



Morrisville Town Council

Work Session

August 27, 2026, 6:00 PM

1. Call to Order

2. Discussion Items

- 2.a [Data Centers: State and Regional Overview](#)
Central Pines Regional Council, Presenter
[2026-296-0_CPRC_Morrisville Town Council Data Center Presentation.pdf](#)
- 2.b ["Key to the Town" Policy](#)
Brandon Zuidema, Town Manager
Work Session - August 11, 2026
Work Session - August 27, 2026
Action - September 8, 2026
[2026-267-0 RES Approving a Key to the Town Policy REVISED.pdf](#)
[2026-267-0 ATTH01 Key to the Town Policy REVISED.pdf](#)
[2026-267-0 ATTH02 Key to the Town Policy REVISED CLEAN.pdf](#)
- 2.c [Town Council Roundtable](#)
Giselle Rodriguez, Deputy Town Manager
Giselle Rodriguez, Deputy Town Manager
[2026-269-0 ATTH 01_Town Council NEW Roundtable Items for Discussion - August 2026.pdf](#)
[2026-269-0 ATTH 02 Roundtable Tracking FNL.pdf](#)
[2026-269-0 ATTH 03 Response Little Library Addition.pdf](#)
[2026-269-0 ATTH 04 Response Food Waste Program.pdf](#)

3. Adjournment

Town Council Agenda Item Report

Agenda Item No. 2.a

Submitted by: Tiffany McNeill

Submitting Department Economic Development

Meeting Date: August 27, 2026

SUBJECT

Data Centers: State and Regional Overview

Recommendation:

Receive information

Updates/History of Briefing:

NA

Executive Summary and Background Information:

Central Pines Regional Council will facilitate an informational work session to provide an overview of data centers and current trends in North Carolina and the Triangle region. The presentation will provide state and regional context on data center activity and highlight key trends and considerations relevant to local governments.

Advisory Board/Committee Review:

None

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

Receive information and ask questions

Staff Recommendation:

None

ATTACHMENTS

- [2026-296-0_CPRC_Morrisville Town Council Data Center Presentation.pdf](#)



Leading Our NC Communities Through Data Center Growth

Thursday, August 27th
Morrisville Town Council Presentation

Regional Snapshot



MORATORIUM



ORDINANCE UPDATE



REVIEWING



NO FORMAL ACTION

Jurisdiction	Status	Context
Chatham County	MORATORIUM	1-yr pause through February 2027 on data centers & crypto mining; now sued by a developer over a frozen 750MW project.
Orange County	MORATORIUM	1-yr pause through April 21st, 2027. County commissioners voted unanimously (Apr '26) for this pause.
Hillsborough	MORATORIUM	Initial 2 month Moratoria extended through May 2027
Durham (City)	MORATORIUM	60 day moratorium extended through May 2027.
Durham County	ORDINANCE UPDATE	Adopted rule changes (Jun '26) that make future development moratoriums easier to enact.
Wake County/ Cary	REVIEWING	Board discussing strategy, resources, and lead-entity roles for data center requests.
Apex	MORATORIUM	1-yr pause after the 300MW New Hill “Digital Campus” proposal had strong opposition.
Wendell	MORATORIUM	Pause through Dec. 31, 2026 - precautionary; no applications on file yet.
Holly Springs	MORATORIUM	1-year pause through June 2027 - the most recent Wake County town to act.
Johnston County	NO FORMAL ACTION	Topic surfaced at a March rezoning hearing; approved after developer agreed to exclude data centers.
Lee County / Sanford	ORDINANCE UPDATE	Added data-center-specific standards to the Unified Development Ordinance (Apr '26).
Moore County	NO FORMAL ACTION	No moratorium or data-center-specific action reported to date. Conversations have begun regarding a potential moratorium.
Morrisville	ORDINANCE UPDATE	UDO amended in 2025 to allow data centers in BAC and IM zoning districts with approval of a special use permit.

Key Considerations for Local Governments

01



Infrastructure Demand

Hyperscale facilities may require 100+ MW of energy and 1+ million gallons of water per day, creating new considerations for utility coordination and long-term infrastructure planning.

02



Land Use & Planning

North Carolina communities are evaluating zoning standards related to siting, setbacks, noise, screening, lighting, and land use compatibility, while being mindful of the role of planning and avoiding overinterpretation of local authority.

03



Community Impacts

Beyond the technical considerations, local governments are often balancing community questions and perceptions alongside decisions about infrastructure and future growth.

Key Considerations for Local Governments

04



Environmental Impact

Data centers can place significant demands on energy, water, and supporting infrastructure, particularly at larger scales.

CPRC and the working group are continuing conversations with water providers, utilities, and other technical experts to better understand these impacts and use that input to shape the model ordinance.

05



Avoiding UDO Duplication

Many communities already have standards for lighting, landscaping, stormwater, traffic, building design, and enforcement.

Before adding data center-specific language, communities should look at what their UDO already covers and focus new standards on gaps or impacts that are unique/specific to data centers.

06



Evolving State and Federal Policy

State and federal policy around data centers is still taking shape.

As communities consider local standards, they should keep an eye on these changes and where state or federal requirements may overlap with or shape what needs to be addressed locally.

What's Happening at the Federal Level?

What's moving federally?

White House Action

- July 2025: Executive order directed agencies to speed up permitting for large AI data centers, especially on federal land.
- March 2026: Seven major tech companies signed a White House pledge to cover their own power costs rather than shift them to residential customers. (Amazon, Google, Meta, Microsoft, OpenAI, Oracle, and xAI)

Grid / Energy

- The Federal Energy Regulatory Commission (FERC) and U.S. Department of Energy (DOE) are looking at how large data centers connect to the power grid and who should pay for the needed upgrades.
- A December 2025 order targeting state AI laws has not been carried out. Demand for AI places demand on the power grid.

Congress

- Bills have been introduced on water and energy reporting, grid costs, and environmental impacts.
- None have passed Congress. There is still no comprehensive federal data center law.

What This Means for NC

- So far, federal action hasn't displaced local zoning and land use authority.
- The biggest federal changes to watch are grid policy, permitting, and potential future legislation.

What's Happening at the State Level?

What's moving in North Carolina?

Governor Action

- August 2025: Established an Energy Policy Task Force to produce policy recommendations.
- July 2026: Signed state budget that repealed the sales and use tax exemption on electricity purchases for data centers while preserving equipment incentive.

NC General Assembly

- NC S730: Ratepayer Protection Act (Not Enacted Yet)
 - Require that before local governments approve new data centers, applicants must submit a site assessment examining noise impacts.
 - Require closed loop water systems.
 - Require DEQ to establish water use standards for data centers by Sept. 1 2026
 - Defined data centers as facilities with a peak monthly electricity demand of 100 megawatts or greater

What This Means for Local Governments

- So far, data center regulation at the state level has not occurred beyond repealing tax exemptions.
- It is likely that some regulation around water use will occur at the state level.

Central Pines Regional Response

- 
- Convened regional discussions to identify local government needs related to data centers.
 - Leveraged the expertise of Bruce Venable (Town of Apex) and engaged NCDEQ leadership, including David Payne, to better understand local planning and state permitting/environmental considerations (e.g. decommissioning, wastewater, air quality)
 - Partnered with Wake Co. to host a regional zoning working group to support peer learning and develop North Carolina-specific draft data center ordinance.
 - Created a CPRC resource hub, white paper, and moratoria tracker for member communities.
 - Hosted expert speakers at Regional day, including Michael Turner (Loudoun County, VA), to share lessons learned.
 - Hosted NC Managers Association panel on data center growth, moderated by CPRC Executive Director Lee Worsley. Will be presenting to the Holly Springs Land Use Advisory Committee next month!

Data Center Ordinance (In Progress)

What will the model ordinance provide?

The model ordinance is a starting point for communities reviewing whether their existing regulations adequately address data center development. It is not intended to replace a community's UDO or be adopted as a catch-all ordinance. Communities should first review what is already addressed in their UDO and other local regulations. Where adequate standards already exist, those should continue to be used rather than creating duplicate data center-specific requirements. The model is intended to help fill the gaps and provide language communities can adapt where additional standards may be needed.

The ordinance is organized into eight main sections:

1. Authority, Purpose & Intent

Establishes the legal basis and purpose of the ordinance.

2. Definitions

Defines data center types, facility scales, and related terms.

3. Use Classification & Zoning

Addresses where different types and scales of data centers may be permitted and what level of review may apply.

4. Application Requirements

Identifies information that may be needed during review, including noise, traffic, energy, water, hazardous materials, and environmental studies.

5. Supplemental Use Standards

Contains the primary development and operational standards for data centers. We are drafting a tier identification system to define different types of data centers.

6. Monitoring & Reporting

Addresses ongoing reporting, noise monitoring, and compliance inspections.

7. Enforcement

Connects violations and corrective action to existing local enforcement procedures and North Carolina law.

8. Administration

Addresses amendments, effective date, and severability.

Data Center Ordinance Overview

How are we crafting the ordinance?

Research & Examples from Other Communities

Our research has included national webinars, listservs, emerging research, and examples from communities across the country. The ordinance draws most directly from Apex's 2026 research, the York County Model Ordinance, peer ordinances in NC and VA, and applicable NC statutes and regulations. CPRC staff continue to follow new developments and bring them into the working group as the draft evolves.

North Carolina Requirements

We are also looking closely at state law, NCDEQ requirements, and the NC Building and Fire Codes so we are not recreating standards that already exist.

Working Group Input

Planning staff from across the region are reviewing each section of the draft, identifying gaps, comparing existing local standards, and flagging areas where more research or technical input is needed.

Conversations with Experts

Working group members are talking directly with technical experts and service providers and bringing that information back to the group.

Most recently, Apex shared input from its noise consultant, and conversations with water providers are helping shape the water and wastewater section.

Section 5 contains the bulk of the data center-specific standards:

Site & Land Use

Site area and lot size • Setbacks • Buffers and landscaping

Community Compatibility

Noise • Lighting • Architectural design • Equipment placement and screening

Infrastructure & Resources

Energy consumption • Water and wastewater • Electrical substations • Traffic and construction impacts

Safety & Environmental Impacts

Battery energy storage • Hazardous materials • Fire and emergency response • Air quality • Ground contamination • Stormwater and watershed considerations

Long-Term Operations

Decommissioning and reuse • Operational reporting • Noise monitoring • Inspections and enforcement

Central Pines Regional Response

What's Next?

- Finalize the draft NC model ordinance by the end of September 2026, incorporating working group and technical feedback.
- Finalize a companion “How to Use the Draft Ordinance” guide to help communities compare the model with their existing UDO and identify where additional language may be useful.
- Share the draft ordinance and key findings with the State to help inform broader conversations around data center planning and best practices.
- Continue monitoring state and federal legislation to keep the ordinance aligned with changing requirements.
- Continue conversations with utilities, water providers, and other technical experts to inform the draft and future updates.
- Continue regional convenings and technical assistance as community needs and data center development evolve.

**SCAN THE QR TO
VISIT THE DATA
CENTER WEBPAGE**



Town Council Agenda Item Report

Agenda Item No. 2.b

Submitted by: Brandon Zuidema

Submitting Department Administration

Meeting Date: August 27, 2026

SUBJECT

"Key to the Town" Policy

Recommendation:

Review and provide feedback

Updates/History of Briefing:

At the August 11th Council meeting, Council provided feedback on recommended modifications to the draft policy, including more flexibility, the possibility of an option for dignitaries, and timing guidelines. The following adjustments have been made to the draft policy to address Council feedback:

- Amended the Scope section to acknowledge the possibility of heroic actions and dignitary visits being addressed in this policy.
- Added definitions for "Heroic/Lifesaving Act" and "Honored Presence" in the policy.
- Modified sections IV and V to address "Exemplary Contributions"
- Added language to section IV.1 giving Council to waive the ten-year requirement.
- Added timeframe language to section V.
- Modified section V.2 to clarify it can be the Mayor or Mayor Pro Tem on the committee but that the Mayor Pro Tem can be a Council representative if not serving in lieu of the Mayor.
- Added section VI to allow for Council to recognize a "Heroic/Lifesaving" incident and/or a visiting dignitary.

Staff will review these proposed changes with Council.

Executive Summary and Background Information:

The Town has previously awarded a "Key to the Town" on five occasions. However, the Town has not previously adopted a policy to establish guidelines for the awarding of this recognition. This policy is intended to establish those guidelines to ensure consistency in

criteria for any future awards. Staff will review the draft policy with Council for discussion and feedback.

Advisory Board/Committee Review:

None

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

Approve the Resolution adopting a Key to the Town Policy

Request changes and approve the Resolution adopting a Key to the Town Policy

Do not approve the Key to the Town Policy

Staff Recommendation:

None

ATTACHMENTS

- [2026-267-0 RES Approving a Key to the Town Policy REVISED.pdf](#)
- [2026-267-0 ATTH01 Key to the Town Policy REVISED.pdf](#)
- [2026-267-0 ATTH02 Key to the Town Policy REVISED CLEAN.pdf](#)



RESOLUTION 2026-267-o OF THE MORRISVILLE TOWN COUNCIL APPROVING A “KEY TO THE TOWN” POLICY

WHEREAS, the Town of Morrisville has previously awarded a “Key to the Town” to individuals who have supported and/or provided exemplary service to the Town; and

WHEREAS, the Town has not formally established criteria for the selection and anticipates awarding “Keys to the Town” in the future; and

WHEREAS, the creation of a policy to establish formal criteria around this award is the appropriate method to ensure consistency in its award and the future.

