

Village of Mukwonago  
**Notice of Meeting and Agenda**

**COMMITTEE OF THE WHOLE MEETING**  
**Wednesday, June 2, 2021**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,  
Mukwonago, WI 53149**

**1. Call to Order**

**2. Roll Call**

**3. Comments from the Public**

*Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.*

**4. Approval of Minutes**

- 4.1 Minutes from Committee of the Whole Meeting of May 5, 2021  
[Attachment - 2021-05-05 COW Draft Minutes](#)

**5. Finance Committee, Trustee Meiners**

*Discussion and action possible on the following items.*

- 5.1 Discussion and possible recommendation to the Village Board to approve a request from the Mukwonago Rotary Club regarding their contribution towards temporary stage, and authorize the transfer from reserves \$5,400 to plant trees in the name of the Rotary Club, and further authorize the Finance Director to draft appropriate budget resolution.

[Rotary Donation Request.pdf](#)

- 5.2 Discussion and possible recommendation to approve the Purchase Order for the annual Street Maintenance Program, Mill and Fill Patching with Johnson and Sons Paving in the amount of \$23,775.48.

[Mill & Fill patching Agenda Cover Report 2021.docx](#)

[Mill & Fill Patching PO.docx](#)

[Johnson Mill and Patch - 2021.pdf](#)

[PLM Village of Mukwonago.pdf](#)

[Poblocki Paving Proposal C43838 P1.pdf](#)

[Wolf Paving Mill And Fill Patching Bid Form.pdf](#)

- 5.3 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$295,246.89.

[AP Reports for Packet.pdf](#)

- 5.4 Discussion and possible recommendation to Village Board to approve a proposal to amend the TID #5 Project Plan to increase the boundary for future industrial park development.

[TID plan amendment summary.pdf](#)

[TIDAnalysis Ehlers.pdf](#)

[Ehlers Proposal.pdf](#)

- 5.5 Discussion and possible recommendation to the Village Board to approve purchase requisition for five (5) Pedestrian Crossing Lights for certain pedestrian crosswalks.

[Attachment - Pedestrian Crossing Lights](#)

[Attachment - Pedestrian Crosswalk locations](#)

- 5.6 Monthly Treasury Report and Revenue/Expenditure Guideline Report For April (*For information purposes only, no action required*)

[2021-04 April Treasury Report.pdf](#)

[2021-04 April Revenue & Expenditure.pdf](#)

**6. Health and Recreation Committee, Trustee Decker**

*Discussion and action possible on the following items*

- 6.1 Update on the September 11, 2021 Concert in the Mukwonago Outdoor Performance Stage, and possible recommendation on the direction regarding rescheduling of Mt. Olive Concert and funding for 2022.

[Attachment - Press Release Re Concert Series Delay](#)

[Attachment - Concert Series Decisions](#)

- 6.2 Discussion and possible recommendation to the Village Board to approve the Special Event Application for St James Catholic Parish Festival, August 27, 28, 29, 2021, along with a temporary Class "B" retailer's License St James Catholic Church located on the St. James grounds at 830 E Veterans Way.

[Attachment - 8-27 - 8-29-21 St James Parish Festival](#)

- 6.3 Discussion and possible recommendation on waiving the park fee for Phantom Lakes Management District for the Phantom Lakes Fireworks Display on July 3, 2021.

**7. Judicial Committee, Trustee Walsh**

*Discussion and action possible on the following items*

- 7.1 Discussion and possible recommendation to amend Section 74-5 and 74-6 regarding Street and Sidewalk Excavations, of the Mukwonago Municipal Code to assign a municipal citation for failing to obtain a permit prior to performing the work.

[Attachment - Sect 74-5 and 74-6 Amendment](#)



- 7.2 Discussion and possible recommendation on a Temporary Class "B" Fermented Malt Beverage License application from the Rotary Club of Mukwonago for Balloons over Mukwonago July 16-18, 2021.  
[Attachment - Rotary Temp Retail License](#)
- 7.3 Discussion and possible recommendation on **Ordinance 993** an Ordinance to amend Section 2-148 of the Village of Mukwonago Municipal Code regarding Appointments; Terms; Vacancies with the Downtown Development Committee (*referred back to Committee from 5/19/21 Village Board*)  
[Village DDC Ordinance Revision 2021.pdf](#)  
[Ordinance Sect 2-146 2-147 2-148](#)
- 7.4 Discussion and possible recommendation on the adoption of an Ordinance to allow for the Village Committee of the Whole, Village Board, and other Boards/Commissions to conduct meetings via electronic means and video conferencing.  
[Attachment - Legal - Zoom Ordinance](#)
- 7.5 **Renewal Class A Fermented Malt Beverage License Applications contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, and clearance of any Department of Revenue holds:**
- a.) 5 Star Stations, Inc, d/b/a Mukwonago Express Mart, 407 S. Rochester St., Robin Hernandez, Agent.
  - b.) 122 Arrowhead Enterprises, Inc., d/b/a Arrowhead BP, 122 Arrowhead Dr., Judith Schwartz, Agent.
  - c.) Genesis Gas, Inc., d/b/a Village Mini Mart, 201 N Rochester St., Manoj Gupta, Agent.

**7.6 Renewal of Combination Class A Fermented Malt Beverage Licenses and Class A Intoxicating Liquor License Applications contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, and clearance of any Department of Revenue holds:**

- a.) Aldi Inc. (Wisconsin), d/b/a Aldi #46, 111 East Wolf Run, Amanda Fait, Agent
- b.) Main Street Liquor LLC, d/b/a Main Street Liquor LLC, 411 Main Street, Martin Johnson, Agent.
- c.) Kwik Trip Inc., d/b/a Kwik Trip #282, 1212 North Rochester Street, Valerie Brezgel, Agent
- d.) Khasria Two Inc., d/b/a Village Wine and Liquor, 712 Main Street, Harjinder S. Khasria, Agent
- e.) Ultra Mart Foods, LLC, d/b/a Pick'n'Save #384, 1010 North Rochester Street, Todd Glaser, Agent
- f.) Walgreen Co., d/b/a Walgreens #07039, 212 N. Rochester St., Brian M. Marinello, Agent
- g.) Wal-Mart Stores East LP, d/b/a Wal-Mart Supercenter #1571, 250 East Wolf Run, Michael R. Sandelback, Agent
- h.) 1060 Rochester Enterprises Inc., d/b/a Rochester BP, 1060 N Rochester St, Judith Schwartz, Agent
- i.) 909 Greenwald Enterprises Inc., d/b/a Mukwonago Amoco, 909 Greenwald Ct., Judith Schwartz, Agent
- j.) Khasria Two Inc., d/b/a Village Wine & Liquor, 712 Main St., Harjinder Khasria, Agent.
- k.) E and S Sweets LLC, d/b/a E and S Sweets, 211 N Rochester St., D, Kristine Brill, Agent.
- l.) VM Investments, LLC d/b/a Aman's Beer & Wine, 110 Chapman Blvd., Amandip Singh, Agent.

**7.7 Renewal of Combination Class B Fermented Malt Beverage Licenses and Class B Intoxicating Liquor License Applications contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, and clearance of any Department of Revenue holds:**

- a.) American Legion Community Post No. 375, d/b/a American Legion Community Post #375, 627 E.Veterans Way, Harold Casper, Agent
- b.) Blue Bay Inc., d/b/a Blue Bay Restaurant, 927 Main Street, Vlaznim Islami, Agent
- c.) FJ Partners LLC, d/b/a Sol de Mexico, 507 Main Street, Froylan J. Mauricio, Agent
- d.) Jay's Lanes, Inc., d/b/a Jay's Lanes, 326 Atkinson Street, Jeffrey R. Jay, Agent
- e.) Perseverance Corp., d/b/a The Badger Burger Co., 200 S Rochester St, Mark Weiss, Agent
- f.) Sandra M. Miller, 701 Main Street, d/b/a Sandy's Miller Time, Sandra Miller, Agent
- g.) Take A Big Bite, d/b/a Fork in the Road, 215 North Rochester Street, Paul J Hennessy, Agent
- h.) Boneyard Pub and Grille, LLC, d/b/a The Boneyard Pub and Grille, 215 Bay View Road Suite D, James F. Jones, Agent

**7.8 Renewal of Reserve Combination Class B Fermented Malt Beverage Licenses and Class B Intoxicating Liquor License Applications contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, and clearance of any Department of Revenue holds:**

- a.) El Pueblo, Inc., d/b/a Antigua Real Restaurant, 325 Bay View Rd., Marco Alarcon, Agent
- b.) DAA Smokehouse LLC, d/b/a David Alan Alan's Smokehouse, 325 Bay View Rd., Tina O'Bryan, Agent.
- c.) Sarab Investments, LLC, d/b/a Aman's Beer+Wine, 110 Chapman Blvd, Amandip Singh, Agent.

**7.9 Renewal of Combination Class B Fermented Malt Beverage License and Class C Wine License Applications contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago, outstanding wholesaler invoices, and clearance of any Department of Revenue holds:**

- a.) Mario's Nature Roman Pizza, 225 Bay View Rd. #500, Charlene Reitman, Agent.

**8. Personnel Committee, Trustee Johnson**

*Discussion and action possible on the following items*

- 8.1 Discussion and possible recommendation to the Village Board on the wage increase for Brennen McCuen as the new DPW Crew Supervisor.

[Attachment - Brennen McCuen Wage Increase](#)

**9. Public Works Committee, Trustee Brill**

*Discussion and action possible on the following items*

- 9.1 Discussion and possible recommendation on **Resolution 2021-46** approving the Annual 2020 Compliance Maintenance Annual Report for the Wastewater Treatment Plant.

[Attachment - CMAR Report and Resolution](#)

- 9.2 Review of 2021 Annual Water Utility Survey Report *(For information only)*

[Agenda Cover Report 2021 Sanitary Survey](#)

[Attachment - 2021 Sanitary Survey](#)

- 9.3 Discussion and possible action to recommend the Village Board approve the Hydro Corp 2021 Industrial Commercial Cross Connection Contract in the amount of \$19,980

[Agenda Cover Report Hydro Corp Contract 2021](#)

[Attachment - Hydro Corp Contract 2021](#)

- 9.4 Discussion and possible recommendation to the Village Board to approve Task Order 2021-05 for Ruekert & Mielke to provide design and construction services associated with the WWTP Aeration Basin Upgrades.

[WWTP Aeration Basin Upgrades Combined.pdf](#)

- 9.5 Discussion and possible recommendation on the WWTF Chemical Storage Building final pay request to J.H. Hassinger in the amount of \$19,314.30.

[Attachment - WWTF Chemical Storage Building Final Payment](#)

- 9.6 Discussion and possible recommendation to approve Task Order 2021-06 for Ruekert & Mielke, Inc in the amount of \$16,808 to provide local limits and industrial permits for select significant sewer users (industries), and to update the Sewer Use Ordinance.

[2021-06 Industrial WW Discharge Control-Local Limits and LOE-REV.pdf](#)

## **10. Village President**

- 10.1 Announcement of Police Commission appointment of new Police Chief, Dan Streit

## **11. Adjournment**

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

## **MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

### **Wednesday, May 5, 2021**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,  
Mukwonago, WI 53149**

#### **Call to Order**

The Village President Winchowky called the meeting to order at 5:30p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149

#### **Roll Call**

Board Members Present

Daniel Adler  
Eric Brill  
Jim Decker  
Darlene Johnson  
John Meiners  
Roger Walsh  
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer  
Diana Doherty, Finance Director  
Kevin Schmidt, Police Chief  
Dave Brown, Utilities Director  
Ron Bittner, Public Works Director  
Mark Blum, Village Attorney  
Mike Michalski, Village Engineer  
John Fellows, Village Planner  
Bob Harley, Supervisor of Inspections  
Tim Ruttenbeck, Building Code Official

#### **Comments from the Public**

David Boebel, 815 Parkview Lane, commented regarding the location of the Fox River Bridge. He noted that he reviewed the item and was not sure what was on the other side of the bridge is worth that \$6-700,000 cost. This item does not connect to any multi-use trail and doesn't feel it is justified. He noted that it would be about \$70 per \$100,000 home and doesn't feel they should have to pay for this bridge. He commented there is a \$3.00 per \$1,000 difference between the Village and the Town and feels this needs to change.

#### **Approval of Minutes**

##### **Minutes from Committee of the Whole Meeting of April 7, 2021**

Decker/Johnson motion to approve Minutes from Committee of the Whole Meeting of April 7, 2021. Unanimously carried.

#### **Finance Committee, Trustee Meiners**

Monthly Treasury Report and Revenue/Expenditure Guideline Report For January  
Both reports were placed on file. No action was required.

**Discussion and possible recommendation to approve accounts payable Vouchers in the amount of \$512,323.20.**

Meiners/Decker motion to recommend approval of accounts payable Vouchers in the amount of \$512,323.20. Unanimously carried.

**Health and Recreation Committee, Trustee Decker**

**Discussion and possible recommendation to approve the Special Event Application from the CFU John Movrich Lodge 993 for the 2021 Mukwonago Croatian Day Fest to be held at Field Park on July 10, along with a temporary Class "B" retailer's License from the CFU John Movrich Lodge 993.**

Decker/Johnson motion to recommend approval of the Special Event Application from the CFU John Movrich Lodge 993 for the 2021 Mukwonago Croatian Day Fest to be held at Field Park on July 10, along with a temporary Class "B" retailer's License from the CFU John Movrich Lodge 993. Unanimously carried.

**Discussion and possible recommendation to approve and permit the construction of dugout storage cabinets at Field Park as presented by Ben Padilla for his Eagle Scout project.**

Ben Padilla presented his Eagle Scout project to the Village Board.

Decker/Johnson motion to recommend approval and permit the construction of dugout storage cabinets at Field Park as presented by Ben Padilla for his Eagle Scout project. Unanimously carried.

**Discussion and possible recommendation on the possible refunding of a temporary stage for the Concert Series not to exceed the allotted \$6,000.**

Decker/Walsh motion to recommend refunding of a temporary stage for the Concert Series not to exceed the allotted \$6,000.

Trustee Meiners noted that he had spoke to the Rotary Club and found they had spent \$5,400 on materials to reimburse the school. They are not asking for their money be returned but would consider a credit on tree planting around the area. It was noted this item will return to the next COW for consideration of a budget resolution to transfer funds into the tree expenditure line item.

Decker and Walsh withdraw their motion. A Budget Resolution will appear on the June 2, 2021 Committee meeting.

**Judicial Committee, Trustee Walsh**

**Discussion and possible recommendation on changes to the Downtown Development Committee Ordinance as forwarded from the April Judicial Committee meeting.**

Trustee Walsh reviewed the Economic Development Committee Ordinance prior amendments and the current amendments suggested for the Downtown Development Committee.

He noted Ordinance 960 passed two years ago amended the Economic Development Committee which created the Downtown Development Committee. He asked if the Board might have a future use for the Economic Development Committee in addition to the DDC.

Attorney Bluhm noted the ordinance mentions the EDC, however that portion of the code was already previously removed, so if the Board decides they want to consider that again, a new ordinance would need to be created. That is not the draft that is before them.

Trustee Walsh noted that is a question that might return in the future.

He noted section 2(b) regarding calls for the Village President to determine the terms of the 5 voting members and 4 non-voting members.

President Winchowky noted when the committee is first established, it is year 1, 2, 3, and once reappointed the terms are the full length such as two year term. This prevents everyone from expiring on the same year. He also noted that he prefers the chair be a voting member.

Trustee Walsh noted he was voted in as chair by the Committee, and would continue to like to leave it up to the committee. He feels the Board appointment would be a good liaison to report back to the Board.

Walsh/Adler motion to accept the Downtown Development Committee Ordinance Amendments as presented. Unanimously carried.

#### **Library Board of Trustees, Trustee Brill**

Introduction of new Library Director, Abby Armour

#### **Personnel Committee, Trustee Johnson**

**Discussion and possible recommendation on status change in base salary for merit increase for Building Code Official, Tim Rutenbeck.**

Johnson/Decker motion to recommend approval on status change in base salary for merit increase in the amount of \$5,000 for Building Code Official, Tim Rutenbeck. Unanimously carried.

Supervisor of Inspections Harley introduced this item and noted that Tim is one of 50 certified inspectors in the State of Wisconsin. Unanimously carried.

**Discussion and possible recommendation on change of status for a base wage adjustment for the Deputy Clerk-Treasurer.**

Johnson/Decker motion to recommend approval of status for a base wage adjustment for the Deputy Clerk-Treasurer in the amount of \$1.00 per hour. Unanimously carried.

**Discussion and recommendation to adopt Resolution 2021-032 and Resolution 2021-033 amending the position descriptions for the Accountant and Administrative Clerk to switch the Human Resources transaction processing and Payroll processing functions between the two positions.**

Johnson/Meiners motion to approve Resolution 2021-032 and Resolution 2021-033 amending the position descriptions for the Accountant and Administrative Clerk to switch the Human Resources transaction processing and Payroll processing functions between the two positions. Finance Director Doherty noted it is easier to replace a payroll clerk than someone who has HR knowledge. Unanimously carried.

#### **Public Works Committee, Trustee Brill**

**Discussion on the request for reroute of Hwy 83 as requested by the Downtown Development Committee and review of 2015 Resolution, as forwarded from the April Committee of the Whole.**

Trustee Brill noted that staff is reviewing information and will be scheduling for a future meeting. Planner Fellows noted that they went back a number of years, will come up with a plan and approach the DOT over the next month.

Trustee Decker commented they started talking in 2015 with the DOT and it was 3 Million in costs which is why those upgrades did not take place. He suggested not much energy be wasted on this as a study was already completed.



President Winchowky noted this is not asking to reroute Hwy 83, at the time the Village was asking for a traffic count and it is about gathering information.

Trustee Walsh commented he was on the committee back then and there are potentially two different subjects. His concern has been to create a plan or strategy to get on the published DOT budget. He would like to also see communication of the Village wants and needs, discuss the economic development downtown, open that conversation, and get involved with timelines.

No action was taken.

**Discussion and possible recommendation for the location of the proposed Fox River Pedestrian Bridge.**

DPW Director Bittner and Engineer Michalski reviewed the options that are available to the Village.

Trustee Meiners noted this is becoming a different deal not too far and has some concerns. Trustee Walsh noted that he does have issue with this now. He would love to see bike and pedestrian path however the cost vs. usefulness is an issue. He wonders if a smaller option is available.

Trustee Brill commented this is a budgeted item and they are presenting which option they are willing to go and feels it can be rebid later if necessary.

It was noted that option #2 will impact the flood area. The bridge is set higher in that area.

Bittner noted that the bridge life expectancy is 60-75 years similar to the one behind Village Hall.

Brill/Winchowky motion to base alternate number 2

Roll Call: "Yes" Trustee Brill, and Winchowky. "No" Trustee Adler, Decker, Johnson, Meiners, and Walsh. Motion failed 5-2

**Discussion and possible recommendation on a refund of \$134.42 for sewer charges for water lost by an act of vandalism, that was never discharged into the system at 147 Phantom Lake Court**

Brill/Adler motion to recommend approval of a refund of \$134.42 for sewer charges for water lost by an act of vandalism, that was never discharged into the system at 147 Phantom Lake Court. It was noted the Police Officer did witness this. Unanimously carried.

**Discussion and possible recommendation on a WWTF Adaptive Management Program contribution of \$25,000 to Waukesha County for the Riverbank Restoration Project at the Fox River Park in 2022.**

Brill/Adler motion to approve a WWTF Adaptive Management Program contribution of \$25,000 to Waukesha County for the Riverbank Restoration Project at the Fox River Park in 2022. Utility Director Brown noted this is part of the (5) year plan.

Unanimously carried.

**Discussion and possible recommendation on how to proceed with Atkinson Lift Station Rehabilitation project this year.**

Utility Director Brown noted the project has had some additional updates regarding this project. They will be required to obtain an easement. They are hoping to review other

options for relocation and negotiation. He would hope they would be able to bid this item and plan for a spring construction. No action was required.

**Adjournment**

Meeting adjourned at 7:00pm.

Respectfully Submitted,

Diana Dykstra, MMC  
Village Clerk-Treasurer

DRAFT



## Agenda Item Cover Report

<b>Date: 5-17-2021</b>	<b>Committee/Board: Finance</b>
<b>Submitted by: Diana Doherty</b>	<b>Department: Finance</b>
<b>Date of Committee Action: 6-2-2021</b>	<b>Date of Village Board Action: 6-16-2021</b>

**Subject:** In-kind donation of trees in lieu of reimbursement.

**Executive Summary:**

The Rotary Club covered the cost of materials to build a temporary stage for the 2021 Concert Series which was ultimately canceled by the Village. Rather than requesting reimbursement for these costs, the Rotary Club has asked that the Village purchase and plant trees in their name.

**Fiscal Impact:**

\$5,400 is the amount spent by the Rotary Club. This is not a budgeted amount, so an amendment would be needed to purchase and plant the trees per their request.

**Executive Recommendation/Action:**

Authorize the use of \$5,400 from reserves to purchase trees in the name of the Rotary Club of Mukwonago. This item will be included in a future resolution to formally amend the budget.

- ☒ **Attachments Included**  
Rotary Club Letter



May 14, 2021

Diana Doherty  
Finance Director  
Village of Mukwonago  
440 River Crest Ct  
Mukwonago, WI 53149


Dear Diana,

Earlier this year, in support of four planned 2021 Summer Series Concerts, the Rotary Club of Mukwonago pledged funds to enable the Mukwonago High School building trades students to construct a temporary stage. Anticipating reimbursement, the Mukwonago Area School District (MASD) allocated approximately \$5,400 toward materials and students dedicated time to build the structure. Unfortunately, we now know that three of the four planned concerts have been cancelled and the need for the temporary stage no longer exists.

With the goal of coming to an amicable solution, the Rotary Club of Mukwonago will be providing payment to MASD for the cost of the temporary stage. Subsequently, rather than seeking a reimbursement from the Village of Mukwonago, we request that our club be acknowledged for a \$5,400 contribution to the Village Arbor Day efforts as an "in-kind" donation made by the village. We are hopeful these funds will allow for a significant number of trees to be bought and planted in the name of the Rotary Club of Mukwonago.

We greatly value our continued partnership with the Village of Mukwonago to serve the community we are all proud to be part of.

Sincerely,

  
Jim Cotturone  
President  
The Rotary Club of Mukwonago

The Rotary Club of Mukwonago, P.O. Box 114, Mukwonago, WI 53149



## Agenda Cover Report

<b>Date:</b> <b>5/20/21</b>	<b>Committee/Board:</b> <b>Finance Committee</b>
<b>Submitted by:</b> <b>Ron Bittner</b>	<b>Department:</b> <b>Public Works</b>
<b>Date of Committee Action:</b> <b>6/2/21</b>	<b>Date of Village Board Action:</b> <b>6/16/21</b>

**Subject:**

Purchase Requestion for Mill and Fill Street patching

**Executive Summary:**

Mill and fill patching is an effective tool in maintenance program. It is used when streets in relatively good shape only need small segments of pavement repaired.

**Fiscal Impact:**

\$23,775.48 from the annual street maintenance budget.

**Executive Recommendation/Action:**

We are requesting a recommendation the village board to approve the mill and fill purchase requestion to Johnson and Sons Paving in the amount of \$23,775.48.





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440 River Crest Ct | Mukwonago, WI 53149 | Tel: 262.363.6420 | Fax: 262-363-6425

### **Attachments Included**

**Johnson and Sons Paving quote**

**Wolf Paving Quote**

**PLM Paving Quote**


**Poblocki Paving Company Quote**

## VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

<b>DATE:</b>	5/20/21	<b>NUMBER:</b>	
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<b>VENDOR NAME &amp; ADDRESS:</b>	<b>SHIP TO:</b>
Johnson & Sons Paving Company 20275 W Good Hope Rd Lannon, WI 53046	DPW

<b>DEPT NAME:</b>	<b>SUGGESTED VENDOR</b>	<b>AUTHORIZED SIGNATURE</b>
DPW	Johnson & Sons Paving Company	

<b>BUDGETED ITEM?</b>	Yes	<b>BUDGETED SOURCE:</b>	
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<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	<u>ACCT #</u>
1	1252	SY Mill and Fill Patching		\$23,775.48	
			<b>TOTAL</b>	\$23,775.48	480-5700-539900

FINANCE COMMITTEE USE ONLY	
<b>APPROVED (COMMITTEE INITIALS):</b>	
<b>DATE:</b>	
<b>SPECIAL INSTRUCTIONS</b>	







Johnson & Sons Paving Co.  
20275 W Good Hope Rd  
Lannon, WI 53046

**Johnson & Sons Paving Co.**

20275 W Good Hope Rd  
Lannon, WI 53046  
Phone: 262-251-5585  
Fax: 262-251-3477

Web: [www.johnsonandsonspaving.com](http://www.johnsonandsonspaving.com)

## QUOTE #: 33082

**Job Site:** Village of Mukwonago - Various  
Locations  
PO Box 206  
Mukwonago, WI 53149

**Send To:**  
Ron Bittner  
Village of Mukwonago  
PO Box 206  
Mukwonago, WI 53149

**Proposal Date:** May 17, 2021  
**Sales Person:** W. Ryan Wilke  
**Net Terms:** Due Upon Completion  
**Phone #:**  
**Mobile #:** 262-363-6447  
**Email:** [rbittner@villageofmukwonago.com](mailto:rbittner@villageofmukwonago.com)

### Service: 2" Mill and Patch - 2021 - REV

#### Mill and Pave Partial Depth

This proposal includes 1,252 sy (11,268 sf) of partial depth mill and pave per the locations and quantities provided by the Village of Mukwonago.

Mill the existing asphalt surface to a depth of 2 inches in 25 locations.

Clean the existing pavement.

Apply a tack coat to the existing pavement surface.

Construct a 2" compacted hot mix asphalt pavement overlay patch with 12.5mm - 4LT WisDOT surface.

**Total: \$ 23,775.48**

**Important Notes:** This proposal is good for 30 days.

Johnson & Sons Paving Co.  
W. Ryan Wilke  
[rwilke@johnsonandsonspaving.com](mailto:rwilke@johnsonandsonspaving.com)

Please review attached terms and conditions.

That in consideration of Johnson & Sons Paving, extension of credit to the above described customer, the undersigned personally agrees and guarantees to pay any balance due from the customer and any and all expenses, including court costs, legal and administrative expenses and attorney fees paid or incurred by Johnson & Sons Paving endeavoring to collect the sums owed by customer.

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Terms & Conditions

This is a Guaranty of payment and is a continuing Guaranty. Liability shall continue regardless of the payment, reduction, creation or any change in the amount of the obligations hereby guaranteed until each and all such obligations have been paid and satisfied in full. This Guaranty shall inure to the benefit of Johnson & Sons Paving Co. and its successors and assigns and shall be binding upon Property/Business Owner and the executors, administrators and other legal representatives and/or agents of the Property/Business Owner.

Property/Business Owner is responsible for the removal of vehicles and all other personal property from the job site prior to commencement of work. Traffic control will be provided by Johnson & Sons Paving Co unless otherwise specified. It shall become the responsibility of the Property/Business Owner to maintain barricades and/or closures if required after Johnson & Sons Paving Co personnel leave the site. Johnson & Sons Paving Co is not responsible for excessive cleaning or preparing the site including but not limited to power sweeping, unless otherwise specified. Balance of contract is due within listed net terms; outstanding invoices will be subject to a 2% monthly (24% annually) finance charge.

**Asphalt Sealing:** Johnson & Sons Paving Co is not responsible for defects in work resulting from weather conditions below 50° and/or driving on surfaces prior to proper cure time. Areas containing oil stains or other chemicals may affect bonding of sealcoat products and therefore cannot be guaranteed.

**Crack Filling:** Johnson & Sons Paving Co will be sealing cracks based on the poundage identified within the contract. This may not include all of the cracks in the zone. An additional charge may apply for crack filler used above our quoted amount with the approval of the Property/Business Owner. Alligator or spider web cracked areas are excluded from this proposal unless otherwise noted in the contract, paving repairs are recommended for these areas.

**Patchwork/Paving:** One mobilization is included to each job site, ("one trip to site by the paving crew") unless 2 or more trips are noted. All permits are the responsibility of Property/Business Owner or their Agent Johnson & Sons Paving Co warranty for materials and workmanship is of the term of one year from the last substantial labor date and is in lieu of any other warranty or remedy required by law. Johnson & Sons Paving Co warranty excludes remedy for damage or defect caused by abuse, modifications not executed by Johnson & Sons Paving Co, its subcontractors or suppliers, improper or insufficient maintenance, improper operation, normal wear and tear under normal usage, or excessive manipulation over the original designed criteria. Johnson & Sons Paving Co is not responsible for damage to or injuries caused by any privately (not installed by a Public Utility) placed underground wires, pipes, sewers, conduits, obstructions or restrictions. Property/Business Owner or their agent agrees to indemnify and hold harmless Johnson & Sons Paving Co from any and all claims, liabilities, costs and expenses whatsoever arising from the above. This Contract does not contemplate the encountering of underlying contaminates, blocks, brick, railroad ties, concrete, wood, fabrics or other unsuitable materials or unusual conditions encountered during the work. Should these conditions be encountered, Property/Business Owner or their agent will be charged for the extra work incurred. Johnson & Sons Paving Co is not responsible for damage to landscaping as a result of work preparation, execution or completion. Johnson & Sons Paving Co is not responsible for any restoration of adjacent areas disturbed as a result of the work. Johnson & Sons Paving Co is also not responsible for changes needed in landscaping to insure the proper continuation of drainage flow from the project area. It is the Property/Business Owner's or their agent's responsibility to back fill edges of paved areas. Johnson & Sons Paving Co is not responsible for low spots in asphalt of less than 1/2 inch. Parking lots with pitch of 1% or less may occur water ponding. The mean value of sawed core samples shall govern for determining compacted asphalt thickness. The State of Wisconsin Department of Transportation Standard Specifications, 1998 Edition, is as follows: 405.5.10.3.1 General. 405.5.10.2.2 Thickness. The thickness of leveling, binder and surface courses shall be in reasonably close conformity with the thickness shown on the plans or established by the engineer. Johnson & Sons Paving Co is not responsible for concrete breakage due to normal construction equipment traffic. Heaving and cracking of asphalt pavements caused by, but not limited to wet conditions, expansive soils, reflective cracking, and freeze-thaw cycles is not the responsibility of Johnson & Sons Paving Co. Property/Business owner or their agent understands this risk is inherent in this kind of work. Grading: The grading Johnson & Sons Paving Co performs may not prevent unwanted water from accumulating on the property. Johnson & Sons Paving Co does not warrant (express or implied) that its grading work will prevent, eliminate or reduce unwanted on site water accumulation or flowage on the property. However, Johnson & Sons Paving Co does warrant that its grading will meet applicable industry standards as to percentage grade requirements. Johnson & Sons Paving Co is responsible for constructing average asphalt thickness as stated per this contract, which conforms to standard Wisconsin Department of Transportation practices and specifications. Should a dispute arise between the parties concerning this contract or the rights and duties of either party, Johnson & Sons Paving Co may elect, at its sole discretion, to have the dispute settled by arbitration held in accordance with the Construction Industry Rules of the American Arbitration Association in effect at the time Johnson & Sons Paving Co makes the election for arbitration. Johnson & Sons Paving Co must make the election to arbitrate no later than 60 days after the proper service of a summons. Any written notice required to be given the undersigned Property/Business Owner or their agent pursuant to this Contract shall be sent registered mail, postage prepaid to the undersigned Property/Business Owner or their agent at the address in this Contract's caption. Upon Contract acceptance, if cancellation notice is not received in writing prior to 3 business days after date of acceptance, in accordance with the terms below, Johnson & Sons Paving Co assumes that the Property/Business Owner or their agent accepts the work herein described and the terms and conditions of sale.



# PARKING LOT MAINTENANCE, INC.

W225 N3178 DUPLAINVILLE ROAD  
PEWAUKEE, WISCONSIN 53072

Phone: (262) 691-3964  
Fax: (262) 691-4811  
www.PLMPaving.com

PROPOSAL DATE:

5/14/2021

PROPOSAL #:  
2005662-104481

## Proposal Submitted To

Company Village of Mukwonago  
Name Ron Bittner  
Street P.O. Box 206  
City Mukwonago State WI Zip 53149-  
Telephone Number (262) 363-6447 Fax:  
Cell rbittner@villageofmukwonago.com

## Work To Be Performed At

Company Mill and Fill Patching 2021  
Name Ron Bittner  
Street Various Roads  
City Mukwonago State WI Zip 53149  
Telephone Number (262) 363-6447 Fax:  
Cell rbittner@villageofmukwonago.com

PROCEDURE TO MILL AND OVERLAY VARIOUS AREAS IN ROADWAY AS PER DIAGRAM WITH 2" - 4 LT DOT

1. Areas will have traffic control.
2. Mill 1,252 Sq Yards to a depth of 2" from existing pavement surface - 25 Areas
3. Sweep and clean areas to be asphalted.
4. Apply tack coat (glue) over entire area to be paved for proper bond of new pavement to old.
5. Machine lay hot mix asphalt to a compacted depth of 2" - 4 LT DOT SPEC

Thank you for the opportunity to quote on this project.

TERMS NET 30 DAYS

For the sum of ..... \$28,777.00

NOTE: PLM Paving is not responsible for any damage to private electrical lines, or anything not marked by Diggers Hotline.

NOTE: PLM Paving is not responsible for damage to existing pavement from construction traffic.

NOTE: PLM Paving is not responsible for water flow on roadways which have less than 1% pitch.

Work will stop if payments are not received per this schedule: 25% at time of execution of proposal and 75% net 10 days. PLM IS NOT RESPONSIBLE FOR PAVEMENT BREAKAGE DUE TO NORMAL CONSTRUCTION TRAFFIC. PLM IS NOT RESPONSIBLE FOR DAMAGE TO OR INJURIES CAUSED BY ANY OWNER/PRIVATE INSTALLED UTILITIES, GAS, ELECTRIC, WATER, SEWER, CABLE, TELEPHONE, PIPES, LINES, CONDUITS, OR OTHER UNDERGROUND OBSTRUCTIONS, (herein "UNDERGROUND INSTALLATIONS").

### Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Parking Lot Maintenance, Inc. is authorized to do the work specified. Payments will be made as outlined above. This Proposal is also subject to the Terms & Conditions on the reverse side hereof. Owner acknowledges receipt of a copy of this contract and Contractor's Warranty.

Contractor Signature Tom O'Malley

Printed Name: Tom O'Malley

Signed This Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

Printed Full Legal Name: \_\_\_\_\_

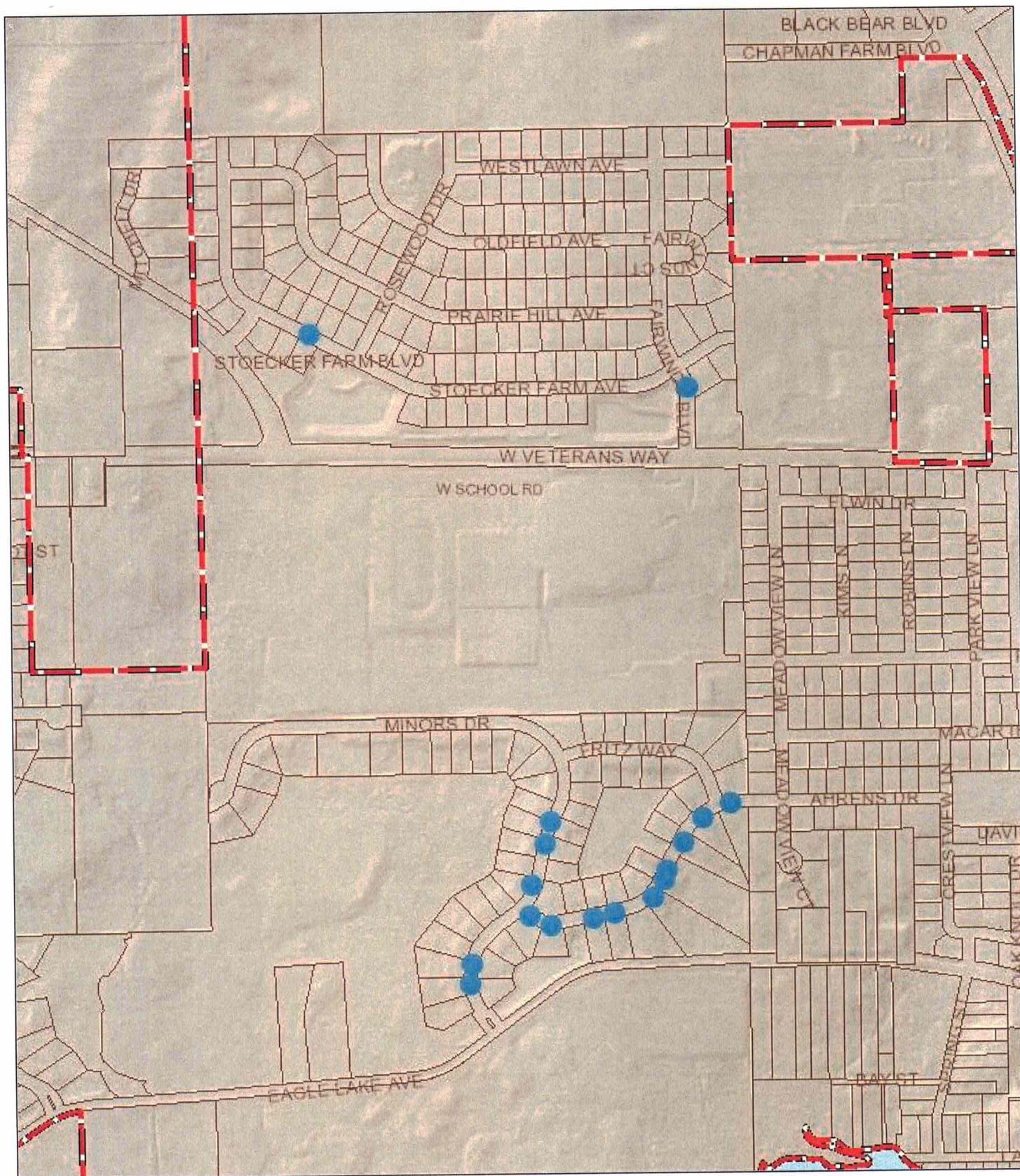
Signed This Date: \_\_\_\_\_

"Quality Paving & Protective Coatings "

Customer Copy

Village of Mukwonago					
Mill and fill patching 2021					
Address	Street	Size (1)	Size (2)	SYDs	Price Per Patch
	Fairwinds Blvd.	16 x 73		130	
709	Stoeker Farm Ave.	7 x 28	12 x 53	93	
325	Ahrens Dr.	7 x 17		14	
403	Ahrens Dr.	16 x 48		86	
409	Ahrens Dr.	12 x 65		87	
428	Ahrens Dr.	16 x 54		96	
415	Ahrens Dr.	9 x 32		32	
425	Ahrens Dr.	12 x 65		87	
435	Ahrens Dr.	15 x 36		60	
441	Ahrens Dr.	14 x 40		63	
453	Ahrens Dr.	14 x 26		41	
459	Ahrens Dr.	13 x 28		41	
528	Minors Dr.	11 x 19		24	
520	Minors Dr.	10 x 40		45	
503	Minors Dr.	10 x 25		28	
424	Minors Dr.	11 x 32	15 x 17	68	
413	Minors Dr.	8 x 23		21	
424	Fritz Way	16 x 35		63	
436	Fritz Way	9 x 45		45	
433	Fritz Way	9 x 15		15	
442	Fritz Way	7 x 13		11	
459	Ahrens Dr.	6 x 18		12	
412	Fritz Way	10 x 15		17	
544	Minors Dr	14 x 20		32	
	Spring/Crestview	10 x 37		41	
		Total		1252	





## Village of Mukwonago GIS

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 667'

## VILLAGE OF MUKWONAGO

440 River Crest Court  
PO Box 206  
Mukwonago, WI 53149  
262-363-6420

Print Date: 4/29/2021



Upon Owner's written acceptance of this proposal, the Owner accepts the project specifications and materials set forth herein. No other terms and conditions, or amendment to these terms and conditions, shall be enforceable unless set forth in writing and signed by all parties. Any refusal by the Owner to proceed with the project after acceptance of the proposal shall be deemed a material breach of this contract and Owner agrees to the recovery of damages incurred by Parking Lot Maintenance, Inc ("PLM") and/or its subcontractors for all lost profit and costs, including all planning, design, preparation and materials identifiable to the contract.

All permits are the Owner's responsibility prior to the commencement of the project unless PLM has specified otherwise in writing. If PLM is unable to start or complete the proposed project due to obstructions (eg. vehicles) or other actions of the Owner, the Owner shall be responsible for all costs associated with removing the obstruction or correcting the cause, plus 30% to cover PLM's overhead and profit.

All material will be as specified. All work will be performed in a workmanlike manner in accordance with industry standards. PLM does not guarantee the project from cracking, whether original installation or resurfacing, and Owner understands that cracking is likely to occur. PLM is not responsible for filling cracks in existing deteriorated (alligatored) areas unless otherwise specified in writing. PLM shall not be responsible to Owner for any damages based on abuse, misuse or Owner's failure to backfill edges of paved areas. PLM reserves the right to refuse to perform the paving work unless minimum grades of 1.5% are attainable for surface drainage. If Customer directs construction with less than minimum of grade of 1.5% or if the Specifications do not provide for 1.5% drainage in all directions, it is understood and agreed that the water ponding may occur and that no warranty will attach to the paving work. All labor performed and material provided is conclusively accepted as satisfactory unless PLM is notified otherwise in writing within 5 days after the project is completed.

In the event underlying concrete, wood, other materials or unusual subsoil conditions are discovered during excavation on the job, Owner recognizes that this will result in an additional charge. Any additional material or labor required to complete any portion of the proposed project outside the scope of the specifications through no fault of PLM shall result in an additional charge and PLM may, at its option, cease performing work at the project until the Owner shall agree to the changes and charges in writing. PLM shall not be responsible for any delays in completion of the project as a result of additional work or the Owner withholding approval of additional work.

**EXCLUSION OF CONSEQUENTIAL DAMAGES AND DISCLAIMER OF OTHER LIABILITY.** PLM's liability with respect to any breach of this Contract or any breach of any warranty that would be found to exist shall not exceed the contract price. **PLM shall not be subject to and disclaims: (1) Any other obligations or liabilities arising out of breach of contract or warranty, including any implied warranty of merchantability or fitness for a particular purpose; (2) Any obligations whatsoever arising from tort claims (including negligence and strict liability) or arising under other theories of law with respect to products sold or services rendered by PLM, or any undertakings, acts or omissions relating thereto, and (3) All consequential, incidental special and/or contingent damages whatsoever.** Owner agrees to indemnify and hold harmless PLM from any and all claims, liabilities, costs and expenses of any nature arising from injuries to third parties at the job site or the interruption or destruction of Owner/private underground cable, pipes or installations.

**COMPLETION, DELAY AND CLAIMS.** PLM shall not be liable for any damage as a result of any delay due to any cause beyond PLM's complete control, including but not limited to any act of God, act of Owner, embargo or other governmental act, regulation or request, fire, accident, strike, slow-down, war, riot, delay in transportation, delayed delivery by suppliers or Owner's or PLM's inability to obtain the necessary permits or licenses or comply with any other governmental regulations concerning the installation or performance. In the event of any such delay, the date of completion shall be extended for a period equal to the time lost by reason of the delay. Claims by Owner against PLM must be made in writing to PLM within five (5) days of knowledge of the alleged claim and failure to give such notice shall constitute unqualified acceptance and a waiver of all such claims by Owner.

**PRICE AND PAYMENT.** The prices in this proposal are PLM's prices for the goods and/or services with the Exclusion of Consequential Damages and Disclaimer of Other Liabilities, set forth above, including the disclaimer of strict liability and other tort liability, enforceable against the Owner. If Owner desires for PLM to provide a greater or additional warranty and/or to be liable for some or all of the matters disclaimed herein, then the Owner must notify PLM in writing and a new contract will be prepared which excludes this language, but which reflects higher sales prices reasonably compensating PLM for assuming that additional exposure. In the absence of such a notification, by signing this proposal Owner is accepting such limitations and disclaimers in exchange for the lower prices set forth herein. **Owner agrees to pay all costs of collection, including reasonable attorney fees. All invoices are due 15 days after the date on the invoice. Any payment not made when due shall accrue compound interest at the rate of 1 ½% per month.**

**WARRANTY.** Owner agrees that this proposal is subject to PLM's standard one (1) year limited warranty, a copy of which Owner acknowledges receiving with this proposal. In the event any payment is not made when due, any warranty of PLM shall be void.

**SEVERABILITY.** If any of these Terms and Conditions shall be deemed illegal or unenforceable, such illegality or unenforceability shall not affect the validity and enforceability of any legal and enforceable provisions hereof which shall be construed as if such illegal and unenforceable provision or provisions had not been inserted herein, unless such illegality or unenforceability shall destroy the underlying business purpose of these Terms and Conditions.

**NOTICE OF LIEN RIGHTS:** "AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, YOU ARE HEREBY NOTIFIED THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON YOUR PROPERTY MAY HAVE LIEN RIGHTS ON YOUR LAND AND BUILDING(S) IF THEY ARE NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED PRIME CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH YOU OR THOSE WHO GIVE YOU IDENTIFICATION NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION. YOU PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION. YOU SHOULD GIVE A COPY OF EACH NOTICE YOU RECEIVE TO YOUR MORTGAGE LENDER, IF ANY. THE UNDERSIGNED PRIME CONTRACTOR AGREES TO COOPERATE WITH YOU AND YOUR LENDER, IF ANY, TO SEE THAT ALL POTENTIAL CLAIMANTS ARE DULY PAID."





P.O. Box 13456  
Wauwatosa, WI 53213-0456

MADISON  
(608) 221-8680  
Fax: (414) 476-9132

MILWAUKEE  
(414) 476-9130  
Fax: (414) 476-9132

RACINE  
(262) 633-1105  
Fax: (414) 476-9132

WI Building Contractor Registration #: 1105248

Name: Ron Bittner  
Company: Village of Mukwonago  
  
Address: P.O. Box 206  
City: Mukwonago, WI 53149

Phone: Date: May 17, 2021  
Fax Number:  
E-mail: rbittner@villageofmukwonago.com  
Job Name: 2021 Roadway Patching  
Job Location: Mukwonago  
Job Phone: Cell: (262) 363-6447

We hereby submit specifications and estimates for:

Address	Street	Size (1)	Size (2)	SYDs	Price Per Patch
	Fairwinds Blvd.	16 x 73		130	\$ 3,212.00
709	Stoeker Farm Ave.	7 x 28	12 x 53	93	\$ 2,541.00
325	Ahrens Dr.	7 x 17		14	\$ 382.00
403	Ahrens Dr.	16 x 48		86	\$ 2,350.00
409	Ahrens Dr.	12 x 65		87	\$ 2,377.00
428	Ahrens Dr.	16 x 54		96	\$ 2,623.00
415	Ahrens Dr.	9 x 32		32	\$ 874.00
425	Ahrens Dr.	12 x 65		87	\$ 2,377.00
435	Ahrens Dr.	15 x 36		60	\$ 1,639.00
441	Ahrens Dr.	14 x 40		63	\$ 1,721.00
453	Ahrens Dr.	14 x 26		41	\$ 1,120.00
459	Ahrens Dr.	13 x 28		41	\$ 1,120.00
528	Minors Dr.	11 x 19		24	\$ 656.00
520	Minors Dr.	10 x 40		45	\$ 1,230.00
503	Minors Dr.	10 x 25		28	\$ 765.00
424	Minors Dr.	11 x 32	15 x 17	68	\$ 1,858.00
413	Minors Dr.	8 x 23		21	\$ 574.00
424	Fritz Way	16 x 35		63	\$ 1,575.00
436	Fritz Way	9 x 45		45	\$ 1,125.00
433	Fritz Way	9 x 15		15	\$ 405.00
442	Fritz Way	7 x 13		11	\$ 297.00
459	Ahrens Dr.	6 x 18		12	\$ 324.00
412	Fritz Way	10 x 15		17	\$ 459.00
544	Minors Dr	14 x 20		32	\$ 800.00
	Spring/Crestview	10 x 37		41	\$ 1,025.00
Total				1252	\$ 33,429.00

We propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of: (Payment to be made as follows:)

**Terms: Total Due Upon Completion**

**Dollars ( )**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. Any increase in cost of materials will result in an increase in the contract price. These price increases will be charged as extras over and above the estimate. Poblocki Paving Corp. will notify owner of such increased costs when they occur, and will provide to owner copies of the invoices or other documentation evidencing such increased costs upon request. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

**AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.**

A \$25.00 service fee, plus 1-1/2% of the outstanding balance will be charged on all accounts past 30 days, and will continue to be added each consecutive month until entire balance and accumulated service fees, plus interest are paid in full (unless otherwise noted). In the event it becomes necessary for Poblocki Paving Corp. to institute collection proceedings, all costs incurred by Poblocki Paving Corp., including reasonable and actual attorney's fees, shall be paid by the property owner or owner's agency and shall be added to the amount as described above.

Upon contract acceptance, if cancellation notice is not received in writing prior to 3 days after date of acceptance, Poblocki Paving Corp. assumes that the owner or owner's agent accepts the work herein described and the terms and conditions of sale contained. Any withdrawal of this contract could result in a partial billing to reimburse Poblocki Paving Corp. and/or its sub-contractors for planning, preparation, and materials already ordered or installed on the job site.

One mobilization is included to each job site. "One trip to site by the paving crew" unless 2 or more trips are noted.

All permits are property owner's responsibility (unless Poblocki Paving Corp. has specified they will be responsible).

Poblocki Paving Corp. is not responsible for damage to or injuries caused by any privately (not installed by a Public Utility) placed underground wires, pipes, sewers, conduits, obstructions or restrictions. The owner or owner's agent agrees to indemnify and hold harmless Poblocki Paving Corp. from any and all claims, liabilities, costs and expenses whatsoever arising from the above.

This contract does not contemplate the encountering of underlying concrete, wood, paving fabric or other unsuitable materials or unusual conditions during excavation, unless noted on proposal. Should these conditions be encountered, the property owner may be charged for the extra work incurred.

Poblocki Paving Corp. is not responsible for damage to landscaping as a result of project preparation, execution or completion. Poblocki Paving Corp. is also not responsible for changes needed in landscaping to insure the proper continuation of drainage flow from project area. It is the property owner's responsibility to back fill edges of paved areas.

Poblocki Paving Corp. is not responsible for low spots in asphalt of less than 1/2 inch.

Poblocki Paving Corp. is not responsible for concrete breakage due to normal construction equipment traffic.

Soil conditions such as the presence of clay and sand, as well as, temperature and moisture content may result in cracking, therefore it is impossible to guarantee against cracking. The property owner understands this risk is inherent in this kind of work.

Grading: The grading we perform may not prevent unwanted water from accumulating on your property. We do not warrant (expresses or implied) that our grading work will prevent, eliminate or reduce unwanted on site water accumulation or flowage on your property. However, we do warrant that our grading will meet applicable industry standards as to percentage grade requirements.

Non-payment of total invoiced amount in full upon completion, or terms as noted, voids any and all guarantees/warranties.

Should a dispute arise between the parties concerning this contract or the rights and duties of either party, Poblocki Paving Corp. may elect, at its sole discretion, to have the dispute settled by arbitration held in accordance with the Construction Industry Rules of the American Arbitration Association in effect at the time Poblocki makes the election for arbitration. Poblocki must make the election to arbitrate no later than 60 days after the proper service of a summons.

#### Acceptance of Proposal

**Note:** This proposal is void if not accepted within **15** days.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Authorized  
Signature:**



Cliff Koutnik

**Signature:**

**Date of Acceptance:**



**WOLF PAVING CO., INC**  
612 N. Sawyer Rd  
Oconomowoc, WI 53066

**WOLF PAVING & EXCAVATING OF MADISON, INC.**  
5423 Reiner Rd  
Sun Prairie, WI 53590

[WWW.WOLFPAVING.COM](http://WWW.WOLFPAVING.COM)

<b>To:</b>	Village Of Mukwonago	<b>Contact:</b>	Ron Bittner
<b>Address:</b>	440 River Crest Court Mukwonago, WI 53149	<b>Phone:</b>	(262) 363-6420
<b>Project Name:</b>	Mill And Fill Patching	<b>Fax:</b>	
<b>Project Location:</b>	Ahrens Dr/Fairwinds Blvd/Stoeker Farm Ave, Mukwonago, WI	<b>Bid Number:</b>	
<b>Attachments:</b>	2021 Patch List.pdf, Mill & Fill Patching Location Exhibit.pdf	<b>Bid Date:</b>	5/7/2021
<b>Item #</b>	<b>Item Description</b>		

**A. Fairwinds Blvd**

- 1 Mill Existing Asphalt 2" Deep For Approximately 32 SY
- 2 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 32 SY

**Total Price for above A. Fairwinds Blvd Items:** \$4,020.00

**B. Stoeker Farm Ave.**

- 3 Mill Existing Asphalt 2" Deep For Approximately 93 SY
- 4 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 93 SY

**Total Price for above B. Stoeker Farm Ave. Items:** \$2,730.00

**C. 325 Ahrens Dr.**

- 5 Mill Existing Asphalt 2" Deep For Approximately 14 SY
- 6 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 14 SY

**Total Price for above C. 325 Ahrens Dr. Items:** \$890.00

**D. 403 Ahrens Dr.**

- 7 Mill Existing Asphalt 2" Deep For Approximately 86 SY
- 8 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 86 SY

**Total Price for above D. 403 Ahrens Dr. Items:** \$2,620.00

**E. 409 Ahrens Dr.**

- 9 Mill Existing Asphalt 2" Deep For Approximately 87 SY
- 10 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 87 SY

**Total Price for above E. 409 Ahrens Dr. Items:** \$2,630.00

**F. 428 Ahrens Dr.**

- 11 Mill Existing Asphalt 2" Deep For Approximately 96 SY
- 12 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 96 SY

**Total Price for above F. 428 Ahrens Dr. Items:** \$2,880.00

**G. 415 Ahrens Dr.**

- 13 Mill Existing Asphalt 2" Deep For Approximately 32 SY
- 14 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 32 SY

**Total Price for above G. 415 Ahrens Dr. Items:** \$1,120.00

Item #	Item Description
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#### H. 425 Ahrens Dr.

- 15 Mill Existing Asphalt 2" Deep For Approximately 87 SY
- 16 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 87 SY
- Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 32 SY

**Total Price for above H. 425 Ahrens Dr. Items:** \$2,630.00

#### I. 435 Ahrens Dr.

- 17 Mill Existing Asphalt 2" Deep For Approximately 60 SY
- 18 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 60 SY

**Total Price for above I. 435 Ahrens Dr. Items:** \$1,880.00

#### J. 441 Ahrens Dr.

- 19 Mill Existing Asphalt 2" Deep For Approximately 63 SY
- 20 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 63 SY

**Total Price for above J. 441 Ahrens Dr. Items:** \$2,070.00

#### K. 453 Ahrens Dr.

- 21 Mill Existing Asphalt 2" Deep For Approximately 41 SY
- 22 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 41 SY

**Total Price for above K. 453 Ahrens Dr. Items:** \$1,370.00

#### L. 459 Ahrens Dr.

- 23 Mill Existing Asphalt 2" Deep For Approximately 41 SY
- 24 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 41 SY

**Total Price for above L. 459 Ahrens Dr. Items:** \$1,370.00

#### M. 528 Minors Dr.

- 25 Mill Existing Asphalt 2" Deep For Approximately 24 SY
- 26 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 24 SY

**Total Price for above M. 528 Minors Dr. Items:** \$880.00

#### N. 520 Minors Dr.

- 27 Mill Existing Asphalt 2" Deep For Approximately 45 SY
- 28 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 45 SY

**Total Price for above N. 520 Minors Dr. Items:** \$1,570.00

#### O. 503 Minors Dr.

- 29 Mill Existing Asphalt 2" Deep For Approximately 28 SY
- 30 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 28 SY

**Total Price for above O. 503 Minors Dr. Items:** \$1,080.00

#### P. 424 Minors Dr.

- 31 Mill Existing Asphalt 2" Deep For Approximately 68 SY
- 32 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 68 SY

**Total Price for above P. 424 Minors Dr. Items:** \$2,120.00

#### Q. 413 Minors Dr.

- 33 Mill Existing Asphalt 2" Deep For Approximately 21 SY
- 34 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 21 SY

**Total Price for above Q. 413 Minors Dr. Items:** \$991.00

Item #	Item Description
--------	------------------

#### R. 424 Fritz Way

- 35 Mill Existing Asphalt 2" Deep For Approximately 63 SY
- 36 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 63 SY

**Total Price for above R. 424 Fritz Way Items:** \$2,403.00

#### S. 436 Fritz Way

- 37 Mill Existing Asphalt 2" Deep For Approximately 45 SY
- 38 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 45 SY

**Total Price for above S. 436 Fritz Way Items:** \$1,825.00

#### T. 433 Fritz Way

- 39 Mill Existing Asphalt 2" Deep For Approximately 15 SY
- 40 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 15 SY

**Total Price for above T. 433 Fritz Way Items:** \$925.00

#### U. 442 Fritz Way

- 41 Mill Existing Asphalt 2" Deep For Approximately 11 SY
- 42 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 11 SY

**Total Price for above U. 442 Fritz Way Items:** \$881.00

#### V. 459 Ahrens Dr

- 43 Mill Existing Asphalt 2" Deep For Approximately 12 SY
- 44 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 12 SY

**Total Price for above V. 459 Ahrens Dr Items:** \$892.00

#### W. 412 Fritz Way

- 45 Mill Existing Asphalt 2" Deep For Approximately 17 SY
- 46 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 17 SY

**Total Price for above W. 412 Fritz Way Items:** \$947.00

#### X. 544 Minors Dr

- 47 Mill Existing Asphalt 2" Deep For Approximately 32 SY
- 48 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 32 SY

**Total Price for above X. 544 Minors Dr Items:** \$1,492.00

#### Y. Spring/Crestview

- 49 Mill Existing Asphalt 2" Deep For Approximately 41 SY
- 50 Pave Asphalt Surface Course 4 LT 58-28 S At 2" Deep For Approximately 41 SY

**Total Price for above Y. Spring/Crestview Items:** \$1,781.00

**Total Bid Price:** \$43,997.00

#### Notes:

- **Estimator Notes:** \*All milling and asphalt patching to be completed in 1 mobilization.  
\*Pricing is to complete all proposed patches. Pricing subject to change if patches are eliminated from total scope of work.
- **Parties:** Wolf Paving Co., Inc./Wolf Paving & Excavating of Madison, Inc. ("Wolf" or "Wolf Paving") and the Customer (identified below) hereby mutually agree to be bound by these General Terms and Conditions ("Terms"), which are made part of and incorporated into the foregoing Proposal. These Terms and the Proposal are collectively referenced below as "the Agreement" or "this Agreement".

- **Customer Obligations:** Customer shall be solely responsible for the following:
  - Providing Wolf with specifications and plans for the work to be performed by Wolf under this Agreement (the "Specifications"), and said Specifications shall be subject to Wolf's approval;
  - Back filling all edges of paved areas;
  - Notifying Wolf of the presence of any underground utilities or other concealed conditions that would not be identified by a Digger's Hotline search and identification and/or unusual conditions or restrictions during excavation;
  - Furnishing Wolf with a suitable subgrade/aggregate base having the ability to support the maximum axle loads transmitted from the heaviest construction and/or vehicle traffic anticipated as to not to cause any deformation to the subgrade/aggregate base;
  - Rough grading the subgrade within +/- 0.1' of the proposed plan subgrade elevations;
  - If the Proposal provides for completion of fine grading by Wolf, furnishing a subgrade to within +/- 0.1' of the proposed plan aggregate base course elevations;
  - Arranging for any changes in landscaping needed to insure proper drainage flow from the project site;
  - Securing all necessary permits and approvals required by any regulatory agencies to perform Wolf's work (collectively the "Permits"); and
  - All requirements imposed by any regulatory agency and/or pertaining to compliance with any such Permits.
- **Work of Others:** Prior to Wolf commencing its work, the work of all others shall be completed to an extent that it will not in any way conflict or interfere with Wolf's operations or timely completion of Wolf's work. In the event Wolf is directed to begin operations prior to completion of any other contractor's work, Customer shall pay Wolf's costs related to any additional mobilizations or reduced productivity attributable to obstructions or delays caused by the failure to complete the work of others prior to commencement of Wolf's work.
- **Site Drainage:** Wolf reserves the right to refuse to perform the paving work unless minimum grades of 2.0% are attainable for surface drainage. If Customer directs construction with less than a minimum of grade of 2.0% or if the Specifications do not provide for 2.0% drainage in all directions, it is understood and agreed that water ponding may occur and that no warranty will attach to the paving work.
- **Fine Grading of Aggregate/Unforeseen Conditions:** If the surface to be paved is to be fine graded by Customer or others, Wolf may require additional work to said surface, at Customer's sole cost, to correct deficiencies in the surface for stability, surface drainage, slope, elevation and other matters. In addition, in the event that a proof roll conducted by Wolf identifies "soft spots" in the aggregate base of the project site, such aggregate base will need to be stabilized at the sole cost of Customer; provided, however, any additional work to provide aggregate base stabilization will not be performed without the Customer's written consent.
- **Limitations of Scope of Work:** Notwithstanding any other provision of the Agreement to the contrary, Wolf shall not be responsible for the following:
  - Damage, restoration and/or changes to landscaping as a result of project preparation, execution or completion or base course repairs of landscaping restoration;
  - Insuring the proper continuation of drainage flow from the project site;
  - Movement or damage to any concrete, retaining walls, pavers or other structures during excavation or compaction on or near the project site;
  - Pavement damage due to normal construction equipment traffic;
  - Damage to any unmarked underground utilities;
  - Redesigning of plan grades in order to establish a minimum grade of 2.0% for surface drainage.
- **Change Orders/Changed Conditions:** Any changes to the scope of Wolf's work or any changes to the project conditions which require adjustment in the price of Wolf's work under this Agreement must be documented in written change order signed by Customer and Wolf prior to commencement of any extra work by Wolf.
- **Acceptance of Materials:** All labor and materials are conclusively accepted as satisfactory unless written objection is submitted to Wolf within seven (7) days of performance.
- **Termination/Cancellation:** Customer has the right to unilaterally cancel performance of this Agreement by notifying Wolf within three (3) business days after executing this Agreement. If Customer terminates this Agreement at any time after said three (3) day period, Wolf shall be entitled to retain all payments made before the date written notice of termination is received by Wolf and to be paid all sums owed for all other portions of Wolf's work that has been performed but not yet paid for or invoiced, along with an administrative fee in the amount of 10% of the total price for Wolf's work.
- **No Liquidated Damages:** Wolf shall not be liable under any circumstances for actual, special, consequential and/or incidental damages of any kind should Wolf's progress be substantially delayed by unanticipated changes, omissions or additions, by fire or other unavoidable casualty, by unusually severe weather conditions, or by strikes, labor trouble or lockouts not caused by the acts of Wolf or any supplier of Wolf, by reason of acts, omissions, neglect or default of Customer, other subcontractors or any other third party, by any cataclysmic event or act of God, or by reason of any other events or caused beyond the direct control of Wolf or any supplier of Wolf. In such event or circumstance, Wolf shall have the right to extend the time to complete the work by the amount of any such delay caused by such events or circumstances.
- **Insurance:** Customer shall maintain any necessary property insurance coverage on the work. Wolf shall maintain Worker's Compensation insurance to the extent required by law. Wolf will meet the required insurance limits of liability by using a combination of primary insurance policies and umbrella/excess policies.
- **Indemnification:** To the fullest extent permitted by law, Customer shall indemnify, defend and hold Wolf and its shareholders, officers, employees, agents, subcontractors, and material suppliers harmless of, from and against any and all actions, causes of action, claims, demands, damages, injuries, losses, liabilities, loss of services, penalties, assessments, attorneys' fees, other professional fees, expenses and other costs and charges of every kind and nature (collectively, "Claims") resulting from or in any way relating to the negligence, misconduct, or violation of law by Customer in the performance of, or its failure to perform, any of Customer's obligations under the Agreement including, but not limited to, Claims attributable to (a) bodily injury, sickness, diseases or death; and/or (b) damage injury to or destruction of property (including, but not limited to, the loss of use of such property resulting therefrom).

- **Limited Warranty:** Wolf warrants to Customer that Wolf's work shall be in conformity with the Specifications and free from defects in workmanship and material for a period of one (1) year from the date of substantial completion of Wolf's work. Wolf shall not be liable for any breach of warranty unless Customer gives written notice to Wolf within fourteen (14) days of discovery of a claimed defect and said written notice is received by Wolf within one (1) year after substantial completion of the work. Customer shall permit Wolf the opportunity to examine or test the alleged defect as reasonably requested by Wolf. If Wolf in its reasonable discretion determines that the alleged defect was due to faulty workmanship or defective material and not due to other causes, Wolf in its sole discretion will repair or replace said defects at no cost to Customer. This Limited Warranty does not include or extend to: (a) remedies for defects or damages caused by work of Customer, other contractors or third parties; (b) errors or inaccuracies in the Specifications or defects in the design or engineering of Wolf's work; (c) normal wear and tear, including, without limitation, defects or damages caused by the natural expansion or contraction of the construction materials; (d) use for a purpose for which the work was not intended; (e) improper or insufficient maintenance; (f) modifications performed by Customer, other contractors or any other third party; (g) sealcoat damage from snow plows; (h) drainage problems on the project site including, but not limited to, standing water; (i) construction traffic; (j) pavement overlays due to the potential of reflective cracking or expansion joints; (k) abuse; or (l) acts of God, casualty, catastrophe or other force majeure. This Limited Warranty shall be in effect only if Wolf receives final payment in full of the total invoiced amount to Customer upon completion of Wolf's work. This Limited Warranty shall extend solely to Customer. THE EXPRESS WARRANTIES CONTAINED HEREIN ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, HABITABILITY, OR FITNESS FOR A PARTICULAR USE OR PURPOSE., ALL OF WHICH ARE HEREBY DISCLAIMED BY WOLF. THIS LIMITED WARRANTY ALSO EXCLUDES CONSEQUENTIAL AND INCIDENTAL DAMAGES.
- **Notice of Lien Rights:** AS REQUIRED BY WISCONSIN CONSTRUCTION LIEN LAW, WOLF HEREBY NOTIFIES OWNER (IF CUSTOMER IS OWNER OF THE PROPERTY ON WHICH WOLF'S WORK IS PERFORMED) THAT PERSONS OR COMPANIES PERFORMING, FURNISHING, OR PROCURING LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO WOLF, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. WOLF AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.
- **Severability/Governing Law:** If any provision of this Agreement is determined to be invalid or unenforceable for any reason, such determination shall not affect the validity or enforceability of the remaining provisions of this Agreement. The validity, interpretation and performance of the parties hereunder shall be governed by the laws of the State of Wisconsin, without regard to the conflict of laws principles thereof.
- **Incorporation:** In the event any other agreement is entered into between the parties, these Terms shall be incorporated into any such agreement and shall supersede any conflicting terms contained therein unless otherwise expressly agreed in writing by Wolf and Customer. In the event of a conflict between the Proposal and these Terms, these Terms shall govern unless otherwise expressly agreed in writing by Wolf and Customer.
- **Acceptance:** Customer acknowledges and agrees that the prices and specifications set forth in the Proposal and these Terms are satisfactory and are hereby accepted. Customer authorizes Wolf to do the work as specified in the Proposal, subject to and in compliance with the Terms set forth above. The conditions of this proposal will be honored for **15 days**, after that time Wolf Paving Co., Inc. reserves the right to adjust the terms of this proposal. All agreements entered through this proposal/contract contingent upon strikes, accidents or delays beyond our control – Wolf Paving Co., Inc. reserves the right to adjust the terms of this contract if work is not completed within 14 days of authorization date or if the contract items are not completed within the stated time frame. Also, within the duration of the contract, Wolf Paving Co., Inc. reserves the right to pass along AC oil and other operation costs increases that occur prior to construction phase operations.
- **Pricing:** Prices are only good for work completed during the 2021 Construction Season. Work that is carried over to the 2022 season is subject to change based on oil prices.

#### Payment Terms:

**Payment:** Payment is due to Wolf upon substantial completion of the work, unless otherwise specified by the parties in writing. If performance of Wolf's work will extend beyond thirty (30) days, Wolf may issue progress billings on the project and each progress billing will be due and payable upon receipt of the progress billing. Any amounts remaining unpaid when due may be subject to late charges of 1.5% per month, 18% annually or the maximum interest rate permitted by law, whichever is less. Any credit card payments are subject to a 3% surcharge.

<p><b>ACCEPTED:</b></p> <p>The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b></p> <p><b>Wolf Paving Co., Inc.</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Brian Gallick (608) 209-3484 Brian.Gallick@wolfpaving.com</p>
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## Accounts Payable Cover Sheet

<b>Report:</b>	<b>Period or corresponding report date</b>		
Village Accounts Payable	5/26/2021	\$	75,708.37
Library Accounts Payable	5/17/2021	\$	16,336.73
Spectrum (ach withdrawal)	5/18/2021	\$	2,853.10
WE Energies (ach withdrawal)			
US Bank (ach withdrawal)	5/21/2021	\$	8,755.81
Check Disbursement	5/12/2021	\$	5,750.67
Check Disbursement	5/18/2021	\$	6,182.71
Check Disbursement	5/19/2021	\$	21,779.77
Check Disbursement	5/26/2021	\$	157,879.73
Check Disbursement			
Check Disbursement			
Check Disbursement			
Check Disbursement			
<b>Total for Approval:</b>		<b>\$</b>	<b><u>295,246.89</u></b>

The preceding list of bills payable was approved for payment

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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EXP CHECK RUN DATES 06/03/2021 - 06/03/2021  
UNJOURNALIZED OPEN  
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: ALSCO					
IMIL1687105	VILLAGE AHLL WALKOFF MATS	100-5160-521900	62.09	62.09	DPW
TOTAL VENDOR ALSCO				62.09	
VENDOR NAME: AT & T MOBILITY					
28729137010X051520	MAY CELLULAR/AIR CARD INVOICE	100-5211-522500	580.89	580.89	POLICE
TOTAL VENDOR AT & T MOBILITY				580.89	
VENDOR NAME: BAYCOM, INC					
EQUIPINV_032845	APX PORTABLE LAPEL CABLES	150-5222-539500	818.00	818.00	FIRE
TOTAL VENDOR BAYCOM, INC				818.00	
VENDOR NAME: BAYSIDE PRINTING LLC					
138503	PRINTING FOR UTILITY BILLS	610-6920-692300	389.76	779.52	UTILITIES
		620-8400-852000	389.76		
138403	PRINTING 1ST QUARTER UB NEWSLETTER	100-5142-531200	40.75	489.04	ALLOCATE
		100-5211-531200	40.75		
		100-5300-521900	40.75		
		440-5511-531200	40.75		
		610-6920-692300	40.77		
		610-6920-692300	244.52		
		620-8400-852000	40.75		
TOTAL VENDOR BAYSIDE PRINTING LLC				1,268.56	
VENDOR NAME: BOUND TREE MEDICAL LLC					
84064610	EMS SUPPLIES	150-5231-531100	587.98	587.98	FIRE
TOTAL VENDOR BOUND TREE MEDICAL LLC				587.98	
VENDOR NAME: CENTRAL OFFICE SYSTEMS					
72536063	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE
72536307	JUNE 2021 LEASE PAYMENT	100-5142-531200	23.10	165.00	ALLOCATE
		150-5221-531100	21.45		
		220-5140-531200	1.65		
		410-5363-531200	3.30		
		440-5511-531200	8.25		
		500-5344-531200	1.65		
		610-6902-690300	54.45		
		620-8300-840000	51.15		
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				257.00	
VENDOR NAME: CENTURY SPRINGS BOTTLING					
4302021	WWTF LAB TESTING WATER	620-8010-826000	16.00	16.00	UTILITIES
TOTAL VENDOR CENTURY SPRINGS BOTTLING				16.00	
VENDOR NAME: CINTAS					
4084370880	STAFF UNIFORMS	100-5323-531100	90.02	90.02	DPW

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: CINTAS					
4084370954	WATER/WWTF UNIFORM SERVICE	610-6920-693000	65.00	130.71	UTILITIES
		620-8010-827000	65.71		
4084994825	STAFF UNIFORMS	100-5323-531100	90.02	90.02	DPW
4084994740	WATER/WWTF UNIFORM SERVICE	610-6920-693000	35.00	73.55	UTILITIES
		620-8010-827000	38.55		
TOTAL VENDOR CINTAS				384.30	
VENDOR NAME: CITY OF MUSKEGO					
2021 MARCH APR BOTS	2021 MARCH APRIL BOTS ALCOHOL ENFORCEMEN	100-4300-435500	256.70	256.70	POLICE
TOTAL VENDOR CITY OF MUSKEGO				256.70	
VENDOR NAME: CITY OF NEW BERLIN					
2021 MAR APR BOTS	2021 MAR APR BOTS ALCOHOL ENFORCEMENT/SA	100-4300-435500	1,262.12	1,262.12	POLICE
TOTAL VENDOR CITY OF NEW BERLIN				1,262.12	
VENDOR NAME: CLASSIC CONCRETE & MASONRY					
AUGUSTA DR 2021	SIDEWALK PROGRAM	100-5343-539500	3,216.25	3,216.25	DPW
VALHALLA DR 2021	SIDEWALK PROGRAM	100-5343-539500	4,712.00	4,712.00	DPW
ADDITIONS 2021	SIDEWALK PROGRAM	100-5343-539500	3,107.75	3,107.75	DPW
PINEHURST DR 2021	SIDEWALK PROGRAM	100-5343-539500	1,798.00	1,798.00	DPW
TOTAL VENDOR CLASSIC CONCRETE & MASONRY				12,834.00	
VENDOR NAME: CORE & MAIN LP					
0211775	WATER MAIN VALVE REPLACEMENT JEFFERSON A	610-6451-665100	1,235.48	1,235.48	UTILITIES
0216957	WWTF AERATION BASIN AERATOR PIPE REPAIR	620-8010-833000	32.58	32.58	UTILITIES
0214856	WWTF AERATION BASIN AIR PIPE REPAIR PART	620-8010-833000	179.08	179.08	UTILITIES
TOTAL VENDOR CORE & MAIN LP				1,447.14	
VENDOR NAME: DE LAGE LANDEN FINANCIAL					
72424810	MAY 2021 LEASE PAYMENT	100-5142-531200	22.40	160.00	FINANCE
		150-5221-531100	20.80		
		220-5140-531200	1.60		
		410-5363-531200	3.20		
		440-5511-531200	8.00		
		500-5344-531200	1.60		
		610-6902-690300	52.80		
		620-8300-840000	49.60		
TOTAL VENDOR DE LAGE LANDEN FINANCIAL				160.00	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2256951	EMS SUPPLIES	150-5231-531100	515.95	515.95	FIRE
2256271	EMS SUPPLIES	150-5231-531100	325.16	325.16	FIRE
2255889	EMS SUPPLIES	150-5231-531100	28.02	28.02	FIRE
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				869.13	
VENDOR NAME: ENTRANCE SYSTEMS					

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: ENTRANCE SYSTEMS					
41691	WWTF GATE OPENER SERVICING	620-8010-833000	460.00	460.00	UTILITIES
TOTAL VENDOR ENTRANCE SYSTEMS				460.00	
VENDOR NAME: ENVIRONMENT CONTROL					
18287-613	VH CLEANING	100-5160-521900	298.00	298.00	DPW
TOTAL VENDOR ENVIRONMENT CONTROL				298.00	
VENDOR NAME: FASTENAL COMPANY					
WIMUK87618	WATER LOCATING SUPPLIES	610-6920-693000	29.12	29.12	UTILITIES
TOTAL VENDOR FASTENAL COMPANY				29.12	
VENDOR NAME: FIRST SUPPLY LLC					
3137544-00	WWTF DEWATERING PUMP FOR TANKS	620-8010-827000	694.97	694.97	UTILITIES
TOTAL VENDOR FIRST SUPPLY LLC				694.97	
VENDOR NAME: GALLS LLC					
018276630	BALLISTIC HELMET FOR OFFICER PINKOWSKI'S	100-5212-531100	323.12	323.12	POLICE
TOTAL VENDOR GALLS LLC				323.12	
VENDOR NAME: GARDEN MART/THE					
MAY42021	HYDRANT REPLACEMENT & SERVICE REPAIR	610-6454-665400	82.99	126.49	UTILITIES
		610-6452-665200	43.50		
118253	WATER SERVICE REPAIR	610-6452-665200	26.81	26.81	UTILITIES
118011	STRAW	100-5521-531100	85.41	85.41	DPW
TOTAL VENDOR GARDEN MART/THE				238.71	
VENDOR NAME: HAHN ACE HARDWARE					
078441	DOWN SPOUT PARKS	100-5521-531100	50.87	50.87	DPW
TOTAL VENDOR HAHN ACE HARDWARE				50.87	
VENDOR NAME: HAWKINS WATER TREATMENT					
4936907	WATER CHEMICALS FOR TREATMENT	610-6300-663100	1,425.89	1,425.89	UTILITIES
4938806	WWTF SLUDGE THICKENING CHEMICAL	620-8010-825000	1,058.40	1,058.40	UTILITIES
TOTAL VENDOR HAWKINS WATER TREATMENT				2,484.29	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					
51106	MISC MATTERS	100-5130-521900	3,360.00	3,360.00	FINANCE
51107	UTILITIES	610-6920-692300	296.00	536.50	FINANCE
		620-8400-852000	240.50		
51111	PROSECUTIONS	100-5130-521900	555.00	555.00	FINANCE
51108	FAIRWINDS	100-0000-211425	55.50	55.50	FINANCE
51109	MINORS SUBDIVISION	100-0000-211425	67.00	67.00	FINANCE
51110	BOX SELF STORAGE	100-0000-211425	92.50	92.50	FINANCE
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				4,666.50	
VENDOR NAME: HOME DEPOT					
8023560	PARK SUPPLIES	100-5521-531100	29.92	29.92	DPW

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: HOME DEPOT					
4010141	DRILL BIT	100-5323-531100	4.54	4.54	DPW
621741	SEWER PIPE	100-5347-531100	38.83	38.83	DPW
10860	PARK SUPPLIES	100-5521-531100	61.47	61.47	DPW
6011130	TREE NURSERY SUPPLIES	100-5611-531100	76.94	76.94	DPW
3161687	PLUMBING PARTS	100-5521-531100	19.79	19.79	DPW
3011732	MUSEUM HUMIDISTATS	100-5512-531100	21.14	21.14	DPW
5010623	MARKING PAINT	100-5341-539500	57.41	57.41	DPW
5010590	PARK SUPPLIES	100-5521-531100	162.47	162.47	DPW
3020360	PLUMBING PARTS	100-5521-531100	10.31	10.31	DPW
8020803	CONCRETE SEALANT	100-5521-531100	33.30	33.30	DPW
1025038	STREET SWEEPING TARPTARP	100-5345-539000	65.98	65.98	DPW
4023829	DOWN SPOUT PARKS	100-5521-531100	21.59	21.59	DPW
TOTAL VENDOR HOME DEPOT				603.69	
VENDOR NAME: J H HASSINGER INC					
20210527-8	FINAL CLOSEOUT PAYMENT ON CHEMICAL BUILD	620-0000-211150	17,778.30	19,314.30	FINANCE
		620-0000-135150	1,536.00		
TOTAL VENDOR J H HASSINGER INC				19,314.30	
VENDOR NAME: JOHNSON CONTROLS SECURITY					
35862262	VH SECURITY QUARTLY MAINTENACE FEE	100-5160-521900	689.32	689.32	DPW
TOTAL VENDOR JOHNSON CONTROLS SECURITY				689.32	
VENDOR NAME: KUBIAK MICHAEL					
APRIL 2021	REIMBURSEMENT FOR UNIFORM ALLOWANCE PURC	100-5212-534600	137.06	137.06	POLICE
TOTAL VENDOR KUBIAK MICHAEL				137.06	
VENDOR NAME: MARSHALL-BOND PUMPS					
39904.0	WWTF SLUDGE PUMP SOLENIOD VALVE REPAIR K	620-8010-833000	106.78	106.78	UTILITIES
TOTAL VENDOR MARSHALL-BOND PUMPS				106.78	
VENDOR NAME: MESSAGEUS.COM					
211200134	WATER PHONE	610-6920-693000	7.07	7.07	UTILITIES
TOTAL VENDOR MESSAGEUS.COM				7.07	
VENDOR NAME: NAPA AUTO PARTS - SP018					
133044	5910 TORO HYDRAULIC HOSE	100-5324-539500	75.92	75.92	DPW
132331	WATER HALF TON PICKUP	610-6920-693300	36.32	36.32	UTILITIES
TOTAL VENDOR NAPA AUTO PARTS - SP018				112.24	
VENDOR NAME: NORTHERN LAKE SERVICE INC					
399751	WWTF LAB TESTING	620-8010-826000	243.00	243.00	UTILITIES
399767	WWTF LAB TESTING	620-8010-826000	243.00	243.00	UTILITIES
399443	WWTF LAB TESTING	620-8010-826000	243.00	243.00	UTILITIES
TOTAL VENDOR NORTHERN LAKE SERVICE INC				729.00	
VENDOR NAME: PROKLEEN					
1908330	PROKLEEN CARPET CLEANING	150-5221-539500	339.00	339.00	FIRE
TOTAL VENDOR PROKLEEN				339.00	

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
EXP CHECK RUN DATES 06/03/2021 - 06/03/2021  
UNJOURNALIZED OPEN  
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: QUILL LLC					
16634914	COURT SUPPLIES PRINTER TONER	100-5120-531100	176.99	176.99	POLICE
TOTAL VENDOR QUILL LLC				176.99	
VENDOR NAME: RUSSELL CONSULTING, INC.					
2860	PROBLEM SOLVING TRAINING	100-5300-539900	349.68	1,748.38	FINANCE
		100-5211-533500	262.26		
		100-5141-533500	262.26		
		100-5142-533500	174.84		
		100-5241-533500	174.84		
		100-5632-533500	87.42		
		610-6920-693000	174.84		
		620-8400-854100	174.84		
		100-5670-533500	87.40		
TOTAL VENDOR RUSSELL CONSULTING, INC.				1,748.38	
VENDOR NAME: SCHWAAB INC					
5954824	NOTARY STAMP RGALLO	100-5142-531100	37.75	37.75	CLERK
TOTAL VENDOR SCHWAAB INC				37.75	
VENDOR NAME: STRYKER SALES CORP					
3395062M	STRYKER LP15 SERVICE CONTRACT	150-5231-539500	6,497.40	6,497.40	FIRE
TOTAL VENDOR STRYKER SALES CORP				6,497.40	
VENDOR NAME: THE EXPEDITERS INC					
2905	WWTF DRYING BED WALL REPAIR	620-8010-834000	1,600.00	1,600.00	UTILITIES
TOTAL VENDOR THE EXPEDITERS INC				1,600.00	
VENDOR NAME: TRIPLE CROWN PRODUCTS					
272340	SAFETY T SHIRTS	100-5323-534800	420.45	420.45	DPW
TOTAL VENDOR TRIPLE CROWN PRODUCTS				420.45	
VENDOR NAME: USA BLUEBOOK					
607875	WWTF LAB TESTING	620-8010-826000	515.10	515.10	UTILITIES
TOTAL VENDOR USA BLUEBOOK				515.10	
VENDOR NAME: VELOCITY LLC					
2021021	WWTF IT SERVICES FOR WWTF	620-8030-531000	1,887.50	1,887.50	UTILITIES
TOTAL VENDOR VELOCITY LLC				1,887.50	
VENDOR NAME: VERIZON WIRELESS					
9879009010	VERIZON INVOICE	150-5221-522500	50.10	50.10	FIRE
9879705970	VERIZON INVOICE	150-5221-522500	344.29	344.29	FIRE
9879705969	2021 MAY CELL BILL ACCT# 885503900-00002	150-5221-522500	20.79	276.32	MULTIPLE
		100-5323-522500	20.79		
		610-6920-692100	117.37		
		620-8400-851000	117.37		

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: VERIZON WIRELESS			
9879705968	2021 MAY CELL BILL ACCT# 885503900-00001	100-5141-522500 92.83	738.82 MULTIPLE
		100-5241-522500 137.36	
		150-5221-522500 42.40	
		100-5211-522500 3.00	
		100-5323-522500 131.68	
		610-6920-692100 145.16	
		620-8400-851000 145.15	
		100-5632-522500 41.24	
9879705970-UB	WEEKEND PHONE FOR UTILITIES 262-470-1888	610-6920-692100 15.49	15.49 UTILITIES
TOTAL VENDOR VERIZON WIRELESS			1,425.02
VENDOR NAME: WI DNR ENVIRONMENTAL FEES			
268003670-2021-1	WWTF ANNUAL ENVIRONMENTAL FEES	620-8400-856000 5,338.49	5,338.49 UTILITIES
TOTAL VENDOR WI DNR ENVIRONMENTAL FEES			5,338.49
VENDOR NAME: WI RURAL WATER ASSOCIATION			
4117	WATER SAFETY TRAINING	610-6920-692300 223.77	223.77 UTILITIES
TOTAL VENDOR WI RURAL WATER ASSOCIATION			223.77
VENDOR NAME: WISCONSIN IMAGING SOLUTIONS LLC			
AR52654	WATER COPIER COSTS	610-6920-692100 54.57	54.57 UTILITIES
TOTAL VENDOR WISCONSIN IMAGING SOLUTIONS LLC			54.57
VENDOR NAME: WONDARWARE			
#INV23354	WATER/WWTF SCADA SOFTWARE	610-6920-693000 1,845.00	3,695.00 UTILITIES
		620-8010-827000 1,850.00	
TOTAL VENDOR WONDARWARE			3,695.00
GRAND TOTAL:			75,708.37

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 05/17/2021 - 05/17/2021

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/17/2021	GEN	31909	ALSCO	MATS & DUSTERS	440-5511-531100	58.29
05/17/2021	GEN	31910	AMERICA AQUARIA	FISH TANK MAINTENANCE	440-5511-531000	85.00
05/17/2021	GEN	31911	BAKER & TAYLOR INC.	BOOKS	440-5700-532800	3,313.65
05/17/2021	GEN	31912	BAYSCAN TECHNOLOGIES	TS LABELS	440-5511-531100	310.00
05/17/2021	GEN	31913	BRODART	BOOKS	440-5700-532800	1,465.42
05/17/2021	GEN	31914	CENGAGE LEARNING	BOOKS	440-5700-532800	97.46
05/17/2021	GEN	31915	CENTER POINT LARGE PRINT	BOOKS	440-5700-532800	210.46
05/17/2021	GEN	31916	DEMCO	PROCESSING SUPPLIES	440-5511-531100	380.65
05/17/2021	GEN	31917	ENVISIONWARE, INC	SELF CHECK PAPER	440-5511-531100	71.74
05/17/2021	GEN	31918	FINDAWAY WORLD	PLAYAWAY	440-5700-532900	569.95
05/17/2021	GEN	31919	ILLINGWORTH KILGUST	CROSS CONNECTION TEST	440-5511-539500	472.49
05/17/2021	GEN	31920	JOHNSON CONTROLS SECURITY	5/1/21-7/31/21 CONTRACT	440-5511-522000	1,620.50
		31920		RECOVER PASSWORD	440-5511-539500	570.00
						<hr/> 2,190.50
05/17/2021	GEN	31921	KLASSY KLEANERS	RESTROOM CLEANING	440-5511-531000	1,080.00
05/17/2021	GEN	31922	LAKESHORES LIBRARY SYSTEM	OPTIPLEX 3080 COMPUTERS	440-5700-581100	4,250.00
05/17/2021	GEN	31923	MICROMARKETING LLC	CD BOOK	440-5700-532900	115.21
05/17/2021	GEN	31924	MIDWEST TAPE	CD BOOKS	440-5700-532800	82.98
		31924		CD BOOKS	440-5700-532900	975.77
						<hr/> 1,058.75
05/17/2021	GEN	31925	MUELLER AMY	STORYTIME ON THE GO/ APRIL	440-5511-533100	160.00
05/17/2021	GEN	31926	OFFICE COPYING EQUIPMENT	3/12/21-4/11/21	440-5511-531000	318.52



Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/17/2021	GEN	31927	QUILL LLC	CFOLD TOWELS	440-5511-531100	32.39
05/17/2021	GEN	31928	ULINE	BAGS FOR SEED LIBRARY	440-5511-531100	87.30
05/17/2021	GEN	31929	UNIQUE MANAGEMENT	PLACEMENTS	440-5511-531000	8.95
			TOTAL - ALL FUNDS	TOTAL OF 21 CHECKS		16,336.73

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/18/2021	GEN	318 (E)	TIME WARNER CABLE	MONTHLY BILL 4/28 TO 5/27/2021	100-5120-522500	76.25
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	100-5141-522500	80.51
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	100-5142-522500	145.31
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	100-5160-522500	26.45
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	100-5211-522500	817.47
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	100-5241-522500	40.97
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	100-5323-522500	73.30
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	100-5512-522500	177.96
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	150-5221-522500	765.06
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	220-5140-522500	2.34
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	410-5363-522500	4.69
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	440-5511-522500	560.76
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	500-5344-522500	2.34
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	610-6920-692100	39.84
		318 (E)		MONTHLY BILL 4/28 TO 5/27/2021	620-8400-851000	39.85
						<hr/> 2,853.10
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		2,853.10

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INVOICE REGISTER REPORT FOR MUKWONAGO  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
ISELY MARY JO 47409	US BANK REFUND CREDIT FOR DVD RETURN 440-5700-532900	05/12/2021 rgallo	05/21/2021	(3.00) (3.00)	0.00	Paid	Y 05/19/2021
Purchase Card Vendor: 0002 US BANK							
BITTNER RONALD 47323	E-CONOLIGHT STATION 1 LOT LIGHTS 100-5220-539400	04/19/2021 rgallo	05/21/2021	791.88 791.88	0.00	Paid	Y 05/21/2021
BLDG REPAIRS & MAINTENANCE							
BITTNER RONALD 47324	E-CONOLIGHT STATION 1 LOT LIGHTS 100-5220-539400	04/28/2021 rgallo	05/21/2021	257.98 257.98	0.00	Paid	Y 05/21/2021
BLDG REPAIRS & MAINTENANCE							
BROWN DAVID 47325	WM SUPERCENTER #1571 WATER/WWTF PROBLEM SOLVING CLASS 610-6920-693000	05/06/2021 rgallo	05/21/2021	85.50 42.75	0.00	Paid	Y 05/21/2021
MISC GENERAL EXPENSES EDUCATIONAL/TRAINING EXPENSES							
CASTLE WAYNE A 47326	THE HOME DEPOT #4921 WATER MAIN REPAIR. 610-6451-665100	05/10/2021 rgallo	05/21/2021	8.36 8.36	0.00	Paid	Y 05/21/2021
MAINTENANCE-MAINS							
DEMOTTO CHRIS 47327	AMZN MKTP US*0D08H4CX3 NEW FOOT PEDAL FOR CLERICAL 100-5211-539500	04/15/2021 rgallo	05/21/2021	62.95 62.95	0.00	Paid	Y 05/21/2021
REPAIRS & MAINTENANCE							
DOHERTY DIANA 47328	DELAFIELD SENTRY FOOD FOR PROBLEM SOLVING TRAINING 100-5141-533500	05/04/2021 rgallo	05/21/2021	89.62 89.62	0.00	Paid	Y 05/21/2021
TRAINING & TRAVEL							
DOHERTY DIANA 47329	SAMS CLUB #8164 MUFFINS & COOKIES FOR PROBLEM 100-5141-533500	05/06/2021 rgallo	05/21/2021	35.92 35.92	0.00	Paid	Y 05/21/2021
TRAINING & TRAVEL							
DOHERTY DIANA 47330	ICMA ONLINE ICMA ANNUAL MEMBERSHIP RENEWAL 100-5141-532400	05/06/2021 rgallo	05/21/2021	200.00 200.00	0.00	Paid	Y 05/21/2021
MEMBERSHIP DUES							

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
DYKSTRA DIANA 47331	WISCMUNCLERKS WISC ALCOHOL TRAINING WMCA 100-5144-533500	05/03/2021 rgallo	05/21/2021	15.00	0.00	Paid	Y 05/21/2021
	WISC ALCOHOL TRAINING WMCA			15.00			
DYKSTRA DIANA 47332	AMAZON.COM*YI7FY1353 AMZN LAMINATING SHEETS OFFICE 100-5142-531100	05/05/2021 rgallo	05/21/2021	32.65	0.00	Paid	Y 05/21/2021
	LAMINATING SHEETS OFFICE			32.65			
DYKSTRA DIANA 47333	ILLINOIS CITY COUNTY M NIU LEGACY PROJECT WEBINAR 100-5142-533500	05/06/2021 rgallo	05/21/2021	70.00	0.00	Paid	Y 05/21/2021
	NIU LEGACY PROJECT WEBINAR			70.00			
FELLOWS JOHN 47334	AMERICAN PLANNING A PLANNING CONF. VIRTUAL 100-5632-533500	05/05/2021 rgallo	05/21/2021	325.00	0.00	Paid	Y 05/21/2021
	TRAINING & TRAVEL			325.00			
GOURDOUX LINDA 47335	MICROSOFT*MICROSOFT 365 F MICROSOFT 365 LICENSE GROUP 100-5142-521900	05/12/2021 rgallo	05/21/2021	104.99	0.00	Paid	Y 05/21/2021
	MICROSOFT 365 LICENSE GROUP LGOURDOUX			104.99			
HARLEY ROBERT J 47336	DSPTS E SERVICE FEE COM BOB MASTER APPLICATION FEE 100-5241-532400	04/21/2021 rgallo	05/21/2021	4.00	0.00	Paid	Y 05/21/2021
	MEMBERSHIP DUES			4.00			
HARLEY ROBERT J 47337	DSPTS E SERVICE FEE COM TIM COMMERCIAL PLUMBING - SERVICE 100-5241-532400	04/21/2021 rgallo	05/21/2021	0.80	0.00	Paid	Y 05/21/2021
	MEMBERSHIP DUES			0.80			
HARLEY ROBERT J 47338	DSPTS E SERVICE FEE COM BOB COMMERCIAL ELECTRICAL - SERVICE 100-5241-532400	04/21/2021 rgallo	05/21/2021	0.80	0.00	Paid	Y 05/21/2021
	MEMBERSHIP DUES			0.80			
HARLEY ROBERT J 47339	DSPTS E SERVICE FEE COM BOB COMMERCIAL PLUMBING - SERVICE 100-5241-532400	04/21/2021 rgallo	05/21/2021	0.80	0.00	Paid	Y 05/21/2021
	MEMBERSHIP DUES			0.80			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
HARLEY ROBERT J 47340	DSPTS EPAY ISE BOB MASTER LICENSE 100-5241-532400	04/21/2021 rgallo	05/21/2021	200.00	0.00	Paid	Y 05/21/2021
	MEMBERSHIP DUES			200.00			
HARLEY ROBERT J 47341	DSPTS EPAY ISE TIM COMMERCIAL PLUMBING 100-5241-532400	04/21/2021 rgallo	05/21/2021	40.00	0.00	Paid	Y 05/21/2021
	MEMBERSHIP DUES			40.00			
HARLEY ROBERT J 47342	DSPTS EPAY ISE BOB COMMERCIAL ELECTRICAL 100-5241-532400	04/21/2021 rgallo	05/21/2021	40.00	0.00	Paid	Y 05/21/2021
	MEMBERSHIP DUES			40.00			
HARLEY ROBERT J 47343	DSPTS EPAY ISE BOB COMMERCIAL PLUMBING 100-5241-532400	04/21/2021 rgallo	05/21/2021	40.00	0.00	Paid	Y 05/21/2021
	MEMBERSHIP DUES			40.00			
ISELY MARY JO 47344	AMAZON.COM*MG6MU5Y93 DVD 440-5700-532900	04/15/2021 rgallo	05/21/2021	23.86	0.00	Paid	Y 05/21/2021
	AV MATERIAL			23.86			
ISELY MARY JO 47345	AMZN MKTP US*C26QB6E23 DVD 440-5700-532900	04/15/2021 rgallo	05/21/2021	134.17	0.00	Paid	Y 05/21/2021
	AV MATERIAL			134.17			
ISELY MARY JO 47346	AMZN MKTP US*GL8LO2Z93 DVD 440-5700-532900	04/15/2021 rgallo	05/21/2021	7.60	0.00	Paid	Y 05/21/2021
	AV MATERIAL			7.60			
ISELY MARY JO 47347	AMZN MKTP US*AC40Z2093 FILAMENT 440-5511-533000	04/18/2021 rgallo	05/21/2021	18.99	0.00	Paid	Y 05/21/2021
	THINGERY PURCHASES			18.99			
ISELY MARY JO 47348	AMAZON.COM*R350W68M3 DVD 440-5700-532900	04/19/2021 rgallo	05/21/2021	9.96	0.00	Paid	Y 05/21/2021
	AV MATERIAL			9.96			

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 47349	AMAZON.COM*2I09N15M3 AMZN BOOKS 440-5700-532800	04/20/2021 rgallo	05/21/2021	25.04 25.04	0.00	Paid	Y 05/21/2021
ISELY MARY JO 47350	AMZN MKTP US*J08N07M73 THINGERY ITEMS 440-5511-533000	04/20/2021 rgallo	05/21/2021	1,056.20 1,056.20	0.00	Paid	Y 05/21/2021
ISELY MARY JO 47352	AMAZON.COM*Q166A3J73 AMZN CD 440-5700-532900	04/29/2021 rgallo	05/21/2021	13.29 13.29	0.00	Paid	Y 05/21/2021
ISELY MARY JO 47353	AMAZON.COM*WH6AU4TW3 AMZN DVD 440-5700-532900	04/29/2021 rgallo	05/21/2021	209.54 209.54	0.00	Paid	Y 05/21/2021
ISELY MARY JO 47354	NETFLIX.COM 5/1/21-5/31/21 STREAMING SERVICE 440-5511-534000	05/01/2021 rgallo	05/21/2021	17.99 17.99	0.00	Paid	Y 05/21/2021
ISELY MARY JO 47355	AMAZON.COM*2X70R9TQ3 BOOKS 440-5700-532800	05/03/2021 rgallo	05/21/2021	124.68 124.68	0.00	Paid	Y 05/21/2021
ISELY MARY JO 47356	AMAZON.COM*A401N2AE3 AMZN DVD 440-5700-532900	05/05/2021 rgallo	05/21/2021	167.76 167.76	0.00	Paid	Y 05/21/2021
ISELY MARY JO 47357	AMAZON.COM*2L7LX7XN1 AMZN DVD 440-5700-532900	05/06/2021 rgallo	05/21/2021	62.93 62.93	0.00	Paid	Y 05/21/2021
ISELY MARY JO 47358	ACORN TV MONTHLY MONTHLY FEE 440-5511-534000	05/08/2021 rgallo	05/21/2021	6.29 6.29	0.00	Paid	Y 05/21/2021

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 47359	AMAZON.COM*2L20C3N02 AMZN DVD 440-5700-532900	05/10/2021 rgallo	05/21/2021	52.97	0.00	Paid	Y 05/21/2021
	AV MATERIAL			52.97			
ISELY MARY JO 47360	AMAZON.COM*2L6KP4J52 AMZN DVD 440-5700-532900	05/10/2021 rgallo	05/21/2021	91.83	0.00	Paid	Y 05/21/2021
	AV MATERIAL			91.83			
ISELY MARY JO 47361	AMAZON.COM*2L13K2P60 AMZN DVD 440-5700-532900	05/10/2021 rgallo	05/21/2021	17.96	0.00	Paid	Y 05/21/2021
	AV MATERIAL			17.96			
ISELY MARY JO 47363	AMAZON.COM*2R1VD5471 AMZN DVD 440-5700-532900	05/16/2021 rgallo	05/21/2021	12.79	0.00	Paid	Y 05/21/2021
	AV MATERIAL			12.79			
KIM CATHRYN 47364	WAL-MART #1571 STORAGE UNIT 440-5511-531100	04/16/2021 rgallo	05/21/2021	21.91	0.00	Paid	Y 05/21/2021
	SUPPLIES			21.91			
KIM CATHRYN 47365	CBI*LAPLINK PC MOVER 440-5511-531100	04/19/2021 rgallo	05/21/2021	62.95	0.00	Paid	Y 05/21/2021
	SUPPLIES			62.95			
KIM CATHRYN 47366	AMZN MKTP US*HP3IX0S23 AM MASKS 440-5511-531100	04/20/2021 rgallo	05/21/2021	251.80	0.00	Paid	Y 05/21/2021
	SUPPLIES			251.80			
KIM CATHRYN 47367	ZOOM.US 888-799-9666 WEBINAR 440-5511-534000	04/20/2021 rgallo	05/21/2021	42.00	0.00	Paid	Y 05/21/2021
	DIGITAL MATERIALS			42.00			
KIM CATHRYN 47368	AMZN MKTP US*J47QT1EB3 YARD SIGNS 440-5511-533100	04/23/2021 rgallo	05/21/2021	69.98	0.00	Paid	Y 05/21/2021
	PROGRAMMING			69.98			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 47369	TIDIO COMMUNICATOR CHAT COMMUNICATOR 440-5511-534000	04/25/2021 rgallo	05/21/2021	69.30	0.00	Paid	Y 05/21/2021
	DIGITAL MATERIALS			69.30			
KIM CATHRYN 47370	THE HOME DEPOT #4921 GARDENING SUPPLIES 440-5511-531100	04/26/2021 rgallo	05/21/2021	176.19	0.00	Paid	Y 05/21/2021
	SUPPLIES			176.19			
KIM CATHRYN 47371	AMZN MKTP US*3E0QR9CM3 GARDENING SUPPLIES 440-5511-531100	04/27/2021 rgallo	05/21/2021	53.72	0.00	Paid	Y 05/21/2021
	SUPPLIES			53.72			
KIM CATHRYN 47372	WAL-MART #1571 PROGRAM SUPPLIES 440-5511-531400	05/03/2021 rgallo	05/21/2021	21.74	0.00	Paid	Y 05/21/2021
	META SPACE EQUIPMENT & SUPPLIE			21.74			
KIM CATHRYN 47373	DOLLAR GENERAL #10855 PROGRAM SUPPLIES 440-5511-531400	05/03/2021 rgallo	05/21/2021	36.00	0.00	Paid	Y 05/21/2021
	META SPACE EQUIPMENT & SUPPLIE			36.00			
KIM CATHRYN 47374	AMZN MKTP US*2L9X660H1 AM PROGRAM SUPPLIES 440-5511-531400	05/05/2021 rgallo	05/21/2021	19.98	0.00	Paid	Y 05/21/2021
	META SPACE EQUIPMENT & SUPPLIE			19.98			
KIM CATHRYN 47375	THE HOME DEPOT #4921 GARDENING SUPPLIES 440-5511-531100	05/05/2021 rgallo	05/21/2021	47.86	0.00	Paid	Y 05/21/2021
	SUPPLIES			47.86			
KIM CATHRYN 47376	D J*WALL-ST-JOURNAL NEWSPAPER 440-5511-532700	05/07/2021 rgallo	05/21/2021	128.97	0.00	Paid	Y 05/21/2021
	NEWSPAPERS			128.97			
KIM CATHRYN 47377	AMZN MKTP US*2L78A9VB1 PROGRAM PRIZE 440-5890-580600	05/07/2021 rgallo	05/21/2021	11.73	0.00	Paid	Y 05/21/2021
	DONATED FUND EXPENDITURES			11.73			



INVOICE REGISTER REPORT FOR MUKWONAGO  
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Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 47378	MAILCHIMP *MONTHLY NEWSLETTER 440-5511-534000	05/08/2021 rgallo	05/21/2021	62.99	0.00	Paid	Y 05/21/2021
	DIGITAL MATERIALS			62.99			
KIM CATHRYN 47379	AMZN MKTP US*2L1I33AU0 PROGRAM SUPPLIES 440-5511-533100	05/09/2021 rgallo	05/21/2021	85.01	0.00	Paid	Y 05/21/2021
	PROGRAMMING			85.01			
KIM CATHRYN 47380	SHOCKBYTE MINECRAFT HOST 440-5511-531400	05/10/2021 rgallo	05/21/2021	5.00	0.00	Paid	Y 05/21/2021
	META SPACE EQUIPMENT & SUPPLIE			5.00			
KIM CATHRYN 47381	AMZN MKTP US*2L8JR3TF2 PROGRAM PRIZE 440-5890-580600	05/11/2021 rgallo	05/21/2021	20.49	0.00	Paid	Y 05/21/2021
	DONATED FUND EXPENDITURES			20.49			
KIM CATHRYN 47382	ADOBE CREATIVE CLOUD CREATIVE CLOUD 440-5511-534000	05/11/2021 rgallo	05/21/2021	83.99	0.00	Paid	Y 05/21/2021
	DIGITAL MATERIALS			83.99			
KIM CATHRYN 47383	THE HOME DEPOT #4921 GARDEN SUPPLIES 440-5511-531100	05/12/2021 rgallo	05/21/2021	11.55	0.00	Paid	Y 05/21/2021
	SUPPLIES			11.55			
KIM CATHRYN 47384	USPS PO 5657100149 STAMPS 440-5511-531500	05/14/2021 rgallo	05/21/2021	55.00	0.00	Paid	Y 05/21/2021
	POSTAGE			55.00			
KIM CATHRYN 47385	WM SUPERCENTER #1571 GENERAL SUPPLIES 440-5511-531100	05/14/2021 rgallo	05/21/2021	94.14	0.00	Paid	Y 05/21/2021
	SUPPLIES			94.14			
KIM CATHRYN 47386	AMZN MKTP US*2R12Y14Q1 COMPUTER ACCESSORIES 440-5511-531100	05/16/2021 rgallo	05/21/2021	109.97	0.00	Paid	Y 05/21/2021
	SUPPLIES			109.97			

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Purchase Card Vendor: 0002 US BANK							
MILLER KENNETH 47387	THE HOME DEPOT #4921 WWTF PAPER TOWELS FOR BREAKROOM 620-8010-827000	04/21/2021 rgallo	05/21/2021	6.00 6.00	0.00	Paid	Y 05/21/2021
	OPERATION SUPPLY/EXPENSE						
MILLER KENNETH 47388	USPS PO 5657100149 WATER LAB SAMPLE SHIPPING 610-6300-663200	05/04/2021 rgallo	05/21/2021	4.00 4.00	0.00	Paid	Y 05/21/2021
	OPERATION SUPPLY/EXP-TREATMENT						
MILLER KENNETH 47389	THE HOME DEPOT #4921 WATER TOOLS FOR MISC REPAIRS 7/8 610-6310-663500	05/13/2021 rgallo	05/21/2021	44.97 44.97	0.00	Paid	Y 05/21/2021
	MAINTENANCE-WATER TREATMENT						
PETERSON RANDY 47390	VBELTS4LESS LLC V-BELT 100-5324-539500	04/23/2021 rgallo	05/21/2021	157.33 157.33	0.00	Paid	Y 05/21/2021
	REPAIRS & MAINTENANCE						
PETERSON RANDY 47391	HARBOR FREIGHT TOOLS 544 PARK SUPPLIES 100-5521-531100	05/03/2021 rgallo	05/21/2021	89.95 89.95	0.00	Paid	Y 05/21/2021
	SUPPLIES						
SCHMIDT KEVIN B 47392	STAPLS0191179999000001 NEW TONER FOR DISPATCH/CLERICAL 100-5211-531100	04/23/2021 rgallo	05/21/2021	250.88 250.88	0.00	Paid	Y 05/21/2021
	SUPPLIES						
SCHMIDT KEVIN B 47393	BTS*QUILL OVERDUE INVOICE FROM QUILL 100-5211-531100	04/29/2021 rgallo	05/21/2021	12.16 12.16	0.00	Paid	Y 05/21/2021
	SUPPLIES						
SCHMIDT KEVIN B 47394	GRAINGER 6 CASES OF URINAL SCREENS 100-5211-531100	04/29/2021 rgallo	05/21/2021	42.90 42.90	0.00	Paid	Y 05/21/2021
	SUPPLIES						
SCHMIDT KEVIN B 47395	FASTENAL COMPANY 01WIMUK 2 BOXES OF X80 WYPALL'S FOR CLEANIGN 100-5211-539400	05/13/2021 rgallo	05/21/2021	48.36 48.36	0.00	Paid	Y 05/21/2021
	BLDG REPAIRS & MAINTENANCE						

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Purchase Card Vendor: 0002 US BANK							
SMITH JAMES A 47396	SKILLPATH / NATIONAL WATER/WWTF JIM EDUCATION 610-6920-693000 620-8400-854100	05/05/2021 rgallo	05/21/2021	119.00	0.00	Paid	Y 05/21/2021
	MISC GENERAL EXPENSES			59.50			
	EDUCATIONAL/TRAINING EXPENSES			59.50			
STIEN JEFFREY R 47397	WM SUPERCENTER #1571 STATION SUPPLIES 150-5221-531100	04/19/2021 rgallo	05/21/2021	23.42	0.00	Paid	Y 05/21/2021
	SUPPLIES			23.42			
STIEN JEFFREY R 47398	WAL-MART #1571 APPARATUS AND PERSONEL PICTURES 150-5222-531100	04/22/2021 rgallo	05/21/2021	3.11	0.00	Paid	Y 05/21/2021
	SUPPLIES			3.11			
STIEN JEFFREY R 47399	WAL-MART #1571 APPARATUS AND PERSONEL PICTURES 150-5222-531100	04/27/2021 rgallo	05/21/2021	0.29	0.00	Paid	Y 05/21/2021
	SUPPLIES			0.29			
STREIT DANIEL 47400	AMZN MKTP US*NM80953F3 KITCHEN COUNTER TOP STOP FOR BREAK 100-5211-531100	04/15/2021 rgallo	05/21/2021	6.99	0.00	Paid	Y 05/21/2021
	SUPPLIES			6.99			
STREIT DANIEL 47401	APCO INTERNATIONAL INC 2021 FEE FOR ONLINE TRAINING FOR 7 100-5211-533500	04/20/2021 rgallo	05/21/2021	763.00	0.00	Paid	Y 05/21/2021
	TRAINING & TRAVEL			763.00			
STREIT DANIEL 47402	AMAZON.COM*WB39540D3 AMZN LAPTOP SPEAKERS FOR DEPARTMENT 100-5211-531100	05/05/2021 rgallo	05/21/2021	19.99	0.00	Paid	Y 05/21/2021
	SUPPLIES			19.99			
SURA MATTHEW J 47403	DOTY BELT LLC DOTY LIFT BELTS 150-5700-571400	04/15/2021 rgallo	05/21/2021	1,079.21	0.00	Paid	Y 05/21/2021
	AMBULANCE CAPITAL EQUIP			1,079.21			
SURA MATTHEW J 47404	MYPROJECTORLAMPS.COM PROJECTOR BULB 150-5223-531100	04/21/2021 rgallo	05/21/2021	128.79	0.00	Paid	Y 05/21/2021
	SUPPLIES			128.79			

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Purchase Card Vendor: 0002 US BANK							
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SURA MATTHEW J 47405	APPLE.COM/BILL APPLE INVOICE 150-5231-531100	05/08/2021 rgallo	05/21/2021	0.99	0.00	Paid	Y 05/21/2021
	SUPPLIES			0.99			
<hr/>							
ISELY MARY JO 47410	US BANK REFUND CREDIT RETURN FOR AMAZON 440-5511-533000	04/27/2021 rgallo	05/21/2021	(44.90)	0.00	Paid	Y 05/19/2021
	THINGERY PURCHASES			(44.90)			
Total Purchase Card Vendor: 0002 US BANK				<hr/> 8,758.81	<hr/> 0.00		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	81	# Due:	0	Totals:	8,803.71	0.00	
# of Credit Memos:	2	# Due:	0	Totals:	(47.90)	0.00	
Net of Invoices and Credit Memos:					8,755.81	0.00	

--- TOTALS BY GL DISTRIBUTION ---

100-5141-532400	MEMBERSHIP DUES	200.00
100-5141-533500	TRAINING & TRAVEL	125.54
100-5142-521900	PROFESSIONAL SERVICES	104.99
100-5142-531100	SUPPLIES	32.65
100-5142-533500	TRAINING & TRAVEL	70.00
100-5144-533500	TRAINING & TRAVEL	15.00
100-5211-531100	SUPPLIES	332.92
100-5211-533500	TRAINING & TRAVEL	763.00
100-5211-539400	BLDG REPAIRS & MAINTENANCE	48.36
100-5211-539500	REPAIRS & MAINTENANCE	62.95
100-5220-539400	BLDG REPAIRS & MAINTENANCE	1,049.86
100-5241-532400	MEMBERSHIP DUES	326.40
100-5324-539500	REPAIRS & MAINTENANCE	157.33
100-5521-531100	SUPPLIES	89.95
100-5632-533500	TRAINING & TRAVEL	325.00
150-5221-531100	SUPPLIES	23.42
150-5222-531100	SUPPLIES	3.40
150-5223-531100	SUPPLIES	128.79
150-5231-531100	SUPPLIES	0.99
150-5700-571400	AMBULANCE CAPITAL EQUIP	1,079.21
440-5511-531100	SUPPLIES	830.09
440-5511-531400	META SPACE EQUIPMENT & SUPPLIE	82.72
440-5511-531500	POSTAGE	55.00
440-5511-532700	NEWSPAPERS	128.97
440-5511-533000	THINGERY PURCHASES	1,030.29
440-5511-533100	PROGRAMMING	154.99
440-5511-534000	DIGITAL MATERIALS	282.56
440-5700-532800	BOOKS	149.72
440-5700-532900	AV MATERIAL	801.66
440-5890-580600	DONATED FUND EXPENDITURES	32.22
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT	4.00
610-6310-663500	MAINTENANCE-WATER TREATMENT	44.97
610-6451-665100	MAINTENANCE-MAINS	8.36
610-6920-693000	MISC GENERAL EXPENSES	102.25
620-8010-827000	OPERATION SUPPLY/EXPENSE	6.00
620-8400-854100	EDUCATIONAL/TRAINING EXPENSES	102.25

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			3,703.95	0.00		
	150 - FIRE/AMBULANCE FUND			1,235.81	0.00		
	440 - LIBRARY FUND			3,548.22	0.00		
	610 - WATER UTILITY FUND			159.58	0.00		
	620 - SEWER UTILITY FUND			108.25	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5141 - VILLAGE ADMINISTRATION/FINA			325.54	0.00		
	5142 - CLERK-TREASURER			207.64	0.00		
	5144 - ELECTIONS			15.00	0.00		
	5211 - POLICE ADMINISTRATION			1,207.23	0.00		
	5220 - FIRE STATION (VILLAGE)			1,049.86	0.00		
	5221 - FIRE ADMINISTRATION			23.42	0.00		
	5222 - FIRE SUPPRESSION			3.40	0.00		
	5223 - FIRE TRAINING			128.79	0.00		
	5231 - AMBULANCE			0.99	0.00		
	5241 - BUILDING INSPECTOR			326.40	0.00		
	5324 - MACHINERY & EQUIPMENT			157.33	0.00		
	5511 - LIBRARY SERVICES			2,564.62	0.00		
	5521 - PARKS			89.95	0.00		
	5632 - PLANNING DEPARTMENT			325.00	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			2,030.59	0.00		
	5890 - USE OF DESIGNATED FUNDS			32.22	0.00		
	6300 - WATER TREATMENT OPERATIONS			4.00	0.00		
	6310 - WATER TREATMENT MAINTENANCE			44.97	0.00		
	6451 - T&D-MAINS MAINTENACE			8.36	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			102.25	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			6.00	0.00		
	8400 - ADMINISTRATIVE & GENERAL			102.25	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0366			325.54			
	0707			1,542.27			
	1275			85.50			
	2365			2,008.95			
	2544			117.65			
	3064			62.95			
	4952			326.40			
	5538			789.98			
	5724			1,208.99			

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Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	6347			104.99			
	6370			26.82			
	6639			8.36			
	7221			325.00			
	7403			119.00			
	8378			354.30			
	8389			54.97			
	9625			247.28			
	9708			1,049.86			

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 05/12/2021 - 05/12/2021

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/12/2021	GEN	316(E)	B2E SOLUTIONS	PAYROLL FEES PR 05/14/21	100-5111-539900	34.54
		316(E)		PAYROLL FEES PR 05/14/21	100-5120-539900	9.87
		316(E)		PAYROLL FEES PR 05/14/21	100-5141-539900	24.67
		316(E)		PAYROLL FEES PR 05/14/21	100-5142-539900	9.87
		316(E)		PAYROLL FEES PR 05/14/21	100-5144-521900	34.50
		316(E)		PAYROLL FEES PR 05/14/21	100-5211-539900	54.28
		316(E)		PAYROLL FEES PR 05/14/21	100-5212-539900	71.22
		316(E)		PAYROLL FEES PR 05/14/21	100-5213-521900	9.87
		316(E)		PAYROLL FEES PR 05/14/21	100-5241-539900	9.87
		316(E)		PAYROLL FEES PR 05/14/21	100-5300-539900	37.98
		316(E)		PAYROLL FEES PR 05/14/21	100-5632-539900	4.93
		316(E)		PAYROLL FEES PR 05/14/21	100-5670-521900	4.93
		316(E)		PAYROLL FEES PR 05/14/21	150-5221-539900	218.21
		316(E)		PAYROLL FEES PR 05/14/21	440-5511-539900	101.70
		316(E)		PAYROLL FEES PR 05/14/21	610-6902-690300	26.61
		316(E)		PAYROLL FEES PR 05/14/21	620-8300-840000	18.24
						<hr/> 671.29
05/12/2021	GEN	317(E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 051421	100-0000-215250	600.00
		317(E)		RETIREMENT PR 051421	150-0000-215250	268.96
		317(E)		RETIREMENT PR 051421	610-0000-215250	100.00
		317(E)		RETIREMENT PR 051421	620-0000-215250	100.00
						<hr/> 1,068.96
05/12/2021	GEN	31908	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 05/14/21	ACCT 305155 100-0000-215250	2,993.71
		31908		RETIREMENT PR 05/14/21	ACCT 305155 150-0000-215250	2.24
		31908		RETIREMENT PR 05/14/21	ACCT 305155 440-0000-215250	399.93
		31908		RETIREMENT PR 05/14/21	ACCT 305155 500-0000-215250	2.17
		31908		RETIREMENT PR 05/14/21	ACCT 305155 610-0000-215250	346.92
		31908		RETIREMENT PR 05/14/21	ACCT 305155 620-0000-215250	265.45
						<hr/> 4,010.42
TOTAL - ALL FUNDS				TOTAL OF 3 CHECKS		5,750.67



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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/18/2021	GEN	31930	TREASURER STATE OF WI	COURT FINES FEES APRIL 2021	100-0000-242400	4,856.08
05/18/2021	GEN	31931	TREASURER WAUKESHA COUNTY	COURT FINES FEES APRIL 2021	100-0000-243240	1,326.63
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		6,182.71

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/19/2021	GEN	319 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - APRIL	100-5142-539900	1.22
		319 (E)		INVOICE CLOUD MONTHLY FEES - APRIL	100-5241-539900	11.73
		319 (E)		INVOICE CLOUD MONTHLY FEES - APRIL	410-5363-539900	68.77
		319 (E)		INVOICE CLOUD MONTHLY FEES - APRIL	610-6902-690300	68.76
		319 (E)		INVOICE CLOUD MONTHLY FEES - APRIL	620-8300-840000	68.77
						<hr/> 219.25
05/19/2021	GEN	31932	MUKWONAGO AREA CHAMBER OF COMM	2020 FEB AIR BNB RM TX	100-0000-244000	6.17
05/19/2021	GEN	31933	MINNESOTA LIFE INSURANCE	JUNE 2021 PREM LIFE INSURANCE	100-0000-215301	1,224.31
		31933		JUNE 2021 PREM LIFE INSURANCE	100-5141-515900	(17.25)
		31933		JUNE 2021 PREM LIFE INSURANCE	150-0000-215301	109.98
		31933		JUNE 2021 PREM LIFE INSURANCE	440-0000-215301	196.58
		31933		JUNE 2021 PREM LIFE INSURANCE	500-0000-215301	0.25
		31933		JUNE 2021 PREM LIFE INSURANCE	610-0000-215301	69.89
		31933		JUNE 2021 PREM LIFE INSURANCE	620-0000-215301	71.41
						<hr/> 1,655.17
05/19/2021	GEN	320 (E)	WE ENERGIES	0700126680-000015 STREET LIGHTS - 58	100-5342-522200	19,899.18
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS		21,779.77

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/26/2021	GEN	32006	AFLAC	ACCOUNT# V1553 MAY PREMS	100-0000-215302	263.47
		32006		ACCOUNT# V1553 MAY PREMS	150-0000-215302	309.76
		32006		ACCOUNT# V1553 MAY PREMS	500-0000-215302	0.26
		32006		ACCOUNT# V1553 MAY PREMS	610-0000-215302	50.76
		32006		ACCOUNT# V1553 MAY PREMS	620-0000-215302	50.74
						<hr/> 674.99
05/26/2021	GEN	32007	MUKWONAGO PROFESSIONAL	MAY 2021 FIRE UNION DUES	150-0000-215500	270.00
05/26/2021	GEN	32008	MUKWONAGO PROFESSIONAL POLICE	MAY 2021 POLICE UNION DUES	100-0000-215500	550.00
05/26/2021	GEN	32009	SECURIAN FINANCIAL GROUP INC	MAY 2021 ACCIDENT INS	100-0000-215305	21.05
		32009		MAY 2021 ACCIDENT INS	150-0000-215305	0.23
						<hr/> 21.28
05/26/2021	GEN	32010	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 05/28/21 ACCT 305155	100-0000-215250	2,933.56
		32010		RETIREMENT PR 05/28/21 ACCT 305155	440-0000-215250	537.43
		32010		RETIREMENT PR 05/28/21 ACCT 305155	500-0000-215250	1.21
		32010		RETIREMENT PR 05/28/21 ACCT 305155	610-0000-215250	256.96
		32010		RETIREMENT PR 05/28/21 ACCT 305155	620-0000-215250	244.60
						<hr/> 3,973.76
05/26/2021	GEN	32011	VILLAGE OF MUKWONAGO MRA	MAY 2021 FSA	100-0000-215350	2,123.96
		32011		MAY 2021 FSA	150-0000-215350	326.96
		32011		MAY 2021 FSA	500-0000-215350	1.19
		32011		MAY 2021 FSA	610-0000-215350	25.00
		32011		MAY 2021 FSA	620-0000-215350	25.00
						<hr/> 2,502.11
05/26/2021	GEN	322 (E)	B2E SOLUTIONS	PAYROLL FEES PR 05/28/21	100-5111-539900	23.98
		322 (E)		PAYROLL FEES PR 05/28/21	100-5120-539900	6.85
		322 (E)		PAYROLL FEES PR 05/28/21	100-5141-539900	10.28
		322 (E)		PAYROLL FEES PR 05/28/21	100-5142-539900	6.85
		322 (E)		PAYROLL FEES PR 05/28/21	100-5211-539900	37.69
		322 (E)		PAYROLL FEES PR 05/28/21	100-5212-539900	41.1^

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		322 (E)		PAYROLL FEES PR 05/28/21	100-5213-521900	6.85
		322 (E)		PAYROLL FEES PR 05/28/21	100-5241-539900	6.85
		322 (E)		PAYROLL FEES PR 05/28/21	100-5300-539900	30.84
		322 (E)		PAYROLL FEES PR 05/28/21	100-5632-539900	3.43
		322 (E)		PAYROLL FEES PR 05/28/21	100-5670-521900	3.43
		322 (E)		PAYROLL FEES PR 05/28/21	150-5221-539900	147.31
		322 (E)		PAYROLL FEES PR 05/28/21	440-5511-539900	68.53
		322 (E)		PAYROLL FEES PR 05/28/21	610-6902-690300	13.71
		322 (E)		PAYROLL FEES PR 05/28/21	620-8300-840000	13.71
						<hr/> 421.43
05/26/2021	GEN	323 (E)	DELTA DENTAL OF WISCONSIN	JUNE 2021 DENTAL PREMIUMS	100-0000-215304	270.70
		323 (E)		JUNE 2021 DENTAL PREMIUMS	440-0000-215304	26.10
						<hr/> 296.80
05/26/2021	GEN	324 (E)	DELTA DENTAL OF WISCONSIN	JUNE 2021 VISION PREMIUMS	100-0000-215303	62.04
		324 (E)		JUNE 2021 VISION PREMIUMS	440-0000-215303	24.32
		324 (E)		JUNE 2021 VISION PREMIUMS	610-0000-215303	20.58
						<hr/> 106.94
05/26/2021	GEN	325 (E)	EMPLOYEE TRUST FUNDS	JUNE 2021 PREM HEALTH INSURANCE	100-0000-215300	51,056.98
		325 (E)		JUNE 2021 PREM HEALTH INSURANCE	150-0000-215300	7,736.32
		325 (E)		JUNE 2021 PREM HEALTH INSURANCE	440-0000-215300	7,113.14
		325 (E)		JUNE 2021 PREM HEALTH INSURANCE	500-0000-215300	49.60
		325 (E)		JUNE 2021 PREM HEALTH INSURANCE	610-0000-215300	5,068.70
		325 (E)		JUNE 2021 PREM HEALTH INSURANCE	620-0000-215300	4,987.88
						<hr/> 76,012.62
05/26/2021	GEN	326 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 052821	100-0000-215250	600.00
		326 (E)		RETIREMENT PR 052821	150-0000-215250	215.79
		326 (E)		RETIREMENT PR 052821	610-0000-215250	100.00
		326 (E)		RETIREMENT PR 052821	620-0000-215250	100.00
						<hr/> 1,015.79

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05/26/2021	GEN	327 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - APRIL 2021	100-0000-215200	44,886.15
		327 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS	150-0000-215200	14,679.30
		327 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS	410-0000-215200	15.10
		327 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS	440-0000-215200	6,276.48
		327 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS	610-0000-215200	3,012.27
		327 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS	620-0000-215200	3,164.71
						<hr/> 72,034.01
			TOTAL - ALL FUNDS	TOTAL OF 12 CHECKS		157,879.73



## Agenda Item Cover Report

<b>Date:</b> May 27, 2021	<b>Committee/Board:</b> Finance
<b>Submitted by:</b> Diana Doherty & John Fellows	<b>Department:</b> Finance
<b>Date of Committee Action:</b> 6-2-2021	<b>Date of Village Board Action:</b> 6-16-2021

### Subject: TID 12% Compliance Test

**Executive Summary:** Under state statutes, the total increment value generated by TIF districts cannot exceed 12% of the Village's total equalized values. With the rapid development of TID #5, the village might soon exceed this threshold. Once exceeded, the Village would not be able to add territory to an existing TID nor create a new one until one of our 3 TIDs closes or development outside of the TIDs increases in value to the extent it changes the calculation. We have a small window of opportunity before the Department of Revenue issues the 2021 figures in August to amend the TID 5 plan to expand the boundary to include property that could potentially be acquired for future industrial park development.

The TID 4 project plan might also need to be amended to increase potential project costs if the Village wishes to provide any additional assistance to development proposals in that district. Plan amendments to add projects can be done at any time and are not subject to the 12% compliance test.

Please note, amending the TID plans does not obligate the Village to actually acquire land, add infrastructure, or provide developer incentives. It is simply ensuring the ability for the Village to do so should the opportunity arise.

The attached report prepared by Ehlers explains this in greater detail. Also attached is the cost proposal by Ehlers to commence with the plan amendment for TID #5.

**Fiscal Impact:** The immediate cost is \$11,000 to proceed with amending the TID 5 plan to expand the boundary. The Ehlers fee to amend the plans includes coordination of all necessary review boards and submissions to the state. There is an additional \$1,000 fee to the state to amend the plan.

**Executive Recommendation/Action:** Recommend Village Board approve the proposal to amend TID #5 to expand the boundary and update estimated project costs.

☒ **Attachments Included**



## MEMORANDUM

**TO:** Diana Doherty, Finance Director, Village of Mukwonago; John Fellows, Planner, Village of Mukwonago

**FROM:** Jonathan Schatz, Financial Specialist, Ehlers

**DATE:** June 2<sup>nd</sup>, 2021

**SUBJECT:** TID Usage and Feasibility Analysis

Dear Diana and John,

Ehlers has been engaged to provide feedback on the Village's current TID usage and provide a feasibility analysis for future TID projects. The analysis has been conducted and this memo is meant to memorialize some of our findings.

### Current TID Usage

As of 1/1/2020 the certified equalized value of the increment that had been generated within Tax Increment Districts in the Village was \$94,102,600, and the total equalized value of the Village was \$992,994,900, which means the TID usage ratio was 9.48%. State Statutes Sec.66.1105(4)(gm)4.c. states that municipalities with incremental values reaching 12% of their total equalized value cannot create a new district or amend an existing district until the TID value drops below 12%.

The attached TID models show the current base case for each of the Village's existing TID's, here is a table that outlines the basic financial information:

**Village of Mukwonago TIDs (as of 1/1/2020)**

	<b>TID #3</b>	<b>TID #4</b>	<b>TID #5</b>
Creation Date	1/7/2003	8/15/2017	2/28/2018
Base Value	2,389,500	6,368,000	315,200
Increment Value (as of 1/1/2020)	53,159,900	14,776,800	36,165,900
End of Expenditure Period	1/7/2021	8/15/2032	2/28/2033
Maximum Life	2026	2038	2039
Projected Closure Date based on Cashflow	2027	2027	2037

### Village Economic Development Strategy

The Department of Revenue releases updated Equalized Values for Wisconsin municipalities in August each year. The draft data is released on or about August 1<sup>st</sup>, and the data becomes final on or about August 15<sup>th</sup>. Once certified, the values official as of 1/1 of each year. This means, that when the Village's value is finalized on August 15<sup>th</sup> 2021, that will be the official Village EV as of 1/1/2021. If at that time, the incremental value of TID's #3, 4 and 5 increases to put the total over

the 12% threshold, the Village will no longer be able to create a new district or amend an existing district to add territory.

Based on estimated valuation from The Pointe apartments development and other growth around the Village, it is anticipated the TID increment value will reach close to or exceed 12% in 2021.

The table above projects based on current cashflow models that the soonest any of the Village's existing TIDs will close is TID #3 in 2027. This means the Village may become unable to take action on creating or amending existing TIDs for the next 5 years. This will negatively impact the Village's ability to respond to economic development opportunities within areas not in current districts.

Based on conversations about possible new development within TID #5, it is advisable to act on a territory and Project Plan amendment for both TID's in order to avoid delaying or being unable to respond to development proposals within those areas.

Please note, that the Village will still be able to adopt TID amendments in order to add projects to the existing TID's even if the 12% threshold is exceeded, **but not be able to add new parcels or create new districts.**

## Future Feasibility

The attached analysis includes scenarios to consider future development in TIDs #4 and #5, details about those scenarios are included below:

### TID #4

TID #4 has been generating positive increment (\$82k in 2021) and it is expected to increase to over \$200k annually by 2024. The cashflow (pages 3-4) currently show the TID would be able to pay off its obligations by 2028. Staff have begun to consider future projects to help attract further development in the TID. Pages 5-6 of the analysis provide a projection for how possible new developments would impact the TID. The scenario shows a \$1.8 million PAYGO developer incentive for one project and another project with an upfront cost of \$500,000. The development value for these projects would be an additional approximately \$8.4 million. The impact of these scenarios would be that the District would generate enough increment to pay off its obligations by 2033, still 5 year prior to its maximum life. However, these additional expenditures would cause TID #4 to exceed its planned expenditure amounts, which presents a compliance issue, as we will also see in TID #5.

### TID #5 Amendment

Total expenditures for TID #5 through 12/31/2020 were \$11,158,656 and the total expenditure amount listed in the Project Plan is \$12,468,936. Therefore, the TID is already in danger of exceeding its planned project amount (like TID #4) with 18 years remaining of its maximum life. This presents a problem exclusive of the 12% threshold, since DOR requires a District amendment if a TID's actual financials become materially different from the Project Plan (as that would indicate that the project itself was materially different). The other challenge is that there is a contemplated Phase III for TID #5, which would add territory and new projects which would require an amendment. Both of these problems can be

addressed simultaneously with a single Project Plan (and boundary) amendment. However, as outlined in the Village Economic Development Strategy section, the Village could lose its ability to amend the TID boundary beginning in August of 2021. Therefore, we would advise the Village to consider undertaking a Project Plan amendment beginning in June in order to address the expenditure issues and add Phase III to the plan.

The TID #5 Phase III plan calls for the purchase of 125 acres of land in parcels to be added to the TID territory through the amendment. The 125 acres would then be sold for development, even if sold at a discount the projected increment that could be generated through development on the parcels would be able to repay any cost of borrowing to purchase and provide infrastructure for development.

There would be a significant amount of due diligence work that would be required to accomplish a project of this scale and doing the project plan amendment does not require or commit the Village to undertaking any of the planned expenditures or projects. However, not doing the Project Plan amendment does preclude the Village from using TID #5 to undertake development projects on new parcels in the district until it is amended.

Pages 9-10 of the attached provide a plan for financing Phase III of TID #5 through an amendment. This financial plan shows the Village potentially borrowing up to \$22 million in order to pay for land acquisition and infrastructure related to the new parcels (based on Staff's best estimates at this time). The development of new value (\$90 million shown as an example) and land sale revenue would be the tool for repaying the borrowing expenses related to this project. The model shows TID #5 would be able to comfortably repay its borrowing expenses by 2035 in this scenario, still 4 years prior to its maximum life.

## Summary

The key points of this analysis are provided below:

- All 3 of the Village's existing TID's are in good shape and have performed well.
- TID #3 will likely need a 1-year extension to pay off its current obligations.
- The Village is very close to reaching or exceeding the State's 12% threshold for TIDs, that would preclude it from creating or adding parcels to the TIDs until the increment value falls below 12%
- Village staff have potential development prospects in both TID's #4 and #5
- Both TID #4 and TID #5 are already almost at their planned expenditure totals, and there are additional contemplated projects – the Village would need to amend both TIDs in order to be in compliance with DOR rules.
- Due to the potential August Equalized Values putting the Village over the 12% threshold, it is advisable to do the TID #5 amendment immediately, since it would require amending the boundary.
- Once the 12% threshold has been reached, the Village will be "TIF'ed out" or unable to create/amend TID's until TID #3 closes in 2027 and the TID value falls below 12%.

We hope this is helpful information, we are happy to answer questions or provide additional analysis to the Village at your request.

It is our honor to serve the Village.

Sincerely,

Jonathan Schatz  
Financial Specialist  
Ehlers

# Village of Mukwonago, Wisconsin

## Tax Increment District #3

### Tax Increment Projection Worksheet

Ind (Pre 10-1-04)	
January 7, 2003	
Jan 1,	2003
23	
18	1/7/2021
22	2026
Yes	3
No	

Base Value	2,389,500
Appreciation Factor	0.25%
Base Tax Rate	\$19.33
Rate Adjustment Factor	0.25%

	Construction Year	Valuation Year	Inflation Increment	Total Increment	Revenue Year	Tax Rate	Tax Increment
1	2003	2004	0	4,630,900	2005	\$19.36	89,659
2	2004	2005	0	20,975,600	2006	\$16.99	356,390
3	2005	2006	0	40,629,000	2007	\$16.62	675,222
4	2006	2007	0	43,828,200	2008	\$16.25	712,392
5	2007	2008	0	21,470,800	2009	\$17.39	373,286
6	2008	2009	0	34,516,800	2010	\$18.13	625,712
7	2009	2010	0	30,224,300	2011	\$19.04	575,471
8	2010	2011	0	34,023,000	2012	\$19.32	657,369
9	2011	2012	0	31,453,900	2013	\$19.81	623,239
10	2012	2013	0	40,772,800	2014	\$20.72	844,669
11	2013	2014	0	38,089,900	2015	\$19.33	736,299
12	2014	2015	0	38,881,600	2016	\$18.98	738,025
13	2015	2016	0	56,328,800	2017	\$18.81	1,059,399
14	2016	2017	0	46,226,400	2018	\$17.93	828,976
15	2017	2018	0	45,769,800	2019	\$17.30	792,039
16	2018	2019	0	53,322,600	2020	\$17.06	909,717
17	2019	2020	0	53,159,900	2021	\$17.20	914,266
18	2020	2021	132,900	53,292,800	2022	\$17.24	918,843
19	2021	2022	133,232	53,426,032	2023	\$17.28	923,443
20	2022	2023	133,565	53,559,597	2024	\$17.33	928,066
21	2023	2024	133,899	53,693,496	2025	\$17.37	932,712
22	2024	2025	134,234	53,827,730	2026	\$17.41	937,382
23	2025	2026	134,569	53,962,299	2027	\$17.46	942,074
24	2026	2027	134,906	54,097,205	2028	\$17.50	946,791
25	2027	2028	135,243	54,232,448	2029	\$17.55	951,530
<b>Totals</b>			<b>1,072,548</b>		<b>Future Value of Increment</b>		<b>18,992,971</b>

#### Notes:

Actual results will vary depending on development, inflation of overall tax rates.

NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance costs).

# Village of Mukwonago, Wisconsin

Tax Increment District #3

Cash Flow Projection

Year	Projectd Revenues										Expenditures							Balances			Year	
	Tax Increments	Investment Income	Special Assessment	Exempt Computer Aid	Transfers from Other Funds	Payments from Developers	Other	Premium on LT Debt	Debt Proceeds	Total Revenues	Long Term Debt Service		Capital Expenditures and Admin	Land Acquisition	Developer Incentives	Financing Costs	Transfers to Other Funds	Total Expenditures	Annual	Cumulative		Principal Outstanding
											Principal	Interest										
2003		49,202							5,728,750	5,777,952		84,767	2,450,362					2,535,129	3,242,823	-187045	5,728,750	2003
2004		16,912								16,912		119,810	2,593,364					2,713,174	(2,696,262)	359,516	0	2004
2005	89,659	41,252					103		6,955,000	7,086,014	5,728,750	179,983	1,095,444					7,004,177	81,837	441,353	6,955,000	2005
2006	356,390	79,096		4,661						440,147		240,156	(50,696)					189,460	250,687	692,040	0	2006
2007	675,222	101,163		16,854					638,078	1,431,317		240,156	34,345			8,624		283,125	1,148,192	1,840,232	7,593,078	2007
2008	712,392	112,239		9,838				78,512	6,741,000	7,653,981	7,008,660	391,989	52,809			123,419		7,576,877	77,104	1,917,336	7,325,418	2008
2009	373,286	18,301		7,466				8,828	971,140	1,379,021	403,660	301,761	278,310			22,015		1,005,746	373,275	2,290,611	7,892,898	2009
2010	625,712	6,083		8,738						640,533	366,300	311,872	44,619					722,791	(82,258)	2,208,353	7,526,598	2010
2011	575,471	12,294		6,482				31,535	2,074,543	2,700,325	2,429,460	283,147	58,417			45,225	574,589	3,390,838	(690,513)	1,517,840	7,171,681	2011
2012	657,369	4,399		4,925				81,798	3,620,000	4,368,491	4,744,220	239,627	19,993			75,513	47,500	5,126,853	(758,362)	759,478	6,047,461	2012
2013	623,239	1,676		4,014	99,333					728,262	363,320	129,659	40,310				34,333	567,622	160,640	920,118	5,684,141	2013
2014	844,669	2,114		9,295					21,624	1,200,000	2,077,702	431,860	158,118	219,043	1,999,992		2,500	2,811,513	(733,811)	186,307	6,452,281	2014
2015	736,299	3,619		5,735	196,748			140,757	3,635,253	4,718,411	679,026	220,327	2,076,799		510,000			3,486,152	1,232,259	1,418,566	9,408,508	2015
2016	738,025	3,284		4,795		86,400				832,504	804,935	255,768	84,296		135,000			1,279,999	(447,495)	971,071	8,603,573	2016
2017	1,059,399	8,629	18,954	7,626						1,094,608	729,505	236,414	61,524					1,027,443	67,165	1,038,236	7,874,068	2017
2018	828,976	21,685	18,298	7,738						876,697	647,345	224,145	89,659					961,149	(84,452)	953,784	7,226,723	2018
2019	792,039	28,009	23,321	20,521	47,642			39,825	34,159	1,200,000	1,846,535	181,824	9,624			46,265		2,084,248	101,268	1,055,052	6,580,188	2019
2020	909,717	9,119	13,014	30,249					81,910	1,630,594	2,674,603	2,577,767	256,345	7,010				2,841,122	(166,519)	888,533	5,633,015	2020
2021	914,266	1,000	18,000	20,521						953,787	746,545	199,667	5,000					951,212	2,575	891,108	6,094,936	2021
2022	918,843	1,000	18,000	20,521						958,364	867,100	160,879	5,000					1,032,979	(74,615)	816,493	5,227,836	2022
2023	923,443	1,000	18,000	20,521						962,964	1,024,147	136,929	5,000					1,166,076	(203,112)	613,381	4,203,689	2023
2024	928,066	1,000	18,000	20,521						967,587	1,061,769	107,848	5,000					1,174,617	(207,030)	406,352	3,141,920	2024
2025	932,712	1,000	18,000	20,521						972,233	1,179,405	75,130	5,000					1,259,535	(287,302)	119,050	1,962,515	2025
2026	937,382	1,000	18,000	20,521						976,903	657,912	48,231	5,000					711,143	265,760	384,810	1,304,603	2026
2027	942,074	1,000	18,000	20,521						981,595	428,786	28,236	5,000					462,022	519,573	904,383	875,817	2027
2028	942,074	1,000	18,000	20,521						981,595	428,786	15,372	5,000					449,158	532,437	1,436,820	447,031	2028
2029	946,791	1,000	18,000	20,521						986,312	218,954	6,751	5,000					230,705	755,607	2,192,427	228,077	2029
2030	951,530	1,000	18,000	20,521						991,051	228,077	2,281	5,000					235,358	755,693	2,948,120	0	2030
Total	19,935,045	529,076	253,587	354,147	343,723	86,400	39,928	479,123	34,394,358	56,415,387	35,602,824	4,837,191	9,215,232	1,999,992	645,000	321,061	658,922	53,280,222				Total

Notes:

Projected TID Closure

# Village of Mukwonago, Wisconsin

## Tax Increment District #4

### Tax Increment Projection Worksheet - Base Case

Type of District	Mixed Use	Base Value	6,368,000
District Creation Date	August 15, 2017	Appreciation Factor	0.00%
Valuation Date	Jan 1, 2017	Base Tax Rate	\$17.30
Max Life (Years)	20	Rate Adjustment Factor	
Expenditure Period/Termination	15 8/15/2032		
Revenue Periods/Final Year	20 2038		
Extension Eligibility/Years	Yes 3		
Eligible Recipient District	No		

Construction	Year	Value Added	Valuation Year	Inflation	Total	Revenue Year	Tax Rate	Tax Increment
				Increment	Increment			
1	2017	2,153,600	2018	0	2,153,600	2019	\$17.30	37,268
2	2018	222,400	2019	0	2,376,000	2020	\$17.06	40,536
3	2019	2,400,800	2020	0	4,776,800	2021	\$17.24	82,366
4	2020	10,000,000	2021	0	14,776,800	2022	\$17.24	254,795
5	2021	0	2022	0	14,776,800	2023	\$17.24	254,795
6	2022	0	2023	0	14,776,800	2024	\$17.24	254,795
7	2023	0	2024	0	14,776,800	2025	\$17.24	254,795
8	2024	0	2025	0	14,776,800	2026	\$17.24	254,795
9	2025	0	2026	0	14,776,800	2027	\$17.24	254,795
10	2026	0	2027	0	14,776,800	2028	\$17.24	254,795
11	2027	0	2028	0	14,776,800	2029	\$17.24	254,795
12	2028	0	2029	0	14,776,800	2030	\$17.24	254,795
13	2029	0	2030	0	14,776,800	2031	\$17.24	254,795
14	2030	0	2031	0	14,776,800	2032	\$17.24	254,795
15	2031	0	2032	0	14,776,800	2033	\$17.24	254,795
16	2032	0	2033	0	14,776,800	2034	\$17.24	254,795
17	2033	0	2034	0	14,776,800	2035	\$17.24	254,795
18	2034	0	2035	0	14,776,800	2036	\$17.24	254,795
19	2035	0	2036	0	14,776,800	2037	\$17.24	254,795
20	2036	0	2037	0	14,776,800	2038	\$17.24	254,795
<b>Totals</b>		<b>14,776,800</b>		<b>0</b>		<b>Future Value of Increment</b>		<b>4,491,689</b>

#### Notes:

Actual results will vary depending on development, inflation of overall tax rates.

NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance costs).

# Village of Mukwonago, Wisconsin

## Tax Increment District #4

### Cash Flow Projection - Base Case

Year	Projected Revenues				Expenditures						Balances			Year
					Developer Incentive									
	Tax Increments	Interest Earnings/ (Cost)	Debt Proceeds	Total Revenues	Dated Date: Principal	Interest	Capital Expenditures	Developer Incentive	Admin.	Total Expenditures	Annual	Cumulative	Principal Outstanding	
2017				0			36,323			36,323	(36,323)	(36,323)		2017
2018				0			2,639			2,639	(2,639)	(38,962)		2018
2019	37,268	1,829	150,000	189,097		3,375	203,739	1,150,000		1,357,114	(1,168,017)	(1,206,979)	1,389,999	2019
2020	40,536	575	1,240,000	1,281,111	5,325	46,586	14,356			66,267	1,214,844	7,865	1,384,674	2020
2021	82,366			82,366	5,325	36,302			11,000	52,627	29,739	37,604	1,379,349	2021
2022	254,795			254,795	130,325	25,361			11,000	166,686	88,109	125,713	1,249,024	2022
2023	254,795			254,795	130,325	23,597			11,000	164,922	89,873	215,586	1,118,699	2023
2024	254,795			254,795	133,876	21,632			11,000	166,508	88,287	303,874	984,823	2024
2025	254,795			254,795	133,876	19,458			11,000	164,334	90,461	394,335	850,947	2025
2026	254,795			254,795	159,527	16,817			11,000	187,344	67,451	461,786	691,420	2026
2027	254,795			254,795	187,278	13,329			11,000	211,607	43,188	504,974	504,142	2027
2028	254,795			254,795	204,142	8,897			11,000	224,039	30,756	535,731	300,000	2028
2029	254,795			254,795	150,000	4,875			11,000	165,875	88,920	624,651	150,000	2029
2030	254,795			254,795	150,000	1,650			11,000	162,650	92,145	716,796	0	2030
2031	254,795			254,795					11,000	11,000	243,795	960,591		2031
2032	254,795			254,795					11,000	11,000	243,795	1,204,387		2032
2033	254,795			254,795					5,000	5,000	249,795	1,454,182		2033
2034	254,795			254,795					5,000	5,000	249,795	1,703,977		2034
2035	254,795			254,795					5,000	5,000	249,795	1,953,772		2035
2036	254,795			254,795					5,000	5,000	249,795	2,203,568		2036
2037	254,795			254,795					5,000	5,000	249,795	2,453,363		2037
2038	254,795			254,795					5,000	5,000	249,795	2,703,158		2038
Total	4,491,689	2,404	1,390,000	5,884,093	1,389,999	221,879	257,057	1,150,000	162,000	3,180,935				Total

Notes:

Projected TID Closure



# Village of Mukwonago, Wisconsin

## Tax Increment District #4

### Tax Increment Projection Worksheet - New Development

Type of District	Mixed Use	Base Value	6,368,000
District Creation Date	August 15, 2017	Appreciation Factor	0.00%
Valuation Date	Jan 1, 2017	Base Tax Rate	\$17.30
Max Life (Years)	20	Rate Adjustment Factor	
Expenditure Period/Termination	15 8/15/2032		
Revenue Periods/Final Year	20 2038		
Extension Eligibility/Years	Yes 3		
Eligible Recipient District	No		

Construction	Year	Value Added	Valuation Year	Inflation	Total	Revenue Year	Tax Rate	Tax Increment
				Increment	Increment			
1	2017	2,153,600	2018	0	2,153,600	2019	\$17.30	37,268
2	2018	222,400	2019	0	2,376,000	2020	\$17.06	40,536
3	2019	2,400,800	2020	0	4,776,800	2021	\$17.24	82,366
4	2020	10,000,000	2021	0	14,776,800	2022	\$17.24	254,795
5	2021		2022	0	14,776,800	2023	\$17.24	254,795
6	2022		2023	0	14,776,800	2024	\$17.24	254,795
7	2023	0	2024	0	14,776,800	2025	\$17.24	254,795
8	2024	5,000,000	2025	0	19,776,800	2026	\$17.24	341,010
9	2025	3,400,000	2026	0	23,176,800	2027	\$17.24	399,636
10	2026	0	2027	0	23,176,800	2028	\$17.24	399,636
11	2027	0	2028	0	23,176,800	2029	\$17.24	399,636
12	2028	0	2029	0	23,176,800	2030	\$17.24	399,636
13	2029	0	2030	0	23,176,800	2031	\$17.24	399,636
14	2030	0	2031	0	23,176,800	2032	\$17.24	399,636
15	2031	0	2032	0	23,176,800	2033	\$17.24	399,636
16	2032	0	2033	0	23,176,800	2034	\$17.24	399,636
17	2033	0	2034	0	23,176,800	2035	\$17.24	399,636
18	2034	0	2035	0	23,176,800	2036	\$17.24	399,636
19	2035	0	2036	0	23,176,800	2037	\$17.24	399,636
20	2036	0	2037	0	23,176,800	2038	\$17.24	399,636
<b>Totals</b>		<b>23,176,800</b>		<b>0</b>		<b>Future Value of Increment</b>		<b>6,315,990</b>

#### Notes:

Actual results will vary depending on development, inflation of overall tax rates.

NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance costs).

# Village of Mukwonago, Wisconsin

## Tax Increment District #4

### Cash Flow Projection - New Development

Year	Projected Revenues				Expenditures						Balances			Year	
	Tax Increments	Interest Earnings/ (Cost)	Debt Proceeds	Total Revenues	Developer Incentive		Est. Incentive 1,800,000 Dated Date: Principal				Total Expenditures				
					Dated Date: Principal	Interest		Capital Expenditures	Developer Incentive	Admin.		Annual	Cumulative		Principal Outstanding
2017				0				36,323			36,323	(36,323)	(36,323)		2017
2018				0				2,639			2,639	(2,639)	(38,962)		2018
2019	37,268	1,829	150,000	189,097		3,375		203,739	1,150,000		1,357,114	(1,168,017)	(1,206,979)	1,389,999	2019
2020	40,536	575	1,240,000	1,281,111	5,325	46,586		14,356			66,267	1,214,844	7,865	1,384,674	2020
2021	82,366			82,366	5,325	36,302			500,000	11,000	552,627	(470,261)	(462,396)	3,179,349	2021
2022	254,795			254,795	130,325	25,361	75,000			11,000	241,686	13,109	(449,287)	2,974,024	2022
2023	254,795			254,795	130,325	23,597	75,000			11,000	239,922	14,873	(434,414)	2,768,699	2023
2024	254,795			254,795	133,876	21,632	75,000			11,000	241,508	13,287	(421,126)	2,559,823	2024
2025	254,795			254,795	133,876	19,458	75,000			11,000	239,334	15,461	(405,665)	2,350,947	2025
2026	341,010			341,010	159,527	16,817	100,000			11,000	287,344	53,666	(351,999)	2,091,420	2026
2027	399,636			399,636	187,278	13,329	100,000			11,000	311,607	88,029	(263,970)	1,804,142	2027
2028	399,636			399,636	204,142	8,897	100,000			11,000	324,039	75,597	(188,374)	1,500,000	2028
2029	399,636			399,636	150,000	4,875	150,000			11,000	315,875	83,761	(104,613)	1,200,000	2029
2030	399,636			399,636	150,000	1,650	150,000			11,000	312,650	86,986	(17,627)	900,000	2030
2031	399,636			399,636			150,000			11,000	161,000	238,636	221,009	750,000	2031
2032	399,636			399,636			150,000			11,000	161,000	238,636	459,645	600,000	2032
2033	399,636			399,636			150,000			5,000	155,000	244,636	704,280	450,000	2033
2034	399,636			399,636			150,000			5,000	155,000	244,636	948,916	300,000	2034
2035	399,636			399,636			150,000			5,000	155,000	244,636	1,193,552	150,000	2035
2036	399,636			399,636			150,000			5,000	155,000	244,636	1,438,188	0	2036
2037	399,636			399,636						5,000	5,000	394,636	1,832,824		2037
2038	399,636			399,636						5,000	5,000	394,636	2,227,459		2038
Total	6,315,990	2,404	1,390,000	7,708,394	1,389,999	221,879	1,800,000	257,057	1,650,000	162,000	5,480,935				Total

Notes:

Projected TID Closure

# Village of Mukwonago, Wisconsin

## Tax Increment District #5

### Tax Increment Projection Worksheet - Base Case

Type of District	Industrial	Base Value	315,200
District Creation Date	February 28, 2018	Appreciation Factor	0.00%
Valuation Date	Jan 1, 2018	Base Tax Rate	\$19.44
Max Life (Years)	20	Rate Adjustment Factor	
Expenditure Period/Termination	15 2/28/2033		
Revenue Periods/Final Year	20 2039		
Extension Eligibility/Years	Yes 3		
Eligible Recipient District	No		

	Construction			Inflation	Total			
	Year	Value Added	Valuation Year	Increment	Increment	Revenue Year	Tax Rate	Tax Increment
1	2018	12,641,400	2019	0	12,641,400	2020	\$19.44	245,749
2	2019	23,524,500	2020	0	36,165,900	2021	\$18.95	685,344
3	2020	2,250,000	2021	0	38,415,900	2022	\$18.95	727,981
4	2021	8,500,000	2022	0	46,915,900	2023	\$18.95	889,056
5	2022	0	2023	0	46,915,900	2024	\$18.95	889,056
6	2023	0	2024	0	46,915,900	2025	\$18.95	889,056
7	2024	0	2025	0	46,915,900	2026	\$18.95	889,056
8	2025	0	2026	0	46,915,900	2027	\$18.95	889,056
9	2026	0	2027	0	46,915,900	2028	\$18.95	889,056
10	2027	0	2028	0	46,915,900	2029	\$18.95	889,056
11	2028	0	2029	0	46,915,900	2030	\$18.95	889,056
12	2029	0	2030	0	46,915,900	2031	\$18.95	889,056
13	2030	0	2031	0	46,915,900	2032	\$18.95	889,056
14	2031	0	2032	0	46,915,900	2033	\$18.95	889,056
15	2032	0	2033	0	46,915,900	2034	\$18.95	889,056
16	2033	0	2034	0	46,915,900	2035	\$18.95	889,056
17	2034	0	2035	0	46,915,900	2036	\$18.95	889,056
18	2035	0	2036	0	46,915,900	2037	\$18.95	889,056
19	2036	0	2037	0	46,915,900	2038	\$18.95	889,056
20	2037	0	2038	0	46,915,900	2039	\$18.95	889,056
<b>Totals</b>		<b>46,915,900</b>		<b>0</b>		<b>Future Value of Increment</b>		<b>16,773,031</b>

#### Notes:

Actual results will vary depending on development, inflation of overall tax rates.

NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance costs).

## Village of Mukwonago, Wisconsin

### Tax Increment District #5

#### Cash Flow Projection - Base Case

Year	Projected Revenues					Expenditures										Balances			Year
	Tax Increments	Interest Earnings/ (Cost)	Other Revenue (Spec. Assess, Impact Fees, Premium)	Debt Proceeds	Total Revenues	GO Notes, 2019 1,860,000		GO Refunding Bonds, 2021 7,700,000		GO Refunding Bonds, 2021 4,225,000					Total Expenditures	Annual	Cumulative	Principal Outstanding	
						Dated Date:		Dated Date:		Dated Date:		Capital Expenditures	Admin	Debt Service					
						Principal	Interest	Principal	Interest	Principal	Interest								
2018		77,559	296,185	11,925,000	12,298,744							9,185,260	52,082	476,145	9,713,487	2,585,257	2,585,257		2018
2019		80,483	1,473,874	1,860,000	3,414,357							1,818,558	40,958	465,444	2,324,960	1,089,397	3,674,654		2019
2020	245,749	17,872			263,621							21,499	40,299	571,300	633,098	(369,477)	3,305,177		2020
2021	685,344	33,052			718,396	66,036	51,811		210,838	0	0	245,000	50,000		623,685	94,711	3,399,887	13,652,930	2021
2022	727,981	33,999	400,000		1,161,980	66,036	50,489	385,000	157,950	0	105,625		45,000		810,100	351,880	3,751,768	13,201,894	2022
2023	889,056	37,518			926,574	66,036	49,169	390,000	150,200	264,063	89,121	2,100,247	40,000		3,148,836	(2,222,262)	1,529,505	12,481,795	2023
2024	889,056	15,295			904,351	110,059	47,270	400,000	142,300	264,063	83,180		35,000		1,081,872	(177,520)	1,351,985	11,707,673	2024
2025	889,056	13,520	245,776		1,148,352	110,059	44,725	410,000	134,200	264,063	77,238		20,000		1,060,285	88,067	1,440,052	10,923,551	2025
2026	889,056	14,401			903,457	242,130	40,392	415,000	125,950	264,063	71,297		10,000		1,168,832	(265,375)	1,174,677	10,002,358	2026
2027	889,056	11,747			900,803	462,249	30,431	425,000	117,550	264,063	65,355		5,000		1,369,648	(468,845)	705,832	8,851,046	2027
2028	889,056	7,058			896,115	671,361	11,749	435,000	108,950	264,063	59,414		5,000		1,555,537	(659,422)	46,409	7,480,622	2028
2029	889,056	464	110,000		999,520			440,000	100,200	264,063	53,473		5,000		862,736	136,785	183,194	6,776,559	2029
2030	889,056	1,832	110,000		1,000,888			450,000	91,300	264,063	47,531		5,000		857,894	142,994	326,188	6,062,496	2030
2031	889,056	3,262	110,000		1,002,318			460,000	82,200	264,062	41,590		5,000		852,852	149,466	475,655	5,338,434	2031
2032	889,056	4,757	110,000		1,003,813			470,000	72,900	264,062	35,648		5,000		847,610	156,202	631,857	4,604,372	2032
2033	889,056	6,319	110,000		1,005,375			480,000	63,400	264,062	42,910		5,000		855,372	150,003	781,860	3,860,310	2033
2034	889,056	7,819	110,000		1,006,875			485,000	53,750	264,062	34,328		5,000		842,140	164,735	946,595	3,111,248	2034
2035	889,056	9,466	110,000		1,008,522			495,000	43,950	264,062	25,746		5,000		833,758	174,764	1,121,359	2,352,186	2035
2036	889,056	11,214	110,000		1,010,270			505,000	32,688	264,062	17,164		5,000		823,914	186,356	1,307,715	1,583,124	2036
2037	889,056	13,077	110,000		1,012,133			520,000	19,875	264,062	8,582		5,000		817,519	194,614	1,502,329	799,062	2037
2038	889,056	15,023	110,000		1,014,080			535,000	6,688	264,062	0		5,000		810,750	203,330	1,705,659	0	2038
2039	889,056				889,056								5,000		5,000	884,056	2,589,715		2039
Total	16,773,031	415,734	3,515,835	13,785,000	34,489,601	1,793,966	326,036	7,700,000	1,714,889	4,225,000	858,202	13,370,564	398,339	1,512,889	31,899,885				Total

Notes:

Projected TID Closure

# Village of Mukwonago, Wisconsin

## Tax Increment District #5

### Tax Increment Projection Worksheet - Phase III

Type of District	Industrial	Base Value	315,200
District Creation Date	February 28, 2018	Appreciation Factor	0.00%
Valuation Date	Jan 1, 2018	Base Tax Rate	\$19.44
Max Life (Years)	20	Rate Adjustment Factor	
Expenditure Period/Termination	15 2/28/2033		
Revenue Periods/Final Year	20 2039		
Extension Eligibility/Years	Yes 3		
Eligible Recipient District	No		

	Construction			Inflation	Total			
	Year	Value Added	Valuation Year	Increment	Increment	Revenue Year	Tax Rate	Tax Increment
1	2018	12,641,400	2019	0	12,641,400	2020	\$19.44	245,749
2	2019	23,524,500	2020	0	36,165,900	2021	\$18.95	685,344
3	2020	2,250,000	2021	0	38,415,900	2022	\$18.95	727,981
4	2021	8,500,000	2022	0	46,915,900	2023	\$18.95	889,056
5	2022	0	2023	0	46,915,900	2024	\$18.95	889,056
6	2023	30,000,000	2024	0	76,915,900	2025	\$18.95	1,457,556
7	2024	30,000,000	2025	0	106,915,900	2026	\$18.95	2,026,056
8	2025	30,000,000	2026	0	136,915,900	2027	\$18.95	2,594,556
9	2026	0	2027	0	136,915,900	2028	\$18.95	2,594,556
10	2027	0	2028	0	136,915,900	2029	\$18.95	2,594,556
11	2028	0	2029	0	136,915,900	2030	\$18.95	2,594,556
12	2029	0	2030	0	136,915,900	2031	\$18.95	2,594,556
13	2030	0	2031	0	136,915,900	2032	\$18.95	2,594,556
14	2031	0	2032	0	136,915,900	2033	\$18.95	2,594,556
15	2032	0	2033	0	136,915,900	2034	\$18.95	2,594,556
16	2033	0	2034	0	136,915,900	2035	\$18.95	2,594,556
17	2034	0	2035	0	136,915,900	2036	\$18.95	2,594,556
18	2035	0	2036	0	136,915,900	2037	\$18.95	2,594,556
19	2036	0	2037	0	136,915,900	2038	\$18.95	2,594,556
20	2037	0	2038	0	136,915,900	2039	\$18.95	2,594,556
<b>Totals</b>		<b>136,915,900</b>		<b>0</b>		<b>Future Value of Increment</b>		<b>40,650,031</b>

#### Notes:

Actual results will vary depending on development, inflation of overall tax rates.

NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance costs).

# Village of Mukwonago, Wisconsin

Tax Increment District #5

Cash Flow Projection with Phase III

Year	Projected Revenues						Expenditures														Balances			Year				
	Tax Increments	Interest Earnings/ (Cost)	Other Revenue (Spec. Assess, Impact Fees, Premium)	Land Sale Revenue	Debt Proceeds	Total Revenues	GO Notes, 2019 1,860,000		GO Refunding Bonds, 2021 7,700,000		GO Refunding Bonds, 2021 4,225,000		Taxable GO Bonds (Land Acq) 10,000,000			Tax Exempt GO Bonds (Infrastructure) 12,000,000			Capital Expenditures	Phase III	Admin	Debt Service	Total Expenditures		Annual	Cumulative	Principal Outstanding	
							Dated Date:	Interest	Dated Date:	Interest	Dated Date:	Interest	Dated Date: 09/01/22	Est. Rate	Interest	Dated Date: 09/01/23	Est. Rate	Interest										
							Principal	Interest	Principal	Interest	Principal	Interest	Principal	Est. Rate	Interest	Principal	Est. Rate	Interest										
2018		77,559	296,185		11,925,000	12,298,744													9,185,260		52,082	476,145	9,713,487	2,585,257	2,585,257		2018	
2019		80,483	1,473,874		1,860,000	3,414,357													1,818,558		40,958	465,444	2,324,960	1,089,397	3,674,654		2019	
2020	245,749	17,872				263,621													21,499		40,299	571,300	633,098	(369,477)	3,305,177		2020	
2021	685,344	33,052				718,396	66,036	51,811		210,838	0	0							623,685		94,711	3,399,887	4,025,500	13,652,930		2021		
2022	727,981	33,999	400,000		10,000,000	11,161,980	66,036	50,489	385,000	157,950	0	105,625								9,025,500	45,000		9,835,600	1,326,380	4,726,268	13,201,894	2022	
2023	889,056	47,263		4,500,000	12,000,000	17,436,319	66,036	49,169	390,000	150,200	264,063	89,121	460,000	3.00%	300,000				2,100,247	8,000,000	40,000		11,908,836	5,527,483	10,253,750	12,481,795	2023	
2024	889,056	102,538				991,594	110,059	47,270	400,000	142,300	264,063	83,180	475,000	3.00%	286,200	620,000	2.50%	300,000		4,000,000	35,000		6,763,072	(5,771,478)	4,482,273	11,707,673	2024	
2025	1,457,556	44,823	245,776			1,748,155	110,059	44,725	410,000	134,200	264,063	77,238	490,000	3.00%	271,950	635,000	2.50%	284,500			20,000		2,741,735	(993,580)	3,488,692	10,923,551	2025	
2026	2,026,056	34,887				2,060,943	242,130	40,392	415,000	125,950	264,063	71,297	500,000	3.00%	257,250	650,000	2.50%	268,625			10,000		2,844,707	(783,764)	2,704,929	10,002,358	2026	
2027	2,594,556	27,049				2,621,606	462,249	30,431	425,000	117,550	264,063	65,355	515,000	3.00%	242,250	665,000	2.50%	252,375			5,000		3,044,273	(422,668)	2,282,261	8,851,046	2027	
2028	2,594,556	22,823				2,617,379	671,361	11,749	435,000	108,950	264,063	59,414	535,000	3.00%	226,800	685,000	2.50%	235,750			5,000		3,238,087	(620,708)	1,661,553	7,480,622	2028	
2029	2,594,556	16,616	110,000			2,721,172			440,000	100,200	264,063	53,473	550,000	3.00%	210,750	700,000	2.50%	218,625				5,000		2,542,111	179,061	1,840,614	6,776,559	2029
2030	2,594,556	18,406	110,000			2,722,962			450,000	91,300	264,063	47,531	565,000	3.00%	194,250	720,000	2.50%	201,125				5,000		2,538,269	184,693	2,025,307	6,062,496	2030
2031	2,594,556	20,253	110,000			2,724,809			460,000	82,200	264,062	41,590	580,000	3.00%	177,300	735,000	2.50%	183,125				5,000		2,528,277	196,533	2,221,840	5,338,434	2031
2032	2,594,556	22,218	110,000			2,726,775			470,000	72,900	264,062	35,648	600,000	3.00%	159,900	755,000	2.50%	164,750				5,000		2,527,260	199,514	2,421,354	4,604,372	2032
2033	2,594,556	24,214	110,000			2,728,770			480,000	63,400	264,062	42,910	620,000	3.00%	141,900	775,000	2.50%	145,875				5,000		2,536,147	190,623	2,611,977	3,860,310	2033
2034	2,594,556	26,120	110,000			2,730,676			485,000	53,750	264,062	34,328	635,000	3.00%	123,300	790,000	2.50%	126,500				5,000		2,516,940	213,736	2,825,713	3,111,248	2034
2035	2,594,556	28,257	110,000			2,732,813			495,000	43,950	264,062	25,746	655,000	3.00%	104,250	810,000	2.50%	106,750				5,000		2,509,758	223,055	3,048,769	2,352,186	2035
2036	2,594,556	30,488	110,000			2,735,044			505,000	32,688	264,062	17,164	675,000	3.00%	84,600	835,000	2.50%	86,500				5,000		2,505,014	230,030	3,278,799	1,583,124	2036
2037	2,594,556	32,788	110,000			2,737,344			520,000	19,875	264,062	8,582	695,000	3.00%	64,350	855,000	2.50%	65,625				5,000		2,497,494	239,850	3,518,649	799,062	2037
2038	2,594,556	35,186	110,000			2,739,743			535,000	6,688	264,062	4,250	715,000	3.00%	43,500	875,000	2.50%	44,250				5,000		2,492,750	246,993	3,765,642	0	2038
2039	2,594,556	37,656				2,632,213							735,000	3.00%	22,050	895,000	2.50%	22,375					1,679,425	952,788	4,718,429		2039	
Total	40,650,031	814,549	3,515,835		35,785,000	85,265,415	1,793,966	326,036	7,700,000	1,714,889	4,225,000	862,452	10,000,000		2,910,600	12,000,000		2,706,750	13,370,564	21,025,500	398,339	1,512,889	80,546,985				Total	

Notes:

Projected TID Closure

May 18, 2021

Diana Doherty, Finance Director  
Village of Mukwonago, Wisconsin  
440 River Crest Ct  
PO Box 206  
Mukwonago, WI 53149

Re: Written Municipal Advisor Client Disclosure with the Village of Mukwonago (“Client”) for TID #5  
Amendment (“Project” Pursuant to MSRB Rule G-42)

Dear Diana:

As a registered Municipal Advisor, we are required by Municipal Securities Rulemaking Board (MSRB) Rules to provide you with certain written information and disclosures prior to, upon or promptly, after the establishment of a municipal advisory relationship as defined in Securities and Exchange Act Rule 15Ba1-1. To establish our engagement as your Municipal Advisor, we must inform you that:

1. When providing advice, we are required to act in a fiduciary capacity, which includes a duty of loyalty and a duty of care. This means we are required to act solely in your best interest.
2. We have an obligation to fully and fairly disclose to you in writing all material actual or potential conflicts of interest that might impair our ability to render unbiased and competent advice to you. We are providing these and other required disclosures in **Appendix A** attached hereto.
3. As your Municipal Advisor, Ehlers shall provide this advice and service at such fees, as described within **Appendix B** attached hereto.

This documentation and all appendices hereto shall be effective as of its date unless otherwise terminated by either party upon 30 days written notice to the other party.

During the term of our municipal advisory relationship, this writing might be amended or supplemented to reflect any material change or additions.

We look forward to working with you on this Project.

Sincerely,

Ehlers



Jonathan Schatz  
Financial Specialist

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<sup>1</sup> This document is intended to satisfy the requirements of MSRB Rule G-42(b) and Rule G-42(c).

## Appendix A

### Disclosure of Conflicts of Interest/Other Required Information

#### Actual/Potential Material Conflicts of Interest

Ehlers has no known actual or potential material conflicts of interest that might impair its ability either to render unbiased and competent advice or to fulfill its fiduciary duty to Client.

#### Other Engagements or Relationships Impairing Ability to Provide Advice

Ehlers is not aware of any other engagement or relationship Ehlers has that might impair Ehlers' ability to either render unbiased and competent advice to or to fulfill its fiduciary duty to Client.

#### Affiliated Entities

Ehlers offers related services through two affiliates of Ehlers, Bond Trust Service Corporation (BTSC) and Ehlers Investment Partners (EIP). BTSC provides paying agent services while Ehlers Investment Partners (EIP) provides investment related services and bidding agent service. Ehlers and these affiliates do not share fees. If either service is needed in conjunction with an Ehlers municipal advisory engagement, Client will be asked whether or not they wish to retain either affiliate to provide service. If BTSC or EIP are retained to provide service, a separate agreement with that affiliate will be provided for Client's consideration and approval.

#### Solicitors/Payments Made to Obtain/Retain Client Business

Ehlers does not use solicitors to secure municipal engagements; nor does it make direct or indirect payments to obtain or retain Client business.

#### Payments from Third Parties

Ehlers does not receive any direct or indirect payments from third parties to enlist Ehlers recommendation to the Client of its services, any municipal securities transaction or any financial product.

#### Payments/Fee-splitting Arrangements

Ehlers does not share fees with any other parties and any provider of investments or services to the Client. However, within a joint proposal with other professional service providers, Ehlers could be the contracting party or be a subcontractor to the contracting party resulting in a fee splitting arrangement. In such cases, the fee due Ehlers will be identified in a Municipal Advisor writing and no other fees will be paid to Ehlers from any of the other participating professionals in the joint proposal.

#### Municipal Advisor Registration

Ehlers is registered with the Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB).

#### Material Legal or Disciplinary Events

Neither Ehlers nor any of its officers or municipal advisors have been involved in any legal or disciplinary events reported on Form MA or MA-I nor are there any other material legal or disciplinary events to be reported. Ehlers' application for permanent registration as a Municipal Advisor with the (SEC) was granted on July 28, 2014 and contained the information prescribed under Section 15B(a)(2) of the Securities and Exchange Act of 1934 and rules thereunder. It did not list any information on legal or disciplinary disclosures.



Client may access Ehlers' most recent Form MA and each most recent Form MA-I by searching the Securities and Exchange Commission's EDGAR system (currently available at <http://www.sec.gov/edgar/searchedgar/companysearch.html>) and searching under either our Company Name (Ehlers & Associates, Inc.) or by using the currently available "Fast Search" function and entering our CIK number (0001604197).

Ehlers has not made any material changes to Form MA or Form MA-I since that date.

#### **Conflicts Arising from Compensation Contingent on the Size or Closing of Any Transaction**

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client. Compensation contingent on the size of the transaction presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation. Compensation contingent on the closing of the transaction presents a conflict because the advisor may have an incentive to recommend unnecessary financings or recommend financings that are disadvantageous to the client. If the transaction is to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Any form of compensation due a Municipal Advisor will likely present specific conflict of interests with the Client. If a Client is concerned about the conflict arising from Municipal Advisor compensation contingent on size and/or closing of their transaction, Ehlers is willing to discuss and provide another form of Municipal Advisor compensation. The Client must notify Ehlers in writing of this request within 10 days of receipt of this Municipal Advisor writing.

#### **MSRB Contact Information**

The website address of the MSRB is [www.msrb.org](http://www.msrb.org). Posted on the MSRB website is a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the financial regulatory authorities.

## Appendix B

### Tax Incremental Financing Services

#### Scope of Service

Client has requested that Ehlers assist Client with a Project Plan and Territory Amendment for Tax Incremental District #5 (“Project”). Ehlers proposes and agrees to provide the following scope of services:

#### Phase I – Feasibility Analysis

The purpose of Phase I is to determine whether the Project is a statutorily and economically feasible option to achieve the Client’s objectives. This phase begins upon your authorization of this engagement and ends on completion and delivery of a feasibility analysis report. As part of Phase I services, Ehlers will:

- Consult with appropriate Client officials to identify the Client’s objectives for the Project.
- Provide feedback as to the appropriateness of using Tax Incremental Financing in the context of the “but for” test.
- If the Project includes creation of or addition of territory to a district, identify preliminary boundaries and gather parcel data from Client. Determine compliance with the following statutory requirements as applicable:
  - Equalized Value test.
  - Purpose test (industrial, mixed use, blighted area, in need of rehabilitation or conservation, or environmental remediation).
  - Newly-platted residential land use test.
- Prepare feasibility analysis report. The report will include the following information, as applicable:
  - Identification of the type or types of districts that may be created.
  - A description of the type, maximum life, expenditure period and other features corresponding to the type of district proposed.
  - A summary of the development assumptions used with respect to timing of construction and projected values.
  - Projections of tax increment revenue collections to include annual and cumulative present value calculations.
  - Qualification of the district as a donor or recipient of shared increment, and projected impact of any allocations of shared increment.
  - If debt financing is anticipated, a summary of the sizing, structure and timing of proposed debt issues.
  - A cash flow *pro forma* reflecting annual and cumulative district fund balances and projected year of closure.
  - A draft time table for the Project.
  - Identification of how the creation date may affect the district’s valuation date, the base value, compliance with the equalized value test, and the ability to capture current year construction values and changes in economic value.

- When warranted, evaluate and compare options with respect to boundaries, type of district, project costs and development levels.
- Ehlers will provide guidance on district design within statutory limits to creatively achieve as many of the Client's objectives as possible and will provide liaison with State Department of Revenue as needed in the technical evaluation of options.
- Present the results of the feasibility analysis to the Client's staff, Plan Commission or governing body.

## Phase II – Project Plan Development and Approval

If the Client elects to proceed following completion of the feasibility analysis, the Project will move to Phase II. This phase includes preparation of the Project Plan, and consideration by the Plan Commission<sup>1</sup>, governing body, and the Joint Review Board. This phase begins after receiving notification from the Client to proceed and ends after the Joint Review Board acts on the Project. As part of Phase II services, Ehlers will:

- Based on the goals and objectives identified in Phase I, prepare a draft Project Plan that includes all statutorily required components.
- We will coordinate with your staff, engineer, planner or other designated party to obtain a map of the proposed boundaries of the district, a map showing existing uses and conditions of real property within the district, and a map showing proposed improvements and uses in the district.
- Submit to the Client an electronic version of the draft Project Plan for initial review and comment.
- Coordinate with Client staff to confirm dates and times for the meetings indicated within the following table. Ehlers will ensure that selected dates meet all statutory timing requirements and will provide documentation and notices as indicated.

<sup>1</sup>If Client has created a Redevelopment Authority or a Community Development Authority, that body may fulfill the statutory requirements of the Plan Commission related to creation or amendment of the district.

Meeting	Ehlers Responsibility	Client Responsibility
Initial Joint Review Board	<p>Prepare Notice of Meeting and transmit to Client's designated paper.</p> <p>Mail meeting notice, informational materials, and draft Project Plan to overlapping taxing jurisdictions.</p> <p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Prepare meeting minutes.</p> <p>Designate Client Joint Review Board representative.</p> <p>Identify and recommend Public Joint Review Board representative for appointment.</p>
Plan Commission Public Hearing	<p>Prepare Notice of Public Hearing and transmit to Client's designated paper.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p>
Plan Commission Public Hearing	<p>For blighted area districts and in need of rehabilitation or conservation districts, provide a format for the required individual property owner notification letters.</p> <p>Attend hearing to present draft Project Plan.</p>	<p>Prepare and mail individual property owner notices (only for districts created as blighted area, or in need of rehabilitation or conservation).</p> <p>Prepare meeting minutes.</p>
Plan Commission	<p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p> <p>Provide approval resolution for Plan Commission consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Distribute Project Plan &amp; resolution to Plan Commission members in advance of meeting.</p> <p>Prepare meeting minutes.</p>
Governing Body Action	<p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p> <p>Provide approval resolution for governing body consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Provide Project Plan &amp; resolution to governing body members in advance of meeting.</p> <p>Prepare meeting minutes.</p>
Joint Review Board Action	<p>Mail meeting notice and copy of final Project Plan to overlapping taxing jurisdictions.</p> <p>Prepare Notice of Meeting and transmit to Client's designated paper.</p> <p>Provide agenda language to Client.</p> <p>Attend meeting to present final Project Plan.</p> <p>Provide approval resolution for Joint Review Board consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Prepare meeting minutes.</p>

- Throughout the meeting process, provide drafts of the Project Plan and related documents in sufficient quantity for the Client's staff, Plan Commission, governing body and Joint Review Board members.
- Provide advice and updated analysis on the impact of any changes made to the Project Plan throughout the approval process.

### Phase III – State Submittal

This phase includes final review of all file documents, preparation of filing forms, and submission of the base year or amendment packet to the Department of Revenue. This phase begins following approval of the district by the Joint Review Board and ends with the submission of the base year or amendment packet. As part of Phase III services, Ehlers will:

- Coordinate with Client's assessor and other staff as necessary to obtain parcel valuations, parcel data and other information needed for preparation of the State forms that must be filed as part of the base year or amendment packet.
- Assemble and submit to the Department of Revenue the required base year or amendment packet to include a final Project Plan document containing all required elements and information.
- Provide the Client with an electronic copy of the final Project Plan (and up to 15 bound hard copies if desired).
- Provide the municipal Clerk with a complete electronic and/or hard copy transcript of all materials as submitted to the Department of Revenue for certification.
- Act as a liaison between the Client and the Department of Revenue during the certification process in the event any questions or discrepancies arise.

### Compensation

In return for the services set forth in the "Scope of Service," Client agrees to compensate Ehlers as follows:

Phase I	\$ 0
Phase II	\$ 8,500
Phase III	\$ 2,500
<b>Total</b>	<b>\$ 11,000</b>

- In the event Client determines not to proceed with the Project once a Phase has been authorized, but prior to that Phase's completion, the compensation due for that Phase will be prorated to reflect the percentage of the work completed.

For any service directed by Client and not covered by this, or another applicable Appendix, Ehlers will bill Client at an hourly rate that is dependent upon the task/staff required to meet Client request at no less than \$125.00/hour and not to exceed \$300.00/hour.

### Payment for Services

For all compensation due to Ehlers, Ehlers will invoice Client for the amount due at the completion of each Phase. Our fees include our normal travel, printing, computer services, and mail/delivery charges. The invoice is due and payable upon receipt by the Client.

## Client Responsibility

The following expenses are not included in our Scope of Services, and are the responsibility of Client to pay directly:

- Services rendered by Client's engineers, planners, surveyors, appraisers, assessors, attorneys, auditors and others that may be called on by Client to provide information related to completion of the Project.
- Preparation of maps necessary for inclusion in the Project Plan.
- Preparation of maps necessary for inclusion in the base year or amendment packet.
- Publication charge for the Notice of Public Hearing and Notices of Joint Review Board meetings.
- Legal opinion advising that Project Plan contains all required elements. (Normally provided by municipal attorney).
- Preparation of District metes & bounds description. (Needed in Phase III for creation of new districts, or amendments that add or subtract territory).
- Department of Revenue filing fee and annual administrative fees. The current Department of Revenue fee structure is:

<b>Current Wisconsin Department of Revenue Fee Schedules</b>	
Base Year Packet	\$1,000
Amendment Packet with Territory Addition	\$1,000
Amendment Packet with Territory Subtraction	\$1,000
Base Value Redetermination	\$1,000
Amendment Packet	No Charge
Annual Administrative Fee	\$150



## Agenda Item Cover Report

<b>Date:</b> <b>June 2, 2021</b>	<b>Committee/Board:</b> <b>Finance</b>
<b>Submitted by:</b> <b>Chief Kevin Schmidt</b>	<b>Department:</b> <b>Police Department</b>
<b>Date of Committee Action:</b> <b>June 2, 2021</b>	<b>Date of Village Board Action:</b> <b>June 16, 2021</b>

**Subject:**

Recommend to the Village Board to approve purchase requisition for five (5) Pedestrian Crossing Lights for certain pedestrian crosswalks.

**Executive Summary:**

We would like to continue adding pedestrian crosswalk lights at certain pedestrian crosswalks throughout the Village in order to improve pedestrian safety.

DPW Director Bittner, Former Administrator Weidl and I looked at 10 pedestrian crosswalks for consideration of the pedestrian crosswalk light system.

We ranked the following pedestrian crosswalks as the five crosswalks we should begin with and budgeted money in the Police Department Capital fund for 2021 for these five crosswalks:

- STH 83 (S. Rochester St.) at Atkinson St.
- CTH ES (S. Main St.) at River Crest Ct.
- CTH NN (E. Veterans Way) at Clarendon Ave.
- CTH NN (E. Veterans Way) at River Park Circle West
- Holz Parkway at Perkins Dr.

TAPCO is an area company that we used for the two (2) pedestrian crossing lights already installed in the Village. We received information of another company in the Muskego area that sells this equipment. I emailed them twice and left a phone message asking for an estimate; however, they never contacted me back.

**Fiscal Impact:**

We placed \$40,000 in the Capital budget for this project

**Executive Recommendation/Action:**

Recommend to the Village Board to approve purchase requisition for five (5) Pedestrian Crossing Lights for certain pedestrian crosswalks.

☒ **Attachments Included**

## VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

<b>DATE:</b>	June 2, 2021	<b>NUMBER:</b>	
--------------	--------------	----------------	--

<b>VENDOR NAME &amp; ADDRESS:</b>	<b>SHIP TO:</b>
TAPCO (Traffic & Parking Control Co, Inc. 5100 West Brown Deer Road Brown Deer, Wisconsin 53223	Village of Mukwonago Public Works 630 East Veterans Way Mukwonago, WI 53149

<b>DEPT NAME:</b>	<b>SUGGESTED VENDOR</b>	<b>AUTHORIZED SIGNATURE</b>
Police Department	TAPCO	<i>Chief Kevin Schmidt</i>

<b>BUDGETED ITEM?</b>	Yes	<b>BUDGETED SOURCE:</b>	Capital Budget
-----------------------	-----	-------------------------	----------------

ITEM	QTY	DESCRIPTION	UNIT PRICE	AMOUNT	ACCT #
1	5	Pedestrian Crossing lights STH 83 & Atkinson St Holz Parkway and Perkins Dr CTH ES & River Crest Ct CTH NN & River Park Circle W CTH NN & Clarendon Ave (See attached sales quote Q21006067 for detailed list)	\$ 7,587.00	\$37,935.00	#430-5700-5711
2		Installation of lights by Public Works Department		\$2,065.00	#430-5700-5711
			<b>TOTAL</b>	<b>\$40,000.00</b>	

FINANCE COMMITTEE USE ONLY	
<b>APPROVED (COMMITTEE INITIALS):</b>	
<b>DATE:</b>	
SPECIAL INSTRUCTIONS	





**Safe travels:**

Traffic and Parking Control Co., Inc.  
 5100 West Brown Deer Road  
 Brown Deer, Wisconsin 53223  
 Phone (800) 236-0112 • TAPCOnet.com • Fax (800) 444-0331

**SALES QUOTE**

**Customer Copy**

Number	Q21006067
Date	4/16/2021
Page	1

Sell To Cust. C14189	Mukwonago Police Dept. Kevin Schmidt 627 S. Rochester St kschmidt@mkpd.org Mukwonago, WI 53149			Ship To Cust.	Mukwonago Police Dept. Ron Bittner 627 S. Rochester St kschmidt@mkpd.org Mukwonago, WI 53149	
Customer PO #		Expires	Slsp	Terms	Freight	Ship Via
RRFB 2021 - 5 LOCATIONS		7/16/2021	Aaron Guilbault	Net 30 DAYS	PREPAY/ADD	BEST RATE

Item	Description	Quantity	UM	Price	Extension
	Location #1				
600448	RRFB, Solar 20/44, Radio, TOP, DS, Amber, PB-NOLED, H/T Pole X2	1	EA	6,500.00	\$6,500.00
373-01499	W11-2,30"x30" DG3 FY, Pedestrian Crossing (Symbol) Fed Spec - Fluorescent Yellow	4	EA	131.45	\$525.80
373-05061	W16-7PR, 24"x12"x.080 DG3 FY, Down Diagonal Right Arrow	2	EA	52.85	\$105.70
373-05060	W16-7PL, 24"x12"x.080 DG3 FY, Down Diagonal Left Arrow	2	EA	52.85	\$105.70
142398	Sign Mounting Kit, Back to Back Static Signs For Mounting To Square Posts	4	EA	29.95	\$119.80
142399	Pole Package, 14', 2" Square with V-LOC Soil	2	EA	115.00	\$230.00
	Location #2				
600448	RRFB, Solar 20/44, Radio, TOP, DS, Amber, PB-NOLED, H/T Pole X2	1	EA	6,500.00	\$6,500.00
373-01499	W11-2,30"x30" DG3 FY, Pedestrian Crossing (Symbol) Fed Spec - Fluorescent Yellow	4	EA	131.45	\$525.80
373-05061	W16-7PR, 24"x12"x.080 DG3 FY, Down Diagonal Right Arrow	2	EA	52.85	\$105.70
373-05060	W16-7PL, 24"x12"x.080 DG3 FY, Down Diagonal Left Arrow	2	EA	52.85	\$105.70
142398	Sign Mounting Kit, Back to Back Static Signs For Mounting To Square Posts	4	EA	29.95	\$119.80
142399	Pole Package, 14', 2" Square with V-LOC Soil	2	EA	115.00	\$230.00
	Location #3				
600448	RRFB, Solar 20/44, Radio, TOP, DS, Amber, PB-NOLED, H/T Pole X2	1	EA	6,500.00	\$6,500.00
373-01499	W11-2,30"x30" DG3 FY, Pedestrian Crossing (Symbol) Fed Spec - Fluorescent Yellow	4	EA	131.45	\$525.80

Shipment within \_\_\_\_\_  
 Acceptance By \_\_\_\_\_  
 Date \_\_\_\_\_  
 By \_\_\_\_\_

Merchandise	Freight	Tax	Total
\$37,935.00	\$0.00	\$0.00	\$37,935.00

All prices are listed in US Dollars (USD)  
 For terms and conditions, please visit: <https://www.tapconet.com/terms-conditions>



**Safe travels:**

Traffic and Parking Control Co., Inc.  
5100 West Brown Deer Road  
Brown Deer, Wisconsin 53223  
Phone (800) 236-0112 • TAPCONet.com • Fax (800) 444-0331

**SALES QUOTE**

**Customer Copy**

Number	Q21006067
Date	4/16/2021
Page	2

Sell To Cust. C14189	Mukwonago Police Dept. Kevin Schmidt 627 S. Rochester St kschmidt@mkpd.org Mukwonago, WI 53149			Ship To Cust.	Mukwonago Police Dept. Ron Bittner 627 S. Rochester St kschmidt@mkpd.org Mukwonago, WI 53149	
Customer PO #		Expires	Slsp	Terms	Freight	Ship Via
RRFB 2021 - 5 LOCATIONS		7/16/2021	Aaron Guilbault	Net 30 DAYS	PREPAY/ADD	BEST RATE

Item	Description	Quantity	UM	Price	Extension
373-05061	W16-7PR,24"x12"x.080 DG3 FY,Down Diagonal Right Arrow	2	EA	52.85	\$105.70
373-05060	W16-7PL,24"x12"x.080 DG3 FY,Down Diagonal Left Arrow	2	EA	52.85	\$105.70
142398	Sign Mounting Kit, Back to Back Static Signs For Mounting To Square Posts	4	EA	29.95	\$119.80
142399	Pole Package, 14', 2" Square with V-LOC Soil	2	EA	115.00	\$230.00
Location #4					
600448	RRFB, Solar 20/44, Radio, TOP, DS, Amber, PB-NOLED, H/T Pole X2	1	EA	6,500.00	\$6,500.00
373-01499	W11-2,30"x30" DG3 FY,Pedestrian Crossing (Symbol) Fed Spec - Fluorescent Yellow	4	EA	131.45	\$525.80
373-05061	W16-7PR,24"x12"x.080 DG3 FY,Down Diagonal Right Arrow	2	EA	52.85	\$105.70
373-05060	W16-7PL,24"x12"x.080 DG3 FY,Down Diagonal Left Arrow	2	EA	52.85	\$105.70
142398	Sign Mounting Kit, Back to Back Static Signs For Mounting To Square Posts	4	EA	29.95	\$119.80
142399	Pole Package, 14', 2" Square with V-LOC Soil	2	EA	115.00	\$230.00
Location #5					
600448	RRFB, Solar 20/44, Radio, TOP, DS, Amber, PB-NOLED, H/T Pole X2	1	EA	6,500.00	\$6,500.00
373-05073	S1-1,30"x30" DG3 FYG,School Crossing (Symbol) Fed Spec Sign	4	EA	131.45	\$525.80
373-01757	W16-7PR,24"x12"x.080 DG3 FYG,Down Diagonal Right Arrow (Fed Spec) Sign	2	EA	52.85	\$105.70
373-01759	W16-7PL,24"x12"x.080 DG3 FYG,Down Diagonal Left Arrow (Fed Spec) Sign	2	EA	52.85	\$105.70
142398	Sign Mounting Kit, Back to Back Static Signs For Mounting To Square Posts	4	EA	29.95	\$119.80

Shipment within \_\_\_\_\_  
Acceptance By \_\_\_\_\_  
Date \_\_\_\_\_  
By \_\_\_\_\_

Merchandise	Freight	Tax	Total
\$37,935.00	\$0.00	\$0.00	\$37,935.00

All prices are listed in **US Dollars (USD)**  
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**Safe travels:**

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5100 West Brown Deer Road

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**SALES QUOTE**

**Customer Copy**

Number	Q21006067
Date	4/16/2021
Page	3

Sell To Cust. C14189	Mukwonago Police Dept. Kevin Schmidt 627 S. Rochester St kschmidt@mkpd.org Mukwonago, WI 53149			Ship To Cust.	Mukwonago Police Dept. Ron Bittner 627 S. Rochester St kschmidt@mkpd.org Mukwonago, WI 53149		
Customer PO #		Expires	Slsp	Terms	Freight	Ship Via	
RRFB 2021 - 5 LOCATIONS		7/16/2021	Aaron Guilbault	Net 30 DAYS	PREPAY/ADD	BEST RATE	

Item	Description	Quantity	UM	Price	Extension
142399	Pole Package, 14', 2" Square with V-LOC Soil	2	EA	115.00	\$230.00

Lead Time: 3-5 Weeks

Furnish only quote. Installation is not included.

Solar powered equipment requires no shading  
or obstructions

Shipment within \_\_\_\_\_  
Acceptance By \_\_\_\_\_  
Date \_\_\_\_\_  
By \_\_\_\_\_

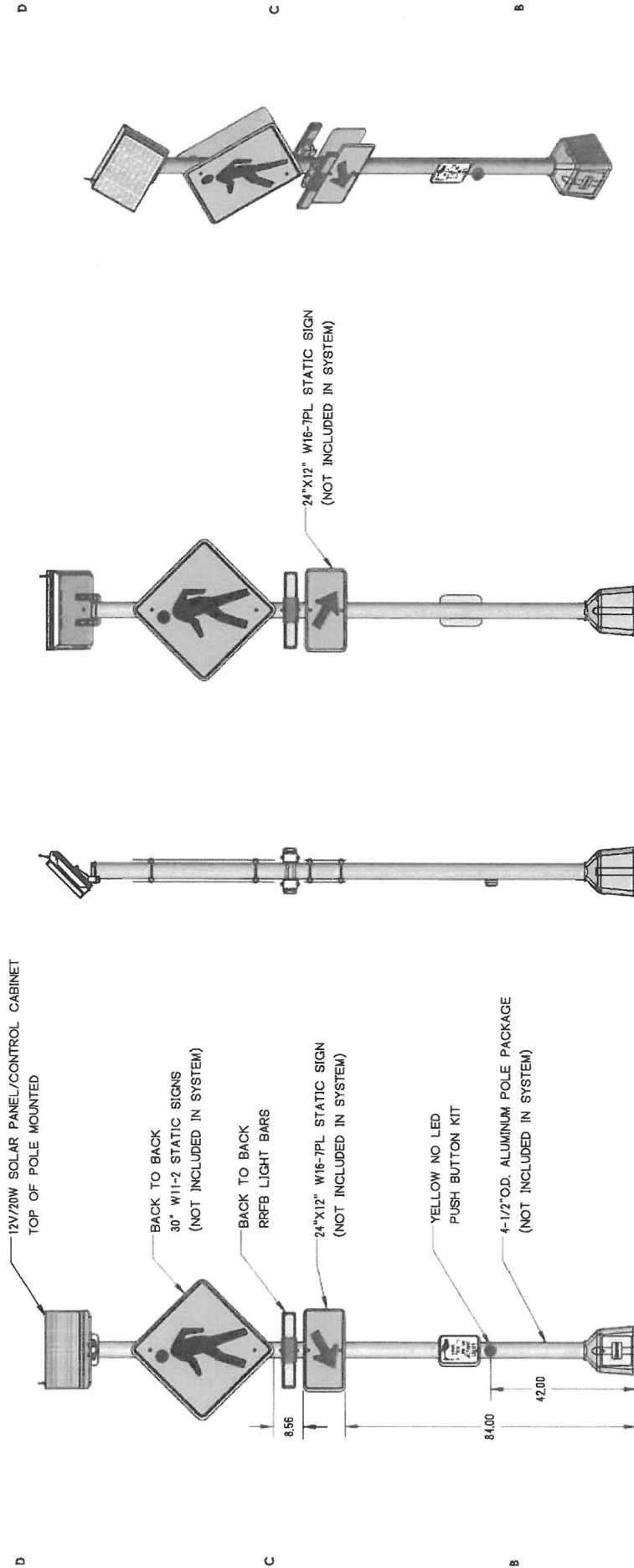
Merchandise	Freight	Tax	Total
\$37,935.00	\$0.00	\$0.00	\$37,935.00

All prices are listed in **US Dollars (USD)**

For terms and conditions, please visit: <https://www.tapconet.com/terms-conditions>

1 2 3 4 5 6 7 8

REVISIONS			
REV.	DESCRIPTION	DATE	ECN #
A	INITIAL RELEASE	5/8/2018	N/A
			C.G./J.P.



TRAFFIC & PARKING CONTROL CO., INC.



TRAFFIC & PARKING CONTROL CO., INC.

TOLERANCE UNLESS OTHERWISE SPECIFIED  
HOLE Ø ±.003

DEC. X ±.0030  
XX ±.0015  
XXX ±.0005  
ANGULAR .015°

TITLE: RRFB, SOLAR 20/44, RADIO, TOP, DS, AMBER, PB-NOLED, H POLE X2

DESIGNED BY: TAPCO  
DRAWN BY: C. GRAVES  
CHECKED BY:  
SIZE: DWG. NO. 600448

INTERPRET GEOMETRIC TOLERANCING PER ASME Y14.5-2009  
REFERENCE:  
REV. WEIGHT: A  
SCALE: 1/8\"/>

- NOTES:
1. ORIENT SOLAR PANEL TOWARDS SOUTHERN SKY FOR MAXIMUM SOLAR EXPOSURE
  2. CONTROL CABINET HEIGHT MAY VARY.
  3. SNAP LOCKS ARE PROVIDED, STANDARD 3/4" S/S BANDING IS RECOMMENDED
  4. J-BOLTS NOT SHOWN
  5. ALL DIMENSIONS ARE FOR REFERENCE ONLY.



Imagery ©2021 Maxar Technologies, U.S. Geological Survey, Map data ©2021 20 ft

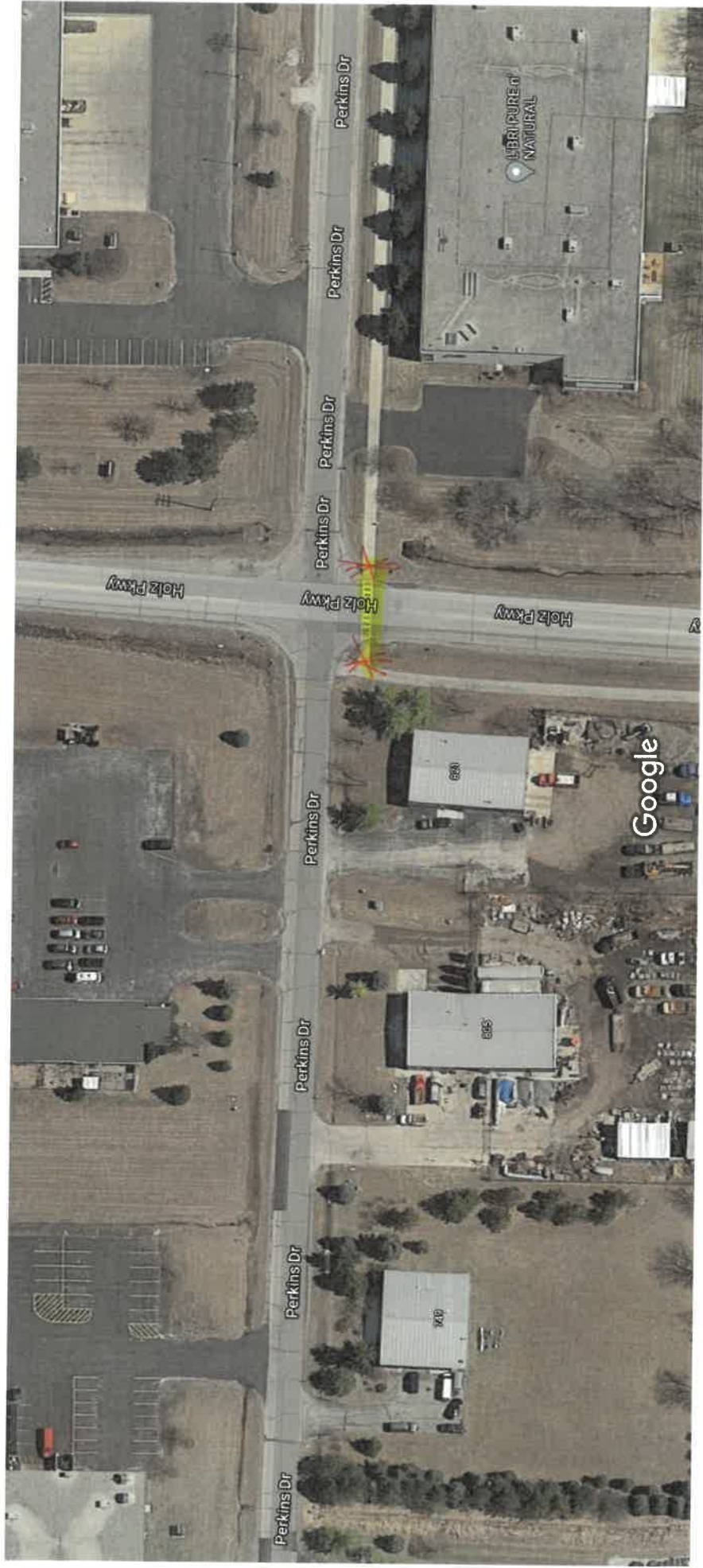
STH 83 (S. Rochester St.) just south  
of Atkinson St.

N  
W + E  
S



# Google Maps Mukwonago, Wisconsin to Clarendon Avenue Elementary

Bicycle 1.2 miles, 7 min



Imagery ©2021 Maxar Technologies, U.S. Geological Survey, Map data ©2021 50 ft



via Main St and Grand Ave

7 min

1.2 miles



via Main St and Franklin St

7 min

1.3 miles

All routes are mostly flat

*Holz Parkway just south of Perkins Dr*

N  
W + E  
S



CT# ES (Main Street) just north  
of River Crest Ct.

N  
W + S  
E





via Main St and Grand Ave

7 min  
1.2 miles



via Main St and Franklin St

7 min  
1.3 miles

All routes are mostly flat

CTH NN (E Veterans Way)

Just west of River Park Circle West

N  
W + E  
S



# Google Maps Mukwonago, Wisconsin to Clarendon Avenue Elementary

Bicycle 1.2 miles, 7 min



Imagery ©2021 Maxar Technologies, U.S. Geological Survey, Map data ©2021 100 ft



via Main St and Grand Ave

7 min  
1.2 miles

*CTH NN (E Veterans Way) just west of Clarendon Ave.*

N



via Main St and Franklin St

7 min  
1.3 miles

W + E  
S

All routes are mostly flat

TREASURERS REPORT	Apr-2021	TOTAL	Citizens	LGIP	Long Term Investments - Johnson Bank & ADM
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**GENERAL VILLAGE**

100-111xxx	General Fund	3,377,269.68	349,251.30	1,973,285.03	1,054,733.35
100-111005/020/033	Checking/MRA/Accrued Sick	1,073,877.87	668,462.88	295,802.84	109,612.15
150-111300	Fire Department	376,832.16	181,311.17	195,520.99	
200-110xxx	Community Development (Deback)	1,200,929.45	44,835.82	1,156,093.63	
210-111xxx	Wisc Development - RLF	185,163.14		185,163.14	-
220-111xxx	TID#3-General	1,078,414.78	17,839.88	1,047,157.58	13,417.32
240-111xxx	TID#4-General	115,593.34	24,586.98	91,006.36	
250-111xxx	TID#5-General	3,508,773.84	77,860.28	3,430,913.56	
300-111xxx	Debt Service	2,275,929.57	269,311.01	2,006,618.56	
320-111300	Fire Department Designated	287,184.41	84.03	287,100.38	
340-111xxx	Village Designated Funds	450,638.66	45,473.35	405,165.31	
410-111300	Recycling	286,365.53	187,369.78	98,995.75	
430-111300	Capital Equipment	58,057.53	56,082.64	1,974.89	
440-111xxx	Library	601,210.24	310,956.06	290,254.18	
480-111xxx	Capital Improvement Funds	1,539,066.13	47,606.20	1,036,379.79	455,080.14
500-111300	Stormwater District #1	83,033.57	13,014.07	70,019.50	
600-111xxx	Impact Fees	369,323.17	46,966.48	322,356.69	
720-111xxx	Taxroll	345,678.79	49,891.06	295,787.73	
810-111xxx	Parkland Site	236,397.85	19,752.35	216,645.50	
<b>TOTAL</b>		<b>17,449,739.71</b>	<b>2,410,655.34</b>	<b>13,406,241.41</b>	<b>1,632,842.96</b>

**WATER UTILITY**

610-111300	Cash	408,026.07	408,026.07		
610-111200	Bonds & Unrestricted Cash	242,080.54		242,080.54	
610-111400	Long Term Debt	25,986.29			25,986.29
610-111050	Current Year Debt Reserve	258,097.50	258,097.50	-	
610-111060	Required Debt Reserve	582,692.69	-	177,719.96	404,972.73
610-111080	Impact Fee	46,052.05	45,550.48	501.57	
610-111033	Accrued Sick Pay	6,731.18		6,731.18	-
<b>TOTAL</b>		<b>1,569,666.32</b>	<b>711,674.05</b>	<b>427,033.25</b>	<b>430,959.02</b>

**SEWER UTILITY**

620-111300	Cash	222,011.35	222,011.35		
620-111200	Bonds & Unrestricted Cash	183,985.45		183,985.45	
610-111400	Long Term Debt	124,028.03			124,028.03
620-111030	Sewer Connection Fee	54,137.57	34,083.07	20,054.50	-
620-111060	Required Debt Reserve	707,250.13	-	-	707,250.13
620-111050	Current Year Debt Reserve	270,841.88	270,841.88	-	
620-111070	Equipment Replacement Fund	728,117.64	-	533,197.78	194,919.86
620-111080	Impact Fee	683,597.74	17,304.75	666,292.99	
620-111033	Accrued Sick Pay	6,731.17		6,731.17	-
<b>TOTAL</b>		<b>2,980,700.96</b>	<b>544,241.05</b>	<b>1,410,261.89</b>	<b>1,026,198.02</b>

<b>GRAND TOTAL</b>	<b>22,000,106.99</b>	<b>3,666,570.44</b>	<b>15,243,536.55</b>	<b>3,090,000.00</b>
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Prepared by Diana Doherty

balance check

22,000,106.99

PERIOD ENDING 04/30/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 100 - GENERAL FUND					
Revenues					
OTHERREV	OTHER REVENUES	58,728.00	6,946.82	51,781.18	11.83
PTAX	GENERAL PROPERTY TAX	2,932,656.00	2,279,499.70	653,156.30	77.73
UNCLASSIFIED	Unclassified	10,258.00	0.00	10,258.00	0.00
TAXES	OTHER TAXES	387,500.00	129,490.87	258,009.13	33.42
IGOVTRV	INTERGOVERNMENTAL REVENUES	818,410.00	270,725.14	547,684.86	33.08
LICPER	LICENSES & PERMITS	359,410.00	110,160.04	249,249.96	30.65
LAWORD	FINES & FORFEITURES	165,000.00	66,397.56	98,602.44	40.24
PUBCHGS	PUBLIC CHARGES FOR SERVICES	34,050.00	10,557.05	23,492.95	31.00
LEISURE	LEISURE ACTIVITIES	85,000.00	0.00	85,000.00	0.00
IGOVTC	INTERGOVERNMENTAL CHARGES	201,000.00	70,031.86	130,968.14	34.84
INVTINC	INVESTMENT INCOME	43,211.00	2,255.63	40,955.37	5.22
TOTAL REVENUES		5,095,223.00	2,946,064.67	2,149,158.33	57.82
Expenditures					
5111	VILLAGE BOARD	62,063.00	36,749.86	25,313.14	59.21
5112	HISTORIC PRESERVATION	290.00	7.14	282.86	2.46
5120	MUNICIPAL COURT	45,321.00	26,557.17	18,763.83	58.60
5130	VILLAGE ATTORNEY	95,000.00	25,826.42	69,173.58	27.19
5141	VILLAGE ADMINISTRATION/FINANCE	234,708.00	94,212.40	140,495.60	40.14
5142	CLERK-TREASURER	236,130.00	68,142.27	167,987.73	28.86
5144	ELECTIONS	26,900.00	3,752.09	23,147.91	13.95
5151	INDEPENDENT AUDITING	13,000.00	4,436.23	8,563.77	34.12
5153	ASSESSMENT OF PROPERTY	20,550.00	5,723.60	14,826.40	27.85
5154	RISK & PROPERTY INSURANCE	133,103.00	50,318.61	82,784.39	37.80
5160	VILLAGE HALL	51,737.00	14,118.98	37,618.02	27.29
5191	UNCOLLECTED TAX	0.00	11,195.57	(11,195.57)	100.00
5211	POLICE ADMINISTRATION	1,192,305.00	394,804.44	797,500.56	33.11
5212	POLICE PATROL	1,052,284.00	313,797.15	738,486.85	29.82
5213	CRIME INVESTIGATION	248,005.00	74,932.96	173,072.04	30.21
5215	POLICE TRAINING	12,000.00	3,125.84	8,874.16	26.05
5220	FIRE STATION (VILLAGE)	8,215.00	4,220.26	3,994.74	51.37
5235	EMERGENCY GOVERNMENT	2,350.00	0.00	2,350.00	0.00
5241	BUILDING INSPECTOR	238,460.00	81,744.74	156,715.26	34.28
5247	BOARD OF APPEALS	1,050.00	0.00	1,050.00	0.00
5254	DAMS	8,685.00	2,543.50	6,141.50	29.29
5300	DPW GENERAL ADMINISTRATION	347,938.00	116,656.76	231,281.24	33.53
5323	GARAGE	62,624.00	16,496.39	46,127.61	26.34
5324	MACHINERY & EQUIPMENT	101,009.00	40,898.02	60,110.98	40.49
5335	ENGINEERING	75,000.00	9,334.62	65,665.38	12.45
5341	STREETS & ALLEYS	46,406.00	3,421.11	42,984.89	7.37
5342	STREET LIGHTING	170,500.00	55,691.37	114,808.63	32.66
5343	CURBS GUTTERS & SIDEWALKS	25,135.00	0.00	25,135.00	0.00
5344	STORM SEWER	15,897.00	1,578.00	14,319.00	9.93
5345	STREET CLEANING	9,304.00	994.40	8,309.60	10.69
5347	SNOW & ICE CONTROL	120,211.00	35,104.01	85,106.99	29.20
5348	STREET SIGNS & MARKINGS	15,834.00	7,462.19	8,371.81	47.13
5362	GARBAGE COLLECTION	2,897.00	822.61	2,074.39	28.40
5431	ANIMAL POUND	2,470.00	2,420.00	50.00	97.98
5512	MUSEUM	11,100.00	2,396.16	8,703.84	21.59
5521	PARKS	175,823.00	26,000.72	149,822.28	14.79
5522	CELEBRATIONS	7,988.00	5,944.42	2,043.58	74.42
5611	FORESTRY	19,476.00	4,425.02	15,050.98	22.72
5613	WEED CONTROL	200.00	4.85	195.15	2.43
5632	PLANNING DEPARTMENT	124,593.00	29,588.72	95,004.28	23.75
5660	STORMWATER MASTER PLAN	10,500.00	3,714.82	6,785.18	35.38
5670	ECONOMIC DEVELOPMENT	43,162.00	28,765.44	14,396.56	66.65
5900	OTHER FINANCING USES	25,000.00	0.00	25,000.00	0.00
TOTAL EXPENDITURES		5,095,223.00	1,607,928.86	3,487,294.14	31.56
Fund 100 - GENERAL FUND:					
TOTAL REVENUES		5,095,223.00	2,946,064.67	2,149,158.33	57.82
TOTAL EXPENDITURES		5,095,223.00	1,607,928.86	3,487,294.14	31.56
NET OF REVENUES & EXPENDITURES		0.00	1,338,135.81	(1,338,135.81)	100.00

PERIOD ENDING 04/30/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND					
Revenues					
OTHERREV	OTHER REVENUES	0.00	13,125.04	(13,125.04)	100.00
PTAX	GENERAL PROPERTY TAX	191,015.00	63,671.68	127,343.32	33.33
EBIX	EBIX REVENUES	1,086,649.00	323,629.76	763,019.24	29.78
IGOVTRV	INTERGOVERNMENTAL REVENUES	78,592.00	5,325.00	73,267.00	6.78
PUBCHGS	PUBLIC CHARGES FOR SERVICES	1,500.00	25.00	1,475.00	1.67
IGOVTC	INTERGOVERNMENTAL CHARGES	191,015.00	74,284.68	116,730.32	38.89
INVTINC	INVESTMENT INCOME	1,000.00	97.82	902.18	9.78
TOTAL REVENUES		1,549,771.00	480,158.98	1,069,612.02	30.98
Expenditures					
5140	ADMINISTRATIVE & GENERAL	26,888.00	8,979.18	17,908.82	33.39
5221	FIRE ADMINISTRATION	984,113.00	331,478.68	652,634.32	33.68
5222	FIRE SUPPRESSION	63,298.00	13,598.98	49,699.02	21.48
5223	FIRE TRAINING	39,478.00	9,543.24	29,934.76	24.17
5231	AMBULANCE	345,393.00	107,112.64	238,280.36	31.01
5232	AMBULANCE TRAINING	22,601.00	7,551.96	15,049.04	33.41
5700	CAPITAL OUTLAY EXPENDITURES	38,000.00	15,197.94	22,802.06	39.99
5900	OTHER FINANCING USES	30,000.00	0.00	30,000.00	0.00
TOTAL EXPENDITURES		1,549,771.00	493,462.62	1,056,308.38	31.84
Fund 150 - FIRE/AMBULANCE FUND:					
TOTAL REVENUES		1,549,771.00	480,158.98	1,069,612.02	30.98
TOTAL EXPENDITURES		1,549,771.00	493,462.62	1,056,308.38	31.84
NET OF REVENUES & EXPENDITURES		0.00	(13,303.64)	13,303.64	100.00

PERIOD ENDING 04/30/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 610 - WATER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	100.00	695.33	(595.33)	695.33
UTILREV	UTILITY REVENUES	2,003,500.00	489,559.77	1,513,940.23	24.44
CONTRIB	CONTRIBUTED CAPITAL	100,000.00	44,571.00	55,429.00	44.57
MISCINC	MISC INCOME UTILITIES	137,000.00	88,405.43	48,594.57	64.53
IGOVTC	INTERGOVERNMENTAL CHARGES	1,500.00	83.95	1,416.05	5.60
INVTINC	INVESTMENT INCOME	14,985.00	375.12	14,609.88	2.50
TOTAL REVENUES		2,257,085.00	623,690.60	1,633,394.40	27.63
Expenditures					
5140	ADMINISTRATIVE & GENERAL	200.00	0.00	200.00	0.00
5900	OTHER FINANCING USES	150,541.00	0.00	150,541.00	0.00
6200	PUMPING OPERATIONS	119,798.00	41,234.38	78,563.62	34.42
6210	PUMPING MAINTENANCE	184,362.00	24,345.74	160,016.26	13.21
6300	WATER TREATMENT OPERATIONS	75,181.00	16,951.85	58,229.15	22.55
6310	WATER TREATMENT MAINTENANCE	33,466.00	4,483.80	28,982.20	13.40
6450	T&D-DISTR RSRVR/STNDP MAINT	3,301.00	101.23	3,199.77	3.07
6451	T&D-MAINS MAINTENANCE	45,107.00	2,000.18	43,106.82	4.43
6452	T&D-SERVICES MAINTENANCE	40,818.00	5,149.06	35,668.94	12.61
6453	T&D-METERS MAINTENANCE	29,093.00	654.35	28,438.65	2.25
6454	T&D-HYDRANTS MAINTENANCE	27,314.00	2,529.00	24,785.00	9.26
6901	METER READING LABOR	8,893.00	364.92	8,528.08	4.10
6902	ACCOUNTING & COLLECTING LABOR	82,868.00	27,750.30	55,117.70	33.49
6920	ADMINISTRATIVE & GENERAL EXP	964,530.00	227,160.46	737,369.54	23.55
6950	YEAR END ACCOUNTING ADJUSTMENT	491,613.00	0.00	491,613.00	0.00
TOTAL EXPENDITURES		2,257,085.00	352,725.27	1,904,359.73	15.63
Fund 610 - WATER UTILITY FUND:					
TOTAL REVENUES		2,257,085.00	623,690.60	1,633,394.40	27.63
TOTAL EXPENDITURES		2,257,085.00	352,725.27	1,904,359.73	15.63
NET OF REVENUES & EXPENDITURES		0.00	270,965.33	(270,965.33)	100.00

PERIOD ENDING 04/30/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL

SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 04/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 620 - SEWER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	1,000.00	26.50	973.50	2.65
UNCLASSIFIED	Unclassified	10,000.00	0.00	10,000.00	0.00
UTILREV	UTILITY REVENUES	1,628,960.00	411,815.43	1,217,144.57	25.28
LICPER	LICENSES & PERMITS	100,800.00	31,635.00	69,165.00	31.38
CONTRIB	CONTRIBUTED CAPITAL	97,558.00	16,478.00	81,080.00	16.89
MISCINC	MISC INCOME UTILITIES	250,000.00	39,703.72	210,296.28	15.88
INVSTINC	INVESTMENT INCOME	25,600.00	518.75	25,081.25	2.03
TOTAL REVENUES		2,113,918.00	500,177.40	1,613,740.60	23.66
Expenditures					
5140	ADMINISTRATIVE & GENERAL	120.00	0.00	120.00	0.00
5900	OTHER FINANCING USES	24,000.00	0.00	24,000.00	0.00
8010	WWTP-TREATMENT/DISPOSAL/GP	510,733.00	152,060.26	358,672.74	29.77
8020	LIFT STATIONS/PUMPING EQUIP	32,145.00	8,286.61	23,858.39	25.78
8030	WASTEWATER COLLECTION SYSTEM	98,875.00	2,436.64	96,438.36	2.46
8100	DPW	0.00	1,063.73	(1,063.73)	100.00
8300	ACCOUNTING/COLLECTING	75,668.00	27,388.19	48,279.81	36.20
8400	ADMINISTRATIVE & GENERAL	618,052.00	88,058.09	529,993.91	14.25
8900	YEAR END ACCOUNTING ADJUSTMENT	754,325.00	0.00	754,325.00	0.00
TOTAL EXPENDITURES		2,113,918.00	279,293.52	1,834,624.48	13.21
Fund 620 - SEWER UTILITY FUND:					
TOTAL REVENUES		2,113,918.00	500,177.40	1,613,740.60	23.66
TOTAL EXPENDITURES		2,113,918.00	279,293.52	1,834,624.48	13.21
NET OF REVENUES & EXPENDITURES		0.00	220,883.88	(220,883.88)	100.00
TOTAL REVENUES - ALL FUNDS		11,015,997.00	4,550,091.65	6,465,905.35	41.30
TOTAL EXPENDITURES - ALL FUNDS		11,015,997.00	2,733,410.27	8,282,586.73	24.81
NET OF REVENUES & EXPENDITURES		0.00	1,816,681.38	(1,816,681.38)	100.00



## **DELAY IN CONSTRUCTION MATERIALS CAUSES RESCHEDULING OF 2021 PERFORMANCE**

*For Immediate Release  
Contact: Diana Dykstra, MMC  
(262) 363-6420*

Mukwonago, WI –

Delays in materials and supplies have caused a delay in the construction of the Mukwonago Outdoor Performance Stage.

The Village had planned a kick off concert with Mt. Olive scheduled for September 11, 2021 once the outdoor performance stage was built. Due to the delay in construction materials, contractors are unable to have the stage built in time for this event. The Village will be discussing the possibility of rescheduling of this event for Spring of 2022.

##



## Agenda Item Cover Report

<b>Date:</b> 5/27/2021	<b>Committee/Board:</b> Health & Recreation Committee
<b>Submitted by:</b> Diana Dykstra	<b>Department:</b> Clerk-Treasurer
<b>Date of Committee Action:</b> June 2, 2021	<b>Date of Village Board Action:</b> 6/16/21

**Subject:**

### Concert Series

**Executive Summary:**

As some of you may know, the Village received notification from the Contractor regarding a delay in obtaining materials and labor to complete the Outdoor Performance Stage. The Village is not able to move forward with the September 11th concert date. Mt. Olive has been notified, and we are awaiting direction from the Village Board on rescheduling or canceling.

Decisions will need to be made on the following:

**A. RESCHEDULE OR CANCEL THIS EVENT ?**

I have reached out to the Talent Agency and we are prepared to reschedule should the Board decide to for spring or early summer. The Village has paid the \$800 deposit for Mt. Olive. There is a calendar attached which highlights dates to stay away from. The Board will need to pick a couple of top preferences for rescheduling.

**B. HOW WILL THE VILLAGE PAY FOR THIS EVENT?**

This is a discussion that should take place. Will someone be seeking donations or sponsors? The Village did have to return all donations for 2020 Series and no current donations are being held. If the Village moves forward they should budget for the expenses in the 2022 Budget. I have included the estimates for this concert alone as previously submitted by Daniel Schindler.

**C. WHO WILL BE THE PERSON RESPONSIBLE?**

We should establish a point person or a committee to handle the requests/issues that arise.

**Fiscal Impact:**

Depending on action/direction

**Executive Recommendation/Action:**

Discussion and possible recommendation on the Mt. Olive Concert, possible 2022 dates, and funding.

**■ Attachments Included**



Circled dates are open

### JANUARY 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### FEBRUARY 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

### MARCH 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### APRIL 2022

S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### MAY 2022

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### JUNE 2022

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### JULY 2022

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### AUGUST 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### SEPTEMBER 2022

S	M	T	W	T	F	S
					1	2 3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### OCTOBER 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### NOVEMBER 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### DECEMBER 2022

S	M	T	W	T	F	S
					1	2 3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



Celebrating over 50 years of  
Entertainment Services

### ENGAGEMENT AGREEMENT

Website: [www.talentassoc.com](http://www.talentassoc.com)

Deposit Received

Date: 2-8-21

Amount: \$800

ck 31280

**THIS AGREEMENT** for the personal services of musicians on the engagement described below made this 22<sup>nd</sup> day of September 2020 Between John Weidl (herein referred to as Purchaser) and Jim Sorenson (herein referred to as leader)

**ENGAGEMENT VENUE:** Indianhead Park / 850 Main. St. / Mukwonago, WI

**NAME OF BAND OR GROUP:** Mt. Olive

**DATES OF ENGAGEMENT:** September 11, 2021 (rain or shine)\*  
6:30pm-10:00pm

Data can be postponed deposit forwarded if covid-19 restrictions are in place. Agent will notify Purchaser if the band has any major changes.

#### JOB DESCRIPTION OR PURCHASER'S REQUIREMENTS: Concert

Artist shall use his best efforts to conform to rules & policies of the establishment

**ARTIST / INDEPENDENT CONTRACTOR:** Jim Sorenson

Shall at all times have complete supervision, direction & control over the services of his personnel on this engagement and expressly reserves the right to control the manner, means and details of the performance of services to fulfill the entertainment requirements.

- Leader represents that the performers listed are available to perform the engagement. If a performer is unavailable, Leader shall arrange for a replacement.
- The Artist executes this agreement as an independent contractor, not as an employee of the purchaser. Responsibility for appropriate payment of payroll taxes and charges under applicable federal and local law will be assumed by the Artist.

**CONTRACT PRICE:** \$4,000.00

Contract price shall be paid as follows: Non-refundable deposit of \$800.00 due to Talent Associates, Inc., P.O.Box 588, Brookfield, WI 53008 with signed contract on or before March 31, 2021. Balance to be paid, upon completion, by check to bandleader.

**SPECIAL PROVISIONS:** Purchaser understands and agrees that if this artist is unable to perform in full or in part, due to inclement weather, the entire contract price specified herein, shall be paid to artist in full.

#### AGENT PROVISIONS:

- The undersigned agent is acknowledged to have fully performed upon the commencement of this engagement. He shall not be liable for the default of a Purchaser or the non-performance of the Artist. No changes in the contract affecting agent's commission shall be made without the written approval of the agent.
- The percentage of commission is included in the gross price of this engagement and shall be held in trust by leader as fiduciary and forwarded to agent within 5 (five) days of receipt. Delinquent commission shall accrue interest at 1% (one percent) per month, and if litigation is necessary for collection, attorney fees shall be paid by debtor.
- If leader or key personnel of this musical group is rebooked into this or any establishment owned or controlled by the Purchaser (including chain buyers of music) within 365 (three hundred sixty five) days from the termination of this agreement, Purchaser and Leader shall be jointly and severally liable for payment to TALENT ASSOCIATES, INC. of commission at the rate due and owing or paid for previous engagement.

The recording, reproduction, or transmission of Artist's performance is prohibited absent written consent of Artist.

We acknowledge and confirm that we have read and approved the terms and conditions set forth in this contract

**UNION PROVISIONS:** Members of unions or guilds, which may include the leader and members of this unit, agree to accept sole responsibility for complying with the rules and regulations of said unions or guilds of which they may be members.

Agent does not represent that artist in any way affiliated with any musicians union.

Disputes regarding the terms of the agreement or claims arising out of its execution or performance may be resolved in any Wisconsin court with competent jurisdiction.

I agree to pay commission within 5 (five) days after completion of each week's engagement or present or future employer can withhold commission due TALENT ASSOCIATES, INC.

Commencement of engagement is deemed to be an acceptance of all terms stated herein by Purchaser and Artist.

If any of the provisions hereof are determined to be void by court of competent jurisdiction, the remaining provisions hereof shall remain in full force.

*John Weidl*  
Purchaser  
Mr. John Weidl

*Jim Sorenson*  
Band leader  
Mr. Jim Sorenson

John Mangold - Agent / PO Box 588 / Brookfield, WI. 53008-0588

Village of  
Mukwonago

Name of Expense	Fixed Costs	Mt. Olive September 11th
Band Costs		
Band Cost		\$ 4,000.00
Band Food		\$ 200.00
Equipment Costs		
Tent		
Electric Drop		
Porta Potty's		\$ 2,700.00
Hand Washing Stations		\$ 850.00
Hand Sanitizer Stations		\$ 1,250.00
Bathroom Disinfecting	\$ 500.00	
VIP Supplies	\$ 614.00	
ID T-Shirts	\$ 600.00	
Volunteer Food		\$ 150.00
Support Cost		
Scouts Clean-up		
Event Trash - Maintenance		
Event Staffing		
Police Reserve		\$ 250.00
Public Works Time		
Village Staff Admin		
Event Map - Graphics	\$ 500.00	
Marketing	\$ 1,000.00	
Wayfinding Signage - Parking	\$ 68.60	
Wayfinding - Grounds	\$ 68.60	
Event Map Signage	\$ 578.34	
Cost of Individual Event	\$ 3,929.54	\$ 9,400.00



Village of Mukwonago  
440 River Crest Court, P.O. Box 206  
Mukwonago, WI 53149  
Phone: (262) 363-6434  
Fax: (262) 363-6438  
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO  
SPECIAL EVENT PERMIT APPLICATION  
Application Fee: See fee sheet

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: St James Catholic Parish  
Mailing Address: 830 E Veterans Way City: Mukwonago State: WI Zip: 53149  
Phone Number: 262-363-7615 Is the organization a 501(c)3 organization?: ☒ YES ☐ NO  
Website Address: www.stjamesmukwonago.org  
Event Contact Person: James Hepp  
Mailing Address: W33357733 Cherry Ln City: Mukwonago State: WI Zip: 53149  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: 262-347-8975  
Email Address: jameshepp65@gmail.com

EVENT INFORMATION

Name of the Event: St James Festival Date(s) of the Event: Aug 27-29 - 2021  
Event Start Time: Friday 4:00pm 8-27-2021 Event End Time: Sunday 8-29-2021 400pm  
Location of the Event: 830 E Veterans Way on Parish property

- A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* ☐ YES ☒ NO
- B. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- C. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- D. Generally describe your event and its purpose.

Parish Festival  
A Fundraiser and special event for the parish  
Beer & wine permit  
Special event x 3 days  
Tent inspection

- E. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II
- F. Estimated # of participants: 300/day Spectators: 300 Vendors: 6-7/day

OTHER INFORMATION

- A.

Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.*

☒ YES☐ NO
- B.

Please list the number of Village of Mukwonago licensed bartenders that will be on site: for more
- C.

Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.*

☒ YES☐ NO
- D.

Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.*

☒ YES☐ NO
- E.

Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.*

☒ YES☐ NO
- F.

Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.*

☐ YES☒ NO
- G.

Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.*

☒ YES☐ NO
- H.

Does your event involve amplified music?

If yes, will the amplified music be a: ☒ Band☐ DJ☐ Other

Hours of amplified music: approx 4 hrs/day

☒ YES☐ NO
- I.

Please list the number of security staff you will be providing for the event: per police dept.
- J.

Will you need barricades provided by the Village for your event?

☒ YES☐ NO

If yes, how many? 24
- K.

Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.*

☒ YES☐ NO
- L.

Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.*

☒ YES☐ NO
- M.

Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.*

☒ YES☐ NO
- N.

Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.*

☒ YES☐ NO
- O.

What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?

police reserves for Friday Aug 27, Saturday August 28,

and Sunday August 29
- P.

Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance?

☒ YES☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for an event that includes alcohol, has more than 150 people per day or involves a road closure. Proof of this insurance with coverage no less than \$1,000,000 which names and endorses the Village, its officers, agents, employees, and contractors as an additional insured party is due no later than 20 days before the event.

Are you able to provide these insurance documents, if required? ☒ YES☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- Completed application form including the procedural checklist.
- Application fee: see fee sheet.

Other Documents:

- Plan of operation/proposal.
- Overview of the site to be used for the event (layout of the event site).
- Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)

Signature - Applicant

Name & Title (PRINT)

Date

Signature - Applicant

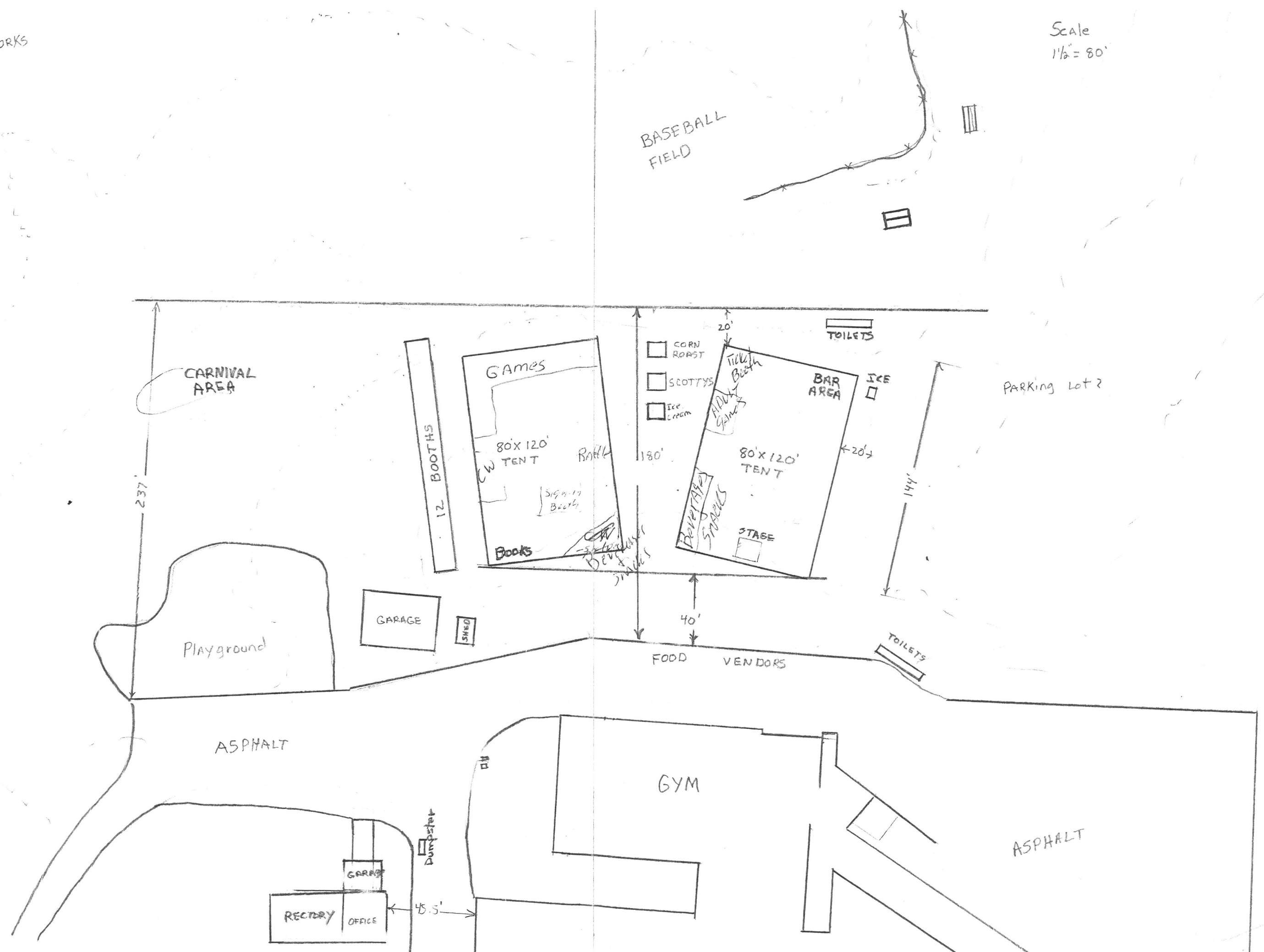
Name & Title (PRINT)

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments:		
Fire Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments:		
Public Works Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments:		
Village Clerk:	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments:		
Village Board Approval Date	Village President Signature	Permit #	Issue Date

# FIREWORKS

Scale  
1 1/2" = 80'



# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 120.00 <sup>10.00</sup>

☐ Town ☒ Village ☐ City of MUKWONAGO

Application Date: \_\_\_\_\_

County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning August 27, 2021 and ending August 29, 2021 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

## 1. Organization (check appropriate box) →

- ☐ Bona fide Club ☒ Church ☐ Lodge/Society  
☐ Veteran's Organization ☐ Fair Association or Agricultural Society  
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. James Catholic Church

(b) Address 830 E Veterans Way  
(Street)

(c) Date organized 1896

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President FATHER LOYOLA AMALRAJ

Vice President WILLIAM KIRKMAN

Secretary KEITH FISHER

Treasurer \_\_\_\_\_

(g) Name and address of manager or person in charge of affair: JAMES HEPP

W323S7733 CHERRY LN, MUKWONAGO, WI 53149

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 E Veterans Way

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: OUTSIDE UNDER TENT

## 3. Name of Event

(a) List name of the event Parish Festival

(b) Dates of event August 27-29 2021

## DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Keith Fisher 4/23/21  
(Signature / Date)

St. James Parish  
(Name of Organization)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_





## Agenda Cover Report

<b>Date:</b> <b>5/20/2021</b>	<b>Committee/Board:</b> <b>Judicial Committee</b>
<b>Submitted by:</b> <b>Ron Bittner</b>	<b>Department:</b> <b>Public Works</b>
<b>Date of Committee Action:</b> <b>6/2/21</b>	<b>Date of Village Board Action:</b> <b>6/16/21</b>

**Subject:**

Amendment to section 74-5 and 74-6 of the village codes.

**Executive Summary:**

Section 74-5 Driveways and section 74-6 Street and sidewalk excavations have fees associated with the permit process. They currently do not have an enforcement mechanism for failure to obtain a permit prior to performing the work. The proposed ordinance amendment would assess a penalty three times the permit fee for non-compliance.

**Fiscal Impact:**

N/A

**Executive Recommendation/Action:**

We are requesting a recommendation to the village board to approve the ordinance amendments section 74-5 and 74-6 of the village codes relating to penalties for failure to obtain a permit prior to the commencement of work.



---

440 River Crest Ct | Mukwonago, WI 53149 | Tel: 262.363.6420 | Fax: 262-363-6425

☐ **Attachments Included**

**Letter from Attorney Blum and recommended language revisions to the ordinances.**

**2021 Fees relating to 74-5 and 74-6**

LAW OFFICES OF  
**HIPPENMEYER, REILLY, BLUM,  
SCHMITZER, FABIAN & ENGLISH S.C.**

MARK G. BLUM  
THOMAS G. SCHMITZER  
LORI J. FABIAN  
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RICHARD S. HIPPENMEYER  
(1911-1979)

WILLIAM F. REILLY  
(1932-2007)

May 11, 2021

**Via Email ([rbittner@villageofmukwonago.com](mailto:rbittner@villageofmukwonago.com))**

Mr. Ron Bittner  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Re: Ordinance Amending Section 74

Dear Ron:

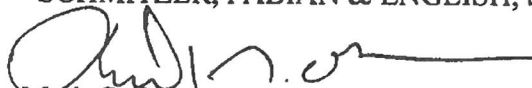
Enclosed is an Ordinance that I have drafted to add language under Sections 74-5 and 74-6 of the Code dealing with after the fact permits for the work under those Code sections. I have also added language that provides for tickets to be issued in the Municipal Court for work being done without the necessary permit and each day that work continues without the permit would constitute a separate violation and require its own forfeiture. I also indicate that in order to obtain the permit, the outstanding citations would need to be paid along with triple after-the-fact permit fee in addition to any other requirements of the Ordinance.

Please look this over and let me know if this addresses your concern or if there are further modifications you believe are needed.

Thank you for your consideration of this matter.

Sincerely,

HIPPENMEYER, REILLY, BLUM,  
SCHMITZER, FABIAN & ENGLISH, S.C.



Mark G. Blum

MGB/jb  
Enc.

**VILLAGE OF MUKWONAGO  
WAUKESHA AND WALWORTH COUNTIES**

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**ORDINANCE NO. \_\_\_\_\_**

**ORDINANCE TO AMEND SECTION 74-5 and 74-6  
OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE  
TO ESTABLISH PENALTIES FOR FAILURE TO  
OBTAIN PERMITS BEFORE COMMENCING WORK**

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The Village Board of the Village of Mukwonago do ordain as follows:

**SECTION I**

Section 74-5 (b), (9) of the Municipal Code of the Village of Mukwonago is hereby created to read as follows:

**74-5 Driveways.**

- (9) In the event work is commenced without obtaining the permits required under this section, the Village may seek a penalty as provided for in Section 1-12 of the Mukwonago Municipal Code for each day that work is performed without obtaining the permit required by this section. Each day shall be considered a separate violation. In addition, if work is performed under this section without obtaining a permit, the fee for the permit obtained after the fact shall be in the amount of three (3) times the normal permit fee. The permit shall not be issued until all fees are paid, including any penalties assessed under Section 1-12 of this Code.

**SECTION II**

Section 74-6 (b) of the Municipal Code of the Village of Mukwonago is hereby amended to read as follows:

**74-6 Street and sidewalk excavations and openings.**

- (b) Fee. The fee for a street opening permit shall be as provided for in Article 4 of Chapter 18 except that in the event a permit is not obtained before the commencement of the work, the fee for the after the fact permit shall be three (3) times the normal permit fee as provided for in said Ordinance.

**SECTION III**

Section 74-6 (k) of the Municipal Code of the Village of Mukwonago is hereby created to read as follows:

**74-6 Street and sidewalk excavations and openings.**

- (k) Penalty. In the event work is commenced under this section that would otherwise require a permit, the Village may assess a forfeiture as provided for in Section 1-12 of this Code for each day that work is undertaken without obtaining the

necessary permits. Each day the work continues without the permit shall constitute a separate violation and shall be entitled to a separate penalty under Section 1-12 of the Code. No permits may be obtained under this section until any outstanding forfeitures are paid and the after the fact penalty fee provided for subsection (b) above is paid and until all other requirements of this Ordinance, including, but not limited to, the posting of a bond and evidence of insurance coverage, are submitted in a form acceptable to the Village.

#### **SECTION IV**

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

#### **SECTION V**

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

#### **SECTION VI**

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.

**PASSED AND ADOPTED** by the Village Board this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**APPROVED:**

\_\_\_\_\_  
Fred Winchowky, Village President

Countersigned:

\_\_\_\_\_  
Diana Dykstra, Village Clerk/Treasurer

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 05/21/2021

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. Organization** (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society  
☐ Veteran's Organization ☐ Fair Association or Agricultural Society  
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Rotary Club of Mukwonago

(b) Address P.O. Box 114, Mukwonago, WI 53149

(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 05/20/1990

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Jim Cotturone; \_\_\_\_\_, WI 53149

Vice President Vacant

Secretary Greg Garasimowicz, \_\_\_\_\_, WI 53149

Treasurer Jerry Peiffer, \_\_\_\_\_, Mukwonago, W

(g) Name and address of manager or person in charge of affair: Jim Cotturone, Club President

\_\_\_\_\_, Mukwonago, WI 53149

**2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number 930 N Rochester St, Mukwonago, WI 53149

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Concession stand will be between PVMS and District Office adjacent to other food concessions

**3. Name of Event**

(a) List name of the event Balloons over Mukwonago

(b) Dates of event July 16-18, 2021

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

  
(Signature / Date)

Rotary Club of Mukwonago

(Name of Organization)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

05-28-2021

Village of Mukwonago DDC Revision Recommendations:  
Subject to Village Attorney & Staff Review  
For June 2 COTW Discussion and Possible Action Agenda Item

Attachments:

**Proposed Ordinance to Amend Section 2-146-Purpose of Division**

No Change recommended

**Ordinance 960 (adopted 05-15-2019) Ordinance to Amend Division 3, Section 2-147 regarding Composition of the Downtown Development Committee**

No Change recommended

**Proposed Ordinance to Amend Section 2-148 regarding Appointments, Terms, Vacancies with the Downtown Development Committee**

Recommended Changes or Clarification

**Section II**

(b) Appointments of the five voting members shall be for staggered two-year periods, except that as to those first appointed under this Ordinance, two shall be for one year and three shall be for two-years. The Village President shall determine the length of term for each appointee according to this Ordinance.

(c) Appointments of the 4 non-voting members shall be for staggered two -year periods except that as to those first appointed under this Ordinance, two shall be for one year and two shall be for two-years. The Village President shall determine the length of term for each appointee according to this Ordinance.

**Section III**

No Change recommended

**Section IV      Incorrect See (f) Recommended Change**

(f) The appointee for the Village Administrator or Community Planner position shall be non-voting members of the Committee. The Village Board Representative position shall be a voting member of the Committee.

**Section V Attendance**

No Change recommended

**VILLAGE OF MUKWONAGO  
WAUKESHA AND WALWORTH COUNTIES**

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**ORDINANCE NO. \_\_\_\_\_**

**ORDINANCE TO AMEND SECTION 2-146  
OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE  
REGARDING PURPOSE OF DIVISION**

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The Village Board of the Village of Mukwonago do ordain as follows:

**SECTION I**

Section 2, Title of Section, of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

The title of Chapter 2, "Division 3 Economic Development Committee" of the Village Code shall be changed to "Division 3 Downtown Development Committee".

**SECTION II**

Section 2-146 of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

2-146 The Downtown Development Committee shall be a citizen advisory committee, whose purpose shall be to advise the Village Board on matters of implementation identified in the Downtown Strategic Plan and to otherwise advise the Village on matters of development activities that will promote the development of the downtown.

**SECTION III**

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

**SECTION IV**

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

**SECTION V**

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.



**PASSED AND ADOPTED** by the Village Board this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**APPROVED:**

\_\_\_\_\_  
**Fred Winchowky, Village President**

**Countersigned:**

\_\_\_\_\_  
**Diana Dykstra, Village Clerk/Treasurer**

**VILLAGE OF MUKWONAGO  
WAUKESHA AND WALWORTH COUNTIES**

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**ORDINANCE NO. 960**

**ORDINANCE TO AMEND DIVISION 3, SPECIFICALLY SECTIONS 2-147  
OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE REGARDING THE  
COMPOSITION OF THE DOWNTOWN DEVELOPMENT COMMITTEE**

---

The Village Board of the Village of Mukwonago, Waukesha and Walworth Counties do hereby ordain as follows:

**SECTION I**

**Section 2-147** of the Municipal Code of the Village of Mukwonago is hereby amended to read as follows:

Sec. 2-147. Composition.

The DDC shall consist of five voting members each of whom shall be Village Residents and up to four non-voting members with voice.

The members of the DDC shall include the following:

- (1) A Member of the Historic Preservation Committee (HPC)
- (2) A member of the Village Plan Commission and/or the Village Board (the representatives of the Village Board and Plan Commission may be the same person)
- (3) The Village Administrator or Community Planner

In considering the appointment of members, the Village President may consider whether the candidates are business owners or managers of businesses in the Village; persons with known interest in local economic development; persons having general knowledge of the affairs of the Village; persons whose principal occupations offer unique skills in land use, planning, architecture, local history, local government, construction or economic development;

The Chairperson shall be elected from the members and shall serve annually.

**SECTION II**

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

**SECTION III**

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

## SECTION VI

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.

**PASSED AND ADOPTED** by the Village Board this 15 day of MAY, 2019.



APPROVED:

  
Fred Winchowky, Village President

Countersigned:

  
Judith A. Taubert, Village Clerk/Treasurer

**VILLAGE OF MUKWONAGO  
WAUKESHA AND WALWORTH COUNTIES**

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**ORDINANCE NO. \_\_\_\_\_**

**ORDINANCE TO AMEND SECTION 2-148  
OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE  
REGARDING APPOINTMENTS; TERMS; VACANCIES WITH THE  
DOWNTOWN DEVELOPMENT COMMITTEE**

---

The Village Board of the Village of Mukwonago do ordain as follows:

**SECTION I**

Section 2-148, Title of Section, of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

The title of Chapter 2-148, "Appointment; terms; vacancies" of the Village Code shall be changed to "Appointments; terms; vacancies; attendance".

**SECTION II**

Section 2-148(b) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

- (b) Appointments of the five voting members shall be for staggered two-year periods, except that as to those first appointed under this Ordinance, two shall be for one-year and three shall be for two-years. The Village President shall determine the length of term for each appointee according to this Ordinance.

**SECTION III**

Section 2-148(d) of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

- (d) In addition to the five voting members and four non-voting members, there shall be one alternate voting member and one alternate non-voting member, each of whom shall serve one-year terms to be appointed by the Village President and confirmed by the Village Board.

**SECTION IV**

Section 2-148(f) of the Municipal Code of the Village of Mukwonago is hereby created to read as follows:

- (f) The appointee for the Village Administrator or Community Planner position, as well as the Plan Commission and/or Village Board Representative position shall be non-voting members of the Committee.

#### **SECTION V**

Section 2-148(g) of the Municipal Code of the Village of Mukwonago is hereby created to read as follows:

- (g) If any Committee member fails to attend more than three of the scheduled meetings of the Committee during any one calendar year, said person may be removed from the Committee by a majority vote of the Village Board except upon a showing of good cause for the absences. In the event of a removal, the Village President shall nominate a replacement for the balance of the unexpired term subject to confirmation by the Village Board.

#### **SECTION VI**

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

#### **SECTION VII**

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

#### **SECTION VIII**

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.

**PASSED AND ADOPTED** by the Village Board this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**APPROVED:**

\_\_\_\_\_  
Fred Winchowky, Village President

Countersigned:

\_\_\_\_\_  
Diana Dykstra, Village Clerk/Treasurer



440 River Crest Ct | Mukwonago, WI 53149 | Tel: 262.363.6420 | Fax: 262-363-6425

## Agenda Item Cover Report

<b>Date:</b> <b>May 14, 2021</b>	<b>Committee/Board:</b>
<b>Submitted by:</b>  <b>Village Attorney Blum</b>	<b>Department:</b>
<b>Date of Committee Action:</b>	<b>Date of Village Board Action:</b>

### Subject:

Discussion and possible action regarding the adoption of an Ordinance to allow for the Village COW, Village Board and other Board/Commissions to conduct meetings via electronic means and video conferencing.

### Executive Summary:

As the Board is aware, when the COVID 19 Pandemic started a year ago, the Governor declared a State of Emergency and similarly, a State of Emergency was declared by the Village. Based upon this, the Village began conducting many of its meetings via video conferencing. Recently, the Wisconsin Supreme Court has found that the Governor did not have the authority to issue his most recent Declaration of Emergency as to COVID 19 and I would also note our local State of Emergency has expired. Based upon this, my view is that there are not presently grounds to conduct meetings via electronic means and video conferencing unless the Board were to adopt an Ordinance allowing for this to occur. Two of my other clients are continuing to use Zoom on a fairly regular basis and therefore, our office has prepared Ordinances to allow for meetings to take place by electronic means through video conferencing. A copy of the general form of the Ordinance is provided. I am requesting the COW take this matter up and determine whether it wishes to adopt an Ordinance allowing for meetings to be held electronically through video conferencing.

### Fiscal Impact:

None

### Executive Recommendation/Action:

Approval of an Ordinance to allow for meetings to be held via electronic means.

☒ **Attachments Included – draft Ordinance**

**VILLAGE OF MUKWONAGO  
WAUKESHA AND WALWORTH COUNTIES**

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**ORDINANCE NO. \_\_\_\_**

**ORDINANCE TO CREATE SECTION 2-35 OF THE MUNICIPAL CODE  
OF THE VILLAGE OF MUKWONAGO REGARDING AUTHORIZING THE  
USE OF ELECTRONIC MEANS TO CONDUCT REGULAR AND  
SPECIAL BOARD MEETINGS**

---

The Village Board of the Village of Mukwonago, Waukesha/Walworth Counties, Wisconsin do ordain as follows:

**SECTION I**

Section 2-35 of the Municipal Code of the Village of Mukwonago is hereby created as follows:

**2-35 Electronic Meetings**

(1) Upon either the Declaration of an Emergency per Section 2-53 or upon a two-thirds vote of the Village Board at a prior meeting, regular or special meetings of the Village Board may be held by Electronic Means. For purposes of this section Electronic Means is defined as a full-featured internet meeting which allows for the live broadcast and interface of the audio and video of all Board members, participants, and viewers. Meetings held by Electronic Means due to a Declaration of an Emergency per Section 2-53 may be held by Electronic Means until the expiration of such Emergency Declaration. When no such Emergency Declaration exists, a motion by a Trustee exercising the option under this section to hold Board meetings by Electronic Means shall specify, by date, which meetings the Board authorizes to be held by Electronic Means.

(2) Conduct of Village Board Meetings by Electronic Means. When conducting Board meetings by Electronic Means, such meetings shall be conducted in strict accordance with this section.

a. The Board meeting shall be conducted using an electronic platform or technology chosen in the discretion of the Village Clerk, who may consult with the Village Attorney to ensure the platform or technology complies with applicable Open Meetings Law, after considering the following factors:

- i. whether the platform or technology enables reliable two-way communication
- ii. whether the technology allows remote participants to meaningfully participate in the electronic meeting
- iii. whether the platform or technology complies with Wisconsin Open Meetings Law
- iv. whether the platform or technology allows all board members,

participants, and viewers to view and share documents so that they are able to be viewed by all those participating in the meeting

v. whether the platform or technology allows for simultaneous aural communication of the Board members essential to the deliberative character of the meeting

b. Board meetings conducted by Electronic Means shall be conducted entirely by Electronic Means. Trustees may not attend the applicable meeting from the same physical location.

c. At the commencement of each meeting, the Village Clerk shall take a roll call of all Board members for purposes of determining whether a quorum of the Board is present. Each Board member present shall audibly respond so that the Clerk may determine if a quorum is present. In the event a quorum is not present, the Village Clerk shall audibly announce that fact to those participating in the meeting by Electronic Means.

d. If, at any time during the course of the meeting, two-way communication with a trustee is lost or interrupted, the Village Clerk shall make a reasonable attempt to reestablish two-way communication with the Trustee. If, after making such reasonable attempt, two-way communication cannot be reestablished, the Clerk may cease efforts to reestablish two-way communication, and the meeting shall continue, provided a quorum still exists without the lost participant. Notwithstanding the foregoing, a Trustee must have two-way communication firmly established throughout the entire discussion or debate on a specific item of business in order to be eligible to vote on any action related to that specific item of business. Should a Trustee lose two-way communication for a substantial amount of time during discussion of a specific item of business, the applicable Trustee is ineligible to vote on any action related to that specific item of business.

e. If a meeting is to be conducted by Electronic Means, the Village Clerk shall include on any written notice of such meeting instructions and information on how the meeting may be accessed by the public.

f. Matters before the Village Board which, by ordinance or statute, require the Village Board to hold a public hearing on the matter may conduct said public hearing by Electronic Means. Notwithstanding the foregoing, any written notice of a public hearing shall clearly indicate whether the Board will take action on that item at the same Village Board meeting at which the public hearing is held or at a subsequent meeting by including the applicable language "No action will be taken at this meeting" or "Action may be taken at this meeting." The decision to take or defer action as described in this paragraph on a matter which requires a public hearing shall be at the discretion of the Village President.

g. Unless a contrary rule is provided above, any meeting held by Electronic Means shall be conducted in accordance with *Roberts Rules of Order Newly Revised*, sections 9:30-36, as amended.

(3) All other Boards, committees, or commissions of the Village, other than the Village Board, may, upon the specific prior approval of the Village Board, conduct regular or special meetings by Electronic Means in strict accordance with this Section 2-35. Any meetings held by



other boards, committees, or commissions under this paragraph are subject to the standards of conduct set forth in Section 2.103(b)(2).

## **SECTION II**

All Ordinances or parts of Ordinances contravening the terms and conditions of this ordinance are hereby to that extent repealed.

## **SECTION III**

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the ordinance.

## **SECTION IV**

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending Ordinance therein.

**PASSED AND ADOPTED** by the Village Board of the Village of Mukwonago, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED:

\_\_\_\_\_  
Fred Winchowky, Village President

Countersigned:

\_\_\_\_\_  
Diana Dykstra, Village Clerk



## Agenda Cover Report

<b>Date:</b> <b>5/25/2021</b>	<b>Committee/Board:</b> <b>Personnel Committee</b>
<b>Submitted by:</b> <b>Ron Bittner</b>	<b>Department:</b> <b>Public Works</b>
<b>Date of Committee Action:</b> <b>6/2/21</b>	<b>Date of Village Board Action:</b> <b>6/16/21</b>

**Subject:**

Brennen McCuen salary increase for his promotion to DPW Crew Supervisor.

**Executive Summary:**

After determining the former crew supervisor was unable to return to work, Brennen was offered and accepted the position of DPW crew supervisor. The position's wage classification is higher than his former position. The recommended 10.5% increase would place him within the crew supervisor's wage scale of \$27.37-\$36.95. The increase is available in the DPW budget for 2021.

**Fiscal Impact:**

An annual increase of \$6,600 based on budgeted over time and benefits.

**Executive Recommendation/Action:**

We are requesting a recommendation to approve the 10.5% pay increase for Brennen McCuen's acceptance of the crew supervisor position retroactive to May 22, 2021.

☐ Attachments Included



## Agenda Item Cover Report

<b>Date:</b> 5/20/2021	<b>Committee/Board:</b> Public Works
<b>Submitted by:</b> Dave Brown	<b>Department:</b> Utilities
<b>Date of Committee Action:</b> 06/02/2021	<b>Date of Village Board Action:</b> 06/16/2021

**Subject:**

Annual 2020 CMAR WWTF Report

**Executive Summary:**

This was a very successful year with again with no violations or 90% or greater limit exceedances. Need to keep up with the maintenance, training and preplanning our actions.

**Fiscal Impact:**

None

**Executive Recommendation/Action:**

Ask that the Committee make a recommendation to the Village Board to approve Resolution # \_\_\_\_\_ giving acknowledgement and approval for the 2020 CMAR report.





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440 River Crest Ct | Mukwonago, WI 53149 | Tel: 262.363.6420 | Fax: 262-363-6425

### **Attachments Included**

### **2020 CMAR Report and Resolution**

## RESOLUTION 2021-46

### **A RESOLUTION APPROVING THE SUBMITTAL OF THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES NR 208 - 2020 COMPLIANCE MAINTENANCE ANNUAL REPORT**

**WHEREAS**, the Village of Mukwonago operates a wastewater treatment facility as a sewer utility.

**WHEREAS**, Chapter NR 208 of the Wisconsin Administrative Code requires that each owner or municipality file a Compliance Maintenance Annual report with the Department of Natural Resources;

**NOW THEREFORE BE IT RESOLVED**, by the Village Board of the Village of Mukwonago, as owner of such wastewater treatment facility, that it has reviewed the Compliance Maintenance Report herewith attached and approves of the same;

**BE IT FURTHER RESOLVED**, that the said Village Board finds that no correctional activities are presently needed to maintain such facility within the terms of its WPDES permit.

Adopted this 16<sup>th</sup> day of June, 2021.

\_\_\_\_\_  
Fred Winchowky, Village President

Attest:

\_\_\_\_\_  
Diana Dykstra, Clerk-Treasurer

# Compliance Maintenance Annual Report

Mukwonago Wastewater Treatment Plant

Last Updated: Reporting For:

5/20/2021

2020

## Influent Flow and Loading

### 1. Monthly Average Flows and BOD Loadings

#### 1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	1.0584	x	219	x	8.34	=	1,935
February	1.0341	x	208	x	8.34	=	1,797
March	1.1461	x	208	x	8.34	=	1,983
April	1.0640	x	208	x	8.34	=	1,848
May	1.2158	x	154	x	8.34	=	1,565
June	0.9640	x	186	x	8.34	=	1,492
July	1.0100	x	215	x	8.34	=	1,814
August	0.8945	x	205	x	8.34	=	1,527
September	0.8907	x	200	x	8.34	=	1,484
October	0.8755	x	220	x	8.34	=	1,606
November	0.8507	x	214	x	8.34	=	1,521
December	0.8774	x	263	x	8.34	=	1,925

### 2. Maximum Monthly Design Flow and Design BOD Loading

#### 2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	1.5	x	90	=	1.35
		x	100	=	1.5
Design BOD, lbs/day	2502	x	90	=	2251.8
		x	100	=	2502

#### 2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
<b>Total Number of Points</b>					<b>0</b>

0

# Compliance Maintenance Annual Report

Mukwonago Wastewater Treatment Plant

Last Updated: Reporting For:  
5/20/2021 2020

## 3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- ☒ Yes Enter last calibration date (MM/DD/YYYY)  
2020-09-23

☐ No

If No, please explain:

## 4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

☒ Yes

☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

☐ Yes

☒ No

If Yes, please explain:

## 5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks Holding Tanks Grease Traps

☒ Yes

☒ Yes

☒ Yes

☐ No

☐ No

☐ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

☒ Yes 311,000 gallons

☐ No

Holding Tanks

☒ Yes 2,587,000 gallons

☐ No

Grease Traps

☐ Yes  gallons

☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

We have had a lot of problems with solids handling so we had to stop taking in any septage. This helped considerably but Holding tank has still been a challenge but with very actively managing the solids wasting and drying beds we are able to keep ahead of it.

## 6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

☐ Yes

☒ No

If yes, describe the situation and your community's response.

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<div></div> <p>6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <div></div>	
---	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A



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## Effluent Quality and Plant Performance (BOD/CBOD)

### 1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	2	1	0	0
February	25	22.5	3	1	0	0
March	25	22.5	3	1	0	0
April	25	22.5	2	1	0	0
May	25	22.5	1	1	0	0
June	25	22.5	2	1	0	0
July	25	22.5	2	1	0	0
August	25	22.5	1	1	0	0
September	25	22.5	2	1	0	0
October	25	22.5	4	1	0	0
November	25	22.5	3	1	0	0
December	25	22.5	2	1	0	0

\* Equals limit if limit is  $\leq 10$

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
<b>Total number of points</b>			<b>0</b>

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

☐ Yes Enter last calibration date (MM/DD/YYYY)

☒ No

If No, please explain:

We do not have an effluent flow meter. Effluent flow is assumed to be equal to the Influent flow.

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

☐ Yes

☒ No

0

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<p>If Yes, please explain:</p> <div>N/A</div> <p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <div>N/A</div> <p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> N/A</p> <p>Please explain unless not applicable:</p> <div>N/A</div>
---

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Effluent Quality and Plant Performance (Total Suspended Solids)

### 1. Effluent Total Suspended Solids Results

#### 1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	7	1	0	0
February	30	27	5	1	0	0
March	30	27	5	1	0	0
April	30	27	5	1	0	0
May	30	27	6	1	0	0
June	30	27	7	1	0	0
July	30	27	8	1	0	0
August	30	27	9	1	0	0
September	30	27	10	1	0	0
October	30	27	13	1	0	0
November	30	27	13	1	0	0
December	30	27	8	1	0	0

\* Equals limit if limit is  $\leq 10$

Months of Discharge/yr	12		
<b>Points per each exceedance with 12 months of discharge:</b>		<b>7</b>	<b>3</b>
Exceedances		0	0
Points		0	0
<b>Total Number of Points</b>		<b>0</b>	

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

#### 1.2 If any violations occurred, what action was taken to regain compliance?

N/A

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Effluent Quality and Plant Performance (Phosphorus)

### 1. Effluent Phosphorus Results

#### 1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.282	1	0
February	1	0.161	1	0
March	1	0.149	1	0
April	1	0.136	1	0
May	1	0.198	1	0
June	1	0.322	1	0
July	1	0.403	1	0
August	1	0.336	1	0
September	1	0.488	1	0
October	1	0.816	1	0
November	1	0.656	1	0
December	1	0.326	1	0
Months of Discharge/yr			12	
<b>Points per each exceedance with 12 months of discharge:</b>				<b>10</b>
Exceedances				0
<b>Total Number of Points</b>				<b>0</b>

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

#### 1.2 If any violations occurred, what action was taken to regain compliance?

N/A

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Biosolids Quality and Management

### 1. Biosolids Use/Disposal

#### 1.1 How did you use or dispose of your biosolids? (Check all that apply)

- ☐ Land applied under your permit  
☐ Publicly Distributed Exceptional Quality Biosolids  
☒ Hauled to another permitted facility  
☐ Landfilled  
☐ Incinerated  
☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

#### 1.1.1 If you checked Other, please describe:

N/A

### 3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

#### Outfall No. 002 - Liquid Sludge

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75														0	0
Cadmium		39	85														0	0
Copper		1500	4300														0	0
Lead		300	840														0	0
Mercury		17	57														0	0
Molybdenum	60		75													0		0
Nickel	336		420													0		0
Selenium	80		100													0		0
Zinc		2800	7500														0	0

#### Outfall No. 003 - Cake Sludge

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75			3.3											0	0
Cadmium		39	85			1.2											0	0
Copper		1500	4300			540											0	0
Lead		300	840			18											0	0
Mercury		17	57			.45											0	0
Molybdenum	60		75			12										0		0
Nickel	336		420			21										0		0
Selenium	80		100			<5.4										0		0
Zinc		2800	7500			980											0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes

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○ No (10 points)

● N/A - Did not exceed limits or no HQ limit applies (0 points)

○ N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

● 0 (0 Points)

○ 1 (10 Points)

○ > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

○ Yes (20 Points)

● No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken?  
Has the source of the metals been identified?

N/A

0

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	<b>003</b>
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2020 - 12/31/2020
Density:	330,000
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Anaerobic Digestion
Process Description:	Mesophylic Digestion

0

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

○ Yes (40 Points)

● No

If yes, what action was taken?

N/A

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	<b>003</b>
Method Date:	12/31/2020
Option Used To Satisfy Requirement:	Incorporation when land apply
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	
Results (if applicable):	

5.2 Was the limit exceeded or the process criteria not met at the time of land application?

○ Yes (40 Points)

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<ul style="list-style-type: none"> <li>● No</li> </ul> <p>If yes, what action was taken?</p> <p>N/A</p>	<b>0</b>
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <ul style="list-style-type: none"> <li>● <math>\geq 180</math> days (0 Points)</li> <li>○ 150 - 179 days (10 Points)</li> <li>○ 120 - 149 days (20 Points)</li> <li>○ 90 - 119 days (30 Points)</li> <li>○ <math>&lt; 90</math> days (40 Points)</li> <li>○ N/A (0 Points)</li> </ul> <p>6.2 If you checked N/A above, explain why.</p> <p>N/A</p>	<b>0</b>
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <p>N/A</p>	

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div>N/A</div> <p>Could use more help/staff for:</p> <div>We are now solid on the wastewater side of the Utilities.</div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div>N/A</div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"><li>● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/></li><li>○ No (40 points) <input type="checkbox"/><input type="checkbox"/></li></ul> <p>If No, please explain, then go to question 3:</p> <div></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No (10 points)</li></ul> <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"><li>● Yes<ul style="list-style-type: none"><li>○ Paper file system</li><li>○ Computer system</li><li>● Both paper and computer system</li></ul></li><li>○ No (10 points)</li></ul>	0
<p>3. O&amp;M Manual</p> <p>3.1 Does your plant have a detailed O&amp;M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul>	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"><li>○ Excellent</li><li>● Very good</li><li>○ Good</li><li>○ Fair</li><li>○ Poor</li></ul> <p>Describe your rating:</p>	



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We now have hired another operator to work between both the water and wastewater utilities dedicated primarily to maintenance. We have been in a constant state of rebuilding each process of the WWTF over the past several years and all pumps other than two of the three effluent pumps which will be done in 2021 while have been rebuilt and placed on a 10 year rebuild schedule in addition to the annual pms.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Operator Certification and Education

### 1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

DAVID J BROWN

Certification No:

19976

0

### 2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				X
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	X	NA	NA

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance and is basic level only.)

- Yes (0 points)
- No (20 points)

0

### 3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff
- ☐ An arrangement with another certified operator
- ☐ An arrangement with another community with a certified operator
- ☐ An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- ☐ A consultant to serve as your certified operator
- ☐ None of the above (20 points)

If "None of the above" is selected, please explain:

0

### 4. Continuing Education Credits

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4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

OIT and Basic Certification:

- Averaging 6 or more CECs per year.
- Averaging less than 6 CECs per year.

Advanced Certification:

- Averaging 8 or more CECs per year.
- Averaging less than 8 CECs per year.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Financial Management

1. Provider of Financial Information		
Name:	<input type="text" value="Diana Doherty / Dave Brown"/>	
Telephone:	<input type="text" value="262-363-6416"/>	(XXX) XXX-XXXX
E-Mail Address (optional):	<input type="text" value="dbrown@villageofmukwonago.com"/>	
2. Treatment Works Operating Revenues		
2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?		
● Yes (0 points) <input type="checkbox"/> <input type="checkbox"/>		
○ No (40 points)		
If No, please explain:		
<input type="text" value="N/A"/>		
2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?		
Year: <input type="text" value="2019"/>		0
● 0-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/>		
○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/>		
○ N/A (private facility)		
2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?		
● Yes (0 points)		
○ No (40 points)		
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds		
3.1 When was the Equipment Replacement Fund last reviewed and/or revised?		
Year: <input type="text" value="2019"/>		
● 1-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/>		
○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/>		
○ N/A		
If N/A, please explain:		
<input type="text" value="N/A"/>		
3.2 Equipment Replacement Fund Activity		
<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>		\$ <input type="text" value="717,564.70"/>
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		\$ <input type="text" value="0.00"/>
3.2.3 Adjusted January 1st Beginning Balance		\$ <input type="text" value="717,564.70"/>
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)		\$ <input type="text" value="10,431.26"/>
		+

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below\*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 727,995.96

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

None

3.3 What amount should be in your Replacement Fund? \$ 72,029,284.00

0

Please note: If you had a CWWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

N/A

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Facility planning for Phosphorus treatment limit. This is ongoing and pursuing adaptive management practices.	2000000	2020
2	Building Septage Recieving Station, cleaning of raw wetwells, replacing rooftop furnace on main building. These projects are being done this year with the upgrade project and have been completed.	300000	2018
3	Rebuild and upgrade of entire grit system and primary and secondary digesters including mixiing sytem, boiler, elctrical and HVAC. Project is currently being done, expected completion id this fall.	2000000	2019
4	With current and projected growth of the Village I would not be surprised to see the facility in the process of facility planning in the next 7-10 years.	30000000	2028
5	Added sludge drying bed and Cake storage space. To be done with future plant upgrade	500000	2028
6	Aeration Basins were both drained, cleaned and inspected in May 2021, The IFAS system will be replaced, aerators replaced new automatic gates installed all metal parts of structured recoated and any needed concrete repairs will all be made in 2022. Cost analysis has not yet been determined.	000	2022

## 5. Financial Management General Comments

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Budgeting and setting aside funds as needed to repair and bring equipment up to peak performance is on going.

## ENERGY EFFICIENCY AND USE

### 6. Collection System

#### 6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

#### **COLLECTION SYSTEM PUMPAGE: Total Power Consumed**

Number of Municipally Owned Pump/Lift Stations:

	<b>Electricity Consumed (kWh)</b>	<b>Natural Gas Consumed (therms)</b>
<b>January</b>	7,683	39
<b>February</b>	6,661	34
<b>March</b>	6,647	36
<b>April</b>	6,391	38
<b>May</b>	6,553	33
<b>June</b>	4,946	36
<b>July</b>	4,759	33
<b>August</b>	3,935	34
<b>September</b>	3,959	42
<b>October</b>	4,224	32
<b>November</b>	4,676	32
<b>December</b>	5,768	35
<b>Total</b>	<b>66,202</b>	<b>424</b>
<b>Average</b>	<b>5,517</b>	<b>35</b>

#### 6.1.2 Comments:

None

### 6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☒ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

#### 6.2.2 Comments:

Effluent pump 3 was rebuilt in 2020 and pumps 1 & 2 have been done in 2021. All are now on a 10 year maintenance schedule for rebuilds.

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6.3 Has an Energy Study been performed for your pump/lift stations?

- ☒ No
- ☐ Yes

Year:

By Whom:

Describe and Comment:

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

None

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

## TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/ Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/ Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	109,200	32.81	3,328	59.99	1,820	4,636
February	86,160	29.99	2,873	52.11	1,653	4,003
March	85,680	35.53	2,411	61.47	1,394	1,067
April	88,080	31.92	2,759	55.44	1,589	2,838
May	82,320	37.69	2,184	48.52	1,697	928
June	83,040	28.92	2,871	44.76	1,855	131
July	89,040	31.31	2,844	56.23	1,583	138
August	78,000	27.73	2,813	47.34	1,648	113
September	80,880	26.72	3,027	44.52	1,817	205
October	87,360	27.14	3,219	49.79	1,755	408
November	101,040	25.52	3,959	45.63	2,214	436
December	91,440	27.20	3,362	59.68	1,532	567
Total	1,062,240	362.48		625.48		15,470
Average	88,520	30.21	2,971	52.12	1,713	1,289

7.1.2 Comments:

None

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☐ Aerobic Digestion
- ☒ Anaerobic Digestion
- ☐ Biological Phosphorus Removal

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Last Updated: Reporting For:  
5/20/2021 2020

- ☐ Coarse Bubble Diffusers
- ☒ Dissolved O2 Monitoring and Aeration Control
- ☒ Effluent Pumping
- ☒ Fine Bubble Diffusers
- ☒ Influent Pumping
- ☐ Mechanical Sludge Processing
- ☒ Nitrification
- ☒ SCADA System
- ☒ UV Disinfection
- ☒ Variable Speed Drives
- ☒ Other:

Primary Clarification and Aerated grit removal.

## 7.2.2 Comments:

Most all pumps now have VFD's installed on them. Continuing lighting upgrades to LED.

## 7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

Continue with more LED lighting changeouts.

## 8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

☐ No

☒ Yes

If Yes, how is the biogas used (Check all that apply):

- ☒ Flared Off
- ☒ Building Heat
- ☒ Process Heat
- ☐ Generate Electricity
- ☐ Other:

## 9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

☒ No

☐ Yes

☐ Entire facility

Year:

By Whom:

Describe and Comment:



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5/20/2021 **2020**

<div><div></div><div><input type="checkbox"/> Part of the facility</div><div>Year: <div></div></div><div>By Whom: <div></div></div><div>Describe and Comment: <div></div></div></div>	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# Compliance Maintenance Annual Report

Mukwonago Wastewater Treatment Plant

Last Updated: Reporting For:  
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## Sanitary Sewer Collection Systems

### 1. Capacity, Management, Operation, and Maintenance (CMOM) Program

#### 1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

#### 1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

#### 1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

##### ☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

To ensure reliable service, do scheduled cleaning and maintenance per COMOM. During wet periods monitor for I&I and make repairs as needed. Continue to televisive annually.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

##### ☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

##### ☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Municipal Code of Ordinances

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2004-06-08

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
  - ☒ New sewer and building sewer design, construction, installation, testing and inspection
  - ☒ Rehabilitated sewer and lift station installation, testing and inspection
  - ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
  - ☒ Fat, oil and grease control
  - ☒ Enforcement procedures for sewer use non-compliance
  - ☒ Operation and Maintenance [NR 210.23 (4) (d)]
- Does your operation and maintenance program and equipment include the following:
- ☒ Equipment and replacement part inventories
  - ☒ Up-to-date sewer system map

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- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☒ Special Studies Last Year (check only those that apply):

- ☒ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☒ Lift Station Evaluation Report
- ☐ Others:

0

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="10"/>	% of system/year
Root removal	<input type="text" value="100"/>	% of system/year
Flow monitoring	<input type="text" value="20"/>	% of system/year
Smoke testing	<input type="text" value="2"/>	% of system/year
Sewer line televising	<input type="text" value="10"/>	% of system/year
Manhole inspections	<input type="text" value="10"/>	% of system/year
Lift station O&M	<input type="text" value="4"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="1"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="0"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year

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Private sewer I/I removal  % of private services

River or water crossings  % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

Atkinson Str. L.S. is getting a major upgrade in 2021 or 2022 pending on scheduling and timing.

## 3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="33"/>	Total actual amount of precipitation last year in inches
<input type="text" value="35"/>	Annual average precipitation (for your location)
<input type="text" value="44"/>	Miles of sanitary sewer
<input type="text" value="4"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="1"/>	Number of basement backup occurrences
<input type="text" value="1"/>	Number of complaints
<input type="text" value="1.063"/>	Average daily flow in MGD (if available)
<input type="text" value="1.216"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.02"/>	Basement backups (number/sewer mile)
<input type="text" value="0.02"/>	Complaints (number/sewer mile)
<input type="text" value="1.1"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="0.0"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

## 4. Overflows

### LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED \*\*

Date	Location	Cause	Estimated Volume
None reported			

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

## 5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

This one has started to wear on me. I feel like we have a issue with I&I but the engineers and some of my employees that have worked in other communities in the past al say we are no where near as bad with I&I as alot of other communities. I just keep looking for issues and fixing them as we go.

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5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

☒ No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

This past year seemed dryer so therefor we did not have as much.

5.4 What is being done to address infiltration/inflow in your collection system?

Smoke testing. Manhole sealing, lid replacement with concealed pick holes and gaskets, spot lining and so on.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Grading Summary

WPDES No: 0020265

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
<b>TOTALS</b>			<b>32</b>	<b>128</b>
<b>GRADE POINT AVERAGE (GPA) = 4.00</b>				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

# Compliance Maintenance Annual Report

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Last Updated: Reporting For:  
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## Resolution or Owner's Statement

Name of Governing  
Body or Owner:

Date of Resolution or  
Action Taken:

Resolution Number:

Date of Submittal:

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

**G.P.A. = 4.00**



## Agenda Item Cover Report

<b>Date:</b> <b>05/20/2021</b>	<b>Committee/Board:</b> <b>Public Works</b>
<b>Submitted by:</b> <b>Dave Brown</b>	<b>Department:</b> <b>Water Utility</b>
<b>Date of Committee Action:</b> <b>06/02/2021</b>	<b>Date of Village Board Action:</b>

**Subject:**

Review Water Utility 2021 Sanitary Survey Report

**Executive Summary:**

This is just for VB informational review of our Sanitary Survey report from the DNR which is conducted every 3 years. It was a very good report which the Village should be proud of. Equipment and the functionality of the Utility is very solid, the report does point to the future capacity of the future which we will be covering in detail with the VB in the next month or two.

There was only one recommendation in this report and that was that the Utility conduct daily checks on all facilities for locked doors, windows and so on. We already conduct these checks 365 days a year of every Utility facility and have no intention of changing this.

**Fiscal Impact:**

None

**Executive Recommendation/Action:**





440 River Crest Ct | Mukwonago, WI 53149 | Tel: 262.363.6420 | Fax: 262-363-6425

None needed, informational purposes only.

☒ **Attachments Included**

**2021 Sanitary Survey**



May 7, 2021

Diana Dykstra  
Village of Mukwonago  
440 River Crest Ct.  
Mukwonago, WI 53149

PWSID#: 26802094  
Region: Southeast Region  
County: Waukesha  
File Code: 3300

Subject: 2021 WI-DNR Sanitary Survey

Dear Diana Dykstra:

The purpose of a Sanitary Survey is to evaluate the system's source, facilities, equipment, operation, maintenance, and management as they relate to providing safe drinking water. The sanitary survey is also an opportunity to update the Department's records, provide technical assistance, and identify potential risks that may adversely impact drinking water quality. To meet federal requirements, the Department completes sanitary surveys for community water systems on a 3-year schedule. The last survey for the Mukwonago Water Utility (Utility) was completed April 11, 2018.

On April 8, 2021, I conducted a sanitary survey of your water system. During the sanitary survey Wayne Castle was present. At the completion of the survey, they were briefed on the preliminary findings. This report outlines the final findings, discusses problems that need to be addressed, and timelines for corrective action where appropriate.

#### **Required Action**

There were no required actions from the latest sanitary survey.

#### **Significant Deficiencies/Deficiencies from Previous Sanitary Survey**

There were no significant deficiencies or deficiencies from the previous sanitary survey.

#### **Significant Deficiencies**

During the course of the sanitary survey, no significant deficiencies were identified. Significant deficiencies indicate noncompliance with one or more Wisconsin Administrative Codes and/or represent an immediate health risk to consumers.

#### **Deficiencies**

During the course of the sanitary survey, no deficiencies were identified. Deficiencies are problems in the drinking water system that has the potential to cause serious health risks or represent long-term health risks to consumers. Deficiencies may indicate noncompliance with one or more Wisconsin Administrative Codes.

#### **Recommendations**

During the course of the sanitary survey, one recommendation was identified. Recommendations are problems in the water system that may hinder your public water system from consistently providing safe drinking water to consumers and may result in future violations if not addressed.

Recommendation
Increase firm capacity of the water system.

**Discussion and Details of Recommendation:**

- Due to recent/high rate of expansion/new development in the Village of Mukwonago, the current firm capacity of the water system may likely be near the limit in the near future. The department strongly recommends that the Village proactively review capacity needs and increase capacity as needed.

**Water System Analysis**

From a preliminary source capacity analysis, storage capacity analysis, and distribution system analysis from data provided by the Utility, it appears that the Utility can meet the standards for source capacity, storage capacity, total capacity, and distribution system. The non-revenue water loss was 10% (limit is 30%) and the total water loss was 8% (limit is 15% for class C Utility).

**Meter testing.**

As a reminder, all well house water meters must continue to be tested every two years (every other year) regardless of what type of meter you are using.

Also, the PSC requires that you test all your large water customer meters (meters over 1") at the following frequencies:

Meter Size	Testing Frequency
1½ to 2"	Every 4 years
3 to 5"	Every 2 years
6" or larger	Annually

Meters with no moving parts (mag meters and ultrasonic meters) must also be tested at the above frequencies. You cannot use the meter's self-diagnostics for meeting DNR/PSC testing requirements.

**Capacity Development Evaluation**

This sanitary survey serves as an evaluation of the capabilities of your water system. Your system appears to have adequate technical, managerial, and financial capacity to provide safe drinking water at the time of this inspection. The ability to plan for, achieve, and maintain compliance with applicable drinking water standards appears to be adequate.

- Per information from the Utility and the PSC, the Utility appears to have an average net operating income (NOI) of \$400,000 per year.
- Per information from the Utility and the PSC, the Utility appears to have 90 days of operating cash on hand.

**Non-Conforming Features**

Non-conforming features are features that met code requirements at the time of your public water system's construction but would not be allowed under the current code. Though you are not required to correct any non-conforming features at this time, they shall be corrected when any major work is done in the future on these items or if there is a direct/immediate threat to public health and human safety per NR 811.01.

### **Monitoring Site Plan**

In the near future, all monitoring location shall be required to have a unique Site ID, address, and sampled contaminates assigned to them. If a sampling site needs to be changed, this change must be in place before the site can be officially used for sampling.

Beginning April 1, 2016, the department shall perform a special monitoring evaluation during each sanitary survey to review the status of each public water system, including the distribution system, to determine whether the public water system is on an appropriate monitoring schedule. After the department has performed the special monitoring evaluation during each sanitary survey, the department may modify the public water system's monitoring schedule, as necessary, or it may allow the public water system to stay on its existing monitoring schedule, consistent with the provisions of this section. The department may not allow public water systems to begin less frequent monitoring under the special monitoring evaluation unless the public water system has already met the applicable criteria for less frequent monitoring in this section.

### **System Summary**

The Mukwonago Water Utility is owned and operated by the Village of Mukwonago and serves a population of approximately 7,400. The water system consists of:

- Four wells/pump houses (blending, disinfection, dental)
- One pressure zone
- Chemical addition (chlorine, fluoride)
- Distribution system
- One booster station
- Two elevated storage tanks and one ground reservoir

### **Water Quality Monitoring and Reporting**

Your system has a very good general record of compliance with monitoring and reporting requirements. We appreciate your continued efforts in complying with the Safe Drinking Water Act requirements.

The following are the sample groups required for compliance.

- Microbiological
- Nitrate
- Volatile Organic Compounds (VOC)
- Radionuclides
- Synthetic Organic Compounds (SOC)
- Lead and Copper (PBCU)
- Inorganic Compounds (IOC)
- Disinfection Byproducts (Stage II)
- Unregulated contaminates (US EPA)

### **Operator Certification**

Chapter NR 114 specifies the requirements for certified Utility operators to be certified. The City must employ at least one person who is fully certified for all classifications/aspects of the water system. The water system must also designate the operator in charge (OIC). All operators must attend continuing education classes and submit evidence of attendance when renewing their certificates. The OIC must be accessible at all times (24/7) and any changes to OIC must be reported to the department no later than 30 days after the changes have been made per NR 114.31.

### **Required Reports, Records, and Utility Programs**

- Annual Monitoring Schedule: The Utility continues to sample according to the schedule.

- Monthly pumpage reports (EMOR): The Utility continues to submit monthly reports.
- Consumer Confidence Report (CCR): The Utility completed their latest CCR (2019).
- Local Well Ordinance: The Utility continues to implement this program in accordance with NR 810.16.
- Cross-Connection Control: The Utility continues to implement this program in accordance with NR 810.15.
- Wellhead Protection: The Utility continues to implement this program in accordance with NR 811.12(6).
- Emergency Action Plan: The Utility maintains an emergency action plan in accordance with NR 810.23.
- Well Pump Maintenance: The Utility continues to implement this program in accordance with NR 810.13(1).
- Valve/hydrant exercising/maintenance/flushing: The Utility continues to implement this program in accordance with NR 810.13(2).
- Emergency Power Exercising: The Utility continues to exercise emergency power in accordance with NR 810.13(1)(d).
- Water Withdrawal Report: The Utility continues to file annual water withdrawal reports.

### **Water System Security**

We recommend that you conduct a daily security check of your entire drinking water system to ensure doors are locked and windows secured.

The next sanitary survey of your system is scheduled to take place in 2024. You will be contacted prior to the survey to schedule a date that is convenient for you.

I would like to thank Dave Brown, Wayne Castle, and the Mukwonago Water Utility for their cooperation and tour of the facilities on the date of my visit. If you have any questions, please do not hesitate to contact me at 262-574-2134, or by e-mail at [Thanintr.Ratarasarn@wi.gov](mailto:Thanintr.Ratarasarn@wi.gov).

Sincerely,



Thanintr T. Ratarasarn, P.E.  
Water Supply Engineer

Cc: DG Southern Region  
DG/5 – Drinking Water and Groundwater - Madison

**Water System Summary Information**

System ID: 26802094

System Name: MUKWONAGO WATERWORKS

County: Waukesha

Type: Municipal Community

Basin: Fox River

Population: 7375

Service Connections: 0

Owner: DIANA DYKSTRA

440 RIVER CREST CT

MUKWONAGO, WI 53149

(262) 363-6420 ddykstra@villageofmukwonago.com

Date Security VA Complete: 02/01/2010

Date ERP Complete: 02/01/2010

Date ERP Last Exercised/Updated: 02/01/2010

Emergency Phone: (262) 363-6416

Emergency Fax:

Emergency E-mail: wcastle@villageofmukwonago.com

**Certified Operators**

Name	Lic. #	Expires	Phone/Fax/E-mail	Address 1	Address 2	City, State, Zip
DAVID BROWN	19976	01/01/2024				
WAYNE CASTLE	34504	11/01/2023				
MATTHEW KINDER	37509	11/01/2023				

**Affiliations**

Name	Affiliation	Start Date	End Date	Primary?	Phone
WAYNE CASTLE	SAMPLER	10/22/2019		Y	262-363-6416
WAYNE CASTLE	PLAN_CON	10/22/2019		Y	262-363-6416
DIANA DYKSTRA	OWNER	04/25/2018		Y	262-363-6420
WAYNE CASTLE	MANAGER	10/22/2019		Y	262-363-6416
JOHN S WEIDL	LEGAL_OWN	09/02/2015		Y	262-363-6421
WAYNE CASTLE	EMERGENCY	10/22/2019		Y	262-363-6416
MR. THANINTR RATARASARN	DNR_REP	01/04/2001		Y	262-765-0912
DIANA DYKSTRA	PLAN_CON	05/15/2018		N	262-363-6420
MR. THANINTR RATARASARN	PLAN_CON	02/09/2007		N	262-765-0912

**Entry Points and Sources of Water (Basic Data)**

Source ID	Name	WUWN	Status	Type	Source	Depth	Cased	Grouted
2	WELL 2	BH406	Perm Abandoned	ENTRY PT/SOURCE	Ground Water	1541	344.6	344.6

Source ID	Name	WUWN	Status	Type	Source	Depth	Cased	Grouted
					Source			
3	WELL 3	BH407	Temporarily Out of Service	SOURCE OF WATER	Ground Water Source	1500	367	367
4	WELL 4	BH408	Active	SOURCE OF WATER	Ground Water Source	1500	312	312
5	WELL 5	MK450	Active	SOURCE OF WATER	Ground Water Source	143	121	100
6	WELL 6	MK442	Active	SOURCE OF WATER	Ground Water Source	105	83	62
7	WELL 7	WO237	Active	ENTRY PT/SOURCE	Ground Water Source	180	160	180
100	ENTRY POINT 100		Active	ENTRY POINT	Permanent Ground Water Entry Point			
200	ENTRY POINT 200		Active	ENTRY POINT	Permanent Ground Water Entry Point			

#### Entry Points and Sources of Water (Misc. Data)

Source ID	PLSS	Lat./Long.	Pump Cap.	Pump Type	Lube	Aux. Power?
2			275	Vertical Turbine	Water	Unknown
3			900	Vertical Turbine	Oil	Yes
4			1000	Submersible	Oil	Unknown
5			1000			Unknown
6			600			Unknown
7						Unknown
100						Unknown
200						Unknown

#### Storage

ID/Location	Type	Vol. (gal)	Firm Pumping Capacity (gpm)	Height to Overflow (ft.)	Overflow Elev. (sea-level, ft.)	Aux. Power?	Mfg.	Model
WELL 4 RESERVOIR	GROUND STORAGE	300000	800			Yes		
WELL 3 TOWER	ELEVATED TANK	500000				Unknown		
I-43 TOWER	ELEVATED TANK	500000		992		Unknown		

**Booster Stations**

ID/Location	Type	Firm Pumping Capacity (gpm)	Aux. Power?
Maple Ave.	ABOVE GROUND	3500	Yes

**System Interconnects**

ID/Location	Type	Capacity (gpm)	Metered?	Chemical Injection Capable?
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None

**Treatment Summary Data**

Source ID	Type	Description	Begin	End	Objective(s)	Pump Model	Cap.	Stroke %	Speed %	Sol. Tank Cap.	Dil. Ratio	Comments
3	380	Fluoridation	01/01/1966		Other							
3	421	Hypochlorination, Post	03/01/1966		Disinfection							
4	380	Fluoridation	01/01/1981		Other							
4	401	Gaseous Chlorination, Post	03/01/1981		Disinfection							
5	143	Aeration, Diffused	02/01/2020		Iron Removal							
5	344	Filtration, Pressure Sand	02/01/2020		Iron Removal							
5	380	Fluoridation	12/15/2006		Other							
5	401	Gaseous Chlorination, Post	12/15/2006		Disinfection							
5	423	Hypochlorination, Pre	02/01/2020		Iron Removal							
6	380	Fluoridation	12/15/2006		Other							
6	401	Gaseous Chlorination, Post	12/15/2006		Disinfection							
6	999	Innovative Treatment	03/13/2014		Other							Adding Clearitas for biofilm removal and control
7	380	Fluoridation	10/28/2014		Other							
7	401	Gaseous Chlorination, Post	10/28/2014		Disinfection							
100	000	0	12/15/2006		No Treatment at Source							
200	000	0	12/15/2006		No Treatment at Source							

**System Evaluation Summary**

Inspector/Reviewer	Date	Report Date	Type	Agency	Response Due	Response Recd
RATARASARN,	04/08/2021	05/07/2021	SURVEY	DNR		



Inspector/Reviewer	Date	Report Date	Type	Agency	Response Due	Response Recd
THANINTR						
RATARASARN, THANINTR	04/11/2018	05/11/2018	SURVEY	DNR		
RATARASARN, THANINTR	04/29/2015	05/22/2015	SURVEY	DNR		
RATARASARN, THANINTR	05/01/2012	06/05/2012	SURVEY	DNR		
RATARASARN, THANINTR	05/21/2009	06/17/2009	SURVEY	DNR		
RATARASARN, THANINTR	08/28/2007	09/27/2007	ANNUAL	DNR		
RATARASARN, THANINTR	08/08/2006	09/13/2006	ANNUAL	DNR		
RATARASARN, THANINTR	07/27/2005	08/18/2005	SURVEY	DNR		
RATARASARN, THANINTR	07/20/2004	07/22/2004	ANNUAL	DNR		
RATARASARN, THANINTR	05/07/2003	05/27/2003	ANNUAL	DNR		
RATARASARN, THANINTR	02/08/2002	04/08/2002	ANNUAL	DNR		
TOYINGTRAKOON, PETWARA	07/17/2000	07/24/2000	SURVEY	DNR		
TOYINGTRAKOON, PETWARA	10/13/1999	10/18/1999	ANNUAL	DNR		
WOOD, PETER	03/18/1998	03/18/1998	ANNUAL	DNR		
WOOD, PETER	05/07/1997	05/08/1997	ANNUAL	DNR		
WOOD, PETER	05/07/1996	05/16/1996	SURVEY	DNR		
Janet Vosberg	07/27/1994	08/09/1994	ANNUAL	DNR		
	02/10/1992		SURVEY	DNR		
	01/08/1991		ANNUAL	DNR		

#### Bacteriological Sampling History

Year	Distribution Safe	Distribution Unsafe	Confirmed Unsafe	Missed Samples	Raw Safe	Raw Unsafe	Fecal Positive?
2021	35			0	4		N
2020	96			0	16		N
2019	96			0	23		N
2018	96			0	20		N
2017	96			0	20		N
2016	96			0	15		N
2015	92			8	20		N

#### Chemical Sampling History

Year	Sample Group	Source ID	Samples Taken	Missed Samples	MCL Violations
2021	FLUORIDE		4	0	0
2020	VOC	7	1	0	0
2020	FLUORIDE		12	0	0
2020	IOC	200	1	0	0

Year	Sample Group	Source ID	Samples Taken	Missed Samples	MCL Violations
2020	HAA5		1	0	0
2020	PBCU		20	0	0
2020	TTHM		1	0	0
2020	IOC	100	1	0	0
2020	RAD	200	1	0	0
2020	RAD	100	1	0	0
2020	VOC	100	1	0	0
2020	VOC	200	1	0	0
2020	IOC	7	1	0	0
2020	RAD	7	1	0	0
2019	NITRATE	100	1	0	0
2019	VOC	7	1	0	0
2019	FLUORIDE		11	2	0
2019	VOC		1	0	0
2019	HAA5		1	0	0
2019	NITRATE	200	1	0	0
2019	NITRATE	7	1	0	0
2019	RAD	7	1	0	0
2018	VOC	7	1	0	0
2018	NITRATE	100	1	0	0
2018	FLUORIDE		12	0	0
2018	TTHM		1	0	0
2018	HAA5		1	0	0
2018	NITRATE	200	1	0	0
2018	NITRATE	7	1	0	0
2018	RAD	7	1	0	0
2017	VOC	7	1	0	0
2017	FLUORIDE		12	0	0
2017	IOC	200	1	0	0
2017	PBCU		21	0	0
2017	HAA5		1	0	0
2017	TTHM		1	0	0
2017	IOC	100	1	0	0
2017	RAD	100	1	0	0
2017	RAD	200	1	0	0
2017	VOC	100	1	0	0
2017	SOC	200	1	0	0
2017	SOC	100	1	0	0
2017	VOC	200	1	0	0
2017	IOC	7	1	0	0
2017	SOC	7	1	0	0
2017	RAD	7	1	0	0
2016	VOC	7	2	0	0
2016	NITRATE	100	1	0	0
2016	FLUORIDE		12	0	0
2016	HAA5		1	0	0
2016	TTHM		1	0	0
2016	NITRATE	200	1	0	0
2016	NITRATE	7	1	0	0
2016	RAD	7	2	0	0
2015	VOC	7	4	0	0

Year	Sample Group	Source ID	Samples Taken	Missed Samples	MCL Violations
2015	NITRATE	100	1	0	0
2015	FLUORIDE		11	2	0
2015	TTHM		1	0	0
2015	HAA5		1	0	0
2015	NITRATE	200	1	0	0
2015	NITRATE	7	1	0	0
2015	RAD	7	4	0	0
2015	SOC	7	2	0	0

Sample Group	Last Sampled
BACTI	2021
FLUORIDE	2021
IOC	2020
RAD	2020
RADIUM	2000
HAA5	2020
PBCU	2020
NITRATE	2019
VOC	2020
SOC	2017
TTHM	2020
DBP	2013

#### MCL Violations

Source ID	Contaminant	Concentration	MCL	Units	Viol. Start	Viol. End	Continuing Operation?
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None

#### Definitions

MCL = Maximum Contaminant Limit (as set by the Environmental Protection Agency (EPA))

BACTI = Bacteriological Sample

IOC = Sample for Inorganic Compounds

NITRATE = Nitrate Sample

PBCU = Lead and Copper Sample

RAD = Sample for Radioactivity

SOC = Sample for Synthetic Organic Compounds

VOC = Sample for Volatile Organic Compounds

FLUORIDE = Fluoride from Fluoridation

TTHM = Total Trihalomethane Sample



## Agenda Item Cover Report

<b>Date:</b> <b>05/20/2021</b>	<b>Committee/Board:</b> <b>Public Works</b>
<b>Submitted by:</b> <b>Dave Brown</b>	<b>Department:</b> <b>Water Utility</b>
<b>Date of Committee Action:</b> <b>06/02/2021</b>	<b>Date of Village Board Action:</b> <b>06/16/2021</b>

**Subject:**

Hydro Corp 2021 Industrial Commercial Cross Connection Contract

**Executive Summary:**

We are required by DNR code to do biannual cross connection inspections. Mark has reviewed the contract and has given his approval to proceed. This is the only company in the state to offer this kind of service so there is no comparable bids but from the service they provide along with the detail in which they perform I do feel they are fair. We first used them last year on a scaled back amount to see how they did and we were very pleased with the outcome. This contract will be renewed each year to maintain compliance.

**Fiscal Impact:**

\$19,980 Water Utility Budget

**Executive Recommendation/Action:**

Request that the Committee make the recommendation to the VB to approve and award the contract to Hydro Corp for the sum of \$19,980.



440 River Crest Ct | Mukwonago, WI 53149 | Tel: 262.363.6420 | Fax: 262-363-6425

☒ **Attachments Included**

**Hydro Corp Contract**

# PROFESSIONAL SERVICE AGREEMENT

This agreement, made and entered into this March 1<sup>st</sup> 2021 by and between the Village of Mukwonago organized and existing under the laws of the State of Wisconsin, referred to as "Utility", and HydroCorp™ a Michigan Corporation, referred to as "HydroCorp".

WHEREAS, the Utility supplies potable water throughout its corporate boundary to property owners; and desires to enter into a professional services contract for cross connection control program inspection, reporting and management services.

WHEREAS, HydroCorp is experienced in and capable of supplying professional inspection of potable water distribution systems and cross connection control program management to the Utility and the Utility desires to engage HydroCorp to act as its independent contractor in its cross connection control program.

WHEREAS, the Utility has the authority under the laws of the State of Wisconsin and its local governing body to enter into this professional services contract.

NOW THEREFORE, in consideration of the mutual agreements herein contained, and subject to the terms and conditions herein stated, the parties agree as follows:

## ARTICLE I. Purpose

During the term of this Agreement, the Utility agrees to engage HydroCorp as an independent contractor to inspect and document its findings on its potable water distribution system in public, commercial and industrial facilities within the community. Each party to this Agreement agrees that it will cooperate in good faith with the other, its agents, and subcontractors to facilitate the performance of the mutual obligations set forth in this Agreement. Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete and accurate, yet due to the inaccessible nature of water piping or due to access constraints within water users' facilities, complete and accurate data is not always available.

## ARTICLE II. Scope of Services

The scope of services to be provided by HydroCorp under this Agreement will include the inspections/surveys, program administration, answering telephone call inquiries, scheduling of inspections, program compliance review, public education materials, preparation of quarterly management reports, and annual cross connection reports with respect to the facilities to the extent specifically set forth in this Article II (hereinafter the "Scope of Services"). Should other reports/services be included within the Scope of Services, the same shall be appended to this Agreement as Exhibit 1.

**2.1 PROGRAM REVIEW/PROGRAM START UP MEETING.** HydroCorp will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
  - Inspection Notice
  - Compliance Notice
  - Non-Compliance Notices 1-2, Penalty Notices
- Special Program Notices
- Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility
- Prioritize Inspections (City buildings, schools, high hazard facilities, special circumstances.)
- Review/establish procedure for vacant facilities



- Establish facility inspection schedule
- Review/establish procedures and protocol for addressing specific hazards
- Review/establish high hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools
- Review/establish educational and public awareness brochures

**2.2 INSPECTIONS.** HydroCorp will perform initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with Wisconsin Department of Natural Resources (DNR) Cross Connection Control Rules.

- *Initial Inspection* – the first time a HydroCorp representative inspects a facility for cross connections. Degree of Hazard will be assigned and/or verified during this facility visit. The Degree of Hazard will dictate future re-inspection frequency/schedule of facility, (facility will be either compliant or non-compliant after this inspection).
- *Compliance Inspection* – subsequent visit by a HydroCorp representative to a facility that was non-compliant during the *Initial Inspection* to verify that corrective action was completed and meets the program requirements.
- *Re-Inspection* – Revisit by a HydroCorp representative to a facility that was previously inspected. The re-inspection frequency/schedule is based on the degree of hazard assigned to the facility during the initial inspection (two, six or ten year re-inspection cycle).

**2.3 INSPECTION SCHEDULE.** HydroCorp shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Utility's designated contact person. The initial check in will include a list of inspections scheduled. An exit interview will include a list of inspections completed.

**2.4 PROGRAM DATA.** HydroCorp will generate and document the required program data for the Facility Types listed in the Scope of Services using the HydroCorp Software Data Management Program. Program Data shall remain property of the Utility; however, the HydroCorp Software Data Management program shall remain the property of HydroCorp and can be purchased for an additional fee. Data services will include:

- Prioritize and schedule inspections
- Notify users of inspections, backflow device installation and testing requirements if applicable
- Monitor inspection compliance using the HydroCorp online software management program. (Note: WI Department of Safety & Professional Services (DSPS) manages backflow prevention assembly testing notification and compliance.)
- Maintain program to comply with all DNR regulations

**2.5 MANAGEMENT REPORTS.** HydroCorp will submit comprehensive management reports in electronic, downloadable format on a quarterly & annual basis to the Utility. Reports to include the following information:

- Name, location and date of inspections
- Number of facilities inspected/surveyed
- Number of facilities compliant/non-compliant

**2.6 REVIEW OF CROSS-CONNECTION CONTROL ORDINANCE.** HydroCorp will review or assist in the development of a cross-connection control ordinance. Items for review include:

- Code adoption references, standard operational procedures, program notice documentation, reporting procedures and preference standards.
- Penalties for noncompliance.





- 2.7 **VACUUM BREAKERS.** Utility will provide up to six (6) ASSE approved hose bill vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.
- 2.8 **PUBLIC RELATIONS PROGRAM.** HydroCorp will assist the Utility with a community-wide public relations program including general awareness brochures and website cross connection control program content.
- 2.9 **SUPPORT.** HydroCorp will provide ongoing support via phone, fax, text, website or email for the contract period.
- 2.10 **FACILITY TYPES.** The facility types included in the program are as follows:
- Industrial
  - Institutional
  - Commercial
  - Miscellaneous Water users
  - Multifamily
- Complex Facilities.** Large industrial and high hazard complexes or facilities may require inspection/survey services outside the scope of this Agreement. (HydroCorp typically allows a maximum of up to three (3) hours of inspection time per facility.) An independent cross connection control survey (at the business owner's expense) may be required at these larger/complex facilities and the results submitted to the Utility to help verify program compliance.
- 2.11 **INSPECTION TERMS.** HydroCorp will perform **(125) Initial inspection, and up to (156)** total inspections over a **one (1)** year contract period. The total inspections include all initial inspections, compliance and re-inspections. *Vacant facilities that have been provided to HydroCorp, scheduled no show or refusal of onsite inspection will count as an inspection/site visit for purposes of the contract.*
- 2.12 **COMPLIANCE WITH DEPARTMENT OF NATURAL RESOURCES ADMINISTRATIVE CODE.** HydroCorp will assist in compliance with DNR and Wisconsin Administrative Code cross connection control program requirements for all commercial, industrial, institutional, multifamily and public authority facilities.
- 2.13 **POLICY MANUAL.** HydroCorp will review and/or develop a comprehensive cross connection control policy manual/plan and submit to WI-DNR for approval on behalf of the Utility.
- 2.14 **INVENTORY.** HydroCorp shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model and serial number if applicable.
- 2.15 **DATA MANAGEMENT.** HydroCorp shall provide data management and program notices for all inspection services throughout the contract period.
- 2.16 **ANNUAL YEAR END REVIEW.** HydroCorp will conduct an on-site annual year-end review meeting to discuss overall program status and specific program recommendations.
- 2.17 **CROSS CONNECTION CONTROL BROCHURES.** HydroCorp will provide approximately **125** cross-connection control educational brochures for the duration of the Agreement.
- 2.18 **INSURANCE.** HydroCorp will provide all required copies of general liability, workers compensation and errors and omissions insurance naming the Utility as an additional insured if required.





### ARTICLE III. Responsibilities of the Utility

- 3.1 UTILITY'S REPRESENTATIVE.** On or before the date services are to commence under this Agreement, the Utility shall designate an authorized representative ("Authorized Representative") to administer this Agreement.
- 3.2 COMPLIANCE WITH LAWS.** The Utility, with the technical and professional assistance of HydroCorp, shall comply with all applicable local, state, and federal laws, codes, ordinances, and regulations as they pertain to the water inspection and testing, and shall pay for any capital improvements needed to bring the water treatment and delivery system into compliance with the aforementioned laws.
- 3.3 NOTICE OF LITIGATION.** In the event that the Utility or HydroCorp has or receives notice of or undertakes the prosecution of any actions, claims, suits, administrative proceedings, investigations or other proceedings in connection with this Agreement, the party receiving such notice or undertaking of such prosecution shall give the other party timely notice of such proceedings and will inform the other party in advance of all hearings regarding such proceedings
- 3.4 FACILITY LISTING.** The Utility must provide HydroCorp a complete list of facilities to be inspected, including facility name, type of service connection, address, contact person, and phone number, (if available). *Electronic file format such as Microsoft Excel, etc. is required. An additional one-time fee to manually enter facility listing will be charged at the rate of \$80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested.*
- 3.5 LETTERHEAD/LOGO.** The Utility will provide HydroCorp with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only. (300 dpi in either .eps, or other high quality image format for printing.)

### ARTICLE IV. Term, Compensation and Changes in Scope of Services

- 4.1 TERM AND TERMINATION TERM.** Services by HydroCorp under this Agreement shall commence on March 1<sup>st</sup> 2021 and end **one (1) year** from such date, unless this Agreement is renewed or terminated as provided herein. The terms of this Agreement shall be valid only upon the execution of this Agreement within ninety (90) days of its receipt. Failure to execute this Agreement within the ninety (90) day period shall deem the proposed terms void.
- 4.2 RENEWAL.** Upon the expiration of this Agreement the utility will have the option to renew under the same terms of this Agreement for two (2) consecutive one (1) year periods. Base Compensation increases will be equal to CPI at the time of extension or 3%, whichever is less.
- 4.3 TERMINATION.** The Utility or HydroCorp may terminate this Agreement at any time and on any date in the initial and renewal terms of this Agreement, with or without any cause, by giving written notice of such intent to terminate to the other party at least thirty (30) days prior to the effective date of termination. Notice of the intent to terminate shall be given in writing by personal service, by an authorized agent, or by certified mail, return receipt requested. The Utility shall pay the balance of any outstanding accounts for work performed by HydroCorp.
- 4.4 BASE COMPENSATION.** From the Beginning thirty (30) days after execution of this Agreement, the Utility shall pay HydroCorp as compensation ("Base Compensation") for labor, equipment, material, supplies, and utilities provided and the services performed pursuant to this Agreement, the sum of **\$1665.00** per month, **\$19,980.00** annually for a **one (1) year** contract period totaling **\$19,980.00**.
- 4.5 PAYMENT OF INVOICES.** Upon presentation of invoices by HydroCorp, all payments including base and other compensation shall be due and payable on the first day of each month (due date) after the month for which services have been rendered. All such payments shall be made no later than thirty (30) days after the due date. Failure to pay shall be deemed a default under this Agreement. For any payment to HydroCorp which is not



made within thirty (30) calendar days after the due date, HydroCorp, shall receive interest at one and one-half (1½) percent per month on the unpaid balance.

- 4.6 CHANGES IN SCOPE OF SERVICES.** In the event that the Utility requests and HydroCorp consents to perform additional work or services involving the consulting, management, operation, maintenance, and repair of the Utility's water delivery system where such services or work exceeds or changes the Scope of Services contemplated under this Agreement, HydroCorp shall be provided additional compensation. Within thirty (30) calendar days from the date of notice of such additional work or services, the parties shall mutually agree upon an equitable sum for additional compensation. This amount shall be added to the monthly sum effective at the time of change in scope. Changes in the Scope of Service include, but are not limited to, requests for additional service by the Utility or additional costs incurred in meeting new or changed government regulations or reporting requirements.
- 4.7 CLIENT CONFIDENTIALITY.** Disclosure of all communications between HydroCorp and the Utility regarding business practices and other methods and forms of doing business is subject to the provisions of Wisconsin Public Records Law, Chapter 19, Wis. Stats. HydroCorp agrees to make available for inspection and copying all records (as defined in sec. 19.32 (2), Wis. Stats.) in its possession created, produced, collected or otherwise related to this Agreement to the same extent as if the records were maintained by the Utility. HydroCorp expressly acknowledges and agrees that its obligations concerning Public Records Law and compliance under this Agreement should not be limited by copyright, license, privacy and/or confidentiality except as authorized under the Public Records Law.
- 4.8 ACCESSIBILITY.** Backflow prevention device information will be completed in full only when the identifying information (i.e. data plate, brass tag, etc.) is accessible and visible from ground level or from a fixed platform/mezzanine.
- 4.9 CONFINED SPACES.** – HydroCorp personnel will not enter confined spaces.

#### ARTICLE V. Risk Management and General Provisions

- 5.1 INFORMATION.** Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete to the best of their knowledge, yet due to the inaccessible nature of water piping or lack of access provided by property owner/water user, complete accurate data is not always available. Cross-connection control inspection and results are documented as of a specific date. The property owner and/or water user may make modifications to the potable water system after the inspection date that may impact compliance with the program.
- 5.2 LIMITATION OF LIABILITY.** HydroCorp's liability to the Utility for any loss, damage, claim, or expense of any kind or nature caused directly or indirectly by the performance or non-performance of obligations pursuant to this Agreement shall be limited to general money damages in an amount not to exceed or within the limits of the insurance coverage provided hereunder. HydroCorp shall in no event be liable for indirect or consequential damages, including but not limited to, loss of profits, loss of revenue, or loss of facilities, based upon contract, negligence, or any other cause of action.
- 5.3 HYDROCORP INSURANCE.** HydroCorp currently maintains the following insurance coverage's and limits:
- |  | Occurrence  | Aggregate   |
|--|-------------|-------------|
| Comprehensive General Liability              | \$1 Million | \$2 Million |
| Excess Umbrella Liability                    | \$5 Million | \$5 Million |
| Automobile Liability (Combined Single Limit) | \$1 Million |             |
| Worker's Compensation/ Employer's Liability  | \$1 Million |             |
| Errors and Omissions                         | \$2 Million | \$2 Million |

Within thirty (30) calendar days of the start of the project, HydroCorp shall furnish the Utility with satisfactory proof of such insurance, and each policy will require a 30-day notice of cancellation to be given



to the Utility while this Agreement is in effect. The Utility shall be named as an additional insured according to its interest on a primary and noncontributory basis under the general liability policy during the term of this agreement.

- 5.4 UTILITY INSURANCE.** The Utility will maintain liability insurance on an all risk basis and including extended coverage for matters set forth in this Agreement.
- 5.5 RELATIONSHIP.** The relationship of HydroCorp to the Utility is that of independent contractor and not one of employment. None of the employees or agents of HydroCorp shall be considered employees of the Utility. For the purposes of all state, local, and federal laws and regulations, the Utility shall exercise primary management, and operational and financial decision-making authority.
- 5.6 ENTIRE AGREEMENT AMENDMENTS.** This Agreement contains the entire Agreement between the Utility and HydroCorp, and supersedes all prior or contemporaneous communications, representations, understandings, or agreements. This Agreement may be modified only by a written amendment signed by both parties.
- 5.7 HEADINGS, ATTACHMENTS, AND EXHIBITS.** The heading contained in this Agreement is for reference only and shall not in any way affect the meaning or interpretation of this Agreement. The Attachments and Exhibits to this Agreement shall be construed as integral parts of this Agreement.
- 5.8 WAIVER.** The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.
- 5.9 ASSIGNMENT.** This Agreement shall not be assigned by either party without the prior written consent of the other unless such assignment shall be to the affiliate or successor of either party.
- 5.10 FORCE MAJEURE.** A party's performance under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of actions due to causes beyond its reasonable control such as, but not limited to, Acts of God, the acts of civil or military authority, loss of potable water sources, water system contamination, floods, quarantine restrictions, riot, strikes, commercial impossibility, fires, explosions, bombing, and all such interruptions of business, casualties, events, or circumstances reasonably beyond the control of the party obligated to perform, whether such other causes are related or unrelated, similar or dissimilar, to any of the foregoing. In the event of any such force majeure, the party unable to perform shall promptly notify the other party of the existence of such force majeure and shall be required to resume performance of its obligations under this Agreement upon the termination of the aforementioned force majeure.
- 5.11 AUTHORITY TO CONTRACT.** Each party warrants and represents that it has authority to enter into this Agreement and to perform the obligations, including any payment obligations, under this Agreement.
- 5.12 GOVERNING LAW AND VENUE.** This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin, regardless of the fact that any of the parties hereto may be or may become a resident of a different state or jurisdiction. Any suit or action arising shall be filed in a court of competent jurisdiction within the State of Wisconsin, venue by the presiding County. The parties hereby consent to the personal jurisdiction of said court within the State of Wisconsin.
- 5.13 COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.
- 5.14 NOTICES.** All notices, requests, demands, payments and other communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally or sent by nationally recognized overnight carrier, or mailed by certified mail, postage prepaid, return receipt requested, as follows:



If to HydroCorp:

HydroCorp  
c/o Craig Wolf  
5700 Crooks Road, Ste. 100  
Troy, MI 48337  
(612) 850-8939

If to Utility:

Village of Mukwonago  
1200 Holz Parkway  
Mukwonago, WI, 53149

- 5.15 **SEVERABILITY.** Should any part of this Agreement for any reason, be declared invalid or void, such declaration will not affect the remaining portion, which will remain in full force and effect as if the Agreement has been executed with the invalid portion eliminated.

**SIGNATURES**

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

**Village of Mukwonago**

\_\_\_\_\_  
By:  
Title:

**HydroCorp**

  
\_\_\_\_\_  
By: Craig Wolf





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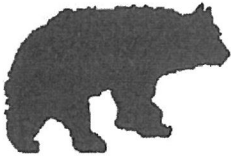
## Appendix

### Specific Qualifications & Experience

**HydroCorp™** is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost effective and professionally managed cross connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 30,000 Cross Connection Control Inspections **annually**.
- HydroCorp tracks and manages over 35,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely and courtesy manner. Our administrative staff can answer most technical calls related to the cross connection control program and have attended basic cross connection control training classes.
- HydroCorp currently serves over 200 communities in Michigan, Wisconsin, Maryland, Delaware, Virginia & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.





## Village of Mukwonago

### AGENDA ITEM REQUEST FORM

Committee/Board:	Public Works / Village Board
Topic:	Mukwonago WWTF Aeration Basin Upgrades
From:	David Arnott
Department:	Public Works
Presenter:	David Arnott
Date of Committee Action (if required):	June 2, 2021
Date of Village Board Action (if required):	June 16, 2021

### Information

**Subject:** The aeration basins at the wastewater treatment facility (WWTF) have operated without significant issues since their last upgrade approximately 15 years ago. Each basin is equipped with an Integrated Fixed Film Activated Sludge (IFAS) system that consists of racks of engineered cloth curtain material that creates attachment sites for important microbes, leading to accelerated microbial growth and digestion of waste in the aeration basins. Some of the curtains, as well as other components of the aeration system, have worked past their useful life and are due for upgrades. The orientation and configuration of the IFAS system is slightly different between the two basins and the north basin performs better. The south basin will be configured like the north moving forward. The upgrades to the IFAS system is the major component of the work. The other upgrades to the aeration process include the replacement of diffuser pipes and membranes, replacement of three slide gates, replacing groundwater check valve gaskets, painting beams and pipes, repairing spalled concrete, replacing small bolts, and modifying the basin aeration piping condensate drainage system.

**Background Information/Rationale:** The basins have functioned well for the past 15 years and are due for a routine upgrade to maintain adequate performance.

**Key Issues for Consideration:** The Village plans on separately purchasing the IFAS system cloths and diffusers from the relevant equipment supplier, Energenecs. This purchase is not part of Task Order 2021-05.

**Fiscal Impact (If any):** Ruekert & Mielke, Inc. will perform the design of the improvements, coordinate the bidding process, and provide construction services for a cost of \$35,579.

**Requested Action by Committee/Board:** Approve Task Order 2021-05 for Ruekert & Mielke, Inc. to provide design and construction services associated with the Aeration Basin Upgrades project.



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**Attachments**

Task Order 2021-05

Level of Effort

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## TASK ORDER

This is Task Order No. 2021-5,  
consisting of 3 pages  
**Village of Mukwonago**  
*WWTF Aeration Basin Upgrades*

### Task Order

In accordance with the Agreement Amendment between Village of Mukwonago (Owner) and Ruekert-Mielke, Inc. (Engineer) dated February 20, 2019, Owner and Engineer agree as follows:

#### 1. Specific Project Data

- A. Title: WWTF Aeration Basin Upgrades
- B. Description: Engineer will provide engineering services for the design, bidding, and construction administration of proposed upgrades to the aeration basins at the Wastewater Treatment Facility (WWTF). Upgrades include repair and replacement of torn curtains on the existing Integrated Fixed-film Activated Sludge (IFAS) system, replacement of fine-bubble diffuser pipe and membranes, replacement of three (3) aeration basin influent channel slide gates, modification of the condensate blow-off drain system, replacement of check valve gaskets, repairing cracked or spalled portions of the concrete aeration basin walls, and the painting of steel I-beams and process piping.

Additionally, The Village plans on purchasing the IFAS system cloths and aerators yet this year (2021) for contractor installation.

#### 2. Services of Engineer

- 1. Prepare and coordinate the overall project schedule with Village staff.
- 2. Provide design for necessary upgrades or changes to the IFAS system, including redesigning the south basin configuration to match the north basin configuration. Coordinate with Supplier.
- 3. Design required upgrades to the aeration diffuser pipes and membranes.
- 4. Modify condensate blow-off drain system.
- 5. Create paint schedule for the repainting of I-beams and air piping.
- 6. Design pipe system for draw-off and transfer of mixed liquor in each basin.
- 7. Prepare design for replacement of (3) slide gates.
- 8. Inspect 5/8" bolts on effluent weir plates. Replace existing bolts with stainless steel bolts (if not already).
- 9. Replace seat and lid rubber gaskets for wall and floor groundwater check valves in each basin.
- 10. Determine extent of concrete wall repairs required in basin.
- 11. Provide plans and specifications for the above work.
- 12. Prepare Wastewater System Approval Request and design summary for submittal to WDNR.
- 13. Prepare public bidding documents.
- 14. Coordinate and administer the bidding process.
- 15. Answer bidder questions and issue required addenda.
- 16. Review and check the bids. Make Recommendation of Award. Issue Notice of Award
- 17. Coordinate contract execution
- 18. Prepare for and conduct preconstruction meeting. Issue meeting minutes.
- 19. Issue a Notice to Proceed to the contractor.
- 20. Review technical submittals/shop drawings and operation & maintenance (O&M) submittals.
- 21. Process contractor RFIs and pay requests during construction.
- 22. Perform site inspections during construction as needed.
- 23. Create punch-list and update as Work progresses.
- 24. Schedule equipment start up meeting(s) as needed.
- 25. Complete project closeout administration including final O&M manual reviews.

Page 1 of 3 Pages

5/21/21

12-00000 General Client Records > 011 Master Agreement and Task Orders > 2021 > 2021-05 WWTF Aeration Basin Upgrades > 2021-05  
WWTF Aeration Basin Upgrades.docx

Ruekert & Mielke, Inc.



## TASK ORDER

### 3. Owner's Responsibilities

Owner will be responsible for the review of the design deliverables to ensure accuracy and completeness.  
Owner will provide any necessary comments to the Engineer after review.  
Owner will be responsible for obtaining the IFAS system cloths and aerators.

### 4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Design	August 30 <sup>th</sup> , 2021
Bidding	January 31 <sup>st</sup> , 2022
Construction	June 15 <sup>th</sup> , 2022

### 5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimate of Compensation for Services</u>
<i>WWTF Aeration Basin Upgrades</i>	<i>Standard Hourly Rates</i>	<i>\$ 35,579</i>

B. The terms of payment are set forth in the Standard Terms and Conditions.

### 6. Consultants

None.

### 7. Other Modifications to Standard Terms and Conditions

None.

### 8. Attachments

None.

### 9. Documents Incorporated by Reference

Ruekert & Mielke, Inc.

/ Village of Mukwonago Master Agreement

## TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated February 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_, \_\_\_\_\_.

### OWNER:

Village of Mukwonago

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### ENGINEER:

Ruekert & Mielke, Inc.

By: \_\_\_\_\_

Name: Steven C. Wurster, P.E.

Title: Senior Vice President/COO

Date: \_\_\_\_\_

### DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Name: Alan J. Labisch, E.I.T.

Title: Project Engineer

Address: W233 N2080 Ridgeview Parkway  
Waukesha, WI 53188-1020

Email: alabisch@ruekert-mielke.com

Phone: 262-953-3078

Fax: \_\_\_\_\_

# PROFESSIONAL FEE ESTIMATE

DATE: 5/21/2021  
PREPARED BY: AJL

## COST BREAKDOWN

WWTF Aeration Basin Upgrades									
2021 Hourly Rate Position	Initials	\$122 E2 AJL	\$188 E7 DWA	\$78 AA SJS	\$109 ET2 WCB	TOTAL HRS	TOTAL LABOR COST		
Prepare and coordinate the overall project schedule with Village staff.									
Provide design for necessary upgrades or changes to the IFAS system, including redesigning the south basin configuration to match the north basin configuration. Coordinate with Supplier.									
Design required upgrades to the aeration diffuser pipes and membranes.									
Modify condensate blow-off drain system									
Create paint schedule for the repainting of I-beams and air piping.									
Design pipe system for draw-off and transfer of mixed liquor in each basin.									
Prepare design for replacement of (3) slide gates.									
Determine extent of concrete wall repairs required in basin.									
Inspect 5/8" bolts on effluent weir plates. Replace existing bolts with stainless steel bolts (if not already SS).									
Replace seat and lid rubber gaskets for wall and floor groundwater check valves in each basin.									
Provide plans and specifications for the above work.									
Prepare Wastewater System Approval Request and design summary for submittal to WDNR.									
Prepare public bidding documents.									
Coordinate and administer the bidding process.									
Answer bidder questions and issue required addenda.									
Review and check the bids. Make Recommendation of Award. Issue Notice of Award									
Coordinate contract execution									
Prepare for and conduct preconstruction meeting. Issue meeting minutes.									
Issue a Notice to Proceed to the contractor.									
Review technical submittals/shop drawings and operation & maintenance (O&M) submittals.									
Process contractor RFIs and pay requests during construction.									
Perform site inspections during construction as needed.									
Create punch-list and update as Work progresses.									
Schedule and attend equipment start up meeting(s) as needed.									
Complete project closeout administration including final O&M manual reviews.									
Sum		145	48	27	51	271	\$34,379		
Reimbursables									
Printing/Copying							\$600		
Mileage							\$600		
Total Fee							\$35,579		

May 12, 2021

Mr. Dave Brown  
Utility Director  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Re: WWTF Chemical Storage Building  
Final Payment

Dear Dave,

Enclosed with this letter please find Change Order No. 6 (Final). This Change Order serves to adjust the final Contract Price to reflect the actual completed Work. Please have Change Order No. 6 (Final) signed and dated by the appropriate individual and return an executed copy to our office for further distribution.

In accordance with the Contract Documents, the Contractor for this Project, J.H. Hassinger, Inc., has submitted a final Application for Payment and has furnished Contract-required items:

1. Maintenance and operating instructions (delivered to the WWTF).
2. Marked-up Record Drawings (included with O&M materials).
3. Consent of Surety to Final Payment (enclosed).
4. List of Subcontractors, Suppliers, and service providers performing, furnishing, or procuring labor, services, and materials on the Project (enclosed).
5. Releases or waivers of lien from first tier Subcontractors and Suppliers (enclosed).
6. Certificate or other evidence of completed operations insurance (enclosed).

You may want to have your legal counsel and insurance advisor review the respective lien waivers, bonding, and insurance documents to verify legal effectiveness. If all are satisfactory, we recommend final payment, and give notice (enclosed), that the completed Work is acceptable subject to the provisions of General Conditions paragraph 15.07.

Respectfully

RUEKERT & MIELKE, INC.



Mark B. Van Weelden, P.E.  
Project Engineer

MBV

Enclosures

cc: Jerad Wegner, P.E.

Date of Issuance: February 26, 2021	Effective Date:	Upon Owner Approval
Contract: WWTF Chemical Storage Building	Owner:	Village of Mukwonago
Contractor: J.H. Hassinger, Inc.	Engineer:	Ruekert & Mielke, Inc.
Address: N60 W16289 Kohler Lane	Engineer's Project No.:	12-10105.300
Menomonee Falls, WI 53051	Effective Date of Contract:	April 14, 2020

The Contract is modified as follows upon execution of this Change Order:

Description:

Contract price will be increased to cover the cost of moving chemical pump skids from the floor of the chemical building to an elevated height.

Reason for Change Order:

R/M had designed pump skids to rest on the floor, but the Village did not find this to be acceptable and contended that R/M should have discussed this with Village staff during design. R/M assumed responsibility for this misunderstanding and wrote off an equivalent amount of time to compensate the Village for the current change order.

Attachments:

Change Order Request #6 submitted by J.H. Hassinger, Inc. on December 17, 2020.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price \$ <u>614,766.00</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Change from previously approved Change Orders \$ <u>-22,846.00</u>	Change from previously approved Change Order:  Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ <u>591,920.00</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Increase of this Change Order: \$ <u>748.00</u>	Increase of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ <u>592,668.00</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By:   
Engineer (Authorized Signature)

Mark B. Van Weelden, P.E.  
Ruekert & Mielke, Inc.

By: \_\_\_\_\_  
Owner (Authorized Signature)

Village of Mukwonago

By:   
Contractor (Authorized Signature)

J.H. Hassinger, Inc.

Date: February 26, 2021

Date: \_\_\_\_\_

Date: 3-1-21

00 63 63-1

02/26/211

Ruekert & Mielke, Inc.

~12-10105 WWTF Clarifier Dome, Ferric Storage & Cake Storage Evaluation > 300 Construction > Changes > 00 63 63 Change Order Final.doc~

# CONTRACT CHANGE ORDER

## FROM:

J H Hassinger Construction  
N60 W16289 Kohler Lane  
Menomonee Falls, WI 53051

## CHANGE ORDER NO.:

6

DATE: 11-20-20

PROJECT:

Mukwonago Chemical Storage Building

LOCATION:

Mukwonago, WI

## To:

Village Of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Rukert Mielke Job # 12-10105

JHH JOB # 20017

Original Contract Amount:

\$ 614,766.00

Total Previous Contract Changes:

\$ (23,634.00)

Total Prior This Change Order:

\$ 591,132.00

Amount of this Change Order:

\$ 748.00

Revised Contract To Date:

\$ 591,880.00

\$ (22,886.00)

Attn. Mark Van Weelden  
Ruekert Mielke

To who it may concern,

This Change Order includes all Material, Labor and Equipment necessary to complete the following work and to adjust the total contract as indicated;

☒ X

The work below to be completed for the sum of

ADD: SEVEN hundred and FORTY-EIGHT dollars and no cents

ADD: \$748.00

This change order is for the following:

- 1 MOVE PUMP OFF OF THE FLOOR
- 2
- 3

\$	-
\$	748.00
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-

TOTAL Base Contract Amount

\$ 748.00

# Contractor's Application for Payment No. 8

To (Owner): Village of Mukwonago	Application Date: 1/28/2021	From (Contractor): J. H. Hassinger, Inc.	Application Period: 12/01/2020 to 01/28/2021	Via (Engineer): Ruekert & Mielke, Inc.
Contact: Dave Brown	Contact: Kurt Baird	Contact: Mark B. Van Weelden, P.E.	Contact: Mark B. Van Weelden, P.E.	Contact: Mark B. Van Weelden, P.E.
Project: REBID WWTF Chemical Storage Building	Address: N60 W16289 Kohler Lane Menomonee Falls, WI 53051	Address: W233 N2080 Ridgeway Parkway Waukesha, WI 53188	Address: W233 N2080 Ridgeway Parkway Waukesha, WI 53188	Address: W233 N2080 Ridgeway Parkway Waukesha, WI 53188
Owner's Contract No.: N/A	Contractor's Project No.: 12-10105-300	Engineer's Project No.: 12-10105-300	Engineer's Project No.: 12-10105-300	Engineer's Project No.: 12-10105-300

## Change Order Summary

Approved Change Orders	Number	Additions	Deductions (Enter as Positive Number)
1		\$1,720.00	\$28,047.00
2		\$2,683.00	
4		\$788.00	
5		\$748.00	
6			
TOTALS		\$5,949.00	\$28,047.00
NET CHANGE BY			
CHANGE ORDERS			-\$22,098.00

## Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge:

- (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;
- (2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner per Article 15 of the General Conditions; and
- (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: M. B. Baird Date: 3-1-21

Payment of: \$19,314.30 (Line 9 or other - attach explanation of the other amount)

Recommended by: Mark B. Van Weelden, P.E. 26 Feb-21 (Date)

Payment of: \$ (Line 9 or other - attach explanation of the other amount)

Approved by: (Owner) (Date)

## Progress Estimate - Lump Sum Work

## Contractor's Application for Payment No. 8

For (Project):		REBID WWTF Chemical Storage Building			Application Date:		1/28/2021	
Application Period:		12/01/2020 to 01/28/2021			Engineer's Project No.:		12-10105.300	
A	B	C	D		E	F	G	H
Specification Section No.	Description	Scheduled Value (\$)	Work Completed to Date			Total Work Completed to Date (D + E)	% Complete (F / C)	Balance to Finish (C - F)
			From Previous Applications	This Period				
1	General Conditions	\$ 89,816.00	\$ 89,816.00	\$ 3,000.00	\$ 92,816.00	100.0%	\$ -	
2	Excavation	\$ 30,000.00	\$ 30,000.00		\$ 30,000.00	100.0%	\$ -	
3	Concrete	\$ 55,000.00	\$ 55,000.00		\$ 55,000.00	100.0%	\$ -	
4	Precast	\$ 12,000.00	\$ 12,000.00		\$ 12,000.00	100.0%	\$ -	
5	Landscape	\$ 3,000.00	\$ 3,000.00		\$ 3,000.00	100.0%	\$ -	
6	Masonry	\$ 80,000.00	\$ 80,000.00		\$ 80,000.00	100.0%	\$ -	
7	Steel and Stairs	\$ 10,000.00	\$ 10,000.00		\$ 10,000.00	100.0%	\$ -	
8	Carpentry	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	100.0%	\$ -	
9	Waterproofing/Air Barrier/Foam	\$ 16,000.00	\$ 16,000.00		\$ 16,000.00	100.0%	\$ -	
10	Roofing	\$ 21,000.00	\$ 21,000.00		\$ 21,000.00	100.0%	\$ -	
11	Joint Sealers	\$ 1,550.00	\$ 1,550.00		\$ 1,550.00	100.0%	\$ -	
12	Doors	\$ 4,400.00	\$ 4,400.00		\$ 4,400.00	100.0%	\$ -	
13	Windows	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00	100.0%	\$ -	
14	Painting	\$ 19,000.00	\$ 19,000.00		\$ 19,000.00	100.0%	\$ -	
15	Plumbing	\$ 50,000.00	\$ 50,000.00		\$ 50,000.00	100.0%	\$ -	
16	Site Utilities	\$ 100,000.00	\$ 100,000.00		\$ 100,000.00	100.0%	\$ -	
17	Fire Protection	\$ 30,000.00	\$ 30,000.00		\$ 30,000.00	100.0%	\$ -	
18	Tank	\$ 20,000.00	\$ 20,000.00		\$ 20,000.00	100.0%	\$ -	
19	Pumps	\$ 20,000.00	\$ 20,000.00		\$ 20,000.00	100.0%	\$ -	
20	HVAC	\$ 26,000.00	\$ 26,000.00		\$ 26,000.00	100.0%	\$ -	
21	Electrical	\$ 39,500.00	\$ 39,500.00		\$ 39,500.00	100.0%	\$ -	
	TOTAL	\$ 814,786.00	\$ 814,786.00	\$ 3,000.00	\$ 817,786.00	100.0%	\$ -	
	ADDITIONS							
CO1	Change Order No. 1	\$ (28,047.00)	\$ (28,047.00)		\$ (28,047.00)			
	Change Order No. 2	\$ 1,720.00	\$ 1,720.00		\$ 1,720.00			
	Change Order No. 4	\$ 2,893.00	\$ 2,893.00		\$ 2,893.00			
	Change Order No. 5	\$ 788.00	\$ 788.00		\$ 788.00			
	Change Order No. 6	\$ 748.00	\$ 748.00		\$ 748.00			
	TOTAL	\$ (22,006.00)	\$ (22,006.00)	\$ 4,536.00	\$ (17,470.00)			
	Balance	\$ 492,880.00	\$ 492,880.00	\$ 4,536.00	\$ 497,416.00			



**CONSENT OF SURETY  
TO FINAL PAYMENT**

*AIA Document G707*

OWNER	<input type="checkbox"/>
ARCHITECT	<input type="checkbox"/>
CONTRACTOR	<input type="checkbox"/>
SURETY	<input checked="" type="checkbox"/>
OTHER	<input type="checkbox"/>

Bond No. 107161385

TO OWNER:  
*(Name and address)*

Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

PROJECT:  
*(Name and address)*

REBID WWTF Chemical Storage Building

ARCHITECT'S PROJECT NO.:

CONTRACT FOR: Construction

CONTRACT DATED: April 14, 2020

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
*(Insert name and address of Surety)*

Travelers Casualty and Surety Company of America  
One Tower Square  
Hartford, CT 06183

on bond of  
*(Insert name and address of Contractor)*

J.H. Hassinger, Inc.  
N60 W16289 Kohler Lane  
Menomonee Falls, WI 53051

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of  
any of its obligations to  
*(Insert name and address of Owner)*

Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: January 11, 2021  
*(Insert in writing the month followed by the numeric date and year.)*



Attest:  
(Seal): *Bradley S. Babcock*

Travelers Casualty and Surety Company of America

(Surety)

By: *Bradley S. Babcock*

*(Signature of authorized representative)*

Bradley S. Babcock Attorney-in-Fact

*(Printed name and title)*



**Travelers Casualty and Surety Company of America**  
**Travelers Casualty and Surety Company**  
**St. Paul Fire and Marine Insurance Company**  
**Farmington Casualty Company**

**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, St. Paul Fire and Marine Insurance Company, and Farmington Casualty Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint Bradley S. Babcock of Grafton, WI, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law, including the following bond:

Surety Bond No.: 107161385

OR

Principal: J.H. Hassinger, Inc.

Obligee: Village of Mukwonago

Project Description: AIA Document G707 Consent of Surety to Final Payment - Project Description Rev 94 (Contract)

**IN WITNESS WHEREOF,** the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 6th day of May, 2019.



State of Connecticut

By: \_\_\_\_\_

*Robert L. Raney*  
 Robert L. Raney, Senior Vice President

City of Hartford ss.

On this the 6th day of May, 2019, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF,** I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2021



*Anna P. Nowik*  
 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 11th day of January, 2021.



*Kevin E. Hughes*  
 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.

Please refer to the above-named Attorney-in-Fact and the details of the bond to which this Power of Attorney is attached.

**Chemical Storage Building  
Village of Mukwonago, WI**

**Contractors List**

1	<b>J.H. Hassinger Construction</b> N60 W16289 Kohler lane Menomonee Falls WI, 53051	Ph: 262-252-4701 Fax: 262-252-4227 Cell:	<u>General Contractor</u>
	Scott Frank Kurt Baird	Cell: 920-296-0254 Cell: 414-640-8912	<u>Project Superintendent</u> <u>Project Manager</u>
2	<b>J.H. Hassinger Construction</b> N60 W16289 Kohler lane Menomonee Falls WI, 53051	Ph: 262-252-4701 Fax: 262-252-4227 Cell: 414-254-3292	<u>Foundations, walls,</u> <u>concrete, and masonry</u>
	Scott Frank Jim Bohn	Cell: 920-296-0254	<u>Project Superintendent</u> <u>Superintendent</u>
3	<b>J.H. Hassinger Construction</b> N60 W16289 Kohler lane Menomonee Falls WI, 53051	Ph: 262-252-4701 Fax: 262-252-4227 Cell: 414-254-3292	<u>Excavator</u> <u>Under Ground Utilities</u> <u>Contractor</u>
	Scott Frank	Cell: 920-296-0254	<u>Project Superintendent</u>
4	<b>August Winter&amp; Sons</b> 2323 N. Roemer Road Appleton, WI 54911	Ph: 920-739-8881 Fax: 920-739-2230 Cell: 920-422-0665	<u>Plumbing Contractor</u> <u>HVAC Contractor</u> <u>Mechanical Contractor</u>
	Eric LeBlanc		
5	<b>D7 Solutions</b> N13123 Cound Road D Owen, WI 54460	Ph: Fax: Cell: 262-865-7129	<u>Below Grade</u> <u>Water Proofing</u> <u>Contractor</u>
	Shane White		
6	<b>Tailored Foam</b> 609 East Burnett Road Lake Island, IL 60042	Ph: 847-526-4466 Fax: 847-526-4650 Cell: 615-310-7037	<u>Air Barrier &amp; Foam</u> <u>Water Proofing</u> <u>Contractor</u>
	Jeff Surbaugh		<u>Sales Representative</u>
7	<b>JT Rams</b> 350 S. Tower Street Suite #2 Saukville, WI 53080	Ph: 800-913-7267 Fax: 262-284-6078 Cell: 262-442-8174	<u>Roofing Contractor</u>

Jonas Thull

8	<b>Porta Painting</b>	Ph: 262-970-9713	Painting
	313 Travis Lane	Fax: 262-970-9723	Contractor
	Waukesha, WI 53189	Cell:	

John Andritsch

Project Manager

9	<b>Sheboygan Glass and Glazing</b>	Ph:	Window Supplier &
	466 Church Street	Fax: 888-589-9074	Installer
	Kohler, WI 53044	Cell: 920-946-2068	Contractor

Matthew Nyhuis

10	<b>Midwest Electric, LLC</b>	Ph: 262-352-6759	Electrical
	N6997 Old 26 Road	Fax:	Contractor
	Watertown, WI 53094	Cell: 262-352-6759	

B Hunt

11	<b>Spancrete</b>	Ph: 414-290-9000	Precast Roof
	N16W23415 Stoneridge Road	Fax: 414-290-9130	Contractor
	Waukesha, WI 53187	Cell:	

Brett Evenson

12	<b>Mona Composites</b>	Ph: 832-831-9828	FRP Stairway
	5802 Parkersburg Drive	Fax: 832-831-9829	Supplier
	Houston, TX 77036	Cell:	

Emelkin Lozano

Mousa Raza

Cell: 218 881-6165

13	<b>Laforce, Inc.</b>	Ph: 920-757-9901	FRP Door Supplier
		Fax:	
		Cell:	

Justin Kempf

14	<b>Metro Welding and Fabrication</b>	Ph: 262 662-3477	Lintels, Angles
	W224 S8580 Industrial Drive	Fax:	Metal Fabrications
	Big Bend, WI 53103	Cell:	Supplier

Paul Novak

15	<b>Midwest Construction Materials</b>	Ph: 608-205-6040	Rebar Fab
	220 Business Park Circle	Fax: 608-205-6045	supplier
	Stoughton, WI 53589	Cell: 608-333-6529	

Travis Schafer

18	<b>Sciachitano Caulking, Inc.</b>	Ph: 262-670-9847	Overhead Door
	2412 Highway 83	Fax: 262-670-9848	Contractor
	Hartford, WI 53027	Cell: 414-870-2357	

Steve J Sciachitano

19	<b>August Winter&amp; Sons</b> 2323 N. Roemer Road Appleton, WI 54911	Ph: 920 739-8881 Fax: 920-739-2230 Cell: 920 422-0665	Fire Protection
			System Installer
	Eric LeBlanc		
20	<b>Terra Tec Landscapes, Inc.</b> 2433 Slinger Road Richfield, WI 53076	Ph: 262-644-5488 Fax: 262-644-8621 Cell:	Landcaping
			Contractor

## FINAL WAIVER OF LIEN

DATE: May 12, 2021

**For value received,** we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for	The Village of Mukwonago	owner,
for	General Contractor for all services provided	(SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage

Project Street Address: 1200 Holz Parkway

Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation or repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment of \$19,314.30)

Company Name: J. H. Hassinger, Inc.

Signature: (Officer or authorized party)

**Title:** \_\_\_\_\_ **President**



FINAL WAIVER OF LIEN

DATE: April 9, 2021

For value received, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by J.H. HASSINGER, INC.

owner,  
contractor,

for Landscaping (SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as:

Project Name: Mukwonago Chemical Storage

Project Street Address: 1200 Holz Parkway

Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation or repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: TerraTec Landscapes, Inc.

[Signature]  
Signature: (Officer or authorized party)

Title: Office Manager

**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

**For value received**, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by **J.H. HASSINGER, INC.**

owner,  
contractor,

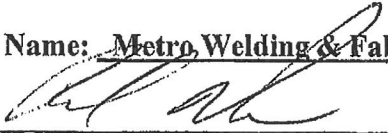
for Furnish only miscellaneous metals (SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: Metro Welding & Fabricating, Inc.

  
\_\_\_\_\_  
Signature: (Officer or authorized party)

Title: Vice-President



**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

**For value received**, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by **J.H. HASSINGER, INC.**

owner,  
contractor,


for FRP GRATING, STRCUTURE, HANDRAIL (SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

**Company Name:** MONA COMPOSITES, LLC



**Signature:** (Officer or authorized party)

**Title:** MANAGER

**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

**For value received**, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by **J.H. HASSINGER, INC.**

owner,  
contractor,


for Doors, frames and hardware (SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: LaForce LLC

  
Signature: (Officer or authorized party)

Title: President

**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

**For value received**, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by **J.H. HASSINGER, INC.**

owner,  
contractor,

for Coverfill STD & Air Barrier

(SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Retainage Due: 737.50

Company Name: Tailored Foam Inc

Signature: (Signature)  
(Officer or authorized party)

Title: Manager

**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

**For value received**, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by **J.H. HASSINGER, INC.**

owner,  
contractor,

for Concrete Construction Materials


(SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: Midwest Construction Materials, Inc.

  
Signature: (Officer or authorized party)

Title: Jane M. Shock / Treasurer

Date Signed: 5-10-2021

**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

For value received, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by J.H. HASSINGER, INC.

owner,  
contractor,

for Ammon W. Now (SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: STORBYGAN GLASS & GLAZING

Matthew  
Signature: (Officer or authorized party)

Title: Proprietor

**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

**For value received**, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by **J.H. HASSINGER, INC.**

owner,  
contractor,

for Caulking \_\_\_\_\_ (SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: Sciachitano Caulking Inc

Wendy Sciachitano  
Signature: (Officer or authorized party)

Title: Secretary

**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

For value received, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by J.H. HASSINGER, INC.

owner,  
contractor,

for Landscaping (SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: TerraTec Landscapes, Inc.

She Spangin  
Signature: (Officer or authorized party)

Title: Office Manager



**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

For value received, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by J.H. HASSINGER, INC.

owner,  
contractor,

for Core Fill SDO & Air Barrier

(SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alteration or repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment) Retainage Due: \$ 737.50

Company Name: Insulated Foam, Inc.

Signature: [Signature] (Officer or authorized party)

Title: Manager



**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

**For value received**, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by **J.H. HASSINGER, INC.**

owner,  
contractor,

for Epoxy Flooring (SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: Excalibur Flooring, Inc.

Robert Nelson 04/08/2021  
Signature: (Officer or authorized party)

Title: Vice President

**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

For value received, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by J.H. HASSINGER, INC.

owner,  
contractor,

for WATER PROOFING

(SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: D7 SOLUTIONS, LLC

  
Signature: (Officer or authorized party)

Title: MANAGING MEMBER

**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

For value received, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by J.H. HASSINGER, INC.

owner,  
contractor,

for Precast Concrete

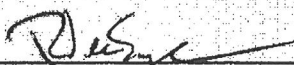
(SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: Spancrete, Inc.

  
Signature: (Officer or authorized party)

Richard J. VandeSand

Title: Credit Administration Manager

**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

For value received, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by J.H. HASSINGER, INC.

owner,  
contractor,

for Roofing labor materials

(SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: JT RAMS, LLC

[Signature]  
Signature: (Officer or authorized party)

Title: Owner

**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

**For value received**, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by **J.H. HASSINGER, INC.**

owner,  
contractor,

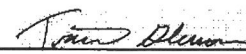
for Plumbing (SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: August Winter & Sons Inc.

  
Signature: (Officer or authorized party)

Title: Assistant Corporate Secretary



**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

For value received, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by J.H. HASSINGER, INC.

owner,  
contractor,

for

Painting

(SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

Project Name: Mukwonago Chemical Storage  
Project Street Address: 1200 Holz Parkway  
Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: Porta-Painting

Maria Sramish  
Signature: (Officer or authorized party)

Title: General Manager

**FINAL WAIVER OF LIEN**

DATE: April 9, 2021

For value received, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village of Mukwonago  
by J.H. HASSINGER, INC.

owner,  
contractor,

for electrical

(SCOPE OF WORK)

same being situated in Waukesha County, State of Wisconsin, described as

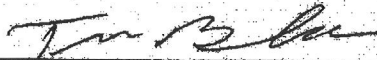
Project Name: Mukwonago Chemical Storage

Project Street Address: 1200 Holz Parkway

Project City, State, Zip: Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, IN FULL. (Conditional upon receipt of payment)

Company Name: Midwest Electric LLC

  
Signature: (Officer or authorized party)

Title: President



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/26/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

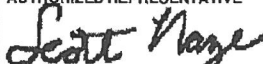
<b>PRODUCER</b> Marsh & McLennan Agency LLC 2725 South Moorland Road New Berlin WI 53151	<b>CONTACT NAME:</b> Margaret Reinhold	<b>FAX (A/C, No):</b> 262-785-9753	
	<b>PHONE (A/C, No, Ext):</b> 262-785-9490	<b>E-MAIL ADDRESS:</b> Margaret.Reinhold@MarshMMA.com	
<b>INSURED</b> J.H. Hassinger Inc. N60 W16289 Kohler Lane Menomonee Falls WI 53051	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Acuity Insurance		14184
	<b>INSURER B:</b> Cincinnati Insurance Company		10677
	<b>INSURER C:</b> Lloyds of London		55555
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

**COVERAGES**      **CERTIFICATE NUMBER:** 2088904185      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			ENP0178743	2/1/2021	2/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			EBA0178743	2/1/2021	2/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			ENP0178743	2/1/2021	2/1/2022	EACH OCCURRENCE \$ 14,000,000 AGGREGATE \$ 14,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	X61611	2/1/2021	2/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B C	Leased/Rented Equipment Contr Pollution/Professional			ENP0178743 B0621PJHHA000119	2/1/2021 2/1/2021	2/1/2022 2/1/2022	Limit: \$2,000,000 Poll Agg \$300,000 \$1,000,000 Prof Ag

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: Rebid WWTF Chemical Storage Building, Village of Mukwonago. Certificate holder, Owner and Engineers, IBC Engineering Services Inc and Strass - Maquire & Associates, Inc are named as additional insureds.

