

Village of Mukwonago
Notice of Meeting and Agenda

SPECIAL VILLAGE BOARD MEETING
Wednesday, March 3, 2021

Time: **6:30 pm**

Place: **Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149**

This Special Village Board Meeting will begin at 6:30pm or immediately following the Committee of the Whole meeting of 5:30pm.

1. Call To Order

2. Roll Call

3. Approval of Minutes

3.1 Special Village Board meeting minutes of February 3, 2021.

[Attachment - 2021-02-03 Draft Special VB Minutes](#)

4. New Business

4.1 Discussion and action to approve **Resolution 2021-07** Amending the 2020 Adopted Budgets for General Fund, Fire, Community Development, Wisconsin Development, TID 3, TID 4, Debt Service, Fire Designated, Village Designated, Capital Equipment, Library, Capital Improvement, Impact Fees, and Parkland Site Funds

[Attachment - RESOLUTION 2021-07 \(2020 Budget Amendments Various Funds\) REVISED 3-1-2021.pdf](#)

4.2 Village Administrator goals for 2021

5. Closed Session

Closed session pursuant to Wis. Stats § 19.85(1)(c) (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning the evaluation of the Village Administrator.

6. Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

7. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

MINUTES OF THE SPECIAL VILLAGE BOARD MEETING

Wednesday, February 3, 2021

Time: **6:30 pm**

Place: **Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149**

This Special Meeting will begin at 6:30pm or immediately following the Committee of the Whole meeting at 5:30pm.

Call To Order

The Village President Winchowky called the meeting to order at 5:54p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149

Roll Call

Board Members Present

Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky

Also Present

John Weidl, Village Administrator
Diana Dykstra, Village Clerk-Treasurer

New Business

Village Administrator goals for 2021

Johnson/Adler motion to move this item until after the closed session reconvenes into open session. Unanimously carried.

Closed Session

Decker/Johnson motion to go into Closed Session pursuant to Wis. Stats. § 19.85(1)(c) (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning Village Administrator Evaluation.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, Winchowky. Unanimously carried.

Open Session

Decker/Meiners motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 6:50pm.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, Winchowky. Unanimously carried.

3.1 Village Administrator goals for 2021 will be moved to March 3, 2021 at the Special Village Board meeting.

Johnson/Walsh motion to move item 3.1 Village Administrator Goals for 2021 to the Special Village Board Meeting on March 3, 2021. Unanimously carried.

Adjournment

Meeting Adjourned at 6:52pm.

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

**VILLAGE OF MUKWONAGO
WAUKESHA/WALWORTH COUNTIES**

RESOLUTION 2021-07

**A RESOLUTION AMENDING THE 2020 ADOPTED BUDGETS FOR GENERAL FUND, FIRE,
COMMUNITY DEVELOPMENT, WISCONSIN DEVELOPMENT, TID #3, TID #4, DEBT
SERVICE, FIRE DESIGNATED, VILLAGE DESIGNATED, CAPITAL EQUIPMENT, LIBRARY,
CAPITAL IMPROVEMENT, IMPACT FEE AND PARKLAND SITE FUNDS**

WHEREAS, action by the Village Board of the Village of Mukwonago is required to amend the 2020 Adopted Budget, and,

WHEREAS, the Village Board has reviewed the budget amendments listed below and recommends their adoption for the reasons specified,

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago hereby approves amending 2020 Adopted Village Budget as follows:

	Revenue Budget Increase (Decrease)	Expenditure Budget Increase (Decrease)
Fund 100 - GENERAL FUND		
Increase budget for Small Business Grant Activity		
100-4800-489000 Donations Received	25,000.00	
100-4900-493000 Fund Balance Applied	25,000.00	
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	50,000.00	
100-5880-580700 Grant or Aid Expenditures		<hr/>
		50,000.00
		<hr/>
		50,000.00
Fund 150 - FIRE/AMBULANCE FUND		
Increase budget to recognize excess interfacility revenues and annual joint settlement		
150-4300-434200 STATE AID OR GRANT	7,509.00	
150-4620-432000 FIRE DEPT CHARGES FOR SERVICES	(1,090.00)	
150-4620-432500 AMBULANCE COUNTY COLLECTIONS	(1,270.00)	
150-4620-473000 EBIX AMBULANCE REVENUE	(51,189.00)	
150-4620-473700 EBIX FIRE REVENUE	(6,170.00)	
150-4620-474100 EBIX INTERFACILITY ALS& BLS	66,000.00	
150-4620-474200 EBIX INTERFACILITYCRITICALCARE	50,000.00	
150-4620-474300 PROHEALTH EMT AGREEMENT	150,000.00	
150-4800-488500 INSURANCE PROCEEDS/OFFSET LOSS	8,700.00	
150-4800-489000 DONATIONS RECEIVED	990.00	
150-4800-489900 MISC. REVENUES	4,500.00	
150-4820-488000 SALE OF OWNED PROPERTY	22,480.00	
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	250,460.00	
150-5231-511000 SALARIES & WAGES		5,600.00
150-5231-511200 SOCIAL SECURITY		900.00
150-5231-521900 PROFESSIONAL SERVICES		15,675.00
150-5231-531100 SUPPLIES		4,185.00
150-5231-535100 MOTOR FUEL & OIL		2,660.00
150-5231-539500 REPAIRS & MAINTENANCE		7,600.00
150-5700-580500 ACT 102 EXPENSES		4,850.00
150-5700-580600 DONATED FUND EXPENDITURES		4,800.00
150-5880-580500 ACT 102 EXPENSES		6,700.00
150-5900-592000 TRANSFERS TO OTHER FUNDS		29,545.00

