

Village of Mukwonago  
**Notice of Meeting and Agenda**

**VILLAGE & TOWN PROTECTIVE SERVICES COMMITTEE MEETING**  
**Monday, February 15, 2021**

Time: 6:30 pm

Place: 440 River Crest Court, Mukwanago, WI 53149

**Zoom Log On Information**

**Joint Protective Services**

Direct link: <https://us02web.zoom.us/j/81432330795?pwd=dEhuOXI0bkFTb1hmUUx4eFNBQUYxZz09>

Manual log in – Meeting ID: 814 3233 0795, Passcode: 222531

By phone – (312) 626-6799, Meeting ID: 814 3233 0795, Passcode: 222531

**1. Call To Order**

**2. Roll Call**

**3. Approval of Minutes**

- 3.1 Approval of minutes from January 18, 2021 meeting.  
[01-18-2021 JPS Minutes.pdf](#)

**4. Public Comments**

**5. New Business**

- 5.1 Discussion and possible action on Joint Fire Agreement Revisions.  
[Macy-Topczewski ltr Regarding Levy 66.0602- Inspection Frequency Revisions 11-13-2020.pdf](#)  
[ltr to Chief Stien re joint agreement 1.14.2021 Revisions.pdf](#)  
[Joint Fire Department Agreement Revisions AIRF 02-15-2021.pdf](#)
- 5.2 Discussion and possible action for turnout gear \$40,000. Use of funding from 2020 settlement.  
[Settlement Funds Request for Turnout Gear AIRF.pdf](#)
- 5.3 Discussion and possible action for EVP at Pearl and N Rochester Street \$5,500. Use funding from 2020 settlement.  
[Settlement Funds Request for EVP at N. Rochester and Pearl AIRF.pdf](#)
- 5.4 Discussion and possible action of 2020 Fire Department Settlement and funding of proposed reserves.

[2020 Preliminary Joint Settlement Memo.pdf](#)

[2020 Joint Settlement Position as of 2-11-2021.pdf](#)

- 5.5 Discussion and possible action on Proposed Budget Amendment for the 2020 Budget.

[2020 Fire Dept Proposed Budget Amendment Memo.pdf](#)

- 5.6 Fire, Ambulance and Finance reports through January 31, 2021

[Fire Amb and Finance Reports through 1-31-21.pdf](#)

## **6. Adjourn**

### **Membership**

*Village: Adler, Johnson, Meiners*

*Town: Wrasman, Boucher, Topczewski*

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

**From:** Lyle Boucher <[lyleboucher@outlook.com](mailto:lyleboucher@outlook.com)>

**Sent:** Monday, January 18, 2021 7:46 PM

**To:** Kathy Karalewitz <[kkaralewitz@townofmukwonago.us](mailto:kkaralewitz@townofmukwonago.us)>; Gail Obradovich <[gobradovich@townofmukwonago.us](mailto:gobradovich@townofmukwonago.us)>

**Subject:** Jan 18 JPS audio

(to clarify details not apparent in the recording)

1. Meeting called to order by Lyle Boucher at 6:30 pm.
2. Committee members present: Dan Adler, Darlene Johnson, John Meiners, Richard Wrasman, and Lyle Boucher. Absent: Peter Topczewski. Also present: Chief Stien, Jim Gilboy.
3. Richard & Dan moved to approve minutes of Dec. 7; passed unanimously.
4. Chief reviewed 4.1 & 4.3. No action required.

Richard & Dan moved that the committee recommend to their respective Boards that the Chief proceed with adoption of policy revisions described in 4.2.

- 4.4 – fire & ambulance reports unremarkable; preliminary Y/E budget numbers balance.
5. Darlene & John moved to adjourn at 6:46 pm; passed unanimously.

# Municipal LAW

& L I T I G A T I O N G R O U P

DALE W. ARENZ, RETIRED  
DONALD S. MOLTER, JR., RETIRED  
JOHN P. MACY  
H. STANLEY RIFFLE  
COURT COMMISSIONER  
ERIC J. LARSON  
REMZY D. BITAR

730 N. GRAND AVENUE  
WAUKESHA, WISCONSIN 53186  
Telephone (262) 548-1340  
Direct (262) 806-0215  
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PAUL E. ALEXY  
MATTEO REGINATO  
LUKE A. MARTELL  
SAMANTHA R. SCHMID  
STEPHEN J. CENTINARIO, JR.  
AMY FRY-GALOW  
CHRISTOPHER R. SCHULTZ  
ANTHONY J. GARCIA  
SADIE R. ZURFLUH

November 13, 2020

Peter Topczewski, Town Chairman  
Town of Mukwonago  
W320 S8315 Beulah Road  
Mukwonago, WI 53149

**Re: Town of Mukwonago  
Fire Department Issues  
Amendment to the Joint Agreement**

Dear Chairman Topczewski:

I received your email message of November 8, 2020 indicating current concerns regarding the above-noted Agreement and your request that I review the same and provide my comments. I have had an opportunity to carefully consider this matter.

Based upon my research, I note the following comments, questions, concerns and recommendations in this regard:

1. Amendment Process. The Joint Agreement states in Section IV that it can be amended at any time by mutual consent of the parties. If you choose to proceed with amendments, I recommend that the agreement be formalized into a written document that does so. I can prepare that document for your consideration on request. I have not prepared that document to date in part because I do not see that you have asked me to do so, and also because further consideration should be given to the particular changes, as I will note below.
2. Proposed Change No. 1: Exceed Levy. I recommend against changing the agreement to address the first issue. The first proposed change, would amend the agreement by "allowing" the option of member municipalities to exempt increases in charges for the joint fire department from the municipal tax levy as allowed in Wisconsin Statutes Section 66.0602. I note the following in this regard:

## MUNICIPAL LAW & LITIGATION GROUP, S.C.

Peter Topczewski  
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- a. *Background.* Wisconsin Statutes Section 66.0602(3)(h) allows otherwise applicable levy limits to be exceeded in very limited circumstances, one of which relates to expenses of a joint fire department.<sup>1</sup> Key limitations of the statute are the following:
  - The increase must push the municipality over the otherwise applicable levy limit;
  - the increase is less than CPI plus 2 percent;
  - all participants in the joint fire department adopt a resolution in favor of exceeding the levy limit.
- b. *Not Necessary.* Nothing in the statute requires that this be addressed in the intermunicipal agreement. Moreover, I have some concerns about adding this to the agreement, because that might give rise to challenges unnecessarily. If it appears that the parties have acted in a manner not contemplated by State law, to enable the parties to exceed the levy limit, we could get pushback from taxpayers or the Department of Revenue.
- c. *Recommendation.* I am aware of situations where other joint departments, including the North Shore Fire Department, for example, have proposed budgets that would cause one or more of the participating communities to exceed their levy limit. In order to allow those budgets to be approved, the participating municipalities have all adopted resolutions to allow the levy to be exceeded, per this statutory authority. The participants of the North Shore Fire Department have not amended their intermunicipal agreement to address this issue, because that is not contemplated by the Statute. Instead such issues are addressed on an annual basis in the manner contemplated by the statute, by duly adopted resolutions of the participating municipalities. That is my recommendation.

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<sup>1</sup> Wisconsin Statutes Section 66.0602(3)(h) reads as follows:

1. Subject to subd. 2., the limit otherwise applicable under this section does not apply to the amount that a city, village, or town levies in that year to pay for charges assessed by a joint fire department or a joint emergency medical services district, but only to the extent that the amount levied to pay for such charges would cause the city, village, or town to exceed the limit that is otherwise applicable under this section.
2. The exception to the limit that is described under subd. 1. applies only if all of the following apply:
  - a. The total charges assessed by the joint fire department or the joint emergency medical services district for the current year increase, relative to the total charges assessed by the joint fire department or the joint emergency medical services district for the previous year, by a percentage that is less than or equal to the percentage change in the U.S. consumer price index for all urban consumers, U.S. city average, as determined by the U.S. department of labor, for the 12 months ending on September 30 of the year of the levy, plus 2 percent.
  - b. The governing body of each city, village, and town that is served by the joint fire department or the joint emergency medical services district adopts a resolution in favor of exceeding the limit as described in subd. 1.

## MUNICIPAL LAW & LITIGATION GROUP, S.C.

Peter Topczewski  
November 13, 2020  
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3. Proposed Change 2: Annual, not Semi-Annual, Fire Inspections. I have concerns about the second proposed change. The second proposed change would amend Section III (F)(2) of the agreement, that currently requires semi-annual fire inspections, to instead require annual inspections. I note the following in this regard:
- a. *Background.* Wisconsin Statutes Section 101.14(2) empowers fire chiefs to conduct inspections of property, as a deputy of the State Department of Safety and Professional Services.<sup>2</sup> Among the requirements of the statute are the following:
    - Such inspections of public buildings and places of employment are required to “be made at least once in each nonoverlapping 6-month period per calendar year.”
    - The State DSPS can create rules that allow for less frequent inspections, but I am not aware of a DSPS rule that would allow for a blanket change from 6-month to annual inspections.
  - b. *Recommendation.* Because State laws require 6-month frequency for these inspections, I recommend against making the proposed change. If the Fire Chief or Fire Department are aware of particular authority for the change, please provide that additional information and I will be happy to further consider the matter.
  - c. *Note.* Note that if this change is made, if it is determined that it lawfully can be done, the Village Code will need to be amended accordingly. Section 37-2(e)(2) of the Village Code includes semi-annual, and also quarterly, fire inspections. I see nothing comparable in the Town Code that would require revision.

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<sup>2</sup> Section 101.14(2) reads as follows:

- (a) The chief of the fire department in every city, village or town, except cities of the 1st class, is constituted a deputy of the department, subject to the right of the department to relieve any such chief from duties as such deputy for cause, and upon such suspension to appoint some other person to perform the duty imposed upon such deputy. The department may appoint either the chief of the fire department or the building inspector as its deputy in cities of the 1st class.
- (b) The chief of every fire department shall provide for the inspection of every public building and place of employment to determine and cause to be eliminated any fire hazard or any violation of any law relating to fire hazards or to the prevention of fires. For purposes of this paragraph, the seasonal placement of a Christmas tree in the rotunda of the state capitol building or in a church is presumed not to be a fire hazard.
- (c)1. Except as provided under subd. 2., the chief of every fire department shall provide that the inspections required under par. (b) be made at least once in each nonoverlapping 6-month period per calendar year in all of the territory served by his or her fire department. The chief of a fire department may require more frequent inspections than required under this subdivision. The department by rule shall provide for general exceptions, based on the type of occupancy or use of the premises, where less frequent inspections are required. Upon written request by the chief of a fire department, the department by special order may grant an exception to a city, village or town to conduct less frequent inspections than required under this subdivision.

**MUNICIPAL LAW & LITIGATION GROUP, S.C.**

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If you should have any questions or concerns regarding these matters, please do not hesitate to contact me.

Yours very truly,  
MUNICIPAL LAW & LITIGATION GROUP, S.C.

*John P. Macy*

John P. Macy

JPM/egm  
cc: Kathy Karalewitz, Town Administrator/Clerk/Treasurer

# Municipal LAW

& L I T I G A T I O N   G R O U P

DALE W. ARENZ, RETIRED  
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ANTHONY J. GARCIA  
SADIE R. ZURFLUH

January 14, 2021

## Via Email

Chief Jeffrey R. Stien  
Mukwonago Fire Department  
440 River Crest Court  
Mukwonago, WI 53149

**Re:   Town of Mukwonago  
Continuation of Project for Joint Fire Department**

Dear Chief Stien:

I provided comments regarding the proposed changes to the Joint Fire Agreement in a November 13, 2020 letter to Town Chair Peter Topczewski. You responded to those comments, raising some follow-up issues. I have had an opportunity to carefully consider these matters.

Based upon my review, I have the following comments, questions, concerns and recommendations with regard to the issues raised:

1. Proposed Change #1: Fire Inspections, Frequency. In November, the proposed change to the Joint Agreement, amending Section II(F)(2) of the Agreement, changed the frequency of fire inspections from semi-annual to annual. In my November 13 letter, I noted that Wisconsin Statutes Section 101.14(2) empowers fire chiefs to conduct inspections of property as a deputy of the State Department of Safety and Professional Services (DSPS). I noted that the statute requires inspections to be every six months, except as allowed by DSPS rules. I suggested we ensure the agreement satisfies the lawful requirements.

