

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, May 5, 2021

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Approval of Minutes

3.1 Minutes from Committee of the Whole Meeting of April 7, 2021

[Attachment - 2021-04-07 Draft COW Minutes](#)

4. Finance Committee, Trustee Meiners

Discussion and action possible on the following items.

4.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For January
(For information purposes only, no action required)

[2021-03 March Revenue & Expenditure Report.pdf](#)

[2021-03 March Treasury Report.pdf](#)

4.2 Discussion and possible recommendation to approve accounts payable Vouchers in
the amount of \$512,323.20.

[20210505 COW AP Packet.pdf](#)

5. Health and Recreation Committee, Trustee Decker

Discussion and action possible on the following items

5.1 Discussion and possible recommendation to approve the Special Event Application
from the CFU John Movrich Lodge 993 for the 2021 Mukwonago Croatian Day Fest
to be held at Field Park on July 10, along with a temporary Class "B" retailer's
License from the CFU John Movrich Lodge 993.

[Attachment - 7-10-21 Croatian Day Fest](#)

5.2 Discussion and possible recommendation to approve and permit the construction of
dugout storage cabinets at Field Park as presented by Ben Padilla for his Eagle
Scout project.

[Attachment - Ben Padilla Eagle Project.pptx](#)

5.3 Discussion and possible recommendation on the possible refunding of a temporary
stage for the Concert Series not to exceed the allotted \$6,000.

6. Judicial Committee, Trustee Walsh

Discussion and action possible on the following items

- 6.1 Discussion and possible recommendation on changes to the Downtown Development Committee Ordinance as forwarded from the April Judicial Committee meeting.

[Agenda Request - Trustee Walsh](#)

[Attachment - DDC Ord 960 Sec 147-149](#)

[Attachment - Draft DDC Ord Revision](#)

7. Library Board of Trustees, Trustee Brill

- 7.1 Introduction of new Library Director, Abby Armour.

8. Personnel Committee, Trustee Johnson

- 8.1 Discussion and possible recommendation on status change in base salary for merit increase for Building Code Official, Tim Rutenbeck.

[Attachment - Rutenbeck Status Change](#)

- 8.2 Discussion and possible recommendation on change of status for a base wage adjustment for the Deputy Clerk-Treasurer.

[Attachment - Base Adjustment - Deputy Clerk](#)

- 8.3 Discussion and recommendation to adopt Resolution 2021-032 and Resolution 2021-033 amending the position descriptions for the Accountant and Administrative Clerk to switch the Human Resources transaction processing and Payroll processing functions between the two positions.

[Agenda Item Cover Report - Job Descriptions.pdf](#)

[RESOLUTION 2021-032 \(Accountant - HR Specialist Position Description\).pdf](#)

[RESOLUTION 2021-033 \(Administrative-Payables Clerk Position Description\).pdf](#)

9. Public Works Committee, Trustee Brill

Discussion and action possible on the following items

- 9.1 Discussion on the request for reroute of Hwy 83 as requested by the Downtown Development Committee and review of 2015 Resolution, as forwarded from the April Committee of the Whole.

[Attachment - DDC DSP pg 23-24](#)

[Attachment 2015-53 \(Jurisdictional Transfer Hwy 83\)](#)

- 9.2 Discussion and possible recommendation for the location of the proposed Fox River Pedestrian Bridge.

[Attachment - Cover Report Fox River Pedestrian Bridge.pdf](#)

[Attachment - Fox River Pedestrian Bridge Alternatives 20210427.pdf](#)

- 9.3 Discussion and possible recommendation on a refund of \$134.42 for sewer charges for water lost by an act of vandalism, that was never discharged into the system at 147 Phantom Lake Court

[Attachment - 147 Phantom Lake Ct Water Sewer](#)

- 9.4 Discussion and possible recommendation on a WWTF Adaptive Management Program contribution of \$25,000 to Waukesha County for the Riverbank Restoration Project at the Fox River Park in 2022.

[Attachment - Fox River Cost Sharing](#)

- 9.5 Discussion and possible recommendation on how to proceed with Atkinson Lift Station Rehabilitation project this year.

[Attachment - Atkinson L.S. Rehab Updated Time Schedule](#)

10. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

Wednesday, April 7, 2021

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

The Village President Winchowky called the meeting to order at 5:30p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Board Members Present

Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Kevin Schmidt, Police Chief
Ron Bittner, Public Works Director
Dave Brown, Utilities Director
Mark Blum, Village Attorney
Jerad Wegner, Village Engineer
John Fellows, Village Planner
Jeff Stein, Fire Chief

Comments from the Public

Jeff Semerole, resident spoke regarding item 8.2 denial of an operators license and would like to offer his support. He noted that Cameron has made poor decisions in the past, but he is recovering and took a course to work at the American Legion Post 375. He supports him in obtaining the license.

Tim Flurry, Post Commander for the Maxwell Street Days item 7.2 noting the Lions Club is not associated with this event. He is hopeful the Board will approve it.

Approval of Minutes

Motion to approve the Committee of the Whole Minutes of March 3, 2021

Decker/Johnson motion to approve Committee of the Whole Minutes of March 3, 2021.
Unanimously carried.

Downtown Development Committee, Trustee Walsh

**Informational DDC Summary including short-term long-term progress report,
replacement of Board Member Wash, Temporary Acting Chair, Secretary and
Member terms status.**

Trustee Walsh reviewed DDC activities and mission which is listed on page 5 of the Downtown Strategic Plan. He noted the Planner has an RFP out for the next phase of the plan and banners will be handled in house as a project with benches. The new temporary acting chair is Eliza Pautz. They would like to continue to update FB and the web site and would like to send information out to small business owners to bring resources and free services to those in need. He would also like to see the long-term planning of the Capital Improvement Projects included in the budget. This is for information only, no action required

Discussion and possible direction for Village Attorney and staff to review Ordinance 960 for possible changes, further specifying amendments including purpose of committee, composition, term limits, alternates, and attendance

Trustee Walsh noted he would like them to review the DDC ordinance to include a purpose statement and term limits and possibly add an alternate voting and non-voting member. Attorney Blum asked for clarification on the specific request. He noted he would review the terms, voting clarification and years, and a policy on attendance to excuse 2-3 meetings a year without excuse.

No action was required, this item will return to the next Committee meeting.

Discussion and possible direction on "Downtown Strategic Plan Recommendations made for Immediate Implementation" Reroute of Hwy 83 around Downtown and Police Department Crosswalk Safety Enhancements.

Trustee Walsh reviewed the history of the Highway 83 project including the downtown strategic plan recommendations. He noted that there is a great deal of federal funding available right now and he would like to see this show up in the capital project plan and get into the DOT funding or project calendar.

Trustee Decker noted that this was discussed previously and it was a 3-5 million dollar price tag to bring this up to the state standards. He felt there were more residents sitting with subpar roadway than just the downtown area. River Park residents can hardly get out of their subdivision. He doesn't want the village to spend another \$100,000 on a discussion with the DOT and get no where.

Trustee Walsh noted that the road was supposed to be at the state standards when it was built. He is asking how does this get budgeted for as a future project, which was suppose to happen 8-9 years ago.

Trustee Brill questioned if this is beyond the DDC committee and if it should go to another committee now at this point for review since it was already a recommendation from the Committee.

President Winchowky asked if the DDC wanted to put something together to reroute 83 and refer to one of the other committees.

Trustee Walsh reviewed pages 23-24 of the Downtown Strategic Plan where it was recommended.

Attorney Blum commented that there were prior discussions regarding this and there were consulting engineers with cost estimates. He found a resolution in 2015 which requested the DOT to place this on the Radar.

It was noted this can return to the next Committee under Public Works.

Finance Committee, Trustee Meiners

Monthly Treasury Report and Revenue/Expenditure Guideline Report For February

Monthly report was placed on file.

Discussion and possible recommendation to the Village Board to approve Vouchers in the amount of \$569,199.81.

Meiners/Decker motion to approve Vouchers in the amount of \$569,199.81.

Unanimously carried.

Discussion and possible recommendation to support Resolution 2021-16 a resolution to support a strong state and local partnership in shared revenue funds for critical services.

Meiners/Decker motion to recommend approval of support Resolution 2021-16 a resolution to support a strong state and local partnership in shared revenue funds for critical services.

Unanimously carried.

Health and Recreation Committee, Trustee Decker

Presentation of 2020 Annual Recycling Report

DPW Director Bittner presented the 2020 Annual Recycling Report for information only.

Discussion and possible recommendation to approve the Special Event Application from the American Legion Post 375 for the 2021 Mukwonago Maxwell Street Days to be held at Field Park on June 12-13, July 17-18, August 21-22, and September 11-12, along with a temporary Class "B" retailer's License from the American Legion Post #375.

Decker/Johnson motion to recommend approval of the Special Event Application from the American Legion Post 375 for the 2021 Mukwonago Maxwell Street Days to be held at Field Park on June 12-13, July 17-18, August 21-22, and September 11-12, along with a temporary Class "B" retailer's License from the American Legion Post #375.

Chief Stein noted that the COVID plan will be the same as presented last year.

Unanimously carried.

Discussion and possible recommendation to approve a Park and Special Event permit application from Mukwonago Lions Club for Summerfeste on June 17-20, 2021 at Field Park, along with a temporary Class "B"/"Class B" Retailer's License application.

Decker/Meiners motion to recommend approval of a Park and Special Event permit application from Mukwonago Lions Club for Summerfeste on June 17-20, 2021 at Field Park, along with a temporary Class "B"/"Class B" Retailer's License application, subject to submission of the COVID plan.

Unanimously carried.

Discussion and possible recommendation to approve Task Order No. 2021-02 from Ruekert Mielke, Inc. for the Survey, Design, and Bidding of the Indianhead Park Outdoor Performance Stage project in the amount of \$23,460.

Decker/Meiners motion to recommend approval of Task Order No. 2021-02 from Ruekert Mielke, Inc. for the Survey, Design, and Bidding of the Indianhead Park Outdoor Performance Stage project in the amount of \$23,460.

Bittner noted that R&M will bid and provide site plan preparation. Anderson Ashton is the designer. Unanimously carried.

Discussion and possible recommendation on the Concert Series Program

Village Planner John Fellows presented a memo and reviewed the costs associated with each event. He discussed concerns regarding the Covid Plan, parking capacity, volunteers, and lack of funding. It was noted that the stage will be completed in September and staff has produced several options for the Village Board to review.

Decker/Meiners motion to cancel concerts #1, #2, #3 and keep #4 (Mt. Olive September 11, 2021) It was noted the tent can be canceled and Lynch has confirmed they are not in need of a tent.

President Winchowky asked where the money will come from, and will the parking lots and streets be enough for this performance?

Finance Director Doherty noted some donations if they choose to remain will cover some expenses or they will find the money in the Administrative Budget or have to complete a budget amendment.

Trustee Johnson confirmed the Fireworks are a donation.

Unanimously carried.

Trustee Meiners noted that he would like to see a future Committee meeting discussion regarding the Rotary donation of the materials for the temporary stage.

Judicial Committee, Trustee Walsh

Discussion and possible recommendation to approve an Ordinance to amend Section 74 -8 of the Mukwonago Municipal Code dealing with the removal of snow and ice by property owners around hydrants.

Walsh/Brill motion to recommend approval of Ordinance to amend Section 74 -8 of the Mukwonago Municipal Code dealing with the removal of snow and ice by property owners around hydrants.

It was noted if a hydrant is contiguous with the property, the Village is responsible for the public buildings. There are approximately 725 public hydrants and over 100 private hydrants. Unanimously carried.

Consideration of an appeal to the decision to deny an Operator's License for Cameron Schroeder.

Walsh/Meiners motion to deny the appeal for an operators license at this time for Cameron Schroeder.

Chief Schmidt noted that there are still some pending actions and believes it might be premature at this point. His recommendation remains the same, and suggests next year he apply again. Roll Call: "Yes" Trustee Brill, Decker, Johnson, Meiners, Walsh, Winchowky. "No" Trustee Adler. Motion carried 6-1.

Library Board of Trustees, Trustee Brill

Monthly Report of Activities

Trustee Brill provided an update on activities and announced a \$1,500 technology grant. He noted they will be meeting this week regarding the final two candidates for Director and may have a replacement shortly.

Personnel Committee, Trustee Johnson

Motion to forward Grievance from the Mukwonago Professional Police Association dated March 4, 2021 to the Regular Village Board Meeting of April 21, 2021.

Johnson/Decker motion to forward Grievance from the Mukwonago Professional Police Association dated March 4, 2021 to the Regular Village Board Meeting of April 21, 2021 in closed session. Unanimously carried.

Public Works Committee, Trustee Brill

Stormwater MS4 Presentation from Public Works Director Bittner
DPW Director Bittner provided an update on the MS4 Stormwater process and activities throughout the year.

Discussion and possible recommendation to approve a resolution to approve a Restated Developer's Agreement for Subdivision Improvements with Minors Estates Phase 4.

Brill/Decker motion to recommend approval of a resolution to approve a Restated Developer's Agreement for Subdivision Improvements with Minors Estates Phase 4. President Winchowky confirmed utilities are in the correct location.

Attorney Blum noted this is substantially the same agreement from 2016 and there were a few adjustments, however he is comfortable with the Board taking action.

Unanimously carried.

Discussion and possible recommendation on a Resolution Vacating and Releasing Drainage Easements and Landscape Easement set forth on the Plat of Minor's Estates Recorded December 23, 2015.

Brill/Decker motion to recommend approval of a Resolution Vacating and Releasing Drainage Easements and Landscape Easement set forth on the Plat of Minor's Estates Recorded December 23, 2015. It was noted there is a change in how they drain along the easement toward the front instead of along the back. Engineer Wegner noted engineering has reviewed and approved.

Unanimously carried.

Discussion and possible recommendation to approve REBID Pick 'N Save Pond Retrofit Close-out Change Order and Final Payment request from Mudtech, LLC. in the amount of \$254,643.75.

Brill/Decker motion to recommend approval of the REBID Pick 'N Save Pond Retrofit Close-out Change Order and Final Payment request from Mudtech, LLC. in the amount of \$254,643.75. Unanimously carried.

Presentation of the Annual Adaptive Management Report, past activities, and next steps.

Ruekert-Mielke representatives presented the Annual Adaptive Management report which is required by the DNR for achieving phosphorus compliance. It discussed the next steps and what the next six months will bring for our best management practices.

Discussion and possible recommendation to approve the Intergovernmental Agreement (IGA) between Waukesha County and the Village of Mukwonago related to Adaptive Management Program Assistance and Implementation.

Brill/Meiners motion to recommend approval of the Intergovernmental Agreement (IGA) between Waukesha County and the Village of Mukwonago related to Adaptive Management Program Assistance and Implementation.

It was noted this document outlines and details the roles that they will take. The County will absorb 300 hours per hour to support our system and then it will be a \$60/hour rate.
Roll Call: "Yes" Trustee Adler, Brill, Johnson, Meiners, Walsh, Winchowky. "No" Trustee Decker. Motion carried 6-1.

Discussion and possible recommendation to approve Task Order 2021-01 with Ruekert-Mielke for a Risk and Resilience Assessment Emergency Response Plan in the amount of \$10,978.

Brill/Decker motion to recommend approval of Task Order 2021-01 with Ruekert-Mielke for a Risk and Resilience Assessment Emergency Response Plan in the amount of \$10,978. It was noted this is an important mandate from the State to evaluate and assess our vulnerabilities and risks the water utility can encounter.
Unanimously carried.

Notification of TID 5 Engineering Excellence State Finalist from American Council of Engineering Companies. Engineer Wegner noted they have been recognized as a finalist for this award.

Protective Services, Trustee Adler

Discussion and possible recommendation on the Installation of Emergency Vehicle Pre-Emption Devices on traffic standards at STH 83 & CTH LO/Pearl Avenue and authorize the Village President to sign the agreement with the DOT.

Adler/Johnson motion to recommend approval of the Installation of Emergency Vehicle Pre-Emption Devices on traffic standards at STH 83 & CTH LO/Pearl Avenue and authorize the Village President to sign the agreement with the DOT.
Unanimously carried.

Village President

Proclamation honoring National Public Safety Telecommunicators Week for April 11 to April 17, 2021.

Johnson/Walsh motion to recommend approval of a Proclamation honoring National Public Safety Telecommunicators Week for April 11 to April 17, 2021.
Unanimously carried.

Adjournment

Meeting adjourned at 8:15pm.

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

PERIOD ENDING 03/31/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 100 - GENERAL FUND					
Revenues					
OTHERREV	OTHER REVENUES	58,728.00	6,070.82	52,657.18	10.34
PTAX	GENERAL PROPERTY TAX	2,932,656.00	2,279,499.70	653,156.30	77.73
UNCLASSIFIED	Unclassified	10,258.00	0.00	10,258.00	0.00
TAXES	OTHER TAXES	387,500.00	97,308.71	290,191.29	25.11
IGOVTRV	INTERGOVERNMENTAL REVENUES	818,410.00	135,329.13	683,080.87	16.54
LICPER	LICENSES & PERMITS	359,410.00	79,776.28	279,633.72	22.20
LAWORD	FINES & FORFEITURES	165,000.00	52,256.20	112,743.80	31.67
PUBCHGS	PUBLIC CHARGES FOR SERVICES	34,050.00	7,704.80	26,345.20	22.63
LEISURE	LEISURE ACTIVITIES	85,000.00	0.00	85,000.00	0.00
IGOVTC	INTERGOVERNMENTAL CHARGES	201,000.00	59,853.61	141,146.39	29.78
INVTINC	INVESTMENT INCOME	43,211.00	1,984.77	41,226.23	4.59
TOTAL REVENUES		5,095,223.00	2,719,784.02	2,375,438.98	53.38
Expenditures					
5111	VILLAGE BOARD	62,063.00	11,531.88	50,531.12	18.58
5112	HISTORIC PRESERVATION	290.00	7.14	282.86	2.46
5120	MUNICIPAL COURT	45,321.00	14,009.96	31,311.04	30.91
5130	VILLAGE ATTORNEY	95,000.00	15,409.50	79,590.50	16.22
5141	VILLAGE ADMINISTRATION/FINANCE	234,708.00	29,356.57	205,351.43	12.51
5142	CLERK-TREASURER	236,130.00	46,949.78	189,180.22	19.88
5144	ELECTIONS	26,900.00	2,509.05	24,390.95	9.33
5151	INDEPENDENT AUDITING	13,000.00	0.00	13,000.00	0.00
5153	ASSESSMENT OF PROPERTY	20,550.00	4,292.70	16,257.30	20.89
5154	RISK & PROPERTY INSURANCE	133,103.00	50,318.61	82,784.39	37.80
5160	VILLAGE HALL	51,737.00	12,208.20	39,528.80	23.60
5211	POLICE ADMINISTRATION	1,192,305.00	275,702.85	916,602.15	23.12
5212	POLICE PATROL	1,052,284.00	208,941.27	843,342.73	19.86
5213	CRIME INVESTIGATION	248,005.00	49,988.72	198,016.28	20.16
5215	POLICE TRAINING	12,000.00	2,634.00	9,366.00	21.95
5220	FIRE STATION (VILLAGE)	8,215.00	1,357.90	6,857.10	16.53
5235	EMERGENCY GOVERNMENT	2,350.00	0.00	2,350.00	0.00
5241	BUILDING INSPECTOR	238,460.00	56,325.24	182,134.76	23.62
5247	BOARD OF APPEALS	1,050.00	0.00	1,050.00	0.00
5254	DAMS	8,685.00	1,648.30	7,036.70	18.98
5300	DPW GENERAL ADMINISTRATION	347,938.00	86,172.98	261,765.02	24.77
5323	GARAGE	62,624.00	11,914.67	50,709.33	19.03
5324	MACHINERY & EQUIPMENT	101,009.00	23,773.84	77,235.16	23.54
5335	ENGINEERING	75,000.00	3,567.04	71,432.96	4.76
5341	STREETS & ALLEYS	46,406.00	1,189.23	45,216.77	2.56
5342	STREET LIGHTING	170,500.00	55,691.37	114,808.63	32.66
5343	CURBS GUTTERS & SIDEWALKS	25,135.00	0.00	25,135.00	0.00
5344	STORM SEWER	15,897.00	932.75	14,964.25	5.87
5345	STREET CLEANING	9,304.00	0.00	9,304.00	0.00
5347	SNOW & ICE CONTROL	120,211.00	31,455.18	88,755.82	26.17
5348	STREET SIGNS & MARKINGS	15,834.00	7,193.01	8,640.99	45.43
5362	GARBAGE COLLECTION	2,897.00	379.40	2,517.60	13.10
5431	ANIMAL POUND	2,470.00	2,420.00	50.00	97.98
5512	MUSEUM	11,100.00	1,944.45	9,155.55	17.52
5521	PARKS	175,823.00	7,633.58	168,189.42	4.34
5522	CELEBRATIONS	7,988.00	1,280.92	6,707.08	16.04
5611	FORESTRY	19,476.00	3,029.95	16,446.05	15.56
5613	WEED CONTROL	200.00	4.85	195.15	2.43
5632	PLANNING DEPARTMENT	124,593.00	17,645.20	106,947.80	14.16
5660	STORMWATER MASTER PLAN	10,500.00	1,834.57	8,665.43	17.47
5670	ECONOMIC DEVELOPMENT	43,162.00	14,390.80	28,771.20	33.34
5900	OTHER FINANCING USES	25,000.00	0.00	25,000.00	0.00
TOTAL EXPENDITURES		5,095,223.00	1,055,645.46	4,039,577.54	20.72
Fund 100 - GENERAL FUND:					
TOTAL REVENUES		5,095,223.00	2,719,784.02	2,375,438.98	53.38
TOTAL EXPENDITURES		5,095,223.00	1,055,645.46	4,039,577.54	20.72
NET OF REVENUES & EXPENDITURES		0.00	1,664,138.56	(1,664,138.56)	100.00

PERIOD ENDING 03/31/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND					
Revenues					
OTHERREV	OTHER REVENUES	0.00	1,856.04	(1,856.04)	100.00
PTAX	GENERAL PROPERTY TAX	191,015.00	47,753.76	143,261.24	25.00
EBIX	EBIX REVENUES	1,086,649.00	193,980.07	892,668.93	17.85
IGOVTRV	INTERGOVERNMENTAL REVENUES	78,592.00	5,325.00	73,267.00	6.78
PUBCHGS	PUBLIC CHARGES FOR SERVICES	1,500.00	25.00	1,475.00	1.67
IGOVTC	INTERGOVERNMENTAL CHARGES	191,015.00	55,713.51	135,301.49	29.17
INVTINC	INVESTMENT INCOME	1,000.00	84.31	915.69	8.43
TOTAL REVENUES		1,549,771.00	304,737.69	1,245,033.31	19.66
Expenditures					
5140	ADMINISTRATIVE & GENERAL	26,888.00	6,738.51	20,149.49	25.06
5221	FIRE ADMINISTRATION	984,113.00	236,170.02	747,942.98	24.00
5222	FIRE SUPPRESSION	63,298.00	8,441.00	54,857.00	13.34
5223	FIRE TRAINING	39,478.00	6,957.53	32,520.47	17.62
5231	AMBULANCE	345,393.00	68,553.23	276,839.77	19.85
5232	AMBULANCE TRAINING	22,601.00	5,446.97	17,154.03	24.10
5700	CAPITAL OUTLAY EXPENDITURES	38,000.00	13,498.45	24,501.55	35.52
5900	OTHER FINANCING USES	30,000.00	0.00	30,000.00	0.00
TOTAL EXPENDITURES		1,549,771.00	345,805.71	1,203,965.29	22.31
Fund 150 - FIRE/AMBULANCE FUND:					
TOTAL REVENUES		1,549,771.00	304,737.69	1,245,033.31	19.66
TOTAL EXPENDITURES		1,549,771.00	345,805.71	1,203,965.29	22.31
NET OF REVENUES & EXPENDITURES		0.00	(41,068.02)	41,068.02	100.00

PERIOD ENDING 03/31/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 610 - WATER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	100.00	695.33	(595.33)	695.33
UTILREV	UTILITY REVENUES	2,003,500.00	488,186.04	1,515,313.96	24.37
CONTRIB	CONTRIBUTED CAPITAL	100,000.00	32,644.00	67,356.00	32.64
MISCINC	MISC INCOME UTILITIES	137,000.00	86,455.07	50,544.93	63.11
IGOVTC	INTERGOVERNMENTAL CHARGES	1,500.00	48.95	1,451.05	3.26
INVTINC	INVESTMENT INCOME	14,985.00	283.04	14,701.96	1.89
TOTAL REVENUES		2,257,085.00	608,312.43	1,648,772.57	26.95
Expenditures					
5140	ADMINISTRATIVE & GENERAL	200.00	0.00	200.00	0.00
5900	OTHER FINANCING USES	150,541.00	0.00	150,541.00	0.00
6200	PUMPING OPERATIONS	119,798.00	40,304.39	79,493.61	33.64
6210	PUMPING MAINTENANCE	184,362.00	4,766.42	179,595.58	2.59
6300	WATER TREATMENT OPERATIONS	75,181.00	10,379.37	64,801.63	13.81
6310	WATER TREATMENT MAINTENANCE	33,466.00	3,325.09	30,140.91	9.94
6450	T&D-DISTR RSRVR/STNDP MAINT	3,301.00	101.23	3,199.77	3.07
6451	T&D-MAINS MAINTENANCE	45,107.00	1,187.49	43,919.51	2.63
6452	T&D-SERVICES MAINTENANCE	40,818.00	4,244.47	36,573.53	10.40
6453	T&D-METERS MAINTENANCE	29,093.00	588.69	28,504.31	2.02
6454	T&D-HYDRANTS MAINTENANCE	27,314.00	0.00	27,314.00	0.00
6901	METER READING LABOR	8,893.00	364.92	8,528.08	4.10
6902	ACCOUNTING & COLLECTING LABOR	82,868.00	20,683.37	62,184.63	24.96
6920	ADMINISTRATIVE & GENERAL EXP	964,530.00	162,606.13	801,923.87	16.86
6950	YEAR END ACCOUNTING ADJUSTMENT	491,613.00	0.00	491,613.00	0.00
TOTAL EXPENDITURES		2,257,085.00	248,551.57	2,008,533.43	11.01
Fund 610 - WATER UTILITY FUND:					
TOTAL REVENUES		2,257,085.00	608,312.43	1,648,772.57	26.95
TOTAL EXPENDITURES		2,257,085.00	248,551.57	2,008,533.43	11.01
NET OF REVENUES & EXPENDITURES		0.00	359,760.86	(359,760.86)	100.00

PERIOD ENDING 03/31/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 620 - SEWER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	1,000.00	26.50	973.50	2.65
UNCLASSIFIED	Unclassified	10,000.00	0.00	10,000.00	0.00
UTILREV	UTILITY REVENUES	1,628,960.00	407,898.13	1,221,061.87	25.04
LICPER	LICENSES & PERMITS	100,800.00	23,196.00	77,604.00	23.01
CONTRIB	CONTRIBUTED CAPITAL	97,558.00	12,070.00	85,488.00	12.37
MISCINC	MISC INCOME UTILITIES	250,000.00	27,570.49	222,429.51	11.03
INVSTINC	INVESTMENT INCOME	25,600.00	408.01	25,191.99	1.59
TOTAL REVENUES		2,113,918.00	471,169.13	1,642,748.87	22.29
Expenditures					
5140	ADMINISTRATIVE & GENERAL	120.00	0.00	120.00	0.00
5900	OTHER FINANCING USES	24,000.00	0.00	24,000.00	0.00
8010	WWTP-TREATMENT/DISPOSAL/GP	510,733.00	85,870.09	424,862.91	16.81
8020	LIFT STATIONS/PUMPING EQUIP	32,145.00	8,125.97	24,019.03	25.28
8030	WASTEWATER COLLECTION SYSTEM	98,875.00	1,827.78	97,047.22	1.85
8100	DPW	0.00	1,063.73	(1,063.73)	100.00
8300	ACCOUNTING/COLLECTING	75,668.00	20,437.49	55,230.51	27.01
8400	ADMINISTRATIVE & GENERAL	618,052.00	59,818.07	558,233.93	9.68
8900	YEAR END ACCOUNTING ADJUSTMENT	754,325.00	0.00	754,325.00	0.00
TOTAL EXPENDITURES		2,113,918.00	177,143.13	1,936,774.87	8.38
Fund 620 - SEWER UTILITY FUND:					
TOTAL REVENUES		2,113,918.00	471,169.13	1,642,748.87	22.29
TOTAL EXPENDITURES		2,113,918.00	177,143.13	1,936,774.87	8.38
NET OF REVENUES & EXPENDITURES		0.00	294,026.00	(294,026.00)	100.00
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		11,015,997.00	4,104,003.27	6,911,993.73	37.25
TOTAL EXPENDITURES - ALL FUNDS		11,015,997.00	1,827,145.87	9,188,851.13	16.59
NET OF REVENUES & EXPENDITURES		0.00	2,276,857.40	(2,276,857.40)	100.00

