

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, December 1, 2021

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Motion to approve Committee of the Whole Minutes of November 3, 2021.
[2021-11-03 Draft COW Minutes](#)

5. Downtown Development Committee, Trustee Adler

Discussion and action possible on the following items

- 5.1 Discussion and possible recommendation to the Village Board regarding the Sign and Wayfinding Program formal design.
[Conceptual Design Selection Options COW 12-1-2021.pdf](#)

6. Finance Committee, Trustee Meiners

Discussion and action possible on the following items.

- 6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For October
(For information purposes only, no action required)
[2021-10 October Revenue & Expenditure Report.pdf](#)
[2021-10 October Treasury Report.pdf](#)

- 6.2 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$383,280.15
[120221 COW AP Packet.pdf](#)

- 6.3 Discussion and possible recommendation on **Resolution 2021-102** A Resolution to adopt the 2022 Fee Schedule for the Village of Mukwonago.
[RESOLUTION 2021-102 \(2022 Fee Schedule\)](#)
[2022 Fee Schedule - Draft.pdf](#)
- 6.4 Discussion and possible recommendation on a contract agreement for Assessment Services with Associated Appraisal Consultants, Inc. for 2022-2023
[2022-2023 Assessment Services Contract updated 11242021.pdf](#)
- 6.5 Discussion and possible recommendation to authorize the Village President to sign a 3-year engagement letter with Baker Tilly for the 2021-2023 annual audits.
[Agenda Item 2021-23 Engagement Letter.pdf](#)
[Mukwonago V EL.pdf](#)
- 6.6 Discussion and possible recommendation to the Village Board to approve **Resolution 2021-99** A resolution related to the annual increase in Impact Fees and Sewer Connection Fees as allowed by Village code.
[RESOLUTION 2021-99 \(2022 Impact Fee Schedule\).pdf](#)
[Impact Fees Increases for 2022 Resolution 2021-99 Exhibit.pdf](#)
- 6.7 Discussion and possible recommendation to the Village Board to approve **Resolution 2021-100** A Resolution adopting the Annual Tax Increment District Budgets for TID #3, TID #4, and TID #5.
[RESOLUTION 2021-100 \(Adopt 2022 Village TIF Budgets\).pdf](#)
[Proposed 2022 TID Budgets as of 11-23-21.pdf](#)
- 6.8 Discussion and possible recommendation regarding Legal Services Request for Proposals.

7. Health and Recreation Committee, Trustee Decker

Discussion and action possible on the following items

- 7.1 Discussion and possible recommendation on the donation of \$2,500 budgeted in the Celebrations account, to the Phantom Lakes Fireworks display for July 4, 2021.
[Phantom Lakes Fireworks Donation.pdf](#)

8. Judicial Committee, Trustee Walsh

Discussion and action possible on the following items

- 8.1 Discussion and possible recommendation to approve a Class A combination Liquor and Fermented Malt Beverage License application for the NHI Real Estate Holding LLC d/b/a Village Mini Mart, Harjinder Khasria agent.
[Application Village Mini Mart](#)
- 8.2 Discussion and possible recommendation to approve a Temporary Class "B" Retailers License to sell fermented malt beverages for the Rotary Club of Mukwonago for the Drive thru Beer Garden Fundraiser on January 8, 2022.

- 8.3 Discussion and possible direction from the Village Board for Village Staff to research and provide options to the Village Board regarding non-discriminatory local municipality limitations on the conditions and number of alcoholic beverage licenses in the Village of Mukwonago.

[Alcohol Policy Submitted Request](#)

9. Library Board of Trustees, Trustee Brill

- 9.1 Monthly Library Directors Report *(For Information Only, no action required)*

[Library Director Report - 2021-11.pdf](#)

10. Personnel Committee, Trustee Johnson

Discussion and action possible on the following items

- 10.1 Discussion and possible recommendation on **Resolution 2021-101** A Resolution to appoint Election Inspectors for the Village of Mukwonago.

[RESOLUTION 2021-101 \(Election Inspector Appointment\)](#)

- 10.2 Discussion and possible recommendation to the Village Board to approve **Resolution 2021-96** A Resolution approving the 2022 Salary and Wage Schedules for Non-Represented Full-Time and Part-Time Employees.

[RESOLUTION 2021-96 \(Wage Resolution-2022\)](#)

- 10.3 Discussion and possible recommendation to the Village Board to approve **Resolution 2021-97** A Resolution relating to a wage exception for the Utilities Lead Operator position.

[RESOLUTION 2021-97 \(Wage Resolution Utilities Lead Operator Exception-2022\).pdf](#)

- 10.4 Discussion and possible recommendation to the Village Board to approve **Resolution 2021-98** A Resolution authorizing annual stipends for the Assistant Fire Chief and Deputy Fire Chief

[RESOLUTION 2021-98 \(Fire Officer Annual Stipends 2022\).pdf](#)

11. Public Works Committee, Trustee Brill

Discussion and action possible on the following items

- 11.1 Discussion and possible recommendation for the Utilities Department to look into options on eliminating the residential third quarter sprinkler credit and move to an irrigation meter billing system for outside water use that does not drain to the sanitary sewer.

[Attachment: Sprinkler Credit Irrigation Meter Policy](#)

- 11.2 Discussion and possible recommendation to approve Change Order No. 4 for DeBack Drive Infrastructure in the amount of \$72,200.00

[00 63 63 Change Order No.4.pdf](#)

12. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

Wednesday, November 3, 2021

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call To Order

Meeting was called to order by President Winchowky at 5:51pm at the Mukwonago Municipal Building, 440 River Crest Court, Mukwonago.

Roll Call

Board Members Present

Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Brennan McCuen, Asst Public Works Director
John Fellows, Village Planner
Dan Streit, Police Chief
Dave Brown, Utilities Director
Wayne Castle, Assistant Utility Director
Mark Blum, Attorney
Susan Love, Attorney

Comments from the Public

Colleen Farmer, 1455 Applewood Drive, Mukwonago, commented she felt the Board should not sign a contract with an assessor longer than 1 year and ask that Dean Peters be assigned to the municipality. She asked that all members meet with Diana Dykstra to see how the tax roll is put together. The 70.57 adjustment doesn't have the effect it should on their taxes this year because of the growth in the TID 5.

She expressed concerns for the ability to obtain information from the former Administrator, and the Assessor screamed at her that she lives in an area that will always have this problem and she should move. She was promised by the Village they would take a pause and then they pushed for expansion for TID5.

She knew she was right to question the equalized values, reached out to Assessor and Ehlers and was told this was not a big deal. She called DOR and they confirmed it was a big deal, and only 2 letters like that were sent out in the state. She noted that once she found out the cause of this error was based on assessed values in the commercial class, she looked into getting that information. She researched a discrepancy with Malcolm Drilling and TID5. This would normally rectify the errors but because there is so much growth the effects will be nominal and they will not be made whole. She further asked the Board to stop incentivizing bad behavior.

Approval of Minutes

Discussion and possible action to approve Committee of the Whole Minutes of October 6, 2021

Decker/Meiners motion to approve Committee of the Whole Minutes of October 6, 2021. Unanimously carried.

Presentation

Presentation for developer incentives and a request for conceptual review of site and architecture from Vlanznim Islami AKA Viktor Islami, Zani Islami, Blue Bay Restaurant within Tax Increment Financing District Number Four, applicant: 927 Main Street, Parcel Number: MUKV2009964004 and MUKV2009964001.

David Baum, Architect presented the Blue Bay Restaurant expansion and development to the Board. He noted they are looking for an investment of \$1140815 from the Village which will be generated by tax increment in a pay as you go basis of assistance. They are looking to update the restaurant and add apartments with up to 53 units.

Presentation for developer incentives for T&D INVESTMENTS LLC / David Alan Alan within Tax Increment Financing District Number Four, applicant: Bay View Road, Parcel Number: MUKV2009983

John Fellows Village Planner presented the proposal for DAA as they were not able to make the meeting. He reviewed their proposal and design for a two-story restaurant and first floor butcher shop. They have run into issues with space for parking and storm water and therefore their option is to be creative to handle the storm water and that becomes expensive.

They have calculated the difference underground storage will be about \$500,000 with a pond and they have requested from assistance pay as you go in the amount of \$500,000 for storm water retention component.

Finance Committee, Trustee Meiners

Monthly Treasury Report and Revenue/Expenditure Guideline Report For September *(For information purposes only, no action required)*

Discussion and possible recommendation to approve Vouchers in the amount of \$363,387.86.

Johnson/Decker motion to recommend approval of Vouchers in the amount of \$363,387.86. Unanimously carried.

Discussion and final direction on 2022 Proposed Capital Equipment and Capital Improvement Budgets and link to website page containing proposed 2022 budget information. <https://villageofmukwonago.com/budget-reports/>

Finance Director Doherty noted she hadn't provided during the last presentation the Capital Equipment and has included them here. They were previously discussed but wanted everyone to have the final. It is the 5 year plan.

Trustee Walsh questioned what is the policy on the carryover from year to year. Doherty noted if a project didn't get finished they will estimate that cost and carry over the remaining amount. If they don't spend it will go into the reserve fund.

Walsh noted there was nothing placed in for the downtown sewer etc and had some concerns regarding priority. This will be presented to the public hearing.

Discussion and update regarding the current status and requirements for amending the project plan for TID #4.

Planner Fellows noted that he had wanted to provide a general presentation from staff with regard to where the TID is at the moment. He listed specific line items the village was going to do as the project plan described.

Finance Director Doherty noted TID 4 would not have the money and they would have to borrow if they add more items. Project Plan for TID 4 also does not have these items identified. If you choose to modify those line items will require an amendment. If the total dollar amount where to change, that would also require a project plan amendment.

The next step would be the need for a feasibility study, and a Development Agreement.

Trustee Meiners questioned how hard is it to amend the plan. It was noted there are some costs and time, public hearing, and Joint Review Board.

Trustee Johnson questioned in TID 4 what is needed more. Finance Director Doherty noted that pay go is not borrowing money, and is a better option.

Trustee Walsh noted this hasn't gone to plan commission.

Planner Fellows noted they requested a conceptual discussion with the Village Board. Next week they will be appearing before the Plan Commission.

Trustee Walsh confirmed line items in the Plan would be required to be amended.

Trustee Brill noted the TID currently is positive cash flow. Finance Director Doherty noted the only money borrowed at this time is for point apartments, and by amending other properties could be developed as well. The plan would need to be more liberally amended. Next step would be a feasibility study, and the Board directed staff to bring a proposal forward for this item.

Discussion and possible direction to staff regarding a request for developer incentives for Vlanznim Islami AKA Viktor Islami, Zani Islami, Blue Bay Restaurant within Tax Increment Financing District Number Four; applicant: 927 Main Street, Parcel Number: MUKV2009964004 and MUKV2009964001.

Planner Fellows noted no action required.

Discussion and possible direction to staff regarding a request for developer incentives for T&D INVESTMENTS LLC / David Alan Alan within Tax Increment Financing District Number Four, applicant: Bay View Road, Parcel Number: MUKV2009983

Planner Fellows noted no action required.

Discussion and possible recommendation to approve Resolution 2021 - 79 a resolution to authorize the submission of a Community Development Investment (CDI) grant application to the Wisconsin Economic Development Corporation (WEDC) for the Elove Coffee LLC DBA Espresso Love Coffee Project; applicant Elove Coffee LLC dba Espresso Love Coffee, 301 Main Street, Parcel Number MUKVMUKV1976128

Planner Fellows noted that this is a CDI Grant with the state.

Trustee Walsh questioned if matching funds were required? It was confirmed no matching funds were required.

Meiners/Johnson motion to recommend approval of **Resolution 2021 - 79** a resolution to authorize the submission of a Community Development Investment (CDI) grant application to the Wisconsin Economic Development Corporation (WEDC) for the Elove Coffee LLC DBA

Espresso Love Coffee Project; applicant Elove Coffee LLC dba Espresso Love Coffee, 301 Main Street, Parcel Number MUKVMUKV1976128. Unanimously carried.

Discussion and possible recommendation on a Purchase Requisition for Terminal-Andrea Inc. in the amount of \$22,945 for installation of light pole for SCADA service at the Fire Department, remove temporary system from training tower, and installation of mast and SCADA hardware on existing pole at Field Park.

Utility Director Brown noted this is a back up to the village internet system. Two poles were donated from another project and would like to get this installed and complete.

It will also serve all the village and SCADA system.

Meiners/Decker motion to recommend approval on a Purchase Requisition for Terminal-Andrea Inc. in the amount of \$22,945 for installation of light pole for SCADA service at the Fire Department, remove temporary system from training tower, and installation of mast and SCADA hardware on existing pole at Field Park. Unanimously carried.

Discussion and possible recommendation on a T-Mobile Lease Renewal Agreement

Meiners/Deckers motion to recommend approval of a T-Mobile Lease Renewal Agreement.

Utility Director Brown noted this is for the South Tower, same as we did for the north tower.

They are upgrading to 5G and we negotiated an updated and increase in contract price.

Unanimously carried.

Library Board of Trustees, Trustee Brill

Library Director Report for October 2021

Trustee Brill reviewed the report and the statistics. He noted they are working with museum and policy committee has been busy.

Personnel Committee, Trustee Johnson

Hearing and review of Mukwonago Professional Police Association Grievance filed on September 27, 2021.

Kevin Todd, MPPA, noted the affected officer is Chet Wilson he commented they are in constant contact with the public and we think he most likely received from the public. The Association is asking the board to do the right thing and grant the paid leave for the injuries occurred. They were unable to report the dates of the affected event.

Public Works Committee, Trustee Brill

Discussion and possible recommendation to approve 2021 Street Rehabilitation Close-out Change Order and Final Payment request from Wolf Paving Co., Inc. in the amount of \$15,616.71. (Final Contract amount is \$565,805.62)

Brill/Meiners motion to recommend approval of 2021 Street Rehabilitation Close-out Change Order and Final Payment request from Wolf Paving Co., Inc. in the amount of \$15,616.71.

Unanimously carried.

Discussion and possible recommendation on a sewer sprinkler credit for Fredrick and Therese Keyes, 603 Crestview Lane.

Attorney Mark Blum noted the Ordinance is specific for how this credit would be calculated and doesn't allow flexibility to adjust the time period for when it is calculated. The board doesn't have the ability to give relief.

Brill/Meiners motion to recommend denial of a sewer sprinkler credit for Fredrick and Therese Keyes, 603 Crestview Lane. Motion carried 6-1. Trustee Walsh Abstained.

Discussion and possible recommendation for the Utilities Department to look into options on eliminating the residential third quarter sprinkler credit and move to an irrigation meter billing system for outside water use that does not drain to the sanitary sewer.

Utility Director Brown is asking the Board to review. He feels the fairest way is to only have people pay for what they use. Gets rid of quarterly credit. Other communities have moved to such a system. This will return to the next COW for further discussion.

Discussion and possible recommendation on a Letter of Credit Reduction #2 for Box Self Storage Development resulting in a new letter of credit amount of \$105,735

This item is removed from the agenda. It was previously approved.

Discussion and possible recommendation to approve Minor's Estates Phase 4 Letter of Credit Reduction #5 to a new balance of \$428,118.82.

Brill/Meiners motion to recommend approval of Minor's Estates Phase 4 Letter of Credit Reduction #5 to a new balance of \$428,118.82. Unanimously carried.

Discussion and possible recommendation on a Letter of Credit elimination for Orchards of Mukwonago, Addition #2.

Brill/Meiners motion to recommend approval of a Letter of Credit elimination for Orchards of Mukwonago, Addition #2. Unanimously carried.

Discussion and possible recommendation to approve Change Order No. 3 for DeBack Drive Infrastructure in the amount of \$199,516.00.

Brill/Meiners motion to recommend approval of Change Order No. 3 for DeBack Drive Infrastructure in the amount of \$199,516.00.

It was noted this is for pond maintenance we would be conducting with or without the road and since they were mobilized it was cost effective to handle it in this manner. Funding will come from the Storm Water Fund. It doesn't get contributed to Deback Drive but it is being placed on that contract because we have asked the contractor to do this work as they were mobilized. This is a TID 3 pond that is village owned. \$33,000 collected in revenues for stormwater utility each year, and a schedule to payback will be set up. Unanimously carried.

Protective Services, Trustee Adler

Reminder of Special Joint Village and Town Board Meeting for Fire Department on November 15, 2021. 6:00pm Town hall.

Adjournment

Meeting was Adjourned at 7:26pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer



Village of Mukwonago

440 River Crest Court, Mukwonago, Wisconsin 53149
www.villageofmukwonago.com | (262) 363-6420 | Fax: (262)363-6425

To: Village Board

Copy: Diana Dykstra, Interim Village Administrator / Clerk
Ron Bittner, Director of Public Works

From: John S. Fellows, Community Planner / Interim Economic Development Director

Regarding: Signage and Wayfinding Program – Conceptual Design Selection

Date: November 23, 2021

Village Board,

This memo is to provide you with background, summary of Conceptual Design Selection, and requested action.

Background and Description of Steps:

As you are aware the Village went out for an RFP and selected KMA Designs for the preparation of the signage program.

- The first step in the process was a field visit and discussion with the DDC and Village board by the Consultants. This occurred in September of 2021.
- The second phase of the project was to develop conceptual design family. These design families will show a few of the signs that will be provided. The designs are to be reviewed by the DDC with the DDC providing the Village board with a recommendation, followed by the Village Board making a motion to move forward with one of the options.
- The third phase of the program will be for the consultants to take the chosen design options and design the remaining signs. This phase will be presented to the DDC and Village board for final design approval.
- The last remaining step will be for the consultant to provide construction drawings and document that can be use for the BID process. This last phase will be reviewed and approved by Planning, Public works, and we recommend also engaging with one DDC member who is a manufacture of signs. We do not intend to bring the construction drawings to the DDC or Villager board for approval as they will both have provided a recommendation/ approval for the final designs, however if through the construction documentation process a sign design has to change significantly then the sign will be brought back to the Village board.

Design Option One: “Yellow Bear”

Highlights:

Entry Sign: (most likely four main Signs, N – HWY 83, S – HWY 83 and Holtz Parkway, East – ES at Fox River, and W- Main Street/ES at J)

- Stone Base – Granite Field Stone- Stepped design
- Main Sign designed with two layers of banker wire, panel system of bear and text. Two columns on either side support sign with brackets.
- Spot light - illuminated (power will need to be brought to all four locations)
- Would include landscaping.

Secondary Entry Sign: (most likely used at locations like NN and I or LO and I, HWY 83 at Boxhorn if space allows etc.)

- Stone Base
- Metal Sign with layers of banker wire and metal
- Not illuminated
- May or may not include landscaping
- Location dependent upon space availability

Tertiary Entry Sign: (Stone School Road, L, etc.)

- Metal Signpost
- Metal Sign
- Not illuminated
- No Landscaping
- Location dependent upon space availability

Wayfinding Signs: (locations vary)

- Single post with flag style sign panel.
- Not illuminated
- No Landscaping
- Location dependent upon space availability

Trail Signs: (location varies)

Destination Signage:

- Double post with sign panel
- Not illuminated
- May or may not have landscaping.
-

*Other sign options within the sign family are TBD.

Design Option Two: “Silhouette”

Highlights:

Entry Sign: (most likely four main Signs, N – HWY 83, S – HWY 83 and Holtz Parkway, East – ES at Fox

River, and W- Main Street/ES at J)

- Stone Base – Granite Field Stone- Stepped design
- Box Sign with push through letters,
- Internally illuminated (power will need to be brought to all four locations)
- Would include landscaping.

Secondary Entry Sign: (most likely used at locations like NN and I or LO and I, HWY 83 at Boxhorn if space allows etc.)

- Metal Signpost
- Metal Sign
- Not illuminated
- May or may not include landscaping
- Location dependent upon space availability

Tertiary Entry Sign: (Stone School Road, L, etc.)

- Metal Signpost
- Metal Sign
- Not illuminated
- No Landscaping
- Location dependent upon space availability

Wayfinding Signs: (locations vary)

- Single post with top panel and lower panel with directional panels.
- Not illuminated
- No Landscaping
- Location dependent upon space availability

Trail Signs: (location varies)

Destination Signage:

- Double Post with sign panel
- Not illuminated
- May or may not have landscaping.
-

*Other sign options within the sign family are TBD.

Downtown Development Recommendation:

The Downtown Development Committed Review both sign options and provided the following feedback and comments:

Sign Package #1 – Brown and Yellow/ Banker Wire

- The board saw the metal with the original Brass suggestion, followed by the copper color option – it looked more or less brown. The suggestion was to use the two original metal designs but in stainless rather than brass. Then place a powder coated yellow panel behind

the stainless. This would give the yellow color but also mute it with the stainless. One person on the committee who is a sign manufacture indicated that this 4th panel will allow for the pins for the letter and bear to be mounted making for an easier construction design.

- Page two of the signs – the committee did not gravitate to the brown and yellow color scheme – thought they all looked like natural park signs.
- Page two of the signs – there was a suggestion to reverse the yellow and brown so the images and text were on yellow with brown lettering, but this was not overwhelming preferred.

Sign Page #2 – Silhouette of Bear

- This one they all responded well to.
- Lot of good comments, they liked the simplicity, they liked the bear, they really liked the idea of granite base to match field park.
- We did discuss color options.
- The consultant can provide other color options if the Village would prefer.

DDC Recommendation:

The downtown Development Committee recommend the Village board consider moving forward with sign option #2 “Silhouette”. If the board should like to look at other color options those can be presented at a future board meeting.

Village Staff Recommendation:

Village Staff recommends moving forward with Option # 2 “Silhouette”

Requested Action:

- Staff and the DDC request that the Village Board choose one of the two design options either Option One “Yellow Bear” or Option Two “Silhouette” to move forward with.
- If there are any specific request of the Village Board with regard to the design, we request the board provide those at this time.



John S. Fellows, Assoc. AIA, AICP

Village of Mukwonago

Community Planner / Interim Economic Development

Director 262.363.6420 ext. 2111

jfellows@villageofmukwonago.com



KMA DESIGN

Innovative Design For Exceptional Spaces

11-16-21

DESIGN DEVELOPMENT

Village of
Mukwonago
Where Life, Leisure and Business Thrive

2106.02 /// Brand Signage + Wayfinding /// Revision 3

OPTION 1

Project:

Village of Mukwonago
Brand Signage + Wayfinding

Address:

N/A

Project Number:

2104.01

Date:

11-16-21

Project Manager:

Jeremy Detwiler

Sign Type:

Issued for:

Design Development

No part of this document may be reproduced or utilized in any form, without prior written authorization by Kerestes-Martin Associates, Inc. (DBA, KMA Design)

These drawings are meant for **DESIGN INTENT ONLY** and are not for construction. Contractor shall verify and be responsible for all dimensions and conditions of the job. Contractor shall be familiar with the site and conditions it presents. KMA must be notified of any variations from the dimensions and conditions shown on this drawing. Shop drawings and details must be submitted for approval prior to proceeding with fabrication. All copy shall be proofread by client and legal requirements checked by legal department.

Sheet:



ST XX

Primary Entrance Identification

ST XX

Secondary Entrance Identification

Project:	Village of Mukwonago Brand Signage + Wayfinding
Address:	N/A
Project Number:	2104.01
Date:	11-16-21
Project Manager:	Jeremy Detwiler
Sign Type:	
Issued for:	Design Development

No part of this document may be reproduced or utilized in any form, without prior written authorization by Kerestes-Martin Associates, Inc. (DBA, KMA Design)

These drawings are meant for **DESIGN INTENT ONLY** and are not for construction. Contractor shall verify and be responsible for all dimensions and conditions of the job. Contractor shall be familiar with the site and conditions it presents. KMA must be notified of any variations from the dimensions and conditions shown on this drawing. Shop drawings and details must be submitted for approval prior to proceeding with fabrication. All copy shall be proofread by client and legal requirements checked by legal department.



OPTION 2

Project:

Village of Mukwonago
Brand Signage + Wayfinding

Address:

N/A

Project Number:

2104.01

Date:

11-16-21

Project Manager:

Jeremy Detwiler

Sign Type:

Issued for:

Design Development

No part of this document may be reproduced or utilized in any form, without prior written authorization by Kerestes-Martin Associates, Inc. (DBA, KMA Design)

These drawings are meant for **DESIGN INTENT ONLY** and are not for construction. Contractor shall verify and be responsible for all dimensions and conditions of the job. Contractor shall be familiar with the site and conditions it presents. KMA must be notified of any variations from the dimensions and conditions shown on this drawing. Shop drawings and details must be submitted for approval prior to proceeding with fabrication. All copy shall be proofread by client and legal requirements checked by legal department.

Sheet:



ST XX
Primary Entrance Identification

ST XX
Primary Entrance Identification
(End View)

ST XX
Secondary Entrance Identification



Project:	Village of Mukwonago Brand Signage + Wayfinding
Address:	N/A
Project Number:	2104.01
Date:	11-16-21
Project Manager:	Jeremy Detwiler
Sign Type:	
Issued for:	Design Development

No part of this document may be reproduced or utilized in any form, without prior written authorization by Kerestes-Martin Associates, Inc. (DBA, KMA Design)

These drawings are meant for **DESIGN INTENT ONLY** and are not for construction. Contractor shall verify and be responsible for all dimensions and conditions of the job. Contractor shall be familiar with the site and conditions it presents. KMA must be notified of any variations from the dimensions and conditions shown on this drawing. Shop drawings and details must be submitted for approval prior to proceeding with fabrication. All copy shall be proofread by client and legal requirements checked by legal department.



KMA DESIGN

Innovative Design For Exceptional Spaces

PERIOD ENDING 10/31/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 10/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 100 - GENERAL FUND					
Revenues					
OTHERREV	OTHER REVENUES	58,728.00	22,854.44	35,873.56	38.92
PTAX	GENERAL PROPERTY TAX	2,932,656.00	2,931,860.36	795.64	99.97
TAXES	OTHER TAXES	387,500.00	334,972.38	52,527.62	86.44
IGOVTRV	INTERGOVERNMENTAL REVENUES	828,668.00	623,100.21	205,567.79	75.19
LICPER	LICENSES & PERMITS	359,410.00	316,456.66	42,953.34	88.05
LAWORD	FINES & FORFEITURES	165,000.00	137,280.73	27,719.27	83.20
PUBCHGS	PUBLIC CHARGES FOR SERVICES	34,050.00	32,452.73	1,597.27	95.31
LEISURE	LEISURE ACTIVITIES	85,000.00	37,605.63	47,394.37	44.24
IGOVTC	INTERGOVERNMENTAL CHARGES	201,000.00	166,912.27	34,087.73	83.04
INVTINC	INVESTMENT INCOME	43,211.00	11,095.87	32,115.13	25.68
TOTAL REVENUES		5,095,223.00	4,614,591.28	480,631.72	90.57
Expenditures					
5111	VILLAGE BOARD	62,063.00	63,266.42	(1,203.42)	101.94
5112	HISTORIC PRESERVATION	290.00	336.89	(46.89)	116.17
5120	MUNICIPAL COURT	45,321.00	33,075.32	12,245.68	72.98
5130	VILLAGE ATTORNEY	95,000.00	82,226.74	12,773.26	86.55
5141	VILLAGE ADMINISTRATOR	234,708.00	110,936.24	123,771.76	47.27
5142	CLERK-TREASURER	236,130.00	186,170.33	49,959.67	78.84
5144	ELECTIONS	26,900.00	12,778.91	14,121.09	47.51
5151	INDEPENDENT AUDITING	13,000.00	7,437.44	5,562.56	57.21
5153	ASSESSMENT OF PROPERTY	20,550.00	14,794.97	5,755.03	71.99
5154	RISK & PROPERTY INSURANCE	133,103.00	122,892.68	10,210.32	92.33
5160	VILLAGE HALL	51,737.00	29,661.28	22,075.72	57.33
5191	UNCOLLECTED TAX	0.00	11,195.57	(11,195.57)	100.00
5211	POLICE ADMINISTRATION	1,192,305.00	946,532.25	245,772.75	79.39
5212	POLICE PATROL	1,052,284.00	831,950.10	220,333.90	79.06
5213	CRIME INVESTIGATION	248,005.00	195,797.67	52,207.33	78.95
5215	POLICE TRAINING	12,000.00	7,948.64	4,051.36	66.24
5220	FIRE STATION (VILLAGE)	8,215.00	14,088.97	(5,873.97)	171.50
5235	EMERGENCY GOVERNMENT	2,350.00	0.00	2,350.00	0.00
5241	BUILDING INSPECTOR	238,460.00	187,541.06	50,918.94	78.65
5247	BOARD OF APPEALS	1,050.00	97.88	952.12	9.32
5254	DAMS	8,685.00	5,886.89	2,798.11	67.78
5300	DPW GENERAL ADMINISTRATION	347,938.00	279,486.69	68,451.31	80.33
5323	GARAGE	62,624.00	38,450.59	24,173.41	61.40
5324	MACHINERY & EQUIPMENT	101,009.00	75,596.29	25,412.71	74.84
5335	ENGINEERING	75,000.00	32,114.40	42,885.60	42.82
5341	STREETS & ALLEYS	46,406.00	16,490.48	29,915.52	35.54
5342	STREET LIGHTING	170,500.00	137,309.15	33,190.85	80.53
5343	CURBS GUTTERS & SIDEWALKS	25,135.00	22,524.11	2,610.89	89.61
5344	STORM SEWER	15,897.00	5,223.51	10,673.49	32.86
5345	STREET CLEANING	9,304.00	11,705.79	(2,401.79)	125.81
5346	BRIDGES & CULVERTS	0.00	27.47	(27.47)	100.00
5347	SNOW & ICE CONTROL	120,211.00	89,787.55	30,423.45	74.69
5348	STREET SIGNS & MARKINGS	15,834.00	12,551.02	3,282.98	79.27
5362	GARBAGE COLLECTION	2,897.00	1,709.16	1,187.84	59.00
5431	ANIMAL POUND	2,470.00	2,492.75	(22.75)	100.92
5512	MUSEUM	11,100.00	7,900.66	3,199.34	71.18
5521	PARKS	175,823.00	139,046.45	36,776.55	79.08
5522	CELEBRATIONS	7,988.00	7,198.97	789.03	90.12
5611	FORESTRY	19,476.00	17,373.84	2,102.16	89.21
5613	WEED CONTROL	200.00	16.98	183.02	8.49
5632	PLANNING DEPARTMENT	124,593.00	84,218.91	40,374.09	67.60
5660	STORMWATER MASTER PLAN	10,500.00	5,965.58	4,534.42	56.82
5670	ECONOMIC DEVELOPMENT	43,162.00	47,893.26	(4,731.26)	110.96
5900	OTHER FINANCING USES	25,000.00	0.00	25,000.00	0.00
TOTAL EXPENDITURES		5,095,223.00	3,899,699.86	1,195,523.14	76.54
Fund 100 - GENERAL FUND:					
TOTAL REVENUES		5,095,223.00	4,614,591.28	480,631.72	90.57
TOTAL EXPENDITURES		5,095,223.00	3,899,699.86	1,195,523.14	76.54
NET OF REVENUES & EXPENDITURES		0.00	714,891.42	(714,891.42)	100.00

PERIOD ENDING 10/31/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 10/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND					
Revenues					
OTHERREV	OTHER REVENUES	0.00	39,107.15	(39,107.15)	100.00
PTAX	GENERAL PROPERTY TAX	191,015.00	159,179.20	31,835.80	83.33
UNCLASSIFIED	Unclassified	0.00	2,000.00	(2,000.00)	100.00
EBIX	EBIX REVENUES	1,086,649.00	834,007.88	252,641.12	76.75
IGOVTRV	INTERGOVERNMENTAL REVENUES	78,592.00	83,311.23	(4,719.23)	106.00
PUBCHGS	PUBLIC CHARGES FOR SERVICES	1,500.00	62.00	1,438.00	4.13
IGOVTC	INTERGOVERNMENTAL CHARGES	191,015.00	158,445.70	32,569.30	82.95
INVTINC	INVESTMENT INCOME	1,000.00	231.18	768.82	23.12
TOTAL REVENUES		1,549,771.00	1,276,344.34	273,426.66	82.36
Expenditures					
5140	ADMINISTRATIVE & GENERAL	26,888.00	22,406.70	4,481.30	83.33
5221	FIRE ADMINISTRATION	984,113.00	774,902.92	209,210.08	78.74
5222	FIRE SUPPRESSION	63,298.00	39,925.28	23,372.72	63.08
5223	FIRE TRAINING	39,478.00	22,227.40	17,250.60	56.30
5231	AMBULANCE	345,393.00	300,164.33	45,228.67	86.91
5232	AMBULANCE TRAINING	22,601.00	12,702.88	9,898.12	56.20
5700	CAPITAL OUTLAY EXPENDITURES	38,000.00	19,185.60	18,814.40	50.49
5880	USE OF GRANTS/DONATIONS	0.00	3,164.72	(3,164.72)	100.00
5900	OTHER FINANCING USES	30,000.00	0.00	30,000.00	0.00
TOTAL EXPENDITURES		1,549,771.00	1,194,679.83	355,091.17	77.09
Fund 150 - FIRE/AMBULANCE FUND:					
TOTAL REVENUES		1,549,771.00	1,276,344.34	273,426.66	82.36
TOTAL EXPENDITURES		1,549,771.00	1,194,679.83	355,091.17	77.09
NET OF REVENUES & EXPENDITURES		0.00	81,664.51	(81,664.51)	100.00

PERIOD ENDING 10/31/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 10/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 610 - WATER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	100.00	936.72	(836.72)	936.72
UTILREV	UTILITY REVENUES	2,003,500.00	1,611,381.27	392,118.73	80.43
CONTRIB	CONTRIBUTED CAPITAL	100,000.00	96,778.00	3,222.00	96.78
MISCINC	MISC INCOME UTILITIES	137,000.00	122,865.06	14,134.94	89.68
IGOVTC	INTERGOVERNMENTAL CHARGES	1,500.00	821.67	678.33	54.78
INVTINC	INVESTMENT INCOME	14,985.00	3,621.65	11,363.35	24.17
TOTAL REVENUES		2,257,085.00	1,836,404.37	420,680.63	81.36
Expenditures					
5140	ADMINISTRATIVE & GENERAL	200.00	0.00	200.00	0.00
5900	OTHER FINANCING USES	150,541.00	10,000.00	140,541.00	6.64
6200	PUMPING OPERATIONS	119,798.00	98,722.98	21,075.02	82.41
6210	PUMPING MAINTENANCE	184,362.00	99,713.02	84,648.98	54.09
6300	WATER TREATMENT OPERATIONS	75,181.00	60,679.42	14,501.58	80.71
6310	WATER TREATMENT MAINTENANCE	33,466.00	22,020.39	11,445.61	65.80
6450	T&D-DISTR RSRVR/STNDP MAINT	3,301.00	2,571.65	729.35	77.91
6451	T&D-MAINS MAINTENANCE	45,107.00	30,652.45	14,454.55	67.95
6452	T&D-SERVICES MAINTENANCE	40,818.00	25,595.87	15,222.13	62.71
6453	T&D-METERS MAINTENANCE	29,093.00	2,850.24	26,242.76	9.80
6454	T&D-HYDRANTS MAINTENANCE	27,314.00	16,239.62	11,074.38	59.46
6901	METER READING LABOR	8,893.00	2,705.22	6,187.78	30.42
6902	ACCOUNTING & COLLECTING LABOR	82,868.00	69,162.69	13,705.31	83.46
6920	ADMINISTRATIVE & GENERAL EXP	964,530.00	748,252.86	216,277.14	77.58
6950	YEAR END ACCOUNTING ADJUSTMENT	491,613.00	39,317.18	452,295.82	8.00
TOTAL EXPENDITURES		2,257,085.00	1,228,483.59	1,028,601.41	54.43
Fund 610 - WATER UTILITY FUND:					
TOTAL REVENUES		2,257,085.00	1,836,404.37	420,680.63	81.36
TOTAL EXPENDITURES		2,257,085.00	1,228,483.59	1,028,601.41	54.43
NET OF REVENUES & EXPENDITURES		0.00	607,920.78	(607,920.78)	100.00

PERIOD ENDING 10/31/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 10/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 620 - SEWER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	1,000.00	220.00	780.00	22.00
UNCLASSIFIED	Unclassified	10,000.00	10,000.00	0.00	100.00
UTILREV	UTILITY REVENUES	1,628,960.00	1,250,291.01	378,668.99	76.75
LICPER	LICENSES & PERMITS	100,800.00	69,270.00	31,530.00	68.72
CONTRIB	CONTRIBUTED CAPITAL	97,558.00	35,779.00	61,779.00	36.67
MISCINC	MISC INCOME UTILITIES	250,000.00	97,718.55	152,281.45	39.09
INVSTINC	INVESTMENT INCOME	25,600.00	6,886.58	18,713.42	26.90
TOTAL REVENUES		2,113,918.00	1,470,165.14	643,752.86	69.55
Expenditures					
5140	ADMINISTRATIVE & GENERAL	120.00	0.00	120.00	0.00
5900	OTHER FINANCING USES	24,000.00	0.00	24,000.00	0.00
8010	WWTP-TREATMENT/DISPOSAL/GP	510,733.00	491,833.89	18,899.11	96.30
8020	LIFT STATIONS/PUMPING EQUIP	32,145.00	17,107.07	15,037.93	53.22
8030	WASTEWATER COLLECTION SYSTEM	98,875.00	26,513.12	72,361.88	26.81
8100	DPW	0.00	1,063.73	(1,063.73)	100.00
8300	ACCOUNTING/COLLECTING	75,668.00	68,244.35	7,423.65	90.19
8400	ADMINISTRATIVE & GENERAL	618,052.00	405,283.79	212,768.21	65.57
8900	YEAR END ACCOUNTING ADJUSTMENT	754,325.00	96,102.32	658,222.68	12.74
TOTAL EXPENDITURES		2,113,918.00	1,106,148.27	1,007,769.73	52.33
Fund 620 - SEWER UTILITY FUND:					
TOTAL REVENUES		2,113,918.00	1,470,165.14	643,752.86	69.55
TOTAL EXPENDITURES		2,113,918.00	1,106,148.27	1,007,769.73	52.33
NET OF REVENUES & EXPENDITURES		0.00	364,016.87	(364,016.87)	100.00
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		11,015,997.00	9,197,505.13	1,818,491.87	83.49
TOTAL EXPENDITURES - ALL FUNDS		11,015,997.00	7,429,011.55	3,586,985.45	67.44
NET OF REVENUES & EXPENDITURES		0.00	1,768,493.58	(1,768,493.58)	100.00

TREASURERS REPORT	Oct-2021	TOTAL	Citizens	LGIP	Long Term Investments - Johnson Bank & ADM
-------------------	----------	-------	----------	------	--

GENERAL VILLAGE

100-111xxx	General Fund	2,741,305.19	502,859.53	1,177,309.02	1,061,136.64
100-111005/020/033	Checking/MRA/Accrued Sick	1,032,071.25	625,918.71	295,874.93	110,277.61
150-111300	Fire Department	477,655.33	241,083.08	236,572.25	
200-110xxx	Community Development (Deback)	2,595,314.61	83,147.00	2,512,167.61	
210-111xxx	Wisc Development - RLF	139,216.63	4,013.74	135,202.89	-
220-111xxx	TID#3-General	932,135.29	187,263.74	731,372.78	13,498.77
240-111xxx	TID#4-General	102,313.81	24,285.41	78,028.40	
250-111xxx	TID#5-General	3,187,791.50	206,529.18	2,981,262.32	
300-111xxx	Debt Service	1,458,313.18	670,374.39	787,938.79	
320-111300	Fire Department Designated	287,254.44	84.08	287,170.36	
340-111xxx	Village Designated Funds	410,165.95	4,896.74	405,269.21	
350-111xxx	American Rescue Plan Act	421,767.68		421,767.68	
410-111300	Recycling	204,881.79	105,860.66	99,021.13	
430-111300	Capital Equipment	661,476.19	91,218.09	570,258.10	
440-111xxx	Library	517,059.68	296,738.23	220,321.45	
480-111xxx	Capital Improvement Funds	3,738,166.62	185,593.40	3,096,810.46	455,762.76
500-111300	Stormwater District #1	88,306.70	18,269.24	70,037.46	
600-111xxx	Impact Fees	336,882.63	14,447.36	322,435.27	
720-111xxx	Taxroll	32,284.74	32,284.74	-	
810-111xxx	Parkland Site	237,666.30	20,965.24	216,701.06	
TOTAL		19,602,029.51	3,315,832.56	14,645,521.17	1,640,675.78

WATER UTILITY

610-111300	Cash	477,992.34	477,992.34		
610-111200	Bonds & Unrestricted Cash	871,934.37		871,934.37	
610-111400	Long Term Debt	26,144.06			26,144.06
610-111050	Current Year Debt Reserve	241,183.39	241,183.39	-	
610-111060	Required Debt Reserve	581,279.92	-	173,848.61	407,431.31
610-111080	Impact Fee	98,285.72	97,784.03	501.69	
610-111033	Accrued Sick Pay	6,733.01		6,733.01	-
TOTAL		2,303,552.81	816,959.76	1,053,017.68	433,575.37

SEWER UTILITY

620-111300	Cash	242,987.70	242,987.70		
620-111200	Bonds & Unrestricted Cash	2,159,516.49		2,159,516.49	
610-111400	Long Term Debt	124,781.01			124,781.01
620-111030	Sewer Connection Fee	91,090.96	71,031.00	20,059.96	-
620-111060	Required Debt Reserve	781,303.85	-	69,760.00	711,543.85
620-111050	Current Year Debt Reserve	755,899.67	755,899.67	-	
620-111070	Equipment Replacement Fund	728,555.13	-	533,342.89	195,212.24
620-111080	Impact Fee	703,071.11	36,615.72	666,455.39	
620-111033	Accrued Sick Pay	6,733.01		6,733.01	-
TOTAL		5,593,938.93	1,106,534.09	3,455,867.74	1,031,537.10

GRAND TOTAL	27,499,521.25	5,239,326.41	19,154,406.59	3,105,788.25
-------------	---------------	--------------	---------------	--------------

Prepared by Diana Doherty

balance check

27,499,521.25

-

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	11/23/2021	\$	80,874.91
Library Accounts Payable	11/15/2021	\$	89,067.63
Charter Communications/Spectrum (ach withdrawal)	11/23/2021	\$	2,887.59
US Bank (ach withdrawal)	11/19/2021	\$	10,139.57
We Energies (ach withdrawal)	11/15/2021	\$	35,329.70
Check Disbursement - Court	11/8/2021	\$	4,680.20
Check Disbursement -Invoice Cloud, B2E, Cintas	11/16/2021	\$	1,493.48
Check Disbursement - Payroll Related	11/9/2021	\$	6,684.66
Check Disbursement - Payroll Related	11/23/2021	\$	152,122.41
	Total for Approval:	\$	<u>383,280.15</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: AIR ONE					
174810	SCBA BRACKETS FOR AMBULANCE	150-5700-571400	1,048.00	1,048.00	FIRE
TOTAL VENDOR AIR ONE				1,048.00	
VENDOR NAME: ALSCO					
IMIL1746580	MAT CLEANING SERVICE	100-5211-539400	51.86	51.86	POLICE
TOTAL VENDOR ALSCO				51.86	
VENDOR NAME: AMAZON CAPITOL SERVICES					
19CX-VRCL-9647	OFFICE SUPPLIES	100-5142-531100	55.26	55.26	CLERK
1WKV-17FH-9X9C	ROUTER BADGER BOOKS	100-5144-531100	97.58	97.58	CLERK
TOTAL VENDOR AMAZON CAPITOL SERVICES				152.84	
VENDOR NAME: AMERICAN POWER, INC					
146060	SNOW BLOWERS	100-5347-531100	1,473.00	1,473.00	DPW
TOTAL VENDOR AMERICAN POWER, INC				1,473.00	
VENDOR NAME: ANICH LUMBER					
60777	FLAT BED PARTS	100-5324-539500	812.04	812.04	DPW
TOTAL VENDOR ANICH LUMBER				812.04	
VENDOR NAME: AQUA-PURE OF WI					
1085	WWTF PHOPHORUS REMOVAL CHEMICAL	620-8010-824000	12,180.00	12,180.00	UTILITIES
TOTAL VENDOR AQUA-PURE OF WI				12,180.00	
VENDOR NAME: AT & T MOBILITY					
287291370101X11152	(AT&T NOVEMBER CELL PHONES AND HOTSPOTS	100-5211-522500	629.78	629.78	POLICE
TOTAL VENDOR AT & T MOBILITY				629.78	
VENDOR NAME: BALTIC NETWORKS USA					
1000244163	WWTF SCADA INTERNET UPGRADES	620-8400-856000	865.24	865.24	UTILITIES
1000262885	WWTF SCADA INTERNET UPGRADES	620-8400-856000	196.72	196.72	UTILITIES
1000244162	WWTF SCADA INTERNET UPGRADES	620-8400-856000	831.34	831.34	UTILITIES
1000262809	WWTF SCADA INTERNET UPGRADES	620-8400-856000	349.73	349.73	UTILITIES
1000244307	WWTF SCADA INTERNET UPGRADES	620-8400-856000	324.64	324.64	UTILITIES
TOTAL VENDOR BALTIC NETWORKS USA				2,567.67	
VENDOR NAME: BEDROCK SEWER & WATER					
2637	WATER SERVICE REPAIR	610-6452-665200	2,800.00	2,800.00	UTILITIES
TOTAL VENDOR BEDROCK SEWER & WATER				2,800.00	
VENDOR NAME: BOUND TREE MEDICAL LLC					
84281802	EMS SUPPLIES	150-5231-531100	147.50	147.50	FIRE
TOTAL VENDOR BOUND TREE MEDICAL LLC				147.50	
VENDOR NAME: BROOKS TRACTOR					
282046	WWTF SLUDGE HAULING	620-8010-825500	106.75	106.75	UTILITIES
281959	WWTF SLUDGE HAULING	620-8010-825500	1,345.40	1,345.40	UTILITIES
TOTAL VENDOR BROOKS TRACTOR				1,452.15	
VENDOR NAME: BROWN DAVE					

28

11/23/2021 04:29 PM
 User: MROCKLEY
 DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
 EXP CHECK RUN DATES 12/02/2021 - 12/02/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 2/6

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: BROWN DAVE					
2021 BOOT ALLOWANCE	2021 BOOT ALLOWANCE - DAVE BROWN	620-8010-827000	100.00	100.00	UTILITIES
TOTAL VENDOR BROWN DAVE				100.00	
VENDOR NAME: C & M AUTO PARTS INC					
6079-345292	FLAT BED PARTS	100-5324-539500	117.07	117.07	DPW
6079-344839	TRUCK 1 PARTS	100-5324-539500	94.44	94.44	DPW
6079-345404	BED LINER	100-5323-531100	117.07	117.07	DPW
TOTAL VENDOR C & M AUTO PARTS INC				328.58	
VENDOR NAME: CINTAS					
4101587709	STAFF UNIFORMS	100-5323-531100	118.32	118.32	DPW
4101587805	WATER WWTF UNIFORM SERVICE	610-6920-693000	59.00	118.55	UTILITIES
		620-8010-827000	59.55		
TOTAL VENDOR CINTAS				236.87	
VENDOR NAME: CONLEY MEDIA, LLC					
6362411021	HOSPITAL SPEED SIGN	100-5632-531200	41.22	41.22	PLANNER
TOTAL VENDOR CONLEY MEDIA, LLC				41.22	
VENDOR NAME: CORE & MAIN LP					
P927741	WATER SERVICE REPAIR PARTS.	610-6452-665200	326.42	326.42	UTILITIES
TOTAL VENDOR CORE & MAIN LP				326.42	
VENDOR NAME: COREY OIL, LTD					
232820	PREMIX 2 CYCLE GAS	100-5324-535100	236.46	236.46	DPW
TOTAL VENDOR COREY OIL, LTD				236.46	
VENDOR NAME: D. LA LICATA CONCRETE INC.					
2021 CURB AND GUTTER	CURB REPLACEMENT	100-5343-539500	3,000.00	3,000.00	DPW
TOTAL VENDOR D. LA LICATA CONCRETE INC.				3,000.00	
VENDOR NAME: DIMAGGIO, BRENDA					
2021 UNIFORM ALLOWANCE	UNIFORM ALLOWANCE DIMAGGIO	100-5212-534600	215.66	215.66	POLICE
TOTAL VENDOR DIMAGGIO, BRENDA				215.66	
VENDOR NAME: DYNAMIC AWARDS					
19297	NAMEPLATES BOARD ROOM	100-5111-531100	20.00	20.00	CLERK
TOTAL VENDOR DYNAMIC AWARDS				20.00	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2297355	EMS SUPPLIES	150-5231-531100	68.21	68.21	FIRE
2297361	EMS SUPPLIES	150-5231-531100	138.40	138.40	FIRE
2297511	EMS SUPPLIES	150-5231-531100	21.90	21.90	FIRE
2296490	EMS SUPPLIES	150-5231-531100	183.99	183.99	FIRE
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				412.50	
VENDOR NAME: FASTENAL COMPANY					
WIMUK90239	SHOP SUPPLIES	100-5323-531100	26.15	26.15	DPW

11/23/2021 04:29 PM
User: MROCKLEY
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 12/02/2021 - 12/02/2021
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 3/6

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: FASTENAL COMPANY					
WIMUK90061	WWTF SHOP SUPPLIES	620-8010-827000	24.32	24.32	UTILITIES
TOTAL VENDOR FASTENAL COMPANY				50.47	
VENDOR NAME: GALLS LLC					
019681267	REPLACEMENT VEST KREISER	340-5890-580602	985.00	985.00	POLICE
019681268	REPLACEMENT VEST SCHUBEL	340-5890-580602	985.00	985.00	POLICE
019671818	UNIFORM ALLOWANCE ROBERTSON	100-5211-534600	42.29	42.29	POLICE
TOTAL VENDOR GALLS LLC				2,012.29	
VENDOR NAME: GARDEN MART/THE					
128524	WATER SERVICE REPAIR	610-6452-665200	127.49	127.49	UTILITIES
TOTAL VENDOR GARDEN MART/THE				127.49	
VENDOR NAME: GENERAL CODE, CMS					
GC00114772	ANNUAL MAINT CONTRACT CODE	100-5142-521900	995.00	995.00	CLERK
TOTAL VENDOR GENERAL CODE, CMS				995.00	
VENDOR NAME: HAHN ACE HARDWARE					
2021 OCT FIRE		150-5221-539500	85.06	138.90	FIRE
		150-5221-531100	13.49		
		150-5222-539500	19.22		
		150-5221-531300	8.99		
		150-5222-531100	12.14		
2021 OCT UTILITIES	WATER BLDG MAINT. WWTF BLOWER 3 MAINT.	620-8010-833000	2.33	187.01	UTILITIES
		610-6454-665400	63.00		
		610-6310-663500	121.68		
2021 OCT DPW	MISC SUPPLIES	100-5160-531100	5.93	128.52	DPW
		100-5323-531100	26.24		
		100-5660-535200	4.13		
		100-5521-531100	92.22		
2021 OCT LIBRARY	HARDWARE	440-5511-531100	5.82	5.82	LIBRARY
2021 OCT PD	AIR FILTERS	100-5211-539400	27.78	27.78	POLICE
TOTAL VENDOR HAHN ACE HARDWARE				488.03	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					
51888	MISCELLANEOUS	100-5130-521900	1,282.00	1,282.00	FINANCE
51889	UTILITIES	610-6920-692300	462.50	462.50	FINANCE
51891	LIBRARY	440-5511-521900	168.50	168.50	FINANCE
51892	PROSECUTIONS	100-5130-521900	997.50	997.50	FINANCE
51890	BIELINSKI/CHAPMAN VILLAS	100-0000-211425	314.50	314.50	FINANCE
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				3,225.00	
VENDOR NAME: HOME DEPOT					
2021 OCT ADMIN	BOARD ROOM WATER	100-5141-531100	15.36	15.36	ADMIN
2021 OCT FIRE	STATION REPAIRS	150-5221-539500	40.53	40.53	FIRE

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: HOME DEPOT					
2021 OCT DPW	MISC SUPPLIES	100-5160-539500	41.94	286.32	DPW
		100-5323-531100	40.97		
		100-5521-531100	203.41		
TOTAL VENDOR HOME DEPOT				342.21	
VENDOR NAME: JAMES IMAGING SYSTEMS					
1126620	COPIER INVOICE	150-5221-531100	124.04	124.04	FIRE
TOTAL VENDOR JAMES IMAGING SYSTEMS				124.04	
VENDOR NAME: JASON BONK					
2021 BOOT ALLOWANCE	2021 BOOT ALLOWANCE - JASON BONK	610-6920-693000	100.00	100.00	UTILITIES
TOTAL VENDOR JASON BONK				100.00	
VENDOR NAME: JOHNSON CONTROLS SECURITY					
3659974	VH QUARTERLY SECURITY FEE	100-5160-521900	741.01	741.01	DPW
TOTAL VENDOR JOHNSON CONTROLS SECURITY				741.01	
VENDOR NAME: KAESTNER AUTO ELECTRIC					
355792	PLOW MARKERS	100-5347-531100	99.00	99.00	DPW
355747	SNOW SHOVELS	100-5323-531100	239.96	239.96	DPW
355732	3488 EMERGENCY LIGHTING	150-5231-539500	68.93	68.93	FIRE
TOTAL VENDOR KAESTNER AUTO ELECTRIC				407.89	
VENDOR NAME: LEE RECREATION LLC					
13836-21	PLAYGROUND BORDERS	100-5521-531100	2,000.00	2,000.00	DPW
TOTAL VENDOR LEE RECREATION LLC				2,000.00	
VENDOR NAME: LEWIS SOUND & VIDEO PROFESSIONALS					
20895	BOARD ROOM AUDIO UPGRADES	430-5700-571000	13,208.18	13,208.18	CLERK
TOTAL VENDOR LEWIS SOUND & VIDEO PROFESSIONALS				13,208.18	
VENDOR NAME: MARSHALL-BOND PUMPS					
40049.0	WWTF SLUDGE PUMP PARTS	620-8010-833000	162.88	162.88	UTILITIES
TOTAL VENDOR MARSHALL-BOND PUMPS				162.88	
VENDOR NAME: MESSAGEUS.COM					
213040134	WATER PHONE	610-6920-692100	16.42	16.42	UTILITIES
TOTAL VENDOR MESSAGEUS.COM				16.42	
VENDOR NAME: NAPA AUTO PARTS - SP018					
149395	WATER TRCUK REPAIR	610-6920-693300	20.98	20.98	UTILITIES
149215	WATER SERVICE REPAIR	610-6452-665200	32.99	32.99	UTILITIES
TOTAL VENDOR NAPA AUTO PARTS - SP018				53.97	
VENDOR NAME: NORTHERN LAKE SERVICE INC					
409907	WWTF LAB TESTING	620-8010-827000	287.30	287.30	UTILITIES
409908	WWTF LAB TESTING	620-8010-826000	289.70	289.70	UTILITIES

11/23/2021 04:29 PM
User: MROCKLEY
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 12/02/2021 - 12/02/2021
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 5/6

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: NORTHERN LAKE SERVICE INC					
	TOTAL VENDOR NORTHERN LAKE SERVICE INC			577.00	
VENDOR NAME: RIVER CREST TIRE & AUTO					
291513	WATER TRUCK TIRE REPAIR	610-6920-693300	31.99	31.99	UTILITIES
	TOTAL VENDOR RIVER CREST TIRE & AUTO			31.99	
VENDOR NAME: RUNDLE-SPENCE					
S2982804.001	STATION WATER WASTING TEE	150-5221-531100	67.07	67.07	FIRE
	TOTAL VENDOR RUNDLE-SPENCE			67.07	
VENDOR NAME: SABEL MECHANICAL LLC					
3987	WWTF RAS PUMP SEAL	620-8010-833000	1,568.84	1,568.84	UTILITIES
	TOTAL VENDOR SABEL MECHANICAL LLC			1,568.84	
VENDOR NAME: SHI INTERNATIONAL CORP					
B14310344	IT PROJECTS	430-5700-571800	552.00	552.00	CLERK
B14341729	IT PROJECTS	430-5700-571800	4,246.00	4,246.00	CLERK
B14299043	IT PROJECTS	430-5700-571800	6,164.00	6,164.00	CLERK
B14295473	IT PROJECTS	430-5700-571800	106.00	106.00	CLERK
	TOTAL VENDOR SHI INTERNATIONAL CORP			11,068.00	
VENDOR NAME: STAR CRANE & HOIST SERVICE					
1988-W	WWTF CRANE INSPECTIONS	620-8030-531000	235.00	235.00	UTILITIES
1989-W	WWTF TRUCK CRANE INSPECTION	620-8030-531000	195.00	195.00	UTILITIES
	TOTAL VENDOR STAR CRANE & HOIST SERVICE			430.00	
VENDOR NAME: THE MASTERS TOUCH, LLC					
2021 TAX EST	WAUKESHA CO TAX POSTAGE	100-5142-531500	1,141.69	1,141.69	CLERK
	TOTAL VENDOR THE MASTERS TOUCH, LLC			1,141.69	
VENDOR NAME: TIPTON TRACY					
2021 CLOTHING	2021 CLOTHING REIMBURSEMENT - TRACY TIPT	100-5211-534600	213.99	213.99	POLICE
	TOTAL VENDOR TIPTON TRACY			213.99	
VENDOR NAME: ULINE					
140801980	EMS STORAGE BINS	150-5231-531100	110.93	110.93	FIRE
	TOTAL VENDOR ULINE			110.93	
VENDOR NAME: UNITED LIQUID WASTE RECYCLING INC					
32187	WWTF SLUDGE HAULING	620-8010-825500	9,750.00	9,750.00	UTILITIES
	TOTAL VENDOR UNITED LIQUID WASTE RECYCLING INC			9,750.00	
VENDOR NAME: VELOCITY LLC					

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: VELOCITY LLC				
2021043	OFFICE 365 LICENSING	100-5111-531100	112.00	2,441.75 ALLOCATE
		100-5120-522500	32.00	
		100-5141-522500	127.00	
		100-5142-522500	131.00	
		100-5211-522500	558.00	
		100-5241-522500	62.00	
		100-5323-522500	154.00	
		100-5512-522500	16.00	
		100-5632-522500	62.00	
		150-5221-522500	898.00	
		610-6920-692100	144.88	
		620-8400-851000	144.87	
TOTAL VENDOR VELOCITY LLC				2,441.75
VENDOR NAME: VERATHON, INC.				
80373800	EMS SUPPLIES	150-5231-531100	837.56	837.56 FIRE
TOTAL VENDOR VERATHON, INC.				837.56
VENDOR NAME: VERIZON WIRELESS				
9892036007	VERIZON INVOICE	150-5221-522500	50.10	50.10 FIRE
TOTAL VENDOR VERIZON WIRELESS				50.10
VENDOR NAME: WAUKESHA CTY PUBLIC WORKS				
2022 DUES - BITTNEI	WCPWA DUES RON	100-5300-532400	70.00	70.00 DPW
TOTAL VENDOR WAUKESHA CTY PUBLIC WORKS				70.00
VENDOR NAME: WI RURAL WATER ASSOCIATION				
4213	WWTF CONFINED SPACE SAFETY TRAINING	620-8400-854100	202.56	202.56 UTILITIES
TOTAL VENDOR WI RURAL WATER ASSOCIATION				202.56
VENDOR NAME: WI STATE LAB OF HYGIENE				
686201	WATER LAB TESTING	610-6300-663200	26.00	26.00 UTILITIES
TOTAL VENDOR WI STATE LAB OF HYGIENE				26.00
GRAND TOTAL:				80,874.91

11/23/2021 02:53 PM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 11/15/2021 - 11/15/2021

Page 1/3

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
11/15/2021	GEN	32927	IMIL1742187	ALSCO	SUPPLIES	531100	5511	66.16
11/15/2021	GEN	32928#	1HYC-3VHJ-3L79	AMAZON CAPITOL SERVICES	SUPPLIES	531100	5511	213.93
			1WG7-R3MC-3R1F		THINGERY PURCHASES	533000	5511	1,076.21
			1RJ4-7TJF-3KXH		PROGRAMMING	533100	5511	57.95
			1DF6-XH1H-1HJW		PROGRAMMING	533100	5511	197.51
			144T-MVTQ-V67H		BOOKS	532800	5700	312.47
			1FJ4-F7JV-YX36		DONATED FUND EXPENDITURES	580600	5890	1,012.99
			CHECK GEN 32928 TOTAL FOR FUN					
11/15/2021	GEN	32929	37613	AMERICA AQUARIA	OUTSIDE SERVICES	531000	5511	85.00
11/15/2021	GEN	32930	2036269793	BAKER & TAYLOR INC.	BOOKS	532800	5700	704.97
			2036268698		BOOKS	532800	5700	7.27
			2036268699		BOOKS	532800	5700	12.44
			2036268700		BOOKS	532800	5700	15.11
			2036268701		BOOKS	532800	5700	3.14
			2036268702		BOOKS	532800	5700	15.11
			2036268703		BOOKS	532800	5700	5.03
			2036268704		BOOKS	532800	5700	33.36
			2036268705		BOOKS	532800	5700	112.09
			2036268706		BOOKS	532800	5700	30.22
			2036275361		BOOKS	532800	5700	10.07
			2036275362		BOOKS	532800	5700	4.47
			2036275363		BOOKS	532800	5700	645.12
			2036286969		BOOKS	532800	5700	6.29
			2036286970		BOOKS	532800	5700	42.58
			2036286971		BOOKS	532800	5700	57.91
			2036286972		BOOKS	532800	5700	55.95
			2036286973		BOOKS	532800	5700	1,521.66
			2036291936		BOOKS	532800	5700	9.51
			2036291937		BOOKS	532800	5700	29.94
			2036291938		BOOKS	532800	5700	7.27
			2036291939		BOOKS	532800	5700	20.70
			2036291940		BOOKS	532800	5700	580.39
			2036291941		BOOKS	532800	5700	19.60
			2036301247		BOOKS	532800	5700	29.38
			2036301248		BOOKS	532800	5700	45.26
			2036301249		BOOKS	532800	5700	20.14
			2036301250		BOOKS	532800	5700	8.95

11/23/2021 02:53 PM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 11/15/2021 - 11/15/2021

Page 2/3

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
			2036301251		BOOKS	532800	5700	75.24
			2036301252		BOOKS	532800	5700	118.54
			2036310793		BOOKS	532800	5700	29.11
			2036310794		BOOKS	532800	5700	56.19
			2036310795		BOOKS	532800	5700	31.06
			2036310796		BOOKS	532800	5700	2,487.64
			2036310797		BOOKS	532800	5700	12.59
			2036310798		BOOKS	532800	5700	50.59
			CHECK GEN 32930 TOTAL FOR FUN					6,914.89
11/15/2021	GEN	32931	69355	BAYSCAN TECHNOLOGIES	EQUIPMENT LESS THAN \$5000	581100	5700	1,170.00
11/15/2021	GEN	32932	B6301053	BRODART	BOOKS	532800	5700	237.71
			B6308511		BOOKS	532800	5700	124.72
			B6306441		BOOKS	532800	5700	717.66
			B6306463		BOOKS	532800	5700	317.18
			CHECK GEN 32932 TOTAL FOR FUN					1,397.27
11/15/2021	GEN	32933	76131999	CENGAGE LEARNING	BOOKS	532800	5700	20.79
			76116065		BOOKS	532800	5700	31.19
			76104301		BOOKS	532800	5700	26.39
			76087688		BOOKS	532800	5700	223.12
			CHECK GEN 32933 TOTAL FOR FUN					301.49
11/15/2021	GEN	32934	1882442	CENTER POINT LARGE PRINT	BOOKS	532800	5700	27.27
11/15/2021	GEN	32935	19202	DYNAMIC AWARDS	SUPPLIES	531100	5511	8.00
11/15/2021	GEN	32936	INV-US-56217	ENVISIONWARE, INC	EQUIPMENT LESS THAN \$5000	581100	5700	12,190.00
			INV-US-56194		EQUIPMENT LESS THAN \$5000	581100	5700	2,403.51
			CHECK GEN 32936 TOTAL FOR FUN					14,593.51
11/15/2021	GEN	32937#	51710	HENNES SERVICES INC	REPAIRS & MAINTENANCE	539500	5511	208.00
			51658		REPAIRS & MAINTENANCE	539500	5511	483.00
			51587		REPAIRS & MAINTENANCE	539500	5511	7,634.95
			20018		DONATED FUND EXPENDITURES	580600	5890	46,000.00
			CHECK GEN 32937 TOTAL FOR FUN					54,325.95
11/15/2021	GEN	32938	111721	HINZ TANYA	PROGRAMMING	533100	5511	60.00

11/23/2021 02:53 PM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 11/15/2021 - 11/15/2021

Page 3/3

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
11/15/2021	GEN	32939	36488873	JOHNSON CONTROLS SECURITY	CONTRACTUAL SERVICES	522000	5511	1,742.04
11/15/2021	GEN	32940	417	KLASSY KLEANERS	OUTSIDE SERVICES	531000	5511	1,200.00
11/15/2021	GEN	32941	1894	LIBRARY MARKET	DIGITAL MATERIALS	534000	5511	1,500.00
11/15/2021	GEN	32942	501211388	MIDWEST TAPE	DIGITAL MATERIALS	534000	5511	384.87
11/15/2021	GEN	32943	102021	MUELLER AMY	PROGRAMMING	533100	5511	180.00
11/15/2021	GEN	32944	AR152984	OFFICE COPYING EQUIPMENT	REPAIRS & MAINTENANCE	539500	5511	90.00
11/15/2021	GEN	32945	19930365	QUILL LLC	SUPPLIES	531100	5511	55.68
			19915512		SUPPLIES	531100	5511	332.97
CHECK GEN 32945 TOTAL FOR FUN								388.65
11/15/2021	GEN	32946	108970	ROMAN ELECTRIC CO., INC.	REPAIRS & MAINTENANCE	539500	5511	226.40
11/15/2021	GEN	32947	8105772236	SCHINDLER ELEVATOR CORP	CONTRACTUAL SERVICES	522000	5511	1,259.02
11/15/2021	GEN	32948	83006	SMART SIGN	DIGITAL MATERIALS	534000	5511	50.00
11/15/2021	GEN	32949	601876	UNIQUE MANAGEMENT	OUTSIDE SERVICES	531000	5511	8.95
11/15/2021	GEN	32950	539575	VERNON LIBRARY SUPPLIES	SUPPLIES	531100	5511	192.10
11/15/2021	GEN	32951	20-202906	WI DEPT OF AGRICULTURE	PROGRAMMING	533100	5511	25.00
TOTAL - ALL FUNDS					Total for fund 440 LIBRARY FUND			89,067.63
								89,067.63

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

11/23/2021 04:25 PM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 11/23/2021 - 11/23/2021
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/23/2021	GEN	413 (E)	CHARTER COMMUNICATIONS	MONTHLY BILL	100-5120-522500	77.15
		413 (E)		MONTHLY BILL	100-5141-522500	82.27
		413 (E)		MONTHLY BILL	100-5142-522500	150.88
		413 (E)		MONTHLY BILL	100-5160-522500	26.40
		413 (E)		MONTHLY BILL	100-5211-522500	825.79
		413 (E)		MONTHLY BILL	100-5241-522500	41.87
		413 (E)		MONTHLY BILL	100-5323-522500	75.06
		413 (E)		MONTHLY BILL	100-5512-522500	177.96
		413 (E)		MONTHLY BILL	150-5221-522500	773.82
		413 (E)		MONTHLY BILL	410-5363-522500	4.79
		413 (E)		MONTHLY BILL	440-5511-522500	567.77
		413 (E)		MONTHLY BILL	500-5344-522500	2.39
		413 (E)		MONTHLY BILL	610-6920-692100	40.72
		413 (E)		MONTHLY BILL	620-8400-851000	40.72
						<hr/> 2,887.59
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		2,887.59

11/19/2021 09:14 AM
 User: MROCKLEY
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 11/19/2021 - 11/19/2021
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 1/13

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ARMOUR ABBY 50273	WISCONSIN LIBRARY ASSOCIA WLA CONFERENCE 440-5511-533500	10/28/2021 MROCKLEY	11/19/2021	220.00	0.00	Paid	Y 11/19/2021
	TRAINING & TRAVEL			220.00			
ARMOUR ABBY 50274	WISCONSIN LIBRARY ASSOCIA WLA CONFERENCE 440-5511-533500	10/29/2021 MROCKLEY	11/19/2021	150.00	0.00	Paid	Y 11/19/2021
	TRAINING & TRAVEL			150.00			
ARMOUR ABBY 50275	VISTAPR*VISTAPRINT.COM BUSINESS CARDS 440-5511-533300	10/29/2021 MROCKLEY	11/19/2021	89.24	0.00	Paid	Y 11/19/2021
	OUTREACH			89.24			
ARMOUR ABBY 50276	PICK N SAVE #384 PROGRAM SUPPLIES 440-5511-533100	11/11/2021 MROCKLEY	11/19/2021	14.33	0.00	Paid	Y 11/19/2021
	PROGRAMMING			14.33			
BITTNER RONALD 50277	SITEONE LANDSCAPE SUPPLY, TREE TIE 100-5611-531100	10/20/2021 MROCKLEY	11/19/2021	99.63	0.00	Paid	Y 11/19/2021
	SUPPLIES			99.63			
BITTNER RONALD 50278	AMZN MKTP US*2Y9ZJ62J1 STATION #1 TUBE HEATER PARTS 100-5220-539400	10/22/2021 MROCKLEY	11/19/2021	230.00	0.00	Paid	Y 11/19/2021
	BLDG REPAIRS & MAINTENANCE			230.00			
BITTNER RONALD 50279	AMZN MKTP US*XU2EE3EI3 MAGNETIC MIC FOR SQUAD 100-5212-539500	11/11/2021 MROCKLEY	11/19/2021	39.95	0.00	Paid	Y 11/19/2021
	REPAIRS & MAINTENANCE			39.95			
CASTLE WAYNE A 50280	PICK N SAVE #384 WWTF BREAK FOR SPONSORED SAFETY 620-8400-854100	11/11/2021 MROCKLEY	11/19/2021	15.98	0.00	Paid	Y 11/19/2021
	EDUCATIONAL/TRAINING EXPENSES			15.98			
DEMOTTO CHRIS 50281	TRITECH FORENSICS COLD FIRE EXTINGUISHERS 100-5212-531100	10/23/2021 MROCKLEY	11/19/2021	62.63	0.00	Paid	Y 11/19/2021
	SUPPLIES			62.63			

11/19/2021 09:14 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 11/19/2021 - 11/19/2021
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 2/13

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
DYKSTRA DIANA 50282	WISCMUNCLERKS CLERK DIST 5 MEETING 100-5142-533500	10/19/2021 MROCKLEY CLERK DIST 5 MEETING	11/19/2021	40.00 40.00	0.00	Paid	Y 11/19/2021
DYKSTRA DIANA 50283	LOCAL GOVERNMENT EDUCATIO GUBERNATORIAL ELECTION TRAINING 100-5144-533500	10/20/2021 MROCKLEY GUBERNATORIAL ELECTION TRAINING	11/19/2021	174.00 174.00	0.00	Paid	Y 11/19/2021
GOURDOUX LINDA 50284	WISCMUNCLERKS DEPUTY DIST 5 MEETING 100-5142-533500	10/19/2021 MROCKLEY DEPUTY DIST 5 MEETING	11/19/2021	40.00 40.00	0.00	Paid	Y 11/19/2021
GOURDOUX LINDA 50285	COUSINS SUBS #9160 BOARD MTG SANDWICHES 100-5141-531100	10/21/2021 MROCKLEY BOARD MTG SANDWICHES	11/19/2021	136.48 136.48	0.00	Paid	Y 11/19/2021
GOURDOUX LINDA 50286	PICK N SAVE #384 ADMIN INTERVIEWS DEPT HEADS 100-5141-531100	10/27/2021 MROCKLEY ADMIN INTERVIEWS DEPT HEADS	11/19/2021	53.53 53.53	0.00	Paid	Y 11/19/2021
GOURDOUX LINDA 50287	KWIK TRIP 28200002824 BADGER BOOK OPEN HOUSE 100-5144-531100	11/09/2021 MROCKLEY BADGER BOOK OPEN HOUSE	11/19/2021	21.96 21.96	0.00	Paid	Y 11/19/2021
ISELY MARY JO 50288	AMZN MKTP US*2727B28C2 CD 440-5700-532900	10/15/2021 MROCKLEY AV MATERIAL	11/19/2021	9.53 9.53	0.00	Paid	Y 11/19/2021
ISELY MARY JO 50289	AMZN MKTP US*271W30SV2 DVD 440-5700-532900	10/16/2021 MROCKLEY AV MATERIAL	11/19/2021	498.92 498.92	0.00	Paid	Y 11/19/2021
ISELY MARY JO 50290	AMZN MKTP US*2Y1O82ND0 DVD 440-5700-532900	10/18/2021 MROCKLEY AV MATERIAL	11/19/2021	49.39 49.39	0.00	Paid	Y 11/19/2021

11/19/2021 09:14 AM
 User: MROCKLEY
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 11/19/2021 - 11/19/2021
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 3/13

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 50291	AMZN MKTP US*277L37RB2 DVD 440-5700-532900	10/18/2021 MROCKLEY	11/19/2021	94.32	0.00	Paid	Y 11/19/2021
	AV MATERIAL			94.32			
ISELY MARY JO 50292	AMZN MKTP US*2Y2QW3TH0 DVD 440-5700-532900	10/18/2021 MROCKLEY	11/19/2021	58.97	0.00	Paid	Y 11/19/2021
	AV MATERIAL			58.97			
ISELY MARY JO 50293	US BANK DVD CREDIT 440-5700-532900	10/20/2021 MROCKLEY	11/19/2021	(0.06)	0.00	Paid	Y 11/19/2021
	AV MATERIAL			(0.06)			
ISELY MARY JO 50294	AMZN MKTP US*2Y4XL4B20 DVD 440-5700-532900	10/21/2021 MROCKLEY	11/19/2021	22.87	0.00	Paid	Y 11/19/2021
	AV MATERIAL			22.87			
ISELY MARY JO 50295	AMZN MKTP US*4R3LR5RE3 DVD 440-5700-532900	10/24/2021 MROCKLEY	11/19/2021	23.98	0.00	Paid	Y 11/19/2021
	AV MATERIAL			23.98			
ISELY MARY JO 50296	NETFLIX.COM STREAMING SERVICE 440-5511-534000	11/01/2021 MROCKLEY	11/19/2021	17.99	0.00	Paid	Y 11/19/2021
	DIGITAL MATERIALS			17.99			
ISELY MARY JO 50297	AMZN DIGITAL*IK3KN7W23 KINDLE 440-5700-532900	11/05/2021 MROCKLEY	11/19/2021	14.99	0.00	Paid	Y 11/19/2021
	AV MATERIAL			14.99			
ISELY MARY JO 50298	ACORN TV MONTHLY MONTHLY CHARGE 440-5511-534000	11/09/2021 MROCKLEY	11/19/2021	6.29	0.00	Paid	Y 11/19/2021
	DIGITAL MATERIALS			6.29			
ISELY MARY JO 50299	WALMART.COM AA THINGERY SUPPLIES 440-5511-533000	11/12/2021 MROCKLEY	11/19/2021	5.94	0.00	Paid	Y 11/19/2021
	THINGERY PURCHASES			5.94			

11/19/2021 09:14 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 11/19/2021 - 11/19/2021
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 4/13

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 50300	WALMART.COM AA THINGERY ITEMS 440-5511-533000	11/12/2021 MROCKLEY THINGERY PURCHASES	11/19/2021	32.20 32.20	0.00	Paid	Y 11/19/2021
ISELY MARY JO 50301	AMZN DIGITAL*HI9H74BH3 KINDLE 440-5700-532900	11/14/2021 MROCKLEY AV MATERIAL	11/19/2021	14.99 14.99	0.00	Paid	Y 11/19/2021
ISELY MARY JO 50302	AMZN DIGITAL*8E6GV04Q3 KINDLE 440-5700-532900	11/14/2021 MROCKLEY AV MATERIAL	11/19/2021	14.99 14.99	0.00	Paid	Y 11/19/2021
ISELY MARY JO 50303	AMZN DIGITAL*PR58314W3 KINDLE 440-5700-532900	11/14/2021 MROCKLEY AV MATERIAL	11/19/2021	14.99 14.99	0.00	Paid	Y 11/19/2021
ISELY MARY JO 50304	AMZN DIGITAL*WL74L2WY3 KINDLE 440-5700-532900	11/14/2021 MROCKLEY AV MATERIAL	11/19/2021	14.99 14.99	0.00	Paid	Y 11/19/2021
ISELY MARY JO 50305	AMZN DIGITAL*GF36V58U3 KINDLE 440-5700-532900	11/14/2021 MROCKLEY AV MATERIAL	11/19/2021	13.99 13.99	0.00	Paid	Y 11/19/2021
ISELY MARY JO 50306	AMZN DIGITAL*CF1IG4ZJ3 KINDLE 440-5700-532900	11/14/2021 MROCKLEY AV MATERIAL	11/19/2021	14.99 14.99	0.00	Paid	Y 11/19/2021
ISELY MARY JO 50307	AMZN DIGITAL*Q81I12GP3 KINDLE 440-5700-532900	11/14/2021 MROCKLEY AV MATERIAL	11/19/2021	14.99 14.99	0.00	Paid	Y 11/19/2021
ISELY MARY JO 50308	AMZN DIGITAL*WA62O6AX3 KINDLE 440-5700-532900	11/14/2021 MROCKLEY AV MATERIAL	11/19/2021	14.99 14.99	0.00	Paid	Y 11/19/2021

11/19/2021 09:14 AM
 User: MROCKLEY
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 11/19/2021 - 11/19/2021
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 5/13

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 50309	AMZN DIGITAL*KM5Y563H3 KINDLE 440-5700-532900	11/14/2021 MROCKLEY	11/19/2021	14.99	0.00	Paid	Y 11/19/2021
	AV MATERIAL			14.99			
ISELY MARY JO 50310	AMZN DIGITAL*J307Z7A83 KINDLE 440-5700-532900	11/15/2021 MROCKLEY	11/19/2021	14.99	0.00	Paid	Y 11/19/2021
	AV MATERIAL			14.99			
KIM CATHRYN 50311	WAL-MART #1571 HALLOWEEN SUPPLIES 440-5511-533100	10/15/2021 MROCKLEY	11/19/2021	51.60	0.00	Paid	Y 11/19/2021
	PROGRAMMING			51.60			
KIM CATHRYN 50312	HERO FORGE FIGURINE 440-5890-580600	10/15/2021 MROCKLEY	11/19/2021	7.99	0.00	Paid	Y 11/19/2021
	DONATED FUND EXPENDITURES			7.99			
KIM CATHRYN 50313	DNH*GODADDY.COM DOMAIN RENEWAL 440-5511-534000	10/15/2021 MROCKLEY	11/19/2021	62.32	0.00	Paid	Y 11/19/2021
	DIGITAL MATERIALS			62.32			
KIM CATHRYN 50314	APPLE.COM/BILL COLORING APP 440-5511-531400	10/16/2021 MROCKLEY	11/19/2021	2.61	0.00	Paid	Y 11/19/2021
	META SPACE EQUIPMENT & SUPPLIE			2.61			
KIM CATHRYN 50315	PICK N SAVE #384 METASPACE PROGRAM 440-5511-531400	10/18/2021 MROCKLEY	11/19/2021	76.06	0.00	Paid	Y 11/19/2021
	META SPACE EQUIPMENT & SUPPLIE			76.06			
KIM CATHRYN 50316	US BANK REFUND SALE PRICE 440-5511-531400	10/18/2021 MROCKLEY	11/19/2021	(18.00)	0.00	Paid	Y 11/19/2021
	META SPACE EQUIPMENT & SUPPLIE			(18.00)			
KIM CATHRYN 50317	WAL-MART #1571 METASPACE SUPPLIES 440-5511-531400	10/19/2021 MROCKLEY	11/19/2021	11.46	0.00	Paid	Y 11/19/2021
	META SPACE EQUIPMENT & SUPPLIE			11.46			

11/19/2021 09:14 AM
 User: MROCKLEY
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 11/19/2021 - 11/19/2021
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 6/13

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 50318	PICK N SAVE #384 STAFF PARTY 440-5890-580600	10/20/2021 MROCKLEY DONATED FUND EXPENDITURES	11/19/2021	27.32 27.32	0.00	Paid	Y 11/19/2021
KIM CATHRYN 50319	VISTAPR*VISTAPRINT.COM BUSINESS CARDS 440-5511-533300	10/21/2021 MROCKLEY OUTREACH	11/19/2021	75.55 75.55	0.00	Paid	Y 11/19/2021
KIM CATHRYN 50320	TIDIO COMMUNICATOR CHAT COMMUNICATOR 440-5511-534000	10/25/2021 MROCKLEY DIGITAL MATERIALS	11/19/2021	69.30 69.30	0.00	Paid	Y 11/19/2021
KIM CATHRYN 50321	MOBILE BEACON HOTSPOTS 440-5511-533000	11/03/2021 MROCKLEY THINGERY PURCHASES	11/19/2021	1,375.00 1,375.00	0.00	Paid	Y 11/19/2021
KIM CATHRYN 50322	WALGREENS #7039 BATTERIES 440-5511-531100	11/05/2021 MROCKLEY SUPPLIES	11/19/2021	20.99 20.99	0.00	Paid	Y 11/19/2021
KIM CATHRYN 50323	D J*WALL-ST-JOURNAL NEWSPAPER 440-5511-532700	11/07/2021 MROCKLEY NEWSPAPERS	11/19/2021	149.97 149.97	0.00	Paid	Y 11/19/2021
KIM CATHRYN 50324	MAILCHIMP *MONTHLY NEWSLETTER 440-5511-534000	11/08/2021 MROCKLEY DIGITAL MATERIALS	11/19/2021	62.99 62.99	0.00	Paid	Y 11/19/2021
KIM CATHRYN 50325	WAL-MART #1571 PROGRAM SUPPLIES 440-5511-533100	11/09/2021 MROCKLEY PROGRAMMING	11/19/2021	17.00 17.00	0.00	Paid	Y 11/19/2021
KIM CATHRYN 50326	ADOBE CREATIVE CLOUD CREATIVVE CLOUD 440-5511-534000	11/11/2021 MROCKLEY DIGITAL MATERIALS	11/19/2021	83.99 83.99	0.00	Paid	Y 11/19/2021

11/19/2021 09:14 AM
 User: MROCKLEY
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 11/19/2021 - 11/19/2021
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 7/13

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 50327	THE HOME DEPOT #4921 TREE LIGHTS 440-5511-531100	11/12/2021 MROCKLEY	11/19/2021	179.88	0.00	Paid	Y 11/19/2021
	SUPPLIES			179.88			
MILLER KENNETH 50328	FARM & FLEET OF WAUKESHA WWTF CLEANING SUPPLIES 620-8010-827000	10/25/2021 MROCKLEY	11/19/2021	31.48	0.00	Paid	Y 11/19/2021
	OPERATION SUPPLY/EXPENSE			31.48			
MILLER KENNETH 50329	THE HOME DEPOT 4921 WATER /WWTF TOOLS CAULK RADIO 610-6310-663500 620-8010-826000 620-8010-827000	10/27/2021 MROCKLEY	11/19/2021	512.70	0.00	Paid	Y 11/19/2021
	MAINTENANCE-WATER TREATMENT			63.00			
	LABORATORY			249.00			
	OPERATION SUPPLY/EXPENSE			200.70			
MILLER KENNETH 50330	THE HOME DEPOT #4921 WATER BUILDING SUPPLIES TOOLS 610-6310-663500	10/28/2021 MROCKLEY	11/19/2021	51.88	0.00	Paid	Y 11/19/2021
	MAINTENANCE-WATER TREATMENT			51.88			
MILLER KENNETH 50331	USPS PO 5657100149 WATER POSTAGE FOR SAMPLES 610-6300-663200	11/01/2021 MROCKLEY	11/19/2021	4.30	0.00	Paid	Y 11/19/2021
	OPERATION SUPPLY/EXP-TREATMENT			4.30			
MILLER KENNETH 50332	MENARDS BURLINGTON WI WATER WELL WINDOW TRIM 610-6310-663500	11/10/2021 MROCKLEY	11/19/2021	75.60	0.00	Paid	Y 11/19/2021
	MAINTENANCE-WATER TREATMENT			75.60			
MILLER KENNETH 50333	THE HOME DEPOT 4921 WATER WELL 6 WINDOW REPAIR 610-6310-663500	11/11/2021 MROCKLEY	11/19/2021	87.24	0.00	Paid	Y 11/19/2021
	MAINTENANCE-WATER TREATMENT			87.24			
SMITH JAMES A 50334	OWPSACSTATE WWTF JIM EDUCATION 620-8400-854100	10/22/2021 MROCKLEY	11/19/2021	160.00	0.00	Paid	Y 11/19/2021
	EDUCATIONAL/TRAINING EXPENSES			160.00			
SMITH JAMES A 50335	TFS*THERMOELECTRONNORT WWTF LAB 620-8010-826000	10/22/2021 MROCKLEY	11/19/2021	10.00	0.00	Paid	Y 11/19/2021
	LABORATORY			10.00			

11/19/2021 09:14 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 11/19/2021 - 11/19/2021
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 8/13

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
SMITH JAMES A 50336	TFS*THERMOELECTRONNORT WWTF LAB 620-8010-826000	10/22/2021 MROCKLEY	11/19/2021	26.00	0.00	Paid	Y 11/19/2021
	LABORATORY			26.00			
SMITH JAMES A 50337	TFS*THERMOELECTRONNORT WWTF LAB 620-8010-826000	10/22/2021 MROCKLEY	11/19/2021	246.00	0.00	Paid	Y 11/19/2021
	LABORATORY			246.00			
STIEN JEFFREY R 50338	AMZN MKTP US*276I33IM2 TRAINING ROOM COMPUTER 150-5223-531100	10/18/2021 MROCKLEY	11/19/2021	859.99	0.00	Paid	Y 11/19/2021
	SUPPLIES			430.00			
	150-5232-531100	SUPPLIES		429.99			
STIEN JEFFREY R 50339	AMZN MKTP US*2Y8G95PD1 TRAINING ROOM COMPUTER SUPPLIES 150-5223-531100	10/19/2021 MROCKLEY	11/19/2021	29.00	0.00	Paid	Y 11/19/2021
	SUPPLIES			14.50			
	150-5232-531100	SUPPLIES		14.50			
STIEN JEFFREY R 50340	AMAZON.COM*2Y4QE04R2 AMZN TRAINING ROOM MONITOR 150-5223-531100	10/20/2021 MROCKLEY	11/19/2021	174.99	0.00	Paid	Y 11/19/2021
	SUPPLIES			87.50			
	150-5232-531100	SUPPLIES		87.49			
STIEN JEFFREY R 50341	AMZN MKTP US*2Y4793MF2 COMPUTER MEMORY 150-5221-531100	10/24/2021 MROCKLEY	11/19/2021	67.98	0.00	Paid	Y 11/19/2021
	SUPPLIES			67.98			
STIEN JEFFREY R 50342	US BANK AMAZON REFUND 150-5231-531100	10/25/2021 MROCKLEY	11/19/2021	(70.50)	0.00	Paid	Y 11/19/2021
	SUPPLIES			(70.50)			
STIEN JEFFREY R 50343	PICK N SAVE #384 ACLS SKILLS CLASS 150-5232-531100	10/27/2021 MROCKLEY	11/19/2021	14.47	0.00	Paid	Y 11/19/2021
	SUPPLIES			14.47			
STIEN JEFFREY R 50344	EMBROIDME FICKAU CLOTHING	10/29/2021 MROCKLEY	11/19/2021	203.70	0.00	Paid	Y 11/19/2021

11/19/2021 09:14 AM
 User: MROCKLEY
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 11/19/2021 - 11/19/2021
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 9/13

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
	150-5221-534600	CLOTHING ALLOWANCE		203.70			
STIEN JEFFREY R 50345	AMZN MKTP US*PW7HJ4EB3 TRAINING COMPUTER SUPPLIES 150-5223-531100	11/01/2021 MROCKLEY	11/19/2021	7.98	0.00	Paid	Y 11/19/2021
		SUPPLIES		7.98			
STIEN JEFFREY R 50346	AMAZON.COM*1W2NZ9E13 3461 SUPPLIES 150-5222-531100	11/03/2021 MROCKLEY	11/19/2021	3.81	0.00	Paid	Y 11/19/2021
		SUPPLIES		3.81			
STIEN JEFFREY R 50347	AMZN MKTP US*Z27947UQ3 STATION COMPUTER SUPPLIES 150-5221-531100	11/12/2021 MROCKLEY	11/19/2021	12.91	0.00	Paid	Y 11/19/2021
		SUPPLIES		12.91			
STREIT DANIEL 50348	WASP BARCODE TECHNOLOGI PROPERTY LABELS 100-5213-531100	10/26/2021 MROCKLEY	11/19/2021	95.29	0.00	Paid	Y 11/19/2021
		SUPPLIES		95.29			
STREIT DANIEL 50349	APCO INTERNATIONAL INC APCO 2022 GROUP MEMBERSHIP 100-5211-532400	10/26/2021 MROCKLEY	11/19/2021	345.00	0.00	Paid	Y 11/19/2021
		MEMBERSHIP DUES		345.00			
STREIT DANIEL 50350	APCO INTERNATIONAL INC APCO CTO TRAINING HENCH 100-5211-533500	10/27/2021 MROCKLEY	11/19/2021	419.00	0.00	Paid	Y 11/19/2021
		TRAINING & TRAVEL		419.00			
STREIT DANIEL 50351	HOLIDAY INN HOTEL & CONV HOTEL STAY TRACS CONFERENCE 100-5215-533500	10/27/2021 MROCKLEY	11/19/2021	82.00	0.00	Paid	Y 11/19/2021
		WILSON TRAINING & TRAVEL		82.00			
STREIT DANIEL 50352	MEADOWBROOK CITGO FUEL FOR TRAVEL FOR SCHNOOK 100-5213-533500	10/29/2021 MROCKLEY	11/19/2021	52.22	0.00	Paid	Y 11/19/2021
		TRAINING & TRAVEL		52.22			
STREIT DANIEL 50353	KALAHARI RESORT - WI ECOM KALAHARI HOTEL 1 NIGHT 2022 100-5215-533500	11/04/2021 MROCKLEY	11/19/2021	177.00	0.00	Paid	Y 11/19/2021
		WCPA TRAINING & TRAVEL		177.00			

11/19/2021 09:14 AM
 User: MROCKLEY
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 11/19/2021 - 11/19/2021
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 10/13

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
STREIT DANIEL 50354	US BANK PROPERTY LABELS REFUND 100-5213-531100	11/08/2021 MROCKLEY	11/19/2021	(4.54)	0.00	Paid	Y 11/19/2021
	SUPPLIES			(4.54)			
STREIT DANIEL 50355	TRITECH FORENSICS OFFICER/VICTIM RESCUE QUICK LITTERS 100-5212-531100	11/09/2021 MROCKLEY	11/19/2021	72.79	0.00	Paid	Y 11/19/2021
	SUPPLIES			72.79			
STREIT DANIEL 50356	AMZN MKTP US*TS2YT1KV3 MITEL PHONE REPLACEMENT PARTS 100-5211-539500	11/11/2021 MROCKLEY	11/19/2021	23.74	0.00	Paid	Y 11/19/2021
	REPAIRS & MAINTENANCE			23.74			
SURA MATTHEW J 50357	VERATHON INC EMS SUPPLIES 150-5231-531100	10/21/2021 MROCKLEY	11/19/2021	837.56	0.00	Paid	Y 11/19/2021
	SUPPLIES			837.56			
SURA MATTHEW J 50358	FERNO WASHINGTON FERNO VENTILATOR MOUNT 150-5231-531100	10/28/2021 MROCKLEY	11/19/2021	901.00	0.00	Paid	Y 11/19/2021
	SUPPLIES			901.00			
SURA MATTHEW J 50359	APPLE.COM/BILL APPLE STORAGE 150-5231-531100	11/08/2021 MROCKLEY	11/19/2021	0.99	0.00	Paid	Y 11/19/2021
	SUPPLIES			0.99			
WEGNER ANDREW P 50360	GABRIEL BROS 0025 FRAUDULENT ACTIVITY - CREDIT ISSUED 150-5221-539900	11/01/2021 MROCKLEY	11/19/2021	503.88	0.00	Paid	Y 11/19/2021
	OTHER			503.88			
WEGNER ANDREW P 50361	US BANK CREDIT ISSUED FOR FRAUDULENT 150-5221-539900	11/01/2021 MROCKLEY	11/19/2021	(503.88)	0.00	Paid	Y 11/19/2021
	OTHER			(503.88)			
Total Purchase Card Vendor: 0002 US BANK				10,139.57	0.00		

11/19/2021 09:14 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 11/19/2021 - 11/19/2021
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 11/13

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
# of Invoices:	84	# Due:	0	Totals:	10,736.55	0.00	
# of Credit Memos:	5	# Due:	0	Totals:	(596.98)	0.00	
Net of Invoices and Credit Memos:					10,139.57	0.00	

--- TOTALS BY GL DISTRIBUTION ---

100-5141-531100	SUPPLIES	190.01
100-5142-533500	TRAINING & TRAVEL	80.00
100-5144-531100	SUPPLIES	21.96
100-5144-533500	TRAINING & TRAVEL	174.00
100-5211-532400	MEMBERSHIP DUES	345.00
100-5211-533500	TRAINING & TRAVEL	419.00
100-5211-539500	REPAIRS & MAINTENANCE	23.74
100-5212-531100	SUPPLIES	135.42
100-5212-539500	REPAIRS & MAINTENANCE	39.95
100-5213-531100	SUPPLIES	90.75
100-5213-533500	TRAINING & TRAVEL	52.22
100-5215-533500	TRAINING & TRAVEL	259.00
100-5220-539400	BLDG REPAIRS & MAINTENANCE	230.00
100-5611-531100	SUPPLIES	99.63
150-5221-531100	SUPPLIES	80.89
150-5221-534600	CLOTHING ALLOWANCE	203.70
150-5222-531100	SUPPLIES	3.81
150-5223-531100	SUPPLIES	539.98
150-5231-531100	SUPPLIES	1,669.05
150-5232-531100	SUPPLIES	546.45
440-5511-531100	SUPPLIES	200.87
440-5511-531400	META SPACE EQUIPMENT & SUPPLIE	72.13
440-5511-532700	NEWSPAPERS	149.97
440-5511-533000	THINGERY PURCHASES	1,413.14
440-5511-533100	PROGRAMMING	82.93
440-5511-533300	OUTREACH	164.79
440-5511-533500	TRAINING & TRAVEL	370.00
440-5511-534000	DIGITAL MATERIALS	302.88
440-5700-532900	AV MATERIAL	921.81
440-5890-580600	DONATED FUND EXPENDITURES	35.31
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT	4.30
610-6310-663500	MAINTENANCE-WATER TREATMENT	277.72
620-8010-826000	LABORATORY	531.00
620-8010-827000	OPERATION SUPPLY/EXPENSE	232.18
620-8400-854100	EDUCATIONAL/TRAINING EXPENSES	175.98

11/19/2021 09:14 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 11/19/2021 - 11/19/2021
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 12/13

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			2,160.68	0.00		
	150 - FIRE/AMBULANCE FUND			3,043.88	0.00		
	440 - LIBRARY FUND			3,713.83	0.00		
	610 - WATER UTILITY FUND			282.02	0.00		
	620 - SEWER UTILITY FUND			939.16	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5141 - VILLAGE ADMINISTRATOR			190.01	0.00		
	5142 - CLERK-TREASURER			80.00	0.00		
	5144 - ELECTIONS			195.96	0.00		
	5211 - POLICE ADMINISTRATION			787.74	0.00		
	5212 - POLICE PATROL			175.37	0.00		
	5213 - CRIME INVESTIGATION			142.97	0.00		
	5215 - POLICE TRAINING			259.00	0.00		
	5220 - FIRE STATION (VILLAGE)			230.00	0.00		
	5221 - FIRE ADMINISTRATION			284.59	0.00		
	5222 - FIRE SUPPRESSION			3.81	0.00		
	5223 - FIRE TRAINING			539.98	0.00		
	5231 - AMBULANCE			1,669.05	0.00		
	5232 - AMBULANCE TRAINING			546.45	0.00		
	5511 - LIBRARY SERVICES			2,756.71	0.00		
	5611 - FORESTRY			99.63	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			921.81	0.00		
	5890 - USE OF DESIGNATED FUNDS			35.31	0.00		
	6300 - WATER TREATMENT OPERATIONS			4.30	0.00		
	6310 - WATER TREATMENT MAINTENANCE			277.72	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			763.18	0.00		
	8400 - ADMINISTRATIVE & GENERAL			175.98	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0707			2,256.03			
	2365			984.23			
	2544			214.00			
	3064			62.63			
	5311			473.57			
	5538			1,262.50			
	5724			1,739.55			
	6347			251.97			
	6370			1,304.33			
	6639			15.98			

11/19/2021 09:14 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 11/19/2021 - 11/19/2021
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
---	TOTALS BY PAYMENT CARD ACCOUNT ---						
	6899			0.00			
	7403			442.00			
	8389			763.20			
	9708			369.58			

11/15/2021 10:19 AM
 User: MROCKLEY
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 11/15/2021 - 11/15/2021
 JOURNALIZED PAID
 VENDOR CODE: 0034 - CHECK TYPE: EFT
 WE ENERGIES REPORT FOR BOARD

Page: 1/6

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3902955971 50226	WE ENERGIES 0700126680-00001 Digester Gas 620-8010-821200	10/25/2021 MROCKLEY	11/15/2021	45.11 45.11	0.00	Paid	Y 11/15/2021
3902955971 50227	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	10/25/2021 MROCKLEY	11/15/2021	832.59 832.59	0.00	Paid	Y 11/15/2021
3902955971 50228	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	10/25/2021 MROCKLEY	11/15/2021	3,532.16 3,532.16	0.00	Paid	Y 11/15/2021
3902955971 50229	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	10/25/2021 MROCKLEY	11/15/2021	146.01 146.01	0.00	Paid	Y 11/15/2021
3902955971 50230	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	10/25/2021 MROCKLEY	11/15/2021	324.10 324.10	0.00	Paid	Y 11/15/2021
3902955971 50231	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	10/25/2021 MROCKLEY	11/15/2021	87.84 87.84	0.00	Paid	Y 11/15/2021
3902955971 50232	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	10/25/2021 MROCKLEY	11/15/2021	38.90 38.90	0.00	Paid	Y 11/15/2021
3902955971 50233	WE ENERGIES 0700126680-00009 Fld Prk Baseball 100-5521-522200	10/25/2021 MROCKLEY	11/15/2021	44.38 44.38	0.00	Paid	Y 11/15/2021
3902955971 50234	WE ENERGIES 0700126680-000010 Fox River View 620-8020-821000	10/25/2021 MROCKLEY	11/15/2021	151.71 151.71	0.00	Paid	Y 11/15/2021
3902955971 50235	WE ENERGIES 0700126680-000011 DPW Elec 100-5323-522200	10/25/2021 MROCKLEY	11/15/2021	302.20 302.20	0.00	Paid	Y 11/15/2021

11/15/2021 10:19 AM
 User: MROCKLEY
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 11/15/2021 - 11/15/2021
 JOURNALIZED PAID
 VENDOR CODE: 0034 - CHECK TYPE: EFT
 WE ENERGIES REPORT FOR BOARD

Page: 2/6

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3902955971 50236	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	10/25/2021 MROCKLEY	11/15/2021	818.29	0.00	Paid	Y 11/15/2021
	0700126680-000012 Fire			818.29			
3902955971 50237	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	10/25/2021 MROCKLEY	11/15/2021	18.55	0.00	Paid	Y 11/15/2021
	0700126680-000013 police-CTH E N of Sugd			18.55			
3902955971 50238	WE ENERGIES 0700126680-000014 Hall 100-5160-522200	10/25/2021 MROCKLEY	11/15/2021	701.29	0.00	Paid	Y 11/15/2021
	0700126680-000014 Hall			701.29			
3902955971 50239	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	10/25/2021 MROCKLEY	11/15/2021	22.89	0.00	Paid	Y 11/15/2021
	0700126680-000014 Hall Gas			22.89			
3902955971 50240	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	10/25/2021 MROCKLEY	11/15/2021	25.02	0.00	Paid	Y 11/15/2021
	0700126680-000016 Miniwauken Park			25.02			
3902955971 50241	WE ENERGIES 0700126680-000017 Holz Elec 620-8010-821100	10/25/2021 MROCKLEY	11/15/2021	8,068.96	0.00	Paid	Y 11/15/2021
	0700126680-000017 Holz Elec			8,068.96			
3902955971 50242	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	10/25/2021 MROCKLEY	11/15/2021	30.94	0.00	Paid	Y 11/15/2021
	0700126680-000018 Parks			30.94			
3902955971 50243	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	10/25/2021 MROCKLEY	11/15/2021	321.84	0.00	Paid	Y 11/15/2021
	0700126680-000019 Atkinson Pump			321.84			
3902955971 50244	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	10/25/2021 MROCKLEY	11/15/2021	575.19	0.00	Paid	Y 11/15/2021
	0700126680-000020 Well #6			575.19			
3902955971 50245	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	10/25/2021 MROCKLEY	11/15/2021	25.50	0.00	Paid	Y 11/15/2021
	0700126680-000021 DPW Gas			25.50			

11/15/2021 10:19 AM
 User: MROCKLEY
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 11/15/2021 - 11/15/2021
 JOURNALIZED PAID
 VENDOR CODE: 0034 - CHECK TYPE: EFT
 WE ENERGIES REPORT FOR BOARD

Page: 3/6

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3902955971 50246	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	10/25/2021 MROCKLEY	11/15/2021	147.34	0.00	Paid	Y 11/15/2021
	0700126680-000022 Concession Building			147.34			
3902955971 50247	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	10/25/2021 MROCKLEY	11/15/2021	9.90	0.00	Paid	Y 11/15/2021
	0700126680-000023 Well #3 Gas			9.90			
3902955971 50248	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	10/25/2021 MROCKLEY	11/15/2021	23.55	0.00	Paid	Y 11/15/2021
	0700126680-000024 Parks-200 S Rochester			23.55			
3902955971 50249	WE ENERGIES 0700126680-000027 Police 100-5211-522200	10/25/2021 MROCKLEY	11/15/2021	1,014.99	0.00	Paid	Y 11/15/2021
	0700126680-000027 Police			1,014.99			
3902955971 50250	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	10/25/2021 MROCKLEY	11/15/2021	28.26	0.00	Paid	Y 11/15/2021
	0700126680-000028 Miniwaukan Pavilion			28.26			
3902955971 50251	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	10/25/2021 MROCKLEY	11/15/2021	17.60	0.00	Paid	Y 11/15/2021
	0700126680-000029 F. Park Sump Pump			17.60			
3902955971 50252	WE ENERGIES 0700126680-000031 Holz Gas 620-8010-821200	10/25/2021 MROCKLEY	11/15/2021	17.34	0.00	Paid	Y 11/15/2021
	0700126680-000031 Holz Gas			17.34			
3902955971 50253	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	10/25/2021 MROCKLEY	11/15/2021	1,430.23	0.00	Paid	Y 11/15/2021
	0700126680-000032 Well #4 Elec			1,430.23			
3902955971 50254	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	10/25/2021 MROCKLEY	11/15/2021	42.28	0.00	Paid	Y 11/15/2021
	0700126680-000033 Parks			42.28			
3902955971 50255	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	10/25/2021 MROCKLEY	11/15/2021	62.78	0.00	Paid	Y 11/15/2021
	0700126680-000034 Street Lights			62.78			

11/15/2021 10:19 AM
 User: MROCKLEY
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 11/15/2021 - 11/15/2021
 JOURNALIZED PAID
 VENDOR CODE: 0034 - CHECK TYPE: EFT
 WE ENERGIES REPORT FOR BOARD

Page: 4/6

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3902955971 50256	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	10/25/2021 MROCKLEY	11/15/2021	9.73 9.73	0.00	Paid	Y 11/15/2021
3902955971 50257	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	10/25/2021 MROCKLEY	11/15/2021	15.92 15.92	0.00	Paid	Y 11/15/2021
3902955971 50258	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	10/25/2021 MROCKLEY	11/15/2021	72.22 72.22	0.00	Paid	Y 11/15/2021
3902955971 50259	WE ENERGIES 0700126680-000039 Well #5 610-6200-662200	10/25/2021 MROCKLEY	11/15/2021	1,686.12 1,686.12	0.00	Paid	Y 11/15/2021
3902955971 50260	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	10/25/2021 MROCKLEY	11/15/2021	515.38 515.38	0.00	Paid	Y 11/15/2021
3902955971 50261	WE ENERGIES 0709449777-00002 Library Elec 440-5511-522200	10/25/2021 MROCKLEY	11/15/2021	2,673.72 2,673.72	0.00	Paid	Y 11/15/2021
3902955971 50262	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	10/25/2021 MROCKLEY	11/15/2021	22.87 22.87	0.00	Paid	Y 11/15/2021
3902955971 50263	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	10/25/2021 MROCKLEY	11/15/2021	22.73 22.73	0.00	Paid	Y 11/15/2021
3902955971 50264	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	10/25/2021 MROCKLEY	11/15/2021	43.62 43.62	0.00	Paid	Y 11/15/2021
3902955971 50265	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	10/25/2021 MROCKLEY	11/15/2021	72.54 72.54	0.00	Paid	Y 11/15/2021

11/15/2021 10:19 AM
 User: MROCKLEY
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 11/15/2021 - 11/15/2021
 JOURNALIZED PAID
 VENDOR CODE: 0034 - CHECK TYPE: EFT
 WE ENERGIES REPORT FOR BOARD

Page: 5/6

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
3902955971 50266	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	10/25/2021 MROCKLEY 0712697628-00006 Well #7	11/15/2021	1,240.69 1,240.69	0.00	Paid	Y 11/15/2021
3902955971 50267	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	10/25/2021 MROCKLEY 0712697628-00007 School Crossing Lights	11/15/2021	16.25 16.25	0.00	Paid	Y 11/15/2021
3900989914 50268	WE ENERGIES 0700126680-00015 STREET LIGHTS 100-5342-522200	10/25/2021 MROCKLEY 0700126680-00015 STREET LIGHTS	11/15/2021	9,895.70 9,895.70	0.00	Paid	Y 11/15/2021
3891775459 50270	WE ENERGIES 0700126680-000025 Tower 610-6200-662200	10/25/2021 MROCKLEY 0700126680-000025 Tower	11/15/2021	31.92 31.92	0.00	Paid	Y 11/15/2021
3891775459 50271	WE ENERGIES 0700126680-00030 Andrews Street 100-5521-522200	10/25/2021 MROCKLEY 0700126680-00030 Andrews Street	11/15/2021	102.55 102.55	0.00	Paid	Y 11/15/2021
# of Invoices:	45	# Due:	0	Totals:	35,329.70	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				35,329.70	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	701.29
100-5160-522400	GAS	22.89
100-5211-522200	ELECTRIC	1,148.66
100-5254-522200	ELECTRIC	22.73
100-5323-522200	ELECTRIC	302.20
100-5323-522400	GAS	25.50
100-5342-522200	ELECTRIC	13,530.44
100-5512-522200	ELECTRIC	72.22
100-5521-522200	ELECTRIC	438.37
150-5221-522200	ELECTRIC	818.29
440-5511-522200	ELECTRIC	2,673.72
440-5511-522400	GAS	515.38
610-6200-662200	FUEL OR POWER PURCHASED	6,292.67
620-8010-821100	WWTP ELECTRIC POWER	8,068.96
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	62.45
620-8020-821000	PUMPING POWER & FUEL	633.93

11/15/2021 10:19 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 11/15/2021 - 11/15/2021
JOURNALIZED PAID
VENDOR CODE: 0034 - CHECK TYPE: EFT
WE ENERGIES REPORT FOR BOARD

Page: 6/6

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			16,264.30	0.00		
	150 - FIRE/AMBULANCE FUND			818.29	0.00		
	440 - LIBRARY FUND			3,189.10	0.00		
	610 - WATER UTILITY FUND			6,292.67	0.00		
	620 - SEWER UTILITY FUND			8,765.34	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5160 - VILLAGE HALL			724.18	0.00		
	5211 - POLICE ADMINISTRATION			1,148.66	0.00		
	5221 - FIRE ADMINISTRATION			818.29	0.00		
	5254 - DAMS			22.73	0.00		
	5323 - GARAGE			327.70	0.00		
	5342 - STREET LIGHTING			13,530.44	0.00		
	5511 - LIBRARY SERVICES			3,189.10	0.00		
	5512 - MUSEUM			72.22	0.00		
	5521 - PARKS			438.37	0.00		
	6200 - PUMPING OPERATIONS			6,292.67	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			8,131.41	0.00		
	8020 - LIFT STATIONS/PUMPING EQUIP			633.93	0.00		

11/23/2021 02:58 PM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 11/08/2021 - 11/08/2021
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/08/2021	GEN	32921	TREASURER STATE OF WI	COURT FINES & FEES	100-0000-242400	3,520.20
11/08/2021	GEN	32922	TREASURER WAUKESHA COUNTY	COURT FINES & FEES	100-0000-243240	1,130.00
11/08/2021	GEN	32923	WALWORTH CTY TREASURER	COURT FINES & FEES	100-0000-243250	30.00
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		4,680.20

11/23/2021 03:02 PM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 11/16/2021 - 11/16/2021
Banks: GEN

Page 1/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/16/2021	GEN	32952	CINTAS	STAFF UNIFORMS	100-5323-531100	180.04
		32952		WATER/WWTF UNIFORM SERVICE	610-6920-693000	115.00
		32952		WATER/WWTF UNIFORM SERVICE	620-8010-827000	119.74
						<hr/> 414.78
11/16/2021	GEN	404 (E)	B2E SOLUTIONS	PAYROLL FEES NOV 2021 ACA - B2E	100-5111-539900	10.50
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	100-5120-539900	3.00
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	100-5141-539900	6.00
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	100-5142-539900	3.00
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	100-5144-521900	34.50
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	100-5211-539900	15.00
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	100-5212-539900	28.50
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	100-5213-521900	3.00
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	100-5241-539900	1.50
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	100-5300-539900	12.00
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	100-5632-539900	1.50
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	150-5221-539900	66.00
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	440-5511-539900	36.00
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	610-6902-690300	6.00
		404 (E)		PAYROLL FEES NOV 2021 ACA - B2E	620-8300-840000	4.50
						<hr/> 231.00
11/16/2021	GEN	405 (E)	B2E SOLUTIONS	PAYROLL FEES NOV-DEC 2021 B2E DATA	100-5111-539900	13.42
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	100-5120-539900	3.83
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	100-5141-521900	247.25
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	100-5141-539900	9.58
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	100-5142-539900	3.83
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	100-5211-539900	19.17
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	100-5212-539900	30.67
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	100-5213-521900	3.83
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	100-5241-539900	1.92
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	100-5300-539900	23.00
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	100-5632-539900	1.92
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	100-5670-521900	1.92
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	150-5221-539900	72.83
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	440-5511-539900	42.17
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	610-6902-690300	9.58
		405 (E)		PAYROLL FEES NOV-DEC 2021 B2E DATA	620-8300-840000	9.58
						<hr/> 494.50
11/16/2021	GEN	406 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - OCTOBER	100-5142-539900	1.34
		406 (E)		INVOICE CLOUD MONTHLY FEES - OCTOBER	100-5241-539900	9.39
		406 (E)		INVOICE CLOUD MONTHLY FEES - OCTOBER	410-5363-539900	109.16
		406 (E)		INVOICE CLOUD MONTHLY FEES - OCTOBER	610-6902-690300	124.15
		406 (E)		INVOICE CLOUD MONTHLY FEES - OCTOBER	620-8300-840000	109.1

58

11/23/2021 03:02 PM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 11/16/2021 - 11/16/2021
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						353.20
TOTAL - ALL FUNDS				TOTAL OF 4 CHECKS		1,493.48

11/23/2021 03:05 PM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 11/09/2021 - 11/09/2021
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/09/2021	GEN	32924	MINNESOTA LIFE INSURANCE	DECEMBER 2021 PREM LIFE INSURANCE	100-0000-215301	967.30
		32924		DECEMBER 2021 PREM LIFE INSURANCE	150-0000-215301	162.12
		32924		DECEMBER 2021 PREM LIFE INSURANCE	440-0000-215301	115.46
		32924		DECEMBER 2021 PREM LIFE INSURANCE	610-0000-215301	94.86
		32924		DECEMBER 2021 PREM LIFE INSURANCE	620-0000-215301	116.24
						<hr/> 1,455.98
11/09/2021	GEN	32925	MISSION SQUARE RETIREMENT	RETIREMENT PR 11/12/21 ACCT 305155	100-0000-215250	2,961.41
		32925		RETIREMENT PR 11/12/21 ACCT 305155	440-0000-215250	567.29
		32925		RETIREMENT PR 11/12/21 ACCT 305155	610-0000-215250	322.50
		32925		RETIREMENT PR 11/12/21 ACCT 305155	620-0000-215250	258.03
						<hr/> 4,109.23
11/09/2021	GEN	32926	SECURIAN FINANCIAL GROUP INC	NOVEMBER 2021 ACCIDENT INS	100-0000-215305	16.90
11/09/2021	GEN	402 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 11/12/21	100-0000-215250	580.00
		402 (E)		RETIREMENT PR 11/12/21	150-0000-215250	522.55
						<hr/> 1,102.55
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS		6,684.66

11/23/2021 04:26 PM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 11/23/2021 - 11/23/2021
Banks: GEN

Page 1/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/23/2021	GEN	33024	VOID	** VOIDED **		** VOIDED **
			Void Reason: PRINTED INCORRECTLY			
11/23/2021	GEN	33025	MISSION SQUARE RETIREMENT	RETIREMENT PR 11/26/21 ACCT 305155	100-0000-215250	2,886.46
		33025		RETIREMENT PR 11/26/21 ACCT 305155	440-0000-215250	561.23
		33025		RETIREMENT PR 11/26/21 ACCT 305155	610-0000-215250	322.41
		33025		RETIREMENT PR 11/26/21 ACCT 305155	620-0000-215250	253.96
						<hr/> 4,024.06
11/23/2021	GEN	33026	MUKWONAGO PROFESSIONAL	NOVEMBER 2021 FIRE UNION DUES	150-0000-215500	270.00
11/23/2021	GEN	33027	MUKWONAGO PROFESSIONAL POLICE	NOVEMBER 2021 POLICE UNION DUES	100-0000-215500	600.00
11/23/2021	GEN	33028	VILLAGE OF MUKWONAGO MRA	NOVEMBER 2021 FSA	100-0000-215350	1,944.14
		33028		NOVEMBER 2021 FSA	150-0000-215350	326.96
		33028		NOVEMBER 2021 FSA	440-0000-215350	2.16
		33028		NOVEMBER 2021 FSA	610-0000-215350	22.74
		33028		NOVEMBER 2021 FSA	620-0000-215350	27.26
						<hr/> 2,323.26
11/23/2021	GEN	33029	AFLAC	ACCOUNT# V1553 SUPPLEMENTAL	100-0000-215302	207.53
		33029		ACCOUNT# V1553 SUPPLEMENTAL	150-0000-215302	307.74
		33029		ACCOUNT# V1553 SUPPLEMENTAL	610-0000-215302	46.15
		33029		ACCOUNT# V1553 SUPPLEMENTAL	620-0000-215302	55.35
						<hr/> 616.77
11/23/2021	GEN	408 (E)	DELTA DENTAL OF WISCONSIN	DECEMBER 2021 DENTAL PREMIUMS	100-0000-215304	220.24
		408 (E)		DECEMBER 2021 DENTAL PREMIUMS	150-0000-215304	16.82
		408 (E)		DECEMBER 2021 DENTAL PREMIUMS	440-0000-215304	26.10
		408 (E)		DECEMBER 2021 DENTAL PREMIUMS	610-0000-215304	8.78
		408 (E)		DECEMBER 2021 DENTAL PREMIUMS	620-0000-215304	0.50
						<hr/> 272.44
11/23/2021	GEN	409 (E)	DELTA DENTAL OF WISCONSIN	DECEMBER 2021 VISION PREMIUMS	100-0000-215303	33.46
		409 (E)		DECEMBER 2021 VISION PREMIUMS	440-0000-215303	30.04
						<hr/> 63.50
11/23/2021	GEN	410 (E)	EMPLOYEE TRUST FUNDS	DECEMBER 2021 HEALTH INSURANCE	100-0000-215300	46,821.55
		410 (E)		DECEMBER 2021 HEALTH INSURANCE	150-0000-215300	7,702.74
		410 (E)		DECEMBER 2021 HEALTH INSURANCE	440-0000-215300	6,456.19
		410 (E)		DECEMBER 2021 HEALTH INSURANCE	610-0000-215300	3,659.40
		410 (E)		DECEMBER 2021 HEALTH INSURANCE	620-0000-215300	5,103.18
						<hr/> 69,743.06
11/23/2021	GEN	411 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 11/26/2021	100-0000-215250	580.00
		411 (E)		RETIREMENT PR 11/26/2021	150-0000-215250	602.1

11/23/2021 04:26 PM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 11/23/2021 - 11/23/2021
Banks: GEN

Page 2/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						1,182.12
11/23/2021	GEN	412 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - 100-0000-215200		44,095.21
		412 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS - 150-0000-215200		14,973.53
		412 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS - 440-0000-215200		6,932.40
		412 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS - 500-0000-215200		101.64
		412 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS - 610-0000-215200		3,724.25
		412 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS - 620-0000-215200		3,200.17
						<hr/> 73,027.20
			TOTAL - ALL FUNDS	TOTAL OF 11 CHECKS (1 voided)		152,122.41

RESOLUTION 2021-102

**A RESOLUTION ADOPTING THE 2022 SCHEDULE OF FEES
FOR THE VILLAGE OF MUKWONAGO**

WHEREAS, the cost for providing services increases from time to time; and

WHEREAS, the various Department Heads have recommended amendments to the Schedule of Fees to offset service costs for 2022; and

WHEREAS, the Finance Committee has reviewed the fee schedule revisions and recommends their adoption; and

WHEREAS, the Village of Mukwonago 2022 Schedule of Fees as shown on the attached Exhibit A is a schedule established by those recommendations.

NOW, THEREFORE, BE IT RESOLVED THAT the Village Board of the Village of Mukwonago does hereby amend the fee schedule as shown on the attached Exhibit A.

Adopted this 15th day of December 2021.

Fred H. Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer

Exhibit A

Village of Mukwonago
Waukesha and Walworth Counties, Wisconsin
440 River Crest Court
Mukwonago, WI 53149
www.villageofmukwonago.com

Village of Mukwonago 2022 Schedule of Fees

Draft - December 1, 2021

Administrative Fees

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>	<u>Year Last Changed</u>	<u>Proposed Change</u>
Licenses/Permits						
14-31	Dog License - Spayed/Neutered	\$10.00	each	Waukesha County		
14-31	Dog License - Not Spayed/Neutered	\$15.00	each	Waukesha County		
14-31	Dog License - Spayed/Neutered	\$14.00	each	Walworth County		
14-31	Dog License - Not Spayed/Neutered	\$33.00	each	Walworth County		
14-31,81	Dog License Late Fee	\$5.00		After March 31		
14-31,81	Duplicate Dog License	\$0.25	each			
6-56	Class A Beer License	\$300.00	year			
6-56	Class A Liquor License	\$500.00	year			
6-56	Class B Beer License	\$100.00	year			
6-56	Class B Liquor License - Regular/Reserve	\$500.00	year			
6-56	Initial Issuance Fee - Reserve Class B Liquor	\$10,000.00	one time			
6-56	Class C Wine License	\$100.00	year			
6-56	Temporary/Picnic Beer License	\$10.00	each			
6-56	Temporary/Picnic Wine License	\$10.00	each			
6-56	Operator's License - Regular	\$33.00	year			\$ 35.00
6-56	Operator's License - Provisional	\$15.00	each			
6-56	Operator's License - Temporary	\$20.00	each			
6-56	Duplicate Operator's License	\$20.00	each			
6-56	Wholesaler's Malt Beverage License	\$25.00	year			
6-56	Premises-to-Premises Transfer of License	\$25.00	each	Each license		
6-56	Change in Agent	\$10.00	each			
6-56	Amendment to Premises Description of License	\$25.00	each			
22-58	Tobacco/Cigarette License	\$100.00	year			
22-83	Pool Table License	\$25.00	table/year			
10-2	Arcade License	\$200.00 + \$40.00 per device	year	APPLICATION FEE & PER DEVICE		
90-44	Taxicab License	\$50.00	vehicle/year			
90-48	Taxicab Driver's License	\$50.00	driver/year			
22-112	Dance Hall/Floor License	\$25.00	year			
22-165	Weights and Measures License	\$20 App Fee/\$15 Per Device	year	APPLICATION FEE & PER DEVICE		
6-36	Petition to Exceed Quota	\$150.00	each			
74-25	Block Party Permit	\$10.00	each			
58-53	Special Events Permit - Class I	\$20.00	each	Count actual days of event		
58-53	Special Events Permit - Class II	\$10.00	each	Count actual days of event		
58-53	Special Events Permit - Pre-event Safety Inspection	\$75.00	per hour			
58-53	Special Events Permit - Security Deposit	\$200.00	per event			

Administrative Fees

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>	<u>Year Last Changed</u>	<u>Proposed Change</u>
Licenses/Permits (Cont'd)						
10-2	Coin-Operated Amusement Device License	\$40.00	device			
10-68	Massage Establishment License	\$150.00	year			
10-72	Masseur or Masseuse permit	\$50.00	year			
10-108	Escort Service License	\$250.00	year			
82-351	Parade Permit	\$25.00	parade			
Other Administrative Fees						
	Background Investigation Fee	\$10.00	each			
	Zoning/Official Maps - Black and White		each	Actual Cost of Reproduction		
	Zoning Maps - Color		each	Actual Cost of Reproduction		
	Master Plan	\$40.00	each			
	Zoning Code Book	\$45.00	each			
2-197	Copies	\$0.25	copy - black & white			
	Copies	\$0.50	copy - color			
	Special Assessment Letter (5 day response)	\$35.00	letter			
	Special Assessment Letter (Rush Order)	\$50.00	letter			
	Publication Fee for alcohol license - Single	\$25.00	each			
	Special Board Meeting	\$15.00	Board Member	Applicant-requested meeting		

Park and Community Room Rental Fees

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>	<u>Year Last Changed</u>	<u>Proposed Change</u>
Park Fees						
58-34	Field Park Pavilion A (Main) - Resident - 1-49 people	\$100.00	per day			
58-34	Field Park Pavilion A (Main) - Resident - 50-100 people	\$150.00	per day			
58-34	Field Park Pavilion A (Main) - Resident - more than 100 people	\$175.00	per day			
58-34	Field Park Pavilion A (Main) and/or entire park - Deposit	\$200.00	per use	Refundable		
58-34	Field Park Pavilion B (Ball Diamond) - Resident	\$75.00	per day			
58-34	Field Park Pavilion C (Playground) - Resident	\$75.00	per day			
58-34	Field Park - Entire Park - Resident	\$200.00	per day			\$ 300.00
58-34	Field Park - Baseball Field - Resident	\$25.00	per day	Non-athletic organizations only		
58-34	Indianhead Park Pavilion - Resident	\$50.00	per day			
58-34	Miniwaukan Park Pavilion - Resident	\$50.00	per day			
58-34	Miniwaukan Pavilion with Electric - Resident	\$65.00	per day			
58-34	Minor's Park Pavilion - Resident	\$50.00	per day			
58-34	Phantom Glen Pavilion - Resident	\$50.00	per day			
58-34	Phantom Glen Pavilion w/ Electric	\$65.00	per day			
58-34	Park Pavilion - Deposit	\$100.00	per use	Refundable		
58-34	Electricity	\$15.00	per day			
58-34	Non-resident fee	additional \$25.00	per day			
58-34	School Sporting Activity	\$100.00	per day			
58-34	School Sporting Activity - Practice	\$25.00	per practice			
58-34	Baseball Fields - Non-Resident	\$75.00	per use			
58-34	Soccer/Football Fields - Non-Resident	\$100.00	per use			
58-34	Lights	\$40.00	per use			
58-34	Key Deposit	\$25.00	per key	Refundable		
58-34	Athletic League Registration	\$100.00	organization/year			
58-34	Softball/Baseball Field Preparation Charge	\$42.00	per diamond		2021	\$43.00
58-34	Softball/Baseball Field Preparation Charge (Weekend)	\$55.00	per diamond		2021	\$ 57.00
58-34	Football Field Painting	\$40.00	per field			
58-34	Soccer Field Painting (Small)	\$23.00	per field		2021	\$ 24.00
58-34	Soccer Field Painting (Large)	\$43.00	per field		2021	\$44.00
58-34	Practices	\$25.00		up to 20 practices		
58-34	Farmers' Market	\$20.00	per week	\$440.00 for 2020		

Park and Community Room Rental Fees

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>	<u>Year Last Changed</u>	<u>Proposed Change</u>
Community Room Rental Fees						
	Weekday Events	\$65.00	event			
	Recurring Weekday Events	Determined/negotiated by Clerk's Office				
	Weekend Events - Up to 4 Hours	\$100.00	event	Residents Only		
	Weekend Events - More than 4 Hours	\$150.00	event	Residents Only		
	Weekend Events - Up to 4 Hours	\$200.00	event	Non-Residents		
	Weekend Events - More than 4 Hours	\$300.00	event	Non-Residents		
	Key Deposit	\$25.00	per key/card	Refundable		
	All Weekend Events Nov 1 to Mar 31, Additional Deposit	\$100	event	Refundable if no snow removal		

Protective Services Fees

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>	<u>Year Last Changed</u>	<u>Proposed Change</u>
Police Issued Licenses and Other Fees						
22-32	Peddler	\$10.00	day			
22-32	Peddler	\$50.00	week			
22-32	Peddler	\$100.00	month			
22-32	Peddler	\$500.00	year			
22-32	Transient Merchant/Trucker	\$20.00	day			
22-32	Transient Merchant/Trucker	\$100.00	week			
22-32	Transient Merchant/Trucker	\$200.00	month			
22-32	Transient Merchant/Trucker	\$800.00	year			
82-259	Bicycle	\$5.00	(5) year			
38-28	Fireworks Permit	\$150.00	year			\$ 250.00
82-229	Street Parking Privilege	\$12.00	month			\$ 14.00
82-229	Street Parking Privilege	\$55.00	season	purchased in the first half of November		\$ 60.00
82-229	Street Parking Privilege	\$43.00	season	purchased in the first half of December		\$ 48.00
82-229	Street Parking Privilege	\$31.00	season	purchased in the first half of January		\$ 36.00
82-229	Street Parking Privilege	\$19.00	season	purchased in the first half of February		\$ 24.00
	Preliminary Breath Test	\$15.00	month			\$ 25.00
Ambulance Fees						
	Interfacility-BLS Transport	\$1,450.00	each		2021	
	Interfacility-ALS Transport	\$1,550.00	each		2021	
	Interfacility-ALS2 Transport	\$1,650.00	each		2021	
	Interfacility-CC Transport	\$2,050.00	each		2021	
	Resident - BLS Emergency Transport	\$850.00	each		2021	
	Non-Resident - BLS Emergency Transport	\$1,500.00	each		2021	
	Resident - ALS Emergency Transport	\$1,075.00	each		2021	
	Non-Resident - ALS Emergency Transport	\$1,950.00	each		2021	
	Resident - ALS2 Emergency Level base Rate	\$1,350.00	each		2021	
	Non-Resident - ALS2 Emergency Level base Rate	\$1,950.00	each		2021	
	Paramedic Intercept	\$500.00	each		2021	
	No Transport	\$130.00	each		2021	
	Mileage	\$27.00	loaded mile		2021	
	Supplies	Actual Cost + 15%			2021	
	BLS Defibrillation Supplies	\$75.00			2021	
	ALS Defibrillation Supplies	\$121.00			2021	
	IV Supplies	\$70.00			2021	
	IV Procedure	\$126.00	each		2021	
	Intubation Supplies	\$159.00			2021	
	Oxygen	\$97.00			2021	
	Accucheck	\$40.00			2021	
	12 Lead EKG	\$103.00			2021	
	Three Lead Rhythm Strip	\$97.00			2021	

Protective Services Fees

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>	<u>Year Last Changed</u>	<u>Proposed Change</u>
Ambulance Fees (Cont'd)						
	Vent Procedure and Supplies	\$240.00			2021	
	Vehicular Accident/Fire Call	\$625.00			2014	
Automatic Sprinkler Fees						
38-39	1-10 sprinklers	\$25.00				
38-39	11-20 sprinklers	\$50.00				
38-39	21-100 sprinklers	\$305.00				
38-39	101-200 sprinklers	\$425.00				
38-39	201-300 sprinklers	\$485.00				
38-39	301-500 sprinklers	\$725.00				
38-39	over 500 sprinklers	\$725.00 + \$.80 per sprinkler over 500	each			
38-39	Dry pipe and double interlock system(s) air test of 24 hours	\$165.00	each			
38-39	Re-Test of System	\$85.00	hour			
Notes:	A. Sprinkler fees include initial plan review and site visit if needed. The fees also include hydrostatic test and/or flow and acceptance test. engineering plan review performed. If deemed necessary by the Department, fees will be assessed at cost plus the listed municipal					
Gas Suppression and Dry Chemical System Permit Fees						
38-39	1-50 Pounds of Suppression Agent	\$358.00	each			
38-39	51-100 Pounds of Suppression Agent	\$380.00	each			
38-39	101-200 Pounds of Suppression Agent	\$528.00	each			
38-39	201-300 Pounds of Suppression Agent	\$660.00	each			
38-39	301-400 Pounds of Suppression Agent	\$759.00	each			
38-39	401-500 Pounds of Suppression Agent	\$792.00	each			
38-39	501-750 Pounds of Suppression Agent	\$924.00	each			
38-39	751-1,000 Pounds of Suppression Agent	\$1,122.00	each			
38-39	Over 1,000 Pounds of Suppression Agent	\$1,122.00 + \$.55 per pound over 1,000	hood			
38-39	Restaurant wet chemical systems - 1 hood	\$380.00	hood	reviewed at same time for same building		
38-39	Restaurant wet chemical systems - 2 or more hoods	\$380.00 + \$198 per hood over 1	each	reviewed at same time for same building		
38-39	Restaurant mechanical hood and duct systems	\$380.00	hood	reviewed at same time for same building		
38-39	Restaurant mechanical hood and duct systems	\$380.00 + \$198 per hood over 1	system/hood	reviewed at same time for same building		
Fire Detection and Alarm System Fees						
38-39	1-10 Devices	\$354.00	each			
38-39	11-25 Devices	\$528.00	each			
38-39	26-50 Devices	\$690.00	each			
38-39	51-75 Devices	\$810.00	each			
38-39	76-100 Devices	\$960.00	each			
38-39	101-125 Devices	\$1,309.00	each			
38-39	Over 125 Devices	\$1,309.00 + \$3.00 per device over 125	each			

Protective Services Fees

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>	<u>Year Last Changed</u>	<u>Proposed Change</u>
Other Fees						
	Fireworks Stand Inspection	\$50.00	each		2021	
	Tent Inspection (<2500 square feet)	\$35.00	each		2021	
	Tent Inspection (>2500 square feet)	\$50.00	each			
38-39	Standpipe Systems Plan Review, Test, and Inspection	\$275.00	standpipe		2021	
38-39	Failure to obtain permit before work commences	Triple fees	each			
Notes:	A. Standpipe systems that are part of a complete building sprinkler system are included in the sprinkler permit fee.					

Testing

- A. Tests must be scheduled a minimum of 48 hours in advance
- B. Tests shall be scheduled when the contractor can assure the required work has been completed. Tests scheduled before the work is complete will be charged a re-inspection fee.
- C. Tests must begin within 30 minutes after the arrival of the Fire Inspector.

Witness of Test Fees

- A. The fee to witness the following tests is included in the plan review fee.
 - 1. Fire protection water supply hydrostatic test.
 - 2. Sprinkler system hydrostatic test.
 - 3. Standpipe system hydrostatic test.
 - 4. Dry system hydrostatic test.
 - 5. Fire protection water supply hydrostatic test.
 - 6. Dry valve trip test.
 - 7. Deluge system trip test.
 - 8. Fire pump acceptance test.
 - 9. Carbon dioxide system.
 - 10. Dry chemical system.
 - 11. Foam system.
 - 12. Halogenated agents systems.
 - 13. Special agents systems.
 - 14. Standpipe system flow test.
 - 15. Sprinkler system flow test.
 - 16. Foam system flow test.
 - 17. Fire hydrant flow test.
 - 18. Fire alarm annunciator panel.
 - 19. Fire alarm pull stations.
 - 20. Smoke detector(s).
 - 21. Heat detector(s).
 - 22. Infrared detection.
 - 23. Ultraviolet detection.
 - 24. Automatic closing fire doors.
 - 25. Flush underground piping.

Utilities Fees

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>	<u>Year Last Changed</u>	<u>Proposed Change</u>
Administrative Fees						
42-6	Well Operation	\$50.00	well/year			
86-74	Deposit for Meter and Valve	\$1,000.00	each			
86-92	Service Charge for Water Used in a Fire	\$20.00	hyrant used			
86-121	Violation of Water Rationing Ordinance	\$25.00	each	first offense		
86-121	Violation of Water Rationing Ordinance	\$50.00	each	second offense		
86-121	Violation of Water Rationing Ordinance	\$100.00	each	third offense		
86-121	Violation of Water Rationing Ordinance	\$200.00	each	more than three offenses		
86-282	Holding Tank Wastewater Disposal Permit	\$100.00	hauler			
	Private Fire Hydrant Maintenance Fee	\$30.00	inspection			

Inspections/Zoning Department Fees

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>	<u>Year Last</u>	<u>Proposed</u>
Board of Building & Zoning Appeals						
100-811	Variances/Unspecified Use Permits	\$450.00	appeal	Flat Fee		
Plan Commission Review Fees						
	Change of Zoning (Map Amendment)			Plus Chargebacks		\$ 300.00
100-859	Change of Zoning (Text Amendment)	\$300.00	submittal	Plus Chargebacks		
45-16	Certified Survey Map - 2 lots/lot line adjustment	\$200.00	submittal	Plus Chargebacks		
45-16	Certified Survey Map - create new lots	\$350.00	submittal	Plus Chargebacks		
45-16	Preliminary Plat Review	\$250.00 + \$16.00/lot	submittal	Plus Chargebacks		
45-16	Final Plat Review	\$250.00 + \$11.00/lot	submittal	Plus Chargebacks		
45-16	Conceptual Land Division	\$200.00 + \$11.00/lot	submittal	Plus Chargebacks		
45-16	Concept Review (Village Board)	\$500.00		Flat Fee		
	Concept Review (Plan Commission)			Flat Fee		\$ 500.00
45-16	Site Plan/Plan of Operation - Minor	\$135.00 + \$.02/sq. ft. of bldg floor area	submittal	new bldg/addn < 600 sq. ft. - Plus Chargebacks		\$ 250.00
45-16	Site Plan/Plan of Operation - Major	\$250.00 + \$.02/sq.ft. of bldg floor area	submittal	Plus Chargebacks		\$ 375.00
	Site Plan Review - Minor with NO Building		submittal	Plus Chargebacks		\$ 135.00
	Site Plan Review - Single Family (solar panels)		submittal	Flat Fee		\$ 135.00
45-16	Planned Unit Development (PUD)	\$185.00 plus \$25.00/unit	submittal	Plus Chargebacks		
45-16	Resubmittal	\$200.00	submittal	Flat Fee		
45-16	Extraterritorial CSM Review	\$200.00	submittal	Flat Fee		
45-16	Annexation Review - up to 10 acres	\$200.00	submittal	Flat Fee		\$ 300.00
45-16	Annexation Review - 10.01 acres or more	\$200.00 + \$20.00/10 acres	submittal	roundup with fraction of acre		
45-16	Attachment Review - 10.01 acres or more	\$300.00 + \$20.00/10 acres	submittal	roundup with fraction of acre		
45-16	Comprehensive Master Plan Amendment review - Minor	\$300.00	submittal	Plus Chargebacks		
	Comprehensive Master Plan Amendment review - Major		submittal	Plus Chargebacks		\$ 1,000.00
45-16	Development-related agreements review	\$150.00	submittal	per agreement		
45-16	Historic Preservation review	\$20.00	submittal	Flat Fee		
100-811	Conditional Use Permits	\$450.00	submittal	Plus Chargebacks		
100-811	Conditional Use Permits - Home Occupations	\$200.00	submittal	Plus Chargebacks		
100-811	Conditional Use Permit - Amendment	\$250.00	submittal	Plus Chargebacks		
64-34	Special Exception for Signage	\$450.00	submittal	Plus Chargebacks		
	Affidavit of Correction (Correct CSM, Subdivision Plat)		submittal	Plus Chargebacks		\$ 75.00
	Prior Review of Land Transfer		submittal	Plus Chargebacks		\$ 50.00
	Vacation Fee (Vacating Property)		submittal	Plus Chargebacks		\$ 300.00
	Signs Requiring Review by PC and VB		submittal	Flat Fee		\$ 135.00

Inspections/Zoning Department Fees

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>	<u>Year Last</u>	<u>Proposed</u>
Property Record Maintenance Fee (paid with the building permit)						
18-27	New Residential Dwelling	\$200.00	each			
18-27	New Commercial Building - up to 10,000 sq. ft.	\$300.00	each			
18-27	Commercial/Industrial Building - over 10,000 sq. ft.	\$400.00	each			
18-27	Structural Addition - Residential	\$80.00	each			
18-27	Structural Addition - Commercial	\$100.00	each			
18-27	Accessory Structures - Residential	\$30.00	each			
18-27	Accessory Structures - Commercial	\$50.00	each			
18-27	Swimming Pool/Interior Upgrade/Demolition	\$15.00	each			
Residential Garbage Fee for New Construction (paid with the building permit)						
66-30	January	\$132.00	each			
66-30	February	\$121.00	each			
66-30	March	\$110.00	each			
66-30	April	\$99.00	each			
66-30	May	\$88.00	each			
66-30	June	\$77.00	each			
66-30	July	\$66.00	each			
66-30	August	\$55.00	each			
66-30	September	\$44.00	each			
66-30	October	\$33.00	each			
66-30	November	\$22.00	each			
66-30	December	\$11.00	each			
Residential Recycle Fee (paid with the utility bill)						
	Residential Recycling Fee	\$21.42	quarter/unit		2020	\$ 22.17
Satellite Dishes						
	Plan Review	\$50.00	each			
	Permit Fee	\$60.00	each	Residential		
	Permit Fee	\$100.00	each	Commercial		
Sign Permits						
	Plan Review - up to 50 sq. ft.	\$50.00	each			
	Plan Review - 50.01-100 sq. ft.	\$100.00	each			
	Plan Review - 100.01 sq. ft. or more	\$200.00	each			
	Zoning Review	\$50.00	each			
	Permit Fee	\$3.00	sq. ft.			
	Minimum Permit Fee	\$50.00	each			
	Wall Sign	\$60.00	each	on same raceway or panel box		
	Ground/Roof/Projecting Signs	\$90.00	each			
	Temporary Sign (only Zoning Review)		each			\$ 50.00

Inspections/Zoning Department Fees

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>	<u>Year Last</u>	<u>Proposed</u>
Zoning Review						
	Principal Structure - 1 and 2-family Residential	\$250.00	each			
	Principal Structure - Multi-family	\$250 + \$10 per unit	each	maximum fee of \$750		
	Accessory Structures - up to 150 sq. ft.	\$30.00	each			
	Accessory Structures - 150.01 sq. ft. or more	\$60.00	each			
	Zoning Verification Letter					\$ 75.00
Backyard Chicken Permit						
	Annual Permit	\$40/\$10	Initial/Annual			
Public Right-of-Way Permit Fees						
74-5	Lateral to building without passing under pavement	\$25.00	lateral			\$ 30.00
74-5	Boring utility under pavement in right of way	\$50.00	bore	50 foot right of way or less		\$ 75.00
74-5	Boring utility under pavement in right of way	\$60.00	bore	60 foot right of way		\$ 90.00
74-5	Boring utility under pavement in right of way	\$66.00	bore	66 foot right of way		\$ 99.00
74-5	Boring utility under pavement in right of way	\$80.00	bore	80 foot right of way		\$ 120.00
74-5	Boring utility under pavement in right of way	\$100.00	bore	100 foot right of way		\$ 150.00
74-5	Boring utility under pavement in right of way	\$120.00	bore	120 foot right of way		\$ 180.00
74-5	Boring utility under pavement in right of way	\$.75/additional foot over 120 feet	bore	Greater than 120 feet		\$ 1.00
74-5	Boring utility in right of way not under pavement	\$0.25	foot	Minumum fee of \$60		\$ 0.30
74-5	Adding utility to existing utility poles	\$0.20	foot	Minumum fee of \$60		
74-5	Open Cutting the road surface	\$100.00	cut			\$ 125.00
74-5	Residential (1 and 2-family) driveway approach	\$60.00	each	10 to 24 feet in width		
74-5	Multi-family and Non-residential driveway approach	\$100.00	each			
74-5	Sidewalk removal and replace	\$25.00	sidewalk sq.	Minumum fee of \$60		\$1.75 SQ FT
	A) Sidewalk squares are a complete removal of the square.					
	B) Driveway approaches are a complete removal of concrete to the cut joints, no trench cuts in concrete or asphalt driveway approaches.					
	C) Inspection by the Village required before reinstalling the concrete.					
74-5	Curb repair or replacement	\$2.00	foot	Minumum fee of \$60		\$2.25 FT
74-5	Other work	Fees determined by Supervisor of Inspections or DPW Supervisor				
74-5	New Utility Pole	\$25.00	each	Replacement of existing pole is exempt		\$ 30.00
74-5	Monitoring well	\$25.00	each			\$ 30.00
	Obstruction in the Road Right-of-Way	\$25.00	each			

NOTES: 1) For each event that is performed in the right of way, there will be a charge and the total will be the permit fee.
 2) Any work in the public right of way, fees are determined by the Supervisor of Inspections or the Public Works Superintendent.

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>	<u>Year Last Changed</u>	<u>Proposed Change</u>
Building Fees						
A	Minimum permit fee for all permits	\$60.00				
B	Residence - one & two family and attached garages	\$0.37	sq. ft.			
	Service fee for extension of time (12 months) if the permit is not expired:					
	50% of the building permit fee					
	50% of the erosion control fee					
	50% of all other permits outstanding					
C	Residential three family or more apartments, condo's, row housing, multiple family dwellings, institutional	\$0.37	sq. ft.			
D	Residential additions	\$0.37	sq. ft.	or fraction thereof		
E	Residential remodeling	\$12.50	per \$1,000	of value		
F	Local business, office buildings or addition thereto	\$0.37	sq. ft.	or fraction thereof		
G	Local business, office buildings interior remodeling	\$12.50	per \$1,000	of value		
	OR	\$0.35	sq. ft.		\$	0.37
H	Manufacturing or industrial (office area under F)	\$0.30	sq. ft.	or fraction thereof	\$	0.37
I	Agriculture buildings, detached garages & accessory structures	\$0.30	sq. ft.	or fraction thereof	\$	0.37
J	Deck	\$120.00	per deck			
K	All other buildings, structures, alterations, and repairs where square footage cannot be calculated	\$12.50	per \$1,000	of value		
L	Permit to start construction of footings and foundations	\$210.00	each	1 & 2 family		
		\$280.00	each	multi-family, industrial, commercial		
M	Special Inspections and reports	\$175.00		including reports for no permits on jobs started		
N	Wisconsin Uniform Building Permit Seals	\$65.00	per seal			
O	Heating, incinerator units, wood burning appliances, gas fireplaces and energy recovery ventilators	\$53.00	per unit	up to and including 150,000 input BTU units. Additional fee of 18 each 50,000 BTU or fraction 850 maximum per unit	\$	60.00
P	Commercial/industrial exhaust hoods & exhaust systems			See heating permit (\$165.00)		
Q	Heating & air conditioning distribution systems			See heating permit (\$0.05/sq ft., \$60.00 minimum)		
R	Air conditioning (\$60.00 per unit up to 3 ton or 36,000 BTU's add 18 each ton or fraction of a ton)			See heating permit		
S	Wrecking, razing and interior demolition fees (Maybe waived at discretion of Building Inspector)	\$85.00	minimum	plus \$0.12/sq ft. with maximum fee of 850 per building		
	Administrative Fee for Bldg, Elec, Plbg & HVAC Permits	\$5.00	each			

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>
T	Moving building over public road ways	\$230.00		plus \$0.12/sq ft
U	Re-inspection fee	\$120.00	per inspection	
Plan Examination				
	One & two family dwellings	\$250.00		
	Alterations to one & two family dwellings			
	Project under \$3,500	\$55.00		
	Project over \$3,500	\$85.00		
	Additions to one & two family dwellings	\$150.00		
	Swimming pools	\$55.00		
	Deck	\$120.00		
	Accessory buildings greater than 150 sq ft	\$120.00		
	Apartments: three family dwellings, row housing, multi-family buildings	\$300.00		plus \$27 per unit
	Commercial & industrial additions	\$300.00		
	Commercial & industrial interior alterations			
	Alerations under \$5,000	\$125.00		
	Alterations under \$10,000	\$185.00		
	Alterations over \$10,000	\$300.00		
Occupancy fees				
	Residential	\$100.00		
	per dwelling unit or additon, alteration or accessory building over 150 sq. ft. (minimum)			
	Commercial or Industrial	\$300.00		plus \$.04 sq/ ft
	Temporary occupancy permits (6 months or less)	\$80.00		
	Occupancy taken before final inspection	\$200.00		
	Medical, Schools, Churches			
	New building or additions	\$250.00		plus \$.06 sq. ft. (maximum \$1,500)
	Change of Occupancy/Tenant	\$200.00		

<u>Section</u>	<u>Type of Fee</u>	<u>Fee/Charge</u>	<u>Units/Duration</u>	<u>Comments</u>
Swimming Pools				
	In ground or above ground	\$60.00		minimum fee
Miscellaneous fees				
				\$60.00 or \$12.50 per \$1,000 of valuation
	Shed			
	Fencing			
Erosion Control				
	One and two family lots	\$175.00	per lot	
	Multi-family development, industrial lots			
	commercial lots and institutional lots	\$205.00	per building	plus \$5/1,000 sq. ft. of distrubed lot with a maximum of 2,250
	Other	\$60.00	minimum	
Re-roofing, residing, fascia/gutters, stripping roof or siding				
	Residential	\$60.00	each	
	Commercial or Industrial	\$12.50	per \$1,000	of value with a max \$280
	Failure to call for required inspection(s)	\$100.00	per inspection	
	Second offense	Triple Fee		
	Subsequent offense	Triple Fee		
	Failure to obtain permit before work commences	Triple Fee		
	Subsequent offense	Triple Fee		
	Work not ready at time of scheduled inspection	\$100.00		
	Application not filled out correctly and returned	\$25.00		
	Administrative fee	\$5.00		

Sample Area Backyard Chicken Fee Listing

Town of Delavan	\$50 Initial Fee	\$10 Annual thereafter
Village of Baldwin	\$10	
City of Verona	\$5 Each Chicken	
Village of Ridgeway	\$10 Annual	
Village of Montfort	\$10 Annual	
Village of Shorewood Hills	\$20 for 3 Year License	
Village of Allouez	\$50 Initial Fee	\$10 Renewal Fee
City of Algoma	\$20 Annual	
Village of East Troy	\$35 1 X Fee	

**CONTRACT FOR
MAINTENANCE
ASSESSMENT SERVICES**

Prepared for the
Village of Mukwonago
Waukesha/Walworth County

By
***Associated Appraisal
Consultants, Inc.***

**Appleton Office
W6237 Neubert Road
Appleton, WI 54913
Phone (920) 749-1995/Fax (920) 731-4158**

**P.O. Box 291
Greenville, WI 54942-0291**

Lake Geneva Office
Walworth County
Lake Geneva, WI 53147

Ironwood, Michigan Office
Ironwood, MI 49938

Hurley Office
Iron County
Hurley, WI 54534

CONTRACT FOR MAINTENANCE ASSESSMENT SERVICES

This Contract is by and between the **Village of Mukwonago, Waukesha/Walworth County, State of Wisconsin**, a municipal corporation (hereafter referred to as "Municipality") and **Associated Appraisal Consultants, Inc.**, with its principal office at W6237 Neubert Road, Appleton, WI 54913 (hereafter referred to as "Assessor").

IN CONSIDERATION of the mutual promises contained herein, the parties hereto do agree as follows:

I. SCOPE OF SERVICES. All services rendered shall be completed in full accordance and compliance with Wisconsin Statutes, the *Wisconsin Property Assessment Manual* and all rules and regulations officially adopted and promulgated by the Wisconsin Department of Revenue as of the date of this Contract. This Contract is being provided under the assumption all property records are in digital format. Digital property records include digital photographs, sketches and property record data compliant with the Wisconsin Department of Revenue mandates. In the event the records are not digital, there shall be an additional cost for conversion.

INSPECTIONS. The following inspection cycle is to be completed by the Assessor annually:

- 1) New construction, annexed properties, and properties with a change in exemption status shall be physically inspected, and the property record card prepared or updated as needed.
- 2) Properties affected by building removal, fire, significant remodeling (those requiring a building permit), or other major condition changes shall be physically inspected.
- 3) Improved properties under construction over the term of the contract years shall be re-inspected.
- 4) All sales properties, legal description changes, and zoning changes shall be reviewed and inspected if deemed necessary to ensure an accurate and fair assessment.
- 5) Requests for review by property owners, made after the close of the municipal Board of Review, and prior to signing the affidavit for the next assessment roll, shall be physically inspected during the current assessment cycle.
- 6) A classification review shall be conducted annually to determine eligibility for agricultural use value assessment and the assessment of agricultural forestland and undeveloped land.

A. PARCEL IDENTIFICATION. The legal description and size of each land parcel shall be contained in the existing property records. The drawings and measurements of each primary improvement shall be contained in the existing property records. For all new records, the Assessor shall provide digital drawings and digital photographs of each primary improvement. In the event of a discrepancy found in existing records, the Assessor shall investigate and correct the record.

B. PREPARATION OF RECORDS. Appropriate records shall be used in the evaluation and collection of data for residential improvements, commercial improvements, and agricultural improvements. All information relating to the improvements shall be obtained and shown as provided on the respective forms. The Assessor shall supply to the Municipality a complete set of property records in a computer readable format compatible with the Municipality's computer system and update records within fourteen (14) days of final adjournment of the Board of Review.

Records shall be updated prior to open book and again to reflect any changes made at Board of Review.

C. **APPROACH TO VALUE.** Assessor shall assess all taxable real estate according to market value, as established by professionally acceptable appraisal practices, except where otherwise provided by law. Assessor shall consider the sales comparison approach, the cost approach and the income approach in the valuation of all property.

- 1) **Sales Comparison Approach.** Assessor will collect, compile and analyze all available sales data for the Municipality in order to become familiar with the prevailing market conditions and activity. A detailed analysis of sales data will be prepared, including pictures of recent residential and agricultural sales. Vacant land sales will also be compiled and analyzed. In valuing property by the sales comparison approach, subject properties will be appraised through a detailed comparison to similar properties that have recently sold, making careful consideration of similarities and differences between the subject and comparable sale properties.
- 2) **Cost Approach.** The cost approach to value will be considered for all taxable improved property. Replacement costs for residential and agricultural improvements will be calculated per Volume II of the *Wisconsin Property Assessment Manual* or similar cost manual. Replacement costs for commercial improvements will be calculated using Marshall & Swift valuation service or similar cost manual. All accrued depreciation, including physical deterioration, functional obsolescence, and economic obsolescence will be accurately documented and deducted from current replacement costs.
- 3) **Income Approach.** Consideration of the income approach to value will be made when the income or potential income generated by the real estate is deemed likely to affect the property's resale value. Data to be analyzed will include economic rents, typical vacancy rates and typical operation expense ratios. In the valuation of property by the income approach, adequate records will be prepared, showing a reconstruction of income and expenses, as well as all calculations used to arrive at market value, including formulas and capitalization rates as appropriate to the type of property being appraised.

D. **OPEN BOOK CONFERENCE.** Upon completion of the Assessor's review of assessments and prior to completion of the assessment roll, the Assessor shall hold open book conferences for the purpose of enabling property owners or their agents to review and compare the assessed values. The Assessor shall mail a notice of assessment for each taxable parcel of property whose assessed value has changed from the previous year. The notice form used shall be that prescribed by the Department of Revenue, and include the time and place the open book conference(s) will be held. Mailing shall not be less than fifteen days prior to the first day of the conference for the convenience of property owners. The Assessor shall take the phone calls to schedule appointments for the open book conference as needed. The assessor shall be present at the open book conference for a time sufficient to meet with the property owners or their agents and shall be present at least two (2) hours or as needed. Assessor shall provide the necessary staff to handle the projected attendance.

E. **COMPLETION OF ASSESSMENT ROLL AND REPORTS.** The Assessor shall be responsible for the proper completion of the assessment roll in accordance with current statutes and the *Wisconsin Property Assessment Manual*. The Assessor shall provide final assessment figures for each property to the Municipality, and the roll shall be totaled to exact balance. Assessor shall

prepare and submit all reports required of the Assessor by the Wisconsin Department of Revenue; postage and mailing services are at the Assessor's expense.

F. **BOARD OF REVIEW ATTENDANCE.** Assessor shall attend all hearings of the Municipal Board of Review to explain and defend the assessed value and be prepared to testify under oath regarding the values determined. In the event of appeal beyond the Board of Review to the Wisconsin Department of Revenue or Circuit Court, Assessor shall be available upon request of Municipality to furnish testimony in defense of the values determined for up to eight employee hours per parcel. Testimony in excess of eight employee hours will require an addendum to this Contract outlining additional compensation and scope of work will be required. Assessor shall arrange and provide the Personal Property and Real Estate Assessment Roll for viewing by the public as prescribed in Chapter 5 of the Wisconsin Property Assessment Manual, as amended each year, and adhere to any county or Municipality business requirements as prescribed under Wis. Stat. § 70.09(3)(c). If deemed necessary and mutually agreed upon by both parties, any outside counsel services requested by the Assessor shall be provided and paid for by the Municipality as agreed upon by both parties.

G. **PERSONAL PROPERTY ASSESSMENTS.** The Assessor shall prepare and distribute annual personal property statements to all businesses; postage and mailing services are at the Assessor's expense. Each year the Assessor will review statements and follow up with un-filed or incorrect statements. The Assessor shall determine the appropriate assessment. The Assessor shall exercise particular care so that personal property as a class on the assessment roll bears the same relation to statutory value as real property as a class.

H. **PUBLIC REQUESTS.** The Assessor shall timely respond to all open records requests received by the Assessor. In so doing, the Assessor shall comply with the confidentiality provisions of the Wisconsin Statutes, including sec. 70.35(3) Wis. Stats., regarding the personal property return, sec. 70.47(7)(af), Wis. Stats. regarding income and expense information provided to the assessor and board of review; and sec. 77.265, Wis. Stats., regarding the real estate transfer return.

I. **AVAILABILITY.** The Assessor shall maintain telephone service to receive calls from the Municipality or property owners five days a week from 8:00 a.m. to 4:30 p.m. excluding holidays and Assessor time off. Internet and voicemail communication are available twenty-four hours per day. The Assessor shall timely respond to all telephone inquiries within four business days or sooner. The Assessor shall copy the municipal clerk on those issues that have been raised to the clerk or board and subsequently passed on to the Assessor. Assessor shall be available to attend Village meetings at the request of the Municipality for up to four (4) hours annually not including annual assessment required meetings. Any additional meetings the Assessor shall be asked to attend beyond four (4) hours shall be compensated at the customary rates charged by the Assessor. The Municipality and the Assessor shall discuss the cost prior to attendance.

J. **MUNICIPAL RECORDS.** The Municipality shall allow access and make available to the Assessor municipal records such as, but not limited to, previous assessment rolls and records, sewer and water layouts, permits, tax records, records of special assessments, plats, and any other maps currently in the possession of the Municipality at no cost.

K. **MAPS.** Municipality shall provide at no cost to Assessor any plat maps, zoning maps, cadastral maps, or other maps currently in the possession of the Municipality. If such maps necessary for our work are not in the possession of the Municipality, Assessor shall obtain them from the County surveyor, Register of Deeds, or other sources at the Municipality's expense.

II. GENERAL REQUIREMENTS

A. **OATH OF OFFICE.** As Assessor is a corporation, the person designated as responsible for the assessment shall take and subscribe to an oath or affirmation supporting the Constitution of the United States and to the State of Wisconsin and to faithfully perform the duties of Assessor. The oath shall conform to Section 19.01, Wis. Stats. and be filed with the Municipal Clerk prior to commencing duties. Assessor shall assume the appointed office of Village Assessor as per Wisconsin Statutes secs. 61.19 and 70.05(1) for the duration of this Contract and shall perform all statutory duties appertaining to such office. The Assessor shall be considered a public officer and afforded the protection from civil liability under sec. 895.46(1), Wis. Stats. for carrying out duties while acting within the scope of the Assessor's employment as an officer of the Municipality. As such, and except for those claims and liabilities based upon intentional acts of Assessor, Municipality shall hold harmless Assessor from all claims and liabilities relating to the assessment or taxation of property, including but not limited to claims made under Wisconsin Statutes secs. 74.35, 74.37 and circuit court claims, unless otherwise specified in this Contract.

B. **QUALIFICATIONS AND CONDUCT OF PERSONNEL.** The Assessor shall provide at its own expense any personnel necessary and shall comply with the following:

- 1) All personnel providing services shall be currently certified in compliance with Sec. 70.05 and 73.09, Wis. Stats. and the administrative rules prescribed by the Wisconsin Department of Revenue.
- 2) Assessor's field representatives shall carry photo identification cards.
- 3) All employees, agents, or representatives of the Assessor shall conduct themselves in a safe, sober, and courteous manner while performing services within the Municipality.
- 4) The Assessor shall review any complaint relative to the conduct of the Assessor's employees and take appropriate corrective action. If the Municipality deems the performance of any of Assessor's employees unsatisfactory, the Assessor shall, for good cause, remove such employees from work upon written request by Municipality, such request stating reasons for removal.
- 5) Dean Peters will serve as the Statutory Assessor for the Municipality. The Municipality reserves the right to object to the appointment of future Statutory Assessors. If this occurs, the Assessor agrees to provide alternative options for Statutory Assessors for consideration by the Municipality. The Municipality reserves the right to interview any potential new Statutory Assessor before a final change is made.

C. **INSURANCE AND INDEMNITY.** The Assessor agrees as follows:

- 1) The Assessor shall obtain and maintain during the term of this Contract full coverage insurance to protect and hold harmless the Municipality which insurance is to include:

(a) Workers Compensation State of Wisconsin requirements

(b) General Liability

General Aggregate	\$ 2,000,000
Products/Completed Operations	\$ 1,000,000

Each Occurrence	\$ 1,000,000
Personal & Advertising	\$ 1,000,000
Fire Damage	\$ 100,000
Medical Expense	\$ 10,000

(c) Comprehensive Auto Liability

Combined Single Limit	\$ 1,000,000
-----------------------	--------------

- 2) The Assessor shall provide the Municipality with certificates for all required insurance, with the Municipality as a named insured. All insurance coverage shall contain a 10-day advance notice of cancellation to the Municipality. The Assessor shall timely pay all insurance premiums.
- 3) Liability for bodily injury, disability, and/or death of employees or any person or for damage to property caused in any way, directly or indirectly, by the operations of the Assessor within the Municipality shall be assumed by that Assessor.

D. OWNERSHIP OF RECORD. All records prepared or maintained in connection with assessments in the Municipality shall at all times be and remain the sole property of the Municipality, including (a) all records prepared in connection with assessments in the Municipality including, but not limited to property records, personal property forms, maps, and any other schedules or forms, (b) all records and materials obtained from the municipality and not previously returned to include maps, and Assessor's records, and (c) materials specifically obtained and/or used for performance of assessment work for the Municipality, to include aerial photos, maps, depth factor tables, copies of leases, correspondence with property owners, sales data, copies of real estate transfer returns, and operating statements of income property, and (d) if the record system is computerized, at a minimum, provide that the software be able to create an exportable text file of data (e) if the Municipality requires a conversion of the electronic assessment records to a neutral file format, such as but not limited to a text file format or a tab delimited format, the Municipality shall pay the actual cost of such conversion.

III. TERM AND TERMINATION

A. TERM. The term of this Contract is for the **2022, and 2023** assessment year(s). The Assessor shall have completed all work under this agreement on or before the fourth Monday in April or 45 days thereafter, excluding appearances beyond the Board of Review. The date of completion may be extended, if necessary, under the terms of this Contract and by mutual consent.

B. TERMINATION. Either party may terminate this Contract only with cause, cause being defined as default of the other party of terms of this Contract upon sixty (60) days written notice to the other party. Upon termination by either party, Assessor shall deliver to the Municipality all records and materials in Assessor's possession used or created during this Contract. During the 60-day wind down period, both Assessor and the Municipality shall act in good faith with each other and cooperate in the orderly transfer of records. If termination occurs during the course of ongoing assessment work, any compensation not yet paid to the Assessor shall be paid based on a weighted scale relative to work completed to date.

C. AUTOMATIC RENEWAL. This Contract will automatically renew for successive annual assessment years upon the expiration of the original term unless either party, on or before July 1 of the preceding year, notifies the other party by certified mail of their desire to non-renew.

IV. COMPENSATION

- A. The Municipality shall pay the Assessor **Seventeen Thousand Dollars (\$17,000.00)** for 2022, and **Seventeen Thousand Two Hundred Dollars (\$17,200.00)** for the 2023 assessment year(s) for maintenance assessment services.
- B. The compensation due the Assessor shall be paid in monthly installments throughout the 2022, and 2023 assessment year(s).
- C. The Municipality shall not be billed for postage and mailing services, mileage or supplies unless otherwise specified in this Contract and/or addenda.
- D. Renewal Adjustments: A cost of living adjustment of not more than three percent (3.0%) may be applied on an annual basis for each year of automatic renewal after 2023.
- E. Additional compensation that may be due to the Assessor as a result of services that are beyond the scope of this Contract will be invoiced in the month subsequent to the month in which the services were provided.
- F. **Optional Website Posting:** The Municipality shall have the option to post assessment data on our website for an additional cost of a penny and a half per parcel per month ($\$.015 * 3,226 = \48.39) payable to a third-party vendor. Should the parcel count change, this cost would decrease or increase at the rate of \$.015 per parcel.
***** Please initial yes or no to post data to the website. *****
Yes ___ No ___

V. SIGNATURES



Mark Brown
President
Associated Appraisal Consultants, Inc.

11/18/2021

Date

Authorized Signature
Village of Mukwonago

Date



Agenda Item Cover Report

Date: December 1, 2021	Committee/Board: Finance
Submitted by: Diana Doherty	Department: Finance
Date of Committee Action:	Date of Village Board Action: December 15, 2021

Subject:

Baker Tilly 3-year engagement agreement for audit years 2021 through 2023.

Executive Summary:

The Village is due to sign a new engagement letter with Baker Tilly to conduct the annual audit. They are requesting a 3-year engagement agreement for audit years 2021 through 2023. The fees have increased slightly over the \$50,350 that was in place for the 2020 audit which was conducted in 2021. The fees for year one of the new agreement is \$51,550 and years two and three are \$52,750 annually.

Fiscal Impact:

The 2022 budget includes the \$1,200 increase; the 2023 budget will include an additional \$1,200 which will then carry forward to 2024.

Executive Recommendation/Action:

Authorize the Village President to sign the 2021 through 2023 Audit Engagement Letter with Baker Tilly.

☒ **Attachments Included**

Baker Tilly US, LLP
777 E Wisconsin Ave, 32nd Fl
Milwaukee, WI 53202-5313

T: +1 (414) 777 5500
F: +1 (414) 777 5555

bakertilly.com

September 28, 2021

Ms. Diana Doherty
Finance Director
Village of Mukwonago
440 River Crest Court
P.O. Box 206
Mukwonago, Wisconsin 53149

Dear Ms. Doherty:

Thank you for using Baker Tilly US, LLP (Baker Tilly, we, our) as your auditors.

The purpose of this letter (the Engagement Letter) is to confirm our understanding of the terms and objectives of our engagement and the nature of the services we will provide as independent accountants of the Village of Mukwonago (Client, you, your).

Service and Related Report

We will audit the basic financial statements of the Village of Mukwonago as of and for the years ended December 31, 2021, 2022 and 2023, and the related notes to the financial statements. Upon completion of our audit, we will provide the Village of Mukwonago with our audit report on the financial statements and supplemental information referred to below. If, for any reasons caused by or relating to the affairs or management of the Village of Mukwonago, we are unable to complete the audit or are unable to or have not formed an opinion, or if we determine in our professional judgment the circumstances necessitate, we may withdraw and decline to issue a report as a result of this engagement.

The following supplementary information accompanying the financial statements will also be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the financial statements as a whole.

- > Combining and Individual Fund Financial Statements

September 28, 2021
Page 2

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis, to supplement the Village of Mukwonago's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. As part of our engagement, we will apply certain limited procedures to the Village of Mukwonago's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- > Management's Discussion and Analysis
- > Budget Comparison Schedules
- > Pension - related schedules

Our report does not include reporting on key audit matters.

Our Responsibilities and Limitations

The objective of a financial statement audit is the expression of an opinion on the financial statements. We will be responsible for performing that audit in accordance with auditing standards generally accepted in the United States of America (GAAS). These standards require that we plan and perform our audit to obtain reasonable, rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. A misstatement is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user based on the financial statements. The audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. Our audit does not relieve management and those charged with governance of their responsibilities. Our audit is limited to the period covered by our audit and does not extend to any later periods during which we are not engaged as auditor.

The audit will include obtaining an understanding of the Village of Mukwonago and its environment, including internal controls, sufficient to assess the risks of material misstatement of the financial statements and to determine the nature, timing and extent of further audit procedures. An audit is not designed to provide assurance on internal controls or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control matters that are required to be communicated under professional standards.

We are also responsible for determining that those charged with governance are informed about certain other matters related to the conduct of the audit, including (i) our responsibility under GAAS, (ii) an overview of the planned scope and timing of the audit, and (iii) significant findings from the audit, which include (a) our views about the qualitative aspects of your significant accounting practices, accounting estimates, and financial statement disclosures; (b) difficulties encountered in performing the audit; (c) uncorrected misstatements and material corrected misstatements that were brought to the attention of management as a result of auditing procedures; and (d) other significant and relevant findings or issues (e.g., any disagreements with management about matters that could be significant to your financial statements or our report thereon, consultations with other independent accountants, issues discussed prior to our retention as independent auditors, fraud and illegal acts, and all significant deficiencies and material weaknesses identified during the audit). Lastly, we are responsible for ensuring that those charged with governance receive copies of certain written communications between us and management including written communications on accounting, auditing, internal controls or operational matters and representations that we are requesting from management.

The audit will not be planned or conducted in contemplation of reliance of any specific third party or with respect to any specific transaction. Therefore, items of possible interest to a third party will not be specifically addressed and matters may exist that would be addressed differently by a third party, possibly in connection with a specific transaction.

Management's Responsibilities

Our audit will be conducted on the basis that the Organization's management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

- > For the preparation and fair presentation of the financial statements and supplementary information in accordance with accounting principles generally accepted in the United States of America;
- > For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements and supplementary information that are free from material misstatement, whether due to fraud or error; and
- > To provide us with:
 - Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements and supplementary information such as records, documentation, and other matters;
 - Additional information that we may request from management for the purpose of the audit; and
 - Unrestricted access to persons within the Organization from whom we determine it necessary to obtain audit evidence

Management is responsible for (i) adjusting the basic financial statements to correct material misstatements and for affirming to us in a management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period under audit are immaterial, both individually and in the aggregate, to the basic financial statements taken as a whole, and (ii) notifying us of all material weaknesses, including other significant deficiencies, in the design or operation of your internal control over financial reporting that are reasonably likely to adversely affect your ability to record, process, summarize and report external financial data reliably in accordance with GAAP. Management is also responsible for identifying and ensuring that the Village of Mukwonago complies with the laws and regulations applicable to its activities.

September 28, 2021
Page 4

As part of our audit process, we will request from management and, when appropriate, those charge with governance written confirmation concerning representations made to us in connection with the audit.

Baker Tilly is not a municipal advisor as defined in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act or under Section 15B of the Securities Exchange Act of 1934 (the Act). Baker Tilly is not recommending an action to the Village of Mukwonago; is not acting as an advisor to you and does not owe a fiduciary duty pursuant to Section 15B of the Act to you with respect to the information and material contained in the deliverables issued under this engagement. Any municipal advisory services would only be performed by Baker Tilly Municipal Advisors LLC (BTMA) pursuant to a separate engagement letter between you and BTMA. You should discuss any information and material contained in the deliverables with any and all internal and external advisors and experts that you deem appropriate before acting on this information or material.

Nonattest Services

Prior to or as part of our audit engagement, it may be necessary for us to perform certain nonattest services. For purposes of this letter, nonattest services include services that *Government Auditing Standards* refers to as nonaudit services.