	Revenue Budget Increase (Decrease)	Expenditure Budget Increase (Decrease)
150-5900-592500 TRANSFER TO DESIGNATED FUNDS		138,400.00
150-5900-593000 TRANSFER TO TOWN OF MUKWONAGO		29,545.00
		<hr/> 250,460.00
Fund 200 - COMMUNITY DEVELOPMENT FUND		
Decrease budget to reflect delayed capital project (Deback Dr)		
200-4810-487100 INTEREST REVENUE	(4,000.00)	
200-4900-493000 FUND BALANCE APPLIED	(75,000.00)	
200-4900-495000 PROCEEDS FROM DEBT	(2,188,800.00)	
200-4900-495100 PREMIUM ON DEBT ISSUE	53,300.00	
	<hr/> (2,214,500.00)	
200-5141-521900 PROFESSIONAL SERVICES		5,000.00
200-5335-521900 PROFESSIONAL SERVICES		38,000.00
200-5632-521900 PROFESSIONAL SERVICES		(66,900.00)
200-5700-582100 IMPROVEMENTS		(3,087,000.00)
200-5805-581500 UNDERWRITER DISCOUNT		(68,595.00)
200-5900-590500 TRANSFER TO FUND BALANCE		964,995.00
		<hr/> (2,214,500.00)
Fund 210 - WISCONSIN DEVELOPMENT FUND		
Increase budget for Clark station fuel tank removal expense		
210-4810-487100 INTEREST REVENUE	5,950.00	
210-4900-493000 FUND BALANCE APPLIED	24,250.00	
	<hr/> 30,200.00	
210-5700-582100 IMPROVEMENTS		31,700.00
210-5900-590500 TRANSFER TO FUND BALANCE		(1,500.00)
		<hr/> 30,200.00
Fund 220 - TID#3		
Increase budget for debt refunding activity		
220-4200-425200 SA - GEARBOX	1,495.00	
220-4300-434500 PERSONAL PROPERTY AID	9,729.00	
220-4300-434600 STATE COMPUTER AID	300.00	
220-4900-493000 FUND BALANCE APPLIED	(25,184.00)	
220-4900-495000 PROCEEDS FROM DEBT	1,630,600.00	
220-4900-495100 PREMIUM ON DEBT ISSUE	81,910.00	
	<hr/> 1,698,850.00	
220-5800-580100 PRINCIPAL PAYMENTS ON DEBT		1,675,000.00
220-5800-580200 INTEREST PAYMENTS ON DEBT		(13,650.00)
220-5805-581500 UNDERWRITER DISCOUNT		37,500.00
		<hr/> 1,698,850.00
Fund 240 - TID#4		
Increase budget for debt activity		
240-4800-489900 MISC. REVENUES	49,200.00	
240-4810-487100 INTEREST REVENUE	(4,400.00)	
240-4900-495000 PROCEEDS FROM DEBT	40,000.00	
	<hr/> 84,800.00	
240-5670-589500 GRANT \$ DISBURSED TO DEVELOPER		50,000.00
240-5805-581500 UNDERWRITER DISCOUNT		9,000.00
240-5900-590500 TRANSFER TO FUND BALANCE		25,800.00
		<hr/> 84,800.00