Your email states that the amendment was not intended to change all inspections to annual but to follow the exceptions created by DSPS. You also noted that the Village of Mukwonago is revising its ordinance to state:

*"It shall be the duty of fire inspectors to inspect every public building and place of employment to determine, and cause to be eliminated, any fire hazard or any violation of any law relating to fire hazards or to the prevention of fires. Said inspections shall be made at least one each non-overlapping six-month period per calendar year in all the territory served by the Mukwonago Fire Department. The fire inspectors may require more frequent inspections than required under this*



## MUNICIPAL LAW & LITIGATION GROUP, S.C.

Chief Jeffrey R. Stien  
January 14, 2021  
Page 2

*subdivision. The fire department by rule shall provide for general exceptions to these requirements, based on the type of occupancy or use of the premises, where less frequent inspections are required. The inspector shall also investigate and issue permits in accordance with the regulations of the Department of Commerce for the storage and handling of explosive and inflammable liquids within the Village. The chief shall perform such other duties as required by the Department of Commerce."*

I understand you would like to stay consistent with the language of the Village's ordinance in the Joint Agreement.

I propose we avoid overly complicating the matter. While Wis. Stat. § 101.14(2)(c) requires inspections at least once in every six-month period, it also permits DSPS to create rules providing for exceptions, and DSPS has done so. For your convenience, attached as Exhibit A please find a copy of the Wisconsin Administrative Code Section DSPS 314.01(13)(b)(5) and (6) that outlines the exceptions that are permitted from the otherwise applicable six-month frequency. These DSPS exceptions require some care in administration, to ensure that the correct rules are followed for the particular occupancies at issue. I would prefer not to restate the DSPS requirements in the Joint Agreement, and I also prefer not to restate the terms of the Village ordinance in the Joint Agreement, as such terms can change over time giving rise to conflicting obligations, and there is no need to include such specificity in the Joint Agreement. If pressed, I would also have additional comments regarding the Village ordinance terms, but I think it is not necessary to face that issue.

Recommendation. I propose that the Joint Agreement refer to the inspections being done at the "frequency permitted by law," which will accomplish the intent without overly complicating the matter.

2. Proposed Change #2: Retitling of non-voting members of the Joint Commission. You suggest that non-voting members be retitled as "liaisons" to the Joint Fire Commission and not identify them as members of the Commission. Your intent is to ensure the Joint Fire Commission complies with requirements of the Wisconsin Statutes.

I do not object to this change. While the Wisconsin Statutes do not speak specifically to this issue, I note the following:

- When two or more municipalities form a joint fire department, state law requires that a joint commission be appointed to govern the joint department. The participating municipalities decide how many members will be appointed to serve on the commission, the length of each member's term, and the apportionment of members between or among the municipalities. Wis. Stat. § 61.65(3g)(d).
- "A majority of the commissioners is a quorum." Wis. Stat. § 61.65(3g)(d)(1)(b).

**MUNICIPAL LAW & LITIGATION GROUP, S.C.**

Chief Jeffrey R. Stien  
January 14, 2021  
Page 3

Recommendation. We need to ensure the Joint Agreement is clear concerning commission membership. Your suggestion may help to further clarify the matter. However, for the same reason you mention, consider whether we should also further define the roles and responsibilities of these "liaisons" in the Joint Agreement.

If you should have any questions or concerns regarding these matters, please do not hesitate to contact me.

Yours very truly,

MUNICIPAL LAW & LITIGATION GROUP, S.C.

*John P. Macy*

John P. Macy

JPM:cw

Attachment

cc: Peter Topczewski, Town Chair

Kathy Karalewitz, Town Administrator/Clerk-Treasurer

C:\JPM\Mukwonago\Joint Fire\ltr to Chief Stien re joint agreement 1.14.2021.docx



|   |   |
|---|---|
| Committee/Board:                            | Protective Services Committee             |
| Topic:                                      | Joint Fire Department Agreement Revisions |
| From:                                       | Chief Jeff Stien                          |
| Department:                                 | Fire                                      |
| Presenter:                                  | Chief Jeff Stien                          |
| Date of Committee Action (if required):     | 02-15-2021                                |
| Date of Village Board Action (if required): | 02-17-2021                                |

### Information

**Subject:** Joint Fire Department Agreement revisions as recommended from department study and as reviewed by Attorney John Macy.

**Background Information/Rationale:** Recommendations from RW Management department study:

- RW recommends the non-voting members of the Joint Commission be retitled as “liaisons” to the Joint Fire Commission and not identify them as members of the Joint Fire Commission. This ensures the Joint Fire Commission complies with requirements of State Statutes.
- The intergovernmental agreement that forms the Department should be amended to allow for the option of the member municipalities to exempt increases in charges from the joint fire department from the municipal tax levy as is allowed in Wisconsin Statutes 66.0602.
- The intergovernmental agreement requires semi-annual fire inspections of all buildings, premises and thoroughfares within the Town and Village. The Department is currently unable to complete semi-annual inspections of all these properties. RW recommends the intergovernmental agreement be updated to match the fire inspection requirements of State Statutes which allows some occupancies to be inspected annually. Even with amending the intergovernmental agreement to reflect current Statutes, the Department will likely require additional staff to complete the requirement.
- RW recommends the Village and Town Boards amend the intergovernmental agreement that forms the joint department to allow the municipalities to utilize the levy limit exception for joint fire departments in State Statute 66 in 2024.
- RW recommends the intergovernmental agreement be amended to match State Statutes regarding the number of required annual fire inspections since the Department is currently unable to meet the requirement of the intergovernmental agreement.

**Key Issues for Consideration:** Compliance with state statutes and requirements

**Fiscal Impact (If any):** None

**Requested Action by Committee/Board:** Approve revisions as proposed by Attorney John Macy

### Attachments

- Macy-Topczewski ltr Regarding Levy 66.0602- Inspection Frequency Revisions 11-13-2020
- ltr to Chief Stien re joint agreement 1.14.2021 Revisions



|   |                          |
|---|--------------------------|
| Committee/Board:                            | Protective Services      |
| Topic:                                      | Turnout gear Replacement |
| From:                                       | Chief Jeff Stien         |
| Department:                                 | Fire                     |
| Presenter:                                  | Chief Jeff Stien         |
| Date of Committee Action (if required):     | 02/15/2021               |
| Date of Village Board Action (if required): | 02/17/2021               |

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## Information

**Subject:** Personal Protective Turnout Gear Replacement

**Background Information/Rationale:** NFPA 1851, Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting, requires that structural turnout gear shall be retired when the garment is beyond repair and no longer able to pass an NFPA 1851 Advanced Inspection, or ten years from date of manufacture, whichever comes first. For proximity clothing, reflective outer shells have a mandatory retirement date of five years from date of manufacture. Of the 50 sets of turnout gear estimated 27 sets or 54% are in violation of the standard. 10 sets are 15 years and older. We are coming under additional pressure from the technical colleges to replace. New students have gear inspected prior to class. We repair when we can, but costs are more than the value of the gear. Due to cutting operating budget replacement costs we are unable to replace gear when a set of turnout gear is over \$2,500.00 a set.

**Key Issues for Consideration:** Safety of staff when involved in firefighting activities and associated liability for failure to adhere to the standard.

**Fiscal Impact (If any):** \$40,000.00 requested from revenue overtures from 2020 Operating Budget.

**Requested Action by Committee/Board:** Recommend approval of use of 2020 revenue overtures to pay for sets of turnout gear.

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## Attachments

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|   |  |
|---|--|
| Committee/Board:                            | Protective Services  |
| Topic:                                      | Emergency Vehicle Pre-emption System N. Rochester and Pearl Street |
| From:                                       | Chief Jeff Stien   |
| Department:                                 | Fire   |
| Presenter:                                  | Chief Jeff Stien   |
| Date of Committee Action (if required):     | 02/15/2021   |
| Date of Village Board Action (if required): | 02/17/2021   |

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## Information

**Subject:** Emergency Vehicle Pre-emption System N. Rochester and Pearl Street

**Background Information/Rationale:** For the past, several years there has been a joint effort between Mukwonago FD and Mukwonago PD to install vehicle pre-emption at all controlled intersections in the village. We have been able to modify one intersection annually. Signal preemption allows emergency vehicles to disrupt a normal signal cycle to proceed through the intersection more quickly and under safer conditions. The preemption systems can extend the green on an emergency vehicle's approach or replace the phases and timing for the whole cycle.

**Key Issues for Consideration:** Vehicle and driver safety when responding to emergency incidents.

**Fiscal Impact (If any):** \$5500.00 requested from revenue overtures from 2020 Operating Budget.

**Requested Action by Committee/Board:** Recommend approval of use of 2020 revenue overtures to pay for EVP.

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## Attachments

- EVP Estimate
-



## Agenda Item Cover Report

|  |  |
|--|--|
| <b>Date:</b><br><b>2-11-2021</b>                     | <b>Committee/Board:</b><br><b>Protective Services</b>    |
| <b>Submitted by:</b><br><b>Diana Doherty</b>         | <b>Department:</b><br><b>Fire Department</b>             |
| <b>Date of Committee Action:</b><br><b>2-15-2021</b> | <b>Date of Village Board Action:</b><br><b>2-17-2021</b> |

### **Subject: 2020 Preliminary Settlement & Operating Reserves**

#### **Executive Summary:**

The Fire Department received a check from ProHealth in the amount \$150,000 to make up for potential lost transport revenue due to the new hospital addition. This check should remain in the Fire Department's Operating Fund as a designated reserve to be used as necessary in future years when the reduction in revenue becomes an issue.

In addition to withholding these funds, I've calculated the amount of reserves needed to fully fund the Fire Department's sick leave payout reserve. The total needed is \$72,121.26 and the current balance in the reserve is \$53,825.79. The additional amount needed to fully fund this reserve is \$18,295.47.

Chief is requesting reserves for two additional purposes as described in his memos. Those requests total \$45,500.

#### **Fiscal Impact:**

The net effect of revenues over expenditures, including the use of designated funds in the 2020 budget, is a positive \$267,564.44. If we retain reserve funding as described above totaling \$213,795.47, the amount remaining would be \$53,768.97 to be split between the Village and Town.

#### **Executive Recommendation/Action:**

Recommend approval of the request to retain funds in the Fire Departments Operating Fund from the final settlement for the purposes described.

☒ **Attachments Included**

| Cat Descr                                    | Account Descr                                    | Adopted Budget | Revised Budget | YTD Amount as of<br>12/31/2020 | Balance Remaining | %YTD<br>Budget |  |
|--|--|----------------|----------------|--------------------------------|-------------------|----------------|--|
| TAXES  | R 150-4100-4111 General Property Tax             | 222,854.00     | 222,854.00     | 222,854.00                     | 0.00              |                | Village<br>Contribution                      |
|  | R 150-4100-4347 State Fire Dues Program          | 0.00           | 0.00           | 0.00                           | 0.00              |                |  |
|  | R 150-4900-4910 Transfer from General Fund**     | 0.00           | 0.00           | 0.00                           | 0.00              |                |  |
| TOTAL FROM VILLAGE                           |  | 222,854.00     | 222,854.00     | 222,854.00                     | 0.00              | 100%           |  |
|  |  |                |                |                                |                   |                |  |
| INTERGOV T CHARGES FOR SERVICE               | R 150-4700-4731 Fire/Ambulance Service to Town   | 222,854.00     | 222,854.00     | 222,854.04                     | (0.04)            |                | Town<br>Contribution                         |
|  | R 150-4700-4347 State Fire Dues Program          | 0.00           | 0.00           | 0.00                           | 0.00              |                |  |
| INTERGOV T CHARGES FOR SERVICE               | R 150-4700-4733 Cash Flow Supplement from Town** | 0.00           | 0.00           | 0.00                           | 0.00              |                |  |
| TOTAL FROM TOWN                              |  | 222,854.00     | 222,854.00     | 222,854.04                     | (0.04)            | 100%           |  |
|  |  |                |                |                                |                   |                |  |
| INTERGOV T REVENUES                          | R 150-4300-4342 State Aid or Grant               | 0.00           | 35,797.00      | 35,796.74                      | 0.26              | 100%           | Shared Revenue<br>for Year End<br>Settlement |
| INTERGOV T REVENUES                          | R 150-4300-4343 County Grant                     | 0.00           | 0.00           | 0.00                           | 0.00              |                |  |
| MISC REVENUE                                 | R 150-4800-4370 Private Grants                   | 0.00           | 0.00           | 0.00                           | 0.00              |                |  |
| PUBLIC CHARGES FOR SERVICES                  | R 150-4600-4304 Treasurer s Fees                 | 0.00           | 0.00           | 0.00                           | 0.00              |                |  |
| PUBLIC CHARGES FOR SERVICES                  | R 150-4600-4716 Paramedic Ride-Along Fee         | 0.00           | 0.00           | 0.00                           | 0.00              |                |  |
| PUBLIC SAFETY                                | R 150-4620-4320 Fire Dept Charges for Services   | 1,500.00       | 1,500.00       | 410.00                         | 1,090.00          | 27%            |  |
| PUBLIC SAFETY                                | R 150-4620-4325 Ambulance County Collections     | 23,000.00      | 23,000.00      | 21,726.25                      | 1,273.75          | 94%            |  |
| PUBLIC SAFETY                                | R 150-4620-4730 Ebix Ambulance Revenue           | 585,123.00     | 585,123.00     | 1,072,357.97                   | (487,234.97)      | 183%           |  |
| PUBLIC SAFETY                                | R 150-4620-4737 Ebix Fire Revenue                | 10,500.00      | 10,500.00      | 0.00                           | 10,500.00         | 0%             |  |
| PUBLIC SAFETY                                | R 150-4620-4741 Ebix Interfacility ALS & BLS     | 327,051.00     | 327,051.00     | 0.00                           | 327,051.00        | 0%             |  |
| PUBLIC SAFETY                                | R 150-4620-4742 Ebix Interfacility Critical Care | 88,620.00      | 88,620.00      | 0.00                           | 88,620.00         | 0%             |  |
| PUBLIC SAFETY                                | R 150-4620-4743 PROHEALTH EMT AGREEMENT          | 0.00           | 0.00           | 150,000.00                     | (150,000.00)      |                |  |
| INTEREST REVENUE                             | R 150-4810-4871 Interest Revenue                 | 1,000.00       | 1,000.00       | 711.59                         | 288.41            | 71%            |  |
| MISC REVENUE                                 | R 150-4800-4885 Insurance Proceeds/Offset Loss   | 0.00           | 0.00           | 8,758.00                       | (8,758.00)        |                |  |
| MISC REVENUE                                 | R 150-4800-4899 Misc Revenue                     | 0.00           | 0.00           | 4,538.32                       | (4,538.32)        |                |  |
| COMMERCIAL REVENUE                           | R 150-4820-4880 Sale of Owned Property           | 0.00           | 0.00           | 22,480.35                      | (22,480.35)       |                |  |
| Revenue to be Shared with the Town           |  | 1,036,794.00   | 1,072,591.00   | 1,316,779.22                   | (244,188.22)      | 123%           |  |
|  |  |                |                |                                |                   |                |  |
| INTERGOV T REVENUES                          | R 150-4300-4344 EMS Act102 Grant                 | 6,000.00       | 6,000.00       | 6,140.19                       | (140.19)          | 102%           | Shared when<br>used                          |
| MISC REVENUE                                 | R 150-4800-4890 Donations Received               | 0.00           | 0.00           | 989.00                         | (989.00)          |                |  |
| OTHER FINANCING SOURCES                      | R 150-4900-4920 Transfer from Other Funds        | 0.00           | 0.00           | 0.00                           | 0.00              |                |  |
| OTHER FINANCING SOURCES                      | R 150-4900-4930 Fund Balance Applied             | 0.00           | 0.00           | 0.00                           | 0.00              |                |  |
| Designated Funds - Share with Town when used |  | 6,000.00       | 6,000.00       | 7,129.19                       | (1,129.19)        | 119%           |  |
|  |  |                |                |                                |                   |                |  |
| TOTAL REVENUE GUIDELINE                      |  | 1,488,502.00   | 1,524,299.00   | 1,769,616.45                   | (245,317.45)      | 116%           |  |

|  |
|--|
|  |
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|                                | Account Descr  | Adopted Budget | Revised Budget | YTD Amount as of<br>12/31/2020 | Balance Remaining | %YTD<br>Budget |
|--------------------------------|--|----------------|----------------|--------------------------------|-------------------|----------------|
| Regular Operating Expenditures | ADMINISTRATIVE & GENERAL                                     | 26,361.00      | 26,361.00      | 26,361.00                      | 0.00              | 100%           |
|                                | FIRE ADMINISTRATION  | 939,371.00     | 956,268.00     | 951,689.80                     | 4,578.20          | 100%           |
|                                | FIRE SUPPRESSION   | 62,798.00      | 62,798.00      | 49,245.47                      | 13,552.53         | 78%            |
|                                | FIRE TRAINING  | 42,478.00      | 42,478.00      | 26,017.25                      | 16,460.75         | 61%            |
|                                | AMBULANCE  | 328,347.00     | 347,247.00     | 383,468.90                     | (36,221.90)       | 110%           |
|                                | AMBULANCE TRAINING   | 22,601.00      | 22,601.00      | 15,183.69                      | 7,417.31          | 67%            |
|                                | Critical Care Transport Expenses                             |                |                |                                | 0.00              |                |
|                                | Donated fund expenditure offset by sale of owned property    |                |                |                                |                   |                |
|                                | Capital Outlay Expenses                                      | 34,000.00      | 34,000.00      | 33,788.80                      | 211.20            | 99%            |
|                                | Total Operating Budget                                       | 1,455,956.00   | 1,491,753.00   | 1,485,754.91                   | 5,998.09          | 100%           |
|                                |  |                |                |                                |                   |                |
| Designated Expenditures        | ACT 102 or Designated Fund Expenses                          |                |                | 11,530.32                      | (11,530.32)       |                |
|                                | Donated Fund Expenditures                                    |                |                | 4,766.78                       | (4,766.78)        |                |
|                                | Transfer to Town - YE Settlement                             |                |                |                                | 0.00              |                |
|                                | Transfer to Village Fire Dept Designated Acct `YE Settlement |                |                |                                | 0.00              |                |
|                                | Transfer to Designated Fund Balance for Future Ambulance     |                |                |                                | 0.00              |                |
|                                | E 150-5900-5925 Transfer to Designated Funds                 | 32,546.00      | 32,546.00      | 0.00                           | 32,546.00         | 0%             |
| Other Financing Uses           |  | 32,546.00      | 32,546.00      | 16,297.10                      | 16,248.90         | 50%            |
|                                |  |                |                |                                |                   |                |
| Total Expenditure Budget       |  | 1,488,502.00   | 1,524,299.00   | 1,502,052.01                   | 22,246.99         | 99%            |

| 2020 PRELIMINARY Settlement                           | Actual  |
|---|---|
| Total Shared Revenues                                 | 1,316,779.22  |
| Total Operating                                       | (1,485,754.91)  |
|   | (168,975.69)  |
| Town Contribution as of 12/31/2020                    | 222,854.04  |
| Village Contribution as of 12/31/2020                 | 222,854.00  |
| Revenue Excess (Shortfall):                           | 276,732.35  |
| Net effect of designated funds received/spent         | (9,167.91)  |
| Total Revenue Excess (Shortfall):                     | 267,564.44  |
| Designated for future Operating Budget                | (150,000.00) Place in Fire Fund Reserve to offset potential lost revenue from Hospital addition |
| Reserve for Turnout Gear Replacement Fund             | (40,000.00) Place in Reserve for Turnout Gear Purchases   |
| Reserve for EVP                                       | (5,500.00) Place in Reserve for EVP   |
| Add'l Amount needed to fully fund Sick Leave Reserves | (18,295.47) Place in Sick Leave Reserve Account   |
| Amount Remaining to Settle between Village & Town     | 53,768.97   |
| Revenue Excess (Shortfall):                           | 26,884.49 Due to Each Entity  |



## Agenda Item Cover Report

|  |  |
|--|--|
| <b>Date:</b><br><b>2-11-2021</b>                     | <b>Committee/Board:</b><br><b>Protective Services</b>    |
| <b>Submitted by:</b><br><b>Diana Doherty</b>         | <b>Department:</b><br><b>Fire Department</b>             |
| <b>Date of Committee Action:</b><br><b>2-15-2021</b> | <b>Date of Village Board Action:</b><br><b>2-17-2021</b> |

### Subject: 2020 Proposed Budget Amendment

#### Executive Summary:

The Fire Department recognized \$245,000 in revenues over what was budgeted for 2020. The following budget amendment is being proposed to reflect this additional revenue and offsetting expenditure accounts

#### Fiscal Impact:

| GL NUMBER       | DESCRIPTION                    | Revenue Budget      | Expenditure Budget  |
|-----------------|--------------------------------|---------------------|---------------------|
|                 |                                | (Decrease) Increase | (Decrease) Increase |
| Revenues        |                                |                     |                     |
| 150-4620-432000 | FIRE DEPT CHARGES FOR SERVICES | (1,090.00)          |                     |
| 150-4620-432500 | AMBULANCE COUNTY COLLECTIONS   | (1,270.00)          |                     |
| 150-4620-473000 | EBIX AMBULANCE REVENUE         | (49,000.00)         |                     |
| 150-4620-473700 | EBIX FIRE REVENUE              | (6,170.00)          |                     |
| 150-4620-474100 | EBIX INTERFACILITY ALS& BLS    | 66,000.00           |                     |
| 150-4620-474200 | EBIX INTERFACILITYCRITICALCARE | 50,000.00           |                     |
| 150-4620-474300 | PROHEALTH EMT AGREEMENT        | 150,000.00          |                     |
| 150-4800-488500 | INSURANCE PROCEEDS/OFFSET LOSS | 8,700.00            |                     |
| 150-4800-489000 | DONATIONS RECEIVED             | 990.00              |                     |
| 150-4800-489900 | MISC. REVENUES                 | 4,500.00            |                     |
| 150-4820-488000 | SALE OF OWNED PROPERTY         | 22,480.00           |                     |
| TOTAL REVENUES  |                                | 245,140.00          |                     |
| Expenditures    |                                |                     |                     |
| 150-5231-511000 | SALARIES & WAGES               |                     | 5,600.00            |
| 150-5231-511200 | SOCIAL SECURITY                |                     | 900.00              |
| 150-5231-521900 | PROFESSIONAL SERVICES          |                     | 15,675.00           |
| 150-5231-531100 | SUPPLIES                       |                     | 4,185.00            |
| 150-5231-535100 | MOTOR FUEL & OIL               |                     | 2,660.00            |
| 150-5231-539500 | REPAIRS & MAINTENANCE          |                     | 7,600.00            |





440 River Crest Ct | Mukwonago, WI 53149 | Tel: 262.363.6420 | Fax: 262-363-6425

|                 |                              |            |
|-----------------|------------------------------|------------|
| 150-5700-580500 | ACT 102 EXPENSES             | 4,850.00   |
| 150-5700-580600 | DONATED FUND EXPENDITURES    | 4,800.00   |
| 150-5880-580500 | ACT 102 EXPENSES             | 6,700.00   |
| 150-5900-593000 | Transfer to Town             | 26,885.00  |
| 150-5900-592000 | Transfer to Village          | 26,885.00  |
| 150-5900-592500 | TRANSFER TO DESIGNATED FUNDS | 138,400.00 |
| TOTAL           |                              |            |
| EXPENDITURES    |                              | 245,140.00 |

**Executive Recommendation/Action:**

For information purposes only pending decision on use of reserves in settlement. A formal budget amendment resolution will be prepared for adoption based on the final settlement figures.

☐ **Attachments Included**

| Ambulance Request Type      |  |                       |
|-----------------------------|--|-----------------------|
| SQ System Ambulance Request | Number of Runs                           | Percent of Total Runs |
| Primary Ambulance Request   | 111                                      | 70.70%                |
| Paramedic Intercept         | 24                                       | 15.29%                |
| Secondary Ambulance Request | 22                                       | 14.01%                |
|                             | <b>Total: 157</b>                        | <b>Total: 100.00%</b> |
| Report Filters              |  |                       |
| Incident Date:              | Is between '01/01/2021' and '01/31/2021' |                       |

**Runs by Destination Name**

| Disposition Destination Name Delivered Transferred To (eDisposition.01) | Disposition Destination Code Delivered Transferred To (eDisposition.02) | Number of Runs    | Percent of Total Runs |
|---|---|-------------------|-----------------------|
|   |   | 3                 | 1.91%                 |
| Aurora Medical Center - Summit  | 316   | 8                 | 5.10%                 |
| Children's Hospital of Wisconsin (CHOW)                                 | 135   | 4                 | 2.55%                 |
| Elmbrook Memorial Hospital  | 183   | 1                 | 0.64%                 |
| Mooreland Reserve Health Center   | 233   | 1                 | 0.64%                 |
| Not Transported   | 6024  | 36                | 22.93%                |
| Oconomowoc Memorial Hospital  | 113   | 3                 | 1.91%                 |
| Waukesha Memorial Hospital  | 41  | 87                | 55.41%                |
| Waukesha Memorial Outpatient Center                                     | 42  | 14                | 8.92%                 |
|   |   | <b>Total: 157</b> | <b>Total: 100.00%</b> |

**Report Filters**

Incident Date: is between '01/01/2021' and '01/31/2021'

## Incident Type Report (Summary)

| Basic Incident Type Code And Description (FD1.21)   | Total Incidents | Total Incidents Percent of Incidents | Total Property Loss | Total Content Loss | Total Loss         | Total Loss Percent of Total |
|---|-----------------|--------------------------------------|---------------------|--------------------|--------------------|-----------------------------|
| <b>Incident Type Category (FD1.21): 1 - Fire</b>  |                 |                                      |                     |                    |                    |                             |
| 111 - Building fire   | 2               | 1.12%                                |                     |                    |                    |                             |
| <b>Total: 2</b>   |                 | <b>Total: 1.12%</b>                  | <b>Total: 0.00</b>  | <b>Total: 0.00</b> | <b>Total: 0.00</b> | <b>Total: 0.00%</b>         |
| <b>Incident Type Category (FD1.21): 3 - Rescue &amp; Emergency Medical Service Incident</b> |                 |                                      |                     |                    |                    |                             |
| 311 - Medical assist, assist EMS crew   | 7               | 3.93%                                |                     |                    |                    |                             |
| 321 - EMS call, excluding vehicle accident with injury                                      | 67              | 37.64%                               |                     |                    |                    |                             |
| 3212 - Interfacility Transfer   | 57              | 32.02%                               |                     |                    |                    |                             |
| 3213 - Intercept  | 12              | 6.74%                                |                     |                    |                    |                             |
| 322 - Motor vehicle accident with injuries  | 1               | 0.56%                                |                     |                    |                    |                             |
| 324 - Motor vehicle accident with no injuries.  | 2               | 1.12%                                |                     |                    |                    |                             |
| <b>Total: 146</b>   |                 | <b>Total: 82.02%</b>                 | <b>Total: 0.00</b>  | <b>Total: 0.00</b> | <b>Total: 0.00</b> | <b>Total: 0.00%</b>         |
| <b>Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)</b>                   |                 |                                      |                     |                    |                    |                             |
| 463 - Vehicle accident, general cleanup   | 1               | 0.56%                                |                     |                    |                    |                             |
| <b>Total: 1</b>   |                 | <b>Total: 0.56%</b>                  | <b>Total: 0.00</b>  | <b>Total: 0.00</b> | <b>Total: 0.00</b> | <b>Total: 0.00%</b>         |
| <b>Incident Type Category (FD1.21): 5 - Service Call</b>                                    |                 |                                      |                     |                    |                    |                             |
| 571 - Cover assignment, standby, moveup   | 1               | 0.56%                                |                     |                    |                    |                             |
| <b>Total: 1</b>   |                 | <b>Total: 0.56%</b>                  | <b>Total: 0.00</b>  | <b>Total: 0.00</b> | <b>Total: 0.00</b> | <b>Total: 0.00%</b>         |
| <b>Incident Type Category (FD1.21): 6 - Good Intent Call</b>                                |                 |                                      |                     |                    |                    |                             |
| 611 - Dispatched and cancelled en route   | 18              | 10.11%                               |                     |                    |                    |                             |
| 622 - No incident found on arrival at dispatch address                                      | 1               | 0.56%                                |                     |                    |                    |                             |
| 651 - Smoke scare, odor of smoke  | 2               | 1.12%                                |                     |                    |                    |                             |
| 671 - HazMat release Investigation w/no HazMat  | 1               | 0.56%                                |                     |                    |                    |                             |
| <b>Total: 22</b>  |                 | <b>Total: 12.36%</b>                 | <b>Total: 0.00</b>  | <b>Total: 0.00</b> | <b>Total: 0.00</b> | <b>Total: 0.00%</b>         |
| <b>Incident Type Category (FD1.21): 7 - False Alarm &amp; False Call</b>                    |                 |                                      |                     |                    |                    |                             |
| 735 - Alarm system sounded due to malfunction   | 1               | 0.56%                                |                     |                    |                    |                             |
| 736 - CO detector activation due to malfunction   | 1               | 0.56%                                |                     |                    |                    |                             |
| 743 - Smoke detector activation, no fire - unintentional                                    | 2               | 1.12%                                |                     |                    |                    |                             |
| 745 - Alarm system activation, no fire - unintentional                                      | 2               | 1.12%                                |                     |                    |                    |                             |
| <b>Total: 6</b>   |                 | <b>Total: 3.37%</b>                  | <b>Total: 0.00</b>  | <b>Total: 0.00</b> | <b>Total: 0.00</b> | <b>Total: 0.00%</b>         |
| <b>Total: 178</b>   |                 | <b>Total: 100.00%</b>                | <b>Total: 0.00</b>  | <b>Total: 0.00</b> | <b>Total: 0.00</b> | <b>Total: 0.00%</b>         |

02/04/2021  
AUSTIN  
MFDINTER2  
Financial Class

Intercept Report  
VILLAGE OF MCKWONAGO  
Posting Dates: 01/01/2021 - 01/31/2021  
Encounters Procedures Charges Payments

Page: 1  
Adjustments Proc/Enc Chg/Enc

EAGLE FIRE DEPT  
EAST TROY EMS

|              |   |          |          |     |        |
|--------------|---|----------|----------|-----|--------|
| 1            | 1 | 500.00   | 500.00   |     |        |
| 5            | 5 | 2,500.00 | 1,578.95 | .00 | 500.00 |
| 6            | 6 | 3,000.00 | 2,078.95 | .00 | 500.00 |
| Report Total |   |          |          |     |        |

ebix, Inc.