NOW, THEREFORE, BE IT RESOLVED THAT THE MORRISVILLE TOWN COUNCIL hereby approves a “Key to the Town” policy as attached to this resolution.

Adopted this 8th day of September 2026.

ATTEST:

TJ Cawley, Mayor

Kayla Bertling, Town Clerk

	POLICY OR STANDARD PROCEDURE	
	Administration Dept.	Effective: September 10, 2026
Policy for Awarding a “Key to the Town”	Supersedes: N/A	
	Prepared By: Brandon Zuidema, Town Manager	
	Approved By: Town Council	

I. Purpose

The Town of Morrisville seeks to recognize individuals who have made exemplary contributions to the community through voluntary service, outstanding leadership, and/or notable achievements. The contributions must reflect a commitment to at least one of the Town’s four values – Dedication, Integrity, Courtesy, and Innovation.

The "Key to the Town" is an honorary award symbolizing the highest level of appreciation and respect bestowed by the Town. This policy outlines the criteria, procedures, and decision-making process for awarding the Key to the Town.

II. Scope

The Key to the Town award is a prestigious honor that recognizes individuals who have significantly impacted the Town of Morrisville through their actions or through their visiting the Town. By establishing clear guidelines and a structured selection process, the Town ensures that this award is given thoughtfully and meaningfully, celebrating those who have dedicated themselves to the betterment of the community.

III. Definitions

1. Heroic/Lifesaving Act – when an individual or group of individuals take action(s) to save the life of another person(s).
2. Honored Presence – when a dignitary or other individual of great importance visits the Town of Morrisville and their presence is an honor to the Town.
3. Stakeholder – someone who has collaborated or engaged with the Town in an official or meaningful capacity, such as through partnerships, civic involvement, business interactions, or project participation.
4. Volunteer Service – any unpaid, self-initiated effort performed for the benefit of the Town or its community, carried out with a genuine commitment to helping others, supporting civic activities, or improving community well-being. This service should demonstrate sustained dedication and result in a meaningful, positive, and lasting impact on the Town or its residents.

IV. Criteria for Awarding a “Key to the Town” for Exemplary Contributions

1. Length of Service

The nominee must have demonstrated a long-term commitment to the community. Typically, this would involve a minimum of ten years of service or contribution to the Town of Morrisville. It is at the discretion of Council to reduce this requirement in unique circumstances.

2. Connection to Morrisville

The nominee must have either resided, worked or owned a business, or otherwise been a stakeholder in Morrisville and must have made exemplary contributions to the community during that time.

3. Exemplary Contributions

The nominee’s exemplary contributions to the Town can include but are not limited to:

- Volunteer service that has had a lasting impact on the community; and/or
- Leadership in civic, cultural, or social endeavors that have benefited the Town; and/or
- Achievements in their profession or field of expertise that have brought recognition or great benefit to Morrisville.

4. Exclusions

A sitting member of Town Council is not eligible to receive a Key to the Town.

A current staff member is not eligible to receive a Key to the Town.

V. Nomination and Selection Process for Exemplary Contributions

1. Nominations

Nominations for the award of a Key to the Town can be submitted by any Council Member or employee of the Town.

- a. Stakeholders can request a nomination be submitted by a Council Member who will determine if it is submitted to the full Council. Stakeholders cannot nominate themselves or a business they are associated with.
- b. Nominations must be submitted in writing to the Town Clerk using the Town form (included as Attachment “A” and available on SharePoint) and include detailed information about the nominee's contributions and connection to the community.
- c. The timeframe from the submission of a nomination to the awarding of the key (when approved) is anticipated to be a minimum of sixty (60) days given the need to constitute the selection committee, review the nomination, take the nomination to Council for approval, and schedule the awarding of the key.
- d. Recognizing the award takes time to purchase and prepare following approval, Council should work with staff to understand production and scheduling timelines.

2. Selection Committee

The decision to recommend the award of a Key to the Town will be made by a Selection Committee, which will consist of five members:

- The Mayor or the Mayor Pro Tem;
- Two members of the Town Council (which can include the Mayor Pro Tem if not serving in lieu of the Mayor);
- The Town Manager (or their designee from the Senior Leadership Team); and
- A Department Head selected by the Town Manager.

The Selection Committee will review all nominations and decide on whether to recommend the award to the full Town Council based on the established criteria.

3. Council as Final Decision-Makers

Upon receiving a recommendation from the Selection Committee, the full Town Council will discuss the recommendation in an open meeting and will vote by majority rule whether to award a Key to the Town to the recommended nominee.

4. Awarding the Key

The Key to the Town will be awarded at a formal ceremony, typically during a Town Council meeting or a special community event. The recipient will be presented with a ceremonial key and a proclamation recognizing their contributions.

VI. Criteria for Awarding a “Key to the Town” for a One-Time Occurrence

1. There are two primary occurrences which would result in the awarding of a Key to the Town for a one-time occurrence:
 - a. An “Honored Presence” in Morrisville by a dignitary or another individual deemed by Council to be of great importance in the context of visiting the Town.
 - b. A “Heroic/Lifesaving” incident occurring in the Morrisville community in which one or more persons are responsible for saving the life of one or more persons outside of their normal career responsibilities.
2. A nomination for this award must come from a member of Council. The nominating Council member can seek staff assistance in advance of the meeting during which they make their nomination. Council may elect to vote on a nomination the same night it is presented, particularly if time is of the essence in having the award ready to present.
3. It is at Council’s discretion to award a Key to the Town for either of these one-time occurrences based on a majority vote (there will not be a selection committee given the nature of these awards).
4. The anticipated timing for the award of a Key to the Town for a one-time occurrence is anticipated to be two weeks from the time Council approves such an award. Council may request that staff attempt to expedite this process in unique circumstances.

VII. Review and Amendments

This policy shall be reviewed at least once every two years by the Town Council to ensure its relevance and effectiveness. Amendments to the policy can be proposed by a member of the Town Council or the Town Manager and must be approved by a majority vote of the Town Council.

ATTACHMENT A

Key to the Town Application – Enter Nominator Name

* Required

* This form will record your name, please fill your name.

Nominee Information

1. Name of Nominee *

2. Position/Title *

3. Phone Number *

4. Email *

5. Relationship to Morrisville *

- ☐ Resident
- ☐ Works
- ☐ Business Owner
- ☐ Stakeholder

6. Length of Service or Contribution to Morrisville *

Exemplary Contributions

7. Volunteer Service with Lasting Impact:

8. Leadership in Civic, Cultural, or Social Endeavors:

9. Achievements Bringing Recognition or Benefit to Morrisville:

10. Supporting Documentation

 Upload file

File number limit: 2 Single file size limit: 100MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

ATTACHMENT 1 – REVISED FOR 8/25/26

	POLICY OR STANDARD PROCEDURE	
	Administration Dept.	Effective: September 10, 2026
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		Prepared By: Brandon Zuidema, Town Manager
		Approved By: Town Council

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4.3. Stakeholder – someone who has collaborated or engaged with the Town in an official or meaningful capacity, such as through partnerships, civic involvement, business interactions, or project participation.

2.4. Volunteer Service – any unpaid, self-initiated effort performed for the benefit of the Town or its community, carried out with a genuine commitment to helping others, supporting civic activities, or improving community well-being. This service should demonstrate sustained dedication and result in a meaningful, positive, and lasting impact on the Town or its residents.

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V. Nomination and Selection Process for Exemplary Contributions

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VI.VII. Review and Amendments

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8. Leadership in Civic, Cultural, or Social Endeavors:

9. Achievements Bringing Recognition or Benefit to Morrisville:

10. Supporting Documentation

 Upload file

File number limit: 2 Single file size limit: 100MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

ATTACHMENT 2 – REVISED FOR 8/25/26

 Morrisville Live connected. Live well.	POLICY OR STANDARD PROCEDURE	
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		Prepared By: Brandon Zuidema, Town Manager
		Approved By: Town Council

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V. Nomination and Selection Process for Exemplary Contributions

1. Nominations

Nominations for the award of a Key to the Town can be submitted by any Council Member or employee of the Town.

- a. Stakeholders can request a nomination be submitted by a Council Member who will determine if it is submitted to the full Council. Stakeholders cannot nominate themselves or a business they are associated with.
- b. Nominations must be submitted in writing to the Town Clerk using the Town form (included as Attachment “A” and available on SharePoint) and include detailed information about the nominee’s contributions and connection to the community.
- c. Recognizing the award takes time to purchase and prepare following approval, Council should work with staff to understand production and scheduling timelines.

2. Selection Committee

The decision to recommend the award of a Key to the Town will be made by a Selection Committee, which will consist of five members:

- The Mayor or the Mayor Pro Tem;
- Two members of the Town Council (which can include the Mayor Pro Tem if not serving in lieu of the Mayor);
- The Town Manager (or their designee from the Senior Leadership Team); and
- A Department Head selected by the Town Manager.

The Selection Committee will review all nominations and decide on whether to recommend the award to the full Town Council based on the established criteria.

3. Council as Final Decision-Makers

Upon receiving a recommendation from the Selection Committee, the full Town Council will discuss the recommendation in an open meeting and will vote by majority rule whether to award a Key to the Town to the recommended nominee.

4. Awarding the Key

The Key to the Town will be awarded at a formal ceremony, typically during a Town Council meeting or a special community event. The recipient will be presented with a ceremonial key and a proclamation recognizing their contributions.

VI. Criteria for Awarding a “Key to the Town” for a One-Time Occurrence

1. There are two primary occurrences which would result in the awarding of a Key to the Town for a one-time occurrence:
 - a. An “Honored Presence” in Morrisville by a dignitary or another individual deemed by Council to be of great importance in the context of visiting the Town.
 - b. A “Heroic/Lifesaving” incident occurring in the Morrisville community in which one or more persons are responsible for saving the life of one or more persons outside of their normal career responsibilities.
2. A nomination for this award must come from a member of Council. The nominating Council member can seek staff assistance in advance of the meeting during which they make their nomination. Council may elect to vote on a nomination the same night it is presented, particularly if time is of the essence in having the award ready to present.
3. It is at Council’s discretion to award a Key to the Town for either of these one-time occurrences based on a majority vote (there will not be a selection committee given the nature of these awards).

4. The anticipated timing for the award of a Key to the Town for a one-time occurrence is anticipated to be two weeks from the time Council approvals such an award. Council may request that staff attempt to expedite this process in unique circumstances.

VII. Review and Amendments

This policy shall be reviewed at least once every two years by the Town Council to ensure its relevance and effectiveness. Amendments to the policy can be proposed by a member of the Town Council or the Town Manager and must be approved by a majority vote of the Town Council.

ATTACHMENT A

Key to the Town Application – Enter Nominator Name

* Required

* This form will record your name, please fill your name.

Nominee Information

1. Name of Nominee *

2. Position/Title *

3. Phone Number *

4. Email *

5. Relationship to Morrisville *

- ☐ Resident
- ☐ Works in Morrisville
- ☐ Business Owner
- ☐ Stakeholder

6. Length of Service or Contribution to Morrisville *

Exemplary Contributions

7. Volunteer Service with Lasting Impact:

8. Leadership in Civic, Cultural, or Social Endeavors:

9. Achievements Bringing Recognition or Benefit to Morrisville:

10. Supporting Documentation

 Upload file

File number limit: 2 Single file size limit: 100MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

Town Council Agenda Item Report

Agenda Item No. 2.c

Submitted by: Giselle Rodriguez

Submitting Department Administration

Meeting Date: August 27, 2026

SUBJECT

Town Council Roundtable

Giselle Rodriguez, Deputy Town Manager

Recommendation:

Review and discuss new items submitted and updates on previously submitted roundtable items.

Updates/History of Briefing:

NA

Executive Summary and Background Information:

Council will discuss new items submitted for consideration (ATTH 01). A summary of previously discussed roundtable items is also included (ATTH 02).

Advisory Board/Committee Review:

None

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:

None

Potential Options:

Discuss items presented by Council Members.

Staff Recommendation:

None

ATTACHMENTS

- [2026-269-0 ATTH 01_Town Council NEW Roundtable Items for Discussion - August 2026.pdf](#)
- [2026-269-0 ATTH 02 Roundtable Tracking FNL.pdf](#)
- [2026-269-0 ATTH 03 Response Little Library Addition.pdf](#)

- [2026-269-0 ATTH 04 Response Food Waste Program.pdf](#)



Town Council New Roundtable Items for Discussion - August 2026

2026-269-0 ATTH01

Submitted by	Discussion Topic	Item Summary/Request	Strategic Plan Alignment	How would this item benefit or impact the community/organization?	Is this item time sensitive? If so, explain.	Are there costs to implementation of this item?	If cost is involved, specify the amount and indicate if it is one-time cost or recurring cost.	Specify any additional information relevant to this request.
Anne Robotti	Reimburse Operation SAFEChild for the work they do in Morrisville.	SAFEChild provides services to children who have been sexually assaulted in the Raleigh area. Instead of a child talking to many different people and seeing many different doctors, they provide a streamlined process that is child-centered and reduces further trauma. Currently they are providing this service at no charge.	Goal 2 Public Safety Readiness	SAFEChild will be able to keep providing services for Morrisville children when necessary at their current high level.	It should be enacted ASAP if we decide to go forward.	Yes	It would be a recurring cost but would differ every year. Staff can work with SAFEChild to find out what our costs would be and report back. (safechildnc.org)	Cary and Apex have similar items on their radar to begin reimbursing SAFEChild for cases, so these critical services will not be cut back.
Harrison Kesling	Voluntary Pre-Application Developer Preview Policy	Direct staff to investigate the feasibility of establishing a voluntary, public pre-application preview process for discretionary, legislative conditional rezonings and return to Council with recommended procedures. The purpose of the proposed process would be to create a transparent, standardized opportunity for Council to hear an early conceptual proposal before a developer commits substantial resources to a formal legislative rezoning application. The intent is for this process to supplement, rather than replace or interfere with, the existing administrative development-review process. A potential model would allow developers considering a discretionary legislative conditional rezoning to voluntarily present a conceptual plan during an open, publicly broadcasted Council work session before investing significant resources in fully engineered plans and a formal application. The proposed preview would be exploratory and non-binding. Staff should recommend appropriate procedures and disclosures to ensure that participation does not constitute approval, denial, or a commitment by any Council member regarding a future application. The process could also provide a consistent public forum for developers who currently seek individual meetings with Council members. The intent is not to prohibit individual meetings, but to establish a transparent alternative that Council members can encourage applicants to use when seeking early feedback on a proposed legislative rezoning.	Goal 1 Sustainable, Livable Community Growth;Goal 3 Engaged, Inclusive Community;Goal 6 Operational Excellence	A voluntary public pre-application preview could improve transparency and public confidence in the legislative rezoning process by allowing the community to become aware of significant potential development earlier in the process. It could also provide Council with an opportunity to better understand the policy implications of a proposed legislative rezoning before an applicant commits substantial resources to detailed engineering and formal application materials. Early identification of significant policy questions could allow applicants to reconsider, modify, or further develop a proposal before entering the formal review process, potentially reducing unnecessary expense and rework. For the community, the process would provide greater visibility into how major development proposals are developing before a formal rezoning application is submitted. This could create opportunities for concerns and community priorities to be considered earlier, particularly for housing and other rezonings that can generate substantial public interest. The proposal is intended to address a process and transparency concern rather than establish a predetermined position on development. A consistent public forum could help reduce perceptions that developers receive preferential access to Council members or that significant aspects of legislative rezonings are shaped primarily through private conversations. The proposed staff investigation would allow Council to determine how these objectives can be achieved without disrupting existing staff review workflows, creating unnecessary procedural delays, or causing Council members to prematurely commit to positions on future applications. Staff can also recommend appropriate safeguards governing Council discussion, public access, applicant participation, and the relationship between public previews and individual meetings. The ultimate goal is to determine whether Morrisville can create a more transparent, predictable, and constructive process for early dialogue among applicants, Council, staff, and the community while preserving the integrity of the formal development-review and legislative decision-making processes.	It is is time sensitive in that the longer we wait to implement a policy like this, the less ability we have to shape the redevelopment which is critical if we are to balance the needs of our community with the needs of private industry with a budget that is ever tightening.	Yes	Likely one time cost to update the UDO and a recurring cost to follow. Exact cost is unknown.	
Harrison Kesling	Strong Towns Finance Decoder	Request to have our finance staff do a quick evaluation of a free tool called the Strong Towns Finance Decoder to see if this simple, spreadsheet-based tool can help us track our long-term financial health and plan for big capital projects.	Goal 6 Operational Excellence;Goal 7 Organizational Resiliency	For our community: Our annual financial reports are hundreds of pages of complicated accounting. This tool takes that data and turns it into simple, easy-to-read charts. It helps residents clearly see how the town's money is being managed. For our organization: As we build major projects like our new Town Center, this tool acts as an early warning system. It tracks simple metrics to make sure we aren't stretching our cash reserves too thin, which helps protect our AAA bond rating.	Yes, Wake County is moving to revalue properties every two years instead of four. This makes our tax revenues harder to predict, so we need a more frequent, simple checkup tool. With our recent voter-approved bonds, our total debt increased to about \$53.3 million in 2025. Even though we have a very healthy cash reserve of \$16.5 million, we need to keep a watch on our cash-to-debt balance as these projects finish, especially as growth revenue is slowing, and cost of services increase.	Yes	The Finance Decoder is a free Excel tool. It uses data we already have in our annual reports, meaning our current finance team can run it in-house. There is no need to hire outside consultants or buy new software.	A copy of the excel file has been provided to Council and the Leadership team empty and with data from previous ACFR's.

Submitted by	Discussion Topic	Item Summary/Request	Strategic Plan Alignment	How would this item benefit or impact the community/organization?	Is this item time sensitive? If so, explain.	Are there costs to implementati on of this item?	If cost is involved, specify the amount and indicate if it is one-time cost or recurring cost.	Specify any additional information relevant to this request.
Liz Johnson	Review Advisory Committee and Planning & Zoning Board Application	Over the past several months I have received multiple inquiries about the relevance of certain questions on our advisory committee applications. Most notably the question about party affiliation. In this case, the questioning has come from members of both the Democratic and Republican party. I am asking for a review of the application to ensure it is meeting the needs of Council and the community.	Goal 6 Operational Excellence;Goal 3 Engaged, Inclusive Community	Choosing members to serve on our Advisory Committees is an important responsibility that Council undertakes at least twice a year. A review of the application to ensure we are asking the most relevant questions to aid in our decision process is warranted.	Yes. Council should review the application as soon as possible to ensure we are asking relevant questions to help make informed decisions on committee appointments.	No		



Town Council Roundtable/Brainstorming Tracking - August 2026 Update *(New Items/Updates Highlighted in Green)*

2026-269-0 ATTH02

Status	Item	Sponsor	Presentatio n Month (Introduce d)	Discussion	Lead Staff	Action	How to Proceed	Expected or Actual Date of Action	Comments	Next Follow Up (Estim.)	August 2026 Update
In Progress	Little Library in Shiloh Park	Robotti	May-26	Council would like to add a little library at Shiloh Park. CM Robotti would donate the materials for it to be an activity that Council do together. Council will also contribute to refill some of the little libraries. Direction for staff – Educate the community that the little libraries are a community asset and encourage involvement with donations. Provide location for the little libraries on the website. Consider signage that indicate “take one, leave one” to encourage restocking. Advertise in our channels.	Council/ Hudson/ Wetherell	Council will build the little library. Direction for staff - Educate and inform.	Staff Update			Oct-26	See detailed memo on 2026-269-0 ATTH 03.
COMPLETE	Stable Homes Morrisville	Robotti	May-26	Mobile home owners may be imperiled by upcoming development. Mobile home owners are left with nothing when the land is sold. Council discussed that we do not have the same situation as Cary. To reduce staff efforts, staff is directed to evaluate if there is a similar situation in Morrisville and what is the magnitude.	Stegall	Staff to investigate	Staff Update			COMPLETED	Cary created The Stable Homes program because they had a very specific issue. One of their mobile home parks was being sold for redevelopment, and hundreds of longtime residents were going to be displaced. The Cary program gives people relocation help, case management, and financial support when redevelopment pushes them out of their homes. Unlike Cary, Morrisville does not have an existing mobile home park. County records indicate that Morrisville has 6 existing manufactured homes scattered across Town and located on Aviation Pkwy, Green Drive, Church Street and Fairview Avenue. Therefore, Morrisville is not facing the same kind of displacement. However, as the Town's affordable housing program evolves, the broader idea behind the program might still be useful. Instead of a relocation focused model, the Town could consider implementing other programs that help residents who hit sudden housing instability for other reasons, like steep rent increases, emergency situations, or unexpected financial setbacks. Any such program would need further evaluation and budgetary impacts would need to be considered. It is recommended that the Town focus on the year 1 launch of the rental assistance program and completing the RFP for the Church Street properties. After that if Council was interested in expanding the Town's affordable housing program we could evaluate options. This item is deemed complete.
In Progress	Expanding Food Waste Diversion Program with Additional Lockable Food Waste Containers.	Kesling	May-26	Request to ask staff to determine the costs, rather than authorizing immediate spending, of placing a Lockable CompostNow container at MAFC per request from Resident and a Lockable CompostNow container at either Indian Creek Trailhead or Town Hall. We are a community that cares about environmental sustainability and have already implemented a food waste diversion program. Per the most recent sustainability plan presentation from February 2026, 26,600 pounds of food waste has been diverted from landfills which represents emissions reductions of approximately 9.6 metric tons of CO2 Equivalent [0.72 MTCO2e per short ton, U.S. EPA Waste Reduction Model (WARM)]. Adding lockable containers will enhance the sustainability education efforts at MAFC as well as provide a location for composting that may be a part of many people's regular routines, reducing the barrier of having to drive to a park to drop off. Additionally, placing one near Town Hall or the Indian Creek Trailhead will serve Town Administration, Council, and the patrons and organizers of the Western Wake Farmers Market. One of the benefits of Lockable containers is that they can take a greater variety of food waste such as animal products like meat, bones, and dairy, which non-lockable containers cannot take. Any food waste generated from Town Council meetings can more easily be diverted. Much of the tableware is also BPI compostable which can be disposed of in the containers. Staff and Council Members that wish to divert food waste from their home can more easily do so on the way to work or council meetings. Staff to evaluate and assess use of existing compost bins. If bins at the Fire Stations have low use, relocate them to higher traffic areas like MAFC. Comments shared included: Incorporate in the future master plans ways for restaurants and small businesses to participate in food waste initiatives. Involve MCOC. Are there	Wetherell/Conley	Staff to investigate	Staff Update			Oct-26	See detailed memo on 2026-269-0 ATTH 04.

Status	Item	Sponsor	Presentatio n Month (Introduce d)	Discussion	Lead Staff	Action	How to Proceed	Expected or Actual Date of Action	Comments	Next Follow Up (Estim.)
In Progress	Town of Morrisville 175th Celebration in 2027	Johnson	May-26	The Town of Morrisville was founded in 1852. In 2002 the Town celebrated the 150th with events and activities highlighting this significant milestone. One activity was the creation of a 25 year time capsule. The community was invited to add items to the time capsule and it was buried in the grass area between Town Hall and the parking lot. It is set to be open in January 2027. I would like the Town to consider this celebration as a theme for 2027 and incorporate the 175th milestone throughout the year in our events and activities. A 175th celebration of the Town of Morrisville is an opportunity to celebrate the history of Morrisville and all we have to offer as a community today. One time cost to have a 175th celebration and cost of highlight this celebration throughout our programming during the year. There is a time capsule in front of Town Hall (in the lawn) that needs to be open in January to celebrate the 175th anniversary of the Town. Make this a celebration with the community and identify ways to celebrate throughout the year. Consider including individuals that participated in the creation of the time capsule. Identify opportunities to create another town capsule.	Hudson/King	Staff to implement	Staff Update			Oct-26
In Progress	Hold Joint Meetings with Council and the Advisory Committees at the Beginning of the Calendar Year	Johnson	May-26	Council has been meeting annually with the Advisory Committees at the end of the calendar year. I'd like us to consider moving these meetings to the beginning of the calendar year or even early Spring. The end of the year has conflicts that affected the attendance at these meetings. The timing of these joint meetings can potentially result in more effective meetings. Resume annual joint meetings between advisory committees and Council. Since PSAC invited Council for August, will keep that one as scheduled and do all other committees in January. Instead of creating a special meeting, invite Council to the committee meeting at the beginning of the year.	Kowanick	Staff to implement	Staff Update			Oct-26

August 2026 Update
We have formed a workteam of staff from departments who will collaborate on various elements for the 175th celebration. The Town will open the time capsule from 2002 in February 2027. We propose 2027 could celebrate Morrisville's first 175 years through history, creative marketing, and collaboration of staff, leadership, businesses, and community members. No definitive programming decisions have been made, but could include any of the following ideas: addition of educational history elements to Senior Center programming, coordination with historical Morrisville figures (family members of those who have passed) to host historical tours/readings, coordination with Ernest Dollar to update Morrisville History book, "Historical Morrisville Night", capitalize on coordination of Morrisville's first 175 years into other existing programs during 2027, historical trivia/scavenger hunt incorporated into social media, and invitation to public to share ideas for elements to incorporate into new time capsule to be installed in November 2027 to be opened in 2052 (November 30, 1852 is closest date to Town's official establishment). Staff anticipates seeking collaboration of community partners (Morrisville Library, Morrisville Chamber of Commerce, Morrisville Rotary Club, faith-based organizations, community civic groups, etc.) Dates and programs have not been formalized as we are in the elementary information-gathering and planning stages.
Advisory Committee liaisons have been informed of Council's direction and they will be working with their respective committees to include Council in their first meeting at the beginning of 2027. At the time this roundtable item was discussed, Council was invited by PSAC to join their meeting and Council agreed to keep that one as schedule and do the other committees in early 2027. Since there was no attendance from Council to the August PSAC meeting, this will be rescheduled along with all the other committees.

Status	Item	Sponsor	Presentatio n Month (Introduce d)	Discussion	Lead Staff	Action	How to Proceed	Expected or Actual Date of Action	Comments	Next Follow Up (Estim.)
In Progress	Entrepreneurship subsidy program for Perimeter Park	Robotti	Feb-26	Entrepreneurship subsidy for office space in Perimeter Park, possibly in coordination with the Chamber. Target small businesses in town for a one-year rent-assistance program for office space in Perimeter Park to revitalize the space. It would give small businesses a leg up in a time when many are struggling, and increase Morrisville's reputation as a small-businessfriendly community.	McNeill	Staff to investigate	Staff Update		Council clarified that this is for an incubator/start-up option. While sponsor mentioned at Perimeter Park, Council members discussed that they did not want to limit this to Perimeter Park and prefer to keep it as generic as possible to be applied in different areas in Town. Identify examples out there (good/bad) and how can a program like this benefit small businesses. Identify is any incentives would be involved and what benefits/challenges do we anticipate if we were to implement a program like this.	Oct-26
COMPLETE	Morrisville Arts League / Advisory Group	Scroggins- Johnson	Feb-26	Art is an essential part of community identity, connection, and cultural expression. In recent years, the Town of Morrisville has expanded its public art presence through new murals, and an additional art "icon" will be installed in several locations next year. However, there is currently no dedicated group or organization that brings together local Morrisville artists or residents who want to support and grow the arts. Establishing an Arts Advisory Board or an Art League would provide the structure, community engagement, and expert guidance needed to support local artists, advise the Town on arts initiatives, and help shape a cohesive vision for arts in Morrisville. An Arts Advisory Board or Art League benefits: 1) Build Community Identity; 2) Create Vibrant Public Spaces; 3) Support Education and Lifelong Learning; 4) Strengthen Social Connections; 5) Drive Economic and Cultural Vitality; 6) Preserve and Honor Local History. Town Council is asked to consider if the Parks Committee should continue to address arts topics or if a subgroup / new board should be created. Also, Town Council should discuss if a non-profit organization could be considered as a partner.	Stegall	Staff to investigate	Staff Update		Staff to investigate examples and the possibility of such work group. Since PRCR is currently involved and would like to continue, evaluate how can that be protected.	COMPLETED

August 2026 Update
In June 2026, the Town submitted a \$250,000 grant request to Rep. Maria Cervania's Office requesting funding to support activation of entrepreneurial and collaborative space in the new Town Center. This request has been accepted and is now under State review. If awarded, these funds would allow the Town to activate flexible workspace, business training areas, mentoring and technical assistance rooms, and a micro retail "Shop Local" space for early stage entrepreneurs. Staff continues to monitor interest in physical entrepreneurial space; however, formal demand data is not yet available. What we have at this stage is anecdotal input from LaunchMorrisville participants, Chamber referrals, and general small business inquiries. This anecdotal feedback suggests interest varies significantly by business type, with many early stage businesses preferring flexible, collaborative, or part time space rather than traditional office suites. Staff remains in active conversation with Perimeter Park property representatives regarding alternative activation options for the area. These discussions are ongoing, and staff will continue exploring opportunities that align with market conditions, landlord interest, and the Town's strategic goals. It should be noted that under North Carolina General Statutes G.S. 160A-272, providing subsidies or rent assistance inside privately owned properties requires formal agreements to establish the Town's rights and obligations. By contrast, subsidizing space within Town Center, where the Town would be the leaseholder, offers a significantly simpler legal pathway, clearer operational control, and a more predictable implementation timeline. For this reason, Town Center remains the most practical near-term option for structured small-business support. Next Steps • Await outcome of the State's review of the Town Center funding request. • Continue discussions with Perimeter Park to evaluate feasible activation concepts. • Return to Council with next actionable steps once the State award decision is known and additional demand insights are available.
Surrounding community research found that Cary, Raleigh, Apex and Garner all have some form of a public art advisory committee. These communities also have more developed art programs. The role of these committees is to review potential projects, artist selection and other similar items. These boards/committees typically make recommendations to the elected body who has final approval authority. The Town's Parks, Recreation and Cultural Resources Advisory Board is currently serving this purpose for the Town. It is recommended that this structure stay in place until such time as the Town develops a Public Art Plan after which the best structure for supporting a presumably more robust Public Art program could be further evaluated. This item is deemed complete.

Status	Item	Sponsor	Presentatio n Month (Introduce d)	Discussion	Lead Staff	Action	How to Proceed	Expected or Actual Date of Action	Comments	Next Follow Up (Estim.)	August 2026 Update
In Progress	Non Profit Support Policy for Morrisville	Cawley	Feb-26	I request that staff review the non profit support policies of nearby municipalities and bring back a recommendation on whether a tailored policy for Morrisville would benefit our residents and align with our demographics and needs. We're not committing to funding anything — we're simply gathering information so we can make an informed decision. A non profit support policy would strengthen Morrisville's social infrastructure by ensuring that residents facing hardship — seniors on fixed incomes, veterans, disabled residents, teachers, and those experiencing job loss — have access to the specialized services they need to remain stable and remain in Morrisville. Non-profit partners already provide these services using private donations and grants. A structured policy would allow Morrisville to responsibly invest in organizations with proven expertise, ensuring our taxpayer dollars are used efficiently and only for Morrisville residents.	McNeill	Staff to investigate	Staff Update		Based on Council's discussion, staff was directed to identify which municipalities have a policy. How are the policies structured? How is the "public purpose" protected? What can we legally do?	Aug-26	Staff continued evaluation of communities offering grants to nonprofit organizations, focusing specifically on the Local Civic Nonprofit Program managed by the Town of Holly Springs. Through this program, Holly Springs allocates \$25,000 annually for grants of up to \$2,500 each, available to qualifying nonprofit organizations that serve Holly Springs residents. Awards may be granted in full, partially, or not at all, based on the merit of each application and available funding. The application process is conducted annually, typically opening in January and closing in early March. Applications are reviewed by a Town Council committee, which evaluates submissions according to criteria such as community impact, public purpose, funding sources, home-based status, service provision, and organizational self-sufficiency. North Carolina law permits local governments to grant or appropriate public funds to nonprofit organizations. N.C.G.S. 159-40 addresses non profit organizations receiving public funds from citites and counties and provides accountability provisions, including the ability to require an audit when grants or appropriations total \$1,000 or more during a fiscal year. Any such funding must also serve a public purpose (i.e. economic development, workforce training, community services, etc.) Staff has completed program and policy evaluations at this time. Staff does not recommend pursuing development of a nonprofit funding policy at this time. Should a specific need or policy objective be identified in the future, the issue could be revisited.
In Progress	Integrating a Veterans recognition element into Town Center	Patel	Feb-26	As we continue planning the Town Center and Town Green, I would like Council to consider incorporating a permanent element within our downtown that honors veterans and provides a meaningful space in our civic core. I would like to suggest several possible directions for discussion. One option could be Veterans Reflection Plaza, a thoughtfully designed seating area where veterans and families can gather, sit, and reflect. Another possibility is a landscaped Veterans Grove, a quieter, integrated green space that offers shade and seating. We could also consider a Walk of Service embedded into the pedestrian experience. Since Town Center is already evaluating public sculptures, one or more of those installations could intentionally honor veterans.While I understand there is a land allocated for Morrisville Veterans Memorial, I am not confident the organization is positioned to advance something meaningful for our veterans given the funding challenges it faces. I believe this is an important moment for the Town itself to be intentional. Before any final direction is taken, I believe we should engage local veterans organizations and veterans in our community to better understand what they would value most. This should reflect their voices and preferences. My goal is not to dictate a specific design, but to ensure that as we build our downtown, we embed a permanent and respectful recognition of veterans into the fabric of Town Center. Something that becomes part of Morrisville's civic identity for generations to come. If there is general support, I would suggest we ask staff to explore feasibility, location, cost considerations, and community engagement plan, and return with options.	Spanioli	Staff to investigate	Staff Update			Oct-26	Town staff did a review of potential options to incorporate a Veterans Recognition area within Town Center development. A few options were considered including a Memorial Walk, a Veterans Grove or additions to the proposed Plaza. All three of these alternatives have varying costs depending on the level of detail proposed. Bronze plaque inserts, pavers, monuments, art/sculpture, benches and the like at any of these locations could cost anywhere between \$25k to \$50k. Furthermore, we would need to conduct community engagement inlcluding the Veterans Foundation. No funds have been budgeted for this project and would be a change order to our existing contract with Singh if we chose to proceed with any of these options.
In Progress	Trees and/or bushes in Morrisville-Carpenter median	Scroggins-Johnson	Jun-25	I am submitting this request at the urging of many residents that live along Morrisville-Carpenter Road. Speeding remains an issue with Morrisville-Carpenter Road. Trees and shrubs in the median of roadways provide traffic calming and improve the environment. Trees and shrubs do exist along Morrisville Parkway. I ask the Town Council for support to request that trees and / or shrubs be planted alongside the median along the stretch alongside Carpenter Park, Ridgemont, and Savannah	Spanioli	Staff to investigate	Staff Update	TBD		Oct-26	Town staff updated a recent construction estimate for a value engineered option with a value of \$350,000. No budget has been allocated for this project and Council will be meeting in late August at a supplemental retreat to review budget priorities.
In Progress	Amenities associated with Crabtree Creek Nature Park	Cawley	Apr-25	As the Crabtree Creek nature Park full build out is on an indefinite hold. There may be an opportunity to implement one or more of the amenities which would make the park special along other nearby portions of existing Greenway. Those amenities/activities/informational signs which would benefit the community don't necessarily need to be part of a large park in order to benefit the community. Gather a list of amenities programmed for the final build out of Crabtree Creek. Nature Park, their costs within the park, their costs and potential locations in existing park or along nearby greenways or town-owned parcels.	King	Staff to investigate	Staff Update	TBD		Jan-27	We received budget allocations for the signs and will begin the design process in the next 2-3 months.

Status	Item	Sponsor	Presentatio n Month (Introduced)	Discussion	Lead Staff	Action	How to Proceed	Expected or Actual Date of Action	Comments	Next Follow Up (Estim.)
In Progress	Morrisville Community Speaks	Johnson	Feb-25	Create an event where Morrisville Leadership (including Council) can discuss issues and trends that affect Morrisville residents. The event can highlight the progress of the Town of Morrisville and highlight the future investments being made for our residents. This is an opportunity for public Q&A and engagement on the topics that matter to our residents. The purpose of this event is to educate and actively engage residents on the investments made on behalf of our community with an emphasis on the residents input and feedback. This event would better inform the community and create positive engagement to inform Council and staff.	Hudson	Staff to investigate	Staff Update	TBD		Oct-26
In Progress	Policy for Inclusive Access to Town Facilities and Grounds	Garimella	Feb-25	Morrisville takes great pride in being recognized as an All-America City, celebrated for its diversity and inclusivity. Our community embraces people from all backgrounds and traditions, and we are committed to creating a welcoming environment for all. As part of this commitment, we have expanded our Parks and Recreation programs to incorporate not only sports and recreation but also a rich cultural component. Our town lives by the philosophy "Live Well, Live Connected," and we strive to ensure that all residents feel a sense of belonging. However, recent updates to our Parks and Recreation policies have led to restrictions on long-standing cultural programs that have traditionally been held at town facilities. Events such as Nepal Day, Bathukama, Punjabi Mela, and the Kiran 5K Walk, which were previously hosted at Church Street Park, are no longer permitted. Furthermore, when alternative locations were requested, organizers were informed that Cedar Fork District Park was also unavailable. To maintain Morrisville's commitment to inclusivity, I propose establishing a clear policy that ensures our town facilities are available not only for sports but also for cultural celebrations, which are an essential part of our community's identity. Key Concerns to Address: 1. Impact on Church Street Park Lawn	Spruill/King	Staff to investigate	Staff Update	TBD		Oct-26
In Progress	Town Heroes - Employee Recognition	Garimella	Oct-23	Empower staff by exploring ways to recognize staff that go above and beyond. Allow residents to also make nominations.	Hudson	Consider this request to expand the employee recognition and allow residents to make nominations.	Staff Update	TBD	The Town currently has the celebration of service which is a way in which employees nominate their peers for going above and beyond. Employees are then recognized at an event. This recognition could be expanded to social media, newsletter and other opportunities throughout the year. Staff is evaluating the feasibility of adding an option on the website to allow members of the community to	Oct-26

August 2026 Update
Due to Comms Team staff transition and workload capacity, Comms staff has not had sufficient time to explore program development for this request. AUGUST 2026: Staff has proposed use of social media for a "DYK" Budget series through the fall to help inform and educate residents about the overall budget development process, prior to request for input. Staff plans to utilize previously collected feedback to determine areas of frequently asked questions to develop DYK and FAQ social media engagement opportunities.
Ongoing - staff are doing a sign inventory to determine consistency and are in the process of developing consistent messaging for parks in general. This will spawn the guidelines.
Due to Comms Team staff transition and workload capacity, Comms staff has not had sufficient time to explore program development for this request. Additionally, within the Strategic Plan Community Dashboard on the Town's website, Strategic Performance Manager Huessard regularly provides monthly features outlining individual staff work and alignment to the strategic plan. AUGUST 2026: Summer 2026 Connection Newsletter will feature a photo spread of "staff in action", further highlighting staff at work. Upon publication, the bi-annual newsletter directly reaches 303 individuals who have requested email notification and 54 individuals who have requested mailed hard copy. The newsletter will be highlighted on the Town's social media channels. Additional hard copies are placed within Town facilities for visitor consumption. Indirectly, the Connection Newsletter is linked for digital access in NWIM (reaching 2,862 email subscribers weekly), and on the Town's website (with an average of 35,521 visitors per month from May to July).

Town Council Roundtable/Brainstorming Tracking (COMPLETE ITEMS) - August 2026 Update (New Items/updates Highlighted in Green)

Status	Item	Sponsor	Presentation Month (Introduced)	Discussion	Lead Staff	Action	Action Date	Last Update
Completed	Certified Entrepreneurial Community® program	Cawley	Oct-25	Research the requirements for the Certified Entrepreneurial Community® program to formalize and strengthen our support for entrepreneurs and small businesses. This initiative would position Morrisville as a nationally recognized hub for entrepreneurial readiness, aligning with our ongoing efforts to foster innovation, attract investment, and build a resilient local economy. The request is to direct staff to research the certification process and provide council with a summary of findings. Holly Springs was mentioned as a peer that staff could reach out to.	McNeill	Staff to investigate	May-26	Certified Entrepreneurial Community program provides a structured 9- month process focused on bringing together local partners, assessing the current ecosystem, and developing targeted initiatives to support entrepreneurship. Morrisville has completed similar work, creating a business plan through the Southern Cities Economic Initiative (SCEI) grant program with the National League of Cities, as well as the framework provided in the existing economic development strategy. These efforts have identified priorities, partners, and actions to support small businesses and entrepreneurs. The suggested program could provide additional structure, facilitation, and a formal designation. However, given the estimated cost of \$25,000 - \$30,000 staff does not recommend moving forward at this time. Staff will continue to build on the work already in place and leverage existing partnerships to advance small business and entrepreneurship efforts in the community.
Completed	Shuttle stops at polling places in Morrisville on Election Day	Robotti	Nov-24	On Election Day only, broaden the Morrisville Shuttle routes to include the four main polling places, so people could go from existing stops to and from their polling location. It would increase the ability of people without reliable transportation to engage in the civic process of voting. It would be great if we could get it done by the next election.	Stegall	Staff to investigate	May-26	The Alternative Transit Study has been completed and this topic is not considered in study. The study focuses in systematic improvements instead of making provisions for special occurrences. Alterations to node locations for election day would require a significant amount of coordination with GoCary, MV and Via, including the creation of new stops and "walk sheds" in the Via software system. There are currently nodes located near or at Morrisville Elementary, HSNC, Cedar Fork Community Center and Parkside Middle school that can be used for this purpose. Staff does not recommend this change.
Completed	Smart Shuttle node for Brier Pointe Retirement Community and potentially others.	Scroggins-Johnson	Sep-24	The Morrisville Shuttle is an on-demand system that encourages mobility, reduction of carbon resources, and independence for those that do not drive. By expanding the node network to include Brier Pointe Retirement Community at McCrimmon Parkway we will be providing access to the Food Stores, Morrisville Senior Center, Morrisville Aquatics Center, and other town amenities. This community has a high percentage of non-drivers. Current Neighborhood nodes include: Breckenridge, Kitts Creek, Providence Place, Savannah / Ridgemont, and Carpenter Park. Potentially explore other nodes through a pilot program such as Preston Pointe.	Stegall	Staff to investigate	May-26	The Alternative Transit Study was recently accepted by the Town Council. A new node at Brier Pointe is not one of the potential additional node locations identified. Further refinement of potential node locations is being conducted with the CTP Update. If Brier Point is identified as a preferred node location, evaluation into the cost and timeframe for adding a node can be conducted.
Completed	Senior Transportation	Cawley	Aug-23	Consider collaborating with Luther Green Center, Brier Pointe Lifestyle Community and Preston Pointe Retirement Communities to provide transportation to our senior programming at the Senior Center.	Stegall	Consensus to direct staff to evaluate ways to move the seniors	May-26	The Alternative Transit Study was recently accepted by the Town Council. These properties are not identified as potential additional node locations. The study does recommend exploring advance booking options for seniors.
Completed	Transportation Advisory Committee	Robotti	Feb-25	I think it's time to form a Transportation Advisory Committee that could advise on how to make our town more walkable and bikeable, make suggestions on how to maximize greenway usage, have input into the Smart Shuttle questions, etc. Such a committee could help staff with surveys and other community outreach. It would give us a boots-on-the-ground perspective of where transportation issues are arising in our town, and come up with solutions for staff to explore.	Stegall	Staff evaluated the proposal for a task force (not an advisory committee).	Feb-25	The Alternative Transit Study is wrapping up and the CTP update is under way. By General Statute the PZB will be advising Town Council on the Comprehensive Transportation Plan update and has historically acted in an advisory capacity to Town Council on transportation matters as needed. Staff does not recommend the creation of an additional body for this purpose.

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Completed	Social media internships for Morrisville Small Businesses	Robotti	Nov-24	Match up high school students with local businesses who need social media exposure. Internships could be a few hours a week, paid or unpaid. Many small businesses lack social media exposure because of time and resource constraints, or a knowledge gap. This would give the kids experience and help the businesses. Maybe Roz could conduct a weekly lesson with an assignment of something they could do for their business, or a skill like video editing.	McNeill	Staff investigated and established connections to continuously explore opportunities for internships.	Feb-25	The Economic Development Department continues to engage with the small business community regarding the internship opportunity by surveying potential participants through the Small Business Newsletter and posting the information on LinkedIn. However, response has been limited, with only one business completing the survey. That business has been connected to the West Cary Business Alliance, which confirmed receipt and indicated they would follow up directly. Typically, internship opportunities are more prominent during summer months. Given this context, and considering the existing internship framework through WCPSS, which includes insurance coverage, it appears more feasible and best practice to work within the existing curriculum rather than establish a new internship program. The department will continue educating businesses on how to navigate these resources by connecting them directly with organizations such as the West Cary Business Alliance. While current interest is minimal, outreach will continue through established channels, and we will also promote the opportunity at in-person events. The department will monitor responses and remain available to connect interested businesses with the Alliance. This will be continuous work of the ED Department.
Completed	Lights in Parks move until 11 pm	Steve Rao	Jun-25	Over the past few months, I have had Tennis and Pickleball players (more Pickleball) ask if we cna have the Parks and the Lights open until 11 pm, to be consistent with neighboring jurisdictions. Currently, players are having to leave our parks and play at others as the court lights stay on until 10 pm.	Spanioli/ Brown/ King	Research completed. Staff recommend no change to schedule of lighting.	Oct-25	Staff researched a town ordinance for lights and was unable to find anything in policy or within an ordinance. The noise ordinance found in Article II of the Code of Ordinances grants an exemption to noise created by the normal operations of the parks and recreation. In researching other municipalities, the average time for lights operation is dusk to 10 p.m., which is what the general rule has been in Morrisville. Raleigh, Holly Springs, Apex, and Knightdale operate until 10 p.m. Cary until 11 p.m. During the construction of the courts at MCP#3, staff received complaints from the neighbors concerned with the noise/lights from the courts. Most recently, WCPSS held a public meeting with the neighbors behind the Cedar Fork Community Center related to the new amenities to be added to support the new high school. The neighbors expressed concern about the noise and lights until 10 p.m. and inquired if the Town could reduce that. In consideration of the neighbors, staff recommends that hours of operation remain until 10p.m.

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Completed	Proposal of Why the Town of Morrisville Needs a Lobbyist (Part Time or on retainer)	Satish Garimella	Jun-25	Why the Town of Morrisville Needs a Lobbyist As someone who has served on the NCLM Board, the WakeMed Board, and has closely observed municipal operations across the region, I've often reflected on whether towns like ours need a dedicated lobbyist. The answer, increasingly, is yes—and the reasons are both practical and strategic. The Town of Cary already utilizes a lobbyist, and from what I've seen firsthand, it gives them a clear advantage in shaping regional conversations and accessing state and federal funding. As Morrisville nears buildout, our future sustainability will depend not just on traditional revenue streams, but on external funding, strategic influence, and the ability to navigate the complexities of legislative and regulatory systems. While our staff has improved in applying for grants—and we've seen some success—there is a major gap between preparing a solid application and getting it over the finish line. That final push requires relationships, real-time awareness, and advocacy muscle—areas where a professional lobbyist excels. Recently, we've had three key grant proposals rejected, or projects postponed or scoped less, including: A community grant championed by Rep. Deborah Ross's office for Town Green A new community grant put forth through Rep. Valerie Foushee's office not picked up even to submit it for recommendation. Limited influence in key NCDOT and rapid transit discussions Traffic lights at Keystone and HSNC. These missed opportunities are not because our ideas lacked merit—but because we lacked influence and presence in the right decision-making channels. In an ideal world were government functions with perfect equity, we wouldn't need lobbyists. But the reality is different. Being present, persistent, and politically agile matters. Erin has done an excellent job tracking legislation for us in the past, but with her Communication Director Role, we need a more institutionalized approach to advocacy. Hiring a lobbyist would: -Maintain continuity in legislative tracking which benefits our Town not the region as NCLM already does it -Expand our footprint and partnership with county, state, and federal agencies	Zuidema	Staff provided an overview and proposal for a lobbyist on October 28.	Oct-25	Staff provided an overview and proposal for a lobbyist on October 28.
Completed	Celebration of diverse holidays	Robotti	Feb-25	Space on the website where people can fill out a form to have their cultural holiday highlighted on our social media accounts. Make us more inclusive and highlight communities that we may be overlooking.	King/Hudson	Staff launched a pre-event feedback opportunity on social media. Celebration of diversified holidays will continue.	Oct-25	Communications staff in collaboration with PRCR launched a pre-event feedback opportunity on social media during the week of July 14. The goal was to engage followers by inviting them to share their favorite cultural holidays and the ways they commemorate them. The campaign included both posts and stories, generating three responses: Thai Pongal, Halloween, and Diwali. Based on this public feedback, no changes to the International Festival event structure are recommended at this time. Staff will continue to highlight and celebrate the community's cultural diversity through social media and other appropriate platforms.
Completed	Temporary Disc Golf Course	Cawley	Nov-24	The 9 basket disc golf course at Dragonfly was always intended to be temporary and has been a really great use of our land which was not being utilized. When work begins after our Town Center groundbreaking the course will necessarily need to be sunsetted. I would be interested in knowing if there is interest in taking those nine baskets and tee pad mats and installing another temporary course on other land in town which is not being utilized at this time. Not to solution, but the land between the southern lot and the shiloh greenway is underutilized at this time and will be for some time.	Brown/ Spanioli	Disc golf course was relocated.	Oct-25	Staff has completed the clearing and preparation for the relocation of the temporary disc golf course. The course will have the starting point at the back of the Connector building and have nine lanes with various distances and levels of difficulty. New informational signage will be installed and the final completion and relocation of the existing baskets and t-pads is scheduled for the week of November 3rd. Staff will be posing information for the relocation on Social Media in the upcoming days.
Completed	Morrisville Elected Official's Participation in Town Events Policy	Johnson	Apr-24	Establish guidelines for all Morrisville's Elected Officials participation in Town of Morrisville events. Identify which events Morrisville Elected Officials may have an official role and define the role. Establish a notification process to Morrisville Elected Officials regarding the date/time/place of the event.	Zuidema	A policy was developed and adopted by Council.	Sep-25	A policy was developed and presented to Council on August for consideration and was adopted in September.
Completed	Commercial Recycling. Many of the businesses (ex. restaurants, auto repair) in Morrisville do not have a means to collect and recycle soda cans, plastic bottles, cardboard etc. Some may recycle cardboard, but it is not consistent.	Fender	Feb-25	The Town should either provide a means for businesses to recycle soda cans, plastic bottles, cardboard, and paper or coordinate with the businesses to determine a solution that will work for them. The goal is to increase recycling by our businesses and reduce landfill waste. As a whole, the Town of Morrisville would reduce landfill waste. In addition, providing a means to recycle at businesses increases resident engagement and awareness of the Town's sustainability goals.	Brown/ McNeill	Staff held an educational workshop for businesses.	Jun-25	The workshop titled Sustainable Solutions for Businesses: Recycling and Waste Management took place on Wednesday, June 11th, from 8:30 a.m. to 10:00 a.m. at the Chamber of Commerce and had great participation. This opportunity brought together leaders from both the public and private sectors to share how effective waste diversion and recycling programs can reduce environmental impact and improve operational efficiency.

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Completed	Ban use of gas powered leaf blowers by residents, contractors, and town.	Fender	Feb-25	Leaf blowers are used for not just leaves, but grass clippings, excess dirt on sidewalk, etc. Hence, this is nearly a year round pollution problem in the South. One solution is to work with neighboring municipalities (Apex and Cary) to phase out gas-powered leaf blowers within Town limits. I realize this will not be welcome by many in the lawn care business which is why it is important to work with surrounding communities to determine timeline of phasing out, and communicating to the public to make them aware. Suggest making the timeline one year out from when the ban/phase out is announced, so residents and lawn care companies have time to adjust and purchase new equipment. Banning gas-powered leaf blowers reduces air pollutants and noise pollution. With many of us working from home, the noise of gas-powered leaf blowers is disrupting during meetings or simply working. Eliminating both the air pollution and noise pollution is beneficial to our town.	Brown/ McNeill	Staff researched this item, with the support of the Town Attorney, and provided a memo to Council.	Jun-25	Town Attorney, Fray Gray, investigated the Town's authority to regulate or prohibit gas-powered blowers. The memo was shared with Town Council. Public Works is currently utilizing electric blowers for specific uses. However, the battery life is not sufficient for long-term use, which requires staff to still utilize gas-powered blowers. The electric blowers that are currently being used are also very heavy compared to the gas-powered blowers. While small electric equipment is improving, it is still not to the point where we can rely solely on them to complete all the necessary tasks within the department. For instance, PW staff utilize a blower on the Ventrac machine for blowing leaves off of the greenways. The primary economic development concern regarding an ordinance to ban gas-powered blowers is the potential for significant financial investment required by small businesses to replace existing equipment creating a competitive disadvantage against larger companies with greater capital. Additional challenges include potential service disruptions, the availability, and the cost of suitable electric alternatives. While the Public Works Department has introduced electric blowers into our operations, there are specific tasks that electric blowers are not sufficient in fully accomplishing the task. Not to mention, a ban on gasoline blowers would increase the overall costs of the landscaping contract that the Public Works Department manages. While the department continues to implement sustainable practices, it is our recommendation not to ban gasoline blowers. The Public Works Department will continue to monitor the advancement of green technology and always seek green alternatives when available that meet our operational needs.
Completed	Buy Local Policy	Johnson	Feb-25	The Town of Morrisville's Morrisville Means Business program was launched in October 2022 to support the small business community in Morrisville. This program was initially started in the wake of the pandemic recognizing that many small businesses needed support. Since its inception, this small business program has evolved to include Morrisville Restaurant Week, Shop Local Campaigns, and more. These programs are designed to support the small businesses in Morrisville and several of these programs encourage our community to shop at these Morrisville businesses. The Town of Morrisville needs to do the same when making purchases. The January 9, 2024 Small Business Outreach Program Update Administrative Report states: •Develop a food and catering database that helps create an easy ordering experience for staff who may go with a large corporation as their first choice. As the Town makes several food purchases, we can help direct them to local options. •The Town makes a variety of purchases and has an opportunity to do so intentionally and locally where possible. Future programming can explore streamlined ways for staff to access local businesses for purchases of items such as printing, supplies, consulting, etc. Currently we are not following this approach. We need a policy that clearly states we will adhere to a practice to buy local whenever possible. Bottom line, businesses located in the Town of Morrisville pay taxes here. These businesses should know that the Town will prioritize purchasing goods and services from businesses located within our Town borders. When need to be leaders in this arena and practice what we preach. The Town of Morrisville needs to lead when it comes to supporting the small business community in Morrisville.	McNeill	Staff drafted a policy and was adopted by Council on July 22.	Jul-25	A Buy Local Policy was adopted by Council on July 22.

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Completed	Future Cricket Enhancements at Church Street Park	Garimella	Aug-24	With the recent T20 Cricket World Cup, there's been a surge of interest in cricket in the United States. We are fortunate to benefit from this momentum, as teams like Sri Lanka and the Mumbai New Yorkers have chosen our grounds as their practice homes for their respective tournaments. The Major League Cricket (MLC) further propelled this excitement. One of the most common questions I'm asked is why the MLC games were scheduled at 3 PM. For instance, some parents, like one who brought their 4-year-old, expressed concerns about the intense heat and the lack of covered seating, which made the bleachers uncomfortable. Even in the VIP lounge, many council members and staff received numerous questions regarding the lighting, pitches, drainage, and pavilion facilities. The suggestions and expert advice are endless, not just from the council but also from our ground staff and team management. With the potential to secure Wake County hotel-motel tax funds for these enhancements and considering our sponsorship opportunities, the question remains: what do we want to achieve? This is a critical question, as we are the first cricket ground in the U.S., but we won't remain the best if we don't think ahead. Other towns and states are quickly catching up with plans for more stadiums across the country. If we don't act now, we risk losing the opportunity to host future games as other grounds offer better amenities. So, I have two key questions: 1) What should our future enhancements for the ground be, and how can we ensure we're prepared to utilize Hotel Motel tax dollars? 2) What would a comprehensive upgrade of Church Street look like, and how can we phase these improvements based on the funds, grants, and sponsorships available?	Spanioli	A consultant was hired to develop a Visioning Study for the Church St Park.	Apr-25	Staff and BDP will provide a presentation to Council on May 27 of the draft concepts developed in the Visioning Plan, including redevelopment of the cricket field, supporting amenities, and options for surrounding properties.
Completed	Lecture Series	Rao	Jul-21	Explore ways to share Town history, info, reinforce brand through lecture	Faucette	Multiple events have been held to share the Town's history.	Apr-25	The 160th Commemoration of the Battle of Morrisville was held with a great turnout. Laura Crumpler, the MSC Manager, is collaborating with local historian Ernest Dollar to present a historic lecture series for seniors. She anticipates programming to initiate this fall. Incorporating the history of MSV will continue over time.
Completed	Senior Center Holiday Luncheon / Event Fees / Cost Recovery	Scroggins-Johnson	Oct-24	The Senior Center Holiday Luncheon is a cherished annual event by our Seniors. Every year the Seniors gather, reflect, and enjoy a meal together. The fee set by the Parks Department for 2024 is 67% HIGHER for residents and 73% HIGHER for non-residents than 2023. The request is to keep the Holiday Luncheon price to the same as in 2023. Also, a full discussion of Senior Event fees and cost recovery is needed in the 2025 Council Retreat. Background details: This year's dinner has been advertised at a cost of \$20.00 for residents and \$26.00 for non-residents (following our current 130% model for cost difference). This is an increase from prior years: - Dec 2021 \$6-R \$8-NR - Dec 2022 \$9-R 11-NR - Dec 2023 \$12-R \$15-NR (There was partial sponsorship by the Morrisville Rotary Club) - Dec 2024 \$20-R \$26-NR This year's dinner features Turkey, dressing, gravy, ham, cranberry relish, sweet potato casserole, green beans, and bread. Additionally beverage, dessert, and paper products will be provided. The expense breakdown includes: - Catering (Cracker Barrel) \$15.19 per person (minimum 10) - Beverage + dessert + paper products \$5.00 - Total expense/person = \$20.19 Thus, this year's cost is just under cost recovery for residents.	Faucette	Council support that the fee for the Senior Holiday Lunch remain the same as last year.	Nov-24	Staff have modified the '24 Holiday Luncheon fees to reflect \$12R & \$15NR.
Completed	Town of Morrisville Diversity, Equity, and Inclusion Task Force (Leading to a Committee or Subcommittee)	Rao	Apr-24	Since Diversity and Inclusion is one of our Strategic Goals, I think that the Town of Morrisville needs to also join the likes of other Towns in the area to have our own Diversity and Inclusion Task Force. We are one of the most diverse Towns in the region and state and I think it is important for us to continue to make DEI one of the top priorities for the Town since we want all members of our community, all residents, to feel that they belong to a strong and vibrant community	Hacker	Hold until new HR Director is hired. No support on a task force. Find out what others are doing.	Nov-24	After reviewing the standard for Diversity, Equity, and Inclusion (DEI) across many municipalities, Staff determined that the Town of Morrisville remains closely aligned with most applications of the same. See Memo attached (2024-371-0 ATTH 03) for details on the findings and next steps. Updates on going efforts related to DEI will be included in News and Notes.
Completed	Employee Appreciation	Johnson	Aug-23	Organize an event to celebrate and recognize the hard work of Town of Morrisville employees. This event should be scheduled at a convenient time for the majority of employees. Town Council Members will be responsible for staffing the event (setup, cleanup,...). Examples of type of event: Pizza lunch, ice cream social,...	Rodriguez	Direct staff to coordinate at a convenient time.	Nov-24	Council agreed to include their appreciation as part of the Dec 13th years of service.

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Completed	Use of Tennis Courts for Pickleball	Rao	Sep-24	As some tennis courts have been modified to allow for pickleball play, tennis players are having to wait to play. Given that tennis is the designated primary sport on the court, expectations need to be evaluated and proper signage added to define the etiquette expected.	Faucette	Staff to investigate and evaluate options to provide clear signage and setting expectations.	Oct-24	Signage updates are in progress for our sport facilities. The updated signage will include a QR code that users can scan to view the guidelines/rules/courtesy of play. The courts are designed as "first come first served". Prioritizing one type of play over another may result in conflict among participants and is not advisable.
Completed	Resources Available to Seniors - Informational meeting at the Senior Center, also broadcast on Facebook	Robotti	Aug-24	Equip seniors with resources that might help to offset the upcoming tax bill. Could consider getting a panel together, somebody from Wake County, somebody from Dorcas, somebody from the Food Bank, etc to talk about resources that are available to help them.	Faucette	Staff to investigate	Oct-24	The Senior Center currently partners with multiple agencies to share information about resources available to seniors. A survey of participants is scheduled for early November 2024 (Needs Assessment). Additional surveys will be administered as needed based off data analysis from the Needs Assessment
Completed	Young Entrepreneurs in Morrisville	Robotti	Aug-24	Offer a certain number of vendor stalls at town functions for free to young entrepreneurs who live in Morrisville. It would encourage young entrepreneurs to solidify their business plans and perfect their merchandise, and give them valuable real world experience.	Faucette	Staff to investigate	Oct-24	This opportunity exists today, meaning interested entrepreneurs (any age) can submit a request to participate in an event. Interested individuals would follow the vendor application process for the event of their choice. There are no vendor fees at this time. Once the Small Business Program Specialist is hired, this opportunity will be highlighted.
Completed	Satisfaction Survey for Senior Center Participants	Johnson	Aug-24	The Senior Center participants if asked, can offer valuable feedback on the programming offered by the Town. Giving the participant's the opportunity to share their thoughts is important to providing the programming our senior population needs and wants. The participants can also offer valuable input on the execution of the programming. This can be coordinated with new Senior Center Supervisor hire along with our Senior Advisory Committee.	Faucette	Staff to investigate	Oct-24	A community survey will be conducted in November and any future needs not captured from the Needs Assessment survey will be addressed in early 2025.
Completed	Morrisville at the Durham Bulls or Morrisville at the Carolina Hurricanes or Morrisville at Duke Women's Basketball or Morrisville at NC State Women's Basketball etc	Cawley	Apr-24	We have had a "municipality night" at Durham Bulls, Duke Women's basketball and I think others and I think that this is a great way to build community. I know the Savannah Banana's are visiting Durham soon so that is another example of an possible opportunity to bring our community together to create shared memories.	Glenn	Coordinate to secure a group code for the Durham Bulls/Hurricanes. Group Code to be provided and individuals interested can use the group code to purchase their own.	Oct-24	Staff has reached out to the Carolina Hurricanes, NC Courage soccer team and Durham Bulls to secure discounted tickets to games. The possibility of getting discounted tickets and/or a "Morrisville observance" will not be attainable until their 2025 seasons. The Durham Bulls 2025 schedule has not been released. The Courage have one home game left in their current season. Staff is waiting on information from the Hurricanes. While staff continues to explore this, this item is deemed complete.
Completed	A parade in Morrisville	Cawley	Apr-24	A parade is a community building activity which creates shared memories.	Faucette	Do something in conjunction with another event. Maybe a kids parade or something like that. No support for a standalone parade.	Oct-24	Event staff has evaluated options to include a parade within an existing event and determined that it is not feasible to do so. A parade needs a route, and this will be re-evaluated once Town Center opens and a "Main Street" is established. This item is complete until the Town Center is complete.
Completed	Public Works is the foundation of what makes our town shine. Their work supports our streets, parks, buildings, water, and sustainability program. It is time to highlight the value of this important department with the community and raise awareness on the capital investment needed to continue to be a safe and vibrant city. A multiyear planned communication and community outreach effort is needed to bring appreciation for this work and the need to replace the Public Works facility.	Scroggins-Johnson	Apr-24	Create a multiyear communication and outreach program to raise awareness to what the Public Works department does and the value it brings to the community. Currently, Stormwater and Sustainability efforts are highlighted. However, we can do more: 1) Streets (Keeping a list and checking it twice) 2) Signs, Signs, and more Signs (How cool is that!) 3) Engineering (Everyone likes a great plan) 4) Parks Maintenance / Cricket fields (Not just playgrounds!) 5) Fleet support (Getting around in style) 6) Solid Waste coordination (Let's Keep it Clean!) 7) Major Equipment (Let's Have a Content to Name our Major Equipment, then highlight its adventures).	Brown/Glenn	Develop a program/communication plan to raise awareness of the level of service and value brought by the work of the PW Dept. Highlight how they work in the background to make it happen. Use APWA examples as available.	Oct-24	Communications and Public Works have implemented and initiated an outreach plan to highlight the importance of Public Works to the Morrisville community. Various communications tactics and platforms are being utilized and these efforts will be highlighted in News & Notes. While messaging will continue, this roundtable item is deemed complete.

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Completed	Pickleball or Bocce Court in Providence.	Rao	Apr-24	This Roundtable was brought to me by Residents of Providence. They have a piece of land near our volleyball court in Providence that we would like to put to better use. The board has discussed this and is looking at the possibility of a pickleball court or a bocce ball court. They were looking to explore options with the Town of Morrisville to see if the town could partner up with us on this? It made me think of when we developed Northwest Park or could we partner with them to offer more Pickleball Courts there for the public or would it be for the residents. Just wanted staff to look into this or connect with HOA. I do think Providence and Kitt Creeks need more Parks in their communities.	Faucette	ok to investigate for now.	Oct-24	Logan Hooyer from the HOA was contacted and indicated that the \$75,000 quote for grading and asphalt exceeds their budget. While they are open to discussing possibilities if the Town can collaborate on this project, the HOA currently lacks the financial resources to proceed independently. There are limitations to placing public amenities on private lands, and that needs further review and information. Staff believes that future investments in sport courts should occur in Town of Morrisville facilities so they are open to our entire community.
Completed	Wake County land	Garimella	Apr-24	Wake County is offering us a remarkable opportunity with 10 acres of undeveloped land right next to Church Street Park and the new Southern Lot Park. This land is bound by a grant that ensures it can only be used for open space and limited passive recreational activities, protecting it from being developed into apartments or any other non-recreational uses. Purchasing this land for \$267,000 from Wake County is not just a transaction; it's an investment in the future of Morrisville's park facilities and in the well-being of our community. This acquisition would give us direct control over the land, allowing us to enhance and expand our recreational offerings significantly. Considering the community's recent disappointment over the World Cup T20 not coming to Morrisville, this move could be a powerful statement of our commitment to improving local amenities and leveraging opportunities like the upcoming 2025 Hospitality Tax Award. The cost—\$267,000 for 10 acres—is remarkably economical, especially when you consider the current market rates for much smaller parcels of land. This financial prudence coupled with strategic foresight can set a precedent for sustainable community development. I also urge council to direct staff to proceed with the following: 1. Acquire the 10 acres of land 2. Prepare a comprehensive plan for Church Street Park's amenities for hosting future cricket world class tournaments, making the project shovel-ready. This proactive approach will not only ensure we're ready to hit the ground running when opportunities like the Hospitality Tax Award arise but also builds on our track record of successful projects, such as the floodlights at Church Street and the Wake Competition Center.	Faucette	Move forward with purchase.	Oct-24	Town staff met with the Wake County Open Space and Parks Advisory Board in September, who voted to recommend approval of the project to the County Commissioners. The Wake County Commissioners approved the Town's request at their October 21st meeting. As it is approved by the County Commissioners, the amendment agreement will be brought to Town Council for review and action at a future meeting.
Completed	Reduced MAFC Rates for WCPSS employees	Rao	Jul-23	Consider a reduced MAFC rate for WCPSS employees that work in Morrisville Schools. The rate could be a resident rate for non-residents and lower for residents.	Brandon Zuidema/Mary Faucette	Explore this opportunity to determine if it is feasible for the Town.	Jun-24	Staff reached out to WCPSS and they would not entertain a benefit for only a portion of their employees (Morrisville teachers). For that reason, it is not recommended in the FY25 Fee schedule.
Completed	Community 5k	Fender	Aug-23	Host a community 5K run/walk. Make it a themed event to raise awareness on a cause, an educational event, or just wellness.	Mary Faucette	Direct staff to coordinate at a convenient time.	Mar-24	A Stormwater Runoff 5K will be held on Sunday, March 17, at Cedar Fork District Park (228 Aviation Parkway), to help educate the public and focus attention on stormwater issues, especially the importance of keeping stormwater clean.
Completed	Disc Golf at Church St	Cawley	Aug-23	Request that staff finalize the formal design for disc golf at Church Street Park and submit it for approval by the various agencies to have the course in a "shovel ready" status.	Mary Faucette	Council directed staff to discuss with Wake County to get confirmation if disc golf would be allowed in CSP.	Feb-24	Staff provided an Administrative Report on December 12, 2023 (item # 2023-235-0).

Status	Item	Sponsor	Presentation Month (Introduced)	Discussion	Lead Staff	Action	Action Date	Last Update
Completed	Mobile Stage	Cawley	Jul-23	Consider purchasing a mobile stage that could be used for Town events instead of renting one.	Giselle Rodriguez/ Jeffery Brown	Explore the cost of purchase compared to our existing cost of renting a mobile stage.	Feb-24	Staff evaluated the cost/benefit and liability exposure of purchasing a mobile stage versus renting it. The cost of purchase varies greatly and is higher than the cost of rent. For reference, a rental averages \$2,000 including set-up/take-down, permitting, inspections, and staff on-site during the event. If the Town owns the stage it will cost approximately \$500 in labor only to transport, set-up, and teardown the stage each time it is used. The annual maintenance cost is approximately \$4,000 including labor and materials. The risk and liability were discussed with the Town's insurance broker and it was indicated that owning the stage would increase our risk of loss. It was also asked if the Town could rent out the mobile stage if owned and they indicated that they would want that exposure. Given the information collected so far, the cost/benefit of owning the stage is not beneficial to the Town and increases our liability exposure. In addition, the Town Center is on the horizon and will be the primary event venue for the Town.
Completed	Gandhi Statue Relocation from Marbles Museum to Morrisville	Rao	Feb-23	Consider the possibility of relocating the Gandhi Statue from Marbles Museum to Morrisville.	Martha Paige	Explore this opportunity to determine if it is feasible for the Town.	Feb-24	Council directed staff to discuss relocation with the statue sponsor and consider the southern lot for its location. Staff discussed the relocation with the statue sponsor and is working with the contractor to define the logistics associated with the relocation. In addition, staff is also working on a public art acceptance policy and an agreement to accept the donation of the statue. The public art acceptance policy is estimated to come to Council for review and adoption in May. Further updates will be provided in News & Notes.
Completed	Small Business Advisory Committee	Robotti	Sep-22	Goal to advise Town Council on potential issues with policies/offer insights of policies/budgets	Martha Paige	Consideration of this item will be incorporated into small business programming	Feb-24	Small Business is projected to be a component of Economic Development as shared on September 26 Town Council meeting.
Completed	Tennis Court Backboards	Cawley	Sep-22	Install backboard at existing and planning tennis facilities	Brandon Zuidema		Feb-24	Staff has concerns about reducing usage at one of our existing courts to accommodate this request and does not support a tennis wall at this time. Another option would be to build a new amenity for this purpose in a future park project.
Completed	Smoking/Tobacco Use in Parks	Fender	Feb-22	Concern about size of signs, limited enforcement. Cigarette butts littering parks	Brandon Zuidema/Mary Faucette	Evaluate options to curb smoking/tobacco in parks.	Feb-24	Sign installation has been completed.
Completed	Public Art Installations	Johnson	Jul-21	Incorporate around community, ensure murals are part of discussion, feature local talent	Michele Stegall/ Brittany Johnson	Staff to coordinate	Feb-24	Murals selections are expected to be finalized on Feb 27th. Installation will follow shortly after.
Completed	Small Business Support	Robotti	Feb-21	Internship program pairing students with businesses	Martha Paige	Consideration of this item will be incorporated into small business programming	Feb-24	Small Business is projected to be a component of Economic Development as shared on September 26 Town Council meeting.
Completed	Separation of "Cultural Resources" from Parks and Recreation	Rao	Feb-21	Need sense of place; enhance revenue through tourism.	Brandon Zuidema/Mary Faucette	FY 2022 Work Plan	Feb-24	Based on the organizational review of PRCR, Staff does not support this concept. The Town restructured PRCR to have a portion of the department focused on special events, to include cultural resources and additional educational and activity opportunities.
Completed	Small Business Crowd Funding	Rao	Jun-20	Conversation w/ Wake Co Commissioner Calabria and MSV resident (document to be shared w/ Wake Co Econ Dev), possible joint work session w/ MCoC, possible opportunity for crowd funding group to share idea. No funding request from MSV. If Wake Co approves program, businesses use crowd funding, if established threshold reached, under Wake Forward program, businesses eligible for matching funds.	Martha Paige	Consideration of this item will be incorporated into small business programming	Feb-24	Small Business is projected to be a component of Economic Development as shared on September 26 Town Council meeting.

Status	Item	Sponsor	Presentation Month (Introduced)	Discussion	Lead Staff	Action	Action Date	Last Update
Completed	Small Business Economic Funding Tool	Rao	Jun-20	Crowd funding, small business funding, business recovery options, potential partnership with MCOC, work session needed	Martha Paige	Consideration of this item will be incorporated into small business programming	Feb-24	A successful small business program was initiated and funding was awarded to businesses as a grant. Additional professional services were also offered. Small Business is projected to be a component of Economic Development as shared on September 26 Town Council meeting.
Completed	Town Owner Property Availability for Habitat for Humanity	Scroggins-Johnson	Sep-22	Home prices doubled. Cost of land impacts ability to develop affordable homes.	Brandon Zuidema	Property evaluation and assessment	Aug-23	Staff identified 101 thru 105 Church St and 201 Page Street as potential locations for an affordable housing project. On July 25th Town Council directed staff to conduct a more in-depth zoning analysis on these parcels for unit potential and discuss affordable housing partnership options with Habitat for Humanity to bring back to Town Council. Town Council requested that staff include the lot across from the Historic Christian Church in the analysis. This is now a component of the Affordable Housing Program.
Completed	Joint Town Council/Advisory Committee Meetings	Johnson	Sep-20	Request joint meetings	Paige/Smith	Direct staff to investigate Council attendance at advisory committee meetings, with full Council attendance at a Planning and Zoning Board meeting	Aug-23	Joint meetings with 6 of 8 Advisory committees set up to occur between September - December. Discussion prompts will be provided to Council prior to the meetings.
Completed	Citizen Proclamation for Guri Burmi	Rao	Feb-23	To thank Guri for his action to do something outstanding and inspiring. Guri Burmi conducted a Coast to Coast Motorbike ride to California to raise money for Juvenile Diabetes Research as his nephew in India had been diagnosed with this disease during the Covid Panemic. Guri completed the ride, was covered in the news, and inspired many folks across the state and country through his efforts.	Smith	Prepare a proclamation	Jul-23	Staff provided CM Rao with the policy used to request proclamations.
Completed	Provide Handicap Parking at Town Special Events (e.g., Spring Fest, Tree Lighting)	Johnson	Jan-23	In our ongoing effort to make Town special events accessible to people of all abilities, provide handicap parking spots for residents with mobility disabilities. Provide a limited number of handicap accessible parking spots at the Town Hall campus on a first come, first-served basis for those with a current handicap placard. Residents could request a handicap parking spot prior to the special event and sent a parking pass to enter the Town Hall campus. Currently at special events held on Town Hall Drive, residents with mobility disabilities have no handicap parking option in close proximity to the event.	Zuidema/Faucette/Glenn	Include accessible parking to provide a welcoming and accessible, close parking option for people with mobility disabilities to attend Town special events.	Jul-23	This has been addressed through enhanced advertising, pre-registration for ADA parking, and additional spaces utilizing the First Baptist Church lot adjacent to Town Hall. It was implemented for Spring Fest, again for July 3rd and will continue moving forward.
Completed	Temporary Disc Golf at Town Center vacant property	Cawley	Jan-23	Consider a temporary disc golf course on the Town properties on Scoggins Ave. Council Members expressed interest on evaluating Town properties broadly and not only Scoggins to find the best applicable location that provides a safe location and parking.	Zuidema/Faucette	Explore opportunities for a temporary disc golf course on Town properties.	Jul-23	Per the Administrative Report provided on June 27th, work is underway to construct a temporary disc golf course at Scoggins Avenue.
Completed	Little Libraries at Smart Shuttle Stops	Fender	Sep-22	Requested update on DOCNC program to install at Smart Shuttle Stops	Jeffery Brown	Gather information	Jul-23	Little libraries cannot be installed at Smart Shuttle stops as they are within the street right of way. Wake County Public Schools was not in favor of a lending library being installed at the Cedar Fork Community Center. Staff is working with DOCNC to have a little library installed at Cedar Fork District Park by the restroom building and looking to replace the little library at MCP as the existing unit is in poor condition.
Completed	PRIDE Celebrations	Rao	Jul-21	Celebration, parade, event, etc. to support/share about LGBT community, supports Strategic Plan elements of diversity	Mary Faucette/Leslie Haney	Refer to PRCRAC for support? Staff Update	Jun-23	A very successful Pride event was held in combination with Music in the Park. Discussions are already underway on how to enhance the event next year.

Status	Item	Sponsor	Presentation Month (Introduced)	Discussion	Lead Staff	Action	Action Date	Last Update
Completed	Enhanced policy-making process	Scroggins-Johnson	Sep-20	Apply review cycle, ensure collaborative goals of Council being met, properly vet policies on front end to avoid intervention	Martha Paige/Brandon Zuidema	Staff compiling master list of policies for review and plan for periodic updating	May-23	Town Code of Ordinance update was completed and adopted in May.
Complete	Sustainability 101 Course for residents	Johnson	Feb-22	Issue resonates with residents. Encourage people to follow this topic	Giselle Rodriguez/ Jeffery Brown	Refer to Sustainability Coordinator	Jun-22	Education in sustainability is an continuous effort. Staff educates through outreach opportunities such as Green Day (twice a year) and Earth Day as well as other community events. Sustainability is covered in detail in the Morrisville 101 as well as Teen Morrisville 101. In addition, residents are kept abreast with sustainability items by the quarterly Sustainability newsletter, Next Week in Morrisville, an update on the MSP twice a year, and social media efforts through the Communications Department.
Complete	Non-Profit Facility Support	TM Paige	Jul-21	Determine usage/criteria/policy for non-profit use of Town-owned facility space	Martha Paige	Staff work to determine criteria for usage, entity affiliation with Town, associated staff time/hours (costs), develop policy		Financial support for non-profits was not brought forth as a priority during retreat budget brainstorming. Town staff will continue to evaluate ways to develop collaborative partnerships, primarily through MOUs as opportunities arise or that support programmatic goals and objectives.
Complete	Financial Support for Dorcas Ministries	Cawley	Jul-21	Direct funding, proposed \$1/capita, noted Apex had done something similar	Martha Paige	Staff will review options for Town support of all non-profits for Council consideration		See comment above
Complete	Non-Profit Assistance	Cawley	Feb-21	Need to establish mechanism to assist non-profits in Morrisville	Martha Paige	Staff to review		See comment above
Complete	Parkside Elementary School Options Letter	Garimella	Feb-22	Letter to request consideration of ways to address capacity issues - trailers, middle school land, proximate schools	Erin Hudson	Draft Letter for Review by TC	Feb-22	Letter Drafted, Circulated to TC and e-mails to WCPSS Member Heagarty on February 21, 2022.
Complete	Veterans Memorial	Johnson	Jul-21	Explore Town-supported funding of design work, and staff responsibility for project to move Memorial forward	Randy Little	Staff work to assess more in-depth	May-22	Town Council awarded design funding for Memorial in May 2022. Design development underway.
Complete	LGBTQIA/ nondiscrimination Ordinance	Robotti	Jul-21	Support similarly to other towns	Martha Paige	Staff to coordinate	Mar-22	NDO adopted by Town Council in March 2022. ILA for reporting and conciliation of claims with Wake County also executed.
Complete	Revisit Advisory Committee Policy Areas (Social Media, Attendance, Quorum)	Johnson, TM Paige	Jul-21	Enhance language re: social media use, clarify expectations. Relax quorum requirements to allow committees to perform their roles with fewer members, review other related policy areas as needed.	Martha Paige	Staff to coordinate	Jun-22	Updates to Appointed Public Bodies Administrative Policies and the additiona of a social media policy completed in June.
Complete	Sustainability Office Coordination w/ Local Businesses	Cawley	Jul-21	Request staff to explore provision of supplies to businesses on Airport Blvd/Aviation Pkwy to clean their road frontages	Giselle Rodriguez/ Jeffery Brown	Staff to coordinate		These routes have been included in contracted litter collection services.
Complete	Joint Cary/Morrisville Meeting	Cawley	Sep-20	Discuss shared resources./amenities	Martha Paige	Staff to coordinate	Sep-21	Meeting Held in September 2021.
Complete	Land Use Planning Review Timeframe	Scroggins-Johnson	Sep-20	Discuss best approach to plan review.	Michele Stegall	Consider timing of LUP related to UDO amendments and zoning	Feb-21	LUP adopted in February 2021
Complete	Small Business Saturday	Robotti	Sep-20	Host event to engage citizens to visit local small businesses	Martha Paige	Coordinated by MCoC	Nov-21	Coordinated by MCoC
Complete	Candidate Forum	Johnson	Oct-19	Host forum in Morrisville, with Morrisville partner agencies (MCoC)	Martha Paige	Coordinate forum using resources between MCoC and Town of MSV	Oct-21	Forum held in October 2021.
Complete	First Responders Park	Schlink	Jun-19	Inclusion of First Responder-themed equipment to be included in new park or renovation of existing park	Brandon Zuidema/Mary Faucette	Referred to PRCRAC for input and feedback. PRCRAC discussed at its September 25, 2019 meeting and supported consideration in current plans to upgrade MCP or Shiloh. Could also be incorporation into veterans memorial		MVMF did not express interest in including it as a component of the Veterans' Memorial and we do not currently have a viable location to plan for one. First responders are routinely recognized in other ways.

Town Council Roundtable/Brainstorming Tracking (INACTIVE ITEMS) - August 2026 Update *(New Items Highlighted in Green)*

Status	Item	Sponsor	Presentation Month (Introduced)	Discussion	Lead Staff	Action	Comments
Inactive	A non-profit policy for Morrisville	Cawley	Jun-24	Request staff look at the non-profit support policies of nearby towns and bring forth a recommendation of if a policy tailored to Morrisville and its demographics would benefit our stakeholders.	Giselle Rodriguez	No support at this time.	This item was previously introduced in 2021 and was concluded that financial support for non-profits was not brought forth as a priority during retreat budget brainstorming. As this item was re-introduced in June 2024, Council discussed and reach consensus that there was no support at this time to develop a policy.
Inactive	Tennis court backboard	Cawley	Jun-24	Ask staff to install a tennis court backboard at one of our facilities to determine if it would be used without affecting current court play and if it would be a benefit to have a backboard available at each set of our courts.	John Letteney	Do not support installation of a backboard on an existing court. Consider this when a new facility is constructed in the future.	This item was previously introduced in September 2022. Staff evaluated and concluded that the installation of the backboard would reduce the usage of the tennis court and would not recommend the installation. As this item was re-introduced in June 2024, Council discussed the proposal and reached a consensus to support the staff recommendation to not install a backboard on an existing court and consider it when a new facility is constructed in the future.
Inactive	E-bikes Rebate Program	Cawley	Jul-23	Consider pursuing a grant like the City of Raleigh to offer an electric bike rebate program.	Giselle Rodriguez	Explore this opportunity to determine if it is feasible for the Town.	On August 2023 staff discussed with Council the findings and potential challenges related to this topic along with recent complaints received about the speed/behavior of cyclists on the greenway. Council did not provide further direction to staff.
On Hold	Smart Shuttle Scheduled Route to Wake Tech (AM and PM)	Fender	Sep-22	Request to consider long-term addition to Smart Shuttle service	Michele Stegall/Caleb Allred	To be discussed further by Town Council following evaluation of first year of service.	Smart Shuttle Program updates will be presented in February.
Tabled by Sponsor	Hackathon	Rao	Sep-22	Request update on open data portal. Wants a town hackaton	Jeanne Hooks/Rick Ralph	Tabled by Sponsor	Suggestion box/Smart City Steering Committee Review
Withdrawn	Resolution to Support myFutureNC Attainment Goal	Cawley	Sep-22	Request to refer to MPEAC. No Town Council consensus.	N/A		



To: Town Council

From: Matt Wetherell, Public Works Director; Erin Hudson, Communications & Outreach Director

Date: August 27, 2026

Re: Roundtable Item: Little Free Library Addition at Shiloh Park and Improved Community Involvement with Little Free Libraries

Roundtable Response – Public Works and Communications

Little Free Library Addition at Shiloh Park and Improved Community Involvement with Little Free Libraries

Sponsor: Mayor Pro Tem Robotti

Staff Respondents: Hudson and Wetherell

Direction – Council would like to add a little library at Shiloh Park. CM Robotti would donate the materials for it to be an activity that Council do together. Council will also contribute to refill some of the little libraries.

Direction for staff – Educate the community that the little libraries are a community asset and encourage involvement with donations. Provide location for the little libraries on the website. Consider signage that indicate “take one, leave one” to encourage restocking. Advertise on our channels.

Background

The Town currently maintains five Little Free Libraries (LFLs), one each located at Church Street Park, Indian Creek Trailhead, Morrisville Aquatics & Fitness Center, Morrisville Community Park, and Northwest Park. These locations and program details are listed publicly on the [Town’s website under Things to Do](#).

Public Works staff monitors book inventory and restocks LFLs as needed, using donations collected through occasional staff-led book drives. DOCNC and Eagle Scout Troop 216 assembled and installed all existing LFLs.

Additional LFL at Shiloh

Per Town Council's direction, Public Works evaluated Shiloh Park and identified a highly suitable location for a new Council-constructed LFL. This recommended location is adjacent to an ADA-accessible pathway, centrally positioned within the park, and close to the parking lot; providing high visibility and convenient access for users returning or exchanging books.



LFL Designs for Council

The Little Free Library organization offers free downloadable construction plans for LFLs on their website. Council can review and download different plans here: [Build a Little Free Library - Little Free Library](#). Additionally, there are LFL kits available for purchase here: [Little Free Library Kits](#). Kits come with all the construction materials needed and assembly instructions. Kits range in price from \$240 to \$440. Council can also design their own LFL from scratch. Public Works has the official LFL placard to install on the front of the library. This placard has a link to the LFL official website with the simple instructions of, "Take a

Book, Share a Book.” Public Works can assist Council with installation of the LFL at Shiloh Park, however needed.

Community Involvement with LFL

Past partnership efforts to build and install LFLs have been successful, but sustained stewardship has been difficult to maintain. Initial commitments from individuals and groups to manage book inventory often discontinued, resulting in Public Works resuming operational responsibilities. Staff will continue seeking community partners to strengthen stewardship and reduce reliance on Town staff.

Public Works will coordinate with the Communications & Outreach Department to develop improved outreach, signage, and promotion, emphasizing maintenance of book supplies.

Staff Recommendations

Staff recommends an additional LFL be installed at Shiloh Park in the location noted above, with design and installation to be determined by Town Council, supported by Public Works. Staff will evaluate an outreach strategy to increase community awareness and ownership of the LFL process and monitoring and restocking of the Town’s LFLs.



To: Town Council

From: Matt Wetherell, Public Works Director

Date: August 27, 2026

Re: Roundtable Item: Expanding Food Waste Diversion Program with Additional Lockable Food Waste Containers.

Roundtable Response – Public Works

Potential Expansion of Food Waste Diversion Program with Additional Lockable Food Waste Containers

Sponsor: CM Kesling

Direction – Staff to evaluate and assess use of existing compost bins. If bins at the Fire Stations have low use, relocate them to higher traffic areas like MAFC. Comments shared included: Incorporate in the future master plans ways for restaurants and small businesses to participate in food waste initiatives. Involve MCOC. Are there rules to allow restaurants to donate to NeighborUP to support families in need?

Background

The Town launched its food waste collection initiative in 2024, guided by the Master Sustainability Plan and stakeholder priorities. Initial food waste composting implementation focused on fire stations, leveraging their 24/7 operations and daily food preparation to pilot the program. In addition, the program began discussions with Compost Now regarding a community accessible system using an app controlled mechanism to reduce contamination.

Current Program Overview

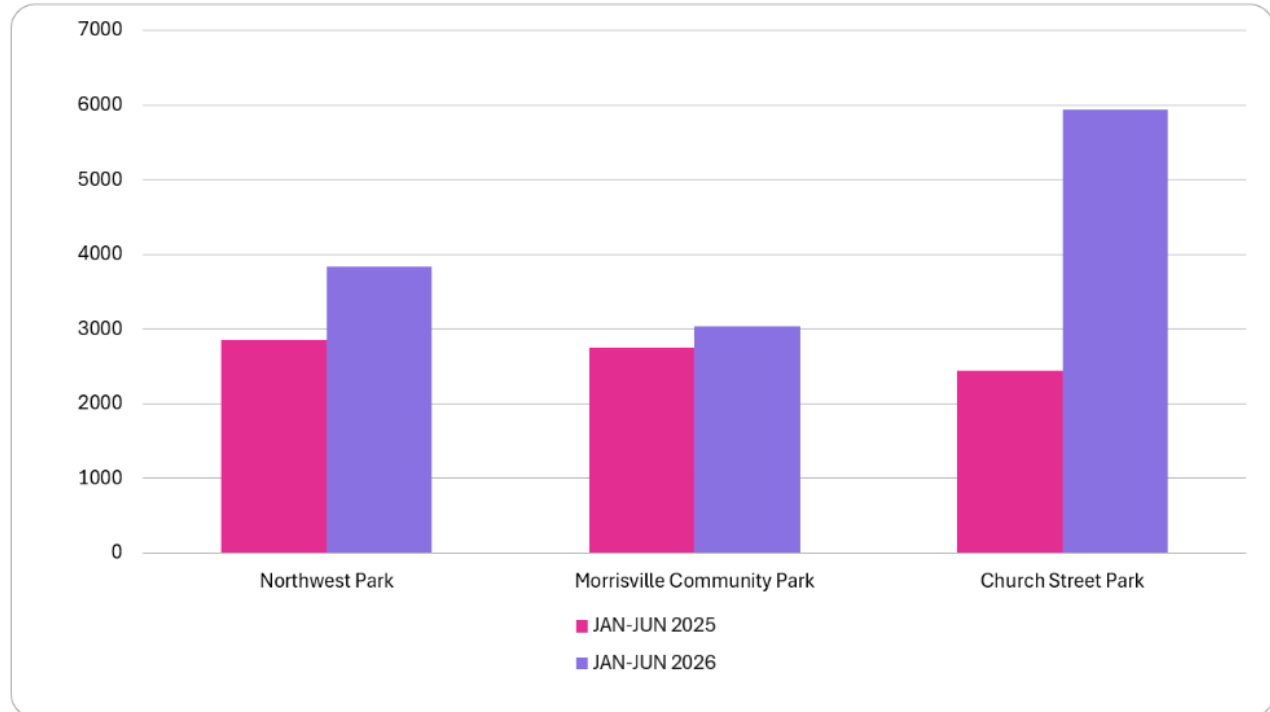
- *Fire Stations*
 - Three fire stations utilize 35-gallon compost carts, collected weekly.
 - Bins are intended for Fire Department staff only, not for public use.
 - Since October 2024, nearly 7,500 pounds of food waste have been collected, averaging 28 pounds per station per week.
 - On-going collection costs: \$110 per month, per station (\$330 total monthly).

- *Town Hall*
 - Pilot began in June 2026 with bi-weekly pick-up at a cost of \$55 per month.
- *Community Collection at Parks*
 - Residents have access to 65-gallon bins at Northwest Park, Morrisville Community Park, and Church Street Park.
 - Collection is monitored via data networks and managed by CompostNow.
 - Since December 2024, over 35,000 pounds of food waste have been collected, averaging 104 pounds per location, per week.
 - Initial costs for new networked bins: one-time cost of \$5,500 per bin (includes bin, branding, network setup, and installation).
 - On-going collection costs: \$260 per month, per location due to 2x week collection. (\$800 total monthly) including the monthly software fee

Community Collection Trends

The Town continues to see increased use of bins as the program matures. Table 1, below, compares January–June 2025 to the same period in 2026. As shown in the table, collection volumes have grown at each park collection bin. In the Fall of 2025, community carts went from one collection per week to two. If growth continues, collection frequency can be increased to three times per week for an additional \$110 per month, per location.

Table 1. Park Compost Collection Weight: JAN-JUN 2025 vs JAN- JUN 2026



Master Sustainability Plan Updates and Commercial Food Waste

Staff acknowledge the request to include details related to food composting within the community and businesses in the Master Sustainability Plan update occurring in FY27. This is in-line with the update scope, which looks to build upon the success the Town has had with internal sustainable initiatives to expand into incentivizing community-based sustainable initiatives.

Regarding the specific request on the ability for restaurants to donate food to NeighborUP to help those in need: NeighborUP does not accept prepared food due to health concerns. However, NeighborUP would accept shelf-stable, packaged foods from businesses.

Staff Recommendation

Given the existing collection data at the resident collection points and the upcoming food waste expansion at the Wake County convenience center, staff does not recommend adding the food composting program locations at this time.

Staff will also include scope details in the Master Sustainability Plan update occurring in FY27 to ensure direction and goals are established to incentivize restaurants and other commercial businesses to get involved with food waste composting and other sustainable waste efforts.