	Revenue Budget Increase (Decrease)	Expenditure Budget Increase (Decrease)
Fund 300 - DEBT SERVICE FUND		
Increase budget for refunding activity and Special Assessments paid in full		
300-4200-423000 SA-SHORES 2&3	6,113.00	
300-4200-425300 SA CHAPMAN BLVD	64,800.00	
300-4810-487100 INTEREST REVENUE	(16,000.00)	
300-4900-495000 PROCEEDS FROM DEBT	224,000.00	
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	278,913.00	
300-5900-590500 TRANSFER TO FUND BALANCE		278,913.00
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		278,913.00
Fund 320 - FIRE/AMBULANCE DESIGNATED		
Increase Fire Dept equipment reserve from Village's share of the joint settlement		
320-4810-487100 INTEREST REVENUE	(1,500.00)	
320-4900-492000 TRANSFER FROM OTHER FUNDS	29,545.00	
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	28,045.00	
320-5900-590500 TRANSFER TO FUND BALANCE		28,045.00
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		28,045.00
Fund 340 - VILLAGE DESIGNATED FUND		
Increase budget to reflect designated funds received and spent		
340-4800-488100 ABANDONED PROPERTY-POLICE	690.00	
340-4800-489000 DONATIONS RECEIVED	9,065.00	
340-4820-488300 SALE OF OWNED PROPERTY-DPW	850.00	
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	10,605.00	
340-5890-580601 DPW-DONATED FUNDS EXPENDITURE		21,815.00
340-5890-580602 POLICE DONATED FUND EXPENDITURES		1,265.00
340-5900-590500 TRANSFER TO FUND BALANCE		(12,475.00)
		<hr/>
		10,605.00
Fund 430 - CAPITAL EQUIPMENT FUND		
Increase budget for funding activity offset by delayed equipment purchases		
430-4700-477200 TOWN-AMBULANCE CAPITAL EQUIP	(5,500.00)	
430-4810-487100 INTEREST REVENUE	(4,500.00)	
430-4820-488000 SALE OF OWNED PROPERTY	6,000.00	
430-4820-488300 SALE OF OWNED PROPERTY-DPW	6,075.00	
430-4900-495000 PROCEEDS FROM DEBT	(13,255.00)	
430-4900-495100 PREMIUM ON DEBT ISSUE	24,450.00	
	<hr/>	
	13,270.00	
430-5700-571000 CLERK/TREASURER CAPITAL EQUIP		15,400.00
430-5700-571100 POLICE DEPT CAPITAL EQUIP		(28,000.00)
430-5700-571200 DPW CAPITAL EQUIP		(35,000.00)
430-5700-571300 FIRE DEPT CAPITAL EQUIP		354,330.00
430-5700-571400 AMBULANCE CAPITAL EQUIP		(365,490.00)
430-5700-571500 LIBRARY CAPITAL EQUIPMENT		898.00
430-5700-571800 VILLAGE-WIDE CAPITAL BENEFIT		900.00
430-5805-581500 UNDERWRITER DISCOUNT		(9,800.00)
430-5900-590500 TRANSFER TO FUND BALANCE		80,032.00
		<hr/>
		13,270.00
Fund 440 - LIBRARY FUND		
Increase budget to reflect donated funds received and spent		
440-4800-489000 DONATIONS RECEIVED	73,955.00	
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	73,955.00	

	Revenue Budget Increase (Decrease)	Expenditure Budget Increase (Decrease)
440-5890-580600 DONATED FUND EXPENDITURES		69,727.00
440-5900-590500 TRANSFER TO FUND BALANCE		4,228.00
		<hr/> 73,955.00

Fund 480 - CAPITAL IMPROVEMENT FUND

Increase Budget for transfer in of Parkland Site Fees for Indianhead Beach House

480-4810-487100 INTEREST REVENUE	(30,400.00)	
480-4900-495000 PROCEEDS FROM DEBT	(38,441.00)	
480-4900-495100 PREMIUM ON DEBT ISSUE	70,907.00	
480-4900-492000 TRANSFER FROM OTHER FUNDS	93,002.00	
	<hr/> 95,068.00	
480-5151-521900 PROFESSIONAL SERVICES		4,055.00
480-5700-521900 PROFESSIONAL SERVICES		(11,020.00)
480-5700-539900 OTHER		(258,400.00)
480-5700-584800 STORMWATER POND PROJECTS		266,095.00
480-5700-584900 PARK IMPROVEMENT PROJECTS		(251,200.00)
480-5700-585000 MULTI-USE TRAIL		6,870.00
480-5700-585200 DAM REPAIRS		2,619.00
480-5700-586100 ROAD RESURFACING PROJECTS		(83,600.00)
480-5700-586400 BOAT LAUNCH		2,691.00
480-5700-586500 STATE OR COUNTY PROJECTS		823.00
480-5805-581500 UNDERWRITER DISCOUNT		(5,222.00)
480-5900-590500 TRANSFER TO FUND BALANCE		421,357.00
		<hr/> 95,068.00

Fund 600 - IMPACT FEES

Adjust revenue budget for increased revenues offset by the planned use of & transfer to fund balance

600-4420-447400 PARK IMPACT FEES REC'D	52,200.00	
600-4420-447700 LIBRARY IMPACT FEES REC D	55,905.00	
600-4810-487100 INTEREST REVENUE	(700.00)	
600-4900-493000 FUND BALANCE APPLIED	(55,205.00)	
	<hr/> 52,200.00	
600-5900-590500 TRANSFER TO FUND BALANCE		52,200.00
		<hr/> 52,200.00

Fund 810 - PARKLAND FUND

Increase budget to transfer funds to Capital Projects Fund for Indianhead Beach House

810-4425-448100 PARKLAND SITE FEES REC D	(14,080.00)	
810-4810-487100 INTEREST REVENUE	(3,620.00)	
810-4900-493000 FUND BALANCE APPLIED	108,752.00	
	<hr/> 91,052.00	
810-5140-521900 PROFESSIONAL SERVICES		(1,950.00)
810-5900-592000 TRANSFERS TO OTHER FUNDS		93,002.00
		<hr/> 91,052.00

Adopted this 3rd day of March, 2021.

Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer