

DATE

02/20/2023

TIME

10:20:58 AM

PAGE

1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER	
BUSINESS ACCOUNTS												
836303	75.43	0.00	7.54	0.00	82.97	01/12/2023	0006505504	2022	2022	000000	AMERICAN DATA	
837715	115.44	0.00	11.54	0.00	126.98	01/30/2023	0006872449	2022	2022	000000	TECHNOLOGY ONC	
836728	85.30	0.00	8.53	0.00	93.83	01/18/2023	0006461157	2022	2022	000000	BEST MEDICAL EQUIPMENT LLC	
SUBTOTALS FOR BUSINESS ACCOUNTS		276.17	0.00	27.61	0.00	303.78	3	Properties Rebated				54 LAND HOLDINGS LLC
INDIVIDUAL PROPERTY ACCOUNTS												
836725	205.96	30.00	0.00	0.00	235.96	01/18/2023	0006963258	2022	2021	000000	SILUVAIRAJAN, SWANI JESUS	
836606	48.99	30.00	0.00	0.00	78.99	01/17/2023	0006963673	2022	2021	000000	CAPTON	
SUBTOTALS FOR INDIVIDUAL PROPERTY ACCOUNTS		254.95	60.00	0.00	0.00	314.95	2	Properties Rebated				SILUVAIRAJAN, SWANI JESUS



Wake County Tax Administration

Rebate Details

01/01/2023 - 01/31/2023

MORRISVILLE

DATE

02/20/2023

TIME

10:20:58 AM

PAGE

2

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
TOTAL REBATED FOR MORRISVILLE	531.12	60.00	27.61	0.00	618.73		5	Properties Rebated for City			

**Wake County Tax Administration****Rebate Details**

02/01/2023 - 02/28/2023

MORRISVILLE

DATE

03/05/2023

TIME

8:20:08 PM

PAGE

1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
BUSINESS ACCOUNTS											
838473	18.03	0.00	1.80	0.00	19.83	02/08/2023	0006148818	2019	2019	000000	A & G PHILLY STEAK INC
839233	41.63	0.00	4.16	0.00	45.79	02/15/2023	0006805193	2022	2021	000000	EMSER TILE LLC
838611	0.00	0.00	44.12	0.00	44.12	02/08/2023	0006903646	2022	2022	000000	LUMBER LIQUIDATORS INC.
838472	26.15	0.00	2.61	0.00	28.76	02/08/2023	0006148818	2018	2018	000000	A & G PHILLY STEAK INC
838125	0.00	0.00	1.59	0.00	1.59	02/03/2023	0006150517	2022	2022	006700	DISH NETWORK LLC
838152	0.00	0.00	0.28	0.00	0.28	02/03/2023	0006156932	2022	2022	006700	HUGHES NETWORK SYSTEMS LLC
838445	0.00	0.00	0.00	0.00	0.00	02/07/2023	0006903646	2022	2022	000000	LUMBER LIQUIDATORS INC.
SUBTOTALS FOR BUSINESS ACCOUNTS	85.81	0.00	54.56	0.00	140.37	7	Properties Rebated				
INDIVIDUAL PROPERTY ACCOUNTS											
839900	79.49	30.00	0.00	0.00	109.49	02/23/2023	0006980847	2023	2022	000000	SERVENTI, MATTHEW STEPHEN
840151	223.44	30.00	0.00	0.00	253.44	02/24/2023	0006977122	2023	2022	000000	INGRAHAM, GEORGE PAUL
839901	53.30	30.00	0.00	0.00	83.30	02/23/2023	0006980849	2023	2022	000000	SERVENTI, MATTHEW STEPHEN
837996	6.24	0.00	0.63	0.00	6.87	02/03/2023	0006822293	2022	2022	000000	ALAIN, RAYMOND JAMES
SUBTOTALS FOR INDIVIDUAL PROPERTY ACCOUNTS	362.47	90.00	0.63	0.00	453.10	4	Properties Rebated				



Wake County Tax Administration

Rebate Details
02/01/2023 - 02/28/2023

MORRISVILLE

DATE
03/05/2023

TIME
8:20:08 PM

PAGE
2

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	BILLING FOR	OWNER TYPE
TOTAL REBATED FOR MORRISVILLE	448.28	90.00	55.19	0.00	593.47	11	Properties Rebated for City			

**Wake County Tax Administration****Rebate Details**

03/01/2023 - 03/31/2023

MORRISVILLE

DATE

04/02/2023

TIME

11:13:48 PM

PAGE

1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
BUSINESS ACCOUNTS											
840809	75.14	0.00	7.51	0.00	82.65	03/03/2023	0006893694	2022	2022	000000	PISTA HOUSE LLC
841542	0.00	0.00	149.24	0.00	149.24	03/13/2023	0006794147	2022	2022	006700	DEUTSCHE LEASING USA INC
SUBTOTALS FOR BUSINESS ACCOUNTS	75.14	0.00	156.75	0.00	231.89	2	Properties Rebated				
BUSINESS REAL ESTATE ACCOUNTS											
842924	6,989.03	0.00	0.00	0.00	6,989.03	03/29/2023	0000425432	2022	2022	000000	WW RALEIGH SHILOH LLC
842923	6,451.42	0.00	0.00	0.00	6,451.42	03/29/2023	0000425432	2021	2021	000000	WW RALEIGH SHILOH LLC
SUBTOTALS FOR BUSINESS REAL ESTATE ACCOUNTS	13,440.45	0.00	0.00	0.00	13,440.45	2	Properties Rebated				
TOTAL REBATED FOR MORRISVILLE	13,515.59	0.00	156.75	0.00	13,672.34	4	Properties Rebated for City				

**Wake County Tax Administration****Rebate Details**

04/01/2023 - 04/30/2023

MORRISVILLE

DATE

05/18/2023

TIME

11:47:58 AM

PAGE

1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
BUSINESS ACCOUNTS											
843307	921.58	0.00	92.16	0.00	1,013.74	04/03/2023	0006791807	2021	2021	000000	TRIANGLE TABLE TENNIS LLC
843308	495.58	0.00	49.56	0.00	545.14	04/03/2023	0006791807	2022	2022	000000	TRIANGLE TABLE TENNIS LLC
SUBTOTALS FOR BUSINESS ACCOUNTS	1,417.16	0.00	141.72	0.00	1,558.88	2	Properties Rebated				
INDIVIDUAL PROPERTY ACCOUNTS											
844984	138.08	30.00	0.00	0.00	168.08	04/25/2023	0006994049	2023	2022	000000	DHOPESHWARKAR, AMEY SADASHIV
843439	51.40	30.00	0.00	0.00	81.40	04/05/2023	0006945395	2022	2021	000000	HECHT, DILLIAN VERNON
SUBTOTALS FOR INDIVIDUAL PROPERTY ACCOUNTS	189.48	60.00	0.00	0.00	249.48	2	Properties Rebated				
WILDLIFE BOAT ACCOUNTS											
843819	178.86	0.00	17.89	0.00	196.75	04/11/2023	0004206173	2022	2022	000000	PARPINELLI, FLAVIO SOARES
SUBTOTALS FOR WILDLIFE BOAT ACCOUNTS	178.86	0.00	17.89	0.00	196.75	1	Properties Rebated				



Wake County Tax Administration
Rebate Details
04/01/2023 - 04/30/2023
MORRISVILLE

DATE
05/18/2023

TIME
11:47:58 AM

PAGE
2

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	BILLING FOR	OWNER TYPE
TOTAL REBATED FOR MORRISVILLE	1,785.50	60.00	159.61	0.00	2,005.11		5	Properties Rebated for City		