Nonattest services that we will be providing are as follows:

- > Financial statement assistance
- > Adjusting journal entries, if applicable

None of these nonattest services constitute an audit under generally accepted auditing standards including *Government Auditing Standards*.

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.

In connection with our performance of any nonattest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.
- > Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the nonattest services we perform.
- > Accept responsibility for the results of our nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

On a periodic basis, as needed, we will meet with you to discuss your accounting records and the management implications of your financial statements. We will notify you, in writing, of any matters that we believe you should be aware of and will meet with you upon request.

Other Documents

If you intend to reproduce or publish the financial statements in an annual report or other information (excluding official statements), and make reference to our firm name in connection therewith, you agree to publish the financial statements in their entirety. In addition, you agree to provide us, for our approval and consent, proofs before printing and final materials before distribution.

If you intend to reproduce or publish the financial statements in an official statement, unless we establish a separate agreement to be involved in the issuance, any official statements issued by the Village of Mukwonago must contain a statement that Baker Tilly is not associated with the official statement, which shall read "Baker Tilly US, LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Baker Tilly US, LLP, has also not performed any procedures relating to this official statement."

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

The documentation for this engagement, including the workpapers, is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. Baker Tilly does not retain any original client records; so we will return such records to you at the completion of the services rendered under this engagement. When such records are returned to you, it is the Village of Mukwonago's responsibility to retain and protect its accounting and other business records for future use, including potential review by any government or other regulatory agencies. By your signature below, you acknowledge and agree that, upon the expiration of the documentation retention period, Baker Tilly shall be free to destroy our workpapers related to this engagement. If we are required by law, regulation or professional standards to make certain documentation available to regulators, the Village of Mukwonago hereby authorizes us to do so.

Baker Tilly and the Village of Mukwonago acknowledge that, at the time of the execution of this Engagement Letter, federal, state and local governments, both domestic and foreign, have restricted travel and/or the movement of their citizens due to the ongoing and evolving situation around COVID-19. In addition, like many organizations and companies in the United States and around the globe, Baker Tilly has restricted its employees from travel and onsite work, whether at a client facility or Baker Tilly facility, to protect the health of both Baker Tilly and its clients' employees. Accordingly, to the extent that any of the services described in this Engagement Letter requires or relies on personnel to travel and/or perform work onsite, then Baker Tilly and the Village of Mukwonago acknowledge and agree that when the performance of such work depends on physical access to Client's facilities, then such work may be supplanted with alternative procedures, or may be delayed, significantly or indefinitely and/or suspended at Baker Tilly's discretion. Baker Tilly and the Village of Mukwonago agree to provide the other with prompt written notice in the event any of the onsite services described herein, such as inventory observations and other procedures, will need to be supplanted, rescheduled and/or suspended. Baker Tilly and the Village of Mukwonago also acknowledge and agree that any delays or workarounds due to the situation surrounding COVID-19 may increase the cost of the services described herein. Baker Tilly will obtain the Village of Mukwonago's prior written approval for any increase in the cost of Baker Tilly services that may result from the situation surrounding COVID-19.

September 28, 2021
Page 6

Timing and Fees

Completion of our work is subject to, among other things, (i) appropriate cooperation from the Village of Mukwonago's personnel, including timely preparation of necessary schedules, (ii) timely responses to our inquiries, and (iii) timely communication of all significant accounting and financial reporting matters. When and if for any reason the Village of Mukwonago is unable to provide such schedules, information, and assistance, Baker Tilly and you may mutually revise the fee to reflect additional services, if any, required of us to complete the audit. Delays in the issuance of our audit report beyond the date that was originally contemplated may require us to perform additional auditing procedures which will likely result in additional fees.

Revisions to the scope of our work will be communicated to you and may be set forth in the form of an "Amendment to Existing Engagement Letter." In addition, if we discover compliance issues that require us to perform additional procedures and/or provide assistance with these matters, fees at our standard hourly rates apply.

Year	Village	Water Utility	Sewer Utility	Tax Incremental District	Totals
2021	\$ 28,750	\$ 9,400	\$ 9,400	\$ 4,000	\$ 51,550
2022	\$ 29,750	\$ 9,500	\$ 9,500	\$ 4,000	\$ 52,750
2023	\$ 29,750	\$ 9,500	\$ 9,500	\$ 4,000	\$ 52,750

Invoices for these fees will be rendered each month as work progresses and are payable on presentation. In addition to professional fees, our invoices will include our standard administrative charge of 5%. A charge of 1.5 percent per month shall be imposed on accounts not paid within thirty (30) days of receipt of our statement for services provided. In accordance with our firm policies, work may be suspended if your account becomes thirty (30) days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notice of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. In the event that collection procedures are required, the Village of Mukwonago agrees to be responsible for all expenses of collection including related attorneys' fees.

We may use temporary contract staff to perform certain tasks on your engagement and will bill for that time at the rate that corresponds to Baker Tilly staff providing a similar level of service. Upon request, we will be happy to provide details on training, supervision and billing arrangements we use in connection with these professionals.

Additionally, we may from time to time, and depending on the circumstances, use service providers (e.g., to act as a specialist or audit an element of the financial statements) in serving your account. We may share confidential information about you with these service providers, but are committed to maintaining the confidentiality and security of your information.

September 28, 2021
Page 7

To the extent the services require Baker Tilly receive personal data or personal information from Client, Baker Tilly may process any personal data or personal information, as those terms are defined in applicable privacy laws, in accordance with the requirements of the applicable privacy law relevant to the processing in providing services hereunder. Applicable privacy laws may include any local, state, federal or international laws, standards, guidelines, policies or regulations governing the collection, use, disclosure, sharing or other processing of personal data or personal information with which Baker Tilly or its Clients must comply. Such privacy laws may include (i) the EU General Data Protection Regulation 2016/679 (GDPR); (ii) the California Consumer Privacy Act of 2018 (CCPA); and/or (iii) other laws regulating marketing communications, requiring security breach notification, imposing minimum security requirements, requiring the secure disposal of records and other similar requirements applicable to the processing of personal data or personal information. Baker Tilly is acting as a Service Provider/Data Processor in relation to Client personal data and personal information, as those terms are defined respectively under the CCPA/GDPR. Client is responsible for notifying Baker Tilly of any data privacy laws the data provided to Baker Tilly is subject to and Client represents and warrants it has all necessary authority (including any legally required consent from data subjects) to transfer such information and authorize Baker Tilly to process such information in connection with the services described herein. Client agrees that Baker Tilly has the right to generate aggregated/de-identified data from the accounting and financial data provided by Client to be used for Baker Tilly business purposes and with the outputs owned by Baker Tilly. For clarity, Baker Tilly will only disclose aggregated/de-identified data in a form that does not identify Client, Client employees, or any other individual or business entity and that is stripped of all persistent identifiers. Client is not responsible for Baker Tilly's use of aggregated/de-identified data.

Baker Tilly has established information security related operational requirements that support the achievement of our information security commitments, relevant information security related laws and regulations, and other information security related system requirements. Such requirements are communicated in Baker Tilly's policies and procedures, system design documentation and contracts with customers. Information security policies have been implemented that define our approach to how systems and data are protected. Client is responsible for providing timely written notification to Baker Tilly of any additions, changes or removals of access for Client personnel to Baker Tilly provided systems or applications. If Client becomes aware of any known or suspected information security or privacy related incidents or breaches related to this agreement, Client should timely notify Baker Tilly via email at dataprotectionofficer@bakertilly.com.

Any additional services that may be requested, and we agree to provide, may be the subject of a separate engagement letter.

We may be required to disclose confidential information to federal, state and international regulatory bodies or a court in criminal or other civil litigation. In the event that we receive a request from a third party (including a subpoena, summons or discovery demand in litigation) calling for the production of information, we will promptly notify the Village of Mukwonago, unless otherwise prohibited. In the event we are requested by the Village of Mukwonago or required by government regulation, subpoena or other legal process to produce our engagement working papers or our personnel as witnesses with respect to services rendered to the Village of Mukwonago, so long as we are not a party to the proceeding in which the information is sought, we may seek reimbursement for our professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.

Our fees are based on known circumstances at the time of this Engagement Letter. Should circumstances change significantly during the course of this engagement, we will discuss with you the need for any revised audit fees. This can result from changes at the Village of Mukwonago, such as the turnover of key accounting staff, the addition of new funds or significant federal or state programs or changes that affect the amount of audit effort from external sources, such as new accounting and auditing standards that become effective that increase the scope of our audit procedures. This Engagement Letter currently includes all auditing and accounting standards and the current single audit guidance in effect as of the date of this letter, except GASB 87, *Leases*.

September 28, 2021
Page 8

We would expect to continue to perform our services under the arrangements discussed above from year to year, unless for some reason you or we find that some change is necessary. We will, of course, be happy to provide the Village of Mukwonago with any other services you may find necessary or desirable.

Resolution of Disagreements

In the unlikely event that differences concerning services or fees should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by mediation administered by the American Arbitration Association (AAA) under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute-resolution procedure. Each party shall bear their own expenses from mediation.

If mediation does not settle the dispute or claim, then the parties agree that the dispute or claim shall be settled by binding arbitration. The arbitration proceeding shall take place in the city in which the Baker Tilly office providing the relevant services is located, unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act (FAA) and will proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the AAA, except that no pre hearing discovery shall be permitted unless specifically authorized by the arbitrator. The arbitrator will be selected from Judicate West, AAA, Judicial Arbitration & Mediation Services (JAMS), the Center for Public Resources or any other internationally or nationally recognized organization mutually agreed upon by the parties. Potential arbitrator names will be exchanged within fifteen (15) days of the parties' agreement to settle the dispute or claim by binding arbitration, and arbitration will thereafter proceed expeditiously. Any issue concerning the extent to which any dispute is subject to arbitration, or concerning the applicability, interpretation, or enforceability of any of these procedures, shall be governed by the FAA and resolved by the arbitrators. The arbitration will be conducted before a single arbitrator, experienced in accounting and auditing matters. The arbitrator shall have no authority to award nonmonetary or equitable relief and will not have the right to award punitive damages or statutory awards. Furthermore, in no event shall the arbitrator have power to make an award that would be inconsistent with the Engagement Letter or any amount that could not be made or imposed by a court deciding the matter in the same jurisdiction. The award of the arbitration shall be in writing and shall be accompanied by a well reasoned opinion. The award issued by the arbitrator may be confirmed in a judgment by any federal or state court of competent jurisdiction. Discovery shall be permitted in arbitration only to the extent, if any, expressly authorized by the arbitrator(s) upon a showing of substantial need. Each party shall be responsible for their own costs associated with the arbitration, except that the costs of the arbitrator shall be equally divided by the parties. Both parties agree and acknowledge that they are each giving up the right to have any dispute heard in a court of law before a judge and a jury, as well as any appeal. The arbitration proceeding and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential arbitration. The arbitrator(s) shall apply the limitations period that would be applied by a court deciding the matter in the same jurisdiction, including the contractual limitations set forth in this Engagement Letter, and shall have no power to decide the dispute in any manner not consistent with such limitations period. The arbitrator(s) shall be empowered to interpret the applicable statutes of limitations.

Our services shall be evaluated solely on our substantial conformance with the terms expressly set forth herein, including all applicable professional standards. Any claim of nonconformance must be clearly and convincingly shown.

Limitation on Damages and Indemnification

The liability (including attorney's fees and all other costs) of Baker Tilly and its present or former partners, principals, agents or employees related to any claim for damages relating to the services performed under this Engagement Letter shall not exceed the fees paid to Baker Tilly for the portion of the work to which the claim relates, except to the extent finally determined to have resulted from the willful misconduct or fraudulent behavior of Baker Tilly relating to such services. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including the negligence of either party. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages, delays or interruptions arising out of or related to this Engagement Letter even if the other party has been advised of the possibility of such damages.

As Baker Tilly is performing the services solely for your benefit, you will indemnify Baker Tilly, its subsidiaries and their present or former partners, principals, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including attorney's fees and all defense costs) associated with any third-party claim, relating to or arising as a result of the services, or this Engagement Letter.

Because of the importance of the information that you provide to Baker Tilly with respect to Baker Tilly's ability to perform the services, you hereby release Baker Tilly and its present and former partners, principals, agents and employees from any liability, damages, fees, expenses and costs, including attorney's fees, relating to the services, that arise from or relate to any information, including representations by management, provided by you, its personnel or agents, that is not complete, accurate or current, whether or not management knew or should have known that such information was not complete, accurate or current.

Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Engagement Letter are material bargained for bases of this Engagement Letter and that they have been taken into account and reflected in determining the consideration to be given by each party under this Engagement Letter and in the decision by each party to enter into this Engagement Letter.

The terms of this section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort or any form of negligence, whether of you, Baker Tilly or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Engagement Letter.

You accept and acknowledge that any legal proceedings arising from or in conjunction with the services provided under this Engagement Letter must be commenced within twelve (12) months after the performance of the services for which the action is brought, without consideration as to the time of discovery of any claim or any other statutes of limitations or repose.

Other Matters

Neither this Engagement Letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated or subcontracted by either party without the written consent of the other party. Either party may assign and transfer this Engagement Letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Engagement Letter.

Our dedication to client service is carried out through our employees who are integral in meeting this objective. In recognition of the importance of our employees, it is hereby agreed that the Village of Mukwonago will not solicit our employees for employment or enter into an independent contractor arrangement with any individual who is or was an employee of Baker Tilly for a period of twelve (12) months following the date of the conclusion of this engagement. If the Village of Mukwonago violates this nonsolicitation clause, the Village of Mukwonago agrees to pay to Baker Tilly a fee equal to the hired person's annual salary at the time of the violation so as to reimburse Baker Tilly for the costs of hiring and training a replacement.

The services performed under this Agreement do not include the provision of legal advice and Baker Tilly makes no representations regarding questions of legal interpretation. Client should consult with its attorneys with respect to any legal matters or items that require legal interpretation under federal, state or other type of law or regulation.

Baker Tilly US, LLP, trading as Baker Tilly, is an independent member of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity and each describes itself as such. Baker Tilly US, LLP is not Baker Tilly International's agent and does not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly US, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

This Engagement Letter constitutes the entire agreement between the Village of Mukwonago and Baker Tilly regarding the services described in this Engagement Letter and supersedes and incorporates all prior or contemporaneous representations, understandings or agreements, and may not be modified or amended except by an agreement in writing signed between the parties hereto. This Engagement Letter's provisions shall not be deemed modified or amended by the conduct of the parties.

The provisions of this Engagement Letter, which expressly or by implication are intended to survive its termination or expiration, will survive and continue to bind both parties, including any successors or assignees. If any provision of this Engagement Letter is declared or found to be illegal, unenforceable or void, then both parties shall be relieved of all obligations arising under such provision, but if the remainder of this Engagement Letter shall not be affected by such declaration or finding and is capable of substantial performance, then each provision not so affected shall be enforced to the extent permitted by law or applicable professional standards.

If because of a change in the Village of Mukwonago's status or due to any other reason, any provision in this Engagement Letter would be prohibited by, or would impair our independence under laws, regulations or published interpretations by governmental bodies, commissions or other regulatory agencies, such provision shall, to that extent, be of no further force and effect and this agreement shall consist of the remaining portions.

This agreement shall be governed by and construed in accordance with the laws of the state of Illinois, without giving effect to the provisions relating to conflict of laws.

Ms. Diana Doherty
Village of Mukwonago

September 28, 2021
Page 11

We appreciate the opportunity to be of service to you.

If there are any questions regarding this Engagement Letter, please contact Wendi M. Unger, the engagement partner on this engagement who is responsible for the overall supervision and review of the engagement and determining that the engagement has been completed in accordance with professional standards. Wendi M. Unger is available at 414 777 5423, or at wendi.unger@bakertilly.com.

Sincerely,

BAKER TILLY US, LLP

Baker Tilly US, LLP

Enclosure

The services and terms as set forth in this Engagement Letter are agreed to by:

Official's Name

Official's Signature

Title

Date

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

RESOLUTION 2021-99

**A RESOLUTION TO SET THE 2022 SCHEDULE OF IMPACT FEES AND
SEWER CONNECTION FEES
FOR THE VILLAGE OF MUKWONAGO**

WHEREAS, section 44.5(e) of the Village code allows for the annual increase of Impact Fees, based on a percentage equal to the percentage increase in the 20 –City Construction Cost Index (CCI) published by the Engineering News Record over the recent 12-month period, and;

WHEREAS, the Village code allows the Village Board to limit the increase to a lesser percentage rate than the CCI, and;

WHEREAS, the CCI percentage increase is determined to be 9.22%, and;

WHEREAS, the Village Board wishes to limit the increase to the 2022 Impact Fees to 1.3%, and;

WHEREAS, section 86.240(c) of the Village code allows for an increase to the Sewer Connection Fees, and;

WHEREAS, the Village Board wishes to increase the Sewer Connection Fees by 5%, and;

WHEREAS, the Village Finance Committee has reviewed the 2022 schedule of Impact Fees and Sewer Connection fees and has recommended adoption;

NOW THEREFORE, the Village Board of the Village of Mukwonago does hereby establish the following **2022** schedule of Impact Fees and Sewer Connection fees be approved as defined in the attached schedule and be effective on January 1, 2022 and remain in effect until changed by resolution of the Village Board.

Adopted this 15th day of December 2021.

Fred H. Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer

Schedule of 2022 Impact Fees and Sewer Connection Fees

Residential Development

3+ Bedroom (per unit) Apartment or Condo OR Single Family or Town Home (per unit) regardless of number of bedrooms	
Police	\$319
Fire	\$312
Library	\$1,501
Parks	\$1,231
Water (per REC)	\$2,549
Sewer (per REC)	\$942
Sewer Connection Fee	\$1,869

2 Bedroom (per unit) Apartment or Condo	
Police	\$239
Fire	\$234
Library	\$1,126
Parks	\$923
Water (per REC) .75	\$1,912
Sewer (per REC) .75	\$707
Sewer Connection Fee (per REC) .75	\$1,402

1 Bedroom (per unit) Apartment or Condo	
Police	\$160
Fire	\$156
Library	\$750
Parks	\$616
Water (per REC) .50	\$1,274
Sewer (per REC) .50	\$471
Sewer Connection Fee (per REC) .50	\$935

Commercial, Institutional & Industrial Development

Industrial Development	
Fee per Square Foot	
Police	\$0.065
Fire	\$0.065
Library	N/A
Parks	N/A
Water (per REC)	\$2,549
Sewer (per REC)	\$942
Sewer Connection Fee (per REC)	\$1,869

Commercial and Institutional Development	
Fee per Square Foot	
Police	\$0.118
Fire	\$0.118
Library	N/A
Parks	N/A
Water (per REC)	\$2,549
Sewer (per REC)	\$942
Sewer Connection Fee (per REC)	\$1,869

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

RESOLUTION 2021-100

**A RESOLUTION ADOPTING THE 2022 ANNUAL TAX INCREMENT DISTRICT BUDGETS
AND ESTABLISHING THE 2021 TAX INCREMENT FOR THE
VILLAGE OF MUKWONAGO**

WHEREAS, the Village of Mukwonago prepared an annual budget for the 2022 fiscal year in accordance with Section 2-172 of the Village of Mukwonago Municipal Code; and

WHEREAS, the Village Board has reviewed the proposed revenues from all sources and the proposed expenditures for all purposes and has found the proposed budget will responsibly and efficiently fund debt service and capital projects; and

WHEREAS, a public hearing on the 2022 Annual Budget was held on November 17, 2021 after due and proper notice of said hearing having been given in accordance with Wis. Stat. Section 65.90; and

WHEREAS, the Village Board has adopted certain resolutions relating to borrowing and levying irrepealably taxes sufficient to pay such borrowing; and

WHEREAS, tax increment calculations totaled \$1,140,280.58 for Waukesha County and \$425,570.03 for Walworth County to pay for TIF district project and debt service costs;

NOW THEREFORE, BE IT RESOLVED by the Village Board of Mukwonago, Wisconsin hereby approves the 2022 Tax Increment District Annual Budgets, as attached as Exhibit A, utilizing the tax increment levied against affected properties.

Passed and adopted this 15th day of December, 2021.

Fred H. Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer

PROPOSED 2022 TID BUDGETS

11/23/2021

DEPARTMENT	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 ACTIVITY THRU 06/30/21	2021 PROJECTED ACTIVITY	2022 PROPOSED BUDGET	2022 PROPOSED % CHANGE	2022 PROPOSED AMT CHANGE
Fund 220 - TID#3									
ESTIMATED REVENUES									
4100	TAXES	792,039	909,718	916,659	729,392	916,659	863,478	(5.80)	(53,181)
4200	SPECIAL ASSESSMENTS	23,321	13,014	11,000	18,351	18,351	11,500	4.55	500
4300	INTERGOV T REVENUES	20,521	30,250	30,200	32,053	39,979	39,979	32.38	9,779
4800	MISC REVENUE	39,825							
4810	INTEREST REVENUE	28,009	9,120	9,000	377	635	600	(93.33)	(8,400)
4900	OTHER FINANCING SOURCES	1,343,004	1,712,504				121,558		121,558
TOTAL ESTIMATED REVENUES		2,246,719	2,674,606	966,859	780,173	975,624	1,037,115	7.27	70,256
APPROPRIATIONS									
5130	VILLAGE ATTORNEY	175							
5140	ADMINISTRATIVE & GENERAL	5,383	5,300	5,150	2,718	5,299	5,151	0.02	1
5151	INDEPENDENT AUDITING	4,000	1,711	4,000	3,136	4,000	4,000		
5335	ENGINEERING	65							
5800	DEBT SERVICE	844,169	2,796,609	946,196	584,163	946,196	1,027,964	8.64	81,768
5805	DEBT ISSUANCE/REFUNDING EXP	1,230,455	37,504						
5900	OTHER FINANCING USES			11,513				(100.00)	(11,513)
TOTAL APPROPRIATIONS		2,084,247	2,841,124	966,859	590,017	955,495	1,037,115	7.27	70,256
NET OF REVENUES/APPROPRIATIONS - FUND 220		162,472	(166,518)		190,156	20,129			

PROPOSED 2022 TID BUDGETS

11/23/2021

DEPARTMENT	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 ACTIVITY THRU 06/30/21	2021 PROJECTED ACTIVITY	2022 PROPOSED BUDGET	2022 PROPOSED % CHANGE	2022 PROPOSED AMT CHANGE
Fund 240 - TID#4									
ESTIMATED REVENUES									
4100	TAXES	37,268	40,536	82,368	65,541	82,368	276,803	236.06	194,435
4800	MISC REVENUE		49,223						
4810	INTEREST REVENUE	1,829	575	500	48	68	50	(90.00)	(450)
4900	OTHER FINANCING SOURCES	156,377	1,240,000						
TOTAL ESTIMATED REVENUES		195,474	1,330,334	82,868	65,589	82,436	276,853	234.09	193,985
APPROPRIATIONS									
5130	VILLAGE ATTORNEY	1,505	53	1,500				(100.00)	(1,500)
5140	ADMINISTRATIVE & GENERAL	82,229	12,003	11,150	5,651	11,150	5,151	(53.80)	(5,999)
5151	INDEPENDENT AUDITING		2,301	5,000	3,410	3,678	5,000		
5335	ENGINEERING	29,487							
5632	PLANNING DEPARTMENT	336							
5670	ECONOMIC DEVELOPMENT		1,150,000						
5700	CAPITAL OUTLAY EXPENDITURES	90,182		10,000				(100.00)	(10,000)
5800	DEBT SERVICE		11,911	41,627	28,530	41,627	155,686	274.00	114,059
5805	DEBT ISSUANCE/REFUNDING EXP	3,375	40,000						
5900	OTHER FINANCING USES			13,591			111,016	716.83	97,425
TOTAL APPROPRIATIONS		207,114	1,216,268	82,868	37,591	56,455	276,853	234.09	193,985
NET OF REVENUES/APPROPRIATIONS - FUND 240		(11,640)	114,066		27,998	25,981			

PROPOSED 2022 TID BUDGETS

11/23/2021

DEPARTMENT	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 ACTIVITY THRU 06/30/21	2021 PROJECTED ACTIVITY	2022 PROPOSED BUDGET	2022 PROPOSED % CHANGE	2022 PROPOSED AMT CHANGE
Fund 250 - TID #5									
ESTIMATED REVENUES									
4100	TAXES		245,776	685,467	525,192	685,467	425,570	(37.92)	(259,897)
4800	MISC REVENUE	57,008							
4810	INTEREST REVENUE	80,483	17,872	15,000	1,102	1,640	1,600	(89.33)	(13,400)
4900	OTHER FINANCING SOURCES	3,276,866	1	8,063,786	7,855,814	7,855,814	6,662,150	(17.38)	(1,401,636)
TOTAL ESTIMATED REVENUES		3,414,357	263,649	8,764,253	8,382,108	8,542,921	7,089,320	(19.11)	(1,674,933)
APPROPRIATIONS									
5130	VILLAGE ATTORNEY	6,373	561		1,332	2,981			
5140	ADMINISTRATIVE & GENERAL	34,586	32,150	32,150	16,150	47,985	5,001	(84.44)	(27,149)
5151	INDEPENDENT AUDITING		7,588		2,517	2,715	4,000		4,000
5335	ENGINEERING	163,449	14,006		81,532	256,000			
5632	PLANNING DEPARTMENT	217							
5670	ECONOMIC DEVELOPMENT	174,600		245,000	163,333	245,000		(100.00)	(245,000)
5700	CAPITAL OUTLAY EXPENDITURES	1,480,292	7,493	245,000	1,770	1,770	2,000,000	716.33	1,755,000
5800	DEBT SERVICE	423,594	571,300	8,112,103	8,004,068	8,112,103	5,080,319	(37.37)	(3,031,784)
5805	DEBT ISSUANCE/REFUNDING EXP	41,850		130,000	151,182	151,182		(100.00)	(130,000)
TOTAL APPROPRIATIONS		2,324,961	633,098	8,764,253	8,421,884	8,819,736	7,089,320	(19.11)	(1,674,933)
NET OF REVENUES/APPROPRIATIONS - FUND 250		1,089,396	(369,449)		(39,776)	(276,815)			



Agenda Item Cover Report

Date:	Committee/Board:
Submitted by:	Department:
Date of Committee Action:	Date of Village Board Action:

Subject:
Executive Summary:
Fiscal Impact:
Executive Recommendation/Action:

☐ Attachments Included

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: _____ ending: 6-30-2022
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☒ Village of MUKWONAGO
☐ City of

County of WAUKESHA Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456103082807702	
FEIN Number 87-3315161	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$ <u>300</u>
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$ <u>3</u>
<input checked="" type="checkbox"/> Class A liquor	\$ <u>500</u>
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>25</u>
TOTAL FEE	\$ <u>825</u>

Name (Individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
NHI REAL ESTATE HOLDING LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
KHASRIA	HARJINDER	S.	[REDACTED] 151
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
KHASRIA	HARJINDER	S.	[REDACTED] 151
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name VILLAGE MINI MART Business Phone Number 262-363-5102

2. Address of Premises 201 N. ROCHESTER ST. Post Office & Zip Code MUKWONAGO 53149

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

FIRST FLOOR CITGO.

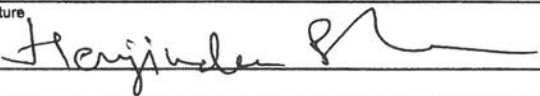
4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? GUPTA REAL ESTATE, LLC (BEER LICENSE ONLY)

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 10/25/21 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) KHASRIA, HARJINDER S.	Title/Member MEMBER	Date 11/01/2021
Signature 	Phone Number 414-276-3400	Email Address JIM092770@YAHOO.COM

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 11-2-21	Date reported to council / board 12-1-21	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

#1162
pdck

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 11/10/2021

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 01/18/2022 and ending 01/18/2022 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name The Rotary Club of Mukwonago

(b) Address P.O. Box 114, Mukwonago, WI 53149

(Street)

☐ Town

☒ Village

☐ City

(c) Date organized April 1985

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Jim Cotturone, W328S8570 Grand Vista Ct, Mukwonago, WI 53149

Vice President President-Elect: Peter Barrette

Secretary Tom Herlugson, W1294 Cty Rd LEast Troy, WI 53120

Treasurer Jerry Peiffer, W338 S9580 Harvest Ct., Mukwonago, WI

(g) Name and address of manager or person in charge of affair: Mark Blodgett, Past President

W250S6775 Center Dr., Waukesha, WI 53189

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Americana Flower Station, 500 Main St., Mukwonago, WI 53149

(b) Lot Block

(c) Do premises occupy all or part of building? Yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Distribution of presold boxed products will be outside in the parking area. Rotarians will put boxed products into vehicles as customers drive up.

3. Name of Event

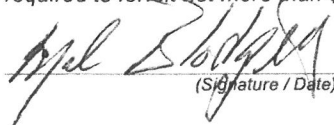
(a) List name of the event Mukwonago Rotary Drive Thru Beer Garden Fundraiser

(b) Dates of event 01/08/2022

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

 11-10-21
(Signature / Date)

Rotary Club of Mukwonago

(Name of Organization)

Date Filed with Clerk 11-10-21

Date Reported to Council or Board

Date Granted by Council

License No.

MUKWONAGO ROTARY & EAST TROY BREWERY PRESENTS

Rotary

Club of Mukwonago

DRIVE-THRU BEER GARDEN FUNDRAISER

EAST TROY BREWERY



WHAT'S INCLUDED!

\$50

2 - 32oz. Crowlers

2 - 16oz. 2021 Commemorative
Rotary Beer Garden Pint Beer Glasses

2 - Take-n-Bake Pretzels

1 - Jar of Inglehoffer Deli Mustard

ONLY 100 BOXES AVAILABLE!

BEER OPTIONS!

Rotarian Porter
(ETB Peanut Butter Porter)

Phantom Lake Amber

(ETB Electric Amber)

Bear Facts IPA

(ETB Hazy New England IPA)

Miniwauken Root Beer

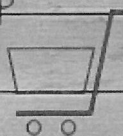
(ETB Craft Root Beer)

Orders
begin

JANUARY 4TH

Orders
end

JANUARY 30TH



Order Here!

<https://rotary-club-of-mukwonagos-beer-garden-in-a-box.square.site>



PICKUP INFORMATION!

Date: Saturday, February 6th

Time: 10 am - 1 pm

Location: Americana Flower Shop

500 Main Street, Mukwonago, WI 53149

Proceeds go to
local food
pantries!

A SPECIAL THANKS TO OUR SPONSORS!



JOHNSON
FINANCIAL GROUP®



**GLOBAL
RESOURCES**

Foremost in Machine Performance for Life

VILLAGE
AUTOMOTIVE & TIRE



**Campbell
Construction**
The Future is Building

AMAN'S
BEER • WINE





Agenda Item Cover Report

Date:	Committee/Board:
Submitted by:	Department:
Date of Committee Action:	Date of Village Board Action:

Subject:
Executive Summary:
Fiscal Impact:
Executive Recommendation/Action:

☐ Attachments Included

Library Director Report: November 2021

Director Meetings and Activities

We are still struggling with the boilers and the HVAC software. The boilers have been setting off alarms (even after we had significant work done on them). We did have our fall inspection and Cathryn spent six hours with the Hennes technician walking around with him and learning about the system. The MetaSpace, specifically, continues to be troublesome and has routinely dipped below 60 degrees. Cathryn finally contacted Emcor, the HVAC software company, herself after Hennes has not for months. The Emcor tech was extremely helpful and figured out that one of our sensors is bad which is why the MetaSpace and children's area isn't getting heat. They will fix that next week. I have been in contact with Ron Bittner, the head of DPW, for his recommendations on who we might want to use for further work and contracts.

With the creation of the new Program Assistant position, Terry Buchmann officially is in this position and reports directly to Eric, the Community Engagement Coordinator. We are all working together to figure out how best to structure workflow and rearrange responsibilities to capitalize on people's strengths, centralize marketing and promotions, and generally avoid the confusion that came with many staff members throughout the library doing many completely different and isolated tasks. Terry has developed a workflow for the program librarians to send her information so that she can create marketing materials and Eric and Terry are constantly tweaking how they are tackling marketing and outreach stuff. Generally, Eric handles outreach and Terry is great at in-house creation of marketing materials. The whole library team knows that the idea of having systematized marketing is very new (and not just to our library—this is pretty unique in public libraries) but they are all being very adaptable and have been giving great feedback to me and Eric to help us figure out the best way forward for our staff and the community.

We have officially been using the new cash registers and software for a while now and both staff and customers are liking it. Customers are pleasantly surprised that we offer credit card payments, and staff like that the software automatically updates paid fines in Polaris. Cathryn and I took the opportunity to develop new and more efficient processes for taking in, counting, and storing money as well. The new process has improved efficiency, decreased errors, and de-emphasizes Cathryn's daily involvement so it's easier for her to go on vacation and nothing gets disrupted at the circulation desk.

Attorney Blum has continued to conduct research into the Grutzmacher donation transfer. He has learned more information and would like to discuss with both boards on how to proceed and to answer any lingering questions or confusions regarding the donation transfer agreement. He will send me more information shortly.

Our server and new circulation computers should be delivered and installed in early December. We have already received our new RFID pads and self-checkout machines and just need to schedule the install for them. These will all be paid for out of the surplus of this budget year.

Children's Department (Jane DeAngelis)

The Youth Services Department is excited to announce the return of our Paws to Read program after a 19-month hiatus. Mazie, the Treeing Walker Coonhound, visits every Thursday at 4:00 pm. Skye, the Golden Retriever, will visit every Tuesday at 6:00 pm beginning October 12th. Families are invited to share a poem, picturebook, or a book chapter with a certified Therapy Dog. Be sure to stop in and say "hello" to the dogs and their owners. Everyone could use a little pet therapy from time to time.

Circulation (Tammy Penkalski)

One of the shelvers and one of the part-time circ clerks have decided to leave the library. We are currently keeping up with the shelving, so do not need to hire another shelper at this time. Other circ staff have picked up hours at the circ desk, so again - a replacement will not be hired at the moment. The new self check machines arrived this week (no pics because they are still in boxes).

Reference and Adult Services (Chris Stape)

Friday movies continue to draw lots of attendees and the morning showing is beginning to attract more people. We had two author visits in October, both of which went very well. Adult Bingo is picking up steam and there is now interest in starting up other gaming groups like mahjong, sheepshead, and canasta. Some of the bingo people will be talking to friends to see if we can get that organized. Nancy and I led a program called "Save Your Photos" that highlighted equipment in the memory Lab and MetaSpace. It was well attended and led to quite a few new people using the Memory Lab. Our Chair Yoga sessions have resumed. That was quite popular before COVID, so we'll see how it rebounds.

Coming up we have a canvas painting class, a program on homeopathic headache treatment, and a class on how to give tea parties.

Technical Services and Thingery (Mary Jo Isely)

312 new items processed and cataloged. Snowshoes have arrived and are awaiting cataloging and processing. Memory Lab On-the-Go devices are in. Cataloging & processing in progress. Thingery/S.T.E.A.M. Kits order placed and awaiting delivery. The order is comprised of replacements for worn and highly used items, new additions and supplies. The first ever Collection Development meeting was held with Abby and the three selectors. This was a great meeting with productive discussion. Preparing T.S. for the end-of-the-year barrage of new materials.

MetaSpace 511 & Technology (Nancy Ayccock)

MetaSpace 511 has been quite busy during October. Lead Innovator Nancy, and her Innovators in Residence, Kendal and Kelidy, started asset tagging at the beginning of the month and have achieved tagging 90% of equipment and tools with 293 items tagged and recorded. Kendal and Kelidy have worked diligently and skillfully to help keep the project on track for the November 15th tentative deadline. Makerspace Champion Mark A. has logged many volunteer hours

helping repair and do maintenance on the 3D printers. Six out of eleven 3D printers are now fully functional, up from two from last month. We were able to create 3D printed miniature backups of Director Abby so she could be in multiple places in October. Makerspace Champion John P. has tested different materials on the laser engraver with Nancy and donated pieces to display. There has been an increase in interest in learning and using the 3D printers, the Cricut Maker, and the laser engraver, and Nancy has been scheduling 1:1 appointments to train people. The October 30th, “Laser Engrave a Pumpkin” program was a lot of fun and had 47 people of all ages in attendance who learned how to laser engrave a pumpkin and take one home.



MakerSpace Champion Mark A.



a family at pumpkin carving



Abby's clones minifigures

Community Engagement Coordinator (Eric Huemmer)

Marketing: Last month, we applied for a state-wide marketing grant. Out of nearly 70 applicants, the Mukwonago Community Library was 1 of 15 libraries selected to receive the grant! Winners will attend an all-day marketing workshop, and the grant will be split between updating our outreach materials (pop-up banner, table skirts, etc.) and boosting our digital presence through paid advertising.

Community Outreach: Working in conjunction with the Mukwonago Chamber and our community partners, the MCL will be hosting an inaugural Tree Lighting event on December 1, 2021. This will include holiday story time, seasonal crafts, and pictures with Santa, with the evening culminating in a tree lighting outside. More details to come as we meet with the Chamber, but we hope to establish it this year and build it into a community staple.

Alongside the Tree Lighting, the Library will be expanding its community involvement in 2022 with two events: We are meeting with MHS to bring back the often-requested Culture Folk Faire in February, and the Library was approached with taking over the Community Craft at the Jack-O-Lantern Jaunt in next October. Both are exciting opportunities.



Programming: Our first Teen Dungeons & Dragons group (pictured) had a full group in late October and was a huge success! One of the parents messaged Eric afterwards thanking him for running it as their son couldn't be more excited about next session. This will be every other Monday, with the next one coming up on the 8th. We will also have our first Purple Springs Memory Cafe this Thursday to celebrate Veterans Day.

Statistics

Mukwonago Community Library STATISTICS OCTOBER 2021

Circulation					Programming			
Bridges Library System	2021	2020	2019	% to 2019	Type	General	Kids	Teens
Village of Mukwonago	6,357	7,031	6,397	-1%	Friday Movies	103		
Town of Mukwonago	6,238	6,325	8,504	-27%	Book Clubs	13		
Eagle	1,001	619	914	10%	Zentangle	42		
Genesee	660	693	555	19%	Other Adult programs	62		
North Prairie	961	752	867	11%	Author Visits	42		
Vernon	1,703	1,948	2,273	-25%	Shake rattle & Roll		59	
All other Waukesha County	1,207	1,213	1,813	-33%	Paws to Read		75	
Jefferson County	120	253	262	-54%	Childrens Outreach		177	
Subtotal Bridges System	18,247	18,834	21,585	-15%	Other Kids Programs		42	
Other Wisconsin Counties					Contests	277		
Milwaukee County	83	24	67	24%	MetaSpace Programs	57		
Racine County	392	412	776	-49%	Trick or Treat	95		
Walworth County	2,831	2,717	3,281	-14%	Teen Program			2
All other Wisconsin Counties	60	11	9	567%	Totals (1046)	691	353	2
Subtotal Wisconsin Counties	3,366	3,164	4,133	-19%	Total Childrens Programs		28	
Total All Counties	21,613	21,998	25,718	-16%	Total YA Programs		1	
YTD ALL COUNTIES	220,584	179,875	271,382	-19%	Total General Programs		37	
Facility Use & Volunteers				Subscription Databases & Other Highlights				
	This Year	Last Year	Increase/ Decrease			This Year	Last Year	Increase/ Decrease
Study Room Use	87	75	16.0%	Flipster (System Wide)		3922	5041	-22.2%
Computer Usage		408	-100.0%	Overdrive Circulation (Mukwonago)		2644	2486	6.4%
Patron Visits	7,333	6,998	4.8%	Gale Courses Verified (System Wide)		92	112	-17.9%
History Room Users	14	2	600.0%	Interlibrary Loans Borrower		8	10	-20.0%
Curbside Pick Ups	32			Interlibrary Loans Lender		32	25	28.0%
Family Care Packages	-	-		New Items Added		312	355	-12.1%
Holds Placed	1,611	687	134.5%	New Cards Added		65	33	97.0%

RESOLUTION 2021-101

**A RESOLUTION TO APPOINT ELECTION INSPECTORS FOR
THE 2022-2023 TERM IN THE VILLAGE OF MUKWONAGO**

WHEREAS, Wisconsin State Statutes require the appointment of election inspectors; and

WHEREAS, the below individuals have indicated their willingness to serve the Village of Mukwonago in the capacity of Election Inspector, or have been appointed by a political party under Wis. Stats 7.30(4).

NOW THEREFORE BE IT RESOLVED, the Village Board of the Village of Mukwonago hereby appoints the following individuals as Election Inspectors for a two-year term which will run from January 1, 2022 to December 31, 2023:

Last Name	First Name	Title	Party Affiliation
Bourget	Kathy	Election Inspector	Unaffiliated
Braun	Don	Election Inspector	Republican
Braun	Bobbie	Election Inspector	Unaffiliated
Casper	Harold	Election Inspector	Unaffiliated
Dehring	Joanne	Election Inspector	Unaffiliated
Dehring	Rick	Election Inspector	Democrat
Groh	Susan	Election Inspector	Republican
Guckenberger	Carla	Election Inspector	Democrat
Heitmann	Elizabeth	Election Inspector	Unaffiliated
Holmstrom	Darlene	Election Inspector	Unaffiliated
Kester	Kerry	Election Inspector	Democrat
Lepinski	John	Election Inspector	Democrat
Liskow	Mary	Election Inspector	Republican
Loreda	Carren	Election Inspector	Democrat
Luebke	Joyce	Election Inspector	Republican
Olbinski	Karen	Election Inspector	Unaffiliated
Pallan	Barbara	Election Inspector	Republican
Pallan	James	Election Inspector	Republican
Patz	Mary	Election Inspector	Republican
Phillips	Rebecca	Election Inspector	Unaffiliated
Roberts	Micah	Election Inspector	Unaffiliated

Schultz	David	Chief Inspector	Unaffiliated
Thompson	Lois	Election Inspector	Republican
Tlachac-Hehn	Joanne	Election Inspector	Unaffiliated
Zautner	Bob	Election Inspector	Unaffiliated

Adopted this 15th day of December 2021.

By: _____
Fred H. Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer

VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES

RESOLUTION 2021-96

**A RESOLUTION TO ADOPT SALARY AND WAGE SCHEDULES FOR
NON-REPRESENTED FULL-TIME AND PART-TIME EMPLOYEES**

WHEREAS, the Village of Mukwonago Board adopted the 2022 Village Budget on November 17, 2021; and,

WHEREAS, the Budget included the following salary and hourly ranges for non-represented full-time and part-time employees for the calendar year 2022; and:

1. Full-time Positions

A. Salaried

Administrator	\$90,123	-	\$121,666
Fire Chief	\$82,313	-	\$111,122
Police Chief	\$82,313	-	\$111,122
Assistant Police Chief	\$82,313	-	\$111,122
Finance Director	\$74,829	-	\$101,020
Police Lieutenant	\$74,829	-	\$101,020
Public Works Director	\$74,829	-	\$101,020
Utilities Director	\$74,829	-	\$101,020
Community Planner	\$64,109	-	\$86,545
Assistant Utilities Director	\$64,109	-	\$86,545
Clerk-Treasurer	\$64,109	-	\$86,545
Supervisor of Inspections	\$58,279	-	\$78,678
Building Code Official	\$52,981	-	\$71,525

B. Hourly

Lead Police Dispatcher/Clerk	\$28.02	-	\$37.83
Lead Utilities Operator	\$28.02	-	\$37.83
Public Works Crew Supervisor	\$28.02	-	\$37.83
Accountant	\$25.47	-	\$34.39
Public Works Crew Mechanic	\$25.47	-	\$34.39
Utilities Operator	\$25.47	-	\$34.39
Deputy Clerk/Treasurer	\$21.24	-	\$28.68
Police Dispatcher/Clerk	\$21.24	-	\$28.68
Public Works Crewperson	\$21.24	-	\$28.68
Administrative Clerk/HR Specialist	\$19.76	-	\$26.68

Administrative Clerk/Building Support Specialist \$19.76 - \$26.68

2. Part-time Positions

A. Salaried

Municipal Judge	\$14,795
Village President	\$7,200
Village Trustee	\$4,200

B. Hourly

Accountant I	\$25.47	-	\$34.39
Court Clerk - I	\$19.76	-	\$26.68
Administrative Clerk	\$18.38	-	\$24.82
Economic Development Intern	\$15.00	-	\$15.00
Building Codes Official	\$25.47	-	\$34.39
Firefighter/EMT Incident and Training POP	\$15.00	-	\$20.00
Firefighter/EMT Incident and Training POC	\$13.50	-	\$25.00
Firefighter Cadet		-	\$7.50
Office Assistant	\$11.10	-	\$16.65
Relief Snowplow Operator		-	\$22.19
Public Works Crewperson	\$15.53	-	\$22.19
Public Works Seasonal Help	\$9.59	-	\$15.98
Utilities Summer Help	\$9.59	-	\$15.98
Crossing Guard	\$12.13	-	\$13.85
Police Reserves		-	\$13.85
Chief Election Inspector		-	\$11.66
Assistant Election Inspector		-	\$10.84
Election Inspector		-	\$9.76

WHEREAS, the Personnel Committee reviewed this resolution on December 1, 2021 and recommended adoption.

THEREFORE, BE IT RESOLVED, this Resolution shall supersede and repeal any and all resolutions relating to the same subject matter previously adopted, and,

BE IT FURTHER RESOLVED, the terms of this Resolution shall take effect on the 1st day of January 2022 for the 2022 Fiscal Year.

ADOPTED this 15th day of December 2021.

Fred Winchowky, Village President

Attest:

Diana Dykstra, Clerk-Treasurer

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

RESOLUTION 2021-97

**A RESOLUTION RELATING TO A WAGE EXCEPTION FOR THE LEAD UTILITIES
OPERATOR POSITION**

WHEREAS, the Village of Mukwonago Board adopted the 2022 Village Budget on November 17, 2021; and,

WHEREAS, **Resolution 2021-96** contained the ranges established for each position identified in the Village's compensation plan and adjusted for a 2.37% increase in 2022; and

WHEREAS, a personnel change in the Water and Sewer Utilities resulted in the current Utilities Director assuming the role of Lead Utilities Operator for which his current 2021 pay rate exceeds the maximum wage for the new role; and

WHEREAS, the Village Board wishes to freeze that employee's current salary until such time that the top of the range for his new role catches up to his current pay rate; and

WHEREAS, the Personnel Committee reviewed this resolution on December 1, 2021 and recommended its adoption.

THEREFORE, BE IT RESOLVED, the terms of this Resolution shall take effect on the 1st day of January 2022 and will remain in effect until such time as the top pay rate for the Lead Utilities Operator position exceeds the employee's frozen 2021 pay rate.

ADOPTED this 15th day of December 2021.

Fred Winchowky, Village President

Attest:

Diana Dykstra, Clerk-Treasurer

**VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES**

RESOLUTION 2021-98

**A RESOLUTION AUTHORIZING ANNUAL STIPENDS FOR
THE ASSISTANT FIRE CHIEF AND DEPUTY FIRE CHIEF**

WHEREAS, the Village Board adopted the 2021 Village Budget on November 17, 2021; and,

WHEREAS, the Protective Services Committee had previously recommended Annual Stipends for the Assistant Fire Chief and Deputy Fire Chief due to mandated increased responsibilities and duties,

WHEREAS, the Fire Chief has requested the continuation of these stipends and included them in the 2022 Fire Department budget.

NOW, THEREFORE, BE IT RESOLVED by the Village of Mukwonago Village Board, that:

1. For the year 2022, the Assistant Fire Chief and One Deputy Fire Chief shall receive a \$3,000 Annual Stipend, to be allocated among 26 pay periods, conditional upon the Town of Mukwonago's adoption of the same.
2. This Resolution shall be in full force and affect only upon adoption of these Stipends by the Town of Mukwonago.

ADOPTED this 15^h day of December 2021.

Fred Winchowky, Village President

Attest:

Diana Dykstra, Clerk-Treasurer



Agenda Item Cover Report

Date: 11/27/2021	Committee/Board: Public Works
Submitted by: Dave Brown	Department: Water/Sewer Utilities
Date of Committee Action: 11/3/2021	Date of Village Board Action: 11/17/2021

Subject:

Discuss the elimination of the residential 3rd qtr. sprinkler credit and go to a irrigation meter billing system for outside water use that does not go to the sanitary sewer.

Executive Summary:

We have numerous calls annually with the sprinkler credit system we currently use. They range from not being able to fill swimming pools early enough in the season, new residents establishing a new lawn but do not having a 2nd quarter usage so therefore being ineligible for the credit, to people wanting to use water outside during other quarters of the year and then paying sewer charges on that water.

Many communities are going away from the sprinkler credit and going to an irrigation type metering system. The biggest benefit to this is that everyone is paying for what they truly use. The number of complaints we receive per year is time consuming and generally is new residents not feeling to happy and welcome to the new community they have come to. When all they are trying to do is help create a nice appearing landscape for themselves and the neighborhood.

Fiscal Impact:

Sometimes by going to this system there is actually an increase in water revenue because people will use more water. But would not expect to see a decrease in revenue.



Executive Recommendation/Action:

Ask the Committee to recommend to the Village Board to give approval for the Utilities to proceed with looking into this and come back with options and a recommended direction moving forward.

☐ **Attachments Included**

Date of Issuance: November 18, 2021

Effective Date:

November 18, 2021

Contract: DeBack Drive Infrastructure

Owner:

Village of Mukwonago

Contractor: Musson Bros., Inc.

Engineer:

Ruekert & Mielke, Inc.

Address: 1522 Pearl Street
Waukesha, WI 53186

Engineer's Project No.:

12-10096.300

Effective Date of Contract:

March 6, 2020

The Contract is modified as follows upon execution of this Change Order:

Description:

A new bid item, additional compensation for injunction delay. Increase based upon lump sum of \$72,200.00 for the additional mobilizations, dam rental, dewatering, and crew/equipment downtime.

Reason for Change Order:

On October 5, 2021, the Village received notification that the Greenwald Family Limited Partnership were seeking an injunction relief to preclude the construction of DeBack Drive. The Village directed the Contractor to halt construction on October 6, 2021, until the scheduled hearing on October 13, 2021. The Contractor provided the Village a breakdown of the additional compensation on October 11, 2021, to delay the construction of DeBack Drive until the week of October 18th.

Attachments:

Correspondence from Robert Draths at Musson Bros., Inc. on November 15, 2021.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price \$ <u>2,836,068.65</u>	Original Contract Times: Substantial Completion: <u>October 2, 2020</u> Ready for Final Payment: <u>November 2, 2020</u>
Increase/Decrease from previously approved Change Orders No. 1 to No. 3: \$ <u>767,862.95</u>	Increase from previously approved Change Orders: Substantial Completion: <u>700 days</u> Ready for Final Payment: <u>700 days</u>
Contract Price prior to this Change Order: \$ <u>3,603,931.60</u>	Contract Times prior to this Change Order: Substantial Completion: <u>September 2, 2022</u> Ready for Final Payment: <u>October 3, 2022</u>
Increase of this Change Order: \$ <u>72,200.00</u>	Increase of this Change Order: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u>
Contract Price incorporating this Change Order: \$ <u>3,676,131.60</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>September 2, 2022</u> Ready for Final Payment: <u>October 3, 2022</u>

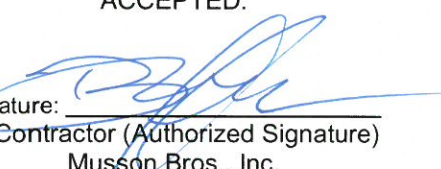
RECOMMENDED:

ACCEPTED:

ACCEPTED:

Signature: Michael E. Michalski
Digitally signed by Michael E. Michalski
Date: 2021.11.18 15:32:06 -06'00'
Engineer (Authorized Signature)
Michael E. Michalski
Ruekert & Mielke, Inc.

Signature: _____
Owner (Authorized Signature)
Village of Mukwonago

Signature: 
Contractor (Authorized Signature)
Musson Bros., Inc.,

Date: November 18, 2021

Date: _____

Date: 11/19/21

00 63 63-1

11/18/21

Ruekert & Mielke, Inc.

~12-10096 DeBack Drive Infrastructure > Construction > Changes > Work Change Order > 00 63 63 Change Order No.4~

Michalski, Michael

From: Robert Draths <rdraths@mussonbrothers.com>
Sent: Monday, November 15, 2021 3:44 PM
To: Michalski, Michael
Cc: Peter Duffek
Subject: RE: DeBack Drive - Village of Mukwonago

Mike,

Per the below email sent on October 11th, Musson Brothers, and our subcontractors, have incurred additional costs as a result of the delay to construction on the DeBack Drive project in the Village of Mukwonago. These costs include additional mobilizations, dam rental, dewatering, and crew/equipment downtime. With an additional two weeks of delay beyond the original October 18th date, the new delay costs are **\$82,200**. These include an additional two weeks of dam rental. Please note that the delay time for sediment testing and removal are not included in these delay costs.

In order to schedule crews and mobilize equipment, Musson Brothers will need approval on these delay costs by the end of this week. Please let me know if you have any questions.

Thanks,

Bob Draths
Musson Brothers, Inc.
1522 Pearl Street
Waukesha, WI 53186
Mobile: (414) 322-9203 | Office: (262) 790-5060

From: Robert Draths
Sent: Monday, October 11, 2021 10:18 AM
To: 'Michalski, Michael' <mmichalski@ruekert-mielke.com>
Cc: Peter Duffek <pduffek@mussonbrothers.com>
Subject: DeBack Drive - Village of Mukwonago

Mike,

Per the order from the Village of Mukwonago to suspend all contract work until at least October 18th, Musson Brothers and our subcontractors will require additional compensation for the delays. Please see the below scenarios and corresponding costs.

No Work until October 18th – Lump Sum Payment of \$62,200

- This total included costs for additional mobilizations, dam rental, dewatering, and crew/equipment downtime. Please note that any portion of a week beyond October 18th will result in an additional week of dam rental, which is \$10,000 per week.

Delay All work until 2022 – Lump Sump Payment of \$279,215

- This total includes additional mobilization costs, wage and fuel increases, winter stabilization measures, and anticipated liquidated damages for not completing the work on time. Also included in this total is payment for Item #12. Item #12 – Storm Water Facility Dewatering has already been completed this fall. If all work is delayed until 2022, this work will need to be performed again resulting in additional quantity for this item.

Please let me know if you have any questions regarding the above additional delay costs.

Thanks,

Bob Draths

Musson Brothers, Inc.

1522 Pearl Street

Waukesha, WI 53186

Mobile: (414) 322-9203 | Office: (262) 790-5060

From: Michalski, Michael <mmichalski@ruekert-mielke.com>

Sent: Thursday, October 7, 2021 1:51 PM

To: Robert Draths <rdraths@mussonbrothers.com>

Subject: RE: DeBack Drive - Village of Mukwonago

Hi Bib,

As we discussed on the phone, the Village of Mukwonago received notification that the Greenwalds are seeking injunctive relief to preclude the construction of DeBack Drive. The court has scheduled the hearing on Greenwald's motion for an injunction on Wednesday October 13, 2021. The Village has directed that the work on DeBack Drive be paused pending the proceedings on October 13th. We would like to produce two cost for the delay in construction. The first is the damages in postponing Work starting today October 7, 2021 until October 18, 2021. The second is for a "worst case scenario" wherein is the judge delays a verdict until the hearing of one of Greenwald's suits or sides with Greenwald with the injunction and constructions is delayed long enough that construction could really only begin early next year.

The Village's Attorney would need these cost Monday morning for their response to the injunction. Please let me know if you have any questions.

Thanks,

Mike

Michael E. Michalski

Project Engineer



☎ 262-953-3004

📠 262-391-3552

✉ mmichalski@ruekert-mielke.com

🌐 ruekertmielke.com



Celebrating 75 Years of Engineering Excellence!

[Learn More](#)

From: Robert Draths <rdraths@mussonbrothers.com>

Sent: Thursday, October 7, 2021 9:02 AM

To: Michalski, Michael <mmichalski@ruekert-mielke.com>

Subject: DeBack Drive - Village of Mukwonago

Mike,

Thanks for the phone call yesterday evening regarding the DeBack Drive project in Mukwonago. Would you be able to summarize the information that you need from me regarding delay costs? Could you also reiterate the delay scenarios? I would like to relay that information to Globe contractors who will be the most affected. I will likely not be able to get you these delay costs until the beginning of next week because my boss is not in the office the rest of this week. Please let me know if this will be an issue.

Thanks,

Bob Draths

Musson Brothers, Inc.

1522 Pearl Street

Waukesha, WI 53186

Mobile: (414) 322-9203 | Office: (262) 790-5060