

Village of Mount Prospect, IL Village Board Meeting Agenda

Village of Mount Prospect Village Hall - 3rd Floor Boardroom 50 S. Emerson St. Mount Prospect, IL 60056

Tuesday, July 6, 2021

7:00 PM

Those who are unable to join us live may submit comments or questions to kagoranos@mountprospect.org. Comments received in this manner will be summarized by the Mayor at the appropriate time during the meeting.

As always, you may also join us via livestream or view the meeting on Comcast or WOW channel 17.

1 CALL TO ORDER

- 2 ROLL CALL
- a. Pledge of Allegiance Led by Trustee Gens
- **b. Invocation Trustee Matuszak**

3 APPROVAL OF MINUTES

3.1 Minutes of the regular meeting of the Village Board - June 15, 2021

4 MAYORS REPORT

5 COMMUNICATIONS AND PETITIONS - CITIZENS TO BE HEARD

6 CONSENT AGENDA

- 6.1 Monthly Financial Report May 2021
- 6.2 List of Bills June 9, 2021 to June 29, 2021 \$6,935,684.94
- 6.3 Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE AMENDING CHAPTER 13 (ALCOHOLIC LIQUORS) OF THE VILLAGE CODE OF MOUNT PROSPECT. This ordinance decreases the number of Class "F-3" Liquor Licenses by one (1) TVAGAL LLC d/b/a/ Minta Social Lounge located at 125 Randhurst Village Drive, Mount Prospect, IL.
- 6.4 Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE AMENDING CHAPTER 13 (ALCOHOLIC LIQUORS) OF THE VILLAGE CODE OF MOUNT PROSPECT. This ordinance decreases the number of Class "F-3" Liquor Licenses by one (1) Tavern On Elmhurst Inc. d/b/a Tavern On Elmhurst located at 2200 S. Elmhurst.
- 6.5 Motion to accept State Contract joint purchasing results for the purchase of one (1) new 2022 International HV607 cab and chassis at a cost not to exceed \$80,670.

Motion to accept Sourcewell joint purchasing results for the purchase of three (3) new Thompson Pump 6" self-priming cast iron trash pumps at a cost not to exceed \$69,989.

- 6.7 Motion to accept bid for 2021 Backyard Drainage Program in an amount not to exceed \$142,806.
- 6.8 Motion to accept bid for Fire Station 12 and Booster Pumping Station 16 Parking Lot Improvements in an amount not to exceed \$82,500.
- 6.9 Motion to approve change order for Rand/Kensington/Route 83 Intersection Improvements Phase 1 Study in an amount not to exceed \$151,322.
- 6.10 Motion to continue the 2nd reading of an ORDINANCE GRANTING APPROVAL OF THE FINAL PLAT OF RESUBDIVISION FOR THE RANDHURST CENTER RESUBDIVISION NO. 2 to the July 20, 2021 regular meeting of the Village Board.

7 OLD BUSINESS

8 NEW BUSINESS

8.1 A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR (PY) 2021 ACTION PLAN

9 VILLAGE MANAGER'S REPORT

9.1 As submitted

10 ANY OTHER BUSINESS

11 ADJOURNMENT

ANY INDIVIDUAL WHO WOULD LIKE TO ATTEND THIS MEETING BUT BECAUSE OF A DISABILITY OR NEEDS SOME ACCOMMODATION TO PARTICIPATE, SHOULD CONTACT THE VILLAGE MANAGER'S OFFICE AT 847/392-6000, EXTENSION 5327



Item Cover Page

Subject Minutes of the regular meeting of the Village Board -

June 15, 2021

Meeting July 6, 2021 - REGULAR MEETING OF THE MOUNT PROSPECT

VILLAGE BOARD -

Fiscal Impact

Dollar Amount

Budget Source

Category APPROVAL OF MINUTES

Type Minutes

Information

Alternatives

Staff Recommendation

ATTACHMENTS:

June 15 VB meeting.pdf



Village of Mount Prospect

REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD Tuesday, June 15, 2021 50 S. Emerson St. Mount Prospect, IL

The following message appeared on the meeting agenda:

Those who are unable to join us live may submit comments or questions to kagoranos@mountprospect.org. Comments received in this manner will be summarized by the Mayor at the appropriate time during the meeting.

As always, you may also join us via livestream or view the meeting on Comcast or WOW channel 17.

1. CALL TO ORDER

Mayor Hoefert called the meeting to order at 7:08 p.m. in the Boardroom at Village Hall, 50 S. Emerson St. Mount Prospect, IL.

2. ROLL CALL

Members present upon roll call by the Village Clerk: Mayor Paul Hoefert, Trustee Agostino Filippone, Trustee Terri Gens, Trustee John Matuszak, Trustee Peggy Pissarreck, Trustee Colleen Saccotelli and Trustee Richard Rogers Absent: None

2a. Posting of Colors by the Mount Prospect Police and Fire Departments Honor Guard with the Pledge of Allegiance led by Mayor Hoefert.

2b.Trustee Gens provided in Invocation.

3. APPROVAL OF MINUTES

3.1 a. Amended minutes of May 18, 2021 - Regular Village Board meeting 1 b. June 1, 2021 - Regular Village Board meeting

Motion by Richard Rogers, second by Colleen Saccotelli to approve the amended minutes of May 18, 2021 and the minutes of June 1, 2021:

Yea: Agostino Filippone, Terri Gens, John Matuszak, Peggy Pissarreck, Colleen Saccotelli, Richard Rogers

Nay: None

Final Resolution: Motion Passed

4. MAYORS REPORT

4.1 PRESENTATION: Administer Oath of Office to John Dolan as Fire Chief; Administer Oath of Office to Thomas Wang as Deputy Fire Chief; Administer Oath of Office to Bradley Bocox as Lieutenant

Village Manager Michael Cassady introduced Interim Fire Chief John Dolan and Interim Deputy Chief Thomas Wang, both who after establishing distinguished careers with the Mount Prospect Fire Department, would be sworn in as Fire Chief and Deputy Fire Chief respectively.

Village Clerk Karen Agoranos administered the oath of office to Fire Chief John Dolan and Deputy Fire Chief Thomas Wang.

Chief Dolan introduced Bradley Bocox. Commissioner Bill Knee of the Board of Fire and Police Commissioners administered the oath of office to Lieutenant Bradley Bocox.

Mayor Hoefert, on behalf of the entire Board, welcomed the newly installed officers.

Mayor Hoefert called for a brief recess at 7:32 p.m.

Mayor Hoefert resumed the meeting at 7:37 p.m.

4.2 PROCLAMATION: Recognizing Juneteenth as a Day of Celebration and Reflection - June 19, 2021

Mayor Hoefert read the proclamation into record. Resident Joann Smith accepted and thanked the Board for recognizing this important day in American history.

4.3 A RESOLUTION APPROVING THE 2021-2022 GOVERNANCE GUIDE FOR THE MAYOR AND BOARD OF TRUSTEES FOR THE VILLAGE OF MOUNT PROSPECT

Mayor Hoefert read the resolution into record. This resolution officially adopts the Governance Guide that facilitates an operational framework that is grounded in governance focused principles versus less effective alternatives of leading by politics. The Guide also includes the Board's Code of Conduct and Civility which each member of the Board signed in support.

Motion by Peggy Pissarreck, second by Colleen Saccotelli to approve the 2021-2022 Governance Guide for the Mayor and Board of Trustees for the Village of Mount Prospect:

Yea: Paul Hoefert, Agostino Filippone, Terri Gens, John Matuszak, Peggy Pissarreck, Colleen Saccotelli, Richard Rogers Nay: None

Final Resolution: Motion Passed

Resolution No. 25-21

4.4 Appointment of Trustee Colleen Saccotelli to serve as Mayor Pro-Tem for term beginning July 1, 2021 and ending June 30, 2022.

Mayor Hoefert moved for the nomination of Trustee Collen Saccotelli to serve as Mayor Pro Tem for the term to run July 1, 2021 -June 30, 2022. Trustee Rogers seconded the nomination.

Mayor Hoefert opened the floor for other nominations; there were no other nominations. There was no discussion. Mayor Hoefert closed the nomination period.

Motion by Terri Gens, second by Richard Rogers to ratify the nomination of Colleen Saccotelli to serve as Mayor Pro Tem for the term July 1, 2021 – June 30, 2022.

Yea: Agostino Filippone, Terri Gens, John Matuszak, Peggy Pissarreck, Colleen Saccotelli, Richard Rogers

Nay: None

Final Resolution: Motion Passed

4.5 APPOINTMENT TO AUDIT COMMISSION OF JOHN MATUSZAK AS TRUSTEE MEMBER

Mayor Hoefert presented the nomination of John Matuszak to serve on the Audit Committee to fill the unexpired term of William Grossi as a Trustee member. The term will expire in March 2024.

Motion by Richard F Rogers, second by Colleen E Saccotelli to ratify the nomination of John Matuszak to serve as Trustee member on the Audit Committee:

Yea: Agostino Filippone, Terri Gens, John Matuszak, Peggy Pissarreck, Colleen Saccotelli, Richard Rogers

Nay: None

Final Resolution: Motion Passed

5. COMMUNICATIONS AND PETITIONS - CITIZENS TO BE HEARD

Jerry Boldt

Resident

• Urged the Illinois Department of Transportation to repair and not just patch the potential sinkholes on Kensington Road between Wheeling Road and Wilshire.

Joann Smith

Resident

- Congratulated the new Fire Chief, Deputy Fire Chief and Lieutenant who were sworn in this evening
- Thanked the Board for the recognizing the Juneteenth holiday with a proclamation
- Respects all police officers for their sacrifices but expressed concerns regarding the patch
- Suggested the Board re-address the patch issue

Resident

 Addressed the recent misconduct of three Mount Prospect police officers; asked if the State's Attorney was contacted. Village Manager Michael Cassady confirmed the office of the state's attorney was contacted regarding this case.

Resident

- Thanked the Village for acknowledging Juneteenth with a proclamation
- Requested the Village bring back the Blues Fest music festival
- Encouraged residents and the Board to attend BREATHE meetings
- Congratulated Chief Dolan

Chris Berg

Mount Prospect Police Officer

- Twenty-year veteran of the Mount Prospect Police Department
- Supports the department's use of the thin blue line patch worn by Mount Prospect Police officers
- Important to educate the community on the meaning and significance of thin blue line image and its' relevance to police officers

Resident

Opposes the Police Department's use of the thin blue line patch

Resident

- Stands against racism
- Patch is harmful to community; asked for the patch to be removed from the uniforms of the Mount Prospect Department

Resident

- Mount Prospect is a great community
- Proposed a referendum to measure the community's postion on the patch issue Mayor Hoefert responded, stating the Board has not discussed the notion of a referendum but is open to this possibility

Lisa Schaps

Mount Prospect Police Officer

PHS School Resource Officer

- Explained why she became a police officer and why the patch and the thin blue are important to her as a police officer
- The thin blue line represents honor, pride, love and kinship

Resident

 Addressed the audience and police officers present to express concern regarding the patch

Resident

• Supports the Police Department and the thin blue line patch worn by its' officers

Steve Polit

601 Wilshire Dr.

- Image of the thin blue line on the police patch is dividing this community
- Both sides need to agree to come together to close the divide

Resident

- Pleased the Board recognized the legacy of Juneteenth
- Stressed the importance of the Diversity, Equity and Inclusion initiatives in the Village's Strategic Plan
- Expressed appreciation toward the officers of the police department but also stated the issue of the patch needs to be addressed; opposes the Police Patch depicting the thin blue line

Resident

 Opposes the use of the thin blue line image on public displays, public building and on the Mount Prospect Police officer's uniforms

Mayor Hoefert thanked everyone who spoke and stated he welcomes productive community discussions. Mayor Hoefert acknowledged that it's clear the Police Department has the support of the community and the issue of the Police patch is a separate matter. Mayor Hoefert reiterated the Board's commitment to Diversity, Equity and Inclusion initiatives as outlined in the Village Strategic Plan.

Trustee Filippone spoke to acknowledge his support to re-design the Police patch. He expressed his support and gratitude for the Police Department and stated one can support Police and the patch re-design simultaneously. Trustee Filippone stated he is concerned this will continue to divide the community. Trustee Filippone expressed his disappointment of both the former Board and current Board for failing the community through inadequate discussions and lagging decisions on this matter.

Mayor Hoefert responded, stating the former Board did not fail the community and believes the current Board will continue to work with the community toward a resolution.

6. CONSENT AGENDA

- 6.1 List of Bills May 26, 2021 to June 8, 2021 \$2,682,678.04
- 6.2 Request Village Board approval to accept public improvements for the Linneman Senior Living development at 1101 Linneman Road.
- 6.3 A RESOLUTION REQUESTING CLOSURE OF CERTAIN PORTIONS OF CENTRAL ROAD AND ELMHURST ROAD (ROUTE 83) IN ORDER TO CONDUCT A PARADE. This resolution authorizes the Village to request approval from IDOT to close portions of Central Road in order to conduct the annual 4th of July parade. *Resolution No. 26-21*

6.4 Motion to continue the 2nd reading of an ORDINANCE GRANTING APPROVAL OF THE FINAL PLAT OF RESUBDIVISION FOR THE RANDHURST CENTER RESUBDIVISION NO. 2. to the July 6, 2021 regular meeting of the Village Board.

Motion by Richard Rogers, second by Colleen Saccotelli to approve the consent agenda as presented.

Yea: Agostino Filippone, Terri Gens, John Matuszak, Peggy Pissarreck, Colleen Saccotelli, Richard Rogers

Nay: None

Final Resolution: Motion Passed

7. OLD BUSINESS

7.1 None

8. NEW BUSINESS

8.1 None

9. VILLAGE MANAGER'S REPORT

9.1 Motion to accept bid for 2021 Water Main Replacement Project in an amount not to exceed \$1,372,649.52.

Director of Public Works Sean Dorsey presented background information, bid results and staff recommendations regarding the bid for the 2021 Water Main Replacement Project.

Mr. Dorsey stated this year's proposed project includes the replacement of over 5,000 lineal feet of 6" diameter water main with 8" diameter class 56 ductile iron water main. The proposed area includes Connie Lane, South George Street, South William Street, Prospect Avenue, South Wille Street and Evergreen Street. Mr. Dorsey provided details regarding the scope of the project.

Mr. Dorsey stated the Village's engineering consultant for this project prepared the bid documents to ensure requirements necessary to complete contractual performance of this project. Ten firms submitted bids. The lowest responsive bid was submitted by A Lamp Concrete Contractors for \$1,247,863. Mr. Dorsey stated the engineer's estimate for this project was \$1.4 million. Mr. Dorsey stated A Lamp has completed water main replacement work for other communities and reference checks indicate their work was satisfactory. A Lamp has also successfully completed work in the Village in the past. Mr. Dorsey stated staff is recommending a 10% contingency to address unforeseen work related to the project.

In a response to a concern raised by a member of the board regarding A Lamp's prior work on a project in the Village. Mr. Dorsey stated some issues existed but were resolved and ultimately the project was completed on-time and on-budget. There are no lingering concerns. Staff conducted reference checks and all reported satisfactory completion of projects.

There was no further discussion.

Motion by Peggy Pissarreck, second by Agostino Filippone to accept bid for 2021 Water Main Replacement Project in an amount not to exceed \$1,372,649.52:

Yea: Agostino Filippone, Terri Gens, John Matuszak, Peggy Pissarreck, Colleen Saccotelli, Richard Rogers

Nay: None

Final Resolution: Motion Passed

9.2 Motion to accept bid for the 2021 Water Main Lining Project in an amount not to exceed \$1,264,835.

Public Works Director Sean Dorsey presented background information, bid results and staff recommendation for the 2021 Water Main Lining Project bid.

Mr. Dorsey stated this year's project includes the rehabilitation through means of cured-in-place-pipe lining of the four water main crossings under the Union Pacific railroad tracks and nine water main crossings underneath Weller Creek. Mr. Dorsey provided details regarding the lining process. Mr. Dorsey stated the proposed project is the second water main lining project the Village has done. The last rehabilitation project was completed in 2019.

Mr. Dorsey added the cured-in-place process is approved by the Illinois Environmental Protection Agency.

Mr. Dorsey stated the Village's engineering consultant prepared the bid documents to facilitate contractual performance of this project. Three firms submitted bids. The lowest responsive bid was submitted by Fer-Pal Construction USA, LLC who successfully completed the rehabilitation project for the Village in 2019. Staff performed reference checks that indicate Fer-Pal is well-suited to perform this project for the Village. Mr. Dorsey stated staff recommends the inclusion of a 10% contingency to address unforeseen issues.

In response to a question from the Board, Mr. Dorsey provided clarification regarding the type of material (resin) used to complete the lining project.

There was no further discussion.

Motion by Richard Rogers, second by John Matuszak to accept bid for the 2021 Water Main Lining Project in an amount not to exceed \$1,264,835:

Yea: Agostino Filippone, Terri Gens, John Matuszak, Peggy Pissarreck, Colleen Saccotelli, Richard Rogers

Nay: None

Final Resolution: Motion Passed

9.3 As submitted. No report.

10. ANY OTHER BUSINESS

Trustee Saccotelli reminded the Board that the Northwest Municipal Conference is looking for new committee members and encouraged fellow board members to consider serving on a committee.

Mayor Hoefert noted the importance of open discussions and the need for all voices to be heard.

Trustee Saccotelli suggested staff update the Village website's Cultural Climate transparency portal to include Strategic Plan initiatives regarding diversity, equity and inclusion.

Trustee Gens announced the Mount Prospect Public Library is hosting a virtual program on June 29, 2021 at 7:00p.m., focusing on ways to improve conversations about race and encouraged all to attend.

11. ADJOURNMENT

With no further business to discuss, Mayor Hoefert asked for a motion to adjourn. Trustee Gens, seconded by Trustee Rogers moved to adjourn the meeting. By unanimous roll call vote, the June 15, 2021 regular meeting of the Village Board was adjourned at 9:05 p.m.

Respectfully submitted, Karen M. Agoranos Village Clerk







Item Cover Page

Subject Monthly Financial Report - May 2021

Meeting July 6, 2021 - REGULAR MEETING OF THE MOUNT PROSPECT

VILLAGE BOARD -

Fiscal Impact

Dollar Amount

Budget Source

Category CONSENT AGENDA

Type Consent

Information

Attached is the Monthly Financial Report for May 2021.

Alternatives

- 1. Accept the Monthly Financial Report for May 2021.
- 2. Action at the discretion of the Village Board.

Staff Recommendation

Accept the Monthly Financial Report for May 2021.

ATTACHMENTS:

Monthly_Financial_Report_May_2021.pdf 05 May Board Reports for Upload .pdf



VILLAGE OF MOUNT PROSPECT MONTHLY FINANCIAL REPORT MAY 31, 2021

Prepared By

Amit Thakkar, CPA Director of Finance TO: VILLAGE PRESIDENT, BOARD OF TRUSTEES, AND FINANCE COMMISSION

FROM: AMIT THAKKAR, DIRECTOR OF FINANCE

DATE: JUNE 29, 2021

SUBJECT: MONTHLY FINANCIAL REPORT FOR THE MONTH OF MAY 2021

In our effort to provide the most transparent and relevant financial information in a timely manner, we are submitting this report herewith. The report contains relevant data with analytical information for the Village's current financial affairs. The report is prepared based on the most recent available financial information (internal and external). The report is divided into five sections including a) Cash and Investments b) Revenues c) Expenses d) Fund Balance Analysis and e) Other items that may contain relevant new issues and items representing and impacting the Village's financial interest and well-being.

a) Cash and Investments

The Village of Mount Prospect maintains a sufficient liquid cash balance at various banking and investment institutions for the smooth operation of the Village's day to day activities. The remainder of cash assets are invested in multiple interest-earning accounts and investment options in accordance with the Village's Investment Policy. As of May 1, 2021, the beginning Cash and Cash Equivalents totaled \$74.1 million. During the month of May, the Village had cash receipts totaling \$11.7 million. The investment income for the month totaled \$1,878. The payroll cost for the month was \$1.5 million and accounts payable were paid in the amount of \$7.3 million. The inter-fund activity increased the cash position by \$3,740, while other disbursements totaled \$19,397. As of May 31, 2021, the Village's Cash and Cash Equivalents totaled \$77.0 million.

GOVERNMENTAL AND ENTERPRISE FUNDS

11,720,196 1,878			Total Cash and Investments 75,108,311				
3,740		- - - -		11,720,196 1,878 - - - 3,740			
(7,307,635) (1,495,359) (19,397)		- - -		(7,307,635) (1,495,359) (19,397) 78,011,735			
	(1,495,359) (19,397)	(1,495,359) (19,397)	(1,495,359)	(1,495,359) - (19,397) -			

The Village has \$1.0 million invested in long-term investment options, including U.S. Treasuries and FDIC insured CDs. The Cash, Cash Equivalents, and Investments totaled \$78.0 million as of May 31, 2021. The Cash, Cash Equivalents, and Investments increased by \$2.9 million during May 2021.

In June 2021 staff developed a comprehensive cashflow analysis and have invested per the Village's Investment Policy. Village funds are either invested in AAA rated money market funds or they are fully collateralized against US Treasuries and Letters of Credit from National Home Loan Bank or have FDIC coverage for the invested amounts.

The below table summarizes the Cash and Cash Equivalents by Fund type.

Fund Details	Amount
General Fund	\$ 28,688,459
Special Revenue Funds	6,258,788
Debt Service Funds	3,854,831
Capital Projects Funds	7,147,575
Enterprise Funds	17,329,002
Internal Service Funds	13,714,547
Total Cash and Cash Equivalents	\$ 76,993,202

In addition to the funds summarized above, the Village of Mount Prospect has \$1.0 million in the Escrow Accounts under the umbrella of Other Trust and Agency Funds.

b) Revenues

The below data summarizes the revenue recognized by the Village through May 2021.

		Actual YTD	% of Annual	Actual	Actual 2021 Vs.
Revenue Category	Budget 2021	May - 2021	Budget	YTD May-2020	Actual 2020
Property Taxes	20,565,258	11,016,418	53.6%	10,208,348	808,070
Other Taxes	13,300,000	2,972,188	22.3%	2,872,675	99,513
Intergovernmental Revenue	43,756,343	13,902,872	31.8%	8,398,387	5,504,485
Licenses, Permits & Fees	3,067,000	2,245,255	73.2%	1,596,335	648,920
Charges For Services	35,925,468	14,476,131	40.3%	13,381,235	1,094,895
Fines & Forfeits	458,500	190,369	41.5%	117,128	73,241
Investment Income	450,501	21,553	4.8%	330,637	(309,084)
Other Financing Sources	16,940,000	309,031	1.8%	3,393,035	(3,084,004)
Other Revenue	2,269,920	891,299	39.3%	986,881	(95,582)
Reimbursements	445,000	166,644	37.4%	159,588	7,056
Total Revenues	137,177,990	46,191,761	33.7%	41,444,250	4,747,512

The above amounts do not represent all the revenues to be recognized for the period under review. There are certain state taxes, such as sales tax, home rule sales tax, and a few other taxes, that will be received by the Village in June 2021 and later. Additionally during the month of May 2021, the Village received the following revenues from the State, which relates to a period prior to May 2021. These amounts are distributed after the State administrative fee deductions of \$7,392.

Revenues	Original Revenue Month	Revenue Recognized	Received by the Village	,	Amounts
State Sales Tax	Feb-21	May-21	May-21		1,833,598
Home Rule Sales Tax	Feb-21	May-21	May-21		420,221
Business District Tax	Feb-21	May-21	May-21		15,807
Auto Rental Tax	Feb-21	May-21	May-21		2,327
Telecom Tax	Feb-21	May-21	May-21		126,139
Total Revenues				\$	2,398,092

The actual year to date revenue received by the Village is \$46.2 million. This amount represents 33.7 percent of the annual budget. The collected amount is tracking higher by \$4.7 million compared to the 2020 collections for the same period.

Property Taxes: The Village's total levy for the year is \$19,469,004. The total property tax revenue budget, including TIF revenues, is \$20.6 million. The first installment was due at the County in March 2021 but Cook County granted an extension to May 3. Due to the extension, the property tax collection was lagging behind by until May 2021. The Village has collected \$11.0 million through May 2021. The amount collected represents 53.6 percent of the 2021 annual budget and is \$808,070 higher than the collection at the same time last year.

Other Taxes: The category of Other Taxes includes all the taxes enacted per the local ordinances and includes Home Rule Sales Tax, Hotel/Motel, Food and Beverage, Municipal Motor Fuel Tax, Utility taxes, etc. As some of these taxes are collected by the State, there is a three-month lag between the actual sales and the remittance of the tax. In addition, all the local economic activities for the month of May are reported in June or later. The comparative total revenue amounts under this category is in line with 2020 collections and is tracking marginally higher by \$99,513.

Intergovernmental Revenue: This category includes all the State shared taxes, including State Sales Tax, Income Tax, Use Tax, Motor Fuel Tax, and Grants. It is too early to receive these revenues or the data associated with these revenue sources. The Village is vigilantly tracking all the intergovernmental revenues. Recently, the LGDF (Local Government Distributive Fund) and the Local Use Tax has performed beyond the Village's expectation. Both of these items are distributed as per capita items. In spite of COVID-19, the State Income Tax collection has outperformed previous years' collections and Local Use Tax has outperformed due to increased online sales. Though the Village has seen an annual payment of \$5.8 million in income tax (LGDF) revenues, the Village Administration has kept the 2021 budget at \$5.25 million. These conservative efforts are expected to serve the Village in the long run in building and maintaining a sustainable fiscal health. The above reported amount includes State Income Tax (LGDF), State Use Tax and State Motor Fuel Tax for the most part. The Village received both the installments of Rebuild Illinois Grant (\$1,189,940) through May 2021. During May 2021, the Village also received \$3.5 million from the U.S. Treasury under the American Rescue Plan. Additionally, increased income tax, use tax and sales tax collection contributed to an overall increase of \$5.5 million compared to 2020 collections.

License & Permits: The Village has collected \$2.2 million in License & Permit Fees through May 2021. The amount represents 73.2 percent of the annual budgeted amount. The Village has collected \$1,328,110 in Vehicle Stickers, \$399,218 in various non-business license fees, and \$517,826 in various Business License Fees through May 2021.

Charges for Services: The Village has received \$14.5 million in Charges for Services. The amount includes water/sewer/refuse charges and also internal service payments including vehicle maintenance and vehicle replacement lease payments. The collected amount represents 40.3 percent of the 2021 annual budget, and the collection is \$1,094,895 higher compared to the 2020

collection at the same time last year.

Other Categories: All other revenue categories have collectively generated \$1.6 million through May 2021.

c) Expenditures

The below data recaps the expenditures incurred during the month of May 2021.

		Actual Actual		
		Expenditures	Expenditures	% of Budget
Departments	Annual Budget	May-2021	YTD-2021	Used
10 Public Representation	574,153	26,337	127,914	22.3%
20 Village Administration	4,802,963	258,213	1,619,402	33.7%
30 Finance	2,230,348	137,991	766,566	34.4%
40 Community Development	4,017,075	264,410	1,145,283	28.5%
50 Human Services	1,223,840	91,560	471,375	38.5%
60 Police	20,780,066	1,385,640	8,463,238	40.7%
70 Fire	18,532,011	1,247,664	7,107,805	38.4%
80 Public Works	61,372,899	5,326,521	14,730,401	24.0%
00 Non-Departmental	23,994,096	2,764,185	6,627,610	27.6%
Total Expenditures	137,527,451	11,502,519	41,059,594	29.9%

The above amounts do not include the expenditures for the Pension Funds as they are separate entities. The above amounts are unaudited and subject to change with accrual/audit adjustments at the year end.

		Actual	
	Amended	Expenditures	% of Total
Expenditure Category	Budget 2021	2021	Budget Used
Personnel	51,395,880	20,532,922	40.0%
Contractual Services	34,947,359	13,377,903	38.3%
Supplies	2,329,792	968,242	41.6%
Capital Improvements	32,685,560	3,995,250	12.2%
Debt Service	10,287,668	2,030,433	19.7%
Other Expenditures	5,881,192	154,844	2.6%
Total Expenditures	137,527,451	41,059,594	29.9%

Personnel Costs: The year to date expenditures for Personnel Costs, including benefits, are \$20.5 million or 40.0 percent of the annual budget. The overtime costs through May 2021 are \$870,117, while the overtime costs at the same time last year was \$708,788.

Services: This category covers the majority of the contractual services that include some large line items, including JAWA water purchases, budgeted and grant-funded engineering studies, and other contracts. The year to date expenditure is \$13.4 million and the Village has spent 38.3 percent of the budgeted amount through May 2021.

Supplies: The Village has spent \$968,242 in supplies through May 2021. The spending totals

approximately 41.6 percent of the approved budget.

Capital Improvements: The Village has \$32.7 million in approved capital improvement projects for the year 2021. The amount includes \$4.6 million of carried over projects from 2020. The majority of these projects are expected to start in the summer of 2021. Through May 2021, the Village has undertaken some of the approved projects and has paid \$4.0 million or 12.2 percent of the approved budget in Capital Improvement costs.

Debt Service: Per the established debt service schedules, the Village's bond payments are due on June 1 and December 1. The Village has processed debt service payments totaling \$2.0 million through May 2021. The remainder of the payments are due at December 1 and the Village will be processing those payments a few days before the established due dates.

Other Expenditure: The Other Expenditure category includes interfund transfers and a few miscellaneous items. The interfund transfers are expected to be executed during the second and third guarter of 2021.

d) Fund Balance Analysis:

The fund balance is an essential tool to check the fiscal health of any governmental organization. The below data summarizes the Village's monthly unassigned/unrestricted General fund reserves. The fund balance data is unaudited.

Items/Details	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21
Revenues - Unaudited	11,598,037	1,188,133	2,625,464	7,074,858	5,230,902	8,600,638
Expenses - Unaudited	(8,382,749)	(2,437,218)	(4,566,468)	(6,202,313)	(5,190,997)	(4,135,701)
Net Monthly Surplus/(Deficit)	3,215,288	(1,249,084)	(1,941,003)	872,545	39,905	4,464,937
Beginning Unrestricted Reserves	20,277,181	23,492,469	22,243,385	20,302,382	21,174,926	21,214,832
Ending Unrestricted Reserves	23,492,469	22,243,385	20,302,382	21,174,926	21,214,832	22,165,834
As % of General Fund Budget	37%	35%	32%	34%	34%	35%
Ending Unencumbered Cash Balance	14,613,551	15,857,330	17,733,623	21,325,961	21,356,222	22,281,058
As % of General Fund Budget	23%	25%	28%	34%	34%	35%

^{*}Unaudited and Subject to Change

At the end of December 2020, the Village was carrying \$14.6 million in unencumbered cash and cash equivalents, while the unrestricted reserve balance was \$23.5 million. The unencumbered cash balance is the actual Cash Balance reduced by outstanding Accounts Payable at the end of the month. The gap between the Unassigned Fund Balance and the unencumbered cash balance narrows as the year progresses. The Unrestricted Fund Balance and Cash Balance are both reduced by \$2.3 million related to the commitment for the Phase II Levee 37 project at Aspen Trails Park. The Village received \$3.5 million in May from the American Rescue Plan. The amount is treated as restricted fund balance and is not included in the above reported fund or cash balances. At the end of May 2021, Unrestricted Fund Balance and Unencumbered Cash Balance are \$22.2 million and \$22.3 million, respectively. The Village collected a major portion of the property taxes in May 2021. The collection of property taxes in May and August normally increases the Village's cash position, but the cash balance will dilute to a normal level as the year progresses.

e) Other Items:

- a. During May 2021, the Village issued 156 real estate transfer tax stamps, of which 41 were issued as exempt stamps and 115 were non-exempt. During May 2021, the Village collected \$122,823 in real estate transfer taxes, and the average selling price for the real estate was \$355,950. At the same time last year, the Village sold 84 transfer tax stamps, of which 31 were exempt and 53 were non-exempt. The Village collected real estate transfer taxes of \$47,094 in May 2020, and the average selling price was \$296,120.
- b. The Village received the second installment of the Rebuild Illinois Grant (\$594,970) during May 2021. The Village received 50% of the allotted amount (\$3,513,935) from the American Rescue Plan on May 19, 2021. Staff is currently working on developing a plan in conformity with the Interim Final Ruling issued by the U.S. Treasury. Staff has also started working with the Finance Commission on this plan. The plan will further be discussed and refined with the Finance Commission in the next meeting and will be presented to the Village Board at a joint workshop with the Finance Commission in August 2021.
- **c.** Through the date of this report, the Village has seen an increased collection of the State Income Tax. The Village has collected \$3,978,437 in the State Income Tax revenues against the budgeted amount of \$5,254,200 for the year. The collection represents 76.0 percent of the annual budget. The Income tax revenue is expected to outperform and provide a great support for the Village's operation, as well as in avoiding unusual property tax increases.
- d. As of the date of the report, the Village has completed the annual audit for the year 2020. The Village has received a clean (highest possible) opinion on its financial statements. The audit was presented to the Audit Committee on June 22, 2021. The Audit Committee is expected to present the audit report to the Village Board in July 2021. The Village has also received an award for its 2019 Comprehensive Annual Financial Reporting from the Government Finance Officers Association. Staff is currently working at filing various compliance reports to various local, state and federal agencies for its financial affairs.

Conclusion

The Village is maintaining its strong fiscal health and this financial report confirms the same. The Village has seen a steady increase in the revenues and is hopeful for a full return to normalcy during 2021. The Village is currently working on a Five-Year Community Investment Plan for 2022 - 2026; the plan is expected to be presented in August 2021. The Village will soon be working on its operating budget and the same will be presented to the Finance Commission and the Village Board in October 2021. May and June 2021 have been pivotal months for revenue collections and the collection data shows definite progress for a return to normalcy.

Respectfully Submitted, Amit Thakkar Director of Finance

VILLAGE OF MOUNT PROSPECT

BUDGET REVENUE & EXPENDITURE SUMMARIES

May 1 – May 31, 2021



Account Classification Fund 001 - General Fund		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE										
Property Taxes		16,527,087.00	.00	16,527,087.00	940,117.41	.00	9,048,438.83	7,478,648.17	55	8,613,752.08
Other Taxes		7,624,000.00	.00	7,624,000.00	645,244.72	.00	1,792,494.34	5,831,505.66	24	1,518,590.54
Licenses, Permits & Fees		1,562,000.00	.00	1,562,000.00	164,677.60	.00	917,144.65	644,855.35	59	565,832.02
Intergovernmental Revenue		30,458,790.00	.00	30,458,790.00	6,586,440.88	.00	11,940,137.97	18,518,652.03	39	6,985,138.42
Charges For Services		1,629,000.00	.00	1,629,000.00	192,170.30	.00	732,680.44	896,319.56	45	548,536.73
Fines & Forfeits		299,500.00	.00	299,500.00	26,499.50	.00	107,772.33	191,727.67	36	73,853.53
Investment Income		181,600.00	.00	181,600.00	729.10	.00	4,932.40	176,667.60	3	90,490.07
Reimbursements		345,000.00	.00	345,000.00	28,869.26	.00	89,996.59	255,003.41	26	107,760.04
Other Revenue		232,800.00	.00	232,800.00	15,889.56	.00	86,398.21	146,401.79	37	127,239.86
Other Financing Sources		.00	.00	.00	.00	.00	.00	.00	+++	.00
	REVENUE TOTALS	\$58,859,777.00	\$0.00	\$58,859,777.00	\$8,600,638.33	\$0.00	\$24,719,995.76	\$34,139,781.24	42%	\$18,631,193.29
	Fund 001 - General Fund Totals	\$58,859,777.00	\$0.00	\$58,859,777.00	\$8,600,638.33	\$0.00	\$24,719,995.76	\$34,139,781.24		\$18,631,193.29



Account Classification Fund 002 - Debt Service Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE									
Property Taxes	2,690,171.	.00	2,690,171.00	148,502.64	.00	1,469,729.16	1,220,441.84	55	1,375,556.40
Other Taxes	925,000.	.00	925,000.00	210,110.43	.00	412,969.47	512,030.53	45	491,174.84
Intergovernmental Revenue	1,620,900.	.00	1,620,900.00	44,398.09	.00	57,597.70	1,563,302.30	4	79,221.15
Investment Income	15,000.	.00	15,000.00	69.59	.00	398.53	14,601.47	3	8,128.71
Other Revenue		.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	600,000.	.00	600,000.00	.00	.00	.00	600,000.00	0	.00
RE	VENUE TOTALS \$5,851,071.	00 \$0.00	\$5,851,071.00	\$403,080.75	\$0.00	\$1,940,694.86	\$3,910,376.14	33%	\$1,954,081.10
Fund 002 - Debt Servi	ce Fund Totals \$5,851,071.	00 \$0.00	\$5,851,071.00	\$403,080.75	\$0.00	\$1,940,694.86	\$3,910,376.14		\$1,954,081.10



Account Classification Fund 020 - Capital Improvement Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE									
Other Taxes	1,325,000.00	.00	1,325,000.00	.00	.00	.00	1,325,000.00	0	.00
Intergovernmental Revenue	500,000.00	.00	500,000.00	.00	.00	.00	500,000.00	0	.00
Investment Income	15,000.00	.00	15,000.00	63.39	.00	413.57	14,586.43	3	9,086.22
Reimbursements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	750,000.00	.00	750,000.00	.00	.00	.00	750,000.00	0	.00
REVENUE TOTALS	\$2,590,000.00	\$0.00	\$2,590,000.00	\$63.39	\$0.00	\$413.57	\$2,589,586.43	0%	\$9,086.22
Fund 020 - Capital Improvement Fund Totals	\$2,590,000.00	\$0.00	\$2,590,000.00	\$63.39	\$0.00	\$413.57	\$2,589,586.43		\$9,086.22



Account Classification Fund 023 - Street Improvement Construc Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE									
Other Taxes	1,975,000.00	.00	1,975,000.00	261,012.60	.00	609,094.39	1,365,905.61	31	688,967.21
Licenses, Permits & Fees	1,500,000.00	.00	1,500,000.00	91,913.00	.00	1,328,110.25	171,889.75	89	1,029,392.50
Intergovernmental Revenue	852,000.00	.00	852,000.00	.00	.00	.00	852,000.00	0	.00
Fines & Forfeits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Investment Income	10,000.00	.00	10,000.00	41.38	.00	227.57	9,772.43	2	5,188.78
Reimbursements	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
Other Revenue	25,000.00	.00	25,000.00	1,237.50	.00	15,033.81	9,966.19	60	12,836.12
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$4,367,000.00	\$0.00	\$4,367,000.00	\$354,204.48	\$0.00	\$1,952,466.02	\$2,414,533.98	45%	\$1,736,384.61
Fund 023 - Street Improvement Construc Fund Totals	\$4,367,000.00	\$0.00	\$4,367,000.00	\$354,204.48	\$0.00	\$1,952,466.02	\$2,414,533.98		\$1,736,384.61



Account Classification Fund 024 - Flood Control Construction Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE									
Other Taxes	441,000.00	.00	441,000.00	.00	.00	.00	441,000.00	0	.00
Intergovernmental Revenue	6,400,000.00	.00	6,400,000.00	.00	.00	.00	6,400,000.00	0	.00
Charges For Services	28,000.00	.00	28,000.00	1,459.00	.00	3,971.00	24,029.00	14	3,875.00
Investment Income	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	977.40
Reimbursements	45,000.00	.00	45,000.00	25,000.00	.00	25,000.00	20,000.00	56	.00
Other Financing Sources	2,790,000.00	.00	2,790,000.00	.00	.00	.00	2,790,000.00	0	3,393,000.00
REVENUE TOTALS	\$9,712,000.00	\$0.00	\$9,712,000.00	\$26,459.00	\$0.00	\$28,971.00	\$9,683,029.00	0%	\$3,397,852.40
Fund 024 - Flood Control Construction Fund Totals	\$9,712,000.00	\$0.00	\$9,712,000.00	\$26,459.00	\$0.00	\$28,971.00	\$9,683,029.00		\$3,397,852.40



Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 025 - Police & Fire Building Const.									
REVENUE									
Investment Income	.00	.00	.00	18.29	.00	125.48	(125.48)	+++	61,339.50
Reimbursements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$18.29	\$0.00	\$125.48	(\$125.48)	+++	\$61,339.50
Fund 025 - Police & Fire Building Const. Totals	\$0.00	\$0.00	\$0.00	\$18.29	\$0.00	\$125.48	(\$125.48)		\$61,339.50



Account Classification Fund 040 - Refuse Disposal Fund		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE										
Property Taxes		.00	.00	.00	.00	.00	.00	.00	+++	.00
Charges For Services		4,600,000.00	.00	4,600,000.00	312,255.40	.00	1,738,234.84	2,861,765.16	38	1,637,883.73
Fines & Forfeits		40,000.00	.00	40,000.00	2,162.60	.00	16,752.26	23,247.74	42	9,005.19
Investment Income		5,348.00	.00	5,348.00	10.21	.00	64.42	5,283.58	1	1,915.14
Reimbursements		5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	(4,959.01)
Other Revenue		140,000.00	.00	140,000.00	20,460.58	.00	54,896.69	85,103.31	39	44,856.13
	REVENUE TOTALS	\$4,790,348.00	\$0.00	\$4,790,348.00	\$334,888.79	\$0.00	\$1,809,948.21	\$2,980,399.79	38%	\$1,688,701.18
Fund 040 - Re f	fuse Disposal Fund Totals	\$4,790,348.00	\$0.00	\$4,790,348.00	\$334,888.79	\$0.00	\$1,809,948.21	\$2,980,399.79		\$1,688,701.18



Account Classification Fund 041 - Motor Fuel Tax Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE									
Intergovernmental Revenue	3,085,785.00	.00	3,085,785.00	773,411.77	.00	1,826,499.92	1,259,285.08	59	1,263,338.71
Investment Income	5,000.00	.00	5,000.00	71.43	.00	524.30	4,475.70	10	8,176.18
Reimbursements	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	7,504.94
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$3,100,785.00	\$0.00	\$3,100,785.00	\$773,483.20	\$0.00	\$1,827,024.22	\$1,273,760.78	59%	\$1,279,019.83
Fund 041 - Motor Fuel Tax Fund Totals	\$3,100,785.00	\$0.00	\$3,100,785.00	\$773,483.20	\$0.00	\$1,827,024.22	\$1,273,760.78		\$1,279,019.83



Account Classification Fund 042 - CDBG		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE										
Intergovernmental Revenue		388,868.00	.00	388,868.00	.00	.00	.00	388,868.00	0	.00
Investment Income		.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Revenue		79,632.00	.00	79,632.00	.00	.00	.00	79,632.00	0	51,355.00
	REVENUE TOTALS	\$468,500.00	\$0.00	\$468,500.00	\$0.00	\$0.00	\$0.00	\$468,500.00	0%	\$51,355.00
	Fund 042 - CDBG Totals	\$468,500.00	\$0.00	\$468,500.00	\$0.00	\$0.00	\$0.00	\$468,500.00		\$51,355.00



Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 043 - Asset Seizure Fund									
REVENUE									
Fines & Forfeits	5,000.00	.00	5,000.00	.00	.00	260.00	4,740.00	5	1,971.06
Investment Income	1,000.00	.00	1,000.00	2.45	.00	15.84	984.16	2	340.69
REVENUE TOT	\$6,000.00	\$0.00	\$6,000.00	\$2.45	\$0.00	\$275.84	\$5,724.16	5%	\$2,311.75
Fund 043 - Asset Seizure Fund To	tals \$6,000.00	\$0.00	\$6,000.00	\$2.45	\$0.00	\$275.84	\$5,724.16		\$2,311.75



Account Classification Fund 044 - Federal Equitable Share Funds	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE									
Fines & Forfeits	4,000.00	.00	4,000.00	.00	.00	5,878.22	(1,878.22)	147	1,401.08
Investment Income	100.00	.00	100.00	.44	.00	2.13	97.87	2	39.26
REVENUE TOTALS	\$4,100.00	\$0.00	\$4,100.00	\$0.44	\$0.00	\$5,880.35	(\$1,780.35)	143%	\$1,440.34
Fund 044 - Federal Equitable Share Funds Totals	\$4,100.00	\$0.00	\$4,100.00	\$0.44	\$0.00	\$5,880.35	(\$1,780.35)		\$1,440.34



Account Classification Fund 045 - DUI Fine Fund		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE										
Fines & Forfeits		10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	2,606.77
Investment Income		200.00	.00	200.00	.56	.00	2.63	197.37	1	44.31
	REVENUE TOTALS	\$10,200.00	\$0.00	\$10,200.00	\$0.56	\$0.00	\$2.63	\$10,197.37	0%	\$2,651.08
	Fund 045 - DUI Fine Fund Totals	\$10,200.00	\$0.00	\$10,200.00	\$0.56	\$0.00	\$2.63	\$10,197.37		\$2,651.08



Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 046 - Foreign Fire Tax Board Fund									
REVENUE									
Other Taxes	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	4.15
Investment Income	2,500.00	.00	2,500.00	6.42	.00	42.71	2,457.29	2	1,086.10
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$77,500.00	\$0.00	\$77,500.00	\$6.42	\$0.00	\$42.71	\$77,457.29	0%	\$1,090.25
Fund 046 - Foreign Fire Tax Board Fund Totals	\$77,500.00	\$0.00	\$77,500.00	\$6.42	\$0.00	\$42.71	\$77,457.29		\$1,090.25



Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 048 - Business District Fund									
REVENUE									
Other Taxes	935,000.00	.00	935,000.00	51,857.95	.00	157,630.05	777,369.95	17	173,938.27
Intergovernmental Revenue	450,000.00	.00	450,000.00	31,898.65	.00	78,636.87	371,363.13	17	70,689.01
Investment Income	5,000.00	.00	5,000.00	13.05	.00	107.06	4,892.94	2	3,484.01
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$1,390,000.00	\$0.00	\$1,390,000.00	\$83,769.65	\$0.00	\$236,373.98	\$1,153,626.02	17%	\$248,111.29
Fund 048 - Business District Fund Totals	\$1,390,000.00	\$0.00	\$1,390,000.00	\$83,769.65	\$0.00	\$236,373.98	\$1,153,626.02		\$248,111.29



Account Classification Fund 049 - Prospect and Main TIF District	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE									
Property Taxes	1,348,000.00	.00	1,348,000.00	68,863.26	.00	503,059.95	844,940.05	37	220,851.31
Investment Income	5,000.00	.00	5,000.00	20.77	.00	128.49	4,871.51	3	19,193.11
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	2,800,000.00	.00	2,800,000.00	.00	.00	297,970.78	2,502,029.22	11	.00
REVENUE TOTALS	\$4,153,000.00	\$0.00	\$4,153,000.00	\$68,884.03	\$0.00	\$801,159.22	\$3,351,840.78	19%	\$240,044.42
Fund 049 - Prospect and Main TIF District Totals	\$4,153,000.00	\$0.00	\$4,153,000.00	\$68,884.03	\$0.00	\$801,159.22	\$3,351,840.78		\$240,044.42



Account Classification Fund 050 - Water and Sewer Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE									
Property Taxes	.00	.00	.00	(577.29)	.00	(4,809.56)	4,809.56	+++	(1,811.35)
Licenses, Permits & Fees	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,110.00
Intergovernmental Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Charges For Services	17,015,645.00	.00	17,015,645.00	1,462,014.89	.00	6,839,257.39	10,176,387.61	40	6,315,041.08
Fines & Forfeits	100,000.00	.00	100,000.00	13,584.47	.00	59,706.63	40,293.37	60	27,870.62
Investment Income	101,100.00	.00	101,100.00	768.30	.00	12,900.89	88,199.11	13	76,923.94
Reimbursements	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
Other Revenue	35,000.00	.00	35,000.00	4,480.00	.00	17,357.03	17,642.97	50	9,300.00
Other Financing Sources	10,000,000.00	.00	10,000,000.00	.00	.00	.00	10,000,000.00	0	.00
REVENUE TOTALS	\$27,261,745.00	\$0.00	\$27,261,745.00	\$1,480,270.37	\$0.00	\$6,924,412.38	\$20,337,332.62	25%	\$6,428,434.29
Fund 050 - Water and Sewer Fund Totals	\$27,261,745.00	\$0.00	\$27,261,745.00	\$1,480,270.37	\$0.00	\$6,924,412.38	\$20,337,332.62		\$6,428,434.29



Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 051 - Village Parking System Fund									
REVENUE									
Other Taxes	.00	.00	.00	.00	.00	.00	.00	+++	.00
Charges For Services	168,600.00	.00	168,600.00	278.40	.00	1,810.55	166,789.45	1	44,516.45
Investment Income	3,753.00	.00	3,753.00	5.18	.00	33.46	3,719.54	1	933.07
Other Revenue	2,372.00	.00	2,372.00	62.40	.00	156.95	2,215.05	7	513.80
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TO	TALS \$174,725.00	\$0.00	\$174,725.00	\$345.98	\$0.00	\$2,000.96	\$172,724.04	1%	\$45,963.32
Fund 051 - Village Parking System Fund	Totals \$174,725.00	\$0.00	\$174,725.00	\$345.98	\$0.00	\$2,000.96	\$172,724.04		\$45,963.32



Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 052 - Parking System Revenue Fund REVENUE									
Other Taxes	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Charges For Services	157,500.00	.00	157,500.00	1,780.15	.00	8,414.55	149,085.45	5	43,050.25
Investment Income	1,585.00	.00	1,585.00	2.79	.00	19.44	1,565.56	1	422.51
Other Revenue	1,116.00	.00	1,116.00	17.85	.00	74.55	1,041.45	7	392.35
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$160,201.00	\$0.00	\$160,201.00	\$1,800.79	\$0.00	\$8,508.54	\$151,692.46	5%	\$43,865.11
Fund 052 - Parking System Revenue Fund Totals	\$160,201.00	\$0.00	\$160,201.00	\$1,800.79	\$0.00	\$8,508.54	\$151,692.46	,	\$43,865.11



Account Classification Fund 060 - Vehicle Maintenance Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE									
Charges For Services	2,357,844.00	.00	2,357,844.00	196,487.00	.00	982,435.00	1,375,409.00	42	1,050,203.25
Investment Income	1,315.00	.00	1,315.00	10.45	.00	70.83	1,244.17	5	664.46
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	123.62
Other Financing Sources	.00	.00	.00	859.99	.00	859.99	(859.99)	+++	35.00
REVENUE TOTALS	\$2,359,159.00	\$0.00	\$2,359,159.00	\$197,357.44	\$0.00	\$983,365.82	\$1,375,793.18	42%	\$1,051,026.33
Fund 060 - Vehicle Maintenance Fund Totals	\$2,359,159.00	\$0.00	\$2,359,159.00	\$197,357.44	\$0.00	\$983,365.82	\$1,375,793.18		\$1,051,026.33



Account Classification Fund 061 - Vehicle Replacement Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE									
Charges For Services	2,034,860.00	.00	2,034,860.00	169,571.67	.00	847,858.35	1,187,001.65	42	444,889.98
Fines & Forfeits	.00	.00	.00	.00	.00	.00	.00	+++	420.00
Investment Income	85,000.00	.00	85,000.00	219.89	.00	1,399.14	83,600.86	2	40,289.36
Reimbursements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	(765.00)	.00	10,200.00	(10,200.00)	+++	.00
REVENUE TOTALS	\$2,119,860.00	\$0.00	\$2,119,860.00	\$169,026.56	\$0.00	\$859,457.49	\$1,260,402.51	41%	\$485,599.34
Fund 061 - Vehicle Replacement Fund Totals	\$2,119,860.00	\$0.00	\$2,119,860.00	\$169,026.56	\$0.00	\$859,457.49	\$1,260,402.51		\$485,599.34



Account Classification Fund 062 - Computer Replacement Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE									
Charges For Services	178,400.00	.00	178,400.00	14,866.66	.00	74,333.30	104,066.70	42	39,994.77
Investment Income	1,000.00	.00	1,000.00	4.04	.00	23.16	976.84	2	1,721.83
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$179,400.00	\$0.00	\$179,400.00	\$14,870.70	\$0.00	\$74,356.46	\$105,043.54	41%	\$41,716.60
Fund 062 - Computer Replacement Fund Totals	\$179,400.00	\$0.00	\$179,400.00	\$14,870.70	\$0.00	\$74,356.46	\$105,043.54		\$41,716.60



Account Classification Fund 063 - Risk Management Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE									
Charges For Services	7,755,619.00	.00	7,755,619.00	645,951.59	.00	3,247,135.46	4,508,483.54	42	3,253,244.15
Investment Income	3,000.00	.00	3,000.00	3.92	.00	120.56	2,879.44	4	192.03
Reimbursements	30,000.00	.00	30,000.00	47,768.53	.00	51,647.74	(21,647.74)	172	49,282.30
Other Revenue	1,754,000.00	.00	1,754,000.00	119,591.35	.00	717,381.95	1,036,618.05	41	740,263.90
REVENUE TOTALS	\$9,542,619.00	\$0.00	\$9,542,619.00	\$813,315.39	\$0.00	\$4,016,285.71	\$5,526,333.29	42%	\$4,042,982.38
Fund 063 - Risk Management Fund Totals	\$9,542,619.00	\$0.00	\$9,542,619.00	\$813,315.39	\$0.00	\$4,016,285.71	\$5,526,333.29		\$4,042,982.38
-									
Grand Totals	\$137,177,990.00	\$0.00	\$137,177,990.00	\$13,322,487.01	\$0.00	\$46,191,761.21	\$90,986,228.79		\$41,444,249.63



Account Classification Fund 001 - General Fund		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE										
Personal Services, Salaries & W	/ages	29,666,638.00	.00	29,666,638.00	2,101,892.31	.00	11,054,436.34	18,612,201.66	37	10,852,366.94
Employee Benefits		15,679,416.00	.00	15,679,416.00	1,045,530.52	.00	7,242,737.87	8,436,678.13	46	6,874,059.61
Other Employee Costs		563,844.00	(2,000.00)	561,844.00	32,777.85	12,658.90	141,167.50	408,017.60	27	111,962.26
Pension Benefits		6,478.00	.00	6,478.00	529.85	.00	2,649.25	3,828.75	41	2,572.10
Contractual Services		8,800,831.00	15,139.00	8,815,970.00	594,294.77	958,513.10	3,202,791.39	4,654,665.51	47	3,168,921.66
Utilities		216,480.00	.00	216,480.00	13,199.56	.00	50,473.24	166,006.76	23	140,148.37
Insurance		624,402.00	.00	624,402.00	52,259.99	.00	261,555.53	362,846.47	42	260,714.85
Commodities & Supplies		874,397.00	34,386.00	908,783.00	48,155.22	82,749.87	216,862.71	609,170.42	33	262,185.14
Other Expenditures		234,234.00	.00	234,234.00	.00	.00	2,023.27	232,210.73	1	6,161.63
Building Improvements		12,000.00	(6,500.00)	5,500.00	.00	.00	2,048.69	3,451.31	37	496.81
Office Equipment		46,070.00	547.00	46,617.00	423.84	.00	5,043.45	41,573.55	11	30,466.78
Other Equipment		192,386.00	14,984.00	207,370.00	6,021.72	32,184.29	43,396.53	131,789.18	36	90,472.67
Distribution Systems		.00	.00	.00	.00	.00	.00	.00	+++	.00
Infrastructure		882,226.00	910,905.00	1,793,131.00	240,615.40	710,651.81	307,510.06	774,969.13	57	320,781.24
Interfund Transfers		3,000,000.00	.00	3,000,000.00	.00	.00	.00	3,000,000.00	0	3,393,000.00
	EXPENSE TOTALS	\$60,799,402.00	\$967,461.00	\$61,766,863.00	\$4,135,701.03	\$1,796,757.97	\$22,532,695.83	\$37,437,409.20	39%	\$25,514,310.06
	Fund 001 - General Fund Totals	\$60,799,402.00	\$967,461.00	\$61,766,863.00	\$4,135,701.03	\$1,796,757.97	\$22,532,695.83	\$37,437,409.20		\$25,514,310.06



Account Classification Fund 002 - Debt Service Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Contractual Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Bond Principal	4,270,000.00	.00	4,270,000.00	.00	.00	.00	4,270,000.00	0	.00
Interest Expense	2,421,899.00	.00	2,421,899.00	1,210,950.63	.00	1,210,950.63	1,210,948.37	50	1,237,053.13
Bank & Fiscal Fees	2,900.00	.00	2,900.00	.00	.00	1,778.00	1,122.00	61	1,778.00
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Uses	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$6,694,799.00	\$0.00	\$6,694,799.00	\$1,210,950.63	\$0.00	\$1,212,728.63	\$5,482,070.37	18%	\$1,238,831.13
Fund 002 - Debt Service Fund Totals	\$6,694,799.00	\$0.00	\$6,694,799.00	\$1,210,950.63	\$0.00	\$1,212,728.63	\$5,482,070.37		\$1,238,831.13



Account Classification Fund 020 - Capital Improvement Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Contractual Services	.00	.00	.00	.00	.00	.00	.00	+++	47,148.00
Other Expenditures	586,897.00	131,061.00	717,958.00	6,178.29	11,987.89	136,281.48	569,688.63	21	.00
Land Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Building Improvements	838,000.00	15,000.00	853,000.00	541.84	106,675.40	7,134.22	739,190.38	13	.00
Office Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
Motor Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Equipment	277,000.00	22,600.00	299,600.00	.00	31,684.50	36,090.09	231,825.41	23	193,364.20
Infrastructure	1,104,340.00	1,323,527.00	2,427,867.00	6,513.93	245,694.72	40,990.60	2,141,181.68	12	81,610.35
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$2,806,237.00	\$1,492,188.00	\$4,298,425.00	\$13,234.06	\$396,042.51	\$220,496.39	\$3,681,886.10	14%	\$322,122.55
Fund 020 - Capital Improvement Fund Totals	\$2,806,237.00	\$1,492,188.00	\$4,298,425.00	\$13,234.06	\$396,042.51	\$220,496.39	\$3,681,886.10		\$322,122.55



Account Classification Fund 023 - Street Improvement Construc Fund EXPENSE	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Contractual Services	40,000.00	.00	40,000.00	12,884.00	27,116.00	12,884.00	.00	100	.00
Other Expenditures	80,000.00	.00	80,000.00	.00	4,590.00	4,590.00	70,820.00	11	.00
Land Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Infrastructure	3,707,000.00	97,958.00	3,804,958.00	1,033,011.76	1,175,812.24	1,033,011.76	1,596,134.00	58	83,069.07
Interfund Transfers	540,000.00	.00	540,000.00	.00	.00	.00	540,000.00	0	.00
EXPENSE TOTALS	\$4,367,000.00	\$97,958.00	\$4,464,958.00	\$1,045,895.76	\$1,207,518.24	\$1,050,485.76	\$2,206,954.00	51%	\$83,069.07
Fund 023 - Street Improvement Construc Fund Totals	\$4,367,000.00	\$97,958.00	\$4,464,958.00	\$1,045,895.76	\$1,207,518.24	\$1,050,485.76	\$2,206,954.00		\$83,069.07



Account Classification Fund 024 - Flood Control Construction Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Contractual Services	122,400.00	.00	122,400.00	1,942.49	52,638.60	2,680.99	67,080.41	45	4,194.27
Utilities	3,570.00	.00	3,570.00	.00	.00	.00	3,570.00	0	38.46
Commodities & Supplies	5,100.00	.00	5,100.00	.00	.00	1,331.91	3,768.09	26	3,501.68
Other Expenditures	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
Other Equipment	.00	257,792.00	257,792.00	2,163.22	227,912.53	12,169.22	17,710.25	93	.00
Distribution Systems	.00	.00	.00	.00	.00	.00	.00	+++	3,210.00
Infrastructure	9,621,000.00	1,500.00	9,622,500.00	45,998.75	7,037,389.93	122,822.50	2,462,287.57	74	3,700,635.43
EXPENSE TOTALS	\$9,757,070.00	\$259,292.00	\$10,016,362.00	\$50,104.46	\$7,317,941.06	\$139,004.62	\$2,559,416.32	74%	\$3,711,579.84
Fund 024 - Flood Control Construction Fund Totals	\$9,757,070.00	\$259,292.00	\$10,016,362.00	\$50,104.46	\$7,317,941.06	\$139,004.62	\$2,559,416.32		\$3,711,579.84



Account Classification Fund 025 - Police & Fire Building Const.	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Contractual Services	.00	.00	.00	.00	.00	.00	.00	+++	35,902.56
Building Improvements	.00	45,000.00	45,000.00	.00	.00	39,440.60	5,559.40	88	10,595,801.95
Bond Principal	.00	.00	.00	.00	.00	.00	.00	+++	.00
Interfund Transfers	600,000.00	.00	600,000.00	.00	.00	.00	600,000.00	0	.00
EXPENSE TOTALS	\$600,000.00	\$45,000.00	\$645,000.00	\$0.00	\$0.00	\$39,440.60	\$605,559.40	6%	\$10,631,704.51
Fund 025 - Police & Fire Building Const. Totals	\$600,000.00	\$45,000.00	\$645,000.00	\$0.00	\$0.00	\$39,440.60	\$605,559.40		\$10,631,704.51



Account Classification Fund 040 - Refuse Disposal Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Personal Services, Salaries & Wages	316,889.00	.00	316,889.00	20,886.83	.00	120,799.10	196,089.90	38	111,794.29
Employee Benefits	129,532.00	.00	129,532.00	9,914.72	.00	58,576.35	70,955.65	45	52,350.91
Other Employee Costs	1,377.00	.00	1,377.00	.00	.00	111.50	1,265.50	8	.00
Contractual Services	4,287,258.00	.00	4,287,258.00	400,880.45	.00	1,621,899.84	2,665,358.16	38	1,243,599.22
Utilities	.00	.00	.00	.00	.00	.00	.00	+++	9.16
Insurance	12,732.00	.00	12,732.00	1,061.00	.00	5,305.00	7,427.00	42	3,312.50
Commodities & Supplies	42,560.00	.00	42,560.00	.00	1,859.20	.00	40,700.80	4	18,443.92
EXPENSE TOTALS	\$4,790,348.00	\$0.00	\$4,790,348.00	\$432,743.00	\$1,859.20	\$1,806,691.79	\$2,981,797.01	38%	\$1,429,510.00
Fund 040 - Refuse Disposal Fund Totals	\$4,790,348.00	\$0.00	\$4,790,348.00	\$432,743.00	\$1,859.20	\$1,806,691.79	\$2,981,797.01		\$1,429,510.00



Account Classification Fund 041 - Motor Fuel Tax Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Contractual Services	367,376.00	.00	367,376.00	123,332.11	41,734.01	218,629.68	107,012.31	71	81,135.64
Utilities	254,000.00	.00	254,000.00	15,357.58	.00	66,421.06	187,578.94	26	7,285.48
Commodities & Supplies	380,000.00	.00	380,000.00	.00	65,965.21	313,584.79	450.00	100	251,630.53
Building Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Infrastructure	2,099,000.00	.00	2,099,000.00	1,319,449.68	729,550.32	1,319,449.68	50,000.00	98	730,849.16
EXPENSE TOTALS	\$3,100,376.00	\$0.00	\$3,100,376.00	\$1,458,139.37	\$837,249.54	\$1,918,085.21	\$345,041.25	89%	\$1,070,900.81
Fund 041 - Motor Fuel Tax Fund Totals	\$3,100,376.00	\$0.00	\$3,100,376.00	\$1,458,139.37	\$837,249.54	\$1,918,085.21	\$345,041.25		\$1,070,900.81



Account Classification Fund 042 - CDBG		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE										
Personal Services, Salaries & Wages		.00	.00	.00	.00	.00	.00	.00	+++	.00
Employee Benefits		.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Employee Costs		.00	.00	.00	.00	.00	.00	.00	+++	.00
Contractual Services		468,500.00	.00	468,500.00	70,923.18	300,000.00	74,036.08	94,463.92	80	9,763.88
Commodities & Supplies		.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Expenditures		.00	.00	.00	.00	.00	.00	.00	+++	.00
Land Improvements		.00	.00	.00	.00	.00	.00	.00	+++	.00
Building Improvements		.00	.00	.00	.00	.00	.00	.00	+++	.00
Infrastructure		.00	.00	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	\$468,500.00	\$0.00	\$468,500.00	\$70,923.18	\$300,000.00	\$74,036.08	\$94,463.92	80%	\$9,763.88
	Fund 042 - CDBG Totals	\$468,500.00	\$0.00	\$468,500.00	\$70,923.18	\$300,000.00	\$74,036.08	\$94,463.92		\$9,763.88



Account Classification Fund 043 - Asset Seizure Fund	i	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE										
Other Employee Costs		1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
Contractual Services		3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
Commodities & Supplies		.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Equipment		3,000.00	.00	3,000.00	971.92	.00	971.92	2,028.08	32	1,802.21
	EXPENSE TOTALS	\$7,000.00	\$0.00	\$7,000.00	\$971.92	\$0.00	\$971.92	\$6,028.08	14%	\$1,802.21
Fund	043 - Asset Seizure Fund Totals	\$7,000.00	\$0.00	\$7,000.00	\$971.92	\$0.00	\$971.92	\$6,028.08		\$1,802.21



Account Classification Fund 044 - Federal Equitable Share Funds	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Contractual Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
Building Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$0.00
Fund 044 - Federal Equitable Share Funds Totals	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00		\$0.00



Account Classification Fund 045 - DUI Fine Fund		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE										
Other Employee Costs		1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
Contractual Services		1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
Motor Equipment		45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0	.00
Other Equipment		1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,075.39
Interfund Transfers		.00	.00	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	\$48,000.00	\$0.00	\$48,000.00	\$0.00	\$0.00	\$0.00	\$48,000.00	0%	\$1,075.39
	Fund 045 - DUI Fine Fund Totals	\$48,000.00	\$0.00	\$48,000.00	\$0.00	\$0.00	\$0.00	\$48,000.00		\$1,075.39



Account Classification Fund 046 - Foreign Fire Tax Board Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Other Employee Costs	7,950.00	.00	7,950.00	.00	.00	.00	7,950.00	0	123.63
Contractual Services	11,750.00	.00	11,750.00	1,320.78	.00	3,285.18	8,464.82	28	4,256.24
Insurance	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
Commodities & Supplies	30,000.00	.00	30,000.00	16,232.00	.00	27,080.99	2,919.01	90	1,170.00
Building Improvements	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	.00
Other Equipment	10,750.00	.00	10,750.00	.00	.00	.00	10,750.00	0	50,833.00
EXPENSE	TOTALS \$66,950.00	\$0.00	\$66,950.00	\$17,552.78	\$0.00	\$30,366.17	\$36,583.83	45%	\$56,382.87
Fund 046 - Foreign Fire Tax Board Fun	d Totals \$66,950.00	\$0.00	\$66,950.00	\$17,552.78	\$0.00	\$30,366.17	\$36,583.83		\$56,382.87



Account Classification Fund 048 - Business District Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Bond Principal	.00	.00	.00	.00	.00	.00	.00	+++	.00
Interest Expense	1,390,000.00	.00	1,390,000.00	41,302.21	.00	138,897.76	1,251,102.24	10	218,335.87
EXPENSE TOTALS	\$1,390,000.00	\$0.00	\$1,390,000.00	\$41,302.21	\$0.00	\$138,897.76	\$1,251,102.24	10%	\$218,335.87
Fund 048 - Business District Fund Totals	\$1,390,000.00	\$0.00	\$1,390,000.00	\$41,302.21	\$0.00	\$138,897.76	\$1,251,102.24		\$218,335.87



Account Classification Fund 049 - Prospect and Main TIF District	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Other Employee Costs	1,500.00	.00	1,500.00	.00	.00	600.00	900.00	40	.00
Contractual Services	80,000.00	.00	80,000.00	18,863.97	.00	53,464.54	26,535.46	67	18,555.58
Commodities & Supplies	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
Other Expenditures	704,000.00	.00	704,000.00	.00	.00	11,949.57	692,050.43	2	1,367,544.22
Land Improvements	.00	.00	.00	.00	.00	.00	.00	+++	130,812.32
Building Improvements	.00	.00	.00	.00	.00	.00	.00	+++	4,113,691.19
Infrastructure	100,000.00	175,990.00	275,990.00	.00	.00	.00	275,990.00	0	9,136.58
Bond Principal	320,000.00	.00	320,000.00	.00	.00	.00	320,000.00	0	.00
Interest Expense	698,088.00	.00	698,088.00	349,143.88	.00	349,143.88	348,944.12	50	351,847.51
Bank & Fiscal Fees	1,250.00	.00	1,250.00	.00	.00	900.00	350.00	72	900.00
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$1,906,338.00	\$175,990.00	\$2,082,328.00	\$368,007.85	\$0.00	\$416,057.99	\$1,666,270.01	20%	\$5,992,487.40
Fund 049 - Prospect and Main TIF District Totals	\$1,906,338.00	\$175,990.00	\$2,082,328.00	\$368,007.85	\$0.00	\$416,057.99	\$1,666,270.01		\$5,992,487.40



Account Classification Fund 050 - Water and Sewer Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Personal Services, Salaries & Wages	2,400,591.00	.00	2,400,591.00	163,076.60	.00	917,438.92	1,483,152.08	38	822,883.13
Employee Benefits	969,081.00	.00	969,081.00	73,499.32	.00	397,941.62	571,139.38	41	401,071.67
Other Employee Costs	45,347.00	.00	45,347.00	1,727.67	1,500.00	14,533.02	29,313.98	35	8,742.40
Contractual Services	9,405,386.00	.00	9,405,386.00	735,508.55	432,983.20	3,009,990.79	5,962,412.01	37	2,759,549.92
Utilities	121,951.00	.00	121,951.00	9,515.31	.00	35,062.05	86,888.95	29	32,826.71
Insurance	178,102.00	.00	178,102.00	14,841.83	.00	74,209.15	103,892.85	42	56,205.00
Commodities & Supplies	310,163.00	.00	310,163.00	22,006.38	63,824.70	162,488.66	83,849.64	73	139,566.81
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Buildings	.00	.00	.00	.00	.00	.00	.00	+++	.00
Building Improvements	.00	385,000.00	385,000.00	.00	153,066.14	8,824.69	223,109.17	42	6,097.43
Office Equipment	1,103.00	.00	1,103.00	.00	.00	954.02	148.98	86	.00
Other Equipment	132,800.00	.00	132,800.00	15,094.92	29,923.34	61,987.74	40,888.92	69	14,142.81
Distribution Systems	7,010,000.00	887,160.00	7,897,160.00	298,979.68	2,135,110.61	823,404.63	4,938,644.76	37	1,459,115.58
Infrastructure	.00	.00	.00	.00	.00	.00	.00	+++	.00
Bond Principal	525,000.00	.00	525,000.00	.00	.00	.00	525,000.00	0	.00
Interest Expense	662,681.00	.00	662,681.00	331,440.50	.00	331,440.50	331,240.50	50	506,051.04
Bank & Fiscal Fees	1,500.00	.00	1,500.00	.00	.00	900.00	600.00	60	900.00
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
Long Term Debt	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$21,763,705.00	\$1,272,160.00	\$23,035,865.00	\$1,665,690.76	\$2,816,407.99	\$5,839,175.79	\$14,380,281.22	38%	\$6,207,152.50
Fund 050 - Water and Sewer Fund Totals	\$21,763,705.00	\$1,272,160.00	\$23,035,865.00	\$1,665,690.76	\$2,816,407.99	\$5,839,175.79	\$14,380,281.22		\$6,207,152.50



Account Classification Fund 051 - Village Parking System Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Personal Services, Salaries & Wages	18,568.00	.00	18,568.00	1,224.07	.00	7,383.33	11,184.67	40	6,410.63
Employee Benefits	7,510.00	.00	7,510.00	530.76	.00	2,895.72	4,614.28	39	3,009.60
Contractual Services	57,759.00	.00	57,759.00	1,422.15	11,360.76	6,457.90	39,940.34	31	53,127.05
Utilities	.00	12,000.00	12,000.00	572.82	.00	3,526.89	8,473.11	29	.00
Insurance	326.00	.00	326.00	27.17	.00	135.85	190.15	42	135.85
Commodities & Supplies	574.00	.00	574.00	.00	.00	573.93	.07	100	573.74
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Buildings	.00	.00	.00	.00	.00	.00	.00	+++	.00
Building Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Infrastructure	50,000.00	.00	50,000.00	676.67	.00	2,765.47	47,234.53	6	273.20
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$134,737.00	\$12,000.00	\$146,737.00	\$4,453.64	\$11,360.76	\$23,739.09	\$111,637.15	24%	\$63,530.07
Fund 051 - Village Parking System Fund Totals	\$134,737.00	\$12,000.00	\$146,737.00	\$4,453.64	\$11,360.76	\$23,739.09	\$111,637.15		\$63,530.07



Account Classification Fund 052 - Parking System Revenue Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Personal Services, Salaries & Wages	18,535.00	.00	18,535.00	1,224.10	.00	7,383.37	11,151.63	40	6,410.80
Employee Benefits	7,459.00	.00	7,459.00	530.73	.00	2,895.58	4,563.42	39	3,012.74
Contractual Services	124,575.00	.00	124,575.00	3,156.51	7,686.92	8,121.18	108,766.90	13	15,747.40
Utilities	9,998.00	.00	9,998.00	175.41	.00	893.29	9,104.71	9	883.74
Insurance	335.00	.00	335.00	27.92	.00	139.60	195.40	42	139.60
Commodities & Supplies	11,011.00	.00	11,011.00	.00	.00	417.52	10,593.48	4	2,603.72
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Buildings	.00	.00	.00	.00	.00	.00	.00	+++	.00
Building Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$171,913.00	\$0.00	\$171,913.00	\$5,114.67	\$7,686.92	\$19,850.54	\$144,375.54	16%	\$28,798.00
Fund 052 - Parking System Revenue Fund Totals	\$171,913.00	\$0.00	\$171,913.00	\$5,114.67	\$7,686.92	\$19,850.54	\$144,375.54		\$28,798.00



Account Classification Fund 060 - Vehicle Maintenance Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Personal Services, Salaries & Wages	1,119,708.00	.00	1,119,708.00	60,885.30	.00	385,395.65	734,312.35	34	372,802.39
Employee Benefits	428,207.00	.00	428,207.00	26,390.76	.00	175,947.14	252,259.86	41	166,269.92
Other Employee Costs	7,250.00	.00	7,250.00	.00	.00	30.00	7,220.00	0	1,337.19
Contractual Services	125,177.00	16,160.00	141,337.00	3,640.66	15,807.00	65,725.74	59,804.26	58	35,621.56
Utilities	4,500.00	.00	4,500.00	504.77	.00	1,018.79	3,481.21	23	1,849.13
Insurance	11,202.00	.00	11,202.00	933.50	.00	4,667.50	6,534.50	42	5,585.40
Commodities & Supplies	606,261.00	(16,160.00)	590,101.00	58,560.77	131,964.00	240,572.21	217,564.79	63	212,112.02
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Office Equipment	626.00	.00	626.00	.00	.00	.00	626.00	0	.00
Other Equipment	2,384.00	.00	2,384.00	.00	.00	.00	2,384.00	0	.00
EXPENSE TOTALS	\$2,305,315.00	\$0.00	\$2,305,315.00	\$150,915.76	\$147,771.00	\$873,357.03	\$1,284,186.97	44%	\$795,577.61
Fund 060 - Vehicle Maintenance Fund Totals	\$2,305,315.00	\$0.00	\$2,305,315.00	\$150,915.76	\$147,771.00	\$873,357.03	\$1,284,186.97		\$795,577.61



Account Classification Fund 061 - Vehicle Replacement Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Motor Equipment	1,492,000.00	582,012.00	2,074,012.00	.00	448,407.00	995.00	1,624,610.00	22	141,803.04
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$1,492,000.00	\$582,012.00	\$2,074,012.00	\$0.00	\$448,407.00	\$995.00	\$1,624,610.00	22%	\$141,803.04
Fund 061 - Vehicle Replacement Fund Totals	\$1,492,000.00	\$582,012.00	\$2,074,012.00	\$0.00	\$448,407.00	\$995.00	\$1,624,610.00		\$141,803.04



Account Classification Fund 062 - Computer Replacement Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Building Improvements	.00	100,000.00	100,000.00	.00	.00	51,675.00	48,325.00	52	150,000.00
Office Equipment	238,400.00	.00	238,400.00	.00	25,947.71	74,564.45	137,887.84	42	114,184.25
EXPENSE TOTALS	\$238,400.00	\$100,000.00	\$338,400.00	\$0.00	\$25,947.71	\$126,239.45	\$186,212.84	45%	\$264,184.25
Fund 062 - Computer Replacement Fund Totals	\$238,400.00	\$100,000.00	\$338,400.00	\$0.00	\$25,947.71	\$126,239.45	\$186,212.84		\$264,184.25



Account Classification Fund 063 - Risk Management Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
EXPENSE									
Contractual Services	40,000.00	.00	40,000.00	.00	.00	3,381.00	36,619.00	8	28,500.00
Insurance	9,524,300.00	.00	9,524,300.00	830,818.20	.00	4,587,568.87	4,936,731.13	48	4,251,617.13
Commodities & Supplies	50,000.00	.00	50,000.00	.00	.00	5,328.95	44,671.05	11	5,758.61
Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$9,614,300.00	\$0.00	\$9,614,300.00	\$830,818.20	\$0.00	\$4,596,278.82	\$5,018,021.18	48%	\$4,285,875.74
Fund 063 - Risk Management Fund Totals	\$9,614,300.00	\$0.00	\$9,614,300.00	\$830,818.20	\$0.00	\$4,596,278.82	\$5,018,021.18		\$4,285,875.74
-									
Grand Totals	\$132,523,390.00	\$5,004,061.00	\$137,527,451.00	\$11,502,519.28	\$15,314,949.90	\$41,059,594.47	\$81,152,906.63		\$62,068,796.80



Item Cover Page

Subject List of Bills - June 9, 2021 to June 29, 2021 -

\$6,935,684.94

Meeting July 6, 2021 - REGULAR MEETING OF THE MOUNT PROSPECT

VILLAGE BOARD -

Fiscal Impact

Dollar Amount

Budget Source

Category CONSENT AGENDA

Type Consent

Information

Attached is the List of Bills for June 9, 2021 to June 29, 2021 - \$6,935,684.94

Alternatives

- 1. Approve the attached List of Bills for June 9, 2021 to June 29, 2021 \$6,935,684.94
- 2. Action at the discretion of the Village Board.

Staff Recommendation

Approve the attached List of Bills for June 9, 2021 to June 29, 2021 - \$6,935,684.94

ATTACHMENTS:

List of Bills - June 9, 2021 to June 29, 2021.pdf

June 9, 2021 - June 29, 2021

und	Vendor Name	Invoice Description	Ame	ount
01 Ge	neral Fund			
	4imprint, Inc.	Give Away Utility Pouches (300)	\$	647.30
	A Stars & Stripes Flag Corporation	U.S. flag and pole		413.77
	Accurate Biometrics Inc	Fingerprint Screenings		662.75
	ACS State & Local Government Solutions	Illinois State Disbursement Unit		4,165.89
		Illinois State Disbursement Unit		4,165.84
	Active Alarm Company, Inc.	Alarm Monitoring for CCC 7/1/21-9/30/21		73.50
	Aero Removals-Trisons Inc	Remains removal services - May 2021		1,400.00
	Air One Equipment, Inc.	POSI Check Calibration of SCBA compressor		1,000.00
		Compressor Maintenance and Quarterly Air Quality Checks		150.00
		Helmet Passports		231.00
	Alexian Brothers Medical Center	Pre-Employment Testing 5/16/21		85.00
	Allscape, Inc.	Grounds Maintenance Services - Turf Mowing 5/31/21		2,112.00
		Grounds Maintenance Services - Turf Mowing 6/7/21		2,112.00
		Grounds Maintenance Services - Turf Mowing 6/14/21		2,112.00
	Alvarez, Inc.	Parkway restoration services 5/5/21 - 5/13/21		2,153.02
		Parkway restoration services 6/4/21		421.28
	Amazing Restoration & Home Improvement	Refund Permit Fee #RB21-003487 (715 William)		75.00
	Amazon Capital Services	2 Trailer handles		54.76
		Grill brush for St. 12		19.99
		Coffee Maker for Community Center		687.27
		Electronics Measuring Wheel		137.18
		Coffee scoops		9.99
		Community engagement supplies 6/16/21		102.16
		Kitchen play sets for Public Education		65.64
		Wireless keyboard and mouse		69.99
		Power strip & coaxial 90 degree connectors for St. 13		17.37
		Telephone Extension Cords		34.75
		Supplies for Coffee with Council		11.99
		Filament Strapping Tape (3pk)		15.99
		Office Supplies B&I Batteries - June 2021		27.52
		Supplies for Community Room Meetings		24.99
		Equipment maintenance supplies 6/18/21		27.98
		Squad emergency supplies 6/22/21		159.58
		Supplies for PW		100.80
		Office supplies 6/11/21		62.88
		Squad emergency supplies		38.63
		St13 - velcro, adhesive tape & measuring cup, St14 - Leaf blower		181.73
		Forks, Knives & Grill Brush for St. 14		47.19
		External hard drive		109.99
		Office supplies for the CCC - plastic dividers		19.88
	American Landscaping Inc.	Grass Cutting - 1752 Tano 6/9/21		234.00
	Anderson Lock Company	Re-key ET area at PD		277.29
	Andres Medical Billing, Ltd.	Ambulance Billing - May 2021		4,064.18
	Angarola, Michael	Reimburse expenses: MCAT meeting 6/4/21		56.58
		Reimburse expenses: Refreshments for crash team		30.13
	Ariens Specialty Brands LLC	Sprinkler System Materials And Supplies		318.47
	Atlas Bobcat Inc.	Rental of Bobcat/Harley Rake/Tiller		775.00
	Avanti Cafe & Sandwich Bar, Inc.	Reception food for swearing in		329.90
	Bagdade, Susan	ENA Annual Membership		115.00
	Bella Flowers & Greenhouse, Inc.	Flowers And Shrubs		2,820.68
	Blue Cross Blue Shield Illinois	Refund Ambulance Service - Markson 9/16/20		101.21
		Refund Ambulance Service - Nickles 12/12/19		100.44
	Bond, Dickson & Associates PC	Other services: Administrative adjudication 05/26/21		180.00
	Business Office Systems, Inc.	Chair glides		176.00
	Call One Inc.	Phone Service 6/15/21 - 7/14/21		2,392.72
	Cardno, Inc.	Well Creek Vegetation Management 5/28/21		1,938.77
	Carioti, Francis	Edit MP Update 6/6/21		335.50
	Case Lots, Inc.	Cleaning Supplies		1,994.06
		4th of July Parade 2021		2,000.00
	Centerline LLC	·		
	Centerline LLC Chicago Metropolitan Brass Ensemble Inc Christopher B. Burke Engineering Ltd	4th of July Parade 2021 4th of July Parade 2021 Rand/Central/Mt Prospect Phase II Engineering 4/25-5/29/21		1,500.00 114,225.08

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June 9, 2021 - June 29, 2021

Vendor Name	Invoice Description	Amount
General Fund (continued)	KIP Lease - June 2021	410.63
CIT Bank, N.A.		419.62
Comcast	Comcast Fiber 6/1/21 - 6/30/21 Cable service 5/18/21 - 6/17/21	748.00 41.91
	Comcast business services 6/4/21 - 7/3/21	147.25
	Comcast business services 6/4/21 - 7/3/21	357.56
	Comcast Bill VH 6/12/21 - 7/11/21	20.96
	Cable Service - 6/12/21 - 7/11/21	18.38
Conrad Polygraph, Incorporated	Candidate Polygraph	27.50
Costar Realty Information, Inc.	Monthly Commercial Realty Publication - June 2021	783.75
Covid 19 HRSA Uninsured Testing	Refund Ambulance Service - Schumer 11/27/20	499.95
covid 15 thto/t offinisured resting	Refund Ambulance Service - Streff 11/19/20	504.52
Dandy Electric LLC	Refund Permit Fee #CB21-000327 (1731 Wall)	125.00
Dix, Kenneth S.	Fridays on the Green Performance Payment - Ken Dix 6/25/21	1,000.00
DLT Solutions, LLC	Autocad Subscription 8/22/21 - 8/21/22	1,579.81
Dreisilker Electric Motors, Inc.	Main garage EX Fan	401.67
EJ USA Inc	Storm Manhole Frames	1,546.96
Elevated Safety, LLC	Fall Protection Systems	2,655.00
Elite Striders Positive Youth Organization	4th of July Parade 2021	1,300.00
Emergency Medical Products	Central pulse oximetry disposable ear cable	257.50
Evident, Inc.	Evidence technician supplies 06/10/21	176.23
Fairway Golf Cars, Inc.	3-golf cart rentals 7/4/21	525.00
Fire Pension Fund	Fire Pension	33,226.74
	Fire Pension	28,061.25
Frasch, Nicholas	4th of July Parade 2021	500.00
Friberg, Daniel	Reimbursement for travel and ASE test fees	185.00
Friedrichs, Jill	Reimb Special Events Annual PO Box Fee 6/21/21	134.00
Fulton Technologies, Inc.	Siren Service - Batteries, Chargers and Testing	1,397.85
Furr, Bryan	Equipment maintenance supplies	147.00
G&L Contractors, Inc.	Debris hauling and material delivery 5/3-5/11/21	1,212.76
Gambino Landscaping and Brick Paving, Inc.	Install timers and perform repairs	545.00
Garvey's Office Products	Office supplies	234.53
	Office supplies	15.64
	Office supplies	34.03
	Office supplies	17.75
General Roofing	Refund Permit Fee #RB21-003597 (608 Elmhurst)	75.00
Graybar Electric Co.	Precision form break away bolts for street light	1,945.12
Green Soils Management LLC	Leaf Mulch for LMC Contract June 2021	1,723.46
	Leaf Mulch for LMC Contract 6/15-6/18/21	1,852.20
Grey, Thomas	Work Zone Safety Program	1,125.00
Hamann, Thomas	Paramedic License Renewal	40.00
Heller Lumber Co. Inc.	PW exterior fence repair	50.74
Home Depot USA Inc	Equipment maintenance supplies	145.07
Homer Tree Care, Inc.	Tree Removals 6/16/21	4,368.50
Hull, David	Training supplies	45.14
	Lunch for Arbor Day Crew	72.20
ICMA Retirement Trust - 401	ICMA 401(A)	1,845.53
	ICMA 401(A)	1,781.99
ICMA Retirement Trust - 457	ICMA 457	40,240.33
	ICMA 457	38,006.66
Illinois American Water Company	Burning Bush Irrigation Meter Water Charges 5/11/21 - 6/8/21	1,657.59
	Water Service 2000 Kensington 5/11/21 - 6/8/21	685.31
Illinois Assn. of Chiefs of Police	Training registration for 2 officers 6/29/21	90.00
Illinois Department of Revenue	IL State Withholding	50,603.61
	IL State Withholding	30.44
	IL State Withholding	22.83
	IL State Withholding	43,970.40
Illinois Fire Chiefs Educ. & Research Foundation	IFCA Symposium Peoria - 1 Day registration	90.00
Illinois Plumbing Inspectors Association	Plumbing Inspector Association CE Program 10/22/21	125.00
Illinois Region - Marc	4th of July Parade 2021	330.00
Illinois State Police	Candidate Background Check	28.25
	Pre-employment testing 5/24/21	28.25

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June 9, 2021 - June 29, 2021

und	Vendor Name eral Fund (continued)	Invoice Description	Amount
JUI Gen	Image Specialties of Glenview Inc	Locker Name Tags	42.50
	IMRF	IMRF EFT May 2021	183,739.81
	Internal Revenue Service	Federal Withholding	232,651.24
	internal nevenue service	Federal Withholding	233.86
		Federal Withholding	175.33
		Federal Withholding	198,296.64
	International Union of Operating Engineers	IUOE PW Membership Dues	1,326.63
	, , , , , , , , , , , , , , , , , , ,	IUOE PW Membership Dues	1,326.61
	Iron Brand Marketing LLC	APWA Rodeo hats	1,844.51
	Journal & Topics Newspapers	Journal Ad for School District 59 Graduation	50.00
		2020 Treasurer's Report - Publication 6/23/21	1,365.00
	Knox Company	Knox Box Keys	1,029.00
	Kowalczyk, Michele	Corsages for the promotional swear in	98.84
	Kramer Tree Specialists	Spray treatment of 5 Austrian Pines 6/3/21	141.25
	LAFORCE, INC.	VH C/D Conference door Closures	1,205.00
	Lands' End Business Outfitters	Backordered clothing item Spring 2021	44.95
	Landscape Forms, Inc.	Replacement Garbage Can Lid Rings For Train Station	1,240.00
	Laner Muchin, LTD	Legal Services - General Counseling thru 5/20/21	577.50
	Language Line Services, Inc.	Phone interpretation - May 2021	24.15
		Over the phone interpretation - May 2021	159.40
	Lexipol LLC	SOG & Policy Management System Subscription 1/1/21 - 12/31/21	4,604.00
	LexisNexis Risk Data Management Inc.	Background checks - May 2021	150.00
	Lund Industries, Inc.	Equipment maintenance supplies 06/23/21	195.00
	Manhard Consulting Ltd.	NPDES Compliance Extra Services through 5/28/21	1,863.75
	Marlowe, John	Paramedic License Renewal	40.00
	Mathew, Achen K	4th of July Parade 2021	250.00
	MECO Consulting LLC	Marketing Services -Social Media for March 2021	780.00
		Marketing Services -Social Media for May 2021	650.00
		Small Business Grant May 2021	150.00
	Medicare B Illinois	Refund Ambulance Service - Nickles 12/12/19	393.75
		Refund Ambulance Service - Markson 9/16/20	404.84
	Menard Inc.	Community engagement supplies 06/08/21	184.54
		Forestry Equipment And Supplies	17.62
		Forestry Equipment And Supplies	72.79
		PW Garage pipe repair	5.90
		Police Range supplies 06/10/21	13.56
		Insulation noodles to cover sprinkler piping	2.99
		Patrol supplies	21.96
		Pivoting drum fan for St. 13 apparatus floor	189.00
	Makes Bassas d Basks Isa	Sprinkler System Materials And Supplies	69.04
	Metro Door and Dock, Inc.	Overhead Door Repair Services 6/9/21	453.60
	Metro Federal Credit Union	MP Fire Local 4119 Dues	2,577.96
	Matropolitan Allianca Dalica	MP Fire Local 4119 Dues	2,577.96
	Metropolitan Alliance - Police	MP Police Association Dues	1,449.00
	Michael Wagner & Cons. Inc.	MP Police Association Dues	1,449.00
	Michael Wagner & Sons, Inc. Michigan West Shore Nursery LLC	Piping for Hose Dryer at St. 13	272.82
	Wildingan West Shore Nursery LLC	Flowers And Shrubs Flowers And Shrubs	84.50 595.71
	Mighty Mites Awards & Sons	Retirement Plaque	395.50
	Mount Prospect Lions Club, Inc.	2021 Annual Lions Village Festival - Fireworks	4,018.00
	Mount Prospect Paint, Inc.	Recycle center paint	24.99
	wount i rospect i ami, mc.	PW interior touch up	182.84
		PW fence paint	480.91
	Multisystem Management Company	Custodial Services for all Buildings - May 2021	14,032.76
	Nationwide Mutual Insurance Company	Nationwide 457	14,701.63
		Nationwide 457	13,883.11
	New Generation Fancy Drill Team	4th of July Parade 2021	2,500.00
	Nicholas & Associates	Refund Permit Fee #RB21-003385 (300 Oak)	200.00
	Northern Illinois Police Alarm System	Language line - April 2021	35.00
	•		
	Northshore University Healthsystem	Respiratory questionnaire for gas masks	128.00

June 9, 2021 - June 29, 2021

Vendor Name neral Fund (continued)	Invoice Description	Amount
Northshore University Healthsystem (continued)	Respiratory questionnaire for gas masks	10
,	Medical services 06/02/21	8
	Respiratory questionnaire for gas masks	8
	Medical services 06/02/21	8
		8
	Respiratory questionnaire for gas masks	
	Medical services 06/03/21	2
	Respiratory questionnaire for gas masks	2
Northwest Central 9-1-1 System	Radio repairs	35
	Equipment maintenance: Radio repairs	35
Northwestern University	Course registration 11/15/21 - 11/19/21	95
Novak & Parker Inc.	Bosch Dishwasher 24" 500 Series Model # SHXM65Z55N	86
Numbers Automation Inc	Annual maint agreement for Patrol shredder 7/1/21-6/30/22	19
Office Depot, Inc.	Office Supplies June 2021	17
	Office Supplies June 2021	
Oriental Trading Co. Inc.	4th of July supplies for floats	61
Ozinga Materials, Inc.	Restoration Materials - 2358 E Oakton	92
Patek, David L.	4th of July Parade 2021	75
Patrick Engineering Inc.	Rand/IL 83/Kensington Phase I Engineering Services 2/27-2/28/21	3,52
Pesche's Flower Shop	Flowers And Shrubs	26
reseries riower shop	Flowers And Shrubs	24
Potty Coch	Petty Cash VMO - May 2021	22
Petty Cash		
Physicians Immediate Care	Refund Permit #CB21-000317 (901 E Rand)	9,90
	Pre-Employment Testing 5/17/21	7
	Pre-Employment Testing 5/27/21	26
Police Pension Fund	Police Pension	36,38
	Police Pension	33,24
Police Records & Information Management Group	Registration for Managing Police Records course 8/18/21	50
Prairie Brass Band	4th of July Parade 2021	2,25
Prax Concrete LLC	Refund Contractors License #CL21-000949	20
	Refund Permit #RB21-003214 (2009 Ivy Ln)	10
Quadient Leasing USA Inc	Mail Machine Lease N16071130 7/14/21-10/13/21	96
Quicket Solutions Inc	Quicket subscription 6/4/21 - 12/3/2021	29,86
Quill Corporation	Name plate	1
Ramel, Andrew	Reimbursement - CDL License	3
Ray O'herron Co., Inc.	Uniform supplies 06/08/21	į
hay o herron co., me.	Squad emergency supplies 06/11/21	4
	Uniform supplies 06/08/21	10
Rebel's Trophies, Inc.	• •	
• •	Retirement Plaques	16
Reliance Standard Life Insurance Co.	Short Term Disability - June 2021	3,44
RHW Customized Graphics & Promotions	Replacement short and long sleeve shirts for PW Employees	3,49
Rickett, Mehgan	Refund Police Ticket #P3974615	3
Robert W. Hendricksen Co.	Tree Trimming 6/4/21	4,45
	Tree Trimming 6/5/21	4,38
	Tree Trimming 6/20/21	6,52
Rondeau, Christopher	Reimburse expenses: Refreshments for crash team	3
Salveo Inc.	Shipping Charges 5/5/21 - Chase Bank Project	2
	Shipping Charges 5/26/21	1
Savage Training Group LLC	Course registration for 07/08/21	1,29
Secretary of State	License Plate Renewal #2309044B (S-26)	15
Secretary of State	License Plate Renewal #A997340 (S-32)	15
	License Plate Renewal #A997345 (S-41)	15
	License Plate Renewal (I-62)	15
Sid Tool Co., Inc.	Sign Making Materials	11
	Sign Making Materials And Supplies	33
	Sign Making Materials	4:
Silk Screen Express	Vest covers for several officers	3,02
Southern WI Northern IL Fire Rescue Association	Annual membership dues 2021	3
Standard Equipment Company	Conveyor Side Shield 4504	43
Standard Equipment company	•	
	Refund Permit Fee #RB20-002171 (20 Audrey)	50
Stanfa, Giuseppe Staples Contract & Commercial, Inc.	Refund Permit Fee #RB20-002171 (20 Audrey) Office supplies, toner cartridges, photo/video evidence supplies	50 64

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June 9, 2021 - June 29, 2021

Fund	Vendor Name	Invoice Description	Amount
	eral Fund (continued)		
	Steiner Electric Company	Power for new sign machine	584.10
		CCC Wall plate for EM light	11.10
		PW Fitting for lights CCC Office EM light	53.40 126.83
	Stephen A. Laser Assoc.,p.c.	Employment testing 06/24/21	1,650.00
	Stericycle, Inc.	Equipment maintenance services - July 2021	183.39
	Street Cop Training	Training registrations for 8 officers 11/05/21	1,592.00
	Systems Forms, Inc.	Building Inspection Report forms (4,400)	547.80
	Target Solutions Learning, LLC	Annual Subscription 6/1/21 - 5/31/22 - 94 Users	8,761.00
	Thairian, Varunny	Refund Permit Fee #RB21-002998 (1717 Aralia)	100.00
	The Davey Tree Experts Company	Hauling logs	264.00
	Thompson Elevator Inspections	56 Semi annual elevator inspections 10 call outs May/June 2021	2,146.00
	Township High School District 214	4th of July Parade 2021	2,000.00
		4th of July Parade 2021	2,000.00
	Traffic and Parking Control Co, Inc.	Sign Making Materials And Supplies	1,811.10
	Troha, Hadasa Rakhel	Refund alarm license #ALR18-000088 (212 Kenilworth)	12.50
	Trugreen Limited Partnership	Spraying services for sites throughout Village - May 2021	1,709.00
	Tyco Fire & Security US Management Inc	Fire Alarm Monitoring of Buildings 799 Bierman 7/1-9/30/21 Fire Alarm Monitoring of Buildings 1720 W Central 7/2-9/30/21	90.00
			90.00
		Fire Alarm Monitoring of Buildings 10 S Pine 7/1-9/30/21 Fire Alarm Monitoring of Buildings 101 S Maple 7/1-9/30/21	90.00 90.00
		Fire Alarm Monitoring of Buildings 101 3 Maple 7/1-9/30/21	90.00
		Fire Alarm Monitoring of Buildings 103 5 Maple 7/1-9/30/21	90.00
		Fire Alarm Monitoring of Buildings 1591 W Algonquin 7/1-9/30/21	90.00
		Panic Alarm for VH tied to NWCD	1,391.50
		Panic Alarm monitoring for VH 8 stations 6/8-12/31/21	175.93
	Tyler Technologies, Inc.	Tyler New World 2/1/21 - 1/31/22	61,906.65
	Umali, Denis	Transfer Stamp Rebate 812 S Maple	986.00
	UniFirst Corporation	Uniforms & Clothing - Rental	347.74
		Uniforms & Clothing - Rental	294.99
		Uniforms & Clothing - Rental	330.36
		Uniforms & Clothing - Rental	344.12
		Uniforms & Clothing - Rental	309.22
	United Healthcare	Flex Benefit Plan Services - May 2021	792.00
	United Parcel Service Verizon Wireless	Miscellaneous shipping charges	11.18
	Verizon Wireless Services LLC	Refund overpayment on Cell Tower Lease - 350 Wolf Rd Cellular Service & Equipment Charges 5/20/21 - 6/19/21	90.68 8,475.29
	Village of Mount Prospect	Flex - Medical	10,010.18
	Village of Woulder Fospeet	Fringe Benefit - Auto	282.05
		Flex - Medical	10,010.19
		Fringe Benefit - Auto	282.05
		Water 5/10/21 - 6/8/21 (Meter #21758)	11.00
		Water 5/10/21 - 6/8/21 (Meter #40928)	25.39
	W. W. Grainger, Inc.	New vacuum for PW and St 12	535.46
		Traffic and Water Safety Equipment	412.78
		Forestry Equipment And Supplies	378.70
	W.S. Darley & Co.	Turnout Gear Soap for Station 13	169.09
		Attack Hose for 530 and New 517	3,792.00
	West Publishing Corporation	The Law Officers' Bulletin subscription 3/5/21	144.46
		IL Vehicle Code 2021 publication	632.00
	MCM Flag & December Co	West's IL Criminal Law and Procedure 2021	380.00
	WGN Flag & Decorating Co.	4th of July float decorations Internet Service for Streaming 6/7/21 - 7/6/21	2,402.00
	Wide Open West Woleben, Matt	Tuition Reimbursement Spring 2021	93.99 1,000.00
	Wolf, Lisa	On Camera Talent MP Update 6/6/21	200.00
	eral Fund Total	on canicia faiche wir opaate 0/0/21	\$ 1,441,809.97
30.70			, _, -, -, -, -, -, -, -, -, -, -, -, -, -,
-	al Improvement Fund	Molas/Moadows Podestrian Pridge - Phase 1 Fac F /21/21	¢ 11 720 00
	Burns & Mcdonnell Engineering Co. Business Office Systems, Inc.	Melas/Meadows Pedestrian Bridge - Phase 1 Eng 5/31/21 Markerboard & office chair for new VM Superintendent	\$ 11,720.89 1,612.23
	Dadiness Office Systems, Inc.	Markersourd & office chair for new vivi superintendent	1,012.23

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June 9, 2021 - June 29, 2021

Fund Vendor Name	Invoice Description	Amount
020 Capital Improvement Fund (continued)	LED high how fiveuros. Shados for Lights	1 064 03
Graybar Electric Co.	LED high bay fixtures - Shades for Lights	1,861.92
Could Cold Course of	PW LED high bay fixtures	22,965.66
Southfield Corporation	Bricks for solider course replacement on Prospect Ave	5,030.99
Steiner Electric Company	PW RAB Lighting Gateway / Wall Control	3,439.93
	Wire for new lights In PW garage	109.12
Traffic and Parking Control Co, Inc.	Traffic Sign Making Software and associated equipment	450.00
	Traffic Sign Making Software and associated equipment	2,180.00
	Traffic Sign Making Software and associated equipment	1,196.50
020 Capital Improvement Fund Total		\$ 50,567.24
023 Street Improvement Construction Fund		
Arrow Road Construction	2021 Street Improvement Program	\$ 355,893.52
Kadiric, Anel	Refund Vehicle Sticker late fees #20942-20943	45.00
Lee, Tammy	Refund Vehicle Sticker late fees #20845-20846	45.00
Martinelli, Joseph	Refund late fee on vehicle sticker #21038	22.50
Sanchez, Ismael	Refund Truck Sticker #2943 Plate BZ44482	68.00
023 Street Improvement Construction Fund Total	Refullu Truck Sticker #2945 Plate D244402	\$ 356,074.02
025 Street improvement construction runa Total		3 330,074.02
024 Flood Control Construction Fund		
Cardno, Inc.	Well Creek Vegetation Management 05/28/21	\$ 3,047.79
Christopher B. Burke Engineering Ltd	Engineering Services - Aspen Trails Phase III 4/25-5/29/21	55,501.29
H Linden & Sons Sewer and Water	Aspen Trails Park storm water improvements 6/13/21	1,960,287.57
024 Flood Control Construction Fund Total		\$ 2,018,836.65
and Defense Discount Front		
040 Refuse Disposal Fund	Defense Discount May 2024	ć 45C.00
Groot Industries, Inc.	Refuse Disposal - May 2021	\$ 156.00
ICMA Retirement Trust - 457	ICMA 457	113.57
	ICMA 457	113.52
Illinois Department of Revenue	IL State Withholding	504.34
	IL State Withholding	474.70
IMRF	IMRF EFT May 2021	4,060.39
Internal Revenue Service	Federal Withholding	3,199.43
	Federal Withholding	2,947.58
International Union of Operating Engineers	IUOE PW Membership Dues	127.57
	IUOE PW Membership Dues	127.57
Nationwide Mutual Insurance Company	Nationwide 457	351.88
	Nationwide 457	296.69
Piccico Jr, Mario	Refund Overpayment Utility Act 20167-002	92.85
Pravinkumar Patel	Utility Refund - 1912 E Camp McDonald Rd	136.07
Reliance Standard Life Insurance Co.	June 2021 Short Term Disability	27.99
Republic Services, Inc.	Municipal Refuse Disposal - 5/1/21 - 5/31/21	14,317.91
,	Refuse Disposal Program - May 2021	1,685.02
	Refuse Disposal - May 2021	244,659.27
	Refuse Disposal Program - May 2021	1,943.02
Solid Waste Agency of Northern Cook County	SWANCC - July 2021	86,873.00
Solid Waste Association of North America	SWANA Membership from 9/1/21 - 8/31/22	223.00
Third Millennium Associanc.	Utility Bills 6/15/21	748.84
	Flex - Medical	226.26
Village of Mount Prospect	Flex - Medical	226.25
Zarnoth Brush Works Inc		
Zarnoth Brush Works, Inc. O40 Refuse Disposal Fund Total	Parts and supplies - Street sweeper side brooms	1,859.20 \$ 365,491.92
041 Motor Fuel Tax Fund Arrow Road Construction	2021 Street Improvement Program	\$ 204,674.64
	2021 Street Improvement Program	
Commonwealth Edison	Electricity - 1051 N Elmhurst 5/3-6/2/21	347.21
w	Electricity - Streetlights - Ironwood 5/6-6/7/21	10,248.72
Constellation NewEnergy, Inc.	Electricity - traffic lights - 4/1/21 - 5/17/21	4,783.30

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June 9, 2021 - June 29, 2021

Fund Vendor Name	Invoice Description	Am	ount
041 Motor Fuel Tax Fund (continued) Lyons & Pinner Electric Companies	Traffic Signal Maintenance 5/3/21		345.00
Lyons & Timer Electric companies	Traffic Signal Maintenance 5/3/21		781.72
	Traffic Signal Maintenance - May 2021		1,269.00
041 Motor Fuel Tax Fund Total		\$	222,449.59
043 Asset Seizure Fund			
Streicher's Inc.	Squad emergency supplies 6/7/21	\$	2,130.00
043 Asset Seizure Fund Total		\$	2,130.00
046 Foreign Fire Tax Board Fund			
Comcast	Cable Service - 111 E Rand Rd 6/3/21 - 7/2/21	\$	200.54
	Cable Service - 1601 W Golf Rd 6/15/21 - 7/14/21		68.82
046 Foreign Fire Tax Board Fund Total		\$	269.36
049 Prospect and Main TIF District			
Fresh Start Home Repair	2021 Facade Improvement Grant - 11 E Northwest Hwy	\$	8,435.00
049 Prospect and Main TIF District Total	,	\$	8,435.00
050 Water and Sewer Fund	- W - C		22.22
Addison Building Material Co.	Tool bags for locator truck	\$	23.92
	Paint for hydrant painting Tools for main break van		123.61 83.22
			126.48
Airgas, Inc.	B-Box repair parts Acetylene and O2 regulator for our torch		495.00
Aligas, Ilic.	Nozzle replacements of acetylene and O2 containers for torching		129.00
Alvarez, Inc.	Parkway restoration services 5/5/21 - 5/13/21		15,168.17
Alvarez, IIIc.	Parkway restoration services 6/4/21		2,967.93
Arthur Clesen, Inc.	Granular pre emergent weed killer		66.40
B&W Control Systems Integration, L.L.C.	SCADA support services		5,335.00
	PW Master PLC replacement project		1,672.00
Backflow Solutions Inc	Failed Backflow Notice Fee		195.00
Badger Meter Inc	Gateways		14,646.62
	Cellular Endpoint Backhaul Charges		168.00
Baxter & Woodman, Inc.	Final MWRD walk through for Lincoln Street rehab project		332.35
	Risk and Resiliency assessment 3/4-6/11/21		292.50
	Well 4 bidding abandonment documents 5/20-6/1/21		4,372.50
	Inspection Services 2021 Sewer Main Lining Project 5/17-6/11/21		31,111.80
Burns & Mcdonnell Engineering Co.	Design and inspection sewer main point repair through 6/8/21		915.00
	Design and inspection Cottonwood Relief Station 5/31/21		1,023.00
Cornerstone Services, Inc.	Locate Flags		394.04
Fehr-Graham & Associates LLC	Environmental and Safety services		4,555.75
G&L Contractors, Inc.	Debris hauling and material delivery 5/3-5/11/21		4,433.26
Grey, Thomas	Work Zone Safety Program		1,125.00
HBK Water Meter Service	Manual meter reads 6/7/21		40.00 100.00
	2021 Water Meter/Bldg Inspection Services 403 N Elmhurst 2021 Water Meter/Bldg Inspection Services 6/11-6/18/21		8,908.00
HD Supply Facilities Maintenance LTD	Tracing Dye Liquid		232.47
Healy Asphalt Company LLC	Patching Materials		249.48
ricary respirate company LLC	Patching Materials6/2/21		422.28
	Patching Materials 6/3/21		104.22
	Patching Materials 6/4/21		431.46
	Patching Materials		109.08
	Patching Materials 6/8/21		328.32
	Patching Materials 6/9/21		105.84
	Patching Materials 6/10/21		444.96
	Patching Materials 6/11/21		213.84

June 9, 2021 - June 29, 2021

Fund	Vendor Name	Invoice Description	Amount
050 W	ater and Sewer Fund (continued)		
	Healy Asphalt Company LLC (continued)	Patching Materials 6/17/21	117.72
	Hoerr Construction, Inc.	Combined and Sanitary sewer lining project 6/2/21	428,058.65
	Home Depot USA Inc	Equipment maintenance supplies	828.78
	ICMA Retirement Trust - 457	ICMA 457 ICMA 457	1,187.84 1,199.71
	Illinois Department of Revenue	IL State Withholding	3,491.95
	minors bepartment of Nevende	IL State Withholding	3,773.12
	IMRF	IMRF EFT May 2021	26,977.73
	Internal Revenue Service	Federal Withholding	20,316.99
		Federal Withholding	22,666.61
	International Union of Operating Engineers	IUOE PW Membership Dues	1,361.44
		IUOE PW Membership Dues	1,361.45
	Iron Brand Marketing LLC	APWA Rodeo hats	2,115.49
	Jakub Bomba	Utility Refund - 1412 Fern Dr	32.15
	Lee Jensen Sales Co. Inc.	16" ductile iron snapper chain	395.00
	Margaret M Sullivan	Utility Refund - 107 Manshire Pl	60.93
	Marius Schiop	Utility Refund - 1302 Robert Dr	60.16
	Matthew J Graber	Utility Refund - 1105 Crabtree Ln	135.36
	Midwest Power Industry Inc	Radiator cap replacement Wm relief stations back up generator	165.00
	MSL Rowhomes, LLC	Utility Refund - 212 E Lincoln St	32.15
	Nationwide Mutual Insurance Company	Nationwide 457 Nationwide 457	1,098.82 1,119.42
	NICOR	Natural gas - 117 N Waverly 5/20/21 - 6/20/21	1,113.42
	NW Suburban Municipal Joint Action Water Agency	JAWA - May 2021	644,114.00
	Paddock Publications, Inc.	Newsprint 6/17/21 - 8/11/21	111.20
	Performance Construction & Engineering LLC	2021 Sanitary Point Repair Project - Final Payment	31,945.90
	Physicians Immediate Care	OSHA/IDOL Required Respirator/Pulmonary Function Test	175.00
	,	OSHA/IDOL Required Respirator/Pulmonary Function Test	210.00
		OSHA/IDOL Required Respirator/Pulmonary Function Test	175.00
		OSHA/IDOL Required Audiometric Testing	35.00
		OSHA/IDOL Required Audiometric Testing	35.00
		OSHA/IDOL Required Audiometric Testing	35.00
		Drug/Alcohol Screening	93.00
		OSHA/IDOL Audiometric Testing	35.00
		Drug/Alcohol Screening	93.00
		Drug/Alcohol Screening	93.00
		OSHA/IDOL Required Audiometric testing	35.00
		Drug/Alcohol Screening Drug/Alcohol Screening	93.00 93.00
		Drug/Alcohol Screening Drug/Alcohol Screening	93.00
		Drug/Alcohol Screening Drug/Alcohol Screening	93.00
		Drug/Alcohol Screening	93.00
		Pre-Employment Testing 5/27/21	130.00
	Piccico Jr, Mario	Refund Overpayment Utility Act 8459-003	471.48
	Reliance Standard Life Insurance Co.	Short Term Disability - June 2021	131.13
	Republic Services, Inc.	Refuse Disposal - May 2021	2,481.59
	RHW Customized Graphics & Promotions	Replacement sweatshirts for summer kids	385.22
	State Industrial Products Corporation	Waste water treatment program for Fats, oils and grease	265.23
		Sanitary Sewer FOG program	530.45
	Third Millennium Assoc.inc.	Utility Bills 6/15/21	2,273.83
	UniFirst Corporation	Uniforms & Clothing - Rental	273.23
		Uniforms & Clothing - Rental	231.77
		Uniforms & Clothing - Rental	259.57
		Uniforms & Clothing - Rental	270.38
	Ventageneint Transfer Agents	Uniforms & Clothing - Rental	242.96
	Vantagepoint Transfer Agents	RHS 6/24/21 Collular Sorvice & Equipment Charges 5/20/21 6/10/21	8,748.00
	Verizon Wireless Services LLC	Cellular Service & Equipment Charges 5/20/21-6/19/21	790.55
	Village of Mount Prospect	Flex - Medical Flex - Medical	598.55 598.55
	W. W. Grainger, Inc.	Gatorade mix for hot weather jobs	73.86
	w. oranger, me.	Gatorade mix for hot weather jobs Gatorade mix for hot weather jobs	35.10
		222	33.10

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June 9, 2021 - June 29, 2021

und Vendor Name	Invoice Description	Amo	ount
50 Water and Sewer Fund (continued) Ziebell Water Service Products	12" Butterfly water valve		1,315.0
Zieben water Service Froducts	Stem for a 6" Gate water valve repair		222.0
	1" meter tail pieces		130.5
	·		160.7
	Fire hydrant o-ring gaskets		436.0
	Valve repair parts for emergency valve repair		
	8" hymax fitting with accessories		355.8
	8" AND 10" Water main gaskets		68.7
	16" cap with megalug and accessories for water main repair		515.0
	14" saw asphalt and concrete saw blade		210.0
50 Water and Sewer Fund Total	2 long barrel sockets	\$ 1	110.0 318,223.9
51 Village Parking System Fund			
ACS State & Local Government Solutions	Illinois State Disbursement Unit	\$	23.9
	Illinois State Disbursement Unit		24.0
Comcast	Internet Services for 301 S Maple from 6/4/21 - 7/3/21		145.7
Commonwealth Edison	Electricity - 301 S Maple 5/7/21 - 6/8/21		428.0
ICMA Retirement Trust - 457	485 - ICMA 457		2.3
	485 - ICMA 457		2.3
Illinois Department of Revenue	IL State Withholding		29.6
minois separament or nevenue	IL State Withholding		28.0
IMRF	IMRF EFT May 2021		223.6
Internal Revenue Service	Federal Withholding		185.1
meman nevenue servise	Federal Withholding		172.2
International Union of Operating Engineers	IUOE PW Membership Dues		9.:
international official of operating Engineers	IUOE PW Membership Dues		9.3
Multisystem Management Company	Custodial Services for all Buildings - May 2021		915.1
Nationwide Mutual Insurance Company	Nationwide 457		7.9
Nationwide Matual Insurance Company	Nationwide 457		7.9
Patriot Pavement Maintenance	Seal/crack fill train station lot pavement		3,900.0
Village of Mount Prospect	Flex - Medical		0.4
village of Would Frospect	Flex - Medical		0.4
W W Grainger Inc			175.0
W. W. Grainger, Inc. 51 Village Parking System Fund Total	VH Garage hose connections	Ś	6,290.8
51 Village Parking System Fund Total		Ş	6,290.8
52 Parking System Revenue Fund			
ACS State & Local Government Solutions	Illinois State Disbursement Unit	\$	24.0
	Illinois State Disbursement Unit		24.0
ICMA Retirement Trust - 457	ICMA 457		2.3
	ICMA 457		2.3
Illinois Department of Revenue	IL State Withholding		29.8
·	IL State Withholding		28.2
IMRF	IMRF EFT May 2021		224.0
Internal Revenue Service	Federal Withholding		185.9
	Federal Withholding		173.0
International Union of Operating Engineers	IUOE PW Membership Dues		9.3
memational orion of operating Engineers	IUOE PW Membership Dues		9.3
Multisystem Management Company	Custodial Services for all Buildings - May 2021		305.0
,	Nationwide 457		8.0
Nationwide Mutual Insurance Company			8.0
Nationwide Mutual Insurance Company	Nationwide 457		0.
	Nationwide 457 Evit sign for RR station		727
Steiner Electric Company	Exit sign for RR station		
Steiner Electric Company Traffic and Parking Control Co, Inc.	Exit sign for RR station Pay Station Maintenance - May 2021		572.0
Steiner Electric Company	Exit sign for RR station Pay Station Maintenance - May 2021 Flex - Medical		572.0 0.4
Steiner Electric Company Traffic and Parking Control Co, Inc.	Exit sign for RR station Pay Station Maintenance - May 2021		237.6 572.0 0.4 0.4 25.3

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June 9, 2021 - June 29, 2021

Fund Vendor Name	Invoice Description	Amou	int
060 Vehicle Maintenance Fund	cos u I de la		205.20
Advance Stores Company, Inc.	635 A Least	\$	205.20
	635 Axle nut		8.72
	Parts and supplies - Step lights for 530		174.20
ALWassas O'l Callas	Hose clamps for stock		6.40
Al Warren Oil Co Inc	Fuel (Gasoline)		23,304.36
Alexander Equipment Company Inc	Winch Rope for 2760		372.95
Arlington Heights Ford	R.R. Exterior Door Trim for 637		122.75
	Spare Key 504 & 505		244.06
Arlington Power Equipment	Parts and Supplies		39.80
	Hose Connector		10.88
Atlas Bobcat Inc.	7-pin connector		75.82
Davaiel, Inc.	Harness for 4549		266.50
Bamjak Inc	Parts And Supplies - Credit		(43.98)
	Vehicle Maintenance Supplies - 607 Sway Bar Links		67.14
	Vehicle Maintenance Supplies - Power Steering Fluid		47.76
	Vehicle Maintenance Supplies - 635 Front U-joint		19.38
	2740 Hyd Belts		43.58
	Door strut 2750		24.99
	Clamps 2754		16.92
	Tools for shop		11.97
Contification and a	Vehicle Maintenance Supplies - Core		11.97
Certified Power Inc	Parts for plow trucks		110.61
Chicago Borto 9 County II C	Parts for plow trucks		498.15
Chicago Parts & Sound LLC	Antifreeze		91.36
	Rotors and Brack gods		385.86
	Rotor and Break pads		385.86
	Filters for stock		53.50
	Filters for stock		64.20
	Rear brake, brake rotors		308.74
	Rear brake, brake rotors		254.10
	Brake Rotors and pads		308.74 76.16
	Spark Plugs 314 Parts And Supplies - Credit		
	Rear Pads & Rotors 607		(36.10) 308.74
			97.55
	Parts and supplies - Battery for stock Batteries for 4554		198.86
	Batteries for 601		231.41
Elliott Auto Supply Co, Inc.	Parts And Supplies - Credit		(150.64)
Emott Auto Supply Co, Inc.	635 Radiator & Hoses		181.31
	Ford Filters for stock		
Foster Coach Sales Inc.			312.00
Fuller's Car Wash of Des Plaines	Shop Supplies Various car washes - May 2021		63.99 329.00
GovDeals, Inc.	Admin fees for vehicle parts auction		187.71
ICMA Retirement Trust - 457	ICMA 457		772.50
ICMA Retirement Trust - 437	ICMA 457		772.50
Illinois Department of Revenue	IL State Withholding		1,352.09
illinois Department of Revende	IL State Withholding		1,363.08
Illinois State Toll Hwy Authority	Tollway Fees for 2735		17.55
IMRF	IMRF EFT May 2021		9,569.26
Internal Revenue Service	Federal Withholding		8,080.56
internal nevenue service	Federal Withholding		8,155.55
International Union of Operating Engineers	IUOE PW Membership Dues		527.04
International Union of Operating Engineers	IUOE PW Membership Dues		527.04
Interstate Rower Systems Inc	Trans filters for stock		471.07
Interstate Power Systems, Inc. James Drive Safety Lane LLC	State Safety Lane Tests - April 2021		810.00
James Drive Jarety Lane LLC	State Safety Lane Tests - April 2021 State Safety Lane Tests - May 2021		600.00
Julies Car Wash LLC	Cars Washes (12) - April 2021		197.40
Junes cui Wasii LLC	Car Washes - May 2021		95.75
Just Tires	Goodyear Eagle Enforcer tires for newer Dodge Chargers		95.75 410.24
Just 11165	Goodyear Eagle Enforcer tires for police utility vehicles		2,032.94
	Goodyear Eagle Enforcer tires for newer Dodge Chargers		1,748.64
	Soodyear Lagre Lindicer thes for newel Douge Chargers		1,740.04

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Fund	Vendor Name	Invoice Description	Amount	
060 V	ehicle Maintenance Fund (continued)			
	Just Tires (continued)	Tires for PD Tahoes 601 and 602	1,1	183.12
	Kirkland Sawmill Co Inc	Oak rough saw lumber for trailer decking	6	503.90
	Liebovich Bros, Inc.	Steel for parade trailer		251.28
	Lund Industries, Inc.	Padded Console Armrest	1	102.08
	MacQueen Equipment LLC	Handle End Caps for 530		28.32
		Overlay for the control board for 530		71.42
		Wiper blades for stock		76.03
		Door part for 530		98.98
	McMaster-Carr Supply Co	Parts and supplies - 4588 Trailer & Stock Supplies		476.19
		Shop Supplies		210.81
		Spray/Steam Nozzle for fire hose		185.54 104.88
	Nationwide Mutual Insurance Company	Drill bit for parade trailer and rub handle for stock Nationwide 457	1	90.00
	Nationwide Mutual Insulance Company	Nationwide 457		90.00
	Pomp's Tire Service, Inc.	Tires for stock	3	399.00
	R&P Carriages Inc	LB Axles, lug with brakes, lug wheels with 10 ply tires		020.00
	Reliance Standard Life Insurance Co.	Short Term Disability - June 2021	<u>.</u>	156.68
	Rubber Inc.	Parts And Supplies - Credit		(11.08)
	Naccon mor	Ascot steel for stock		173.87
	Rush Truck Centers of Illinois, Inc.	4557 Steering Gear		416.12
	nash mask senters of himself, me	Vehicle Maintenance Supplies - 4557 Cap Kit	-,	44.58
		Parts And Supplies - prescreen		38.00
		Parts And Supplies - 4518 Gasket		13.91
		Parts And Supplies - Navistar Filters for stock	3	330.14
		Navistar filters for stock	1	197.94
		Air brake switch for 2740		39.93
		Oil line & seal for 2740		82.87
	Solvent Systems Int'l. Inc.	Annual Parts Washer Rental 4/30/21 - 7/30/21	3	300.00
	Standard Industrial Auto Equip	Pressure washer parts	Ç	540.35
	Terminal Supply Company	Parts for stock	4	440.52
		Locks for stock		4.96
	Terrace Supply Company	Vehicle Maintenance Supplies - 5/1-5/31/21		17.36
	Verizon Wireless Services LLC	Cellular Service & Equipment Charges 5/20/21 - 6/19/21	2	238.42
	Village of Mount Prospect	Flex - Medical	1	125.63
		Flex - Medical	1	125.63
	Wentworth Tire Service	Pick-ups & stock tires		743.47
	West Side Tractor Sales	Filters and filter kits		475.60
		Parts and supplies - Hydraulic Oil		405.90
		Door Hinges and Cylinder 2726	2	406.41
		Filter for stock	4.	44.04
		Parts And Supplies - Credit	(1	123.32)
	Wickstrom Ford Lincoln Mercury	Shop Supplies		73.08
		Parts And Supplies - Credit		(58.63)
060.14	altida Martana a con Providente	Axle Activator for 638		175.36
060 V	ehicle Maintenance Fund Total		\$ 79,2	204.98
061 Ve	ehicle Replacement Fund			
	Foster Coach Sales Inc.	2022 Freightliner M2 Chassis on a custom Horton Conversion	\$ 312,3	369.00
061 V	ehicle Replacement Fund Total		\$ 312,3	369.00
063 b:	sk Management Fund			
003 M	Dave & Jim's Auto Body, Inc.	Repair Fire unit 506 - 5/25/21 Accident	\$ 5	525.90
	Favia, Joseph	PSEBA Reimbursement - July 2021		774.40
	Intergovernmental Per.ben.coop	IPBC - June 2021	-	646.47
	Intergovernmental Risk Management Agency	TPA Claims - May 2021	-	399.65
	5	Closed Claims 2020 - May 2021	-	154.72
	International Union of Operating Engineers	PW Insurance Premiums - July 2021	-	436.00
		PW Insurance Premiums - August 2021	-	364.00
	Mount Prospect Public Library	IMRF Health Insurance Deduction - June 2021		388.58

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fund Vendor Name	Invoice Description	Amount
163 Risk Management Fund (continued)	PSEBA Reimbursement 5/23/21 - 6/19/21	513.68
Ricker, Jeffrey Sieverding, Jill	Reimbursement: 2021 Wellness Screening Breakfast	74.72
63 Risk Management Fund Total	Neimbursement. 2021 Weimess Screening Dreaklast	\$ 721,778.12
/3 Escrow Deposit Fund		
200 Rand Road Property LLC	Refund Escrow Permit #CB190308 (200 Rand)	\$ 700.00
3D Brick Paving Inc	Refund Escrow Permit #RB201981 (616 Edward)	100.00
A.M. Woodland Outdoor Design	Refund Escrow Permit #RB212512 (307 Berkshire)	100.00
ABC Plumbing Heating Cooling	Refund Escrow Permit #RB212413 (304 Marcella)	100.00
	Refund Escrow Permit #RB212473 (614 Prospect Manor)	100.00
	Refund Escrow Permit #RB212719 (907 Edgewood)	100.00
	Refund Escrow Permit #RB212915 (501 Prospect)	100.00
	Refund Escrow Permit #RB212922 (501 Prospect)	100.00
	Refund Escrow Permit #RB212970 (803 Carol)	100.00
	Refund Escrow Permit #RB213477 (210 Owen)	100.0
AGT Electric	Refund Escrow Permit #RB213577 (1508 Lowden Ln)	100.00
Akorn Builders	Refund Escrow Permit #RB202262 (1401 Catalpa)	250.00
Arc Fault Inc	Refund Escrow Permit #RB212708 (414 Maple)	100.00
Archadeck of Chicagoland	Refund Escrow Permit #RB212383 (701 William)	100.00
ARS of Illinois	Refund Escrow Permit #RB202349 (303 Dale)	100.00
	Refund Escrow Permit #RB213434 (107 Prospect Manor)	100.00
ASP Electrical Company	Refund Escrow Permit #RB212802 (1417 Busse)	100.00
Banas, Richard	Refund Escrow Permit #RB212859 (206 Berkshire)	100.00
Bancare Inc	Refund Escrow Permit #CB210406 (200 Kensington)	200.00
Bath Fitter	Refund Escrow Permit #RB202337 (120 Highland St)	100.0
Bell, Rick	Refund Escrow Permit #RB213218 (915 Tower)	100.00
Bielawski, David	Refund Escrow Permit #RB201784 (313 Elm)	100.0
Blue Construction Corp	Refund Escrow Permit #RB212739 (216 Mt Prospect Rd)	100.00
	Refund Escrow Permit #RB213095 (1104 Beechwood) Refund Escrow Permit #RB213273 (1102 Beechwood)	100.00 100.00
Bradford and Kent Builders	Refund Escrow Permit #RB212439 (710 Crestwood)	250.00
BullDog Concrete LLC	Refund Escrow Permit #RB212632 (111 Elm)	100.0
Busse, George & Suzanne	Refund Escrow Permit #RB212920 (1211 Lincoln)	100.00
Cardenas, Alejandro	Refund Escrow Permit #RB213034 (1410 Birch)	100.00
Carnes, Michael	Refund Escrow Permit #RB212398 (1744 Indigo)	250.00
Charles Hall Construction	Refund Escrow Permit #CB190025 (1111 Linneman)	1,000.0
Chicagoland Concrete Waterproofing	Refund Escrow Permit #RB213226 (1408 Greenwood)	100.0
	Refund Escrow Permit #RB213337 (411 Helena)	100.00
Choi, James	Refund Escrow Permit #RB212633 (2005 Ivy)	100.00
Continental Style Tuckpointing	Refund Escrow Permit #CB210328 (1101 Hunt Club)	100.00
Contreras, Andres	Refund Escrow Permit #RB212995 (15 N William)	100.00
Corsi, James	Refund Escrow Permit #RB213039 (2110 Lawrence)	100.00
Daly, John	Refund Escrow Permit #RB201377 (511 Wa Pella)	100.0
Davis, Brooke	Refund Escrow Permit #RB213019 (19 Wa Pella)	100.0
DBC Inc	Refund Escrow Permit #RB201775 (1212 Greenacres)	250.0
DeGeorge, Frank	Refund Escrow Permit #RB202121 (208 Oka)	100.0
Delahanty, Michael	Refund Escrow Permit #RB212827 (904 Brentwood)	100.0
Drains Inc	Refund Escrow Permit #RB212973 (110 Elm)	100.0
Duane Blanton Plumbing Sewer Drain	Refund Escrow Permit #RB213262 (1723 Robbie)	100.0
EHI Construction	Refund Escrow Permit #CB200227 (421 Prospect)	350.0
Ennes, David Envy Home Services	Refund Escrow Permit #RB212678 (1471 Blackhawk) Refund Escrow Permit #RB200627 (2 S Albert)	100.0 350.0
Fabian, Vaile	Refund Escrow Permit #RB212833 (916 Ironwood)	100.0
Fairfield Homes Inc	Refund Escrow Permit #RB212627 (512 Marina)	100.0
Fisery/Bastogne Inc	Refund on Utility Water Act 4670-001 (Voknivas Inc)	69.7
Fortis Ground Werks	Refund Escrow Permit #RB212597 (902 Robert)	100.0
. S. S.S. S. S. S. W. W. C. R.S.	Refund Escrow Permit #RB212902 (1102 Robert)	100.00
	Refund Escrow Permit #RB212962 (1102 Robert) Refund Escrow Permit #RB212966 (603 School)	100.00
Four Seasons Heating and AC	Refund Escrow Permit #RB213290 (1013 Na Wa Ta)	100.00
Fresh Coast Solar	Refund Escrow Permit #RB212906 (214 Maple)	100.00

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Fund	Vendor Name	Invoice Description	Amount
U/3 ES	crow Deposit Fund (continued)	Def. and Feeren Devent #CD3403F4 (407 December)	100.00
	Frett, James	Refund Escrow Permit #CB210351 (407 Prospect)	100.00
	G Cat Construction	Refund Escrow Permit #RB201970 (2111 Haven)	100.00
	Gabriel's Landscape & Tree Services	Refund Escrow Permit #RB213050 (909 Na Wa Ta)	100.00
	Gajzler, Peter	Refund Escrow Permit #RB18-001653A (618 Albert)	500.00
	Ganesan, Sengoda	Refund Escrow Permit #RB212892 (1719 Estates)	100.00
	Giorgi, Jim	Refund Escrow Permit #RB213449 (515 Pine)	100.00
	Gonzalez, Ron	Refund Escrow Permit #RB213028 (625 Bob O Link)	100.00
	Grant & Power Landscaping	Refund Escrow Permit #RB212673 (900 Na Wa Ta)	100.00
	Grobelny, Napoleon	Refund Escrow Permit #RB212950 (1004 Greenfield)	150.00
	Gustus, Brand	Refund Escrow Permit #RB213117 (1124 Cardinal)	100.00
	H2O Plumbing & Sewer Services	Refund Escrow Permit #RB202285 (1210 Glenn)	100.00
	Hardrock Design Inc	Refund Escrow Permit #RB213009 (1821 E Camp McD)	100.00
	Heatingman Heating & Cooling Inc	Refund Escrow Permit #RB213406 (302 School)	100.00
	Highland Park Electric	Refund Escrow Permit #RB202205 (510 Prospect Manor)	100.00
	Hunt, Ray	Refund Escrow Permit #RB213336 (902 Cottonwood)	100.00
	Hynek Construction	Refund Escrow Permit #RB201075 (1814 Basswood)	100.00
	Ibbotson Heating Co	Refund Escrow Permit #RB213411 (112 Elm)	100.00
	Intown Electric Inc	Refund Escrow Permit #RB213328 (1807 Pheasant Trl)	100.00
	Jakubek Inc	Refund Escrow Permit #RB212458 (6 George)	100.00
	Jameson Pavement Surfaces	Refund Escrow Permit #RB212901 (2101 Prendergast)	100.00
	JD & Sons Roofing Co	Refund Escrow Permit #CB210387 (1777 Algonquin)	125.00
	JD Pro Electric Inc	Refund Escrow Permit #RB213325 (523 Maple)	100.00
	Jovanovic, Dusica	Refund Escrow Permit #RB201802 (114 Pine)	150.00
	JRC Design Build	Refund Escrow Permit #RB200311 (413 Na Wa Ta)	850.00
		Refund Escrow Permit #RB202338 (509 Na Wa Ta)	150.00
	Kaminski, Elizabeth	Refund Escrow Permit #RB212766 (220 Main)	100.00
	Katco Development Inc	Refund Escrow Permit #CB200257 (411 S Maple)	500.00
	Kerr Mechanical Corp	Refund Escrow Permit #RB212511 (516 Lois)	100.00
	LaMantia Design and Construction	Refund Escrow Permit #RB202124 (415 Wille)	150.00
	Larson, Doreen	Refund Escrow Permit #RB201508 (1822 Bittersweet)	100.00
	Lecyk, Radoslaw	Refund Escrow Permit #RB212935 (313 Prospect Manor)	100.00
	Mach 1	Refund Escrow Permit #RB212449 (1905 Bonita)	150.00
	Maestro Real Estate & Development	Refund Escrow Permit #RB201088 (1627 Dogwood)	100.00
	Marsh, Joan	Refund Escrow Permit #RB212731 (401 Maple)	100.00
	Mathew, Ullas	Refund Escrow Permit #RB213107 (824 Heritage)	100.00
	Maul Paving Inc	Refund Escrow Permit #CB200173 (1821 Golf)	200.00
	Maziarka, Hillary	Refund Escrow Permit #RB212849 (1405 Birch)	100.00
	Melachrinakis, George	Refund Escrow Permit #RB212905 (303 Main)	100.00
	Menini Concrete	Refund Escrow Permit #RB212746 (506 Sunset)	100.00
	Merka, Urma	Refund Escrow Permit #RB213212 (700 Dempster)	100.00
	Michel, Robert	Refund Escrow Permit #RB213047 (222 Pine)	100.00
	Midwest Irrigation LLC	Refund Escrow Permit #RD213047 (222 Fille) Refund Escrow Permit #CB200258 (600 See Gwun)	100.00
	Mulligan, Kevin	Refund Escrow Permit #RB212666 (908 Country)	100.00
	Nicholas & Associates	` ''	350.00
	Nicholas & Associates	Refund Escrow Permit #CB200240 (1401 Feehanville)	
	NIKC Haari'aa Q. Caali'aa	Refund Escrow Permit #RB213385 (300 Oak St)	100.00
	NKS Heating & Cooling	Refund Escrow Permit #CB210383 (301 Central)	125.00
	Norb & Sons Electric	Refund Escrow Permit #RB213161 (908 Hemlock)	100.00
	Northwest Metalcraft Studio Inc	Refund Escrow Permit #RB212463 (1502 Greenwood)	100.00
	Olagues Pavers Construction	Refund Escrow Permit #RB212580 (215 Albert)	100.00
	One Hour Heating & AC	Refund Escrow Permit #RB213440 (610 Prospect Manor)	100.00
	Orozco, Jose	Refund Escrow Permit #RB213258 (1812 Catalpa)	100.00
	Orr, Thomas	Refund Escrow Permit #RB213164 (501 Memory)	100.00
	Oshgan, Thomas	Refund Escrow Permit #RB212819 (9 Ridge)	100.00
	P.A. Concrete	Refund Escrow Permit #RB212559 (1500 Cedar)	100.00
	Pardo, Nancy	Refund Escrow Permit #RB212656 (20 Hatlen)	100.00
	Pavestone Brick Paving Inc	Refund Escrow Permit #RB201336 (712 Emerson)	100.00
	Perma-Seal Basement Systems Inc	Refund Escrow Permit #RB212667 (702 I Oka)	100.00
		Refund Escrow Permit #RB212978 (1770 Euclid)	100.00
	Pizzato, Linda	Refund Escrow Permit #RB212903 (615 William)	100.00
	Platt, James	Refund Escrow Permit #RB212450 (720 Creekside Dr)	150.00
	Plewa, Boguslaw	Refund Escrow Permit #RB201943 (903 Sumac)	100.00

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Fund	Vendor Name	Invoice Description	Amount
073 Es	crow Deposit Fund (continued)		
	Prax Concrete LLC	Refund Escrow Permit #RB213214 (2009 Ivy)	100.00
	Puscizna, Piotr	Refund Escrow Permit #RB212540 (1710 Bonita)	100.00
	Ragano Heating & Air Conditioning	Refund Escrow Permit #RB213227 (1826 Thornwood)	100.00
	Rehfeld, Sara	Refund Escrow Permit #RB213232 (1805 Cree)	100.00
	Reno Property Services	Refund Escrow Permit #RB202357 (928 Greenfield)	200.00
	Resa Construction	Refund Escrow Permit #CB210376 (1629 Busse)	100.00
	Ricks Sewer & Drain	Refund Escrow Permit #RB213106 (713 Forest)	100.00
	Ricks Sewer & Drainage	Refund Escrow Permit #RB213291 (700 Owen)	100.00
		Refund Escrow Permit #RB213315 (409 I Oka)	100.00
		Refund Escrow Permit #RB213464 (10 Hi Lusi)	100.00
	RJ Concrete Inc	Refund Escrow Permit #RB213269 (909 Brentwood)	100.00
	Ross and Jacks Landscaping	Refund Escrow Permit #RB212839 (7 Maple)	100.00
	Rustic Wood Fence	Refund Escrow Permit #RB212851 (110 William)	100.00
	Scaletta, Frank	Refund Escrow Permit #RB213300 (507 Elm)	100.00
	Scaravalle Construction	Refund Escrow Permit #RB201999 (21 George)	100.00
		Refund Escrow Permit #RB202345 (1811 Basswood)	100.00
		Refund Escrow Permit #RB212822 (406 Crestwood)	100.00
	Scott, Janice	Refund Escrow Permit #RB212919 (811 S Main)	100.00
	SCS Environmental Contracting	Refund Escrow Permit #CB200178 (3231 Busse)	300.00
	Shah, Tejash	Refund Escrow Permit #RB213170 (635 Maple)	100.00
	Skor Construction Inc	Refund Escrow Permit #RB212807 (1 E Henry)	100.00
	Smelser, James	Refund Escrow Permit #RB212914 (604 Sha Bonee)	100.00
	Snow, Andrew	Refund Escrow Permit #RB213275 (1205 Ironwood)	100.00
	Stanfa, Giuseppe	Refund Escrow Permit #RB202171 (20 Audrey)	250.00
	Sunrun Installation Services	Refund Escrow Permit #RB213135 (1508 Mura)	100.00
	Tagbo, Kristine	Refund Escrow Permit #RB213077 (907 Pecos)	100.00
	Tajri, Quratulan	Refund Escrow Permit #RB213110 (208 Main)	100.00
	Thairian, Varunny	Refund Escrow Permit #RB212998 (1717 Aralia)	100.00
	The Mortgage Marketplace Inc	Refund Escrow Permit #RB212668 (1800 Azalea)	100.00
	Third District Circuit Court	Bond Check Traffic 6/10/21	250.00
		Bond Check Traffic 6/22/21	1,190.00
		Bond Check Traffic Case 6/24/21	5,075.00
	TMW Enterprises Paving	Refund Escrow Permit #RB212791 (508 Pine)	100.00
	TNA Plumbing & Sewer Inc	Refund Escrow Permit #RB202150 (204 Emerson)	500.00
	Topor, Agnes	Refund Escrow Permit #RB213317 (403 Maple)	100.00
	Torch Architecture Inc	Refund Escrow Permit #CB210306 (2017 Euclid)	350.00
	Turf Industries Inc	Refund Escrow Permit #RB212688 (1216 Sunset)	600.00
	US Waterproofing Inc	Refund Escrow Permit #RB212784 (518 Pine)	100.00
	Walsh, Nancy	Refund Escrow Permit #RB213151 (417 Na Wa Ta)	100.00
	Wanland Builders	Refund Escrow Permit #RB212378 (730 Creekside)	250.00
	Wattar, Samer	Refund Escrow Permit #RB213284 (1209 Glenn)	100.00
	White, Nicholas	Refund Escrow Permit #RB202195 (1772 Euclid)	150.00
	Wilhelm, Tim	Refund Escrow Permit #CB200024 (1471 Bus Cntr Dr)	300.00
	Wilken, Burney	Refund Escrow Permit #RB212536 (511 School)	100.00
	Windsoleil Inc	Refund Escrow Permit #RB201463 (103 Berkshire)	100.00
	Wojtak, Brian	Refund Escrow Permit #RB213067 (812 Na Wa Ta)	100.00
	Xclusive Concrete & Brick Paving	Refund Escrow Permit #RB201796 (904 Waverly)	100.00
		Refund Escrow Permit #RB201797 (321 Crestwood)	100.00
	York, Jaclyn	Refund Escrow Permit #RB212625 (12 Maple)	100.00
	Zika, Amanda	Refund Escrow Permit #RB212813 (415 Elmhurst)	100.00
	Zuziak, Grzegorz	Refund Escrow Permit #RB200885 (1215 Wildwood)	150.00
073 Es	crow Deposit Fund Total		\$ 29,884.71
Grand 7	Total		\$ 6,935,684.94

Page 14 of 14 80



Item Cover Page

Subject Motion to waive the rule requiring two readings

of an ordinance and adopt AN ORDINANCE

AMENDING CHAPTER 13 (ALCOHOLIC LIQUORS)
OF THE VILLAGE CODE OF MOUNT PROSPECT.

This ordinance decreases the number of Class "F-

3" Liquor Licenses by one (1) TVAGAL LLC d/b/a/ Minta Social Lounge located at 125 Randhurst Village Drive, Mount Prospect, IL.

Meeting July 6, 2021 - REGULAR MEETING OF THE MOUNT PROSPECT

VILLAGE BOARD -

Fiscal Impact

Dollar Amount

Budget Source

Category CONSENT AGENDA

Type Consent

Information

In May of 2019, TVAGAL, LLC doing business as Minta Social Lounge was granted a Class "F-3" liquor license. Minta was in business for less than a year before the pandemic hit and had to close it doors. TVAGAL, LLC has since dissolved and with the uncertainty of partnership its lease at Randhurst Village was lost.

A new owner for the restaurant is currently working on a lease with DLC under a new corporation and will soon come before the Village Board for a liquor license approval. Since TVGAL, LLC has not renewed for the 2022 year, the license is being deleted.

Alternatives

- 1. Approve ordinance decreasing the number of Class "F-3" liquor licenses.
- 2. Action at discretion of Village Board.

Staff Recommendation

Staff recommends approval in order to maintain an accurate number of liquor licenses.

ATTACHMENTS: MIntadelete.pdf

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 13 OF THE VILLAGE CODE OF MOUNT PROSPECT

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS ACTING IN THE EXERCISE OF THEIR HOME RULE POWERS:

<u>SECTION ONE</u>: That in accordance with Subsection A of Section 13.108 of Chapter 13 of the Village Code of Mount Prospect, as amended, the Corporate Authorities shall determine the number of Liquor Licenses available in each Classification and shall establish a list specifying the number of Liquor Licenses authorized. Said list is hereby amended decreasing the number of Class "F-3" Liquor Licenses by One (1) TVAGAL LLC d/b/a Minta Restaurant and Social Lounge located at 125 Randhurst Village Drive. Said list is as follows:

Five (5) Nine (9) One (1) Zero (0) Zero (0) Twelve (12) One (1) Six (6) Six (6) Twelve (12) Eleven (11) One (1) Three (3) Two (2) One (1) One (1) One (1) One (1) Zero (0) Zero (0) One (1) One (1) One (1) One(1) Zero (0)

Class P-1 License Class P-2 License Class P-3 License Class P-4 License Class P-5 License Class F-1 License Class F-1-V License Class F-2 License Class F-2-V License Class F-3 License Class F-3-V License Class F-4-V License Class F-5 License Class F-6 License Class F-7 License Class F-8-V License Class S-1 License Class S-2 License Class S-3License Class S-4License Class S-5 License Class S-6 License Class S-7 License Class S-8 License

Class S-9(with conditions as
Attached to License)

<u>SECTION TWO:</u> That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form in the manner provided by law.

AYES: NAYS: ABSENT:		
PASSED and APPROVED this	_ day of	, 2021.
ATTEST:		Mayor
Village Clerk		

Class P-1	<u>Establishment</u> D&H Liquors; Jay Liquors; Jenny's Liquors; Mt. Prospect Liquors; Cardinal Wine & Spirits;	<u>Number</u> 5
P-2	Costco; Fiesta Market; Fresh Thyme Farmers Market, KD Market; Osco Drug Store; CVS Pharmacy; Walgreens #00209 (Kensington); Walgreens #05107(E Wal-Mart #1681	9 lmhurst)
P-3	Aldi;	1
P-4		0
F-1	Bricks Wood Fired Café; Chipotle Mexican Grill; Chungkiwa Restaurant; Eggsp Izakaya Sankyu; LePeep Café; La Presa; Los Arcos; MI Restaurant; Mina Med Mr. Kimchi Korean BBQ; New Pusan Restaurant;	literranean;
F-1-V	Salerno's Pizzeria and Eatery	1
F-2	Buona; E-Sushi; Frankie's Fast Food; Misoya Chicago; MOD Pizza; Trilokah	6
F-2-V	Avanti Café and Sandwich Bar; Jelly Café; Heffy Hot Dogs; Mr. Beef & Pizza; Rosati's Pizza; Tortas Locas	6
F-3	Balkan Taste; BlackFinn –Randhurst Grille; Buffalo Wild Wings Grill and Bar; Hacienda El Sombrero; Jameson's Charhouse; Langostino's; Mia's Cantina; Outback Steakhouse; Summertime; Tavern on 83; Texas Ro Trezero's;	12 pad House;
F-3-V	Bar Louie; Canta Napoli; Draft Picks; Emerson's; Fellini Restaurant and Pizzer Moretti's; Mrs. P & Me; Pap's Ultimate Bar & Grill; Salsa Street; Sam's Place; Station 34	ia 11
F-4-V	Prospect Moose Lodge	1
F-5	Bristol Palace; Emerald Banquets; Victoria in the Park	3
F-6	Mt. Prospect Park District-Golf Course; Prospect Heights Park District	2
F-7	Dave's Specialty Foods	1
F-8		0
F-8-V	The Red Barn	1
S-1	Hampton Inn & Suites	1
S-2	Bowlero	1
S-3		0
S-4		0
S-5	AMC Randhurst 12	1
S-6	Amethyst Skye	1
S-7	Northern Fork	4
S-8	Two Eagles Distillery	1
		77



Item Cover Page

Subject Motion to waive the rule requiring two readings

of an ordinance and adopt AN ORDINANCE

AMENDING CHAPTER 13 (ALCOHOLIC LIQUORS)
OF THE VILLAGE CODE OF MOUNT PROSPECT.
This ordinance decreases the number of Class "F-

3" Liquor Licenses by one (1) Tavern On

Elmhurst Inc. d/b/a Tavern On Elmhurst located

at 2200 S. Elmhurst.

Meeting July 6, 2021 - REGULAR MEETING OF THE MOUNT PROSPECT

VILLAGE BOARD -

Fiscal Impact

Dollar Amount

Budget Source

Category CONSENT AGENDA

Type Consent

Information

In January 2018, Mr. Nital Patel requested a Class "F-3" liquor license for Tavern On Elmhurst, a restaurant located in the Four Points Hotel at 2200 S. Elmhurst.

In spring of 2020 the restaurant had closed due to the pandemic. During the closure there was a stock purchase and lease agreement to new owner Mr. Hardik Patel. Mr. Hardik Patel is currently in the process of finalizing a new liquor application in his name and will appear before the Village Board for approval.

Alternatives

- 1. Approve ordinance decreasing the number of Class "F-3" liquor licenses.
- 2. Action at discretion of Village Board.

Staff Recommendation

Staff recommends approval in order to maintain an accurate number of liquor

licenses.

ATTACHMENTS:

Tavern on Elmhurst delete.pdf

ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTER 13 OF THE VILLAGE CODE OF MOUNT PROSPECT

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS ACTING IN THE EXERCISE OF THEIR HOME RULE POWERS:

<u>SECTION ONE</u>: That in accordance with Subsection A of Section 13.108 of Chapter 13 of the Village Code of Mount Prospect, as amended, the Corporate Authorities shall determine the number of Liquor Licenses available in each Classification and shall establish a list specifying the number of Liquor Licenses authorized. Said list is hereby amended decreasing the number of Class "F-3" Liquor Licenses by One (1) Tavern On Elmhurst Inc. d/b/a Tavern on Elmhurst located at 2200 S. Elmhurst. Said list is as follows:

Five (5) Nine (9) One (1) Zero (0) Zero (0) Twelve (12) One (1) Six (6) Six (6) Eleven (11) Eleven (11) One (1) Three (3) Two (2) One (1) One (1) One (1) One (1) Zero (0) Zero (0) One (1) One (1) One (1) One(1) Zero (0)

Class P-1 License Class P-2 License Class P-3 License Class P-4 License Class P-5 License Class F-1 License Class F-1-V License Class F-2 License Class F-2-V License Class F-3 License Class F-3-V License Class F-4-V License Class F-5 License Class F-6 License Class F-7 License Class F-8-V License Class S-1 License Class S-2 License Class S-3License Class S-4License Class S-5 License Class S-6 License Class S-7 License Class S-8 License

Class S-9(with conditions as Attached to License)

<u>SECTION TWO:</u> That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form in the manner provided by law.

AYES: NAYS: ABSENT:		
PASSED and APPROVED this	_ day of	, 2021.
ATTEST:		Mayor
Village Clerk		

Class P-1	Establishment D&H Liquors; Jay Liquors; Jenny's Liquors; Mt. Prospect Liquors; Cardinal Wine & Spirits;	<u>Number</u> 5
P-2	Costco; Fiesta Market; Fresh Thyme Farmers Market, KD Market; Osco Drug Store; CVS Pharmacy; Walgreens #00209 (Kensington); Walgreens #05107(Wal-Mart #1681	
P-3	Aldi;	1
P-4		0
F-1	Bricks Wood Fired Café; Chipotle Mexican Grill; Chungkiwa Restaurant; Eggs Izakaya Sankyu; LePeep Café; La Presa; Los Arcos; MI Restaurant; Mina Me Mr. Kimchi Korean BBQ; New Pusan Restaurant;	
F-1-V	Salerno's Pizzeria and Eatery	1
F-2	Buona; E-Sushi; Frankie's Fast Food; Misoya Chicago; MOD Pizza; Trilokah	6
F-2-V	Avanti Café and Sandwich Bar; Jelly Café; Heffy Hot Dogs; Mr. Beef & Pizza; Rosati's Pizza; Tortas Locas	6
F-3	Balkan Taste; BlackFinn –Randhurst Grille; Buffalo Wild Wings Grill and Bar; Hacienda El Sombrero; Jameson's Charhouse; Langostino's; Mia's Cantina; Outback Steakhouse; Summertime; Texas Road House; Treze	11 ero's;
F-3-V	Bar Louie; Canta Napoli; Draft Picks; Emerson's; Fellini Restaurant and Pizze Moretti's; Mrs. P & Me; Pap's Ultimate Bar & Grill; Salsa Street; Sam's Place; Station 34	11
F-4-V	Prospect Moose Lodge	1
F-5	Bristol Palace; Emerald Banquets; Victoria in the Park	3
F-6	Mt. Prospect Park District-Golf Course; Prospect Heights Park District	2
F-7	Dave's Specialty Foods	1
F-8		0
F-8-V	The Red Barn	1
S-1	Hampton Inn & Suites	1
S-2	Bowlero	1
S-3		0
S-4		0
S-5	AMC Randhurst 12	1
S-6	Amethyst Skye	1
S-7	Northern Fork	4
S-8	Two Eagles Distillery	1
		76



Item Cover Page

Subject Motion to accept State Contract joint purchasing

results for the purchase of one (1) new 2022
International HV607 cab and chassis at a cost not

to exceed \$80,670.

Meeting July 6, 2021 - REGULAR MEETING OF THE MOUNT PROSPECT

VILLAGE BOARD -

Fiscal Impact true

Dollar Amount \$80,670

Budget Source Vehicle Replacement Fund

Category CONSENT AGENDA

Type Consent

Information

In the current budget there are funds available to replace Dump Truck 2727. This truck is a 2004 International model 7400 35,000 Gross Vehicle Weight Rating (GVWR) dump truck with snow and ice control equipment. This vehicle is equipped with a front snow plow, underbody plow, central hydraulics, salt spreader, pre-wet pump, tailgate mounted brine tank, and removable leaf box. The vehicle is used by the Public Works Department for snow and & ice control, leaf pickup, hauling miscellaneous materials (snow, dirt, gravel, sand, debris) and towing trailers/equipment.

This vehicle has been evaluated utilizing our detailed comprehensive replacement policy. This policy uses point-based criteria that rates each vehicle on four (4) major factors including age, mileage, repair & maintenance (R&M) cost, and condition of the body/mechanical components. A point total equaling or exceeding eleven (11) out of sixteen (16) indicates that the vehicle should be replaced.

This vehicle scored thirteen (13) points indicating that it should be replaced. The vehicle condition evaluation form and summary report are attached.

If the service life is extended, this vehicle will require the expenditure of \$25,300.

Major pending repairs include replacement of transmission, replacement of hydraulic controls, and replacement of electrical system components. These costs are delineated on the attached vehicle evaluation form. The current book value of this vehicle is \$10,000. Estimated repair costs exceed the value of the vehicle.

The proposed replacement vehicle is an International Model HV607 SBA cab and chassis. The vehicle will be configured with a dump body, snow plows, salt spreader, and pre-wet equipment.

Most recent dump truck purchases have been the Peterbilt platform. However, the engine and emission problems that plagued previous International trucks have been addressed by the use of a Cummins manufactured engine. The engine mounted in the proposed International purchase is the same engine currently featured in Peterbilt trucks.

This proposed replacement vehicle is available for purchase through a State of Illinois joint purchasing contract. The State of Illinois joint purchasing contract satisfies the Village's public bidding requirements. The local vendor for this contract is Rush Truck Centers of Illinois, Inc.

Delivery of the new vehicle is expected to be within (8) months of the purchase order.

The vehicle being replaced will be sold through GovDeals.com Internet auction.

Alternatives

- 1. Accept the State Contract #19416CMS BOSS4-P-8607 for a 2022 International HV607 SBA Cab and Chassis.
- 2. Action at the discretion of Village Board.

Staff Recommendation

Staff recommends that the Village Board accept the State of Illinois joint purchasing results for one (1) new 2022 International HV607 cab and chassis from Rush Truck Centers of Illinois, Inc. at a cost not to exceed \$80,670.

ATTACHMENTS:

2727 Vehicle_Equipment Condition Evaluation Form.pdf IMG_0973.JPG State Contract Award Notice 2019 - 2023.pdf

State Contract Master Updated 2020-21.pdf

<u>Village of Mount Prospect</u> <u>Vehicle/Equipment Condition Evaluation Form</u>

Unit #	Assi	gned Dept./Div	
Year:	Make:	Model:	Mileage:
Hours:	Date of Eval	uation: Perf	formed By:
S	System	Diagnosis	Estimated Repair Cost
Engine			
Transmission	n		
Differential			
Exhaust Syst	tem		
Cooling Syst	tem		
Brakes			
Tires			
Steering			
Suspension			
HVAC			
Electrical			
Body/Frame			
Interior			
Other- descri	ibe		

Diagnosis Code	Code Description
Good	Systems are functioning well and no major repairs are expected.
Fair	Some major repairs are needed, but unit can remain in service a little longer in current condition.
Poor	Major repairs are required as soon as possible to ensure unit safety and reliability.

Total Estimated Repair Cost

Appendix - B

Village of Mount Prospect Vehicle/Equipment Evaluation Summary Report

Unit #	Assigned Dept./Div	
Year: Make:	Model:	Mileage:
Date of Evaluation:	Performed By:	
Ratings:		
Unit age:	Base Policy Age:	Points:
Mileage/Hrs:	Base Policy Mileage/Hrs:	Points:
Maintenance Cost:		
Repair and Maintenance Co	ost: \$ ÷ Purchase Pr	rice: \$
Repair and Maintenance Pe	ercentage of Purchase Price:	% Points:
Condition Evaluation: (att	tach Vehicle Condition Evaluation Fo	rm)
Estimated Repair Cost: \$	÷ Current Book Val	lue: \$
Repair Cost Percentage of	Current Book Value:	_% Points:
Total Ownership Cost Per	Mile:]
(Lifetime Fuel + R&M +	Purchase Price) \$	Total Points:
	s Salvage Value \$	
Net Divided by Mileage/Hours	Lifetime Costs \$	
Operating Cos	t Per Mile/Hour \$	

<u>Total Point Evaluation</u>: A point total equaling or exceeding eleven (11) indicates that the vehicle should be recommended for replacement. The point total is used to rank its replacement priority. The larger the number the higher the replacement priority will be.



Notice of Award Form

Email Address: jack.eck2@illinois.gov

Agency and Awarded Vendor Information
*Description: *Description: JPMC Dump Trucks The purpose of this solicitation is to establish a contract to enable governmental units and qualified not-for-profit agencies, to purchase Single Axle, Tandem Axle, Super Tandem Axle Dump Trucks and Accessories on an as needed basis during the contract period.
*Bid Number: 19-416CMS-BOSS4-B-2573 *Agency: Central Management Services
*Vendor Selected for Award: Rush Truck Centers of Illinois, Inc
*Line Item Description: *Line Item Description: All lines will be awarded to Rush Truck Centers of Illinois, Inc. The following line item numbers will not be awarded or rebid: 2, 18, 38-40, 48, 49, 51-53, 57, 58, 60, 62, 63, 67 & 68.
*Award Amount: 65,487,586.67 *Length of Initial Term: 24 month No. of Renewals: 2 - 12 months
Farm Leases and Concessions
Value to the State:
Estimated Financial Return to the State for the Life of the Contract (Includes Renewals)
Value to the Vendor:
Estimated Gross Revenue to the Vendor for the Life of the Contract (Includes Renewals)
Business Enterprise Program/Veterans Business Program
% of BEP Per Utilization Plan: 0 % of VBP Per Utilization Plan: 0
Other:
Unsuccessful Bidder(s)
*Number of Responding Bidders: 3 Number of Unsuccessful Bidder(s) 2 Number of Awarded Bidder(s): 1
Bidder(s)/Offeror(s) Not Selected: Bid Amount:
Patson Inc., dba TransChicago Truck Group Mack Sales & Service of Decatur
Agency Contact
Contact Name: Jack Eck Telephone Number: 217-785-1659

V.19.1 Page 1 of 2

Fax Number:

217-782-5187

Notice of Award Form

Street Address:	1000 East Converse Street	City:	Springfield				
State:	Illinois	Zip Code:	62702				
SPO Writter	SPO Written Determination for Contract Award Decision						
	oplies to Emergencies, Split Awards, Award to Other to the purchasing agency in the recommendation to a						
	or Bid - The contract was procured through the Invita d responsive and responsible bidder.	ation for Bid Process, a	and the contract has been awarded to the				
	Proposa l - Based on factors set forth in the Request nost advantageous to the State.	for Proposal, the cont	ract has been awarded to the offeror whose				
reasonably fo	er - The contract is a change order where the circum preseeable at the time the contract was signed, or the r the change is in the best interest of the State. The	e change is germane	to the original contract and reasonable in size				
Renewal - The contract is a renewal in accordance with the terms of the existing contract. The award decision is based on justification presented by the purchasing agency's justification.							
Comments:							
Other:							
Explanation of c	ther terms:						
SPO Signature:	Bradley A Knackmuhs Digitally signed by Date: 2019,04.01 18	Bradley A Knackmuhs 5:03:46 -05'00'	Date:				

V.19.1 Page 2 of 2



Master Blanket Purchase Order 19-416CMS-BOSS4-P-8607

Header Information

Purchase Order

Number:

19-416CMS-BOSS4-P-8607

Release

Short

JPMC Dump Trucks

Status:

3PS - Sent

Number:

Purchaser: Jack Eck

Description: Receipt

Quantity

Method:

Fiscal Year:

2019

PO Type:

Blanket

0

Minor

Status:

Organization:

CMS - Central Management

Services

Department:

BOSS41610 - Strategic Sourcing

Location: AG001 -

Strategic Sourcing Type Code:

Competitive Sealed

Bidding

Alternate ID:

9100000814

Entered Date:

%:

04/16/2019 07:36:19 AM Control Code:

Days ARO:

190

Retainage

0.00%

couc.

Discount %:

0.00%

Print Dest Detail:

If Different

Catalog ID:

Release Type: Direct Release Pcard Enabled: No

\$0.00

Contact Instructions:

Contact Jack Eck at (217)785-

1659

Tax Rate:

Actual Cost:

Is this a Small Business

Set Aside

No

Procurement?:

Date Contract

Executed:

Yes

Master Contract?:

Original/ Old

Contract/PO Number:

Incoterm Key:

Incoterm Location

(City):

Release Begin Date:

Release End Date:

Is there a BEP/VBP

No

Participation Goal? : Agency Attachments:

B2573 Notice of Award Form v.19.1 (2)~1.pdf

Vendor Attachments:

Primary Vendor Information & PO Terms

Vendor: V00000012 - Rush Truck

Centers of Illinois, Inc

Jodi Wells

3441 Gatlin Drive Springfield, IL 62707

Purchase

Order

US Email:

wellsj1@rushenterprises.com

PO Acknowledgements: Phone: (217)718-2200

Document Notifications Acknowledged Date/Time

NA

Shipping

Method:

Freight

Terms:

Change Emailed to wellsj1@rushenterprises.com at
Order 2 06/05/2019 11:21:55 AM

Emailed to wellsj1@rushenterprises.com at

06/05/2019 08:51:50 AM

Payment

Shipping

Terms:

Terms:

 Change
 Emailed to wellsj1@rushenterprises.com at
 06/12/2019 01:25:56 PM

 Order 3
 06/05/2019 12:53:47 PM

 Change
 Emailed to wellsj1@rushenterprises.com at
 06/12/2019 01:39:58 PM

Order 4 06/12/2019 01:40:26 PM

Change Emailed to wellsj1@rushenterprises.com at Order 5 06/20/2019 02:34:27 PM

Change Emailed to wellsj1@rushenterprises.com at Order 6 06/11/2020 09:12:52 AM

Master Blanket/Contract Vendor Distributor List

 Vendor ID
 Vendor Name
 Preferred Delivery Method
 Vendor Distributor Status

 V00000012
 Rush Truck Centers of Illinois, Inc
 Email
 Active

Master Blanket/Contract Controls

Master Blanket/Contract Begin Date: 06/03/2019 Master Blanket/Contract End Date: 06/02/2021

Cooperative Purchasing Allowed: Yes

3PS-

Sent

Organization	Department	Dollar Limit	Dollars Spent to Date	Minimum Order Amount	
416CMS - CMS - Central Management Services	AGY - Agency Umbrella Master Control	\$0.00	\$0.00	\$0.00	
ALL ORG - Organization Umbrella Master Control	AGY - Agency Umbrella Master Control	\$0.00	\$32,177,621.83	\$0.00	

Item Information

Print Sequence # 1.0, Item # 1: Single axle dump truck with 10' body and 240 gallon pre-wet system.

Shall be in accordance with State of Illinois, Department of Transportation Specification T64-60-01, dated January 2018. Brand:

International Model: HV507

NIGP Code: <u>072-08</u>

Class 8 Trucks (33,001 lb. GVWR and Over)

Req # / Item #: 19-416CMS-BOSS4-R- Bid # / Bid Item #: **19-416CMS-BOSS4-B-** Quote # / Quote Item #:

7616 / 1 **2573** / 1 **Q00009933** / 1

Receipt Method Qty Unit Cost UOM Discount % Total Discount Amt. Tax Rate Tax Amount Total Cost Quantity 0.0 \$124,485.91 EA - Each 0.00 \$0.00 \$0.00 \$0.00

Manufacturer: Brand: Model:

Make: Packaging:

Additional NIGP

Code:

Print Sequence # 3.0, Item # 2: Single axle crew cab dump truck w/10' body and 240 gallon pre-wet

system. Shall be in accordance with State of Illinois, Department of Transportation Specification T65-60-01, dated January 2018. Brand:

International Model: HV507

NIGP Code: <u>072-08</u>

Class 8 Trucks (33,001 lb. GVWR and Over)

Req # / Item #: 19-416CMS-BOSS4-R- Bid # / Bid Item #: **19-416CMS-BOSS4-B-** Quote # / Quote Item #:

7616 / 3 **2573** / 3 **Q00009933** / 3

Receipt Method Qty Unit Cost UOM Discount % Total Discount Amt. Tax Rate Tax Amount Total Cost

3PS -

Sent

0.00 \$0.00 \$0.00 \$0.00 Quantity 0.0 \$132,122.81 EA - Each

Manufacturer: Brand: Model:

Make: Packaging:

Additional NIGP

Code:

Print Sequence # 4.0, Item # 3: Option, combo mid-rear mount wing plow w/underbody scraper (11 3PS -Sent

foot) for above referenced truck T65-60-01 Shall be in accordance with State of Illinois, Department of Transportation Specification 254-60-26,

dated January 2018. Brand: Monroe Model: M5443511

NIGP Code: <u>072-08</u>

Class 8 Trucks (33,001 lb. GVWR and Over)

\$23,140.00 EA - Each

Reg # / Item #: 19-416CMS-BOSS4-R-Bid # / Bid Item #: 19-416CMS-BOSS4-B-Quote # / Quote Item #:

7616 / 4 2573 / 4 Q00009933 / 4

Unit Cost UOM Total Discount Amt. Receipt Method Qty Discount % Tax Rate Tax Amount **Total Cost** 0.00 \$0.00 \$0.00 \$0.00

Manufacturer: Brand: Model:

Make: Packaging:

0.0

Additional NIGP

Code:

Quantity

Print Sequence # 5.0, Item # 4: Tandem axle dump truck with 13' body and 240 gallon pre-wet system

Shall be in accordance with State of Illinois, Department of Transportation specification T66-60-01, dated January 2018. Brand:

International Model: HV507

NIGP Code: 072-08

Class 8 Trucks (33,001 lb. GVWR and Over)

Bid # / Bid Item #: 19-416CMS-BOSS4-B-Req # / Item #: 19-416CMS-BOSS4-R-Quote # / Quote Item #: 7616 / 5

Q00009933 / 5 **2573** / 5

Receipt Method Qty **Unit Cost** UOM Discount % Total Discount Amt. Tax Rate Tax Amount **Total Cost** \$136,515.70 EA - Each 0.00 \$0.00 Quantity 0.0 \$0.00 \$0.00

Manufacturer: Brand: Model:

Make: Packaging:

Additional NIGP

Code:

3PS -

Sent



Item Cover Page

Subject

Motion to accept Sourcewell joint purchasing results for the purchase of three (3) new Thompson Pump 6" self-priming cast iron trash pumps at a cost not to exceed \$69,989.

Meeting July 6, 2021 - REGULAR MEETING OF THE MOUNT PROSPECT

VILLAGE BOARD -

Fiscal Impact true

Dollar Amount \$69,989

Budget Source Vehicle Replacement Fund

Category CONSENT AGENDA

Type Consent

Information

In the current budget there are funds available to replace three (3) six (6) inch mobile cast iron trash pumps (equipment numbers 4566, 4567, 4568). These pumps are primarily for emergency use during flood conditions. In particular, the pumps are frequently positioned at Levee 37 to augment the existing levee pump stations. They play a critical role helping to mitigate flood waters during heavy storms or when river levels are high. Each unit is over 23 years old has exceeded its life expectancy.

Each pump has been evaluated utilizing the Public Works Department's comprehensive replacement policy. This policy uses point based criteria that rates each piece of equipment on four (4) major factors including age, repair & maintenance cost (R&M), condition, and hours used. A point total equaling or exceeding eleven (11) out of sixteen (16) indicates that the equipment should be replaced.

4566 scored 12 points, 4567 scored 12 points, and 4568 scored 11 points; indicating that they should all be replaced. The equipment condition evaluation form and summary report for these pumps are attached.

If the service life is extended, each pump will require an \$8,000 expenditure (for a total of \$24,000). The major repair work required of all three (3) pumps is the replacement of the pump impeller and housing estimated to be \$5,400 per pump. These costs are delineated on the attached equipment evaluation form. The current book value of these pumps is \$3,000.

These pumps are available at a discounted price to the Village of Mount Prospect through Sourcewell competitive bidding process purchasing contract.

Delivery of the new pumps are expected to be within 8-10 weeks of the purchase order.

Alternatives

- 1. Accept the Sourcewell contract #012418-TPM and authorize the purchase of three (3) new Thompson 6HT self-priming trash pumps.
- 2. Action at the discretion of Village Board.

Staff Recommendation

Staff recommends that the Village Board accept the Sourcewell joint purchasing results for the purchase of three (3) new self-priming cast iron trash pumps from Thompson Pump & Manufacturing Co., Inc of Port Orange, FL at a cost not to exceed \$69,989.

ATTACHMENTS:

FY2021 (3) Thompson Pump 6HT- Sourcewell Quote (5-3-21).pdf
Thompson Pump 6HT- Spec Sheet (DP 5-3-21).pdf
4568 6-1-2021 Vehicle_Equipment Condition Evaluation Form.pdf
4567 6-1-2021 Vehicle_Equipment Condition Evaluation Form.pdf
4566 6-1-2021 Vehicle_Equipment Condition Evaluation Form.pdf
IMG_1015.JPG
Thompson Pump Contract 012418.pdf
Acceptance and Award-Thompson Pump 012418.pdf





Municipal Sales

4620 City Center Dr., Port Orange, FL, USA 32119 (800) 767-7310 • Fax: (386) 761-0362 dperry@thompsonpump.com

Quote # NCR-DP-012

PH: 847-870-5640

FX: 847-253-9377

E: kdeluca@mountprospect.org

May 3, 2021

Village of Mount Prospect, IL - Public Works Dept. 1700 W. Central Road Mount Prospect, IL 60056

RE: FY2021 (3) Thompson Pump 6HT- Replacements

Hello Kevin DeLuca,

Thank you for your interest in Thompson Pump & Manufacturing and the products and the services that we provide. We understand these (3) Thompson Pump 6HT- pumps will be used for low pressure, storm water by-pass pumping applications in the Mount Prospect, IL service area. These NEW Thompson Pumps will be replacing the existing Thompson Pumps currently in the fleet. See attached specification sheet for performance capabilities and product design.

Sourcewell, formerly NJPA, serves as a National Municipal Contracting Agency which enables the Village of Mount Prospect, IL to avoid the hassle and expense of purchasing this pump through the public bid process. Sourcewell facilitates a "competitive bidding process" on behalf of its members' establishing a legal contract pathway which allows you to choose the products and equipment you want while saving you time and money. You can also visit us on the Sourcewell website at www.sourcewell-mn.gov by entering "Thompson Pump" or our contract number (012418-TPM) to view our landing page.

Village of Mount Prospect, IL Sourcewell Member #: 50010
Sourcewell Member Since: January 2009

Thompson Pump Sourcewell Contract # 012418-TPM Category: Facility, Maintenance, Repair, and Operations

Description: Public Utility Equipment with Related Accessories and Supplies

Maturity Date: 3-14-2022

Sincerely,

David Perry

Thompson Pump & Manufacturing Co., Inc.

Municipal Sales Manager | M: (386) 527-3265 | E: dperry@thompsonpump.com

CC: Mark Singleton, North Central Region Manager





Municipal Sales

4620 City Center Dr., Port Orange, FL, USA 32119 (800) 767-7310 • Fax: (386) 761-0362 Dperry@thompsonpump.com

Sourcewell Contract # 012418-TPM

	Description	Qty.	Sourcewell Unit Price	Subtotal
1	Thompson Pump Model: 6HT-DIST-4LE2T	3	\$ 22,543.00	\$ 67,629.00
→ I → I → I → I → I → I	Pump Size: 6' Part A Camlock Suction x 6" Part A on Discharge Pump: 1,430 GPM Max; 104' TDH Max Impeller: 9.74" Semi-Open, Ductile Iron with 3" Solids Handling Engine: FINAL TIER 4 Isuzu 4LE2T, 43HP @ 2,400rmp. Engine meets current EPA regulated FT4 emission standards utilizing DOC- Diesel Oxidation Catalyst and no additional after treatment. Wet-Priming: Self-priming after initially filling pump casing with water Mounting: Trailer mounted, integral skid base frame/fuel tank with maximum operating time of 38 hours @ 1,600 rpm Control Panel: Manuel start/stop capable control panel. Standard Equipment: Modular fuel tank base, lifting provision, document box, interior base drain, engine oil drain valve kit, Alternator, radiator, muffler and exhaust stack, engine safety shutdowns, tachometer, hour meter, vacuum gauge, fuel gauge, battery and fuel cap, integral fuel tank cleanouts and drain ports, (1) suction strainer, fuel suction strainer, fuel gauge and a vacuum gauge. DOT Light Package: Included Delivery Freight to Mount Prospect, IL:			\$ 2,360.00
	Total:			\$ 69,989.00

•	ENGINE MAKE AND MODEL IS SUBJECT TO AVAILABILITY ON THE DATE OF PURCHASE ORDER.
•	FOB: PORT ORANGE, FLORIDA
•	TERMS: NET 30 DAYS W/ CREDIT APPROVAL
•	PLEASE PROVIDE A COPY OF YOUR TAX-EXEMPT CERTIFICATE AT TIME OF PURCHASE, IF APPLICABLE.
•	NO PENALTIES OR LIQUID DAMAGES ARE ACCEPTABLE
•	THIS QUOTE IS VALID FOR 30 DAYS
•	DELIVERY IN 8-10 WEEKS OR SOONER AFTER RECEIPT OF ORDER.
•	DELIVERY FREIGHT: Included in Total Price Listed Above.



Experience Innovation

Name: 6" Self Priming Cast Iron Trash Pumps (Wet Prime)

Model: 6HT

With its heavy-duty cast-iron construction, ability to self-prime when filled with water, and re-prime automatically, the Thompson 6HT leads the industry in construction, industrial and wastewater applications. The Thompson 6HT is designed for moderate flow rates up to 1,430 gpm and can handle heads up to 104 feet.



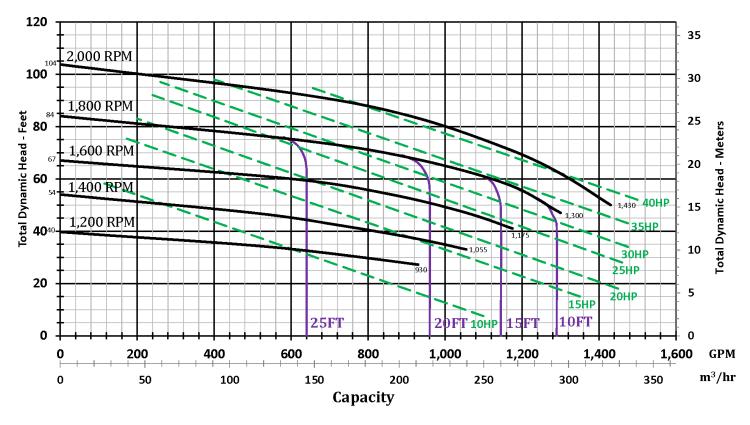
Photo shown may not be exact model.

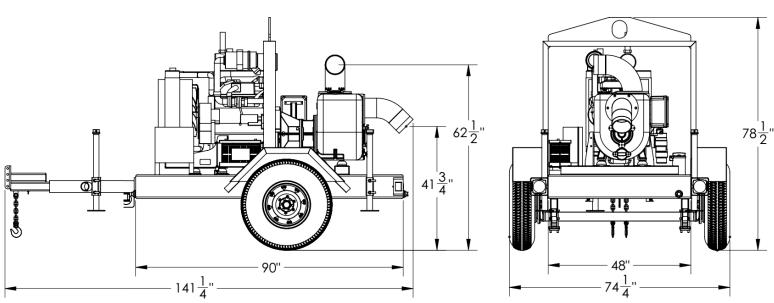
Consult factory for other versions & options including site trailers, sound attenuation, etc.

Pump End Materials				
Pump Casing	Heavy-duty class 30 cast-iron.			
Impeller	Dynamically balanced, non-clogging, semi-open, 65-45-12 ductile iron with rear-equalizing vanes to reduce axial loading and prolong seal and bearing life; diameter 9.74".			
Mechanical Seal	Dry-running, grease or oil lubricated with Tungsten Carbide rotating and Silicon Carbide stationary seal faces. Single inside mounted, non- pusher type with self-adjusting elastomeric bellows. Other components are 304 stainless steel and Viton.			
Head	Rugged, back pull out design, heavy-duty class 30 cast iron with tapered bore design.			
Bearings	Heavy-duty grease lubricated to carry both axial and radial loads.			
Bearing Frame	Heavy-duty class 30 cast iron.			
Shaft	High quality stress-proof steel.			
Wear Plate	Replaceable, class 30 cast iron with abrasion resistant rubber facing to extend service life.			

Technical Specifications					
Suction Size	6 in (15.24 cm)	Approximate Dry Weight	3,225 lbs (2,068.38 kg)		
Discharge Size	6 in (15.24 cm)	Best Efficiency	71%		
Maximum Solids Handling	3 in (7.62 cm)	Maximum Operating Speed	2,000 rpm		
Maximum Operating Temperature	200° F (93.33° C)	Maximum Operating Pressure	45 psi (310.41 kPa)		

Fuel Tank Options		Isuzu Max Run Time
Integral	62 Gal	38 Hours





Isuzu 4LE2T—43 hp @ 2,400 rpm					
Typical Operating Speed	2,000 rpm	Engine Speed	Fuel Economy	Run Time*	
Maximum Head	104 ft (31.7 m)	2,000 rpm	0.390 lb/hp-hr	25 hrs	
Maximum Flow Capacity	1,430 gpm (324.61 m ³ /hr)	1,800 rpm	0.379 lb/hp-hr	28 hrs	
Maximum Fuel Consumption	2.45 gph (9.27 L/hr)	1,600 rpm	0.372 lb/hp-hr	38 hrs	

^{*}Engine run times calculated based on a 62 gallon fuel tank.

<u>Village of Mount Prospect</u> <u>Vehicle/Equipment Condition Evaluation Form</u>

Unit #	As	signed Dept./Div	
Year:	Make:	Model:	Mileage:
Hours:	Date of Eva	aluation: Perfo	ormed By:
	System	Diagnosis	Estimated Repair Cost
Engine			
Transmissio	n		
Differential			
Exhaust Sys	tem		
Cooling Sys	tem		
Brakes			
Tires			
Steering			
Suspension			
HVAC			
Electrical			
Body/Frame	;		
Interior			
Other- descr	ribe		
Total Estim	ated Repair Cost		

Diagnosis Code	Code Description
Good	Systems are functioning well and no major repairs are expected.
Fair	Some major repairs are needed, but unit can remain in service a little longer in current condition.
Poor	Major repairs are required as soon as possible to ensure unit safety and reliability.

Appendix - B

Village of Mount Prospect Vehicle/Equipment Evaluation Summary Report

Model:	Mileage:	
Performed By:		
licy Age:	Points:	
olicy Mileage/Hrs: _	Points:	
÷ Purchase F	Price: \$	
f Purchase Price:	% Points:	
_÷ Current Book Vaok Value:	alue: \$ % Points:	
	7	
(Lifetime Fuel + R&M + Purchase Price) \$ Less Salvage Value \$ Net Lifetime Costs \$ Divided by Mileage/Hours		
—— Hour \$		
:	_	
	Performed By: licy Age: plicy Mileage/Hrs: _ Purchase If Purchase Price: Condition Evaluation F Current Book V pk Value: rice) \$ falue \$ Costs \$ Hour \$	

<u>Total Point Evaluation</u>: A point total equaling or exceeding eleven (11) indicates that the vehicle should be recommended for replacement. The point total is used to rank its replacement priority. The larger the number the higher the replacement priority will be.

<u>Village of Mount Prospect</u> <u>Vehicle/Equipment Condition Evaluation Form</u>

Unit #	Assig	ned Dept./Div	
Year:	Make:	Model:	Mileage:
Hours:	Date of Evalua	ation: Perf	formed By:
	System	Diagnosis	Estimated Repair Cost
Engine			
Transmissio	n		
Differential			
Exhaust Sys	tem		
Cooling Sys	tem		
Brakes			
Tires			
Steering			
Suspension			
HVAC			
Electrical			
Body/Frame	;		
Interior			
Other- descr	ribe		
Total Estim	ated Repair Cost		

Diagnosis Code	Code Description
Good	Systems are functioning well and no major repairs are expected.
Fair	Some major repairs are needed, but unit can remain in service a little longer in current condition.
Poor	Major repairs are required as soon as possible to ensure unit safety and reliability.

Appendix - B

Village of Mount Prospect Vehicle/Equipment Evaluation Summary Report

	1331511	eu Dept./DIV		
Year:	Make:	Model:		Mileage:
Date of Evaluation	ı:	_ Performed By:		
Ratings:				
Unit age:	Base P	olicy Age:		_ Points:
Mileage/Hrs:	Base I	Policy Mileage/Hrs	s:	Points:
Maintenance Cos	t:			
Repair and Mainte	enance Cost: \$	÷ Purchas	se Price: \$	
Repair and Mainte	enance Percentage	of Purchase Price:	%	Points:
Estimated Repair (ntion: (attach Vehicle Cost: \$ ntage of Current Be	_ ÷ Current Book	Value: \$	Points:
Total Ownership	Cost Per Mile:			
,	•	Value \$ Costs \$		tal Points:
	ating Cost Per Mile			
Comments and or	ther consideration	ns:	_ 	

<u>Total Point Evaluation</u>: A point total equaling or exceeding eleven (11) indicates that the vehicle should be recommended for replacement. The point total is used to rank its replacement priority. The larger the number the higher the replacement priority will be.

<u>Village of Mount Prospect</u> <u>Vehicle/Equipment Condition Evaluation Form</u>

Unit #	Assig	ned Dept./Div	
Year:	Make:	Model:	Mileage:
Hours:	Date of Evalu	ation: Perf	Formed By:
5	System	Diagnosis	Estimated Repair Cost
Engine			
Transmissio	n		
Differential			
Exhaust Sys	tem		
Cooling Sys	tem		
Brakes			
Tires			
Steering			
Suspension			
HVAC			
Electrical			
Body/Frame	:		
Interior			
Other- descr	ibe		
Total Estim	ated Repair Cost		

Diagnosis Code	Code Description
Good	Systems are functioning well and no major repairs are expected.
Fair	Some major repairs are needed, but unit can remain in service a little longer in current condition.
Poor	Major repairs are required as soon as possible to ensure unit safety and reliability.

Appendix - B

Village of Mount Prospect Vehicle/Equipment Evaluation Summary Report

	ighed Dept./Div	
Year: Make:	Model:	Mileage:
Date of Evaluation:	Performed By:	
Ratings:		
Unit age: Base	e Policy Age:	Points:
Mileage/Hrs: Bas	se Policy Mileage/Hrs:	Points:
Maintenance Cost:		
Repair and Maintenance Cost: \$	÷ Purchase	Price: \$
Repair and Maintenance Percentag	ge of Purchase Price:	% Points:
Condition Evaluation: (attach Vehicles) Estimated Repair Cost: \$ Repair Cost Percentage of Current	÷ Current Book V	Value: \$
Total Ownership Cost Per Mile:		
	ge Value \$ me Costs \$	
Operating Cost Per M		
Comments and other considerat	tions:	

<u>Total Point Evaluation</u>: A point total equaling or exceeding eleven (11) indicates that the vehicle should be recommended for replacement. The point total is used to rank its replacement priority. The larger the number the higher the replacement priority will be.



Form C

EXCEPTIONS TO PROPOSAL, TERMS, CONDITIONS, AND SOLUTIONS REQUEST



Company Name: Thompson Pump and Manufacturing Company Inc.

Any exceptions to the terms, conditions, specifications, or proposal forms contained in this RFP must be noted in writing and included with the Proposer's response. The Proposer acknowledges that the exceptions listed may or may not be accepted by NJPA or included in the final contract. NJPA will make reasonable efforts to accommodate the listed exceptions and may clarify the exceptions in the appropriate section below.

ection/page	Term, Condition, or Specification	Exception	NJPA ACCEPTS
	•		
		THE COLUMN TWO IS NOT THE COLUMN TO THE COLUMN TWO IS NOT THE COLU	
	C. constitution of the con		
ser's Signature			Date: 1-22-18
	a maghana		
NJPA's clar	ification on exceptions listed above	2:	
		Davidon	and Approved:
		Reyfew a	ang Approved:
		/	1 2/28/

Contract Award RFP #012418

FORM D



Formal Offering of Proposal

(To be completed only by the Proposer)

PUBLIC UTILITY EQUIPMENT WITH RELATED ACCESSORIES AND SUPPLIES

In compliance with the Request for Proposal (RFP) for PUBLIC UTILITY EQUIPMENT WITH RELATED ACCESSORIES AND SUPPLIES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.

Company Name: Thompson Pump and Manufacturing Company Inc.	Date: 1-22-18
Company Address: 4620 City Center Drive	
City: Port Orange	State: FL Zip: 32129
CAGE Code/Duns & Bradstreet Number: Cage Code: 91	J118 D&B #: 05-339-6529 (4A2)
Contact Person: David Perry	Title: Municipal Sales Manager
Authorized Signature:	David Perry
	(Name printed or typed)

FORM E CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

NJPA Contract #: 012418-TPM

Proposer's full legal name: Thompson Pump and Manufacturing Co., Inc.

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be March 14, 2018 and will expire on March 14, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at N IPA's

discretion.	osimooy. This contride they be extended for a linkt year of Nat A
NJPA Authorized Signatures:	
Jan Solio	_ Jeremy Schwartz
NJPA DIRECTOR OF COOPERATIVE CONTRACTS	(NAME PRINTED OR TYPED)
AND PROCUREMENT/CPO SICHATURE	
	Chad Coauette
NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE	(NAME PRINTED OR TYPED)
Awarded on March 12, 2018	NJPA Contract # 012418-TPM
Vendor Authorized Signatures:	
The Vendor hereby accepts this Contract awa	ard, including all accepted exceptions and amendments.
Vendor Name Thompson Pump	and Manufacturing Company Inc.
Authorized Signatory's Title Municipal	Sales Manager
VENDOR AUTHORIZED SIGNATURE	David Perry (NAME PRINTED OR TYPED)
Executed on 3-13 2018	NJPA-Contract # 012418-TPM

Form F

PROPOSER ASSURANCE OF COMPLIANCE



Proposal Affidavit Signature Page

PROPOSER'S AFFIDAVIT

The undersigned, authorized representative of the entity submitting the foregoing proposal (the "Proposer"), swears that the following statements are true to the best of his or her knowledge.

- The Proposer is submitting its proposal under its true and correct name, the Proposer has been properly originated
 and legally exists in good standing in its state of residence, the Proposer possesses, or will possess before
 delivering any products and related services, all applicable licenses necessary for such delivery to NJPA members
 agencies. The undersigned affirms that he or she is authorized to act on behalf of, and to legally bind the Proposer
 to the terms in this Contract.
- 2. The Proposer, or any person representing the Proposer, has not directly or indirectly entered into any agreement or arrangement with any other vendor or supplier, any official or employee of NJPA, or any person, firm, or corporation under contract with NJPA, in an effort to influence the pricing, terms, or conditions relating to this RFP in any way that adversely affects the free and open competition for a Contract award under this RFP.
- 3. The Proposer has examined and understands the terms, conditions, scope, contract opportunity, specifications request, and other documents in this solicitation and affirms that any and all exceptions have been noted in writing and have been included with the Proposer's RFP response.
- 4. The Proposer will, if awarded a Contract, provide to NJPA Members the /products and services in accordance with the terms, conditions, and scope of this RFP, with the Proposer-offered specifications, and with the other documents in this solicitation.
- 5. The Proposer agrees to deliver products and services through valid contracts, purchase orders, or means that are acceptable to NJPA Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to NJPA Members under an awarded Contract.
- 6. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
- 7. The Proposer understands that NJPA will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statute §13.591, Subd. 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals generally become public data. Minnesota Statute §13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
- 8. The Proposer understands that it is the Proposer's duty to protect information that it considers nonpublic, and it agrees to defend and indemnify NJPA for reasonable measures that NJPA takes to uphold such a data designation.

[The rest of this page has been left intentionally blank. Signature page below]

By signing below, Proposer is acknowledging that he or she has read, understands, and agrees to comply with the terms and conditions specified above.

Company Name: Thompson Pump and Manufacturing Company Inc.
Address: 4620 City Center Drive
City/State/Zip: Port Orange, FL 32129
Telephone Number: 386-767-7310
E-mail Address: dperry@thompsonpump.com
Authorized Signature:
Authorized Name (printed): David Perry
Title: Municipal Sales Manager
Date: 1-22-18
Notarized
Subscribed and sworn to before me this
Notary Public in and for the County of Volusia State of Florida
My commission expires:
Signature: DIANE M. HILT Commission # FF 247356 Expires July 7, 2019 Sonder That Tray Fair Insurance 200-385-7019

Form P



PROPOSER QUESTIONNAIRE

Payment Terms, Warranty, Products and Services, Pricing and Delivery, and Industry-Specific Questions

Proposer Name: Thompson Pump and Manufacturing Company Inc.

Questionnaire completed by: David Perry

Payment Terms and Financing Options

1) What are your payment terms (e.g., net 10, net 30)? Net 30 Days

2) Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?.

Thompson Pump can offer a variety of lease or finance options, both in house and with several outside lease and finance partner companies. We also would like to help promote financing companies with current NJPA contracts.

3) Briefly describe your proposed order process. Please include enough detail to support your ability to report quarterly sales to NJPA. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the NJPA Members' purchase orders.

When a customer places an order with Thompson Pump & Manufacturing Co., Inc., the NJPA customer can call, or e-mail a Thompson Pump sales representative regarding any questions they may have about the product. The customer can forward the same sales representative a P.O. once the decision to purchase a specific product for the correct application has been made. After a P.O. is received, the Thompson Pump Inside Sales and Contract Review team will review the sales order for accuracy and compliance to the NJPA terms and conditions. The sales representative will report back to the customer to discuss the time frame and methods of delivery, approximate build date, and estimated shipping date. Afte it is shipped, it is invoiced, reported, archived, and tracked by our Corpoarte Controller. In addition, Thompson Pump utilizes an internal CRM platform that automatically generates sales reports in real times, and allows the sales tema to double check any/all manual reporting processes.

4) Do you accept the P-card procurement and payment process? If so, is there any additional cost to NJPA Members for using this process?

Yes, Thompson Pump accepts P-card, Visa, MasterCard, Discover and American Express

Warranty

5) Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may include in your response a copy of your warranties, but at a minimum please also answer the following questions.