Wake County Tax Administration

Rebate Details

05/01/2023 - 05/31/2023

MORRISVILLE

DATE

06/01/2023

TIME

5:15:44 PM

PAGE

1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
------------------	----------	-------------	--------------	--------------------	------------------	-----------------	-------------------	-------------	-------------	-----------------	-------

BUSINESS ACCOUNTS

846346	34.13	0.00	0.00	0.00	34.13	05/10/2023	0006805691	2022	2022	000000	SAI PROS LLC
--------	-------	------	------	------	-------	------------	------------	------	------	--------	--------------

SUBTOTALS FOR BUSINESS ACCOUNTS	34.13	0.00	0.00	0.00	34.13	1	Properties Rebated				
---------------------------------------	-------	------	------	------	-------	---	--------------------	--	--	--	--

INDIVIDUAL PROPERTY ACCOUNTS

846482	86.94	30.00	0.00	0.00	116.94	05/10/2023	0006997694	2023	2022	000000	KUCHERENKO, IRINA A
847179	47.29	30.00	0.00	0.00	77.29	05/17/2023	0006993341	2023	2022	000000	SHROPSHIRE, BRAD WAYNE
847037	27.91	0.00	0.00	0.00	27.91	05/16/2023	0006949713	2022	2021	000000	PATIL, DAYANAND SHAMRAO

SUBTOTALS FOR INDIVIDUAL PROPERTY ACCOUNTS	162.14	60.00	0.00	0.00	222.14	3	Properties Rebated				
---	--------	-------	------	------	--------	---	--------------------	--	--	--	--

TOTAL REBATED FOR MORRISVILLE	196.27	60.00	0.00	0.00	256.27	4	Properties Rebated for City				
--	--------	-------	------	------	--------	---	-----------------------------	--	--	--	--



Wake County Tax Administration

Rebate Details

06/01/2023 - 06/30/2023

MORRISVILLE

DATE

07/04/2023

TIME

10:30:22 PM

PAGE

1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
INDIVIDUAL PROPERTY ACCOUNTS											
850181	122.53	30.00	0.00	0.00	152.53	06/21/2023	0006999889	2023	2022	000000	VAN NORDEN, WILMA ELIZABETH
850310	39.37	30.00	3.94	0.00	73.31	06/21/2023	0006879955	2021	2021	000000	3D TRANSPORT LLC
850311	38.38	30.00	3.84	0.00	72.22	06/21/2023	0006879955	2022	2022	000000	3D TRANSPORT LLC
851144	56.65	30.00	5.66	0.00	92.31	06/29/2023	0006786764	2021	2021	000000	HOLMES, DONNELL
851145	55.23	30.00	5.52	0.00	90.75	06/29/2023	0006786764	2022	2022	000000	HOLMES, DONNELL

SUBTOTALS FOR INDIVIDUAL PROPERTY ACCOUNTS	312.16	150.00	18.96	0.00	481.12	5	Properties Rebated
---	--------	--------	-------	------	--------	---	--------------------

TOTAL REBATED FOR MORRISVILLE	312.16	150.00	18.96	0.00	481.12	5	Properties Rebated for City
--	--------	--------	-------	------	--------	---	-----------------------------



Wake County Tax Administration

Rebate Details

07/01/2023 - 07/31/2023

MORRISVILLE

DATE

08/05/2023

TIME

10:40:35 AM

PAGE

1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
BUSINESS REAL ESTATE ACCOUNTS											
853460	1.36	0.00	0.00	0.00	1.36	07/27/2023	0000227758	2023	2023	000000	DURHAM PERIMETER PARK 4 LLC
SUBTOTALS FOR BUSINESS REAL ESTATE ACCOUNTS											
	1.36	0.00	0.00	0.00	1.36	1	Properties Rebated				
INDIVIDUAL PROPERTY ACCOUNTS											
854007	124.63	30.00	0.00	0.00	154.63	07/31/2023	0007001794	2023	2022	000000	MADDIRALA, VENKATA SUDHEER KUMAR
SUBTOTALS FOR INDIVIDUAL PROPERTY ACCOUNTS											
	124.63	30.00	0.00	0.00	154.63	1	Properties Rebated				
INDIVIDUAL REAL ESTATE ACCOUNTS											
851444	185.71	0.00	0.00	0.00	185.71	07/01/2023	0000301255	2023	2023	000000	PEAKOVIC, KATHRYN A
853461	182.13	0.00	0.00	0.00	182.13	07/27/2023	0000475089	2023	2023	000000	BOTHE, SAHEBRAO
852923	434.95	0.00	0.00	0.00	434.95	07/20/2023	0000302709	2023	2023	000000	PATEL, LILABEN
853872	400.11	0.00	0.00	0.00	400.11	07/31/2023	0000328824	2023	2023	000000	WONG, JANE
851450	475.58	0.00	0.00	0.00	475.58	07/01/2023	0000287867	2023	2023	000000	SANTORI, JACQUELINE
851471	975.73	0.00	0.00	0.00	975.73	07/01/2023	0000321307	2023	2023	000000	KOCHIKUNNEL, TESSAMMA V



Wake County Tax Administration

Rebate Details

07/01/2023 - 07/31/2023

MORRISVILLE

DATE

08/05/2023

TIME

10:40:35 AM

PAGE

2

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	BILLING FOR	OWNER TYPE
SUBTOTALS FOR INDIVIDUAL REAL ESTATE ACCOUNTS	2,654.21	0.00	0.00	0.00	2,654.21	6	Properties Rebated			
TOTAL REBATED FOR MORRISVILLE	2,780.20	30.00	0.00	0.00	2,810.20	8	Properties Rebated for City			



Wake County Tax Administration

Rebate Details

08/01/2023 - 08/31/2023

MORRISVILLE

DATE

09/10/2023

TIME

10:52:56 PM

PAGE

1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
BUSINESS ACCOUNTS											
854958	135.81	0.00	0.00	0.00	135.81	08/09/2023	0006872419	2023	2023	000000	AGILENT TECHNOLOGIES INC
854818	923.63	0.00	0.00	0.00	923.63	08/09/2023	0006944244	2023	2023	000000	RVR OF CARY INC
856166	240.96	0.00	0.00	0.00	240.96	08/23/2023	0006796359	2023	2023	000000	ARA USH CHICAGO TENANT LLC
SUBTOTALS FOR BUSINESS ACCOUNTS											
1,300.40		0.00	0.00	0.00	1,300.40	3	Properties Rebated				
INDIVIDUAL PROPERTY ACCOUNTS											
854691	3.68	0.00	0.37	0.00	4.05	08/08/2023	0006815378	2022	2022	000000	TRUGREEN LP
854692	3.32	0.00	0.33	0.00	3.65	08/08/2023	0006815378	2023	2023	000000	TRUGREEN LP
854690	3.78	0.00	0.38	0.00	4.16	08/08/2023	0006815378	2021	2021	000000	TRUGREEN LP
854526	127.18	30.00	0.00	0.00	157.18	08/04/2023	0006982828	2023	2022	000000	MACK, BRANDI ANTHONY
SUBTOTALS FOR INDIVIDUAL PROPERTY ACCOUNTS											
137.96		30.00	1.08	0.00	169.04	4	Properties Rebated				
INDIVIDUAL REAL ESTATE ACCOUNTS											
855515	2,395.58	0.00	0.00	0.00	2,395.58	08/15/2023	0000093361	2023	2023	000000	MOSS, GLORIA M
855361	20.39	0.00	0.00	0.00	20.39	08/16/2023	0000303543	2023	2023	000000	NORTH, PETER



Wake County Tax Administration

Rebate Details
08/01/2023 - 08/31/2023

MORRISVILLE

DATE
09/10/2023

TIME
10:52:56 PM

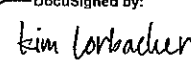
PAGE
2

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	BILLING FOR	OWNER TYPE
SUBTOTALS FOR INDIVIDUAL REAL ESTATE ACCOUNTS	2,415.97	0.00	0.00	0.00	2,415.97	2	Properties Rebated			
TOTAL REBATED FOR MORRISVILLE	3,854.33	30.00	1.08	0.00	3,885.41	9	Properties Rebated for City			

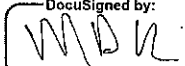
Board Report

Date : 11/06/2023

Return**TO : WAKE COUNTY BOARD OF COMMISSIONERS****RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR MORRISVILLE**

DocuSigned by:

 Approved By : 48E02062258A4D8...

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	APTIV SERVICES US LLC PO BOX 5082 TROY MI, 48007 - 5082	0006886699- 2021- 2021- 000000	City 75.94 County 126.58	202.52	202.52	Refund
2	APTIV SERVICES US LLC PO BOX 5082 TROY MI, 48007 - 5082	0006886699- 2022- 2022- 000000	City 65.82 County 104.55	170.37	170.37	Refund
	Marcus D. Kinrade		Total City Rebated 141.76			
	Wake County Tax Administrator		Total County Rebated 231.13			
			Total Rebate/Refund	372.89	372.89	

DocuSigned by:

 03C5063B04D7486...

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

Print

Lock



Wake County Tax Administration
Rebate Details
09/01/2023 - 09/30/2023
MORRISVILLE

DATE
10/10/2023

TIME
6:05:52 PM

PAGE
1

REBATE NUMBER	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	YEAR FOR	BILLING TYPE	OWNER
BUSINESS ACCOUNTS											
857771	4.78	0.00	0.00	0.00	4.78	09/08/2023	0006134877	2023	2023	006700	MARLIN LEASING CORPORATION
SUBTOTALS FOR BUSINESS ACCOUNTS											
	4.78	0.00	0.00	0.00	4.78	1	Properties Rebated				
INDIVIDUAL PROPERTY ACCOUNTS											
857488	163.80	30.00	0.00	0.00	193.80	09/06/2023	0007003920	2023	2022	000000	BROWN, JASMINE PATRICE
857780	113.30	30.00	0.00	0.00	143.30	09/08/2023	0007004856	2023	2022	000000	KANKANALA, GYANADEEP
SUBTOTALS FOR INDIVIDUAL PROPERTY ACCOUNTS											
	277.10	60.00	0.00	0.00	337.10	2	Properties Rebated				
TOTAL REBATED FOR MORRISVILLE											
	281.88	60.00	0.00	0.00	341.88	3	Properties Rebated for City				

Town Council Agenda Item Report

Agenda Item No. 7.d

Submitted by: Brooke Dodson

Submitting Department Planning

Meeting Date: December 12, 2023

SUBJECT

Resolution Appointing the Chair and Vice Chair for the Planning and Zoning Board
Brooke Dodson, Planning and Zoning Board Secretary

Recommendation:

N/A

Updates/History of Briefing:

N/A

Executive Summary and Background Information:

In accordance with Section 2.2.2.E.1 of the Unified Development Ordinance (UDO), the Planning and Zoning Board (PZB) is to make a recommendation to the Town Council on the selection of a Chair and Vice-Chair on an annual basis. The Chair presides over all Board meetings and the Vice-Chair presides over meetings in the Chair's absence. Officers may be appointed to successive terms without limitation. All Board members can vote, but only regular voting members can be nominated for Chair or Vice-Chair. At the November 9, 2023 meeting, the Planning and Zoning Board nominated Lee Langston for Chair and Kenneth Sack for Vice Chair (see 2023-412-0 ATTH 01 - PZB Meeting Minutes 2023-11-9). However, Town Council may appoint any regular member of the PZB for the Chair and Vice Chair positions (see 2023-412-0 ATTH 0 2PZB Chair Voting Ballot & 2023-412-0 ATTH 03 PZB Vice Chair Voting Ballot).

Advisory Board/Committee Review:

Planning and Zoning Board

Insert Date of Advisory Board/Committee Review:

2023-11-09

Advisory Board/Committee Recommendation and/or Vote:

At its November 9, 2023 meeting the Planning and Zoning Board nominated Lee Langston as Chair and Kenneth Sack as Vice Chair.

Potential Options:

1. Approve the resolution appointing a PZB Chair and Vice-Chair for 2024
2. Do not approve the resolution appointing a PZB Chair and Vice-Chair for 2024

Staff Recommendation:

Staff recommends approval of the Resolution 2023-412-0 appointing a PZB Chair and Vice-Chair for 2024.

ATTACHMENTS

- [2023-412-0 BS - PZB Officer Appointments.pdf](#)
- [2023-412-0 RES - PZB Chair and Vice Chair Nominations 2024.pdf](#)
- [2023-412-0 ATTH 01 PZB Meeting Minutes 2023-11-9 Draft v2.pdf](#)
- [2023-412-0 ATTH 02 2024 PLANNING ZONING BOARD Chair Voting Ballot.pdf](#)
- [2023-412-0 ATTH 03 2024 PLANNING ZONING BOARD Vice Chair Voting Ballot.pdf](#)



“Connect Morrisville” Strategic Plan Alignment

Goals	Objectives
Improved transportation mobility – Enhance transportation options through improved accessibility, connectivity, and collaboration	☐ Obj. 1.1 Explore, evaluate, and enhance available mobility options ☐ Obj. 1.2 Collaborate with other government entities and the private sector to support development of transportation infrastructure and related plans ☐ Obj. 1.3 Explore and evaluate traffic management options
Thriving, livable neighborhoods – Enrich the quality of life through the preservation of natural resources, well-planned development and strengthened neighborhood vitality	☐ Obj. 2.1 Identify and expand housing options to meet current and future needs of the community ☐ Obj. 2.2 Utilize components within Town guiding documents to plan and provide for current/future infrastructure (<i>other guiding plans may be included/referenced as identified or created</i>) ☐ Obj. 2.3 Ensure responsible, sustainable development and redevelopment, reviewing and considering guidance in Town policies/plans
Engaged, inclusive community – Enrich the quality of life through programs, events, amenities, and services valued by the community	☐ Obj. 3.1 Validate community interests/desires/needs ☐ Obj. 3.2 Offer events and programs that meet the needs and interests of the community, and increase awareness of activities and opportunities for public engagement and collaboration ☐ Obj. 3.3 Create and promote both a community and staff environment that is welcoming to, inclusive of, and values diverse populations
Public safety readiness – Provide a safe and secure community through prevention, education, readiness, and response	☐ Obj. 4.1 Be operationally ready to meet public safety service demands of the community and staff, and demonstrate commitment to continuous service level improvement of all Town safety components, including police, fire, parks, streets, and facilities ☐ Obj. 4.2 Evaluate, enhance, and promote community educational opportunities and encourage preparedness
Operational excellence – Deliver exceptional service with an engaged workforce that effectively manages public assets and promotes transparency	☐ Obj. 5.1 Enhance community-facing programs and services ☒ Obj. 5.2 Commitment to professionalism and employee engagement ☐ Obj. 5.3 Leverage the use of technology to enhance efficiency, productivity, and service delivery
Economic prosperity – Promote a business-friendly environment to diversify the economic base and create job opportunities for an educated, ready workforce	☐ Obj. 6.1 Attract and retain businesses that provide a diverse economic tax base ☐ Obj. 6.2 Promote a business-friendly community, understanding business needs to support a ready workforce ☐ Obj. 6.3 Promote and advocate for public education needs



**RESOLUTION 2023-412-0 OF THE MORRISVILLE TOWN
COUNCIL APPOINTING THE CHAIR AND VICE CHAIR
FOR THE PLANNING AND ZONING BOARD FOR 2024**

WHEREAS, the Town of Morrisville maintains a Planning and Zoning Board, consistent with North Carolina state statutes; and

WHEREAS, the Morrisville Unified Development Ordinance requires that “The Planning and Zoning Board shall recommend one of its members to serve as its Chair and another as its Vice Chair. The Town Council shall consider those recommendations and appoint the board’s Chair and Vice Chair, each to serve a one-year term. Members may be appointed to successive terms without limitation”; and

WHEREAS, the Morrisville Planning and Zoning Board forwarded a recommendation on November 9, 2023, that Lee Langston be appointed as the Chair and Kenneth Sack be appointed as the Vice Chair of the Planning and Zoning Board.

NOW, THEREFORE, BE IT RESOLVED THAT THE MORRISVILLE TOWN COUNCIL hereby appoints Lee Langston as Chair and Kenneth Sack as Vice Chair of the Morrisville Planning and Zoning Board until December 31, 2024.

Adopted this the 12th day of December 2023.

TJ Cawley, Mayor

ATTEST:

Eric W. Smith II, Town Clerk

9. New Business

9.a. Approval of the 2024 PZB Meeting Schedule

Board Secretary Dodson presented the schedule for the Planning and Zoning Board meetings to be held in 2024. The proposed schedule was consistent with the 2023 meeting dates to be held on the 2nd Thursday of every month. The schedule did not conflict with any Town or religious holidays.

Motion: *Member Toterhi* made a motion to approve the 2024 Meeting Schedule

Second: *Member Robuck* seconded the motion.

Vote: Unanimous

*** 9.b. 2024 Chair and Vice Chair Appointment Nominations**

Board Secretary Dodson facilitated the process to nominate a 2024 Chairman and Vice Chairman to forward to Town Council for consideration.

Chairman Langston was recommended to serve as Chair by a vote of 4-1.

Vice Chairman Sack was recommended to serve as Vice Chairman by a vote of 3-2.

10. Staff Comments

Planning Director Stegall reviewed the October 2023 Newsletter

11. Board Comments

The Board thanked staff for tonight's presentations.

12. Adjournment

Motion: *Member Robuck* made a motion to adjourn the meeting.

Second: *Member Toterhi* seconded the motion.

Vote: Unanimous

Meeting adjourned at 9:55 PM

Lee Langston
Planning and Zoning Board Chairman

Brooke Dodson
Secretary to the Board

Date

Date



2024 PZB Chairman Nomination

☐	Lee Langston
☐	Chris Robuck
☐	Kenneth Sack
☐	Tim Toterhi



2024 PZB Chairman Nomination

☐	Lee Langston
☐	Chris Robuck
☐	Kenneth Sack
☐	Tim Toterhi



2024 PZB Vice Chair Nomination

☐	Lee Langston
☐	Chris Robuck
☐	Kenneth Sack
☐	Tim Toterhi



2024 PZB Vice Chair Nomination

☐	Lee Langston
☐	Chris Robuck
☐	Kenneth Sack
☐	Tim Toterhi

Town Council Agenda Item Report

Agenda Item No. 7.e

Submitted by: Brandon Zuidema

Submitting Department Administration

Meeting Date: December 12, 2023

SUBJECT

Resolution Accepting DOJ Grant Funding a Police Department Detective

Brandon Zuidema, Town Manager

Pete Acosta, Police Chief

Brief - November 28, 2023

Action - December 12, 2023

Recommendation:

Approve the resolution accepting DOJ grant funding of a Police Department detective.

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

During the development of the FY2024 Budget, the Police Department identified a Department of Justice (DOJ) COPS (Community Oriented Policing Services) grant that would fund a Domestic Violence Investigator if awarded. The Domestic Violence Investigator position has previously been identified by Chief Acosta as a departmental priority and the position has previously been requested but not funded. As a component of approving the FY2024 budget, staff recommended and Town Council agreed to allow the Police Department to apply for this grant and to fund this position if the COPS grant was awarded.

The Police Department offered the following justification for this position as part of their FY2024 budget request: "The current caseload of the Criminal Investigations Division is significantly higher than other local agencies. Therefore, to offer a sustainable service to our community members in crisis (mental health crisis, domestic violence crisis, etc.) an additional investigator is necessary to successfully manage caseloads. This position will be responsible for following up with individuals identified to be in crisis and will stay connected regularly and connecting them to available resources. This will allow the residents of Morrisville to have a representative in the department who specializes with individuals in crisis by providing much-needed support. By keeping in contact with these individuals in crisis, this investigator is likely to bridge the gap between members of the community and law enforcement, creating a safer interaction for all parties involved."

On Thursday, November 2, 2023, the Town was notified that DOJ had awarded the requested COPS grant to the Morrisville Police Department (see ATTH01). The grant provides funding in the amount of \$125,000 over the course of three years to support the hiring and retention of a Domestic Violence Investigator. The COPS grant provides funding of \$41,666 annually for three years (FY2024, FY2025, and FY2026); the Town must commit a minimum of 25% of the annual funding for the position in each of the three years. The Town is required to maintain and fund the position for a minimum of one year after the grant expires (FY2027). This grant does not allow for supplanting (i.e. funding an existing position).

The anticipated cost for this position in FY2024 (assuming a January 1, 2024 start date) is \$52,000 (Including salary and benefits, technology, uniforms, and training but excluding a vehicle). The COPS grant will fund \$41,666, so the cost to the Town will be \$10,334; staff proposes funding FY2024 with managed vacancy funds. Chief Acosta is working with the Public Works Department to identify vehicle options that will be addressed separately from this request to accept the grant funding given the challenges the Town is facing in procuring police vehicles. The cost in year two will be \$86,200; after the COPS funding is applied, the cost to the Town will be \$44,534. The cost in year three will be \$89,500; after the COPS funding is applied, the costs to the Town will be \$47,834. The cost in year four to the Town (with no grant funding) will be \$93,000. This grant will fund a needed position in the Police Department and will save the Town \$125,000 over the course of three years.

A Budget Ordinance Amendment to recognize the grant funding will be brought to Town Council once those funds are received.

Advisory Board/Committee Review:

None

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

Approve the resolution accepting the DOJ grant for a Domestic Violence Investigator.

Do not approve the resolution accepting the DOJ grant for a Domestic Violence Investigator.

Staff Recommendation:

Approve the resolution accepting the DOJ grant for a Domestic Violence Investigator.

ATTACHMENTS

- [2023-439-0 BS DOJ Grant for DV Investigator.pdf](#)

- [2023-439-0 RES DOJ Grant for DV Investigator.pdf](#)
- [2023-439-0 ATTH01 DOJ Grant Award Letter.pdf](#)



ITEM # 2023-439-0
RESOLUTION ACCEPTING A DOJ GRANT FOR A
DOMESTIC VIOLENCE INVESTIGATOR

“Connect Morrisville” Strategic Plan Alignment

Goals	Objectives
Improved transportation mobility – <i>Enhance transportation options through improved accessibility, connectivity, and collaboration</i>	☐ Obj. 1.1 Explore, evaluate, and enhance available mobility options ☐ Obj. 1.2 Collaborate with other government entities and the private sector to support development of transportation infrastructure and related plans ☐ Obj. 1.3 Explore and evaluate traffic management options
Thriving, livable neighborhoods – <i>Enrich the quality of life through the preservation of natural resources, well-planned development and strengthened neighborhood vitality</i>	☐ Obj. 2.1 Identify and expand housing options to meet current and future needs of the community ☐ Obj. 2.2 Utilize components within Town guiding documents to plan and provide for current/future infrastructure (<i>other guiding plans may be included/referenced as identified or created</i>) ☐ Obj. 2.3 Ensure responsible, sustainable development and redevelopment, reviewing and considering guidance in Town policies/plans
Engaged, inclusive community – <i>Enrich the quality of life through programs, events, amenities, and services valued by the community</i>	☐ Obj. 3.1 Validate community interests/desires/needs ☐ Obj. 3.2 Offer events and programs that meet the needs and interests of the community, and increase awareness of activities and opportunities for public engagement and collaboration ☐ Obj. 3.3 Create and promote both a community and staff environment that is welcoming to, inclusive of, and values diverse populations
Public safety readiness – <i>Provide a safe and secure community through prevention, education, readiness, and response</i>	☒ Obj. 4.1 Be operationally ready to meet public safety service demands of the community and staff, and demonstrate commitment to continuous service level improvement of all Town safety components, including police, fire, parks, streets, and facilities ☐ Obj. 4.2 Evaluate, enhance, and promote community educational opportunities and encourage preparedness
Operational excellence – <i>Deliver exceptional service with an engaged workforce that effectively manages public assets and promotes transparency</i>	☒ Obj. 5.1 Enhance community-facing programs and services ☐ Obj. 5.2 Commitment to professionalism and employee engagement ☐ Obj. 5.3 Leverage the use of technology to enhance efficiency, productivity, and service delivery
Economic prosperity – <i>Promote a business-friendly environment to diversify the economic base and create job opportunities for an educated, ready workforce</i>	☐ Obj. 6.1 Attract and retain businesses that provide a diverse economic tax base ☐ Obj. 6.2 Promote a business-friendly community, understanding business needs to support a ready workforce ☐ Obj. 6.3 Promote and advocate for public education needs



RESOLUTION 2023-439-o OF THE MORRISVILLE TOWN COUNCIL AUTHORIZING AN INCREASE TO THE FY2024 FULL-TIME POSITION AND PAY GRADE CLASSIFICATION

WHEREAS, Morrisville establishes annually through the adopted budget an authorized Position and Pay Grade Classification outlining the authorized number of full-time equivalent (FTE) positions by department and the classification of position types by pay grade; and

WHEREAS, the FY2024 Position and Pay Grade Classification was approved with the FY2024 Budget on May 23, 2023, establishing a total authorized position control of 221 full-time positions and position types organized by 34 position grades; and

WHEREAS, as a part of the FY2024 budget development the Town Manager discussed with Council and then authorized the Police Department to apply for a Department of Justice (DOJ) Community Oriented Policing Services (COPS) grant that would support funding of a previously requested Domestic Violence Investigator position with the understand that the Town would provide the necessary match should the grant be awarded; and

WHEREAS, on Thursday, November 2, 2023, the Town was notified that DOJ had awarded the requested COPS grant to the Morrisville Police Department; and

WHEREAS, the grant provides funding in the amount of \$125,000 over the course of three years to support the hiring and retention of a Domestic Violence Investigator. The COPS grant provides funding of \$41,666 annually for three years (FY2024, FY2025, and FY2026); the Town must commit a minimum of 25% of the annual funding for the position in each of the three years. The Town is required to maintain and fund the position for a minimum of one year after the grant expires (FY2027). This grant does not allow for supplanting (i.e., funding an existing position); and

WHEREAS, the anticipated cost for this position in FY2024 (assuming a January 1, 2024 start date) is \$52,000 (Including salary and benefits, technology, uniforms, and training but excluding a vehicle that will be addressed separately). The COPS grant will fund \$41,666, so the cost to the Town will be \$10,334; staff proposes funding FY2024 with managed vacancy funds; and

WHEREAS, the cost in year two will be \$86,200; after the COPS funding is applied, the cost to the Town will be \$44,534. The cost in year three will be \$89,500; after the COPS funding is applied, the costs to the Town will be \$47,834. The cost in year four to the Town (with no grant funding) will be \$93,000. This grant will fund a needed position in the Police Department and will save the Town \$125,000 over the course of three years.

NOW, THEREFORE, BE IT RESOLVED THAT THE MORRISVILLE TOWN COUNCIL hereby authorizes an addition of one full-time position in the Police Department in the FY2024 Position and Pay Grade Classification increasing the total authorized position control from 227 to 228 full-time positions in the following manner:

Department	Original FTEs	Additional FT	Amended FTE Total
Police	49	1	50

Town Council also acknowledges the requirement to continue this position as a fully funded Town position at the conclusion of the COPS grant funding (FY2027).

Adopted this the 12th of December, 2023.

TJ Cawley, Mayor

Eric W. Smith, II, Town Clerk

From: Office of Community Oriented Policing Services (COPS) <copsusdoj@service.govdelivery.com>
Sent: Thursday, November 2, 2023 10:01:58 AM
To: TJ Cawley <tjcawley@townofmorrisville.org>
Subject: FY23 COPS Hiring Program Announcement

You don't often get email from copsusdoj@service.govdelivery.com. [Learn why this is important](#)

CAUTION: **This email originated outside of The Town of Morrisville**

Do not click links or open attachments unless you recognize the sender and know the content is safe.



U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
145 N Street, NE, Washington, D.C. 20530

COPS

Re: COPS Office FY23 COPS Hiring Program award number 15JCOPS-23-GG-05019-UHPX

Dear Mayor Cawley:

On behalf of the Attorney General of the United States, Merrick B. Garland, and the Office of Community Oriented Policing Services (COPS Office), it is my pleasure to inform you that we have approved your proposal for the FY23 COPS Hiring Program in the amount of \$125,000. The COPS Office recognizes and appreciates your commitment to this very important initiative.

At the COPS Office, our mission is advancing community policing nationwide. We prioritize this by supporting state, local, tribal, and territorial law enforcement agencies as they carry out their vital public safety missions. The project you will implement with these award funds contributes to the mission of the COPS Office and the greater goal of reducing crime and building trust between law enforcement and communities served. The team at the COPS Office looks forward to supporting you as you implement this important work.

In the coming days, the COPS Office will release your award package via [the Justice Grant System \(JustGrants\) website](#). At that time, you will receive an automated email with additional information on how to access, review, and accept your award. You will also be contacted separately by your assigned grant manager and you can always seek assistance with your award from AskCOPSRC@usdoj.gov.

I want to extend my personal appreciation for your efforts and congratulate you on this award. On behalf of the staff at the COPS Office, we look forward to working with you on this important project.

Sincerely,

Hugh T. Clements, Jr.
Director

Town Council Agenda Item Report

Agenda Item No. 9.a

Submitted by: Mary Faucette

Submitting Department Parks, Recreation and Cultural Resources

Meeting Date: December 12, 2023

SUBJECT

Disc Golf Update

Mary Faucette, Parks, Recreation and Cultural Resources Director

Recommendation:

Receive staff's Disc Golf update

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

On Tuesday, June 27th staff presented Council with a disc golf update and requested support to proceed with the installment of a 9-hole temporary course at Scoggins Avenue. The presentation provided the Council with the justification for the staff's request to install the course at Scoggins Avenue. Staff highlighted the benefits of the existing sidewalk, parking, and central location. Staff went on to provide the Council with the financial need to move from conception to installation. The Public Works staff were commended for their partnership to take on the installation of the course; debris removal, tee pad preparation, and installment affording the project's estimate to be \$13,850, thus resulting in FY24 Parks and Rec funds.

At Council's August 24th meeting direction was provided for staff to confirm if Disc Golf is a supported amenity at Church Street Park by Wake County. Staff have confirmed with Wake County that Disc Golf is an approved amenity at Church Street Park in the context of the open space grant the Town received. Should Council elect to move forward with further Disc Golf discussion in the future, staff will be prepared to proceed to obtain cost estimates for design and installation of a permanent course, and to provide additional discussion related to three current options (Church Street Park, Marcom Drive, and Wake Technical Community College) for a future disc golf course(s). If future discussion is supported by council funding would align with the budget process.

Advisory Board/Committee Review:

Parks, Recreation and Cultural Resources Advisory Committee

Insert Date of Advisory Board/Committee Review:

2023-04-26

Advisory Board/Committee Recommendation and/or Vote:

PRCRAC is supportive of the installation of a permanent Disc Golf Course in Morrisville.

Potential Options:

Receive Administrative Report

Staff Recommendation:

Receive Administrative Report

ATTACHMENTS

- [2023-431-0 BS Disc Golf Update.pdf](#)
- [2023-235-0 AR Disc Golf Update.pdf](#)



“Connect Morrisville” Strategic Plan Alignment

Goals	Objectives
Improved transportation mobility – Enhance transportation options through improved accessibility, connectivity, and collaboration	☐ Obj. 1.1 Explore, evaluate, and enhance available mobility options ☐ Obj. 1.2 Collaborate with other government entities and the private sector to support development of transportation infrastructure and related plans ☐ Obj. 1.3 Explore and evaluate traffic management options
Thriving, livable neighborhoods – Enrich the quality of life through the preservation of natural resources, well-planned development and strengthened neighborhood vitality	☐ Obj. 2.1 Identify and expand housing options to meet current and future needs of the community ☐ Obj. 2.2 Utilize components within Town guiding documents to plan and provide for current/future infrastructure (<i>other guiding plans may be included/referenced as identified or created</i>) ☐ Obj. 2.3 Ensure responsible, sustainable development and redevelopment, reviewing and considering guidance in Town policies/plans
Engaged, inclusive community – Enrich the quality of life through programs, events, amenities, and services valued by the community	☒ Obj. 3.1 Validate community interests/desires/needs ☒ Obj. 3.2 Offer events and programs that meet the needs and interests of the community, and increase awareness of activities and opportunities for public engagement and collaboration ☐ Obj. 3.3 Create and promote both a community and staff environment that is welcoming to, inclusive of, and values diverse populations
Public safety readiness – Provide a safe and secure community through prevention, education, readiness, and response	☐ Obj. 4.1 Be operationally ready to meet public safety service demands of the community and staff, and demonstrate commitment to continuous service level improvement of all Town safety components, including police, fire, parks, streets, and facilities ☐ Obj. 4.2 Evaluate, enhance, and promote community educational opportunities and encourage preparedness
Operational excellence – Deliver exceptional service with an engaged workforce that effectively manages public assets and promotes transparency	☒ Obj. 5.1 Enhance community-facing programs and services ☐ Obj. 5.2 Commitment to professionalism and employee engagement ☐ Obj. 5.3 Leverage the use of technology to enhance efficiency, productivity, and service delivery
Economic prosperity – Promote a business-friendly environment to diversify the economic base and create job opportunities for an educated, ready workforce	☐ Obj. 6.1 Attract and retain businesses that provide a diverse economic tax base ☐ Obj. 6.2 Promote a business-friendly community, understanding business needs to support a ready workforce ☐ Obj. 6.3 Promote and advocate for public education needs

ADMINISTRATIVE REPORT

To: Town Council

From: Mary Faucette, Director | Parks, Recreation, and Cultural Resources

CC: Brandon Zuidema, Deputy Town Manager
Mark Spanioli, Town Engineer
Kyle Cooper, Capital Projects Manager

Subject: Disc Golf Update

Date: December 12, 2023

Executive Summary:

At Council's August 24th meeting direction was provided for staff to confirm if Disc Golf is a supported amenity at Church Street Park by Wake County.

Background Context:

On Tuesday, November 9, 2021, Mayor Cawley asked when Council would receive a brief for a permanent Disc Golf course installation. Deputy Town Manager, Brandon Zuidema responded that the cricket agreement needed to be solidified before any kind of briefing occurs for disc golf at Church Street Park.

On Tuesday, April 11, 2023, PRCR's Interim Director, Mary Faucette, presented a Disc Golf update to Town Council. The presentation detailed an opportunity for a long-term, temporary 9-hole disc golf course at Scoggins Avenue where there are existing sidewalks, parking, and it is centrally located. The presentation concluded with remarks on future evaluation of options for a permanent disc golf course.

On September 2, 2023, the 9-hole temporary Dragonfly Disc Golf course opened. The Town celebrated the opening of the Dragonfly Disc Golf course with a ribbon cutting ceremony on October 10th.

Progress Update:

Chris Snow, Wake County Community Services/Parks Recreation & Open Space Director has provided a statement related to the “Open Space” grant. He states, “conceptually the County is good with course, we’d just ask the Town be “environmentally friendly” as you design and build the course, limiting tree removal, staying out of or bridging the drainages, etc.”

In discussions with the Engineering Department, staff have determined that although the design previously provided by CADL will “fit” the property at Church Street Park, there would need to be additional work done by staff and likely an external engineering firm to further evaluate the site to ensure that the open space is adequately protected through the potential installation of a disc golf course.

Next Steps:

Should Council elect to move forward with further disc golf course discussion in the future, staff will be prepared to proceed to obtain cost estimates for design and installation of a permanent Disc Golf course and to provide additional discussion related to all three current options (Church Street, Marcom Drive, and the WTCC campus).

Town Council Agenda Item Report

Agenda Item No. 14.a

Submitted by: Eric Smith

Submitting Department Administration

Meeting Date: December 12, 2023

SUBJECT

Resolution Appointing Town Council Members to Regional Committee Vacancies

Eric Smith, Town Clerk

Action - December 12

Recommendation:

None

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Town Council members have an active role on several local and regional Committees and Boards. Town of Morrisville representation is essential to partnership with other agencies, elected officials, and other representatives. Council may elect to reconsider all positions or continue to allow currently serving members to retain their positions. All Council appointees (including alternates) should be able to actively participate in their respective committees; meeting times are included for Council review in ATTH01.

Town Council last made appointments to regional committees in December 2021. Since these appointments, several modifications have occurred in the regional committees, notably the transformation of the entity from "Triangle J Council of Governments" to the "Central Pines Regional Council." Additionally, it is important to highlight the dissolution of the Triangle J Council of Governments Smart Growth Collaborative.

Information for each committee is included as ATTH01.

2021 Regional Committee Appointments, the most recent appointments, are included as ATTH02.

Capital Area Metropolitan Planning Organization (CAMPO) Transportation Advisory Committee (TAC) (one appointee/bylaws recommend Mayor, one alternate)

Current: TJ Cawley (appointee), Vicki Scroggins-Johnson (alternate), Danielle Kittredge, Principal Planner (Staff Liaison)

Triangle J Center of the Region Enterprise (CORE) (appoint up to 2)

Current: Donna Fender (appointee), Vicki Scroggins-Johnson (appointee), Brandon Zuidema, Town Manager (Staff Liaison).

Triangle J Council of Governments (COG) Board of Delegates (one delegate, one alternate)

Current: Satish Garimella (appointee), Steve Rao (alternate)

Triangle J Council of Governments Jordan Lake One Water (one appointee)

Current: Mayor Pro Tem Liz Johnson (appointee), Ben Mills, Stormwater Manager (Staff Liaison), Giselle Rodriguez, Deputy Town Manager (Staff liaison)

Triangle J Council of Governments Smart Growth Collaborative (one appointee)

Current: Anne Robotti (appointee), Steve Rao (alternate)

Western Wake Partners Policy Advisory Committee (PAC) (Mayor Appointed)

Current: TJ Cawley (appointee), Brandon Zuidema, Town Manager (Staff Liaison)

Advisory Board/Committee Review:

None

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

- Allow current members to continue serving
- Reconsider appointments

Staff Recommendation:

Council may choose to proceed at their discretion.

ATTACHMENTS

- [2023-444-0 BS Resolution Appointing Town Council Members to Regional Committees.pdf](#)
- [2023-444-0 RES Resolution Appointing Town Council Members to Regional Committees.pdf](#)
- [2023-444-0 ATTH01 Regional Committee Descriptions.pdf](#)
- [2023-444-0 ATTH02 2021 Regional Committee Appointments .pdf](#)



2023-444-0

**RESOLUTION APPOINTING TOWN COUNCIL MEMBERS TO
REGIONAL COMMITTEES**

“Connect Morrisville” Strategic Plan Alignment

Goals	Objectives
Improved transportation mobility – <i>Enhance transportation options through improved accessibility, connectivity, and collaboration</i>	☐ Obj. 1.1 Explore, evaluate, and enhance available mobility options ☒ Obj. 1.2 Collaborate with other government entities and the private sector to support development of transportation infrastructure and related plans ☐ Obj. 1.3 Explore and evaluate traffic management options
Thriving, livable neighborhoods – <i>Enrich the quality of life through the preservation of natural resources, well-planned development and strengthened neighborhood vitality</i>	☐ Obj. 2.1 Identify and expand housing options to meet current and future needs of the community ☐ Obj. 2.2 Utilize components within Town guiding documents to plan and provide for current/future infrastructure (<i>other guiding plans may be included/referenced as identified or created</i>) ☐ Obj. 2.3 Ensure responsible, sustainable development and redevelopment, reviewing and considering guidance in Town policies/plans
Engaged, inclusive community – <i>Enrich the quality of life through programs, events, amenities, and services valued by the community</i>	☐ Obj. 3.1 Validate community interests/desires/needs ☐ Obj. 3.2 Offer events and programs that meet the needs and interests of the community, and increase awareness of activities and opportunities for public engagement and collaboration ☐ Obj. 3.3 Create and promote both a community and staff environment that is welcoming to, inclusive of, and values diverse populations
Public safety readiness – <i>Provide a safe and secure community through prevention, education, readiness, and response</i>	☐ Obj. 4.1 Be operationally ready to meet public safety service demands of the community and staff, and demonstrate commitment to continuous service level improvement of all Town safety components, including police, fire, parks, streets, and facilities ☐ Obj. 4.2 Evaluate, enhance, and promote community educational opportunities and encourage preparedness
Operational excellence – <i>Deliver exceptional service with an engaged workforce that effectively manages public assets and promotes transparency</i>	☒ Obj. 5.1 Enhance community-facing programs and services ☒ Obj. 5.2 Commitment to professionalism and employee engagement ☐ Obj. 5.3 Leverage the use of technology to enhance efficiency, productivity, and service delivery
Economic prosperity – <i>Promote a business-friendly environment to diversify the economic base and create job opportunities for an educated, ready workforce</i>	☐ Obj. 6.1 Attract and retain businesses that provide a diverse economic tax base ☐ Obj. 6.2 Promote a business-friendly community, understanding business needs to support a ready workforce ☐ Obj. 6.3 Promote and advocate for public education needs



**RESOLUTION 2023-444-0 OF THE MORRISVILLE TOWN
COUNCIL APPOINTING TOWN COUNCIL MEMBERS TO
REGIONAL COMMITTEES**

WHEREAS, one of the Town Council adopted Goals and Initiatives is to maximize partnership opportunities; and

WHEREAS, there are positions on regional Committees in which the Town participates, all of which should be filled:

NOW, THEREFORE, BE IT RESOLVED THAT THE MORRISVILLE TOWN COUNCIL hereby makes appointments of Town Council Members as follows:

Capital Area Metropolitan Planning Organization (CAMPO) Executive Board

- TBD (Appointee)
- TBD (Alternate)
- Danielle Kittredge, Principal Planner (Staff)

Central Pines Regional Council - Center of the Region Enterprise (CORE)

- TBD (Appointee)
- TBD (Appointee)
- Michele Stegall, Planning Director (Staff)

Central Pines Regional Council Board of Delegates

- TBD (Appointee)
- TBD (Alternate)
-

Jordan Lake One Water (JLOW)

- TBD (Appointee)
- Ben Mills, Stormwater Manager (Staff)
- Giselle Rodriguez, Deputy Town Manager (Staff)

Western Wake Partners Policy Advisory Committee (PAC)

- TBD (Appointee)
- Brandon Zuidema, Town Manager (Staff)

Adopted this the 12th day of December 2023.

ATTEST:

TJ Cawley, Mayor

Eric W. Smith II, Town Clerk

ATTHo1

Regional Committee Descriptions

Please note:

The Triangle J Council of Governments Smart Growth Collaborative was recently dissolved.

Capital Area Metropolitan Planning Organization (CAMPO) Executive Board

Purpose: The Capital Area Metropolitan Planning Organization (CAMPO) plans for the regional transportation needs (roads, public [rail, transit, other], pedestrian, and “enhancement” [beautification, safety, etc.]) of the greater Triangle area; good transportation planning, in turn, directly affects issues of mobility and air quality.

Description: The purpose of Morrisville’s participation in CAMPO is to assure that the Town’s transportation needs are advocated and considered in the prioritization for funding among the many transportation projects requested by the various jurisdictions in the Triangle.

Membership: CAMPO is comprised of one elected member from each member jurisdiction within the CAMPO planning area (Wake County and portions of Franklin, Granville, Johnston, and Harnett Counties). CAMPO is the official *Transportation Advisory Committee (TAC)* (a term used in North Carolina) as well as the official *Metropolitan Planning Organization (MPO)* (the planning body for transportation issues as required under federal law) for the Triangle region. As the “political” planning body, CAMPO coordinates with a number of agencies, including the *Federal Highway Agency* (major source of federal transportation funding), the *North Carolina Department of Transportation* (NCDOT - implementing staff for transportation projects), the *North Carolina Board of Transportation* (decision-makers appointed by the Governor responsible for allocation of federal and State transportation funds), and the *Transportation Technical Committee* (TCC - staff representatives from each member jurisdiction). A 13-person CAMPO staff headed by Mr. Chris Lukasina provides direct staff support for the CAMPO members. For more information please visit www.campo-nc.us.

Meeting Times/Location: CAMPO meets regularly once a month, plus an annual retreat and one meeting per year with the neighboring MPO for Durham, Chapel Hill, and Carrboro. The regular meetings are usually the third Wednesdays of the month from 4:00 PM to 6:00 PM at the CAMPO offices in Downtown Raleigh.

Workload: Approximately seven days prior to each meeting, a meeting notice and agenda packet consisting of roughly ten to 50 pages is sent to all members for review. The material can be fairly technical; the acronyms and vocabulary (particularly dealing with transportation and air quality issues and legislation) require some study to fully understand the issues.

Current Appointees: TJ Cawley (Appointee), Vicki Scroggins-Johnson (Alternate), Danielle Kittredge, Senior Planner (Staff Liaison).

Central Pines Regional Council - Center of the Region Enterprise (CORE)

Purpose: The Center of the Region Enterprise (CORE) promotes dialogue and understanding of the needs and goals of the communities centrally located in the Research Triangle, as well as coordinate development-related activities. Sound land use planning, integrated transportation planning, protection of the environment, and maintenance of a healthy economic environment are intended outcomes of the CORE effort.

An example of CORE work items over the past year include a regional *Pedestrian-Bicycle-Green Space Plan* which was eventually adopted as a template by all the member jurisdictions (including Morrisville); its purpose is to coordinate construction of such facilities in the region to promote viable transportation alternatives. It serves as the basis for the Town's own Greenway Plan adopted earlier in 2005 as well as an important policy document when reviewing site plans for development. Another example of work includes reporting on major development activity which may have an effect on surrounding jurisdictions. For more information, please visit <https://www.centralpinesnc.gov/center-region-enterprise>.

Description: The Central Pines Regional Council coordinated the establishment of CORE in 2003 in response to the perceived need to address issues of the member communities located in the geographic center of the Triangle region. The Town of Morrisville joined CORE in September 2003 with its inception.

Membership: consists of two Board members each from the City of Durham, Durham County, Wake County, City of Raleigh, Town of Cary, and Town of Morrisville. The Planning Director also typically attends the monthly CORE meetings.

Meeting Times/Location: The group meets quarterly usually on the second Friday of the month from 12 noon to 1:30 PM; lunch is provided. All meetings are at the Central Pines Regional Council offices in the Imperial Business Center. In addition, at least one of the elected Board members is expected to attend a quarterly meeting of the Central Pines Regional Council; the Planning Director is also expected to attend.

Workload: Prior to each meeting, an agenda with supporting material is sent to all Board and staff members (normally consisting of from five to 30 pages).

Current Appointees: Donna Fender (Appointee); Vicki Scroggins-Johnson (Appointee) Michele Stegall (Planning Director, Staff Liaison).

Central Pines Regional Council Board of Delegates

Purpose: The Central Pines Regional Council provides a forum and services to local governments in the Triangle to help them address issues of mutual concern and sustain and improve the quality of life for residents in the region.

Description: The Central Pines Regional Council is a voluntary association of municipal and county governments (Chatham, Durham, Johnston, Lee, Moore, Orange, and Wake counties). One of 16 regional councils established in 1972 by the N.C. General Assembly, Central Pines Regional Council works with local governments to help them address issues of mutual concern and provide assistance in a range of program areas. These include land use planning, transportation, air quality, water resources, commuting options, clean fuels, and aging services. The staff also provides a number of additional services to its member governments, including mapping and geographic information services, web page design and maintenance, drug and alcohol testing, and cable television regulation and franchising assistance.

Membership: The Central Pines Regional Council Board of Delegates consists of one delegate and one alternate from each member government.

Meeting Times/Location: The full Board meets the fourth Wednesday of the month (January, March, April, May, August, October, and November), and the Executive Committee of the Board

meets on the fourth Wednesday (February, June, September, and December). November and December meetings are held the third Wednesday of the month due to holiday schedules. Informal discussion and dinner begin at 5:30pm, with the business meeting beginning at 6:00 PM. Meetings are held at the Central Pines Regional Council Large Conference Room, 4307 Emperor Boulevard (*located in Yorkshire Place in the Imperial Center*).

Workload: Seven meetings per year. Prior to each meeting, an agenda and supporting information are sent out to all Board members via email and available on the website (normally consisting of five to 20 pages).

Current Appointees: Satish Garimella (Appointee); Steve Rao (Alternate).

Jordan Lake One Water

Purpose: Jordan Lake One Water (JLOW) is a partnership to facilitate cooperation and integrated water resource management in the Jordan Lake watershed

Description: For the past decade and a half, state policy-makers, regulatory agencies, local governments, and a range of other stakeholders have worked to restore water quality within Jordan Lake with little success. As water quality and water supply challenges continue to increase from growing populations, there is an opportunity to reevaluate water resource management within the Jordan Lake Watershed and move towards a more collaborative, interdisciplinary, and innovative approach. Jordan Lake One Water (JLOW) is a partnership to facilitate cooperation and integrated water resource management in the Jordan Lake watershed.

Membership: The group is comprised of local governments, conservation groups, universities, water utilities, agriculture, and private industry stakeholders interested in sharing the cost of water quality and quantity improvements in order to realize watershed-wide social, economic, and environmental benefits. The JLOW advisory committee was formed to develop a workplan and begin moving forward on collaborative planning efforts. The Advisory Committee, NCDWR, and numerous stakeholders will now be collaborating to develop a recommended One Water/Integrated Water Management framework for the Jordan Lake watershed as part of the Jordan Lake Nutrient Management Strategy Rules Re-adoption opportunity.

Meeting Times: The meeting schedule for the group will be dictated by need and workgroup progress.

Workload: TBD

Current Appointees: Mayor Pro Tem Liz Johnson (Appointee), Ben Mills, Stormwater Manager (Staff Liaison) and Giselle Rodriguez, Deputy Town Manager (Staff Liaison).

Western Wake Partners Policy Advisory Committee (PAC)

Purpose: The Western Wake Partners Policy Advisory Committee was established for partners to meet as needed to discuss and make decisions on selected policy issues, advising Cary as the lead agency.

Description: The PAC consists of the mayors and town managers of Apex, Cary and Morrisville, or their designees, and considers policy matters that relate to the raw wastewater pumping and conveyance facilities, the water reclamation facility and treated effluent pumping and conveyance facilities.

From October 2005 until present, the partners have discussed and implemented plans for the design and construction of the Western Wake Regional Water Reclamation Facility. They continue to address wastewater matters in the Western Wake Region. More information is available at

http://www.townofcary.org/Town_Council/Special_Committees/Western_Wake_Partners_Policy_Advisory_Committee_PAC_.htm

Meeting Times: The PAC meets at least annually and may meet more often as necessary or upon the request of the partners.

Workload: Ranges depending on needs, the current workload is light involving attendance at meetings.

Current Appointee: TJ Cawley (Appointee), Martha Paige, Town Manager (Staff Liaison).

Cary/Morrisville Joint Issues Subcommittee

Purpose: At a joint work session of both the Morrisville and Cary Town Councils on August 23, 2010, both groups agreed to develop a committee comprised of Morrisville and Cary Town Council Members to discuss topics of mutual interest. Previous agendas and minutes, as well as operating procedures, can be found at <http://www.townofcary.org/mayor-council/boards-commissions-committees/council-committees/cary-and-morrisville-joint-issues-committee>.

At its meeting on July 24, 2017, members of both governing boards opted to change the meeting structure to a more informal discussion based dinner meeting, held twice per year, with full membership of both boards invited and encouraged to participate.

Membership: All members of each governing board.

Meeting Times: Committee meets twice per year, alternating locations between Morrisville and Cary, for a business dinner.

Workload: Two meetings per year. Meetings are discussion based with staff presentations and no town council preparation.

Current Appointees: No appointments necessary.



**RESOLUTION 2021-496-o OF THE MORRISVILLE TOWN
COUNCIL APPOINTING TOWN COUNCIL MEMBERS TO
REGIONAL COMMITTEE VACANCIES**

WHEREAS, one of the Town Council adopted Goals and Initiatives is to maximize partnership opportunities; and

WHEREAS, there are vacant positions on regional Committees in which the Town participates, all of which should be filled:

NOW, THEREFORE, BE IT RESOLVED THAT THE MORRISVILLE TOWN COUNCIL hereby makes appointments of Town Council Members as follows:

Capital Area Metropolitan Planning Organization (CAMPO) Transportation Advisory Committee (TAC)

- TJ Cawley (Appointee)
- Vicki Scroggins - Johnson (Alternate)
- Danielle Kittredge, Senior Planner (Staff)

Triangle J Center of the Region Enterprise (CORE)

- Donna Fender (Appointee)
- Vicki Scroggins - Johnson (Appointee)
- Michele Stegall, Planning Director (Staff)

Triangle J Council of Governments (COG) Board of Delegates

- Satish Garimella (Appointee)
- Steve Rao (Alternate)

Triangle J Council of Governments Jordan Lake One Water (JLOW)

- Liz Johnson (Appointee)

Triangle J Council of Governments Smart Growth Collaborative

- Anne Robotti (Appointee)
- Steve Rao (Alternate)

Western Wake Partners Policy Advisory Committee (PAC)

- TJ Cawley (Appointee)
- Martha Paige, Town Manager (Staff)

Adopted this the 14th day of December 2021.

ATTEST:


TJ Cawley, Mayor


Eric W. Smith II, Town Clerk