TREASURERS REPORT	Mar-2021	TOTAL	Citizens	LGIP	Long Term Investments - Johnson Bank & ADM
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GENERAL VILLAGE

100-111xxx	General Fund	3,645,052.56	351,066.02	2,239,253.19	1,054,733.35
100-111005/020/033	Checking/MRA/Accrued Sick	1,140,907.62	735,503.99	295,791.48	109,612.15
150-111300	Fire Department	347,320.56	76,809.48	270,511.08	
200-110xxx	Community Development (Deback)	1,207,804.72	1,757.39	1,206,047.33	
210-111xxx	Wisc Development - RLF	185,155.72		185,155.72	-
220-111xxx	TID#3-General	1,080,812.95	278.57	1,067,117.06	13,417.32
240-111xxx	TID#4-General	118,697.55	27,694.83	91,002.72	
250-111xxx	TID#5-General	3,556,786.31	126,004.53	3,430,781.78	
300-111xxx	Debt Service	2,275,896.91	269,355.43	2,006,541.48	
320-111300	Fire Department Designated	287,173.37	84.02	287,089.35	
340-111xxx	Village Designated Funds	440,128.66	34,979.03	405,149.63	
410-111300	Recycling	281,406.92	182,415.00	98,991.92	
430-111300	Capital Equipment	62,729.84	755.03	61,974.81	
440-111xxx	Library	428,668.65	138,425.71	290,242.94	
480-111xxx	Capital Improvement Funds	1,557,556.02	66,137.13	1,036,338.75	455,080.14
500-111300	Stormwater District #1	76,071.31	6,054.52	70,016.79	
600-111xxx	Impact Fees	354,469.83	32,125.53	322,344.30	
720-111xxx	Taxroll	507,681.89	211,905.52	295,776.37	
810-111xxx	Parkland Site	235,509.99	18,872.87	216,637.12	
TOTAL		17,789,831.38	2,280,224.60	13,876,763.82	1,632,842.96

WATER UTILITY

610-111300	Cash	130,926.52	130,926.52		
610-111200	Bonds & Unrestricted Cash	242,071.23		242,071.23	
610-111400	Long Term Debt	25,986.29			25,986.29
610-111050	Current Year Debt Reserve	228,766.94	228,766.94	-	
610-111060	Required Debt Reserve	582,685.86	-	177,713.13	404,972.73
610-111080	Impact Fee	34,123.15	33,621.60	501.55	
610-111033	Accrued Sick Pay	6,730.92		6,730.92	-
TOTAL		1,251,290.91	393,315.06	427,016.83	430,959.02

SEWER UTILITY

620-111300	Cash	17,068.23	17,068.23		
620-111200	Bonds & Unrestricted Cash	183,978.38		183,978.38	
610-111400	Long Term Debt	124,028.03			124,028.03
620-111030	Sewer Connection Fee	45,696.55	25,642.82	20,053.73	-
620-111060	Required Debt Reserve	707,250.13	-	-	707,250.13
620-111050	Current Year Debt Reserve	215,308.19	215,308.19	-	
620-111070	Equipment Replacement Fund	728,097.16	-	533,177.30	194,919.86
620-111080	Impact Fee	679,163.42	12,896.03	666,267.39	
620-111033	Accrued Sick Pay	6,730.91		6,730.91	-
TOTAL		2,707,321.00	270,915.27	1,410,207.71	1,026,198.02

GRAND TOTAL	21,748,443.29	2,944,454.93	15,713,988.36	3,090,000.00
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Prepared by Diana Doherty

balance check

21,748,443.29

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	5/6/2021	\$	95,363.88
Library Accounts Payable	4/12/2021	\$	15,226.37
Spectrum (ach withdrawal)	4/14/2021	\$	2,836.89
US Bank (ach withdrawal)	4/26/2021	\$	8,104.16
WE Energies (ach withdrawal)	4/28/2021	\$	51,418.20
Check Disbursement	4/1/2021	\$	5,521.40
Check Disbursement	4/7/2021	\$	169,944.72
Check Disbursement	4/12/2021	\$	12,712.51
Check Disbursement	4/13/2021	\$	1,606.09
Check Disbursement	4/15/2021	\$	7,345.84
Check Disbursement	4/20/2021	\$	3,688.00
Check Disbursement	4/21/2021	\$	128,164.89
Check Disbursement	4/28/2021	\$	10,390.25
Total for Approval:		\$	512,323.20

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: AIRGAS USA LLC					
9112173242	EMS SUPPLIES	150-5231-531100	516.10	516.10	FIRE
TOTAL VENDOR AIRGAS USA LLC				516.10	
VENDOR NAME: ALSCO					
IMIL1680302	APRIL 22 MAT CLEANING SERVICE	100-5211-539400	45.89	45.89	POLICE
IMIL1678039	WALKOFF MATS	100-5160-521900	63.34	63.34	DPW
TOTAL VENDOR ALSCO				109.23	
VENDOR NAME: AMERICAN POWER, INC					
135344	LINE PAINTER PARTS	100-5521-531100	17.14	17.14	DPW
TOTAL VENDOR AMERICAN POWER, INC				17.14	
VENDOR NAME: ARMORED COMPUTER TECHNOLOGY					
1570	PD BUILDING SECURITY, NEW CARD READERS A	430-5700-571100	4,785.90	4,785.90	POLICE
TOTAL VENDOR ARMORED COMPUTER TECHNOLOGY				4,785.90	
VENDOR NAME: AT & T MOBILITY					
04152021	APRIL CELLULAR & AIR CARD BILL	100-5211-522500	580.89	580.89	POLICE
TOTAL VENDOR AT & T MOBILITY				580.89	
VENDOR NAME: BANDT COMMUNICATIONS					
20191109011	PAGER REPAIR	150-5222-539500	160.00	160.00	FIRE
20191109013	PAGER REPAIR	150-5222-539500	185.65	185.65	FIRE
20191108861	PAGER REPAIR	150-5222-539500	160.00	160.00	FIRE
20191108864	PAGER REPAIR	150-5222-539500	160.00	160.00	FIRE
TOTAL VENDOR BANDT COMMUNICATIONS				665.65	
VENDOR NAME: BOUND TREE MEDICAL LLC					
84021935	EMS SUPPLIES	150-5231-531100	253.85	253.85	FIRE
84021936	EMS SUPPLIES	150-5231-531100	171.16	171.16	FIRE
84021937	EMS SUPPLIES	150-5231-531100	207.90	207.90	FIRE
TOTAL VENDOR BOUND TREE MEDICAL LLC				632.91	
VENDOR NAME: C & M AUTO PARTS INC					
6079-334648	SQD #38 - 4 ROTORS AND BRAKE PADS	100-5212-539500	320.43	320.43	POLICE
6079-334421	3451 REPAIRS	150-5231-539500	55.80	55.80	FIRE
6079-334534	3492 REPAIRS	150-5222-539500	16.60	16.60	FIRE
6079-334909	FLOOR DRY	100-5323-531100	35.97	35.97	DPW
6079-334807	ZERO TURN OIL FILTER	100-5324-539500	4.39	4.39	DPW
6079-334806	3461 REPAIRS	150-5222-539500	30.14	30.14	FIRE
6079-334997	SQD #30 - ROTORS AND BRAKE PADS	100-5212-539500	184.55	184.55	POLICE
6079-335195 DPW	OIL FILTERS	100-5324-539500	27.56	27.56	DPW
6079-335195 FIRE	OIL FILTERS	150-5231-539500	11.97	11.97	FIRE
TOTAL VENDOR C & M AUTO PARTS INC				687.41	
VENDOR NAME: C I BANKER WIRE & IRON WORKS INC					
2021 REFUND	REFUND CONCERT SERIES DONATION PER REQUE	340-4800-489000	5,000.00	5,000.00	FINANCE
TOTAL VENDOR C I BANKER WIRE & IRON WORKS INC				5,000.00	
VENDOR NAME: CENTRAL OFFICE SYSTEMS					
72213474	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: CENTRAL OFFICE SYSTEMS			
72212523	LEASE PAYMENT	100-5142-531200 23.10	165.00 ALLOCATE
		150-5221-531100 21.45	
		220-5140-531200 1.65	
		410-5363-531200 3.30	
		440-5511-531200 8.25	
		500-5344-531200 1.65	
		610-6902-690300 54.45	
		620-8300-840000 51.15	
TOTAL VENDOR CENTRAL OFFICE SYSTEMS			257.00
VENDOR NAME: CENTURY SPRINGS BOTTLING			
5824046	VH DRINKING WATER	100-5160-531100 18.00	18.00 DPW
5792605	VH DRINKING WATER	100-5160-531100 (1.00)	(1.00) DPW
TOTAL VENDOR CENTURY SPRINGS BOTTLING			17.00
VENDOR NAME: CINTAS			
4081702641	SATFF UNIFORMS	100-5323-531100 90.02	90.02 DPW
4081702774	WATER/WWTF UNIFORM SERVICE	610-6920-693000 65.00	131.96 UTILITIES
		620-8010-827000 66.96	
4082362976	STAFF UNIFORMS	100-5323-531100 90.02	90.02 DPW
4082363046	WATER/WWTF UNIFORM SERVICE	610-6920-693000 39.71	79.71 UTILITIES
		620-8010-827000 40.00	
TOTAL VENDOR CINTAS			391.71
VENDOR NAME: CITY OF MUSKEGO			
2021 FEB BOTS	2021 FEB BOTS ALCOHOL ENFORCEMENT/SAFETY	100-4300-435500 282.61	282.61 POLICE
TOTAL VENDOR CITY OF MUSKEGO			282.61
VENDOR NAME: CITY OF NEW BERLIN			
2021 FEB BOTS	2021 FEB BOTS ALCOHOL ENFORCEMENT/SAFETY	100-4300-435500 1,169.48	1,169.48 POLICE
TOTAL VENDOR CITY OF NEW BERLIN			1,169.48
VENDOR NAME: CLASSIC CONCRETE & MASONRY			
4-27-2021	PARKS CONCRETE WALK AND PADS	100-5521-531100 6,060.50	6,060.50 DPW
TOTAL VENDOR CLASSIC CONCRETE & MASONRY			6,060.50
VENDOR NAME: DE LAGE LANDEN FINANCIAL			

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: DE LAGE LANDEN FINANCIAL					
72154964	LEASE PAYMENT	100-5142-531200	23.52	168.00	ALLOCATE
		150-5221-531100	21.84		
		220-5140-531200	1.68		
		410-5363-531200	3.36		
		440-5511-531200	8.40		
		500-5344-531200	1.68		
		610-6902-690300	55.44		
		620-8300-840000	52.08		
TOTAL VENDOR DE LAGE LANDEN FINANCIAL				168.00	
VENDOR NAME: DYNAMIC AWARDS					
18028	BRINE TANK LABEL	100-5347-531100	10.00	10.00	DPW
TOTAL VENDOR DYNAMIC AWARDS				10.00	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2250509	EMS SUPPLIES	150-5231-531100	19.62	19.62	FIRE
2248276	EMS SUPPLIES	150-5231-531100	496.44	496.44	FIRE
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				516.06	
VENDOR NAME: ENSA					
5071585	WWTF TEST GAS FOR CONFINED SPACE	620-8010-827000	431.60	431.60	UTILITIES
TOTAL VENDOR ENSA				431.60	
VENDOR NAME: ENVIRONMENT CONTROL					
17923-613	VILLAGE HALL CLEANING	100-5160-521900	298.00	298.00	DPW
TOTAL VENDOR ENVIRONMENT CONTROL				298.00	
VENDOR NAME: ENVIRONMENTAL CONSULTING &					
4529	WWTF LAB TESTING WET/ACUTE TESTING	620-8010-826000	1,525.00	1,525.00	UTILITIES
TOTAL VENDOR ENVIRONMENTAL CONSULTING &				1,525.00	
VENDOR NAME: FASTENAL COMPANY					
WIMUK87216	SHOP SUPPLIES	100-5323-531100	6.11	6.11	DPW
TOTAL VENDOR FASTENAL COMPANY				6.11	
VENDOR NAME: GALLS LLC					
018050650	2021 UNIFORM ALLOWANCE - STEINBRENNER (2100-5213-534600		419.95	419.95	POLICE
TOTAL VENDOR GALLS LLC				419.95	
VENDOR NAME: GLOCK PROFESSIONAL INC					
TRP/100149390	OFF STEINBRENNER GLOCK ARMORER TRAINING	100-5213-533500	250.00	250.00	POLICE
TOTAL VENDOR GLOCK PROFESSIONAL INC				250.00	
VENDOR NAME: HASTINGS AIR-ENERGY CONTROL INC					
186297	PLYMOVENT SERVICE	150-5222-539500	1,268.72	1,268.72	FIRE
186298	PLYMOVEMT SERVICE STATION 2	150-5222-539500	883.26	883.26	FIRE
TOTAL VENDOR HASTINGS AIR-ENERGY CONTROL INC				2,151.98	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: HAWKINS WATER TREATMENT					
4917808	WWTF SLUDGE DEWATERING CHEMICAL	620-8010-825000	1,058.40	1,058.40	UTILITIES
TOTAL VENDOR HAWKINS WATER TREATMENT				1,058.40	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					
50921	MISC MATTERS	100-5130-521900	2,442.50	2,442.50	FINANCE
50922	UTILITIES	610-6920-692300	129.50	333.00	FINANCE
		620-8400-852000	203.50		
50923	ORDINANCES	100-5130-521900	185.00	185.00	FINANCE
50919	PROSECUTIONS	100-5130-521900	645.00	645.00	FINANCE
50925	915 MAIN - TID 4	100-0000-211425	37.00	37.00	FINANCE
50924	FAIRWINDS SUBDIVISION	100-0000-211425	55.50	55.50	FINANCE
50927	BOX SELF STORAGE	100-0000-211425	111.00	111.00	FINANCE
50926	CHAPMAN POND - ANDERSON	100-0000-211400	55.50	55.50	FINANCE
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				3,864.50	
VENDOR NAME: HOME DEPOT					
2020 APRIL DPW	VAIOUS SUPPLIES	100-5521-531100	20.07	110.37	DPW
		100-5323-531100	6.79		
		100-5343-539500	11.96		
		100-5347-531100	71.55		
TOTAL VENDOR HOME DEPOT				110.37	
VENDOR NAME: HORN FEEDS					
33079	WWTF WEED KILLER	620-8010-827000	119.00	119.00	UTILITIES
TOTAL VENDOR HORN FEEDS				119.00	
VENDOR NAME: JEFFERSON FIRE & SAFETY					
IN128262	3471 ANNUAL MAINTENANCE	150-5222-539500	650.00	650.00	FIRE
TOTAL VENDOR JEFFERSON FIRE & SAFETY				650.00	
VENDOR NAME: LANGE ENTERPRISES INC					
75852	POLICE PARKING ONLY SIGNS FOR PD PARKING	100-5212-531100	129.93	129.93	POLICE
TOTAL VENDOR LANGE ENTERPRISES INC				129.93	
VENDOR NAME: LORI MACCARI					
04 17 21	BLS PROVIDER INSTRUCTOR MONITORING	150-5232-533500	50.00	50.00	FIRE
TOTAL VENDOR LORI MACCARI				50.00	
VENDOR NAME: LWMMI					
WM000671530092	2009 SUBURBAN INCIDNET LIABILITY DEDUCTI	150-5231-539500	500.00	1,000.00	FIRE
		150-5222-539500	500.00		
TOTAL VENDOR LWMMI				1,000.00	
VENDOR NAME: MACQUEEN EQUIPMENT					
P18769	SWEEPER SOLENOID	100-5345-539500	246.13	246.13	DPW

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: MACQUEEN EQUIPMENT					
TOTAL VENDOR MACQUEEN EQUIPMENT				246.13	
VENDOR NAME: MARSHALL-BOND PUMPS					
39879.0	WWTF SLUDGE PUMP REPAIR PARTS	620-8010-833000	617.86	617.86	UTILITIES
39884.0	WWTF SLUGE PUMP REPAIR PARTS	620-8010-833000	324.64	324.64	UTILITIES
TOTAL VENDOR MARSHALL-BOND PUMPS				942.50	
VENDOR NAME: MCMASTER-CARR					
56799931	WWTF PRESSURE GAUGES FOR SLUDGE PUMPS	620-8010-833000	148.65	148.65	UTILITIES
TOTAL VENDOR MCMASTER-CARR				148.65	
VENDOR NAME: MILLER KEN					
2021 BOOT ALLOWANCE	WWTF 2021 BOOT ALLOWANCE - MILLER	620-8010-827000	100.00	100.00	UTILITIES
TOTAL VENDOR MILLER KEN				100.00	
VENDOR NAME: NAPA AUTO PARTS - SP018					
129688	SWEEPER PARTS	100-5345-539500	24.49	24.49	DPW
TOTAL VENDOR NAPA AUTO PARTS - SP018				24.49	
VENDOR NAME: PRINT PACK & SHIP CENTER					
174285681076	WWTF ACUTE TESTING SAMPLES	620-8010-826000	216.71	216.71	UTILITIES
992890068252	WWTF ACUTE TESTING SAMPLES	620-8010-826000	171.07	171.07	UTILITIES
174285681000-1010	WWTF ACUTE TESTING SAMPLES	620-8010-826000	374.38	374.38	UTILITIES
TOTAL VENDOR PRINT PACK & SHIP CENTER				762.16	
VENDOR NAME: PROHEALTH PHARMACY					
2021 MARCH	EMS SUPPLIES	150-5231-531100	174.05	174.05	FIRE
TOTAL VENDOR PROHEALTH PHARMACY				174.05	
VENDOR NAME: QUILL LLC					
15872351	VH FACIAL TISSUE	100-5160-531100	49.99	49.99	DPW
16042626	COPY PAPER & OFFICE SUPPLIES	100-5142-531100	47.49	118.26	ALLOCATE
		150-5221-531100	12.87		
		220-5140-531100	0.99		
		410-5363-531100	1.98		
		440-5511-531100	4.95		
		500-5344-531200	0.99		
		610-6902-690300	14.85		
		620-8400-851000	14.85		
		100-5142-531100	6.43		
		100-5241-531100	6.43		
		100-5632-531100	6.43		
TOTAL VENDOR QUILL LLC				168.25	
VENDOR NAME: RUTENBECK, TIM					
2021 TEST FEES	REIMBURSEMENT FOR COMMERCIAL BUILDING IN	100-5241-532400	31.67	31.67	BUILDING
TOTAL VENDOR RUTENBECK, TIM				31.67	
VENDOR NAME: SHRED-IT USA					

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: SHRED-IT USA				
8181845562	2021 APRIL VH SHREDDING SERVICES	100-5141-531100	34.29	68.57 ALLOCATE
		100-5142-531100	17.14	
		100-5632-531100	17.14	
TOTAL VENDOR SHRED-IT USA				68.57
VENDOR NAME: SOMAR ENTERPRISES				
102252	NAME TAG FOR NEW DISPATCHER/CLERK ROBERT	100-5211-534700	29.00	29.00 POLICE
TOTAL VENDOR SOMAR ENTERPRISES				29.00
VENDOR NAME: TEMPO GLOVE				
46732	TEMPO GLOVES	150-5700-571300	1,420.01	1,420.01 FIRE
TOTAL VENDOR TEMPO GLOVE				1,420.01
VENDOR NAME: USA BLUEBOOK				
570041	WATER WELL 3 SAMPLE TAP	610-6310-663500	20.52	20.52 UTILITIES
569909	WWTF LAB SUPPLIES	620-8010-826000	1,276.44	1,276.44 UTILITIES
577317	WATER WELL 3 PRELUBE METER REMOTE PANEL	610-6210-662500	(659.95)	(659.95) UTILITIES
564980	WATER WELL 3 PRELUBE FLOW METER REMOTE S	610-6210-662500	673.44	673.44 UTILITIES
980141 CREDIT	WATER MAINTENANCE OF METERS	610-6453-664100	(18.99)	(18.99) UTILITIES
TOTAL VENDOR USA BLUEBOOK				1,291.46
VENDOR NAME: VERIZON WIRELESS				
9877564918	2021 APRIL CELL BILL ACCT# 885503900-000	150-5221-522500	358.54	358.54 FIRE
9877564917	2021 APRIL CELL BILL ACCT# 885503900-000	150-5221-522500	20.79	276.32 MULTIPLE
		100-5323-522500	20.79	
		610-6920-692100	117.37	
		620-8400-851000	117.37	
9877564916	2021 APRIL CELL BILL ACCT# 885503900-000	100-5141-522500	92.83	738.28 MULTIPLE
		100-5241-522500	137.36	
		150-5221-522500	41.14	
		100-5211-522500	3.72	
		100-5323-522500	131.68	
		610-6920-692100	145.15	
		620-8400-851000	145.16	
		100-5632-522500	41.24	
TOTAL VENDOR VERIZON WIRELESS				1,373.14
VENDOR NAME: WAVEBAND COMMUNICATIONS INC				
12759	EF JOHNSON PORTABLE BATTERIES	150-5222-539500	1,158.30	1,158.30 FIRE
TOTAL VENDOR WAVEBAND COMMUNICATIONS INC				1,158.30
VENDOR NAME: WI DEPT OF JUSTICE-TIME				
455TIME-0000010469	2ND QUARTER FEE FOR BADGERNET, TIME ACCE	100-5211-521900	2,282.25	2,282.25 POLICE
TOTAL VENDOR WI DEPT OF JUSTICE-TIME				2,282.25
VENDOR NAME: WI DNR				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: WI DNR			
WU91745	WATER DNR REGULATORY FEES	610-6920-692800 125.00	125.00 UTILITIES
TOTAL VENDOR WI DNR			125.00
VENDOR NAME: WIERZBINSKI, JACOB			
REFUND042021	UB REFUND DUPLICATE PYMT ACCT 6069 - 161 610-0000-142000	198.31	198.31 ALLOCATE
TOTAL VENDOR WIERZBINSKI, JACOB			198.31
VENDOR NAME: WISCONSIN IMAGING SOLUTIONS LLC			
AR51935	WWTF COPIER COSTS	620-8400-851000 60.42	60.42 UTILITIES
TOTAL VENDOR WISCONSIN IMAGING SOLUTIONS LLC			60.42
VENDOR NAME: WOLF PAVING			
12-10138.300 PMNT 12021 STREET REHAB - #1		480-5700-586100 48,683.97	48,683.97 FINANCE
TOTAL VENDOR WOLF PAVING			48,683.97
VENDOR NAME: WOLTER POWER SYSTEMS			
522133335	REPLACE BREATHER HEATER KIT TO PREVENT L100-5211-539400	539.57	539.57 POLICE
TOTAL VENDOR WOLTER POWER SYSTEMS			539.57
VENDOR NAME: ZARNOTH BRUSH WORKS			
0184154-IN	SWEEPER BRUSHES	100-5345-539500 816.50	816.50 DPW
TOTAL VENDOR ZARNOTH BRUSH WORKS			816.50
VENDOR NAME: ZORN COMPRESSOR & EQUIPMENT			
342002-00	WWTF SLUDGE PUMP AIR COMPRESSOR REPAIR	620-8010-833000 787.05	787.05 UTILITIES
TOTAL VENDOR ZORN COMPRESSOR & EQUIPMENT			787.05
GRAND TOTAL:			95,363.88

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
IMIL1671245 46618	ALSCO DUSTERS & MATS 440-5511-531100	03/25/2021 CKIM	04/09/2021	58.29 58.29	0.00	Paid	Y 04/01/2021
33216 46615	AMERICA AQUARIA FISH TANK MAINTENANCE 440-5511-531000	03/15/2021 CKIM	04/09/2021	85.00 85.00	0.00	Paid	Y 04/01/2021
2035821550 46627	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/05/2021 CKIM	04/09/2021	3.77 3.77	0.00	Paid	Y 04/01/2021
2035821551 46629	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/05/2021 CKIM	04/09/2021	20.68 20.68	0.00	Paid	Y 04/01/2021
2035821552 46630	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/05/2021 CKIM	04/09/2021	241.84 241.84	0.00	Paid	Y 04/01/2021
2035821553 46631	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/05/2021 CKIM	04/09/2021	31.35 31.35	0.00	Paid	Y 04/01/2021
2035835532 46632	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/11/2021 CKIM	04/09/2021	7.27 7.27	0.00	Paid	Y 04/01/2021
2035835533 46633	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/11/2021 CKIM	04/09/2021	15.11 15.11	0.00	Paid	Y 04/01/2021
2035835534 46635	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/11/2021 CKIM	04/09/2021	33.35 33.35	0.00	Paid	Y 04/01/2021
2035835535 46636	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/11/2021 CKIM	04/09/2021	81.70 81.70	0.00	Paid	Y 04/01/2021

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
2035835536 46637	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/11/2021 CKIM	04/09/2021	61.12 61.12	0.00	Paid	Y 04/01/2021
2035835537 46638	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/11/2021 CKIM	04/09/2021	131.42 131.42	0.00	Paid	Y 04/01/2021
2035839332 46640	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/16/2021 CKIM	04/09/2021	33.31 33.31	0.00	Paid	Y 04/01/2021
2035839333 46642	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/16/2021 CKIM	04/09/2021	538.63 538.63	0.00	Paid	Y 04/01/2021
2035853232 46643	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/22/2021 CKIM	04/09/2021	3.14 3.14	0.00	Paid	Y 04/01/2021
2035853233 46644	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/22/2021 CKIM	04/09/2021	9.51 9.51	0.00	Paid	Y 04/01/2021
2035853234 46646	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/22/2021 CKIM	04/09/2021	11.19 11.19	0.00	Paid	Y 04/01/2021
2035853235 46647	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/22/2021 CKIM	04/09/2021	29.38 29.38	0.00	Paid	Y 04/01/2021
2035853236 46648	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/22/2021 CKIM	04/09/2021	27.98 27.98	0.00	Paid	Y 04/01/2021
2035853237 46649	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/22/2021 CKIM	04/09/2021	90.70 90.70	0.00	Paid	Y 04/01/2021

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2035853238 46650	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/22/2021 CKIM	04/09/2021	33.42 33.42	0.00	Paid	Y 04/01/2021
2035853239 46652	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/22/2021 CKIM	04/09/2021	16.36 16.36	0.00	Paid	Y 04/01/2021
2035853240 46653	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/22/2021 CKIM	04/09/2021	57.26 57.26	0.00	Paid	Y 04/01/2021
2035853860 46654	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/22/2021 CKIM	04/09/2021	491.51 491.51	0.00	Paid	Y 04/01/2021
2035874796 46731	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/31/2021 CKIM	04/09/2021	34.69 34.69	0.00	Paid	Y 04/02/2021
2035874797 46732	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/31/2021 CKIM	04/09/2021	59.04 59.04	0.00	Paid	Y 04/02/2021
2035874798 46733	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/31/2021 CKIM	04/09/2021	79.08 79.08	0.00	Paid	Y 04/02/2021
2035874799 46734	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/31/2021 CKIM	04/09/2021	36.45 36.45	0.00	Paid	Y 04/02/2021
2035874800 46735	BAKER & TAYLOR INC. BOOKS 440-5700-532800	03/31/2021 CKIM	04/09/2021	44.26 44.26	0.00	Paid	Y 04/02/2021
2035878297 46742	BAKER & TAYLOR INC. BOOKS 440-5700-532800	04/01/2021 CKIM	04/09/2021	17.05 17.05	0.00	Paid	Y 04/06/2021

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2035878298 46743	BAKER & TAYLOR INC. BOOKS 440-5700-532800	04/01/2021 CKIM	04/09/2021	339.21 339.21	0.00	Paid	Y 04/06/2021
2021-13010193 46619	BRIDGES LIBRARY SYSTEM CAFE CARDS 440-5511-531100	03/10/2021 CKIM	04/09/2021	108.00 108.00	0.00	Paid	Y 04/01/2021
B6099119 46655	BRODART BOOKS 440-5700-532800	02/25/2021 CKIM	04/09/2021	114.73 114.73	0.00	Paid	Y 04/01/2021
B6105276 46656	BRODART BOOKS 440-5700-532800	03/04/2021 CKIM	04/09/2021	35.83 35.83	0.00	Paid	Y 04/01/2021
B6105842 46658	BRODART BOOKS 440-5700-532800	03/05/2021 CKIM	04/09/2021	89.60 89.60	0.00	Paid	Y 04/01/2021
B6110136 46659	BRODART BOOKS 440-5700-532800	03/10/2021 CKIM	04/09/2021	314.95 314.95	0.00	Paid	Y 04/01/2021
B6116832 46660	BRODART BOOKS 440-5700-532800	03/16/2021 CKIM	04/09/2021	496.08 496.08	0.00	Paid	Y 04/01/2021
B6122156 46661	BRODART BOOKS 440-5700-532800	03/19/2021 CKIM	04/09/2021	47.96 47.96	0.00	Paid	Y 04/01/2021
B6129419 46736	BRODART BOOKS 440-5700-532800	03/25/2021 CKIM	04/09/2021	15.65 15.65	0.00	Paid	Y 04/05/2021
73911604 46662	CENGAGE LEARNING BOOKS 440-5700-532800	03/03/2021 CKIM	04/09/2021	92.26 92.26	0.00	Paid	Y 04/01/2021

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
73919910 46663	CENGAGE LEARNING BOOKS 440-5700-532800	03/04/2021 CKIM	04/09/2021	20.14 20.14	0.00	Paid	Y 04/01/2021
73971541 46664	CENGAGE LEARNING BOOKS 440-5700-532800	03/15/2021 CKIM	04/09/2021	24.04 24.04	0.00	Paid	Y 04/01/2021
73978534 46665	CENGAGE LEARNING BOOKS 440-5700-532800	03/16/2021 CKIM	04/09/2021	45.48 45.48	0.00	Paid	Y 04/01/2021
73987849 46666	CENGAGE LEARNING BOOKS 440-5700-532800	03/17/2021 CKIM	04/09/2021	47.43 47.43	0.00	Paid	Y 04/01/2021
73987586 46667	CENGAGE LEARNING BOOKS 440-5700-532800	03/17/2021 CKIM	04/09/2021	24.69 24.69	0.00	Paid	Y 04/01/2021
73995632 46668	CENGAGE LEARNING BOOKS 440-5700-532800	03/18/2021 CKIM	04/09/2021	17.54 17.54	0.00	Paid	Y 04/01/2021
73995873 46669	CENGAGE LEARNING BOOKS 440-5700-532800	03/18/2021 CKIM	04/09/2021	17.57 17.57	0.00	Paid	Y 04/01/2021
74030550 46670	CENGAGE LEARNING BOOKS 440-5700-532800	03/24/2021 CKIM	04/09/2021	48.08 48.08	0.00	Paid	Y 04/01/2021
6918338 46620	DEMCO PROCESSING SUPPLIES 440-5511-531100	03/05/2021 CKIM	04/09/2021	320.04 320.04	0.00	Paid	Y 04/01/2021
6919548 46621	DEMCO EASELS 440-5511-531100	03/09/2021 CKIM	04/09/2021	139.58 139.58	0.00	Paid	Y 04/01/2021

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
42721 46740	FRIENDS OF MUSKEGO PUBLIC LIBRARY MELINDA MYERS PROGRAM 440-5511-533100	03/31/2021 CKIM	04/09/2021	120.00 120.00	0.00	Paid	Y 04/06/2021
62004402 46674	ILLINGWORTH KILGUST CONTROLS HEADEND UPGRADE 440-5890-580600	03/19/2021 CKIM	04/09/2021	7,250.00 7,250.00	0.00	Paid	Y 04/01/2021
35662922 46737	JOHNSON CONTROLS SECURITY SOFTWARE UPDATE 440-5511-539500	03/29/2021 CKIM	04/09/2021	170.00 170.00	0.00	Paid	Y 04/05/2021
35518340 46738	JOHNSON CONTROLS SECURITY PASSWORD ISSUE 440-5511-539500	03/29/2021 CKIM	04/09/2021	400.00 400.00	0.00	Paid	Y 04/05/2021
FEB/MAR 46671	CATHRYN KIM MISC ERRANDS 440-5511-533200	03/31/2021 CKIM	04/09/2021	25.20 25.20	0.00	Paid	Y 04/01/2021
294 46739	KLASSY KLEANERS RESTROOM CLEANING 440-5511-531000	04/05/2021 CKIM	04/09/2021	960.00 960.00	0.00	Paid	Y 04/06/2021
AR135735 46616	OFFICE COPYING EQUIPMENT 2/12/21-3/11/21 440-5511-531000	03/11/2021 CKIM	04/09/2021	283.60 283.60	0.00	Paid	Y 04/01/2021
5621 46741	PAULINE HAASS PUBLIC LIBRARY WISCONSIN FOODIE PROGRAM 440-5511-533100	03/31/2021 CKIM	04/09/2021	50.00 50.00	0.00	Paid	Y 04/06/2021
15061741 46622	QUILL LLC ENVELOPES 440-5511-531100	03/04/2021 CKIM	04/09/2021	33.19 33.19	0.00	Paid	Y 04/01/2021
15064507 46623	QUILL LLC ENVELOPES 440-5511-531100	03/04/2021 CKIM	04/09/2021	39.00 39.00	0.00	Paid	Y 04/01/2021

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15253276 46624	QUILL LLC INK 440-5511-531100	03/11/2021 CKIM	04/09/2021	57.98 57.98	0.00	Paid	Y 04/01/2021
	SUPPLIES						
15483447 46625	QUILL LLC GLOVES 440-5511-531100	03/22/2021 CKIM	04/09/2021	98.60 98.60	0.00	Paid	Y 04/01/2021
	SUPPLIES						
15552235 46626	QUILL LLC CLEANING SUPPLIES 440-5511-531100	03/24/2021 CKIM	04/09/2021	66.47 66.47	0.00	Paid	Y 04/01/2021
	SUPPLIES						
5061663842 46617	RICOH USA, INC 12/26/20-3/25/21 440-5511-531000	03/22/2021 CKIM	04/09/2021	232.11 232.11	0.00	Paid	Y 04/01/2021
	OUTSIDE SERVICES						
107695 46672	ROMAN ELECTRIC CO., INC. FIX MOTION SENSORS 440-5511-539500	02/26/2021 CKIM	04/09/2021	410.00 410.00	0.00	Paid	Y 04/01/2021
	REPAIRS & MAINTENANCE						
107756 46673	ROMAN ELECTRIC CO., INC. LIGHT REPAIR 440-5511-539500	03/15/2021 CKIM	04/09/2021	287.50 287.50	0.00	Paid	Y 04/01/2021
	REPAIRS & MAINTENANCE						
# of Invoices:	66	# Due:	0	Totals:	15,226.37	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				15,226.37	0.00		
--- TOTALS BY FUND ---							
	440 - LIBRARY FUND			15,226.37	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5511 - LIBRARY SERVICES			3,944.56	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			4,031.81	0.00		
	5890 - USE OF DESIGNATED FUNDS			7,250.00	0.00		

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 04/14/2021 - 04/14/2021

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/14/2021	GEN	311 (E)	TIME WARNER CABLE	TELECOM 3/28/21 4/27/21	100-5120-522500	76.24
		311 (E)		TELECOM 3/28/21 4/27/21	100-5141-522500	80.50
		311 (E)		TELECOM 3/28/21 4/27/21	100-5142-522500	145.29
		311 (E)		TELECOM 3/28/21 4/27/21	100-5160-522500	26.45
		311 (E)		TELECOM 3/28/21 4/27/21	100-5211-522500	812.42
		311 (E)		TELECOM 3/28/21 4/27/21	100-5241-522500	40.97
		311 (E)		TELECOM 3/28/21 4/27/21	100-5323-522500	73.29
		311 (E)		TELECOM 3/28/21 4/27/21	100-5512-522500	166.96
		311 (E)		TELECOM 3/28/21 4/27/21	150-5221-522500	765.00
		311 (E)		TELECOM 3/28/21 4/27/21	220-5140-522500	2.34
		311 (E)		TELECOM 3/28/21 4/27/21	410-5363-522500	4.69
		311 (E)		TELECOM 3/28/21 4/27/21	440-5511-522500	560.72
		311 (E)		TELECOM 3/28/21 4/27/21	500-5344-522500	2.34
		311 (E)		TELECOM 3/28/21 4/27/21	610-6920-692100	39.84
		311 (E)		TELECOM 3/28/21 4/27/21	620-8400-851000	39.84
						<hr/> 2,836.89
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		2,836.89

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INVOICE REGISTER REPORT FOR MUKWONAGO
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 CREDIT CARD TRANSACTIONS FOR BOARD
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
BITTNER RONALD 46881	ZORO TOOLS INC PARKS PLUMBING PARTS 100-5521-531100	03/17/2021 mschneider	04/26/2021	131.62	0.00	Paid	Y 04/26/2021
	SUPPLIES			131.62			
BITTNER RONALD 46882	ZORO TOOLS INC LIBRARY LAV FAUCET SELENOID 440-5511-531100	03/27/2021 mschneider	04/26/2021	118.71	0.00	Paid	Y 04/26/2021
	SUPPLIES			118.71			
BITTNER RONALD 46883	ZORO TOOLS INC PLUMBING PARTS 100-5521-531100	04/08/2021 mschneider	04/26/2021	30.02	0.00	Paid	Y 04/26/2021
	SUPPLIES			30.02			
BITTNER RONALD 46884	AMZN MKTP US*7J3SA7JU3 OFFICE 365 SUBSCRIPTION 100-5323-522500	04/09/2021 mschneider	04/26/2021	104.95	0.00	Paid	Y 04/26/2021
	TELEPHONE			104.95			
BITTNER RONALD 46885	ZORO TOOLS INC PARKS VENT FAN MOTOR 100-5521-531100	04/10/2021 mschneider	04/26/2021	104.34	0.00	Paid	Y 04/26/2021
	SUPPLIES			104.34			
BROWN DAVID 46886	WM SUPERCENTER #1571 WWTF OFFICE SUPPLIES 620-8400-851000	04/13/2021 mschneider	04/26/2021	29.40	0.00	Paid	Y 04/26/2021
	OFFICE SUPPLIES & EXPENSES			29.40			
CASTLE WAYNE A 46887	MICROSOFT*MICROSOFT 365 F WWTF MICROSOFT 365 SUBSCRIPTION 620-8400-851000	04/01/2021 mschneider	04/26/2021	104.99	0.00	Paid	Y 04/26/2021
	OFFICE SUPPLIES & EXPENSES			104.99			
DEMOTTO CHRIS 46888	AMZN MKTP US*KTOQO0PJ3 3 GAS VAPOR CARTRIDGES FOR GAS MASKS 100-5212-539500	03/18/2021 mschneider	04/26/2021	283.47	0.00	Paid	Y 04/26/2021
	REPAIRS & MAINTENANCE			283.47			
DOHERTY DIANA 46889	LOCAL GOVERNMENT EDUCATIO WGFOA SPRING CONFERENCE 100-5141-533500	03/23/2021 mschneider	04/26/2021	110.00	0.00	Paid	Y 04/26/2021
	TRAINING & TRAVEL			110.00			

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Purchase Card Vendor: 0002 US BANK							
DOHERTY DIANA 46890	GOVERNMENT FINANCE OFFIC GFOA BOOKS 100-5141-533500	03/25/2021 mschneider	04/26/2021	108.08	0.00	Paid	Y 04/26/2021
	TRAINING & TRAVEL			108.08			
DYKSTRA DIANA 46891	ZOOM.US ZOOM LICENSE FEE 100-5142-531100	03/23/2021 mschneider	04/26/2021	157.40	0.00	Paid	Y 04/26/2021
	ZOOM LICENSE FEE			157.40			
DYKSTRA DIANA 46892	AMZN MKTP US*XG35853S3 USB DRIVES FOR GREENWALD PR REQUEST 100-5111-539900	03/24/2021 mschneider	04/26/2021	23.90	0.00	Paid	Y 04/26/2021
	USB DRIVES FOR GREENWALD PR REQUEST			23.90			
GOURDOUX LINDA 46893	WISCMUNCLERKS WMCA CERTIFICATION DEPUTY 100-5142-533500	03/22/2021 mschneider	04/26/2021	100.00	0.00	Paid	Y 04/26/2021
	WMCA CERTIFICATION DEPUTY			100.00			
GOURDOUX LINDA 46894	PICK N SAVE #384 ELECTION INSPECTORS FOOD 100-5144-531100	04/05/2021 mschneider	04/26/2021	6.78	0.00	Paid	Y 04/26/2021
	ELECTION INSPECTORS FOOD			6.78			
HARLEY ROBERT J 46895	AMZN MKTP US*WB7WI34V3 CASE FOR HEAD SET 100-5241-539900	03/18/2021 mschneider	04/26/2021	22.02	0.00	Paid	Y 04/26/2021
	OTHER			22.02			
HARLEY ROBERT J 46896	NFPA NATL FIRE PROTECT ELECTRONIC 2015 IBC 100-5241-521900	03/25/2021 mschneider	04/26/2021	226.50	0.00	Paid	Y 04/26/2021
	PROFESSIONAL SERVICES			226.50			
HARLEY ROBERT J 46897	HENRICKSEN BOB'S OFFICE CHAIR 100-5241-539900	03/31/2021 mschneider	04/26/2021	350.70	0.00	Paid	Y 04/26/2021
	OTHER			350.70			
HARLEY ROBERT J 46898	DOA E PAY DOC SALES UDC STATE STAMPS. 100-5241-521900	03/31/2021 mschneider	04/26/2021	830.27	0.00	Paid	Y 04/26/2021
	PROFESSIONAL SERVICES			830.27			

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 46899	US BANK DVD REFUND 440-5700-532900	03/15/2021 mschneider	04/26/2021	(34.99)	0.00	Paid	Y 04/26/2021
	AV MATERIAL			(34.99)			
ISELY MARY JO 46900	US BANK DVD REFUND 440-5700-532900	03/15/2021 mschneider	04/26/2021	(22.95)	0.00	Paid	Y 04/26/2021
	AV MATERIAL			(22.95)			
ISELY MARY JO 46901	AMAZON.COM*Z11701RP3 AMZN DVD 440-5700-532900	03/15/2021 mschneider	04/26/2021	91.36	0.00	Paid	Y 04/26/2021
	AV MATERIAL			91.36			
ISELY MARY JO 46902	AMZN MKTP US*V12F74PW3 DVD 440-5700-532900	03/17/2021 mschneider	04/26/2021	273.97	0.00	Paid	Y 04/26/2021
	AV MATERIAL			273.97			
ISELY MARY JO 46903	US BANK DVD REFUND 440-5700-532900	03/19/2021 mschneider	04/26/2021	(39.99)	0.00	Paid	Y 04/26/2021
	AV MATERIAL			(39.99)			
ISELY MARY JO 46904	AMAZON.COM*A86ZS86W3 AMZN DVD 440-5700-532900	03/22/2021 mschneider	04/26/2021	88.83	0.00	Paid	Y 04/26/2021
	AV MATERIAL			88.83			
ISELY MARY JO 46905	ROBO TECHNOLOGIES GMBH REPLACEMENT PARTS 440-5511-533000	03/23/2021 mschneider	04/26/2021	45.00	0.00	Paid	Y 04/26/2021
	THINGERY PURCHASES			45.00			
ISELY MARY JO 46906	AMAZON.COM*KW3Z975U3 AMZN DVD 440-5700-532900	03/25/2021 mschneider	04/26/2021	13.99	0.00	Paid	Y 04/26/2021
	AV MATERIAL			13.99			
ISELY MARY JO 46907	AMZN MKTP US*7N1SK1QN3 DVD 440-5700-532900	03/26/2021 mschneider	04/26/2021	39.89	0.00	Paid	Y 04/26/2021
	AV MATERIAL			39.89			

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 46908	AMZN MKTP US*B596H4513 DVD 440-5700-532900	03/27/2021 mschneider	04/26/2021	18.19	0.00	Paid	Y 04/26/2021
	AV MATERIAL			18.19			
ISELY MARY JO 46909	AMAZON.COM*CD3L83W23 AMZN DVD 440-5700-532900	03/28/2021 mschneider	04/26/2021	110.58	0.00	Paid	Y 04/26/2021
	AV MATERIAL			110.58			
ISELY MARY JO 46910	AMZN MKTP US*0S11P83B3 BOOKS 440-5700-532800	03/28/2021 mschneider	04/26/2021	132.32	0.00	Paid	Y 04/26/2021
	BOOKS			132.32			
ISELY MARY JO 46911	AMAZON.COM*GF7U02CH3 AMZN DVD 440-5700-532900	03/29/2021 mschneider	04/26/2021	65.84	0.00	Paid	Y 04/26/2021
	AV MATERIAL			65.84			
ISELY MARY JO 46912	AMZN MKTP US*8P1139EX3 DVD 440-5700-532900	03/29/2021 mschneider	04/26/2021	17.98	0.00	Paid	Y 04/26/2021
	AV MATERIAL			17.98			
ISELY MARY JO 46913	AMAZON.COM*R793Y8BP3 DVD 440-5700-532900	03/31/2021 mschneider	04/26/2021	13.79	0.00	Paid	Y 04/26/2021
	AV MATERIAL			13.79			
ISELY MARY JO 46914	NETFLIX.COM 4/1/21-4/30/21 SERVICE 440-5511-534000	04/01/2021 mschneider	04/26/2021	17.99	0.00	Paid	Y 04/26/2021
	DIGITAL MATERIALS			17.99			
ISELY MARY JO 46915	AMZN MKTP US*XZ7G298G3 ADULT SERVICES PRIZE 440-5511-533100	04/07/2021 mschneider	04/26/2021	29.78	0.00	Paid	Y 04/26/2021
	PROGRAMMING			29.78			
ISELY MARY JO 46916	AMAZON.COM*ES31N43N3 AMZN DVD 440-5700-532900	04/08/2021 mschneider	04/26/2021	22.99	0.00	Paid	Y 04/26/2021
	AV MATERIAL			22.99			

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 46917	ACORN TV MONTHLY MONTHLY CHARGE 440-5511-534000	04/08/2021 mschneider	04/26/2021	6.29	0.00	Paid	Y 04/26/2021
	DIGITAL MATERIALS			6.29			
ISELY MARY JO 46918	WM SUPERCENTER #1571 PACKAGING SUPPLIES 440-5511-533000	04/12/2021 mschneider	04/26/2021	104.34	0.00	Paid	Y 04/26/2021
	THINGERY PURCHASES			104.34			
ISELY MARY JO 46919	AMZN MKTP US*CG81H03D3 DRAWING BOOK 440-5511-533000	04/14/2021 mschneider	04/26/2021	13.80	0.00	Paid	Y 04/26/2021
	THINGERY PURCHASES			13.80			
KIM CATHRYN 46920	MILW ART MUSEUM MUSEUM PASS 440-5890-580600	03/18/2021 mschneider	04/26/2021	600.00	0.00	Paid	Y 04/26/2021
	DONATED FUND EXPENDITURES			600.00			
KIM CATHRYN 46921	ZOOM.US 888-799-9666 MEETINGS & WEBINAR 440-5511-534000	03/20/2021 mschneider	04/26/2021	199.40	0.00	Paid	Y 04/26/2021
	DIGITAL MATERIALS			199.40			
KIM CATHRYN 46922	USPS PO 5657100149 MAIL BOOK 440-5511-531500	03/22/2021 mschneider	04/26/2021	3.45	0.00	Paid	Y 04/26/2021
	POSTAGE			3.45			
KIM CATHRYN 46923	AVERY PRODUCTS CORPORATIO LABELS 440-5511-531100	03/23/2021 mschneider	04/26/2021	66.15	0.00	Paid	Y 04/26/2021
	SUPPLIES			66.15			
KIM CATHRYN 46924	AMZN MKTP US*QY4825B93 FACE MASKS 440-5511-531100	03/24/2021 mschneider	04/26/2021	118.83	0.00	Paid	Y 04/26/2021
	SUPPLIES			118.83			
KIM CATHRYN 46925	THE HOME DEPOT 4921 RAGS 440-5511-531100	03/24/2021 mschneider	04/26/2021	97.58	0.00	Paid	Y 04/26/2021
	SUPPLIES			97.58			

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Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 46926	TIDIO COMMUNICATOR CHAT COMMUNICATOR 440-5511-534000	03/25/2021 mschneider	04/26/2021	69.30	0.00	Paid	Y 04/26/2021
	DIGITAL MATERIALS			69.30			
KIM CATHRYN 46927	TRACTOR SUPPLY CO #5509 OUTDOOR TENT FOR PROGRAMMING 440-5890-580600	03/25/2021 mschneider	04/26/2021	199.99	0.00	Paid	Y 04/26/2021
	DONATED FUND EXPENDITURES			199.99			
KIM CATHRYN 46928	AMERICAN LIBRARY ASSOC POSTER & BOOKMARKS 440-5511-533300	03/27/2021 mschneider	04/26/2021	52.00	0.00	Paid	Y 04/26/2021
	OUTREACH			52.00			
KIM CATHRYN 46929	AMZN MKTP US*MT68Y3UW3 GENERAL SUPPLIES 440-5511-531100	03/27/2021 mschneider	04/26/2021	30.73	0.00	Paid	Y 04/26/2021
	SUPPLIES			30.73			
KIM CATHRYN 46930	WM SUPERCENTER #1571 MISC SUPPLIES 440-5511-531100	03/30/2021 mschneider	04/26/2021	26.03	0.00	Paid	Y 04/26/2021
	SUPPLIES			26.03			
KIM CATHRYN 46931	USPS PO 5657100149 MAIL BOOKS 440-5511-531500	03/31/2021 mschneider	04/26/2021	5.13	0.00	Paid	Y 04/26/2021
	POSTAGE			5.13			
KIM CATHRYN 46932	SEED SAVERS EXCHANGE INC. SEEDS 440-5890-580600	03/31/2021 mschneider	04/26/2021	148.23	0.00	Paid	Y 04/26/2021
	DONATED FUND EXPENDITURES			148.23			
KIM CATHRYN 46933	FRIENDS OF THE DOMES INC DOMES PASS 440-5511-533000	03/31/2021 mschneider	04/26/2021	100.00	0.00	Paid	Y 04/26/2021
	THINGERY PURCHASES			100.00			
KIM CATHRYN 46934	AMZN MKTP US*TD2CU1WV3 KEYBOARD COVER 440-5511-531100	04/01/2021 mschneider	04/26/2021	90.18	0.00	Paid	Y 04/26/2021
	SUPPLIES			90.18			

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Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 46935	AMZN MKTP US*OP33C6873 AM CHARGING PORTS 440-5511-531400	04/02/2021 mschneider	04/26/2021	69.98	0.00	Paid	Y 04/26/2021
	META SPACE EQUIPMENT & SUPPLIE			69.98			
KIM CATHRYN 46936	USPS PO 5657100149 MAIL BOOKS 440-5511-531500	04/06/2021 mschneider	04/26/2021	2.89	0.00	Paid	Y 04/26/2021
	POSTAGE			2.89			
KIM CATHRYN 46937	FRIENDS OF BOERNER BOT BOERNER GARDENS PASS 440-5511-533000	04/06/2021 mschneider	04/26/2021	100.00	0.00	Paid	Y 04/26/2021
	THINGERY PURCHASES			100.00			
KIM CATHRYN 46938	THE HOME DEPOT #4921 PLANT/ EMPLOYEE GIFT 440-5890-580600	04/06/2021 mschneider	04/26/2021	16.95	0.00	Paid	Y 04/26/2021
	DONATED FUND EXPENDITURES			16.95			
KIM CATHRYN 46939	MICHAELS GIFT CARDS EMPLOYEE GIFT 440-5890-580600	04/07/2021 mschneider	04/26/2021	25.00	0.00	Paid	Y 04/26/2021
	DONATED FUND EXPENDITURES			25.00			
KIM CATHRYN 46940	MAILCHIMP *MONTHLY MONTHLY NEWSLETTER 440-5511-534000	04/08/2021 mschneider	04/26/2021	62.99	0.00	Paid	Y 04/26/2021
	DIGITAL MATERIALS			62.99			
KIM CATHRYN 46941	SHOCKBYTE MINECRAFT HOST 440-5511-531400	04/10/2021 mschneider	04/26/2021	5.00	0.00	Paid	Y 04/26/2021
	META SPACE EQUIPMENT & SUPPLIE			5.00			
KIM CATHRYN 46942	ADOBE CREATIVE CLOUD CREATIVE CLOUD 440-5511-534000	04/11/2021 mschneider	04/26/2021	83.99	0.00	Paid	Y 04/26/2021
	DIGITAL MATERIALS			83.99			
KIM CATHRYN 46943	ALDI 64046 ORANGES FOR PROGRAM 440-5511-531400	04/12/2021 mschneider	04/26/2021	8.67	0.00	Paid	Y 04/26/2021
	META SPACE EQUIPMENT & SUPPLIE			8.67			

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Purchase Card Vendor: 0002 US BANK							
KINDER MATTHEW 46944	USPS PO 5657100149 WATER POSTAGE FOR WATER SAMPLES 610-6300-663200	04/06/2021 mschneider	04/26/2021	4.00	0.00	Paid	Y 04/26/2021
	OPERATION SUPPLY/EXP-TREATMENT			4.00			
KINDER MATTHEW 46945	THE HOME DEPOT #4921 WATER WELL 3 CONCRETE FOR SW WALL 610-6210-662500	04/06/2021 mschneider	04/26/2021	42.96	0.00	Paid	Y 04/26/2021
	MAINTENANCE-PUMPING			42.96			
KINDER MATTHEW 46946	THE HOME DEPOT #4921 WATER WELL 3 SW WALL REPAIR 610-6210-662500	04/07/2021 mschneider	04/26/2021	26.85	0.00	Paid	Y 04/26/2021
	MAINTENANCE-PUMPING			26.85			
MILLER KENNETH 46947	THE HOME DEPOT #4921 WATER WELL PRELUBE BY-PASS 610-6210-662500	03/30/2021 mschneider	04/26/2021	19.52	0.00	Paid	Y 04/26/2021
	MAINTENANCE-PUMPING			19.52			
PETERSON RANDY 46948	WEAVERS COMPACT TRACTOR COMPACT TRACTOR PARTS 100-5324-539500	03/24/2021 mschneider	04/26/2021	84.84	0.00	Paid	Y 04/26/2021
	REPAIRS & MAINTENANCE			84.84			
PETERSON RANDY 46949	HEIN ELECTRIC SUPPLY CO PARK AND STATION 1 LIGHTING PARTS 100-5220-539400	03/25/2021 mschneider	04/26/2021	220.31	0.00	Paid	Y 04/26/2021
	BLDG REPAIRS & MAINTENANCE			70.98			
	SUPPLIES			149.33			
PETERSON RANDY 46950	HARBOR FREIGHT TOOLS 544 PARK AND SHOP SUPPLIES 100-5521-531100	03/25/2021 mschneider	04/26/2021	118.24	0.00	Paid	Y 04/26/2021
	SUPPLIES			13.93			
	SUPPLIES			104.31			
PETERSON RANDY 46951	VANNER INC VANNER FIRE DEPT INVERTER REPAIRS 150-5231-539500	04/05/2021 mschneider	04/26/2021	330.72	0.00	Paid	Y 04/26/2021
	REPAIRS & MAINTENANCE			330.72			
SCHMIDT KEVIN B 46952	STAPLS0190540694000002 2 CASES OF MULTIFOLD PAPER TOWELS 100-5211-531100	03/25/2021 mschneider	04/26/2021	32.50	0.00	Paid	Y 04/26/2021
	SUPPLIES			32.50			

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Purchase Card Vendor: 0002 US BANK							
SCHMIDT KEVIN B 46953	STAPLS0190540694000001 6 BOXES OF COMBAT ANT KILLER BAIT 100-5211-539400	04/03/2021 mschneider	04/26/2021	34.86	0.00	Paid	Y 04/26/2021
	BLDG REPAIRS & MAINTENANCE			34.86			
SMITH JAMES A 46954	THE HOME DEPOT 4921 WWTF DIGESTER TOOL BOX AND TOOLS 620-8010-827000	04/05/2021 mschneider	04/26/2021	498.49	0.00	Paid	Y 04/26/2021
	OPERATION SUPPLY/EXPENSE			498.49			
SMITH JAMES A 46955	WM SUPERCENTER #1571 WWTF OFFICE SUPPLIES, LAB TESTING 620-8010-826000	04/12/2021 mschneider	04/26/2021	24.73	0.00	Paid	Y 04/26/2021
	OTHER CHEMICALS			6.00			
	OFFICE SUPPLIES & EXPENSES			18.73			
SMITH JAMES A 46956	WAL-MART #1571 WWTF LAB TESTING ICE 620-8010-826000	04/14/2021 mschneider	04/26/2021	5.32	0.00	Paid	Y 04/26/2021
	OTHER CHEMICALS			5.32			
STIEN JEFFREY R 46957	AMZN MKTP US*IS2UJ68S3 3461 AND BED FRAME 150-5222-539500	04/04/2021 mschneider	04/26/2021	179.98	0.00	Paid	Y 04/26/2021
	REPAIRS & MAINTENANCE			22.99			
	SUPPLIES			156.99			
STIEN JEFFREY R 46958	AMZN MKTP US*WZ7Z55OZ3 POWER CORD 150-5231-531100	04/05/2021 mschneider	04/26/2021	4.13	0.00	Paid	Y 04/26/2021
	SUPPLIES			4.13			
STIEN JEFFREY R 46959	AMZN MKTP US*AK3Z12BR3 DISINFECTANT WIPES 150-5231-531100	04/06/2021 mschneider	04/26/2021	92.55	0.00	Paid	Y 04/26/2021
	SUPPLIES			92.55			
STIEN JEFFREY R 46960	AMZN MKTP US*RU06E7MJ3 SURGICAL MASKS 150-5231-531100	04/06/2021 mschneider	04/26/2021	195.00	0.00	Paid	Y 04/26/2021
	SUPPLIES			195.00			
STIEN JEFFREY R 46961	AMZN MKTP US*NC3IO7Z73 EXTINGUISHER BRACKET 3461 150-5222-531100	04/09/2021 mschneider	04/26/2021	52.74	0.00	Paid	Y 04/26/2021
	SUPPLIES			52.74			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
STIEN JEFFREY R 46962	AMERICAN HEART SHOPCPR CURRIE BLS PROVIDER ONLINE 150-5232-533500	04/14/2021 mschneider	04/26/2021	31.00	0.00	Paid	Y 04/26/2021
	TRAINING & TRAVEL			31.00			
STREIT DANIEL 46963	AMZN MKTP US*OY1IZ6QS3 1 PACK OF AA & 1 PACK OF AAA 100-5212-531100	03/24/2021 mschneider	04/26/2021	44.73	0.00	Paid	Y 04/26/2021
	SUPPLIES			44.73			
STREIT DANIEL 46964	AMZN MKTP US*Z048Z9X33 7 REPLACEMENT BATTERIES FOR MOBILE 100-5212-539500	04/07/2021 mschneider	04/26/2021	113.40	0.00	Paid	Y 04/26/2021
	REPAIRS & MAINTENANCE			113.40			
STREIT DANIEL 46965	WAL-MART #1571 DEVELOPE PICTURE OF NEW 100-5211-531100	04/08/2021 mschneider	04/26/2021	2.14	0.00	Paid	Y 04/26/2021
	SUPPLIES			2.14			
SURA MATTHEW J 46966	US BANK ZOOM REFUND 150-5221-531100	03/15/2021 mschneider	04/26/2021	(7.50)	0.00	Paid	Y 04/26/2021
	SUPPLIES			(7.50)			
SURA MATTHEW J 46967	MICROSOFT*STORE MICROSOFT 365 5 LICENSES 150-5221-531100	04/02/2021 mschneider	04/26/2021	104.99	0.00	Paid	Y 04/26/2021
	SUPPLIES			104.99			
SURA MATTHEW J 46968	APPLE.COM/BILL APPLE.COM APRIL 150-5231-531100	04/08/2021 mschneider	04/26/2021	0.99	0.00	Paid	Y 04/26/2021
	SUPPLIES			0.99			
WEIDL JOHN S 46969	US BANK AMAZON PRIME CANCELATION 100-5670-531100	04/08/2021 mschneider	04/26/2021	(187.95)	0.00	Paid	Y 04/26/2021
	SUPPLIES			(187.95)			
Total Purchase Card Vendor: 0002 US BANK				8,104.16	0.00		

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	84	# Due:	0	Totals:	8,397.54	0.00	
# of Credit Memos:	5	# Due:	0	Totals:	(293.38)	0.00	
Net of Invoices and Credit Memos:					8,104.16	0.00	

--- TOTALS BY GL DISTRIBUTION ---

100-5111-539900	OTHER	23.90
100-5141-533500	TRAINING & TRAVEL	218.08
100-5142-531100	SUPPLIES	157.40
100-5142-533500	TRAINING & TRAVEL	100.00
100-5144-531100	SUPPLIES	6.78
100-5211-531100	SUPPLIES	34.64
100-5211-539400	BLDG REPAIRS & MAINTENANCE	34.86
100-5212-531100	SUPPLIES	44.73
100-5212-539500	REPAIRS & MAINTENANCE	396.87
100-5220-539400	BLDG REPAIRS & MAINTENANCE	70.98
100-5241-521900	PROFESSIONAL SERVICES	1,056.77
100-5241-539900	OTHER	372.72
100-5323-522500	TELEPHONE	104.95
100-5323-531100	SUPPLIES	104.31
100-5324-539500	REPAIRS & MAINTENANCE	84.84
100-5521-531100	SUPPLIES	429.24
100-5670-531100	SUPPLIES	(187.95)
150-5221-531100	SUPPLIES	254.48
150-5222-531100	SUPPLIES	52.74
150-5222-539500	REPAIRS & MAINTENANCE	22.99
150-5231-531100	SUPPLIES	292.67
150-5231-539500	REPAIRS & MAINTENANCE	330.72
150-5232-533500	TRAINING & TRAVEL	31.00
440-5511-531100	SUPPLIES	548.21
440-5511-531400	META SPACE EQUIPMENT & SUPPLIE	83.65
440-5511-531500	POSTAGE	11.47
440-5511-533000	THINGERY PURCHASES	363.14
440-5511-533100	PROGRAMMING	29.78
440-5511-533300	OUTREACH	52.00
440-5511-534000	DIGITAL MATERIALS	439.96
440-5700-532800	BOOKS	132.32
440-5700-532900	AV MATERIAL	659.48
440-5890-580600	DONATED FUND EXPENDITURES	990.17
610-6210-662500	MAINTENANCE-PUMPING	89.33
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT	4.00
620-8010-826000	OTHER CHEMICALS	11.32
620-8010-827000	OPERATION SUPPLY/EXPENSE	498.49
620-8400-851000	OFFICE SUPPLIES & EXPENSES	153.12

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INVOICE REGISTER REPORT FOR MUKWONAGO
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--- TOTALS BY FUND ---							
	100 - GENERAL FUND			3,053.12	0.00		
	150 - FIRE/AMBULANCE FUND			984.60	0.00		
	440 - LIBRARY FUND			3,310.18	0.00		
	610 - WATER UTILITY FUND			93.33	0.00		
	620 - SEWER UTILITY FUND			662.93	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5111 - VILLAGE BOARD			23.90	0.00		
	5141 - VILLAGE ADMINISTRATION/FINA			218.08	0.00		
	5142 - CLERK-TREASURER			257.40	0.00		
	5144 - ELECTIONS			6.78	0.00		
	5211 - POLICE ADMINISTRATION			69.50	0.00		
	5212 - POLICE PATROL			441.60	0.00		
	5220 - FIRE STATION (VILLAGE)			70.98	0.00		
	5221 - FIRE ADMINISTRATION			254.48	0.00		
	5222 - FIRE SUPPRESSION			75.73	0.00		
	5231 - AMBULANCE			623.39	0.00		
	5232 - AMBULANCE TRAINING			31.00	0.00		
	5241 - BUILDING INSPECTOR			1,429.49	0.00		
	5323 - GARAGE			209.26	0.00		
	5324 - MACHINERY & EQUIPMENT			84.84	0.00		
	5511 - LIBRARY SERVICES			1,528.21	0.00		
	5521 - PARKS			429.24	0.00		
	5670 - ECONOMIC DEVELOPMENT			(187.95)	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			791.80	0.00		
	5890 - USE OF DESIGNATED FUNDS			990.17	0.00		
	6210 - PUMPING MAINTENANCE			89.33	0.00		
	6300 - WATER TREATMENT OPERATIONS			4.00	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			509.81	0.00		
	8400 - ADMINISTRATIVE & GENERAL			153.12	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0366			218.08			
	0707			2,182.47			
	1051			73.81			
	1275			29.40			
	2365			1,009.00			
	2380			(187.95)			
	2544			181.30			
	3064			283.47			

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Inv Ref#	Description	Entered By					Post Date
---	TOTALS BY PAYMENT CARD ACCOUNT ---						
	4952			1,429.49			
	5538			160.27			
	5724			98.48			
	6347			106.78			
	6370			555.40			
	6639			104.99			
	7403			528.54			
	8378			67.36			
	8389			19.52			
	9625			754.11			
	9708			489.64			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
20210422 47063	WE ENERGIES 0700126680-00001 Digester Gas 620-8010-821200	04/22/2021 mschneider	05/14/2021	548.53	0.00	Paid	Y 05/14/2021
		0700126680-00001 Digester Gas		548.53			
20210422 47064	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	04/22/2021 mschneider	05/14/2021	704.92	0.00	Paid	Y 05/14/2021
		0700126680-00002 Well #3 Elec		704.92			
20210422 47065	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	04/22/2021 mschneider	05/14/2021	7,064.56	0.00	Paid	Y 05/14/2021
		0700126680-00003 Street Lights		7,064.56			
20210422 47066	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	04/22/2021 mschneider	05/14/2021	462.31	0.00	Paid	Y 05/14/2021
		0700126680-00004 Greenwald		462.31			
20210422 47067	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	04/22/2021 mschneider	05/14/2021	1,497.33	0.00	Paid	Y 05/14/2021
		0700126680-00005 Booster Station		1,497.33			
20210422 47068	WE ENERGIES 0700126680-00006 Field Park 100-5521-522200	04/22/2021 mschneider	05/14/2021	119.22	0.00	Paid	Y 05/14/2021
		0700126680-00006 Field Park		119.22			
20210422 47069	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	04/22/2021 mschneider	05/14/2021	233.17	0.00	Paid	Y 05/14/2021
		0700126680-00007 1240 N. Rochester		233.17			
20210422 47070	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	04/22/2021 mschneider	05/14/2021	73.12	0.00	Paid	Y 05/14/2021
		0700126680-00008 Police Garage		73.12			
20210422 47072	WE ENERGIES 0700126680-000010 Fox River View 620-8020-821000	04/22/2021 mschneider	05/14/2021	262.32	0.00	Paid	Y 05/14/2021
		0700126680-000010 Fox River View		262.32			
20210422 47073	WE ENERGIES 0700126680-000011 DPW Elec	04/22/2021 mschneider	05/14/2021	653.17	0.00	Paid	Y 05/14/2021

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	100-5323-522200	0700126680-000011 DPW Elec		653.17			
20210422 47074	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	04/22/2021 mschneider 0700126680-000012 Fire	05/14/2021	2,946.67 2,946.67	0.00	Paid	Y 05/14/2021
20210422 47075	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	04/22/2021 mschneider 0700126680-000013 police-CTH E N of Sugd	05/14/2021	25.05 25.05	0.00	Paid	Y 05/14/2021
20210422 47076	WE ENERGIES 0700126680-000014 Hall 100-5160-522200	04/22/2021 mschneider 0700126680-000014 Hall	05/14/2021	1,779.79 1,779.79	0.00	Paid	Y 05/14/2021
20210422 47077	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	04/22/2021 mschneider 0700126680-000014 Hall Gas	05/14/2021	549.19 549.19	0.00	Paid	Y 05/14/2021
20210422 47078	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	04/22/2021 mschneider 0700126680-000016 Miniwauken Park	05/14/2021	33.71 33.71	0.00	Paid	Y 05/14/2021
20210422 47079	WE ENERGIES 0700126680-000017 Holz Elec 620-8010-821100	04/22/2021 mschneider 0700126680-000017 Holz Elec	05/14/2021	16,110.46 16,110.46	0.00	Paid	Y 05/14/2021
20210422 47080	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	04/22/2021 mschneider 0700126680-000018 Parks	05/14/2021	40.07 40.07	0.00	Paid	Y 05/14/2021
20210422 47081	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	04/22/2021 mschneider 0700126680-000019 Atkinson Pump	05/14/2021	918.96 918.96	0.00	Paid	Y 05/14/2021
20210422 47082	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	04/22/2021 mschneider 0700126680-000020 Well #6	05/14/2021	1,092.30 1,092.30	0.00	Paid	Y 05/14/2021

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
20210422 47083	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	04/22/2021 mschneider	05/14/2021	397.53	0.00	Paid	Y 05/14/2021
		0700126680-000021 DPW Gas		397.53			
20210422 47084	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	04/22/2021 mschneider	05/14/2021	116.42	0.00	Paid	Y 05/14/2021
		0700126680-000022 Concession Building		116.42			
20210422 47085	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	04/22/2021 mschneider	05/14/2021	26.73	0.00	Paid	Y 05/14/2021
		0700126680-000023 Well #3 Gas		26.73			
20210422 47086	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	04/22/2021 mschneider	05/14/2021	42.48	0.00	Paid	Y 05/14/2021
		0700126680-000024 Parks-200 S Rochester		42.48			
20210422 47087	WE ENERGIES 0700126680-000025 Tower 610-6200-662200	04/22/2021 mschneider	05/14/2021	32.30	0.00	Paid	Y 05/14/2021
		0700126680-000025 Tower		32.30			
20210422 47088	WE ENERGIES 0700126680-000027 Police 100-5211-522200	04/22/2021 mschneider	05/14/2021	2,396.47	0.00	Paid	Y 05/14/2021
		0700126680-000027 Police		2,396.47			
20210422 47089	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	04/22/2021 mschneider	05/14/2021	40.07	0.00	Paid	Y 05/14/2021
		0700126680-000028 Miniwaukan Pavilion		40.07			
20210422 47090	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	04/22/2021 mschneider	05/14/2021	34.80	0.00	Paid	Y 05/14/2021
		0700126680-000029 F. Park Sump Pump		34.80			
20210422 47091	WE ENERGIES 0700126680-000030 Andrews St. 100-5521-522200	04/22/2021 mschneider	05/14/2021	103.80	0.00	Paid	Y 05/14/2021
		0700126680-000030 Andrews St.		103.80			
20210422 47092	WE ENERGIES 0700126680-000031 Holz Gas	04/22/2021 mschneider	05/14/2021	388.46	0.00	Paid	Y 05/14/2021

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	620-8010-821200	0700126680-000031 Holz Gas		388.46			
20210422 47093	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	04/22/2021 mschneider	05/14/2021	2,671.35	0.00	Paid	Y 05/14/2021
		0700126680-000032 Well #4 Elec		2,671.35			
20210422 47094	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	04/22/2021 mschneider	05/14/2021	46.13	0.00	Paid	Y 05/14/2021
		0700126680-000033 Parks		46.13			
20210422 47095	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	04/22/2021 mschneider	05/14/2021	110.23	0.00	Paid	Y 05/14/2021
		0700126680-000034 Street Lights		110.23			
20210422 47096	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	04/22/2021 mschneider	05/14/2021	19.54	0.00	Paid	Y 05/14/2021
		0700126680-000036 Flashers		19.54			
20210422 47097	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	04/22/2021 mschneider	05/14/2021	144.48	0.00	Paid	Y 05/14/2021
		0700126680-000037 Well #4 Gas		144.48			
20210422 47098	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	04/22/2021 mschneider	05/14/2021	364.83	0.00	Paid	Y 05/14/2021
		0700126680-000038 Museum		364.83			
20210422 47100	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	04/22/2021 mschneider	05/14/2021	1,960.51	0.00	Paid	Y 05/14/2021
		0709449777-00001 Library Gas		1,960.51			
20210422 47101	WE ENERGIES 0709449777-00002 Library Elec 440-5511-522200	04/22/2021 mschneider	05/14/2021	4,151.25	0.00	Paid	Y 05/14/2021
		0709449777-00002 Library Elec		4,151.25			
20210422 47102	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	04/22/2021 mschneider	05/14/2021	41.16	0.00	Paid	Y 05/14/2021
		0712697628-00001 Tower Radio Bldg		41.16			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20210422 47103	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	04/22/2021 mschneider	05/14/2021	45.62	0.00	Paid	Y 05/14/2021
		0712697628-00002 Mukw Dam		45.62			
20210422 47104	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	04/22/2021 mschneider	05/14/2021	74.58	0.00	Paid	Y 05/14/2021
		0712697628-00003 PD Tower meter #05662		74.58			
20210422 47105	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	04/22/2021 mschneider	05/14/2021	151.63	0.00	Paid	Y 05/14/2021
		0712697628-00004 1224 Riverton		151.63			
20210422 47106	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	04/22/2021 mschneider	05/14/2021	2,913.91	0.00	Paid	Y 05/14/2021
		0712697628-00006 Well #7		2,913.91			
20210422 47107	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	04/22/2021 mschneider	05/14/2021	29.07	0.00	Paid	Y 05/14/2021
		0712697628-00007 School Crossing Lights		29.07			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
# of Invoices:	43	# Due:	0	Totals:	51,418.20	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				51,418.20	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	1,779.79	
100-5160-522400	GAS	549.19	
100-5211-522200	ELECTRIC	2,629.92	
100-5254-522200	ELECTRIC	45.62	
100-5323-522200	ELECTRIC	653.17	
100-5323-522400	GAS	397.53	
100-5342-522200	ELECTRIC	7,246.34	
100-5512-522200	ELECTRIC	364.83	
100-5521-522200	ELECTRIC	534.22	
150-5221-522200	ELECTRIC	2,946.67	
440-5511-522200	ELECTRIC	4,151.25	
440-5511-522400	GAS	1,960.51	
610-6200-662200	FUEL OR POWER PURCHASED	9,545.63	
620-8010-821100	WWTP ELECTRIC POWER	16,110.46	
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	936.99	
620-8020-821000	PUMPING POWER & FUEL	1,566.08	

--- TOTALS BY FUND ---

100 - GENERAL FUND	14,200.61	0.00
150 - FIRE/AMBULANCE FUND	2,946.67	0.00
440 - LIBRARY FUND	6,111.76	0.00
610 - WATER UTILITY FUND	9,545.63	0.00
620 - SEWER UTILITY FUND	18,613.53	0.00

--- TOTALS BY DEPT/ACTIVITY ---

5160 - VILLAGE HALL	2,328.98	0.00
5211 - POLICE ADMINISTRATION	2,629.92	0.00
5221 - FIRE ADMINISTRATION	2,946.67	0.00
5254 - DAMS	45.62	0.00
5323 - GARAGE	1,050.70	0.00
5342 - STREET LIGHTING	7,246.34	0.00
5511 - LIBRARY SERVICES	6,111.76	0.00
5512 - MUSEUM	364.83	0.00
5521 - PARKS	534.22	0.00
6200 - PUMPING OPERATIONS	9,545.63	0.00
8010 - WWTP-TREATMENT/DISPOSAL/GP	17,047.45	0.00
8020 - LIFT STATIONS/PUMPING EQUIP	1,566.08	0.00

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/01/2021	GEN	302 (E)	B2E SOLUTIONS	PAYROLL FEES PR 04/02/21	100-5111-539900	23.81
		302 (E)		PAYROLL FEES PR 04/02/21	100-5120-539900	6.80
		302 (E)		PAYROLL FEES PR 04/02/21	100-5141-539900	23.81
		302 (E)		PAYROLL FEES PR 04/02/21	100-5142-539900	6.80
		302 (E)		PAYROLL FEES PR 04/02/21	100-5211-539900	37.42
		302 (E)		PAYROLL FEES PR 04/02/21	100-5212-539900	40.82
		302 (E)		PAYROLL FEES PR 04/02/21	100-5213-521900	6.80
		302 (E)		PAYROLL FEES PR 04/02/21	100-5241-539900	6.80
		302 (E)		PAYROLL FEES PR 04/02/21	100-5300-539900	27.21
		302 (E)		PAYROLL FEES PR 04/02/21	100-5632-539900	3.40
		302 (E)		PAYROLL FEES PR 04/02/21	100-5670-521900	3.40
		302 (E)		PAYROLL FEES PR 04/02/21	150-5221-539900	136.06
		302 (E)		PAYROLL FEES PR 04/02/21	440-5511-539900	71.43
		302 (E)		PAYROLL FEES PR 04/02/21	610-6902-690300	13.61
		302 (E)		PAYROLL FEES PR 04/02/21	620-8300-840000	13.61
						<hr/> 421.78
04/01/2021	GEN	303 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 040221	100-0000-215250	600.00
		303 (E)		RETIREMENT PR 040221	150-0000-215250	238.58
		303 (E)		RETIREMENT PR 040221	610-0000-215250	100.00
		303 (E)		RETIREMENT PR 040221	620-0000-215250	100.00
						<hr/> 1,038.58
04/01/2021	GEN	31654	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 04/02/21 ACCT 305155	100-0000-215250	3,158.28
		31654		RETIREMENT PR 04/02/21 ACCT 305155	150-0000-215250	1.48
		31654		RETIREMENT PR 04/02/21 ACCT 305155	440-0000-215250	401.13
		31654		RETIREMENT PR 04/02/21 ACCT 305155	610-0000-215250	250.05
		31654		RETIREMENT PR 04/02/21 ACCT 305155	620-0000-215250	250.10
						<hr/> 4,061.04
TOTAL - ALL FUNDS				TOTAL OF 3 CHECKS		5,521.40

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/07/2021	GEN	304 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - MARCH	100-5142-539900	9.38
		304 (E)		INVOICE CLOUD MONTHLY FEES - MARCH	100-5241-539900	93.75
		304 (E)		INVOICE CLOUD MONTHLY FEES - MARCH	410-5363-539900	50.11
		304 (E)		INVOICE CLOUD MONTHLY FEES - MARCH	610-6902-690300	50.10
		304 (E)		INVOICE CLOUD MONTHLY FEES - MARCH	620-8300-840000	50.11
						<hr/> 253.45
04/07/2021	GEN	31655	MUKWONAGO AREA SCHOOLS	APRIL 2020 LOTTERY CREDIT	720-0000-246000	124,491.40
04/07/2021	GEN	31656	PHANTOM LAKES MGMT DISTRICT	APRIL 2020 LOTTERY CREDIT	720-0000-245000	804.56
04/07/2021	GEN	31657	WAUKESHA CTY TREASURER	WAUKESHA COUTY LOTTERY CREDIT APRIL 2020	720-0000-243100	27,454.93
04/07/2021	GEN	31658	WCTC	APRIL 2020 LOTTERY CREDIT	720-0000-246100	5,469.81
04/07/2021	GEN	31659	M2M GROUP INC	TAX CLAIM MUKV1970999022 / 730	100-5191-560100	11,195.57
04/07/2021	GEN	31660	NOAH RIEMER PRODUCTIONS LLC	EBENEZER DUKE PROGRAM	440-5511-533100	150.00
04/07/2021	GEN	31661	WILLIAM A DEMEYER	EBIX PATIENT REFUND	150-0000-130450	125.00
TOTAL - ALL FUNDS						169,944.72

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/12/2021	GEN	31739	BIELINSKI HOMES	COURT FINE/FEES	100-0000-233000	719.25
04/12/2021	GEN	31740	JAYLA STOKES	COURT REFUND FROM FEB 2021	100-0000-233000	149.20
04/12/2021	GEN	31741	JEFFREY J SMITH	COURT FINES/FEES	100-0000-233000	68.00
04/12/2021	GEN	31742	JUSTIN NICHOLSON	COURT REFUND	100-0000-233000	98.80
04/12/2021	GEN	31743	ROTE OIL	COURT FINES/FEES	100-0000-233000	1,037.00
04/12/2021	GEN	31744	TREASURER STATE OF WI	COURT FINES/FEES MARCH 2021	100-0000-242400	8,010.26
04/12/2021	GEN	31745	TREASURER WAUKESHA COUNTY	COURT FINES/FEES	100-0000-243240	2,600.00
04/12/2021	GEN	31746	WALWORTH CTY TREASURER	COURT FINES/FEES	100-0000-243250	30.00
			TOTAL - ALL FUNDS	TOTAL OF 8 CHECKS		12,712.51

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/13/2021	GEN	31764	EAST TROY SCHOOL DISTRICT	LOTTERY CREDIT APRIL 2021	720-0000-246200	1,388.61
04/13/2021	GEN	31765	GATEWAY TECHNICAL COLLEGE	LOTTERY CREDIT APRIL 2021	720-0000-246300	135.38
04/13/2021	GEN	31766	MUKWONAGO AREA SCHOOLS	LOTTERY CREDIT WALWORTH COUNTY	720-0000-246000	82.10
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		1,606.09

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/15/2021	GEN	305 (E)	B2E SOLUTIONS	PAYROLL FEES PR 04/16/21	100-5111-539900	35.06
		305 (E)		PAYROLL FEES PR 04/16/21	100-5120-539900	10.02
		305 (E)		PAYROLL FEES PR 04/16/21	100-5141-539900	25.04
		305 (E)		PAYROLL FEES PR 04/16/21	100-5142-539900	10.02
		305 (E)		PAYROLL FEES PR 04/16/21	100-5144-521900	66.08
		305 (E)		PAYROLL FEES PR 04/16/21	100-5211-539900	55.10
		305 (E)		PAYROLL FEES PR 04/16/21	100-5212-539900	72.11
		305 (E)		PAYROLL FEES PR 04/16/21	100-5213-521900	10.02
		305 (E)		PAYROLL FEES PR 04/16/21	100-5241-539900	10.02
		305 (E)		PAYROLL FEES PR 04/16/21	100-5300-539900	38.57
		305 (E)		PAYROLL FEES PR 04/16/21	100-5632-539900	5.01
		305 (E)		PAYROLL FEES PR 04/16/21	100-5670-521900	5.01
		305 (E)		PAYROLL FEES PR 04/16/21	150-5221-539900	217.85
		305 (E)		PAYROLL FEES PR 04/16/21	440-5511-539900	108.70
		305 (E)		PAYROLL FEES PR 04/16/21	610-6902-690300	18.54
		305 (E)		PAYROLL FEES PR 04/16/21	620-8300-840000	18.54
						<hr/> 705.69
04/15/2021	GEN	306 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 041621	100-0000-215250	600.00
		306 (E)		RETIREMENT PR 041621	150-0000-215250	261.37
		306 (E)		RETIREMENT PR 041621	610-0000-215250	100.00
		306 (E)		RETIREMENT PR 041621	620-0000-215250	100.00
						<hr/> 1,061.37
04/15/2021	GEN	31767	MINNESOTA LIFE INSURANCE	MAY 2021 PREM LIFE INSURANCE	100-0000-215301	1,262.58
		31767		MAY 2021 PREM LIFE INSURANCE	150-0000-215301	109.51
		31767		MAY 2021 PREM LIFE INSURANCE	440-0000-215301	196.75
		31767		MAY 2021 PREM LIFE INSURANCE	610-0000-215301	75.92
		31767		MAY 2021 PREM LIFE INSURANCE	620-0000-215301	65.38
						<hr/> 1,710.14
04/15/2021	GEN	31768	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 04/16/21 ACCT 305155	100-0000-215250	2,958.24
		31768		RETIREMENT PR 04/16/21 ACCT 305155	150-0000-215250	9.70
		31768		RETIREMENT PR 04/16/21 ACCT 305155	440-0000-215250	400.55
		31768		RETIREMENT PR 04/16/21 ACCT 305155	610-0000-215250	246.43
		31768		RETIREMENT PR 04/16/21 ACCT 305155	620-0000-215250	253.7

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						<hr/>
						3,868.64
TOTAL - ALL FUNDS				TOTAL OF 4 CHECKS		7,345.84

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/20/2021	GEN	31769	VELOCITY LLC	IT SERVICES JANUARY 7 - MARCH 10	100-5111-539900	535.41
		31769		IT SERVICES JANUARY 7 - MARCH 10	100-5120-522500	161.97
		31769		IT SERVICES JANUARY 7 - MARCH 10	100-5141-522500	368.94
		31769		IT SERVICES JANUARY 7 - MARCH 10	100-5142-522500	377.97
		31769		IT SERVICES JANUARY 7 - MARCH 10	100-5211-522500	129.00
		31769		IT SERVICES JANUARY 7 - MARCH 10	100-5241-522500	604.45
		31769		IT SERVICES JANUARY 7 - MARCH 10	100-5323-522500	535.39
		31769		IT SERVICES JANUARY 7 - MARCH 10	100-5632-522500	439.48
		31769		IT SERVICES JANUARY 7 - MARCH 10	610-6920-692100	229.45
		31769		IT SERVICES JANUARY 7 - MARCH 10	620-8400-851000	305.94
						<hr/> 3,688.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		3,688.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/21/2021	GEN	307 (E)	DELTA DENTAL OF WISCONSIN	MAY 2021 VISION PREMIUMS	100-0000-215303	62.04
		307 (E)		MAY 2021 DENTAL PREMIUMS	100-0000-215304	270.70
		307 (E)		MAY 2021 VISION PREMIUMS	440-0000-215303	24.32
		307 (E)		MAY 2021 DENTAL PREMIUMS	440-0000-215304	26.10
						<hr/> 383.16
04/21/2021	GEN	308 (E)	EMPLOYEE TRUST FUNDS	MAY 2021 PREM HEALTH INSURANCE	100-0000-215300	54,630.36
		308 (E)		MAY 2021 PREM HEALTH INSURANCE	150-0000-215300	7,090.02
		308 (E)		MAY 2021 PREM HEALTH INSURANCE	440-0000-215300	7,131.86
		308 (E)		MAY 2021 PREM HEALTH INSURANCE	610-0000-215300	3,109.62
		308 (E)		MAY 2021 PREM HEALTH INSURANCE	620-0000-215300	4,891.54
						<hr/> 76,853.40
04/21/2021	GEN	309 (E)	WI DEPT OF REVENUE QTRLY TAX	WI DEPT OF REVENUE QTRLY TAX	100-5521-539900	110.23
		309 (E)		WI DEPT OF REVENUE QTRLY TAX	440-5511-539900	99.20
						<hr/> 209.43
04/21/2021	GEN	310 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - MARCH 2021	100-0000-215200	31,386.20
		310 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	10,000.71
		310 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	4,291.92
		310 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	1,792.44
		310 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	2,171.36
						<hr/> 49,642.63
04/21/2021	GEN	31770	AFLAC	ACCOUNT# V1553 APRIL PREMS	100-0000-215302	256.81
		31770		ACCOUNT# V1553 APRIL PREMS	150-0000-215302	316.68
		31770		ACCOUNT# V1553 APRIL PREMS	610-0000-215302	50.76
		31770		ACCOUNT# V1553 APRIL PREMS	620-0000-215302	50.74
						<hr/> 674.99
04/21/2021	GEN	31771	EIASEW		100-5241-533500	380.00
04/21/2021	GEN	31772	SECURIAN FINANCIAL GROUP INC	APRIL 2021 ACCIDENT INS	100-0000-215305	21.13
		31772		APRIL 2021 ACCIDENT INS	150-0000-215305	0.15
						<hr/> 21.2

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
			TOTAL - ALL FUNDS	TOTAL OF 7 CHECKS		128,164.89

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/28/2021	GEN	313 (E)	B2E SOLUTIONS	PAYROLL FEES PR 04/30/21	100-5111-539900	23.72
		313 (E)		PAYROLL FEES PR 04/30/21	100-5120-539900	6.78
		313 (E)		PAYROLL FEES PR 04/30/21	100-5141-539900	20.33
		313 (E)		PAYROLL FEES PR 04/30/21	100-5142-539900	6.78
		313 (E)		PAYROLL FEES PR 04/30/21	100-5211-539900	37.28
		313 (E)		PAYROLL FEES PR 04/30/21	100-5212-539900	40.66
		313 (E)		PAYROLL FEES PR 04/30/21	100-5213-521900	6.78
		313 (E)		PAYROLL FEES PR 04/30/21	100-5241-539900	6.78
		313 (E)		PAYROLL FEES PR 04/30/21	100-5300-539900	27.11
		313 (E)		PAYROLL FEES PR 04/30/21	100-5632-539900	3.39
		313 (E)		PAYROLL FEES PR 04/30/21	100-5670-521900	3.39
		313 (E)		PAYROLL FEES PR 04/30/21	150-5221-539900	142.33
		313 (E)		PAYROLL FEES PR 04/30/21	440-5511-539900	71.16
		313 (E)		PAYROLL FEES PR 04/30/21	610-6902-690300	20.33
		313 (E)		PAYROLL FEES PR 04/30/21	620-8300-840000	13.55
						<hr/> 430.37
04/28/2021	GEN	314 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 043021	100-0000-215250	600.00
		314 (E)		RETIREMENT PR 043021	150-0000-215250	238.58
		314 (E)		RETIREMENT PR 043021	610-0000-215250	100.00
		314 (E)		RETIREMENT PR 043021	620-0000-215250	100.00
						<hr/> 1,038.58
04/28/2021	GEN	31849	MUKWONAGO PROFESSIONAL	APRIL 2021 FIRE UNION DUES	150-0000-215500	337.50
04/28/2021	GEN	31850	MUKWONAGO PROFESSIONAL POLICE	APRIL 2021 POLICE UNION DUES	100-0000-215500	825.00
04/28/2021	GEN	31851	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 04/30/21 ACCT 305155	100-0000-215250	2,957.38
		31851		RETIREMENT PR 04/30/21 ACCT 305155	150-0000-215250	4.48
		31851		RETIREMENT PR 04/30/21 ACCT 305155	410-0000-215250	2.80
		31851		RETIREMENT PR 04/30/21 ACCT 305155	440-0000-215250	400.55
		31851		RETIREMENT PR 04/30/21 ACCT 305155	610-0000-215250	360.94
		31851		RETIREMENT PR 04/30/21 ACCT 305155	620-0000-215250	232.36
						<hr/> 3,958.51

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/28/2021	GEN	31852	VILLAGE OF MUKWONAGO MRA	APRIL 2021 FSA	100-0000-215350	3,234.85
		31852		APRIL 2021 FSA	150-0000-215350	490.44
		31852		APRIL 2021 FSA	610-0000-215350	37.50
		31852		APRIL 2021 FSA	620-0000-215350	37.50
						<hr/> 3,800.29
TOTAL - ALL FUNDS				TOTAL OF 6 CHECKS		10,390.25

Village of Mukwonago
440 River Crest Court, P.O. Box 206
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

PARK FACILITIES RENTAL APPLICATION

FIELD PARK

7/9-10

Date Submitted: _____

Complete, accurate and specific information must be entered. Please Print.

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Court, Mukwonago, WI, 53149, for approval. A signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Field Park Usage
PO Box 206
Mukwonago, WI 53149
Email to: sbraatzjr@villageofmukwonago.com

FEES (check all that apply)

<input checked="" type="checkbox"/> Field Park Pavilion A Resident (Main Pavilion) – 1-49 people	7/9/21 Friday	\$100.00 per day	\$ 100.00
<input type="checkbox"/> Field Park Pavilion A Resident (Main Pavilion) – 50-100 people		\$150.00 per day	\$ _____
<input type="checkbox"/> Field Park Pavilion A Resident (Main Pavilion) – more than 100 people		\$175.00 per day	\$ _____
<input type="checkbox"/> Field Park Pavilion B Resident (Ball Diamond Pavilion)		\$75.00 per day	\$ _____
<input type="checkbox"/> Field Park Pavilion C Resident (Playground Pavilion)		\$75.00 per day	\$ _____
<input type="checkbox"/> Field Park Baseball Field Reservation (for non-athletic organizations)		\$25.00 per day	\$ _____
<input type="checkbox"/> Field Park Baseball Field Lights		\$30.00 per day	\$ _____
<input checked="" type="checkbox"/> Entire Park Resident	7/10/21 Saturday	\$200.00 per day	\$ 200.00
<input type="checkbox"/> Electricity and Coordination (Pavilions B or C)	7/9 & 7/10	\$10.00 per day	\$ 20.00
<input type="checkbox"/> Non-Resident Fee		Additional \$25.00 per day	\$ _____
Fee Total			\$ 320.00

DEPOSIT (check all that apply)

<input checked="" type="checkbox"/> Field Park Pavilion A and/or entire park Deposit	\$200.00	\$ 200.00
<input type="checkbox"/> Field Park Pavilion B and C Deposit	\$100.00	\$ _____
<input checked="" type="checkbox"/> Key Deposit	\$10.00	\$ 10.00
Deposit Total		\$ 210.00

APPLICANT INFORMATION

Name: Carol Mournich Gedde
Address: 310 Shore Dr. City: Mukwonago State: WI Zip: 53149
Daytime Phone: 262 363 2124 Fax: _____
E-Mail: croatian993@gmail.com or carolgedde@gmail.com

ORGANIZATION INFORMATION

Name of Organization: CFU John Mournich Lodge 993
Mailing Address: 310 Shore Drive City: Mukwonago State: WI Zip: 53149
Phone Number: 262-363 2124 Is the organization a 501(c)3 organization?: ☐ YES ☒ NO
Website Address: cfulodge993.org

RENTAL INFORMATION

Date(s) of the Event: July 10th 2021 (also will rent pavillion Friday July 9th for setup)

Estimated # of Participants: 300 at a time

NOTE: (If there are 150 people or more, a special event permit will be required under separate application):

Event Start Time: 11:00 a.m. Event End Time: 8:00 p.m.

A. Generally describe your event and its purpose.

Mukwonago Croatian Day Fest - a one day festival celebrating Croatian Culture with Croatian food for sale; Bar-selling soda, beer & "Mikes". Croatian Music from noon till 8:00. Car show at noon. Free admission.

B. Will you be serving alcohol? **If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses may be necessary under separate application.** ☒ YES ☐ NO

C. Does your event involve amplified music?

If yes, will the amplified music be a: ☒ Band ☐ DJ ☐ Other

Hours of amplified music: Noon - 8:00

D. If you will be using the baseball field lights, what are the times needed?

E. Will you be erecting any tents, canopies, or other temporary structure(s)? **If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. There may be a separate fee for tent inspection.** ☐ YES ☒ NO

F. Please describe your dumpster/clean-up plan.

We will rent a dumpster from "Johns" along with extra recycling containers from them on the village. We arrive at 7:00 am Sunday for cleanup.

G. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?

INSURANCE REQUIREMENTS

The applicant will provide an indemnity bond if the event has 50-149 people per day. The applicant will obtain liability insurance for an event that includes alcohol or has 150 or more people per day. Proof of this insurance, with coverage no less than \$1,000,000 which names and endorses the Village, its officers, agents, employees, and contractors as an additional insured party is due no later than 20 days before the event.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

Bisset Monkey Agency

DEPOSIT REQUIREMENTS

The applicant is required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit (amount listed above) each scheduled day of the event (or portion thereof) two months prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

Carol Mournich Gedde
Signature - Applicant

1/6/21
Date

Carol Mournich Gedde
Print Name

FOR OFFICE USE ONLY			
Date Fees/Deposit Paid	Receipt #	Date Deposit Returned	Permit #
Key # Issued	Date Key Issued	Key # Returned	Date Key Issued
Application forwarded to: <input type="checkbox"/> Administrator <input type="checkbox"/> Building Inspection <input type="checkbox"/> Fire Department <input type="checkbox"/> Police Department <input type="checkbox"/> Public Works Department			

Mukwonago Croatian Day Fest

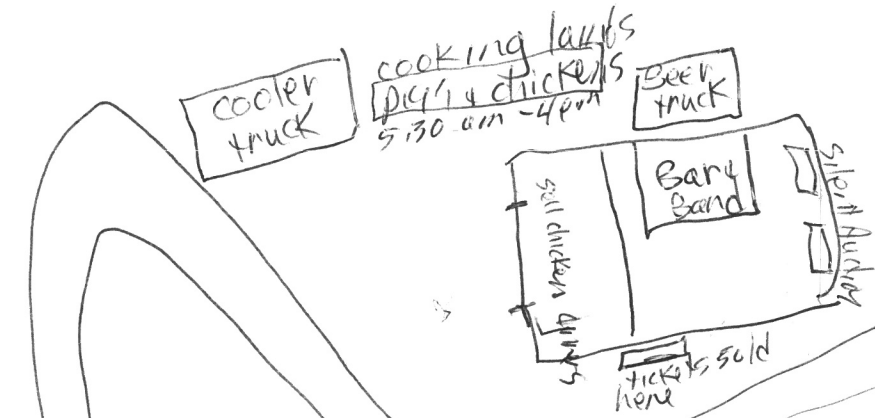
7/10/21

Field Park

Hwy 83

Hwy NN

Roberts Drive



Special Event Permit Application : Entry # 1263

Date Submitted

03/14/2021

Organization Information

Organization Name

John Movrich Croatian Lodge 993

Address

310 Shore Drive
Mukwonago, Wisconsin 53149
United States
[Map It](#)

Phone

(262) 363-2124

Is the organization a 501(c)3 organization?

No

Event Contact Person

Carol Gedde

Address

310 Shore Drive
Mukwonago, Wisconsin 53149
United States
[Map It](#)

Home Phone

(262) 363-2124

Email

carolgedde@gmail.com

Event Information

Name of the Event

Mukwonago Croatian Day Fest

Event Start Date

07/10/2021

Event End Date

Special Event Permit Application : Entry # 1263

07/10/2021

Start Time

11:00 am

End Time

08:00 pm

Locaiton of Event

Field Park

Will your event take place in a residential neighborhood?

No

Generally describe your event and it's purpose.

One day event to celebrate Croatian culture with Croatian music, and food. Free admission. Food and beverages (including soda, beer and wine coolers) are available for purchase. We will also have a raffle and a silent auction.

Based on the class definitions found in the manual, what class is your event?

Class I

Estimated Number of Participants

25

Estimated Number of Spectators

250

Estimated Number of Vendors

0

Is there an outdoor bar that will serve alcohol?

No

Please list the number of Village of Mukwonago licensed bartenders that will be on site:

1

Will you be selling/serving food?

Yes

Will your event need electricity?

Yes

Will you be setting up any lighting?

Special Event Permit Application : Entry # 1263

No

Will your event require any fencing?

No

Does your event involve fireworks?

No

Does your event involve amplified music?

Yes

If yes, will the amplified music be a:

Band

Start Time

12:00 pm

End Time

08:00 pm

Please list the number of security staff you will be providing for the event:

0

Will you need barricades provided by the Village for your event?

No

Will you be erecting any tents, canopies, or other temporary structure(s)?

No

Will you be providing portable restrooms and wash stations?

No

Will you provide parking for your participants?

No

Will you provide dumpster/clean-up services?

Yes

What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?

none

Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance?

Special Event Permit Application : Entry # 1263

Yes

Insurance Requirements

Are you able to provide these insurance documents, if required?

Yes

Procedural Checklist for Special Event Permit Review and Approval

Completed application form including the procedural checklist.

Application fee calculated?


Plan of operation/proposal.

Overview of the site to be used for the event (layout of the event site).

Any additional information as determined by Village staff.

Certification

Signature - Applicant



Name

Carol Gedde

Title

Secretary Treasure

Date

03/14/2021

Signature - Applicant



Name

Carol Gedde

Title

Secretary Treasure

Special Event Permit Application : Entry # 1263

Date

03/14/2021

Order

Product	Qty	Unit Price	Price
Class I Event (Includes alcohol and/or amplified music)	1	\$20.00	\$20.00
Security Deposit	1	\$200.00	\$200.00
Temporary Class B (Picnic) Beer and/or Wine License	1	\$10.00	\$10.00
			Total \$230.00

Notes



Admin Notification (ID: 5af9b71335d07)

added 21 hours ago

WordPress successfully passed the notification email to the sending server.



Applicant (ID: 5b4bb4d1a43e7)

added 21 hours ago

WordPress successfully passed the notification email to the sending server.



Parks (ID: 5b85868834fbf)

added 21 hours ago

WordPress successfully passed the notification email to the sending server.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 3/15/21

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning July 10, 21 and ending July 10th, 2021 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☒ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

- (a) Name John Morrish Creation Lodge 993
(b) Address 310 Shore Dr Mukwonago WI 53149
(Street) ☐ Town ☒ Village ☐ City
(c) Date organized October 1958
(d) If corporation, give date of incorporation _____
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐
(f) Names and addresses of all officers:
President Annben King 6130 Edgerton Greenfield WI 53220
Vice President David Krejcarek - 534 W 27685 Beavertrail Mukwonago WI 53149
Secretary Carol Morrish Gedde 310 Shore Dr Mukwonago WI 53149
Treasurer Carol Morrish Gedde 310 Shore Dr Mukwonago WI 53149
(g) Name and address of manager or person in charge of affair:
Carol Morrish Gedde 310 Shore Dr. Mukwonago WI 53149

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number Field Park - 933 N. Rochester St
(b) Lot _____ Block _____
(c) Do premises occupy all or part of building? Part
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: the middle part has the bar. selling in only this location

3. Name of Event

- (a) List name of the event 61st Annual Mukwonago Creation Day Fest
(b) Dates of event July 10, 2021

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Carol Morrish Gedde
(Signature / Date)

John Morrish Creation Lodge 993
(Name of Organization)

Date Filed with Clerk 3-23-21 52816

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Ben Padilla's Eagle Project



Who am I?



Hello, I'm a 15yr old Boy Scout. I'm currently on Life Scout and I'm closing in on my Eagle. All my merits badges are done that are required for Eagle rank, but the last thing I have to do is my Eagle project.

Why am I going for Eagle rank

There are many reason why I'am going for Eagle. I have been with Scouts since the 2nd grade. I have been helping out my Troop in Eagle as long as I can remember. I'm so close to finishing this journey of Boy Scouts. Lastly, there are so many life skills that have happened along the way and have helped show what it takes to get a major life goal done.

What my project is



After lots of time and thinking of what I should do for my project. I thought about it and what would help out the city of Mukwonago best. I used to play baseball at Field Park and I always had a struggle in the dugout. So I decided to add a baseball helmet and bat rack in the two dugouts.

What would it benefit

After me and my troop install my Eagle project, there will be lots of things that would help people out. With the help of this, it will make both the away and home teams happy. They will have a place to put there baseball helmets and bat and any of their gear. Even when people just want to go to the baseball field and have a nice spot to put there belongs.

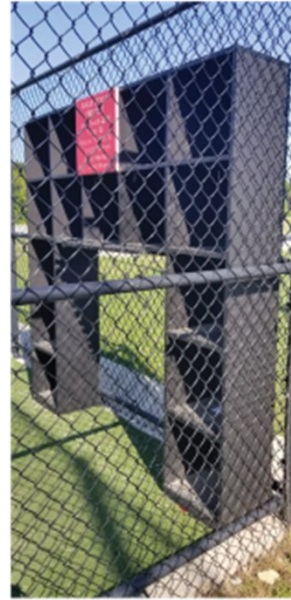
Materials and life expectancy of it

After doing my research, below are the types of stuff we need for this project:

- 3/4 PVC - grey or black
- Roughly 4 sheets per unit
- Hardware

Each sheet is \$100, and it may take 8 sheets to make. Even with the harsh weather of wisconsin, the material can last minimally 20 years. So it will help out lots of people.

Some examples of
the project that i'm
doing



Location of project Field Park



Thank You



Downtown Development Committee (DDC) Agenda Items 1, 2, & 3

Background:

The Downtown Development Committee was formed by Ordinance 960 to Amend Section 2-147 on May 15, 2019. Section 2-147 refers to the Village Economic Development Committee Composition. (attach copies of Ord 960 and Sec-147, 148, 149) ***Should Sec-148, Appointments, terms, vacancies also apply to the DDC?***

Under Committees and Commissions, The Village website states, "The purpose of the Downtown Development Committee shall be to advise the village board on matters of implementation identified in the Downtown Strategic Plan." (attach link to Downtown Strategic Plan) (attach copy of Village website committee description) The Downtown Strategic Plan was created by the Downtown Strategic Plan Steering Committee.

The 2018 Downtown Strategic Plan includes Recommendations Made for Immediate Implementation as well as Tier 1 and Tier 2 Recommendations.

The Village website also describes current DDC members and term expirations. It's unclear how the terms are decided. **1-, 2-, or 3-year terms?** Sec 2-148 states, "all appointments shall be made by the village president and confirmed by the village board."

DDC has 5 Village Resident voting members and 4 non-voting members. It's unclear if a Board Member should be a voting member. "The Chairperson shall be elected from the members and shall serve annually."

I have served 2 years as a voting Board Member and Chair. I don't recall why my term would expire in 2022. I thought my term on DDC as both a member and Chair was annual-1 year.

There is precedence on previous committees for alternate members to provide continuity and some backup for maintaining a quorum.

A courtesy attendance amendment should be considered for unexcused or multiple absences. (Example-a member may be asked to resign and replaced by an alternate or unexpired term appointment by the village president.)

DDC Agenda Item Request 1:

Informational DDC Summary including short-term long-term progress report, replacement of Board Member Walsh, Temporary Acting Chair, Secretary and Member terms status: No Action Required

(Attach: Link and copy of Downtown Strategic Plan-46 pages) (Attach website DDC description 1 page)

DDC Agenda Item Request 2:

Direction for Village Attorney and Staff to review Ordinance 960 for possible changes, further specifying amendments including purpose of committee, composition, term limits, alternates, and attendance. (Attach Ordinance 960 and Division3 EDC Sec 2-147 Composition, 2-148, 2-149 Duties & Committee description)

DDC Agenda Item Request 3:

Highlights Summary of Hwy 83, Streetscaping Concept Design Plans A & B, Road Condition, Downtown Village Infrastructure Needs

Discussion and Possible Direction on “Downtown Strategic Plan Recommendations made for Immediate Implementation” Reroute of Hwy 83 around Downtown and Police Department Crosswalk Safety Enhancements.

(Attach pages 23 and 24 of Downtown Strategic Plan)

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

ORDINANCE NO. 960

**ORDINANCE TO AMEND DIVISION 3, SPECIFICALLY SECTIONS 2-147
OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE REGARDING THE
COMPOSITION OF THE DOWNTOWN DEVELOPMENT COMMITTEE**

The Village Board of the Village of Mukwonago, Waukesha and Walworth Counties do hereby ordain as follows:

SECTION I

Section 2-147 of the Municipal Code of the Village of Mukwonago is hereby amended to read as follows:

Sec. 2-147. Composition.

The DDC shall consist of five voting members each of whom shall be Village Residents and up to four non-voting members with voice.

The members of the DDC shall include the following:

- (1) A Member of the Historic Preservation Committee (HPC)
- (2) A member of the Village Plan Commission and/or the Village Board (the representatives of the Village Board and Plan Commission may be the same person)
- (3) The Village Administrator or Community Planner

In considering the appointment of members, the Village President may consider whether the candidates are business owners or managers of businesses in the Village; persons with known interest in local economic development; persons having general knowledge of the affairs of the Village; persons whose principal occupations offer unique skills in land use, planning, architecture, local history, local government, construction or economic development;

The Chairperson shall be elected from the members and shall serve annually.

SECTION II

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION III

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

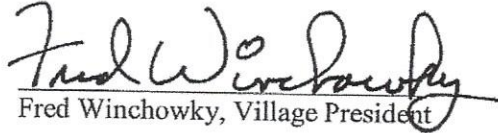
SECTION VI

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.

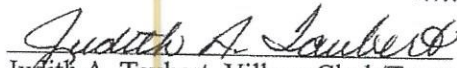
PASSED AND ADOPTED by the Village Board this 15 day of MAY, 2019.



APPROVED:


Fred Winchowky, Village President

Countersigned:


Judith A. Taubert, Village Clerk/Treasurer

Sec. 2-146. - Purpose of division.

The economic development committee, referred to in this division as EDC, shall be a citizen advisory committee whose purpose shall be to advise the village board on matters of economic development, implementing economic development activities that will assist in improving economic conditions in the village and developing and maintaining the village industrial park.

(Code 1966, § 2.17(1))

Sec. 2-147. - Composition.

The EDC shall consist of seven voting members, one ex-officio member, and three non-voting members-at-large as follows:

- (1) The village president;
- (2) The village administrator;
- (3) The village finance director;
- (4) A member of the village plan commission;
- (5) Three citizens whose principal occupations shall be business owners or managers of businesses in the village with known interest in local economic development, or residents having general knowledge of the affairs of the village, and interest in local economic development;
- (6) Ex-officio member as follows:
 - a. The village clerk and shall serve as secretary;
- (7) Non-voting members-at-large as follows:
 - a. Three citizens having general knowledge of the affairs of the village, and interest in local economic development;
- (8) The chairperson shall be elected from the members and shall serve for a period of one year.

(Code 1966, § 2.17(2); Ord. No. 882, § I, 10-7-14)

Sec. 2-148. - Appointments; terms; vacancies.

- (a) All appointments shall be made by the village president and confirmed by the village board;
- (b) Appointments of the six citizen members shall be for staggered three-year periods, except that of those first appointed: two shall be for one year; two shall be for two years; and two shall be for three years.
- (c) The village plan commission member shall serve a two-year term and will be appointed in May of even-numbered election years.
- (d) Vacancies will be filled in the same manner as the original appointment for the unexpired term of office thereof.

(Code 1966, § 2.17(3); Ord. No. 882, § I, 10-7-14)

Sec. 2-149. - Duties.

The economic development committee shall be responsible for implementing the following economic development program goals:

- (1) Guide and coordinate the efforts of local individuals and organizations concerned with the economic development of the village.
- (2) Retain existing employment opportunities and encourage the expansion of existing business and industry in the village by helping to meet the needs of existing employers.
- (3) Create new employment opportunities through the attraction of new employers to the community.
- (4) Assist in creating new employment opportunities by facilitating entrepreneurial opportunities in the village.
- (5) Facilitate economic development in the village through the provision of community facilities and services that will assist in the expansion of employment opportunities.
- (6) To assist the village in marketing, coordinating and facilitating the development of the Mukwonago Industrial Park.

(Code 1966, § 2.17(4))

State Law reference— Promotion of industry generally, W.S.A., § 46.52 et seq.

**HIPPENMEYER, REILLY, BLUM,
SCHMITZER, FABIAN & ENGLISH S.C.**

MARK G. BLUM
THOMAS G. SCHMITZER
LORI J. FABIAN
RONALD E. ENGLISH III
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WAUKESHA, WISCONSIN 53187-0766
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RICHARD S. HIPPENMEYER
(1911-1979)
WILLIAM F. REILLY
(1932-2007)

EMAIL: MGBLUM@HRBLAWFIRM.COM

April 15, 2021

Via Email (rwalsh@villageofmukwonago.com)

Trustee Roger Walsh
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Ordinance Amending Section 2-146 & 2-148

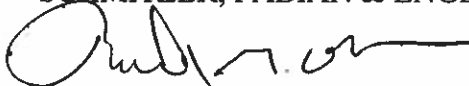
Dear Trustee Walsh:

I am writing to follow up on a discussion that occurred at the Village Board meeting of April 7th. Enclosed are drafts of Ordinances to amend Section 2-146 and Section 2-148 of the Village Code. In reviewing the issues you identified during the meeting, it would appear that these Ordinance Sections would be the best place to address the changes you raised. Please look these over and advise me of any concerns you have regarding their content so we would then be able to bring this forward at the Board meeting on April 21st.

Thank you for your consideration of this matter.

Sincerely,

HIPPENMEYER, REILLY, BLUM,
SCHMITZER, FABIAN & ENGLISH, S.C.



Mark G. Blum
Village Attorney

MGB/jb
Enc.

Cc: President Fred Winchowky
Ms. Diana Dykstra
Mr. John Fellows

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

ORDINANCE NO. _____

**ORDINANCE TO AMEND SECTION 2-146
OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE
REGARDING PURPOSE OF DIVISION**

The Village Board of the Village of Mukwonago do ordain as follows:

SECTION I

Section 2, Title of Section, of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

The title of Chapter 2, "Division 3 Economic Development Committee" of the Village Code shall be changed to "Division 3 Downtown Development Committee".

SECTION II

Section 2-146 of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

2-146 The Downtown Development Committee shall be a citizen advisory committee, whose purpose shall be to advise the Village Board on matters of implementation identified in the Downtown Strategic Plan and to otherwise advise the Village on matters of development activities that will promote the development of the downtown.

SECTION III

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION IV

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

SECTION V

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.

PASSED AND ADOPTED by the Village Board this _____ day of _____, 2021.

APPROVED:

Fred Winchowky, Village President

Countersigned:

Diana Dykstra, Village Clerk/Treasurer

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

ORDINANCE NO. _____

**ORDINANCE TO AMEND SECTION 2-148
OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE
REGARDING APPOINTMENTS; TERMS; VACANCIES WITH THE
DOWNTOWN DEVELOPMENT COMMITTEE**

The Village Board of the Village of Mukwonago do ordain as follows:

SECTION I

Section 2-148, Title of Section, of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

The title of Chapter 2-148, "Appointment; terms; vacancies" of the Village Code shall be changed to "Appointments; terms; vacancies; attendance".

SECTION II

Section 2-148(b) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

- (b) Appointments of the five voting members shall be for staggered two-year periods, except that as to those first appointed under this Ordinance, two shall be for one-year and three shall be for two-years. The Village President shall determine the length of term for each appointee according to this Ordinance.

SECTION III

Section 2-148(d) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

- (d) In addition to the five voting members and four non-voting members, there shall be one alternate voting member and one alternate non-voting member, each of whom shall serve one-year terms to be appointed by the Village President and confirmed by the Village Board.

SECTION IV

Section 2-148(f) of the Municipal Code of the Village of Mukwonago is hereby created to read as follows:

- (f) The appointee for the Village Administrator or Community Planner position, as well as the Plan Commission and/or Village Board Representative position shall be non-voting members of the Committee.

SECTION V

Section 2-148(g) of the Municipal Code of the Village of Mukwonago is hereby created to read as follows:

- (g) If any Committee member fails to attend more than three of the scheduled meetings of the Committee during any one calendar year, said person may be removed from the Committee by a majority vote of the Village Board except upon a showing of good cause for the absences. In the event of a removal, the Village President shall nominate a replacement for the balance of the unexpired term subject to confirmation by the Village Board.

SECTION VI

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION VII

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

SECTION VIII

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.

PASSED AND ADOPTED by the Village Board this _____ day of _____, 2021.

APPROVED:

Fred Winchowky, Village President

Countersigned:

Diana Dykstra, Village Clerk/Treasurer



Agenda Item Cover Report

Date: May 5, 2021	Committee/Board: Personnel Committee
Submitted by: Robert J Harley	Department: Building Inspections
Date of Committee Action:	Date of Village Board Action:

Subject:

Tim Rutenbeck pay adjustment of \$5,000 annually

Executive Summary:

Tim Rutenbeck has received all of his Commercial credentials as of April 2021. Tim now holds credentials for Commercial Building, HVAC, Electrical, Plumbing and Residential UDC Construction, HVAC, Electrical, Plumbing. With this accomplishment, Time becomes one of around 50 inspectors in the state of Wisconsin that hold all of these credentials.

With all the hard work and dedication that Tim has shown to improve his level of knowledge and experience for the Village of Mukwonago, I feel that Tim deserves the recognition of his accomplishments through his annual pay.

Fiscal Impact:

\$5,000 plus additional benefits.

Executive Recommendation/Action:

Recommend approval of additional \$5,000 to base salary.

☐ **Attachments Included**

CHANGE OF STATUS

Effective Date of Change: 23-Apr-21

Employee Name: Tim Rutembeck

Title: Building Code Official

Department: Building Inspections

Current Rate of Pay: \$59,001.47

New Rate of Pay: \$64,001.47 % Change

REASON FOR CHANGE

**Merit Increase:	<input checked="" type="checkbox"/>	Hired:	
Length of Service Increase:	<input type="checkbox"/>	Re-hired:	
Re-evaluation of Existing Job:	<input type="checkbox"/>	Promotion:	
Resignation:	<input type="checkbox"/>	Demotion:	
Retirement:	<input type="checkbox"/>	Transfer:	
Layoff:	<input type="checkbox"/>	Cost of Living Increase:	
Discharge:	<input type="checkbox"/>	(Based on approved Wage Resolution)	

Leave of Absence Request Until:

**Please include detailed reason for Pay Changes that vary from the standard percentage approved in the Annual Budget (Wage Resolution), along with the appropriate approval.

Authorized by:

Signature Date

Printed Name: Robert J Harley

Title: Supervisor of Inspections

For Office Use Only

Approved By Date Changes made on:



Agenda Item Cover Report

Date: April 28, 2021	Committee/Board: Personnel Committee
Submitted by: Diana Dykstra	Department: Clerk-Treasurer
Date of Committee Action: May 5, 2021	Date of Village Board Action: May 19, 2021

Subject:

Base Wage Increase for Deputy Clerk

Executive Summary:

Deputy Clerk Linda Gourdoux received her (CMC) Certified Municipal Clerk designation this year. In the past, there have been adjustments made to base salaries for those types of achievements. Obtaining this designation is no easy task.

I reviewed the salary ranges for Deputy Clerks in Wisconsin through the IIMC and WMCA. The range of salary for our population is between \$46,453 and \$60,000. Linda has a current hourly rate of \$21.86 which equates to \$45,468.80 annually.

It appears that former Clerk Braatz had received around \$1.00 an hour for this certification as well. I am recommending the same action.

This would be an additional \$2,080 annually, which would put her salary at about \$47,548.80 which is still the lower end of the range for a Deputy Clerk salary. Note, I have requested this to be effective April 1, 2021 which is the beginning of the month following her certification.

Fiscal Impact:

This would be an additional \$2,080 expense annually and will be budgeted in future years. I have reviewed my budget for 2021, and I believe can be absorbed.

Executive Recommendation/Action:

Recommend a \$1.00 an hour adjustment to the Deputy Clerk-Treasurer hourly rate effective April 1, 2021.

☐ Attachments Included

CHANGE OF STATUS

Effective Date of Change: 1-Apr-21

Employee Name: Linda Gourdoux

Title: Deputy Clerk-Treasurer

Department: Administration

Current Rate of Pay: 21.86

New Rate of Pay: 22.86 % Change

REASON FOR CHANGE

**Merit Increase:	<input checked="" type="checkbox"/>	Hired:	
Length of Service Increase:		Re-hired:	
Re-evaluation of Existing Job:		Promotion:	
Resignation:		Demotion:	
Retirement:		Transfer:	
Layoff:		Cost of Living Increase:	
Discharge:		(Based on approved Wage Resolution)	

Leave of Absence Request Until:

**Please include detailed reason for Pay Changes that vary from the standard percentage approved in the Annual Budget (Wage Resolution), along with the appropriate approval.

adjustment per Village Board approval for achievement of CMC designation

Authorized by: Signature Date

Printed Name:
Title:

For Office Use Only

Approved By Date Changes made on:



Agenda Item Cover Report

Date: 4-29-2021	Committee/Board: Personnel
Submitted by: Diana Doherty	Department: Finance/HR
Date of Committee Action: 5-5-2021	Date of Village Board Action: 5-5-2021

Subject: Revisions to the Administrative Clerk and Accountant position descriptions within the Finance/HR department.

Executive Summary:

Human Resource transaction processing and Payroll processing are two functions that are handled in the Finance Department. The duties are split for internal control purposes between two employees. Currently, the Administrative Clerk handles the HR transaction processing, while the Accountant handles the payroll processing with both positions acting as back-up to each other for these two functions. I am proposing a change to the job descriptions to move the HR processing duties to the Accountant and the payroll processing duties to the Administrative Clerk.

With the vacancy in the Administrative Clerk function, which also handles the Village's accounts payable process, I believe it will be easier to find someone with the necessary accounts payable and payroll processing experience than it would be find someone with the Human Resource background needed to be quickly successful in the role. The accountant has the HR knowledge since she has served as backup to that function and will easily be able to incorporate those duties into her daily activities. Additionally, she has processed payroll for the past three years so she will be a great resource for the new person and continue to have back-up responsibilities for payroll.

Fiscal Impact:

None

Executive Recommendation/Action:

Approve the changes to the Administrative Clerk and Accountant position descriptions as detailed in the attached resolutions.

☒ **Attachments Included**

RESOLUTION 2021-032

VILLAGE OF MUKWONAGO ACCOUNTANT

Title: Accountant – HR Specialist
Department: Finance
Reports to: Finance Director

Status: Full-Time Wage, NR
Comp Plan Grade: 4
Adoption Date: December 20, 2020
Revision Date: April 29, 2021

I. PRIMARY FUNCTION. Provide accounting and human resources support to the Finance Director within established guidelines, procedures, and authorities, primarily in utility billing, human resources processing and general ledger reconciliation.

II. ESSENTIAL DUTIES AND RESPONSIBILITIES. The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned. It is expected that all transactions will be reviewed for required data, mathematical accuracy, and proper coding prior to processing.

A. GENERAL DUTIES

1. Reconcile a variety of general ledger accounts to bank statements and subsidiary ledger activity in a timely manner.
 - a. Properly document the nature of all discrepancies including any corrective entries to be processed.
 - b. Follow up to ensure discrepancies are resolved.
2. Review revenue & expenditure accounts to find posting errors; process corrections as appropriate.
3. Maintain debt retirement records and record journal entries for the payment of debt and/or interest payments in accordance with maturities.
4. Maintain internal control documents for all accounting-related processes.
5. Perform Utility Billing function as documented in departmental procedure. Steps include the following:
 - a. Upload meter reading data into the billing software and prepare billing statements after reviewing water consumption reports for unusual activity and making any necessary adjustments to billing account information.
 - b. Prepare and send the data file to print vendor for the printing and mailing of billing statements to the residents. Troubleshoot and correct any issues that might arise in this process.
 - c. Ensure the designated Utility employee assigned as back-up is regularly involved in the Utility Billing process in order to perform the function independently when necessary
 - d. Monitor delinquent billings and follow approved procedures, including
 - i. Prepare and mail initial disconnect notices.
 - ii. Notify Utilities employees to deliver final notices and/or shut-off water.
 - iii. Work with residents to set up payment arrangement and monitor payments to ensure agreement is followed.
 - e. Prepare and mail final meter reading invoices.
 - i. Prepare final readings for tenants as requested; mail copies of final bill to landlord.
 - f. Set up new billing accounts; process name changes.

- g. Respond to customer inquiries or complaints.
- h. Adjust billing accounts as necessary to correct errors within allowable guidelines.
- i. At month end, reconcile monthly Utility Billing aging reports to UB general ledger accounts
- 6. Monitor and Report Village's cash activity.
 - a. Compile transaction processing totals by Fund in "checkbook" spreadsheet.
 - i. Record daily totals for cash receipts, disbursements and adjustments involving cash accounts for reconciliation to Bank Accounts and General Ledger
 - b. Monitor cash balances in each Fund and notify Finance Director when transfers from the Pool or other depository banks are needed.
 - c. Prepare monthly Treasury report for the Village Board showing cash balances in each Fund by the depository bank where the funds are held.
- 7. Perform Human Resources function as described below and in departmental procedures:
 - a. Compile information required for all new hires and set-up employee in payroll system ~~and answer benefit related questions.~~
 - b. Provide employees with benefit information, answer questions and ensure forms are submitted by required deadlines.
 - c. Maintain employee information in payroll system and personnel files.
 - d. Process timely changes to employee benefits or compensation in the payroll system
 - i. Set up a system of automatic reminders for contractual increases in compensation or benefit changes set to occur on a certain date; follow-up with Department Head to obtain appropriate status change forms.
 - ii. Understand accounting effect of any types of changes made in payroll to ensure related calculations are appropriate and the correct general ledger accounts will be impacted.
 - e. Comply with all federal, state, and Village policies, procedures, and regulations concerning Human Resources data processing and reporting.
 - i. Stay updated on any legal or policy changes concerning employees.
 - ii. Complete and submit workers' compensation forms, pension contribution forms, and other government documents.
 - iii. Reconcile annual reports related to WRS and deferred compensation contributions to ensure account balances agree.
 - f. Stay abreast of and notify employees when there are changes to benefits or policies which impact them.
 - g. File and track worker's compensation claims, working with payroll clerk to make any necessary wage adjustments.
 - h. As directed, amend the employee handbook to incorporate new or changed information.
- 8. Primary back-up to the bi-weekly Payroll processing function performing all steps necessary to execute a successful payroll.
- 9. Assist Clerk/Treasurer in preparing annual Tax Levy
 - a. Put special assessment installments; delinquent UB & A/R on tax bills.
 - b. Process tax receipts in subsidiary tax ledger.
 - i. This includes payments received at Village Hall and those deposited directly to Village accounts at local banks.

- c. Report totals collected to the County Treasurer for tax settlements by the required deadlines.
 - i. Understand impact of posting errors or NSF checks.
 - ii. Email batch data to Waukesha & Walworth counties.
 - d. Once certified, issue settlement checks in the appropriate amounts to the various taxing authorities.
 - e. Coordinate tax collection procedures with local depository banks for direct deposits.
10. Miscellaneous accounting/finance-related tasks include the following:
- a. Prepare monthly budget-to-actual reports for both departmental and Village Board review.
 - b. Update Special Assessment installment tracking spreadsheets.
 - c. Update Impact Fee tracking spreadsheets.
 - d. Access computerized financial information to answer general questions as well as those related to specific accounts
 - i. Recognize the types of transactions recorded within ledger accounts; where to find the supporting documentation for the transactions; and how the transactions affect the ledger balances.
 - e. Monitor contractual payments due to the Village to ensure receipt when due.
 - f. Process regularly occurring journal entries to record activity that cannot be processed as payables, receivables, or cash receipt transactions.
 - i. As knowledge increases, determine and process journal entries needed for more complex situations (for example to correct payroll allocation errors) or for yearend accruals.
 - g. Compile data and supporting documentation for budget preparation.
 - h. Compile data and supporting documentation for annual audit.
 - i. Respond to auditor questions concerning transactions or procedures.
 - i. Assist the Finance Director in compiling data for analytical purposes.
 - i. Analyze data as directed for various purposes.
 - j. Maintain capitalized fixed asset records.
 - k. File quarterly sales/use tax reports and process online disbursement for amount due to the state.
 - l. Perform financial calculations such as amounts due, interest charges, balances, and penalties.
 - m. Maintain appropriate documentation and adequate explanation of any exception processing for all financial transactions.
11. Cross-train on other departmental functions to fill in as needed.
12. Pursue educational opportunities to enhance job skills.
13. Pursue initiatives to streamline processes and make them more efficient & effective.

III. EDUCATION, LICENSURE/CERTIFICATION AND EXPERIENCE. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required.

- A. Associate degree in accounting, Bachelor degree desirable.
- B. Experience in municipal accounting or financial administration, including local government operations. Experience with personal computers, personal computer networks, computerized accounting systems and standard personal computer operating systems, spreadsheet, word processing and database programs. Any equivalent

combination of experience and education which provides the required knowledge, skills and abilities.

IV. ESSENTIAL SKILLS OF THE JOB

- A. Ability to instruct and train other staff.
- B. Ability to utilize computer programs and equipment.
- C. Ability to communicate effectively orally and in writing.
- D. Ability to multi-task and problem solve.

V. WORK ENVIRONMENT. The work environment characteristics are reflective of the responsibilities as described in the major duties and responsibilities. Work is performed in an office environment. Contact with staff, other Village employees, public and governmental agencies are required.

VI. AMERICANS WITH DISABILITIES ACT (ADA) ESSENTIAL ELEMENTS AND QUALIFICATIONS.

- A. Must be able to sit, stand, bend, walk and climb with or without back support.
- B. Able to lift up to 25 pounds.
- C. Must have dexterity and hand/eye coordination necessary to operate computer keyboard and other office equipment.
- D. Hearing activities requires the ability to participate in numerous conversations throughout the workday both in person and over the telephone.
- E. Must be able to work with file cabinets that are 5'8" in height and cabinet drawers that have a depth of 24."

VII. ADDITIONAL REQUIREMENTS.

- A. Compliance with the conditions of employment as stated in the Village of Mukwonago Employee Handbook.
- B. Must keep current with new computer technology which would benefit the Village and its residents.
- C. Work with the Auditors in the annual audit of financial records.
- D. Implement the policy directives of the Village Board.

The Village of Mukwonago is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Adopted this 5th day of May 2021

Fred Winchowky, Village President

Attest:

Diana Dykstra., Clerk-Treasurer

RESOLUTION 2021-033

VILLAGE OF MUKWONAGO ADMINISTRATIVE / PAYABLES CLERK POSITION DESCRIPTION

Title: Administrative / Payables Clerk
Department: Finance
Reports to: Finance Director

Status: Full-Time Wage, NR
Comp Plan Grade: 2
Adoption Date: May 16, 2017
Revision Date: May 5, 2021

I. PRIMARY FUNCTION. Provide clerical and process support to all Village Hall departments with an emphasis on accounts payable and payroll processing. Assignments are generally recurring in nature, but the employee is expected to exercise judgment in dealing with unusual circumstances. This is considered a confidential position.

II. ESSENTIAL DUTIES AND RESPONSIBILITIES. The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

A. FINANCIAL DUTIES

1. Perform Accounts Payable function as documented in the departmental procedure.
 - a. Distribute all incoming invoices electronically to appropriate Department Head for initial approval and coding thru the Accounts Payable processing software.
 - b. Prepare report summarizing payment activity for Village Board approval.
 - c. Once approved, generate the checks and post the transactions to the general ledger.
 - i. Process Library invoices per Library Board approval.
 - ii. Process various other payables, such as the monthly credit card statement transactions.
 - d. Ensure invoices with pre-payment or early payment discount are paid on time.
 - e. Ensure AP invoices with sales tax included are paid without the tax and that the appropriate exemption certificate is sent to the vendor along with the payment.
 - f. Ensures that no penalties accrue for late payments.
 - g. Process manual checks as authorized by Finance Director.
 - h. Issue 1099s to vendors at year end as appropriate
2. Perform bi-weekly Payroll processing function. Steps include the following:
 - a. Review time sheets or reports signed and submitted by Department Heads for completeness and accuracy.
 - b. Confirm if any authorized or scheduled changes need to be made to pay, benefits, etc. prior to initiating the payroll process in the system.
 - c. Charge hours worked and/or time taken off for each employee to the appropriate department, using the appropriate pay codes.
 - d. Run reports and review for errors.
 - i. Verify any authorized changes are calculating properly.
 - e. Finalize payroll, prepare necessary benefit-related disbursements; and transfer funds to checking account to cover the automatic withdrawal for direct deposit to employee accounts and tax payments.

3. Perform Cash Receipt function as documented in departmental procedure.
 - a. Accurately receipt all forms of payments (cash, check or credit card) received in-person at Village Hall or via mail/drop box through the Point-of-Sale (POS) software capturing all data necessary to properly classify the payment into the correct General Ledger account.

B. BUILDING INSPECTION SUPPORT

1. Cross-train on basic Building Inspection Support Specialist duties to provide back-up for vacations and busy periods.

C. ELECTION SUPPORT

1. Assist Clerk-Treasurer with any election-related tasks as needed

D. ADDITIONAL DUTIES

1. Receive the public and answer questions; respond to inquiries from employees, citizens, and others or refer, when necessary, to appropriate persons.
2. Act as complaint ombudsman and distribute complaints received to the appropriate department for resolution.
3. Open and distribute mail; handle routine correspondence.
4. Respond to Special Assessment inquiries; prepare letters as requested.
5. File and track insurance claims as requested
6. Provide information for annual audits, such as the financial audit and worker's comp insurance audit.
7. Reconcile monthly court sheet prior to issuing checks to County or State.
8. Maintain court partial payment records until authorized to release funds.
 - a. Issue court checks for restitution payments or refunds of citation overpayments
9. Assist with the coordination of community room rentals, park rentals and sports team calendar as necessary
10. Perform notary services.
11. Issue refunds for tax overpayments to the appropriate entities and maintain records for all refund activity.
12. Cross-train on other department functions to provide support as needed.
13. Access computerized financial information to answer general questions and those related to specific accounts.
 - a. Recognize the types of transactions recorded within general ledger accounts; where to find supporting documentation for the transactions; and how transactions affect the general ledger balances.
14. Type and file a variety of records reports and letters; perform a variety of clerical support office functions for other departments as requested.
15. Maintain Village Hall petty cash fund; reconcile petty cash activity from the Library and Police Department
16. Maintain appropriate documentation and adequate explanations of any exception processing for all financial or payroll process transactions.
17. Troubleshoot and resolve issues related to all forms of office equipment at Village Hall; maintain external contact information when issues can't be resolved internally.
18. Pursue educational opportunities to enhance skills and suggest initiatives to streamline processes and make them more efficient and effective.

III. EDUCATION, LICENSURE/CERTIFICATION AND EXPERIENCE. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required.

- A. High School diploma or GED
- B. Completion of standard high school course(s) or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.
- C. Knowledge of office procedures and terminology; skill in the operation of electronic typewriters, calculators, electronic cash register, copy machine, and computer data entry.

IV. ESSENTIAL SKILLS OF THE JOB

- A. Ability to instruct and train other staff.
- B. Ability to utilize computer programs and equipment.
- C. Ability to communicate effectively orally and in writing.
- D. Ability to multi-task and problem solve.

V. WORK ENVIRONMENT. The work environment characteristics are reflective of the responsibilities as described in the major duties and responsibilities. Work is performed in an office environment. Contact with staff, other Village employees, public and governmental agencies are required.

VI. AMERICANS WITH DISABILITIES ACT (ADA) ESSENTIAL ELEMENTS AND QUALIFICATIONS.

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- D. Hearing activities requires the ability to participate in numerous conversations throughout the workday both in person and over the telephone.
- E. Must be able to work with file cabinets that are 5'8" in height and cabinet drawers that have a depth of 24."

VII. ADDITIONAL REQUIREMENTS.

- A. Compliance with the conditions of employment as stated in the Village of Mukwonago Employee Handbook.
- B. Must keep current with new computer technology which would benefit the Village and its residents.
- C. Implement the policy directives of the Village Board.

The Village of Mukwonago is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Adopted this 5th day of May 2021.

Fred Winchowky, Village President

Attest:

Diana Dykstra, Clerk-Treasurer

Recommendation 2-8

Investigate the development of a Business Improvement District (BID) to support and enhance downtown.

See Recommendation 1-6.

- ❖ Estimated Cost - BID (Tier 2): Each property owner in the BID pays an annual special assessment tax.

Recommendations Made for Immediate Implementation

During the development of the strategic plan the DSPSC made the following recommendations to the Village Board for immediate implementation. The committee took such action as these activities were rated important by the community survey and by prior committees focused on downtown planning. A number of the items recommended by the DSPSC are quick-wins such as: roadway design planning and reinstituting the HPC, some recommendations will take longer to implement such as a reroute Hwy. 83.

Reroute of Hwy. 83 Around Downtown

The DSPSC recommended the Village Board pursue negotiations with WisDOT to complete a jurisdictional transfer of Hwy. 83 through downtown on Veterans Way/Holz Parkway. The urgency in this recommendation is the goal of reducing heavy truck and thru traffic downtown for the long-term and to promote a pedestrian/destination-friendly environment. An ownership transfer of Hwy. 83 in downtown to the Village would provide the Village unimpeded access to fix and improve the oldest infrastructure in the Village both above and below the road.

- ❖ Estimated Cost: TBD

Ordinance to Change the Trucking Route onto Veterans Way/Holz Parkway

See Recommendation 1-2.

Police Department Crosswalk Safety Enhancements

Meetings between Village officials and WI Dept. of Transportation in March 2018 resulted in the Village being granted permission to pursue pedestrian safety enhancements on Hwy. 83. The Village will be responsible for funding 100% of the costs of the improvements. A comprehensive roadway design should be considered prior to implementation of these enhancements - see Recommendation 1-1. The downtown core area from Hwy. LO to Field Street should be the primary focus for immediate improvements.

In the interim it is recommended that an educational campaign be developed.

- A mailer to be included with the utility billings
 - Reminders that it's State Law to stop at pedestrian crossings
 - Utilizing Veterans Way/Holz Parkway as an alternative to reduce the number of non-stop vehicles through downtown
- Reinstall pedestrian crossing signs in the middle of the road on Hwy. 83 as soon as possible in the spring
- The downtown business community, residents and the Police Department continue to meet and work together to address safety issues

❖ Estimated Project Cost: \$250,000

Reinstitute the Historic Preservation Commission

See Recommendation 1-4.

Next Steps

The Downtown Strategic Plan Steering Committee would like to thank the Village Board for their thoughtful consideration of this plan's recommendations. Many hours have been spent planning, surveying, discussing and debating the information that has been summarized in this report. Village residents and business owners have provided valuable input on what is important to them and have expressed excitement over the potential changes that will impact and shape the future of Mukwonago's downtown.

Continued discussions and planning for the implementation of the plan's recommendations is vital to keep the momentum moving forward. Recommendations of capital improvements involving Village funding should be incorporated into the Village's 5-year capital plan in a manner that makes implementation feasible and cost-effective for Mukwonago's taxpayers.

Concurrently, some recommendations can be implemented by individual property owners and downtown stakeholders. Property owners are encouraged to think about the elements of this plan that they can directly impact, such as: installing bike racks, undertaking building façade improvements, and encouraging the Hwy. 83 jurisdictional transfer. Stakeholders throughout the Village can continue to voice their opinions and support for the Village's initiatives to make the downtown pedestrian-friendly and historically significant. Encouraging business development and providing cultural and recreational opportunities to continue bringing the community together is essential.

RESOLUTION 2015-53

RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO REGARDING PROPOSED JURISDICTIONAL ROAD TRANSFER BETWEEN THE STATE OF WISCONSIN, WAUKESHA COUNTY AND THE VILLAGE OF MUKWONAGO

WHEREAS, the State of Wisconsin Department of Transportation ("DOT") has advised the Village of Mukwonago (hereinafter referred to as "Village") that it intends to widen STH 83 within the jurisdiction limits of the Village to improve service levels for traffic on said roadway; and

WHEREAS, STH 83, as currently configured runs through the heart of the downtown of the Village; and

WHEREAS, in order to widen the STH 83 corridor in the Village, it would be necessary for the State to obtain additional right-of-way, which would be difficult and expensive given the proximity of businesses and residences to the existing roadway in the downtown; and

WHEREAS, in order to avoid this cost, the DOT has proposed a jurisdictional road transfer whereby STH 83 would be rerouted across Holz Parkway and current CTH NN, and then rejoin the existing STH 83 on the north end of the Village; and

WHEREAS, the Village and the DOT jointly funded the study showing the CTH NN/Holz Parkway could be upgraded to meet the future needs of the STH 83 corridor; and

WHEREAS, the DOT, the County and the Village have had talks over a period of many years attempting to work out the terms of a three-way agreement whereby the current segment of STH 83 between Holz Parkway and CTH NN intersections would be transferred to the Village and the Village roadway known as Holz Parkway would be transferred to the State, and the County would transfer its portion of CTH NN from STH 83 to CTH ES to the State; and

WHEREAS, the Village and County are in the process of designing, constructing and financing said improvements to meet the agreed upon future roadway needs of CTH NN and Holz Parkway; and

WHEREAS, to date, the DOT has been unwilling to assist the Village or Waukesha County in sharing the costs the Village believes are necessary to address the current conditions of the roadways; which costs includes right-of-way acquisition, sidewalk installation, lighting installation, storm water detention costs which total \$1,254,083.00 in projected expenses; and

WHEREAS, the Village has requested assistance with these cost which the DOT has indicated it is unwilling to assist with; and

WHEREAS, the State has also been unwilling to commit to performing necessary bridgework on Holz Parkway or to upgrade or repair any portions of Rochester Street before transferring it to the Village; and

WHEREAS, it is clear that even if the State were to pay for all of the costs necessary to upgrade CTH NN, Holz Parkway and Rochester Street, that the costs would still be significantly less than the expense that would be required to acquire the right-of-way and widen STH 83 in the current Rochester Street corridor; and

WHEREAS, the DOT has consistently indicated that legislature has failed to provide for funding in order to allow for road improvements such as those necessary as part of this jurisdictional road transfer to be funded in either the previous biennium or the next.

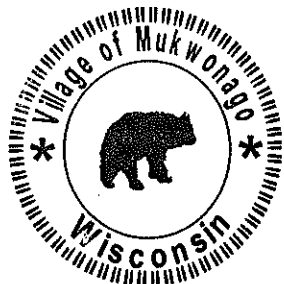
NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago that the legislature of the State of Wisconsin and the Governor are requested to provide adequate and sustainable funding to improve the condition of the State of Wisconsin Highway System and in particular, projects such as the STH 83 jurisdictional road transfer in the Village of Mukwonago, including, but not limited to, increasing funding in the general transportation aids section of the budget, as well as modifying the GTA distribution formula and the LRIP distribution formula to acknowledge the particular need for such funding in cities and villages such as the Village of Mukwonago.

BE IT FURTHER RESOLVED that the Governor is requested to direct the State of Wisconsin Department of Transportation to move forward with the STH 83 jurisdictional road transfer in the Village and to reimburse the Village for its costs for the improvements necessitated by this transfer as noted herein.


BE IT FURTHER RESOLVED that the Village Clerk is requested to provide a copy of this Resolution to the Office of the Governor, as well as the Members of the State Legislative Delegation, the Director of the Department of Transportation and the Waukesha County Executive.

ADOPTED this 17th day of November, 2015.


Fred Winchowky, Village President



Attest:


Steven Braatz, Jr., Clerk-Treasurer



Committee/Board:	Committee of the Whole
Topic:	Fox River Pedestrian Bridge
From:	Michael Michalski
Department:	Public Works
Presenter:	Jerad Wegner and Ron Bittner
Date of Committee Action (if required):	May 5, 2021
Date of Village Board Action (if required):	

Information

Subject: Discussion and possible recommendation for the location of the proposed Fox River Pedestrian Bridge.

Background Information/Rationale: Preliminary plans were prepared and sent to Waukesha County to begin discussions on the design requirements and final placement for the proposed pedestrian bridge. On April 14, 2021, representatives from the Village, County and Ruekert & Mielke, Inc. met and discussed the proposed improvement. The County's view is not having the pedestrian bridge within their right-of-way which is currently designed at 11-feet from their roadway bridge. The reasoning is that the resurfacing of the CTH ES bridge that occurred in 2020 will only last approximately 20 years and at that time the bridge will be obsolete and should be replaced. Based on current bridge standards, the County anticipates their bridge to be extended 10-feet on either side. This causes the proposed location of the pedestrian bridge to be 1-foot away from the possible future bridge position. Three options for the bridge location have been provided, along with an estimated construction cost for the Board to review. It should be noted that Alternate Option 1 is not recommended due to the proximity of the existing sanitary force and water mains.

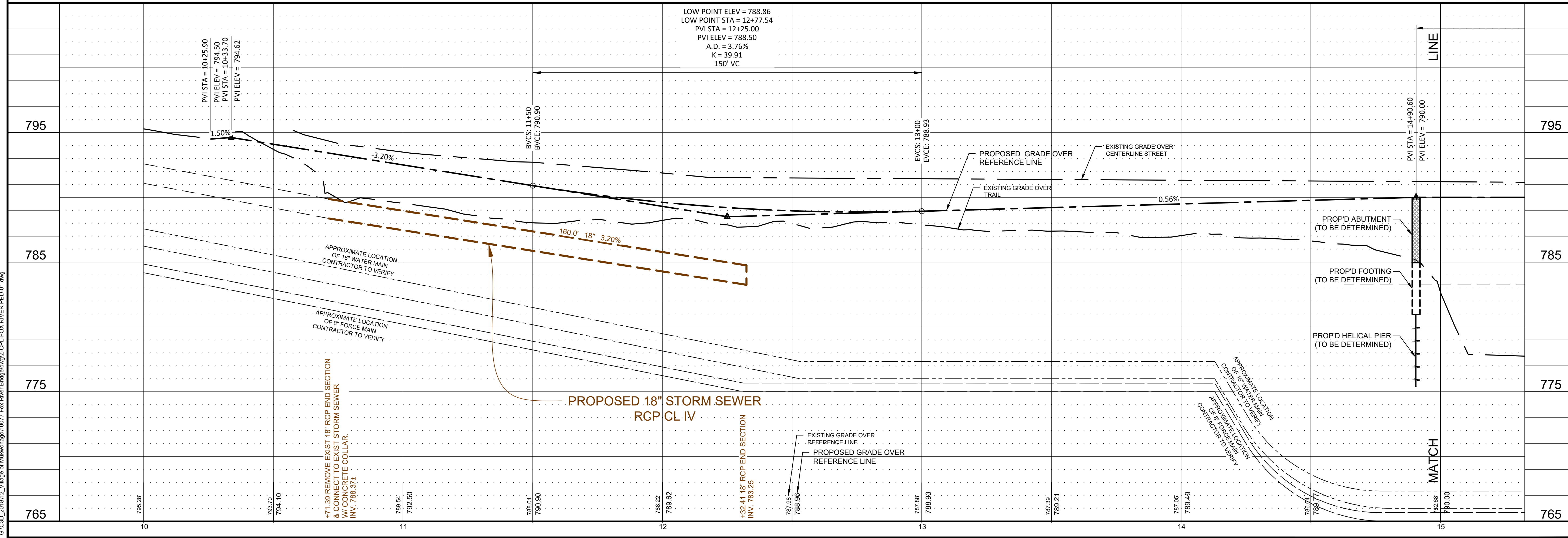
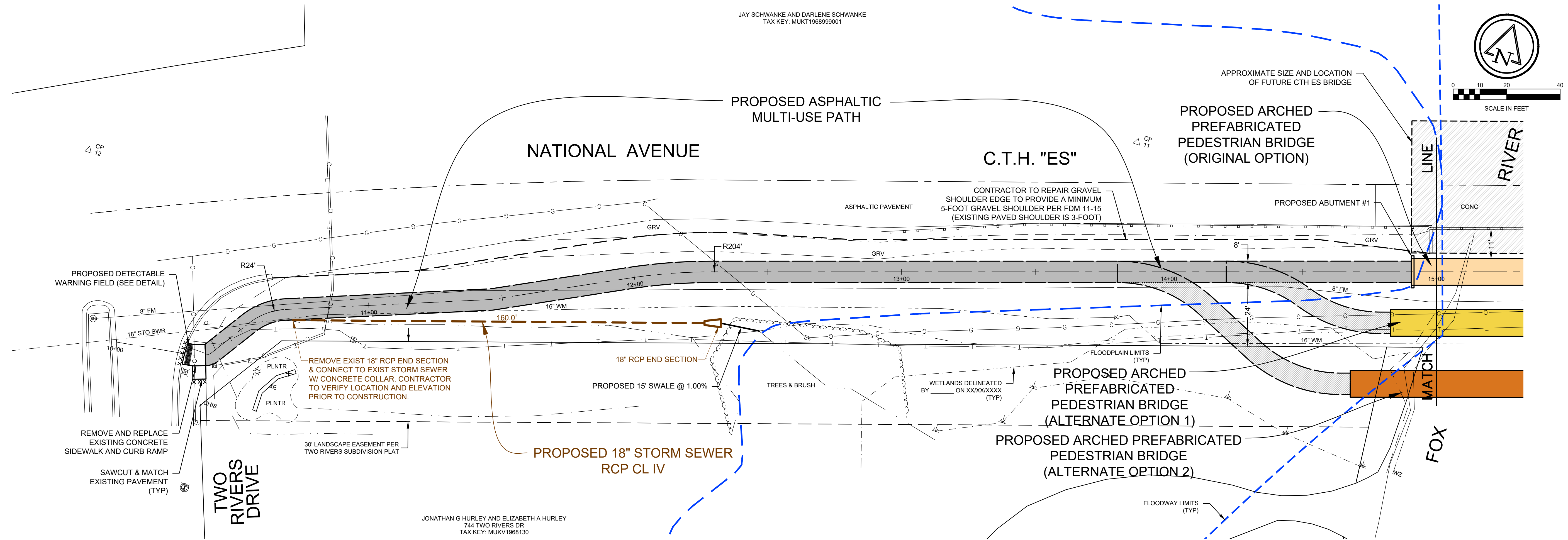
Key Issues for Consideration: Pros and Cons were developed for each option and can be viewed with the estimated construction cost.

Fiscal Impact (If any): An estimated construction cost has been developed and is part of the attachments.

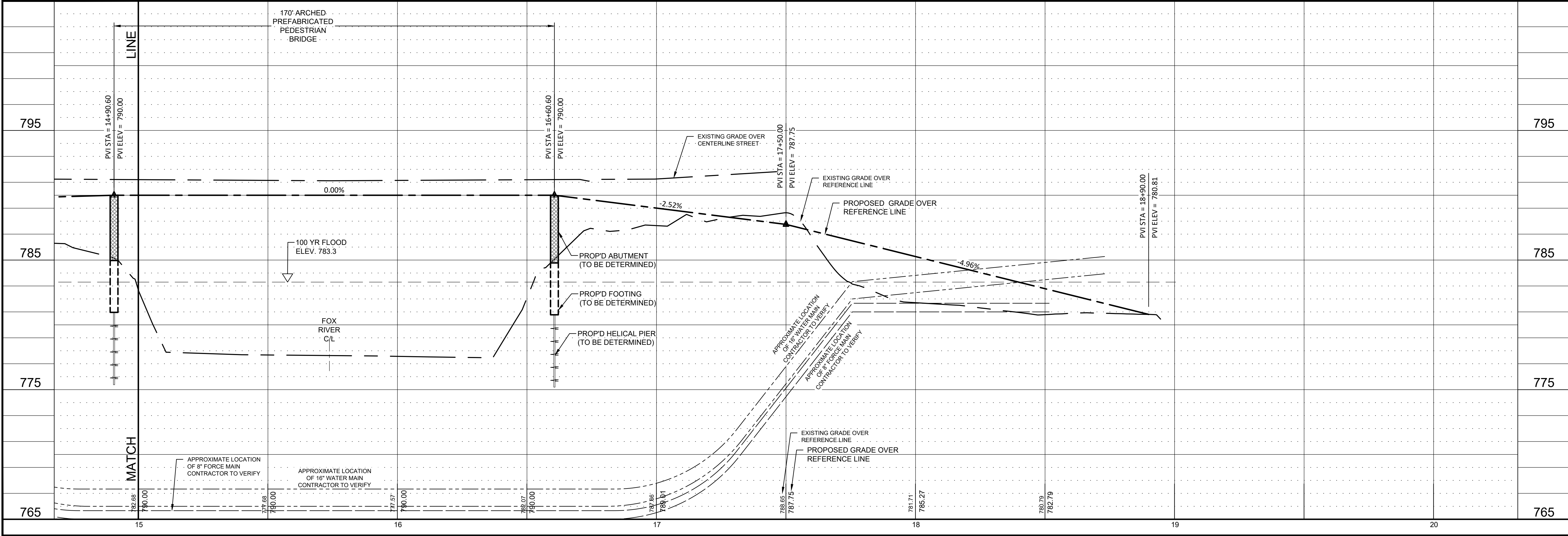
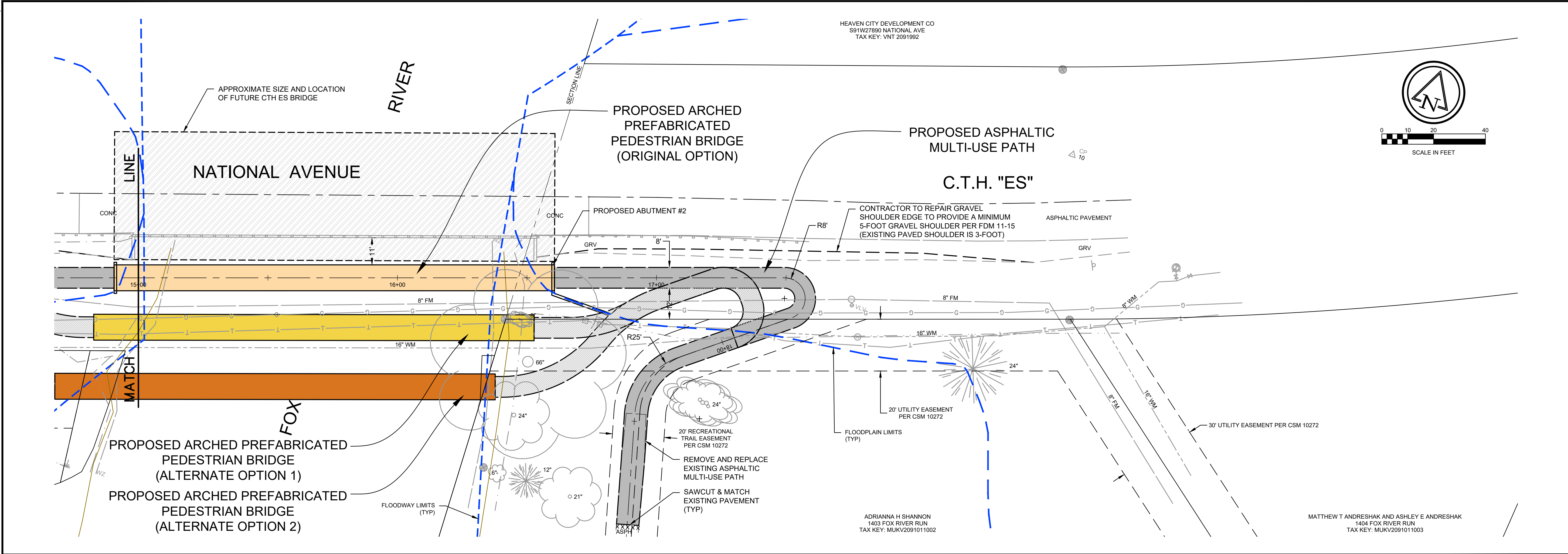
Requested Action by Committee/Board: Discussion and possible recommendation for the location of the proposed Fox River Pedestrian Bridge.

Attachments

Fox River Pedestrian Bridge Alternatives 20210427



Apr 26, 2021 11:48am PLOTTED BY:MMichalski SAVED BY:MMichalski
IMAGES RM SQUARE Full Coor-Print: M20_9K3_0519_S; M20_9K3_0519_S;
RM LOGO-BRANCH: C:\ES Projects\12017 Fox River Bridge\3-CPL FOX RIVER PED.02.dwg
C:\ES\2019\12_Village of Mukwonago\12017 Fox River Bridge\3-CPL FOX RIVER PED.02.dwg



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A							B							C							D							E							F							G							H							I							J							K							L							M							N							O							P							Q							R							S							T							U							V							W							X							Y							Z						
Ruekert • Mielke							Waukesha							Kenosha							Madison							Global Water Center							Fox Valley							www.ruekertmielke.com							SECTION(S): 24 SE & 25 NE							RANGE: 18E							TOWN: 5N																																																																																																																						
FOX RIVER PEDESTRIAN BRIDGE							PROPOSED PEDESTRIAN TRAIL							VILLAGE OF MUKWONAGO							WAUKESHA COUNTY, WISCONSIN							© COPYRIGHT 2021 RUEKERT & MIELKE INC.							DESIGNED BY: MEM							DRAFTED BY: GGD							CHECKED BY:							DATE:							FILE NO. 12-10077.200							SHEET NO. PV-02																																																																																																															

ESTIMATED CONSTRUCTION COST

Fox River Pedestrian Bridge Village of Mukwonago

Original Concept

#	Description	Unit	Quantity	Unit Price	Total
1	Construct multi-use trail to subgrade	L.S.	1	\$98,400.00	\$98,400.00
2	18-inch RCP storm sewer	L.F.	160	\$87.00	\$13,920.00
3	6" Crushed aggregate base course for trail	TON	280	\$30.00	\$8,400.00
4	3-inch Asphalt Concrete Surface Course	TON	112	\$175.00	\$19,600.00
5	Erosion Control and Grading	L.S.	1	\$10,000.00	\$10,000.00
6	Restoration	S.Y.	2,500	\$14.00	\$35,000.00
7	Clearing and grubbing	L.S.	1	\$5,000.00	\$5,000.00
8	Pedestrian Bridge - 10-Foot Wide H-5 Loading	L.S.	1	\$219,750.00	\$219,750.00
9	Abutment design and construction	L.S.	1	\$45,000.00	\$45,000.00
10	Grading and backfilling abutment	L.S.	1	\$20,000.00	\$20,000.00
Sub Total					\$475,070.00
Administration, Engineering &				30%	\$142,521.00
Estimated Total Project Cost					\$617,591.00

Pro:

- 1) Utilizes existing roadway embankment.
- 2) Disturbance within Country right-of-way only. No temporary and permanent easements required.
- 3) Minimizes disturbance to environmental corridor.

Con:

- 1) Conflicts with potential County bridge replacement/expansion to occur in 20+ years.
- 2) Will require a MOU with the County which entails the Village to remove the pedestrian bridge at their own cost.

Alternate Concept 1 (Not Recommended)

#	Description	Unit	Quantity	Unit Price	Total
1	Construct multi-use trail to subgrade	L.S.	1	\$103,600.00	\$103,600.00
2	18-inch RCP storm sewer	L.F.	160	\$87.00	\$13,920.00
3	6" Crushed aggregate base course for trail	TON	270	\$30.00	\$8,100.00
4	3-inch Asphalt Concrete Surface Course	TON	108	\$175.00	\$18,900.00
5	Erosion Control and Grading	L.S.	1	\$12,000.00	\$12,000.00
6	Restoration	S.Y.	3,000	\$14.00	\$42,000.00
7	Clearing and grubbing	L.S.	1	\$10,000.00	\$10,000.00
8	Pedestrian Bridge - 10-Foot Wide H-5 Loading	L.S.	1	\$219,750.00	\$219,750.00
9	Abutment design and construction	L.S.	1	\$45,000.00	\$45,000.00
10	Grading and backfilling abutment	L.S.	1	\$20,000.00	\$20,000.00
11	Temporary & permanent easements	L.S.	1	\$4,700.00	\$4,700.00
12	Gas and cable utility relocations	L.S.	1	\$45,000.00	\$45,000.00
Sub Total					\$542,970.00
Administration, Engineering &				30%	\$162,891.00
Estimated Total Project Cost					\$705,861.00

Pro:

- 1) Limits the extent of temporary and permanent easements required.
- 2) Does not require the pedestrian bridge to be remove and relocated if the County replaces/expands the CTH ES bridge.

Con:

- 1) This options requires the existing gas main and cable to be relayed.
- 2) This option only provides an approximate 1-foot separation from the bridge abutment to the existing sanitary force and water mains.
- 3) Temporary and permanent easements required.

Alternate Concept 2

#	Description	Unit	Quantity	Unit Price	Total
1	Construct multi-use trail to subgrade	L.S.	1	\$105,500.00	\$105,500.00
2	18-inch RCP storm sewer	L.F.	160	\$87.00	\$13,920.00
3	6" Crushed aggregate base course for trail	TON	280	\$30.00	\$8,400.00
4	3-inch Asphalt Concrete Surface Course	TON	112	\$175.00	\$19,600.00
5	Erosion Control and Grading	L.S.	1	\$12,000.00	\$12,000.00
6	Restoration	S.Y.	3,500	\$14.00	\$49,000.00
7	Clearing and grubbing	L.S.	1	\$12,000.00	\$12,000.00
8	Pedestrian Bridge - 10-Foot Wide H-5 Loading	L.S.	1	\$219,750.00	\$219,750.00
9	Abutment design and construction	L.S.	1	\$45,000.00	\$45,000.00
10	Grading and backfilling abutment	L.S.	1	\$20,000.00	\$20,000.00
11	Temporary & permanent easements	L.S.	1	\$9,400.00	\$9,400.00
Sub Total					\$514,570.00
Administration, Engineering &				30%	\$154,371.00
Estimated Total Project Cost					\$668,941.00

Pro:

- 1) Does not conflict with existing utilities.
- 2) Pedestrian bridge is outside of County right-of-way.
- 3) More visually appealing to pedestrian bridge Users.
- 4) Does not require the pedestrian bridge to be remove and relocated if the County replaces/expands the CTH ES bridge.

Con:

- 1) Temporary and permanent easements required.
- 2) Of the three options, this concept impacts the environmental corridor the most.
- 3) Additional meandering of the path is required in order to connect into the existing path while being ADA compliant.



Agenda Item Cover Report

Date:	Committee/Board:
Submitted by:	Department:
Date of Committee Action:	Date of Village Board Action:

Subject:
Executive Summary:
Fiscal Impact:
Executive Recommendation/Action:

☐ Attachments Included



440 River Crest Court
Mukwonago WI 53149

Utility Bill

ACCOUNT NUMBER	7049
DUE DATE	04/20/21
AMOUNT AFTER DUE DATE	\$301.15
PLEASE PAY THIS AMOUNT	\$282.27



\$ _____

AMOUNT PAID

Make Checks Payable to: Village of Mukwonago

INFINITY DEVELOPMENT LLC
6090 S ROSETREE PASS
NEW BERLIN, WI 53151

Village of Mukwonago
440 River Crest Court
Mukwonago WI 53149

440 River Crest Court
Mukwonago WI 53149
(262) 363-6420 ext. 2118



Utility Bill

Bill Date: 03/30/2021

ANNOUNCEMENTS

Please take notice ...

Ready to Serve Base Fees for water and sewer cover the cost of maintaining the lines. These fees are now listed separately from usage charges.

1ST QTR 2021 WATER UTILITY USAGE IS CALCULATED AT A BLENDED RATE

SEE ENCLOSED NEWS LETTER FOR MORE INFORMATION ON THE BLENDED RATE

BILLING INFORMATION

Account Number: 7049
Customer Name: INFINITY DEVELOPMENT LLC
Service Address: 147 PHANTOM LAKE CT

Billing Period: 02/22/2021 To 03/31/2021
Billing Days: 38

01/01/0001

METER INFORMATION

CODE	CURRENT READ	READ TYPE	CURRENT READ DATE	PREVIOUS READ	PREVIOUS READ DATE	USAGE
WAT	22	Auto	03/02/21	0		22

CURRENT BILL DETAILS

CHARGE TYPE	USAGE PER 1000	AMOUNT
PUBLIC FIRE		\$14.22
SEWER BASE RES		\$14.33
SEWER USAGE RES	22	\$134.42
WATER BASE RES		\$13.92
WATER USAGE RES	22	\$105.38

METER IDENTIFICATION

CODE	METER ID	CODE	METER ID
WAT	86319088		

CURRENT AMOUNT DUE	\$282.27
PREVIOUS BALANCE	\$0.00
DUE DATE	04/20/21
AMOUNT AFTER DUE DATE	\$301.15
PLEASE PAY THIS AMOUNT	\$282.27

PLEASE REMEMBER: Do not send cash through the mail
Make sure you sign your check
Include stub portion with your payment

CREDIT CARDS ARE ACCEPTED
There is a convenience fee for this service

To Pay by Credit Card Online Visit...
www.villageofmukwonago.com



**A PAYMENT DROP BOX IS LOCATED IN THE NORTHWEST CORNER OF THE PARKING LOT AT THE MUNICIPAL BUILDING AT:
440 RIVER CREST COURT**

OFFICE HOURS ARE MONDAY - THURSDAY, 8:00 AM TO 5:00 PM - FRIDAY, 8:00 AM - 12:00 PM

FOR INFORMATION CONCERNING BILLING CALL: 262-363-6420 ext 2118 email: wmaccts@villageofmukwonago.com

RATE INFORMATION

<u>Sewer Rate</u>	<u>Recycling Rate</u>
\$6.11/1000 gallons	\$21.42/quarter
<u>Water Rate</u>	
First 25,000 gallons	\$4.81/1000 gallons
Next 475,000 gallons	\$4.46/1000 gallons
Over 500,000 gallons	\$2.99/1000 gallons

Base charges are billed current. The usage is billed in arrears.

For the current rates and charges, please visit the Village's website at www.villageofmukwonago.com or call (262) 363-6420 ext 2118 during regular office hours.

SUMMER SEWER BREAK: For residential users during the quarter ending September 30, the charge shall be the same as that assessed for the last quarter previous, ending June 30, unless the water consumption for this quarter is less than that for the quarter ending June 30, in which case the charge shall be for the actual water used. For all other users, the charge shall be per 1,000 gallons based on the metered water used. Sec. 86-238 (b) of the Municipal Code

Note: Readings are actually taken at the beginning of September, so actual usage is for June, July and August. To receive the Summer Sewer Break, concentrate your summer water usage during those months.

DELINQUENT BILLS: Bill is past due after date indicated, after which penalties of 10% for sewer service and 3% for all other charges will be added. Failure to receive a bill does not exempt customer from late payment charges. Service will be shut off if the bill remains unpaid after the due date per the Wisconsin Public Service Commission Administrative Code 185.37. A \$64 reconnection fee will be charged for turning water back on between 7:30 AM and 3:00 PM Monday - Friday. Payments returned for insufficient funds will be charged a \$35.00 NSF fee.

FIRE HYDRANTS: Please help us during the winter months by keeping the hydrants in your neighborhood free of snow.

PLEASE KEEP ACCESS TO THE WATER METER CLEAR AT ALL TIMES FOR READING OR TESTING.



Agenda Item Cover Report

Date:	Committee/Board:
Submitted by:	Department:
Date of Committee Action:	Date of Village Board Action:

Subject:
Executive Summary:
Fiscal Impact:
Executive Recommendation/Action:

☐ Attachments Included



VIA EMAIL

Waukesha County

Department of Parks and Land Use

April 28, 2021

Mr. Wayne Castle
Village of Mukwonago Utilities
wcastle@villageofmukwonago.com

Re: Request for Village of Mukwonago Adaptive Management Cost-Sharing for a Riverbank Restoration Project at Waukesha County's Fox River Park

Dear Mr. Castle,

Please consider this request for Adaptive Management cost-sharing from the Village of Mukwonago for a riverbank restoration project along the main stem of the Fox River at Waukesha County's Fox River Park. In accordance with the Intergovernmental Agreement ("IGA") signed between the Village of Mukwonago and Waukesha County for the implementation of the Village's Adaptive Management Plan, I am pleased to present to you a riverbank restoration project proposal that aligns the goals of the Village's Adaptive Management Plan for reducing phosphorus loading to the Fox River upstream of the wastewater treatment plant's point of compliance and the goals of the Waukesha County Park and Open Space Plan.

In 2013, the Southeastern Wisconsin Fox River Commission ("SEWFRC") contracted with GRAEF Engineering to study and map shoreline erosion along the main stem of the Fox River from the Barstow Dam in the City of Waukesha to the Waterford Dam in the Village of Waterford. The total length of the shoreline evaluated was 93 linear miles. The resulting study included a table of 19 priority project areas to reduce the sediment loading to the river based upon observed erosion severity, erosion length, bank slope and erosion rate. Of the 19 identified priority areas, the riverbank at Fox River Park was ranked as the highest priority project. Attached is a copy of Figure #3-14 from the study showing the River Mile 172.1 (where Fox River Park is located) and Table 4 with the Erosion Area Prioritization. Table 4 indicates that the annual erosion rate of this project area is 1.5' per year.

In 2020, Waukesha County received engineering design assistance from WI Department of Agriculture, Trade and Consumer Protection ("DATCP") to prepare a construction plan for restoring the riverbank at Fox River Park. Attached is a map showing the area that DATCP engineering staff designed a solution to address the riverbank erosion. The final restoration plan (attached) includes using rock riprap for a length of 305 feet and establishing a bank slope at 2:1 (H:V).

The estimated construction cost for the riverbank restoration project is \$250 per lineal foot. The project length is 305 feet long, for a total estimated cost of \$76,250.00. I am requesting that the Village of Mukwonago contribute \$25,000.00 toward the project, representing 33% of the expected construction cost. SEWFRC has already committed funding for shoreline stabilization. Waukesha County will pursue additional funding sources for the remaining project costs (approx. \$25,000.00).

Land Resources Division

515 W Moreland Blvd., AC 260 • Waukesha, Wisconsin 53188-3878 • Phone: (262) 896-8300 • Fax: (262) 896-8298

Land & Water: www.waukeshacounty.gov/lwcnews • Recycling: www.waukeshacounty.gov/rsw • LIS: www.waukeshacounty.gov/lis

Upon securing full funding for the project and obtaining necessary approvals, the project will go through the Waukesha County public bidding process, in accordance with our purchasing procedures. Actual project costs will be known following that process. Construction is planned for 2022.

This is a high visibility site with a high potential for success, which will benefit the Village, County and those that have an interest in the Fox River. I look forward to working with you on this and other similar conservation projects in the Fox River basin upstream of your point of compliance to assist with implementing the Village's Adaptive Management Plan. If you should have any questions, feel free to contact me at (262) 896-8307 or abarrows@waukeshacounty.gov.

Sincerely,



Alan Barrows
Land Resources Manager
Waukesha County Department of Parks and Land Use

Cc: Mark Van Weelden – Ruekert|Mielke
Kelsey Wallisch – Waukesha County PLU – LRD
Dave Brown – Village of Mukwonago Utilities
Jason Wilke, PLA – Waukesha County PLU – Parks

David Brown

From: Van Weelden, Mark <mvanweelden@ruekert-mielke.com>
Sent: Tuesday, April 27, 2021 3:03 PM
To: David Brown
Cc: Wayne Castle
Subject: Estimated Phosphorus Loss

Dave,

I was able to find some information on this site as it's one of the areas identified in the GRAFT Study. See calculations below:

Eroding Streambank Reach Number	Eroding Bank Length (Feet)	Eroding Bank Height * (Feet)	Area of Eroding Streambank (FT ²)	Lateral Recession Rate (Estimated) / Year	Estimated Volume (FT ³) Eroded Annually	Soil Texture	Approximate Pounds of Soil per FT ³	Estimated Soil Loss (Tons/Year)
172.1	305.0	4.5	1,373	1.50	2,058.8	Clay Loam	85	87.5
Eroding Streambank Reach Number	Estimated Soil Loss (Tons/Year)	Estimated Soil Loss (Pounds/Year)	Estimated Soil Loss (Kgs/Year)	Phosphorous Concentration (ppm)	Estimated Phosphorous Loss (Kgs/year)	Estimated Phosphorous Loss (Lbs/year)		
172.1	87.5	174993.75	79543	575	45.7	100.6		

So with relatively conservative assumptions for soil texture and phosphorus concentration, we're getting an annual reduction of approximately 100.6 lbs/year. This is a pretty good amount – this is more than we would get from most agricultural projects, but of course we're paying a little more too.

Let me know if you have any questions.

Thanks,

Mark Van Weelden
Project Engineer





Fox River Park Shoreline Restoration & Canoe Launch Project Area

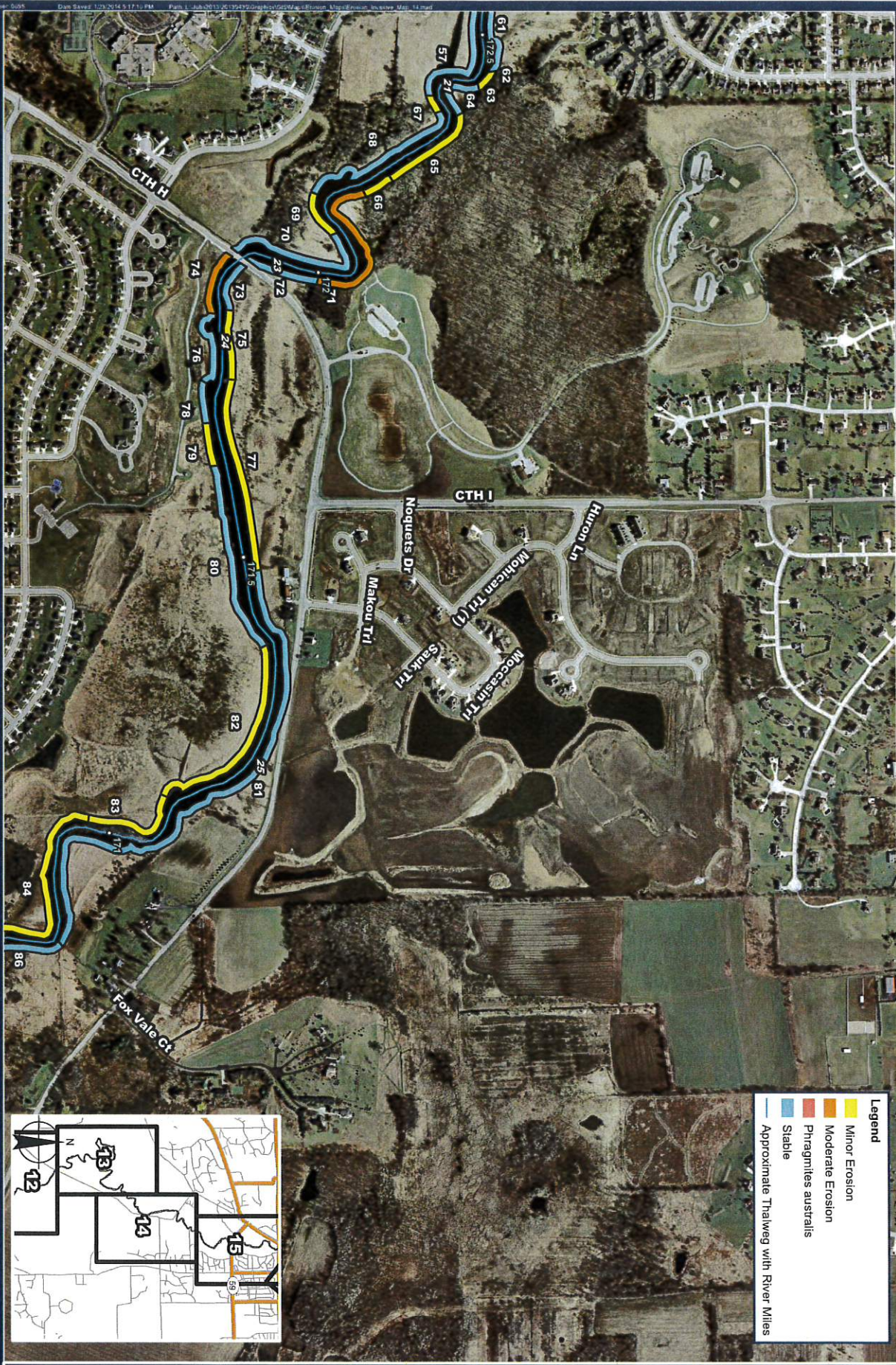
 Riverbank Restoration Area

- Rock Riprap (305')
- 2:1 Slope
- Refer to DATCP Plan for Details



0 80 160 Feet





EROSION AND TARGETED INVASIVE SPECIES MAP

FOX RIVER
 SEWFRS RIVER BANK STUDY
 WAUKESHA & RACINE CO., WISCONSIN

GR&EF

FIGURE #3-14

Table 4
Erosion Area Prioritization
Southeastern Wisconsin Fox River Commission

River Mile	Field Description	Length (feet)	Shoreline Height (ft)	Shoreline Area	Erosion Area	Erosion Rate (ft/year)	Geomorphic Position	Adjacent Area	Map Reference	Erosion Weight A	Length Weight B	Bank Height Weight C	Erosion Weight Rate D	Total Weight $=(A \times B \times C \times D)^{1/5}$	Priority Ranking
172.1	Moderate Erosion	900	4-5	71	22	1.5	Outside of Curve	Wooded Upland	3-13, 4-14	3	30	5	2.5	33.5	1
168.3	Moderate Erosion	960	4-6	111	NA	No Data	Outside of Curve	Farm Field with Minor Buffer	3-13	3	31	6	1	23.6	2
154.6	Moderate Erosion	390	2-4	250	106A	1	Outside of Curve	Wooded Upland and Abandoned Railway	3-7, 4-7	3	20	4	2	21.8	3
149.1	Moderate Erosion	360	8	313	NA	No Data	Outside of Curve	Wooded Upland	3-5	3	19	8	1	21.3	4
175.75	Moderate Erosion	300	3-5	28	6	0.7	Outside of Curve	River Terrace	3-16, 4-16	3	17	5	1.7	21.0	5
171.8	Moderate Erosion	390	4-7	74	NA	No Data	Outside of Curve	Openlands	3-14	3	20	7	1	20.4	6
149.6	Minor Erosion	810	5-7	306	NA	No Data	Outside of Curve	Farm Field without Buffer	3-5	2	28	7	1	20.0	7
164.8	Moderate Erosion	210	6-8	149	NA	No Data	Outside of Curve	Openlands	3-12	3	14	8	1	18.6	8
169.3	Minor Erosion	860	1-2	98	35	1.5	Outside of Curve	River Terrace	3-13, 4-13	2	29	2	2.5	17.1	9
166.8	Moderate Erosion	750	1-3	129	NA	No Data	Outside of Curve	Wooded Upland	3-12	3	27	3	1	15.7	10
172.1	Minor Erosion	320	>2	69	22A	1.2	Outside of Curve	River Terrace	3-14, 4-14	2	18	3	2.2	15.4	11
151.1	Minor Erosion	540	1-3	290	118	0.5	Straight Section	Farm Field without Buffer	3-6, 4-6	2	23	3	1.5	14.5	12
169.7	Minor Erosion	320	1-2	93	33	1.5	Outside of Curve	River Terrace	3-13, 4-13	2	18	2	2.5	13.4	13
168.7	Minor Erosion	300	1-2	103	38	1.5	Outside of Curve	River Terrace	3-13, 4-13	2	17	2	2.5	13.2	14
167.9	Moderate Erosion	320	Sloping	116	NA	No Data	Outside of Curve	Wooded Upland	3-13	3	18	3	1	12.7	15
156.9	Minor Erosion	690	Sloping	229	NA	No Data	Outside of Curve	Farm Field without Buffer	3-8	2	26	3	1	12.6	16
165.1	Minor Erosion	210	1-2	151	58	1.2	Outside of Curve	River Terrace	3-12, 4-12	2	14	2	2.2	11.3	17
160.5	Moderate Erosion	130	Sloping	195	NA	No Data	Straight Section	Residential Yards	3-10	3	11	3	1	10.1	18
161.1	Stable	390	Sloping	188	NA	No Data	Straight Section	Farm Field without Buffer	3-10	1	20	3	1	7.7	19

A - Erosion weight was based on a numerical value of 4 being assigned to areas of major erosion, 3 to areas of moderate erosion, 2 to areas of minor erosion and 1 to stable areas.

B - Length weight was based on the square root of the length of eroding bank.

C - Height weight was based on the height of the eroding bank. Areas of bank that were sloped were assigned a height of 3 feet.

D - Erosion rate weight was based on the erosion rate estimated from shift in bank location added to 1. Areas without estimated rates were assigned a value of 1.

PRACTICE(S) STREAMBANK STABILIZATION 580
CONSTRUCTION PLAN

LANDOWNER WAUKESHA COUNTY
ADDRESS W264S4500 RIVER RD
LANDOWNER PHONE NO. _____ COUNTY WAUKESHA
TOWNSHIP/CITY OF WAUKESHA T 6 N, R 19 E, Sec. 20
FIELD OFFICE/JUNEAU AREA OFFICE TELEPHONE NO. 608-301-6413

DIGGERS HOTLINE

Call 3 Work Days
Before You Dig!

Nationwide
811

Toll Free
1-800-242-8511

TDD
1-800-542-2289

Website
www.diggershotline.com



LOCATION MAP

NOTICE TO LANDOWNERS AND EXCAVATORS

Any representation made by the Wisconsin Department of Agriculture, Trade and Consumer Protection, USDA Natural Resources Conservation Service, or the Waukesha County LDC, as to the approximate location or nonexistence of above or under ground hazards does not relieve the excavator of the responsibility to locate and mark all utilities before construction. The excavator is hired to complete construction and is responsible for notifying Diggers Hotline of the pending construction. You will be liable for damages resulting from construction activities.
Call Diggers Hotline Ticket Number _____

CONSTRUCTION DRAWINGS AND SPECIFICATIONS ACCEPTANCE

I have reviewed and understand the construction plans and specifications and agree to complete the work accordingly. Failure to meet these plans and specifications may void any continued NRCS technical assistance or program cost sharing applied for this project. It is the responsibility to secure all necessary permits and licenses, and to complete the work in accordance with all local, state, and federal laws. Modification of these construction plans and specifications must be approved by the NRCS before installation. I assume all responsibility for negotiations and contract agreements with the construction contractors.

Landowner Signature: _____

Designed by: Ryan Glassmaker WDATCP Date: 10/30/20

Checked by: GA Date: 12-17-20

Approved by: Ryan Glassmaker Date: 12-17-20

The installed practices comply with applicable NRCS technical standards and specifications. The "redlined" construction plans (as-built drawings) reflect changes made during construction.

Construction Approved by: _____ Date: _____

Job Approval Class 580 IV

Sheet 1 of 5

CONSTRUCTION NOTES

[illegible]

Quantities are estimated to the neat lines and grades of in-place materials shown on the construction plan unless otherwise stated. Truck yardage, loose fill, shrinkage, etc., must be calculated and compensated for by the contractor preparing a bid or constructing the project.

QUANTITIES & CONSTRUCTION NOTES

OWNER:	Waukesha County
COUNTY:	Waukesha



File Name	WI-006
Date	08/14
Sheet 2 of 5	

Sheet 2 of 5

Designed	RJG	Date	10-30-20	File Name
Drawn				
Checked				Date
Approved				08/14

CONSTRUCTION NOTES

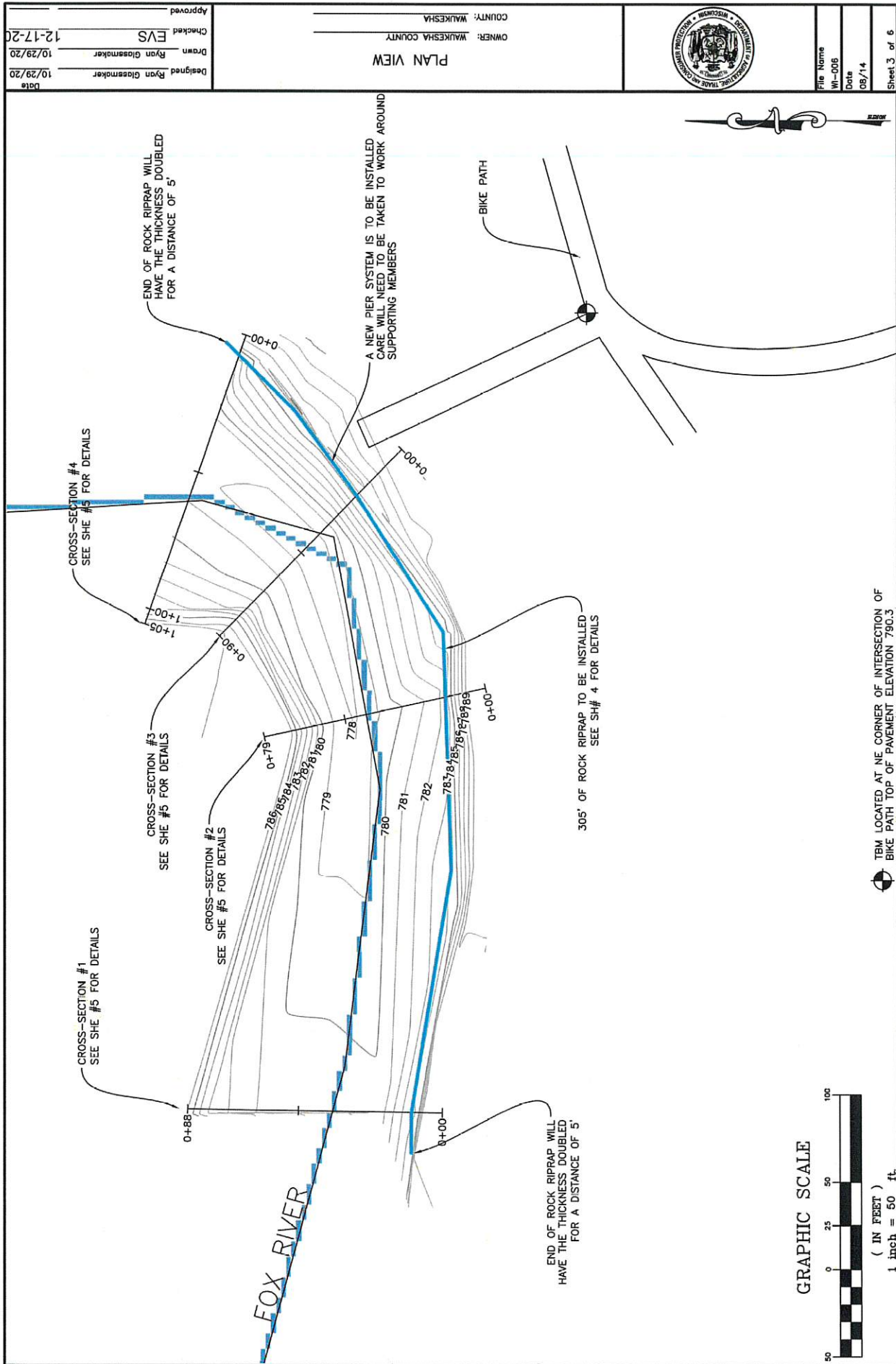
CLIENT: WAUKESHA COUNTY

COUNTY: WAUKESHA



United States
Department of
Agriculture

**Natural Resources
Conservation Service**



TYPICAL CROSS SECTION

GRADATION OF ROCK	
PERCENT PASSING BY WEIGHT	SIZE (INCHES)
100	12
60-85	9
25-50	6
5-20	3
0-5	1

QUANTITY ESTIMATE*	
BANK SLOPING FOR RIPRAP	305 LIN. FT.
BANK SLOPING (SEEDING ONLY)	--- LIN. FT.
ROCK FOR RIPRAP (WI CONST. SPEC. 9)	250 CU. YD.
GEOTEXTILE (WI CONST. SPEC. 13)	410 SQ. YD.
CLASS 1 (NONWOVEN)	0.1 ACRES
SEEDING	

* ESTIMATED TO THE NEAT LINES AND GRADE

NOTE:

- DOUBLE THE ROCK THICKNESS FOR A DISTANCE OF 5 FEET AT THE UPSTREAM AND DOWNSTREAM ENDS OF THE RIPRAP. BLEND THE ROCK SURFACE TO MATCH THE EXISTING STABLE BANK SURFACE.
- THE BED OF THE STREAM IS ALLOWED TO SCOUR. THE LAUNCHABLE TOE WILL FALL INTO THE SCOUR HOLE AND PROTECT THE BANK. ROCK SURFACE TO MATCH THE EXISTING STABLE BANK SURFACE.

STATION

ELEVATION**

LAUNCHABLE TOE

STREAMBANK PROTECTION WITH GEOTEXTILE (FULL BANK HEIGHT)

CLIENT: WAUKESHA COUNTY
COUNTY: WAUKESHA

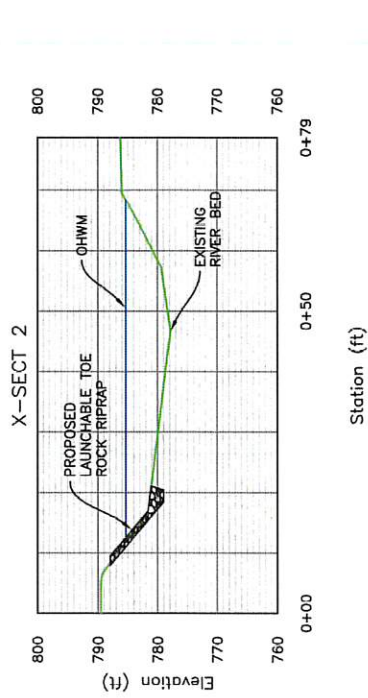
SITE _____

Designed: RG 10/30/20
Drawn: EVS 12-17-20
Checked: _____
Approved: _____

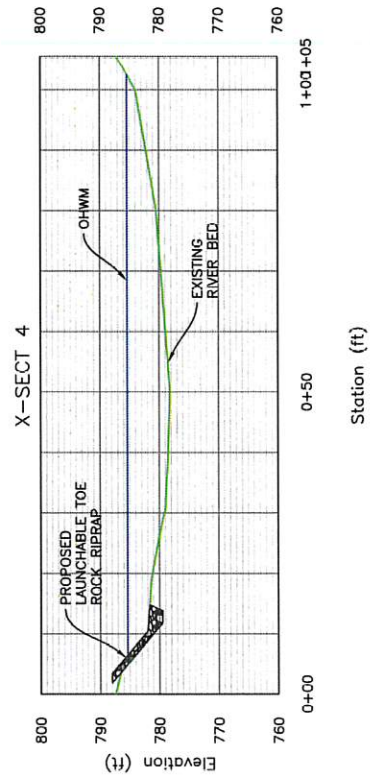
File Name: WI-4040-LT
Date: 07/14

United States Department of Agriculture

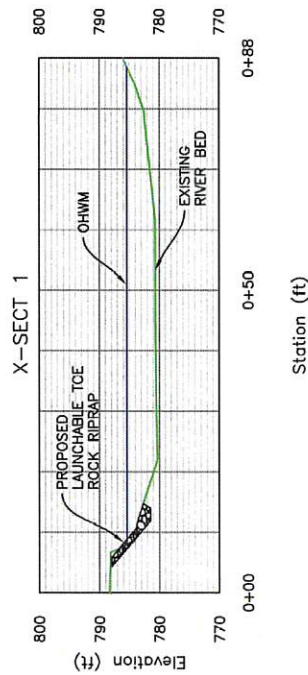
Natural Resources Conservation Service



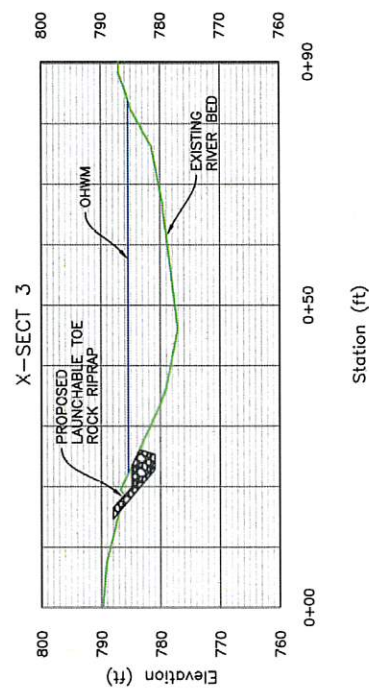
* LAUNCHABLE TOE DIMENSIONS WILL VARY BASED ON THE DEPTH AND SLOPE OF THE CHANEL. THIS WILL BE VERIFIED AND SET BY TECHNICIAN. APPROXIMATE DIMENSIONS WILL BE 2'D x 5' L



* LAUNCHABLE TOE DIMENSIONS WILL VARY BASED ON THE DEPTH AND SLOPE OF THE CHANEL. THIS WILL BE VERIFIED AND SET BY TECHNICIAN. APPROXIMATE DIMENSIONS WILL BE 2'D x 5' L



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SEEDING DATES SOUTH

TIME PERIOD	DATES	TYPE OF SEEDING
Spring	April 1	Permanent
Summer	May 16	Permanent
Late Summer	August 7	Temporary *
Fall	August 30	Permanent
Late Fall	November 1	Temporary *
Winter	Snow Cover	Dormant
	Snow Cover	Dormant
	Snow Cover	Not Allowed
	Snow Cover	Not Allowed

MATERIALS

If no soil test is available, apply a minimum of 150 pounds of 20-10-10 fertilizer per acre. This is equivalent to 30 pounds nitrogen (N), 15 pounds phosphate (P2O5), and 15 pounds potash (K2O) per acre. Apply two tons of 80-89 lime or equivalent.

* Seed a temporary cover crop of Annual Ryegrass at 20 #/ac (0.8 bu/ac)

MINIMUM PURE LIVE SEED (PLS)¹ RATE PER ACRE AND TOTAL POUNDS OF SEED NEEDED

SEEDING MIX (DESIGN)	8	LOCATION: ACRES	Disturbed 0.10
SPECIES	RATE	POUNDS	
Smooth Bromegrass	18.8	19	
Cragging Red Fescue	2.5	0.3	
Kentucky Bluegrass	2.5	0.3	
Annual Ryegrass	6.0	0.6	

Annual Ryegrass

*** Companion Crop

Additional native seeds may be required by permitting agencies. These additions are allowed. Seed mixture shall meet all requirements of the WI weed laws. Species identified as restricted or prohibited by law shall not be planted. Certified seed shall be used, and the seedling rates will be based on pure live seed. For dormant seedlings, increase the seeds per square foot by 15%.

SEEDBED PREPARATION

Seedbed preparation shall immediately follow construction activities. Prepare a fine, firm seedbed to a minimum depth of three inches. A seedbed is considered firm when a footprint penetrates 1/4 to 1/2 inch deep.

SEEDING

Inoculate legumes with the specific inoculum for the species in accordance with the manufacturer's recommendations. When using a hydroseeder, five times the recommended rate of inoculant shall be added to the hydroseeder. Inoculant shall not be mixed with liquid fertilizer.

Seed may be broadcast or drilled as appropriate to the site.

Seed, fertilize, and lime as soon as possible after construction.

Seeding perpendicular to direction of flow is required to limit erosion.

SEEDING CONTINUED

Seed grasses and legumes no more than 1/4 inch deep.

Consider seeding at a lower rate and making 2 passes to ensure more uniform distribution.

TEMPORARY SEEDING OPTIONS

Select one of the following species for temporary cover if:

- 1) The required seeds or plant stock are not available or the normal permanent seeding period for the species has passed
Forage Sorghum - 1/2 bushel per acre (May 15-July 15)
Sorghum - Sudangrass Hybrid - 1 bushel per acre (May 15-July 15)
Sudangrass - 1 bushel per acre (May 15-July 15)
Winter Wheat - 2 bushels per acre (Aug 1-Oct 1)
Winter Cereal Rye - 2 bushels per acre (Aug 1-Oct 15)
Oats - 2 bushels per acre (Apr 1-Sept 1)
Annual Ryegrass - 20 Pounds per acre (Apr 1-Sept 1)
- 2) Triazine herbicide carryover will not allow establishment of permanent cover immediately.
Forage Sorghum - 1/2 Bushel per acre (May 15-July 15)
Sorghum - Sudangrass Hybrid - 1 Bushel per acre (May 15-July 15)
Sudangrass - 1 Bushel per acre (May 15-July 15)

DORMANT SEEDING

Seed is broadcast and incorporated, no-tilled, or drilled into the seedbed. Seedbed preparations and conditions are similar to conventional seeding.

MULCHING

Mulching shall be done immediately after seedbed preparation and seeding.

Mulch shall be applied immediately after final grading for areas seeded at a later date.

Mulch material shall be relatively free of disease, pesticides, chemicals, noxious weed seeds, and other pests and pathogens.

Spread straw and hay mulch uniformly and at the rate of 1.5-2.0 tons per acre (60-70 bales).

This application results in a layer of 6 to 7 stems, 1 to 2 inches thick, and provides a

minimum 70% ground cover. Some soil surface can be seen after the application. Crimping

(disking), wood cellulose fiber, tackifiers, netting, pinning, or other acceptable methods of

anchoring will be used if needed to hold the mulch in place.

If other mulch materials are used, the rate of application shall meet the manufacturer's recommendations.



Drawing Name

W1-014

Date _____

06/2018

Sheet 6 of 6

Approved	
Checked	EVS
Drawn	Ryan Glassmaker
Designed	Ryan Glassmaker
Date	10/29/20
	10/29/20
	12-17-20

SEEDING

OWNER:	WAUKESHA
COUNTY:	WAUKESHA



Agenda Item Cover Report

Date:	Committee/Board:
Submitted by:	Department:
Date of Committee Action:	Date of Village Board Action:

Subject:
Executive Summary:
Fiscal Impact:
Executive Recommendation/Action:

☐ Attachments Included