Thompson Pump & Manufacturing Co., Inc. offers a one year warranty on all products and parts manufactured by our company. If there is a problem with any of our equipment, the customer can immediately contact our local service managers, local sales representative, local branch manager, or the corporate location in Port Orange, FL for a quick resolution. Once the claim is received, it will be directed to the correct department depending on what the issue is at hand. Within a reasonable time frame, it will be decided there if the claim is within a warranty period, if a service technician is needed, or if part replacement is necessary.

- Do your warranties cover all products, parts, and labor?
 No, only the products and parts manufactured by Thompson Pump & Manufacturing Co., Inc.
- Do your warranties impose usage restrictions or other limitations that adversely affect coverage?
 No, they are one year limited warranty. The only usage limit restriction would come in to play is if the product was used incorrectly in a wrong application.
- Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?
 No. Limited warranties only cover the worksmanship of the manufactured product, and each claim will have a different distance and labor time associated with it.
- Are there any geographic regions of the United States for which you cannot provide a certified technician to perform warranty repairs? How will NJPA Members in these regions be provided service for warranty repair?
 If a technician is not available in a geographic region to personally handle a warranty repair, then Thompson Pump & Manufacturing Co., Inc. will arrange shipment of warranted item to nearest geographical branch to address and identify problem there.
- Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?
 No, only the products and parts manufactured by Thompson Pump & Manufacturing Company Inc. The proposed warranties of other manufacturers are separated from the Thompson Pump products, and all terms and conditions of other manufacturers will govern each claim.
- What are your proposed exchange and return programs and policies?
 - After a customer signs a purchase order indicating the product/equipment they want, and then decide to return the item, will result in a standard 20% restocking fee. Exchanges will be proposed on a case by case basis, but since Thompson Pump & Manufacturing Co., Inc. builds their pumps to a specific customer's needs, exchanges may also result in an additional fee. Freight will be paid by the customer.
- 6) Describe any service contract options for the items included in your proposal.

Thompson Pump & Manufacturing Co., Inc. has a warranty on our pumps for one year. If any problems to arise at any time, we would be happy to assist our customers by answering any questions and finding a solution to the problem. We have a tremendous network of branches, dealers, and distributors throughout the country, and normally can have a technician available to resolve most mechanical problems. Within our large network of branch, dealer and distributor locations, our service technicians will provide service to any customer if there is a problem with our equipment. All non-warranty service requests will be addressed on a case-by-case basis, and if needed, additional charges may apply.

Pricing, Delivery, Audits, and Administrative Fee

7) Provide a general narrative description of the equipment/products and related services you are offering in your proposal.

Please see attached Spec sheets for a select narrative descriptions of the pumps listed in our NJPA pricing catalog. Attachment

8) Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the NJPA discounted price) on all of the items that you want NJPA to consider

as part of your RFP response. Provide a SKU for each item in your proposal. (Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract. See the body of the RFP and the Price and Product Change Request Form for more detail.)

In Thompson Pump & Manufacturing Co., Inc. pricing catalog for NJPA, we will have the Size of the pump, Max Head, Max Capacity, Engine type. Additionally, the four various prices listed will depend on whether the customer would like the pump to be: a skid mount, site trailer, modular frame, and/or include a canopy. Please see attached catalog for NJPA members in Attachment. Individual line items will also be discounted 27.5% if sold individually. If individual line items are sold as a part of the equipment/product, then it will be overall discounted by 27.5%. Thompson Pump & Manufacturing Co., Inc. offers a diversified catalog of line items that can be sold individually, or on the equipment/product unique to each customer's request. All equipment can be specified to each NJPA member's needs and is not always listed in our catalog.

9) Please quantify the discount range presented in this response. For example, indicate that the pricing in your response represents is a 50% percent discount from the MSRP or your published list.

The discount rate for NJPA members will be 27.5% from MSRP/published list.

10) The pricing of	ffered in this proposal is
_	a. the same as the Proposer typically offers to an individual municipality, university, or school district.
_	b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
_	Xc. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
	d. other than what the Proposer typically offers (please describe).
1) Describe any	quantity or volume discounts or rebate programs that you offer.
	ional 2% when 10 or more units are purchased from a single customer, on the same purchase runits sized 12 inches or less.

12) Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.

On a Thompson Pump & Manufacturing Co., Inc. there are various parts that can be considered "Open Market" or "Incidental items". There can be many incidental components which are a part of the overall product/equipment manufactured by Thompson Pump & Manufacturing Co., Inc., but are not always listed in a scheduled catalog. An example of these incidental items would be: hoses, battery chargers, block heaters, hose racks and spare parts kits.

13) Identify any total cost of acquisition costs that are <u>NOT</u> included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.

The pricing that we have provided does not include freight charges of our product. Due to the tremendous fluctuation in the market for fuel cost, freight will be discussed with customers on an individual basis, and be billed directly to the customer, or the customer will arrange freight directly with the transportation service.

14) If delivery or shipping is an additional cost to the NJPA Member, describe in detail the complete shipping and delivery program.

Depending on the location of the delivery, Thompson Pump & Manufacturing Co., Inc. usually arranges carrier freight for domestic customers. We normally get quotes from multiple freight carriers, and provide the lowest estimate to our customer. On purchases of over 25 units, Thompson Pump & Manufacturing Co., Inc. will waive freight charges for NJPA members. Additionally, for purchase orders over \$250,000, Thompson Pump & Manufacturing Co., Inc. will discount NJPA member customers 15% on freight. Customers are also welcome to arrange their own freight if they have a contract or business that makes a freight carrier available to them.

15) Specifically describe those shipping and delivery programs for Alaska, Hawaii, Canada, or any offshore delivery.

We do not have any specific requirements or restrictions as it applies to shipping to Hawaii, Alaska or US Islands. The most affordable freight option will be arranged with a customer at time of purchase that best fits their needs.

16) Describe any unique distribution and/or delivery methods or options offered in your proposal.

We do not have any unique delivery methods; however, we encourage our customers to make bulk purchases (5 or more pumps at a time). This allows freight costs to be consolidated by shipping multiple pumps on a single truck, container, trailer, etc...For customers close to our manufacturing facility, we can waive delivery freight charges by having our outside sales representatives or field service technicians tow the pumps to the customer.

17) Please specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with NJPA. This process includes ensuring that NJPA Members obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to NJPA.

Each order that goes through Thompson Pump & Manufacturing Co., Inc. is reviewed by a Contract Review group prior to the building of the specific purchased pump. The NJPA contract purchases will be brought to these review meetings, so the specific product & shipping discounts, as well as any other specifications, will accurately acknowledged in each sales order. In addition, our ISO9001:2008 sales order procedures are aligned with the terms and conditions of the NJPA contract, so all orders have checks and balances.

18) Identify a proposed administrative fee that you will pay to NJPA for facilitating, managing, and promoting the NJPA Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See RFP Section 6.29 and following for details.)

The proposed administrative fee payable to NJPA will be 2% of each NJPA sale.

Industry-Specific Questions

19) Describe how the equipment you propose in response to this RFP simplifies the operation for end-users.

Thompson Pump and NJPA makes the procurement process easier, and allows end-users to aquire high quality products and reliable service they can rely on at a discounted price. Each NJPA member is looking for a way to procure high-quality, emergency response equipment without the hassle of developing detailed technical specifications, advertising a

bid, and being forced to obtan a low quality product due to low price alone. The NJPA contract allows the end-users to budget ahead of time, get the exact products they want and need, and ultimately get the best overall value every time.

- 20) Provide examples from your product offering that are not available from most competitors in this industry.
 - 1) JSV- Series Pumps offer a unique combination of the Thompson Pump OVT® Oil-less Vaccum Technology priming system, high efficiency rating for pump components up to 83%, and ISO9001:2008 certification as a quality standard.
 - 2) 12" Rotary Wellpoint Pumps with 400 CFM of air handling capability
 - 3) Enviroprime System® incorporates a gear or belt driven compressor with a unique air/water separation chamber which only allows air to travel past the venturi device and elimates any excess water from discharging outside the pump.
 - 4) Lifetime Warranty on the Venturi device used in the Enviroprime System®
- 21) Explain how your equipment in this category reduces down-time on the job site.

The Enviroprime System® prevents water, abrasives, and/or waste water debris from traveling through the venturi device. This eliminates potenbtial erosion inside the venturi device and allows the pump to dry-prime and re-prime automatically with out any maintenance required.

The OVT® priming system elimates the need for oil lubrication which reduces maintenance time, and still deliveres 97 CFM of air handling capabilities. This makes each pump with OVT® dual purpose, so it can be used for wellpoint dewatering and by-pass pumping.

High efficiency pump components reduces the horsepower required to reach higher flow rates and higher pressures. This reduced wear inside the pump, and reduces fuel consumption. This will equates to a tremendous cost savings to the customer, and reduces down time during re-fueling.

22) Explain how your company has integrated technology into your equipment to provide efficiencies and analytics to save time and costs on the job.

Thompson Pump has implanted the following accessories into our product line:

- 1) SCADA Interface for Stationary Thompson Pump applications. This allows the pump automatically and remotely communicate with the end-users utilizing the existing SCADA system currenty on-site. These alarms use Modbus or Dry-Contact alarms.
- 2) Recon 2000T control panel allows customers to control their Thompson Pump from their laptop, tablet, or smart phone. This built in telemetry system allows the customers to monitor RPM, fuel levels, pressure gauges, vacuum gauges, and remotely start and stop the pump. This feature will give all end-users the data they need to increase efficiency
- 3) Self-Cleaning impellers to reduce down time due to heavy waste water debrs clogging a bypass pump. This impeller design has a cutting action that cuts debris, and is an option for most by-pass pumps in the product offering.
- 23) How does your manufacturing process eliminate waste and non-value added options to keep price increases to a minimum?

Thompson Pump has implemented a company wide CRM platform that allows the sales force to communicate real time during each stage of the sale. With government entities, sales cycles are longer, so this allows for proper forecasting of materials with longer lead times. The CRM also creates a library of data that can be used by multiple departments to make good decisions and increase production efficiency. In addition, Thompson Pump has rigorous design review and contract review process that allows multiple departments wih various skill sets to contribute to the process. This assures that the best ideas are implemented and the product consistently improves. Our goal is to increase production efficiency on a daily basis to minimize costs.

24) Explain how your distributors are set up to provide service and support for equipment in this industry.

Most dealers and distributors are already in the heavy construction equipment markets, so they are familiar with renting, selling, and most importantly maintaining diesel-driven Thompson Pumps. We normally seek out service oriented companies, that are aligned with Thompson Pump's core values. All distributors are encouraged to stock spare parts for every Thompson Pump they rent or sell, and they normally streamline the engine manufacturer with other equipment in their fleet. Either way, Thompson Pump has a large logictics warehouse of spare parts and accessories that can be shipped to any location in the US in just a few days.

25) Identify how your products, services and supplies address the scope of this RFP.

All products and services offered by Thompson Pump allow NJPA members to obtain portable and stationary pumping systems from a ISO9001:2008 certified manufacturing company that has specialized in pump manufacturing for over 48 years. At the discount structure applied, all NJPA members in the Public Utilites area of government will receive the best overall value for all Thompson Pump products and services offered.

Signature: ______Date: 1-22-18

FORM E CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

NJPA Contract #: 012418-TPM

Proposer's full legal name: Thompson Pump and Manufacturing Co., Inc.

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be March 14, 2018 and will expire on March 14, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:	
NJPA DIRECTOR OF COOPERATIVE CONTRACTS AND PROCUREMENT/CPO SIGNATURE	Jeremy Schwartz (NAME PRINTED OR TYPED)
NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE	Chad Coauette (NAME PRINTED OR TYPED)
Awarded on March 12, 2018	NJPA Contract # 012418-TPM
Vendor Name Thompson Pump an	including all accepted exceptions and amendments. A Manufacturing Company Inc.
Authorized Signatory's Title	Sales Manager
VENDOR AUTHORIZED SIGNATURE	David Perry (NAME PRINIED OR TYDED)
Executed on 3-13 2018	



Item Cover Page

Subject Motion to accept bid for 2021 Backyard Drainage

Program in an amount not to exceed \$142,806.

Meeting July 6, 2021 - REGULAR MEETING OF THE MOUNT PROSPECT

VILLAGE BOARD -

Fiscal Impact true

Dollar Amount \$142,806.00

Budget Source Flood Control Construction Fund

Category CONSENT AGENDA

Type Consent

Information

Many properties in Mount Prospect experience recurring backyard flooding after any significant rain event. Often water will pond in their yards and remain there for a considerable length of time. On May 13, 2008, the Village Board authorized staff to proceed with the Backyard Drainage Program in an effort to reduce this type of flooding. Since then, staff has received requests for assistance through the Backyard Drainage Program from over 400 residential properties.

Recognizing that requests greatly surpassed the Village's ability to provide financial assistance, the program was modified at the February 10, 2015 Committee of the Whole Meeting. The Village Board decided to continue the program but directed staff to limit funding to situations where flooding reaches the foundation of a home. The Village Board also established a requirement for property owners to participate in the cost. The Village Board committed to paying the majority of the cost of the improvements, a minimum of 75% of the total cost. The property owner is required to pay 25% of the cost up to a maximum of \$5,000.

Staff has identified seventy one (71) properties that experience ponding severe enough to reach the house foundation. Thus far, forty-five (49) properties have participated in the Backyard Drainage Program.

A typical design includes an inlet in the backyard draining through a pipe connecting to the existing sewer system in the public right of way. To protect the receiving system from being overwhelmed, each design includes a restrictor that controls and slows the discharge into the receiving sewers. These restrictors, while serving to protect the Village sewer systems, may cause water to pond in the backyards during heavy rain events for a short duration. To accommodate this ponding water, rain gardens are installed around the inlets. These rain gardens provide a place for any ponding water to accumulate, and provide a mechanism for the water to infiltrate into the ground quickly. Following construction, the property owners are responsible for maintenance of the storm sewer and rain gardens on the private properties; however, it is the Village's responsibility to maintain the new storm sewer in the public right of way. Each design is contained on a single property, avoiding the need for easements or agreements between property owners.

For this year's program, four (4) sites were selected and staff estimates the average total cost for the improvements to each property to be over \$25,000. Therefore, the requisite homeowner cost is \$5,000. All of the property owners participating in the 2021 Backyard Drainage Program have submitted checks covering their participation in the programs. The locations are as follows: 919 I Oka Av., 507 S. Pine St., 204 S. Louis St., and 1764 Wood Ln.

Bid Results

A Notice to Bidders was posted on the Demandstar website. In addition, notices were sent to sixteen contractors.

The bid opening for the 2021 Backyard Drainage Program was held on June 21, 2021 at 1:00 PM. Eight (8) contractors submitted bids for this project. The bids ranged from a low of \$129,824 by Martam Construction, Inc. to a high of \$288,465.00 by J Congdon Sewer Service. The average bid was \$191,277.50. Below is a summary of the bids:

<u>Bidders</u>	Total Bid
Martam Construction, Inc.	\$129,824.00
Mauro Sewer Construction, Inc.	\$131,991.00
Performance Construction and Engineering	\$165,995.00
Copenhaver Construction, Inc.	\$172,060.00
Misfits Construction Company	\$188,515.00
Joel Kennedy Constructing Corp.	\$196,770.00
V3 Construction Group	\$256 <i>.</i> 600.00

\$288,465.00

Engineer's Estimate

\$134,825.00

Discussion

All bidders submitted a bid bond in the amount of 10% of the total bid as required in the bid proposal packet. All bids were checked for their accuracy and no mistakes were found. All bidders correctly signed their bids and bid bonds.

The low bidder, Martam Construction, Inc of Elgin, Illinois, meets the requirements of the contract documents and is well qualified to complete the work involved with this project having successfully completed the 2014, 2015, 2016, 2017, and 2018 Backyard Drainage Projects.

Staff recommends including a 10% contingency in the project award to allow for quantity variances and unanticipated construction conflicts which would result in a total recommended award of \$142,806 (\$129,824.00 + 12,982.00 = \$142,806.00)

Alternatives

- 1. Accept lowest-cost, responsive bid to construct 2021 Backyard Drainage Program.
- 2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends that the Village Board accept the lowest-cost, responsive bid submitted by Martam Construction, Inc. of Elgin, Illinois for construction of the 2021 Backyard Drainage Program in an amount not to exceed \$142,806.

ATTACHMENTS:

Martam Construction Bid.pdf 2021 - Specifications and Plans.pdf 2021_-_Backyard_Drainage_Plans.pdf

BID FORM 2021 Backyard Drainage Program

Village of Mount Prospect Department of Public Works

FROM:	Martam Construction, Inc
	(hereinafter called "Bidder") Office of the Village Manager, 3 rd Floor
	50 South Emerson Street Mount Prospect, Illinois 60056 (hereinafter called "Village" or "Village of Mount Prospect")

Bid For: "2021 Backyard Drainage Program"

The bidders have familiarized themselves with the work and probable work conditions required under this Bid affecting the cost of the work and with the Bid Documents which include:

Notice to Bidders
Table of Contents
Instructions for Bidders
General Conditions and Special Provisions
Specifications
Bid Form
Affidavit – Bid Certification Form
Bid Security
Bid Sheet
Other materials or standards provided or noted by the Village
Contract Document
Performance Bond Form
Labor and Materials Payment Bond Form

Therefore, the Bidder hereby proposes to furnish all supervision, technical personnel, labor, materials, tools appurtenances, equipment, and services (including all utility and transportation services) required to construct and complete the Work, all in accordance with the above listed documents.

Bidder agrees to perform all of the Work and provide the equipment and materials described in the Bid Documents, as follows:

Bidder has bid on all items and has provided a price for all items.

The Bidder acknowledges that it is responsible for verification of all pipe sizes and depths prior to the ordering of materials.

The Bidder will complete and provide all labor, equipment, materials and mobilization (if applicable) to perform the Work as incidental to the fixed item price for each item proposed.

Bid Form Page 2

In submitting this bid, the Bidder understands that the Village of Mount Prospect reserves the right to add to or subtract from the estimated quantities.

The Village of Mount Prospect intends to award one (1) contract (if at all) for the items bid. If written notice of award of this bid is mailed, emailed or otherwise delivered to the Bidder at any time before this bid is withdrawn, the Bidder agrees to execute and deliver the contract in the prescribed form and furnish payment and performance bonds, or letter of credit, and the insurance certificates required by the Bid Documents to the Village within ten (10) days after receipt.

The Bidder, and as successful bidder/Contractor upon award of the Contract understands and agrees to the following:

- 1) The Contractor agrees to provide all Work and items and material to the Village as noted in the Bid Documents and comply with the requirements of the Bid Documents.
- 2) The Contractor agrees to comply with all applicable state and federal laws, rules and regulations, and county and municipal ordinances, as described in the General Conditions.

All Addenda pertaining to this project shall be acknowledged by the Bidder in the spaces provided below:

Addendum No.	Addendum Date	Acknowledgement by Bidder or Authorized Representative	Date Acknowledged	

Failure to acknowledge receipt, as provided above, may be considered sufficient grounds for disqualification of the bidder and rejection of his/her bid submittal. A record of all Addenda and copies of same will be available to all qualified bidders from the Village of Mount Prospect Public Works Department, 1700 West Central Road, Mount Prospect, Illinois two (2) days prior to the letting. It shall be the bidder's responsibility to become fully advised of all Addenda prior to submitting its bid.

Upon award the contract the Village will send Notice of Award to the successful bidder, The bidder must then execute the contract and provide the required bonds or letter of credit and certificate of insurance to the Village within ten (10) days. The Village will then issue a written Notice to Proceed, which starts the performance period and the contractor then has ten (10) days to commence work. The contractor shall reach <u>substantial performance within forty five (45) consecutive calendar days after the Notice to Proceed</u> has been issued. <u>Final completion shall be fifteen (15) consecutive calendar days after the substantial performance</u>. Failure to complete the work in the designated time frame may result in the Director of Public Works withholding compensation due the contractor for failure to complete the said work in the designated time frame, calling the bonds, or taking such other action as may be available.

Security in the sum of ten (10%) percent of the amount bid in form of (check one): Bid Bond Certified Check Bank Cashier's Chis attached hereto in accordance with the "Instructions for Bidders".	neck
This Bid Submittal contains the following: 1) Bid Form 2) Affidavit – Bid Certification Form 3) Bid Security 3) Bid Sheet (s)	
Respectfully submitted:	
Name of Firm/Bidder: Maytam Construction, The	
By:(Signature)	
Title:President	
Date:	
Contact Information:	
Official Address: 1200 GASKet DV	
Elgin. In 60120	
Telephone: 841-406-600	
Email: Roberto martam. com	

VILLAGE OF MOUNT PROSPECT AFFIDAVIT - BID CERTIFICATION FORM

Bidder:			
Company/Firm Name:			
Address: 100 Consult 1	W. Algin In 60120		
As a condition of entering into a contract with the Village of Mount Prospect, and under oath and penalty of perjury and possible termination of contract rights and debarment, the undersigned,			
Section I	Non Collusion		
The undersigned certifies that this bid is genuine and not collusive or a sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.			
Section II Bio	d Rigging and Rotating		
The undersigned further states that			
Section III <u>Dr</u>	ug Free Workplace		
The undersigned further states that MAYLAM Construction (Name of Company) provides a drug free workplace pursuant to the Drug Free Workplace Act, 30 ILCS 580/1, et seq., and has, to the extent not covered by a collective bargaining that deals with the subject of the Substance Abuse Prevention in Public Works Projects Act, 820 ILCS 265/1 et seq., a substance abuse prevention program that meets or exceeds these requirements of that Act.			
	x Payment		
(Name of Company) not delinquent in payment of any taxes t Illinois Compiled Statues, 65 ILCS 5/11- statement regarding delinquency in taxe	to the Illinois Department of Revenue, in accordance with 42.1. The undersigned understands that making a false es is a Class A Misdemeanor and, in addition voids the recover all amounts paid to the individual or entity under		

Page 2 - AFFIDAVIT - BID CERTIFICATION FORM

Section V

Sexual Harassment Policy

Pursuant to Section 2-105(A) of the Illinois Human Rights Act, 775 ILCS 5/2-105 (A), every party to a public contract must:

"Have written sexual harassment policies that shall include, at a mini-mum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal

complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department (of Human Rights) and the Commission (Human Rights Commission); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act)."
A "public contract" includes:every contract to which the State, any of its political subdivisions or any municipal corporation is a party." 775 ILCS 5/1-103 (M) (2002),
The undersigned further states that
It is expressly understood the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.
The undersigned certifies that all information contained in this Affidavit is true and correct.
Signed by: Title: Prusi New t
Name Printed: Robert Kutnovuta
Signed and sworn to before me this 11 day of 1144, 2011 My commission expires: 19074
Notary Public OFFICIAL SEAL Elizabeth Aderton
NOTARY PUBLIC, STATE OF ILLINOIS My Commission Expires Jan.20,2024

BID SECURITY

Included with this bid is a bank cashier's check, certified check or bid bond in the amount of being ten percent (10%) of the total amount bid by the Bidder, in favor of the Village of Mount Prospect. It is hereby agreed that, should Bidder be awarded the Work contemplated under this bid and fail or refuse to execute a contract for said Work, or to provide the required payment and performance bonds, or letter of credit, and certificate of insurance, then this security, in the amount stipulated above, shall be forfeited and may be retained by the Village of Mount Prospect as liquidated damages and not as a penalty. All bids to remain firm for a period of ninety (90) days after bid opening date.
SUBMITTED THIS, 20_21
SEAL (if corporation) Martam Construction for Bidder: hubert Vutnored Bidder's Agent and Agent's Title: Stable King Title
Note: If bidder is a partnership, the bid must be signed by at least two of the partners.
Note: If bidder is a corporation, the bid must be signed by an authorized officer of the corporation, attested and sealed by the secretary or other authorized officer.
If a corporation, note here the state of incorporation:
Incorporated under the laws of the State of

BID SHEET

BID SHEET

"2021 Backyard Drainage Program"

(TO BE FILLED OUT BY THE CONTRACTOR/BIDDER)

The Bidder will complete pricing for all items (# 1-17) to provide all labor, equipment, materials and mobilization (if applicable) to perform this work. The fixed item price given is to **be all inclusive**.

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	6" Solid PVC SDR 26	Foot	145	91-	13,195-
2	6" Solid PVC SDR 21 (Class 200) (directional bore)	Foot	445	95-	42,275-
3	6" Perforated PVC Underdrain	Foot	50	85-	4250-
4	8" Solid PVC C-900	Foot	45	113-	5095-
5	8" Solid PVC SDR 21	Foot	40	98-	3920-
6	Trench Backfill	CuYd	65	63-	4095-
7	Catch Basin (48" dia)	Each	4	3000 -	15,200 -
8	12" Area Drain w Dome or Flat Grate	Each	4	700 -	2,400 -
9	Restrictor	Each	4	500-	2000 -
10	Cleanout	Each	3	700-	2100 -
11	P.C.C. Sidewalk Removal & Replacement	SqFt	230	12-	2760 -
12	Combination Concrete Curb & Gutter Removal & Replacement	Foot	45	68-	3060 -
13	PCC Driveway Removal & Replacement, 6"	SqYd	25	181-	4525-
14	Class D Patch, Type 2, 8"	SqYd	23	179-	4117
15	Class D Patch, Type 3, 8"	SqYd	26	162	4212 -
16	Topsoil Furnish & Place	SqYd	430	4-	2580 -
17	Sodding, Special	SqYd	430	15-	10450-
18	Rain Garden Soil Furnish & Place	CuYd	40	130 -	7200 -
TOTAL BASE BID FOR FOUR (4) LOCATIONS FOR ITEMS (1-18)				129,824,00	



General Contractors & Engineers



Martam Construction, Inc. Trade/Supplier References

Herlihy Mid-Continent Co. 1306 Marquette Dr. Romeoville, Il. 60446 Doug Schultz 630-378-1000

Bluff City Materials 2252 Southwind Blvd Bartlett, Il. 60103 Matt Vondra 630-497-8700

Elmhurst Chicago Stone 400 W. 1St Street Elmhurst, Il. 60126 Eric Larson 630-832-4000

Ziebell Water Service 2001 Pratt Blvd Elmhurst, Il. 60126 630-364-0670



General Contractors & Engineers



Martam Construction, Inc. Qualifications

DuPage County Dot
Route 64 & Powis Rd Reconstruction 2017
Contract Amount \$ 1,800,000.00
Paul Krueger Chief Highway Engineer 630-407-6900

Kane County DOT Various Projects Contract Amount \$300,000.00 - \$5,000,000.00 Ken Meilke Construction Manager 630-885-3139

City of DesPlaines
CIP Contract A&B 2017
Contract Amount \$7,300,000.00
Jon Duddles, Director of Public Works. 847-878-4840

Village of Mt. Prospect Various Projects Contract Amount \$1,300,000.00 Sean Dorsey, Public Works Director. 847-870-5640

ISTHA

I-19-4490 Sanitary Relocations 2020 Contract Amount \$18,600,000.00 Chester Kochan,Project Engineer 312-466-8253

Village of Franklin Park
Phase II Industrial Park 2017
Contract Amount \$5,800,000.00.
Dave Talbot, Village
Engineer. 847-671-4800

City of Aurora 2017 East Galena to Downer Place San. Sewer Separation Contract Amount \$9,900,000.00 Jason Bauer City Engineer 630-774-3321

Document A310 TM - 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Martam Construction, Inc.

1200 Gasket Dr.

Elgin, IL 60120

OWNER:

(Name, legal status and address) Village of Mount Prospect 50 S. Emerson Street Mount Prospect, IL

BOND AMOUNT: \$

10%

Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

2021 Backyard Drainage Program

SURETY:

(Name, legal status and principal place of business)

North American Specialty Insurance Company

1200 Main Street, Suite 800

Kansas City, MO 64105 **Malling Address for Notices**

1411 Opus Place, Suite 450

Downers Grove, IL 60515

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and scaled this

21st

day of June, 2021

Martam Construction, Inc.

(Principal)

(Seal)

North American Specialty Insurance Company

(Surety)

(Seal)

(Title) James Moore

Attorney-in-Fact



State of Illinois	
County of _{DuPage}	
SURETY ACKNOW	LEDGEMENT (ATTORNEY-IN-FACT)
I, Alexandra Sartori Notary Public o	of DuPage County, in the State of Illinois ,
do hereby certify that James Moor	e Attorney-in-Fact, of the North American Specialty
Insurance Company who is	s personally known to me to be the same person whose
name is subscribed to the foregoing	instrument, appeared before me this day in person, and
acknowledged that he signed, seale	d and delivered said instrument, for and on behalf of the
North American Specialty Insurance Company	for the uses and purposes therein set forth
Given under my hand and nota	rial seal at my office in the City of Downers Grove in
said County, this 21st day of	June , 2021 .
	Alexandra Sartori My Commission expires: July 5, 2024

SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Kansas City, Missouri, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint: James Moore

Principal:

Martam Construction, Inc.

Bond Number: Bid Bond

Obligee:

Village of Mount Prospect

Bond Description:

2021 Backyard Drainage Program

Bond Amount: See Bond Form

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of: FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

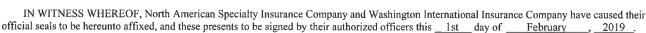
FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



Steven P. Anderson, Senior Vice President of Washington International Insurance Company

Ito, Senior Vice President of Wash

& Senior Vice President of North American Specialty Insurance Company



North American Specialty Insurance Company Washington International Insurance Company

State of Illinois County of Cook

SS:

On this 1st day of February, 2019, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



M. Kenny, Notary Public

I, Jeffrey Goldberg , the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 21st day of

2021

Jeffrey Goldberg, Vice President & Assistant Secretary of Washington International Insurance Company & North American Specialty Insurance Company



Bid Request For 2021 BACKYARD DRAINAGE PROGRAM

BID OPENING: June 21, 2021 - 1:00 P.M. Local Time

Mount Prospect Public Works Department

1700 W. Central Road, Mount Prospect, Illinois 60056-2229

NOTICE TO BIDDERS

Bid for 2021 Backyard Drainage Program

Sealed bids will be received until 1:00 p.m. on June 21, 2021 in the office of the Village Manager, 3rd Floor, 50 S. Emerson Street, Mount Prospect, Illinois 60056, in a separate, sealed envelope please submit bid clearly marked "Sealed Bid for 2021 Backyard Drainage Program".

The project includes four (4) locations total. At all locations, the project consists of installing rain gardens (plants excluded) in backyards, drain pipe, catch basins in the right-of-way, and pipe connections to existing structures.

The locations are as follows:

- 1. 919 I Oka Av
- 2. 507 S Pine St
- 3. 204 S Louis St
- 4. 1764 Wood Ln

All work under this Bid and the resulting contract shall comply with the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 et seq. and the other applicable laws and ordinances.

Plans and specifications may be obtained at the Village of Mount Prospect's Demandstar website by using the following link: http://www.mountprospect.org/bids.

Offers may not be withdrawn for a period of ninety (90) days after the bid date without the consent of the Board of Trustees.

Any Bid submitted unsealed, unsigned, sent via email or fax or received subsequent to the aforementioned date and time, will be disqualified and returned to the bidder.

The Village reserves the right in its sole discretion, to reject any and all bids or parts thereof, to waive any irregularities technicalities and informalities in bid procedures and to award the contract in a manner best serving the interests of the Village.

Village Manager

Michael J. Cassady

2021 Backyard Drainage Program

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919 I Oka Av 507 S Pine St	

204 S Louis St 1764 Wood Ln

INSTRUCTIONS TO BIDDERS

- 1) <u>Bid.</u> Bid forms are furnished by the Village. All bids must be submitted on the forms provided, complete and intact, properly signed in ink in the proper spaces, and submitted in a sealed envelope. All bids shall be delivered to the office of the Village Manager, Village Hall, 3rd Floor, 50 S. Emerson Street, Mount Prospect, Illinois 60056, not later than 1:00 p.m. on June 21, 2021. Envelopes shall be plainly marked, "Sealed Bid for 2021 Backyard Drainage Program" and with the following information: company's name, address, date and time of opening. Bids must be signed by an authorized official of the organization submitting the bid with the name of the official and his/her title typed below the signature.
- 2) <u>Bid Deposit</u>; <u>Surety</u>. A bid deposit in the amount of ten percent (10%) of the total bid amount, payable to the Village, is required, unless otherwise stated in the bid package. The deposit must be in the form of a bid bond, certified check, or a bank cashier's check. All bid performance deposit checks will be retained by the Village until the bid award is made, at which time the checks will be promptly returned to the unsuccessful bidders. The bid performance deposit check of the successful bidder will be retained until surety bonding requirements have been satisfied and proof of insurance coverage is provided.
- 3) Alternate Multiple Bids/Specifications. The Specifications describe the services that the Village feels is necessary to meet the performance requirements of the Village. It is not the desire or the intent to eliminate or exclude any bidder from bidding because of minor deviations, alternates or changes.

Bidders desiring to bid on services which deviate from these Specifications, but which they believe are equivalent, are requested to submit alternate bids. However, alternate bids must be clearly indicated as such, and deviations from the applicable Specifications should be plainly noted. The bid must be accompanied by complete Specifications for the services offered. Bidders wishing to submit a secondary bid must submit it as an alternate bid. There is to be only one bid per envelope.

The Village shall be the sole and final judge unequivocally as to whether any substitute is of equivalent or better quality. This decision is final and will not be subject to recourse by any person, firm or corporation.

If the bidder wishes to qualify its bid or make special stipulations thereto, such qualifications or stipulations shall be stated on standard letterhead size sheets of paper, all attached to the bid form.

- 4) <u>Erasures</u>. All erasures or revisions of the bid must be initialed by the person signing the bid.
- 5) Receiving Of Bids. Bids received prior to the time of opening will be securely kept, unopened. The Village Clerk or his/her designee, whose duty it is to open the bids, will decide when the specified time has arrived, and no bid received thereafter will be considered. No responsibility will be attached to the Village or its representatives for the premature or non-opening of a bid not properly addressed and identified, except as otherwise provided by law.
- 6) <u>Late Bids</u>. Bids arriving after the specified time, whether sent by mail, courier, or in person, will not be accepted. These bids will either be refused or returned unopened. It is the bidder's responsibility for timely delivery regardless of the method used. Mailed bids which are delivered after the specified hour will not be accepted regardless of post marked time on the envelope.

- 7) Bids By Email And Fax. Email and Facsimile machine transmitted bids will not be accepted.
- 8) <u>Error In Bids</u>. When an error is made in extending total prices, the unit bid price will govern. Otherwise, the bidder is not relieved from errors in bid preparation.
- 9) Withdrawal Of Bids. A written request for the withdrawal of a bid or any part thereof may be granted if the request is received by the Director of the requesting Department prior to the specified time of opening. After the opening, the bidder cannot withdraw or cancel his bid for a period of ninety (90) calendar days, or such longer time as stated in the bid documents.
- 10) <u>Bidders Qualifications</u>. All bidders must submit the following information on or before the time at which the bid is required to be submitted:
 - a. The location of the bidder's permanent place of business.
 - b. Evidence of ability to provide an efficient and adequate plan for executing the work.
 - c. A list of similar projects carried out by the bidder.
 - d. A list of projects the bidder presently has under contract.
 - e. Any additional evidence tending to show that the bidder is adequately prepared to fulfill the contract.
- 11) <u>References</u>; <u>Background</u>. Check. Bidders shall include with its bid, on a separate sheet attached to the bid, the names of three (3) references regarding its financial qualifications and three (3) references regarding its qualifications by experience, ability, personnel and equipment to undertake work of the nature and extent contemplated by the bid and Specifications. References must include company name, address, contact person, and telephone number. The Village reserves the right to reject bids not accompanied by the required references.
 - All Bidders, as a condition of and prior to entry into a contract, agree that a complete background investigation of the principals of the Bidder and all employees who will work on the project may be made. Bidders agree to cooperate with the appropriate Village personnel to supply all information necessary to complete these investigations. The Village in its complete discretion may disqualify any Bidder, including a low Bidder, and may void any contract previously entered into based upon its background investigation.
- 12) <u>Consideration Of Bid And Contract</u>. No bid will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the Village upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the Village or had failed to perform faithfully any previous contract with the Village within two (2) years prior to the date of the invitation to bid.
- 13) <u>Conditions</u>. Bidders are responsible to become familiar with all conditions, instructions and Specifications governing this bid. The bidder is responsible to visit a site if necessary and its bid is based upon the knowledge of all information readily available at the site of such a visit. Once the bids have been opened, the failure to have read and understood all conditions, Specifications and instructions shall not be cause to alter the original bid or to request additional compensation. No extra compensation will be allowed the successful bidder for failure to inform or familiarize itself prior to bidding.
- 14) <u>Interpretation Of Bid Documents</u>. Any bidder in doubt as to the true meaning of any part of the Specifications or other bid documents may submit a written request for interpretation to the Village, as provided in the Specifications. Bidders will acknowledge receipt of any addendum issued by so noting on the bid sheet. Oral explanations are not binding.

15) <u>Prices.</u> Unit prices shall be shown for each unit on which there is a bid, and shall include all packing, crating, freight, and shipping charges, and cost of unloading at the destination unless otherwise stated in the bid.

Unit prices shall not include any local, state or federal taxes. The Village is exempt, by law, from paying state and village retailer's occupation tax, service occupation tax, and federal excise tax. The Village will supply the successful bidder with its tax exemption number.

Cash discounts will not be considered in determining overall price, but may be used in an overall evaluation.

- 16) Qualifications of Contractors. Factors: It is the intention of the Village to award the Contract only to a bidder who furnishes satisfactory evidence that it has the requisite experience, ability, capital facilities, plant organization and staffing to enable it to perform the work successfully and promptly, and to complete the work within the time set forth in the Bid Documents. The Village shall consider the following factors:
 - a. The lowest responsible bid.
 - b. The ability, capacity, and skill of the bidder to perform the contract to provide the service required.
 - c. Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference.
 - d. The character, integrity, reputation, judgment, experience, and efficiency of the bidder.
 - e. The quality of performance of previous contracts of services.
 - f. The previous and existing compliance by the bidder with laws and ordinance relating to the contract or service.
 - g. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service.
 - h. The quality, availability, and adaptability of the supplies or contractual service to the particular use required.
 - i. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.
 - j. The number and scope of conditions attached to the bid.
 - k. Whether the bidder has a place of business in the Village.
 - I. Responsiveness to the exact requirements of the invitation to bid.
 - m. Ability to work cooperatively with the Village and its administration.
 - n. Past records of the bidder's transactions with the Village or with other entities as evidence of the bidder's responsibility, character, integrity, reputation, judgment, experience, efficiency and cooperativeness.
 - o. Any other factor that the Village may legally consider in determining the bid that is in the best interests of the Village.
- 17) <u>Award Or Rejection.</u> The Village, at its sole discretion, reserves the right to reject any and all bids or parts thereof, to waive any irregularities, technicalities and informalities, and to award a bid in the best interests of the Village. Any bid submitted will be binding for ninety (90) calendar days after the date of the bid opening.

Bidders shall make all investigations necessary to thoroughly inform themselves regarding the equipment or supplies to be furnished in accordance with the bid. No plea of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations will be accepted as a basis for varying the requirements of the Village or the compensation to the bidder.

Any bidder's exceptions to the terms or conditions, or deviations from the written Specifications must be shown in writing and attached to the bid form. No verbal exceptions or agreements with employees of the Village will be considered valid. Such exceptions or deviations can be cause for rejection of the bid proposal. Any exceptions not taken by the bidder shall be assumed by the Village to be included.

A contract will be awarded to the lowest responsible bidder complying with the conditions of the bid documents only when it is in the best interest of the Village to accept the bid. The Village shall be the sole judge of compliance with the Specifications.

It is the Village's intent to award a contract for either the Base Bid or for the Alternate Bid.

18) Other Requirements.

- a. <u>New Equipment</u>. The bidder certifies that any equipment to be furnished shall be new, current model, standard production and fully operable, unless otherwise indicated on the bid form.
- b. <u>Material, Equipment and Service Standards</u>. Unless otherwise directed by the Specifications, all materials, equipment and services provided will meet standards or requirements which would normally be anticipated in common practice. The bidder guarantees that all applicable federal, state and local laws, including OSHA, are being complied with in connection with the bid and any resultant contract or purchase by the Village.
- c. <u>Data; Proprietary</u>. Complete and detailed brochures and specifications for vehicles equipment, materials, goods, supplies and/or services to be furnished must be included with each bid. Any reservations on the use of data contained in a bid must be clearly stated in the proposal itself. Unless stated otherwise, information submitted in response to the bid is not proprietary or confidential.
- d. <u>Patented Devices, Materials, And Processes</u>. Contract prices are to include all royalties and costs arising in the Work. It is the intent that whenever the Bidder is required or desires to use any design, device, material, or process covered by patent or copyright, the right of such use shall be provided for by suitable legal agreement with the patent owner.
- 19) <u>Requirement Of Bidder</u>. The successful bidder shall, within ten (10) days after notification of the award of the contract: a) enter into a contract in writing with the Village covering all matters and things related to its bid; and b) furnish the required certificate of insurance and bonds.
- 20) <u>Bid Certification Form.</u> All bid submittals must include a signed Bid Certification Form (**copy attached**) certifying non-collusion in the bid, and that the bidder is in compliance with Sections 33E-3 and 33E-4 of the Illinois Criminal Code regarding bid rotating and bid-rigging, 720 ILCS 5/33E-3, 33E-4, compliance with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et seq., and Substance Abuse Prevention in Public Works Projects Act, 820 ILCS 265/1 et seq., that it is not delinquent in the payment of taxes (65 ILCS 5/11-42.1) and that it has a written sexual harassment policy in place in full compliance with Section 2-105 of the Human Rights Act, 775 ILCS 5/2-105, as amended,

Sections 33E-3 and 33E-4 states that it is unlawful to participate in bid-rigging and/or bid rotating. Therefore, all bidders must certify, under oath, that they are not barred from bidding on the contract as a result of a violation of Sections 33E-3 and/or 33E-4, prohibiting bid-rigging and bid rotation. Therefore, the Bid Certification Form must be notarized.

21) <u>Interpretation Of Bid Documents</u>. Any bidder in doubt as to the true meaning of any part of the Specifications or other bid documents shall submit a written request for interpretation to the <u>Village Engineer</u>, no later than five (5) calendar days prior to the date set for the opening of the bid. Any questions received after that time may be answered at the discretion of the Village.

In the event that the Village finds a question to be adequately addressed in the existing bidding documents, the question may be answered in writing by directing the requesting bidder to the applicable provision(s) in the existing bid documents. No further clarifications or interpretations will be issued.

Bidders will acknowledge receipt of any addendum issued by so noting on the bid sheet. Oral explanations are not binding.

Questions about this Instructions to Bidders should be directed to:

Jeff Wulbecker Village Engineer Mount Prospect Public Works Department 1700 West Central Road Mount Prospect, IL 60056 Phone: 847-870-5640

Email: jwulbecker@mountprospect.org

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GENERAL CONDITIONS

1. <u>Definition Of Terms.</u> In these specifications and the accompanying documents, the several terms hereinafter defined shall be understood to mean as follows:

The term "Award" shall mean the decision of the Village of Mount Prospect to accept the bid of the lowest responsible bidder for the work, subject to the execution and approval of a satisfactory contract therefore, and bond to secure the performance thereof, and to such other conditions as may be specified or otherwise required by law.

The term "**Bid**" shall mean a formal written offer of a bidder to perform the proposed work in accordance with these specifications.

The term "**Bidder**" shall mean any individual, firm, or corporation submitting a bid for the work contemplated.

The phrase "Bid Documents" shall mean the Notice to Bidders, Table of Contents, Instructions to Bidders, General Conditions and Special Provisions, Specifications, Bid Form, Affidavit – Bid Certification Form, Bid Security, Bid Sheet, Other Materials or standards provided or noted by the Village, Contract, Performance Bond form, and Labor and Materials Payment Bond form.

The term "Board" shall mean the Board of Trustees of the Village of Mount Prospect, Illinois.

The term "CCDD" shall mean Clean Construction or Demolition Debris.

The term, "Contract" shall mean the written agreement between the Village and the contractor, or between the owner and the contractor.

The phrase "Contract Documents" shall mean the Bid Documents, bidder's submitted Bid Form, Bid Security, Bid Sheet, Contract and required bonds or letter of credit.

The term "Contractor," as successful bidder, shall mean the individual, firm or corporation who shall have entered into an agreement or contract to furnish all necessary labor, equipment, tools and materials for the performance of the work under its bid and the Bid Documents.

The phrase "**Director of Public Works**" shall mean the Director of Public Works representing the Village of Mount Prospect.

The term "EPR" shall mean the Village's Engineering Project Representative.

The phrase "Final Performance Date" shall mean the date that Substantial Performance and the punchlist items must be completed.

The term "**Inspector**" shall mean the authorized representative of the Director of Public Works assigned to make detailed inspection of any or all portions of the work or materials therefore.

The phrase "**Notice of Award**" shall mean the written notice of award of the contract given by the Village to the successful bidder.

The phrase "**Notice to Bidders**" shall mean the official notice included in the bid inviting bids for the proposed improvements.

The phrase "**Notice to Proceed**" shall mean the official notice to the contractor that will start the performance period/

The phrase "**Performance Period**" shall mean the time allotted for contractor to perform the contract from start to Substantial Performance.

The term "Owner" shall mean the Village of Mount Prospect.

The phrases "Payment and Performance Bond" and "Letter of Credit" shall mean the approved form of security furnished by the contractor and its financial institution as a guarantee that it will execute the work and pay all material providers and subcontractors.

The terms "**Plans**" or "**Contract Drawings**" shall mean all official drawings or reproductions of drawings pertaining to the work provided in the contract.

The phrase "**Project Schedule**" shall mean the critical path schedule submitted by Contractor to the Village, which includes targeted dates of completion through the Substantial Completion Date.

The term "Punchlist" shall mean a list of items to be completed after Substantial Performance.

The phrase "Special Provisions" shall mean any special directions and requirements prepared to cover the method or manner of performing work on a particular project, or cover the quantities or quality of the materials to be furnished under the contract which are not covered herein. The special provisions included in the contract shall govern the work and take precedence over the general provisions and STANDARD SPECIFICATIONS noted above wherever they conflict therewith, but they shall not operate to annul those portions of the general provisions with which they are not in conflict.

The term "Specifications" shall mean the general and special provisions, instructions and requirements contained herein, together with written agreements and all other executed documents which describe the method of performing the work, the quantities, or the quality of material to be furnished under the contract. Additionally, the term specifications will refer to standard practices as outlined in the Illinois Department of Transportation's "STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION (R&BC), latest revision and the "STANDARD SPECIFICATIONS FOR WATER AND SEWER MAIN CONSTRUCTION IN ILLINOIS" prepared by the ISPE, CECI, et al, latest revision.

The term "**Subcontractor**" shall mean any individual, firm or corporation other than the contractor supplying labor, equipment, tools and materials for use in the work of the contract.

The phrase "Substantial Performance" shall mean the date that the entire Project can be used for the purposes for which it was intended, i.e., only punchlist items remain.

The phrase "Substantial Performance Date" shall mean the date that substantial performance must be completed.

The term "Village" shall mean the Village of Mount Prospect, Illinois.

The terms "Village Manager" or "Manager" shall mean the Village Manager of the Village of Mount Prospect, Illinois or his duly appointed representative.

The terms "Work" and "Project" are used interchangeably and shall mean the improvement advertised for letting, described in the bid form, indicated on the plans, and covered in the specifications and contract, and authorized alterations, extensions and deductions, including labor, tools, equipment, materials and incidentals necessary for the satisfactory completion of the project.

The term, "1/2 stick" shall mean one-half the standard length of pipe, typically this is seven (7) feet.

2. Award Of Contract; Performance; Payment.

- a. <u>Award Of Contract</u>. The Village will issue a Notice of Award to the successful bidder, advising that it has been awarded the contract. Within ten (10) days of delivery of the Notice of Award, by personal service or registered or certified U.S. mail, posted prepaid and receipt requested, Contractor shall execute the Contract, attached to the Bid Documents, and furnish the Village with the required bonds and certificate of insurance.
- b. <u>Notice To Proceed.</u> Upon the Village's receipt of the executed Contract, required bonds and certificate of insurance, the Village will issue and send to Contractor a Notice to Proceed, which will start the performance period.
- c. Substantial Performance; Final Completion.
 - i. The Contract shall be substantially performed within forty five (45) days after the Notice to Proceed is effective (the Substantial Performance Date"). Substantial Performance is when the entire Project can be used for the purposes for which it was intended, i.e., only punchlist items remain.
 - ii. Final completion shall be within fifteen (15) days after the Substantial Performance Date (the "Final Performance Date").
- d. <u>Project Schedule.</u> Within ten (10) days after the Contractor executes the Contract, Contractor shall submit to Village a Project Schedule to include targeted dates of completion of all construction and other requirements of the Contractor through the Substantial Completion Date. Contractor shall monitor schedule progress and provide monthly updates and revisions of the Project Schedule, as needed to Village.
- e. Liquidated Damages For Inexcusable Delay.
 - i. Time is of the essence. The Contractor agrees that all work included in connection with this project must be completed by the Final Performance Date, or sooner, after receipt of Notice To Proceed. It is hereby acknowledged and agreed by both parties that the damages to the Village are not readily ascertainable but that the failure to timely complete this Work will materially and significantly damage the safety and well-being of the Village, its staff and the public, and that therefore a sum of \$1,000.00 per day is a fair and reasonable damage estimate to compensate the Village for any such delay. If the Contractor fails to fully complete the Work in that time, then and in this event, the Contractor further expressly agrees that, for each day this Work and this contract shall remain uncompleted after that date, the Village may deduct the sum of \$1,000.00 per day after the Final Performance Date, from the contract price as payment to the Village, by the Contractor of the liquidated damages sustained by reason of failure of the Contractor to complete the Project on or before the time aforesaid.

- ii. Provided, however, that if the completion of this contract is delayed by the Village, by general strikes, acts of God, or casualty beyond the control of the Contractor, then and in such event, the time of completion of this contract shall be extended for such additional time as shall be caused by such delay.
- iii. Provided, always, however, that the Contractor shall, at the time of such delay, if any, demand of the Village, in writing, such additional time within which to complete the performance of the Contract. The Contractor will be required to notify the Village within three (3) days of such delay, stating the reason for same. If the Contractor does not notify the Village in writing, within three (3) days of the delay, no request for extension of time will be approved.
- f. <u>Measurement Of Quantities.</u> All work completed under the contract will be measured by the Village according to United States standard measures.
- g. <u>Payment</u>. Payment under the Contract will be made in accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 et seq.
- h. Payment For Items Omitted When Partially Completed. Should the Village cancel or alter any portion of the contract which results in the elimination or non-completion of any portions of the work partially completed, the contractor will be allowed a fair and equitable amount covering all items of work incurred prior to the date of cancellation, alteration, or suspension of such work. A written change order may apply.
- i. <u>Partial Payment.</u> When requested, the contractor will make an approximate estimate, in writing, of the materials in place completed, the amount of work performed, and the value thereof, at the contract unit prices. From the amount so determined, there shall be deducted ten percent (10%) to be retained until after completion of the entire Work to the Village for payment, except that no amount less than \$500 will be so certified unless the total amount of the contract is less than \$500.

In addition, an estimate may, at the discretion of the Village and upon presentation of receipted invoices and freight bills, be made for payment of the value of acceptable materials delivered on the Work or in acceptable storage places and not used at the time of such estimate. Ten percent (10%) shall be retained from the value of such materials until final payment. Such materials, when so paid for by the Village, shall become the property of the Village, and in the event of default by the Village, shall become the property of the Village, and in the event of default by the contractor, the Village may use or cause to be used such materials in the construction of the work provided for in the contract. The amount thus paid by the Village shall be deducted from estimates due the contractor as the material is used in the work.

Partial payment for work or materials shall not be construed as an acceptance of the work or any part of it, or as a waiver of any provisions of the contract. Partial payment will only be granted if in the opinion of the Village sufficient labor and materials have been expended to warrant it.

If partial payments are requested, the Contractor shall submit with each payment request a properly completed Contractor's Affidavit setting out, under oath, the name, address and amount due or to become due, of Contractor, each subcontractor, vendor, supplier or other appropriate party included in its cost, and for every party listed a full or partial waiver of lien, as appropriate. Beginning with the second payment request, and with each succeeding payment request, the Contractor shall submit Contractor's Affidavits and

partial waivers of lien for each subcontractor and supplier showing that the amount paid to date to each is at least equivalent to the total value of that subcontractor's work, less retainage, included on the previous payment request.

j. Acceptance and Final Payment. Whenever the Work shall have been completely performed on the part of the contractor, including Punchlist items, and all parts of the Work have been approved by the Village and accepted by the Village, a final payment showing the value of the work will be prepared by the contractor as soon as the necessary measurements and computations can be made, all prior estimates upon which payments have been made being approximate only and subject to correction in the final payment. The amount of this estimate, less any partial or semifinal payments previously made and less any sums that have been deducted or retained under the provisions of the contract, will be paid to the contractor as soon as practicable after the final acceptance, provided the contractor has furnished to the Village the required maintenance bond and satisfactory evidence that all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished for the purpose of such work have been paid or that the person or persons to whom the same may be due have consented to such final payment.

If final payment is requested, the Contractor shall submit a properly completed Contractor's Affidavit setting out, under oath, the name, address and amount due or to become due, of Contractor, each subcontractor, vendor, and supplier or other appropriate party included in its cost, and a full and final waiver of lien for the full amount of the Work, less retainage. The Contractor shall assign over to the Village all manufacturers' and suppliers' warranties respecting any part of the Work. The Contractor shall also deliver to the Village the required maintenance prior to Final Payment bond and upon receipt of Final Payment a set of Plans and Specifications annotated to show the Project "as-built."

The acceptance by the contractor of the final payment shall constitute a release and waiver of any and all rights and privileges under the terms of the contract; further, the acceptance by the contractor of final payment shall relieve the Village from any and all claims or liabilities for anything done or furnished relative to the Work or for any act or neglect on the part of the Village relating to or connected with the Work.

- k. Punchlist. The Contractor shall notify the Village when it believes substantial performance of the entire Project has been achieved. The Village, and/or any independent consultant engaged by the Village, shall then inspect the Project site with the Contractor, and prepare and deliver to the Contractor within five (5) days thereafter, a written Punchlist indicating items of construction which are not in material conformity with the Contract Documents. The Punchlist items shall be completed by the Final Performance Date. Pending completion of Punchlist items, the Village may withhold from amounts due to the Contractor an amount equal to but not greater than one and one-half (1½) times the estimated cost to complete Punchlist items.
- I. <u>Final Policing Of The Sites.</u> Before the completed work will be ready for the Village's final inspection, the contractor shall have removed from the project sites all surplus equipment, machinery, materials, debris, barricades, and signs. The contractor shall leave said project sites in the best possible condition to the complete satisfaction of the Village.
- m. <u>Final Inspection</u>. The Village shall make final inspection of all of the Work, as soon as practicable after notification in writing by the contractor that the work is completed and ready for acceptance. If the Work is not acceptable to the Village at the time of such inspection, the Village shall inform the contractor as to the particular defects to be remedied before final acceptance can be made.

n. <u>Alterations, Cancellations, Extensions And Deductions.</u> The Village reserves the right to alter the plans, extend or shorten the improvement, add such incidental work as may be necessary, and increase or decrease the quantities of work to be performed to accord with such changes, including the deduction or cancellation of any one or more of the unit price items. Such changes shall not be considered as a waiver of any condition of the contract nor to invalidate any of the provisions thereof. A written change order may apply.

All Work shall be done under the supervision of the Village's Director of Public Works, or a designated representative who shall decide all questions which arise as to the quality and acceptability of materials furnished, work performed, manner of performance, rate of progress of the work, interpretation of the plans and specifications, acceptable fulfillment of the contract, compensation and disputes and mutual rights between contractors under the specifications.

o. <u>Change Orders</u>. The Village may from time to time require changes in the Work. Such changes shall comply with Section 33-E9 of the Criminal Code, 720 ILCS 5/33E-9.

p. Right Of The Village To Terminate The Contract.

- i. If the Contractor fails to begin the Work under the Contract within the time specified, or fails to perform the Work in accordance with the terms of the approved schedule or performs the Work in a manner unacceptable to the Village, or neglects or refuses to remove materials or perform anew such Work as has been rejected by the Village, or if the Contractor shall become insolvent or be declared bankrupt, or shall make an assignment for the benefit of creditors, or from any other cause whatsoever shall fail to carry on the Work in a manner required by the Contract, the Village shall give notice as hereinafter provided to the Contractor and its surety in writing specifying such failure, delay, neglect, refusal or default, and if the Contractor, within a period of ten (10) calendar days after the giving of such notice, shall not proceed in accordance therewith, then the Village shall have full power and authority to declare the this Contract and the Contractor in default, and to forfeit the rights of the Contractor in this Contract.
- ii. Upon declaration of Contractor's default, the Village may, at its option, call upon the surety to complete the Work in accordance with the terms of this Contract or may take over the Work, including any materials on the Work site as may be suitable and acceptable to the Village and may complete the Work by its own forces or on its own account, or may enter into a new contract or contracts for the completion of the Work, or may use such other methods as shall be required for the completion of the Work in an acceptable manner as the Village may in its discretion determine.
- iii. All costs and charges incurred by the Village, together with the cost of completing the Work shall be deducted from any moneys due or which may become due on this to the Contractor under this Contract. Following any payment due and received by the Village from the Contractor's surety following default, if the expense so incurred by the Village is less than the sum paid to the Village by the surety under this Contract for work remaining, the surety shall be entitled to receive the excess difference paid to the Village. When such Contractor default costs incurred by the Village exceeds the sum paid to the Village for the work remaining under the Contract the Contractor and the surety shall be liable and shall pay to the Village the full cost of such additional expenses.

3. Performance Of The Work.

- a. <u>Accident Prevention</u>. The contractor shall exercise every precaution at all times for the protection of persons and properties. The safety provisions of all applicable laws and ordinances shall be strictly observed. Any practice obviously hazardous, in the opinion of the Director of Public Works or his authorized representative, shall be immediately discontinued by the contractor upon his receipt of instructions from the Director of Public Works or an authorized representative to discontinue such practice.
- b. <u>Barricades And Warning Signs And Lights.</u> The contractor shall erect substantial lighted barricades to protect its work at all points deemed necessary by the Director of Public Works; said contractor shall place at such points the necessary warning signs, amber lights, caution tape, and other suitable devices to protect his work properly and to provide for the convenience and safety of the public at all times. The contractor shall maintain such barricades, signs, lights and protective devices until the need for them, in the judgment of the Public Works Director of an authorized representative, has passed.

Contractor shall provide warning signs and barricades to safely mark any hazards or detours caused by the work. All such warning signs and barricades for work in, or affecting Village of Mount Prospect streets, access roads, and state highways shall meet all applicable requirements as stipulated in the latest edition of the Manual for Uniform Traffic Control Devices published by the U.S. Department of Transportation. All costs for barricades, signs including all labor and other associated materials shall be incidental to the total bid price.

c. <u>Cooperation With Utilities</u>. It is understood and agreed that the contractor has considered in its bid all of the permanent and temporary utility appurtenances in their present or relocated positions that may be encountered during construction and no additional compensation will be allowed for any delays, inconvenience, or damage sustained by it due to any interference from the said utility appurtenances either by the utility company or by it, or on account of any special construction methods required in prosecuting its work due to the existence of said appurtenances either in their present or relocated positions. The contractor shall insure that prompt repairs are, to the approval of the inspector, made to any utility appurtenances damaged by it without compensation from the Village.

During performance of the work, Contractor shall protect all utilities and property from damage. Contractor shall spot all utilities prior to any excavation work. Contractor shall call J.U.L.I.E. one Call System (1-800-892-0123), and request utility locations as soon as possible for emergency repairs and within forty-eight (48) hours for non-emergency work prior to excavation in strict accordance with J.U.L.I.E. one Call System operation procedures.

- d. <u>Clean-Up</u>. After all work under each task phase of the work is completed, the Contractor shall remove all loose debris and other materials not incorporated in the work from the site of the work. Any clean up or restoration to private property will be the responsibility of the Contractor.
- e. <u>Construction Noise Restriction.</u> All construction activities or alteration operations within the Village shall be performed only between the hours of 7:00 a.m. and 7:00 p.m. Variations from these time limitations shall be allowed only in the case of maintenance of operation of safety and traffic control devices such as barricades, signs and lighting, or to construction of an emergency nature. More stringent requirements may be assessed for work in state highway or railroad rights-of-way." Working hours outside these times must receive prior approval from the Village.

- f. <u>General</u>. The work to be performed under the contract includes the furnishing of all supervision, labor, materials, tools, equipment and incidentals of every kind and description necessary for construction, in accordance with the Contract Documents.
- g. Inspection. All materials and each part or detail of the work shall be subject at all times to inspection by the Village or its inspectors, and the contractor will be held strictly to the true intent of the Specifications in regard to quality of materials, workmanship and diligent execution of the contract. The Village or its inspectors shall be allowed access to all parts of the work and shall be furnished with such information and assistance by the contractor as is required to make a complete and detailed inspection. Materials, components or completed work not complying therewith may be rejected by the Village and shall be replaced by the Contractor at no expense to the Village. Any rejected material or component shall be removed at the entire expense of the Contractor, after written notice has been mailed by the Village to the Contractors that such materials or components have been rejected.

The contractor shall, if the Village requests, remove or uncover such portions of the finished work as the Village may direct before final acceptance of the same. After the examination, the contractor shall restore said portion of the work to the standard required by the Specifications. If the work thus exposed or examined proves acceptable, the expense of uncovering or removing and the replacing of the parts removed shall be paid for as extra work; but if the work so exposed or examined is unacceptable, the expense of uncovering or removing and replacing of the same shall be borne by the contractor.

- h. <u>Materials And Equipment</u>. Except where the Specifications indicate otherwise, the Village is not responsible for providing any tools, equipment or storage under the contract in order to permit its completion of any contractual obligations under the contract, which may be awarded as the result of the bid.
- i. <u>Personnel And Equipment.</u> The contractor shall provide an adequate number of competently trained personnel with sufficient supervision to provide the services required, and contractor shall provide identification of its personnel if requested by the Village.

Any contractor's employee whose employment is reasonably detrimental or objectionable to the Village shall be immediately transferred from the work-site upon the Village's request. The exercise of this option shall not be construed as placing the Village in charge of the Work or making the Village responsible for safety.

All on the road vehicles or equipment shall be identified by the contractor's name for purpose of identification.

All tools or equipment required to carry out the operations within the scope of the contract shall be provided by the Contractor, and shall meet the standards of the Federal Occupational Safety and Health Act and State of Illinois safety codes as may be required by law. The Village reserves the right to inspect the equipment that will be used prior to award of Bid.

- j. <u>Property Protection</u>. No vehicles of any kind shall be placed, parked or operated upon or over any sodded areas.
- k. <u>Protection And Restoration Of Property.</u> It is understood that in the execution of the Work herein provided for there may be interference with and/or damage to trees, shrubbery, crops, fences, railroad tracks, overhead structures such as poles, wires, cables,

underground structures such as sewers, gas mains, telephone conduits and cables, water mains, drains, service connections, wires, pipes, conduits, located along, adjacent to, and/or crossing the locations of the Work, and that it may be necessary to relocate or reconstruct certain of such structures, improvements, and installations and/or to make repairs to the same by reasons of doing the Work herein provided for, and it is therefore particularly and specifically agreed that the Bidder except as otherwise herein provided, shall do the Work necessary for such relocation, reconstruction, and repair and shall bear and pay all of the cost and expense of such relocation, reconstruction, and/or repair of. and all damage done to any and all such pipe line and other structures, improvements, and installations, including service connections, if any, to adjacent property, existing at the date of the execution of the contract and/or existing, during the period of the Work to be done under the contract, which may be interfered with, damaged, and/or necessarily relocated, reconstructed, or repaired in the performance of the Work herein provided for, including the restoration and resurfacing of unpaved portions of public streets and alleys, rights-of-way, easements, and private property damaged or disturbed by the Work, the same to be restored to as good condition as the same existed at the time of the commencement of any such Work or relocation.

It is further agreed that the owners of any structures, improvements, installations, referred to in the preceding paragraph shall have the right to do the Work or any part thereof necessary for the relocation, reconstruction, replacement, repair, and other Work required by reason of any interference with and/or damage to such structures, improvements, installations, due to the prosecution of the Work and upon completion of such Work by them done, said owners may render bills to the Bidder for the cost and expenses thereof which bills shall be paid by the Bidder without extra compensation therefore from the Village, upon demand by said owners, or upon demand made by the Village upon the Bidder for the payment thereof.

- I. Public Convenience And Safety. The contractor shall notify the Director of Public Works at least three (3) days in advance of the starting of any construction work which might in any way inconvenience traffic, and the contractor shall at all times conduct the work in such a manner as to insure the least obstruction to vehicular and pedestrian traffic. Whenever possible, the contractor shall provide and maintain at his own expense such temporary roads and approaches as may be necessary to provide access to driveways, houses, buildings or other property abutting the improvements. In no case will the contractor obstruct entrance ways into private property without first seeking the Village and private property owner's approval.
- m. <u>Public Relations</u>. The Contractor shall cooperate with the Village of Mount Prospect in maintaining a high degree of sensitivity to the needs of property and business owners along the project route. Contractor will distribute written public work notices to businesses and residences as required by the Village.
- n. Removal Of Defective And Unauthorized Work. Work done without lines and grades being given, or beyond the lines shown on the plans or as given, except as herein provided, or any extra work done without authority will be considered as unauthorized and at the expense of the contractor, and will not be measured or paid for. Work so done may be ordered removed or replaced at the contractor's expense.

All work which has been ordered to be removed or replaced shall be remedied or removed and replaced by the contractor in a manner approved by the Village at the contractor's expense. Upon failure of the contractor to comply promptly with any order of the Village made under this provision, the Village shall, after giving written notice to the contractor,

have the authority to cause defective work to be remedied, or removed and replaced, or to cause unauthorized work to be removed, and deduct the cost thereof from any compensation due or to become due the contractor.

- o. <u>Scheduling.</u> The contractor shall consult with the Village's Public Works Director or an authorized representative concerning the details and scheduling of the work contemplated herein, and shall be governed by the decisions of said Director or representative.
- p. <u>Supervision</u>. The contractor shall at all times have a competent person in charge of its work crew at the job site to whom the Village representative may issue directives. Such person shall be authorized to accept and act upon such directives. Such person shall be fluent in the English language.
- q. <u>Traffic Control.</u> Contractor shall maintain traffic flow(s) and accessibility to private property(s) as close to normal condition as possible. Contractor shall notify residents, Village of Mount Prospect and state/county officials, as appropriate, of any driveway or road closure.

The contractor shall abide with the Illinois Department of Transportation's Standard Specifications for Road and Bridge Construction, latest edition. The Contractor shall also abide with the Manual on Uniform Traffic Control Devices, latest edition. Contractor shall also provide sufficient flag persons to assist with traffic control during operation.

Traffic control costs to close the street or ROW is to be included in the "all-inclusive" unit price of the pay item and considered as incidental to that pay item and will not be considered an extra line item.

r. <u>Tree Protection.</u> All tree protection shall be incidental to the contract and shall be installed and maintained in accordance with the Tree Protection Ordinance and plan as specified by the Village.

REMOVAL PROHIBITED UNLESS AUTHORIZED: All trees shall be maintained, saved, and protected from damage unless removal is approved by the Village.

CRITICAL ROOT ZONE: To prevent unnecessary damage to existing public trees during construction, proper tree protection guidelines must be followed, particularly in the root zone where major support roots securely hold the tree in the soil. This Critical Root Zone (CRZ) is defined as the entire ground area within the vertical projection of the crown of a tree. This is also commonly referred to as the area within the drip line of a tree.

Power equipment may not be used to excavate soil, change grades, or dig trenches in the Critical Root Zone. All soil excavation done within the CRZ must be done by hand, except as authorized in these specifications. Exceptions to the above shall be granted only with written permission from the Director of Public Works.

FENCING: All unpaved ground on public property within the Critical Root Zones (CRZ) of existing trees subject to construction damage shall be fenced before any work is started. This Tree Protection Fencing will be paid for as specified in these contract documents. Once assembled, no fencing shall be removed without prior approval of the Engineer, and there shall be no construction activity or material including storage, stockpiling, and equipment access within the enclosure. Fencing material shall be orange polypropylene snow fence supported with metal posts, and installed according to the detail which will be provided by the Forestry Division.

CHANGES TO EXISTING GRADE: No changes to original grade shall be allowed inside the CRZ.

ROOT PRUNING DURING CONSTRUCTION: All tree roots greater than two inches (2") in diameter that are encountered in any construction process shall be cut cleanly with an appropriate saw or pruning shear or other tool specifically designed for cutting wood. Axes or other such chopping tools shall not be used. Shovels or other tools designed for digging shall not be used. Contractor shall contact Forestry for a root inspection before backfilling.

ATTACHMENTS TO TREES: No signs, placards or other objects may be nailed or stapled to trees.

BRANCH REMOVAL: Tree branches shall not be cut, pruned or trimmed by the Contractor. If parkway tree branches interfere with the Contractor's work, he should contact the Forestry Division to request pruning. If Forestry deems the request reasonable they will endeavor to promptly prune the branches at the Village's expense.

PENALTIES FOR TREE DAMAGE: Where limbs, trunks or roots of trees not approved for removal are damaged, the Village shall determine whether the tree can be repaired or must be removed. Repairs may include, but are not strictly limited to, pruning of broken limbs, removal of loose bark and proper shaping of wounds, thinning of the crown to compensate for root loss, fertilization, straightening and staking.

Repairs shall be performed by the Village. The cost of such repairs shall be paid for by the Contractor to the Village, using rates listed in the current edition of the Village's Equipment and Labor Rate Charges. Additionally, the Village may fine the contractor for unnecessary tree damage according to the schedule listed in Appendix A, Division III of the Village Code.

If in the opinion of the Village, the amount of damage warrants removal of the tree due to safety or aesthetic concerns, the Contractor shall remove the tree, along with its stump to a depth of 12 inches below grade. The Contractor shall pay the Village for replacement of the tree. Replacement cost will be determined by multiplying the diameter of the damaged tree, as measured 4-1/2 feet above the ground, by the rate of \$150.00/inch.

The Contractor shall be responsible for being familiar with and complying with all aspects of the Village of Mount Prospect Tree Protection ordinances and Arboricultural Standards Manual as they relate to the various site locations. Any questions regarding tree protection shall be directed to the Village Forestry Division and their response or direction shall be considered as the final word/decision on tree protection issues. Any costs for tree protection fencing, posts, labor or other associated labor or material shall be incidental to the fixed cost per unit bid.

s. <u>Work In Street Right-Of-Way.</u> All of contractor's construction work in street rights-of-way shall be done in strict accordance with the applicable controlling public agency's construction specifications, permitting, bonding, rules, and regulations.

All costs for necessary permits and bonds shall be borne by the Contractor and considered incidental to the fixed item price of the applicable work.

Contractor shall coordinate with the proper public officials and receive approval from said officials prior to any street closings or detouring required due to the work to be performed.

Contractor shall protect existing vegetation from removal or damage wherever possible. Contractor shall confine construction work to specified construction limits as shown on the drawings or defined in the specifications. Should Contractor damage or remove any vegetation outside the construction limits, Contractor shall restore the affected area to its original state at no expense to the Village.

4. Bond; Insurance; Indemnification.

- a. Performance And Labor And Material Payment Bond. Upon submission of the executed contract to the Village, Contractor shall furnish to the Village a surety bond in the amount one hundred and ten percent (110%) of the bid for the faithful performance of the Contract and to indemnify the Village against loss. The Contractor shall also furnish a labor and materials bond in the amount of one hundred percent (100%) of the bid to ensure payment for all labor and materials, including compliance with the provisions of law relating to the payment of the prevailing rate of wages. The premium of such bonds is to be paid by the Contractor. The surety must be with a substantial surety company satisfactory to the Village and authorized by law to do business in the State of Illinois and endorsed by a local representative of said surety company. All payment and performance bonds shall name the Village of Mount Prospect as Obligee and be written upon forms prepared or approved by the Village. Said bonds may be satisfied with a Letter of Credit, in the form acceptable to the Village, from a bank or savings and loan within the Chicago metropolitan area. The bonds and Letter of Credit shall remain in effect during the full term of the Contract and any extension thereof. Failure to so provide these bonds or Letter of Credit shall result in forfeiture of the bid bond/Letter of Credit to the Village as liquidated damages and not as a penalty, and the termination of the contract and/or withdrawal of the award.
- b. <u>Insurance Requirements.</u> In submission of a bid, the bidder is certifying that it has all insurance coverages required by law or that would normally be expected for bidder's type of work. In addition, the bidder is certifying that, as successful bidder/Contractor, upon execution of the Contract, it will provide Insurance of such types and in such amounts as may be necessary to protect itself and the interests of the Village against all hazards or risks of loss contemplated by the Contract. The Village shall be named as additional insured on all applicable insurance policies. Satisfactory certificates of insurance shall be filed with the Village upon execution of the Contract. The certificates shall state that fourteen (14) days advance written notice will be given to the Village before any policy covered thereby is changed or canceled.

Insurance coverage shall be in the following minimum amounts:

	Limit/	Limit/
Type of Insurance	Ea. Occurrence	<u>Aggregate</u>
General Liability		
Bodily Injury	\$1,000,000	\$3,000,000
Property Damage	\$1,000,000	\$3,000,000
Contractual Ins.	\$1,000,000	\$3,000,000
Automobile Liability		
Bodily Injury	\$1,000,000	\$1,000,000
Property Damage	\$1,000,000	\$1,000,000
Workers Compensation		
Employee Claims	Statutory for Illinois	1

c. <u>Indemnification</u>. The Contractor shall indemnify and save harmless the Village, its officers and employees from any and all liability, losses or damages, including attorney's fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including workers' compensation claims, in any way resulting from or arising out of the operations of the Contractor under the Contract, including operations of subcontractors; and the Contractor shall, at his own expense, appear, defend, and pay all fees of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith; and, if any judgments shall be rendered against the Village in any such action, the Contractor shall, at his own expense, satisfy and discharge same. The Contractor expressly understands and agrees that any bonds, letters of credit or insurance protection required by the Contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village as herein provided.

Contractor agrees to defend and hold harmless the Village from and against all demands, claims, suits, costs, expenses, damages and adjustments based upon any infringement of any patent relating to goods specified in the contract, and on account of the Village's use of any copyrighted or uncopyrighted, composition, trade secrets, secret process, proprietary rights, patented of unpatented invention, article or appliance furnished or used under the bid Specifications.

5. Compliance With Laws.

- a. <u>Collusion</u>. If at any time it shall be found that the person, firm, or corporation to whom the Contract has been awarded has, in presenting any proposal or proposals, unlawfully colluded with any other party or parties, then the Contract so awarded shall be null and void and the Consultant and his sureties shall be liable to the Village for all loss or damage which the Village may suffer thereby, and the Village may advertise for new bids for said work.
- b. Observance Of Laws, Ordinances, And Regulations; Certifications Of Compliance With Applicable Laws. The contractor shall, at all times during the life of this contract, observe and abide by all federal, state and local laws which in any way affect the conduct of the work and with all decrees and orders of courts or agencies of competent jurisdiction. Likewise, said contractor shall be governed by all municipal ordinances and regulations which in any way affect the conduct of the work. The contractor shall indemnify and save harmless the owner, its officers, agents, and employees against any claim or liability arising from or based on his violation of any law, ordinance, regulation, decree or order.

The bidder and contractor, as successful bidder, shall comply with all applicable state, federal and local laws, including, but not limited to the following:

- i. <u>Bid Rigging/Rotating</u>. By submitting a bid, the Contractor certifies that no owner, officer or director is barred from contracting with any unit of state or local government as a result of violating the bid rigging or bid rotating provisions contained in 720 ILCS 5/33E-3 & 33E-4.
- ii. <u>Tax Payment</u>. The Contractor certifies that it is not delinquent in the payment of any taxes to the Illinois Department of Revenue. (65 ILCS 5/11-42.1-1)

- iii. <u>Drug Free Workplace Act.</u> The Contractor will comply with the requirements of the Drug Free Workplace Act if the contract is \$5,000 or more and it has more than 24 employees at the time of entering into the contract (30 ILCS 580).
- iv. <u>Preference To Veterans Act</u>. The Contractor will comply with the Preference to Veterans Act (330 ILCS 55).
- v. <u>Substance Abuse Prevention Program</u>. By submitting a bid, the Contractor certifies that the company has in place, to the extent not covered by a collective bargaining agreement that deals with the subject of the Act, a substance abuse prevention program that meets or exceeds the requirements of the Substance Abuse Prevention in Public Works Projects Act, 820 ILCS 265/1 et seq.
- vi. <u>Non-Discrimination</u>. The Contractor will comply with the Illinois Public Works Employment Discrimination Act (775 ILCS 10/1, et seq.)
- vii. Equal Employment Opportunity. The Contractor will comply with Article 2 of the Illinois Human Rights Act (775 ILCS 5/2-101, et seq.), including establishment and maintenance of a sexual harassment policy as required by Section 2-105, and the Rules and Regulations of the Illinois Department of Human Rights, including the EQUAL EMPLOYMENT OPPORTUNITY CLAUSE, which is a material term of all public contracts, as follows:

EQUAL EMPLOYMENT OPPORTUNITY

In the event of the contractor's non-compliance with the provisions of this Equal Employment Opportunity Clause or the Act, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

- 1) That he or she will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service; and, further, that he or she will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any underutilization.
- 2) That, if he or she hires additional employees in order to perform this contract or any portion of this contract, he or she will determine the availability (in accordance with this Part) of minorities and women in the areas from which he or she may reasonably recruit and he or she will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.
- 3) That, in all solicitations or advertisements for employees placed by him or her or on his or her behalf, he or she will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service.

- 4) That he or she will send to each labor organization or representative of workers with which he or she has or is bound by a collective bargaining or other agreement or understanding, a notice advising the labor organization or representative of the contractor's obligations under the Act and this Part. If any labor organization or representative fails or refuses to cooperate with the contractor in his or her efforts to comply with the Act and this Part, the contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the contract.
- 5) That he or she will submit reports as required by this Part, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Act and this Part.
- 6) That he or she will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Act and the Department's Rules and Regulations.
- 7) That he or she will include verbatim or by reference the provisions of this clause in every subcontract awarded under which any portion of the contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations. Title 44, Part 750, Section 750, APPENDIX A, Illinois Administrative Code,
- viii. PREVAILING WAGE. This contract calls for the construction of a "public work" within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/1, et seq., as amended (the "Act"). The Contractor and all subcontractors are required to pay wage rates in accordance with the Act to all laborers, workers and mechanics. The Village has adopted the prevailing wages as determined by the Illinois Department of Labor ("IDOL") for Cook County. The prevailing rate of wages is revised by the IDOL and is available the IDOL website. on www.state.il.us/agency/idol/rates/rates.HTM. The Contractor subcontractors are solely responsible for checking the Department's website for revisions to prevailing wage rates. In the event that the IDOL should revise the prevailing rate of wages, then the revised rates shall apply to this Contract. In no case shall any revision in the rates of prevailing wages result in an increase in the total Contract price.

All bonds provided by the Contractor under the terms of this Contract shall include such provisions as will guarantee the faithful performance of the Contractor's obligations under this clause and under the Prevailing Wage Act, 820 ILCS 130/1 et. seq.

Contractor shall comply with all applicable provisions of the Prevailing Wage Act, including, but not limited to, the requirements of Section 5 of the Prevailing Wage Act, 820 ILCS 130/5. The Contractor, and all Subcontractors and Sub-Subcontractors participating on the Project, shall make and keep those records required under Section 5 of the Prevailing Wage Act in paper or electronic format.

In conformance with the Act, each contractor and subcontractor, or other entity performing work on the project, shall maintain records of all laborers, mechanics and other workers employed by them on the project, including the following information on each worker: (1) name; (2) address; (3) telephone number when available; (4) social security number; (5) classification or classifications; (6) gross and net wages paid in each pay period; (7) number of hours worked each day; (8) starting and ending times of each day; (9) hourly wage rate; (10) hourly overtime wage rate; (11) hourly fringe benefit rates; (12) the name and address of each fringe benefit fund; (13) the plan sponsor of each fringe benefit, if applicable; and (14) the plan administrator of each fringe benefit, if applicable. These records shall be kept by the participating contractor and subcontractor for a period of not less than five (5) years from the date of last payment on the contract or subcontract. No later than the 15th day of each calendar month, each participating contractor and subcontractor shall submit a monthly certified payroll to the Village consisting of the above-referenced information as well as a statement signed by the participating contractor or subcontractor that certifies: (a) the records are true and accurate; (b) the hourly rates paid to each worker is not less than the general prevailing rate of hourly wages required under the Prevailing Wage Act; and (c) the contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class A misdemeanor.

ix. Compliance With Freedom Of Information Act Request. Section 7 of the Illinois Freedom of Information Act (FOIA), 5 ILCS 140/7, applies to public records in the possession of a party with whom the Village of Mount Prospect has contracted. The Village of Mount Prospect will have only a very short period of time from receipt of a FOIA request to comply with the request and there is a significant amount of work required to process a request including collating and reviewing the information.

The bidder/contractor acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village of Mount Prospect for public records (as that term is defined by Section 2(c) of FOIA) in the undersigned's possession and to provide the requested public records to the Village Mount Prospect within two (2) business days of the request being made by the Village of Mount Prospect. The bidder/contractor agrees to indemnify and hold harmless the Village of Mount Prospect from all claims, costs, penalties, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide public records to the Village of Mount Prospect under the contract.

6. Work Guaranty.

- a. <u>Maintenance Bond.</u> A maintenance bond or a maintenance letter of credit is required. This maintenance bond or maintenance letter of credit amount shall consist of ten percent (10%) of the final project cost; it shall be posted by the contractor with the Village upon completion of all Work; and it shall be valid and effective for a period of two (2) years after the final acceptance of such Work by the Village for the purpose of guaranteeing against and securing the correction of any defect in material or workmanship furnished for such improvements, latent in character and not discernible at the time of final inspection or acceptance by the Village of Mount Prospect.
- b. <u>General Guaranty.</u> Neither partial or final payment, nor any provision in the contract, nor partial or entire use of the product/Work embraced in the contract by the Village or the

Public shall constitute an acceptance of work not done in accordance with the contract, or relieve the contractor of liability in respect to any express warranties or responsibility for failure to comply with the terms of those contract documents.

Unless otherwise expressly provided in the Specifications, in the event any defects or imperfections in the materials or workmanship to be furnished by the contractor herein appear within the period of two (2) years from the date of completion of all the Work and acceptance thereof by the Village, the contractor will, upon notice from said Village (which notice may be given by letter to said contractor to the business address of the contractor shown in the proposal), repair and make good at his own cost any such defects or imperfections and replace any defective or imperfect materials or workmanship with other materials or workmanship satisfactory to said Village, and furnish all such new materials and labor as may be necessary to do so; and in the event of the failure, refusal or delay of said workmanship or materials said Village may do so or have same done by others, and said contractor and surety or sureties on the bonds given for the faithful performance of the contract shall be liable to the Village for all damages and expenses occasioned by such failure, refusal or delay. All details of warranties shall be included with the bid. Warranty work shall be at no additional expense to the Village.

Manufacturer warranties and guaranties shall be submitted with the bid and shall be considered a part of the contract where such specifications meet the minimum bid Specifications.

7. Miscellaneous Contract Requirements.

- a. <u>Contract Alterations.</u> No amendment of a contract shall be valid unless made in writing and signed by the Village President, Village Manager, or their authorized representative.
- b. <u>Licenses And Permits.</u> The Contractor shall procure at its own expense all necessary licenses and permits in connection with the work under the Contract.
- c. <u>Nonassignability</u>. The contractor shall not assign the contract, or any part thereof, to any other person, firm or corporation without the previous written consent of the Village. Such assignment shall not relieve the contractor from its obligations or change the terms of the contract unless agreed by the Village at its sole discretion.
- d. Notices. All notices required by the contract shall be given in writing.
- e. <u>Taxes</u>. The contractor shall pay all federal, state and local taxes as may be applicable on all materials, labor and services furnished by it under the contract, and the amounts of such taxes shall be included in the unit prices bid.

SPECIAL PROVISIONS

6" SOLID PVC SDR 26

Description:

This work shall consist of the installation of polyvinyl chloride pipe (PVC) of the size and wall thicknesses specified on the plans, and as specified in Section 1040.03 (a) of the Standard Specifications for Road and Bridge Construction.

Construction Methods:

Installation shall conform to Section 601 of the Standard Specifications for Road and Bridge Construction. All fittings shall be of the same material. This work shall include connections to the receiving storm sewer, new structure, or existing structure. All connections to existing structures shall be cored, and shall include a rubber boot seal.

Basis of Payment:

This work will be paid for at the contract unit price per foot for 6" SOLID PVC SDR 26. This price shall include all labor, material (including fittings), and equipment to complete this item and make any necessary connections.

6" SOLID PVC SDR 21 (CLASS 200) (DIRECTIONAL BORE)

Description:

This work shall consist of the installation of polyvinyl chloride pipe (PVC) of the size and wall thicknesses specified on the plans by means of directional bore.

Construction Methods:

Installation shall be done using the directional boring method. All fittings shall be of the same material. This work shall include connections to the receiving storm sewer, new structure, or existing structure. All connections to existing structures shall be cored, and shall include a rubber boot seal.

Basis of Payment:

This work will be paid for at the contract unit price per foot for 6" SOLID PVC SDR 21 (CLASS 200) (DIRECTIONAL BORE). This price shall include all labor, material (including fittings), and equipment to complete this item and make any necessary connections.

6", 8" SOLID PVC SDR 21 (CLASS 200)

Description:

This work shall consist of the installation of polyvinyl chloride pipe (PVC) of the size and wall thicknesses specified on the plans, and as specified in Section 1040.03 (a) of the Standard Specifications for Road and Bridge Construction.

Construction Methods:

Installation shall conform to Section 601 of the Standard Specifications for Road and Bridge Construction. All fittings shall be of the same material. This work shall include connections to the receiving storm sewer, new structure, or existing structure. All connections to existing structures shall be cored, and shall include a rubber boot seal.

Basis of Payment:

This work will be paid for at the contract unit price per foot for 6" or 8" SOLID PVC SDR 21 (CLASS 200). This price shall include all labor, material (including fittings), and equipment to complete this item and make any necessary connections.

6" PERFORATED PVC UNDERDRAIN

Description:

This work shall consist of the installation of perforated polyvinyl chloride pipe (PVC) of the size specified on the plans, and as specified in Section 1040.03 (b) of the Standard Specifications for Road and Bridge Construction. All perforated pipe shall be encased in geotextile filter fabric conforming to Material Specification No. 592 of the Illinois Urban Manual. The perforated underdrain shall be bedded, and the trench backfilled with ½" washed stone to a depth of 6" below the finished grade.

Construction Methods:

All installation shall conform to Section 601 of the Standard Specifications for Road and Bridge Construction, and the UNDERDRAIN DETAIL included in these specifications.

Basis of Payment:

This work will be paid for at the contract unit price per foot for 6" PERFORATED PVC UNDERDRAIN. This price shall include all labor, material (including the geotextile filter fabric and ½" washed stone), and equipment to complete this item.

TRENCH BACKFILL

Description:

This work shall consist of furnishing aggregate for all trenches where the inner edge of the trench is within 2' of pavement, curb, gutter, or sidewalk. This work also includes the disposal of any excess material replaced by the trench backfill.

Construction Methods:

The work shall be done in accordance with Section 208 of the "Standard Specifications for Road and Bridge Construction". All trench backfill material shall conform to CA-7 gradation as defined in Section 1004 of the Standard Specifications for Road and Bridge Construction. The trench backfill shall be placed in 9" lifts, and mechanically compacted.

Basis of Payment:

This work will be paid for at the contract unit price per cubic yard for TRENCH BACKFILL. This price shall include all labor, material, and equipment to complete this item.

CATCH BASIN (48" DIA.)

Description:

This work shall consist of installing precast concrete catch basins with frames and lids at locations specified on the plans.

Construction Methods:

All installation shall conform to Section 602 of the Standard Specifications for Road and Bridge Construction. Eccentric cone sections shall be installed, except where such installation would cause the pipe(s) to connect to the catch basin through the cone section. In such cases a precast concrete flat slab top shall be installed.

Basis of Payment:

This work will be paid for at the contract unit price per each CATCH BASIN (48" DIA.). This price shall include all labor, material, and equipment to complete this item.

12" AREA DRAIN W/ DOME OR FLAT GRATE

Description:

This work shall consist of the installation of a 12" round drain basin and grate manufactured by Nyloplast, a division of ADS, Inc., and shall include a dome or flat type grate as specified on the plan (Nyloplast H-10 dome grate or H-20 grate) or approved equal.

Construction Methods:

All installation shall conform to the manufacturer's instructions.

Basis of Payment:

This work will be paid for at the contract unit price per each 12" AREA DRAIN W/ DOME or FLAT GRATE. This price shall include all labor, material, and equipment to complete this item.

6" RISER W/ ATRIUM GRATE

Description:

This work shall consist of the installation of a 6" diameter, perforated PVC riser at locations specified within the rain gardens shown on the plans. The riser shall extend 6" above the finished grade of the rain garden, and shall include an atrium type grate (DFW Plastics, Inc. Alliance Atrium Grate or approved equal). All perforated risers shall be encased in geotextile filter fabric conforming to Material Specification No. 592 of the Illinois Urban Manual.

Construction Methods:

Installation of the perforated risers w/ atrium grates shall conform to the risers shown in the RAIN GARDEN DETAIL – S, included with these specifications.

Basis of Payment:

This work will be paid for at the contract unit price per each PERFORATED RISER W/ ATRIUM GRATE. This price shall include all labor, material, and equipment to complete this item.

RESTRICTOR

Description:

This work shall consist of constructing and installing a restrictor in the downstream side of the catch basins indicated on the plans.

Construction Methods:

The construction and installation shall conform to the CATCH BASIN WITH RESTRICTOR DETAIL included with these specifications.

Basis of Payment:

This work will be paid for at the contract unit price per each RESTRICTOR. This price shall include all labor, material, and equipment to complete this item.

CLEANOUT W/ OPEN GRATE OR CLOSED LID

Description:

This work shall consist of the installation of a 6" diameter, PVC riser at locations specified on the plans. The riser shall include an open grate or closed lid as specified on the plan.

Construction Methods:

The riser shall connect to the pipe by means of a wye sweep fitting, and shall extend to and be flush with the finished grade. An open grate or closed lid shall be installed as specified on the plan.

Basis of Payment:

This work will be paid for at the contract unit price per each CLEANOUT. This price shall include all labor, material, and equipment to complete this item.

P.C.C. SIDEWALK REMOVAL & REPLACEMENT

Description:

This work shall consist of the removal of existing sidewalk and the construction of new portland cement concrete (PCC) sidewalk, 5" minimum thickness.

Construction Methods:

The work shall be done in accordance with Sections 424 and 440 of the "Standard Specifications for Road and Bridge Construction". At locations specified by the Engineer, existing concrete sidewalks will be removed and disposed of by the Contractor. The limits of removal will be marked by the Engineer. The sidewalk will be sawcut full-depth and any areas outside the limits of the removal which are damaged will be replaced by the Contractor at his own expense. This work shall also include any additional excavation required to meet the base elevation of the proposed sidewalk.

At locations where unsuitable base course materials are encountered, the materials shall be removed to a depth as specified by the Engineer. Aggregate base course material shall be used and compacted to adjust the base course to the proper elevation. The excavation and aggregate base course material shall be considered incidental to this item.

Expansion joints 1/2 inch thick shall be placed between the sidewalk and all structures such as b-boxes, manholes, light standards, traffic light standards, and traffic poles which extend through the sidewalk. The b-boxes must be inspected and made operational, if required, by the Village prior to placing the concrete.

Basis of Payment:

This work will be paid for at the contract unit price per square foot for P.C.C. SIDEWALK REMOVAL & REPLACEMENT. This price shall include the cost for excavating to the proper base elevation, disposal of excavated material, furnishing and placing aggregate base course material where necessary, compaction of the base course, the concrete mixture, the expansion joint filler, and all other labor, materials, and equipment to complete this item.

COMBINATION CONCRETE CURB & GUTTER REMOVAL & REPLACEMENT

Description:

This work shall consist of the removal of designated existing curb and gutter and installation of new curb and gutter.

Construction Methods:

The work shall be done in accordance with Sections 440 and 606 of the "Standard Specifications for Road and Bridge Construction". The Contractor will saw-cut a clean joint between the portion of curb and gutter to be removed and that which is to remain. If the Contractor removes or damages the existing curb and gutter outside the limits designated by the Engineer for removal and replacement, he will be required to remove and replace that portion at his own expense.

Basis of Payment:

This work will be paid for at the contract unit price per foot for COMBINATION CONCRETE CURB & GUTTER REMOVAL & REPLACEMENT. This price shall include all labor, material and equipment necessary to remove and replace the Curb and Gutter including all saw-cutting. This item will include

any type of curb and gutter encountered, including but not limited to barrier curb, mountable curb, depressed curb, and integral curb and gutter.

CLASS D PATCH, TYPE 2, 3

Description:

This work shall consist of the removal and satisfactory disposal of existing pavement and construction of a pavement patch as shown on the plans.

Construction Methods:

The pavement to be removed shall be disposed of by the Contractor. The limits of the removal shall be marked by the Engineer; any pavement outside the area limits of removal damaged during construction shall be removed and replaced at the Contractor's expense.

The Contractor shall constructed the pavement patch in accordance with Section 442 of the Standard Specifications for Road and Bridge Construction insofar as applicable.

Basis of Payment:

This work will be paid for at the contract unit price per square yard of CLASS D PATCH, of the TYPE specified. This price shall include all labor, material, and equipment to complete this item.

P.C.C. DRIVEWAY APRON REMOVAL & REPLACEMENT

Description:

This work shall consist of the removal and satisfactory disposal of existing concrete driveway aprons disturbed during draintile installation as indicated on the plans. This work shall also consist of the construction of new concrete driveway aprons as shown on the plans.

Construction Methods:

The concrete or asphalt driveway aprons to be removed shall be disposed of by the Contractor. The limits of the removal shall be marked by the Engineer; any pavement outside the area limits of removal damaged during construction shall be removed and replaced at the Contractor's expense.

The Contractor shall construct 6" Portland Cement Concrete driveway apron in accordance with Section 420 of the Standard Specifications for Road and Bridge Construction insofar as applicable. If directed by the Engineer, the Contractor shall remove a depth of the existing base and replace it with compacted aggregate base course, CA-6 gradation as defined in Section 1004 of the Standard Specifications for Road and Bridge Construction.

Basis of Payment:

This work will be paid for at the contract unit price per square yard of P.C.C. DRIVEWAY APRON REMOVAL & REPLACEMENT. This price shall include all labor, material, and equipment to complete this item.

TOPSOIL FURNISH & PLACE

Description:

This work shall consist of furnishing and placing topsoil at locations where sod is to be installed as determined by the Engineer.

Construction Methods:

The work shall be done in accordance with Sections 211 of the "Standard Specifications for Road and Bridge Construction".

Basis of Payment:

This work will be paid for at the contract unit price per square yard for TOPSOIL FURNISH & PLACE. This price shall include all labor, material, and equipment to complete this item.

SODDING, SPECIAL

Description:

This work shall consist of furnishing and placing sod at locations as determined by the Engineer.

Construction Methods:

The work shall be done in accordance with Sections 252 of the "Standard Specifications for Road and Bridge Construction".

Basis of Payment:

This work will be paid for at the contract unit price per square yard for SODDING SPECIAL. This price shall include all labor, material, and equipment to complete this item and all the required watering.

RAIN GARDEN SOIL FURNISH & PLACE

Description:

This work will consist of furnishing and placing rain garden soil mix in the rain garden areas designated on the plans.

Construction Methods:

The rain garden soil mix shall consist of 60% sand, 25% top soil and 15% compost or peat moss. The rain garden soil mix must be mixed offsite, and certified by the Contractor and inspected by the Village prior to placement.

Basis of Payment:

This work will be paid for at the contract unit price per cubic yard for RAIN GARDEN SOIL FURNISH & PLACE. This price shall include all labor, material, and equipment to complete this item.

CLEAN CONSTRUCTION OR DEMOLITION DEBRIS (CCDD)

The Contractor shall only be responsible for the disposal of clean construction debris.

The Contractor shall prepare all bid pricing based on the assumption that all excavations and associated debris will comply with the clean construction debris disposal requirements and that the debris can and will be disposed of at any clean debris landfill.

The Village or its CCDD consultant will prepare all Source Site Certification by Owner or Operator forms (or LPC-662 manifests) for each location and for each date of excavation during this project. These forms will be provided to the contractor by the engineering project representative or (EPR).

The Contractor shall acquire one manifest for each load as outlined in the state regulations and shall be responsible for only the costs of disposal of clean construction debris.

SUSPECT DEBRIS

The Contractor shall only be responsible for the disposal of any and all clean construction debris.

If the Contractor, for whatever reason, suspects that an excavation, debris load, or any portion thereof, may contain non-clean construction debris, then he shall immediately notify the Village or the EPR.

The Public Works Department can be reached at 847-870-5640.

If the Village or EPR agree that the material <u>is suspect</u> then the Contractor shall set aside that suspect load or portion thereof on site or at a holding area identified by the Village. The Contractor shall at that time be no longer responsible for the disposal of that load or portion thereof.

The Village and its CCDD consultant will become responsible for the testing and subsequent disposal of all suspect debris.

Bid For:

BID FORM 2021 Backyard Drainage Program

Village of Mount Prospect Department of Public Works

FRO	Л:	
	(hereinafter called "Bidder")	_
TO:	Office of the Village Manager, 3 rd Floor 50 South Emerson Street Mount Prospect, Illinois 60056 (hereinafter called "Village" or "Village of Mount Prospect")	

The bidders have familiarized themselves with the work and probable work conditions required under this Bid affecting the cost of the work and with the Bid Documents which include:

Notice to Bidders
Table of Contents
Instructions for Bidders
General Conditions and Special Provisions
Specifications
Bid Form
Affidavit – Bid Certification Form
Bid Security

"2021 Backyard Drainage Program"

Bid Sheet Other materials or standards provided or noted by the Village

Contract Document

Performance Bond Form

Labor and Materials Payment Bond Form

Therefore, the Bidder hereby proposes to furnish all supervision, technical personnel, labor, materials, tools appurtenances, equipment, and services (including all utility and transportation services) required to construct and complete the Work, all in accordance with the above listed documents.

Bidder agrees to perform all of the Work and provide the equipment and materials described in the Bid Documents, as follows:

Bidder has bid on all items and has provided a price for all items.

The Bidder acknowledges that it is responsible for verification of all pipe sizes and depths prior to the ordering of materials.

The Bidder will complete and provide all labor, equipment, materials and mobilization (if applicable) to perform the Work as incidental to the fixed item price for each item proposed.

Bid Form Page 2

In submitting this bid, the Bidder understands that the Village of Mount Prospect reserves the right to add to or subtract from the estimated quantities.

The Village of Mount Prospect intends to award one (1) contract (if at all) for the items bid. If written notice of award of this bid is mailed, emailed or otherwise delivered to the Bidder at any time before this bid is withdrawn, the Bidder agrees to execute and deliver the contract in the prescribed form and furnish payment and performance bonds, or letter of credit, and the insurance certificates required by the Bid Documents to the Village within ten (10) days after receipt.

The Bidder, and as successful bidder/Contractor upon award of the Contract understands and agrees to the following:

- 1) The Contractor agrees to provide all Work and items and material to the Village as noted in the Bid Documents and comply with the requirements of the Bid Documents.
- 2) The Contractor agrees to comply with all applicable state and federal laws, rules and regulations, and county and municipal ordinances, as described in the General Conditions.

All Addenda pertaining to this project shall be acknowledged by the Bidder in the spaces provided below:

Addendum No.	Addendum Date	Acknowledgement by Bidder or Authorized Representative	Date Acknowledged

Failure to acknowledge receipt, as provided above, may be considered sufficient grounds for disqualification of the bidder and rejection of his/her bid submittal. A record of all Addenda and copies of same will be available to all qualified bidders from the Village of Mount Prospect Public Works Department, 1700 West Central Road, Mount Prospect, Illinois two (2) days prior to the letting. It shall be the bidder's responsibility to become fully advised of all Addenda prior to submitting its bid.

Upon award the contract the Village will send Notice of Award to the successful bidder, The bidder must then execute the contract and provide the required bonds or letter of credit and certificate of insurance to the Village within ten (10) days. The Village will then issue a written Notice to Proceed, which starts the performance period and the contractor then has ten (10) days to commence work. The contractor shall reach substantial performance within forty five (45) consecutive calendar days after the Notice to Proceed has been issued. Final completion shall be fifteen (15) consecutive calendar days after the substantial performance. Failure to complete the work in the designated time frame may result in the Director of Public Works withholding compensation due the contractor for failure to complete the said work in the designated time frame, calling the bonds, or taking such other action as may be available.

	ten (10%) percent of the amount bid in form of (check one): Certified Check Bank Cashier's Check ccordance with the "Instructions for Bidders".
This Bid Submittal con 1) Bid Form 2) Affidavit – Bid (3) Bid Security 3) Bid Sheet (s)	•
Respectfully submitted	l :
Name of Firm/Bidder:_	
Ву:	(Signature)
Title:	
Date:	
Contact Information:	
Official Address:	
Telephone:	
Email:	

VILLAGE OF MOUNT PROSPECT AFFIDAVIT – BID CERTIFICATION FORM

Bidder:
Company/Firm Name:
Address:
As a condition of entering into a contract with the Village of Mount Prospect, and under oath and penalty of perjury and possible termination of contract rights and debarment, the undersigned,, being first duly sworn on oath, deposes and states that he or she is (sole owner, partner, joint ventured, President, Secretary, etc.) of and has the authority to make all (Name of Company)
certifications required by this affidavit.
Section I Non Collusion
The undersigned certifies that this bid is genuine and not collusive or a sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.
Section II <u>Bid Rigging and Rotating</u>
The undersigned further states that
Section III <u>Drug Free Workplace</u>
The undersigned further states that
Section IV <u>Tax Payment</u>
The undersigned further states that is (Name of Company) not delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois Compiled Statues, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

Page 2 - AFFIDAVIT - BID CERTIFICATION FORM

Section V

Sexual Harassment Policy

Pursuant to Section 2-105(A) of the Illinois Human Rights Act, 775 ILCS 5/2-105 (A), every party to a public contract must:

"Have <u>written</u> sexual harassment policies that shall include, at a mini-mum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department (of Human Rights) and the Commission (Human Rights Commission); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act)."

available through the Department (of Human Rights) and the Commission); (VI) directions on how to contact the Department protection against retaliation as provided by Section 6-101 of the Ac	and Commission; and (VII)
A "public contract" includes:every contract to which the State, an or any municipal corporation is a party." 775 ILCS 5/1-103 (M) (20	
The undersigned further states that	
It is expressly understood the foregoing statements and represents as a condition to the right of the bidder to receive payment under terms and provisions of this bid.	
The undersigned certifies that all information contained in this Affid	avit is true and correct.
Signed by:Signature	Title:
Name Printed:	
Signed and sworn to before me this day of, 20 My commission expires:	
Notary Public	

BID SECURITY

	check, certified check or bid bond in the amount of n percent (10%) of the total amount bid by
, the Bidder, agreed that, should Bidder be awarded the execute a contract for said Work, or to provide letter of credit, and certificate of insurance shall be forfeited and may be retained by	in favor of the Village of Mount Prospect. It is hereby Work contemplated under this bid and fail or refuse to vide the required payment and performance bonds, or e, then this security, in the amount stipulated above, the Village of Mount Prospect as liquidated damages irm for a period of ninety (90) days after bid opening
SUBMITTED THIS DAY (DF, 20
SEAL (if corporation)	
	Bidder:
	Bidder's Agent and Agent's Title:
	Title
Note: If bidder is a partnership, the bid mu	st be signed by at least two of the partners.
Note: If bidder is a corporation, the bid mus attested and sealed by the secretar	st be signed by an authorized officer of the corporation, by or other authorized officer.
If a corporation, note here the state	of incorporation:
Incorporated under the laws of the	State of

BID SHEET

BID SHEET

"2021 Backyard Drainage Program"

(TO BE FILLED OUT BY THE CONTRACTOR/BIDDER)

The Bidder will complete pricing for all items (# 1-17) to provide all labor, equipment, materials and mobilization (if applicable) to perform this work. The fixed item price given is to **be all inclusive**.

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	6" Solid PVC SDR 26	Foot	145		
2	6" Solid PVC SDR 21 (Class 200) (directional bore)	Foot	445		
3	6" Perforated PVC Underdrain	Foot	50		
4	8" Solid PVC C-900	Foot	45		
5	8" Solid PVC SDR 21	Foot	40		
6	Trench Backfill	CuYd	65		
7	Catch Basin (48" dia)	Each	4		
8	12" Area Drain w Dome or Flat Grate	Each	4		
9	Restrictor	Each	4		
10	Cleanout	Each	3		
11	P.C.C. Sidewalk Removal & Replacement	SqFt	230		
12	Combination Concrete Curb & Gutter Removal & Replacement	Foot	45		
13	PCC Driveway Removal & Replacement, 6"	SqYd	25		
14	Class D Patch, Type 2, 8"	SqYd	23		
15	Class D Patch, Type 3, 8"	SqYd	26		
16	Topsoil Furnish & Place	SqYd	430		
17	Sodding, Special	SqYd	430		
18	Rain Garden Soil Furnish & Place	CuYd	40		
	TOTAL BASE BID FOR FOUR (4) LOCATIONS FOR ITEMS (1-18)				

CONTRACT

THIS Contract (hereinafter the "Contract") is entered into on this ____ day of ____, 2021, by and between the VILLAGE OF MOUNT PROSPECT, an Illinois municipal corporation (hereinafter the "Village"), and _____, a _Corporation_ (hereinafter the 'Contractor') (Village and Contractor sometimes referred to individually as "Party" and collectively as "Parties"),

WHEREAS, the Village has solicited competitive bids for its 2021 Backyard Drainage Program; and

WHEREAS, the Contractor submitted a bid to perform the work associated with the 2021 Backyard Drainage Program (hereinafter the "Bid"); and

WHEREAS, upon its review of the submitted bids, the Village has awarded the contract to perform the work associated with the **2021 Backyard Drainage Program** to the Contractor, subject to the execution of this Contract;

NOW, THEREFORE, for and in consideration of their mutual promises, covenants, undertakings and agreements, the parties agree as follows:

ARTICLE I – CONTRACT DOCUMENTS

This Contract is subject to the terms and conditions set forth in the Contract Documents, which are incorporated herein as if fully set forth, and include the following Bid Documents with Bidder's/Contractor's Bid Submittals prioritized to be included in number 6*:

- Notice to Bidders
- 2. Table of Contents
- 3. Instructions to Bidders
- 4. General Conditions and Special Provisions
- 5. Specifications
- 6. Bid Submittals, including Bid Form, Affidavit Bid Certification Form, Bid Security, Bid Sheet (*Bidder's/Contractor's completed Bid Submittals)
- 7. Other materials or standards provided or noted by the Village
- 8. Contract
- 9. Applicable performance and labor and materials payment bonds, or letter of credit. (Collectively the "Contact Documents")

<u>ARTICLE II – PERFORMANCE BY CONTRACTOR</u>

- 1. The Contractor agrees to perform the work, including all labor, materials, equipment and services, in accordance with the terms and conditions set forth in the Contract Documents (hereinafter the "Work").
- 2. The Contractor acknowledges that the Village reserves the right to add to or subtract from the estimated quantities.
- 3. The Contractor certifies that it will comply with all state and federal laws and regulations, and county and municipal ordinances, as set forth in the General Conditions.

ARTICLE III - PERFORMANCE BY VILLAGE

The Village agrees to pay the Contractor for its performance of the Work in the manner and amount provided in the Contract Documents.

ARTICLE IV - CONFLICT BETWEEN CONTRACT DOCUMENTS

In the event of a conflict between any Contract Document and the terms of this Contract, the Contract shall control to the extent of the conflict. In the event of any other conflict between Contract Documents, the preceding Document shall govern to the extent of the conflict based upon the order of priority set forth in Article I of this Contract, unless otherwise specifically stated.

ARTICLE V - COMMENCEMENT AND COMPLETION OF WORK

After the written Notice to Proceed is issued by the Village, which will start the performance period, the Contractor then has 10 days to commence work. The Contractor shall achieved substantial performance within <u>forty five (45) consecutive</u> calendar days after the Notice to Proceed has been issued. Final completion shall be <u>fifteen (15) consecutive</u> calendar days after the substantial performance.

The Contractor shall commence performance of the Work and complete performance of the Work, in accordance with the schedule set forth in the Contract Documents, but in no event shall any Work be performed prior to the Village's receipt of this Contract, executed by Contractor, and the Village's acceptance and approval of the payment and performance bonds, or letter of credit, and certificate of insurance required by the Contract Documents.

ARTICLE V – NOTICE

Unless otherwise provided, all notices required under this Contract shall be made in writing and addressed or delivered as follows:

TO THE VILLAGE OF MOUNT PROSPECT-

The Village of Mount Prospect 1700 West Central Road Mount Prospect, Illinois 60056 ATTN: Director of Public Works

TO CONTRACTOR- at the address set forth on the Bid Form, or:

Notices shall be deemed effective when received by personal service or registered or certified U.S. mail, postage prepaid and receipt requested, to the address so specified. Either Party may, by written notice to the other, change its own mailing address.

ARTICLE VI – PRIOR AGREEMENTS; SUCCESSORS

This Contract supersedes all previous agreements, understandings and representations of any nature whatsoever, whether oral or written, and constitutes the entire understanding between the Parties. The terms of this Contract shall be binding upon and inure to the benefit of the parties and the partners and officials, successors in interest, executors, administrators, assigns and representatives and their respective successors and assigns, provided, however, that the Contractor shall not assign, sublet or transfer any rights or interest in this Agreement in whole or in part without the prior written approval of the Village, except to the extent that the Contract Documents provide otherwise.

ARTICLE VII - DEFAULT BY CONTRACTOR

If the Contractor fails to begin the Work under the Contract within the time specified, or fails to perform the Work in accordance with the terms of the approved schedule or performs the Work in a manner unacceptable to the Village, or neglects or refuses to remove materials or perform anew such Work as has been rejected by the Village, or if the Contractor shall become insolvent or be declared bankrupt, or shall make an assignment for the benefit of creditors, or from any other cause whatsoever shall fail to carry on the Work in a manner required by the Contract, the

Village shall give notice as hereinafter provided to the Contractor and its surety in writing specifying such failure, delay, neglect, refusal or default, and if the Contractor, within a period of ten (10) calendar days after the giving of such notice, shall not proceed in accordance therewith, then the Village shall have full power and authority to declare the this Contract and the Contractor in default, and to forfeit the rights of the Contractor in this Contract.

Upon declaration of Contractor's default, the Village may, at its option, call upon the surety to complete the Work in accordance with the terms of this Contract or may take over the Work, including any materials on the Work site as may be suitable and acceptable to the Village and may complete the Work by its own forces or on its own account, or may enter into a new contract or contracts for the completion of the Work, or may use such other methods as shall be required for the completion of the Work in an acceptable manner as the Village may in its discretion determine.

All costs and charges incurred by the Village, together with the cost of completing the Work shall be deducted from any moneys due or which may become due on this to the Contractor under this Contract. Following any payment due and received by the Village from the Contractor's surety following default, if the expense so incurred by the Village is less than the sum paid to the Village by the surety under this Contract for work remaining, the surety shall be entitled to receive the excess difference paid to the Village. When such Contractor default costs incurred by the Village exceeds the sum paid to the Village for the work remaining under the Contract the Contractor and the surety shall be liable and shall pay to the Village the full cost of such additional expenses.

ARTICLE VIII - DEFAULT BY VILLAGE

In the event of a material default by the Village under this Contract, the Village shall have sixty (60) days, from notice thereof by Contractor, to cure the default prior to Contractor's termination of this Contract. The failure to pay a contested invoice shall not be considered a material default. Upon termination, the Village shall be responsible to pay any uncontested payments due for work performed.

ARTICLE IX – VENUE

The parties hereto agree that for purposes of any lawsuit(s) between them concerning this Agreement, its enforcement, or the subject matter thereof, venue shall be in Cook County, Illinois, and the laws of the State of Illinois shall govern the cause of action.

ARTICLE X - SEVERABILITY OF CONTRACT

If any term of this Contract is held by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract terms will remain in full force and effect and will not be affected.

ARTICLE XI - CUMULATIVE REMEDIES

The exercise or failure to exercise any legal rights and remedies associated with any act of default or breach hereunder by either Party will not constitute a waiver or forfeiture of any other rights and remedies, and will be without prejudice to the enforcement of any other right or remedy available by law or authorized by this Contract.

ARTICLE XII - COMPLIANCE WITH LAWS

Each party to this Contract will comply with all applicable state and federal laws and regulations, and county and municipal ordinances and regulations.

ARTICLE XIII - DISPUTE RESOLUTION

Should a dispute arise between the Village and the Contractor as to the terms and conditions of the Contract, or the responsibilities, limitations, or working relations of either Party, the designated project personnel will make every reasonable effort to resolve the difference in accordance with

the terms and conditions of the Contract. If a dispute continues despite these efforts, it shall be referred to the Parties' Project Managers.

If the above action fails to resolve the dispute, the Parties may, by agreement, elect to resolve the dispute through a mediation process. Each Party shall bear its own costs in preparing and conducting mediation, except that the costs, if any, of the actual mediation proceeding shall be shared equally by the Parties. The mediation process is defined as follows:

The Parties shall select a mutually agreeable mediator from American Arbitration Association lists or any other agreeable list to aid the Parties in resolving the dispute. The mediator shall not be an employee or former employee of either Party. The first meeting shall be held at a location chosen by the Village. At the meetings, each Party may present materials and/or arguments to the mediator. The mediator's decision shall be not be binding upon either Party.

In the event that the foregoing steps fail to resolve the dispute, either Party may bring suit in the Circuit Court of Cook County, Illinois.

ARTICLE XIV - ASSIGNMENT

No rights or interest in this Contract may be assigned by Contractor without prior written notice being provided by Contractor to the Village and the Village's written approval. The Village shall not unreasonably withhold its approval of such assignment. In the event of an assignment, the Contractor shall not be relieved of its obligations under the Contract unless agreed to by the Village, at its sole discretion.

ARTICLE XV - RECRUITING

The Parties shall not, without the consent of the other Party, entice, encourage, offer special inducements, or otherwise recruit employees of the other Party during the period of this Contract and for a period of one (1) year thereafter. This clause is not intended to restrict any individual's right of employment but rather is intended to preserve the relationship intended under this Contract and to prevent the Parties from actively recruiting the employees of the other Party.

ARTICLE XVII - COUNTERPARTS

This Contract may be executed in counterparts, each of which shall be an original and all of which together shall constitute one and the same agreement.

ARTICLE XVIII - ENFORCEABILITY

If any provision of this Contract is found to be invalid, illegal or unenforceable, that provision shall be severable from the rest of this Contract and the validity, legality and enforceability of the remaining provisions will in no way be affected or impaired.

ARTICLE XIX - EFFECTIVE DATE

The effective date of this Contract shall be the date of the last signature executing the Contract (hereinafter referred to as the "Effective Date").

ARTICLE XX - ADVERTISEMENT

Contractor shall not use, in its advertising, marketing programs, or other promotional efforts, any data, pictures, or other representation of the Village, except with the specific written authorization in advance by the Village.

ARTICLE XXI - CAPTIONS; HEADINGS

The paragraph headings which appear herein are included solely for convenience and shall not be used in the interpretation of this Contract.

ARTICLE XXII – ENTIRE AGREEMENT

This Contract, consisting of the Contract Documents, constitutes the entire agreement between the Parties for the subject matter hereof and supersedes all prior arrangements, agreements, representations and undertakings, written or oral. This Contract may not be changed or modified except by a written instrument duly executed by each of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto have executed this Contract.

Contractor:	VILLAGE OF MOUNT PROSPECT
By:	By:
Title:	Title:
Date:	Date:
ATTEST:	ATTEST:
Title:	Title:
Date	Date:

VILLAGE OF MOUNT PROSPECT LABOR AND MATERIAL PAYMENT BOND

Bond No.:

Principal Amo	unt:	_						
-								
municipal	N ALL MEN BY 1	(hereinat	ter " Principa	Village"), ıl (hereina	has ofter "Co	awa "ntractor	arded), a wr	to ritter
prepared by:	h the Village da <u>DRAINAGE PRO</u> <u>VILLAGE OF</u> eer), which Contr	MOUNT	PROSPI	<u> CT</u> (Vi	llage of	Mount	Prospec	
	EAS, the Contract payment of claims ovided by law;	•						
NOW, THERE	FORE, we, the ur	ndersigned	Contracto	r and				
						, with	main offic	ce a
we bind ourse	bound unto the \	of the United executors,	d States, f	m of or which pa	yment we	ell and tru	ıly to be m	s (\$_ nade

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Contractor shall fully, promptly pay for all laborers, workmen and mechanics engaged in the work under the Contract, and not less than the general prevailing rate of hourly wages as required by the Contract and the Illinois Prevailing Wage Act, 820 ILCS 130/1 et seq., and for all material used or reasonably required for use in the performance of the Contract, and all duly authorized modifications, alterations, changes or additions to said Contract as may hereafter be made, then this obligation shall be null and void; otherwise it shall remain in full force and effect, subject to the following conditions:.

- 1. A "Claimant" is defined as any person, firm or corporation having contracts with Contractor or with a subcontractor of Contractor to furnish labor, materials, or both, for use in the performance of the Contract. "Labor and materials" is construed to include that part of water, gas, power, light, heat, oil, gasoline, telephone service, rental of equipment, and any other items for which a mechanic's lien may be asserted.
- 2. Any person having a claim for labor and materials furnished in the performance of the Contract shall have no right of action unless he shall have filed a verified notice of such claim with the Village Clerk within 180 days after the date of the last items of work or the furnishing of the last item of materials, and filed a copy of that verified notice upon the Contractor within 10 days after the filing of the notice with the Village Clerk. Filing must be by personal service or United

States Mail, postage prepaid, certified or restricted delivery, return receipt requested, limited to addressee. The notice shall contain 1) the name and address of the claimant; 2) the business address of the claimant within the State of Illinois, if any, or if the claimant be a foreign corporation having no place of business within the State, the principal place of business of the corporation, and in the case of partnership, the names and residences of each of the partners; 3) the name of the Contractor for the Village; 3) the name of the person, firm or corporation by whom the claimant was employed or to whom such claimant furnished materials; 4) a brief description of the public improvement for the construction or installation of which the Contract is to be performed; and 5) a description of Claimant's contract as it pertains to the public improvement describing the work done by the claimant and stating the total amount due and unpaid as of the date of the verified notice. No defect in the notice herein provided for shall deprive the claimant of its right of action under the terms and provision of this Bond unless it shall affirmatively appear that such defect has prejudiced the rights of an interested party asserting the same.

- 3. No action shall be brought on this Bond later than one year after the date of the last item of work or of the furnishing of the last item of materials. Such suit shall be brought only in the circuit court of the State in the judicial district in which the Contract is to be performed.
- 4. The Village shall not be liable for the payment of any costs or expenses of any such lawsuit, and the Village does not have any obligations to any Claimants who make claims on this Bond. Surety will pay for all such claims, and for all costs and expenses of any such lawsuit, up to a maximum of the amount of this Bond.

Surety hereby expressly agrees that no extension of time, change, modification, alteration, deletion, or addition to the undertakings, covenants, terms, conditions, and agreements of the Contract, or to the work to be performed thereunder, shall in any way affect the obligation of this Bond; and it does hereby waive notice of any such extension of time, change, modification, alteration, deletion, or addition to the undertakings, covenants, terms, conditions, and agreements of the Contract, or to the work to be performed thereunder.

Surety's obligations hereunder are independent of the obligations of any other surety for the payment of claims of laborers, workmen, mechanics, material suppliers, and other persons in connection with the Contract; and suit may be brought against Surety and such other sureties, jointly and severally, or against any one or more of them, or against less than all of them without impairing the Village's rights against the others. Any payment by the Surety made in good faith pursuant to this Bond shall reduce the principal amount of this Bond.

Signed and sealed this day of	, 20
Contractor	Surety
By:Signature	By: Officer Of The Surety
Signature	Officer Of The Surety
Title	Title
	Address:
ATTEST:	
Corporate Secretary (corporations only)	
	<u>NOTARY</u>
STATE OF	
COUNTY OF	
l,	, a Notary Public in and for said county, do hereby
certify that	
who is personally known to me to be the sinstrument on behalf of Surety, appear	ttorney-In-Fact for Surety) same person whose name is subscribed to the foregoing red before me this day in person and acknowledge d, and delivered said instrument as his/her free and herein set forth.
Given under my hand and notarial seal th	nis, 20
Notary Signature:	My Commission expires:
(Attach Su	rety's Power of Attorney)

VILLAGE OF MOUNT PROSPECT PERFORMANCE BOND

Rond No .

						зs
		 ,	with	main	office	at
			,	a corp	ooration (of
,as Surety	(hereinafter "Sure	ety"), are he	eld and	firmly	bound un	to
_	Dollars (\$), la	awful m	oney of th	ıе
t of which, we	bind ourselves,	our heirs, e	xecuto	rs, adn	ninistrator	s,
•		•				
					•	
	THESE PRE nereinafter,as Surety an Illinois mu t of which, we y and several or has entere ereinafter "C OGRAM i DFMOUNT	THESE PRESENTS, that Cornereinafter ,as Surety (hereinafter "Suran Illinois municipal corporatioDollars (\$ t of which, we bind ourselves, by and severally, firmly by these or has entered into a written ereinafter "Contract"), for the OGRAM in accordance with DF MOUNT PROSPECT	THESE PRESENTS, that Contractor			

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Contractor shall fully, promptly and completely discharge the Contract and all duly authorized modifications, alterations, changes, or additions to said Contract as may hereafter be made, and during the life of any guaranty required under the Contract, and, if Contractor shall fully secure and protect the Village from all liability and from all loss or expense of any kind, including all court costs and attorneys' fees made necessary or arising from the failure, refusal or neglect of Contractor to comply with all obligations assumed by Contractor in connection with the performance of the Contract and all such modifications, alterations, changes, or additions, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

Upon receipt of written notice from the Village that the Contractor is in default, and performance by the Village of its obligations under the Contract, Surety will promptly (1) remedy the default; (2) arrange for the performance of Contractor's obligations under the Contract through the use of qualified contractors acceptable to the Village; or (3) notify the Village that it may hire a contractor to complete Contractor's obligations under the Contract. Surety will promptly notify, in writing, the Village of which option it is exercising. Failure of the Surety to elect an option within fifteen (15) days of receipt of the notice from the Village shall constitute authorization to the Village to complete the improvements at Surety's expense.

The balance of the contract price shall be credited against the cost of completing and/or correcting the Contractor's performance under the Contract. If the cost exceeds the balance of the contract price, the Surety shall pay the excess amount to the Village, up to a maximum of the principal amount of this Bond. If the Surety arranges for completion and/or correction or remedies the default, the balance of the contract price that is required to complete, correct or remedy the default shall be paid by the Village to Surety. Surety will be responsible, up to the maximum of the principal amount of this Bond, for payment for correction and completion of the Contract, any additional legal, design professional or delay costs arising from Contractor's default and/or resulting from action or inaction on the part of the Surety and liquidated damages, or, if no

liquidated damages are provided for in the Contract, actual damages caused by delayed performance or non-performance by the Contractor or Surety. The Village shall not be required to pay Surety more than the balance of the contract price.

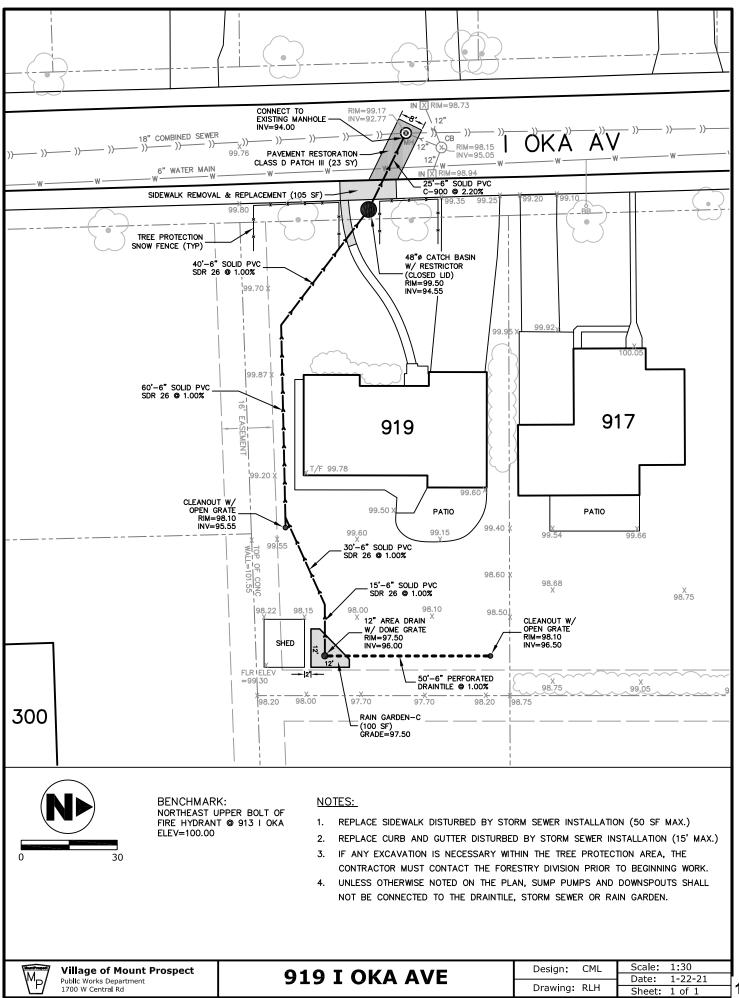
The term "balance of the contract price" means the total amount payable by the Village to the Contractor under the contract, and any amendments thereto, less the amounts paid to the Contractor by the Village.

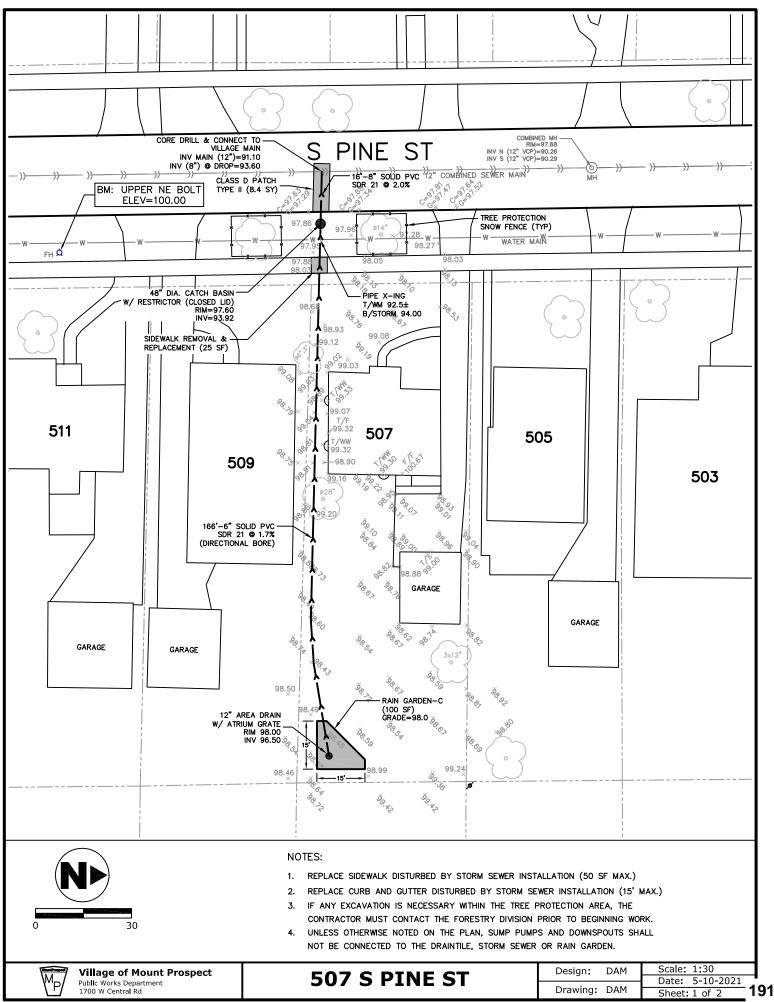
Any suit under this Bond must be filed before the expiration of two years from the date on which final payment under the Contract is due or the applicable statute of limitations, whichever is longer. No right of action shall accrue on this Bond to or for the use of any person or corporation other than the Village or its heirs, executors, administrators or successors. Any proceeding, legal or equitable, under this Bond may be instituted in a court of competent jurisdiction in the location in which the work is located. Notice to any of the parties shall be mailed to the appropriate address listed above.

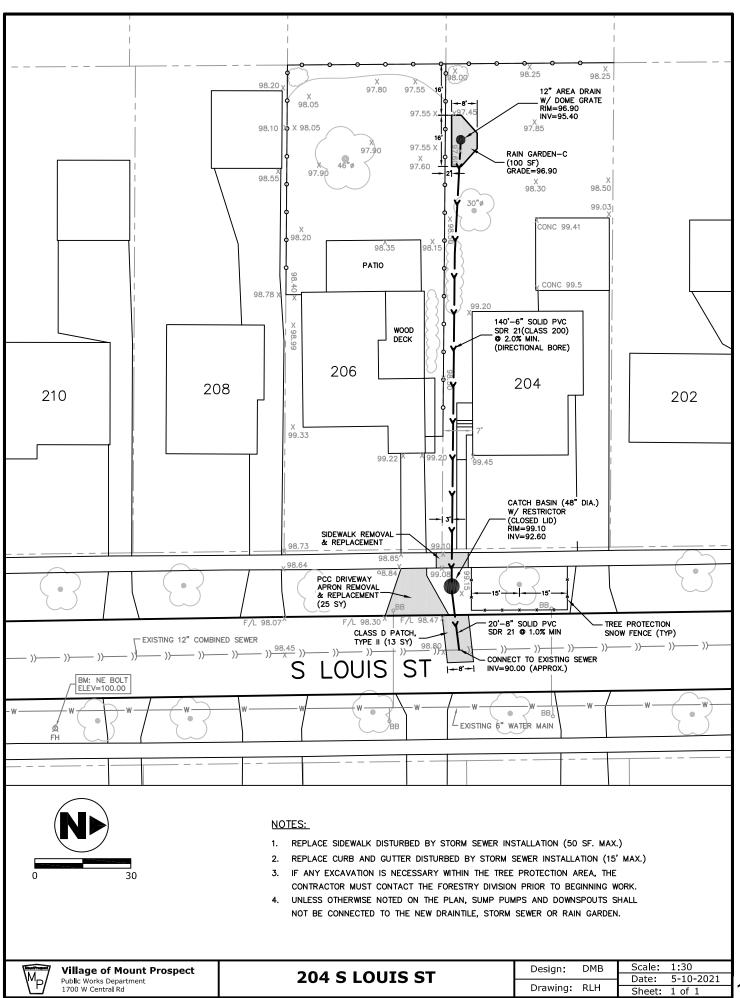
Surety hereby waives notice of any modifications, alterations, changes, additions or

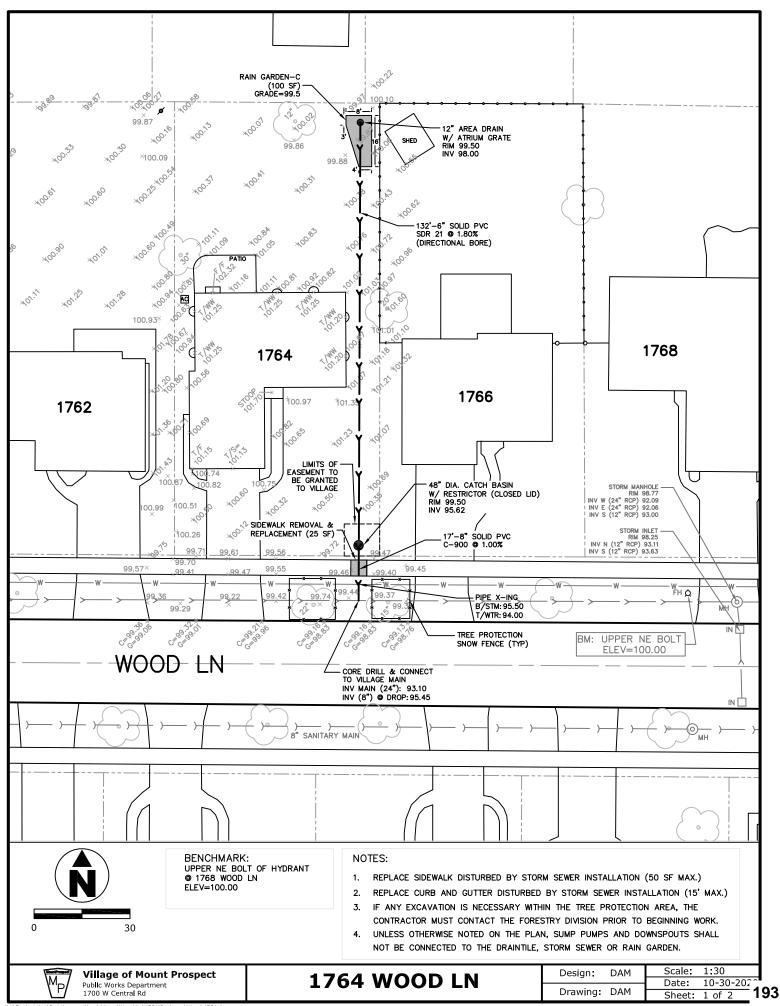
extension of time in the Contract. Signed and sealed this _____, 20_____. Surety Contractor By: Officer Of The Surety By: ___ Signature Title Title ATTEST: Address: Corporate Secretary (corporations only) NOTARY STATE OF _____ COUNTY OF _____ I, _____, a Notary Public in and for said county, do hereby (Insert Name of Attorney-In-Fact for Surety) who is personally known to me to be the same person whose name is subscribed to the foregoing instrument on behalf of Surety, appeared before me this day in person and acknowledge respectively that he/she signed, sealed, and delivered said instrument as his/her free and voluntary act for the uses and purposes therein set forth. Given under my hand and notarial seal this day of , 20 . Notary Signature: _____ My Commission expires: _____

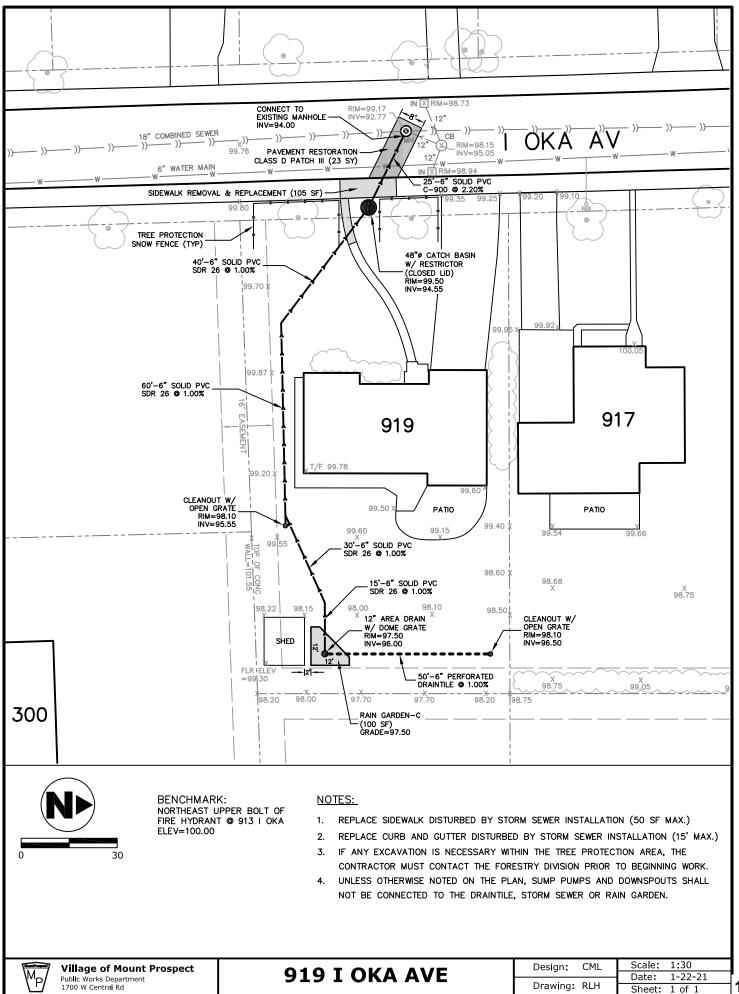
(Attach Surety's Power of Attorney)

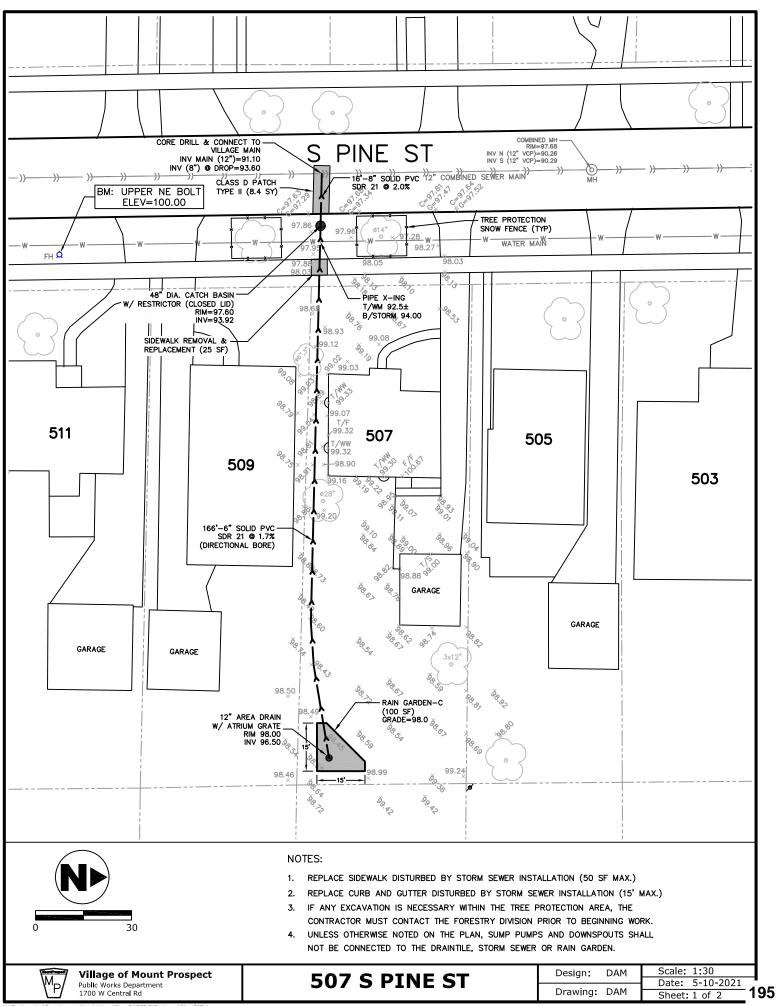


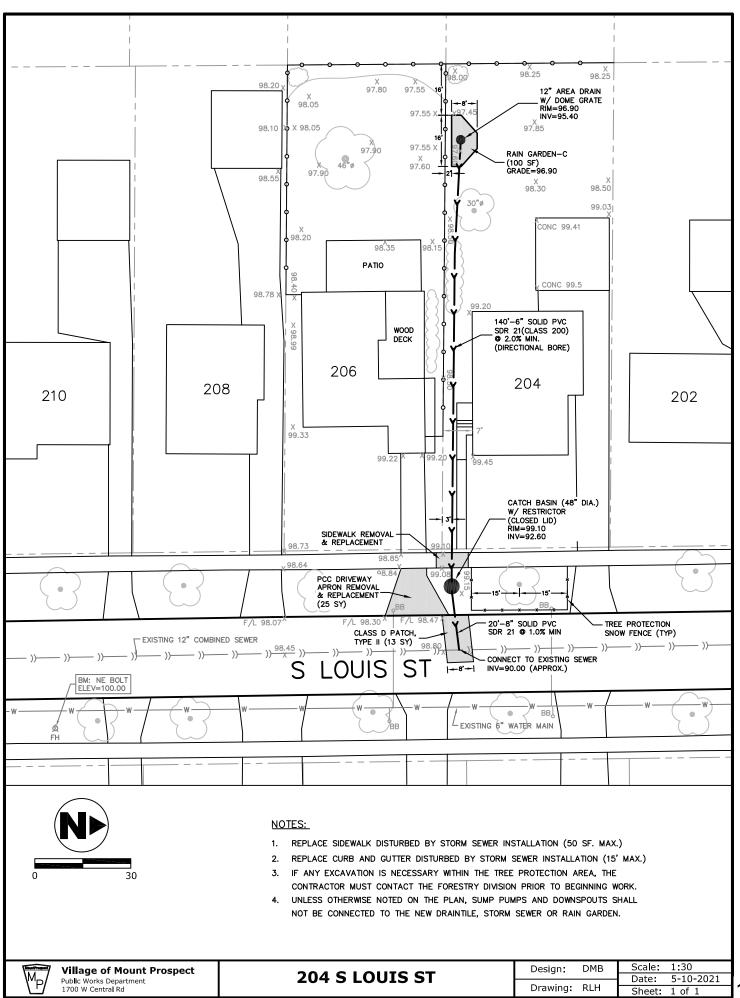


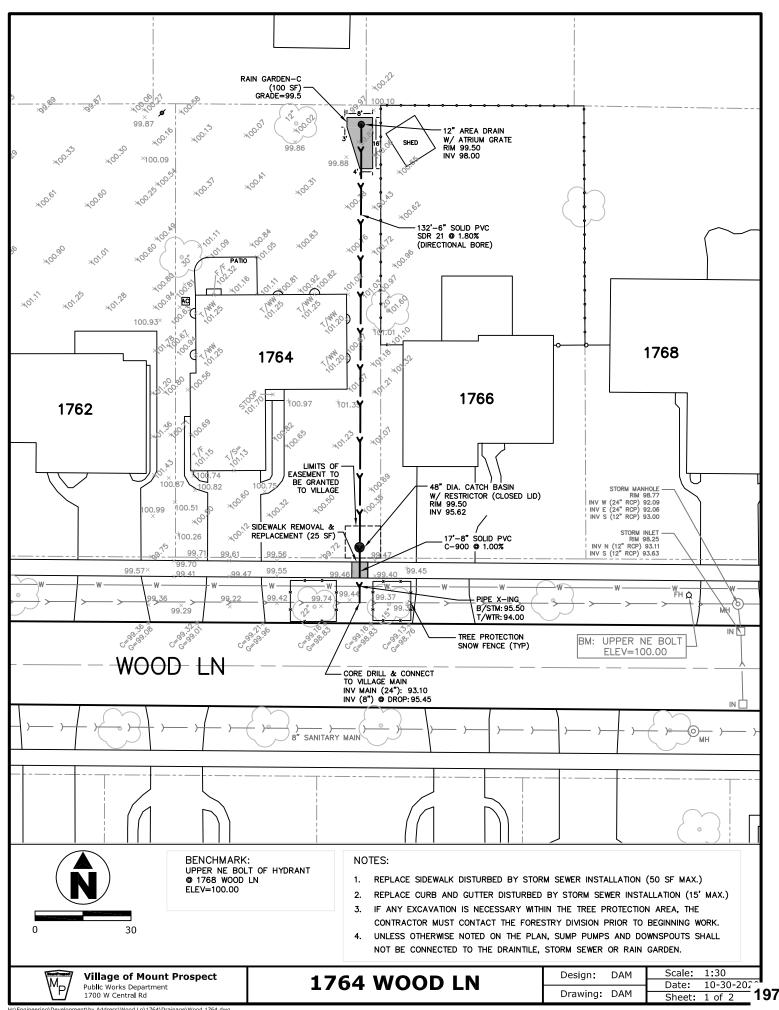














Item Cover Page

Subject Motion to accept bid for Fire Station 12 and

Booster Pumping Station 16 Parking Lot Improvements in an amount not to exceed

\$82,500.

Meeting July 6, 2021 - REGULAR MEETING OF THE MOUNT PROSPECT

VILLAGE BOARD -

Fiscal Impact true

Dollar Amount \$82,500

Budget Source Community Investment Program Fund

Category CONSENT AGENDA

Type Consent

Information

Information

Maintaining the paved lots that service the Village's buildings and facilities is important to the efficient operations of the Village. This year the parking lots at Fire Station 12 and Booster Pumping Station 16 are in need of repair. The site improvements include resurfacing of the paved areas, utility structure adjustments and restriping of the lots.

Bid Results

A Notice to Bidders was posted on the Demandstar website.

The bid opening for the Fire Station 12 and Well 16 Parking Lot Improvements was held on June 21, 2021 at 1:00 PM. Four (4) contractors submitted bids for this project. The bids ranged from a low of \$75,000.00 by Chicagoland Paving Contractors, Inc. to a high of \$95,564.00 by A Lamp Concrete Contractors, Inc. Below is a summary of the bids:

<u>Bidders</u>	<u>Total Bid</u>
Chicagoland Paving Contractors, Inc. J & R 1 st in Asphalt, Inc. J A Johnson Paving Co. A Lamp Concrete Contractors, Inc.	\$75,000.00 \$84,535.06 \$88,337.00 \$95,564.00
Engineer's Estimate	\$71,644.00

Discussion

All bidders submitted a bid bond in the amount of 10% of the total bid as required in the bid proposal packet. All bids were checked for their accuracy and no mistakes were found. All bidders correctly signed their bids and bid bonds.

The low bidder, Chicagoland Paving Contractors, Inc. meets the requirements of the contract documents and is qualified to complete the work involved with this project. They having successfully completed numerous parking lot projects in neighboring communities and also successfully completed the Village of Mount Prospect Busse / Lonnquist Pedestrian Crossing Project.

Staff recommends including a 10% contingency in the project award to allow for quantity variances and unanticipated construction conflicts which would result in a total recommended award of \$82,500.00 (\$75,000.00 + 7,500.00 = \$82,500.00)

<u>Alternatives</u>

- 1. Accept the lowest-cost, responsive bid for the Fire Station 12 and Booster Pumping Station 16 Parking Lot Improvements.
- 2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends that the lowest cost, responsive bidder, Chicagoland Paving Contractors, Inc. of Lake Zurich, Illinois be awarded the contract for the Fire Station 12 and Booster Pumping Station 16 Parking Lot Improvements in the amount not to exceed \$82,500.

ATTACHMENTS:

00 - Plans-Final.pdf Chicago Paving Bid.pdf Project Location Maps.pdf

2021 Well 16 & Fire Station 12 Site Improvements Village of Mount Prospect, Cook County

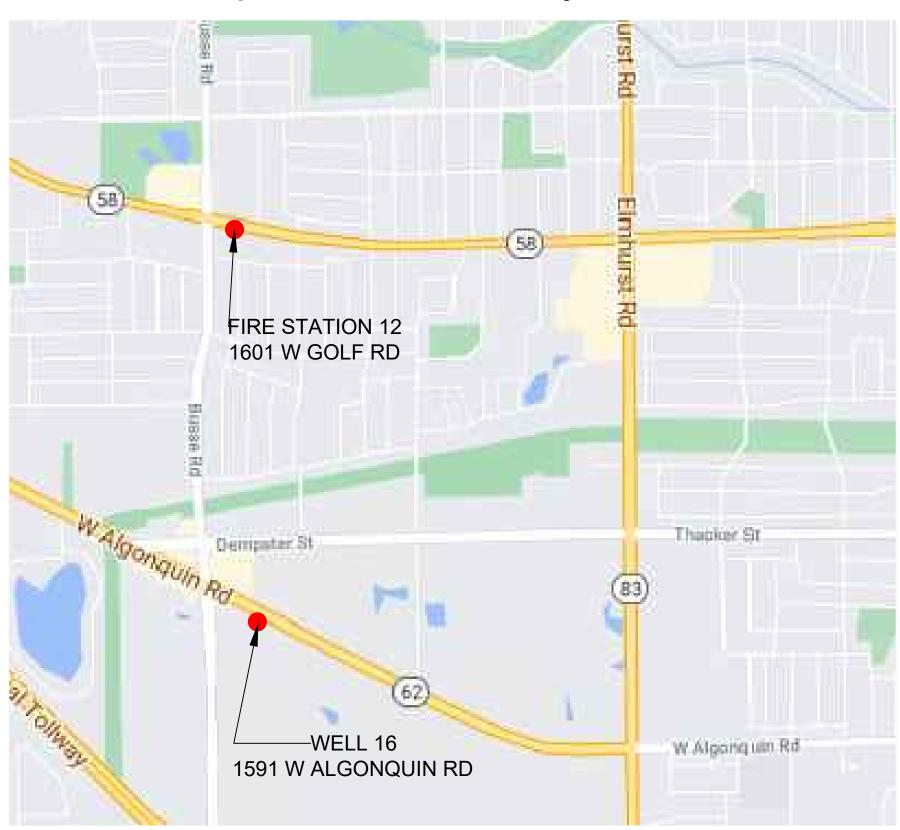
INDEX OF SHEETS:

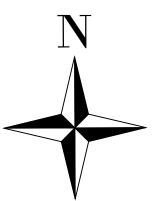
- 1 COVER SHEET
- 2 FIRE STATION 12 PLAN
- 3 WELL 16 PLAN
- 4 WELL 16 PICTURES
- 5-8 CONSTRUCTION DETAILS



VILLAGE OF MOUNT PROSPECT PUBLIC WORKS DEPARTMENT 1700 W. CENTRAL ROAD MOUNT PROSPECT, IL 60056 T 847.870.5640 | F 847.253.9377

DIRECTOR OF PUBLIC WORKS: SEAN DORSEY VILLAGE ENGINEER: JEFF WULBECKER, P.E. PROJECT ENGINEER: BRANDON SACCONE, P.E.



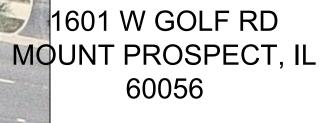


SIGNAGE TO BE— DONE BY OTHERS 2 EACH (R7-08)



CONCRETE WORK TO BECOMPLETED BY OTHERS

4" YELLOW TPM-9' OC x 18' (72FT)



-3.0" GRIND: 1700 SY 1.5" BINDER: 145 TONS 1.5" SURFACE: 145 TONS

-4" YELLOW TPM
2 ACCESSIBLE SPACES
(100FT)

-4" YELLOW TPM 9' OC x 18' (270FT)

-4" YELLOW TPM 9' OC x 18' (144FT)



DESIGNED: BS DATE: 03.17.21

| MOUNT PROSPECT • PUBLIC WORKS DEPARTMENT • ENGINEERING DIVISION | 2021 WELL 16 AND FIRE STATION 12 IMPROVEMENTS | APPROVED: BS | SHEET:

3.0" GRIND: 1200 SY-1.5" BINDER: 105 TONS 1.5" SURFACE: 105 TONS

EXISTING GUARDRAIL PAVE UP TO BUT NOT BEYOND (EXISTING JOINT)

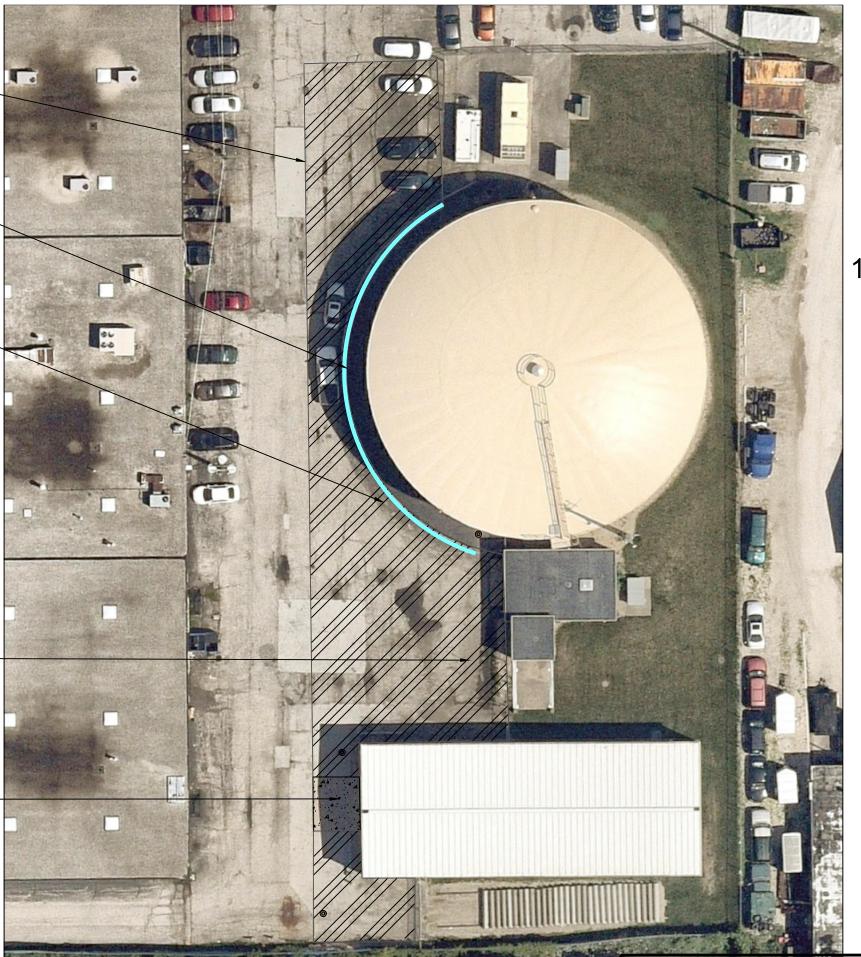
REMOVE AND
REPLACE GUARDRAIL
POST (2 EA)
SEE PICTURE IN
SPECS

STEEL PLATE BEAM GUARDRAIL, TYPE A, 6 FOOT POSTS

TO BE DONE BEFORE PAVING

DRAIN LOW AREA TOWARDS— THE NORTH (STRUCTURE BY WATER TOWER)

PCC APRON TO REMAIN-





1591 W ALGONQUIN RD MOUNT PROSPECT, IL 60056

		DESIGNED: BS	DATE: 03.17.21
MOUNT PROSPECT • PUBLIC WORKS DEPARTMENT • ENGINEERING DIVISION	2021 WELL 16 AND FIRE STATION 12 IMPROVEMENTS	APPROVED: BS	SHEET:



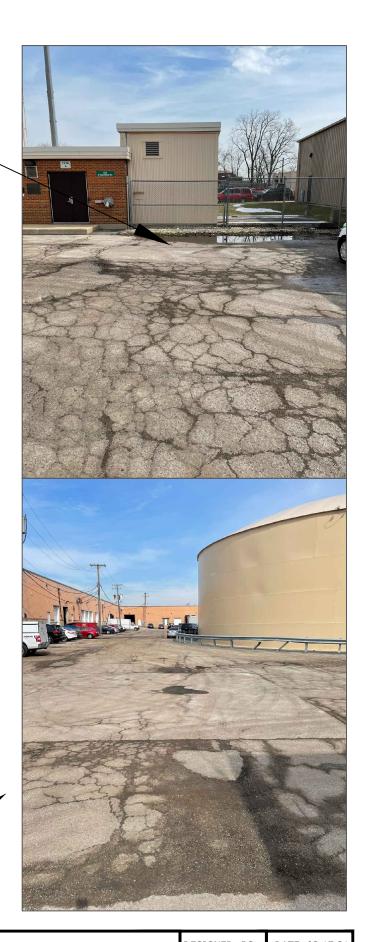
EXISTING JOINT TO MILL/PAVE UP TO

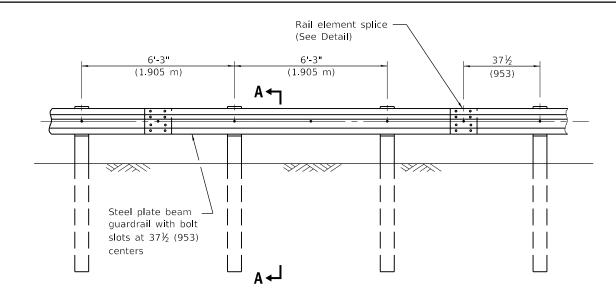
LOW AREA TO BE-RAISED AND DRAINED TOWARDS THE NORTH



COORDINATE TO MOVE CARS
BEFORE CONSTRUCTION

DAMAGED GUARDRAIL POSTS TO BE REPLACED (2) LOOKING NORTH

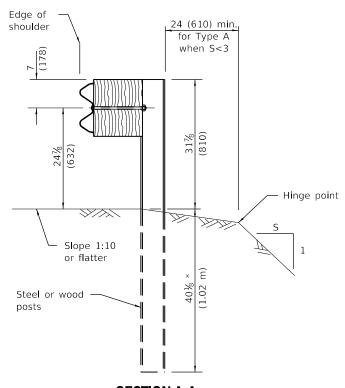




ELEVATION

TYPE A

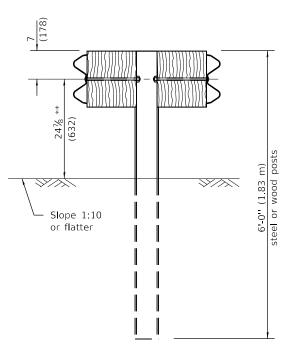
6'-3" (1.905 m) Typical post spacing



SECTION A-A

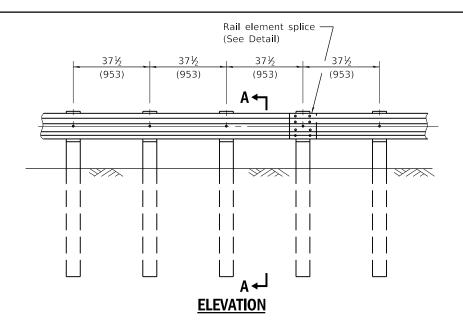
* When "S" is less than 3 and the distance from the back of post is less than 24 (610), the post shall be steel and the embedment shall be 76% (1.93 m) and the minimum top of rail height shall be 31 (787).





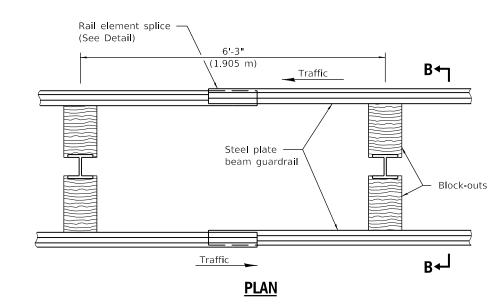
SECTION B-B

** When connecting Type D guardrail to an impact attenuator, adjust this dimension to match over a distance of 25'-0" (7.62 m) from point of connection if necessary.



TYPE B

37½ (953) Closed post spacing



TYPE D

Double steel plate beam guardrail 6'-3" (1.905 m) typical post spacing

GENERAL NOTES

All slope ratios are expressed as units of vertical displacement to units of horizontal displacement (V:H).

All dimensions are in inches (millimeters) unless otherwise shown.

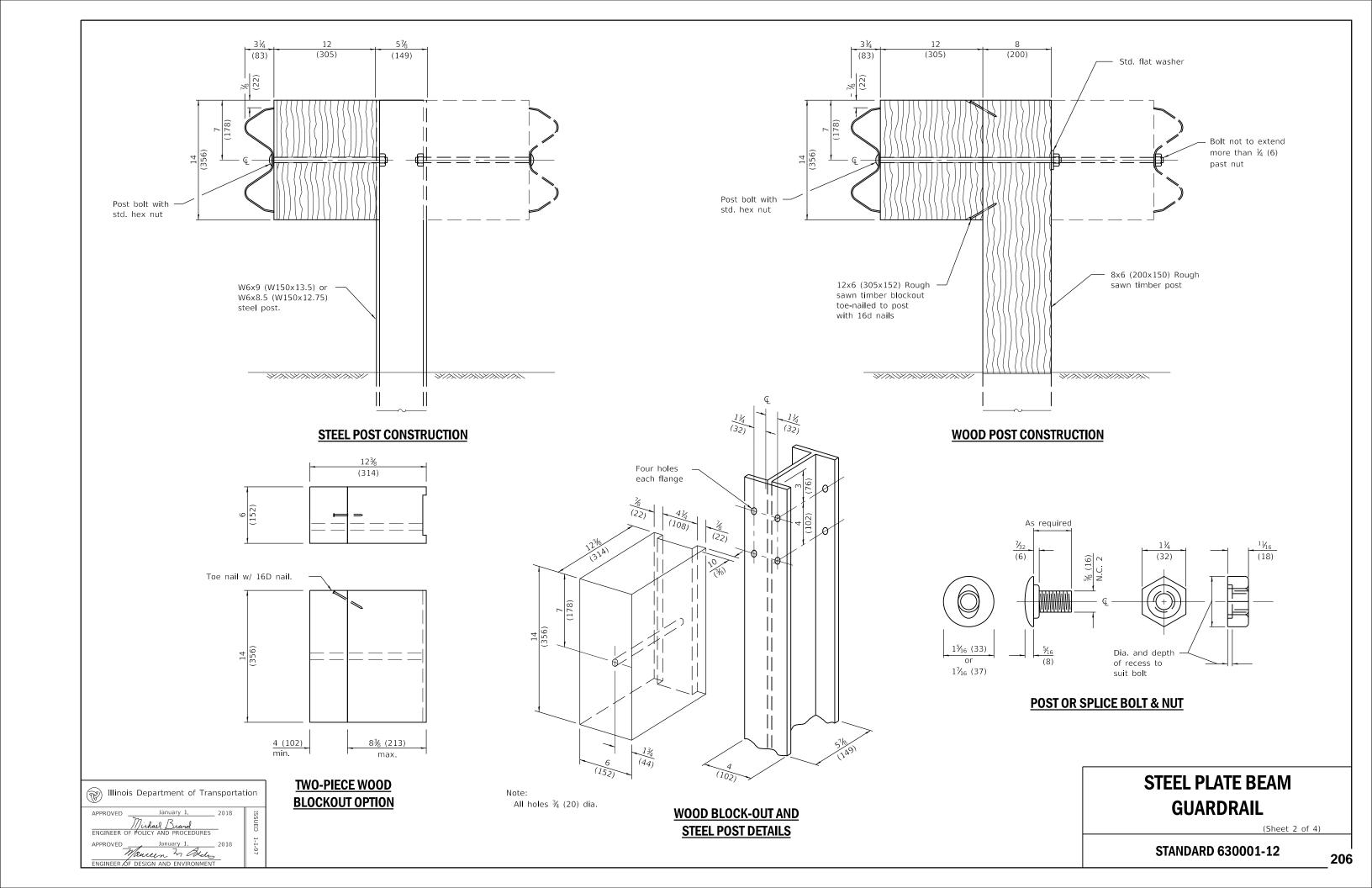
DATE	REVISIONS	
1-1-18	Revised steel post to have	
	four holes in each flange.	
1-1-17	Added detail for leave-out.	H
	Rev. 'D' to less than 6 (150)	
	for guardrail behind curb.	l

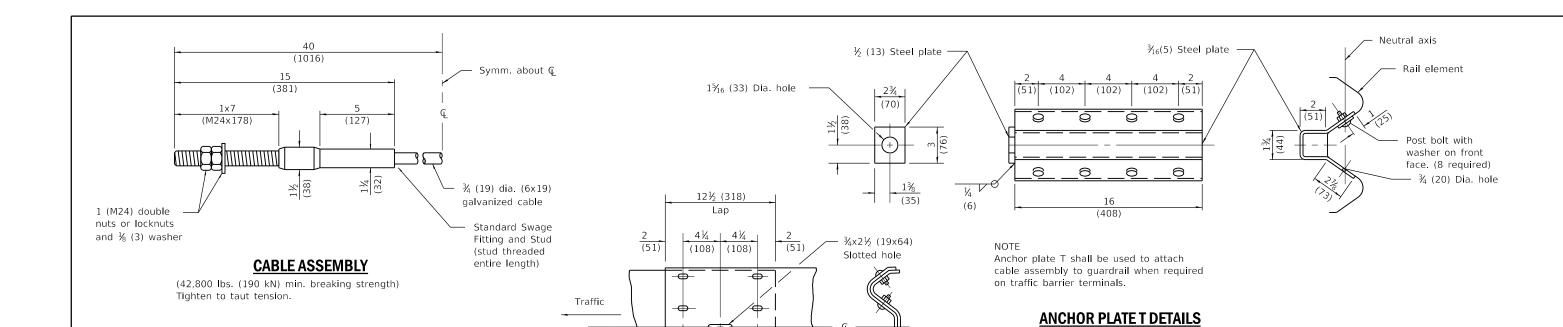
STEEL PLATE BEAM GUARDRAIL

(Sheet 1 of 4)

STANDARD 630001-12

205





RAIL ELEMENT SPLICE

 $^{2}\%_{2}$ x 1% (23 x 76) Slotted holes for % (M16) splice bolts

Class A rail element

27½±

 $(700 \pm)$

θ

END SECTION

81/3

(216)

θ

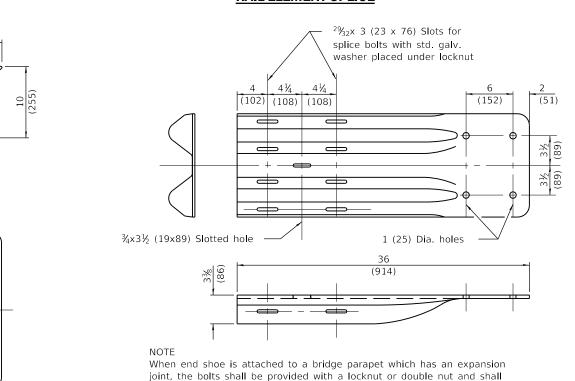
Class A

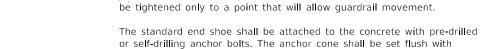
Illinois Department of Transportation

APPROVED January 1, 2
Mauren in Blue
ENGINEER OF DESIGN AND ENVIRONMENT

rail element

 $6\frac{1}{4}$ (159)

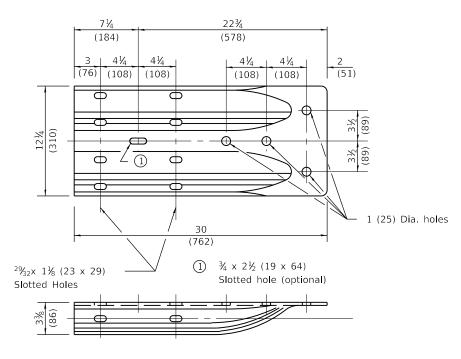




the surface of the concrete.

Externally threaded studs protruding from the surface of the concrete will not be permitted.

END SHOE



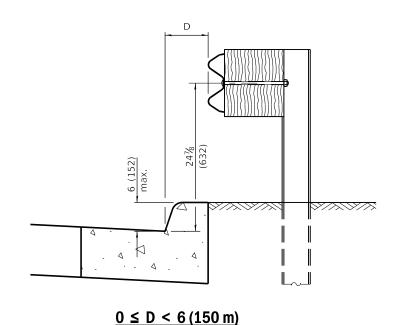
ALTERNATE END SHOE

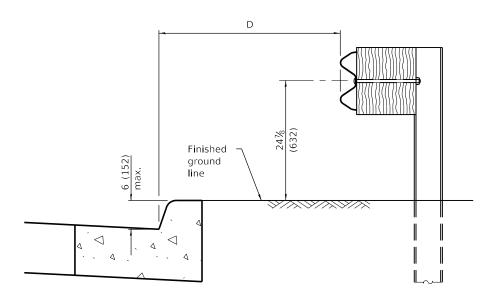
STEEL PLATE BEAM GUARDRAIL

(Sheet 3 of 4)

STANDARD 630001-12

207

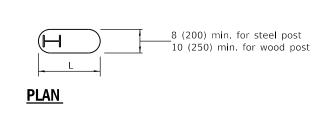


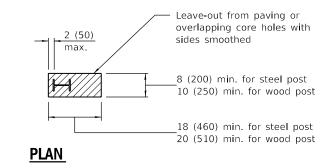


 $4'-0" (1.2 m) \le D \le 12'-0" (3.7 m)$

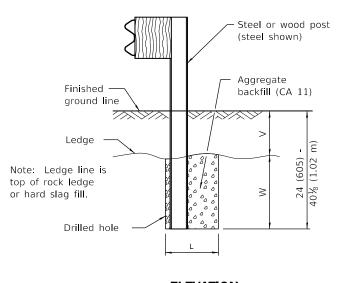
GUARDRAIL PLACED BEHIND CURB

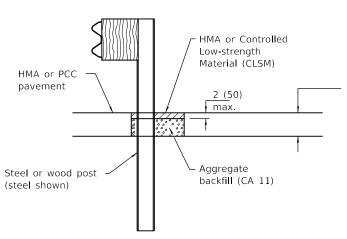
Note: 'D' shall not exceed 6 (152) for design speeds greater than 45 mph.





V	w		L
V	, vv	Steel Post	Wood Post
0 - 6	24	21	23
(0 - 152)	(610)	(530)	(580)
> 6 - 18	18	14½	16½
(> 152 - 458)	(458)	(368)	(419)
> 18 - 31	12	8	10
(> 458 - 787)	(305)	(203)	(250)
> 31 - 401/8	12 - 0	8	10
(> 787 - 1.02 m)	(305 - 0)	(203)	(250)





If greater than 8 (200) apply FOOTING FOR POST WHEN IMPERVIOUS MATERIAL IS ENCOUNTERED, but do not shorten post.

ELEVATION

ELEVATION

FOOTING FOR POST WHEN IMPERVIOUS MATERIAL IS ENCOUNTERED

LEAVE-OUT FOR POST WHEN PAVED MATERIAL IS ENCOUNTERED

STEEL PLATE BEAM GUARDRAIL

(Sheet 4 of 4)

208

STANDARD 630001-12

APPROVED January 1, 2018

Maurein in Blue
ENGINEER OF DESIGN AND ENVIRONMENT

Illinois Department of Transportation

21-360

BID DATE: 6. a. a.

COMPLETE DATE/DAYS



Bid Request For 2021 Fire Station 12 and Well 16 Parking Lot Improvements

BID OPENING:

June 21, 2021 – 1:00 P.M. Local Time 50 S. Emerson Street, Mount Prospect, Illinois 60056

Mount Prospect Public Works Department 1700 W. Central Road, Mount Prospect, Illinois 60056-2229 Bid Form Page 1

BID FORM

2021 Fire Station 12 and Well 16 Parking Lot Improvements

Village of Mount Prospect Department of Public Works

FROM:		Chicagoland Paving Contractors Inc. 225 Telser Road Lake Zurich, IL 60047	
		(hereinafter called "Bidder")	-
P	50 South E Mount Pros	e Village Manager, 3 rd Floor merson Street spect, Illinois 60056 r called "Village" or "Village of Mo	unt Prospect")

Bid For: "2021 Fire Station 12 and Well 16 Parking Lot Improvements"

The bidders have familiarized themselves with the work and probable work conditions required under this Bid affecting the cost of the work and with the Bid Documents which include:

- Notice to Bidders
- Table of Contents
- Instructions for Bidders
- General Conditions and Special Provisions
- Specifications
- Bid Form
- Affidavit Bid Certification Form
- Bid Security
- Bid Sheet 2021 Fire Station 12 and Well 16 Parking Lot Improvements
- Contract Document
- Labor and Materials Payment bond form
- Performance Bond Form
- Supporting Documents

Therefore, the Bidder hereby proposes to furnish all supervision, technical personnel, labor, materials, tools appurtenances, equipment, and services (including all utility and transportation services) required to construct and complete the Work, all in accordance with the above listed documents.

Bidder agrees to perform all of the Work and provide the equipment and materials described in the Bid Documents, as follows:

Bidder has bid on all items and has provided a price for all items.

2021 Fire Station 12 and Well 16

Bid Form Page 2

The Bidder acknowledges that it is responsible for verification of all pipe sizes and depths prior to the ordering of materials.

The Bidder will complete and provide all labor, equipment, materials and mobilization (if applicable) to perform the Work as incidental to the fixed item price for each item proposed.

In submitting this bid, the Bidder understands that the Village of Mount Prospect reserves the right to add to or subtract from the estimated quantities.

The Village of Mount Prospect intends to award one (1) contract (if at all) for the items bid. If written notice of award of this bid is mailed, emailed or otherwise delivered to the Bidder at any time before this bid is withdrawn, the Bidder agrees to execute and deliver the contract in the prescribed form and furnish payment and performance bonds, or letter of credit, and the insurance certificates required by the Bid Documents to the Village within ten (10) days after receipt.

The Bidder, and as successful bidder/Contractor upon award of the Contract understands and agrees to the following:

- The Contractor agrees to provide all Work and items and material to the Village as noted in the Bid Documents and comply with the requirements of the Bid Documents.
- 2) The Contractor agrees to comply with all applicable state and federal laws, rules and regulations, and county and municipal ordinances, as described in the General Conditions.

All Addenda pertaining to this project shall be acknowledged by the Bidder in the spaces provided below:

Addendum No.	Addendum Date	Acknowledgement by Bidder or Authorized Representative	Date Acknowledged

Failure to acknowledge receipt, as provided above, may be considered sufficient grounds for disqualification of the bidder and rejection of his/her bid submittal. A record of all Addenda and copies of same will be available to all qualified bidders from the Village of Mount Prospect Public Works Department, 1700 West Central Road, Mount Prospect, Illinois two (2) days prior to the letting. It shall be the bidder's responsibility to become fully advised of all Addenda prior to submitting its bid.

2021 Fire Station 12 and Well 16

Bid Form Page 3

Bid Bond

ENVELOPE.

Upon award the contract the Village will send Notice of Award to the successful bidder, the bidder must then execute the contract and provide the required bonds or letter of credit and certificate of insurance to the Village within ten (10) days. The Village will then issue a written Notice to Proceed, which starts the performance period. The Contractor shall reach substantial completion within ninety (90) consecutive calendar days after the Notice to Proceed with final completion fourteen (14) days thereafter. Failure to complete the work in the designated time frame may result in the Director of Public Works withholding compensation due the Contractor for failure to complete the said work in the designated time frame, calling the bonds, or taking such other action as may be available.

Security in the sum of ten (10%) percent of the amount bid in form of (check one):

Certified Check

Bank Cashier's Check

is attached hereto in	n accordance with the "Instructions for Bidders".
 Bid Form Affidavit – Bi Bid Security 	contains the following: d Certification Form – 2021 Fire Station 12 and Well 16 Parking Lot Improvements
Respectfully submit	ted:
Name of Firm/Bidde	(Signature) william R. Bowes
Date: 6 21 3	N
Contact Information	;
Official Address:	Late Zulich IL 60047
Telephone:	४५७ ८८० १६४।
Email:	office e chicagoland paving. com

ONE (1) SIGNED COPY OF THIS BID FORM AND BID SHEET(S) ALONG WITH THE AFFIDAVIT — BID CERTIFCATION FORM, AND BID SECURITY SHALL BE SUBMITTED IN A SEALED MARKED

2021 Fire Station 12 and Well 16

VILLAGE OF MOUNT PROSPECT AFFIDAVIT – BID CERTIFICATION FORM

Bidder:		
Company/Firm Name:	Chicagoland Paving Contractors Inc. 225 Telser Road Lake Zurich, IL 60047	-
Address:	Lake Zurich, iL 60047	
the undersigned, deposes and states that he considered of the constant	to a contract with the Village of Mound possible termination of contract head of the President, Secretary, etc.) of the President, Secretary, etc.) of the president of the pres	rights and debarment, ly sworn on oath, of
Section I	Non Collusion	
bidder has not colluded, con- bidder or person, to put in a manner, directly or indirectly conference with any person,	at this bid is genuine and not collusi spired, connived or agreed, directly sham bid or to refrain from bidding, sought by agreement or collusion, to fix the bid price element of this by advantage against any other bidd ontract.	or indirectly, with any and has not in any or communication or bid, or of that of any
Section II	Bid Rigging and Rotating	
The undersigned further state	es that <u>Chicagoland Par</u> (Name of Company)	sing
is not barred from bidding or laws prohibiting bid rigging o	contracting as a result of a conviction bid rotating or any similar offense of Sections 33E-3 and 33E-4 of the III	on for violations of state of any state of the
Section III	Drug Free Workplace	
The undersigned further state	es that <u>Chicagolond Pa</u> (Name of Compa	aving
provides a drug free workplac 580/1, et seq., and has, to the with the subject of the Substa	ce pursuant to the Drug Free Workpose extent not covered by a collective ance Abuse Prevention in Public Workpose abuse prevention program that	place Act, 30 ILCS bargaining that deals orks Projects Act, 820

AFFIDAVIT - BID CERTIFICATION FORM - Page 2

Section IV <u>Tax Payment</u>						
The undersigned further states that is is (Name of Company)						
not delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois Compiled Statues, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.						
Section V <u>Sexual Harassment Policy</u>						
Pursuant to Section 2-105(A) of the Illinois Human Rights Act, 775 ILCS 5/2-105 (A), every party to a public contract must:						
"Have <u>written</u> sexual harassment policies that shall include, at a mini-mum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department (of Human Rights) and the Commission (Human Rights Commission); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act)."						
A "public contract" includes:every contract to which the State, any of its political subdivisions or any municipal corporation is a party." 775 ILCS 5/1-103 (M) (2002),						
The undersigned further states that has (Name of Company) a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).						
It is expressly understood the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.						
The undersigned certifies that all information contained in this Affidavit is true and correct. Signed by: Signature Name Printed: Name Printed:						
Signed and sworn to before me this <u>a</u> day of <u></u> , 20 <u>a</u> . My commission expires:						
Notary Public OFFICIAL SEAL JULIE C HEIDERMAN NOTARY PUBLIC - STATE OF ILLINOIS MY COMMISSION EXPIRES:11/05/22						

BID SHEET

SCHEDULE OF PRICES

2021 Fire Station 12 and Well 16 Parking Lot Improvements

(TO BE FILLED OUT BY THE CONTRACTOR/BIDDER)

The Bidder will complete pricing for all items (No. 1 through 10) to provide all labor, equipment, materials and mobilization (if applicable) to perform this work. The fixed item price given is to be <u>all inclusive</u>.

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	SPECIAL EXCAVATION	CU YD	51	20-	1,020-
2	HMA ASPHALT SURFACE REMOVAL, 3"	SQ YD	2900	3,75	10,875
3	AGGR. BASE COURSE, TYPE B, 9"	SQ YD	290	5-	1,450-
4	HMA SURFACE COURSE, MIX "D", N50, 1.5"	TON	250	100-	25,000
5	LEVELING BINDER (MACHINE METHOD), N50, 1.5"	TON	250	100	25,000
6	STRUCTURE TO BE ADJUSTED	EACH	2	350-	700-
7	THERMOPLASTIC PAVEMENT MKGS – 4"	FOOT	586	4.60	2,695,60
8	THERMOPLASTIC PAVEMENT MKG, LET & SYM	SQ FT	50	24,50	1, 225 -
9	TRAFFIC CONTROL & PROTECTION	L SUM	1	3,334.40	3,334.40
10	STEEL PLATE BEAM GUARDRAIL, TYPE A, 6 FOOT POSTS	EACH	2	1850.00	3700.00
	75,000.00				

Chicagoland Paving Contractors, Inc.

225 Telser Road

Lake Zurich, IL 60047 Phone: 847-550-9681 Fax: 847-550-9684

Credit References & Bank Reference & Insurance Agency

Peter Baker & Son Company 1349 Rockland Road Lake Bluff, IL 60044 Phone: 847-362-3663 Fax: 847-362-0707

art@peterbaker.com

Arrow Road Construction 3401 S. Busse Road Mount Prospect, IL 60056 Phone: 847-437-0700 Fax: 847-437-0779

Leach Enterprises, Inc. 4304 Route 176 Crystal Lake, IL 60014 Phone: 815-459-6917 Fax: 815-459-9430

kryan@arrowroad.com

Napa Auto Supply - Lake Zurich 191 S. Rand Road Lake Zurich, IL 60047 Phone: 847-438-7880 Fax: 847-438-9667

Casper True Value Hardware 100 S. Old Rand Road Lake Zurich, IL 60047 Phone: 847-438-6751 Fax: 847-438-6792 John Casper

Vulcan Materials 1520-1700 Midway Ct. Elk Grove Village, IL 60007 Lori Jermyn 630-816-6700 jermynl@vmcmail.com

Bank Reference:

5/3rd Bank 6111 N. River Road 4th Floor Rosemont IL 60018 847-517-8804 Fax: 847-776-6163 James.Charek@53.com

Insurance Agency:

Corkill Insurance 25 Northwest Point Bldv. Ste. 625 Elk Grove Village, IL 60007 Paul Praxamer 847-758-1000

Parking Lot

Village of Forest Park

CTA Blue Line Parking Lot Improvements Contract Amount: \$485,000.00 Jamies Amelio Christopher B. Burke Engineering 847-652-1343

Westmoreland Country Club

Parking Lot Expansion (Wilmette)
Contract Amount: \$285,000.00
Mark Constantinou
Westmoreland Country Club
847-853-4700

City of Rolling Meadows

Parking Lot Pavement Patching Contract Amount: \$75,000.00 Bull Suchecki City of Rolling Meadows 847-917-9338

Village of Northbrook

Crestwood Parking Lot Contract Amount: \$94,000.00 Nailah Walters Village of Northbrook 847-272-4711

Bond Number: 2493707



Bid Bond

CONTRACTOR:

(Name, legal status and address) Chicagoland Paving Contractors Inc

225 Telser Rd Lake Zurich, IL 60047-1582 OWNER:

(Name, legal status and address) Village of Mount Prospect 50 S Emerson St Mount Prospect, IL 60056-3218

BOND AMOUNT: \$

SURETY:

(Name, legal status and principal place of business)

West Bend Mutual Insurance Company The author of this document has PO Box 620976 Middleton, WI 53562

Ten Percent of the Amount Bid

PROJECT:

(Name, location or address, and Project number, if any) 2021 Fire Station 12 and Well 16 Parking Lot Improvements

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

ADDITIONS AND DELETIONS:

added information needed for its completion. The author may also have revised the text of the original AIA standard form, An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

Init.

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Chicagoland Paving Contractors Inc

(Contractor as Principal)

(Seal)

(Title) Win

Bowes

West Bend Mutual Insurance Company

(Surety)

(Sefal)

(Title)

UKE F PRAXMARER, Attorney-In-Fact





Bond	No.	2493707

POWER OF ATTORNEY

Know all men by these Presents, That West Bend Mutual Insurance Company, a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

LUKE F PRAXMARER

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of:

Ten Million Dollars (\$10,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Mutual Insurance Company at a meeting duly called and held on the 21st day of December, 1999.

Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Mutual Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

In witness whereof, the West Bend Mutual Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 22nd day of September, 2017.

Christopher C. Zwygart
Secretary

State of Wisconsin County of Washington Kevin A. Steiner

Chief Executive Officer/President

On the 22nd day of September, 2017, before me personally came Kevin A. Steiner, to me known being by duly sworn, did depose and say that he resides in the County of Washington, State of Wisconsin; that he is the President of West Bend Mutual Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that is was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.

Juli A/Blenedum

Senior Corporate Attorney

Notary Public, Washington Co., WI

My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Mutual Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 21st day of

June

2021

nghed and scaled at West Dena, Wisconsin this ____ day or

Heather Dunn

Vice President - Chief Financial Officer

Notice: Any questions concerning this Power of Attorney may be directed to the Bond Manager at NSI, a division of West Bend Mutual Insurance Company.



ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF	Illinois)				
			5	SS			
County of	Will)				
	On this	21st	_ day of	June	, 20	21 , before r	ne appeared
Luke F. Prax	marer		Th	to me persor	ally known,	who being by me	e duly sworn,
did say that	he/she is the	aforesaid office	er or attorn	ey in fact of the WES	Γ BEND MU	TUAL INSURAN	CE COM-
PANY, a cor	poration; that	the seal affixe	d to the for	egoing instrument is t	he corporate	e seal of said cor	poration, and
that said ins	trument was s	igned and sea	led on beh	alf of said corporation	by the afgre	esplid offiger (or A	ttorney-in-
Fact), by aut	hority of its B	oard of Directo	rs; and the	aforesaid officer (or	Attorney-in-F	act) acknowledge	ged said in-
strument to I	oe the free ac	and deed of	said corpor	ation.	116/	116.11	
		A STATE OF THE STA		M VENKATESH	11/1/2 1	LAAN AT	
My Commiss	sion Expires	I SEL		IAL SEAL	1 1/9 11	47/V/	
				ssion Expires	1 . 0	• 1	Notary Public
		4,80	OCTODE	r 28, 2023			
October 28		, 20 2	3	County of V	Vill	, State of	Illinois

MICHIGAN ONLY: This policy is exempt from the filing requirements of Section 2236 of the Insurance Code of 1956, 1956 PA 218 and MCL 500.2236.

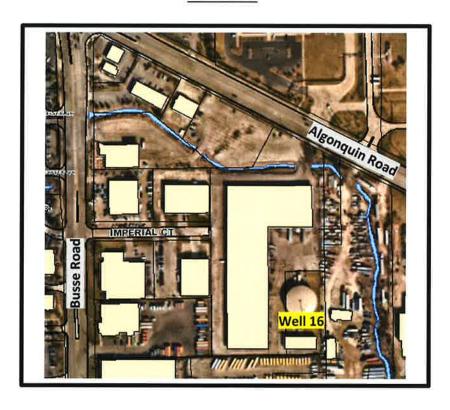
NB 0017 10 03

Project Location Maps

Fire Station 12



<u>Well 16</u>





Item Cover Page

Subject Motion to approve change order for

Rand/Kensington/Route 83 Intersection

Improvements Phase 1 Study in an amount not

to exceed \$151,322.

Meeting July 6, 2021 - REGULAR MEETING OF THE MOUNT PROSPECT

VILLAGE BOARD -

Fiscal Impact true

Dollar Amount \$151,322.00

Budget Source General Fund

Category CONSENT AGENDA

Type Consent

Information

Patrick Engineering (Patrick) is requesting an additional \$151,322 for consulting services as part of the Rand-83-Kensington Intersection Phase I Study. The Village Board initially awarded Patrick a contract for this study on April 17, 2018 in an amount of \$243,124.

Their initial proposal included 2,076 work hours for completion of Phase I Engineering. During the course of the study the complexity of the project has increased, the project limits have expanded, and the Illinois Department of Transportation (IDOT) has required additional items typically performed in Phase II Engineering. This has resulted in an additional 1,104 hours of work to complete Phase I Engineering.

The original contract amount (\$243,124) and proposed supplement amount (\$151,322) totals \$394,446. This represents approximately 4.7% of the current estimated construction cost of \$8.4 million. Industry average for Phase I Engineering of a project with similar complexity is typically 6-8% of the construction cost.

As a comparison, Phase I Engineering of the Rand-Central-Mount Prospect

Intersection Project was 6% of the estimated construction cost. To complete that work, the Village's consultant (Christopher B. Burke Engineering, LTD. (CBBEL)) also requested change order for additional scope identified after initial contract award. The Village Board discussed and approved a \$47,817.32 change order to CBBEL at the May 21, 2019 Regular Meeting of the Village Board.

Patrick is committed to completing Phase I Engineering for an amount not exceed the request for an additional \$151,322.

Increase in Project Complexity

The original scope of work anticipated evaluating five alternative designs. However, seven primary alternative designs along with variations were ultimately developed and analyzed by Patrick. A total of thirteen alternative designs were reviewed by IDOT and the Village to determine the preferred alternative. Analysis of the additional alternative designs, performing vehicle queuing calculations, and writing a technical memorandum required by IDOT will cost \$20,855 based on 164 hours of work.

Expanded Project Limits

The process of determining the preferred alternative design has resulted in expanded project limits. Widening IL Route 83 for dual left-turn lanes will require longer transitions north and south back to the existing pavement width. Widening Kensington Road at the Randhurst driveway to provide a left turn lane will extend the project limit further east. Widening Rand Road for a new thru lane in the northwest direction will extend the project limit further southeast. Expanding the project limits will require additional topographic survey, plan & profile plans, cross-section plans, drainage analysis, and two more Intersection Design Studies. The additional cost for this work is \$92,621 based on 658 hours of work.

Additional Tasks Required by IDOT

IL Route 83, Rand Road, and Kensington Road east of IL Route 83 are under the jurisdiction of IDOT. Phase I Engineering concludes with completion of a Project Development Report (PDR) and requires IDOT approval. IDOT has required several tasks that typically are performed in Phase II Engineering but will be required as part of the PDR. Additional tasks include ADA ramp details, intersection sight distance analysis, 2050 design-year volume calculations, and a traffic noise study. The additional cost for this work is \$37,847 based on 282 hours.

Table 1 below summarizes the additional compensation request for the Rand-83-Kensington Intersection Phase I Study:

<u>Table 1 – Change Order Summary</u>

Item	Cost
Increase in Project Complexity	\$20,855.00
Expanded Project Limits	\$92,620.00
Additional Tasks Required of IDOT	\$37,847.00
Total	\$151,322.00

As Phase I Engineering is expected to be completed this fall, it is evident that additional engineering costs cannot be absorbed into the existing contract award necessitating a change order to compensate for additional services.

Next Steps

Patrick will submit the preliminary PDR (Project Development Report) to IDOT in August 2021. IDOT approval of Phase I Engineering is anticipated in October 2021. The Village will then begin the process of retaining an engineering consulting firm to provide services for Phase II Engineering (final design) and right-of-way acquisition.

Phase II is expected to begin in early 2022 with completion in late 2023. We have been awarded \$800,000.00 in Surface Transportation Program (STP) funds from the Northwest Council of Mayors and applied for an additional \$510,000 in Illinois Transportation Enhancement Program (ITEP) funds for this work.

Staff has also requested funding for Phase II Engineering and right-of-way acquisition in the Community Investment Program (CIP). The Village will look for other grant opportunities to offset the estimated \$1.6 million for Phase II Engineering and right-of-way acquisition.

Construction is currently anticipated to begin in early 2024 with completion in 2025. The Rand-Central-Mount Prospect Intersection Project is anticipated to begin in early 2022 with completion in 2023. Motorists, therefore, traveling Rand Road should not experience both construction projects during the same year.

The Village has been awarded \$2.5 million in STP funds and applied for an

additional \$1.5 million in ITEP funds for construction. Staff has also requested legislative add-on grant funding for the entire cost of the project from congressional representatives. Staff will continue to look for other grant opportunities to offset the estimated \$8.4 million construction cost. The table below depicts the current funding status of this project:

Rand - 83 - K	ensington Inters	section Improv	ements	
	Estimated Total	STP	<u>ITEP</u>	<u>Local</u>
	<u>Cost</u>	<u>Participation</u>	<u>Application**</u>	<u>Participation</u>
Phase I Preliminary Engineering	\$394,446.00	\$0.00	\$0.00	\$394,446.00
Phase II Design Engineering*	\$847,430.00	\$300,000.00	\$135,160.00	\$412,270.00
ROW Acquisition	\$750,000.00	\$500,000.00	\$375,000.00	-\$125,000.00
Construction	\$8,474,280.00	\$2,700,000.00	\$1,351,620.00	\$4,422,660.00
Construction Engineering	\$847,430.00	\$0.00	\$135,160.00	\$712,270.00
TOTAL	\$11,313,586.00	\$3,500,000.00	\$1,996,940.00	\$5,816,646.00
*includes ROW	appraisals/negoti	ations		
**awaiting awa	ard notification			

Additional information about the status of this study can be viewed at the project w e b s i t e : www.mountprospect.org/departments/public-works/village-infrastructure-projects/rand-road-route-83-kensington-road-improvements.

Alternatives

- 1. Approve change order for Rand/Kensington/Route 83 Intersection Improvements Phase 1 Study.
- 2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends that the Village Board approve a change order to Patrick Engineering for additional engineering work on the Rand/Kensington/Route 83 Intersection Phase I Study in the amount of \$151,322. This action will increase the project award from \$243,124 to \$394,446.

ATTACHMENTS:

Alternatives Tech Memo.pdf
Preferred Alternative _ RK83 Phase 1.pdf
supplement letter RandIL83Kensington 062930 with signature.pdf
Patrick Engineering Proposal.pdf
Patrick_Engineering_Cost_Proposal.pdf



Technical Memorandum

TO: Mr. Matt Lawrie, PE

Assistant Village Engineer Village of Mount Prospect

FROM: Patrick Engineering Inc. (Patrick)

Jeff L. Pisha, PE, PTOE Senior Project Manager

(630) 795-7469

SUBJECT: Rand Road/II 83/Kensington Road Intersections

Alternatives Evaluation

DATE: March 12, 2021

I. INTRODUCTION

Previously, the Rand Road Corridor Plan (RRCP) was jointly funded and completed by the Regional Transportation Authority (RTA) and the Village in early 2017 as a feasibility study of general improvement needs and priorities along the Rand Road corridor from Camp McDonald Road to Central Road. The RRCP provided a framework for near-term and long-term improvement priorities, and identified the Rand Road/IL 83/Kensington Road intersections as a near-term improvement priority.

Building on the planning efforts summarized in the RRCP, the Rand Road/IL 83/Kensington Road intersections Phase I Study takes a fresh look at the study area to determine an improvement plan that addresses traffic deficiencies related to congestion, mobility, safety, and pedestrian/bicycle accommodations. Some of the reoccurring concerns heard are that long back-ups at the intersections cause poor vehicular mobility. In addition, congestion causes erratic driver behavior and neighborhood cut-through traffic with associated safety concerns and pedestrian/bicycle accessibility concerns.

II. PROJECT PURPOSE

The purpose of the project is as follows:

- 1. Improve safety by:
 - a. Addressing erratic driver behavior associated with poor vehicular mobility.
 - b. Addressing poor driver expectancy and driver confusion associated with the "oncoming traffic has longer green" situation (i.e. removing the "yellow trap").
 - c. Addressing vehicles being stopped within and through adjacent intersections.

- 2. Improve pedestrian/bicycle accommodations by:
 - a. Addressing gaps in the existing sidewalks along Rand Road and Kensington Road.
 - b. Providing a multi-use path along one side of the Rand Road throughout the project limits.
- 3. Improve vehicular mobility to/from local businesses by:
 - a. Addressing long back-ups at the intersections, which block local business's driveways.
- 4. Reduce vehicles "cutting through" neighborhoods by:
 - a. Addressing intersection delay, congestion, and vehicular queueing associated with capacity constraints.

III. RANGE OF ALTERNATIVES

In coordination with the Village of Mount Prospect, thirteen concept alternatives have been identified for screening purposes. The range of alternatives are described below and illustrated in **Appendix 1**.

- 1. Alternative 1: Add left turn lanes on Kensington Road at its intersections with Rand Road and IL 83. Extend the existing eastbound right-turn lane on Kensington Road at IL 83 to Rand Road. Add a northbound right-turn lane on IL 83 and on Rand Road at their respective intersections with Kensington Road. Add a dedicated southbound right-turn lane on IL 83 at its intersection with Rand Road.
- 2. Alternative 1A: Same improvements as described in Alternative 1 but also includes dual northbound and southbound left turn lanes on IL 83 at Rand Road.
- 3. Alternative 1B: Add left turn lanes on Kensington Road at its intersections with Rand Road and IL 83. Extend the existing eastbound right-turn lane on Kensington Road at IL 83 to Rand Road. Add a third northbound through lane on IL 83 at Kensington Road. Add a northbound right-turn lane on IL 83 at Kensington Road. At a second northbound and southbound left-turn lane on IL at Rand Road. Add a dedicated southbound right-turn lane on IL 83 at its intersection with Rand Road. Add a third northwest-bound through lane on Rand Road at Kensington Road and IL 83.
- 4. Alternative 1C: Same improvements as described in Alternative 1B but does not include a third northbound through lane on IL 83 at Kensington Road nor a second northbound left-turn lane on IL 83 at Rand Road.
- 5. Alternative 2: Prohibit left turns from Kensington Road at its intersections with Rand Road and IL 83. Extend the existing eastbound right-turn lane on Kensington Road to Rand Road. Add a southbound right-turn lane on IL 83 at its intersection with Rand Road.
- 6. Alternative 2A: Same improvements as described in Alternative 2 but with the addition of a northbound right-turn lane on IL 83 at Kensington Road and on Rand Road at Kensington Road.

- 7. Alternative 3: Same improvements as described in Alternative 2 but also prohibit left turns from Rand Road.
- 8. Alternative 3A: Same improvements as described in Alternative 3 but with the addition of a northbound right-turn lane on IL 83 at Kensington Road and on Rand Road at Kensington Road.
- 9. Alternative 4: Prohibit all left turn maneuvers at the three intersections. Extend the existing eastbound right-turn lane on Kensington Road to Rand Road. Install a southbound right-turn lane on IL 83 at its intersection with Rand Road.
- 10. Alternative 4A: Same improvements as described in Alternative 4 but with the addition of a northbound right-turn lane on IL 83 at Kensington Road and on Rand Road at Kensington Road.
- 11. Alternative 5: Remove the left-turn lanes on Rand Road and Kensington Road at the project intersections. Extend the existing eastbound right-turn lane on Kensington Road to Rand Road. Install ring roads.
- 12. Alternative 6: Grade separation. Grade separate Rand Road from IL 83 and Kensington Road.
- 13. Alternative 7: Modern roundabout. A roundabout with all six legs of the three crossing roadways.

IV. EVALUATION AND FINDINGS

The purpose of the screening analysis is to identify any "fatal flaws" or significant impacts associated with each of the thirteen alternatives. Several "fatal flaws", which are items that cause substantial undesirable effects, have been identified by the Village and include the following:

- 1. Elimination of movements or lanes at the intersections.
- 2. Significant impacts to local businesses.
- 3. Significant impacts to neighborhoods.
- 4. Significant impacts to Village streets.
- 5. The addition of traffic signals.
- 6. "Yellow trap" phasing sequence.

The first step is to screen each alternative and identify the number of "fatal flaws" or significant impacts. **Table 1** identifies each alternative and the number of significant impacts. **Table 1** is provided in **Appendix 2**. In summary, Alternatives 2, 2A, 3, 3A, 4, 4A, 5, 6, and 7 have the greatest number of significant impacts to the adjacent businesses, residents and right-of-way. On this basis, these alternatives were dismissed because they provide limited benefit when compared to their impacts.

Alternatives 1, 1A, 1B, and 1C have been further evaluated. **Tables 2A, 2B, and 2C** summarize a detailed alternatives evaluation for these alternatives and is included in **Appendix 3**. Capacity worksheets are provided in **Appendix 4**. The following can be concluded:

- 1. Alternatives 1 and 1A have the fatal flaw of not addressing the "yellow trap", a safety issue at IL 83 and Kensington with the northbound left turns. For all scenarios, including existing conditions, the southbound movement at IL 83/Kensington receives longer green time to clear the triangle. Conflict arises when a northbound left-turning vehicle at the intersection completes its turn upon seeing a yellow ball, assuming that southbound vehicles are also stopping. The shared-lane configuration in these alternatives precludes providing a protected only phase for this movement. Therefore, Alternatives 1 and 1A have been eliminated.
- 2. Alternative 1B provides dual northbound left-turn lanes on IL 83 at Rand Road and a dedicated northbound left-turn lane on IL 83 at Kensington Road. This allows for protected only left turns from IL 83 to Kensington (removing the "yellow trap") and provides storage for queuing vehicles turning left at Rand Road from IL 83. It is recommended that this "through" lane (an extension of the NBL lanes at IL 83 and Rand Road) have a storage and taper so that northbound vehicles shift lanes from a through lane to access it. Alternative 1B is also projected to make the following queuing improvements:
 - a. Eastbound and westbound queues for through movements on Kensington Road are reduced with the addition of left-turn lanes providing dedicated storage for those movements.
 - b. Northbound queues on IL 83 are significantly improved with the addition of a dedicated left-turn lane at Kensington Road and dual left-turn lanes at Rand Road.
 - c. Southbound through queues on IL 83 are neutral or slightly longer as some green time was eliminated to serve other movements, while southbound left-turn queues are reduced with dual left-turn lanes.
 - d. Northwest queues on Rand Road are reduced with an additional through lane, while southeast bound queues are neutral.

The queuing improvements are quantitatively summarized in the **Table 1**. Please note that the table omits several movements that may exhibit generally neutral conditions.

Table 1 – Alternative 1 Queuing Improvements

	AM Pea	ak Hour	PM Pea	ık Hour	SAT Peak Hour		
Intersection/Lane	No Build 2050	Alternative 1B	No Build 2050	Alternative 1B	No Build 2050	Alternative 1B	
IL 83 at Kensington							
Eastbound Through	#473	357	#400	241	#386	#317	
Northbound Through	360	340	513	457	426	386	
IL 83 at Rand Rd (US 12)							
Northbound Left	m54	162	m#440	211	m#247	217	
Northbound Through	m438	68	m615	103	m475	58	
Southbound Left	313	218	#429	202	#403	224	
Southbound Through	497	536	#669	#683	426	453	
Southeastbound Through	#976	#939	590	625	574	600	
Rand Rd (US 12) at							
Kensington	105	1.00	4570	#207	4452	#22 C	
Westbound Through	185	168	#572	#387	#453	#336	
Northwestbound Through	548	384	#1127	#811	#772	#616	

3. Alternative 1C the northbound approach at IL 83 and Kensington Road provides a left-turn lane, two through lanes, and a right-turn lane. At IL 83 and Rand Road, the northbound approach provides a single left-turn lane and two through lanes. Though the intersection functions similarly to Alternative 1B according to the capacity analyses, the queue for heavy left-turning volumes at IL 83 and Rand Road extends south of Kensington, using one of the northbound through lanes at IL 83 and Kensington Road as a temporary storage until the lagging northbound left turn phase begins. This is not desirable.

V. CONCLUSION AND RECOMMENDATION

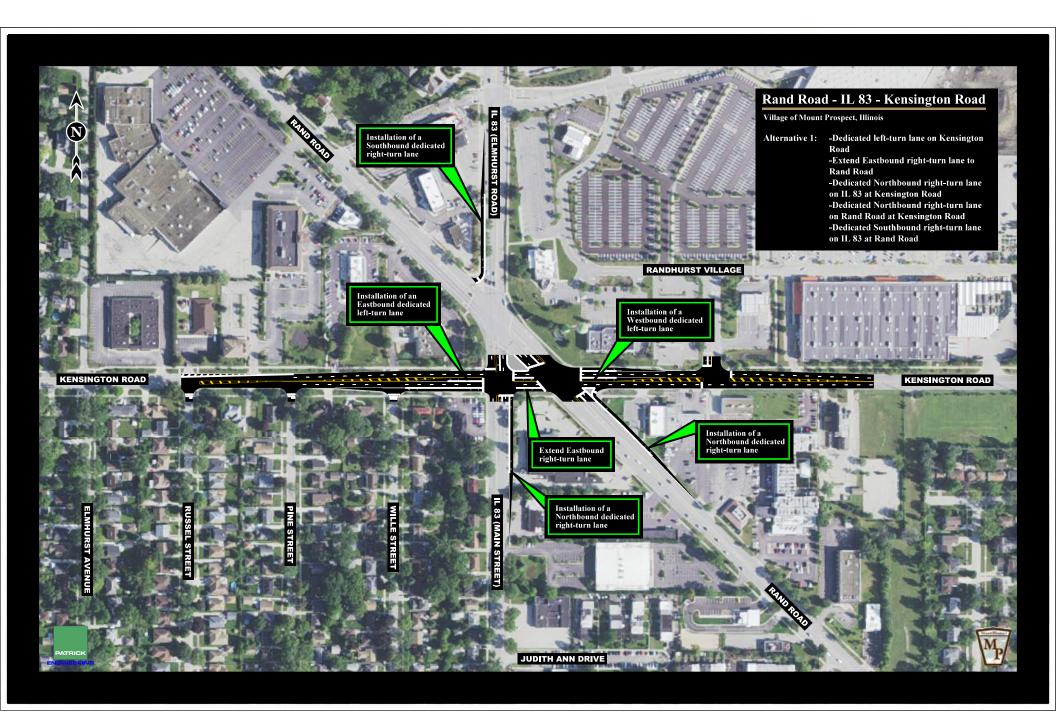
Alternatives 2, 2A, 3, 3A, 4, 4A, 5, 6, and 7 have the greatest number of significant impacts to the adjacent businesses, residents and right-of-way. On this basis, these alternatives are recommended to be dismissed because they provide limited benefit when compared to their impacts.

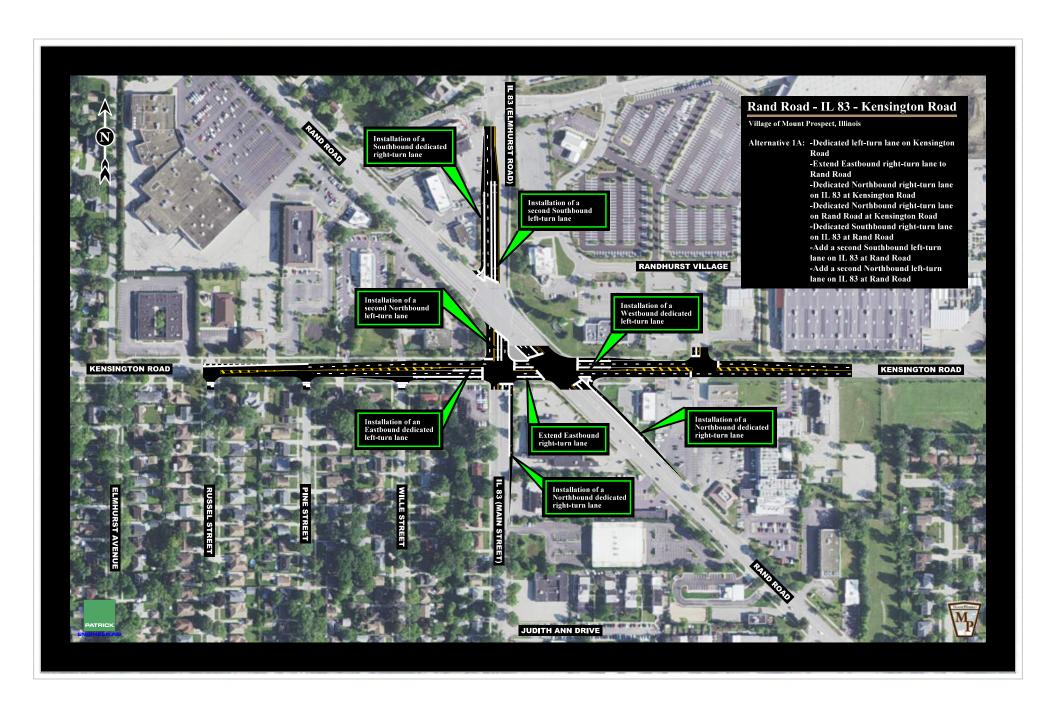
Alternatives 1 and 1A have the fatal flaw of not addressing a safety issue at IL 83 and Kensington. There is a "yellow trap" safety issue at IL 83 and Kensington due to northbound left protected/permitted turns. Therefore, Alternatives 1 and 1A are recommended to be eliminated.

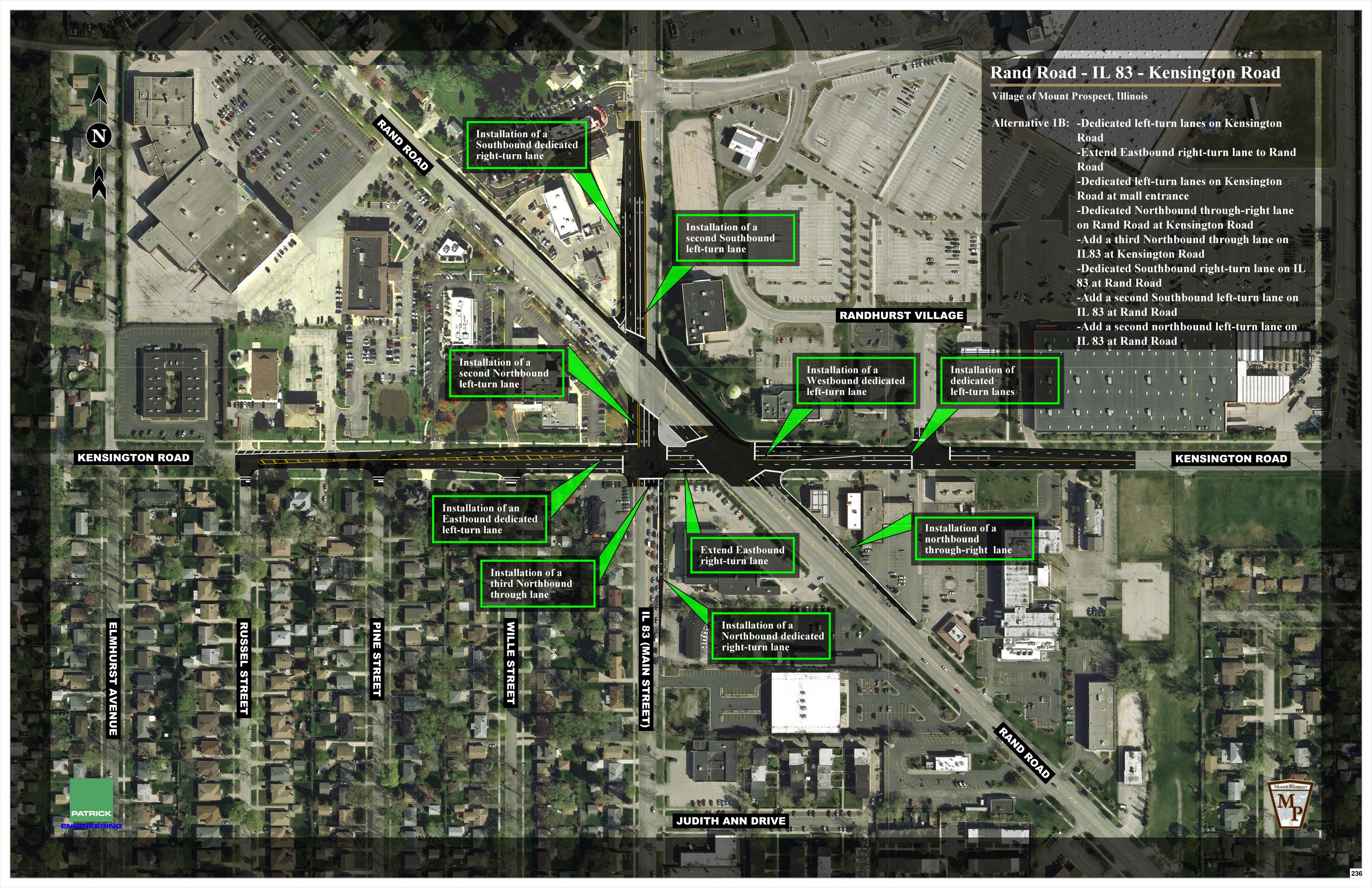
Alternative 1C results in a heavy left-turning volume or queue at IL 83 and Rand Road which extends south of Kensington Road through the intersection of Kensington Road and IL 83. This is not desirable and is recommended to be eliminated.

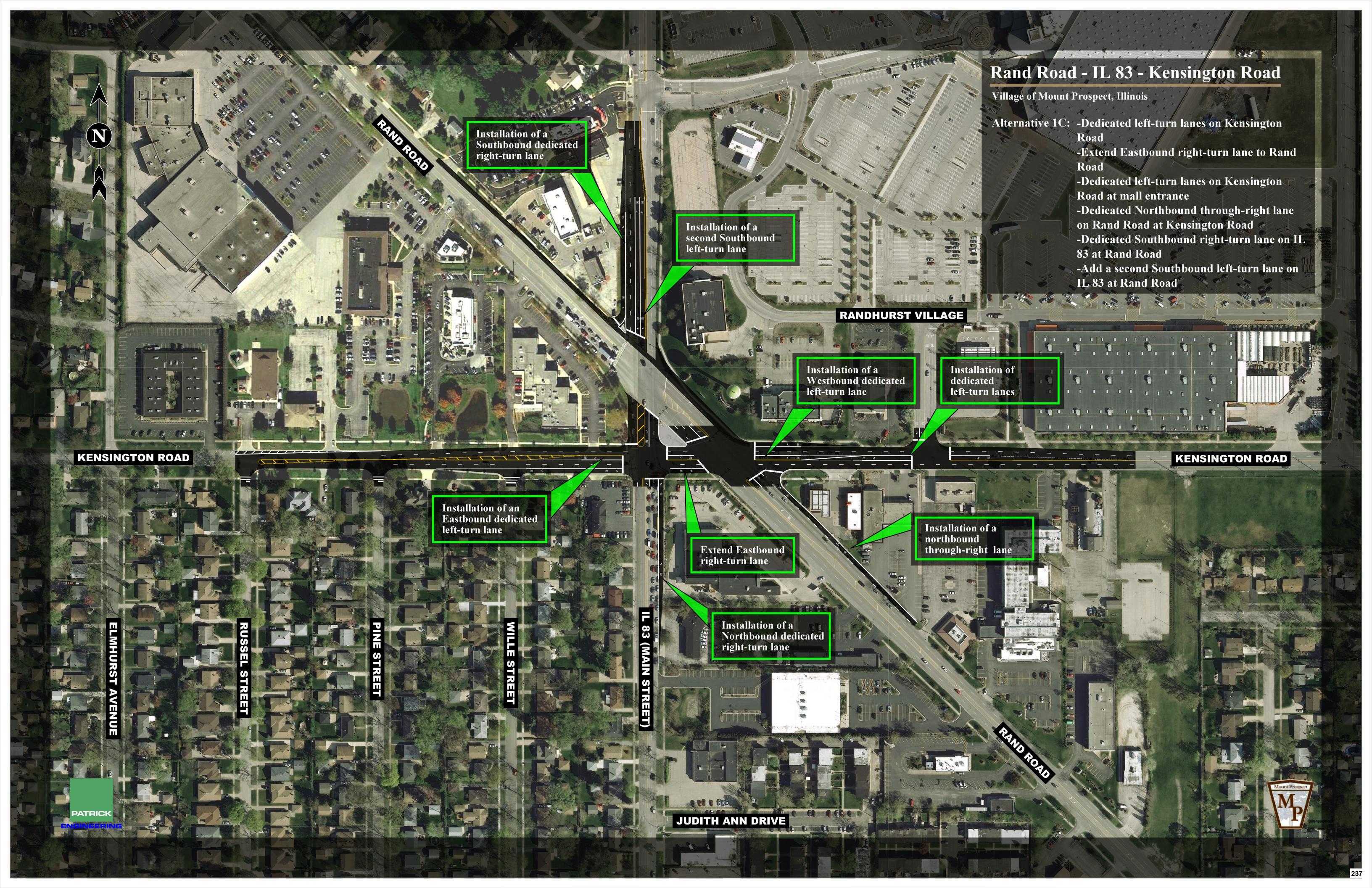
Alternative 1B removes the "yellow trap", does not have a heavy queue on IL 83, and reduces queuing on serval movements. Therefore is recommended as the preferred alternative to be carried forward.

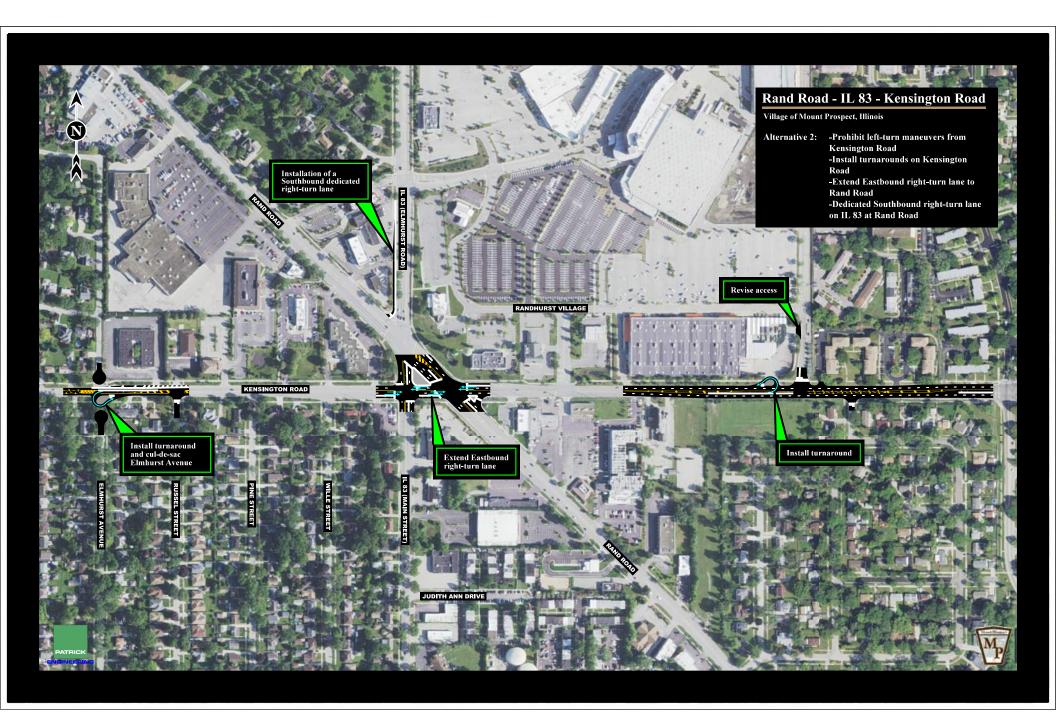
APPENDIX 1

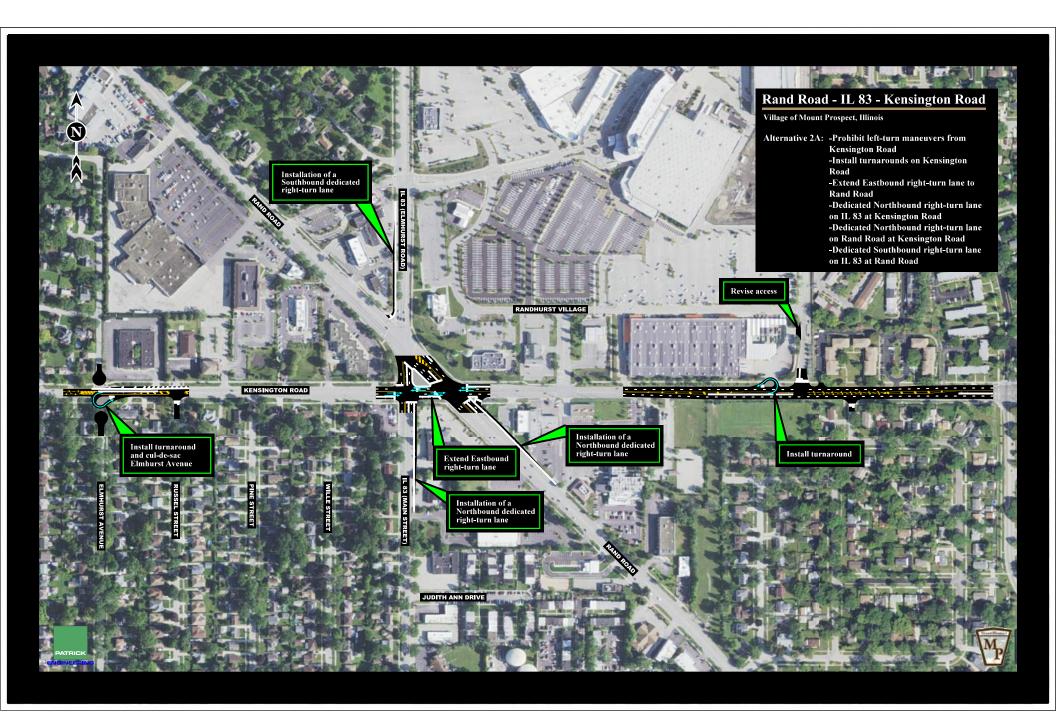


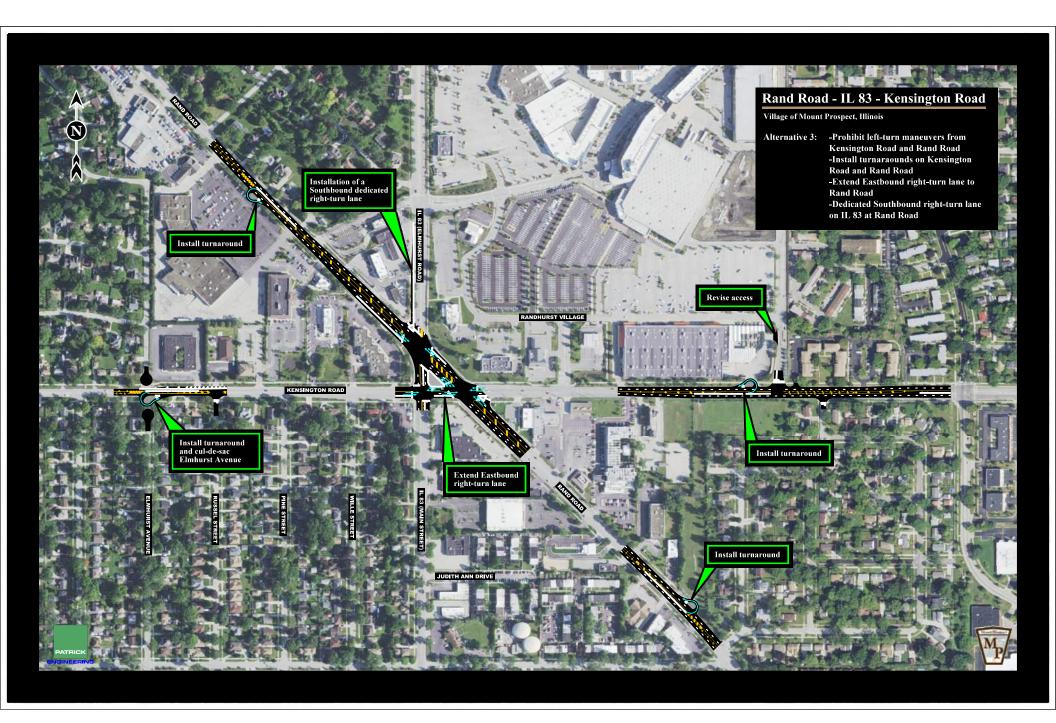


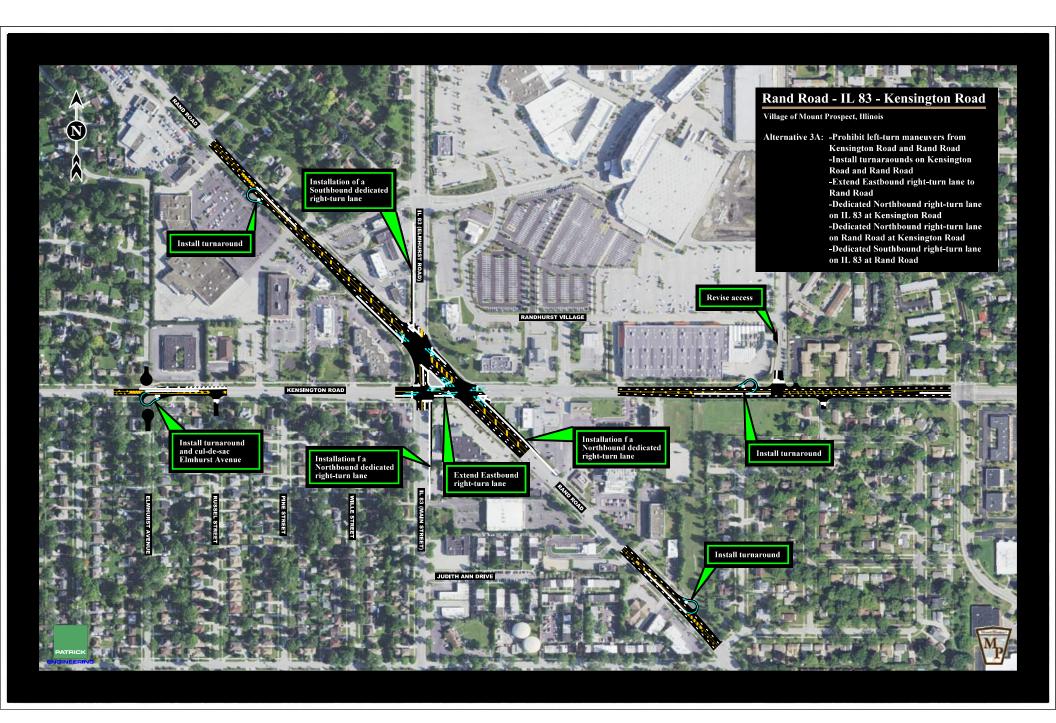


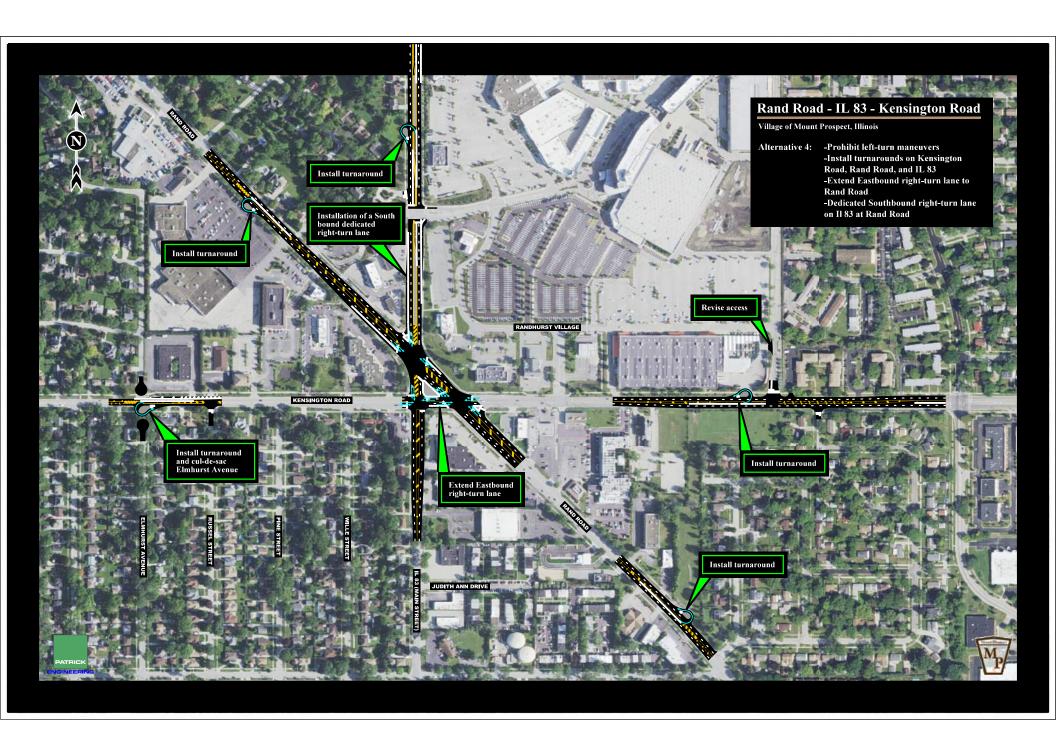


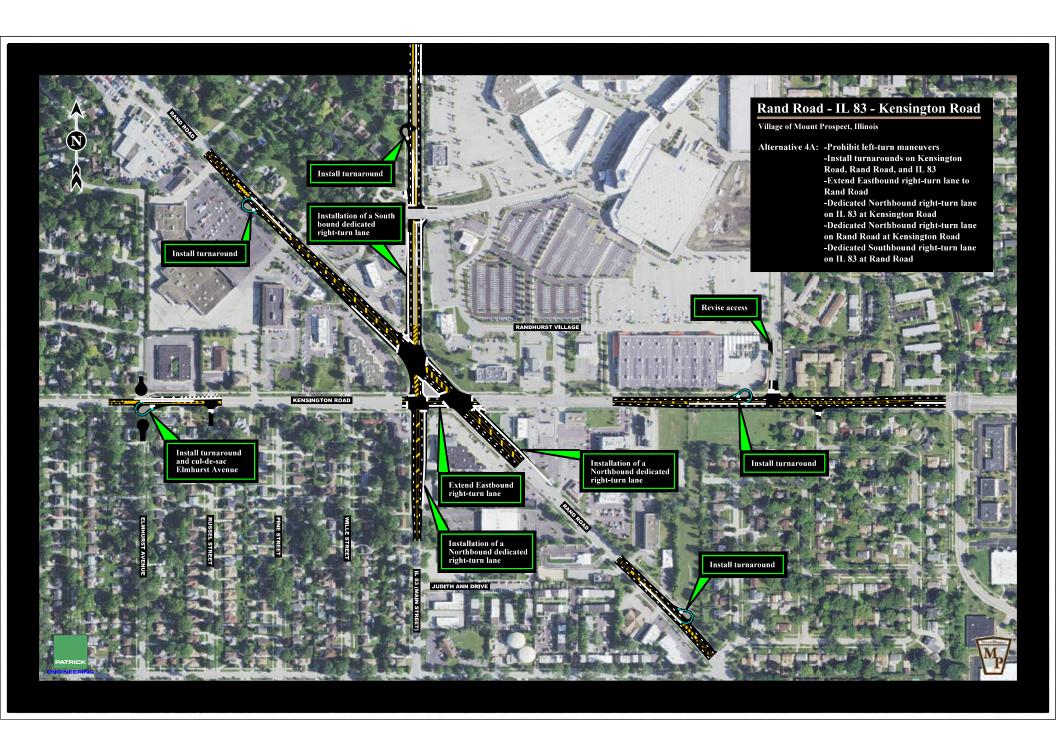
















APPENDIX 2

Table 1 - Alternatives Evaluation Matrix

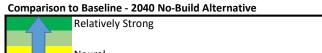
Rand Road / IL 83 / Kensington Road

Option	Description	Movements Eliminated	Potential Displacements	Impacts to Businesses (Compared to Baseline)	Impacts to Neighborhoods (Compared Baseline Impacts)	Impacts to Village Streets	Addition of Traffic Signals	Planning Level Construction Cost
Existing Conditions		No	No	N/A	N/A	N/A	N/A	N/A
2040 No-Build Alternative (Baseline)		No	No	N/A	N/A	N/A	N/A	N/A
Alternative 1	Add left turn lanes on Kensington Road at its intersections with Rand Road and IL 83. Extend the existing eastbound right-turn lane on Kensington Road at IL 83 to Rand Road. Add a northbound right-turn lane on IL 83 and on Rand Road at their respective intersections with Kensington Road. Add a dedicated southbound right-turn lane on IL 83 at its intersection with Rand Road.	No	No	None	None	No	No	\$3.5 - 5 M
Alternative 1A	Same improvements as described in Alternative 1 but also includes dual northbound and southbound left turn lanes on IL 83 at Rand Road.	No	No	None	None	No	No	\$3.5 - 5 M
Alternative 1B	Same improvements as described in Alternative 1A but also includes an additional northwest-bound through lane on Rand Road at Kensington Road and IL 83.	No	No	None	None	No	No	\$4.5 - 6 M
Alternative 1C	Same improvements as described in Alternative 1B but does not include a second north bound through lane on IL 83 at Kensington Road and a second northbound left-turn lane on IL 83 at Rand Road.	No	No	None	None	No	No	\$4.5 - 6 M
Alternative 2	Prohibit left turns from Kensington Road at its intersections with Rand Road and IL 83. Extend the existing eastbound right-turn lane on Kensington Road to Rand Road. Add a southbound right-turn lane on IL 83 at its intersection with Rand Road.	Yes	Yes	Eliminate Home Depot's Truck Access. 2) Increase in motorists using parking lots due to turn lane restrictions. Impacts to approved planned unit develop south side of Kensington Rd.	compromised. 3) Increase in motorists using residential	No	No	\$3 - 4.5 M
Alternative 2A	Same improvements as described in Alternative 2 but with the addition of a northbound right-turn lane on IL 83 at Kensington Road and on Rand Road at Kensington Road.	Yes		motorists using parking lots due to turn lane restrictions.	Cul-de-Sac Elmhurst Ave. 2) Emergency access compromised. 3) Increase in motorists using residential streets. 4) Potential for displacement of 2 residential homes.	No	No	\$3.5 - 5 M
Alternative 3	Same improvements as described in Alternative 2 but also prohibit left turns from Rand Road.	Yes	Yes	1) Eliminate Home Depot's Truck Access. 2) Increase in motorists using parking lots due to turn lane restrictions. 3) Impacts to approved planned unit develop south side of Kensington Rd. 4) Impacts to planned development located on east side of Rand Rd north of Highland Avenue. 5) Impacts to the shopping center parking lot located along west side of Rand Rd north of Kensington Rd.	Cul-de-Sac Elmhurst Ave. 2) Emergency access compromised. 3) Increase in motorists using residential streets. 4) Potential for displacement of 2 residential homes.	No	No	\$5.5 - 7 M

Table 1 - Alternatives Evaluation Matrix

Rand Road / IL 83 / Kensington Road

Option	Description	Movements Eliminated	Potential Displacements	Impacts to Businesses (Compared to Baseline)	Impacts to Neighborhoods (Compared Baseline Impacts)	Impacts to Village Streets	Addition of Traffic Signals	Planning Level Construction Cost
Alternative 3A	Same improvements as described in Alternative 3 but with the addition of a northbound right-turn lane on IL 83 at Kensington Road and on Rand Road at Kensington Road.	Yes	Yes	1) Eliminate Home Depot's Truck Access. 2) Increase in motorists using parking lots due to turn lane restrictions. 3) Impacts to approved planned unit develop south side of Kensington Rd. 4) Impacts to planned development located on east side of Rand Rd north of Highland Avenue. 5) Impacts to the shopping center parking lot located along west side of Rand Rd north of Kensington Rd.	Cul-de-Sac Elmhurst Ave. 2) Emergency access compromised. 3) Increase in motorists using residential streets. 4) Potential for displacement of 2 residential homes.	No	No	\$6 - 7.5 M
Alternative 4	Prohibit all left turn maneuvers at the three intersections. Extend the existing eastbound right-turn lane on Kensington Road to Rand Road. Install a southbound right-turn lane on IL 83 at its intersection with Rand Road.	Yes	Yes	of Kensington Rd. 4) Impacts planned development	Cul-de-Sac Elmhurst Ave. 2) Emergency access compromised. 3) Increase in motorists using residential streets. 4) Potential for displacement of 3 residential homes.	Yes, forces vehicles desiring to make a left- turn from IL 83 to Kensington Rd to make their turn at Highland Street.	No	\$7.5 - 9 M
Alternative 4A	Same improvements as described in Alternative 4 but with the addition of a northbound right-turn lane on IL 83 at Kensington Road and on Rand Road at Kensington Road.	Yes	Yes	T) Eliminate Home Depot's Truck Access. 2) Increase in motorists using parking lots due to turn lane restrictions. 3) Impacts to approved planned unit develop south side of Kensington Rd. 4) Impacts planned development located on east side of Rand Rd north of Highland Avenue. 5) Impacts to the shopping center parking lot located along west side of Rand Rd north of Kensington Rd. 6) Impacts to property along IL 83 north of Rand Rd.	Cul-de-Sac Elmhurst Ave. 2) Emergency access compromised. 3) Increase in motorists using residential streets. 4) Potential for displacement of 3 residential homes.	Yes, forces vehicles desiring to make a left- turn from IL 83 to Kensington Rd to make their turn at Highland Street.	No	\$8 - 9.5 M
Alternative 5	Remove the left-turn lanes on Rand Road and Kensington Road at the project intersections. Extend the existing eastbound right-turn lane on Kensington Road to Rand Road. Install ring roads.	Yes	Yes	Increase in motorists using parking lots due to turn lane restrictions. Impacts to approved planned unit develop south side of Kensington Rd. Impacts planned development located on east side of Rand Rd north of Highland Avenue.	1) Increase in motorists using residential streets.	Yes, Elmhurst Ave.	Yes, 2 on Rand Rd and 2 on Kensington Rd.	\$5.5 - 7 M
Alternative 6	Grade separation	Yes	Yes	1) Increase in motorists using parking lots due to turn lane restrictions. 2) Impacts to approved planned unit develop south side of Kensington Rd. 3) Impacts planned development located on east side of Rand Rd north of Highland Avenue. 4)Impacts to all business located within the project limits. Access to the local businesses are compromised.	1) Increase in motorists using residential streets.	Yes, Elmhurst Ave.	Yes, 2 on Rand Rd and 2 on Kensington Rd.	\$25+M
Alternative 7	Modern Roundabout - Two lanes	No	Yes	1) All businesses within the vicinity of the roundabout will lose access.	None	No	No	\$7.5 - 9 M



Neural

Relatively Weak
Significant Impacts

APPENDIX 3

Table 2A - Intersection Level of Service Comparison

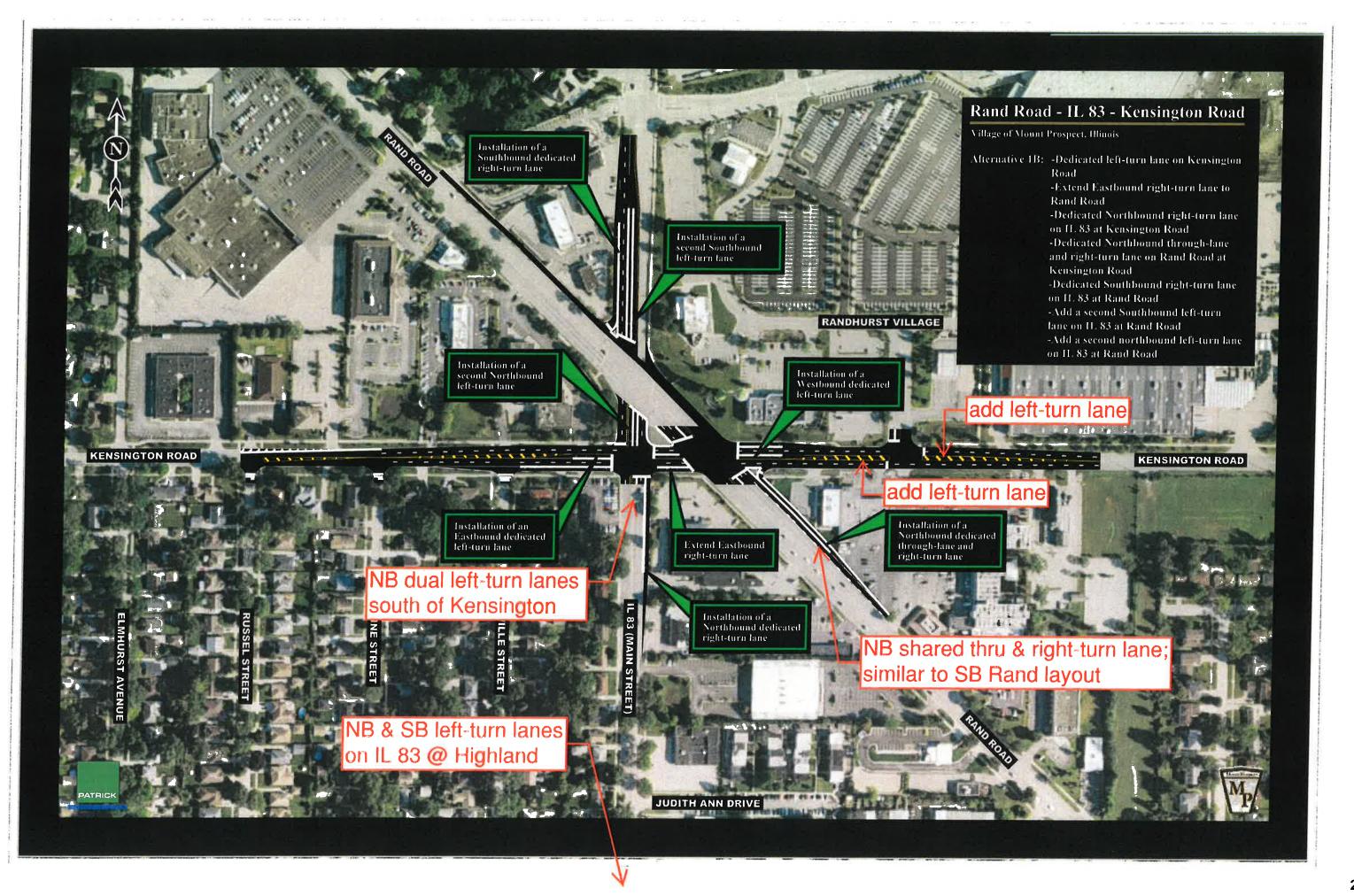
	AM Peak Hour											
Intersection/Lane	Existing		No Build 2050		Alter	Alternative 1		Alternative 1A		Alternative 1B		native 1C
	LOS	Delay (s)	LOS	Delay (s)	LOS	Delay (s)	LOS	Delay (s)	LOS	Delay (s)	LOS	Delay (s)
IL 83 at Kensington												
Eastbound	F	>120.0	F	>120.0	F	117.7	F	99.1	F	99.1	F	99.1
Westbound	Α	4.0	Α	4.7	В	11.6	D	39.9	D	39.9	D	39.9
Northbound	D	53.7	Ε	55.8	Ε	64.1	Ε	76.1	Ε	72.3	F	81.8
Southbound	Α	2.1	Α	2.6	Α	3.1	Α	3.5	Α	3.5	Α	3.5
Overall Intersection	D	51.0	E	59.3	D	50.5	D	52.9	D	51.6	D	54.7
IL 83 at Rand Rd (US 12)												
Northbound	С	22.1	С	28.3	С	25.6	В	15.0	В	14.0	С	32.3
Southbound	Е	77.1	F	81.4	F	96.5	F	103.8	F	103.8	F	103.8
Southeastbound	F	102.7	F	>120.0	F	112.6	F	101.6	F	101.6	F	101.6
Northwestbound	Α	1.3	Α	1.4	Α	1.3	Α	1.3	Α	0.4	Α	0.4
Overall Intersection	E	62.7	Ε	73.8	E	71.1	E	66.4	E	66.0	E	69.3
Rand Rd (US 12) at Kensington												
Eastbound	С	26.8	Ε	57.0	С	27.7	С	21.2	С	21.2	С	21.2
Westbound	F	101.1	F	108.8	F	106.6	F	97.8	F	97.8	F	97.8
Southeastbound	Α	1.8	Α	2.8	Α	3.0	Α	2.7	Α	2.7	Α	2.7
Northwestbound	E	77.4	Ε	79.8	Ε	77.5	F	88.0	F	83.5	F	83.5
Overall Intersection	С	34.5	D	40.8	D	35.6	D	36.5	D	35.3	D	35.3

Table 2B - Intersection Level of Service Comparison

	PM Peak Hour											
Intersection/Lane	Existing		No Build 2050		Alter	Alternative 1		Alternative 1A		Alternative 1B		native 1C
	LOS	Delay (s)	LOS	Delay (s)	LOS	Delay (s)	LOS	Delay (s)	LOS	Delay (s)	LOS	Delay (s)
IL 83 at Kensington												
Eastbound	F	>120.0	F	>120.0	F	98.3	F	97.6	F	97.6	F	97.6
Westbound	В	19.1	D	48.9	С	21.6	С	21.4	С	21.4	С	21.4
Northbound	E	65.4	E	70.1	E	66.2	E	76.8	E	70.4	F	116.1
Southbound	Α	2.2	Α	3.8	Α	4.1	Α	5.3	Α	5.3	A	5.3
Overall Intersection	D	50.9	E	66.2	D	42.5	D	46.6	D	44.4	E	60.7
IL 83 at Rand Rd (US 12)												
Northbound	D	45.6	E	67.5	D	47.0	В	17.8	В	17.6	С	33.8
Southbound	F	90.5	F	105.0	F	103.0	F	105.7	F	105.7	F	105.7
Southeastbound	E	72.8	E	75.3	E	77.5	F	87.0	F	87.0	F	87.0
Northwestbound	Α	2.5	Α	3.3	В	12.1	В	14.8	Α	1.4	A	1.4
Overall Intersection	D	48.9	E	57.8	E	56.3	D	54.1	D	49.9	D	53.3
Rand Rd (US 12) at Kensington												
Eastbound	С	29.3	Ε	62.2	С	30.0	С	29.8	С	29.8	С	29.8
Westbound	F	>120.0	F	>120.0	F	>120.0	F	>120.0	F	>120.0	F	>120.0
Southeastbound	Α	2.0	Α	2.1	Α	1.9	Α	2.0	Α	2.0	Α	2.0
Northwestbound	F	90.5	F	106.4	F	>120.0	F	>120.0	F	107.4	F	107.4
Overall Intersection	F	83.7	F	108.0	F	103.1	F	101.2	E	77.1	E	77.1

Table 2C - Intersection Level of Service Comparison

	SAT Peak Hour											
Intersection/Lane	Existing		No Build 2050		Alter	Alternative 1		Alternative 1A		Alternative 1B		native 1C
	LOS	Delay (s)	LOS	Delay (s)	LOS	Delay (s)	LOS	Delay (s)	LOS	Delay (s)	LOS	Delay (s)
IL 83 at Kensington												
Eastbound	F	>120.0	F	>120.0	F	98.0	F	117.1	F	117.1	F	117.1
Westbound	Α	5.8	В	11.5	С	24.5	С	24.1	С	24.1	С	24.1
Northbound	Е	56.2	Ε	59.5	E	59.9	E	64.9	E	62.7	E	70.1
Southbound	Α	1.8	Α	2.3	Α	1.9	Α	2.0	Α	2.0	A	2.0
Overall Intersection	D	43.3	D	50.9	D	42.8	D	47.8	D	47.0	D	49.8
IL 83 at Rand Rd (US 12)												
Northbound	С	29.7	D	45.4	С	26.0	В	17.8	В	18.5	D	38.2
Southbound	Е	79.4	F	89.8	F	85.5	F	93.1	F	93.1	F	93.1
Southeastbound	E	77.3	F	82.7	F	85.6	E	79.5	E	79.5	E	79.5
Northwestbound	Α	2.5	Α	3.3	Α	4.8	Α	5.4	Α	0.9	A	0.9
Overall Intersection	D	47.0	D	54.4	D	50.7	D	48.9	D	47.8	D	51.9
Rand Rd (US 12) at Kensington												
Eastbound	С	31.6	Ε	67.3	С	34.3	D	40.9	D	40.9	D	40.9
Westbound	F	>120.0	F	>120.0	F	>120.0	F	>120.0	F	>120.0	F	>120.0
Southeastbound	Α	2.0	Α	2.2	Α	2.8	Α	3.0	Α	3.0	Α	3.0
Northwestbound	F	80.6	F	90.6	F	>120.0	F	>120.0	F	99.7	F	99.7
Overall Intersection	E	62.6	F	82.6	E	73.6	F	82.4	E	73.0	E	73.0





June 29, 2021

Matthew P. Lawrie, PE Village of Mount Prospect Department of Public Works 1700 W. Central Road Mount Prospect, IL 60056-2229

Subject: Rand Road/IL 83/Kensington Road – Phase I

Supplement 1

Dear Mr. Lawrie:

Patrick Engineering Inc. (PEI) is currently preparing a Phase I Study for the intersection of Rand Road/IL 83/Kensington Road. Based on the initial scope of the project, it was anticipated that several auxiliary lanes would be added given the existing constraints at the major six-legged complex intersection. However, after a rigorous identification and evaluation of alternatives, additional effort is required in order to receive Design Approval from the Illinois Department of Transportation (IDOT). Additional effort is needed in the tasks of survey, roadway plan & profiles, roadway drainage, ADA ramps, intersection sight distance, Intersection Design Studies, and cross-sections. To accomplish the additional tasks, PEI is requesting an additional \$151,322, bringing the total contract amount to \$394,446.

Sincerely,

PATRICK ENGINEERING INC.

Jeff Pisha, PTOE, PE

Geff Pisha

Senior Project Manager

Statements of Qualifications & Cost Proposal

Rand-IL83-Kensington Phase I Engineering Study

for the

Village of Mount Prospect





March 9, 2018

Mr. Jeffrey Wulbecker, P.E. Village Engineer Village of Mount Prospect 1700 W. Central Road Mount Prospect, Illinois 60056

Reference: Rand Road (US 12), IL Route 83, and Kensington Road Intersection Phase I Engineering Services

Dear Mr. Wulbecker:

Thank you for including us on the shortlist for the Rand/IL 83/Kensington Intersection Phase I Study. We are very excited about the prospect of providing these professional engineering services for the Village of Mount Prospect (Village) on this important regional project. We feel that we would be the best choice to perform this project and bring great benefit and value to the Village for the following reasons:

Our Targeted Experience

- The staff at Patrick are experts in **Phase I Engineering** and have achieved 38 individual Design Approvals for Phase I Studies since mid-2008 on State and federally-funded local projects all right here in the Northeastern Illinois area (list included in Section 3). Our Project Manager, Jarrod Cebulski, previously worked at IDOT as Head of Consultant Studies where he oversaw all the consultant-prepared Phase I Studies in District One.
- We recently completed an Access Management Plan, which included Property-to-Property Connections in a commercial area along Dundee Road in Palatine, which is very similar to what will be needed along Rand Road.
- We recently completed an Intersection Traffic and Safety Study for the intersection of Prince Crossing Road and Hawthorne Lane for the City of West Chicago, which is similar to what will be required at the Highland Street intersections with IL 83 and Road.

Our Exceptional Team

- Gewalt Hamilton will provide survey, traffic counts, and traffic pattern analysis | They previously prepared an Intersection Design Study at this location to add right turn lanes along Kensington Road, so they already have survey data that will only need to be updated and they understand the area traffic patterns.
- Sam Schwartz will provide traffic analysis and bike/ped planning | They recently analyzed this intersection and coordinated with IDOT within the last few years, which allows our team to start with this knowledge.
- **Teska Associates** will lead the stakeholder outreach program | They were part of the team that prepared the Rand Road Corridor Study in 2017, so they will provide excellent continuity with the stakeholders.

We have recently performed work for the Village, as part of the Downtown Traffic Study, for which we assisted in the evaluation of ways to reduce congestion and delays along Northwest Highway, which included options of extending the Metra platform and an additional potential roadway crossing of the UP Railroad. With Patrick as the Study Lead, we will be able to take a fresh look at this long-studied intersection, while at the same time benefit from the history that our subconsultants bring to our team.

We appreciate this opportunity to present our proposal. Should you have any questions or require additional information, please do not hesitate to contact our proposed Project Manager, Jarrod Cebulski, PE at 630.795.7468 or jcebulski@patrickco.com.

Sincerely,

PATRICK ENGINEERING INC.

Paul M. Lopez, PE, SE Vice President



Firm Overview

Patrick Engineering (Patrick) is a nationwide engineering, design and project management firm with a long history of success on a variety of complex infrastructure projects. Our client list includes key government agencies, private and public utilities and FORTUNE 500 companies in a broad range of industries. We focus on providing concept planning, engineering, pre-construction services, procurement of materials and construction management of heavy infrastructure projects. We accomplish this with technical experts in the fields of civil, transportation, structural, hydraulic, environmental, geotechnical, electrical engineering, relay & protection, geology, surveying, construction management, process control and GIS.

Contact Information

Jarrod Cebulski Project Manager 4970 Varsity Drive Lisle, Illinois 60532 630.795.7468 jcebulski@patrickco.com

Local Value

Patrick understands the meaning of the word "partnership." It means proven expertise, a positive outlook and a



proactive approach. It means asking relevant questions and communicating in a timely manner to understand short-term needs and long-term objectives. It means recognizing the vision and validating the contributions of everyone on the team. Good partners understand the importance of collaboration and appreciate the responsibility of leadership. They keep working to get the job done, regardless of what it takes. At Patrick, we've embraced a partnering philosophy for more than 39 years. To facilitate this partnering relationship, Patrick locates its offices close to the offices of our clients so that we can clearly communicate and achieve faster solutions.

Choosing Patrick means working with local professionals who understand the regulations, communities and conditions of the states in which they perform work. Patrick's team of engineers have successfully partnered with an extensive list of local regional clients on projects around the United States. Patrick has worked in all 50 states and is familiar with the tools and resources needed to add value to each project. Our commitment to our clients goes beyond each individual project and extends into the long lasting relationships we strive to maintain through our quality of work and a commitment to our client's specific needs. Our clients recognize this commitment, and that is why over 80% of Patrick's work comes from repeat business.

National Expertise

In addition to being a local partner, clients can benefit from Patrick's national experience and expertise. Patrick is a nationwide firm with more than 200 professionals located in multiple offices across the United States. The *Engineering News Record* (ENR) has included Patrick in its ENR Top 500 since 1993. We work with clients all across the U.S. and we understand national industry standards and practices.

Program & Project Management

Patrick is supported by a centralized Program and Project Management Organization (PMO), which provides guidelines, standards and project management resources to a wide variety of projects. Due to Patrick's diverse experience providing engineering and construction services, our PMO team regularly supports and fully comprehends complete project lifecycles, and intimately understands how each and every project element fits into a complete and successful project. Patrick's PMO is staffed with industry experts with experience managing multimillion dollar infrastructure projects, research and development projects and complicated multi-project programs. Patrick's PMO uses the latest management tools such as Primavera P6, Primavera Contract Manager and a variety of other cost and management software tools. These tools are supported by a proven framework of procedures and collaborative web-based systems to provide efficient project start-up, constant awareness of project costs and schedule, effective process management and predictable project outcomes





In-House Capabilities

An element of confidence. That's what you can expect when you partner with Patrick. We offer a full range of engineering and construction management services to meet the specific project needs of our clients. Our expertise in highway, bridge, railroad, multi-modal, environmental, electrical and water management engineering allows us to provide these services to a growing list of local, state and federal government agencies as well as private clients.

Patrick's extensive capabilities are the *elements* that make us an ideal partner. Our clients can pick and choose the services that suit their project requirements. Utilized in any combination, Patrick can tailor our team to include experts in the disciplines required, providing a customized solution to your unique needs and ensuring the successful completion of your next project.

Awards

Patrick Engineering's past performance can be attested to by the high volume of our projects receiving awards in recent years, including the following:

- 2017 ACEC Illinois Engineering Excellence Merit Award, Washington Street Thoroughfare Project, Lake County Division of Transportation
- 2017 APWA Chicago Metro Chapter's Project of the Year, Washington Street Corridor Improvements, Lake County Division of Transportation
- **2016 ACEC Illinois Engineering Excellence Merit and APWA Chicago Branch Award,** Chicago Union Station Transportation Center for the City of Chicago Department of Transportation.
- **2015 ACEC Illinois Engineering Excellence Merit Award,** Illinois Route 47 at College Drive Intersection Project for Waubonsee Community College and Kane County Division of Transportation
- 2014 ACEC Illinois Engineering Excellence Merit Award and APWA Chicago Metro Chapter Transportation between \$25-75 mil Award, James R. Rakow Road, Ackman Road to IL Route 31, McHenry County Department of Transportation and Highways
- **2013 ACEC Illinois Engineering Excellence Merit Award,** Narragansett Avenue, 87th Street to 79th Street, Cook County Department of Transportation and Highways
- 2013 ACEC Illinois Engineering Excellence Special Achievement Award, Structural Systems, Madison Street
 Viaduct over Union Station Tracks, Chicago Department of Transportation
- 2012 Illinois Association of Aggregate Producers-Gold Level Rock Solid Safety Award
- 2011 ASCE, Illinois Section Civil Engineer of the Year, Daniel P. Dietzler
- 2011 ASCE, Illinois Section Private Sector Employer Recognition, Patrick Engineering
- 2011 ACEC Illinois Engineering Excellence Special Achievement Award Powerton Rail Loop, Midwest Generation, LLC
- 2010 ACEC Illinois Engineering Excellence Special Achievement Award Algonquin Road, McHenry County Highway Department
- 2010 APWA Fox Valley Branch, Project of the Year-Algonquin Road, McHenry County Highway Department
- 2009 ACEC Illinois Engineering Excellence Merit Award I-80 Interchange at Ridge Road, IDOT
- 2007 ACEC Illinois Engineering Excellence Merit Award Ronald Reagan Memorial Tollway (I-88) Mainline Roadway Widening and Reconstruction, Illinois Tollway
- 2005 ACEC Illinois Engineering Excellence Merit Award IL Route 22 Roadway Reconstruction, IDOT



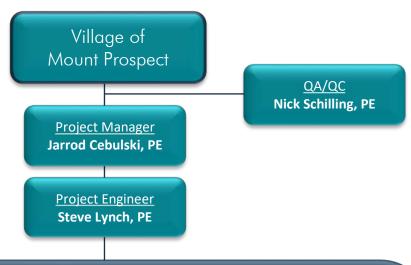


Project Team

Patrick's experienced project team is committed to enhancing your effectiveness by delivering long-term value to your project. To accomplish this objective, we draw upon our:

- Highly experienced, local professional staff
- Extensive federal, state and local government background
- Commitment to clear, consistent client communication
- Familiarity with IDOT's requirements and expectations for federal eligibility

The following organizational chart shows our proposed key project staff for Phase I improvements on the Rand-IL 83-Kensington Project:



<u>Traffic Pattern Analysis</u> **Daniel Brinkman, PE, PTOE**²

Traffic Data Collection
Arthur Penn, PE²

Public Involvement

Jodi Mariano, PLA, ASLA⁴

Dominic Suardini⁴

<u>Drainage</u> Joel Feinstein, PE, CFM¹

Constructability
Brian Klabel, EIT¹

Traffic and Safety Studies
Alethya Yu-Janicki, PE, PTOE,
CFM, LEED AP BD + C¹
Sara Disney Haufe, PE, PTOE³
Peter Wojtkiewicz, PE, PTOE³

Geometrics

Jason Chae, PE¹

Ped/Bike
Kelly Conolly, PE³

Phase I Reporting
Mike Vasak, PE¹

Survey
Jonathan F. Past, PLS²

Geotechnical

Matt Breitenbach, PE¹

<u>PESA</u> Jeremy Reynolds, PG⁵

Wetlands
Lailah Reich, PWS⁵

Lighting
Christy Hawthorn, PE¹

Firm Key:

- 1 | Patrick Engineering Inc.
- 4 | Teska Associates
- 2 | Gewalt-Hamilton Associates
- 5 | Huff & Huff
- 3 | Sam Schwartz







Jarrod J. Cebulski, P.E. Project Manager

Education B.S., Civil Engineering, University of Illinois at Chicago, 1991

Registration Licensed Professional Engineer: IL, WI, IN, MI, CO, OH, IA

Training/Certification Highway Capacity and **Operational Analysis** Value Engineering **Environmental Analysis** of Highway Projects NEPA and the Transportation **Decision Making Process** Plan Format and Composition **Erosion and Sediment** Control Community Impact Assessment Training Advisor for IDOT **Context Sensitive** Solutions

Affiliations Illinois Association of **Highway Engineers** (IAHE) Institute of Transportation Engineers, Illinois Section (ITE) American Council of **Engineering Companies** of Illinois (ACEC) American Public Works Association (APWA) American Society of Civil Engineers (ASCE) Illinois Association of Environmental Professions (IAEP) Illinois Road and **Transportation Builders** Association (IRTBA)

Mr. Cebulski began his career in the industry in 1991, joining Patrick in 2004. He has over 26 years of professional experience in transportation engineering. He is responsible for directing the activities of over 20 engineers and technicians in all phases from preliminary engineering, through final design, to construction oversight. Jarrod spent 13 years of his career at the Illinois Department of Transportation District One with his last position as head of consultant studies where he oversaw the preparation of all consultant-prepared Phase I Preliminary Engineering and Environmental Studies in the six-county region of northeastern Illinois. His current responsibilities include managing the Transportation Group and overseeing all Phase I, Traffic, and Feasibility Studies, Phase II Contract Plans, and Phase III construction supervision work for Transportation Projects at Patrick Engineering, encompassing all aspects, such as project scoping and start-up, traffic and geometric studies, highway capacity analyses, traffic operations modeling, accident analyses, environmental studies and analysis, agency/stakeholder coordination and public involvement, report preparation, preliminary cost estimates, quality assurance/quality control, project and contract management, and client relations. Jarrod is Project Director for many major highway reconstruction studies and plans and is also a qualified Environmental Lead for Environmental Assessments for highway projects.

Happ Road Corridor Study, Village of Northfield, Northfield, Illinois

Project Manager for the Phase I study of the Happ Road corridor from Willow Road to Winnetka Road. The project is led by the Village in close coordination with Cook County Department of Transportation and Highways who has jurisdiction of the roadway. The study is evaluating roadway and intersection alternatives to improve safety along the corridor, enhance operations, provide connectivity within the community and create a sense of place within the context of the Village. The study will produce an IDOT approved Project Development Report allowing future design and construction to be eligible for federal funding. The study includes a Public Meeting and a Public Hearing and coordination with a local Steering Committee comprised of community officials and representatives.

Prince Crossing Road at Hawthorne Lane Traffic and Safety Study, City of West Chicago Project Manager for a traffic and safety study at the intersection of Prince Crossing Road and Hawthorne Lane in the City of West Chicago, DuPage County, IL. The Study addressed complaints from constituents about long delays at this two-way stop-controlled intersection. It included a traffic signal warrant analysis, a multi-way stop warrant analysis, a sight distance evaluation, and a collision analysis. A report was prepared to summarize the study findings that included recommended safety countermeasures for the City to implement to improve the overall safety of the intersection.

Illinois Route 53/68 (Dundee Road) from US Route 12 to Kennedy Drive/Frontage Road, Illinois Department of Transportation, District One, Illinois

Project Manager for a Phase I Study for the Illinois Department of Transportation (IDOT) Region One for Illinois Route 53/68 (Dundee Road) from US Route 12 (Rand Road) to Kennedy Drive/Frontage Road in Cook County. This project addressed an increased occurrence of collisions due to a high number of turning vehicles along this highly developed commercial corridor. The Study included evaluation and interpretation of crash data, Highway Safety Manual (HSM) analysis, capacity and queue length analyses, local agency coordination, and preliminary geometry. The HSM





analysis was performed to predict the safety performance of various proposed roadway conditions, which was critical in determining which improvements would have the most beneficial effect on safety along the corridor. Jarrod led coordination with the Village of Palatine to ensure all interests were considered. The scope included adding turn lanes at intersections, traffic signal modifications, and pedestrian and bicycle accommodations. The project also included a raised barrier median throughout the project limits to control access and improve safety. A Public Hearing was held for this project due to the proposed access restrictions due to the barrier median. In response to opposition received from the business community, subsequent to the hearing, a cross-access study was prepared that identified areas where access connections could be provided between adjacent commercial properties along the corridor to help improve access to the businesses under the barrier median scenario.

79th **Street, Madison Street to County Line Road,** Village of Burr Ridge, *Burr Ridge, Illinois* Project Director for the Phase I and II engineering for the resurfacing of 79th Street from Madison Street to County Line Road. The proposed improvements included resurfacing and ADA improvements. The project also includes the replacement of deteriorated curb and sidewalk, guard rail replacement, grading and shaping drainage ditches, full-depth pavement patching, pavement markings, traffic signal detector loop installation, and traffic control during construction. Coordination with the Cook County Department of Transportation and Highways was required during this project, due to permitting needed for the replacement of County owned traffic signal detector loops.

Woodward Avenue, Internationale Parkway to the I-55 Bridge, Village of Woodridge, Woodridge, Illinois

Project Manager for the Phase I and II engineering for the resurfacing of Woodward Avenue from Internationale Parkway to the I-55 Bridge. The improvements included pavement patching and resurfacing, as well as ADA ramp improvements for an existing multi-use path. This project utilized 75% STP federal funding, and therefore was processed through the IDOT Bureau of Local Roads & Streets. The project involved inspections of the road in order to identify specific areas of improvement of the pavement, curb and gutter, multi-use path, and drainage systems.

Phase I Studies for Various Highway Safety Improvement Program (HSIP) Projects, Illinois Department of Transportation, District One, Illinois

Project Manager for preparing Phase I Engineering Studies for Safety Improvement Projects for Region One/District One. The general scope of work of these projects included widening and resurfacing for the addition of auxiliary turning lanes and traffic signal installations/modernizations. Tasks included highway capacity analyses, crash analyses, development of geometrics, drainage studies, structural inspections and reports, identification of proposed ROW needs, and Project Report preparation.

Mount Prospect Downtown Transportation Study, Village of Mount Prospect, Mount Prospect, Illinois

Project Manager for the analysis of options to alleviate congestion caused by commuter trains in downtown Mount Prospect. As a subconsultant, our role was to support the traffic studies with detailed evaluation of relocating the train platforms at the Metra Station, modifications to the railroad tracks, and detailed cost estimates. The addition of a third roadway crossing in the downtown area was also investigated. We also facilitated coordination with the Union Pacific Railroad, Metra, and the ICC.





Steve Lynch, P.E. Project Engineer

Education
Bachelor of Engineering
(B.E.)., Civil
Engineering, Vanderbilt
University, 2001

Registration Licensed Professional Engineer: IL, MI

Affiliations

American Society of Civil
Engineers –Illinois
Section

American Public Works
Association

American Council of
Engineering
Companies: ACEC Chicago Liaison
Committee

Training/Certifications
IDOT – Documentation of
Contract Quantities
Certification #14-0258

Awards
Patrick Engineering
Distinguishing Trait
award winner for
"Willing to take Risks" 2014
"Willing to Partner" 2012
"Technically Competent"
- 2006

Achievements
Cum Laude, Vanderbilt
University
Chair of the ASCE Illinois
Section Younger
Member Group,
2007/2008

Mr. Lynch began his career with Patrick in 2001 after interning for 2 summers in Colorado where he assisted with site/civil design services. His experience has encompassed design for site/civil, building structures, drainage, transportation (Roadway, Rail and Aviation) projects and construction management. Steve spent a year working for Patrick's general contractor, Albin Carlson, as a site superintendent for a major roadway/stormwater management project in suburban Cook County. This experience reinforced the importance of evaluating potential construction logistics and challenges during the design phase in order to successfully complete projects efficiently and on-time. His current responsibilities included project management for all phases of transportation related projects; preparation of bid documents including plans and specifications; preparation and submittal of permit applications with IDNR, ACOE, City of Chicago, and IDOT; and project related public involvement coordination with elected officials, utility owners and other project stakeholders.

Mount Prospect Downtown Transportation Study, Village of Mount Prospect, *Mount Prospect, Illinois*

Project Engineer for the analysis of options to alleviate congestion caused by commuter trains in downtown Mount Prospect. As a subconsultant, our role was to support a traffic study by evaluating the concept options. The evaluation consisted of developing preliminary design and cost estimates for modifications to the roadway and surrounding infrastructure to accommodate relocating the train platforms and railroad tracks at the Metra Station for each option. We also facilitated coordination with the Union Pacific Railroad, Metra, and the ICC regarding the potential addition of a third roadway crossing in the downtown area which was an option that we evaluated.

Happ Road Corridor Study, Village of Northfield, Northfield, Illinois

Deputy Project Manager for the Phase I study of the Happ Road corridor from Willow Road to Winnetka Road. The project is led by the Village in close coordination with Cook County Department of Transportation and Highways who has jurisdiction of the roadway. The study is evaluated alternative to improve safety along the corridor, enhance operations, provide connectivity within the community and create a sense of place within the context of the Village. The Study will produce an IDOT approved Project Development Report allowing future design and construction to be eligible for Federal funding. Responsibilities: Led development of project improvement alternatives, geometric development, preparation of Technical memoranda for alternatives analysis, local coordination, website management, interdisciplinary coordination, and stakeholder involvement and community outreach.

Intersection Safety Studies, Illinois Department of Transportation, *Various Locations, District One*

Project Engineer for Phase I Studies for Safety Improvement projects for Region One/District One as part of the Federally-funded Illinois Highway Safety Improvement Program (HSIP). The program's purpose is to reduce traffic fatalities and serious injuries on all public roads. This contract includes completing these Phase I Studies from concept identification to Design Approval. Representative locations include:

- Illinois Route 38 at Gary's Mill Road, DuPage County
- Illinois Route 50 (Roosevelt Road to Pershing), Cook County





County Farm Road at Illinois Route 38, DuPage County Division of Transportation, *Wheaton, Illinois*

Project Engineer for Phase I Study for the reconstruction of over one half mile of Illinois Route 38, including the intersections with County Farm Road and Shaffner Road. The project scope of work included route survey, pavement condition survey, intersection design studies, and a pedestrian crossing study, The improvement also included adding new barrier median, enhanced pedestrian safety features, and the replacement of a major culvert beneath the intersection of Roosevelt Road at Shaffner Road. Responsibilities: Preparation of project geometrics and drainage design, cost estimating, agency and environmental coordination, and Project Report preparation.

Canal Street Viaduct Improvements, Chicago Department of Transportation, Chicago, IL Project Manager for the Phase I Engineering study for the Canal Street Viaducts project from Taylor Street to Madison Street. The project is in the Complex Bridge category and includes a Phase I Engineering Study for four major bridges. Patrick's work included structural inspections and bridge reports, as well as crash analysis, traffic, drainage, maintenance of traffic, and geometric studies along Canal Street. Project coordination will also be required with the Union Station Transportation Center, the Harrison Street Viaduct and the Bus Rapid Transit (BRT) projects, as well as with the Illinois Department of Transportation (IDOT), and the Federal Highway Administration (FHWA).

Mount Prospect Downtown Transportation Study, Village of Mount Prospect, *Mount Prospect, Illinois*

Project Engineer for the analysis of options to alleviate congestion caused by commuter trains in downtown Mount Prospect. As a subconsultant, our role was to support the traffic studies with detailed evaluation of relocating the train platforms at the Metra Station, modifications to the railroad tracks, and detailed cost estimates. The addition of a third roadway crossing in the downtown area was also investigated. We also facilitated coordination with the Union Pacific Railroad, Metra, and the ICC.

Englewood Line Trail, Chicago Department of Transportation, Chicago, Illinois

Project Manager for the Phase I Study of a rail to trail conversion project in the Englewood neighborhood of Chicago. The project study is being coordinated between the Chicago Department of Planning and Development and CDOT. The study is the conversion of approximately 2 miles of abandon Norfolk Southern (NS) ROW that the City has obtained and is considering converting into a linear trail/recreational path. The project is being processed using the CE-Federal PDR template. Responsibilities: Coordination of structural inspections and analyses, directed path geometric development and cost estimating, public involvement, Project Report development, and preparation of the CMAP funding application.

Algonquin Road from IL Route 47 to Randall Road - Road Reconstruction, McHenry County Highway Department, *McHenry County, Illinois*

Staff Engineer for design of complete reconstruction of Algonquin Road from Illinois Route 47 to Randall Road in southeast McHenry County. Responsibilities included drainage design calculations involving storm sewer sizing, runoff detention, floodway compensatory storage and plan preparation. Scope of roadway work included removal and replacement of a single-span structure over Woods Creek and the addition of multiples lanes of traffic.





Nicholas J. Schilling, P.E. QA/QC

Education B.S, Civil Engineering, Bradley University, 2000

Registration Licensed Professional Engineer: IL, CA Envision Sustainability Professional (ENV SP)

Training/Certifications
DMMC STP Workshop
ITS Roundabout Design
ADA & Transportation
Facility Design
Institute for Sustainable
Infrastructure (ISI)
Envision Training
Sustainable City Network
Workshops
Illinois Bentley Users
Group (iBUG)
Workshops

Affiliations
ACEC Illinois
ACEC ISTHA Liaison
Committee
American Society of Civil
Engineers (ASCE)
Illinois Road and
Transportation Builders
Association (IRTBA)

Mr. Schilling began his career in the industry in 2001, with Patrick. He has over 17 years of professional experience in transportation engineering. He is responsible for managing transportation projects and for directing the activities of staff engineers and technicians in all phases from preliminary engineering through final design. His current responsibilities include project management and overseeing staff members for Phase I design, Feasibility Studies, Phase II Contract Plans, and Phase III construction supervision work for Transportation Projects at Patrick Engineering, encompassing all aspects, such as project scoping and start-up, geometric studies, accident analyses, environmental studies, agency/stakeholder coordination and public involvement, report preparation, preliminary cost estimates, quality assurance/quality control, contract management, and client relations. He has managed and coordinated design-build construction projects, in addition to design-bid-build projects. Mr. Schilling's responsibilities span all aspects of design work, including design, permitting, cost estimating, scheduling, contracting, and safety.

75th Street from Interstate 355 to Illinois Route 83, DuPage County Division of Transportation, *DuPage County, Illinois*

Roadway engineer involved with the preparation of Project Development Report (PDR) and Environmental Class Action Determination (ECAD) documentation. The report investigated alternate studies for reconstructing the existing roadway facility as three lanes in each direction separated by a barrier median. The 5.1 add-lanes/reconstruction project included alternate geometric designs for widening the existing four-lane highway to three lanes in each direction separated by a barrier median, eleven intersection design studies, interchange traffic modeling, drainage studies, pavement condition survey, Section 4(f) and Section 106 coordination for a historic property, and a public hearing.

Illinois Route 22 Reconstruction, Illinois Department of Transportation, *Village of Lincolnshire/Lake County, Illinois*

Lead project engineer for the roadway reconstruction, bridge rehabilitation, lighting, and traffic signals for the reconstruction of Illinois Route 22. The project included realignment of the roadway to improve geometrics and minimize private property impacts. The reconstructed road included new pavement, curb and gutter, retaining walls, decorative medians and a new drainage system. The project also included a new bridge and a bike path.

Benedictine Connector, DuPage County Division of Transportation, *DuPage County, Illinois*

Project Manager for the Phase I update. DuPage County Division of Transportation (DPCDOT) is improving several segments of a multi-use trail that will constitute the Benedictine Connector portion of the East Branch DuPage River Greenway Trail from Burlington Avenue to College Road in the Village of Lisle, DuPage County. The project includes widening existing paths and constructing new segments of path in several separate and distinct areas. Structural retaining walls will be required as well as a canopy structure beneath the BNSF overpass. Pedestrian signal modifications will also be required. A Phase I Update and Addendum will be prepared. Upon approval of the Phase I Addendum, Phase II engineering services will begin.





Illinois Route 53 from Army Trail Road to the Elgin-O'Hare Expressway, Illinois Department of Transportation, *DuPage County, Illinois*

Roadway engineer for the development of contract plans, specifications, and estimates for the add-lanes and reconstruction of four miles of Illinois Route 53 through the Villages of Addison and Itasca. The scope of work involved replacing the existing mostly two-lane rural roadway with a four-lane urban roadway with a median/center turn lane. As part of the project nine signalized intersections were improved with two new traffic signals added, a new storm sewer drainage system, and new roadway lighting. Structural work included culvert replacement and new traffic noise abatement walls.

Village of Lincolnshire Berkshire to Hewitt Sidepath, Village of Lincolnshire, *Lake County, Illinois*

Project engineer for the development of a 7-foot sidepath on the north side of Illinois Route 22 from Berkshire Lane to Hewitt Drive. The path was constructed within IDOT's existing and proposed right-of-way. Work included preparation of contract plans, specifications, development of a cost estimate, and submittal of the necessary permit to IDOT.

Village of Lincolnshire Elm/Oxford to Oakwood Sidepath, Village of Lincolnshire, *Lake County, Illinois*

Roadway engineer involved with the development of an 8-foot sidepath on the north side of Illinois Route 22 from Elm Road/Oxford Drive to Oakwood Lane. The necessary right-of-way and grading easements were identified to accommodate the sidepath. Prepared the contract plans, specification, developed a cost estimate, and submitted the necessary permit to the Illinois Department of Transportation.

Algonquin Road, McHenry County Division of Transportation, *McHenry County, Illinois* Roadway engineer for proposed reconstruction of five miles of Algonquin Road from two lanes to five lanes. Developed the preliminary geometrics for the roadway.

Roadway and Bridge Rehabilitation – Veterans Memorial Tollway M.P. 22.3 (Butterfield Road) to M.P. 29.8 (Army Trail Road), Illinois Tollway, DuPage County, Illinois

Project Manager for the roadway and bridge rehabilitation along a seven mile stretch of the Veterans Memorial Tollway (I-355). Patrick Engineering is the prime design section engineer with multiple subconsultants. The project involves bridge and roadway inspections. BCR and ABCR will be created for each bridge and repair recommendations will be incorporated into the project plans. The plans will also include milling, resurfacing and patching along the mainline and ramps. It is anticipated that the ramps at the North Avenue interchange will be reconstructed. The project also includes safety upgrades, lighting upgrades and contract packaging to be coordinated with the adjacent Tollway project to the south.

Elgin O'Hare Western Access from Lively Boulevard to Supreme Drive, Illinois Tollway, DuPage County, Illinois

Assistant Project Manager for Phase II Contract Plan Preparation for the proposed construction of the Elgin O'Hare Western Access from Lively Boulevard to Supreme Drive, including the Illinois Route 83 (Busse Road) Interchange. Work includes the design of a new six-lane mainline toll facility with adjacent frontage roads, the widening and reconstruction of Illinois Route 83, eight new overhead mainline bridge structures, retaining walls, the creation of six new signalized intersections, extensive utility coordination, lighting design, and drainage design.





Alethya Yu-Janicki, PE, PTOE, CFM, LEED AP Traffic Engineer

Years of Experience Began career in industry: 2004 Joined Patrick: 2017

Education B.S., Civil Engineering, University of Illinois at Urbana-Champaign, 2004

Registration Licensed Professional Engineer: IL, FL

Training/Certifications
Professional Traffic
Operations Engineer
Certified Floodplain
Manager
LEED BD+C

Ms. Yu-Janicki began her career in the industry in 2004, joining Patrick in 2017. She has more than 13 years of experience, specifically in Traffic Engineering, Transportation Engineering, and Site Development. Responsibilities have ranged from plan preparation, cost estimates, project schedule, engineering studies and most recently construction administration. Ms. Yu-Janicki's experience in various areas of engineering design has helped reinforce the importance of interdisciplinary coordination in order to successfully complete projects on time and within budget.

Happ Road Phase I, Village of Northfield, Northfield, Illinois

Traffic Project Engineer responsible for two traffic analyses reports and two intersection design studies along Happ Road at the intersections of Winnetka Road and Orchard Lane. Traffic reports included alternative geometric and traffic control layouts: two-way stop, four-way stop, signalization, roundabout, and lane reduction/addition. This roadway reconstruction project from Winnetka Road to Willow Road along Happ Road included the realignment and upgrade turning radii of Happ Road at Winnetka Road to reduce an existing skew and to meet the road's truck classification, construction of an oval roundabout at Orchard Lane, and addition of a bike path within the project limits.

Illinois Route 120, Lake County Department of Transportation, Illinois

Traffic Project Engineer responsible for the traffic signal modernization at the intersections of IL-120 and Green Bay Road in Park City, Illinois. Traffic modernization included adding pedestrian push-button signal heads to accommodate additional crosswalks due to roadway improvements, upgrading existing pedestrian signal heads, and reconstructing detector loops.

Prince Crossing Road at Hawthorne Lane Traffic and Safety Study, City of West Chicago, *Illinois*

Traffic Project Engineer responsible for a traffic and safety study in the City of West Chicago, Illinois due to the City commonly receives complaints from constituents about long delays at this two-way stop-controlled intersection. Traffic study included traffic signal warrant analysis, a multi-way stop warrant analysis, and a collision analysis, which were consistent with the 2009 Edition of the Manual on Uniform Traffic Control devices (MUTCD). Safety study included site assessment, geometric review, and sight triangle analysis based on high-resolution aerials. The final report included four recommended safety countermeasures and investigated the application of three innovative safety countermeasures to improve the overall safety of the intersection.

Burr Ridge Flashing Beacon, Village of Burr Ridge, Illinois

Traffic Project Engineer responsible for the design of an upgrade/improvement of an existing school flasher system in the Village of Burr Ridge, Illinois. Project scope included the installation of two dual-head push-button flashing beacon assemblies at the midblock crossing between a middle school and park district. The additional push-button flashing beacons will be annexed to the existing school flashing beacon system, and all flashing beacons will be controlled by a new controller replacing the existing controller to improve sight distance for drivers.





Hawthorn Trails, Schoppe Design Group, Illinois

Traffic Project Engineer responsible for preparing traffic signal plan consisting of detector loop construction and handhole relocation per IDOT District 1 Design Guideline. Traffic signal improvements is part of the roadway improvements included in the Hawthorn Trail construction.

Pulaski Streetscape, Chicago Department of Transportation, *Chicago, Illinois*Project Engineer for Pulaski Road Streetscape from Elston Avenue to Wilson Avenue.

Responsibilities included traffic signal modernization and project management of structural design and analysis. This streetscape improvement project included roadway resurfacing, ADA Upgrade, traffic signal modernization, and installation of custom-designed structural banners on existing light poles within the project limits.

District-Wide 5-Year Push-Button (Design/Build) Contract, Florida Department of Transportation, *Broward County and Palm Beach County, Florida*

Project Engineer responsible for traffic signal design and retiming, roadway geometric improvements, ADA upgrade, signing and pavement markings, drainage improvements, and utility coordination at the following roadway segments and intersections: SR A1A at Riomar Street, 10th street at 1-95 ramps, A1A at Miami Road, Stirling Road at Davie Road, US 1 at Griffin Road, 595 Off-ramp at Davie Road, Sheridan Road at US 27, 441 at Southern Boulevard, County Line Road at US 1, Palm Beach Community College at US 27, Guide sign at Belvidere over I-95, Advanced flashing beacons at Sunrise Blvd and 24th Avenue, and SR 9 off ramp widening and intersection/interchange analysis.

City-Wide ITS Improvement, Charlotte Department of Transportation, *Charlotte, North Carolina*

Project Engineer for expansion of a fiber optic traffic signal system along Park Road. Project improvements included provisions for a combined 39-mile network of various sized pair (12-48) communication fiber optic cables and 37 CCTV cameras. Responsibilities included developing fiber optic design plans, splice details, CCTV camera design, and engineer's estimate of probable construction cost.

Wise Road Resurfacing, Village of Schaumburg, Schaumburg, Illinois
Consultant Engineer for PS&E of 3 miles of Wise Road from Irving Park to Roselle Road.
Project scope included ADA upgrade, roadway resurfacing, and drainage improvements.





Daniel P. Brinkman, P.E., PTOE Traffic Analysis Gewalt Hamilton Associates, Inc.

Education
Bachelor of Science in
Civil Engineering,
University of Illinois at
Chicago; 1996

Registration State of Illinois Licensed Engineer #062-55293 Professional Traffic Operations Engineer (PTOE) # 1253

Affiliations
Institute of
Transportation
Engineers (ITE)
American Society of
Civil Engineers
(ASCE)
ASCE Transportation
and Development
Institute (T&DI)
International
Municipal Signal
Association (IMSA)

Daniel P. Brinkman is a Licensed Professional Engineer with 22 years of experience in the traffic engineering and transportation planning fields. His experience covers both the public and private sectors, with clients including municipalities, retail and residential developers, school districts, park districts and hospitals/medical centers. Mr. Brinkman currently serves as the Phase I Manager overseeing Preliminary Engineering efforts associated with State and Federally Funded projects requiring Design Approval from the Illinois Department of Transportation's Bureau of Local Roads and Streets.

IL Rte. 59 at Duke Parkway Extension, Cities of Aurora and Warrenville

Mr. Brinkman served as Project Manager for the IL Rte. 59 at Duke Parkway intersection project which included the extension of an existing roadway and new signalized intersection to serve a proposed 1.1 million square foot AMAZON distribution facility. This project was partially funded with Economic Development for a Growing Economy (EDGE) funding from State of Illinois. The project consisted of approximately 0.15 miles of new roadway and 0.4 miles of mainline roadway widening and a new signalized intersection spanning both the City of Aurora and the City of Warrenville. The project had an extremely compressed timeline with preliminary traffic studies and engineering commencing in September 2016 with a local letting in June 2017. The \$3.5 million construction project was substantially complete in November 2017.

US Rte. 12/45 (Lee Street) at Forest Avenue Phases I and II, Des Plaines, Illinois

Mr. Brinkman served as the Project Manager for roadway widening and traffic signal installation at the intersection of Lee Street and Forest Avenue. Proposed improvements include widening to eliminate an existing "hourglass" condition on the mainline and installation of a new traffic signal. The project received \$1.3 million in Surface Transportation Program (STP) funding for construction. Design Approval was received in September of 2015 and the project is targeting a summer 2018 IDOT letting.

Lake County Division of Transportation CMAQ Signal Improvements, Waukegan, Illinois

Mr. Brinkman served as the Project Manager for two Lake County Division of Transportation signalization projects that received Congestion Mitigation and Air Quality (CMAQ) funding:

- IL Rte. 43 from IL 137 to Northpoint Boulevard & Greenleaf Avenue from Lakehurst Road to Washington Street. This project included over 1.8 miles of fiber optic interconnect and modifications to 12 separate intersections. The project was on the January 2016 IDOT letting and construction was completed in 2016.
- IL Rte. 137 (Sheridan Road) from IL Rte. 173 to Grand Avenue. This project included almost 5 miles of fiber optic interconnect, reconstruction of three existing intersections, and modifications to 12 additional intersections. The project was on the November 2014 IDOT letting and construction was completed in 2015.





McHenry County Division of Transportation Temporary Signal Improvements, Huntley, Illinois

Mr. Brinkman served as the Project Manager for a McHenry County Division of Transportation signalization project near the Huntley High School. Two offset "T" intersections at Harmony Road/Hemmer Road/Main Street were improved with long term temporary traffic signals to improve the traffic flow for the student arrival and dismissal periods of the nearby High School. The project was designed, locally let and constructed during a three-month summer period to allow for turn-on prior to school opening in the fall of 2014.





Arthur J. Penn, P.E. Data Collection Gewalt Hamilton Associates, Inc.