02/04/2021  
 User: AUSTIN  
 Qry: MEDINTERF2  
 Type Procedures

VILLAGE OF MUKWONAGO  
 Interfacility Summary  
 Posting Dates: 01/01/2021 - 01/31/2021  
 Procedures

Page: 1

| Type  | Procedures                              | Charges   | Minutes | Payments  | Adjustments |
|-------|---|-----------|---------|-----------|-------------|
| DNG   | A0382 BASIC SUPPORT ROUTINE SUPPLIES    | 228.45    | 1,013   | 133.99    | .00         |
| DNG   | A0392 ALS DEFIBRILLATION SUPPLIES       | 696.00    | 527     | 110.00    | .00         |
| DNG   | A0394 ALS IV DRUG THERAPY SUPPLIES      | 90.44     | 181     | 32.14     | .00         |
| DNG   | A0398 ALS ROUTINE DISPOSABLE SUPPLIES   | 1,039.40  | 2,390   | 768.37    | .00         |
| DNG   | A0422 AMBULANCE 02 LIFE SUSTAINING      | 3,344.88  | 2,762   | 403.25    | .00         |
| DNG   | A0425 DNG MILEAGE                       | 5,783.58  | 3,909   | 5,981.40  | .00         |
| DNG   | A0425 GROUND MILEAGE                    | 52.50     | 0       | .00       | .00         |
| DNG   | A0427 ALS1-EMERGENCY DNG                | 10,838.25 | 2,143   | 10,404.72 | .00         |
| DNG   | A0427 ALS1-EMERGENCY RESIDENT           | 1,000.00  | 0       | .00       | .00         |
| DNG   | A0429 BLS-EMERGENCY DNG                 | 4,746.04  | 1,095   | 4,380.96  | .00         |
| DNG   | A0434 CRITICAL CARE DNG                 | 6,674.04  | 671     | 8,157.16  | .00         |
| DNG   | J7030 NORMAL SALINE SOLUTION INFUS      | 11.00     | 103     | .00       | .00         |
| DNG   | J7040 NORMAL SALINE SOLUTION INFUS      | .00       | 0       | 10.00     | .00         |
| DNG   | 93005 ELECTROCARDIOGRAM, TRACING        | 99.00     | 103     | .00       | .00         |
| DNG   | 94760 NONINVASIVE EAR OR PULSE OXIMETRY | 101.38    | 314     | 153.17    | .00         |
| DNG   | TOTAL                                   | 31,704.96 | 15,211  | 30,535.16 | .00         |
| Other | A0425 GROUND MILEAGE                    | 388.50    | 0       | 137.16    | 206.94      |
| Other | A0427 ALS-EMERGENCY INTERFACILITY       | 1,450.00  | 0       | 433.53    | 866.47      |
| Other | A0427 ALS1-EMERGENCY INTERCEPT          | 1,000.00  | 0       | .00       | .00         |
| Other | TOTAL                                   | 2,838.50  | 0       | 570.69    | 1,073.41    |
| TOTAL |   | 34,543.46 | 15,211  | 31,105.85 | 1,073.41    |

ebix, Inc.

02/04/2021  
 User: AUSTIN  
 Qry: MFDFTMTH  
 Current  
 Quantity

VILLAGE OF MUKWONAGO  
 ERF Summary  
 Posting Dates: 01/01/2021 - 01/31/2021  
 Current  
 Adjustments  
 YTD  
 Quantity

Page: 1

| Current<br>Charges | Current<br>Payments | Current<br>Adjustments | YTD<br>Charges | YTD<br>Payments | YTD<br>Adjustments |
|--------------------|---------------------|------------------------|----------------|-----------------|--------------------|
| 625.00             | 1,127.71            | 747.29                 | 625.00         | 1,127.71        | 747.29             |

ebix, Inc.

VILLAGE OF MUKWONAGO  
 Five Year Run Summary

| Run Category  | Run Type      | Qty | Charges    | Amount Paid | Amount Adjusted | Balance   |
|---------------|---------------|-----|------------|-------------|-----------------|-----------|
| 2021 DNG      | ALS1          | 26  | 11,838.25  | .00         | -00             | 11,838.25 |
|               | BLS           | 12  | 4,380.96   | .00         | -00             | 4,380.96  |
|               | CRIT CARE     | 9   | 6,674.04   | .00         | -00             | 6,674.04  |
|               | Subtotal      | 47  | 22,893.25  | .00         | -00             | 22,893.25 |
| Intercept     | Intercept     | 11  | 5,500.00   | .00         | -00             | 5,500.00  |
|               | Subtotal      | 11  | 5,500.00   | .00         | -00             | 5,500.00  |
| Non-Resident  | ALS1          | 11  | 14,150.00  | .00         | -00             | 14,150.00 |
|               | BLS           | 2   | 2,075.00   | .00         | -00             | 2,075.00  |
|               | Subtotal      | 13  | 16,225.00  | .00         | -00             | 16,225.00 |
| Non-Transport | Non-Transport | 18  | 2,807.06   | .00         | -00             | 2,807.06  |
|               | Subtotal      | 18  | 2,807.06   | .00         | -00             | 2,807.06  |
| Resident      | ALS1          | 22  | 26,650.00  | .00         | -00             | 26,650.00 |
|               | BLS           | 11  | 10,100.00  | .00         | -00             | 10,100.00 |
|               | CRIT CARE     | 6   | 11,700.00  | .00         | -00             | 11,700.00 |
|               | Subtotal      | 39  | 48,450.00  | .00         | -00             | 48,450.00 |
|               | TOTAL         | 128 | 95,875.31  | .00         | -00             | 95,875.31 |
| 2020 DNG      | ALS1          | 391 | 169,508.85 | 163,884.85  | 1,033.65        | 4,590.35  |
|               | BLS           | 213 | 73,712.52  | 71,726.93   | 525.25          | 1,460.34  |
|               | CRIT CARE     | 185 | 137,188.60 | 135,424.84  | 1,022.20        | 741.56    |
|               | Subtotal      | 789 | 380,409.97 | 371,036.62  | 2,581.10        | 6,792.25  |
| Intercept     | Intercept     | 115 | 57,500.00  | 57,500.00   | .00             | .00       |
|               | Subtotal      | 115 | 57,500.00  | 57,500.00   | .00             | .00       |
| Interfacility | ALS1          | 23  | 28,925.00  | 12,037.35   | 6,337.65        | 10,550.00 |
|               | BLS           | 2   | 1,900.00   | 1,200.00    | 700.00          | .00       |
|               | CRIT CARE     | 3   | 5,400.00   | 2,849.98    | 2,550.02        | .00       |
|               |               |     |            | ebix, Inc.  |                 |           |