<b>CERTIFICATE HOLDER</b>  Ruekert Mielke W233 N2080 Ridgeview Parkway Waukesha WI 53188	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/10/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Marsh & McLennan Agency LLC 2725 South Moorland Road New Berlin WI 53151	<b>CONTACT NAME:</b> Margaret Reinhold	
	<b>PHONE (A/C, No, Ext):</b> 262-785-9490	<b>FAX (A/C, No):</b> 262-785-9753
<b>INSURED</b> J.H. Hassinger Inc. N60 W16289 Kohler Lane Menomonee Falls WI 53051	<b>E-MAIL ADDRESS:</b> Margaret.Reinhold@MarshMMA.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Acuity Insurance	
	<b>INSURER B:</b> Cincinnati Insurance Company	
	<b>INSURER C:</b> Lloyds of London	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
<b>INSURER F:</b>		
<b>NAIC #</b>		

**COVERAGES** **CERTIFICATE NUMBER:** 1499148895 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		ENP0178743	2/1/2021	2/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		EBA0178743	2/1/2021	2/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		ENP0178743	2/1/2021	2/1/2022	EACH OCCURRENCE \$ 14,000,000 AGGREGATE \$ 14,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	X81611	2/1/2021	2/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B C	Leased/Rented Equipment Contr Pollution/Professional		ENP0178743 B0621PJHHA000119	2/1/2021 2/1/2021	2/1/2022 2/1/2022	Limit: \$2,000,000 Poll Agg \$300,000 \$1,000,000 Prof Ag

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: Rebid WWTF Chemical Storage Building, Village of Mukwonago. Certificate holder, Owner and Engineers, IBC Engineering Services Inc and Strass - Maquire & Associates, Inc are named as additional insureds.

<b>CERTIFICATE HOLDER</b>  Ruekert Mielke W233 N2080 Ridgeview Parkway Waukesha WI 53188	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## CONTRACTORS' COMMERCIAL GENERAL LIABILITY BROADENED ENDORSEMENT

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE PART

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#### B. Limits of Insurance:

The Commercial General Liability Limits of Insurance apply to the insurance provided by this endorsement, except as provided below:

##### 1. Employee Benefit Liability Coverage

Each Employee Limit: \$ 1,000,000  
Aggregate Limit: \$ 3,000,000  
Deductible: \$ 1,000

##### 3. Damage to Premises Rented to You

The lesser of:

- a. The Each Occurrence Limit shown in the Declarations; or
- b. \$500,000 unless otherwise stated \$ \_\_\_\_\_

##### 4. Supplementary Payments

- a. Bail bonds: \$ 1,000
- b. Loss of earnings: \$ 350

##### 5. Medical Payments

Medical Expense Limit: \$ 10,000

**6. Voluntary Property Damage (Coverage a.) and Care, Custody or Control Liability Coverage (Coverage b.)**

Limits of Insurance (Each Occurrence)

Coverage a. \$1,000

Coverage b. \$5,000 unless otherwise stated \$ \_\_\_\_\_

Deductibles (Each Occurrence)

Coverage a. \$250

Coverage b. \$250 unless otherwise stated \$ \_\_\_\_\_

COVERAGE	PREMIUM BASIS (a) Area (b) Payroll (c) Gross Sales (d) Units (e) Other	RATE (For Limits in Excess of \$5,000)	ADVANCE PREMIUM (For Limits in Excess of \$5,000)
b. Care, Custody or Control			\$
<b>TOTAL ANNUAL PREMIUM</b>			\$

**11. Property Damage to Borrowed Equipment**

Each Occurrence Limit: \$ 10,000

Deductible: \$ 250

**C. Coverages:**

**1. Employee Benefit Liability Coverage**

- a. The following is added to **SECTION I - COVERAGES: Employee Benefit Liability Coverage.**

**(1) Insuring Agreement**

- (a) We will pay those sums that the insured becomes legally obligated to pay as damages caused by any act, error or omission of the insured, or of any other person for whose acts the insured is legally liable, to which this insurance applies. We will have the right and duty to defend the insured against any "suit" seeking those damages. However, we will have no duty to defend against any "suit" seeking damages to which this insurance does not apply. We may, at our discretion, investigate any report of an act, error or omission and settle any claim or "suit" that may result. But:

- 1) The amount we will pay for damages is limited as described in **SECTION III - LIMITS OF INSURANCE**; and
- 2) Our right and duty to defend ends when we

have used up the applicable limit of insurance in the payment of judgments or settlements.

No other obligation or liability to pay sums or perform acts or services is covered unless explicitly provided for under Supplementary Payments.

- (b) This insurance applies to damages only if the act, error or omission, is negligently committed in the "administration" of your "employee benefit program"; and

- 1) Occurs during the policy period; or
- 2) Occurred prior to the effective date of this endorsement provided:

- a) You did not have knowledge of a claim or "suit" on or before the effective date of this endorsement.

You will be deemed to have knowledge of a claim or "suit" when any "authorized representative";

- i) Reports all, or any part, of the act, error or omission to us or any other insurer;
- ii) Receives a written or verbal demand or claim for damages because of the act, error or omission; and
- b) There is no other applicable insurance.

**(2) Exclusions**

This insurance does not apply to:

**(a) Bodily Injury, Property Damage or Personal and Advertising Injury**

"Bodily injury", "property damage" or "personal and advertising injury".

**(b) Dishonest, Fraudulent, Criminal or Malicious Act**

Damages arising out of any intentional, dishonest, fraudulent, criminal or malicious act, error or omission, committed by any insured, including the willful or reckless violation of any statute.

**(c) Failure to Perform a Contract**

Damages arising out of failure of performance of contract by any insurer.

**(d) Insufficiency of Funds**

Damages arising out of an insufficiency of funds to meet any obligations under any plan included in the "employee benefit program".

**(e) Inadequacy of Performance of Investment / Advice Given With Respect to Participation**

Any claim based upon:

- 1) Failure of any investment to perform;
- 2) Errors in providing information on past per-

formance of investment vehicles; or

- 3) Advice given to any person with respect to that person's decision to participate or not to participate in any plan included in the "employee benefit program".

**(f) Workers' Compensation and Similar Laws**

Any claim arising out of your failure to comply with the mandatory provisions of any workers' compensation, unemployment compensation insurance, social security or disability benefits law or any similar law.

**(g) ERISA**

Damages for which any insured is liable because of liability imposed on a fiduciary by the Employee Retirement Income Security Act of 1974, as now or hereafter amended, or by any similar federal, state or local laws.

**(h) Available Benefits**

Any claim for benefits to the extent that such benefits are available, with reasonable effort and cooperation of the insured, from the applicable funds accrued or other collectible insurance.

**(i) Taxes, Fines or Penalties**

Taxes, fines or penalties, including those imposed under the Internal Revenue Code or any similar state or local law.

**(j) Employment-Related Practices**

Any liability arising out of any:

- (1) Refusal to employ;
- (2) Termination of employment;
- (3) Coercion, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, discrimination or other employ-

ment-related practices, acts or omissions; or

- (4) Consequential liability as a result of (1), (2) or (3) above.

This exclusion applies whether the insured may be held liable as an employer or in any other capacity and to any obligation to share damages with or repay someone else who must pay damages because of the injury.

**(3) Supplementary Payments**

**SECTION I - COVERAGES, SUPPLEMENTARY PAYMENTS - COVERAGES A AND B** also apply to this Coverage.

**b. Who is an Insured**

As respects Employee Benefit Liability Coverage, **SECTION II - WHO IS AN INSURED** is deleted in its entirety and replaced by the following:

- (1) If you are designated in the Declarations as:

- (a) An individual, you and your spouse are insureds, but only with respect to the conduct of a business of which you are the sole owner.
- (b) A partnership or joint venture, you are an insured. Your members, your partners, and their spouses are also insureds but only with respect to the conduct of your business.
- (c) A limited liability company, you are an insured. Your members are also insureds, but only with respect to the conduct of your business. Your managers are insureds, but only with respect to their duties as your managers.
- (d) An organization other than a partnership, joint venture or limited liability company, you are an insured. Your "executive officers" and directors are insureds, but only with respect to their duties as your officers or directors. Your stockholders are also insureds, but only with respect to their liability as stockholders.

- (e) A trust, you are an insured. Your trustees are also insureds, but only with respect to their duties as trustees.

- (2) Each of the following is also an insured:

- (a) Each of your "employees" who is or was authorized to administer your "employee benefit program".
  - (b) Any persons, organizations or "employees" having proper temporary authorization to administer your "employee benefit program" if you die, but only until your legal representative is appointed.
  - (c) Your legal representative if you die, but only with respect to duties as such. That representative will have all your rights and duties under this Coverage Part.
- (3) Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, and over which you maintain ownership or majority interest, will qualify as a Named Insured if no other similar insurance applies to that organization. However, coverage under this provision:
- (a) Is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier; and
  - (b) Does not apply to any act, error or omission that was committed before you acquired or formed the organization.

**c. Limits of Insurance**

As respects Employee Benefit Liability Coverage, **SECTION III - LIMITS OF INSURANCE** is deleted in its entirety and replaced by the following:

- (1) The Limits of Insurance shown in Section B. **Limits of Insurance, 1. Employee Benefit Liability Coverage** and the rules below fix the most we will pay regardless of the number of:
- (a) Insureds;

- (b) Claims made or "suits" brought;
- (c) Persons or organizations making claims or bringing "suits";
- (d) Acts, errors or omissions; or
- (e) Benefits included in your "employee benefit program".

(2) The Aggregate Limit shown in Section B. **Limits of Insurance, 1. Employee Benefit Liability Coverage** of this endorsement is the most we will pay for all damages because of acts, errors or omissions negligently committed in the "administration" of your "employee benefit program".

(3) Subject to the limit described in (2) above, the Each Employee Limit shown in Section B. **Limits of Insurance, 1. Employee Benefit Liability Coverage** of this endorsement is the most we will pay for all damages sustained by any one "employee", including damages sustained by such "employee's" dependents and beneficiaries, as a result of:

- (a) An act, error or omission; or
- (b) A series of related acts, errors or omissions, regardless of the amount of time that lapses between such acts, errors or omissions,

negligently committed in the "administration" of your "employee benefit program".

However, the amount paid under this endorsement shall not exceed, and will be subject to the limits and restrictions that apply to the payment of benefits in any plan included in the "employee benefit program".

(4) **Deductible Amount**

- (a) Our obligation to pay damages on behalf of the insured applies only to the amount of damages in excess of the deductible amount stated in the Declarations as applicable to Each Employee. The limits of insurance shall not be reduced by the amount of this deductible.

(b) The deductible amount stated in the Declarations applies to all damages sustained by any one "employee", including such "employee's" dependents and beneficiaries, because of all acts, errors or omissions to which this insurance applies.

(c) The terms of this insurance, including those with respect to:

- 1) Our right and duty to defend the Insured against any "suits" seeking those damages; and
- 2) Your duties, and the duties of any other involved insured, in the event of an act, error or omission, or claim,

apply irrespective of the application of the deductible amount.

(d) We may pay any part or all of the deductible amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the deductible amount as we have paid.

d. **Additional Conditions**

As respects **Employee Benefit Liability Coverage, SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended as follows:

(1) Item 2. **Duties in the Event of Occurrence, Offense, Claim or Suit** is deleted in its entirety and replaced by the following:

2. **Duties in the Event of an Act, Error or Omission, or Claim or Suit**

- a. You must see to it that we are notified as soon as practicable of an act, error or omission which may result in a claim. To the extent possible, notice should include:
  - (1) What the act, error or omission was and when it occurred; and
  - (2) The names and addresses of anyone who may suffer damages as a result of the act, error or omission.



- b. If a claim is made or "suit" is brought against any insured, you must:

(1) Immediately record the specifics of the claim or "suit" and the date received; and

(2) Notify us as soon as practicable.

You must see to it that we receive written notice of the claim or "suit" as soon as practicable.

- c. You and any other involved insured must:

(1) Immediately send us copies of any demands, notices, summonses or legal papers received in connection with the claim or "suit";

(2) Authorize us to obtain records and other information;

(3) Cooperate with us in the investigation or settlement of the claim or defense against the "suit"; and

(4) Assist us, upon our request, in the enforcement of any right against any person or organization which may be liable to the insured because of an act, error or omission to which this insurance may also apply.

- d. No insured will, except at that insured's own cost, voluntarily make a payment, assume any obligation, or incur any expense without our consent.

(2) Item 5. **Other Insurance** is deleted in its entirety and replaced by the following:

**5. Other Insurance**

If other valid and collectible insurance is available to the insured for a loss we cover under this Coverage Part, our obligations are limited as follows:

**a. Primary Insurance**

This insurance is primary except when c. below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in b. below.

**b. Method of Sharing**

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

**c. No Coverage**

This insurance shall not cover any loss for which the insured is entitled to recovery under any other insurance in force previous to the effective date of this Coverage Part.

**e. Additional Definitions**

As respects **Employee Benefit Liability Coverage, SECTION V - DEFINITIONS** is amended as follows:

(1) The following definitions are added:

1. "Administration" means:

a. Providing information to "employees", including their dependents and beneficiaries, with respect to eligibility for or scope of "employee benefit programs";

b. Interpreting the "employee benefit programs";

c. Handling records in connection with the "employee benefit programs"; or

d. Effecting, continuing or terminating any "employee's" participation

in any benefit included in the "employee benefit program".

However, "administration" does not include:

- a. Handling payroll deductions; or
  - b. The failure to effect or maintain any insurance or adequate limits of coverage of insurance, including but not limited to unemployment insurance, social security benefits, workers' compensation and disability benefits.
2. "Cafeteria plans" means plan authorized by applicable law to allow "employees" to elect to pay for certain benefits with pre-tax dollars.
  3. "Employee benefit programs" means a program providing some or all of the following benefits to "employees", whether provided through a "cafeteria plan" or otherwise:
    - a. Group life insurance; group accident or health insurance; dental, vision and hearing plans; and flexible spending accounts; provided that no one other than an "employee" may subscribe to such benefits and such benefits are made generally available to those "employees" who satisfy the plan's eligibility requirements;
    - b. Profit sharing plans, employee savings plans, employee stock ownership plans, pension plans and stock subscription plans, provided that no one other than an "employee" may subscribe to such benefits and such benefits are made generally available to all "employees" who are eligible under the plan for such benefits;
    - c. Unemployment insurance, social security

benefits, workers' compensation and disability benefits; and

- d. Vacation plans, including buy and sell programs; leave of absence programs, including military, maternity, family, and civil leave; tuition assistance plans; transportation and health club subsidies.

(2) The following definitions are deleted in their entirety and replaced by the following:

21. "Suit" means a civil proceeding in which money damages because of an act, error or omission to which this insurance applies are alleged. "Suit" includes:
  - a. An arbitration proceeding in which such damages are claimed and to which the insured must submit or does submit with our consent;
  - b. Any other alternative dispute resolution proceeding in which such damages are claimed and to which the insured submits with our consent; or
  - c. An appeal of a civil proceeding.
8. "Employee" means a person actively employed, formerly employed, on leave of absence or disabled, or retired. "Employee" includes a "leased worker". "Employee" does not include a "temporary worker".

## 2. Unintentional Failure to Disclose Hazards

**SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 7. Representations** is hereby amended by the addition of the following:

Based on our dependence upon your representations as to existing hazards, if unintentionally you should fail to disclose all such hazards at the inception date of your policy, we will not reject coverage under this Coverage Part based solely on such failure.



### 3. Damage to Premises Rented to You

- a. The last Subparagraph of Paragraph 2. **SECTION I - COVERAGES, COVERAGE A. - BODILY INJURY AND PROPERTY DAMAGE, 2. LIABILITY Exclusions** is hereby deleted and replaced by the following:

Exclusions c. through q. do not apply to damage by fire, explosion, lightning, smoke or soot to premises while rented to you or temporarily occupied by you with permission of the owner.

- b. The insurance provided under **SECTION I - COVERAGES, COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY** applies to "property damage" arising out of water damage to premises that are both rented to and occupied by you.

- (1) As respects Water Damage Legal Liability, as provided in Paragraph 3.b. above;

The exclusions under **SECTION I - COVERAGES, COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions**, other than i. **War and the Nuclear Energy Liability Exclusion**, are deleted and the following are added:

This insurance does not apply to:

- (a) "Property damage":

- 1) Assumed in any contract; or
- 2) Loss caused by or resulting from any of the following:
  - a) Wear and tear;
  - b) Rust, corrosion, fungus, decay, deterioration, hidden or latent defect or any quality in property that causes it to damage or destroy itself;
  - c) Smog;
  - d) Mechanical breakdown including rupture or bursting caused by centrifugal force;

- e) Settling, cracking, shrinking or expansion; or

- f) Nesting or infestation, or discharge or release of waste products or secretions, by insects, birds, rodents or other animals.

- (b) Loss caused directly or indirectly by any of the following:

- 1) Earthquake, volcanic eruption, landslide or any other earth movement;

- 2) Water that backs up or overflows from a sewer, drain or sump;

- 3) Water under the ground surface pressing on, or flowing or seeping through:

- a) Foundations, walls, floors or paved surfaces;

- b) Basements, whether paved or not; or

- c) Doors, windows or other openings.

- (c) Loss caused by or resulting from water that leaks or flows from plumbing, heating, air conditioning, or fire protection systems caused by or resulting from freezing, unless:

- 1) You did your best to maintain heat in the building or structure; or

- 2) You drained the equipment and shut off the water supply if the heat was not maintained.

- (d) Loss to or damage to:

- 1) Plumbing, heating, air conditioning, fire protection systems, or other equipment or appliances; or

- 2) The interior of any building or structure, or to personal property in the building or structure

caused by or resulting from rain, snow, sleet or ice, whether driven by wind or not.

**c. Limit of Insurance**

The Damage to Premises Rented to You Limit as shown in the Declarations is amended as follows:

(2) Paragraph 6. of **SECTION III - LIMITS OF INSURANCE** is hereby deleted and replaced by the following:

6. Subject to 5. above, the Damage to Premises Rented to You Limit is the most we will pay under **COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, for damages because of "property damage" to premises while rented to you or temporarily occupied by you with permission of the owner, arising out of any one "occurrence" to which this insurance applies.

(3) The amount we will pay is limited as described in Section B. **Limits of Insurance, 3. Damage to Premises Rented to You** of this endorsement.

**4. Supplementary Payments**

Under **SECTION I - COVERAGE, SUPPLEMENTARY PAYMENTS - COVERAGES A AND B**:

a. Paragraph 2. is replaced by the following:

Up to the limit shown in Section B. **Limits of Insurance, 4.a. Bail Bonds** of this endorsement for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

b. Paragraph 4. is replaced by the following:

All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to the limit shown in Section B. **Limits of Insurance, 4.b. Loss of Earnings** of this endorsement per day because of time off from work.

**5. Medical Payments**

The Medical Expense Limit of Any One Person as stated in the Declarations is amended to the limit shown in Section B. **Limits of Insurance, 5. Medical Payments** of this endorsement.

**6. Voluntary Property Damage and Care, Custody or Control Liability Coverage**

**a. Voluntary Property Damage Coverage**

We will pay for "property damage" to property of others arising out of operations incidental to the insured's business when:

- (1) Damage is caused by the insured; or
- (2) Damage occurs while in the insured's possession.

With your consent, we will make these payments regardless of fault.

**b. Care, Custody or Control Liability Coverage**

**SECTION I - COVERAGES, COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions, j. Damage to Property**, Subparagraphs (3), (4) and (5) do not apply to "property damage" to the property of others described therein.

With respect to the insurance provided by this section of the endorsement, the following additional provisions apply:

a. The Limits of Insurance shown in the Declarations are replaced by the limits designated in Section B. **Limits of Insurance, 6. Voluntary Property Damage and Care, Custody or Control Liability Coverage** of this endorsement with respect to coverage provided by this endorsement. These limits are inclusive of and not in addition to the limits being replaced. The Limits of Insurance shown in Section B. **Limits of Insurance, 6. Voluntary Property Damage and Care, Custody or Control Liability Coverage** of this endorsement fix the most we will pay in any one "occurrence" regardless of the number of:

- (1) Insureds;
- (2) Claims made or "suits" brought; or
- (3) Persons or organizations making claims or bringing "suits".

**b. Deductible Clause**

- (1) Our obligation to pay damages on your behalf applies only to the amount of damages for each "occurrence" which are in excess of the deductible amount stated in Section B. **Limits of Insurance, 6. Voluntary Property Damage and Care, Custody or Control Liability Coverage** of this endorsement. The limits of insurance will not be reduced by the application of such deductible amount.
- (2) Condition 2. **Duties in the Event of Occurrence, Offense, Claim or Suit**, applies to each claim or "suit" irrespective of the amount.
- (3) We may pay any part or all of the deductible amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the deductible amount as has been paid by us.

**7. 180 Day Coverage for Newly Formed or Acquired Organizations**

**SECTION II - WHO IS AN INSURED** is amended as follows:

Subparagraph a. of Paragraph 4. is hereby deleted and replaced by the following:

- a. Insurance under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier;

**8. Waiver of Subrogation**

**SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 9. Transfer of Rights of Recovery Against Others to Us** is hereby amended by the addition of the following:

We waive any right of recovery we may have because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a written contract requiring such waiver with that person or organization and included in the "products-completed operations hazard". However, our rights may only be waived prior to the "occurrence" giving rise to the injury or damage for which we make payment under this Coverage Part. The insured must do nothing after a loss to impair our rights. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce those rights.

**9. Automatic Additional Insured - Specified Relationships**

- a. The following is hereby added to **SECTION II - WHO IS AN INSURED**:

- (1) Any person or organization described in Paragraph 9.a.(2) below (hereinafter referred to as additional insured) whom you are required to add as an additional insured under this Coverage Part by reason of:

- (a) A written contract or agreement; or
- (b) An oral agreement or contract where a certificate of insurance showing that person or organization as an additional insured has been issued,

is an insured, provided:

- (a) The written or oral contract or agreement is:

- 1) Currently in effect or becomes effective during the policy period; and
- 2) Executed prior to an "occurrence" or offense to which this insurance would apply; and

- (b) They are not specifically named as an additional insured under any other provision of, or endorsement added to, this Coverage Part.

- (2) Only the following persons or organizations are additional insureds under this endorsement, and insurance coverage provided to such additional insureds is limited as provided herein:

- (a) The manager or lessor of a premises leased to you with whom you have agreed per Paragraph 9.a.(1) above to provide insurance, but only with respect to liability arising out of the ownership, maintenance or use of that part of a premises leased to you, subject to the following additional exclusions:

This insurance does not apply to:

- 1) Any "occurrence" which takes place after

you cease to be a tenant in that premises.

- 2) Structural alterations, new construction or demolition operations performed by or on behalf of such additional insured.
- (b) Any person or organization from which you lease equipment with whom you have agreed per Paragraph 9.a.(1) above to provide insurance. Such person(s) or organization(s) are insureds solely with respect to their liability arising out of the maintenance, operation or use by you of equipment leased to you by such person(s) or organizations(s). However, this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.
- (c) Any person or organization (referred to below as vendor) with whom you have agreed per Paragraph 9.a.(1) above to provide insurance, but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:
  - 1) The insurance afforded the vendor does not apply to:
    - a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
    - b) Any express warranty unauthorized by you;
  - c) Any physical or chemical change in the product made intentionally by the vendor;
  - d) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
  - e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
  - f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
  - g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor.
- 2) This insurance does not apply to any insured person or organization:
  - a) From whom you have acquired such products, or any ingredient, part or container, entering into, ac-

companying or  
containing such  
products; or

- b) When liability included within the "products-completed operations hazard" has been excluded under this Coverage Part with respect to such products.

- (d) Any state or political subdivision with which you have agreed per Paragraph 9.a.(1) above to provide insurance, subject to the following additional provision:

This insurance applies only with respect to the following hazards for which the state or political subdivision has issued a permit in connection with premises you own, rent or control and to which this insurance applies:

- 1) The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners, or decorations and similar exposures; or
  - 2) The construction, erection, or removal of elevators; or
  - 3) The ownership, maintenance, or use of any elevators covered by this insurance.
- (e) Any state or political subdivision with which you have agreed per Paragraph 9.a.(1) above to provide insurance, subject to the following provisions:
- 1) This insurance applies only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.

- 2) This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the state or political subdivision.

- (f) Any person or organization with which you have agreed per Paragraph 9.a.(1) above to provide insurance, but only with respect to liability arising out of "your work" performed for that additional insured by you or on your behalf. A person or organization's status as an insured under this provision of this endorsement continues for only the period of time required by the written contract or agreement, but in no event beyond the expiration date of this Coverage Part. If there is no written contract or agreement, or if no period of time is required by the written contract or agreement, a person or organization's status as an insured under this endorsement ends when your operations for that insured are completed.

- (3) Any insurance provided to an additional insured designated under Paragraph 9.a.(2):

- (a) Subparagraphs (e) and (f) does not apply to "bodily injury" or "property damage" included within the "products-completed operations hazard";

- (b) Subparagraphs (a), (b), (d), (e) and (f) does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the sole negligence or willful misconduct of the additional insured or their agents, "employees" or any other representative of the additional insured; or

- (c) Subparagraph (f) does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of:

- 1) Defects in design furnished by or on behalf

of the additional insured; or

- 2) The rendering of, or failure to render, any professional architectural, engineering or surveying services, including:
  - a) The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
  - b) Supervisory, inspection, architectural or engineering activities.
- 3) "Your work" for which a consolidated (wrap-up) insurance program has been provided by the primecontractor-project manager or owner of the construction project in which you are involved.

- b. Only with regard to insurance provided to an additional insured designated under Paragraph 9.a.(2) Subparagraph (f) above, **SECTION III - LIMITS OF INSURANCE** is amended to include:

The limits applicable to the additional insured are those specified in the written contract or agreement or in the Declarations of this Coverage Part, whichever are less. If no limits are specified in the written contract or agreement, or if there is no written contract or agreement, the limits applicable to the additional insured are those specified in the Declarations of this Coverage Part. The limits of insurance are inclusive of and not in addition to the limits of insurance shown in the Declarations.

- c. **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS** is hereby amended as follows:

- (1) Condition 5. **Other Insurance** is amended to include:

- (a) Where required by a written contract or agreement, this insurance is primary and / or noncontributory as re-

spects any other insurance policy issued to the additional insured, and such other insurance policy shall be excess and / or noncontributing, whichever applies, with this insurance.

- (b) Any insurance provided by this endorsement shall be primary to other insurance available to the additional insured except:

- 1) As otherwise provided in **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 5. Other Insurance, b. Excess Insurance**; or

- 2) For any other valid and collectible insurance available to the additional insured as an additional insured by attachment of an endorsement to another insurance policy that is written on an excess basis. In such case, the coverage provided under this endorsement shall also be excess.

- (2) Condition 11. **Conformance to Specific Written Contract or Agreement** is hereby added:

#### **11. Conformance to Specific Written Contract or Agreement**

With respect to additional insureds described in Paragraph 9.a.(2)(f) above only:

If a written contract or agreement between you and the additional insured specifies that coverage for the additional insured:

- a. Be provided by the Insurance Services Office additional insured form number **CG 20 10** or **CG 20 37** (where edition specified); or
- b. Include coverage for completed operations; or
- c. Include coverage for "your work";

and where the limits or coverage provided to the addi-



tional insured is more restrictive than was specifically required in that written contract or agreement, the terms of Paragraphs 9.a.(3)(a), 9.a.(3)(b) or 9.b. above, or any combination thereof, shall be interpreted as providing the limits or coverage required by the terms of the written contract or agreement, but only to the extent that such limits or coverage is included within the terms of the Coverage Part to which this endorsement is attached. If, however, the written contract or agreement specifies the Insurance Services Office additional insured form number CG 20 10 but does not specify which edition, or specifies an edition that does not exist, Paragraphs 9.a.(3)(a) and 9.a.(3)(b) of this endorsement shall not apply and Paragraph 9.b. of this endorsement shall apply.

**10. Broadened Contractual Liability - Work Within 50' of Railroad Property**

It is hereby agreed that Paragraph f.(1) of Definition 12. "Insured contract" (SECTION V - DEFINITIONS) is deleted.

**11. Property Damage to Borrowed Equipment**

- a. The following is hereby added to Exclusion j. **Damage to Property of Paragraph 2., Exclusions of SECTION I - COVERAGES, COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY:**

Paragraphs (3) and (4) of this exclusion do not apply to tools or equipment loaned to you, provided they are not being used to perform operations at the time of loss.

- b. With respect to the insurance provided by this section of the endorsement, the following additional provisions apply:

- (1) The Limits of Insurance shown in the Declarations are replaced by the limits designated in Section B. **Limits of Insurance**, 11. of this endorsement with respect to coverage provided by this endorsement. These limits are inclusive of and not in addition to the limits being replaced. The Limits of Insurance shown in Section B. **Limits of Insurance**,

11. of this endorsement fix the most we will pay in any one "occurrence" regardless of the number of:

- (a) Insureds;
- (b) Claims made or "suits" brought; or
- (c) Persons or organizations making claims or bring "suits".

**(2) Deductible Clause**

- (a) Our obligation to pay damages on your behalf applies only to the amount of damages for each "occurrence" which are in excess of the Deductible amount stated in Section B. **Limits of Insurance**, 11. of this endorsement. The limits of insurance will not be reduced by the application of such Deductible amount.
- (b) Condition 2. **Duties in the Event of Occurrence, Offense, Claim or Suit**, applies to each claim or "suit" irrespective of the amount.
- (c) We may pay any part or all of the deductible amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the deductible amount as has been paid by us.

**12. Employees as Insureds - Specified Health Care Services**

It is hereby agreed that Paragraph 2.a.(1)(d) of **SECTION II - WHO IS AN INSURED**, does not apply to your "employees" who provide professional health care services on your behalf as duly licensed:

- a. Nurses;
- b. Emergency Medical Technicians; or
- c. Paramedics,

In the jurisdiction where an "occurrence" or offense to which this insurance applies takes place.

**13. Broadened Notice of Occurrence**

Paragraph a. of Condition 2. **Duties in the Event of Occurrence, Offense, Claim or Suit** (SECTION IV - COMMERCIAL GENERAL LIABILITY CONDI-

TIONS) is hereby deleted and replaced by the following:

- a. You must see to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, notice should include:

(1) How, when and where the "occurrence" or offense took place;

(2) The names and addresses of any injured persons and witnesses; and

(3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

This requirement applies only when the "occurrence" or offense is known to an "authorized representative".



W233 N2080 Ridgeview Parkway • Waukesha, WI 53188-1020 • Tel. (262) 542-5733

TO: Mr. Dave Brown, Utility Director

FROM: Ryan Schultz, P.E.

DATE: February 25, 2019

SUBJECT: Village of Mukwonago – Radium Removal Treatment Cost Analysis

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The Village of Mukwonago's water supply system includes five groundwater wells. Wells No. 3 and No. 4 draw water from the deep sandstone aquifer. Wells No. 5, No. 6, and No. 7 draw water from the shallow sand and gravel aquifer. Water pumped from Well No. 3 and Well No. 4. exceeds the maximum contaminant Level (MCL) for radium. Currently, the Village of Mukwonago blends water from Wells No. 5 and Well No. 6 with water from Wells No. 3 and No. 4 to maintain compliance with the radium standard.

A Water System Capacity Analysis completed by Ruekert & Mielke, Inc. in September of 2018 recommended increasing the systems supply capacity by constructing radium removal treatment equipment at Well Station No. 4. The Village of Mukwonago has requested Ruekert & Mielke, Inc. provide budgetary costs for two radium removal treatment alternatives at the existing Well No. 4 site. Alternative No. 1 includes providing radium removal treatment for water pumped from Well No. 4. Alternative No. 2 includes providing radium removal treatment for water pumped from Wells No. 3 and Well No. 4.

### **Water System Supply Capacity**

The Water System Capacity Analysis identified the Village of Mukwonago's current average and projected maximum day pumping volumes to be 0.85 and 1.83 million gallons (mg), respectively. The reliable supply capacity with the most critical well out-of-service is shown in Table 1. Current blending operations do not allow for Well Pumps No. 3 or No. 4 to operate at the same time. As shown in Table 1, the existing water system's reliable supply capacity with either Well Pump No. 3 or Well Pump No. 4 in operation is approximately 1,250 gpm (1.80 mgd). Providing radium removal treatment for Well No. 4 increases the reliable supply capacity to 2,350 (3.38 mgd). Providing radium removal treatment for Wells No. 3 and Well No. 4 would increase the Supply capacity to 2,500 gpm (3.60 mgd).

### **Radium Removal Treatment Technologies**

Four typical treatment methods used for removing radium from drinking water include ion-exchange softening, membrane softening, electrodialysis reversal, and HMO filtration. The membrane softening and electrodialysis treatment processes both have high volumes of

~12-00000 Miscellaneous Project Files > 2019 Miscellaneous Engineering > Radium Removal Treatment Cost Analysis > Brown 20190225 Radium Removal Treatment Cost Analysis.docx~

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concentrate, high power consumption, and high capital costs, and were not considered for use in Mukwonago.

Table 1 – Reliable Supply Capacity with Most Critical Well Out-of-Service

Facility I.D.	Rated Capacity (gpm)	Existing Reliable Supply Capacity gpm (mgd)		Proposed Reliable Supply Capacity gpm (mgd)	
		Well No. 3 Operating	Well No. 4 Operating	Alternative No. 1	Alternative No. 2
				Treating Well No. 4	Treating Wells No. 3 & 4
Well No. 3	850	300(a)		850	850
Well No. 4	1,000		300(a)	Out-of-Service	Out-of-Service
Well No. 5	700	Out-of-Service	Out-of-Service	550(b)	700
Well No. 6	300	300	300	300(b)	300
Well No. 7	650	650	650	650	650
<b>Total</b>	<b>3,500</b>	<b>1,250 (1.80)</b>	<b>1,250 (1.80)</b>	<b>2,350 (3.38)</b>	<b>2,500 (3.60)</b>
<b>Surplus/Deficiency</b>		<b>21 (0.03)</b>	<b>21 (0.03)</b>	<b>1,080 (1.56)</b>	<b>1,230 (1.77)</b>

- (a) Capacity reduced to equal Well No. 6 Capacity  
(b) Combined capacity of Well No. 5 and No. 6 equal Well No. 3 Capacity

In the ion-exchange softening, the divalent metal ions that cause hardness, including radium, iron, and manganese, displace sodium from special media. After the sodium has been replaced, the media is regenerated by using high sodium concentrations to reverse the reactions. The advantages of the ion-exchange treatment process are low wastewater generation, low power consumption, ability to reduce hardness, and low operational and maintenance characteristics. The disadvantages of the ion-exchange process are the addition of significant quantities of sodium to the treated water, increased corrosion characteristics of the water, and addition of large quantities of chlorides to the wastewater.

In the preformed HMO filtration process, radium is adsorbed by preformed manganese dioxide and removed by sand filtration. Manganese dioxide can be purchased preformed, preformed in a batch tank by mixing potassium permanganate and manganese sulfate, or formed in-situ by mixing sodium permanganate and manganese sulfate. After injecting the preformed HMO, the well water is passed thru either a sand filter or manganese greensand filter. The typical loading rate for a standard sand filter is 3 gpm/sq. ft. of media. Previous testing has shown increased loading rates of 6-8 gpm/sq.ft. of media will provide adequate treatment when using manganese greensand. Pressure filters used to contain the media can either have a vertical or horizontal configuration. Vertical pressure filters typical require a larger building footprint however, they provide additional redundancy and cost slightly less when compared to horizontal

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pressure filters. Horizontal pressure filters require less of a building footprint but cost slightly more when compared to vertical pressure filters.

The radium and manganese dioxide are removed from the filter by backwashing. The backwash waste is discharged to the sanitary sewer. The advantages of the HMO filtration process are: minimal change to the corrosion characteristics of the water, low wastewater generation, ability to remove iron and manganese, and low operational and maintenance characteristics.

### **Alternatives**

The HMO filtration treatment process was determined to be the most technically and economically feasible treatment process alternative for the Village of Mukwonago. At the request of the Village, two alternative radium removal treatment options were analyzed. Alternative No. 1 consists of providing facilities necessary for removing radium from water pumped from Well No. 4. Alternative No. 2 consists of providing facilities necessary for removing radium from water pumped from Well No. 3 and Well No. 4. The radium removal facilities for both alternatives will be constructed adjacent to Well Station No. 4.

#### Alternative No. 1

In Alternative No. 1, radium in water pumped from Well No. 4 will be removed using the Hydrous Manganese Oxide (HMO) treatment process. Well Pump No. 4 will pump water from the existing well station to a new masonry building that will house the proposed HMO treatment process equipment. The masonry building will be approximately 35' x 50'. After being filtered, the treated water will be discharged to the existing reservoir adjacent to the well station. The HMO treatment process equipment will include either a horizontal pressure filter or a bank of vertical pressure filters and chemical feed systems to accommodate using either preformed HMO or an in-situ form of HMO. Greensand (pyrolusite media) will be used in the filter to minimize the overall size of the building needed.

A backwash holding tank will be constructed adjacent to the proposed radium removal treatment building. The backwash holding tank will be sized to accommodate two complete backwash cycles. The tank will be sized to store a backwash volume of 50,000 gallons. The backwash holding tank will be approximately 35' x 24' x 10'. A submersible pump will pump backwash waste from the backwash holding tank to the sanitary sewer. The estimated total cost for Alternative No. 1 is summarized in Table 2.

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Table 2 – Alternative No. 1 Estimated Cost Summary

ITEM	COST
Masonry Building	\$656,300
Mechanical Piping	\$116,700
Pressure Filters	\$325,000
Compressed Air System	\$8,000
Chemical Feed System	\$100,000
Backwash Holding Tank	\$137,500
Site Piping	\$70,000
Well Station No. 4 Modifications	\$30,000
Miscellaneous Work (20%)	\$288,700
<b>Total Construction Cost</b>	<b>1,732,200</b>
Pilot Study	\$15,000
PSC/WDNR Authorization	\$8,000
Engineering/Construction Services/Contingencies	\$519,700
SCADA Services	\$30,000
<b>Total Project Cost</b>	<b>\$2,304,900</b>

### Alternative No. 2

In Alternative No. 2, radium in water pumped from Well No. 3 and Well No. 4 will be removed using the Hydrous Manganese Oxide (HMO) treatment processes. A new masonry building will be constructed to house two separate HMO treatment system. Each well will discharge to their own dedicated HMO treatment system. Well Pump No. 3 will pump water through an existing dedicated 12-inch water main to the proposed treatment building. Well Pump No. 4 will pump water from the existing well station to the proposed treatment building. The proposed masonry building will be approximately 45' x 50'. After being filtered, the treated water will be discharged to the existing reservoir adjacent to the well station. The HMO treatment process equipment will include either two horizontal pressure filters or two separate banks of vertical pressure filters and two separate chemical feed systems to accommodate using either preformed HMO or an in-situ form of HMO. Greensand (pyrolusite media) will be used in both filters to minimize the overall size of the building needed.

A backwash holding tank will be constructed adjacent to the proposed radium removal treatment building. The backwash holding tank will be sized to accommodate two complete backwash cycles from both treatment systems. The tank will be sized to store a backwash volume of 92,500 gallons. The backwash holding tank will be approximately 45' x 35' x 10'. A

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submersible pump will pump backwash waste from the backwash holding tank to the sanitary sewer. The estimated total cost for Alternative No. 2 is summarized in Table 3.

Table 3 – Alternative No. 2 Estimated Cost Summary

ITEM	COST
Masonry Building	\$843,800
Mechanical Piping	\$215,900
Pressure Filters	\$650,000
Compressed Air System	\$12,000
Chemical Feed System	\$200,000
Backwash Holding Tank	\$196,600
Site Piping	\$80,000
Well Station No. 4 Modifications	\$30,000
Miscellaneous Work (20%)	\$445,700
<b>Total Construction Cost</b>	<b>2,674,000</b>
Pilot Study	\$15,000
PSC/WDNR Authorization	\$8,000
Engineering/Construction Services/Contingencies	\$802,200
SCADA Services	\$50,000
<b>Total Project Cost</b>	<b>\$3,549,200</b>



Committee/Board:	Public Works / Village Board
Topic:	Industrial Wastewater Discharge Control – Local Limits
From:	David Arnott
Department:	Public Works
Presenter:	David Arnott
Date of Committee Action (if required):	June 2, 2021
Date of Village Board Action (if required):	June 16, 2021

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### Information

**Subject:** This project will include establishing local discharge limits for significant sewer users, including but not limited to Aptar and CHR Hansen. The local discharge limits prohibit wastewater pollutants (constituents) from being discharged to the sanitary sewer system that interfere with the designed operation of the collection system or treatment facilities, or pass through the treatment works to cause the treatment works to exceed the limits presented by the WPDES permit, or interfere with the sludge management program. A discharge permit will be prepared for the significant sewer users selected by the Village and Engineer. This will serve as a template for future permitting. The project will include updating the Sewer Use Ordinance to include the calculated local limitations.

**Background Information/Rationale:** Local limits and discharge permits are key parts of an effective industrial wastewater control program. Local limits will provide a baseline of allowed pollutant discharges for industries in the Village.

**Key Issues for Consideration:** CHR Hanson will likely be approaching the Village again for locating in the Village. This study will allow the Village to be prepared for the allowed pollutant loadings from them.

**Fiscal Impact (If any):** Ruekert & Mielke, Inc. will perform the services in Task Order 2021-06 for a cost of \$16,808.

**Requested Action by Committee/Board:** Approve Task Order 2021-06 for Ruekert & Mielke, Inc. to provide local limits and industrial permits for select significant sewer users (industries), and to update the Sewer Use Ordinance.



**Attachments**

Task Order 2021-06

Level of Effort

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This is Task Order No. 2021-06,  
consisting of 3 pages  
**Village of Mukwonago**  
*Industrial Wastewater Discharge  
Control – Local Limits*

**Task Order**

In accordance with the Agreement Amendment between Village of Mukwonago (Owner) and Ruekert-Mielke, Inc. (Engineer) dated February 20, 2019, Owner and Engineer agree as follows:

**1. Specific Project Data**

- A. Title: Industrial Wastewater Discharge Control – Local Limits
- B. Description: This project will include establishing local discharge limits for significant sewer users, including but not limited to Aptar and CHR Hansen. The local discharge limits prohibit wastewater pollutants (constituents) from being discharged to the sanitary sewer system that interfere with the designed operation of the collection system or treatment facilities, or pass through the treatment works to cause the treatment works to exceed the limits presented by the WPDES permit, or interfere with the sludge management program. A discharge permit will be prepared for the significant sewer users selected by the Village and Engineer. This will serve as a template for future permitting. The project will include updating the Sewer Use Ordinance to include the calculated local limitations.

**2. Services of Engineer**Develop Local Limits for WWTP.

- a. Establish toxic substance concentrations for non-industrial sewer users.
- b. Review and identify toxic removal efficiency of the Mukwonago WWTP.
- c. Identify background toxic concentrations of the water in the Fox River.
- d. Summarize water quality-based effluent limits for toxic substances.
- e. Calculate allowable pollutant loadings to prevent pollutant pass-through, treatment process interference, and sludge management program interference.
- f. Compare allowable pollutant loadings and identify controlling value.
- g. Identify and summarize loadings available to industry and pollutant concentrations available to industry.
- h. Establish flow based concentrations for pollutants.
- i. Upon approval of local limits by Village, incorporate the limits in the Sewer Use Ordinance.

Prepare Discharge Permit for Existing Significant Sewer Users.

- a. Meet with significant sewer users to review purpose and scope of the program and obtain information on the source, location, and characteristics of their wastewater discharges.
- b. Inspect significant sewer user facilities.
- c. Provide sewer user questionnaire to the significant sewer users. Coordinate completion of questionnaire. Review completed questionnaires.
- d. Obtain and review information available for the sewer users including wastewater flow schematic and site plans.
- e. Prepare outline of discharge permit. Review with Village staff.
- f. Prepare discharge permit for significant sewer users. Permit will contain sections including description of industrial operations, monitoring facility requirements, monitoring requirements, reporting requirements, access to monitoring facilities, basis of user charge, local limitations, notification of process changes, and provisions for modification of permit.



## TASK ORDER

- g. Meet with significant sewer users to present their permits.
- h. Coordinate finalizing and implementing the discharge permit program with the significant users and Village.

### 3. Owner's Responsibilities

Owner will be responsible to provide information in its files for the significant sewer user. Owner will be responsible for the review of the "Local Limits Development" document and provide any comments for Engineer review and incorporation in document.

### 4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Local Limits Development	August 15, 2021
Prepare Discharge Permit for Existing Significant Sewer Users	November 15, 2021

### 5. Payments to Engineer

- A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Lump Sum, or Estimate of Compensation for Services</u>
Industrial Wastewater Discharge Control – Local Limits/Discharge Permits	Lump Sum	\$16,808

- B. The terms of payment are set forth in the Standard Terms and Conditions.

### 6. Consultants

None.

### 7. Other Modifications to Standard Terms and Conditions

None.

### 8. Attachments

None.

### 9. Documents Incorporated by Reference

Ruekert & Mielke, Inc. / Village of Mukwonago Master Agreement

## TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated February 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_, \_\_\_\_\_.

OWNER:

Village of Mukwonago

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ENGINEER:

Ruekert & Mielke, Inc.

Signature: \_\_\_\_\_

Name: Steven C. Wurster, P.E.

Title: Senior Vice President/COO

Date: March 9, 2021

### DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Name: David W. Arnott

Title: Team Leader / Senior Project Manager

Address: W233 N2080 Ridgeview Parkway  
Waukesha, WI 53188-1020

Email: darnott@ruekert-mielke.com

Phone: 262-953-3080

Fax: 262-542-5631

<b>PROFESSIONAL FEE ESTIMATE</b>		CLIENT: Village of Mukwonago					
26-May-2021		PROJECT: Industrial Wastewater Discharge Control - Local Limits/Permits					
PREPARED BY: Taryn S. Nall, P.E.							
SCOPE OF SERVICES							
		\$170	\$188	\$122	\$102	\$78	TOTAL
		E6	E7	E2	ET1	ADMIN	TOTAL
		TSN	DWA	AJL	GGD	CAL	LABOR
							HRS
							COST
<b>Task Order No. 2021-06</b>							
<b>Develop Local Limits for WWTP:</b>							
Establish toxic substance concentrations for non industrial sewer users.	2		2				\$0
Review and identify toxic removal efficiency of the Mukwonago WWTP.	1		2				\$584
Identify background toxic concentrations of the water in the Fox River.	1		4				\$414
Summarize water quality-based effluent limits for toxic substances.	1	1	4				\$658
Calculate allowable pollutant loadings to prevent pollutant pass through, treatment process interference, and sludge management program interference.	4	1	8				\$846
Compare allowable pollutant loadings and identify controlling value.	1		2				\$1,844
Identify and summarize loadings available to industry and pollutant concentrations available to industry.	2		8				\$414
Establish flow based concentrations for pollutants.	2	1			4		\$1,316
Upon approval of local limits by Village, incorporate the limits in the Sewer Use Ordinance.	2				4		\$840
<b>Prepare Discharge Permit for Existing Significant Sewer Users:</b>							\$652
Meet with significant sewer users to review purpose and scope of the program and obtain information on the source, location, and characteristics of their wastewater discharges.	2		4				\$0
Inspect significant sewer user facilities.			4				\$828
Provide sewer user questionnaire to the significant sewer users. Coordinate completion of questionnaire. Review completed questionnaires.	4		4				\$488
Obtain and review information available for the sewer users including wastewater flow schematic and site plans.	2	1	4				\$1,168
Prepare outline of discharge permit. Review with Village staff.	4	1	2				\$1,016
Prepare discharge permit for significant sewer users. Permit will contain sections including description of industrial operations, monitoring facility requirements, monitoring requirements, reporting requirements, access to monitoring facilities, basis of user charge, local limitations, notification of process changes, and provisions for modification of permit.	4		6	6	8		\$1,112
Meet with significant sewer users to present their permits.		2	2				\$2,648
Coordinate finalizing and implementing the discharge permit program with the significant users and Village.	2	2	2				\$620
							\$960
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
<b>TOTAL</b>	<b>34</b>	<b>9</b>	<b>58</b>	<b>6</b>	<b>16</b>	<b>123</b>	<b>\$16,408</b>
PRINTING/COPYING							\$200.00
MILEAGE							\$200.00
<b>REIMBURSABLES</b>							<b>\$400</b>
<b>TOTAL</b>							<b>\$16,808</b>