Education
Bachelor of Science
Computer Engineering,
University of Michigan,
1993

Registration State of Illinois Licensed Professional Engineer #062-060411 Arthur J. Penn, Director of GHA's Data Collection Division, is responsible for managing the traffic data as it relates to computer input and out-put. He also maintains the traffic databases and provides a reliable backup system for all traffic count information. Mr. Penn has been managing GHA's traffic data collection projects for the past eleven years. He developed several QA/QC programs for increasing count accuracy, and also seamlessly implemented the use of GPS with client-provided shapefiles to identify counter placement and reduce fuel costs and mileage by plotting the most efficient route. He is assisted by members of our technical staff, each with years of hands-on experience collecting traffic data using tube counters, passive magnetic sensors, and video collection units.

IDOT Traffic Data Collection – Various Routes, Various Counties

Year 2018-2019 — GHA and our subconsultant are contracted to complete approximately 9,700 24-hour volume classification and road tube counts for the Illinois Department of Transportation (IDOT), Districts One and Three. Passive magnetic sensors will be used for classification counts and volume counts will be collected using road tubes. Video data collection equipment will be used for turning movement counts with vehicle classifications and for classification counts on high-volume roadways.

Year 2016-2017 – GHA completed over 3,000 24-hour volume classification and road tube counts, and over 900 video data counts for the Illinois Department of Transportation (IDOT), Districts One, and Two. During this contract, GHA implemented the use of video data collection equipment which provided accurate 24-hour turning movement counts for intersection design studies and other IDOT uses.

Year 2014-2015 – GHA and our subconsultant completed over 10,000 24-hour volume classification and road tube counts for the Illinois Department of Transportation (IDOT), Districts One and Two. Passive magnetic sensors will be used for classification counts and volume counts will be collected using road tubes. Video data collection equipment will be used for turning movement counts with vehicle classifications and for classification counts on high-volume roadways.

Year 2011-2013 – GHA and our subconsultant completed over 12,400 24-hour volume classification and road tube counts, and 130 video data counts for the Illinois Department of Transportation (IDOT), Districts One, Two and Three. During this contract, GHA implemented the use of video data collection equipment which provided accurate 24-hour turning movement counts for intersection design studies and other IDOT uses.

Year 2009-2010 – GHA and our subconsultant completed over 12,000 passive magnetic sensor (PMS) counts and 300 manual counts for the Illinois Department of Transportation (IDOT), Districts One, Two and Three. During 2009, GHA collected speed data on a daily basis for up to 150 locations simultaneously, including interstate highways, state routes, county highways, and townships and municipal roadways.

Year 2007-2008 – GHA and our subconsultant completed over 16,000 passive magnetic sensor (PMS) counts and 300 manual counts for the Illinois Department of Transportation (IDOT), Districts One, Two, and Four on both marked routes and various routes.





Wrigleyville Traffic Data Collection, Chicago, Illinois

GHA collected volume and classification data using Miovision video data collection units at 40 intersections in the vicinity of Wrigley Field in Chicago. Data was collected over a five-day period during the height of the baseball season using 57 cameras.





Michael J. Vasak, P.E. Phase I Reporting

Education B.S., Civil Engineering, University of Illinois at Urbana-Champaign, 2008

Registration Licensed Professional Engineer; IL

Training/Certifications
Erosion and Sediment
Control

Mr. Vasak began his career in the industry with Patrick in 2008. He has over nine years of professional experience in the design of transportation engineering projects. He has worked with state, county, municipal, and private clients performing Phase I Studies, Phase II Contract Plan Preparation, and Phase III Construction Inspection and Observation. His experience includes geometric roadway design and analysis, traffic studies, intersection design studies, highway capacity analysis, report and exhibit preparation, quantity calculations, construction progress schedule preparation, and maintenance of traffic concepts and plans.

Laraway Road, Cedar Road to LaGrange Road, Will County Division of Transportation, *Frankfort and New Lenox, Illinois*

Project Manager for a Phase I Study for the improvement of Laraway Road from Cedar Road to LaGrange Road in the Villages of New Lenox and Frankfort. The scope of work includes the reconstruction and widening of Laraway Road from a two-lane rural roadway to a four-lane urban cross-section with a grassed barrier median. Other scope items include intersection improvements, provisions for sidewalk and bikepath, and noise abatement walls. This project will utilize federal funding and, as such, coordination will be required with the Illinois Department of Transportation (IDOT) and the Federal Highway Administration (FHWA). This Phase I study is following Federal guidelines and is being documented via a Categorical Exclusion Project Development Report (PDR) and a Drainage Study. Stakeholder involvement activities, including local agency meetings, a public meeting and a public hearing are also included. Responsibilities: overall project management and direction, coordination with IDOT and local agencies, led development of preliminary geometry and cross-sections using 3-D Corridor Modeler, led stakeholder involvement including a Public Meeting.

79th Street, Madison Street to County Line Road, Village of Burr Ridge, Burr Ridge, Illinois Project Manager for the Phase I and II engineering for the resurfacing of 79th Street from Madison Street to County Line Road. This project utilized STP federal funding, and therefore was processed through the IDOT Bureau of Local Roads & Streets. The proposed improvement included milling of the existing asphalt surface and replacing it with leveling binder and hot mix asphalt surface course. The project also included the replacement of deteriorated curb and sidewalk, guard rail replacement, grading and shaping drainage ditches, full-depth pavement patching, pavement markings, traffic signal detector loop installation, and traffic control during construction. Coordination with the Cook County Department of Transportation and Highways was required during this project, due to permitting needed for the replacement of County owned traffic signal detector loops. A passing sight investigation, guard rail warrant, and turning movement investigation were also part of this project. All applicable standards of the Americans with Disabilities Act (ADA) were met on this contract. (IDOT Contract No. 61D79)

Woodward Avenue, Internationale Parkway to the I-55 Bridge, Village of Woodridge, Woodridge, Illinois

Project Manager for the Phase I and II engineering for the resurfacing of Woodward Avenue from Internationale Parkway to the I-55 Bridge. The proposed improvements included pavement patching and resurfacing, as well as ADA ramp improvements for an existing multi-use path. This project utilized STP federal funding, and therefore was processed through the IDOT Bureau of Local Roads & Streets. The project involved inspections of the road in order to identify specific areas of improvement of the





pavement, curb and gutter, multi-use path, and drainage systems. An at-grade BNSF railroad crossing was in the middle of the project area, and negotiations resulted in an agreement between the Village and the BNSF to add the replacement of these crossing panels to this project. This railroad work, along with the involvement of State owned ROW near I-55, resulted in significant additional Phase I coordination and the requirement to adhere to 3R guidelines. (IDOT Contract No. 61D80)

Phase I Studies for Various Highway Safety Improvement Program (HSIP) Projects, Illinois Department of Transportation, District One, Illinois

Civil Engineer for preparing Phase I Engineering Studies for Safety Improvement Projects for Region One/District One (PTB #145/04) as part of the Federally-funded Illinois Highway Safety Improvement Program (HSIP). As part of this contract, we are performing the work of an In-House Unit Squad in the Bureau of Programming Project Studies Section in completing Phase I Studies from concept identification to Design Approval. This includes performing all of our own internal IDOT coordination for the reviews and approvals of these projects. The general scope of work of these projects includes widening and resurfacing for the addition of auxiliary turning lanes and traffic signal installations/modernizations. Tasks we will are completing as part of these projects include highway capacity analyses, crash analyses, development of preliminary geometrics, drainage studies, identification of proposed ROW needs, FHWA, local agency, and public coordination, internal IDOT coordination, and Project Report preparation.

Springinsguth Road, IL Route 19 to Metra Entrance and Wiley Road, Tower Road to Plum Grove Road, Village of Schaumburg, *Schaumburg*, *Illinois*

Project Manager for the Phase II contract plan preparation for the full-depth patching and resurfacing, as well as ADA ramp improvements for an existing multi-use path, of two major collector roads, Springinsguth Road and Wiley Road, in the Village of Schaumburg. This project utilized 80% STP federal funding, and therefore was processed through the IDOT Bureau of Local Roads & Streets. This project was completed on a very expedited schedule. During the course of the work, both projects were combined into a single plan set, with IDOT's approval. The project involved inspections of both roads in order to identify specific areas of improvement of the pavement, curb and gutter, multi-use path, and drainage systems. Two areas along Wiley Road were revised to full reconstruction to address pavement deterioration and upgrade a section of asphalt pavement to concrete. Geometric improvements were also incorporated at the Wiley/Tower intersection to improve turning radii for trucks. Enhancements were included in the plans, including aesthetic brick patterned crossing markings of Springinsguth Road at the primary entrance to the Schaumburg Boomers Baseball Stadium. Responsibilities: field data collection, preparation of contract plans, specifications, and engineer's estimate, bidding assistance and support during construction. (IDOT Contract No. 61C72)





Jason Chae, P.E. Geometrics

Education B.S., Civil Engineering, University of Illinois at Chicago, 2010

Registration Licensed Professional Engineer: IL Mr. Chae began his career in the industry in with Patrick in 2010. He has 7 years of professional experience working on transportation engineering projects, all at Patrick Engineering. He currently assumes the title of project engineer, overseeing the technical design responsibilities of transportation project. His work experience has involved Phase I traffic studies, Phase II contract plan preparation, road design and traffic impact analysis for state, county, municipal and private clients in the state of Illinois. He also has experience in Phase III construction inspection in the states of Illinois and Wisconsin.

Laraway Road, Will County Department of Transportation, *Will County, Illinois*Project Engineer for the Phase I Engineering study for the Laraway Road from Cedar Road to LaGrange Road located in the Villages of New Lenox and Frankfort, Illinois in Will County. Responsibilities included data collection and coordination, preparation of the crash analysis report and identify corridor deficiencies and plan preparation of the existing drainage plan. The final prepared crash report is also to be included in the project development report. The study area of the project is approximately 4.5 miles long.

Glenwood Dyer Road from Illinois Route 83 to Stoney Island Avenue, Illinois Department of Transportation, District One, *Cook County, Illinois*

Project Engineer for a Phase I Engineering study of a proposed roadway improvement on a segment of Glenwood Dyer Road from Illinois Route 83 to Stoney Island Avenue in Lynwood, Illinois. The proposed work will include widening the existing pavement to provide a bi-directional left turn lane to increase the distance between opposing traffic and provide channelization for vehicles attempting left turns into driveways. The length of the project along Glenwood Dyer Road is approximately 0.79 miles. Patrick Engineering will be responsible for preparing a Categorical Exclusion Group II (CE II) Project Report.

Phase I Studies for Various Highway Safety Improvement Program (HSIP) Projects, Illinois Department of Transportation, District One, *Illinois*

Project Engineer for the preparation of Phase I reports in various intersections throughout IDOT District One. Work involved Phase I engineering services such as pavement analysis, cost estimation, traffic analysis and environmental studies. Intersections worked on include IL 38 at Meredith Road, IL 50 at Morning Glory Road and US 12 at Honey Lake Road.

Fullerton Avenue over Salt Creek, Addison Township Highway Department, Addison, Illinois

Project Engineer for a Phase I Engineering study of the roadway and transportation work on a bridge replacement project at Fullerton Avenue located in Addison, Illinois. Phase I Engineering services included alternative geometric studies, roadway cost estimate and the completion of a Project Development Report. Patrick was also responsible for the completion of a Bridge Condition Report, Drainage Study and Hydraulic Report.

75th **Street Bridge over the East Branch of the DuPage River,** DuPage County Division of Transportation, *DuPage County, Illinois*

Project Engineer in the Phase I Engineering study of the 75th Street Bridge over the DuPage River. Work included the identification of different rehabilitation options and providing a cost estimate for each. Phase I Engineering services included alternative geometric studies, roadway cost estimate and the completion of a Project Development





Report. Patrick was also responsible for the completion of a Bridge Condition Report, Drainage Study and Hydraulic Report.

Benedictine Connector, DuPage County Division of Transportation, *DuPage County, Illinois*

Project Engineer for Phase I study of a proposed shared use bike path improvement located in Lisle, IL under the jurisdiction of DuPage County. The proposed work will include widening existing sidewalk at College Road and Maple Avenue to convert into a bike path. Proposed work also includes the construction of new bike path along Burr Oak Road, Robin Lane, Short Street and the East Branch of the DuPage River Greenway Trail at Greater Community Park. Structural retaining walls will be required as well as a canopy structure beneath the BNSF overpass. Pedestrian signal modifications will also be required. A Phase I Update and Addendum will be prepared. Upon approval of the Phase I Addendum, Phase II engineering services will begin. The length of the project is approximately 2.1 miles.

ADA Inventory & Data Collection, Illinois Department of Transportation, Illinois

On site field inspection of sidewalk, intersection curb ramps, crosswalks and pedestrian crossings to determine if these facilities meet the American Disabilities Act (ADA) and Accessibly Guidelines for Pedestrian Facilities in the Public Right-of-way (PROWAG) standards. Responsibilities included field measurements and subsequent data collection via the use of an ArcGIS iPad app. State routes inspected include IL Route 59 from Streamwood to Naperville/Aurora, Harlem Avenue in Berwyn and Dempster Street (US Route 14) from Chicago to Mount Prospect.

Illinois Route 47 at Waubonsee Drive/Old Oaks Road, Waubonsee Community College, Will County, Illinois

Project Engineer for the design and preparation of a Phase I Study and Phase II contract plans for the intersection improvement project at Illinois Route 47 at Waubonsee Drive/Old Oaks Road, located in unincorporated Sugar Grove, Illinois. This intersection serves as an entrance to Waubonsee Community College and is under the college's jurisdiction. The improvements consisted of the addition of a traffic signal, northbound left-turn lane along Illinois Route 47 and realigning Old Oaks Road to align with Waubonsee Drive.

Rakow Road from Ackman Road to Illinois Route 31, McHenry County Division of Transportation, *McHenry County, Illinois*

Project Engineer for the Phase I Study and contract plans and documents for the reconstruction and widening of James R. Rakow Road from Ackman Road to Illinois Route 31. Work included the addition of one to two mainline lanes in each direction, additional turn lanes at six signalized intersections, a major re-alignment of the roadway for safety improvements, drainage improvements, a grade-separated pedestrian and bicycle overpass, traffic signal modernization, retaining walls, a noise wall, the widening of the double box culvert for Crystal Creek, and a new lighting system.





Joel I Feinstein, PE, CFM Drainage

Years of Experience Began career in industry: 1983 Joined Patrick: 2017

Education MS, Civil Engineering -Hydrosystems, University of Illinois at Urbana Champaign, 1983

BS, Civil Engineering, Union College University, 1981

Registration Licensed Professional Engineer: IL

Training/Certifications
Certified Floodplain
Manager: IL

Affiliations Illinois Society of Professional Engineers (ISPE) Chicago Chapter Mr. Feinstein a variety civil engineering and management experience related to water resources and construction management. He is skilled in project management, hydrologic and hydraulic modeling, permitting, and utility coordination. Mr. Feinstein has designed, reviewed, and analyzed drainage plans and street/highway/rail/airport improvement projects. His experience also includes project controls and monitoring, cost estimating and scheduling, engineering economic analyses, financial analyses, and feasibility and planning of water resources and hydroelectric projects.

Roadway and Bridge Rehabilitation, Veterans Memorial Tollway (I-355) - Butterfield Road (M.P. 22.3) to Army Trail Road (M.P. 29.8). Contract No. RR-16-4256 Illinois Tollway, *DuPage County, Illinois*

Reviewed drainage by sub-consultant. This roadway and bridge rehabilitation project is along a seven mile stretch of the Veterans Memorial Tollway (I-355). Patrick Engineering is the prime design section engineer with multiple sub-consultants. Drainage included drainage structures and new sewer, as well as detention storage with outlet control.

High Speed Rail, Chicago to St. Louis, Illinois Department of Transportation, *Various Towns in Illinois*

Permit Design Applications - David Lane: Water and Sanitary Force Main; Goldenrod: Water IEPA Permit Application, layout with jacking; Mazon and Terpening: Water plans and IEPA water permit applications.

DuPage River Trail, Forest Preserve District of Will County, *Naperville*, *Illinois*Planning and design of a new bike trail over the West Fork of the DuPage River. Project engineer for trail design including bridge, and compensatory storage in the floodplain.

Elgin-O'Hare Western Access, Illinois Tollway, *DuPage County, Illinois*Participated in a week-long Value-Engineering workshop representing the drainage and hydraulics disciplines. The project was to look at the western access of the Elgin-O'Hare tollway for eventual access to a western terminal at O-Hare airport.

North Branch Trail, Forest Preserve District of Cook County, *Chicago, Illinois*Permitting and backwater analysis for a trail bridge over the North Branch of the Chicago River in a FEMA Zone A.

Capital Infrastructure Assessment District-Wide Water and Sewer, Chicago Park District, Chicago, Illinois

Provide a high-level third party assessment of CPD water and sewer infrastructure in six regional parks along and near the lakefront, in order to learn more about the aging water and sewer infrastructure, and to help CPD develop a strategic program to address this issue over the near-term future.

95th Street, Will County Department of Transportation, *Naperville and Bolingbrook, Illinois*

Lead drainage engineer for roadway design including storm sewers, detention pond, and compensatory storage in the floodplain.





I-90/I-39 (Northwest Tollway) Reconstruction and Add Lane - MP 61.4 (Cherry Valley Interchange) to MP 69.89 (IL Route 173), Illinois State Toll Highway Authority, Winnebago County, Illinois

Responsible for utility coordination and utility drawings. Correspondence with each utility company to obtain their lines within Tollway right-of-way and then checking back with those utilities to check that the lines were drawn correctly. In critical areas Subsurface Utility Engineering (SUE) locates were ordered to verify both horizontal and vertical locations of some of the utility lines. The drawings and matrices were done following Illinois Tollway standards.

I-90 (Jane Addams Memorial Tollway) Reconstruction - MP 0.0 (Kennedy Expressway) to MP 5.5 (Elmhurst Road), Illinois State Toll Highway Authority, Cook County, Illinois Responsible for utility coordination, drainage drawings, barrier warrant analyses (BWA), and authoring and editing the concept report. The work was conducted following Tollway standards for drafting, drainage design, and BWA. This 5.5 mile section of the Tollway had to be coordinated with the design section engineers (DSE) on either side of our section. Work included field verification with plans in hand.

Tri-State Tollway - Milepost 6.10 to Milepost 9.05, Illinois State Toll Highway Authority, *Cook County, Illinois*

Lead drainage engineer for design for widening and reconstruction the tollway in accordance with tollway standards. Responsible for drainage and utility drawings, erosion control drawings, barrier warrant analysis and guardrail schedule, and review of lighting design by subcontractor. The work was conducted following Tollway standards for drafting, drainage design, and BWA. This 3.05 mile section of the Tollway had to be coordinated with the design section engineers (DSE) on either side of our section.

Mississippi River Bridge, Illinois Department of Transportation, *East St. Louis, Illinois* Project engineer for location drainage study on Illinois side of river including detention storage and compensatory storage. Coordinated HEC-RAS backwater analysis.

Clark Street Ramps Reconstruction at Roosevelt Road, Chicago Department of Transportation, *Chicago, Illinois*

Project manager and in charge of coordination of requests for information and redesign issues during construction.

Various Sewer Design Services, Chicago Department of Water Management Sewers, Chicago, Illinois

Project Manager and lead engineer for various sewer design projects. Projects included 16 miles of sewers from 12 to 96 inches in diameter. Work included Information Retrieval from the OUC; plotting existing utilities; laying out sewers, tunnels, and sewer structures; directing structural engineers to design Earth Retention Systems; doing Maintenance of Traffic and detours, submitting to the OUC for Existing Facility Protection; resolving utility conflicts; obtaining IDOT and MWRD permits; coordinating with the CTA and OEMC; providing ADA ramps; and making quantity takeoffs, cost estimates, and specifications.





Jonathan F. Past, PLS survey Gewalt Hamilton Associates, Inc.

Registration State of Illinois Licensed Professional Land Surveyor #035 003341

Affiliations
Illinois Professional Land
Surveyors Association,
Northeast Chapter
National Society of
Professional Surveyors
President, Illinois
Professional Land
Surveyors Association,
Northeast Chapter,
2016-2017

Mr. Past is a Licensed Professional Surveyor with more than 30 years of industry experience in all types of surveys using a variety of technologies. As Manager of GHA's Survey Group, Mr. Past is responsible for scheduling and management of all survey staff, project procurement and pricing, QA/QC of completed work, and R&D for new innovations in land surveying.

Boundary Surveys

Retraces and monument title lines for ALTA/ACSM/NSPS land title surveys, new subdivisions and existing parcels requiring a current survey, including legal descriptions and plat preparation. Also prepares legal descriptions and plats for roadway and easement dedications, roadway and easement vacations and tax division or annexation parcels.

Route Surveys

Transportation related experience involving control surveys by GPS and classical methods. Determines existing centerline alignments and existing right-of-way from field surveys and public records. Also prepares plats of highway with legal descriptions for proposed right-of-way for small and large-scale land acquisition projects.

Engineering and Construction Surveys

Broad range of experience in small to very large private and public works projects involving settlement monitoring, roadway and site topographic surveys, centerline alignment surveys, and drainage and hydraulic surveys. Experience also includes construction layout and final as-built surveys. All experience has included residential, commercial and industrial development, along with railroads, quarries, roadways, bridges and airports.

Control Surveys

Experience with all forms of plane and geodetic survey control for horizontal and vertical purposes. Includes control for photogrammetry, densification, and topographic and engineering surveys.

Subdivision Surveys

Preparation and execution Subdivision surveying for the development of several multi acre developments (Residential, Retail and Industrial Subdivisions). From project beginning to fulfillment including deed research, Boundary Survey, ALTA/ACSM/NSPS Land Title Survey, Plat of Subdivision, Individual Lot Plats. Field staking of development including layout of civil improvements, property lines houses, etc., in Lake, McHenry, Boone, DuPage, Kane and Cook Counties.

Monitoring Surveys

Experience with numerous and varied monitoring projects including but not limited to; Railroad track location monitoring at the McCook Quarry for the United States Army Corp of Engineers in 2008, 2009 & 2010. Subterranean Railroad tunnel (Washington Street Station) and historic building settlement monitoring during the construction phase of Block 37, Chicago Loop. Building and Chicago Transit Authority Earth Retention System settlement monitoring for existing structures surrounding current construction of the Alumni Student Center, Loyola University, Chicago, Illinois





Matthew D. Breitenbach, P.E. Geotechnical Engineer

Education B.S., Geological Engineering, University of Missouri-Rolla, 1996

Registration Licensed Professional Engineer: IL

Training/Certification
Patrick Engineering
Project Management
Training Program, 2008

Affiliations American Society of Civil Engineers

Publications
CSX Railroad Bridge
Replacements – A Case
History in Geotechnical
Engineering, 2013

Awards
Patrick Engineering
Distinguishing Trait
Award for "Technically
Competent" - 2013

Mr. Breitenbach began his career in the industry with Patrick in 1996. He has more than twenty years of experience in the design and management of geotechnical, site civil, and environmental projects. Responsibilities include directing and managing subsurface investigations, interpreting field and laboratory data, preparing geotechnical reports including recommendations regarding site preparation and foundation design, analyzing the stability of natural and manmade slopes using computer modeling software, performing various analyses for design of deep foundation systems, selecting and installing subsurface instrumentation systems, inspecting dams, and preparing engineer's cost estimates for project planning and bid comparison. In addition, Mr. Breitenbach manages Patrick's geosciences team consisting of geotechnical engineers, geologists, field technicians.

John Humphrey Drive Land Bridge, Village of Orland Park, Orland Park, Illinois

Patrick will provide a Phase I Study for the Village of Orland Park for the improvement of the John Humphrey Drive at 143rd Street intersection for federal eligibility. The study will be processed through the Illinois Department of Transportation Bureau of Local Roads. The project will include highway capacity studies, crash analyses, geometric development, and preparation of a Project Development Report. As Senior Geotechnical Engineer directed the field investigation which included drilling and sampling 8 borings for approximately 270 linear feet. Site has areas of very soft organic soils that were approximately 30 feet thick requiring deep foundations and lightweight fill to be incorporated into the project design of a new landbridge. Directed the field investigation, development of the laboratory testing program, analysis of field and lab results, calculation of geotechnical design parameters, and preparation of the geotechnical report.

79th **Street, Madison Street to County Line Road,** Village of Burr Ridge, *Burr Ridge, Illinois* Project Geotechnical Engineer for the Phase I and II engineering for the resurfacing of 79th Street from Madison Street to County Line Road. The proposed improvements include milling of the existing asphalt surface and replacing it with leveling binder and hot mix asphalt surface course. Directed field investigation of existing pavement thickness and composition. Provided recommendations regarding the resurfacing of the pavement.

Springinsguth and Wiley Road Reconstruction, Village of Schaumburg, *Schaumburg, Illinois*

As Project Geotechnical Engineer directed field investigation of existing pavement thickness and composition. Provided recommendations for repair and reuse of existing pavement section.

Washington Street Phases I, II & III, Lake County Department of Transportation, Grayslake, Illinois

For Phase I and Phase II, supervised multiple subsurface exploration programs and laboratory analyses for a rail/roadway grade separation project. Performed geotechnical analysis and prepared recommendations for the construction of new road alignment, multiple retaining walls, rail bridge foundations and detention basin construction. Geotechnical analyses included deep foundation recommendations, global stability analysis of retaining structure, and analyses and recommendations for short and long term control of groundwater below grade construction. During Phase III, evaluated





results of test pile tests during bridge construction. Interpreted pile driving results and provided recommendations for termination of deep foundations.

Fullerton Avenue Bridge Reconstruction, Addison Township, Addison, Illinois

Directed subsurface exploration program and laboratory analysis in accordance with IDOT requirements for bridge replacement and roadway improvements. Performed geotechnical analysis for deep foundation design and prepared recommendations for the construction of new bridge substructure.

Red Dirt Bridge, Dietzler Construction/Federal Highway Administration, *Eagle, Colorado* Dietzler Construction Company was awarded the construction contract for a new 3-span roadway bridge over the Colorado River near Eagle, Colorado. The new bridge is a two-lane structure with a concrete deck supported at the abutments on reinforced earth walls and in the river on two 72-inch diameter drilled shafts. As Senior Geotechnical Engineer, provided construction support and engineering evaluation services during the project. These services included review and analysis of the cofferdam design, preparation of construction documentation exhibits, preparation of formwork shop drawings, evaluation of the existing bridge capacity to determine if it could support the construction crane during transition between lift locations and installation of bridge members, and evaluation of crane lift plans. Project challenges included running sands and unstable weathered bedrock which were not described in the geotechnical report (prepared by others).

Elgin O'Hare Western Bypass from Lively Boulevard to Supreme Drive, Illinois Tollway, DuPage County, Illinois

Project Geotechnical Engineer for Phase II Contract Plan Preparation for the proposed construction of the Elgin O'Hare Western Bypass from Lively Boulevard to Supreme Drive, including Illinois Route 83 (Busse Road). As Project Geotechnical Engineer, designed the field investigation including over 150 soil borings for design of multiple structural components including embankments, retaining walls, culverts, light poles, and bridge foundations. Directed and performed bearing capacity and settlement analyses, slope stability analyses, deep foundation design. Prepared Structural Geotechnical Reports and Roadway Geotechnical Reports for submittal to ISTHA and IDOT. Also served on Value Engineering Team to review overall Elgin O'Hare Western Access project. Worked with VE-Team to propose and evaluate potential cost-saving measures using rigorous methodology. Directed Phase III investigation of constructed embankment as part of post construction evaluation. During construction, the Construction Manager noted that a portion of the embankment was not as compacted to specification. Developed investigation program, directed drilling and sampling activities, reviewed data and geotechnical report that included recommendations for settlement monitoring.

Algonquin Road, McHenry County Division of Transportation, *Crystal Lake, Illinois*Project Team Member responsible for analysis of using lightweight fill to allow construction of a new roadway over very soft organic soils. Performed calculations including bearing capacity and settlement as part of the geotechnical analysis team.





Christy M. Hawthorn, P.E. Lighting

Years of Experience Began career in industry: 2000 Joined Patrick: 2006

Education B.S., Electrical Engineering, University of Illinois Urbana-Champaign, 2000

Registration Licensed Professional Engineer: IL

Training/Certifications
NESC
NFPA 70
NFPA 70E

Affiliations Illinois Society of Professional Engineers (ISPE)

Ms. Hawthorn's professional experience is in project engineering and electrical consulting. She has designed and coordinated all aspects of complex electrical engineering projects from bidding through final design. Ms. Hawthorn's responsibilities detailed include electrical design, project coordination, detailed analysis/computations, and associated power distribution, substations, lighting, and communication systems. Specific engineering responsibilities include one-line power diagrams, three-line power diagrams, protection and control schematic diagrams, wiring and connection diagrams, relay setting preparation and implementation, review of manufacturer submittals, power system calculations, preparation of contract documents, bid analysis, and witnessing factory tests.

State Highway 83 Lighting, Wisconsin Department of Transportation, *Waukesha County, Wisconsin*

Project Engineer for the design of lighting for two roundabouts and three miles of roadway lighting on STH 83 between USH 18 and CTH E and CTH DE in Waukesha County. Submittals included plans and photometric calculations.

Rakow Road, McHenry County Highway Department, *McHenry County, Illinois*Project Engineer for the design of lighting for nearly three miles of James R. Rakow Road between Ackman Road and Illinois Route 31. Submittals included plans, photometric calculations, special provisions, and voltage drop calculations. Support was provided during construction.

Narragansett Avenue Lighting, Cook County Highway Department, *Chicago, Illinois*Project Engineer for the Phase I engineering services for the roadway lighting along
Narragansett Avenue. Prepared photometric calculations and proposed layout drawings for the lighting.

Illinois Route 22 (Half Day Road), Illinois Department of Transportation, *Chicago, Illinois*

Project Engineer for reviewing submittals for roadway lighting along Illinois Route 22 from Hewitt Drive to Lakeside Drive. Submittals included plans, photometric calculations, special provisions, and voltage drop calculations.

I-94 (Tri-State Tollway) Southbound Lighting, Illinois Tollway, *Chicago, Illinois*Project Engineer for reviewing submittals for the replacement of roadway lighting for southbound Interstate 94 from just south of Illinois Route 22 to just north of Illinois Route 60. Submittals included plans, photometric calculations, special provisions, and voltage drop calculations.

Powerton Generating Station Rail Loop Design and Construction, Midwest Generation, LLC, Pekin, Illinois

Electrical Engineer for the lighting and power distribution of a 2.5 mile new rail loop within an active fossil power generating station. Prepared lighting plans, power distribution layout, surveillance plans, and physical details associated with the new rail loop. Prepared design drawings and engineer's estimates of construction costs.





Dan Ryan Expressway, Illinois Department of Transportation, *Chicago, Illinois*Field Engineer for the electrical installation for the Dan Ryan Expressway in Chicago, Illinois. Duties included observation of installation and means of construction according to the plans, measurement of installed equipment, and necessary paperwork required by IDOT. Installation of high mast towers, temporary lighting, and controllers were included in the construction.

Borman Expressway, Illinois Department of Transportation, *Chicago, Illinois*Project Engineer for the surveillance plans for the Borman Expressway. A review of the lighting and power distribution plans for the Borman expressway reconstruction was included. Submittals included detailed plans, specifications, pay item lists, and engineer's estimate of cost.

Lighting Project, Village of Buffalo Grove, Buffalo Grove, Illinois

Project Engineer for the street lighting design for Route 22 and Deerfield Parkways in the Village of Buffalo Grove. Submittals included detailed drawings, photometric calculations, voltage drop calculations, bill of materials and quantity calculations.

Historical Lighting, City of Elgin, Elgin, Illinois

Project Engineer for the street lighting design for the Central Business District of the City of Elgin. Submittals included detailed drawings, photometric calculations, voltage drop calculations, bill of materials and quantity calculations.

Lighting Project, Illinois Department of Transportation, *Schaumburg, Illinois*Project Engineer for approximately five miles of expressway segment lighting of Route 53 between north of Algonquin Road to the north of Palatine Road. Submittals included detailed drawings, photometric calculations, voltage drop calculations, bill of materials and quantity calculations. The design was completed in full compliance with the IDOT Bureau of Electrical Operations standards.

Lighting Project, Village of Addison, Addison, Illinois

Project Engineer for the street lighting design for Lake Street (Route 20) in the Village of Addison. Submittals included detailed drawings, photometric calculations, voltage drop calculations, bill of materials and quantity calculations. The design was completed in full compliance with the IDOT Bureau of Electrical Operations standards and the Village of Addison Specifications.

Decorative Lighting, Village of Westmont, Westmont, Illinois

Project Engineer for the street lighting design along Cass Avenue in the Village of Westmont. Submittals included detailed drawings, photometric calculations, voltage drop calculations, bill of materials and quantity calculations. The design was completed in full compliance with the IDOT Bureau of Electrical Operations standards and the Village of Westmont Specifications.





Brian Klabel, EIT constructability

Education B.S., Civil Engineering, Southern Illinois University, Carbondale, 1998

Registration
Engineer-In-Training: KS
CPESC, Certified
Professional Erosion &
Sediment Control
#00008961

Training/Certifications **IDOT** Documentation of **Contract Quantities** Certification #16-12227 **IDOT ICORS Training** Certification **IDOT** Erosion and **Sediment Control** Workshop Module I/II/III Certification IDOT/ACI Concrete Field Tester Grade I Certification IDOT QC/QA Portland Cement Concrete Level II Certification IDOT QC/QA Hot Mix **Asphalt Technician** Level II Certification **IDOT Mixture Aggregate Technician Certification IDOT S-33 Geotechnical** Field Testing and Inspection **ISTHA Construction** Manager Training **IDOT Nuclear Density**

Tester Training

Certification

APWA Art of Civil

Engineer Seminar

APWA-IDOT Closeout for

Resident Engineer

Contractor Orientation

KDOT Design and Operation of work

Certification

E-Railsafe system badge

Course for Railroads

Zone Traffic Control

Mr. Klabel began his career in the industry in 1999, joining Patrick in 2012. He has 18 years of professional engineering experience in the management and inspection of construction engineering projects. He has managed and coordinated road and bridge construction projects. Mr. Klabel's responsibilities span all aspects of construction and design work, including specification compliance, bridge construction inspection, interstate roadway inspection, cost estimating, scheduling, contracting, layout and surveying, and safety.

79th Street, Madison Street to County Line Rd, Village of Burr Ridge, *Burr Ridge, Illinois* Resident Engineer for the Phase III construction engineering for the resurfacing of 79th. Street from Madison Street to County Line Road. The improvements included milling of the existing asphalt surface and replacing it with leveling binder and hot mix asphalt surface course. The project also included the replacement of deteriorated curb and sidewalk, guardrail replacement, grading and shaping drainage ditches, full-depth pavement patching, pavement markings, traffic signal detector loop installation, and traffic control during construction. Coordination with the Cook County Department of Transportation and Highways was required during this project, due to permitting needed for the replacement of County owned traffic signal detector loops. All applicable standards of the Americans with Disabilities Act (ADA) were met on this contract.

Woodward Avenue, Internationale Parkway to the I-55 Bridge, Village of Woodridge, Woodridge, Illinois

Resident Engineer for the Phase III construction engineering for the resurfacing of Woodward Avenue. The improvements included pavement patching and resurfacing, as well as ADA ramp improvements for an existing multi-use path. This project utilized 75% STP federal funding, and therefore was processed through the IDOT Bureau of Local Roads & Streets. The project involved inspections of the road in order to identify specific areas of improvement of the pavement, curb and gutter, multi-use path, and drainage systems. An at-grade BNSF railroad crossing is in the middle of the project area, and negotiations resulted in an agreement between the Village and the BNSF to add the replacement of these crossing panels to this project.

Illinois Route 47 at Waubonsee Drive / Old Oaks Road Intersection Realignment and Signal Installation, Waubonsee Community College, Sugar Grove, Illinois

Resident Engineer for construction engineering services for Phase III Construction Inspection for this four-lane divided highway. The project consisted of installation of a new traffic signal, construction of a left-turn lane along IL 47, and realignment of Old Oaks Drive with the intersection. The work also consisted of pavement removal; concrete curb and gutter removal and replacement; pavement reconstruction, including roadway widening and channelization; shoulder construction; median construction; grading; storm sewer and drainage structure reconstruction; maintenance of traffic; erosion control; installation of pavement markings; landscaping and signing; and utility coordination. Responsibilities included construction inspection to ensure specification compliance that included preparing assignment of materials, weekly reports, ICORS documentation, traffic control reports, and contract administration, as well as coordinating with the contractor, utility coordinator and IDOT. (IDOT Contract No. 63829)





KDOT Bridge Inspection Certification IMSA Traffic Signal Certification

Awards

1st Place 2002 Best

Quality Hot Mix

Asphalt Paving Overlay
in Kansas

ACEC-IL Excellence Award

Indiana Avenue over Trim Creek Bridge Replacement, Will County Department of Highways, *Beecher, Illinois*

Resident Engineer for construction engineering services for this two-lane roadway project consisting of bridge replacement with concrete I-Beams, HMA full depth pavement, guardrail and pavement marking with average daily traffic of approximately 6,500 vehicles. The project required Brian's extensive coordination with the US Army Corps of Engineers (USACE) in relation to the erosion control plan, best management practices, and a cofferdam that was required for work in the creek that was not included in the original contract documents. Responsibilities included construction inspection to ensure specification compliance that included preparing assignment of materials, weekly reports, ICORS documentation, traffic control reports, and contract administration as well as coordinating with the contractor, utility coordinator and IDOT. (IDOT Contract No. 63617)

Construction Management of Congress Parkway, City of Chicago Department of Transportation, *Chicago, Illinois*

Construction inspector for the Phase III Construction Engineering Services provided for the Congress Parkway Roadway Improvement and Architectural Enhancements from Michigan Avenue to Wells Street project. The project was a complete realignment of the roadway geometry to eliminate weaving traffic lanes. The project narrowed and reduced the traffic lanes to provide wider sidewalks and improve pedestrian safety. Traffic signals at 8 intersections were interconnected and modernized with countdown pedestrian timers that improve the flow of vehicles and pedestrians through the intersections. Landscaped and irrigated medians with five pedestrian refuge areas were added to the corridor along with in-ground and above-ground landscaped planters, new decorative street lighting, and street furniture. A decorative and programmable lighting system with more than 600 LED lights was installed. Services include coordination of contract documents, auditing contract documents, inspection of daily activities, preparing inspection reports for in final year of the project.

Adams Street Widening and Resurfacing, City of Ottawa, Ottawa, Illinois

Resident Engineer for the Design and Construction Phase Services for the Adams Street widening and resurfacing project. This project consisted of the widening and realignment of 0.5 mile of road of which included constructing concrete curb and sidewalks on either side of the road, installing storm sewers and HMA removal and resurfacing. Services provided included drainage design, storm sewer sizing, roadway design, inlet spacing, preparing plans and contract documents for bidding, coordinating with utilities for relocating gas, cable, water, and telephone, providing construction inspection to ensure specification compliance that included preparing assignment of materials, weekly reports, ICORS documentation, traffic control reports, and contract administration as well as coordinating with the City Engineer, contractor, utility coordinator and IDOT to finalize the project. (IDOT Contract No. 87354)





Jodi Mariano, PLA, ASLA Public Involvement Teska Associates

Education
B.A., Landscape
Architecture University
of Illinois (Urbana)
M.A., Architecture
University of Illinois
(Chicago)

Professional **Affiliations** State of Illinois, Registered Landscape Architect, License No. 157-001062 **CLARB Certified** Landscape Architect, No. 4570 Member, American Society of Landscape Architects Instructor, Joseph Regenstein, Jr. School, Chicago Botanic Gardens Member, Women's **Transportation Seminar**

Speaking **Engagements &** Professional Activities Author, Chicago Botanic Gardens Garden Design Certificate Curriculum Restructuring **APA Illinois State** Conference, "Successful Grant Writing: Putting Plans into Action", 2010 APA Chicago Metro Section, "Outside the Box: A Historic Preservation Toolkit for Planning", 2011 Glenbrook South High School Women in Math and Science Breakfast, 2010 - 2016 **APA Illinois State** Conference, "Corridors: Places Beyond Pavements", 2014 Good Food Policy Conference, Chicago,

Ms. Mariano's backgrounds in landscape architecture and architecture have prepared her well to guide community urban design projects. Jodi brings a research-oriented, contextual approach to urban design, providing unique design solutions for our public and private sector clients. Jodi has directed public processes which have resulted in useful master plans, successful funding applications and dynamic implementation projects. Her professional responsibilities range from concept planning through design, construction phase services, development approval and project installation. Her proficiency with a wide range of graphic techniques, including hand drawings and computer generated graphics, allow her to craft effective and efficient communication techniques. Her technical experience enables her to produce dependable high quality construction documents. Prior to joining Teska Associates, Jodi worked for a Chicago engineering firm on high profile infrastructural projects, developing her interest in blending vibrant community based design with functional infrastructure needs. Jodi is an instructor at the Joseph Regenstein, Jr. School at the Chicago Botanic Gardens where she teaches in the Garden Design Certificate Program.

Streetscape & Transportation Planning

Worked on behalf of municipalities and the development community to guide public processes, streetscape visioning and construction documentation for streetscape developments. Led the City of Evanston's Fountain Square Visioning and Renovations Program to redevelop Fountain Square Plaza in heart of downtown Evanston. Other streetscape planning assignments include Chicago Avenue, Sherman Plaza, Maple Avenue & Fountain Square Plaza Renovations (Evanston); Lockport Downtown Streetscape (Lockport); Vernon Court Parking, Downtown Planters, Green Bay Rd & Dundee Rd streetscapes (Glencoe); Lemont Downtown and Historic I&M Canal Trail (Lemont); Washington Street Grade Separation (Grayslake); Roosevelt Road (Broadview); St. Charles Road (Berkeley); and Southside Streetscape (Greensboro, NC).

Campus Planning & Open Space Development

Guided landscape development for various Northwestern University campus areas including Ryan Field parking and landscape improvements, North Campus Student Housing, Foster Walker Quadrangle, Patten Gym, Cresap Lab, Dearborn Observatory, University Hall and The Office of Alumni Relations. Led assignments for campus developments including Glenbrook South High School (Glenview); Bellarmine Jesuit House (Barrington); and Deerfield Northwest Quadrant Master Plan (Deerfield). Directed site and landscape planning for urban agricultural developments, including The Talking Farm (Skokie) and Growing Home Expansion (Chicago). Guided landscape development for specialty landscape projects including Apache Park (Des Plaines); B'Nai Torah (Highland Park); Wilmette Library Reading Garden (Wilmette); Glenbrook Hospital Memorial Sculpture Garden (Glenview); Glencoe Village Hall and downtown planting enhancements (Glencoe); and Astellas Pharmaceuticals (Glenview).

Corridor & Urban Design Guidelines

Managed corridor planning assignments on behalf of communities and agencies, including public outreach, technical mapping and urban design to guide planning direction for publicly and privately owned corridor properties, including North Avenue (RTA, Pace, Chicago, Oak Park, Elmwood Park, River Forest, Melrose Park, River Grove,





"Collaborate, Educate, Create Place: A Working Urban Farm in Skokie", 2015 APA Chicago Metro Section, "Branding: Beyond the Logo", 2016 Stone Park, Northlake, Elmhurst); Ridgeland Avenue (RTA, Cook County DDOTH, Burbank, Oak Lawn, Chicago Ridge, Worth, Alsip, Palos Heights); 95th Street (CMAP, Oak Lawn); Milwaukee Avenue (Prospect Heights); Palatine Road/Rand Road/Arlington Heights Road (Arlington Heights); Route 14 (Fox River Grove). Continuing services for these assignments have resulted in various forms of implementation, including built facades, streetscapes and plazas as well as enhancements to municipal policies, codes and ordinances.

Gateway & Wayfinding Signage

Guided gateway and wayfinding signage packages for downtown district, civic campus and corridor enhancement projects. Signage assignments have been completed for Orland Park, Glendale Heights, Oak Lawn, Canton, Arlington Heights and Prospect Heights. Led a robust public process to create a new graphic identifier for Orland Park for inclusion in signage features and Village marketing materials.

Façade Enhancements

Conducted group workshops, prepared facade program materials and façade enhancement visualizations to assist with facade improvement projects, including Chicago Ridge, Broadview, Canton, Glencoe, Fox River Grove, Rochelle, Lombard and Olympia Fields.

Site, Landscape & Architectural Plan Review

Prepared project reviews and testimonies for a variety of large and small scale development projects, including Glencoe, Highwood, Deer Park, Fox River Grove, Bloomingdale, Itasca, South Elgin and Algonquin.

Infrastructure Design

While at another firm, collaborated with teams of engineers, architects and landscape architects on high profile infrastructure projects including the South Lake Shore Drive Reconstruction through Historic Jackson Park and the Michigan Avenue Planters associated with the North & South Grant Park Garages in Chicago.





Dominic Suardini Public Involvement Teska Associates

Education B.L.A., Landscape Architecture Michigan State University, East Lansing, MI Mr. Suardini's background includes extensive knowledge in both landscape architecture and planning professions. Joining Teska in September of 2012, Dominic's experience includes a broad range of urban design, land planning, landscape design, construction documents, and planning projects, with a passion for creating special places for people to live, work and play. Over 12 years experience in hand and computer rendering with applied software programs AutoCAD, Adobe Creative Suite, Google SketchUp, and Microsoft Office Dominic brings both work experience and graphic communication to the drawing board. Detail-oriented with ability to put on the planner hat, Dominic understands big picture thinking involved in community planning down to the smallest of details in creating a vibrant and unique streetscape for a community. At Teska, his role as a designer has ranged from producing projects in size from playgrounds to streetscape design to large scale community master plans. His focus is executing projects from schematic design through construction and providing clients multiple creative solutions to every project no matter how large or small.

Corridor and Urban Design Guidelines

Participated in community planning assignments which resulted in the design direction for publicly and privately owned properties, including assignments in Prospect Heights (Milwaukee Avenue Corridor), Arlington Heights (Palatine Road/Rand Road/Arlington Heights Road Corridor), Oak Lawn (95th Street Corridor), 6 communities (Ridgeland Avenue Corridor Plan), Fox River Grove (Downtown Subarea Architectural & Streetscape Design Guidelines), Chicago (Little Village SSA 45), and Evanston (Fountain Square Plaza Visioning).

Transportation & Streetscape Planning

Worked on behalf of both private developers and municipalities to develop streetscape visioning and detailed bid document plans for streetscape developments. Transportation & Streetscape planning assignments include Orland Park (Orland Park Transportation Plan), Broadview (Roosevelt Road Streetscape), and Grayslake (Washington Street Grade Seperation)

Gateway & Wayfinding Signage

Prepared gateway and wayfinding signage packages for downtown district and corridor enhancement. Signage assignments have been completed for Orland Park, Glendale Heights, Arlington Heights, Prospect Heights, Fox River Grove, Broadview, Melrose Park, Ridgeland Avenue, Oak Lawn, Olympia Fields, Orland Park, and SSA 45.

Landscape Architecture

Provided landscape architecture design services for publicly and privately owned properties including, Glencoe Village Hall, Glenstar Mixed-Use Development, Roosevelt Road Streetscape, and Northwestern University North Campus Infrastructure Landscape Plan, and Northwestern University Foster Walker Quad Landscape Plan.





Jeremy Reynolds, PG PESA Huff & Huff

Professional
Registration
Professional Geologist via
ASBOG Exam
Illinois #196.001170
(2006-current);
Nebraska #G-0343
(2009-currnet);
Minnesota #54194
(2016-currnet)
Currently applying for PG
via reciprocity/comity
in KS and WI.

Education B.S., 1994, Geology, Winona State University, Winona, MN

Affiliations
Northbrook
Environmental Quality
Commission (Chair)
American Public Works
Association (APWA)
National Groundwater
Association (NGWA)
ACEC Illinois (Risk
Management
Committee Member)

Mr. Reynolds joined the Huff & Huff team in October 2004 after working with an environmental consulting firm in La Crosse, WI since 1994 and currently has 23 years of experience as an environmental consultant. Experience includes risk assessment, Phase I and II environmental site assessments, subsurface investigation, and remediation including voluntary and consent order remediation sites involving chlorinated solvents, petro and agri-chemicals, RCRA, and CERCLA hazardous waste sites, solid and hazardous waste management. In addition, Mr. Reynolds has transportation project experience related to municipal, local highway, interstate, and railroad projects including special and hazardous waste screening and extensive experience related to direction of soils to clean construction and demolition debris (CCDD) facilities for numerous municipalities/cities; Preliminary Environmental Site Assessments (PESA) and Preliminary Site Investigations (PSI).

Special Waste and Spoils Assessment for CCDD Disposal

- Principal in charge of Phase II contract with IDOT (PTB 178-008), responsible for implementing work order requests from IDOT to perform PSIs in District 1, including oversight of staff, scoping, review of data and reports.
- Oversight of staff completing PESA, PSI, and CCDD Assessments for multiple prime consultants and direct for municipalities and contractors in Cook, Lake, DuPage, Kane, and McHenry counties.
- Ongoing direction of soils for final disposition at Clean Construction and Demolition Debris (CCDD) determination for multiple municipalities, contractors, and various transportation related projects via LPC-662 and LPC-663 Forms and painted CCDD via LPC-667 Form including City of Aurora, Villages of Northbrook, Glenview, Wilmette and others (2010-current), including Phase III oversight, screening, and direction of loads during construction activities.
- Completed special waste screening/PESAs and/or PSIs on dozens of Phase I and II Transportation Projects for multiple prime consultants and/or directly for municipalities and Departments/Divisions of Transportation in Cook, DuPage, Kane, Lake, McHenry, and Will Counties.
- Completed CCDD assessment and prepared 27 LPC-Forms for alley projects in the Village of Oak Park, IL.
- Conducted Special Waste and CCDD Assessment for stormwater infrastructure portion of O'Hare Bypass project within Franklin Park industrial park in preliminary phase of Illinois State Toll Highway Authority (ISTHA) (2015-current).
- Subsurface investigation, special waste screening, human health risk assessment, and environmental oversight during construction for Bloomingdale Trail Project and associated Walsh Park (Site Remediation Project-seeking NFR status), City of Chicago, IL.
- Conducted Special Waste and CCDD Assessment for the ISTHA I-90 interchange improvements including Elmhurst Road, Des Plaines, IL, Barrington Road, Hoffman Estates, IL, and IL-Route 25, East Dundee, IL (2013-current).
- Conducted CCDD Assessment for various signal improvement project locations in Kane County, IL.
- Currently conducting PESA, PSI, CCDD assessment for the Longmeadow Parkway
 Bridge Project over the Fox River, Carpentersville, IL.





 Currently conducting PSI and CCDD assessment for improvements planned for Randall and Stearns Road, South Elgin, IL.

Water Quality

- Worked with Village of Deerfield to obtain and implement an Illinois EPA 319
 Water Quality Grant to design and install a rain garden at a Village-owned parking lot associated with Metra station parking lot.
- Coordination with Village of Northbrook to implement residential cost sharing program to install rain gardens and bioswales in flood prone locations and sustainable design considerations for projects in the current 10-year Master Stormwater Plan.
- Conducted hydrogeologic study associated with a proposed development adjacent to the protected Wagner Fen in Lake Barrington, IL.
- Completed potable water well survey and sampling related to CCDD landfill Clean Closure Assessment surrounding parcel acquired by Kane County for construction of Stearns Road in South Elgin, IL.

Remediation

- Currently conducting assessment of significant remediation challenges related to land acquisition of a portion of quarry formerly operated as the Fox Valley Rifle Range to develop remedial strategies related to handling and disposal of 35,000 cubic yards of previously hazardous lead impacted spoils treated/stabilized and placed within a soil management zone Longmeadow Parkway Bridge Project over the Fox River, Carpentersville, IL.
- Planned, coordinated, and oversaw the closure of Lagoon #5 at the Peoples Energy Resources Corporation (PERC) at a former Synthetic Natural Gas (SNG) Plant which included dewatering of a 0.45-acre settling lagoon, removal/drying of accumulated contaminated sediments, and off-site disposal at a RCRA Subtitle D Sanitary Landfill and acquiring a No Further Remediation (NFR) status from the Illinois EPA through the site Remediation Program (SRP).
- Protection of NFR status for a previously remediated industrial site owned by the City of Chicago Public Schools in a joint project with the Chicago Park District to reconstruct Greenbaum Park over the formerly remediated property, including direction of various excavated materials to multiple disposal facilities.
- Completed emergency remediation related to jet fuel spill at O'Hare International Airport, directing the excavation and disposal of impacted soils and seeking No Further Remediation letter from Illinois EPA.
- Oversight and direction of projects involving pneumatic fracturing using nitrogen and subsurface injection of emulsified zero-valent iron (EZVI) and/or ZVI at sites with soil and groundwater contaminated with trichloroethylene (TCE) in Ohio and Illinois (2005-2008) and other ongoing projects at sites in CA and LA.
- Involved with operation and maintenance of soil vapor recovery and/or groundwater recirculation systems at sites contaminated with perchloroethylene (PCE), TCE, and/or carbon tetrachloride in OH, NE, and CA.
- Designed and directed an excavation project involving deep shoring adjacent to an existing railroad right-of-way and deepwater sea-port facility in Stockton, CA (2006), resulting in successful site closure in a tough regulatory environment.





Lailah Reich, PWS wetlands Huff & Huff

Education
M.A. Candidacy in
Geography and
Environmental Studies
at Northeastern Illinois
University

B.S. (2002) Biological Sciences, Illinois State University, Normal, Illinois

Wetland Delineation Training (USACE 2004) IWEER

Wetland Plant Identification coursework via Dr. Mohlenbrock (2006, 2007, 2009, 2010, 2014)

Registrations &
Certificates
Illinois Certified Pesticide
Applicator
Lake and McHenry
County Certified
Wetland Specialist
Kane County Wetland
Review Specialist
Lake County Designated
ErosionControl
Inspector

 ISA Certified Arborist (IL-9047A)

Affiliations
Illinois Native Plant
Society
Midwest Invasive Plant
Network
Conservation Foundation
Chicago Wilderness
International Society of
Arboriculture

Lailah Reich is a biologist with experience in wetland delineations, Section 404 and 401 permitting, local and regional stormwater permitting, threatened and endangered species studies, tree surveys, soil and erosion control plan review and inspections, as well as water quality and best management practices concepts. Ms. Reich has conducted over 350 wetland delineations within the Chicago region inclusive of all collar counties as well as northern Indiana/southern Wisconsin. She is competent in 404 and 401 permitting process with use of 2010 USACE Wetland Delineation Manual and Midwest Addendum, NPDES permitting and has assisted in data collection, analysis, and reporting for over 20 EA, EIS, and ESIS documents. She has conducted habitat restoration for the federally endangered Hine's emerald dragonfly within multiple forest preserve districts for the Illinois Tollway and has conducted endangered species surveys. Ms. Reich has conducted over 350 wetland delineations within the Chicago region as well as northern Indiana/southern Wisconsin. Competent in 404 and 401 permitting (regional, nationwide, and individual) with use of 2010 USACE Wetland Delineation Manual and Midwest, Northcentral/Northeast Addenda, NPDES permitting, Chicago metropolitan stormwater permitting, tree surveys, and Floristic Quality Assessments. Lailah is a certified herbicide/pesticide applicator in Illinois and Indiana, is a Lake County Certified Wetland Specialist, a Kane County Wetland Review Specialist, a McHenry County Certified Wetland Specialist, a Lake County Designated Erosion Control Inspector, and is a Certified Arborist (IL-9047A) through the International Society of Arboriculture.

NEPA Documentation and Analysis

- Illiana Corridor Environmental Impact Statement, Natural Resources
- US 51 Environmental Impact Statement, South Central Illinois, Natural Resources Tech Memorandum/ Agricultural Tech Memorandum
- Illinois Intercity High-Speed Rail Environmental Impact Statement, Natural Resources
- Prairie Parkway Environmental Impact Statement, Grundy, Kendall and Kane Counties, Illinois
- Environmental Assessment for the Churchill Woods Dam Removal project in Churchill Woods Forest Preserve for the DuPage County Stormwater Management Division/Forest Preserve District of DuPage County

Wetland Delineations and Permitting

- Wetland delineations for IDOT improvements to Illinois Route 394 at Bauville Road, Crete, Will County
- Wetland delineation update for IDOT improvements to Illinois Route 68 over Salt Creek, Palatine, Cook County
- Wetland delineations for IDOT improvements Golf Road at Harms Road, Cook County
- Wetland delineations and Section 404 permitting (Chicago and Rock Island Districts) for improvements to a 40- mile segment of Interstate 88 for the Illinois Tollway
- Wetland delineations for improvements to a 10-mile segment of Interstate 355 for the Illinois Tollway





- Wetland delineations for City of Naperville proposed reconstruction and widening of North Aurora Road between Frontenac Road and Fairway Drive in Naperville and Unincorporated, DuPage County
- Wetland delineation for the Village of Carol Stream proposed construction and reconstruction of a multi-use bike path as part of the Carol Stream Southeast Bike Path project located in DuPage County
- Wetland delineations for improvements to a 12-mile segment of Interstate 294 for the Illinois Tollway
- Wetland delineations for IDOT improvements to Pump Station No. 4, Cook County
- Wetland delineations for proposed improvements to Wheeling Road beginning south of Harvester Court and extending south to West Hintz Road in Wheeling, Cook County
- Wetland delineations and tree surveys for DuPage County Forest Preserve District extension of DuPage County trail system located in Pratts Wayne Woods INAI site
- Wetland delineations for improvements to U.S Route 45/52 (96th Avenue) over an unnamed tributary to the South Branch Forked Creek located in Peotone Township, Will County
- Wetland delineations and attended permitting pre-application meetings with the Lake County SMC for Lake County DOT proposed improvements to the intersection of Gilmer Road at Midlothian Road in Hawthorn Woods and unincorporated Lake County
- Wetland delineations for DuPage County DOT connection of the existing Illinois Prairie Path from the bridge crossing over Eola Road to the existing path on the north side of Interstate 88
- Wetland delineations and tree surveys for the reconstruction and widening of Quentin Road between Dundee Road and Lake Cook Road in Cook County, Illinois. Tree surveys conducted within Cook County Forest Preserve District, Camp Reinberg and Deer Grove Forest Preserve. Attended stakeholder meetings and coordinated groundwater surveys
- Wetland delineations and Section 404 permitting for Will County DOT Manhattan Road improvements
- Wetland delineations, jurisdictional determination coordination, eastern prairie fringed orchid surveys, and USACE Section 404 permitting for improvements to the intersection of Wilson Road and Nippersink Road in Round Lake, Lake County for Lake County DOT
- Wetland delineations for IDOT for Laraway Road improvements
- Wetland delineations, jurisdictional determination coordination, and USACE Section 404 permitting for the Village of Barrington, Hart Road and US Route 14 improvements, Lake County
- Section 404 Individual Permit for the Illinois Tollway I-90 improvement project over the Fox River
- Wetland delineations for Chicago DOT roadway improvements to North Lake Shore Drive between Grand Avenue and Hollywood Avenue in the Chicago
- Wetland delineations for Longmeadow Parkway, Kane County DOT





Kelly Conolly, PE Ped/Bike Sam Schwartz

Education B.S. Civil Engineering University of Illinois Urbana- Champaign, 2004

Registration Professional Engineer, IL

Professional
Affiliations
Institute of
Transportation
Engineers
Women in
Transportation
Seminar
American Planning
Association
Lambda Alpha
International – Ely
Chapter

Presentations
Complete Trails,
Complete Crossings,
APA-IL 2014
Conference, Transport
Chicago 2014
Smart Parking
Management in
Downtowns & Districts
2016
Midwestern/Great
Lakes ITE Conference
Smart Parking
Management, APA-IL
2016 Conference

Kelly K. Conolly helps lead the *Sam Schwartz* Chicago office traffic and parking group and has thirteen years of experience in the traffic engineering and transportation planning fields. She is a licensed professional engineer that brings a creative yet buildable approach to planning and designing transportation solutions. She has managed or assisted in the completion of hundreds of transportation plans in her career, which always incorporate bicyclists, pedestrians, and transit in a cohesive plan that completes the transportation and parking management discussion.

Mount Prospect Downtown Transportation Study, Illinois

Ms. Conolly is currently working with the Village of Mount Prospect on its downtown traffic and transportation study. She is leading the traffic analysis component of the study in close coordination with the on-going train station and platform relocation analyses.

Randhurst Village Traffic and Parking Evaluation, Illinois

At a prior firm, Ms. Conolly led a comprehensive parking and circulation study of Randhurst Village that specifically involved traffic analysis and modeling of the complex external roadway network and signal system serving the shopping center.

Obama Presidential Library, Chicago, Illinois

Working for the Obama Foundation, Ms. Conolly was responsible for all traffic and parking analysis associated with site selection services for the Obama Presidential Center. Follow- up services are on-going and include a comprehensive traffic study in close coordination with the Chicago Department of Transportation and the Illinois Department of Transportation.

Neil Street Corridor, Champaign, Illinois

Ms. Conolly is currently managing the transportation component of a plan for the key gateway corridor of Neil Street from the interstate through Downtown Champaign and ultimately connecting with the University of Illinois campus.

Howard Street Phase I, Evanston and Chicago, Illinois

Ms. Conolly lead the pedestrian and bike facility design component on the team helping the City of Evanston complete the Phase I Engineering of Howard Street, an urban corridor that serves as the border between Evanston and Chicago.

Tribune Properties, Chicago, Illinois

Ms. Conolly is currently the lead traffic engineer responsible for transportation consulting services for developers of the massive Tribune Holdings site. The project is situated in one of the most congested neighborhoods in the City - not just for traffic, but transit and pedestrian disconnections.

Laraway Crossings, Joliet, Illinois

Ms. Conolly is currently managing the completion of a traffic study, as well as intersection and signal design services for a large private development industrial site in Joliet containing several traffic and truck-intensive uses such as Amazon and IKEA distribution facilities that service the entire Chicago-land region





Sara Disney Haufe, PE, PTOE Traffic and Safety Studies Sam Schwartz

Education B.S. Civil & Environmental Engineering University of Illinois, 2005

Registraiton
Professional Engineer,
Illinois
Professional Engineer,
Wisconsin
Professional Traffic
Operations Engineer

Professional
Affiliations
Urban Land Institute
Chicago

- Associate Member
Institute of
Transportation
Engineers, Past
President – Illinois
Section
Young Professionals in
Transportation,
Member

Sara Disney Haufe is a Senior Transportation Engineer specializing in traffic engineering and transportation planning for *Sam Schwartz*. She brings 12 years of experience completing projects for public sector, private sector, and institutional clients. With extensive experience on projects within the Chicago region, Ms. Disney Haufe's areas of expertise include traffic impact analyses, transportation planning studies for campuses and downtown districts, parking utilization and demand analyses, data collection, access/circulation evaluations, and traffic simulation modeling. Leveraging her technical background and strong communication skills, Ms. Disney Haufe collaborates with stakeholders, jurisdictional staff, and the project team to achieve successful project outcomes.

Rand Road Corridor Plan, Mount Prospect, Illinois

Ms. Disney Haufe was a technical advisor on the traffic engineering elements of this project, which was performed as part of the Regional Transportation Authority's Community Planning Program. In this role, she was responsible for overseeing field data collection, peak period observations for use in calibrating traffic analysis, and quality control for capacity analyses prepared for this study.

I-88/IL 47 Interchange Study, Sugar Grove, Illinois

On a team of consultants tasked with feasibility analysis and Phase I design for this project, Ms. Disney Haufe performed traffic engineering tasks for the proposed expansion of the Interstate 88 at Illinois Route 47 interchange in Sugar Grove, Illinois. For the two phases of the project, Ms. Disney Haufe forecasted future traffic for the full-access interchange and collaborated with agency staff on the design volumes that provide the basis for the study and design. Capacity analyses and traffic safety evaluations were prepared to inform the selection of a preferred design alternative for review and approval by IDOT, the Illinois Tollway, and the Village of Sugar Grove.

I-90/IL 47 Interchange Study, Huntley, Illinois

As part of a team of engineering consultants, Ms. Disney Haufe worked on the traffic planning and engineering for a design project to expand the half-diamond interchange at Interstate 90 and Illinois Route 47. To lay the foundation for the interchange configuration, Ms. Disney Haufe developed detailed future traffic projections for the study area that conformed to local and regional planning resources. She then prepared capacity analyses to assess the functionality of several interchange alternatives. The results of these analyses informed the selection of a preferred design alternative and preparation of construction documents.

Main Street District Transportation Plan, Orland Park, Illinois

As part of an engineering project team, Ms. Disney Haufe provided traffic engineering and transportation planning services to promote the walkable urban environment desired by the Village for this 15-acre development. Recommendations in the final study included input on the internal street grid, traffic control and capacity requirements at external access intersections (in accordance with IDOT requirements), and pedestrian accommodations.





Peter Wojtkiewicz, PE, PTOE Traffic and Safety Studies Sam Schwartz

Education B.S. Civil Engineering University of Illinois, 1999

Registrations
Professional Engineer,
Illinois
Professional Engineer,
Florida
Professional Engineer,
New York
Professional Engineer,
Iowa
Professional Engineer,
Michigan
Professional Traffic
Operations Engineer
IMSA Work Zone, Level I,
Level II, Traffic Signals
Certification

Affiliations
Institute of
Transportation
Engineers
ACEC – Illinois - IDOT
Committee Member

Publications
Co-author, FHWA's
Signalized Intersection
Information Guide,
Second Edition

Peter Wojtkiewicz is Vice President and Chicago General Manger for *Sam Schwartz*. Mr. Wojtkiewicz brings 18 years of experience in the Chicagoland marketplace. He oversees operations of both our Downtown Chicago and Itasca offices, which accommodate our clients on transportation planning, traffic engineering, transit, shared mobility, as well as geometric and traffic signal design projects. In addition to his General Manager duties, Mr. Wojtkiewicz specializes in traffic signal timing and design projects and is Principal in Charge of *Sam Schwartz* IDOT, CDOT, County DOT, and other municipal engineering contracts.

IDOT District 1 SCAT (Signal Coordination and Timing), Chicagoland Area, Illinois

Mr. Wojtkiewicz has been part of the consulting contract for IDOT District 1 for the past 18 years, including the last 10 years as principal in charge. He led the re-study of the closed loop system which includes the IL 83- US 12 - Kensington Intersection on two occasions for IDOT. Characteristics of corridors he studied include: SPUIs (single point urban interchanges), arterials through central business districts, and arterials that cross or run parallel to commuter rail lines with numerous railroad pre-emption calls during rush hour.

Mount Prospect Downtown Transportation Study, Illinois

Ms. Wojtkiewicz is currently working with the Village of Mount Prospect on its downtown traffic and transportation study. He is leading the train station and platform relocation analyses portion of the study, working in close coordination with the traffic analysis component related to a new residential development.

87th St. & Pulaski Rd. Traffic Signal Sequence Design, Chicago, Illinois

Mr. Wojtkiewicz designed a new signal sequence and developed a timing plan for the closely spaced triangle-intersection of 87th Street, Pulaski Road, and Southwest Highway. He also accounted for safety clear-out phases for a railroad crossing that bisected the intersection. This intersection has the same geometric characteristics and similar traffic volumes to the IL 83- US 12 - Kensington Intersection.

IDOT District 1 Various Traffic Signal Design Projects, Chicagoland Area, Illinois

Mr. Wojtkiewicz serves as principal in charge of *Sam Schwartz* various traffic signal design contract for IDOT District 1. Representative work orders include full design of new traffic signals at existing signalized intersections, upgrade of signals to LED lenses, battery backup systems, and countdown pedestrian timers, and fiber optic interconnect between signals. All work orders include quantities, cost estimates and project specific specifications.

FHWA Signalized Intersection Manual, Illinois

Mr. Wojtkiewicz was a team member for the revision of the FHWA Signalized Intersection Manual. He provided technical expertise to the team in the areas of signal coordination plans, and emergency vehicle preemption





3 | Previous Experience

Design Approvals

Patrick has extensive experience in Phase I Engineering Services for our municipal clients. Our proposed Project Manager, Jarrod Cebulski, PE, previously worked at IDOT as Head of Consultant Studies in the Bureau of Programming, performing Phase I Studies for highway improvement projects of a variety of sizes and scopes. Patrick has prepared state and local agency federally funded Phase I projects in Northeast Illinois totaling 38 individual Design Approvals in recent years (see table below).

	Project		Project
1	IL 59 at US 30 (IDOT) 2008	20	75th Street over East Branch DuPage River (Local) 2011
2	IL 38 at Gary's Mill Road (IDOT) 2008	21	US 34 at North Aurora/Raymond (IDOT) 2011
3	IL 72 at Moon Lake Boulevard (IDOT) 2008	22	IL 171 at 104th (IDOT) 2011
4	Rakow Road, Ackman Road to IL 31 (Local) 2009	23	US 20, Bartlett to Park (IDOT) 2011
5	IL 50 at Morning Glory Drive (IDOT) 2009	24	IL 38 at County Farm Road (Local) 2011
6	I-80 at I-57 EB to NB Ramp (IDOT) 2009	25	Washington Street, Hainesville Road to Lake Street (Local) 2012
7	IL 31/IL 56 at I-88 Ramps (IDOT) 2009	26	IL 47 at Waubonsee Drive/Old Oaks Road (Local) 2012
8	West River Road Culvert (IDOT) 2009	27	115th Street at Pulaski Road (IDOT) 2013
9	US 6 at Bell Road (IDOT) 2009	28	I-80 Westbound Ramps at Briggs Street (IDOT) 2014
10	Narragansett Avenue, 87th Street to 79th	29	US 12/20/45 at US 34 (IDOT) 2014
	Street (Local) 2009		
11	IL 47 at Plank Road (Local) 2009	30	IL 53/68 (Dundee Road), US 12 to Kennedy Drive (IDOT) 2014
12	IL 72 at Randall Road (IDOT) 2010	31	Interstate 80, Ridge Road to US 30, Near-Term Project (IDOT) 2015
13	Madison Street over Union Station (Local) 2010	32	Woodridge Drive, Center Drive to 75.th Street (Local) 2016
14	IL 38 at Meredith Road (IDOT) 2010	33	US 20 Culvert North of Beck (IDOT) 2016
15	Fullerton Avenue over Salt Creek (Local) 2010	34	US 20 at Coral Road and at Union Road (IDOT) 2016
16	US 12 at Honey Lake Road (IDOT) 2010	35	79.th Street, Madison Street to County Line Road (Local) 2017
17	IL 58 at Shales (IDOT) 2010	36	Woodward Avenue from I-55 to Internationale Parkway (Local) 2017
18	Wolf Road @ 183rd (IDOT) 2010	37	Glenwood-Dyer Road, Stoney Island Avenue to IL 83 (IDOT) 2017
19	IL 53 at New River Road (IDOT) 2011	38	IL 72, from Oakton Street to east of IL 83 (Busse Road) (IDOT) 2017

Funding

Patrick has assisted numerous local agencies in securing funding for highway and shared-use path projects including, securing Chicago Metropolitan Agency for Planning (CMAP) Congestion Mitigation and Air Quality (CMAQ) funds for the McHenry County DOT's Rakow Road McHenry County Prairie Trail Realignment and Overpass Project; CMAP's Transportation Alternatives Program – Local (TAP-L) for Elk Grove Village's Oakton Street Multi-Use Path Project; CMAP's Surface Transportation Program (STP) funds for the Village of Burr Ridge's Burr Ridge Parkway Resurfacing and Sidewalk Project. We have also submitted applications for IDOT's Illinois Transportation Enhancement Program (ITEP) for multi-use trails and are knowledgeable of the Illinois Department of Natural Resources (IDNR) Recreational Trails Program (RTP). Patrick will identify a variety of funding options for your project so that the Village is able to secure the maximum amount of funding for Phase II Design and Phase III Construction Engineering and construction.





Public Involvement & Communication Tools

Our Team will work closely with Village officials and stakeholders over the course of the project. Additionally, feedback from the public will be essential in the overall

success of the study. The public will be able to voice their opinions and concerns through an online survey as well as at the open public meetings.

Similar Projects

Patrick also has extensive experience in Phase II plan preparation and Phase III construction for similar projects for IDOT and local agencies. On the following pages, we have provided information on our team's similar project experience.



- IL 53/68 (Dundee Road), from US Route 12 (Rand Road) to Kennedy Drive
 - Corridor Phase I Study on a State Route that included a Property Access Study
- Prince Crossing Road at Hawthorne Lane
 - o Intersection Traffic Safety Study
- Happ Road, Winnetka Road to Willow Road
 - Phase I Corridor Study including a Complex Five-Legged Intersection and a Multi-Use Path
- John Humphrey Drive at 143rd Street
 - Phase I Intersection Study with an Intersection Design Study
- Woodward Avenue, Internationale Parkway to I-55
 - o Phase I Study and Phase II Plans for a Roadway Rehab Project and ADA Improvements
- 79th Street, Madison Street to County Line Road
 - o Phase I Study and Phase II Plans for a Roadway Rehab Project and ADA Improvements
- IL 47 at Waubonsee Drive
 - o Phase I Intersection Study with an Intersection Design Study and Phase II Plans
- Kirk Road, Butterfield Road (IL 56) to Cherry Lane
 - Phase I Study and Phase II Plans for Safety HSIP Improvements, and Signal and ADA Work
- Laraway Road, Cedar Road to LaGrange Road
 - o Phase I Corridor Study including Intersection Design Studies and a Multi-Use Path
- Mount Prospect Downtown Transportation Study
 - Traffic Study within the Village

All of the above listed projects were managed by our proposed Project Manager, Jarrod Cebulski, PE

Project examples are also included for our three subconsultants, Sam Schwartz, Gewalt Hamilton, and Teska Associates.





Patrick Engineering Inc.





Project Details

Owner
Illinois Department of
Transportation

Project Cost \$3,310,500 (Construction)

Schedule 01/2010-2014

Service Provided

- Phase I Studies
- Highway Safety Manual Analysis
- Crash Analysis
- Traffic Analysis
- Geometric Design
- Location Drainage Study
- Local Agency Coordination
- Phase I Project Development
- Stakeholder Coordination
- Public Involvement
- Utility Coordination

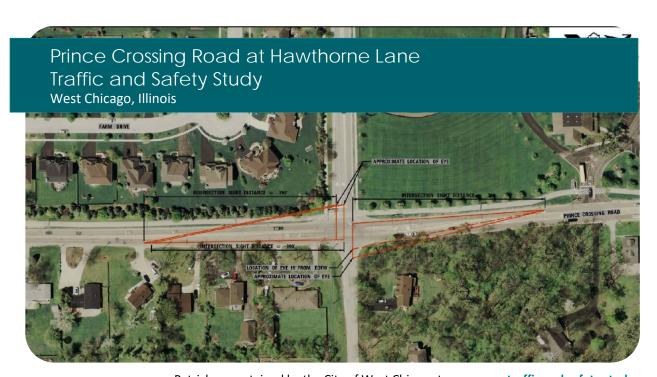
Patrick performed a **Phase I Study** for the Illinois Department of Transportation (IDOT) Region One for Illinois Route 53/68 (Dundee Road) from US Route 12 (Rand Road) to Kennedy Drive/Frontage Road. This assignment was part of a blanket contract with IDOT's Bureau of Programming Project Studies Section. This project was part of the federal Highway Safety Improvement Program (HSIP) as administered by IDOT. The program's purpose is to reduce traffic fatalities and serious injuries on all public roads. This project addressed an increased occurrence of collisions due to a high number of turning vehicles along this highly developed commercial corridor.

The project included site data collection, evaluation and interpretation of crash data, Highway Safety Manual (HSM) analysis, capacity and queue length analyses, local agency coordination, and upon IDOT approval of concept geometry, final Phase plans were developed as part of the Project Report. The HSM analysis was performed to predict the safety performance of various proposed roadway conditions, which was critical in determining which improvements would have the most beneficial effect on safety along the corridor.

Patrick prepared and coordinated the project plans with the Village of Palatine, utility companies, and internally within IDOT to ensure all interests were considered. The scope included adding a right-turn lane on US 12 at IL 53/68, a left-turn lane on Kennedy Drive and Frontage Road at IL 53/68, widening the corner radii to allow trucks to more easily navigate the intersections, traffic signal modification, and pedestrian and bicycle accommodations in accordance with IDOT's Complete Streets policy. The key feature of the project was the addition of a raised barrier median throughout the project limits to control access and improve safety. Patrick facilitated a Public Hearing for this project due to the anticipated controversy regarding the proposed access restrictions due to the barrier median. Since opposition was received from the community, subsequent to the hearing, Patrick prepared a cross-access study that identified areas where access connections could be provided between adjacent commercial properties along the corridor to help improve access to the businesses under the barrier median scenario.







Project Details

Owner City of West Chicago

Project Cost \$TBD (total) \$9,640 (Patrick)

Schedule 09/2017-02/2018

Service Provided

- Safety Study
- Traffic Analyses
- Signal Warrant Analyses
- Sight Distance Study
- Recommendations Report

Patrick was retained by the City of West Chicago to prepare a traffic and safety study at the intersection of Prince Crossing Road and Hawthorne Lane in the City of West Chicago, DuPage County, IL. The City commonly receives complaints from constituents about long delays at this two-way stop-controlled intersection. Patrick prepared a traffic signal warrant analysis, a multi-way stop warrant analysis, and a collision analysis, which were consistent with the 2009 Edition of the Manual on Uniform Traffic Control devices (MUTCD). In addition to field assessments and traffic analyses, Patrick also created a sight triangle exhibit to establish that sight distance was limited at the east approach of the intersection. Traffic and safety analyses were based on aerial exhibits, field observations, and 24-hour traffic counts that were obtained via Miovision. Patrick prepared a report to summarize the study findings that included four recommended safety countermeasures and investigated the application of three innovative safety countermeasures to improve the overall safety of the intersection. Per Patrick's analyses, while traffic signals were not warranted, it was determined that low-cost improvements such as installing advanced signs, adjusting existing stop bars, and improving sight distance by trimming/relocating hedges can significantly improve the intersection's overall safety performance.









Project Details

Owner Village of Northfield

Project Cost \$5 M (construction) \$398,832.76 (Patrick)

Schedule 5/2016-Ongoing

Service Provided

- Design/Build Services
- Engineering Design
- Construction
 Management
- Electrical Engineering
- Stakeholder Involvement
- Agency Coordination
- Geometric Design
- Corridor Improvement

Reference Stacy Sigman Village Manager 361 Happ Rd. Northfield, IL 60093 847.441.3852 Patrick is performing a **Phase I** Engineering and Environmental Study for the improvement of Happ Road from Winnetka Road to Willow Road. The Village of Northfield is the lead agency for this project; however, Happ Road throughout the study limits is under the jurisdiction of the Cook County Department of Transportation and Highways (CCDOTH) with whom the study is also being coordinated. This project will **utilize federal funding** for construction and, as such, coordination is also ongoing with the Illinois Department of Transportation (IDOT) and the Federal Highway Administration (FHWA) during this Phase I Study.

Happ Road has one through lane in each direction and has center left turn lanes in the north commercial area and no median in the south residential area. Improvement alternatives were reviewed for the key intersection with Orchard Lane, which provides primary access to important commercial properties within the Village downtown area. Due to this intersection's proximity to Willow Road, a traffic signal is not a practical option. As such, two-way stop control and roundabout alternatives were evaluated. A traffic signal is also being considered for installation at the busy Winnetka Road intersection at the south limit of the project. A full three-lane urban cross-section is being advanced for the entire corridor between the aforementioned intersections. In addition to improvements to the roadway, options are being proposed to improve the pedestrian and bicyclist environment, with safer crossings of Happ Road and additional pedestrian/bicyclist facilities along the corridor.

The Phase I study is following Federal guidelines and is being documented via a Categorical Exclusion Project Development Report (PDR) following IDOT's format and a Drainage Technical Memorandum. **Stakeholder involvement** is a key aspect of the study in the identification and evaluation of improvement alternatives. In addition to a public meeting and public hearing, the Study Team has engaged in a series of Steering Committee meetings with key community stakeholders where improvement options were presented for input and consensus was developed for the preferred alternative.







Project Details

Owner Village of Orland Park Sean Marquez | Engineer | 708.403.6123

Project Cost \$2 M (construction) \$191,921.23(Patrick)

Schedule 05/2016-Present

Service Provided

- Phase I Studies
- Preliminary Geometrics
- Intersection Design Study
- Dry Land Bridge Studies and Reporting
- Drainage Studies

Patrick is nearing completion of a **Phase I Study** for the Village of Orland Park for the improvement of the John Humphrey Drive at 143rd Street intersection. The study is being processed through the Illinois Department of Transportation Bureau of Local Roads for federal eligibility. 143rd Street is a major east-west arterial within the Village, and John Humphrey Drive provides a key north-south corridor, just east of LaGrange Road, to access the Orland Square Mall, a regional shopping center. Both routes are four lane roads and traffic congestion at their crossing has resulted in the need for improvement. This project will be the precursor to a future planned study for the improvement of John Humphrey Drive from 143rd Street south to Mall Drive.

This intersection study resulted in the inclusion of additional auxiliary turning lanes, improved signalization, and pedestrian improvements. The improvement transitions into recent improvements at the 143rd Street at LaGrange Road intersection. Just east of John Humphrey Drive, an existing dry land bridge along 143rd Street will be impacted by the proposed widening to accommodate the additional turn lanes at the intersection. Geotechnical and structural studies have been performed to evaluate widening and replacement options for this dry land bridge, as well as other soil treatment alternatives. The Phase I Study includes highway capacity studies, an Intersection Design Study, crash analyses, geometric development, environmental evaluation, drainage studies, and the preparation of a Project Development Report.







Project Details

Owner Village of Woodridge

Project Cost Estimated \$925,000 (Construction) \$80,670 (Patrick – Phase I, II, and III)

Schedule 08/2016-04/2017

Service Provided

- Topographic Survey
- Phase I engineering
- Pavement and curb and gutter condition inspection
- Phase II contract plans and documents
- Phase III Construction engineering services

Patrick provided **Phase I** engineering and Phase II contract plan preparation for the patching and resurfacing, ADA ramp improvements for existing pedestrian accommodations, and drainage improvements on Woodward Avenue, a minor arterial road in the Village of Woodridge (Village). These improvements were eligible for **75% STP federal funding**, and therefore the project was coordinated with the IDOT Bureau of Local Roads & Streets.

There was an at-grade railroad crossing on Woodward Avenue in the middle of the proposed improvement, which was initially planned to be omitted from the project. However, during initial coordination with the BNSF railroad, the Village became interested in the railroad's proposal to participate in the cost of replacing the crossing panels. Patrick aided in coordination and negotiation between the Village and BNSF to come to an agreement regarding cost sharing for both design and construction engineering services, along with the construction cost itself. Throughout this process, Patrick also ensured the federal funding eligibility of this new railroad crossing work through discussions with the DuPage Mayors and Managers Conference (DMMC).

These additional railroad negotiations delayed Phase I processing until very late in the project schedule, and Patrick had done everything in their power to expedite the Phase I processing in order to meet the Village's preferred letting date. Further additional Phase I requirements came about after it was determined that a portion of Woodward Avenue near I-55 actually resided within State-owned right-of-way (ROW). This required the submittal of an ESRF for Special Waste, along with the development of sidewalk curb ramp details for the **muti-use path crossing** within the State-owned ROW. All of these updates to the project scope also resulted in a change of Phase I processing methods from LAFO to State Approved CE following 3R criteria.





The additional railroad work and sidewalk curb ramp details resulted in the need for a pick-up topographic survey. Patrick's crew surveyed all portions of the multi-use path and roadway needed to develop compliant and constructible sidewalk curb ramp details. Patrick also used LiDAR survey to get full topographic data in the area of the railroad crossing, without needing to enter the railroad ROW.

Patrick performed a detailed site visit of the project area and inspected the existing pavement, curb and gutter, pedestrian accommodations, and drainage systems for the roadway. This inspection allowed us to determine the limits of patching, curb and gutter replacement, sidewalk or multi-use replacement, and other required improvements. Patrick used an innovative method for storing the pavement patching and curb and gutter replacement locations. Our engineers were equipped with GPS enabled iPads in the field, and were able to store the approximate coordinates of these locations within a GIS program, along with a picture of the deficient area. These coordinates were then transferred directly into our CADD files, and allowed us to sketch in the limits and quantify the required patching and curb and gutter replacement much quicker and with a higher degree of accuracy than previous hand-sketching methods.

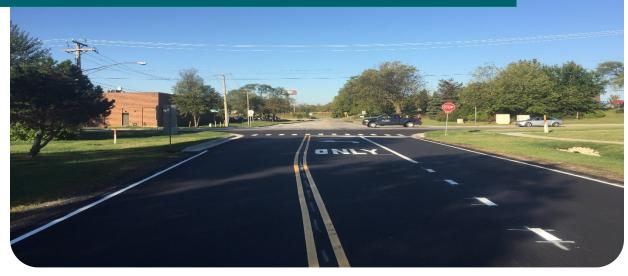
Microstation basefiles were created for this project using GIS data received from the Village, along with data gathered from aerials and existing plans. Utility coordination was also required due to the Village's proposed improvements. A NGPL high pressure natural gas pipeline crossed the project as well, and permitting was required for work to be done within the NGPL owned ROW.

After a successful letting, Patrick continued to lead the project through Phase III Construction Engineering. Patrick's Resident Engineer (RE) completed all documentation required by IDOT, including keeping a detailed field book which described day-to-day construction operations. Patrick completed inspection of all work done by the contractor to ensure it followed all applicable standards and IDOT specifications. All work was measured in-place to determine the quantities for which the contractor would be paid. All quantities were quickly inputted into ICORS in order to allow a swift close-out of the project. Patrick's RE was quick to respond to all concerns and issues brought to his attention by residents, the Village, and the contractor. This constant communication ensured a smooth project, and that the contractor agreed on all final quantities within weeks of construction completion. After milling operations were completed, the RE determined that the remaining pavement was in good condition, and that the surface cracks seen during Patrick's initial inspection did not warrant the planned proposed full-depth patching. This allowed the Village to save additional money, and resulted in a final construction cost that was 5.6% under the winning bid.





79th Street, Madison Street to County Line Road Burr Ridge, Illinois



Project Details

Owner Village of Burr Ridge

Project Cost \$452,000 (Construction) \$84,895 (Patrick – Phase I, II, and III)

Schedule 07/2016-10/2017

Service Provided

- Topographic Survey
- Pavement Coring
- Phase I engineering
- Pavement and curb and gutter condition inspection
- Phase II contract plans and documents
- Phase III Construction engineering services

Patrick provided a **Phase I study**, Phase II contract plan preparation, and Phase III construction engineering for the pavement patching and resurfacing, guardrail replacement, ADA ramp improvements for existing pedestrian accommodations, and ditch grading improvements on 79th. Street, a major collector road in the Village of Burr Ridge. These improvements were eligible for **75% STP federal funding**, and therefore the project was coordinated with the IDOT Bureau of Local Roads & Streets.

Patrick facilitated a kick-off meeting with the Bureau of Local Roads and Village Engineer, where the Phase I processing method was discussed. The Village initially planned for the project to be processed as a Local Agency Functional Overlay (LAFO), but was considering a number of improvements that would preclude the project from being processed in that manner. A discussion with IDOT helped to determine what non-typical items could remain within a LAFO project, for example guardrail replacement or grading and shaping ditches, and what items would cause the Phase I processing method to change. Patrick helped the Village negotiate the intricacies of these requirements, and determine a proposed improvement that kept the project within a LAFO processing method. Patrick was also able to design the proposed sidewalk curb ramps and other drainage related roadway slope changes without any required excavation. By using only fill for this work, the Village was able to save both time and money and forgo the often typical special waste PESA requirements that this work entails.

Patrick self-performed a topographic survey and two pavement cores. It was the information provided in this topographic survey that allowed Patrick to detail the ADA ramp improvements in such a way that excavation was not required. The pavement cores were used to confirm the required resurfacing and patching depths and the overall condition of the entire pavement structure. 79th Street had existing passing zones within the project area, and a survey of the centerline was used to determine if these still met current design standards. The existing profile did not, in fact, allow





for any passing zones in the project area, and alternate pavement markings were proposed to reflect that passing is no longer allowed on the road. Guardrail warrants were also performed to determine if the existing length of need was still required. The results of these warrants allowed for a decrease in the length of the proposed guardrail. Finally, turning movement investigations were performed at each side street throughout the project area. It was determined that certain side streets did not allow for turning movements for some preferred vehicles, but that the turning movements for these side streets were acceptable for the minimum design vehicle as mandated by IDOT. By not widening the side street radii pavement, the Village was able to save money on construction costs, and also didn't preclude the project from LAFO processing. If the widening work had been pursued, a PESA would also have been required.

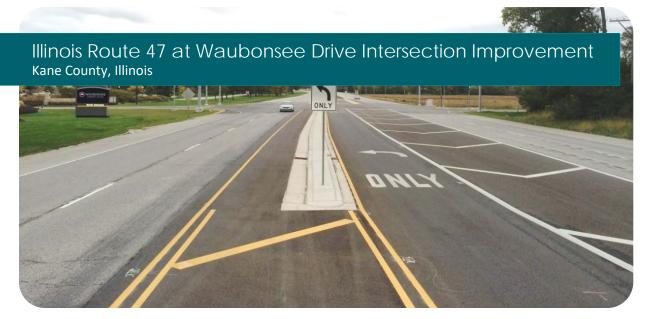
Patrick performed a detailed site visit of the project area and inspected the existing pavement, curb and gutter, pedestrian accommodations, and drainage systems for the roadway. This inspection allowed us to determine the limits of patching, curb and gutter replacement, sidewalk replacement, ditch regrading, and other required improvements. Patrick used an innovative method for storing the pavement patching and curb and gutter replacement locations. Our engineers were equipped with GPS enabled iPads in the field, and were able to store the approximate coordinates of these locations within a GIS program, along with a picture of the deficient area. These coordinates were then transferred directly into our CADD files, and allowed us to draw in the limits and quantify the required patching and curb and gutter replacement much more efficiently and with a higher degree of accuracy than previous hand-sketching methods.

Patrick developed resurfacing plan sheets using the topographic survey, inspection data, aerial data, as-built AutoCad files, and GIS data. These sheets were incorporated into a Phase I submittal and the Phase II contract plans. The plan sheets were combined with all other Phase I documentation required by IDOT, and submitted quickly in order to receive Phase I design approval in a timely manner. This kept the project on schedule for the planned April 2017 letting date. Patrick developed contract specifications in the required IDOT format, addressed all contract plans and specifications comments, and submitted these final deliverables in time to meet the Concurrently, Patrick also performed all required utility April letting date. coordination in the area, and submitted a permit application with the Cook County Department of Transportation and Highways in order to replace a County owned detector loop within the project's resurfacing limits. The final engineer's construction estimate for the project was \$452,754 and the winning bid was \$419,900, only 7% percent lower the estimate and below the Village's programmed budget for the project.

After a successful letting, Patrick continued to lead the project through Phase III Construction Engineering.







Project Details

Owner Waubonsee Community College and Kane County Division of Transportation

Project Cost \$1.6 Million (Construction) \$300,000 (Patrick) (Phase I and Phase II)

Schedule Phase I – 2011-2012 Phase II – 2012-2013 Construction - 2014

Service Provided

- Traffic Studies
- Environmental Studies and Planning
- Preliminary Roadway Plans
- Phase II Contract Plan Preparation
- Survey
- Drainage Studies
- Traffic Signal Design
- Utility Coordination

Patrick was selected by Waubonsee Community College (WCC) and the Kane County Division of Transportation (KDOT) to perform a Phase I Study and Phase II Contract Plan Preparation for the improvement of the IL Route 47 and Waubonsee Drive/Old Oaks Road intersection. As a response to the location's history of fatal crashes, the WCC applied for and secured federal Highway Safety Improvement Program (HSIP) funding. The scope of work includes the installation of a new traffic signal, the addition of dedicated turning lanes, and the re-alignment of the west leg of the intersection to improve safety. Following Phase I, Patrick was also selected to prepare Phase II Contract Plans for the intersection improvement, with the same scope of work. Given the use of federal funding for the project, coordination was required with the Illinois Department of Transportation Bureau of Local Roads and Streets. Patrick also prepared the plats of highway and is coordinating the land acquisition activities for three parcels needed for the intersection improvement.

Patrick also provided phase III construction engineering services on this project, which was recently awarded a 2015 Engineering Excellence Merit Award by the American Council of Engineering Companies of Illinois.





Kirk Road Highway Safety Improvement Project Kane County, Illinois



Project Details

Owner Kane County Division of Transportation

Project Cost \$1.8 Million (Est. Construction) \$273,000 (Patrick) (Phase I and Phase II)

Schedule Phase I – 2017-2018 Phase II – 2018 Construction – 2019

Service Provided

- Traffic Signal Design
- Survey
- Preliminary Roadway Plans
- Phase II Contract Plan Preparation

Patrick was selected by the Kane County Division of Transportation (KDOT) to perform a **Phase I Study** and Phase II Contract Plans for improvements to Kirk Road (Kane County Highway 77) between Illinois Route 56 (Butterfield Road) and Cherry Lane, a distance of approximately 4.8 miles. As a response to the roadway's history of crashes, in part due to high vehicular speeds, KDOT secured federal Highway Safety Improvement Program (HSIP) funding for systemic improvements to the corridor. The scope of the work includes traffic signal improvements at four intersections by increasing signal head conspicuity (placing one signal head per center of each lane), installation of dynamic speed display signs, the addition of centerline rumble strips, wider reflective pavement markings for increased visibility, ADA sidewalk ramp improvements, and high-friction pavement surface treatment at the intersection with Cherry Lane.

Patrick prepared preliminary Phase I plans depicting the improvements and compiled a Project development Report (PDR) summarizing the project. Following Phase I, Patrick is preparing the Phase II Contract Plans for the highway safety improvements detailed in the scope of work. Patrick is also coordinating this project with the Illinois Department of Transportation (IDOT) Bureau of Local Roads & Streets (BLRS) to ensure continued eligibility of the project for federal HSIP funding. Patrick is working closely with KDOT to ensure the plans and documents are submitted by the application deadline to secure funding for the 2019 construction season.







Project Details

Owner Will County Division of Transportation

Project Cost \$50 mil (total) \$2 mil (Patrick)

Schedule 11/2014 - Ongoing

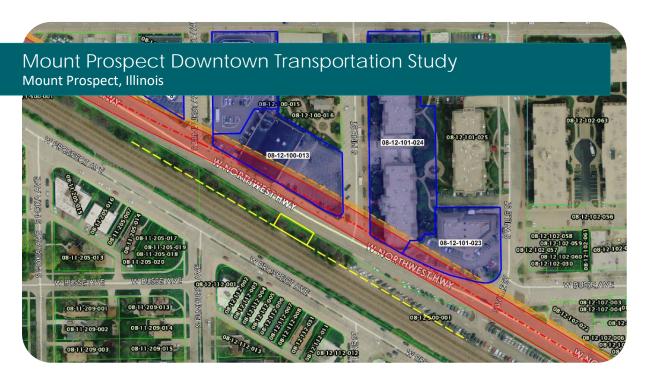
Service Provided

- Phase I Study
- Public Involvement
- Geometrics and Intersection Design
- Project Development Report
- Drainage Studies
- Environmental Analysis

The Will County Division of Transportation selected Patrick to perform a Phase I Study for the improvement of Laraway Road from Cedar Road to LaGrange Road in the Villages of New Lenox and Frankfort. This is the second segment or three to be studied for the overall corridor improvement of the Laraway Road corridor. The goal of the proposed improvement is to provide a cost effective highway facility with sufficient capacity to satisfy the design year traffic demands while improving safety. It is anticipated that the scope of work will include the reconstruction and widening of Laraway Road from a two-lane roadway to a four-lane cross-section with a grassed barrier median. This project will utilize federal funding and, as such, coordination will be required with the Illinois Department of Transportation (IDOT) and the Federal Highway Administration (FHWA). It is anticipated that this Phase I study will follow Federal guidelines and will be documented via a Categorical Exclusion Project Development Report (PDR) and a Drainage Study. Stakeholder involvement activities, including local agency meetings, a public meeting and a public hearing are also included.







Project Details

Owner Village of Mount Prospect (Sam Schwartz)

Project Cost \$65,000 (total) \$14,000 (Patrick)

Schedule 06/2017-01/2018

Service Provided

- Roadway Engineering
- Railroad Engineering
- Cost Estimating

Patrick was retained by Sam Schwartz as a subconsultant to assist with development of preliminary Phase I report and cost analysis related to the relocation of the Mount Prospect Metra Train Station building and/or relocation of the passenger platforms to alleviate traffic congestion in the Village of Mount Prospect's downtown. The relocation of the Metra station and or passenger platforms is intended to eliminate rush hour trains from blocking the adjacent roadways that intersect the tracks at grade. Patrick provided the technical evaluation of the options considered by the Village.

Patrick developed new alignments for the roadways and railroad tracks that would accommodate the relocation of the Metra station to two new potential locations. The required passenger platforms were laid out per Metra requirements for each of the new station locations. Patrick also **developed the roadway geometry** for the extension S. Maple Street to create a new 3rd at-grade roadway crossing in the downtown area. Cost estimates were prepared for all evaluated options including roadway construction, track reconfiguration, platform relocation, property acquisition and track crossing protection.

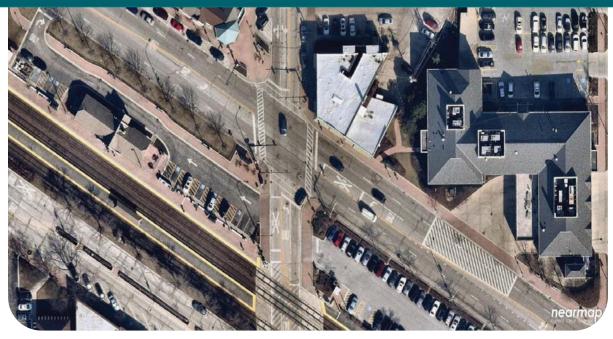
Patrick initiated coordination with Union Pacific Railroad, Metra, and the ICC regarding the potential addition of a third roadway crossing in the downtown area and to begin a dialogue with each about the Village's desire to reduce traffic congestion in the area.





Sam Schwartz Transportation Consultants

Mount Prospect Downtown Transportation Study Mount Prospect, Illinois



Project Details

Owner Village of Mount Prospect

Project Cost \$65,000 (Consultant Fee)

Schedule 6/2017-Ongoing

Service Provided

- Preliminary Design
- Traffic Engineering

Sam Schwartz has been retained by the Village of Mount Prospect as they seek solutions to traffic congestion caused by commuter train interruptions at the intersections of Northwest Highway at Main Street and Emerson Street. It is believed that this congestion has limited residential and retail development in the Downtown area. Sam Schwartz is studying options to relocate train platforms and the Metra Train Station so that rush hour trains will not block these intersections at the crossings.

Traffic analyses and circulation studies related to a new residential development southeast of the crossings are also being completed to alleviate the traffic impact of that development on the already over-saturated intersections.





Various Traffic Signal Design Projects Chicago, Illinois



Project Details

Owner
Illinois Department of
Transportation

Project Cost \$200,000 (Consultant Fee)

Schedule 6/2012-Ongoing

Service Provided

• Traffic Signal Design

Sam Schwartz is providing various traffic signal design tasks at various locations for IDOT, District 1 in the northeast part of the state. Representative tasks include full design of new traffic signals at existing signalized intersections. Temporary traffic signals and construction staging are typically required for those projects. Another typical task is the upgrade of existing traffic signal equipment to light emitting diode (LED) lenses, battery backup systems, pedestrian countdown timers, and replacement of outdated or damaged equipment. Those work orders generally include approximately 80 intersections with site visits to each location to document the existing conditions and evaluate the necessary upgrades. All tasks also include quantity and cost estimates as well as preparation of project specific special provisions.





District 1 Signal Coordination & Timing Chicago, Illinois



Project Details

Owner Illinois Department of Transportation

Project Cost \$200,000 (Consultant Fee)

Schedule 2009-Ongoing

Service Provided

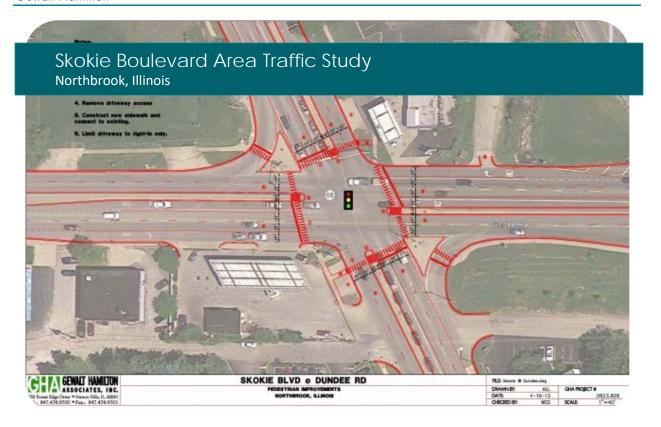
- Traffic Signal Optmization
- Travel Time Studies
- Traffic Responsive Programming
- Manual and Automated Traffic Counts

For the past 12 years Sam Schwartz has provided engineering services for the Illinois Department of Transportation (IDOT) D1, district wide contracts in roles varying from project engineer to project manager. Tasks on the consulting contracts included but are not limited to the following: development and implementation of signal coordination plans, traffic responsive programming, emissions and cost benefit analysis of SCAT studies, special studies of railroad interconnected traffic signals, and field review and response to signal complaints from motoring public. Over those 12 years, Sam Schwartz has been involved in the study of over 1,500 traffic signals for IDOT District 1.





Gewalt Hamilton



Project Details

Owner Village of Northbrook As the Village's traffic engineering consultant, Gewalt Hamilton was retained to help the Village and its residents understand the traffic opportunities and constraints that would be created by two proposed developments in the northeast portion of Northbrook. Cut-through traffic, especially in neighborhoods along Midway Road and Voltz Road, was a primary concern.

In order to establish existing traffic conditions, GHA conducted traffic counts over three separate time periods on three different days, to ensure changes in traffic volumes and shifts in travel patterns were thoroughly understood. GHA also used video data collection units to observe operations at the railroad crossing on Dundee Road between Ballantree Drive and Midway Road.

Future conditions were projected to develop a baseline traffic volume for testing various scenarios. Six models were created to analyze the future traffic volumes of the area based on the proposed developments. GHA looked at projected impacts of each project individually and then both developments together. Analyses were conducted of each scenario with consideration for the IDOT roadway improvements along Lake Cook, Waukegan, and Willow Roads, as well as additional geometric and operational improvements which could be implemented as part of the development projects.

The final Traffic Report outlined recommendations for improvements to accommodate future traffic associated with growth and development, enhance pedestrian mobility, and improve operational safety in the study area.





Recommendations included a combination of improvements at each of the six modeled areas, including:

- Traffic control; changes and upgrades modernization, optimization, and/or signal interconnects;
- Access restrictions and/or consolidation;
- Add and/or extend turn lanes
- Pedestrian circulation and safety improvements
- Capacity improvements including Addition of through lanes; and
- Roadway marking upgrades including lane striping and/or widening.

The Report also identifies which entity should be responsible for implementing the improvements. The recommendations were by the Village to establish guidelines for developments along the area. After the Skokie Boulevard Area Traffic Study was completed, presented, and accepted, GHA assisted the Village in reviewing development Traffic Impact Studies (TIS), site plans, roadway plans, and traffic signal plans





US Rte. 12/45 (Lee Street) at Forest Avenue Intersection Improvements Des Plaines. Illinois



Project Details
Owner
City of Des Plaines

Gewalt Hamilton was retained by the City of Des Plaines to prepare a locally funded Phase I Engineering Study for the addition of separate northbound and southbound left-turn lanes on US Rte. 12/45, and installation of traffic signals at its intersection with Forest Avenue. Associated roadway widening, traffic signal installation and interconnect, drainage and pedestrian improvements are also included. US Rte. 12/45 is under Illinois Department of Transportation (IDOT) jurisdiction and Forest Avenue is a local City of Des Plaines street.

Surveying services for this STP funded project included ROW and topographic surveying, cross sections, centerlines, inverts, monuments, and reduction of field data. Additional GHA services included drainage studies, traffic studies, and preliminary design, culminating with Design Approval of the PDR from IDOT in September 2015.

Following approval of the Phase I Project Development Report in September 2016, Gewalt Hamilton is providing Phase II Engineering Design for this STP-funded project. The project is currently slated for a Spring 2018 IDOT letting.







During the height of the 2014 baseball season, Gewalt Hamilton completed an ambitious data collection project in Chicago's Wrigleyville neighborhood. Traffic volume, vehicle classification, and turning movement counts were collected at 40 intersections simultaneously. The data included vehicular traffic as well as pedestrians and bicycles.

Prior to placing the cameras, GHA contacted the Chicago Department of Transportation and the local Alderman to gain proper approval and inform them of the project. Timing of the project was critical; recounts were not possible as the data needed to capture activity during game days. Accordingly, the live footage was monitored by GHA staff during all the count periods to ensure the cameras were functioning properly and had not been disturbed. At the culmination of the project, video processing was expedited and GHA provided the raw data to the client in a Microsoft Excel document.





Teksa Associates



Project Details Owner Village of Northfield

Teska worked with the Village of Northfield and Patrick Engineering conduct a phase 1 study for potential future improvements to the Happ Road corridor from Willow Rd. to Winnetka Rd. The goal of the project was to improve the Happ Road corridor by transforming it into Northfield's central place, supportive of local business, community gathering and walkable access. Other improvements included enhancing bicycle accommodations, preserving mature trees and promoting a lush landscape.

A roundabout at the Happ/Orchard intersection was put forth as a potential improvement that could address improved traffic flow, enhance pedestrian safety, and improve placemaking and community identity. The roundabout creates pedestrian friendly spaces with decoratively paved sidewalks, planting beds and seating areas framed by masonry walls that pick up on the character of Northfield's existing Village gateway sign.







Project Details
Owner
Village of Mount
Prospect

Rand Road is a major arterial roadway that runs through several of Chicago's northwest suburbs. The corridor has a range of land use types, but primarily has a commercial character. As it passes through Mount Prospect, the road is home to retail and commercial uses that are central to the Village's commercial strength. It includes Randhurst Village, a former regional mall recently redeveloped into a modern lifestyle center, many stand alone retailers and restaurants, and shopping centers of varying sizes. The challenge of using the corridor for residents and visitors is that the road can become heavily congested at point, and access to some shopping areas can be difficult. Teska, working Kimley – Horn and The Goodman Group, conducted a corridor planning study to address traffic, transit, and land use issues along the corridor. The plan was prepared under a grant from the Regional Transit Authority.

The plan process made clear that the opportunities along the corridor would focus on bus transit and safety for pedestrians and bicyclists. Physical changes to the roadway to improve congestion would be significant, and not feasible in the short term. Since Rand Road runs at an angle across a grid pattern road network, it creates five-way intersections that cannot be easily changed. Therefore, plan recommendations highlighted working with Pace (regional bus service) and improving non-motorized access to, along, and across the road – particularly to established Pace bus stops. Other recommendations considered economic development opportunities involving working with local business partners, evaluating potential zoning changes, and urban design suggestions for the corridor.



4 | Project Understanding

The Village of Mount Prospect (Village) is seeking to address a longtime transportation issue within an area of their community that is critical to their economic vitality. Just north of the Village's downtown is the Randhurst Village commercial area, in the midst of vast residential neighborhoods. At the southwest corner of the mall is the complex Rand Road/Illinois Route 83/Kensington Road triangle intersection. The three separate intersections are in very close proximity to each other and operate off one single controller under the jurisdiction of the Illinois Department of Transportation (IDOT). Currently, the traffic signal control is maxed-out, squeezing every available second for all the various conflicting traffic movements that it serves. There have been many previous efforts targeted at improving

this intersection, dating back to the left turn lanes added along Rand Road in the late 1980's, the IDOT investigation into ring roads in the 1990's, the right turn lanes added along Kensington in the early 2010's, and the recent Rand Road Corridor Plan approved just last year. However, more timing adjustments and auxiliary lane improvements can no longer provide discernable benefits and the time has come for an in-depth coordinated investigation into comprehensive capital infrastructure improvements that can be identified, evaluated, and implemented. The influence area of the triangle intersection is farreaching, and a multi-pronged approach to safety, capacity, and access control under the umbrella of a Phase I Study following the IDOT process is necessary to provide meaningful benefits to motorists, pedestrians, bicyclists, area businesses, and Village residents. Patrick is excited to have the opportunity to assist the Village in embarking upon



Complex Rand/IL83/Kensington Triangle Intersection

this challenge toward improving the quality of life of the constituents of the Village of Mount Prospect.

Based on our firm's experience in performing Phase I Studies for IDOT and Local Agencies, we have developed a tested process that we have found to be most effective for accomplishing the project goals. We will do so in a manner that expedites the project schedule, is compliant with IDOT project development procedures, engages stakeholders in a meaningful manner, and ensures eligibility for future federal funding. We will follow this process for the Rand/IL83/Kensington Phase I Study, which will be a high priority project for our firm. A general step-by-step description of this process follows:

Project Approach

Patrick's team will begin the Phase I Study by meeting with the Village of Mount Prospect to ensure we have a clear understanding of the objectives for the project. We will perform a detailed review all of the available planning or scoping information provided by the Village before we begin our work. The team understands that continuous and thorough communication with our Village liaison is the key to success for the Preliminary Engineering process. A regular, recurring project coordination meeting with the Village will be established to ensure an active project dialogue is maintained throughout the engineering process.

The goals for managing this project will include producing project documents that are of the highest quality; designing a safe and economical facility that meets the project goals established by the Village and meets IDOT design standards; keeping all involved entities informed of the project status; satisfying all requirements and approvals necessary to ensure the project is federally-eligible; and achieving stakeholder buy-in, all which will be vital to the success of this study.

Prior to the start of the contract, a project-specific QA/QC plan will be developed. The QA/QC Plan will include our existing QA/QC policies supplemented with project-specific procedures. Checklists for each of the work tasks, modified to meet the project requirements, will be included, as well as QA/QC sign-off forms for each milestone deliverable. The project schedule, scope of work, budget, estimated construction cost, project guidelines and standards will be included in the QA/QC plan.





How we do it!

In a recent Quality Audit by the Illinois Tollway, Patrick was in complete conformance and the audit was closed on the same day. Once we receive formal notice to proceed, we will have an internal kick-off meeting with the project team. At this meeting the project scope, schedule, budget, QA/QC plan, and reporting procedures will be discussed. The project schedule will include interim dates where various tasks need to be completed prior to milestone submittals. Prior to each submittal, the Project Manager will review the documents and verify that the QA/QC procedures were followed. In addition, the QA/QC managers of the project will also perform constructability and peer reviews. Constructability and accurate cost estimating are important aspects of all preliminary engineering projects; therefore, significant emphasis will be placed on cost effective-solutions. All internal QA/QC comments will be addressed before

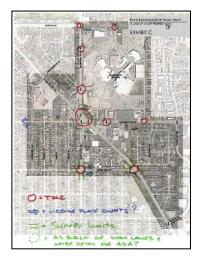
submittal of any documents. We routinely perform self-audits of our own work, in addition to achieving high results on audits done by our clients.

Data Collection

An initial early action item on this project will be the identification of data collection needs such as traffic counts, traffic projections, crash data, and the ground survey. Our subconsultant, Gewalt-Hamilton Associates (GHA), will provide key support in these areas. Given their recent project work at this triangle intersection a few years ago, they already have a ground survey base from which to build upon. This will be of great value to the Village, as an entire new survey will not be required, but rather a pick-up survey for areas that have changed. Our survey scope will include the influence area of the triangle intersection proper, as well as the Highland Road intersections with IL 83 and Road, due to the targeted safety studies requested by the Village in the study scope. The survey will include all roadway and topographic features, as well as drainage information and cross-sections. In addition to the topographic data, we will also perform fieldwork to determine the extents of the existing right-of-way (ROW).

Early submittal of the environmental survey request (ESR) forms to IDOT will be important for maintaining the schedule of the overall project development process. Patrick will begin to work immediately with Village staff to adequately define an area on exhibits and determine the extent of resource surveys needed for the preliminary engineering studies (sample at right). Patrick will utilize Sidwell maps and plans from previous projects to roughly estimate the existing ROW, and then estimate proposed ROW needs based on what we already know of the anticipated scope of the proposed improvement. We will be sure to consider the need for any detention so that ESR addenda are not required later, which could delay the study.





GHA will obtain current traffic counts at key intersections within the study area. The counts will be performed via Miovision video data acquisition for a 24-hour period. The counts will be performed at the following eleven locations (as shown on the exhibit to the right):

- ✓ Rand at IL 83
- ✓ IL 83 at Kensington
- Rand at Kensington
- ✓ IL 83 at Randhurst Village Entrances (2 locations)
- ✓ IL 83 at Euclid
- Euclid at Randhurst Village Entrance
- ✓ Kensington at Randhurst Village Entrance (2 locations)
- ✓ IL 83 at Highland
- Rand at Highland





The critical time periods will be isolated for analysis, including weekday AM and weekday PM. Saturday mid-day counts can be added to the scope at the Village's discretion (to capture peak shopping periods of the area) however, our estimation is that they will not be larger than the PM peak period that we intend to use for the worst-case analysis. We will perform a couple strategic license plate surveys, that will capture motorists making right turns along eastbound Kensington Road into the neighborhood west of IL 83, and also at locations where these vehicles would exit the neighborhood along IL 83 south of Kensington. These survey counts will allow us to accurately quantify the cut-through traffic along the west leg of Kensington Road related to the neighborhood to the south so that we can address these issues with countermeasures, restrictions, or carefully located traffic calming techniques.

We will also coordinate with Randhurst Village to obtain any usage and/or traffic data that they may have so that we can establish and analyze the traffic patterns to and from the mall area and identify any needs or issues related to mall access along the roadways located within the identified study area.

All counts will be compiled and design year 2040 traffic projections will be obtained from the Chicago Metropolitan Agency for Planning (CMAP). The CMAP traffic projections will be converted to appropriate design hour volumes for use in establishing the traffic patterns within the study area, with special attention to those to and from Randhurst Village and along the west leg of Kensington Road.

Traffic signal timings will be obtained from the IDOT Bureau of Traffic for the Rand/IL83/Kensington triangle intersection. Our subconsultant, Sam Schwartz already has this data from IDOT as part of their recent effort in optimizing the traffic operations of the triangle, so they are highly familiar with the operations of these three intersections and the associated traffic signal timing.

Data Analyses

Patrick will define the design criteria to be used for the study and secure Village approval prior to beginning the analysis and design work. We will then obtain crash data and perform the crash analysis and the capacity analysis at the key intersections and segments within the study limits. The Crash Analysis will be prepared by reviewing and analyzing crash data for the last five years and preparing collision diagrams. We will identify crash patterns and critical crash locations, and recommend appropriate remedial countermeasures to be incorporated into the project's preliminary design.

Specific Intersection Safety Studies will be performed at the Highland Street intersections with IL 83 and Rand Road, due to specific issues identified at each. These safety studies will evaluate items such as prevailing speeds, sight distance, gap analysis, and average delays for vehicles on the stop-controlled approaches. Both intersections are stop-controlled along Highland Street, the minor roadway, and could potentially experience difficulty while turning onto or crossing the major roadway. During our site visit, we stood at the stop bar on Highland Street where the driver would be and looked north and south along the main roads of IL 83 and Rand Road, and observed very limited sight distance with which to judge gaps in traffic to use to turn onto the road. A realignment of the west leg at Rand Road will be investigated, along with additional auxiliary turning lanes, traffic signalization, and/or traffic calming measures to reduce cut-through traffic.



Looking North from Highland Street along Rand Road

The traffic analysis will utilize Highway Capacity Software (HCS) for standalone intersections and Synchro for network analysis of several signals. Sam Schwartz will perform a traffic sequence analysis of the main triangle intersection, analyze the feasibility of adding phases within the current controller, and investigate the effects of changing the phasing of the Rand-IL83-Kensington signal operation on adjacent signals along the corridor. Sam Schwartz will research the latest in signal technology to see if additional phases can be added to the overall signal cycle for the triangle, such as right turn overlaps to reduce vehicle delays and improve efficiency or pedestrian phases to

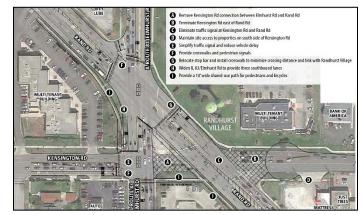




improve safety. We will model different improvement scenarios with added through and/or auxiliary turn lanes to provide the quantitative analysis necessary to improve the operation of the roadways for the long-term. We will verify if intersection movement restrictions or traffic calming measures would be prudent to discourage cut-through traffic in the neighborhoods, especially along Kensington Road west of IL 83. Improving the operations and capacity of the major intersections in the study area should inherently reduce the potential for cut through traffic without the need for any additional restrictions.

We are aware of the IDOT Strategic Regional Arterial (SRA) Study for the Rand Road Corridor of November 1994 (which is still the version used by IDOT District 1) that recommends a continuous six-lane cross-section for Rand

Road. While it is unlikely that this study will recommend such a major improvement along the corridor, there may be some key areas where additional through and turning lanes could have a major effect in improving operations within the study area. More recently, the Rand Road Corridor Study of 2017 identified several other options to improve operations and safety at the triangle intersection, which they termed the "North Cluster." Their most impactful long-term improvement involved removing a portion of Kensington Road, thereby cutting off its continuity through the triangle area. From a



traffic engineering standpoint, removing the continuity of the lowest classification roadway through a highly congested area is a valid textbook solution that merits further consideration as part of this Phase I Study. We will further analyze this alternative, among others, and solicit stakeholder input, in order to make informed decisions with the Village for how to address the recurrent issues that motorists face every day at this major crossing.

In order to summarize and document these quantitative analyses, Patrick will prepare a Technical Memo to that will review existing and proposed conditions for the alternatives evaluated and outline our recommendations for the preferred alternative for the Village's review. This memo will be submitted to the Village and can be used to coordinate with IDOT and the FHWA, as necessary at this stage of the study, as a stand-alone document with supporting documentation. This document will provide the project scoping information and supporting analysis that will be the basis for review and collaboration and used to define the transportation problems to be solved to allow us to focus on a proposed project solution.

In order to supplement the preliminary data analysis process, a project photo log will be prepared based on a field visit to the project site. The route survey will be processed and base maps will be developed in the latest Bentley Power Geopak V8i SELECTSeries 4 MicroStation mapping files. Finally, we will add all information, such as street names, right-of-way info, property lines, property owners' names, etc. to the existing topography to provide a clear and accurate aerial mosaic for use in the development of project exhibits for stakeholder coordination.

Alternative Geometric Studies

Once the alternatives Technical Memo is approved, the detailed preliminary engineering geometrics (plan, profile, typical sections, and Intersection Design Studies) will be finalized and templated cross-sections and right-of-way requirements will be determined. A lighting layout and photometrics will be developed. A detailed 30% level construction cost estimate will be completed at this time. Any project Design Exceptions will be identified and presented at a monthly FHWA meeting, where approval will be sought on the scope and logical termini of the study. Patrick has represented numerous agencies very effectively at FHWA meetings for many of our past projects. We have excellent relationships with Bureau of Local Roads staff, with whom we have worked for many years on numerous highway projects, as well as FHWA staff. There is a mutual respect and a trust factor is immediately developed when we represent our clients at these meetings. We understand how important a step this is in finalizing





the overall scope and geometric details so that the project can proceed forward in the development process. Prior to the FHWA meeting, we have learned that it is best to meet beforehand with IDOT staff to make sure that we are on the same page in terms of the materials being presented to the FHWA. Patrick comes well-prepared to these meetings with a detailed agenda, as well as all appropriate backup data and information. This preparation is vital to the success of these meetings so that decisions can be made at the first presentation and we do not need to come back and attend follow-up monthly meetings to secure agreement on scope, limits, and processing.

Complete Streets

The multi-modal aspect of this project is vital, especially along the Rand Road Corridor, where needs exist to provide better and safer accommodations for pedestrians and bicyclists. During our site visit, we observed a man in a motorized wheelchair attempting to cross the north leg of Rand Road (see photo to right). As part of the study, Sam Schwartz will review the existing pedestrian and bicyclist infrastructure, identify deficiencies, and recommend ways to enhance safety and create a complete public non-motorized network to truly "connect" non-motorized travelers with commercial destinations in the Randhurst

shopping district. This will include preparing preliminary designs for a full shared use



Wheelchair Crossing Rand Road

How we do it!

Patrick performed ADA Data Collection services for IDOT D1 to support their ADA Transition Plan, so we have firsthand knowledge of the requirements and how to apply them. path along the Rand Road corridor throughout the study limits. In this way, our project will meet IDOT's "Complete Streets" policy requirements. We will strive to find safer ways for pedestrians and bicyclists to cross the busy roadways utilizing raised pedestrian refuge islands with pedestrian signal push buttons to activate flashing beacon signs with countdown timers. This could be applicable at the triangle intersection as well as other traffic signals in the study area. Patrick has extensive experience in applying the Complete Streets Policy. ADA compliance is a key criterion and will be evaluated for the study area and built into the project from the start.

Access Management

Given the context within the study area, a contributor to the turbulence in the traffic stream and the chronic safety issues along these roadways is the large number of random access locations to the busy high volume roadways. It is appropriate to perform an access management study effort as part of this Phase I. Access management is good for business. The FHWA has done studies showing that business has improved in areas where access control measures, such as barrier medians and access consolidation, have resulted in safer conditions along the roadways that serve these business. Patrick has experience performing Access management and property-to-property connection plans and coordinating them with business stakeholders. We will prepare this study by making an inventory of all of the access points along the study routes, with an emphasis on Rand Road. We will assign a level of usage to each

of the driveways, to assess their effects on the main roadways. Property lines will be drawn on exhibits to determine which businesses may already be connected. We will then identify areas where access connections can be made to develop a property-to-property access plan for the study area. This will focus on pulling full access points away from major intersections, where this turbulence can have severe impacts on operations and safety, as well as throughput capacity and delays. We will also field check every location where a property access connection is being contemplated, to accurately assess if there are any physical barriers, such as large grade changes, that would result in increased costs and reduce the feasibility of actually making these connections. Our plan can be coordinated with the stakeholders as part of the Business Owners Advisory Group.

How we do it!

Patrick performed an Access Connection Plan for the Dundee Road commercial corridor within the Village of Palatine for IDOT.





Environmental Processing

As the project geometrics and access control plan are being developed, the results of the environmental surveys are becoming available. This includes biological, cultural, and wetland resources and recognized environmental concerns (REC's) based on the special waste preliminary environmental site assessment (PESA) present in the project area. Should any sensitive resources be identified, we will develop or revisit the proposed geometry to avoid impacts to them during the design process. Should impacts be unavoidable, efforts towards impact minimization and mitigation will commence, in that order. While the biological and cultural clearances come from the IDOT ESR process, the PESA will be a joint process by IDOT for any State routes, such as Rand Road and IL 83, and our subconsultant, Huff & Huff for any non-State routes. Our PESA limits will generally include Kensington Road from Main Street to Elmhurst Avenue. Huff & Huff will also review the study area for the presence of any wetlands and provide a wetlands memo sign-off or delineations. The general limits for wetland evaluation will include:

- Rand Road from Wedgewood to Business Center Drive
- Kensington Road from Main Street to Elmhurst Avenue and 500 feet east of the Kensington and Rand Road intersection
- IL 83 (Main Street) 500 feet north and 500 feet south of the Kensington Road and IL 83 intersection
- Highland Street and IL 83 intersection and Highland Street and Rand Road intersection

Based on our site visit, and review of the National Wetland Inventory map, wetlands do not appear to be present within the project corridor.

Stakeholder Involvement

Patrick's subconsultant, Teska Associates will lead a Public Outreach Program including at least two public meetings to engage affected stakeholders, solicit input from the community, and keep interested people apprised of the study. **Teska Associates led the community engagement for the Rand Road Corridor Plan.** This included a community survey, comment section on a project website, open houses, stakeholder interviews, and input from a project

Steering Committee. Our program will also include a project website. Teska designed and hosted a project website during the Rand Road Corridor Plan effort. Although the website has since been removed from the public domain, it would be brought back for the purposes of this assignment. The graphics to the right demonstrate how the website would look once we reenter it into the public domain. The website would include the same functions as before, including a public input tool, calendar, documents and other features (_https://plan4randroad.com/_).



Example Rand Road Website Mock-up

Our team also recommends a social media presence to reach a larger constituency for effective stakeholder engagement. Randhurst Village's facebook page alone has 4,600 likes. Teska will maximize the project's digital presence by posting project updates to the website and a project facebook page. We will cross promote with other local facebook pages, such as the Village of Mount Prospect and Randhurst Village pages, to maximize our visibility to the community and to promote the project.

Our recommendation is for Public Meeting #1 to be a pop-up event. As an alternative to a traditional public meeting, which may not get a lot of participants, we can attend a preexisting event in the community, such as the Village's Farmers Market or during a popular event at the bustling Randhurst Village. Preliminary design materials would be presented along with an engaging activity designed to obtain input from the community to solicit input regarding transportation issues and problems to be solved. Feedback would be quantified and presented back to staff/IDOT as well as on the project website and social media.







Example Exhibit to be shown at the Public Meeting

study. We will lead a meeting with various businesses to discuss design alternatives and solicit feedback. With assistance from Village Staff, we will reach out to key stakeholders in the community, such as ownership and management at Randhurst Village, Costco and Home Depot. A key stakeholder workshop will be conducted by our Team upon completion of the preliminary design alternatives. The purpose of this meeting would be to review design concepts, the access management plan concepts, and evaluate their impacts on the adjacent land uses. Prior to this meeting, and early in the design phase, the team would reach out to key stakeholders via phone to understand individual needs that can be used to guide the design alternatives. Items such as service and loading, retail visibility and pedestrian access would be topics of these conversations and would be used to inform the concept development.

Public Meeting #2 would be a community Open House. Prior to a previously planned meeting, such as a Village Board meeting, an Open House event would be conducted at Village Hall. The Open House would present draft final materials to the community (such as shown in the exhibit to the left) along with an engaging activity designed to obtain input from the interested stakeholders. Following the Open House, the project team would make a formal presentation to Village Board. Input would be documented and applied towards the final plan report.

A critical component to the Public Outreach Program is striving to engage the area business owners to solicit their specific input into the

How we do it!

Patrick and Teska have worked together on previous Public Outreach Plans that have effectively engaged stakeholders and built consensus for highway projects.

As noted above, we already have a wealth of stakeholder input from the previous corridor study from which to build upon for this upcoming study. In particular, the response data from two questions (Questions 5 and 8) from the survey that was undertaken for the Rand Road Corridor Study are particularly relevant here:

- In Question 5 "What changes to transportation networks would make you more likely to visit businesses along the corroder", it was reported that less intersection wait time, improved sidewalks, and improved landscaping would get folks to shop more frequently at the businesses.
- In Question 8 "Rate your overall satisfaction with driving through the area around the Kensington Road and Rand Road Intersection" respondents were generally dissatisfied with traffic signal wait time, difficulty to get into parking lots and a lack of pedestrian access throughout the area.

In addition, as outlined below, key public outreach themes and general community perspectives on the corridor are summarized from viewpoints drawn primarily from stakeholder interviews.

Overall Strengths

- Businesses along the corridor enjoy high visibility due in part to the setbacks that allow businesses and signage to be close to the Rand Road right-of-way.
- High traffic counts throughout the day benefit businesses and contribute to a high demand for retail space along the corridor.
- Most interviewees typically shop and eat along the corridor on a regular basis.





- The Village's active role in support of the corridor was lauded by stakeholders. In particular, participants were
 appreciative of the Villages' strong communication campaigns with residents, particularly for public works and
 construction projects along Rand Road.
- The variety of businesses, including stores and restaurants, along the corridor is considered an asset.

Corridor Opportunities

- Creating safe and pleasant pedestrian crossings of Rand Road were noted as desired improvements to the corridor
- Building additional transportation infrastructure to accommodate pedestrians and cyclists was considered desirable.
- Providing bus service from the downtown Metra station to the Kensington Business Center (KBC) was identified
 as a need; it was noted that some commuters are seen biking from the train and thought to be heading to the
 KBC

Challenges to Rand Road

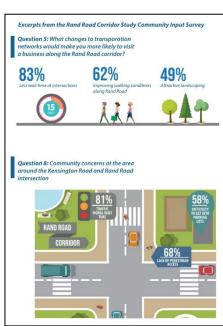
- The primary concern about Rand Road was safety of pedestrians and cyclists. The corridor was not initially built for these users.
- Several residents report using side streets to avoid driving along Rand Road, especially through some of its more
 congested intersections. Many noted that their familiarity with side streets and parking lots allows them to
 create self-designed shortcuts.
- Cars stacking to exit the Walmart create a congestion point along Rand Road, especially because it does not have a signalized light.
- Frequent congestion along Mount Prospect Road is dangerous and frustrating for motorists.
- The entire corridor lacks a brand; some commercial centers are branded but the entire study area lacks a cohesive image.

Testimonials

Please install a dedicated right turn only lane on Eastbound Kensington onto Rand Road in front of the auto
parts store. Make a dedicated left turn only lane on Westbound Kensington to Rand Rd. Would then have 4
Westbound lanes, a dedicated turn lane for right and left turns onto Rand, and 2 Westbound lanes to Rt 83 or
continue on Kensington. A dedicated right turn lane on Kensington into Randhurst would help so traffic doesn't
back up to the Home Depot and it could be extended to the dedicated right turn lane onto Rand rd on the other

side of that intersection. Extend or install dedicated right turn lanes on Rand and Rt 83.

- There is no safe way to cross Rand Road at 83. No crosswalks! I shouldn't have to worry about my wife walking to Randhurst.
- Crosswalks on Rand/83/Kensington. It's nuts to have a pedestrian mall with no pedestrian access from the South.
- Please, Please address the intersection of Rand/83/Kensington. The longer oncoming green light is going to cause a serious accident!
- I would like to see easier access in and out of Randhurst on Rand and Kensington (as well as a reconfiguration of the parking lot at Randhurst – which I understand is not part of this plan – but, it is a nightmare to find your way out, and I'm there at least once a week!)
 I see quite a few people on bikes, and traffic has to slow down when passing them – a bike lane in both directions would be ideal.
- I would like to see better access to Randhurst from the south. You
 take your life in your hands when you try to cross Rand, Kensington
 and Elmhurst. I live close enough to walk and have, but it's beyond
 dangerous to do so.
- Rand Rd. corridor is geographic center of Mount Prospect. Future transportation requirements are going to demand safe access over







Rand Road when the regional arterial becomes an SRA. During the late 1980's and early 1990's property on both sides of Rand Road at Hill Street was purchased by the Mount Prospect Park District for future recreational needs and protection of open space. Providing access to the downtown amenities; Public Library, Village Hall, Train Station and restaurants/ businesses will only be possible financially when the regional improvements are approved and funded. The Rand Road Corridor plan must address the need for this pedestrian access over State Route 12. If the area is to be pedestrian friendly and bike safe such overhead access must be a requirement for this study. The site is located 900 feet NW of the intersection of Rand Road & Business Center Drive, also known as Hill Street Tree Park and Gregory Park on the west side of Rand. In past time periods I worked diligently to get property purchased to prepare for this long-term project. I was elected to the park district in 1990 and now sit as Trustee on Mount Prospect Village Board. Currently only two official pedestrian crossings across Rand Road are approved by IDOT. One at Mount Prospect Road and a second at Business Center Drive. Hardly the required access to meet the requirements of a thriving non-auto transportation environment.

In addition, the Patrick staff are always available to responsibly represent the Village at any meeting with an outside agency or member of the general public. We handle the meeting arrangements, distribute an agenda, present the information with exhibits, and prepare the meeting summary.

Drainage

Patrick has an extensive knowledge of IDOT drainage design criteria. For drainage design, data collection will include: Record roadway grading and drainage plans, record stormwater reports and grading and drainage plans for adjacent developments, public and private utility plans and atlases, USGS maps and Flood Insurance Rate Maps, and flooding

records and drainage complaints. The drainage component of the Phase I Study is prepared beginning with a review of existing drainage and development of an Existing Drainage Plan (EDP). Drainage investigations will be performed for any areas with a reported history of drainage problems, with recommendations made to address these situations. The proposed drainage system will be designed and presented as part of the Proposed Drainage Plan (PDP). Based on past experience with IDOT, if minimal proposed ROW is needed, a formal Location Drainage Study will not be required. The need for detention storage will be evaluated based on any increase to impervious surface. As the nearest floodplain is over three quarters of a mile away from the project intersections,

How we do it!

Patrick has extensive experience preparing Phase I Drainage Studies for IDOT and Local Roads Projects.

compensatory storage will not be required. Any drainage related permits needed for this project during Phase II will be identified with summary forms completed and included. In addition, we will evaluate existing sanitary sewer and water main along with other utilities within the project limits for potential conflicts with sewer design.

ROW Analysis

Once the geometric designs for the main triangle intersection, and the Highland Road intersections, are developed to an adequate level of completion, as well as drainage and environmental concerns are addressed, work will progress regarding determining if the improvement can be built within the existing ROW or if proposed ROW or easements will be required. Our work will be based on our determination of the existing right-of-way through found evidence in the field, as well as recorded documents. The existing ROW in conjunction with the proposed limits of the roadway improvements, as well as anticipated limits of construction, will allow areas of proposed right-of-way and construction easements to be created. This will be done by developing a cross-section at 100 foot intervals along the project to depict any widening, drainage facilities, embankment slope modifications. Maintenance of traffic will be considered in the ROW needs determination. We will strive to minimize the proposed ROW or easements (permanent and temporary), so that the project schedule is not extended due to extensive impacts due to the ROW acquisition process. Short retaining walls will also be investigated to avoid any spot locations where construction limits extrude beyond existing ROW limits or would result in impacts to parking lots, backyards, or drainage facilities. Temporary access easements can be pursued for any off-roadway property-to-property access connections that are agreed upon among adjacent property owners as part of the access management plan process.





Maintenance of Traffic/Constructability

Maintenance of Traffic (MOT) is something that is oftentimes overlooked during Phase I. However, if a conceptual plan is not developed and fully vetted as part of Phase I, this could result in issues during design and construction. The MOT plan will identify areas that: 1) Need to be included as part of the environmental surveys, 2) Could include temporary traffic signal work at adjacent intersections, and 3) Would affect the overall project cost if additional roadway resurfacing is required to accommodate traffic shifts. These items will all be carefully considered by Patrick's engineers to ensure no surprises during Phase II and III. We will rely on our construction engineers for constructability reviews, which will include any special requirements that may be needed for construction access, equipment storage areas, and interferences with utilities.

Utilities

Utilities will also be located and any conflicts with the proposed improvement will be identified and either avoided or documented with the appropriate coordination performed with the utility owner (whether publicly or privately owned), commensurate with this phase of project development. Avoidance of all utilities will expedite the overall project; however, special attention will be given to the proximity of different utilities to each other, such as water main and storm or sanitary sewer. Patrick's plan will be to obtain detailed location information as early on as possible in the study process, coordinate with the utility owners to confirm this information, and then design around the facilities, where possible. If avoidance is not possible, conflicts will be documented in the Phase I Report and coordinated with the owners, so that Phase II can start out by discussing relocation plans and timeframes. In this manner, we should avoid all potential delays associated with utilities.

How we do it!

Patrick's Phase I Cost Estimates are highly accurate and oftentimes very close to the final construction bids.

Accurate Cost Estimating

Patrick takes our cost estimating process very seriously as we know this is of critical importance to our integrity and goal of providing the best service to our clients. We have refined our cost estimating to be highly accurate, even at the Phase I level of project development. We carefully calculate the quantities of the major pay items, paying particular attention to those items that have a greater contribution to the overall cost of the project to yield a higher degree of accuracy. We also research similar recently bid projects in the same locale by similar owners, and use our engineering judgment to estimate accurate unit prices for the various project items. As a result, our engineer's estimates are often within a few percentage points of the final bid prices on many of our projects.

Project Development Report

Once the public involvement activities are complete and all individual discipline activities have been developed to a relative level of completion, the draft Project Development Report (PDR) will be prepared for formal review and processing by the Village. The report will address the description of existing conditions, the Purpose and Need for the Project, a detailed description of the proposed improvements, and a summary of local and public involvement. The report will also address lighting, erosion and sediment control, utilities, ADA issues, aesthetic enhancements, traffic maintenance during construction, and maintenance considerations. An accurate construction cost estimate will be provided. Once all comments have been addressed, Patrick will complete the final PDR for the improvement. Based on our extensive past experience in working with IDOT, both at the district and central office levels, we will be able to expedite processing and provide a PDR that addresses all issues that IDOT will be looking for the first time, so that multiple reviews are not necessary and an expedient process can occur towards final Phase I Design Approval. Finally, any commitments made by the Village concerning the project will be documented and clearly presented in the project report, with sufficient detail of what is to be done to meet the commitment, who is responsible for each commitment, and when the action associated with the commitment must be performed.





Funding Opportunities

Patrick will assist the Village in identifying and securing funding for the future Phase II and III of this project. A primary source will be Chicago Metropolitan Agency for Planning (CMAP) Congestion Mitigation and Air Quality (CMAQ) or Surface Transportation Program (STP) funds. In January, CMAP will be issuing a call for Shared Fund Projects for the 2020-2024 Program and we will ready this project for submittal on that call. We will also submit your project for the annual Invest-in-Cook program by the Cook County Department of Transportation and Highways. As for the potential multi-modal component, such as the shared-use path along the Rand Road Corridor, we will investigate CMAP's Transportation Alternatives Program – Local (TAP-L) and IDOT's Illinois Transportation Enhancement Program (ITEP). Patrick will identify a variety of funding options for your project so that the Village is able to secure the maximum amount of funding for Phase II Engineering and Construction.

How we do it!

Patrick has secured federal funds of many different sources for our clients to allow their projects to move forward towards ultimate implementation!

We have the knowledgeable staff to deploy immediately to hit the ground running and complete this project on schedule for the Village.

Depth of Team Resources and Availability

Patrick is a firm with extensive experience in Phase I Studies. Literally, all of our transportation team members in Illinois have been involved in this type of project. As such, we have great depth in our resources to draw upon for timely completion of the Rand/IL83/Kensington Project. Further, our overall Phase I backlog in general is at a relatively low level at the current time, which means that we have the knowledgeable staff to deploy immediately to hit the ground running and complete this project on schedule for the benefit of the Village of Mount Prospect.

Schedule

Patrick concurs with the Village's anticipated Phase I schedule for this study. A detailed bar chart schedule, outlining the various milestones required, is shown below:

Rand/IL83/Kensington Phase I Project Schedule







Cost Proposal

Included herein is a comprehensive cost proposal for Patrick and our subconsultants for the completion of the Phase I Study for the Rand-IL83-Kensington project including all 18 Scope of Services task items as listed in Exhibit B of the RSQ. A breakdown is as follows:

Gewalt Hamilton	Survey Traffic Counts Traffic Pattern Analysis	\$19,115 \$ 3,672 \$16,881 SUBTOTAL:	\$39,668	
Sam Schwartz	Traffic Analysis Phase Sequence Analysis Corridor Operations Bike/Ped Analysis Expenses	\$4,200 \$4,800 \$5,400 \$6,700 \$ 200 SUBTOTAL:	\$21,300 -	\$27,500
Teska	Public Outreach Business Group Meeting Wayfinding Concept	\$12,130 \$ 3,090 \$ 6,500 SUBTOTAL:	\$ 15,220	\$21,720
Huff & Huff	PESA Wetlands	\$ 5,360 \$ 2,057 SUBTOTAL:	<u>\$ 7,418</u>	
	TOTALS	SUBCONSULTANTS:	\$83,606	\$96,306
Patrick Engineering	Project Management, Geometrics, Drainage, Intersection Safety Studie Environmental Analyses, Access Management Plan IDS, Project Report, Meetings & Coordination		<u>\$129,581</u>	<u>\$146,818</u>
		GRAND TOTAL:	\$213,187	\$243,124

If selected for this project, Patrick Engineering stands ready to work with the Village to discuss the scope of work and associated level of effort, to arrive at a mutually agreeable negotiated fee that the Village is comfortable with to achieve the desired outcomes and achieve the goals as set forth in the RSQ.



Bureau of Design and Environment Prepared By: Consultant

PAYROLL ESCALATION TABLE ANNIVERSARY RAISES

FIRM NAME PRIME/SUPPLEMENT Prepared By Patrick Engineering Inc.
Prime
Patrick Engineering Inc.

CONTRACT TERM START DATE RAISE DATE

20 MONTHS 5/1/2018 ANNIVERSARY DATE 04/02/18
PTB-ITEM# 185

OVERHEAD RATE 1
COMPLEXITY FACTOR 8
OF RAISE 1

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

10

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

1.67%

The total escalation for this project would be:

1.67%

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Page 1 of 10

BDE 3604 Template (Rev. 10/19/17)

PAYROLL RATES

FIRM NAME
PRIME/SUPPLEMENT
PTB-ITEM #

Patrick Engineering Inc. Prime
185

04/02/18

ESCALATION FACTOR

1.67%

Note: Rates should be capped on the AVG 1 tab as necessary

	IDOT	
CLASSIFICATION	PAYROLL RATES	CALCULATED RATE
	ON FILE	
Principal	\$70.00	\$71.17
Project Manager	\$62.85	\$63.90
Project Engineer 3/4	\$57.15	\$58.10
Project Engineer 1/2	\$43.82	\$44.55
Staff Engineer 3	\$36.55	\$37.16
Staff Engineer 2	\$33.80	\$34.36
Staff Engineer 1	\$29.27	\$29.76
Survey Manager	\$63.00	\$64.05
Project Surveyor	\$38.00	\$38.63
Staff Surveyor	\$28.62	\$29.10
Admin Assistant	\$23.40	\$23.79

COST PLUS FIXED FEE COST ESTIMATE OF CONSULTANT SERVICES

	Bureau of Design and Environment
DATE	Prepared By: Consultant 04/02/18

 FIRM
 Patrick Engineering Inc.

 PTB-ITEM#
 185
 OVERHEAD RATE
 158.06%

 PRIME/SUPPLEMENT
 Prime
 COMPLEXITY FACTOR
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		(A)	(B)	(C)	(D)	(E)	(G)	(H)	(B-G)	
	Data Collection	46	1,594	2,520	296	526	20,553		25,489	10.48%
	Aerial Mosaics	12	433	684	108	143		-	1,368	0.56%
(Sůrvey	170 8	297	470	120	98	19,115	-	20,100	8.27%
	Crash Analysis	32	1,115	1,762	20	368		-	3,265	1.34%
	Geometric Studies	390	14,820	23,424	493	4,891	27,500	-	71,128	29.26%
	Drainage	342	12,653	20,000	276	4,176		-	37,105	15.26%
	Traffic Maintenance	16	591	933	138	195		~	1,857	0.76%
(IDS	100	3,601	5,691	15	1,188		-	10,495	4.32%
	Environmental Analyses	8	328	518	110	108	7,418	-	8,482	3.49%
	Project Report	84	3,184	5,033	425	1,051		-	9,693	3.99%
	Stakeholder Involvement	136	5,738	9,069	468	1,893	21,720	-	38,888	16.00%
	Mtgs. and Coordination	46	2,554	4,037	475	843		-	7,909	3.25%
	Admin. and QA/QC	56	2,414	3,815	320	796		-	7,345	3.02%
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	TOTALS	1276	49,322	77,956	3,264	16,276	96,306	_	243,124	100.00%

DBE 0.00%

FIRM Patrick Engineering Inc.
PTB-ITEM# 185
PRIME/SUPPLEMENT Prime

DATE 04/02/18

SHEET

___1__ OF __5__

PAYROLL	AVG	TOTAL DOOL DATES			ls						1								
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Principal	70.00	38.0	2.98%	2.08			<u> </u>				<u> </u>						4	1.03%	0.72
Project Manager	63.90	58.0	4.55%	2.90	4	8.70%	5.56				<u> </u>						16	4.10%	2.62
Project Engineer 3/4	58.10	58.0	4.55%	2.64	<u></u>		ļ				<u> </u>						20	5.13%	2.98
Project Engineer 1/2	44.55	192.0	15,05%	6.70				2	16.67%	7.43				6	18.75%	8.35	50	12.82%	5.71
Staff Engineer 3	37.16	288.0	22.57%	8.39	12	26.09%	9.69				8	100.00%	37.16				100	25.64%	9.53
Staff Engineer 2	34.36	292.0	22.88%	7.86				10	83.33%	28.64				16	50.00%	17.18	100	25.64%	8.81
Staff Engineer 1	29.76	330.0	25.86%	7.70	30	65.22%	19.41							10	31.25%	9.30	100	25.64%	7.63
Survey Manager	64.05	0.0																	
Project Surveyor	38.63	0.0																	
Staff Surveyor	29.10	0.0																	
Admin Assistant	23.79	20.0	1.57%	0.37															
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TOTALS		1276.0	100%	\$38.65	46.0	100,00%	\$34.66	12.0	100%	\$36.06	8.0	100%	\$37.16	32.0	100%	\$34.83	390.0	100%	\$38.00

FIRM

Patrick Engineering Inc.

PTB-ITEM#

PRIME/SUPPLEMENT

185 Prime DATE

04/02/18

SHEET

2 OF 5

PAYROLL		Drainage			Traffic Ma	intenance		IDS			Environn	nental Analy		Project R				der Involver	
	HOURLY	Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	Wgtd
CLASSIFICATION	RATES		Part.	Avg		Part.	Avg		Part.	Avg		Part.	Avg		Part.	Avg		Part.	Avg
Principal	70.00													4	4.76%	3.33	16	11,76%	8.24
Project Manager	63.90	8	2.34%	1.49			, ,	4	4.00%	2.56							14	10.29%	6.58
Project Engineer 3/4	58.10	:									2	25.00%	14.53	10	11.90%	6.92			
Project Engineer 1/2	44.55	84	24.56%	10.94	4	25.00%	11.14			·							26	19.12%	8.52
Staff Engineer 3	37.16	80	23.39%	8.69				66	66.00%	24.53	2	25.00%	9.29	20	23.81%	8.85			
Staff Engineer 2	34.36	80	23.39%	8.04	12	75.00%	25.77				4	50.00%	17.18	20	23.81%	8.18	40	29.41%	10.11
Staff Engineer 1	29.76	90	26.32%	7.83				30	30.00%	8.93				30	35.71%	10.63	40	29.41%	8.75
Survey Manager	64.05																		
Project Surveyor	38.63												1						
Staff Surveyor	29.10												1						
Admin Assistant	23.79																		
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TOTALS		342.0	100%	\$37.00	16.0	100%	\$36.91	100.0	100%	\$36.01	8.0	100%	\$41.00	84.0	100%	\$37.91	136.0	100%	\$42.19

FIRM Patrick Engineering Inc.

PTB-ITEM# 185
PRIME/SUPPLEMENT Prime DATE 04/02/18

SHEET ___3 OF __5

PAYROLL			d Coordinati	on	Admin. a	nd QA/QC					T			ľ					
	HOURLY	Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	Wgtd
CLASSIFICATION	RATES		Part.	Avg		Part.	Avg		Part.	Avg		Part.	Avg		Part.	Avg		Part.	Avg
Principal	70.00	10	21.74%	15.22	4	7.14%	5.00						T .			 			
Project Manager	63.90				12	21.43%	13.69												
Project Engineer 3/4	58.10	26	56.52%	32.84								***************************************							+-
Project Engineer 1/2	44.55				20	35.71%	15.91												
Staff Engineer 3	37.16																		
Staff Engineer 2	34.36	10	21.74%	7.47									<u> </u>			1			1
Staff Engineer 1	29.76											****							
Survey Manager	64.05											****	İ						
Project Surveyor	38.63																		·
Staff Surveyor	29.10												<u> </u>						
Admin Assistant	23.79		"		20	35.71%	8.50												+-
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TOTALS		46.0	100%	\$55.53	56.0	100%	\$43.10	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

Page 1 of 6 Rundate: 4/2/2018

	<u>Item</u>	<u>Manhours</u>	
1	Data Collection		
	Obtain Data from Agencies (zoning, district boundaries, emergency routes, developments, etc.)	6	
	Coordinate with Cook County for Mapping Data Sources and Control	4	***
	Perform Traffic Counts and License Plate Survey along Kensington	by GHA	
	Establish Traffic Patterns to and from Randhurst	by GHA	
	Compile Traffic Counts and Coordinate with CMAP to Develop 2040 Projections	by GHA	
	Design JULIE Locate, Utility Letters, Obtain Utility Data	4	
	Incorporate Utility Data into Project Base File	16	
	Coordinate/Compile/Catalog GIS Data	8	
	Field Review (1 @ 4 hrs. x 2 ppl)	8	
	Subt	otal Workhours =	46
	Estima	ited Direct Cost =	\$296
	Decument Acquisition Costs	¢E0	
	Document Acquisition Costs	\$50	
	Travel (3 days @ \$60/day)	\$180	
	Materials and Reproduction 300 pages @ \$0.10/page (8.5" x 11")	\$30	
	20 sheets @ \$1.80/sheet (24" x 36")	\$36	
	20 SHEERS (W. \$1.00/SHEER (24 X 30)	\$30	
2	Aerial Mosaics		
	Develop Base Project Aerial Mosaic at 1"=50"	4	
	Add Information (street names, drainage features, property owners, etc.)	8	
	Subt	otal Workhours =	12
	Estima	ited Direct Cost =	\$108
	No. 1. Section 1. December 1. Section 1. Sec		
	Materials and Reproduction	¢400	
	3 sheets x 6 copies @ \$6.00/exhibit (24" x 36" color)	\$108	
3	Survey		*******
	Complete Topographic Survey	by GHA	
	Review and Verify Survey Data	8 8	
	neview and verify our vey bata		
	Suht	otal Workhours =	8
		ted Direct Cost =	\$120
			70
	Travel (2 days @ \$60/day)	\$120	
		7.20	
4	Crash Analysis		
-	Analyze Data (5 years)	16	
	Prepare Crash Report	16	
	Subt	otal Workhours =	32
		ted Direct Cost =	\$20
	Materials and Reproduction	_	

Mount Prospect Manhour Summary / Manhours-Phase I

h	nase I - Engineering and Environmental Study		
	Item	Manhours	
5	Alternative Geometric Studies		
	Plan and Profile Sheets Mainline 1"=50' (5 shts x 20 hrs/sht)	100	
	(1-Rand, 1-IL 83, 1-Kensington, 1-Rand at Highland, 1-IL 83 at Highland)		
	Cross-Sections at 100' Intervals (3*1500 + 2* 1000 + drives = 80 sections @ 1 hr./section)	80	
	Typical Cross-Sections and Details	6	
	Analysis of Bike Path/Sidewalk Options (Wedgewood to Bus. Center Dr 5,500')	SSE	
	ADA Exhibits (12)	24	
	Plot Proposed Geometrics and ROW Line (including station/offsets for all break points)	12	
	Assess Utility Conflicts	16	
	Intersection Safety Study (Highland Road at IL 83)	26	
	Intersection Safety Study (Highland Road at Rand Road)	26	
	Access Management Plan	8	
	Property-to-Property Access Plan	32	
	Evaluation of Additional Improvement Alternatives	40	
	Develop and Update Preliminary Construction Cost Estimates	12	
	Field Trips to Area (1 trip x 4 hrs. x 2 people)	8	
		ubtotal Workhours =	390
	Esti	imated Direct Cost =	\$493
	Travel (1 day @ \$60/day)	\$60	***************************************
	Materials and Reproduction		
	10 sheets x 25 copies @ \$0.25/sheet (11" x 17")		
		\$63	
	10 sheets x 15 copies @ \$1.80/sheet (24" x 36")	\$63 \$270	
	10 sheets x 15 copies @ \$1.80/sheet (24" x 36") 100 pages x 10 copies @ \$0.10/page (8.5" x 11")		
6	100 pages x 10 copies @ \$0.10/page (8.5" x 11")	\$270	
6	100 pages x 10 copies @ \$0.10/page (8.5" x 11") Roadway Drainage	\$270	
6	100 pages x 10 copies @ \$0.10/page (8.5" x 11") Roadway Drainage Existing Drainage System	\$270 \$100	
6	100 pages x 10 copies @ \$0.10/page (8.5" x 11") Roadway Drainage Existing Drainage System Review of Existing As-builts and Studies	\$270	
6	100 pages x 10 copies @ \$0.10/page (8.5" x 11") Roadway Drainage Existing Drainage System Review of Existing As-builts and Studies General Location Drainage Map	\$270 \$100	
6	100 pages x 10 copies @ \$0.10/page (8.5" x 11") Roadway Drainage Existing Drainage System Review of Existing As-builts and Studies General Location Drainage Map Existing Drainage System Mainline 1" = 50' (5 sheets @ 12 hrs/sht)	\$270 \$100 4 2 60	
6	100 pages x 10 copies @ \$0.10/page (8.5" x 11") Roadway Drainage Existing Drainage System Review of Existing As-builts and Studies General Location Drainage Map Existing Drainage System Mainline 1" = 50' (5 sheets @ 12 hrs/sht) Review Identified Drainage Problems (1 assumed)	\$270 \$100 4 2 60 6	
6	100 pages x 10 copies @ \$0.10/page (8.5" x 11") Roadway Drainage Existing Drainage System Review of Existing As-builts and Studies General Location Drainage Map Existing Drainage System Mainline 1" = 50' (5 sheets @ 12 hrs/sht)	\$270 \$100 4 2 60	
6	100 pages x 10 copies @ \$0.10/page (8.5" x 11") Roadway Drainage Existing Drainage System Review of Existing As-builts and Studies General Location Drainage Map Existing Drainage System Mainline 1" = 50' (5 sheets @ 12 hrs/sht) Review Identified Drainage Problems (1 assumed) Field Trips to Area (1 trip x 6 hours x 2 people)	\$270 \$100 4 2 60 6	
6	100 pages x 10 copies @ \$0.10/page (8.5" x 11") Roadway Drainage Existing Drainage System Review of Existing As-builts and Studies General Location Drainage Map Existing Drainage System Mainline 1" = 50' (5 sheets @ 12 hrs/sht) Review Identified Drainage Problems (1 assumed) Field Trips to Area (1 trip x 6 hours x 2 people) Proposed Drainage System	\$270 \$100 4 2 60 6 12	
6	100 pages x 10 copies @ \$0.10/page (8.5" x 11") Roadway Drainage Existing Drainage System Review of Existing As-builts and Studies General Location Drainage Map Existing Drainage System Mainline 1" = 50' (5 sheets @ 12 hrs/sht) Review Identified Drainage Problems (1 assumed) Field Trips to Area (1 trip x 6 hours x 2 people) Proposed Drainage System Design Criteria	\$270 \$100 4 2 60 6 12	
6	100 pages x 10 copies @ \$0.10/page (8.5" x 11") Roadway Drainage Existing Drainage System Review of Existing As-builts and Studies General Location Drainage Map Existing Drainage System Mainline 1" = 50' (5 sheets @ 12 hrs/sht) Review Identified Drainage Problems (1 assumed) Field Trips to Area (1 trip x 6 hours x 2 people) Proposed Drainage System Design Criteria Outlet Evaluation (assume 4 @ 4 hrs/ea) Stormwater Detention Analysis	\$270 \$100 4 2 60 6 12 4 16 32	
6	Roadway Drainage Existing Drainage System Review of Existing As-builts and Studies General Location Drainage Map Existing Drainage System Mainline 1" = 50' (5 sheets @ 12 hrs/sht) Review Identified Drainage Problems (1 assumed) Field Trips to Area (1 trip x 6 hours x 2 people) Proposed Drainage System Design Criteria Outlet Evaluation (assume 4 @ 4 hrs/ea) Stormwater Detention Analysis Storm Sewer Conveyance System Analysis	\$270 \$100 4 2 60 6 12	
6	100 pages x 10 copies @ \$0.10/page (8.5" x 11") Roadway Drainage Existing Drainage System Review of Existing As-builts and Studies General Location Drainage Map Existing Drainage System Mainline 1" = 50' (5 sheets @ 12 hrs/sht) Review Identified Drainage Problems (1 assumed) Field Trips to Area (1 trip x 6 hours x 2 people) Proposed Drainage System Design Criteria Outlet Evaluation (assume 4 @ 4 hrs/ea) Stormwater Detention Analysis	\$270 \$100 4 2 60 6 12 4 16 32 32	

Page 3 of 6 Rundate: 4/2/2018

ſ			
-	<u>Item</u>	Manhours	
Ī	Drainage Technical Memorandum		
ľ	Write Preliminary Report, Proofread and Edit	32	
	Compile Exhibits, Maps, Charts, Graphs and Tables	10	
	Compile Drainage Quantities and Unit prices for PDR Cost estimate	10	
	Identify Permit Requirements	5	
	Revisions and Recompilations Following Agency Reviews	20	
		otal Workhours =	342
L	Estima	ated Direct Cost =	\$276
	Travel (1 days @ \$60/day)	\$60	
	Mailing	\$50	
	Materials and Reproduction		
	1 exhibit x 5 copies @ \$1.50/color exhibit (11" x 17") General Location Drainage Map	\$8	
	7 exhibits x 5 copies @ \$1.80/exhibit (22" x 34") Existing Drainage System	\$63	
	5 Exhibits x 5 copies @ \$1.80/exhibit (22" x 34") Proposed Drainage Plan	\$45	
	100 pages x 5 copies @ \$0.10/page (8.5" x 11") Draft, Pre-Final and Final Report	\$50	
	Treffic Maintenance Applysic		
۲	Traffic Maintenance Analysis Determination of Traffic Maintenance	8	
ŀ		8	
	Prepare Traffic Maintenance Exhibits (Conceptual Only)	<u> </u>	
	Subt	otal Workhours =	16
_	Estima	ated Direct Cost =	\$138
	Materials and Reproduction		
	15 sheets x 10 copies @ \$0.25/sheet (11" x 17")	\$38	
	100 pages x 10 copies @ \$0.10/page (8.5" x 11")	\$100	
	Intersection Design Studies		
Ļ	HCS and Synchro Analysis at Rand/IL83/Kensington	By SSE	
ŀ	HCS at Highland Intersections with IL 83 and Rand	10	
H	IDS at Rand/IL83/Kensington	50	
	Additional HCS at Nearby Intersections Based on Alternatives	40	
ľ		otal Workhours =	100
ŀ	Estima	ated Direct Cost =	\$15
	Materials and Reproduction		

	<u>Item</u>	Manhours	
9	Environmental Analyses		
	ESR Form and Associated Exhibits	8	
	Wetland Review	н&н	
	Special Waste PESA	Н&Н	
	Subtotal Workhours =		8
	Estimated Direct Cost =		\$110
	Materials and Reproduction		
	400 pages @ \$0.10/page (8.5" x 11")	\$40	
	40 sheets @ \$0.25/sheet (11" x 17")	\$10	
	40 sheets @ \$1.50/color sheet (11" x 17")	\$60	
10	Project Development Report		
	Preliminary Report		
	Write Report, Proofread and Edit	32	
	Compile Exhibits, Maps, Charts, Graphs and Tables	24	
	Preliminary Report Subtotal:		56
	Final Report		
	Incorporate Public Hearing Inputs/Disposition of Comments	12	
	Revise Preliminary Report and Write Summary and Conclusion	8	
	Revise Exhibits	8	
	Final Report Subtotal:		28
		al Workhours =	84
	Estimate	d Direct Cost =	\$425
	Materials and Reproduction		
	150 pages x 5 copies @ \$0.10/page (8.5" x 11")	\$75	
	40 sheets x 5 copies @ \$1.50/sheet (11" x 17")	\$300	
	10 pages x 5 copies @ \$1.00/color page (8.5" x 11")	\$50	

- •	ase I - Engineering and Environmental Study		
	Item	Manhours	
11	Stakeholder Involvement		
	Project Web Site Development	Teska	
	Web Site Support	4	
	Initial Public Pop-up Event	Teska	
	Mailing List/Invites	12	
	Prepare Exhibits	20	
	Attendance (2 people x 5 hours)	10	
	Follow-up Activities	8	
	Business Stakeholder Meeting	Teska	
	Mailing List/Invites	4	
	Attendance (2 people x 4 hours)	8	
	Follow-up Activities	8	
	Public Meeting #2	Teska	
	Mailing List/Invites	4	
	Prepare Exhibits	40	
	Attendance (2 people x 5 hours)	10	
	Follow-up Activities	8	
		Subtotal Workhours =	136
		Estimated Direct Cost =	\$468
	Travel (3 days @ \$60/day)	\$180	
	Materials and Reproduction		
	200 pages @ \$0.10/page (8.5" x 11")	\$20	
	200 pages color @ \$1.00/page (8.5" x 11")	\$200	
	30 sheets @ \$0.25/sheet (11" x 17")	\$8	
	10 sheets @ \$6.00/sheet (24" x 36")	\$60	
19	Meetings and Coordination		
12	Meetings with Village (2 mtgs. @ 2 hrs. x 2 people)	8	
	Meetings with IDOT (1 mtg. @ 3 hrs. x 2 people)	6	
	Meetings with FHWA (1 mtg. @ 2 hrs. x 2 people)	4	
	Meetings with Other Agencies (1 mtg. @ 3 hrs. x 2 people)	6	
	Coordination with Village (20 months)	10	
	Coordination with Subconsultants	12	
	OSSIGNATION WITH OURSUING THE PROPERTY OF THE	12	
		Subtotal Workhours =	46
		Estimated Direct Cost =	\$475
	Travel (7 days @ \$60/day)	\$420	
	Materials and Reproduction		
	700 00 101 (0.5% 44%)		
	500 pages @ \$0.10/page (8.5" x 11")	\$50	

Page 6 of 6 Rundate: 4/2/2018

	ase I - Engineering and Environmental Study		
	ltem	Manhours	
13	Administration and QA/QC	Mannours	
	Scheduling, Budgeting, Internal Progress Meetings, Reporting, Invoicing	32	
	QA/QC Activities	24	
	ALL MO ACTIVITIES	24	
	Subto	tal Workhours =	56
	Estimat	ed Direct Cost =	\$320
	Materials and Reproduction		
	200 pages @ \$0.10/page (8.5" x 11")	\$20	
	Mailing, Postage	\$300	
	SUMMARY OF WORKHOURS AND DIRECT COSTS	Workhours	Direct Cos
1	Data Collection	46	\$296
2	Aerial Mosaics	12	\$108
3	Survey	8	\$120
4	Crash Analysis	32	\$20
5	Alternative Geometric Studies	390	\$493
6	Roadway Drainage	342	\$276
7	Traffic Maintenance Analysis	16	\$138
8	Intersection Design Studies	100	\$15
9	Environmental Analyses	8	\$110
10	Project Development Report	84	\$425
11	Stakeholder Involvement	136	\$468
12	Meetings and Coordination	46	\$475
13	Administration and QA/QC	56	\$320
	TOTAL:	1276	\$3,262

Gewalt-Hamilton - Scope of Services

GHA will provide engineering assistance to Patrick Engineering, Inc. (PEI) for the Rand Road / IL Rte 83 / Kensington Road Phase I study in the Village of Mount Prospect. Our scope will be focused on four specific tasks: Coordination and Public Outreach assistance, Topographic Survey, Traffic Data Collection, and Traffic Analyses as described below.

Coordination and Public Outreach Assistance

- GHA will provide a Senior Engineer as Project Manager for our aspects of the Project. The PM will
 coordinate all topographic survey efforts, oversee traffic data collection and the traffic analyses.
- GHA will also have a Senior Engineer available to assist with and attend up to two (2) project meetings, public meetings or presentations.

Topographic Survey

GHA will provide topographic survey for the project. The topographic survey will include, but not be limited to, the following features:

- Visible above-ground features including location and elevation of light poles, utility poles, traffic signals, sidewalks, fences, guard rails, signage, striping, overhead wires, etc.
- Underground "wet" utilities storm sewer, water main sanitary sewer information will be limited to surface "rim" elevations only.
- Location information for line work of underground "dry" utilities, such as gas, electric, cable TV, telephone lines, and their respective appurtenances, etc.
- Elevations will be taken at 50-foot cross sections along the limits of the survey, including spot grades at high points, low points, and grade changes

Limits of topographic survey will include

- Rand Road
 - Wedgewood Lane to Business Center Drive parkway survey along one side of the road from the Rand Road back of curb to approximately 10-feet beyond the ROW.
- Rand Road / IL 83 / Kensington intersection.
 GHA will supplement existing topography collected during our previous improvement project at the referenced intersection to include "as-built" conditions of the right turn lanes and collection of additional detail at existing pedestrian ramps.
- IL 83 / Highland intersection.
 GHA will collect topographic survey data of the intersection and 350-feet in all directions (approximately one block).
- Rand Road / Highland intersection.
 GHA will collect topographic survey data of the intersection and 350-feet in all directions (approximately one block).

Traffic Data Collection

GHA will deploy Miovision Video Data Collection Units (VCUs) to collect / classify vehicles and collect pedestrian volumes.

Turning Movement Counts

- Counts will be conducted on a typical weekday (Tues-Thurs) between the hours of 6:00 am to 9:00 am and 3:00 pm to 6:00 pm
- Counts will also be conducted on a Saturday between the hours of 10:00 am to 1:00 pm.
- Locations will include:
 - o Euclid Avenue at IL 83
 - Euclid Avenue at Randhurst Entrance at Chester Dr
 - IL 83 at Randhurst Village North Entrance
 - IL 83 at Randhurst Village South Entrance / Chick Fill-A
 - o Rand Road / IL 83 / Kensington intersection
 - Kensington Road at Randhurst (signal)
 - Kensington Road at Randhurst east entrance
 - o IL 83 at Highland St
 - Rand Road at Highland Street

License Plate Recognition Counts

IN addition to the turning movement counts, GHA will deploy specialized cameras (one per lane) at two distinct locations to quantify the cut-through volumes in the neighborhood south of Kensington, West of IL 83, north of Highland and east of Elmhurst Avenue.

- Counts will be conducted on a typical weekday (Tues-Thurs) between the hours of 6:00 am to 9:00 am and 3:00 pm to 6:00 pm
- Counts will also be conducted on a Saturday between the hours of 10:00 am to 1:00 pm.
- Locations will include:
 - o Kensington Road west of Elmhurst Avenue
 - Highland Street west of IL 83

Traffic Analyses

GHA will review the traffic data and conduct a limited analyses of the traffic flow patterns of Randhurst Shopping Center as well as provide a preliminary opinion regarding the level of cut through traffic in the neighborhood within the study area. Specific tasks will include:

- Review Current traffic data and patterns and observe operations in the study area
- Coordinate with CMAP for 2040 traffic projections
- Develop baseline 2018 and 2040 traffic volume exhibits for the study area
- Prepare a technical memorandum regarding Randhurst access operations
- Prepare a technical memorandum regarding cut-through volumes observed within the neighborhood.

PAYROLL RATES

FIRM NAME PRIME/SUPPLEMENT PSB NO. Gewalt Hamilton Assoc. DATE

Subconsultant

Kensignton Phase I

ESCALATION FACTOR

2.75%

03/08/18

CLASSIFICATION	CURRENT RATE	CALCULATED RATE
Principal	\$69.50	\$71.41
CE VI	\$62.30	\$64.01
CE V	\$56.95	\$58.52
CE IV	\$49.55	\$50.91
CE III	\$39.25	\$40.33
CEII	\$29.00	\$29.80
CEI	\$26.15	\$26.87
LS IV	\$44.88	\$46.11
LSII	\$33.06	\$33.97
LSI	\$30.00	\$30.83
GISP I	\$29.00	\$29.80
EC II	\$29.50	\$30.31
ETV	\$56.75	\$58.31
ET IV	\$37.21	\$38.23
ET III	\$30.55	\$31.39
ET II	\$25.43	\$26.13
ETI	\$17.10	\$17.57
AD I	\$22.21	\$22.82
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00

COST PLUS FIXED FEE COST ESTIMATE OF CONSULTANT SERVICES

FIRM	Gewalt Hamilton Assoc.			DATE
PSB	Kensignton Phase I	OVERHEAD RATE	1.6	
PRIME/SUPPLEMENT	Subconsultant	COMPLEXITY FACTOR	0	

DBE DROP	ITEM	MANHOURS	PAYROLL	OVERHEAD &	IN-HOUSE DIRECT	FIXED	Outside Direct	SERVICES BY	DBE	TOTAL
BOX				FRINGE BENF	costs	FEE	Costs	OTHERS	TOTAL	
		(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(B-G)
	Coordination / Public Outr	40	1,968.11	3,148.98						6,045.30
	Topgraphic Survey	200	6,309.82	10,095.71	375.00					19,115.15
	Traffic Data Collection	30	835.42		100.00			3,672.00		6,253.19
	Traffic Analyses	60	2,779.39	4,447.02		1,028.37				8,254,78
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	10.1.									
	Subconsultant DL					0.00				0.00
	TOTALS	330	11,892.74	19,028.38	675.00	4,400.31	0.00	3,672.00	0.00	39,668.43

DBE

Page 1 of 1 Printed 3/8/2018 8:06 AM

PREPARED BY THE CONSULTANT

BDE 3608 Template (Rev. 01/12/17)

FIRM Gewalt Hamilton Assoc.
PSB Kensignton Phase I
PRIME/SUPPLEMENT Subconsultant

DATE 03/08/18

SHEET _ 1 OF _ 1

PAYROLL	AVG	TOTAL PROJECT RATES			Coordin	ation / Pu	blic Outr	Topgra	nhic Surv	ey	Traffic I	Data Colle	ction	Traffic /	Analyses				
	HOURLY	Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	Wgtd
CLASSIFICATION	RATES		Part.	Avg		Part.	Avg		Part.	Avg		Part.	Αvg		Part.	Avg		Part.	Avg
Principal	71.41	Ū																	
CE VI	64.01	0																	\bot
CE V	58.52	42	12.73%	7.45	28	70.00%	40.96	2	1.00%	0.59	2	6.67%	3.90	10	16.67%	9.75			<u> </u>
CE IV	50.91	32	9.70%	4.94										32	53,33%	27.15			
CE III	40.33	0						<u> </u>											
CE II	29.80	8	2.42%	0.72	8	20.00%	5,96	<u> </u>		<u> </u>	<u> </u>	Ĺ							<u> </u>
CEI	26.87	0									<u> </u>								ــــــ
LS IV	46.11	14	4.24%	1.96	<u> </u>			14	7.00%	3.23					,				
LS II	33.97	96	29.09%	9.88				96	48.00%	16.31									<u> </u>
LSI	30,83	0			<u> </u>														
GISP I	29.80	0																	$ldsymbol{ldsymbol{eta}}$
EC II	30.31	0									<u> </u>								
ET V	58.31	0																	
ET IV	38.23	0																	
ET III	31.39	18	5.45%	1,71										18	30,00%	9,42			<u> </u>
ET II	26.13	108	32.73%	8.55	<u> </u>			84	42.00%	10.97	24	80.00%	20.90						ــــــ
ETI	17.57	0																	
AD I	22.82	12	3.64%	0.83	4	10.00%	2.28	4	2.00%	0.46	4	13.33%	3.04						
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TOTALS		330	100%	\$36.04	40	100.00%	\$49.20	200	100%	\$31.55	30	100%	\$27.85	60	100%	\$46.32	0	0%	\$0.00

Page 1 of 1 Printed 3/8/2018 8:06 AM

PREPARED BY THE CONSULTANT

BDE 3608 Template (Rev. 01/12/17)

Exhibit C - Direct Expense Costs

		PHASEI	SERVICE	\$			
Mileage							
Meetings	5	trips at	50	miles/ea	\$0.50	/mile	\$125.00
Survey	15	trips at	50	miles/ea	\$0.50	/mile	\$375.00
Data Collection	4	trips at	50	miles/ea	\$0.50	/mile	\$100.00
						Mileage Subtotal	\$600.00
Postage & Shipping							
Shipping Overnight		pkgs			\$25.00		\$0.00
					Postage 8	& Shipping Subtotal	\$0.00
Video Data Processing							
Miovision (TMC Counts)	12	intersections	9	hours	\$19.00	/hr	\$2,052.00
Miovision (ALPR Counts)	4	lanes	9	hours	\$45.00	/hr	\$1,620.00
					Video Data P	rocessing Subtotal	\$3,672.00
Printing and Reproduction							
Working Drawings	1	sets	50	sheets/ea	\$1.50	/sheet	\$75.00
		sets		sheets/ea	\$2.50	/sheet	\$0.00
Project Specifications		sets		sheets/ea	\$0.25	/sheet	\$0.00
Permit Drawings		sets		sheets/ea	\$1.50	/sheet	\$0.00
		sets		sheets/ea	\$0.25	/sheet	\$0.00
		sets		sheets/ea	\$1.50	/sheet	\$0.00
		sets		sheets/ea	\$0.25	/sheet	\$0.00
		sets		sheets/ea	\$1.50	/sheet	\$0.00
Presentation Boards		sets		sheets/ea	\$10.00	/sheet	\$0.00
				Pri	nting and Rep	production Subtotal	\$75.00

Sub-Consultants

Sub-Consultant Subtotal \$0.00

Total Direct Expenses \$4,347.00

Rand / IL 83 / Kensington Thursday, February 08, 2018 Monday April 2, 2018

	Total Ho	urs	Ro	unded Cost	
Task 1: Vehicle Capacity Analysis	60	40	s	4,200.00	\$6,300
Task 2: Bike Pedestrian Analysis		60	\$	6,700.00	
Task 3: Phase Sequence Analysis	48	32	\$	4,800.00	\$7,200
Task 4: Coordidor Signal Operational Analysis	60	40	\$	5,400.00	\$7,100
Total Hours	228	172			
	SSE-Labor Cost \$ 21,100.00 Count Expenses \$0.00 Other Expenses \$200.00 Subconsultants \$0.00			\$27,300	
	Grand		\$	21,300.00	\$27,500

Sam Schwartz

Last Updated: 3/7/2018



Date: 30 March 2018

To:

Jarrod Cebulski, Director of Transportation, Patrick Engineering, JCebulski@patrickco.com

From: Jodi Mariano, PLA, ASLA, Principal, Teska Associates, JMariano@TeskaAssociates.com

Re:

Proposal Response to Patrick Engineering for the Village of Mt Prospect Phase 1 Engineering Study

Dear Jarrod,

Thank you for including Teska on the Patrick Team for the above-mentioned project.

As we discussed, Teska is capable to assist with public outreach professional services.

Please find the enclosed proposed scope items which follows the format identified in the RFP:

RFP Item #14: Coordination with Village staff, IDOT, businesses, and the community.

- 1. Teska will attend up to three (3) meetings with Village staff and IDOT.
- 2. Teska will prepare for and conduct meetings with local businesses and community members as defined below.

RFP Item #15: Develop a public outreach program including at least two public meetings to engage affected stakeholders, solicit input from the community, and keep interested people apprised of the study.

- 1. Project website: Teska designed and hosted a project website during the Rand Road Corridor Plan. Although the website has since been removed from the public domain, it would be brought back for the purposes of this assignment. The website would include the same functions as before, including a public input tool, calendar, documents and other features. https://plan4randroad.com/
- 2. Social media presence: Randhurst Village's facebook page alone has 4,600 likes. Teska will maximize the project's digital presence by posting project updates to the website and a project facebook page. We will cross promote with other local facebook pages such as the Village of Mt Prospect and Randhurst Village pages to maximize our visibility to the community and to promote the project.
- 3. Public Mtg 1 Pop up event. As an alternative to a traditional public meeting which may not get a lot of participants, we can attend a preexisting event in the community, such as the Village's Farmers Market or during an event at Randhurst Village. Preliminary design materials would be presented along with an engaging activity designed to obtain input from the community. Feedback would be quantified and presented back to staff/IDOT as well as on the project website and social media.
- 4. Public Mtg 2 Community open house. Prior to a previously planned meeting, such as a Village Board meeting, an open house event would be conducted at Village Hall. The open house would present draft final materials to the community along with an engaging activity designed to obtain input from the community. Following the

teska associates inc

Open House, the project team would make a formal presentation to Village Board. Input would be documented and applied towards the final plan report.

RFP Item #16: Attend and lead a meeting with various businesses including Randhurst Mall, Costco and Home Depot representatives to discuss design alternatives and solicit feedback.

1. Teska will conduct a meeting with stakeholder businesses. With assistance from Village Staff, Teska will reach out to key stakeholders in the community, such as ownership and management at Randhurst Village, Costco and Home Depot. A key stakeholder workshop will be conducted by Teska upon completion of the preliminary design alternatives. The purpose of this meeting would be to review design concepts and evaluate their impacts on the adjacent land uses. Prior to this meeting, and early in the design phase, the team would reach out to key stakeholders via phone to understand individual needs that can be used to guide the design alternatives. Items such as service and loading, retail visibility and pedestrian access would be topics of these conversations and would be used to inform the concept development.

Additional Task 1: Wayfinding Signage

1. Teska will prepare a concept level wayfinding signage plan for the study area. The focus of wayfinding signage would be to direct motorists to community destinations from the Rand Road Corridor study area. Community destinations may include but are not limited to Randhurst Village. Past wayfinding signage efforts completed for the Village would be incorporated as appropriate. The concept level wayfinding plan would be depicted as an annotated map with proposed sign copy for each proposed sign location. Two concept level elevation alternatives would be provided for the Village's review and selection of the preferred alternative. A refined concept level wayfinding map, sign copy and preferred elevation drawing would be provided as a final deliverable.

RFP TASK ITEMS	TESKA FEES (INCL REIMBURSABLES)
TASK 14: COORDINATION MEETINGS	\$1,550
TASK 15: PUBLIC OUTREACH	\$10,580
TASK 16: KEY STAKEHOLDER WORKSHOP MEETING	\$3,090
ADDITIONAL TASK 1: WAYFINDING SIGNAGE	\$6,500
TOTAL	\$21,720

Thanks to you and the Patrick team for assembling the proposal materials.

Please do not hesitate to reach out if there are any questions or clarifications I can address.

Jodi Mariano, PLA, ASLA, Principal, Teska Associates

627 Grove Street, Evanston, IL 60201

Joli Marm

Phone: 847 563 9734 (office)

Email: JMariano@TeskaAssociates.com



Payroll Escalation Table Fixed Raises

FIRM NAME PRIME/SUPPLEMENT	Huff & Huff, Inc. Patrick Eng. CONTRACT START RAISE	DATE 2/28/2018	DATE 3/6/2018 PTB NO. OVERHEAD RATE COMPLEXITY FACTOR % OF RAISE	186.64% 0 3.00%	
		ESCALATION PER YEAR			
	2/28/2018 - 3/1/2018	3/2/2018 - 11/1/2018			
	. 0	8		W-0-100 (100 (100 (100 (100 (100 (100 (10	
	= 0.00% = 1.0300	103.00%			

3.00%

The total escalation for this project would be:



Payroll Rates

FIRM NAME PRIME/SUPPLEMENT PTB NO.

Huff & Huff, Inc.	DATE	3/6/2018
Patrick Eng.		

ESCALATION FACTOR

3.00%

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Senior Principal	\$70.00	\$70.00
Principal	\$70.00	\$70.00
Associate Principal II	\$70.00	\$70.00
Associate Principal I	\$53.54	\$55.15
Senior Consultant	\$66.94	\$68.95
Senior Geotechnical Consultant	\$61.91	\$63.77
Senior Project Manager III	\$58.89	\$60.66
Senior Project Manager II	\$40.93	\$42.16
Senior Landscape Architect	\$51.05	\$52.58
Senior Planning PM	\$45.89	\$47.27
Senior Geologist PM	\$41.60	\$42.85
Senior Technical Specialist	\$43.25	\$44.55
Senior Scientist PM II	\$44.75	\$46.09
Senior Scientist PM I	\$36.57	\$37.67
Senior Technical Scientist	\$35.02	\$36.07
Senior CADD Specialist	\$32.45	\$33.42
Scientist PM	\$41.32	\$42.56
Geologist PM	\$34.65	\$35.69
Engineer PM II	\$40.56	\$41.78
Engineer PM I	\$34.50	\$35.54
Planning PM	\$33.95	\$34.97
Architect PM	\$33.69	\$34.70
Assistant PM Engineer II	\$38.01	\$39.15
Assistant PM Engineer I	\$34.65	\$35.69
Assistant PM Scientist	\$26.65	\$27.45
Engineer I	\$30.44	\$31.35
Scientist El	\$25.06	\$25.81
Scientist E2	\$22.00	\$22.66
Administrative Managers	\$39.03	\$40.20
Senior Administrative Assistant	\$27.04	
Intern	\$15.00	\$15.45
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00

BDE 025 (Rev. 2/06) PRINTED 3/6/2018,9:57 AM PAGE 2



Cost Estimate of Consultant Services (CPFF)

Firm	Huff & Huff, Inc.	Date	3/6/2018	(0)
Route	W. Kensington Road	***************************************		
Section	Main/IL83 to Elmhurst Ave	Overhead Rate	186.64%	
County	Cook		·····	
Job No.		Complexity Factor	0	
PTB & Item		, , , , , , , , , , , , , , , , , , , ,		

ltem	Manhours	Payroll	Overhead & Fringe Benefits	In-House Direct Costs	Fixed Fee	Outside Direct Costs	Services By Others	Total	% of Grand Total
PESA	42	1,530.15	2,855.87	33.25	640.79	300.00	0.00	5,360.06	72.26%
Wetland Review	16	615.28	1,148.36	33.25	260.55	0.00	0.00	2,057.44	27.74%
								<u> </u>	
TOTALS	58	2,145.43	4,004.23	66.50	901.34	300.00	0.00	7,417.50	100.00%

Method of Compensation:	
Cost Plus Fixed Fee 1	X 14.5%[DL + R(DL) + OH(DL) + IHDC
Cost Plus Fixed Fee 2	14.5%[DL + R(DL) + 1.4(DL) + IHDC
Cost Plus Fixed Fee 3	14.5%[(2.3 + R)DL + IHDC]
Specific Rate	
Lump Sum	



Average Hourly Project Rates

Route	W. Kensington Road						
Section	Main/IL83 to Elmhurst Ave			D-4-	2/6/2019		
County	Cook	Consultant	Huff & Huff, Inc.	Date	3/6/2018		
Job No.				Obaak		OF	4
PTB/Item				Sheet		OF	<u> </u>

Payroll	Avq	Total P	roject Rate	s	PESA Wetland Re						,								
	Hourly	Hours	%		Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	Wgtd	Hours	%	, 5	Hours	%	Wgtd
Classification	Rates		Part.	Avg		Part.	Avg		Part.	Avg		Part.	Avg		Part.	Avg		Part.	Avg
Senior Principal	70.00	0																	ļ
Principal	70,00	0																	<u> </u>
Associate Principal II	70.00	0																	<u> </u>
Associate Principal I	55.15	3	5.17%	2.85	1	2.38%	1.31	2	12.50%	6.89						ļ	1		
Senior Consultant	68.95	0											ļ						ļ
Senior Geotechnical Consultant	63.77	0																	
Senior Project Manager III	60.66	0																	ļ
Senior Project Manager II	42.16	0																	
Senior Landscape Architect	52.58	0																	
Senior Planning PM	47.27	0														ļ			ļ
Senior Geologist PM	42.85	4	6.90%	2.96	4	9.52%	4.08												
Senior Technical Specialist	44.55	0																	ļ
Senior Scientist PM II	46.09	0																	ļ
Senior Scientist PM I	37.67	0								<u> </u>									
Senior Technical Scientist	36.07	14	24.14%	8.71				14	87.50%	31.56			ļ	!					
Senior CADD Specialist	33.42	4	6.90%	2.31	4	9.52%	3.18												
Scientist PM	42.56	0												L		 	 		
Geologist PM	35.69	0						1											
Engineer PM II	41.78	0						<u> </u>											
Engineer PM I	35.54	0												ļ		<u> </u>	-		
Planning PM	34.97	0						<u> </u>								ļ	ļ		
Architect PM	34.70	0						<u> </u>											
Assistant PM Engineer II	39.15	0																	
Assistant PM Engineer I	35.69	32	55.17%	19.69	32	76.19%	27.19			<u> </u>						ļ	ļ		
Assistant PM Scientist	27.45	0									<u> </u>			ļ			ļ		<u> </u>
Engineer I	31.35	0								<u> </u>	<u> </u>					ļ			
Scientist El	25.81	0									<u> </u>					ļ	1		
Scientist E2	22.66	0											<u> </u>	<u> </u>		-			
Administrative Managers	40.20	0								ļ				ļ		-	-		
Senior Administrative Assistant	27.85	1	1.72%	0.48	1	2.38%	0.66	<u> </u>			↓		<u> </u>	 			 		
TOTALS		58	100%	\$36.99	42	100%	\$36.43	16	100%	\$38.46	0	0%	\$0.00	0	0%	\$0.00	0	0%	\$0.00

HUFF & HUFF, INC. SUMMARY OF INHOUSE DIRECT COSTS

Project: Patrick Kensington Mt. Prospect PESA

							DIRECT
Task 01 - PESA							
Trips - Company	50 miles	Х	1 x	\$	0.545	=	\$ 27.25
Tolls			4 x	\$	1.50	=	\$ 6.00
Reproduction	sets	X	Х	\$	0.03	=	\$ -
Color copies	sets	Х	Х	\$	0.11	=	\$ -
·			0 x	_	-	=	\$ _
		-		Tas	sk Total		\$ 33.25
Task 02 - Wetland review	<i>,</i>						
Trips - Company	50 miles	X	1 x	\$	0.545	=	\$ 27.25
Tolls			4 x		1.50	=	\$ 6.00
				Tas	sk Total		\$ 33.25
			GR	AND	TOTAL		\$ 66.50

F:\Proposal-FY2018\Patrick\Mount Prospect Rand-IL83-Kensington intersection\[81.PT00214.18 Patrick Mt Prospect IDOT [

HUFF & HUFF, INC. SUMMARY OF OUTSIDE DIRECT COSTS

Project: Patrick Kensington Mt. Prospect PESA

		OUTSIDE
Task 01 - PESA		
Records Search	$1 \times $ 300.00 = $$	300.00
	0 x <u>\$ - = \$</u>	***
	Task Total \$	300.00
Task 02 - Wetland review	0 x \$ - = \$	
Manager and a separate section of the Task Total \$	<u> </u>	
	GRAND TOTAL \$	300.00

F:\Proposal-FY2018\Patrick\Mount Prospect Rand-IL83-Kensington intersection\[81.PT00214.18 Patrick Mt Prospect IDOT Direc



Item Cover Page

Subject Motion to continue the 2nd reading of an

ORDINANCE GRANTING APPROVAL OF THE FINAL PLAT OF RESUBDIVISION FOR THE RANDHURST CENTER RESUBDIVISION NO. 2 to the July 20, 2021 regular meeting of the Village Board.

Meeting July 6, 2021 - REGULAR MEETING OF THE MOUNT PROSPECT

VILLAGE BOARD -

Fiscal Impact

Dollar Amount

Budget Source

Category CONSENT AGENDA

Type Consent

Information

This ordinance was presented for a first reading at the regular meeting of the Village Board on June 1, 2021. At the June 15, 2021 regular meeting of the Village Board, a motion was approved to continue the second reading of the subject ordinance to the July 6, 2021 regular meeting of the Village Board.

DLC Management Corporation, owners of Randhurst Village Shopping Center, propose to continue the second reading of the ordinance approving the final plat of resubdivision for Randhurst Center Resubdivision No. 2 to the July 20, 2021 regular meeting of the Village Board. The additional time is being requested to address issues related to the proposed resubdivision with Village staff.

<u>Alternatives</u>

Staff Recommendation

ATTACHMENTS:

extension letter - Randhurst Village July 2021.pdf



Dykema Gossett PLLC 10 S. Wacker Drive Suite 2300 Chicago, IL 60606 WWW.DYKEMA.COM

Tel: (312) 876-1700 Fax: (312) 876-1155

Andrew P. Scott

Direct Dial: (312) 627-8325 Direct Fax: (866) 950-3678 Email: APScott@dykema.com

Via Electronic Mail

June 30, 2021

Lance Malina, Esq. Klein, Thorpe & Jenkins 20 North Wacker Drive Suite 1660 Chicago, IL 60606

Re: Randhurst Village Shopping Center; Ordinance Regarding Final Plat of Resubdivision for the Randhurst Center Resubdivision No. 2

Dear Lance:

I am writing regarding the above-referenced ordinance. At the Village of Mount Prospect's (the "Village") June 1, 2021 Village Board meeting, the ordinance was set for further consideration at the Village's June 15, 2021 Village Board meeting. At ownership's request, the Village deferred further consideration of the ordinance until the July 6, 2021 Village Board meeting.

I am writing to ask for one additional deferral until the July 20, 2021 Village Board meeting. My client had hoped to work with Village officials to address issues related to the ordinance and proposed subdivision during the initial deferral period. Due to scheduling conflicts, they were not able to accomplish this goal during this period of time. Accordingly, I am requesting an additional two week deferral.

I very much appreciate your and the Village's willingness to consider this request.

Please do not hesitate to contact me if you have any questions.

Sincerely,

DYKEMA GOSSETT PLLC

Andrew P. Scott

cc: Michael Cassiday

California | Illinois | Michigan | Minnesota | Texas | Washington, D.C.



Item Cover Page

Subject A RESOLUTION APPROVING THE COMMUNITY

DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

YEAR (PY) 2021 ACTION PLAN

Meeting July 6, 2021 - REGULAR MEETING OF THE MOUNT PROSPECT

VILLAGE BOARD -

Fiscal Impact true

Dollar Amount \$507,770

Budget Source CDBG budget

Category NEW BUSINESS

Type Action Item

Information

The Village of Mount Prospect is an entitlement community that receives an annual allocation from the Department of Housing and Urban Development (HUD) for our Community Development Block Grant (CDBG) Program. Each year the Village is required to submit an annual Action Plan to HUD, which proposes eligible activities for the upcoming program year and addresses the priority needs described in our 2020-2024 Consolidated Plan.

Attached for your review and consideration are the following documents:

- Annual Action Plan PY 2021 for the time period of October 1, 2021 to September 30, 2022
- Proposed CDBG Budget PY 2021
- June 10, 2021 Planning & Zoning Commission Meeting Minutes

PY 2021 ACTION PLAN BUDGET

HUD has indicated the Village's PY 2021 allocation for the CDBG Program will be \$285,139. With estimated carryover funds and program income, the total anticipated amount available for projects in PY 2021 is \$507,770. Please see the

proposed CDBG Budget PY 2021 attached.

PROPOSED FUNDING FOR NON-VILLAGE AGENCIES

The Planning and Zoning (P&Z) Commission has the responsibility to review requests for funding from non-Village agencies and make recommendations with respect to such requests. On June 10, the P&Z Commission held a public hearing regarding the PY 2021 CDBG budget. The P&Z Commission based their positive recommendation on the staff memo, funding applications, and presentations from the public service agencies. Please see the June 10, 2021 P&Z Commission meeting minutes attached.

PROGRAM YEAR 2021 ACTION PLAN

Other than public service programs, additional projects benefiting low- and moderate-income residents are proposed and will be administered by Village staff. The following is a summary of all the proposed activities to be funded with CDBG funds during PY 2021 and the priority needs they address:

Homelessness/Continuum of Care Services (\$27,380)

- Northwest Compass
- Journeys The Road Home
- Women In Need Growing Stronger (WINGS)

Public Service Needs (\$15,390)

- Children's Advocacy Center
- Northwest CASA
- Resources for Community Living
- Suburban Primary Health Care Council
- Connections to Care

Affordable Housing (\$90,000)

- Single Family Rehabilitation & Weatherization
- Emergency Repair

Public Facility Needs (\$75,000)

- Search Inc Lawrence CILA Rehab
- Northwest Compass Main Facility Rehab
- Journeys | The Road Home Building for Hope

Public Improvement Needs (\$300,000)

• Low/Moderate Income Area Sidewalk Improvements

CONCLUSION

In addition to the Planning and Zoning Commission public hearing on June 10, 2021, a required 30-day public review period took place from May 26 through June 23, 2021. The draft 2021 Action Plan was available on the Village website and hard copies were available at the Mount Prospect Public Library and at Village Hall. No additional comments were received.

Staff is requesting Village Board approval of the PY 2021 Action Plan. Staff will enter the approved plan into HUD's online reporting system and will coordinate submission to HUD with the Cook County HOME Consortium by the August 15, 2021 deadline.

Alternatives

- 1. Approval of the CDBG Program Year 2021 Action Plan.
- 2. Action at the discretion of the Village Board.

Staff Recommendation

Village Board approval of the CDBG Program Year 2021 Action Plan.

ATTACHMENTS:

Attachment 1 - A0 PY2021 AAP_Final Draft_06.29.21.pdf
Attachment 2 - Proposed CDBG Budget PY 2021.pdf
Attachment 3 - June 10, 2021 P&Z Commission Meeting Minutes.pdf
PY2021_Memo to VB_06.29.21.pdf
CDBGActionPlanResolutionjuly 2021_AL (002).pdf

Village of Mount Prospect, Illinois Community Development Block Grant Program 2021 Annual Action Plan



Prepared by: Community Development Department 50 S Emerson St

Mount Prospect, IL 60056

P: (847) 818-5328

F: (847) 818-5329

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Grantee SF-424 and Certifications	

Executive Summary AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Mount Prospect is classified as an entitlement community and receives an annual allocation of Community Development Block Grant (CDBG) funding from the US Department of Housing and Urban Development (HUD). HUD requires each entitlement community to develop a Five-Year Consolidated Plan with effective, coordinated neighborhood and community development strategies. The public participation process establishes the priorities for the next five years with benchmarks to measure accomplishments. The process is an opportunity to involve numerous agencies and to reduce the duplication of efforts at the local level by assessing existing services.

In 2013, the Village Board approved a resolution authorizing the Village of Mount Prospect's participation in Cook County's HOME Investment Partnerships Program Consortium ("the Consortium"). By joining the Consortium, the Village's allocation of HOME funds is combined with Cook County's allocation and the Village submits applications to the county rather than the state for eligible projects in the community. The advantages are twofold: the Village has a greater chance of being funded because it is competing with a smaller group of communities for HOME funds and its annual allocation is used locally (in Cook County versus statewide) if funds are not allocated for a Village project.

As a member of Cook County's HOME Consortium, the Village of Mount Prospect, along with the Consortium members, submitted their 2020-2024 Consolidated Plan as a joint and coordinated document. Although a member of the Consortium, the Village will continue to receive a direct allocation of CDBG entitlement funds from HUD and strategies developed for the use of CDBG funding are specific to the Village of Mount Prospect.

The Village's 2020-2024 Consolidated Plan identified priorities through the public participation process. Numerous agencies were involved to assess existing services and reduce the duplication of effort at the local level. The Village developed goals to address the priorities:

- Facilitate Access to Public Services
- Improve Public Infrastructure
- Rehabilitate Public Facilities
- Rehabilitate Supportive Housing
- Improve Existing Housing Stock
- Support Homeless / Continuum of Care Services
- General Administration

Each year the Village drafts an Annual Action Plan (AAP) which proposes activities and programs to address the priority needs and goals for the upcoming program year. The Program Year (PY) 2021 AAP outlines the specific use of CDBG funds for the period October 1, 2021 through September 30, 2022. CDBG funds may only be used for eligible activities that address at least one of three national objectives: 1) benefit to low- and moderate-income (LMI) persons; 2) aid in the prevention or elimination of slum or blight; or 3) meet a need having a particular urgency. As a CDBG grantee, the Village must ensure that Mount Prospect residents, specifically those qualifying as low- or moderate-income, are benefiting from the grant.

Funding sources for PY2021 consist of the annual entitlement grant, program income, and carry-over funds. The Village's PY2021 allocation for the CDBG program will be \$285,139. Program income is generated from the repayment of loans issued by the Single Family Rehabilitation Loan program. With estimated carry-over funds and program income, the total anticipated amount available for projects in PY2021 is \$507,770.

The Village will address these same goals through our participation in regional efforts, including the Cook County Consortium for HOME funds. The Village of Mount Prospect also works to align the AAP and Consolidated Plan with other long-range plans for the Village, including the Comprehensive Plan, the South Mount Prospect Area Plan, and the Village Strategic Plan.

2. Summarize the objectives and outcomes identified in the Plan

The Village of Mount Prospect identified the following priority needs through the Consolidated Plan needs assessment and public participation:

- Public Services
- Public Improvements
- Public Facilities
- Affordable Housing
- Homelessness / Continuum of Care Services
- Economic Development
- Administrative / Planning Costs

Mount Prospect's entitlement grant is limited; thus, not all programs will be financed with CDBG funding. In the Consolidated Plan, the Village of Mount Prospect describes programs that do not receive funding to ensure that the priorities of the community are met through a variety of resources. The purpose of the Consolidated Plan is to ensure the efficient delivery and non-duplication of services.

The community needs are listed by HUD codes and categories. Priorities are assigned as follows:

- High Currently funded (with CDBG funds)
- Low Reliant upon outside support and resources

3. Evaluation of past performance

The Village of Mount Prospect has been a recipient of Community Development Block Grant (CDBG) funds since 1981. Funds are used for activities that benefit our low- and moderate-income residents. CDBG public service programs address high priority needs such as homeless prevention, continuum of care, and supportive programs for persons with special needs. Housing is made more affordable through our Single Family Rehabilitation Loan, Weatherization Grant, and Emergency Repair Programs. The Village has funded rehabilitation of public facilities that serve low- and moderate income residents and public improvements have been completed within our low- and moderate-income census blocks.

Each activity funded through the Village's CDBG program is tied to at least one goal in the Consolidated Plan and is assigned an objective, outcome, and indicators. The three objectives are: creating a suitable living environment; providing decent housing; and creating economic opportunities. The three outcome categories are: availability/ accessibility, affordability, and sustainability. Accomplishments for all

Mount Prospect, IL

Annual Action Plan 2021

programs are reported in the Integrated Disbursement and Information System (IDIS).

At the end of each program year, the Village submits a Consolidated Annual Performance and Evaluation Report (CAPER) to HUD. The CAPER is posted on the Village website and showcases the accomplishments of the program year as well as the progress towards meeting the goals identified in the Five-Year Consolidated Plan.

4. Summary of Citizen Participation Process and consultation process

The 2020-2024 Consolidated Plan was developed with input from the public. An online survey was posted to the Village website and publicized to local and regional service providers, Village staff, and residents for their feedback. Hard copies were also available throughout the community. A public hearing was held and an eight-day public review period allowed citizens the opportunity to comment. More detailed information may be found in the Process section of Consolidated Plan document.

Funding applications for PY2021 activities were made available in April 2021. A 30-day public review period for the PY2021 Action Plan took place from May 25 through June 23, 2021. The draft plan was available on the Village website and hard copies were available at the Mount Prospect Public Library and at Village Hall. The Village held a Planning and Zoning Commission Meeting on June 10, 2021 to discuss the proposed CDBG budget for PY2021. The Action Plan will proceed to the Village Board for a second public hearing on July 6, 2021. The meetings are televised on the Village's cable station and the recording is posted to the Village website for later viewing.

5. Summary of public comments

The 2020-2024 Consolidated Plan attachments contain the online community survey results, minutes of the public hearing held June 25, 2020, and Village Board meeting minutes from July 7, 2020.

The PY2021 Annual Action Plan attachments will contain the minutes of the Planning and Zoning Commission meeting held June 10, 2021 and the Village Board meeting to be held July 6, 2021. No comments were received during the public review period from May 25 through June 23, 2021.

6. Summary of comments or views not accepted and the reasons for not accepting them

Not applicable

7. Summary

The Village has granted CDBG funds during PY2021 for the following priority needs:

- Public Services
- Public Improvements
- Public Facilities
- Affordable Housing
- Homelessness / Continuum of Care Services

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Mount Prospect	Community Development Department

Table 1 - Responsible Agencies

Narrative

The lead agency and CDBG Administrator is the Village of Mount Prospect.

Consolidated Plan Public Contact Information

Village of Mount Prospect Community Development Department 50 South Emerson Street Mount Prospect, IL 60056 847-818-5328

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The Village recognizes that communication and cooperation among housing providers, community organizations, social service organizations, and governmental units is highly desirable and essential to a coordinated system of service delivery.

Refer to PR-10 in the Village's 2020-2024 Consolidated Plan for a summary of consultation efforts for developing our five-year strategic plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The Village of Mount Prospect maintains ongoing coordination between public and assisted housing providers. There is no public housing within the Village of Mount Prospect; however the Village works with the Housing Authority of Cook County (HACC) to encourage participation in the Housing Choice Voucher (HCV) Program.

Four privately owned, federally subsidized housing developments are located in Mount Prospect: Mount Prospect Horizon Senior Living Community, Centennial Apartments, Huntington Towers, and Myers Place. These facilities serve the elderly and residents with disabilities. The Village continues to work with private developers and surrounding communities to share ideas and solutions to address the affordable housing issues in the northwest suburbs. A fifth affordable senior housing development is under construction and scheduled to open in late 2021.

Within the Community Development Department, the Economic Development and Planning & Zoning Division works with local public service providers to address the priorities established in the Consolidated Plan and has regular contact with providers that receive CDBG funding. The Building & Inspection Services Division is responsible for improving the quality of life for Mount Prospect residents through multi-family housing inspections, environmental health programs, and code enforcement.

The Human Services Department provides health services such as health screening, outreach, health education, the Life Line Program, the Home Companion Program, and the Medical Equipment Lending Closet. Social service activities are coordinated through the Village's Human Services Department in conjunction with the Community Development Department and the Police Department. The Human Services Department works with several agencies, both locally and statewide, to assist clients in need. The department does not have the capacity to provide direct service to individuals with severe mental illness; these clients are referred to Alexian Brothers, Resources for Community Living, Search Inc., and the Kenneth Young Center for specific mental health services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Alliance to End Homelessness in Suburban Cook County ("the Alliance") is the Continuum of Care Coordinator for Suburban Cook County. For the 2020-2024 Consolidated Plan, the Village referred to the

Alliance's most recent strategic plan (2019-2022 Strategic Plan to End Homelessness in Suburban Cook County) as well as homelessness data that pertain to Mount Prospect.

According to HUD, the Continuum of Care (CoC) Program "promotes community-wide commitment to the goal of ending homelessness; provides funding for efforts by nonprofit providers and State and local governments to quickly re-house homeless individuals and families to minimize trauma and dislocation; promotes access to and effective utilization of mainstream programs; and optimizes self-sufficiency among individuals and families experiencing homelessness." The Village of Mount Prospect continues to work with the Alliance to address all components of the CoC Program, including access to affordable housing, prevention of homelessness, community outreach, and transitional housing.

The Village of Mount Prospect supports existing programs and services designed to prevent first-time or recurring homelessness, such as rent and mortgage assistance, utility assistance, mediation programs for landlord-tenant disputes, and communicating landlord-tenant rights and responsibilities.

Community outreach is meant to inform the public about services to help avoid homelessness or shorten the length of time a person is homeless. The Village of Mount Prospect publicizes information relating to homelessness and homelessness prevention through the Human Services Department located in Village Hall, the Community Connections Center located at 1711 West Algonquin Road, and through a strong referral network of social service agencies.

The Village places a high priority on providing basic shelter to households experiencing homelessness or those at risk of becoming homeless. To address this need, the Village has funded local agencies providing emergency housing and foreclosure prevention services, including Northwest Compass, JOURNEYS – The Road Home, and Women in Need Growing Stronger (WINGS).

Transitional housing is meant to bridge the gap between emergency shelter and permanent housing. Transitional housing programs offer assistance to individuals or families to help stabilize their housing costs and identify housing affordable for their budget. The Village is committed to providing transitional housing programs for any residents that are at risk of becoming homeless, including battered or abused persons, and supports local agencies that offer these programs, including Northwest Compass, JOURNEYS – The Road Home, and WINGS.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

The Village of Mount Prospect does not directly receive Emergency Solutions Grant (ESG) funds. Cook County receives ESG funding and serves Suburban Cook County where Mount Prospect is located. The Alliance is the CoC Coordinator responsible for administrating the Homeless Management Information System (HMIS) in our area and works directly with Cook County regarding the allocation of ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

1	Agency/Group/Organization	Village of Mount Prospect				
	Agency/Group/Organization Type	Other government – Local				
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis				
	Dariel described by the	Public Improvement Needs				
	Briefly describe how the	The Community Development Department consulted with other				
	Agency/Group/Organization was consulted. What are the	Village Departments including Human Services, Finance Department, and Public Works. The anticipated outcome is an				
	anticipated outcomes of the	Action Plan and goals supported by all departments.				
	consultation or areas for	Action Plan and goals supported by all departments.				
	improved coordination?					
2	Agency/Group/Organization	Northwest Compass, Inc.				
-	Agency/Group/Organization	Services - Housing				
	Type	Services-Children				
	Type	Services-Elderly Persons				
		Services-Persons with Disabilities				
		Services-Persons with HIV/AIDS Services-Victims of Domestic Violence				
		Services-homeless				
		Services-Health				
		Services-Education				
		Services-Employment				
		Service-Fair Housing				
	What section of the Plan was	Homeless Needs - Chronically homeless				
	addressed by Consultation?	Homeless Needs - Families with children				
		Homelessness Needs - Veterans				
		Homelessness Needs - Unaccompanied youth				
		Homelessness Strategy				
	Briefly describe how the	Northwest Compass provides emergency assistance, support, and				
	Agency/Group/Organization	assistance to low and moderate income persons. The agency				
	was consulted. What are the	submitted an application for funding, which describes their				
	anticipated outcomes of the	organization and services, and was invited to a public hearing to				
	consultation or areas for	discuss what impact their services provide in our community. The				
	improved coordination?	anticipated outcome is better understanding of how this				
_		organization can address the identified needs in our community.				
3	Agency/Group/Organization	Journeys I The Road Home				
	Agency/Group/Organization	Housing				
	Туре	Services - Housing				
		Services-Homeless				

	What section of the Plan was	Housing
	addressed by Consultation?	Housing Need Assessment
		Homeless Needs - Chronically homeless
		Homeless Needs - Families with children
		Homelessness Needs - Veterans
		Homelessness Needs - Unaccompanied youth
		Homelessness Strategy
		Anti-poverty Strategy
	Briefly describe how the	Journeys I The Road Home provides a wide variety of homeless
	Agency/Group/Organization	and homeless prevention programs. The agency operates an
	was consulted. What are the	emergency shelter program (PADS), the HOPE Center (homeless
	anticipated outcomes of the	day center), and transitional housing units. The agency submitted
	consultation or areas for	an application for funding, which describes their organization and
	improved coordination?	services, and was invited to a public hearing to discuss what
		impact their services provide in our community. The anticipated
		outcome is better understanding of how this organization can
		address the identified needs in our community.
4	Agency/Group/Organization	WINGS
	Agency/Group/Organization	Services - Housing
	Type	Services-Children
	/"	Services-Victims of Domestic Violence
		Services-Homeless
		Services-Education
		Services-Employment
		Services - Victims
	What section of the Plan was	Homeless Needs - Families with children
	addressed by Consultation?	Homelessness Strategy
	Briefly describe how the	WINGS provides housing and a wide variety of supportive
	Agency/Group/Organization	services to victims of domestic violence and homelessness. The
	was consulted. What are the	agency submitted an application for funding, which describes
	anticipated outcomes of the	their organization and services, and was invited to a public
	consultation or areas for	hearing to discuss what impact their services provide in our
	improved coordination?	community. The anticipated outcome is better understanding of
	mproved coordination.	how this organization can address the identified needs in our
		community.
5	Agency/Group/Organization	Children's Advocacy Center
-	Agency/Group/Organization	Services-Children
	Type	Services-Victims of Domestic Violence
		Services - Victims
	What section of the Plan was	Non-Homeless Special Needs
	addressed by Consultation?	•

	Briefly describe how the	The Children's Advocacy Center provides direct client services for
	Agency/Group/Organization	child victims of sexual assault, severe physical abuse, witnesses
	was consulted. What are the	to domestic violence, and their families. The agency submitted
	anticipated outcomes of the	an application for funding, which describes their organization and
	consultation or areas for	services, and was invited to a public hearing to discuss what
	improved coordination?	impact their services provide in our community. The anticipated
	·	outcome is better understanding of how this organization can
		address the identified needs in our community.
6	Agency/Group/Organization	Northwest Center Against Sexual Assault (CASA)
	Agency/Group/Organization	Services-Victims of Domestic Violence
	Туре	
	What section of the Plan was	Non-Homeless Special Needs
	addressed by Consultation?	
	Briefly describe how the	Northwest CASA is a non-profit organization that provides
	Agency/Group/Organization	counseling, crisis intervention, and advocacy services for persons
	was consulted. What are the	who are victims of sexual assault. The agency submitted an
	anticipated outcomes of the	application for funding, which describes their organization and
	consultation or areas for	services, and was invited to a public hearing to discuss what
	improved coordination?	impact their services provide in our community. The anticipated
		outcome is better understanding of how this organization can
		address the identified needs in our community.
7	Agency/Group/Organization	Resources for Community Living
	Agency/Group/Organization	Services-Persons with Disabilities
	Туре	
1	1,900	
	What section of the Plan was	Non-Homeless Special Needs
	What section of the Plan was	Non-Homeless Special Needs
		Non-Homeless Special Needs Resources for Community Living assists persons with disabilities
	What section of the Plan was addressed by Consultation?	·
	What section of the Plan was addressed by Consultation? Briefly describe how the	Resources for Community Living assists persons with disabilities in securing and maintaining private housing. The agency provides
,	What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the	Resources for Community Living assists persons with disabilities in securing and maintaining private housing. The agency provides a variety of services to assist its clients in maintaining private
	What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the	Resources for Community Living assists persons with disabilities in securing and maintaining private housing. The agency provides a variety of services to assist its clients in maintaining private housing and to integrate in the community. The agency
	What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for	Resources for Community Living assists persons with disabilities in securing and maintaining private housing. The agency provides a variety of services to assist its clients in maintaining private housing and to integrate in the community. The agency submitted an application for funding, which describes their
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8	What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for	Resources for Community Living assists persons with disabilities in securing and maintaining private housing. The agency provides a variety of services to assist its clients in maintaining private housing and to integrate in the community. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The
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9	Agency/Group/Organization	Search Inc.			
	Agency/Group/Organization	Housing			
	Туре	Services-Persons with Disabilities			
	What section of the Plan was	Housing Need Assessment			
	addressed by Consultation?				
	Briefly describe how the	Search operates community based living arrangements and			
	Agency/Group/Organization	provides support services to individuals with intellectual and			
	was consulted. What are the	development disabilities. The agency submitted an application			
	anticipated outcomes of the	for funding, which describes their organization and services, and			
	consultation or areas for	was invited to a public hearing to discuss what impact their			
	improved coordination?	services provide in our community. The anticipated outcome is			
		better understanding of how this organization can address the			
		identified needs in our community.			
10	Agency/Group/Organization	Connections to Care			
	Agency/Group/Organization	Services-Elderly Persons			
	Туре				
	What section of the Plan was	Non-Homeless Special Needs			
	addressed by Consultation?				
	Briefly describe how the	Connections to Care volunteers provide one-on-one			
	Agency/Group/Organization	transportation for frail elderly residents to and from medical and			
	was consulted. What are the	dental appointments. The agency submitted an application for			
	anticipated outcomes of the	funding, which describes their organization and services, and was			
	consultation or areas for	invited to a public hearing to discuss what impact their services			
	improved coordination?	provide in our community. The anticipated outcome is better			
		understanding of how this organization can address the identified			
		needs in our community.			

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?		
2019-2022	Alliance to End	The data in this strategic planning document regarding		
Strategic Plan to	Homelessness in	homeless needs, shelter facilities, and services informed		
End Homelessness	Suburban Cook	the goals of the CDBG Strategic Plan.		
in Suburban Cook	County ("the			
County	Alliance")			
ON TO 2050	Chicago	The goals of the CDBG Strategic Plan are consistent with		
	Metropolitan	the ON TO 2050 Comprehensive Plan for the Chicago		
	Agency for	Metropolitan Area, especially with respect to working		
	Planning (CMAP)	together as a region to make our communities more		
		livable.		

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Planning For Progress	Cook County Department of Planning and Development	This strategic planning document includes the Cook County Consolidated Plan and Comprehensive Economic Development Strategy. The plan identifies county-wide and sub-regional goals and priorities for future housing, community, and economic development needs throughout Cook County. As a member of the Cook County Consortium for HOME funds, the housing needs identified in County's Consolidated Plan are closely aligned with the Village's identified housing needs and the goals in our Strategic Plan.
Draft Regional Assessment of Fair Housing (AFH)	Cook County Bureau of Economic Development	The Village is participating in a regional Assessment of Fair Housing (AFH) led by the Cook County Bureau of Economic Development, with participation from CDBG entitlement communities, public housing authorities, and not-for-profit organizations. The AFH consists of a housing assessment and recommendations to further fair housing in Cook County.
Homes for a Changing Region	Northwest Suburban Housing Collaborative	This report includes data on housing needs and recommended strategies for the Collaborative as a whole, and for each member community. The goals of the CDBG Strategic Plan are consistent with the recommended strategies in the report. Collaborative members include: Village of Arlington Heights, Village of Buffalo Grove, Village of Mount Prospect, Village of Palatine, and City of Rolling Meadows.
Senior Housing Needs Assessment	Northwest Suburban Housing Collaborative	This assessment includes an analysis of senior housing needs in the Collaborative area as a whole, and for each member community. The goals of the CDBG Strategic Plan are consistent with the recommended strategies in this report.
Village of Mount Prospect Comprehensive Plan	Village of Mount Prospect	The Comprehensive Plan guides planning and development policy for the Village. It is general in nature and serves as an "umbrella plan" to the sub-area and strategic plans which have greater detail on specific areas of the Village. The goals and objectives of the sub-area and strategic plans are drafted in compliance with the Comprehensive Plan but remain standalone documents. Existing sub-area plans are available on the Village website at www.mountprospect.org and include: South Mount Prospect Sub-Area Plan (2020); Downtown Implementation Plan (2013); Bicycle Plan (2012); Northwest Highway Corridor Plan (2011); and Public Transportation System Plan (2009). The Capital Improvement Plan and the Five-Year Consolidated Plan allocate resources necessary to implement the strategies of the Village's Comprehensive Plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Village of Mount Prospect 2020- 2021 Strategic Plan	Village of Mount Prospect	Each year since 2015, Village staff and Village Board have worked together to complete a Strategic Plan. Short and long-term goals are identified and help ensure the board, staff, and public are each working toward consistent and measurable goals. The Strategic Plan communicates the priorities of Village leadership and a long-term vision for the community.
Capital Improvement Plan (CIP)	Village of Mount Prospect	The CIP is prepared annually by the Finance Department and Village Manager's Office with the help of each Village department. The CIP outlines the next five years of capital expenditures and projects and gives a clear, comprehensive view of the Village's long-term capital needs. The goals in the Strategic Plan are aligned with the goals in the CIP. By contributing CDBG funds to eligible public improvement projects, the Village is able to leverage the Public Works budget and redirect funds to other necessary projects.

Table 3 - Other local / regional / federal planning efforts

Narrative

The Village referred to the priorities and goals established in the 2020-2024 Consolidated Plan as well as the plans described in Table 3 when determining the activities to fund in the PY2021 AAP.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Refer to PR-15 in the Village's 2020-2024 CDBG Consolidated Plan for the Village's Citizen Participation Plan.

For PY2021, a Request for Proposals was published in the *Daily Herald Newspaper* on April 16, 2021 and applications for funding were sent to all current subrecipient organizations. Legal Notice of the public review period for the draft PY2021 Action Plan and the Planning and Zoning Commission meeting was published in the *Daily Herald Newspaper* on May 19, 2021.

The 30-day public review period took place from May 25 through June 23, 2021. The draft Action Plan was available on the Village website and hard copies were available at the Mount Prospect Public Library and at Village Hall. No comments were received during the public review period. The draft PY2021 Action Plan made available information (including the amount of assistance anticipated, the various activities that will be undertaken, and the amount that will benefit persons of low- and moderate-income) to citizens, public agencies and other interested parties.

Proposed allocations were discussed at the Planning and Zoning Commission public hearing held on June 10, 2021, which was also televised on the Village's cable station. The minutes of the Planning and Zoning Commission meeting are included in the PY2021 AAP attachments. The Action Plan will proceed to the Village Board for a second public hearing on July 6, 2021. A copy of the Resolution will be included with the SF-424, and Certification Attachments submitted to HUD.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary comments received	Summary of comments not accepted and reasons	URL
1	Newspape r Ad, Email	Non- targeted/ broad communit y	On April 16, 2021 a newspaper notice was published regarding the PY2021 CDBG grant application and due date. Notice via email was also given to past recipients of CDBG funding and interested parties.	11 CDBG grant application s received.	N/A	N/A
2	Public Hearing	Non- targeted/ broad communit y	On May 19, 2021, a newspaper notice was published concerning the Planning and Zoning Commission meeting on June 10 th to review the PY2021 Annual Action Plan. The meeting was televised on the Village's cable station. Notice was also emailed to PY2021 applicants for CDBG funds.	See June 10 th meeting minutes attached.	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary comments received	Summary of comments not accepted and reasons	URL
3	Newspape r notice, Village website, hard copies at Library and Village Hall	Non- targeted/ broad communit y	On May 19, 2021, a newspaper notice was published concerning the 30-day public review period for the PY2021 Annual Action Plan. A notice was also posted on the Village's website.	No comments were received	N/A	N/A
4	Public Hearing	Non- targeted/ broad communit y	The PY2021 Annual Action Plan will be brought before the Village Board on July 6, 2021. The meeting will televised on the Village's cable station.	TBD	None	N/A

Table 4 – Citizen Participation Outreach

Expected Resources AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2) Introduction

The Village's CDBG allocation is a major source of funding for addressing housing needs and other identified needs of our low-moderate income residents. The Village's expected entitlement allocation is \$285,139 for the Program Year (PY) 2021 Annual Action Plan. This is the second year in the Five-Year Consolidated Plan (2020-2024).

Anticipated Resources

Duoguo	Sauras	lless of	Ехре	cted Amour	nt Available Ye	ear 2	Expected Amount	
Progra m	Source of Funds	Uses of Funds	Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	Available Remainder of ConPlan \$	Narrative Description
CDBG	public - federal	CDBG – Eligible activitie s	\$285,139	\$80,000	\$142,631	\$507,770	\$1,230,000	The expected amount available for Year 2 is \$507,770, assuming the following: Actual 2021 Allocation: \$285,139 Estimated 2021 Program Income: \$80,000 Estimated 2020 Carryover: \$142,631

Table 5 - Expected Resources - Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds are leveraged by many sources. Subrecipient agencies leverage the funding in their budgets to assist more residents. The Building & Inspection Services Division and Human Services Department offer many resources for improving the quality of life for low- and moderate-income residents through housing inspections, tenant rights information, food pantries, health clinics, and emergency financial assistance. These services are available for Mount Prospect residents.

The Village of Mount Prospect is able to provide more public infrastructure improvements Village-wide when CDBG funding can be used for projects within low- and moderate-income neighborhoods.

By joining the Cook County's HOME Investment Partnerships Program Consortium, the Village (and investors/ not-for-profit groups pursuing projects in the Village) will be able to apply to the county rather than the state for HOME funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

N/A

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e) - Goals Summary Information

Sort	Goal Name	Start	End	Category	Outcome/	Needs Addressed	Funding	Goal Outcome Indicator
Order		Year	Year		Objective			
1	Facilitate Access to	2021	2022	Non-Homeless	Availability-	Public Services	\$15,390	Public service activities (other than
	Public Services			Special Needs	Accessibility/			low/ moderate income housing
					Suitable Living			benefit): 127 persons assisted
					Environments			
-	tion: Public services fund Care Council, and Conne			be provided by the	Children's Advocacy	Center, Northwest CAS	SA, Resources for	Community Living, Suburban Primary
2	Improve Public	2021	2022	Non-Housing	Sustainability/	Public	\$300,000	Public facility or infrastructure
	Infrastructure			Community	Suitable Living	Improvements		activities (other than low/ moderate
				Development	Environments			income housing benefit): 2,500
								persons assisted
Descript	tion: Public Improveme	nt project	s for PY 2	021 will include side	ewalk improvements	within qualifying low/	moderate incom	e census tracts.
3	Rehabilitate	2021	2022	Non-Homeless	Availability-	Public Facilities	\$25,000	Public facility or infrastructure
	Supportive Housing			Special Needs	Accessibility/			activities for low/ moderate income
					Decent Housing			housing benefit: 1 household / 8
								individuals assisted
be reno	vated in PY 2021.	1						Search Inc has one group home that will
4	Improve Existing	2021	2022	Affordable	Affordability/	Affordable	\$90,000	Homeowner housing rehabilitated: 3
	Housing Stock			Housing	Decent Housing	Housing		housing units
		<u> </u>						Emergency repairs: 10 housing units
	tion: The Village admini: ed 3 homes will be rehal							d Emergency Repair (ER) Program. An h the ER Program.
5	Support Homeless/	2021	2022	Homeless	Availability-	Homelessness/	\$27,380	Homelessness prevention: 181
	Continuum of Care				Accessibility/	Continuum of		persons assisted
	Services				Suitable Living	Care Services		
					Environments			
		ium of Ca	re Servic	es include emergend	cy and transitional ho	using, outreach, and h	omeless preventi	on. Services will be provided by
Descript	tion: Homeless/ Continu			tanco program IOI	RNEYS - The Road Ho	me which administers	the PADS Shelter	Program and HOPE Center, and
Northwe	est Compass' housing co	_						
Northwe	est Compass' housing concy housing and services	_		GS.				·
Northwe	est Compass' housing co	_			Availability-	Public Facilities	\$90,000	Public facility or infrastructure
Northwe emerge	est Compass' housing concy housing and services	s provide	d by WIN	GS.	Availability- Accessibility/	Public Facilities	\$90,000	activities (other than low/ moderate
Northwe emerge	est Compass' housing co ncy housing and services Rehabilitate Public	s provide	d by WIN	GS. Rehabilitate	Availability-	Public Facilities	\$90,000	

Table 6 – Goals Summary

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AP-35 Projects - 91.420, 91.220(d) Introduction

The Annual Action Plan proposes eligible activities to be undertaken in the upcoming Program Year (October 1, 2021 to September 30, 2022) that address goals and priorities established in the Five-Year Consolidated Plan. The Village's responsibility for the Community Development Block Grant funds is to ensure Mount Prospect residents, specifically those qualifying as low/moderate income, are benefiting from the grant.

#	Project Name
1	Northwest Compass - Housing Counseling & Assistance
2	JOURNEYS The Road Home - Homeless Services
3	WINGS - Services for Victims of Domestic Violence
4	Children's Advocacy Center (CAC) - Services for Victims of Child Abuse
5	Northwest CASA - Sexual Assault Intervention Services
6	Resources for Community Living (RCL) - Affordable Housing Options & Support Services
7	Suburban Primary Health Care Council (SPHCC) - Access to Care
8	Connections to Care - Transportation to Health Services
9	Single-Family Rehabilitation Loan and Weatherization Grant
10	Emergency Repair Program
11	Search Inc - Lawrence CILA Rehab
12	Northwest Compass Facility Rehab
13	Journeys The Road Home, Building for HOPE
14	Low/Mod Area Sidewalk Replacement

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priorities and goals established in the 2020-2024 Consolidated Plan were the basis for determining activities to fund for PY2021. An obstacle to addressing underserved needs is limited funding and the 15% cap for public service activities.

Staff used HUD guidelines to evaluate applications for CDBG funding, which are as follows:

- Eligible activity according to CDBG categories;
- Fulfills at least one CDBG national objective;
- Primarily benefits low- and moderate-income persons or households;
- Costs of the activity appear to be necessary and reasonable;
- Satisfactory current / past performance of the agency; and
- Addresses a priority need identified in the Village's 2020-2024 Consolidated Plan.

Because of limited funding available to public service agencies, funding requests were further evaluated by staff members of the Community Development Department, Human Services Department, and the Finance Department using the following criteria:

- The administrative capacity of the agency allows for efficient use of funds and compliance with monitoring responsibilities;
- Degree to which program overlaps with services provided by other public agencies or government;

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- But for this funding, would the agency be able to provide this program to Mount Prospect residents; and
- Degree to which program fills a gap in services where community needs are not being met.

Although all of the public service agencies provide invaluable services to our residents, special consideration was given to those organizations that a) address multiple priorities, b) provide comprehensive services to aid our residents, and c) use CDBG funding towards direct client costs as opposed to the payroll of employees providing client services.

AP-38 Project Summary Project Summary Information

The Annual Action Plan (AAP) proposes eligible activities to be undertaken in the upcoming program year (October 1, 2021 to September 30, 2022) that address goals and priorities established in the Five-Year Consolidated Plan. The Village's responsibility for the CDBG funds is to ensure Mount Prospect residents, specifically those qualifying as low- and moderate-income, are benefiting from the grant.

1	Project Name	Northwest Compass – Housing Counseling & Assistance		
	Target Area	Village of Mount Prospect		
	Goals Supported	Support Homeless/ Continuum of Care Services		
	Needs Addressed	Homelessness/ Continuum of Care		
	Funding	CDBG: \$14,000		
	Description	Housing counseling, homeless diversion and prevention, housing		
		navigation, rapid re-housing, and immediate short-term rent assistance		
		to prevent homelessness and/or assist households out of homelessness		
		as quickly as possible.		
	Target Date	9/30/2022		
	Estimate the number/	An estimated 147 low/ moderate income Mount Prospect residents will		
	type of families that	benefit from this program.		
	will benefit			
	Location Description	Village-wide		
	Planned Activities			
2	Project Name	JOURNEYS The Road Home – Homeless Services		
	Target Area	Village of Mount Prospect		
	Goals Supported	Support Homeless/ Continuum of Care Services		
	Needs Addressed	Homelessness/ Continuum of Care		
	Funding	CDBG: \$8,250		
	Description	Case management and other supportive services which may include		
		mental health counseling, housing coordination, vocational training and		
		a variety of immediate services (food, clothing, supplies) for the		
		homeless and near homeless population of Mount Prospect.		
	Target Date	9/30/2022		
	Estimate the number/	An estimated 21 low/ moderate income Mount Prospect residents will		
	type of families that	benefit from this program.		
	will benefit			
	Location Description	Village-wide		
_	Planned Activities			
3	Project Name	WINGS - Services for Victims of Domestic Violence		
	Target Area	Village of Mount Prospect		
	Goals Supported	Support Homeless/ Continuum of Care Services		
	Needs Addressed	Homelessness/ Continuum of Care		
	Funding	CDBG: \$5,130		
	Description	WINGS provides emergency shelter, food, and supportive services for		
		adult and child victims of domestic violence.		
	Target Date	9/30/2022		

	Estimate the number/	An estimated 13 low/ moderate income Mount Prospect residents will
	type of families that	benefit from this program.
	will benefit	
	Location Description	Village-wide
	Planned Activities	
4	Project Name	Children's Advocacy Center (CAC) – Services for Victims of Child Abuse
	Target Area	Village of Mount Prospect
	Goals Supported	Facilitate Access to Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$3,200
	Description	Comprehensive and coordinated response to reports of suspected child
		sexual abuse, severe physical abuse, and other crimes against children,
		and their non-offending family members.
	Target Date	9/30/2022
	Estimate the number/	An estimated 39 low/ moderate income Mount Prospect residents will
	type of families that will benefit	benefit from this program.
		Villago wido
	Location Description Planned Activities	Village-wide
5	- 10	Northwest CASA – Sexual Assault Intervention Services
3	Project Name Target Area	
		Village of Mount Prospect Facilitate Access to Public Services
·	Goals Supported Needs Addressed	
		Public Services
	Funding	CDBG: \$3,040
	Description	Specialized counseling, crisis intervention and advocacy services for Mount Prospect residents who are victims of sexual abuse and sexual
		assault, of all ages, and to their significant others who have been
		impacted.
	Target Date	9/30/2022
	Estimate the number/	An estimated 24 low/ moderate income Mount Prospect residents will
	type of families that	benefit from this program.
	will benefit	Serient from this program.
	Location Description	Village-wide
	Planned Activities	
6	Project Name	Resources for Community Living (RCL) – Affordable Housing Options &
		Support Services
	Target Area	Village of Mount Prospect
	Goals Supported	Facilitate Access to Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$2,500
	Description	Affordable housing options and individualized support services for
	·	adults with developmental and/or physical disabilities.
	Target Date	9/30/2022
	Estimate the number/	An estimated 2 low/ moderate income Mount Prospect residents will
	type of families that	benefit from this program.
	will benefit	
1	Location Description	Village-wide
	-council - countries	1

	Planned Activities					
7	7 Project Name Suburban Primary Health Care Council (SPHCC) – Access					
-	Target Area	Village of Mount Prospect				
į	Goals Supported	Facilitate Access to Public Services				
	Needs Addressed	Public Services				
	Funding	CDBG: \$5,250				
	Description	Access to primary health care services to low-income uninsured and				
		underinsured residents of Suburban Cook County and NW Chicago.				
		Members receive physician office visits, routine lab and radiology				
		testing, and prescription medications for reduced fees. Limited				
		behavioral health services are available through clinical psychologists.				
		An Opioid Risk Management program and a Drug Adherence program				
		are also in place.				
	Target Date	9/30/2022				
	Estimate the number/	An estimated 22 low/ moderate income Mount Prospect residents will				
	type of families that	benefit from this program.				
	will benefit					
	Location Description	Village-wide				
	Planned Activities					
8	Project Name	Connections to Care – Transportation to Health Services				
	Target Area	Village of Mount Prospect				
	Goals Supported	Facilitate Access to Public Services				
	Needs Addressed	Public Services				
	Funding	CDBG: \$1,400				
	Description	One-on-one transportation for frail elderly residents to and from				
		medical and dental appointments.				
	Target Date	9/30/2022				
	Estimate the number/	An estimated 40 low/ moderate income Mount Prospect residents will				
	type of families that	benefit from this program.				
	will benefit	Nelles and the				
	Location Description	Village-wide				
_	Planned Activities	Circle Family Balachilitation Languard Weeth wineting Court				
9	Project Name	Single-Family Rehabilitation Loan and Weatherization Grant				
·	Target Area	Village of Mount Prospect				
·	Goals Supported Needs Addressed	Improve Existing Housing Stock				
		Affordable Housing				
	Funding	CDBG: \$75,000				
	Description	Due to the age of housing stock, many homes are in need of repairs or				
		energy efficient upgrades. The cost of housing rehabilitation is often a burden for low/ moderate income homeowners. The Single-Family				
		Rehabilitation Loan Program provides a 0% interest loan up to \$25,000				
		for repairs/ improvements to eligible households. The Weatherization				
		Grant Program provides a matching grant up to a maximum of \$1,500.				
	Target Date	9/30/2022				
	Estimate the number/	An estimated 3 low/ moderate income households will benefit from				
	type of families that	this program.				
	will benefit	Lins program.				
	will beliefft					

ŀ	Location Description	Program is Village-wide to eligible households.		
	Planned Activities			
10	Project Name	Emergency Repair Program		
	Target Area	Village of Mount Prospect		
ŀ	Goals Supported	Improve Existing Housing Stock		
	Needs Addressed	·		
		Affordable Housing		
	Funding	CDBG: \$15,000		
	Description	The Emergency Repair Program assists eligible households that face an emergency condition or serious health and safety issue.		
	Target Date	9/30/2022		
	Estimate the number/	An estimated 10 low/ moderate income households will benefit from		
	type of families that will benefit	this program.		
	Location Description	Program is Village-wide to eligible households.		
	Planned Activities			
11	Project Name	Search Inc – Lawrence CILA Rehab		
	Target Area	Village of Mount Prospect		
	Goals Supported	Rehabilitate Supportive Housing		
	Needs Addressed	Public Facilities		
	Funding	CDBG: \$25,000		
	Description	Search Inc operates group homes for adults with developmental and		
	Description	intellectual disabilities, eight of which are located in Mount Prospect.		
		The residence on Lawrence Lane is home to eight men with intellectual		
		and developmental disabilities. Funds will be used to replace windows		
		to improve safety and energy efficiency at the residence.		
	Target Date	9/30/2022		
	Estimate the number/	1 household consisting of 8 men with disabilities.		
		Thousehold consisting of a filen with disabilities.		
	_			
	type of families that	· ·		
	type of families that will benefit			
	type of families that will benefit Location Description	2200 W Lawrence Ln, Mount Prospect		
12	type of families that will benefit Location Description Planned Activities	2200 W Lawrence Ln, Mount Prospect		
12	type of families that will benefit Location Description Planned Activities Project Name	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area Goals Supported	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect Rehabilitate Public Facilities		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area Goals Supported Needs Addressed	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect Rehabilitate Public Facilities Public Facilities		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area Goals Supported Needs Addressed Funding	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect Rehabilitate Public Facilities Public Facilities CDBG: \$25,000		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area Goals Supported Needs Addressed	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect Rehabilitate Public Facilities Public Facilities CDBG: \$25,000 Northwest Compass Facility provides a wide range of social services to		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area Goals Supported Needs Addressed Funding	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect Rehabilitate Public Facilities Public Facilities CDBG: \$25,000 Northwest Compass Facility provides a wide range of social services to promote housing stability and prevent homelessness. The organization		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area Goals Supported Needs Addressed Funding	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect Rehabilitate Public Facilities Public Facilities CDBG: \$25,000 Northwest Compass Facility provides a wide range of social services to promote housing stability and prevent homelessness. The organization is one of the lead agencies for the Coordinated Entry system and serves		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area Goals Supported Needs Addressed Funding	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect Rehabilitate Public Facilities Public Facilities CDBG: \$25,000 Northwest Compass Facility provides a wide range of social services to promote housing stability and prevent homelessness. The organization is one of the lead agencies for the Coordinated Entry system and serves as a walk-in center for Suburban Cook County for people experiencing		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area Goals Supported Needs Addressed Funding	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect Rehabilitate Public Facilities Public Facilities CDBG: \$25,000 Northwest Compass Facility provides a wide range of social services to promote housing stability and prevent homelessness. The organization is one of the lead agencies for the Coordinated Entry system and serves as a walk-in center for Suburban Cook County for people experiencing homelessness or at risk of becoming homeless. Funding would be used		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area Goals Supported Needs Addressed Funding	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect Rehabilitate Public Facilities Public Facilities CDBG: \$25,000 Northwest Compass Facility provides a wide range of social services to promote housing stability and prevent homelessness. The organization is one of the lead agencies for the Coordinated Entry system and serves as a walk-in center for Suburban Cook County for people experiencing homelessness or at risk of becoming homeless. Funding would be used to rehabilitate their main facility located in Mount Prospect, including		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area Goals Supported Needs Addressed Funding Description	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect Rehabilitate Public Facilities Public Facilities CDBG: \$25,000 Northwest Compass Facility provides a wide range of social services to promote housing stability and prevent homelessness. The organization is one of the lead agencies for the Coordinated Entry system and serves as a walk-in center for Suburban Cook County for people experiencing homelessness or at risk of becoming homeless. Funding would be used to rehabilitate their main facility located in Mount Prospect, including repairing the floors and bathroom, and electrical work.		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area Goals Supported Needs Addressed Funding Description Target Date	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect Rehabilitate Public Facilities Public Facilities CDBG: \$25,000 Northwest Compass Facility provides a wide range of social services to promote housing stability and prevent homelessness. The organization is one of the lead agencies for the Coordinated Entry system and serves as a walk-in center for Suburban Cook County for people experiencing homelessness or at risk of becoming homeless. Funding would be used to rehabilitate their main facility located in Mount Prospect, including repairing the floors and bathroom, and electrical work. 9/30/2022		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area Goals Supported Needs Addressed Funding Description Target Date Estimate the number/	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect Rehabilitate Public Facilities Public Facilities CDBG: \$25,000 Northwest Compass Facility provides a wide range of social services to promote housing stability and prevent homelessness. The organization is one of the lead agencies for the Coordinated Entry system and serves as a walk-in center for Suburban Cook County for people experiencing homelessness or at risk of becoming homeless. Funding would be used to rehabilitate their main facility located in Mount Prospect, including repairing the floors and bathroom, and electrical work. 9/30/2022 An estimated 210 Mount Prospect residents will benefit from the		
12	type of families that will benefit Location Description Planned Activities Project Name Target Area Goals Supported Needs Addressed Funding Description Target Date	2200 W Lawrence Ln, Mount Prospect Northwest Compass Facility Rehab Village of Mount Prospect Rehabilitate Public Facilities Public Facilities CDBG: \$25,000 Northwest Compass Facility provides a wide range of social services to promote housing stability and prevent homelessness. The organization is one of the lead agencies for the Coordinated Entry system and serves as a walk-in center for Suburban Cook County for people experiencing homelessness or at risk of becoming homeless. Funding would be used to rehabilitate their main facility located in Mount Prospect, including repairing the floors and bathroom, and electrical work. 9/30/2022		

	Location Description	1300 W Northwest Hwy, Mount Prospect, IL 60056		
	Planned Activities	, , , , , , , , , , , , , , , , , , ,		
13	Project Name	Journeys I The Road Home, Building for HOPE		
	Target Area	Village of Mount Prospect, IL		
Goals Supported		Rehabilitate Public Facilities		
	Needs Addressed	Public Facilities		
	Funding	CDBG: \$25,000		
Description Construction of new facility, including a floor services, a year-round fixed shelter site with for families and 11 permanent affordable h Municipalities served by Journeys, along with collaboratively to maximize the impact of CCDBG funds toward the comprehensive new would have long-term benefits for the ager		Construction of new facility, including a floor devoted to supportive services, a year-round fixed shelter site with separate accommodations for families and 11 permanent affordable housing apartment units. Municipalities served by Journeys, along with Cook County are working collaboratively to maximize the impact of CDBG funding by contributing CDBG funds toward the comprehensive new facility. This approach would have long-term benefits for the agency and the individuals, children and families it serves.		
	Target Date	9/30/2022		
	Estimate the number	Approximately 35 Mount Prospect residents will benefit from the		
and type of families that will benefit from the proposed facility rehabilitation in the throughout the life of the		facility rehabilitation in the first year, with ongoing benefit to residents		
		throughout the life of the building.		
	activities			
	Location Description	1140 E Northwest Hwy, Palatine, IL 60074		
	Planned Activities			
14	Project Name	Low/ Mod Area Sidewalk Replacement		
	Target Area	Low-moderate income census block groups		
	Goals Supported	Improve Public Infrastructure		
	Needs Addressed	Public Improvements		
	Funding	CDBG: \$300,000		
		This project involves the removal of hazardous and deteriorated public		
		sidewalk and replacement with new concrete sidewalk.		
	Target Date	·		
	Target Date Estimate the number/	·		
		9/30/2022		
	Estimate the number/	9/30/2022 An estimated 2,500 low/ moderate income Mount Prospect residents		
	Estimate the number/ type of families that	9/30/2022 An estimated 2,500 low/ moderate income Mount Prospect residents		

Table 8

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG program funds are spent within the corporate limits of Mount Prospect. Funding for public improvement projects are used in qualifying census blocks. The housing rehabilitation programs are Village-wide for qualifying households and similarly, subrecipient organizations provide services to all Mount Prospect residents meeting CDBG income criteria.

Geographic Distribution

Target Area	Percentage of Funds
Low-moderate income census block groups	N/A
Village of Mount Prospect	N/A

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Funding for public improvement projects are used in qualifying census block groups to benefit low-moderate residents living in these areas. Most of the qualifying census block groups are concentrated in the area south of Golf Road in Mount Prospect.

Discussion

If known at the time the Annual Action Plan is submitted to HUD, specific locations for projects are indicated in the AAP. Some project locations will be identified during the program year such as locations of homes under the Single Family Rehabilitation and Weatherization Programs, the Emergency Repair Program, and public improvements.

AP-75 Barriers to affordable housing -91.420, 91.220(j) Introduction

The Illinois Housing Development Authority (IHDA) determined that 25.7% of the Village's housing stock is affordable. Housing affordability is a growing challenge in many places in the United States. Local Housing Solutions (a national housing policy think tank) identifies four main reasons for this:

- 1) Wages have not kept pace with housing costs;
- 2) Developing and operating new housing is costly;
- 3) Regulation can restrict the supply of new housing; and
- 4) Federal funding for housing assistance has been declining for decades.¹

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Village has reduced or eliminated permitting fees for senior developments, accessibility projects, and single-family rehabilitation projects if the improvement is serving low- and moderate-income individuals or households.

As a CDBG grantee, the Village is required to comply with the Fair Housing Act to affirmatively further fair housing. The Village is currently participating in development of a regional Assessment of Fair Housing. Regional participants include Cook County, CDBG entitlement communities within Cook County, and local public housing authorities. The regional assessment of fair housing will outline additional actions that the Village can take to reduce barriers to affordable housing.

Discussion

Mount Prospect will continue to advance housing affordability through strategic planning and collaborative efforts at the local and regional level. In addition to the regional Assessment of Fair Housing, it may be necessary to revisit the recommendations of the recent housing studies (Homes for a Changing Region, NWSHC Senior Housing Assessment) to evaluate the progress that has been made and recalibrate our efforts in the face of our latest challenge – COVID-19.

Mount Prospect, IL

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¹ https://www.localhousingsolutions.org/learn/why-is-housing-unaffordable/

AP-85 Other Actions – 91.420, 91.220(k) Introduction

The Village continually assesses the needs of the community, and in collaboration with local municipalities and the Cook County Consortium, works to close service gaps, maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional capacity, and enhance public-private partnerships.

Actions planned to address obstacles to meeting underserved needs

HUD allows entitlement communities to use a maximum of 15% of CDBG entitlement funds plus 15% of the previous year's program income for public service programs. The Village has historically used the maximum amount allowed and continues to see an increase in the requested funding amounts. The subrecipients provide invaluable services and activities for the low- and moderate-income residents of Mount Prospect. Therefore, the Village will continue to monitor subrecipients to ensure that CDBG funds are used efficiently and effectively to meet the underserved needs of the Mount Prospect community by identifying funding overlaps, gaps, and administrative capacity of the subrecipient agencies.

An obstacle to meeting underserved needs is the limited amount of developable land, rental units, and affordable housing for low- and moderate-income residents. The Village's CDBG Single-Family Rehabilitation Loan Program, Home Weatherization Grant Program, and Emergency Repair Program alleviate some of the obstacles to affordable housing by providing financial assistance to eligible lowand moderate-income residents of Mount Prospect to rehabilitate and fix their homes. Also, the Village continues to work with businesses interested in building senior housing and housing for residents with special needs, such as the Horizon Senior Living Community and Myers Place.

Another obstacle to the delivery of services is the identification of populations and individuals who might be eligible for assistance such as the Single-Family Rehabilitation Loan Program or Emergency Repair Program. The Community Connections Center will continue to provide information to residents and businesses to ensure the population is aware of all services available by the Village, other units of government, and social service organizations.

Actions planned to foster and maintain affordable housing

The Illinois Housing Development Authority (IHDA) determined that 25.7% of the Village's housing stock is affordable. Mount Prospect is investigating options to maintain affordability. In PY2021, the Village expects to assist at least 3 households increase housing affordability through rehabilitation and emergency repair programs. The organizations funded through public service dollars will increase the amount of affordable units by providing rental assistance and other housing activities.

The Village has recently supported two affordable housing projects. Myers Place is a mixed-use permanent supportive housing development comprised of commercial spaces and affordable housing rental apartments. Residents are supported by social service staff, both onsite and through community linkages. One of the owners of Myers Place, Kenneth Young Center, is the existing community mental health agency in the township and has expanded their social service programming into permanent

² IHDA 2018 Report on Statewide Local Government Affordability

housing for this development. Access to high-quality, affordable housing is one of the most critical obstacles for people with mental illness to move toward recovery.

The Village provided CDBG funding for property acquisition for the Alden Foundation's Horizon Senior Living Community, which provides 91 housing units and supportive services to our elderly, low- and moderate-income residents. This project is complete and fully occupied. Additionally, Perlmark Housing Group is developing a 74-unit affordable senior housing planned unit development, which is currently under construction as of the writing of this report.

Actions planned to reduce lead-based paint hazards

Refer to SP-65

Actions planned to reduce the number of poverty-level families

Refer to SP-70

Actions planned to develop institutional structure

Refer to SP-40

Actions planned to enhance coordination between public and private housing and social service agencies

Communication between the public, private, and not-for-profit agencies is critical to the provision of housing and community development programs in the Village. Without open communication between these groups, it is unlikely that the housing strategies set forth in this plan will be successful. The Village of Mount Prospect coordinates with different entities to provide the resources necessary to meet the community's needs. Monthly meetings with service providers and governmental organizations are held at the Village's Human Services Department. The group discusses upcoming events and trends in their respective fields. The Community Connections Center hosts communication meetings and encourages partnerships between local service providers.

Discussion

N/A

Program Specific Requirements

AP-90 Program Specific Requirements – 91.420, 91.220(I)(1,2,4) Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before	0
the start of the next program year and that has not yet been reprogrammed 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0
Other CDBG Requirements	
1. The amount of urgent need activities	0

Discussion

The period of one year is used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income.

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Attachments

PY2021 CDBG Budget

PY 2021 CDBG Budget (October 1, 2021 - September 30, 2022)				
Priority Needs	PY 2021 Funding Requests	PY 2021 Budget	Comments	
Homelessness/Continuum of Care				
Northwest Compass	\$20,000	\$14,000		
JOURNEYS The Road Home	\$11,000	\$8,250		
WINGS	\$20,000	\$5,130		
SUB-TOTAL	\$51,000	\$27,380	See note #2	
Public Services				
Children's Advocacy Center (CAC)	\$4,000	\$3,200		
Northwest CASA	\$3,800	\$3,040		
Resources for Community Living (RCL)	\$5,000	\$2,500		
Suburban Primary Health Care Council (SPHCC)	\$7,500	\$5,250		
Connections to Care	\$1,750	\$1,400		
SUB-TOTAL	\$22,050	\$15,390	See note #2	
Affordable Housing				
Single Family Rehab & Weatherization	\$75,000	\$75,000		
Emergency Repair	\$15,000	\$15,000		
SUB-TOTAL	\$90,000	\$90,000		
Public Facilities				
Search Inc - Lawrence CILA Rehab	\$30,000	\$25,000		
NW Compass - Main Facility Rehab	\$25,000	\$25,000		
JOURNEYS The Road Home - Building for Hope	-	\$25,000	See note #4	
SUB-TOTAL	\$55,000	\$75,000		
Public Improvements				
Low/Mod Area Sidewalk Improvements	\$300,000	\$300,000		
SUB-TOTAL	\$300,000	\$300,000		
TOTAL FUNDS COMMITTED		\$507,770		
Actual PY2021 HUD Allocation		\$285,139		
Estimated PY2021 Program Income*		\$80,000	See notes #1,3	
Estimated PY2020 Carry Over*		\$142,631		
TOTAL FUNDS AVAILABLE		\$507,770		

Updated: 6/11/2021

Notes:

- $1.\ PY2020\ program\ income\ as\ of\ 6/11/21\ is\ \$0.\ Program\ income\ is\ generated\ from\ repayment\ of\ 0\%\ interest\ loans\ from\ the\ single-family\ rehabilitation\ program.$
- $2.\ Public \ services \ expenditures \ are \ subject \ to \ a \ 15\% \ cap \ based \ on \ the \ 2021 \ formula \ allocation \ plus \ the \ 2020 \ program \ income.$
- 3. Numbers with $\ensuremath{^*}$ are subject to change.
- 4. This project was applied for in PY19 and is a collaborative project led by Palatine and Cook County.

Citizen Participation – Notice, Minutes, Comments

Certificate of Publication for PY2021 Request for Proposals

nclude one signed orig ation with attachment three CDBG national three CDBG national objectives: benefit to low and ale-income persons; old in the prevention or elimi-of sturns and blight; or alleviate conditions posing a and immediate threat to the health and weither of principles. The properties of the person of the study of the conditions regarding eligible activities all all the conditions are conditions or more all of about the CDBG, program, please contact the lays and all April 16, 2021 (4561992) blished in Gall' Herald April 16, 2021 (4561992)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the DAILY HERALD. That said DAILY HERALD is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, North Aurora, Bannockburn, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville, Cary, Crystal Lake, Deerfield, Deer Park, Des Plaines, Elburn, East Dundee, Elgin, South Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Franklin Park, Geneva, Gilberts, Glenview, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Highland Park, Highwood, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Bluff, Lake Forest, Lake in the Hills, Lake Villa, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Melrose Park, Montgomery, Morton Grove, Mt. Prospect, Mundelein, Niles, Northbrook, Northfield, Northlake, Palatine, Park Ridge, Prospect Heights, River Grove, Riverwoods, Rolling Meadows, Rosemont, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake Park, Schaumburg, Schiller Park, Sleepy Hollow, St. Charles, Streamwood, Sugar Grove, Third Lake, Tower Lakes, Vernon Hills, Volo, Wadsworth, Wauconda, Waukegan, West Dundee, Wheeling, Wildwood, Wilmette

County(ies) of Cook, Kane, Lake, McHenry

and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 04/16/2021 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

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Mount Prospect, IL

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Public Notice for PY2021 Request for Proposals

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Village of Mount Prospect

Community Development Department
50 South Emerson Street, Mount Prospect, Illinois 60056

NOTICE

To All Interested Parties

THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, is seeking applications for its Community Development Block Grant (CDBG) Program for the 2021 Program Year (October 1, 2021 to September 30, 2022.) Applications for funding may be obtained from the Village's Community Development Department or on the Village website at www.mountprospect.org. Proposals must be submitted no later than Friday, May 7, 2021, at 5:00 p.m. Submittals must include one signed original and one digital copy of the application with attachments. All proposals must address one of three CDBG national objectives: benefit to low and moderate-income persons; aid in the prevention or elimination of slums and blight; or alleviate conditions posing a serious and immediate threat to the health and welfare of the community. Regulations regarding eligible activities are located in the Community Development Department at 50 South Emerson Street. For an application or more information about the CDBG program, please contact the Planning Division at 847-818-5328.

Mount Prospect, IL

Annual Action Plan 2021

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Certificate of Publication for June 10, 2021 Public Hearing and May 25 – June 23, 2021 Public Comment Period

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Daily Herald

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Annual Action Plan 2021

Public Notice for June 10, 2021 Public Hearing and May 25 – June 23, 2021 Public Comment Period

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Paul Wm. Hoefert

TRUSTEES

Agostino S. Filippone Terri Gens John J. Matuszak Peggy Pissarreck Richard F. Rogers Colleen E. Saccotelli



VILLAGE MANAGER Michael J. Cassady

> VILLAGE CLERK Karen Agoranos

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Village of Mount Prospect

50 S. Emerson Street, Mount Prospect, Illinois 60056

NOTICE To All Interested Parties

THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, is preparing a draft of the Program Year (PY) 2021 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2021 to September 30, 2022. The draft document allocates funds to programs which address the national objectives for benefiting low- and moderate-income persons or households and the priorities described in the Strategic Plan component of the Village of Mount Prospect 2020-2024 Consolidated Plan.

All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on June 10, 2021 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting we will review our preliminary recommendations and collect public comments. Public service organizations that are applying for funding will be encouraged to attend this meeting, give a brief presentation and be available for questions.

The PY 2021 Action Plan will be available for public review and comment from May 25, 2021 through June 23, 2021 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Mount Prospect Public Library (10 South Emerson Street), and posted on the Village website at www.mountprospect.org. The public is invited to review the PY 2021 Action Plan and submit comments.

For more information about the CDBG Program, please contact the Mount Prospect Community Development Department at (847) 818-5328.

Minutes of the June 10, 2021 Planning & Zoning Commission Meeting

MINUTES OF THE REGULAR MEETING OF THE PLANNING & ZONING COMMISSION

PUBLIC SERVICES REQUESTS Hearing Date: June 10, 2021

PROPERTY ADDRESS: 50 South Emerson Street

PETITIONER: The Village of Mount Prospect

PUBLICATION DATE: May 19, 2021

REQUEST: Community Development Block Grant 2021 Action Plan and

Funding

MEMBERS PRESENT: Joseph Donnelly, Chair

Donald Olsen Norbert Mizwicki Walter Szymczak Thomas Fitzgerald

MEMBERS ABSENT: Lisa Griffin

William Beattie

STAFF MEMBERS PRESENT: Connor Harmon, Senior Development Planner

Antonia Lalagos, Development Planner

INTERESTED PARTIES: Various Public Service Organizations

Chairman Donnelly called the meeting to order at 7:01 pm. Commissioner Fitzgerald made a motion seconded by Commissioner Szymczak to approve the minutes from the Planning and Zoning Commission meeting on March 25, 2021. The minutes were approved 5-0.

Chairman Donnelly introduced the first item of business: Community Development Block Grant (CDBG) 2021 Action Plan and Funding.

Ms. Lalagos provided an overview of the draft CDBG 2021 Action Plan, which proposes eligible activities for the time period of October 1, 2021 through September 30, 2022. CDBG funds must be used for activities that benefit primarily the Village's low/moderate income residents. She stated that the draft 2021 Action Plan is currently available for a 30-day public review period from May 26 – June 23. Ms. Lalagos explained that the Planning & Zoning Commission has the responsibility to review funding requests from non-Village agencies and make recommendations concerning those requests. She noted that funding for the Action Plan comes from 3 sources: the annual grant allocation; program income; and carryover funds. Ms. Lalagos explained that the amount of funding that can be allocated for public services is limited by HUD to a maximum of 15% of the annual grant allocation plus 15% of the prior year program income. Based on these guidelines, the Village is estimating \$42,770 is available in program year 2021 for public service programs or approximately 60% of the public service funding requests received. Furthermore, Ms. Lalagos indicated that two non-Village agencies requested funding for "public facility" projects, which are not subject to the 15% cap. Ms. Lalagos stated that staff members from the Community Development, Human Services, and Finance Departments evaluated the funding requests to arrive at the allocations in the proposed budget. She emphasized that the applicants provide

Planning and Zoning Meeting - June 10, 2021 Joseph Donnelly, Chair CDBG 2021 Action Plan

Mount Prospect, IL

invaluable services to Mount Prospect residents, but funding for public services is very limited. Ms. Lalagos stated that Staff is requesting the Planning & Zoning Commission recommend approval of the proposed funding amounts for CDBG Program Year 2021 as shown in Attachment 2. She concluded her presentation with an overview of the timeline for adopting and submitting the 2021 Action Plan to HUD.

Chairman Donnelly opened the hearing to the subrecipients.

Chairman Donnelly swore in the following persons:

Frederick Stupen / Resources for Community Living / 4300 Lincoln Ave, Rolling Meadows

Mr. Stupen thanked the Village for supporting adults with developmental disabilities. He stated that Resources for Community Living serves adults with developmental disabilities through affordable housing options and individualized supportive services. Mr. Stupen described the organization's service area as the north and northwest suburbs of Cook County, and stated that the primary goal is to assist people to live independently rather than in institutional settings. Participants also receive individualized support services from trained staff members, such as money management, cooking, and job-readiness. Mr. Stupen explained that the organization provides social activities, social group training, and rent subsidies. He noted that the population is very marginalized and does not have many opportunities to be in public. Mr. Stupen explained that the social activities allow the participants to experience the community and meet new people, and allows the community to see the participants in day-to-day activities. Mr. Stupen noted with sadness that one of the clients who had been with the organization for 20 years had passed away. He stated that many clients are with the organization long-term and that this demonstrates the quality of RCL's work. Mr. Stupen explained that 75% of the organization's budget is private dollars and the remaining 25% is filled by funding from municipalities and other sources. He thanked the Village again for its continued support.

Mark Parr / Children's Advocacy Center / 640 Illinois Blvd, Hoffman Estates

Mr. Parr thanked the Village for providing support to the organization over many years. He stated that Children's Advocacy Center provides direct services for child victims of sexual abuse, severe physical abuse, and children who are witnesses to violence. Mr. Parr reported that the agency works with the Mount Prospect Police Department, DCFS, and the Cook County State's Attorney office. He wished to recognize the work of Mount Prospect Detective LaBarbera as an excellent investigator and participant in monthly case review meetings and the Cook County Child Advocacy Advisory Board. Mr. Parr indicated that the CDBG funding helps cover the costs of direct services. Child victims are interviewed in a child-sensitive location at the center by professionally trained staff members. The center also provides crisis intervention for families. Mr. Parr stated that once the investigation is done, the organization provides advocates to accompany families to court, provides therapy or helps families find therapy elsewhere, and connects victims with medical professionals. He noted that all services are provided free of charge, in English and Spanish, with an on-call staff 24-hours a day. Mr. Parr noted that CAC works with families to help them heal, for however long it takes. He said the CDBG funding helps make these services possible, and matching dollars enable CAC to apply for other grants.

Luticia Fiorito / WINGS Program Inc / 5104 Tollview Dr, Rolling Meadows

Ms. Fiorito thanked the Village for their support. She noted that in the past two years WINGS has succeeded at diverting Mount Prospect residents from emergency shelter by providing preventive supportive services. WINGS operates an emergency shelter for families experiencing domestic violence. Ms. Fiorito explained that recently, Mount Prospect residents have used the community based services and clinical services, rather than the emergency shelter, suggesting that they are obtaining the education and advocacy to leave situations safely before the get to the point of needing the shelter. She described the programs provided by WINGS, including emergency shelter, transitional housing, rapid re-housing, and Community Based Services. Ms. Fiorito stated that WINGS provided services to 58 Mount Prospect residents last year. She

Planning and Zoning Meeting - June 10, 2021 Joseph Donnelly, Chair

said that WINGS created a new program, the Survivor Lifeline, which pairs program "graduates" with participants in need of mentorship. Ms. Fiorito indicated that program services do not end and that participants can come back as needed. She stated that the CDBG funding supports their Community Based Services and housing programs.

Shawn Kirby / Search Inc / 1925 N Clybourn Ave, Chicago

Mr. Kirby stated that Search Inc is a nonprofit life skills training agency for adults with intellectual and developmental disabilities. He reported that they operate 29 Community Integrated Living Arrangements (CILAs), 8 of which are in Mount Prospect. Furthermore, the agency has 7 adult learning day campuses, the largest one located in Mount Prospect in Kensington Business Center. Mr. Kirby noted that the group homes have been in 15 months of quarantine but are opening up slowly and safely. He thanked the Village for its ongoing support, and said that the agency has received several CDBG grants in the past. He stated that Search's projects are focused improving energy efficiency and accessibility. Mr. Kirby indicated that the agency is applying for 2021 CDBG funds to replace windows at a group home where 8 male participants reside.

Sonia Ivanov / Northwest Compass Inc / 1300 W Northwest Hwy, Mount Prospect

Ms. Ivanov stated that the agency is located in Mount Prospect and thanked the Village for their continued support. She indicated that Northwest Compass has been operating for more than 30 years, and that they assist anyone encountering a personal, economic, or housing crisis. Ms. Ivanov described the three components of their program: stabilization, empowerment, and housing. She stated that the organization is requesting CDBG funds to support their housing program. Ms. Ivanov reported that Northwest Compass is the lead agency for coordinated entry, which is an initiative to coordinate housing resources and services for people experiencing homelessness or housing instability. Further she noted that Northwest Compass is the walk-in center for the northwest suburbs. Ms. Ivanov reported that the agency continued to provide inperson assistance during the pandemic. Ms. Ivanov elaborated on the housing program, which takes a comprehensive approach to help clients regain stability and avoid homelessness. She indicated that the CDBG funding goes towards providing these services. Ms. Ivanov said the agency works closely with the Mount Prospect Police Department and Human Services Department. She reported that the agency provided emergency shelter to 190 people last year. Ms. Ivanov outlined the three housing programs: transitional housing, permanent supportive housing, and an 18-24 youth support program.

Kimberly Mertz / Access to Care / 2225 Enterprise Dr, Westchester

Ms. Mertz thanked the Village for its historical support of the program. She stated that Access to Care has provided primary health care services to low income uninsured and underinsured Suburban Cook County residents since 1988. She detailed the 3 components of the program: primary care physicians for \$5 per visit, lab and radiology for \$5 per test, and prescriptions for \$15-40 copayment. She noted these services are provided on an unlimited as needed basis. Ms. Mertz reported that the agency has added limited behavioral health services, opioid risk management, flu /pneumonia vaccines, and diabetic test strips. She noted that Access to Care does not receive direct federal or state funding and that most support is from private foundations and local units of government. She described the impacts of the pandemic: 27 million nationwide have lost job related health care benefits, and 20% of those losing benefits are not eligible for any type of medical coverage. Ms. Mertz reported that nearly 25% of their members are diabetic, compared to 6% in the general population, and 25% of members received medication for at least 3 disease states. She stated that since inception, Access to Care has served 130,000 unduplicated individuals in Cook County and last year there was an 11% increase in demand for services, for a total of almost 6,000 clients, 169 of whom were Mount Prospect residents.

Anne Wall / Connections to Care / 1801 W Central, Arlington Heights

Planning and Zoning Meeting - June 10, 2021 Joseph Donnelly, Chair

Ms. Wall noted this is the second year that the agency is applying for CDBG funds from Mount Prospect. The organization recently changed its name from Escorted Transportation Service Northwest to Connections to Care and serves 14 communities in the northwest suburbs. Ms. Wall stated that the agency provides rides to frail elderly clients who cannot drive themselves to medical appointments. The volunteer drivers take the client to the appointment, wait with them, and then take the client home. She reported that the average age of their clients is 85, and some have hearing, memory, mobility, and/or vision loss. Ms. Wall noted they serve a marginalized population with low fixed-income individuals. She said the organization changed its name because they are much more than a ride service; the drivers make connections with passengers and provide companionship. Ms. Wall stated that their volunteers are very committed, go above and beyond, and truly care about the clients. She reported that the Mount Prospect customer base is growing - last year, even with pandemic, Mount Prospect residents were 17% of all rides. In a normal year, they serve 50 people with 550 rides. Ms. Wall explained that the agency does not charge any fees, only suggests a donation, so the funding helps cover the costs of those who cannot donate.

Commissioner Fitzgerald asked if volunteers are able to see the same clients again. Ms. Wall replied that the organization has an online scheduling system and volunteers can select clients for repeat rides.

Suzanne Ploger / Journeys - The Road Home / 1140 E Northwest Hwy, Palatine

Ms. Ploger thanked the Commission for hosting the agencies and stated that Journeys is a comprehensive service organization serving the homeless and those at-risk of homelessness. Their service area is the north section of Cook County – 10 townships and 37 towns. Ms. Ploger noted that Journeys serves Mount Prospect residents and has a number of PADS locations in town. She explained that the traditional PADS sites were closed in March 2020 and clients were moved into hotels for quarantine; over 100 people were placed in hotel rooms and remain there today. Ms. Ploger noted their day center is fully open and operational now, and they continue to find housing for clients. She recounted that a client recently called the Executive Director to thank the agency for connecting her to services to get stabilized. Ms. Ploger stated the agency supports the community and the community supports the agency. She looks forward to continued work with the Village.

Carrie Estrada / Northwest CASA / 415 Golf Rd, Arlington Heights

Ms. Estrada thanked the Commission and stated the mission of the organization is to end sexual violence and empower survivors, which the agency does through crisis intervention, legal and medical advocacy, trauma therapy, and prevention education. All services are free of charge and offered in English and Spanish. Ms. Estrada described each of their programs: the crisis hotline is available 24/7 and is staffed by trained volunteers and staff; medical advocacy is provided by staff members that meet the client at the hospital to walk them through evidence collection and reporting to police; legal advocacy assigns a staff person to help the client navigate the legal system; trauma counseling is available to anyone and provided by clinicians and volunteers. Ms. Estrada emphasized that all services are free and their goal is to remove all financial barriers to receiving support. She concluded with a description of the prevention education in schools, which consists of teaching children about body safety, consent, by-stander intervention, and how to report abuse.

Chairman Donnelly thanked the participants for their work in the community.

Hearing no questions, Chairman Donnelly asked for a motion to approve the draft 2021 Action Plan and proposed budget. Commission Fitzgerald made a motion and Commissioner Szymczak seconded the motion.

Upon Roll Call Ayes: Olson, Fitzgerald, Mizwicki, Szymczak, Donnelly

Nays: None

Planning and Zoning Meeting - June 10, 2021 Joseph Donnelly, Chair

CDBG 2021 Action Plan

Mount Prospect, IL

The Planning and Zoning Commission gave a positive recommendation (5-0) to the Village Board.

Chairman Donnelly asked if there were any citizens to be heard.

Chairman Donnelly swore in Agostino Filippone, of 620 West Bunting, who wished to formally thank the Planning and Zoning Commission for their efforts and kindness towards him. Mr. Filippone continued to say that he learned from each Commissioner and thanked the Village staff for their work to put the Commissioners and Board Members in a position to make the best decisions for the community.

Hearing no further discussion, Commissioner Donnelly made a motion to adjourn seconded by Commissioner Fitzgerald and the meeting was adjourned at 7:48 pm.

Antonia Lalagos

Development Planner

Minutes of the July 6, 2021 Village Board Meeting

[To be inserted]

Resolution Approving Annual Action Plan

[To be inserted]

Grantee SF-424 and Certifications

[To be inserted]

PY 2021 CDBG Budget (October 1, 2021 - September 30, 2022)			
Priority Needs	PY 2021 Funding Requests	PY 2021 Budget	Comments
Homelessness/Continuum of Care			
Northwest Compass	\$20,000	\$14,000	
JOURNEYS The Road Home	\$11,000	\$8,250	
WINGS	\$20,000	\$5,130	
SUB-TOTAL	\$51,000	\$27,380	See note #2
Public Services			
Children's Advocacy Center (CAC)	\$4,000	\$3,200	
Northwest CASA	\$3,800	\$3,040	
Resources for Community Living (RCL)	\$5,000	\$2,500	
Suburban Primary Health Care Council (SPHCC)	\$7,500	\$5,250	
Connections to Care	\$1,750	\$1,400	
SUB-TOTAL	\$22,050	\$15,390	See note #2
Affordable Housing			
Single Family Rehab & Weatherization	\$75,000	\$75,000	
Emergency Repair	\$15,000	\$15,000	
SUB-TOTAL	\$90,000	\$90,000	
Public Facilities			
Search Inc - Lawrence CILA Rehab	\$30,000	\$25,000	
NW Compass - Main Facility Rehab	\$25,000	\$25,000	
JOURNEYS The Road Home - Building for Hope	-	\$25,000	See note #4
SUB-TOTAL	\$55,000	\$75,000	
Public Improvements			
Low/Mod Area Sidewalk Improvements	\$300,000	\$300,000	
SUB-TOTAL	\$300,000	\$300,000	
TOTAL FUNDS COMMITTED		\$507,770	
Actual PY2021 HUD Allocation		\$285,139	
Estimated PY2021 Program Income*		\$80,000	See notes #1,3
Estimated PY2020 Carry Over*		\$142,631	
TOTAL FUNDS AVAILABLE		\$507,770	

Updated: 6/11/2021

Notes:

- 1. PY2020 program income as of 6/11/21 is \$0. Program income is generated from repayment of 0% interest loans from the single-family rehabilitation program.
- 2. Public services expenditures are subject to a 15% cap based on the 2021 formula allocation plus the 2020 program income.
- 3. Numbers with * are subject to change.
- 4. This project was applied for in PY19 and is a collaborative project led by Palatine and Cook County.

MINUTES OF THE REGULAR MEETING OF THE PLANNING & ZONING COMMISSION

PUBLIC SERVICES REQUESTS Hearing Date: June 10, 2021

PROPERTY ADDRESS: 50 South Emerson Street

PETITIONER: The Village of Mount Prospect

PUBLICATION DATE: May 19, 2021

REQUEST: Community Development Block Grant 2021 Action Plan and

Funding

MEMBERS PRESENT: Joseph Donnelly, Chair

Donald Olsen Norbert Mizwicki Walter Szymczak Thomas Fitzgerald

MEMBERS ABSENT: Lisa Griffin

William Beattie

STAFF MEMBERS PRESENT: Connor Harmon, Senior Development Planner

Antonia Lalagos, Development Planner

INTERESTED PARTIES: Various Public Service Organizations

Chairman Donnelly called the meeting to order at 7:01 pm. Commissioner Fitzgerald made a motion seconded by Commissioner Szymczak to approve the minutes from the Planning and Zoning Commission meeting on March 25, 2021. The minutes were approved 5-0.

Chairman Donnelly introduced the first item of business: Community Development Block Grant (CDBG) 2021 Action Plan and Funding.

Ms. Lalagos provided an overview of the draft CDBG 2021 Action Plan, which proposes eligible activities for the time period of October 1, 2021 through September 30, 2022. CDBG funds must be used for activities that benefit primarily the Village's low/moderate income residents. She stated that the draft 2021 Action Plan is currently available for a 30-day public review period from May 26 – June 23. Ms. Lalagos explained that the Planning & Zoning Commission has the responsibility to review funding requests from non-Village agencies and make recommendations concerning those requests. She noted that funding for the Action Plan comes from 3 sources: the annual grant allocation; program income; and carryover funds. Ms. Lalagos explained that the amount of funding that can be allocated for public services is limited by HUD to a maximum of 15% of the annual grant allocation plus 15% of the prior year program income. Based on these guidelines, the Village is estimating \$42,770 is available in program year 2021 for public service programs or approximately 60% of the public service funding requests received. Furthermore, Ms. Lalagos indicated that two non-Village agencies requested funding for "public facility" projects, which are not subject to the 15% cap. Ms. Lalagos stated that staff members from the Community Development, Human Services, and Finance Departments evaluated the funding requests to arrive at the allocations in the proposed budget. She emphasized that the applicants provide

Planning and Zoning Meeting - June 10, 2021 Joseph Donnelly, Chair

invaluable services to Mount Prospect residents, but funding for public services is very limited. Ms. Lalagos stated that Staff is requesting the Planning & Zoning Commission recommend approval of the proposed funding amounts for CDBG Program Year 2021 as shown in Attachment 2. She concluded her presentation with an overview of the timeline for adopting and submitting the 2021 Action Plan to HUD.

Chairman Donnelly opened the hearing to the subrecipients.

Chairman Donnelly swore in the following persons:

Frederick Stupen / Resources for Community Living / 4300 Lincoln Ave, Rolling Meadows

Mr. Stupen thanked the Village for supporting adults with developmental disabilities. He stated that Resources for Community Living serves adults with developmental disabilities through affordable housing options and individualized supportive services. Mr. Stupen described the organization's service area as the north and northwest suburbs of Cook County, and stated that the primary goal is to assist people to live independently rather than in institutional settings. Participants also receive individualized support services from trained staff members, such as money management, cooking, and job-readiness. Mr. Stupen explained that the organization provides social activities, social group training, and rent subsidies. He noted that the population is very marginalized and does not have many opportunities to be in public. Mr. Stupen explained that the social activities allow the participants to experience the community and meet new people, and allows the community to see the participants in day-to-day activities. Mr. Stupen noted with sadness that one of the clients who had been with the organization for 20 years had passed away. He stated that many clients are with the organization long-term and that this demonstrates the quality of RCL's work. Mr. Stupen explained that 75% of the organization's budget is private dollars and the remaining 25% is filled by funding from municipalities and other sources. He thanked the Village again for its continued support.

Mark Parr / Children's Advocacy Center / 640 Illinois Blvd, Hoffman Estates

Mr. Parr thanked the Village for providing support to the organization over many years. He stated that Children's Advocacy Center provides direct services for child victims of sexual abuse, severe physical abuse, and children who are witnesses to violence. Mr. Parr reported that the agency works with the Mount Prospect Police Department, DCFS, and the Cook County State's Attorney office. He wished to recognize the work of Mount Prospect Detective LaBarbera as an excellent investigator and participant in monthly case review meetings and the Cook County Child Advocacy Advisory Board. Mr. Parr indicated that the CDBG funding helps cover the costs of direct services. Child victims are interviewed in a child-sensitive location at the center by professionally trained staff members. The center also provides crisis intervention for families. Mr. Parr stated that once the investigation is done, the organization provides advocates to accompany families to court, provides therapy or helps families find therapy elsewhere, and connects victims with medical professionals. He noted that all services are provided free of charge, in English and Spanish, with an on-call staff 24-hours a day. Mr. Parr noted that CAC works with families to help them heal, for however long it takes. He said the CDBG funding helps make these services possible, and matching dollars enable CAC to apply for other grants.

Luticia Fiorito / WINGS Program Inc / 5104 Tollview Dr, Rolling Meadows

Ms. Fiorito thanked the Village for their support. She noted that in the past two years WINGS has succeeded at diverting Mount Prospect residents from emergency shelter by providing preventive supportive services. WINGS operates an emergency shelter for families experiencing domestic violence. Ms. Fiorito explained that recently, Mount Prospect residents have used the community based services and clinical services, rather than the emergency shelter, suggesting that they are obtaining the education and advocacy to leave situations safely before the get to the point of needing the shelter. She described the programs provided by WINGS, including emergency shelter, transitional housing, rapid re-housing, and Community Based Services. Ms. Fiorito stated that WINGS provided services to 58 Mount Prospect residents last year. She

Planning and Zoning Meeting - June 10, 2021 Joseph Donnelly, Chair

said that WINGS created a new program, the Survivor Lifeline, which pairs program "graduates" with participants in need of mentorship. Ms. Fiorito indicated that program services do not end and that participants can come back as needed. She stated that the CDBG funding supports their Community Based Services and housing programs.

Shawn Kirby / Search Inc / 1925 N Clybourn Ave, Chicago

Mr. Kirby stated that Search Inc is a nonprofit life skills training agency for adults with intellectual and developmental disabilities. He reported that they operate 29 Community Integrated Living Arrangements (CILAs), 8 of which are in Mount Prospect. Furthermore, the agency has 7 adult learning day campuses, the largest one located in Mount Prospect in Kensington Business Center. Mr. Kirby noted that the group homes have been in 15 months of quarantine but are opening up slowly and safely. He thanked the Village for its ongoing support, and said that the agency has received several CDBG grants in the past. He stated that Search's projects are focused improving energy efficiency and accessibility. Mr. Kirby indicated that the agency is applying for 2021 CDBG funds to replace windows at a group home where 8 male participants reside.

Sonia Ivanov / Northwest Compass Inc / 1300 W Northwest Hwy, Mount Prospect

Ms. Ivanov stated that the agency is located in Mount Prospect and thanked the Village for their continued support. She indicated that Northwest Compass has been operating for more than 30 years, and that they assist anyone encountering a personal, economic, or housing crisis. Ms. Ivanov described the three components of their program: stabilization, empowerment, and housing. She stated that the organization is requesting CDBG funds to support their housing program. Ms. Ivanov reported that Northwest Compass is the lead agency for coordinated entry, which is an initiative to coordinate housing resources and services for people experiencing homelessness or housing instability. Further she noted that Northwest Compass is the walk-in center for the northwest suburbs. Ms. Ivanov reported that the agency continued to provide inperson assistance during the pandemic. Ms. Ivanov elaborated on the housing program, which takes a comprehensive approach to help clients regain stability and avoid homelessness. She indicated that the CDBG funding goes towards providing these services. Ms. Ivanov said the agency works closely with the Mount Prospect Police Department and Human Services Department. She reported that the agency provided emergency shelter to 190 people last year. Ms. Ivanov outlined the three housing programs: transitional housing, permanent supportive housing, and an 18-24 youth support program.

Kimberly Mertz / Access to Care / 2225 Enterprise Dr, Westchester

Ms. Mertz thanked the Village for its historical support of the program. She stated that Access to Care has provided primary health care services to low income uninsured and underinsured Suburban Cook County residents since 1988. She detailed the 3 components of the program: primary care physicians for \$5 per visit, lab and radiology for \$5 per test, and prescriptions for \$15-40 copayment. She noted these services are provided on an unlimited as needed basis. Ms. Mertz reported that the agency has added limited behavioral health services, opioid risk management, flu /pneumonia vaccines, and diabetic test strips. She noted that Access to Care does not receive direct federal or state funding and that most support is from private foundations and local units of government. She described the impacts of the pandemic: 27 million nationwide have lost job related health care benefits, and 20% of those losing benefits are not eligible for any type of medical coverage. Ms. Mertz reported that nearly 25% of their members are diabetic, compared to 6% in the general population, and 25% of members received medication for at least 3 disease states. She stated that since inception, Access to Care has served 130,000 unduplicated individuals in Cook County and last year there was an 11% increase in demand for services, for a total of almost 6,000 clients, 169 of whom were Mount Prospect residents.

Anne Wall / Connections to Care / 1801 W Central, Arlington Heights

Ms. Wall noted this is the second year that the agency is applying for CDBG funds from Mount Prospect. The organization recently changed its name from Escorted Transportation Service Northwest to Connections to Care and serves 14 communities in the northwest suburbs. Ms. Wall stated that the agency provides rides to frail elderly clients who cannot drive themselves to medical appointments. The volunteer drivers take the client to the appointment, wait with them, and then take the client home. She reported that the average age of their clients is 85, and some have hearing, memory, mobility, and/or vision loss. Ms. Wall noted they serve a marginalized population with low fixed-income individuals. She said the organization changed its name because they are much more than a ride service; the drivers make connections with passengers and provide companionship. Ms. Wall stated that their volunteers are very committed, go above and beyond, and truly care about the clients. She reported that the Mount Prospect customer base is growing - last year, even with pandemic, Mount Prospect residents were 17% of all rides. In a normal year, they serve 50 people with 550 rides. Ms. Wall explained that the agency does not charge any fees, only suggests a donation, so the funding helps cover the costs of those who cannot donate.

Commissioner Fitzgerald asked if volunteers are able to see the same clients again. Ms. Wall replied that the organization has an online scheduling system and volunteers can select clients for repeat rides.

Suzanne Ploger / Journeys - The Road Home / 1140 E Northwest Hwy, Palatine

Ms. Ploger thanked the Commission for hosting the agencies and stated that Journeys is a comprehensive service organization serving the homeless and those at-risk of homelessness. Their service area is the north section of Cook County – 10 townships and 37 towns. Ms. Ploger noted that Journeys serves Mount Prospect residents and has a number of PADS locations in town. She explained that the traditional PADS sites were closed in March 2020 and clients were moved into hotels for quarantine; over 100 people were placed in hotel rooms and remain there today. Ms. Ploger noted their day center is fully open and operational now, and they continue to find housing for clients. She recounted that a client recently called the Executive Director to thank the agency for connecting her to services to get stabilized. Ms. Ploger stated the agency supports the community and the community supports the agency. She looks forward to continued work with the Village.

Carrie Estrada / Northwest CASA / 415 Golf Rd, Arlington Heights

Ms. Estrada thanked the Commission and stated the mission of the organization is to end sexual violence and empower survivors, which the agency does through crisis intervention, legal and medical advocacy, trauma therapy, and prevention education. All services are free of charge and offered in English and Spanish. Ms. Estrada described each of their programs: the crisis hotline is available 24/7 and is staffed by trained volunteers and staff; medical advocacy is provided by staff members that meet the client at the hospital to walk them through evidence collection and reporting to police; legal advocacy assigns a staff person to help the client navigate the legal system; trauma counseling is available to anyone and provided by clinicians and volunteers. Ms. Estrada emphasized that all services are free and their goal is to remove all financial barriers to receiving support. She concluded with a description of the prevention education in schools, which consists of teaching children about body safety, consent, by-stander intervention, and how to report abuse.

Chairman Donnelly thanked the participants for their work in the community.

Hearing no questions, Chairman Donnelly asked for a motion to approve the draft 2021 Action Plan and proposed budget. Commission Fitzgerald made a motion and Commissioner Szymczak seconded the motion.

Upon Roll Call Ayes: Olson, Fitzgerald, Mizwicki, Szymczak, Donnelly

Nays: None

Planning and Zoning Meeting - June 10, 2021 Joseph Donnelly, Chair

The Planning and Zoning Commission gave a positive recommendation (5-0) to the Village Board.

Chairman Donnelly asked if there were any citizens to be heard.

Chairman Donnelly swore in Agostino Filippone, of 620 West Bunting, who wished to formally thank the Planning and Zoning Commission for their efforts and kindness towards him. Mr. Filippone continued to say that he learned from each Commissioner and thanked the Village staff for their work to put the Commissioners and Board Members in a position to make the best decisions for the community.

Hearing no further discussion, Commissioner Donnelly made a motion to adjourn seconded by Commissioner Fitzgerald and the meeting was adjourned at 7:48 pm.

Antonia Lalagos

Development Planner

Village of Mount Prospect

Community Development Department

MEMORANDUM



TO:

MICHAEL CASSADY, VILLAGE MANAGER

FROM:

WILLIAM J. COONEY, DIRECTOR OF COMMUNITY DEVELOPMENT

DATE:

JUNE 29, 2021

SUBJECT:

CDBG PY2021 ACTION PLAN

BACKGROUND

The Village of Mount Prospect is an entitlement community that receives an annual allocation from the Department of Housing and Urban Development (HUD) for our Community Development Block Grant (CDBG) Program. As an entitlement community, the Village is required to develop a Consolidated Plan that provides an outline for community development needs and strategies over a five-year period. Each year the Village is required to submit an annual Action Plan to HUD, which proposes eligible activities for the upcoming program year and addresses the priority needs described in our 2020-2024 Consolidated Plan. The Village's responsibility is to ensure that Mount Prospect residents, specifically those considered to be low- and moderate-income, are benefiting from the CDBG program.

Attached for your review and consideration are the following documents:

- Annual Action Plan PY 2021 for the time period of October 1, 2021 to September 30, 2022
- Proposed CDBG Budget PY 2021
- June 10, 2021 Planning & Zoning Commission Meeting Minutes

PY 2021 ACTION PLAN BUDGET

HUD has indicated our PY 2021 allocation for the CDBG Program will be \$285,139. Other revenue sources that contribute to program funding include program income and carryover funds. Program income is generated from repayment of outstanding 0% interest rehabilitation loans. With estimated carryover funds and program income, the total anticipated amount available for projects in PY 2021 is \$507,770. Please see the proposed CDBG Budget PY 2021 attached.

PROPOSED FUNDING FOR NON-VILLAGE AGENCIES

The Planning and Zoning (P&Z) Commission has the responsibility to review requests for funding from non-Village agencies and make recommendations with respect to such requests. On June 10, the P&Z Commission held a public hearing regarding the PY 2021 CDBG budget, which allowed each of the public service applicants to present an overview of their organization, describe the service needs in the community, and explain their funding requests. The P&Z Commission based their positive recommendation on the staff memo, funding applications, and presentations from the public service agencies. Please see the June 10, 2021 P&Z Commission meeting minutes attached.

PROGRAM YEAR 2021 ACTION PLAN

Other than public service programs, additional projects benefiting low- and moderate-income residents are proposed and will be administered by Village staff. The following is a summary of all the proposed activities to be funded with CDBG funds during PY 2021 and the priority needs they address:

Homelessness/Continuum of Care Services (\$27,380)

- Northwest Compass
- Journeys The Road Home
- Women In Need Growing Stronger (WINGS)

Public Service Needs (\$15,390)

- Children's Advocacy Center
- Northwest CASA
- Resources for Community Living
- Suburban Primary Health Care Council
- Connections to Care

Affordable Housing (\$90,000)

- Single Family Rehabilitation & Weatherization
- Emergency Repair

Public Facility Needs (\$75,000)

- Search Inc Lawrence CILA Rehab
- Northwest Compass Main Facility Rehab
- Journeys | The Road Home Building for Hope

Public Improvement Needs (\$300,000)

Low/Moderate Income Area Sidewalk Improvements

CONCLUSION

In addition to the Planning and Zoning Commission public hearing on June 10, 2021, a required 30-day public review period took place from May 26 through June 23, 2021. The draft 2021 Action Plan was available on the Village website and hard copies were available at the Mount Prospect Public Library and at Village Hall. No additional comments were received. Upon Village Board approval of the PY 2021 Action Plan, Staff will enter the plan into HUD's online reporting system and will coordinate submission to HUD with the Cook County HOME Consortium by the August 15, 2021 deadline.

Please forward this memorandum and attachments to the Village Board for their review and consideration at the July 6, 2021 meeting. Staff will be present at the meeting to answer any questions regarding this matter.

William J. Cooney, Jr., AICP

Director of Community Development

RESOLUTION NO.

A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR 2021 ACTION PLAN

WHEREAS, the Village of Mount Prospect is an entitlement community that receives an annual allocation from the U.S. Department of Housing and Urban Development (HUD) for our Community Development Block Grant Program; and

WHEREAS, the Village of Mount Prospect is required to submit an Annual Action Plan to HUD which proposes eligible activities for the upcoming program year for the time period of October 1, 2021 to September 30, 2022; and

WHEREAS, the Village of Mount Prospect anticipates allocation of Community Development Block Grant funds in the amount of \$285,139 for Program Year 2021; with estimated carryover funds and program income, the total anticipated amount available for projects is \$507,770; and

WHEREAS, the Mayor and Board of Trustees have determined that approving the Community Development Block Grant Program Year 2021 Action Plan is in the best interest of the Village.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS ACTING IN THE EXERCISE OF THEIR HOME RULE POWERS:

SECTION ONE: The Mayor and Board of Trustees of the Village of Mount Prospect hereby approve the Community Development Block Grant Program Year 2021 Action Plan attached hereto and made part of this resolution as Exhibit "A":

SECTION TWO: As a member of Cook County's HOME Consortium, the Village of Mount Prospect, along with all the Consortium members, are submitting their Annual Action Plans as a joint and coordinated document to the U.S. Department of Housing and Urban Development. The Mayor and Board of Trustees of the Village of Mount Prospect hereby authorize the Village Manager to prepare and forward to Cook County a submission of Mount Prospect's 2021 Action Plan in accordance with Federal guidelines. This Plan includes an application for PY 2021 federal Community Development Block Grant funds.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:	
NAYS:	
PASSED and APPROVED this 6th day of July, 2021.	
	Paul Wm. Hoefert, Mayor
ATTEST:	

Karen M. Agoranos, Village Clerk



Item Cover Page

Subject	As submitted
Meeting	July 6, 2021 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD -
Fiscal Impact	
Dollar Amount	
Budget Source	
Category	VILLAGE MANAGER'S REPORT
Туре	Discussion Item
<u>Information</u>	
<u>Alternatives</u>	
Staff Recommendation	
ATTACHMENTS:	